

**SAUK COUNTY COURTHOUSE SECURITY
AND
FACILITIES COMMITTEE**

Meeting Minutes
October 10, 2024

Committee Members in attendance: Judge Screnock, Court Commissioner O'Rourke, Chief Deputy Van Den Heuvel, Assistant District Attorney Rick Spoentgen, Sergeant Joe Sabol, Attorney Derek Horkan, Building Services Director Ian Crammond.

Others in attendance: Child Support Director Sara Benton

1. **Call to Order.** The meeting was called to order at 7:31 a.m.
2. **Approval of Minutes.** Motion by Crammond, second by Spoentgen to approve the minutes of the April 4, 2024 meeting. Unanimous.
3. **Court Security Update.** Sgt. Sabol provided a written report regarding the number of transports, activity reports, and security requests during recent months.
4. **Discussion of Jury Assembly Room Usage and Possible Installment of Security Camera.** The Committee discussed the proposed usage of the jury assembly room for traffic pretrial conferences by the District Attorney's Office and potential plans to install a security camera in the jury assembly room. At this time the installation of cameras in the jury assembly room is not a high priority, but it could be revisited in the future.
5. **Discussion of Future Security Needs or Projects.** The Committee discussed security improvements that could be pursued in the near future and Mr. Crammond and Sgt. Sabol provided updates. Sgt. Sabol advised that the next courthouse security training exercise is scheduled for the morning of November 14, 2024.

6. **Discussion of West Square Building Security.** Judge Screnock advised that the Law Enforcement & Judiciary Committee discussed earlier this week the prospect of planning for and implementing a secure entrance to the West Square Building. That committee had considered referring the matter to the Committee for planning and implementation, but determined that a different County committee would be more appropriate to take up that initiative. Judge Screnock also noted that the Committee's role is to address security and facility issues specifically related to the courthouse, and does not extend to other county buildings. No action required by the Committee on security issues related to the West Square administration building.
7. **Next Meeting.** January 9, 2025 at 7:30 a.m.
8. **Adjournment.** Motion by Spoentgen, second by Horkan; unanimous. Judge Screnock declared the meeting adjourned at 8:02 a.m.

Respectfully submitted,

Michael Screnock
Presiding Judge