

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: SAUK COUNTY BOARD OF SUPERVISORS – REGULAR MEETING
DATE: TUESDAY, AUGUST 21, 2018
TIME: 6:00 PM
PLACE: ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Roll Call.
- 3) Invocation and Pledge of Allegiance.
- 4) Adopt Agenda.
- 5) Adopt Minutes of Previous Meeting.
- 6) Consent Agenda.

AGING AND DISABILITY RESOURCE CENTER & VETERANS SERVICE OFFICE COMMITTEE:

Resolution 107-2018 Commending Cathy Bindl For Over 11 Years Of Service To The People Of Sauk County. (Page 4)

CONSERVATION, PLANNING, AND ZONING COMMITTEE:

Resolution 108-2018 Commending Steve Sorenson For 30 Faithful Years Of Service To The People Of Sauk County. (Page 5)

HEALTH CARE CENTER BOARD OF TRUSTEES:

Resolution 109-2018 Commending Penny Bautch For More Than 13 Years Of Faithful Service To The People Of Sauk County. (Page 6)

- 7) Scheduled Appearances.
 - a. Chancellor Dennis J. Shields, UW Platteville: re; UW Platteville Baraboo/Sauk Campus update.
- 8) Public Comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
- 9) Communications.
 - a. 07/12/2018 Letter from Wisconsin Historical Society; re: State and National Register of Historic Places Nomination. (Pages 7-8)
- 10) Bills & Referrals.
- 11) Claims.
- 12) Appointments.

Badger Restoration Advisory Board:

Valerie McAuliffe

Term concurrent with Board of Supervisors, expiring 04/20/2020

COMPREHENSIVE COMMUNITY SERVICES/FAMILIES COME FIRST COORDINATING COMMITTEE:

Rita Strutz, Employee Member

Shannon Cowan- Citizen Member, New Appointment

Amy Laughnan- Citizen Member, New Appointment

Fred Flickner- Citizen Member, New Appointment

2-Year Terms: 08/21/2018 to 08/18/2020

Sauk County Library Board:

Charles Whitsell- Alternate

Term concurrent with Board of Supervisors, expiring 04/20/2020

- 13) Proclamations.

- 14) Unfinished Business.
- 15) Reports – informational, no action required.
- a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
 - b. Peter Vedro, County Board Chair
 - LGI- Future Region Program
 - c. Alene Kleczek Bolin, Administrative Coordinator
 - Budget Update
 - Second Quarter 2018 Financial Report. (Pages 9-15)

16) Resolutions & Ordinances:

BOARD OF HEALTH:

Resolution 110-2018 Authorizing The Purchase Of Two Vehicles For The Sauk County Health Department. (Pages 16-17)

CONSERVATION, PLANNING AND ZONING COMMITTEE:

Ordinance 14-2018 An Ordinance Approving A Map Amendment (Rezoning) Of Lands In The Town Of Honey Creek From Exclusive Agriculture To A Agriculture District Filed Upon Randy Schlieckau, Property Owner. (Pages 18-34)

Ordinance 15-2018 An Ordinance Approving An Amendment To Chapter 25 Private Onsite Wastewater Treatment Systems, And To Amend Chapter 20, Uniform Citation Ordinance. (Pages 35-51)

HUMAN SERVICES BOARD AND EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 111-2018 Authorizing A Contract With Netsmart To Enhance The Electronic Record System. (Pages 52-53)

PROPERTY AND INSURANCE COMMITTEE:

Resolution 112-2018 Authorizing Issuance Of Quit Claim Deed To Certain Lands In The City Of Baraboo To Vintage Investments LLC. (Page 54)

HEALTH CARE CENTER BOARD OF TRUSTEES:

Resolution 113-2018 Authorizing/Approving The Proposal To Provide Health Care Research For Health Care Center Campus. (Pages 55-56)

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 114-2018 Authorizing Opt-In To Kane County, Utah V. United States. (Page 57)

(Subject To The E&L Committee Consideration Of A Motion To Rescind The Motion Forwarding Item To County Board)

Resolution 115-2018 To Conduct Countywide Advisory Referendum On Protecting State And Federal Constitutional Right To Bear Arms. (Page 58)

Resolution 116-2018 Advisory Referendum Limits And Timing. (Page 59)

17) Adjournment to a date certain.

Respectfully,



Peter Vedro
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact Sauk County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: August 16, 2018.

Agenda Preparation: Peter Vedro, County Board Chair.

s:/admin/Co Bd Agendas/2018/ctybdagendaAUGUST2018

RESOLUTION NO. 107 - 18

COMMENDING CATHY BINDL FOR OVER 11 YEARS OF SERVICE TO THE
PEOPLE OF SAUK COUNTY

Background: It is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction. Cathy faithfully served the people of Sauk County as an Aging Specialist in the Aging & Disability Resource Center for over 11 years. Cathy retired from the Aging & Disability Resource Center office on July 5, 2017.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

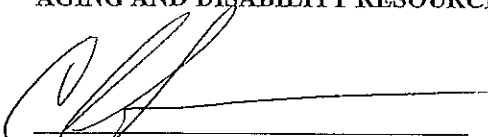
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation and commends Cathy Bindl for over 11 years of faithful service to the people of Sauk County; and,

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Cathy Bindl an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on August 21, 2018.

Respectfully submitted,

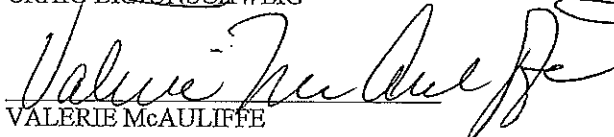
AGING AND DISABILITY RESOURCE CENTER & VETERANS SERVICE OFFICE COMMITTEE


CHUCK SPENCER, Chair

DAVID MOORE


CHUCK WHITSELL


CRAIG BRAUNSCHWEIG


VALERIE McAULIFFE

Fiscal Note: No fiscal impact. *KPB*

MIS Note: No information systems impact.

RESOLUTION NO. 108 - 2018

COMMENDING STEVE SORENSON FOR 30 FAITHFUL YEARS OF SERVICE TO
THE PEOPLE OF SAUK COUNTY

Background: It is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Steve faithfully served the people of Sauk County in the Conservation, Planning and Zoning Department for 30 years. Steve was an essential team member to the Department and all of Sauk County.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

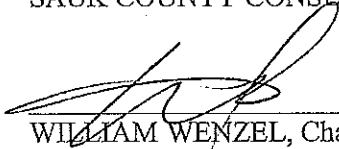
NOW, THEREFORE BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation and commends Steve Sorenson for 30 years of faithful service to the people of Sauk County.

