APRIL 2023 – MARCH 2024





PROCEEDINGS OF THE SAUK COUNTY BOARD OF SUPERVISORS

TIM McCUMBER – CHAIR, SAUK COUNTY BOARD OF SUPERVISORS

JOHN DEITRICH – VICE, SAUK COUNTY BOARD OF SUPERVISORS

REBECCA C. EVERT – SAUK COUNTY CLERK

COUNTY SEAT – BARABOO, WI

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General Consent Agenda

April 18, 2023: None.

May 16, 2023:
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HUMAN SERVICES COMMITTEE:
Resolution 30-2023 To Commend Cheryl Emery For Over 17 Years Of Service To The People Of Sauk County. (Pages 27-28)

June 20, 2023:
EXECUTIVE & LEGISLATIVE COMMITTEE:
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HUMAN SERVICES COMMITTEE:
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HIGHWAY COMMITTEE:
Resolution 76-2023 To Honor James Bonham For Over 39 Years Of Service To The People Of Sauk County. (Page 223)

November 14, 2023:
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HIGHWAY COMMITTEE:
Resolution 87-2023 To Honor Charles Schell For Over 25 Years Of Faithful Service To The People Of Sauk County. (Page 287)

December 19, 2023: None.

January 16, 2024:
EXECUTIVE & LEGISLATIVE COMMITTEE:
Resolution 1-2024 To Honor Michelle Commings For Over 25 Years Of Faithful Service To The People Of Sauk County. (Page 423)

February 20, 2024:
LAW ENFORCEMENT AND JUDICIARY COMMITTEE:
Resolution 5-2024 To Honor Michael Cook For 16 Years Of Service. (Page 442)

HIGHWAY COMMITTEE:
Resolution 6-2024 To Honor Parrish Helms For Over 17 Years Of Faithful Service To The People Of Sauk County. (Page 443-444)
Resolution 7-2024 To Honor Robert Bonham For Over 36 Years Of Faithful Service To The People Of Sauk County. (Page 445-446)

March 19, 2024:
HEALTH CARE CENTER BOARD OF TRUSTEES
Resolution 13-2024 To Commend Theresa Dietz For More Than 28 Years Of Faithful Service To The People Of Sauk County. (Pages 464-465)
Resolution 14-2024 To Commend David Webber For More Than 15 Years Of Faithful Service To The People Of Sauk County. (Pages 466-467)

March 19, 2024: None.

Scheduled Appearances

April 18, 2023: None.

May 16, 2023:
a. Representative Dave Considine, State Assembly District 81.
b. Morgan McArthur – Sauk County Institute of Leadership (SCIL).

June 20, 2023: None.

July 18, 2023: None.

August 15, 2023:
a. Jessie Phalen, Public Health Nurse Manager, re: Presentation of Level 3 Health Department Award from Joe Larson, Department of Health Services.

September 19, 2023: None.

October 17, 2023:
a. Sauk County Health Care Center Market Analysis Presentation, by Jason Stroiman (Founder & President) and Henry Fuller (Senior Analyst Associate) of Evans Senior Investment.

November 14, 2023: None.

December 19, 2023:
a. Dale Knapp, Forward Analytics; re: Senior Healthcare.

January 16, 2024: None.

February 20, 2024: None.

March 19, 2024: None.

March 28, 2024: None.

Public Comment

April 18, 2023: None.

May 16, 2023: None.

June 20, 2023: None.

July 18, 2023: None.

August 15, 2023: None.

September 19, 2023: None.

October 17, 2023:
a. Jeanette Bates, re: Committee On Committees.

November 14, 2023: None.

December 19, 2023:
a. Ryan Shear, re: SCHCC
b. Jerry Helmer, re: County Nursing Home
c. Jeff Seering, re: SCHCC

January 16, 2024: None.

February 20, 2024:
a. Nancy Thome, re: Election
b. Tom Kriegl, re: Health Care Center

March 19, 2024: None.

March 28, 2024:
- Jean Scolaro, re: Not to approve the sale of the SCHCC.
- Jeff Seering, re: SCHCC.
- Tom Kriegl, re: Nursing home sale.
- Damian Barta, re: County Board Agenda Item – Consideration of offer to purchase SC Health Care Facility.
- Joy Kirkpatrick, re: Consider offers to purchase Health Care Center.
- Elise Patton, re: Sauk County Healthcare Center. County Board Item, Consideration of offer to purchase SC Health Care Facility.
- Carol Waser, re: Agenda Item.
- William Waser, re: Selling Sauk Co Nursing Center.
- Jean E. Berlin, re: Selling of the Sauk County Health Care Center.
- Carie Wagner, re: Sauk County Health Care Center.
- Mimi Wuest, re: County Health Care Center.
- Mary Williams, re: Health Care Center (Proposed Sale).
- Daniel Holzman, re: Health Care Center.
- Chris Stahmer, re: Aging population, county need.

Communications

April 18, 2023

a. 03/22/2023 Letter from State of Wisconsin DNR, re: Knowles-Nelson Stewardship Program.
b. 04/03/2023 Letter from Mark D. O'Connell/WCA, re: 2023 WCA Annual Business Meeting Resolutions.
c. 03/29/2023Letter from Rep. Dallman, re: Grant award for Sauk County.

May 16, 2023:

a. 04/24/2023 Letter from Brent P. Gasser, Town of Delton Chair, re: Lueders Tax Foreclosed Parcels.
b. 04/27/2023 Letter from Western Technical College, re: Board vacancy.
c. 04/19/2023 Email from Amy Dias, WCA, re: Exhibit booth, hospitality suite and charity donation.
d. 04/28/2023 Letter from State of Wisconsin DNR, re: Property exchange.

June 20, 2023:

a. 05/29/2023 Letter from Jim Severance, re: White Mound Park.

July 18, 2023: None.

August 15, 2023: None.

September 19, 2023:

a. 06/02/2023 Commendation from Wisconsin Counties Treasurers' Association, re: Elizabeth Geoghegan.
b. 08/16/2023 Lynda L. Bradstreet, WCA Chief Financial Officer, re: 2024 Estimated Membership Dues.
c. Sauk County Home and Community Education (HCE) Information Flyer.

October 17, 2023:

a. 09/20/23 Letter from Atty Catherine J. Flaherty, re: "The Bank of Spring Green Autobank to the Sauk County Historic Registry."

November 14, 2023:

a. Letter from USDA Re: Environmental Assessment & Public Meeting - 11.28.23

December 19, 2023:

a. 11/20/2023 Letter from Jim Severance, re: Sauk County Health Care Center.
b. 11/29/2023 Letter from Dave Corning, re: Sauk County Health Care Center.
c. Letter from State of Wisconsin DNR, re: Air Pollution Control Permit Application Review.
d. 12/11/2023 Email from Susan Heck, re: Open Meeting Excellence Award.

January 16, 2024:

a. 01/04/2024 Letter from Art Carlson, re: Sauk County Health Care Center.

February 20, 2024:

a. 01/12/2024 Email from Western Technical College District Board, re: Vacancy Notice.
b. 01/19/2024 Letter from Madison Area Technical College, re: Notice Of Intent To Appoint District Board Members.
c. 01/29/2024 Email from Western Technical College District Board Appointment Committee, re: Public Hearing & Meeting Date.
d. 02/01/2024 Letter from Jim & Judy Garske, re: Sauk County Health Care Center (SCHCC).
e. 02/15/2024 Email from Western Technical College, re: Candidates Requesting Consideration For Re/Appointment.

March 19, 2024: None.

March 28, 2024:

- Letter from Nathan Johnson, re: Sauk County Health Care Center.
- Letter from Tracey J. Terrazas, re: Sauk County Health Care Center.
- Letter from Sharyl Schlieckau, re: Sauk County Health Care Center.
- E-mail from Carol J. May, re: Sauk County Health Care Center.
- Letter from Joyce Fichtel, re: Sauk County Health Care Center.
- Sauk County Health Care Center Petition – 504 Signatures (Circulator's name not provided).

Appointments

April 18, 2023:

a. Extension Education, Arts & Culture Committee:
   i. Bill Stehling as an interim member of the Extension, Education, Arts & Culture Committee in Supervisor Teelin's absence for medical leave.

b. Criminal Justice Coordinating Council:
   i. John Deitrich to replace Tom Dorner
   Term concurrent with County Board Supervisor- expiring 04/15/2024

c. Health Care Center Administrator:
   i. David Rademacher (start date of May 1, 2023)

d. Human Services Board:
   i. James Bowers, Re-Appointment, Citizen Member
   3-year term – 04/18/2023 – 04/21/2026

e. Board of Health:
   i. Dr. Angela Hanley, fulfill the remainder of Melanie Burkhalter's term – term expires 08/15/2023

May 16, 2023:

a. Madison Region Economic Partnership (MadREP) Board:
   i. Tim McCumber

b. Lower Wisconsin State Riverway Board:
   Recommendation to Governor Evers: Gretchin "Gigi" La Budde and Don Greenwood.

June 20, 2023:

a. Sauk County Treasurer: Jessica Machovec, filling the remainder of the term expiring 01/05/2025.

b. Board of Adjustment:
   Jamie Phephles, Re-Appointment, Citizen Member
   Ed Larson, Re-Appointment, Citizen Member
   3- year terms – 07/18/2023 – 07/15/2026

July 18, 2023:

a. Board of Adjustment, Alternate:
   Ed Liegel, New Appointment, Citizen Member
   3- year terms – 07/18/2023 – 07/15/2026

b. Families Come First/Comprehensive Community Services Coordinating Committee:
Shanna Stormer, New Appointment, Citizen Member
2- year term: 07/18/2023- 07/15/2025

August 15, 2023:

a. None.

September 19, 2023:

a. None.

October 17, 2023:

a. None.

November 14, 2023:

a. Property Committee:
James Astle, District #18 Supervisor
Term: 11/14/2023-4/16/2024 (Concurrent with Board of Supervisors)

~~b. Sauk County Library Board~~ (***Item removed based on motion***)
~~James Astle, District #18 Supervisor~~
~~Term: 11/14/2023-4/16/2024 (Concurrent with Board of Supervisors)~~

c. Land, Resources, & Environment Director:
Lisa Wilson

December 19, 2023:

a. Families Come First/Comprehensive Community Services Committee:
i. Billy Laird, New Appointment, Citizen Member
2-year term – 12/19/2023-12/16/2025
ii. John Olsen, New Appointment, Citizen Member
2-year term – 12/19/2023-12/16/2025

b. Sauk County Library Board:
Mike Anderson, District #9 Supervisor, Alternate
Term: 12/19/2023-04/16/2024 (Concurrent with Board of Supervisors)

c. South Central Library Board:
Mike Anderson, District #9 Supervisor
Term: 12/19/2023-04/16/2024 (Concurrent with Board of Supervisors)

d. Land, Resources, and Environment:
Randall Puttkamer, Re-Appointment, Citizen Member
2-year term – 12/19/2023-12/31/2025

e. Veterans Service Commission:
Mike Sitton, New Appointment, Citizen Member
2-year term – 12/19/2023-12/31/2025

January 16, 2024:

a. Workforce Development Board of South-Central Wisconsin
Ben Breese, New Appointment, Citizen Member
3 – year term: 01/16/2024 - 01/20/2027

b. Sauk County 2024 Emergency Fire Wardens: ***(attached to Granicus and 2023-2024 Directory)***

February 20, 2024:

a. Families Come First/Comprehensive Community Services Coordinating Committee:
   i. Amy Breunig, Re-Appointment, Citizen Member
      3– year term: 02/20/2024-02/16/2027
   ii. Julie Eckert, Re-Appointment, Citizen Member
      3– year term: 02/20/2024-02/16/2027
   iii. Ryan Catterson, Re-Appointment, Citizen Member
      3– year term: 02/20/2024-02/16/2027

b. Children's Community Options Program/Birth to 3 Advisory Committee:
   i. Greg Gintz, Re-Appointment, Citizen Member
      3– year term: 02/20/2024-02/16/2027
   ii. Roberta Kasper, Re-Appointment, Citizen Member
      3– year term: 02/20/2024-02/16/2027

c. Veteran's Service Commission:
   i. Carl Oppert, Re-Appointment, Citizen Member
      3– year term: 02/20/2024-02/16/2027

d. Sauk County Board of Health Committee:
   i. Eleanor O. Vita, M.D., New Appointment, Citizen Member
      3– year term: 02/20/2024-02/16/2027

e. Sauk County Health Care Center, Nursing Home Administrator:
   i. Emily Greenwood-Flock

March 19, 2024:

a. Families Come First/Comprehensive Community Services Coordinating Committee:
   i. Joanne Kitelinger, Re-Appointment, Citizen Member
      2-year term: 03/19/2024 – 03/17/2026

b. Children's Community Options Program/Birth to 3 Advisory Committee
   i. Robert King, Appointment, Citizen Member
      3-year term: 03/19/2024 – 03/16/2027

March 28, 2024: None.

Bills

April 18, 2023: None.

May 16, 2023: None.

June 20, 2023: None.

July 18, 2023: None.

August 15, 2023: None.

September 19, 2023: None.

October 17, 2023: None.

November 14, 2023: None.

December 19, 2023: None.

January 16, 2024: None.

February 20, 2024: None.

March 19, 2024: None.

March 28, 2024: None.

Claims

April 18, 2023: None.

May 16, 2023: None.

June 20, 2023: None.

July 18, 2023: None.

August 15, 2023:
a. Caleb Grant Claim. Claim forwarded to Corporation Counsel. (Pages 116-118)

September 19, 2023: None.

October 17, 2023: None.

November 14, 2023: None.

December 19, 2023: None.

January 16, 2024: None.

February 20, 2024: None.

March 19, 2024: None.

March 28, 2024: None.

Elections:

None

Proclamations:

None

Reports

April 18, 2023:

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
b. Brent Miller
    i. Administrator's report.
c. Tim McCumber, County Board Chair
    i. Board Chair Update.
        a. Wisconsin Counties Association (WCA) Conference: September 17-19, 2023.

May 16, 2023:

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
b. Brent Miller
    i. Administrator's report.
c. Tim McCumber, County Board Chair
    i. Board Chair Update.
        a. 2023 Wisconsin Counties Association (WCA) Conference
        b. Sauk County Treasurer Vacancy.
        c. Mid-Term Assessment – Special Meeting on May 23, 2023.

June 20, 2023:

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
b. Brent Miller
    i. Administrator's report.
    ii. First Quarter Financial Report. *(see attachment on Granicus)*
c. Tim McCumber, County Board Chair
    i. Board Chair Update.
    ii. WCA Donation.

July 18, 2023:

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
b. Brent Miller
    i. Administrator's report.
c. Tim McCumber, County Board Chair
    i. Board Chair Update.
    ii. Draft Rules of the Board.

August 15, 2023:

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
b. Brent Miller
    i. Administrator's report
    ii. Second Quarter Financial Report. (Lynn Horkan, Finance Director)
c. Tim McCumber, County Board Chair
    i. Board Chair Update.

September 19, 2023:

a. Rebecca C. Evert, County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
    i. Petition 10-2023, Applicant: Jerry and Linda White; Project Location: Town of Ironton; Current Zoning: Agriculture; Proposed Zoning: Exclusive Agriculture.
    ii. Petition 11-2023, Applicant: Elvin M. Yoder; Project Location: Town of Westfield; Current Zoning: Exclusive Agriculture; Proposed Zoning: Agriculture.
b. Brent Miller, Administrator
    i. Administrator's report.
c. Tim McCumber, County Board Chair
    i. Board Chair Update.
    ii. WCA Donation
d. Presentation of Draft 2024-2026 Rules of the Board. *(On Granicus)*
e. Presentation of Draft 2024-2026 Committee Structure. *(On Granicus)*

October 17, 2023:

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
    i. Petition 12-2023, Applicant: Jeffrey Huttenburg; Project Location: Town of Freedom; Current Zoning: Agriculture; Proposed Zoning: Recreational/Commercial.
b. Brent Miller, Administrator
    i. Administrator's report.
c. Tim McCumber, County Board Chair
    i. Board Chair Update.
    ii. Reminder – November 14th Annual Meeting.

November 14, 2023:

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
    i. Petition 13-2023, Applicant: Jay's Holdings LLC; Project Location: Town of La Valle; Current Zoning: Agriculture; Proposed Zoning: Commercial.
    ii. Petition 14-2023, Applicant: Clayton Yoder; Project Location: Town of Westfield; Current Zoning: Exclusive Agriculture; Proposed Zoning: Agriculture.
    iii. Petition 15-2023, Applicant: John Wells; Project Location: Baraboo; Current Zoning: Commercial; Proposed Zoning: Resource Conservancy.
b. Brent Miller
    i. Administrator's report.
    ii. Third Quarter Financial Report. (Report given by Lynn Horkan, Finance Director)
c. Tim McCumber, County Board Chair
    i. Board Chair Update
    ii. Election paperwork.
    iii. Update from Committee on Consolidation of Committees - October Meeting.

December 19, 2023:

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): none.
b. Brent Miller
    i. Administrator's report.
c. Tim McCumber, County Board Chair
    i. Board Chair Update.

January 16, 2024:

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): none.
b. Brent Miller
    i. Administrator's report.
c. Tim McCumber, County Board Chair
    i. Board Chair Update.

February 20, 2024:

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
b. Brent Miller
    i. Administrator's report.
c. Tim McCumber, County Board Chair
    i. Board Chair Update.

March 19, 2024:

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
b. Brent Miller
    i. Administrator's Report.
c. Tim McCumber, County Board Chair
    i. Board Chair Update.

March 28, 2024: None.

Unfinished Business

April 18, 2023: None.

May 16, 2023: None.

June 20, 2023: None.

July 18, 2023: None.

August 15, 2023: None.

September 19, 2023: None.

October 17, 2023: None.

November 14, 2023: None.

December 19, 2023:
EXECUTIVE & LEGISLATIVE COMMITTEE:
Resolution 77-2023 To Amend The Rules Of The County Board. (Pages 353-356)

January 16, 2024: None.

February 20, 2024: None.

March 19, 2024:

New Business - Ordinances

EXECUTIVE & LEGISLATIVE COMMITTEE:

Ordinance 4-2023 Amendment To Chapter 11 Public Peace And Order. (Pages 87-89)

HIGHWAY & PARKS:

Ordinance 1-2024 Amendment To Sauk Co. Code Chapter 15 To Add All-Terrain Vehicle (ATV) And Utility-Terrain Vehicle (UTV) Crossings And Routes On County Highways. (Pages 471-478)

LAND RESOURCES & ENVIRONMENT COMMITTEE:

Ordinance 3-2023 Ordinance Amendment To Section 20.07(13), Chapter 20, Uniform Citation Ordinance. (Pages 11-20)

Ordinance 7-2023 Amendment To Approve A Map Amendment (Rezoning) Of Lands In The Town Of Westfield From An Exclusive Agriculture To An Agriculture Zoning District Filed Upon Elvin Yoder, Property Owners. (Pages 255-256)

Ordinance 8-2023 Amendment To Approve A Map Amendment (Rezoning) Of Lands In The Town Of Freedom From An Agriculture To A Recreation-Commercial Zoning District Filed Upon Mid-Continent Railway Historical Society, Inc., Property Owner. (Pages 399-340)

Ordinance 9-2023 To Approve A Map Amendment (Rezoning) Of Lands In The Town Of Ironton From An Agriculture To An Exclusive Agriculture Zoning District Filed Upon Gerald And Linda White, Property Owners. (Pages 366-367)

Ordinance 10-2023 To Approve A Map Amendment (Rezoning) Of Lands In The Town Of Baraboo From A Commercial To A Resource Conservancy Zoning District Filed Upon John Wells, Property Owner. (Pages 368-369)

Ordinance 11-2023 To Approve A Map Amendment (Rezoning) Of Lands In The Town Of La Valle From An Agriculture To A Commercial Zoning District Filed Upon Jay's Holdings LLC, Property Owner. (370-371)

LAW ENFORCEMENT & JUDICIARY COMMITTEE:

Ordinance 4-2023 Amendment To Chapter 11 Public Peace And Order. (Pages 87-89)

PERSONNEL & INSURANCE COMMITTEE:

Ordinance 5-2023 Repealing And Recreating Chapter 13, Personnel Ordinance, Of The Sauk County Code Of Ordinances. (Pages 124-133)

New Business - Resolutions

AGING & DISABILITY RESOURCE CENTER (ADRC) & VETERAN'S SERVICE OFFICE COMMITTEE:

Resolution 90-2023 Resolution To Accept Additional Funding From The Department Of Health For The Independent Living Supports Program And To Use The Funding To Increase An 80% Information & Assistance (I & A) To Full Time Equivalent (FTE) And Amend The 2024 Budget. (Pages 357-358)

BOARD OF HEALTH COMMITTEE:

Resolution 2-2024 To Authorize Contract Services with Flourish & Thrive Labs. (Pages 424-425)

ECONOMIC DEVELOPMENT:

Resolution 31-2023 To Appoint A Duly Elected Board Supervisor As A Sauk County Representative To The Madison Region Economic Partnership (MadREP) Board. (Pages 29-30)

EXECUTIVE & LEGISLATIVE:

Resolution 33-2023 Authorizing Reimbursement For Attendance At The Wisconsin Counties Association (WCA) Conference In Lake Delton. (Pages 33-34)
Resolution 44-2023 Authorizing The Acquisition Of Equipment And Services From Intrado Life And Safety For The ESINet/911 Implementation Resolution 57-2022. (Pages 61-72)
Resolution 50-2023 To Eliminate The Elected Surveyor. (Page 86)
Resolution 62-2023 To Disallow the Claim of Caleb J. Grant. (Pages 172-175)
Resolution 77-2023 To Amend The Rules Of The County Board. (Pages 228-231)
Resolution 78-2023 To Repeal And Recreate The Sauk County Rules Of The Board. (Pages 232-243)
Resolution 91-2023 Accepting A Hazard Mitigation Grant, Authorizing A Contract With Civi Tek Consulting, LLC For Hazard Mitigation Plan Updates, Included In The 2024 Budget. (Pages 359-360)
Resolution 19-2024 Authorizing The Renewal Of Sauk County's Existing Microsoft Enterprise Agreement. (Pages 514-515)
Resolution 20-2024 To Adopt The Public Participation Plan As Part Of The Sauk County 2024 Hazard Mitigation Plan Update. (Pages 516-518)

EXTENSION EDUCATION, ARTS & CULTURE COMMITTEE:

Resolution 63-2023 For Adding Bank of Spring Green Autobank to The Sauk County Cultural and Historic Resources Designation. (Pages 176-179)

FINANCE COMMITTEE:

Resolution 27-2023 Designating County Depositories; Establishing Investment And Related Financial Procedures. (Pages 4-6)
Resolution 34-2023 Assigning Funds As Of December 31, 2022, And Amending The 2023 Budget For These Assignments. (Pages 46-48)
Resolution 45-2023 Approving And Amending The 2023 Budget For The Use Of American Rescue Plan Funds For Th Replacement Of An 80 Ton Air Conditioner At The UW Baraboo Sauk County Umhoeffer Building. Resolution. (Pages 73-75)
Resolution 46-2023 Resolution Assigning Funds As Of December 31, 2022 And Amending The 2022 Budget. (Pages 76-77)
Resolution 47-2023 To Create A New Appointed Sauk County Treasurer Position And Amend The 2023 Budget. (Pages 78-79)
Resolution 56-2023 Assigning Fund Balance And Amending The 2023 Budget For Election System Upgrade. (Page 119)
Resolution 89-2023 Approving The 2024 Budget And Establishing Taxes To Be Levied In Sauk County For The Year 2023 (Payable In 2024). (Pages 344-345)

Resolution 4-2024 Amending The 2024 Budget To Appropriate $90,259 Pursuant To An Intergovernmental Agreement Between Sauk County, Wisconsin, and the Ho-Chunk Nation. (Pages 436-437)
Resolution 8-2024 Designating County Depositories; Establishing Investment And Related Financial Procedures. (Pages 447-449)
Resolution 15-2024 Gratefully Accepting Donations And Gifts Presented To Sauk County In 2023. (Page 468)

FINANCE COMMITTEE, EXECUTIVE & LEGISLATIVE COMMITTEE AND THE SAUK COUNTY BOARD OF HEALTH:
Resolution 92-2023 Authorizing The Purchase Of A Replacement Electronic Health Records System For The Health Department And Amending the 2024 Budget. (Pages 361-367)

FINANCE AND PERSONNEL & INSURANCE COMMITTEES:
Resolution 24-2024 Authorizing The Elected Officials (County Clerk, Register Of Deeds, and Treasurer) Salaries For The 2025-2028 Term Of Office. (Pages 526-528)

HIGHWAY COMMITTEE:
Resolution 35-2023 To Authorize A Quit Claim Deed For Land Located In Wisconsin Dells By Skyland Ranch Wisconsin Dells, LLC. (Pages 35-37)
Resolution 65-2023 Supporting The I-39/90/94 Corridor Study. (Pages 182-183)
Resolution 66-2023 Supporting Grant Funding for The Construction of a Drainage Ditch on CTH G In the Town of Spring Green and Village of Spring Green. (Pages 184-186)
Resolution 79-2023 Approving The County Aid For Bridge Construction Under Wis. Stat 82.08. (Pages 244-245)
Resolution 11-2024 To Enter Into A Memorandum Of Understanding (MOU) For The Construction Of A Drainage Ditch In The Town Of Spring Green And Village Of Spring Green. (Pages 455-456)
Resolution 16-2024 Designating The Week Of April 15th Through April 19th 2024 As "Workzone Safety Awareness Week In Sauk County". (Pages 469-470)

HUMAN SERVICES COMMITTEE:

HEALTH CARE CENTER BOARD OF TRUSTEES COMMITTEE:
Resolution 64-2023 Authorizing to Contract with HELM Mechanical to Replace the Roof Top Ventilation Units (RTU's) Replacement Project at Sauk County Health Care Center. (Pages 180-181)

LAND RESOURCES & ENVIRONMENT COMMITTEE:
Resolution 28-2023 Authorizing Sauk County To Enter Into An Agreement With The Town Of Merrimac For Construction And Maintenance Of The Great Sauk State Trail Goette Road Parking Lot. (Pages 7-10)
Resolution 36-2023 Authorizing The Director Of Land Resources And Environment To Submit Grant Applications For DATCP Clean Sweep Program. (Pages 28-39)
Resolution 37-2023 Approving An Amendment To The Town Of Merrimac Zoning Ordinance. (Pages40-43)
Resolution 48-2023 To Award A Contract For Streambank Stabilization At The Sauk County Farm. (Pages 80-81)
Resolution 51-2023 Supporting The Establishment Of The Dellona Agricultural Enterprise Area In The Town Of Dellona. (Pages 90-91)
Resolution 52-2023 To Authorize An Addendum To An Intergovernmental Agreement With Dane County For The Great Sauk State Trail-Walking Iron Trail Bridge Over The Wisconsin River And Authorize An Addendum To The Master Agreement With MSA For Development Of The GSST Trail Bridge. (Pages 92-108)

Resolution 53-2023 Authorizing Sauk County To Submit To The State Of Wisconsin Department Of Transportation (WisDOT) A Trail Permit To Occupy And Use Certain Rail Property Owned By WisDOT To Construct The Great Sauk State Trail To Goette Road And To Authorize Construction Of Said Trail By The Sauk County Highway Department, as amended. (Page 109-110)
Resolution 57-2023 In Support Of Dane County's Application For Transportation Alternatives Program (TAP) Grant for Construction Of The Walking Iron Trail. (Pages 120-121)
Resolution 67-2023 To Authorize Participation in The County Conservation Aids Grant Program. (Page 187)
Resolution 68-2023 To Authorize the Application and Implementation of The Healthy Lakes and Rivers Program. (Pages 188-189)
Resolution 69-2023 Authorizing Sauk County to Enter into An Agreement with Dane County and The Village of Sauk City for WisDOT TAP-STARS Grant Program Administration. (Pages 190-193)
Resolution 70-2023 To Support the Naming of An Unnamed Tributary to Narrows Creek. (Pages 194-198)
Resolution 80-2023 Resolution Authorizing Submission Of The Lake Monitoring And Protection Network Grant Application. (Pages 246-247)
Resolution 81-2023 To Adopt Amendments To The Land Resources And Environment Department Fee Schedule. (Pages 257-259)
Resolution 82-2023 To Adopt The Sauk County Farm Education Hub Development Plan As An Appendix To The 2022-2042 Sauk County Farm Property Master Plan In The County CORP. (Pages 260-264)
Resolution 93-2023 To Deny A Proposed Rezone Petition 14-2023. (Pages 372-373)
Resolution 94-2023 Authorizing The County Administrator To Submit Multi-Discharger Variance Application To The Wisconsin Department Of Natural Resources. (Pages 374-375)
Resolution 95-2023 Authorize Continued County Participation In The Wildlife Damage Abatement Program And The Wildlife Damage Claim Program. (Pages 376-397)
Resolution 17-2024 To Authorize Participation In The State Of Wisconsin Motorized Recreation Grant Programs For Snowmobile Trails, ATV/UTV Trails And Off-Highway Motorcycle Events. (Pages 479-511)
Resolution 18-2024 To Donate The Fire Hose And Wagon From The Historic 1921 Firehouse At The Sauk County Farm To The Reedsburg Area Historical Society And Pioneer Village. (Pages 512-513)

LAND RESOURCES & ENVIRONMENT AND FINANCE COMMITTEES:
Resolution 22-2024 To Authorize The Director Of Land Resources And Environment To Accept Multi-

LAND RESOURCES & ENVIRONMENT COMMITTEE, PERSONNEL & INSURANCE COMMITTEE AND FINANCE COMMITTEES:
Resolution 71-2023 To Accept The USDA-NRCS Cooperative Conservation Agreement Grant, Authorize Creation of a Full-Time Conservation Specialist and To Amend The 2023 Land Resources and Environment Budget. (Pages 199-210)
Discharge Variance Funding; And Amending The 2024 Budget. (Pages 522-523)

LAW ENFORCEMENT & JUDICIARY COMMITTEE:
Resolution 58-2023 Authorizing To Contract With SGTS To Update The Server, Cameras & Microphones In The Detectives Interview System And Amend The 2023 Law Enforcement Budget. (Pages 122-123)
Resolution 83 - 2023 Approving A Request To Apply For Cooperative County And Ho-Chunk Nation Law Enforcement Program For Tribal Trust Lands Within Sauk County. (Pages 265-266)
Resolution 26-2024 To Authorize Sauk County Sheriff's Office To Enter Into A Contract Agreement With Southern Health Partners To Oversee And Provide Licensed Healthcare Services For Jail Inmates. (Pages 531-532)

LAW ENFORCEMENT & JUDICIARY AND FINANCE COMMITTEES:
Resolution 25-2024 To Amend The 2024 Budget For Allocation Of American Rescue Plan Act (ARPA) Funds For Squad Special Equipment And Squad Car. (Pages 529-530)

PERSONNEL COMMITTEE AND EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 21-2024 Authorizing The Acquisition Of A Learning Management System From TalentLMS. (Pages 519-521)

PERSONNEL & INSURANCE COMMITTEE:

Resolution 47-2023 To Create A New Appointed Sauk County Treasurer Position And Amend The 2023 Budget. (Pages 78-79)

Resolution 61-2023 To Approve a New Compensation and Classification Plan for Sauk County. (Pages 168-171)

Resolution 84 - 2023 To Ratify The July 1, 2021 – December 31, 2023 Collective Bargaining Agreement Between Sauk County And The Wisconsin Professional Police Association (WPPA) L241 – Sheriff's Department Sworn Unit. (Pages 267-277)

Resolution 88 - 2023 Create New Positions For The 2024 Budget. (Pages 341-343)

Resolution 97 - 2023 Approve The Liability, Property, And Workers Compensation Coverage, Insurance, Carrier, And Premiums For 2024. (Pages 400-402)

PROPERTY COMMITTEE:

Resolution 38-2023 Authorizing Issuance Of A Quit Claim Deed For Parcel No. #276-2284-00000 To The City Of Reedsburg. (Pages 44-45)

Resolution 72-2023 Authorizing Sauk County to Accept a Quit Claim Deed for Parcels No. #206-1499-00000, #206-1498-00000, & #206-1497-10000 To Sauk County from City of Baraboo. (Pages 211-212)

Resolution 73-2023 To Sell Approximately 56 Sq Feet of Sauk County Land to The Wisconsin Department of Transportation and Grant a Temporary Land Easement Of 785 Sq Feet for ADA Sidewalk Work Around the Sauk County Courthouse. (Pages 213-216)

Resolution 85-2023 To Purchase Land At 616 Linn St. Baraboo, WI 53913 For Use By Sauk County And Amend the 2023 Budget. (Pages 278-280)

Resolution 98-2023 To Expand The Long-Term Care Continuum In Sauk County. (Pages 403-405)

Resolution 9-2024 Authorizing To Contract With The City Of Baraboo For Patrolling And Ticketing Unauthorized Parking Overnight In The West Square Parking Lot. (Pages 450-452)

Resolution 10-2024 To Authorize A Contract With A Real Estate Broker For The Sauk County Health Care Center. (Pages 453-454)

PROPERTY COMMITTEE AND FINANCE COMMITTEE:

Resolution 96-2023 Authorizing To Contract With Telcom Construction, LLC For The Relocation Of Sauk County Owned Fiber Optic Cable At The Intersection Of CTH BD And N. Reedsburg Rd.; And Amend The 2023 Building Services Capital Outlay Budget. (Pages 398-399)

Resolution 23-2024 Authorizing To Contract With Omni Technologies For The Upgrade Of The Current Sauk County Fire Alarm Monitoring Software And To Amend The 2024 Building Services Capital Outlay Budget. (Pages 524-525)

PROPERTY COMMITTEE & LAND RESOURCES AND ENVIRONMENT COMMITTEE:

Resolution 3-2024 To Sell A Highway Easement Of 1,046 Sq Feet Of Sauk County Land To The Wisconsin Department Of Transportation At The Sauk County Farm. (Pages 426-435)

HIGHWAY AND FINANCE COMMITTEE:

Resolution 12-2024 To Amend The 2024 Budget For Allocation Of ARPA Funds For Grant Writing Seeking Funding For The Construction Of A Drainage Ditch In The Town Of Spring Green And Village Of Spring Green. (Pages 457-458)

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
APRIL 18, 2023
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.**

2. **Roll Call.** PRESENT: (28) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (3) Roxen, Flint and Teelin.

   Staff present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk; and Michelle Commings, Deputy County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supr. Terry Spencer.

4. **Adopt Agenda.** MOTION (Carver/Scanlon) to adopt agenda. Motion carried **unanimously.**

5. **Adopt the minutes.** MOTION (Schell/Anderson) to adopt the minutes from the previous meeting. Motion carried **unanimously**.

6. **General Consent Agenda Items.** None.

7. **Scheduled Appearances.** None.

8. **Public Comment.** None.

9. **Communications.**
   a. 03/22/2023 Letter from State of Wisconsin DNR, re: Knowles-Nelson Stewardship Program.
   b. 04/03/2023 Letter from Mark D. O'Connell/WCA, re: 2023 WCA Annual Business Meeting Resolutions.
   c. 03/29/2023Letter from Rep. Dallman, re: Grant award for Sauk County.

10. **Appointments.**
    a. Extension Education, Arts & Culture Committee:
       i. Bill Stehling as an interim member of the Extension, Education, Arts & Culture Committee in Supervisor Teelin's absence for medical leave.

    b. Criminal Justice Coordinating Council:
       i. John Deitrich to replace Tom Dorner
          Term concurrent with County Board Supervisor- expiring 04/15/2024

    c. Health Care Center Administrator:
       i. David Rademacher (start date of May 1, 2023)

1

d. Human Services Board:
   i. James Bowers, Re-Appointment, Citizen Member
      3-year term – 04/18/2023 – 04/21/2026

e. Board of Health:
   i. Dr. Angela Hanley, fulfill the remainder of Melanie Burkhalter's term – term expires 08/15/2023

MOTION (Rego/Hazard) to approve appointments. Motion carried **unanimously.** *(Voice vote)*

11. **Bills.** None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required.**
    a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
    b. Brent Miller
       i. Administrator's report.
    c. Tim McCumber, County Board Chair
       i. Board Chair Update.
          a. Wisconsin Counties Association (WCA) Conference: September 17-19, 2023.

16. **Unfinished Business.** None.

17. **New Business.**

FINANCE COMMITTEE:

Resolution 27-2023 Designating County Depositories; Establishing Investment And Related Financial Procedures. MOTION (Krueger/Schell). VOTE: AYES: (28) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (3) Roxen, Flint and Teelin. Motion carried **unanimously.**

LAND RESOURCES AND ENVIRONMENT COMMITTEE:

Resolution 28-2023 Authorizing Sauk County To Enter Into An Agreement With The Town Of Merrimac For Construction And Maintenance Of The Great Sauk State Trail Goette Road Parking Lot. MOTION (Krueger/Polivka). VOTE: AYES: (28) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (3) Roxen, Flint and Teelin. Motion carried **unanimously.**

Ordinance 3-2023 Ordinance Amendment To Section 20.07(13), Chapter 20, Uniform Citation Ordinance. MOTION (Polivka/Dorner). VOTE: AYES: (28) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (3) Roxen, Flint and Teelin. Motion carried **unanimously.**

CLOSED SESSION:
MOTION (Eberl/Polivka) to enter into closed session. VOTE: AYES: (28) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (3) Roxen, Flint and Teelin. Motion carried **unanimously.** *Voice vote.*
At 6:18 P.M. Chair McCumber called a five minute break to prepare for closed session.
At 6:23 P.M. the Board entered closed session pursuant to Wis. Stat. s. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session & 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Topic: Fiber optic cable at Hemlock Dam). Matt Stieve and Lisa Wilson remained.

MOTION (Peper/Prosser) to return to open session at 7:28 P.M. Motion carried **unanimously.** *Voice vote.*

18. **Referrals.**

19. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** 7:30 P.M. MOTION (Peper/Rego) to adjourn until Tuesday, May 16, 2023, at 6:00 P.M. Motion carried **unanimously**.

Respectfully submitted,

Michelle A. Commings
Deputy County Clerk

Minutes Approved: May 16, 2023.

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the April 18, 2023. Proceedings of the Sauk County Board of Supervisors. /s/Rebecca C. Evert, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

RESOLUTION # 27-2023

DESIGNATING COUNTY DEPOSITORIES; ESTABLISHING INVESTMENT AND RELATED FINANCIAL PROCEDURES

Resolution offered by the Finance Committee

BACKGROUND:
§34.05 of the Wisconsin Statutes provides for the designation of official County depositories and the specification by County Boards of Supervisors of the basis upon which Treasurers shall be authorized to deposit and invest funds. The Sauk County Finance Committee has reviewed these and other financial matters and, in light of past practice and the best interest of Sauk County, does make the following recommendations as outlined in the resolution.

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Treasurer shall deposit County funds as provided under the statutes of the State of Wisconsin, County Financial Policy 10-95, and this resolution, emphasizing preservation of principal, liquidity and rate of return; and,

BE IT FURTHER RESOLVED, that Sauk County participate in the State of Wisconsin's Local Government Investment Pool pursuant to §25.50 of the Wisconsin Statutes, with the Sauk County Treasurer or authorized deputies hereby designated as the "local official" authorized to invest County monies in this fund and to make withdrawals therefrom as required; and,

BE IT FURTHER RESOLVED, that the Sauk County Treasurer shall be authorized to maintain a working or active checking account for the immediate operation of Sauk County in any financial institution that is a member of Federal Deposit Insurance Corporation and under the State of Wisconsin deposit guarantee program if applicable. The financial institution must be conveniently located for conducting daily business; and,

BE IT FURTHER RESOLVED, that pursuant to §34.09 of the Wisconsin Statutes, every federal or state credit union, state bank, federal or state savings and loan association, savings and trust company and federal or state savings bank and every national bank may be designated as a public depository and may receive and hold public deposits, subject to the referenced chapter, if the financial institution has a branch or main office located in this state, complies with this chapter with respect to public deposits and accepts payments made by the state under §16.412 of the Wisconsin Statutes; and,

BE IT FURTHER RESOLVED, that the Sauk County Treasurer or authorized deputies shall be responsible for obtaining the appropriate collateralization agreements to guarantee the safety of Sauk County funds in excess of insured or guaranteed limits. This pledge of collateral for deposits must follow the Governmental Accounting Standards Board requirements; and,

BE IT FURTHER RESOLVED, that all County officers and all other County personnel receiving or handling County funds shall deposit monies at least weekly with the Sauk County Treasurer or in other appropriate authorized accounts. The list below reflects institutions that currently contain County funds. The Sauk County Treasurer may make

changes or additions to these institutions which are approved by the Finance Committee; and,

Bank of Prairie du Sac	PMA Financial Network, Inc
Bank of Wisconsin Dells	PNC Bank
Baraboo State Bank	Prevail Bank
Community First Bank	Wells Fargo Bank, N.A.
Farmers & Merchants Bank	Wisc Investment Service Cooperative
First Business Bank	Wisc Local Government Investment Pool
The Peoples Community Bank	Westby Co-Op Credit Union

BE IT FURTHER RESOLVED, that all general and payroll County checks shall bear the facsimile signatures of the Sauk County Clerk, the Sauk County Treasurer, and the Sauk County Board Chairperson. Any other checks issued by Sauk County departments shall bear the signature, either original or facsimile, of that department's administrator or their designee.

For consideration by the Sauk County Board of Supervisors on April 18, 2023.

Approved for presentation to the County Board by the Finance Committee, this 6th day of April, 2023

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

Martin F. Krueger
Martin E. Krueger, Chairperson

Lynn A. Eberl
Lynn A. Eberl, Vice-Chairperson

Richard M. Flint
Richard M. Flint, Secretary

Thomas Dorner, Supervisor

Timothy B. McCumber, Supervisor

Fiscal Note: The Sauk County Treasurer shall deposit County funds as provided under the statutes of the State of Wisconsin, County Financial Policy 10-95, and this resolution, emphasizing preservation of principal, liquidity and rate of return.

MIS Note: No MIS impact

RESOLUTION # 28 - 2023

Resolution Authorizing Sauk County to Enter into an Agreement with the Town of Merrimac for Construction and Maintenance of the Great Sauk State Trail Goette Road Parking Lot.

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Town of Merrimac approved the allocation of American Rescue Plan Act Funding (a.k.a. ARPA) for the construction of a parking lot within the town road right-of-way of Goette Road. Once constructed, the parking lot will provide for safe and efficient parking away from the traveled road right-of-way for users of the Great Sauk State Trail (GSST). The construction of the parking lot will coincide with the construction of a one-half mile trail segment, which will run parallel to the existing active rail corridor to connect the currently built GSST to a public right-of-way to provide through access for trail users.

Sauk County contracted with the University of Wisconsin - Platteville Student Senior Design class to produce Civil Engineered Plans for the one-half mile trail segment and parking lot, which will be utilized for construction of both the trail and parking lot by the Sauk County Highway Department. Prior to construction commencement, a construction and maintenance agreement between Sauk County and the Town of Merrimac is needed to establish roles and responsibilities and to establish that once the parking lot is constructed all future maintenance will be the responsibility of the Town of Merrimac (Exhibit A). The agreement also establishes that the Town of Merrimac as the responsible party for all costs associated with the parking lot to include but not be limited to labor and materials and that at the completion of the project Sauk County will be reimbursed for all costs not to exceed $60,000.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that a Sauk County enter into an agreement with the Town of Merrimac for construction and maintenance of the Great Sauk State Trail Goette Road parking lot following approval by the Town of Merrimac Town Board.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 18th day of April, 2022.

Consent Agenda Item: [ ] YES [ ] NO
Fiscal Impact: [ ] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

MARTY KRUEGER, Chair

PETER KINSMAN, Vice Chair

BRANDON LOHR, Secretary

LYNN EBERL

VALERIE MCAULIFFE

DENNIS POLIVKA

RANDY PUTTKAMER

ROBERT SPENCER

Fiscal Note: The 2023 LRE Budget includes $673,905 of Carryforward Funds for further planning and development of the Great Sauk State Trail Corridor. Funding may be utilized from this budget during construction but will be reimbursed by the Town of Merrimac following construction completion.

MIS Note: No information systems impact.

Exhibit A

Great Sauk State Trail
Sauk County / Town of Merrimac
Goette Road Parking Lot
Construction and Maintenance Agreement

Parties

The parties made part of the agreement are Sauk County and the Town of Merrimac, both being political subdivisions of the State of Wisconsin.

Purpose

The purpose of this agreement is to establish roles and responsibilities for the parties engaged in the construction and maintenance of a parking lot located in the road right-of-way of Goette Road. The parking lot is located in the NW ¼ SE ¼ Section 32, T11N, R7E Town of Merrimac, Sauk County Wisconsin and as shown in Exhibit A. Once constructed, the parking lot will be a town facility that will serve users of the Great Sauk State Trail by providing a safe and adequate place to park vehicles away from the travelled portion of the Goette Road right-of-way. The Town of Merrimac approved the allocation of American Rescue Plan Act Funding (ARPA) for the construction of said parking lot on January 5, 2022 in the amount of $60,000 with the understanding that Sauk County would be responsible for the parking lot design and initial construction. Once constructed, the Town of Merrimac agrees to ongoing and perpetual maintenance of said parking lot. The parties agree that the property upon which the parking lot is to be constructed is owned by the Town of Merrimac.

Agreement

This Agreement (the "Agreement") is made and entered into by and between Sauk County and the Town of Merrimac.

1. Construction of Parking Lot. Sauk County agrees to construct a parking lot in accordance with the plans and specifications shown in Exhibit A and all applicable laws and regulations. Upon satisfactory completion, by action of the Town of Merrimac Town Board, shall accept the parking lot as being fully constructed. Such action shall release Sauk County of any further obligation related to the parking lot and will cause the Town of Merrimac to release payment in the form of allocated ARPA funds.

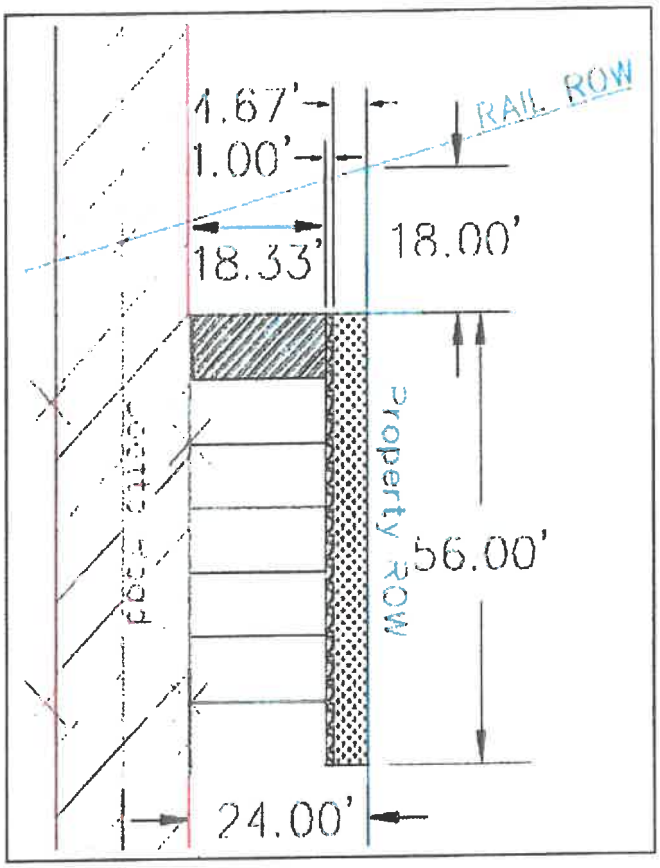
2. Maintenance of the Parking Lot. At such time that No. 1 above is completed, the Town of Merrimac will take over all maintenance of the parking lot including but not limited to ice and snow removal as necessary, mowing, edging, parking stall line painting, pavement maintenance, and any other necessary maintenance.

3. Reimbursement for Construction Costs. The Town of Merrimac is responsible for all costs associated with the construction of the parking lot to include but is not limited to labor and materials. The Land Resources and Environment Department will invoice the Town of Merrimac at the completion of the project for reimbursement of all costs.

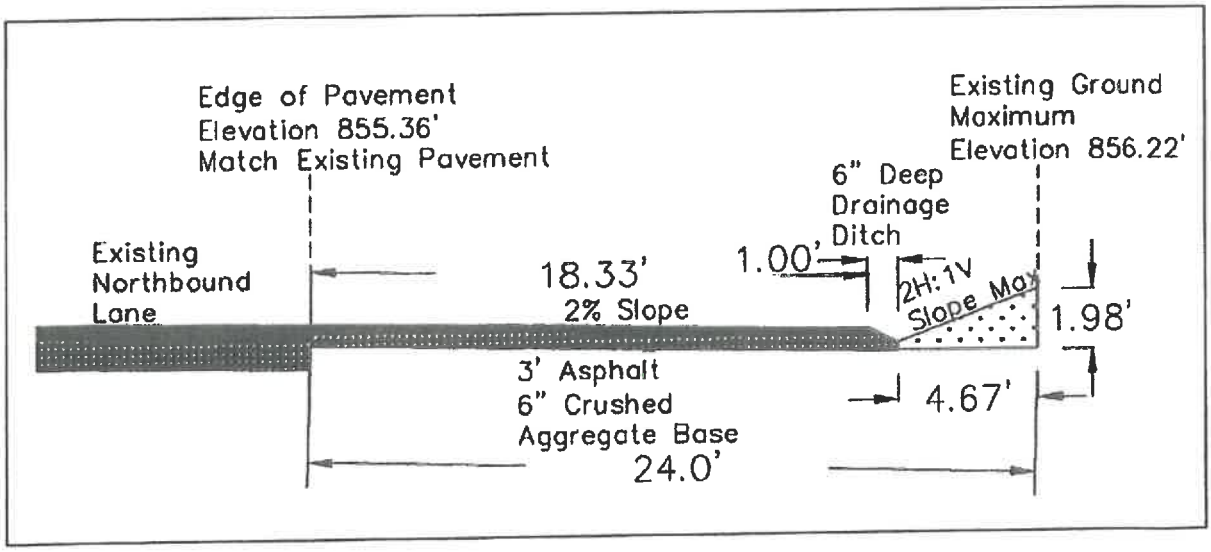
4. That the Town of Merrimac hereby agrees to indemnify, defend, and hold County harmless from any and all claims, demands, costs, liabilities, losses, expenses and damages, including reasonable attorneys' fees, costs, and expert witnesses' fees of County in defending any action arising out of or in connection with any claim that, arising out of the work of Town of Merrimac in the maintenance activities related to the parking lot whether performed by the Town of Merrimac or by any subcontractor.

Sauk County, Wisconsin	Town of Merrimac, Wisconsin
_____	_____
Brent Miller, County Administrator	Charlie Hall, Town Chairperson

Exhibit A



Overview of the parking lot



Parking lot cross section

GENERAL CODE OF SAUK COUNTY, WISCONSIN
ORDINANCE AMENDMENT # 3-2023

Ordinance Amendment to Section 20.07(13), Chapter 20, Uniform Citation Ordinance

Ordinance Amendment offered by Land Resources and Environment Committee

BACKGROUND: In March 2022, the Sauk County Board of Supervisors adopted amendments to Chapter 26, Agricultural Performance Standards and Manure Management Ordinance. Chapter 26 authorizes enforcement and penalties for violations associated with the ordinance. Chapter 20 is being updated to provide consistent language that is currently in Chapter 26.

WHEREAS, the Land Resource and Environment Committee held a public hearing on March 28, 2023 and recommended approval of the ordinance amendments as presented; and,

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Chapter 20 of the General Code of Sauk County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

(13) Chapter 26: Agricultural Performance Standards and Manure Management; Pursuant to Section 26.020(6) which authorizes forfeitures of not less than $50.00 nor more than $500.00 for each offense together with the costs of action. Each day of continued violation is a separate offense.

	Forfeiture	Provisions, Description and Section Numbers
(a)	$50.00	Violations of sheet, rill, and wind erosion; § 26.008(1)
(b)	50.00	Violations of tillage setback; § 26.008(2)
(c)	50.00	Violations of phosphorus index; § 26.008(3)
(d)	100.00	Violations of nutrient management; § 26.008(4)
(e)	100.00	Violations of clean water diversion; § 26.008(5)
(f)	200.00	Violations of manure management prohibitions; §§ 26.008(6)(b) and 26.008(6)(d)
(g)	150.00	Violations of process wastewater handling; § 26.008(7)
(h)	500.00	Violations of certificate of use; § 26.016
(i)	500.00*	Violations of manure storage facilities; § 26.008(8); and violations of manure management prohibitions, §§ 26.008(6)(a) and 26.008(6)(c)
(j)		Any person found guilty of violating s. 26.008(1) – s. 26.008(8) or s. 26.016 who has previously been convicted of a violation of the

same section, shall be subject to a fine of not less than twice the established forfeiture for each such offense, together with the costs of action.

~~* Upon a third violation, suspension of use of the manure storage facility, pending review by the by the Sauk County Land Resources and Environment Department that all provisions of Chapter 26 are met.~~

[The remainder of section 20.07 is unchanged]

Approved for presentation to the County Board by the Land Resources and Environment Committee this 18th day of April, 2023.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____ .

Offered and passage moved by:

MARTY KRUEGER, CHAIR

PETER KINSMAN, VICE CHAIR

BRANDON LOHR, SECRETARY

ROBERT SPENCER

LYNN EBERL

DENNIS POLIVKA

RANDY PUTTKAMER

VALERIE MCAULIFFE

Fiscal Note: None.

MIS Note: None.

CHAPTER 20 UNIFORM CITATION[1]

Sec. 20.01. Authorization and purpose.

This ordinance is created pursuant to Wis. Stats. § 66.0113, which provides for a County ordinance to authorize the use of a citation to be issued for violations of ordinances, including ordinances for which a statutory counterpart exists.

Sec. 20.02. Citation form.

The citation used pursuant to this ordinance shall substantially conform to Wis. Stats. § 66.0113. Each agency authorized to issue these citations shall be responsible for their acquisition, distribution, issuance and the final disposition of actions resulting therefrom.

Sec. 20.03. Schedule of forfeitures and cash deposits.

The attached schedule of forfeitures, as amended from time to time, is hereby incorporated as if fully set forth herein and any person issued a citation for violations of any provision listed in this schedule shall be required to submit as a cash deposit the amount of the forfeiture and in addition, the penalty assessment imposed by Wis. Stats. § 757.05, the jail assessment imposed by Wis. Stats. § 302.46, the automation fee imposed by Wis. Stats. § 814.635, the court support fee imposed by Wis. Stats. § 814.634, court costs imposed by Wis. Stats. § 814.60 et seq., and any other fee or assessment imposed by the Wisconsin Statutes for that offense, to the Sauk County Clerk of Courts, Courthouse, Baraboo, Wisconsin 53913, or a personal appearance shall be required at the time and date shown on the citation.

Sec. 20.04. Persons authorized to issue citations.

In addition to regularly designated law enforcement officers of Sauk County, the Board of Supervisors may designate by resolution other officials who may issue citations, and may revoke the authority by resolution.

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[1]Editor's note(s)—Chapter 20 of the Sauk County Code of Ordinances repealed and recreated, adopted by the Sauk County Board of Supervisors on Nov. 10, 1992; amended on April 15, 1997; amended on April 18, 2000, Ord. No. 83-00; amended on June 19, 2001, Ord. No. 40-01; amended on June 18, 2002, Ord. No. 110-02. Chapter 15 repealed in its entirety by the Board of Supervisors on Dec. 19, 2006, Ord. No. 154-06; amended on April 17, 2007, Ord. No. 51-07; amended on May 19, 2009, Ord. No. 58-09; amended on July 21, 2009, Ord. No. 84-09; amended on Aug. 18, 2009, Ord. No. 99-09; amended on Oct. 19, 2010, Ord. Nos. 119-10 & 120-10; amended on Feb. 20, 2012, Ord. No. 3-12; amended on April 16, 2013, Ord. No. 06-13; amended on Oct. 15, 2013, Ord. No. 64-13; amended on Feb. 18, 2014, Ord. No. 2-14; amended on June 17, 2014, Ord. No. 3-2014; amended on Dec. 16, 2014, Ord. No. 9-14; amended on July 21, 2015, Ord. Nos. 7-15 & 8-15; amended on Aug. 18, 2015, Ord. No. 9-15; amended on Jan. 19, 2016, Ord. No. 1-16; amended on Sept. 20, 2016, Ord. No. 5-16; amended on Jan. 17, 2017, Ord. Nos. 1-17 & 2-17; amended on March 21, 2017, Ord. No. 4-17; amended on Aug. 21, 2018, Ord. No. 15-18; amended on Oct. 16, 2018, Ord. No. 16-18; amended on July 16, 2019, Ord. No. 10-19; amended on April 19, 2022, Ord. No. 4-2022

Sec. 20.05. Prosecution of ordinance violations.

Except as otherwise provided by law, the Sauk County District Attorney shall prosecute all alleged County traffic actions and actions concerning violation of County ordinances which are in conformity with state criminal laws and the courts of Sauk County. The Sauk County Corporation Counsel shall prosecute those actions which are outside the scope of the duties of the Sauk County District Attorney pursuant to Wis. Stats. § 978.05(2).

Sec. 20.06. Relationship to other laws.

The adoption and authorization for use of a citation under this chapter shall not preclude the governing body from adopting any other ordinance or providing for the enforcement of any other law or ordinance related to the same or any other matter. The issuance of a citation under this chapter shall not preclude the proceeding under any other ordinance or law relating to the same or any other matter. The proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this chapter.

Sec. 20.07. Schedule of forfeitures.

Pursuant to Wis. Stats. § 66.0113(1)(c), the following schedule of forfeitures is hereby established for violations of the stated County ordinance for which a citation is issued under the authority of this chapter. The cash deposit will be the amount of the forfeiture plus any fee or assessment imposed by state statute. Deposits may be made in cash, personal check, or money order. Checks and money orders shall be made payable to the Sauk County Clerk of Courts. The officer who issues the citations may accept the deposit from the cited person but shall thereafter forward the deposit along with the citation to the clerk of courts. In all cases, an official who accepts a cash deposit shall issue a receipt for the cash deposit.

(1) *Chapter 4: Truancy and Juvenile Tobacco Products.*

(a) Authorizing forfeitures of not more than $50.00 for the first offense, nor more than $100.00 for a second or subsequent offense within one year, up to a maximum cumulative forfeiture of not more than $500.00 during a school semester pursuant to Section 4.03:

	Forfeiture	Provisions, Descriptions and Section Numbers
1.	$50.00	First offense; § 4.03(b)
2.	100.00	Second offense; § 4.03(b)

(b) Authorizing penalties of not less than $20.00 nor more than $200.00 pursuant to Section 4.06(a) and authorizing forfeitures of not less than $40.00 nor more than $300.00 for any subsequent offense within one year pursuant to Section 4.06(b):

	Forfeiture	Provisions, Descriptions and Section Numbers
1.	$50.00	First offense; § 4.06(a)
2.	100.00	Subsequent offense within a one-year period; § 4.06(b)

(2) *Chapter 6: Highways, Airports, Bridges, Ditches, Fences;* pursuant to Sections 6.012, 6.016, and 6.019 which authorize penalties of not less than $5.00 nor more than $200.00.

	Forfeiture	Provisions, Descriptions and Section Numbers
(a)	$50.00	Violations of Subch. III, excessive acceleration, spinning tires, unnecessary noise
(b)	20.00	Violations of Subch. III, parking and nonmoving violations adopted*
(c)	150.00	Violations of Subch. III, parking in handicapped zones*
(d)	5.00—25.00	Violations of Subch. IV, fishing from County Trunk T

(e)	10.00—200.00	Violations of Subch. V, certain horseshoes prohibited on highways

All other regulations adopted will have the forfeiture as specified in state statute and a deposit as specified in the deposit schedule established by the judicial conference pursuant to Wis. Stats. § 345.26(2)(a).

*The above fines are doubled if not paid within ten days of issuance of the citation. The above fines are increased as otherwise provided in Wisconsin Statutes and Sauk County Code.

(3) *Chapter 7: Zoning Ordinance;* pursuant to Section 7.155 which authorizes penalties of not less than $50.00 nor more than $200.00.

	Forfeiture	Provisions, Description and Section Numbers
(a)	$200.00	Violations of Subch. IV, Permitted, Conditional, and Special Exception Uses
(b)	150.00	Violations of Subch. V, Secondary Standards
(c)	50.00	Violations of Subch. VI, Parking and Loading
(d)	200.00	Violations of Subch. VII, Lot Area, Lot Coverage, Setbacks, Floor Area, Density, Building Height
(e)	150.00	Violations of Subch. VIII, Nonconforming Uses and Structures
(f)	50.00	Violations of Subch. IX, Planned Rural Development
(g)	100.00	Violations of Subch. X, Sign Regulations
(h)	200.00	Violations of Subch. XI, Mobile Tower Siting
(i)	200.00	Violations of Subch. XII, Procedures and Administration

(4) *Chapter 8: Shoreland Protection;* pursuant to Section 8.017 which authorizes penalties of not less than $10.00 nor more than $200.00.

	Forfeiture	Provisions, Description and Section Numbers
(a)	$200.00	Violations of Subch. III, Shoreland Zoning Requirements
(b)	200.00	Violations of Subch. IV, Procedures and Administration

(5) *Chapter 9: Flood Plain Zoning;* pursuant to Section 9.34 which authorizes penalties of $50.00.

	Forfeiture	Provisions, Description and Section Numbers
(a)	$50.00	Regional floodway district regulations; Subch. IV, Floodway district
(b)	50.00	Regional floodfringe districts regulations; Subch. V, Floodfringe district
(c)	50.00	General floodplain district regulations; Subch. VI, General Floodplain district
(d)	50.00	Regulation of nonconforming uses; Subch. VII, Floodstorage district
(e)	50.00	Nonconforming uses; Subch. VIII, Nonconforming uses
(f)	50.00	Administration; Subch. IX, Administration

(6) *Chapter 10: County Parks;* pursuant to Section 10.05(1) which authorizes penalties of not less than $10.00 nor more than $100.00.

	Forfeiture	Provisions, Description and Section Numbers
(a)	$100.00	Prohibition of destruction, molestation and defacing of natural features or property; unauthorized presence; § 10.01(2)
(b)	50.00	Permit required for public meetings, assemblies, speeches, etc.; § 10.02
(c)	50.00	Prohibition of disturbing other park users, noise limits; § 10.03(1)
(d)	10.00	Regulations of sports, games, etc.; § 10.03(2)
(e)	50.00	Permits for use of picnic areas; § 10.03(3)
(f)	50.00	Permit required for sales or solicitations; § 10.03(4)

(g)	50.00	Permit required for distribution, display or affixing of cards, targets, banners or advertising; § 10.03(5)
(h)	100.00	Regulation of firearms, dangerous weapons or fireworks; § 10.03(6)
(i)	20.00	Regulation of no glass in parks; § 10.03(7)
(j)	50.00	Regulation of hunting or trapping; § 10.03(8)
(k)	50.00	Prohibition of throwing stones or missiles; § 10.03(9)
(l)	50.00	Regulation of fires; § 10.03(10)
(m)	10.00	Regulation of firewood; § 10.03(11)
(n)	20.00	Regulation of washing of vehicles; § 10.03(12)
(o)	20.00	Regulation of animals; § 10.03(13)
(p)	50.00	Prohibition of conduct designated the disturbance of waters and wildlife; § 10.03(14)
(q)	50.00	Prohibition of conduct designated the disturbance of flora, structures or property; § 10.03(15)
(r)	50.00	Permit required for taxiing of aircraft, stunt flying or parachuting; § 10.03(16)
(s)	20.00	Regulation of driving and parking vehicles; §§ 10.03(17) and 10.03(18)
(t)	20.00	Regulation of traffic; § 10.03(19)
(u)	Regulation of recreational vehicles	
1.	$10.00	Bicycles; § 10.03(20)(a)
2.	50.00	Motorized vehicles; § 10.03(20)(b)
3.	50.00	Motorized snow vehicles; § 10.03(20)(c)
4.	50.00	Propeller-driven or motorized icecraft or watercraft; § 10.03(20)(d)
(v)	Regulation of watercraft	
1.	$50.00	Permits required; § 10.03(21)(a)
2.	20.00	Violation of watercraft restrictions A. White Mound Lake; § 10.03(21)(b)(1) B. Hemlock Park Lake; § 10.03(21)(b)(2)
3.	20.00	No motorized watercraft allowed in beach area; § 10.03(21)(c)
(w)	10.00	Regulation of swimming, bathing attire and use of soaps or detergents; § 10.03(22)
(x)	100.00	Prohibition of drunken, disorderly or publicly offensive persons, language or conduct; § 10.03(23)
(y)	10.00	Regulation of smoking or possession of lighted cigarettes, cigars, etc.; § 10.03(24)
(z)	100.00	Regulation of refuse, waste or sewerage disposal; § 10.03(25)
(aa)	50.00	Permit required for disposal or deposit of materials; § 10.03(26)
(bb)	100.00	Regulation of infrastructure construction § 10.03(27)
(cc)	50.00	Permit required for digging, trenching or taking of materials; § 10.03(28)
(dd)	100.00	Compliance with conditions attached to digging, etc., permit; § 10.03(29)
(ee)	20.00	Compliance with special park closing, generally or to designated persons; § 10.03(30)
(ff)	20.00	Regulation of camping; § 10.03(31)
(gg)	100.00	Interference with authorized personnel; § 10.03(32)
(hh)	50.00	Regulation of normal hours of operations; § 10.03(33)
(ii)	Procurement and responsibilities of persons obtaining permits pursuant to § 10.03(33) and payment of fees required pursuant to § 10.04:	
1.	$25.00	First violation in one year
2.	50.00	Second violation in one year
3.	100.00	Third and subsequent violations in one year

(7) *Chapter 11: Certain State Criminal Laws Adopted;* pursuant to Section 11.14 which authorizes penalties of not less than $10.00 nor more than $1,000.00.

Forfeiture	Provisions, Description and Section Numbers

(a)	$50.00	Disorderly conduct; § 11.03
(b)	200.00	Damage to property; § 11.04
(c)	100.00	Theft; § 11.05
(d)	100.00	Issue of worthless checks; § 11.06
(e)	50.00	Fraud on hotel or restaurant keeper; § 11.07
(f)	100.00	Retail theft; § 11.08
(g)	200.00	Resisting or obstructing officer; § 11.09
(h)	200.00	Possession of controlled substance; § 11.10
(i)	100.00	Possession of drug paraphernalia; § 11.11
(j)	100.00	Absconding without paying rent; § 11.12
(k)	Violating curfew; allowing or permitting a minor to violate curfew; § 11.13	
1.	$25.00	First violation in one year
2.	50.00	Second violation in one year
3.	100.00	Third and subsequent violations in one year
(l)	Illegal use, sale, or possession of fireworks; Section 11.14	
1.	$250.00	First violation in one year; and forfeiture of fireworks
2.	500.00	Second violation in one year; and forfeiture of fireworks
3.	1,000.00	Third and subsequent violations in one year; and forfeiture of fireworks

(8) *Chapter 12: Open Air Assembly;* pursuant to Section 12.07 which authorizes penalties, of not less than $1,000.00 nor more than $10,000.00 for each violation. Each day of continued violation is a separate offense.

Forfeiture	Provisions, Description and Section Numbers
$5,000.00	Violation of § 12.07

(9) *Chapter 15: All-Terrain Vehicle (ATV) and Utility-Terrain Vehicle (UTV) Crossings and Routes on County Trunk Highways;* Pursuant to Section 15.11, any person who violates any section of Chapter 15, or statutes adopted by reference other than a violation under Section 15.11(3) of this ordinance, shall pay a forfeiture of not less than $50.00 nor more than $500.00 for each offense. A violation of Section 15.11(3) for operating an ATV off the roadway of a designated ATV route; to include the grassy in-slope, ditches, or other highway rights-of-way other than for direct access from a trail to a roadway on a designated trail; or operating outside of permitted times for route use, or operating in excess of permitted speed; shall result in a forfeiture of not less than $100.00 or more than $250.00. Each day of continued violation is a separate offense.

Forfeiture	Provisions, Description and Section Numbers
$100.00	Violation of § 15.11; except that forfeitures for violations that are in conformance with state law may be cited as a violation of Ch. 15, but the forfeiture amount shall be the amount provided in "State of Wisconsin Revised Uniform Deposit and Bail Schedule for Conservation, Environmental Protection, Boating, Snowmobile, ATV, and Captive Wildlife Violations" that is currently in effect at the time of the violation.

(10) *Chapter 22: Land Division and Subdivision Regulations;* pursuant to Section 22.71 which authorizes penalties, referencing Wis. Stats. ch. 236, of not more $1,000.00.

	Forfeiture	Provisions, Description and Section Numbers
(a)	$250.00	Subdivision regulations; §§ 22.10—22.63
(b)	150.00	Certified survey map regulations; §§ 22.25—22.63

(11) *Chapter 24: Nonmetallic Mining Reclamation;* pursuant to Section 24.20 which authorizes penalties, referencing Wis. Stats. § 295.19(3), of not less than $10.00 nor more than $5,000.00 for each violation. Each day of continued violation is a separate offense.

	Forfeiture	Provisions, Description and Section Numbers
(a)	$500.00	Violation of § 24.20
(b)	2,500.00	Violation of an approved reclamation plan; § 24.20

(12) *Chapter 25: Onsite Wastewater Treatment Systems;* pursuant to Section 25.025 which authorizes penalties of $50.00 for the first offense, not less than $50.00 nor more than $200.00 for each subsequent offense.

	Forfeiture	Provisions, Description and Section Numbers
(a)	$50.00	First violation of §§ 25.009—25.025
(b)	100.00	Second violation of §§ 25.009—25.025
(c)	200.00	Third and subsequent violations of §§ 25.009—25.025

(13) *Chapter 26: Agricultural Performance Standards and Manure Management;* Pursuant to Section 26.020(6) which authorizes forfeitures of not less than $50.00 nor more than $500.00 for each offense together with the costs of action. Each day of continued violation is a separate offense.

	Forfeiture	Provisions, Description and Section Numbers
(a)	$50.00	Violations of sheet, rill, and wind erosion; § 26.008(1)
(b)	50.00	Violations of tillage setback; § 26.008(2)
(c)	50.00	Violations of phosphorus index; § 26.008(3)
(d)	100.00	Violations of nutrient management; § 26.008(4)
(e)	100.00	Violations of clean water diversion; § 26.008(5)
(f)	200.00	Violations of manure management prohibitions; §§ 26.008(6)(b) and 26.008(6)(d)
(g)	150.00	Violations of process wastewater handling; § 26.008(7)
(h)	500.00	Violations of certificate of use; § 26.016
(i)	500.00~~*~~	Violations of manure storage facilities; § 26.008(8); and violations of manure management prohibitions, §§ 26.008(6)(a) and 26.008(6)(c)
(j)		Any person found guilty of violating s. 26.008(1) – s. 26008(8) or s. 26.016 who has previously been convicted of a violation of the same section, shall be subject to a fine of not less than twice the established forfeiture for each such offense, together with the costs of action.

~~* Upon a third violation, suspension of use of the manure storage facility, pending review by the by the Sauk County Land Resources and Environment Department that all provisions of Chapter 26 are met.~~

(14) *Chapter 27: Animal Control;* pursuant to Section 27.13, the following penalties are authorized:

	Forfeiture	
(a)	$25.00	First violation in one year
(b)	50.00	Second violation in one year
(c)	75.00	Third violation in two years
(d)	100.00	Fourth and subsequent violations in three years

(15) *Chapter 28: Human Health Hazards;* pursuant to Section 28.015(6) which authorizes forfeitures of not less than $50.00 nor more than $200.00.

Forfeiture

1.	$100.00	Adult violation, person of legal drinking age; § 31.09(5)(a)
2.	100.00	First violation within 12 months; § 31.09(5)(b)(1)
3.	200.00	Second violation within 12 months; § 31.09(5)(b)(2)
4.	300.00	Third violation within 12 months; § 31.09(5)(b)(3)
5.	500.00	Fourth and subsequent violations within 12 months; § 31.09(5)(b)(4)

(19) *Chapter 39: Regulations of False Alarm.*

(a) Authorizing forfeitures of not less than $50.00 nor more than $80.00 pursuant to Section 39.05(3)(a):

	Forfeiture	
1.	None	First two false alarms for a location in one year
2.	$50.00	Third false alarm per location in one year
3.	60.00	Fourth false alarm per location in one year
4.	70.00	Fifth false alarm per location in one year
5.	80.00	Sixth and subsequent false alarms per location in one year

(b) Authorizing forfeitures of not less than $50.00 nor more than $80.00 pursuant to Section 39.05(3)(b):

1.	None	First two violations in one year
2.	$50.00	Third violation in one year
3.	60.00	Fourth violation in one year
4.	70.00	Fifth violation in one year
5.	80.00	Sixth and subsequent violations in one year

(20) *Chapter 43: Miscellaneous Provisions;* authorizing forfeitures of not less than $10.00 nor more than $50.00, pursuant to Section 43.13:

Forfeiture
$30.00

(21) *Chapter 51: Erosion Control and Stormwater Management;* Pursuant to section 51.22(4) which authorizes forfeitures of not less than $200.00 nor more than $1,000.00 for each offense together with the costs of action. Each provision of this subsection that is in violation and each day of continued violation is a separate offense.

	Forfeiture	**Provisions, Description and Section Numbers**
1.	$200.00	First violation in a 365-day period
2.	500.00	Second violation in a 365-day period
3.	750.00	Third violation in a 365-day period
4.	1,000.00	Fourth and subsequent violations in two years

(Ord. No. 1-2022 , § 4.17—20, 1-18-2022; Ord. No. 4-2022 , § 4, 4-19-2022)

1.	$50.00	First violation in one year
2.	100.00	Second violation in one year
3.	150.00	Third violation in two years
4.	200.00	Fourth and subsequent violations in three years

(16) *Chapter 29: Food Safety and Recreational Licensing and Inspection;* pursuant to Section 29.014(3) which authorizes penalties of not less than $25.00 nor more than $200.00.

	Forfeiture	
1.	$50.00	First violation within 12 months
2.	100.00	Second and subsequent violations within 12 months

(17) *Chapter 30: Body Art Licensing and Regulation;* authorizing forfeitures of not less than $500.00 nor more than $2,000.00 and which authorizes the suspension of licenses for up to a period of three years, pursuant to Section 30.016(3):

	Forfeiture	
1.	$500.00	First violation by a tattoo practitioner, body-piercing practitioner, other body art practitioner, a tattoo establishment, a body-piercing establishment, or other body art establishment in one year
2.	1,000.00	Second violation by a tattoo practitioner, body-piercing practitioner, other body art practitioner, a tattoo establishment, a body-piercing establishment, or other body art establishment in one year
3.	2,000.00*	Third and subsequent violations by a tattoo practitioner, body-piercing practitioner, other body art practitioner, a tattoo establishment, a body-piercing establishment, or other body art establishment in three years

*And suspension of permit for a period of three years

(18) *Chapter 31: Alcoholic Beverage Control;* pursuant to Section 31.09 which authorizes penalties of not less than $100.00 nor more than $10,000.00.

	Forfeiture	Provisions, Description and Section Numbers
(a)	For violation of § 31.03:	
1.	$250.00	First violation within 30 months; § 31.09(1)(b)(1)
2.	500.00	Second violation within 30 months; § 31.09(1)(b)(2)
3.	1,000.00	Third violation within 30 months; § 31.09(1)(b)(3)
4.	5,000.00	Fourth and subsequent violations within 30 months; § 31.09(1)(b)(4)
(b)	For violation of § 31.04:	
1.	$250.00	First violation within 12 months; § 31.09(2)(a)
2.	300.00	Second violation within 12 months; § 31.09(2)(b)
3.	500.00	Third violation within 12 months; § 31.09(2)(c)
4.	750.00	Fourth and subsequent violations within 12 months; § 31.09(2)(d)
(c)	For violation of § 31.05:	
1.	$100.00	First violation within 12 months; § 31.09(3)(a)
2.	200.00	Second violation within 12 months; § 31.09(3)(b)
3.	300.00	Third violation within 12 months; § 31.09(3)(c)
4.	500.00	Fourth and subsequent violations within 12 months; § 31.09(3)(d)
(d)	For violation of § 31.06:	
	$300.00	Each violation; § 31.09(4)
(e)	For violation of § 31.07:	

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
MAY 16, 2023
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.**

2. **Roll Call.** PRESENT: (24) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Chrisler, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (5) Roxen, Scanlon, Clemens, Teelin and Detter. ABSENT: (2) Anderson and Stehling.

   Staff present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk; and Michelle Commings, Deputy County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supr. Kinsman.

4. **Adopt Agenda.** MOTION (Burchill/Lombard) to adopt agenda, removing the following item under #17 New Business:
   ECONOMIC DEVELOPMENT AND FINANCE COMMITTEE:
   Resolution 32-2023 To Purchase Brand Marketing Media Production Services From Discover Wisconsin Media Network And To Amend The 2023 Budget.
   Motion carried **unanimously.**

5. **Adopt the minutes.** MOTION (Rego/Klitzke) to adopt the minutes from the previous meeting. Motion carried **unanimously.**

6. **General Consent Agenda Items.**
   HEALTH CARE CENTER BOARD OF TRUSTEES
   Resolution 29-2023 To Commend Mary Jo Huber For More Than 40 Years Of Faithful Service To The People Of Sauk County.

   HUMAN SERVICES COMMITTEE:
   Resolution 30-2023 To Commend Cheryl Emery For Over 17 Years Of Service To The People Of Sauk County.
   MOTION (Rego/Klitzke) to approve Consent Agenda items. Motion carried **unanimously.**

7. **Scheduled Appearances.**
   a. Representative Dave Considine, State Assembly District 81.
   b. Morgan McArthur – Sauk County Institute of Leadership (SCIL).

8. **Public Comment.** None.

9. **Communications.**
   a. 04/24/2023 Letter from Brent P. Gasser, Town of Delton Chair, re: Lueders Tax Foreclosed Parcels.
   b. 04/27/2023 Letter from Western Technical College, re: Board vacancy.
   c. 04/19/2023 Email from Amy Dias, WCA, re: Exhibit booth, hospitality suite and charity donation.
   d. 04/28/2023 Letter from State of Wisconsin DNR, re: Property exchange.

10. **Appointments.**
    a. Madison Region Economic Partnership (MadREP) Board:
        i. Tim McCumber

    b. Lower Wisconsin State Riverway Board:
        Recommendation to Governor Evers: Gretchin "Gigi" La Budde and Don Greenwood.

MOTION (Schell/Peper) to approve appointments. Motion carried **unanimously.** *(Voice vote)*

11. **Bills.** None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required.**
    a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
    b. Brent Miller
        i. Administrator's report.
    c. Tim McCumber, County Board Chair
        i. Board Chair Update.
            a. 2023 Wisconsin Counties Association (WCA) Conference
            b. Sauk County Treasurer Vacancy.
            c. Mid-Term Assessment – Special Meeting on May 23, 2023.

16. **Unfinished Business.** None.

17. **New Business.**
    ECONOMIC DEVELOPMENT AND EXECUTIVE & LEGISLATIVE COMMITTEE:
    Resolution 31-2023 To Appoint A Duly Elected Board Supervisor As A Sauk County Representative To The Madison Region Economic Partnership (MadREP) Board. MOTION (Gruber/Peper). VOTE: AYES: (24) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (5) Roxen, Scanlon, Clemens, Teelin and Detter. ABSENT: (2) Anderson and Stehling. Motion carried **unanimously.**

    EXECUTIVE & LEGISLATIVE COMMITTEE:
    Resolution 33-2023 Authorizing Reimbursement For Attendance At The Wisconsin Counties Association (WCA) Conference In Lake Delton. MOTION (Polivka/Gruber). VOTE: AYES: (24) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (5) Roxen, Scanlon, Clemens, Teelin and Detter. ABSENT: (2) Anderson and Stehling. Motion carried **unanimously.**

FINANCE COMMITTEE:

Resolution 34-2023 Assigning Funds As Of December 31, 2022, And Amending The 2023 Budget For These Assignments. MOTION (Krueger/Polivka). **Requires 2/3 vote.* Scrivener's errors noted on lines #16 and #21. Both should read: December 31, ~~2021~~ *2022*. VOTE: AYES: (24) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (5) Roxen, Scanlon, Clemens, Teelin and Detter. ABSENT: (2) Anderson and Stehling. Motion carried **unanimously.**

*Supervisor Lombard was excused from the meeting at 6:46 P.M.

HIGHWAY COMMITTEE:

Resolution 35-2023 To Authorize A Quit Claim Deed For Land Located In Wisconsin Dells By Skyland Ranch Wisconsin Dells, LLC. MOTION (Peper/Schell). VOTE: AYES: (23) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Krueger, Flint, Prosser, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (6) Roxen, Scanlon, Clemens, Lombard, Teelin and Detter. ABSENT: (2) Anderson and Stehling. Motion carried **unanimously.**

LAND RESOURCES AND ENVIRONMENT COMMITTEE:

Resolution 36-2023 Authorizing The Director Of Land Resources And Environment To Submit Grant Applications For DATCP Clean Sweep Program. MOTION (Lohr/Polivka). VOTE: AYES: (23) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Krueger, Flint, Prosser, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (6) Roxen, Scanlon, Clemens, Lombard, Teelin and Detter. ABSENT: (2) Anderson and Stehling. Motion carried **unanimously.**

Resolution 37-2023 Approving An Amendment To The Town Of Merrimac Zoning Ordinance. MOTION (Kinsman/T. Spencer). VOTE: AYES: (23) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Krueger, Flint, Prosser, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (6) Roxen, Scanlon, Clemens, Lombard, Teelin and Detter. ABSENT: (2) Anderson and Stehling. Motion carried **unanimously.**

PROPERTY COMMITTEE:

Resolution 38-2023 Authorizing Issuance Of A Quit Claim Deed For Parcel No. #276-2284-00000 To The City Of Reedsburg. MOTION (R. Spencer/Gruber). VOTE: AYES: (23) Eberl, T. Spencer, Rego, Kinsman, Klitzke, Krueger, Flint, Prosser, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (6) Roxen, Scanlon, Clemens, Lombard, Teelin and Detter. ABSENT: (2) Anderson and Stehling. Motion carried **unanimously.**

18. **Referrals.**

19. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** 6:51 P.M. MOTION (Klitzke/Peper) to adjourn until Tuesday, June 20, 2023, at 6:00 P.M. Motion carried **unanimously**.

Respectfully submitted,

Michelle A. Commings
Deputy County Clerk

Minutes Approved: June 20, 2023.

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the May 16, 2023. Proceedings of the Sauk County Board of Supervisors. /s/Rebecca C. Evert, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

www.co.sauk.wi.us

These notices may also be found at: http://www.wisconsinpublicnotices.org/ or https://www.co.sauk.wi.us/legalnotices.

RESOLUTION # 29 -2023

Resolution to Commend Mary Jo Huber for More Than 40 Years of Faithful Service To The People of Sauk County.

Resolution offered by the Health Care Center Board of Trustees

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Mary Jo Huber Faithfully served the people of Sauk County as a Certified Occupational Therapist Assistant. Mary Jo Huber was an essential team member to the Sauk County Health Care Center and all of Sauk County for over 40 years.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk county Board of Supervisors express its sincere appreciation and admiration for Mary Jo Huber and her over 40 years of faithful service to the people of Sauk County.

AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present Mary Jo Huber an appropriate symbol of our appreciation for service to the people of Sauk County.

Approved for presentation to the County Board by the Heath Care Center Board of Trustees Committee, this 16th day of May 2023

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

_____
Bryant Hazard, Supervisor

_____
Joan Fordham, Supervisor

_____
Rebecca Klitzke, Supervisor

_____
Mike Flint, Supervisor

_____
William Higgins, Citizen Member

1

Dana Horkan-Gant, Citizen Member

Cindy Bodendein, Citizen Member

Fiscal Note: No Fiscal impact.

MIS Note: No information systems impact.

RESOLUTION # 30 -2023

Resolution to Commend Cheryl Emery for Over 17 Years of Service to the People of Sauk County

Resolution offered by the Human Services Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is the custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. Cheryl started with Sauk County Human Services in 2005 as a Program Support Specialist in the records department. She then moved to the Economic Support Unit to become an ES Specialist in 2011. Cheryl spent the next 12 years in this position until her retirement. She was an amazing advocate to our elderly, blind and disabled community. She made sure she provided everyone the services they needed, and her compassion and dedication showed in her work. Her experience and knowledge will be greatly missed.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Board of Supervisors expresses its sincere appreciation and admiration for Cheryl Emery and her over 17 years of faithful service to the people of Sauk County.

Approved for presentation to the County Board by the Human Services Committee, this 16th day of May, 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes BJD No _____ as reviewed by the Corporation Counsel, _____,
Date: 05.10.2023.

Offered and passage moved by:

Patricia Rego, Supervisor

Valerie McAuliffe, Supervisor

Joan Fordham, Supervisor

Joel Chrisler, Supervisor

30-2025

Jake Roxen, Supervisor

Delmar Scanlon, Supervisor

Cliff Thompson, Citizen Member

James Bowers, Citizen Member

Fiscal Note: No fiscal impact.

MIS Note: No information systems impact.

RESOLUTION # 31-2023

Resolution to appoint a duly elected Board Supervisor as a Sauk County representative to the Madison Region Economic Partnership (MadREP) Board.

Resolution offered by the Economic Development Committee and the Executive & Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Madison Region Economic Partnership (MadREP) is the economic development agency for an eight-county Madison Region of south-central Wisconsin including Columbia, Dane, Dodge, Green, Iowa, Jefferson, Rock and Sauk Counties. It provides a comprehensive regional approach to economic development, the strategic pursuit of job creation, business growth in target clusters, and a coordinated talent development pipeline. MadREP fills an essential role in the Wisconsin economic development landscape, serving as a partner and collaborator to the Wisconsin Economic Development Corporation, state agencies, economic development initiatives within counties, municipalities, chambers of commerce and the private sector. Under consideration by the United States Economic Development Administration (EDA) as an Economic Development District (EDD), MadREP has expanded their Board of Directors to include seats for elected officials from each of the eight counties it serves.

THEREFORE, BE IT RESOLVED, that the Sauk County Economic Development Committee, along with the Sauk County Executive & Legislative Committee, met in regular session to discuss and nominate a duly elected member of the Sauk County Board of Supervisors to represent the County on the Board of Directors for the Madison Region Economic Partnership, and,

BE IT FURTHER RESOLVED, that the appointed Sauk County Board Supervisor will represent the County as part of the eight-county MadREP EDD, for a specific term, to best provide for a comprehensive regional approach to economic development that leads to the expansion and innovation of a dynamic economy where people and businesses thrive.

Approved for presentation to the County Board by the Economic Development Committee and the Executive & Legislative Committee, this 16th day of May, 2023

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes BJD No _____ as reviewed by the Corporation Counsel, _____, Date: 05.10.2023.

Offered and passage moved by:

Timothy McCumber, Chair – Economic Development

Supervisor Bryant Hazard, Econ Dev

Supervisor Brandon Lohr, Econ Dev

Supervisor Carl Gruber, Econ Dev

Supervisor Marty Krueger, Econ Dev

Supervisor Mark "Smooth" Detter, Econ Dev

Supervisor Robert Prosser, Econ Dev

Chair ~~Timothy McCumber, Exec & Legs~~

Supervisor John Deitrich, Exec & Legs

Supervisor Brian Peper, Exec & Legs

Supervisor Carl Gruber, Exec & Legs

Fiscal Note: $750 (Mileage, Per Diem and Parking for meetings) Economic Development Budget

MIS Note: No MIS Impact

Pulled

RESOLUTION # 32 -2023

RESOLUTION TO PURCHASE BRAND MARKETING MEDIA PRODUCTION SERVICES FROM DISCOVER WISCONSIN MEDIA NETWORK AND to AMEND the 2023 BUDGET

Resolution offered by the Economic Development Committee and Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Discover Wisconsin (DW) Media Network is a Wisconsin based video and online production company specializing in travel and tourism. Discover Wisconsin will produce and air one television episode featuring Sauk County on traditional television, YouTube and Over The Top (OTT) placement over the course of two fiscal years (2023 and 2024) with first airing in Fall 2023. Additional brand relevant components will be promotion of the production across all DW social media platforms for an estimated exposure of 350,000-500,000 impressions; one blog highlighting the piece; three e-newsletter features for the show; one traditional news release across all Wisconsin media outlets; show premier and discussion segment on podcasts; events calendar, use of logos and episode segments edited for placement on YouTube. Total cost is $50,000 with a budget amendment for $25,000 in 2023 and the balance to be included in the 2024 budget.

THEREFORE, BE IT RESOLVED, that Sauk County will enter into an agreement with Discover Wisconsin Media Network for a two-year production program at a total cost of $50,000,

BE IT FURTHER RESOLVED, that the 2023 budget be amended to appropriate $25,000 for the production agreement to be drawn from American Rescue Plan Act (ARPA) funds, while the remaining balance will be budgeted for in 2024. No levy is required.

Approved for presentation to the County Board by the _____ Committee, this ____ day of _____ , 2021

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____ .

Offered and passage moved by **SAUK COUNTY ECONOMIC DEVELOPMENT COMMITTEE:**

_____	_____
Timothy McCumber, Chair	Marty Krueger, Vice Chair
_____	_____
Carl Gruber, Supervisor	Brandon Lohr, Supervisor
_____	_____
Bryant Hazard, Supervisor	Smooth Detter, Supervisor

Robert Prosser, Supervisor
FINANCE COMMITTEE

Marty Krueger, Chair

Richard "Mike" Flint, Supervisor

Lynn Eberl, Supervisor

Thomas Dorner, Supervisor

Timothy McCumber, Supervisor

Fiscal Note: The Discover Wisconsin Media Network program cost is $50,000 for the two years beginning 2023 and ending 2024. The 2023 fiscal note is $25,000 (budget amendment ARPA funds) and the remaining $25,000 will be included in the 2024 budget.

MIS Note: N/A

RESOLUTION # 33 - 2023

Resolution Authorizing Reimbursement For Attendance At The Wisconsin Counties Association (WCA) Conference In Lake Delton

Resolution offered by the Executive & Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: On September 17-19, 2023 the Wisconsin Counties Association is hosting their annual conference in Lake Delton at the Kalahari. These sessions will allow policy makers an opportunity to learn about a variety of topics that occur in state legislative issues as well as the technological advances used in state legislature today. The Rules of the Board stipulate that attendance at a school, institute or meeting which is not a part of regular committee meetings requires approval by the County Board of Supervisors (Rule V. B. of the Rules of the Sauk County Board of Supervisors). Wisconsin Counties Association is offering free registration for newly elected.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby approves compensating and reimbursing expenses of County Board of Supervisors (per diem, mileage or transportation and registration fees) for attendance at the Wisconsin Counties Association Conference in Lake Delton, on September 17-19, 2023; and,

BE IT FURTHER RESOLVED, that all current Sauk County Board Supervisors are entitled to attend, and that the Wisconsin Counties Association is offering free registration for newly elected supervisors.

Estimated Costs	Cost Per Person
Registration	$ 175.00
Per Diem	$75.00 per day
Mileage (average)	$.65 per mile roundtrip

Approved for presentation to the County Board by the Executive & Legislative Committee, this 2nd day of May, 2023

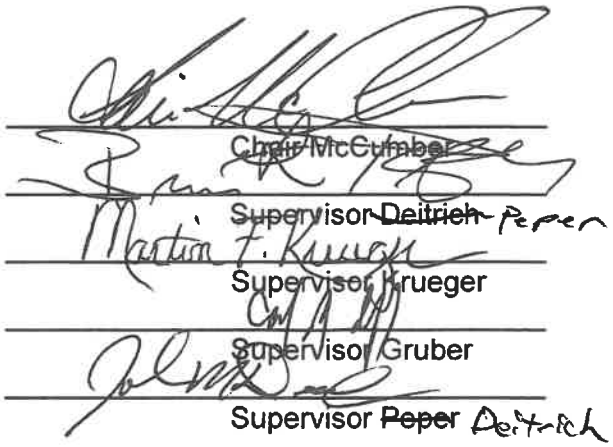
Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = ___X___ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes ___X___ No _____ as reviewed by the Corporation Counsel, _____, Date: 05.10.2023 .

Offered and passage moved by:



Fiscal Note: Estimated costs including per diem, mileage and related travel expenses and registration fees. The free registration would include all newly elected attendees.

MIS Note: None.

RESOLUTION # 35 -2023

Resolution to Authorize a Quit Claim Deed for Land Located in Wisconsin Dells by Skyland Ranch Wisconsin Dells, LLC.

Resolution offered by the Highway Committee

BACKGROUND:

The parcel described in Exhibit A, is a section of highway easement that was acquired in 1961 to allow a roadway to cut through the rolling hills of the surrounding terrain. The adjacent parcel has since been excavated and the full extent of the highway easement is no longer needed for highway use. The adjacent property owner has requested the excess easement for a planned develop.

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, does hereby authorize a Quit Claim Deed for the Land owned by Skyland Ranch Wisconsin Dells, LLC as shown in Exhibit A; and authorize the County Administrator and County Clerk to sign the Quit Claim Deed to finalize the land transaction between Sauk County and Skyland Ranch Wisconsin Dells, LLC.

Approved for presentation to the County Board by the Highway Committee, this 16th day of May, 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

Brian Peper

Terry Spencer

Smooth Detter

Mike Flint

Kevin Schell

Fiscal Note: No Impact.

MIS Note: No Impact.

EXHIBIT A

State Bar of Wisconsin Form 3-2003
QUIT CLAIM DEED

Document Number | Document Name

THIS DEED, made between Sauk County, Wisconsin

("Grantor," whether one or more),
and Skyland Ranch Wisconsin Dells, LLC, a Wisconsin Limited Liability Company

("Grantee," whether one or more).

Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Sauk County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

A Parcel of land located in Government Lot 4 of Section 15, Township 13 North, Range 6 East, in the Village of Lake Delton, Sauk County, Wisconsin, described as follows: Commencing at the Southeast corner of Section 15, Township 13 North, Range 6 East; thence N00°13'30"W, 373.95 feet along the East line of said Section 15; thence N90°00'00"W, 473.93 feet to a point on the Westerly line of C.T.H. "A" to the point of beginning of lands hereinafter described; thence S69°05'24"W, 118.63 feet along said Westerly line; thence N42°41'23"W, 120.03 feet along said Westerly line; thence N12°05'39"W, 116.94 feet along said Westerly line; thence S48°06'28"E, 51.26 feet; thence S41°53'32"W, 10.07 feet; thence 275.44 feet along a curve to the right, said curve having a radius of 1372.53 feet, a chord bearing of S42°21'31"E and a chord length of 274.97 feet to the point of beginning.

Exempt: 77.25(13)

Recording Area

Name and Return Address

Attorney Peter J. Curran
Curran, Hollenbeck & Orton, S.C.
PO Box 370
Lake Delton, WI 53940

Part of 146-0305-11020
Parcel Identification Number (PIN)

This is not homestead property.
(is) (is not)

Dated _____.

Sauk County, Wisconsin

_____(SEAL)
* _____

* BY: Brent Miller, County Administrator

_____(SEAL)
* _____

* BY: Becky Evert, County Clerk

AUTHENTICATION

Signature(s) _____
_____
authenticated on _____.

_____
* _____
TITLE: MEMBER STATE BAR OF WISCONSIN
(If not, _____
authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:
Attorney Peter J. Curran
PO Box 370, Lake Delton, WI 53940

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
SAUK COUNTY)

Personally came before me on _____,
the above-named Sauk County, Wisconsin, by Brent Miller,
County Administrator, and Becky Evert, County Clerk,
to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

_____
* _____
Notary Public, State of Wisconsin
My Commission (is permanent) (expires: _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

* Type name below signatures.

EXHIBIT

LOCATED IN GOVERNMENT LOT 4 OF SECTION 15, T13N, R6E, VILLAGE OF LAKE DELTON, SAUK COUNTY, WISCONSIN.

I, DONALD W. LENZ, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED A PARCEL OF LAND BEING PART OF THE C.T.H. "A" RIGHT-OF-WAY, LOCATED NEAR THE INTERSECTION OF BUNKER ROAD AND C.T.H. "A" IN THE VILLAGE OF LAKE DELTON, SAUK COUNTY, WISCONSIN AND BEING MORE DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SECTION 15, TOWNSHIP 13 NORTH, RANGE 6 EAST; THENCE N00°13'30"W, 373.95 FEET ALONG THE EAST LINE OF SAID SECTION 15; THENCE N90°00'00"W, 473.93 FEET TO A POINT ON THE WESTERLY LINE OF C.T.H. "A" TO THE POINT OF BEGINNING OF LANDS HEREINAFTER DESCRIBED; THENCE N69°05'24"W, 118.63 FEET ALONG SAID WESTERLY LINE; THENCE N42°41'23"W, 120.03 FEET ALONG SAID WESTERLY LINE; THENCE N12°05'39"W, 116.94 FEET ALONG SAID WESTERLY LINE; THENCE S48°06'28"E, 51.26 FEET; THENCE S41°53'32"W, 10.07 FEET; THENCE 275.44 FEET ALONG A CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 1372.53 FEET, A CHORD BEARING OF S42°21'31"E AND A CHORD LENGTH OF 274.97 FEET TO THE POINT OF BEGINNING.

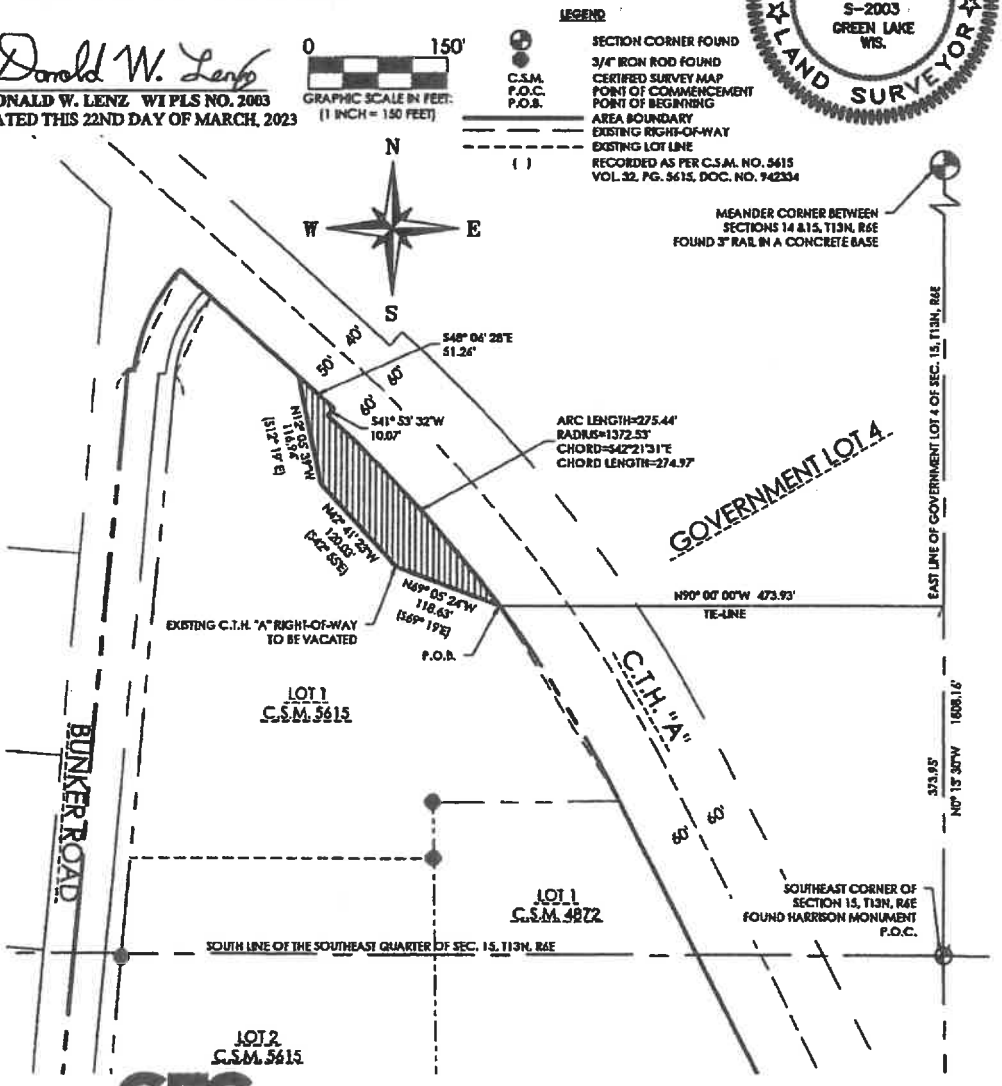
SAID AREA CONTAINS 13,407.72 SQUARE FEET AND IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

FURTHER CERTIFY THAT SUCH SURVEY IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE MAP MADE THEREOF, TO THE BEST OF MY KNOWLEDGE AND BELIEF.

WISCONSIN
DONALD W. LENZ
S-2003
GREEN LAKE WIS.
LAND SURVEYOR

Donald W. Lenz

DONALD W. LENZ WI PLS NO. 2003
DATED THIS 22ND DAY OF MARCH, 2023



GEC
General Engineering Company
P.O. Box 340 • 914 Silver Lake Dr. • Portage, WI 53901
608-742-2169 (Portage Office) 920-294-4466 (Green Lake Office)
www.generalengineering.net

Sheet 1 of 1

RESOLUTION # 36-2023

Resolution Authorizing the Director of Land Resources and Environment to Submit Grant Applications for DATCP Clean Sweep Grant Program

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
Sauk County recognizes that proper disposal of hazardous waste is important to the safety and well-being of County residents and the collection and proper disposal of hazardous wastes serves to protect the natural resources of the County. Sauk County has supported the Clean Sweep Program and hazard waste collection events held in the County for well over twenty years.

The Land Resources and Environment Department hosts one (1) Clean Sweep Event annually as well as several Ag Plastic events throughout the year to assist residents with the proper disposal of hazardous wastes. The Clean Sweep Grant Program through DATCP helps to defray some of the expense of disposing of the collected materials and provides a service to County residents that would otherwise be costly to individual households and helps to protect the natural resources of Sauk County.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, meeting in regular session, that Sauk County continues to support the Clean Sweep hazardous waste collection and ag plastic collection events in Sauk County; and,

BE IT FURTHER RESOLVED that the Director of Land Resources and Environment is hereby authorized to submit the Clean Sweep Grant application.

Approved for presentation to the County Board by the Land Resources and Environment and Economic Development Committees, this 16 day of May 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes BJO No _____ as reviewed by the Corporation Counsel, _____, Date: 05.10.2023 .

Offered and passage moved by: Land Resources and Environment Committee

Lynn Eberl

Peter Kinsman, Vice Chair

Marty Krueger, Chair

Robert Spencer

Dennis Polivka

Valerie McAuliffe

Brandon Lohr

Randall Puttkamer

Fiscal Note: The estimated grant award in the 2023 Budget is $12,500. The total budget for Clean Sweep and Ag Plastics is $57,000. Fees are charged at the Clean Sweep Event for certain types of items, which aid in covering a portion of the costs. Given that the application is for 2024 Grant Funds, the Department would anticipate the same revenues and expenses would be requested and budgeted for 2024.

MIS Note: No Impact

RESOLUTION # 37-2023

Resolution Approving an Amendment to the Town of Merrimac Zoning Ordinance

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:

Background: Pursuant to Wis. Stat §60.10(2)(c) the Town of Merrimac has been granted village powers to develop, adopt, and amend their town zoning ordinance. In counties that have county zoning, Wis. Stat §60.62(3) states that no (town) zoning ordinance or amendment to a (town) zoning ordinance may be adopted unless approved by the county board.

The Town of Merrimac Board amended the Town of Merrimac Zoning Ordinance on February 1, 2023. A public meeting was held by the Land Resources and Environment (LRE) Committee on May 11, 2023, as requested by the Town of Merrimac, to consider the amendment to the Town of Merrimac Zoning Ordinance rezoning former parcels 026-0202-00000 and 026-0204-10000 further described as part of Government Lot 3 and Government Lot 4, Section 8, T10N, R7E totaling 128.1 acres, from an Agriculture District to a Single Family Residential District. The LRE Committee found the amendment reasonable and recommended approval of the amendment by the Sauk County Board of Supervisors.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, meeting in regular session, that the amendment to the Town of Merrimac Zoning Ordinance as depicted in Appendix be Approved.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 16th day of May 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

37-2023

Offered and passage moved by: Land Resources and Environment Committee

Lynn Eberl

Peter Kinsman, Vice Chair

Marty Krueger, Chair

Robert Spencer

Dennis Polivka

Valerie McAuliffe

Brandon Lohr

Randall Puttkamer

Fiscal Note: No Impact

MIS Note: No Impact

TOWN OF MERRIMAC ORDINANCE 2023-44

AN ORDINANCE REZONING LANDS IN THE TOWN OF MERRIMAC, SAUK COUNTY

WHEREAS, the Town of Merrimac on December 1, 2004, adopted the Town of Merrimac Comprehensive Plan, under the authority of and procedures established by §66.1001(4), Wisconsin Statutes; and

WHEREAS, that 2004 Comprehensive Plan document advises both the regular Plan Commission review of the Comprehensive Plan, as well as the ability to respond to unique circumstances which arise in relation to the Comprehensive Plan which are distinct from the regular plan review process, and to enable the Town's consideration of potential amendments where the Plan becomes irrelevant or contradictory to pre-existing land use; and

WHEREAS, the Planning and Zoning Commission and the Town Board conducted Public Hearings to amend the Development plan to accommodate the zoning amendments which have also been approved by the Town Board; and

WHEREAS, the Planning and Zoning Commission conducted a public hearing; and

WHEREAS, the Planning and Zoning Commission having considered that this land's highest and best use has historically been as agricultural land, and this land is between two single-family developments and that a comparable use as single-family is the best future use of this land;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Merrimac, Sauk County, Wisconsin, upon recommendation of the Town of Merrimac Planning and Zoning Commission, do ordain that the following amendments be made to the Town of Merrimac Zoning Ordinance and Maps:

1. Rezone the land identified as Tax Parcels 026-0202-00000 and 026-0204-10000, further identified as being a part of the Government Lot 3, the NW ¼ of the SW ¼, and Government Lot 4, Section 8, T. 10 N., R. 7 E in the Town of Merrimac, Sauk County totaling 128.1 acres, from the Agricultural District to the Single-Family Residential District.

This ordinance is effective on the day following publication per s. 60.80 and is subject to approval by the Sauk County board. The town clerk shall properly publish this ordinance as required per s. 60.80.

Adopted this 1 day of March, 2023;

Charlie Hall, Town Chair

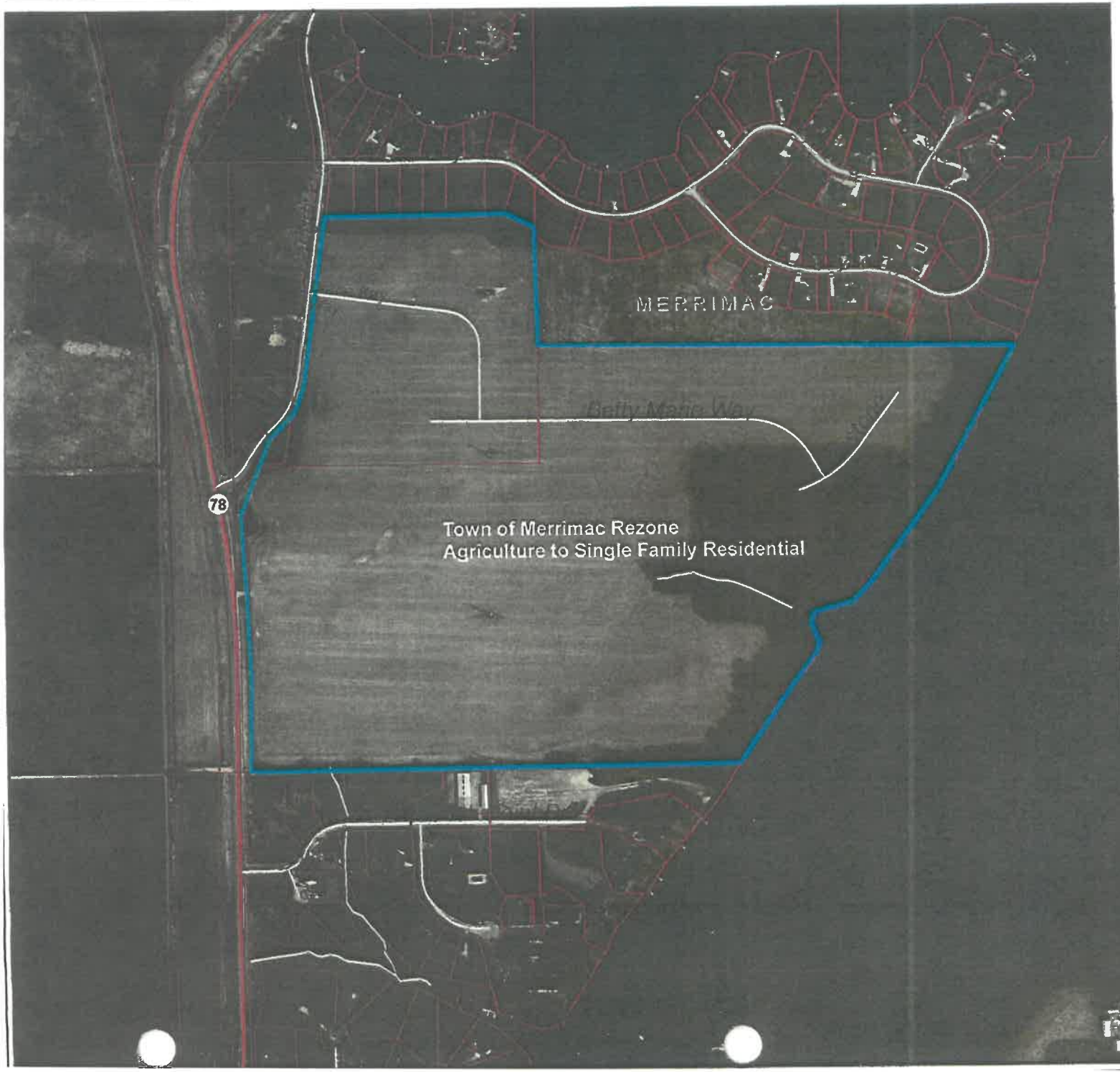
I hereby certify that the foregoing resolution was duly passed by the Town Board of the Town of Merrimac on this 1 day of March, 2023 and approved by the Town Chair on that date.

Stephanie Brensike

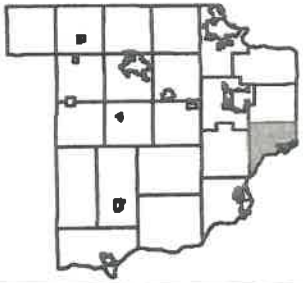
Stephanie Brensike, Town Administrator & Clerk -Treasurer

Recommended by the Zoning Commission:
Adopted by the Town Board:
Approved by Sauk County Board of Supervisors

Town of Merrimac Zoning Ordinance Amendment (Rezone)



Town of Merrimac
Sauk County, WI



Legend

Roads

- State
- Town
- Tax Parcels
- Drainage Way

FOR INFORMATIONAL PURPOSES ONLY
Sauk County does not attest to the accuracy of the data contained herein and makes no warranty with respect to its correctness or validity. Data contained in this map is limited by the method and accuracy of its collection.

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RESOLUTION # 38-2023

AUTHORIZING ISSUANCE OF A QUIT CLAIM DEED FOR PARCEL No. #276-2284-00000 TO THE CITY OF REEDSBURG

Resolution offered by the Property Committee

BACKGROUND: Sauk County foreclosed on this property on December 14, 2020 through the In Rem Foreclosure process for non-payment of real estate taxes. Pursuant to Wis Stat. § 75.69 and Sauk County Code § 2.109, the County is authorized to convey tax delinquent property to a municipality before offering the same to the general public.

The City of Reedsburg has offered to purchase the property located at 2744 Country Court Dr, Reedsburg. The City of Reedsburg is part of a program in which they purchase dilapidated homes and give them to the Reedsburg's High School Shop Class. The shop teacher leads a team of students through the entire renovation process to flip the home while teaching them important trade skills. The house is then sold.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that the Sauk County Clerk be and hereby is authorized and directed, upon timely receipt of $23,471.25, to issue a quit claim deed to the City of Reedsburg for the below described property:

#276-2284-00000
2744 Country Court Dr, Reedsburg, WI 53959
Legal Description: Lot 15, Williams Estates, City of Reedsburg, Sauk County, Wisconsin.
Sale Price: $23,471.25

For consideration by the Sauk County Board of Supervisors on May 16, 2023.

Approved for presentation to the County Board by the ~~Finance~~ Property Committee, this 4th day of May, 2023

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes BJD No _____ as reviewed by the Corporation Counsel, _____, Date: 05.10.2023.

Offered and passage moved by:

Mark "Smooth" Detter, Chairperson

Joel Chrisler, Vice-Chairperson

Carl Gruber, Secretary

1

Robert Spencer, Supervisor

Mike Anderson, Supervisor

Fiscal Note: Funds received will cover the county's costs incurred from the foreclosure of these properties. This includes taxes, interest, penalty, tax foreclosure service charge, utilities, property maintenance and service fee.

MIS Note: No MIS impact

RESOLUTION # 34 - 2023

Resolution Assigning Funds as of December 31, 2022 and Amending the 2023 Budget for These Assignments

Resolution offered by the Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Certain accounts are required by Wisconsin State Statute or Administrative Code, grant rules, or by action of the Sauk County Board or its committees, to be expended for specific purposes and any excess funds cannot lapse to fund balance at year-end for general County use. Similarly, these types of accounts which may be in a deficit position at year-end because of the timing of the receipt of grant reimbursements, are not to receive transfers from the General Fund pending completion of the grant or activity. The attached list of purposes and amounts as of December 31, 2022 shall be assigned from General Fund balance and within other fund balances for future use and/or reimbursement.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session that the described accounts, totaling $11,276,150 be and hereby are assigned as of December 31, 2022 for the described activities in accordance with Wis. Stats. § 65.90(5); and,

BE IT FURTHER RESOLVED, that this be amended by annual audit adjustments, the addition of grants or other non-lapsing programs, the deletion of completed grants and programs, State Statutes, or by actions of the County Board; and,

BE IT FURTHER RESOLVED, that the affected departments' 2023 budgets be amended to include the amended appropriations approved herein.

Approved for presentation to the County Board by the Finance Committee, this 16th day of May, 2023

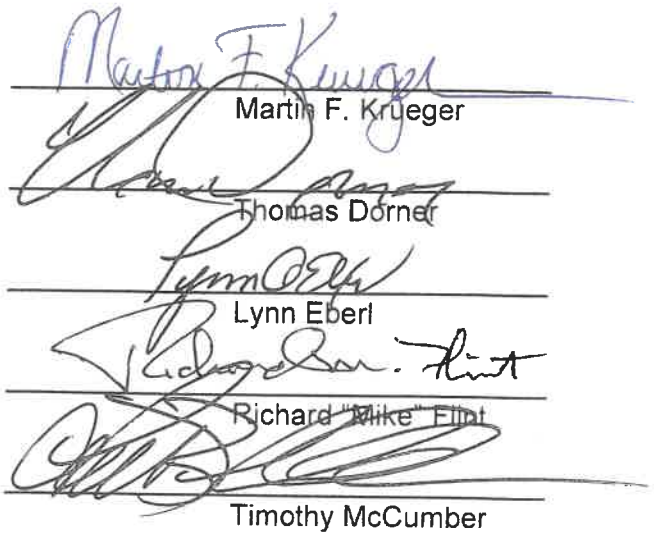
Consent Agenda Item: [ ] YES [x] NO

Fiscal Impact: [ ] None [x] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = __x__ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes ____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

Offered and passage moved by:



Fiscal Note: The remaining General Fund Balance as of December 31, 2022 after the $9,585,706 assignment is well above the amount required by Sauk County's working capital policy. Of the $11,276,150 assigned, $8,946,262 was already included in the 2023 budget at its original adoption.

Information Systems Note: Many of the above-described projects impact the MIS budget and staff. These projects, however, are continuations of projects already started or planned for 2022 or prior years.

Resolution _____ - 2023 Assigning Funds as of December 31, 2022 and Amending the 2023 Budget for These Assignments

*Items previously approved for carryforward wholly or in part through the 2023 budget process

GENERAL FUND	Balance Available 12/31/2022	
Accounting - Contracted Services	10,000	
Accounting - MIS-Timekeeping / Human Resources Management	155,764	
Accounting - Office Supplies/Equipment	6,000	
Accounting - Overtime	3,000	
Accounting - Staff Training/Conferences	4,000	
Administrator - Economic Development	229,643	
Administrator - Indigenous Peoples' Day	563	
Building Services - Communications Infrastructure / Narrowbanding	291,585	
Building Services - Communications Upgrades	204,312	*
Building Services - Courtroom Computerization	8,260	
Building Services - Courtroom Sound & Video Arraignment	9,832	*
Building Services - Dispatch Center/Dispatch Radio Console	180,000	*
Building Services - Elevator at Courthouse	176,579	*
Building Services - Energy/Cost Saving Measures	490,861	*
Building Services - Facility Renovations & Security	3,097,789	*
Building Services - Law Enforcement Ctr Camera Upg/Door Controls	239,521	*
Building Services - Law Enforcement Ctr Carpet	121,565	*
Building Services - Law Enforcement Ctr Chiller Rebuild	60,000	*
Building Services - Law Enforcement Ctr Kitchen Equipment	29,867	*
Building Services - Law Enforcement Ctr Sally Port Concrete Rplacement	15,458	
Building Services - Leased Facility Design Work	30,000	*
Building Services - Renovation / Refurbishment	93,794	
Building Services - Replace Roofs	178,445	*
Building Services - Tuck-pointing/Caulking	56,959	*
Circuit Courts - MIS-Video System Integration	10,000	
County Clerk - Labor/Staff Retirement/Transition overlap	28,157	*
Extension Education - Pesticide Applicator Training	6,962	
LRE - Ash tree removal for emerald ash borer	24,344	
LRE - Baraboo Range Monitoring	102,722	*
LRE - Comprehensive Planning (General Fund balance)	90,000	*
LRE - Comprehensive Planning (Ho-Chunk Funds)	15,000	*
LRE - Conservation Practices	44,894	*
LRE - County Farm Master Plan Implementation	6,136	
LRE - Dam Inspection and Maintenance	29,020	*
LRE - Dam Repairs	107,200	*
LRE - Firehouse Donation	4,105	*
LRE - Great Sauk Trail Development	673,905	*
LRE - Great Sauk Trail Parking Lot	-15,791	
LRE - Hemlock Dam	155,512	*
LRE - Hemlock Surveying & Site Planning (Ho-Chunk)	8,800	*
LRE - Lake Management Grants	31,140	*
LRE - MIS-LRE Transendent Imaging	21,338	*
LRE - Multi Discharge Variance Program	36,344	*
LRE - Truck Zoning	25,000	
LRE - Water Quality Trading	76,765	
LRE - White Mound Bridge Replacement	14,025	
LRE - White Mound Equestrian Campground (Donation St Peters)	697	
LRE - Yellow Thunder/Man Mound Master Plan/Maintenance (Ho-Chunk)	41,775	*
MIS-File System / Application Upgrades	57,434	
MIS-Network Infrastructure	95,955	
MIS-Phone System / 911 System / Unified Communication	308,970	
MIS-Security & Compliance	15,675	
MIS-Training	26,360	
MIS-VDI Infrastructure	29,464	
Personnel - Health Ins to MIS training software	15,162	
Personnel - Leadership & Management Training (Staff Development)	14,000	
Personnel - Mileage	500	
Personnel - MIS-Accident Reporting System (Triple I)	15,000	
Personnel - MIS-Chargebacks	9,000	
Personnel - Section 125 Forfeitures / Employee Recognition	5,000	
Personnel - Safety Training (all staff)	10,000	

GENERAL FUND	Balance Available 12/31/2022	
PH - Alliance for Wisconsin Youth	2,905	
PH - Communicable Disease	14,235	
PH - Community Care Voucher Program	17,432	*
PH - Community Health Improvement Plan/Needs Assessment	66,310	*
PH - COVID Pilot Testing	206,740	*
PH - Dental Supplies	10,000	
PH - Dental Van	52,855	*
PH - Emergency Preparedness / Training	7,642	
PH - Immunizations	164,230	*
PH - Intake/Community Care	22,167	*
PH - Maternal Child Health	20,076	
PH - MIS New System Implementation	5,386	
PH - Pack-n-plays, sleep sacks, car seats	3,626	
PH - Prenatal Care Coordination	13,378	
PH - Public Information and Communication	29,923	
PH - Rural Safety Days Donations/Grants	8,937	
PH - Safe Kids Sauk County	7,575	*
PH - Seal-A-Smile	20,358	
PH - State Opioid Response Prevention	181	
PH - Women, Infants and Children	19,304	
PH -Environmental Health DATCP Programs	669,753	*
PH- Environmental Health Human Health Hazards	46,517	*
PH- Environmental Health Tattoo Revenue	4,366	
Public Health (PH) - Adult Dental Voucher Program	8,722	*
Sheriff - Handguns	26,000	
Sheriff - Retention Incentive	200,000	
Sheriff - Squad unavailable 2022	40,000	
Sheriff - Tru Narc RES 25-2023	39,350	
Sunshine Fund - Half of Vending Profits	371	
Veterans Service - Grave Care	12,000	
Veterans Service - Staffing	11,000	
General Fund Total	9,585,706	

OTHER FUNDS	Balance Available 12/31/2022	
ADRC-Congregate & Home-Delivered Meals	136,061	*
ADRC-Veterans Transportation Grant	3,178	
HCC Certified Public Expenditure Funds for Capital	1,035,669	*
HCC Hallway Flooring	206,588	
HCC Wisconsin Caregiver Career Program	27,500	
Human Services - Avatar Support/form/report/widgets	50,000	
Human Services - Desks	-	
Human Services - Medical Scale	-	
Human Services - MIS Projects-Avitar Enhancements	61,700	
Human Services - Small Equip replacmt-B-3 staff/conference/chairs	37,500	
Human Services - Small Equip replacmt-ES chairs/keyboards/mice	7,000	
Human Services - Vehicle replacement	50,000	
Human Services JDS - SSM Health Educational Navigator	75,248	
	1,690,444	
	11,276,150	

HCC - Health Care Center
JDS - Justice, Diversion & Support
LRE - Land Resources & Environment
MIS - Management Information Systems
PH - Public Health

SAUK COUNTY BOARD OF SUPERVISORS – MID TERM ASSESSEMENT
TUESDAY, MAY 23, 2023
ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI 53913

SPECIAL MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1) **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.**

2) **Roll Call.** PRESENT: (19) Rego, Kinsman, Krueger, Flint, Lombard, Dorner, Fordham, Hazard, Carver, Polivka, Burchill, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (10) T. Spencer, Eberl, Klitzke, Scanlon, Clemens, Prosser, Schell, Teelin, R. Spencer and Peper. ABSENT: (2) Roxen and Anderson

   County Personnel: Brent Miller, Administrator and Brian Desmond, Corporation Counsel.

3) **Pledge of Allegiance.**

4) **Adopt Agenda.** MOTION (Rego/Kinsman) to approve agenda. Motion carried **unanimously.**

5) **State of the County.**
   Miller presented the State of the County.

6) **Strategic Planning/Brainstorming/Setting Goals:**
   1. Surveyor/Coroner Appointed
   2. Sell Health Care Center
   3. Employee Retention/Recruitment – Pay and Benefits
   4. Sell County Farm
   5. Sell County Forest/Make it into an ATV Park
   6. Sell Land at corner of A & T
   7. Upgrade and take care of UW Boo Facilities
   8. Economic Development – Broadband, Child Care, Public Safety (Emergency Management Planning), Affordable Housing
   9. Get more properties on Tax Roll
   10. Updating/Upgrading Zoning Ordinances
   11. Parks/Green Space/Recreation
   12. GSST Completion
   13. More Interdepartmental/Intercounty Cooperation

7) **Adjournment.** MOTION (Rego/Hazard) to adjourn at 8:32 P.M. Motion carried **unanimously.**

Respectfully,

Brent Miller
Administrator

Minutes Approval: June 20, 2023

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the May 23, 2023 Proceedings of the Sauk County Board of Supervisors "Special" Meeting. /s/Rebecca C. Evert, Sauk County Clerk. Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286 www.co.sauk.wi.us

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
JUNE 20, 2023
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.**

2. **Roll Call.** PRESENT: (27) Roxen, Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (4) Clemens, R. Spencer, Teelin and Chrisler.

   Staff present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk; and Michelle Commings, Deputy County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supr. Fordham.

4. **Adopt Agenda.** MOTION (Schell/Burchill) to adopt agenda. Motion carried **unanimously.**

5. **Adopt the minutes.** MOTION (T. Spencer/Carver) to adopt the minutes from the May 16, 2023 County Board meeting and the May 23, 2023 Mid-Term Assessment meeting. Motion carried **unanimously**.

6. **General Consent Agenda Items.**
   EXECUTIVE & LEGISLATIVE COMMITTEE:
   Resolution 39-2023 Honoring Pamela Russo.

   HUMAN SERVICES COMMITTEE:
   Resolution 40-2023 To Commend Cherie Green For Over 20 Years Of Service To The People Of Sauk County.
   Resolution 41-2023 To Commend Kay Kippley For Over 26 Years Of Service To The People Of Sauk County.

   LAW ENFORCEMENT & JUDICIARY COMMITTEE:
   Resolution 42-2023 To Honor Doug Pogreba For Over 15 Years Of Service.

   MOTION (Klitzke/Schell) to approve Consent Agenda items. Motion carried **unanimously.**

   LAW ENFORCEMENT & JUDICIARY COMMITTEE:
   Resolution 43-2023 Honoring Pam Dischler.
   Standing roll call taken. Motion carried **unanimously.**

7. **Scheduled Appearances.** None.

8. **Public Comment.** None.

9. **Communications.**
   a. 05/29/2023 Letter from Jim Severance, re: White Mound Park.

10. **Appointments.**
    a. Sauk County Treasurer: Jessica Machovec, filling the remainder of the term expiring 01/05/2025.

    b. Board of Adjustment:
    Jamie Phephles, Re-Appointment, Citizen Member
    Ed Larson, Re-Appointment, Citizen Member
    3- year terms – 07/18/2023 – 07/15/2026

MOTION (Klitzke/Scanlon) to approve appointments. Motion carried **unanimously.** *(Voice vote)*

11. **Bills**. None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required**.
    a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
    b. Brent Miller
        i. Administrator's report.
        ii. First Quarter Financial Report. *(see attachment on Granicus)*
    c. Tim McCumber, County Board Chair
        i. Board Chair Update.
        ii. WCA Donation.

16. **Unfinished Business.** None.

17. **New Business.**

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 44-2023 Authorizing The Acquisition Of Equipment And Services From Intrado Life And Safety For The ESINet/911 Implementation. MOTION (Hazard/Gruber). VOTE: AYES: (27) Roxen, Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (4) Clemens, R. Spencer, Teelin and Chrisler. Motion carried **unanimously.**

FINANCE COMMITTEE:

Resolution 45-2023 Approving And Amending The 2023 Budget For The Use Of American Rescue Plan Funds For Th Replacement Of An 80 Ton Air Conditioner At The UW Baraboo Sauk County Umhoeffer Building. **Requires 2/3 vote.* MOTION (Hazard/Gruber). VOTE: AYES: (27) Roxen, Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (4) Clemens, R. Spencer, Teelin and Chrisler. Motion carried **unanimously.**

Resolution 46-2023 Resolution Assigning Funds As Of December 31, 2022 And Amending The 2022 Budget. MOTION (Krueger/Rego). **Requires 2/3 vote.* VOTE: AYES: (27) Roxen, Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (4) Clemens, R. Spencer, Teelin and Chrisler. Motion carried **unanimously.**

FINANCE COMMITTEE & PERSONNEL COMMITTEE:

Resolution 47-2023 To Create A New Appointed Sauk County Treasurer Position And Amend The 2023 Budget. **Requires 2/3 vote.* MOTION (Gruber/Polivka). VOTE: AYES: (27) Roxen, Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (4) Clemens, R. Spencer, Teelin and Chrisler. Motion carried **unanimously.**

LAND RESOURCES AND ENVIRONMENT COMMITTEE:

Resolution 48-2023 To Award A Contract For Streambank Stabilization At The Sauk County Farm. MOTION (Lohr/Polivka). VOTE: AYES: (27) Roxen, Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (4) Clemens, R. Spencer, Teelin and Chrisler. Motion carried **unanimously.**

18. **CLOSED SESSION:** MOTION (Rego/T. Spencer) to enter into closed session at 6:31 P.M., allowing Anna Cooke, Personnel Director and Lisa Wilson, Land Resources and Environment Director, to remain. VOTE: AYES: (27) Roxen, Eberl, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (4) Clemens, R. Spencer, Teelin and Chrisler. Motion carried **unanimously.** Chair McCumber called for a 5-minute recess to prepare for closed session.
    The Board entered into Closed Session pursuant to Wis. Stat. s. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session & 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Topic: Fiber optic cable at Hemlock Dam) and pursuant to Wisc. Stats. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Topic: Nursing Staff at Health Care Center).

    At 7:15 P.M. MOTION (Polivka/Flint) to return to open session. Motion carried **unanimously.**

19. **Referrals.**

20. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** 7:17 P.M. MOTION (Schell/Klitzke) to adjourn until Tuesday, July 18, 2023, at 6:00 P.M. Motion carried **unanimously.**

Respectfully submitted,



Michelle A. Commings
Deputy County Clerk

Minutes Approved: July 18, 2023.

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the June 20, 2023. Proceedings of the Sauk County Board of Supervisors. /s/Rebecca C. Evert, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

www.co.sauk.wi.us

These notices may also be found at: http://www.wisconsinpublicnotices.org/ or https://www.co.sauk.wi.us/legalnotices.

RESOLUTION # 39. 2023

Resolution Honoring Pamela Russo

Resolution offered by the EXECUTIVE & LEGISLATIVE COMMITTEE

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
It is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Pamela faithfully served the people of Sauk County as an Administrative Assistant for the Department of Human Services from 1998 - 2000; Deputy Register of Deeds for the Register of Deeds from 2000 – 2008; and Veterans Benefit Specialist & Programs Coordinator for the Veterans Service Office from 2008 – 2023. Pamela resigned on May 5, 2023. Pamela maintained professional and ethical integrity and was an essential team member to the Department and all of Sauk County. Pamela will be greatly missed by our Veterans and their families that she served.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Pamela Russo for over 25 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Pamela Russo an appropriate certificate of commendation as a token of our esteem.

Approved for presentation to the County Board by the Executive & Legislative Committee, this ___ day of _____ 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _X____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _X_____ No _____ as reviewed by the Corporation Counsel, _____, Date: 06. 14. 2023 .

Offered and passage moved by:

Tim McCumber, Chair

John Deitrich, Vice-Chair

Brian Peper

Marty Krueger

Carl Gruber

Fiscal Note: None.
MIS Note: None.

