

**SAUK COUNTY BOARD OF SUPERVISORS  
MEETING NOTICE/AGENDA**

**COMMITTEE:** SAUK COUNTY BOARD OF SUPERVISORS  
**DATE:** TUESDAY, JANUARY 15, 2019  
**TIME:** 6:00 PM  
**PLACE:** ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

**REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS**

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Roll Call.
- 3) Invocation and Pledge of Allegiance.
- 4) Adopt Agenda.
- 5) Adopt Minutes of Previous Meeting.
- 6) General Consent Agenda Items

**HEALTH CARE CENTER BOARD OF TRUSTEES**

Resolution 180 -19 Commending Denise Smith For More Than 26 Years Of Faithful Service To The People Of Sauk County. (Page 4)

**HIGHWAY & PARKS COMMITTEE:**

Resolution 181 -19 Commending Kevin Thomas For More Than 28 Years Of Faithful Service To The People Of Sauk County. (Page 5)

**LAW ENFORCEMENT AND JUDICIARY COMMITTEE**

Resolution 182 -19 Commending Laura Moffit For 30 Years Of Faithful Service To The People Of Sauk County. (Page 6)

- 7) Scheduled Appearances.
  - a. Ed White, Director, Sauk County Housing Development Corp, re: SCDC Housing Study.
  - b. Ken Carlson, re: Sauk County recipient of Silver Award: "Healthy Communities."
- 8) Public Comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
- 9) Communications.
- 10) Appointments.

**ADHOC PARKING COMMITTEE:**

Casey McGann – New appointment, Citizen Member

**VETERANS SERVICE COMMISSION:**

James Hambrecht - Re-appointment, Citizen Member  
3 - Year Term: 01/15/2019 - 01/18/2022

- 11) Bills.
- 12) Claims.
- 13) Elections.
- 14) Proclamations.

15) Reports – informational, no action required.

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):

- **Petition 03-2019, Applicant:** Norman Yoder; **Project Location:** Town of Westfield; **Current Zoning:** Exclusive Agriculture; **Proposed Zoning:** Agriculture. (Pages 7-15)

b. Peter Vedro, County Board Chair

- Update on possible Baraboo News Republic litigation report.
- Report question and answer period. (Not to exceed 10 minutes)

c. Alene Kleczek Bolin, Administrative Coordinator.

- Budget process
- Parking update
- Update on Community Development Block Grant Emergency Assistance Program application.
- Report question and answer period. (Not to exceed 10 minutes)

16) Unfinished Business.

**BOARD OF HEALTH:**

Ordinance 10-2018 Amending Sauk Co. Code § 27.07 To Bring The Animal Control Ordinance Into Conformity With State Statutes. (Pages 16-27)

17) New Business.

**AGING & DISABILITY RESOURCE CENTER (ADRC) AND VETERAN'S SERVICE COMMISSION:**

Resolution 183 -2019 Authorizing Creation Of AdHoc Oral Health Committee. (Page 28)

**COMMUNICATIONS INFRASTRUCTURE COMMITTEE:**

Resolution 184-2019 Authorize The Upgrade Of The Data And Highway Communications Channels At The Communications Towers. (Pages 29-32)

**CONSERVATION, PLANNING & ZONING COMMITTEE AND EXECUTIVE & LEGISLATIVE COMMITTEE:**

Resolution 185-2019 Authorizing The Purchase Of Optical Character Recognition Software. (Pages 33-34)

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

Resolution 186-2019 Approving Professional Services Agreement With MSA Professional Services ("MSA") For Administration Of The Sauk County Community Development Block Grant Revolving Loan Fund Housing Program ("CDBG"). (Page 35)

**HIGHWAY & PARKS DEPARTMENT:**

Resolution 187-2019 Authorizing The Space Needs Study For The Sauk County Highway Department. (Page 36-37)

**LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

Resolution 188-2019 Authorization To Purchase Nine Police Specification Squad Cars, Two Unmarked Squads And One Prisoner Transport Van. (Pages 38-39)

**PROPERTY & INSURANCE COMMITTEE:**


Possible Resolution 189-2019 Authorization To Contract With Strang For Completing A Space Needs Assessment Of The Courthouse, Reedsburg Human Services, And West Square Administration Facilities. (Pages 40-41)

18) Referrals.

19) New Agenda items (no discussion). Submit in writing or by e-mail new business items to the Administrative Coordinator as soon as possible for Rule III.A. referral.

20) Adjournment.

Respectfully,



Peter J. Vedro  
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should or format should contact Sauk County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

Agenda mail date via United States Postal Service: January 10, 2019.

Agenda Preparation: Peter Vedro, County Board Chair.

s:/admin/Co Bd Agendas/2019/ctybdagendaJANUARY2019

## RESOLUTION 180-19

### Commending Denise Smith for More Than 26 Years of Faithful Service To The People of Sauk County

**Background:** It is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Denise faithfully served the people of Sauk County as a Certified Nursing Assistant and worked in Environmental Services at the Sauk County Health Care Center for over 26 years. Denise was an essential team member to the Sauk County Health Care Center and all of Sauk County.

**NOW, THEREFORE BE IT RESOLVED**, that the Sauk County Board of Supervisors, hereby expresses its appreciation and commends Denise Smith for over 26 years of faithful service to the people of Sauk County.

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present Denise Smith an appropriate symbol of our appreciation for service to the people of Sauk County.

For Consideration by the Sauk County Board of Supervisors on January 15, 2019

Respectfully submitted:

Sauk County Health Care Center Board of Trustees

\_\_\_\_\_  
William Higgins, Chair

\_\_\_\_\_  
Bryant Hazard

\_\_\_\_\_  
Pat Rego, Vice-Chair

\_\_\_\_\_  
Terri Langer

\_\_\_\_\_  
Mary Ellen Murray

\_\_\_\_\_  
David Riek

\_\_\_\_\_  
Tim Reppen

Fiscal Note: None  
MIS Note: None

YRB

RESOLUTION 181 - 19

**Commending Kevin Thomas for More Than 28 Years of Faithful Service  
To The People of Sauk County**

**Background:** It is the custom of the Sauk County of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Kevin faithfully served the people of Sauk County as a Gas Truck Driver, Repair Tire Man/Mechanic and a Patrolman at the Highway Department for over 28 years. Kevin maintained professional and ethical integrity while serving the County. Kevin was an essential team member to the Highway Department and all of Sauk County.

**Fiscal Impact:** ( X ) None ( ) Budgeted Expenditure ( ) Non Budgeted

**NOW, THEREFORE BE IT RESOLVED**, that the Sauk County Board of Supervisors, hereby expresses its appreciation and commends Kevin Thomas for twenty-eight years of faithful service to the people of Sauk County.

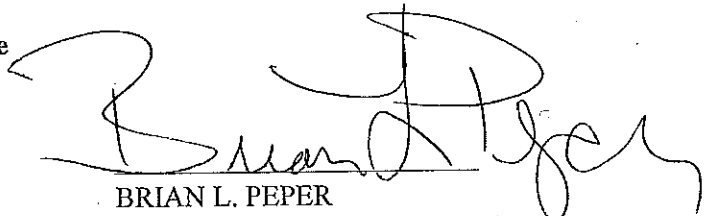
**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present Kevin Thomas an appropriate symbol of our appreciation for service to the people of Sauk County.

For Consideration by the Sauk County Board of Supervisors on January 15, 2019.

Respectfully submitted:

**Sauk County Highway and Parks Committee**

  
DAVID A. RIEK, CHAIR

  
BRIAN L. PEPPER

  
TOMMY LEE BYCHINSKI

  
KEVIN LINS

  
JEAN BERLIN

Fiscal Note: No Fiscal Impact.  
MIS Note: No MIS Impact.

KPB

RESOLUTION NO. 182 - 2019

COMMENDING LAURA MOFFIT FOR 30 YEARS OF FAITHFUL SERVICE TO THE  
PEOPLE OF SAUK COUNTY

*Background: It is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Laura faithfully served the people of Sauk County for 30 years. Laura retired in November 2018. We would like to express our sincere appreciation and commend her for her service to the people of Sauk County.*

Fiscal Impact: ☒ None   ☐ Budgeted Expenditure   ☐ Not Budgeted

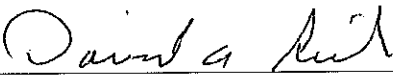
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Board of Supervisors expresses its sincere appreciation and commends Laura Moffit for 30 faithful years of service to the people of Sauk County;

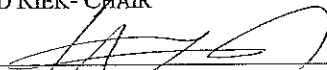
AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed on behalf of the Sauk County Board of Supervisors to present Laura Moffit with an appropriate certificate and commendation as an appropriate symbol of our appreciation for her service to the people of Sauk County.

For consideration by the Sauk County Board of Supervisors on January 15, 2019.

Respectfully submitted,

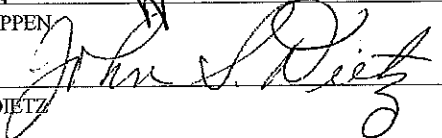
SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE

  
\_\_\_\_\_  
DAVID RIEK- CHAIR

  
\_\_\_\_\_  
WILLIAM E. WENZEL

\_\_\_\_\_  
THOMAS KRIEGL

  
\_\_\_\_\_  
TIM REPPEN

  
\_\_\_\_\_  
JOHN DIETZ

Fiscal Note: None  
MIS Note: None

*VRB*



Conservation, Planning, and Zoning  
Department  
505 Broadway, Ste. 248  
Baraboo, Wisconsin 53913  
Phone: (608) 355-3245 Fax: (608) 355-3292  
www.co.sauk.wi.us

Application Accepted: 12-11-18  
Accepted By: Will  
Petition Number: 03-2019  
Hearing Date: January 22, 2019  
Dist. 25

### Zoning Map Amendment (Rezone) Application

#### General Information

Property Owner Name: Norman Yoder	Home Phone:
Mailing Address: 56685 Spring Valley Rd	Cell Phone:
E-mail Address: Loganville, WI 53943	
Agent/Applicant Name: Norman Yoder	Home Phone:
Mailing Address: Same	Cell Phone:
E-mail Address:	

#### Site Information

Site Address: 56685 Spring Valley Rd	Loganville WI 53943
Parcel ID: 040-0616-00000	
Property Description: SE 1/4 NW 1/4	Section 29, T11 N, R W, R4E
Town of: Westfield	Current Zoning: Exclusive Ag
Overlay District: <input checked="" type="checkbox"/> Shoreland <input type="checkbox"/> Floodplain <input type="checkbox"/> Airport	
Current Use: <del>Green</del> Greenhouse and Ag storage (shed)	

Existing Structures/Improvements: 3 greenhouses and shed attached to 1 grhs  
also house and shed not in rezone area

#### Proposed Zoning

Applicable Ordinance Section	Description
7.013	Agriculture

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

See Written narrative

#### General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
<input checked="" type="checkbox"/> Completed Zoning Map Amendment Application Form.
<input type="checkbox"/> \$500 application fee (non-refundable), payable to Sauk County CPZ.
<input type="checkbox"/> A scaled map of the proposed rezone area (if the property is not vacant the location of buildings, driveways, etc. must be shown.
<input type="checkbox"/> Legal description of the area to be rezoned (CSM, Metes & Bounds description)
<input checked="" type="checkbox"/> Any other information as required by the zoning administrator to explain the request.