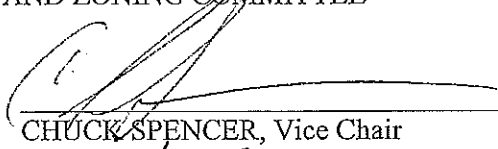
AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present Steve Sorenson an appropriate symbol of our appreciation for service to the people of Sauk County.

For consideration by the Sauk County Board of Supervisors on August 21, 2018.

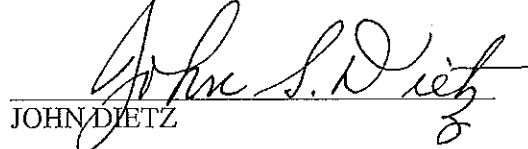
Respectfully submitted,

SAUK COUNTY CONSERVATION, PLANNING, AND ZONING COMMITTEE

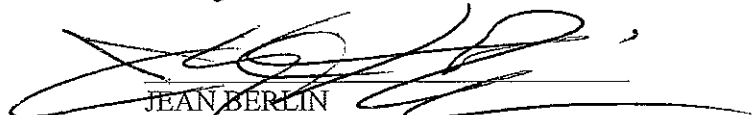

WILLIAM WENZEL, Chair

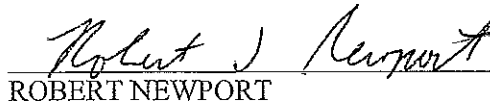

CHUCK SPENCER, Vice Chair

GLENN JOHNSON


JOHN DIETZ

MARTY KRUEGER


JEAN BERLIN


ROBERT NEWPORT


SHARON LAUBSCHER

Fiscal Impact: None. *KRB*
MIS Note: No new MIS impact.

RESOLUTION 109 - 18

**Commending Penny Bautch for More Than 13 Years of Faithful Service
To The People of Sauk County**

Background: It is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Penny faithfully served the people of Sauk County in the Kitchen, and in Environmental Services at the Sauk County Health Care Center for over 13 years. Penny was an essential team member to the Sauk County Health Care Center and all of Sauk County.

Fiscal Impact: (X) None () Budgeted Expenditure () Non Budgeted

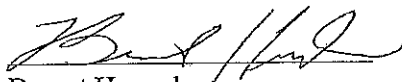
NOW, THEREFORE BE IT RESOLVED, that the Sauk County Board of Supervisors, hereby expresses its appreciation and commends Penny Bautch for 13 years of faithful service to the people of Sauk County.

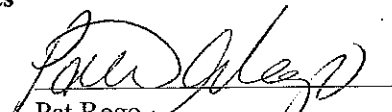
AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present Penny Bautch an appropriate symbol of our appreciation for service to the people of Sauk County.

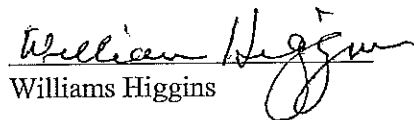
For Consideration by the Sauk County Board of Supervisors on August 21, 2018.

Respectfully submitted:

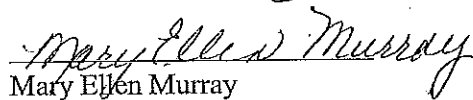
Sauk County Health Care Center Board of Trustees

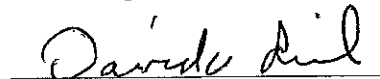

Bryant Hazard

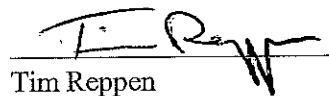

Pat Rego


Williams Higgins

Terri Langer


Mary Ellen Murray


David Riek


Tim Reppen

Fiscal Note: None *PR*

MIS Note: None



WISCONSIN
HISTORICAL
SOCIETY

RECEIVED
JUL 16 2018
SAUK COUNTY CLERK
BARABOO, WISCONSIN

TO: Local and State Officials
FROM: Jim Draeger, State Historic Preservation Officer
RE: State and National Register of Historic Places nomination
DATE: July 12, 2018

We are pleased to inform you that the *Samuel and Nina Marcus House at 241 East Jefferson Street in Spring Green, Sauk County* will be considered by the Wisconsin Historic Preservation Review Board for nomination to the Wisconsin State Register of Historic Places and National Register of Historic Places.

The nomination will be considered at the Wisconsin Historic Preservation Review Board meeting on August 17, 2018 at The Howard, 405 Washington Avenue, Oshkosh, Wisconsin. The enclosed agenda gives the times of the full board and committee meetings.

Any comments or questions should be directed to Peggy Veregin at (608) 264-6501.



AGENDA

- Times as Noted** **COMMITTEE MEETINGS**
Individual properties are presented only at the applicable committee meetings. See the list below to determine the committee meeting(s) where a specific nomination will be presented.
- 9:00-10:45 AM** **Architecture Committee (AR), Room TBD**
Sheboygan Municipal Auditorium and Armory, Sheboygan, Sheboygan County (AR, H)
Port Washington North Breakwater Light, Port Washington, Ozaukee County (AR, H)
Carl and Clara Bucholtz Farm, East Troy, Walworth County (AR)
Samuel and Nina Marcus House, Spring Green, Sauk County (AR)
Knapp-Calkins Farmstead, Town of Palmyra, Jefferson County (AR)
Klueter & Company Wholesale Grocery Warehouse, Madison, Dane County (AR)
Coakley Brothers Warehouse, Milwaukee, Juneau County (AR)
- 10:00-10:45 AM** **Anthropology Committee (AN), Room TBD**
Selah Chamberlain Shipwreck (Bulk Carrier), Sheboygan, Sheboygan County (AN)
- 10:00-10:45 AM** **History Committee (H), Room TBD**
Port Washington North Breakwater Light, Port Washington, Ozaukee County (AR, H)
Schweiger Industries Plant III, Jefferson, Jefferson County (H)
Sheboygan Municipal Auditorium and Armory, Sheboygan, Sheboygan County (AR, H)
- 11:00 AM-12:00** **FULL REVIEW BOARD MEETING, Room TBD**
Committees provide recommendations on individual properties for consideration by the Review Board.
Historic Districts are presented to the board; the board votes on both individual properties and districts.
- Individual Nominations (Action on Individual Nominations)**
Carl and Clara Bucholtz Farmstead, East Troy, Walworth County (AR)
Coakley Brothers Warehouse, Milwaukee, Juneau County (AR)
Klueter & Company Wholesale Grocery Warehouse, Madison, Dane County (AR)
Knapp-Calkins Farmstead, Town of Palmyra, Jefferson County (AR)
Samuel and Nina Marcus House, Spring Green, Sauk County (AR)
Port Washington North Breakwater Light, Port Washington, Ozaukee County (AR, H)
Schweiger Industries Plant III, Jefferson, Jefferson County (H)
Selah Chamberlain Shipwreck (Bulk Carrier), Sheboygan, Sheboygan County (AN)
Sheboygan Municipal Auditorium and Armory, Sheboygan, Sheboygan County (AR, H)
- PRESENTATION OF INDIVIDUAL PROPERTY CERTIFICATES**
- Historic Districts (Presentation and Action on District Nominations)**
Main Street Historic District, Mount Horeb, Dane County
- 12:00 – 12:30 PM** **LUNCH BREAK FOR BOARD MEMBERS, Room TBD**
- 12:30 PM -** **REVIEW BOARD BUSINESS MEETING, Room TBD**
Call to order and Welcome
Minutes of Review Board Meeting on May 18, 2018
Report by Chairperson Prendergast
Reports by SHPO and Staff
Adjournment