RESOLUTION # 40 -2023

Resolution to Commend Cherie Green for Over 20 Years of Service to the People of Sauk County

Resolution offered by the Human Services Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is the custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. Cherie has devoted her career to helping others and has touched many lives. She faithfully served the people of Sauk County as a Child Protective Services Social Worker for 15 years and Adult Protective Services Social Worker for 5 years. As a valued member of the Human Services Department, Cherie served the citizens of Sauk County with excellent direct service with her dedication, passion, knowledge, patience, and professionalism. She has protected and advocated for children, elderly, and vulnerable citizens in Sauk County, contributing greatly to the success of the Department and the betterment of citizens' lives. She has been instrumental in networking with community services to improve areas of need for citizens. She developed and managed a donation-based children's clothing closet by teaming with local clothing stores. She has led the reshaping of the Sauk County Interdisciplinary Team to bridge professional service connection for elderly and vulnerable citizens. Cherie's long-time passion for families was greatly appreciated in her role in the Department. The impact of Cherie's compassionate service towards others will be missed, although she will undoubtedly continue to have a positive impact on those around her.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Board of Supervisors expresses its sincere appreciation and admiration for Cherie Green and her over 20 years of faithful service to the people of Sauk County.

Approved for presentation to the County Board by the Human Services Committee, this 20th day of June, 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____,
Date: 06.14.2023.

Offered and passage moved by:

_____
Patricia Rego, Supervisor

_____
Valerie McAuliffe, Supervisor

Joan Fordham, Supervisor

Joel Chrisler, Supervisor

Jake Roxen, Supervisor

Delmar Scanlon, Supervisor

Cliff Thompson, Citizen Member

James Bowers, Citizen Member

Fiscal Note: No fiscal impact.

MIS Note: No information systems impact.

RESOLUTION # 42 -2023

Resolution to Commend Kay Kippley for Over 26 Years of Service to the People of Sauk County

Resolution offered by the Human Services Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is the custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. Kay faithfully served the people in Sauk County starting as a Child Support case worker in 1997. She joined Human Services in 2005 as an Economic Support Specialist and then in 2015 she was promoted to Economic Support Lead Worker, until her retirement. Kay was diligent in representing Sauk County as the Child Care Coordinator, maintaining relationships with all licensed day cares within the County, amongst many other duties. Kay's dedication, knowledge, and professionalism will be greatly missed.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Board of Supervisors expresses its sincere appreciation and admiration for Kay Kippley and her over 26 years of faithful service to the people of Sauk County.

Approved for presentation to the County Board by the Human Services Committee, this 20th day of June, 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____,
Date: 06.14.2023.

Offered and passage moved by:

_____
Patricia Rego, Supervisor

_____
Valerie McAuliffe, Supervisor

_____
Joan Fordham, Supervisor

_____
Joel Chrisler, Supervisor

Jake Rexen, Supervisor

Delmar Scanlon, Supervisor

Cliff Thompson, Citizen Member

James Bowers, Citizen Member

Fiscal Note: No fiscal impact.

MIS Note: No information systems impact.

RESOLUTION # 42-2023

Resolution to Honor Doug Pogreba for Over 15 Years of Service

Resolution offered by the Law Enforcement & Judiciary Committee
Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. Doug faithfully served the people of Sauk County for the Sauk County Sheriff's Office. Doug started on February 4, 2008 as a Jail Deputy where he remained and retired as of June 1, 2023.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation and commends Doug Pogreba for over 15 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Doug Pogreba an appropriate certificate and commendation as a token of or esteem.

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee, this 20th day of June, 2023

Fiscal Impact: [X]None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 06.14.2023

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee this 20th day of June, 2023.

Offered and passage moved by:

John Deitrich

Kevin Schell

David Clemens

Sheila Carver

Delmar Scanlon

Fiscal Note: No Impact

MIS Note: No impact

RESOLUTION # 43-2023

Resolution Honoring Pamela Dischler

Resolution offered by the Law Enforcement & Judiciary Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
It is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction.
Pamela Dischler began her career in August of 1999 in the Corporation Counsel's Office as a Legal Secretary, and then later promoted to Head Legal Secretary. In February of 2015, she served as a Deputy in the Register of Probate's Office, until her sudden passing on June 1, 2023. Pamela's commitment and dedication to the Register In Probate's Office and to the citizens of Sauk County will be missed.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its sincere appreciation and admiration for Pamela Dischler for over 23 years of faithful service to the citizens of Sauk County.

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee, this 20th day of June, 2023.

Consent Agenda Item: [x] YES [ ] NO

Fiscal Impact: [x] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 06.14.2023 .

Offered and passage moved by:

John Deitrich, Chair

Kevin Schell, Vice Chair

Sheila Carver

Delmar Scanlon

Dave Clemens

Fiscal Note: None.

MIS Note: None.

RESOLUTION # 44-2023

Resolution Authorizing the Acquisition of Equipment and Services from Intrado Life and Safety for the ESINet / 911 Implementation

Resolution offered by the Executive and Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk County has entered into agreement with the State of Wisconsin to participate in the state-wide implementation of the Next Gen 911 (NG911) emergency services IP network (ESINet). Through participation in this agreement, Sauk County has obtained a grant from the Wisconsin Department of Military Affairs to provide up to 80% cost sharing for related costs. This resolution is to authorize the purchase of the equipment services, funded through this grant, from our 911 system vendor, Intrado Life and Safety. This purchase is necessary to provide connectivity to the aforementioned network.

NOW THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, that the acquisition of equipment and services from Intrado Life and Safety, at a cost of $33,608.50, be hereby approved; and

BE IT FURTHER RESOLVED, that the Sauk County MIS Director is delegated the authority to enter into this agreement on behalf of Sauk County. Approved for presentation to the County Board by the Executive and Legislative Committee, this 20th day of June 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 06.14.2023

Offered and passage moved by the Executive and Legislative Committee:

Timothy McCumber

John M. Dietrich

Brian L. Peper

Carl Gruber

Marty Krueger

Fiscal Note: Funds for the acquisition of these services are provided for by the grant from the Wisconsin Department of Military Affairs and the Sauk County MIS Department Budget as follows:

Sauk County MIS Funds:		6,721.70
Wi Dept of Military Affairs Grant:		26,886.80
		33,608.50

MIS Note: no MIS note.

INTRADO

Company Name: Intrado Life & Safety Solutions Corporation

i3 ESInet Transition

for

Sauk County, WI

(Direct Sale)

Quote Number: 71403

Version: 4

April 27, 2023

The terms and conditions available at https://www.intrado.com/legal-privacy/terms/call-handling as of the date of this Quote will apply to this Quote, unless the parties have entered into a separate mutually executed agreement, or Customer is purchasing under a cooperative purchasing agreement. The terms of this Quote will govern any conflict with the above-mentioned terms, and Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. No additional terms in Customer's purchase order will apply. This document contains confidential and proprietary information of Intrado, and such information may not be used or disclosed without prior written consent.

Summary All Sites

Item	Price
Sauk County	$30,608.50
Sauk County Host Site	$3,000.00
Total:	**$33,608.50**

Year	Systems	Professional Services	Recurring Services	Maintenance Services	Totals
Year 1		$33,608.50			**$33,608.50**
Totals		**$33,608.50**			**$33,608.50**

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Summary - Sauk County

Item	Price
Services	$30,608.50
Total:	**$30,608.50**

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Configuration Parameters - Sauk County

Site Configuration

Total Positions	0

Setup Fees

TXT29-1-1 Setup Fees	$1,700.00

Professional Services

Installation Services	$12,250.00
Additional Installation Services	$12,250.00
CCS Training	$1,500.00
Project Management Services	$2,908.50

Site: Sauk County

Item#	Description	Qty	List Price	Selling Price	Total
TXT29-1-1 Setup Fees					
TCCOTF4	TCC Provisioning Change Fee per PSAP	1	$1,700.00	$1,700.00	$1,700.00
				Subtotal	**$1,700.00**
Installation Services					
P10314	Professional Services (per Day)	5	$1,800.00	$1,800.00	$9,000.00
P10319	Living Expense per Day per Person	7	$250.00	$250.00	$1,750.00
P10351	Travel Fee per Person	1	$1,500.00	$1,500.00	$1,500.00
				Subtotal	**$12,250.00**
Additional Installation Services					
P10314	Professional Services (per Day)	5	$1,800.00	$1,800.00	$9,000.00
P10319	Living Expense per Day per Person	7	$250.00	$250.00	$1,750.00
P10351	Travel Fee per Person	1	$1,500.00	$1,500.00	$1,500.00
				Subtotal	**$12,250.00**
CCS Training					
P10087	CCS Training	1	$1,500.00	$1,500.00	$1,500.00
				Subtotal	**$1,500.00**
Project Management Services					
950510	Project Management Services	1	$0.00	$2,908.50	$2,908.50
				Subtotal	**$2,908.50**
				Total	**$30,608.50**

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Summary - Sauk County Host Site

Item	Price
Services	$3,000.00
Total:	**$3,000.00**

Copyright 2023 Intrado Life & Safety Solutions Corporation

Configuration Parameters - Sauk County Host Site

Site Configuration

Total Positions	0

Setup Fees

Network Equipment and Services	$3,000.00

Site: Sauk County Host Site

Item#	Description	Qty	List Price	Selling Price	Total
Network Equipment and Services					
950520	Engineering Professional Services	2	$1,500.00	$1,500.00	$3,000.00
				Subtotal	**$3,000.00**
				Total	**$3,000.00**

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Notes

1

1. Quote provides pricing to transition Sauk County to AT&T i3 ESInet. Quote includes 911 SIP licensing for 7 positions, professional services for setup (Trip 1 is 5 days configuration and ORT, Trip 2 is 5 days cutover), and reconfiguration for TXT29-1-1 delivery via ESInet.

   Engineering professional services is to reconfigure the routers at Node A for the ESINET

2

All inter-site connectivity is the responsibility of the Customer. WAN equipment, software, and connectivity to be procured, installed, and configured by the Customer

Unless otherwise specified in this quotation, routers are not included.

Two (2) connections are required between each site and the WAN.

WAN Requirements

- Layer 3 routing must be provided between all locations
- Certified CAT5e/CAT6 between all network switches
- Guaranteed Bandwidth for all Intrado applications
- Low Latency (< 40ms)
- Low Jitter (< 5ms)
- Support for DHCP Relay/Forwarding (per RFC 1542) from all VIPER subnets to their associated primary Application Server
- Support for QoS (Quality of Service) as needed
- Security against intrusion and virus attack
- Reliable links (fault tolerant) – no single point of failure may cause a Layer 3 disruption for more than four (4) seconds, multicast may not be disrupted for more than ten (10) seconds.
- DNS Caching and forwarding from satellite sites to all VIPER Application Servers
- Support for Multicast traffic between all subnets of a discrete VIPER system (however Multicast traffic between satellite subnets is not required).
- Multicast traffic must not pass between separate discrete VIPER systems
- A Dial-Up Line for Remote Monitoring and Maintenance must be provisioned.

3

Professional Services: This quote represents an estimate of labor costs to perform the work described in this quote. If the amount of labor needed to correct the issue can't be accomplished time allotted in this quote, Intrado will contact the customer representative before performing additional labor. If the actual labor to perform the work is significantly less than the amount quoted, the final charge may be adjusted.

4

Comprehensive Project Management

This is a service offered to partners that do not have a Project Manager assigned to the project, where Intrado's Comprehensive Project Management (CPM) provides a Project Manager that coordinates all project activity.

The CPM provides complete, end-to-end project management support and services that could include on-site support, project documentation, formal reporting, as well as coordination of deliveries both internally as well as with the partner and the end customer.

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The CPM level of service includes all services in the basic level plus the following:

- Site survey is reviewed (or initiated and then reviewed) to verify that site and system environment are ready for installation
- Scope of Work is completed (includes a Project Schedule of key dates)
- Review system design
- Site and/or network diagram are completed as required
- 3rd Party contractors included in the sales order are contacted and managed
- Project kick-off meeting is scheduled with the end customer and held via conference call or optionally on site
- Comprehensive risk assessment and mitigation planning
- Overall project coordination
- Weekly project status meetings are scheduled, led and documented
- Customer configuration for staging is collected and communicated
- Equipment staging (if ordered) and shipping is managed"
- Coordinate on-site delivery
- Equipment receipt and inventory is validated
- Intrado resources are scheduled and managed with project implementation and cut-over requirements
- Maintain all project related communications and documentation
- Complete Site Book for delivery to end customer at time of handover to service
- Variable: Project Manager Presence on-site (with additional per day and travel cost components). This is typically required for project kickoff (if on-site), final site evaluation, and cut-over project management services

---

5 Pricing is based on the number of positions and PSAPs in the quote, and there is no additional charge for dark backup sites connected to the host(s). The only variable cost is related to connectivity and the network engineering hours needed to configure the connectivity based upon the PSAP's requirements. Connectivity is available via the A9-1-1 ESInet or the PSAP's internet interface, which will be secured by Intrado Life & Safety Solutions Corporation.

Text is provided into the Call Handling system either via ITS or ESINet, depending on transport method used.

TXT29-1-1 services will be provided in accordance with the applicable Service Guide at https://www.intrado.com/legal-privacy/terms/call-handling.

PSAP billing will begin upon completion of deployment and text readiness delivery from Intrado to the PSAP. Completion is defined as the PSAP being able to accept text messages.

Billing and the term commencement for the services will begin when the Services are first made available for Customer's use, and will continue for the designated number of months as stated in this Quote.

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Terms

VENDOR NAME	**Intrado Life & Safety Solutions Corporation** Include quote number and customer EIN/Tax Identification Number on P.O.
SUBMIT P.O.	erd-ordermanagementteam@intrado.com
PRICING	All prices are in USD Taxes, if applicable, are extra. Handling and Shipping charges are extra unless specified on the quote.
SHIPPING TERMS	FCA (Montreal), INCOTERMS 2010
PAYMENT	Per Contract
DELIVERY	TBD
VALIDITY	**Quote expires on October 21, 2023**. However, part numbers beginning with Q, such as QXXXXX, constitute unique third-party components. These components, including model and price, (i) may be subject to change at any time; and (ii) are non-cancellable, non-refundable, and non-exchangeable at any time.
COPYRIGHT	The information contained in this document is proprietary to Intrado Life & Safety Solutions Corporation and is offered solely for the purpose of evaluation.

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Optional Signature Page

Customer can purchase the products and services in this Quote by:

- **Issuing a purchase order for the Total Amount of the quote**

OR

- **By signing below**

Intrado Quote Number: 71403 Version: 4 Date Issued: April 27, 2023

Total Purchase Amount (Not including Optional Products or Services): $33,608.50

Please check one: Bill the Total Amount Upfront: _____ Bill Annually: _____

ACCEPTED AND AGREED:

Customer is committing to the Total Purchase Amount listed above.

Customer Entity Name: Sauk County, WI

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____

By signing above, Customer acknowledges and agrees with the terms of the box checked below:

_____ A customer purchase order is required to pay any invoice relating to this quote. Customer acknowledges that Intrado will not ship any equipment or software, or commence any services, until it has received customer's corresponding purchase order.

__X__ A customer purchase order is NOT required to pay any invoice relating to this quote. The signature above authorizes Intrado to ship, provide services, and invoice customer.

The terms and conditions available at https://www.intrado.com/legal-privacy/terms/call-handling as of the date of this Quote will apply to this Quote, unless the parties have entered into a separate mutually executed agreement, or Customer is purchasing under a cooperative purchasing agreement. The terms of this Quote will govern any conflict with the above-mentioned terms, and Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. No additional terms in Customer's purchase order will apply. This document contains confidential and proprietary information of Intrado, and such information may not be used or disclosed without prior written consent.

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RESOLUTION #45-2023

Resolution Approving and Amending the 2023 Budget for the use of American Rescue Plan Act (ARPA) Funds for the Replacement of an 80 Ton Air Conditioner at the UW Platteville Baraboo Sauk County Umhoeffer Building

Resolution offered by the Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:

The University of Wisconsin Platteville Baraboo Sauk County has an 80 Ton Air Conditioner (AC) that is over 20 plus years old and has failed. This AC unit was planned to be replaced in 2024. This AC unit is for the Umhoeffer building and will require classes to be shuffled around in order to accommodate for the AC unit not working. Ordering this unit requires a 30-week lead time.

The County will be amending the 2023 budget and using American Rescue Plan Act (ARPA) funds to cover the cost of the replacement, $113,500. The City of Baraboo will reimburse the County 50% of the total cost including cost of the unit and the installation. Waiting to put this in the 2024 budget will delay the replacement and most likely increase the cost, causing a detrimental effect on operations at the campus.

The Campus Commission has received 5 proposals for replacement of the unit (see attached proposal sheet) and approved Schliekau Heating and Cooling LLC at a cost of $113,500 to replace the 80-ton AC Unit.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session June 20, 2023, that 2023 budget be amended to include $113,500 of ARPA funds for an 80-ton AC unit.

Approved for presentation to the County Board by the Finance Committee, this 7th day of June 2023

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 06.14.2023

Offered and passage moved by:

Supervisor Martin F. Krueger

Supervisor Thomas Dorner

Supervisor Lynn Eberl

Supervisor Richard "Mike" Flint

Supervisor Timothy McCumber

Fiscal Note: The AC Unit replacement will be funded with available ARPA funds. The City of Baraboo will reimburse Sauk County their 50% share.

MIS Note: N/A

UW BARABOO SAUK COUNTY UMHOEFFER BUILDING 80 TON AC REPLACEMENT

Company or vendor	Brand AC	Unit	Model	Original Quote	Current quote	Lead Time
Pointon Heatand Air	Trane	80 ton	80-120	$142,290	142,290	28-32 week
Statz Mechanical	Trane	80 ton	80-120	138,000	$139,940	32 weeks
Ahern Mechanical	Carrier	80 ton	38APD08064-12020	$118,000	$119,000	28 weeks
Schlieckau Heat and cool	Carrier	80 ton	38APD08064-12020	$113,500	$113,500	30 weeks
Weber Enterprise	Daiken	80 ton	Verbal quote	$128,500-132,000		26-28 week

RESOLUTION # 46 - 2023

Resolution Assigning Funds as of December 31, 2022 and Amending the 2022 Budget

Resolution offered by the Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Throughout the year, various additional funds become available that require no additional County matching funds or are expansions of existing grant funding and programs. Also, throughout the year, additional expenditures are incurred for which funding is available. At the completion of each year's annual financial audit after all transactions have been recorded, a final resolution is brought forward to present a summary of departments and/or funds that exceeded their annual appropriations. This resolution authorizes amendments to the budget for those departments and/or funds that had offsetting revenues or fund balances, as well as for departments without offsetting funding and in need of a transfer from the contingency fund.

The 2022 contingency fund was originally budgeted at $350,000, funded completely by General Fund balance. During 2022, no funds were transferred from the contingency fund, leaving $350,000 available for overdrawn departments.

WHEREAS, the following General Fund departments' net budgets, expenses less revenues received, were exceeded in 2022 as follows:

Departments Exceeding Overall Budgets

Contingency Transfer Amount	Percent of Budget	Expenditure Budget Exceeded	Department	Primary Reason for Variance
$125,144	9.26%	$78,930	Clerk of Courts	Increased Attorney fees and interpreter costs.
$21,569	9.73%	$37,493	Court Commissioner	Mediation expenses higher than anticipated, Child support revenues and marriage license fees down.
$5,537	.82%	$691	District Attorney/Victim Witness	Revenues are down due to staff turnover.
$21,096	10.19%	$37,493	Register in Probate	Labor expenses exceed budget down due unanticipated staff retirement turnover.
$8,621	11.49%	$13,410	Surveyor	Surveyor wages over budget due to file expansion project and perpetuating section corners at risk, damaged or removed.
$181,967	Total Transfer from Contingency Fund			

WHEREAS, expenditure of additional funds sometimes causes a department to exceed their expenditure appropriations, while not exceeding their net budget or available fund balances, as summarized below:

Departments Exceeding Expenditure Budgets,
But Offsetting Revenues or Fund Balances Exist

Amount	Department	Primary Reason for Variance	Funding Source
$2,133	Dog License Fund	Payment of prior year's collection to Humane Society higher than budgeted.	Future revenue will replenish Dog License fund balance
$1,952,318	Human Services Fund	Transfer favorable 2021 yearend fund balance over maximum to the General Fund per policy. Department maximizes available grant funds.	Human Services fund balance and additional revenues for these purposes are available.
$35,684	Treasurer	Budgeted Conservatively for interest rates.	Interest collected on investments; rates steadily increased throughout 2022.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session that the 2022 budgets of the above-described departments that did not exceed their net appropriations be amended to appropriate the additional funds received or fund balances; and,

BE IT FURTHER RESOLVED, that $181,967 be transferred from the 2022 contingency fund to the above-described departments' 2022 budgets that were exceeded when other balances were not available; and,

Approved for presentation to the County Board by the Finance Committee, this 20th day of June 2023.

Consent Agenda Item: [ ] YES [x] NO

Fiscal Impact: [ ] None [x] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = __x__ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes __X__ No _____ as reviewed by the Corporation Counsel, _____, Date: 06.14.2023.

Offered and passage moved by Finance Committee:

Martin F. Krueger

Thomas Dorner

Lynn Eberl

Richard "Mike" Flint

Timothy McCumber

Fiscal Note: Transfers from the contingency fund to overdrawn departments in 2022 total $181,967.

MIS Note: No impact.

RESOLUTION #41-2023

Resolution to create a new Appointed Sauk County Treasurer position and Amend the 2023 Budget

Resolution offered by the Finance Committee and the Personnel Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The current Sauk County Treasurer is retiring as of September 5th, 2023. A new Treasurer has been appointed by the County Board. To have an effective transition from the current Treasurer to the new Treasurer, there will need to be a period of overlap of the two employees for training purposes. The current budget for the Treasurer's Office does have excess interest revenue funds to cover the costs related to the training period for the new Treasurer. The training period is expected to be 2.25 months, with a cost of $21,445.00.
Additionally, the Human Resources Director will create an additional FTE Treasurer position for the 2.25 months of training.

THEREFORE, BE IT RESOLVED, the Human Resources Director is hereby directed to create an FTE Treasurer position for 2.25 months, with the position being abolished on September 5th, 2023 when the appointed Treasurer assumes the role of the elected Treasurer; and
BE IT FURTHER RESOLVED, that the Sauk County Treasurer's budget is hereby amended to include $21,445.00 from excess interest revenue, to cover the additional costs of the additional FTE Treasurer position for 2.25 months of training.

Approved for presentation to the County Board by the Finance Committee, this ____ day of _____, 2023.

Approved for presentation to the County Board by the Personnel Committee, this ____ day of _____, 2023.

Consent Agenda Item: [ ] YES [x] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [x] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = __X__ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes __X__ No _____ as reviewed by the Corporation Counsel, _____,
Date: 06.14.2023.

Offered and passage moved by
Finance Committee:

Marty Krueger

Richard "Mike" Flint

Lynn Eberl

Thomas Dorner

Timothy McCumber

Offered and passage moved by
Personnel Committee:

Carl Gruber

Peter Kinsman

Terry Spencer

Robert Prosser

Jacob Roxen

Fiscal Note: Estimated cost for the appointed Treasurer overlap of 2.25 months is $ 21,445, funded by excess interest revenue funds.

MIS Note: Existing technology resources will be utilized, MIS impact is limited to the time required to configure a new user and transfer existing licensing and equipment.

RESOLUTION # 48-2023

Resolution to Award a Contract for Streambank Stabilization at the Sauk County Farm

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Sauk County Land Resources and Environment Department entered into a Water Quality Brokering Agreement with the Village of Loganville in December 2020. Loganville was seeking authorization as part of its Wisconsin Pollution Discharge Elimination System (WPDES) permit to discharge total phosphorus above levels otherwise authorized to do so by their permit. To do so, Loganville would need to execute conservation practices, which would reduce total phosphorus pollution in the watershed at other locations.

County staff worked with the Village of Loganville to identify property owners that may be willing to work on projects that meet this objective. The County Farm stream was identified as a potential project site for streambank work to be completed. Given that the project is located on County owned property, the Village of Loganville requested financial assistance for the project.

In June 2022, the Sauk County Board of Supervisors approved Resolution 71-2022 to cover 50% of the costs associated with streambank stabilization projects completed on the Sauk County Farm. In return, the Village of Loganville will receive the phosphorus reduction credits.

LRE staff held a public bid opening on May 12, 2023 and received 1 competitive sealed bid. The most responsible, responsive bidder is Holtz Lime, Gravel & Excavating, Inc. with a total bid of $60,962.50. LRE believes it is in the best interest of Sauk County to enter a contract with Holtz Lime, Gravel & Excavating, Inc. for $60,962.50 with $30,481.25 to be paid by Sauk County and $30,481.25 to be paid by the Village of Loganville for streambank stabilization at the Sauk County Farm.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that a contract for pasture expansion be awarded to Holtz Lime, Gravel & Excavating, Inc. for said improvements in the amount of $60,962.50 with the County responsibility being $30,481.25.

BE IT FURTHER RESOLVED, the Sauk County Administrator is authorized to enter a contract with Holtz Lime, Gravel & Excavating, Inc. for streambank stabilization at the Sauk County Farm.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 20th day of June 2023.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 06.14.2023.

Offered and passage moved by:

Marty F. Krueger
MARTY KRUEGER, Chair

PETER KINSMAN, Vice Chair

BRANDON LOHR, Secretary

Lynn Eberl
LYNN EBERL

VALERIE MCAULIFFE

DENNIS POLIVKA

RANDY PUTTKAMER

ROBERT SPENCER

Fiscal Note: The 2023 LRE budget has $75,000 for streambank stabilization project at the Sauk County Farm. The full bid amount is $60,962.50 with Sauk County and the Village of Loganville each providing 50% of the funding towards the project.

MIS Note: No information systems impact.

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
JULY 18, 2023
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.**

2. **Roll Call.** PRESENT: (24) Roxen, T. Spencer, Rego, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (6) Eberl, Kinsman, Klitzke, Schell, Teelin and Lohr. ABSENT: (1) Chrisler.

   Staff present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk; and Michelle Commings, Deputy County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supr. Anderson.

4. **Adopt Amended Agenda.** MOTION (R. Spencer/Burchill) to adopt amended agenda. Motion carried **unanimously.**

5. **Adopt the minutes.** MOTION (Rego/Carver) to adopt the minutes from the previous meeting. Motion carried **unanimously**.

6. **General Consent Agenda Items.**
   LAW ENFORCEMENT & JUDICIARY COMMITTEE:
   Resolution 49 -2023 To Honor Christopher Zunker For Over 30 Years Of Service To The People Of Sauk County.
   MOTION (Rego/Dorner) to approve Consent Agenda item. Motion carried **unanimously.**

7. **Scheduled Appearances.**
   a. Jessie Phalen, Public Health Nurse Manager, re: Presentation of Level 3 Health Department Award from Joe Larson, Department of Health Services.

8. **Public Comment.** None.

9. **Communications.** None.

10. **Appointments.**
    a. Board of Adjustment, Alternate:
       Ed Liegel, New Appointment, Citizen Member
       3- year terms – 07/18/2023 – 07/15/2026

    b. Families Come First/Comprehensive Community Services Coordinating Committee:
       Shanna Stormer, New Appointment, Citizen Member
       2- year term: 07/18/2023- 07/15/2025

    MOTION (Polivka/Rego) to approve appointments. Motion carried **unanimously.** *(Voice vote)*

11. **Bills.** None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required.**
    a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
    b. Brent Miller
        i. Administrator's report.
    c. Tim McCumber, County Board Chair
        i. Board Chair Update.
        ii. Draft Rules of the Board.

16. **Unfinished Business.** None.

17. **New Business.**

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 50-2023 To Eliminate The Elected Surveyor. MOTION (T. Spencer/Gruber). VOTE: AYES: (23) Roxen, T. Spencer, Rego, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (1) Lombard. ABSENT & EXCUSED: (6) Eberl, Kinsman, Klitzke, Schell, Teelin and Lohr. ABSENT: (1) Chrisler. Motion carried.

EXECUTIVE & LEGISLATIVE COMMITTEE AND LAW ENFORCEMENT & JUDICIARY COMMITTEE:

Ordinance 4-2023 Amendment To Chapter 11 Public Peace And Order. MOTION (T. Spencer/Dorner). VOTE: AYES: (23) Roxen, T. Spencer, Rego, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (1) Detter. ABSENT & EXCUSED: (6) Eberl, Kinsman, Klitzke, Schell, Teelin and Lohr. ABSENT: (1) Chrisler. Motion carried.

LAND RESOURCES & ENVIRONMENT COMMITTEE:

Resolution 51-2023 Supporting The Establishment Of The Dellona Agricultural Enterprise Area In The Town Of Dellona. MOTION (Polivka/Spencer). VOTE: AYES: (24) Roxen, T. Spencer, Rego, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (6) Eberl, Kinsman, Klitzke, Schell, Teelin and Lohr. ABSENT: (1) Chrisler. Motion carried **unanimously**.

Resolution 52-2023 To Authorize An Addendum To An Intergovernmental Agreement With Dane County For The Great Sauk State Trail-Walking Iron Trail Bridge Over The Wisconsin River And Authorize An Addendum To The Master Agreement With MSA For Development Of The GSST Trail Bridge. MOTION (Krueger/Peper). VOTE: AYES: (24) Roxen, T. Spencer, Rego, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (6) Eberl, Kinsman, Klitzke, Schell, Teelin and Lohr. ABSENT: (1) Chrisler. Motion carried **unanimously**.

LAND RESOURCES AND ENVIRONMENT COMMITTEE AND HIGHWAY COMMITTEE:
Resolution 53-2023 Authorizing Sauk County To Submit To The State Of Wisconsin Department Of Transportation (WisDOT) A Trail Permit To Occupy And Use Certain Rail Property Owned By WisDOT To Construct The Great Sauk State Trail To Goette Road And To Authorize Construction Of Said Trail By The Sauk County Highway Department. MOTION (Krueger/Peper).

MOTION (Krueger/Detter) to amend the resolution as follows on line #22:
"...Sauk County submit to the Wisconsin Department of Transportation ***and WRRTC*** a Trail Permit..."
Motion carried **unanimously.** *(Voice vote)*

Vote on original MOTION (Krueger/Peper) Resolution 53-2023 Authorizing Sauk County To Submit To The State Of Wisconsin Department Of Transportation (WisDOT) A Trail Permit To Occupy And Use Certain Rail Property Owned By WisDOT To Construct The Great Sauk State Trail To Goette Road And To Authorize Construction Of Said Trail By The Sauk County Highway Department, as amended.
VOTE: AYES: (24) Roxen, T. Spencer, Rego, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (6) Eberl, Kinsman, Klitzke, Schell, Teelin and Lohr. ABSENT: (1) Chrisler. Motion carried **unanimously.**

18. **Referrals.**

19. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** 6:51 P.M. MOTION (T. Spencer/Carver) to adjourn until Tuesday, August 15, 2023, at 6:00 P.M. Motion carried **unanimously.**

Respectfully submitted,

Michelle A. Commings
Deputy County Clerk

Minutes Approved: August 15, 2023.

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the July 18, 2023. Proceedings of the Sauk County Board of Supervisors. /s/Rebecca C. Evert, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

www.co.sauk.wi.us
These notices may also be found at: http://www.wisconsinpublicnotices.org/ or https://www.co.sauk.wi.us/legalnotices.

RESOLUTION # 49-2023

Resolution to Honor Christopher Zunker for Over 30 Years of Service

Resolution offered by the Law Enforcement & Judiciary Committee
Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. Christopher faithfully served the people of Sauk County for the Sauk County Sheriff's Office. Christopher started on October 15, 1992 as a Jail Deputy, he was promoted to Patrol in May of 1994. Christopher transferred to the Detective division in January of 1999 and was promoted to the Detective Lieutenant in July of 2014 where he remained and retired as of July 5, 2023.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation and commends Christopher Zunker for over 30 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Christopher Zunker an appropriate certificate and commendation as a token of or esteem.

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee, this 18th day of July, 2023

Fiscal Impact: [X]None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 07.13.2023

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee this 18th day of July, 2023.

Offered and passage moved by:

John Deitrich

Kevin Schell

David Clemens

Sheila Carver

Delmar Scanlon

Fiscal Note: No Impact

MIS Note: No impact

RESOLUTION # 50-2023

Resolution to eliminate the elected Surveyor

Resolution offered by the Executive & Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Wisconsin Statutes section 59.20(2)(c) allows the County to abolish the elected Surveyor position and instead have the duties assigned to a County employee or to contract for those services. The abolishment of the elected Surveyor position will provide the County with the opportunity to establish qualifications for the position. The current elected Surveyor's term ends January 5th, 2025.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors that the elected office of Surveyor is eliminated at the end of the term on January 5th, 2025, and;

BE IT FURTHER RESOLVED, that the county surveyor position shall be filled by a County employee or by contracted services.

Approved for presentation to the County Board by the Executive & Legislative Committee, this 6th day of June, 2023

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = __X__ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes __X__ No _____ as reviewed by the Corporation Counsel, _____, Date: 07.12.2023

Offered and passage moved by:

Supervisor Tim McCumber

Supervisor John Dietrich

Supervisor Brian Peper

Supervisor Carl Gruber

Supervisor Marty Krueger

Fiscal Note: 2023 Budget includes - Elected Surveyor compensation $55,541, monumentation maintenance and preservation fees $12,000 and other supplies/telephone etc $6,157. These expenses totaling $73,698 are supported by County Levy.

MIS Note: No impact. Possible savings (approximately $2500 per year) if service is contracted for.

GENERAL CODE OF SAUK COUNTY, WISCONSIN
ORDINANCE AMENDMENT # 4 -23

Ordinance Amendment to Chapter 11 Public Peace and Order

Ordinance Amendment offered by the Executive and Legislative Committee, and the Law Enforcement and Judiciary Committee

BACKGROUND: Michel's has a contract with Wisconsin and Southern Railroad to complete work on the Merrimac Bridge. To ensure that those enjoying Lake Wisconsin are safe within the work zone, an ordinance for recreational lake users is necessary to enforce buoys and/or closures that may be necessary for construction activities. Michel's provided a navigation control marker plan for the project, in which the ordinance enforces the provisions associated with the various types of buoys needed.

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Chapter 11 of the General Code of Sauk County, Wisconsin, is amended to include the following [additions noted by underline, deletions noted by strikethrough]:

Sec. 11.17 Regulating Boating Upon Water of Lake Wisconsin

(1) Applicability and Enforcement. The provisions of this Section shall apply to the waters of Lake Wisconsin within the Wisconsin and Southern Railroad Merrimac Bridge Construction and Demolition work limits. This section shall be enforced by the officers of the Sauk County Sheriff's Department.

(2) Intent. The intent of this Section is to provide safe and healthful conditions for the enjoyment of aquatic recreation consistent with public rights and interests and the capacity of the water resources.

(3) State Boating and Safety Laws Adopted. State boating laws as found in ss. 30.50 to 30.71, Wis. Stats. are adopted by reference here.

(4) Definitions.

a. "Boat" or "Vessel" means a watercraft used or capable of being used as a means of transportation.

b. "Bridge Work Area" means the Wisconsin and Southern Railroad Merrimac Bridge Construction and Demolition work limits.

c. "Slow-no-wake" means that speed at which a boat moves as slowly as possible while still maintaining steerage control.

(5) Local Boating Ordinance Adopted. Sauk County Ordinance regarding buoys, channel markings, and boating restrictions relative to the Wisconsin and Southern Railroad Bridge Construction and Demolition work limits is to remain in effect in concurrence with this ordinance. The bridge work area will be designated with "Slow No Wake", "No Boats", or "Work Zone Keep Out" buoys from the Sauk County line to the southwest and to the northwest of the Merrimac Bridge in the Wisconsin River.

(6) Placement of Buoys. Under the authority granted in NR 5.09(7)(d), Wis. Admin. Code, the County of Sauk hereby authorizes the permittee to place buoys as indicated in the approved waterway marker permit application and signage providing direction to lake users in Lake Wisconsin that either runs northwest or southwest up-stream and down-stream from the Merrimac Bridge to warn users of Lake closures required for bridge construction

and demolition, as described in the buoy permit for the length of the permit.

(7) Exclusive Use Area (Lake Channel Closure for Bridge Reconstruction and Demolition). An exclusive use event location on Lake Wisconsin is described as follows: northwest or southwest of Lake Wisconsin within the Merrimac Bridge Work Area. The Wisconsin and Southern Railroad Merrimac Bridge construction and demolition contractor, Michel's, shall be granted exclusive use of the work limits in the closed lake channel described above during the authorized day(s) or date(s) and hours of the permitted lake closure period for the bridge construction and demolition. This section does not apply in the case of an emergency, to the water patrol or to rescue craft, or for the ingress and egress of private riparian owners within the exclusive use area. When one of either the northwest or southwest areas are closed at the bridge work area, motorized watercraft must use the opposite open channel for through-traffic.

(8) Severability. The provisions of this ordinance shall be deemed severable, and it is expressly declared that Sauk County would have passed the provisions of this ordinance irrespective of whether one or more provisions may be declared invalid. If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other person or circumstances shall not be affected.

(9) Penalties. Wisconsin state boating penalties as found in s. 30.80, Wis. Stats., and deposits established in the Uniform Deposit and Bail Schedule established by the Wisconsin Judicial Conferences, are hereby adopted by reference and all references to fines amended to forfeitures and all references to imprisonment are deleted.

Sec. 11.~~17~~ 18 Penalty

Approved for presentation to the County Board by the Executive & Legislative Committee, and Law Enforcement and Judiciary Committee this 18th day of July 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 07.12.2023.

Offered and passage moved by the **Executive and Legislative Committee**:

Timothy McCumber, Chair

John Dietrich, Vice Chair

Brian Peper

Carl Gruber

Marty Krueger

Offered and passage moved by the **Law Enforcement and Judiciary Committee**:

John Deitrich, Chair

Kevin Schell, Vice Chair

Sheila Carver

Delmar Scanlon

Dave Clemens

David Clemens

Fiscal Note: None

MIS Note: None

RESOLUTION # 51 - 2023

SUPPORTING THE ESTABLISHMENT OF THE DELLONA AGRICULTURAL ENTERPRISE AREA IN THE TOWN OF DELLONA

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
An Agricultural Enterprise Area (AEA) is an area of contiguous land, devoted primarily to agricultural use, as designated by the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) through the Wisconsin's Working Lands Initiative in response to a local petition. The designation of an AEA identifies an area as valuable for current and future agricultural uses and may help to promote the development of agricultural businesses.

An AEA designation enables eligible farmers to enter into voluntary Farmland Preservation Agreements with the Wisconsin DATCP for a 15-year period and to receive income tax credits in return for preserving their land in agricultural use and meeting state agricultural performance standards. The petition for establishment of an AEA must be jointly filed by at least five eligible farmers within the boundaries of the proposed AEA, and by each county, town, or municipality in which any part of the proposed AEA is located.

In winter of 2022, Sauk County staff were approached by landowners in the Town of Dellona seeking assistance with establishing an AEA. Establishing an AEA in the Town of Dellona is the only opportunity for these landowners to enter into new voluntary agreements and be eligible for the Farmland Preservation tax credit. The completed AEA petition application is attached as Appendix A. On June 8, 2023, the Dellona Town Board approved a resolution supporting the establishment of the Dellona AEA.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the County of Sauk supports the establishment of the Dellona Agriculture Enterprise Area within Sauk County, Wisconsin.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 27 day of June 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 07.13.2023 .

Offered and passage moved by: Land Resources and Environment Committee

MARTY KRUEGER, Chair

PETER KINSMAN, Vice Chair

BRANDON LOHR, Secretary

DENNIS POLIVKA

ROBERT SPENCER

VALERIE MCAULIFFE

LYNN EBERL

RANDY PUTTKAMER

Fiscal Note: No Impact

MIS Note: No Impact

RESOLUTION # 52-2023

Resolution to Authorize an Addendum to an Intergovernmental Agreement with Dane County for the Great Sauk State Trail-Walking Iron Trail bridge over the Wisconsin River and to Authorize an Addendum to the Master Agreement with MSA for Development of the GSST Trail bridge.

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: On April 30, 2019, the Sauk County Board of Supervisors approved Resolution No. 43-2019, which authorized an intergovernmental agreement with Dane County to pursue the steps necessary for the development of a bridge over the Wisconsin River to connect the Great Sauk State Trail to the Walking Iron Trail. Initial phases of development included the feasibility study completed by MSA Professional Services, Inc. In July 2021, the agreement was extended to include geotechnical services completed by Braun Intertec.

To move forward with the next step in the development process, the master agreement with Dane County was amended via Resolution No. 91-2022 to include the design, engineering, and administration services for the proposed bridge. Dane County and Sauk County wished to continue sharing costs for these additional services for a total projected cost of $1,400,000. Dane County and Sauk County would contribute $700,000 equally towards the project.

On December 20, 2022, the Sauk County Board of Supervisors approved Resolution No. 114-2022, which authorized the County Administrator to enter into an Agreement with MSA for Funding Services, Construction Documents, Regulatory Permits, and Bid/Construction/Grant Administration for the Trail Bridge. The amount of the contract was $1,344,525 with an additional Dane County service cost of $421,500.

Since this original approval, Dane County has requested additional services on their behalf for engineering assistance with items associated with the Walking Iron Trail. These additional services result in a total amount of $984,300; and the need to amend the contract with both MSA to include these additional services for Dane County as well as to amend the contract the County holds with Dane County.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, to authorize an addendum (Exhibit A) to the Intergovernmental Agreement with Dane County for the Great Sauk State Trail – Walking Iron Trail bridge over the Wisconsin River to authorize an addendum (Exhibit B) to the Master Agreement with MSA for Development of the GSST Trail bridge.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 18th day of July 2023.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 07.13.2023 .

Offered and passage moved by: **Land Resources and Environment Committee**

Marty Krueger, Chair

Peter Kinsman, Vice Chair

Bob Spencer

Brandon Lohr, Secretary

Valerie McAuliffe

Lynn Eberl

Dennis Polivka

Randy Puttkamer

Fiscal Note: The 2023 LRE Budget includes $2,000,000 of ARPA Funds for further development of the Great Sauk State Trail Wisconsin River Bridge and planning/construction of the Great Sauk State Trail corridor. While there is an increase in the overall contracted amount to MSA; the increase will be reimbursed to Sauk County by Dane County for the additional services outlined.

MIS Note: No information systems impact.

Dane County Contract Cover Sheet

Revised 06/2021

Exhibit A

Dept./Division	LWRD/Parks		
Vendor Name	Sauk County	**MUNIS #**	
Brief Contract Title/Description	Intergovernmental Agreement between Dane & Sauk County to conduct planning for trail connection across Wisconsin River and into Dane County.		
Contract Term	05/16/2019 to 12/31/2025		
Contract Amount	$ 984,300.00		

Contract # Admin will assign	
Type of Contract	
☐	**Dane County Contract**
■	**Intergovernmental**
☐	**County Lessee**
☐	**County Lessor**
☐	**Purchase of Property**
☐	**Property Sale**
☐	**Grant**
☐	**Other**

Department Contact Information		**Vendor Contact Information**	
Name	Laura Hicklin	**Name**	Brent Miller
Phone #	608-516-3096	**Phone #**	(608) 355-3274
Email	hicklin.laura@countyofdane.com	**Email**	brent.miller@saukcountwi.gov
Purchasing Officer			

Purchasing Authority	☐ **$11,000 or under – Best Judgment** (1 quote required)		
	☐ **Between $11,000 – $37,000 ($0 – $25,000 Public Works)** (3 quotes required)		
	☐ **Over $37,000 ($25,000 Public Works)** (Formal RFB/RFP required)	**RFB/RFP #**	
	☐ **Bid Waiver – $37,000 or under** ($25,000 or under Public Works)		
	☐ **Bid Waiver – Over $37,000** (N/A to Public Works)		
	■ **N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other**		

MUNIS Req.	**Req #**	**Org:**	**Obj:**	**Proj:**	
		Org:	**Obj:**	**Proj:**	
	Year	**Org:**	**Obj:**	**Proj:**	

Budget Amendment

☐ A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution **Required if contract exceeds $100,000 ($40,000 PW)**	☐ Contract does not exceed $100,000 ($40,000 Public Works)		
	☒ Contract exceeds $100,000 ($40,000 Public Works) – resolution required.	**Res #**	
	☐ A copy of the Resolution is attached to the contract cover sheet.	**Year**	

CONTRACT MODIFICATIONS – Standard Terms and Conditions

☐ No modifications. ☐ Modifications and reviewed by: ■ Non-standard Contract

APPROVAL	
Dept. Head / Authorized Designee	

APPROVAL – Contracts Exceeding $100,000	
Director of Administration	**Corporation Counsel**

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached

DOA:	**Date In:** ____ **Date Out:** _____	☒ Controller, Purchasing, Corp Counsel, Risk Management

2022 RES-

AUTHORIZING ADDENDUM C TO AN INTERGOVERNMENTAL AGREEMENT CONTRACT WITH THE COUNTY OF SAUK

Intergovernmental Agreement Contract #13704 was awarded to the County of Sauk for $40,000 to share costs for completion of survey, hydrologic and hydraulic analysis and preliminary design for the proposed Great Sauk-Walking Iron Trail bridge over the Wisconsin River.

Dane County and the County of Sauk amended the Master Agreement on July 26th, 2021 through Addendum A in order to extend the term of the contract to December 31, 2022, and to equally share consultant costs with the County of Sauk to complete an additional river bed geotechnical boring necessary for future planning and construction of the bridge at an additional cost of $72,977.50.

Dane County and the County of Sauk amended the Master Agreement on September 16th, 2022 through Addendum B in order to extend the term of the contract to December 31, 2025, and to equally share consultant costs with the County of Sauk to complete construction documents, regulatory permits, bid and construction administration services for future construction of the bridge at an additional cost of $700,000.00 to Dane County.

Dane County and the County of Sauk wish to amend the Master Agreement in order to add additional professional engineering services to complete an existing railroad bridge structural assessment in Dane County between the Wisconsin River and STH 78; and survey, construction documents, an environmental document and regulatory permits for a rails to trail conversion connection between the proposed Wisconsin River trail bridge at Sauk City and the existing WDNR parking lot on STH 78 at an additional cost of $984,300.

NOW, THEREFORE, BE IT RESOLVED, that Intergovernmental Agreement Addendum C be awarded to the County of Sauk in the amount of $984,300.

BE IT FINALLY RESOLVED that the County Executive and County Clerk are hereby authorized and directed to sign the agreement on behalf of Dane County.

DANE COUNTY CONTRACT

ADDENDUM # _____

Revised 01/2022

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Sauk County (hereinafter, "Provider").

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 13704 , have previously entered into a contractual relationship pursuant to which Provider agreed to share consulting costs for survey, hydrologic and hydraulic analysis and preliminary structural design for the proposed Great Sauk State-Walking Iron Trail Bridge across the Wisconsin River, and

WHEREAS County and Provider amended the Master Agreement on July 26th, 2021 through Addendum A in order to extend the term of the contract to December 31, 2022, and to equally share consultant costs with the Provider to complete an additional river bed geotechnical boring necessary for future planning and construction of the bridge at an additional cost of $72,977.50.

WHEREAS County and Provider amended the Master Agreement on September 16th, 2022 through Addendum B in order to extend the term of the contract to December 31, 2025, and to equally share consultant costs with the Provider to complete construction documents, regulatory permits, bid and construction administration services for future construction of the bridge at an additional cost of $700,000.00 to Dane County.

WHEREAS County and Provider wish to amend the Master Agreement in order to add additional professional engineering services to complete an existing railroad bridge structural assessment in Dane County between the Wisconsin River and STH 78; and survey, construction documents, an environmental document and regulatory permits for a rails to trail conversion connection between the proposed Wisconsin River trail bridge at Sauk City and the existing WDNR parking lot on STH 78 at an additional cost of $984,300.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.

2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement

and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.

3. The term of the contract is extended through December 31st, 2025 to add additional professional engineering services as outlined on page 1, at an additional cost of $984,300.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:

_____ _____

Brent Miller
Administrator

Date

* * *

FOR COUNTY:

_____ _____

Joseph T. Parisi
Dane County Executive

Date

_____ _____

Scott McDonell
Dane County Clerk

Date

Amendment No. 2

To: **Sauk County**
Brent Miller, Administrator
Sauk County West Square Building
Room 134
505 Broadway
Baraboo, WI 53913

Date of Issuance: **July 5, 2023**

MSA Project No.: **19234007**

This is an amendment to the Agreement dated January 6, 2023 and does acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project amendment:

Project Name: Sauk County Great Sauk State/Walking Iron Trail Bridge

The project scope has changed due to: Additional and Revised Dane County Scope for Phases 600 and 700. Added Phases 601 and 800. All services are related to the Dane County Trail Segment.

The scope of the work authorized is: See attached Exhibit A

The schedule to perform the work is: Approximate Start Date: January 24, 2023
Approximate Completion Date: TBD

The amended fees for the work:

Revised Phase 600 (Design) = $697,500 (Lump Sum) (ADD $389,500)

New Phase 601 (Legal Survey/Easements) = $78,000 (Time and Materials) (ADD $78,000)

Revised Phase 700 (Structural Assessment) = $118,800 (ADD $5,300)

New Phase 800 (Enviro. Document and Permitting) = $90,000 (ADD $90,000)

Total Additional Fee = $562,800

Amended Total Contract Amount = $2,328,825

Authorization for the work described above shall amend the Agreement between MSA and OWNER. Any attachments or exhibits referenced in this Amendment are made part of the Agreement.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Amendment. A copy of this Amendment signed by the authorized representatives shall be returned for our files. If a signed copy of this Authorization is not received by MSA within seven days from the date of issuance, MSA may stop work on the project.

SAUK COUNTY

Brent Miller
Administrator
Date:_____

505 Broadway
Baraboo, WI 53913
Phone: (608) 355-3274
Fax: (608) 355-3481

MSA PROFESSIONAL SERVICES, INC.



John Langhans, P.E.
Vice President
Date: 7/5/2023

1230 South Boulevard
Baraboo, WI 53913
Phone: (608) 355-2771
Fax: (608) 355-2770

1230 South Boulevard

Baraboo, WI 53913

P (608) 356-2771
TF (800) 362-4505
F (608) 356-2770

www.msa-ps.com

Exhibit A
Revised Scope of Services and Project Fee Detail for
The Great Sauk State Trail/Walking Iron Trail Bridge over the Wisconsin River

Additional Services as Requested by Dane County

This amended scope replaces Phases 600 and 700 in the original contract and adds additional phases. This revised scope includes the preliminary and final design, computations, QA/QC and plan development, and permitting for the proposed Dane County Segment of the trail. This phase includes approximately 3 miles of trail construction, new parking lot construction at trail head, rehabilitation of eight (8) bridge structures, regulatory permitting, environmental and archaeological review to support anticipated WisDOT TAP application, and legal survey services to support acquisition of temporary/permanent access easements. This bridges will be designed in accordance with the American Association of State Highway Transportation Officials (AASHTO) LRFD Design Specifications and the WisDOT LRFD Bridge Manual for H20 loading and as recommended in the April 18, 2023 WAE report titled "Inspection Report Dane County – Existing Railroad Trail Bridges". The multi-modal use of this bridges will follow the design standards set forth in the AASHTO – Guide for the Development of Bicycle Facilities, WisDOT Wisconsin Bicycle Facility Design Handbook, and WisDNR Snowmobile Program standards. See attached Exhibit B for Project Limits/Components assumed in this proposal. **Bridge rehabilitation work has an estimated construction cost of $6.2 million. Trail, and parking lot construction is estimated at a construction cost of $2,150,000. Total estimated construction cost equals $8.35 million.**

Phase 600 – Design - Dane County Rails to Trails Conversion, Construction Access, and Parking Lot Design. Lump Sum Fee = $697,500

All plan deliverables will be in WisDOT plan format to aid in WisDOT review for anticipated TAP funding.

- Project Management / Administration:
  - Develop and track proposed project schedule
  - Internal and external Project Management
  - Project related correspondence
  - Implementation of QA/QC reviews and process implementation
    - 30/60/90 Review meeting with WisDOT (assuming TAP funding) and WSOR
  - Coordination with geotechnical engineer (Geotechnical Investigation is not included in this scope)
  - Monthly update memos
  - Monthly progress meetings with Dane County Project Manager (virtual)
- Meetings:
  - Project kick-off, three (3) design progress meetings, two site visits/property owner meetings
  - Six (6) project meetings in total

- Fieldwork/Topographic Survey:
  - Topographic survey of project corridor and future parking lot areas. Topographic survey will not be provided for potential construction access points. Aerial lidar data will be used for these areas.
  - Establish site horizontal and vertical control (control points and benchmarks) for future use in construction.
- Hydrologic and Hydraulic, Scour, and Floodplain Analysis:
  - Perform floodplain impact calculations
  - Coordinate with local, state, and federal regulators on floodplain impacts
  - H&H analysis at each proposed bridge structure as required by WisDNR
  - Desktop review of Dane County rail corridor aerial contour data versus floodplain elevation. Determine rail corridor areas that may be subject to flooding
- Design Study Report:
  - Assuming potential TAP Funding, finalize basis of design and develop a WisDOT Compliant Design Study Report (DSR)
- Structure Design of Dane County Existing Railroad Bridges (B416-B428E):

There is a total of eight existing bridges between the DNR parking lot off Hwy 78 south of CTH Y to the Wisconsin River. The bridges are: B416 (1-span timber girder), B418 (1-span timber girder), B420 (2-span timber girder), B422 (2-span timber girder), B424 (3-span timber girder), B426 (3-span timber girder), B428 (30-span timber girder) and B428E (9-span timber girder, 2-span through plate girder, and 2-span overhead truss). Provide structural design services for H20 loading to rehabilitate the existing structures for multimodal trail use. The structural design under this contract will be consistent with the findings and recommendations outlined in the Dane County Trail Bridges Inspection Report dated April 2023 and as summarized below.

  - B416 – The existing structure will be replaced with a new single span timber deck structure.
  - B418 – The existing structure will be replaced with a new single span timber deck structure.
  - B420 – Rehabilitation of this structure will consist of a new superstructure and deck.
  - B422 – Rehabilitation of this structure will consist of a new superstructure and deck and repairs to the substructure.
  - B424 – Rehabilitation of this structure will consist of a new superstructure and deck and repairs to the substructure.
  - B426 – Rehabilitation of this structure will consist of a new superstructure and deck and repairs to the substructure.
  - B428E – Rehabilitation of this structure will consist of a new superstructure and deck for the timber spans, retrofitting the existing OH truss spans and designing a new timber deck, retrofitting the through plate girder spans to accommodate a new timber deck and repairs to the concrete surface of the substructure.
  - Incorporate the following into the design for all of the bridge locations:
    - All structures will be designed for H20 truck loading.
    - The bridge decks and superstructures will be timber and be designed for a future asphalt wearing surface.

        - A timber pedestrian rail will be designed for all structures with a minimum 12-ft clear width between the rails.
        - Approach wingwalls and pedestrian rail.
    - Develop Geotechnical Program and assist Owner in solicitation and selection of geotechnical consultant
    - Riprap protection layout limits per hydraulic analysis

- Trail and Parking Lot Design:
    - Determine alignment
    - Develop plan, profile and cross section sheets
    - Clearing and grubbing and erosion control plans
    - Detail drawings as necessary
    - Signage plan
    - Stormwater management for new parking lot

- Construction documents:
    - Develop plans and specifications for structures, trail, and parking lot infrastructure
    - Determine final contract quantities
    - Opinion of probable construction costs (estimate) based on preliminary (50%) and final plans (100%).
    - Final construction plans sealed by a State of Wisconsin Professional Engineer

Phase 601– Legal Survey and Easement Staking for Construction Access Acquisition. Estimated Fee (Time and Materials) = $78,000

- Prepare plat of survey/legal descriptions for construction access and future trail alignment. Plat includes entire corridor. 14 plat sheets assumed.
- Scope of this phase to be determined via Dane Counties desire and success in negotiating temporary/permanent access easements across property owned by others to the trail corridor. This phase shall be on an as-needed basis.
- Property research, title reports
- Appraisal staking of construction access easement and permanent trail easement to aid Dane County in negotiations
- Final monumentation of permanent trail easements
- Project Management, QA/QC, and correspondence

Phase 700 – Additional Services - Structural Condition Assessment and Recommendations for the Rehabilitation of the Existing Railroad Spans over the Secondary Channel to the Wisconsin River for Multi-modal Use. Lump Sum Fee = $5,300

- Inspection and assessment of Bridge B416 south of CTH Y (already completed and include in phase 700 report)

Phase 800 – Environmental Document and Regulatory Permitting. Lump Sum Fee = $90,000

- Prepare a WisDOT Compliant Environmental Document:
    - Environmental Document/Environmental Report per WisDOT guidelines
    - NEPA Environmental Assessment

  - Phase 1 Environmental Site Assessment
  - Phase 2 Environmental Site Assessment (soil borings and lab testing)
  - Archaeological and Cultural Investigation (subconsultant)
    - Phase 1 Arch Review only. Desktop and document review only. SHPO coordination. No exploratory digs or site visits are assumed.
    - Sauk and Dane Counties shall prepare and publish the Hearing Notices

- Perform Regulatory Agency Outreach prior to permit application preparation to include the following stakeholders:
  - DNR/ACOE – CH 30/404 permits
  - DNR Wetland Impact/Wetland Fill
  - Assist Dane County with Wetland Mitigation worksheet and support. Dane County to coordinate all formal wetland mitigation with WisDNR.
  - FEMA/County/DNR Floodplain Coordination and Floodplain Analyses
  - Dane County Shoreland
  - Floodplain Zoning CH 14 Dane County
  - USFW

- Prepare and Submit Regulatory Permit applications as identified during the regulatory outreach phase.
  - Six permit applications assumed
  - Wetland delineation and report
  - All permit fees paid by Dane County

Exclusions:

- **This scope and fee does not include geotechnical investigation at this time. Dane County shall procure and pay for geotechnical investigation to support the design.**
- **Our scope and fee do not include bidding support or public bidding services, construction administration, or construction services at this time. We are happy to offer this in the future as additional services.**
- **Additional Meetings beyond those listed above shall be considered additional services and billed on a time and materials basis.**

Fee Summary

Additional Dane County Services

Phase	Fee	Notes
600 – Design – Original/Prior Scope Items already completed	$33,000 Lump Sum	Includes: topo survey, desktop floodplain analysis, and project management already completed.
600 – Design – Dane County Segment Rails to Trails Structure, Trail, Construction Access, and Parking Lot Design	$664,500	Geotech not included
601 – Legal Survey Work, Plats, for Construction Access	$78,000 T&M	Time and Materials based on need and scope TBD
700 – Structural Condition Assessment and Recommendations for the Rehabilitation of the Existing Railroad Spans over the Secondary Channel to the Wisconsin River for Multi-modal Use	$118,800 Lump Sum (ALREADY COMPLETED)	Nondestructive testing included = $13,200
800 – Environmental Document and Regulatory Permitting	$90,000 Lump Sum	
Total =	**$984,300**	

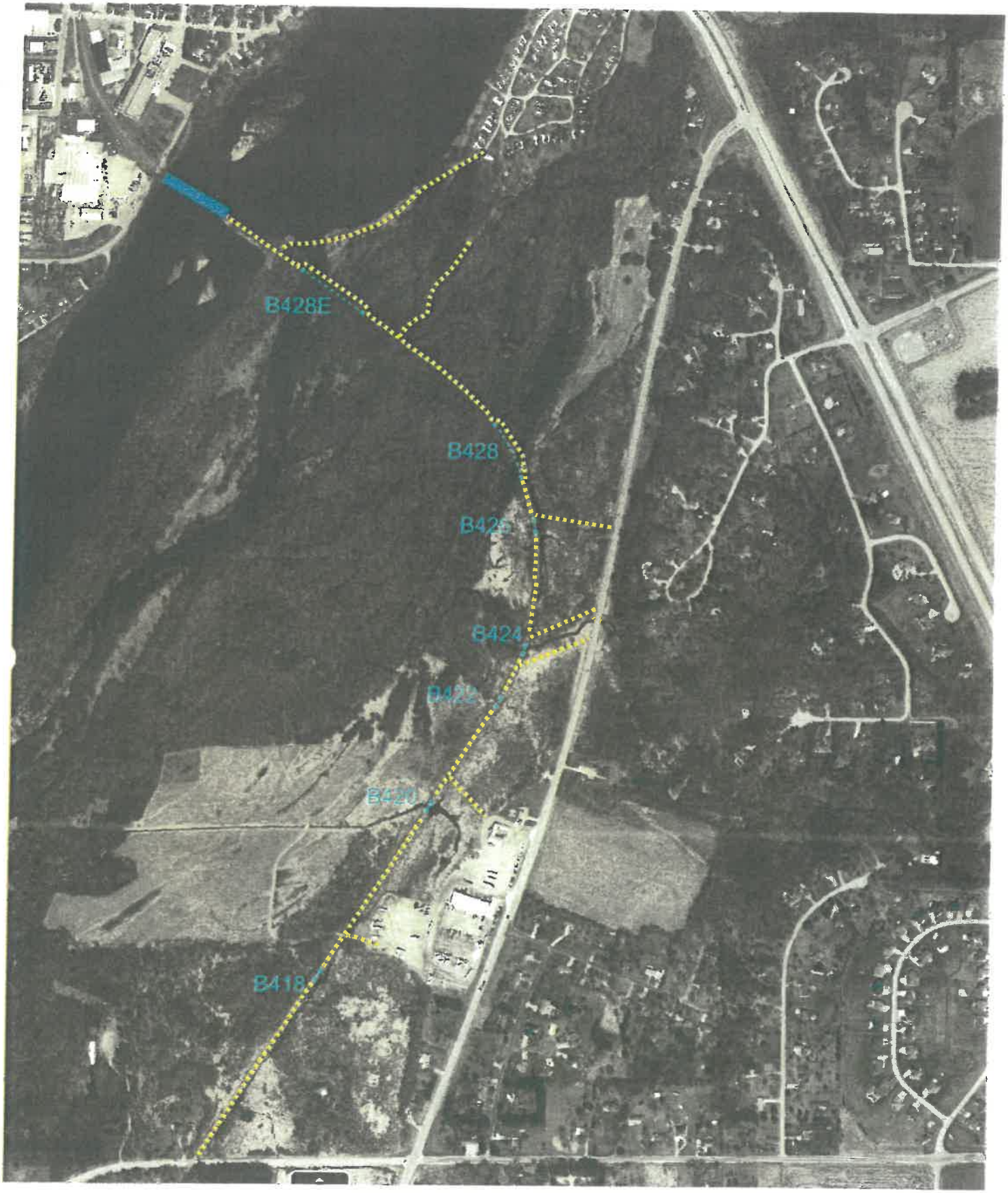
Fee Comparison

Original Phase	*Original Fee*	New Phase	Revised Fee
600	*$308,000*		**$697,500**
		601	**$78,000**
700	*$113,500*	700	**$118,800**
		800	**$90,000**
Totals	*$421,500*		**$984,300**

Change in Fee = ADD $562,800

Detailed Fee Breakdown

Original Phase 600 Work Completed (Topo, Flood Study, PM)	$33,000
Corridor and Bridge Topo	*$25,000*
Flood Study	*$2,650*
PM and Mtgs	*$2,350*
Future Control and BMs	*$3,000*
Phase 700 Original Fee	$113,500
Phase 700 Addt'l Bridge Inspection	$5,300
Trail Design	$81,000
Parking Lot Design	$6,000
Signage Design	$5,000
Meetings	$8,000
H&H	$10,000
Design Study Report (DSR)	$15,000
Bridge Design	$539,500
Wetland Delineation/Permitting/Mitigation Support	$20,000
Environmental Document and Arch Sub	$40,000
Bridge and NOI Permitting	$30,000
Legal Survey and Easements	$78,000
Total =	$984,300
Lump Sum =	$906,300
T&M=	$78,000
106	$984,300


B428E
B428
B426
B424
B422
B420
B418


B416

RESOLUTION # 53-2023

Resolution Authorizing Sauk County to Submit to the State of Wisconsin Department of Transportation (WisDOT) a Trail Permit to Occupy and Use Certain Rail Property Owned by WisDOT to Construct the Great Sauk State Trail to Goette Road and to Authorize Construction of said Trail by the Sauk County Highway Department.

Resolution offered by the Land Resources and Environment Committee and Highway Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: As established by the Great Sauk State Trail Master Plan – Sauk Prairie Segment and Badger Unit Map therein, dated April 29, 2015, Sauk County desires to build a trail connection to the public right-of-way known as Goette Road, located in the Town of Merrimac. The current Great Sauk State Trail dead ends approximately 2,600 feet before reaching Goette Road. To complete the trail connection, WisDOT requires that Sauk County, Wisconsin Department of Transportation and Wisconsin & Southern Railroad, LLC enter into a Trail Permit agreement that specifies the conditions by which Sauk County abide by to construct and maintain a trail adjacent to an active rail line (Exhibit A). and WRRC

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that a Sauk County submit to the Wisconsin Department of Transportation a Trail Permit to construct the Great Sauk State Trail to Goette Road and authorizes construction of the trail by the Sauk County Highway Department.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 13th day of July, 2023 and the Highway Committee on this 12th day of July, 2023.

Consent Agenda Item: [ ] YES [ ] NO
Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 07.13.2023 .

Offered and passage moved by:

Land Resources and Environment Committee

Martin F. Krueger
MARTY KRUEGER, Chair

PETER KINSMAN, Vice Chair

BRANDON LOHR, Secretary

Lynn Eberl
LYNN EBERL

VALERIE MCAULIFFE

DENNIS POLIVKA

Randy Puttkamer
RANDY PUTTKAMER

ROBERT SPENCER

Amended on board floor.

Highway Committee

Highway Committee

BRIAN PEPER, Chair

TERRY SPENCER

SMOOTH DETTER

MIKE FLINT

KEVIN SCHELL

Fiscal Note: The 2023 LRE Budget includes $673,905 of Carryforward Funds for further planning and development of the Great Sauk State Trail Corridor. Funding may be utilized from this budget for construction.

MIS Note: No information systems impact.

Approved

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
AUGUST 15, 2023
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.** by Supervisor Carver.

2. **Roll Call.** PRESENT: (24) Roxen, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Schell, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling and McAuliffe. ABSENT & EXCUSED: (6) Eberl, Lombard, Dorner, Teelin, Deitrich and McCumber. VIRTUAL: (1) Chrisler.

   Staff present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk; Chris Harry, Deputy County Clerk and Michelle Commings, Deputy County Clerk.

3. **Selection of Chair for purposes of Tonight's meeting.**
   MOTION (T. Spencer/Carver) to select Supervisor Lohr to chair the meeting. Motion carried **unanimously.** *(Voice vote)*

4. **Invocation and Pledge of Allegiance.** Invocation given by Supr. Prosser.

5. **Adopt Amended Agenda.** MOTION (Gruber/Scanlon) to adopt amended agenda. Motion carried **unanimously.**

6. **Adopt the minutes.** MOTION (Schell/Dorner) to adopt the minutes from the previous meeting. Motion carried **unanimously**.

7. **General Consent Agenda Items.**
   LAW ENFORCEMENT & JUDICIARY COMMITTEE:
   Resolution 54-2023 To Honor Laurie F. Hasenbalg For Over 36 Years Of Service To The People Of Sauk County.

   Resolution 55-2023 Honoring Betty Hinze.

   MOTION (Klitzke/Scanlon) to approve Consent Agenda items. Motion carried **unanimously.**

8. **Scheduled Appearances.** None.

9. **Public Comment.** None.

10. **Communications.** None.

11. **Appointments.** None.

12. **Bills.** None.

13. **Claims.**
    a. Caleb Grant Claim. Claim forwarded to Corporation Counsel.

14. **Elections.** None.

15. **Proclamations.** None.

16. **Reports – informational, no action required.**
    a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
    b. Brent Miller
        i. Administrator's report.
        ii. Second Quarter Financial Report.

17. **Unfinished Business.** None.

18. **New Business.**

FINANCE COMMITTEE:

Resolution 56-2023 Assigning Fund Balance And Amending The 2023 Budget For Election System Upgrade. MOTION (R. Spencer/Carver). **Requires 2/3 vote.* VOTE: AYES: (24) Roxen, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Schell, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling and McAuliffe. NAYS: (0). VIRTUAL AYES: (1) Chrisler. ABSENT & EXCUSED: (6) Eberl, Lombard, Dorner, Teelin, Deitrich and McCumber. Motion carried **unanimously.**

LAND RESOURCES & ENVIRONMENT COMMITTEE:

Resolution 57-2023 In Support Of Dane County's Application For Transportation Alternatives Program (TAP) Grant for Construction Of The Walking Iron Trail. MOTION (Krueger/Polivka).

MOTION (Krueger/Rego) to amend the resolution, adding the dollar amount from lines #17 and #18: *The amount of funding requested is up to $4.2 million.*
Motion carried **unanimously** *(Voice vote).*

Vote on original MOTION (Krueger/Polivka) to approve Resolution 57-2023 In Support Of Dane County's Application For Transportation Alternatives Program (TAP) Grant for Construction Of The Walking Iron Trail, as amended. VOTE: AYES: (24) Roxen, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Schell, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling and McAuliffe. NAYS: (0). VIRTUAL AYES: (1) Chrisler. ABSENT & EXCUSED: (6) Eberl, Lombard, Dorner, Teelin, Deitrich and McCumber. Motion carried **unanimously.**

LAW ENFORCEMENT & JUDICIARY COMMITTEE AND FINANCE COMMIMTTEE:

Resolution 58-2023 Authorizing To Contract With SGTS To Update The Server, Cameras & Microphones In The Detectives Interview System And Amend The 2023 Law Enforcement Budget.
MOTION (Krueger/Schell). VOTE: AYES: (24) Roxen, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Schell, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling and McAuliffe. NAYS: (0). VIRTUAL AYES: (1) Chrisler. ABSENT & EXCUSED: (6) Eberl, Lombard, Dorner, Teelin, Deitrich and McCumber. Motion carried **unanimously.**

PERSONNEL & INSURANCE COMMITTEE:

Ordinance 5-2023 Repealing And Recreating Chapter 13, Personnel Ordinance, Of The Sauk County Code Of Ordinances. MOTION (T. Spencer/Polivka). VOTE: AYES: (24) Roxen, T. Spencer, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Schell, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling and McAuliffe. NAYS: (0). VIRTUAL AYES: (1) Chrisler. ABSENT & EXCUSED: (6) Eberl, Lombard, Dorner, Teelin, Deitrich and McCumber. Motion carried **unanimously.** *Ordinance effective upon passage pursuant to 59.02(2), of Wisconsin State Statutes (August 15, 2023).*

19. **Referrals.**

20. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

21. **Adjournment to a date certain:** 6:25 P.M. MOTION (Peper/Klitzke) to adjourn until Tuesday, September 19, 2023, at 6:00 P.M. Motion carried **unanimously.**

Respectfully submitted,

Michelle A. Commings
Deputy County Clerk

Minutes Approved: September 19, 2023.

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the August 15, 2023. Proceedings of the Sauk County Board of Supervisors. /s/Rebecca C. Evert, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

www.co.sauk.wi.us

These notices may also be found at: http://www.wisconsinpublicnotices.org/ or https://www.co.sauk.wi.us/legalnotices.

RESOLUTION # 54 - 2023

Resolution to Honor Laurie F. Hasenbalg for Over 36 Years of Service to the People of Sauk County

Resolution offered by the Law Enforcement and Judiciary Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Laurie F. Hasenbalg faithfully served the people of Sauk County by providing over 36 years of service with three Sauk County Departments: Sauk County Landfill Scale Clerk from 06-10-1987 to 06-10-1988, Personnel Administrative Relief Worker from 06-11-1988 to 12-03-1997 and Deputy Clerk in the Sauk County Clerk of Court's Office from 12-04-1997 until her retirement on 08-01-2023. Laurie has been an integral part of the Sauk County Clerk of Court's Office and her knowledge and expertise will be greatly missed.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation and commends Laurie F. Hasenbalg for over 36 years of faithful service to the people of Sauk County; and,

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Laurie F. Hasenbalg an appropriate certificate and commendation as a token of our esteem.

Approved for presentation to the County Board by the Law Enforcement and Judiciary Committee, this 8th day of August, 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 08.10.2023

Offered and passage moved by:

Supervisor John M. Deitrich, Chair

Supervisor Sheila Carver

Supervisor David Clemens

Supervisor Kevin Schell

Supervisor Delmar Scanlon

Fiscal Note: No impact.
MIS Note: No information systems impact.

1

RESOLUTION # 55-2023

Resolution Honoring Betty Hinze

Resolution offered by the Law Enforcement & Judiciary Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
It is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with Distinction.
Betty Hinze began her career in January of 1997 in the Coroner's Office as the Sauk County Coroner until her retirement in January of 2011. She returned as a Deputy Coroner in April of 2011 until her sudden passing on July 27, 2023. Betty's commitment and dedication to the Coroner's Office and to the citizens of Sauk County will be missed.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby express its sincere appreciation and admiration for Betty Hinze for over 26 years of faithful service to the citizens of Sauk County.

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee, this 15th day of August, 2023

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 08.09.2023

Offered and passage moved by:

John Deitrich, Chair

Kevin Schell, Vice Chair

Sheila Carver

Delmar Scanlon

Dave Clemens

Fiscal Note: None

MIS Note: None

Caleb J. Grant
C/O E7973 Beth Rd
Reedsburg, Wisconsin [53959]
608-386-3467

RECEIVED
3:28 pm
AUG 04 2023
SAUK COUNTY CLERK
BARABOO, WISCONSIN

Sauk County
Office of Risk Management
Attn: Anna Cook
505 Broadway St
Baraboo, WI 53959

NOTICE OF CLAIM

A Claim against Sauk County and other officials acting under the color of Law for civil rights violations involving wrongful arrest and wrongful detention is hereby presented.

At all times relevant herein the Defendants, all State Officials acting under the color of Law and outside the scope of their jurisdiction and authority, willfully caused Plaintiff, Caleb J. Grant, damage, and in so doing, violated clearly established law, as those laws apply to Plaintiff's rights protected under the Constitution, particularly under the 4th, 5th, 6th, 8th, and 14th Amendments.

Be it known, each of the state officials herein have sworn an "oath of office" in regards to their duties and therefore each of their acts under "color" of state law is in direct violation of their oath of office and equates to CRIMINAL CONSPIRACY under section 1985.

Defendants:

Deputy Daniel Krolikowski SCSD
1300 Lange Court
Baraboo, WI 53913

RECEIVED
AUG 04 2023
SAUK COUNTY CORPORATION
COUNSEL'S OFFICE

Deputy Steven Messner SCSD
1300 Lange Court
Baraboo, WI 53913

Deputy Alex Breunig SCSD
1300 Lange Court
Baraboo, WI 53913

Sauk County
West Square Building
505 Broadway
Baraboo, WI 53913

Deputy Erik Knull SCSD
1300 Lange Court
Baraboo, WI 53913

Sheriff Richard Meister SCSD
1300 Lange Court
Baraboo, WI 53913

Assistant District Attorney Gabriel Arevalo
515 Oak Street
Baraboo, WI 53913

District Attorney Michael Albright
515 Oak Street
Baraboo, WI 53913

John Does 1 thru 5
(unknown Deputies or jailers)

Itemized list of claim:

a) as compensatory damages, the sum of:

1. $4,880,000.00 Time in custody

2. $10,000,000.00 for Violations done per person (8 persons);

b) as punitive damages, the sum of $250,000 per day since the unlawful arrest, as of 7/17/2023 the amount is $15,000,000.00;

Approximate total:

$99,880,000.00

DATED: 8/4/2023

by: Caleb J. Grant

Caleb J. Grant, claimant, agent
C/O E7973 Beth Rd
Reedsburg, WI 53959
608-386-3467

Aegis
CORPORATION

August 7, 2023

Caleb Grant
C/O E7973 Beth Rd
Reedsburg, WI 53959

RE:	**Insured:**	**Sauk County**
	Claimant:	**Caleb Grant**
	Date of Incident:	**May 18, 2023**
	Claim number:	**300.71387**

Dear Mr. Grant,

Aegis Corporation is the General Administrator for Wisconsin County Mutual Insurance Corporation, which insures Sauk County under a policy of general liability coverage applicable to the above captioned date of loss.

Our principal, Wisconsin County Mutual Insurance Corporation, has requested that we advise you that upon completion of our investigation, they find we will be unable to assist you with any settlement of damages or costs which you may have sustained in the above captioned claim.

Should you file a Notice of Claim with the County we will recommend to them that they issue a Notice of Disallowance. Our principal regrets that it must decline any claim resulting from this incident but finds that there is no liability on the part of their insured.

Sincerely,

Mark Koch | Field Claims Representative
Mark.Koch@charlestaylor.com

Cc: Sauk County

RESOLUTION # 56 - 2023

Resolution Assigning Fund Balance and Amending the 2023 Budget for Election System Upgrade

Resolution offered by the Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Executive and Legislative (E & L) Committee approved $38,000 on April 5, 2023, as carryforward funds to upgrade the County Clerk Election Equipment. The County Clerk had these excess funds remaining at year end 2022. The approved E & L action was inadvertently excluded from Resolution 34-2023: "Resolution Assigning Funds as of December 31, 2022 and Amending the 2023 Budget for These Assignments". This budget amendment and use of general fund balance will allow for the expense to upgrade the county wide election operating system, equipment and maximize security.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session that $38,000 general fund balance be and hereby are assigned for the County Clerk Election system upgrade,

BE IT FURTHER RESOLVED, that the 2023 budget be amended to appropriate $38,000 for the election system upgrade.

Approved for presentation to the County Board by the Finance Committee, this 15th day of August 2023

Consent Agenda Item: [ ] YES [x] NO

Fiscal Impact: [ ] None [x] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = __x__ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes __X__ No _____ as reviewed by the Corporation Counsel, _____, Date: 08.09.2023.

Offered and passage moved by:

Martin F. Krueger

Thomas Dorner

Lynn Eberl

Richard "Mike" Flint

Timothy McCumber

Fiscal Note: The County Clerk had excess returned to general fund at the end of 2022 to fund the $38,000 system upgrade.

Information Systems Note: None

RESOLUTION # 51-2023

Resolution in Support of Dane County's Application for Transportation Alternatives Program (TAP) Grant for Construction of the Walking Iron Trail

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk and Dane County have partnered to construct a bridge over the Wisconsin River that will link the Great Sauk State Trail (GSST) to the Walking Iron Trail. The Wisconsin Department of Transportation is offering grants for infrastructure related projects with a focus on alternative transportation methods, specifically including trail facilities for pedestrians, bicyclists, and other forms of transportation. In anticipation of the bridge construction, Dane County will be making application to the Transportation Alternatives Program Grant in October 2023 for funds to assist in constructing segments of the Walking Iron Trail which connect to the Wisconsin River Trail Bridge. The amount of funding requested is $_____. Dane County will be responsible for the grant administration if received as well as any local match and non-participating costs for the project.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors that they support Dane County in their application for a Transportation Alternatives Program (TAP) Grant.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 15th day of August 2023

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 08.10.2023 .

Offered and passage moved by: Land Resources and Environment Committee

Marty Krueger, Chair

Peter Kinsman, Vice Chair

Robert Spencer

Brandon Lohr

Valerie McAuliffe

Lynn Eberl

Dennis Polivka

Randy Puttkamer

Fiscal Note: None.

MIS Note: No information systems impact.

RESOLUTION #96-2023

Resolution AUTHORIZING TO CONTRACT WITH SGTS INC TO UPGRADE THE SERVER, CAMERAS & MICROPHONES IN THE DETECTIVES INTERVIEW SYSTEM AND AMEND THE 2023 LAW ENFORCEMENT BUDGET

Resolution offered by the Law Enforcement & Judiciary Committee and Finance Committee

BACKGROUND: The sheriff's department uses and maintains a video and audio recording system as a part of their investigative services. The exiting digital video recording (DVR) was originally installed around 2016. The DVR had to be rebuilt in 2020 due to the system starting to fail. The recoding system runs and records 24 hours a day 7 days a week. With the system running 24/7 the life of the system is shortened. The Detective division is required by state statute to record and maintain interviews or interrogation conducted in the interview rooms that the system serves. The current DVR, cameras, and microphones are in need of updating, along with the ability to turn the recording on when a person enters the interview room. The Buildings Services Assistant Facilities Director requested a proposal to upgrade the cameras, microphones and DVR to be consistent with the recently upgraded cameras in the Law Enforcement Center. SGTS Inc. responded to the request for proposal at a cost of **$19,682.00** to upgrade the system.

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

THEREFORE, BE IT RESOLVED THAT, the Sauk County Board of Supervisors, met in regular session, hereby authorizes the County Administrator to contract with SGTS Inc. to complete the upgrade of the Detective Division interview room recording system at a cost of **$19,682.00**.

Approved for presentation to the County Board by the Law Enforcement + Judiciary and Finance Committees, this 15th day of August 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 08.10.2023.

Offered and passage moved by: Law Enforcement & Judiciary Committee:

Supervisor John Deitrich, Chair

Supervisor Kevin Schell

Supervisor Sheila Carver

Supervisor Delmar Scanlon

Supervisor David Clemens

Fiscal Note: Money for the upgrade of the interview room recording equipment will be taken from the general fund.

MIS Note: No Impact.

Offered and passage moved by Finance Committee:

Supervisor Marty Krueger, Chair

Supervisor Lynn Eberl

Supervisor Mike Flint

Supervisor Thomas Dorner

Supervisor Tim McCumber

GENERAL CODE OF SAUK COUNTY, WISCONSIN
ORDINANCE AMENDMENT # 5-2023

REPEALING AND RECREATING CHAPTER 13, PERSONNEL ORDINANCE, OF THE SAUK COUNTY CODE OF ORDINANCES

Ordinance Amendment offered by the Personnel and Insurance Committee

BACKGROUND: In conjunction with the revisions to the Sauk County Employee Handbook Policies and Procedures ("Employee Handbook") and creation of the Sauk County Administration and Management Manual, legal counsel recommended specific portions of the Sauk County Code of Ordinances Chapter 13: Personnel be deleted and/or revised because: (1) the provisions were duplicated in the prior Employee Handbook; and (2) a more appropriate place for certain provisions lies in the Employee Handbook, and not in the Code of Ordinances. The Sauk County Administrator and the Human Resources Department Director worked closely with the Personnel Committee and legal counsel to develop the updated Employee Handbook and the Administration and Management Policy, and to modify Chapter 13 of the Sauk County Code of Ordinances accordingly.

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Chapter 13 of the General Code of Sauk County is being repealed and recreated as follows: [additions noted by underline, deletions noted by strikethrough]:

SUBCHAPTER I. GENERAL PROVISIONS

Sec. 13.001. Purpose.

The general purpose of this personnel ordinance is to provide a framework for the consistent and fair administration of County personnel policy, to establish a clear understanding of responsibility and authority, and to establish a system of personnel administration that meets the needs of Sauk County government. This system shall include policies and procedures to recruit, select, develop, and maintain an effective, efficient, and responsible work force for the County while complying with federal and state laws and regulations. Nothing in this personnel ordinance is intended to abrogate or be inconsistent with any applicable Wisconsin state law or applicable federal law. In the event of a conflict between state or federal law and this personnel ordinance, the applicable state or federal law shall apply.

Sec. 13.002. Definitions.

For the purposes of this chapter, certain words and terms are defined as follows:

Administration and Management Manual means the Sauk County Administration and Management Manual developed and maintained by the Sauk County Administration Department.

Administrator means the Sauk County Administrator.

Classification Plan means the Sauk County Classification Plan.

Compensation Plan means the Sauk County Compensation Plan.

County means Sauk County.

County Board means the Sauk County Board of Supervisors.

Department Head means the employee responsible for the overall operation of a County Department who reports directly to the County Administrator or the Department's Oversight Committee.

Employee Handbook means the Sauk County Employee Handbook Policies and Procedures.

Oversight Committee means the board, committee board, or commission designated to oversee a particular County Department. *Personnel Committee* means the Sauk County Board of Supervisors Personnel Committee.

Sec. 13.003. Scope.

(1) This ordinance does not create a contract of employment and may be amended at any time by the County Board. Amendments shall supersede the sections modified or eliminated.

(2) This ordinance shall apply to personnel administration for all County employees and departments of the County except as otherwise provided.

(3) This ordinance shall not apply to:

(a) Members of the Sauk County Board.

(b) Elected County officials except where expressly applicable.

(c) Members of boards, commissions, committees, and judges when they are acting in that capacity.

(4) For County employees under individual employment agreements and for employees covered by collective bargaining agreements, this ordinance applies unless the specific contract provides to the contrary and in such case, the contract terms shall control so long as the contract terms were approved by the County Board.

(5) In any instance where the provisions of this ordinance conflict with any provision of state or federal law, the state or federal law shall prevail.

Sec. 13.004. Employee Handbook, Administration and Management Manual, and other personnel policies.

(1) In addition to this ordinance, the County shall create and maintain an Employee Handbook as a tool for providing general policy guidance to County employees.

(a) The Human Resources Department is responsible for maintaining the Employee Handbook.

(b) Employees shall sign and return an acknowledgment sheet signifying receipt and understanding of the contents of the Employee Handbook to the Human Resources Department to be filed in the employee's personnel file, as further described in the Employee Handbook.

(c) The Employee Handbook may be modified or amended as set forth in Sec. 13.00(4) below.

(2) The Human Resource Director and County Administrator may implement policies relating to supervisory roles, oversight or other personnel matters that are consistent with this ordinance in the Administration and Management Manual. Revisions to the Administration and Management Manual shall be reviewed and approved pursuant to the process set forth in Sec. 13.004(3)(a)-(b).

(3) The Human Resource Director and Personnel Committee shall also have authority to implement policies consistent with this ordinance Personnel policies. Such personnel policies shall be promulgated and may be amended as follows.

(a) The Human Resources Director shall prepare draft personnel policies. Draft policies shall be circulated to the Administrator, Corporation Counsel, and Finance Director prior to the Personnel Committee's consideration of these policies for the submission of written comments and recommendations.

(b) The Human Resources Director shall consider the comments and recommendations submitted and incorporate those changes if the Human Resources Director deems them appropriate. Where the Human Resources Director deems a recommended change inappropriate, the Human Resources Director shall present the written comments and recommendations to the Personnel Committee, which shall make the final decision.

(4) The Employee Handbook and the Administration Manual may be amended as follows:

(a) The Human Resources Director shall prepare draft amendment(s). Draft amendment(s) shall be circulated to the Administrator, Corporation Counsel, and Finance Director prior to the Personnel Committee's consideration of these amendment for the submission of written comments and recommendations.

(b) The Human Resources Director shall consider the comments and recommendations submitted and incorporate those changes if the Human Resources Director deems them appropriate. Where the Human Resources Director deems a recommended change inappropriate, the Human Resources Director shall present the written comments and recommendations to the Personnel Committee, which shall make the final decision.

Sec. 13.005. Supervisory responsibility.

It is the responsibility of every employee holding a supervisory position to administer this ordinance, the Employee Handbook, the Administration and Management Manual, and any other personnel policies as directed and consistent with state and federal laws.

Sec. 13.006. Changes to the personnel ordinance.

The County may from time to time amend this ordinance as it sees fit. Such amendments shall be approved by the County Board by a simple majority vote of the members present. In the event federal or state mandates are amended that deviate from this ordinance or are held unconstitutional by a court of competent jurisdiction, this ordinance shall be deemed to have been amended automatically at that time.

Sec. 13.007. Rights of the County.

The County reserves unto itself all rights commonly associated with the employer in the employment relationship, including, but not limited to, the following:

(1) To direct all operations of the County.

(2) To establish work rules and schedules of work.

(3) To hire, promote, transfer, schedule, and assign employees to positions within the County.

(4) To suspend, demote, terminate, and take other disciplinary action against employees for cause.

(5) To relieve employees from their duties because of lack of work or any other legitimate reason as determined by the County.

(6) To maintain efficiency of County operations.

(7) To take whatever action is necessary to comply with state or federal law.

(8) To introduce new or improved methods or facilities.

(9) To change existing methods or facilities.

(10) To determine the kinds and amounts of services to be performed as pertains to County operations, and the number and kind of classifications to perform such services.

(11) To contract out for goods and services.

(12) To determine methods, means and personnel by which County operations are to be conducted.

(13) To take whatever measures to comply with the mandated obligations of the County.

Sec. 13.008. At-will employment.

Employment with the County is voluntarily entered into, and the employee is free to resign at-will at any time, with or without cause. Similarly, the County may terminate the employment relationship at-will at any time, with or without notice or cause.

Sec. 13.0091. Respectful workplace.

Sauk County is committed to providing a work environment that is free of unlawful harassment.

SUBCHAPTER II. EMPLOYEE GRIEVANCE PROCEDURE

Sec. 13.010. Grievances.

The Personnel Committee is directed to establish a grievance procedure pursuant to Sauk County Code Section 13.004 that complies with Wis. Stats. § 66.0509. This procedure may be amended from time to time by the Personnel Committee utilizing the procedures contained in Sec. 13.004(4).

(Ord. No. 4-2021 , 4-20-2021)

SUBCHAPTER III. CLASSIFICATION PLAN

Sec. 13.011. Classification Plan responsibilities.

(1) The purpose of the Classification Plan is to provide a system of standardized job titles, standardized job descriptions, and equitable position evaluation for the effective administration of essential personnel activities.

(2) The County will utilize the Classification Plan for the following management functions: strategic planning, budget planning, measurement of job performance, establishment of fair and equitable pay standards, employee selection and recruitment, employee training and development, and career development.

(3) The Human Resource Department is responsible for the overall development and administration of the Classification Plan, in coordination and cooperation with the Administrator, Personnel Committee, Department Heads, and other appropriate resources.

Sec. 13.012. Administration of the Classification Plan.

(1) Each position shall be allocated to its appropriate classification within the Classification Plan and within the Compensation Plan, on the basis of duties and responsibilities, by the County Board.

(2) Each position allocated by the County Board shall have on file in the Human Resources Department, a completed position questionnaire, an approved position description complete with the appropriate FLSA, representation, employment status, and compensation classification.

Sec. 13.013. Establishing positions.

(1) No regular position may be created except by resolution of the County Board. The County Board shall allocate to each department the number of full-time and part-time positions. Under the authority of the County Board, the Personnel Committee may approve temporary positions.

(2) The County Board, upon recommendation of the Personnel Committee, may create new classifications or divide, combine, or abolish existing classifications.

(3) Under extraordinary and unanticipated circumstances, a department seeking an additional position outside of the budget process may submit a written request for the position to the Human Resource Director, the Finance Director, and the Administrator. Upon review by the Human Resources Director, Finance Director, and the Administrator, the oversight committee shall consider the merits of the request, and if approved, shall forward the request to the Personnel Committee for consideration. The Personnel Committee shall consider the request from the Oversight Committee of the department making the request, review the need for the position, and determine the validity of the extraordinary and unanticipated circumstances that exist that necessitate the creation of this position outside of the budget process. After consideration of the information presented, the Personnel Committee shall approve or disapprove the request. If the Personnel Committee determines either that the request does not meet the "extraordinary and unanticipated circumstances" criterion, or that the need for the position is not sufficient to justify an out-of-budget allocation, the Personnel Committee, in its sole and final discretion, may deny the request, and the request may not be forwarded to the County Board until the next budget cycle.

(4) Nothing contained in this ordinance shall be construed to require the Personnel Committee or any department to fill all positions allocated by the County Board by majority vote of members seated.

Sec. 13.014. Amendments and maintenance of the Classification Plan.

(1) Any amendment to the Classification Plan shall be approved by the County Board.

(2) The Personnel Committee may conduct an inquiry into the classification of any position upon its own initiative and shall conduct an inquiry upon request of a department head, the Human Resources Director, or written request of any employee, not more than once per year and normally in conjunction with the annual performance appraisal. A position shall not be re-evaluated more than once in any 12-month period without authorization of the Administrator.

(3) Successful requests for the reclassification of an existing position or classification of a new position shall be placed in the Department's budget request upon final approval of the County Board.

(Ord. No. 4-2021 , 4-20-2021)

SUBCHAPTER IV. COMPENSATION PLAN

Sec. 13.021. Compensation Plan responsibilities.

(1) Sauk County shall maintain a current Compensation Plan for all non-represented employees. The objective of the County is to provide an appropriate salary structure in order to facilitate the recruitment and the retention of competent employees, and to provide appropriate pay incentives for heightened employee productivity.

(2) The Personnel Committee or its designee shall be responsible for the development and administration of the Compensation Plan, through periodic reviews and comparative studies of pertinent factors affecting the levels of pay. The Personnel Committee shall recommend amendments of the Compensation Plan to the County Board, when necessary, which shall become effective in accordance with the action of the County Board.

(3) Each position shall be analyzed by the Human Resources Director or designee evaluating position requests and changes to determine job value. Jobs of similar values shall be grouped in categories called pay bands. Pay bands will be established by the County Board for each position band in accordance with applicable criteria and within the County Board's reasonable discretion. Exceptions may be granted as set forth in the Employee Handbook.

(4) The policies and procedures applicable to the Compensation Plan are set forth in the Employee Handbook.

Sec. 13.012. Administration of the Compensation Plan.

(1) The Human Resource Department and the Finance Department are jointly responsible for the overall development and administration of the Compensation Plan, in coordination and cooperation with the Administrator, Personnel Committee, other Department Heads, and other appropriate resources.

SUBCHAPTER V. HIRING AND TERMINATION

Sec. 13.027. Hiring wage rate and vacation benefit.

Hiring wage rates and vacation benefits shall be determined in accordance with the terms set forth in the Administration Manual and Employee Handbook.

(Ord. No. 4-2021 , 4-20-2021)

Sec. 13.028. Filling position vacancies.

Position vacancies shall be filled in accordance with the terms of Administration Manual.

SUBCHAPTER VI. PERFORMANCE APPRAISALS

Sec. 13.035. Annual performance appraisal procedures.

(1) The Employee Handbook shall set forth the process of performance appraisals to assist employees in developing effective ways of achieving work goals, as well as review the overall performance of the employees in completing the tasks and meeting the responsibilities assigned to the positions they occupy.

(2) Supervisors shall perform performance appraisals according to the Employee Handbook and Administration and Management Manual.

SUBCHAPTER VII. EXCUSED ABSENCES

Sec. 13.038. Vacations.

(1) Vacation paid time off for regular employees shall be earned based on the length of continuous service of each employee and the hours compensated in the previous accrual period. Regular part-time employees shall accrue vacation on a prorated basis based upon actual hours compensated during the accrual period as compared to full-time employment.

(2) The Human Resources Department and Personnel Committee may adopt policies relating to vacation, which shall be set forth in the Employee Handbook in accordance with Sec. 13.004(4).

Sec. 13.040. Holidays.

(1) In order to be eligible for holiday pay, an employee must be in a paid status. Actual hours paid is the criteria used for determining prorations. Part-time employees shall receive prorated holiday pay.

(2) Employees and those exempt employees granted overtime pay exception required to work on a holiday shall receive one and one-half times their regular rate of pay for all hours actually worked and shall receive straight time compensatory time off for all hours actually worked on the holiday, in lieu of regular holiday pay. If the employee's compensatory time accrual is at its maximum, the holiday hours in excess of the maximum accrual shall be paid at straight time.

(3) If any designated holiday falls on a Sunday, the following Monday shall be deemed the holiday. When the holiday falls on a Saturday, the Friday immediately preceding the Saturday shall be deemed the holiday. In the event that Christmas Eve or New Year's Eve falls on a Sunday, the holiday will be observed on the preceding Friday.

(4) The County has 11 paid holidays::

New Year's Day

Martin Luther King Jr.

Friday before Easter

Memorial Day

Fourth of July

Labor Day

Thanksgiving Day

Friday following Thanksgiving

Christmas Eve Christmas Day

New Year's Eve

Employees and nonessential personnel, as determined by individual Department Heads, shall use the dates listed above as holidays, unless a collective bargaining agreement has different days established.

(5) Additional policies and procedures applicable to holidays are set forth in the Employee Handbook.

Sec. 13.041. Unpaid leave of absence.

County employees may be eligible for unpaid leaves of absence. The policies and procedures applicable to unpaid leaves of absence are set forth in the Employee Handbook.

Sec. 13.044. Sick leave.

County employees may earn sick leave. The policies and procedures applicable to sick leave are set forth in the Employee Handbook.

SUBCHAPTER VIII. BENEFITS

Sec. 13.045. Health insurance.

(1) County employees may be eligible for health insurance through the County's group health plans.

(2) The County may continue to offer coverage options, change health insurance carriers, or self-fund coverage at its discretion.

(3) The policies and procedures applicable to health insurance are set forth in the Employee Handbook.

Sec. 13.046. Worker's compensation.

All job-related accidents and injuries shall be reported to the Department Head or designee immediately. Forms shall be completed and submitted within 24 hours. In the event time is lost due to an on-the-job injury, compensation will be paid in accordance with the prevailing laws for the State of Wisconsin. An employee entitled to worker's compensation may elect to take as much accumulated sick leave, vacation, compensatory time, or executive leave pay to equal full salary or wage. In no case shall aggregated benefits exceed regular salary or wage. Employees must continue to pay their regular portion of benefit contributions. Employees receiving worker's compensation shall continue to accrue benefits at the same level as if working.

(Ord. No. 4-2021 , 4-20-2021)

Sec. 13.047. Life insurance.

(1) The County may participate in the State Group Life Insurance Plan.

(2) Eligible employees shall pay their required premium in accordance with Wisconsin Statutes and rules of the Wisconsin Group Life Insurance Board.

(3) The policies and procedures applicable to life insurance are set forth in the Employee Handbook.

(Ord. No. 4-2021 , 4-20-2021)

Sec. 13.048. Flexible spending.

The County may provide flexible spending accounts for eligible employees. Eligible employees may participate in the Internal Revenue Code (I.R.C.) Section 125 Plan on a voluntary basis. The policies and procedures applicable to flexible spending accounts are set forth in the Employee Handbook.

Sec. 13.049. Deferred compensation.

The County may offer a deferred compensation plan. The policies and procedures applicable to any deferred compensation plan are set forth in the Employee Handbook.

(Ord. No. 4-2021 , 4-20-2021)

Sec. 13.051. Retirement.

(1) The County participates in the Wisconsin Retirement System (WRS) and shall make contributions to the Employee Trust Fund as required by Wisconsin Statutes and Wisconsin Administrative Code.

(2) A regular employee may receive retirement benefits subject to WRS rules.

(3) The policies and procedures applicable to retirement are set forth in the Employee Handbook.

SUBCHAPTER IX. MISCELLANEOUS

Sec. 13.053. Multiple employment within the County.

Employees shall not hold more than one regular, full-time County position, except as approved by the Personnel Committee.

Sec. 13.055. Drug free workplace.

The County is a drug free workplace. Due to the number of employees holding commercial driver licenses (CDL), the County is required to comply with the Wisconsin Department of Transportation regulations for testing employees. Specific details regarding the County as a drug free workplace are set forth in the Employee Handbook.

Sec. 13.056. Smoke free workplace.

The County is a smoke free workplace. Smoking in any form is prohibited in any buildings or vehicles that are owned, leased or rented by the County. Specific details regarding the County as a smoke free workplace are set forth in the Employee Handbook.

Sec. 13.057. Alcohol free workplace.

The County is an alcohol free workplace. Alcohol consumption and sale are prohibited in any building or vehicle owned, leased, or rented by the County. Specific details regarding the County as an alcohol free workplace are set forth in the Employee Handbook.

Sec. 13.059. Safety.

It is the employee's responsibility to comply with all safety requirements set forth by the County or its departments, including but not limited to the safety requirements in the Employee Handbook and specific department policies.

SUBCHAPTER X. EFFECTIVE DATE

Sec. 13.060. Effective date.

This ordinance shall be effective September 1, 2023 .

Approved for presentation to the County Board by the Personnel and Insurance Committee this 15th day of August 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 08.10.2023 .

Offered and passage moved by:

Supervisor Carl Gruber

Supervisor Terry Spencer

Supervisor Peter Kinsman

Supervisor Robert Prosser

Supervisor Jake Roxen

Fiscal Note: No Fiscal Impact

MIS Note: No MIS Impact

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
SEPTEMBER 19, 2023
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.** by Chair McCumber.

2. **Roll Call.** PRESENT: (24) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. ABSENT & EXCUSED: (5) Roxen, Kinsman, Anderson, Clemens, and McAuliffe. VIRTUAL: (1) Chrisler. VACANT: (1).

Staff Present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk; Cora McDonnell, Deputy County Clerk and Michelle Commings, Deputy County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supr. R. Spencer

4. **Adopt Agenda.** MOTION (Schell/Scanlon) to adopt agenda, removing the appointment listed in Item 10. Motion carried **unanimously.**

5. **Adopt the minutes.** MOTION (Gruber/Schell) to adopt the minutes from the previous meeting. Motion carried **unanimously.**

6. **General Consent Agenda Items.**
   a. **EXECUTIVE & LEGISLATIVE COMMITTEE:**
      i. **Resolution 59-2023 To Honor Jane Hill For 22 Years of Service to Sauk County.**
      ii. **Resolution 60-2023 Honoring Supervisor Tim Teelin.**
      MOTION (Klitzke/R. Spencer) to approve Consent Agenda items. Standing vote was taken in honor of Supr. Teelin, along with a moment of silence. Motion carried **unanimously.**

*Supr. Clemens arrived at 6:10pm

7. **Scheduled Appearances.** None.

8. **Public Comment.** None.

9. **Communications.**
   a. 06/02/2023 Commendation from Wisconsin Counties Treasurers' Association, re: Elizabeth Geoghegan.
   b. 08/16/2023 Lynda L. Bradstreet, WCA Chief Financial Officer, re: 2024 Estimated Membership Dues.
   c. Sauk County Home and Community Education (HCE) Information Flyer.

10. **Appointments.** None.

11. **Bills**. None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required.**
    a. Rebecca C. Evert, County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
        i. Petition 10-2023, Applicant: Jerry and Linda White; Project Location: Town of Ironton; Current Zoning: Agriculture; Proposed Zoning: Exclusive Agriculture.
        ii. Petition 11-2023, Applicant: Elvin M. Yoder; Project Location: Town of Westfield; Current Zoning: Exclusive Agriculture; Proposed Zoning: Agriculture.
    b. Brent Miller, Administrator
        i. Administrator's report.
    c. Tim McCumber, County Board Chair
        i. Board Chair Update.
        ii. WCA Donation
    d. Presentation of Draft 2024-2026 Rules of the Board. *(On Granicus)*
    e. Presentation of Draft 2024-2026 Committee Structure. *(On Granicus)*

16. **Unfinished Business.** None.

17. **New Business.**

PERSONNEL & INSURANCE COMMITTEE:

Resolution 61-2023 To Approve a New Compensation and Classification Plan for Sauk County. Presentation by Malayna Halvorson Maes, McGrath Human Resources Group – Senior Consultant. MOTION (Gruber/Spencer). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 62-2023 To Disallow the Claim of Caleb J. Grant. MOTION (Lombard/Dorner). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

EXTENSION EDUCATION, ARTS & CULTURE COMMITTEE:

Resolution 63-2023 For Adding Bank of Spring Green Autobank to The Sauk County Cultural and Historic Resources Designation. MOTION (Hazard/Klitzke). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

HEALTH CARE CENTER BOARD OF TRUSTEES COMMITTEE:

Resolution 64-2023 Authorizing to Contract with HELM Mechanical to Replace the Roof Top Ventilation Units (RTU's) Replacement Project at Sauk County Health Care Center. MOTION (Fordham/Klitzke). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

HIGHWAY COMMITTEE:

Resolution 65-2023 Supporting The I-39/90/94 Corridor Study. MOTION (Peper/Schell). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

Resolution 66-2023 Supporting Grant Funding for The Construction of a Drainage Ditch on CTH G In the Town of Spring Green and Village of Spring Green. MOTION (Peper/Rego). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

LAND RESOURCES & ENVIRONMENT COMMITTEE:

Resolution 67-2023 To Authorize Participation in The County Conservation Aids Grant Program. MOTION (Polivka/Spencer). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

Resolution 68-2023 To Authorize the Application and Implementation of The Healthy Lakes and Rivers Program. MOTION (Krueger/Polivka). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

Resolution 69-2023 Authorizing Sauk County to Enter into An Agreement with Dane County and The Village of Sauk City for WisDOT TAP-STARS Grant Program Administration.
MOTION (Krueger/Polivka). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

Resolution 70-2023 To Support the Naming of An Unnamed Tributary to Narrows Creek.
MOTION (Spencer/Dorner). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

LAND CONSERVATION AND ENVIROMENT COMMITTEE, PERSONNEL & INSURANCE COMMITTEE AND FINANCE COMMITTEE:
Resolution 71-2023 To Accept The USDA-NRCS Cooperative Conservation Agreement Grant, Authorize Creation of a Full-Time Conservation Specialist and To Amend The 2023 Land Resources and Environment Budget. MOTION (Krueger/Polivka). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

PROPERTY COMMITTEE:
Resolution 72-2023 Authorizing Sauk County to Accept a Quit Claim Deed for Parcels No. #206-1499-00000, #206-1498-00000, & #206-1497-10000 To Sauk County from City of Baraboo.
MOTION (Gruber/Hazard). VOTE: AYES: (25) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Detter, Stehling, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried **unanimously.**

Resolution 73-2023 To Sell Approximately 56 Sq Feet of Sauk County Land to The Wisconsin Department of Transportation and Grant a Temporary Land Easement Of 785 Sq Feet for ADA Sidewalk Work Around the Sauk County Courthouse. MOTION (Dorner/Spencer). VOTE: AYES: (24) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Lohr, Stehling, Deitrich and McCumber. NAYS: (1) Detter. ABSENT & EXCUSED: (4) Roxen, Kinsman, Anderson, and McAuliffe. VIRTUAL AYES: (1) Chrisler. VACANT: (1). Motion carried.

18. **Referrals.**

19. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** 7:52 P.M. MOTION (Klitzke/Carver) to adjourn until Tuesday, October 17, 2023, at 6:00 P.M. Motion carried **unanimously**.

Respectfully submitted,



Michelle A. Commings
Deputy County Clerk

Minutes Approved: October 17, 2023

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the September 19, 2023. Proceedings of the Sauk County Board of Supervisors. /s/Rebecca C. Evert, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

www.co.sauk.wi.us

These notices may also be found at: http://www.wisconsinpublicnotices.org/ or https://www.co.sauk.wi.us/legalnotices.

RESOLUTION # 59 -2023

Resolution to Honor Jane Hill for 22 Years of Service to Sauk County

Resolution offered by the Executive and Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is customary for the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. Jane has faithfully served the people of Sauk County as a member of the MIS Department for 22 years. Jane was hired by the MIS Department on July 30, 2001, and has worked tirelessly to provide technical assistance to the employees of the County, supporting the County's information systems and those who utilize these systems on a daily basis.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its sincere appreciation, and commends Jane Mary Hill for 22 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Jane with an appropriate symbol of our appreciation for her service.

Approved for presentation to the County Board by the Executive and Legislative Committee, this 19th day of September 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 09.13.2023

Offered and passage moved by:

Timothy McCumber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
John M. Dietrich	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Brian L. Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Carl Gruber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Marty Krueger	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: No fiscal impact.

MIS Note: No information systems impact.

RESOLUTION # 60- 2023

Resolution Honoring Supervisor Tim Teelin

Resolution offered by the Executive and Legislative Committee

BACKGROUND:
It is the custom of the Sauk County Board of Supervisors to recognize Supervisors who have served the people of Sauk County with distinction.
Supervisor Tim Teelin was elected to the Sauk County Board of Supervisors in April 2022. He served as a County Board Supervisor for District #18, until his passing on August 27, 2023. Tim's commitment and dedication to the to the citizens of Sauk County will be missed,

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its sincere appreciation and admiration for Tim Teelin for his faithful service to the citizens of Sauk County.

Approved for presentation to the County Board by the Executive and Legislative Committee, this 19th day of September , 2023

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 09.13.2023 .

Offered and passage moved by:

Timothy McCumber Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
John Deitrich, Vice-Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Carl Gruber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Mary Krueger	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: None

MIS Note: None

RECEIVED
SAUK COUNTY
JUL 28 2023
LAND RESOURCES & ENVIRONMENT DEPT

Ck # 4524 - $500.00
Rec # 010399

SAUK COUNTY
WISCONSIN

Land Resources & Environment Department
505 Broadway, Ste. 248
Baraboo, Wisconsin 53913
Phone: (608) 355-3245
Fax: (608) 355-3292
www.co.sauk.wi.us

Application Accepted: 7-28-23
Accepted By: WJE
Petition Number: REZ 10-2023
Current Zoning: Ag
Proposed Zoning: EA
Committee Hearing Date: 9-26-23
County Board Date: 10-17-23
Supervisor District #: 5

RECEIVED
SEP 12 2023
SAUK COUNTY CLERK
BARABOO, WISCONSIN

Zoning Map Amendment (Rezone) Application

General Information

Property Owner Name: Jerry + Linda White — Home Phone: 608-393-3985
Mailing Address: S3175 White Rd Reedsburg — Cell Phone: 608-393-3985
E-mail Address: linda@krdairy.com

Agent/Applicant Name: Linda White — Home Phone:
Mailing Address: Same ↑ — Cell Phone:
E-mail Address:

Site Information

Site Address: E4543B Co. K Reedsburg WI 53959 plus extra see map
Parcel ID: 22 0315-00000
Property Description: NW ¼ SW ¼ Section 13, T12 N, R3 E,
Town of: Ironton — Current Zoning: Ag
Overlay District: ☐ Shoreland ☐ Floodplain ☐ Airport
Current Use: Single family home

Existing Structures/Improvements:

Proposed Zoning

Proposed Ordinance Section	Proposed Zoning/Use Description
7.014	Exclusive Agriculture Zoning

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

2 acres
Change back to Exclusive Ag so we can expand the parcel.

This was rezoned from Ex. Ag to General Ag for an employee duplex in 2003.

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
☒ Completed Zoning Map Amendment Application Form.
☒ $500 application fee (non-refundable), payable to Sauk County LRE.
☐ Town/County Scheduling Form completed by the applicant and Township.
☒ A scaled map of the proposed rezone area (if the property is not vacant the location of buildings, driveways, etc. must be shown.
☒ Legal description of the area to be rezoned (CSM, Metes & Bounds description)
☐ Any other information as required by the zoning administrator to explain the request.

Zoning Map Amendment Standards

Explain how the proposed rezone is consistent with the overall purpose and intent of the zoning ordinance.

If rezoning out of an Exclusive Agriculture Zoning District explain how the land is better suited for a use not allowed in the Exclusive Agriculture Zoning District and how the rezoning will not substantially impair or limit future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources & Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the rezone fee is a non-refundable, regardless if the rezone is approved or denied. I understand that the fee for this application is only for the rezone request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: _____ Date: _____

Property Owner Signature: Rhonda Wheeler142 Date: 7/26/23

PROJECT NO. 3028
OCTOBER 24, 2003
FILE NO. 30-28
SCALE 1" = 80'
SHEET 1 OF 1

CLIENT & OWNER:
JERRY & LINDA WHITE
S3175 WHITE ROAD
REEDSBURG WI 53959

REZONING SKETCH

SKETCH OF PROPOSED PARCEL TO BE REZONED FROM AN EXCLUSIVE AGRICULTURAL TO AN AGRICULTURE ZONING DISTRICT AS OWNED BY JERRY AND LINDA WHITE OF S3175 WHITE ROAD - REEDSBURG WI 53959. PARCEL TO BE REZONED IS EXISTING FARMSTEAD RESIDENCE E4543B C.T.H. 'K' - REEDSBURG WI 53959

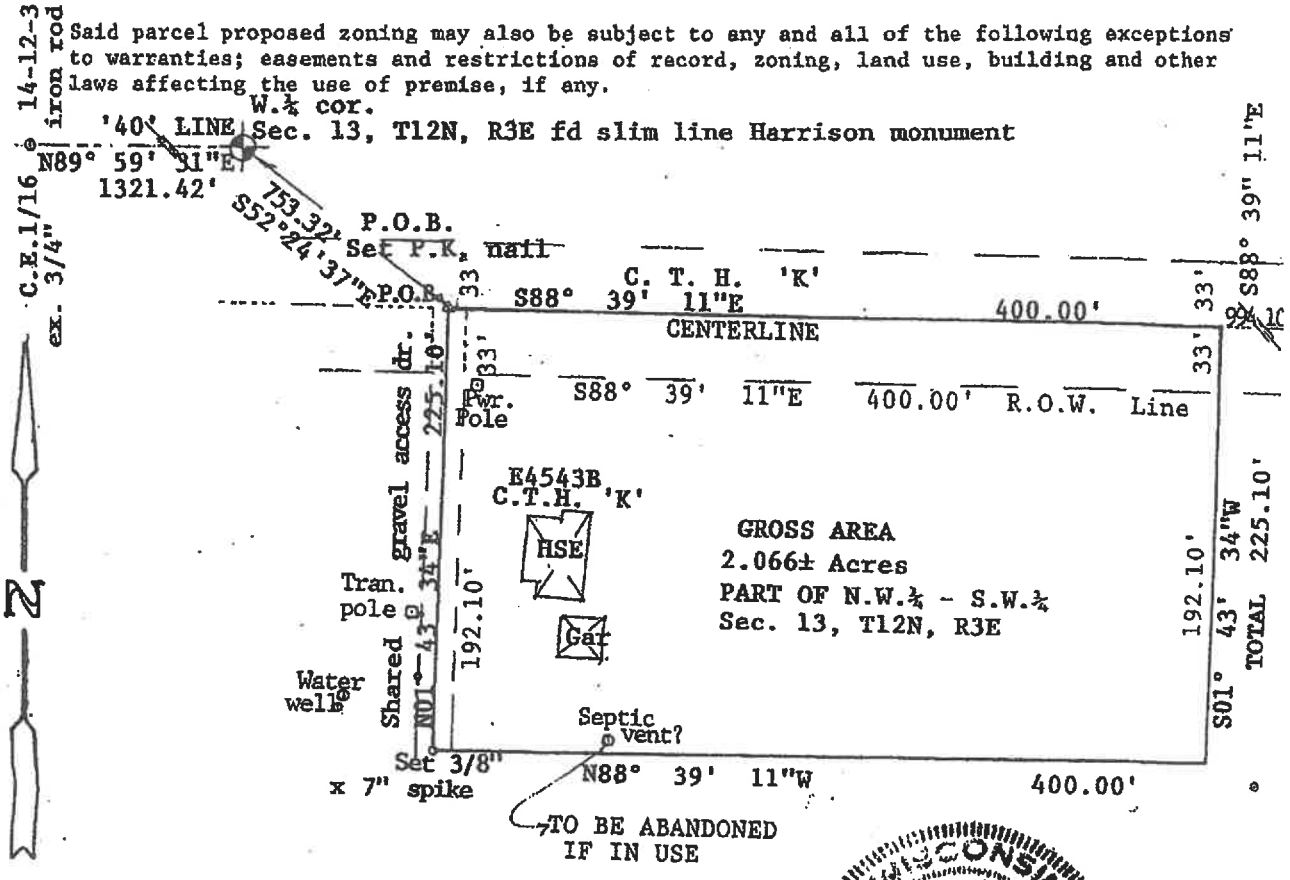
Parcel to be rezoned being existing farmstead residence E4543B C.T.H. 'K' and part of tax parcel 022-0315-00000 - N.W.¼-S.W.¼ of Section 13, T12N, R3E Township of Ironton, Sauk County Wisconsin which is bounded by a line and described as follows to wit:

Commencing at a found slim line Harrison monument at the West one-quarter corner of said Section 13, T12N, R3E; thence S52° 24' 37"E 753.32 feet to a set Parker kalon nail on the centerline of C.T.H. 'K' at the point of beginning.

Thence S88° 39' 11"E 400.00 feet along the centerline of said C.T.H. 'K'; thence S01° 43' 34"W 225.10 feet; thence N88° 39' 11"W 400.00 feet parallel to and with the centerline of C.T.H. 'K' to a set 3/8" x 7" steel spike; thence N01° 43' 34"E 225.10 feet along the approximate centrline of an existing gravel drive to the point of beginning.

Said parcel proposed zoning contains a gross area of 90,035± square feet more or less or 2.066± acres more or less and is subject to rights of ways of C.T.H. 'K' which further contains an area of 13,200± square feet more or less or 0.303± acres more or less.

Said parcel proposed zoning may also be subject to any and all of the following exceptions to warranties; easements and restrictions of record, zoning, land use, building and other laws affecting the use of premise, if any.



WISCONSIN
JOHN A. [illegible]
S-1274
[illegible] WI
LAND SURVEYOR

EXHIBIT C

SAUK COUNTY
WISCONSIN

Land Resources & Environment Department
505 Broadway, Ste. 248
Baraboo, Wisconsin 53913
Phone: (608) 355-3245
Fax: (608) 355-3292
www.co.sauk.wi.us

RECEIVED
SEP 12 2023
SAUK COUNTY CLERK
BARABOO, WISCONSIN

Application Accepted: 8-16-23
Accepted By: Will C
Petition Number: REZ/CUP 11-2023
Current Zoning: EA
Proposed Zoning: AG
Committee Hearing Date: 9-26-2023
County Board Date: 10-17-2023
Supervisor District #: 25

RECEIVED
SAUK COUNTY
MAY 25 2023
LAND RESOURCES & ENVIRONMENT

Zoning Map Amendment (Rezone) Application

General Information

Property Owner Name: ELWIN M. YODER — Home Phone:
Mailing Address: E16651 ELDER RIDGE Road, Loganville WI — Cell Phone: 608-368-0220
E-mail Address:

Agent/Applicant Name: Steve Alt - TEAM Engineering — Home Phone: 608-768-5075
Mailing Address: 118 E. main street, Reedsburg WI — Cell Phone: 608-712-2066
E-mail Address: Salt@teamenginc.com

Site Information

Site Address: E16651 ELDER RIDGE Road, Loganville, WI 53943
Parcel ID: 040-0553-10000
Property Description: NE ¼ NW ¼ Section 26, T 11 N, R 4 E,
Town of: West Field — Current Zoning: EA
Overlay District: ☐ Shoreland ☐ Floodplain ☐ Airport
Current Use: Agriculture

Existing Structures/Improvements: NONE

Proposed Zoning

Proposed Ordinance Section	Proposed Zoning/Use Description
7.013	Agriculture

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

Amish school and Cemetery

Ck # 3500 - $250.00
Rec # 010187

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
■ Completed Zoning Map Amendment Application Form.
■ $500 application fee (non-refundable), payable to Sauk County LRE.
■ Town/County Scheduling Form completed by the applicant and Township.
■ A scaled map of the proposed rezone area (if the property is not vacant the location of buildings, driveways, etc. must be shown.
■ Legal description of the area to be rezoned (CSM, Metes & Bounds description)
☐ Any other information as required by the zoning administrator to explain the request.

Zoning Map Amendment Standards

Explain how the proposed rezone is consistent with the overall purpose and intent of the zoning ordinance.

The Rezone will be A6 which will Allow A school and Cemetery For the Local Community.

If rezoning out of an Exclusive Agriculture Zoning District explain how the land is better suited for a use not allowed in the Exclusive Agriculture Zoning District and how the rezoning will not substantially impair or limit future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

This will be a small impact on Agriculture lands but will Allow the Amish Community educate the children and provide them with Burial plots.

Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources & Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the rezone fee is a non-refundable, regardless if the rezone is approved or denied. I understand that the fee for this application is only for the rezone request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: _____ Date: 8-16-23

Property Owner Signature: Elvin M. Yoder Date: 8-16-23

Zoning Map Amendment Procedures and Requirements

At the public hearing, the applicant may appear in person or through an agent or an attorney of their choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of the application. All site plans, pictures, etc. become the property of the Land Resources & Environment Department, will remain in the file, and will be public record.

What is a Zoning Map Amendment?

The purpose of a zoning map amendment is to alter, enlarge, or reduce a geographic extent of any zoning district, or to enact a new zoning designation for any particular parcel or real property. A change in zoning allows for different land uses and in some instances, different densities of development. The Land Resources & Environment Committee will recommend approval or disapproval of a rezone to the Sauk County Board of Supervisors in accordance with the standards and criteria set by the zoning ordinance.

Standards and Criteria

In reviewing a Zoning Map Amendment request, the LRE Committee must follow four standards:

a) The proposed map amendment is consistent with the overall purpose and intent of the zoning ordinance.
b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.
c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering the zoning ordinance as currently depicted has been observed.
d) In rezoning land out of any exclusive agriculture district, the agency shall find all of the following, after a public hearing:
    1. The land is better suited for a use not allowed in the exclusive agriculture district.
    2. The rezoning is consistent with the Sauk County Comprehensive Plan.
    3. The rezoning is substantially consistent with the Sauk County Farmland Preservation Plan.
    4. The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

Note: Pursuant to Wis. Stat § 91.48(1) A political subdivision (Sauk County) with a certified farmland preservation zoning ordinance may not rezone land out of a farmland preservation zoning district (Exclusive Agriculture) without having the rezoning certified under Wis. Stat § 91.36 and provided that the standards (a) through (d) above are met.

Process

1. Contact the LRE Department to schedule a meeting to review your potential request.
2. Complete the Zoning Map Amendment Application and provide all the supplemental items to the LRE Department by the filing deadline.
3. Review such application with the appropriate staff member to determine completeness.
4. If the application is complete, LRE staff will publish notice of your request for a zoning map amendment in the County's official newspaper noting the location and time of the required public hearing before the LRE Committee. Neighbors, town officials, and affected state agencies will be notified as well.
5. If the Town choses to review the zoning map amendment request at the Town Planning Commission and Town Board level, you will need to attend such meetings to provide information regarding the request. Please request that copies of minutes/proceedings outlining the Town's recommendation be provided to the LRE Department for the file.
6. A public hearing will be held before the LRE Committee. Either the property owner or designated agent will need to be present at the hearing to provide testimony regarding the request. The LRE Committee must make a decision based only on the evidence that is submitted to it at the time of the hearing. Failure to provide representation may result in denial or postponement of your request.
7. The LRE Committee and Sauk County Board of Supervisors may approve, disapprove, or modify and approve the zoning map amendment request.

Please Note: If a zoning map amendment application is dis approved by the LRE Committee and no appeal is filed, no new zoning map amendment application can be re-submitted for a period of 365 days from the date of the LRE Committee's decision, except on grounds of new evidence or proof of changes of factors found valid by the LRE Committee.

Application Accepted:	8-16-23
Accepted By:	Will C
Petition Number:	REZ/CUP 11-2023
Hearing Date:	9-26-2023
Supervisor District #:	25

SAUK COUNTY WISCONSIN

Land Resources & Environment Department
505 Broadway, Ste. 248
Baraboo, Wisconsin 53913
Phone: (608) 355-3245
Fax: (608) 355-3292
www.co.sauk.wi.us

RECEIVED
SAUK COUNTY
MAY 25 2023
LAND RESOURCES & ENVIRONMENT DEPT

Conditional Use Permit Application

General Information

Property Owner Name: Elvin M. Yoder — Home Phone:
Mailing Address: E6651 Elder Ridge Road, Loganville WI — Cell Phone: 608-360-0220
E-mail Address:

Agent/Applicant Name: Steve Alt - Team Engineering — Home Phone: 608-768-5075
Mailing Address: 118 E. main street, Reedsburg WI — Cell Phone: 608-712-2066
E-mail Address: Salt@teamengine.com

Site Information

Site Address: E6651 Elder Ridge Road, Loganville, WI 53943
Parcel ID: 040-0553-10000
Property Description: NE ¼ NW ¼ Section 26, T 11 N, R 4 W,
Town of: Westfield — Zoning: EA
Overlay District: ☐ Shoreland ☐ Floodplain ☐ Airport
Current Use: Agriculture

Existing Structures/Improvements: None

Proposed Use

Applicable Ordinance Section	Description
7.029(1)(i)	A1e - Community uses / cemetery
7.030(2)(i)	A1e - Education uses / school
7.029(6)(e)	Church - place of worship

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

Amish school and cemetery

CR# 3500 - $250
CUP187

If your proposal has additional development or secondary standards, please explain how your proposal meets or exceeds those requirements. Please attached additional sheets, if necessary.

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
■ Completed Conditional Use Permit Application Form.
☐ A completed Land Use Permit Application Form with appropriate fee, payable to Sauk County LRE
■ $500 application fee (non-refundable), payable to Sauk County LRE
☐ A written narrative of the proposed conditional use; to include: a description of the proposed business activity; equipment used in the business activity; days/hours of operation; number of employees; noise, dust, vibration, fumes abatement measures; visual screening measures; and other features or characteristics (signs, fences, outdoor display/storage areas, etc.).
■ A scaled site plan which shall include the location of all existing and proposed buildings, driveways, entrances, sidewalks, trails, and signs; the location, size number and screening of all parking spaces.
☐ Landscaping Plan, if applicable.
☐ Stormwater and Erosion Control Plan, if applicable.
☐ A detailed proposal including covenants, agreements, or other documents showing the ownership and method of assuring perpetual maintenance of land to be owned or used for common purposes.
☐ Building elevation and floor plans, if applicable.
☐ Any other information as required by the zoning administrator to explain the request.

Conditional Use Standards

Part A: Conditional Use Standards

Please explain how the establishment, maintenance, or operation of the proposed use may not be detrimental to or endanger the public health, safety, or general welfare of the occupants of surrounding lands.

The proposed cemetery and school will have low impact on the surrounding lands. Any disturbed areas will be re-vegetated to prevent erosion.

Please explain how the use will be designed constructed, operated, and maintained so as to be compatible and be appropriate in appearance with the existing or intended character of the general vicinity, and that such use may not change the essential character of the area by substantially impairing or diminishing the use, value or enjoyment of existing or future permitted uses in the area.

The cemetary and the school will be maintained as to be kept up nice. The cemetary will also have a fence around along adjacent owners.

Part B: Conditional Use Criteria

Please explain how the proposed conditional use is able to address the following:

(a) **Erosion potential of the site based on topography, drainage, slope, soil type, and vegetative cover and mitigation of erosion potential.**
(b) **The prevention and control of water pollution, including sedimentation, and the potential impacts on floodplain and wetlands.**
(c) **Whether the site has adequate utilities including, acceptable disposal systems.**
(d) **Whether the site has access to roads and highways.**
(e) **Whether the site has suitable ingress and egress.**
(f) **Whether the site is designed to minimize traffic congestion, and the potential effect on traffic flow.**

See erosion control plan and driveway permit. Shared septic permitted for this use in August 2023.

The cemetery will have no impact on erosion. once a school is built the Disturbed land will be restored and positive Drainage from the Building shall be maintained.

Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources & Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the conditional use fee is a non-refundable, regardless if the conditional use is approved or denied. I understand that the fee for this application is only for the conditional use request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: _____ Date: 8-16-23

Property Owner Signature: Elmer M. Yoder Date: 8-16-23

At the public hearing, the applicant may appear in person or through an agent or an attorney of their choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of the application. All site plans, pictures, etc. become the property of the Land Resources & Environment Department, will remain in the file, and will be public record.

Conditional Use Procedures and Requirements

What is a conditional use?

A conditional use is a land use that may be permitted in a respective zoning district only after approval is granted by the Land Resources & Environment Committee (LRE) in accordance with the standards and criteria set by the zoning ordinance. A conditional use is not suited to all locations in a zoning district, but may be allowed in some locations if it is not contradictory to the ordinance's standards/criteria and the general purpose statement for the particular zoning district. The Agency may approve such a request with conditions, which generally relate to the site's suitability and compatibility with neighboring land uses. Conditional uses must be custom tailored to a specific location and must be listed as such in the use table key of the zoning ordinance.

Standards and Criteria

In reviewing a Conditional Use request, the LRE Committee must follow two standards:

a) The establishment, maintenance, or operation of the proposed use may not be detrimental to or endanger the public health, safety, or general welfare of the occupants of surrounding lands.

b) The use will be designed constructed, operated, and maintained so as to be compatible and be appropriate in appearance with the existing or intended character of the general vicinity, and that such use may not change the essential character of the area by substantially impairing or diminishing the use, value or enjoyment of existing or future permitted uses in the area.

The LRE Committee must also consider the request based on the following:

(a) Erosion potential of the site based on topography, drainage, slope, soil type, and vegetative cover and mitigation of erosion potential.
(b) The prevention and control of water pollution, including sedimentation, and the potential impacts on floodplain and wetlands.
(c) Whether the site has adequate utilities including, acceptable disposal systems.
(d) Whether the site has access to roads and highways.
(e) Whether the site has suitable ingress and egress.
(f) Whether the site is designed to minimize traffic congestion, and the potential effect on traffic flow.

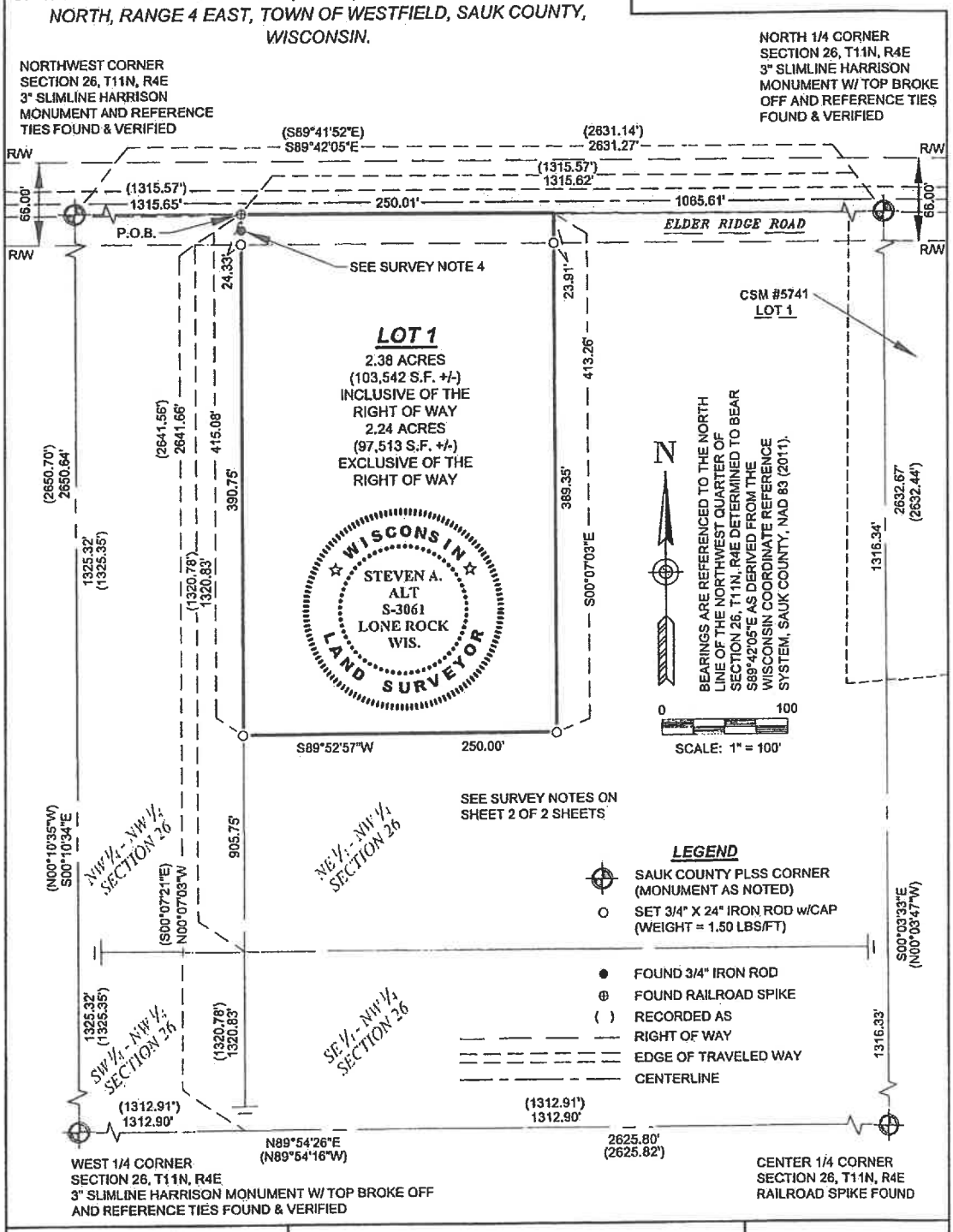
If the LRE Committee finds that the standards and criteria have been met, the committee has the authority to grant the conditional use permit. The Committee also has the authority to attach conditions and restrictions on the establishment, location, maintenance, and operation of the conditional use as it deems necessary to ensure that the proposed conditional use adheres to the purpose and review criteria within the zoning ordinance.

