

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: SAUK COUNTY BOARD OF SUPERVISORS
DATE: TUESDAY, JUNE 16, 2020
TIME: 6:00 PM
PLACE: ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

This meeting is open to the public. However, in light of the COVID-19 pandemic, members of the public may wish to watch the meeting on streaming video which can be found on the County's webpage at <https://www.co.sauk.wi.us/meetings>. No one should attend the meeting if they are experiencing COVID- or flu-like symptoms, have a fever, sore throat or recently experienced a loss of taste or smell. Masks are encouraged but not required. Social distancing of 6 feet is required.

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Roll Call.
- 3) Invocation and Pledge of Allegiance.
- 4) Adopt Agenda.
- 5) Adopt Minutes of previous meeting.
- 6) General Consent Agenda Items.

HEALTH CARE CENTER BOARD OF TRUSTEES:

Resolution 79-2020 Commending Leon Lombard For More Than 44 Years Of Faithful Service To The People Of Sauk County. (Page 5)

PERSONNEL COMMITTEE:

Resolution 80-2020 Commending Michelle Posewitz For Over 19 Years Of Service To The People Of Sauk County. (Page 6)

- 7) Scheduled Appearances.
- 8) Public Comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Vice Chair.
- 9) Communications. *(All communications are attached to Granicus)*
 - a. 05/27/2020 E-mail from Sen. Jon Erpenbach & Rep. Dave Considine, re: Sauk County Board resolutions.
 - b. 05/28/2020 Letter from Sauk County Historical Society, re: Man Mound Park maintenance.
 - c. 06/08/2020 Letter from Rodney M. Werner, re: Sauk County Veterans Office.
 - d. 06/10/2020 Emails from Josh Lowe, re: Steps to end racism and discrimination in Dane County.
 - e. Resolutions passed by Town of Merrimac, re: Operation of the Merrimac Ferry.

- 10) Appointments.

REVOLVING LOAN FUND COMMITTEE:

John "Jack" Schluter, Re-Appointment, Citizen Member
Julie Alibrando, Re-Appointment, Citizen Member
Pat Yanke, Re-Appointment, Citizen Member
2 Year Term – 06/16/2020 - 06/21/2022

LAND INFORMATION COUNCIL:

Tom Gavin, Re-Appointment, Citizen Member
2 Year Term – 06/16/2020 – 06/21/2022

TRANSPORTATION COORDINATION COMMITTEE:

Domingo Leguizamon, New Appointment, Citizen Member
3 Year Term – 06/16/2020 – 06/20/2023

VETERAN'S SERVICE COMMISSION:

Carl Oppert, New Appointment, Citizen Member
Filling the unexpired term of James Hambrecht, expiring 01/18/2022

Tammy Lenerz, New Appointment, Citizen Member (Bio- Page 7)
Filling the unexpired term of Jason Lane, expiring 12/31/2020

SAUK COUNTY HOUSING AUTHORITY DEVELOPMENT CORPORATION:

Supr. John Deitrich
Term concurrent with the Board of Supervisors, expiring 04/18/2022

CAPITAL IMPROVEMENT COMMITTEE:

Supr. Valerie McAuliffe – Executive & Legislative Committee Representative
Supr. Marty Krueger & Supr. Mike Flint – Finance Committee Representatives
Supr. Joel Chrisler & Supr. Smooth Detter – Property Committee
Term concurrent with the Board of Supervisors, expiring 04/18/2022

NOMINATIONS TO GOV. TONY EVERS: LOWER WISCONSIN RIVERWAY BOARD:

1. Gretchen "Gigi" LaBudde, S11793 Hazelnut Rd., Spring Green WI 53588
2. Don Greenwood, 417 N. Cincinnati Street, Spring Green WI 53588

11) Bills.

12) Claims.

13) Elections.

14) Proclamations.

15) Reports – informational, no action required.

- a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
 - **Petition 13-2020**, Applicant: Bradley & Michelle Kraemer; Project Location: Town of Prairie du Sac
Current Zoning: Residential; Proposed Zoning: Agriculture. (Pages 8-13)

16) Unfinished Business.

17) New Business.

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 81-2020 Authorizing A Three Year License With Palo Alto For The Replacement Of Sauk County's Existing End-Point Protection Solution. (Page 14-15)

Resolution 82-2020 Authorizing Participation In The Community Development Block Grant – Close – Housing (CDBG Housing) Program. (Page 16)

Possible Resolution 83-2020 Appointing Interim Corporation Counsel And Approving The Engagement Agreement. (Pages 17-21)

Possible Resolution 84-2020 Abolishing The Position Of Administrative Coordinator And Creating The Office Of County Administrator. (Page 22)

Possible Resolution 85-2020 Authorizing The Executive & Legislative Committee To Serve As The Hiring Committee For The Recruitment Of The Next County Administrator. (Page 23)

Possible Resolution 86-2020 Retaining The Firm Of Public Administration Associates, LLC To Assist Sauk County In The Recruitment Of The Next Administrator/Administrative Coordinator. (Pages 24-35)

Possible Resolution 87-2020 Creating The Sauk County COVID-19 Task Force. (Page 36)

EXECUTIVE & LEGISLATIVE COMMITTEE AND FINANCE COMMITTEE:

Possible Resolution 88-2020 Authorizing A Taxation District To Waive Interest And Penalties On Property Tax Payment Installments Due On Or After April 1, 2020. (Pages 37-40)

FINANCE COMMITTEE:

Resolution 89-2020 Designating County Depositories; Establishing Investment And Related Financial Procedures. (Pages 41-42)

Resolution 90-2020 Amending Financial Policy 17-95 Disposal Of County-Owned Property, Excluding Land And Buildings. (Pages 43-46)

Resolution 91-2020 Authorizing Amendments To The 2019 Budget. (Pages 47-50)

HIGHWAY COMMITTEE:

Ordinance 2-2020 Amending Sauk Co. Code Chapter 15 To Add All-Terrain Vehicle (ATV) And Utility-Terrain Vehicle (UTV) Crossings And Routes On County Highways. (Pages 51-66)

LAND RESOURCES AND ENVIRONMENT COMMITTEE:

Ordinance 3-2020 An Ordinance Approving A Map Amendment (Rezoning) Of lands In The Town Of Ironton From An Exclusive Agriculture To An Agriculture District Filed Upon David Schrock, Property Owners. (Page 67)

Resolution 92-2020 A Resolution Adopting Amendments To The Fee Schedule For Chapter 10 County Parks And Chapter 22 Land Division And Subdivision Regulations. (Pages 68-69)

PERSONNEL COMMITTEE:

Possible Resolution 93-2020 Resolution Establishing The 2021 And 2022 Health Insurance Program For Sauk County, With An Optional Extension Into 2023. (Pages 70-72)

18) Referrals.

19) New Agenda items (no discussion). Submit in writing or by e-mail new business items to the Administrative Coordinator as soon as possible for Rule III.A. referral.

20) Adjournment.

Respectfully,



Tim McCumber
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact Sauk County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: June 11, 2020.

Agenda Preparation: Tim McCumber, County Board Chair, jointly with the County Clerk and the Administrative Coordinator.

s:/admin/Co Bd Agendas/2020/ctybdagendaJUNE2020

RESOLUTION 19 - 20

**Commending Leon Lombard for More Than 44 Years of Faithful Service
To The People of Sauk County**

Background: It is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Leon Lombard faithfully served the people of Sauk County as a Maintenance Technician at the Sauk County Health Care Center for over 44 years. Leon Lombard was an essential team member to the Sauk County Health Care Center and all of Sauk County.

Fiscal Impact: (X) None () Budgeted Expenditure () Non Budgeted

NOW, THEREFORE BE IT RESOLVED, that the Sauk County Board of Supervisors, hereby expresses its appreciation and commends Leon Lombard for over 44 years of faithful service to the people of Sauk County.

AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present Leon Lombard an appropriate symbol of our appreciation for service to the people of Sauk County.

For Consideration by the Sauk County Board of Supervisors on June 16, 2020

Respectfully submitted:

Sauk County Health Care Center Board of Trustees

Bryant Hazard, Chair

William Higgins, Vice-Chair

Rebecca Klitzke

Terri Langer

Mary Ellen Murray

Mike Flint

Tim Reppen

Fiscal Note: None

MIS Note: None

KPB

RESOLUTION NO. 90 - 2020

COMMENDING MICHELLE POSEWITZ FOR OVER 19 YEARS OF SERVICE TO
THE PEOPLE OF SAUK COUNTY.

Background: It is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Michelle Posewitz faithfully served the citizens and employees of Sauk County as the Human Resources Director for over 19 years. Her wisdom and guidance helped steer Sauk County through issues large and small. Her impact is best seen in the programs and policies she helped to implement for the betterment of Sauk County. Michelle's hard work, dedication, and leadership greatly benefited Sauk County and she will be sincerely missed.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Board of Supervisors expresses its sincere appreciation and gratitude for Michelle Posewitz's 19 years of service to the people of Sauk County; and,

BE IT FURTHER RESOLVED, that Michelle Posewitz will be presented with an appropriate certificate and commendation to express our highest esteem for her contribution to the citizens and employees of Sauk County.

For consideration by the Sauk County Board of Supervisors on June 16, 2020

Respectfully submitted,

SAUK COUNTY PERSONNEL COMMITTEE

TOMMY BYCHINSKI

SHANE GIBSON

MARK "SMOOTH" DETTER

CARL GRUBER

TERRY SPENCER

Fiscal Note: No fiscal impact. *KPB*

MIS Note: No information systems impact.

Tammy A. Lenerz
(Ret) Master Sergeant
E8659 Evergreen Lane
Baraboo, WI 53913
608/393-5761

Dear Veterans Services Committee,

I would like to provide a brief description of who I am in a brief snapshot below. I am looking forward to meeting a great group of people who have nothing but the Service Members best interests in mind. I have lived in the Baraboo/Sauk County areas since 2004. Serving on this committee would afford me a great opportunity to not only help our community but also bring new and exciting ideas to the group. Please feel free to contact me at 608/393-5761 for any questions and again I look forward to meeting you and serving!

Education:

Graduated from Bloomington High School, Bloomington, WI in 1983
Attended Southwest Technical School for Cosmetology
Attended UW-Platteville – Police Science

Military:

Wisconsin National Guard Member for 32 yrs from 1986 to 2018
MOS's held – 88M Truck Driver and 42A – Human Resource Specialist

Served in Desert Storm/Shield with 1158th Transportation Unit, Monroe, WI as 88M

Full Time National Guard Support as Intelligence Analyst for Drug Control Program 1997-2002

Honorable Discharge

Current Position:

Wisconsin Department of Military Affairs Federal Technician - Human Resource Specialist from 2002-
Current

Family:

Parent of 5 grown children and 4 Grandchildren
Spouse - Steve Lenerz for 2 yrs.

Committees/Volunteer Work:

- Secretary for Baraboo Youth Club Basketball for over 8 yrs
- Volunteer to work Beer Tent at Sauk County Fair for Baraboo American Legion – 5 yrs
- Served on Dept of Military Affairs/2400 Club – 10 yrs (organized quarterly work functions and yearly Holiday Party)
- Lifetime Member VFW
- Volunteer for Share Your Holiday Food Drive
- Volunteer St. Joseph Church – Bingo and Usher



Conservation, Planning, and Zoning
 Department
 505 Broadway, Ste. 248
 Baraboo, Wisconsin 53913
 Phone: (608) 355-3245 Fax: (608) 355-3292
 www.co.sauk.wi.us

Application Accepted:	4-27-20
Accepted By:	SE
Petition Number:	1213-2000
Hearing Date:	June 23, 2020

Zoning Map Amendment (Rezone) Application

General Information

Property Owner Name:	Bradley and Michelle Kraemer	Home Phone:	608.370.2530
Mailing Address:	S9540 Rahl Road, Prairie du Sac, WI 53578	Cell Phone:	same as above
E-mail Address:	marketing@maplewoodsaukprairie.com		
Agent/Applicant Name:	Michelle Kraemer	Home Phone:	same as above
Mailing Address:	same as above	Cell Phone:	
E-mail Address:			

Site Information

Site Address:	S9540 Rahl Road, Prairie du Sac, WI 53578		
Parcel ID:	0962-01		
Property Description:	NW ¼	SE ¼	Section 33, T10NN, R6E W,
Town of:	Prairie du Sac Township		Current Zoning: residential
Overlay District:	<input type="checkbox"/> Shoreland	<input type="checkbox"/> Floodplain	<input type="checkbox"/> Airport
Current Use:	residential		
Existing Structures/Improvements:	pole shed		

Proposed Zoning

Applicable Ordinance Section	Description
7.013	Agriculture zoning district

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

We would like to have a horse and a horse structure on our property. Zoned residential. (as it currently is), we are not legally able to do so.

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
<input type="checkbox"/> Completed Zoning Map Amendment Application Form.
<input type="checkbox"/> \$500 application fee (non-refundable), payable to Sauk County CPZ.
<input type="checkbox"/> A scaled map of the proposed rezone area (if the property is not vacant the location of buildings, driveways, etc. must be shown.
<input type="checkbox"/> Legal description of the area to be rezoned (CSM, Metes & Bounds description)
<input type="checkbox"/> Any other information as required by the zoning administrator to explain the request.

Zoning Map Amendment Standards

Explain how the proposed rezone is consistent with the overall purpose and intent of the zoning ordinance.

It appears as if it is not a spot rezone because 3 of the 4 spots around parcel 0962-01 are already zoned Ag. East and West property is general Ag and northern property is Exclusive Ag. The Kraemer property appears to own the easement and has 4 acres. It is recommended that land on Rahl Road be no smaller than 2.5 acres, so this property would still be too small to split.

Reason Kraemer's want to rezone property is because they'd like to have horses on the property. Board member, Tom Schneller said the original intent of Rahl Road was to provide an area for horses in PDS township. Janine, the Chairman, asked board if there were any objections to rezoning and no one had any.

If rezoning out of an Exclusive Agriculture Zoning District explain how the land is better suited for a use not allowed in the Exclusive Agriculture Zoning District and how the rezoning will not substantially impair or limit future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Conservation, Planning, and Zoning Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the rezone fee is a non-refundable, regardless if the rezone is approved or denied. I understand that the fee for this application is only for the rezone request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: Michelle Kraemer Date: 4/17/20

Property Owner Signature: Michelle Kraemer Date: 4/17/20

At the public hearing, the applicant may appear in person or through an agent or an attorney of their choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of the application. All site plans, pictures, etc. become the property of the Conservation, Planning, and Zoning Department, will remain in the file, and will be public record.

Zoning Map Amendment Procedures and Requirements

What is a Zoning Map Amendment?

The purpose of a zoning map amendment is to alter, enlarge, or reduce a geographic extent of any zoning district, or to enact a new zoning designation for any particular parcel or real property. A change in zoning allows for different land uses and in some instances, different densities of development. The Conservation, Planning, and Zoning Committee will recommend approval or disapproval of a rezone to the Sauk County Board of Supervisors in accordance with the standards and criteria set by the zoning ordinance.

Standards and Criteria

In reviewing a Zoning Map Amendment request, the CPZ Committee must follow four standards:

- a) The proposed map amendment is consistent with the overall purpose and intent of the zoning ordinance.
- b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.
- c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering the zoning ordinance as currently depicted has been observed.
- d) In rezoning land out of any exclusive agriculture district, the agency shall find all of the following, after a public hearing:
 1. The land is better suited for a use not allowed in the exclusive agriculture district.
 2. The rezoning is consistent with the Sauk County Comprehensive Plan.
 3. The rezoning is substantially consistent with the Sauk County Farmland Preservation Plan.
 4. The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

Note: Pursuant to Wis. Stat § 91.48(1) A political subdivision (Sauk County) with a certified farmland preservation zoning ordinance may not rezone land out of a farmland preservation zoning district (Exclusive Agriculture) without having the rezoning certified under Wis. Stat § 91.36 and provided that the standards (a) through (d) above are met.

Process

1. Contact the CPZ Department to schedule a meeting to review your potential request.
2. Complete the Zoning Map Amendment Application and provide all the supplemental items to the CPZ Department by the filing deadline.
3. Review such application with the appropriate staff member to determine completeness.
4. If the application is complete, CPZ staff will publish notice of your request for a zoning map amendment in the County's official newspaper noting the location and time of the required public hearing before the CPZ Committee. Neighbors, town officials, and affected state agencies will be notified as well.
5. If the Town chooses to review the zoning map amendment request at the Town Planning Commission and Town Board level, you will need to attend such meetings to provide information regarding the request. Please request that copies of minutes/proceedings outlining the Town's recommendation be provided to the CPZ Department for the file.
6. A public hearing will be held before the CPZ Committee. Either the property owner or designated agent will need to be present at the hearing to provide testimony regarding the request. The CPZ Committee must make a decision based only on the evidence that is submitted to it at the time of the hearing. Failure to provide representation may result in denial or postponement of your request.
7. The CPZ Committee and Sauk County Board of Supervisors may approve, disapprove, or modify and approve the zoning map amendment request.

Please Note: If a zoning map amendment application is dis approved by the CPZ Committee and no appeal is filed, no new zoning map amendment application can be re-submitted for a period of 365 days from the date of the CPZ Committee's decision, except on grounds of new evidence or proof of changes of factors found valid by the CPZ Committee.

Land Resources & Environment Department
505 Broadway, Baraboo, Wisconsin 53913
(608) 355-3245 www.co.sauk.wi.us

NOTICE

PLEASE TAKE NOTICE, that the Land Resources and Environment Committee of the Sauk County Board of Supervisors will hold a public hearing on June 23, 2020, at 9:15 a.m. or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 13-2020. A petition to consider a rezone pursuant to s. 7.150 from a Residential zoning district to an Agricultural zoning district. Said rezone is located in the Town of Prairie du Sac, Sauk County.

 Lands affected by the proposed rezone are located in part of the NW ¼, SE ¼, Section 33, T10N, R6E, Lot 1 of Rolling Prairie Subdivision Plat, Town of Prairie du Sac, and as further described in Petition 13-2020. Tax parcel identification number 028-0962-01000.
- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.
- II. A. The purpose of the proposed rezone is to allow for the ability to construct a larger sized pole shed and the ability to have horses on said parcel.
- B. Any person desiring more information or to request a map of the proposed rezone may contact the Sauk County Land Resources and Environment Office, Will Christensen at the Sauk County West Square Building (Telephone (608) 355-4831 phone).
- C. If you have a disability and need help, reasonable accommodations can be made for those so requesting provided that a 48 hour notice is given. Please call 608-355-3245 or TDD 608-355-3490.

Date: May 18, 2020

SAUK COUNTY LAND RESOURCES AND ENVIRONMENT COMMITTEE

BY: Gina Templin-Steward, Land Use and Sanitary Tech
 Sauk County Department of Land Resources and Environment
 505 Broadway Street
 Sauk County West Square Building
 Baraboo, WI 53913

To be published June 4, 2020 and June 11, 2020

This notice can also be found at www.wisconsinpublicnotices.org or www.co.sauk.wi.us/legalnotices

RESOLUTION NO. 01 - 2020

AUTHORIZING A THREE YEAR LICENSE WITH PALO ALTO FOR THE REPLACEMENT OF SAUK COUNTY'S EXISTING END-POINT PROTECTION SOLUTION

Background: In 2017, Sauk County purchased Carbon Black Defense for system end-point protection. At that time, the cost per end-point was roughly \$35. The cost per end-point has since increased to \$52 per end-point or \$28,229 annually.

Last year, the manufacturer of the system firewall used by the County, Palo Alto, introduced their next generation end-point protection called Cortex. Cortex provides state of the art, artificial intelligence based, system protection. Because the solution integrates into the existing firewall, it can be seamlessly deployed through that appliance, limiting system disruption. In addition, the quoted cost per end-point is under \$24, based upon our current end-point count, resulting in a net savings of \$15,629 annually.

This resolution seeks to approve a three-year agreement for the Cortex solution from Palo Alto, locking in Sauk County's annual cost until 2023, saving a total of \$46,887 over three years.

Fiscal Impact: [] None [x] Budgeted Expenditure [] Not Budgeted

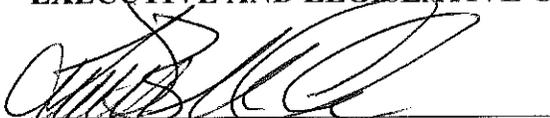
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the purchase of a three year license agreement for Palo Alto Cortex, from Heartland Business Systems, for a total cost of \$37,800 be and is hereby approved; and,

BE IT FURTHER RESOLVED, that the Sauk County Management Information Systems Director is hereby delegated the authority to sign any contracts related to the acquisition and ongoing support of said system on behalf of Sauk County.

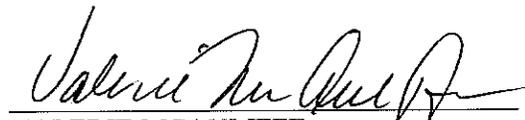
For consideration by the Sauk County Board of Supervisors on June 16, 2020

Respectfully submitted,

EXECUTIVE AND LEGISLATIVE COMMITTEE:


TIMOTHY MCCUMBER, CHAIR


BRANDON LOHR, VICE CHAIR


VALERIE MCAULIFFE


WALLY CZUPRYNSKI


MARTY KRUEGER

KPB

Fiscal Note: Funding for this project is provided in the 2020 MIS Budget from the fees appropriated for the renewal of Carbon Black Defense and funds provided for the upgrade of network management tools.

MIS Note: Integration with the existing firewall simplifies management and deployment of this system.

