

## CAPITAL IMPROVEMENTS PROJECTS (CIP) COMMITTEE MINUTES

Room 213, West Square Building, Baraboo WI

Wednesday, July 14, 2021

Present: Kerry Beghin, Joel Chrisler, Mike Compton, Ian Crammond, Mark "Smooth" Detter, Mike Flint, Pat Gavinski, Marc Higgs, Lynn Horkan, Marty Krueger, Valerie McAuliffe, Brent Miller, Jennifer Vosen, Lisa Wilson

The meeting was called to order by Krueger at 8:00 AM. Certification of open meeting compliance was given. **Motion by Flint, second by McAuliffe to nominate Krueger to act as Chair for the meeting, close nominations, and cast a unanimous ballot. Motion carried. Motion by McAuliffe, second by Chrisler to adopt the agenda. Motion carried.**

Public Comment: None

Review and Consideration of Capital Improvement Plan: Beghin recapped the process and criteria for inclusion in CIP Plan. She noted it is a big picture look at long range planning. Its purpose to prioritize and identify projects/purchases and possible funding over the upcoming ten years. Important to balance financial resources and organizational capacity. Miller distributed and commented on project list for American Rescue Plan Act (ARPA) funds, some are already included in CIP plan.

### Health Care Center (HCC)

#### HCC Property Improvements

#### Camera Security Monitoring Upgrades

Vosen noted the projects focus on wear and tear of the facility that is now 11 years old. The HEPA filtration upgrade would be an improvement as response to COVID, estimate the project for next summer due to construction and materials delays being experienced. All projects are either using HCC fund balance, Certified Public Expenditure (CPE) Medicaid funds or ARPA funds. **Motion by Flint, second by McAuliffe to approve items in CIP as presented with designated funding sources. Motion carried.**

### Highway

Equipment Replacement: Gavinski noted typical plan to replace and repair equipment to maintain reliability.

New Highway Shop: Currently have \$35 million as a preliminary rough estimate. Just starting for design on Reedsburg facility. Discussed use of Highway fund balance and bonding amount. Discussed increased construction costs.

Various Highway Road Projects/Construction: Gavinski reviewed the projects.

Various Shop Yard Paving: Maintain county highway multiple properties yards and locations, recurring expense.

**Motion by Detter, second by Chrisler to approve items in CIP and recommend using a reasonable amount of fund balance to be determined at a later date. Motion carried.**

### Tri-County Airport:

#### Drainage Ditch to Bear Creek

#### Runway 09-27 Rehabilitation

#### Flood Control and Ditching at Airport

Higgs noted both ditch projects will help to control flooding issues the airport has experienced. Higgs noted the runway repaving project is a high priority and is 95% federal/state funded. The estimated cost was determined by Bureau of Aeronautics and the funding is available for 2022. The runway is well past the expected life span. Due to Iowa County leaving the airport as a partner, Bureau needs to approve the new partner agreement and percentage allocation between Richland and Sauk Counties. Higgs recognized Cardinal Glass Industries' significant donation which shows the importance of the airport to their business. Miller noted that Cardinal Glass pays \$23 million in area salaries. Primary users of the airport are corporate jets. The airport cannot accommodate commercial jets. Higgs does not anticipate the need to extend the runway. Miller suggested use of ARPA funds for county share of the projects. **Motion by Flint, second by Detter to include in projects in CIP and fund through ARPA. Motion carried.**

### University of Wisconsin (UW)-Platteville Baraboo Sauk County:

Compton reviewed renovation of the Fine Arts building to update equipment and make the theater a multipurpose use facility. Another priority is roof replacement. Other projects are maintenance needs. Discussed use of ARPA funds for fine arts project. Discussed shared ownership with the City of Baraboo. **Motion by Flint, second by Detter to approve projects for CIP and use \$400,000 ARPA funds for fine arts renovation. Motion carried.**

## CAPITAL IMPROVEMENTS PROJECTS (CIP) COMMITTEE MINUTES

Room 213, West Square Building, Baraboo WI

Wednesday, July 14, 2021

Building Services: Crammond noted many projects are planned over multiple years to keep the County budget smooth. Many items are typically in the plan each year. He highlighted the 2022 projects. Some projects would be appropriate use of ARPA funds.

Communications System Upgrades (every year): Recurring CIP item to maintain the County network of communication channels including 156 miles of fiber network and 9 tower sites.

Replacement of Tower Road Tower site (2022): Upgrade to a self-supporting 250 foot tower, with communications shelter and generator backup. Tower was bought in 2004, currently no room for expansion. This upgrade would allow for expansion. Crammond noted the tower covers a large range due to the location and elevation. Project appropriate for ARPA funding.

Radio Upgrade for departments over a three year period (2022-2024): Project appropriate for ARPA funding.

Upgrade Mobile and Portable Radio Equipment for Maintenance staff (2023): Project appropriate for ARPA funding.

Tower Site Remote Monitoring Equipment (2024): Upgrade equipment and panic alarms in county facilities.

Upgrade Radio Equipment due to Manufacture end of life (2025)

Additional (new) site development at Bug Tussel Tower Sites (2026 and 2028)

Transition to all new internet protocol (IP) based radios at each tower site with future expansion to provide wider area coverage. All tower facilities to be 12x26 square feet, insulated, and temperature controlled to handle IP channels and equipment.

Tuck-pointing / Caulking of Facilities: Ongoing inspections, maintenance/repairs of caulk and tuck-point joints on facility concrete panels and stones. Every year worst areas are repaired.