All meetings are open to the Public

***** Action may be taken on any item listed on the agenda*****



Accounting Department

Kerry P. Beghin, CPA
 Finance Director
 505 Broadway, Baraboo, WI 53913

PHONE: 608-355-3237
 FAX: 608-355-3522
 E-Mail: kerry.beghin@saukcountywi.gov

To: Sauk County Board of Supervisors
 Date: August 8, 2018
 About: June, 2018 1st Quarter Financial Report – 50.00% of Year

Revenues

Revenues tend to be more cyclical in nature than expenses. Many of Sauk County's grants and aids, the largest revenue source after property tax levy, are paid on a reimbursement basis. The County incurs the expenses, submits the paperwork to primarily the State, and the reimbursement comes later. In Human Services, many Wisconsin Department of Health & Family Services payments are received in July for the first half of the year. Transportation aids of \$1,300,000 are received 25% in January, 50% in July, and 25% in October. Shared revenue of \$702,000 is received 15% in July and 85% in November. Due to uncertainties in interest rates, interest earned on the County's invested funds was estimated conservatively. Miscellaneous revenues are high due to proceeds from sale of tax deeded properties.

Overall, 38.79% of annual revenues have been recognized through June. The following chart is in order of budgeted magnitude of dollars, and excludes both property taxes which are recorded 1/12th every month, and transfers between Sauk County funds which have an equal offsetting expense. Note that sales tax (discussed in more detail later) lags by one month.

Revenues	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Grants & Aids	19,040,650	4,769,320	(14,271,330)	25.05%
User Fees	9,514,680	4,395,728	(5,118,952)	46.20%
Sales Tax	8,775,658	3,311,463	(5,464,195)	37.73%
Intergovernmental Charges	7,898,913	4,224,540	(3,674,373)	53.48%
Licenses & Permits	839,675	452,826	(386,849)	53.93%
Other Taxes	635,135	329,577	(305,558)	51.89%
Fines, Forfeitures & Penalties	473,600	267,520	(206,080)	56.49%
Rent	413,577	222,960	(190,617)	53.91%
Interest	396,774	464,582	67,808	117.09%
Miscellaneous	184,642	246,515	61,873	133.51%
Donations	97,897	41,577	(56,320)	42.47%
Total	48,271,201	18,726,608	(29,544,593)	38.79%

Property taxes are due on January 31 and are collected by local treasurers through that date. After January 31, all collections become the responsibility of the County. By August 15, Sauk County must make full payment to all the other taxing jurisdictions without regard to what has been collected. Outstanding taxes as of July 31, 2018 follow. This means uncollected delinquent taxes due to Sauk County equal \$8,736,782, which is \$1,790,616 less than a year ago at this time. Of this total, about 24.39% (about \$2,131,000) was originally levied to fund County operations. The remaining 75.61% was originally levied by schools and other local governments. The second installment of the 2017 levy, collected 2018, was due July 31, 2018.

Levy Year	Collection Year	County Tax Rate	County Levy	County-Wide Levy	Uncollected Taxes as of April 30, 2018	Percent of County-Wide Levy Collected
2017	2018	\$4.68	30,969,018	124,747,926	7,655,760	93.86%
2016	2017	\$4.72	30,351,664	122,691,581	604,977	99.51%
2015	2016	\$4.76	30,183,042	123,046,787	328,733	99.73%
2014	2015	\$4.97	29,878,110	121,004,422	66,630	99.94%
2013	2014	\$4.79	28,854,774	124,273,971	38,261	99.97%
2012	2013	\$4.66	28,531,297	122,259,549	16,040	99.99%
2011	2012	\$4.54	28,531,297	121,315,933	10,581	99.99%
2010	2011	\$4.42	28,531,297	122,553,732	7,890	99.99%
2009	2010	\$4.34	28,659,120	115,574,314	7,340	99.99%
2008	2009	\$4.18	27,714,671	111,860,501	165	100.00%
2007	2008	\$4.06	25,805,357	102,211,966	133	100.00%
2006	2007	\$4.13	24,802,350	97,232,872	135	100.00%
2005	2006	\$4.39	23,884,930	94,527,243	138	100.00%
<i>Uncollected Taxes as of July 31, 2018</i>					<i>8,736,782</i>	
<i>One Year Ago - Uncollected Taxes as of July 31, 2017</i>					<i>10,527,398</i>	

Sales tax receipts lag the month of sale by two months. For instance, for sales made at stores during January, vendors report and remit the sales tax to the State at the end of February, the State processes the information throughout March, and the County receives its payment at the end of March or possibly even the first part of April. Therefore, the County's financial reports as of the end of March only contain sales made through February. Further, sales tax is not all received equally each month through the year. Summer receipts and the December holidays are higher. Sauk County increased its sales tax budget for 2018 to \$8,775,658. Adjusting the budget for historical seasonal receipts, 2018 sales tax collections are lagging budget at this point.

