

**SAUK COUNTY COURTHOUSE SECURITY
AND
FACILITIES COMMITTEE**

Meeting Minutes
July 11, 2019

In attendance: Judge Screnock, Sheriff Meister, Chief Deputy Spencer, District Attorney Calkins, Lt. Ryan LaBroschian (Baraboo PD), Sgt. Mark Rabata, Clerk of Circuit Court Wastlick, Court Commissioner Grill, Attorney Joseph Viney, Attorney Mark Gumz (State Public Defender), Building Services Director Ian Crammond, Emergency Management Director Jeff Jelinek.

1. **Call to Order.** The meeting was called to order at 7:15 a.m. by Michael Screnock, compliance with open meeting notice having been noted.
2. **Approval of Minutes.** Motion by Calkins, second by Meister to approve minutes of April 4, 2019 meeting. Unanimous.
3. **2019 Capital Improvement Projects.** Ian Crammond provided an update on the issued RFP for upgrading the courtroom audio systems and the RFP for design of the West entrance, which is still in progress.
4. **2020 Capital Projects.** Ian Crammond discussed the courthouse projects he anticipates including in the 2020 capital budget request: an upgrade to the in-court video systems, which allow for remote video appearances in court, and construction of the West entrance to accommodate the installation of a screening station.
5. **Space Needs Study.** Ian Crammond provided a preview of the final report completed by Strang, which was previously presented to the Property and Insurance Committee and will be presented to the full County Board next week. The report will suggest renovation of the Branch 3 courtroom to eliminate the need to take in-custody defendants through the judge's chambers area and renovation of the west end of the third floor into useable office space to allow certain functions to be moved from the West Square Building to the third floor of the Courthouse.
6. **Court Security Update.** Sgt. Rabata provided an update.
7. **Next Meeting.** October 3, 2019 at 7:15 a.m.

8. **Adjournment.** Motion by Spencer, second by Viney to adjourn.
Unanimous. Meeting adjourned at 7:54 a.m.

Respectfully submitted,
Michael Screnock
Presiding Judge