

**SAUK COUNTY BOARD OF SUPERVISORS  
LAND CONSERVATION and PLANNING, ZONING AND LAND RECORDS COMMITTEES  
Thursday, July 14, 2011 - Room 213 West Square Building**

Land Conservation Committee (LCC) members present: L. Borleske, T. Kriegl, P. Murray, R. Puttkamer, L. Wiese,

Planning, Zoning, & Land Records (PZLR) Committee members present: J. Ashford, J. Gaalswyk, F. Halfen, G. Lehman, D. Nobs

Others present: B. Bergstrom, P. Dederich, S. Koenig, M. Krueger, B. Michalek, P. Pohle, B. Simmert, B. Vaillancourt

Absent: K. Zowin was absent.

At 9:00 a.m. Chair Lehman called the Planning, Zoning and Land Records Committee to order and certified to be in compliance with the Open Meetings Law.

Chair Wiese called the Land Conservation Committee to order and certified to be in compliance with the Open Meetings Law.

Adopt agenda: Motion by Borleske/Halfen to adopt the amended agenda. Motion carried, all PZLR members in favor. Motion carried, all LCC members in favor.

Adopt minutes of previous meetings: Motion by Halfen/Murray to adopt the minutes of the meeting on June 9 of the Planning, Zoning & Land Records Committee and Land Conservation Committee. Motion carried, all PZLR members in favor. Motion carried, all LCC members in favor.

Public comment: None.

Communications:

- a. Thursday Note(s): Wisconsin Land and Water Conservation Association (WLWCA) Conference assistance-Bergstrom highlighted the June 30 Thursday Note. Committees agreed that the scholarship recipients give reports at future committee meeting(s).
- b. Krueger reported that appointments were made to Board of Adjustment. Dan Kettner will be the full time member, David Wernecke will be first alternate, and Ron Lestikow will be second alternate. Michalek was involved in the interview process. They will elect a new chair, and their first meeting is on July 28.

Land Records Modernization (Planning, Zoning & Land Records Committee):

- a. Monthly report-Felton reported they are in the process of doing upgrades to the GIS software. Discussed the possibility that the redistricting may need to be redone. Krueger noted the extra workload this created for Fleischmann and Felton. Discussed billing the City of Reedsburg for their time, but it was decided not to bill them and it was also decided not to have this as a future committee agenda item. The redistricting maps are still available on the website and will work to make more visible for the public to locate them.

- b. Review and approval of vouchers: There were no vouchers this month.

Register of Deeds Department (Planning, Zoning & Land Records Committee):

- a. Monthly report-Bailey reported that they finished with first half of the year right on target with numbers and budget. Preparing for the Mapping staff and Surveyor to move to Register of Deeds office. There is also the possibility that the Job Center/Workforce Development may move in the Planning & Zoning office area near the Sauk County Development Corporation. The Aging & Disability Resource Center department was involved in the moving discussions and office space needs.
- b. Review and approval of vouchers: Motion by Ashford/Gaalswyk to approve vouchers in the amount of \$3,530.90. Motion carried, all PZLR members in favor.

Surveyor Department (Planning, Zoning & Land Records Committee):

- a. Monthly report-Dederich updated on the contractor situation. Received a letter requesting payment by September 1. Corporation Counsel stated they may have a claim but not clearly defined. Dederich is to look at a sampling of previous work they have done. Will follow up with Corporation Counsel, Krueger, and Schauf and determine what to do. If the problem is their system, will need to work with them to get it fixed. All communication with them is being done through Corporation Counsel.
- b. Review and approval of vouchers: Motion by Ashford/Gaalswyk to approve vouchers in the amount of \$2,900. Motion carried, all PZLR members in favor.

Conservation, Planning and Zoning Department:

- a. Monthly reports for Land Conservation-Budget goals are realistic but the loss of staff does have an affect on attaining these goals. Presented update on the Clean Sweep program. Departments are working to identify programs and staffing priorities. Planning & Zoning report-Michalek instructed to check on funds being left in the Wisconsin Fund budget and the 2011 budget amount for Septic System Maintenance/Verifications/Entered Data/Revenue on monthly report. Committees like seeing the trends by year and would like the number of complaints to report in the citations list. The staffing levels are down 1.5 in P&Z and 2.5 in LCD since 2010. We are working to determine what we may need for future staffing. Enforcement issues will now be complaint driven with compliance as the primary objective, with that Michalek went on to explain he prefers to send a letter, then follow up with a second letter before issuing citations. The committees were provided a spreadsheet on how other merged committees in the state were handled by their county boards.
- b. Review and approval of vouchers: Motion by Nobs/Borleske to approve vouchers in the amount of \$43,112.13. Motion carried, all PZLR members in favor. Motion carried, all LCC members in favor. It was recommended that the county departments coordinate a joint way to improve vehicle maintenance costs - possibly go to the highway shop, but need to consider warranty issues.