Quote Comparison: PA Cortex 36 month license

Cortex XDR Prevent, includes 30 days of alerts retention, 36 months

<u>Vendor</u>	<u>Qty</u>	<u>Unit Cost</u>	<u>Total</u>
Heartland Business Systems	600	\$ 63	\$ 37,800
EC America	600	\$ 114	\$ 68,400
AE Business Solutions	600	\$ 133	\$ 79,998

RESOLUTION NO. 02 - 2020

AUTHORIZING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT - CLOSE – HOUSING (CDBG HOUSING) PROGRAM

Background: Sauk County is participating in the State of Wisconsin Department of Administration CDBG-CLOSE Program. This program allows Sauk County to apply for federal funds for up to three projects totaling the amount of the County's Closeout Account, \$978,793.

Through this program, Sauk County has awarded federal funds to two community projects:

- \$325,000 Village of Rock Springs Community Center – The August 2018 flooding event devastated large portions of Sauk County, including the Village of Rock Springs. The funds were used for the construction of a new municipal building and community center.
- \$370,000 Sauk County Reentry Coordinator – This position will focus on reducing recidivism by providing essential resources such education assistance, transportation and job training.

The County has a remaining fund balance of \$283,792.71.

After due consideration, the Executive and Legislative Committee has recommended an application be submitted to the State of Wisconsin Department of Administration for the following project: _____ . The requesting amount for this project is \$ _____. It is necessary for the Sauk County Board of Supervisors to approve the preparation and filing of an application for Sauk County to receive funds from this program only after holding a public hearing. The Sauk County Board of Supervisors will review the need for the proposed project and the benefits to be gained therefrom.

Fiscal Impact: [] None [x] Budgeted Expenditure [] Not Budgeted

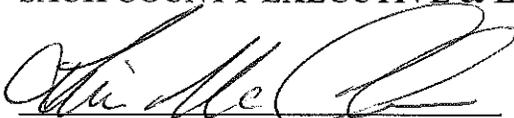
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors does approve and authorize the CDBG Citizen Participation Committee to prepare and file an application for funds under this program in accordance with this resolution; and

BE IT FURTHER RESOLVED, that the County Board Chair is hereby authorized to sign all necessary documents on behalf of the county.

For consideration by the Sauk County Board of Supervisors on June 16, 2020.

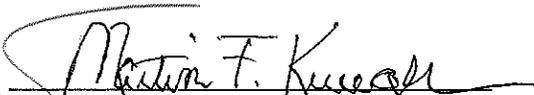
Respectfully submitted,

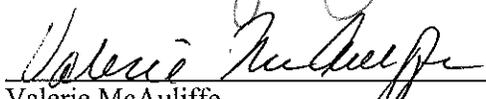
SAUK COUNTY EXECUTIVE & LEGISLATIVE COMMITTEE


Tim McCumber, Chair


Brandon Lohr


Wally Czuprynski


Marty Krueger


Valerie McAuliffe

Fiscal Note: The cost of the program will be paid for by a grant from the State of Wisconsin from the CDBG-CLOSE program. The request totals \$283,792.71.

MIS Note: No fiscal impact.

RESOLUTION NO. 03 - 2020

APPOINTING INTERIM CORPORATION COUNSEL AND APPROVING
ENGAGEMENT LETTER

Background: Due to staffing issues in the Corporation Counsel's Office, there is a need to appoint an interim corporation counsel. The Executive and Legislative Committee has considered the options and agrees to contract with von Briesen & Roper, s.c. in the amount of \$17,500 per month. This contract may be terminated at any time and, in the event of mid-month termination, the County will only be charged for actual hours worked that month.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, meeting in regular session, that von Briesen & Roper, s.c. is designated interim Corporation Counsel pursuant to Wis. Stat. § 59.42 to serve at the pleasure of the board; and,

BE IT FURTHER RESOLVED, that the attached Engagement Letter is hereby approved and that, except as specifically provided in the Engagement Letter, the interim corporation counsel is subject to all Sauk County resolutions, ordinances, and policies, and no employment contract or relationship is being made by this resolution or appointment, and further that the interim corporation counsel shall be relieved of service through the mechanisms stated in the attached Engagement Letter.

For consideration by the Sauk County Board of Supervisors on June 16, 2020.

Respectfully submitted,

SAUK COUNTY EXECUTIVE & LEGISLATIVE COMMITTEE

Tim McCumber, Chair

Brandon Lohr

Wally Czuprynko

Marty Krueger

Valerie McAuliffe

Fiscal Note: The amount paid to the interim corporation counsel is not budgeted in the current corporation counsel budget. This is likely to cause the Corporation Counsel's budget to be exceeded.

Information System Note: No MIS impact.

KPB

TAGLaw International Lawyers

Andrew T. Phillips
Direct Telephone
414-287-1570
aphillips@vonbriesen.com

ENGAGEMENT LETTER

May 29, 2020

Mr. Timothy McCumber, Board Chair
Sauk County Board of Supervisors
Sauk County West Square Building
Room 326
505 Broadway
Baraboo, WI 53913

Dear Chair McCumber,

Thank you for asking von Briesen & Roper, s.c. to represent Sauk County. We look forward to working with you. This engagement letter sets out the terms and conditions upon which we will provide legal services as the interim corporation counsel for Sauk County (also referred to as “the County” herein).

SCOPE OF SERVICES

Pursuant to Wis. Stat. § 59.42, the Sauk County Board of Supervisors has named our firm interim corporation counsel for Sauk County to perform the duties set forth in this engagement letter. Our services include providing general counsel, advisory and management services to the County in relation to the County’s legal matters. Unless otherwise modified or excluded herein, we will provide all legal services that arise in relation to the County’s operations and governance consistent with the Sauk County Code and applicable law.

We will commit to spending at least eight (8) days per month on-site in the County’s facilities and will further commit to attending all scheduled County Board and Executive and Legislative (“E & L”) Committee meetings. Attorney Andrew Phillips is responsible for this engagement and will retain management responsibilities for matters involving the County and our firm. Attorney Rebecca Roeker will be primarily responsible for the legal services provided herein and shall be the attorney that is on-site with the County as provided herein. Attorney Jacob Curtis shall be available for consultation with County officials and personnel and will also be available for on-site visits on an as-needed basis. From time to time, there may be other attorneys in our firm that provide services under this engagement, but Attorneys Phillips, Roeker and Curtis shall maintain primary responsibility as set forth herein.

We understand that certain legal services are provided to the County by either current staff or other contracted counsel. Likewise, we understand that there are personnel employed by Sauk County to provide administrative support to the corporation counsel’s office. While we will provide management and advisory oversight of those services and personnel, we do not accept responsibility for the services

provided by those persons unaffiliated with our firm and no partnership, supervisory or other legal relationship is created by virtue of our oversight function. Specifically, all legal matters relating to the following areas are excluded from our engagement: CHIPS/juvenile matters, child support enforcement, property tax foreclosures and in rem proceedings, zoning and land use questions falling under the jurisdiction of the Land Resources & Environment Committee and the Board of Adjustment, matters handled by the District Attorney's office, and services in relation to Chapters 51 and 55, including mental health commitments and emergency detentions.

Our work for the County on the Baraboo News public records request litigation is outside the scope of this engagement and time expended for that matter will be billed separately. Likewise, there may be matters of a more complex nature that arise that the County would customarily refer to outside counsel. If we are asked to represent the County in such matters, we will discuss a separate engagement relative to those services.

RESPONSIBILITIES

In reliance upon information and guidance provided by you, we will provide legal counsel and assistance in accordance with this letter, keep you reasonably informed of progress and developments, and respond to your inquiries.

POTENTIAL CONFLICTS OF INTEREST

We are a relatively large law firm and we represent many other local units of government, companies and individuals. It is possible that some of our present and future clients will have business relationships and potential or actual disputes with Sauk County and its affiliates. We will not knowingly represent clients in matters that are actually adverse to the interests of Sauk County without your permission and your informed consent. We would ask that you consent, on a case by case basis, to our representation of other clients whose interests are, or maybe adverse to, the interests of Sauk County in circumstances where Sauk County has selected other counsel and where we have requested a written conflict waiver from you after we have advised you of the circumstances of the potential or actual conflict and you have given us your informed consent.

FEES FOR LEGAL SERVICES

Our fees for legal services rendered to Sauk County will be \$17,500 per month. Any services provided outside the scope of this engagement, as confirmed by the County, will be billed at the then-current discounted hourly rate of the attorney providing the services.

LIMITED LIABILITY

von Briesen & Roper, s.c., is a limited liability entity under Wisconsin law. This means that if we fail to perform our duties in our representation of Sauk County, and that failure causes Sauk County damages, our firm and the shareholder(s) directly involved in the representation may be responsible to Sauk County for those damages, but the firm's other shareholders will not be personally responsible. Our professional liability insurance exceeds the minimum amounts required by the Wisconsin Supreme Court for limited liability entities of our size.

COMMUNICATION BY E-MAIL

Our firm primarily communicates with its clients via unencrypted internet e-mail, and this will be the way in which we communicate with you. While unencrypted e-mail is convenient and fast, there is risk of interception, not only within our internal networks and the systems used by internet service

providers, but elsewhere on the internet and in the systems of our clients and their internet service providers.

FILE RETENTION AND DESTRUCTION

In accordance with our records retention policy, most paper and electronic records that we maintain are subject to a 10-year retention period from the last matter activity date or whatever date we deem appropriate. Extended retention periods may apply to certain types of matters or pursuant to your specific directives.

After the expiration of the applicable retention period, we will destroy your records without further notice to you, unless you notify us otherwise. At the conclusion of your matter, you may opt to retrieve your records from our firm. We are happy to accommodate you in this regard.

GENERAL PROVISIONS

Enclosed is a statement entitled "General Provisions" setting forth additional terms and conditions which are incorporated into this letter and apply to our representation to the extent they are not inconsistent with the terms of this letter.

We are pleased to have this opportunity to be of service to Sauk County. If at any time during the course of our representation you have any questions or comments about our costs, services, or any aspect of how we provide services, please don't hesitate to call me.

Sauk County agrees to retain the services of von Briesen & Roper, s.c. under the terms and conditions specified above.

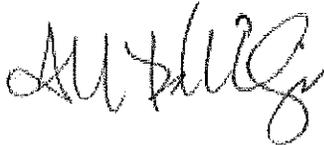
Date: _____

By: _____
Timothy McCumber

Its: Board Chair

Very truly yours,

von BRIESEN & ROPER, s.c.



Andrew T. Phillips
ATP:slf

Enclosure

von Briesen & Roper, s.c.

GENERAL PROVISIONS

Except as modified by the accompanying engagement letter, the following provisions will apply to the relationship between von Briesen & Roper, s.c., and our clients:

- (1) The monthly fee payable in the attached letter is due by the 15th day of the month following the month in which the services are performed.
- (2) Clients are responsible for payment to reimburse us for costs incurred in performing services such as large volume photocopying, messenger and delivery, air freight, videotape recording, court costs, and filing fees. To the extent we directly provide any of these services, we will charge for our direct costs and overhead allocable to the services. Unless special arrangements are made, fees and expenses of others (such as experts, investigators, witnesses, consultants, and court reporters) and other large disbursements will not be paid by our firm and will be the responsibility of, and billed directly to, the client. We expect that the County will provide standard office equipment and supplies for our use on days where we are on-site in the County.
- (3) We may, on occasion, furnish estimates of fees or charges we anticipate will be incurred on a client's behalf. These estimates are by their nature inexact. We are not bound by any estimates except as expressly set forth in the engagement letter or otherwise agreed to by us in writing.
- (4) Fees, disbursements, and other charges will be billed monthly and are payable upon presentation. We expect prompt payment.
- (5) A client shall have the right at any time to terminate our services and representation upon written notice to the firm. Such termination shall not, however, relieve the client of the obligation to pay for all services rendered and disbursements and other charges made or incurred on behalf of the client prior to the date of termination. Upon termination of our engagement, for any reason, the monthly fee will be prorated based upon the daily rate associated with the monthly fee.
- (6) We reserve the right to withdraw from our representation with the client's consent or for good cause. Good cause may include the client's failure to honor the terms of the engagement letter, the client's failure to pay amounts billed in a timely manner, the client's failure to cooperate or follow our advice on a material matter, or any fact or circumstance that would, in our view, impair an effective attorney-client relationship or would render our continuing representation unlawful or unethical. If we elect to do so, the client will take all steps necessary to free us of any obligation to perform further, including the execution of any documents (including forms for substitution of counsel) necessary to complete our withdrawal, and we will be entitled to be paid for all services rendered and disbursements and other charges made or incurred on behalf of the client prior to the date of withdrawal.

RESOLUTION NO. 021 - 2020

**ABOLISHING THE POSITON OF ADMINISTRATRATIVE COORDINATOR AND
CREATING THE OFFICE OF COUNTY ADMINISTRATOR**

Background: Pursuant to State law a County must create the Office of County Executive or County Administrator or designate an Administrative Coordinator. The Executive & Legislative Committee, having studied this matter recommends creation of the Office of County Administrator pursuant to section 59.18 of the Wisconsin Statutes and abolishment of the position of Administrative Coordinator. The effective date of the change would be the first day of employment of the first County Administrator hired after passage of this Resolution.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

NOW THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors, who met in regular session that the position of Administrative Coordinator is abolished on the effective date set forth herein;

BE IT FURTHER RESOLVED THAT the Office of County Administrator as set forth in section 59.18 of the Wisconsin Statutes is created on the effective date set forth herein;

BE IT FURTHER RESOLVED THAT abolishment of the position of Administrative Coordinator and creation of the Office of County Administrator shall be effective upon the first day of employment of the County Administrator hired after passage of this Resolution;

BE IT FURTHER RESOLVED THAT the Interim Administrative Coordinator and Interim Corporation Counsel be, and the same are directed to review the County Code of Ordinances and bring forth any additional Ordinance changes that may be required to the attention of the Executive & Legislative Committee no later than July 1, 2020;

For consideration by the Sauk County Board of Supervisors on June 16, 2020.

EXECUTIVE AND LEGISLATIVE COMMITTEE:

Tim McCumber, Chair

Brandon Lohr, Vice-Chair

Wally Czuprynko

Marty Krueger

Valerie McAuliffe

Fiscal Note:

MIS Note: NO MIS IMPACT

RESOLUTION NO. 95 - 2020

AUTHORIZING THE EXECUTIVE & LEGISLATIVE COMMITTEE TO SERVE AS THE HIRING COMMITTEE FOR THE RECRUITMENT OF THE NEXT COUNTY ADMINISTRATOR

Background: Sauk County seeks to hire a County Administrator. It is desirable that a process be created and followed to ensure that Sauk County identifies qualified candidates interested in serving in the Office and hires a highly qualified candidate as its next County Administrator. It is necessary that a standing committee of the Board be designated to organize and conduct this recruitment process and to nominate a highly qualified candidate to serve in the Office ("Hiring Committee.")

Fiscal Impact: None Budgeted Expenditure Not Budgeted

NOW THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors, who met in regular session that the Executive & Legislative Committee is hereby designated as the Hiring Committee;

BE IT FURTHER RESOLVED THAT the Executive & Legislative Committee, as the Hiring Committee, is authorized to establish and conduct a competitive process to identify qualified candidates, to negotiate a proposed employment contract and to nominate a highly qualified candidate to serve in that Office, which contract and nomination shall be subject to approval by the Board of Supervisors;

BE IT FURTHER RESOLVED THAT all interested Supervisors be allowed to attend, subject to any "in-person" attendance restrictions that may be necessitated due the COVID-19 health crisis, all candidate interviews.

For consideration by the Sauk County Board of Supervisors on June 16, 2020.

EXECUTIVE AND LEGISLATIVE COMMITTEE:

Tim McCumber, Chair

Brandon Lohr, Vice-Chair

Wally Czuprynko

Marty Krueger

Valerie McAuliffe

Fiscal Note: Funding for additional committee meetings should be available in the County Board budget with fewer meetings being held due to COVID-19.

MIS Note: No MIS impact.

KPB

RESOLUTION NO. 06 - 2020

RETAINING THE SERVICES OF PUBLIC ADMINISTRATION ASSOCIATES, LLC TO ASSIST SAUK COUNTY IN THE RECRUITMENT OF THE NEXT COUNTY ADMINISTRATOR/ADMINISTRATIVE COORDINATOR

Background: Sauk County seeks to hire a County Administrator/Administrative Coordinator. The Executive & Legislative Committee has been designated by the Board of Supervisors to serve as the Hiring Committee in that search. It is desirable that the Executive & Legislative Committee retain the services of a consultant to assist in it recruiting and hiring a highly qualified candidate for the office. The firm of Public Administration Associates, LLC ("PAA") is skilled in field of recruiting public sector leaders. In conjunction with its proposal to provide interim administrative coordinator services on February 13, 2020 PAA proposed to assist Sauk County in recruitment of its next chief administrative officer. PAA will honor the pricing quoted in in its February 13, 2020 correspondence to the County in accordance with the attached Proposal.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

NOW THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors, who met in regular session that the proposal of PAA to provide executive search services as set forth on Attachment A be and the same is hereby approved.

For consideration by the Sauk County Board of Supervisors on June 16, 2020.

EXECUTIVE AND LEGISLATIVE COMMITTEE:

Tim McCumber, Chair

Brandon Lohr, Vice-Chair

Wally Czupryno

Marty Krueger

Valerie McAuliffe

Fiscal Note: It is estimated that savings from lower wages and benefits due to the vacant position and other deferred projects will be enough to fund the executive search services.

KPB

MIS Note: NO MIS IMPACT.

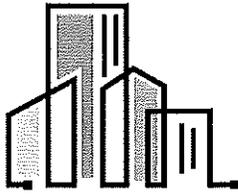
Sauk County

County Administrator/Administrative Coordinator Recruitment Proposal

Prepared by

David Bretl, Vice President
Public Administration Associates, LLC

May 1, 2020



Public Administration Associates, LLC

1155 W. South Street

Whitewater, WI 53190

(414) 350-3328

bretld.paa@gmail.com

May 1, 2020

Sauk County Board of Supervisors

Re: Recruitment Services

Dear Supervisors:

I am pleased to submit our proposal to assist Sauk County in the recruitment of a chief administrative officer. Since 1998, Public Administration Associates (PAA) has conducted over 250 executive searches for over 120 local governments, including many counties and municipalities.

What follows is information about our company and the assistance that we can provide. For additional information, please feel free to visit our website at www.public-administration.com.

PAA is dedicated to encouraging professional municipal administration and to assist local governments in that endeavor. Our firm was founded in 1998. I recently joined as a partner

following a nineteen-year career in Walworth County, Wisconsin where I served as the County Administrator and Corporation Counsel. I, along with two other partners, Kevin Brunner and Chris Swartz currently own the firm. We all have extensive experience serving municipal and county government. While all three partners will be available to assist in this recruitment effort, I will assist Kevin Brunner who will serve as the lead consultant for this project.

In recent years, PAA has completed the recruitment of new managers and administrators in numerous Wisconsin communities including Port Washington, Lake Geneva, Columbus, Germantown, Hartland and Platteville. In 2016, our firm completed the recruitment of a new County Administrator for Green Lake County, Wisconsin. This past fall I facilitated the process for recruiting and hiring my successor in Walworth County, Wisconsin. We have a solid understanding of the current needs of local government leadership as well as a familiarity with some outstanding potential candidates that we have already vetted for other recruitments. This recent experience coupled with our firm's network of local government manager contacts across the Midwest will assist in expediting your recruitment process.

I am also enclosing a list of the local governments we have assisted in their executive searches as part of our proposal. Together, our firm has conducted well over 250 administrator searches. We have been asked on many occasions to return to municipalities that we have previously worked for and are proud of our many long-term relationships with many of them spanning almost 40 years. As a result of that extensive experience, we have over 900 detailed reference files of potential candidates. I would encourage you to contact any of the local government leaders that we have included in our proposal.

Many studies have shown that those governmental entities that utilize executive search firms select an individual who most closely fits their needs and thus, they are more satisfied with their choice. We say "their choice" because our philosophy is that the County Board and its Hiring Committee make the selection. We provide comprehensive and objective information to assist them in the selection process. We also handle all administrative aspects of the search, thus saving your staff the additional burden and clerical work in this regard. We facilitate the process in an effective and efficient manner.

At no additional cost to the County, our firm uses a video position announcement that we push out on several social media platforms in addition to posting your position on professional local government job boards. As part of our proposal we offer (at your option) a video interview process along and provide a detailed reference review report on each semi-final candidate to assist the Hiring Committee in making the selection of finalists for the position.

Please call if I can answer any questions or concerns you may have regarding this proposal.

Thank you for your consideration.

Very Truly Yours,

Dave Bretl

David A. Bretl, Vice President

Public Administration Associates, LLC

Sauk County Proposal

About Public Administration Associates, LLC

Public Administration Associates, LLC (PAA), is a consulting firm specializing in local government recruitment and management studies. PAA was organized in April 1998 by partners William Frueh, Denise Frueh, and Stephen Hintz. The firm is currently owned by three partners, Kevin Brunner, Chris Swartz and David Bretl. Approximately eight other local government professionals are affiliated with PAA and work on a project by project basis as independent contractors. We do not anticipate utilizing independent contractors on the Sauk County recruitment.

Further information about Public Administration Associates can be found at www.public-administration.com.

Project Consultants for Sauk County

Kevin Brunner will be the lead consultant for the entire Sauk County recruitment process and **Dave Bretl** will assist him. They will attend meetings together that may be scheduled in Baraboo as part of the outlined recruitment/selection process.



