Ahoy, Matey!

Thar be eFiling news afloat!

eSignatures changes set sail September 1, 2018!!!

- Court official signatures will automatically be placed within the top 3 inches of page 1 of applicable documents, along with the filed stamp and a standard header featuring the case number, document number, filed date, and page number. All remaining pages will feature the standard header.
- The new format mirrors that which is used in some federal courts.
- Following implementation, eFilers are no longer required to include signature blocks on orders, regardless of the file format.
- Both PDF and Word proposed orders may be submitted and will be signed in the same manner, eliminating confusion around document type requirements.
- All state court forms will be updated to meet the new standard.

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FILED
04-27-2018
Waukesha County
Clerk of Circuit Court

BY THE COURT:

DATE SIGNED: April 27, 2018

Electronically signed by Hon. John J. Smith
Circuit Court Judge

This is a final order for purposes of appeal.

STATE OF WISCONSIN CIRCUIT COURT WAUKESHA COUNTY

ABC Mortgage

Plaintiff

ORDER CONFIRMING SALE

vs Case No: 16 CV 1103

John Defendant

Mortgagor Defendant

MPLE

Page 1 header

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3. That upon entry and filing of this Order and receipt of the applicable recording fee, the clerk shall deliver the sheriff's deed, transfer return, and recording fees to the Register of

Additional pages header

eSignature document specifications

- Leave a 3” top margin (equivalent to nine 12 point hard returns from the standard 1” margin) on the first page of any document requiring signature by a court official (circuit court judge, court commissioner, clerk of court, or Register in Probate) to accommodate the eSignature block.
- Leave a 1/2” top margin on all subsequent pages of your document to accommodate the system applied header that will feature the case number, document number, filed date, and page number. The document number will be visible on the eFiling website “My cases” page to help more easily manage documents.

A six month grace period will be honored after implementation, allowing you additional time to make the required changes to your documents. During the transition period court staff will indicate if a document is not formatted properly and the system will place the court official signature on a cover page prepended to the document.