#### Zoning Map Amendment Standards

Explain how the proposed rezone is consistent with the overall purpose and intent of the zoning ordinance.

See next paragraph

If rezoning out of an Exclusive Agriculture Zoning District explain how the land is better suited for a use not allowed in the Exclusive Agriculture Zoning District and how the rezoning will not substantially impair or limit future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

The rezoning will not take any land out of farm / Ag use. The use of a greenhouse as described by landscaping center is an agricultural use per S. 7.027. This is compatible because the surrounding properties are primarily used for agriculture. Also, less than 1 acre is rezoned to agriculture so as not to be developed.



### Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Conservation, Planning, and Zoning Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the rezone fee is a non-refundable, regardless if the rezone is approved or denied. I understand that the fee for this application is only for the rezone request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: Norman Yoder Date: 11-7-18

Property Owner Signature: Norman Yoder Date: 11-7-18

At the public hearing, the applicant may appear in person or through an agent or an attorney of their choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of the application. All site plans, pictures, etc. become the property of the Conservation, Planning, and Zoning Department, will remain in the file, and will be public record.

### Zoning Map Amendment Procedures and Requirements

#### What is a Zoning Map Amendment?

The purpose of a zoning map amendment is to alter, enlarge, or reduce a geographic extent of any zoning district, or to enact a new zoning designation for any particular parcel or real property. A change in zoning allows for different land uses and in some instances, different densities of development. The Conservation, Planning, and Zoning Committee will recommend approval or disapproval of a rezone to the Sauk County Board of Supervisors in accordance with the standards and criteria set by the zoning ordinance.

#### Standards and Criteria

In reviewing a Zoning Map Amendment request, the CPZ Committee must follow four standards:

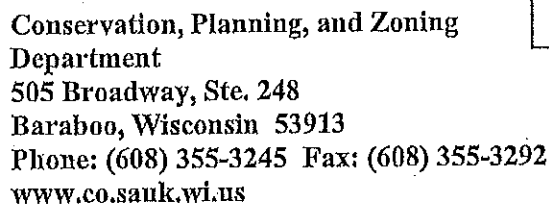
- a) The proposed map amendment is consistent with the overall purpose and intent of the zoning ordinance.
- b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.
- c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering the zoning ordinance as currently depicted has been observed.
- d) In rezoning land out of any exclusive agriculture district, the agency shall find all of the following, after a public hearing:
  1. The land is better suited for a use not allowed in the exclusive agriculture district.
  2. The rezoning is consistent with the Sauk County Comprehensive Plan.
  3. The rezoning is substantially consistent with the Sauk County Farmland Preservation Plan.
  4. The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

Note: Pursuant to Wis. Stat § 91.48(1) A political subdivision (Sauk County) with a certified farmland preservation zoning ordinance may not rezone land out of a farmland preservation zoning district (Exclusive Agriculture) without having the rezoning certified under Wis. Stat § 91.36 and provided that the standards (a) through (d) above are met.

## Process

1. Contact the CPZ Department to schedule a meeting to review your potential request.
2. Complete the Zoning Map Amendment Application and provide all the supplemental items to the CPZ Department by the filing deadline.
3. Review such application with the appropriate staff member to determine completeness.
4. If the application is complete, CPZ staff will publish notice of your request for a zoning map amendment in the County's official newspaper noting the location and time of the required public hearing before the CPZ Committee. Neighbors, town officials, and affected state agencies will be notified as well.
5. If the Town chooses to review the zoning map amendment request at the Town Planning Commission and Town Board level, you will need to attend such meetings to provide information regarding the request. Please request that copies of minutes/proceedings outlining the Town's recommendation be provided to the CPZ Department for the file.
6. A public hearing will be held before the CPZ Committee. Either the property owner or designated agent will need to be present at the hearing to provide testimony regarding the request. The CPZ Committee must make a decision based only on the evidence that is submitted to it at the time of the hearing. Failure to provide representation may result in denial or postponement of your request.
7. The CPZ Committee and Sauk County Board of Supervisors may approve, disapprove, or modify and approve the zoning map amendment request.

Please Note: If a zoning map amendment application is dis approved by the CPZ Committee and no appeal is filed, no new zoning map amendment application can be re-submitted for a period of 365 days from the date of the CPZ Committee's decision, except on grounds of new evidence or proof of changes of factors found valid by the CPZ Committee.



Appl. \_\_\_\_\_ On Accepted: \_\_\_\_\_  
Accepted By: \_\_\_\_\_  
Petition Number: \_\_\_\_\_  
Hearing Date: \_\_\_\_\_

011057-1A-1

If your proposal has additional development or secondary standards, please explain how your proposal meets or exceeds those requirements. Please attached additional sheets, if necessary.

<i>No secondary standards</i>

### General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
<input checked="" type="checkbox"/> Completed Conditional Use Permit Application Form.
<input checked="" type="checkbox"/> A completed Land Use Permit Application Form with appropriate fee, payable to Sauk County CPZ.
<input type="checkbox"/> \$500 application fee (non-refundable), payable to Sauk County CPZ.
<input checked="" type="checkbox"/> A written narrative of the proposed conditional use; to include: a description of the proposed business activity; equipment used in the business activity; days/hours of operation; number of employees; noise, dust, vibration, fumes abatement measures; visual screening measures; and other features or characteristics (signs, fences, outdoor display/storage areas, etc.).
<input type="checkbox"/> A scaled site plan which shall include the location of all existing and proposed buildings, driveways, entrances, sidewalks, trails, and signs; the location, size number and screening of all parking spaces.
<input checked="" type="checkbox"/> Landscaping Plan, if applicable.
<input checked="" type="checkbox"/> Stormwater and Erosion Control Plan, if applicable.
<input checked="" type="checkbox"/> A detailed proposal including covenants, agreements, or other documents showing the ownership and method of assuring perpetual maintenance of land to be owned or used for common purposes.
<input type="checkbox"/> Building elevation and floor plans, if applicable.
<input checked="" type="checkbox"/> Any other information as required by the zoning administrator to explain the request.

### Conditional Use Standards

#### Part A: Conditional Use Standards

Please explain how the establishment, maintenance, or operation of the proposed use may not be detrimental to or endanger the public health, safety, or general welfare of the occupants of surrounding lands.

*a retail greenhouse does not endanger the public health, safety or general welfare of the occupants of surrounding lands.*  
*When we spray we do it after hours with earth friendly pesticides + fungicides.*

Please explain how the use will be designed constructed, operated, and maintained so as to be compatible and be appropriate in appearance with the existing or intended character of the general vicinity, and that such use may not change the essential character of the area by substantially impairing or diminishing the use, value or enjoyment of existing or future permitted uses in the area.

The use of a greenhouse as described by landscaping center, is an agricultural use per s. 7.027. This is compatible because the surrounding properties are primarily used for agriculture.

#### Part B: Conditional Use Criteria

Please explain how the proposed conditional use is able to address the following:

- (a) Erosion potential of the site based on topography, drainage, slope, soil type, and vegetative cover and mitigation of erosion potential.
- (b) The prevention and control of water pollution, including sedimentation, and the potential impacts on floodplain and wetlands.
- (c) Whether the site has adequate utilities including, acceptable disposal systems.
- (d) Whether the site has access to roads and highways.
- (e) Whether the site has suitable ingress and egress.
- (f) Whether the site is designed to minimize traffic congestion, and the potential effect on traffic flow.

- (A) erosion will be minimal when new greenhouse is constructed as slope is minimal in the area.
- (B) No pollution/sedimentation as creek is 175' away thru wooded area
- (C) Porta potty for customers
- (D) Spring Valley Rd
- (E) gravel driveway 12' wide
- (F) looped driveway with spaces to park to sides

#### Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Conservation, Planning, and Zoning Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the conditional use fee is a non-refundable, regardless if the conditional use is approved or denied. I understand that the fee for this application is only for the conditional use request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: Norman Yoder Date: 11-7-18

Property Owner Signature: Norman Yoder Date: 11-7-18

At the public hearing, the applicant may appear in person or through an agent or an attorney of their choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of the application. All site plans, pictures, etc. become the property of the Conservation, Planning, and Zoning Department, will remain in the file, and will be public record.

## Conditional Use Procedures and Requirements

### What is a conditional use?

A conditional use is a land use that may be permitted in a respective zoning district only after approval is granted by the Conservation, Planning, and Zoning Committee (CPZ) in accordance with the standards and criteria set by the zoning ordinance. A conditional use is not suited to all locations in a zoning district, but may be allowed in some locations if it is not contradictory to the ordinance's standards/criteria and the general purpose statement for the particular zoning district. The Agency may approve such a request with conditions, which generally relate to the site's suitability and compatibility with neighboring land uses. Conditional uses must be custom tailored to a specific location and must be listed as such in the use table key of the zoning ordinance.

### Standards and Criteria

In reviewing a Conditional Use request, the CPZ Committee must follow two standards:

- a) The establishment, maintenance, or operation of the proposed use may not be detrimental to or endanger the public health, safety, or general welfare of the occupants of surrounding lands.
- b) The use will be designed constructed, operated, and maintained so as to be compatible and be appropriate in appearance with the existing or intended character of the general vicinity, and that such use may not change the essential character of the area by substantially impairing or diminishing the use, value or enjoyment of existing or future permitted uses in the area.

The CPZ Committee must also consider the request based on the following:

- (a) Erosion potential of the site based on topography, drainage, slope, soil type, and vegetative cover and mitigation of erosion potential.
- (b) The prevention and control of water pollution, including sedimentation, and the potential impacts on floodplain and wetlands.
- (c) Whether the site has adequate utilities including, acceptable disposal systems.
- (d) Whether the site has access to roads and highways.
- (e) Whether the site has suitable ingress and egress.
- (f) Whether the site is designed to minimize traffic congestion, and the potential effect on traffic flow.

If the CPZ Committee finds that the standards and criteria have been met, the committee has the authority to grant the conditional use permit. The Committee also has the authority to attach conditions and restrictions on the establishment, location, maintenance, and operation of the conditional use as it deems necessary to ensure that the proposed conditional use adheres to the purpose and review criteria within the zoning ordinance.