Process

1. Contact the LRE Department to schedule a meeting to review your potential request.
2. Complete the Conditional Use Permit Application and provide all the supplemental items to the LRE Department by the filing deadline.
3. Review such application with the appropriate staff member to determine completeness.
4. If the application is complete, LRE staff will publish notice of your request for a conditional use in the County's official newspaper noting the location and time of the required public hearing before the LRE Committee. Neighbors, town officials, and affected state agencies will be notified as well.
5. If the Town choses to review the conditional use request at the Town Planning Commission and Town Board level, you will need to attend such meetings to provide information regarding the request. Please request that copies of minutes/proceedings outlining the Town's recommendation be provided to the LRE Department for the file.
6. A public hearing will be held before the LRE Committee. Either the property owner or designated agent will need to be present at the hearing to provide testimony regarding the request. The LRE Committee must make a decision based only on the evidence that is submitted to it at the time of the hearing. Failure to provide representation may result in denial or postponement of your request.
7. If the LRE Committee grants your conditional use you must obtain a land use permit from the LRE Department. A conditional use must be initiated by securing a land use permit within 365 days of the date of the approval. Failure to do so will result in the conditional use being void. The permit will be issued if all of the requirements of the Department and any conditions of the Committee have been addressed.
8. If the LRE Committee denies your conditional use, the decision will become final unless a written appeal is filed with the Zoning Administrator within 30-days of the decision. Appeals are heard before the Board of Adjustment, which will review whether the agency followed the standards and criteria in the zoning ordinance, rather than conducting a de novo review of the conditional use application.

CERTIFIED SURVEY MAP NO. _____

BEING
A PARCEL OF LAND LOCATED IN THE NORTHEAST QUARTER (NE 1/4) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 26, TOWNSHIP 11 NORTH, RANGE 4 EAST, TOWN OF WESTFIELD, SAUK COUNTY, WISCONSIN.



TEAM ENGINEERING
Integrated Business & Agricultural Surveying and Land Surveying
148 EAST MAIN STREET
REEDSBURG, WI 53959
PHONE: (608) 768-5075

PREPARED FOR: ELVIN M. & MARIE D. YODER
E6851 ELDER RIDGE ROAD
LOGANVILLE, WI 53943

DRAWN BY: SAA
CHECKED BY: POJ
DATE: 5/8/2023
SHEET 1 OF 2 SHEETS

CERTIFIED SURVEY MAP NO. _____

BEING

A PARCEL OF LAND LOCATED IN THE NORTHEAST QUARTER (NE 1/4) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 26, TOWNSHIP 11 NORTH, RANGE 4 EAST, TOWN OF WESTFIELD, SAUK COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, STEVEN A. ALT, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED A PARCEL OF LAND BEING LOCATED IN THE NORTHEAST QUARTER (NE 1/4) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 26, TOWNSHIP 11 NORTH, RANGE 4 EAST, TOWN OF WESTFIELD, SAUK COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 26;
THENCE S89°42'05"E, 1315.65 FEET ALONG THE NORTH LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 26 TO THE NORTHEAST CORNER THEREOF AND THE POINT OF BEGINNING.

THENCE S89°42'05"E, 250.01 FEET ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 26;
THENCE S00°07'03"E, 413.26 FEET TO A 3/4" IRON ROD;
THENCE S89°52'57"W, 250.00 FEET TO THE WEST LINE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 26;
THENCE ALONG SAID WEST LINE N00°07'03"W, 415.08 FEET TO THE NORTHWEST CORNER THEREOF AND THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 2.38 ACRES OF LAND, MORE OR LESS.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND MAP BY THE DIRECTION OF ELVIN M. & MARIE D. YODER, THAT SUCH MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF. THAT I HAVE FULLY COMPLIED WITH PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATUTES, THE SAUK COUNTY SUBDIVISION REGULATIONS AND THE TOWN OF WESTFIELD LAND DIVISION ORDINANCE IN SURVEYING, DIVIDING AND MAPPING THE SAME. I FURTHER HEREBY CERTIFY THAT I HAVE SURVEYED, MAPPED, AND MONUMENTED THE ABOVE DESCRIBED PROPERTY IN ACCORDANCE WITH THE PROVISIONS OF WISCONSIN ADMINISTRATIVE CODE A-E 7 AND THAT THIS MAP IS AN ACCURATE REPRESENTATION OF THE SURVEY PERFORMED, TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 8TH DAY OF MAY, 2023.

STEVEN A. ALT P.L.S. S-3061

WISCONSIN
STEVEN A. ALT S-3061 LONE ROCK WIS.
LAND SURVEYOR

SURVEYOR'S NOTES

1. IMPROVEMENTS SHOWN HEREON WERE MEASURED AT RANDOM LOCATIONS AND ARE DISPLAYED FOR REFERENCE ONLY.

2. RIGHT OF WAY FOR ELDER RIDGE ROAD IS BASED ON FOUND MONUMENTATION AND EXISTING CENTERLINE.

3. PARCELS CREATED ARE CONSIDERED UNBUILDABLE UNTIL A SOIL EVALUATION REPORT AS REQUIRED BY THE DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES IS FILED IN THE DEPARTMENT.

4. A 3/4" IRON ROD WAS FOUND 13.04 FEET RECORDED AS 13.00 FEET BY RICHARD T. BLAKESLEE ON PLAT OF SURVEY DATED 9-13-17.

TOWN OF WESTFIELD BOARD CERTIFICATE

RESOLVED THAT THIS CERTIFIED SURVEY IN THE TOWN OF WESTFIELD, SAUK COUNTY, WISCONSIN, IS HEREBY APPROVED ON THIS _____DAY OF _____, 2023.

LARRY WILKINSON, TOWN CHAIR, TOWN OF WESTFIELD

SAUK COUNTY LAND RESOURCES AND ENVIRONMENT CERTIFICATE

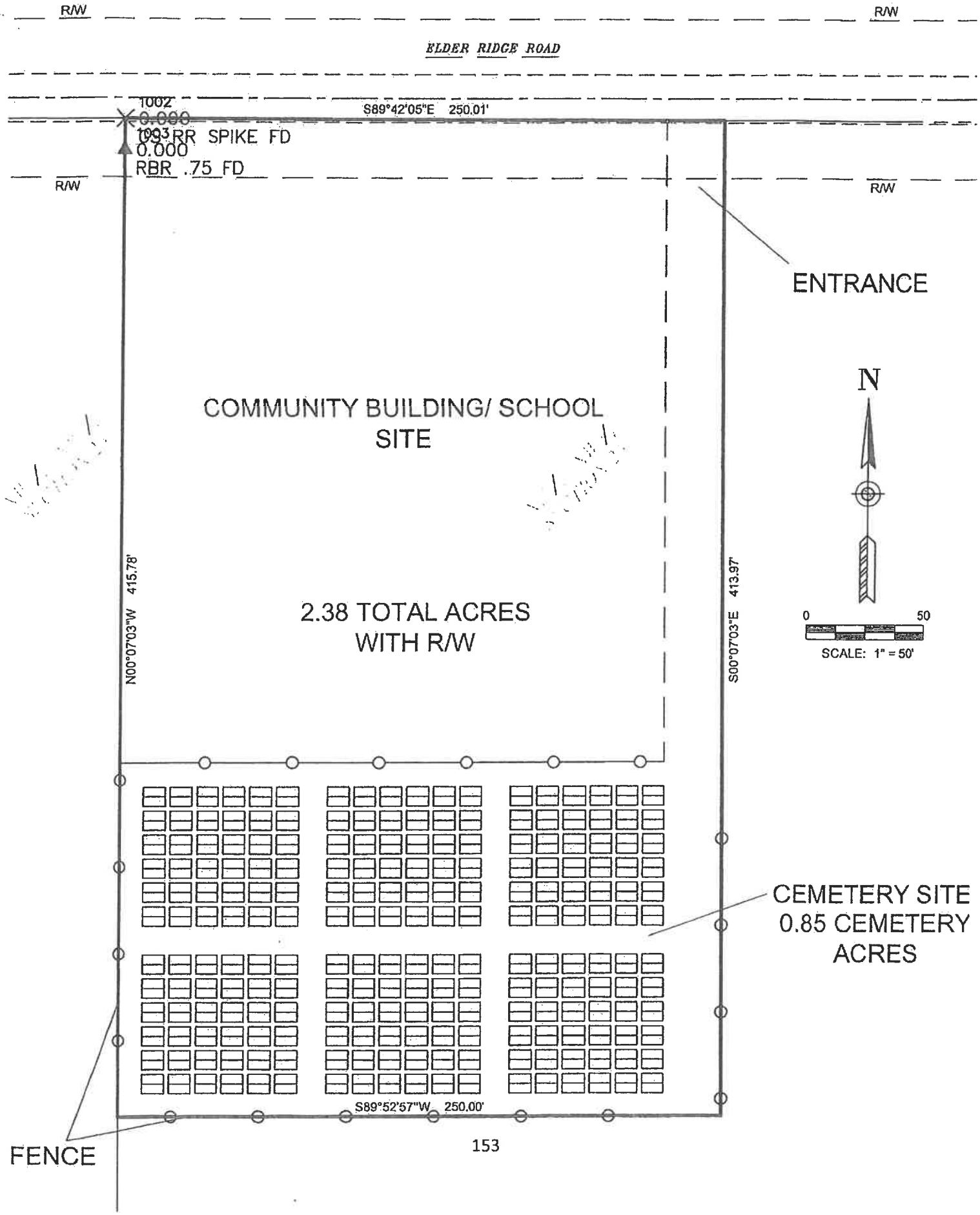
RESOLVED THAT THIS CERTIFIED SURVEY IN THE TOWN OF WESTFIELD, SAUK COUNTY, WISCONSIN, IS HEREBY APPROVED ON THIS _____DAY OF _____, 2023.

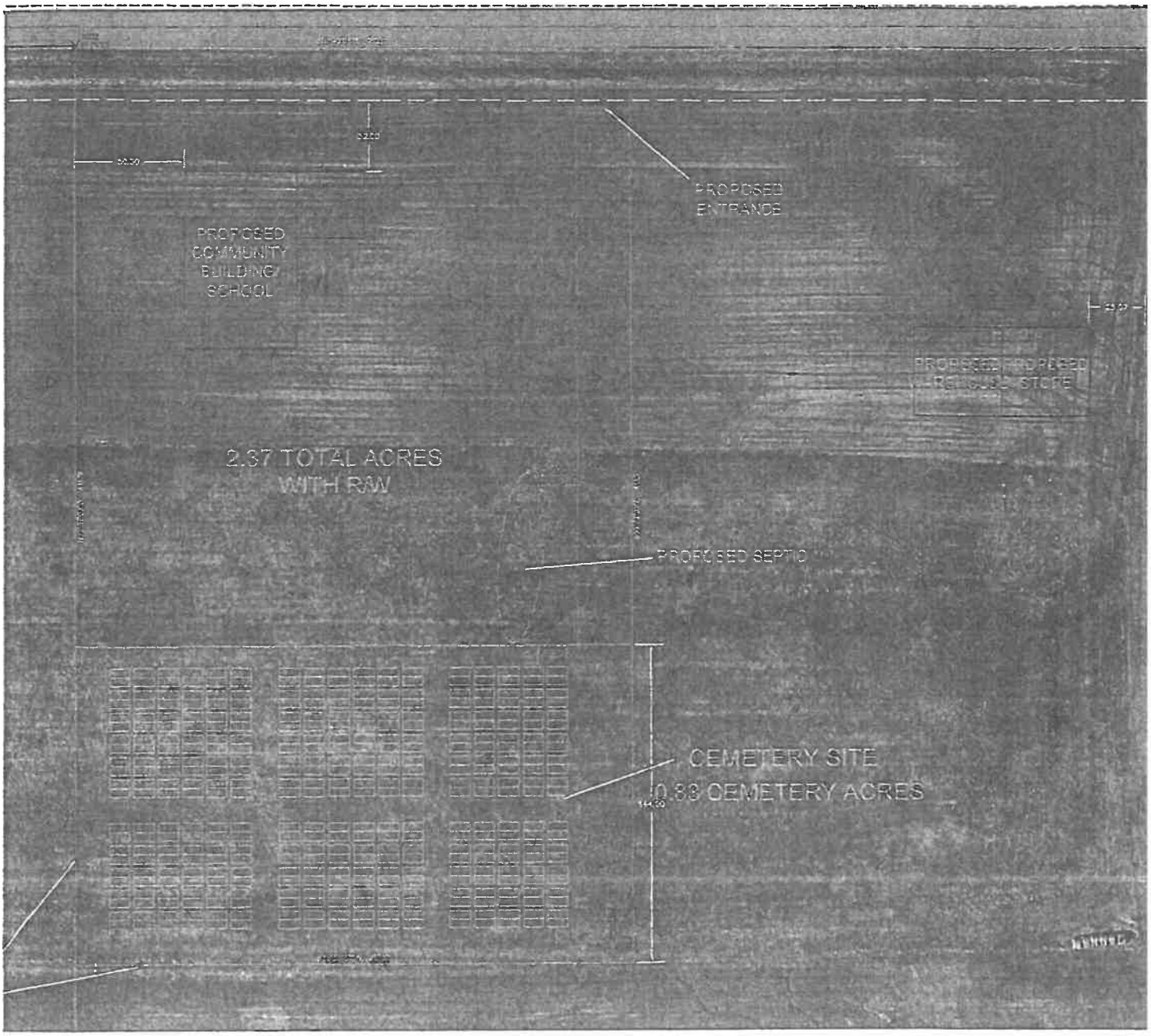
BRIAN SIMMERT, PLANNING AND ZONING MANAGER, SAUK COUNTY LAND RESOURCES AND ENVIRONMENT DEPARTMENT

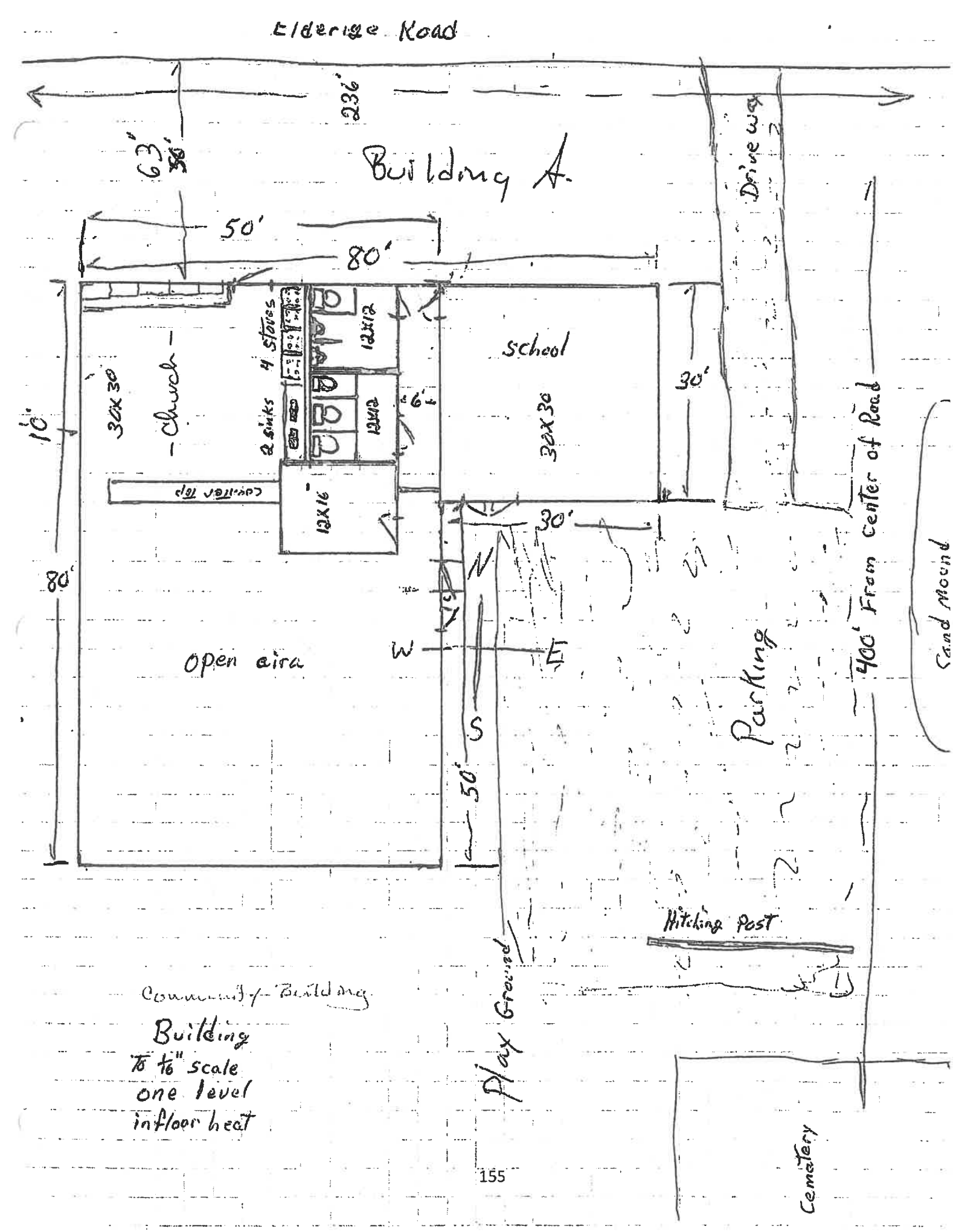
TEAM ENGINEERING
118 EAST MAIN STREET
REEDSBURG, WI 53959
PHONE: (608) 768-5075

PREPARED FOR: ELVIN M. & MARIE D. YODER
E6654 ELDER RIDGE ROAD
LOGANVILLE, WI 53943

DRAWN BY: SAA
CHECKED BY: POJ
DATE: 5/8/2023
SHEET 2 OF 2 SHEETS


R/W
R/W
ELDER RIDGE ROAD
1002
0.000
1993 RR SPIKE FD
0.000
RBR .75 FD
R/W
R/W
S89°42'05"E 250.01'
ENTRANCE
N
COMMUNITY BUILDING/ SCHOOL SITE
2.38 TOTAL ACRES WITH R/W
N00°07'03"W 415.78'
S00°07'03"E 413.97'
0
50
SCALE: 1" = 50'
CEMETERY SITE
0.85 CEMETERY ACRES
S89°52'57"W 250.00'
FENCE


PROPOSED
ENTRANCE
PROPOSED
COMMUNITY
BUILDING/
SCHOOL
2.37 TOTAL ACRES
WITH R/W
PROPOSED SEPTIC
CEMETERY SITE
0.88 CEMETERY ACRES


Elderidge Road
236'
63'
Building A.
50'
80'
Driveway
30'
10'
32x30
Church
4 stoves
2 sinks
12x12
12x12
6'
School
32x30
30'
Confession Rm
12x16
30'
80'
Open air
W
E
S
50'
Parking
40' From Center of Road
Sand Mound
Hitching Post
Play Ground
Community Building
Building
To 1/8" scale
one level
infloor heat
Cemetery

Town of Westfield
Driveway Permit Application
2023-01

The undersigned hereby applies for a permit with the intent to construct a new driveway or modify, repair, reconstruct or change the use of an existing driveway connected to a Town of Westfield town road.

Name (land owner) Elvin M. Yoder Date 1-31-23
Telephone 608-360-0220
Present Address E6651 Elder Ridge Rd Loganville, WI 53943
New Driveway Address (if applicable) WEST OF E6651 ELDER RIDGE RD

Purpose for proposed Driveway School & Commerical Building

All applications for driveway permits must include the following items as marked:

a. Driveway location plan
b. Driveway construction plan
c. Aerial photo/site analysis
d. Plat map
e. Soil/slope analysis

3679
~~#2988~~
RD 31 Jan 23

If, in the opinion of the Town Board of the Town of Westfield, severe conditions exist (such as steep slopes or unstable soils) a driveway construction plan by a licensed civil engineer may be required.

The applicant agrees to comply with the Town Driveway Ordinance as it relates to town road access and erosion control. The applicant understands that the issuance of the permit creates no legal liability, expressed or implied, on the part of the Town, its employees or contractors, and certifies that all the above information is accurate.

Applicant's Signature: Elvin M. Yoder Date 1-31-23

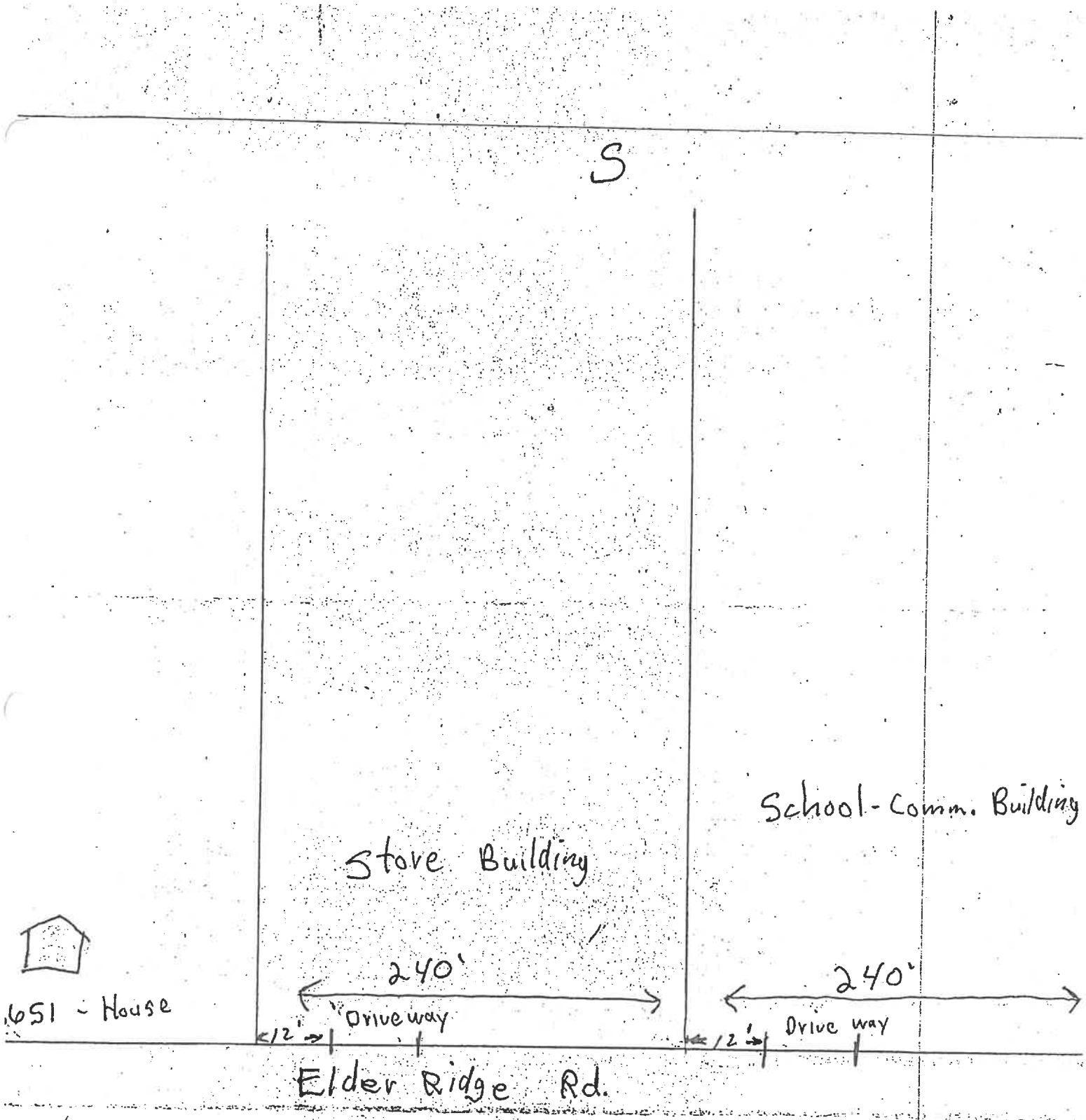
Approval Conditions: This permit is issued pursuant to the following condition. Failure to comply may result in suspension or revocation of this permit or refusal to issue the building permit or occupancy permit until proper driveway criteria are met.

1. Applicant must arrange for inspection by the Town Board prior to laying any concrete surface
2. _____

Permit issued by: PETER GIESE Issuance Date 31 Jan 23
Permit will expire one year from the Date of Issuance
Permit Fees Received: X Initial $100 (2 reviews) _____ Additional Reviews $50
No fee shall be charged for repairs being done to an existing driveway.

When applying for county land use/sanitary permits or a fire number, you must provide this signed form to the Sauk County Planning and Zoning Office before you will receive any permits.

County Signature _____ Date _____


S
School - Comm. Building
Store Building
240'
240'
651 - House
12'
Driveway
12'
Drive way
Elder Ridge Rd.

TOWN/COUNTY SCHEDULING FORM

(must be submitted as part of public hearing Application)

General Information:

Applicant: ELVIN M. YODER Address: E6651 ELDER RIDGE ROAD

City, State, Zip: LOGANVILLE, WI 53943 Phone: 608-360-0220

Site Address if different from mailing address: _____

Property Owner: ELVIN M. YODER Address: E6651 ELDER RIDGE ROAD

City, State, Zip: LOGANVILLE, WI 53943 Phone: 608-360-0220

Tax Parcel ID: 040-0553-10000 Town: WEST FIELD

Legal Description: NE ¼, NW ¼, Sec 26 T 11 N, R 4 E

Subdivision: _____ Lot: _____ Zoning District: EXCLUSIVE AGRICULTURE (EA)

Property is located in: Floodplain: ☐ yes ☒ no Shoreland: ☐ yes ☒ no

Present Improvements: AGRICULTURE Proposed Use: CEMETERY / PUBLIC - PRIVATE SCHOOL

(I)(We) are applying to ☐ Sauk County Board of Adjustment ☒ Land Resources & Environment Committee Meeting date: _____

☐ Special Exception ☐ Variance ☒ Conditional Use ☒ Rezone/Map Amendment

For Town/County Use Only

The town acknowledges that the aforementioned property owner will be requesting a hearing before the Sauk County Board of Adjustment or Land Resources & Environment Committee. Meetings dates are as follows:

☐ Town Planning Commission _____

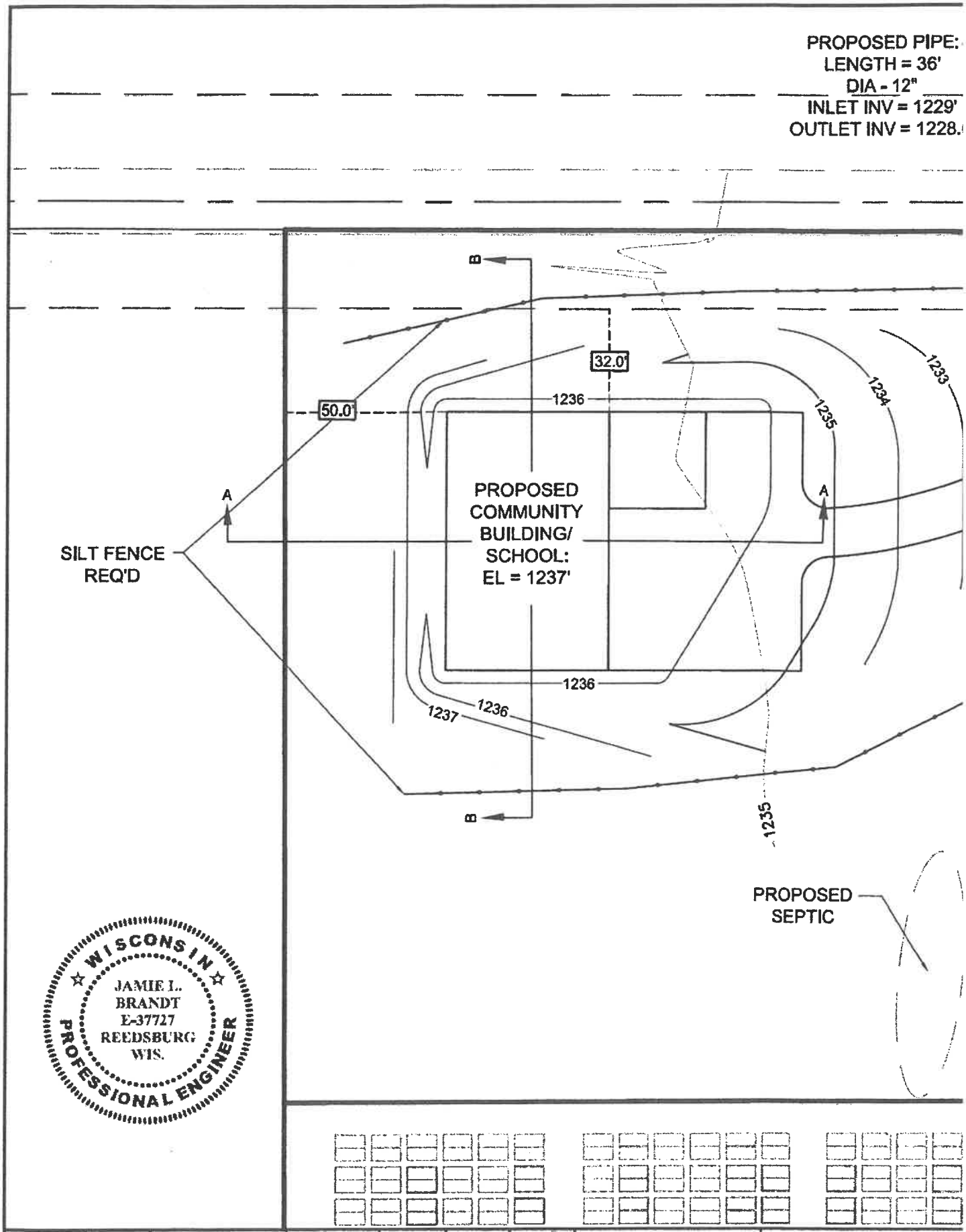
☒ Town Board June 13, 2022

☐ Sauk County _____

Town Comments (if any): The board approved this at our June 13, 2022 meeting.

Julie Stutz
Town Clerk Signature

9-6-22
Date Signed

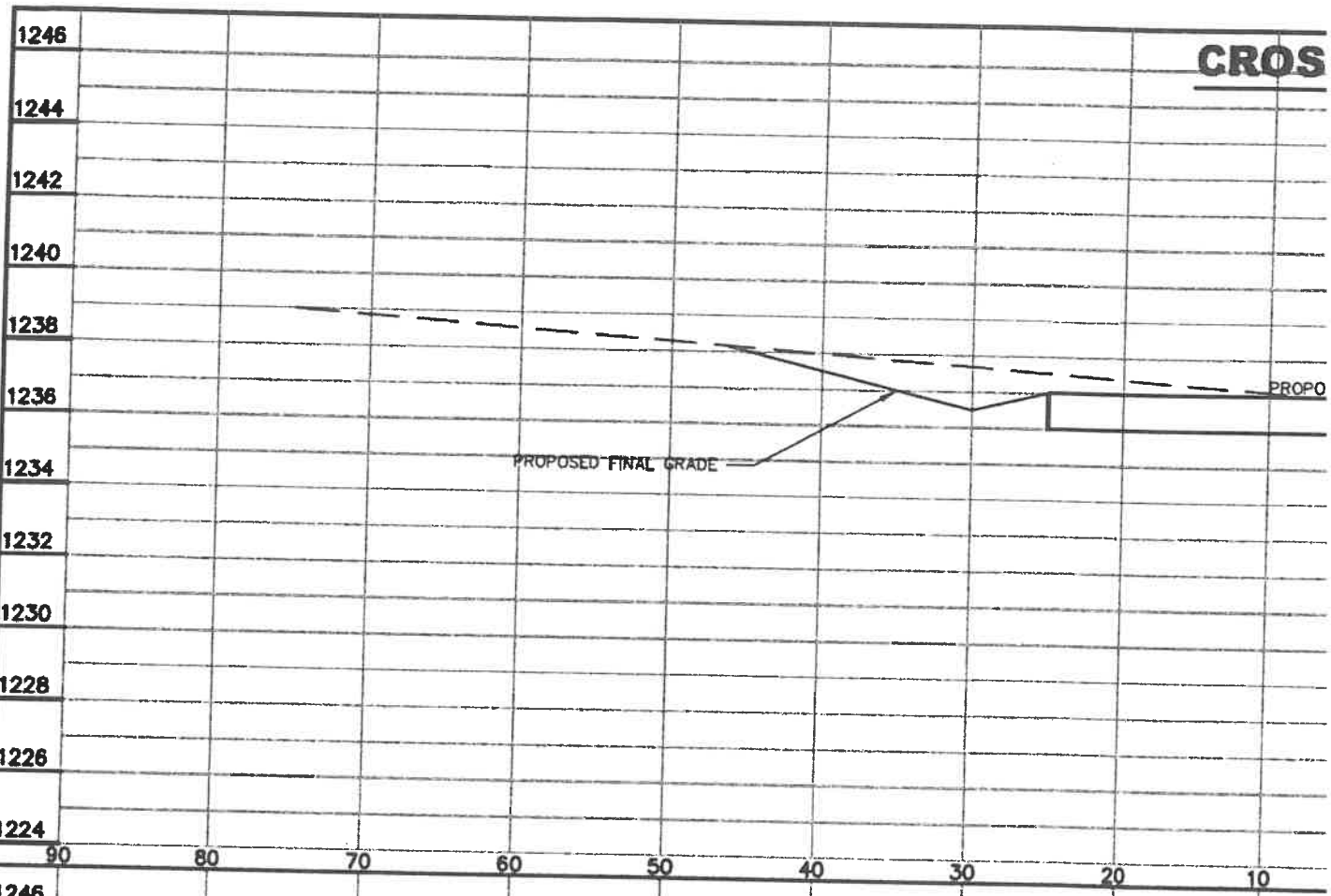


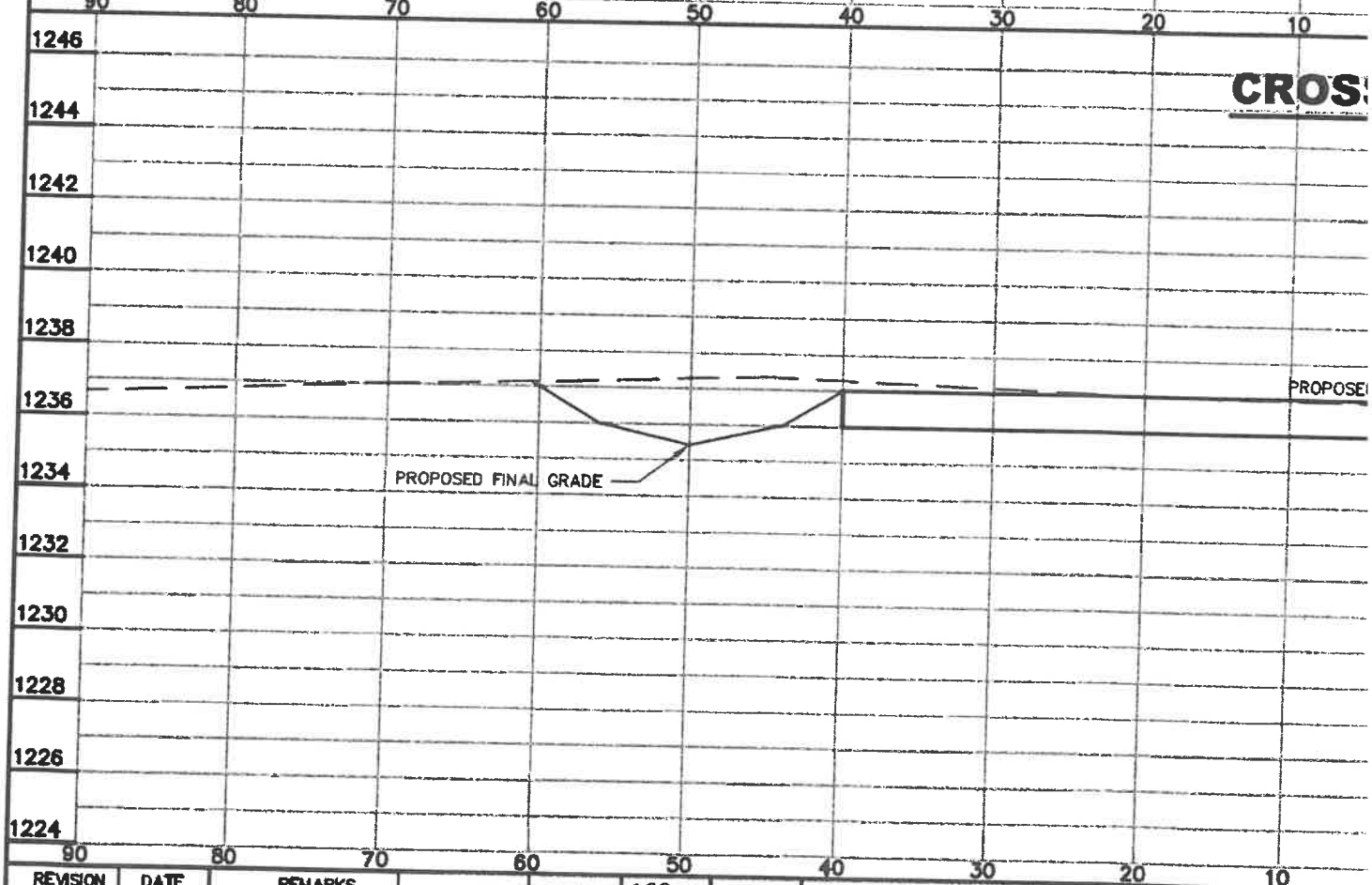
WISCONSIN
JAMIE L. BRANDT
E-37727
REEDSBURG
WIS.
PROFESSIONAL ENGINEER

REVISION	DATE	REMARKS

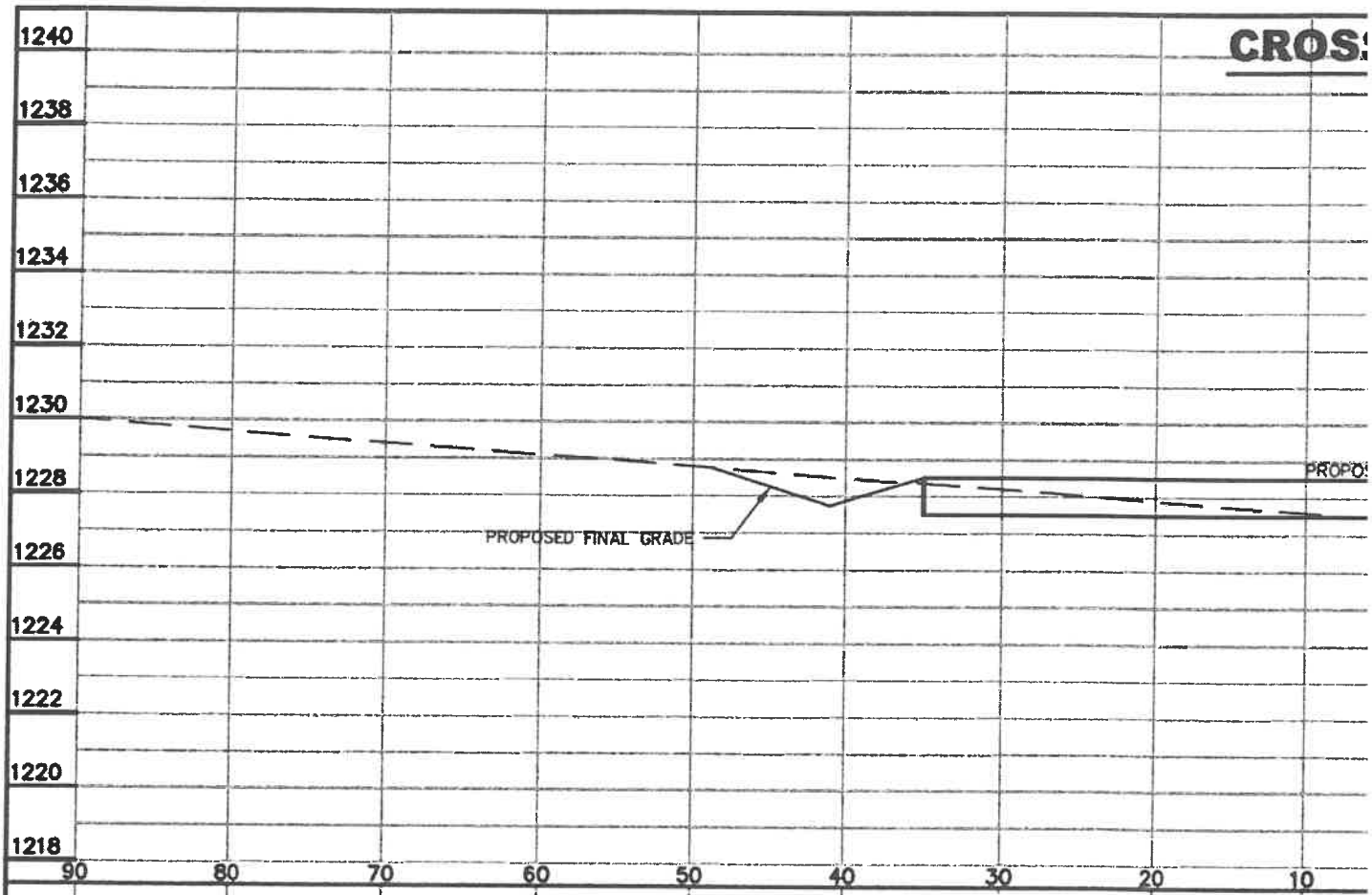
JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME
22-1956-2	RTS	JLB	7/24/23	OVERALL

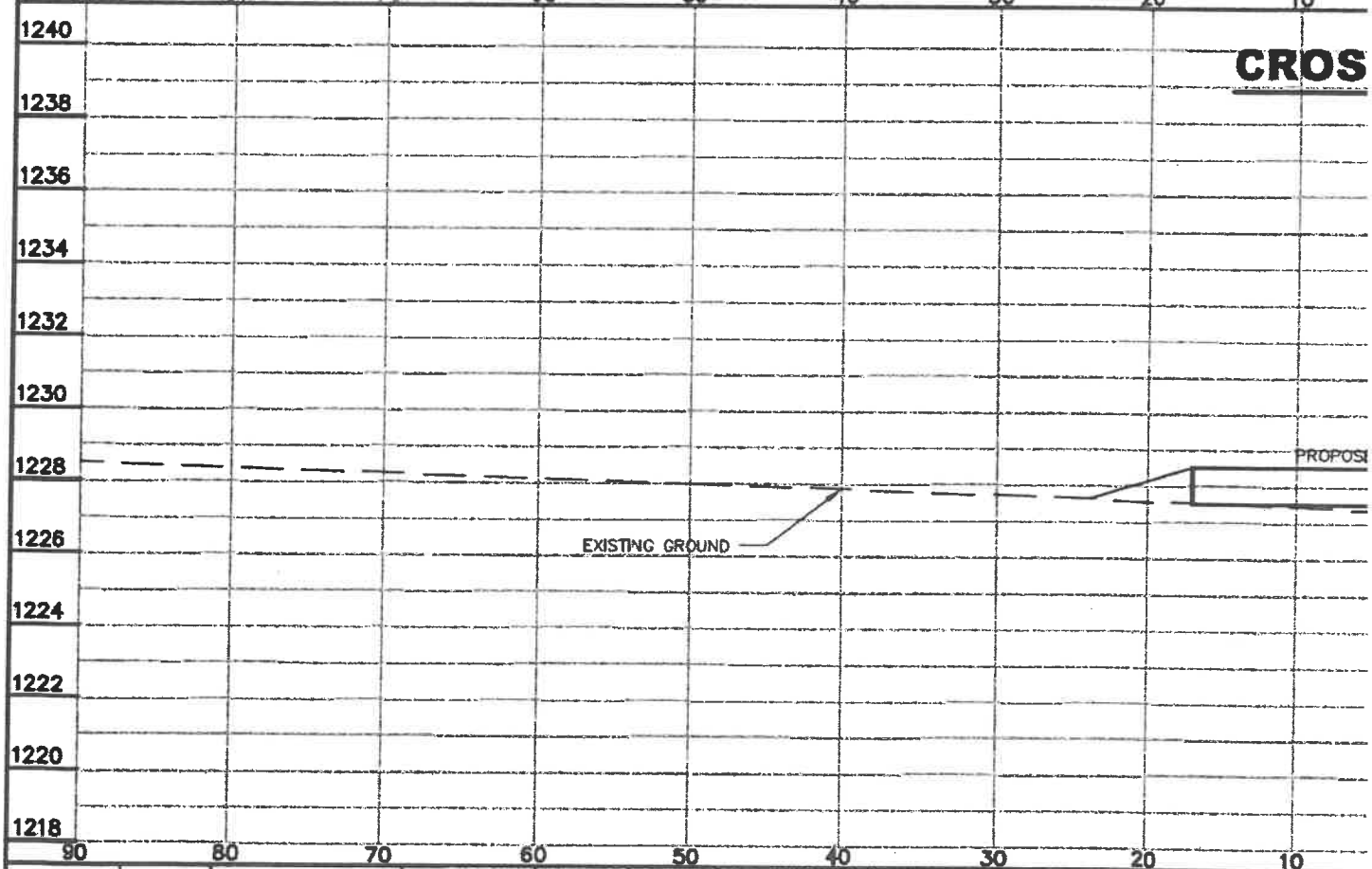
118 E. Main Street
Reedsburg, WI 53959
Phone: (608)768-50754



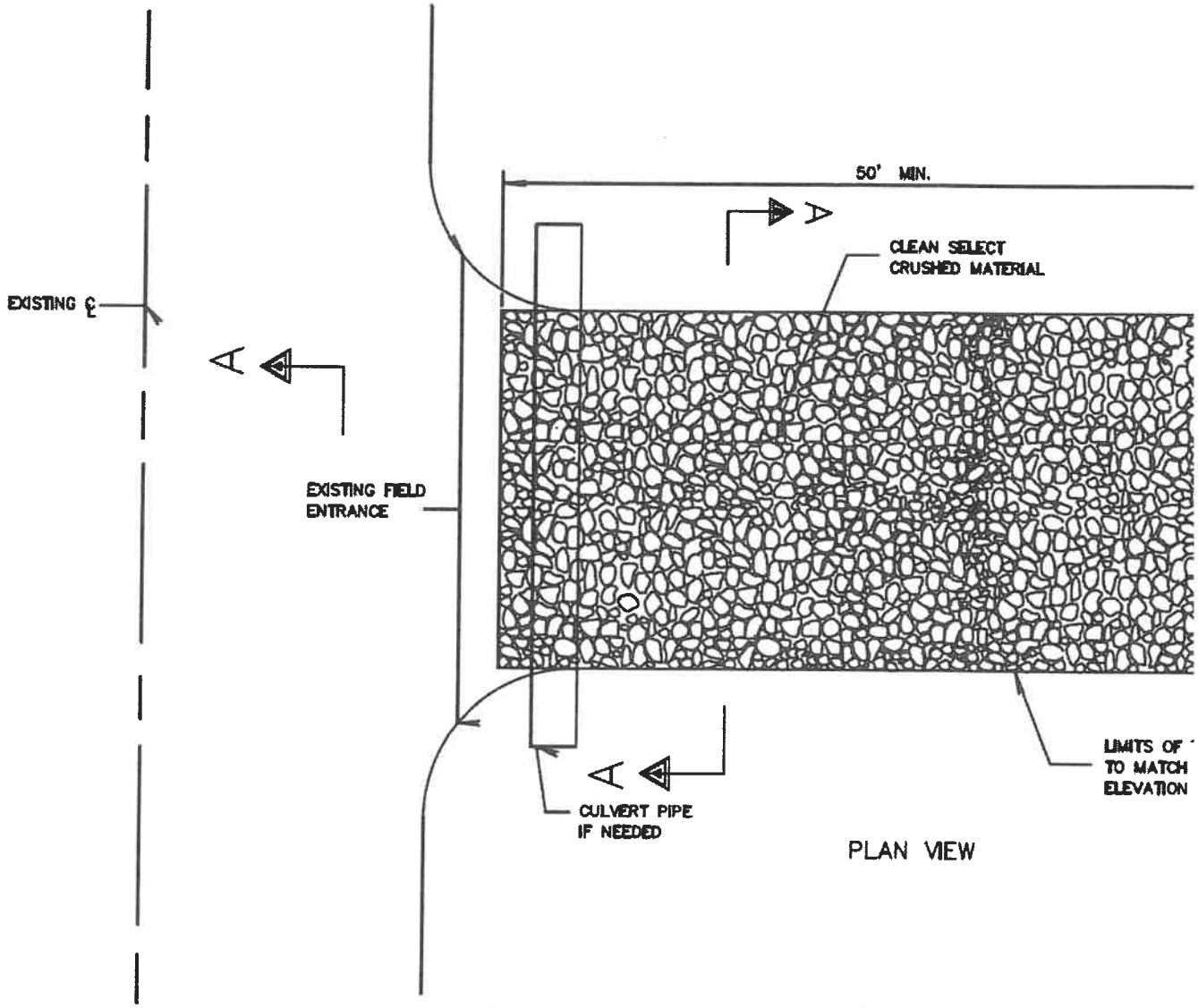


REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME	
			22-1956-2	RTS	JLB	7/24/23	CROSS SECTION 1	118 E. Main Street Reedsburg, WI 53959 Phone: (608)768-50754

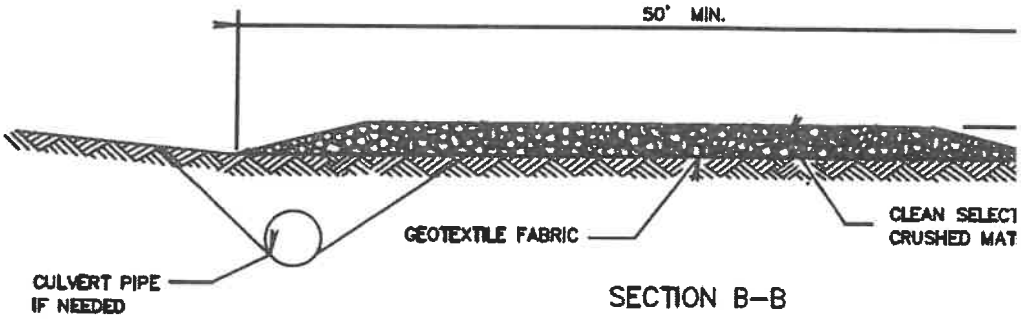




REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME	118 E. Main Street Reedsburg, WI 53959 Phone: (608)768-50754
			22-1956-2	RTS	JLB	7/24/23	CROSS SECTION 2	



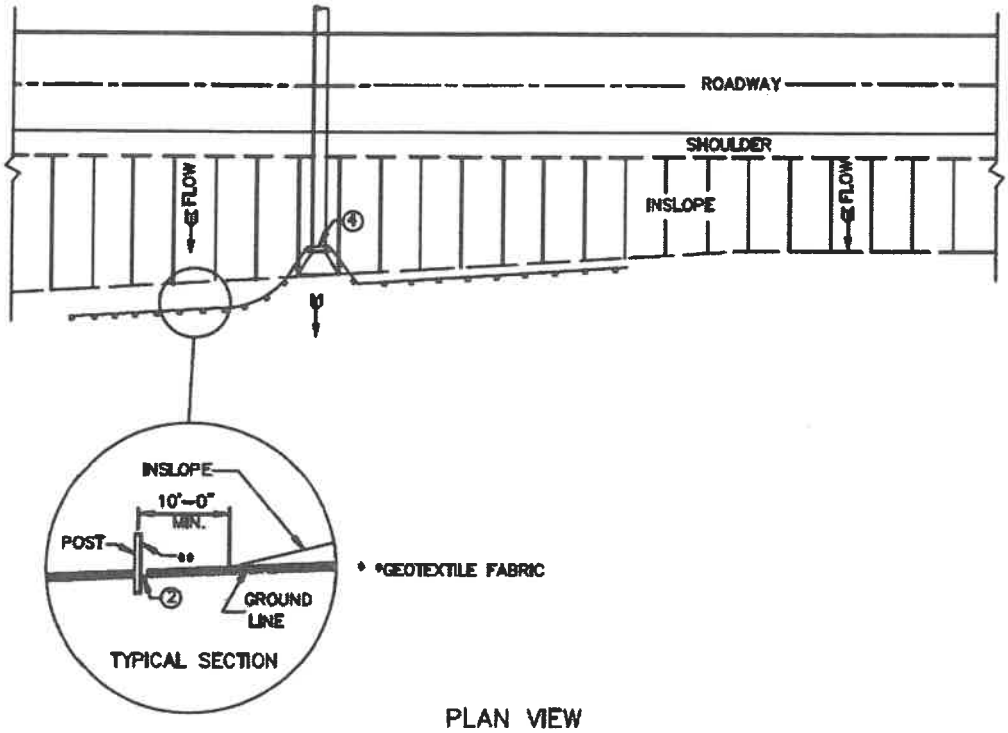
PLAN VIEW



SECTION B–B

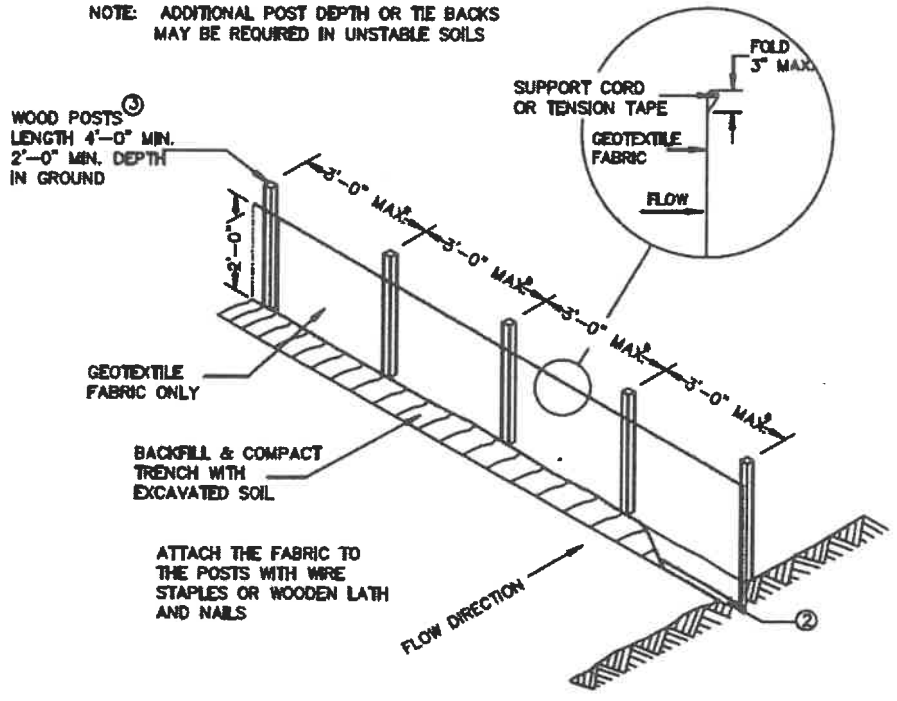
TRACK

REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME	118 E. Main Street Reedsburg, WI 53959 Phone: (608)768-50754
			22–1956–2	RTS	JLB	7/24/23	TRACKING PAD	



PLAN VIEW

TYPICAL APPLICATION OF SILT FENCE



SILT FENCE

REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME	118 E. Main Street Reedsburg, WI 53959 Phone: (608)768-50754
			22-1956-2	RTS	JLB	7/24/23	SILT FENCE	

DETAIL OF CONSTRUCTION NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE STANDARD SPECIFICATIONS AND APPLICABLE SPECIAL PROVISIONS.

SITE PREPARATION

BEFORE PLACING SEDIMENT LOGS, THE CONTRACTOR SHALL CERTIFY THAT THE SUBGRADE HAS BEEN PROPERLY COMPACTED, GRADED SMOOTH, HAS NO DEPRESSIONS, VOIDS, SOFT OR UNCOMPACTED AREAS, IS FREE FROM OBSTRUCTIONS SUCH AS TREE ROOTS, PROTRUDING STONES OR OTHER FOREIGN MATTER, AND IS SEEDED AND FERTILIZED ACCORDING TO PROJECT SPECIFICATIONS WHERE APPLICABLE. THE CONTRACTOR SHALL NOT PROCEED UNTIL ALL UNSATISFACTORY CONDITIONS HAVE BEEN REMEDIED. BY BEGINNING CONSTRUCTION, CONTRACTOR SIGNIFIES THAT THE PRECEDING WORK IS IN CONFORMANCE WITH THE MANUFACTURER'S SPECIFICATION.

CONTRACTOR SHALL FINE GRADE THE SUBGRADE BY HAND DRESSING WHERE NECESSARY TO REMOVE LOCAL DEVIATIONS.

NO VEHICULAR TRAFFIC SHALL BE PERMITTED DIRECTLY ON THE SEDIMENT LOG.

INSTALLATION

SEDIMENT LOG SHALL BE INSTALLED IN ACCORDANCE TO THE MANUFACTURER'S INSTALLATION GUIDELINES, STAKING PATTERN GUIDE AND DETAILS. THE EXTENT OF SEDIMENT LOGS SHALL BE AS SHOWN ON THE PROJECT DRAWINGS.

SEDIMENT LOG SHOULD BE INSTALLED TO INTERCEPT WATER FLOW AND COLLECT SEDIMENT ON SITE. THEY MAY BE PLACED OVER BARE SOIL OR ON TOP OF EROSION CONTROL BLANKETS. SEDIMENT LOGS ARE TYPICALLY INSTALLED LAYING ON FLAT GROUND AND NOT TRENCHED.

THEY SHALL BE SECURED TO THE SUBGRADE BY WOOD STAKES EVERY TWO LINEAL FEET ACROSS THE LENGTH OF THE SEDIMENT LOG. THE STAKES SHALL BE INTERTWINED WITH THE OUTER MESH OF THE SEDIMENT LOG ONLY AND DRIVEN INTO THE GROUND A MINIMUM OF 16 INCHES ON THE DOWNSTREAM SIDE OF THE SEDIMENT LOG.

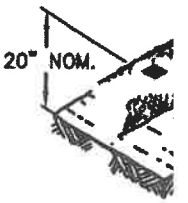
SIX INCH AND NINE INCH SEDIMENT LOGS CAN ALSO BE INSTALLED TO THE SUBGRADE WITH WIRE STAPLES. STAPLES SHALL BE INSTALLED EVERY TWO LINEAL FEET ACROSS THE LENGTH ON EACH SIDE OF THE SEDIMENT LOG. THE TWO ROWS OF STAPLES SHALL BE STAGGERED BY ONE FOOT ALONG THE LENGTH OF THE SEDIMENT LOG. ALL STAPLES SHALL BE FULLY INSERTED INTO THE SUBGRADE BELOW THE SEDIMENT LOG.

SEDIMENT LOG INSTALLED IN A SWALE OR CHANNEL BOTTOM SHALL ALLOW THE INSTALLATION TO CONTINUE UP THE SLOPES THREE FEET ABOVE THE ANTICIPATED HIGH WATER MARK AND PERPENDICULAR TO THE FLOW OF WATER.

SPACING OF SEDIMENT LOGS SHALL BE SUCH THAT THE ELEVATION OF THE BOTTOM OF THE SEDIMENT LOG UPSTREAM WILL BE EQUAL TO THE ELEVATION OF THE TOP OF THE DOWNSTREAM LOG.

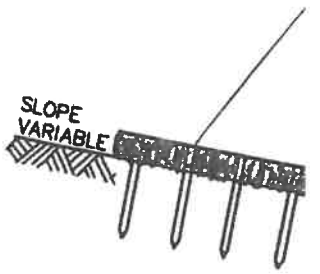
SEDIMENT LOG SHALL REMAIN IN PLACE UNTIL FULLY ESTABLISHED VEGETATION AND ROOT SYSTEMS ARE PRESENT.

WOOD STAKES EVERY
NOMINAL 1-1/8"x1-1/8"x4
MIN. LENGTH OR EQUIVALE



DETAIL





F
SEDIMENT

REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME	118 E. Main Street Reedsburg, WI 53959 Phone: (608)768-50754
			22-1956-2	RTS	JLB	7/24/23	SEDIMENT LOGS	

CONSTRUCTION SITE EROSION CONTROL

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. FURNISHING, INSTALLING, MAINTAINING, AND REMOVING EROSION AND SEDIMENT CONTROL FACILITIES AND MEASURES.

B. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING ALL EROSION CONTROL FACILITIES AND MEASURES NECESSARY TO CONTROL EROSION AND SEDIMENTATION AT THE WORK SITE. THESE FACILITIES AND MEASURES MAY OR MAY NOT BE SHOWN ON THE DRAWINGS AND THEIR ABSENCE ON THE DRAWINGS DOES NOT ALLEVIATE THE CONTRACTOR FROM PROVIDING THEM. ANY MEASURES AND FACILITIES SHOWN ON THE DRAWINGS ARE THE MINIMUM ACTIONS REQUIRED.

1.02 REFERENCES

A. DNR STORM WATER MANAGEMENT TECHNICAL STANDARDS
1056 - SILT FENCE
1057 - STONE TRACKING PAD
1058 - MULCHING FOR CONSTRUCTION SITES
1059 - SEEDING
1064 - SEDIMENT BASIN
1002 - SITE EVAULATION FOR STORMWATER INFILTRATION
1004 - BIORETENTION FOR INFILTRATION

B. WISCONSIN DEPARTMENT OF TRANSPORTATION. EROSION CONTROL, PRODUCT ACCEPTABILITY LISTS FOR MULTI-MODAL APPLICATIONS (PAL).

1.03 GENERAL

A. USE EROSION CONTROL FACILITIES AND MEASURES THROUGHOUT THE DURATION OF THE CONSTRUCTION ACTIVITY TO CONTROL THE MOVEMENT OF SURFACE WATER AND TO REDUCE THE POTENTIAL FOR EROSION. MAINTAIN THE FACILITIES AND MEASURES UNTIL PERMANENT VEGETATION IS ESTABLISHED.

B. ERODED SOIL MATERIAL SHALL NOT BE ALLOWED TO LEAVE THE CONSTRUCTION SITE OR TO ENTER A WATERWAY, LAKE OR WETLAND.

C. THE CONTRACTOR SHALL BE RESPONSIBLE FOR FURNISHING, INSTALLING, AND MAINTAINING THE EROSION CONTROL FACILITIES, AND IN GENERAL, SHALL USE CONSTRUCTION PRACTICES THAT MINIMIZE EROSION.

D. ERODED MATERIAL THAT HAS LEFT THE CONSTRUCTION SITE SHALL BE COLLECTED AND RETURNED TO THE SITE BY THE CONTRACTOR.

E. PREVENT CONSTRUCTION SITE TRACKING WITH GRAVELED ROADS, ACCESS DRIVES, AND PARKING AREAS OF SUFFICIENT WIDTH AND LENGTH TO PREVENT SEDIMENT FROM BEING TRACKED ONTO PUBLIC AND PRIVATE ROADWAYS. ANY SEDIMENT REACHING A PUBLIC OR PRIVATE ROAD SHALL BE REMOVED BY STREET CLEANIN (NOT FLUSHING) BEFORE THE END OF EACH WORKDAY.

1.04 SEQUENCING AND SCHEDULING

A. CONSTRUCT AND STABILIZE EROSION CONTROL MEASURES FOR DIVERSIONS OR OUTLETS PRIOR TO ANY GRADING OR DISTURBANCE OF THE CONSTRUCTION SITE.

B. INSTALL SILT FENCE AND STRAW BALE FENCES AND BARRIERS PRIOR TO DISTURBING THE AREA.

C. TURF AREAS THAT HAVE BEEN COMPLETED TO FINISH GRADE SHALL BE STABILIZED WITH PERMANENT SEEDING WITHIN SEVEN DAYS. TURF AREAS WHERE ACTIVITY HAS CEASED AND THAT WILL REMAIN EXPOSED FOR MORE THAN 20 DAYS BEFORE ACTIVITY RESUMES AND SOIL STOCKPILES SHALL BE STABILIZED WITH TEMPORARY SEEDING OR SOIL STABILIZER.

D. OTHER EROSION CONTROL MEASURES SHALL BE IN PLACE PRIOR TO DISTURBANCE OF THE CONSTRUCTION SITE AS APPLICABLE.

PART 2 - PRODUCTS

2.01 SILT FENCE

A. FABRIC SHALL BE A WOVEN OR NON-WOVEN POLYESTER, POLYPROPYLENE, STABILIZED NYLON, OR POLYETHYLENE GEOTEXTILE WITH THE FOLLOWING MINIMUM PROPERTIES:

PROPERTY	TEST METHOD	REQUIREMENT
GRAB TENSILE STRENGTH, LBS MIN.	ASTM D4632	
MACHINE DIRECTION		120
CROSS DIRECTION		100
MAX. APPARENT OPENING SIZE, US SIEVE	ASTM D4751	No. 30
PERMITTIVITY, SEC-2, MIN.	ASTM D4491	0.05
MIN. UV STABILITY AT 500 HRS. %	ASTM D4355	70%

2.02 TEMPORARY SEEDING

A. ANNUAL OATS, AGRICULTURAL RYE OR WINTER WHEAT.

B. PROVIDE RYE OR WINTER WHEAT FOR PLANTINGS AFTER SEPTEMBER 1.

2.03 EROSION MAT

A. ALL EROSION MAT PRODUCTS SHALL BE OF THE CLASS AND TYPE INDICATED AND SHALL BE CHOSEN FROM THE EROSION CONTROL PRODUCT ACCEPTABILITY LISTS.

B. CLASS 1: A SHORT-TERM DURATI
BE NON-ORGANIC, PHOTODEGRAI
SHALL NOT EXCEED 15% OF THE
BONDED TO THE PARENT MATERI

1. TYPE A: A NETTED PRODUCT
PERMISSIBLE SHEAR STRESS

2. TYPE B: A DOUBLE NETTED P
MINIMUM PRODUCT PERMISSI

3. TYPE URBAN: A PRODUCT ME
EXCEPTIONS:

-NETTED PRODUCTS N
-MINIMUM MAT THICKN
-MANUFACTURE SHALL
INCH) MAXIMUM CENT
-CAPABLE OF WITHSTA

THIS PRODUCT SHALL NOT E

C. STAPLES: U-SHAPED No. 11 GAUG
A LENGTH OF NOT LESS THAN 6 IN

D. ANCHORS: FOR URBAN MAT, ANCI
OR SPEAR. THEY SHALL MAINTAIN

2.04 SOIL STABILIZER

A. SOIL STABILIZER SHALL BE A POLY
THE ERODIBILITY OF BARE SOILS.
INDUCED BY A TWO INCH PER HOU

B. PAM MIXTURES SHALL BE ENVIRON
AND PLANTS. ONLY ANIONIC PAM

C. ANIONIC PAM, IN PURE FORM SHAL
ESTABLISHED BY THE FOOD AND D
AGENCY. THE ANIONIC PAM IN PUR

D. SOIL STABILIZER SHALL BE CFM 20
GROVE WI OR EQUAL. THE PRODU

2.05 INLET PROTECTION

A. TYPE D INLET PROTECTION SHALL
SHOWN ON THE FACILITIES DEVELO
FF MEETING THE REQUIREMENTS O

PART 3 - EXECUTION

3.01 INSTALLATION OF DIVERSIONS

TEMPORARY DIVERSIONS SHALL BE DESI
STANDARDS 1066.

3.02 INSTALLATION OF SILT FENCE AND S

A. INSTALL SILT FENCE AND STRAW BA

B. SILT FENCE AND STRAW BALE FENC
PRACTICABLE. PLACE FENCES PAR
UPSLOPE A DISTANCE OF ONE TO T
ACRES PER 100 FEET OF FENCE LE
FOLLOWS:

SLOPE
<2%
2% TO 5%
5% TO 10%
10% TO 20%
>20%

3.03 TEMPORARY SEEDING

A. APPLY SEED EVENLY AT THE RATE O
THE SEED TO A DEPTH OR 1/4 INCH.

3.04 EROSION MAT INSTALLATION

A. REMOVE STONES, CLODS, STICKS O
INTERFERE WITH THE MAT BEARING

B. INSTALL EROSION MAT IN ACCORDA

C. AFTER SEEDING HAS BEEN COMPLE
FLOW, WITH THE NETTING ON TOP. S
FIBERS ARE IN CONTACT WITH THE S
MANUFACTURER'S RECOMMENDATIO
UPGRADE STRIP ON TOP. BURY TH
INCHES DEEP.

REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME
			22-1956-2	RTS	JLB	7/24/23	EC NOTES

118 E. Main Street
Reedsburg, WI 53959
Phone: (608)768-50754

Industry Services Division
4822 Madison Yards Way
Madison, WI 53705
P.O. Box 7302
Madison, WI 53707

County: Sauk

Sanitary Permit Number (to be filled in by Co.)

Sanitary Permit Application

In accordance with SPS 383.21(2), Wis. Adm. Code, submission of this form to the appropriate governmental unit is required prior to obtaining a sanitary permit. Note: Application forms for state-owned POWTS are submitted to the Department of Safety and Professional Services. Personal information you provide may be used for secondary purposes in accordance with the Privacy Law, s. 15.04(1)(m), Stats.

State Transaction Number

Project Address (if different than mailing address)

I. Application Information – Please Print All Information

Property Owner's Name: Elm Water

Parcel #: 040.0553.1000

Property Owner's Mailing Address: E6651 Elder Ridge Rd

Property Location

Govt. Lot ____

NW ¼, NE ¼, Section 26

T 11 N R 4 E or W

City, State: Lyndville Wi

Zip Code: 53943

Phone Number: 608.360.0220

Lot #

Block #

CSM Number

Subdivision Name

☐ City of ____

☐ Village of ____

☑ Town of Westfield

II. Type of Building (check all that apply)

☐ 1 or 2 Family Dwelling – Number of Bedrooms ____

☒ Public/Commercial – Describe Use ____

☐ State Owned – Describe Use ____

III. Type of POWTS Permit: (Check either "New" or "Replacement" and other applicable on line A. Check one box on line B. Complete line C if applicable)

A.	☐ New System	☐ Replacement System	☑ Other Modification to Existing System (explain) Recon.		☐ Additional Pretreatment Unit (explain)	
B.	☐ Holding Tank	☐ In-Ground (conventional)	☐ At-Grade	☑ Mound	☐ Individual Site Design	☐ Other Type (explain)
C.	☐ Renewal Before Expiration	☐ Revision	☐ Change of Plumber	☐ Transfer to New Owner	List Previous Permit Number and Date Issued	

IV. Dispersal/Treatment Area and Tank Information:

Design Flow (gpd)	Design Soil Application Rate(gpd/sf)	Dispersal Area Required (sf)	Dispersal Area Proposed (sf)	System Elevation
706	1.0	700	700	91.93

Tank Information	Capacity in Gallons: New Tanks	Capacity in Gallons: Existing Tanks	Total Gallons	# of Units	Manufacturer	Prefab Concrete	Site Constructed	Steel	Fiber Glass	Plastic
Septic or Holding Tank	840 & 1600 →	X	2440	2	Wieser	X				
Dosing Chamber	1600 →	X	1600	1	Wieser	X				

V. Responsibility Statement- I, the undersigned, assume responsibility for installation of the POWTS shown on the attached plans.

Plumber's Name (Print)	Plumber's Signature	MP/MPRS Number	Business Phone Number
Blakeslee Inc.		231349	608.963.5895

Plumber's Address (Street, City, State, Zip Code): 625 Granite Ave Reedsburg Wi 53959

VI. County/Department Use Only

☐ Approved	☐ Disapproved ☐ Owner Given Reason for Denial	Permit Fee $	Date Issued	Issuing Agent Signature

Conditions of Approval/Reasons for Disapproval

Attach to complete plans for the system and submit to the County only on paper not less than 8 1/2 x 11 inches in size

SBD-6398 (R. 02/22)

Blakeslee Inc.

Fax 608/524-6351 | Shea Geffert | Phone 608/963-5895

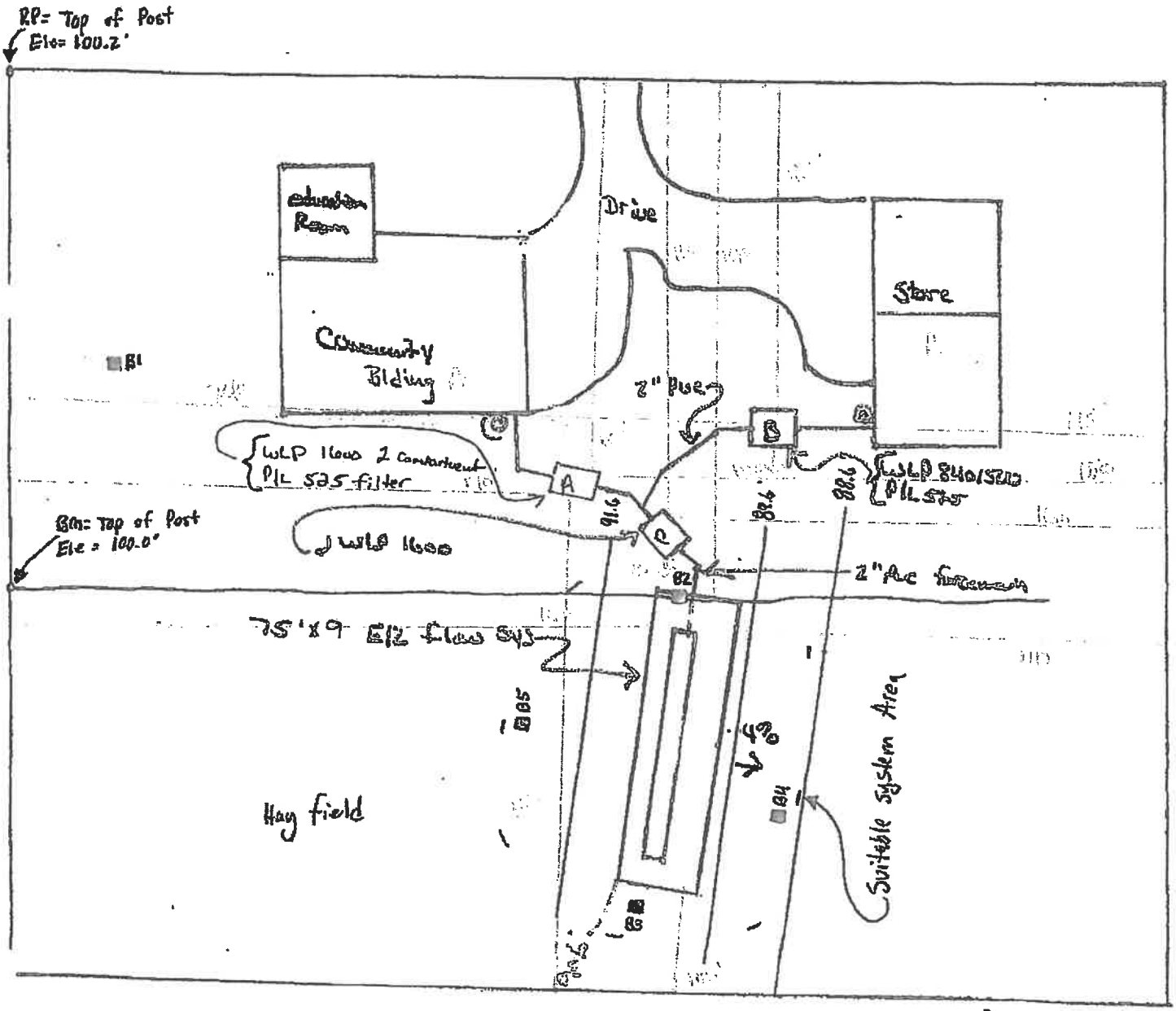
Key
Scale 1"= 50
■ = Soil Evaluation Pit
Hand Auger Boring-

Site Plan

N

Legal Information
NE 1/4 NW 1/4 SEC 23 T 11 NR 4 E
Town of Westfield
Sauk County

C/L Elder Ridge Rd



RESOLUTION # 61-2023

Resolution to approve a new Compensation and Classification plan for Sauk County

Resolution offered by the Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:

is prudent for the County to review its pay plans and develop a uniform method for compensating its employees.

The County retained the services of McGrath Human Resources Group, Inc. hereinafter "Consultant", to study and analyze the current compensation plans, and to develop recommendations regarding future compensation plans for the County's employees. The Personnel and Insurance Committee, hereinafter "Committee", accepted the recommendations made by the Consultant to replace the existing County employee compensation structures, excepting the employee compensation structure for bargaining unit employees and compensation structure or the County's Elected Officials, with an updated step model employee compensation structure consisting of nineteen pay grades, with twelve steps. The Committee recommends an implementation strategy of moving employees to the step that provides at least an increase in pay except for employees above the max for their recommended pay grade. There is no recommendation to cut the base pay of any existing employee as part of the implementation of the compensation study. The Consultant will conduct an Appeal Process as set forth in "Attachment C", which is attached hereto, for employees to request a review of their placement in a pay grade or the position title.

The Committee also recommends that the Hiring Manager can hire at step 1 of the pay grade; the Hiring Manager, with the approval of the Human Resources Director, can start experienced individuals up to step 6; hiring at step 7 must be supported by the Human Resources Director and approved by the County Administrator; hiring above step 7 must be supported by the Human Resources Director and County Administrator and approved by the committee

The Consultant has recommended

1. Employees should receive an annual cost of living adjustment, as budgeted by the county board, in an effort to keep the pay scale relevant within the market.
2. That on an employee's anniversary date, employees should receive a step increase based on performance, to step 12.
3. Employees on a Performance Improvement Plan will have their annual increase held until such time as performance improves, or when approve by Human Resources.
4. Each budget cycle, Administration should evaluate the placement of current employees.
5. Individuals who move a position of a higher pay grade, will be placed at step 1 of the new salary range; or the rate closest that provides a 5% increase, if over step 1.
6. In the event of a demotion, the Human Resources Director will be the responsible party for determining the pay implications due to employee demotions.

7. When an employee reaches the maximum step of their pay grade, they will be eligible only for the cost-of-living salary schedule adjustments.
8. Pay grades may warrant change under circumstances involving management request for a pay grade evaluation and administration initiation of a pay grade evaluation; and,

The Committee agrees with the Consultants recommendations and approves the new employee compensation structures, as described above, to be implemented as of January 1, 2024; and

NOW, THEREFORE, BE IT RESOLVED, the Sauk County Board of Supervisors hereby authorizes and directs the adoption and implementation of the recommendation made by the Consultant to replace the existing employee compensation structures, excepting the employee compensation structure for the Deputy Sheriff Association and the compensation structure for the County's Elected Officials, with updated step model employee compensation structures (Attachment A & B) consisting of nineteen pay grades, with twelve steps effective January 1, 2024; and,

BE IT FURTHER RESOLVED, that all prior pay plans for the affected employees are hereby rescinded and abolished effective 11:59 p.m. December 31, 2023; and,

BE IT FURTHER RESOLVED, the implementation of these compensation structures will be accomplished by moving employees to the step that provides at least an increase in pay except for employees above the max for their recommended pay grade; and,

BE IT FURTHER RESOLVED, that any employee whose rate of pay as of January 1, 2024 exceeds the maximum adopted rate for their position's pay grade shall have their wages frozen ("red circled") until such time that the pay structure, through future amendments, meets or exceeds their rate of pay as of January 1, 2024; and,

BE IT FURTHER RESOLVED, that the Hiring Manager can hire at step 1 of the pay grade; the Hiring Manager, with the approval of the Human Resources Director, can start experienced individuals up to step 6; hiring at step 7 must be supported by the Human Resources Director and approved by the County Administrator; hiring above step 7 must be supported by the Human Resources Director and County Administrator and approved by the committee; and,

BE IT FURTHER RESOLVED, that employees should receive an annual cost of living adjustment, as budgeted by the county board, in an effort to keep the pay scale relevant within the market.

BE IT FURTHER RESOLVED, that on an employee's anniversary date, employees should receive a step increase based on performance, to step 12. Employees on a Performance Improvement Plan will have their annual increase held until such time as performance improves, or when approve by Human Resources; and,

BE IT FURTHER RESOLVED, that each budget cycle, Administration should evaluate the placement of current employees; and,

Page 3
Resolution 61-2023

BE IT FURTHER RESOLVED, that individuals who move a position of a higher pay grade, will be placed at step 1 of the new salary range; or the rate closest that provides a 5% increase, if over step 1; and,

BE IT FURTHER RESOLVED, that in the event of a demotion, the Human Resources Director will be the responsible party for determining the pay implications due to employee demotions; and,

BE IT FURTHER RESOLVED, that when an employee reaches the maximum step of their pay grade, they will be eligible only for the cost-of-living salary schedule adjustments; and,

BE IT FURTHER RESOLVED, pay grades may warrant change under circumstances involving management request for a pay grade evaluation and administration initiation of a pay grade evaluation; and,

BE IT FURTHER RESOLVED, should any provision of this plan be found to be in violation of law, or order of a court of competent jurisdiction, all other provisions of this plan shall remain in full force and effect; and,

BE IT FURTHER RESOLVED, that all employees will move to 40 hour work weeks with the implementation of the; and,

BE IT FINALLY RESOLVED, by the Sauk County Board of Supervisors that by adoption of this resolution it shall be deemed that the cost of implementation shall be included in the county budget for fiscal year 2024.

THEREFORE, BE IT RESOLVED,
BE IT FURTHER RESOLVED,

Approved for presentation to the County Board by the Personnel and Insurance Committee, this 11th day of September 2023

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 09.13.2023 .

Offered and passage moved by:

_____ ☐ Aye ☐ Nay ☐ Abstain ☒ Absent
Supervisor Carl Gruber

_____ ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Supervisor Terry Spencer

Supervisor Peter Kinsman	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Robert Prosser	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Supervisor Jake Roxen	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: This will be budgeted with the 2024 budget including a 3% cost of living adjustment.

MIS Note:

RESOLUTION # 62-2023

Resolution to disallow the claim of Caleb J. Grant

Resolution offered by the Executive & Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Caleb J. Grant filed a Notice of Claim with the Sauk County Clerk's Office on August 4th, 2023. (see the attached Exhibit A). The notice of claim alleges "civil rights violations involving wrongful arrest and wrongful detention." The Notice of Claim has been referred to the County's appropriate insurance carrier who has determined that the claim may be formally disallowed by Sauk County.

NOW THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors does hereby disallow the claim of Caleb J. Grant, E7973 Beth Rd., Reedsburg, WI 53959 and that no action on this claim may be brought against Sauk County or any of its offices, officials, agents or employees after six months from the date of service of this notice.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the claimant by registered or certified mail, as a notice of disallowance.

BE IT FURTHER RESOLVED, that the Sauk County Board of Supervisors does hereby reserve any and all defenses to the claim related to compliance with Wis. Stat. § 893.80.

Approved for presentation to the County Board by the Executive & Legislative Committee, this 5th day of September, 2023

Consent Agenda Item: [ ] YES [**X**] NO

Fiscal Impact: [**X**] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = **X** 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes **X** No _____ as reviewed by the Corporation Counsel, _____, Date: 09.13.2023.

Offered and passage moved by:

Tim McCumber

John Dietrich

Brian Peper

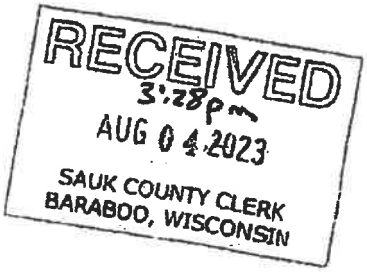
Marty Krueger

Carl Gruber

Fiscal Note: None

MIS Note: None

Caleb J. Grant
C/O E7973 Beth Rd
Reedsburg, Wisconsin [53959]
608-386-3467



Sauk County
Office of Risk Management
Attn: Anna Cook
505 Broadway St
Baraboo, WI 53959

NOTICE OF CLAIM

A Claim against Sauk County and other officials acting under the color of Law for civil rights violations involving wrongful arrest and wrongful detention is hereby presented.

At all times relevant herein the Defendants, all State Officials acting under the color of Law and outside the scope of their jurisdiction and authority, willfully caused Plaintiff, Caleb J. Grant, damage, and in so doing, violated clearly established law, as those laws apply to Plaintiff's rights protected under the Constitution, particularly under the 4th, 5th, 6th, 8th, and 14th Amendments.

Be it known, each of the state officials herein have sworn an "oath of office" in regards to their duties and therefore each of their acts under "color" of state law is in direct violation of their oath of office and equates to CRIMINAL CONSPIRACY under section 1985.

Defendants:

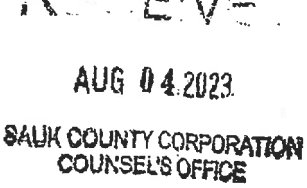
Deputy Daniel Krolikowski SCSD
1300 Lange Court
Baraboo, WI 53913

Deputy Steven Messner SCSD
1300 Lange Court
Baraboo, WI 53913

Deputy Alex Breunig SCSD
1300 Lange Court
Baraboo, WI 53913

Sauk County
West Square Building
505 Broadway
Baraboo, WI 53913

Deputy Erik Knull SCSD
1300 Lange Court
Baraboo, WI 53913



Sheriff Richard Meister SCSD
1300 Lange Court
Baraboo, WI 53913

Assistant District Attorney Gabriel Arevalo
515 Oak Street
Baraboo, WI 53913

District Attorney Michael Albright
515 Oak Street
Baraboo, WI 53913

John Does 1 thru 5
(unknown Deputies or jailers)

Itemized list of claim:

a) as compensatory damages, the sum of:

1. $4,880,000.00 Time in custody

2. $10,000,000.00 for Violations done per person (8 persons);

b) as punitive damages, the sum of $250,000 per day since the unlawful arrest, as of 7/17/2023

the amount is $15,000,000.00;

Approximate total:

$99,880,000.00

DATED: 8/4/2023

by: Caleb J. Grant

Caleb J. Grant, claimant, agent
C/O E7973 Beth Rd
Reedsburg, WI 53959
608-386-3467

Aegis
CORPORATION

August 7, 2023

Caleb Grant
C/O E7973 Beth Rd
Reedsburg, WI 53959

RE:	**Insured:**	**Sauk County**
	Claimant:	**Caleb Grant**
	Date of Incident:	**May 18, 2023**
	Claim number:	**300.71387**

Dear Mr. Grant,

Aegis Corporation is the General Administrator for Wisconsin County Mutual Insurance Corporation, which insures Sauk County under a policy of general liability coverage applicable to the above captioned date of loss.

Our principal, Wisconsin County Mutual Insurance Corporation, has requested that we advise you that upon completion of our investigation, they find we will be unable to assist you with any settlement of damages or costs which you may have sustained in the above captioned claim.

Should you file a Notice of Claim with the County we will recommend to them that they issue a Notice of Disallowance. Our principal regrets that it must decline any claim resulting from this incident but finds that there is no liability on the part of their insured.

Sincerely,

Mark Koch | Field Claims Representative
Mark.Koch@charlestaylor.com

Cc: Sauk County

Aegis, LLC
A Charles Taylor Company
P.O. Box 1390
Brookfield, WI 53008-1390

RESOLUTION # 63-2023

Resolution For Adding Bank of Spring Green AUTOBANK to the Sauk County Cultural and Historic Resources Designation

Resolution offered by Extension Education, Arts & Culture Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Section 59.56 (1) of the Wisconsin Statutes provides authority for the Sauk County Board of Supervisors to promote cultural, artistic, educational and musical programs, projects and related activities within the County; and,

Section 59.69 (4m) of the Wisconsin Statutes grants authority to designate any place, structure or object with a special character, historic interest as landmarks of historic significance; and,

The Sauk County Code of Ordinances, Chapter 38 grants authority to the Extension Education, Arts & Culture Committee operating as the Landmarks Commission to designate such properties, structures and objects throughout the County with a special character or historic interest as landmarks of historic significance and,

The Landmarks Commission has received a request from property owner, Catherine J. Flaherty for the Bank of Spring Green AUTOBANK Building located at 259 East Jefferson Street, Spring Green, Wisconsin 53988 for inclusion on the Sauk County Landmarks Register. The building was designed and constructed in 1982 by architect William Wesley Peters, (June 12, 1912 – July 17, 1991) of Taliesin Associated Architects, Frank Lloyd Wright Foundation.

The building essentially consists of three unified and attached components: 1) An enclosed portion with 610 square feet of interior space; 2) a vehicle drive-thru area covered by a long canopy that abuts the exterior of the enclosed portion of the building; and 3) a rear exterior "courtyard" that abuts the north-end of the exterior of the enclosed portion of the building. Consistent with Frank Lloyd Wright's principles, there is a visual continuity between the three components of the building, making them a unified whole in appearance. See attached Exhibits A and B.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors that the Bank of Spring Green AUTOBANK, 259 East Jefferson Street, Spring Green, Wisconsin 53588 is hereby added to the official Sauk County Landmarks Register.

Approved for presentation to the County Board by the Extension Education, Arts & Culture Committee, this 19th day of September 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = __X__ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes __X__ No _____ as reviewed

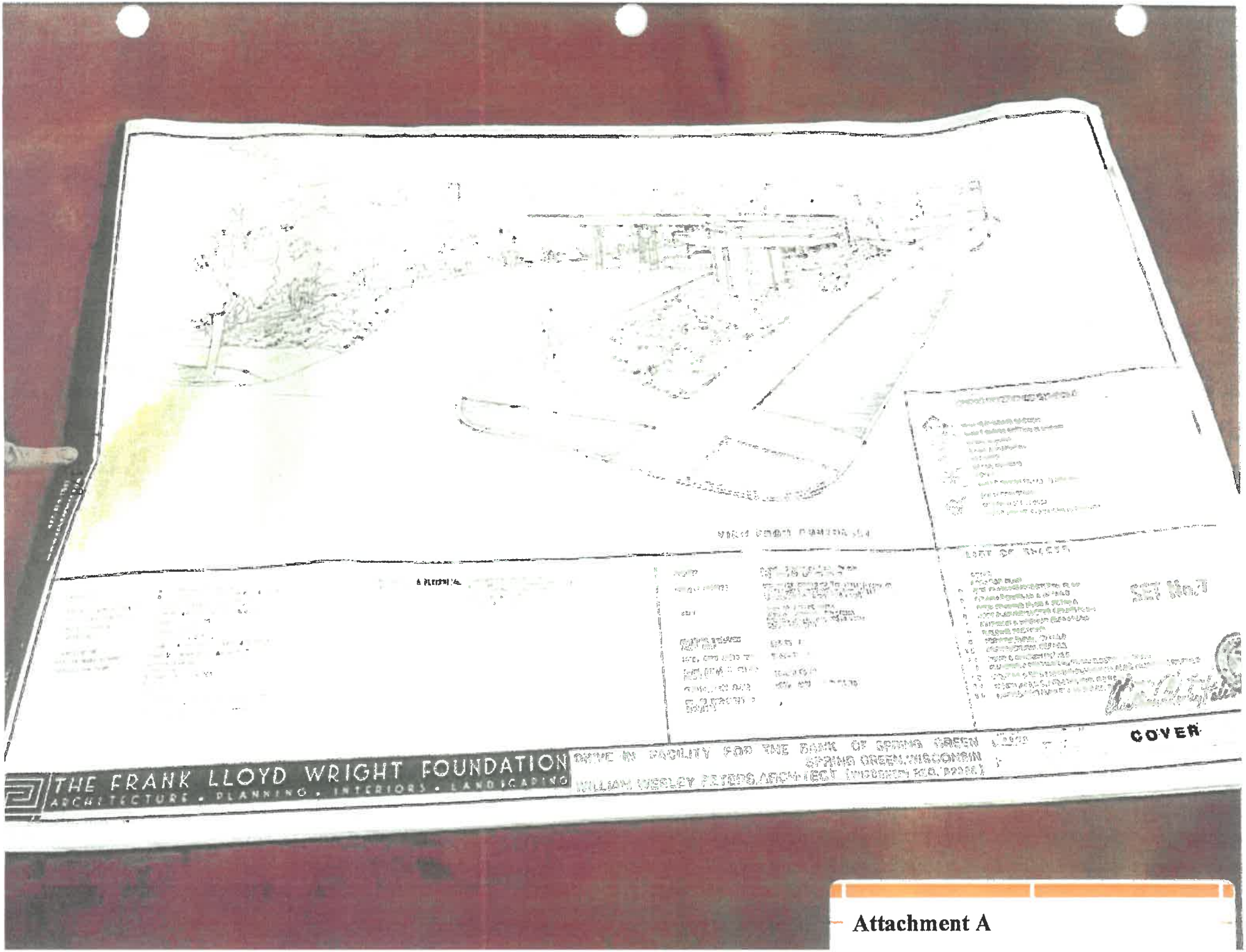
by the Corporation Counsel, _____ Date: 09.18.2023.

Offered and passage moved by:

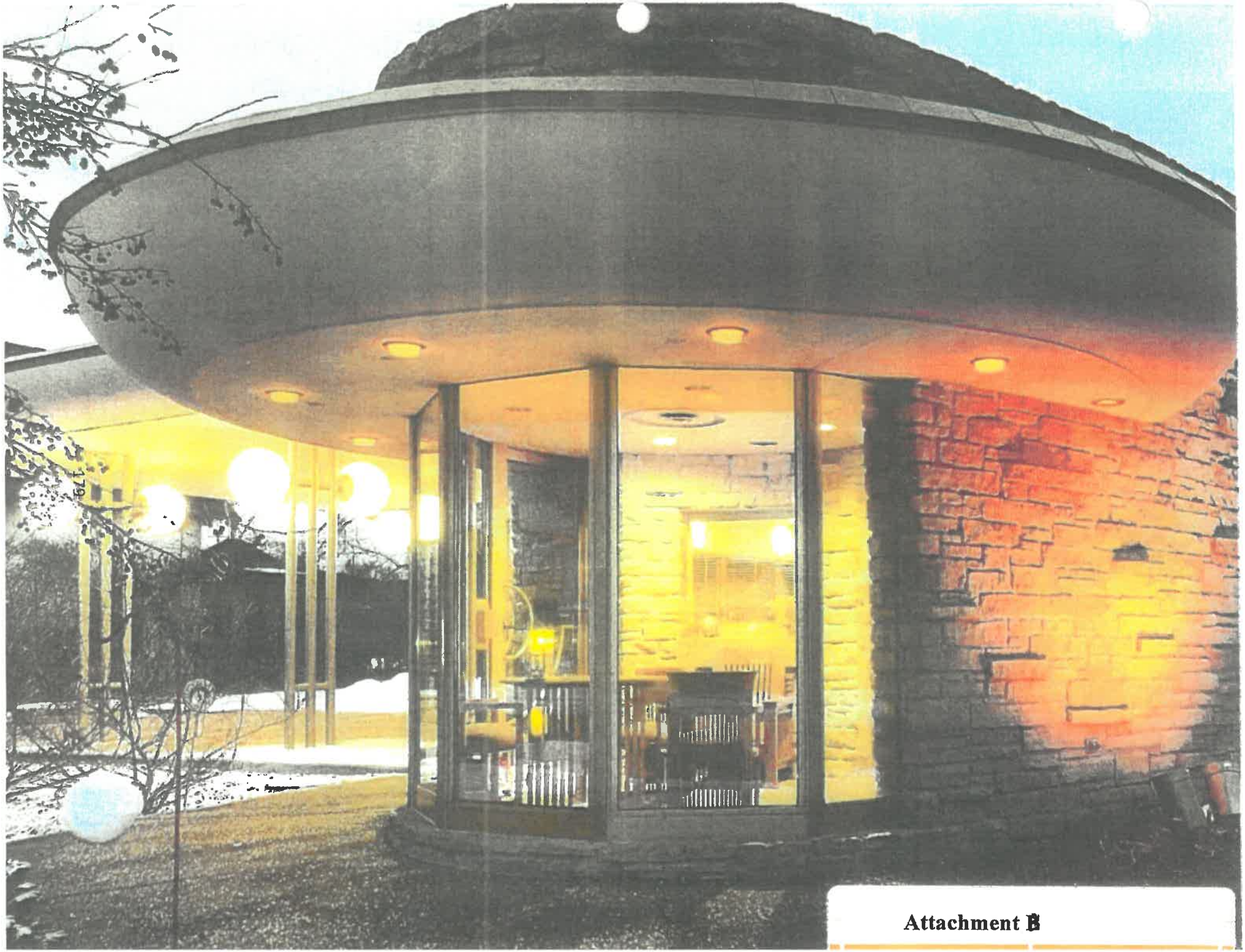
Committee Chair Bryant Hazard	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Valerie McAuliffe	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Rebecca Klitzke	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Bill Stehling	☑ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: Plaques supplied to properties will be funded out of the existing 2023 Arts, Humanities, and Historic Preservation budget at an approximate cost of $400.00

MIS Note: No MIS impact



Attachment A



Attachment B

RESOLUTION #104-2023

Resolution Authorizing to contract with HELM Mechanical to replace the Roof Top Ventilation Units (RTU's) Replacement Project at Sauk County Health Care Center

Resolution offered by the Sauk County Health Care Center Board of Trustees Committee

BACKGROUND: The Health Care Center needs to replace the roof top HVAC Unit 1, 2, 3, and 4 to maintain the health and quality of the residents of the Sauk County Health Care Center. The replacements will include the addition of high efficiency particulate air (HEPA) filtration in the units. Also included is the addition of Humidification and ionization air systems for each unit. As part of the project the HVAC control system, which manages all environmental air quality at the Health Care Center, needs to be upgraded to manage the new equipment. It is also recommended that high quality water should be used in the humidification system which will require additional pluming work.

THEREFORE, BE IT RESOLVED THAT, the Sauk County Board of Supervisors hereby authorizes accepting the bid of and awarding the contract to HELM Mechanical for the replacement of roof top units 1,2,3, and 4 in the amount of $1,188,340.00, to be paid in full at the completion of the project; and

BE IT FURTHER RESOLVED that HVAC control system which manages all environmental air quality systems at the Health Care Center, needs to be upgraded to manage the new equipment at the sum of $169,025.00; and

BE IT FURTHER RESOLVED, to bring high quality water for the new humidification systems of the RTU's, pluming services will be needed in an amount not to exceed $10,000.

Approved for presentation to the County Board by the Sauk County Health Care Center Board of Trustees Committee, this 19th day of September 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

Offered and passage moved by Health Care Center Board of Trustees Committee:

Bryant Hazard, Supervisor	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
William Higgins, Citizen Member	☐ Aye	☐ Nay	☒ Abstain	☒ Absent
Richard (Mike) Flint, Supervisor	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Joan Fordham, Supervisor	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

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Rebecca Klitzke, Supervisor	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Dana Horkan-Gant, Citizen Member	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Ciddy Bodendein, Citizen Member	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal note: The 2023 Health Care Center budget includes $600,000, the remaining balance for the project will be part of the 2024 budget, using American Rescue Plan Act (ARPA) funds.

MIS Note: No Impact.

Sauk County Health Care Center RTU's Replacement Project RFP	**Base BID for 4 RTU's**	**Accepted BID**
Company		
HELM Machinal	$1,188,340.00	$1,188,340.00
1901 INC.	$1,611,134.00	
Johnson Controls	$1,466,670.00	

RESOLUTION #105-2023

Resolution Supporting the I-39/90/94 Corridor Study

Resolution offered by the Highway Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
The Wisconsin Department of Transportation (WisDOT) and the Federal Highway Administration (FHWA) are conducting the I-39/90/94 Corridor Study between US 12/18 in Madison and US 12/16 in Wisconsin Dells. The purpose of the I-39/90/94 Corridor Study is to address existing and future traffic demands, safety issues, aging and outdated infrastructure. WisDOT will identify project needs and evaluate a range of alternatives in an environmental impact statement. (EIS). The EIS process, which will include ongoing opportunities for public involvement, will lead to the identification of a preferred alternative. Sauk County has a significant impact on Wisconsin's economy due to increasing visitors resulting in Sauk County becoming the second highest county behind only Milwaukee in Direct Visitor Spending of $1.6 billion in 2022 according to the Wisconsin Department of Tourism with over 5 million annual visitors entering the Wisconsin Dells area via the I-39/90/94 Corridor and is vital to the growth of this significant segment of the local and Wisconsin economies.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, Sauk County supports the modernization plus added general purpose lanes US 151 through I-39 split to US 12/WIS 16.

Approved for presentation to the County Board by the Highway Committee on September 19, 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Terry Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Smooth Detter	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Mike Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Kevin Schell	☐ Aye	☐ Nay	☐ Abstain	☒ Absent

Fiscal Note: No Impact.
MIS Note: No Impact.

RESOLUTION #166-2023

Resolution Supporting Grant Funding for the Construction of a Drainage Ditch on CTH G in the Town of Spring Green and Village of Spring Green.

Resolution offered by the Highway Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
The Town of Spring Green and Village of Spring Green are pursuing grant funding from Wisconsin Emergency Management for the construction of a drainage ditch located in southern Sauk County that will drain those areas prone to historic flooding east of Pearl Road as seen in the 1993, 2008 and 2018 flooding events. The project will also address raising the roadway profile of CTH G to avoid roadway overtopping as seen in the 2008 flooding events and draining any stormwater east to connect into the proposed drainage ditch. The construction of the subject drainage ditch will help aid in providing positive drainage away from these areas historically prone to flooding draining the ditch east to the Wisconsin River drainage basin. Construction of said ditch will directly improve the quality of lives of those living in the subject area resulting in affordable housing and farmable agricultural land thus supporting a strong local economy.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, Sauk County supports grant funding for the construction of a drainage ditch on CTH G in the Town of Spring Green and Village of Spring Green. Appendix A – Letter to be Signed by the County Administrator.

Approved for presentation to the County Board by the Highway Committee on September 19, 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Terry Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Smooth Detter	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

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Resolution 66-2023

Richard M. Flint ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Mike Flint

☐ Aye ☐ Nay ☐ Abstain ☒ Absent
Kevin Schell

Fiscal Note: No Impact.
MIS Note: No Impact.

September 19, 2023

Wisconsin Emergency Management
Attn: Heather Thole, State Hazard Mitigation Officer
PO Box 7865
Madison, WI 53707-7865

Mrs. Thole,

This letter serves as a "Letter of Support" from Sauk County for pursuing grant funding for the construction of a drainage ditch. The proposed drainage ditch will be located in the Town of Spring Green and Village of Spring Green in the southern limits of Sauk County and will drain those areas prone to historic flooding east of Pearl Road as seen in the 1993, 2008 and 2018 flooding events. The project will also address raising the roadway profile of CTH G to avoid roadway overtopping as seen in the 2008 flooding events and draining any stormwater east to connect into the proposed drainage ditch. The construction of the subject drainage ditch will help aid in providing positive drainage away from these areas historically prone to flooding draining the ditch east to the Wisconsin River drainage basin. Construction of said ditch will directly improve the quality of lives of those living in the subject area resulting in affordable housing and farmable agricultural land thus supporting a strong local economy.

Sincerely,

Brent Miller, Sauk County Administrator
Sauk County

RESOLUTION # 67-2023

Resolution to Authorize Participation in the County Conservation Aids Grant Program

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Wisconsin Department of Natural Resources (WDNR) has grant funding available through the County Conservation Aids (CCA) program, specifically for the improvement of fish and wildlife resources under Wis. Stat. § 23.09(12). The CCA program is administered as a cost-sharing program, meaning the grant covers up to 50% of total project costs. The Land Resources and Environment Department plans to use the 2024 grant funds towards removing invasive species and planting trees along the stream corridor at the Sauk County Farm.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Administrator is authorized to act on behalf of Sauk County to sign and submit an application to the WDNR for Conservation Aid Funds, enter into an agreement/contract with the DNR, submit to the WDNR reimbursement claims along with necessary supporting documentation and reports within one (1) year of project end date, and take necessary action to undertake, direct, and complete the approved project; and,

BE IT FURTHER RESOLVED that Sauk County will comply with all state and federal laws related to the County Conservation Aids programs and will obtain approval in writing from the WDNR before any change is made in the use of the project site.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 19th day of September, 2023.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: 09.13.2023.

Offered and passage moved by:

MARTY KRUEGER, Chair

PETER KINSMAN, Vice Chair

BRANDON LOHR, Secretary

LYNN EBERL

VALERIE MCAULIFFE

DENNIS POLIVKA

RANDY PUTTKAMER

ROBERT SPENCER

Fiscal Note: The proposed 2024 LRE budget allocates $6,500 for this project, which includes $2,245 of County Conservation Aid and the remainder coming from county farm rental revenue.

MIS Note: No information systems impact.

RESOLUTION # 108-2023

Resolution to Authorize the Application and Implementation of The Healthy Lakes and Rivers Program

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Wisconsin Department of Natural Resources (WDNR) has grant funding available through the Healthy Lakes and Rivers program. The Healthy Lakes and Rivers program assists private landowners within 1,000 feet of lakes and 300 feet of rivers who want to install practices on their property to improve habitat and water quality. Healthy Lakes and Rivers grants support five simple and inexpensive best practices that may be installed in the littoral, transition/buffer, and upland zones of shoreland properties. The grant provides up to $1,000 per practice and up to $25,000 for an eligible applicant applying on behalf of multiple property owners. Remaining cost to install the practices will be provided by property owners. Sauk County Land Resources and Environment Department applies for the WDNR funds on behalf of property owners who want to implement these conservation practices. The Executive Summary is incorporated in this resolution and Sauk County attests to the validity and veracity of the statements and representations contained in the grant application.

THEREFORE, BE IT RESOLVED, that Sauk County will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Administrator to submit the following documents to do the following:

1. Sign and submit a grant application and supporting documents to the WDNR for financial assistance available through the Healthy Lakes and Rivers program.
2. Enter into an agreement/contract with the WDNR.
3. Submit required reports to the WDNR to satisfy the agreement/contract, as appropriate.
4. Submit other documentation as necessary to complete the project per the agreement/contract

BE IT FURTHER RESOLVED, that Sauk County will comply with all local, state, and federal rules, regulations, and ordinances relating to this project and the cost-share agreement/contract.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 19th day of September 2023.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by: **Land Resources and Environment**

Marty Krueger, Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Peter Kinsman, Vice Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Brandon Lohr, Secretary	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Valerie McAuliffe	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Randy Puttkamer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: The grant provides up to $1,000 per practice and up to $25,000 for an eligible applicant applying on behalf of multiple property owners. Remaining cost to install the practices will be provided by property owners.

MIS Note: No information systems impact.

RESOLUTION # 69-2023

Resolution Authorizing Sauk County to Enter into an Agreement with Dane County and the Village of Sauk City for WisDOT TAP-STARS Grant Program Administration

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
On February 28th, 2023, the Village of Sauk City approved Resolution No. 2023-5; a Resolution Authorizing the submittal of an application to the Wisconsin Department of Transportation (WisDOT) for the 2023-2026 Transportation Alternatives Program (TAP) Award Cycle. On March 15, 2023, the Sauk County Board adopted Resolution 11-2023, which offered support to the application being submitted by the Village of Sauk City on behalf of the Counties. Said resolution recognized that the Counties would be responsible for the 20% local match required by the grant program as well as would be responsible for any nonparticipating costs for the project.

In addition to the local match and other participating costs associated with the grant, the Village of Sauk City is required to sign the State/Municipal Agreement for the grant funds, which identifies them as the sponsor for the grant. It was the intent for the Counties to take on the responsibility for administration and oversight of the grant. And, in accordance with that intent the Counties and the Village wish to further outline the roles and responsibilities for the parties engaged in the administration and oversight of the TAP grant for the construction of the Wisconsin River Bridge for connection of the Great Sauk State Trail to the Walking Iron Trail.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that Sauk County enter into an Agreement with Dane County and the Village of Sauk City for WisDOT TAP-STARS Grant Program Administration as provided in Exhibit A.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 19th day of September, 2023

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

Marty Krueger, Chair ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Peter Kinsman, Vice Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Brandon Lohr, Secretary	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Valerie McAuliffe	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Randy Puttkamer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: The 2024 LRE Budget anticipated the TAP grant funds at $5,568,031.94. Per the State/Municipal Agreement for the grant funds, the Counties are responsible for Participating Construction costs in the amount of $2,936.776.06; Construction Engineering costs in the amount of $8,632.70; and State Review costs of $1,726.54. The 2024 Budget also accounts for additional federal funding in the amount of $2,000,000 as well as a potential snowmobile grant in the amount of $1,000,000. In addition, both Dane and Sauk Counties pledged $2,000,000 each towards the engineering and construction of the bridge.

MIS Note: None

Great Sauk State Trail
Sauk County / Village of Sauk City
WisDOT TAP-STARS Grant Program
Wisconsin River Bike/Pedestrian Bridge
WisDOT Project 5852-00-75 SW-Region
Grant Administration State/Municipal Agreement

Parties
The parties made part of the agreement are Sauk County and Dane County ("Counties") and the Village of Sauk City ("Village"), all being political subdivisions of the State of Wisconsin.

Purpose
On February 28th, 2023, the Village of Sauk City approved Resolution No. 2023-5; a Resolution Authorizing the submittal of an application to the Wisconsin Department of Transportation (WisDOT) for the 2023-2026 Transportation Alternatives Program (TAP) Award Cycle. On March 15, 2023, the Sauk County Board adopted Resolution 11-2023, which offered support to the application being submitted by the Village of Sauk City on behalf of the Counties. Said resolution recognized that the Counties would be responsible for the 20% local match required by the grant program as well as would be responsible for any nonparticipating costs for the project.

In addition to the local match and other participating costs associated with the grant, the Counties and the Village wish to further outline the roles and responsibilities for the parties engaged in the administration and oversight of the TAP grant for the construction of the Wisconsin River Bridge for connection of the Great Sauk State Trail to the Walking Iron Trail.

Agreement
This Agreement (the "Agreement") is made and entered into by and between Sauk County, Dane County, and the Village of Sauk City.

1. Summary of Costs. The Counties are responsible in equal shares for the "Project Sponsor Funds" as presented on Page 3 of the WisDOT State/Municipal Agreement, which includes participating construction costs, construction engineering costs, and state review costs for the Wisconsin River Bridge project.

2. General Terms and Conditions. The Counties agree to be responsible in coordination with MSA Professional Services, Inc. for compliance with all general terms and conditions as noted on Page 4 of the WisDOT State/Municipal Agreement.

3. Project Sponsor Responsibilities and Requirements. The Counties agree to be responsible in coordination with MSA Professional Services, Inc. for all project sponsor responsibilities and requirements, including the project sponsor's responsibility to indemnify and save harmless the State as set forth in Section 30, as noted on Pages 5-8 of the WisDOT State/Municipal Agreement.

4. That the Counties hereby agree to indemnify, defend, and hold the Village harmless from any and all claims, demands, costs, liabilities, losses, expenses and damages (including reasonable attorneys' fees, costs, and expert witnesses' fees of the Village in defending any action) arising out of or in connection with any claim that arises out of the engineering and construction work being undertaken by the Counties in association with

the Wisconsin River Bridge project (including non-compliance with the WisDOT State/Municipal Agreement) or being performed by any contractor, subcontractor or consultant, in association with the Wisconsin River Bridge project, except for those claims caused by the negligence or intentional misconduct of the Village of Sauk City.

Sauk County, Wisconsin

Brent Miller, County Administrator	Date

Village of Sauk City, Wisconsin

Heidi Koch, Village Administrator	Date

Dane County, Wisconsin

Joseph T. Parisi, County Executive	Date

RESOLUTION # 70-2023

Resolution to Support the Naming of an Unnamed Tributary to Narrows Creek

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
The Sauk County Land Resources and Environment Department created the 2022-2042 Sauk County Farm Property Master Plan to ensure the continued management of the site's agricultural and natural resources, preservation of its historic features, and the transformation of the space into an educational resource for the communities of Sauk County. Resolution No. 35-2022 adopting the 2022-2042 Sauk County Farm Property Master Plan was approved by the Sauk County Board of Supervisors on March 15, 2022. On the County Farm property lies an unnamed tributary to Narrows Creek. This tributary (T12, R4e, S34) is 4.7 miles in length. A perennial stream, that is a tributary to the unnamed stream, flows on the land formally owned by Aahucoga (Blue Wing), a Ho-Chunk chief. Aahucoga purchased a 40-acre parcel in the southwestern part of what is now the Town of Reedsburg in 1851 in an attempt to keep his band together. Staff are in contact with the Ho-Chunk Nation to gain their support of the proposal.

In order to meet Goal III Sauk County Farm Master Plan- which states: "Pay homage to the historic nature of the property by: preserving the historic fire house and cemetery; and, chronicling the people and events that have converged here."- this unnamed tributary has been identified as a candidate for naming through the Department of Natural Resources' Wisconsin Geographic Naming Council. To expedite the proposal and decision-making process by the Wisconsin Geographic Names Council, supplemental documents- including a summary of historical events, documentation of local support, photographs, and other additional compelling information- have been compiled to submit with the application (Exhibit A) and, a map of the unnamed tributary has been provided (Exhibit B).

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does hereby support a petition for the renaming of the unnamed Narrows Creek tributary to Aahucoga Creek as shown in Exhibit B.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 19 day of September, 2023

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

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Resolution 70-2023

Marty Krueger, Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Peter Kinsman, Vice Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Branden Lohr	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Valerie McAuliffe	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Randy Puttkamer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: None

MIS Note: No impact

Recommended Name of Feature: Aahucoga Creek

Current Name of Feature: Unnamed

Unnamed	Geographic Names Information System
Unnamed	WDNR- Register of Waterbodies
Unnamed	24k Hydrology
Unnamed	County GIS
Unnamed	Google Maps
Unnamed	USGS Topography
Unnamed	Local Names

Location & Description:

Unnamed Tributary to Narrows Creek (T12, R4e, S34), in the Narrows Creek and Baraboo River Watershed, is a 4.70 mile navigable, cool-cold water river that falls in Sauk County. Intersection with Narrows Creek is located at the following coordinates: 43.473445, -90.000885.

Proponent: Sauk County Land Resources and Environment Department

Summary:

Sauk County is seeking to officially name the currently unnamed stream that flows through the Sauk County Farm, located south of Reedsburg (T12, R4E, S34). The Sauk County Land Resources and Environment Department created the 2022-2042 Sauk County Farm Property Master Plan to ensure the continued management of the site's agricultural and natural resources, preservation of its historic features, and the transformation of the space into an educational resource for the communities of Sauk County. On the County Farm property lies an unnamed tributary to Narrows Creek. This tributary (T12, R4e, S34) is 4.7 miles in length. A perennial stream, that is a tributary to the unnamed stream, flows on the land formally owned by Aahucoga (Blue Wing), a Ho-Chunk chief. Aahucoga purchased a 40-acre parcel in the southwestern part of what is now the Town of Reedsburg in 1851 in an attempt to keep his band together and resist the removal of his people. The 40-acre parcel was the location of a long-established Ho-Chunk Village. It is recognized that prior to the County's establishment of the Sauk County Poor Farm and Asylum in 1871 – now the Sauk County Farm-, that this land was part of the traditional lands of the Ho-Chunk People, and especially utilized by those in the adjacent village. Sauk County desires to acknowledge this relationship, honor, and pay respect to Aahucoga through the naming of the stream that flows through this land.

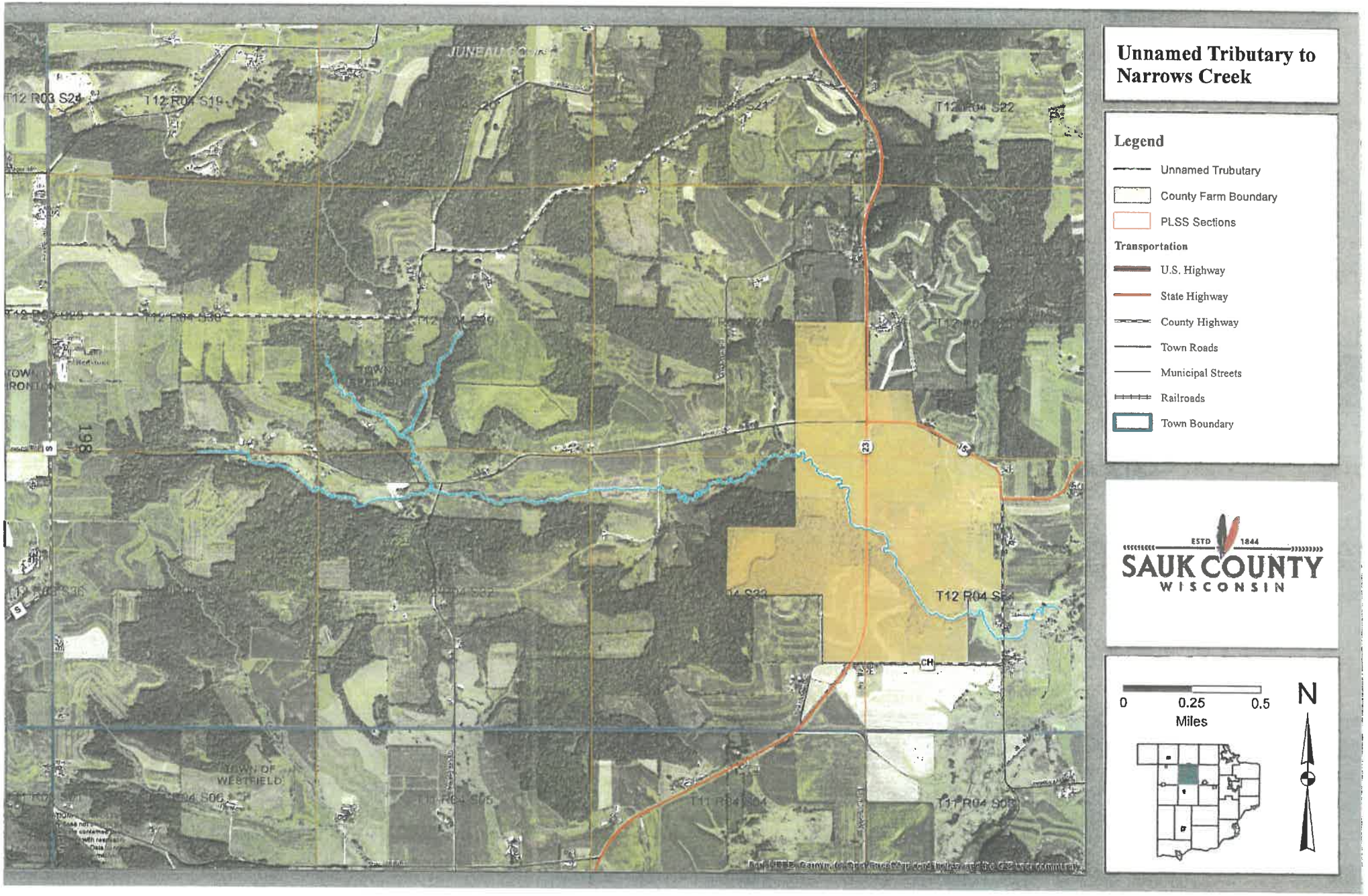
Local Opinion:

Sauk County:

Ho-Chunk Nation:

Town of Reedsburg:




Unnamed Tributary to Narrows Creek
Legend
Unnamed Trubutary
County Farm Boundary
PLSS Sections
Transportation
U.S. Highway
State Highway
County Highway
Town Roads
Municipal Streets
Railroads
Town Boundary
ESTD 1844
SAUK COUNTY
WISCONSIN
0
0.25
0.5
Miles
N
T12 R03 S24
T12 R04 S19
T12 R04 S22
T12 R04 S36
T12 R04 S31
T12 R04 S32
T12 R04 S33
T12 R04 S34
T11 R04 S06
T11 R04 S05
T11 R04 S04
T11 R04 S08
TOWN OF WESTFIELD
JUNEAU CO.
23
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12
80
198

RESOLUTION # 71 -2023

Resolution to Accept the USDA-NRCS Cooperative Conservation Agreement Grant, Authorize the Creation of a Full-Time Conservation Specialist and to Amend the 2023 Land Resources and Environment Budget

Resolution offered by the Land Resources and Environment Committee, Finance Committee, and Personnel & Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Sauk County Land Resources and Environment Department (LRE) was awarded a Cooperative Conservation Agreement Grant from The United States Department of Agriculture – Natural Resources Conservation Service (USDA-NRCS). This grant provides 100% funding for four years towards a staff position within the LRE Department to build capacity for improved soil health and farm productivity and resilience in Sauk County. A detailed summary of the award agreement is attached as Appendix A.

The primary objectives of the agreement include, but are not limited to: provide staffing support for conservation technical assistance and farm bill program delivery throughout Sauk County, specifically impaired waters; provide outreach and education on climate-smart soil health and productivity and climate resilience to Sauk County producers through implementation of the Sauk County Land and Water Resource Management Plan; and build capacity of the Sauk County LRE to implement the Sauk County Farm Property Master plan. The grant officially begins October 1, 2023 and ends September 30, 2028. The grant may be extended additional years dependent on USDA-NRCS funding availability.

THEREFORE, BE IT RESOLVED, the LRE may create a full-time Conservation Specialist position (Appendix B) and hire for said position once the grant commences to coordinate and implement the project during the grant period. The position will end once the grant funding ends.

BE IT FURTHER RESOLVED, that the 2023 budget be amended to appropriate $24,884.82 for the fourth quarter of 2023.

Approved for presentation to the County Board, this 19th day of September 2023.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____,
Date: 09.13.2023.

Offered and passage moved by:

LAND RESOURCES AND ENVIRONMENT COMMITTEE

MARTY KRUEGER, CHAIR

PETER KINSMAN, VICE CHAIR

BRANDON LOHR

DENNIS POLIVKA

ROBERT SPENCER

VALERIE MCAULIFFE

LYNN EBERL

RANDY PUTTKAMER

PERSONNEL & INSURANCE COMMITTEE

CARL GRUBER, CHAIR

PETER KINSMAN

TERRY SPENCER

ROBERT PROSSER

JAKE ROXEN

FINANCE COMMITTEE

MARTY KRUEGER, CHAIR

RICHARD "MIKE" FLINT

LYNN EBERL

THOMAS DORNER

TIMOTHY MCCUMBER

Fiscal Note: The program cost and funding for the fourth quarter of 2023 is $24,884.82. No levy dollars are needed to fund any aspect associated with this position. The remainder of the grant budget is included in Appendix A.

Program Funding: (USDA-NRCS)		$24,884.82
2023 Budgeted Levy		0.00
General Fund Balance		0.00
TOTAL		$24,884.82
Program Expenses: Staff		$ 14,795.25
Benefits		$ 5,345.75
MIS Equipment/Supplies		$ 4,743.82
TOTAL		$ 24,884.82

MIS Note: MIS equipment (included above) would consist of a cell phone, laptop, and annual computer and software licensing cost for staff.

APPENDIX A

U.S. Department of Agriculture
Natural Resources Conservation Service

NOTICE OF GRANT AND AGREEMENT AWARD

1. Award Identifying Number	2. Amendment Number	3. Award / Project Period	4. Type of Award Instrument
		09/30/2023 – 09/30/2028	Cooperative Agreement

5. Agency (Name and Address)	6. Recipient Organization (Name and Address)
Natural Resources Conservation Service 8030 Excelsior Drive, Suite 200 Madison, WI 53717	Sauk County 505 Broadway Baraboo, WI 53913 UEI: MBBBU1XPJ4M5

7. NRCS Program Contact	8. NRCS Administrative Contact	9. Recipient Program Contact	10. Recipient Administrative Contact
Name: Eric Allness Phone: 608-662-4422 Email: eric.allness@usda.gov	Name: Kimberly Johnson Phone: 202-772-6028 Email: kimberly.johnson2@usda.gov	Name: Melissa Schlupp Phone: 608-355-4838 Email: melissa.schlupp@saukcountywi.gov	Name: Brent Miller Phone: 608-355-3274 Email: brent.miller@saukcountywi.go

11. CFDA	12. Authority	13. Type of Action	14. Program Director
10.902 CPA-IRA		New Agreement	Name: Lisa Wilson Phone: 608-355-4830 Email: lisa.wilson@saukcountywi.gov

15. Project Title / Description: Building Capacity for Improved Soil Health and Farm Productivity and Resilience in Sauk County

16. Entity Type: B = County Government

17. Select Funding Type

Select funding type:	☒ Federal	☒ Non-Federal
Original funds total	$380,000.00	$ 0
Additional funds total	$	$
Grand total	$380,000.00	$ 0

18. Approved Budget

Personnel	$	Fringe Benefits	$
Travel	$	Equipment	$
Supplies	$	Contractual	$
Construction	$	Other	$380,000.00
Total Direct Cost	$380,000.00	Total Indirect Cost	$
		Total Non-Federal Funds	$ 0
		Total Federal Funds Awarded	$380,000.00
		Total Approved Budget	$380,000.00

This agreement is subject to applicable USDA NRCS statutory provisions and Financial Assistance Regulations. In accepting this award or amendment and any payments made pursuant thereto, the undersigned represents that he or she is duly authorized to act on behalf of the awardee organization, agrees that the award is subject to the applicable provisions of this agreement (and all attachments), and agrees that acceptance of any payments constitutes an agreement by the payee that the amounts, if any, found by NRCS to have been overpaid, will be refunded or credited in full to NRCS.

Name and Title of Authorized Government Representative Tyrone R. Larson State Conservationist	Signature	Date
Name and Title of Authorized Recipient Representative Brent Miller Administrator	Signature	Date

NONDISCRIMINATION STATEMENT

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW., Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider, employer and lender.

PRIVACY ACT STATEMENT

The above statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. Section 522a).

Statement of Work

Purpose

A. This agreement is made by and between the United States Department of Agriculture, Natural Resources Conservation Service, hereafter referred to as "NRCS", and Sauk County Land Resources and Environment Department, hereafter referred to as "Sauk County LRE". The collective name of both entities is hereafter referred to as the "Parties".

B. The purpose of this agreement is to collaborate between NRCS and Sauk County LRE to build technical capacity to address resource concerns by implementing climate-smart conservation solutions to address state changes in hydrology. Increased precipitation has resulted in resource concerns that may be solved by implementing structures in flood plains that address water quality, habitat, and erosion and in uplands water quality and air quality at animal feeding operations (AFOs).

C. This agreement will result in the employment of a Conservation Specialist (or equivalent) position that will provide technical support and resources to producers that have a mutual benefit to both agencies.

Objectives

A. The objectives of the agreement include, but not limited to:

1. Providing staffing support for conservation technical assistance and farm bill program delivery throughout Sauk County, specifically impaired waters.

2. Provide outreach and education on climate-smart soil health and productivity and climate resilience to Sauk County producers through implementation of the Sauk County Land and Water Resource Management Plan.

3. Build capacity of the Sauk County LRE to implement the Sauk County Farm Property Master plan.

Budget Narrative

A. The official budget described in this Budget Narrative will be considered the total budget as last approved by the Federal awarding agency for this award. Amounts included in this budget narrative are estimates. Reimbursements will be based on actual expenditures, not to exceed the total agreement obligation.

Personnel: $249,652
Fringe Benefits: $85,532
Travel: $920
Supplies: $8,000
Other: $1,371
Total Direct Costs: $345,455
Indirect Costs: $34,545
Grand Total: $380,000

B. Sauk County LRE shall coordinate the technical assistance to complete the agreement deliverable items as identified in the Expected Accomplishments and Deliverables section. NRCS will provide a maximum financial reimbursement of $380,000 to Sauk County LRE based on the budget categories and amounts listed below.

1. Personnel: NRCS will reimburse Sauk County LRE based on actual cost expenses as identified on Sauk County LRE payroll documentation for the employed Conservation Specialist position. Salaries may be subject to annual inflation rates (estimated at 1.5%) based on Sauk County LRE personnel policy.

Expense calculation (estimate):

Year 1: $59,181
Year 2: $61,807
Year 3: $63,463
Year 4: $65,201

Total: $249,652

2. Fringe Benefits: NRCS will reimburse Sauk County LRE based on actual cost expenses as identified on Sauk County LRE payroll documentation for the fringe benefit expenses for the Conservation Specialist position. The fringe benefit rate shall be based on Sauk County LRE personnel policy and includes a 6% annual increase.

Expense Calculation (estimate):

$249,652 (personnel costs) x 33.04% (fringe benefit rate) x 4 years (6% annual increase) = $85,532

3. Travel: NRCS will reimburse Sauk County LRE based on actual cost expenses for travel expenses (e.g., meetings, etc.) for the technical staff providing assistance for implementation of this agreement. Lodging and per diem expenses will follow Sauk County LRE established rates.

Expense Calculation (estimate):

Lodging/per diem: $115/night x 2 nights/year x 5 years = $920

4. Supplies: NRCS will reimburse Sauk County LRE based on actual cost expenses as identified on receipts and department documentation for supplying and maintaining the Sauk County LRE Conservationist Specialist position. Supply items include a laptop, cellular telephone, software and licensing.

Expense Calculation (estimate):

$2,000/year x 4 years = $8,000

5. Other: NRCS will reimburse Sauk County LRE based on actual cost receipts for other expenses associated with the employment of the Conservationist Specialist position. This may include conferences, trainings, and other miscellaneous expenses.

Expense Calculation (estimate):

4 conferences x $240 = $971
4 field days and workshops x $100 = $400

6. Indirect Costs: NRCS will reimburse Sauk County LRE at a 10% reimbursement rate for indirect eligible amounts of the total direct cost.

$345,455 (direct costs) x 10% = $34,545

C. Adjustments between the NRCS financial contributions identified for the object class categories may be accommodated in accordance with the Prior Approval Requirements of the General Terms and Conditions.