- c. Approval of letter in support of proposed merger of Wisconsin Land and Water Conservation Association (WLWCA) and Wisconsin Association of Land Conservation Employees (WALCE): Wiese gave background on the merger. Motion by Halfen/Borleske to approve the letter as drafted. Motion carried, all PZLR members in favor. Motion carried, all LCC members in favor.
- d. Krueger asked to have this agenda item moved up on the agenda since he needed to leave - Consider resolution for sharing of services with Sauk County Development Corporation (SCDC): County will be reimbursed for services provided to the SCDC. Questioned the three parking spaces. A 60-day notice was added that if this arrangement is not working for both sides, they will need to find another space. A corrected copy will be provided at the County Board meeting including the details being worked out with Corporation Counsel. Motion by Murray/Halfen to approve the resolution. Motion carried, all in PZLR members in favor. Motion carried, all LCC members in favor.
- e. Discussion on the Badger Coulee Transmission Line proposed by American Transmission Company: Krueger has placed three calls to ATC but has not received a response. Possibly hold a session where we hear presentations by ATC and Buckwheat Valley. Will need to weigh in on this at some time and discuss at the committees. Vaillancourt plans to present a resolution to the August County Board, she stated the need to engage in this process now and see if it is truly needed and the costs and impact on property values. She also stated this issue is significant to the Town of La Valle and suggested that the County of Vernon be included in a forum. The County Board needs to take action and communicate to ATC. Michalek and Krueger will send a formal letter to ATC.
- f. Consider resolution to approve attendance at Southern WLWCA Area Conservation Tour: Wiese and Murray will attend, and Kriegl may attend. Motion by Ashford/Murray to change the resolution to show Wiese, Murray and Kriegl authorized to attend Southern WLWCA Area Conservation Tour. Motion carried, all PZLR in favor except Gaalswyk opposed. Motion carried, all LCC members in favor.
- g. Review of Corporation Counsel's opinion on Manure Management Ordinance: Bergstrom provided the response received from Corporation Counsel that the ordinance language is sufficient for the five-day notice.
- h. Discussion and possible action to amend the Development Application Deadline date for placement on the next available public hearing for the PZLR Committee: Simmert recommended changing the deadline closer to the public hearing in order to provide more time for public to apply. Gaalswyk/Halfen moved to approve the deadlines presented by Simmert. Motion carried, all PZLR members in favor.
- i. Discussion on noncompliance by a contract holder of the 10-year maintenance agreement of a priority watershed contract: Serge Koenig provided a summary of what transpired with a person who has three more years for rotational grazing on contract. Motion by Murray/Halfen to approve Option No. 3-allow the bean crop to be harvested this fall and write up a modified agreement for her to sign with the three stipulations

outlined. Motion carried, PZLR members in favor Ashford, Gaalswyk, Halfen; opposed Lehman, Nobs. Motion carried, with all LCC members in favor except Wiese opposed.

Reports:

- a. Natural Resources Conservation Service (NRCS) report: None.
- b. Norgard noted that the acreage reporting by producers will be completed tomorrow. The FSA is getting plans together for approximately 50 contacts for the Conservation Reserve Program (CRP) which are mostly renewals. NRCS and the Forester will need to complete field checks to make sure the acreages are eligible and complete farm plans.
- c. Foresters' report: None.
- d. Economic Development Committee report: Murray reported that they will have a subcommittee for Rails to Trails. Gaalswyk noted the next project is the county forest.
- e. Mirror Lake District report: None.
- f. Lake Virginia Management District report: Murray informed the committees that the town passed a nuisance ordinance and they will act on a complaint.
- g. Lake Redstone Management District report: Borleske reported they met Tuesday night and their annual meeting will be August 6 from 8 a.m.-noon at La Valle Town Hall.

Next meeting of the Planning, Zoning & Land Records Committee will meet on Tuesday, July 26, for a public hearing and the meeting of the Planning, Zoning & Land Records Committee and the Land Conservation Committee will be held on Thursday, August 11, at 9:00 a.m.

Motion to adjourn by Borleske/Murray at 12:09 p.m. Motion carried, all PZLR members in favor. Motion carried, all LCC members in favor.

Respectfully submitted,

Kathy Zowin

Land Conservation Committee, Secretary

Joel Gaalswyk

Planning, Zoning & Land Records Committee,  
Secretary