### Process

1. Contact the CPZ Department to schedule a meeting to review your potential request.
2. Complete the Conditional Use Permit Application and provide all the supplemental items to the CPZ Department by the filing deadline.
3. Review such application with the appropriate staff member to determine completeness.
4. If the application is complete, CPZ staff will publish notice of your request for a conditional use in the County's official newspaper noting the location and time of the required public hearing before the CPZ Committee. Neighbors, town officials, and affected state agencies will be notified as well.
5. If the Town chooses to review the conditional use request at the Town Planning Commission and Town Board level, you will need to attend such meetings to provide information regarding the request. Please request that copies of minutes/proceedings outlining the Town's recommendation be provided to the CPZ Department for the file.
6. A public hearing will be held before the CPZ Committee. Either the property owner or designated agent will need to be present at the hearing to provide testimony regarding the request. The CPZ Committee must make a decision based only on the evidence that is submitted to it at the time of the hearing. Failure to provide representation may result in denial or postponement of your request.
7. If the CPZ Committee grants your conditional use you must obtain a land use permit from the CPZ Department. A conditional use must be initiated by securing a land use permit within 365 days of the date of the approval. Failure to do so will result in the conditional use being void. The permit will be issued if all of the requirements of the Department and any conditions of the Committee have been addressed.
8. If the CPZ Committee denies your conditional use, the decision will become final unless a written appeal is filed with the Zoning Administrator within 30-days of the decision. Appeals are heard before the Board of Adjustment,

which will review whether the agency followed the standards and criteria in the zoning ordinance, rather than conducting a de novo review of the conditional use application.

Please Note: If a conditional use application is denied by the CPZ Committee and no appeal is filed, no new conditional use application can be re-submitted for a period of 365 days from the date of the CPZ Committee's decision, except on grounds of new evidence or proof of changes of factors found valid by the CPZ Committee.

A handwritten signature in black ink, appearing to be 'AK' or similar, located in the lower-left quadrant of the page.

ORDINANCE NO. 10 - 2019

AMENDING SAUK CO. CODE § 27.07 TO BRING THE ANIMAL CONTROL ORDINANCE  
INTO CONFORMITY WITH STATE STATUTES

*Background: The current animal control ordinance is overly broad as to the animals that may be quarantined and does not provide for release of vaccinated animals. This is both inconsistent with state statute and does not take into account vaccination-compliant animals. Wis. Stat. §95.21(5)(b) states if a dog or cat is ordered to be quarantined because there is reason to believe that the animal bit a person, the custodian of an isolation facility or the owner shall keep the animal under strict isolation under the supervision of a veterinarian for at least 10 days after the incident occurred. Sauk Co. Code §27.07(6) requires any animal involved in a bite incident whose owner resides outside Sauk County, shall be impounded at the Sauk County Animal Shelter or at the office of a local veterinarian if space is available.*

*The proposed language is specific as to cats and dogs, and provides the Animal Control Officer the discretion to transfer a vaccinated dog back to its residence for isolation. The Animal Control Officer would be responsible for forwarding all bite case information to the responsible jurisdiction completing the quarantine and the Sauk County Health Department. This proposed change would place Sauk County in line with other surrounding counties.*

*Additionally, other non-substantive changes have been made to the attached Appendix to improve the clarity of the ordinance and to comport with the standard formatting currently in use, and your undersigned Committee has considered these amendments and believes that adoption of these amendments is in the best interest of Sauk County.*

The County Board of Supervisors of the County of Sauk does ordain as follows:

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors, met in regular session, that Sauk Co. Code Ch. 27 is hereby amended to read as contained in the attached Appendix and shall be effective upon passage.


For consideration by the Sauk County Board of Supervisors on January 15, 2019.

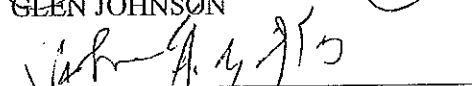
Respectfully submitted:

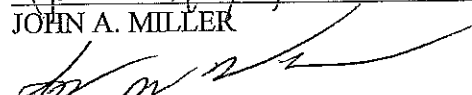
**BOARD OF HEALTH COMMITTEE:**

**Supervisor Members**

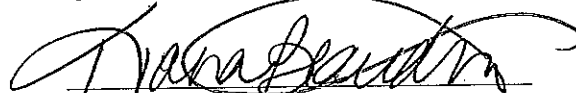
  
DONNA STEHLING/Chair

  
GLEN JOHNSON

  
JOHN A. MILLER

  
SCOTT VON ASTEN

**Citizen Members**

  
KIANA LI BEAUDIN

  
KENNETH R. CARLSON

  
DIANE REINFELDT

FISCAL NOTE: No fiscal impact. *VRB*  
MIS NOTE: No MIS impact.



## APPENDIX

### CHAPTER 27

#### ANIMAL CONTROL ORDINANCE

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**27.001 Purpose and intent.** The purpose of this ordinance is to promote health, safety and general welfare of animals and the people around them by requiring that animals be cared for in such a manner that they will not become a public nuisance, requiring animals be properly fed, sheltered and cared for, requiring the removal of animal defecation from public property and to ensure licensing and rabies vaccination of all dogs in Sauk County.

**27.002 Definitions.** ~~As used in this ordinance, the following terms mean:~~ For the purposes of this chapter, certain words and terms are defined as follows:

(1) "Adult dog" means a dog over 5 months of age.

(2) "Animal" means any mammal, bird, reptile, amphibian, mollusk, or arthropod or any egg of any bird, reptile, amphibian, mollusk, or arthropod.

(3) "Animal-at-large" means an animal shall be deemed to be at large when off the property of the owner and not under restraint or control.

(4) "Animal control officer" means any person designated by the Sauk County Sheriff's Department to enforce county ordinances and state statutes, adopted by reference, as they pertain to animal control.

(5) "Animal shelter" means any facility operated by a humane society, Sauk County or an authorized agent, for the purpose of impounding and caring for animals held under the authority of this ordinance and/or state law, or both.

(6) "Collecting official" means any city, village, or town treasurer or other tax collecting

officer or any person deputized by the treasurer or tax collecting official, unless the common council or village or town board provides by ordinance or resolution for the appointment of a different person. Veterinarians and humane societies may voluntarily become collecting officials for a city, village, or town if the governing body of the city, village, or town by resolution or ordinance provides that veterinarians and humane societies may be collecting officials for the city, village, or town.

(67) "Confined" means restriction of an animal at all times to an escape proof building or other enclosure.

(78) "County pound" means a shelter where stray, impounded, lost or abandoned animals are kept and administered by Sauk County or its authorized agent.

(89) "Domestic animal" means any animal which normally can be considered tame and converted to home life.

(910) "Dwelling unit" means a building, or portion thereof, designed or used exclusively for residential purposes.

(1011) "Exotic domestic animal" means any wild animal which is not native to Wisconsin and may have been domesticated, such as ferrets and primates.

(1112) "Health officer" means the Sauk County Director of Health or a duly designated representative of the Sauk County Department of Public Health Department.

(1213) "Kennel" means: (a) Any premise where a person owns or engages in the business, service or hobby of boarding, breeding, buying, selling, letting for hire or trading more than 12

adult dogs per year solely on one premise or a combination of premises; or,

(b) the breeding or selling of more than one litter per owner or business, per premise per year.

~~(13) "Licensing authority" means The licensing authority shall be the municipality (Township, Village, or City Treasurer) or its delegated collecting agent, the collecting official, the county treasurer or other tax collecting officer or any person deputized by the treasurer or tax collecting official, unless the county board provides, by ordinance or resolution, for the appointment of a different person. Veterinarians and humane societies may voluntarily become collecting officials for the county if the governing body of the county, by resolution or ordinance, provides that veterinarians and humane societies may be collecting officials.~~

(14) "Owner" means any person who owns, harbors, controls, or keeps an animal. Where an animal is kept by a family, the adult owner shall be responsible for the requirements of this ordinance. Any animal shall be deemed to be harbored if it is fed and sheltered.

(15) "Public nuisances" means any animal or animals which:

(a) Attacks, harasses, or molests persons or vehicles.

(b) Attacks persons or animals without provocation.

(c) Trespasses on school grounds, parks, or cemeteries.

(d) Is repeatedly at-large.

(e) Damages private or public property.

(f) Barks, whines, or howls in an excessive, continuous or untimely fashion.

(16) "Render sterile" means a surgical procedure – neutering or spaying, that has been performed on an animal that renders it incapable of siring or bearing offspring.

(17) "Restraint" means securing an animal by a leash or lead, having an animal under the control of a responsible person and obedient to that person's command, or having the animal within the real property limits of his owner.

(18) "Shelter" means an enclosure to protect animals from the elements and a structure that provides a clean, healthy living environment.

(19) "Trained individual" means the meaning as defined in Wis. Admin. Code ATCP § 13.01(5).

(20) "Veterinarian" means either a person who is licensed in this state to practice veterinary medicine under Wis. Stat. ch. 453.89 or a person who is licensed by another state to practice veterinary medicine and is duly licensed by the examining board.

(21) "Veterinary hospital or clinic" means any establishment maintained and operated by a veterinarian for surgery, diagnosis, and treatment of disease and injuries of animals.

(22) "Vicious animal" means any animal that, when unprovoked, bites, injures, kills, or attacks a human being or domestic animal.

Notwithstanding the definition of a "*Vicious Animal*" as stated above:

(a) No animal may be declared vicious if death, injury or damage is sustained by a human being who, at the time of such was sustained, was committing a trespass of the land or criminal trespass of the dwelling upon premises occupied by the owner of the animal, or was teasing, tormenting, abusing or assaulting the animal or was committing or attempting to commit a crime or violating or attempting to violate an ordinance which protects persons or property.

(b) No animal may be declared vicious if death, injury or damage was sustained by a domestic animal which, at the time such was sustained, was teasing, tormenting, abusing or assaulting the animal.

(c) No animal may be declared vicious if the animal was protecting or defending a human being within immediate vicinity of the animal from an unjustified attack or assault.

(d) No animal may be declared vicious for acts committed by said animal while being utilized by a law enforcement agency for law enforcement purposes while under the control and direction of a law enforcement officer.

(23) "Wild animal" means any animal of a wild nature that is normally found in the wild and that is not a domestic animal.

**27.003 Severability.** If any section, provision or portion of this ordinance is adjudged invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

**27.004 State laws adopted.** The provisions of Wis. Stat. § 95.21, Wis. Stat. chs. 173 and 174, 173, 174, and Wis. Admin. Code ATCP ch. 13,

exclusive of penalties, are adopted by reference and are made part of this Code, so far as applicable. This ordinance ~~meets the criteria of~~ adoption sets forth the requirements for the control of rabies and adopts, by reference, the rabies control provisions of Wis. Stat. § 95.21 for participation in the rabies control program as approved by the Wisconsin Department of Agriculture, Trade and Consumer Protection.

**27.005 Licensing and rabies vaccination required.** ~~(1) LICENSE REQUIRED. This section is effective January 1, 1998. Until such effective date, the rates and terms then in effect shall remain effective.~~ **(1) DOG LICENSE.** (a) Any person owning, keeping, harboring or having custody of any dog over 5 months of age, within the County of Sauk, must obtain a license as herein provided.