Sales Tax Payment Month	Sales Tax Sales Month	2013	2014	2015	2016	2017	2018	Average 2013-2017 Cumulative % of Year	Actual 2018 Cumulative % of Budget
March	January	454,709.15	469,138.97	513,922.40	525,300.25	601,458.52	583,942.67	6.11%	6.65%
April	February	461,710.95	563,416.07	723,897.32	640,270.58	576,910.42	454,734.31	13.19%	11.84%
May	March	637,322.50	651,138.69	643,104.33	614,213.68	708,391.09	849,720.61	20.95%	21.52%
June	April	496,081.68	537,693.71	572,371.61	780,604.53	792,838.40	732,945.80	28.53%	29.87%
July	May	666,351.94	728,144.84	744,908.83	752,232.51	705,028.12	690,119.90	37.10%	37.73%
August	June	934,491.76	925,946.95	873,543.69	882,536.83	930,000.95		47.94%	
September	July	790,868.27	843,602.12	947,389.99	1,011,133.99	1,092,529.46		59.11%	
October	August	853,073.27	930,904.65	976,099.73	865,618.18	907,830.64		69.92%	
November	September	623,467.77	668,122.90	634,826.87	736,732.53	840,633.07		78.28%	
December	October	493,957.92	568,787.82	701,190.80	739,248.21	689,891.81		85.89%	
January	November	613,919.79	590,860.86	649,276.21	502,924.87	545,826.68		92.81%	
February	December	493,915.32	522,498.10	503,348.20	713,871.10	781,583.61		100.00%	
Sales Tax Collected		7,519,870.32	8,000,255.68	8,483,879.98	8,764,687.26	9,172,922.77	3,311,463.29		
Sales Tax Budgeted		6,852,601.00	7,200,000.00	7,095,831.00	7,470,179.00	8,020,000.00	8,775,658.00		
Collected in Excess of (Below) Budget		667,269.32	800,255.68	1,388,048.98	1,294,508.26	1,152,922.77	(5,464,194.71)		

Expenditures

Expenditures for wages, salaries and benefits tend to be spread relatively evenly throughout the year, and it is generally reasonable to assume 1/12th should be recorded each month. Supplies and services in most areas also tend to be spent fairly evenly throughout the year. Debt service is paid in April (interest only) and October (principal and interest). Capital outlay is rarely spent evenly, and there are huge peaks and valleys by month or quarter.

Overall, 43.02% of annual expenditures have been recognized through March. The following chart is in order of budgeted magnitude of dollars, and excludes both debt service and transfers between Sauk County funds which have equal offsetting revenues.

Expenditures	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Wages & Salaries	33,310,168	15,786,346	17,523,822	47.39%
Supplies & Services	33,174,426	13,998,093	19,176,333	42.20%
Labor Benefits	12,955,723	6,124,898	6,830,825	47.28%
Capital Outlay	7,553,592	1,516,597	6,036,995	20.08%
Total	86,993,909	37,425,934	49,567,975	43.02%

Current Sauk County 2018 Financial Position

The Finance Committee and Sauk County managers spend a great deal of effort monitoring the Sauk County budget, making plans when areas of concern develop, and taking action (often with Committee and County Board action) when trouble is certain.

The impact of the economy is also watched through a number of key areas, including property tax collections, key planning and zoning permits, register of deeds collections, and interest earned on invested funds.

Economic Indicator Line Items	2015 Total for Year	2016 Total for Year	2017 Total for Year	2018 Annual Budget	Actual through June 2018	Avg 2015-2017	2018 % of Budget
Interest Collected on Delinquent Taxes	768,355	598,024	502,980	425,000	204,300	39%	48%
Interest Earned on Investments	134,064	218,298	348,338	330,000	394,690	50%	120%
Real Estate Transfer Tax	245,920	234,296	236,646	190,000	125,217	44%	66%
Register of Deeds Filing Fees	338,228	364,999	304,789	295,000	141,283	50%	48%
CPZ Land Use Permits	103,667	114,274	100,246	90,000	47,640	37%	53%
CPZ Sanitary Permits	71,450	66,350	66,900	62,000	29,150	33%	47%

There are also certain line items that have particular attention paid to them:

Selected Line Items	2015 Total for Year	2016 Total for Year	2017 Total for Year	2018 Annual Budget	Actual through June 2018	2018 % of Budget
Huber Board Fees	196,109	131,802	114,131	160,000	48,691	30%
Housing Prisoners from Other Jurisdictions – All Sources	715,640	809,953	752,262	643,304	362,843	56%

Cash balances remain strong and steady, and the Treasurer is maintaining ample reserves for the County.

At this point, the Finance Committee has heard from one department that expects a possible budget overage in 2018. The Aging & Disability Resource Center may experience a budget overrun due to staff vacancies, estimated at \$76,236. However, there is ADRC fund balance available to cover these possible additional costs without the need for a transfer from the contingency fund.

The 2018 contingency fund is originally \$350,000, all of which is funded by general fund balance.

Contingency Fund 2018 Appropriation		\$350,000
None	-\$0	
Total Possible Uses		-\$0
Remaining 2018 Contingency Fund Balance		\$350,000

In Conclusion

Particularly with the work drafting the County's 2019 budget, now is the time to remain mindful of current and future indications that funding is changing. Department managers provide you with monthly updates of budget position and statistics that can be leading indicators of changes to the status quo. Program review should *never* be complete to make sure Sauk County is providing those services most vital to those most in need. Changes to business as usual are often extremely difficult and take considerable time to implement.

Upcoming Budget Events for County Board Members:

August/September Committee Meetings	Approval of departmental budgets
September 27-28	Finance Committee review of all departmental budgets
October 8	Finance Committee final recommendation to the County Board
October 16	County Board meeting with presentation of Finance Committee recommendation
November 13	Public hearing and final budget adoption

I encourage you to contact me with questions as they come to mind.