David Bretl, PAA's Vice President has served local governments in Wisconsin for the past twenty-eight years. He retired in 2020 as the County Administrator and Corporation Counsel for Walworth County, a combined position that he held since 2003. During his nearly nineteen years at Walworth County Dave was involved in the two board downsizings, the replacement of most of the County's facilities and the consolidation of six departments. Dave was integral in the creation the county's Intergovernmental Cooperation Council in 2007 (a collaborative effort among municipal, county and town governments) He serves as an advisor to Leadership Walworth, a program designed to develop public, non-profit and private sector leaders. In 2005 he helped organize a county-wide private-public economic development initiative, WCEDA (Walworth County Economic Development Alliance, Inc.) In 2015 that organization honored him by establishing the Dave Bretl Community Betterment Award. Dave was the Wauwatosa City Attorney from 1996-2001 and served as the Assistant City Attorney for Sheboygan and as an Assistant Corporation Counsel for Washington County. He currently teaches graduate and undergraduate classes in business and public administration. Dave received his Master's in Public Administration and J.D. from the University of Wisconsin-Madison.



Kevin Brunner, PAA's President has over thirty-two years of experience in serving Wisconsin local governments. He served as manager /administrator in Saukville, Monona, De Pere and Whitewater and also worked as an assistant Administrator for the city of Appleton and Kenosha County. He recently retired from public service after serving as Director of Central Services/Public Works for Walworth County. He was the recipient of the 2007 Wisconsin City/County Manager of the Year and 2012 Service Innovation awards, both from the Wisconsin City and County Management Association (WCMA). Brunner is a past president of the WCMA and served on the League of Wisconsin Municipalities and Alliance of Cities Boards of Directors. He is a MPA graduate of Michigan State University and the University of Virginia Senior Executive Institute.

PAA Objectives and Approach to a Local Government Executive Search

Our primary objectives are (1) to attract the highest number of professionally qualified, experienced, and diverse applicants and (2) to facilitate a selection process that is thorough, professional, and timely, resulting in the selection of the candidate who best meets the requirements of the County.

We believe that the Hiring Committee, County Board and Sauk County stakeholders should be actively involved in the selection process at all stages of the process and that our primary role is to provide progressively more information about candidates to assist the Committee and ultimately the County Board in selecting semi-finalists, finalists, and the final choice. While we certainly review applicants very carefully, it is not our role to actually select candidates.

We believe that the process consists both of recruiting—the County actively selling themselves to potential candidates—and selecting—the Board carefully reviewing applicants for the best possible choice. Too often municipalities only consider the selection part.

We believe that your Constitutional officers, department heads and community stakeholders should have input into the process. We recommend that these important stakeholders meet the candidates and provide their feedback to you. We fully recognize, however, that the final decision rests with the County Board.

Finally, we believe that the process should be conducted in a planned, deliberate, and timely fashion. Specific preferences of the County should be accommodated in the original design of the process, not as the process unfolds.

Outline of Process

This proposal describes the scope of activities to be performed by Public Administration Associates, LLC, acting as consultants for Sauk County in the recruitment and selection of a new County Administrator.

Activities to be performed by Consultants

1. Meet with the Hiring Committee to determine a specific hiring plan and establish key dates in the process. PAA will facilitate this discussion. A significant amount of time can be saved in the process by establishing all of these key dates at the start of the process.
2. Provide an opportunity for Supervisors, the Hiring Committee, Constitutional Officers and Department Heads to provide their input into the characteristics that are desired in your next chief administrative officer.
3. Review current ordinance governing the position as well as the job description and compensation. Present any recommended changes to the Hiring Committee. Discuss key elements to be contained in an employment contract. Establishing these terms well in advance can avoid the situation of a highly qualified candidate advancing in the process only to turn the job down because the candidate would not agree to a key term of employment deemed critical by the County.
4. Prepare a position profile and recruitment brochure.
5. Place advertisements in appropriate publications and on-line sources. We believe that this position can be effectively advertised for \$2,500. That sum is included in the not to exceed price. If, due to Sauk County's preferences, advertising in excess of that amount is requested, Sauk County would be responsible for costs in excess of \$2,500.
6. Produce a one to two-minute video with the County to promote the positions via social media (primarily LinkedIn) to prospective applicants. PAA will assist in writing the script for the video and the County will assist in providing readily available still photography or video content of the County. A video including the County Board Chair or designee will also be created to promote the position.
7. Receive applications and acknowledge receipt;

8. Review applications and provide a detailed Candidate Report to the Hiring Committee that will include a rating of the candidates as “Highly qualified,” “Meets minimum qualifications,” “Missing one qualification,” and “Unqualified.” The format of this report will be agreed upon in advance and follow the 80/20 rule to make the most efficient use of the Committee’s time. The Report will contain the names of all applicants. Detailed information will be provided with respect to the most qualified candidates. Brief summaries of the resumes of unqualified will be provided as well as a clear statement as to why the candidate was unqualified.
9. Review applications with the Hiring Committee for selection of semi-finalists (typically there will be between four to eight candidates who would continue as semi-finalists for each position);
10. Contact semi-finalists designated by the Hiring Committee; conduct reference checks; and prepare semi-finalist candidate profile statements. This is the most important and time-consuming part of the search process. Semi-finalists must supply references that are elected officials and staff superiors, peers, and subordinates with whom the applicant has worked. If references are not appropriate, semi-finalists must supply additional references. Candidate accomplishments, strengths, skills, interpersonal relationships, and areas of improvement are carefully reviewed. This information is critical in evaluating the candidates and preparing the candidate profile statements. PAA recommends that semi-finalists be evaluated by the Hiring Committee using candidate-prepared electronic video interview presentations. If desired by the County, telephonic or in-person interviews can be arranged.
11. Review semi-finalists with the Hiring Committee for selection of final candidates.
12. Arrange final interview and assessment process.
13. Assist in the final assessment process, including arranging the schedule, coordinating plans with candidates, providing sample interview questions, conducting written exercises, observing the interviews, facilitating the selection of the first choice, and ensuring that the interviews run smoothly. This final assessment can be accomplished in one or two days depending upon the preference of the Hiring Committee. Although the staff members typically do not directly participate in the selection of the new County Administrator, it is recommended that their input be solicited and shared the County Board. This can be accomplished in a number of different ways. Activities for the Hiring Committee to consider include community stakeholder input, presentations by candidates, a tour of the County by candidates, testing and a final interview. There are other approaches to the interview process. PAA will work with the County to determine the process that is most suitable for the County and the individual positions that are being recruited/selected for.

14. Provide assistance in the negotiation of an employment agreement if desired. We will produce a draft employment contract for review by your counsel. You may wish to have your attorney negotiate the final terms of the agreement with your selected candidate.

15. Notify unsuccessful candidates.

Cost

PAA will charge \$13,000 for these services. This includes an advertising budget of \$2,500. Additional advertising will be the responsibility of Sauk County. Our not-to-exceed figure also excludes the cost of a criminal background check (most municipal clients choose to perform this themselves through local law enforcement), aptitude/psychological tests, drug tests, physical exams and candidate travel and lodging if the County chooses to reimburse these costs.

PAA will require that twenty percent of the fee be paid at the time of the execution of the agreement for services. An additional thirty percent will be billed at the time the Candidate Report is furnished to the County. All remaining fees will be billed when the County Board appoints the new County Administrator.

Additional terms.

PAA will commit whatever time is necessary to fully and successfully complete all tasks described in this proposal. If the initial search is not successful, PAA will conduct an additional search until the County Administrator position is filled. If the selected Administrator either resigns or is terminated for cause within the first twelve months of employment, PAA will conduct a new search and waive its consultation fee.

Schedule

Typically, a local government management search of this type can take up to 16 weeks from start to when the new administrator begins his or her new duties. A detailed schedule will be developed in consultation with the Hiring Committee after the selection of a consulting firm has been made.

References from Recent PAA Municipal Administrator Searches

Michael Bablick, Mayor, City of Park Falls, Wisconsin, Phone 715-762-2436 Ext. 229

Barbara Daus, City Council President, City of Platteville, Wisconsin, Phone 608-348-3365

James Fenlon, Village Administrator, Village of Little Chute, Wisconsin, Phone 920-423-3850 (C)

Steve Genisot, Mayor, City of Marinette, Wisconsin, Phone 906-399-8854 (C)

Tom Hartz, Mayor, City of Lake Geneva, Phone 262-374-9127 (C) or 262-249-4085 (O)

Jon Hochkammer, Mayor, City of Verona, Wisconsin Phone: 608-225-3024 (C)

Mark McAndrews, Chair, Town of Buchanan, Wisconsin, Phone 920-734-8599 (O)

Brian McGuire, Mayor, City of Mauston, Wisconsin, Phone 608-548-3035 (C)

Mark Milliren, Mayor, City of Durand, Wisconsin, Phone 715-672-8770 (O)

Laura Nelson, President, Village of Suamico, Wisconsin Phone 920-246-8212 (C)

Jeffrey Pfannerstill, President, Village of Hartland, Wisconsin, Phone 262-352-1811 (C)

Rich O'Connor, Mayor, City of Hudson, Wisconsin, Phone 715-386-4765 (Ext. 120) (O)

Harley Reabe, County Board Chair, Green Lake County, Wisconsin, Phone: 920-294-0824
(C)

Susan Sanabria, President, Village of Wind Point, Wisconsin, Phone 262-994-0733 (C)

Dr. Lanny Tibaldo, Chair, Town of Lawrence, Wisconsin, Phone: 920-619-6257 (C)

Roger Truttman, President, Village of New Glarus, Wisconsin, Phone 608-212-6785 (C)

David Varnem, Mayor, City of Lancaster, Wisconsin, Phone 608-723-4109(C)

Laurie Voss, Mayor, City of Abbotsford, Wisconsin, Phone 715-507-0152 (C)

Jim Weiss, Chair, Town of Linn, Wisconsin, Phone 262-245-2700 (C)

Dean Wolter, President, Village of Germantown, Wisconsin, Phone 262-250-4785 (C)

RESOLUTION NO. 07 - 2020
CREATING THE SAUK COUNTY COVID-19 TASK FORCE

Background: In December, 2019, a novel strain of coronavirus known as COVID-19 was detected, and COVID-19 has continued to spread throughout the world, including to the United States and the State of Wisconsin ("COVID-19 Pandemic"). On January 31, 2020, the United States Department of Health and Human Services declared a Public Health Emergency, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic, on March 12, 2020 the Governor of the State of Wisconsin declared a Health Emergency in the State, and on March 17, 2020, Sauk County (the "County") declared a state of emergency under authority granted by Wis. Stats. Chap. 323. On March 24, 2020, Secretary-designee Andrea Palm of the Wisconsin Department of Health Services issued Emergency Order #12, Safer at Home Order ("Safer at Home Order") requiring that everyone in Wisconsin stay at their home or place of residence except in limited circumstances until April 24, 2020; and on April 16, 2020, Secretary-designee Palm extended the Safer at Home Order, with certain modifications, to May 26, 2020, pursuant to Emergency Order #28. On April 28, 2020, then issued Emergency Order #31 introducing the "Badger Bounce Back Plan". On May 13, 2020, the Wisconsin Supreme Court struck down the Governor's emergency order as unconstitutional. Sauk County is committed to tracking COVID-19 and is creating a task force that will make determinations regarding the impacts of this virus on Sauk County based on Wisconsin Economic Development Corporation "Reopen Guidelines" while monitoring and reporting on the phases of the Badger Bounce Back Plan as to assist residents and businesses in making informed decisions about their daily lives and operations.

Fiscal Impact: | | None | | Budgeted Expenditure | | Not Budgeted

NOW THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors, who met in regular session that the Sauk County COVID-19 Task Force is hereby created;

BE IT FURTHER RESOLVED THAT the COVID-19 Task Force shall consist of the Sauk County Health Director; the Sauk County Emergency Management Director; the Sauk County Sheriff; the District Attorney; the Sauk County (Interim) Corporation Counsel; the Sauk County (Interim) Administrative Coordinator; the Sauk County Community Development Director; the Chair of the Sauk County Health Committee; and the Sauk County Board Chair;

BE IT FURTHER RESOLVED THAT the Sauk County Clerk shall serve as the recording secretary and Sauk County COVID-19 Task Force will report monthly to the Executive and Legislative Committee;

BE IT FURTHER RESOLVED THAT the Sauk County COVID-19 Task Force shall notify the Sauk County Board of Supervisors of any actions prior to notifying the media unless the task force deems emergency action is required;

BE IT FURTHER RESOLVED THAT the County Board Supervisors serving on this committee are eligible for per diem and mileage reimbursement;

BE IT FURTHER RESOLVED THAT the Sauk County COVID-19 Task Force shall be disbanded when a vaccination for COVID-19 has been introduced and available for public distribution.

For consideration by the Sauk County Board of Supervisors on June 16, 2020.

EXECUTIVE AND LEGISLATIVE COMMITTEE:

Tim McCumber, Chair

Brandon Lohr, Vice-Chair

Wally Czuprynko

Marty Krueger

Valerie McAuliffe

MIS Note: No MIS impact.

Fiscal Note: Per diem and mileage are estimated at \$100 for each County Board Member for each meeting.

KPB

RESOLUTION NO. 900 - 2020
**AUTHORIZING A TAXATION DISTRICT TO WAIVE INTEREST AND
PENALTIES ON PROPERTY TAX PAYMENT INSTALLMENTS DUE ON
OR AFTER APRIL 1, 2020**

Background:

In December, 2019, a novel strain of coronavirus known as COVID-19 was detected, and COVID-19 has continued to spread throughout the world, including to the United States and the State of Wisconsin (“COVID-19 Pandemic”).

The federal government, state governments and local governments are working together to contain the further spread of the disease and treat existing cases.

On January 31, 2020, the United State Department of Health and Human Services declared a Public Health Emergency, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic, on March 12, 2020, the Governor of the State of Wisconsin declared a Health Emergency in the State, and on March 17, 2020 Sauk county (the “County”) declared a state of emergency under authority granted by Wis. Stats.Chap.323.

The federal government has enacted various laws and regulations in response to the COVID-19 Pandemic including, without limitation, the Families first Coronavirus Response Act and the Coronavirus Aid, Relief and Economic Security Act.

Due to the COVID-19 Pandemic, on March 24, 2020, Secretary-designee Andrea Palm of the Wisconsin Department of Health Services issued Emergency Order #12, Safer at Home Order (“Safer at Home Order”) requiring that everyone in Wisconsin stay at their home or place of residence except in limited circumstances until April 24, 2020.

On April 16, 2020, Secretary-designee Palm extended the Safer at Home Order, with certain modifications, to May 26, 2020, pursuant to Emergency Order #28.

The federal, state, local and individual responses to the COVID-19 Pandemic and the uncertainty as to the effectiveness of those responses in mitigating the duration of the COVID-19 Pandemic have created economic hardship and uncertainty in the County’s business community, households throughout the County and for every County property taxpayer.

Prominent economists have predicted record level unemployment rates for the coming months and this prediction suggests that County residents will also experience record level unemployment rates in the coming months, and an unprecedented number of businesses and employers throughout the State and in the County have been required to suspend operations.

In response to the COVID-19 Pandemic, the various federal laws and regulations implemented as a result of the COVID-19 Pandemic, and the various emergency orders and regulations implemented by state and local governments, on April 15, 2020, the Wisconsin Legislature enacted 2019 Wisconsin Act 185 (“Act 185”), which Governor Evers signed on April 16, 2020

Section 105(25) of Act 185 authorizes, among other things, the County to adopt a resolution enabling taxation districts in the County to waive interest and penalties on 2019 property tax installment payments due and payable after April 1, 2020, until October 1, 2020.

A resolution authorizing the above referenced waiver must also establish criteria for determining hardship that would qualify a property tax payer for the waiver.

The County’s authorization for a taxation district to implement the above referenced waiver is contingent upon a taxation district adopting a resolution in similar form and content as to the County’s resolution.

Page 2 of 4 - AUTHORIZING A TAXATION DISTRICT TO WAIVE INTEREST AND PENALTIES ON PROPERTY TAX PAYMENT INSTALLMENTS DUE ON OR AFTER APRIL 1, 2020

County Ordinance 2.200(2) imposes a penalty on delinquent general property taxes, special assessments, special charges and special taxes in the amount of 0.5% per month of fraction of the month.

This Resolution is intended to (1) serve as the County's enabling resolution for purposes of Section 105(25) of Act 185; (2) authorize any taxation district located in the County to waive interest and penalties on installment payments of property taxes due and payable after April 1, 2020, in a manner consistent with Act 185 provided the taxation district adopts a similar resolution and otherwise satisfies all conditions precedent to waiver contained in Act 185 and this Resolution; and (3) declare that all property taxpayers in the County are experiencing hardship as a result of the economic conditions associated with the COVID-19 Pandemic, the various federal laws and regulations implemented as a result of the COVID-19 Pandemic, the various emergency orders and regulations implemented by state and local governments and Act 185.

While the plan language of Section 105(25) of Act 185 allows for either a general or a "case-by-case" finding of hardship to qualify for the above referenced waiver of interest and penalties, the County intends by this Resolution to authorize a taxation district to waive interest and penalties for all property taxpayers in the County otherwise eligible for waiver under Section 105(25) of Act 185 on a finding of general hardship based upon the economic conditions described in this Resolution, which the Board determines has adversely affected all taxpayers in the County.

This Resolution is not intended to be construed as authorizing any sort of "case-by-case" finding of hardship by a taxation district.

This Resolution is intended to allow a taxation district to waive the penalty imposed by Ordinance 2.200(2) for property taxpayers qualifying for the waiver of interest and penalties as provided in Section 105(25) of Act 185 and this Resolution.

While Section 105(25) of Act 185 allows the County to settle on August 20 with only those funds collected by July 31 and settle in full on September 20, this Resolution is intended to authorize the County to settle in full on August 20 with those municipalities (and school districts located in those municipalities) that also authorize the waiver.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that pursuant to Section 105(25) of Act 185, the Board hereby finds and authorizes the following:

1. Because of the COVID-19 Pandemic, the various federal laws and regulations implemented as a result of the COVID-19 Pandemic, the various emergency orders and regulations implemented by state and local governments, and Act 185, the Board finds that all property taxpayers are experiencing hardship as that term is used in Section 105(25) of Act 185.

Page 3 of 4 - AUTHORIZING A TAXATION DISTRICT TO WAIVE INTEREST AND PENALTIES ON PROPERTY TAX PAYMENT INSTALLMENTS DUE ON OR AFTER APRIL 1, 2020

2. A taxation district is authorized to waive interest and penalties for property taxes payable in 2020 for an installment payment that is due and payable after April 1, 2020. This Resolution authorizes a taxation district to waive interest and penalties as provided in Section 105(25) of Act 185 for all property taxpayers in the taxation district such that if a taxation district authorizes the waiver under Section 105(25) of Act 185, it must offer the waiver to all property taxpayers in the taxation district. Notwithstanding the foregoing, nothing in this Resolution authorizes a taxation district to waive interest and penalties for property taxes payable in 2020 for an installment payment that was due and payable prior to April 1, 2020, except as otherwise permitted under applicable law.
3. The terms of Ordinance 2.200(2) imposing a penalty on delinquent property tax payments are hereby modified for purposes of implementing the terms of this Resolution and Section 105(25) of Act 185.
4. For those taxation districts that do not authorize a waiver by adopting the resolution required under Section 105(25) of Act 185, the County shall deviate from the settlement procedure set forth in Wis. Stat. § 74.29 and, instead the County shall settle property taxes, interest and penalties collected on or before July 31, 2020, on August 20, 2020, as provided under Wis. Stat. § 74.29(1), and settle the remaining unpaid taxes, interest, and penalties on September 20, 2020. The August 20, 2020, settlement shall be distributed proportionally to the underlying taxing jurisdictions within taxation districts that do not authorize a waiver according to payments collected on or before July 31, 2020.
5. For those taxation districts authorize a waiver by adopting the resolution required under Section 105(25) of Act 185, the County shall settle property taxes, interest and penalties in full on August 20, 2020, as provided under Wis. Stat. § 74.29(1). The August 20, 2020, settlement shall be distributed proportionally to the underlying taxing jurisdictions within taxation districts that authorize a waiver.
6. Notwithstanding Wis. Stat. § 74.57, the County Treasurer is authorized, but not required, to omit from the tax certificate delivered to the County on September 1, 2020, all parcels of real property for which a taxation district has waived interest and penalties as provided in this Resolution.
7. The County Treasurer is directed to consult with the Wisconsin Department of Revenue, all taxation districts in the County, and Corporation Counsel regarding the implementation of this Resolution and the procedures associated with, or contemplated by, this Resolution.
8. Other County officers are authorized and directed to assist the Treasurer in the interpretation, application and implementation of this Resolution and Section

00-2020

Page 4 of 4 - AUTHORIZING A TAXATION DISTRICT TO WAIVE INTEREST AND PENALTIES ON PROPERTY TAX PAYMENT INSTALLMENTS DUE ON OR AFTER APRIL 1, 2020

105(25) of Act 185.

BE IT FURTHER RESOLVED that all actions heretofore taken by the Board and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

For consideration by the Sauk County Board of Supervisors on June 16, 2020.