(b) Written application for licenses shall be made to the collecting official licensing authority, which shall include the name and address of the applicant, description of the animal, the appropriate fee and rabies certificate issued by a veterinarian, and, if applicable, written proof that the animal has been rendered sterile. Only a veterinarian may administer a rabies vaccination and sign a rabies certificate.

(c) Licenses for the keeping of dogs shall be for a period of one calendar year.

(d) Application for license must be made within 30 days after obtaining a dog over 4 months of age, except that this requirement will not apply to a nonresident keeping a dog within Sauk County for not longer than 30 days.

(e) Licensing fees shall not be required for companion dogs that have been certified to assist physically impaired persons. Every person owning such a dog shall receive, annually, a free dog license upon application.

(f) Upon acceptance of the license application, fee and rabies certification, the collecting official licensing authority shall issue a paper license along with a durable tag, stamped with an identifying number and the year of issuance. Tags should be designed so they may be conveniently fastened or riveted to the animal's collar or harness.

(g) Dogs must wear license and rabies vaccination tags at all times when off the

premises of the owner with the following exceptions:

1. During competition.
2. During training.
3. While securely confined indoors.
4. While hunting
5. While securely confined in a fenced area.
6. While ~~actively~~ herding or controlling livestock: ~~if the dog is under the control of its owner~~

(h) The collecting official licensing authority shall maintain a record of the identifying numbers of all tags and shall make this record available to the public.

(i) The license year commences on January 1st and ends on the following December 31st. Applications for license may be made 30 days prior to the license year. Persons applying for a license during the license year shall be required to pay 50% of the fee stipulated in this section if the animal becomes 5 months of age after July 1st of the licensing year.

(j) The collecting official licensing authority ~~or agent~~ shall assess and collect a late fee of \$5.00 if the owner fails to obtain a license prior to April 1st of each year, or within 30 days of acquiring ownership of a licensable animal, or if the owner fails to obtain a license on, or before, the date the animal reaches 5 months of age. The \$5.00 late fee collected shall be paid into the local treasury as revenue of the township, village or city in which the license was issued.

(k) A license shall be issued after showing evidence of current rabies vaccination and payment of the applicable fee. Evidence of neutering, spaying or other method of rendering the animal sterile, from a veterinarian, shall be required.

1. For each dog not rendered sterile: \$10.00.
2. For each dog rendered sterile: \$5.00.

(l) A duplicate license may be obtained upon payment of a \$2.00 replacement fee.

(m) No person may use any license for any animal other than the animal for which it was issued.

(n) Reimbursement. The collecting official may retain 50¢ for each tag issued including each kennel tag issued as compensation for the service, if not a full-time, salaried municipal employee. If the collecting official is a full-time salaried municipal employee, this compensation shall be

paid into the treasury of the township, village or city.

(2) **KENNEL LICENSE.** (a) Every operator of a kennel, as defined by this ordinance, shall, by April 1st of each year, or upon commencement of operation, pay to the collecting official licensing authority, or agent, the established kennel license fee and obtains a license therefore. Kennel operators must have dogs vaccinated for rabies. Kennel operators are not required to license individual animals. No kennel fees are required for any veterinary hospital or clinic or animal shelter. Kennel location is subject to applicable zoning and other county regulations.

(b) No kennel fees are required for kennels keeping dogs for scientific or educational purposes where the actual scientific or educational testing takes place on-site. This exemption does not apply to a kennel which raises or keeps animals to sell to such a facility.

(c) Any Class A federally licensed kennel which was in business prior to this ordinance being adopted and maintains such federal license in good standing during the licensing year shall be exempt from obtaining a kennel license for that year.

(d) An annual license shall be issued upon payment of the applicable fee:

1. For each kennel housing 12 or less dogs, the fee is \$100.00 for 12 dogs.
2. For each kennel housing more than 12 dogs, \$100.00 for the first 12 dogs plus an additional \$10.00 for each additional dog.

(3) **RABIES VACCINATIONS REQUIRED.**

(a) The owner of a dog shall have the animal vaccinated by a veterinarian within 30 days after the animal has reached 4 months of age. An owner who imports an animal into Sauk county that has reached 4 months of age must have the animal vaccinated by a veterinarian, as evidenced by a current certificate of rabies vaccination from Wisconsin or another state.

(b) The owner of an animal shall have the animal re-vaccinated:

1. Within one year after initial vaccination.
2. Before the date that the immunization expires as stated on the certificate.
3. If no date is specified, within one year after the previous vaccination.

**27.006 Restraint.** (1) All animals shall be kept under restraint and shall not be permitted to run at large.

(2) All owners shall exercise proper care and control of their animals to prevent them from becoming a public nuisance.

(3) Every female dog in heat shall be confined in a building or secure enclosure in such manner that the female dog cannot come in contact with another animal, except for planned breeding.

(4) Any animal declared "vicious" as defined in Section 27.02 of this ordinance shall comply with the following requirements:

(a) While on the owner's property, a vicious animal must be:

1. Securely confined indoors.
2. Kept in a securely enclosed and locked pen or structure suitable to prevent the entry of young children and designed to prevent the animal from escaping.

(b) While off the owner's premises, the vicious animal must be muzzled and restrained by a substantial chain or leash not exceeding 4 feet in length and under the control of a responsible adult person. The muzzle must be made in a manner that will not cause injury to the animal or interfere with its vision or respiration, but must prevent it from biting or injuring any person or animal.

(c) The animal control officer or any law enforcement officer, after conducting an investigation into the circumstances surrounding an unprovoked animal attack, is hereby empowered to declare the animal in question vicious. The owner of the animal declared vicious shall be served personally or by certified mail return receipt, with an order declaring the animal vicious. Any animal owner aggrieved by said order may petition the Sauk County Sheriff's Department for a review of the order in accordance with the procedure set forth herein.

Upon receipt of the petition of the aggrieved owner, the Sauk County Sheriff's Department shall schedule and conduct a hearing. The hearing shall be conducted in conformance with Sauk Co. Code Ch. 33. After the hearing the owner shall be notified in writing of the determination. If the owner contests the determination, he/she the owner may, within 30 days, petition for review of the decision by the Sauk County Circuit Court.

(d) In the event the animal control officer, or any law enforcement officer, has probable cause to believe that an animal has caused serious injury by attacking a person without provocation, the officer may proceed under Wis. Stat. chs. 173 and 174.

**27.007 Impound, quarantine and violation notices.** (1) Unrestrained animals and animals running at large shall be taken by the Sauk County Sheriff's Department or animal control officer and impounded in a temporary or permanent animal shelter and confined in a humane manner.

(2) An owner reclaiming an impounded animal shall pay the impoundment fee and expenses to the animal shelter, or any other authorized agent, and comply with provisions of Section 27.005 of this ordinance, prior to the release of the animal. The animal must either be vaccinated by a veterinarian approved by Sauk County or a prepaid rabies certificate from a veterinarian must be presented at the animal shelter before an impounded animal will be released. Follow-up will be done by the Sauk County Sheriff's Department to insure that the vaccination indeed was administered and the licensing requirements were met. If the owner does not pay fees, expenses, license and reclaim the animal within 4 days of being notified of the impoundment, the animal will be put up for adoption without further notification, at the owner's expense. If the animal is adopted, the expenses and fees may be paid for by the new owner.

(3) Any animal not reclaimed by its owner within 4 days becomes the property of Sauk County or authorized agent, and may be placed for adoption or, after at least 7 days if not adopted or reclaimed, be humanely euthanized.

(4) If any The following shall apply to any animal dog or cat with a current rabies certificate is involved in a bite incident:

(a) If the owner resides in Sauk County, the owner shall isolate and confine the animal dog or cat under the supervision of a veterinarian for at least 10 days from the date of the incident.

Supervision by a veterinarian includes, at a minimum:

a1. Examination of the animal dog or cat on the first day by a veterinarian.

b2. Examination of the animal dog or cat on any day between day 2 and day 9 by a veterinarian.

e3. Examination of the animal dog or cat on day 10 by a veterinarian.

(b) If the owner resides outside of Sauk County, the dog or cat must be quarantined during its stay in Sauk County, however, the dog or cat may be allowed to leave Sauk County if the following are completed:

1. Rabies observation appointments are made with a veterinarian and verified by the responding officer; and,

2. The animal control officer contacts the local health department where the dog or cat will be quarantined, provides to that local health department and the Sauk County health department all information on the bite case, and requests from the local health department where the dog or cat is to be quarantined a signed copy of the HD/3 bite form.

(5) Any animal dog or cat involved in a bite incident that has not been vaccinated, or has not been re-vaccinated within the prescribed times, may not leave Sauk County, and shall be impounded at the Sauk County Animal Shelter, or, at the office of a Sauk County veterinarian. This impoundment will be at the owner's expense and is mandatory. ~~must be confined at a place designated by the Sauk County Sheriff's Department and put under the supervision of a veterinarian.~~

(6) Any ~~dog or cat~~ animal bite or scratch ~~which is reported to the animal control officer or the sheriff's department~~ shall be reported to the Sauk County Sheriff's Department within 24 hours of the incident ~~by the animal's owner, or the victim, or the victim's guardian.~~ Any animal dog or cat involved in a bite incident ~~whose owner resides outside of Sauk County, shall be impounded at the Sauk County Animal Shelter or, as an option, at the office of a local veterinarian if the space is available.~~ This impoundment will be at the owner's expense and will be mandatory regardless of the status of current vaccination(s) of the animal. ~~This provision is for public safety and the effective management of animal quarantine as set forth in this ordinance.~~

(7) Any law enforcement officer, trained individual, health officer or animal control officer with reasonable cause to believe an animal has bitten a person or been in contact with a rabid animal shall issue a quarantine order. A quarantine order may be delivered by personal service, registered mail or by posting a quarantine sign in 2 conspicuous places on the property.

(8) If quarantine cannot be imposed because the animal cannot be captured, the officer may kill the animal. The officer may kill the animal only as a last resort, or if the owner agrees. The officer shall attempt to kill the animal in a humane manner and in a manner which avoids damage to the animal's head.

An officer may order killed, or may kill, an animal other than a dog or cat if the officer has reason to believe that the animal bit a person and may be infected with rabies. Except as provided in Wis. Stat. § 95.36, if an animal that is raised as livestock as defined under Wis. Stat. § 95.31(3), is killed, the owner is eligible for an indemnity payment in an amount equal to the indemnity provided under Wis. Stat. § 95.31(3).

(9) Failure of the owner to deliver an animal to a veterinarian or place of quarantine, as directed by the Sauk County Sheriff's Department or any authorized law enforcement officer within Sauk County, within 24 hours after notice, shall be sufficient cause for a judge to issue an order authorizing the animal control officer or responsible agency to seize said animal and make such delivery as intended, at the owner's expense. The officer may order the animal to be quarantined on the premises of the owner if the animal is immunized currently against rabies as evidenced by a valid certificate of rabies vaccination or other evidence, pursuant to subsection (4) above.

