

CAPITAL IMPROVEMENTS PROJECTS (CIP) COMMITTEE MINUTES

Room 213, West Square Building, Baraboo WI

Monday, July 10th, 2023

Present: Lynn Horkan, Joel Chrisler, Ian Crammond, Mark “Smooth” Detter, Mike Flint, Pat Gavinski, Marty Krueger, Brent Miller, Lisa Wilson, Steven Pate

Absent: Bryant Hazard (excused)

The meeting was called to order by Marty Kruger at 2:00 PM. Certification of open meeting compliance was given. **Motion by Flint, second by Gruber to nominate Krueger to act as Chair for the meeting, close nominations, and cast a unanimous ballot.**

Public Comment: None

Review and Consideration of Capital Improvement Plan: Horkan recapped the process and criteria for inclusion in CIP Plan. She noted it is a big picture look at long range planning. Its purpose is to prioritize and identify projects/purchases and possible funding over the upcoming ten years. Important to balance financial resources and organizational capacity. You have received a summary of the process and explanation of CIP.

Highway

Equipment Replacement: Gavinski noted typical plan to replace and repair equipment to maintain reliability.

New Highway Shop: Currently have \$50 million as an estimate, with most expenditures in 2023.

Various Highway Road Projects/Construction: Gavinski reviewed the projects, and state funding available.

Various Shop Yard Paving: Maintain County highway multiple properties yards and locations, recurring expense.

Salt Shed Maintenance: Maintenance as needed.

University of Wisconsin (UW)-Platteville Baraboo Sauk County:

Miller informed the committee that some of the projects are from this year that haven’t been completed yet and the actual cost of each project might be different than projected. Other projects are maintenance needs. Discussed shared University of Wisconsin Platteville/Baraboo/Sauk County ownership with the City of Baraboo. The City of Baraboo has not yet acted on this project list.

Management Information Systems (MIS) Pate informed the board that all projects are long term maintenance of systems with finite lives where systems need to be version specific. Discussed the coordination of projects with building services.

Phone System and Hardware Upgrades Ongoing appropriations to update countywide phone and voice mail systems. Systems are constantly changing and linked to the computer network.

9-1-1 Phone System Replacement (replacement about every 7 years, next in 2027): System replacement annualized for future replacement to smooth the budget. Amounts carried forward until replacement needed.

Network Infrastructure, Firewall, Core Switch - Switches, router, uninterruptible power supplies, etc. at the Courthouse and Law Enforcement Center.

Virtual Infrastructure – The main infrastructure that hosts and stores all County systems and servers.

County Clerk

Election Equipment Replacement: Horkan informed the board that this will be a project planned for 2028. Discussion followed.

Circuit Courts

Fourth Jury Courtroom: Miller noted the County is in the middle of state’s list as far as need for an additional judge.

Building Services: Crammond noted many projects are planned over multiple years to keep the County budget smooth. Many items are typically in the plan each year, others are new.

Communications System Upgrades (every year): Recurring CIP item to maintain the County network of communication channels including 156 miles of fiber network and 9 tower sites. Tower Site Remote Monitoring Equipment (2024): Upgrade equipment and panic alarms in county facilities. Upgrade Radio Equipment due to Manufacture end of life (2025). Additional (new) site development at Bug Tussel Tower Sites (2026 and 2028).

Tuck-pointing / Caulking of Facilities: Ongoing inspections, maintenance/repairs of caulk and tuck-point joints on facility concrete panels and stones. Every year worst areas are repaired.

Communications Center-Radio Console replacement (replacement every 10 years, next in 2025): Main dispatch radio system utilized for communications with all fire, emergency medical services, law enforcement, highway, and other public service agencies. Recurring budget item to smooth budget, existing equipment was installed in 2003 and replaced in 2015. Life expectancy is 10-12 years. Digital/IP based systems need to be updated and current to operate.

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Tower Lighting Improvements: This project is planned to be completed in 2024. All 7 tower lights need to be replaced to comply with Federal Aviation Administration (FAA) requirements.

Replace asphalt pavement at the West Square Building- this is the original pavement since 1995 and needs to be replaced in the next year.

Courtroom Video Arraignment Upgrade: Upgrade the sound and video arraignment systems in Circuit Court branches. Plan to incorporate improved technologies into the courtrooms. Discussed reduced cost of transports.

Replace Roofs: Law Enforcement Center (LEC)/Huber 2024; budget annually for needed maintenance on facility roofs.

West Square Cooling Tower Rebuild: Drastically needed in 2023 with a complete teardown to remain operational.

Carpet Replacement: Replace in Courthouse soon, with West Square soon thereafter.

Re-Gasket, Check Bearings on Chiller Units: Chillers West Square/Courthouse 2024, LEC 2027; rebuild as scheduled and maintenance chillers at County facilities.

Remodel and Building Security: Plan for office space remodels to keep spaces secure and up to date.

Replace the existing water heater system in LEC – replace the two hot water systems for LEC. The water heaters have reached the end of life being 22 years old. New higher efficiency water heaters will cost less than to run the current units. This project will be funded from a general fund balance.

Land Resources & Environment (LRE)

ADA Transition Plan Implementation: Required improvements subsequent to Americans with Disabilities Act (ADA) audit.

Sauk County Farm: Multiple educational opportunities for the property. Discussed plans take into account ongoing costs and the possibility of a “friends” group to help participate in the costs.

White Mound County Park: Many potential upgrades based on the master plan developed, including both new opportunities and large maintenance items.

Bluff view County Park – Includes completing the parking lot, bridge replacement over pond area and installation of community gardens between 2025-2028.

Great Sauk State Trail (GSST) Expansion Plans/Designs & Construction: Wilson reviewed the next projects for expansion of the GSST. Discussed bridge over Wisconsin River and connection with Dane County trail that will potentially be grant funded.

Health Care Center (HCC)

HCC Property Improvements-Roofs

Camera Security Monitoring Upgrades

Roof Top Unit Replacement with HEPA filtration upgrade

Water Heater Replacement

Community Room Flooring / Office Flooring

Boiler

Horkan noted the projects focus on wear and tear of the facility. The HEPA filtration upgrade bid will go out very soon as an improvement in response to COVID funded by American Rescue Plan Act (ARPA) funds. All projects are either using HCC fund balance, Certified Public Expenditure (CPE) Medicaid funds or ARPA funds.

Motion by Detter, second by Gruber to approve the plan as presented with addition of replacing existing hot water heating system at LEC and forward to the Administrator for inclusion in the 2024 budget. Motion carried.

Motion by Detter, second by Flint to adjourn the meeting. Motion carried.