Sauk County Financial Report
June 30, 2018
Percent of Year Complete

	General Government			Justice & Public Safety			Public Works			Health & Human Services			
	Budget	Actual	Favorable / (Unfavorable) % of Budget	Budget	Actual	Favorable / (Unfavorable) % of Budget	Budget	Actual	Favorable / (Unfavorable) % of Budget	Budget	Actual	Favorable / (Unfavorable) % of Budget	
Revenues													
Property Taxes	(\$1,223,400)	(\$611,700)	50.00%	\$7,120,932	(\$7,120,931)	50.00%	\$4,116,554	\$2,056,477	(\$2,058,477)	\$12,078,651	\$5,039,326	(\$6,039,326)	50.00%
Other Taxes	635,135	329,577	51.89%	0	0	0	0	0	0	0	0	0	0
Sales Taxes	8,775,658	3,311,463	37.73% *	0	0	0	1,394,806	0	0	0	0	0	0
Grants & Aids	1,189,822	237,828	19.99% A	702,966	460,203	34.54%	0	368,621	(995,185)	15,392,353	3,826,478	(11,565,815)	24.86% G
Licenses & Permits	14,000	6,375	45.54%	35,040	(19,375)	44.71%	0	0	0	541,135	311,884	(229,251)	57.64%
Fines, Forfeitures & Penalties	57,451	280,714	9.09%	394,500	(170,681)	56.70%	0	0	0	69,000	37,898	(31,102)	54.93%
User Fees	527,451	280,714	47.73%	429,761	(467,844)	46.84%	185,501	81,081	(104,410)	7,644,183	3,476,570	(4,167,613)	45.49%
Intergovernmental Charges	2,735,157	1,300,553	41.34%	606,376	(525,343)	53.88%	3,793,011	2,385,823	(1,397,188)	228,046	86,584	(141,462)	37.97%
Donations	0	0	0.00%	5,000	(5,000)	0.00%	0	0	0	92,857	40,877	(52,020)	44.00%
Interest	332,228	397,255	119.57% B	100	(100)	0.00%	22,800	26,300	3,500	14,000	7,913	(6,087)	50.09%
Rent	413,577	222,960	53.91%	0	0	0.00%	0	0	0	0	0	0	0
Miscellaneous	21,620	92,781	429.15% C	92,500	103,184	111.55% D	0	0	0	2,840	10,091	7,151	343.24%
Transfers from Other Funds	748,877	2,245,451	299.84%	0	0	0	0	0	0	1,803,382	566,084	(1,237,298)	31.39%
Bond / Note Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	14,235,146	7,643,286	53.69%	17,521,423	8,742,430	49.90%	9,503,072	4,951,313	(4,551,759)	37,665,627	14,403,205	(23,262,422)	38.04%
Expenses / Expenditures													
Wages & Salaries	3,694,238	1,725,236	46.70%	10,099,519	4,884,014	48.36%	3,078,124	1,556,143	1,521,981	15,204,146	7,047,922	8,156,224	46.36%
Labor Benefits	1,265,565	595,117	47.02%	3,982,442	1,932,782	48.53%	1,328,309	689,185	639,124	5,981,782	2,743,810	3,237,972	45.87%
Supplies & Services	4,743,538	2,222,836	46.86%	4,024,251	1,695,743	41.89%	5,246,042	1,570,659	3,675,383	15,231,325	5,824,117	8,407,208	44.80%
Debt Service - Principal	0	0	0	0	0	0	0	0	0	820,000	N/A	820,000	N/A
Debt Service - Interest	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital Outlay	3,524,007	889,972	25.25%	1,023,588	516,879	50.51%	725,000	0	0	312,167	161,185	150,984	51.63%
Transfers to Other Funds / Debt Issuance Costs	3,221,678	1,275,232	39.58%	100,000	90,000	90.00%	8,000	4,000	4,000	740,877	2,241,452	(1,500,575)	302.54%
Total Expenditures	16,449,028	6,708,294	40.78%	19,229,800	9,069,518	47.16%	10,385,475	3,789,986	6,595,489	39,407,478	19,072,433	20,335,045	48.40%
Functional Expenditures as % of Total	17.45%	16.27%		20.44%	22.00%		11.04%	9.22%		41.90%	46.26%		
Net Increase/(Decrease) in Fund Balances	(\$2,213,883)	\$936,002	\$3,149,885	(\$1,708,377)	(\$327,089)	\$1,381,288	(\$892,403)	\$1,151,326	\$2,033,729	(\$1,540,851)	(\$4,669,228)	(\$3,128,377)	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

* Sales tax receipts lag the month of sale on this report by one month. This report is through May, 2018 sales (37.10% as seasonally adjusted).

A Grants & Aids are primarily shared revenues (\$701,888) which are received as received 15% in July and 85% in November

B Interest on Treasurer's invested funds exceeding conservative estimates.

C Sale of tax delinquent properties higher than expected by \$56,000. Section 125 employee forfeitures exceeds budget by \$17,500.

D Clerk of Courts interest collected on accounts receivable exceeds budget by \$21,000.

E Transportation aids (\$1,300,000) received 25% January, 50% July, and 25% October.

F Highway road construction costs for the summer season are not yet paid.

G Human Services Wis Dept of Health & Family Services payments received in July for the first half of the year.

Sauk County Financial Report
 June 30, 2018
 Percent of Year Complete

	Conservation, Development, Recreation, Culture & Education			Debt Service			Totals		
	Budget	Actual (Unfavorable)	% of Budget	Budget	Actual (Unfavorable)	% of Budget	Budget	Actual (Unfavorable)	% of Budget
Revenues									
Property Taxes	\$1,754,950	\$977,475	50.00%	50			\$30,969,018	\$15,484,510	50.00%
Other Taxes	0	0	--	0			635,135	925,577	146.38%
Sales Tax	0	0	--	0			8,735,658	3,311,463	37.79%
Grants & Aids	360,633	62,699	17.36%	0			19,040,650	4,755,820	25.05%
Licenses & Permits	249,500	118,502	47.66%	0			473,800	452,625	95.69%
Fines, Forfeitures & Penalties	5,000	5,903	118.07%	0			9,514,660	4,595,728	48.40%
User Fees	179,900	127,194	70.70%	0			7,869,913	4,224,540	53.46%
Intergovernmental Charges	21,000	15,163	72.20%	0			395,774	464,582	117.00%
Donations	0	700	--	0			413,577	222,950	53.91%
Interest	22,646	13,404	59.19%	20,511	15,611	41.22%	184,642	246,515	133.51%
Rent	0	0	--	0			4,070,556	3,570,683	87.72%
Miscellaneous	67,582	40,459	59.87%	0			0	0	--
Transfers from Other Funds	0	0	--	1,518,287	759,149	50.00%	0	0	--
Bond / Note Proceeds	0	0	--	0			0	0	--
Total Revenues	2,661,211	1,261,799	47.41%	1,523,297	778,760	51.19%	69,310,775	37,761,901	54.48%
Expenses / Expenditures									
Wages & Salaries	1,234,140	573,031	46.43%	0			33,310,168	15,786,346	47.39%
Labor Benefits	397,625	184,003	46.28%	0			12,955,723	6,124,888	47.28%
Supplies & Services	3,929,270	1,594,738	40.61%	0			33,174,425	13,996,093	42.20%
Debt Service - Principal	0	0	--	1,720,000	0	0.00%	1,720,000	0	0.00%
Debt Service - Interest	0	0	--	142,163	70,900	49.87%	454,330	232,083	51.08%
Capital Outlay	1,163,816	55,797	4.79%	0			7,553,592	1,516,597	20.08%
Transfers to Other Funds / Debt Issuance Costs	0	0	--	0			4,070,556	3,570,683	87.72%
Total Expenditures	6,724,851	2,507,569	37.29%	1,862,163	70,900	3.81%	94,056,795	41,228,700	43.83%
Functional Expenditures as % of Total	7.15%	6.08%		1.98%	0.17%		100.00%	100.00%	
Net Increase/(Decrease) in Fund Balances	(\$4,063,640)	(\$1,245,770)		(\$338,866)	\$708,860		(\$10,748,020)	(\$3,446,899)	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

H Land Conservation aid received late in the year \$125,000.