(10) If an animal is ordered to be quarantined because there is reason to believe that the animal has been exposed to a rabid animal, and if the animal is not currently immunized against rabies, the custodian of an isolation facility or the owner shall keep the animal leashed or confined for 180 days. The owner shall have the animal vaccinated against rabies between 155 and 165 days after the exposure to a rabid animal.

(11) If an animal is ordered to be quarantined because there is reason to believe

that the animal has been exposed to a rabid animal but the animal is immunized against rabies, the custodian of an isolation facility or the owner shall keep the animal leashed or confined for 60 days. The owner shall have the animal re-vaccinated against rabies as soon as possible after exposure to a rabid animal.

(12) Any animal owner aggrieved by such order for quarantine may, within 30 days of issuance of the order, petition the Sauk County Sheriff's Department for a hearing. The agency shall conduct a hearing to determine if the quarantine shall remain in effect or be withdrawn. The quarantine remains in effect until after the hearing, unless properly released.

(13) If a veterinarian determines that an animal exhibits symptoms of rabies during the original or extended observation period, the veterinarian shall notify the owner and the officer who ordered the animal quarantined and the officer or veterinarian shall kill the animal in a humane manner and in a manner which avoids damage to the animal's head. If the animal is suspected to have bitten a person, the veterinarian shall notify that person or that person's physician.

(14) An officer who kills an animal shall deliver the carcass to a veterinarian or health officer. The veterinarian or health officer shall prepare the carcass, properly prepare and package the head of the animal in a manner to minimize deterioration, arrange for delivery by the most expeditious means feasible of the head of the animal to the Wisconsin State Laboratory of Hygiene and dispose of or arrange for the disposal of the remainder of the carcass in a manner which minimizes the risk of exposure to any rabies virus. The State Laboratory of Hygiene shall examine the specimen and determine if the animal was infected with rabies. The State Laboratory of Hygiene shall notify the Sauk County Sheriff's Department, the veterinarian or local health department which prepared the carcass and, if the animal is suspected to have bitten a person, that person or that person's physician, of its determination.

(15) Any veterinarian who is requested to be involved in the rabies control program by a law enforcement officer is encouraged to cooperate in a professional capacity with the Sauk County Sheriff's Department, the Wisconsin State Laboratory of Hygiene, the health officer, the

officer involved, and if the animal is suspected to have bitten a person, that person's physician.

(16) The owner of any animal involved in a bite incident is responsible for any expenses incurred by the animal to include, but not limited to, fees for the transportation of, boarding of, supervision by a licensed veterinarian of and, if applicable, the disposal of the animal. If the owner is unknown, the county is responsible for these expenses.

**27.008 Animal care.** (1) No person owning, harboring or having custody of an animal shall fail to provide it with good and wholesome food at least once daily and provide a constant supply of potable water to sustain the animal in good health.

(2) No person shall fail to provide any animal that the person owns, harbors, or has custody of with shelter from inclement weather or to ensure the protection and comfort of the animal. In the case of dogs and cats which are kept outdoors or in an unheated enclosure, shelter and bedding shall be provided as set forth in this section as a minimum.

(a) *Outdoor standards.* When sunlight is likely to cause overheating or stress to any animal, shade shall be provided by natural or artificial means to allow protection from the direct rays of the sun. Dogs and cats kept outdoors shall be provided with moisture resistant and wind resistant shelter of a size which allows the dog or cat to turn around freely and to easily sit, stand and lie in a normal position and to keep the dog or cat clean, dry and comfortable. Whenever the outdoor temperature falls below 40 degrees Fahrenheit, clean bedding material shall be provided in such shelters for insulation and to retain body heat of the dog or cat. Feces shall be removed as specified in Section 27.009 below.

(b) *Indoor standards.* All animals confined to a cage, kennel run or secure enclosure of any kind, shall be provided with quarters in a clean condition and in good state of repair. Each animal shall have sufficient space to turn around freely and to easily sit, stand and lie in a normal position. The temperature and ventilation of the quarters shall be compatible with the health of the animal. There shall be sufficient clean, dry bedding to meet the needs of each individual

animal and feces shall be removed as specified in Section 27.009 below.

(c) In the case of livestock, nothing in this section shall be construed as imposing shelter requirements or standards more stringent than normally accepted husbandry practices.

(3) Chains, ropes or leashes shall be so placed or attached that they cannot become entangled with another animal or object, and shall be of sufficient length to allow the animal proper exercise and convenient access to food, water and shelter. Such chains, ropes or leashes shall be located so as not to allow such animal to trespass on public or private property belonging to others or in such a manner as to cause harm or danger to persons or other animals.

(4) No person shall fail to provide any animal that the person owns, harbors or has custody of with veterinary care when needed to prevent suffering.

(5) No person shall beat, cruelly ill-treat, torment, overload, overwork or otherwise abuse an animal, or use any device or chemical substance whereby pain, suffering or death may be caused, whether belonging to that person or another, except that reasonable force may be used to drive off vicious or trespassing animals. This provision does not prohibit training techniques or husbandry practices which are acceptable under Wisconsin law.

(6) No person shall abandon any animal that the person owns, harbors or of which the person has custody.

(7) No person shall transport any animal in their possession in a manner which could cause injury, pain, undue stress or death to the animal.

(8) No person shall give away any live animal, fish, reptile or bird as a prize for or as an inducement to enter any contest, game or other competition, or as an inducement to enter a place of amusement or offer such vertebrate as an incentive to enter into any business agreement whereby the offer was for the purpose of attracting trade.

(9) No person shall cause, instigate or permit any dogfight, cockfight or other combat between animals or between animals and humans.

(10) Chickens or ducklings or other fowl, younger than 8 weeks of age may not be given away, bartered or sold in quantities of less than 6

to a single purchase with the exception that ratites may be sold in any quantity and at any age.

(11) No person shall expose any poisonous substances, whether mixed with food or not, so that the same shall be liable to be eaten by any animal, provided that it shall not be unlawful for a person to expose, on his property, poisons designed for the purpose of rodent or pest elimination. This provision shall not prohibit health department personnel or licensed pest-control operators from providing rodent or pest-control services.

(12) Any person who, as the operator of a motor vehicle, strikes a domestic animal shall stop at once and shall attempt to report such injury or death to the animal's owner or the Sauk County Sheriff's Department.

**27.009 Animal waste.** (1) The owner or person having immediate control of an animal shall immediately remove and dispose of, in a sanitary manner, any excreta left or deposited by the animal, upon public or non-animal owner private property. This section shall not be applicable to cases where a person is physically unable or is legally blind and is being assisted by a certified companion dog.

(2) All pens, yards, structures or areas where animals are kept shall be maintained in a nuisance free manner. Droppings and manure shall be removed regularly and disposed of properly so not to attract insects or rodents, become unsightly or cause objectionable odors.

**27.010 Keeping of certain restricted animals.**

(1) Pursuant to the authority contained in Wis. Stat. § 169.43, no person within the unincorporated areas of Sauk County shall own, keep, maintain, harbor, or have in his or her possession, or under his or her control, any harmful wild animal, animal with vicious or dangerous propensities such as large, wild animals, poisonous or venomous reptiles, insects, snakes, crocodilians, spiders, and including, but not limited to, any of the following animals and creatures except as otherwise provided herein:

(a) Poisonous or venomous animals and reptiles, including snakes, that is capable of causing serious injury to humans or other animals;

(b) Apes: Chimpanzees (*Pan*); Gibbons (*Hylobates*); Gorillas (*Gorilla*); Orangutans (*Pongo*); and Siamangs (*Symphalangus*);

(c) Baboons (*Papoi*, *Mandrillus*);

(d) Bears (*Ursidae*);

(e) Cheetahs (*Acinonyx jubatus*);

(f) Crocodilians (*Crocodylia*);

(g) Constrictor snakes 3 feet or more in length, except a ball python snake up to 4 feet in length shall be allowed or a boa constrictor snake up to 8 feet in length shall be allowed; snakes not indigenous to Wisconsin, and any other snake exceeding 3 feet in length;

(h) Coyotes (*Canis latrans*);

(i) Elephants (*Elephas* and *Loxodonta*);

(j) Game cocks and other fighting birds;

(k) Hippopotami (*Hippopotamidae*);

(l) Hyenas (*Hyaenidae*);

(m) Jaguars (*Panthera onca*);

(n) Leopards (*Panthera pardus*);

(o) Lions (*Panthera leo*);

(p) Lynxes (*Lynx*);

(q) Monkeys, old world (*Ceropithecidae*);

(r) Piranha fish (*Characidae*) exceeding 6 inches in length;

(s) Pumas (*Felis concolor*); also known as cougars, mountain lions, and panthers;

(t) Rhinoceroses (*Rhinocero tidae*);

(u) Sharks (class *Chondrichthyes*) exceeding 6 inches in length;

(v) Snow leopards (*Panthera unicia*);

(w) Tigers (*Panthera tigris*);

(x) Wolves (*Canis lupus*);

(y) Wolf-dog hybrids;

(z) Poisonous or venomous biting insects;

(aa) Poisonous tarantula and poisonous or venomous biting spiders.

(2) Animals listed in subsection (1) may be kept if the person keeping such animal or animals obtains a permit from the Department of Public Health Sauk County Health Department as provided herein.

(a) Applicants for a permit to possess a restricted animal shall meet the following minimum qualifications. If the applicant is a corporation, partnership or other legal entity, the applicant must designate an individual who represents the organization and meets the following minimum qualifications:

1. The applicant or designee must be at least 18 years of age.



2. The applicant or designee must have at least 2 years of verifiable experience in the care and handling of animals from the same animal family for which the applicant is applying.

3. The applicant or designee shall not have been convicted of any violation of any state or federal wildlife regulations within 3 years of the date of application, or any offense involving cruelty to animals.

(b) With regard to any permit granted pursuant to this Chapter, the minimum requirements contained in 7 U.S.C. ch. 54; 9 C.F.R. ch. 1, sub. ch. A; Wis. Stat. ch. 169, Wis. Admin. Code ch. NR 16 and any other applicable standards prescribed by the United States Government or the State of Wisconsin shall apply. No permit shall be issued without evidence of compliance with all federal and state laws and regulations.

(3) For each permit, permit amendment, or permit renewal, the applicant shall submit to the Department of Public Health Sauk County Health Department the following:

(a) The applicant's name, complete street address, and telephone number. If the applicant is a corporation, partnership, or other legal entity, the individual designated to represent the organization must also provide this information. The applicant, or designee must notify Public Health the Sauk County Health Department in writing of any change of address or name 14 days prior to the change.

(b) Location where the restricted animals will be housed, and a statement that the keeping of these animals is permitted by applicable zoning ordinances and other local ordinances or regulations.

(c) Facilities for holding permitted restricted animals must be located on the premises on which the permittee resides, or shall have a full-time caretaker to supervise the care and security of the facilities. Facilities for maintaining these animals must comply with the standards provided in Wis. Stat. ch. 169 and any administrative code provisions adopted by the State of Wisconsin.