D. The NRCS financial code associated with this agreement is: NR.SI.IRAC.55.0000.2231T

Responsibilities of the Parties

A. If inconsistencies arise between the language in this Statement of Work (SOW) and the General Terms and Conditions document attached to the agreement, the language in this SOW shall take precedence.

B. Sauk County LRE will:

1. Coordinate completion of the tasks and deliverable items as identified in the Expected Accomplishments and Deliverables section.

2. Employ technical staff to perform the deliverables (tasks) stated in this agreement. Employees or contractors of Sauk County LRE will not be considered as federal employees or agents of the United States for any purpose under this agreement.

3. Provide administrative and supervisory support for the employed technical staff.

4. Comply with the applicable version of the General Terms and Conditions.

5. Ensure conservation practices planned and installed under this agreement shall meet applicable state NRCS conservation practice standards, specifications, and program requirements; be consistent with the conservation program goals and objectives in the agreement; and incorporate, where appropriate, low-cost alternatives that would address the resource issues and meet the objectives of the applicant NRCS conservation program and the participating farm client for which assistance is provided.

6. Access NRCS client records only as necessary to carry out the purpose of this agreement. Access does not give custody of NRCS records (or files) to Sauk County LRE. Contents of NRCS records will not be disclosed without the express written consent of the NRCS Freedom of Information and Privacy Acts Officer.

7. Coordinate with NRCS on all news releases and information materials produced to publicize, announce, or promote the projects, activities, and events resulting from this agreement. Acknowledge NRCS support on any publications written or published or any audiovisual produced with NRCS financial support and, if feasible, on any publication reporting the results of, or describing this supported activity.

8. Work with and recognize NRCS in any public or legislative outreach deemed appropriate for aiding citizens in understanding the use of public funds and natural resources conservation benefits derived as a result of this cooperative effort.

9. Submit reports and payment requests to the ezFedGrants system or the Farm Production and Conservation (FPAC) Grants and Agreements Division via email to FPAC.BC.GAD@usda.gov as outlined in the applicable version of the General Terms and Conditions. Reporting frequency is as follows:

Performance reports: Semi-Annual
SF425 Financial Reports: Annual
Payment requests: Quarterly

C. NRCS will:

1. Provide consultative assistance to Sauk County LRE in completing all work items covered by this agreement.

2. Provide interpretation of applicable NRCS standards, policies, and guidelines. Work products produced as a result of the agreement will be periodically reviewed to ensure compliance with applicable NRCS standards and policies.

3. Work with and recognize Sauk County LRE in any public or legislative outreach deemed appropriate for aiding citizens in understanding the use of public funds and natural resources conservation benefits derived as a result of this cooperative effort.

Expected Accomplishments and Deliverables

A. Sauk County LRE will coordinate completion of the following tasks and deliverable items:

1. Project staff will provide technical assistance to 50 producers annually throughout Sauk County to address resource concerns to improve water quality and soil health with climate-smart solutions, especially in impaired watersheds and those identified as priorities through the Sauk County Land and Water Resource Management Plan (LWRM) implementation process.

2. Project staff will work closely with the local USDA-NRCS field office(s) to promote and implement farm bill programs. Technical assistance will result in approximately 30 CRP contracts and 10 EQIP contracts annually.

3. Sauk County LRE will coordinate and host workshops, field days, press releases, and direct mailings and focus primarily on promoting soil health practices.

4. Project staff will utilize the Sauk County LWRM to assess outreach and education needs for Sauk County producers to focus the efforts on soil health and farm productivity and resiliency.

5. The Sauk County Farm will be used as a case study and demonstration site to study and assess cropping inputs, conservation practices, and harvest information to evaluate farm profitability. Recommendations for maximizing return on investment in a conservation friendly manner will be developed and shared with county producers through outreach and education events, such as workshops and field days.

6. Additional Resources: The Sauk County LRE agreement proposal document titled "Building Capacity" is available as a supplemental reference to the agreement. This proposal shall only be used as a reference, not to replace the language in this SOW.

Resources Required

A. Sauk County LRE will provide staff resources as needed; and coordinate and oversee completion of deliverable task items.

B. NRCS will provide staff assistance as needed for oversight of deliverable task items.

Milestones

A. Advertisement and selection of the Conservation Specialist position is expected to be made within 3 months of the agreement start date. Selection of this position shall be made in collaboration between Sauk County LRE and NRCS.

B. Budget expenditures and tasks completed on an annual basis should closely reflect the quantity amounts identified in the Budget Narrative and Expected Accomplishments and Deliverables section. The Parties will meet as needed to review expenditures, workload, training needs, target goals, and performance to ensure progress and accomplishments are being made, as determined acceptable by the Parties.

C. Note the grant award expiration date has been identified as September 30, 2028 to accommodate potential additional time that may be needed to complete the deliverable tasks due to delays that may arise as a result of COVID-19 or other unforeseen circumstances.

SAUK COUNTY WISCONSIN

Sauk County
Land Resources and Environment

Job Description
Conservation Specialist

Job Code:
Reports To: *Conservation Manager*
EEO Code: *3.Technician*

Pay Grade: *C41*
FLSA Status: *Non-Exempt*
Last Revision: *7/24/2023*

The following statements are intended to describe, in broad terms, the general functions and responsibility levels characteristic of positions assigned to this classification. They should not be viewed as an exhaustive list of all the specific duties and prerequisites applicable to the position.

Purpose of the Position

The purpose of the Conservation Specialist is to design, deliver, and evaluate research-based agricultural and natural resource educational programming and technical assistance to Sauk County rural landowners. The Conservation Specialist provides leadership, instruction, and service by working with residents and groups to meet their individual and collective needs.

Essential Duties and Responsibilities

- Organize and coordinate agricultural education programs for landowners including:
  - Field days and pasture walks
  - Research plot demonstrations
  - Nutrient Management Farmer Education classes
  - Rainfall simulator presentations

- Lead implementation of the Sauk County Farm Property Master Plan including:
  - Supervising the installation and management of demonstration plot projects
  - Developing and distributing results from case studies on research projects conducted onsite
  - Coordinating field days and other events showcasing projects conducted onsite
  - Working closely with farm operator(s) to gather and analyze farm production data

- Assist Sauk County Farmers with improving farm sustainability and profitability by:
  - Promoting precision agriculture to optimize return on investments
  - Coordinating Nitrogen Use Efficiency and Nitrogen Optimization projects
  - Assisting with farm budgeting that will reduce input costs
  - Promoting cover crops and other soil health and regenerative agriculture practices
  - Providing recommendations on diversifying crop rotations

- Provide general support through the following programmatic areas:
  - Conservation technical assistance and farm bill program delivery.
  - Implementation of the Sauk County Land and Water Resource Management Plan.

- Coordinate and distribute periodic agricultural newsletters, brochures, and flyers utilizing a variety of methods including list servs, websites and social media.

Additional Duties and Responsibilities

- Manage department literature by maintaining and distributing program brochures and publications.

- Research and identify funding sources including grants and donations from public and private sources to implement educational and outreach programs and then apply for and manage short term or grant projects.

- Disseminate information collected from studies and evaluations in a concise format for publication.
- Conduct programs that may be held in the evening or on weekends to accommodate the intended audience(s).
- Perform other duties as assigned.

Knowledge, Skills and Abilities

- Communicate advisory data and information such as Department program requirements and policies, farm plans, watershed plans, verification forms, invoices, time sheets, vehicle maintenance records, contracts, meeting minutes and agendas, Department of Natural Resources (DNR) manuals, computer software operating manuals, laws, conservation employee handbook, procedures, guidelines, and routine and non-routine correspondence
- Communicate verbally and in writing with landowners, vendor representatives, State and Federal conservation personnel, Department personnel, attorneys, County Treasurer and Register of Deeds, Corporation Counsel, children, farmers, and the general public
- Explain, demonstrate, and clarify to others established policies, procedures, and standards
- Current principles and practices for soil and water conservation in planning, agricultural practices, and agronomy
- Demonstrated success in developing, delivering, and evaluating educational programs.
- Ability to build and maintain effective working relationships with agencies, citizens, community based services, co-workers, and organizations.
- Demonstrated skills in interpreting, utilizing, and applying evidence-based information and research findings.
- Basic knowledge of Certified Crop Advisor (CCA) principles and ability to work towards accreditation
- Soil science, geology, and hydrology
- Farm operations including livestock management and crop production practices
- Agricultural economics, marketing, farm profitability and sustainability
- Survey equipment
- Calculating percentages, fractions, decimals, volume, ratios, and spatial relationships, and interpreting basic descriptive statistical reports
- Maintain all relevant certifications
- Decide the time, place, and sequence of operations within a system or organizational framework and oversee its execution

- Compare, count, differentiate, measure, sort, classify, compute, tabulate, and/or categorize data and/or information
- Assemble, copy, record, and transcribe data and/or information
- Analyze data and information using established criteria to define consequences and consider and select alternatives
- Apply functional and situational reasoning by exercising judgment, decisiveness, and creativity in everyday routine and non-routine situations
- Use fine and gross motor skills to perform tasks such as operating survey equipment, a keyboard, photocopier, telephone, calculator, and computer printer
- Walk on uneven and rough terrain for long lengths of time
- Exert light physical effort in sedentary to light work, involving lifting and carrying up to 20 pounds, and pushing and pulling
- Recognize and identify degrees of similarity and differences between characteristics of colors, forms, sounds, odors, textures, etc. associated with objects, materials, and ingredients

Environment:

- Occasionally unsafe and uncomfortable in respects to temperature variations, odors, toxic agents, noise, wetness, animal waste, and dust.

Required Working Hours

Standard working hours are Monday through Friday, 8:00 am until 4:30 pm. Please note these hours are subject to change and additional hours may be needed or required. Compensation for additional hours beyond normal working hours are subject to applicable state and federal regulations.

Education and Experience Requirements

Required:	Bachelor's degree in Agriculture, Agriculture Education, Soil Science, Animal Science, Dairy Science, Soil and Water Conservation, Natural Resources, Agronomy, or another related field Two (2) years of experience in soil and water conservation planning Two (2) years of experience conducting conservation outreach and education programs

Licenses/Certifications: Valid Wisconsin State Motor Vehicle Operator's License

Preferred:	Agricultural experience Inventory management software experience ArcMap/GIS software experience

Any combination of education and experience that provides equivalent knowledge, skills and abilities may be considered.

Core Value Standards of Behavior

It is expected that all employees will demonstrate behaviors that support excellence as defined by Sauk County's Personnel Handbook.

Acknowledgement

All requirements of the described position are subject to change over time where I may be required to perform other duties as requested by Sauk County. Further, I acknowledge that this job description is also not an employment contract. I have received, read, and understand the expectations for the successful performance of this job.

Incumbent's Signature	Date

APPROVALS:

Supervisor	Date
Department Head	Date
Human Resources Representative	Date

Sauk County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

RESOLUTION # 72-2023

AUTHORIZING SAUK COUNTY TO ACCEPT A QUIT CLAIM DEED FOR PARCELS No. #206-1499-00000, #206-1498-00000, & #206-1497-10000 TO SAUK COUNTY FROM CITY OF BARABOO

Resolution offered by the Property Committee

BACKGROUND: Sauk County has reached out to the City of Baraboo requesting to take on the City of Baraboo's ownership of parcels that are part of the current West Square Administration Building parking lot. The Building Services department has maintained the parking lot since the West Square building was opened in 1995.

The county has offered to purchase the properties located at 227 4th Ave, 225 4th Ave, and 223 4th Ave Baraboo. Sauk County Building Services maintains the existing parking lot. The county would like to regulate and enforce parking restrictions for county only use Monday-Friday from 6:00 am to 5:00pm. The parking restrictions would also include no overnight parking.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that the Sauk County Clerk be and hereby is authorized to make payment of $1, to to the City of Baraboo for the below described property:

#206-1499-00000
227 4th Ave, Baraboo, WI 53913
Legal Description: City of Baraboo Formerly Adams Lot 5 BLK 28.

#206-1498-00000
225 4th Ave, Baraboo, WI 53913
Legal Description: City of Baraboo Formerly Adams Lot 4 BLK 28.

#206-1497-10000
223 4th Ave, Baraboo, WI 53913
Legal Description: City of Baraboo Formerly Adams W1/2 Lot 3 BLK 28

Sale Price: $1.00

For consideration by the Sauk County Board of Supervisors on July 18, 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 09.13.2023 .

Offered and passage moved by:

Mark "Smooth" Detter, Chairperson

Joel Chrisler, Vice-Chairperson

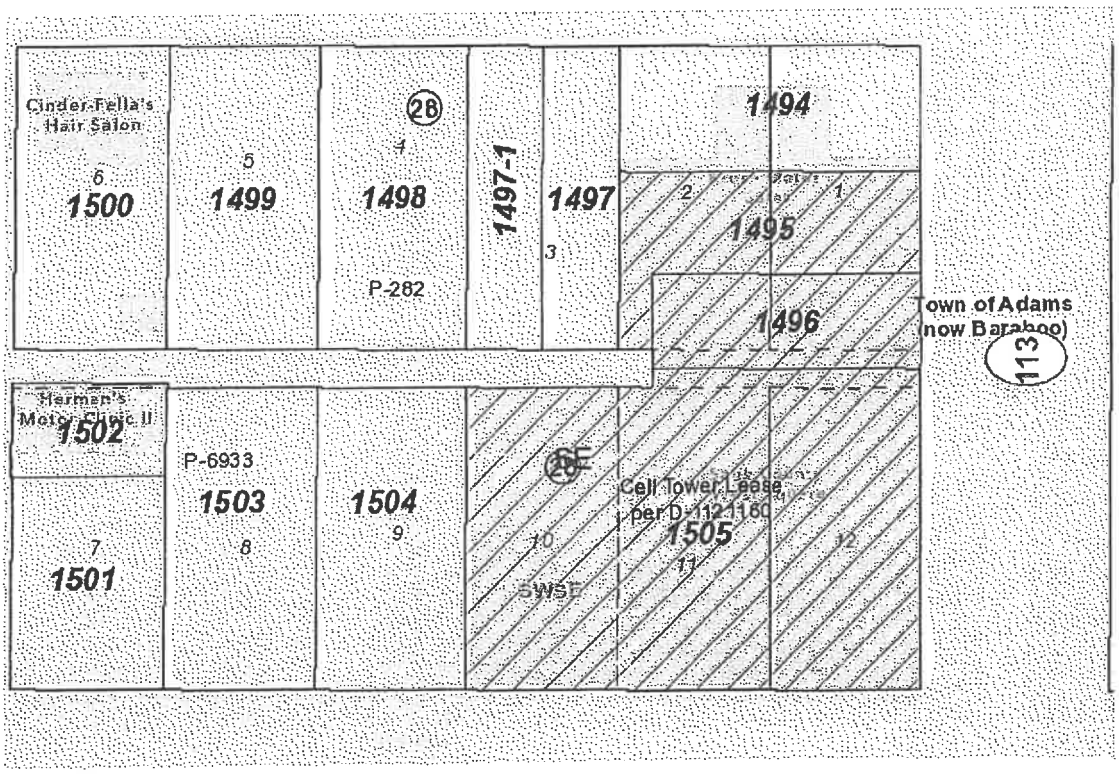
Carl Gruber, Secretary

Robert Spencer, Supervisor

Mike Anderson, Supervisor

Fiscal Note: Funds to purchase and maintain the described properties is a part of the 2023 Building Services annual budget. JMH

MIS Note: No MIS impact



RESOLUTION # 73-2023

Resolution to Sell approximately 56 sq feet of Sauk County land to the Wisconsin Department of Transportation and grant a Temporary Land Easement of 785 sq feet for ADA sidewalk work around the Sauk County Courthouse

Resolution offered by the Property Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:

The Wisconsin Department of Transportation (WI DOT) is in the process of purchasing property to make sidewalk curb ramps around the Sauk County Courthouse parcel number 127 ADA compliant. The WI DOT is offering to purchase 56 square feet of County property and lease 785 square feet during the construction process for $1,000. All documentation related to the sale of property will be signed by the County Administrator and County Clerk.

THEREFORE, BE IT RESOLVED, that the County Board authorizes the sale of the 56 square feet of County property and lease 785 square feet during the construction process for $1,000; and

BE IT FURTHER RESOLVED, that All documentation related to the sale of property will be signed by the County Administrator and County Clerk.

Approved for presentation to the County Board by the Property Committee, this 19th, day of September 2023

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 09.13.2023.

Offered and passage moved by:

Carl Gruber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Mark "Smooth" Detter	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Joel Chrisler	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Mike Anderson ☑ Aye ☐ Nay ☐ Abstain ☐ Absent

Mike Anderson

Fiscal Note: Funds from the sale and lease of county owned property will be deposited into the General Fund

MIS Note: None

Fee
Temporary Limited Easement
Property Line

TRANSPORTATION PROJECT PLAT NO: 5637-02-21 - 4.05

THAT PART OF BLOCK 27, LOT 12, BLOCK 28, LOT 1, BLOCK 33, AND LOT 6, BLOCK 34, ADAMS SUBDIVISION, LOCATED IN THE SW 1/4 OF THE SE 1/4 OF SECTION 35, TOWNSHIP 12 NORTH, RANGE 6 EAST, IN THE CITY OF BARABOO, SAUK COUNTY, WISCONSIN.

RELOCATION ORDER STH 23, SOUTHWEST REGION ADA CURB RAMPS, SAUK COUNTY VARIOUS LOCATIONS, SAUK COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE-NAMED PROJECT. TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTIONS 84.02, 151, 84.09 AND 84.30, WISCONSIN STATUTES, THE DEPARTMENT OF TRANSPORTATION HEREBY ORDERS THAT:

1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE-NAMED PROJECT.
2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE DEPARTMENT FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE STATE OF WISCONSIN, PURSUANT TO THE PROVISIONS OF SUB-SECTION 84.09 (1) OR (2), WISCONSIN STATUTES.

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (WISCRS), SAUK COUNTY, NAD83 (2011) IN US SURVEY FEET. VALUES SHOWN ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

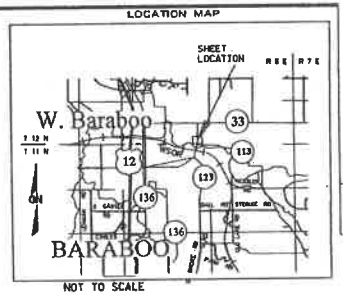
ALL NEW RIGHT-OF-WAY MONUMENTS WILL BE TYPE 2 (TYPICALLY 3/4" X 24" IRON REBARS), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

FOR THE CURRENT ACCESS/DRIVEWAY INFORMATION, CONTACT THE PLANNING UNIT OF THE WISCONSIN DEPARTMENT OF TRANSPORTATION OFFICE IN LA CROSSE.

REFER TO THE TITLE SHEET, RECORDED AS SHEET 2 OF 2, AS DOCUMENT NO. 1246094 FOR ADDITIONAL INFORMATION.

NO PROJECT DESIGN OR PREVIOUS PROJECT REFERENCE LINE ALIGNMENTS EXIST. REFERENCE LINE SHOWN IS ASSUMED AND IS COMPUTED ACCORDING TO EXISTING R/W CENTERLINES, SECTION/QUARTER SECTION LINES, OR SIMILAR INFORMATION FOR INDIVIDUAL TPP SHEET PURPOSES ONLY.

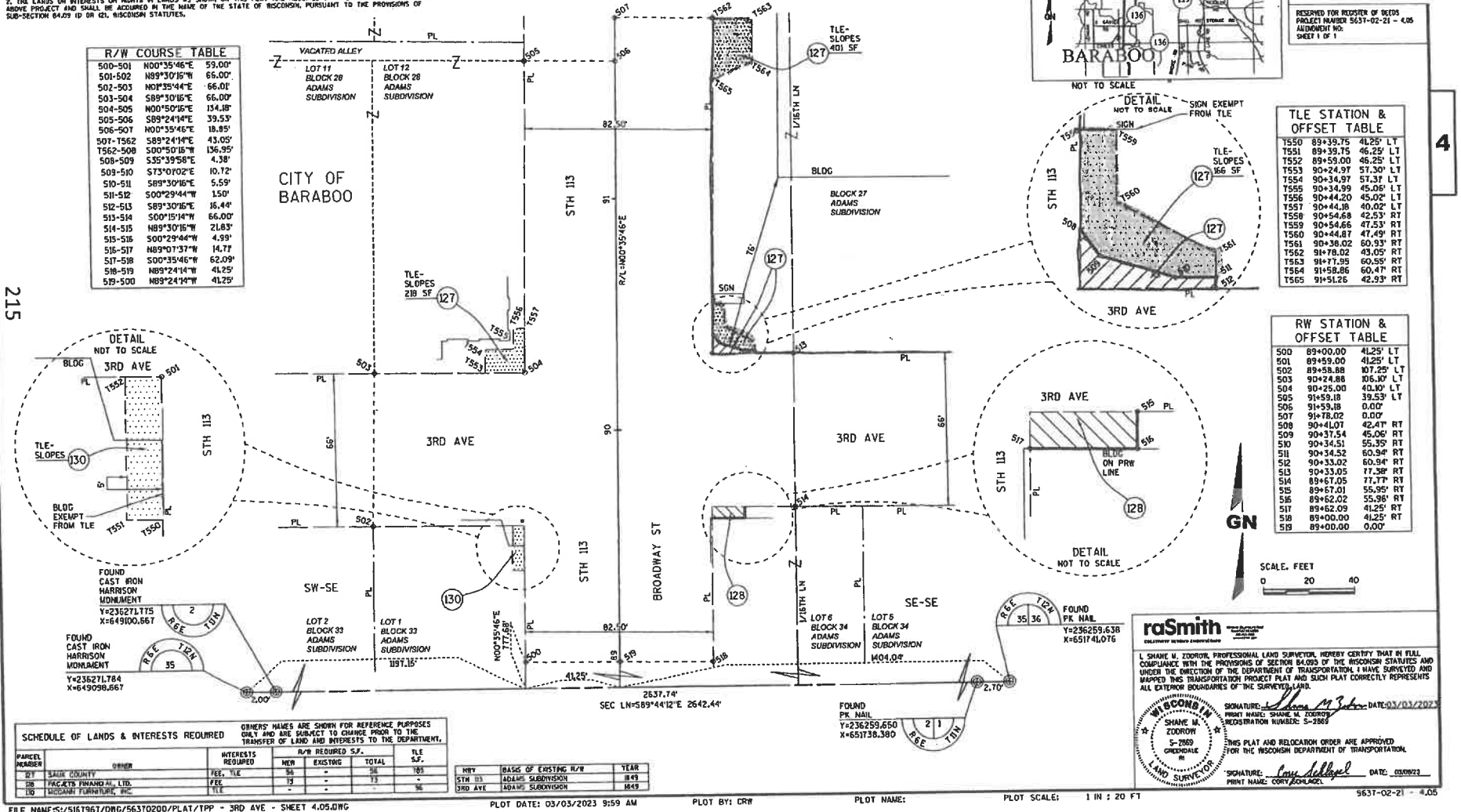
LOCATION MAP



NOT TO SCALE

RESERVED FOR REGISTER OF DEEDS
PROJECT NUMBER 5637-02-21 - 4.05
AMENDMENT NO:
SHEET 1 OF 1

R/W COURSE TABLE		
500-501	N00°35'46"E	59.00'
501-502	N89°30'16"W	66.00'
502-503	N01°35'44"E	66.01'
503-504	S89°30'16"E	66.00'
504-505	N00°50'16"E	134.18'
505-506	S89°24'14"E	39.53'
506-507	N00°35'46"E	18.85'
507-T562	S89°24'14"E	43.05'
T562-508	S00°50'18"W	136.95'
508-509	S35°39'58"E	4.38'
509-510	S73°01'02"E	10.72'
510-511	S89°30'16"E	5.59'
511-512	S00°29'44"W	1.50'
512-513	S89°30'16"E	16.44'
513-514	S00°15'14"W	66.00'
514-515	N89°30'16"W	21.83'
515-516	S00°29'44"W	4.99'
516-517	N89°01'37"W	14.77'
517-518	S00°35'46"W	62.09'
518-519	N89°24'14"W	41.25'
519-500	N89°24'14"W	41.25'



TLE STATION & OFFSET TABLE		
T550	89+39.75	41.25' LT
T551	89+39.75	46.25' LT
T552	89+59.00	46.25' LT
T553	90+24.97	57.30' LT
T554	90+34.97	57.3' LT
T555	90+34.99	45.06' LT
T556	90+44.20	45.02' LT
T557	90+44.18	40.02' LT
T558	90+54.68	42.53' RT
T559	90+54.66	47.53' RT
T560	90+44.87	47.49' RT
T561	90+38.02	60.93' RT
T562	91+78.02	43.05' RT
T563	91+77.95	60.55' RT
T564	91+58.86	60.47' RT
T565	91+51.26	42.93' RT

RW STATION & OFFSET TABLE		
500	89+00.00	41.25' LT
501	89+59.00	41.25' LT
502	89+58.88	107.25' LT
503	90+24.88	106.10' LT
504	90+25.00	40.10' LT
505	91+59.18	39.53' LT
506	91+59.18	0.00'
507	91+78.02	0.00'
508	90+41.01	42.41' RT
509	90+37.54	45.06' RT
510	90+34.51	55.35' RT
511	90+34.52	60.94' RT
512	90+33.02	60.94' RT
513	90+33.05	77.38' RT
514	89+67.05	77.17' RT
515	89+67.01	55.95' RT
516	89+62.02	55.96' RT
517	89+62.09	41.25' RT
518	89+00.00	41.25' RT
519	89+00.00	0.00'

SCHEDULE OF LANDS & INTERESTS REQUIRED			OWNERS' NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND AND INTERESTS TO THE DEPARTMENT.			
PARCEL NUMBER	OWNER	INTERESTS REQUIRED	R/W REQUIRED S.F. NEW	EXISTING	TOTAL	TLE S.F.
27	SAUK COUNTY	FEE, TLE	56	-	56	185
28	PACKETS FINANCIAL, LTD.	FEE	13	-	13	-
110	MIDMAN FURNITURE, INC.	TLE	-	-	-	96

HWY	BASIS OF EXISTING R/W	YEAR
STH 113	ADAMS SUBDIVISION	1849
3RD AVE	ADAMS SUBDIVISION	1849

raSmith

I, SHANE M. ZODROW, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE DEPARTMENT OF TRANSPORTATION, I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: Shane M Zodrow DATE: 03/03/2023
PRINT NAME: SHANE M. ZODROW
REGISTRATION NUMBER: S-2869

WISCONSIN SHANE M. ZODROW S-2869 GREENDALE WI LAND SURVEYOR

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE WISCONSIN DEPARTMENT OF TRANSPORTATION.

SIGNATURE: Cory Schlagel DATE: 03/06/23
PRINT NAME: CORY SCHLAGEL

5637-02-21 - 4.05

FILE NAME:S:\516796T\DWG\5637020D\PLAT\TPP - 3RD AVE - SHEET 4.05.DWG
APPRAISAL PLAT DATE: 03/03/2023
PLOT DATE: 03/03/2023 9:59 AM PLOT BY: CRW PLOT NAME: PLOT SCALE: 1 IN : 20 FT

4 215 4

NOMINAL PAYMENT PARCEL - WAIVER OF APPRAISAL RECOMMENDATION AND APPROVAL

Wisconsin Department of Transportation

RE1897 01/2023 Ch. 32 Wis. Stats.

Owner name(s)	Area and interest required
Sauk County	56.00 sq. ft. of Land,785.00 sq. ft. of Temporary Limited Easement (TLE)

Allocation

Allocation	Description	Size	Unit	Per Unit	Value ($)
Land	$6.00/SF X 56SF = $336	56.00	Sq Ft	$6.00	$336.00
Temporary Limited Easement (TLE)	$6.00/SF X 785SF X 7% X 2 YRS = $659.40 X 1.962% (DR $12.94) = $646.46	785.00	Sq Ft	$0.82	$646.46
Appraiser Rounding	$17.54				$17.54

Total Allocation $1,000.00
Rounded Total $1,000.00

SIGN HERE

SIGN HERE

The undersigned owner(s), having been fully informed of the right to have the property appraised, and to receive just compensation based upon an appraisal, have decided to waive the right to an appraisal and agree to accept settlement in the above-stated amount as full payment for the parcel stated, subject to approval by Wisconsin Department of Transportation.

The undersigned owner(s) further states that they waived the right to an appraisal without undue influences or coercive action of any nature.

It is intended that the instrument of conveyance will be executed upon presentation by Wisconsin Department of Transportation agents or representatives.

X
Brent Miller, County Administrator
Sauk County
Date

X
Rebecca Evert, County Clerk
Sauk County
Date

Approved for Wisconsin Department of Transportation

For Office Use Only

X
Wisconsin Department of Transportation Signature
Date

QJ1044631

This instrument was drafted by
Wisconsin Department of Transportation

Project ID
5637-02-21

Parcel No
127

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
OCTOBER 17, 2023
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.**

2. **Roll Call.** PRESENT: (28) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Hazard, R. Spencer, Carver, Polivka, Burchill, Lohr, Gruber, Detter, Chrisler, McAuliffe, Deitrich and McCumber. ABSENT: (2) Peper, and Stehling. VACANT (1): District 18.

Staff present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk; and Michelle Commings, Deputy County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supr. McAuliffe

4. **Adopt Agenda.** MOTION (T. Spencer/Scanlon). Motion carried **unanimously.**

5. **Adopt the minutes.** MOTION (Carver/Gruber) to adopt the minutes from the previous meeting. Motion carried **unanimously**.

6. **Appointment of County Board Supervisory District #18.**
    a. James Astle, 1000 8th Street, Baraboo, WI 53913
    Filling remainder of term, expires: 04/16/2024

MOTION (Schell/Carver). Motion carried **unanimously.**

7. **Administration of Oath of Office.** The Honorable Judge Michael P. Screnock, Sauk County Circuit Court Branch I.

*Supervisor Astle was seated representing District #18.

8. **General Consent Agenda Items.**
    a. **Finance Committee:**
        i. **Resolution 75 – 2023** Honoring Elizabeth Geoghegan.

    b. **Highway Committee:**
        i. **Resolution 76 –** 2023 To Honor James Bonham For Over 39 Years Of Service To The People of Sauk County.

MOTION (Grubr/Lohr). Motion carried **unanimously.**

*Supr. Peper arrived at 6:08 pm

9. **Scheduled Appearances.**
    a. Sauk County Health Care Center Market Analysis Presentation, by Jason Stroiman (Founder & President) and Henry Fuller (Senior Analyst Associate) of Evans Senior Investments.

10. **Public Comment.**
    a. Jeanette Bates, re: Committee On Committees.

11. **Communications.**
    a. 09/20/23 Letter from Atty Catherine J. Flaherty, re: "The Bank of Spring Green Autobank to the Sauk County Historic Registry."

12. **Appointments.** None.

13. **Bills**. None.

14. **Claims.** None.

15. **Elections.** None.

16. **Proclamations.** None.

17. **Reports – informational, no action required.**
    a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
        i. Petition 12-2023, Applicant: Jeffrey Huttenburg; Project Location: Town of Freedom; Current Zoning: Agriculture; Proposed Zoning: Recreational/Commercial.
    b. Brent Miller, Administrator
        i. Administrator's report.
    c. Tim McCumber, County Board Chair
        i. Board Chair Update.
        ii. Reminder – November 14th Annual Meeting.

18. **Unfinished Business.** None.

19. **New Business.**

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 77 - 2023 To Amend The Rules Of The County Board.

MOTION (Lohr/Gruber). **2/3 Vote Required*

MOTION (Krueger/Anderson) to send Resolution 77-2023 "To Amend The Rules Of The County Board" back to committee.

VOTE: AYES: (23) Roxen, T. Spencer, Eberl, Rego, Kinsman, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, McAuliffe, and McCumber. NAYS: (7) Klitzke, Deitrich, Peper, Lohr, Gruber, Detter, and Chrisler. ABSENT: (1) Stehling. Motion carried.

The following scrivener errors were noted:

Line 9 should read: Resolution #96-~~2023~~ ***2022***

Line 32 should read: "of Trustees.

Line 64 should read: Members: ~~7~~ ***8.***

Resolution 78 - 2023 To Repeal And Recreate The Sauk County Rules Of The Board.
MOTION (Fordham/Burchill). **2/3 Vote Required*
VOTE: AYES: (26) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Detter, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (4) Lombard, Peper, Lohr, and Gruber. ABSENT: (1) Stehling. Motion carried.

HIGHWAY COMMITTEE:
Resolution 79 - 2023 Approving The County Aid For Bridge Construction Under Wis. Stat 82.08.
MOTION (Peper/Carver). **VOTE:** AYES: (30) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT: (1) Stehling. Motion carried **unanimously**.

LAND RESOURCES AND ENVIRONMENT COMMITTEE:
Resolution 80 - 2023 Resolution Authorizing Submission Of The Lake Monitoring And Protection Network Grant Application.
MOTION (Polivka/R. Spencer). **VOTE:** AYES: (30) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT: (1) Stehling. Motion carried **unanimously**.

Ordinance 7 - 2023 Amendment To Approve A Map Amendment (Rezoning) Of Lands In The Town Of Westfield From An Exclusive Agriculture To An Agriculture Zoning District Filed Upon Elvin Yoder, Property Owners.
MOTION (Kinsman/Polivka). **VOTE:** AYES: (26) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Schell, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Lohr, Gruber, Detter, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (4) Prosser, Lombard, Dorner, and Peper. ABSENT: (1) Stehling. Motion carried.
Ordinance effective upon passage pursuant to 59.69(5)(e)(6), of Wisconsin State Statutes (October 17, 2023).

Resolution 81 - 2023 To Adopt Amendments To The Land Resources And Environment Department Fee Schedule.
MOTION (Spencer/McAuliffe). **VOTE:** AYES: (29) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (1) Detter. ABSENT: (1) Stehling. Motion carried.

Resolution 82 - 2023 To Adopt The Sauk County Farm Education Hub Development Plan As An Appendix To The 2022-2042 Sauk County Farm Property Master Plan In The County CORP.
MOTION (Krueger/Polivka). **VOTE:** AYES: (26) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Lohr, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (4) Schell, Peper, Gruber, and Detter. ABSENT: (1) Stehling. Motion carried.

LAW ENFORCEMENT & JUDICIARY COMMITTEE:

Resolution 83 - 2023 Approving A Request To Apply For Cooperative County And Ho-Chunk Nation Law Enforcement Program For Tribal Trust Lands Within Sauk County.

MOTION (Scanlon/Carver). **VOTE:** AYES: (30) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT: (1) Stehling. Motion carried **unanimously**.

PERSONNELL & INSURANCE COMMITTEE:

Resolution 84 - 2023 To Ratify The July 1, 2021 – December 31, 2023 Collective Bargaining Agreement Between Sauk County And The Wisconsin Professional Police Association (WPPA) L241 – Sheriff's Department Sworn Unit.

MOTION (Gruber/Roxen).

The following scrivener error was noted:

Title should read: "To Ratify The ~~July 1, 2021-December 31, 2023~~ ***January 1, 2024 – December 31, 2026*** *Collective Bargaining Agreement Between Sauk County And The Wisconsin Professional Police Association (WPPA) L241 – Sheriff's Department Sworn Unit."*

VOTE: AYES: (30) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT: (1) Stehling. Motion carried **unanimously**.

PROPERTY COMMITTEE AND FINANCE COMMITTEE:

Resolution 85 - 2023 To Purchase Land At 616 Linn St. Baraboo, WI 53913 For Use By Sauk County And Amend the 2023 Budget.

MOTION (Detter/Dorner). **2/3 Vote Required*

VOTE: AYES: (29) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, McAuliffe, Deitrich and McCumber. NAYS: (1) Lombard. ABSENT: (1) Stehling. Motion carried.

Chair McCumber called a break at 8:10 pm, meeting resumed at 8:20 pm

18. **PRESENTATION OF PROPOSED 2023 ANNUAL SAUK COUNTY BUDGET:**

Brent Miller, Sauk County Administrator; and Lynn Horkan, Finance Director.

Budget Amendment Process:

Supervisors may submit proposed amendments to the 2024 Proposed Budget, (see memo in the 2024 Proposed Budget Book) – the Proposed Supervisor Amendment form is located in the 2024 Proposed Budget Book, and is posted on the Sauk County website in Microsoft Word and pdf formats. Proposed budget amendments are due by October 27th, 2023.

Tim McCumber, County Board Chair, entertained a motion to certify the Proposed 2024 Sauk County Budget **for publication**; and to set the time and date for the Public Hearing on the Proposed Budget. This begins the budget review process for the County as a whole.

MOTION (Krueger/Spencer) to approve the Proposed 2024 Sauk County Budget **for publication** and to set the time and date for the public hearing on the Proposed Budget for Tuesday, November 14, 2023. Motion carried **unanimously.** *(Verbal vote)*

19. **Referrals.**

20. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

21. **Adjournment to a date certain:** 8:50 P.M. MOTION (Rego/T. Spencer) to adjourn until Tuesday, November 14, 2023, at 6:00 P.M. Motion carried **unanimously**.

Respectfully submitted,

Michelle A. Commings
Deputy County Clerk

Minutes Approved: November 14, 2023.

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the October 17, 2022. Proceedings of the Sauk County Board of Supervisors. /s/Rebecca C. Evert, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

www.co.sauk.wi.us

These notices may also be found at: http://www.wisconsinpublicnotices.org/ *or* https://www.co.sauk.wi.us/legalnotices.

RESOLUTION # 76 -2023

Resolution to Honor James Bonham for over 39 years of Faithful Service to the People of Sauk County

Resolution offered by the Highway Committee
Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. James Bonham faithfully served the people of Sauk County by providing over 39 years of service for the Highway Department. James started on June 4, 1984 as a Seasonal Laborer. James became a full time Patrolman's Helper on December 3, 1984, Skilled Laborer in 1997, Skilled Equipment Operator in 2005 and currently a Highway Operator 2. James maintained professional and ethical integrity while serving the County. James was an essential team member to the Highway Department and all of Sauk County.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation, and commends James Bonham for over 39 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present James Bonham an appropriate certificate and commendation as a token of our esteem.

Approved for presentation to the County Board by the Highway Committee, this 17th day of October 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 10.12.2023.

~~Offered~~ and ~~passage~~ moved by:

Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Terry Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Smooth Detter	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Mike Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Kevin Schell	☐ Aye	☐ Nay	☐ Abstain	☒ Absent

Fiscal Note: No Impact.
MIS Note: No Impact.

RESOLUTION # 75-2023

Resolution Honoring Elizabeth Geoghegan

Resolution offered by the Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
It is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction.
Elizabeth Geoghegan began her career in May 2005 in the Treasurer's Office as an Accounting Assistant. Then in 2008 was elected as the Sauk County Treasurer with her official term beginning in January 2009. Elizabeth's commitment and dedication to the Treasurer's Office and to the citizens of Sauk County will be missed,

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its sincere appreciation and admiration to Elizabeth Geoghegan for over 18 years of faithful service to the citizens of Sauk County

Approved for presentation to the County Board by the Finance Committee, this 17th day of October, 2023

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 10.11.2023

Offered and passage moved by:

Martin F. Krueger, Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard "Mike" Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Thomas Dorner	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Timothy McCumber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: None

MIS Note: None

SAUK COUNTY
WISCONSIN

Land Resources & Environment
Department
505 Broadway, Ste. 248
Baraboo, Wisconsin 53913
Phone: (608) 355-3245
Fax: (608) 355-3292
www.co.sauk.wi.us

Application Accepted: 8-15-2023
Accepted By: MK
Petition Number: [illegible] 11-23 [illegible]
Current Zoning: AG
Proposed Zoning: Recreational Commercial
Committee Hearing Date: 10-2nd 2nd 5
County Board Date:
Supervisor District #: 25

RECEIVED
SAUK COUNTY
AUG 15 2023
[illegible]

Zoning Map Amendment (Rezone) Application

General Information

Property Owner Name: Mid-Continent Railway Historical Society, Inc. Home Phone: 608-522-4261
Mailing Address: P.O. Box 358, North Freedom, WI 53961-0358 Cell Phone: None
E-mail Address: jtentz@midcontinent.org

Agent/Applicant Name: Jeffrey Huttenburg Home Phone: 608-203-6379
Mailing Address: 4804 Shooting Star Avenue, Middleton WI 53562 Cell Phone: 715-741-0019
E-mail Address: jhutten@charter.net

Site Information

Site Address: E8904A Museum Road, North Freedom, WI 53891
Parcel ID: 0028-0000
Property Description: SW ¼ NW ¼ Section 2 , T 11 N, R 5 E,
Town of: Freedom Current Zoning: AG
Overlay District: ☐ Shoreland ☐ Floodplain ☐ Airport
Current Use: Vacant land with storage building

Existing Structures/Improvements:
~90' x 25' Storage Building

Proposed Zoning

Proposed Ordinance Section	Proposed Zoning/Use Description
7.018	Recreation/Commercial

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

Overflow parking for museum and display area for short term special events.
Have property zoned the same as adjacent property owned by museum.

Ck# 7902 - $500
Rec # 010451

Revised 11/18/19 - 1

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
☒ Completed Zoning Map Amendment Application Form.
☒ $300 application fee (non-refundable), payable to Sauk County LRE.
☒ Town/County Scheduling Form completed by the applicant and Township.
☐ A scaled map of the proposed rezone area (if the property is not vacant the location of buildings, driveways, etc. must be shown.
☒ Legal description of the area to be rezoned (CSM, Metes & Bounds description)
☒ Any other information as required by the zoning administrator to explain the request.

Zoning Map Amendment Standards

Explain how the proposed rezone is consistent with the overall purpose and intent of the zoning ordinance.

The property was a former bulk petroleum plant. When the plant was closed, the property was used as a storage building. The museum purchased the property, which is adjoint other museum property, in 2022. The museum wants to rezone the property to recreation/ commercial to have the same zoning on this property as the other adjoint property owned by the museum.

If rezoning out of an Exclusive Agriculture Zoning District explain how the land is better suited for a use not allowed in the Exclusive Agriculture Zoning District and how the rezoning will not substantially impair or limit future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

N/A

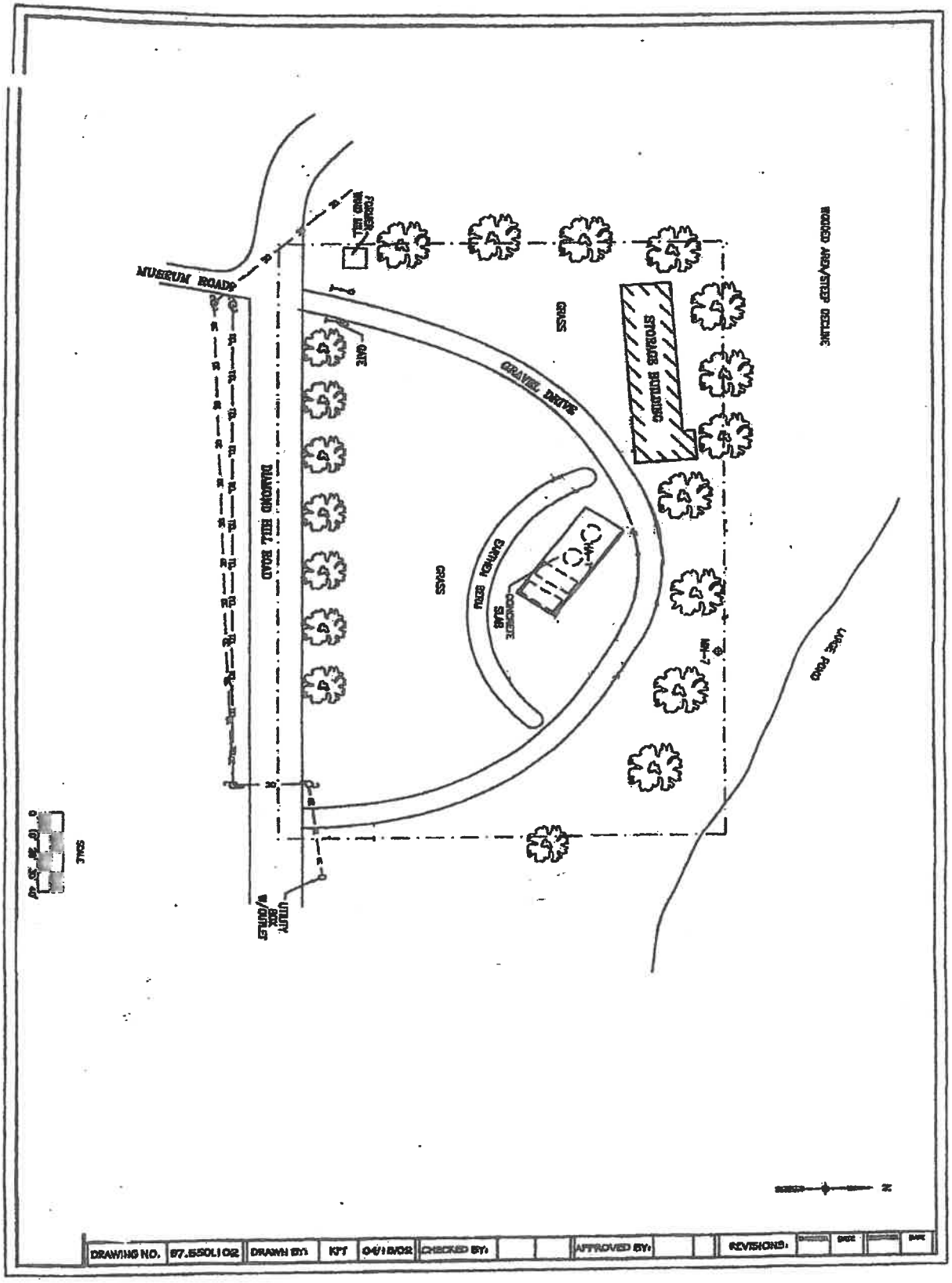
Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources & Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the rezone fee is a non-refundable, regardless if the rezone is approved or denied. I understand that the fee for this application is only for the rezone request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: Mid-Continent Railway Historical Society, Inc **Date:**

Property Owner Signature: Gary L Kett, Vice President **Date:** 8/12/2023

Revised 11/18/19/-2


MUSEUM ROAD
DIAMOND TAIL ROAD
GRASS
GRAVEL DRIVE
STORAGE BUILDING
CONCRETE SLAB
PARKING AREA
GRASS
DIAMOND TAIL ROAD
UTILITY POLES W/GUYS
GRASS
WOOD ARM/STEEL POLE
LANE ROAD
DRAWING NO. 97.550L102
DRAWN BY: KFT
04/19/02
CHECKED BY:
APPROVED BY:
REVISIONS:

Mid-Continent Railway Historical Society, Inc.

Legal Description:

Part of the Southwest Quarter of the Northwest Quarter of Section 2, Township 11 North, Range 5 East, Town of Freedom, Sauk County, Wisconsin, described as: commencing at the Southwest corner of the West One-Half of the Northwest Quarter of said Section 2; thence North along the West line of said Section 2 a distance of 192 feet; thence East 300 feet; thence South 192 feet to the East and West quarter line; thence West 300 feet along said quarter line to the place of beginning.

RESOLUTION # 77 - 2023

Resolution to Amend the Rules of the County Board

Resolution offered by the Executive & Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Resolution #96-2023 created the Committee on the Consolidation of Committees (hereinafter "CCC"). The CCC was charged "with the duty to review the current Sauk County Committee structure and make recommendations to the full County Board regarding consolidation of standing committees".

The CCC held a series of meetings to discuss the pros and cons of consolidating committees, the financial implications of consolidation, the likelihood of garnering more candidates for Supervisor, the efficiency for staff and the role of the County Administrator in the Sauk County government structure. Based on those discussion and considerations, the CCC developed the new structure for the Sauk County Standing committees as set forth below.

THEREFORE, BE IT RESOLVED, that the Sauk County Standing Committees shall be as set forth below and incorporated into the Sauk County Rules of the Board.

RULE IX. STANDING COMMITTEES OF THE BOARD.

AGING & DISABILITY RESOURCE CENTER COMMITTEE
Responsible for providing services to the general public with respect to matters related to aging and disability and to improve the life of those with aging and disability related issues. This committee will serve as the official statutory Commission on Aging pursuant to Wis. Stat. § 46.82(4) and shall be advised by the Aging, and Disability Advisory Committee. Responsible for policy direction and oversight for the following departments: Aging and Disability Resource Center. See, Sauk Co. Code Ch. 16. Oversight Committee for the Healthcare Center Board of Trustees.
Members: 11. The Committee shall have 6 County Board Supervisors.

EXECUTIVE & LEGISLATIVE COMMITTEE
Responsible for proposing amendments and monitoring the operation of Rules of the Board; responsible for the conduct of all intergovernmental relations and affairs; monitors State legislative and administrative activity affecting Sauk County; proposes legislation or action on pending legislation affecting Sauk County; considers matters not specifically assigned to other committees. Responsible for policy direction and oversight to the following departments: County Administrator, Corporation Counsel, County Clerk, Emergency Management. Responsible for coordination of County economic development initiatives with County Planners and Sauk County Development Corporation. Involved in strategic resource planning initiatives. Reviews matters which affect growth and development of Sauk County, and economic development of communications network. Responsible for economic development in Sauk County and oversees County coordinated transportation, including overseeing the Tri-County Airport Commission, municipal airports, Pink Lady Rail Transit Commission and Wisconsin River Rail Transit Commission. Responsible for the study, review and

recommendation regarding freight, passenger and commuter rail development, intercity and commuter bus services and development, and the provision and coordination of rural and commuter transit services. Also responsible for oversight regarding arts, humanities, culture and historic preservation projects on behalf of the Board. Serves as the Landmarks Commission in compliance with Sauk Co. Code Ch. 38 and Wis. Stats. §§ 59.56 and 59.69(4m). This committee shall also have oversight of the Veteran Services Office.

Comprised of members from: **The Executive & Legislative Committee shall be composed of the Chair and Vice-Chair of the Board, along with the Chair of the other Standing Committees. The Chair of the Committee shall vote only in the case of a tie.** The County Clerk shall serve as secretary to this committee. The County Administrator, Corporation Counsel, and County Clerk shall serve as *ex officio* members of this committee without voting privileges. **Members: 7. 9.**

FINANCE, PERSONNEL & INSURANCE COMMITTEE

Responsible for financial policy initiation and review of all County fiscal matters, including reviewing and possibly revising the annual County operating budget, submitted to the Committee by the County Administrator, for presentation to the Board. Reviews County investment and banking policies; manages County general fund and contingency fund; reviews per diem and mileage for all committees, commissions, boards or councils; recommends approval of County audit report; receives all special gifts and grants made in favor of the County. Responsible for policy jurisdiction over all County personnel matters including: recruitment and selection; collective bargaining and contract administration; employee relations; salary administration for all appointed and elected personnel; classification systems; employee training; fringe benefits; and reviews all new position requests and vacant positions. Oversees the County's safety program and safety training. Provides for all property, liability, and worker's compensation insurance needs for the County. Provides policy direction and oversight to Accounting, County Treasurer, the Personnel Department and Risk/Safety Manager. **Members: 9.**

HEALTH RESOURCES

Responsible for policy direction and oversight of Health Department pursuant to Wis. Stat. Chs. 250 through 255 relating to public and environmental health matters. See, Sauk Co. Code Ch. 3. Responsible for policy direction and oversight for Human Services Department pursuant to Wis. Stat. chs. 46 and 51 and Wis. Stat. § 59.53 to oversee social services and community programs. **Members: 9; 5 Supervisors, 1 M.D., 1 R.N., One member that represents the diversity of the county, 1 member who receives, or has a family member that receives, services from the Department of Human Services.**

LAND RESOURCES & ENVIRONMENT COMMITTEE

Responsible for policy direction for County planning, land use regulations, surveying, remonumentation, mapping and uniform rural building identification system, land records modernization activities. Serves as the County Zoning Agency pursuant to Wis. Stat. § 59.69. Establishes policies relating to planning, acquisition, development and maintenance of County owned park and recreation sites. Responsible for natural resource management, resource conservation and environmental protection including soils, water, forestry and wildlife resources

through participation in various federal, state and local programs. Responsible for developing sustainable practices within County operations and serving in an advisory capacity regarding "green technologies." Responsible for the development and implementation of the Sauk County Outdoor Recreation Plan. Responsible for review and approval of vouchers related to the Sauk County Outdoor Recreation Plan. Oversees operation of farmland located at the original Sauk County Health Care Center. Serves as the Farmland Preservation Review Committee. Also, jointly responsible with the Area Extension Director for oversight of University of Wisconsin-Madison, Division of Extension educational programming in agriculture and natural resources, community and economic development, family living, 4-H and positive youth development, horticulture, and County tourism and promotion activities on behalf of the Board.

Members: 9; 7 Supervisors, 6 of whom shall be Supervisors from districts that have at least a portion of their district in County Zoning, 1 Citizen who meets the requirements of Wis. Stat. § 92.06(1)(b)(2), 1 citizen may be appointed who shall be a public school administrator in the County. If there is no school administrator appointed then a Supervisor shall be appointed to fill that spot on the committee. Pursuant to Wis. Stat. § 92.06(1)(b)(2) the designee shall be a person who is engaged in agricultural use, as defined under s. 91.01 (2)(a)1, and shall be a member of the Committee but shall refrain from discussion and voting on any matter where the Committee is acting as the County Zoning Agency. A public school administrator, if one is appointed, shall be a Member of the Committee but shall refrain from voting on matter not related to UW-Extension. Members of this committee shall serve on the lake protection districts. Provides policy direction and oversight to the following departments: Land Resources and Environment; Parks; County Surveyor; Land Information Officer; Register of Deeds; and Mapping.

LAW ENFORCEMENT & JUDICIARY COMMITTEE

Responsible for exploration of justice alternatives. Provides policy direction and oversight on behalf of the Board to the following departments: District Attorney, Coroner, Clerk of Courts, Court Commissioner, Register in Probate, Child Support, and Circuit Court Judges, Sheriff, and the Animal Shelter. **Members: 9.**

PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE

Responsible for policy direction in design, construction and maintenance of all County roads and expenditure of highway maintenance funds received from the state or County, including planning, development of, and maintenance of all structures required for storage, maintenance and operations relating to the Highway Department. Pursuant to Wis. Stat. § 83.015(1)(c), this Committee is designated the County Highway Committee and each member is appointed and vacancies filled pursuant to the procedures contained in these Rules. Responsible for policy direction and oversight for Highway Department. Responsible for providing policy direction with regard to matters involving County property. Handles all matters relating to the acquisition of real property, construction, building improvements, repair or maintenance not specifically delegated to other committees. Responsible for planning and implementation of space use in County buildings. Oversees the appraisal and sale of tax delinquent County property by the County Treasurer and reviews the disposition of, or the granting of easements

on, County real property. Responsible for the physical management requirements associated with the closed Sauk County Landfill. Approves the use of County owned property by non-County groups when such property is not under the direct purview of another committee. Oversees communications infrastructure, including fiber optic cable, towers, and associated equipment. Responsible for the overall information technology requirements for all departments and agencies of Sauk County. Responsible for oversight of the Management Information Systems department. Provides overall planning and long-range forecasting for the information systems needs of Sauk County. Provides oversight to the Building Services Department **Members: 9.** [Drafter's Note: Elimination of the Communications & Infrastructure Committee and transfer of its functions to the Property Committee was approved on April 29, 2019 but is not effective until April 21, 2020]

Approved for presentation to the County Board by the Executive & Legislative Committee, this ____ day of October, 2023

Consent Agenda Item: [ ] YES [x] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = ~~X~~ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes __X__ No _____ as reviewed by the Corporation Counsel, _____, Date: 10.11.2023.

Offered and ~~passage~~ moved by:

Timothy McCumber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
John Dietrich	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Carl Gruber	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Marty Krueger	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: The budget includes Per Diem and mileage expense for committee meetings.

MIS Note: None

RESOLUTION # 78-2023

Resolution to repeal and recreate the Sauk County Rules of the Board

Resolution offered by the Executive & Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The default rules for conducting County meetings and other Business is Roberts Rules of Order. A County may create its own rules that supersede Robert Rules of Order when conducting County business. The rules set forth below guide how Sauk County will govern its meetings and conduct of its business affairs. Further, Wisconsin statutes require that the compensation for County Board Supervisors be set before the time that individuals can take out papers to run for the office of County Board Supervisor. The rules below set forth the compensation that Supervisors will receive for the 2024-2025 term.

THEREFORE, BE IT RESOLVED, that the current Sauk County Rules of the Board are repealed and recreated as set forth below.

RULE I – Organization

A. As provided by statute, the Sauk County Board of Supervisors ("Board") shall organize on the third Tuesday of April in even numbered years. Regular and special meetings of the Board shall be held and conducted in accordance with the provisions of Wis. Stat. § 59.11. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business and the adoption of the budget. When the day of the meeting falls on November 11, the meeting shall be held on the next succeeding day.

B. The Chair of the County Board ("Chair"),Vice-Chair, and 2nd Vice-Chair shall be elected biennially by the Board at the April meeting in even-numbered years. A majority vote of the total elected Supervisors is required to elect the Chair, Vice-Chair and 2nd Vice Chair (e.g. 31 districts in Sauk County, 16 votes required regardless of number of Supervisors in attendance at meeting). Furthermore, any Supervisor may request removal of the Chair or Vice-Chair and new elections for a new Chair, Vice-Chair or both under item 13 of the regular Board meeting agenda, provided such request is placed with the County Clerk and County Administrator pursuant to the provisions of III. U. Such officers shall take office upon election. The meeting shall be chaired by the Corporation Counsel until a new Chair is elected. No Supervisor may be elected as Chair for more than three (3) consecutive terms.

C. In addition to presiding at meetings, the supervisor elected Chair by the Board, pursuant to Rule I.B.,shall upon election, assume all the responsibilities and perform all duties required of the Chair, pursuant to applicable State Statutes and these Rules, until the Board elects a successor.

D. In case of the absence or inability of the Chair for any meeting, the Vice-Chair shall perform the duties of the Chair. In case of the absence or inability of both the Chair and Vice-Chair for any meeting, the 2nd Vice -Chair shall perform the duties of the Chair. In the absence of the Chair, Vice-Chair and 2nd Vice -chair, the members shall choose a temporary Chair by a

majority vote of the members present. In the case of the permanent absence or inability of the Chair, the Vice-Chair shall become Chair, and a new Vice-Chair shall be elected by the Board.

E. The Chair is authorized to attend meetings and conferences on matters related to county government and may direct the attendance of the Vice-Chair or some other members of the Board, either in place of the Chair, or along with the Chair, however per diem. shall not be payable unless authorized in accordance with Rule II, E. The Chair shall serve as the County's voting delegate at the Annual Convention of the Wisconsin Counties Association. The Chair shall serve on the following: Madison Area Technical College Appointment Board, Western Wisconsin Technical College District Board, and WIRED Leadership Caucus.

If a vacancy occurs on the Board, the procedures set forth Wis. Stat. s. 59.10(3)(e) shall govern in filling said vacancy. A supervisor filling a vacancy shall not automatically be assigned to the same committees as his or her predecessor in office but may request particular assignments. The chair shall have the option of removing or replacing any or all committee assignments for a replacement supervisor including moving a minimal number of supervisors to different committees if it benefits the county. Reassignment of supervisors requires the express consent of each reassigned supervisor and approval by a majority of members voting on the reassignment. Replacement of a member of the Executive & Legislative Committee, shall require election by the Board.

F. Supervisors appointed to special committees, boards, and commissions shall serve on those bodies only so long as they remain members of the Board unless a state statute or county ordinance provides otherwise. At the point in time that a supervisor is no longer a member of the Board, the position on the special committee, board, or commission shall be deemed vacant, and the Chair shall appoint a new individual, who must be a member of the Board, to fill the unexpired term on the body. A former supervisor may only fill a citizen member position on a special committee, board or commission if the former supervisor's continued service will result in no diminution of representation on the body by members of the Board.

G. A secret ballot may be used by the Board or a committee but only to elect an officer of the Board or the committee. When written ballots are used, except for secret ballots, supervisors shall indicate their vote by placing their district number on the reverse side of the ballot. The first ballot shall be the nominating ballot, to be followed by succeeding formal ballots until a majority vote of the members present elects. Persons nominated may address the Board for up to 3 minutes. Only persons named on a nominating ballot shall be considered during a formal ballot. A nominee may withdraw themselves from the ballot at any time after the initial ballot.

H. The standing committees shall be appointed by the Chair, in consultation with the Executive & Legislative Committee, subject to the approval of the Board. Committee appointments shall be presented for approval at the next meeting of the Board following the date of organization. The Executive & Legislative Committee shall meet at the call of the Chair as soon as practical after the organizational meeting to consult on committee appointments. After consultation, the new, tentative committees appointed by the Chair shall serve prior to approval by the Board during the period between the organizational meeting and the regular meeting in May, where consideration by the Board shall take place.

RULE II – Members
Decorum

A. The Board aspires to encourage appropriate dress by board members that reflects the professionalism of the Board. Business casual or more formal attire is encouraged.

B. All comments, debates and discussions shall be appropriate and to the point of the topic under discussion, and conducted in a manner that is civil, and respectful of all concerned.

C. Unless conducting non-County Board business, Supervisors wishing to confer with a Department Head shall schedule an appointment in advance with that particular Department Head and a Supervisor shall not contact staff (non-department head) without first seeking permission from the Administrator or Department Head.

D. A minimum of one day of education for members of the Board shall be set by the Chair, said day of education to be held every two years. Such education may be conducted through electronic means, including but not limited to videos and webinars. The Chair may set additional days of education for Board members, including one or more days for the purpose of clarifying budget procedures and upcoming budget analysis matters.

Compensation

E. Supervisors shall be authorized up to a maximum of 90 days' compensation (at a per diem rate of $90.00 for each day of attendance when the Board is in session and meeting, and $75.00 for other authorized service including committee meetings), plus mileage and reimbursement of authorized expenses, for committee work when attending committee meetings of which they are members, or as chair of a committee (or their designee) when attending a committee meeting of which they are not a member for the purpose of providing testimony on an issue. Authorized service includes service required by ordinance or resolution. The maximum limits established for committee work shall be in addition to the per diems and mileage supervisors are entitled to receive for attendance at meetings of the Board and exclusive of per diems paid by non-county boards or commissions where the payment of the per diem or mileage is not made from County funds. Reimbursement of expenses (such as mileage, parking, etc.) shall be allowed only if a request for payment is made on the form provided by the Accounting Department within three (3) months after the meeting or event date. Payment to County Board supervisors and other committee members shall be only via direct deposit.

F. As provided by Wis. Stat. § 59.13(2), no supervisor shall be allowed pay for committee service while the Board is in session, but the Board may authorize payment of per diem, mileage and reimbursement for other expenses for attendance at any school, institute or meeting which the Board directs them to attend. Each standing committee is specifically authorized to send up to two (2) members to up to two (2) conventions (including conferences and other trainings) per County fiscal year. The convention cannot exceed three (3) days or be farther than three hundred (300) miles. All other requests require approval by a majority of the Board. Wis. Stat. § 59.13(2). In addition, all Supervisors are allowed to attend the Wisconsin Counties Association Annual Meeting with all registration fees to be paid for by the County. The Chair shall be able to attend National Association of Counties meeting with reimbursement for expenses incurred.

G. Any increase in the number of days of committee work for which supervisors may be paid compensation and mileage in any year shall require approval by two-thirds vote of the members of the Board present, prior to payment. In addition to the above, the Chair shall receive compensation for performance of the duties of that office. The Chair is authorized to

act as a member of all committees in an *ex officio* capacity, and per diem and mileage are eligible to be paid under this rule for attendance at all committee meetings attended by the Chair.

H. The supervisor elected Chair shall be entitled to receive the compensation provided for the part-time position of Chair consisting of a salary of $650 per month in addition to any other per diem and mileage entitlement available to other supervisors in accordance with Rule II. E., as provided by Sauk Co. Code § 35.03.

I. All members of the Board who are to be reimbursed for committee work shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid Board members through any calendar year shall be compiled in the Accounting Department and presented to the Board prior to annual publication in March of the following year. Supervisors who "ride along" with other supervisors may not claim mileage.

J. No current claim or account to be paid from funds previously appropriated for any item by the Board in the Budget shall be allowed, nor order passed whereby any money is paid out or expended, until said claim or account has been referred to the appropriate department committee and report made thereof as directed by said committee.

K. All claims or accounts for disbursements made by any County official must be itemized and contain sufficient information to identify proper budget authorization.

Rule III – Meetings
General

A. The Board shall meet regularly in the County Board Room on the third Tuesday of each month except as provided in Rule I.A. above. Regular meetings of the full Board shall commence at 6:00 P.M. Any vote to adjourn to a different time or place for convening a regular meeting shall require approval by two-thirds of the members present.

B. A Special Meeting of the Board shall be held in accordance with the provisions set forth in 59.11 (2). A Supervisor may signify agreement to a request by email, delivered to the Clerk via County email from a Supervisor's official Sauk County email address to the Clerk's official email address. Furthermore, the Clerk may notice a Special Meeting by email. Personal email accounts, SMS or other electronic messages are not acceptable.

C. The order of business of Board meetings shall be as stated on the agenda for each session. The agenda shall jointly be the responsibility of the Chair, the County Administrator and the County Clerk. The agenda shall be circulated to the Board not less than two business days before each meeting. Agenda amendments that comply with Open Meeting Law notice requirements are permitted after initial circulation.

D. The format for the agenda at the April organizational meeting held in even-numbered years shall be as follows:

1. Call to order.
2. Invocation and pledge of allegiance.
3. Verification of credentials and roll call.
4. Administration of oath of office.

5. Adoption of agenda.
6. Approval of the minutes of the previous meeting.
7. Designation of official newspaper.
8. Election of a Chair ~~and~~, Vice Chair & 2nd Vice-Chair.

(Proceed in accordance with regular meeting agenda, see III.E. 6. through 15.)

E. The format for the regular meeting agenda of the County Board shall be as follows:

1. Call to order.
2. Roll call.
3. Invocation and pledge of allegiance.
4. Adoption of agenda.
5. Approval of the minutes of previous meeting.
6. General consent agenda items.
7. Scheduled appearances included on the agenda.
8. Public comment with each speaker limited to no more than three minutes.
9. Communications.
10. Appointments.
11. Bills.
12. Claims.
13. Elections.
14. Proclamations.
15. Reports.
16. Unfinished business.
17. New business.
18. Referrals.
19. New agenda items (no discussion). Submit in writing or by email new business items to the County Administrator as soon as possible for Rule III.U. committee referral or addition to the Board agenda.
20. Adjournment.

F. It is declared to be the policy of Sauk County that the public is entitled to the fullest and most complete information regarding the affairs of County government as is compatible with the conduct of County affairs and the transaction of County business. Wis. Stat. §§ 19.80 to 19.98 are to be complied with by all members at all meetings of public nature. The Board and its committees shall "sit with open doors," and timely notification of all public meetings, time, date, place and subject matter shall be given, including the specifics for any contemplated closed session.

Procedure

G. The Chair shall preserve order and decorum. The Chair may speak to points of order in preference to other members, and shall recite questions of order subject to an appeal to the Board by any two members, on which appeal no member shall speak more than once, unless by leave of the Board. He or she shall vote on all roll calls, except upon appeals from his or her own decision. The Chair may NOT participate in debate or discussion unless he or she steps down from the Chair and assumes their regular seat (the Vice-Chair would then run the meeting) then following the same rules as any other Supervisor.

H. The Chair shall announce items as they arise on the agenda. With respect to a resolution or ordinance, the Chair shall ask if a member wishes to make a motion, and upon a motion, if there is a second. Upon a motion and second, the Chair, or the Clerk, shall state the question on the motion, identifying the resolution or ordinance by its title and number, and reading the resolution in full. If the text of the resolution or ordinance has been distributed to members in advance, the chair may state the question without reading it in full, instead identifying the resolution by its designated title and number, by saying: It is moved and seconded to adopt the resolution relating to...., as printed." Any Supervisor has the right to have the motion or resolution read. After the question has been stated, the Chair shall call upon the maker of the motion who may defer to the chair of the appropriate committee, or an appropriate County staff person, for any statement or explanation.

I. In presenting business or debate, members shall address the Chair, be recognized, and when in order, proceed without any interruption. Debate and discussion should be limited to the agenda item under discussion. Discussion is intended to provide clarity on a given topic. In all cases, personalities are prohibited and civility shall be observed. In case more than one member shall seek recognition to address the Board or committee, the Chair shall decide who has precedence.

J. All regular meetings of the Board and Board committees shall provide a noticed public comment period. During a public comment period, any person who is not a member of the body may comment on a specific item or issue that is on that particular agenda for a maximum of three minutes per person. Based on the number of people registered to comment, the chair has discretion to limit public comment to two minutes and shall announce said restriction prior to public comments commencing. Any person who wishes to comment on a matter not on the County Board agenda shall provide their comment to the County Clerk in writing for possible distribution to the Board. Discussion of personalities is prohibited and civility shall be observed. The Board or committee Chair may authorize the appearance and comment of a non-member if the appearance is specifically listed on the agenda.

K. Any member wishing to speak to a question shall be permitted to do so at least once, and a motion for the previous question shall not be in order until every member has had such opportunity. No member may speak twice on any question until every member choosing to speak has spoken. The person making a motion and the second may speak for up to five (5) minutes during the first round of debate and all others shall be limited to three (3) minutes per round.

L. All Supervisors present in person and remotely are expected to vote on all questions and items put before the Board or Committee. A Supervisor who has a conflict of interest pursuant to Wis. Stat. § 19.59 or Sauk Co. Code Ch. 36, Code of Ethics, shall, prior to the commencement of discussion or consideration of the matter, or as soon thereafter as the conflict of interest is discovered, declare the same. The Chair shall be excused by the Vice-Chair, for appropriate reasons. A Supervisor who chooses to abstain from voting for any other reason should likewise, prior to the commencement of discussion or consideration of the matter, declare that they will be abstaining. All members abstaining shall be deemed present for purposes of a quorum even if absence from the chambers is required.

M. Every motion shall be reduced to writing if called for by the Chair or any member of the Board. After motion is made and stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn at any time before decision or amendment by a majority vote of the Board.

N. In every instance, a motion to adjourn, to lay on the table, for previous question and for limited debate shall be decided without discussion.

O. Except for resolutions approved as part of a consent agenda, all votes on resolutions or ordinances shall be recorded roll call votes. If the electronic voting system is not operational, the Board may, by a two-thirds vote, approve voice voting on any resolution that does not otherwise require a roll call or supermajority vote by law.

P. Any budget alterations shall require authorization by two-thirds of the membership of the Board in accordance with Wis. Stat. § 65.90(5).

Q. When a motion has been made and carried in the affirmative or negative, it shall be in order for any member of the majority to move for reconsideration thereof at the next regularly scheduled meeting or in the same meeting of the Board. Such motion shall take precedence over all other questions except a motion to adjourn.

R. Reports to the Board are presented for information and not debate, and shall be limited to ten minutes in length after which a question and answer period may be conducted that also shall not exceed ten minutes. The time provided for a report or question and answer period may be extended either during the approval of the agenda or by motion to extend the time allowed for the report or the question and answer period.

S. The Board shall take a ten-minute break after two hours of meeting, and shall break for ten minutes every two hours thereafter, for the comfort of supervisors and members of the public attending the meeting.

T. Remote Participation in Sauk County Board and Committee Meetings:

The Chair of the Board or a Committee may *not* remotely preside over any meeting.

A Supervisor may remotely attend, be counted towards a quorum, vote and be paid per diem as Follows:

COUNTY BOARD MEETING:

1. Supervisor must request remote participation in a meeting of the full County Board of the Chair at least 72-hours prior to the meeting, and notify the County Clerk if and once such request is granted by the Chair.

2. Supervisor may participate via voice or video; may speak only when recognized by the Chair pursuant to all other applicable rules of the board; may vote ONLY using County approved, properly configured, and secured voting device.

3. An individual Supervisor may remotely attend a meeting no more than three (3) times per two-year term.

4. No more than two Supervisors may remotely attend and participate in a meeting of the full County Board.

5. Remote participation in closed session is not allowed.

6. The Chair may alter the provisions of this paragraph to allow for unforeseen or urgent circumstances.

COMMITTEES OF THE COUNTY BOARD:

1. Supervisor must request the remote participation in a Committee meeting of the Committee Chair at least 72 hours prior to the meeting, and notify the Secretary of the Committee if and once such request is granted by the Chair.

2. Supervisor may participate and vote via voice or video; may speak only when recognized by the Chair pursuant to all other applicable Rules of the Board and Committee.

3. An individual Supervisor may remotely attend a meeting no more than three (3) times per two-year term.

4. No more than one (1) Supervisor may remotely attend and participate in a Committee meeting.

5. Remote participation in closed session is not allowed.

6. The Chair may alter the provisions of this paragraph to allow for unforeseen or urgent circumstances.

SAUK COUNTY HEALTHCARE CENTER

Sauk County Health Care Center (SCHCC) staff who participate in the SCHCC trustees meetings may do so remotely when they need to remain at the SCHCC for health and safety reasons. Citizen members of the SCHCC trustees may participate in meetings remotely when health and safety is a concern.

U. All proposed Board agenda items shall be submitted in writing to the County Clerk and County Administrator by 4:30 p.m. on the Tuesday preceding the next regular meeting of the Board. The County Administrator is responsible for the referral and routing of all proposed resolutions and other items to come before a committee and the Board. Except as otherwise provided, all proposed Board agenda items shall be referred to each standing committee with subject matter jurisdiction prior to placement on the Board agenda for discussion, report, and recommendation. Any Supervisor may also present a proposed resolution or agenda item for consideration by the full Board utilizing one of the following processes:

    1. A Supervisor may request the committee chairman to place a proposed resolution or other item on the agenda of the next regular meeting of a committee of which he is a member; or

    2. A Supervisor may request the County Administrator to refer a proposed resolution or item to the appropriate committee for consideration at its next regular meeting, if the requestor is not a member of that committee.

All business referred to a committee by the Board shall be taken up before the next regular Board meeting whenever possible. The Board may, by majority vote, recall any matter referred to a committee and refer the matter to another committee or take other appropriate action

thereon. A Supervisor wishing to so recall an item from Committee must notify the County Administrator by the time set forth in III. A. so the proposed action may be properly included on the Board agenda. Supervisors are strongly encouraged to consider the recommendation of the committee prior to requesting a proposed resolution or item be placed on the agenda as the lack of committee support would be indicative of the proposed resolution's or item's feasibility.

V. Items may be included on the general consent portion of the agenda provided the matter was unanimously adopted by the sponsoring committee and the matter under consideration has no financial or public policy impact and is of a non-controversial nature. No ordinance shall be included in the general consent portion of the agenda. When the general consent portion of the agenda is placed before the Board for consideration, the Chair shall ask if any member of the Board objects to any item being considered by general consent. Any item placed on the general consent portion of the agenda may be placed under the new business portion of the agenda, and considered separately, upon the request of any supervisor, and without a motion and second, provided such request is made prior to a vote on the general consent portion of the agenda by the Board. If there is no objection to any item, the Chair will request a motion to approve the general consent portion of the agenda. All items in the general consent portion of the agenda may be approved by voice vote. Any member may request and shall be granted a recorded vote without a motion or second provided such request is made prior to the Chair's request for a motion to approve the consent agenda.

W. It shall be the responsibility of the sponsoring committee or supervisor to have the matter prepared in the form to be acted on and to have a fiscal note attached. All resolutions involving the expenditure or receipt of funds shall carry a fiscal note using a form approved by the Finance Committee which details the resolution's impact upon County finances approved and initialed by the Finance Director, Finance Manager or County Administrator. In addition to the fiscal note, all resolutions shall contain a Management Information Systems (MIS) Note,and shall be reviewed by Corporation Counsel and approved as to form prior to inclusion in the agenda. A resolution lacking a fiscal note, MIS note, or legal review by Corporation Counsel shall not be considered by the Board. The background clause of any resolution or ordinance shall contain information sufficient to provide the purpose and need for the resolution or ordinance.

X. The Chair may immediately refer any matter not considered and reported to the Board by a committee to the appropriate committee without motion if there is no objection to referral. If objection is made, referral of the matter shall be immediately placed before the Board for vote and shall only be referred upon a majority vote of the members present and voting. Resolutions brought forward by individual supervisors must be presented to all committees having jurisdiction over the proposed matter as detailed above.

Y. The County Board shall send a special advisory referendum question, pursuant to Wisconsin State statute 59.52(25), to the County Clerk for placement on the next spring or fall ballot only if a supervisor submits the question in writing to the Board not less than one-hundred-twenty (120) days prior to the date of the next election and the question is approved for ballot placement by a two-thirds (2/3rds) vote of the Board.

RULE IV Committees

A. Matters Pertaining to Standing Committees of the Board:

1. A supervisor shall serve as a committee member until the first Board meeting following the spring County Board Supervisor election.

2. A chair, vice-chair and secretary for each committee shall be selected by each committee's membership. Only Supervisors may hold these positions. Supervisors may only be the Chair of one standing committee. A Supervisor elected to be the chair of a two Committees shall resign as the Chair of one of the Committees.

3. If the position of chair on a committee becomes vacant, the vice-chair becomes chair and an election shall be held to fill the position of vice-chair and any other subsequent vacancies.

4. A supervisor may only be removed from a committee by the County Board Chair with the approval of the County Board by a two-thirds vote of the Board members present.

5. If a supervisor wishes to resign from a committee, permission must be requested from the Board. Permission of the Board can be given through unanimous consent or a motion that is debatable and amendable. Once the request is granted, the vacancy is handled as any other vacancy.

6. Whenever two or more committees meet jointly, a quorum of each committee participating in the joint meeting is required. A supervisor who serves on two or more of the committees may be counted toward a quorum of more than one of the committees meeting jointly. The joint committees shall vote to select one chair of one of the participating committees to serve as chair of the joint meeting.

7. Supervisors are expected to attend the committee meetings of the committees to which they are assigned. When a supervisor cannot attend a meeting, it is the responsibility of the supervisor to request excusal from the chair of the committee.

8. A County Board member attending a committee meeting of a committee on which they do not serve, shall be given the opportunity to address said committee at least once, for a period of time which is at least equal to the time allowed for individual speakers at public comment, provided the matter to be addressed is a matter that is on that committee's properly posted agenda. The decision to allow the supervisor to speak more than once is within the discretion of the chair of the committee. The chair's decision may be overruled by a majority vote of the committee.

9. Each committee shall, at its first meeting following the organizational meeting of the Board, select those officers required by Rule IV.L., and it shall thereafter be the responsibility of said officers to ensure that accurate, written minutes are made of each meeting of the committee and submitted to the County Clerk for filing. The presiding officer at any meeting shall ensure compliance with the Open Meetings Law.

10. Committee agenda format will be established in compliance with open meetings law and by the committee chair and secretary based on that respective committee's precedent.

B. Special committees, boards, special appointments and commissions shall be selected or appointed by the Chair with the approval of the Board. These committees, boards and commissions shall select their own chair. The Chair shall notify the supervisors of proposed appointments by United States Mail or email no later than the Thursday afternoon prior to the scheduled meeting of the Board at which the appointments will be voted upon. If an appointment is to be considered at a special meeting of the Board, the Chair shall provide notice by United States Mail or email no later than five days prior to the date of the special meeting.

[Standing Committees to be inserted here]

RULE IV. Miscellaneous Provisions

A. The County Administrator shall attend Board meetings.

B. The Corporation Counsel shall attend Board meetings and serve as parliamentarian and legal advisor to the Board. If the Corporation Counsel is unable to attend a Board meeting, then the County Administrator will serve as parliamentarian.

C. Amendments/Changes to the Rules of the Sauk County Board of Supervisors during the current term shall be proposed and adopted pursuant to the following procedure:

1. Proposed amendments to these rules shall first be reviewed by the Executive & Legislative Committee (E&L). The proposed amendment shall then be introduced to the Board at the subsequent Board meeting.

2. The proposed amendment shall be read under the "Reports" section of the agenda. The sponsoring Supervisor may speak to the proposed rule change for up to 5 minutes. The Board shall take no action at this point. Supervisors may relay their comments on the proposed amendment to the sponsoring Supervisor afterwards, ideally via email.

3. E&L shall then consider the proposed original or revised amendment at its subsequent meeting and forward a recommendation to adopt or not adopt to the full Board. The full Board will consider the proposed or revised amendment at its next regular meeting, with a 2/3 vote of all members present required for adoption.

4. E&L Committee shall begin review the County Board Rules in September of odd years for consideration for presentation at the October County Board Meeting.

D. The County Administrator, with the assistance of the Finance Director, shall keep the Board informed of the financial condition of the County and shall submit complete quarterly financial statements to the Board.

E. These rules may be suspended or amended by a two-thirds vote of all members present.

Robert's Rules of Order Newly Revised, 2011 (11th) Edition, shall govern the proceedings of the Board in all cases to which they are applicable and in which they are not inconsistent with these Rules or the laws of the State of Wisconsin.

Approved for presentation to the County Board by the Executive & Legislative Committee, this ____ day of _____, 2023

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = ~~X~~ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 6.16.2023 .

Offered and passage moved by:

Timothy McCumber	☒ ~~Aye~~	☐ Nay	☐ Abstain	☐ Absent
John Dietrich	☐ ~~Aye~~	☐ Nay	☐ Abstain	☐ Absent
Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Carl Gruber	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Marty Krueger	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: The budget includes Per Diem and mileage expense for committee meetings.

MIS Note: None

RESOLUTION #79-2023

Resolution Approving the County Aid for Bridge Construction Under Wis. Stat. § 82.08

Resolution offered by the Highway Committee

BACKGROUND:
Municipalities are authorized to petition the County for bridge and culvert project costs that meet certain statutory requirements. The Highway Commissioner received the petitions and petitions met the statutory requirements. The project costs are then reimbursed to each municipality.

WHEREAS, your Committee has included in its budget request appropriations for the granting of petitions for County Aid under Wis. Stat. § 82.08, filed by governmental units as follows:

LOCAL GOVERNMENT BRIDGE	TOTAL AMOUNT	LOCAL SHARE	COUNTY SHARE
TOWN OF BEAR CREEK			
Chapel Rd – Culvert	$ 12,258.00	$ 6,129.00	$ 6,129.00
Cummings Rd – Culvert	$ 10,471.20	$ 5,236.20	$ 5,235.00
TOWN OF DELLONA			
Town Hall Road – Dell Creek	$ 3,862.95	$ 1,931.95	$ 1,931.00
TOWN OF FAIRFIELD			
Fairfield Road	$ 2,648.05	$ 1,324.05	$ 1,324.00
TOWN OF FREEDOM			
Diamond Hill Rd – Bridge	$ 4,189.51	$ 2,095.51	$ 2,094.00
TOWN OF IRONTON			
Marshall Road	$ 14,614.94	$ 7,307.94	$ 7,307.00
TOWN OF REEDSBURG			
Prairie View Road	$ 21,941.43	$ 10,971.43	$ 10,970.00
TOWN OF TROY			
Troy Road – Bass Culverts	$ 18,463.34	$ 9,232.64	$ 9,231.00
TOWN OF WASHINGTON			
Little Brook – Culvert	$ 102,443.14	$ 51,222.14	$ 51,221.00
			$ 95,442.00

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the above described petitions for County Aid be and hereby are granted with the appropriations shown approved.

Approved for presentation to the County Board by the Highway Committee on October 17, 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 10.12.2023.

Offered and passage moved by:

Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Terry Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Smooth Detter	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Mike Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Kevin Schell	☐ Aye	☐ Nay	☐ Abstain	☒ Absent

Fiscal Note: Appropriations. This Expenditure will be paid from Highway Local Bridge Aids Fund. Funds for this Resolution are included in the Highway Budget request for 2024.

MIS Note: No Impact.

RESOLUTION # 80 - 2023

Resolution Authorizing Submission of the Lake Monitoring and Protection Network Grant Application

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Being fortunate to have an abundance of water resources, Sauk County recognizes the negative impacts aquatic invasive species can have on rivers, lakes, and streams. Prevention measures as well as outreach and educational programming are critical components to protecting our water resources. The Wisconsin Department of Natural Resources administers the Lake Monitoring and Protection Network grant program that supports efforts to protect water resources, including through watercraft inspection, monitoring, and early detection of aquatic invasive species, and other activities related to aquatic invasive species prevention.

The Upper Sugar River Watershed Association (USRWA) acts as the designated agent for Sauk County, utilizing the funding to provide invasive species outreach and education to Sauk County residents. A Cooperative Agreement is attached (Exhibit A), which outlines the responsibilities of the county and USRWA. In order to receive and accept funds, Sauk County must submit a Lake Monitoring and Protection Network grant application.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session and authorizes the Administrator to submit the Lake Monitoring and Protection Network grant application.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 17th day of October 2023.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 10.12.2023.

Offered and passage moved by: **Land Resources and Environment**

Marty Krueger, Chair — ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Peter Kinsman, Vice Chair — ☐ Aye ☐ Nay ☐ Abstain ☒ Absent

Brandon Lohr, Secretary — ☐ Aye ☐ Nay ☐ Abstain ☒ Absent

Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Valerie McAuliffe	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Randy Puttkamer	☐ Aye	☐ Nay	☐ Abstain	☒ Absent

Fiscal Note: As the designated agent for Sauk County, Upper Sugar River Watershed Association will receive allocated funds of $13,058.86 on behalf of Sauk County directly from the Wisconsin Department of Natural Resources.

MIS Note: No information systems impact.

Cooperative Agreement
to Satisfy Eligibility for
Upper Sugar River Watershed Association
Calendar Years 2022-2024

Project Title: USRWA AIS coordinator 2022
Term of Agreement: January 1, 2022 – December 31, 2024

This Agreement between Sauk County ("County") and the Upper Sugar River Watershed Association ("agent") documents the manner in which the agent will provide core Aquatic Invasive Species ("AIS") Prevention and Citizen Lake Monitoring Network ("CLMN") services in the coverage area during the Term of Agreement referenced above. The coverage area and training includes the following counties: Sauk, Green, Grant, Lafayette, Iowa, and Vernon. Therefore, in consideration of the mutual promises, obligations, and benefits provided hereunder, the receipt and adequacy of which are hereby acknowledged, County and the agent agree as follows:

A. Designation of Agent
Sauk County designates Upper Sugar River Watershed Association as its agent for providing core AIS prevention and Citizen Lake Monitoring Network services.

B. Goal of Sauk County
Sauk County's goals in entering into this Agreement are to improve surface water quality through the detection, prevention, and control of AIS, and monitoring of lake water quality conditions.

D. Goal of the Upper Sugar River Watershed Association
Agent's goals in entering into this Agreement are to provide technical assistance to communities, stakeholders, and volunteers within the coverage area to prevent the spread of AIS, to provide education about AIS impacts and prevention, and to conduct lake monitoring.

E. Annual Meeting Requirement
Both parties shall meet annually to plan, prioritize, and coordinate pilot project activities.

F. Duties of the Agent
In cooperation with the Wisconsin Department of Natural Resources ("WDNR"), the agent shall continue to implement an AIS Prevention and Outreach Program throughout coverage area. The agent shall perform the following:

1) Provide local support and assistance in implementation of statewide communication and education priorities to ensure consistent AIS messaging.
    a. Work with WDNR and the University of Wisconsin-Madison, Division of Extension in implementation of the Wisconsin Statewide Aquatic Invasive Species Strategic Plan.
    b. Collaborate with WDNR on delivery of consistent project communication, outreach, and educational programming.
    c. Participate in and coordinate local partner involvement in at least four statewide AIS initiatives including Landing Blitz, Drain Campaign, Waterfowl Hunter Outreach, Bait Shop Initiative and other campaigns, as directed by the WDNR, to AIS stakeholders in the coverage area. This includes providing media tools, resources, and messaging prompts to partners.
    d. Coordinate with WDNR staff and other local partners within the coverage area to share AIS prevention and education efforts.
    e. Meet with cooperative invasive species management areas ("CISMA"), to assist with AIS education, monitoring, and response efforts.
    f. Assist AIS grant recipients with AIS education and outreach tools to ensure consistent messaging as grants are awarded.
    g. Participate in WDNR training on AIS Response Framework, including verification of AIS.
    h. Assist the WDNR, UW Madison, Division of Extension, UW-Sea Grant, and other partners in identifying audiences and knowledge gaps in AIS prevention, awareness, and compliance.
    i. Attend annual WDNR AIS and UW Lakes Partnership events and training sessions including, but not limited to:
        i. AIS Partnership meetings.
        ii. Aquatic Invasive Species training sessions.
        iii. Clean Boats, Clean Waters (CBCW) trainings.
        iv. CLMN trainings.
        v. Purple Loosestrife Biocontrol trainings.
        vi. AIS Response Framework trainings.
    j. Adhere to decontamination and disinfection protocols required by the WDNR for controlling, transporting, and disposing of aquatic plants and animals, and moving water. This includes requirements under s. 30.07, Wis. Stats., and ss. NR 19.055 and NR 40.07, Wis. Adm. Code, as well as compliance with the most recent WDNR approved "Boat, Gear, and Equipment Decontamination and Disinfection Protocol".
    k. Serve as media contact for the coverage area for all WDNR campaigns.

2) Assist to coordinate the CLMN in Sauk County including water quality and/or AIS components:
    a. Conduct at least 3 regional CLMN training workshops for volunteers.
    b. Manage and distribute lake monitoring equipment.
    c. Train new volunteers on use of monitoring equipment, as needed.
    d. Perform at least 3 field checks on citizen monitors and conduct quality assurance checks on data entered into the WDNR Surface Water Integrated Monitoring System ("SWIMS") by citizen monitors at the end of monitoring year.
    e. Provide email/phone support to answer questions and be point of contact to CLMN volunteers.
    f. Assist with SWIMS data entry, as needed.
3) Collect and report other chemical, biological, or physical data on lakes and lake ecosystems, including data on water levels and lake ice extent and duration, as requested by WDNR.
4) Coordinate early detection monitoring for AIS:
    a. Serve as local coordinator of the annual AIS Snapshot Day by recruiting and training volunteers and monitor at least 6 locations.
    b. Monitor for AIS using CLMN methods at public boat launches.
    c. Provide AIS response monitoring based on reports of AIS findings or repeated instances of AIS.
    d. Assist with other AIS Pathways monitoring including pet store monitoring as needed by the WDNR, US Fish and Wildlife Service, UW Sea Grant, Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), etc.
    e. Conduct at least 3 regional Project Riverine Early Detection (Project RED) training workshops for volunteers.
5) Coordinate the Clean Boats, Clean Waters ("CBCW") watercraft inspection program in Sauk County:
    a. Seek volunteers to staff boat launches and educate boaters about AIS and prevention steps.
    b. Organize and coordinate at least regional 3 CBCW trainings to train volunteers and/or paid staff on methods to conduct boat inspections and educate boaters about the AIS prevention steps.
    c. Work with partners to apply for CBCW grants to fund additional inspectors.
6) Coordinate the implementation of the Purple Loosestrife Biocontrol Program in Sauk County:
    a. Support and expand the existing network of purple loosestrife biocontrol partners.
    b. Plan and conduct at least 2 regional training workshops for purple loosestrife biocontrol partners.
    c. Help identify insectaries, coordinate the collection and distribution of purple loosestrife biocontrol organisms to all interested partners, and target the release of organisms, where needed, in Sauk County.

d. Work with WDNR and UW Madison, Division of Extension to report infestations and track biocontrol releases in the SWIMS database.

7) Write a quarterly electronic newsletter to provide AIS information and updates on Coordinator activities/outreach to partners:
   a. Share monthly newsletter which will have, on average, one AIS-related articles.
   b. Share articles from newsletter through relevant social media.
   c. Share relevant AIS articles with new and previously established partners for use in their newsletters.
   d. Submit newsletter to county partners and email a copy to: Jeanne.Scherer@wisc.edu.
8) Coordinate checks on WDNR AIS signage at lake/river public access sites within Sauk County:
   a. Conduct inspections of at least 5 public access sites to verify WDNR AIS signage is in place and in good condition.
   b. Use WDNR-approved forms to conduct signage inspections and enter data in SWIMS.
   c. Maintain digital photographs of AIS signs that have been inspected.
   d. Install WDNR AIS signage, as needed, and per installation protocol.
   e. Work with WDNR to design additional AIS signage, as needed.
9) Provide AIS outreach and education to local partners and AIS stakeholders:
   a. Conduct AIS and Habitattitude outreach and education at local schools, events, meetings, etc.:
      i. Including, but not limited to, large public festivals, farmers markets, presentations to local school children (when requested), fishing tournaments, Habitattitude pet surrender events, and stakeholder meetings (e.g., Conservation clubs, boating clubs, angling clubs, etc.).
      ii. AIS and Habitattitude outreach and education will be held minimally at 4 events/meetings/tournaments/etc.
   b. Network with AIS stakeholders and partners at local events and meetings.
   c. Contact at least 5 bait shops as part of the statewide Bait Shop Initiative and provide AIS outreach message and materials.
   d. Share, on average, 2 AIS related posts per month via social media to increase AIS awareness and reinforce prevention messaging.
10) Provide technical assistance to a grantee or grant applicant for AIS prevention.
11) Provide technical assistance to a grantee or grant applicant for AIS control.
12) Facilitate entry of all data into SWIMS:
   a. Train partners how to enter AIS information into SWIMS, including for CBCW, CLMN, Purple Loosestrife Biocontrol, etc.
   b. Ensure data entry into SWIMS is completed as required by annual reporting requirements that may include CBCW, CLMN, Purple Loosestrife Biocontrol, Snapshot Day, AIS Signage monitoring, and any incidental AIS findings.

13) Retain, for a period of six years after the end date of this Agreement, all project records, including proofs of payment and proofs of purchase, showing events/tasks undertaken as part of this Agreement.
    a. This shall include:
        i. Training sessions attended.
        ii. Training sessions held and names of participants attending.
        iii. Meetings with stakeholders and/or partner groups.
        iv. AIS outreach activities.
        v. Media contacts.
    b. Participate in meetings with WDNR to discuss agreement accomplishments and financial status.
14) Submit semi-annual progress reports to Sauk County and WDNR.
15) Submit final reimbursement request to WDNR on form provided by WDNR no later than 60 days after the end of this Agreement.

G. Duties of Sauk County

Sauk County shall:

1) Attend periodic meetings or conference calls with WDNR and Upper Sugar River Watershed Association for the furtherance of this project.

2) Submit form WDRN form 8700-284 by November 1 of each year (11/1/2021, 11/1/2022, 11/1/2023) by a county authorized representative. Failure to submit will render the agreement void for that calendar year.

3) Allow agent to accept directly from WDNR, on the County's behalf, $13,058.86, in accordance with the expenditure schedule described in the budget.

Budget:

County Allotments:

Sauk County	**$13,058.86 annually**
LMPN 2022	$13,058.86
LMPN 2023	$13,058.86
LMPN 2024	$13,058.86
Total	**$39,176.58**

Cost	Amount	%
AIS Coordinator Salary	$30,557.73	78.00%
AIS Coordinator Fringe Benefits	$391.77	1.00%
Salaries (Administration)	$1,958.83	5.00%
Fringe Benefits (administration)	$0.00	0.00%
Travel	$3,917.66	10.00%
Supplies & Operating Expenses	$1,958.83	5.00%
Contractual Services	$0.00	0.00%
Equipment	$391.77	1.00%
Other (describe in detail)	$0.00	0.00%
Total	$39,176.58	100.00%

H. Declaration

By affixing our signatures below, we swear that the document above accurately portrays the relationship and intent of all parties.

FOR Sauk County

By:
Name:

Signed:

Title: ADMINISTRATOR

Date Signed: 10/21/2021

FOR Upper Sugar River Watershed Association
By:

Name: Wade Moder

Signed:

Title: Executive Director

Date Signed: 9/09/2021

By (2nd, optional):

Name:

Signed:

Title:

Date Signed:

GENERAL CODE OF SAUK COUNTY, WISCONSIN
ORDINANCE AMENDMENT # 7 - 2023

Ordinance Amendment to approve a map amendment (rezoning) of lands in the Town of Westfield from an Exclusive Agriculture to an Agriculture Zoning District filed upon Elvin Yoder, property owners.

Ordinance Amendment offered by the Land Resources and Environment Committee

BACKGROUND:

Background: Elvin Yoder owns property in the NE¼, NW¼, Section 26, T11N, R4E, Town of Westfield, and has requested a map amendment (rezoning) of property legally described pursuant to petition 11-2023 from an Exclusive Agriculture zoning district to an Agriculture zoning district. The intent of the map amendment (rezoning) being create a 2.38 acre lot for community uses including a cemetery, school, and place of worship.

Pursuant to Wis. Stat. §59.69(5) Sauk County has the authority to develop, adopt, and amend a zoning ordinance. At a public hearing held by the Land Resources and Environment (LRE) Committee on September 26, 2023; the LRE Committee made findings pursuant to Sauk County Code of Ordinance §7.150(9) and recommended approval of the map amendment.

Pursuant to Wis. Stat. §66.1001 Wisconsin Statutes, any program or action of a local governmental unit that affects land use shall be consistent with the comprehensive plan. The Sauk County Comprehensive Plan, adopted by the Sauk County Board of Supervisors in 2009, defines managing and focusing "on efficient land use patterns that promotes redevelopment of under-utilized lands. It sets limits on outward growth, incorporates permanent land preservation techniques, and achieves livable communities." Upon evaluation of the request, the Land Resources and Environment Committee found that the rezone request to an Exclusive Agriculture zoning district maintains this objective.

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 7.005(2) Official Zoning Map of the General Code of Sauk County, Wisconsin, is amended as follows:

Rezone of approximately 2.38 acres of tax parcel 040-0553-10000 from an Exclusive Agriculture Zoning District to an Agriculture Zoning District.

Approved for presentation to the County Board by the Land Resources and Environment Committee this 26th day of September, 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 10.12.2023 .

Offered and passage moved by:

MARTY KRUEGER, CHAIR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
PETER KINSMAN, VICE CHAIR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
DENNIS POLIVKA	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
ROBERT SPENCER	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
BRANDON LOHR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
LYNN EBERL	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
VALERIE MCAULIFFE	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: No Impact JMH

MIS Note: No Impact

RESOLUTION # 81-2023

Resolution to Adopt Amendments to the Land Resources and Environment Department Fee Schedule

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Pursuant to Chapter 10 of the Sauk County Code of Ordinances, the Sauk County Board of Supervisors has the authority to establish reasonable fees for the use of Sauk County Parks. To ensure that White Mound County Park remains a destination for distinguished recreational activities, an outdoor event space fee is included, the tent set-up fee has been adjusted and a discounted rate for extra daily vehicle passes is also included.

As part of the master planning process for White Mound County Park, it was determined that Sauk County would develop rustic campsite options for visitors to utilize and would renovate and rehabilitate the horse campground. Both the rustic and horse campsites will be available for rental in 2024. No fees have been established yet for these campsites.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, that the fee schedule for the Land Resources and Environment Department, pursuant to the Sauk County Code of Ordinances for Chapter 10, attached hereto as Appendix A, be approved with the amendments as shown.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 17th day of October, 2023

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 10.12.2023 .

Offered and passage moved by:

Marty Krueger, Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Peter Kinsman, Vice Chair	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Brandon Lohr	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Valerie McAuliffe	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Randy Puttkamer	☐ Aye	☐ Nay	☐ Abstain	☒ Absent

Fiscal Note: Increased and new fees will result in increased revenue to cover any costs incurred by the Department for implementation of the fees and ordinances noted.

MIS Note: No impact.

PARK AND RECREATION – 10.04(1) and (2) set and amended upon authorization of the County Board				
Fees	**Amount**	**Authority**	**As of**	**Comments**
Camping				
Electric campsite	$25.00	10.04	10/19/2021 (Resolution 84-2021)	Per night
Electric horse campsite	$30.00	10.04	-	Per night
Nonelectric campsite	$20.00	10.04	10/19/2021 (Resolution 84-2021)	Per night
Rustic campsite	$20.00	10.04	-	Per night
Unattended electric campsite	$10.00	10.04	10/19/2021 (Resolution 84-2021)	Per night
Unattended nonelectric campsite	$5.00	10.04	10/19/2021 (Resolution 84-2021)	Per night
Rebooking fee	$5.50	10.04	04/20/2021 (Resolution 42-2021)	Per reservation
Reservation fee	$5.00	10.04	12/15/2009 (Resolution 169-2009)	Per reservation
Park Entrance				
Annual pass – 1 vehicle	$25.00	10.04	12/15/2015 (Resolution 125-2015)	Per vehicle, per year
Annual pass – 2 vehicles	$40.00	10.04	12/15/2015 (Resolution 125-2015)	Per vehicle, per year, only at original time of purchase
Annual pass – Veteran	$0.00	10.04	03/22/2016 (Resolution 36-2016)	Honorably discharged, residing in Sauk County
Daily pass	$5.00	10.04	12/15/2015 (Resolution 125-2015)	Per vehicle, per day
Ordinance violation – Failure to Prepay	$20.00	10.04	12/20/2022 (Resolution 113-2022)	Per occurrence
Ordinance violation – Unpaid	$25.00	10.04	12/20/2022 (Resolution 113-2022)	Per occurrence, nonpayment of failure to prepay
Equipment Rental				
Canoe	$15.00	10.04	04/20/2021 (Resolution 42-2021)	Per hour
Kayak (double)	$15.00	10.04	04/20/2021 (Resolution 42-2021)	Per hour
Kayak (single)	$10.00	10.04	04/20/2021 (Resolution 42-2021)	Per hour
Paddleboard	$15.00	10.04	04/20/2021 (Resolution 42-2021)	Per hour
Pedal boat	$20.00	10.04	04/20/2021 (Resolution 42-2021)	Per hour
Miscellaneous Fees				
Credit card use	$3.00	10.04	12/20/2022 (Resolution 113-2022)	Per transaction for camping reservations
Credit card use	$1.50	10.04	12/20/2022 (Resolution 113-2022)	Per transaction for all other transactions
Firewood	$5.00	10.04	12/20/2022 (Resolution 113-2022)	Per bundle
Ice	$3.00	10.04	12/20/2022 (Resolution 113-2022)	Per bag
Vending machine items, shower fees	Not to exceed $5.00	10.04	12/20/2022 (Resolution 113-2022)	Fee will adjust depending on the expense cost.
Promotional Items	Not to exceed $30.00	10.04	02/21/2023 (Resolution 6-2023)	Fee will adjust depending on the expense cost.
Prairie Smoke Terrace				
Daily Rental	$200.00	10.04	03/15/2022 (Resolution 32-2022)	Per four (4) hours
Additional hour(s)	$50.00	10.04	03/15/2022 (Resolution 32-2022)	Per hour
3-day Package	$800.00	10.04	03/15/2022 (Resolution 32-2022)	8 am-12 pm; 8 am-11pm; 8am-12pm
Security deposit	$300.00	10.04	03/15/2022 (Resolution 32-2022)	Per daily rental(s)
Security deposit	$500.00	10.04	03/15/2022 (Resolution 32-2022)	Per 3-day Package rental(s)
Tent set-up	~~$100.00~~ $50.00	10.04	12/20/2022 (Resolution 113-2022)	3-day Package rental required
Outdoor event space	$50.00	10.04	-	Prairie Smoke Terrace rental required
Additional daily vehicle passes	$75.00	10.04	-	Prairie Smoke Terrace rental required, 25 extra passes

RESOLUTION # 82 - 2023

Resolution to adopt the Sauk County Farm Education Hub Development Plan as an Appendix to the 2022-2042 Sauk County Farm Property Master Plan in the County CORP.

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
The Sauk County Land Resources and Environment Department created the 2022-2042 Sauk County Farm Property Master Plan to ensure the continued management of the site's agricultural and natural resources, preservation of its historic features, and the transformation of the space into an educational resource for the communities of Sauk County. Over the next 20 years, the County Farm is envisioned to become an important educational resource for Sauk County residents of all ages and backgrounds to learn about regenerative, profitable, and resilient agricultural practices through on-site demonstration, research and collaborative partnerships. The master plan is centered on the following goals: to create educational opportunities for Sauk County's current and future farmers through community partnerships; utilize the space for agricultural demonstration and research; and pay homage to the history and people of the property. The County Farm will become a space where educational institutions, non-profit organizations, public agencies, and any interested person in Sauk County can converge to learn about farming and train the leaders who will carry forward our community's agricultural legacy.

Resolution No. 150-2019 adopting the 2020-2024 Sauk County Outdoor Recreation Plan was approved by the Sauk County Board of Supervisors on January 21, 2020. As part of the Master Plan process for the Sauk County Farm, an area was designated as a future educational hub for indoor/outdoor events, programming, recreational trails, community gardens, and habitat restoration. As part of the 2023 LRE Budget, $75,000 of general funds were included for the design of this area. Resolution No. 17-2023 awarded a contract for design and engineering services of the educational hub at the Sauk County Farm.

The Sauk County Farm Property Master Plan and development plan for the education hub intersects with the following priorities and objectives of the Sauk County Outdoor Recreation Plan; priority: further development of the County Park System, objectives: develop master plans for Sauk County properties; priority: resource management and stewardship, objective: community education, and improved water quality; priority: partnerships, objectives: intersect with other units of government and non-government organizations (NGOs), and leverage recreational and planning grants; priority: economic development and tourism.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does hereby adopt the Sauk County Education Hub Development Plan attached hereto as Appendix A as an appendix to the 2022-2042 Sauk County Farm Property Master Plan in the County CORP.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 17 day of October, 2023

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 10.12.2023 .

Offered and passage moved by:

Marty Krueger, Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Peter Kinsman, Vice Chair	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Brandon Lohr	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Valerie McAuliffe	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Randy Puttkamer	☐ Aye	☐ Nay	☐ Abstain	☒ Absent

Fiscal Note: The LRE 2023 Budget includes donation funds in the amount of $4,055 for the maintenance of the area surrounding the historic 1921 fire house located on the property. The budget also includes $24,000 in farm revenue funds for pasture expansion and installation of educational signed on the property. Any additional improvements outlined in the Master Plan would be reviewed in future budget cycles along with pursuing grants.

MIS Note: The property would require the installation and maintenance of a wireless internet connection upon construction of the educational building. This will be reviewed in future budget cycles.

SNYDER & ASSOCIATES

SAUK COUNTY FARM EDUCATION HUB - PHASE 1

SITE PLAN

TOWN OF REEDSBURG, SAUK COUNTY, WISCONSIN

MARK	REVISION	DATE	BY

Engineer: SJA | Checked By: ATM | Scale: 1" = 50'
Technician: ADB | Date: 09-07-2023 | T-R-S: T12N-R5E-S34
Project No: 123.0424.30 | Sheet C300

SNYDER & ASSOCIATES, INC.
5010 VOGES ROAD
MADISON, WISCONSIN 53718
608-838-0444 | www.snyder-associates.com

Project No: 123.0424.30
Sheet C300

WATER DISTRIBUTION NOTES

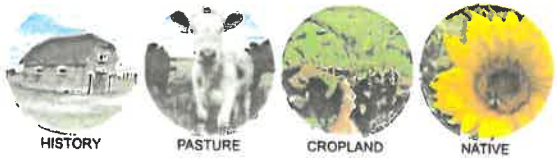
STORM DRAINAGE NOTES:

SAUK COUNTY
WISCONSIN

SNYDER & ASSOCIATES

SAUK COUNTY

FARM EDUCATION HUB



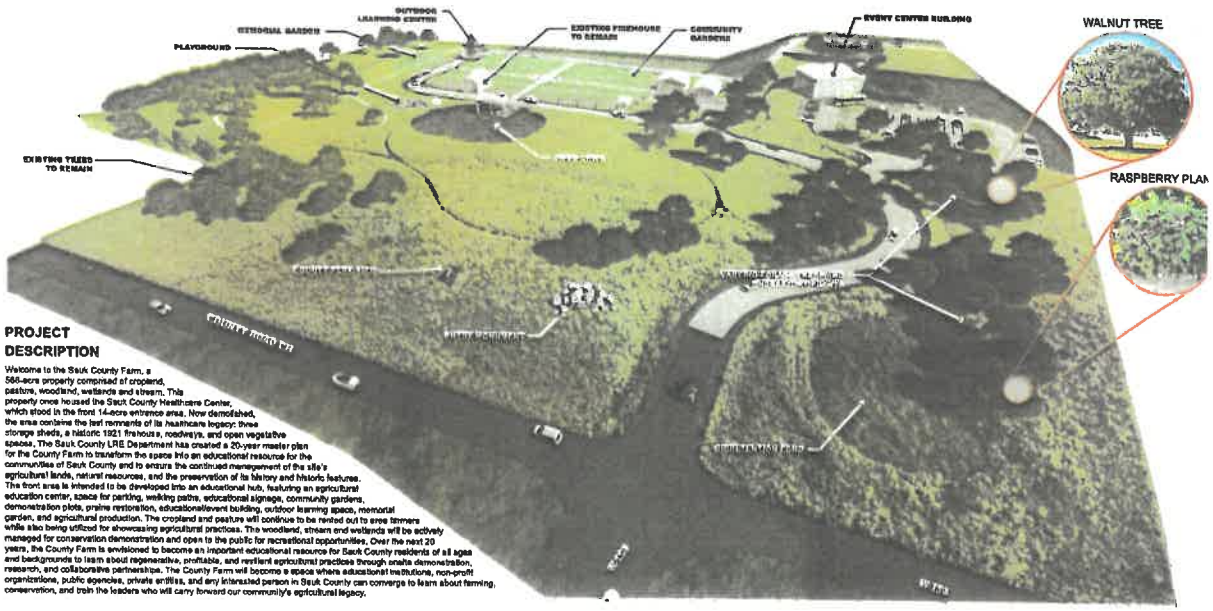
A place to converge, learn, and demonstrate with regenerative agriculture and conservation-friendly farming best practices.



LEGEND

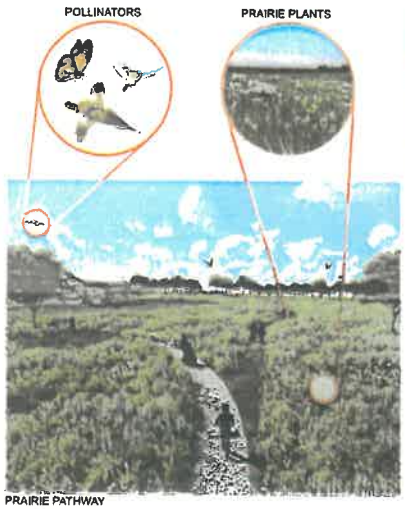
1 - EXISTING SHED TO REMAIN
2 - GRAVEL ROAD
3 - EVENT CENTER BUILDING
4 - EVENT LAWN AND OVERFLOW PARKING
5 - SEPTIC FIELD
6 - GRAVEL PARKING LOT - 92 STALLS
7 - CONCRETE PARKING STALLS - 8 STALLS
8 - SWALE
9 - DEMO PLOTS
10 - BIORETENTION POND
11 - DECK
12 - FORAGE TREES
13 - ASPHALT ROAD
14 - ENTRY MONUMENT
15 - EXISTING CATTLE FENCE TO REMAIN
16 - EXISTING PASTURE TO REMAIN
17 - GATE
18 - EXISTING WELL TO REMAIN
19 - PICNIC TABLE SPACE
20 - COMMUNITY GARDENS
21 - EXISTING FIREHOUSE TO REMAIN
22 - FENCE
23 - SHELTER
24 - OPEN LAWN
25 - PORT-A-JOHN
26 - PLAYGROUND
27 - PRAIRIE
28 - STORY WALK
29 - EXISTING TREES TO REMAIN
30 - MEMORIAL GARDEN
31 - OPEN LAWN W/ PICNIC TABLES
32 - OUTDOOR LEARNING CENTER
33 - TRAILHEADKIOSK

PLAN VIEW



PROJECT DESCRIPTION

Welcome to the Sauk County Farm, a 566-acre property comprised of cropland, pasture, woodland, wetlands and stream. This property once housed the Sauk County Healthcare Center, which stood in the front 14-acre entrance area. Now demolished, the area contains the last remnants of its healthcare legacy: three storage sheds, a historic 1921 firehouse, roadways, and open vegetative spaces. The Sauk County LRE Department has created a 20-year master plan for the County Farm to transform the space into an educational resource for the communities of Sauk County and to ensure the continued management of the site's agricultural lands, natural resources, and the preservation of its history and historic features. The front area is intended to be developed into an educational hub, featuring an agricultural education center, space for parking, walking paths, educational signage, community gardens, demonstration plots, prairie restoration, educational/event building, outdoor learning space, memorial garden, and agricultural production. The cropland and pasture will continue to be rented out to area farmers while also being utilized for showcasing agricultural practices. The woodland, stream and wetlands will be actively managed for conservation demonstration and open to the public for recreational opportunities. Over the next 20 years, the County Farm is envisioned to become an important educational resource for Sauk County residents of all ages and backgrounds to learn about regenerative, profitable, and resilient agricultural practices through onsite demonstration, research, and collaborative partnerships. The County Farm will become a space where educational institutions, non-profit organizations, public agencies, private entities, and any interested person in Sauk County can converge to learn about farming, conservation, and train the leaders who will carry forward our community's agricultural legacy.



PRAIRIE PATHWAY



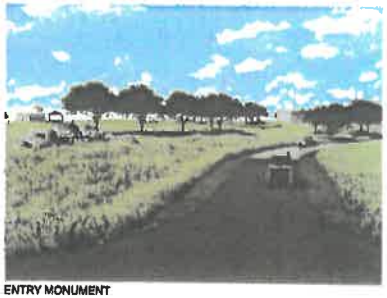
COMMUNITY GARDENS



EVENT CENTER



OUTDOOR LEARNING CENTER



ENTRY MONUMENT

RESOLUTION # 83 - 2023

Resolution Approving a Request to Apply for Cooperative County and Ho-Chunk Nation Law Enforcement Program for Tribal Trust Lands within Sauk County.

Resolution offered by the Law Enforcement and Judiciary Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
This is an annual Resolution that allows us to apply for funding for our patrolling costs of the Ho-Chunk lands. Sauk County has federally recognized Ho-Chunk Nation Trust Lands having significant Wisconsin Ho-Chunk population within the borders. The State and County of Sauk have joint responsibility for providing law enforcement aid under Wis. Stat. § 165.90 to help defray the cost of services provided on Indian trust lands.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, and directs the Sauk County Sheriff's Department to make application to the State of Wisconsin, Department of Justice, for aid in the amount not to exceed the limit to defray costs to enforce the laws of the State of Wisconsin on Indian trust lands in the County of Sauk and to administer such grant monies under the grant guidelines.

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee, this 17th day of October, 2023

Consent Agenda Item: [ ] YES [x] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 10.11.2023.

Offered and passage moved by:

John Dietrich	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Kevin Schell	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Sheila Carver	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Delmar Scanlon	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

☐ Aye ☐ Nay ☐ Abstain ☒ Absent

David Clemens

Fiscal Note:
Actual revenues received were $22,670 in 2023; $24,500 was the amount that was included in the 2024 proposed budget.

MIS Note: No MIS impact.

RESOLUTION # 84-2023

RESOLUTION TO RATIFY THE ~~JULY 1, 2021~~ January 1, 2024 – DECEMBER 31, 2~~023~~026 COLLECTIVE BARGAINING AGREEMENT BETWEEN SAUK COUNTY AND THE WISCONSIN PROFESSIONAL POLICE ASSOCIATION (WPPA) L241 – SHERIFF'S DEPARTMENT SWORN UNIT

Resolution offered by the Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The existing collective bargaining agreement between Sauk County and WPPA L241 (Sheriff's Department Sworn Unit) expires on December 31, 2023. The Personnel and Insurance Committee has negotiated a tentative agreement with WPPA L241 (attached hereto), for the terms of a successor agreement for the calendar dates of January 1, 2024 through December 31, 2026. In accordance with Wisconsin Act 10, certain sworn law enforcement officers maintained collective bargaining rights pursuant to Wis Stats. 111.70/111.77.

The provisions of the tentative agreements reflect a commitment of Sauk County to remain competitive with the wage rates of neighboring counties, and the dedication of both parties to recruit and retain the highest quality employees for Sauk County. Therefore, the Personnel and Insurance Committee, after careful consideration and review, believes the provisions of the tentative agreement as being in the best interest of Sauk County.

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS: The Sauk County Board of Supervisors met in regular session, that the Sauk County Personnel and Insurance Committee be and hereby is authorized and directed to sign on behalf of Sauk County a collective bargaining agreement incorporating the provisions of the tentative agreement, set forth in more detail in the attached summary.

Approved for presentation to the County Board by the Personnel and Insurance Committee this 17th day of October 2023.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 10.11.2023 .

Offered and passage moved by:

_____ ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Supervisor Carl Gruber

Supervisor Terry Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Peter Kinsman	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Robert Prosser	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Jake Roxen	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: In progress!

MIS Note: No MIS Impact

SAUK COUNTY OFFER
TO
WISCONSIN PROFESSIONAL POLICE ASSOCIATION
LAW ENFORCEMENT EMPLOYEE RELATIONS
LOCAL 241
September 5, 2023

The July 1, 2021 - 2023 Collective Bargaining Agreement shall remain unchanged for a three-year period commencing January 1, 2024 except as follows:

Deletions are indicated by: ~~Strikethrough~~

Additions and new language indicated by: Shadow

1. Fair and equitable wage increase effective the first pay period to include January 1, 2024.
    a. Effective January 1, 2024, 6.0% on all rates and increase Step 5 (8 years) by $.50;
    b. Effective January 1, 2025, 6.0% on all rates and increase Step 5 (8 years) by $.50;
    c. Effective January 1, 2026, 6.0% on all rates and increase Step 5 (8 years) by $.25.

4.06 COLLECTIVE BARGAINING. If collective bargaining sessions are conducted for a successor agreement during the normal working hours of bargaining committee members at the request of the Employer, up to five (5) such members from separate divisions (patrol, jail and detective), with a maximum of two (2) per division, shall suffer no reduction in pay for up to five (5) bargaining sessions. **TA 9/20/2023**

7.01 - NON-DISCRIMINATION. The Employer and the Union agree that there shall be no discrimination against any employees or prospective employees because of race, creed, color, age, sex/gender, national origin, sexual orientation, ancestry, marital status, gender identity, genetic testing, pregnancy or childbirth, military service, ~~handicapping conditions~~ disability, or any other characteristic protected by state or federal law. It is and shall be the policy of the Employer and the Union to treat all employees equally. Because discrimination complaints are processed through state and federal agencies and courts, they are not grievable under this agreement. **TA 8/22/2023**

9.02 - JOB POSTINGS. The Employer agrees that when a position becomes available that would be a promotional opportunity for existing employees, the following steps shall be followed:

1. Vacancies shall be posted.
2. Qualified existing employees shall be allowed to take any accredited tests given for said position.
3. Existing employees shall be given preference in filling open positions over external applications, all other things being equal.

All vacant sworn bargaining unit positions not filled by the posting process shall be filled from an established position eligibility list in accordance with the provisions set forth by the Human Resources Department.

The Employer further agrees that when a position becomes available that is an opportunity for an existing employee to change a shift assignment, the following steps shall be followed:

1. Vacancies shall be posted.

SAUK COUNTY RESERVES THE RIGHT TO ADD TO, DELETE FROM, AND/OR OTHERWISE MODIFY ANY OF THESE PROPOSALS DURING THE COURSE OF NEGOTIATIONS WITHOUT PREJUDICE. EACH ELECTED OFFICIAL RESERVES THE RIGHT TO VOTE AS THEY DEEM APPROPRIATE IN CONSIDERATION OF THE RATIFICATION OF ANY TENTATIVE AGREEMENT BROUGHT BEFORE THE COUNTY BOARD

2. Qualified existing employees shall be allowed to express their interest in vacancy.
3. Vacancy shall be filled with the senior qualified bidder from employees within the classification and division. Thereafter remaining vacancies shall be posted and shall be filled with the most senior qualified bidder within the balance of the sworn bargaining unit.

Furthermore: Any employee posting into another position classification shall remain on the step they are on when moving into the new position.

The Sheriff reserves the right to post vacant positions externally in conjunction with the language contained in Article 9.02. The Electronic Monitoring Deputy position shall be appointed by the Sheriff.

~~The Employer agrees that when a regular position authorized by Sauk County, becomes vacant and is not refilled through the bidding process, the notice of the job opening shall be posted and qualified employees shall be allowed to take any accredited tests given for said position, and existing employees shall be given preference in making promotions, all other things being equal. Vacancies shall be posted first and shall be filled with the senior qualified bidder from employees within the classification and division. Thereafter remaining vacancies shall be posted and shall be filled with the most senior qualified bidder within the balance of the sworn bargaining unit. All vacant sworn bargaining unit positions not filled by the posting process shall be filled from an established position eligibility list in accordance with the provisions set forth in Chapter 13 of the Sauk County Code of Ordinances. Furthermore: Any employee posting into another position classification shall remain on the step they are on when moving into the new position.~~

~~The Sheriff reserves the right to post vacant positions externally in conjunction with the language contained in Article 9.02.~~ **TA 8/22/2023**

10.04 CALL-IN. All employees covered by this Agreement shall respond to a call to work outside of their regular schedule of hours, by their department head or others designated by the department head. A minimum of two (2) hours at time and one-half (1 1/2) times pay shall be granted to any employee who is requested to report outside his/her regular schedule of hours or who reports to work as scheduled and is sent home… **TA 8/22/2023**

10.06 - SHIFT DIFFERENTIAL. Sauk County agrees that a shift differential shall be paid as follows, except for employees who are working in accordance with a regular shift which starts after 6:00 AM and finishes by 5:00 PM~~; any employee actually working between 2:30 PM and 11:00 PM shall receive an additional twenty cents ($.20) per hour; any employee actually working a regular shift starting at or after 10:30 PM, or otherwise actually working after 11:00 PM, shall receive an additional twenty-five cents ($.25) per hour from such time until 7:00 AM (or 9:00 AM for an employee working a regular shift lasting until 9:00 AM) for hours actually worked.~~ The additional amount paid as shift differential shall not be pyramided in any manner.

2:30pm – 11:00pm – shall receive ~~an additional~~ $.20 per hour
10:30pm – 7:00am* – shall receive ~~an additional~~ $.25 per hour
Night Shift A and B (5:00pm-5:00am/6:00pm-6:00am) – shall receive ~~an additional~~ $.25 per hour
Noon – Midnight – Patrol shall receive ~~an additional~~ $.20 per hour **TA 9/5/2023**

10.08 TWELVE (12) HOUR SHIFT SCHEDULE/ROTATION. Members of the patrol division shall have a 12-hour shift schedule/rotation. The 12-hour shift schedule/rotation shall consist of four (4) teams. [Days A, Days B, Nights A, Nights B] Days A and B will work a split shift of [5am-5pm/6am-6pm] and Nights A and B will work a split shift of [5pm-5am/6pm-6a m]. Days A and B and Nights A and B

schedules shall be opposite "days-on" and "days-off' from each other on the following fourteen (14) day rotation:

a. 2 on- 2 off/ 3 on- 2 off/ 2 on-3 off during a 14-day cycle (i.e., Mon-Tues ON-- Weds-Thurs OFF / Fri-Sat-Sun ON - Mon-Tues OFF/ Wed-Thurs ON-Fri-Sat-Sun OFF)

b. An officer's "shift working date" is the actual date the shift begins.

c. One eight (8) - hour day will be implemented into the fourteen (14) day rotation for each Deputy. This 8-hour day will be flexible for training, special team call outs and other assignments. Management reserves the right to adjust the 8-hour day with a five (5) day notice. Management will assign the short days.

~~d. Shift Differential: Night Shift A and B [5pm-5a m/6pm-6a m] shall receive shift differential ($.25 cents an hour) as provided for in Article 10, Section 10.06.~~

d. Excluding exigent circumstances, deputies shall take a minimum of eight (8) continuous hours of rest in each 24-hour period. **TA 9/5/2023**

10.09 ORDER-INS. When staffing levels for the patrol and security division are below the number deemed necessary for any reason, including but not limited to: staffing shortages, immediate emergency shortages, special events, etc. and the needs are not met voluntarily, these ~~patrol~~ division call in lists will be utilized for order-in.

Patrol Division - Order-in procedures will follow as:

a Each shift and stack will be an exclusive order-in list. (Days A, Days B, Nights A, Nights B).
b Order-ins for deputies will be rotating based on reverse seniority in their designated stacks.
c Deputies are subject to order-ins on their regular days off.
d Deputies can fulfill their "turn" in the order-in rotation by volunteering or being ordered to work a minimum of 2 hours in a patrol function. This does not include volunteering for special details.
e Deputies will get one "Pass" per calendar year

Security Division - All posted and voluntary overtime will be filled on a straight seniority basis. A Deputy volunteering for a full shift will be given preference over partial shift volunteers.
It is understood that occasionally situations occur requiring management to immediately fill staffing needs and proceed straight to the order-in procedure.

Order-in procedures for the security division will follow as:

a. Each shift will be an exclusive order-in list.
b. Order-in's for Deputies will be rotating, based on reverse seniority, on their assigned shift.
c. Deputies can fulfil their turn and drop to the bottom of the order-in rotation, by volunteering or being ordered to work a minimum of 2 hours. This does not include volunteering for special details.
d. Credit for volunteering, or being ordered, does not accumulate and only serves to move the Deputy to the bottom of the order-in rotation.

SAUK COUNTY RESERVES THE RIGHT TO ADD TO, DELETE FROM, AND/OR OTHERWISE MODIFY ANY OF THESE PROPOSALS DURING THE COURSE OF NEGOTIATIONS WITHOUT PREJUDICE. EACH ELECTED OFFICIAL RESERVES THE RIGHT TO VOTE AS THEY DEEM APPROPRIATE IN CONSIDERATION OF THE RATIFICATION OF ANY TENTATIVE AGREEMENT BROUGHT BEFORE THE COUNTY BOARD

e. Deputies will get 2 passes per calendar year; one pass may be utilized January thru June and the second pass may be utilized July thru December.
f. Deputies newly assigned to a shift will be placed at the top of the order-in rotation.

While Security Deputies will be provided access to view the order-in lists and may assist in making calls for overtime/order-in, any modifications to the lists will be made by Security Division Supervisors. Deputies are responsible for notifying their supervisor about credit for overtime worked. **TA 9/5/2023**

10.10 CANINE HANDLER SCHEDULE. ~~The canine handler(s) shall end assigned shifts one (1) hour earlier for each 12 hour shift in order to work an eleven (11) hour shift to accommodate care of K-9~~. The canine handler(s) shift shall be shortened by one (1) hour at the beginning or end of the shift ~~shall end assigned shifts one (1) hour earlier for each eight (8) hour shift worked in order to work a seven (7) hour shift~~ to accommodate care of K-9. **TA 9/5/2023**

11.02 - VACATION AND COMPENSATORY TIME APPROVAL....

b. Vacation or compensatory time off days in the detective division may be approved for up to two (2) employees total at the discretion of the division head, or their designee, and with that availability of personnel and overtime costs being recognized as managerial concerns. It is understood that, while management may not always be able to grant every request, no other criteria will be arbitrarily introduced as deciding factors in the vacation approval decision making process. The Sheriff or designee may approve more than two (2) employees for vacation or compensatory time off days on a case by case basis in considering the reasonableness and need for the request.

~~granted to one employee within the division, per shift, on the same date(s) at the discretion of the immediate supervisor~~....

d. In the Patrol Division, vacation leave may be used in increments up to and including twelve (12) hours. Between Labor Day and Memorial Day, when one employee is already approved for vacation, a second employee may be considered for vacation time. The second employee shall request vacation per departmental procedures and shall be notified of the status of the request within four (4) calendar weeks of the request. Management retains the right to recall the vacation approval within forty-eight (48) hours of the shift start. Employee's immediate supervisor may honor requests upon shorter notice, if possible. No vacation will be granted on weekends from the Friday of Memorial Weekend to the Monday of Labor Day Weekend with the exception of up to three (3) 12-hour days which shall be taken consecutively ~~one (1) 12-hour day~~ per employee. For the purpose of this agreement, weekends are defined as Friday starting at 5 AM until Monday at 5:00 AM. **TA 9/5/2023**

11.04 - HOLIDAY DURING A VACATION.

a. If a holiday falls during the vacation period, an employee will be compensated for the holiday and not use a day of vacation. ~~extra day of vacation will be granted~~... **TA 8/22/2023**

12.02 SICK LEAVE CREDIT. For any employee hired after December 31, 2023. Sick Leave Credits may be accrued as follows:

1) All Sheriff's Department employees being represented for whom vacation periods are provided shall be given sick leave with pay at the rate of one (1) day, or eight (8) hours, of sick leave for each completed calendar month of compensated service. The term "each completed calendar month of compensated service" shall be construed to mean any calendar month in which the employee has completed thirteen (13) days of compensated service. This definition applies to all employees of the Sheriff's Department engaged in service of the County except part-time and seasonal employees or employees who are on a per diem basis. Upon the completion of the first six months of continuous employment, employees of this bargaining group may utilize accrued sick leave balances. Members of the Patrol Division may use sick leave in increments up to and including twelve (12) hours.
2) No employee shall be credited with an accumulation of more than one hundred and twenty (120) days of sick leave credits at any time. Employees regularly working the twelve (12) hour rotation shall not exceed 1,020 hours in their accrual bank. No employee shall be permitted to take more than one hundred and twenty (120) days of sick leave in any one (1) calendar year. Employees shall not be required to use sick leave in case of an on-the-job injury. Any employee having unused sick leave on the date of retirement, provided the employee has reached age fifty (50) if employed in a protective occupation as classified by the Wisconsin Retirement System, or age fifty-five (55) if employed in a non-protective occupation as classified by the Wisconsin Retirement System, and the employee qualifies for an annuity under the Wisconsin Retirement System, shall be able to either:
    a. All employees shall be able to receive seventy (70.0%) of the cash value of the employee's accrued sick leave paid to the employee less applicable deductions; or,
    b. All employees shall be eligible to convert seventy (70.0%) thereof to participate in a Health Reimbursement Arrangement (HRA). ~~purchase continuing health insurance under the County's Employee Health Insurance Plan; or,~~
    ~~c. The employee may, at his/her discretion, receive one hundred percent (100%) the cash value of the conversion privilege in lieu of any right to further participation in the County's Employee Health Insurance Plan; the choice is irrevocable and must be made upon notice of intent to retire~~...

For any employees hired before January 1, 2024. Sick Leave Credits may be accrued as follows:

1) All Sheriff's Department employees being represented... **TA 9/5/2023**

12.05 - BEREAVEMENT LEAVE. Employees shall be entitled to bereavement leave to attend an event related to the death of an employee's spouse, child (including an unborn child after 20 weeks of gestation), parent, brother, sister, stepparent, stepchild, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandparent, grandparent of spouse, or grandchild. In the event an employee's circumstances, familial relationships or other personal circumstances are unique and not addressed in this bereavement leave policy yet warrant time as anticipated by this policy, the Sheriff or Chief Deputy may grant an exception... **TA 9/5/2023**

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12.09 - JURY DUTY/SUBPOENAED WITNESS LEAVE. ~~Employees called for jury duty or as a subpoenaed witness shall be entitled to receive lost pay provided they deposit any compensation received for such duty, excluding mileage allowance, with the Employer and receive a receipt for said deposit.~~ Employees called for jury duty or as a subpoenaed witness shall be entitled to receive compensation equal to what the employee would have earned if not called for jury duty provided that the employee deposits any compensation received for such duty, excluding mileage allowance, with the Finance Department, and receive a receipt for said deposit. **TA 8/22/2023**

14.11 TRAVEL TIME. The parties recognize that employees may be required to attend mandatory training. As used in this section, mandatory training means any training that the employee is ordered by Sheriff's Department Administration to attend. The Sheriff's Department recognizes one-hour commute as a normal commute time and such ~~The parties~~ agree that travel time will be paid for all travel that requires more than one-hour travel time each way, not just for the driver. For training that is expected to last more than one day, Administration shall decide whether an employee will stay overnight or travel to and from home during the mandatory training. Travel time is calculated as the time from the Law Enforcement Center to the training location. **TA 8/22/2023**

14.12 CREDIT FOR EXPERIENCE (LATERAL EMPLOYMENT). New employees hired into sworn law enforcement positions may be given credit for pay and vacation relevant police/law enforcement experience upon hire at the discretion of the Employer.