SAUK COUNTY FINANCIAL REPORT (Unaudited)

June 30, 2018

Percent of Year Complete

50.00%

Department / Account Title	2018 Expense Budget			2018 Revenue Budget Excluding			Department Net Favorable / (Unfavorable) to Budget
	Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	
General Fund Property Tax	0	0	--	-7,397,230	-3,698,615	50.00%	3,698,615
Miscellaneous Sales Tax	0	0	--	130	60	46.15%	(70)
County Sales Tax	0	0	--	8,775,658	3,311,463	37.73%	(5,464,195)
Shared Revenue	0	0	--	702,079	0	0.00%	(702,079)
Computer Aid	0	0	--	90,000	0	0.00%	(90,000)
Indirect Cost Reimbursement	0	0	--	108,939	74,385	68.28%	(34,554)
Arts & Humanities Grants	0	0	--	7,010	7,010	100.00%	0
Interest on Loan Payments	0	0	--	28	20	72.25%	(8)
Rent of County Buildings	0	0	--	138,177	72,026	52.13%	(66,151)
Sale of County-Owned Property	0	0	--	7,000	12,066	172.37%	5,066
Miscellaneous Revenues	0	0	--	1,000	310	30.97%	(690)
Transfer from Human Services	0	0	--	7,000	1,867,537	26679.10%	1,860,537
Transfer from Health Care Center	0	0	--	733,877	373,914	50.95%	(359,963)
Transfer from Highway	0	0	--	8,000	4,000	50.00%	(4,000)
Use of Fund Balance	0	0	--	0	0	--	0
Miscellaneous Expenses	100	0	0.00%	0	0	--	100
Charitable/Penal Fines, Misc	212	106	50.11%	0	0	--	106
Contingency Fund Remaining	350,000	0	0.00%	0	0	--	350,000
Baraboo-Dells Airport	4,100	4,100	100.00%	0	0	--	0
Reedsburg Airport	4,100	4,100	100.00%	0	0	--	0
Sauk-Prairie Airport	4,100	4,100	100.00%	0	0	--	0
Tri-County Airport	16,422	14,569	88.72%	0	0	--	1,853
Wisconsin River Rail Transit	28,000	28,000	100.00%	0	0	--	0
Pink Lady Transit Commission	1,200	1,200	100.00%	0	0	--	0
Mid-Continent Railway Museum	77,000	38,500	50.00%	0	0	--	38,500
Sauk County Libraries	1,044,698	1,044,003	99.93%	0	0	--	695
Arts & Humanities	77,852	75,303	96.73%	0	0	--	2,549
UW-Baraboo / Sauk County	102,500	102,500	100.00%	0	0	--	0
Sauk County Development Corp	75,000	50,000	66.67%	0	0	--	25,000
ATC Environmental Impact Fee Projects	432,678	24,440	5.65%	0	0	--	408,238
Transfer to ADRC	186,215	0	0.00%	0	0	--	186,215
Transfer to Debt Service Fund	1,418,297	709,148	50.00%	0	0	--	709,149
Transfer to Health Care Center (for debt service)	1,617,167	566,084	35.00%	0	0	--	1,051,084
TOTAL GENERAL FUND NON-DEPARTMENTAL	5,439,641	2,666,153	49.01%	3,181,666	2,024,177	63.62%	1,615,997
County Board	236,853	81,283	34.32%	156,853	78,427	50.00%	77,144
Clerk of Courts	1,116,752	547,471	49.02%	1,116,752	653,064	58.48%	105,592
Circuit Courts	695,691	350,101	50.32%	680,691	340,146	49.97%	5,044
Court Commissioner	264,311	127,617	48.28%	237,449	113,619	47.85%	12,864
Register in Probate	224,353	78,890	35.16%	224,353	110,712	49.35%	31,823
Accounting	718,069	340,338	47.40%	704,325	351,247	49.87%	24,654
County Clerk / Elections	417,989	178,397	42.68%	417,989	236,703	57.11%	60,306
Personnel	625,594	283,568	45.33%	560,330	298,818	53.33%	80,514
Treasurer	917,152	550,813	60.06%	521,052	561,294	107.72%	406,582
Register of Deeds	224,566	112,022	49.88%	224,566	136,456	61.65%	26,434
District Attorney / Victim Witness	745,060	316,157	42.38%	726,060	308,456	42.48%	12,299
Corporation Counsel	655,789	302,467	46.12%	655,789	328,995	50.17%	26,528
Surveyor	81,346	23,325	28.67%	81,346	40,673	50.00%	17,348
Building Services	4,670,269	1,566,895	33.55%	2,958,113	1,498,138	50.65%	1,643,399
Sheriff	14,503,202	6,995,050	48.23%	14,047,751	7,003,389	49.85%	463,790
Coroner	162,012	74,996	46.29%	162,012	79,131	48.84%	4,135
Emergency Management	226,255	120,625	53.31%	226,255	79,828	35.28%	(40,797)
Administrative Coordinator	403,957	130,695	32.35%	230,373	115,187	50.00%	158,075
Management Information Systems	3,769,638	1,587,106	42.10%	3,181,770	1,367,534	42.98%	368,296
Criminal Justice Coordinating	626,294	173,612	27.72%	586,775	258,077	43.98%	123,983
Public Health	1,984,956	931,247	47.39%	1,933,763	1,022,205	52.86%	122,151
WIC	416,582	180,674	43.37%	389,137	94,391	24.26%	(58,838)
Environmental Health	826,094	288,686	34.95%	605,254	336,780	55.97%	270,925
Child Support	933,194	446,804	47.88%	929,853	306,132	32.92%	(137,331)
Veterans Service	350,901	160,418	45.72%	350,357	180,929	51.64%	21,055
Parks	2,258,070	223,869	9.91%	468,081	248,082	53.00%	1,814,202
Conservation, Planning & Zoning	1,884,414	731,063	38.80%	1,702,017	749,748	44.05%	201,082
UW Extension	409,987	196,642	48.45%	400,885	210,106	52.41%	20,566
TOTAL GENERAL FUND	45,769,991	19,768,993	43.19%	37,661,619	19,138,444	50.82%	7,477,823

SAUK COUNTY FINANCIAL REPORT (Unaudited)

