

**SAUK COUNTY COURTHOUSE SECURITY
AND
FACILITIES COMMITTEE**

Meeting Minutes
December 9, 2021

In attendance: Judge Screnock, Court Commissioner O'Rourke, Chief Deputy Van Den Heuvel, Sergeant Rabata, Clerk of Circuit Court Wastlick, County Administrator Brent Miller, Chief Assistant District Attorney Rick Spoentgen, Attorney Derek Horkan, Building Services Director Ian Crammond, Emergency Management Director Jeff Jelinek.

1. **Call to Order.** The meeting was called to order at 7:32 a.m. by Michael Screnock.
2. **Approval of Minutes.** Motion by Rabata, second by Crammond to approve minutes of October 14, 2021 meeting. Unanimous.
3. **Update on Courthouse Entrance Project.** Ian Crammond gave an update on the courthouse entrance project. The project remains on track for completion by March 2022. The Committee discussed issues related to building access by employees after the project is completed.
4. **Courthouse Entrance Policy.** The Committee reviewed a proposed entrance policy that would allow employees with badge access to enter and exit through any door and provide that all people entering the West entrance will go through security. Motion by Miller, second by Spoentgen to approve the proposed policy and forward it to the Personnel and Property Committees for further consideration.
5. **Update on Video Arraignment Upgrades.** Ian Crammond gave an update on the installation of equipment at the Law Enforcement Center to upgrade the remote audio and video connections from the jail. The upgrades are expected to be complete by the end of December.
6. **Court Security Update.** Sgt. Rabata reported on the number of transports, activity reports, and security requests during October and November.
7. **Next Meeting.** April 7, 2022 at 7:30 a.m.
8. **Adjournment.** Motion by Miller, second by Spoentgen to adjourn. Unanimous. Meeting adjourned at 8:10 a.m.

Respectfully submitted,

Michael Screnock
Presiding Judge