Beginning on the first pay period of 2024 (or date of contract ratification if contract is approved after that date), employees who were previously hired at a higher rate of pay (lateral for pay only) will begin accruing vacation at a rate commensurate with their total years of recognized service (prior years of recognized law enforcement experience added to the current length of employment). This change will affect the accrual rate and will not be retroactive.

14.13 DETECTIVE DIVISION ON-CALL PROCEDURES. To ensure adequate and appropriate response to emergencies and criminal investigations, all detectives for the Sauk County Sheriff's Department will rotate through an on-call schedule established by department administration. The on-call schedule will assign individual detectives to provide coverage during times when determined an on-call detective is needed. One detective will be on call at a time. If additional detectives are necessary, call-in or order-in procedures will be followed.

a. On-call shifts are defined as:

   i Weekdays: Weekdays are Monday through Thursday starting ~~8:00PM~~ 6:00PM until 8:00AM, the following day. Exact hours may be revised based upon scheduling needs and other factors.

   ii Weekends: Weekends are ~~8:00PM~~ 6:00PM Friday, through 8:00AM, Monday. Exact hours may change dependent on available on-duty detectives. Unless staffing adjustments occur by a supervisor, weekend on-call shifts shall be defined as:

      a. Friday: Friday 6:00PM through Saturday 8:00AM
      b. Saturday: Saturday 8:00AM through Sunday 8:00AM

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c. Sunday: Sunday 8:00AM through Monday 8:00AM
d. Weekend on-call order-ins will be done so by individual dates, in succession. A detective will not be ordered in for on-call coverage for the entire consecutive set of weekend days.

iii Holiday(s) are those Holiday(s) identified in Article 11.08 of the contract, for those employees who work the 5-day schedule. Exact dates and hours for Holiday(s) may vary but in most cases, consist of a 24-hour period beginning at 8:00AM and ending at 8:00AM the following day.

iv The detective division shall have an "order-in" list to fill vacancies for staffing shortages, immediate emergency shortages, special events, etc. and the needs are not met voluntarily, the detective division call-in list will be utilized for order-in. This list will also be utilized to fill vacant on-call shifts. The order-in procedures for detectives will follow as:

a. Order-ins for detectives will be done by reverse seniority.

b. Detectives are subject to order-ins on their regular days off.

c. Detectives can fulfill their "turn" in the order-in rotation by volunteering or being ordered to cover a vacant "on-call" shift. This does not include volunteering for special details. Credit for volunteering, or being ordered, does not accumulate and only serves to move the detective to the bottom of the order-in rotation.

d. If a detective is on a full vacation or a full comp time on any day leading up to or immediately after a vacant order-in day, that detectives shall be exempt from that specific order in day, or set of days (i.e. a weekend including Saturday or Sunday), but shall not be skipped entirely, and be subject to the next order in.

e. Detectives will get one "pass" per calendar year
   i. If a detective is geographically, physically, or otherwise legitimately unable to respond as determined by the division head or his designee, such event shall not constitute as a "pass".

f. If a detective volunteers or uses their "pass" their spot on the order-in list shall be documented as a such, and their name shall be moved to the bottom of the order-in list.

g. It is understood that occasionally situations occur requiring management to immediately fill staffing needs and proceed straight to the order-in procedure.

h. While detectives will be provided access to view the order-in lists, any modifications to the lists will be made by a detective supervisor.

b. On-call compensation is in addition to benefits enumerated in the collective bargaining agreement. On-call compensation may not be exchanged for compensatory time.

c. Switching on-call shift assignments: Switching on-call shift assignments must be approved by the Division Sergeant or Lieutenant. If a switch is authorized, the trade dates must be established in writing.

d. Detectives that are on-call status must be available for calls. They must be accessible through the Communication Center by cell phone or radio. Detectives who are on-call, must be "in service" no later than 45 minutes after notification. An on-call detective must be fit for duty. An on-call detective may use their vehicle for personal use during their on-call status, as authorized by the Sheriff.

e. When an on-call detective is in service, that detective will receive their hourly overtime rate, and the on-call pay rate will be suspended until the detective ends their active duty status. At that time, they will again begin receiving on-call pay until relieved of their ~~on-call~~ responsibility,

f. Request to be relieved of on-call duty status must be made to the division lieutenant or designee. ~~Oncall~~ On-call status will be maintained until the detective is notified that he/she has been relieved from ~~oncall~~ on-call status. The vacant position will be offered starting with the most senior employee within the Division on a rotating basis. Should all employees decline, a detective will be ordered to on-call status with the least senior employee in the Division on a rotating basis.

g. The detectives that are not on-call will still be required to carry their cell phones while off duty in the event that additional detectives are needed to assist the on-call detective, or for other incidents or investigations.

h. Activation of the on-call detective remains the sole responsibility of the Department's Administration and may not be initiated by the on-call detective alone.

i. Compensation.
   - i The hourly rate for weekday on-call status is ~~$1.50~~ **$2.00.**
   - ii The hourly rate for weekend on-call status is ~~$1.75~~ **$2.25.**
   - iii The hourly rate for Holiday on-call status is ~~$2.00~~ **$2.50. TA 9/5/2023**

Fiscal Note:

		2024		2025		2026
Full-Time Equivalents		92		92		92
Wages, Overtime with Across-the-Board (ATB) Change		$ 6,530,747		$ 7,005,769		$ 7,542,823
Wage-Related Benefits with ATB (FICA/Medicare, Retirement, Work Comp)		1,494,235		1,654,763		1,835,923
Health & Life Insurance		985,716		1,063,484		1,168,638
Total Package Cost With Cost of Living Adjustment		$ 9,010,697		$ 9,724,016		$ 10,547,385
Change from Prior Year Dependent on This Action	**%**	**$**	**%**	**$**	**%**	**$**
Wages, Overtime with Across-the-Board (ATB) Change	7.5%	454,951	7.3%	475,023	7.7%	537,054
Wage-Related Benefits with ATB (FICA/Medicare, Retirement, Work Comp)	12.6%	167,281	10.7%	160,528	10.9%	181,161
Total Change from Prior Year Dependent on This Action	8.4%	622,232	7.9%	635,551	7.4%	718,215
Health (2024=+6.50%, 2025=+7.90%, 2026=9.90%) & Life Insurance (increase not dependent on this action)	6.5%	60,081	7.9%	77,768	9.9%	105,155
Total Change from Prior Year	**8.2%**	**682,313**	**7.9%**	**713,318**	**8.5%**	**823,369**

Changes include:
1/1/2024 +6.00% on all rates and $0.50 on Step 5, and increase in On Call Pay
1/1/2025 +6.00% on all rates and $0.50 on Step 5, and increase in On Call Pay
1/1/2026 +6.00% on all rates and $0.25 on Step 5, and increase in On Call Pay

No MIS impact

RESOLUTION # 85 - 2023

Resolution to Purchase land at 616 Linn St. Baraboo, WI 53913 for future use by Sauk County and Amend the 2023 Budget

Resolution offered by the Property Committee and Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:

The family of Everest Sonsalla reached out to the county to see if there was an interest by the county to purchase the property at 616 Linn St. The property .52 acres in size and is surrounded by county owned property. The Property Committee ordered an appraisal of the property in August of 2022. The market value of the house is $205,000. The property committee asked the Sauk County Corporation Counsel to negotiate the price not to exceed $205,000 with the realtor. The original offer was not accepted, and the house stayed on the market for about a year. The realtor for the family reached back out to the Sauk County Corporation Counsel to see if the county was still interested in purchasing the property. The Property Committee again met and offered the original price, and the offer of $205,000 was accepted.

THEREFORE, BE IT RESOLVED, that the County Board authorizes the purchase of 616 Linn St. Baraboo WI 53913, specifically described as the Southeast quarter of the Northwest quarter (SE-NW), of section thirty-four (34), township twelve (12), North of Range Six E (6E) containing .52 acres in size, at a cost of $205,000; and

BE IT FURTHER RESOLVED, that All documentation related to the purchase of the property will be signed by the County Administrator and County Clerk.

Approved for presentation to the County Board by the Property Committee and Finance Committe, this 17th, day of October 2023

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 10.12.2023 .

Offered and passage moved by Property Committee:

_____ ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Carl Gruber

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Mark "Smooth" Detter

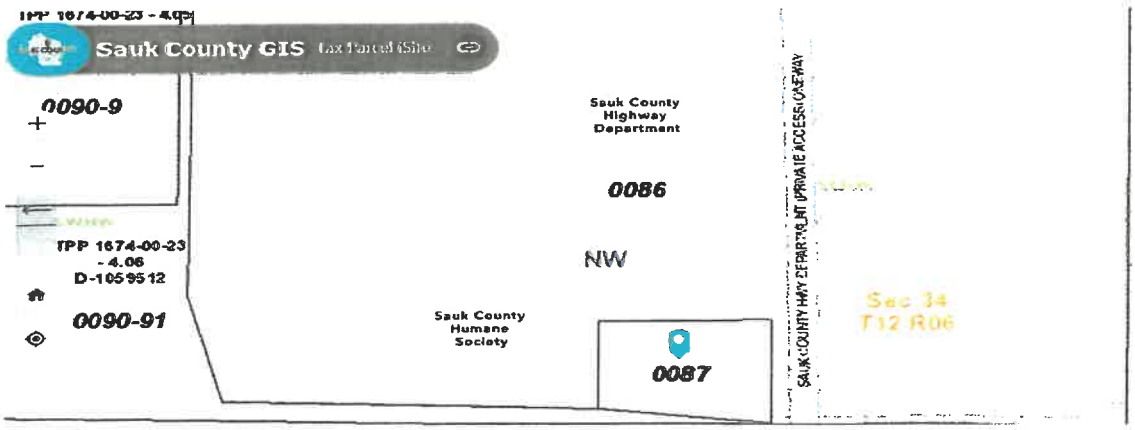
Joel Chrisler	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Mike Anderson	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Finance Committee:

Martin F. Krueger	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Thomas Dorner	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard "Mike" Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Timothy McCumber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: Funds for the purchase of 616 Linn St. Baraboo, WI 53913 will be taken from the General Fund Balance. The 2023 Sauk County sales tax collection is projected to be greater than budgeted, the excess collection will be moved to General Fund Balance. The remaining General Fund Balance after the $205,000 assignment is well above the amount required by Sauk County's working capital policy

MIS Note: None



89


Restaurants
Hotels
Things to do
Museums
Transit
Pharn
Sauk County
Humane Society

90

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
NOVEMBER 14, 2023
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

6:00 PM – PUBLIC HEARING ON PROPOSED 2024 SAUK COUNTY BUDGET
Pursuant to Wis. Stats. § 65.90, for the purpose of soliciting comments from the public regarding the 2024 Sauk County Budget.

1. **CONVENE PUBLIC HEARING ON THE PROPOSED 2024 SAUK COUNTY BUDGET**
   Tim McCumber, County Board Chair.

2. **BUDGET PRESENTATION**
   Brent Miller, County Administrator and Lynn Horkan, Finance Director.

3. **PUBLIC COMMENT REGARDING THE *PROPOSED 2024 SAUK COUNTY BUDGET* – 3 MINUTE LIMIT**
   Mark Greenwood, re: Budget.

4. **CLOSE PUBLIC HEARING**
   Tim McCumber, County Board Chair.

5. **ADJOURN PUBLIC HEARING**
   Tim McCumber, County Board Chair.
   MOTION (Detter/Klitzke) to adjourn the public hearing @ 6:26 P.M. Motion carried **unanimously.**

ANNUAL MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:26 P.M.**

2. **Roll Call.** PRESENT: (31) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. ABSENT: (0).

Staff present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk; Cora McDonnell, Deputy County Clerk; and Michelle Commings, Deputy County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supr. Deitrich

4. **Adopt Agenda.** MOTION (Carver/T. Spencer) to adopt the agenda, removing item 10b.
   ~~b. Sauk County Library Board~~
   ~~– James Astle, District #18 Supervisor~~
   ~~– Term: 11/14/2023-4/16/2024 (Concurrent with Board of Supervisors)~~
   Motion carried **unanimously.** *(Verbal vote)*

5. **Adopt the minutes.** MOTION (Scanlon/Rego) to adopt the minutes from the previous meeting. Motion carried **unanimously.**

6. **General Consent Agenda Items.**
   a. **Human Services Committee:**
      i. **Resolution 86 - 2023** To Commend Jan Schyvnick For Over 35 Years Of Service To The People Of Sauk County.
   b. **Highway Committee:**
      i. **Resolution 87 - 2023** To Honor Charles Schell For Over 25 Years Of Faithful Service To The People Of Sauk County.

   MOTION (Klitzke/R. Spencer). Motion carried **unanimously.** *(Voice vote)*

7. **Scheduled Appearances.** None.

8. **Public Comment.** None.

9. **Communications.**
   Letter from USDA Re: Environmental Assessment & Public Meeting - 11.28.23

10. **Appointments.**
    a. Property Committee:
       James Astle, District #18 Supervisor
       Term: 11/14/2023-4/16/2024 (Concurrent with Board of Supervisors)

    c. Land, Resources, & Environment Director:
       Lisa Wilson

    MOTION (Schell/Gruber) to approve the appointments. Motion carried **unanimously.** *(Voice vote)*

11. **Bills.** None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required.**
    a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
       i. Petition 13-2023, Applicant: Jay's Holdings LLC; Project Location: Town of La Valle; Current Zoning: Agriculture; Proposed Zoning: Commercial.
       ii. Petition 14-2023, Applicant: Clayton Yoder; Project Location: Town of Westfield; Current Zoning: Exclusive Agriculture; Proposed Zoning: Agriculture.
       iii. Petition 15-2023, Applicant: John Wells; Project Location: Baraboo; Current Zoning: Commercial; Proposed Zoning: Resource Conservancy.
    b. Brent Miller
       i. Administrator's report.
       ii. Third Quarter Financial Report. (Report given by Lynn Horkan, Finance Director)
    c. Tim McCumber, County Board Chair
       i. Board Chair Update
       ii. Election paperwork.
       iii. Update from Committee on Consolidation of Committees - October Meeting.

16. **Unfinished Business.**

17. **New Business.**

LAND RESOURCES & ENVIRONMENT COMMITTEE:

Ordinance 8 - 2023 Amendment To Approve A Map Amendment (Rezoning) Of Lands In The Town Of Freedom From An Agriculture To A Recreation-Commercial Zoning District Filed Upon Mid-Continent Railway Historical Society, Inc., Property Owner.

MOTION (Krueger/Polivka). **VOTE:** AYES: (31) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). Motion carried **unanimously.**

Ordinance effective upon passage pursuant to 59.69(5)(e)(6), of Wisconsin State Statutes (November 14, 2023).

PERSONNEL & INSURANCE COMMITTEE

Resolution 88 - 2023 Create New Positions For The 2024 Budget.

MOTION (Gruber/T. Spencer). **VOTE:** AYES: (31) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). Motion carried **unanimously.**

FINANCE COMMITTEE:

Resolution 89 - 2023 Approving The 2024 Budget And Establishing Taxes To Be Levied In Sauk County For The Year 2023 (Payable In 2024).

MOTION (Krueger/Polivka).

MOTION (Hazard/Polivka).

To amend the 2024 Proposed Budget, as recommended by the Finance Committee, to fund a needs assessment of health care needs in Sauk County. The funding would balance the 2024 budget by use of the General Fund balance by $50,000.

VOTE: AYES: (17) T. Spencer, Eberl, Rego, Klitzke, Scanlon, Deitrich, Krueger, Flint, Lombard, Dorner, Fordham, Hazard, R. Spencer, Polivka, Burchill, Stehling, McAuliffe. NAYS: (14) Roxen, Kinsman, Anderson, Clemens, Prosser, Schell, Astle, McCumber, Carver, Peper, Lohr, Gruber, Detter, Chrisler. Motion carried.

MOTION (McCumber/Lohr).

To amend the 2024 Proposed Budget, as recommended by the Finance Committee, to fund landscaping materials and/or services for the UW-Baraboo Campus. The funding would balance the 2024 budget by increasing the estimated sales tax amount by $20,000.

VOTE: AYES: (30) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (1) Polivka. Motion carried.

MOTION (McCumber/Detter).

To amend the 2024 Proposed Budget, as recommended by the Finance Committee, to fund expanding the Senior Healthcare Continuum to provide Assisted Living Facilities on the Reedsburg Campus, to market the Sauk County Health Care Center, and construction of a new Assisted Living facility.

Board Members questioned Corporation Counsel, Brian Desmond, as to whether this proposal is a true budget amendment.

Chair McCumber called a break at 8:17 PM, meeting resumed at 8:27 PM

Corporation Counsel, Brian Desmond, ruled the proposed amendment out of order, as he opined, it is a stringing amendment. McCumber withdrew his motion.

MOTION (Krueger/Polivka) to adopt Resolution 89 - 2023, as amended, Approving The 2024 Budget And Establishing Taxes To Be Levied In Sauk County For The Year 2023 (Payable In 2024).

- Levy rate, including special purpose levies, of $3.41 per $1,000.00 ($0.35 decrease).
- Total levy dollars raised of $35,124,280.00.

VOTE: AYES: (30) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (1) Peper. Motion carried.

18. **Referrals.**

19. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** 8:36 PM MOTION (Rego/Klitzke) to adjourn until Tuesday, December 19, 2023, at 6:00 P.M. Motion carried **unanimously.**

Respectfully submitted,

Cora McDonnell
Deputy County Clerk

Minutes Approved: December 19, 2023
State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the November 14, 2023. Proceedings of the Sauk County Board of Supervisors. /s/Rebecca C. Evert, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

www.co.sauk.wi.us
These notices may also be found at: http://www.wisconsinpublicnotices.org/ or https://www.co.sauk.wi.us/legalnotices.

RESOLUTION # 86 -2023

Resolution to Commend Jan Schyvinck for Over 35 Years of Service to the People of Sauk County

Resolution offered by the Human Services Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is customary for the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction. Jan Schyvinck started working for Tri-County Human Services in May of 1978 where she handled Inpatient records and then moved to data reporting and tracking for the Intoxicated Driver Program. She continued through the merge with Sauk County Social Services in 1988. Jan reliably served this great county for the past 45 years (includes 10 years with Tri-County) in a variety of roles. Her job titles have included: Clerk/Typist, Data Systems Operator and most recently, Data Systems Technician. Jan was a person everyone went to due to her vast knowledge of the services and programs Human Services provides. A person with that many years of service leaves a vast hole in a department which is hard to replace.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its sincere appreciation and admiration for Jan Schyvinck and her over 35 years of faithful service to the people of Sauk County.

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Jan with an appropriate symbol of our appreciation for her services.

Approved for presentation to the County Board by the Human Services Committee, this 14th day of November, 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____,
Date: _____.

Offered and passage moved by:

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Patricia Rego, Supervisor

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Delmar Scanlon, Supervisor

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Joel Chrisler, Supervisor

_____ Jake Roxen, Supervisor	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Joan Fordham, Supervisor	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Valerie McAuliffe, Supervisor	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Cliff Thompson, Citizen Member	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ James Bowers, Citizen Member	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: No fiscal impact.

MIS Note: No information systems impact.

RESOLUTION #81-2023

Resolution to Honor Charles Schell for over 25 years of Faithful Service to the People of Sauk County

Resolution offered by the Highway Committee
Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. Charles Schell faithfully served the people of Sauk County by providing over 25 years of service for the Highway Department. Charles started on April 1, 1998 as a Patrolman's Helper. Charles became a Skilled Laborer on October 1, 2000, Skilled Operator on June 21, 2004, Patrolman on March 17, 2014 and currently a Highway Operator 1 starting on 1/1/2021. Charles maintained professional and ethical integrity while serving the County. Charles was an essential team member to the Highway Department and all of Sauk County.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation, and commends Charles Schell for over 25 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Charles Schell an appropriate certificate and commendation as a token of our esteem.

Approved for presentation to the County Board by the Highway Committee, this 14th day of November 2023.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

~~Offered and passage moved by:~~

Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Terry Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Smooth Detter	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Mike Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Kevin Schell	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: No Impact.
MIS Note: No Impact.

EXHIBIT C

Application Accepted:	10-6-23
Accepted By:	Will C
Petition Number:	13-2023
Current Zoning:	Agriculture
Proposed Zoning:	Commercial
Committee Hearing Date:	11-28-23
County Board Date:	12-19-23
Supervisor District #:	4

Land Resources & Environment Department
505 Broadway, Ste. 248
Baraboo, Wisconsin 53913
Phone: (608) 355-3245
Fax: (608) 355-3292
www.co.sauk.wi.us

SAUK COUNTY WISCONSIN
RECEIVED
NOV 07 2023
SAUK COUNTY CLERK
BARABOO, WISCONSIN

Zoning Map Amendment (Rezone) Application

OCT 09 2023

General Information

Property Owner Name: Jay's Holdings — Home Phone: 608-768-3297
Mailing Address: 1515 East Main Street Reedsburg, WI 53959 — Cell Phone: 608-393-4807
E-mail Address: jay@jayspowercenter.com

Agent/Applicant Name: Doug Mittelstaedt — Home Phone: 608-393-4807
Mailing Address: 1151 Pineview Drive Reedsburg, WI 53959 — Cell Phone: 608-415-0331
E-mail Address: dmittelstaedt@ramchealth.org

Site Information

Site Address: E3350 Minicreek Road
Parcel ID: 0569-1000
Property Description: SW ¼ SW ¼ Section 21, T 13 N, R 3 E,
Town of: LaValle — Current Zoning: Agriculture/Commercial
Overlay District: ☐ Shoreland ☐ Floodplain ☐ Airport
Current Use: Land is used for agriculture and buildings are used for storage

Existing Structures/Improvements: 2 Pole Buildings use for storage

Proposed Zoning

Proposed Ordinance Section	Proposed Zoning/Use Description
7.150	Commercial

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

We would like to add 5 60X120 storage buildings to the property. These buildings would be used by Mittelstaedt Sports and Marine and Jay's Power Center to store customers items in(boats,atv's, utv's, campers, etc.).

Ck# 3150 $250
Rec #0106608

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
[X] Completed Zoning Map Amendment Application Form.
[ ] $500 application fee (non-refundable), payable to Sauk County LRE.
[ ] Town/County Scheduling Form completed by the applicant and Township.
[X] A scaled map of the proposed rezone area (if the property is not vacant the location of buildings, driveways, etc. must be shown.
[X] Legal description of the area to be rezoned (CSM, Metes & Bounds description)
[ ] Any other information as required by the zoning administrator to explain the request.

Zoning Map Amendment Standards

Explain how the proposed rezone is consistent with the overall purpose and intent of the zoning ordinance.

The front portion of the property is currently zoned commercial and we would like to zone the remainder of the property to commercial as well.

If rezoning out of an Exclusive Agriculture Zoning District explain how the land is better suited for a use not allowed in the Exclusive Agriculture Zoning District and how the rezoning will not substantially impair or limit future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

The area that we we would like to change to commercial has sandy soil and is hard to use for agricultural. The front part of the property is already zoned as commercial and is being used for storage so we thought it would make sense to keep the areas together rather then have storage areas all around.

Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources & Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the rezone fee is a non-refundable, regardless if the rezone is approved or denied. I understand that the fee for this application is only for the rezone request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: Doug Mittelstaedt Date: 7/14/2023

Property Owner Signature: Jay Mittelstaedt Date: 7/14/2023

Zoning Map Amendment Procedures and Requirements

At the public hearing, the applicant may appear in person or through an agent or an attorney of their choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of the application. All site plans, pictures, etc. become the property of the Land Resources & Environment Department, will remain in the file, and will be public record.

What is a Zoning Map Amendment?

The purpose of a zoning map amendment is to alter, enlarge, or reduce a geographic extent of any zoning district, or to enact a new zoning designation for any particular parcel or real property. A change in zoning allows for different land uses and in some instances, different densities of development. The Land Resources & Environment Committee will recommend approval or disapproval of a rezone to the Sauk County Board of Supervisors in accordance with the standards and criteria set by the zoning ordinance.

Standards and Criteria

In reviewing a Zoning Map Amendment request, the LRE Committee must follow four standards:

a) The proposed map amendment is consistent with the overall purpose and intent of the zoning ordinance.
b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.
c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering the zoning ordinance as currently depicted has been observed.
d) In rezoning land out of any exclusive agriculture district, the agency shall find all of the following, after a public hearing:
    1. The land is better suited for a use not allowed in the exclusive agriculture district.
    2. The rezoning is consistent with the Sauk County Comprehensive Plan.
    3. The rezoning is substantially consistent with the Sauk County Farmland Preservation Plan.
    4. The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

Note: Pursuant to Wis. Stat § 91.48(1) A political subdivision (Sauk County) with a certified farmland preservation zoning ordinance may not rezone land out of a farmland preservation zoning district (Exclusive Agriculture) without having the rezoning certified under Wis. Stat § 91.36 and provided that the standards (a) through (d) above are met.

Process

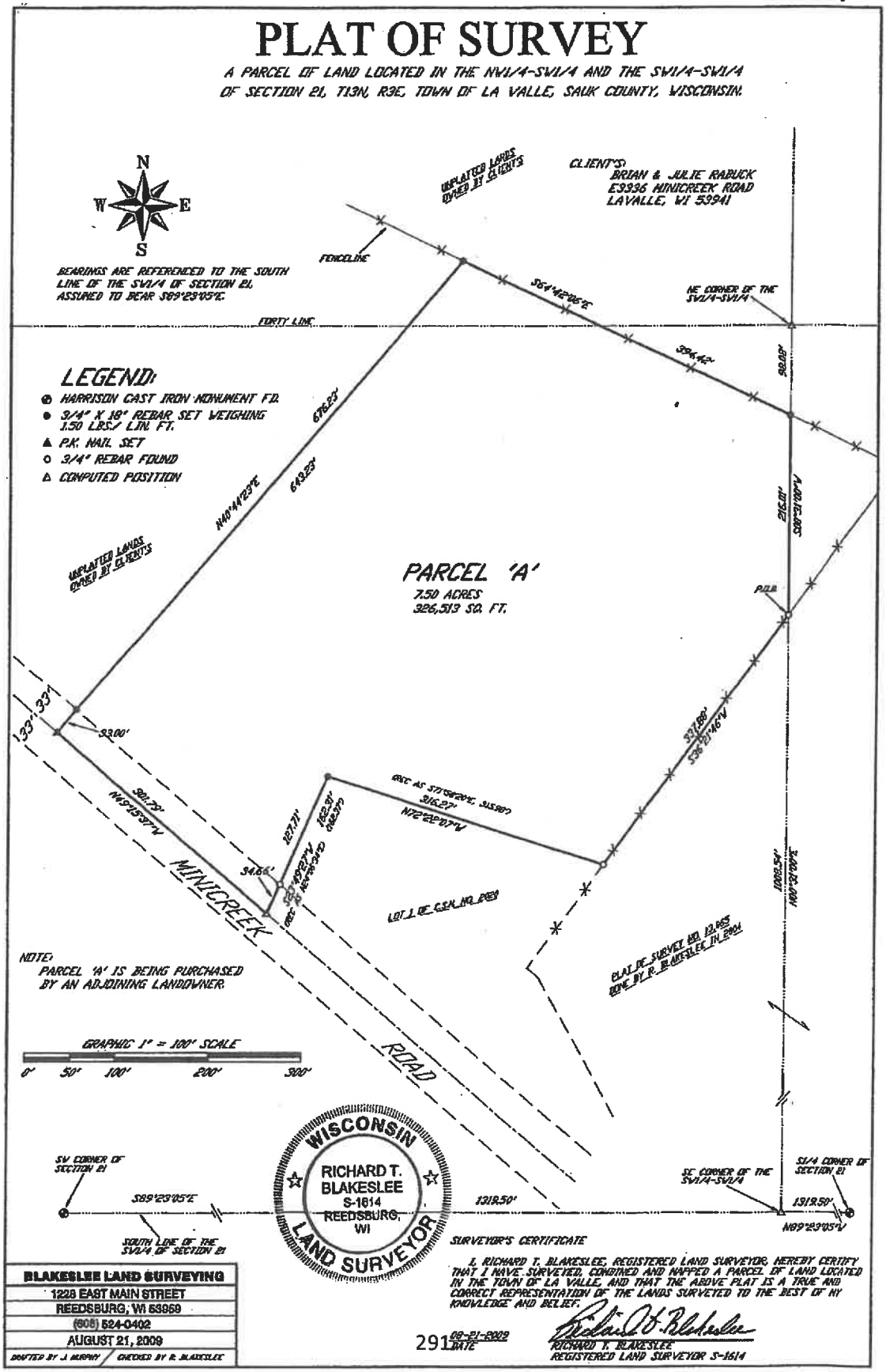
1. Contact the LRE Department to schedule a meeting to review your potential request.
2. Complete the Zoning Map Amendment Application and provide all the supplemental items to the LRE Department by the filing deadline.
3. Review such application with the appropriate staff member to determine completeness.
4. If the application is complete, LRE staff will publish notice of your request for a zoning map amendment in the County's official newspaper noting the location and time of the required public hearing before the LRE Committee. Neighbors, town officials, and affected state agencies will be notified as well.
5. If the Town choses to review the zoning map amendment request at the Town Planning Commission and Town Board level, you will need to attend such meetings to provide information regarding the request. Please request that copies of minutes/proceedings outlining the Town's recommendation be provided to the LRE Department for the file.
6. A public hearing will be held before the LRE Committee. Either the property owner or designated agent will need to be present at the hearing to provide testimony regarding the request. The LRE Committee must make a decision based only on the evidence that is submitted to it at the time of the hearing. Failure to provide representation may result in denial or postponement of your request.
7. The LRE Committee and Sauk County Board of Supervisors may approve, disapprove, or modify and approve the zoning map amendment request.

Please Note: If a zoning map amendment application is dis approved by the LRE Committee and no appeal is filed, no new zoning map amendment application can be re-submitted for a period of 365 days from the date of the LRE Committee's decision, except on grounds of new evidence or proof of changes of factors found valid by the LRE Committee.

14375

PLAT OF SURVEY

A PARCEL OF LAND LOCATED IN THE NW1/4-SW1/4 AND THE SW1/4-SW1/4 OF SECTION 21, T13N, R3E, TOWN OF LA VALLE, SAUK COUNTY, WISCONSIN.



BLAKESLEE LAND SURVEYING
1228 EAST MAIN STREET
REEDSBURG, WI 53959
(608) 524-0402
AUGUST 21, 2009
DRAFTED BY J. MURPHY / CHECKED BY R. BLAKESLEE

SURVEYOR'S CERTIFICATE

I, RICHARD T. BLAKESLEE, REGISTERED LAND SURVEYOR, HEREBY CERTIFY THAT I HAVE SURVEYED, COMBINED AND MAPPED A PARCEL OF LAND LOCATED IN THE TOWN OF LA VALLE, AND THAT THE ABOVE PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE LANDS SURVEYED TO THE BEST OF MY KNOWLEDGE AND BELIEF.

291 08-21-2009
DATE

Richard T. Blakeslee
RICHARD T. BLAKESLEE
REGISTERED LAND SURVEYOR S-1614

Legal Description of Parcel 'A'

A parcel of land located in the NW1/4-SW1/4 and the SW1/4-SW1/4 of Section 21, T13N, R3E, Town of La Valle, Sauk County, Wisconsin; being more fully described as follows:

Commencing at the South ¼ corner of Section 21; thence N89°23'05"W, 1319.50 feet along the South line of the Southwest ¼ of Section 21 to the Southeast corner of the SW1/4-SW1/4 of Section 21; thence N00°31'00"E, 1008.54 feet along the East line of the aforesaid forty to the point of beginning; thence S36°21'46"W, 337.88 feet to the Northeast corner of Lot 1 of Certified Survey Map Number 2020; thence N72°22'07"W, 316.27 feet along the Northerly line of said Lot 1 to the Northwest corner thereof; thence S23°49'27"W, 162.31 feet along the Westerly line of said Lot 1 to the Southwest corner thereof, said point being located on the centerline of Minicreek Road; thence N49°15'37"W, 301.79 feet along said centerline; thence N40°44'23"E, 676.23 feet; thence S64°42'06"E, 394.42 feet to a point on the East line of the SW1/4-SW1/4 of Section 21; thence S00°31'00"W, 216.01 feet along the aforesaid East line to the point of beginning. .

Said parcel contains 7.50 acres, more or less, and is subject to the rights-of-way of Minicreek Road and all utility easements of record.

14375

PROJECT NO. #9465

M.S.A. FILE NO. 38-12-179

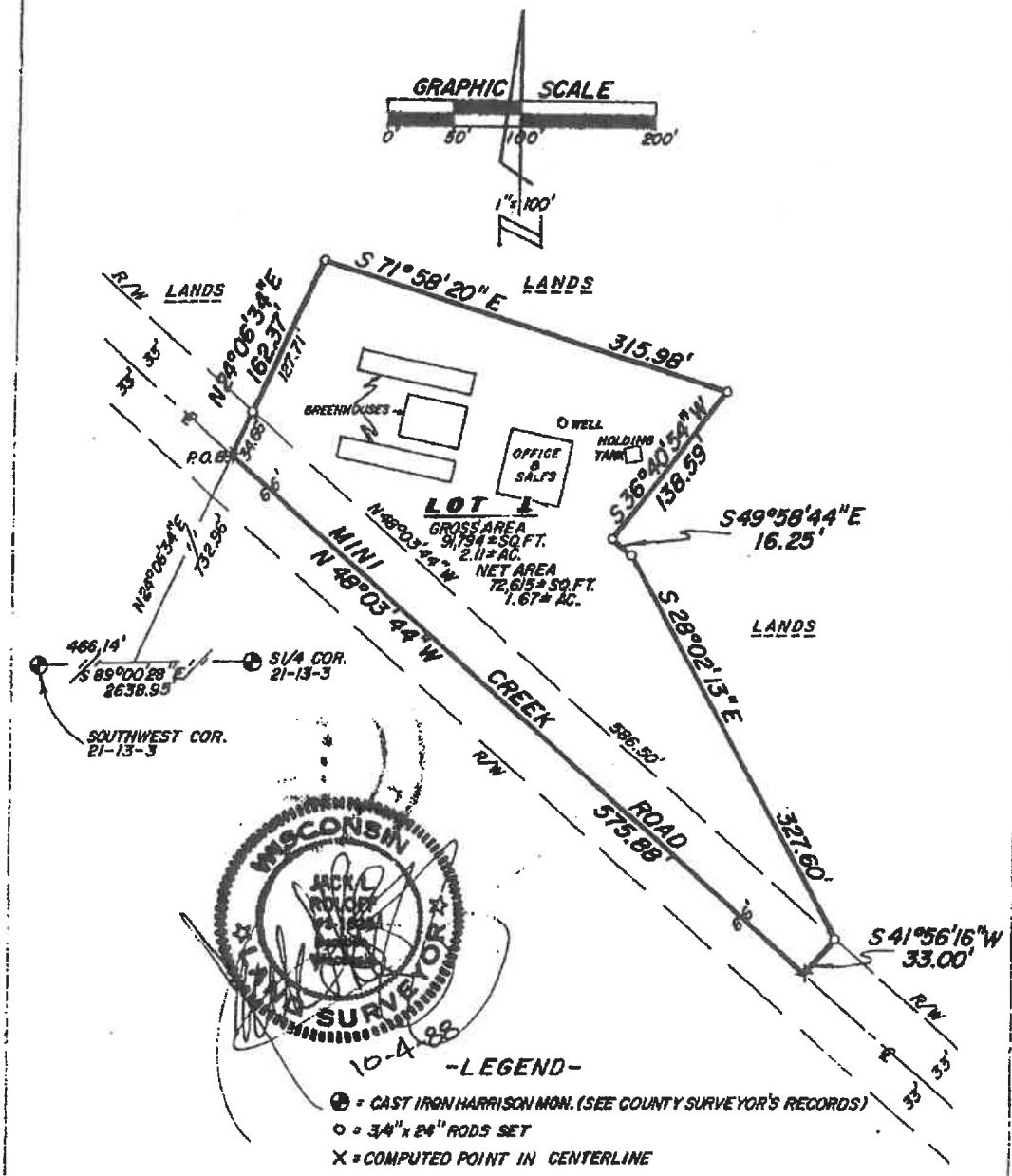
CLIENT: TOWNE & COUNTRY NURSERY
STREET: E 3350 MINI CREEK ROAD
CITY: LAVALLE, WISCONSIN 53941

SCALE 1"=100'
SHEET 1 OF 1
SIDE 1 OF 2

MID-STATE ASSOCIATES INC. BARABOO, WISCONSIN 53913

SAUK COUNTY CERTIFIED SURVEY MAP NO. 2020

LOCATED IN THE SW1/4-SW1/4, SECTION, 21, T13N, R3E, TOWN OF LAVALLE, SAUK COUNTY, WISCONSIN



Bearings are referenced to the south line of the SW¼, assumed to bear S89°00'28"E.

Vol 4 Pg 2020

SHEET 1/2 OF 1/2
SIDE 1/2 OF 1/2

SURVEYOR'S CERTIFICATE

I, Jack L. Roloff, Registered Land Surveyor hereby certify that I have surveyed, divided and mapped a certified survey located in the SW¼-SW¼, Section 21, T13N, R3E, Town of LaValle, Sauk County, Wisconsin, described as follows:

Commencing at the southwest corner of Section 21, T13N, R3E; thence S89°00'28"E, 466.14 feet along the south line of the SW¼ Section 21, T13N, R3E; thence N24°06'34"E, 732.96 feet to the point of beginning;

thence continuing N24°06'34"E, 162.37 feet; thence S71°58'20"E, 315.98 feet; thence S36°40'54"W, 138.59 feet; thence S49°58'44"E, 16.25 feet; thence S28°02'13"E, 327.60 feet; thence S41°56'16"W, 33.00 feet; thence N48°03'44"W, 575.88 feet to the beginning.

Said parcel contains 2.11 acres more or less, and is subject to all easements and rights-of-way of record.

That I have complied with the provisions of Chapter 236.34 Wisconsin Statutes, the subdivision regulations of Sauk County and A.E. 7 of the Administrative Code of the State of Wisconsin to the best of my knowledge and belief, in surveying, dividing and mapping the same;

That such plat is a correct representation of all the exterior boundaries of the land surveyed and the subdivision thereof made;

That I have made such certified survey under the direction of TOWNE & COUNTRY NURSERY.

10-4-88
Date

Jack L. Roloff
Registered Land Surveyor

WISCONSIN ... LAND SURVEYOR

SAUK COUNTY PLANNING AGENCY APPROVAL

Resolved, that this certified survey map in the Town of LaValle be and hereby is approved in compliance with Chapter 236 of the Wisconsin State Statutes and the County Planning Agency Subdivision Regulations.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Sauk County Planning Agency and made effective this 17 day of October, 1988.

October 17, 1988
Date

Administrator

REGISTER'S OFFICE
SAUK COUNTY, WIS.
RECEIVED FOR RECORD

OCT 17 1988

8:30 O'CLOCK A.M.

294 REGISTER

516875

Vol. 8 Pg 2020-A

Application Accepted:	10-6-23
Accepted By:	Will C
Petition Number:	13-2023
Hearing Date:	11-26-23
Supervisor District #:	4

SAUK COUNTY
WISCONSIN

Land Resources & Environment Department
505 Broadway, Ste. 248
Baraboo, Wisconsin 53913
Phone: (608) 355-3245
Fax: (608) 355-3292
www.co.sauk.wi.us

RECEIVED
SAUK COUNTY
OCT 09 2023
LAND RESOURCES & ENVIRONMENT DEPT

Conditional Use Permit Application

General Information

Property Owner Name: Jay's Holdings	Home Phone: 608-768-3297
Mailing Address: 1515 East Main Street Reedsburg, WI 53959	Cell Phone: 608-393-4807
E-mail Address: jay@jayspowercenter.com	
Agent/Applicant Name: Doug Mittelstaedt	Home Phone: 608-393-4807
Mailing Address: 1151 Pineview Drive Reedsburg, WI 53959	Cell Phone: 608-415-0331
E-mail Address: dmittelstaedt@ramchealth.org	

Site Information

Site Address: E3350 Minicreek Rd.
Parcel ID: 0569-1000
Property Description: SW ¼ SW ¼ Section 21 , T 13N, R 3 E,
Town of: LaValle Zoning: Agriculture/ Commercial
Overlay District: ☐ Shoreland ☐ Floodplain ☐ Airport
Current Use: Land is used for agriculture and buildings are used for storage

Existing Structures/Improvements: 2 Pole Buildings use for storage

Proposed Use

Applicable Ordinance Section	Description
7.040	warehousing

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

We would like to add up to 5 - 60X120 storage buildings to the property. These buildings would be used by Mittelstaedt Sports and Marine and Jay's Power Center to store customers items in(boats,atv's, utv's, campers, etc.).

Ck# 3150 $250

If your proposal has additional development or secondary standards, please explain how your proposal meets or exceeds those requirements. Please attached additional sheets, if necessary.

The front of the property is currently zoned as commercial and has two pole sheds that are being used for storage, we are looking to expand upon the amount of storage that we have on the property. We would like to be able to add up to 5 additional 60X190 sheds to the back side of the existing sheds. We have a growing need for indoor storage in our area and would like to keep our storage close to our shops and lakes for easy access in and out. We have placed the building on the property in a way to make sure that we stay out of any flood plans and have put in run off area and retention pond to accommodate the run off water. This area will have varying access, fall and spring when boats are coming out of the water and going in we will have a fair amount of traffic the rest of the time will be very minimal. We are planning on adding a fence to keep the area secure.

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.

- [X] Completed Conditional Use Permit Application Form.
- [ ] A completed Land Use Permit Application Form with appropriate fee, payable to Sauk County LRE
- [ ] A completed Town/County Scheduling Form
- [ ] $500 application fee (non-refundable), payable to Sauk County LRE
- [X] A written narrative of the proposed conditional use; to include: a description of the proposed business activity; equipment used in the business activity; days/hours of operation; number of employees; noise, dust, vibration, fumes abatement measures; visual screening measures; and other features or characteristics (signs, fences, outdoor display/storage areas, etc.).
- [X] A scaled site plan which shall include the location of all existing and proposed buildings, driveways, entrances, sidewalks, trails, and signs; the location, size number and screening of all parking spaces.
- [X] Landscaping Plan, if applicable.
- [X] Stormwater and Erosion Control Plan, if applicable.
- [ ] A detailed proposal including covenants, agreements, or other documents showing the ownership and method of assuring perpetual maintenance of land to be owned or used for common purposes.
- [X] Building elevation and floor plans, if applicable.
- [ ] Any other information as required by the zoning administrator to explain the request.

Conditional Use Standards

Part A: Conditional Use Standards

Please explain how the establishment, maintenance, or operation of the proposed use may not be detrimental to or endanger the public health, safety, or general welfare of the occupants of surrounding lands.

I do not see any health or safety risks around the proposed plans.

Please explain how the use will be designed constructed, operated, and maintained so as to be compatible and be appropriate in appearance with the existing or intended character of the general vicinity, and that such use may not change the essential character of the area by substantially impairing or diminishing the use, value or enjoyment of existing or future permitted uses in the area.

Currently there are two pole sheds at the front of the property and we would be putting the new sheds behind the existing ones. The land is currently being used for farming but the crop yield is low and hard to rent out due to the small size of the property. We will be using building colors to help make the building blend into the surroundings and not stick out.

Part B: Conditional Use Criteria

Please explain how the proposed conditional use is able to address the following:

(a) **Erosion potential of the site based on topography, drainage, slope, soil type, and vegetative cover and mitigation of erosion potential.**
(b) **The prevention and control of water pollution, including sedimentation, and the potential impacts on floodplain and wetlands.**
(c) **Whether the site has adequate utilities including, acceptable disposal systems.**
(d) **Whether the site has access to roads and highways.**
(e) **Whether the site has suitable ingress and egress.**
(f) **Whether the site is designed to minimize traffic congestion, and the potential effect on traffic flow.**

A) We will be installing a retention area for any water run off to help keep control any erosion
B) The way we have set up the water flow on the property will make potential for any impacts on the surounding land to be minimal if any.
C)The buildings being added will not have any significant impact on utility's. No bathrooms, showers, or sinks the building will have minimal lighting so that you can navigate safely at night.
D) The current driveway off of Minicreek is going to be used to enter and exit the property.
E) The site is set up nicely for both ingress and egress
F) The additional sheds will not have a significant impact on any traffic flow on the road or surrounding areas

Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources & Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the conditional use fee is a non-refundable, regardless if the conditional use is approved or denied. I understand that the fee for this application is only for the conditional use request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: Doug Mittelstaedt Date: 7/14/2023

Property Owner Signature: Jay Mittelstaedt Date: 7/14/2023

At the public hearing, the applicant may appear in person or through an agent or an attorney of their choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of the application. All site plans, pictures, etc. become the property of the Land Resources & Environment Department, will remain in the file, and will be public record.

Conditional Use Procedures and Requirements

What is a conditional use?

A conditional use is a land use that may be permitted in a respective zoning district only after approval is granted by the Land Resources & Environment Committee (LRE) in accordance with the standards and criteria set by the zoning ordinance. A conditional use is not suited to all locations in a zoning district, but may be allowed in some locations if it is not contradictory to the ordinance's standards/criteria and the general purpose statement for the particular zoning district. The Agency may approve such a request with conditions, which generally relate to the site's suitability and compatibility with neighboring land uses. Conditional uses must be custom tailored to a specific location and must be listed as such in the use table key of the zoning ordinance.

Standards and Criteria

In reviewing a Conditional Use request, the LRE Committee must follow two standards:

a) The establishment, maintenance, or operation of the proposed use may not be detrimental to or endanger the public health, safety, or general welfare of the occupants of surrounding lands.
b) The use will be designed constructed, operated, and maintained so as to be compatible and be appropriate in appearance with the existing or intended character of the general vicinity, and that such use may not change the essential character of the area by substantially impairing or diminishing the use, value or enjoyment of existing or future permitted uses in the area.

The LRE Committee must also consider the request based on the following:

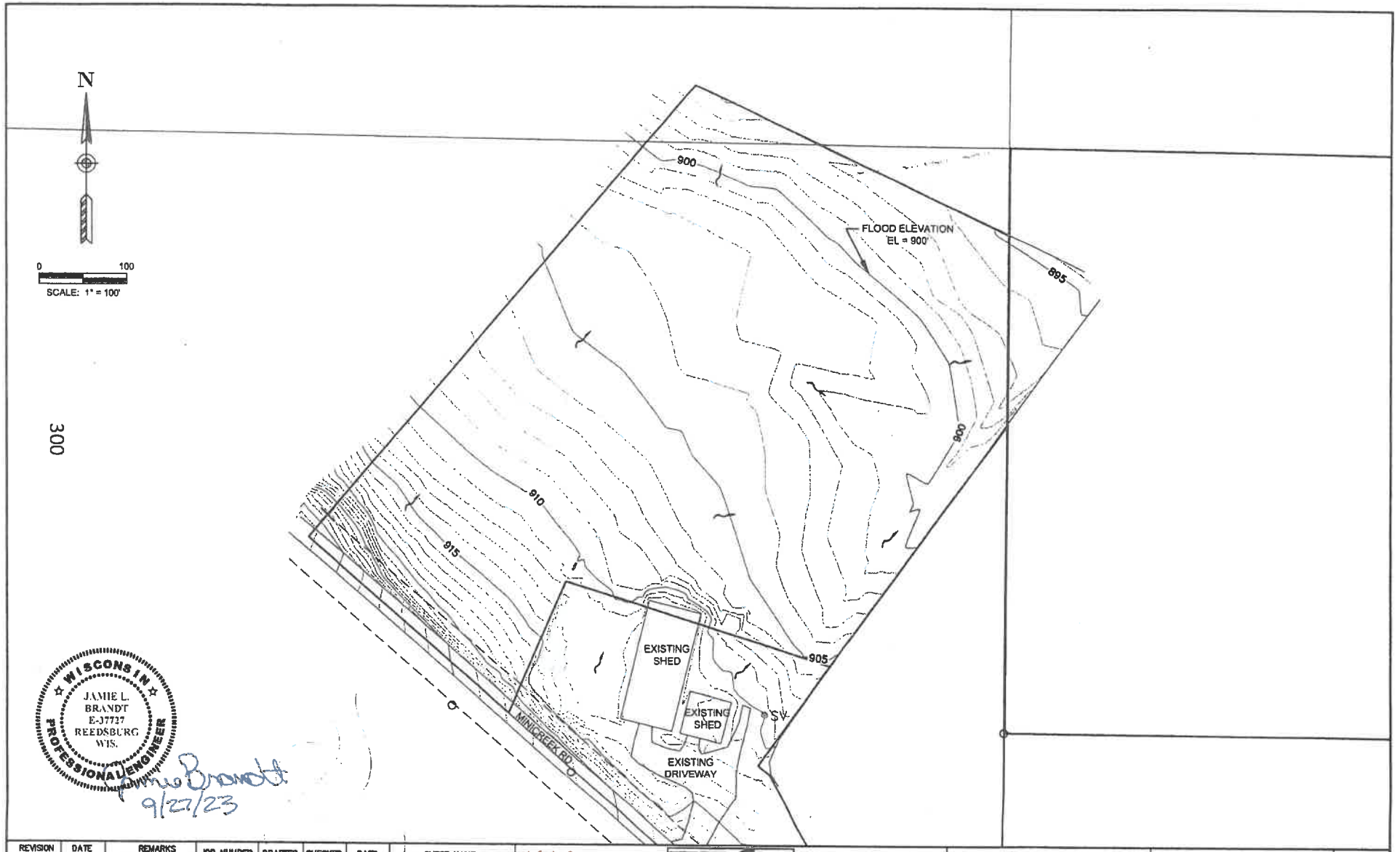
(a) Erosion potential of the site based on topography, drainage, slope, soil type, and vegetative cover and mitigation of erosion potential.
(b) The prevention and control of water pollution, including sedimentation, and the potential impacts on floodplain and wetlands.
(c) Whether the site has adequate utilities including, acceptable disposal systems.
(d) Whether the site has access to roads and highways.
(e) Whether the site has suitable ingress and egress.
(f) Whether the site is designed to minimize traffic congestion, and the potential effect on traffic flow.

If the LRE Committee finds that the standards and criteria have been met, the committee has the authority to grant the conditional use permit. The Committee also has the authority to attach conditions and restrictions on the establishment, location, maintenance, and operation of the conditional use as it deems necessary to ensure that the proposed conditional use adheres to the purpose and review criteria within the zoning ordinance.

Process

1. Contact the LRE Department to schedule a meeting to review your potential request.
2. Complete the Conditional Use Permit Application and provide all the supplemental items to the LRE Department by the filing deadline.
3. Review such application with the appropriate staff member to determine completeness.
4. If the application is complete, LRE staff will publish notice of your request for a conditional use in the County's official newspaper noting the location and time of the required public hearing before the LRE Committee. Neighbors, town officials, and affected state agencies will be notified as well.
5. If the Town choses to review the conditional use request at the Town Planning Commission and Town Board level, you will need to attend such meetings to provide information regarding the request. Please request that copies of minutes/proceedings outlining the Town's recommendation be provided to the LRE Department for the file.
6. A public hearing will be held before the LRE Committee. Either the property owner or designated agent will need to be present at the hearing to provide testimony regarding the request. The LRE Committee must make a decision based only on the evidence that is submitted to it at the time of the hearing. Failure to provide representation may result in denial or postponement of your request.
7. If the LRE Committee grants your conditional use you must obtain a land use permit from the LRE Department. A conditional use must be initiated by securing a land use permit within 365 days of the date of the approval. Failure to do so will result in the conditional use being void. The permit will be issued if all of the requirements of the Department and any conditions of the Committee have been addressed.
   If the LRE Committee denies your conditional use, the decision will become final unless a written appeal is filed with the Zoning Administrator within 30-days of the decision. Appeals are heard before the Board of Adjustment.

8. *Please Note: If a conditional use application is denied by the LRE Committee and no appeal is filed, no new conditional use application can be re-submitted for a period of 365 days from the date of the LRE Committee's decision, except on grounds of new evidence or proof of changes of factors found valid by the LRE Committee*



REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME
			23-2003-1	RTS.	JLB	9/27/23	EXISTING

116 E. Main Street
Reedsburg, WI 53959
Phone: (608)768-3078

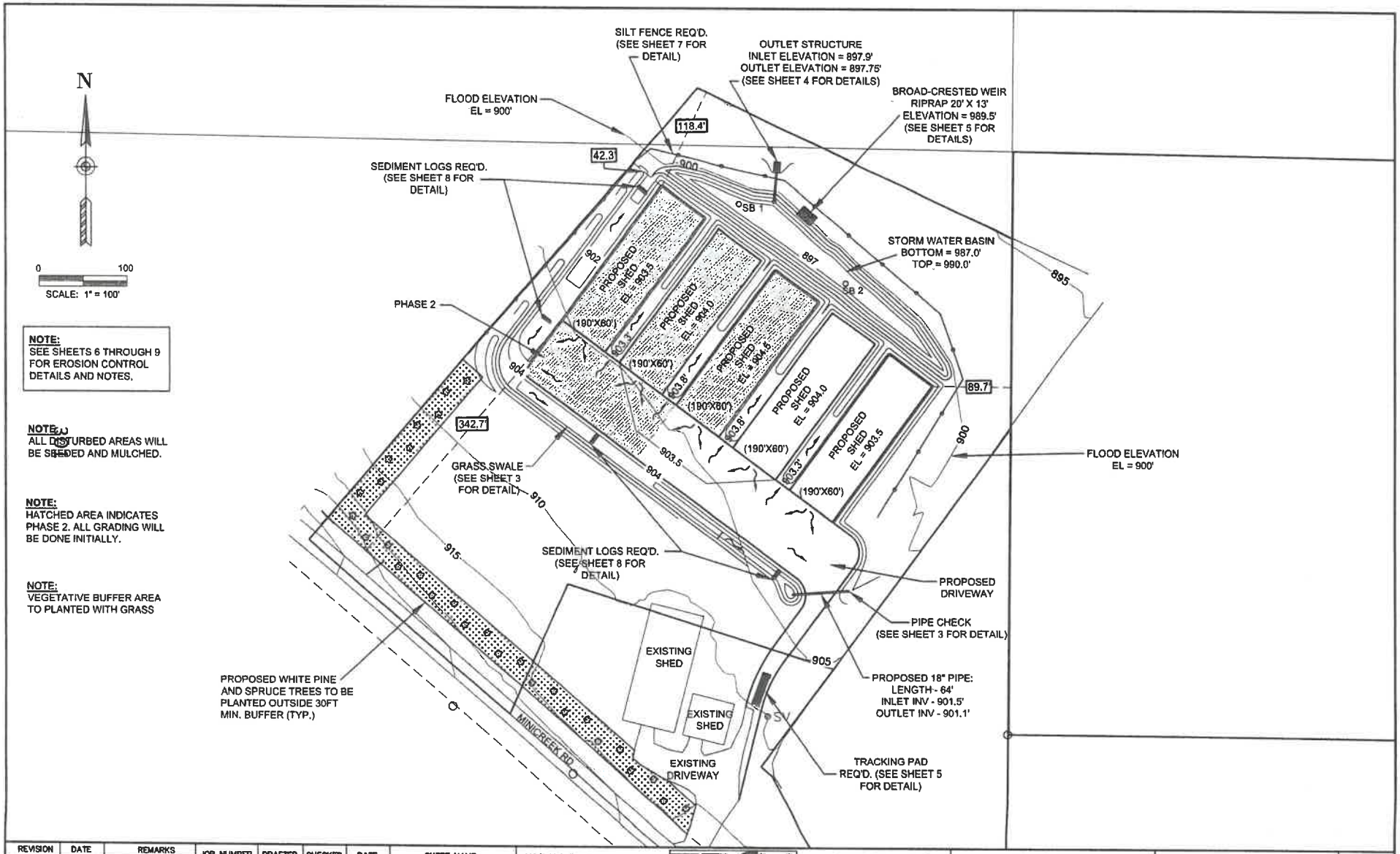
TEAM ENGINEERING

Transportation : Environmental
Agricultural : Municipal
and Land Surveying

JAY'S HOLDINGS LLC
TOWN OF LAVALLE
SAUK COUNTY

EXISTING

SHEET
1 OF 8



REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME
			23-2003-1	RTS	JLB	9/27/23	PROPOSED

118 E. Main Street
Reedsburg, WI 53959
Phone: (608)768-50754

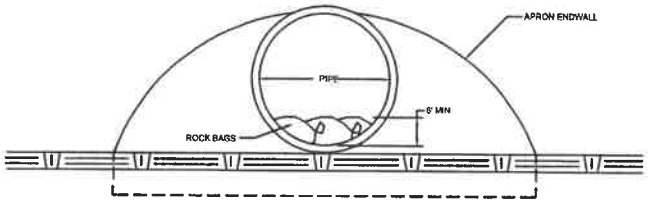
TEAM ENGINEERING

Transportation : Environmental
Agricultural : Municipal
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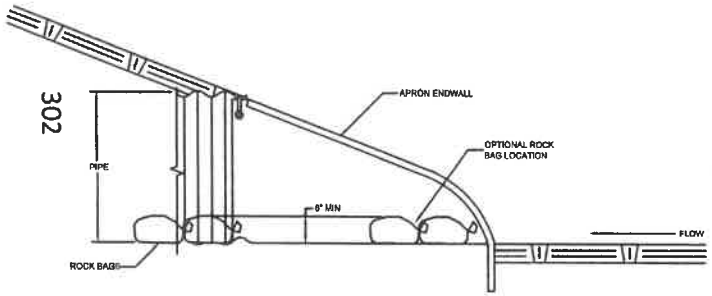
JAY'S HOLDINGS LLC
TOWN OF LAVALLE
SAUK COUNTY

PROPOSED

SHEET 2 OF 9



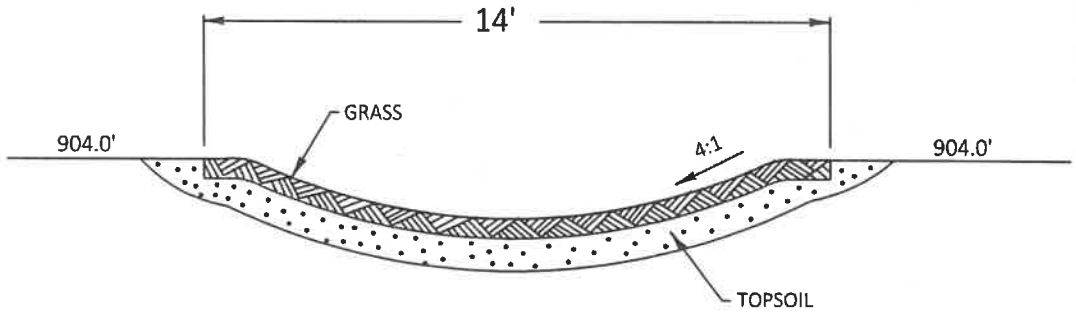
END VIEW



SIDE VIEW

CULVERT PIPE CHECK

(INSTALL ON INLET END ONLY)



DETAIL OF GRASS SWALE

REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME
			23-2003-1	RTS	JLB	9/27/23	STORM DETAIL 1

118 E. Main Street
Reedsburg, WI 53959
Phone: (608)768-50754

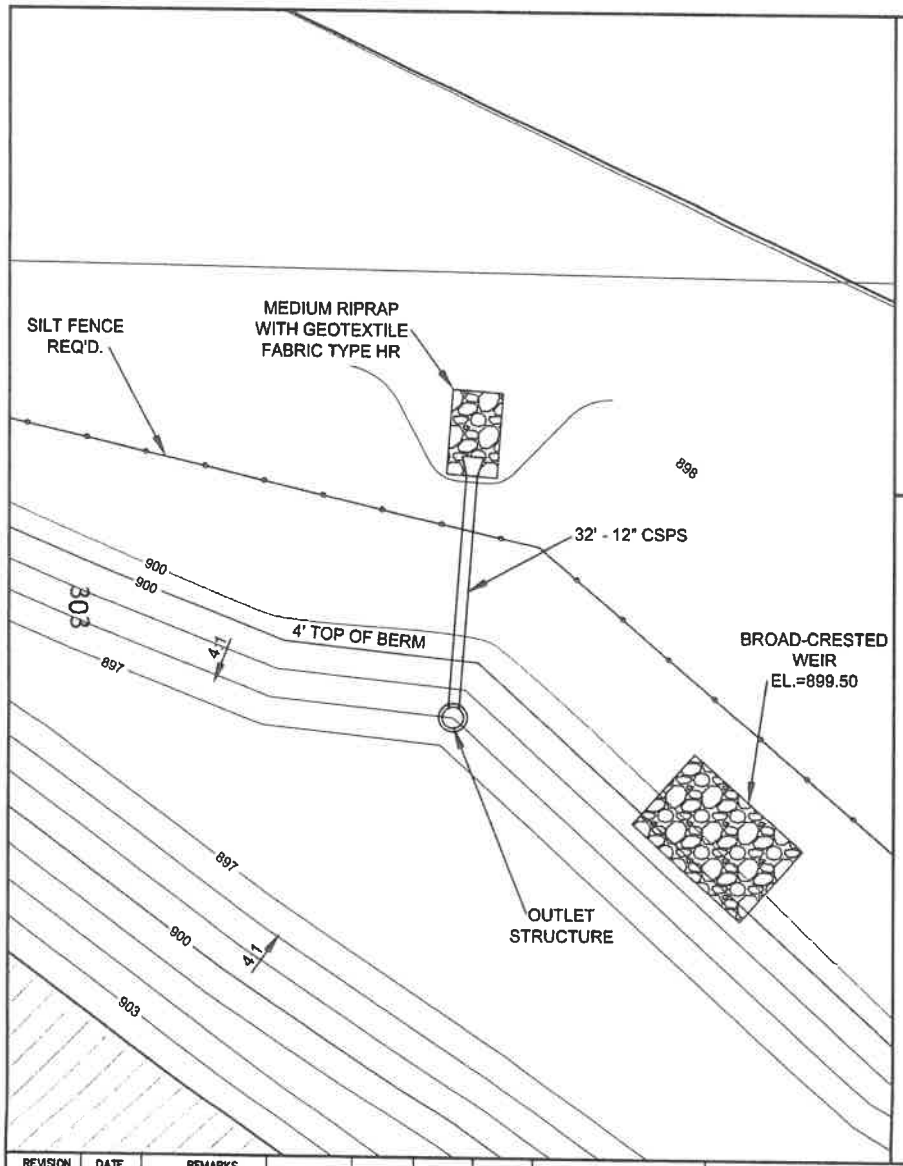
TEAM ENGINEERING

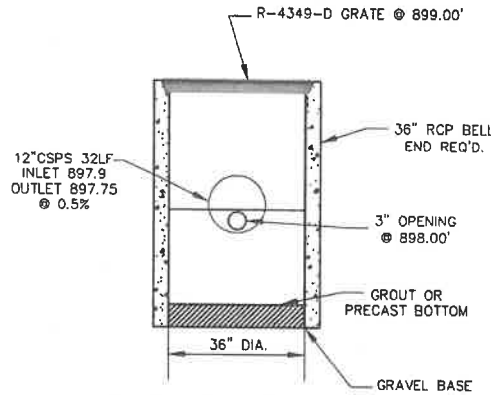
Transportation : Environmental
Agricultural : Municipal
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JAY'S HOLDINGS LLC
TOWN OF LAVALLE
SAUK COUNTY

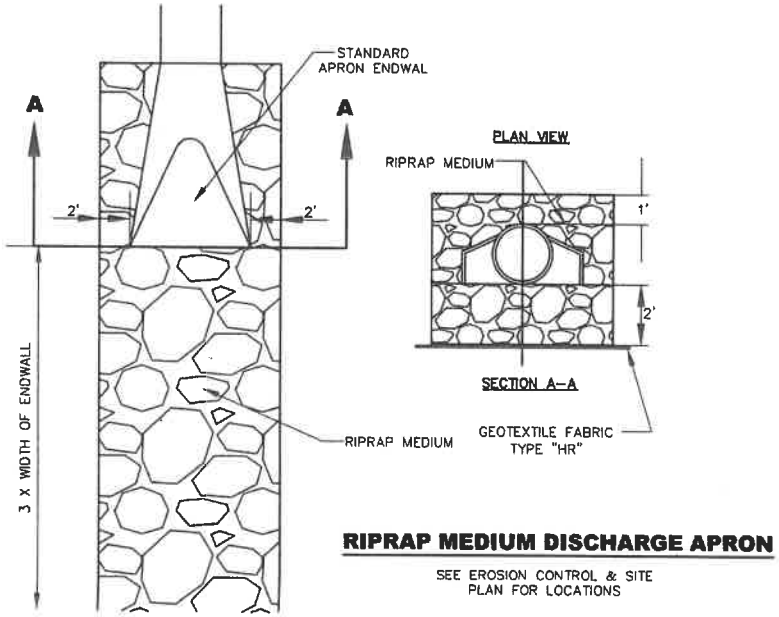
STORM DETAIL 1

SHEET 3 OF 9





OUTLET STRUCTURE DETAIL



RIPRAP MEDIUM DISCHARGE APRON

SEE EROSION CONTROL & SITE PLAN FOR LOCATIONS

REVISION	DATE	REMARKS

JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME
23-2003-1	RTS	JLB	9/27/23	STORM DETAIL 2

118 E. Main Street
Reedsburg, WI 53959
Phone: (608)768-50754

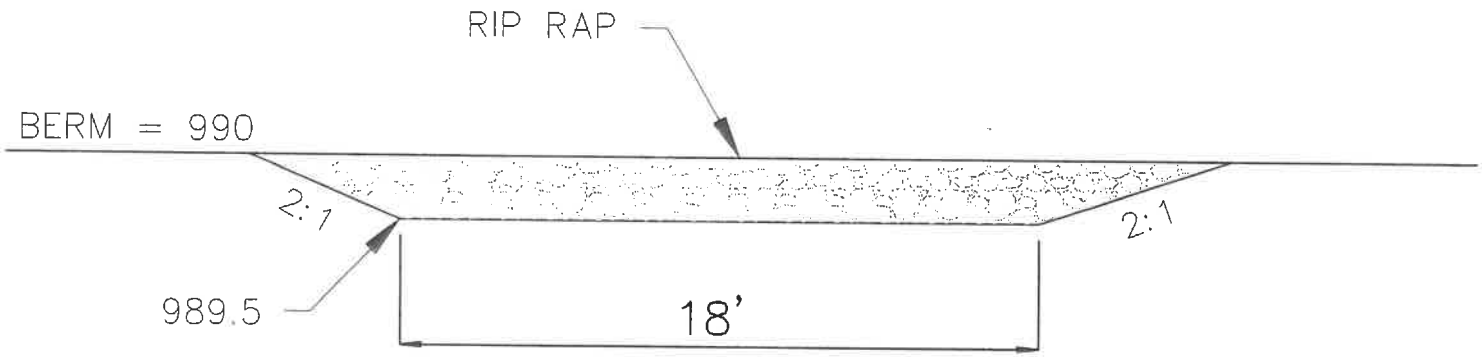
TEAM ENGINEERING

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Agricultural : Municipal
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JAY'S HOLDINGS LLC
TOWN OF LAVALLE
SAUK COUNTY

STORM DETAIL 2

SHEET 4 OF 9



BROAD-CRESTED WEIR DETAIL

304

REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME
			23-2003-1	RTS	JLB	9/27/23	STORM DETAIL 3

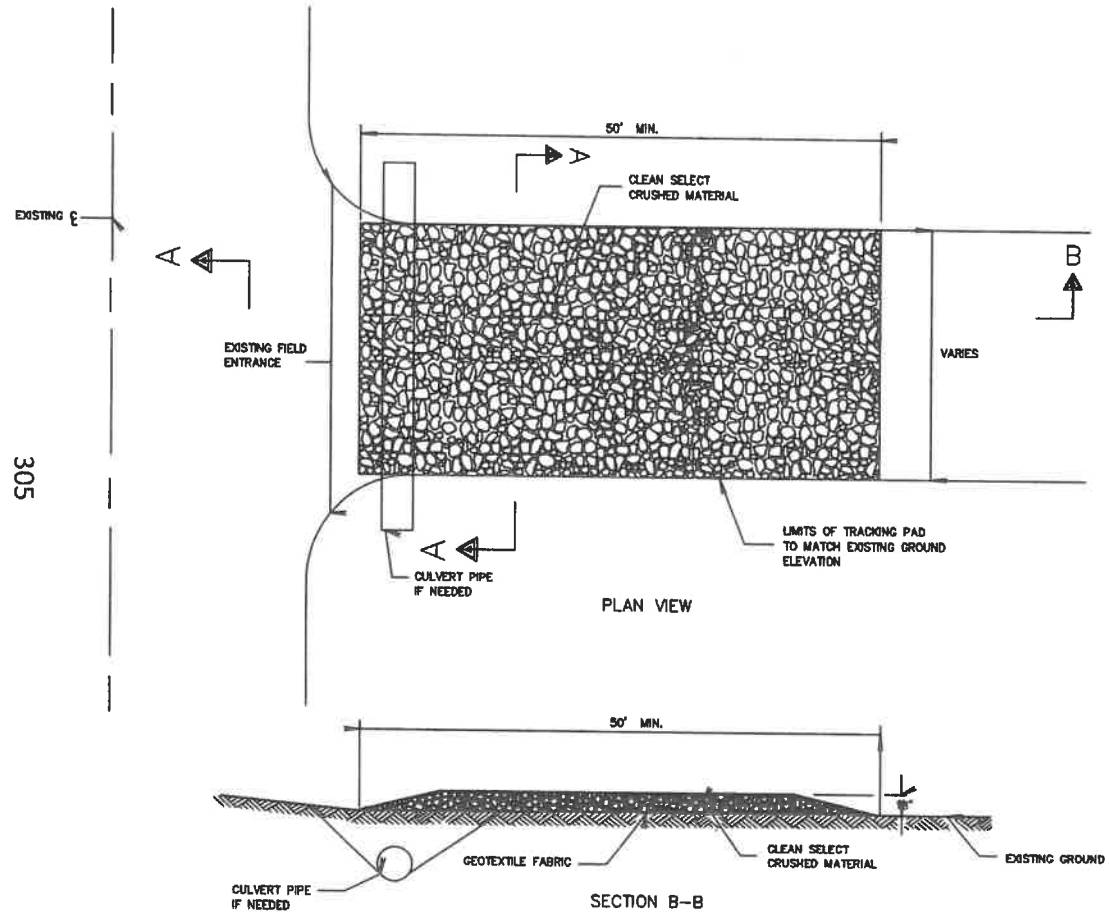
118 E. Main Street
Reedsburg, WI 53959
Phone: (608)768-5075

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JAY'S HOLDINGS LLC
TOWN OF LAVALLE
SAUK COUNTY

STORM DETAIL 3



GENERAL NOTES

DETAILS OF CONSTRUCTION, MATERIALS AND WORKMANSHIP NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE STANDARD SPECIFICATIONS OR DNR 1057 TRACKOUT CONTROL.

TRACKING PAD SHALL BE INSPECTED DAILY. DEFICIENT AREAS SHALL BE REPAIRED OR REPLACED IMMEDIATELY.

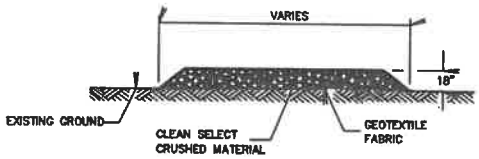
TRACKING PAD TO BE REMOVED AFTER CONSTRUCTION IS COMPLETED.

TRACKING PAD SHALL BE THE FULL WIDTH OF THE EGRESS POINT.

SURFACE WATER MUST BE PREVENTED FROM PASSING THROUGH THE TRACKING PAD. FLOWS SHALL BE DIVERTED AWAY, AROUND OR CONVEYED UNDER THE TRACKING PAD.

CULVERT PIPE OR OTHER BMP USED TO DIVERT WATER AWAY, AROUND OR UNDER THE TRACKING PAD SHALL BE DESIGNED TO CONVEY THE 2 YEAR – 24 HOUR EVENT.

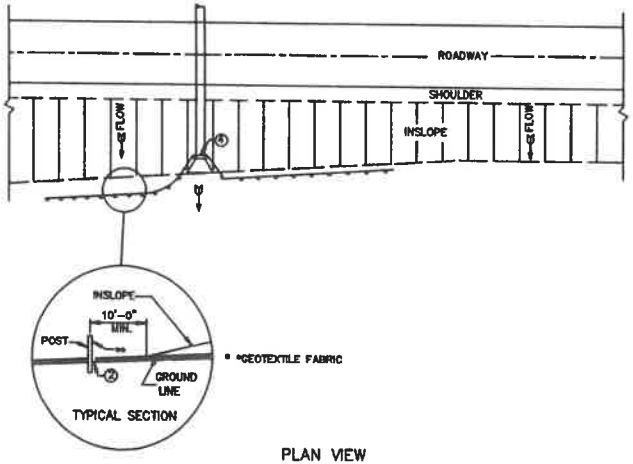
THE COST OF ADDITIONAL BMP TO DIVERT WATER ARE INCIDENTAL TO THE TRACKING PAD BID ITEM.



SECTION A–A

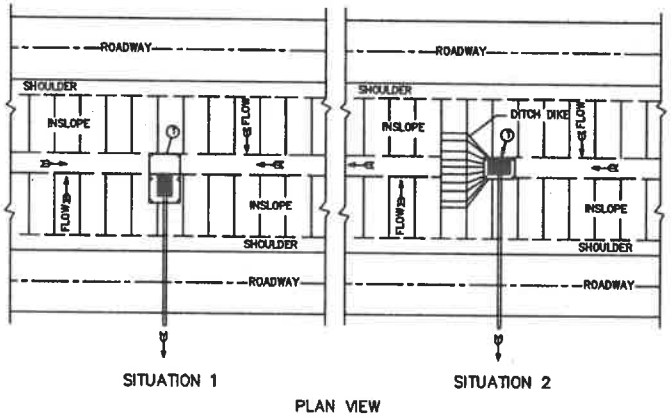
TRACKING PAD

REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME	118 E. Main Street Reedsburg, WI 53959 Phone: (608)768-50754	TEAM ENGINEERING	Transportation : Environmental Agricultural : Municipal and Land Surveying	JAY'S HOLDINGS LLC TOWN OF LAVALLE SAUK COUNTY	TRACKING PAD	SHEET 6 OF 9
			23–2003–1	RTS	JLB	9/27/23	TRACKING PAD						



PLAN VIEW

TYPICAL APPLICATION OF SILT FENCE



PLAN VIEW

SILT FENCE AT MEDIAN SURFACE DRAINS

GENERAL NOTES

DETAILS OF CONSTRUCTION NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE STANDARD SPECIFICATIONS AND APPLICABLE SPECIAL PROVISIONS.

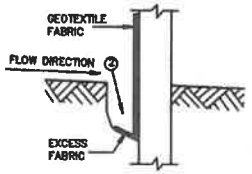
① HORIZONTAL BRACE REQUIRED WITH 2" X 4" WOODEN FRAME OR EQUIVALENT AT TOP OF POSTS.

② FOR MANUAL INSTALLATIONS THE TRENCH SHALL BE A MINIMUM OF 4" WIDE & 6" DEEP TO BURY AND ANCHOR THE GEOTEXTILE FABRIC. FOLD MATERIAL TO FIT TRENCH AND BACKFILL & COMPACT TRENCH WITH EXCAVATED SOIL.

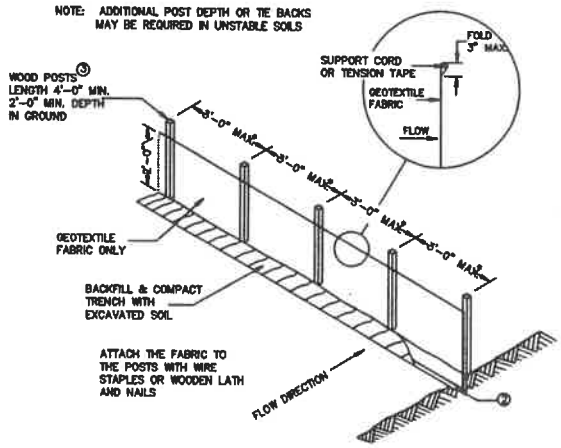
③ WOOD POSTS SHALL BE A MINIMUM SIZE OF 11/8" X 11/8" OF OAK OR HICKORY.

④ SILT FENCE TO EXTEND ACROSS THE TOP OF THE PIPE.

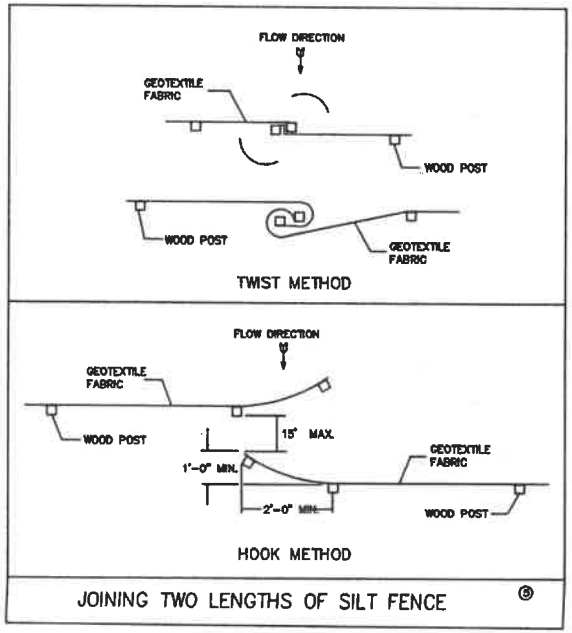
⑤ CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL IF POSSIBLE BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY USE ONE OF THE FOLLOWING TWO METHODS; A) OVERLAP THE END POSTS AND TWIST, OR ROTATE, AT LEAST 180 DEGREES, B) HOOK THE END OF EACH SILT FENCE LENGTH.



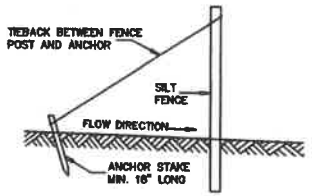
TRENCH DETAIL



SILT FENCE



JOINING TWO LENGTHS OF SILT FENCE ③



SILT FENCE TIE BACK
(WHEN REQUIRED BY THE ENGINEER)

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REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME
			23-2003-1	RTS	JLB	9/27/23	SILT FENCE

118 E. Main Street
Reedsburg, WI 53959
Phone: (608)768-50754

TEAM ENGINEERING

Transportation : Environmental
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JAY'S HOLDINGS LLC
TOWN OF LAVALLE
SAUK COUNTY

SILT FENCE

SHEET 7 OF 9

DETAIL OF CONSTRUCTION NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE STANDARD SPECIFICATIONS AND APPLICABLE SPECIAL PROVISIONS.

SITE PREPARATION

BEFORE PLACING SEDIMENT LOGS, THE CONTRACTOR SHALL CERTIFY THAT THE SUBGRADE HAS BEEN PROPERLY COMPACTED, GRADED SMOOTH, HAS NO DEPRESSIONS, VOIDS, SOFT OR UNCOMPACTED AREAS, IS FREE FROM OBSTRUCTIONS SUCH AS TREE ROOTS, PROTRUDING STONES OR OTHER FOREIGN MATTER, AND IS SEEDED AND FERTILIZED ACCORDING TO PROJECT SPECIFICATIONS WHERE APPLICABLE. THE CONTRACTOR SHALL NOT PROCEED UNTIL ALL UNSATISFACTORY CONDITIONS HAVE BEEN REMEDIED. BY BEGINNING CONSTRUCTION, CONTRACTOR SIGNIFIES THAT THE PRECEDING WORK IS IN CONFORMANCE WITH THE MANUFACTURER'S SPECIFICATION.

CONTRACTOR SHALL FINE GRADE THE SUBGRADE BY HAND DRESSING WHERE NECESSARY TO REMOVE LOCAL DEVIATIONS.

NO VEHICULAR TRAFFIC SHALL BE PERMITTED DIRECTLY ON THE SEDIMENT LOG.

INSTALLATION

SEDIMENT LOG SHALL BE INSTALLED IN ACCORDANCE TO THE MANUFACTURER'S INSTALLATION GUIDELINES, STAKING PATTERN GUIDE AND DETAILS. THE EXTENT OF SEDIMENT LOGS SHALL BE AS SHOWN ON THE PROJECT DRAWINGS.

SEDIMENT LOG SHOULD BE INSTALLED TO INTERCEPT WATER FLOW AND COLLECT SEDIMENT ON SITE. THEY MAY BE PLACED OVER BARE SOIL OR ON TOP OF EROSION CONTROL BLANKETS. SEDIMENT LOGS ARE TYPICALLY INSTALLED LAYING ON FLAT GROUND AND NOT TRENCHED.

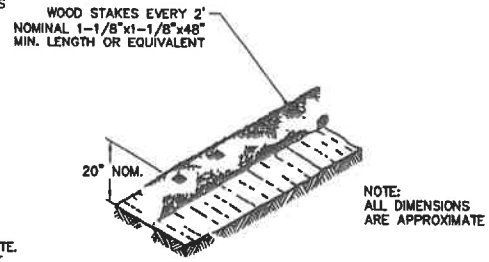
THEY SHALL BE SECURED TO THE SUBGRADE BY WOOD STAKES EVERY TWO LINEAL FEET ACROSS THE LENGTH OF THE SEDIMENT LOG. THE STAKES SHALL BE INTERTWINED WITH THE OUTER MESH OF THE SEDIMENT LOG ONLY AND DRIVEN INTO THE GROUND A MINIMUM OF 16 INCHES ON THE DOWNSTREAM SIDE OF THE SEDIMENT LOG.

SIX INCH AND NINE INCH SEDIMENT LOGS CAN ALSO BE INSTALLED TO THE SUBGRADE WITH WIRE STAPLES. STAPLES SHALL BE INSTALLED EVERY TWO LINEAL FEET ACROSS THE LENGTH ON EACH SIDE OF THE SEDIMENT LOG. THE TWO ROWS OF STAPLES SHALL BE STAGGERED BY ONE FOOT ALONG THE LENGTH OF THE SEDIMENT LOG. ALL STAPLES SHALL BE FULLY INSERTED INTO THE SUBGRADE BELOW THE SEDIMENT LOG.

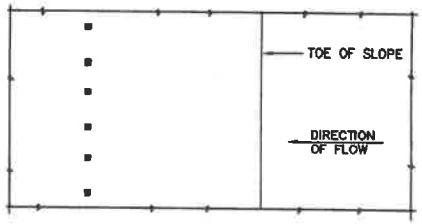
SEDIMENT LOG INSTALLED IN A SWALE OR CHANNEL BOTTOM SHALL ALLOW THE INSTALLATION TO CONTINUE UP THE SLOPES THREE FEET ABOVE THE ANTICIPATED HIGH WATER MARK AND PERPENDICULAR TO THE FLOW OF WATER.

SPACING OF SEDIMENT LOGS SHALL BE SUCH THAT THE ELEVATION OF THE BOTTOM OF THE SEDIMENT LOG UPSTREAM WILL BE EQUAL TO THE ELEVATION OF THE TOP OF THE DOWNSTREAM LOG.

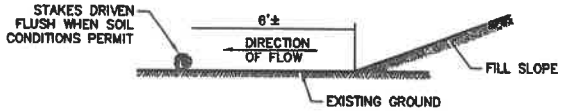
SEDIMENT LOG SHALL REMAIN IN PLACE UNTIL FULLY ESTABLISHED VEGETATION AND ROOT SYSTEMS ARE PRESENT.



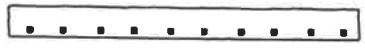
DETAIL OF SEDIMENT LOG INSTALLATION



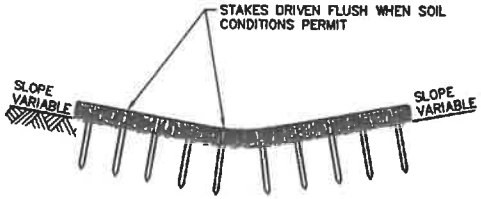
PLAN VIEW



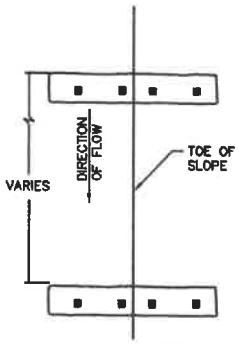
FRONT ELEVATION
WHEN EXISTING GROUND SLOPES
AWAY FROM FILL SLOPE EROSION
LOGS AT TOE OF SLOPE



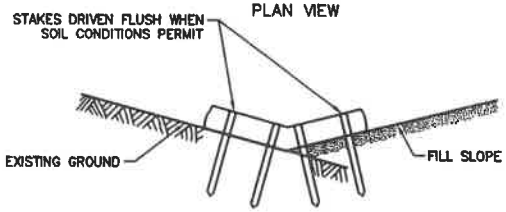
PLAN VIEW



FRONT ELEVATION
SEDIMENT LOG ACROSS DITCH BOTTOM



PLAN VIEW



FRONT ELEVATION
WHEN EXISTING GROUND SLOPES
TOWARD FILL SLOPE

REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME
			23-2003-1	RTS	JLB	9/27/23	SEDIMENT LOGS

116 E. Main Street
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Phone: (608)768-50754

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JAY'S HOLDINGS LLC
TOWN OF LAVALLE
SAUK COUNTY

SEDIMENT LOGS

CONSTRUCTION SITE EROSION CONTROL

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. FURNISHING, INSTALLING, MAINTAINING, AND REMOVING EROSION AND SEDIMENT CONTROL FACILITIES AND MEASURES.

B. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING ALL EROSION CONTROL FACILITIES AND MEASURES NECESSARY TO CONTROL EROSION AND SEDIMENTATION AT THE WORK SITE. THESE FACILITIES AND MEASURES MAY OR MAY NOT BE SHOWN ON THE DRAWINGS AND THEIR ABSENCE ON THE DRAWINGS DOES NOT ALLEVIATE THE CONTRACTOR FROM PROVIDING THEM. ANY MEASURES AND FACILITIES SHOWN ON THE DRAWINGS ARE THE MINIMUM ACTIONS REQUIRED.

1.02 REFERENCES

A. DNR STORM WATER MANAGEMENT TECHNICAL STANDARDS
1058 - SILT FENCE
1057 - STONE TRACKING PAD
1058 - MULCHING FOR CONSTRUCTION SITES
1059 - SEEDING
1064 - SEDIMENT BASIN
1002 - SITE EVAULATION FOR STORMWATER INFILTRATION
1004 - BIORETENTION FOR INFILTRATION

B. WISCONSIN DEPARTMENT OF TRANSPORTATION, EROSION CONTROL, PRODUCT ACCEPTABILITY LISTS FOR MULTI-MODAL APPLICATIONS (PAL).

1.03 GENERAL

A. USE EROSION CONTROL FACILITIES AND MEASURES THROUGHOUT THE DURATION OF THE CONSTRUCTION ACTIVITY TO CONTROL THE MOVEMENT OF SURFACE WATER AND TO REDUCE THE POTENTIAL FOR EROSION. MAINTAIN THE FACILITIES AND MEASURES UNTIL PERMANENT VEGETATION IS ESTABLISHED.

B. ERODED SOIL MATERIAL SHALL NOT BE ALLOWED TO LEAVE THE CONSTRUCTION SITE OR TO ENTER A WATERWAY, LAKE OR WETLAND.

C. THE CONTRACTOR SHALL BE RESPONSIBLE FOR FURNISHING, INSTALLING, AND MAINTAINING THE EROSION CONTROL FACILITIES, AND IN GENERAL, SHALL USE CONSTRUCTION PRACTICES THAT MINIMIZE EROSION.

D. ERODED MATERIAL THAT HAS LEFT THE CONSTRUCTION SITE SHALL BE COLLECTED AND RETURNED TO THE SITE BY THE CONTRACTOR.

E. PREVENT CONSTRUCTION SITE TRACKING WITH GRAVELED ROADS, ACCESS DRIVES, AND PARKING AREAS OF SUFFICIENT WIDTH AND LENGTH TO PREVENT SEDIMENT FROM BEING TRACKED ONTO PUBLIC AND PRIVATE ROADWAYS. ANY SEDIMENT REACHING A PUBLIC OR PRIVATE ROAD SHALL BE REMOVED BY STREET CLEANIN (NOT FLUSHING) BEFORE THE END OF EACH WORKDAY.

1.04 SEQUENCING AND SCHEDULING

A. CONSTRUCT AND STABILIZE EROSION CONTROL MEASURES FOR DIVERSIONS OR OUTLETS PRIOR TO ANY GRADING OR DISTURBANCE OF THE CONSTRUCTION SITE.

B. INSTALL SILT FENCE AND STRAW BALE FENCES AND BARRIERS PRIOR TO DISTURBING THE AREA.

C. TURF AREAS THAT HAVE BEEN COMPLETED TO FINISH GRADE SHALL BE STABILIZED WITH PERMANENT SEEDING WITHIN SEVEN DAYS. TURF AREAS WHERE ACTIVITY HAS CEASED AND THAT WILL REMAIN EXPOSED FOR MORE THAN 20 DAYS BEFORE ACTIVITY RESUMES AND SOIL STOCKPILES SHALL BE STABILIZED WITH TEMPORARY SEEDING OR SOIL STABILIZER.

D. OTHER EROSION CONTROL MEASURES SHALL BE IN PLACE PRIOR TO DISTURBANCE OF THE CONSTRUCTION SITE AS APPLICABLE.

PART 2 - PRODUCTS

2.01 SILT FENCE

A. FABRIC SHALL BE A WOVEN OR NON-WOVEN POLYESTER, POLYPROPYLENE, STABILIZED NYLON, OR POLYETHYLENE GEOTEXTILE WITH THE FOLLOWING MINIMUM PROPERTIES:

PROPERTY	TEST METHOD	REQUIREMENT
GRAB TENSILE STRENGTH, LBS MIN.	ASTM D4932	
MACHINE DIRECTION		120
CROSS DIRECTION		100
MAX. APPARENT OPENING SIZE, US SIEVE	ASTM D4751	No. 30
PERMITTIVITY, SEC-2, MIN.	ASTM D4491	0.05
MIN. UV STABILITY AT 500 HRS. %	ASTM D4355	70%

2.02 TEMPORARY SEEDING

A. ANNUAL OATS, AGRICULTURAL RYE OR WINTER WHEAT.

B. PROVIDE RYE OR WINTER WHEAT FOR PLANTINGS AFTER SEPTEMBER 1.

2.03 EROSION MAT

A. ALL EROSION MAT PRODUCTS SHALL BE OF THE CLASS AND TYPE INDICATED AND SHALL BE CHOSEN FROM THE EROSION CONTROL PRODUCT ACCEPTABILITY LISTS.

B. CLASS 1: A SHORT-TERM DURATION (SIX MONTHS OR LESS), LIGHT DUTY, ORGANIC MAT. NETTING SHALL BE NON-ORGANIC, PHOTODEGRADABLE OR BIODEGRADABLE NETTING. THE WEIGHT OF THE NETTING SHALL NOT EXCEED 15% OF THE TOTAL BLANKED WEIGHT. THE NETTING SHALL BE SUFFICIENTLY BONDED TO THE PARENT MATERIAL TO PREVENT SEPARATION FOR THE LIFE OF THE PRODUCT.

1. TYPE A: A NETTED PRODUCT FOR USE ON SLOPES 2.5:1 OR FLATTER WITH A MINIMUM PRODUCT PERMISSIBLE SHEAR STRESS OF 50 PA (1.0 LBS/S.F.). NOT TO BE USED IN CHANNELS.
2. TYPE B: A DOUBLE NETTED PRODUCT FOR USE ON SLOPES 2:1 OR FLATTER OR IN CHANNELS WITH A MINIMUM PRODUCT PERMISSIBLE SHEAR STRESS OF 70 PA (1.5 LBS/S.F.).
3. TYPE URBAN: A PRODUCT MEETING THE REQUIREMENT FOR EROSION MANS WITH THE FOLLOWING EXCEPTIONS:

-NETTED PRODUCTS NOT ALLOWED
-MINIMUM MAT THICKNESS OF 9 MM (3/8 INCH)
-MANUFACTURE SHALL INCLUDE LINES OF BIODEGRADABLE YARN OR GLUE ON 300 MM (12 INCH) MAXIMUM CENTERS IN THE LONGITUDINAL DIRECTION
-CAPABLE OF WITHSTANDING MODERATE FOOT TRAFFIC WITHOUT TEARING OR PUNCTURING.

THIS PRODUCT SHALL NOT BE USED IN CHANNELS

C. STAPLES: U-SHAPED No. 11 GAUGE OR GREATER WIRE WITH A SPAN WIDTH OF ONE TO TWO INCHES AND A LENGTH OF NOT LESS THAN 6 INCHES FOR FIRM SOIL AND 12 INCHES FOR LOOSE SOIL.

D. ANCHORS: FOR URBAN MAT, ANCHORS SHALL BE BIODEGRADABLE ANCHORS THAT WILL NOT SPLINTER OR SPEAR. THEY SHALL MAINTAIN THEIR ANCHORING ABILITY FOR AT LEAST TWO MONTHS.

2.04 SOIL STABILIZER

A. SOIL STABILIZER SHALL BE A POLYACRYLAMIDE (PAM) AND CALCIUM SOLUTION INTENDED TO REDUCE THE ERODIBILITY OF BARE SOILS. THE PRODUCT SHALL ACHIEVE AND 80% REDUCTION IN SOIL LOSS INDUCED BY A TWO INCH PER HOUR RAINFALL SIMULATOR.

B. PAM MIXTURES SHALL BE ENVIRONMENTALLY SAFE, HARMLESS TO FISH, AQUATIC ORGANISMS, WILDLIFE, AND PLANTS. ONLY ANIONIC PAM WILL BE PERMITTED.

C. ANIONIC PAM, IN PURE FORM SHALL HAVE NO MORE THAN 0.05% ACRYLIC MONOMER BY WEIGHT, AS ESTABLISHED BY THE FOOD AND DRUG ADMINISTRATION AND THE ENVIRONMENTAL PROTECTION AGENCY. THE ANIONIC PAM IN PURE FORM SHALL NOT EXCEED 200 POUNDS PER BATCH.

D. SOIL STABILIZER SHALL BE CFM 2000, CONSTRUCTION FABRICS MATERIALS CORP, (CFM), COTTAGE GROVE WI OR EQUAL. THE PRODUCT PROVIDED SHALL BE LISTED IN THE WISDOT PAL.

2.05 INLET PROTECTION

A. TYPE D INLET PROTECTION SHALL BE EQUAL TO THE WISCONSIN DOT TYPE D INLET PROTECTION AS SHOWN ON THE FACILITIES DEVELOPMENT MANUAL DRAWINGS. THE GEOTEXTILE FABRIC SHALL BE TYPE FF MEETING THE REQUIREMENTS OF THE LATEST EDITION OF PAL.

PART 3 - EXECUTION

3.01 INSTALLATION OF DIVERSIONS

TEMPORARY DIVERSIONS SHALL BE DESIGNED AND INSTALLED IN ACCORDANCE WITH DNR TECHNICAL STANDARDS 1066.

3.02 INSTALLATION OF SILT FENCE AND STRAW BALES

A. INSTALL SILT FENCE AND STRAW BALE FENCES IN ACCORDANCE WITH THE DRAWINGS.

B. SILT FENCE AND STRAW BALE FENCES SHALL BE PLACED ON THE CONTOUR TO THE EXTENT PRACTICABLE. PLACE FENCES PARALLEL TO THE SLOPE WITH THE ENDS OF THE FENCE TURNED UPSLOPE A DISTANCE OF ONE TO TWO FEET. WHERE THE MAXIMUM SIZE OF THE DRAINAGE AREA IS 0.25 ACRES PER 100 FEET OF FENCE LENGTH, THE MAXIMUM SLOPE LENGTH BEHIND THE FENCE SHALL BE A FOLLOWS:

SLOPE	SLOPE LENGTH
<2%	100 FEET
2% TO 5%	75 FEET
5% TO 10%	50 FEET
10% TO 20%	25 FEET
>20%	15 FEET

3.03 TEMPORARY SEEDING

A. APPLY SEED EVENLY AT THE RATE OF ONE POUND PER 1,000 SQUARE FEET. RAKE OR DRAG TO COVER THE SEED TO A DEPTH OR 1/4 INCH. SEED ONLY THE AREAS THAT CAN BE MULCHED IN THE SAME DAY.

3.04 EROSION MAT INSTALLATION

A. REMOVE STONES, CLODS, STICKS OR OTHER FOREIGN MATERIAL THAT WOULD DAMAGE THE MAT OR INTERFERE WITH THE MAT BEARING COMPLETELY ON THE SURFACE.

B. INSTALL EROSION MAT IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS.

C. AFTER SEEDING HAS BEEN COMPLETED, ROLL BLANKETS OUT PARALLEL TO THE DIRECTION OF WATER FLOW, WITH THE NETTING ON TOP. SPREAD THE BLANKETS WITHOUT STRETCHING, MAKING SURE THE FIBERS ARE IN CONTACT WITH THE SOIL. OVERLAP ADJACENT STRIPS IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS. OVERLAP STRIP ENDS A MINIMUM OF 10 INCHES WITH THE UPGRADE STRIP ON TOP. BURY THE UPGRADE END OF EACH STRIP IN A VERTICAL TRENCH AT LEASE 6 INCHES DEEP.

D. STAPLE THE MAT STRIPS IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS. STAPLE LONGITUDINAL OVERLAPS AND OUTER EDGES AT MAXIMUM INTERVALS OF 3 FEET. STAPLE STRIP ENDS AT MAXIMUM INTERVALS OF 18 INCHES. PLACE STAPLES THROUGHOUT THE MAT AT MAXIMUM 3-FOOT INTERVALS. INSERT STAPLES FLUSH WITH THE GROUND SURFACE.

3.05 SOIL STABILIZER

A. THE MANUFACTURER SHALL PROVIDE DETAILED WRITTEN INSTRUCTIONS ON THE STORAGE, MIXING, AND APPLICATION PROCEDURES.

B. THE SOIL STABILIZER MAY BE APPLIED BY MIXING WITH WATER AND SPRAYING OR BY DRY SPREADING.

C. APPLICATIONS RATES: RATES ARE FOR WET APPLICATION. RATES FOR DRY APPLICATION MAY NEED TO BE ADJUSTED IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE MANUFACTURER.

SLOPE	POUNDS/ACRE
6 TO 1	15
3 TO 1	20
2.5 TO 1	20
2 TO 1	25

D. THE MAXIMUM APPLICATION RATE SHALL NOT EXCEED 2000 POUNDS PER ACRE PER YEAR.

E. DO NOT APPLY WITHIN 30 FEET OF A BODY OF WATER (I.E. LAKE, RIVER, STORMWATER POND).

F. INSTALL PERIMETER CONTROL AROUND STOCKPILES AND STABILIZE STOCKPILES THAT WILL REMAIN INACTIVE FOR 7 DAYS OR LONGER.

G. TEMPORARILY STABILIZE DISTURBED AREAS THAT WILL REMAIN INACTIVE FOR 14 DAYS.

H. PERMANENTLY STABILIZE ANY PORTION OF THE SITE WITHIN 7 DAYS OF REACHING FINAL GRADE.

3.06 DITCH EROSION CONTROL

A. THE FOLLOWING EROSION CONTROL MEASURES ARE MINIMUM REQUIREMENTS FOR ALL DITCHES. THE DRAWINGS MAY INCLUDE MORE SPECIFIC MEASURES.

DITCH EROSION CONTROL MEASURES

SLOPE RANGE	METHOD	BALE CHECKS
0%-1%	SEED AND MULCH	NONE
1%-4%	SEED AND MULCH WITH EROSION MAT	1%-2% EVERY 200' 2%-4% EVERY 100'
4%-6%	STAKED SOD	EVERY 75'
>6%	STAKED SOD AND/OR RIPRAP AS SPECIFIED BY ENGINEER OR ON DRAWINGS	EVERY 75' FOR SOD

3.07 INSTALLATION OF SOD IN DITCHES

A. LAY SOD SO THAT JOINTS OF ABUTTING ENDS OF STRIPS ARE NOT CONTINUOS. LAY EACH STRIP SNUGLY AGAINST PREVIOUSLY LAID STRIPS.

B. ROLL OR FIRMLY TAMP SOD TO PRESS THE SOD INTO THE UNDERLYING SOIL.

C. TURN THE UPPER EDGES OF THE STRIPS INTO THE SOIL.

D. STAKE STRIPS ALONG THE LONGITUDINAL AXIS AT 18-INCH INTERVALS AND NEAR THE TOP EDGE OF THE STRIP. PROVIDE WOOD LATH OR SIMILAR STAKES, 12 INCHES LONG. LEAVE TOP OF STAKE APPROXIMATELY 1/2 INCH ABOVE SOD SURFACE.

3.08 INSTALLATION OF OTHER FACILITIES

INLET PROTECTION BARRIERS, CHANNEL STABILIZATION, GRASSED WATERWAYS, ROCK LINED WATERWAYS, SEDIMENT TRAPS, SEDIMENT BASINS, AND OTHER FORMS OF EROSION CONTROL MEASURES SHALL BE DESIGNED AND INSTALLED IN ACCORDANCE WITH DNR STORM WATER MANAGEMENT TECHNICAL STANDARDS.

3.09 MAINTENANCE

A. INSPECT DIVERSIONS WITHIN 24 HOURS AFTER EACH RAINFALL EVENT OR DAILY DURING PERIODS OF PROLONGED RAINFALL, UNTIL THE VEGETATIVE COVER IS STABILIZED. MAKE NECESSARY REPAIRS IMMEDIATELY.

B. INSPECT SILT FENCE FENCES AND BARRIERS WITHIN 24 HOURS AFTER EACH RAINFALL EVENT OR DAILY DURING PERIODS OF PROLONGED RAINFALL. NECESSARY REPAIRS OR REPLACEMENT SHALL BE MADE IMMEDIATELY. REMOVE SEDIMENT DEPOSITS WHEN DEPOSITS REACH ONE-HALF THE HEIGHT OF THE FENCE. FOLLOW MANUFACTURER'S RECOMMENDATIONS FOR REPLACING FABRIC DUE TO WEATHERING.

C. INSPECT STRAW BALE FENCES AND BARRIERS WITHIN 24 HOURS AFTER EACH RAINFALL EVENT OR DAILY DURING PERIODS OF PROLONGED RAINFALL. NECESSARY REPAIRS OR REPLACEMENT SHALL BE MADE IMMEDIATELY. REMOVE SEDIMENT DEPOSITS WHEN DEPOSITS REACH ONE-THIRD THE HEIGHT OF THE BALES. REPLACE BALES AFTER THREE MONTHS.

D. INSPECT ALL SEEDING, SOD, MULCHES, MATS AND NETS WITHIN 24 HOURS AFTER EACH RAINFALL EVENT OR DAILY DURING PERIODS OF PROLONGED RAINFALL. ADDITIONAL MULCH, NETTING OR MATTING SHALL BE APPLIED IMMEDIATELY WHEN NECESSARY TO MAINTAIN SUITABLE COVERAGE. MAKE INSPECTIONS UNTIL VEGETATIVE COVER IS ESTABLISHED. WATER SEEDING AND SOD WHEN NECESSARY TO PROMOTE ESTABLISHMENT.

E. ALL OTHER SOIL EROSION CONTROL MEASURES SHOULD BE INSPECTED AND REPAIRED IMMEDIATELY, IF REQUIRED, WITHIN 24 HOURS AFTER EACH RAINFALL EVENT OR DAILY DURING PERIODS OF PROLONGED RAINFALL.

3.10 REMOVAL

A. AFTER FINAL VEGETATION IS ESTABLISHED, REMOVE BALES, SILT FENCES, AND OTHER EROSION CONTROL FACILITIES. RESTORE AREAS DISTURBED BY THE REMOVALS.

REVISION	DATE	REMARKS	JOB NUMBER	DRAFTER	CHECKED	DATE	SHEET NAME
			23-2003-1	RTS	JLB	9/27/23	EC NOTES

118 E. Main Street
Reedsburg, WI 53959
Phone: (608)768-5075
TEAM ENGINEERING
Transportation : Environmental
Agricultural : Municipal
and Land Surveying

JAY'S HOLDINGS LLC
TOWN OF LAVALLE
SAUK COUNTY

EC NOTES

SHEET 9 OF 9

SITE ADDRESS:

JAY'S HOLDINGS LLC
STORAGE BUILDINGS 1 & 2
E3350 MINICREEK ROAD
LAVALLE, WI 53941

COUNTY LOCATION: SAUK
PROJECT TYPE: NEW BUILDING
BUILDING AREA: 60' x 150' (9,400 S.F.) 2 IDENTICAL BUILDINGS
MEAN ROOF HEIGHT: 21'-4"
NO. STORIES: ONE STORY
OCCUPANCY GROUP: S-1, STORAGE
CONSTRUCTION TYPE: VB
UNSPRINKLERED, UNHEATED
OCCUPANT LOAD: 0
REQUIRED SEPARATION: N/A
ALLOWABLE HEIGHT: ONE STORY
ALLOWABLE BUILDING AREA: 11,000 S.F. (AREA INCREASE USED)
ALLOWABLE UNSPRINKLERED AREA: 11,000 S.F.
ROOF SLOPE: 4/0
ROOF SURFACE: SLIPPERY (NOT USED)

WIND DESIGN DATA:
DESIGN PROCEDURE METHOD = SIMPLIFIED FOR LOW RISE BUILDING
BASIC WIND SPEED = 90 MPH
WIND LOAD RESISTANCE DESIGN ASCE 7-10
WIND LOAD EXPOSURE CATEGORY B
WIND LOAD IMPORTANCE FACTOR, Iw = N/A
ADJUSTMENT FACTOR (λ) = 1.00
COMPONENTS & CLADDING
PRESSURE (10 SF TRIBUTARY AREA)

ZONE 1 -	15.7 / -28.8 PSF	ZONE 4 -	23.8 / -28.8 PSF
ZONE 2 -	15.7 / -37.8 PSF	ZONE 5 -	23.8 / -33.8 PSF
ZONE 3 -	15.7 / -56.0 PSF		

SIMPLIFIED MWFRS (METHOD 2)

ZONE A -	22.5 PSF	ZONE G -	-7.5 PSF
ZONE B -	-10.0 PSF	ZONE H -	-5.0 PSF
ZONE C -	15.9 PSF		
ZONE D -	-10.0 PSF	ZONE E$_{OH}$ -	-35.50 PSF
ZONE E -	-28.2 PSF	ZONE G$_{OH}$ -	-71.50 PSF
ZONE F -	-71.2 PSF		

PRESUMPTIVE SOIL DATA:
SOIL TYPE: SILT LOAM (CL)
SOIL LOAD BEARING VALUE: 500 PSF
SOIL LATERAL PRESSURE: 100 PSF

SNOW DESIGN DATA:
GROUND SNOW LOAD, P_g = 35.0 PSF
SNOW LOAD IMPORTANCE FACTOR, Is = 1.0
SNOW LOAD EXPOSURE FACTOR, Ce = 1.0
SLOPED ROOF/FLAT ROOF FACTOR, Cs = 1.00
ROOF THERMAL FACTOR, CT = 1.20
ROOF SNOW LOAD (BALANCED) = 29.4 PSF
ROOF SNOW LOAD (UNBALANCED)
9.8 PSF WINDWARD 47.6 PSF LEEWARD

EARTHQUAKE DESIGN DATA:
SEISMIC IMPORTANCE FACTOR, Ie = 1.0
Ss (SHORT PERIOD SPECTRAL ACCELERATIONS) = 0.099
S1 (1 SEC. PERIOD SPECTRAL ACCELERATIONS) = 0.039
S_{ds} (SHORT PERIOD SPECTRAL RESPONSE COEF.) = 0.068
S_{d1} (1 SEC. PERIOD SPECTRAL RESPONSE COEF.) = 0.065
SITE CLASS (ASSUMED): D
SEISMIC DESIGN CATEGORY: A
BASIC SEISMIC FORCE RESISTING SYSTEM:
LIGHT FRAME WALLS WITH SHEAR PANELS
DESIGN BASE SHEAR = 2,860 LBS
RESPONSE MODIFICATION FACTOR(S), R = 6.5
ANALYSIS PROCEDURE USED: SIMPLIFIED

	LIGHT (LOW) HAZARD OCCUPANCY	ORDINARY (MODERATE) HAZARD OCCUPANCY	EXTRA (HIGH) HAZARD OCCUPANCY
MINIMUM RATED SINGLE EXTINGUISHER	2-A	2-A	2-A**
MAXIMUM FLOOR AREA PER UNIT OF A	3,000 S.F.	1,500 S.F.	1,000 S.F.
MAXIMUM FLOOR AREA FOR EXTINGUISHER	11,250 S.F.	11,250 S.F.	11,250 S.F.
MAXIMUM TRAVEL DISTANCE TO EXTINGUISHER	75 FEET	75 FEET	75 FEET

** TWO 2.5 GALLON WATER-TYPE EXTINGUISHERS SHALL BE DEEMED THE EQUIVALENT OF ONE 4-A RATED EXTINGUISHER.

BRAD J SCHUTTE E41089 LAVALLE WI
9-29-2023

GENERAL NOTES AND SPECIFICATIONS

1. SITE WORK: THE BUILDING SITE SHALL BE GRADED TO PROVIDE DRAINAGE AWAY FROM BUILDING.
2. CONCRETE STRENGTH: 4,000 PSI IN 28 DAYS. SLUMP NOT OVER 4". READY MIX CONCRETE TO MEET ASTM C94.
3. LUMBER: ALL LUMBER TO BE S4S #2 SPRUCE-PINE-FIR OR EQUAL UNLESS NOTED OTHERWISE ON PLANS.
4. EXIT SIGNS: SHALL BE PROVIDED OVER ALL EXIT DOORS AND SHALL BE MARKED THUS. "EXIT" SIGNS SHALL COMPLY WITH SECTIONS 1003.3.1.10 THROUGH 1003.3.1.10.8 OF THE WISCONSIN ENROLLED COMMERCIAL BUILDING CODE.
5. MEANS OF EGRESS LIGHTING: THE INTENSITY OF FLOOR LIGHTING SHALL NOT BE LESS THAN 1 FOOTCANDLE OF ILLUMINATION AT THE WALKING SURFACE LEVEL PER 2015 INTERNATIONAL BUILDING CODE.
6. MEANS OF EGRESS COMPONENTS: DOORS, GATES, STAIRWAYS AND RAMPS SHALL COMPLY WITH THE APPLICABLE REQUIREMENTS OF SECTION 1009 OF THE WISCONSIN ENROLLED COMMERCIAL BUILDING CODE.
7. PLUMBING: IS NOT PART OF THIS DRAWING AND SHALL BE INSTALLED IN ACCORDANCE WITH ALL STATE AND LOCAL CODES. (SEE SECTION 2901 OF THE WISCONSIN ENROLLED COMMERCIAL CODE FOR SANITARY FIXTURE REQUIREMENTS AND CURRENT EDITION OF INTERNATIONAL FIRE CODE FOR SPRINKLER REQUIREMENTS.
8. HEATING, VENTILATING, AND AIR-CONDITIONING: IS NOT PART OF THIS DRAWING AND SHALL BE INSTALLED IN ACCORDANCE WITH ALL STATE AND LOCAL CODES.
9. ELECTRICAL: IS NOT PART OF THIS DRAWING AND SHALL BE INSTALLED IN ACCORDANCE WITH ALL STATE AND LOCAL CODES.
10. OWNER: TO PROVIDE BUILDERS RISK INSURANCE.
11. DEVIATION FROM PLANS: THERE SHALL BE NO DEVIATION FROM THESE PLANS WITHOUT THE WRITTEN CONSENT OF HARTJE LUMBER, INC.
12. FIRE EXTINGUISHERS: FIRE EXTINGUISHERS TO BE PROVIDED BY THE OWNER PER IFC609 AND MAINTAINED PER NFPA 10.
13. DIAPHRAM DESIGN: BUILDING DESIGN DONE USING DIAPHRAM DESIGN. OPENINGS ADDED BEYOND THOSE SHOWN ON FLOOR PLAN MUST BE APPROVED BY REGISTERED DESIGN PROFESSIONAL.
14. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE 2015 INTERNATIONAL BUILDING CODE W/ LOCAL AMENDMENTS, AND WITH ALL APPLICABLE OSHA REGULATIONS.
15. OWNER IS RESPONSIBLE FOR SATISFYING ANY AND ALL VENTILATION REQUIREMENTS IN ACCORDANCE WITH THE INTERNATIONAL MECHANICAL CODE FOR AN ENCLOSED PARKING GARAGE.

SHEET INDEX

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2	OF 7	FLOOR PLAN
3	OF 7	ELEVATIONS
4	OF 7	FOUNDATION PLAN & DETAILS
5	OF 7	ROOF FRAMING PLAN
6	OF 7	CROSS SECTION A-A W/ DETAILS
7	OF 7	SITE PLAN

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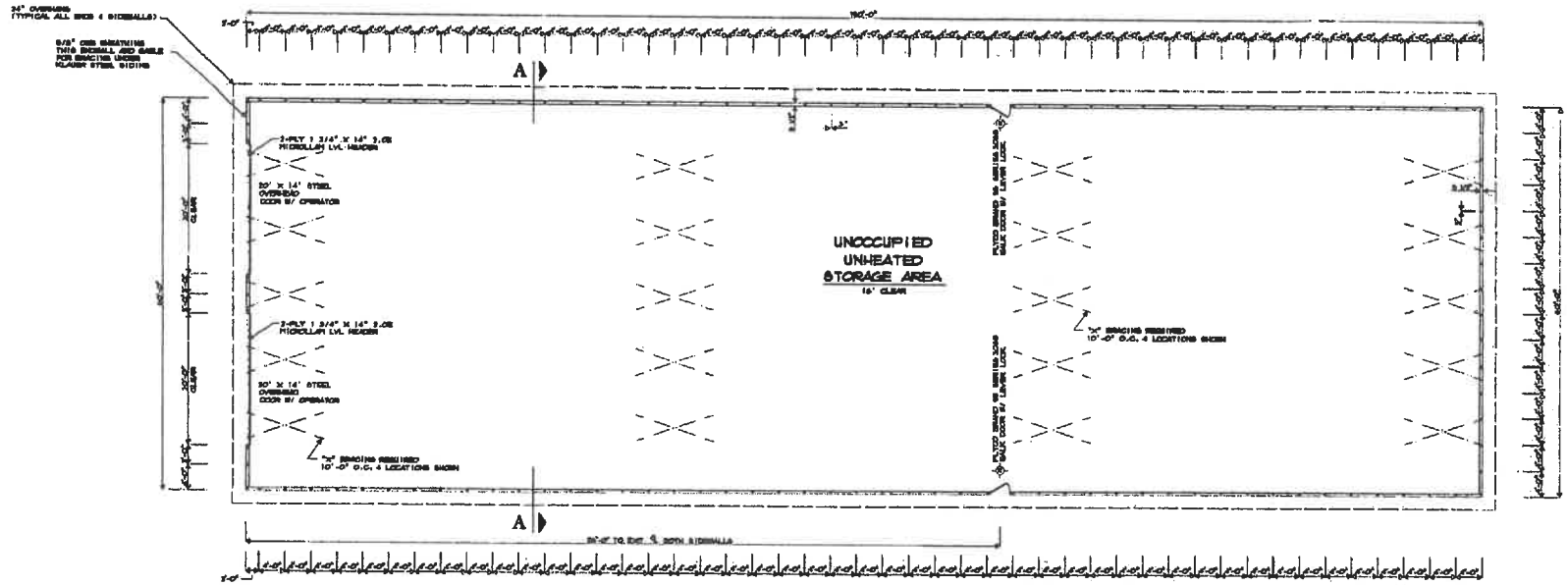
DRAWN BY: M.T.M. DATE: 9/29/23

HARTJE LUMBER, INC.
E4525A SCHUETTE ROAD
P.O. BOX 389
LAVALLE, WI 53941
PHONE: 800-362-5898 OR 608-985-7207

OWNER: JAY'S HOLDINGS LLC, 6686 COUNTY ROAD K, REEDSBURG, WI 53959
BUILDER: FMH CONSTRUCTION, E8500 HERMAN ROAD, HAUSTON, WI 53948
DESCRIPTION: 60' x 150' x 16' CLEAR COLD STORAGE BUILDING

SHEET 1 OF 7
JOB NO. 2336

309



POLE SPECIFICATION

- ■ 5-PLY 2 X 6 2400 PSR SOUTHERN PINE NAIL-LAM. COLUMNS (SOUTH SIDEWALL OVERHEAD DOORS)
- ▲ 3-PLY 2 X 6 2400 PSR SOUTHERN PINE NAIL LAMINATED COLUMNS (TYPICAL COLUMNS)

FLOOR PLAN

SCALE: 1/8" = 1'-0"

NOTE:
PER IRC 402.4 404 - PROVIDE MINIMUM PASSIVE CROSS VENTILATION IN THE ATTIC OR 1/3 CRAWL OF FLOOR AREA. AS WELL AS SUFFICIENT VENTILATION TO MAINTAIN INSIDE TEMPERATURE IF THE BUILDING IS CONDITIONED

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DATE: 9/20/23

HARTJE LUMBER, INC.

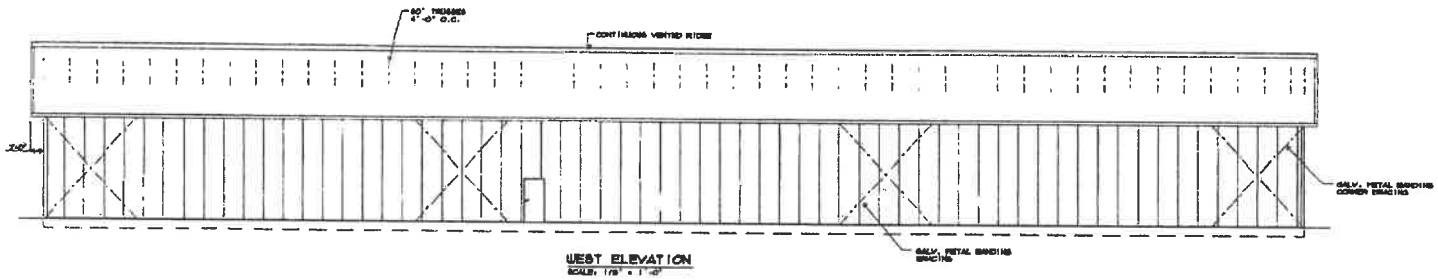
E4525A SCHUETTE ROAD
P.O. BOX 389
LAVALLE, WI 53941
PHONE: 800-362-5898 OR 608-985-7207

OWNER: JAY'S HOLDINGS LLC
6896 COUNTY ROAD K
REEDSBURG, WI 53959

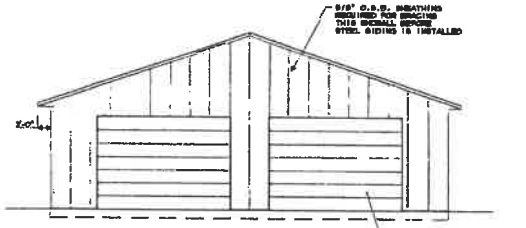
BUILDER: MW CONSTRUCTION
W9100 HERMAN ROAD
MAUSTON, WI. 53948

PROJECT: 60' X 150' X 16' CLEAR
COLD STORAGE BUILDING

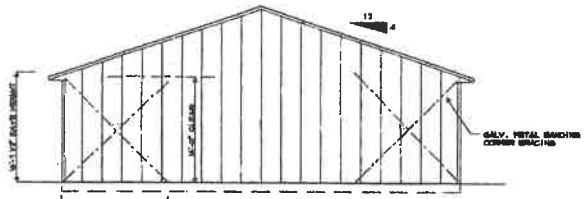
SHEET 2 OF 7
JOB NO. 2336



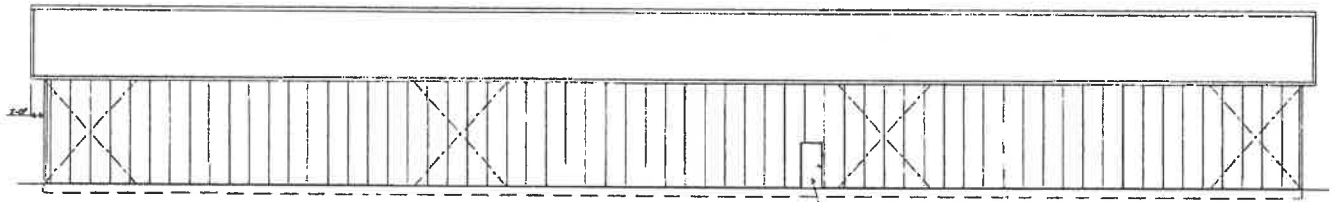
WEST ELEVATION
SCALE: 1/8" = 1'-0"



SOUTH ELEVATION
SCALE: 1/8" = 1'-0"



NORTH ELEVATION
SCALE: 1/8" = 1'-0"



EAST ELEVATION
SCALE: 1/8" = 1'-0"

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DRAWN BY: M.TAL
DATE: 9/26/23

HARTJE
LUMBER, INC.

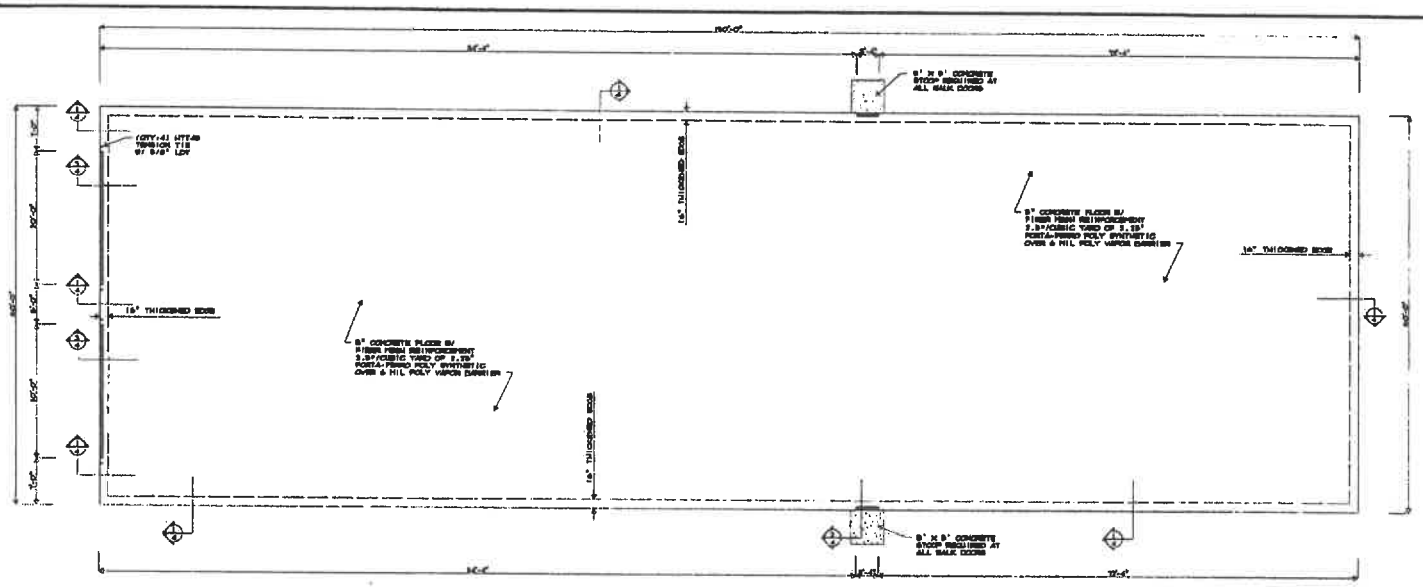
E4525A SCHUETTE ROAD
P.O. BOX 389
LAVALLE, WI 53941
PHONE: 800-362-5898 OR 608-985-7207

OWNER: JAY'S HOLDINGS LLC
5896 COUNTY ROAD K
REEDSBURG, WI 53959

BUILDER: MM CONSTRUCTION
59500 HERMAN ROAD
HAMILTON, IL 52346

PROJECT: 60' X 150' X 16' CLEAR
COLD STORAGE BUILDING

SHEET 3 OF 7
JOB NO. 2336



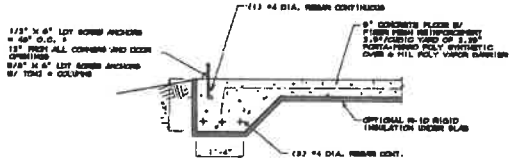
FOUNDATION PLAN
SCALE: 1/8" = 1'-0"

NOTE: CONCRETE MUST BE A MINIMUM OF 12" BELOW FINISHED GRADE IRC-1809.6

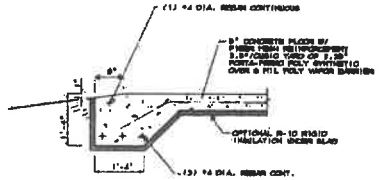
NOTE:
1/2" X 8" LOT ANCHORS @ 48" O.C. & 12" FROM ALL CORNERS AND DOOR OPENINGS (4.5" MINIMUM EMBEDMENT)

5/8" RED HEAD LOT ANCHORS @ 4.5" EMBEDMENT MINIMUM FOR 12X3 ATTACHED CONNECTIONS

CONTRACTOR TO VERIFY WITH BUILDING OWNER THE LOCATIONS OF ANY FLOOR DRAINS



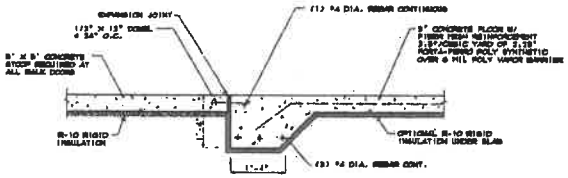
CONCRETE DETAIL 1/B



CONCRETE DETAIL 2/B
(OVERHEAD DOORS)

CONCRETE SPECIFICATIONS:

1. CONCRETE STRENGTH: 4000 psi IN 28 DAYS, SLUMP NOT OVER 4" READY-MIX CONCRETE TO MEET ASTM C94.
2. COVER REINFORCING: STEEL WITH CONCRETE, 3" FROM TO GROUND, 3" IN FOUNDATION WALL FORMS. USE REINFORCING STEEL BARS AS SHOWN DIAMETERS AND MARKS ON PLANS, GRADE 60 FOR STEEL.
3. FINISHING AND CURING CONCRETE: KEEP WALL FORMS ON 24 HOURS BEFORE STRIPPING. KEEP FLOORS COVERED WITH WATERTIGHT PAPERING 3 DAYS, OR USE CURING COMPOUND. STEEL TROWEL ALL FLOORS TO A DENSE FINISH, LIGHTLY BROOM FOR NON-SLIP SURFACE.
4. CONCRETE TEMPERATURE: MAINTAIN CONCRETE TEMPERATURE ABOVE 50 DEGREES FOR 72 HOURS.
5. FILL: COMPACTED FILL SHALL BE GRANULAR MATERIAL, FREE OF DEBRIS AND STONES OVER 2" AND REASONABLY GRADED. NO FROZEN MATERIALS WILL BE ALLOWED.
6. EXCAVATION: STRIP TOPSOIL AND OTHER ORGANIC MATERIAL PRIOR TO PLACING FILL. PLACE FILL IN 8" LOOSE LIFTS AND COMPACT WITH SUITABLE MECHANICAL EQUIPMENT TO A DENSITY 95% OF MAXIMUM DENSITY.
7. GRADES: SLOPE ALL GRADE AWAY FROM BUILDING FOR ADEQUATE DRAINAGE.



CONCRETE DETAIL 3/B
(WALK DOOR LOCATIONS)

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DRAWN BY: M.T.H.
DATE: 9/29/23

HARTJE LUMBER, INC.