Respectfully submitted,

SAUK COUNTY EXECUTIVE & LEGISLATIVE COMMITTEE:

TIMOTHY B. MCCUMBER, Chairperson

BRANDON LOHR, Vice-Chairperson

WALLY CZUPRYNKO

MARTIN F. KRUEGER

VALERIE MCAULIFFE

SAUK COUNTY FINANCE COMMITTEE:

MARTIN F. KRUEGER, Chairperson

RICHARD M. FLINT, Vice-Chairperson

LYNN A. EBERL, Secretary

TIMOTHY B. MCCUMBER

THOMAS D. DORNER

Fiscal Note: The estimated cost to the County in interest and penalty income is \$75,000

MIS Note: Any programming changes that need to be made would be covered under the amount we pay for the yearly maintenance agreement. KPB

RESOLUTION NO. 89 - 2020

**DESIGNATING COUNTY DEPOSITORIES; ESTABLISHING
INVESTMENT AND RELATED FINANCIAL PROCEDURES**

Background: §34.05 of the Wisconsin Statutes provides for the designation of official County depositories and the specification by County Boards of Supervisors of the basis upon which Treasurers shall be authorized to deposit and invest funds. The Sauk County Finance Committee has reviewed these and other financial matters and, in light of past practice and the best interest of Sauk County, does make the following recommendations as outlined below.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Treasurer shall deposit County funds as provided under the statutes of the State of Wisconsin, County Financial Policy 10-95, and this resolution, emphasizing preservation of principal, liquidity and rate of return; and,

BE IT FURTHER RESOLVED, that Sauk County participate in the State of Wisconsin's Local Government Investment Pool pursuant to §25.50 of the Wisconsin Statutes, with the Sauk County Treasurer or authorized deputies hereby designated as the "local official" authorized to invest County monies in this fund and to make withdrawals therefrom as required; and,

BE IT FURTHER RESOLVED, that the Sauk County Treasurer shall be authorized to maintain a working or active checking account for the immediate operation of Sauk County in any financial institution that is a member of Federal Deposit Insurance Corporation and under the State of Wisconsin deposit guarantee program if applicable. The financial institution must be conveniently located for conducting daily business; and,

BE IT FURTHER RESOLVED, that pursuant to §34.09 of the Wisconsin Statutes, every federal or state credit union, state bank, federal or state savings and loan association, savings and trust company and federal or state savings bank and every national bank may be designated as a public depository and may receive and hold public deposits, subject to the referenced chapter, if the financial institution has a branch or main office located in this state, complies with this chapter with respect to public deposits and accepts payments made by the state under §16.412 of the Wisconsin Statutes; and,

BE IT FURTHER RESOLVED, that the Sauk County Treasurer or authorized deputies shall be responsible for obtaining the appropriate collateralization agreements to guarantee the safety of Sauk County funds in excess of insured or guaranteed limits. This pledge of collateral for deposits must follow the Governmental Accounting Standards Board requirements; and,

RESOLUTION NO. 99 - 2020
DESIGNATING COUNTY DEPOSITORIES; ESTABLISHING INVESTMENT AND
RELATED FINANCIAL PROCEDURES
Page 2 of 2

BE IT FURTHER RESOLVED, that all County officers and all other County personnel receiving or handling County funds shall deposit monies at least weekly with the Sauk County Treasurer or in other appropriate authorized accounts. The list below reflects institutions that currently contain County funds. The Sauk County Treasurer may make changes or additions to these institutions which are approved by the Finance Committee; and,

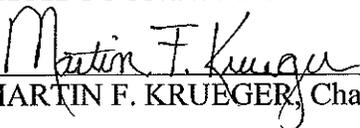
- | | |
|--|--|
| Bank of Prairie du Sac | Peoples Community Bank |
| Baraboo State Bank | PMA Financial Network, Inc. |
| BMO Harris Bank, N.A. | PNC Bank |
| Citizens Community Fed Nat'l Association | Prevail Bank f/k/a River Cities Bank |
| Commerce State Bank | Wells Fargo Bank, N.A. |
| Community First Bank | Wisconsin Investment Services Cooperative |
| Farmers & Merchants Bank | Wisconsin Local Government Investment Pool |
| First Business Bank | |

BE IT FURTHER RESOLVED, that all general and payroll County checks shall bear the facsimile signatures of the Sauk County Clerk, the Sauk County Treasurer, and the Sauk County Board Chairperson. Any other checks issued by Sauk County departments shall bear the signature, either original or facsimile, of that department's administrator or their designee.

For consideration by the Sauk County Board of Supervisors on June 16, 2020.

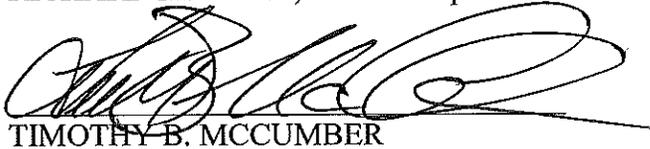
Respectfully submitted,

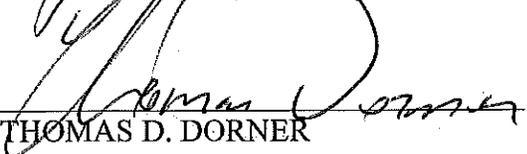
SAUK COUNTY FINANCE COMMITTEE


MARTIN F. KRUEGER, Chairperson


RICHARD M. FLINT, Vice-Chairperson


LYNN A. EBERL, Secretary


TIMOTHY B. MCCUMBER


THOMAS D. DORNER

FISCAL NOTE:

The Sauk County Treasurer shall deposit County funds as provided under the statutes of the State of Wisconsin, County Financial Policy 10-95, and this resolution, emphasizing preservation of principal, liquidity and rate of return. *KPB*

MIS NOTE: No MIS impact.

RESOLUTION 90 - 2020

Amending Financial Policy 17-95 Disposal of County-Owned Property, Excluding Land and Buildings

Background: Sauk County endeavors to manage its property as cost effectively and efficiently as possible, including disposal of surplus and obsolete property. The existing policy regarding disposals is in need of update. The updated policy places more emphasis on data security and acknowledgement of the importance of following external restrictions on property disposal. The updated policy provides for more expedited decision-making by department managers and oversight committees at the same dollars limits as for acquisitions. Finally the updated policy defines that employees or elected officials may only acquire obsolete or surplus items in the same manner as the general public. It also defines disposal methods available.

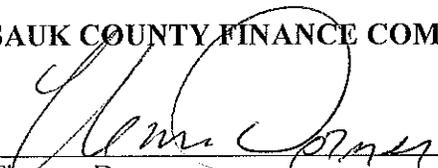
Fiscal Impact: None Budgeted Not Budgeted

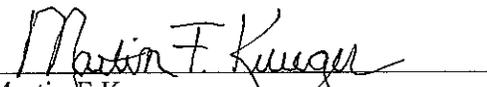
NOW, THEREFORE, BE IT RESOLVED that the Sauk County Board of Supervisors, met in regular session, hereby approves the attached amendments to Financial Policy 17-95 Disposal of County-Owned Property, Excluding Land and Buildings, effective upon passage.

For consideration by the Sauk County Board of Supervisors on June 16, 2020

Respectfully submitted:

SAUK COUNTY FINANCE COMMITTEE


Thomas Dorner


Martin F. Krueger


Lynn Eberl


Tim McCumber


Richard "Mike" Flint

Fiscal Note: No fiscal impact. *KPB*

Information Systems Note: No information systems impact.

Disposal of County-Owned Property, Excluding Land and Buildings

Policy

All Sauk County property, excluding land and buildings, considered as surplus or obsolete property must be disposed of in the most advantageous and cost effective manner to the County.

Policy Authorization

- Resolution 143-95, October 17, 1995
- Finance Committee action, September 13, 2000
- Resolution 110-04, July 20, 2004
- Finance Committee action, October 11, 2005
- Resolution xx-2020, June 16, 2020

Procedure

1. The Management Information Systems (MIS) Department must be contacted prior to consideration of disposal of all technology-related items. Security of data on these devices is a priority.
2. If an item was acquired with restrictions on its disposition (for example by a grantor, such as a vehicle for transportation programs), follow all externally-imposed restrictions for disposition. Even if external restrictions apply, if the item is technology-related, contact the MIS Department to discuss data security.
3. Departments should estimate the value of a surplus or obsolete item at the time of disposal, documenting with the use of external sources to the extent possible.
 - a. If an item has an estimated value of less than \$5,000, the Department Head may dispose of the item in a manner most advantageous and cost effective to the County.
 - b. If an item has an estimated value of \$5,000 or more, the Department Head and their oversight committee shall consider all options for disposal and choose the manner most advantageous and cost effective to the County.
4. Sauk County employees or elected officials may only acquire an obsolete or surplus item in the same manner as a member of the public. If an item is presented publicly for a period of at least two weeks and no offer to purchase is received, an employee or public official may purchase the item at no less than a documented, externally-valued amount. If an external valuation method cannot be found, the item may be acquired by an employee or elected official after determination to discard as trash.
5. These options for disposal should be considered in the order listed.
 - a. Reallocation to another department
 - b. Trade-in on a replacement item
 - c. Sale through public presentation, such as on the Sauk County website or via auction
 - i. If auctioned, Department heads should consider if a minimum bid of zero or some other realistic amount is in the best interest of the County.
 - ii. Departments may present an item for auction multiple times if there is no response or minimal response.
 - d. Donation, with preference to charitable, governmental or not-for-profit organizations
 - e. Sale of scrap for salvage value
 - f. Discard as trash

Disposal of County-Owned Property, Excluding Land and Buildings

Policy

All Sauk County property, excluding land and buildings, considered as surplus or obsolete property no longer wanted or needed by the County must be disposed of in the most advantageous and cost effective beneficial manner to the County that is also the most fair to the citizens of Sauk County.

Policy Authorization

- Resolution 143-95, October 17, 1995
- Finance Committee action, September 13, 2000
- Resolution 110-04, July 20, 2004
- Finance Committee action, October 11, 2005
- Resolution xx-2020, May 19, 2020

Procedure

1. The Management Information Systems (MIS) Department must be contacted prior to consideration of disposal of all technology-related items. Security of data on these devices is a priority.
2. If an item was acquired with restrictions on its disposition (for example by a grantor, such as a vehicle for transportation programs), follow all externally-imposed restrictions for disposition. Even if external restrictions apply, if the item is technology-related, contact the MIS Department to discuss data security.
3. Departments should estimate the value of a surplus or obsolete item at the time of disposal, documenting with the use of external sources to the extent possible.
 - a. If an item has an estimated value of less than \$5,000, the Department Head may dispose of the item in a manner most advantageous and cost effective to the County.
 - b. If an item has an estimated value of \$5,000 or more, the Department Head and their oversight committee shall consider all options for disposal and choose the manner most advantageous and cost effective to the County.
4. Sauk County employees or elected officials may only acquire an obsolete or surplus item in the same manner as a member of the public. If an item is presented publicly for a period of at least two weeks and no offer to purchase is received, an employee or public official may purchase the item at no less than a documented, externally-valued amount. If an external valuation method cannot be found, the item may be acquired by an employee or elected official after determination to discard as trash.
5. These options for disposal should be considered in the order listed.
 - a. Reallocation to another department
 - b. Trade-in on a replacement item
 - c. Sale through public presentation, such as on the Sauk County website or via auction
 - i. If auctioned, Department heads should consider if a minimum bid of zero or some other realistic amount is in the best interest of the County.

Disposal of County-Owned Property, Excluding Land and Buildings

- i. If auctioned, Department heads should consider if a minimum bid of zero or some other realistic amount is in the best interest of the County.
 - ii. Departments may present an item for auction multiple times if there is no response or minimal response.
 - d. Donation, with preference to charitable, governmental or not-for-profit organizations
 - e. Sale of scrap for salvage value
 - f. Discard as trash
- ~~1. Any equipment or automobiles which are either unrepairable or where repair is not a financially feasible option, may be disposed of by the Safety / Risk Manager or Emergency Management Building Services Administrator.~~
 - ~~2. All other unneeded furniture and equipment must first be offered to other County departments for use before disposal is considered.~~
 - ~~3. If it is deemed by the department and the oversight committee that the equipment has no further use within county operations, proceedings for disposal may be commenced. All furniture or small equipment under an estimated value of \$500 per item may be disposed of through sale at the department level. Any equipment offered for sale in this way must be subject to public presentation (which may include the County web site) for a period of one month prior to sale. Disposals of these items must be reviewed by Building Services prior to public presentation.~~
 - ~~4. Prior to the disposal of County property, (with the exception of equipment or automobiles covered by #1 or #3) the Property and Insurance Committee will approve of all disposal of any and all furniture and equipment, not to include real estate property and buildings. If it is determined there is no use for the property anywhere in the County operation, and the item still has value, it should be placed in a County auction for sale to the highest bidder, or be offered for sale through a competitive bid process.~~
 - ~~5. If the item no longer has any value to the County operation, it should either be donated to a charitable, not for profit organization or otherwise disposed of.~~

RESOLUTION 91 - 2020

Authorizing Amendments to the 2019 Budget

Background: Throughout the year, various additional funds become available that require no additional County matching funds or are expansions of existing grant funding and programs. Also throughout the year, additional expenditures are incurred for which funding is available. At the completion of each year's annual financial audit after all transactions have been recorded, a final resolution is brought forward to present a summary of departments and/or funds that exceeded their annual appropriations. This resolution authorizes amendments to the budget for those departments and/or funds that had offsetting revenues or fund balances, as well as for departments without offsetting funding and in need of a transfer from the contingency fund.

Fiscal Impact: None Budgeted Not Budgeted

WHEREAS, expenditure of additional funds sometimes causes a department to exceed their expenditure appropriations, while not exceeding their net budget or available fund balances, as summarized below:

**Departments Exceeding Expenditure Budgets,
But Offsetting Revenues or Fund Balances Exist**

Amount	Department	Primary Reason for Variance	Revenue Source
\$49,825	Clerk of Courts	Court appointed counsel costs exceeded budget.	Appointed counsel charged back to users and interest collected on accounts receivable exceeded budget.
\$1,759	Community Development Block Grant	Closeout of CDBG state fund and transfer to the County's general fund.	CDBG fund balance is available and this fund is not closed.
\$24,502	Emergency Management	Hazard mitigation grant not budgeted. 2018 flood disaster recovery.	Hazard mitigation grant and FEMA funds.
\$1,243,961	Highway	Service costs higher than expected for state highway maintenance (\$391,885), other local governments (\$324,653), other departments (\$71,684). County bridge expense from 2018 flood reimbursed by FEMA in 2020. Interfund interest (\$123,099).	Charges to FEMA, the state, local governments and other departments. Interest on invested funds.
\$3,002,916	Human Services Fund	Transfer favorable 2018 yearend fund balance over maximum to the General Fund per policy. Comprehensive Community Services enrollments increase.	Human Services fund balance and additional revenues for these purposes are available.
\$61,424	Insurance Fund	Beginning 2019 fund balance met the minimum required by policy. Lower charges to department were needed, but were anticipated in the budget. Unexpected settlement payment of \$35,000.	Fund balance for this purpose is available.
\$35,136	Jail Assessment	Jail assessment fees must be used for jail purposes, namely debt service until paid.	2018 and 2019 fees higher than expected.
\$37,315	Public Health	Prescription Drug Overdose (PDO) training costs higher than expected.	PDO grant proceeds received.
\$104,029	Sheriff	Unexpected jail overtime due to staff turnover.	Housing prisoners from other jurisdictions revenues exceeded budget.

Resolution 91 - 2020 Authorizing Amendments to the 2019 Budget

WHEREAS, the following General Fund departments' net budgets, expenses less revenues received, were exceeded in 2019 due to revenues being less than anticipated, as follows:

Departments Exceeding Overall Budgets

Contingency Transfer Amount	Percent of Budget	Expenditure Budget Exceeded	Department	Primary Reason for Variance
\$2,176	1.03%	\$1,801	Coroner	More autopsies than expected and cremation permits slightly less than budgeted
\$2,176	Total Required Transfer from Contingency Fund			

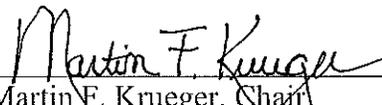
NOW, THEREFORE, BE IT RESOLVED that the 2019 budgets of the above-described departments that did not exceed their net appropriations be amended to appropriate the additional funds received or fund balances as proper; and,

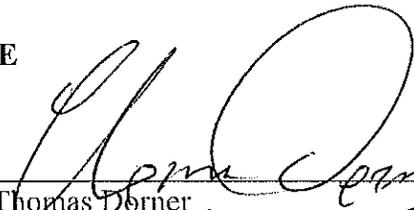
BE IT FURTHER RESOLVED, that \$2,176 be transferred from the 2019 contingency fund to the above-described departments' 2019 budgets that were exceeded when other balances were not available.

For consideration by the Sauk County Board of Supervisors on June 16, 2020.

Respectfully submitted:

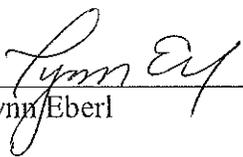
SAUK COUNTY FINANCE COMMITTEE


 Martin F. Krueger, Chair


 Thomas Dörner


 Richard "Mike" Flint


 Tim McCumber


 Lynn Eberl

Fiscal Note: \$231,550 is available in the 2019 Contingency Fund to fund overdrawn appropriations of \$2,176. *YB*

Information Systems Note: No information systems impact.

SAUK COUNTY FINANCIAL REPORT (Unaudited)
 December 31, 2019 as of 6/1/2020 PRELIMINARY
 Percent of Year Complete 100.00%

SAUK COUNTY FUND BALANCES

Department / Account Title
 2019 Expense Budget Excluding Addition to Fund Balance
 2019 Revenue Budget Excluding Carryforwards or Fund Bal Use
 Year-to-Date Expenses
 Year-to-Date Revenues
 % of Budget
 % of Budget
 2019 Net Income/Adj
 December 31, 2019 as of 6/1/2020
 Department Net Favorable / (Unfavorable) to Budget

Department / Account Title	2019 Expense Budget Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	2019 Revenue Budget Excluding Carryforwards or Fund Bal Use	Year-to-Date Revenues	% of Budget	2019 Net Income/Adj	December 31, 2019 as of 6/1/2020	Department Net Favorable / (Unfavorable) to Budget
General Fund Property Tax	0	0	-	-6,820,743	-6,835,406	100.21%		(14,663)	
Miscellaneous Sales Tax	0	0	-	130	131	100.72%		1	
County Sales Tax	0	0	-	8,775,658	9,460,672	107.81%		685,014	
Shared Revenue	0	0	-	746,603	758,160	101.55%		11,557	
Computer Aid	0	0	-	90,000	95,745	106.38%		5,745	
Personal Property Aid	0	0	-	266,019	266,019	100.00%		(0)	
Indirect Cost Reimbursement	0	0	-	101,964	142,665	139.92%		40,701	
Arts & Humanities Grants	0	0	-	7,750	7,750	100.00%		0	
Interest on Loan Payments	0	0	-	52,158	28,153	53.98%		(24,005)	
Principal on Loan Payments	0	0	-	42,271	34,210	80.93%		(8,061)	
Rent of County Buildings	0	0	-	134,302	119,019	88.62%		(15,283)	
Sale of County-Owned Property	0	0	-	8,000	7,937	99.21%		(63)	
Miscellaneous Revenues	0	0	-	1,000	3,031	303.09%		2,031	
Transfer from Human Services	0	0	-	7,000	1,127,521	16107.44%		1,120,521	
Transfer from Health Care Center	0	0	-	7,000	67,493	964.19%		60,493	
Transfer from Highway	0	0	-	70,000	193,099	275.86%		123,099	
Miscellaneous Expenses	1,185	3	0.23%	0	0	-		1,182	
Charitable/Penal Fines, Misc	253	253	100.01%	0	0	-		(0)	
CDBG Projects	94,429	0	0.00%	0	0	-		94,429	
Contingency Fund Remaining	231,550	0	0.00%	0	0	-		231,550	
Contingency Fund Used	118,450	0	0.00%	0	0	-		118,450	
Baraboo-Dells Airport	4,100	4,100	100.00%	0	0	-		0	
Reedsburg Airport	4,100	4,100	100.00%	0	0	-		0	
Sauk-Prairie Airport	4,100	4,100	100.00%	0	0	-		0	
Tri-County Airport	16,422	16,422	100.00%	0	0	-		0	
Wisconsin River Rail Transit	30,000	30,000	100.00%	0	0	-		0	
Pink Lady Transit Commission	750	750	100.00%	0	0	-		0	
Mid-Continent Railway Museum	125,000	125,000	100.00%	0	0	-		0	
Sauk County Libraries	1,074,904	1,075,037	100.01%	0	0	-		(133)	
Arts & Humanities	100,172	94,299	94.14%	0	0	-		5,873	
UW-Baraboo / Sauk County	152,500	102,500	67.21%	0	0	-		50,000	
Sauk County Development Corp	50,000	50,000	100.00%	0	0	-		0	
ATC Environmental Impact Fee Projects	282,677	44,251	15.65%	0	0	-		238,426	
Transfer to CDBG	934,483	904,338	96.77%	0	0	-		30,145	
Transfer to Debt Service Fund	1,396,456	1,396,456	100.00%	0	0	-		0	
Transfer to Health Care Center (for debt service)	1,640,241	1,595,141	97.25%	0	0	-		45,100	
TOTAL GENERAL FUND NON-DEPARTMENTAL	6,261,772	5,446,751	86.98%	3,489,112	5,476,199	156.95%		2,802,108	