Communications Center-Radio Console replacement (replacement every 10 years, next in 2025): Main dispatch radio system utilized for communications with all fire, emergency medical services, law enforcement, highway and other public service agencies. Recurring budget item to smooth budget, existing equipment was installed in 2003 and replaced in 2015. Life expectancy is 10-12 years. Digital/IP based systems need to be updated and current to operate.

Courtroom Video Arraignment Upgrade: Upgrade the sound and video arraignment systems in Circuit Court branches. Plan to incorporate a few more improved technologies into the courtrooms as result of COVID pandemic.

Building controls from pneumatic to digital (Historic Courthouse, Reedsburg Human Services, Law Enf)

Historic Courthouse is the next project, initial dollars will be for engineering plan.

Energy Measures Upgrade building controls at Historic Courthouse (CH): This is an ongoing effort to implement identified cost saving measures. Unused funds are carried forward.

Law Enforcement Center (LEC) Video Upgrade: Video quality is not adequate, will require new wiring and updated infrastructure in mechanical rooms and cameras. Current technology is from 2002, quality is less than ideal.

Replace Roofs: LEC/Huber 2024; budget annually for needed maintenance on facility roofs. The West Square roof 2020 planned replacement was shifted to 2021 due to COVID pandemic.

Elevators – Courthouse Annex and Court Holding: When elevator hydraulic cylinders do not pass pressure inspection it will need to be replaced immediately. Amount was budgeted in 2017 will carry forward until needed. Elevator is from 1966 but continues to pass inspection.

LEC Sally Port Concrete Replacement: Concrete and trench drain are original to building from 2002, concrete is worn and drain is rusting and inadequate. Discussed tax levy as use of funds for project.

Carpet Replacement - Law Enforcement Center (LEC): Replace administrative and jail carpets in phased approach and carryforward as needed to complete.

Re-Gasket, Check Bearings on Chiller Units: Chillers West Square/Courthouse 2024, Law Enforcement Center 2027; replace as scheduled maintenance chillers at County facilities.

Remodel and Building Security-West Entrance Redesign Construction (excluding space modification for scanners and including ADA compliance) Building Security-2021/2022 Continued Recommended Implementations::

Dollars carried forward from 2020, front entrance project currently out for bid.

**Motion McAuliffe, second by Dettler to approve as presented with tower road site \$800,000 ARPA funding and \$50,000 fund balance, radio upgrade for departments over a three year period ARPA funded, upgrade mobile and portable radio equipment for maintenance staff ARPA funded, and Sally Port tax levy funded. Motion carried.**

### County Clerk

Election Equipment Replacement: Miller commented it is a placeholder until needed in future. **Motion by Flint, second by Chrysler to approve inclusion in the 2022-2031 CIP Plan. Motion carried.**

Management Information Systems (MIS) Beghin noted the necessary maintenance of four mission critical systems. All projects are long term maintenance of systems with finite lives where systems need to be version specific. Discussed the coordination of projects with building services for some of these projects due to IP.

Phone System and Hardware Upgrades Ongoing appropriations to update countywide phone and voice mail systems. Systems are constantly changing and linked to the computer network.

9-1-1 Phone System Replacement (replacement about every 7 years, next in 2027): System replacement annualized for future replacement to smooth the budget. Amounts carried forward until replacement needed.

Network Infrastructure - Switches, router, uninterruptible power supplies, etc.:

Firewall Upgrades for HCH (Historic Court House), LEC and LE outside agency connections

Core Switch Replacement at LEC & HCH Data Center

Network switching and routing hardware exist throughout Sauk County facilities and are the backbone for computer network communication. Many of these devices are in excess of ten years old and are in need of routine replacement. Two Core Switches (LEC and HCH) are being replaced on a seven year cycle, the typical lifespan for service contract coverage.

Virtual Infrastructure – Host server replacements: HCH 2025, 2030. LEC 2022, 2027. The main infrastructure that hosts and stores all County systems and servers.

Backup appliance replacement

Storage array replacement: HCH 2026, 2031. LEC 2024, 2029.

**Motion by Flint, second by Detter to approve inclusion in the 2022-2031 CIP Plan as presented. Motion carried.**

#### Circuit Courts

Fourth Jury Courtroom: Law Enforcement & Judiciary Committee moved this to 2031, a placeholder for possible judicial expansion. The County is very low on the list as far as need. **Motion by Chrisler, second by McAuliffe to approve inclusion in the 2022-2031 CIP Plan. Motion carried.**

#### Land Resources & Environment (LRE)

White Mound County Park – Bridge Replacement: Replace wooden bridge due to deteriorated condition. Already have budgeted \$28,000; upon further assessment \$58,000 is needed.

Great Sauk State Trail (GSST) Expansion Plans/Designs & Construction: Wilson reviewed the next projects for expansion of the GSST. Miller noted some ARPA funds are earmarked for work on the trail and other grant funding may be available. A recent feasibility study showed great benefits and use of the GSST. Discussed bridge over Wisconsin River and connection with Dane County trail.

**Motion by McAuliffe, second by Flint to approve CIP Plan with change to White Mound bridge replacement to \$58,000 funded as \$30,000 general fund and \$28,000 additional funding already budgeted. Motion carried.**

Discussed other items on the ARPA project list. Discussed use of funding best for projects that can provide benefits to county residents and have a return on investment. Not only for tourists but also for residents.

**Motion by McAuliffe, second by Detter to adjourn the meeting. Motion carried.**