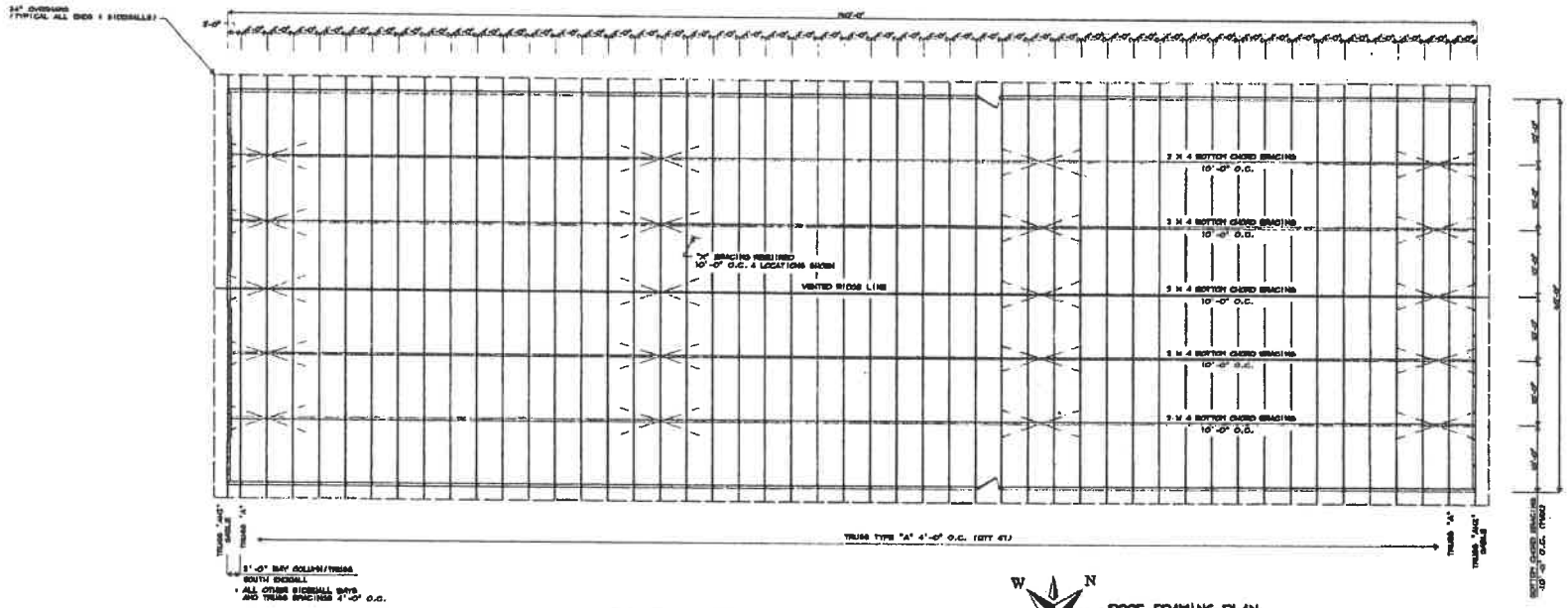
E4525A SCHUETTE ROAD
P.O. BOX 369
LAVALLE, WI 53941
PHONE: 800-362-5898 OR 608-985-7207

OWNER: JAY'S HOLDINGS LLC
9826 COUNTY ROAD K
REEDSBURG, WI 53959

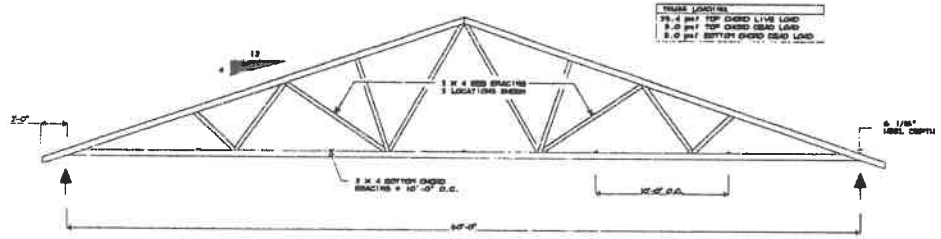
BUILDER: MW CONSTRUCTION
W3600 HERMAN ROAD
HAUSTON, WI 53948

PROJECT: 60' X 150' X 16' CLEAR
COLD STORAGE BUILDING

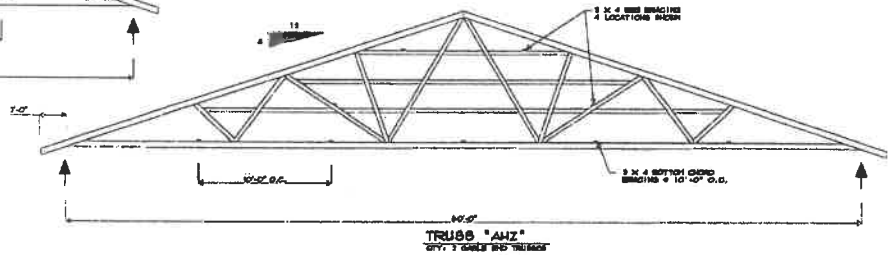
SHEET 4 OF 7
JOB NO. 2336



ROOF FRAMING PLAN



TRUSS "A"
4'-0" O.C.
QTY: 41



TRUSS "AH2"
QTY: 1 GABLE END TRUSS

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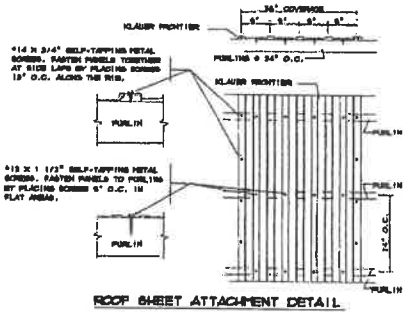
DRAWN BY: PLT.H.
DATE: 9/23/20

HARTJE LUMBER, INC.
E4525A SCHUETTE ROAD
P.O. BOX 389
LAVALLE, WI 53941
PHONE: 800-362-5898 OR 608-985-7207

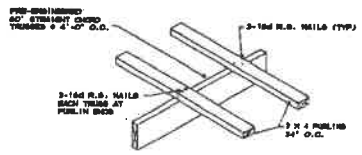
OWNER: JAY'S HOLDINGS LLC
6815 COUNTY ROAD K
REEDSBURG, WI 53959

BUILDER: Mbi CONSTRUCTION
E8600 MERNAN ROAD
MAUSTON, WI. 53948
PROJECT: 60' X 150' X 16' CLEAR
COLD STORAGE BUILDING

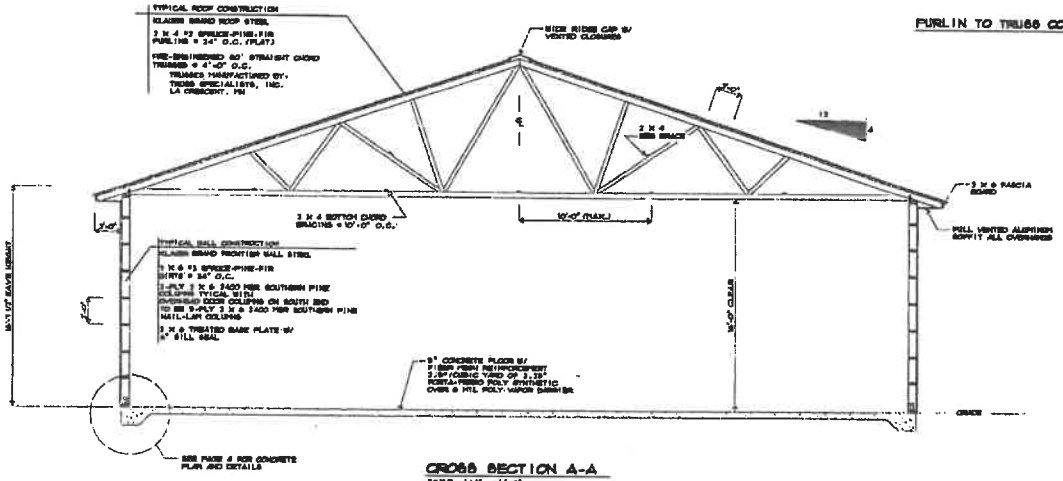
SHEET 5 OF 7
JOB NO. 2336



ROOF SHEET ATTACHMENT DETAIL

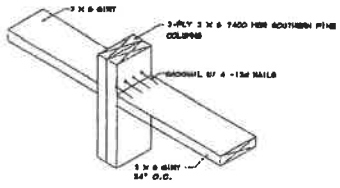


PURLIN TO TRUSS CONNECTION

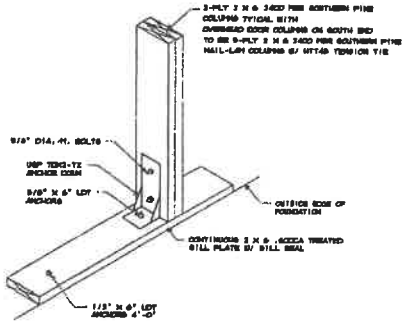


CROSS SECTION A-A

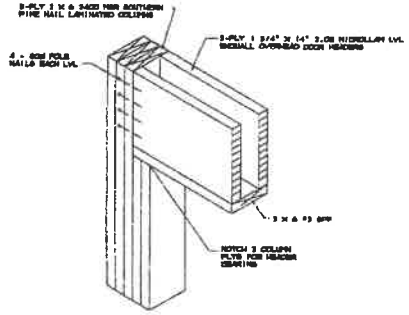
SCALE: 1/4" = 1'-0"



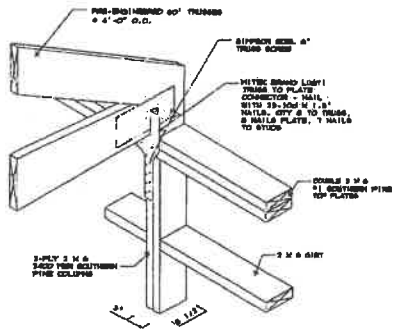
GIRT TO COLUMN CONNECTION



DETAIL AT GRADE (SIDEWALLS)



HEADER CONNECTION DETAIL
(20' OVERHEAD DOORS)



ROOF TRUSS TO WALL CONNECTION

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DRAWN BY: MJM

DATE: 5/29/23

HARTJE LUMBER, INC.

E4525A SCHUETTE ROAD
P.O. BOX 389
LAVALLE, WI 53941
PHONE: 800-362-5898 OR 608-985-7207

OWNER: JAY'S HOLDINGS LLC
6836 COUNTY ROAD K
REEDSBURG, WI 53959

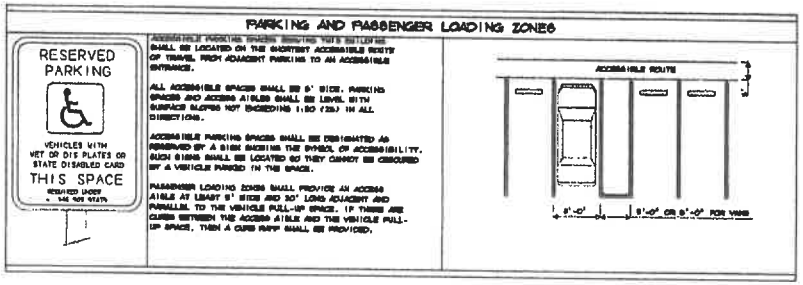
BUILDER: MBI CONSTRUCTION
E9500 MEDINAH ROAD
MAUSTON, WI 53948

PROJECT: 60' X 150' X 16' CLEAR COLD STORAGE BUILDING

SHEET 6 OF 7

JOB NO. 2936

PARKING AND PASSENGER LOADING ZONES

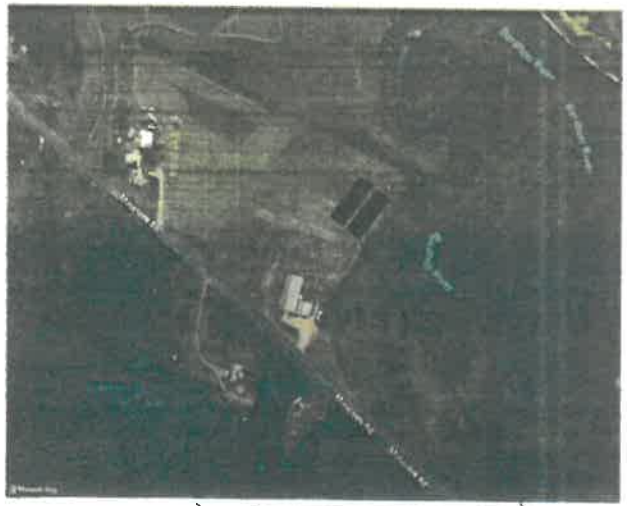


ACCESSIBLE PARKING SPACES SERVING THIS BUILDING SHALL BE LOCATED ON THE SHORTEST ACCESSIBLE ROUTE OF TRAVEL FROM ADJACENT PARKING TO AN ACCESSIBLE ENTRANCE.

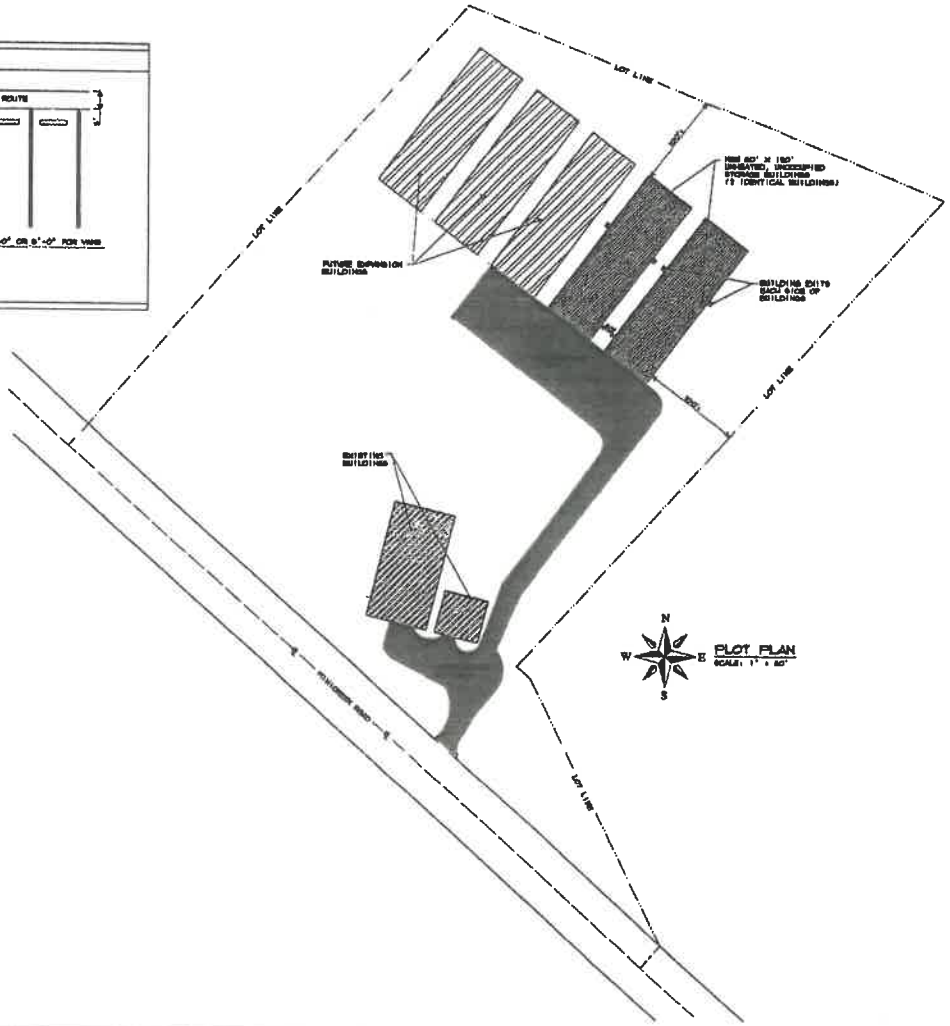
ALL ACCESSIBLE SPACES SHALL BE 8' WIDE. PARKING SPACES AND ACCESS AISLES SHALL BE LEVEL WITH SURFACE SLOPES NOT EXCEEDING 1:50 (2%) IN ALL DIRECTIONS.

ACCESSIBLE PARKING SPACES SHALL BE DESIGNATED AS RESERVED BY A SIGN SHOWING THE SYMBOL OF ACCESSIBILITY. SUCH SIGNS SHALL BE LOCATED SO THEY CANNOT BE OBSCURED BY A VEHICLE PARKED IN THE SPACE.

PASSENGER LOADING ZONES SHALL PROVIDE AN ACCESS AISLE AT LEAST 5' WIDE AND 20' LONG ADJACENT AND PARALLEL TO THE VEHICLE PULL-UP SPACE. IF THERE ARE CURBS BETWEEN THE ACCESS AISLE AND THE VEHICLE PULL-UP SPACE, THEN A CURB RAMP SHALL BE PROVIDED.



LOCATION OF 2 IDENTICAL UNOCCUPIED STORAGE BUILDINGS



PLOT PLAN
SCALE: 1" = 80'

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DRAWN BY: M.T.M.
DATE: 9/20/23

HARTJE LUMBER, INC.

E4525A SCHUETTE ROAD
P.O. BOX 389
LAVALLE, WI 53941
PHONE: 800-362-5898 OR 608-985-7207

OWNER: JAY'S HOLDINGS LLC
6896 COUNTY ROAD K
REEDSBURG, WI 53959

BUILDER: MM CONSTRUCTION
W5500 HERMAN ROAD
MAUSTON, WI. 53948

PROJECT: 40' X 150' X 16' CLEAR
COLD STORAGE BUILDING

SHEET 1 OF 1

JOB NO. 2336

Application Accepted:	10-6-23
Accepted By:	Will C
Petition Number:	14-2023
Current Zoning:	Exclusive Ag
Proposed Zoning:	Agriculture
Committee Hearing Date:	11-28-23
County Board Date:	12-19-23
Supervisor District #:	25

SAUK COUNTY WISCONSIN

RECEIVED
NOV 07 2023
SAUK COUNTY CLERK
BARABOO, WISCONSIN

RECEIVED
SEP 18 2023
LAND RESOURCES & ENVIRONMENT

Land Resources & Environment Department
505 Broadway, Ste. 248
Baraboo, Wisconsin 53913
Phone: (608) 355-3245
Fax: (608) 355-3292
www.co.sauk.wi.us

Zoning Map Amendment (Rezone) Application

General Information

Property Owner Name: Clayton Yoder
Mailing Address: S6911 CR D
E-mail Address:
Home Phone: 608-495-1020
Cell Phone: 608-495-1242

Agent/Applicant Name:
Mailing Address:
E-mail Address:
Home Phone:
Cell Phone:

Site Information

Site Address: S6911 CR D Loganville, WI 53943
Parcel ID: 040-0727-10000
Property Description: NW ¼ NE ¼ Section 35, T 11 N, R 4 E,
Town of: Westfield
Current Zoning: EA
Overlay District: ☐ Shoreland ☐ Floodplain ☐ Airport
Current Use:

Existing Structures/Improvements: House, Barn, Garage

Proposed Zoning

Proposed Ordinance Section	Proposed Zoning/Use Description
7.150	Agriculture (AG)

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

refer to letter

CK# 3981 - $250.00
Rec. # 010607

To Whoever it may concern,

My desire is to have a family business at home to work with my 6 children living here at home This is an ideal opportunity to instill work ethics to the younger generation that will benefit them for life. This is why I desire to have a Professional Dog Facility to teach my children the benefits of working & playing with canines in a way that will encourage them in proper relationships with people as well which seems to be lacking in this day and age.

We plan on being USDA & State licensed & also work with an attending veterinarian on regular basis with yearly inspections, or more if needed. Plus I go to meetings numerous times a year for more information concerning the improvements of care taking of my canines.

My facility will be totally fenced in for the protection of my canines with plenty of exercise room plus climate controlled indoor access at all times. Canines will be indoors overnight & waste will be disposed of properly every day by cleaning or decomposing of fecal matter. Canines will probably be on raised flooring indoors with some solid flooring as well or whatever is required by USDA regulations.

I will also follow township standards on Vegetative buffer plans and will use at least 75% evergreens or more at 20 foot spacing or less. There will be minimum traffic as only 20% wholesale and deliverys will be done by myself if done by private sale.

Another one of our goals is to raise healthy puppies for people who desire a life time companion, and are socialized to adapt to any ages of humen companions they will be in contact with. Our desire is that our canines go to loving homes where they will be well taken care of.

To Whomever it may concern,

My desire is to have a family business at home to work with my 6 children living here at home. This is an ideal opportunity to instill work ethics to the younger generation that will benefit them for life. This is why I desire to have a Professional Dog Facility to teach my children the benefits of working & playing with canines in a way that will encourage them in proper relationships with people as well which seems to be lacking in this day and age.

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I will also follow township standards on Vegetative buffer plans and will use at least 75% evergreens or more at 20 feet spacing or less. There will be minimum traffic as sales are 90% wholesale and deliveries will be done by myself if done by private sales.

I plan on having around 318 50 adult dogs give or take according to USDA and State regulations for room required per

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
☐ Completed Zoning Map Amendment Application Form.
☐ $500 application fee (non-refundable), payable to Sauk County LRE.
☐ Town/County Scheduling Form completed by the applicant and Township.
☐ A scaled map of the proposed rezone area (if the property is not vacant the location of buildings, driveways, etc. must be shown.
☐ Legal description of the area to be rezoned (CSM, Metes & Bounds description)
☐ Any other information as required by the zoning administrator to explain the request.

Zoning Map Amendment Standards

Explain how the proposed rezone is consistent with the overall purpose and intent of the zoning ordinance.

Due to only having 5 acres and trying to support my family on this small acreage I desire to have another business that doesn't impair any ag use as far as raising livestock or land for tillage in any way, and will also protect property values & property tax base in every way.

If rezoning out of an Exclusive Agriculture Zoning District explain how the land is better suited for a use not allowed in the Exclusive Agriculture Zoning District and how the rezoning will not substantially impair or limit future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

As of right now this parcel is not used for ag in any way and will not impair the use of the rest of the property that is being used for livestock and tillage as our own personal garden as 1 portable kennel building for a family business should not impact any surrounding ag uses.

Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources & Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the rezone fee is a non-refundable, regardless if the rezone is approved or denied. I understand that the fee for this application is only for the rezone request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: Clayton Yoder Date: 9-16-23

Property Owner Signature: Clayton Yoder Date: 9-16-23

Zoning Map Amendment Procedures and Requirements

At the public hearing, the applicant may appear in person or through an agent or an attorney of their choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of the application. All site plans, pictures, etc. become the property of the Land Resources & Environment Department, will remain in the file, and will be public record.

What is a Zoning Map Amendment?

The purpose of a zoning map amendment is to alter, enlarge, or reduce a geographic extent of any zoning district, or to enact a new zoning designation for any particular parcel or real property. A change in zoning allows for different land uses and in some instances, different densities of development. The Land Resources & Environment Committee will recommend approval or disapproval of a rezone to the Sauk County Board of Supervisors in accordance with the standards and criteria set by the zoning ordinance.

Standards and Criteria

In reviewing a Zoning Map Amendment request, the LRE Committee must follow four standards:

a) The proposed map amendment is consistent with the overall purpose and intent of the zoning ordinance.
b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.
c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering the zoning ordinance as currently depicted has been observed.
d) In rezoning land out of any exclusive agriculture district, the agency shall find all of the following, after a public hearing:
    1. The land is better suited for a use not allowed in the exclusive agriculture district.
    2. The rezoning is consistent with the Sauk County Comprehensive Plan.
    3. The rezoning is substantially consistent with the Sauk County Farmland Preservation Plan.
    4. The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

Note: Pursuant to Wis. Stat § 91.48(1) A political subdivision (Sauk County) with a certified farmland preservation zoning ordinance may not rezone land out of a farmland preservation zoning district (Exclusive Agriculture) without having the rezoning certified under Wis. Stat § 91.36 and provided that the standards (a) through (d) above are met.

Process

1. Contact the LRE Department to schedule a meeting to review your potential request.
2. Complete the Zoning Map Amendment Application and provide all the supplemental items to the LRE Department by the filing deadline.
3. Review such application with the appropriate staff member to determine completeness.
4. If the application is complete, LRE staff will publish notice of your request for a zoning map amendment in the County's official newspaper noting the location and time of the required public hearing before the LRE Committee. Neighbors, town officials, and affected state agencies will be notified as well.
5. If the Town choses to review the zoning map amendment request at the Town Planning Commission and Town Board level, you will need to attend such meetings to provide information regarding the request. Please request that copies of minutes/proceedings outlining the Town's recommendation be provided to the LRE Department for the file.
6. A public hearing will be held before the LRE Committee. Either the property owner or designated agent will need to be present at the hearing to provide testimony regarding the request. The LRE Committee must make a decision based only on the evidence that is submitted to it at the time of the hearing. Failure to provide representation may result in denial or postponement of your request.
7. The LRE Committee and Sauk County Board of Supervisors may approve, disapprove, or modify and approve the zoning map amendment request.

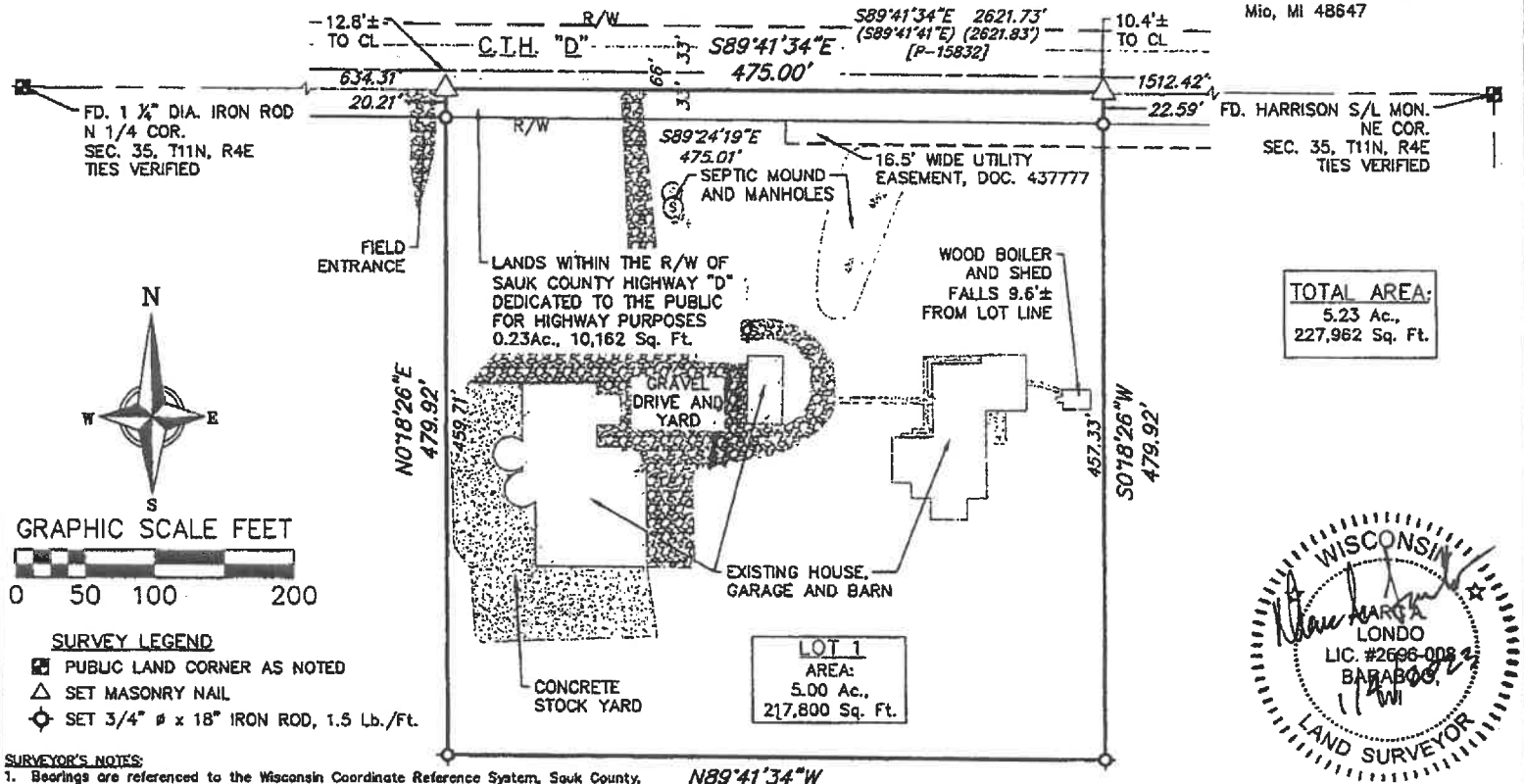
Please Note: If a zoning map amendment application is dis approved by the LRE Committee and no appeal is filed, no new zoning map amendment application can be re-submitted for a period of 365 days from the date of the LRE Committee's decision, except on grounds of new evidence or proof of changes of factors found valid by the LRE Committee.

DOCUMENT #: 1245740
Recorded: 01-25-2023 at 9:00 AM
BRENT BAILEY
SAUK COUNTY REGISTER OF DEEDS
REGISTRAR'S OFFICE
Sauk Co, WI
RECEIVED FOR RECORD
Fee Amount: $30.00

SAUK COUNTY CERTIFIED SURVEY MAP 7257

PART OF THE NW ¼ – NE ¼ OF SECTION 35, T11N, R4E, TOWN OF WESTFIELD, SAUK COUNTY, WISCONSIN

SURVEYED FOR:
Homer and Edna Beachy
175 N. Galbraith Rd.
Mio, MI 48647



TOTAL AREA:
5.23 Ac.,
227,962 Sq. Ft.

N
W E
S

GRAPHIC SCALE FEET
0 50 100 200

SURVEY LEGEND
- ■ PUBLIC LAND CORNER AS NOTED
- △ SET MASONRY NAIL
- ⊙ SET 3/4" ø x 18" IRON ROD, 1.5 Lb./Ft.

WISCONSIN
MARC A. LONDO
LIC. #2686-008
BARABOO, WI
LAND SURVEYOR

SURVEYOR'S NOTES:
1. Bearings are referenced to the Wisconsin Coordinate Reference System, Sauk County, (NAD83/2011), the north line of the northeast quarter of Section 35, T11N, R4E bears S89°41'34"E.
2. Field work was performed on 11/23/2022.
3. The Sauk County Department of Land Resources and Environment require that 35 Acres of be placed into a conservation easement. PRD Preservation Area Easement Doc. No. 1246741
4. Through Wis. Stat. § 823.08, the Wisconsin Legislature has adopted a right to farm law. This statute limits the remedies of owners of later established residential property to seek changes to nearby pre-existing agricultural practices. Active agricultural operations are now taking place and are planned to continue on lands in the vicinity of this CSM. These active agricultural operations may produce noises, odors, dust, machinery traffic or other conditions during daytime and evening hours.
4. Lot 1 on this CSM is considered unbuildable until a "soils and site evaluation report" as required by the Department of Safety and Professional Services is filed with the Sauk County Land Resources and Environment Department.
5. Net area values are exclusive of lands within the right-of-way of Sauk County Highway "D".

04 Jan 2023 - 9:07a R:\Beachy, Homer\220333 - Town of Westfield CSM\CADD\220333 - Westfield CSM.dwg by: mlan

REVISIONS	
321	
SCALE	1" = 100'
CHECKED	sdls
DRAFTER	mlan
FILE	220333.dwg
DATE	1/4/2023
JOB NO.	220333
SHEET	1 OF 2

vierbicher
planners engineers advisors

On 7257

SAUK COUNTY CERTIFIED SURVEY MAP 7257

PART OF THE NW ¼ – NE ¼ OF SECTION 35, T11N, R4E, TOWN OF WESTFIELD, SAUK COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, Marc A. Londo, Wisconsin Professional Land Surveyor No. 2696, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes, Chapter A–E7 of the Wisconsin Administrative Code and the subdivision regulations of the Town of Westfield, and under the direction of Homer D. Beachy, I have surveyed, divided and mapped this Certified Survey; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is located in the Northwest Quarter of the Northeast Quarter of Section 35, T11N, R4E, Town of Westfield, Sauk County, Wisconsin, containing 5.23 acres of land and described as follows:

Part the Northwest Quarter of the Northeast Quarter of Section 35, T11N, R4E, Town of Westfield, Sauk County, Wisconsin and bounded by a line described as follows.

Commencing at the north one–quarter corner of said Section 35, T11N, R4E;

Thence, S89°41'34"E, along the north line of the said Northeast Quarter of said Section 35, 634.31 feet, to a set masonry nail and the Point of Beginning, (P.O.B.) of this legal description;

Thence, S89°41'34"E, continuing along the said north line of the said Northeast Quarter of said Section 35, 475.00 feet, to a set masonry nail;
Thence, S00°18'26"W, 479.92 feet, to a set ¾" diameter iron rod;
Thence, N89°41'34"W, 475.00 feet, to a set ¾" diameter iron rod;
Thence, N00°18'26"E, 479.92 feet, returning to the point of beginning;

Certified Survey Map contains 5.23 Ac., 227,962 Sq. Ft., (5.00 Ac., 217800 Sq. Ft., Excluding the right–of–way of Sauk County Highway 'D" and is subject to all other easements and rights of way of record.

Marc L. Londo 1/4/2023

Marc A. Londo, WI PLS #2696 — Date

Vierbicher Associates, Inc.
400 Viking Drive
Reedsburg, WI 53959
(608)524–6468
mlon@vierbicher.com

WISCONSIN
MARC A. LONDO
LIC. #2696-008
BARABOO, WI
LAND SURVEYOR

NOTA[illegible] OF WISCONSIN
ACTING [illegible] Oscoda

OWNER'S CERTIFICATE OF DEDICATION

As owners, We hereby certify that we caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this map. We also certify that this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

The Town of Westfield
The Sauk County Department of Land Resources and Environment

WITNESS the hand and seal of said owners this 12 day of January 2022 2023 In presence of:

Homer D. Beachy 1-12-23
Homer D. Beachy — Date

Edna Mae Beachy 1-12-23
Edna Mae Beachy — Date

STATE OF ~~WISCONSIN~~ Michigan
COUNTY) SS Oscoda

Personally came before me this 12 day of January 2022 2023, the above named Homer D. Beachy and Edna Mae Beachy, to me known to be the same person who executed the foregoing instrument and acknowledged the same.

Jessa Marchese Notary Public
Notary Public, Oscoda County
~~Wisconsin~~ Michigan
My commission expires 02-09-2023

SAUK COUNTY DEPARTMENT OF LAND RESOURCES AND ENVIRONMENT

Resolved, that this Certified Survey Map in the Town of WESTFIELD, Homer D. and Edna Mae Beachy, owners, is hereby approved by the Sauk County Department of Land Resources and Environment.

1-21-2023
Planning Agent — Date

TOWN OF WESTFIELD APPROVAL CERTIFICATE

Resolved, that this Certified Survey Map in the Town of Westfield, Homer D. and Edna Mae Beachy, owners, is hereby approved by the Town of Westfield Board.

Larry Wilkinson 1-10-2023
Board Chair — Date

04 Jan 2023 - 9:03a R:\Beachy, Homer\220333 - Town of Westfield CSM\CADD\220333 - Westfield CSM.dwg by: mlon

SHEET	2 OF 2
SCALE	1" = 100'
CHECKED	sdls
DRAFTER	mlon
FILE	220333.dwg
DATE	1/4/2023
JOB NO.	220333
REVISIONS	322

vierbicher
planners engineers advisors

Da 7257. A

Application Accepted:	10-6-23
Accepted By:	Will C
Petition Number:	14-23
Hearing Date:	11-28-23
Supervisor District #:	25

Land Resources & Environment Department
505 Broadway, Ste. 248
Baraboo, Wisconsin 53913
Phone: (608) 355-3245
Fax: (608) 355-3292
www.co.sauk.wi.us

RECEIVED SAUK COUNTY
SEP 18 2023
LAND RESOURCES & ENVIRONMENT

Conditional Use Permit Application

General Information

Property Owner Name: Clayton Yoder — Home Phone: 608-495-1020
Mailing Address: S6911 CR D Loganville, WI 53943 — Cell Phone: 608-495-1242
E-mail Address:

Agent/Applicant Name: — Home Phone:
Mailing Address: — Cell Phone:
E-mail Address:

Site Information

Site Address: S6911 CR D Loganville, WI 53943
Parcel ID: 040-0727-10000
Property Description: NW ¼ NE ¼ Section 35, T 11 N, R 4 W,
Town of: Westfield — Zoning: EA
Overlay District: ☐ Shoreland ☐ Floodplain ☐ Airport
Current Use:

Existing Structures/Improvements: House, Barn Garage

Proposed Use

Applicable Ordinance Section	Description
7.039 (5)(i)	Kennel (portable)

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

Refer to letter

Ck # 3981 - $250.00

If your proposal has additional development or secondary standards, please explain how your proposal meets or exceeds those requirements. Please attached additional sheets, if necessary.

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
☐ Completed Conditional Use Permit Application Form.
☐ A completed Land Use Permit Application Form with appropriate fee, payable to Sauk County LRE
☐ $500 application fee (non-refundable), payable to Sauk County LRE
☐ A written narrative of the proposed conditional use; to include: a description of the proposed business activity; equipment used in the business activity; days/hours of operation; number of employees; noise, dust, vibration, fumes abatement measures; visual screening measures; and other features or characteristics (signs, fences, outdoor display/storage areas, etc.).
☐ A scaled site plan which shall include the location of all existing and proposed buildings, driveways, entrances, sidewalks, trails, and signs; the location, size number and screening of all parking spaces.
☐ Landscaping Plan, if applicable.
☐ Stormwater and Erosion Control Plan, if applicable.
☐ A detailed proposal including covenants, agreements, or other documents showing the ownership and method of assuring perpetual maintenance of land to be owned or used for common purposes.
☐ Building elevation and floor plans, if applicable.
☐ Any other information as required by the zoning administrator to explain the request.

Conditional Use Standards

Part A: Conditional Use Standards

Please explain how the establishment, maintenance, or operation of the proposed use may not be detrimental to or endanger the public health, safety, or general welfare of the occupants of surrounding lands.

Our kennel will strictly involve family members & will not be closer than 1000 ft of neighbors. (in fact closer to 1500 ft). We plan on having a vegetative buffer & trees for natural farm appearance, & possibly a privacy fence if needed. All canines will be confined in a way where there is no detriment to neighbors health, safety or general welfare

Please explain how the use will be designed constructed, operated, and maintained so as to be compatible and be appropriate in appearance with the existing or intended character of the general vicinity, and that such use may not change the essential character of the area by substantially impairing or diminishing the use, value or enjoyment of existing or future permitted uses in the area.

By using a vegetative buffer and planting trees (and possibly using a privacy fence) and putting in a building just like our other farm buildings. Then it will not be incompatible with surrounding landscape and will appropriate its appearance with surrounding area.

Part B: Conditional Use Criteria

Please explain how the proposed conditional use is able to address the following:

(a) **Erosion potential of the site based on topography, drainage, slope, soil type, and vegetative cover and mitigation of erosion potential.**
(b) **The prevention and control of water pollution, including sedimentation, and the potential impacts on floodplain and wetlands.**
(c) **Whether the site has adequate utilities including, acceptable disposal systems.**
(d) **Whether the site has access to roads and highways.**
(e) **Whether the site has suitable ingress and egress.**
(f) **Whether the site is designed to minimize traffic congestion, and the potential effect on traffic flow.**

We plan on doing slight landscaping to direct drainage around proposed building site and put in gravel & also concrete to set portable building on. There are no adjacent water ways or flood plains that will be affected. Our dwelling house has existing facilities for family business & access is an existing access already off of CR D. There will be very minimum traffic flow as sales are 90% when sale or delivered by me in person

Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources & Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the conditional use fee is a non-refundable, regardless if the conditional use is approved or denied. I understand that the fee for this application is only for the conditional use request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

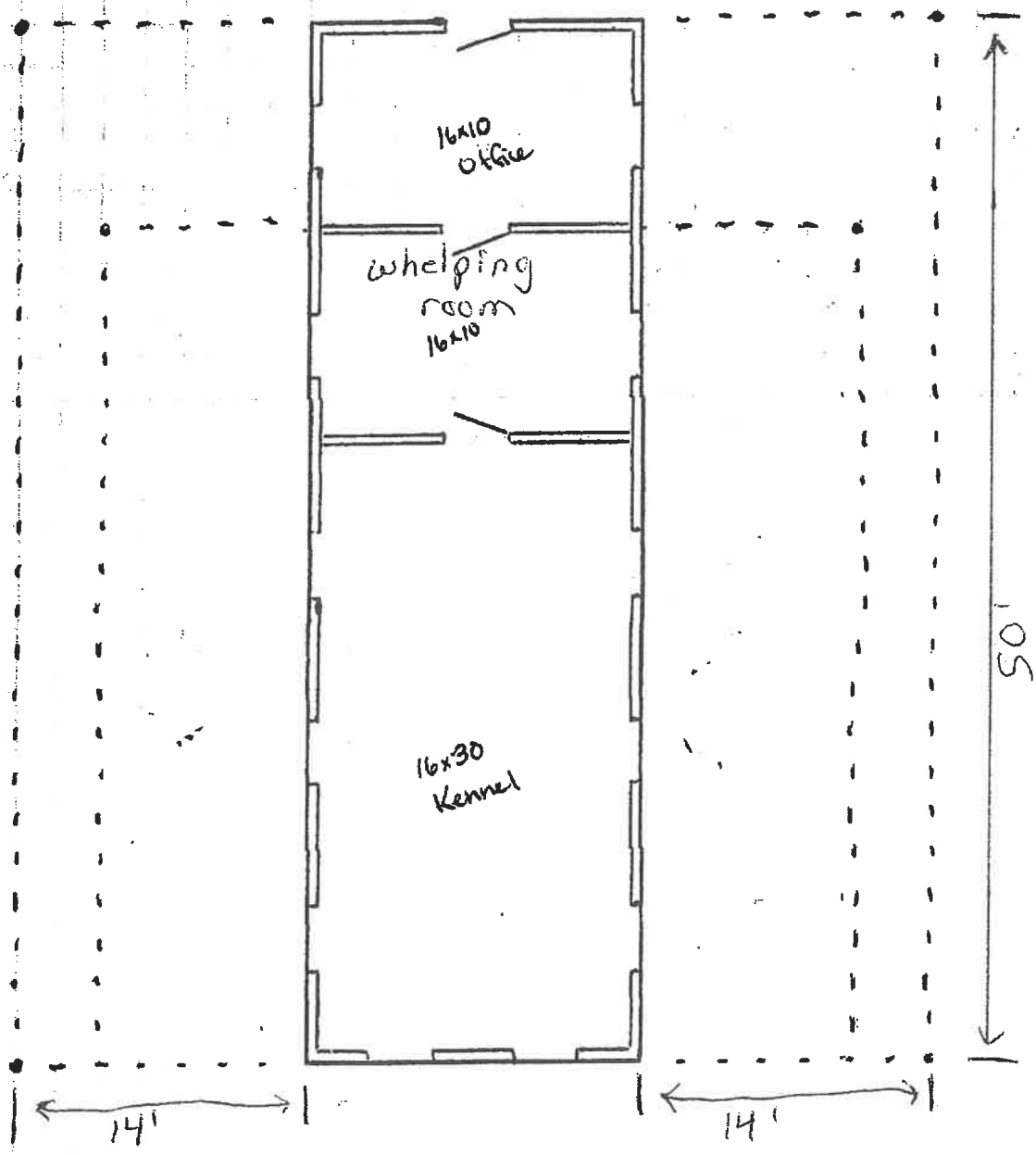
Applicant/Agent: Clayton Yoder Date: 9-16-23

Property Owner Signature: Clayton Yoder Date: 9-16-23

At the public hearing, the applicant may appear in person or through an agent or an attorney of their choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of the application. All site plans, pictures, etc. become the property of the Land Resources & Environment Department, will remain in the file, and will be public record.

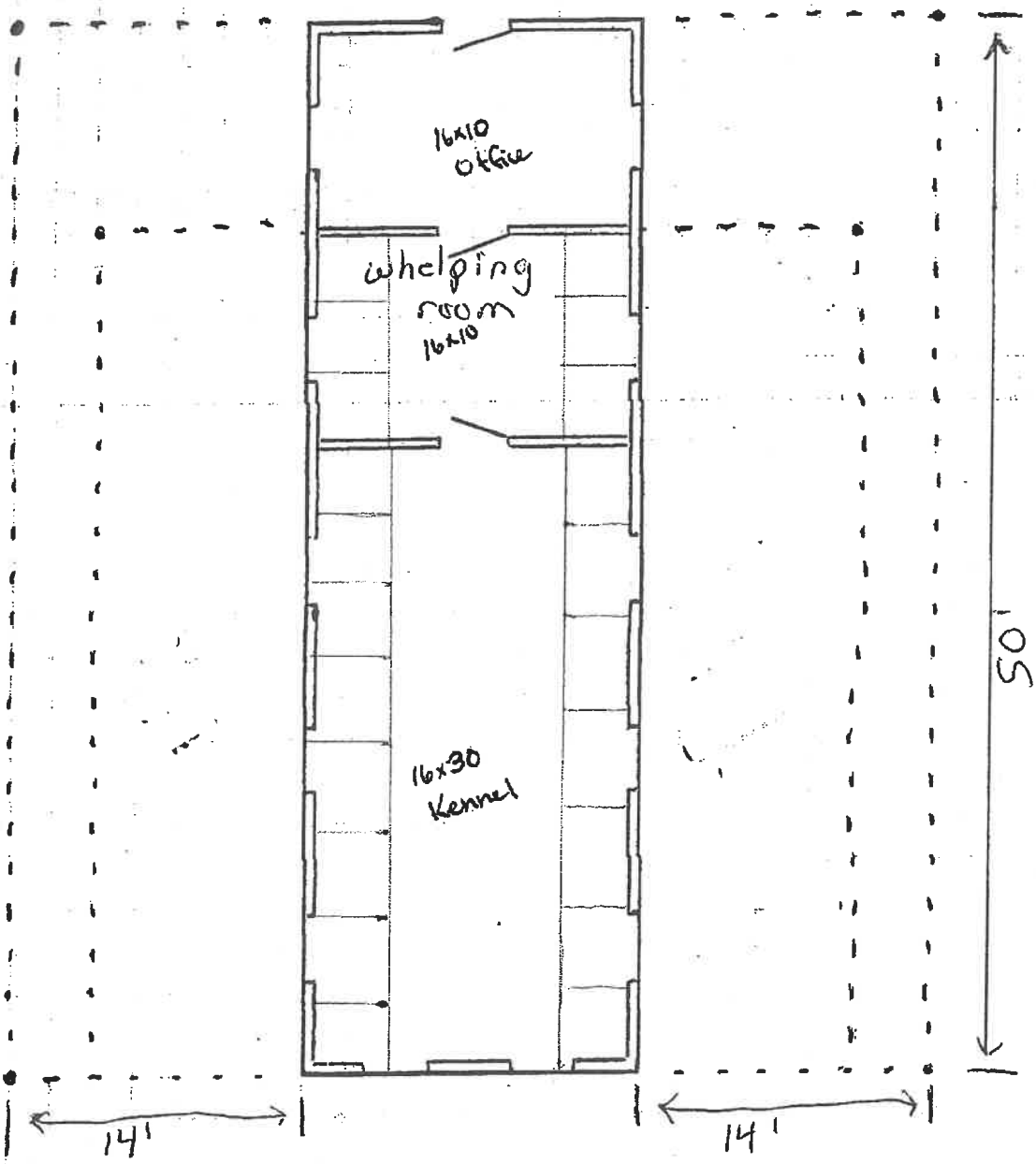
Please Note: If a conditional use application is denied by the LRE Committee and no appeal is filed, no new conditional use application can be re-submitted for a period of 365 days from the date of the LRE Committee's decision, except on grounds of new evidence or proof of changes of factors found valid by the LRE Committee


E1875 STATE HIGHWAY 154, HILLPOINT, WI 53937
RUSTIC RIDGE
EST. 2011
BUILDING SUPPLY


16x10
Office
whelping
room
16x10
16x30
Kennel
50'
14'
14'

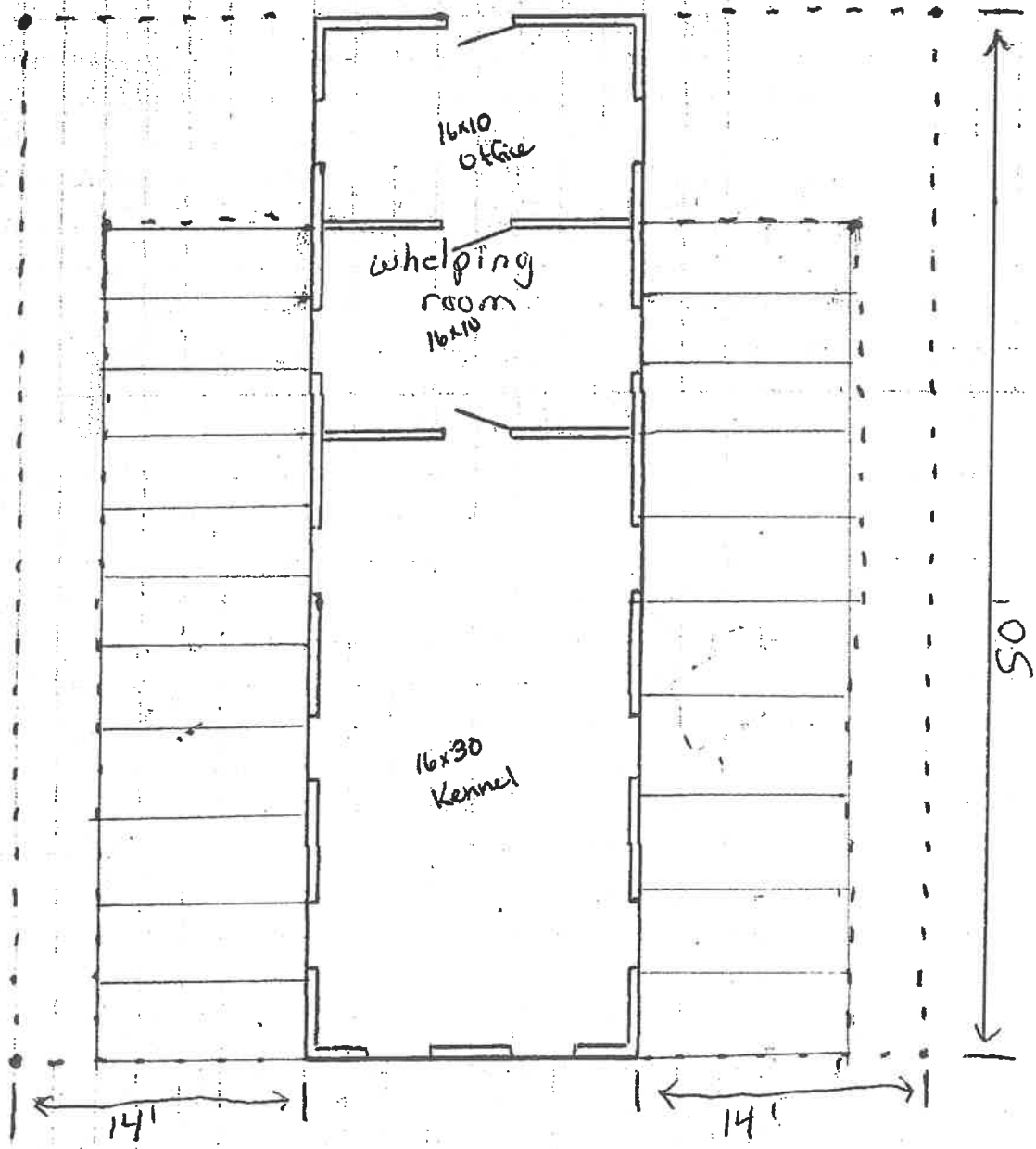
12875 STATE HIGHWAY 154, HILLPOINT WI 53937
RUSTIC RIDGE
EST. 2011
BUILDING SUPPLY

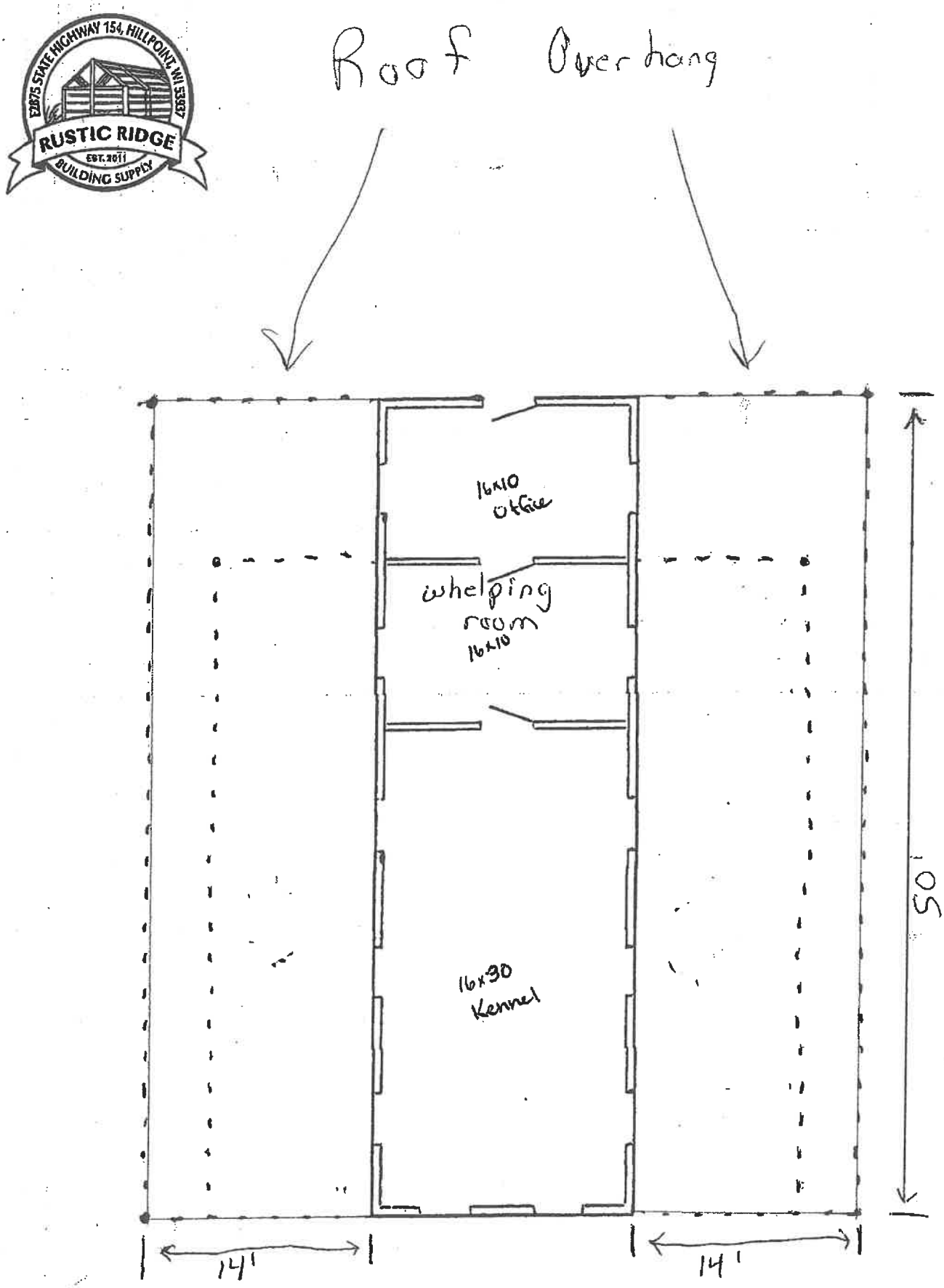
Individual Indoor Kennel spaces

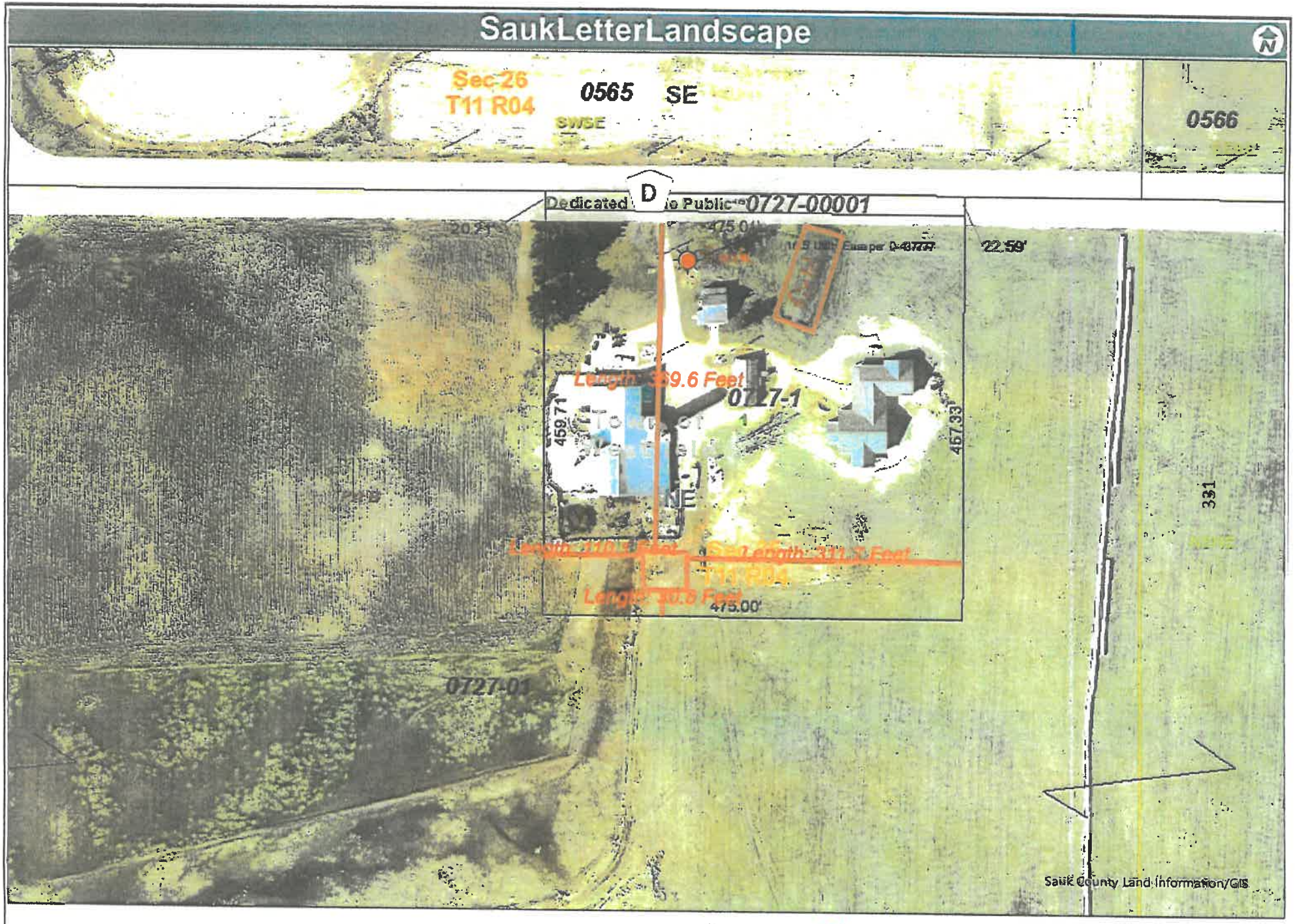


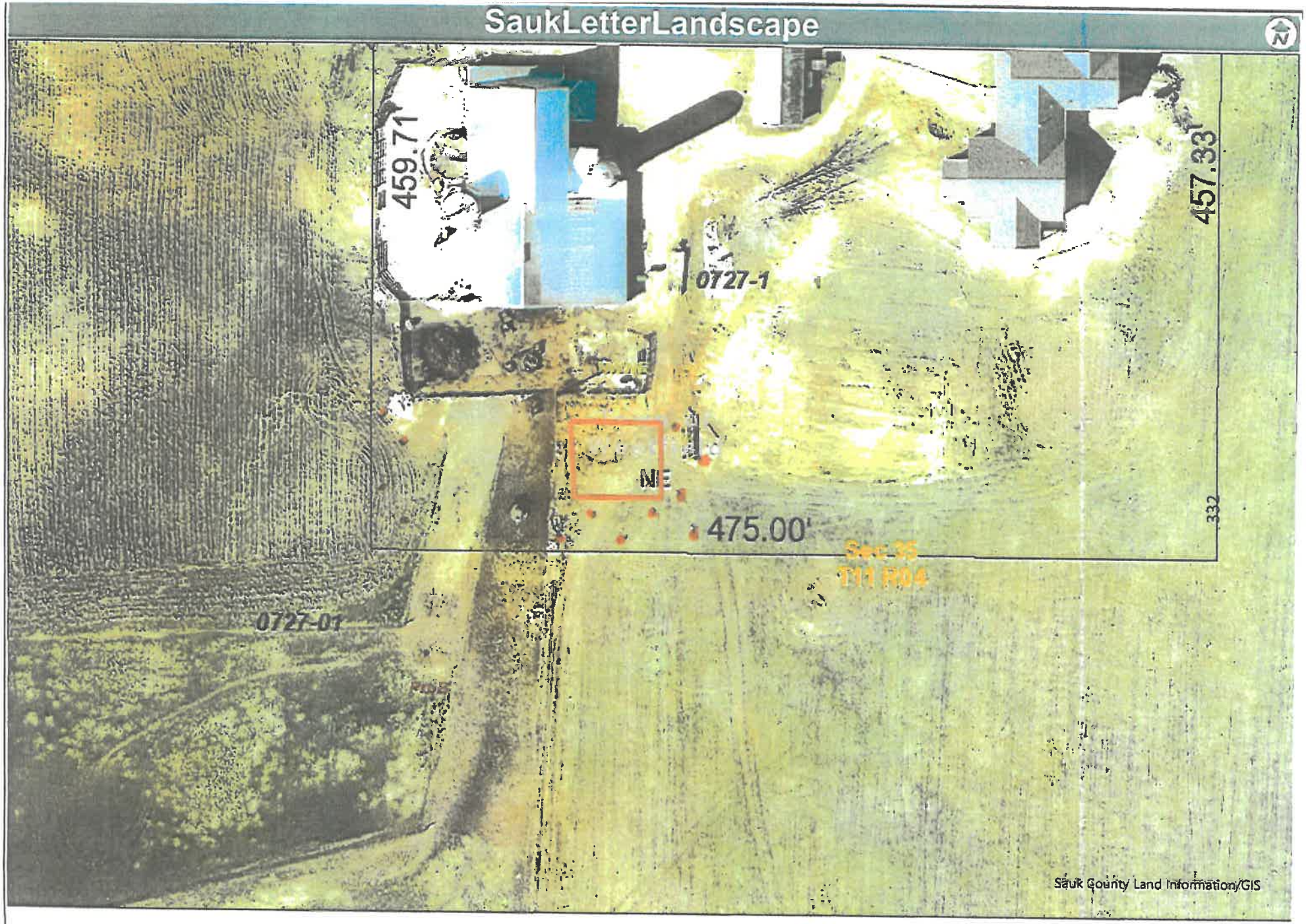
RUSTIC RIDGE
BUILDING SUPPLY
EST. 2017
12875 STATE HIGHWAY 154, HILLPOINT, WI 53937

Outside Kennel runs




Roof Overhang
16x10 office
whelping room 16x10
16x30 Kennel
50'
14'
14'


SaukLetterLandscape
Sec 26
T11 R04
0565
SE
SWSE
0566
D
Dedicated
Public
0727-00001
20.21'
22.59'
Length 369.6 Feet
0727-1
459.71'
467.33'
331
475.00'
0727-01
Sauk County Land Information/GIS
00.00.01 0.02 0.03 mi
SAUK COUNTY
WISCONSIN
Clayton Yoder 10.6.23
10/6/2023



0 0 0.01 0.01 0.02 mi

Red dots indicate tree planting

SAUK COUNTY WISCONSIN

Clayton Yoder 10-6-23

10/6/2023

FOR INFORMATIONAL PURPOSES ONLY Sauk County does not attest to the accuracy of the data contained herein and makes no warranty with respect to its correctness or validity. Data contained ... this map is limited by the method and accuracy of its collection.

DocuSign Envelope ID: D592E5B1-A3FC-452E-9BAC-2C95851F748E

Application Accepted:	10-16-23
Accepted By:	TH
Petition Number:	Rez 15-23
Current Zoning:	Commercial
Proposed Zoning:	Resource Conservancy
Committee Hearing Date:	11-28-23
County Board Date:	12-19-23
Supervisor District #:	27

SAUK COUNTY WISCONSIN

Land Resources & Environment Department
505 Broadway, Ste. 248
Baraboo, Wisconsin 53913
Phone: (608) 355-3245
Fax: (608) 355-3292
www.co.sauk.wi.us

RECEIVED
NOV 02 2023
SAUK COUNTY CLERK
BARABOO, WISCONSIN

RECEIVED
SAUK COUNTY

OCT 12 2023
LAND RESOURCES & ENVIRONMENT DEPT

Zoning Map Amendment (Rezone) Application

General Information

Property Owner Name: John Wells
Mailing Address: 53927 Loggers Ln, Baraboo, WI
E-mail Address: patience_rotondi@yahoo.com
Home Phone: 608-477-8881
Cell Phone:

Agent/Applicant Name: Neiva Custom Homes
Mailing Address: 613 Broadway, Wisconsin Dells, WI
E-mail Address: fiorella@neiraco.com
Home Phone: 608-253-0319
Cell Phone: 608-472-4624

Site Information

Site Address:
Parcel ID: 002-0633-10000
Property Description: NW ¼ NE ¼ Section 21, T12 N, R6 E,
Town of: Baraboo
Current Zoning: Commercial
Overlay District: ☐ Shoreland ☐ Floodplain ☐ Airport
Current Use: Empty lot

Existing Structures/Improvements: None

Proposed Zoning

Proposed Ordinance Section	Proposed Zoning/Use Description
7.015	Resource Conservancy

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

We'd like to build a single family home. In order to do so we have been recommended by Sauk County LRE to rezone to Resource Conservancy. As single family residence is not permitted in commercial zoning w/o a business located there first.

CC Payment $500 333
Rec. # 010624

DocuSign Envelope ID: D592E5B1-A3FC-452E-9BAC-2C95851F748E

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
☐ Completed Zoning Map Amendment Application Form.
☐ $500 application fee (non-refundable), payable to Sauk County LRE.
☐ Town/County Scheduling Form completed by the applicant and Township.
☐ A scaled map of the proposed rezone area (if the property is not vacant the location of buildings, driveways, etc. must be shown.
☐ Legal description of the area to be rezoned (CSM, Metes & Bounds description)
☐ Any other information as required by the zoning administrator to explain the request.

DS

Zoning Map Amendment Standards

Explain how the proposed rezone is consistent with the overall purpose and intent of the zoning ordinance.

The property is currently commercially zoned which does not allow for single family residence. We would like to rezone to Resource Conservancy. in order to be permitted to build a single family residence. Ajacent parcels are zoned resource conservancy.

If rezoning out of an Exclusive Agriculture Zoning District explain how the land is better suited for a use not allowed in the Exclusive Agriculture Zoning District and how the rezoning will not substantially impair or limit future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

not applicable

Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources & Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the rezone fee is a non-refundable, regardless if the rezone is approved or denied. I understand that the fee for this application is only for the rezone request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: _____ Date: 10-11-23

Property Owner Signature: DocuSigned by: 334 0701621F34E444D... Date: 10/11/2023

DocuSign Envelope ID: D592E5B1-A3FC-452E-9BAC-2C95851F748E

Zoning Map Amendment Procedures and Requirements

At the public hearing, the applicant may appear in person or through an agent or an attorney of their choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of the application. All site plans, pictures, etc. become the property of the Land Resources & Environment Department, will remain in the file, and will be public record.

What is a Zoning Map Amendment?

The purpose of a zoning map amendment is to alter, enlarge, or reduce a geographic extent of any zoning district, or to enact a new zoning designation for any particular parcel or real property. A change in zoning allows for different land uses and in some instances, different densities of development. The Land Resources & Environment Committee will recommend approval or disapproval of a rezone to the Sauk County Board of Supervisors in accordance with the standards and criteria set by the zoning ordinance.

Standards and Criteria

In reviewing a Zoning Map Amendment request, the LRE Committee must follow four standards:

a) The proposed map amendment is consistent with the overall purpose and intent of the zoning ordinance.
b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.
c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering the zoning ordinance as currently depicted has been observed.
d) In rezoning land out of any exclusive agriculture district, the agency shall find all of the following, after a public hearing:
    1. The land is better suited for a use not allowed in the exclusive agriculture district.
    2. The rezoning is consistent with the Sauk County Comprehensive Plan.
    3. The rezoning is substantially consistent with the Sauk County Farmland Preservation Plan.
    4. The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

Note: Pursuant to Wis. Stat § 91.48(1) A political subdivision (Sauk County) with a certified farmland preservation zoning ordinance may not rezone land out of a farmland preservation zoning district (Exclusive Agriculture) without having the rezoning certified under Wis. Stat § 91.36 and provided that the standards (a) through (d) above are met.

Process

1. Contact the LRE Department to schedule a meeting to review your potential request.
2. Complete the Zoning Map Amendment Application and provide all the supplemental items to the LRE Department by the filing deadline.
3. Review such application with the appropriate staff member to determine completeness.
4. If the application is complete, LRE staff will publish notice of your request for a zoning map amendment in the County's official newspaper noting the location and time of the required public hearing before the LRE Committee. Neighbors, town officials, and affected state agencies will be notified as well.
5. If the Town choses to review the zoning map amendment request at the Town Planning Commission and Town Board level, you will need to attend such meetings to provide information regarding the request. Please request that copies of minutes/proceedings outlining the Town's recommendation be provided to the LRE Department for the file.
6. A public hearing will be held before the LRE Committee. Either the property owner or designated agent will need to be present at the hearing to provide testimony regarding the request. The LRE Committee must make a decision based only on the evidence that is submitted to it at the time of the hearing. Failure to provide representation may result in denial or postponement of your request.
7. The LRE Committee and Sauk County Board of Supervisors may approve, disapprove, or modify and approve the zoning map amendment request.

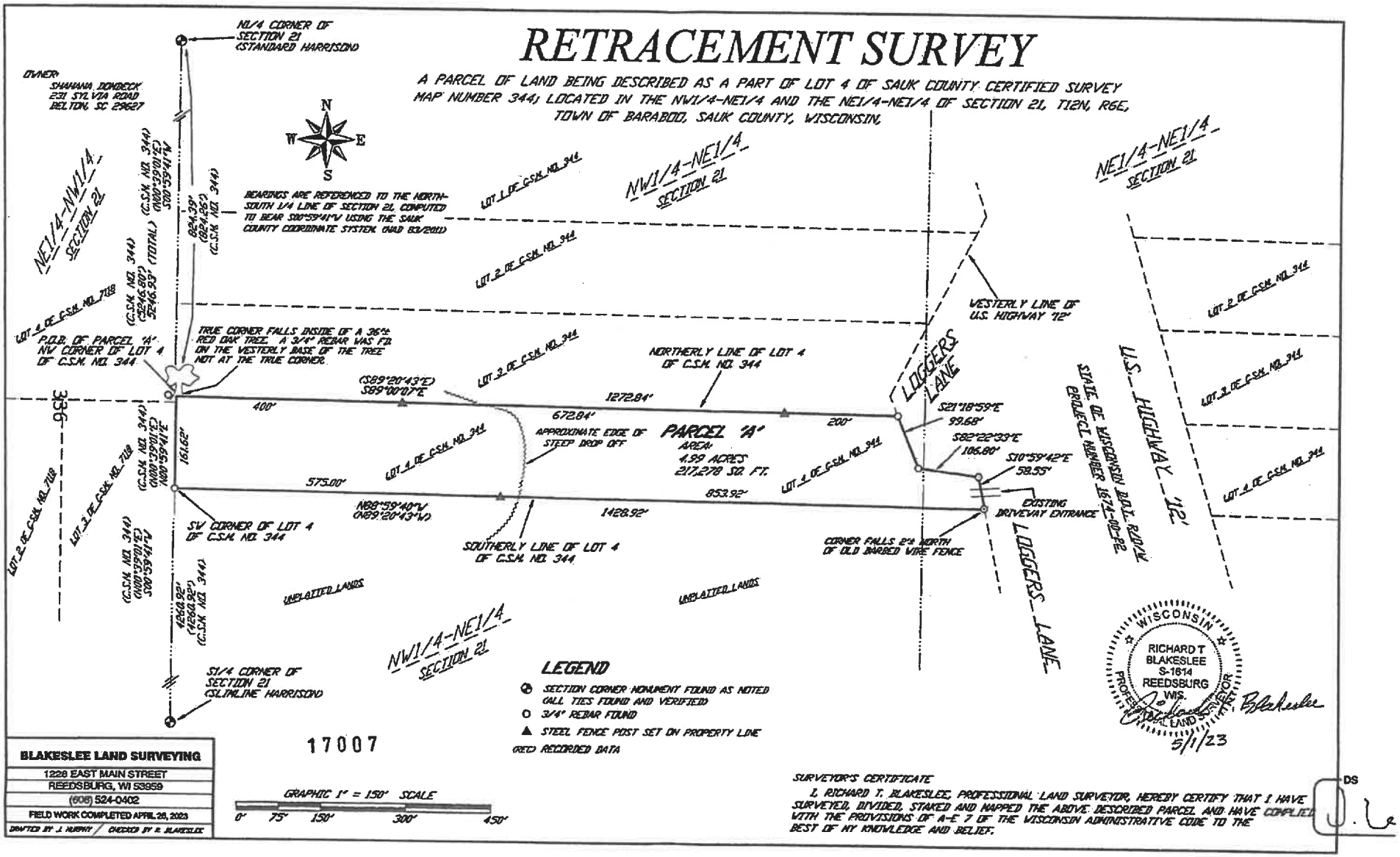
Please Note: If a zoning map amendment application is disapproved by the LRE Committee and no appeal is filed, no new zoning map amendment application can be re-submitted for a period of 365 days from the date of the LRE Committee's decision, except on grounds of new evidence or proof of changes of factors found valid by the LRE Committee.

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17007

RETRACEMENT SURVEY

A PARCEL OF LAND BEING DESCRIBED AS A PART OF LOT 4 OF SAUK COUNTY CERTIFIED SURVEY MAP NUMBER 344, LOCATED IN THE NW1/4-NE1/4 AND THE NE1/4-NE1/4 OF SECTION 21, T12N, R6E, TOWN OF BARABOO, SAUK COUNTY, WISCONSIN.



17007

BLAKESLEE LAND SURVEYING
1228 EAST MAIN STREET
REEDSBURG, WI 53959
(608) 524-0402
FIELD WORK COMPLETED APRIL 26, 2023
DRAFTED BY J. MURPHY / CHECKED BY R. BLAKESLEE

SURVEYOR'S CERTIFICATE

I, RICHARD T. BLAKESLEE, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED, STAKED AND MAPPED THE ABOVE DESCRIBED PARCEL AND HAVE COMPLIED WITH THE PROVISIONS OF A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DS

17007

DocuSign Envelope ID: D592E5B1-A3FC-452E-9BAC-2C95851F748E

17007

Legal Description for Parcel 'A'

A parcel of land being described as part of Lot 4 of Sauk County Certified Survey Map Number 344; located in the NW1/4-NE1/4 and the NE1/4-NE1/4 of Section 21, T12N, R6E, Town of Baraboo, Sauk County, Wisconsin; being more fully described as follows:

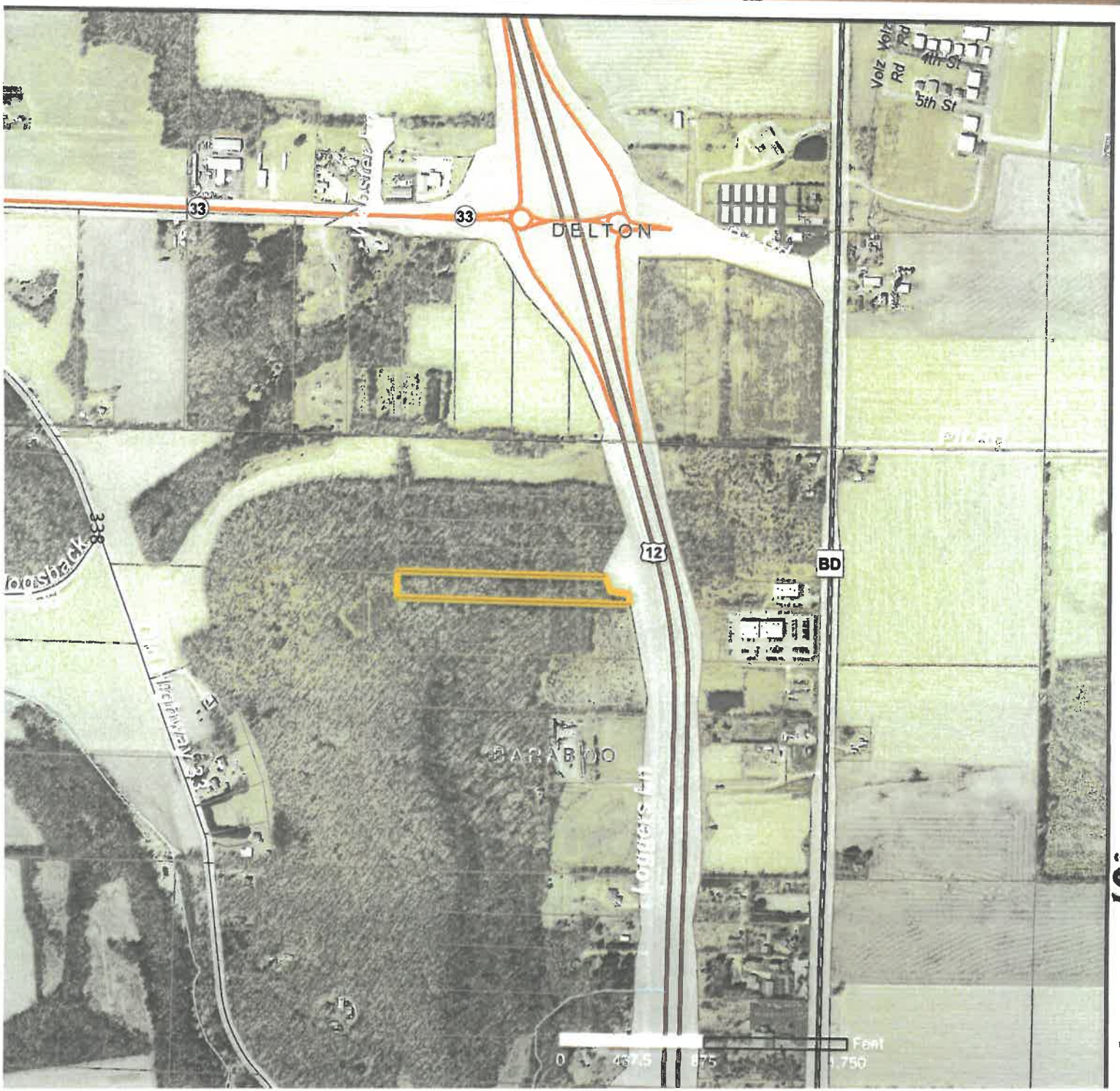
Commencing at the North ¼ corner of Section 21; thence S00°59'41"W, 824.39 feet long the North-South ¼ line of Section 21 to the Northwest corner of Lot 4 of Sauk County Certified Survey Map Number 344, said point being the point of beginning; thence S89°00'07"E, 1272.84 feet along the Northerly line of the aforesaid Lot 4 to a point on a Westerly line of US Highway '12' as shown on State of Wisconsin D.O.T. R/O/W/ Project Number 1674-00-22; thence S21°18'59"E, 99.68 feet along the aforesaid Westerly line; thence S82°22'33"E, 106.80 feet along a Southerly line of the aforesaid State of Wisconsin D.O.T. R/O/W/ Project Number 1674-00-22; thence S10°59'42"E, 58.55 feet along a Westerly line of the aforesaid State of Wisconsin D.O.T. R/O/W/ Project Number 1674-00-22 to a point on the Southerly line of Lot 4 of Sauk County Certified Survey Map Number 344; thence N88°59'40"W, 1428.92 feet along the aforesaid Southerly line to the Southwest corner thereof; thence N00°59'41"E, 161.62 feet along the Westerly line of the aforesaid Lot 4 to the point of beginning.

Said parcel contains 4.99 acres, more or less, and is subject to all access restrictions and utility easements of record.

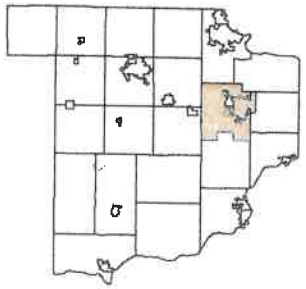
17007

JOHN WELLS REZONE 15-2023

Loggers Lane, Baraboo



Town of Baraboo
Sauk County, WI



Legend

- Federal
- State Road
- County Road
- Town Road
- Ramp
- Tax Parcel Boundary
- John Wells Property

APPENDIX A

ESTD 1844
SAUK COUNTY
WISCONSIN

FOR INFORMATIONAL PURPOSES ONLY
Sauk County does not attest to the accuracy of the data contained herein and makes no warranty with respect to its correctness or validity. Data contained

N
W E

SAUK COUNTY LAND RESOURCES & ENVIRONMENT

GENERAL CODE OF SAUK COUNTY, WISCONSIN
ORDINANCE AMENDMENT # 8-2023

Ordinance Amendment to approve a map amendment (rezoning) of lands in the Town of Freedom from an Agriculture to a Recreation-Commercial Zoning District filed upon Mid-Continent Railway Historical Society, Inc., property owner.

Ordinance Amendment offered by the Land Resources and Environment Committee

BACKGROUND:

Background: The Mid-Continent Railway Historical Society, Inc. owns property in the SW ¼, NW ¼, Section 2, T11N, R5E, Town of Freedom, and has requested a map amendment (rezoning) of property legally described pursuant to petition 12-2023 from Agriculture to Recreation-Commercial zoning. The intent of the map amendment (rezoning) is to allow the property owner to use the property in conjunction with and as an accessory to their adjoining property which houses the Mid-Continent Railway Museum.

Pursuant to Wis. Stat. §59.69(5) Sauk County has the authority to develop, adopt, and amend a zoning ordinance. At a public hearing held by the Land Resources and Environment (LRE) Committee on October 24, 2023; the LRE Committee made findings pursuant to Sauk County Code of Ordinance §7.150(9) and recommended approval of the map amendment.

Pursuant to Wis. Stat. §66.1001 Wisconsin Statutes, any program or action of a local governmental unit that affects land use shall be consistent with the comprehensive plan. The Sauk County Comprehensive Plan, adopted by the Sauk County Board of Supervisors in 2009, defines managing and focusing "on efficient land use patterns that promotes redevelopment of under-utilized lands. It sets limits on outward growth, incorporates permanent land preservation techniques, and achieves livable communities." Upon evaluation of the request, the Land Resources and Environment Committee found that the rezone request to a Recreation-Commercial Zoning district maintains this objective.

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 7.005(2) Official Zoning Map of the General Code of Sauk County, Wisconsin, is amended as follows:

Rezone of the approximate 1.33 acres of tax parcel 016-0026-00000 from an Agriculture Zoning District to a Recreation-Commercial Zoning District.

Approved for presentation to the County Board by the Land Resources and Environment -

14th November

Committee this ~~24th~~ day of ~~October~~, 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 11.08.2023

Offered and passage moved by:

MARTY KRUEGER, CHAIR

PETER KINSMAN, VICE CHAIR

LYNN EBERL

DENNIS POLIVKA

BRANDON LOHR

VALERIE MCAULIFFE

ROBERT SPENCER

Fiscal Note: no impact

MIS Note:

RESOLUTION # 88-2023

Resolution to Create new positions for the 2024 Budget

Resolution offered by the Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: In accordance with §13.013 of the Personnel Ordinance, "no regular position may be created except by resolution of the County Board." This resolution creates new positions allocated for the 2024 Sauk County budget.

WHEREAS, adoption of this resolution approves the new positions allocated to the 2024 Sauk County budget; and,

WHEREAS, the follow new positions have been reviewed and are recommended for inclusion in the 2024 Sauk County budget in accordance with §13.013 of the Personnel Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Sauk County Board of Supervisors, met in regular session, that the following positions are created effective January 1, 2024 as part of the 2024 Sauk County budget:

- Building Services – Public Safety Communications Technician, 1.0 FTE
- Building Services – Office Manager, 1.0 FTE (eliminating .50 Program Coordinator BS position)
- Clerk of Courts – Court Interpreter, 1.0 FTE
- Land Resources and Environment – Conservation Technician, 1.0 FTE
- Veteran Services – Veterans Receptionist, .50 FTE

Approved for presentation to the County Board by the Personnel and Insurance Committee, this 14th day of November 2023

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 11-09-2023 .

Fiscal / MIS Note:

	Wages & Benefits	MIS	Other	
Building Services				
Public Safety Communications Technician	$82,007	$0	$0	100% levy
Office Manager	$97,784	$0	$0	100% levy; eliminating .50 FTE Program Coordinator position; department headcount increase of .50 FTE with this addition.
Clerk of Courts				
Court Interpreter	$86,874	$0	$0	2022 state reimbursement $28,871. 2023 state reimbursement $14,590.
Land Resources and Environment				
Conservation Technician	$86,874	$0	$0	100% grant
Veterans Services				
Veterans Receptionist	$26,097	$0	$0	100% levy; 1.0 FTE position - .50 FTE with Veterans Services (new), .50 FTE with MIS (current)

MIS Note: None

Offered and passage moved by:

_____ Supervisor Carl Gruber	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Supervisor Terry Spencer	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Supervisor Peter Kinsman	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Supervisor Robert Prosser	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Supervisor Jake Roxen	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

RESOLUTION #89-2023

RESOLUTION APPROVING THE 2024 BUDGET AND ESTABLISHING TAXES TO BE LEVIED IN SAUK COUNTY FOR THE YEAR 2023 (PAYABLE IN 2024)

Resolution offered by the Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: This resolution adopts the 2023 property tax levy, which is a portion of the 2024 Sauk County Budget.

WHEREAS, adoption of this resolution approves the 2024 proposed County budget and establishes taxes to be levied herein for the taxable year of 2023,

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors:

1. The sum of $33,694,837.18 be levied as a County General Tax (*not including special purpose levies).*

2. The sum of $260.82 be levied as State Special Charges upon the County for Charitable and Penal purposes.

3. The sum of $30,000 be levied as a Veterans Relief Tax, under Wis. Stat. § 45.86

4. The sum of $1,303,740.00 be levied upon all towns, and the villages of Cazenovia, Ironton, Lime Ridge, Loganville, Merrimac, and West Baraboo, as a County Library Tax under Wis. Stat. § 43.64

5. The sum of $95,442 be levied upon all towns, and villages of Cazenovia, Ironton, Lake Delton, LaValle, Lime Ridge, Loganville, Merrimac, Plain, Prairie du Sac, Sauk City, and West Baraboo for a Bridge Tax under Wis. Stat. § 84.18.

Approved for presentation to the County Board by the Finance Committee, this 14th day of November 2023

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = X BJD 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 11.08.2023 .

Offered and passage moved by:

Martin F. Krueger, Chairperson	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Thomas Dorner	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard "Mike" Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Timothy McCumber	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: Passage of this resolution establishes the 2023 County Levy totaling $35,124,280.00, which is a portion of the total 2024 County Budget

MIS Note: Various MIS projects and acquisitions are included in the 2024 budget.

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
NOVEMBER 29, 2023
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

SPECIAL MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.**

2. **Roll Call.** PRESENT: (24) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Clemens, Lombard, Dorner, Fordham, Astle, Hazard, Carver, Polivka, Burchill, Peper, Lohr, Detter, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (7) Roxen, Flint, Prosser, Schell, R. Spencer, Gruber and Chrisler.

   Staff present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supervisor Dorner.

4. **Adopt Agenda.** MOTION (Klitzke/Carver). Motion carried **unanimously.**

5. **Adopt The Minutes:** None.

6. **General Consent Agenda Items:** None.

7. **Scheduled Appearances:** None.

8. **Public Comment:** None.

9. **Communications:** None.

10. **Appointments.** None.

11. **Bills.** None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required:** None.

16. **Unfinished Business.** None.

17. **New Business.**
    It is anticipated that the County Board may enter into closed session pursuant to:

    a. Wis.Stat. s.19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Topic: 3:22-cv-00562-wmc

Olson, Daniel v. Sauk County et al) *All named defendants represented by Attolles Law, s.c. are allowed in the closed session.*

-and-

b. Pursuant to Wisc. Stats. 19.85(1)(c) Considering employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Topic: Nursing Home Administrator Employment.

A roll call vote will be taken to go into closed session and return to open session. Upon return to open session there will be an announcement of action taken in closed session, or action may be taken based on the closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

Supervisor Roxen arrived at 6:05 p.m.

MOTION (Eberl/Polivka) to go into closed session allowing all defendents in the Olson case to remain in the room. **VOTE:** AYES: (25) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Clemens, Lombard, Dorner, Fordham, Astle, Hazard, Carver, Polivka, Burchill, Peper, Lohr, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYES: (0). ABSENT & EXCUSED: (6) Flint, Prosser, Schell, R. Spencer, Gruber and Chrisler. **Motion carried unanimously.**

Closed session began at 6:07 p.m.

The meeting resumed in open session at 7:03 p.m.

18. **Referrals.**

19. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** MOTION (Eberl/T. Spencer) to adjourn at 7:03 p.m.. **Motion carried unanimously.**

Respectfully submitted,

Rebecca C. Evert

Rebecca C. Evert
Sauk County Clerk

Minutes Approved: December 19, 2023.

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the November 29, 2023 proceedings of the Sauk County Board of Supervisors. /s/Rebecca C. Evert, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

* approved

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
DECEMBER 19, 2023
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.**

2. **Roll Call.** PRESENT: (30) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. ABSENT & EXCUSED: (1) Roxen.

Staff present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk; Cora McDonnell, Deputy County Clerk; and Michelle Commings, Deputy County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supr. McCumber

4. **Adopt the Agenda.** MOTION (Gruber/Schell) to adopt the agenda from the previous meeting. Motion carried **unanimously**. *(Verbal Vote)*

5. **Adopt the Minutes.** MOTION (Scanlon/Rego) to adopt the minutes from the previous meetings. Motion carried **unanimously**. *(Verbal Vote)*

6. **General Consent Agenda Items.** None.

7. **Scheduled Appearances.**
   a. Dale Knapp, Forward Analytics; re: Senior Healthcare.

8. **Public Comment.**
   a. Ryan Shear, re: SCHCC
   b. Jerry Helmer, re: County Nursing Home
   c. Jeff Seering, re: SCHCC

9. **Communications.**
   a. 11/20/2023 Letter from Jim Severance, re: Sauk County Health Care Center.
   b. 11/29/2023 Letter from Dave Corning, re: Sauk County Health Care Center.
   c. Letter from State of Wisconsin DNR, re: Air Pollution Control Permit Application Review.
   d. 12/11/2023 Email from Susan Heck, re: Open Meeting Excellence Award.

10. **Appointments.**
    a. Families Come First/Comprehensive Community Services Committee:
       i. Billy Laird, New Appointment, Citizen Member
          2-year term – 12/19/2023-12/16/2025
       ii. John Olsen, New Appointment, Citizen Member
          2-year term – 12/19/2023-12/16/2025

    b. Sauk County Library Board:
       Mike Anderson, District #9 Supervisor, Alternate
       Term: 12/19/2023-04/16/2024 (Concurrent with Board of Supervisors)

c. South Central Library Board:
Mike Anderson, District #9 Supervisor
Term: 12/19/2023-04/16/2024 (Concurrent with Board of Supervisors)

d. Land, Resources, and Environment:
Randall Puttkamer, Re-Appointment, Citizen Member
2-year term – 12/19/2023-12/31/2025

e. Veterans Service Commission:
Mike Sitton, New Appointment, Citizen Member
2-year term – 12/19/2023-12/31/2025

MOTION (Klitzke/Polivka) to approve the appointments. Motion carried **unanimously.** *(Verbal Vote)*

11. **Bills.** None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required.**
    a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): none.
    b. Brent Miller
        i. Administrator's report.
    c. Tim McCumber, County Board Chair
        i. Board Chair Update.

16. **Unfinished Business.**
EXECUTIVE & LEGISLATIVE COMMITTEE:
Resolution 77 - 2023 To Amend The Rules Of The County Board.
MOTION (Gruber/Anderson). **VOTE:** AYES: (26) T. Spencer, Eberl, Kinsman, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (4) Rego, Klitzke, Lombard, and Burchill. ABSENT & EXCUSED: (1) Roxen. Motion carried.

17. **New Business.**
AGING & DISABILITY RESOURCE GOVERNING COMMITTEE, FINANCE COMMITTEE, AND PERSONNEL & INSURANCE COMMITTEE:
Resolution 90 - 2023 Resolution To Accept Additional Funding From The Department Of Health For The Independent Living Supports Program And To Use The Funding To Increase An 80% Information & Assistance (I & A) To Full Time Equivalent (FTE) And Amend The 2024 Budget.
MOTION (Polivka/Spencer). **VOTE:** AYES: (30) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (1) Roxen. Motion carried **unanimously.**

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 91 - 2023 Accepting A Hazard Mitigation Grant, Authorizing A Contract With Civi Tek Consulting, LLC For Hazard Mitigation Plan Updates, Included In The 2024 Budget.

MOTION (Gruber/Hazard). **VOTE:** AYES: (30) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (1) Roxen. Motion carried **unanimously.**

FINANCE COMMITTEE, EXECUTIVE & LEGISLATIVE COMMITTEE AND THE SAUK COUNTY BOARD OF HEALTH:

Resolution 92 - 2023 Authorizing The Purchase Of A Replacement Electronic Health Records System For The Health Department And Amending the 2024 Budget.

MOTION (Rego/Dorner). **VOTE:** AYES: (30) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (1) Roxen. Motion carried **unanimously.**

LAND RESOURCES & ENVIRONMENT COMMITTEE:

Ordinance 9 - 2023 To Approve A Map Amendment (Rezoning) Of Lands In The Town Of Ironton From An Agriculture To An Exclusive Agriculture Zoning District Filed Upon Gerald And Linda White, Property Owners.

MOTION (Krueger/Dorner). **VOTE:** AYES: (30) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (1) Roxen. Motion carried **unanimously.**

Ordinance effective upon passage pursuant to 59.69(5)(e)(6), of Wisconsin State Statutes (December 19, 2023).

Ordinance 10 - 2023 To Approve A Map Amendment (Rezoning) Of Lands In The Town Of Baraboo From A Commercial To A Resource Conservancy Zoning District Filed Upon John Wells, Property Owner.

MOTION (Kinsman/Polivka). **VOTE:** AYES: (30) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (1) Roxen. Motion carried **unanimously.**

Ordinance effective upon passage pursuant to 59.69(5)(e)(6), of Wisconsin State Statutes (December 19, 2023).

Ordinance 11 - 2023 To Approve A Map Amendment (Rezoning) Of Lands In The Town Of La Valle From An Agriculture To A Commercial Zoning District Filed Upon Jay's Holdings LLC, Property Owner.

MOTION (Kinsman/R. Spencer). **VOTE:** AYES: (29) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (1) Lombard. ABSENT & EXCUSED: (1) Roxen. Motion carried.

Ordinance effective upon passage pursuant to 59.69(5)(e)(6), of Wisconsin State Statutes (December 19, 2023).

Resolution 93 - 2023 To Deny A Proposed Rezone Petition 14-2023.
MOTION (Krueger/Polivka). **VOTE:** AYES: (30) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (1) Roxen. Motion carried **unanimously.**

Resolution 94 - 2023 Authorizing The County Administrator To Submit Multi-Discharger Variance Application To The Wisconsin Department Of Natural Resources.
MOTION (Kinsman/Polivka). **VOTE:** AYES: (30) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (1) Roxen. Motion carried **unanimously.**

Resolution 95 - 2023 Authorize Continued County Participation In The Wildlife Damage Abatement Program And The Wildlife Damage Claim Program.
MOTION (Polivka/Kinsman). **VOTE:** AYES: (30) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (1) Roxen. Motion carried **unanimously.**

PROPERTY COMMITTEE AND FINANCE COMMITTEE:
Resolution 96 - 2023 Authorizing To Contract With Telcom Construction, LLC For The Relocation Of Sauk County Owned Fiber Optic Cable At The Intersection Of CTH BD And N. Reedsburg Rd.; And Amend The 2023 Building Services Capital Outlay Budget.
MOTION (Gruber/Detter). **VOTE:** AYES: (30) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (1) Roxen. Motion carried **unanimously.**

PERSONNEL & INSURANCE COMMITTEE:
Resolution 97 - 2023 Approve The Liability, Property, And Workers Compensation Coverage, Insurance, Carrier, And Premiums For 2024.
MOTION (Gruber/Kinsman). **VOTE:** AYES: (30) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (1) Roxen. Motion carried **unanimously.**

PROPERTY COMMITTEE:
Resolution 98 - 2023 To Expand The Long-Term Care Continuum In Sauk County.
MOTION (Detter/Gruber).

MOTION (Krueger/Rego) To Postpone To March 2024 Regular Meeting.
VOTE: AYES: (9) Rego, Krueger, Flint, Fordham, Hazard, R. Spencer, Polivka, Stehling, and McAuliffe. NAYS: (20) T. Spencer, Eberl, Kinsman, Klitzke, Scanlon, Anderson, Clemens, Prosser, Lombard, Schell, Dorner, Astle, Carver, Burchill, Peper, Lohr, Gruber, Detter, Chrisler and Deitrich. ABSTAIN: (1) McCumber. ABSENT & EXCUSED: (1) Roxen. Motion failed.

VOTE ON ORIGINAL MOTION (Detter/Gruber)
To Adopt Resolution 98-2023, To Expand The Long-Term Care Continuum In Sauk County.
VOTE: AYES: (22) T. Spencer, Eberl, Kinsman, Klitzke, Scanlon, Deitrich, Anderson, Clemens, Prosser, Lombard, Schell, Dorner, Astle, R. Spencer, Carver, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, and McCumber. NAYS: (7) Rego, Krueger, Flint, Fordham, Hazard, Stehling, and McAuliffe. ABSTAIN: (1) Polivka. ABSENT & EXCUSED: (1) Roxen. Motion carried.

18. **Referrals.**

19. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** 7:55 P.M. MOTION (Klitzke/Schell) to adjourn until Tuesday, January 16, 2024, at 6:00 P.M. Motion carried **unanimously**. *(Verbal Vote)*

Respectfully submitted,

Cora McDonnell
Deputy County Clerk

Minutes Approved: January 16, 2024.

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the December 19, 2023. Proceedings of the Sauk County Board of Supervisors.
/s/Rebecca C. Evert, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

www.co.sauk.wi.us
These notices may also be found at: http://www.wisconsinpublicnotices.org/ *or* https://www.co.sauk.wi.us/legalnotices.

RESOLUTION # 77-2023

Resolution to Amend the Rules of the County Board

Resolution offered by the Executive & Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Resolution #96-2023 created the Committee on the Consolidation of Committees (hereinafter "CCC"). The CCC was charged "with the duty to review the current Sauk County Committee structure and make recommendations to the full County Board regarding consolidation of standing committees".

The CCC held a series of meetings to discuss the pros and cons of consolidating committees, the financial implications of consolidation, the likelihood of garnering more candidates for Supervisor, the efficiency for staff and the role of the County Administrator in the Sauk County government structure. Based on those discussion and considerations, the CCC developed the new structure for the Sauk County Standing committees as set forth below.

THEREFORE, BE IT RESOLVED, that the Sauk County Standing Committees shall be as set forth below and incorporated into the Sauk County Rules of the Board.

RULE IX. STANDING COMMITTEES OF THE BOARD.

AGING & DISABILITY RESOURCE CENTER COMMITTEE
Responsible for providing services to the general public with respect to matters related to aging and disability and to improve the life of those with aging and disability related issues. This committee will serve as the official statutory Commission on Aging pursuant to Wis. Stat. § 46.82(4) and shall be advised by the Aging, and Disability Advisory Committee. Responsible for policy direction and oversight for the following departments: Aging and Disability Resource Center. See, Sauk Co. Code Ch. 16. Oversight Committee for the Healthcare Center Board of Trustee.
Members: 11. The Committee shall have 6 County Board Supervisors.

ECONOMIC DEVELOPMENT COMMITTEE
Responsible for coordination of County economic development initiatives with County Planners and Sauk County Development Corporation. Involved in strategic resource planning initiatives. Reviews matters which affect growth and development of Sauk County, and economic development of communications network. Responsible for economic development in Sauk County and oversees County coordinated transportation, including overseeing the Tri-County Airport Commission, municipal airports, Pink Lady Rail Transit Commission and Wisconsin River Rail Transit Commission. Responsible for the study, review and recommendation regarding freight, passenger and commuter rail development, intercity and commuter bus services and development, and the provision and coordination of rural and commuter transit services. Transit is governed by Wis. Stat. s. 59.58. Also responsible for oversight regarding arts, humanities, culture and historic preservation projects on behalf of the Board. Serves as the Landmarks Commission in compliance with Sauk Co. Code Ch. 38 and Wis. Stats. §§ 59.56 and 59.69(4m). **Members: 7.**

EXECUTIVE & LEGISLATIVE COMMITTEE

Responsible for proposing amendments and monitoring the operation of Rules of the Board; responsible for the conduct of all intergovernmental relations and affairs; monitors State legislative and administrative activity affecting Sauk County; proposes legislation or action on pending legislation affecting Sauk County; considers matters not specifically assigned to other committees. Responsible for policy direction and oversight to the following departments: County Administrator, Corporation Counsel, County Clerk, Emergency Management. This committee shall also have oversight of the Veteran Services Office.

Comprised of members from: **The Executive & Legislative Committee shall be composed of the Chair and Vice-Chair of the Board, along with the Chair of the other Standing Committees. The Chair of the Committee shall vote only in the case of a tie.** The County Clerk shall serve as secretary to this committee. The County Administrator, Corporation Counsel, and County Clerk shall serve as *ex officio* members of this committee without voting privileges. **Members: 9.**

FINANCE, PERSONNEL & INSURANCE COMMITTEE

Responsible for financial policy initiation and review of all County fiscal matters, including reviewing and possibly revising the annual County operating budget, submitted to the Committee by the County Administrator, for presentation to the Board. Reviews County investment and banking policies; manages County general fund and contingency fund; reviews per diem and mileage for all committees, commissions, boards or councils; recommends approval of County audit report; receives all special gifts and grants made in favor of the County. Responsible for policy jurisdiction over all County personnel matters including: recruitment and selection; collective bargaining and contract administration; employee relations; salary administration for all appointed and elected personnel; classification systems; employee training; fringe benefits; and reviews all new position requests and vacant positions. Oversees the County's safety program and safety training. Provides for all property, liability, and worker's compensation insurance needs for the County. Provides policy direction and oversight to Accounting, County Treasurer, the Personnel Department and Risk/Safety Manager. **Members: 9.**

HEALTH RESOURCES

Responsible for policy direction and oversight of Health Department pursuant to Wis. Stat. Chs. 250 through 255 relating to public and environmental health matters. See, Sauk Co. Code Ch. 3. Responsible for policy direction and oversight for Human Services Department pursuant to Wis. Stat. chs. 46 and 51 and Wis. Stat. § 59.53 to oversee social services and community programs. **Members: 9; 5 Supervisors, 1 M.D., 1 R.N., One member that represents the diversity of the county, 1 member who receives, or has a family member that receives, services from the Department of Human Services.**

LAND RESOURCES & ENVIRONMENT COMMITTEE

Responsible for policy direction for County planning, land use regulations, surveying, remonumentation, mapping and uniform rural building identification system, land records modernization activities. Serves as the County Zoning Agency pursuant to Wis. Stat. § 59.69. Establishes policies relating to planning, acquisition, development and maintenance of County owned park and recreation

sites. Responsible for natural resource management, resource conservation and environmental protection including soils, water, forestry and wildlife resources through participation in various federal, state and local programs. Responsible for developing sustainable practices within County operations and serving in an advisory capacity regarding "green technologies." Responsible for the development and implementation of the Sauk County Outdoor Recreation Plan. Responsible for review and approval of vouchers related to the Sauk County Outdoor Recreation Plan. Oversees operation of farmland located at the original Sauk County Health Care Center. Serves as the Farmland Preservation Review Committee. Also, jointly responsible with the Area Extension Director for oversight of University of Wisconsin-Madison, Division of Extension educational programming in agriculture and natural resources, community and economic development, family living, 4-H and positive youth development, horticulture, and County tourism and promotion activities on behalf of the Board.

Members: 9; 7 Supervisors, 6 of whom shall be Supervisors from districts that have at least a portion of their district in County Zoning, 1 Citizen who meets the requirements of Wis. Stat. § 92.06(1)(b)(2), 1 citizen may be appointed who shall be a public school administrator in the County. If there is no school administrator appointed then a Supervisor shall be appointed to fill that spot on the committee. Pursuant to Wis. Stat. § 92.06(1)(b)(2) the designee shall be a person who is engaged in agricultural use, as defined under s. 91.01 (2)(a)1, and shall be a member of the Committee but shall refrain from discussion and voting on any matter where the Committee is acting as the County Zoning Agency. A public school administrator, if one is appointed, shall be a Member of the Committee but shall refrain from voting on matter not related to UW-Extension. Members of this committee shall serve on the lake protection districts. Provides policy direction and oversight to the following departments: Land Resources and Environment; Parks; County Surveyor; Land Information Officer; Register of Deeds; and Mapping.

LAW ENFORCEMENT & JUDICIARY COMMITTEE

Responsible for exploration of justice alternatives. Provides policy direction and oversight on behalf of the Board to the following departments: District Attorney, Coroner, Clerk of Courts, Court Commissioner, Register in Probate, Child Support, and Circuit Court Judges, Sheriff, and the Animal Shelter. **Members: 9.**

PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE

Responsible for policy direction in design, construction and maintenance of all County roads and expenditure of highway maintenance funds received from the state or County, including planning, development of, and maintenance of all structures required for storage, maintenance and operations relating to the Highway Department. Pursuant to Wis. Stat. § 83.015(1)(c), this Committee is designated the County Highway Committee and each member is appointed and vacancies filled pursuant to the procedures contained in these Rules. Responsible for policy direction and oversight for Highway Department. Responsible for providing policy direction with regard to matters involving County property. Handles all matters relating to the acquisition of real property, construction, building improvements, repair or maintenance not specifically delegated to other committees. Responsible for planning and implementation of space use in County

buildings. Oversees the appraisal and sale of tax delinquent County property by the County Treasurer and reviews the disposition of, or the granting of easements on, County real property. Responsible for the physical management requirements associated with the closed Sauk County Landfill. Approves the use of County owned property by non-County groups when such property is not under the direct purview of another committee. Oversees communications infrastructure, including fiber optic cable, towers, and associated equipment. Responsible for the overall information technology requirements for all departments and agencies of Sauk County. Responsible for oversight of the Management Information Systems department. Provides overall planning and long-range forecasting for the information systems needs of Sauk County. Provides oversight to the Building Services Department **Members: 9.** [Drafter's Note: Elimination of the Communications & Infrastructure Committee and transfer of its functions to the Property Committee was approved on April 29, 2019 but is not effective until April 21, 2020]

Approved for presentation to the County Board by the Executive & Legislative Committee, this _____ day of December, 2023

Consent Agenda Item: [ ] YES [x] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = ___ 2/3 Majority = __X__ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes __X__ No _____ as reviewed by the Corporation Counsel, _____, Date: 12.09.2023 .

Offered and passage moved by:

Timothy McCumber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
John Dietrich	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Carl Gruber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Marty Krueger	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: The budget includes Per Diem and mileage expense for committee meetings.

MIS Note: None

RESOLUTION # 90 - 2023

A resolution to accept additional funding from the Department of Health for the Independent Living Supports Program and to use the funding to increase an 80% Information & Assistance (I & A) to full time equivalent (FTE) and amend the 2024 budget.

Resolution offered by the Aging and Disability Resource Governing Committee, Finance Committee, and Personnel & Insurance Committee.

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Sauk County Aging and Disability Resource Center was awarded the Independent Living Supports Program grant in March of 2023. Due to unforeseen issues, the grant has been more cumbersome to administer than the state initially planned. As a result, the Department of Health has offered more administrative funding to the ADRC.

One of the ADRC's Information & Assistance Specialists works an .80 FTE. She has agreed to go to full time January 1, 2024, devoting .20 FTE to the Independent Living Supports Program. The funding will only last one year and she has agreed to return to .80 FTE in 2025. The funding covers 20% of wages and benefits.

NOW, THEREFORE, BE IT RESOLVED, that effective January 1, 2024, the .80 FTE Information & Assistance Specialist will be reclassified to full time for the year 2024 only. The additional .20 FTE will be devoted to the Independent Living Supports Program.

BE IT FURTHER RESOLVED, that the 2024 ADRC budget will be amended to include $24,044.00; $17,192.00 in wages and $6,852.00 in Fringe. No levy is required.

Approved for presentation to the County Board this 19th day of December 2023.

Consent Agenda Item [ ]YES [ ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority=_____ 2/3 Majority=X 3/4 Majority=_____

The County Board has the legal authority to adopt: Yes X No_____ as reviewed by the Corporation Counsel, _____,
Date: 12.14.2023.

Offered and passage moved by:

SAUK COUNTY AGING & DISABILITY RESOURCE CENTER GOVERNING COMMITTEE

DENNIS POLIVKA, CHAIR

JUDY ELLINGTON

GAILE BURCHILL

KRISTIN WHITE-EAGLE

ANDREA LOMBARD

LAURIE GRILL

WILLIAM STEHLING

TUT GRAMBLING

THOMAS DOERNER

TERESA WOLKOWSKI

PERSONNEL & INSURANCE COMMITTEE

CARL GRUBER, CHAIR

PETER KINSMAN

TERRY SPENCER

ROBERT PROSSER

JAMES ROXEN

FINANCE COMMITTEE

MARTY KRUEGER, CHAIR

RICHARD "MIKE" FLINT

LYNN EBERL

THOMAS DOERNER

TIMOTHY MCCUMBER

Fiscal Note: The program cost and funding for these additional funds in 2024 is $24,044.00

Program funding (DHS)	$24,044.00
Budgeted Levy	$0.00
General Fund Balance	$0.00
TOTAL	**$24,044.00**

Program Expenses	
.20 FTE Staff	$17,192.00
Benefits	$6,852.00
MIS	0.00
Training/mileage/supplies	0.00
TOTAL	**$24,044.00**

MIS Note: No information systems impact.

RESOLUTION # 91 - 2023

Resolution Accepting a Hazard Mitigation Grant, authorizing a Contract with Civi Tek Consulting, LLC For Hazard Mitigation Plan Updates, included in the 2024 Budget.

Resolution offered by the Executive and Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk County is required to maintain a plan to mitigate potential hazards. The Federal Emergency Management Agency (FEMA) requires that the County's plan be updated every five years. This plan was last updated in 2019 by Civi Tek Consulting, LLC and expires in 2024. As Civi Tek Consulting LLC developed the existing plan, they are best positioned to perform the current update. To reduce costs, FEMA and Wisconsin Emergency Management recommended the use of a prior contractor. On October 2, 2023, the Federal Emergency Management Agency, working through Wisconsin Emergency Management, awarded Sauk County Emergency Management up to $34,188.88 for the plan update. Federal award is $25,641.66 (75%), Sauk County match is $8,547.22 (25%).

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the grant is accepted for hazard mitigation planning and a contract with Civi Tek Consulting, LLC for a total of $34,188.88 is hereby approved; and,

BE IT FURTHER RESOLVED that Sauk County Administrator is authorized to enter in a contract with Civi Tek Consulting LLC for Hazard Mitigation Plan Updates.

Approved for presentation to the County Board by the Executive and Legislative Committee, this 5th Day of December, 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 12.07.2023 12.

Offered and passage moved by:

Timothy McCumber	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
John M. Dietrich	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Brian L. Peper	☑ Aye	☐ Nay	☐ Abstain	☐ Absent

Carl Gruber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Marty Krueger	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: Federal Grant funds of $25,641.66 (75%) will be received to fund update to Sauk County's Hazard Mitigation Plan. In-kind match of 2024 budget will be used to meet the County's responsibility in the amount of $8,547.22 (25%) for a total expenditure of $34,188.88.

MIS Note: No MIS Note.

RESOLUTION # 92 - 2023

Resolution Authorizing the Purchase of a Replacement Electronic Health Records System for the Health Department and Amending the 2024 Budget

Resolution offered by the Finance Committee, Executive and Legislative Committee, and the Sauk County Board of Health.

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk County Public Health utilizes an Electronic Health Records system (EHR) purchased in 2012 to support the provision of Home Care Services, which were the primary focus of the Health Department at that time. Today the Department no longer provides these services, and this system lacks the functionality necessary to meet the Department's current business requirements.

In September, the MIS Department initiated a Request for Proposal for a replacement system. This resulted in the receipt of proposals from six vendors. After a careful review by the Health Department, it was determined that the proposed system from Champ Software, INC (Nightingale Notes EHR) was the best system proposed to support the provision of Public Health Services by Sauk County.

NOW THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, that the purchase of Nightingale Notes EHR software from Champ Software, INC, at an initial cost of $51,797, and estimated recurring annual support and licensing fees of $34,097, be hereby approved; and,

BE IT FURTHER RESOLVED, that the 2024 Sauk County Budget for the Health Department be amended to include $51,797 from the Public Health Workforce Grant to support the acquisition of this system; and,

BE IT FURTHER RESOLVED, that the Sauk County MIS Director is delegated the authority to enter into any agreements related to the purchase of said system on behalf of Sauk County.

Approved for presentation to the County Board by the Sauk County Board of Health and the Executive and Legislative and Finance Committees, this 19th day of December 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = __X___ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes __X__ No _____ as reviewed by the Corporation Counsel, _____, Date: 12.14.2023 .

Offered and passage moved by:

Sauk County Board of Health:

Pat Rego	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Rebecca Klitzke	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Thomas Dorner	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
David Clemens	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Dr. Angela Hanley	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Kiana Li Beaudin	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Dr. Barclay Shultz	☐ Aye	☐ Nay	☐ Abstain	☒ Absent

Executive and Legislative Committee:

Timothy McCumber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
John M. Dietrich	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Brian L. Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Carl Gruber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Marty Krueger	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Finance Committee:

Marty Krueger	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard "Mike" Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Thomas Dorner	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Timothy McCumber	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note:

The $51,797 for the acquisition of the system in 2024 will be derived from the Public Health Workforce Grant revenue. Subsequent annual costs for licensing and support, estimated to be $34,097, will be budgeted from tax levy.

The support cost for the current system is approximately $27,000 annually. This will be discontinued once the new system is in place. JMH

MIS Note:

The proposed system is cloud-based and does not require the purchase of additional hardware infrastructure to support system operation.

Three Year Cost of Ownership Comparison - Health Dept EHR

ype	Vendor	Project Elements	One Time Costs	Year 1	Year 2	Subsequent Years	Est 3 YR TCO*
	Softbir						
		Impelmentation	145,000				
		Integrations	15,000				
		Customizations					
		Training	25,000				
		Requirements Gathering					
		Licensing		25,000	25,000	25,000	
		Support			12,000	12,000	
		Maintenance			7,500	7,500	
		Hosting			32,500	32,500	
		Data Migration	5,000				
		Integrations	5,000				
	Softbir Totals		**195,000**	**25,000**	**77,000**	**77,000**	**374,000**
	Syra Health						
		System Installation	236,040				
		Training		4,800	4,800	4,800	
		Infrastructure Costs		42,000	42,000	42,000	
		Licensing		60,000	60,000	60,000	
	Syra Health Totals		**236,040**	**106,800**	**106,800**	**106,800**	**556,440**
	Patagonia Health						
		System Build	49,880				
		Training	11,000				
		License / Hosting / Support		40,739	50,742	52,579	
	Patagonia Totals		**60,880**	**40,739**	**50,742**	**52,579**	**204,940**

ype	Vendor	Project Elements	One Time Costs	Year 1	Year 2	Subsequent Years	Est 3 YR TCO*
	E*HealthLine						
		Licensing	354,800				
		Installation	116,850				
		Third Party SW	39,806				
		Training	17,300				
		Maintenance / Support		47,398	47,398	47,398	
	E*HealthLine Totals		**528,756**	**47,398**	**47,398**	**47,398**	**670,950**
	Data Systems Integrations						
		System Installation	695,500				
		Perpetual License		34,000	105,050	108,212	
	Data Systems Integrations Totals		**695,500**	**34,000**	**105,050**	**108,212**	**942,762**
	Champ Software						
		System Installation	6,000				
		Training	10,200				
		Licensing		30,813	30,813	30,813	
		zoom Professional lic		1,800	1,800	1,800	
		Activity Clearing House		660	660	660	
		Teletask Auto Messaging		500	500	500	
		Acuity Self Scheduling		324	324	324	
		SSO	1,500				
	Champ Sofware Totals		**17,700**	**34,097**	**34,097**	**34,097**	**119,991**

* TCO figures are based upon estimated annual support quotes - actual year 2 and year 3 annual costs may vary depending upon the term of the support contract.

GENERAL CODE OF SAUK COUNTY, WISCONSIN
ORDINANCE AMENDMENT # 9 - 2023

Ordinance Amendment to approve a map amendment (rezoning) of lands in the Town of Ironton from an Agriculture to an Exclusive Agriculture Zoning District filed upon Gerald and Linda White, property owners.

Ordinance Amendment offered by the Land Resources and Environment Committee

BACKGROUND:

Background: Gerald and Linda White own property in the NW ¼, SW ¼, Section 13, T12N, R3E, Town of Ironton, and has requested a map amendment (rezoning) of property legally described pursuant to petition 10-2023 from an Agriculture zoning district to an Exclusive Agriculture zoning district. The intent of the map amendment (rezoning) being to revert the property to the previous Exclusive Agriculture zoning after a previous use has been discontinued.

Pursuant to Wis. Stat. §59.69(5) Sauk County has the authority to develop, adopt, and amend a zoning ordinance. At a public hearing held by the Land Resources and Environment (LRE) Committee on November 28, 2023; the LRE Committee made findings pursuant to Sauk County Code of Ordinance §7.150(9) and recommended approval of the map amendment.

Pursuant to Wis. Stat. §66.1001 Wisconsin Statutes, any program or action of a local governmental unit that affects land use shall be consistent with the comprehensive plan. The Sauk County Comprehensive Plan, adopted by the Sauk County Board of Supervisors in 2009, defines managing and focusing "on efficient land use patterns that promotes redevelopment of under-utilized lands. It sets limits on outward growth, incorporates permanent land preservation techniques, and achieves livable communities." Upon evaluation of the request, the Land Resources and Environment Committee found that the rezone request to an Exclusive Agriculture zoning district maintains this objective.

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 7.005(2) Official Zoning Map of the General Code of Sauk County, Wisconsin, is amended as follows:

Rezone of approximately 2.066 acres of tax parcels 022-0315-00000 and 022-0315-10000 from an Agriculture Zoning District to an Exclusive Agriculture Zoning District.

Approved for presentation to the County Board by the Land Resources and Environment

Committee this 19th day of December 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 12.12.2023.

Offered and passage moved by:

MARTY KRUEGER, CHAIR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
PETER KINSMAN, VICE CHAIR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
DENNIS POLIVKA	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
ROBERT SPENCER	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
BRANDON LOHR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
LYNN EBERL	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
VALERIE MCAULIFFE	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note:

MIS Note:

GENERAL CODE OF SAUK COUNTY, WISCONSIN
ORDINANCE AMENDMENT # 10 - 2023

Ordinance Amendment to approve a map amendment (rezoning) of lands in the Town of Baraboo from a Commercial to a Resource Conservancy Zoning District filed upon John Wells, property owner.

Ordinance Amendment offered by the Land Resources and Environment Committee

BACKGROUND:

Background: John Wells owns property in the NW ¼, NE ¼, and NE ¼, NE ¼, Section 21, T12N, R6E, Town of Baraboo, and has requested a map amendment (rezoning) of property legally described pursuant to petition 15-2023 from a Commercial zoning district to a Resource Conservancy zoning district. The intent of the map amendment (rezoning) being to allow for the construction of a single-family residence.

Pursuant to Wis. Stat. §59.69(5) Sauk County has the authority to develop, adopt, and amend a zoning ordinance. At a public hearing held by the Land Resources and Environment (LRE) Committee on November 28, 2023; the LRE Committee made findings pursuant to Sauk County Code of Ordinance §7.150(9) and recommended approval of the map amendment.

Pursuant to Wis. Stat. §66.1001 Wisconsin Statutes, any program or action of a local governmental unit that affects land use shall be consistent with the comprehensive plan. The Sauk County Comprehensive Plan, adopted by the Sauk County Board of Supervisors in 2009, defines managing and focusing "on efficient land use patterns that promotes redevelopment of under-utilized lands. It sets limits on outward growth, incorporates permanent land preservation techniques, and achieves livable communities." Upon evaluation of the request, the Land Resources and Environment Committee found that the rezone request to a Resource Conservancy zoning district maintains this objective.

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 7.005(2) Official Zoning Map of the General Code of Sauk County, Wisconsin, is amended as follows:

Rezone of tax parcel 002-0633-10000 from a Commercial Zoning District to a Resource Conservancy Zoning District.

Approved for presentation to the County Board by the Land Resources and Environment Committee this 19th day of December, 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 12-12-2023 .

Offered and passage moved by:

MARTY KRUEGER, CHAIR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
PETER KINSMAN, VICE CHAIR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
DENNIS POLIVKA	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
ROBERT SPENCER	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
BRANDON LOHR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
LYNN EBERL	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
VALERIE MCAULIFFE	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note:

MIS Note:

GENERAL CODE OF SAUK COUNTY, WISCONSIN
ORDINANCE AMENDMENT # 11 - 2023

Ordinance Amendment to approve a map amendment (rezoning) of lands in the Town of La Valle from an Agriculture to a Commercial Zoning District filed upon Jay's Holdings LLC, property owner.

Ordinance Amendment offered by the Land Resources and Environment Committee

BACKGROUND:

Background: Jay's Holdings LLC owns property in the SW ¼, SW ¼, Section 21, T13N, R3E, Town of La Valle, and has requested a map amendment (rezoning) of property legally described pursuant to petition 13-2023 from an Agriculture zoning district to a Commercial zoning district. The intent of the map amendment (rezoning) being to expand an existing commercial zoning district by 7.9 acres to expand a warehouse facility for storage of boats, utv's, and campers.

Pursuant to Wis. Stat. §59.69(5) Sauk County has the authority to develop, adopt, and amend a zoning ordinance. At a public hearing held by the Land Resources and Environment (LRE) Committee on November 28, 2023; the LRE Committee made findings pursuant to Sauk County Code of Ordinance §7.150(9) and recommended approval of the map amendment.

Pursuant to Wis. Stat. §66.1001 Wisconsin Statutes, any program or action of a local governmental unit that affects land use shall be consistent with the comprehensive plan. The Sauk County Comprehensive Plan, adopted by the Sauk County Board of Supervisors in 2009, defines managing and focusing "on efficient land use patterns that promotes redevelopment of under-utilized lands. It sets limits on outward growth, incorporates permanent land preservation techniques, and achieves livable communities." Upon evaluation of the request, the Land Resources and Environment Committee found that the rezone request to a Commercial zoning district maintains this objective.

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 7.005(2) Official Zoning Map of the General Code of Sauk County, Wisconsin, is amended as follows:

Rezone of approximately 7.9 acres of tax parcel 024-0569-10000 from an Agriculture Zoning District to a Commercial Zoning District.

Approved for presentation to the County Board by the Land Resources and Environment

Committee this 19th day of December, 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 12.12.2023.

Offered and passage moved by:

MARTY KRUEGER, CHAIR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
PETER KINSMAN, VICE CHAIR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
DENNIS POLIVKA	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
ROBERT SPENCER	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
BRANDON LOHR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
LYNN EBERL	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
VALERIE MCAULIFFE	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note:

MIS Note:

RESOLUTION# 93-2023

Resolution to deny a proposed rezone petition 14-2023

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Clayton Yoder owns property in the NW ¼, NE ¼, Section 35, T11N, R4E, Town of Westfield, and has requested a map amendment (rezoning) of property legally described pursuant to petition 14-2023 from an Exclusive Agriculture zoning district to an Agriculture zoning district. The intent of the map amendment (rezoning) is to allow the property owner to apply for a permit for a kennel.

Pursuant to Wis. Stat. §59.69(5) Sauk County has the authority to develop, adopt, and amend a zoning ordinance. A public hearing held by the Land Resources and Environment (LRE) Committee on November 28, 2023. On December 14, 2023 the LRE Committee made findings pursuant to Sauk County Code of Ordinance §7.150(9) and recommended denial rezone petition 14-2023.

The Land Resources and Environment Committee, being fully informed of the facts and after full consideration of the matter, made the following findings and recommendation, which the Sauk County Board of Supervisors has determined are reasonable. The Land Resources and Environment Committee reviewed §7.150(9) of the Sauk County Zoning Ordinance. The Committee concluded the following:

1. The uses permitted by the proposed map amendment (rezoning) are not appropriate for the area.
2. The land is not better suited for a use not allowed in the exclusive agriculture district.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors accepts the foregoing as the Land Resources and Environment report recommending denial of rezone petition 14-2023, to rezone property from Exclusive Agriculture Zoning District to Agriculture Zoning District described as NW ¼, NE ¼, Section 35, T11N, R4E, Town of Westfield.

BE IT FURTHER RESOLVED, by the Sauk County Board of Supervisors that rezone petition 14-2023, to rezone property from Exclusive Agriculture Zoning District to Agriculture Zoning District described as NW ¼, NE ¼, Section 35, T11N, R4E, Town of Westfield is hereby denied. Within seven (7) days of passage, the County Clerk shall send a certified copy along with the final results of the County Board's decision to the petitioner and the Westfield Town Clerk.

Approved for presentation to the County Board by the Land Resources and Environment Committee this 19th day of December, 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes ☒ No ☐ as reviewed by the Corporation Counsel, _____, Date: 12.14.2023 .

Offered and passage moved by:

MARTY KRUEGER, CHAIR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
PETER KINSMAN, VICE CHAIR	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
DENNIS POLIVKA	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
ROBERT SPENCER	☐ Aye	☐ Nay	☐ Abstain	☑ Absent
BRANDON LOHR	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
LYNN EBERL	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
VALERIE MCAULIFFE	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: No Impact JWH

MIS Note:

RESOLUTION # 94 - 2023

Resolution Authorizing the County Administrator to Submit Multi-Discharger Variance Application to the Wisconsin Department of Natural Resources.

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The multi-discharger variance (MDV) for phosphorus extends the timeline for Wisconsin Pollutant Discharge Elimination System (WPDES) permitted facilities with complying with low-level phosphorus limits. In exchange, these facilities commit to stepwise reductions of phosphorus within their effluent as well as helping to address nonpoint sources of phosphorus from farm fields, cities or natural areas to implement projects designed to improve water quality. Sauk County Land Resources and Environment Department and various WPDES permit holders are pursuing an approach to address reductions of phosphorus in the Baraboo River and Lower Wisconsin Watersheds through MDV watershed projects. Actual funding amounts are not made available until January 1 of any given year.

WHEREAS, Pursuant to s. 283.16, Wis. Stats, the MDV application must be submitted by Sauk County annually to determine eligibility to receive multi-discharger variance (MDV) funds; and

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that Sauk County continues to support the installation of conservation practices that prevent phosphorus pollution caused by soil erosion and agricultural runoff to protect groundwater surface water resources; and,

BE IT FURTHER RESOLVED, that the County Administrator is hereby authorized to submit the MDV application.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 19th day of December 2023.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 12.12.2023.

Offered and passage moved by: Land Resources and Environment Committee

Martin F. Krueger ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Marty Krueger, Chair

_____ ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Peter Kinsman, Vice Chair

Brandon Lohr	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Valerie McAuliffe	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Randy Puttkamer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: The proposed 2024 Land Resources and Environment Department budget shows potential funding amounts of $22,951. Final funding amounts depend upon participation of other counties in the watershed and will not be available until after January 1, 2024.

MIS Note: No Impact

RESOLUTION # 95-2023

Resolution to Authorize Continued County Participation in the Wildlife Damage Abatement Program and the Wildlife Damage Claim Program

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The U.S. Department of Agriculture (USDA) is authorized to protect American agriculture and other resources from damage associated with wildlife. The primary authority for Animal Plant Health Inspection Service – Wildlife Services (APHIS-WS) is the Act of March 2, 1931 (46 Stat. 1468; 7 U.S.C.426-426b) as amended, and the Act of December 22, 1987 (101 Stat. 1329-331, 7 U.S.C. 426c). The APHIS-WS program was designed to cooperate with states, local jurisdictions, individuals, public and private agencies, organizations, and institutions to conduct a program of wildlife services involving mammal and bird species that are reservoirs for zoonotic diseases or animal species that are injurious and/or a nuisance to, among other things; agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety. In 1983, the Wisconsin State Legislature established the Wildlife Damage Abatement Claim Program (WDACP) through the Wisconsin Department of Natural Resources (WDNR) to work in partnership with the USDA on wildlife damage efforts in Wisconsin. Wisconsin Statute 29.889 (4)(a) identifies that in order to be eligible for wildlife damage abatement assistance, the land for which assistance is sought is required to be located in a county which is participating in the administration of the wildlife damage abatement program. Sauk County has participated in the APHIS-WS program since 1984 and is required to sign a five-year Cooperative Service Agreement effective January 1, 2024, through December 31, 2028.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby authorizes the Administrator to sign a Cooperative Agreement (attached) with the WDNR and the USDA to administer the APHIS-WS program from January 1, 2024 through December 31, 2028, in partnership with the WDNR and USDA; and,

BE IT FURTHER RESOLVED, that the Sauk County Board of Supervisors designates the Land Resources and Environment Committee as the oversight committee per the requirements of Section III of the Cooperative Service Agreement.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 19th day of December, 2023.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 12.12.2023.

Offered and passage moved by:

Marty Krueger, Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Peter Kinsman, Vice Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Brandon Lohr	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Valerie McAuliffe	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Randy Puttkamer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: Funds for this program are reimbursed by the WDNR on an annual basis. The proposed 2024 LRE budget contains $20,017. Minimal staff time is used in the administration of this program.

MIS Note: No impact.

(9/2023 version)

WS Agreement Number: 24-7255-0044-RA
WBS: AP.RA.RX55.72.2126

COOPERATIVE SERVICE AGREEMENT
between
SAUK County
and
WISCONSIN DEPARTMENT OF NATURAL RESOURCES (WDNR)
and
UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)
WILDLIFE SERVICES (WS)

ARTICLE 1 – PURPOSE

The purpose of this Cooperative Service Agreement is to cooperate in a County/State/Federal black bear, white-tailed deer, elk, cougar, Canada goose, wild turkey and Sandhill crane damage management program. The primary objective is to provide commercial agricultural producers the necessary technical and/or operational assistance in identifying, abating, managing, and assessing damage with the species listed.

ARTICLE 2 – AUTHORITY

APHIS-WS has statutory authority under the Acts of March 2, 1931, 46 Stat. 1468-69, 7 U.S.C. §§ 8351-8352, as amended, and December 22, 1987, Public Law No. 100-202, § 101(k), 101 Stat. 1329-331, 7 U.S.C. § 8353, to cooperate with States, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety.

ARTICLE 3 - MUTUAL RESPONSIBILITIES

The cooperating parties mutually understand and agree to/that:

1. APHIS-WS shall perform services set forth in the Work Plan, which is attached hereto and made a part hereof. The parties may mutually agree in writing, at any time during the term of this agreement, to amend, modify, add or delete services from the Work Plan.

2. The Cooperator certifies that APHIS-WS has advised the Cooperator there may be private sector service providers available to provide wildlife damage management (WDM) services that the Cooperator is seeking from APHIS-WS.

3. All equipment with a purchase price of $5,000 or more per unit, purchased directly with funds from the cooperator for use on this project shall be subject to disposal according to

APHIS policy, and shall be specifically listed in the attached work plan and financial plan. Property title/disposal shall be determined when this project (including all continuations and revisions of this agreement) terminates, or when the equipment is otherwise directed to other projects, whichever comes first. If the equipment is sold prior to the project end, the proceeds should be allocated according to APHIS policy. Continuations and revisions to this agreement shall list any equipment with a purchase price of $5,000 or more per unit, carried over from a purchase directly with funds from the cooperator for use on this project. All other equipment purchased for the program is and will remain the property of APHIS-WS.

4. The cooperating parties agree to coordinate with each other before responding to media requests on work associated with this project.