(d) Current animal inventory, including the common and scientific name, sex, age and source of each animal, any permanent identification on the animal, and identification of animals that have injured or killed a human being. The permittee must notify Public Health the Sauk County

Health Department within 24 hours of the addition or death of a restricted animal listed on the inventory.

(e) A copy of current permits issued by the United States Government or the State of Wisconsin, and any other local permits if applicable, approving the possession of species listed on the animal inventory.

(f) A signed statement by a veterinarian accredited by the United States Department of Agriculture ("USDA") that the veterinarian is the veterinarian of record and which includes the veterinarian's printed name, address, phone number, and license number. The veterinarian shall certify that the veterinarian has observed each of the applicant's animals at least once during the prior year and that they have been appropriately immunized, housed, and cared for.

(g) A plan for the quick and safe recapture of the animal, or if recapture is impossible, for the destruction of any animal held under the permit.

(h) A plan for the emergency evacuation of the facility holding the restricted animals, to be updated within 30 days of any structural changes to the facility.

(i) A letter of recommendation on letterhead stationary by the owner of a facility in good standing where the applicant gained his/her experience. The letter must include the printed name and address of the owner and detailed information regarding the applicant's knowledge and experience related to the species listed on the permit application.

(4) Applicants desiring to breed restricted animals shall include with their application a written plan detailing the reason for breeding, why the progeny are necessary, and the proposed lawful disposition of any offspring. Approval for breeding may be granted only if the breeding will not result in unneeded or uncared for restricted animals. Unintended breeding may be the basis for denial or revocation, or both, of a permit. Persons or facilities accredited by the American Association of Zoos and Aquariums (AZA), the Species Survival Program (SSP), or in possession of a valid USDA permit are exempt from this subsection. Animals housed at a rehabilitation or sanctuary facility shall not be allowed to breed or produce offspring.

(5) The permit application and renewal fee shall be established by the Sauk County Board

of Health subject to approval by the County Board.

(6) Permits issued by the Sauk County ~~Department of Public Health~~ Department under the provisions of this section shall be valid for a term of one year from the date of issue unless the permit has been revoked for violations of this chapter.

(7) Any false statements made by an applicant on an initial permit application, amendment or renewal will constitute cause to deny an application or revoke any permit issued under this section, and subject applicant to the penalties provided by law. The ~~department of public health~~ Sauk County Health Department reserves the right to deny any applicant if granting such a permit would present a substantial threat to public health or safety, or constitute cruelty to any animal.

(8) Before any permit is issued or renewed under this section, an inspection shall be conducted of all facilities intended for holding these animals and of all records pertaining to the animals by the ~~Department of Public Health~~ Sauk County Health Department for the purpose of ensuring compliance with the regulations of this chapter and to ensure that the possession of the animal does not pose a risk to public health or a substantial threat to public safety. In determining whether to grant or deny any permit under this Chapter, the ~~Department of Public Health~~ Sauk County Health Department shall consider all relevant factors including the health, safety and welfare of the public, the potential injury, expense or inconvenience to members of the public, the possible cost to local units of government, the possible impact of introducing nonnative species within close proximity to indigenous wild animals or commercial livestock herds, and the health, safety and welfare of the captive animal species. If the ~~Department of Public Health~~ Sauk County Health Department finds that the applicant cannot comply with the provisions of this Chapter, or any applicable provisions of state or federal law or local ordinance, the ~~Department of Public Health~~ Sauk County Health Department shall deny the application.

(9) An applicant who legally possessed a restricted animal within the unincorporated area of Sauk County prior to the adoption of this

section, and who provides proof of any and all required approvals from federal, state or local agencies to maintain the animals, ~~shall have until April 1, 2005, to~~ must also meet all of the conditions required above for a new permit.

(10) Any restricted animal owned, possessed, harbored, kept, or maintained in violation of this section may be impounded and destroyed by the Sauk County, or its agents, at the expense of the violator.

(a) Any law enforcement, humane or public health officer shall have the authority to enforce the provisions of this section, including, but not limited to, seizing any animal or creature that the officer reasonably believes is being possessed, harbored, owned, kept, or maintained in violation of this section.

(b) Any such animal or creature seized pursuant to this section shall be held in a facility designated by the ~~Department of Public Health~~ Sauk County Health Department until the animal or creature is identified as to genus and species to ascertain if the animal or creature is an endangered species identified as such in the Wisconsin Statutes. At any time after such identification, the county may destroy the animal or creature as provided herein.

(c) Any person aggrieved by the decision may appeal the decision pursuant to the provisions contained in Chapter 33, Sauk Co. Code. The animal shall be impounded, but not destroyed, until the appeal time has expired and until any timely filed appeal has been heard. The county may require the appealing party to post a bond in an amount sufficient to satisfy the cost of holding and identifying the animal. If it is determined that the animal or creature has been owned, possessed, harbored, kept, or maintained in violation of this section, the costs incurred by the county for impounding, holding, and identifying the animal shall be paid by the violator. Anyone found to be in violation of this section shall, in addition to the penalties provided in Sauk Co. Code § ~~25.04~~ § 25.23, forfeit the prohibited animal to the ~~Department of Public Health~~ Sauk County Health Department for destruction or disposition as deemed proper. Prior to such forfeiture, the County may direct a transfer of the animal to a qualified zoological, educational, or scientific institution or qualified

private propagator for safe keeping, with the cost thereof being assessed and paid by the violator.

(11) This section shall not apply where the creatures are in the care, custody, or control of: a veterinarian for treatment; agricultural fairs; shows or projects of the 4-H Clubs; a display for judging purposes; an itinerant or transient carnival, circus or other show; dog or cat shows or trials; public or private educational or medical institutions; Wisconsin Department of Natural Resources Licensed Animal Rehabilitation Facility; licensed pet shops; or property owned by the Circus World Museum; provided that:

(a) The location conforms to the provisions of the zoning ordinance of the county or town in which the property is located;

(b) All animals and animal quarters are kept in a clean and sanitary condition and so maintained as to eliminate objectionable odors;

(c) Animals are maintained in quarters so constructed as to prevent their escape.

**27.011 Abatement orders.** (1) The Sauk County Public Health Department Director, or his or her designee, is hereby designated and authorized, pursuant to Wis. Stat. § 173.03, to affirm, modify, or withdraw abatement orders issued under Wis. Stat. § 173.11 by any humane officer or law enforcement officer.

(2) Any person who is issued an abatement order has the right to appeal the order within 10 days of the issuance of the order. The request must be delivered to the Sauk County Public Health Office Health Department, Room 372, 505 Broadway, Baraboo, WI 53913.

(3) Any hearing under this section shall be held within 10 days of such request. The conducting official shall affirm the order, modify and affirm the order, or withdraw the order. Any person adversely affected by a decision of the conducting official may seek judicial review of the abatement order by commencing an action within 30 days after date of the decision.

**27.012 Enforcement.** (1) The civil and criminal provisions of this ordinance shall be enforced by employees of the Sauk County Sheriff's Department, the Sauk County Department of Public Health Department, or other persons authorized by the Sauk County Sheriff's Department or the Sauk County Board

of Supervisors. This ordinance may be enforced by citation, injunction or civil forfeiture.

(2) The Sauk County Sheriff's Department personnel are authorized to catch and impound animals at large with such authorization to include the pursuit of animals upon non-animal owner private property. It shall be a violation of this ordinance to interfere with the animal control officer, law enforcement officer, public health officer or designee, trained individual or Sauk County Sheriff's Department employee in the performance of their duties.

**27.013 Penalties.** Any person violating any provisions of this ordinance shall be punished by forfeiture. If any violation be continuing, each day's violation shall be deemed a separate violation. The cash deposit shall be the amount of forfeiture, plus any fee or assessment imposed by Wisconsin State Statutes and as provided by Chapter 20 of the Sauk County Code of Ordinances.

(1) First violation in one year: forfeiture will be ~~twenty-five dollars~~ \$25.00.

(2) Second violation in one year: forfeiture will be ~~fifty dollars~~ \$50.00.

(3) Third violation within 2 years: forfeiture will be ~~seventy-five dollars~~ \$75.00.

(4) Fourth violation within 3 years and subsequent violations: forfeiture will be ~~one hundred dollars~~ \$100.00.

(5) Notwithstanding the above provisions, violations of Sauk Co. Code § 27.010 shall be punished by a forfeiture of not less than ~~fifty~~ \$50.00 nor more than ~~two hundred and fifty dollars~~ \$250.00. If the violation is continuing, each day's violation shall be deemed a separate violation.

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Repealed and recreated by the Sauk County Board of Supervisors on August 19, 1997. Amended by the Sauk County Board of Supervisors on June 19, 2001 - Ordinance No. 48-01. Amended by the Sauk County Board of Supervisors on December 21, 2004 - Ordinance No. 190-04. Amended by the Sauk County Board of Supervisors on October 19, 2010 - Ordinance No. 119-10. Amended by the Sauk County Board of Supervisors on October 17, 2017 - Ordinance No. 13-17. Amended by the Sauk County Board of Supervisors on December 18, 2018 - Ordinance No. \_\_\_\_-18.

RESOLUTION NO. 183 - 2019

**AUTHORIZING CREATION OF ADHOC ORAL HEALTH COMMITTEE**

**Background:** Two out of three older adults lack dental benefits. With that, one half did not visit a dentist in the last year. People with disabilities are three time more likely than people without to go without dental treatment because of cost.

The creation of an ADHOC Oral Health Committee will investigate opportunities for providing dental care for older adults and persons with disabilities. The Ad Hoc Committee would be comprised of up to ten (10) members, including two (2) from the Human Services Board, Health Care Board of Trustees, Board of Health, and Aging and Disability Resource Center Committee, and up to two (2) members from the oral health professional community. Per diem and mileage would be provided only to the county board supervisor member on the committee.

**Fiscal Impact:** ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors, met in regular session, hereby authorizes the creation of an ADHOC Oral Health Committee to investigate opportunities for providing dental care for older adults and persons with disabilities; and

**BE IT FURTHER RESOLVED**, that the Ad Hoc committee shall be comprised of up to ten (10) members, including two (2) from the Human Services Board, Health Care Board of Trustees, Board of Health, and Aging and Disability Resource Center Committee, and up to two (2) members from the oral health professional community. This Ad Hoc committee is to study the scope of need for older adult dental care in Sauk County and how to fulfill that need on a long-term basis without becoming heavily levy dependent; and

**BE IT FUTHER RESOLVED**, that the Board Chair shall appoint the members of the committee with Board approval and that the Ad Hoc Committee shall present a report to the Board in May 2019 and shall dissolve at that point.

For consideration by the Sauk County Board of Supervisors on January 15, 2019.