Department / Account Title	2019 Expense Budget Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	2019 Revenue Budget Excluding Carryforwards or Fund Bal Use	Year-to-Date Revenues	% of Budget	2019 Net Income/Adj	December 31, 2019 as of 6/1/2020	Department Net Favorable / (Unfavorable) to Budget
County Board	254,667	230,995	90.70%	160,260	160,260	100.00%		23,672	
Clerk of Courts	1,184,153	1,233,978	104.21%	1,184,153	1,268,001	107.08%		34,023	
Circuit Courts	689,895	648,496	94.00%	689,895	689,591	99.96%		41,095	
Court Commissioner	248,293	238,675	96.13%	228,115	222,656	97.61%		4,158	
Register in Probate	179,913	174,506	96.99%	179,913	199,350	110.80%		24,843	
Accounting	772,229	710,691	92.03%	712,164	712,479	100.04%		61,853	
County Clerk / Elections	380,984	329,505	86.49%	353,984	375,596	106.10%		73,080	
Personnel	652,161	540,335	82.85%	577,429	581,639	100.73%		116,036	
Treasurer	531,119	512,632	96.52%	531,119	1,246,182	234.63%		733,551	
Register of Deeds	230,182	227,614	98.86%	230,182	301,789	131.11%		74,175	
District Attorney / Victim Witness	689,186	698,740	101.39%	689,186	715,321	97.32%		16,580	
Corporation Counsel	81,026	57,963	71.54%	81,026	81,026	100.00%		23,063	
Building Services	5,651,814	2,911,951	51.52%	2,549,358	2,752,014	107.95%		2,942,520	
Sheriff	14,845,508	14,949,537	100.70%	14,606,244	14,933,436	102.24%		223,163	
Coroner	210,604	212,405	100.86%	210,604	210,229	99.82%		(2,176)	
Emergency Management	276,566	301,068	108.86%	213,420	242,302	113.53%		4,380	
Administrative Coordinator	416,650	414,416	99.46%	273,027	274,059	100.38%		3,266	
Management Information Systems	3,675,686	2,894,534	78.75%	3,259,789	3,063,708	93.98%		585,072	
Criminal Justice Coordinating	636,169	563,531	88.58%	618,194	564,317	91.28%		18,761	
Public Health	2,216,412	2,253,727	101.68%	2,186,452	2,352,297	107.59%		128,530	
WIC	409,964	380,370	92.78%	382,846	380,370	99.35%		27,117	
Environmental Health	932,622	551,167	59.10%	638,853	675,100	105.67%		417,702	
Child Support	977,888	934,748	95.56%	977,888	986,840	100.92%		52,093	
Veterans Service	358,137	347,406	97.00%	356,871	356,871	100.00%		10,731	
Parks	1,764,437	823,180	46.65%	610,813	557,842	91.33%		888,285	
Land Resources & Environment	2,082,872	1,635,475	78.52%	1,918,214	1,864,215	97.18%		393,398	
UW Extension	414,961	390,050	94.00%	406,603	416,059	102.33%		34,367	
TOTAL GENERAL FUND	47,760,924	41,288,883	86.45%	39,050,768	42,340,925	108.43%		43,289,366	1,052,042
GENERAL FUND TOTAL									44,341,408

SAUK COUNTY FINANCIAL REPORT (Unaudited)
 December 31, 2019 as of 6/1/2020 PRELIMINARY
 Percent of Year Complete 100.00%

Department / Account Title	2019 Expense Budget		2019 Revenue		Year-to-Date Revenues	% of Budget	Department Net Favorable / (Unfavorable) to Budget	SAUK COUNTY FUND BALANCES	
	Excluding Addition to Fund Balance	Budget	Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date				December 31, 2018	2019 Net Income/Adj
Aging & Disability Resources Center	2,452,126	2,391,201	2,367,807	2,643,793	111.66%	336,911	666,788	252,592	939,380
Human Services	21,139,462	24,142,378	20,907,962	24,156,382	115.54%	245,504	2,902,451	14,004	2,916,455
Jail Fund	100,000	135,136	100,000	118,574	118.57%	(16,562)	16,562	-16,562	0
Land Records Modernization	560,751	456,518	412,762	400,010	96.91%	91,481	508,352	-66,508	451,844
Landfill Remediation	111,087	93,866	15,300	116,108	758.87%	118,028	4,872,748	22,241	4,894,989
Drug Seizures	11,100	4,698	100	9,906	9905.68%	16,208	61,811	5,208	67,018
Community Development Block Grant	1,950,380	978,870	1,909,673	936,404	49.03%	(1,759)	42,466	-42,466	0
CDBG Housing Rehabilitation	20,000	1,783	20,000	20,972	104.86%	19,189	2,886	19,189	22,075
TOTAL SPECIAL REVENUE FUNDS	26,344,906	28,204,450	25,733,604	28,402,149	110.37%	809,001	9,094,062	197,699	9,291,761
DEBT SERVICE FUND	1,862,875	1,862,875	1,516,456	1,586,930	104.65%	70,474	1,043,232	-275,945	767,287
HEALTH CARE CENTER FUND	12,400,359	9,889,987	11,188,841	11,108,572	99.28%	2,430,104	5,331,282	1,218,586	6,549,868
Highway Insurance	10,702,462	11,946,423	9,892,203	10,831,759	109.50%	(304,405)	16,376,108	-1,114,664	15,261,444
Workers Compensation	64,500	81,147	120,416	75,639	62.81%	(61,424)	450,775	-5,508	445,267
	415,500	345,224	293,103	311,286	106.20%	68,459	571,541	-33,938	537,604
TOTAL INTERNAL SERVICE FUNDS	11,182,462	12,372,794	10,305,722	11,218,684	108.86%	(277,370)	17,398,426	-1,154,110	16,244,315
Dog License	23,450	23,232	23,450	26,112	111.35%	2,879	-3,328	2,879	-449
TOTAL TRUST & AGENCY FUNDS	23,450	23,232	23,450	26,112	111.35%	2,879	-3,328	2,879	-449
TOTAL COUNTY	99,574,976	93,642,221	87,818,841	94,683,372	107.82%	12,797,285	76,153,039	1,041,150	77,194,189

CURRENT DEBT PRINCIPAL BALANCE

2009 HCC Refunding Bonds (final payment 2019)	0
2016 Law Enforcement Refunding Bonds (2021)	3,615,000
2017 HCC Refunding Bonds (2027)	5,030,000
2019 HCC Refunding Bonds (2023)	2,665,000
Principal Payments are Due October 1	11,310,000

GENERAL FUND BALANCE DETAIL	December 31, 2018	2019 Net Income/Adj	December 31, 2019 as of 6/1/2020 PRELIMINARY
	Nonspendable - Inventories	32,038	-16,106
Nonspendable - Prepaid Items	81,420	-36,867	44,553
Nonspendable - Long-Term Receivable (Delinquent Taxes)	1,402,144	-102,805	1,299,339
Nonspendable - Interfund Receivable (Tri-County Airport)	131,470	-86,124	45,346
Assigned - Encumbrances	326,094	400,930	727,024
Assigned - Carryforward Funds	1,967,539	1,136,467	3,104,006
Assigned - Subsequent Yr Budgeted Fund Bal Use	5,353,077	1,917,225	7,270,302
*Unassigned - Working Capital	16,787,792	1,173,565	17,961,377
*Unassigned	17,207,792	-3,334,263	13,873,529
TOTAL GENERAL FUND BALANCE	43,289,366	1,052,042	44,341,408
* County Reserves (working capital and unassigned)	33,995,584	-2,160,676	31,834,906

ORDINANCE NO. 2 - 2020

AMENDING SAUK CO. CODE CHAPTER 15 TO ADD
ALL-TERRAIN VEHICLE (ATV) AND UTILITY-TERRAIN VEHICLE (UTV)
CROSSINGS AND ROUTES ON COUNTY HIGHWAYS

Background: The State of Wisconsin Department of Natural Resources has determined that a County Board must approve all ATV/UTV routes individually, and Sauk County has created an Ordinance regulating the uses of All-Terrain Vehicles and Utility-Terrain Vehicles in the County. The Wisconsin DOT requires that the County Authorize bridge crossings on State Highways. The Current language designates the bridge crossings and does not authorize the crossing. Language was added under 15.004 (11) to include the authorization of State Trunk Highway Bridge Crossings. The attached routes were all previously approved routes that now include the authorized language required by Wisconsin DOT.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

The County Board of Supervisors of the County of Sauk, Wisconsin, ordains as follows:

NOW, THEREFORE, BE IT ORDAINED by the Sauk County Board of Supervisors, met in regular session, that the All-Terrain Vehicle and Utility-Terrain Vehicle routes on County Highways identified on the Appendix to this Ordinance are hereby approved, to be effective upon passage.

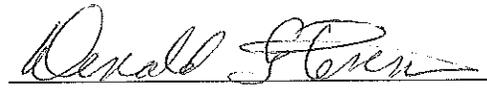
For Consideration by the Sauk County Board of Supervisors on June 16, 2020.

Respectfully submitted:

HIGHWAY COMMITTEE


BRIAN PEPER, CHAIR


TERRY SPENCER


DON STEVENS


KEVIN SCHELL


TOMMY LEE BYCHINSKI

Fiscal Note: No Fiscal Impact
MIS Note: No MIS Impact

KPB

CHAPTER 15

ALL-TERRAIN VEHICLE (ATV) AND UTILITY-TERRAIN VEHICLE (UTV) TRAIL CROSSINGS AND ROUTES ON HIGHWAYS IN SAUK COUNTY

15.001	Authority and purpose.	15.008	Construction and maintenance of ATV/UTV routes, approaches or crossings.
15.002	State laws and definitions adopted.	15.009	Operation on ATV/UTV routes and crossings.
15.003	Delegation to highway and parks committee.	15.010	Enforcement.
15.004	Designation, modification, suspension and termination of ATV/UTV routes.	15.011	Penalties and remedies.
15.005	Application process for ATV/UTV routes.	15.012	Severability.
15.006	Criteria.		
15.007	Signage of ATV/UTV routes.		

15.001 Authority and purpose. The Sauk County Board has considered the recreational and economic value of all-terrain vehicle (ATV) and utility-terrain vehicle (UTV) trail opportunities while also considering protecting the safety of all motorists and users of the roadway by maintaining the road edge, surface and integrity of the right-of-way, public safety, liability aspects, terrain involved, traffic density, and history of automobile traffic. The establishment of this ordinance is for the recreational and economic value to the ATV/UTV public and Sauk County makes no warranty expressed or implied that the routes, crossings, or trails are safe for the operation of these motorized vehicles. After due consideration, this ordinance is created pursuant to county board authority under Wis. Stat. §§ 59.02, 23.33(8)(b) and 23.33(11).

15.002 State laws and definitions adopted. (1) Except as otherwise provided in this chapter, the statutory provisions in Wis. Stat. chs. 23, 340 to 348, and 350 establishing definitions and regulations with respect to ATVs and UTVs, and Wis. Adm. Code. ch. NR 64, All-Terrain Vehicles, exclusive of any provisions therein relating to penalties to be imposed and exclusive of any regulations for which the statutory penalty is a fine or term of imprisonment, are hereby adopted and by reference made a part of this chapter as if fully set forth herein. Unless otherwise provided in this chapter, any act required to be performed or prohibited by any statute incorporated herein by reference is required or prohibited by this

ordinance. Any future amendments, revisions or modifications of the statutes or administrative codes incorporated herein are made a part of this chapter in order to secure uniform statewide regulation of ATVs and UTVs, except to the extent that the provisions of this chapter are more restrictive.

(2) As used in this chapter, the following term shall have the following meaning:

“Sponsor” means an individual, organization, ATV or UTV club, or municipality that submits an application to the Sauk County Highway ~~and Parks~~ Department for the designation of a county trunk highway or state bridge crossing as an ATV/UTV route and agrees to pay for the costs to make, install, and maintain ATV/UTV route signs.

15.003 Delegation to highway ~~and parks~~ committee. The Sauk County Highway ~~and Parks~~ Committee (Committee) is authorized to recommend segments of Sauk County trunk highways and state bridge crossings as ATV/UTV routes, in accordance with the provisions of Wis. Stat. § 23.33, Wis. Admin. Code Ch. NR § 64, and this chapter. Final approval shall require adoption of an ordinance by the Sauk County Board of Supervisors.

15.004 Designation, modification, suspension and termination of ATV/UTV routes. (1) The Sauk County Highway Department and Sheriff's Department shall monitor existing and review proposed ATV/UTV routes for compliance with this ordinance and to prevent unauthorized or

ALL TERRAIN VEHICLE (ATV) AND UTILITY-TERRAIN VEHICLE (UTV) TRAIL CROSSINGS AND ROUTES ON HIGHWAYS IN SAUK COUNTY

adverse use of county trunk highways or unreasonable interference with other private or public property uses.

(2) Any individual, municipality, ATV or UTV club or organization may apply for an ATV/UTV route designation along, or a trail crossing over, a county trunk highway if they agree to sponsor the ATV/UTV route as required under Sauk Co. Code ss. 15.007 and 15.008.

(3) The highway commissioner shall apply the criteria listed in Sauk Co. Code s. 15.006 when evaluating a proposed ATV/UTV route designation for the Committee.

(4) The Sauk County Board of Supervisors may rescind or modify the designation of an ATV/UTV route by ordinance.

(5) The Committee may temporarily modify or suspend any ATV/UTV route designation upon recommendation of the highway commissioner or Sauk County Sheriff and shall immediately report such modification or suspension to the Sauk County Board of Supervisors for final approval or disapproval.

(6) The highway commissioner may, without prior approval of the Committee, modify or suspend any ATV/UTV route designation for up to 120 days whenever conditions require closure, upon failure of sponsor to pay for repairs and maintenance as provided in Sauk Co. Code ss. 15.007 and 15.008 or upon recommendation of the Sauk County Sheriff.

(7) The Sauk County Sheriff may temporarily close any ATV/UTV route whenever conditions require closure and shall immediately notify the highway commissioner of such closure.

(8) Upon county board adoption of a designated ATV/UTV route ordinance:

(a) The county clerk shall immediately send a copy of the ordinance to the Sauk County Highway Department, Wisconsin Department of Natural Resources, the state traffic patrol, the Sauk County Sheriff, and to the law enforcement agency and clerk of each municipality having jurisdiction over any of the county trunk highways to which the ordinance designating ATV/UTV route applies.

(b) A copy of designated ATV/UTV routes, along with a map showing their location, shall be kept on file at the highway department, provided

to the sheriff's department, and posted on the Sauk County website.

(9) Designation of segments of the Sauk County Highway System as ATV/UTV routes shall not imply and does not impose upon the Sauk County Highway Department a greater duty of care or responsibility for maintenance of those segments than for any other segment of county highway, nor does it guarantee the safety of the routes. Operators of ATVs/UTVs on county highways designated as an ATV/UTV route assume all the usual and normal risks of ATV/UTV operation.

(10) In addition to establishing ATV/UTV routes to connect ATV/UTV routes and trails as defined in Wis. Stat. § 23.33(1)(d), the Committee may establish routes for the purpose of connecting off-road trails established by private entities for the exclusive use of their members, their invitees, or other persons paying a fee for use of the trail. However, the use of the route along the roadway may not be limited to those persons approved by or paying a fee to the private entity.

_____ (11) Under Wis. Stat. ss. 23.33(4)(d)3.b. and (11)(am)3., Sauk County authorizes the operation of ATVs/UTVs on State Trunk Highway bridges as shown on Sauk County's Approved ATV/UTV Map Book

In addition, all ATV/UTV operators must do the following:

a. Cross the bridge in the most direct manner practicable and at a place where no obstruction prevents a quick and safe crossing.

b. Stay as far to the right of the roadway or shoulder as practicable.

c. Stop the vehicle prior to the crossing.

d. Yield the right-of-way to other vehicles, pedestrians, and electric personal assistive mobility devices using the roadway or shoulder.

e. Exit the highway as quickly and safely as practicable after crossing the bridge.

15.005 Application process for ATV/UTV routes.

(1) Anyone requesting an ATV/UTV route designation shall complete an application on a form prescribed by the highway commissioner in compliance with this ordinance, the Wisconsin Statute and Administrative Code, and file the

**ALL TERRAIN VEHICLE (ATV) AND
UTILITY-TERRAIN VEHICLE (UTV) TRAIL CROSSINGS
AND ROUTES ON HIGHWAYS IN SAUK COUNTY**

complete application with the highway department.

(2) A complete application must include the following:

(a) A map showing the proposed ATV/UTV route including all segments on a county trunk highway.

(b) A map showing any ATV/UTV routes and trails which intersect with the proposed ATV/UTV route.

(c) A sworn statement that the sponsor has legally enforceable permission from all affected landowners to use their property for the proposed ATV/UTV trail.

(d) A statement of reasons explaining why the county trunk highway segment or segments should be designated as an ATV/UTV route.

(e) If the sponsor is an organization, the names and addresses of its officers, the date when the organization was established or incorporated, the number of members, and a copy of the organization bylaws.

(f) A statement that the sponsor will execute a support and maintenance agreement with Sauk County for financial and maintenance support of the proposed route including payments for the procurement, installation, and maintenance of the required ATV/UTV route signs and approaches in right-of-way required by applicable state statutes and administrative codes and the provisions of this ordinance.

(g) A copy of a supporting resolution or ordinance of the municipality in which the ATV or UTV route is located.

(3) Upon receipt by the Highway Department of an application for an ATV/UTV route designation, the highway department shall notify any municipality in which the proposed ATV/UTV route designation is located of the application.

(4) The highway commissioner shall review a complete application for conformance with the criteria set forth in Sauk Co. Code s. 15.006, and with all applicable state, federal and local laws and regulations.

(5) The highway commissioner shall make a report and recommendation to the Committee on each complete application for a designation of a segment of county trunk highway segment or state bridge crossing as an ATV/UTV route.

(6) The Committee will consider the highway commissioner report and the criteria in Sauk Co. Code s. 15.006 in determining whether to approve or deny an application for ATV/UTV route designation.

15.006 Criteria. The following shall be considered in examining an ATV/UTV route designation application:

(1) Is the application sufficiently complete, detailed and documented.

(2) Does the proposed route conform with all applicable state, federal, and local laws and regulations.

(3) Does each affected municipality support the proposed ATV/UTV routes within their jurisdiction, and was each affected municipality notified of the application.

(4) Is there a need for the ATV/UTV route designation of the county trunk highway.

(5) Does the requested segment connect segments of ATV/UTV trail or route networks.

(6) Length of segment requested.

(7) The safety of all users, including ATV/UTV riders, pedestrians, bicyclists, motorcyclists, motor vehicle operators, and other transportation users.

(8) Posted speed limit of the roadway.

(9) Traffic volume on requested segment.

(10) Pavement condition (PASER Rating).

(11) Pavement width.

(12) Vertical or horizontal alignment safety concerns.

(13) Crossings free from obstructions.

(14) Report and recommendation of the Sauk County Highway Commissioner.

(15) Sauk County Sheriff review and recommendation.

(16) Hours of operation on connected local routes.

(17) Public input.

15.007 Signage of ATV/UTV routes. (1) The sponsor for an ATV/UTV route designation shall pay for the projected cost of procurement and installation of signs relating to the ATV/UTV route, as determined by the highway commissioner. The highway commissioner shall prepare an estimate of the cost of procurement and

**ALL TERRAIN VEHICLE (ATV) AND
UTILITY-TERRAIN VEHICLE (UTV) TRAIL CROSSINGS
AND ROUTES ON HIGHWAYS IN SAUK COUNTY**

installation of the signage and furnish the estimate to the sponsor.

(2) Upon passage of an ordinance designating an ATV/UTV route on a county trunk highway, the sponsor shall provide the highway department payment of the full cost for procurement and installation of signs for the approved ATV/UTV route. Failure to make payment in full may result in the highway commissioner suspending the designated ATV/UTV route until payment in full is received by the Sauk County Highway Department.

(3) The Sauk County Highway Department is solely responsible for ATV/UTV route signage installation and no person may install any sign on a designated ATV/UTV route without written authorization of the highway commissioner.

(4) All required signs shall be in accordance with state statutes and administrative codes applicable to ATV/UTV routes on county trunk highways and bridge crossings.

(5) No person may erect, remove, obscure, or deface any authorized ATV/UTV route sign without written authorization of the highway commissioner.

(6) A sponsor is solely responsible for all ATV/UTV route sign maintenance and repair costs. Upon determining need for repair or maintenance, the highway commissioner shall provide to the sponsor of an approved ATV/UTV route a statement of the cost for repair and maintenance. Full payment for cost of repair and maintenance must be paid to the highway department within 30 days receipt of statement. Failure to make payment in full may result in temporary suspension of the designated ATV/UTV route until payment is made in full.

15.008 Construction and maintenance of ATV/UTV routes, approaches or crossings.

Required construction and maintenance of crossings and routes shall be performed as follows:

(1) A sponsor shall furnish all materials, do all work, and pay all costs in connection with the construction or maintenance of the approach or crossing and its appurtenances within the right-of-way to the standards required by the county. The county shall not give, sell, or otherwise provide any equipment, labor, or materials for the project.

(2) A sponsor shall construct any roadway approach or crossing utilizing a pre-approved plan and traffic control procedure explained by an authorized highway department employee. The highway department shall inspect the site of each route and each crossing before and during construction to ensure compliance with requirements.

(3) Maintenance of approaches or crossings is the responsibility of the organization or person signing the application. The highway department may monitor approaches and crossings on a periodic basis. The results of these reviews may indicate a need for maintenance. In such case, the highway department will notify the person signing the application of those needs and the person or organization will have 10 days to complete the necessary maintenance or repairs. Failure to timely complete the necessary maintenance or repairs may result in the suspension or closure of the approved ATV/UTV route.

(4) No revisions or additions shall be made to the route or crossing or its appurtenances on the right-of-way without the written permission of the Committee.

(5) All construction and maintenance shall be done subject to the rules and regulations prescribed by the highway department and be performed and completed to the highway department's satisfaction.

(6) All trails, approaches, and crossings must meet and comply with all local regulations and ordinances.

15.009 Operation on ATV/UTV routes and crossings.

(1) No person shall operate an ATV or UTV on a county trunk highway unless the county trunk highway has been designated as an ATV/UTV route by the Committee and the Sauk County Board of Supervisors, except for operation that is allowed under state statute or administrative code.

(2) No person shall operate an ATV or UTV on a county trunk highway designated as an ATV/UTV route if the county trunk highway is closed for any reason.

(3) The following restrictions apply to operation of ATVs and UTVs on all county trunk highways designated as ATV/UTV routes:

**ALL TERRAIN VEHICLE (ATV) AND
UTILITY-TERRAIN VEHICLE (UTV) TRAIL CROSSINGS
AND ROUTES ON HIGHWAYS IN SAUK COUNTY**

(a) Operators shall abide by all traffic laws, including the rules of operation and equipment requirements contained in Wis. Stat. § 23.33 and Wis. Adm. Code. ch. NR 64, unless further restricted by this chapter.