ARTICLE 4 - COOPERATOR RESPONSIBILITIES

The County (Cooperator) agrees:

1. To designate the following as the authorized representative who shall be responsible for collaboratively administering the activities conducted in this agreement:

   County Cooperator Representative:
   Melissa Schlupp
   West Square Building, Room 248
   505 Broadway
   Baraboo, WI 53913
   608-355-3245
   Melissa.schlupp@saukcountywi.gov

   WDNR Representative:
   Brad Koele
   Wildlife Damage Specialist
   WDNR Bureau of Wildlife Management
   8770 Hwy J
   Woodruff, WI 54568
   608-576-3914
   Bradley.Koele@wisconsin.gov

2. To authorize APHIS-WS to conduct direct control activities and/or technical assistance to reduce commercial agricultural damage associated to wildlife damage caused by the species identified in the Work Plan. Activities are defined in the Work Plan. APHIS-WS will be considered an invitee on the lands controlled by Wildlife Damage Abatement and Claims Program (WDACP) enrollees. These program enrollees will be required to exercise reasonable care to warn APHIS-WS as to dangerous conditions or activities in the project areas.

3. To reimburse APHIS-WS for costs, not to exceed the annually approved amount specified in the Financial Plan. If costs are projected to exceed the amount reflected in the Financial

Plan, the agreement with amended Work Plan and Financial Plan shall be formally revised and signed by all parties before services resulting in additional costs are performed. The Cooperator agrees to pay all costs of services submitted via an invoice from APHIS-WS within 30 days of the date of the submitted invoice(s). Late payments are subject to interest, penalties, and administrative charges and costs as set forth under the Debt Collection Improvement Act of 1996.

4. To provide a Tax Identification Number or Social Security Number in compliance with the Debt Collection Improvement Act of 1996.

5. As a condition of this agreement, the Cooperator ensures and certifies that it is not currently debarred or suspended and is free of delinquent Federal debt.

6. To designate APHIS-WS the County authorized individual whose responsibility shall be coordination and administration of WDACP activities conducted pursuant to this Agreement.

7. To notify APHIS-WS verbally or in writing as far in advance as practical of the date and time of any proposed meeting related to the program.

8. The Cooperator acknowledges that APHIS-WS shall be responsible for administration of APHIS-WS activities and supervision of APHIS-WS personnel. APHIS-WS will recognize the County as the lead cooperator in this Agreement and the WDNR for providing overall program oversight. APHIS-WS will coordinate activities with the County and WDNR.

9. To obtain the appropriate permits for removal activities for species listed in the Work Plan.

10. The Cooperator will not be connected to the USDA APHIS computer network(s).

ARTICLE 5 – APHIS-WS RESPONSIBILITIES

APHIS-WS Agrees:

1. To designate the following as the APHIS-WS authorized representative who shall be responsible for collaboratively administering the activities conducted in this agreement:

Daniel Hirchert
WI State Director
USDA, APHIS, WS
732 Lois Drive
Sun Prairie, WI 53590
608-837-2727
Daniel.L.Hirchert@usda.gov

2. To conduct activities at sites designated by Cooperator as described in the Work Plan, Plan of Administration, and Financial Plans (Attachments A-C). APHIS-WS will provide qualified personnel and other resources necessary to implement the approved WDM activities delineated in the Work Plan, Plan of Administration, and Financial Plan of this agreement.

3. Designate to the County and WDNR the authorized APHIS-WS employee who shall be responsible for the joint administration of the activities conducted pursuant to this Agreement. APHIS-WS employees' rights will be governed by applicable Federal personnel laws, rules, and regulations. County employees' rights will be governed by County ordinances, Personnel Policy, and Union contracts where applicable.

    a. APHIS-WS will designate the District Supervisor and/or Assistant District Supervisor as the authorized representative who will provide immediate direction and guidance to personnel in performing activities outlined in this Agreement, to include:

        i. adequate numbers of qualified personnel to initiate and conduct the wildlife damage management activities outlined in the Work Plan of this Agreement.
        ii. training, technical supervision, and coordination of activities as outlined in the Work Plan of this Agreement.
        iii. to arrange for office space and provide equipment and other miscellaneous needs for personnel assigned to this program as outlined in the Work Plan of this Agreement.

4. That the performance of wildlife damage management actions by APHIS-WS under this agreement is contingent upon a determination by APHIS-WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable federal statutes. APHIS-WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.

5. To invoice the County quarterly for actual costs incurred by APHIS-WS during the performance of services agreed upon and specified in the Work Plan. Authorized auditing representatives of the County shall be accorded reasonable opportunity to inspect the accounts and records of APHIS-WS pertaining to such claims for reimbursement to the extent permitted by Federal law and regulations. APHIS-WS agrees to handle cooperative finances and budgeting as outlined in the Financial Plan of this Agreement.

ARTICLE 6 – CONTINGENCY STATEMENT

This agreement is contingent upon the passage by Congress of an appropriation from which expenditures may be legally met and shall not obligate APHIS-WS upon failure of Congress to so appropriate. This agreement may also be reduced or terminated if Congress only provides APHIS-WS funds for a finite period under a Continuing Resolution.

ARTICLE 7 – NON-EXCLUSIVE SERVICE CLAUSE

Nothing in this agreement shall prevent APHIS-WS from entering into separate agreements with any other organization or individual for the purpose of providing wildlife damage management services exclusive of those provided for under this agreement.

ARTICLE 8 – CONGRESSIONAL RESTRICTIONS

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this agreement or to any benefit to arise therefrom.

ARTICLE 9 – LAWS AND REGULATIONS

This agreement is not a procurement contract (31 U.S.C. 6303), nor is it considered a grant (31 U.S.C. 6304). In this agreement, APHIS-WS provides goods or services on a cost recovery basis to nonfederal recipients, in accordance with all applicable laws, regulations and policies.

ARTICLE 10 – LIABILITY

APHIS-WS assumes no liability for any actions or activities conducted under this agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act (28 U.S.C. 1346(b), 2401(b), and 2671-2680).

ARTICLE 11 – NON-DISCRIMINATION CLAUSE

The United States Department of Agriculture prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. Not all prohibited bases apply to all programs.

ARTICLE 12 - DURATION, REVISIONS, EXTENSIONS, AND TERMINATIONS

This agreement shall become effective on January 1, 2024 and shall continue through December 31, 2028. This Cooperative Service Agreement may be amended by mutual agreement of the parties in writing. The Cooperator must submit a written request to extend the end date at least 10 days prior to expiration of the agreement. Also, this agreement may be terminated at any time by mutual agreement of the parties in writing, or by one party provided that party notifies the other in writing at least 120 days prior to effecting such action. Further, in the event the Cooperator does not provide necessary funds, APHIS-WS is relieved of the obligation to provide services under this agreement.

In accordance with the Debt Collection Improvement Act of 1996, the Department of Treasury requires a **Taxpayer Identification Number** for individuals or businesses conducting business with the agency.

County Tax ID No.: 39-6005740
WDNR Tax ID No.: 396006436
APHIS-WS's Tax ID: 41-0696271

County:

BY: _____ _____
Date

Name/ Title:
505 Broadway,
Baraboo, WI 53913

Wisconsin Department of Natural Resources:

BY: _____ _____
Eric Lobner, Bureau Director Date
Wisconsin Department of Natural Resources
101 S. Webster Street
Madison, WI 53707-7921

UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES

BY: _____ _____
Daniel Hirchert, State Director Date
USDA, APHIS, WS
732 Lois Dr.
Sun Prairie, WI 53590

BY: _____ _____
Keith Wehner, Eastern Region Director Date
USDA, APHIS, WS
920 Main Campus Dr, Suite 200
Raleigh, NC 27606

ATTACHMENT A
WORK PLAN

In accordance with the Cooperative Service Agreement between the County, WDNR and the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS), this Work Plan sets forth the objectives, activities and budget of this project during the period of this agreement.

Introduction

The U.S. Department of Agriculture (USDA) is authorized to protect American agriculture and other resources from damage associated with wildlife. Wildlife Services activities are conducted in cooperation with other Federal, State, and local agencies, private organizations and individuals.

The APHIS-WS program uses an Integrated Wildlife Damage Management (IWDM) approach (sometimes referred to as IPM or "Integrated Pest Management") in which a series of methods may be used or recommended to reduce wildlife damage. These methods include the alteration of cultural practices as well as habitat and behavioral modification to prevent damage. However, controlling wildlife damage may require that the offending animal(s) are killed or that the populations of the offending species be reduced.

Purpose

Objectives and need for assistance: Agricultural producers need professional wildlife damage management assistance in identifying, abating, and assessing black bear, white-tailed deer, elk, cougar, Canada goose, wild turkey, and sandhill cranes damage. APHIS-WS's objective will be to provide that assistance.

Expected results or benefits: The benefits to be derived from a cooperative black bear, white-tailed deer, elk, cougar, Canada goose, wild turkey, and Sandhill cranes management program include timely availability of the necessary wildlife damage management expertise, technical assistance, loans of necessary abatement equipment, and crop/livestock damage appraisal services for producers experiencing conflicts with one of more of these species. The intended result will be wildlife damage relief.

Planned APHIS-WS Activities

1. Approach: The proposed wildlife damage management program will be comprised of education, extension, technical assistance, and operational efforts. When complaints occur, an evaluation of the situation will be made to determine what appropriate action should be taken. APHIS-WS will consider all applicable methods and combinations of techniques available to alleviate the conflict. APHIS-WS will recommend an integrated wildlife damage management approach which may consist of elements such as: changes in farming or livestock practices, loan of damage abatement equipment, installation of cost-shared permanent fences, WDNR issued shooting permits, and crop damage compensation (WDNR funded). Specific abatement measures to be considered are outlined in Attachment B.

2. Resources Required: Overall supervision and program direction will be provided by the APHIS-WS State Director. Immediate supervision and program direction will be provided by the APHIS-WS District Supervisor and/or Assistant District Supervisor. All County Wildlife Damage Abatement and Claims Program (WDACP) funds will be managed as an integral part of the APHIS-WS districts WDACP budget. Specific financial details are outlined in Financial Plan.

3. Procurement: Purchase of supplies, equipment, and miscellaneous needs including salaries will be made by APHIS-WS as outlined in the Financial Plan. All WDACP expenditures will be processed through APHIS-WS financial administrative systems (FMMI) and charged to the County WDACP account as outlined in the APHIS-WS District WDACP budget.

4. Stipulations and Restrictions: APHIS-WS activities under this cooperative effort will be limited to the State of Wisconsin. Techniques will be environmentally sound, safe, and effective. Wildlife damage management activities will be performed within the policy guidelines of APHIS-WS, the State of Wisconsin, and the County in compliance with applicable State and Federal regulations.

5. Reports: Upon request, APHIS-WS will provide an annual report to the County on APHIS-WS activities conducted under this Cooperative Agreement.

Effective Dates

This agreement shall become effective on January 1, 2024 and continue through December 31, 2028 unless otherwise modified or terminated as described in ARTICLE 12.

ATTACHMENT B
WISCONSIN WILDLIFE DAMAGE ABATEMENT & CLAIMS PROGRAM (WDACP)
PLAN OF ADMINISTRATION
SAUK COUNTY

As confirmed in the County Board of Supervisor's Resolution No. 87-2013, the County request to participate in the Wildlife Damage Abatement and Claims Program (WDACP), established under s. 29.889, Stats., and s. NR 12 Wis. Adm. Code. This Plan of Administration (Plan) outlines the relationships and duties of the County, the Wisconsin Department of Natural Resources (WDNR), and the United States Department of Agriculture, Animal Plant Health Inspection Services, Wildlife Services (APHIS-WS), herein called the parties. By submission of this Plan, the County agrees to fully comply with s. 29.889, Stats., s. NR 12, Wis. Adm. Code and the Wisconsin WDACP Technical and Field Manuals which are made a part of this Plan by reference.

1. Definitions: For the purposes of this Plan, the Parties accept the definitions found in s. 29.889(1) Stats. And s. NR 12.31 WI. Adm. Code. In addition, the Parties agree that:

    a. "Improperly filed claim" means any wildlife damage claim received by WDNR which does not comply fully with all eligibility requirements of s. 29.889, Stats., s. NR. 12 Wis. Adm. Code or this Plan or procedures described in the WDACP Technical or Field Manual.

    b. "Permanent fence contract" means any permanent fence contract written in accordance with the Wisconsin WDACP Technical Manual and designed to remain effective for a minimum of 15 years.

2. Level of Participation: The County agrees to administer the full WDACP.

3. Eligible Species: The County agrees to administer the WDACP with respect to the following wild animals: bear, cougar, white-tailed deer, elk, Canada goose, wild turkey, and Sandhill cranes * (**only become eligible for program benefits when a hunting season in Wisconsin has been established*).

4. Eligible Crops: The County agrees to provide WDACP services with respect to the following: damage to commercial seedlings or crops growing on agricultural lands, damage to crops that have been harvested for sale or further use but have not been removed from the agricultural land, damage to orchard trees or nursery stock, damage to livestock, or damage to apiaries.

5. Delegation of Responsibility:

    a. The County, through an established committee or through a county designee shall provide Administration of the County WDACP pursuant to s. 29.889, Stats., s. NR 12, Wis. Adm. Code including approval of: annual budget requests, permanent fence contracts, crop prices, properly filed wildlife damage claims, shooting permit compliance waivers, and enrollee appeals, (if any).

b. APHIS-WS shall provide the field management of the County WDACP, including hiring, training, and supervising staff, providing program services, records management, purchasing, and equipment inventory.

6. Budgeting:

a. APHIS-WS agrees to:

i. Prepare a WDACP budget proposal for the following calendar year for County review and approval by October 31 (or as negotiated).

ii. Not bind the County to the expenditures of funds exceeding their total County WDACP budget.

iii. Keep administrative costs to a minimum, by billing WDACP expenses to each County on a quarterly basis.

b. The County agrees to:

i. Provide an annual budget request to WDNR by November 1 (or as negotiated) for the following calendar year. All budget requests will include cost estimates for administration, abatement, wildlife damage claims, and an estimated number of claimants.

ii. Prepare quarterly (or as negotiated) reimbursement request to WDNR for eligible WDACP expenditures.

iii. Not bind WDNR for expenditures beyond the approved County Plan of Administration. The County may request additional funding by written amendment. It is understood that additional funding is not guaranteed and is subject to fund availability.

iv. Unless otherwise agreed upon, submit advance abatement and administrative fund requests that are compliant with s. 29.889 and NR 12, after submitting a final reimbursement request for previous year for which WDACP participation was approved.

c. WDNR Agrees to:

i. Review and approve, amend, or deny the annual budget request in accordance with s. 29.889, Stats., s. NR 12.32, Wis. Adm. Code, and advance funds under s. NR 12.34 (unless otherwise agreed upon), Wis. Adm. Code within 30 days of department approval of the annual budget estimate.

ii. Review and approve, amend, or deny reimbursement requests in accordance with s. NR 12.34 and s. NR 12.35, Wis. Adm. Codes.

iii. Review and act on properly filed wildlife damage claim requests no later than June 1 following the calendar year in which damage occurred.

iv. If eligible wildlife damage claims are submitted late by the County, WDNR may accept and process the claims if funds are available, and the payment will not adversely affect claimants for the proceeding calendar year claim payments.

v. If statewide approved wildlife damage claims exceed available funds, claims shall be paid on a prorated basis as established in s. NR 12.37 (3) Wis. Adm. Code.

d. The Parties mutually recognize and agree:

i. WDNR may not bind the State of Wisconsin to pay costs beyond the amount appropriated for the WDACP.

ii. WDNR may defer until after July 1, the payment of County reimbursement requests beyond the initial 25% funds advancement.

iii. The County and WDNR shall not restrict APHIS-WS to line items estimates in the WDACP budget if total expenditures, per expense category of abatement or administration, do not exceed the total budgeted amount approved by the County and WDNR.

iv. The County WDACP budget may be spent in its entirety. Any unspent funds will remain with the WDNR WDACP program.

v. Supplies, materials, and equipment will be purchased with WDACP funds. If this Agreement is terminated by any of the Parties, items purchased will be transferred within the WDACP for use or proceeds of items shall remain with the WDACP or returned for reimbursement if possible.

vi. WDNR will not reimburse the cost of abatement measures unless those measures were prescribed and implemented according to the Wisconsin WDACP Technical Manual.

vii. WDNR will not make payment for any wildlife damage claim which does not comply with all eligible requirements of s. 29.889, Stats., s. NR 12, Wis. Adm. Code, or this Plan of Administration.

7. Recordkeeping:

a. APHIS-WS and the County agree to:

i. Maintain record keeping practices and procedures that confirm to accounting practices directed by the WDNR and in compliance with s. NR 12, Wis. Adm. Code.

ii. Make all records and files relating to the WDACP available to the other Parties, upon request.

iii. Send copies of any WDACP documentation to the other Parties, upon request.

iv. Use WDNR authorized databases and forms for billing and reporting.

b. APHIS-WS agrees to: Maintain separate enrollee files and keep records of all abatement recommendations, appraisals, and all WDACP related interactions with each enrollee.

c. The County agrees to: Direct all billings to WDNR, Wildlife Damage Specialist

d. WDNR may: Conduct periodic audits of County record keeping procedures and prepare a written report to the County.

e. The Parties recognize and agree: All WDACP records are subject to the Wisconsin Open Records Law s.16.61, Stats. Any WDACP records requested will be provided by the County, WDNR, and/or APHIS-WS, as applicable.

8. Abatement Measures:

a. The parties mutually recognize and agree that:

i. WDNR shall maintain web pages detailing the WDACP and describing how services may be requested.

ii. All enrollees shall be required to have a signed enrollment form on file to meet the hunting requirements in s. 29.889 (7m), Stats., s. NR 12.36, Wis. Adm. Code prior to receiving WDACP assistance.

iii. All abatement measures recommended to alleviate wildlife damage shall conform to the procedures and priorities found in the Wisconsin WDACP Technical Manual and will be accepted by the County as complete and appropriate "recommended abatement". Other abatement measures may be used if approved in advance, in writing, by WDNR.

iv. In the event equipment loaned by APHIS-WS to an enrollee is damaged beyond normal wear and tear, the enrollee/owner shall be billed for parts and labor to repair the damaged equipment, or if repair costs exceed the value of the equipment, the enrollee will be billed for the replacement of the equipment. APHIS-WS agrees to invoice the enrollee for these costs through a separate Cooperative Service Agreement and deposit the proceeds in the County's WDACP account. If the enrollee refuses to pay:

1. The County shall direct APHIS-WS to refuse abatement services until payment is made (consequently the enrollee would be ineligible for a wildlife damage claim) or

2. The County shall take a reasonable legal action to recover the loss of WDACP materials and/or equipment and deposit the proceeds in the County's WDACP account.

v. Permanent fences for white-tailed deer or elk abatement shall only be recommended subject to the priorities and conditions set forth in the Wisconsin WDACP Technical Manual or as directed by WDNR.

1. A WDACP enrollee for which a permanent fence has been recommended and approved will be required to agree to the design of the fence in advance of letting the project for bid. The enrollee will be responsible for all materials and/or installation costs in excess of the low bid amount if the enrollee requests changes in the fence design subsequent to letting the bids for said fence.

2. A permanent fence contract shall be signed by the enrollee/landowner, the County, WDNR, and APHIS-WS. This contract shall be registered with the appropriate County Register of Deeds.

3. All aspects of permanent fencing projects shall comply with requirements in the Wisconsin WDACP Technical Manual.

4. All permanent fences must be approved by the County and approved in writing by the WDNR prior to soliciting and awarding bids for materials and construction of the fence.

5. All permanent fences that exceed the specification found in the Wisconsin WDACP Technical Manual must have prior written approval from WDNR.

6. The County will pay the WDACP's 75% obligation for permanent high-tensile woven wire projects approved by the WDNR, when APHIS-WS has determined that the WDACP requirements for materials and construction have been met.

7. An initial fence inspection will be completed by APHIS-WS and all information will be entered into the WDNR database including a copy of the registered permanent fence contract.

8. APHIS-WS shall conduct inspections a minimum of once annually of all permanent fences cost-shared through the WDACP to ensure fence contract compliance. All inspection records will be annually recorded in the WDACP database.

9. A penalty fee (*fee to be determined*) may be charged to the enrollee if the fence has been awarded and the enrollee withdraws or elects to NOT build the approved fence.

10. Enrollees will be denied additional full program WDACP assistance if a permanent fence has been recommended as the primary abatement and the enrollee refuses the fence. For as long as a permanent fence is the primary recommended abatement for that enrollee full WDACP program assistance (any abatement and/or claims) will be denied in all subsequent years until a fence is erected. NOTE: Enrollee may remain eligible for Act 82 permits, as long as all conditions for Act 82 enrollment have been met.

11. The contractor shall be liable for the payment of penalties to the WDACP accruing in the amount described in the permanent fence Bid Request, in the event the Contractor fails to meet the delivery and/or installation schedules as specified. Penalties, if applicable, shall be deducted from the payment that is owed to the contractor under the terms of the Bid and its associated bid conditions.

12. APHIS-WS will prepare all Satisfaction of Contract paperwork and record this paperwork with the appropriate county Register of Deeds, when the fence has reached the end of its 15-year term and/or when the contract has been otherwise satisfied (i.e., enrollee has provided payment to end the contract prior to the end of the 15-year term according to the pay back clause of the clause of the register permanent fence contract).

vi. Enrollees shall be encouraged to integrate sound conservation practices with their normal agricultural practices.

vii. The County, in accordance with s. NR 12.35(4) Wis. Adm. Code will not administer abatement measures to persons not cooperating with County personnel or the County's agents responsible for administering the County's WDACP. Abusive language, behavior, threats of violence, or otherwise will be considered a failure on the part of the enrollee to cooperate. This condition of administration will be provided by the County or its agent, in writing to program enrollees.

b. WDNR and APHIS-WS agree to: Provide current information, as available, on the effectiveness of the above abatement measures and/or changes to the Wisconsin WDACP Technical Manual.

9. Wildlife Damage Claims:

a. APHIS-WS agrees to:

i. Advise the County WDACP enrollees in writing procedures and requirements for submitting a wildlife damage claim, and all other WDACP eligibility requirements through the use of the current program Farmers Fact sheet and/or other informational materials.

ii. Require that potential claimants specify the location of damage, crop(s) being damaged, species of wildlife causing damage, and the date damage first occurred with a written, telephone, or personal consultation.

iii. Require that enrollees have signed enrollment form(s) (WDNR form) on file to meet the hunting requirements in s. 29.889 (7M), Stats. And s. NR 12.36(2) Wis. Adm. Code.

iv. Inspect reported damage to verify eligibility requirement and recommend abatement measures.

v. Determine the amount of huntable land and the applicable number of hunters for each enrollee in accordance with s. NR 12.31(4) or (4e), Wis Adm. Code, notify each enrollee of the requirement to allow open public hunting or managed hunting access (at least 2 hunters per 40 acres of land suitable for hunting). Land suitable for hunting all eligible species other than deer and elk shall be determined in a manner consistent with s. NR 12.31(4e) Wis. Adm. Code. Participants who only receive a deer shooting permit and waive any eligibility to receive a wildlife damage claim payment or other WDACP program assistance, are exempt from the public hunting requirement (Act 82 enrollment), (s. NR 12.36 (1m) Wis. Adm. Code). Participants who receive abatement only on leased land properties for bear damages to apiaries are exempt from the public hunting requirements as defined in s. 29.889 (7m), Stats.

vi. Prepare maps of properties enrolled in the WDACP that are required to open to the public for hunting the species causing damage. Maps must detail the acres enrolled, Township, Range, Section number(s), identifying owned and leased land properties enrolled, and the enrollee's contract information. APHIS-WS will obtain approval from the enrollee to assure that the map includes complete and accurate information regarding all properties enrolled. APHIS-WS staff will enter a copy of the map into the WDNR database, per the WDNR mapping guidelines.

vii. Notify WDACP enrollees that any site will be ineligible if they fail to:

1. Control hunting access on all contiguous land under the same ownership and control, except in situations involving apiaries on land not controlled by the enrollee as defined in s. 29.889 (7m), Stats.

2. Allow public hunting for the species causing damage (two options available)

    a. Open public hunting (OPH)
    b. Managed Hunting Access (MHA) – the presence of 2 hunters per 40 acres of land suitable for hunting.

3. Sign the appropriate enrollment form(s) including obtaining landowner consent for enrollment of leased properties in a timely manner.

4. File a wildlife damage complaint with APHIS-WS within 14 days of first damage each year.

5. Follow APHIS-WS's recommended abatement according to the WDACP Technical Manual list of approved methods.

6. Request an appraisal for each crop and/or cutting from APHIS-WS orally or in writing at least 10 days prior to the harvest of crops, and delay harvest of said crops for a period of up to 10 days to allow APHIS-WS time to appraise the unharvested crops, or until the appraisal is completed.

7. Notify APHIS-WS if they charge any fees for hunting or hunting access, or any other activity that includes hunting for the species causing the damage.

viii. Inspect the crop or individual fields identified by the enrollee, prior to harvest, and access the eligible wildlife damage and prepare a wildlife damage claim.

ix. Retain the claim until the end of the calendar year or end of the state harvest season for the enrolled species, whichever is later, to determine the enrollee's compliance with the WDACP requirements.

x. Establish, as described below, uniform unit prices for eligible crops and calculated the value of the eligible wildlife damage claims (see Mutual Agreement between all parties 4b).

xi. Ensure that crop damage resulting from improper crop management, compromised growing conditions and weather, or wildlife other that the covered species, is not included in the official crop damage appraisals conducted by APHIS-WS prior to preparation of the enrollee's official wildlife damage claim.

xii. Summarize and prepare the necessary WDNR forms for all wildlife damage claims for review by the County prior to the succeeding March 1st. Upon approval by the County, claims will be submitted to the WDNR, unless otherwise negotiated by the succeeding March 1st.

xiii. Notify, in writing, any enrollee whose wildlife damage claim has been rejected and provided the reason for the rejection, as well as the appropriate appeal procedures.

b. The County agrees to:

i. Review and approve all properly filed wildlife damage claims.

ii. Establish crop prices in accordance with the WDACP Technical Manual or approve prices as recommended by APHIS-WS.

iii. Deny all wildlife damage claims for a crop site where an invalid enrollment form has been signed by the enrollee and filed with APHIS-WS

iv. Deny all wildlife damage claims where APHIS-WS did not receive a complaint within 14 days of first damage.

v. Deny all wildlife damage claims for crop sites where APHIS-WS abatement recommendations were not followed.

vi. Deny all wildlife damage claims for crops that were harvested before an appraisal request was made to APHIS-WS or before an appraisal was completed (within a 10-day period from notification of harvest).

vii. Deny all wildlife damage claims on row crops for damage occurring to these crops during a particular growing season after 90 percent of the County's harvest for this crop has been completed, as required by s. NR 12.37(1)(c), Wis. Adm. Code. The County may consult with the local FSA and UW extension offices for assistance in making the 90 percent determination (if desired).

viii. Deny all wildlife damage claims if an enrollee is not compliant with the prescribed harvest objective if issued a deer damage shooting permit, and the consulting group consisting of the County, the damage specialist and WDNR, does not collectively recommend an exemption to the harvest objective requirement.

ix. The County shall take reasonable legal action to recover claim payments made on the basis of fraudulent or negligent claims or statements.

c. WDNR agrees to: Accept the amount of wildlife damage for all properly filed wildlife damage claims approved by the County as final for purposes of review.

d. It is mutually agreed by the County, APHIS-WS, and WDNR that:

i. Damage assessment for compensation will be performed by APHIS-WS staff in accordance with the Wisconsin WDACP Technical Manual and Field Handbook and will be accepted by the County as complete and accurate "assessed damage".

ii. Compensation prices will be developed by APHIS-WS using information from UW Extension and/or local marketplace data and proposed to the County for approval, each year. Such prices will be established according to procedures set forth in the Wisconsin WDACP Technical Manual. Such

prices will be applied to all individuals with eligible wildlife damage to those crops throughout the County.

iii. Public complaints (abatement compliance, fraud, etc.) must be written and received by APHIS-WS by December 31st, to be given consideration in the wildlife damage claims determination process. Hunting access denial complaints shall be written and received by APHIS-WS within 10 days of hunting access denial to be given consideration in the wildlife damage claims determination process, as described in the WDACP Technical Manual.

iv. The County will not administer a damage appraisal and/or claim to persons not cooperating with County personnel or its agent responsible for administering the County's Wildlife Damage Abatement and Claims Program. Abusive language, behavior, threats of violence, or otherwise will be considered a failure on the part of the enrollee to cooperate. This condition of administration will be provided by the county or its agent, in writing to program enrollees.

v. As required by s. NR 12.37(4)(a) 4.b., Wis. Adm. Code as part of the claims approval process, if an enrollee who has been issued a shooting permit is found not to be compliant with the harvest objective prescribed under his/her permit under s. NR 12.163(2)(a), Wisc. Adm. Code, then the County, its agent, and the department shall consult before making a collective recommendation to grant an exemption to the harvest objective requirement. This group shall review the evidence if there is consensus that an exemption is warranted, they shall recommend that the County designated committee charged with the approval of such damage claims, grant approval of the damage claim for the year in which the permit was issued. Compelling evidence that shall be used is detailed in s. NR 12.163(2)(b)2., Wis. Adm. Code.

10. Charges: The terms of this Agreement may be changed by written amendment approved by all Parties.

11. Termination:

a. The County may terminate participation in the WDACP upon notifying WDNR in writing thirty (30) days prior to termination.

b. WDNR shall terminate a County Plan of Administration if the County does not comply with all conditions of s. 29.889, Stats., s. NR 12, Wis. Adm. Code, this Plan of Administration, the Wisconsin WDACP Technical Manual, or fails to properly report costs of the program or claims.

c. WDNR agrees to reimburse the County for WDACP costs incurred and determined proper by DNR under this Plan of Administration prior to the effective date of termination.

d. That upon termination of the Agreement, the County shall reimburse APHIS-WS for all County WDACP obligations created by APHIS-WS as a result of this Agreement and not previously reimbursed, to the limits of the County WDACP budget.

e. In the event that the County chooses to exercise its right to overrule APHIS-WS on a particular case under the general policy provision, APHIS-WS reserves the right to withdraw administrative and/or fiscal support of that case. Either action may occur without termination of this Agreement.

12. Length of Effect: This Plan shall remain in effect until December 31, 2028, unless otherwise changed or terminated as described in Article 12 and sections 10 and 11.

ATTACHMENT C
FINANCIAL PLAN

Annual Budgets will be completed by APHIS-WS representative, approved by all Parties, and signed by County, WDNR, and APHIS-WS representatives.

Financial Point of Contact/Billing Address:

County representative Name, Address, Phone Number, Email

Melissa Schlupp
West Square Building, Room 248
505 Broadway
Baraboo, WI 53913
608-355-3245
Melissa.schlupp@saukcountywi.gov

APHIS-WS State Office Name, Address, Phone Number, Email

Tina Stott, Budget Analyst
USDA, APHIS, WS

732 Lois Drive
Sun Prairie, WI 53590
608-478-3742
Tina.stott@usda.gov

RESOLUTION #96-2023

Resolution Authorizing to contract with TelCom Construction, LLC for the relocation of Sauk County owned fiber optic cable at the intersection of CTH BD and N. Reedsburg Rd.; and Amend the 2023 Building Services Capital Outlay budget

Resolution offered by the Property Committee and Finance Committee

BACKGROUND: Sauk County owns and maintains over 196 miles of fiber optic network cable and conduit throughout the county. CTH BD and N. Reedsburg Rd is being reconstructed into a roundabout during the 2024 road construction season. It is the responsibility of the owner of the utility to re-route utilities at the owner's expense to avoid a construction conflict. The current Sauk County Facilities are in conflict with the new roundabout construction plans. Approximately 2,534' of new duct and new fiber optic cable will be installed during the re-route of County Facilities. Splicing of the new fiber will be completed by a county contractor. The non-budgeted project came in at a not exceed cost of $66,500. Design/Engineering ($10,500.00), labor and materials for conduit & fiber ($43,00.00), splicing (8,000), & materials purchased by county ($5,000). Building Services is asking to also amend the current 2023 Building Services Capital Outlay budget to add $66,500 of general fund dollars to cover the cost of the project.

THEREFORE, BE IT RESOLVED THAT, the Sauk County Board of Supervisors, met in regular session, hereby authorizes the County Administrator to sign a contract with Telcom Construction to provide the labor at a cost of $43,000 to relocate current Sauk County Fiber to a location that is not within conflict of the proposed roundabout plan at a cost of $66,500.

Approved for presentation to the County Board by the Property Committee & Finance Committee, this 6th day of December 2023.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 12.12.2023.

Offered and passage moved by **Property Committee:**

_____
Carl Gruber

_____
Mark "Smooth" Detter

_____
Joel Chrisler

_____
Robert Spencer

_____
Jim Astle

Finance Committee:

Martin F. Krueger

Lynn Eberl

Timothy McCumber

Thomas Dorner

Richard "Mike" Flint

Fiscal Note: The North Reedsburg Road fiber re-route project will begin in 2023 and be completed in 2024. $66,500 of general fund balance will be added to the Building Services capital projects 2023 budget with unspent funds be carried forward into 2024 to complete the project.

MIS Note: A network wide outage will occur when the new fiber is spliced into the existing fiber

Company	Base bid for relocation of approx. 2,534' of new duct and fiber	Design/ Engineering	Splicing	Sauk County Materials	Project Total
Key Tower LLC	$ 116,795	$ 10,500	$ 8,000	$ 5,000	$ 140,295
TelCom Construction LLC	$ 43,000	$ 10,500	$ 8,000	$ 5,000	$ 66,500
J&R Underground	$ 70,000	$ 10,500	$ 8,000	$ 5,000	$ 93,500
InterCon Construction Inc	$ 52,655	$ 10,500	$ 8,000	$ 5,000	$ 76,155
Holtger Bros. Inc	$ 84,840	$ 10,500	$ 8,000	$ 5,000	$ 108,340

RESOLUTION # 97 - 2023

Resolution to Approve the Liability, Property, and Workers Compensation Coverage, Insurance, Carrier, and Premiums for Sauk County

Resolution offered by the Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Personnel and Insurance Committee determined Wisconsin County Mutual Insurance Company (WCMIC) provides the most complete coverage for all lines of insurance for 2024, including liability, property, and workers compensation. Therefore, the Personnel and Insurance Committee recommends Wisconsin County Mutual Insurance Corporation (WCMIC) as the most cost-effective proposal for liability, property, and self-insured workers compensation coverage for 2024 as outlined below. *

*WCMIC provides a significant discount of $41,998 for consolidating the liability, property, and workers compensation coverages for 2024.

NOW, THEREFORE, BE IT RESOLVED, the Personnel and Insurance Committee has reviewed the 2024 premiums for general liability, nursing home liability/professional liability and excess liability (umbrella) coverage for Sauk County from the Wisconsin County Mutual Insurance Corporation (WCMIC) and recommends the following as being in the best interest of Sauk County:

Public Entity General and Auto Liability	
General and Automobile Liability	$ 385,637
$10,000 deductible	
$75,000 aggregate	
Uninsured Motorists	$ included
$10,000 occurrence	
$25,000 person	
$50,000 occurrence	
Cyber Enhancement	$ included
Special Exposures (Airport and Nursing Home)	$ included
Position Schedule Bond	$ 2,510
Crime	$ 7,899
Health Care Center (Nursing Home) Liability Endorsement	
Personal Injury Coverage	
Health Care Center Liability Endorsement	$ 14,222
$1,000,000/ Occurrence	
Professional Liability	
$3,000,000/ Aggregate	

TOTAL WCMIC LIABILITY PREMIUM *(Subject to Escrow Adjustment)* $410,268

BE IT FURTHER RESOLVED, the Personnel and Insurance Committee has reviewed the renewal for the 2024 premiums for property insurance for Sauk County and recommends the following coverage for Sauk County from Wisconsin County Mutual Insurance Corporation (WCMIC) and recommends the following as being in the best interest of the County:

COVERAGE	DEDUCTIBLE	PREMIUM
Buildings, Contents, Property in Open	$25,000	$ 94,743
Contractors Equipment	$5,000	$ included
Equipment Breakdown	$25,000	$ 5,378
Special Use Animal	$1,000	$ included
Automobile Physical Damage Comp/Collision	$1,000/$5,000	$ 70,257
TOTAL PREMIUM TO WCMIC FOR PROPERTY		$170,378

BE IT FURTHER RESOLVED, the Personnel and Insurance Committee has reviewed the renewal for the 2024 premium for Workers Compensation coverage for Sauk County and recommends that the following self-insurance proposal by Wisconsin County Mutual Insurance Corporation (WCMIC) as being in the best interest of Sauk County.

COVERAGE	LIMITS	PREMIUM
Accident	$ 100,000	$ included
Disease Exposure	$ 100,000	$ included
Maximum Employer Liability	$ 600,000	
TOTAL PREMIUM TO WCMIC FOR SELF-INSURANCE		$159,047

BE IT FURTHER RESOLVED, by the Sauk County Board of Supervisors in regular session meeting, that the above insurance coverage, carrier, and premiums be, and hereby are, adopted for the policy period of January 1, 2024, through December 31, 2024.

Approved for presentation to the County Board by the Personnel and Insurance Committee, this 19th day of December 2023.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 12.14.2023.

Offered and passage moved by:

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Supervisor Carl Gruber

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Supervisor Terry Spencer

_____ Supervisor Peter Kinsman	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Supervisor Robert Prosser	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Supervisor Jake Roxen	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal / MIS Note: The above premium costs are included in the 2024 budget. Auto Liability is budgeted as a separate line item in various departments, in accordance with vehicle inventory values. General Liability is charged back to certain departments that can receive additional outside funding with an allocation basis of relative expenditures. Workers Compensation is allocated to departments according to wages budgeted and risk categories. Property and Equipment Insurance is allocated to the departments based on property and equipment assigned to each department. Health Care Center Professional Liability and Personal Injury Extension Endorsement are allocated to the Sauk County Health Care Center.

MIS Note: No information systems impact.

RESOLUTION # 98-2023

Resolution to Expand the Long-Term Care Continuum in Sauk County

Resolution offered by the Property Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: In August of 2010, Keefe & Associates studied the potential long-term care continuum for the county. It laid out a strategy for potentially adding Assisted Living to the nursing home Reedsburg campus. Until 2018, multiple follow up studies reported the market was continuously oversaturated until a report by Wipfli LLC in 2018.

It is highly unlikely Sauk County will be able to expand the continuum without increasing the amount of taxpayer support the existing facility already requires. For the years 2018 through the end of 2024 the county will have spent more than $17 million in sales and property tax revenues or an average of $2.44 million per year.

There is no statutory requirement for the county to own or maintain a nursing home. The monies allocated to support the nursing home are better spent meeting the needs of our aging population through statutorily required programs that benefit residents throughout Sauk County rather than a facility that primarily serves only the Reedsburg market.

This resolution proposes marketing the nursing home and incentivizing a developer to build a long-term care facility and preserve the 82 bed licenses in the county.

NOW THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors that a Request for Proposals marketing the Sauk County Nursing Home be issued with the following conditions:

- The bed licenses cannot be sold or transferred outside of Sauk County subject to severe penalties as established in the terms of sale.
- The county reserves the first right of refusal not to exceed the sale price should the owner decide to sell the property.
- Preferential consideration may be given to a local (Sauk County based) buyer.
- The sale price shall not be less than the value of the outstanding bond payments.
- The remaining 31.7 acres of land may also be used to incentivize the construction of an assisted living or comparable long-term care facility.
- Any amount over the value of the outstanding bond payments may be used to incentivize construction of an assisted living or comparable long-term care facility.
- The potential buyer shall demonstrate a history of 5-star ratings in the senior health care industry.
- The potential buyer shall retain existing staff subject to job performance.
- The Board of Supervisors shall approve all final contracts.

BE IT FURTHER RESOLVED, that the existing nursing home staff will have first priority when filling new or vacant positions elsewhere in the county based upon qualifications and past job performance; and,

BE IT FURTHER RESOLVED, the county board shall encumber the remaining 31.7 acres of adjoining land for a period not to exceed 10 years if a long-term care facility is not acquired for the site; and,

BE IT FURTHER RESOLVED, that if the property is sold, the County Administrator shall present a plan to Finance for final consideration by the County Board of any unused sales tax or tax levy from the 2024 proposed budget with allocations being prioritized for the Aging and Disability Resource Center (ADRC), Veteran's Services, Human Services and Public Health as well as county staff salaries.

Approved for presentation to the County Board by the Property Committee, this ____ day of _____, 2023

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 12.12.2023.

Offered and passage moved by:

Mark "Smooth" Detter	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Carl Gruber	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Joel Chrisler	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
James Astle	☑ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: Fiscal note: The Health Care Center has outstanding general obligation bond debt payable through 2027 totaling $4,464,565 and the 2024 budgeted county levy allocated was $788,087.

Health Care Center	YEAR				
	2024	2025	2026	2027	TOTAL
Principal Redemption	$ 995,000	$ 1,020,000	$ 1,050,000	$ 1,085,000	$ 4,150,000
Interest Expense/ Premium Amortization	124,990	94,952	64,127	30,496	314,565
Total Debt Expense	$ 1,119,990	$ 1,114,952	$ 1,114,127	$ 1,115,496	$ 4,464,565
2024 Budgeted Levy	788,087	TBD*	TBD*	TBD*	TBD*
	$ 1,908,077	TBD*	TBD*	TBD*	TBD*

*TBD or To Be Determined

MIS Note: MIS Note: Based upon MIS internal reporting, technology support for the Health Care Center accounts for roughly 5% of the total MIS support hours. Infrastructure costs, not already included in the Health Care Center's annual budget, amount to approximately $5,000 per year.

RULE I – Organization

A. As provided by statute, the Sauk County Board of Supervisors ("Board") shall organize on the third Tuesday of April in even numbered years. Regular and special meetings of the Board shall be held and conducted in accordance with the provisions of Wis. Stat. § 59.11. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business and the adoption of the budget. When the day of the meeting falls on November 11, the meeting shall be held on the next succeeding day.

B. The Chair of the County Board ("Chair"),Vice-Chair, and 2nd Vice-Chair shall be elected biennially by the Board at the April meeting in even-numbered years. A majority vote of the total elected Supervisors is required to elect the Chair, Vice-Chair and 2nd Vice Chair (e.g. 31 districts in Sauk County, 16 votes required regardless of number of Supervisors in attendance at meeting). Furthermore, any Supervisor may request removal of the Chair or Vice-Chair and new elections for a new Chair, Vice-Chair or both under item 13 of the regular Board meeting agenda, provided such request is placed with the County Clerk and County Administrator pursuant to the provisions of III. U. Such officers shall take office upon election. The meeting shall be chaired by the Corporation Counsel until a new Chair is elected. No Supervisor may be elected as Chair for more than three (3) consecutive terms.

C. In addition to presiding at meetings, the supervisor elected Chair by the Board, pursuant to Rule I.B.,shall upon election, assume all the responsibilities and perform all duties required of the Chair, pursuant to applicable State Statutes and these Rules, until the Board elects a successor.

D. In case of the absence or inability of the Chair for any meeting, the Vice-Chair shall perform the duties of the Chair. In case of the absence or inability of both the Chair and Vice-Chair for any meeting, the 2nd Vice -Chair shall perform the duties of the Chair. In the absence of the Chair, Vice-Chair and 2nd Vice -chair, the members shall choose a temporary Chair by a majority vote of the members present. In the case of the permanent absence or inability of the Chair, the Vice-Chair shall become Chair, and a new Vice-Chair shall be elected by the Board.

E. The Chair is authorized to attend meetings and conferences on matters related to county government and may direct the attendance of the Vice-Chair or some other members of the Board, either in place of the Chair, or along with the Chair, however per diem. shall not be payable unless authorized in accordance with Rule II, E. The Chair shall serve as the County's voting delegate at the Annual Convention of the Wisconsin Counties Association. The Chair shall serve on the following: Madison Area Technical College Appointment Board, Western Wisconsin Technical College District Board, and WIRED Leadership Caucus.

If a vacancy occurs on the Board, the procedures set forth Wis. Stat. s. 59.10(3)(e) shall govern in filling said vacancy. A supervisor filling a vacancy shall not automatically be assigned to the same committees as his or her predecessor in office but may request particular assignments. The chair shall have the option of removing or replacing any or all committee assignments for a replacement supervisor including moving a minimal number of supervisors to different committees if it benefits the county. Reassignment of supervisors requires the express consent of each reassigned supervisor and approval by a majority of members voting on the reassignment. Replacement of a member of the Executive & Legislative Committee, shall require election by the Board.

F. Supervisors appointed to special committees, boards, and commissions shall serve on those bodies only so long as they remain members of the Board unless a state statute or county ordinance provides otherwise. At the point in time that a supervisor is no longer a member of the Board, the position on the special committee, board, or commission shall be deemed vacant, and the Chair shall appoint a new individual, who must be a member of the Board, to fill the unexpired term on the body. A former supervisor may only fill a citizen member position on a special committee, board or commission if the former supervisor's continued service will result in no diminution of representation on the body by members of the Board.

G. A secret ballot may be used by the Board or a committee but only to elect an officer of the Board or the committee. When written ballots are used, except for secret ballots, supervisors shall indicate their vote by placing their district number on the reverse side of the ballot. The first ballot shall be the nominating ballot, to be followed by succeeding formal ballots until a majority vote of the members present elects. Persons nominated may address the Board for up to 3 minutes. Only persons named on a nominating ballot shall be considered during a formal ballot. A nominee may withdraw themselves from the ballot at any time after the initial ballot.

H. The standing committees shall be appointed by the Chair, in consultation with the Executive & Legislative Committee, subject to the approval of the Board. Committee appointments shall be presented for approval at the next meeting of the Board following the date of organization. The Executive & Legislative Committee shall meet at the call of the Chair as soon as practical after the organizational meeting to consult on committee appointments. After consultation, the new, tentative committees appointed by the Chair shall serve prior to approval by the Board during the period between the organizational meeting and the regular meeting in May, where consideration by the Board shall take place.

RULE II – Members
Decorum

A. The Board aspires to encourage appropriate dress by board members that reflects the professionalism of the Board. Business casual or more formal attire is encouraged.

B. All comments, debates and discussions shall be appropriate and to the point of the topic under discussion, and conducted in a manner that is civil, and respectful of all concerned.

C. Unless conducting non-County Board business, Supervisors wishing to confer with a Department Head shall schedule an appointment in advance with that particular Department Head and a Supervisor shall not contact staff (non-department head) without first seeking permission from the Administrator or Department Head.

D. A minimum of one day of education for members of the Board shall be set by the Chair, said day of education to be held every two years. Such education may be conducted through electronic means, including but not limited to videos and webinars. The Chair may set additional days of education for Board members, including one or more days for the purpose of clarifying budget procedures and upcoming budget analysis matters.

Compensation

E. Supervisors shall be authorized up to a maximum of 90 days' compensation (at a per diem rate of $90.00 for each day of attendance when the Board is in session and meeting, and

$75.00 for other authorized service including committee meetings), plus mileage and reimbursement of authorized expenses, for committee work when attending committee meetings of which they are members, or as chair of a committee (or their designee) when attending a committee meeting of which they are not a member for the purpose of providing testimony on an issue. Authorized service includes service required by ordinance or resolution. The maximum limits established for committee work shall be in addition to the per diems and mileage supervisors are entitled to receive for attendance at meetings of the Board and exclusive of per diems paid by non-county boards or commissions where the payment of the per diem or mileage is not made from County funds. Reimbursement of expenses (such as mileage, parking, etc.) shall be allowed only if a request for payment is made on the form provided by the Accounting Department within three (3) months after the meeting or event date. Payment to County Board supervisors and other committee members shall be only via direct deposit.

F. As provided by Wis. Stat. § 59.13(2), no supervisor shall be allowed pay for committee service while the Board is in session, but the Board may authorize payment of per diem, mileage and reimbursement for other expenses for attendance at any school, institute or meeting which the Board directs them to attend. Each standing committee is specifically authorized to send up to two (2) members to up to two (2) conventions (including conferences and other trainings) per County fiscal year. The convention cannot exceed three (3) days or be farther than three hundred (300) miles. All other requests require approval by a majority of the Board. Wis. Stat. § 59.13(2). In addition, all Supervisors are allowed to attend the Wisconsin Counties Association Annual Meeting with all registration fees to be paid for by the County. The Chair shall be able to attend National Association of Counties meeting with reimbursement for expenses incurred.

G. Any increase in the number of days of committee work for which supervisors may be paid compensation and mileage in any year shall require approval by two-thirds vote of the members of the Board present, prior to payment. In addition to the above, the Chair shall receive compensation for performance of the duties of that office. The Chair is authorized to act as a member of all committees in an *ex officio* capacity, and per diem and mileage are eligible to be paid under this rule for attendance at all committee meetings attended by the Chair.

H. The supervisor elected Chair shall be entitled to receive the compensation provided for the part-time position of Chair consisting of a salary of $650 per month in addition to any other per diem and mileage entitlement available to other supervisors in accordance with Rule II. E., as provided by Sauk Co. Code § 35.03.

I. All members of the Board who are to be reimbursed for committee work shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid Board members through any calendar year shall be compiled in the Accounting Department and presented to the Board prior to annual publication in March of the following year. Supervisors who "ride along" with other supervisors may not claim mileage.

J. No current claim or account to be paid from funds previously appropriated for any item by the Board in the Budget shall be allowed, nor order passed whereby any money is paid out or expended, until said claim or account has been referred to the appropriate department committee and report made thereof as directed by said committee.

K. All claims or accounts for disbursements made by any County official must be itemized and contain sufficient information to identify proper budget authorization.

Rule III – Meetings
General

A. The Board shall meet regularly in the County Board Room on the third Tuesday of each month except as provided in Rule I.A. above. Regular meetings of the full Board shall commence at 6:00 P.M. Any vote to adjourn to a different time or place for convening a regular meeting shall require approval by two-thirds of the members present.

B. A Special Meeting of the Board shall be held in accordance with the provisions set forth in 59.11 (2). A Supervisor may signify agreement to a request by email, delivered to the Clerk via County email from a Supervisor's official Sauk County email address to the Clerk's official email address. Furthermore, the Clerk may notice a Special Meeting by email. Personal email accounts, SMS or other electronic messages are not acceptable.

C. The order of business of Board meetings shall be as stated on the agenda for each session. The agenda shall jointly be the responsibility of the Chair, the County Administrator and the County Clerk. The agenda shall be circulated to the Board not less than two business days before each meeting. Agenda amendments that comply with Open Meeting Law notice requirements are permitted after initial circulation.

D. The format for the agenda at the April organizational meeting held in even-numbered years shall be as follows:

1. Call to order.
2. Invocation and pledge of allegiance.
3. Verification of credentials and roll call.
4. Administration of oath of office.
5. Adoption of agenda.
6. Approval of the minutes of the previous meeting.
7. Designation of official newspaper.
8. Election of a Chair ~~and~~, Vice Chair & 2nd Vice-Chair.

(Proceed in accordance with regular meeting agenda, see III.E. 6. through 15.)

E. The format for the regular meeting agenda of the County Board shall be as follows:

1. Call to order.
2. Roll call.
3. Invocation and pledge of allegiance.
4. Adoption of agenda.
5. Approval of the minutes of previous meeting.
6. General consent agenda items.
7. Scheduled appearances included on the agenda.
8. Public comment with each speaker limited to no more than three minutes.
9. Communications.
10. Appointments.
11. Bills.
12. Claims.

13. Elections.
14. Proclamations.
15. Reports.
16. Unfinished business.
17. New business.
18. Referrals.
19. New agenda items (no discussion). Submit in writing or by email new business items to the County Administrator as soon as possible for Rule III.U. committee referral or addition to the Board agenda.
20. Adjournment.

F. It is declared to be the policy of Sauk County that the public is entitled to the fullest and most complete information regarding the affairs of County government as is compatible with the conduct of County affairs and the transaction of County business. Wis. Stat. §§ 19.80 to 19.98 are to be complied with by all members at all meetings of public nature. The Board and its committees shall "sit with open doors," and timely notification of all public meetings, time, date, place and subject matter shall be given, including the specifics for any contemplated closed session.

Procedure

G. The Chair shall preserve order and decorum. The Chair may speak to points of order in preference to other members, and shall recite questions of order subject to an appeal to the Board by any two members, on which appeal no member shall speak more than once, unless by leave of the Board. He or she shall vote on all roll calls, except upon appeals from his or her own decision. The Chair may NOT participate in debate or discussion unless he or she steps down from the Chair and assumes their regular seat (the Vice-Chair would then run the meeting) then following the same rules as any other Supervisor.

H. The Chair shall announce items as they arise on the agenda. With respect to a resolution or ordinance, the Chair shall ask if a member wishes to make a motion, and upon a motion, if there is a second. Upon a motion and second, the Chair, or the Clerk, shall state the question on the motion, identifying the resolution or ordinance by its title and number, and reading the resolution in full. If the text of the resolution or ordinance has been distributed to members in advance, the chair may state the question without reading it in full, instead identifying the resolution by its designated title and number, by saying: It is moved and seconded to adopt the resolution relating to…., as printed." Any Supervisor has the right to have the motion or resolution read. After the question has been stated, the Chair shall call upon the maker of the motion who may defer to the chair of the appropriate committee, or an appropriate County staff person, for any statement or explanation.

I. In presenting business or debate, members shall address the Chair, be recognized, and when in order, proceed without any interruption. Debate and discussion should be limited to the agenda item under discussion. Discussion is intended to provide clarity on a given topic. In all cases, personalities are prohibited and civility shall be observed. In case more than one member shall seek recognition to address the Board or committee, the Chair shall decide who has precedence.

J. All regular meetings of the Board and Board committees shall provide a noticed public comment period. During a public comment period, any person who is not a member of the

body may comment on a specific item or issue that is on that particular agenda for a maximum of three minutes per person. Based on the number of people registered to comment, the chair has discretion to limit public comment to two minutes and shall announce said restriction prior to public comments commencing. Any person who wishes to comment on a matter not on the County Board agenda shall provide their comment to the County Clerk in writing for possible distribution to the Board. Discussion of personalities is prohibited and civility shall be observed. The Board or committee Chair may authorize the appearance and comment of a non-member if the appearance is specifically listed on the agenda.

K. Any member wishing to speak to a question shall be permitted to do so at least once, and a motion for the previous question shall not be in order until every member has had such opportunity. No member may speak twice on any question until every member choosing to speak has spoken. The person making a motion and the second may speak for up to five (5) minutes during the first round of debate and all others shall be limited to three (3) minutes per round.

L. All Supervisors present in person and remotely are expected to vote on all questions and items put before the Board or Committee. A Supervisor who has a conflict of interest pursuant to Wis. Stat. § 19.59 or Sauk Co. Code Ch. 36, Code of Ethics, shall, prior to the commencement of discussion or consideration of the matter, or as soon thereafter as the conflict of interest is discovered, declare the same. The Chair shall be excused by the Vice-Chair, for appropriate reasons. A Supervisor who chooses to abstain from voting for any other reason should likewise, prior to the commencement of discussion or consideration of the matter, declare that they will be abstaining. All members abstaining shall be deemed present for purposes of a quorum even if absence from the chambers is required.

M. Every motion shall be reduced to writing if called for by the Chair or any member of the Board. After motion is made and stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn at any time before decision or amendment by a majority vote of the Board.

N. In every instance, a motion to adjourn, to lay on the table, for previous question and for limited debate shall be decided without discussion.

O. Except for resolutions approved as part of a consent agenda, all votes on resolutions or ordinances shall be recorded roll call votes. If the electronic voting system is not operational, the Board may, by a two-thirds vote, approve voice voting on any resolution that does not otherwise require a roll call or supermajority vote by law.

P. Any budget alterations shall require authorization by two-thirds of the membership of the Board in accordance with Wis. Stat. § 65.90(5).

Q. When a motion has been made and carried in the affirmative or negative, it shall be in order for any member of the majority to move for reconsideration thereof at the next regularly scheduled meeting or in the same meeting of the Board. Such motion shall take precedence over all other questions except a motion to adjourn.

R. Reports to the Board are presented for information and not debate, and shall be limited to ten minutes in length after which a question and answer period may be conducted that also shall not exceed ten minutes. The time provided for a report or question and answer period may be

extended either during the approval of the agenda or by motion to extend the time allowed for the report or the question and answer period.

S. The Board shall take a ten-minute break after two hours of meeting, and shall break for ten minutes every two hours thereafter, for the comfort of supervisors and members of the public attending the meeting.

T. Remote Participation in Sauk County Board and Committee Meetings:

The Chair of the Board or a Committee may *not* remotely preside over any meeting.

A Supervisor may remotely attend, be counted towards a quorum, vote and be paid per diem as Follows:

COUNTY BOARD MEETING:

1. Supervisor must request remote participation in a meeting of the full County Board of the Chair at least 72-hours prior to the meeting, and notify the County Clerk if and once such request is granted by the Chair.

2. Supervisor may participate via voice or video; may speak only when recognized by the Chair pursuant to all other applicable rules of the board; may vote ONLY using County approved, properly configured, and secured voting device.

3. An individual Supervisor may remotely attend a meeting no more than three (3) times per two-year term.

4. No more than two Supervisors may remotely attend and participate in a meeting of the full County Board.

5. Remote participation in closed session is not allowed.

6. The Chair may alter the provisions of this paragraph to allow for unforeseen or urgent circumstances.

COMMITTEES OF THE COUNTY BOARD:

1. Supervisor must request the remote participation in a Committee meeting of the Committee Chair at least 72 hours prior to the meeting, and notify the Secretary of the Committee if and once such request is granted by the Chair.

2. Supervisor may participate and vote via voice or video; may speak only when recognized by the Chair pursuant to all other applicable Rules of the Board and Committee.

3. An individual Supervisor may remotely attend a meeting no more than three (3) times per two-year term.

4. No more than one (1) Supervisor may remotely attend and participate in a Committee meeting.

5. Remote participation in closed session is not allowed.

6. The Chair may alter the provisions of this paragraph to allow for unforeseen or urgent circumstances.

SAUK COUNTY HEALTHCARE CENTER

Sauk County Health Care Center (SCHCC) staff who participate in the SCHCC trustees meetings may do so remotely when they need to remain at the SCHCC for health and safety reasons. Citizen members of the SCHCC trustees may participate in meetings remotely when health and safety is a concern.

U. All proposed Board agenda items shall be submitted in writing to the County Clerk and County Administrator by 4:30 p.m. on the Tuesday preceding the next regular meeting of the Board. The County Administrator is responsible for the referral and routing of all proposed resolutions and other items to come before a committee and the Board. Except as otherwise provided, all proposed Board agenda items shall be referred to each standing committee with subject matter jurisdiction prior to placement on the Board agenda for discussion, report, and recommendation. Any Supervisor may also present a proposed resolution or agenda item for consideration by the full Board utilizing one of the following processes:

    1. A Supervisor may request the committee chairman to place a proposed resolution or other item on the agenda of the next regular meeting of a committee of which he is a member; or

    2. A Supervisor may request the County Administrator to refer a proposed resolution or item to the appropriate committee for consideration at its next regular meeting, if the requestor is not a member of that committee.

    All business referred to a committee by the Board shall be taken up before the next regular Board meeting whenever possible. The Board may, by majority vote, recall any matter referred to a committee and refer the matter to another committee or take other appropriate action thereon. A Supervisor wishing to so recall an item from Committee must notify the County Administrator by the time set forth in III. A. so the proposed action may be properly included on the Board agenda. Supervisors are strongly encouraged to consider the recommendation of the committee prior to requesting a proposed resolution or item be placed on the agenda as the lack of committee support would be indicative of the proposed resolution's or item's feasibility.

V. Items may be included on the general consent portion of the agenda provided the matter was unanimously adopted by the sponsoring committee and the matter under consideration has no financial or public policy impact and is of a non-controversial nature. No ordinance shall be included in the general consent portion of the agenda. When the general consent portion of the agenda is placed before the Board for consideration, the Chair shall ask if any member of the Board objects to any item being considered by general consent. Any item placed on the general consent portion of the agenda may be placed under the new business portion of the agenda, and considered separately, upon the request of any supervisor, and without a motion and second, provided such request is made prior to a vote on the general consent portion of the agenda by the Board. If there is no objection to any item, the Chair will request a motion to approve the general consent portion of the agenda. All items in the general consent portion of the agenda may be approved by voice vote. Any member may request and

shall be granted a recorded vote without a motion or second provided such request is made prior to the Chair's request for a motion to approve the consent agenda.

W. It shall be the responsibility of the sponsoring committee or supervisor to have the matter prepared in the form to be acted on and to have a fiscal note attached. All resolutions involving the expenditure or receipt of funds shall carry a fiscal note using a form approved by the Finance Committee which details the resolution's impact upon County finances approved and initialed by the Finance Director, Finance Manager or County Administrator. In addition to the fiscal note, all resolutions shall contain a Management Information Systems (MIS) Note,and shall be reviewed by Corporation Counsel and approved as to form prior to inclusion in the agenda. A resolution lacking a fiscal note, MIS note, or legal review by Corporation Counsel shall not be considered by the Board. The background clause of any resolution or ordinance shall contain information sufficient to provide the purpose and need for the resolution or ordinance.

X. The Chair may immediately refer any matter not considered and reported to the Board by a committee to the appropriate committee without motion if there is no objection to referral. If objection is made, referral of the matter shall be immediately placed before the Board for vote and shall only be referred upon a majority vote of the members present and voting. Resolutions brought forward by individual supervisors must be presented to all committees having jurisdiction over the proposed matter as detailed above.

Y. The County Board shall send a special advisory referendum question, pursuant to Wisconsin State statute 59.52(25), to the County Clerk for placement on the next spring or fall ballot only if a supervisor submits the question in writing to the Board not less than one-hundred-twenty (120) days prior to the date of the next election and the question is approved for ballot placement by a two-thirds (2/3rds) vote of the Board.

RULE IV Committees

A. Matters Pertaining to Standing Committees of the Board:

1. A supervisor shall serve as a committee member until the first Board meeting following the spring County Board Supervisor election.

2. A chair, vice-chair and secretary for each committee shall be selected by each committee's membership. Only Supervisors may hold these positions. Supervisors may only be the Chair of one standing committee. A Supervisor elected to be the chair of a two Committees shall resign as the Chair of one of the Committees.

3. If the position of chair on a committee becomes vacant, the vice-chair becomes chair and an election shall be held to fill the position of vice-chair and any other subsequent vacancies.

4. A supervisor may only be removed from a committee by the County Board Chair with the approval of the County Board by a two-thirds vote of the Board members present.

5. If a supervisor wishes to resign from a committee, permission must be requested from the Board. Permission of the Board can be given through

unanimous consent or a motion that is debatable and amendable. Once the request is granted, the vacancy is handled as any other vacancy.

6. Whenever two or more committees meet jointly, a quorum of each committee participating in the joint meeting is required. A supervisor who serves on two or more of the committees may be counted toward a quorum of more than one of the committees meeting jointly. The joint committees shall vote to select one chair of one of the participating committees to serve as chair of the joint meeting.

7. Supervisors are expected to attend the committee meetings of the committees to which they are assigned. When a supervisor cannot attend a meeting, it is the responsibility of the supervisor to request excusal from the chair of the committee.

8. A County Board member attending a committee meeting of a committee on which they do not serve, shall be given the opportunity to address said committee at least once, for a period of time which is at least equal to the time allowed for individual speakers at public comment, provided the matter to be addressed is a matter that is on that committee's properly posted agenda. The decision to allow the supervisor to speak more than once is within the discretion of the chair of the committee. The chair's decision may be overruled by a majority vote of the committee.

9. Each committee shall, at its first meeting following the organizational meeting of the Board, select those officers required by Rule IV.L., and it shall thereafter be the responsibility of said officers to ensure that accurate, written minutes are made of each meeting of the committee and submitted to the County Clerk for filing. The presiding officer at any meeting shall ensure compliance with the Open Meetings Law.

10. Committee agenda format will be established in compliance with open meetings law and by the committee chair and secretary based on that respective committee's precedent.

B. Special committees, boards, special appointments and commissions shall be selected or appointed by the Chair with the approval of the Board. These committees, boards and commissions shall select their own chair. The Chair shall notify the supervisors of proposed appointments by United States Mail or email no later than the Thursday afternoon prior to the scheduled meeting of the Board at which the appointments will be voted upon. If an appointment is to be considered at a special meeting of the Board, the Chair shall provide notice by United States Mail or email no later than five days prior to the date of the special meeting.

STANDING COMMITTEES OF THE BOARD.

AGING & DISABILITY RESOURCE CENTER COMMITTEE

Responsible for providing services to the general public with respect to matters related to aging and disability and to improve the life of those with aging and disability related issues. This committee will serve as the official statutory

Commission on Aging pursuant to Wis. Stat. § 46.82(4) and shall be advised by the Aging, and Disability Advisory Committee. Responsible for policy direction and oversight for the following departments: Aging and Disability Resource Center. See, Sauk Co. Code Ch. 16. Oversight Committee for the Healthcare Center Board of Trustees.
Members: 11. The Committee shall have 6 County Board Supervisors.

ECONOMIC DEVELOPMENT COMMITTEE
Responsible for coordination of County economic development initiatives with County Planners and Sauk County Development Corporation. Involved in strategic resource planning initiatives. Reviews matters which affect growth and development of Sauk County, and economic development of communications network. Responsible for economic development in Sauk County and oversees County coordinated transportation, including overseeing the Tri-County Airport Commission, municipal airports, Pink Lady Rail Transit Commission and Wisconsin River Rail Transit Commission. Responsible for the study, review and recommendation regarding freight, passenger and commuter rail development, intercity and commuter bus services and development, and the provision and coordination of rural and commuter transit services. Transit is governed by Wis. Stat. s. 59.58. Also responsible for oversight regarding arts, humanities, culture and historic preservation projects on behalf of the Board. Serves as the Landmarks Commission in compliance with Sauk Co. Code Ch. 38 and Wis. Stats. §§ 59.56 and 59.69(4m). **Members: 7.**
EXECUTIVE & LEGISLATIVE COMMITTEE
Responsible for proposing amendments and monitoring the operation of Rules of the Board; responsible for the conduct of all intergovernmental relations and affairs; monitors State legislative and administrative activity affecting Sauk County; proposes legislation or action on pending legislation affecting Sauk County; considers matters not specifically assigned to other committees. Responsible for policy direction and oversight to the following departments: County Administrator, Corporation Counsel, County Clerk, Emergency Management. This committee shall also have oversight of the Veteran Services Office.

Comprised of members from: **The Executive & Legislative Committee shall be composed of the Chair and Vice-Chair of the Board, along with the Chair of the other Standing Committees. The Chair of the Committee shall vote only in the case of a tie.** The County Clerk shall serve as secretary to this committee. The County Administrator, Corporation Counsel, and County Clerk shall serve as *ex officio* members of this committee without voting privileges. **Members: 9.**

FINANCE, PERSONNEL & INSURANCE COMMITTEE
Responsible for financial policy initiation and review of all County fiscal matters, including reviewing and possibly revising the annual County operating budget, submitted to the Committee by the County Administrator, for presentation to the Board. Reviews County investment and banking policies; manages County general fund and contingency fund; reviews per diem and mileage for all committees, commissions, boards or councils; recommends approval of County audit report; receives all special gifts and grants made in favor of the County. Responsible for policy jurisdiction over all County personnel matters including: recruitment and selection; collective bargaining and contract administration; employee relations; salary administration for all appointed and elected personnel;

classification systems; employee training; fringe benefits; and reviews all new position requests and vacant positions. Oversees the County's safety program and safety training. Provides for all property, liability, and worker's compensation insurance needs for the County. Provides policy direction and oversight to Accounting, County Treasurer, the Personnel Department and Risk/Safety Manager. **Members: 9.**

HEALTH RESOURCES

Responsible for policy direction and oversight of Health Department pursuant to Wis. Stat. Chs. 250 through 255 relating to public and environmental health matters. See, Sauk Co. Code Ch. 3. Responsible for policy direction and oversight for Human Services Department pursuant to Wis. Stat. chs. 46 and 51 and Wis. Stat. § 59.53 to oversee social services and community programs. **Members: 9; 5 Supervisors, 1 M.D., 1 R.N., One member that represents the diversity of the county, 1 member who receives, or has a family member that receives, services from the Department of Human Services.**

LAND RESOURCES & ENVIRONMENT COMMITTEE

Responsible for policy direction for County planning, land use regulations, surveying, remonumentation, mapping and uniform rural building identification system, land records modernization activities. Serves as the County Zoning Agency pursuant to Wis. Stat. § 59.69. Establishes policies relating to planning, acquisition, development and maintenance of County owned park and recreation sites. Responsible for natural resource management, resource conservation and environmental protection including soils, water, forestry and wildlife resources through participation in various federal, state and local programs. Responsible for developing sustainable practices within County operations and serving in an advisory capacity regarding "green technologies." Responsible for the development and implementation of the Sauk County Outdoor Recreation Plan. Responsible for review and approval of vouchers related to the Sauk County Outdoor Recreation Plan. Oversees operation of farmland located at the original Sauk County Health Care Center. Serves as the Farmland Preservation Review Committee. Also, jointly responsible with the Area Extension Director for oversight of University of Wisconsin-Madison, Division of Extension educational programming in agriculture and natural resources, community and economic development, family living, 4-H and positive youth development, horticulture, and County tourism and promotion activities on behalf of the Board.

Members: 9; 7 Supervisors, 6 of whom shall be Supervisors from districts that have at least a portion of their district in County Zoning, 1 Citizen who meets the requirements of Wis. Stat. § 92.06(1)(b)(2), 1 citizen may be appointed who shall be a public school administrator in the County. If there is no school administrator appointed then a Supervisor shall be appointed to fill that spot on the committee. Pursuant to Wis. Stat. § 92.06(1)(b)(2) the designee shall be a person who is engaged in agricultural use, as defined under s. 91.01 (2)(a)1, and shall be a member of the Committee but shall refrain from discussion and voting on any matter where the Committee is acting as the County Zoning Agency. A public school administrator, if one is appointed, shall be a Member of the Committee but shall refrain from voting on matter not related to UW-Extension. Members of this committee shall serve on the lake protection districts. Provides policy direction and oversight to the following departments: Land

Resources and Environment; Parks; County Surveyor; Land Information Officer; Register of Deeds; and Mapping.

LAW ENFORCEMENT & JUDICIARY COMMITTEE
Responsible for exploration of justice alternatives. Provides policy direction and oversight on behalf of the Board to the following departments: District Attorney, Coroner, Clerk of Courts, Court Commissioner, Register in Probate, Child Support, and Circuit Court Judges, Sheriff, and the Animal Shelter. **Members: 9.**

PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE
Responsible for policy direction in design, construction and maintenance of all County roads and expenditure of highway maintenance funds received from the state or County, including planning, development of, and maintenance of all structures required for storage, maintenance and operations relating to the Highway Department. Pursuant to Wis. Stat. § 83.015(1)(c), this Committee is designated the County Highway Committee and each member is appointed and vacancies filled pursuant to the procedures contained in these Rules. Responsible for policy direction and oversight for Highway Department. Responsible for providing policy direction with regard to matters involving County property. Handles all matters relating to the acquisition of real property, construction, building improvements, repair or maintenance not specifically delegated to other committees. Responsible for planning and implementation of space use in County buildings. Oversees the appraisal and sale of tax delinquent County property by the County Treasurer and reviews the disposition of, or the granting of easements on, County real property. Responsible for the physical management requirements associated with the closed Sauk County Landfill. Approves the use of County owned property by non-County groups when such property is not under the direct purview of another committee. Oversees communications infrastructure, including fiber optic cable, towers, and associated equipment. Responsible for the overall information technology requirements for all departments and agencies of Sauk County. Responsible for oversight of the Management Information Systems department. Provides overall planning and long-range forecasting for the information systems needs of Sauk County. Provides oversight to the Building Services Department **Members: 9.** [Drafter's Note: Elimination of the Communications & Infrastructure Committee and transfer of its functions to the Property Committee was approved on April 29, 2019 but is not effective until April 21, 2020]

RULE V. Miscellaneous Provisions

A. The County Administrator shall attend Board meetings.

B. The Corporation Counsel shall attend Board meetings and serve as parliamentarian and legal advisor to the Board. If the Corporation Counsel is unable to attend a Board meeting, then the County Administrator will serve as parliamentarian.

C. Amendments/Changes to the Rules of the Sauk County Board of Supervisors during the current term shall be proposed and adopted pursuant to the following procedure:

1. Proposed amendments to these rules shall first be reviewed by the Executive &

Legislative Committee (E&L). The proposed amendment shall then be introduced to the Board at the subsequent Board meeting.

2. The proposed amendment shall be read under the "Reports" section of the agenda. The sponsoring Supervisor may speak to the proposed rule change for up to 5 minutes. The Board shall take no action at this point. Supervisors may relay their comments on the proposed amendment to the sponsoring Supervisor afterwards, ideally via email.

3. E&L shall then consider the proposed original or revised amendment at its subsequent meeting and forward a recommendation to adopt or not adopt to the full Board. The full Board will consider the proposed or revised amendment at its next regular meeting, with a 2/3 vote of all members present required for adoption.

4. E&L Committee shall begin review the County Board Rules in September of odd years for consideration for presentation at the October County Board Meeting.

D. The County Administrator, with the assistance of the Finance Director, shall keep the Board informed of the financial condition of the County and shall submit complete quarterly financial statements to the Board.

E. These rules may be suspended or amended by a two-thirds vote of all members present. Robert's Rules of Order Newly Revised, 2011 (11th) Edition, shall govern the proceedings of the Board in all cases to which they are applicable and in which they are not inconsistent with these Rules or the laws of the State of Wisconsin.

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
JANUARY 16, 2024
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.**

2. **Roll Call.** PRESENT: (27) Roxen, T. Spencer, Eberl, Rego, Klitzke, Scanlon, Krueger, Flint, Clemens, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. ABSENT: (4). Kinsman, Anderson, Prosser, and Lohr.

   Staff Present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Autumn Bates, Lead Deputy County Clerk; Chris Harry, Deputy County Clerk; Cora McDonnell, Deputy County Clerk; and Michelle Commings, Deputy County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supr. Burchill

   *Supr. Kinsman arrived at 6:05 p.m.

4. **Adopt Agenda.** MOTION (Schell/Roxen).
   The following scrivener error was noted:
   "**Resolution 4-2024** Amending The ~~2023~~ *2024* Budget To Appropriate $90,259 Pursuant To An Intergovernmental Agreement Between Sauk County, Wisconsin, and the Ho-Chunk Nation."
   Motion carried **unanimously.**

5. **Adopt the minutes.** MOTION (Carver/Klitzke) to adopt the minutes from the previous meeting. Motion carried **unanimously.**

6. **General Consent Agenda Items.**
   a. **EXECUTIVE & LEGISLATIVE COMMITTEE:**
      i. Resolution 1-2024 To Honor Michelle Commings For Over 25 Years Of Faithful Service To The People Of Sauk County.
   MOTION (Peper/Klitzke) to approve General Consent Agenda item. Motion carried **unanimously.**

7. **Scheduled Appearances.** None.

8. **Public Comment.** None.

9. **Communications.**
   a. 01/04/2024 Letter from Art Carlson, re: Sauk County Health Care Center.

10. **Appointments.**
    a. Workforce Development Board of South-Central Wisconsin
       Ben Breese, New Appointment, Citizen Member
       3 – year term: 01/16/2024 - 01/20/2027

b. Sauk County 2024 Emergency Fire Wardens: ***(attached to Granicus)***

MOTION (Fordham/Peper) to approve the appointments. Motion carried **unanimously.** *(Voice vote)*

11. **Bills.** None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required**.
    a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): none.
    b. Brent Miller
        i. Administrator's report.
    c. Tim McCumber, County Board Chair
        i. Board Chair Update.

16. **Unfinished Business.** None.

17. **New Business.**

BOARD OF HEALTH:

Resolution 2-2024 To Authorize Contract Services with Flourish & Thrive Labs.

MOTION (Rego/McAuliffe). **VOTE:** AYES: (28) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Krueger, Flint, Clemens, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (3) Anderson, Prosser, and Lohr. Motion carried **unanimously.**

PROPERTY COMMITTEE & LAND RESOURCES AND ENVIRONMENT COMMITTEE:

Resolution 3-2024 To Sell A Highway Easement Of 1,046 Sq Feet Of Sauk County Land To The Wisconsin Department Of Transportation At The Sauk County Farm.

MOTION (Polivka/Detter). **VOTE** AYES: (28) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Krueger, Flint, Clemens, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (3) Anderson, Prosser, and Lohr. Motion carried **unanimously.**

FINANCE COMMITTEE:

Resolution 4-2024 Amending The 2024 Budget To Appropriate $90,259 Pursuant To An Intergovernmental Agreement Between Sauk County, Wisconsin, and the Ho-Chunk Nation.

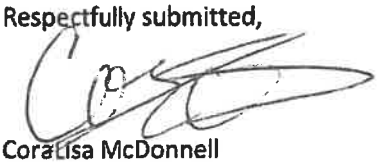
MOTION (Krueger/Scanlon). **VOTE** AYES: (28) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Krueger, Flint, Clemens, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Gruber, Detter, Chrisler, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (3) Anderson, Prosser, and Lohr. Motion carried **unanimously.**

18. **Referrals.**

19. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** 6:26 P.M. MOTION (T. Spencer/Carver) to adjourn until Tuesday, February 20, 2024, at 6:00 P.M. Motion carried **unanimously.**

Respectfully submitted,



Coralisa McDonnell
Deputy County Clerk

Minutes Approved: February 20, 2024.
State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the January 16, 2024. Proceedings of the Sauk County Board of Supervisors.
Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

www.co.sauk.wi.us
These notices may also be found at: http://www.wisconsinpublicnotices.org/ or https://www.co.sauk.wi.us/legalnotices.

RESOLUTION # 1 -2024

Resolution to Honor Michelle Commings for over 25 years of Faithful Service to the People of Sauk County

Resolution offered by the Executive & Legislative Committee
Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. Michelle Commings faithfully served the people of Sauk County by providing over 25 years of service for Sauk County. Michelle started on August 31, 1998 as Deputy Register of Deeds. On March 26, 2012 she transferred to the County Clerk's Office as Deputy County Clerk. In 2016 Michelle became Lead Deputy County Clerk where she will retire on February 2, 2024. Michelle maintained professional and ethical integrity while serving the County. Michelle was an essential team member to the Sauk County Clerk's Office and all of Sauk County.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation, and commends Michelle Commings for over 25 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Michelle Commings an appropriate certificate and commendation as a token of our esteem.

Approved for presentation to the County Board by the Executive & Legislative Committee, this 16th day of January 2024.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 01.10.2024 .

Offered and passage moved by:

_____ Timothy McCumber, Chair	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
_____ John Deitrich	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Carl Gruber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Marty Krueger	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: No Impact.
MIS Note: No Impact.

RESOLUTION # 2-2024

Resolution to Authorize Contract for Services with Flourish & Thrive Labs

Resolution offered by the Board of Health

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
Public Health received a grant from The Medical College of Wisconsin. One of the project aims is to establish one metric for the performance management dashboard that explores a social determinant of health's impact on maternal/child outcomes. To do this Flourish and Thrive Labs was selected based on their proven ability and lowest price provided.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors that the provision of services by Flourish & Thrive Labs at a cost of $17,000 be hereby approved.

Approved for presentation to the County Board by the _____ Committee, this ____ day of _____ , 2023

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____ .

Offered and passage moved by:
Sauk County Board of Health

_____ Pat Rego	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Rebecca Klitzke	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Thomas Dorner	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Dave Clemens	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Kiana Beaudin	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Dr. Barclay Shultz	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: $17,000 in contractual expenses will derive from Community Led Maternal Child Health Grant (Project Code 05566).

MIS Note: None

RESOLUTION # 3-2024

Resolution to Sell a Highway Easement of 1,046 sq feet of Sauk County land to the Wisconsin Department of Transportation at the Sauk County Farm

Resolution offered by the Property Committee & Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Wisconsin Department of Transportation (WI DOT) will be reconstructing a portion of State Highway 23 from Elder Ridge Road to County Road K. The purpose of the project is to extend the life of the existing pavement and improve pavement riding characteristics, guardrail replacement, culvert replacement, water/sanitary sewer replacement (Village of Loganville) and bring sidewalk curb ramps into compliance with Americans with Disabilities Act (ADA) standards. The area of interest at the Sauk County Farm is 1,046 square feet or approximately 0.024 acres in size. All documentation related to the sale of a highway easement will be signed by the County Administrator and County Clerk.

THEREFORE, BE IT RESOLVED, that the County Board authorizes the sale of a highway easement of 1,046 square feet of County property for $500; and

BE IT FURTHER RESOLVED, that all documentation related to the sale of a highway easement will be signed by the County Administrator and County Clerk.

Approved for presentation to the County Board by the Property Committee, this 16th, day of January 2024

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 01.10.2024.

Offered and passage moved by:

PROPERTY COMMITTEE

Carl Gruber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Mark "Smooth" Detter	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Joel Chrisler	☐ Aye	☐ Nay	☐ Abstain	☒ Absent

Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Mike Anderson JAMES ASTLE	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

LAND RESOURCES AND ENVIRONMENT COMMITTEE

Marty Krueger, Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Peter Kinsman, Vice Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Brandon Lohr	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Valerie McAuliffe	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Randy Puttkamer	☐ Aye	☐ Nay	☐ Abstain	☒ Absent

Fiscal Note: Funds from the sale of the highway easement will be deposited into the General Fund.

MIS Note: None

TerraVenture ADVISORS

November 30, 2023

SAUK COUNTY
S4555 COUNTY ROAD CH
REEDSBURG, WI 53959

Project: ID 5080-09-23, Parcel No. 11
SPRING GREEN - REEDSBURG
STH - 023, Sauk County

Dear SAUK COUNTY:

As you may know, the Wisconsin Department of Transportation (WisDOT) plans a highway safety project in your area. This project will affect your property and I look forward to working with you to discuss our mutual interests.

Please review the following documents:

- Right of Way Plat with names of neighboring landowners affected by the project
- Waiver of Appraisal Form
- Conveyance with legal description of the land and/or interest(s) needed for the project
- "The Rights of Landowners Under Wisconsin Eminent Domain Law" pamphlet
- Statement to Construction Engineer

To determine fair compensation for your interests, the department conducted a market study of recent comparable sales in the area. These values and associated interests are noted on the enclosed Waiver of Appraisal form. In non-complex acquisitions, such as this one, a formal appraisal is not required.

If you agree with the terms shown on the Waiver of Appraisal form, please sign the following documents and return them in the enclosed envelope for final review and approval by the department.
Waiver of Appraisal. This form needs to be signed and dated by all owners. This verifies that you have waived your right to a formal appraisal and agree to accept settlement in the amount stated on the form.
Conveyance. The Highway Easement conveyance document will need a notarized signature of all owners.
Statement to Construction Engineer form. This informs the contractor of any concerns. Even if there are no concerns, this form will still need to be signed.

Please note both your signature and that of the Wisconsin Department of Transportation are needed for an enforceable contract. After the department reviews and signs the document, a fully executed (signed) copy of the documents will be sent to you, and I will contact you to arrange for payment and closing.

If you do not agree with the terms of the enclosed Waiver of Appraisal form, or if I have not heard back from you by 1/2/2024, I will contact you to discuss the next steps in the acquisition process. If you have questions, please contact me at 608-609-8821.

Sincerely,

TerraVenture Advisors, LLC

Teri Weil
Real Estate Specialist

Enclosures

FACT SHEET
ID 5080-09-23
Spring Green – Reedsburg
(Elder Ridge Road to CTH K)
STH 23
Sauk County

PROJECT DESCRIPTION

The project length is 8.11 miles long. This is a reconstruction project of STH 23 beginning at Elder Ridge Road and ending at County Road K.

NEED FOR PROJECT

This roadway was last reconstructed/resurfaced in 2005. The existing pavement is aged and exhibits signs of fatigue including alligator, longitudinal, and traverse cracking. Existing curb ramps do not meet Americans with Disabilities Act (ADA) standards.

IMPROVEMENTS

The purpose of this project is to extend the life of the existing pavement and improve pavement riding characteristics, guardrail replacement, culvert replacement, water/sanitary sewer replacement (Village of Loganville), and bring sidewalk curb ramps into compliance with ADA standards to the extent feasible.

CONSTRUCTION

Construction is anticipated to start in the spring of 2025. During construction, STH 23 will be detoured during construction. Temporary driveway closures may be necessary during parts of the construction process. Construction staff will contact homeowners and businesses in advance before closing a driveway.

REAL ESTATE

The acquisition process is expected to start in November 2023 and be completed by August 2024.

FEE ACQUISITION

This means the state will purchase the land permanently.

HE ACQUISITION

A Highway Easement (HE) is an acquisition of land for highway purposes. The property remains on the owner's county tax records, but its use is denied to the owner as long as the property is used for highway purposes.

TLE ACQUISITION

A Temporary Limited Easement (TLE) is usually needed for grading purposes during construction only. This easement will allow the contractors to complete their work. After the project is complete, the easement will terminate.

ENCROACHMENT

An encroachment is any trespassing on the domain of another, e.g., wall, fence, landscaping, building, etc.

COMPENSATION

About three weeks after the conveyance form has been signed, a check will be mailed.

NOMINAL PAYMENT PARCEL - WAIVER OF APPRAISAL RECOMMENDATION AND APPROVAL

Wisconsin Department of Transportation

RE1897 01/2023 Ch. 32 Wis. Stats.

Owner name(s)	Area and interest required
Sauk County	0.024 acres of Highway Easement (HE)

Allocation

Allocation	Description	Size	Unit	Per Unit	Value ($)
Highway Easement (HE)	(1,046 SF @ $0.16)	0.024	Acres	$6,973.33	$167.36
Appraiser Rounding					$332.64

Total Allocation $500.00
Rounded To $500.00

The undersigned owner(s), having been fully informed of the right to have the property appraised, and to receive just compensation based upon an appraisal, have decided to waive the right to an appraisal and agree to accept settlement in the above-stated amount as full payment for the parcel stated, subject to approval by Wisconsin Department of Transportation.

The undersigned owner(s) further states that they waived the right to an appraisal without undue influences or coercive action of any nature.

It is intended that the instrument of conveyance will be executed upon presentation by Wisconsin Department of Transportation agents or representatives.

FOR: Sauk County

X
Owner Signature Date

X
Owner Signature Date

Approved for Wisconsin Department of Transportation

For Office Use Only

X
Wisconsin Department of Transportation Signature
Date

QJ1083447

This instrument was drafted by
Wisconsin Department of Transportation

Project ID
5080-09-23

Parcel No
11

HIGHWAY EASEMENT

Wisconsin Department of Transportation
Exempt from filing transfer form [77.22(1) Wis. Stats.]
RE1565 01/2023 Exempt from fee: s.77.25(2r) Wis. Stats..

THIS EASEMENT, made by **The County of Sauk of the State of Wisconsin,** GRANTOR, conveys an easement, as described below, for highway purposes to the Wisconsin Department of Transportation, GRANTEE, for the sum of **Five Hundred and 00/100 Dollars ($500.00)**

Any person named in this easement may make an appeal from the amount of compensation within six months after the date of recording of this easement as set forth in s.32.05(2a) Wisconsin statutes. For the purpose of any such appeal, the amount of compensation stated on the easement shall be treated as the award, and the date the easement is recorded shall be treated as the date of taking and the date of evaluation.

Other persons having an interest of record in the property: None

This **is not** homestead property.

LEGAL DESCRIPTION IS ATTACHED AND MADE A PART OF THIS DOCUMENT BY REFERENCE.

This space is reserved for recording data

Return to
Teri Weil
TerraVenture Advisors, LLC
PO Box 110
Baraboo, WI 539313

Parcel Identification Number/Tax Key Number
030-1091-00000

The undersigned certify that this instrument is being executed pursuant to a resolution of the board of directors (or shareholders, if authorized by law) of County of Sauk of the State of Wisconsin.

FOR: Sauk County

Signature Date

Print Name

Signature Date

Print Name

Signature Date

Print Name

Signature Date

Print Name

Date

State of Wisconsin)
) ss.
Sauk County

On the above date, this instrument was acknowledged before me by the named person(s).

Signature, Notary Public, State of Wisconsin

Print Name, Notary Public, State of Wisconsin

Date Commission Expires

Project ID
5080-09-23

This instrument was drafted by
Wisconsin Department of Transportation

Parcel No.
11

LEGAL DESCRIPTION

Parcel 11 of Transportation Project Plat 5080-09-23 - 4.04 recorded in Transportation Project Plats, as Document No. 1247192, recorded in Sauk County, Wisconsin.

Property interests and rights of said Parcel 11 consist of:

Easement for highway purposes

STATEMENT TO CONSTRUCTION ENGINEER

RE1528 01/2023 s. 84.09 Wis. Stats.

Wisconsin Department of Transportation

Copies to: project engineer and owner

Owner Name(s)	Property Address	Area code - phone
Sauk County	, WI	Home: Cell: Work: Email:
	Mailing Address S4555 County Road CH, Reedsburg, WI 53959	
Tenant, if any	Property Address	Area code - phone
	, WI	Home: Cell: Work: Email:
	Mailing Address	

Commitments made (fences, driveways, trees, drainage or other items):

Other matters of interest and owner concerns:

Property Owner Signature	Date	Negotiator Signature	Date
Property Owner Signature	Date	Print Negotiator Name	

Commitments Approved:

Approving Authority Signature and Title	Date
Print Approving Authority Name	

	Project ID	County	Parcel No.
QJ10B3450	5080-09-23	Sauk 433	11

STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION
TRANSPORTATION PROJECT PLAT TITLE SHEET
PROJECT NO. 5080-09-23
SPRING GREEN - REEDSBURG
ELDER RIDGE ROAD TO CTH K
STH 23
SAUK COUNTY



THE NOTES, CONVENTIONAL SIGNS AND ABBREVIATIONS ARE ASSOCIATED WITH EACH TRANSPORTATION PROJECT PLAT FOR PROJECT 5080-09-23

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (WISCRS), SAUK COUNTY, NAD83(2011). IN U.S. SURVEY FEET. VALUES ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT-OF-WAY MONUMENTS WILL BE TYPE 2 (TYPICALLY ¾" X 24" IRON REBARS), UNLESS OTHERWISE NOTED AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

ALL RIGHT-OF-WAY LINES DEPICTED IN THE NON-ACQUISITION AREAS ARE INTENDED TO RE-ESTABLISH EXISTING RIGHT-OF WAY LINES AS DETERMINED FROM PREVIOUS PROJECTS, OTHER RECORDED DOCUMENTS, CENTERLINE OF EXISTING PAVEMENTS AND/OR EXISTING OCCUPATIONAL LINES.

RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS" OF PUBLIC RECORD.

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO THE NEW REFERENCE LINES.

A TEMPORARY LIMITED EASEMENT (TLE) IS A RIGHT FOR CONSTRUCTION PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON, THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE. ALL (TLEs) ON THIS PLAT EXPIRE AT THE COMPLETION OF THE CONSTRUCTION PROJECT FOR WHICH THIS INSTRUMENT IS GIVEN.

A PERMANENT LIMITED EASEMENT (PLE) IS A RIGHT FOR CONSTRUCTION AND MAINTENANCE PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE BUT WITHOUT PREJUDICE TO THE OWNER'S RIGHTS TO MAKE OR CONSTRUCT IMPROVEMENTS ON SAID LANDS OR TO FLATTEN THE SLOPES, PROVIDING SAID ACTIVITIES WILL NOT IMPAIR OR OTHERWISE ADVERSELY AFFECT THE HIGHWAY FACILITIES.

AN EASEMENT FOR HIGHWAY PURPOSES (HE), AS LONG AS SO USED, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE.

PROPERTY LINES SHOWN ON THIS PLAT FOR PROPERTIES BEING IMPACTED ARE DRAWN FROM DATA DERIVED FROM FILED/RECORDED MAPS AND DOCUMENTS OF PUBLIC RECORD. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD SURVEY.

FOR THE CURRENT ACCESS/DRIVEWAY INFORMATION, CONTACT THE PLANNING UNIT OF THE WISCONSIN DEPARTMENT OF TRANSPORTATION OFFICE IN LA CROSSE

PARCEL AND UTILITY IDENTIFICATION NUMBERS MAY NOT POINT TO ALL AREAS OF ACQUISITION, AS NOTED ON THE TPP DETAIL PAGES.

INFORMATION FOR THE BASIS OF EXISTING HIGHWAY RIGHT-OF-WAY POINTS OF REFERENCE AND ACCESS CONTROL ARE LISTED ON THE TPP DETAIL PAGES.

CONVENTIONAL SYMBOLS

SECTION LINE
QUARTER LINE
SIXTEENTH LINE
NEW REFERENCE LINE
NEW R/W LINE
EXISTING R/W OR HE LINE
PROPERTY LINE
LOT, TIE & OTHER MINOR LINES
SLOPE INTERCEPT
CORPORATE LIMITS
UNDERGROUND FACILITY (COMMUN., ATV/CS, ELECTRIC, ETC.)
NEW R/W (FEE OR HE)
TEMPORARY LIMITED EASEMENT AREA
EASEMENT AREA (PERMANENT LIMITED OR RESTRICTED DEVELOPMENT)
TRANSMISSION STRUCTURES
BUILDING — TO BE REMOVED
BRIDGE — CULVERT

SECTION CORNER SYMBOL
SECTION CORNER MONUMENT
R/W MONUMENT (TYPE 2 UNLESS NOTED)
NON-MONUMENTED R/W POINT
FOUND IRON PIN (UNLESS NOTED)
GEODETIC SURVEY MONUMENT
SIXTEENTH CORNER MONUMENT
SIGN
OFF-PREMISE SIGN

	COMPENSABLE	NON-COMPENSABLE
ELECTRIC POLE	●	○
TELEPHONE POLE	■	□
PEDESTAL (LABEL TYPE) (TV, TEL, ELEC, ETC.)	▣	▢

ACCESS RESTRICTED BY ACQUISITION
NO ACCESS (BY STATUTORY AUTHORITY)
ACCESS RESTRICTED (BY PREVIOUS PROJECT OR CONTROL)
NO ACCESS (NEW HIGHWAY)
PARCEL NUMBER (25)
UTILITY NUMBER (40)
PARALLEL OFFSETS

CONVENTIONAL ABBREVIATIONS

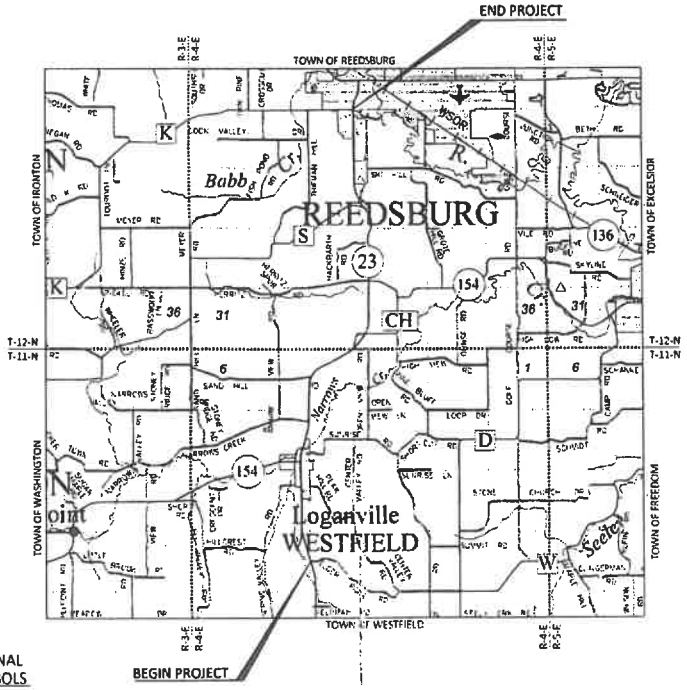
ACCESS RIGHTS	AR	POINT OF INTERSECTION	PI
ACRES	AC	PROPERTY LINE	PL
AHEAD	AH	RECORDED AS	(REC)
ALUMINUM	ALUM	REEL / IMAGE	R/I
AND OTHERS	ET AL	REFERENCE LINE	N/A
BACK	BK	REMAINING	REM
BLOCK	BLK	RESTRICTIVE DEVELOPMENT EASEMENT	RDE
CENTERLINE	C/L	RIGHT	RT
CERTIFIED SURVEY MAP	CSM	RIGHT OF WAY	R/W
CONCRETE	CONC	SECTION	SEC
COUNTY	CO	SEPTIC VENT	SEPV
COUNTY TRUNK HIGHWAY	CTH	SQUARE FEET	SF
DISTANCE	DIST	STATE TRUNK HIGHWAY	STH
CORNER	COR	STATION	STA
DOCUMENT NUMBER	DOC	TELEPHONE PEDESTAL	TP
EASEMENT	EASE	TEMPORARY LIMITED EASEMENT	TLE
EXISTING	EX	TRANSPORTATION PROJECT PLAT	TPP
GAS VALVE	GV	UNITED STATES HIGHWAY	USH
GRID NORTH	GN	VOLUME	V
HIGHWAY EASEMENT	HE		
IDENTIFICATION	ID		
LAND CONTRACT	LC		
LEFT	LT		
MONUMENT	MON		
NATIONAL GEODETIC SURVEY	NGS		
NORTH	NO		
OUTLOT	OL		
PAGE	P		
POINT OF TANGENCY	PT		
PERMANENT LIMITED EASEMENT	PLE		
POINT OF BEGINNING	POB		
POINT OF CURVATURE	PC		
POINT OF COMPOUND CURVE	PCC		

CURVE DATA

LONG CHORD	LCH
LONG CHORD BEARING	LCB
RADIUS	R
DEGREE OF CURVE	D
CENTRAL ANGLE	Δ/DELTA
LENGTH OF CURVE	L
TANGENT	T
DIRECTION AHEAD	DA
DIRECTION BACK	DB

CONVENTIONAL UTILITY SYMBOLS

WATER
GAS
TELEPHONE
OVERHEAD TRANSMISSION LINES
ELECTRIC
CABLE TELEVISION
FIBER OPTIC
SANITARY SEWER
STORM SEWER



LAYOUT
SCALE 0 1.0 MI.

PROJECT NUMBER	5080-09-23 -V. 01
SHEET	2 OF 2

FILE NAME: S:\PROJECTS\SW11032 WISDOT - STH 23 SAUK COUNTY\R\W\DWGS\5080-09-23 TPP.DWG
LAYOUT NAME: TITLE
PLOT DATE 2/18/2013 8:29 AM PLOT BY: TIM VELTE PLOT NAME
5080-09-23-V.01

DOCUMENT #: 1247182
Recorded: 03-07-2023 at 11:31 AM
BRENT BAILEY
SAUK COUNTY REGISTER OF DEEDS
Register's Office
Sauk Co, WI
RECEIVED FOR RECORD
Fee Amount: $30.00
This document has been filed electronically

TRANSPORTATION PROJECT PLAT NO: 5080-09-23 - 4.04

PART OF THE NW¼-SW¼ OF SECTION 34, TOWNSHIP 12 NORTH, RANGE 4 EAST, TOWN OF REEDSBURG, SAUK COUNTY, WISCONSIN.

RELOCATION ORDER STH 23, SPRING GREEN - REEDSBURG, ELDER RIDGE ROAD TO CTH K, SAUK COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE NAMED PROJECT.

TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 84.02 (4), 84.09, AND 84.30, WISCONSIN STATUTES, THE DEPARTMENT OF TRANSPORTATION HEREBY ORDERS THAT

1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE NAMED PROJECT.
2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE DEPARTMENT FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE STATE OF WISCONSIN, PURSUANT TO THE PROVISIONS OF SUBSECTION 84.09 (1) OR (2), WISCONSIN STATUTES.

FOR CURRENT ACCESS/UTILITY INFORMATION, CONTACT THE PLANNING UNIT OF THE WISCONSIN DEPARTMENT OF TRANSPORTATION OFFICE IN LA CROSSE

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (WISCRS), SAUK COUNTY, NAD 83 (2011), IN US SURVEY FEET. VALUES SHOWN ARE GRID COORDINATES. GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

EXISTING STH 23 HIGHWAY RIGHT OF WAY SHOWN HEREIN IS BASED ON THE FOLLOWING POINTS OF REFERENCE: RIGHT OF WAY PLAT DIVISION JOB NO. 1628

ALL NEW RIGHT-OF-WAY MONUMENTS WILL BE TYPE 2 (TYPICALLY ¾" x 24" IRON REBARS), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT

FOR ADDITIONAL INFORMATION REFER TO THE TITLE SHEET, RECORDED IN THE OFFICE OF REGISTER OF DEEDS IN SAUK COUNTY AS SHEET 2 OF 2 OF DOCUMENT 1246788.

RECEIVED FOR REGISTER OF DEEDS
PROJECT NUMBER 5080-09-23 4.04

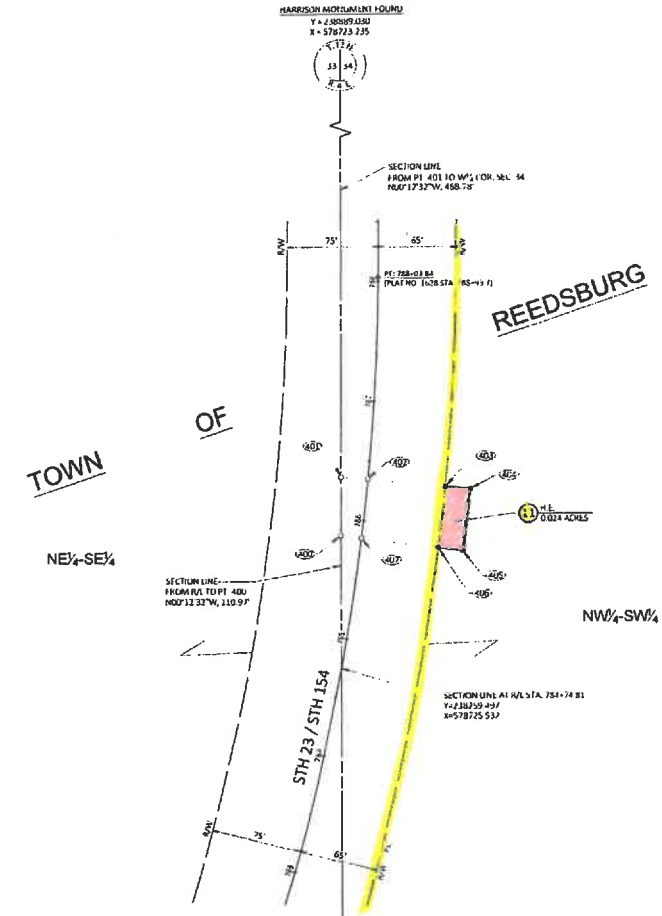
GN

SCALE, FEET
0 50' 100'

PLOT SCALE = 1 IN = 50 FT

PLOT BY: Tim Vetter

PLOT DATE: 3/2/2023 11:07 AM



PI STA = 781+87.25
Y = 238494.535
X = 578752.267
DELTA = 38°58'57" LT
D = 9.00000°
T = 667.22'
L = 1,285.18'
R = 1,909.86'
PI STA = 794+72.43
Y = 237599.371
X = 578334.421
PI STA = 788+03.84
Y = 238506.772
X = 578755.285
CB = N36°40'25"E
DA = N00°12'33"E

ALIGNMENT SUB-CURVE
PI STA 781+87.25 TO PI STA 784+74.81
L=168.84'
R=1909.86'
LCB=N00°47'30"E
LCH=168.78'

ALIGNMENT SUB-CURVE
784+74.81 TO POINT 401
L=110.19'
R=1909.86'
LCB=N01°26'58"E
LCH=110.17'

ALIGNMENT SUB-CURVE
784+74.81 TO PC
STA. 775+20.97
L=754.49'
R=1909.86'
LCB=N24°27'07"E
LCH=748.88'

ALIGNMENT SUB-CURVE
POINT 401 TO POINT 402
L = 50.00'
R = 1909.86'
LCB = N00°08'24"E
LCH = 50.00'

RIGHT OF WAY COURSE TABLE

POINT TO POINT	BEARING	DISTANCE
400 TO 401	N00°12'33"W	99.79'
401 TO 402	S84°40'32"E	22.22'
402 TO 403	S84°40'32"E	65.00'
403 TO 404	S84°40'32"E	20.00'
404 TO 405	S06°04'28"W	57.22'
405 TO 406	N88°10'32"W	20.00'
406 TO 407	N83°10'32"W	65.00'
407 TO 400	N83°10'32"W	16.77'

R/W POINTS

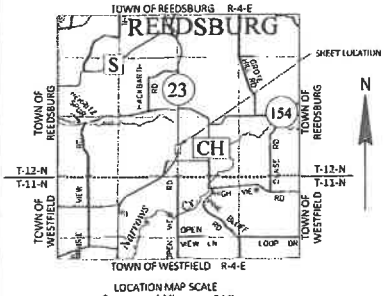
PT #	STATION	OFFSET	Y	X
400	785+85.00	16.77' LT.	238370.464	578725.127
401	786+35.00	22.22' LT	238420.351	578724.945
402	786+35.00	0 OUT	238418.169	578747.064
403	786+35.00	65.00' RT.	238418.158	578811.780
404	786+35.00	85.00' RT	238418.303	578831.693
405	785+85.00	85.00' RT	238358.371	578826.171
406	785+85.00	65.00' RT	238360.739	578806.306
407	785+85.00	0 OUT	238368.472	578741.774

SCHEDULE OF LANDS & INTERESTS REQUIRED

PARCEL NUMBER	OWNER(S)	INTERESTS REQUIRED	H.E. ACRES	TLE
11	[illegible]	H.E.	0.024	

NOTE: OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE DEPARTMENT.

TOWN OF REEDSBURG R-4E



TOWN OF WESTFIELD R-4E

LOCATION MAP SCALE
0 1 MI. 2 MI.

UTILITY INTERESTS REQUIRED

UTILITY NUMBER	OWNER(S)	INTEREST REQUIRED
200	FRONTIER COMMUNICATIONS	RELEASE OF RIGHTS

UTILITY EASEMENT TABLE

UTILITY NUMBER	OWNER & RECORDING INFORMATION	LOCATED IN R/W PARCEL #
200	GENERAL TELEPHONE COMPANY OF WISCONSIN 2 ROD WIDE EASEMENT, DOC. 375883, V. 362, P. 498	11

JEWELL
associates engineers, inc.
Engineers - Architects - Surveyors

I, NOAH E. AMLIKER, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE DEPARTMENT OF TRANSPORTATION, I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND

SIGNATURE: Noah E. Amliker DATE: 3/3/2023
PRINT NAME: NOAH E AMLIKER
REGISTRATION NUMBER: S-3265

NOAH E. AMLIKER S-3265 CADEMORAN WISCONSIN

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE DEPARTMENT OF TRANSPORTATION

SIGNATURE: Cory Schlager DATE: 3/3/2023
PRINT NAME: CORY SCHLAGER

FILENAME: S:\Projects\WSTEX\WisDOT - STH 23 Sauk County\Work\5080-09-23 TPP\LIVING APPRAISAL PLAT\STH 23 5080-09-23 4.04 PLAT.dgn

RESOLUTION # 4 -2024

AMENDING THE 2024 BUDGET TO APPROPRIATE $90,259 PURSUANT TO AN INTERGOVERNMENTAL AGREEMENT BETWEEN SAUK COUNTY, WISCONSIN AND THE HO-CHUNK NATION

Resolution offered by the Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: On April 20, 2010 by Resolution 43-10, Sauk County was authorized to enter into an intergovernmental agreement with the Ho-Chunk Nation that provides for an annual payment of $90,259 from the Ho-Chunk Nation to Sauk County. These funds may be used at the County's discretion for any purpose unless that purpose is considered a prohibited purpose that diminishes the Nation's governmental jurisdiction or has an adverse financial impact on the Nation. The County may not spend any money received under this agreement until the County provides a written report to the Nation each March 1; and the Nation must expressly state that the intended use does not constitute a prohibited purpose, or 30 days must have elapsed since the Nation has received said report and the Nation has not objected.

WHEREAS, the adoption of the 2024 County budget allocated $57,879 of the $90,259 Ho-Chunk annual payment;

Administrator	Indigenous People's Day Celebration	$10,000
Aging & Disability Resource Center	Breakfast Bag Program	15,500
Highway	Highway Maintenance	32,379
	2024 Budgeted Ho-Chunk funds	$57,879

NOW, THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors that the 2024 budget is hereby amended to appropriate the remaining 2024 Ho-Chunk funds of $32,380 as follows:

Land Resources & Environment	Hemlock Park Design/Develop ADA fishing opportunities.	$26,880
Public Health	Safe Sleep Cribs	3,000
Public Health	County Resident Survey-Resident Access Information Survey	2,500
	2024 Total Allocated Ho-Chunk funds	$90,259

For Consideration by the Sauk County Board of Supervisor on January 16, 2024.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 01.10.2024 .

Offered and passage moved by **Finance Committee**:

Marty Krueger	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard "Mike" Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Thomas Dorner	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Timothy McCumber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: To avoid supplanting the property tax and creating undue reliance on this potentially non-recurring and non-discretionary funding stream, these dollars were purposefully not included in the original 2024 budget.

MIS Note: No impact.

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
FEBRUARY 20, 2024
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:00 P.M.**

2. **Roll Call.** PRESENT: (27) Roxen, T. Spencer, Eberl, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. VIRTUAL: (3) Prosser, Polivka and Chrisler. ABSENT & EXCUSED: (1) Rego.

   Staff Present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk; Cora McDonnell, Deputy County Clerk; and Chris Harry, Deputy County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supervisor Clemens.

4. **Adopt Agenda.** MOTION (Schell/Dorner) to adopt agenda.
   The following scrivener error was noted:
   Resolution 6-2024: lines 25-27 "BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present ~~Robert Bonham~~ *Parrish Helms* an appropriate certificate and commendation as a token of our esteem."
   Motion carried **unanimously.**

5. **Adopt the minutes.** MOTION (Carver/Roxen) to adopt the minutes from the previous meeting. Motion carried **unanimously**.

6. **General Consent Agenda Items.**
   a. **LAW ENFORCEMENT AND JUDICIARY COMMITTEE:**
      i. **Resolution 5-2024** To Honor Michael Cook For 16 Years Of Service.

   b. **HIGHWAY COMMITTEE:**
      i. **Resolution 6-2024** To Honor Parrish Helms For Over 17 Years Of Faithful Service To The People Of Sauk County.
      ii. **Resolution 7-2024** To Honor Robert Bonham For Over 36 Years Of Faithful Service To The People Of Sauk County.

   MOTION (Klitzke/Scanlon) to approve all General Consent Agenda item. Motion carried **unanimously.**

7. **Scheduled Appearances.** None.

8. **Public Comment.**
   a. Nancy Thome, re: Election
   b. Tom Kriegl, re: Health Care Center

9. **Communications.**
   a. 01/12/2024 Email from Western Technical College District Board, re: Vacancy Notice.
   b. 01/19/2024 Letter from Madison Area Technical College, re: Notice Of Intent To Appoint District Board Members.
   c. 01/29/2024 Email from Western Technical College District Board Appointment Committee, re: Public Hearing & Meeting Date.
   d. 02/01/2024 Letter from Jim & Judy Garske, re: Sauk County Health Care Center (SCHCC).
   e. 02/15/2024 Email from Western Technical College, re: Candidates Requesting Consideration For Re/Appointment.

10. **Appointments.**
   a. Families Come First/Comprehensive Community Services Coordinating Committee:
      i. Amy Breunig, Re-Appointment, Citizen Member
         3– year term: 02/20/2024-02/16/2027
      ii. Julie Eckert, Re-Appointment, Citizen Member
         3– year term: 02/20/2024-02/16/2027
      iii. Ryan Catterson, Re-Appointment, Citizen Member
         3– year term: 02/20/2024-02/16/2027

   b. Children's Community Options Program/Birth to 3 Advisory Committee:
      i. Greg Gintz, Re-Appointment, Citizen Member
         3– year term: 02/20/2024-02/16/2027
      ii. Roberta Kasper, Re-Appointment, Citizen Member
         3– year term: 02/20/2024-02/16/2027

   c. Veteran's Service Commission:
      i. Carl Oppert, Re-Appointment, Citizen Member
         3– year term: 02/20/2024-02/16/2027

   d. Sauk County Board of Health Committee:
      i. Eleanor O. Vita, M.D., New Appointment, Citizen Member
         3– year term: 02/20/2024-02/16/2027

   e. Sauk County Health Care Center, Nursing Home Administrator:
      i. Emily Greenwood-Flock

MOTION (T. Spencer/Gruber) to approve all appointments. *(Voice Vote)*
AYES: (26) Roxen, T. Spencer, Eberl, Kinsman, Scanlon, Anderson, Krueger, Flint, Clemens, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (1) Klitzke. VIRTUAL AYES: (3) Prosser, Polivka, and Chrisler. ABSENT & EXCUSED: (1) Rego. Motion carried.

11. **Bills**. None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required.**
    a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
    b. Brent Miller
        i. Administrator's report.
    c. Tim McCumber, County Board Chair
        i. Board Chair Update.

16. **Unfinished Business.** None.

17. **New Business.**

FINANCE COMMITTEE:

Resolution 8-2024 Designating County Depositories; Establishing Investment And Related Financial Procedures. MOTION (Krueger/Dorner). **VOTE:** AYES: (27) Roxen, T. Spencer, Eberl, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). VIRTUAL AYES: (2) Polivka and Chrisler. DID NOT VOTE: (1) Prosser. ABSENT & EXCUSED: (1) Rego. Motion carried **unanimously.**

PROPERTY COMMITTEE:

Resolution 9-2024 Authorizing To Contract With The City Of Baraboo For Patrolling And Ticketing Unauthorized Parking Overnight In The West Square Parking Lot. MOTION (Detter/Gruber).

Several Scrivener's Errors were noted:

Resolution 9-2024: several lines throughout the proposed Revenue and Enforcement Agreement Between Sauk County and the City of Baraboo.

VOTE: AYES: (27) Roxen, T. Spencer, Eberl, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). VIRTUAL AYES: (3) Prosser, Polivka and Chrisler. ABSENT & EXCUSED: (1) Rego. Motion carried **unanimously.**

Resolution 10-2024 To Authorize A Contract With A Real Estate Broker For The Sauk County Health Care Center. MOTION (Detter/Gruber). **VOTE:** AYES: (22) Roxen, T. Spencer, Eberl, Kinsman, Klitzke, Scanlon, Anderson, Clemens, Lombard, Schell, Dorner, Astle, R. Spencer, Carver, Burchill, Peper, Lohr, Gruber, Detter, Stehling, Deitrich and McCumber. NAYS: (5) Krueger, Flint, Fordham, Hazard, McAuliffe. VIRTUAL AYES: (3) Prosser, Polivka and Chrisler. ABSENT & EXCUSED: (1) Rego. Motion carried.

HIGHWAY COMMITTEE:

Resolution 11-2024 To Enter Into A Memorandum Of Understanding (MOU) For The Construction Of A Drainage Ditch In The Town Of Spring Green And Village Of Spring Green. MOTION (Peper/Gruber).

**Jed Siedl, Sauk County Emergency Management Directory and Pat Gavinski, Sauk County Highway Commissioner gave board an overview of the proposed Resolution 11-2024.*

The following scrivener's errors were noted:

Resolution 11-2024: lines 13-16 "This MOU would ~~committee~~ *commit* Sauk County, the Village of Spring Green, and the Town of Spring Green to fund the local share of a Building Resilient Infrastructure and Communities (BRIC) grant. The BRIC ~~grand~~ *grant* will fund 75% of the total project cost."

MOTION (Peper/Gruber). **VOTE:** AYES: (27) Roxen, T. Spencer, Eberl, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0).
VIRTUAL AYES: (3) Prosser, Polivka and Chrisler. ABSENT & EXCUSED: (1) Rego. Motion carried **unanimously.**

HIGHWAY AND FINANCE COMMITTEE:

Resolution 12-2024 To Amend The 2024 Budget For Allocation Of ARPA Funds For Grant Writing Seeking Funding For The Construction Of A Drainage Ditch In The Town Of Spring Green And Village Of Spring Green. MOTION (Peper/Polivka).

The following scrivener error was noted:

Resolution 12-2024: line 54 "~~Keven~~ *Kevin* Schell".

VOTE: AYES: (27) Roxen, T. Spencer, Eberl, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Clemens, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). VIRTUAL AYES: (3) Prosser, Polivka and Chrisler. ABSENT & EXCUSED: (1) Rego. Motion carried **unanimously.**

18. **Referrals.**

19. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** 6:48 P.M. MOTION (Lohr/Carver) to adjourn until Tuesday, March 19, 2024, at 6:00 P.M. Motion carried **unanimously**.

Respectfully submitted,

Cora McDonnell
Deputy County Clerk

Minutes Approved: March 19, 2024.

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the February 20, 2024. Proceedings of the Sauk County Board of Supervisors.
/s/Rebecca C. Evert, Sauk County Clerk.
Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. Office Phone: 608-355-3286.

www.co.sauk.wi.us

These notices may also be found at: http://www.wisconsinpublicnotices.org/ or https://www.co.sauk.wi.us/legalnotices.

RESOLUTION # 5 - 2024

Resolution to Honor Michael Cook for 16 Years of Service

Resolution offered by the Law Enforcement and Judiciary Committee
Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. Michael Cook faithfully served the people of Sauk County for the Sauk County Sheriff's Office. Michael started on February 25, 2008 as a Jail Deputy where he remained and retired as of January 4, 2024.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation and commends Michael Cook for 16 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Michael Cook an appropriate certificate and commendation as a token of our esteem.

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee, this 20th day of February, 2024.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes BDD No _____ as reviewed by the Corporation Counsel, _____, Date: 02. 15. 2024 .

Offered and passage moved by:

John Deitrich	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Kevin Schell	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
David Clemens	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Sheila Carver	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Delmar Scanlon	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: No Impact
MIS Note: No Impact

RESOLUTION # 6-2024

Resolution to Honor Parrish Helms for over 17 years of Faithful Service to the People of Sauk County

Resolution offered by the Highway Committee
Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. Parrish faithfully served the people of Sauk County for the Highway Department. Parrish started on October 30, 2006 as a Patrolman for the Highway Department. Parrish later moved to a Skilled Laborer position and then went on to be a Skilled equipment operator and then a Highway Operator 2. Parrish maintained professional and ethical integrity while serving the County. Parrish was an essential team member to the Highway Department and all of Sauk County.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation, and commends Parrish Helms for over 17 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Robert Bonham an appropriate certificate and commendation as a token of our esteem.

Approved for presentation to the County Board by the Highway Committee, this 20th day of February 2024.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes BDD No _____ as reviewed by the Corporation Counsel, Bonham, Date: 02.15.2024.

Offered and passage moved by:

Brian Peper ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Terry Spencer ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Smooth Detter ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Mike Flint



☑ Aye ☐ Nay ☐ Abstain ☐ Absent

Kevin Schell

Fiscal Note:

MIS Note:

RESOLUTION # 7-2024

Resolution to Honor Robert Bonham for over 36 years of Faithful Service to the People of Sauk County

Resolution offered by the Highway Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. Rob faithfully served the people of Sauk County for the Highway Department. Rob started on May 18, 1987 as a LTE for the Highway Department. Rob was hired on fulltime in 1990 as a Patrolman's Helper and then went on to be a Patrolman and then a Patrol Superintendent. Rob maintained professional and ethical integrity while serving the County. Rob was an essential team member to the Highway Department and all of Sauk County.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation, and commends Robert Bonham for over 36 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Robert Bonham an appropriate certificate and commendation as a token of our esteem.

Approved for presentation to the County Board by the Highway Committee, this 20th day of February 2024.

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

Brian Peper ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Terry Spencer ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Smooth Detter ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Mike Flint ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Kevin Schell ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Fiscal Note:

MIS Note:

RESOLUTION # 8 - 2024

DESIGNATING COUNTY DEPOSITORIES; ESTABLISHING INVESTMENT AND RELATED FINANCIAL PROCEDURES

Resolution offered by the Finance Committee

BACKGROUND:
§34.05 of the Wisconsin Statutes provides for the designation of official County depositories and the specification by County Boards of Supervisors of the basis upon which Treasurers shall be authorized to deposit and invest funds. The Sauk County Finance Committee has reviewed these and other financial matters and, in light of past practice and the best interest of Sauk County, does make the following recommendations as outlined in the resolution.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Treasurer shall deposit County funds as provided under the statutes of the State of Wisconsin, County Financial Policy 10-95, and this resolution, emphasizing preservation of principal, liquidity and rate of return; and,

BE IT FURTHER RESOLVED, that Sauk County participate in the State of Wisconsin's Local Government Investment Pool pursuant to §25.50 of the Wisconsin Statutes, with the Sauk County Treasurer or authorized deputies hereby designated as the "local official" authorized to invest County monies in this fund and to make withdrawals therefrom as required; and,

BE IT FURTHER RESOLVED, that the Sauk County Treasurer shall be authorized to maintain a working or active checking account for the immediate operation of Sauk County in any financial institution that is a member of Federal Deposit Insurance Corporation and under the State of Wisconsin deposit guarantee program if applicable. The financial institution must be conveniently located for conducting daily business; and,

BE IT FURTHER RESOLVED, that pursuant to §34.09 of the Wisconsin Statutes, every federal or state credit union, state bank, federal or state savings and loan association, savings and trust company and federal or state savings bank and every national bank may be designated as a public depository and may receive and hold public deposits, subject to the referenced chapter, if the financial institution has a branch or main office located in this state, complies with this chapter with respect to public deposits and accepts payments made by the state under §16.412 of the Wisconsin Statutes; and,

BE IT FURTHER RESOLVED, that the Sauk County Treasurer or authorized deputies shall be responsible for obtaining the appropriate collateralization agreements to guarantee the safety of Sauk County funds in excess of insured or guaranteed limits. This pledge of collateral for deposits must follow the Governmental Accounting Standards Board requirements; and,

BE IT FURTHER RESOLVED, that all County officers and all other County personnel receiving or handling County funds shall deposit monies at least weekly with the Sauk County Treasurer or in other appropriate authorized accounts. The list below reflects institutions that currently contain County funds. The Sauk County Treasurer may make changes or additions to these institutions which are approved by the Finance Committee; and,

Bank of Prairie du Sac	PMA Financial Network, Inc
Bank of Wisconsin Dells	PNC Bank
Baraboo State Bank	Prevail Bank
Community First Bank	Wells Fargo Bank, N.A.
Farmers & Merchants Bank	Wisc Investment Service Cooperative
First Business Bank	Wisc Local Government Investment Pool
The Peoples Community Bank	Westby Co-Op Credit Union

BE IT FURTHER RESOLVED, that all general and payroll County checks shall bear the facsimile signatures of the Sauk County Clerk, the Sauk County Treasurer, and the Sauk County Board Chairperson. Any other checks issued by Sauk County departments shall bear the signature, either original or facsimile, of that department's administrator or their designee.

For consideration by the Sauk County Board of Supervisors on February 20, 2024.

Approved for presentation to the County Board by the Finance Committee, this 5th day of February, 2024

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes BDD No _____ as reviewed by the Corporation Counsel, _____, Date: 02.14.2024.

Offered and passage moved by:

Martin F. Krueger, Chairperson	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn A. Eberl, Vice-Chairperson	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard M. Flint, Secretary	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Thomas Dorner, Supervisor	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Timothy B McCumber, Supervisor	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: The Sauk County Treasurer shall deposit County funds as provided under the statutes of the State of Wisconsin, County Financial Policy 10-95, and this resolution,

emphasizing preservation of principal, liquidity and rate of return.

MIS Note: No MIS impact

RESOLUTION # 9-2024

Resolution Authorizing to contract with the City of Baraboo for patrolling and ticketing unauthorized parking overnight in the West Square Parking Lot

Resolution offered by the Property Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The City of Baraboo conveyed to the County their interest in three parcels that make up approximately half of the parking lot for the West Square. As part of the conditions of the sale, the City of Baraboo would be allowed to enforce ordinances related to parking in the West Square Building Parking Lot and retain all related fines. The City of Baraboo has agreed to enact and enforce ordinances as listed in the attached agreement.

THEREFORE, BE IT RESOLVED THAT, the Sauk County Board of Supervisors, met in regular session, hereby approves the attached agreement with the City of Baraboo for the enactment and enforcement of parking regulations for the West Square Building Parking Lot.

Approved for presentation to the County Board by the Property Committee, this 1st day of February, 2024

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes BOD No _____ as reviewed by the Corporation Counsel, _____, Date: 02.14.2024.

Offered and passage moved by:

Carl Gruber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Mark "Smooth" Detter	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Joel Chrisler	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Jim Astle	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: No fiscal impact.
MIS Note: No MIS impact.

REVENUE AND ENFORCEMENT AGREEMENT BETWEEN SAUK COUNTY AND THE CITY OF BARABOO

1. INTRODUCTION: This is an agreement between Sauk County ("County") and the City of Baraboo ("City") pursuant to Wis. Stat. § 66.0301 authorizing the enforcement of the City Ordinances pertaining to park parking restrictions at the County owned West Square Building parking lot. The Sauk County Board of Supervisors approved such enforcement on _____, by Resolution no. _____. The City of Baraboo Common Council approved this enforcement agreement on _____, by Resolution _____. Both parties agree that the undersigned are authorized to sign for their respective body. As such the parties hereby agree, in way of implementation, as follows:

2. SCOPE OF AGREEMENT: This agreement is meant to cover the West Square Building parking lot located in the City of Baraboo:

This agreement is meant only to apply to the enforcement of City ordinances for above referenced parking lot and is not intended to change or alter in any way the ownership, maintenance or upkeep of these parking lot or the surrounding property. The parties hereby agree that all normal maintenance and upkeep procedures and activities by the County shall be unaffected by this agreement and shall remain the responsibility of the County.

3. COLLECTION: The County hereby authorizes City, to enact and enforce parking ordinances according to officially adopted City ordinances. There shall be appropriate notice by way of signs at these locations notifying the public of these parking restrictions. All signs to be erected by the County. Any citations for violations of the City ordinances shall be the property of the City without any reimbursement to the County.

4. ENFORCEMENT: The City agrees to enforce the parking restrictions regarding the aforementioned West Square Building parking lot pursuant to the officially adopted City ordinances. The County shall identify those vehicles eligible for parking in the West Square Building by means of a sticker, sign or device affixed to each vehicle. County vehicles eligible to park in the West Square Building parking lot are intended to be used vehicles that are used on a regular basis the County. The spaces are not intended to be used to store vehicles that are non-operable or that are used on a seasonal basis.

All ordinance violations shall be processed by the City and all actions to prosecute these ordinance violations shall be taken by the City Attorney. The County shall have no responsibility or ability to prosecute violations City parking ordinances. This does not limit in any way their current ability to enforce their own County Ordinances.

5. LENGTH OF AGREEMENT: This agreement shall be in effect from the date of the last signature on this document and will renew every year, except that either party may terminate this agreement for any reason upon thirty (30) days' written notice via certified mail to:

County: Sauk County Clerk
505 Broadway
Baraboo, WI 53913

City: _____
_____
_____
_____

[Signatures on following page]

BY SIGNING BELOW THE SIGNORS AFFIRM AND ACKNOWLEDGE THAT:

They have read and understand this contract and its Attachments, if any; they have authority to enter into this contract on behalf of the Entity, Corporation, or County they are signing for; they are knowingly, freely, and voluntarily entering into this contract and that they accept and agree to be bound by the terms and conditions of this contract.

COUNTY OF SAUK

Administrator, Sauk County

2/15/2024
Date

CITY OF BARABOO

Administrator, City of Baraboo

Date

RESOLUTION # 10-2024

Resolution to Authorize a Contract with a Real Estate Broker for the Sauk County Health Care Center

Resolution offered by the Property Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
Resolution 98-2023 authorized the Expansion of Long-Term Care Continuum in Sauk. This Resolution authorized using a Real Estate Broker to sell the Sauk County Health Care Center Facility (SCHCC). The Property Committee, at a January 9, 2024, meeting, directed the Administrator and Corporation Counsel put out a Request for Proposal for a Real Estate Broker to potentially sell the SCHCC. To do this Marcus & Millichap Real Estate Investment Services, Inc. (MMREIS) was selected based on their proven ability and price provided.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors that the Provision of Services by MMREIS at a fee of 3% be hereby approved.

BE IT FURTHER RESOLVED that the broker fees 3% will be taken from the net proceeds of the sale of the SCHCC.

Approved for presentation to the County Board by the Property Committee, this 20th day of February 2024

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes BTD No _____ as reviewed by the Corporation Counsel, _____, Date: 02.14.2024 .

Offered and passage moved by:
Property Committee

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Chair, Mark "Smooth" Detter

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Supervisor Carl Gruber

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Supervisor Robert Spencer

_____	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Joel Chrisler				
_____	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor James Astle				

Fiscal Note: The Broker fees will be taken from the net proceeds of the sale of the SCHCC.

MIS Note: No Impact

RESOLUTION # 11-2024

Resolution to Enter into a Memorandum of Understanding (MOU) for the Construction of a Drainage Ditch in the Town of Spring Green and Village of Spring Green

Resolution offered by the Highway Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Highway Department is currently in the design phase of a reconstruction project Of CTH G in the Town of Spring Green. Potential funding is available to fund a portion of the road construction as well as a drainage ditch to alleviate drainage issues east of Pearl Rd. This MOU would committee Sauk County, the Village of Spring Green, and the Town of Spring Green to fund the local share of a Building Resilient Infrastructure and Communities (BRIC) grant. The BRIC grand will fund 75% of the total project cost. The project is scheduled to be constructed in 2027 if funding is awarded.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does hereby approve entering into the MOU.

Approved for presentation to the County Board by the Highway Committee, this 20th day of February, 2024

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = ____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes BTD No _____ as reviewed by the Corporation Counsel, _____, Date: 02.15.2024.

Offered and passage moved by: Highway Committee

Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Smooth Detter	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Terry Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard "Mike" Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Keven Schell	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note:

MIS Note:

RESOLUTION # 12-2024

Resolution to amend the 2024 Budget for allocation of ARPA Funds for Grant Writing Seeking Funding for the Construction of a Drainage Ditch in the Town of Spring Green and Village of Spring Green

Resolution offered by the Highway Committee and Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Highway Department is currently in the design phase of a reconstruction project Of CTH G in the Town of Spring Green. Potential funding is available to fund a portion of the road construction as well as a drainage ditch to alleviate drainage issues east of Pearl Rd. The requested ARPA funds would fund one third of the grant writing needed to apply for funds available through Wisconsin Emergency Management (WEM). The remaining two thirds would be funded by the Town of Spring Green and the Village of Spring Green. The cost of the County's share of the grant writing to apply for WEM funding is $15,000. American Rescue Plan Funds(ARPA) are available for this project.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does hereby approve an amendment to the 2024 Budget to allocate an $15,000 for grant writing funded by the ARPA grant.

Approved for presentation to the County Board by the Highway Committee and the Finance Committee, this 20th day of February, 2024

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 02.15.2024 .

Offered and passage moved by: Highway Committee

Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Smooth Detter	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Terry Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard "Mike" Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Keven Schell ☑ Aye ☐ Nay ☐ Abstain ☐ Absent

Offered and passage moved by: Finance Committee

Marty Krueger ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Richard "Mike" Flint ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Lynn Eberl ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Thomas Dorner ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Tim McCumber ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Fiscal Note: **The 2024 budget shall be amended to include an additional $15,000 of ARPA funding.**

MIS Note:

MINUTES
SAUK COUNTY BOARD OF SUPERVISORS
MARCH 19, 2024
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 6:01 P.M.**

2. **Roll Call.** PRESENT: (26) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, Deitrich and McCumber. ABSENT & EXCUSED: (4) Clemens, Prosser, Schell, Chrisler. ABSENT: (1) McAuliffe.