Respectfully submitted,

**SAUK COUNTY AGING & DISABILITY RESOURCE CENTER COMMITTEE**

\_\_\_\_\_  
Chuck Spencer, Chair

\_\_\_\_\_  
Chuck Whitsell

\_\_\_\_\_  
Valerie McAuliffe

\_\_\_\_\_  
Craig Braunschweig

\_\_\_\_\_  
Ross Curry

**Fiscal Note:** Fiscal impact of mileage and per diem to county board supervisor member.

**Information System Note:** No fiscal impact.

**RESOLUTION NO. 104 - 2019**

**AUTHORIZE THE UPGRADE OF THE DATA AND HIGHWAY COMMUNICATIONS  
CHANNELS AT THE COMMUNICATIONS TOWERS**

**Background:** Sauk County provides and staffs a Countywide Emergency Communications Center that receives calls for service for most of Sauk County. The existing communications channels for Data and Highway are due to be upgraded to Internet Protocol (IP) channels. The Internet Protocol (IP) Data and Highway channels are used to notify emergency responders and highway department members of a call for service. The channels are housed in the county's communications shelters at the various tower sites throughout the county. The Data and Highway channels are two (2) of the remaining three (3) channels due to be updated to IP channels. Delivery, testing and installation by the Communications Technician are all included in the scope of work for this project. The Building Services Facilities Director and Communications Technician have been budgeting for these communications channel upgrades through the capital improvement process over the last few years. The Sauk County Communications Technician obtained pricing from Motorola, BAYCOM, Alpha Technologies, and Trak for the upgrade of the Data and Highway channels to IP at the communications tower sites. The total price for upgrades to the county's communications network in 2019 is not to exceed \$307,790.00. Attached to this resolution is the cost break down for the work to be completed at each tower site.

**Fiscal Impact:** ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Communications Technician is hereby authorized to issue the necessary purchase orders not to exceed \$307,790.00 for the purchase of the Data and Highway Internet Protocol (IP) channels and other associated costs related to the channel upgrades at the Sauk County Tower locations.

**BE IT FURTHER RESOLVED**, that the Buildings Services Facilities Director is hereby authorized to approve change orders for any potential unforeseen conditions and so long as change orders for each contracted portion of the project do not exceed 15% of the original contracted price and sufficient budgeted funds are available to pay the change order cost increases.

For consideration by the Sauk County Board of Supervisors on January 15, 2019.

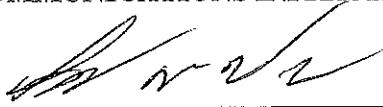
Respectfully submitted,

RESOLUTION NO. 1011 - 2019


**AUTHORIZE THE UPGRADE OF THE DATA AND HIGHWAY  
COMMUNICATIONS CHANNELS AT THE COMMUNICATIONS TOWERS**

PAGE 2

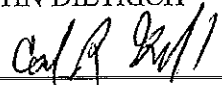
**COMMUNICATIONS INFRASTRUCTURE COMMITTEE**

  
\_\_\_\_\_  
SCOTT VON ASTEN, CHAIR

  
\_\_\_\_\_  
SHANE GIBSON

  
\_\_\_\_\_  
BRANDON LOHR

\_\_\_\_\_  
JOHN DIETRICH

  
\_\_\_\_\_  
CARL GRUBER

**FISCAL NOTE:** Money for this upgrade will be taken from the 2019 Building Services Communications Capital Improvement account in which \$310,000 have been budget for this upgrade.

**MIS NOTE:** No MIS impact.

KPB

2019 UPGRADE #3 COSTS  
DATA / HIGHWAY SYSTEM UPGRADE

SITE	DATA		HIGHWAY		DATA		HIGHWAY		GPS	SWITCH	CABLES	ANTENNA NETWO	UPS	ELECTRICAL	NETWORK	FCC
	RADIO 1	RADIO 2	CONTROL 1	CONTROL 2	CONTROL 1	CONTROL 2	CONTROL 1	CONTROL 2								
HH	\$10,127.00	\$10,127.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00			\$250.00	\$10,000.00	\$600.00	\$400.00		
CH	\$10,127.00	\$10,127.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00			\$250.00		\$600.00	\$400.00		
LD	\$10,127.00	\$10,127.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00			\$250.00		\$600.00	\$400.00		
RD	\$10,127.00	\$10,127.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00			\$250.00		\$600.00	\$400.00		
LV	\$10,127.00	\$10,127.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00			\$250.00		\$600.00	\$400.00		
HP	\$10,127.00	\$10,127.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00			\$250.00		\$600.00	\$400.00		
SG	\$10,127.00	\$10,127.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00			\$250.00		\$600.00	\$400.00		
SC	\$10,127.00	\$10,127.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00			\$250.00		\$600.00	\$400.00		
TR	\$10,127.00	\$10,127.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00			\$250.00	\$15,000.00	\$600.00	\$400.00		
HH2			\$2,100.00	\$2,100.00												
SPARE	\$10,127.00	\$10,127.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00										
	\$101,270.00	\$101,270.00	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$27,000.00	\$27,000.00	\$0.00	\$0.00	\$2,250.00	\$25,000.00	\$5,400.00	\$3,600.00	\$0.00	\$0.00

**\$307,790.00**

Site:

HH: Happy Hill Tower  
CH: Happy Hill Tower  
LD: Lake Delton Tower  
RD: Reedsburg Tower  
LV: LaVale Tower  
HP: Hillpoint Tower  
SG: Spring Green Thull Rd Tower  
SC: Sauk City Tower  
TR: Tower Rd Tower  
HH2: Happy Hill Tower 2nd Unit

Vendor Breakdown		Equipment Purchased	
Contractor	Cost		
ALPHA	\$5,400.00	UPS Battery Backup	
BAYCOM	\$42,000.00	Data Controller, Highway Controller	
Misc Vendors	\$30,850.00	Cables, Antenna Network, Electrical	
Motorola	\$202,540.00	Data Radio, Hwy Radio	
Trak	\$27,000.00	GPS Units	
Total	\$307,790.00		

**SYSTEM QUOTE**

RADIO DETECTION 8100 PTLG  
DESKTOP CONTROL  
RF CONTROL BASE  
IF CONTROL USER LMC (20)  
CONTROL  
VOTER  
GPS  
GPS DIST  
SWITCH  
CABLES  
ANTENNA NETWORK  
UPS  
ELECTRICAL  
NETWORK  
FCC  
FIBER  
PERMITS  
SHELTER

[illegible]

**SYSTEM QUOTE**

RADIO/ELECTION 8180 PTLG  
DESIGNER CONTROL  
IP CONTROL BASE  
IP CONTROL USER LIC (20)  
CONTROL  
VOTER  
GPS  
GPS DIST  
SWITCH  
CABLES  
ANTENNA NETWORK  
UPS  
ELECTRICAL  
NETWORK  
RCC  
FIBER  
PERMITS/FEES  
PERMITS/FEES  
SHELTER

[illegible]

## SLAB PREP

ITEMS	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
REINFORCING	FOOTER	1	\$1,508.53	
STEM		1	\$1,508.53	
WEIGHT		1	\$3,200.00	
CRANE		1	\$3,400.00	
GRAVEL		1	\$8,020.00	
SLAB FORMING		1	\$250.00	
CONCRETE		1	\$1,057.88	
FORMING		1	\$3,232.22	
FOOTER		1	\$5,028.00	
GROUNDING		1	\$1,002.00	
ANTENNA TOWERS		1	\$1,046.13	
FIBER		1	\$4,000.00	
ICE BRIDGE		1	\$2,000.00	
			\$34,844.69	

## SLAB PRE

SHIELDER	\$16,450.00	\$16,000.00
FINISHER	\$2,200.00	\$2,000.00
CRANE	\$3,000.00	\$2,000.00
GRAVEL	\$3,000.00	\$0.00
SLAB FORMING	\$260.00	\$0.00
CONCRETE	\$3,000.00	\$1,065.19
Escrow/Int	\$3,000.00	\$3,042.43
Feeding	\$0.00	\$0.00
POWER	\$3,000.00	\$5,029.40
GROUNDING	\$500.00	\$1,046.13
ANTENNA, LINES	\$500.00	
WIRE	\$4,000.00	\$2,000.50
TELEPHONE	\$2,000.00	\$2,560.00



**RESOLUTION NO. 185 - 2019**  
**AUTHORIZING THE PURCHASE OF OPTICAL CHARACTER**  
**RECOGNITION SOFTWARE**

Background: In 2004, Sauk County purchased real estate indexing software from TriMin Systems that allows for the recording and subsequent searching of deeds, mortgages, release of mortgages and numerous other documents relating to title of real estate. The system is modular in nature, and over the years, Sauk County has purchased additional modules from Trimin: internet access to recorded documents in 2006 and a module allowing Sauk County to accept recordings electronically in 2013.

This resolution authorizes the purchase of TriMin's latest module: LandScan. LandScan is an optical character recognition (OCR) software that provides for the completion of index information by "recognizing" various pieces of information, such as dates, grantor/grantee and legal description and entering them into the real estate index. This will streamline the process of recording documents by automatically extracting information from the scanned document and copying it to the appropriate data field in the system.

Because this module is part of a proprietary system, it cannot be obtained through sources other than TriMin Systems. For this reason, no other cost proposals have been considered.

Fiscal Impact: { } None {X} Budgeted Expenditure { } Not Budgeted

**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the purchase of TriMin Systems OCR software, LandScan, and related services, as set forth below, be and is hereby approved;

LandScan Software:	\$30,000
Rules Writing	\$15,000
Installation/Training	\$ 5,000
<b>Total:</b>	<b>\$50,000</b>

and,

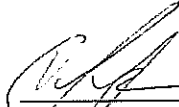
**BE IT FURTHER RESOLVED**, that the Sauk County Management Information Systems Director is hereby delegated the authority to sign any contracts related to the purchase, configuration and installation of said system module, on behalf of Sauk County.

For consideration by the Sauk County Board of Supervisors on January 15, 2019.