(b) ATVs and UTVs may only be operated on an approved ATV/UTV route between ½ hour before sunrise and ½ hour after sunset.

(c) ATVs and UTVs shall be operated on a route at a safe speed not to exceed 35 miles per hour unless a reduced speed is otherwise required by law or roadway conditions.

(d) All ATV and UTV operators shall slow to a safe and prudent speed when there are animals on or near the roadway.

(e) All ATVs and UTVs must operate with fully functional headlights, taillights, and brake lights.

(f) All ATV or UTV operators shall ride in single file on the extreme right-hand side of the paved portion of the highway. Operation on the gravel shoulders, grassy in-slope, ditches, or other highway right-of-way is prohibited. Left turns may be made from any part of the highway when it is safe given prevailing conditions.

(g) Crossing should be made only at a place where no obstruction prevents a quick and safe crossing. "Obstruction" includes, but is not limited to, impairment of view and potentially hazardous roadway conditions.

(h) No person under the age of 16 may operate an ATV or UTV on any segment of a county trunk highway that is a designated ATV/UTV route.

(i) Every person who operates an ATV or UTV on any segment of a county trunk highway which is designated as an ATV/UTV route shall have in his or her immediate possession a valid motor vehicle operator's license, and shall display the license document upon demand from any law enforcement officer, state patrol officer, inspector under Wis. Stat. § 110.07(1), conservation warden, or municipal peace officer.

(j) No person may ride in or on any part of an ATV or UTV that is not designated or intended to be used by passengers.

(k) No operator or passenger of an ATV or UTV may possess, in or on an ATV or UTV on any county trunk highway, any bottle or receptacle containing alcohol beverages if the bottle or receptacle has been opened, the seal has been

broken or the contents of the bottle or receptacle have been partially removed or released.

(1) All ATV and UTV equipment is required to have applicable liability insurance and have proof of insurance.

15.010 Enforcement. (1) This chapter shall be enforced by any law enforcement official as set forth in Wis. Stat. § 23.33(12).

(2) Adoption of this chapter shall not prohibit any law enforcement officer or DNR warden from proceeding under any other ordinance, regulation, statute, law or order that pertains to the subject matter under this chapter.

15.011 Penalties and remedies. (1) Any person who violates any section of this ordinance or statutes adopted by reference, other than a violation under s. 15.011(3) of this ordinance, shall pay a forfeiture of not less than \$50.00 nor more than \$500.00 for each offense, as established in Sauk Co. Code ch. 20. Said forfeiture is exclusive of mandatory assessments and costs.

(2) If it cannot be readily determined which individual is directly responsible for damage to or destruction of a route designation requirement, the person having signed the permit application shall be deemed responsible and cited for violations. A statement to that effect shall appear on the application above the signature line. A failure to pay such forfeiture may form a basis for revocation of a permit.

(3) The penalty for operating an ATV/UTV off the roadway of a designated ATV/UTV route to include the grassy in-slope, ditches, or other highway right-of-way; other than for direct access from a trail to a roadway on a designated trail, or operating outside of permitted times for route use, or operating in excess of permitted speed; shall result in a forfeiture of not less than \$100.00 nor more than \$250.00, as established in Sauk Co. Code ch. 20. Said forfeiture is exclusive of mandatory assessments and costs.

(4) In addition to any forfeiture, a court may order restitution to repair any damage caused by violation of this chapter.

15.012 Severability. Should any portion of this chapter be declared by a court of competent

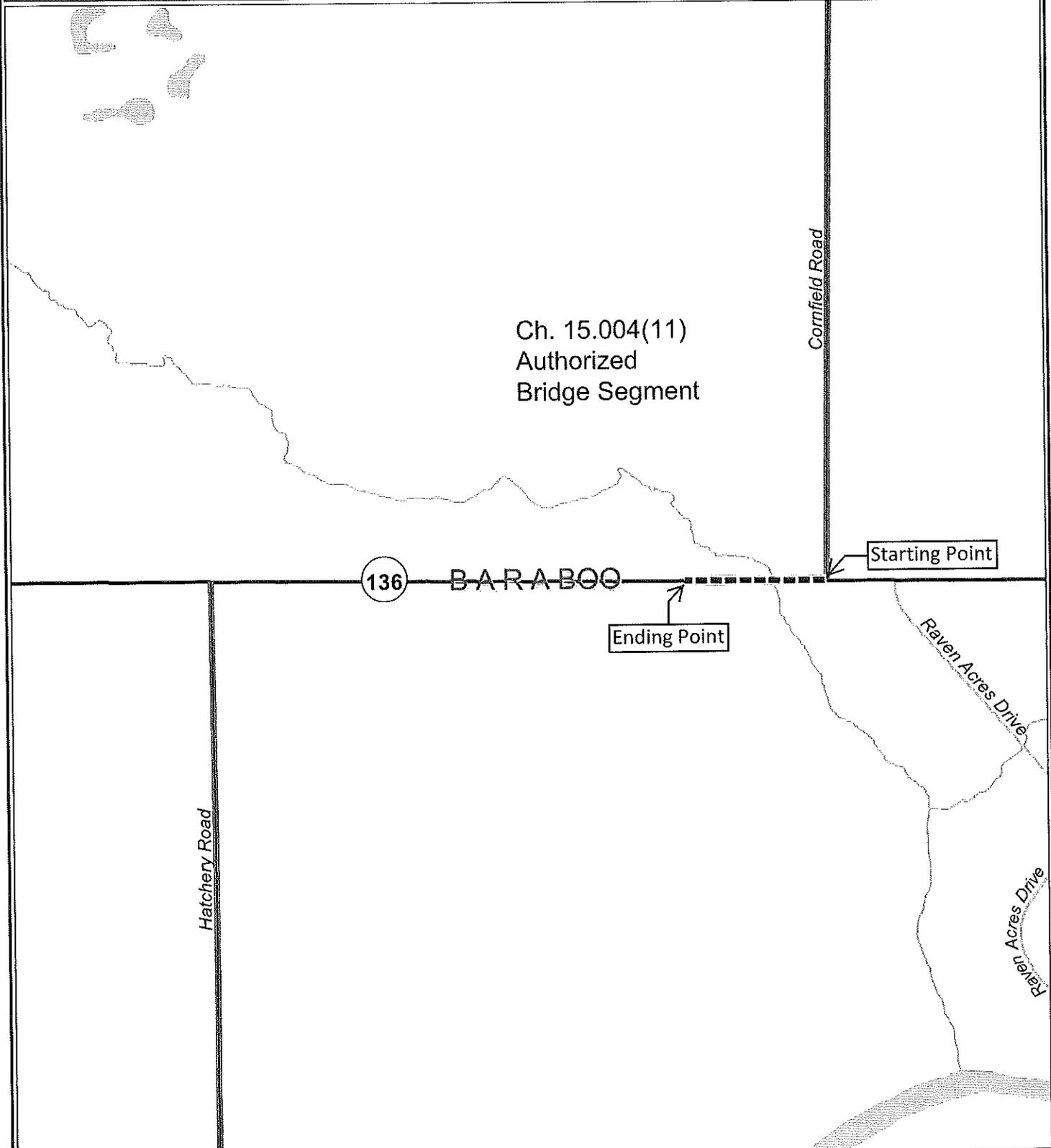
**ALL TERRAIN VEHICLE (ATV) AND
UTILITY-TERRAIN VEHICLE (UTV) TRAIL CROSSINGS
AND ROUTES ON HIGHWAYS IN SAUK COUNTY**

jurisdiction to be invalid, the same shall not affect the validity of the chapter as a whole or any part thereof, other than the part declared invalid.

Chapter 15 was created and adopted by the Sauk County Board of Supervisors on April 16, 2013 - Ordinance No. 06-13. Amended by the Sauk County Board of Supervisors on December 16, 2014 - Ordinance No. 13-14. Amended by the Sauk County Board of Supervisors on August 18, 2015 - Ordinance No. 11-15. Amended by the Sauk County Board of Supervisors on May 17, 2016 - Ordinance No. 3-16. Clarifying that all ATV & UTV routes shall be approved by the Sauk County Board of Supervisors - adopted by the Sauk County Board of Supervisors on April 18, 2017 - Ordinance No. 5-17. Amended by the Sauk County Board of Supervisors on April 18, 2017 - Ordinance No. 6-17. Maps amended by the Sauk County Board of Supervisors on September 19, 2017 - Ordinance No. 11-17. Repealed and recreated by the Sauk County Board of Supervisors on October 16, 2018 - Ordinance No. 17-18.

Sauk County ATV/UTV Routes and Trails

STH 136 - 620 Feet



Ch. 15.004(11)
Authorized
Bridge Segment

Cornfield Road

Starting Point

136

BARABOO

Ending Point

Hatcherly Road

Raven Acres Drive

Raven Acres Drive

- ATV/UTV Routes & Trails**
- Sauk County - ATV Off-Road Trails
 - Sauk County - City & Village Street ATV Routes
 - Sauk County - Town Road ATV Routes
 - Sauk County - County & State Highway ATV Routes
 - Juneau & Richland County ATV Routes
 - Sauk County - PROPOSED County Highway ATV Routes
 - Sauk County - PROPOSED State Highway ATV Routes

- Roadways**
- Interstate
 - Federal
 - State
 - County
 - Town
 - Muni
 - Alley
 - Private-Named
 - Private
 - Ramp

**Application for ATV/UTV Routes
County & State Highways**
Last Updated: February 10, 2020

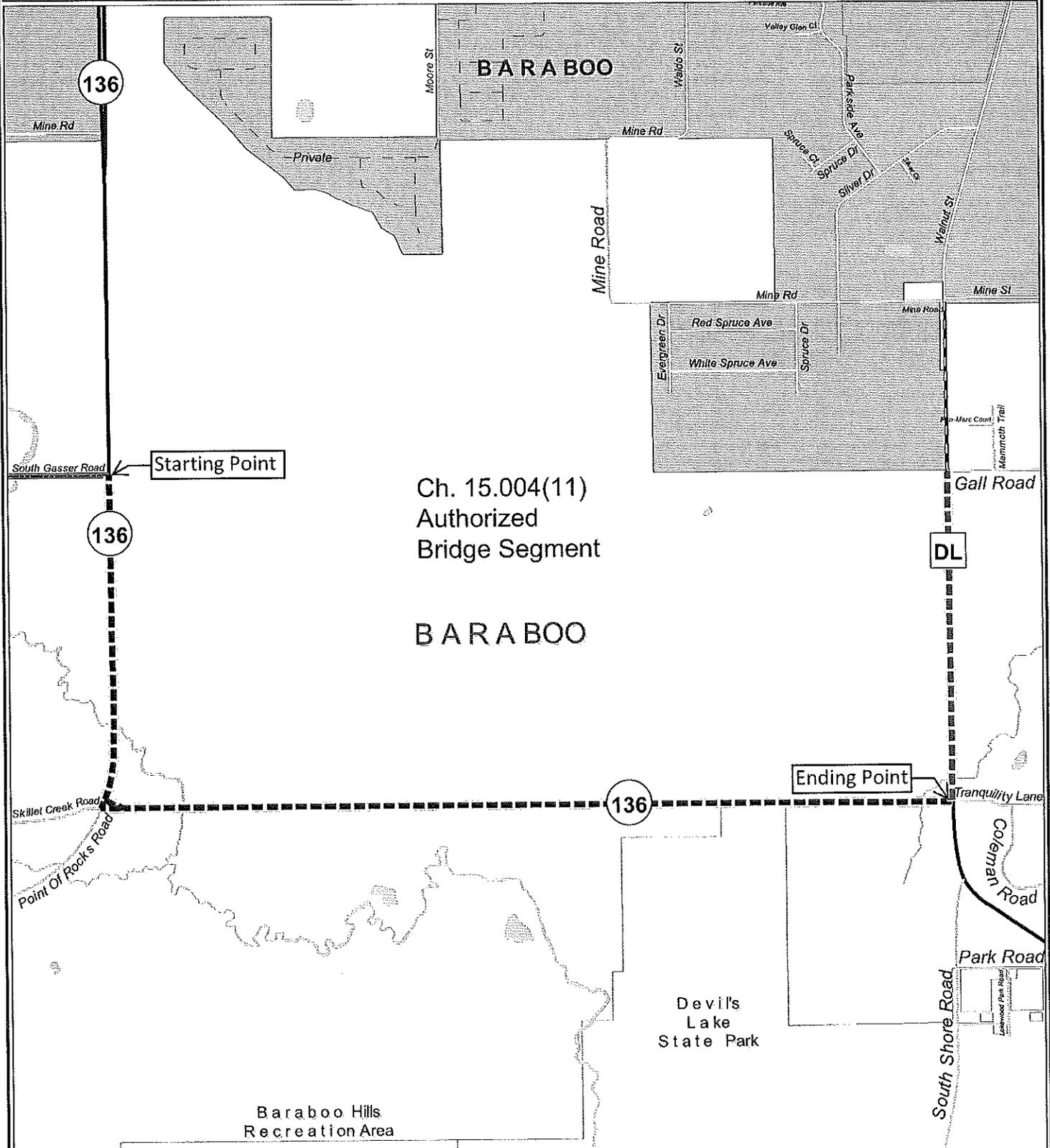


FOR INFORMATIONAL PURPOSES ONLY
SAUK COUNTY DOES NOT WARRANT THE ACCURACY
OF THE DATA SHOWN HEREON OR THE RESULTS OF
ANY ANALYSIS OR INTERPRETATION THEREOF.
DATA IS PROVIDED AS IS WITHOUT WARRANTY OF ANY KIND.

SAUK COUNTY
WISCONSIN

Sauk County ATV/UTV Routes and Trails

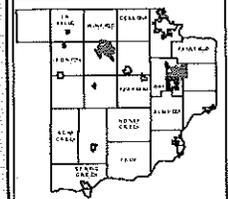
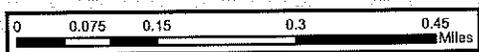
STH 136 - 1.74 Miles



- ATV/UTV Routes & Trails**
- Sauk County - ATV Off-Road Trails
 - Sauk County - City & Village Street ATV Routes
 - Sauk County - Town Road ATV Routes
 - Sauk County - County & State Highway ATV Routes
 - Juneau & Richland County ATV Routes
 - Sauk County - PROPOSED County Highway ATV Routes
 - Sauk County - PROPOSED State Highway ATV Routes

- Roadways**
- Interstate
 - Federal
 - State
 - County
 - Town
 - Muck
 - Alley
 - Private-Named
 - Private
 - Ramp

**Application for ATV/UTV Routes
County & State Highways**
Last Updated: February 10, 2020

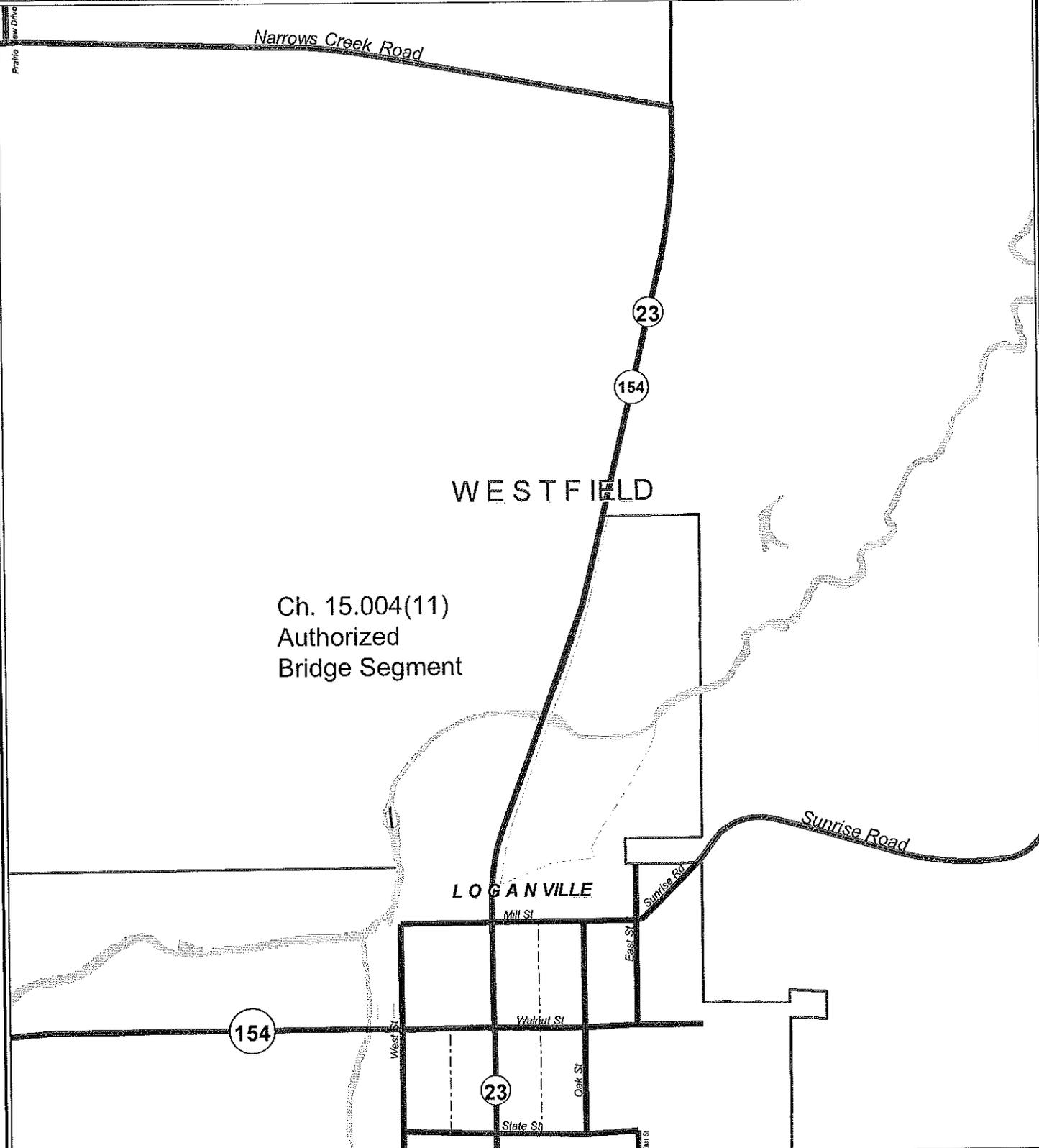


FOR INFORMATIONAL PURPOSES ONLY
SAUK COUNTY DOES NOT WARRANT THE ACCURACY
OF THE DATA PROVIDED HEREIN AND MAKES NO
WARRANTY OR REPRESENTATION AS TO THE
QUALITY OR QUANTITY OF THE DATA OR THE
RESULTS OF ANY ANALYSIS.