Staff Present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk; and Cora McDonnell, Deputy County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supervisor Rego.

4. **Adopt Agenda.** MOTION (Carver/Gruber) to adopt agenda. Motion carried **unanimously.** *(Voice Vote)*

**Supervisor McAuliffe arrived at 6:04PM*

5. **Adopt the minutes.** MOTION (Scanlon/T. Spencer) to adopt the minutes from the previous meeting. Motion carried **unanimously**. *(Voice Vote)*

6. **General Consent Agenda Items.**
    a. **HEALTH CARE CENTER BOARD OF TRUSTEES:**
        i. **Resolution 13-2024** To Commend Theresa Dietz For More Than 28 Years Of Faithful Service To The People Of Sauk County.
        ii. **Resolution 14-2024** To Commend David Webber For More Than 15 Years Of Faithful Service To The People Of Sauk County.

    MOTION (Klitzke/Rego) to approve all General Consent Agenda Items. Motion carried **unanimously.** *(Voice Vote)*

7. **Scheduled Appearances.** None.

8. **Public Comment.** None.

9. **Communications.** None.

10. **Appointments.**
    a. Families Come First/Comprehensive Community Services Coordinating Committee:
        i. Joanne Kitelinger, Re-Appointment, Citizen Member
        2-year term: 03/19/2024 – 03/17/2026

    b. Children's Community Options Program/Birth to 3 Advisory Committee
        i. Robert King, Appointment, Citizen Member
        3-year term: 03/19/2024 – 03/16/2027

    MOTION (T. Spencer/Klitzke) to approve appointments. Motion carried **unanimously.** *(Voice Vote)*

11. **Bills.** None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required.**
    a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
    b. Brent Miller
        i. Administrator's Report.
    c. Tim McCumber, County Board Chair
        i. Board Chair Update.

16. **Unfinished Business.** None.

17. **New Business.**

FINANCE COMMITTEE:

Resolution 15-2024 Gratefully Accepting Donations And Gifts Presented To Sauk County In 2023.
MOTION (T. Spencer/Dorner). **VOTE:** AYES: (27) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

HIGHWAY COMMITTEE:

Resolution 16-2024 Designating The Week Of April 15th Through April 19th 2024 As "Workzone Safety Awareness Week In Sauk County".
MOTION (Peper/Gruber). **VOTE:** AYES: (27) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0).
ABSENT & EXCUSED: (4) Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

**Supervisor R. Spencer recused himself from the meeting.*

Ordinance 1-2024 Amendment To Sauk Co. Code Chapter 15 To Add All-Terrain Vehicle (ATV) And Utility-Terrain Vehicle (UTV) Crossings And Routes On County Highways.
MOTION (Peper/T. Spencer). **VOTE:** AYES: (26) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSTAIN: (1) R. Spencer.
ABSENT & EXCUSED: (4) Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

Ordinance effective upon passage pursuant to 59.02(2), of Wisconsin State Statutes (March 19, 2024).

**Supervisor R. Spencer rejoined the meeting.*

LAND RESOURCES & ENVIRONMENT COMMITTEE:

Resolution 17-2024 To Authorize Participation In The State Of Wisconsin Motorized Recreation Grant Programs For Snowmobile Trails, ATV/UTV Trails And Off-Highway Motorcycle Events.

MOTION (Polivka/Kinsman). **VOTE:** AYES: (27) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

Resolution 18-2024 To Donate The Fire Hose And Wagon From The Historic 1921 Firehouse At The Sauk County Farm To The Reedsburg Area Historical Society And Pioneer Village.

MOTION (Krueger/Hazard). **VOTE:** AYES: (26) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (1) Detter. ABSENT & EXCUSED: (4) Clemens, Prosser, Schell, Chrisler. Motion carried.

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 19-2024 Authorizing The Renewal Of Sauk County's Existing Microsoft Enterprise Agreement.

MOTION (Hazard/Dorner). **VOTE:** AYES: (27) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

Resolution 20-2024 To Adopt The Public Participation Plan As Part Of The Sauk County 2024 Hazard Mitigation Plan Update.

MOTION (McAuliffe/Lohr). **VOTE:** AYES: (27) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

PERSONNEL AND EXECUTIVE & LEGISLATIVE COMMITTEES:

Resolution 21-2024 Authorizing The Acquisition Of A Learning Management System From TalentLMS.

MOTION (Gruber/Kinsman). **VOTE:** AYES: (27) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

LAND RESOURCES & ENVIRONMENT AND FINANCE COMMITTEES:

Resolution 22-2024 To Authorize The Director Of Land Resources And Environment To Accept Multi-Discharge Variance Funding; And Amending The 2024 Budget. **Requires 2/3 Vote.*

MOTION (Krueger/Polivka). **VOTE:** AYES: (27) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

PROPERTY AND FINANCE COMMITTEES:

Resolution 23-2024 Authorizing To Contract With Omni Technologies For The Upgrade Of The Current Sauk County Fire Alarm Monitoring Software And To Amend The 2024 Building Services Capital Outlay Budget. **Requires 2/3 Vote.*

MOTION (Detter/Gruber). **VOTE:** AYES: (27) Roxen, T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (4) Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

FINANCE AND PERSONNEL & INSURANCE COMMITTEES:

Resolution 24-2024 Authorizing The Elected Officials (County Clerk, Register Of Deeds, and Treasurer) Salaries For The 2025-2028 Term Of Office.

MOTION (Gruber/Polivka). **VOTE:** AYES: (26) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (5) Roxen, Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

**Supervisor Roxen absent from room during vote.*

LAW ENFORCEMENT & JUDICIARY AND FINANCE COMMITTEES:

Resolution 25-2024 To Amend The 2024 Budget For Allocation Of American Rescue Plan Act (ARPA) Funds For Squad Special Equipment And Squad Car. **Requires 2/3 Vote.*

MOTION (Scanlon/Carver). **VOTE:** AYES: (26) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (5) Roxen, Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

**Supervisor Roxen absent from room during vote.*

LAW ENFORCEMENT & JUDICIARY COMMITTTEE:

Resolution 26-2024 To Authorize Sauk County Sheriff's Office To Enter Into A Contract Agreement With Southern Health Partners To Oversee And Provide Licensed Healthcare Services For Jail Inmates.

MOTION (Scanlon/Carver). **VOTE:** AYES: (26) T. Spencer, Eberl, Rego, Kinsman, Klitzke, Scanlon, Anderson, Krueger, Flint, Lombard, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Stehling, McAuliffe, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (5) Roxen, Clemens, Prosser, Schell, Chrisler. Motion carried **unanimously.**

**Supervisor Roxen absent from room during vote.*

18. **Referrals.**

19. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** 6:56 P.M. MOTION (Kinsman/Klitzke) to adjourn until Tuesday, April 16, 2024, at 6:00 P.M. Motion carried **unanimously.**

Respectfully submitted,

CoraLisa McDonnell
Deputy County Clerk

Minutes Approved: April 16, 2024.

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the March 19, 2024. Proceedings of the Sauk County Board of Supervisors.
Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

www.co.sauk.wi.us
These notices may also be found at: http://www.wisconsinpublicnotices.org/ or https://www.co.sauk.wi.us/legalnotices.

RESOLUTION # 13 -2024

Resolution to Commend Theresa Dietz for More Than 28 Years of Faithful Service To The People of Sauk County.

Resolution offered by the Health Care Center Board of Trustees

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Theresa Dietz faithfully served the people of Sauk County as the Business Manager, and Billing Specialist . Theresa Dietz was an essential team member to the Sauk County Health Care Center and all of Sauk County for over 28 years.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk county Board of Supervisors express its sincere appreciation and admiration for Theresa Dietz and her over 28 years of faithful service to the people of Sauk County.

AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present Theresa Dietz an appropriate symbol of our appreciation for service to the people of Sauk County.

Approved for presentation to the County Board by the Heath Care Center Board of Trustees Committee, this 19th day of Mach 2024

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

_____
Bryant Hazard, Supervisor

_____
Joan Fordham, Supervisor

_____
Rebecca Klitzke, Supervisor

_____
Mike Flint, Supervisor

_____
William Higgins, Citizen Member

Dana Horkan-Gant, Citizen Member

Cindy Bodendein, Citizen Member

Fiscal Note: No Fiscal impact.

MIS Note: No information systems impact.

RESOLUTION # 14 -2024

Resolution to Commend David Webber for More Than 15 Years of Faithful Service To The People of Sauk County.

Resolution offered by the Health Care Center Board of Trustees

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. David Webber faithfully served the people of Sauk County as a Maintenance Technician. David Webber was an essential team member to the Sauk County Health Care Center and all of Sauk County for over 15 years.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Board of Supervisors express its sincere appreciation and admiration for David Webber and his over 15 years of faithful service to the people of Sauk County.

AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present David Webber an appropriate symbol of our appreciation for service to the people of Sauk County.

Approved for presentation to the County Board by the Heath Care Center Board of Trustees Committee, this 19th day of Mach 2024

Consent Agenda Item: [X] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

_____
Bryant Hazard, Supervisor

_____
Joan Fordham, Supervisor

_____
Rebecca Klitzke, Supervisor

_____
Mike Flint, Supervisor

_____
William Higgins, Citizen Member

Dana Horkan-Gant, Citizen Member

Cindy Bodendein, Citizen Member

Fiscal Note: No Fiscal impact.

MIS Note: No information systems impact.

RESOLUTION # 15 - 2024

Resolution Gratefully Accepting Donations and Gifts Presented to Sauk County in 2023

Resolution offered by the Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk County annually receives significant donations from many entities, including clients, service recipients and their families, and businesses. These donations, including goods and services, benefit the overall good of the Sauk County public by enhancing educational programs, purchasing items for client use, and providing services for clients. Use of donations assists Sauk County in providing important services for various public purposes that promote the public good, while minimizing the impact to the property tax. Wis. Stat. § 59.52(19) permits the County Board to accept all donations: "the board may accept donations, gifts or grants for any public governmental purpose within the powers of the county".

NOW THEREFORE BE IT RESOLVED by the Sauk County Board of Supervisors met in regular session that Sauk County gratefully accepts the donations summarized as attached and expresses its appreciation to their donors.

Approved for presentation to the County Board by the Finance Committee, this 4th day of March, 2024

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 03.13.2024

Offered and passage moved by the Finance Committee:

Martin F. Krueger	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Thomas Dorner	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard "Mike" Flint	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Timothy McCumber	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: Budgeted donations in 2023 totaled $93,025, which offsets the property tax levy. Actual donations of cash were $152,885.57 as well as many other non-monetary donations of goods and services.

MIS Note: No MIS impact

RESOLUTION # 16 - 2024

RESOLUTION DESIGNATING THE WEEK OF APRIL 15th THROUGH APRIL 19TH 2024 As "WORKZONE SAFETY AWARENESS WEEK IN SAUK COUNTY"

Resolution offered by the Highway Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: In 1999 the Federal Highway Administration (FHWA) partnered with the American Association of State and Highway Officials (AASHTO) and more recently with the American Traffic Safety Services Association (ATSSA) to create the National Work Zone Safety Awareness Week campaign, held annually in April prior to the construction season for much of the nation. The Wisconsin County Highway Association is asking all seventy-two (72) counties in the state to unite and kick-off "Work Zone Safety Awareness Week" with a resolution and campaign to raise awareness for its workers and those of various highway contractors performing work for the counties. According to data from UW Madison's Traffic Operations and Safety Laboratory's Community Maps between 2019 and 2023, there were 64 fatalities recorded as a result of more than 10,000 crashes within work zones which injured more than 3,800 people. Construction and maintenance activities on our streets and highways periodically require that work zones be established. There has been an average of 2,336 work zone crashes in Wisconsin in each of the last five years. In 2023, Wisconsin suffered from 2,168 crashes in road construction and maintenance zones, resulting in over 712 injuries and 10 fatalities. Through enforcement activities and other participation, the Sauk County Sheriff's Office, Wisconsin State Patrol, and the Sauk County Highway Department will work to make "Work Zone Safety Awareness Week" a success. The Federal Highway Administration has designated April 15th through April 19th, 2024, as National Work Zone Safety Awareness Week, with this year's theme being, "Work Zones are temporary. Actions behind the wheel can last forever", which focuses on awareness to all drivers in work zones of their speed and proximity to workers.

THEREFORE BE IT RESOLVED by the Sauk County Board of Supervisors that the week of April 15th through April 19th, 2024 be designated as "Work Zone Safety Awareness Week" in Sauk County.

Approved for presentation to the County Board by the Highway Committee, this 19 day of March 2024

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 03.14.2024 .

Offered and passage moved by:

Brian Peper	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Smooth Detter	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Terry Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard "Mike" Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Kevin Schell	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: None.

MIS Note: None.

GENERAL CODE OF SAUK COUNTY, WISCONSIN
ORDINANCE AMENDMENT # 1 - 2024

Ordinance Amendment to SAUK CO. CODE CHAPTER 15 TO ADD ALL-TERRAIN VEHICLE (ATV) AND UTILITY-TERRAIN VEHICLE (UTV) CROSSINGS AND ROUTES ON COUNTY HIGHWAYS

Ordinance Amendment offered by Highway Committee

BACKGROUND: The State of Wisconsin Department of Natural Resources has determined that a County Board must approve all ATV/UTV routes individually, and Sauk County has created an Ordinance regulating the uses of All-Terrain Vehicles and Utility-Terrain Vehicles in the County. In order to promote the recreational use of All-Terrain Vehicles and Utility-Terrain Vehicles, Sauk County designated all County Highways as All-Terrain Vehicle and Utility-Terrain Vehicle routes. The Sauk County Highway Committee receives petitions to designate portions of State Highways as All-Terrain Vehicles and Utility-Terrain Vehicles routes. The petitions are reviewed by the Highway Department and notification is sent to the Municipalities that have proposed county highway routes. Sauk Co. Code §15.003 states that if the Highway Committee recommends approval of a route or crossing, an ordinance approving the decision shall be prepared for consideration by the County Board. No route or crossing is approved until action of the County Board. Any route on a State Highway will also need approval by Wisconsin DOT in order to be opened to ATV/UTV traffic.

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

That the All-Terrain Vehicle and Utility-Terrain Vehicle routes on State Highways identified on the Appendix to this Ordinance are hereby approved, to be effective upon passage and Approval By Wisconsin DOT

Approved for presentation to the County Board by the Highway Committee this 19th day of March , 2024.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 03.14.2024 .

Offered and passage moved by:

Brian Peper	☐ Aye	☐ Nay	☐ Abstain	☒ Absent
Smooth Detter	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Terry Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard "Mike" Flint	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Kevin Schell	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: None

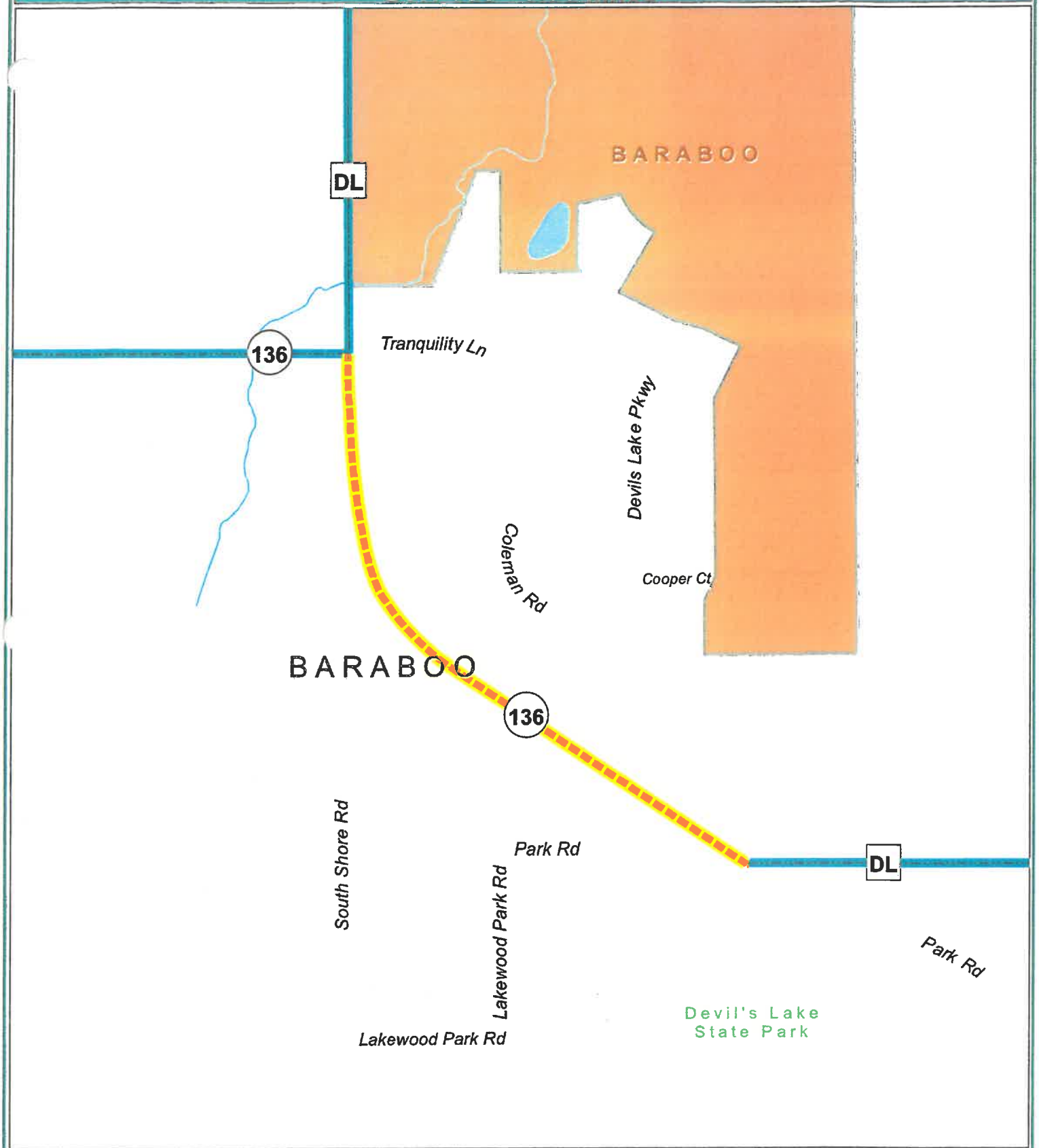
MIS Note: None

Appendix A

2024 ATV/UTV Routes Requested

Sauk County ATV/UTV Routes and Trails

STH 136 - 0.36 Miles



ATV/UTV Routes & Trails

- Sauk County - ATV Off-Road Trails
- Sauk County - City & Village Street ATV Routes
- Sauk County - Town Road ATV Routes
- Sauk County - County & State Highway ATV Routes
- Juneau & Richland County ATV Routes
- Sauk County - PROPOSED County Highway ATV Routes
- Sauk County - PROPOSED State Highway ATV Routes

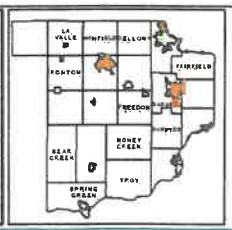
Roadways

- Interstate
- Federal
- State
- County
- Town
- Muni
- Alley
- Private-Named
- Private
- Ramp

0 0.025 0.05 0.1 0.15 Miles

Application for ATV/UTV Routes
County & State Highways
Last Updated: January 29, 2024

474

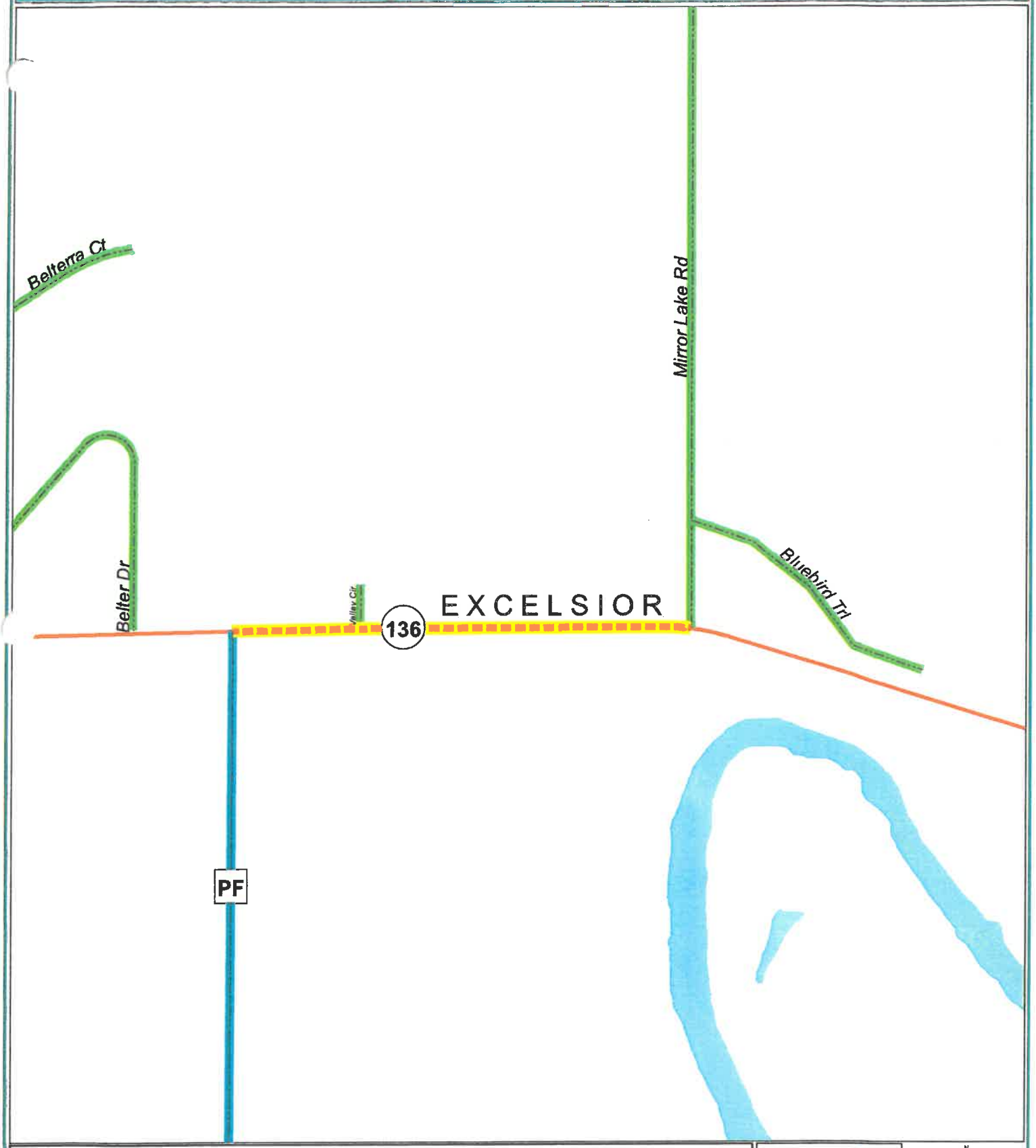


FOR INFORMATIONAL PURPOSES ONLY
Sauk County does not attest to the accuracy of the data contained herein and makes no warranty with respect to its correctness or validity. Data contained in this map is linked by the method and accuracy of its collection.

Sauk County WI

Sauk County ATV/UTV Routes and Trails

STH 136 - 0.26 Miles



ATV/UTV Routes & Trails

- Sauk County - ATV Off-Road Trails
- Sauk County - City & Village Street ATV Routes
- Sauk County - Town Road ATV Routes
- Sauk County - County & State Highway ATV Routes
- Juneau & Richland County ATV Routes
- Sauk County - PROPOSED County Highway ATV Routes
- Sauk County - PROPOSED State Highway ATV Routes

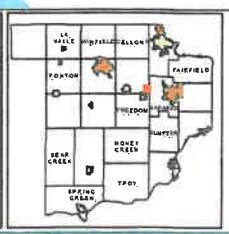
Roadways

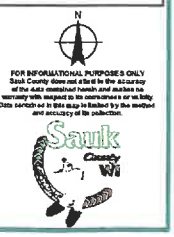
Interstate	Muni
Federal	Alley
State	Private-Named
County	Private
Town	Ramp

Application for ATV/UTV Routes
County & State Highways
Last Updated: January 29, 2024

475

0 0.03 0.06 0.12 0.18 Miles

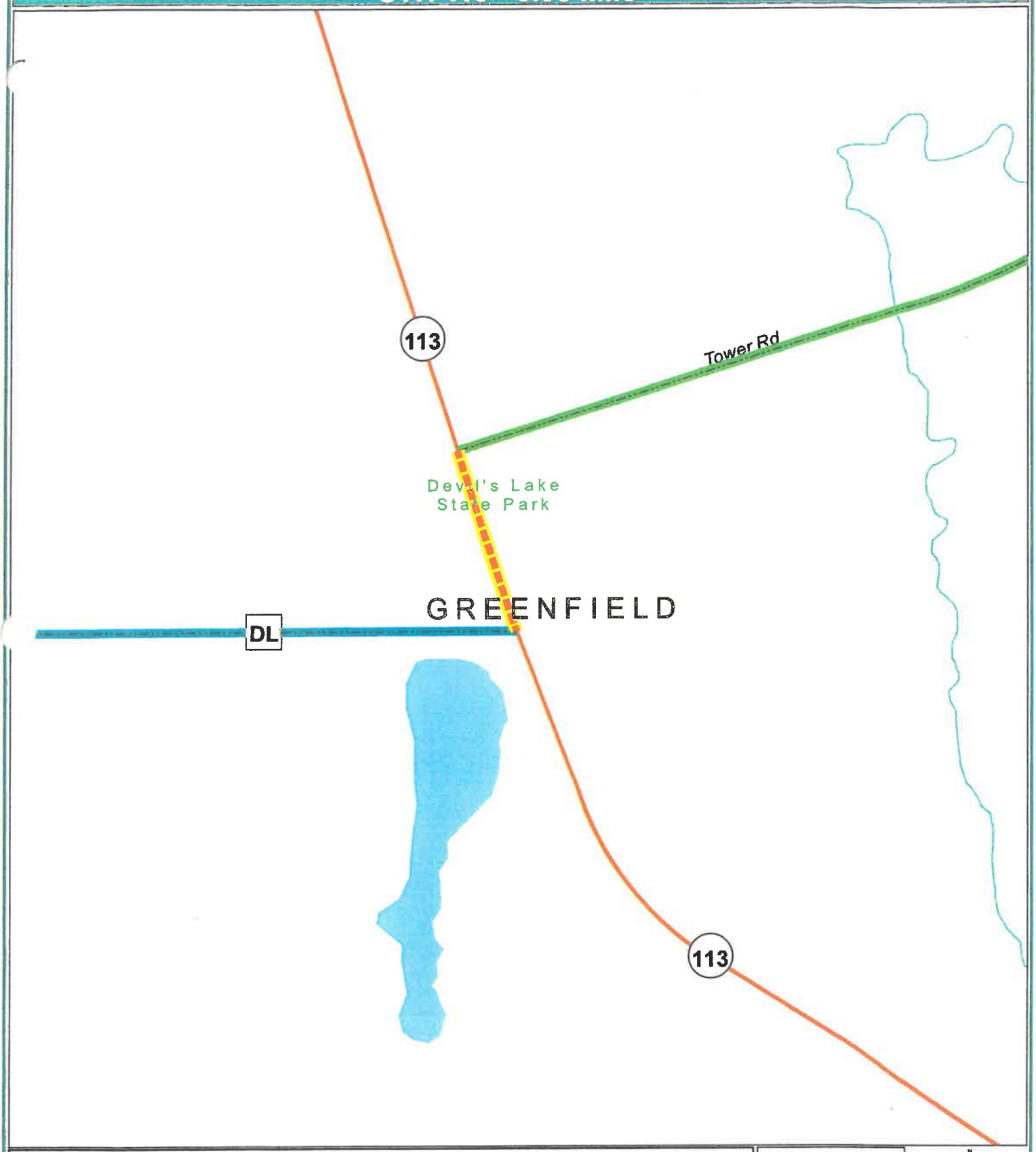




FOR INFORMATIONAL PURPOSES ONLY
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Sauk County ATV/UTV Routes and Trails

STH 113 - 0.05 Mile



ATV/UTV Routes & Trails

- Sauk County - ATV Off-Road Trails
- Sauk County - City & Village Street ATV Routes
- Sauk County - Town Road ATV Routes
- Sauk County - County & State Highway ATV Routes
- Juneau & Richland County ATV Routes
- Sauk County - PROPOSED County Highway ATV Routes
- Sauk County - PROPOSED State Highway ATV Routes

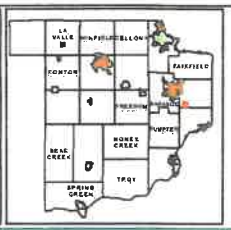
Roadways

- Interstate
- Federal
- State
- County
- Town
- Muni
- Alley
- Private-Named
- Private
- Ramp

0 0.0125 0.025 0.05 0.075 Miles

Application for ATV/UTV Routes
County & State Highways
Last Updated: January 29, 2024

476

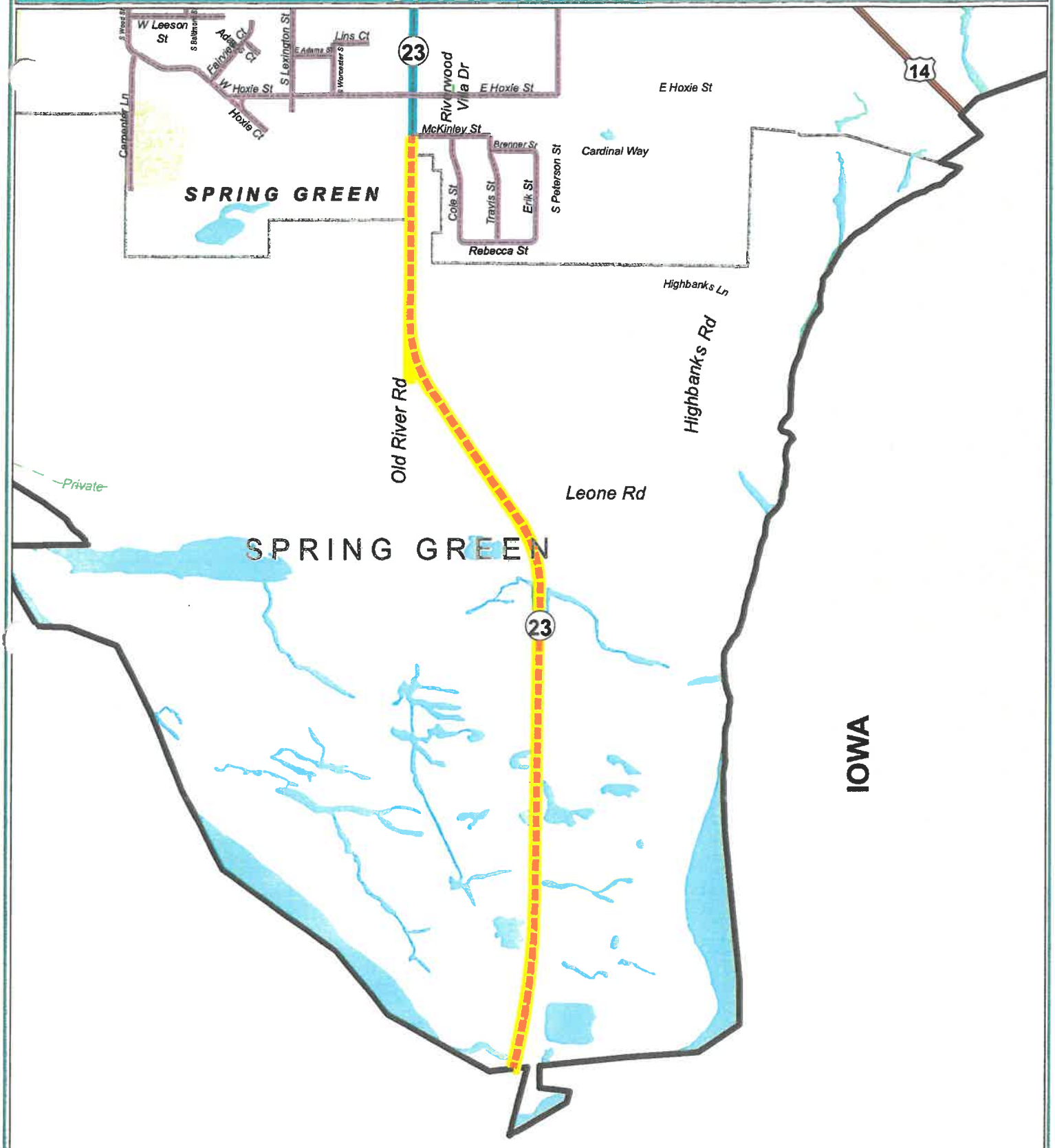


FOR INFORMATIONAL PURPOSES ONLY
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Sauk County WI

Sauk County ATV/UTV Routes and Trails

STH 23 - 1.5 Miles



ATV/UTV Routes & Trails

- Sauk County - ATV Off-Road Trails
- Sauk County - City & Village Street ATV Routes
- Sauk County - Town Road ATV Routes
- Sauk County - County & State Highway ATV Routes
- Juneau & Richland County ATV Routes
- Sauk County - PROPOSED County Highway ATV Routes
- Sauk County - PROPOSED State Highway ATV Routes

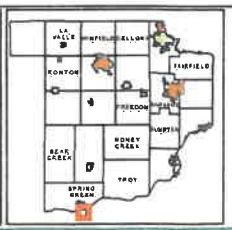
Roadways

- Interstate
- Federal
- State
- County
- Town
- Muni
- Alley
- Private-Named
- Private
- Ramp

Application for ATV/UTV Routes
County & State Highways
Last Updated: January 29, 2024

477

0 0.075 0.15 0.3 0.45 Miles

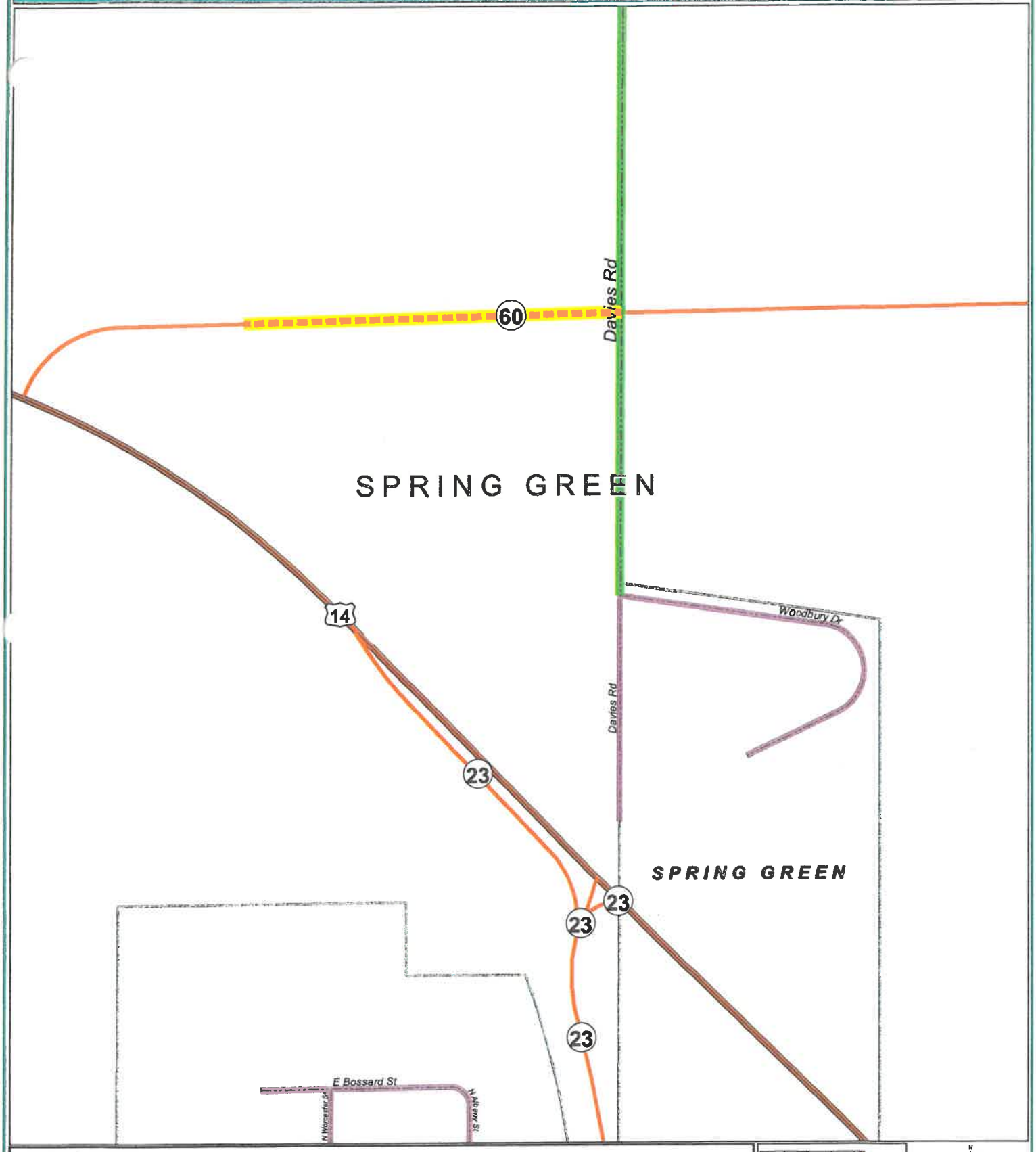


FOR INFORMATIONAL PURPOSES ONLY
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Sauk County WI

Sauk County ATV/UTV Routes and Trails

STH 60 - 0.2 Mile



ATV/UTV Routes & Trails

- Sauk County - ATV Off-Road Trails
- Sauk County - City & Village Street ATV Routes
- Sauk County - Town Road ATV Routes
- Sauk County - County & State Highway ATV Routes
- Juneau & Richland County ATV Routes
- Sauk County - PROPOSED County Highway ATV Routes
- Sauk County - PROPOSED State Highway ATV Routes

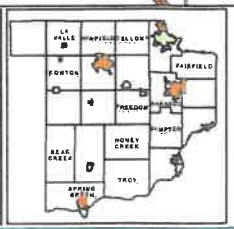
Roadways

- Interstate
- Federal
- State
- County
- Town
- Muni
- Alley
- Private-Named
- Private
- Ramp

Application for ATV/UTV Routes
County & State Highways
Last Updated: January 29, 2024

478

0 0.025 0.05 0.1 0.15 Miles





FOR INFORMATIONAL PURPOSES ONLY
Sauk County does not attest to the accuracy of the data contained herein, and makes no warranty with respect to its correctness or to fitness. Data contained in this map is limited by the method and accuracy of its collection.

RESOLUTION # 17 - 2024

Resolution to Authorize Participation in the State of Wisconsin Motorized Recreation Grant Programs for Snowmobile Trails, ATV/UTV Trails and Off-Highway Motorcycle Events

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk County annually participates in maintaining, acquiring, insuring and developing lands for public motorized trail and event use and these public motorized trails and events are eligible for grant funds through the Wisconsin Department of Natural Resources (DNR). 100% of these funds are applied to the costs for the acquisition, development, insurance and maintenance of public trails and events. Funding for the programs comes from registration fees, a portion of tax on gasoline and user fees. Grant applications must be submitted by the local governing body to the DNR.

The development, maintenance, grooming and event planning of the snowmobile, all-terrain vehicles/utility task vehicles (ATV/UTV) and off-highway motorcycle (OHM) trails is managed through contracts with the Association of Sauk County Snowmobile Clubs, Sauk Ridge Runners, Inc. and Driftless Dual Sport Riders, attached as Appendix A, Appendix B and Appendix C, respectively.

There are currently 238.3 miles of funded snowmobile trail in Sauk County, funded at $300 per mile, with the grant program totaling $71,490. Currently, there are approximately 0.59 miles of ATV/UTV trail in Sauk County, funded at $800 per mile for summer use and $300 per mile for winter use, with the grant program totaling $649. There are no designated OHM trails in Sauk County, however, the OHM club annually hosts a riding event at an estimated cost of $1,925.

The Sauk County Land Resources and Environment Department (LRE) is primarily responsible for the financial administration of the grant programs. Other responsibilities include trail inspections, maintaining and updated contract with each club or association, applying for grant funding and verifying that all written and verbal permission from all landowners is obtained. Sauk County's existing liability insurance policy protects Sauk County's interest in providing snowmobile, ATV/UTV and OHM trails and events.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Parks Administrative Services Coordinator and the Sauk County Land Resources and Environment Director, under the discretion of the Sauk County Land Resources and Environment Committee, be authorized to submit applications on behalf of the above mentioned clubs to the Wisconsin Department of Natural Resources for any financial aid that may be available, submit reimbursement claims along with supporting documentation within proper timeframe of project completion dates, sign and submit documents and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED, by the Sauk Board of Supervisors, that the County Administrator be authorized to execute a Development, Maintenance and Grooming Contract with the Association of Sauk County Snowmobile Clubs (Appendix A), a Development and

Maintenance Contract with the Sauk Ridge Runners, Inc. (Appendix B) and a Development, Maintenance and Event Contract with the Driftless Dual Sport Riders (Appendix C).

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 19th, day of March 2024.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 03.14.2024.

Offered and passage moved by:

LAND RESOURCES AND ENVIRONMENT COMMITTEE

Marty Krueger, Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Peter Kinsman, Vice Chair	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Brandon Lohr, Secretary	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Valerie McAuliffe	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Randy Puttkamer	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: Funding for the grant programs comes from snowmobile, ATV/UTV and OHM registration fees, a percentage of tax on gasoline and user fees. No County tax levy is used to fund the programs. The snowmobile grant program totals $71,490, the ATV/UTV grant program totals $649 and the OHM grant program totals $1,925.

MIS Note: None

SAUK COUNTY
PARKS + RECREATION

Appendix A

SAUK COUNTY SNOWMOBILE TRAIL DEVELOPMENT, MAINTENANCE AND GROOMING CONTRACT

This Contract made this 19th day of March 2024, by and between the County of Sauk, a political subdivision of the State of Wisconsin, hereinafter referred to as "County", and the Association of Sauk County Snowmobile Clubs, Inc., a private snowmobile club corporation, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, the County wishes to ensure that snowmobile trails within Sauk County are developed and maintained in a suitable fashion to ensure that the trails are safe and enjoyable for use by the public; and,

WHEREAS, the County considers it necessary for the safety, comfort and enjoyment of the public that the snowmobile trails be groomed;

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree as follows:

1. Communications: The Contractor shall designate one elected official from the Association of Sauk County Snowmobile Clubs, as set forth below, to be the point of contact for the County related to this contract. The designated elected association member shall be the only person to contact the County related to this contract and shall be the sole association member that the County is required to communicate with regarding this contract. This contract provision is intended to regulate all routine communications between the Contractor and the County. The Contractor may change their designated representative with a written amendment to this contract. All legal notices to the County shall be sent to the Sauk County Clerk.

   Designated Elected Official from Association of Sauk County Snowmobile Clubs
   Contact Information:

   Name: _____

   Email address: _____

   Phone number: _____

2. Scope of Land Area Covered by Contract: This contract shall apply to the snowmobile trails described and known as the Sauk County Snowmobile Trail System, hereinafter referred to as "Trails", estimated at approximately 238.3 miles of state-approved snowmobile trails within the County, as specifically set forth in "Exhibit A", attached hereto and made a part hereof.

3. Term of Contract: This Contract shall commence on the date noted above and shall be for the 2024-2025 winter snowmobile season, unless sooner terminated pursuant to paragraph twenty-one (21) below.

s7995 white mound drive, hillpoint, wisconsin 53937 • 608-355-4800 • www.co.sauk.wi.us/parksandrecreation

4. Outdoor Motorized Recreation Trail Aids Application and Grant Award: County shall apply for outdoor motorized recreation trail aids by completion of the Outdoor Motorized Recreation Grant Application of the Wisconsin Department of Natural Resources, hereinafter referred to as "WDNR". Contractor shall submit written requests for funding by March 1 to the County. Requests received after March 1 will not be considered for the snowmobile season pursuant to paragraph three (3) above.

   Completion of the appropriate WDNR Form is required under Wisconsin Statutes 23.09(26) and 23.33 and failure to do so will result in denial of financial assistance.

   The County shall annually request, by resolution, the authorization of the Sauk County Board of Supervisors to participate in the State of Wisconsin Motorized Recreation Grant Program.

   In the event that funding is awarded to the County, the County shall review the grant agreement with the WDNR. If the grant agreement is desirable to the County, the County shall return a copy of the signed agreement to the WDNR.

   County shall apply for supplemental funding if desired by Contractor, and on the basis that funding is available through the WDNR.

5. Payment: Contractor shall submit work reports and receipts paid by the Contractor onto SNARS (Snowmobile Automated Reported System, provided by the WDNR). The County shall approve entries on SNARS monthly during the time period pursuant to paragraph twelve (12) below.

   Payment to the Contractor by the County will be based upon monthly invoices, submitted by the fourth Wednesday of each month, with an itemized of invoices paid by the Contract (the receipts) and one lump sum for work reports, and be based upon time expended. The invoice shall also include copies of each paid invoice (receipt) and the work reports and shall be sent electronically to the County.

   Payment shall be made at rates in accordance with the Equipment and Labor Rate provisions adopted by the Snowmobile Recreation Advisory Council for the current snowmobile season, as specifically set forth in "Exhibit B", attached hereto and made a part hereof.

   All representatives of County providing labor and/or supplies to the snowmobile program shall prepare work and expense reports. These reports shall be submitted to SNARS on an annual basis.

   Contractor shall meet all of the agreements contained herein. County shall withhold payment if Contractor fails to meet the specifications listed in this contract. Once Contractor meets all specifications of the agreements contained herein, County shall submit payment within forty-five (45) days.

   County shall request reimbursement for the grant by completion of the Grant Payment Request & Worksheet of the WDNR.

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6. Equipment, Tools and Labor: Contractor agrees to furnish all tools, equipment, and labor necessary to maintain, groom, and perform all work as specified under the terms of this contract.

7. Material: Contractor shall furnish all signs, posts, gates and related material necessary for the development and maintenance of the trail system.

8. Signs: Contractor agrees to erect, replace and maintain all signs consistent with standards specified in the applicable Wisconsin Statutes, the Wisconsin Administrative Code and regulations promulgated by the WDNR.

9. Fall Maintenance and Land Use Agreements: Contractor agrees to perform all brushing, dragging, litter removal, and clean-up necessary to prepare the Trail to meet the specifications established by the WDNR in order to qualify the Trail for winter use. The Contractor shall provide the County with a Trail System Land Use Certification Form ("Exhibit C"), certifying that all landowners have been contacted verbally, electronically or with a signed contract and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for snowmobile trail use. County shall maintain copies of all land use agreements, update a listing of all landowners annually, and verify that all land use agreements are secured. County shall notify Contractor of any absent land use agreements, and Contractor shall provide absent land use agreements within one (1) month of notice. County shall annually send land use certification(s) to the WDNR.

10. Spring Clean-up and Removal of Signs: At the end of the snowmobile season, and no later than April 15, Contractor shall remove signs as appropriate, clean-up and remove all litter from the subject Trail. The Contractor shall provide the County with a Trail System Closure Certification Form ("Exhibit D") certifying fence closures have been completed, gates have been inspected and/or closed, the appropriate signs and/or markers have been removed, and that the trail section has been cleaned-up and closed in accordance with trail specifications established by the WDNR after the Trail system has been closed for each year. County shall annually send closure certification(s) to the WDNR.

11. Grooming: The Contractor shall groom the trails to the trail specifications established by the WDNR.

12. Trail Opening and Closing: The Trail system shall be considered open during the time period from December 1 to March 31 of each year. All signs, gates, markers and related items shall be in place and the trail is in a safe operating condition as of December 1. The Contractor shall provide the County with a Trail System Opening Certification Form ("Exhibit E") certifying that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications established by the WDNR, before the Trail system is opened to the public. County shall annually send opening certification(s) to the WDNR.

    The Contractor will determine if conditions are, or are not, suitable for snowmobiling and will open and close the trails accordingly. Contractor shall notify County of trail opening and trail closing at least one (1) hour prior to trail opening and trail closing. The County will maintain a

record of trail openings and closures. The Contractor shall suspend all grooming operations during closure except as otherwise specifically authorized by County.

13. Safety Procedures - Equipment: Contractor shall attach a blinking light on top of the vehicle used during grooming and shall have headlights, taillights, and blinking lights on and working at all times. All grooming equipment and vehicles shall be clearly marked with "Slow Moving Vehicle" signs to safeguard other Trail users.

    County shall inspect trails randomly during the time period from December 1 to March 31 of each year. County shall inform Contractor of any adverse determination regarding the trails and allow Contractor an opportunity to be heard in that regard and require Contractor to develop the trails to the acceptable safety standards and in accordance with the trail specifications established by the WDNR immediately after notice.

14. Independent Contractor Status: The Contractor is an independent contractor and not an agent or employee of the County. Contractor shall placard or otherwise mark its equipment with the Contractor's name on both sides of its equipment.

15. Indemnification: Contractor agrees to save, hold harmless, defend and indemnify the County and the State of Wisconsin and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property, County, State or other, occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of the work in connection with this Contract.

16. Insurance Coverage: The Contractor shall carry liability coverage for its officers, employees, and agents in the amount of $500,000.00 for each single personal injury, $500,000.00 for each multiple personal injury, and $500,000.00 for each property damage. The Contractor shall also carry liability coverage in the amount of $2,000,000.00 to indemnify the applicable rail authority for damages from the design, construction, maintenance, existence or use of an established rail crossing or a snowmobile rail crossing for which a permit has been issued by the WDNR. The Contractor shall provide the County with acceptable certificates of insurance, from a corporation licensed in the State of Wisconsin to provide insurance, before the Trail system is opened to the public and before January 31 of each year. County shall annually send insurance certification(s) to the WDNR and other appropriate entities.

17. Conduct: The Contractor agrees that its agents, employees and representatives shall conduct themselves in a decent, orderly, and business-like manner at all times while performing under this Contract.

18. Compliance: Contractor agrees to follow and comply with the applicable Wisconsin Statutes, Wisconsin Administrative Code, the regulations promulgated by the State of Wisconsin Department of Natural Resources, and of Sauk County Code of Ordinances.

19. Amendment of Contract: This contract may only be amended, changed, or modified in writing by mutual agreement of the parties.

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20. Assignment: Contractor shall not assign, subcontract, or otherwise transfer this Contract except with the express written approval of the County.

21. Contract Termination: Notwithstanding any provision herein, the County reserves the right to terminate this Contract, for cause, upon seven (7) days written notice to the Contractor if the County determines that the Contractor's operation is unsatisfactory in any respect or if the County determines that the Contractor has failed, neglected, or refused to comply with the terms of this Contract. This contract is also subject to the availability of funding and shall be terminated in the event that funding for the required services is not available. In such event, the County shall notify the Contractor of such termination due to funding constraints.

22. Form of Contract: Section 16.76(1) of the Wisconsin Statutes, is incorporated by reference into this contract, as applicable.

23. Applicable Law: This Contract shall be construed and governed by the rules and laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the date set forth herein.

COUNTY OF SAUK

_____ _____
Administrator, Sauk County Date

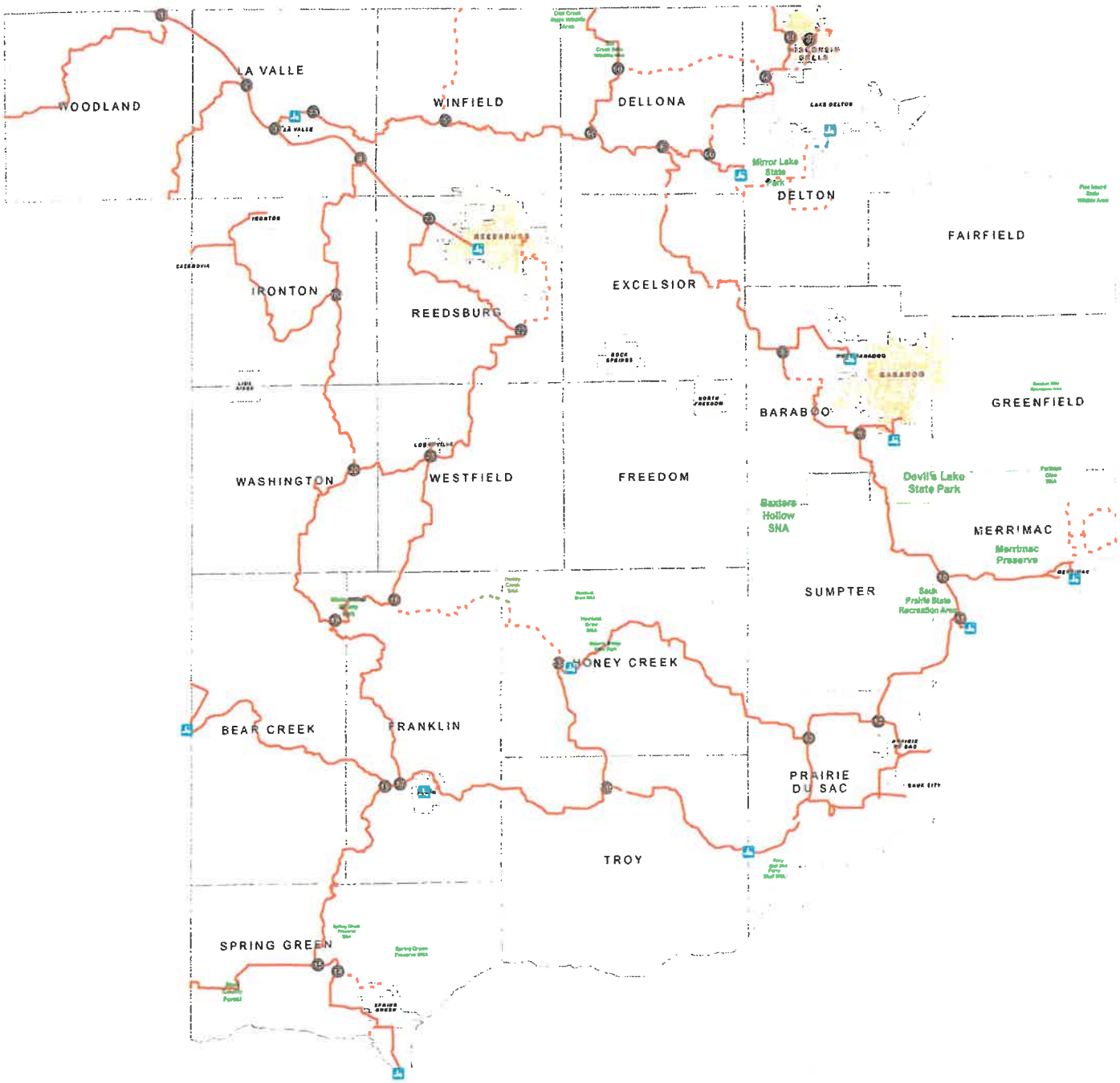
ASSOCIATION OF SAUK COUNTY SNOWMOBILE CLUBS, INC.

_____ _____
President Date

_____ _____
Secretary Date

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Sauk County Snowmobile Trails



Sauk County Land Information\GIS Department

Facility Sites-Parks
Feature Code
Municipal Boundaries

Equipment and Labor Rates for 2023-24 Season
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

I. SNOW TRAIL GROOMING EQUIPMENT RATES - All rates include power unit, grooming drag & operator(s).

Class	Description	Rate/Hour
AAA	All heavy duty **tracked** units constructed specifically for snow grooming with a minimum of 150 horsepower and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width. OR All **fully tracked agricultural tractors** with a minimum of 125 horsepower. OR Trucks: minimum 1-ton (4-wheel drive), minimum payload of 3,500 lbs., fully-tracked with a minimum manufactured 15,000 GWV track system.	*$5 more than AA* *AAA1 - $100* *AAA2 - $90* *AAA3 - $80* *AAA4 - $70*
AA	All heavy duty **tracked** units constructed specifically for snow grooming **having between 149 - 106 horsepower** and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width. OR All **fully tracked agricultural tractors** with 106 – 124 horsepower.	*$5 more than A* *AA1 - $95* *AA2 - $85* *AA3 - $75* *AA4 - $65*
A	All wheeled or half-track agricultural tractors with all-wheel drive, minimum of **105 horsepower** and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width.	*A1 - $90* *A2 - $80* *A3 - $70* *A4 - $60*
1	Drag is a minimum of 11'6" (138 inches) frame width with a minimum weight of 4,000 pounds and a length of at least 20 feet **including snow packing pan but excluding the tongue.**	Wings that fold down outside the main frame do not increase the drag width for funding purposes. Class is based on static frame dimensions.
2	Drag is a minimum of 9'6" (114 inches) frame width with a minimum weight of 3,000 pounds and a length of at least 18 feet **including snow packing pan but excluding the tongue.**	
3	Drag is a minimum of 7'6" (90 inches) frame width with a minimum weight of 2,000 pounds and a length of at least 18 feet **including snow packing pan but excluding the tongue.**	
4	Drag is a minimum of 7'6" (90 inches) frame width.	
B	All medium duty (including pick-up trucks) **tracked** units constructed or adapted specially for snow grooming and capable of pulling on a sustained basis a grooming drag 5'10" to 7'5" (70-89 inches) frame width. OR All **wheel type** agricultural tractors with all-wheel drive or four- wheel drive assist with a range of 65-104 horsepower.	$50.00
C	All light duty power units constructed or adapted for snowmobile trail grooming and capable of pulling on a sustained basis a grooming drag 4' to 5'9" (48-69 inches) frame width. Examples of the class of power units would include: ATVs/UTVs and snowmobiles. This class also includes all equipment not addressed in other classes.	$35.00

Notes regarding correct rates for grooming equipment:

1. A Class A power unit pulling either an 11'6" or 9'6" grooming drag that does **not** meet the specifications for either 1, 2 or 3 drags will be placed at level 4 for rate purposes.
2. A Class A power unit **not** pulling a 7'6" grooming drag will be placed in Class B for rate purposes.
3. A Class B power unit **not** pulling a 5'10" grooming drag will be placed in Class C for rate purposes.
4. A power unit will **not** be placed in a higher class if it pulls a larger grooming drag than specified for the class.
5. Modifications to the drag must maintain original cutting and packing function as designed. Modifications made outside the main frame will not increase the funding class.
6. Those winged drags that were previously funded and met the specifications as stated prior 2022-23 season may continue to be funded at their previous classification (drag dimensions included) for a period of 10 years (through 2031-32)
7. Groomer time spent traveling on a route that is an integral part of a single funded trail may be funded at a rate of 50% of the assigned groomer rate, as non-grooming transport time. DNR will determine if route is integral to the funded trail.

Last Revised: 09/11/2023 10:36:17 AM

Equipment and Labor Rates for 2023-24 Season
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

II NON-GROOMING MAINTENANCE LABOR AND EQUIPMENT RATES A

MAINTENANCE LABOR (For other than trail grooming)

A labor rate of **$9.00** per hour maximum is established for all non-grooming labor performed in **WINTER** trails, or **$12.00** per hour maximum on any **SUMMER ATV/UTV trails** under the maintenance agreement by snowmobile clubs and or other similar organizations with the sponsoring county. Maintenance will generally include mowing and brushing, sign and post replacement, plowing of parking lots and roads, shelter and toilet maintenance and normal repair and replacement of structures and facilities.

The allowable labor rate for county employees and others included in labor contracts will be as specified by contract.

B EQUIPMENT RATES (For other than trail grooming)

The following schedule is based on frequently used pieces of equipment for non-grooming maintenance. The Department of Transportation rates are considered when these rates are reviewed each year.

Equipment rates for pieces of equipment not found on this list will be found in the DOT rates. Unless specified otherwise, these rates for equipment are based on hourly use. These rates do **not** include the operator. Where the Department of Transportation issues rates that reflect an adjustment due to fuel rates, these rates shall be the rates utilized for the season.

Class	Description	Rate
101	All trucks pickups	$16.00
105	All trucks single axle dual-tire over 26,000 lbs.	$56.00
128	All Trucks, tandem, tri, quad axle	$60.00
203	All Tired tractors & All skid-steers up to 49 hp	$28.00
205	All Tired tractors & All skid-steers 50-99 hp	$33.00
206	All Tired tractors & All skid-steers 100-149 hp	$43.00
207	All Tired tractors & All skid-steers 150 hp and up	$52.00
215	All Fully Tracked tractors & dozers up to 99 hp	$48.00
217	All Fully Tracked tractors & dozers 100 - 149 hp	$53.00
218	All Fully Tracked tractors & dozers 150 hp and up	$82.00
401	Air compressor all types	$14.00
410	Motorized mower over 23" (self-contained or pull behind)	$15.00
413	Mower—tractor mounted	$16.00
414	Sickle attached to power unit	$16.00
490	Trailer less than 1 ton (use mfr. rated capacity)	$11.00
491	Trailer 1-4 tons (use mfr. rated capacity)	$15.00
493	All Trailers over 4 ton	$26.00
550	Rubber tired Backhoe (80 HP and over) was # 250	$55.00
555	Excavator Track type (less than 100 HP)	$48.00
558	Excavator Track type (100 - 149HP)	$52.00
559	Excavator Track type (150HP and over)	$65.00
802	Portable electric generator (all types)	$18.00
902	Chipper self-contained (minimum 25 hp)	$33.00
914	Chain Saw, pole saw, power pruner, brush saw, weed eaters	$6.50
914T	Trailblazer brush cutter (attachment)	$10.50
915	Auger (attachment for tractor/ skid steer), Post pounder-hydraulic	$32.00

Last Revised: 09/11/2023 10:36:17 AM

916	Hand-held motorized post-hole digger	$13.00
919	Disc/spring tooth harrow/cultimulcher/cultipacker/rototiller	$11.00
922	Welder	$4.00
932	Brush Cutter - hydraulic driven/Fecon head	$30.00
940	Brush Cutter—PTO driven	$23.00
953	Boom for brush cutter	$15.50
9042	Gas drill	$5.00
9145	Snowmobile/ATV/UTV	$19.00
9152	Stump grinder (all) hydraulic/self powered	$36.00
9205	Rear blade/box scraper/pull behind grader/packing pan/rollers	$8.00
9406	Chipper, PTO driven	$25.00

ATV Summer Supplement
Adopted by the Off Road Vehicle Advisory Council

Spring/Summer/Fall Trail Grooming Drags

Class	Description	Rate Per Hour
Class I	Drag is a minimum of 7'6" in frame width with a minimum length of at least 16' excluding the tongue. Drag contains at least 2 sets of replaceable cutting blades	$11.00
Class 2	Drag is a minimum of 7'6" in frame width	$9.00

Example of Class 1 Drag



Sauk County Land Resources and Environment Department
Attn: Parks and Recreation
S7995 White Mound Drive
Hillpoint, WI 53937
(608) 355-4800

Trail System Land Use Certification

Form: LUC2018
Revised: 02/15/2024

Notice: Completion of this form is required under the Development, Maintenance and Grooming Contract between the Sauk County Land Resources and Environment Department and the Association of Sauk County Snowmobile Clubs, Inc. Due date is December 1 of each snowmobile season.

Instructions: Complete this form after all landowners in your club section have been contacted and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for snowmobile trail use. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of Snowmobile Season	Snowmobile Club

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code

Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the snowmobile club listed above

BARABOO	B1, B2, B3, B4, B5
HILLCREST	HC1N, HC2N, HC5N, HC6N, HC7N, HC1E, HC3E, HC1S, HC2S, HC3S, HC1W, HC2W, HC3W
HILLSBORO	HTB34
HONEY CREEK	H1, H2, H3, H4, H5
MERRIMAC	M1, M2, M3, M4, M5, M6, M7
REDSTONE	RR1, RR2, RRCORR23
REEDSBURG	R1, R2
ROCK SPRINGS	RS1, RS2, RS3
WHITE MOUND	WM1, WM2, WM3, WM4, WM5, WM6, WM7
WINFIELD	W1, W2, W3, W5, W6

Section 3: Certification

As the individual authorized of the snowmobile club listed above in "Section 1: Information; Snowmobile Club", of the Sauk County Snowmobile Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all landowners in my club section have been contacted verbally, electronically or with a signed contract and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for snowmobile trail use for the upcoming snowmobile season.

Signature of Authorized Individual

Date Prepared

Sauk County Land Resources and Environment Department
Attn: Parks and Recreation
S7995 White Mound Drive
Hillpoint, WI 53937
(608) 355-4800

Trail System Closure Certification

Form: CC2018
Revised: 02/15/2024

Notice: Completion of this form is required under the Development, Maintenance and Grooming Contract between the Sauk County Land Resources and Environment Department and the Association of Sauk County Snowmobile Clubs, Inc. Due date is April 15 of each snowmobile season.

Instructions: Complete this form after all fence closures have been completed, gates have been inspected and/or closed, the appropriate signs and/or markers have been removed and the trail section has been cleaned-up and closed. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of Snowmobile Season	Snowmobile Club

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code

Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the snowmobile club listed above

BARABOO	B1, B2, B3, B4, B5
HILLCREST	HC1N, HC2N, HC5N, HC6N, HC7N, HC1E, HC3E, HC1S, HC2S, HC3S, HC1W, HC2W, HC3W
HILLSBORO	HTB34
HONEY CREEK	H1, H2, H3, H4, H5
MERRIMAC	M1, M2, M3, M4, M5, M6, M7
REDSTONE	RR1, RR2, RRCORR23
REEDSBURG	R1, R2
ROCK SPRINGS	RS1, RS2, RS3
WHITE MOUND	WM1, WM2, WM3, WM4, WM5, WM6, WM7
WINFIELD	W1, W2, W3, W5, W6

Section 3: Certification

As the individual authorized of the snowmobile club listed above in "Section 1: Information; Snowmobile Club", of the Sauk County Snowmobile Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all fence closures have been completed, gates have been inspected and/or closed, the appropriate signs and/or markers have been removed and the trail section has been cleaned-up and closed in accordance with trail specifications of the Sauk County Land Resources and Environment Department, Parks and Recreation Services.

Signature of Authorized Individual

Date Prepared

Sauk County Land Resources and Environment Department
Attn: Parks and Recreation
S7995 White Mound Drive
Hillpoint, WI 53937
(608) 355-4800

Trail System Opening Certification

Form: OC2018
Revised: 02/15/2024

Notice: Completion of this form is required under the Development, Maintenance and Grooming Contract between the Sauk County Land Resources and Environment Department and the Association of Sauk County Snowmobile Clubs, Inc. Due date is December 1 of each snowmobile season.

Instructions: Complete this form after all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed, and the trail is in a safe operating condition. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of Snowmobile Season	Snowmobile Club

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code

Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the snowmobile club listed above

BARABOO	B1, B2, B3, B4, B5
HILLCREST	HC1N, HC2N, HC5N, HC6N, HC7N, HC1E, HC3E, HC1S, HC2S, HC3S, HC1W, HC2W, HC3W
HILLSBORO	HTB34
HONEY CREEK	H1, H2, H3, H4, H5
MERRIMAC	M1, M2, M3, M4, M5, M6, M7
REDSTONE	RR1, RR2, RRCORR23
REEDSBURG	R1, R2
ROCK SPRINGS	RS1, RS2, RS3
WHITE MOUND	WM1, WM2, WM3, WM4, WM5, WM6, WM7
WINFIELD	W1, W2, W3, W5, W6

Section 3: Certification

As the individual authorized of the snowmobile club listed above in "Section 1: Information; Snowmobile Club", of the Sauk County Snowmobile Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications of the Sauk County Land Resources and Environment Department, Parks and Recreation Services.

Signature of Authorized Individual

Date Prepared

SAUK COUNTY
PARKS + RECREATION

Appendix B

SAUK COUNTY ATV/UTV TRAIL DEVELOPMENT AND MAINTENANCE CONTRACT

This Contract made this 19th day of March 2024, by and between the County of Sauk, a political subdivision of the State of Wisconsin, hereinafter referred to as "County", and the Sauk Ridge Runners, Inc., a private ATV/UTV club corporation, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, the County wishes to ensure that ATV/UTV trails within Sauk County are developed and maintained in a suitable fashion to ensure that the trails are safe and enjoyable for use by the public; and,

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree as follows:

1. **Communications.** The Contractor shall designate one elected official from Sauk Ridge Runners, Inc., as set forth below, to be the point of contact for the County related to this contract. The designated elected club member shall be the only person to contact the County related to this contract and shall be the sole club member that the County is required to communicate with regarding this contract. This contract provision is intended to regulate all routine communications between the Contractor and the County. The Contractor may change their designated representative with a written amendment to this contract. All legal notices to the County shall be sent to the Sauk County Clerk.

   Designated Elected Official from Sauk Ridge Runners, Inc. Information:

   Name: _____

   Email address: _____

   Phone number: _____

2. **Scope of Land Area Covered by Contract.** This contract shall apply to the ATV/UTV trails described and known as the Sauk County ATV/UTV Trail System, hereinafter referred to as "Trails", estimated at approximately 0.59 miles of ATV/UTV trails within the County, as specifically set forth in "Exhibit A", attached hereto and made a part hereof.

3. **Term of Contract.** This Contract shall commence on the date noted above and shall be for the 2024-2025 ATV/UTV season, July 1, 2024 to June 30, 2025, unless sooner terminated pursuant to the "Contract Termination" provisions in this agreement.

4. **Outdoor Motorized Recreation Trail Aids Application and Grant Award.** The County shall apply for outdoor motorized recreation trail aids by completion of the Outdoor Motorized Recreation Grant Application provided by the Wisconsin Department of Natural Resources, hereinafter referred to as "WDNR". Contractor shall submit written requests for funding by March 1 to the County. Requests received after March 1 will not be considered for the ATV/UTV season pursuant to the terms identified in this agreement.

   Completion of WDNR forms is required under Wisconsin Statutes 23.09(26) and 23.33 and failure to complete said forms will result in denial of financial assistance.

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The County shall annually request, by resolution, the authorization of the Sauk County Board of Supervisors to participate in the State of Wisconsin Motorized Recreation Grant Program.

In the event that funding is awarded to the County, the County shall review the grant agreement with the WDNR. If the grant agreement is desirable to the County, the County shall return a copy of the signed agreement to the WDNR.

County shall apply for supplemental funding if desired by Contractor if funding is available through the WDNR.

5. **Payment.** Payment to the Contractor by the County will be based upon submittal of monthly invoices, provided to the Department by the fourth Wednesday of each month. The invoice shall include an itemized listing of invoices paid by the Contractor (the receipts) and one lump sum for work reports, based upon time expended. The invoice shall also include copies of each paid invoice (receipt) and work reports. Invoices (receipts) and work reports shall be sent electronically to the Land Resources and Environment Department – Parks and Recreation Area.

   Payment shall be made at rates in accordance with the Equipment and Labor Rate provisions adopted by the Off Road Vehicle Advisory Council for the current ATV/UTV season, as specifically set forth in "Exhibit B", attached hereto and made a part hereof.

   All representatives of the County providing labor and/or supplies to the ATV/UTV program shall prepare work and expense reports.

   The Contractor shall meet all of the requirements contained within this contract. County shall withhold payment if the Contractor fails to meet the specifications listed in this contract. Once the Contractor meets all specifications and requirements of this agreement, the County shall submit payment within forty-five (45) days.

   The County shall request reimbursement for the grant by completing and submitting the Grant Payment Request & Worksheet provided by the WDNR.

6. **Equipment, Tools and Labor.** Contractor agrees to furnish all tools, equipment, and labor necessary to maintain and perform all work as specified under the terms of this contract.

7. **Material.** Contractor shall furnish all signs, posts, gates and related materials necessary for the development and maintenance of the trail system.

8. **Signs.** Contractor agrees to erect, replace and maintain all signs consistent with standards specified in the applicable Wisconsin Statutes, the Wisconsin Administrative Code and regulations promulgated by the WDNR.

9. **Maintenance and Land Use Agreements.** Contractor agrees to perform all brushing, dragging, litter removal, and clean-up necessary to prepare the Trail to meet the specifications established by the WDNR in order to qualify the Trail for use. The Contractor shall annually provide the County with a Trail System Land Use Certification Form ("Exhibit C"), certifying that all landowners have been contacted verbally, electronically or with a signed contract and have granted permission to use their land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use. The County shall maintain copies of all land use agreements, update a listing of all landowners annually, and verify that all land use agreements are secured. County shall notify Contractor

of any absent land use agreements, and the Contractor shall provide absent land use agreements within one (1) month of notice. The County shall annually send land use certification(s) to the WDNR.

10. **Trail Opening and Closing.** The Trail system shall be considered open year-round. All signs, gates, markers and related items shall be in place and the trail shall be maintained in a safe operating condition at all times. The Contractor shall annually provide the County with a Trail System Opening Certification Form ("Exhibit D") certifying that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications established by the WDNR, before the Trail system is opened to the public. County shall annually send opening certification(s) to the WDNR.

    The Contractor will determine if conditions are, or are not, suitable for ATV/UTV use and will open and close the trails accordingly. Contractor shall notify County of trail opening and trail closing at least one (1) hour prior to trail opening and trail closing. The County will maintain a record of trail openings and closures.

11. **Safety Procedures – Equipment.** Contractor shall attach a blinking light on top of the vehicle used while developing and/or maintaining trails and shall have headlights, taillights, and blinking lights on and working at all times. All equipment and vehicles shall be clearly marked with "Slow Moving Vehicle" signs to safeguard other Trail users.

    The County shall randomly inspect trails annually. The County shall inform Contractor of any adverse determination regarding the trails and allow the Contractor an opportunity to correct any deficiencies or develop the trails to the acceptable safety standards, in accordance with the trail specifications established by the WDNR immediately after notice.

12. **Independent Contractor Status.** The Contractor is an independent contractor and not an agent or employee of the County. The Contractor shall placard or otherwise mark its equipment with the Contractor's name on both sides of its equipment.

13. **Indemnification.** The Contractor agrees to save, hold harmless, defend and indemnify the County and the State of Wisconsin and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property, County, State or other, occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of the work in connection with this Contract.

14. **Insurance Coverage.** The Contractor, at their expense, shall maintain public liability insurance issued by an insurance company licensed to do business in the State of Wisconsin, including bodily injury and property damage coverage insuring the Contractor and County with minimum coverage as follows: liability coverage for its officers, employees, and agents with policy limits at minimum of $1,000,000 single limit and $3,000,000 aggregate and workers compensation insurance in the following amounts:

    a. Coverage A: Limits – Statutory
    b. Coverage B: Employer's Liability Limits
    c. Bodily Injury by Accident - $100,000 each accident minimum
    d. Bodily Injury by Disease - $100,000 each employee minimum
    e. Bodily Injury by Disease - $500,000 policy limit minimum

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The County shall be named as an additional insured on all insurance policies except workers compensation. The certificate shall provide for a ten-day written notice to the County in the event of cancellation or material change of coverage. The Contractor shall annually provide the County with acceptable certificates of insurance, from a corporation licensed in the State of Wisconsin to provide insurance. County shall annually send insurance certification(s) to the WDNR and other appropriate entities.

15. **Conduct.** The Contractor agrees that its agents, employees and representatives shall conduct themselves in a decent, orderly, and business-like manner at all times while performing under this Contract.

16. **Compliance.** Contractor agrees to follow and comply with the applicable Wisconsin Statutes, Wisconsin Administrative Code, the regulations promulgated by the State of Wisconsin Department of Natural Resources, and of Sauk County Code of Ordinances.

17. **Amendment of Contract.** This contract may only be amended, changed, or modified in writing by mutual agreement of the parties.

18. **Assignment.** Contractor shall not assign, subcontract, or otherwise transfer this Contract except with the express written approval of the County.

19. **Contract Termination.** Notwithstanding any provision herein, the County reserves the right to terminate this Contract, for cause, upon seven (7) days written notice to the Contractor if the County determines that the Contractor's operation is unsatisfactory in any respect or if the County determines that the Contractor has failed, neglected, or refused to comply with the terms of this Contract. This contract is also subject to the availability of funding and shall be terminated in the event that funding for the required services is not available. In such event, the County shall notify the Contractor of such termination due to funding constraints.

20. **Form of Contract.** Section 16.76(1) of the Wisconsin Statutes, is incorporated by reference into this contract, as applicable.

21. **Applicable Law.** This Contract shall be construed and governed by the rules and laws of the State of Wisconsin.

22. **Notices.** Any notice required or permitted under this Agreement shall be in writing, shall reference this Agreement and will be deemed given: (i) upon personal delivery to the appropriate address; or (ii) three (3) business days after the date of mailing if sent by certified or registered mail; or (iii) one (1) business day after the date of deposit with a commercial courier service offering next business day service with confirmation of delivery.

    All communications shall be sent to the contact information set forth below or to such other contact information as may be designated by a Party by giving written notice to the other Party pursuant to this provision:

    To Contractor: Sauk Ridge Runners
    S4232 Barreau Road
    LaValle, WI 53941

SAUK COUNTY
PARKS • RECREATION

To County: Sauk County Clerk
505 Broadway
Baraboo, WI 53913

With a copy to: Sauk County Parks Department
S7995 White Mound Drive
Hillpoint, WI 53937

Nothing in this paragraph is intended to disrupt routine communications between the parties.

23. **No Construction Against Either Party.** This agreement is the product of negotiations between the parties and was either reached with the advice of legal counsel or the opportunity to obtain legal counsel and shall not be construed against either party.

24. **Multiple Originals.** This contract may be executed in multiple originals, each of which together shall constitute a single agreement.

25. **Captions.** The parties agree that in this contract, captions are used for convenience only and shall not be used in interpreting or construing this contract.

26. **Statutory Protections.** It is agreed by the parties that nothing in this contract, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of the Employer of any immunity, liability limitation or other protection available to the Employer under any applicable statute or other law. To the extent that any provision of this contract is found by any court of competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the Employer shall apply unless the Employer elects otherwise.

27. **Open Records Law Compliance.** Contractor understands and agrees that, because Employer is a party to this contract, provisions of the Wisconsin Open Records Law and other laws relating to public records may apply to records kept by Contractor and/or the Employer. Contractor agrees to fully comply with such laws, and to cooperate with Employer in its compliance with such laws. Cooperation shall include, but not be limited to, the provision of records, or copies of records to Employer or others upon the request of Employer. Compliance and cooperation of Contractor shall be at its sole cost and expense.

28. **Relationship of Parties.** Nothing in, or done pursuant to, this contract shall be construed to create the relationship of employer and employee, principal and agent, partners, or a joint venture between Employer and Contractor. This contract does not create an employee/employer relationship between the parties. It is the parties' intention that the Contractor will be an independent contractor and not the County's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the state revenue and taxation law, the state workers' compensation law and the state unemployment insurance law. This contract shall not be construed as creating any joint employment relationship between the Contractor and the Employer, and the Employer will not be liable for any obligation incurred by Contractor including but not limited to unpaid minimum wages, overtime premiums, unemployment insurance benefits, worker's compensation benefits, health insurance, health benefits, disability benefits, or retirement benefits. Contractor is not entitled to receive any benefits from Employer or to participate in any Employer benefit plan.

29. **Competence, Solvency.** Contractor warrants and represents that it is sufficiently experienced and competent to provide, perform and complete all services in full compliance with and as required by or pursuant to this contract. Contractor represents and warrants that it is financially solvent, and has the financial resources necessary to provide, perform and complete the duties and functions in full compliance with and as required by this contract. Contractor shall provide, perform and complete all services contemplated by this contract in an expeditious and proper.

30. **Electronic Signing.** It is agreed by the parties that either party or both may, by email, provide the other party with a copy of this contract, in PDF form or otherwise, showing the signatures of, or on behalf of the sending party, with such signatures being as binding as original signatures, regardless of whether the other party signs in the same fashion, or by using original ink signatures. For the purposes of this section, "signatures" may be original written signatures, photocopies of signatures, or signatures added to a contract or through the addition by a signing party of a typed or electronically added signature.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the date set forth herein.

COUNTY OF SAUK

_____ _____
Administrator, Sauk County Date

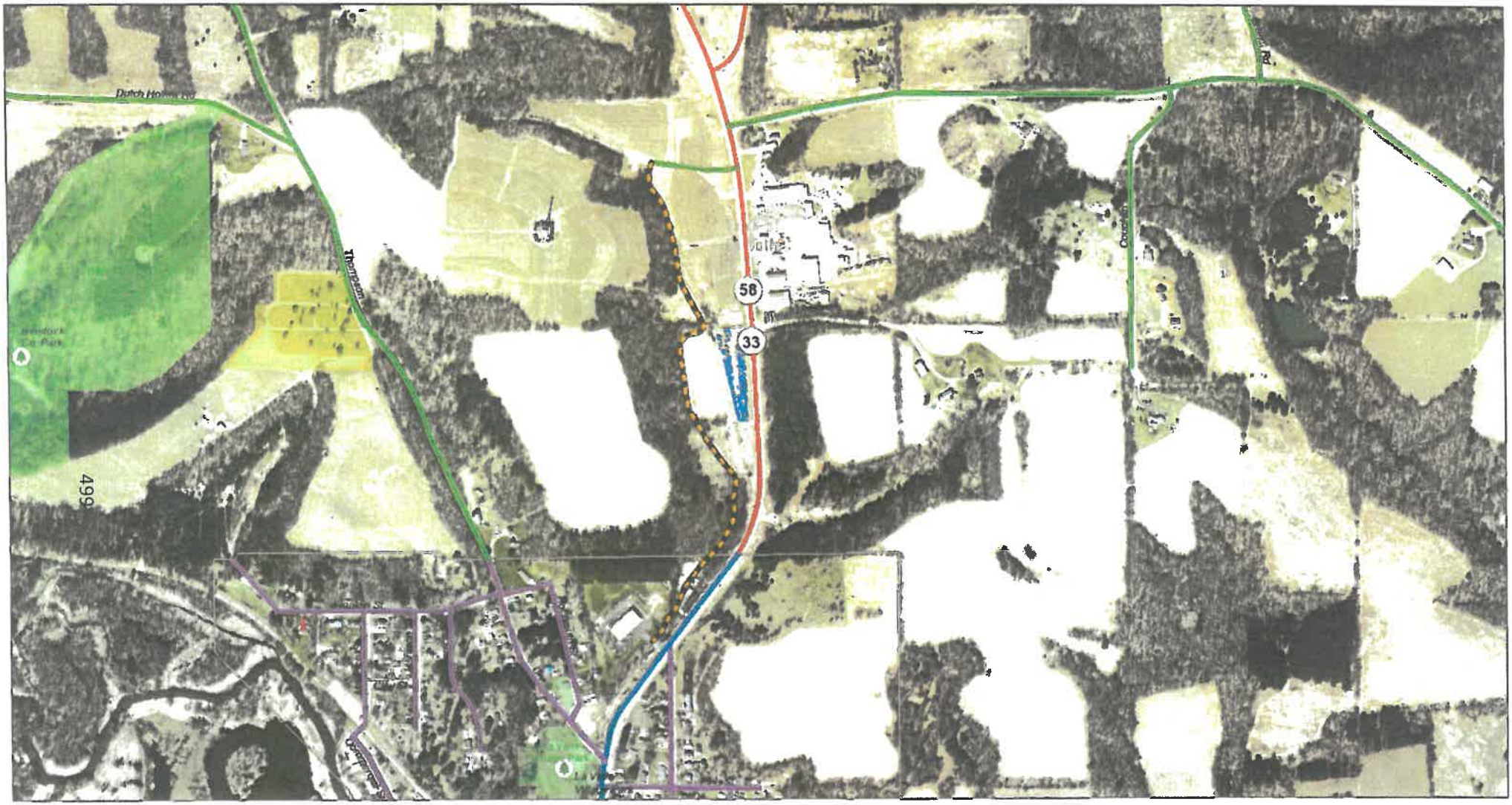
SAUK RIDGE RUNNERS ATV/UTV CLUB

_____ _____
President Date

_____ _____
Secretary Date

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Sauk County ATV/UTV Routes and Trails



February 13, 2023

ATV Routes
- Sauk County - ATV Off-Road Trails
- Sauk County - City & Village Street ATV Routes
- Sauk County - Town Road ATV Routes
- Sauk County - County & State Highway ATV Routes
- Juneau County ATV Routes
- Richland County ATV Routes

Road Centerlines
- Road Centerlines - TOWN
- Road Centerlines - MUNI
- Interstate
- Federal
- State
- County
- Town
- Muni
- Alley
- Private-Named
- Private
- Ramp

Municipal Boundaries

1:9,028

0 0.07 0.15 0.3 mi

0 0.13 0.25 0.5 km

Land Information/GIS, Sauk County Land Information/ GIS

Equipment and Labor Rates for 2023-24 Season
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

I. SNOW TRAIL GROOMING EQUIPMENT RATES - All rates include power unit, grooming drag & operator(s).

Class	Description	Rate/Hour
AAA	All heavy duty **tracked** units constructed specifically for snow grooming with a minimum of 150 horsepower and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width. OR All **fully tracked agricultural tractors** with a minimum of 125 horsepower. OR Trucks: minimum 1-ton (4-wheel drive), minimum payload of 3,500 lbs., fully-tracked with a minimum manufactured 15,000 GWV track system.	*$5 more than AA* *AAA1 - $100* *AAA2 - $90* *AAA3 - $80* *AAA4 - $70*
AA	All heavy duty **tracked** units constructed specifically for snow grooming **having between 149 - 106 horsepower** and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width. OR All **fully tracked agricultural tractors** with 106 – 124 horsepower.	*$5 more than A* *AA1 - $95* *AA2 - $85* *AA3 - $75* *AA4 - $65*
A	All wheeled or half-track agricultural tractors with all-wheel drive, minimum of **105 horsepower** and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width.	*A1 - $90* *A2 - $80* *A3 - $70* *A4 - $60*
1	Drag is a minimum of 11'6" (138 inches) frame width with a minimum weight of 4,000 pounds and a length of at least 20 feet **including snow packing pan but excluding the tongue.**	Wings that fold down outside the main frame do not increase the drag width for funding purposes. Class is based on static frame dimensions.
2	Drag is a minimum of 9'6" (114 inches) frame width with a minimum weight of 3,000 pounds and a length of at least 18 feet **including snow packing pan but excluding the tongue.**	
3	Drag is a minimum of 7'6" (90 inches) frame width with a minimum weight of 2,000 pounds and a length of at least 18 feet **including snow packing pan but excluding the tongue.**	
4	Drag is a minimum of 7'6" (90 inches) frame width.	
B	All medium duty (including pick-up trucks) **tracked** units constructed or adapted specially for snow grooming and capable of pulling on a sustained basis a grooming drag 5'10" to 7'5" (70-89 inches) frame width. OR All **wheel type** agricultural tractors with all-wheel drive or four- wheel drive assist with a range of 65-104 horsepower.	$50.00
C	All light duty power units constructed or adapted for snowmobile trail grooming and capable of pulling on a sustained basis a grooming drag 4' to 5'9" (48-69 inches) frame width. Examples of the class of power units would include: ATVs/UTVs and snowmobiles. This class also includes all equipment not addressed in other classes.	$35.00

Notes regarding correct rates for grooming equipment:

1. A Class A power unit pulling either an 11'6" or 9'6" grooming drag that does **not** meet the specifications for either 1, 2 or 3 drags will be placed at level 4 for rate purposes.
2. A Class A power unit **not** pulling a 7'6" grooming drag will be placed in Class B for rate purposes.
3. A Class B power unit **not** pulling a 5'10" grooming drag will be placed in Class C for rate purposes.
4. A power unit will **not** be placed in a higher class if it pulls a larger grooming drag than specified for the class.
5. Modifications to the drag must maintain original cutting and packing function as designed. Modifications made outside the main frame will not increase the funding class.
6. Those winged drags that were previously funded and met the specifications as stated prior 2022-23 season may continue to be funded at their previous classification (drag dimensions included) for a period of 10 years (through 2031-32)
7. Groomer time spent traveling on a route that is an integral part of a single funded trail may be funded at a rate of 50% of the assigned groomer rate, as non-grooming transport time. DNR will determine if route is integral to the funded trail.

Last Revised: 09/11/2023 10:36:17 AM

Equipment and Labor Rates for 2023-24 Season
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

II NON-GROOMING MAINTENANCE LABOR AND EQUIPMENT RATES A

MAINTENANCE LABOR (For other than trail grooming)

A labor rate of **$9.00** per hour maximum is established for all non-grooming labor performed in **WINTER** trails, or **$12.00** per hour maximum on any **SUMMER ATV/UTV trails** under the maintenance agreement by snowmobile clubs and or other similar organizations with the sponsoring county. Maintenance will generally include mowing and brushing, sign and post replacement, plowing of parking lots and roads, shelter and toilet maintenance and normal repair and replacement of structures and facilities.

The allowable labor rate for county employees and others included in labor contracts will be as specified by contract.

B EQUIPMENT RATES (For other than trail grooming)

The following schedule is based on frequently used pieces of equipment for non-grooming maintenance. The Department of Transportation rates are considered when these rates are reviewed each year.

Equipment rates for pieces of equipment not found on this list will be found in the DOT rates. Unless specified otherwise, these rates for equipment are based on hourly use. These rates do **not** include the operator. Where the Department of Transportation issues rates that reflect an adjustment due to fuel rates, these rates shall be the rates utilized for the season.

Class	Description	Rate
101	All trucks pickups	$16.00
105	All trucks single axle dual-tire over 26,000 lbs.	$56.00
128	All Trucks, tandem, tri, quad axle	$60.00
203	All Tired tractors & All skid-steers up to 49 hp	$28.00
205	All Tired tractors & All skid-steers 50-99 hp	$33.00
206	All Tired tractors & All skid-steers 100-149 hp	$43.00
207	All Tired tractors & All skid-steers 150 hp and up	$52.00
215	All Fully Tracked tractors & dozers up to 99 hp	$48.00
217	All Fully Tracked tractors & dozers 100 - 149 hp	$53.00
218	All Fully Tracked tractors & dozers 150 hp and up	$82.00
401	Air compressor all types	$14.00
410	Motorized mower over 23" (self-contained or pull behind)	$15.00
413	Mower—tractor mounted	$16.00
414	Sickle attached to power unit	$16.00
490	Trailer less than 1 ton (use mfr. rated capacity)	$11.00
491	Trailer 1-4 tons (use mfr. rated capacity)	$15.00
493	All Trailers over 4 ton	$26.00
550	Rubber tired Backhoe (80 HP and over) was # 250	$55.00
555	Excavator Track type (less than 100 HP)	$48.00
558	Excavator Track type (100 - 149HP)	$52.00
559	Excavator Track type (150HP and over)	$65.00
802	Portable electric generator (all types)	$18.00
902	Chipper self-contained (minimum 25 hp)	$33.00
914	Chain Saw, pole saw, power pruner, brush saw, weed eaters	$6.50
914T	Trailblazer brush cutter (attachment)	$10.50
915	Auger (attachment for tractor/ skid steer), Post pounder-hydraulic	$32.00

Last Revised: 09/11/2023 10:36:17 AM

916	Hand-held motorized post-hole digger	$13.00
919	Disc/spring tooth harrow/cultimulcher/cultipacker/rototiller	$11.00
922	Welder	$4.00
932	Brush Cutter - hydraulic driven/Fecon head	$30.00
940	Brush Cutter—PTO driven	$23.00
953	Boom for brush cutter	$15.50
9042	Gas drill	$5.00
9145	Snowmobile/ATV/UTV	$19.00
9152	Stump grinder (all) hydraulic/self powered	$36.00
9205	Rear blade/box scraper/pull behind grader/packing pan/rollers	$8.00
9406	Chipper, PTO driven	$25.00

ATV Summer Supplement
Adopted by the Off Road Vehicle Advisory Council

Spring/Summer/Fall Trail Grooming Drags

Class	Description	Rate Per Hour
Class I	Drag is a minimum of 7'6" in frame width with a minimum length of at least 16' excluding the tongue. Drag contains at least 2 sets of replaceable cutting blades	$11.00
Class 2	Drag is a minimum of 7'6" in frame width	$9.00

Example of Class 1 Drag



Sauk County Land Resources and Environment Department
Attn: Parks and Recreation
S7995 White Mound Drive
Hillpoint, WI 53937
(608) 355-4800

Trail System Land Use Certification

Form: LUC2018

Notice: Completion of this form is required under the Development and Maintenance Contract between the Sauk County Land Resources and Environment Department and the Sauk Ridge Runners, Inc. Due date is April 15 of each year.

Instructions: Complete this form after all landowners in your club section have been contacted and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of ATV/UTV Season	ATV/UTV Club Sauk Ridge Runners

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code

Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the ATV/UTV club listed above

SRR2

SAUK RIDGE	SRR2

Section 3: Certification

As the individual authorized of the ATV/UTV club listed above in "Section 1: Information; ATV/UTV Club", of the Sauk County ATV/UTV Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all landowners in my club section have been contacted verbally, electronically or with a signed contract and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use for the upcoming ATV/UTV season.

Signature of Authorized Individual

Date Prepared

Sauk County Land Resources and Environment Department
Attn: Parks and Recreation
S7995 White Mound Drive
Hillpoint, WI 53937
(608) 355-4800

Trail System Opening Certification

Form: OC2018

Notice: Completion of this form is required under the Development and Maintenance Contract between the Sauk County Land Resources and Environment Department and the Sauk Ridge Runners, Inc. Due date is April 15 of each year.

Instructions: Complete this form after all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed, and the trail is in a safe operating condition. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of ATV/UTV Season	ATV/UTV Club Sauk Ridge Runners

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code

Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the ATV/UTV club listed above

SRR2

SAUK RIDGE	SRR2

Section 3: Certification

As the individual authorized of the ATV/UTV club listed above in "Section 1: Information; ATV/UTV Club", of the Sauk County ATV/UTV Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications of the Sauk County Land Resources and Environment Department, Parks and Recreation Services.

Signature of Authorized Individual

Date Prepared

SAUK COUNTY
PARKS + RECREATION

Appendix C

SAUK COUNTY OFF-HIGHWAY MOTORCYCLE TRAIL DEVELOPMENT, MAINTENANCE AND EVENT CONTRACT

Contract by and between Sauk County ("County") and Driftless Dual Sport Riders ("Contractor") as follows:

WHEREAS, Sauk County annually participates in maintaining, acquiring, insuring or developing lands for public motorized trail use. In doing so, these public motorized trails are eligible for grant funds through the Wisconsin Department of Natural Resources; and

WHEREAS, the aforementioned grant program funds 100% of the cost for the acquisition, development, insurance, and maintenance of public trails. Funding for the program comes from registration fees and a portion of tax on gasoline; and

WHEREAS, The Driftless Dual Sports Riders contacted the County, requesting assistance with a grant application for a one-two day special event to be held at the Sauk Prairie State Recreation Area; and

WHEREAS, Under the concept of re-purposing as described in the Master Plan, County is facilitating the grant on behalf of the local OHM club by requesting funds to cover the cost of a one-two day special event for Off-Highway Motorcycle riders in 2024 ("Event"); and

WHEREAS, under the Master Plan guidelines the club requests to re-purpose up to 50% of the established biking, equestrian and public roads within the Sauk Prairie State Recreation Area for the Event; and

WHEREAS, the County has been awarded a grant from the Wisconsin DNR to facilitate the Event, which would be used to reimburse the OHM club for actual expenses incurred such as insurance and signage, and also covers County staff time.

NOW, THEREFORE, based on the good and valuable consideration stated herein, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1. **Duties of Contractor.** Contractor shall be responsible for the following:

   a. Notify the County Land Resources and Environment Department of the dates the event is scheduled.
   b. The Event shall be held no later than November 30, 2024.
   c. Notify the County upon completion of the work, meet with the County representative on-site to review the trails. If the clean-up is found to be deficient, or if the trails need repair due to the event, Contractor shall clean up and make repairs as noted in the written notice provided by the County.
   d. The Contractor will be responsible for site safety during all phases of the Event. Contractor shall ensure that all trails to be used for the Event are signed with appropriate warning signs and blocked off to prevent public access.
   e. All Federal, State, County, and local laws, permits, and regulations are to be adhered to by the contractor. No deviations from the specifications allowed unless the County agrees. The County is not aware of any permits specific to this project.
   f. Once the Event is completed and all clean-up and/or repair work is approved by the County, all leftover materials, waste, tools and equipment must be removed from the Event site, trail and area.

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SAUK COUNTY
PARKS + RECREATION

2. **Duties of the County.** The County shall be responsible for the following:

   a. Manage the grant funds and reporting to the State of Wisconsin DNR.
   b. Make reimbursement for expenses to the Contractor within 45 days of reimbursement requests.

3. **Communications.** The Contractor shall designate one elected official from Driftless Dual Sport Riders, as set forth below, to be the point of contact for the County related to this contract. The designated elected club member shall be the only person to contact the County related to this contract and shall be the sole club member that the County is required to communicate with regarding this contract. This contract provision is intended to regulate all routine communications between the Contractor and the County. The Contractor may change their designated representative with a written amendment to this contract. All legal notices to the County shall be sent to the Sauk County Clerk.

   Designated Elected Official from Driftless Dual Sport Riders Information:

   Name: _____

   Email address: _____

   Phone number: _____

4. **Notices.** Any legal notices required by this Agreement shall be made in writing to the address specified below:

County:	County Clerk 505 Broadway Baraboo, WI 53913
With a copy to:	Sauk County Land Resources and Environment Attn: Jekka Alt S7995 White Mound Drive Hillpoint, WI 53937
Contractor:	Driftless Dual Sport Riders 125 S. Monroe Street Stoughton, WI 53589

   Nothing contained in this section shall be construed to restrict the transmission of routine communications between representatives of the parties.

5. **Insurance.** During the term of this Agreement, Contractor shall maintain the types and amounts of insurance in the attached insurance certificate (Exhibit 1).

   a. Certificates of insurance are required for all policies. The Certificates of General and Automobile Liability Insurance must name the County as an additional insured on the policy and must require that a thirty (30) day cancellation notice be given to the County. An updated copy of the Certificate must be provided anytime a change is made to any policy.

6. **Delay in Performance.** Neither party shall be considered in default of this Agreement or any Task Order for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions, floods, earthquakes, fire, epidemics, war, riots, and other civil disturbances, strikes, lockouts, work slowdowns, and other labor disturbances, sabotage, judicial restraint, and delay in or inability to procure permits, licenses or authorizations from any local, state or federal agency for any of the supplies, materials, accesses, or services required to be provided by either party under this Agreement or any Task Order. The nonperforming party shall be granted a reasonable extension of time for any delay in its performance caused by any such circumstances.

7. **Governing Law, Jurisdiction and Venue.** This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin. The parties hereby irrevocably submit to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. The parties further agree that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.

8. **Survival.** The warrantees, representations and covenants of this Agreement shall survive completion of the Services under this Agreement or any termination of this Agreement.

9. **Waiver.** A waiver by either of the parties of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

10. **Severability.** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement or any Task Order. Any void provision shall be deemed severed from this Agreement and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

11. **Integration.** This Agreement represents the entire and integrated agreement between the parties. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement.

12. **Assignment.** Neither party shall assign any rights or duties under this Agreement without the prior written consent of the other party.

13. **Successors and Assigns.** The parties each bind themselves and their successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, the partners, to the other party to this Agreement and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

14. **No Construction Against Either Party.** This Agreement is the product of negotiations between the parties and was either reached with the advice of legal counsel or the opportunity to obtain legal counsel, and shall not be construed against either party.

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15. **Multiple Originals.** This contract may be executed in multiple originals, each of which, together shall constitute a single agreement.

16. **Captions.** The parties agree, that in this contract, captions are used for convenience only and shall not be used in interpreting or construing this contract.

17. **No Partnership or Joint Venture.** This contract shall not in any way be deemed to create a partnership or joint venture between the parties to the Agreement.

18. **Statutory Protections.** It is agreed by the parties that nothing in this contract, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of the County of any immunity, liability limitation or other protection available to the County under any applicable statute or other law. To the extent that any provision of this contract is found by any court of competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the County shall apply unless the County elects otherwise.

19. **Open Records Law Compliance.** Contractor understands and agrees that, because County is a party to this contract, provisions of the Wisconsin Open Records Law and other laws relating to public records may apply to records kept by Contractor. Contractor agrees to fully comply with such laws, and to cooperate with County in its compliance with such laws. Cooperation shall include, but not be limited to, the provision of records, or copies of records to County or others upon the request of county. Compliance and cooperation of Contractor shall be at its sole cost and expense.

20. **Amendment.** No amendment of this contract shall be binding unless in writing and signed by all of the parties.

21. **Standard of Care.** The same degree of care, skill, and diligence shall be exercised by Contractor in the performance of its duties as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances.

22. **Equal Employment Opportunity.** Contractor hereby affirms its support of affirmative action and that it abides by the provisions of the "Equal Opportunity Clause" of Section 202 of Executive Order 11216 and other applicable laws and regulations. Contractor affirms its policy to recruit and hire employees without regard to race, age, color, religion, sex, sexual preference/orientation, marital status, citizen status, national origin or ancestry, presence of a disability or status as a veteran, including a veteran of the Vietnam era, membership in the national guard or reserve components of the military of the United States, political affiliation, or any other legally protected status. It is Contractor's policy to treat employees equally with respect to compensation, advancement, promotions, transfers and all other terms and conditions of employment. Contractor further affirms completion of applicable governmental employer information reports including the EEO-1 and VETS-100 reports, and maintenance of a current Affirmative Action Plan as required by Federal regulations.

23. **Gratuities – Kickbacks – non-collusion.** It shall be a breach of this contract and subsequent amendments for contractor to offer, give, or agree to give anything of pecuniary value or to make an offer for employment to any elected official, employee, or former employee in connection with this Agreement. Prohibited conduct shall include, but is not limited by enumeration, acts or attempts to influence: any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, the contents of any

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specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceedings or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or contract, subcontract, or any solicitation or proposal therefore.

24. **Time of the Essence.** Except as otherwise specifically stated herein, time is of the essence with respect to all provisions of this contract that specify a time for performance.

{READ THE NEXT SECTION CAREFULLY, YOU HAVE THE RIGHT TO HAVE AN ATTORNEY REVIEW THIS CLAUSE}

25. ***Indemnification and hold Harmless. Contractor shall at all times indemnify, defend and save harmless, the County and it's supervisors and employees from any and all causes of action, demands, liability, claims, damages, losses, costs and expenses, including but not limited to reasonable attorney's fees, by reason of loss or damage to any property or bodily injury to any person, including but not limited to death, as a direct or indirect result of the performance by Contractor of its duties hereunder or as a result of participation in the preparation, clean-up or participation in the Event, and as the result of any action or omission of Contractor.***

BY SIGNING BELOW THE PARTIES AFFIRM AND ACKNOWLEGE THAT: they have read and understand Agreement and its Attachments, if any; they have authority to enter into Agreement on behalf of the corporation or other entity they are signing for; they are knowingly, freely, and voluntarily entering into Agreement; and that they accept and agree to be bound by the terms and conditions of Agreement and its Attachments, if any, as outlined in Agreement:

COUNTY OF SAUK

_____ _____

Administrator, Sauk County Date

DRIFTLESS DUAL SPORT RIDERS

_____ _____

President Date

_____ _____

Secretary Date

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/3/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Jones Birdsong Insurance Services Division of Specialty Program Group LLC 600 Market Street, Suite 210 Chanhassen, MN 55317 866-998-3864	CONTACT NAME: Donald Birdsong PHONE (A/C, No, Ext): 866-998-3864 FAX (A/C, No): E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : New York Marine And General — 16608
INSURED American Motorcyclist Association, Inc.; AMA District Organizations, Clubs and Promoters 13515 Yarmouth Drive Pickerington, OH 43147	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X $100,000 E&O GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC X OTHER: Per Event	Y		PK202300026671	1/30/2023	1/30/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG PLL	$ 1,000,000 $ 300,000 $ excluded $ 1,000,000 $ 5,000,000 $ 5,000,000 $ 1,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Pe accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Type of Event: Class 6C

Event Title: Badger

Location: Sauk Prairie State Recreational Area

Premium: $231.00

CERTIFICATE HOLDER

Driftless Dual Sport Riders

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Donald Birdsong

510

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Type of Insurance: Commercial General Liability **Policy Number: PK202300026671**

Insured: AMERICAN MOTORCYCLIST ASSOCIATION, INC., AMA DISTRICT ORGANIZATIONS, CLUBS and PROMOTERS

Additional Insureds, in accordance with policy terms and conditions:

A. Any managers, owner, or lessor of premises used by the named insured;
B. Any person or organization sponsoring racing vehicles or sponsoring racing vehicle drivers;
C. Any person or organization sponsoring your activities or events;
D. Racing vehicle owners, racing vehicle drivers and racing vehicle crew members; volunteers
E. Persons or organizations (other than drivers, crew members, racing vehicle owners, sponsors, volunteers, or managers or lessors of premises) if required by contract.
F. Any state or governmental agency or subdivision or political subdivision – permits or authorizations
G. Any lessor of leased equipment when required in lease agreement with you

H. Wisconsin DNR and it's employees S5975 Park Road Baraboo, WI 53913 - Land owner
I. Sauk County Sauk County Parks Dept S7995 White Mound Drive, Hillpoint, WI 53937 - Grant writer

EVENT DATES*: 10/1/2023
PRACTICE: N/A
ADDITIONAL CAMPING: N/A
ADDITIONAL SET-UP: N/A
ADDITIONAL TEAR DOWN: N/A

*Includes coverage for set-up and camping day before the Event and tear down the day after the Event.

RESOLUTION # 18 - 2024

Resolution to donate the fire hose and wagon from the historic 1921 firehouse at the Sauk County Farm to the Reedsburg Area Historical Society and Pioneer Village.

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
The Sauk County Land Resources and Environment Department created the 2022-2042 Sauk County Farm Property Master Plan to ensure the continued management of the site's agricultural and natural resources, preservation of its historic features, and the transformation of the space into an educational resource for the communities of Sauk County. Over the next 20 years, the County Farm is envisioned to become an important educational resource for Sauk County residents of all ages and backgrounds to learn about regenerative, profitable, and resilient agricultural practices through on-site demonstration, research, and collaborative partnerships. The master plan is centered on the following goals: to create educational opportunities for Sauk County's current and future farmers through community partnerships; utilize the space for agricultural demonstration and research; and pay homage to the history and people of the property. The County Farm will become a space where educational institutions, non-profit organizations, public agencies, and any interested person in Sauk County can converge to learn about farming and train the leaders who will carry forward our community's agricultural legacy.

Resolution No. 150-2019 adopting the 2020-2024 Sauk County Outdoor Recreation Plan was approved by the Sauk County Board of Supervisors on January 21, 2020. Objectives of the plan include donation of the original horse-drawn fire hose and wagon to a local museum or historical society for greater educational use, and the restoration and reuse of the fire house into a storage shed for the community gardens.

The Reedsburg Historical Society and Pioneer Village has an expressed interest and ability to display the original horse-drawn wagon and hose which are currently stored in the historic 1921 fire house at the Sauk County Farm. The wagon and hose would be put on display in the Sanders Building located within the Pioneer Village. They already have on display the Sauk County Farm one-room schoolhouse that was originally located near the farm from 1858-1962.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does hereby donate the original fire hose and wagon from the historic 1921 firehouse at the Sauk County Farm to the Reedsburg Area Historical Society and Pioneer Village.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 19th day of March 2024.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 03.14.2024.

Offered and passage moved by:

Marty Krueger, Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Peter Kinsman, Vice Chair	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Brandon Lohr	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Valerie McAuliffe	☑ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Randy Puttkamer	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: Representatives from the Reedsburg Historical Society estimated the value of hose and wagon to be between $2,500 to $5,000.

MIS Note: None.

RESOLUTION # 19-2024

AUTHORIZING THE RENEWAL OF SAUK COUNTY'S EXISTING MICROSOFT ENTERPRISE AGREEMENT

Resolution offered by the Executive and Legislative Committee.

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:

Background: Sauk County is currently enrolled in a Microsoft Enterprise Agreement (EA) and has been since 2009. An Enterprise Agreement is a three-year license agreement that provides special pricing and licensing terms for products enrolled in the agreement. Sauk County's current three-year agreement is set to renew on April 1, 2024. Under this agreement, Sauk County may purchase additional licenses, at the contracted rate, at any time during the term of the contract and is required to do so in order to maintain the correct number of licenses in compliance with the terms of the agreement. The term of this agreement is through March 31, 2027.

This renewal will upgrade the current licensing from Office365 to Microsoft365, an enterprise version of the current license model, providing improved security features and enhanced management of end-user devices with multi-factor authentication and mobile device management.

Under this agreement, Sauk County will license 595 MS Office users and 187 email-only users.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the existing Microsoft Enterprise Agreement be renewed for a three-year term beginning April 1, 2024, at an annual cost of $255,138 and;

BE IT FURTHER RESOLVED, that the Sauk County MIS Director be authorized to obtain additional licenses under this agreement, up to the number required to maintain compliance with said agreement, on behalf of Sauk County, and;

BE IT FURTHER RESOLVED, that the Sauk County MIS Director be delegated the authority to sign any contracts related to this renewal on behalf of Sauk County.

Approved for presentation to the County Board by the Sauk County Executive and Legislative Committee, this 19th day of March 2024.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 03.13.2024 .

Offered and passage moved by:

Executive and Legislative Committee:

Timothy McCumber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
John M. Dietrich	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Brian L. Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Carl Gruber	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Marty Krueger	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note:

The 2024 MIS Budget Provides funding for this renewal

MIS Note:

The proposed system is cloud-based and does not require the purchase of additional hardware or infrastructure to support the use of the software.

RESOLUTION # 20 -2024

Resolution to Adopt the Public Participation Plan as part of the Sauk County 2024 Hazard Mitigation Plan Update

Resolution offered by the Executive & Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Working in concert with local jurisdictions, Sauk County has initiated a project to update its countywide hazards mitigation plan to comply with the Disaster Mitigation Act of 2000. The Public Participation Plan lists the methods whereby Sauk County Emergency Management will facilitate public participation and local government involvement in the preparation, review, and adoption of the updated Sauk County Hazard Mitigation Plan.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, to adopt the Multijurisdictional 2024 Hazards Mitigation Public Participation Plan (attached).

Approved for presentation to the County Board by the Executive and Legislative Commitee, this 5th day of March, 2024

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 03.13.2024 .

Offered and passage moved by:

_____ Chair, Timothy McCumber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Vice-Chair John Deitrich	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Supervisor Carl Gruber	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Supervisor Brian Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
_____ Supervisor Marty Krueger	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: Federal Grant funds of $25,641.66 (75%) have been previously approved to fund update to Sauk County's Hazard Mitigation Plan. In-kind match of 2024 budget will be used to meet the County's responsibility in the amount of $8,547.22 (25%) for a total expenditure of $34,188.88.

55 MIS Note: No MIS Note.

Public Participation Plan
Sauk County Multijurisdictional 2024 Hazards Mitigation Plan Update

Working in concert with local jurisdictions, Sauk County has initiated a project to update its countywide hazards mitigation plan to comply with the Disaster Mitigation Act of 2000. The items listed below are the ways in which the county will facilitate public participation and local government involvement in the preparation, review, and adoption of the plan update.

- **Formation of a Steering Committee.** An advisory steering committee will be established to guide the project and provide oversight and input. Members, selected by Sauk County Emergency Management, will include county officials and staff, local government officials, emergency services, community members and representatives who wish to participate.

- **Public Notices for Steering Committee Meetings.** All steering committee meetings will be formally noticed and open to the public consistent with the state's open meeting law.

- **Local Government Involvement.** Each of the local governments in Sauk County will be contacted early in the process and informed about the project and asked to enter into a memorandum of understanding (MOU) with the county. Although the MOU would be non-binding, it would establish a framework for intergovernmental cooperation and coordination in terms of information sharing and give the jurisdiction the opportunity to also adopt the plan making it eligible for federal mitigation funding.

- **Local Jurisdiction Survey.** A listing of critical facilities in the jurisdiction and a draft version of the assessment matrix used in the plan will be sent to each of the local jurisdictions in the county. Local officials will have an opportunity to review and comment on the materials prepared up to that date.

- **Fire Chiefs Survey.** A survey will be sent to each of the fire chiefs in the county to collect information on wildland fire in their jurisdiction.

- **Website.** Information about the project will be posted on the county's website, along with draft documents, maps, meeting notices and agendas, and project-related news.

- **Material Availability.** As various drafts are completed, copies will be sent to each of the local jurisdictions in Sauk County and other interested parties for review and comment. Drafts will also be posted on the county's website.

- **Plan Adoption.** The County Board will review the plan at one of its meetings and take final action on the resolution adopting the plan. Each of the participating cities and villages who want to adopt the plan may also adopt resolutions of adoption as well.

- **Press Releases.** Press releases will be issued to the local media on an as-needed basis.

- **Other Means.** The county may provide other avenues for public participation and local government involvement during the course of the project.

RESOLUTION # 21-2024

Resolution Authorizing the Acquisition of a Learning Management System from TalentLMS

Resolution offered by the Personnel and Executive and Legislative Committees.

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk County currently employs roughly 700 employees, plus contractors and elected officials. Providing comprehensive, consistent, and compliant training for this staff is a continuing challenge. A Learning Management System (LMS) provides a software platform that can deliver training courses to staff electronically. This ensures all staff receive the required training in a timely manner while providing the necessary management and regulatory compliance records. Additionally, this will help support the County in a new initiative to increase employee recruitment and retention (a top priority of the County Board based on 2023 survey results).

During the latter half of 2023, Sauk County reviewed numerous LMS options. The field of options was reduced to three specific vendors and, following demonstrations of each, it was determined that the system from TalentLMS best met the specific requirements of Sauk County.

NOW THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, that the acquisition of licensing for TalentLMS at an annual cost of $14,970 be hereby approved; and,

BE IT FURTHER RESOLVED, that the Sauk County MIS Director is delegated the authority to enter into any agreements related to the purchase of said system on behalf of Sauk County.

Approved for presentation to the County Board by the Sauk County Personnel and Executive and Legislative Committees, this 19th day of March, 2024.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes ✓ No _____ as reviewed by the Corporation Counsel, _____, Date: 03.13.2024.

Offered and passage moved by:

Executive and Legislative Committee:

Timothy McCumber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
John M. Dietrich	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Brian L. Peper	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Carl Gruber	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Marty Krueger	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Personnel and Insurance Committee:

Carl Gruber	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Peter Kinsman	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Terry Spencer	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Prosser	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Jacob Roxen	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note:

The 2024 MIS Budget for Human Resources contains $12,000 for the implementation of an LMS. Additional funds will be derived from carryforward funds available in MIS Capital Outlay Accounts. Subsequent annual renewal costs will be provided in the MIS budget for Human Resources from tax levy.

MIS Note:

The proposed system is cloud-based and does not require the purchase of additional hardware or infrastructure to support system operation.

LMS Options											
Vendor	Functions / Features										Annual Cost
	Authoring Tool	Course Creation	Course Catalog Included	Single Sign-On	Custom Reports	Custom Homepages	Saves History	AI Capabilities to Create Courses	Translation	Search Functionality	
iSpring	X		X	X	X		X	X	52 languages	X	$ 23,000
KPA		unlimited		X	X		X		127 languages	X	$ 19,000
Talent LMS	X	unlimited	X 750 courses	X	X	X	X	X	Spanish	X	$ 14,970

RESOLUTION # 22-2024

Resolution to Authorize the Director of Land Resources and Environment to Accept Multi-Discharge Variance Funding; and Amending the 2024 Budget

Resolution offered by the Land Resources and Environment Committee and Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Multi-Discharge Variance (MDV) program for phosphorus extends the timeline for Wisconsin Pollutant Discharge Elimination System (WPDES) permitted facilities complying with low-level phosphorus limits. In exchange, facilities commit to step reductions of phosphorus within their effluent and provide funding to address nonpoint sources of phosphorus from farm fields or other natural areas through the implementation of practices designed to improve water quality. Sauk County Land Resources and Environment Department can assist in the implementation of these practices.

In December 2023, the department submitted the paperwork necessary to participate in the MDV program and accept funding per Sauk County Resolution No. 94-2023. Actual funding amounts did not become available until January 1, 2024. The original MDV funding amount was anticipated to be $22,951; however, finalized funding amounts are now $144,642.17.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, to authorize the Director of Land Resources and Environment to accept multi-discharge variance funding and to:

- Submit watershed plans, annual reports, and other documentation required by the MDV Program to the State of Wisconsin Department of Natural Resources; and
- Enter into cost-sharing agreement with landowners/operators to install best management practices utilizing MDV funding.

BE IT FURTHER RESOLVED, by the Sauk County Board of Supervisors that the 2024 Budget be amended to increase the Multi-Discharge Variance expenditure funded by municipal wastewater treatment facilities.

Approved for presentation to the County Board by the Land Resources and Environment Committee and Finance Committee, this 19th day of March 2024.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 03.13.2024 .

Offered and passage moved by: **Land Resources and Environment**

Marty Krueger, Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Peter Kinsman, Vice Chair	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Brandon Lohr	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Dennis Polivka	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Valerie McAuliffe	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Randy Puttkamer	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Finance Committee

Marty Krueger, Chair	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Thomas Dorner	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Richard "Mike" Flint	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Lynn Eberl	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Tim McCumber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: The 2024 LRE Department Budget did include funding for the MDV program in the amount of $22,951. As noted, an additional $121,691.17 is anticipated through the MDV program for Sauk County.

MIS Note: No information systems impact.

RESOLUTION #23-2024

Resolution Authorizing to contract with Omni Technologies for the upgrade of the current Sauk County fire alarm monitoring software and to Amend the 2024 Building Services Capital Outlay budget

Resolution offered by the Property Committee and Finance Committee

BACKGROUND: Sauk County Building Services uses the Sauk County dispatch center to monitor any fire alarms that come from the fire panels at the various county buildings. The dispatch center currently monitors four (4) fire alarm panels using Fike Precise fire alarm monitoring software. The Fike Precise software is no longer supported, and updated versions of the software have not been available for several years. With the construction of the Reedsburg and Baraboo Highway facilities wrapping up in 2024, both buildings will need to be monitored. Sauk County dispatch will be providing that monitoring as well. Edwards FireWorks software will be the new software being implemented. The non-budgeted project came in at a cost of $34,285.00. Building Services is asking to also amend the current 2024 Building Services Capital Outlay budget to add $34,285.00 of American Rescue Plan Act (ARPA) dollars to cover the cost of the upgrade to FireWorks monitoring software.

THEREFORE, BE IT RESOLVED THAT, the Sauk County Board of Supervisors, met in regular session, hereby authorizes the County Administrator to sign a contract with Omni Technologies to upgrade current Sauk County fire alarm monitoring software to FireWorks at a cost of $34,285.00.

BE IT FURTHER RESOLVED, that the 2024 Budget is amended to increase the 2024 Building Services Capital Outlay Budget to add $34,285.00 of American Rescue Plan Act (ARPA) dollars to cover the cost of the upgrade to FireWorks monitoring software.

Approved for presentation to the County Board by the Property Committee & Finance Committee, this 19th day of March 2024.

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = 13 BSD 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 03.13.2024.

Offered and passage moved by **Property Committee:**

Carl Gruber	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Mark "Smooth" Detter	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Joel Chrisler	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Robert Spencer	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Jim Astle	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Finance Committee:

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Martin F. Krueger

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Lynn Eberl

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Timothy McCumber

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Thomas Dorner

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Richard "Mike" Flint

Fiscal Note: The FireWorks software is to be completed in 2024. $34,285.00 of ARPA funds will be added to the Building Services capital projects 2024 budget to complete the project.

MIS Note: A replacement computer to run the FireWorks software was purchased in the 2023 Building Services budget.

RESOLUTION # 24 - 2024

Resolution Authorizing the Elected Officials (County Clerk, Register of Deeds, and Treasurer) Salaries for the 2025-2028 Term of Office

Resolution offered by the Finance and Personnel and Insurance Committees

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:
In accordance with 59.22 of the Wisconsin Statutes, the total annual compensation for elected officials (County Clerk, Register of Deeds, and Treasurer) for the ensuing term of office must be established prior to the earliest time for filing nomination papers. The Finance and Personnel and Insurance Committees have reviewed the current salaries for Sauk County's elected officials and believe it to be consistent with the personnel and finance policies of the County to recommend the salaries as identified below.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, to establish the elected officials' salaries to be as follows effective the first Monday of 2025:

Elected Position	Current	2025	2026	2027	2028
County Clerk	$83,654	$91,478	$94,222	$97,049	$99,960
Register of Deeds	$83,654	$91,478	$94,222	$97,049	$99,960
Treasurer	$83,654	$91,478	$94,222	$97,049	$99,960

BE IT FURTHER RESOLVED, that the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with the law and the County shall pay the share of contributions required by law, and the official shall make any contribution as required by law; and,

BE IT FURTHER RESOLVED, that the aforementioned county elected officials entitled to participate in the benefits program subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as coverage offered to other employee groups.

Approved for presentation to the County Board by the Finance and Personnel and Insurance Committees, this 19th day of March, 2024

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____ .

Offered and passage moved by:

Finance Committee

Supervisor Marty Krueger	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Tom Dorner	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Lynn Eberl	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Richard "Mike" Flint	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Tim McCumber	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Personnel and Insurance Committee

Supervisor Carl Gruber	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Terry Spencer	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Peter Kinsman	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Robert Prosser	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Supervisor Jake Roxen	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note:
This resolution will impact future budgets including 2025, 2026, 2027, and 2028. There is no financial impact to the 2024 budget.

Annual salary and percentage increases noted below:

Percentage Salary Changes	2025	2026	2027	2028
County Clerk	9.35%	3.00%	3.00%	3.00%
Register of Deeds	9.35%	3.00%	3.00%	3.00%
Treasurer	9.35%	3.00%	3.00%	3.00%

Excludes impact of change in benefit rates.

97
98 MIS Note:
99 No impact.

RESOLUTION # 25-2024

Resolution to Amend the 2024 Budget for Allocation of American Rescue Plan Act (ARPA) Funds for Squad Special Equipment and Squad Car

Resolution offered by the Law Enforcement and Judiciary Committee and Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Sheriff's Office would like to equip all squads with new cages, partitions, and lighting as the current equipment is over 15 years old and needs to be modified to fit current vehicle models and air bags. In 2022, ARPA funds were allocated for the radio equipment upgrade and the allocation for special squad equipment was not budgeted. In 2023, funds from the vehicle replacement budget were used to purchase the special squad equipment and the Sheriff's Department was not able to purchase a squad car. The 2024 Sheriff's Budget did not include funding for this project. The pricing for the squad equipment and one squad car is estimated at $240,000; and American Rescue Plan Funds (ARPA) are available for this project.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does hereby approve an amendment to the 2024 Budget to allocate $240,000 for squad equipment upgrade and squad car funded by the ARPA grant.

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee, this 19th day of March, 2024

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by: Law Enforcement and Judiciary Committee

John Deitrich	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
Kevin Schell	☒ Aye	☐ Nay	☐ Abstain	☐ Absent
David Clemens	☒ Aye	☐ Nay	☐ Abstain	☐ Absent

Sheila Carver ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Delmar Scanlon ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Offered and passage moved by: Finance Committee

Marty Krueger ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Thomas Dorner ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Lynn Eberl ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Richard "Mike" Flint ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Tim McCumber ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Fiscal Note: ARPA funding is available for this project, the 2024 budget shall be amended to include an additional $240,000 of ARPA funding for squad equipment upgrade and squad.

MIS Note: No MIS impact.

RESOLUTION # 26-2024

Resolution to Authorize Sauk County Sheriff's Office to Enter into a Contract Agreement with Southern Health Partners to Oversee and Provide Licensed Healthcare Services for Jail Inmates

Resolution offered by the Law Enforcement and Judiciary Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Sheriff's Office is charged with the responsibility for administering, managing, and supervising the health care delivery system of the Sauk County Jail under Department of Corrections Code 350.09. The Sheriff's Office solicited bids from medical healthcare providers to provide on-site health care personnel, direct medical services for inmates, and coordination of off-site medical care, hospitalization, dental and other services that may be needed. The Sheriff's Office received two (2) competitive sealed bids for medical services in the Jail based on an average daily population of 129, and the public opening of bids took place on January 25, 2024, at the Sauk County Law Enforcement Center, and the lowest responsible bidder is Southern Health Partners. It is in the best interest of Sauk County to enter into a contract for a stipulated sum of $522,120 for year one (1) with an annual increase of 4% or Medical CPI (Consumer Price Index), whichever is higher, with Southern Health Partners for the medical services in the Sauk County Jail. Southern Health Partners will be able to provide physicians and registered nurse in the Jail and will:

- Provide 24 hours/day, 7 days/week, 365 days/year consultation with Sauk County Jail Staff when healthcare staff is not present at the facility;
- Provide 112 hours a week of registered nurse services in the Jail to provide medical care to include direct medical services for inmates, coordination of off-site medical care, hospitalization, dental, and other services that may be needed, and oversight of all inmate medications within the Jail;
- Provide expertise in health care provision for the specialized inmate population;
- Provide insurance coverage to defend medical practice in any potential civil litigation against the County of Sauk and/or the Sauk County Sheriff's Office.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the lowest responsible bidder of Southern Health Partners in the amount of $522,120 is hereby accepted by Sauk County for medical services in the jail and the Sauk County Sheriff is authorized to sign a contract for year one (1) with an annual increase of 4% or Medical CPI, whichever is higher, on behalf of Sauk County.

Approved for presentation to the County Board by the Law Enforcement and Judiciary Committee, this 19th day of March, 2024

Consent Agenda Item: [ ] YES [X] NO

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 03.14.2024 .

Offered and passage moved by:

John Deitrich	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Kevin Schell	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
David Clemens	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Sheila Carver	☐ Aye	☐ Nay	☐ Abstain	☐ Absent
Delmar Scanlon	☐ Aye	☐ Nay	☐ Abstain	☐ Absent

Fiscal Note: The 2024 budget, with carryforward from 2023, includes $530,999 for the cost of medical services.

MIS Note: No MIS impact.

SAUK COUNTY BOARD OF SUPERVISORS
March 28, 2024
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI

SPECIAL MEETING: SAUK COUNTY BOARD OF SUPERVISORS

1. **Call to Order and Certify Compliance with Open Meeting Law: 5:00 P.M.**

2. **Roll Call.** PRESENT: (27) Roxen, T. Spencer, Eberl, Kinsman, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Deitrich and McCumber.
   ABSENT & EXCUSED: (2) Rego and Klitzke. ABSENT: (2) Stehling and McAuliffe.

   Staff present: Brent Miller, County Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk.

3. **Invocation and Pledge of Allegiance.** Invocation given by Supervisor Deitrich.

4. **Adopt Agenda.** MOTION (Schell/Detter). Motion carried **unanimously.**

5. **Adopt The Minutes:** None.

6. **General Consent Agenda Items:** None.

7. **Scheduled Appearances:** None.

8. **Public Comment:**
   - Jean Scolaro, re: Not to approve the sale of the SCHCC.
   - Jeff Seering, re: SCHCC.
   - Tom Kriegl, re: Nursing home sale.
   - Damian Barta, re: County Board Agenda Item – Consideration of offer to purchase SC Health Care Facility.
   - Joy Kirkpatrick, re: Consider offers to purchase Health Care Center.
   - Elise Patton, re: Sauk County Healthcare Center. County Board Item, Consideration of offer to purchase SC Health Care Facility.
   - Carol Waser, re: Agenda Item.
   - William Waser, re: Selling Sauk Co Nursing Center.
   - Jean E. Berlin, re: Selling of the Sauk County Health Care Center.
   - Carie Wagner, re: Sauk County Health Care Center.
   - Mimi Wuest, re: County Health Care Center.
   - Mary Williams, re: Health Care Center (Proposed Sale).
   - Daniel Holzman, re: Health Care Center.
   - Chris Stahmer, re: Aging population, county need.

9. **Communications:**
   - Letter from Nathan Johnson, re: Sauk County Health Care Center.
   - Letter from Tracey J. Terrazas, re: Sauk County Health Care Center.
   - Letter from Sharyl Schlieckau, re: Sauk County Health Care Center.
   - E-mail from Carol J. May, re: Sauk County Health Care Center.
   - Letter from Joyce Fichtel, re: Sauk County Health Care Center.
   - Sauk County Health Care Center Petition – 504 Signatures (Circulator's name not provided).

10. **Appointments.** None.

11. **Bills.** None.

12. **Claims.** None.

13. **Elections.** None.

14. **Proclamations.** None.

15. **Reports – informational, no action required:** None.

16. **Unfinished Business.** None.

17. **New Business.**

It is anticipated that the County Board may enter into closed session pursuant to §19.85(1)(e), Wis. Stats., deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - (Topic: Consider offers to purchase the Sauk County Healthcare Center). A roll call vote will be taken to go into closed session and return to open session. Upon return to open session there will be an announcement of action taken in closed session, or action may be taken based on the closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

Ray Giannini, Marcus & Millichap Real Estate Investment Sale Brokerage, spoke to the process of the sale.

MOTION (Anderson/Eberl) to go into closed session allowing the following to remain:
Ray Giannini, Marcus & Millichap Real Estate Investment Sale Brokerage; Brent Miller, Administrator; Brian Desmond, Corporation Counsel; Becky Evert, Sauk County Clerk and Emma Greenwood, Health Care Center Administrator.

VOTE: AYES: (27) Roxen, T. Spencer, Eberl, Kinsman, Scanlon, Anderson, Krueger, Flint, Clemens, Prosser, Lombard, Schell, Dorner, Fordham, Astle, Hazard, R. Spencer, Carver, Polivka, Burchill, Peper, Lohr, Gruber, Detter, Chrisler, Deitrich and McCumber. NAYS: (0). ABSENT & EXCUSED: (2) Rego and Klitzke. ABSENT: (2) Stehling and McAuliffe. **Motion carried unanimously.**

Closed session began at 5:59 p.m.

Supervisor McAuliffe joined the meeting right as the board went into closed session.

The meeting resumed in open session at 7:47 p.m.

Chair McCumber announced that three (3) proposals to purchase the Sauk County Health Care Center were received. The Board voted 19/9 in favor, to approve and negotiate with one (1) of the proposed buyers. If a final agreement is reached, the purchase will come back to the Board for a vote.

18. **Referrals.**

19. **New Agenda items (no discussion). Submit in writing or by e-mail new business items to the County Administrator as soon as possible for Rule III.A. referral.**

20. **Adjournment to a date certain:** MOTION (T. Spencer/Peper) to adjourn at 7:50 p.m. **Motion carried unanimously.**

Respectfully submitted,

Rebecca C. Evert

Rebecca C. Evert
Sauk County Clerk

Minutes Approved: April 16, 2024

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the March 28, 2024 proceedings of the Sauk County Board of Supervisors. /s/Rebecca C. Evert, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

www.co.sauk.wi.us

These notices may also be found at: http://www.wisconsinpublicnotices.org/ or https://www.co.sauk.wi.us/legalnotices.