June 30, 2018

Percent of Year Complete

50.00%

Department / Account Title	2018 Expense Budget			2018 Revenue Budget Excluding Carryforwards, or Fund Bal Use			Department Net Favorable / (Unfavorable) to Budget
	Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	Year-to-Date Revenues	% of Budget		
Aging & Disability Resource Center	2,602,108	1,070,505	41.14%	2,449,680	1,117,878	45.63%	199,802
Human Services	19,616,259	11,030,950	56.23%	19,439,261	6,061,337	31.18%	(4,792,615)
Jail Fund	100,000	50,000	50.00%	100,000	54,084	54.08%	4,084
Land Records Modernization	560,752	260,030	46.37%	400,242	215,401	53.82%	115,882
Landfill Remediation	114,281	32,254	28.22%	14,800	22,300	150.68%	89,527
Drug Seizures	11,100	20,483	184.53%	100	0	0.00%	(9,483)
Community Development Block Grant	342,652	0	0.00%	70,228	32,347	46.06%	304,771
CDBG Housing Rehabilitation	20,000	19,250	96.25%	20,000	21,515	107.58%	2,266
TOTAL SPECIAL REVENUE FUNDS	23,367,152	12,483,471	53.42%	22,494,311	7,524,863	33.45%	(4,085,767)
DEBT SERVICE FUND	1,862,163	70,900	3.81%	1,523,297	779,760	51.19%	1,047,726
HEALTH CARE CENTER FUND	12,526,384	4,877,531	38.94%	11,745,322	5,263,286	44.81%	1,166,818
Highway	10,213,272	3,711,663	36.34%	9,488,272	4,929,013	51.95%	1,942,350
Insurance	60,500	6,257	10.34%	138,621	2,545	1.84%	(81,833)
Workers Compensation	235,333	297,777	126.53%	235,333	125,625	53.38%	(172,151)
TOTAL INTERNAL SERVICE FUNDS	10,509,105	4,015,696	38.21%	9,862,226	5,057,182	51.28%	1,688,355
Dog License	24,000	12,109	50.46%	24,000	18,266	76.11%	6,157
TOTAL TRUST & AGENCY FUNDS	24,000	12,109	50.46%	24,000	18,266	76.11%	6,157
TOTAL COUNTY	94,058,795	41,228,700	43.83%	83,310,775	37,781,801	45.35%	7,301,121

SAUK COUNTY FUND BALANCES

	December 31, 2017	2018 Net Income/Adj	June 30, 2018
GENERAL FUND			
Nonspendable - Inventories	23,959	0	23,959
Nonspendable - Prepaid Items	46,690	0	46,690
Nonspendable - Long-Term Receivable (Delinquent Taxes)	1,252,457	0	1,252,457
Nonspendable - LT Receivable (Loan to Tri-County Airport)	1,349	-674	674
Nonspendable - Interfund Receivable (Tri-County Airport)	97,945	0	97,945
Assigned - Encumbrances	285,130	0	285,130
Assigned - Carryforward Funds	3,206,036	0	3,206,036
Assigned - Subsequent Yr Budgeted Fund Bal Use	4,803,264	0	4,803,264
*Unassigned - Working Capital	15,410,375	1,377,417	16,787,792
*Unassigned	15,736,935	-2,007,291	13,729,643
TOTAL GENERAL FUND BALANCE	40,864,141	-630,549	40,233,592
* County Reserves (working capital and unassigned)	31,147,310	-629,874	30,517,435
OTHER FUNDS			
Aging & Disability Resource Center	520,522	47,374	567,896
Human Services	3,758,571	-4,969,613	-1,211,042
Jail Assessment	5,790	4,084	9,874
Land Records	591,357	-44,628	546,729
Landfill Remediation	4,853,234	-9,954	4,843,280
Drug Seizures	88,674	-20,483	68,191
CDBG Revolving Loan Fund	264,479	32,347	296,826
CDBG Housing Rehabilitation	20,559	2,266	22,825
Debt Service	1,353,234	708,860	2,062,094
Health Care Center	4,978,248	385,756	5,364,004
Highway	15,230,754	1,217,350	16,448,104
Insurance	472,402	-3,712	468,689
Workers Compensation	709,529	-172,151	537,378
Dog License	-264	6,157	5,893
TOTAL ALL FUNDS' BALANCES	73,711,231	-3,446,899	70,264,332

CURRENT DEBT PRINCIPAL BALANCE

2009 HCC Refunding Bonds (final payment 2023)	4,445,000
2016 Law Enforcement Refunding Bonds (2021)	7,090,000
2017 HCC Refunding Bonds (2027)	5,080,000
Principal Payments are Due October 1	16,615,000

RESOLUTION NO. 110 - 2018

AUTHORIZING THE PURCHASE OF TWO VEHICLES FOR THE SAUK COUNTY
HEALTH DEPARTMENT

Background:

Bid requests were sent out and none were received. We reached out to the State Contract holder Ewald Automotive Group with the specs of the bids. One bid was received that fulfilled the specifications for both vehicles. The 2019 Chevrolet Equinox AWD met the bid requirements for both bid requests. We are requesting to purchase two (2) new 2019 Chevrolet Equinox AWD vehicles. The total, including license and delivery fee, of \$23,226.50 each for a grand total of \$46,453 for both vehicles.

The Health Department was allocated \$20,000 from the Ho-Chunk gaming pact monies to purchase a vehicle for the Foot Clinic program, to safely transport three (3) or more staff, and all necessary foot clinic supplies, in one vehicle. This is to assist in keeping mileage costs down thus keeping the cost of the foot clinic service as low and affordable as possible. The additional \$3,226.50 will come from unspent wages and benefits saved by the delay in hiring a new Public Health Director and subsequently a Public Health Nurse Manager.

The Environmental Health Department (EH) allocated \$25,000 from mandatory carry over fund monies to purchase a vehicle for the inspections of Health Hazards, Lead, Rabies, DNR (Department of Natural Resources) Water and DATCP inspection (Department of Agriculture Trade and Consumer Protection) program to assist in keeping mileage costs down.

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

WHEREAS, the Board of Health has examined the bid received, which is enumerated on the bottom of this resolution; and,

WHEREAS, after examination of the bid the Board of Health recommends it to be in the best interest of Sauk County to accept the bid of Ewald Automotive Group, Oconomowoc Wisconsin.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Health Department be and hereby is authorized to purchase two 2019 Chevrolet Equinox AWD 4dr for a total cost of \$46,453; and,

For consideration by the Sauk County Board of Supervisors on August 21, 2018.