SAUK COUNTY
WISCONSIN

Sauk County ATV/UTV Routes and Trails

STH 23 - State Bridge Crossing



Ch. 15.004(11)
Authorized
Bridge Segment

WESTFIELD

LOGANVILLE

Sunrise Road

23

154

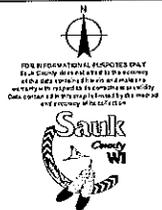
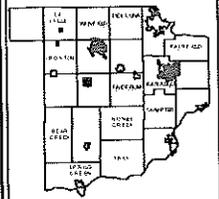
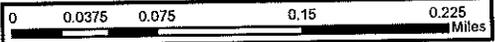
154

23

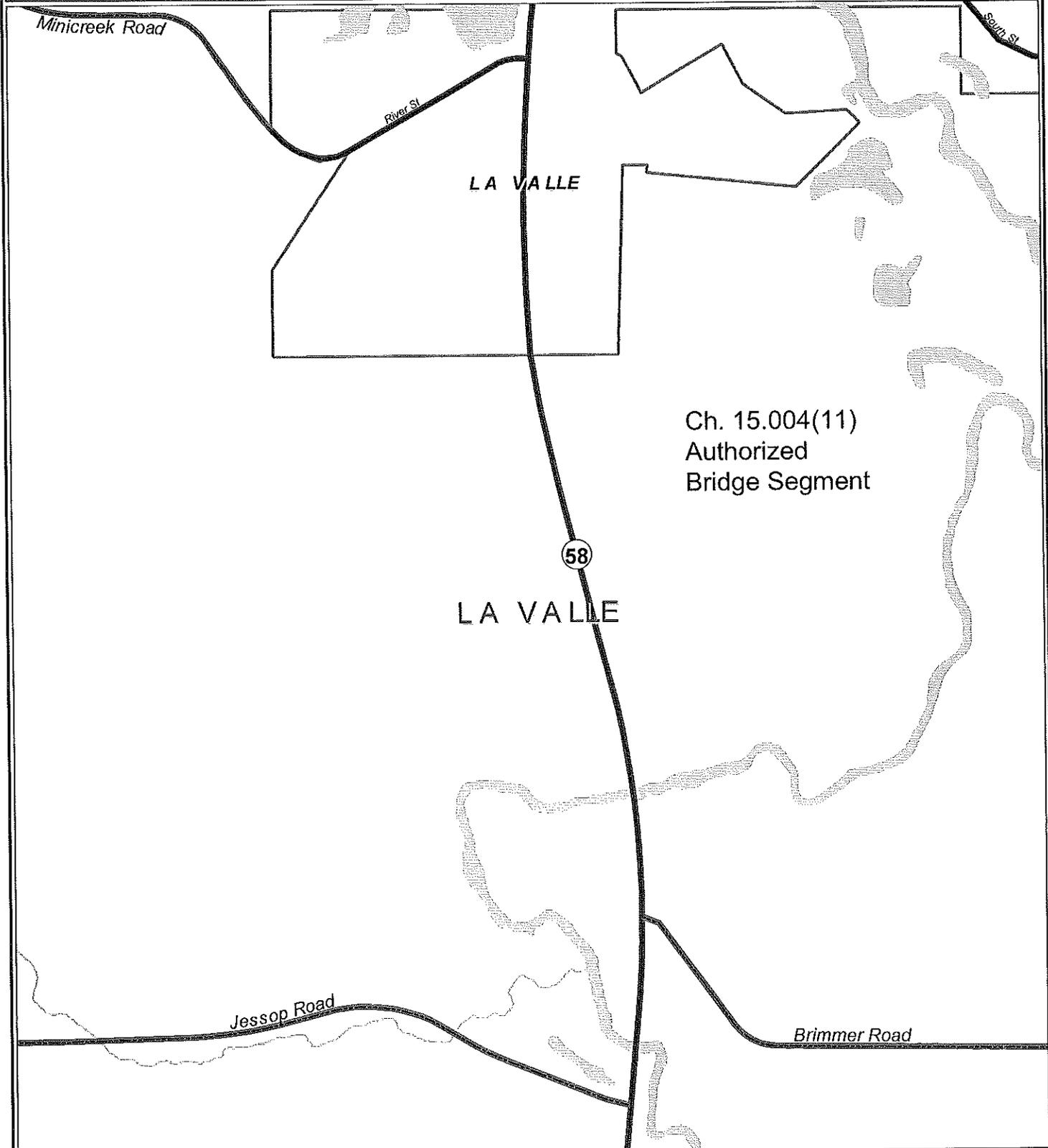
- ATV/UTV Routes & Trails**
- Sauk County - ATV Off-Road Trails
 - Sauk County - City & Village Street ATV Routes
 - Sauk County - Town Road ATV Routes
 - Sauk County - County & State Highway ATV Routes
 - Juneau & Richland County ATV Routes
 - Sauk County - PROPOSED County Highway ATV Routes
 - Sauk County - PROPOSED State Highway ATV Routes

- Roadways**
- Interstate
 - Federal
 - State
 - County
 - Town
 - Municipal
 - Alley
 - Private-Named
 - Private
 - Ramp

**Application for ATV/UTV Routes
County & State Highways
Last Updated: May 28, 2020**



**Sauk County ATV/UTV Routes and Trails
STH 58 - State Bridge Crossing**



Ch. 15.004(11)
Authorized
Bridge Segment

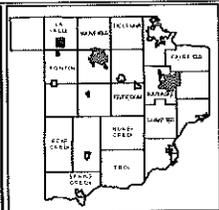
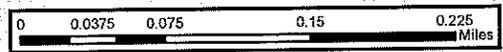
58

LA VALLE

- ATV/UTV Routes & Trails**
- Sauk County - ATV Off-Road Trails
 - Sauk County - City & Village Street ATV Routes
 - Sauk County - Town Road ATV Routes
 - Sauk County - County & State Highway ATV Routes
 - Juneau & Richland County ATV Routes
 - Sauk County - PROPOSED County Highway ATV Routes
 - Sauk County - PROPOSED State Highway ATV Routes

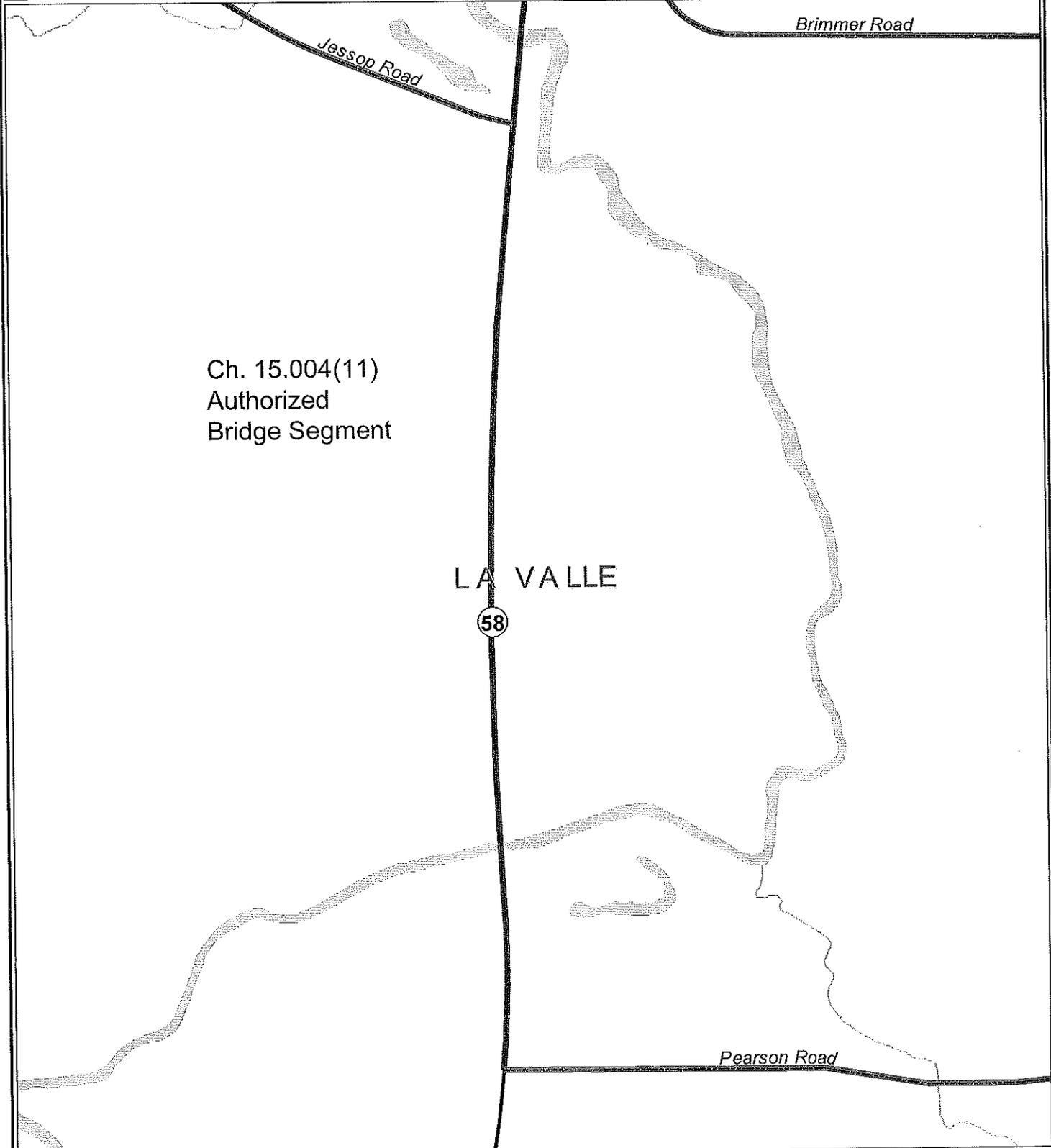
- Roadways**
- Interstate
 - Federal
 - State
 - County
 - Town
 - Muni
 - Alley
 - Private-Named
 - Private
 - Ramp

**Application for ATV/UTV Routes
County & State Highways
Last Updated: May 28, 2020**




FOR INFORMATIONAL PURPOSES ONLY
THIS COUNTY MAP IS PROVIDED BY THE COUNTY OF SAUK AND IS NOT WARRANTED BY ANY STATE AGENCY.
MUNICIPALITY AND TOWNSHIP BOUNDARIES ARE APPROXIMATE.
Data is updated as of 5/28/2020.


Sauk County ATV/UTV Routes and Trails
 STH 58 - State Bridge Crossing



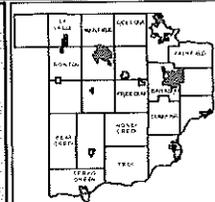
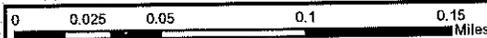
ATV/UTV Routes & Trails

- Sauk County - ATV Off-Road Trails
- Sauk County - City & Village Street ATV Routes
- Sauk County - Town Road ATV Routes
- Sauk County - County & State Highway ATV Routes
- Juneau & Richland County ATV Routes
- Sauk County - PROPOSED County Highway ATV Routes
- Sauk County - PROPOSED State Highway ATV Routes

Roadways

- Interstate
- Federal
- State
- County
- Town
- Municipal
- Alley
- Private-Named
- Private
- Ramp

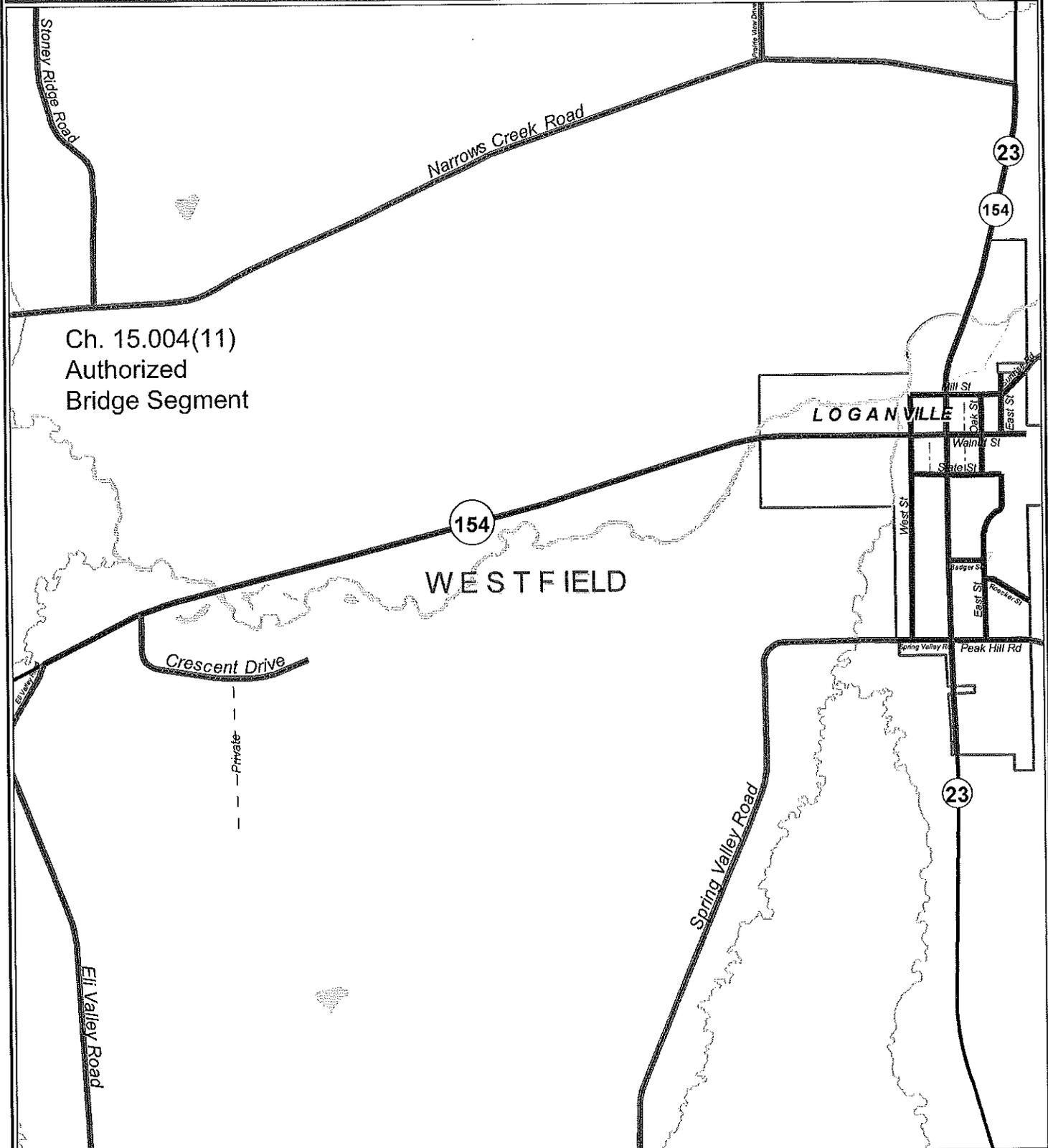
Application for ATV/UTV Routes
 County & State Highways
 Last Updated: May 28, 2020



FOR INFORMATION PURPOSES ONLY
 THIS COUNTY MAINTAINS A LIST OF THE ROUTES
 WITH A LIST OF THE CITIES AND VILLAGES
 WITHIN THE COUNTY. THE LIST IS FOR INFORMATION
 PURPOSES ONLY AND DOES NOT CONSTITUTE A
 GUARANTEE OF THE ACCURACY OF THE LIST.

Sauk County ATV/UTV Routes and Trails

STH 154 - State Bridge Crossing



Ch. 15.004(11)
Authorized
Bridge Segment

154

WESTFIELD

LOGANVILLE

23

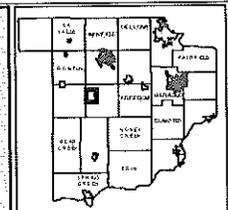
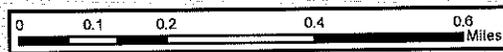
154

23

- ATV/UTV Routes & Trails**
- Sauk County - ATV Off-Road Trails
 - Sauk County - City & Village Street ATV Routes
 - Sauk County - Town Road ATV Routes
 - Sauk County - County & State Highway ATV Routes
 - Juneau & Richland County ATV Routes
 - Sauk County - PROPOSED County Highway ATV Routes
 - Sauk County - PROPOSED State Highway ATV Routes

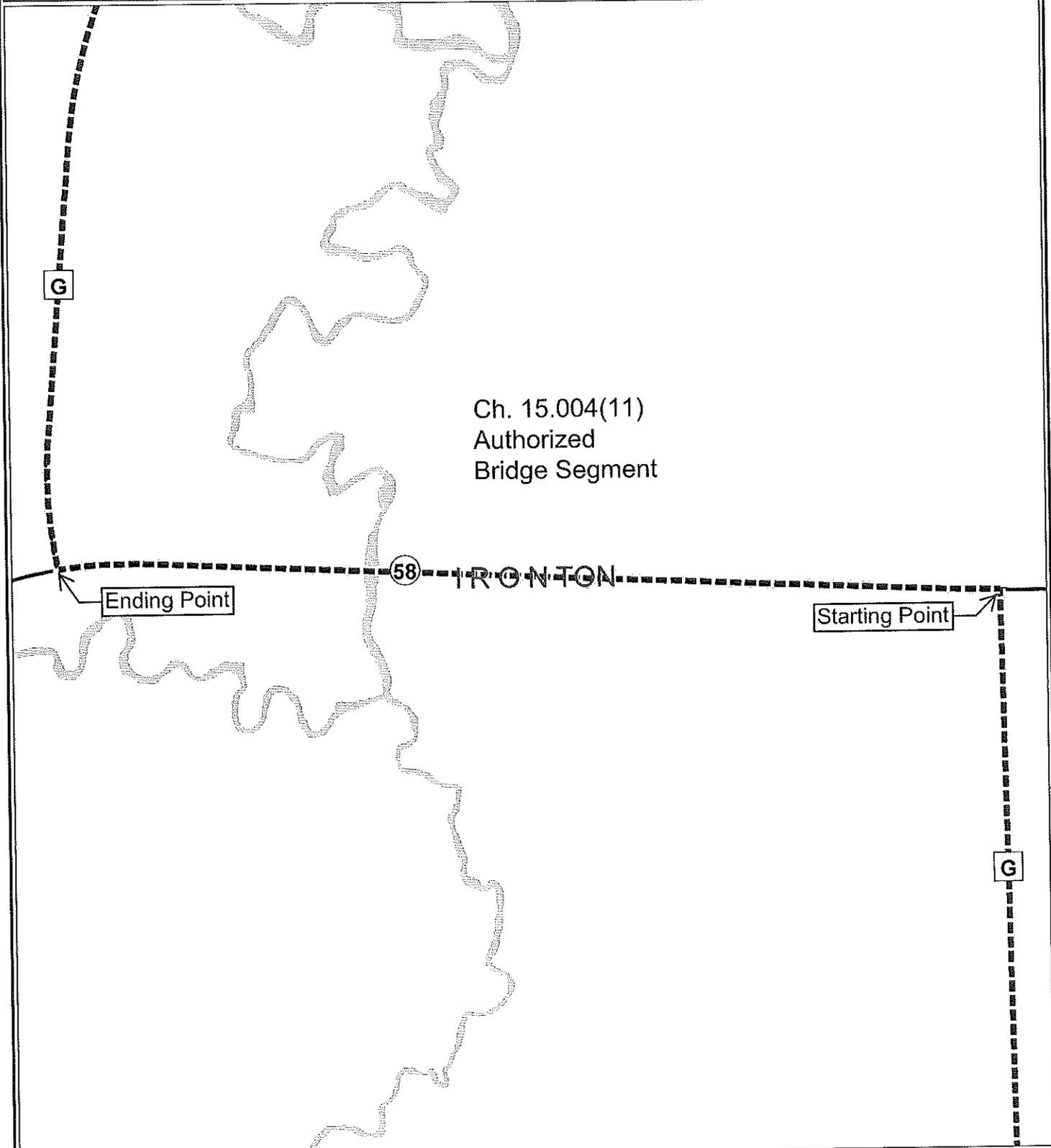
- Roadways**
- Interstate
 - Federal
 - State
 - County
 - Town
 - Municipal
 - Alley
 - Private-Named
 - Private
 - Ramp

**Application for ATV/UTV Routes
County & State Highways
Last Updated: May 28, 2020**



Sauk County ATV/UTV Routes and Trails

STH 58 - 0.35 Mile



Ch. 15.004(11)
Authorized
Bridge Segment

Ending Point

Starting Point

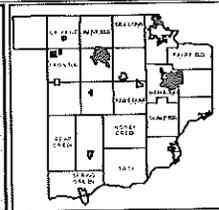
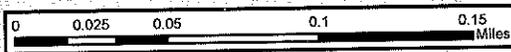
58 IRONTON

G

- ATV/UTV Routes & Trails**
- Sauk County - ATV Off-Road Trails
 - Sauk County - City & Village Street ATV Routes
 - Sauk County - Town Road ATV Routes
 - Sauk County - County & State Highway ATV Routes
 - Juneau & Richland County ATV Routes
 - Sauk County - PROPOSED County Highway ATV Routes
 - Sauk County - PROPOSED State Highway ATV Routes

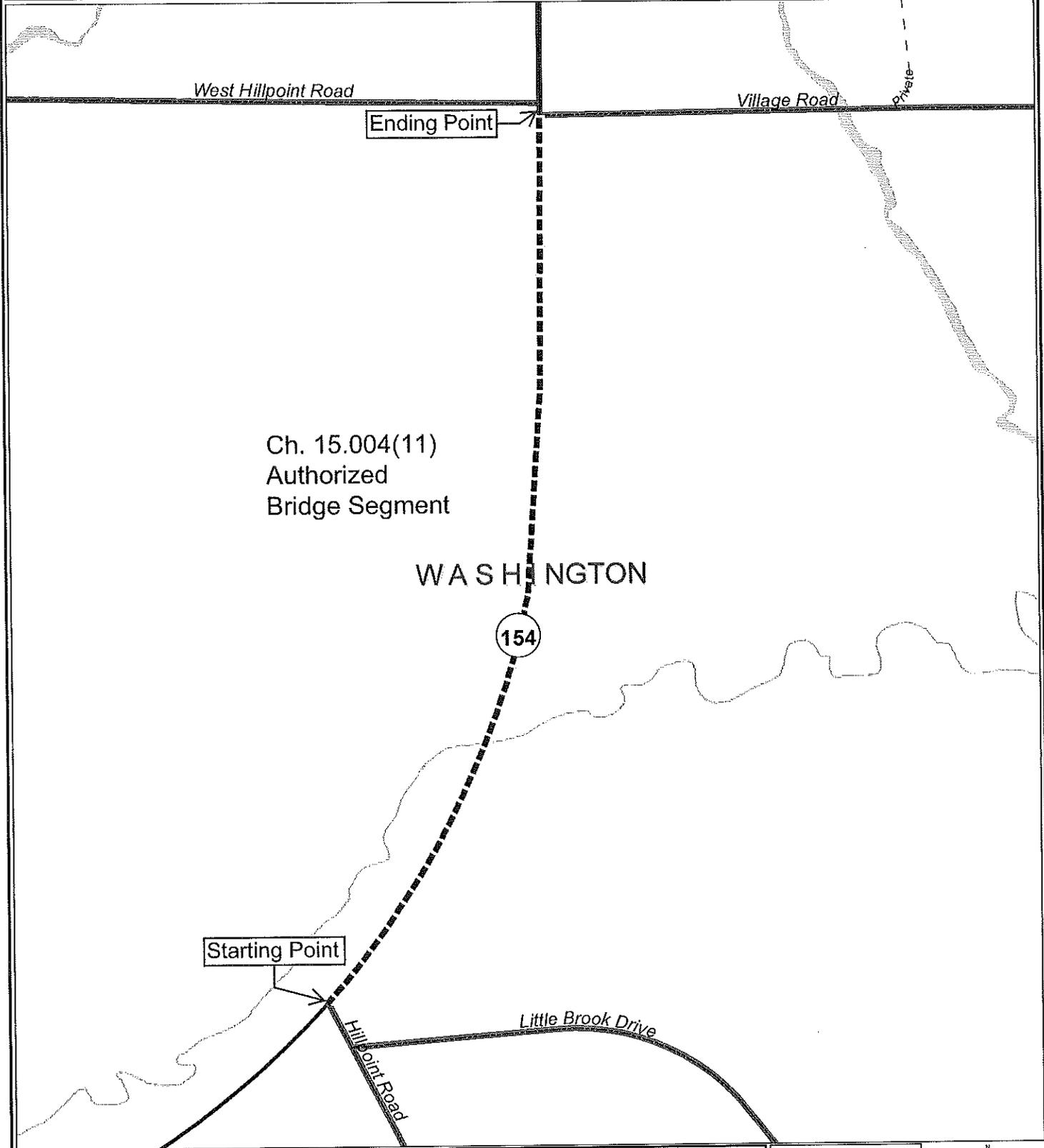
- Roadways**
- Interstate
 - Federal
 - State
 - County
 - Town
 - Municipal
 - Alley
 - Private-Named
 - Private
 - Ramp

**Application for ATV/UTV Routes
County & State Highways
Last Updated: April 30, 2019**



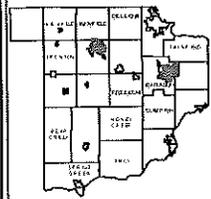
FOR INFORMATIONAL PURPOSES ONLY
SAUK COUNTY ASSUMES NO LIABILITY FOR THE ACCURACY
OF THE INFORMATION PROVIDED HEREIN. THE INFORMATION IS
FOR INFORMATIONAL PURPOSES ONLY AND IS NOT TO BE USED
FOR ANY OTHER PURPOSE.