Respectfully submitted,

**CONSERVATION, PLANNING, AND ZONING COMMITTEE:**

  
WILLIAM F. WENZEL, Chair

  
CHUCK SPENCER

  
GLEN JOHNSON

  
JEAN BERLIN

  
MARTIN KRUEGER

  
JOHN DIETZ

  
ROBERT NEWPORT

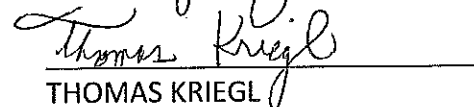
**EXECUTIVE AND LEGISLATIVE COMMITTEE:**

  
PETER VEDRO, Chair

  
WILLIAM HAMBRECHT

  
WALLY CZUPRYNSKI

  
WILLIAM F. WENZEL

  
THOMAS KRIEGL

**Fiscal Note:** The 2018 Land Records Modernization budget provides \$50,000 for this project. Funds will be carried forward to 2019. *KPB*

**MIS Note:** System module will integrate into existing system and conforms to Sauk County's technology standards.

RESOLUTION NO. 186 - 2019

APPROVING PROFESSIONAL SERVICES AGREEMENT WITH MSA  
PROFESSIONAL SERVICES ("MSA") FOR ADMINISTRATION OF THE SAUK  
COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING LOAN  
FUND HOUSING PROGRAM ("CDBG")

*Background: Resolution 53-12 authorized Sauk County to enter into the Southern Housing County Consortium and into a cooperative agreement with Columbia County for the purpose of administering CDBG housing funds. MSA was chosen by Columbia County as the administrator of the program. Sauk County obtains a small amount of funds that are not part of the consortium dollars. MSA also administers this program in order to be consistent and to successfully follow federal guidelines. There is no cost to Sauk County for this service as the fees are from the CDBG monies.*

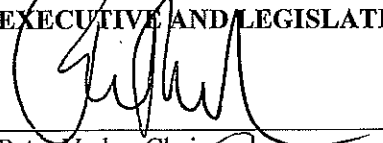
Fiscal Impact: ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

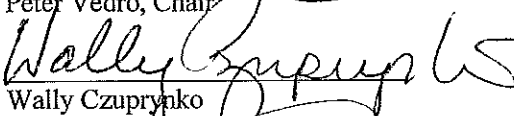
NOW, THEREFORE BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby approves a Professional Services Agreement with MSA Professional Services for administration of the Sauk County Community Development Block Grant Revolving Loan Fund Housing Program and that the Administrative Coordinator is authorized to sign the agreement and any administrative amendments thereto until there is a need to change administrators of the program.


For consideration by the Sauk County Board of Supervisors on January 15, 2019.

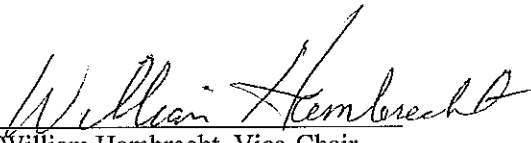
Respectfully submitted,

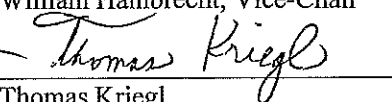
EXECUTIVE AND LEGISLATIVE COMMITTEE:

  
Peter Vedro, Chair

  
Wally Czuprynski

  
William Wenzel

  
William Hambrecht, Vice-Chair

  
Thomas Kriegel

Fiscal Note: None  
MIS Note: None.

RESOLUTION 187 - 19

**AUTHORIZING A CONTRACT FOR A SPACE NEEDS STUDY FOR THE SAUK  
COUNTY HIGHWAY DEPARTMENT**

*Background: The Sauk County Highway Department has garages located at 620 Linn Street in Baraboo and a satellite Garage located at 537 K Street in Reedsburg. Both of these Garages are no longer adequate for the current fleet storage, repair activities, parts storage and employee quarters. The existing facilities are too small, improperly laid out, in need of many architectural and mechanical repairs. At this point, the Highway Department does not have a full cost projection on what it will take repair the buildings in order to maintain their working performance over the next few decades. Nor does the Highway Department have a full sense of what the current space needs are for these two Garage facilities. It is believed that the current buildings are beyond merit of further investment and that the aggregation of building space is too small for current and future operational needs. An RFP was sent out for a Facilities Condition Assessment, Space Needs Assessment, and Conceptual Design of both the Baraboo and Reedsburg Garages. The study will also explore the option of combining the two facilities into one main shop.*


**NOW, THEREFORE BE IT RESOLVED**, that the Sauk County Board of Supervisors, met in regular session, hereby authorizes the Highway Commissioner of the Sauk County Highway Department enter into a contract with Barrientos Design & Consulting to perform research for the Sauk County Highway Department totaling \$15,288.00; and,

**BE IT FURTHER RESOLVED**, that the Highway Commissioner is hereby authorized to approve change orders to the original bid prices not to exceed 10% for the above mentioned bid, it further being understood that this expenditure will be paid from Highway Department funds.

For Consideration by the Sauk County Board of Supervisors on January 15, 2019.

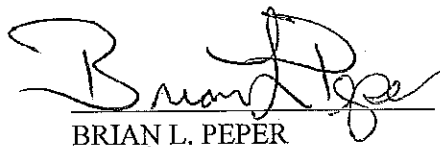
Respectfully submitted:

Sauk County Highway and Parks Committee

  
DAVID A. RIEK, CHAIR

  
TOMMY LEE BYCHINSKI

  
JEAN BERLIN

  
BRIAN L. PEPER

  
KEVIN LINS

Fiscal Note: Highway Department Budget – Capital Outlay  
MIS Note: No MIS Impact.

KPB

# SUMMARY SHEET SPACE NEEDS PROPOSAL

PROPOSAL DUE DATE: December 12, 2018 at 8:00 a.m.  
Baraboo & Reedsburg Garage Facility Assessment, Space Needs & Concept Design

Firm Name	Barrientos Design and Consulting	Kueny Architects, LLC	Angus Young	Excel
Total Bid	\$15,288	\$17,910	\$24,900	\$89,000
Remarks				Costs included more design than just a concept design.

RESOLUTION NO. 100 - 2019

**AUTHORIZATION TO PURCHASE NINE  
POLICE SPECIFICATION SQUAD CARS, TWO UNMARKED SQUADS AND ONE  
PRISONER TRANSPORT VAN**

*Background: Each year the Sauk County Sheriff's Office replaces squads that have high mileage in order to avoid increased maintenance costs. The old squads are traded in to reduce the costs of the replacement squads. We are replacing nine marked squads. We will also be replacing two unmarked squads and one prisoner transport van; again the squads being replaced have high mileage. Kayser Ford of Madison had the lowest bid for the nine police specification squad cars. Koenecke Ford of Reedsburg had the lowest bid on the 2019 Ford F150 and the one 2018 Ford Explorer. Fedderly of Reedsburg had the lowest for the 2019 Dodge Caravan.*

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

**WHEREAS**, your Committee has examined the bids received, which are enumerated on the bottom of this resolution; and,

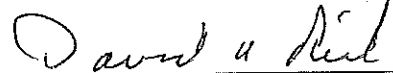
**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Sheriff be and hereby is authorized to purchase eight 2019 Ford Police Interceptor Utility Vehicles and one 2020 Ford Police Interceptor Utility Vehicle for an after trade cost of \$219,500, one 2019 Ford F150 from Koenecke Ford for a total after trade cost of \$21,962, one 2018 Ford Explorer from Koenecke Ford for a total after trade cost of \$27,941 and one 2019 Dodge Caravan from Fedderly for a total after trade cost of \$25,982.


For consideration by the Sauk County Board of Supervisors on January 15, 2019.

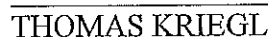
Respectfully submitted,

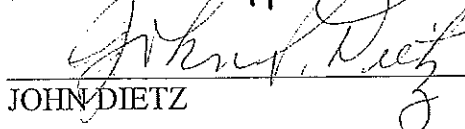
SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE

  
WILLIAM WENZEL


  
DAVID RIEK

  
TIM REPPEN

  
THOMAS KRIEGL

  
JOHN DIETZ

**Fiscal Note:**

Expenditure of \$295,385 for vehicles and \$25,000 for equipment (top lights, wiring, striping, and guards) from the 2019 adopted Sheriff's budget-Vehicle Replacement and Sheriff's Outlay. The 2019 Sheriff's Budget includes \$324,000 for squads and equipment. The total expenditures would be \$320,385 

**MIS Note:** No MIS impact

### 2019 Squad Bids

#### 9 Marked Squads

Koenecke: \$285,932  
Kayser: \$219,500

#### 2019 Ford F150

Koenecke: \$21,962  
Kayser: \$29,600

#### 2019 Dodge Caravan

Kayser Chrysler: \$26,213  
Baraboo Motors: \$30,700  
Fedderly: \$25,982

#### 2019 Ford Explorer

Kayser: \$29,700  
Koenecke: \$27,941

RESOLUTION NO. 189 - 2019

**AUTHORIZATION TO CONTRACT WITH STRANG FOR COMPLETING A SPACE  
NEEDS ASSESSMENT OF THE COURTHOUSE, REEDSBURG HUMAN SERVICES,  
AND WEST SQUARE ADMINISTRATION FACILITIES**

**Background:** Sauk County owns and maintains numerous facilities throughout the county that house all the services and departments of the county. A space needs study was conducted for the West Square Administration building in 2012 prior to a remodeling project that took place in 2013. Many county departments are transforming. Some departments are growing and others are reducing as technology evolves. The county currently does not have a plan for expansion of office space, or how to better utilize current vacant spaces. Through various meetings with departments and staff, several ideas of sharing offices for staff that are out in the field regularly, and telecommuting as technology evolves have been discussed as ways to better utilize the spaces in county buildings without a major overhaul to the identified facilities. A Request for Proposal was drafted to study the county's current space needs, and determine how the space can be better utilized currently and in the future without major building construction. Each proposer was asked to provide a separate cost for studying each facility and an estimated reimbursable cost. Five proposals responding to the Space Needs Assessment were received. The Property and Insurance Committee, Administrative Coordinator, and Building Services staff have reviewed the proposals received and recommend to contract with Strang for the Space Needs Assessment at the identified Sauk county facilities.

**Fiscal Impact:** ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

**NOW, THEREFORE, BE IT RESOLVED** that the Sauk County Board of Supervisors, met in regular session, hereby authorizes the Administrative Coordinator to contract with Strang for the Space needs Assessment for the respective buildings at a cost of \$45,000.

For consideration by the Sauk County Board of Supervisors on January 15<sup>th</sup>, 2019.

Respectfully submitted,

**PROPERTY AND INSURANCE COMMITTEE**

\_\_\_\_\_  
SCOTT VON ASTEN, CHAIR

\_\_\_\_\_  
WILLIAM HAMBRECHT

\_\_\_\_\_  
SHANE GIBSON

\_\_\_\_\_  
JEAN BERLIN

\_\_\_\_\_  
CARL GRUBER



RESOLUTION NO. 189 - 2019

**AUTHORIZATION TO CONTRACT WITH STRANG FOR COMPLETING A SPACE NEEDS STUDY OF COURTHOUSE, REEDSBURGHUMAN SERVICES, AND WEST SQUARE ADMINISTRATION FACILITIES**

Page 2

**FISCAL NOTE:** Money for this service will be taken out of the Building Services Capital Outlay budget. *VB*

**Information System Note:** No fiscal impact.

COMPANY	CH	LEC	HSR	WS	ESTIMATED REIMBURSABLES	TOTAL
DIMENSION IV	\$18,000	\$16,000	\$14,000	\$31,000	0	\$79,000
JEWELL	\$20,000	NOT IN BID	\$17,000	\$25,000	0	\$62,000
DAVID MAYO	\$13,000	\$18,700	\$5,800	\$34,500	0	\$72,000
FRED MOYER	\$39,820	\$34,540	\$29,940	\$45,340	\$7,000	\$149,640
STRANG	\$15,000	\$15,000	\$15,000	\$15,000	\$1000	\$60,000