Sauk County ATV/UTV Routes and Trails
STH 154 - 0.45 Mile



ATV/UTV Routes & Trails		Roadways	
Sauk County - ATV Off-Road Trails	Interstate	Municipal	
Sauk County - City & Village Street ATV Routes	Federal	Alley	
Sauk County - Town Road ATV Routes	State	Private-Named	
Sauk County - County & State Highway ATV Routes	County	Private	
Juneau & Richland County ATV Routes	Town	Ramp	
Sauk County - PROPOSED County Highway ATV Routes			
Sauk County - PROPOSED State Highway ATV Routes			

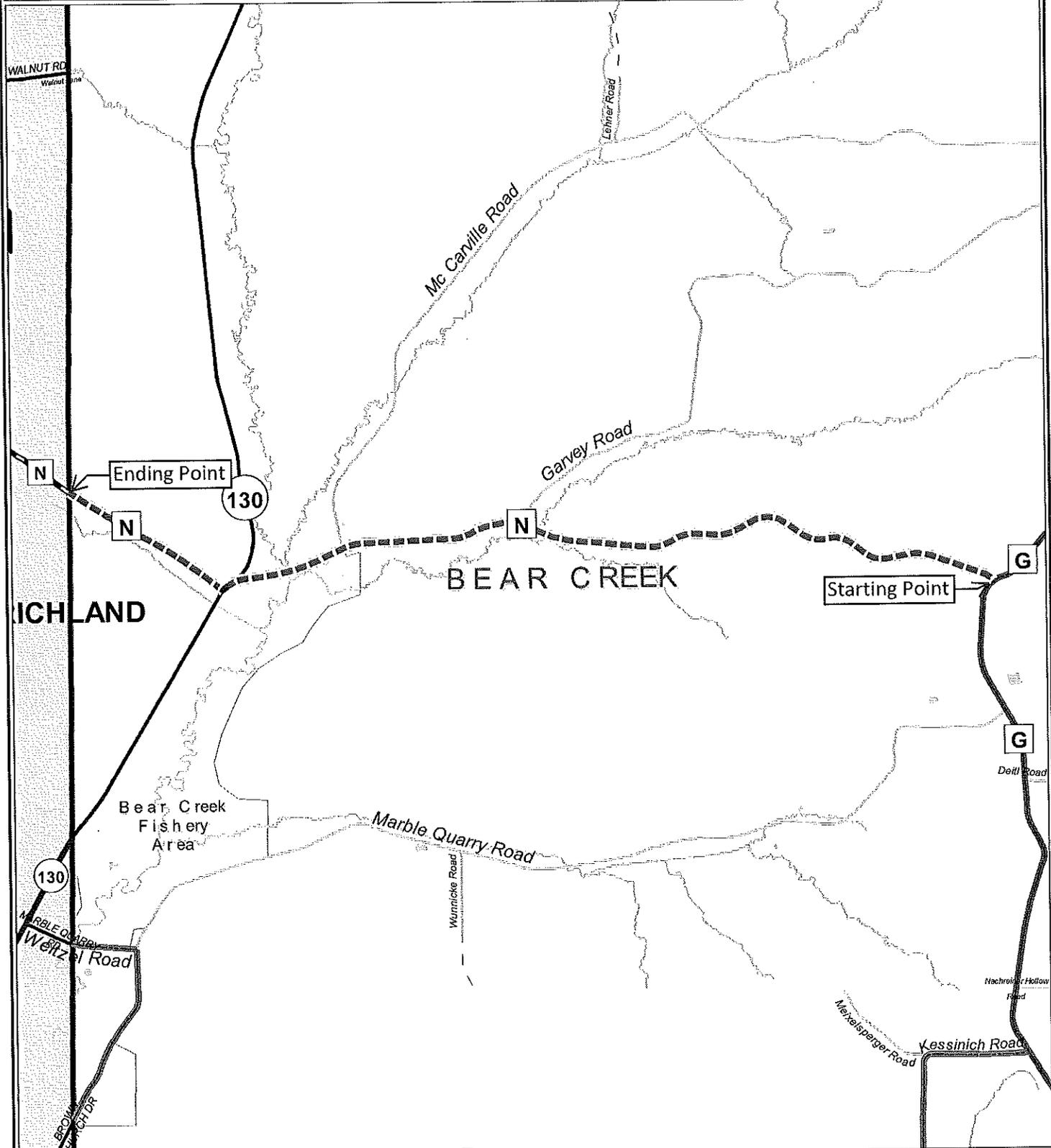
**Application for ATV/UTV Routes
 County & State Highways
 Last Updated: April 30, 2019**



FOR INFORMATIONAL PURPOSES ONLY
 This County Map has been prepared for general informational purposes only. It is not intended to be used for legal or other purposes. The official and authoritative source of information is the County Clerk's Office.

Sauk County ATV/UTV Routes and Trails

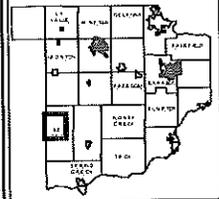
CTH N - 4 Miles, STH 130 - 300 Feet



- ATV/UTV Routes & Trails**
- Sauk County - ATV Off-Road Trails
 - Sauk County - City & Village Street ATV Routes
 - Sauk County - Town Road ATV Routes
 - Sauk County - County & State Highway ATV Routes
 - Juneau & Richland County ATV Routes
 - Sauk County - PROPOSED County Highway ATV Routes
 - Sauk County - PROPOSED State Highway ATV Routes

- Roadways**
- Interstate
 - Federal
 - State
 - County
 - Town
 - Muni
 - Alley
 - Private-Named
 - Private
 - Ramp

Application for ATV/UTV Routes
County & State Highways
 Last Updated: February 19, 2020



FOR INFORMATION PURPOSES ONLY
 Sauk County does not warrant the accuracy
 of any data contained herein and is not
 responsible for any errors or omissions.
 © 2020 SAUK COUNTY WISCONSIN

ORDINANCE NO. 3 - 2020

AN ORDINANCE APPROVING A MAP AMENDMENT (REZONING) OF LANDS IN THE TOWN OF IRONTON FROM AN EXCLUSIVE AGRICULTURE TO AN AGRICULTURE DISTRICT FILED UPON DAVID SCHROCK, PROPERTY OWNERS

Background: David Schrock owns property in the NE ¼, NE ¼, Section 33, T12N, R3E Town of Ironton, and have requested a map amendment (rezoning) of property legally described pursuant to petition 09-2020 from Exclusive Agriculture to Agriculture zoning. The intent of the map amendment (rezoning) being to allow for a wood fabrication business. This use would require subsequent approval of a conditional use permit.

Pursuant to Wis. Stat. §59.69(5) Sauk County has the authority to develop, adopt, and amend a zoning ordinance. At a public hearing held by the Land Resources and Environment (LRE) Committee on May 26, 2020; the LRE Committee made findings pursuant to Sauk County Code of Ordinance §7.150(9) and recommended approval of the map amendment (rezoning).

Fiscal Impact: None | Budgeted Expenditure | Not Budgeted

The County Board of Supervisors of the County of Sauk does hereby ordain as follows:

NOW, THEREFORE, BE IT ORDAINED, by the Sauk County Board of Supervisors met in regular session, that the map amendment (rezoning) of the aforementioned lands, more specifically described in petition 09-2020, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be approved.

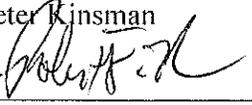
For consideration by the Sauk County Board of Supervisors on June 16, 2020.

Respectfully submitted,

LAND RESOURCES AND ENVIRONMENT COMMITTEE


Martin Krueger, CHAIR


Peter Kinsman


Rob Nelson


Dennis Polivka


Brandon Lohr


Valerie McAuliffe


Ross Curry

Fiscal Note: No Impact
MIS Note: No Impact

KPB

RESOLUTION NO. 92 - 2020

A RESOLUTION ADOPTING AMENDMENTS TO THE FEE SCHEDULE FOR
CHAPTER 10 COUNTY PARKS AND CHAPTER 22 LAND DIVISION AND
SUBDIVISION REGULATIONS

Pursuant to Chs. 10 and 22 of the Sauk County Code of Ordinances, the Sauk County Board of Supervisors has the authority to establish fees as follows:

Chapter 10 County Parks Ordinance: Pursuant to s. 10.04 Fees. (1) The Sauk County Highway and Parks Committee, upon authorization of the County Board, will establish reasonable fees for the use of Sauk County Parks, camping and pavilion facilities in accordance therewith. Due to the purchase of canoes and paddleboards by the parks service area for rental by the public, fees must be set similar to those set for kayaks.

Chapter 22 Land Division and Subdivision Regulations Ordinance: The subdivider shall pay such fees as shall periodically be established by the Sauk County Board of Supervisors.

Sauk County is responsible for the review of proposed subdivision plats and related documents to assure the protection of natural resources, human health and safety, and property. The review of these documents can result in a need for assistance from outside engineering and/or legal consultants as well as other County Departments to ensure that proposal does not cause adverse environmental or legal issues.

Historically, Sauk County employed a professional engineer whose responsibility is was to review stormwater and erosion control plans associated with proposed subdivisions. This position has been eliminated. To assure adequate review of stormwater and erosion control plans, Sauk County must now contract with a private professional engineering consultant to review respective plans at Sauk County's expense. This resolution establishes a requirement that subdivision developers establish an escrow account upon submittal of a preliminary and final plat, which can be drawn upon by Sauk County to cover expenses related to contracted professional services for engineering review of stormwater and erosion control plans.

Note: Ch 10 refers to the Highway and Parks Committee. Oversight of the Parks is now by the Land Resources and Environment (LRE) Committee. As such, this resolution is presented to the County Board by the LRE Committee.

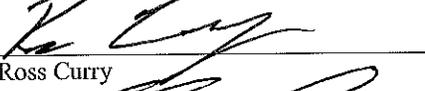
Fiscal Impact: None Budgeted Expenditure Not Budgeted

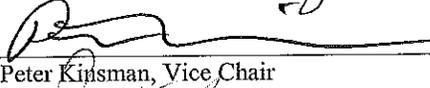
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the fee schedule for Chapter 10 County Parks and Chapter 22 Land Division and Subdivision Regulations Ordinance of the Sauk County Code of Ordinances attached hereto as Appendix A be approved.

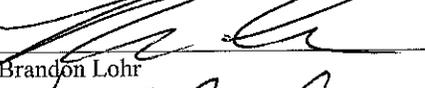
Respectfully submitted,

LAND RESOURCES AND ENVIRONMENT COMMITTEE

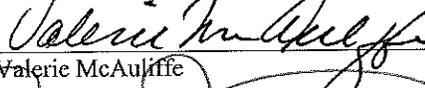

Martin Krueger, CHAIR


Ross Curry

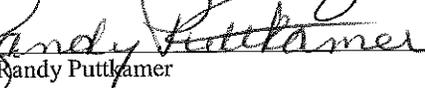

Peter Kinsman, Vice Chair


Brandon Lohr


Rob Nelson


Valerie McAuliffe


Dennis Polivka


Randy Puttkamer

Fiscal Note: Increased fees will result in increased revenue to cover the costs for implementation of the ordinance and/or program. The 2020 LRE Budget does include \$25,000 for contracted services.

MIS Note: No information systems impact.

KPB



Land Resources & Environment Department 2020 Fee Schedule

LAND RESOURCES AND ENVIRONMENT

Whenever "escrow" is referred to in any Land Resources and Environment Fee Schedule, it shall mean that the applicant shall sign an escrow agreement and pay the required escrow before the project/application request commences. Applicants are responsible for the actual costs incurred, regardless of the outcome of a project or application request. Actual costs consist of planning, engineering, surveying, and legal services provided by consultants and/or other County departmental staff on behalf of the LRE Department. If at any time actual costs should exceed the escrowed amount, the applicant shall remit additional funds into the escrow fund when requested by the County. If the applicant fails to replenish the escrow as requested, the County may stop reviewing the application until such time as the escrow is replenished. Any remaining funds in the escrow at the conclusion of the project shall be refunded to the applicant when all actual costs are paid.

LAND DIVISION AND PLATTING – 22.62 as established by the County Board.				
Fees	Amount	Ordinance Authority	As of	Comments
Condominiums				
Condo plat review	\$350.00, plus \$25.00 per LCE	22.21(2)		
Land Division				
Certified Survey Map (CSM)	\$125.00, plus \$25.00 each lot	22.62		
Final plat escrow	\$500.00	22.62		For planning, engineering, surveying, and legal services
Final plat review	\$350.00	22.62		
Preliminary plat escrow	\$1,500.00	22.62		For planning, engineering, surveying, and legal services.
Preliminary plat review	\$350.00, plus \$25.00 each lot	22.62		
PARK AND RECREATION – 10.04(1) and (2) set and amended upon authorization of the County Board.				
Fees	Amount	Ordinance Authority	As of	Comments
Equipment Rental				
Canoe – per hour	\$12.00	10.04		
Paddleboard – per hour	\$8.00	10.04		

RESOLUTION NO. 93 -20

RESOLUTION ESTABLISHING THE
2021 AND 2022 HEALTH INSURANCE PROGRAM FOR SAUK COUNTY,
WITH AN OPTIONAL EXTENSION INTO 2023.

Background: The employee health insurance program currently consists of three plan design options which are offered to eligible employees. Pursuant to the Personnel Ordinance, financial responsibility shall be limited to 88 percent of the least expensive plan option for single or family coverage.

As recommended by the health insurance broker, the Personnel and Insurance Committee reviewed proposals submitted for 2021, 2022, and optional third year of 2023 and determined continuing the Quartz health insurance to be in the best interest of Sauk County. Quartz was determined as the most cost effective proposal for our service area and demographics while maintaining adequate coverage.

The renewal from Quartz also includes renewal guarantees into future contract years as follows: 2021 - 3.9% increase and 2022 – not to exceed 6.9%. The third year is optional with a rate guarantee not to exceed 8.9% for 2023.

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

WHEREAS, the Personnel and Insurance Committee has reviewed the proposals submitted for the 2021, 2022, and 2023 coverage years and has selected Quartz to be the health insurance provider, consisting of an HMO (\$15 copay), HMO and Point of Service, offering rates as follows:

2021 QUARTZ INSURANCE RATES:

QUARTZ \$15 Office Visit Copay: (3.9% increase over prior year) \$10/\$25/\$50 (generic/brand name) drug copay; \$15 office visit co-pay; deductibles of \$500 (single) and \$1,000 (family):

Single.....	\$ 681.18	2 Over 65.....	\$1,158.01
Family.....	\$1,757.45	1 Over/1 Under 65.....	\$1,260.18
1 Over 65	\$ 579.00		

QUARTZ HMO: with \$10/\$25/\$50 (generic/brand name) drug copay; deductibles of \$500 (single) and \$1,000 (family):

Single.....	\$ 717.10	2 Over 65.....	\$1,219.07
Family.....	\$1,850.12	1 Over/1 Under 65.....	\$1,326.63
1 over 65.....	\$ 609.53		

QUARTZ POINT OF SERVICE: (\$200/\$600 coinsurance) Plan Providers \$30 co-pay, \$10/\$25/\$50 (generic/brand name), non plan providers 80% after deductible:

Single.....	\$ 714.34	2 Over 65.....	\$1,142.95
Family.....	\$1,843.00	1 Over/1 Under 65.....	\$1,285.81
1 Over 65	\$ 571.47		

RESOLUTION NO. 93 -20

2022 UNITY (QUARTZ) INSURANCE RATES (NOT TO EXCEED 6.9%):

QUARTZ \$15 Office Visit Copay: \$10/\$25/\$50 (generic/brand name) drug copay; \$15 office visit co-pay; deductibles of \$500 (single) and \$1,000 (family):

Single.....	\$ 728.18	2 Over 65.....	\$1,237.91
Family.....	\$1,878.72	1 Over/1 Under 65.....	\$1,347.13
1 Over 65	\$ 618.95		

QUARTZ HMO: with \$10/\$25/\$50 (generic/brand name) drug copay; deductibles of \$500 (single) and \$1,000 (family):

Single.....	\$ 766.58	2 Over 65.....	\$1,303.19
Family.....	\$1,977.78	1 Over/1 Under 65.....	\$1,418.17
1 over 65.....	\$ 651.59		

QUARTZ POINT OF SERVICE: (\$200/\$600 coinsurance) Plan Providers \$30 co-pay, \$10/\$25/\$50 (generic/brand name), non plan providers 80% after deductible:

Single.....	\$ 763.62	2 Over 65.....	\$1,221.81
Family.....	\$1,970.16	1 Over/1 Under 65.....	\$1,374.53
1 Over 65	\$ 610.90		

OPTIONAL 2023 QUARTZ INSURANCE RATES (NOT TO EXCEED 8.9%):

QUARTZ \$15 Office Visit Copay: \$10/\$25/\$50 (generic/brand name) drug copay; \$15 office visit co-pay; deductibles of \$500 (single) and \$1,000 (family):

Single.....	\$ 792.98	2 Over 65.....	\$1,348.08
Family.....	\$2,045.92	1 Over/1 Under 65.....	\$1,467.02
1 Over 65	\$ 674.04		

QUARTZ HMO: with \$10/\$25/\$50 (generic/brand name) drug copay; deductibles of \$500 (single) and \$1,000 (family):

Single.....	\$ 834.80	2 Over 65.....	\$1,419.17
Family.....	\$2,153.78	1 Over/1 Under 65.....	\$1,544.39
1 over 65.....	\$ 709.58		

QUARTZ POINT OF SERVICE: (\$200/\$600 coinsurance) Plan Providers \$30 co-pay, \$10/\$25/\$50 (generic/brand name), non plan providers 80% after deductible:

Single.....	\$ 831.58	2 Over 65.....	\$1,330.55
Family.....	\$2,145.50	1 Over/1 Under 65.....	\$1,496.86
1 Over 65	\$ 665.27		

RESOLUTION NO. 93 -20

For consideration by the Sauk County Board of Supervisors on June 16, 2020.

Respectfully submitted,

SAUK COUNTY PERSONNEL COMMITTEE:

TOMMY BYCHINSKI, CHAIR

SHANE GIBSON

CARL GRUBER

SMOOTH DETTER

TERRY SPENCER

FISCAL NOTE:

KPB

Unity	2021 PROJECTED HEALTH INSURANCE COSTS							
	2020 Cost/mo	2021 Cost/mo	Difference	% Increase	# emp	Annual 2020 Cost	Annual 2021 Cost	Difference
67.5% Fam	\$1,141.75	\$1,186.28	\$44.53	3.90%	3	\$41,103.00	\$42,706.08	\$1,603.08
67.5% Sngl	\$442.54	\$459.80	\$17.26	3.90%	2	\$10,620.96	\$11,035.20	\$414.24
88% Fam	\$1,488.50	\$1,546.56	\$58.06	3.90%	408	\$7,287,696.00	\$7,571,957.76	\$284,261.76
88% Sngl	\$576.94	\$599.44	\$22.50	3.90%	121	\$837,716.88	\$870,386.88	\$32,670.00
				3.90%	534	\$8,177,136.84	\$8,496,085.92	\$318,949.08
Unity	2022 PROJECTED HEALTH INSURANCE COSTS (Not to exceed 6.9%)							
	2021 Cost/mo	2022 Cost/mo	Difference	% Increase	# emp	Annual 2021 Cost	Annual 2022 Cost	Difference
67.5% Fam	\$1,186.28	\$1,268.14	\$81.86	6.90%	3	\$42,706.08	\$45,653.04	\$2,946.96
67.5% Sngl	\$459.80	\$491.52	\$31.72	6.90%	2	\$11,035.20	\$11,796.48	\$761.28
88% Fam	\$1,546.56	\$1,653.27	\$106.71	6.90%	408	\$7,571,957.76	\$8,094,409.92	\$522,452.16
88% Sngl	\$599.44	\$640.80	\$41.36	6.90%	121	\$870,386.88	\$930,441.60	\$60,054.72
				6.90%	534	\$8,496,085.92	\$9,082,301.04	\$586,215.12
Unity	2023 PROJECTED HEALTH INSURANCE COSTS (Not to exceed 8.9%)							
	2022 Cost/mo	2023 Cost/mo	Difference	% Increase	# emp	Annual 2022 Cost	Annual 2023 Cost	Difference
67.5% Fam	\$1,268.14	\$1,381.00	\$112.86	8.90%	3	\$45,653.04	\$49,716.00	\$4,062.96
67.5% Sngl	\$491.52	\$535.26	\$43.74	8.90%	2	\$11,796.48	\$12,846.24	\$1,049.76
88% Fam	\$1,653.27	\$1,800.41	\$147.14	8.90%	408	\$8,094,409.92	\$8,814,807.36	\$720,397.44
88% Sngl	\$640.80	\$697.82	\$57.02	8.90%	121	\$930,441.60	\$1,013,234.64	\$82,793.04
				8.90%	534	\$9,082,301.04	\$9,890,604.24	\$808,303.20