Resolution No. 110 - 2018

**AUTHORIZING THE PURCHASE OF TWO VEHICLES FOR THE SAUK COUNTY
HEALTH DEPARTMENT**

Page 2

Respectfully submitted,

BOARD OF HEALTH:

DONNA STEHLING, Chair

JOHN MILLER

SCOTT VON ASTEN

GLEN JOHNSON

DR. AMY DE LONG

KEN CARLSON

DIANE REINFELDT

Fiscal Note: \$20,000.00 – Ho-Chunk Gaming Pact Allocation
\$ 3,226.50 – Savings from unspent wage and benefits
\$23,226.50 – Environmental Health Department carry over funds for program use
No additional funds needed outside of the approved 2018 budget to purchase these vehicles.

MIS Note: No information systems impact.

KAB

2018 Vehicle Bids

1. EWALD AUTOMOTIVE GROUP 2019 Chevrolet Equinox AWD - Quantity 2 – \$46,453.00 (\$23,226.50 each)

ORDINANCE NO. 14 - 2018

AN ORDINANCE APPROVING A MAP AMENDMENT (REZONING) OF LANDS IN THE TOWN OF HONEY CREEK FROM EXCLUSIVE AGRICULTURE TO A AGRICULTURE DISTRICT FILED BY RANDY SCHLIECKAU, PROPERTY OWNER

Background: Randy Schlieckau owns property in the SW1/4, NW1/4, Section 13, T10N, R4E in the Town of Honey Creek and has requested a map amendment (rezoning) of property legally described pursuant to petition 14-2018 from Exclusive Agriculture to Agriculture zoning. The intent of the map amendment (rezoning) being to establish to use the property for a dog kennel and grooming business. Both uses would require subsequent approval of a conditional use permit prior to establishment on the property.

Pursuant to Wis. Stat §59.69(5) Sauk County has the authority to develop, adopt, and amend a zoning ordinance. At a public hearing held by the Conservation, Planning, and Zoning (CPZ) Committee on July 24, 2018; the CPZ Committee made findings pursuant to Sauk County Zoning s. 7.150(9) and recommended approval of the map amendment (rezoning).

Fiscal Impact: None Budgeted Expenditure Not Budgeted

The County Board of Supervisors of the County of Sauk does hereby ordain as follows:

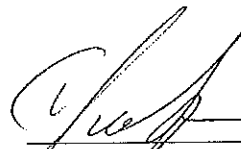
NOW, THEREFORE, BE IT ORDAINED, by the Sauk County Board of Supervisors, met in regular session, that the map amendment (rezoning) of the aforementioned lands, more specifically described in petition 14-2018, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be approved.

For consideration by the Sauk County Board of Supervisors on August 21, 2018.

Respectfully submitted,

CONSERVATION, PLANNING, AND ZONING COMMITTEE


WILLIAM WENZEL, CHAIR


CHUCK SPENCER

GLEN JOHNSON


JEAN BERLIN


MARTIN KRUEGER


JOHN DIETZ


ROBERT NEWPORT

Fiscal Note: No Impact
MIS Note: No Impact

KPB

OFFICE OF
SAUK COUNTY CONSERVATION, PLANNING, AND ZONING
SAUK COUNTY WEST SQUARE BUILDING
505 BROADWAY
BARABOO, WI 53913
Telephone: (608) 355-3285

NOTICE

PLEASE TAKE NOTICE, that the Conservation, Planning, and Zoning Committee of the Sauk County Board of Supervisors will hold a public hearing on July 24, 2018, at 9:15 a.m. or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 14-2018 A petition to consider a rezone from an Exclusive Agriculture zoning district to a Agriculture zoning district and conditional use permits pursuant to s.7.039(1) Animal Grooming and s.7.039(5) Kennel. Said rezone and conditional use is located in the Town of Honey Creek, Sauk County, Wisconsin.

Land to be affected by the proposed rezone and conditional use are located in Section 13, T10N, R4E, Town of Honey Creek and further described in Petition 14-2018. Tax parcel identification number 020-0104-00000.
- B. Testimony of persons to appear at the public hearing; any person so desiring, will be given a reasonable opportunity to express their opinions on the matter before the Committee.
- II. A. The purpose of the proposed rezone and conditional uses is to use the property for a dog kennel and grooming business.
- B. Any person desiring more information or to request a map of the proposed conditional use permit may contact the Sauk County Conservation, Planning, and Zoning Office, Brian Cunningham at the Sauk County West Square Building (Telephone 608/355-3245 phone)
- C. If you have a disability and need help, reasonable accommodations can be made for those so requesting provided that a 48 hour notice is given. Please call 608-355-3245 or TDD 608-355-3490.

Date: June 29, 2018

SAUK COUNTY CONSERVATION, PLANNING, AND ZONING COMMITTEE

BY: Brian Cunningham
Sauk County Department of Conservation, Planning, and Zoning
505 Broadway Street
Sauk County West Square Building
Baraboo, WI 53913

To be published July 12, 2018 and July 19, 2018

This notice can also be found at www.wisconsinpublicnotices.org or www.co.sauk.wi.us/legalnotices



Conservation, Planning, and Zoning Department
505 Broadway, Ste. 232, Baraboo, Wisconsin 53913
Phone: (608) 355-3245 Fax: (608) 355-3292
www.co.sauk.wi.us

June 29, 2018

TO THE MEMBERS OF THE SAUK COUNTY CONSERVATION, PLANNING, AND ZONING COMMITTEE:

William Wenzel, 290 Fifth St., Prairie du Sac, WI 53578
Chuck Spencer, S5075 Lover's Ln., Baraboo, WI 53913
John Dietz, S4831 Golf Course Rd., Rock Springs, WI 53961
Glenn Johnson, E7358 Junction Rd., Reedsburg, WI 53959
Jean Berlin, S6308 Hwy 154, Hillpoint, WI 53937
Bob Newport, S1596 Summit Point Dr., LaValle, WI 53941

Hearing of a Rezone and Conditional Use Petition:

Petition #14-2018 Rezone and Conditional Use. A petition to consider a rezone pursuant to s.7.150 from an Exclusive Agriculture Zoning District to a Agriculture Zoning District. A petition to consider a conditional use permit pursuant to s.7.039(1) Animal Grooming, s.7.039(5) Kennel. The purpose of said rezone request for the future establishment of a dog kennel and grooming business. Said rezone and conditional use is located in the Town of Honey Creek, Sauk County, Wisconsin.

Please take note:

A hearing on the above Petition has been scheduled for TUESDAY, July 24, 2018 at 9:15 a.m. in the COUNTY BOARD ROOM.
A copy of the Notice of Hearing is enclosed.

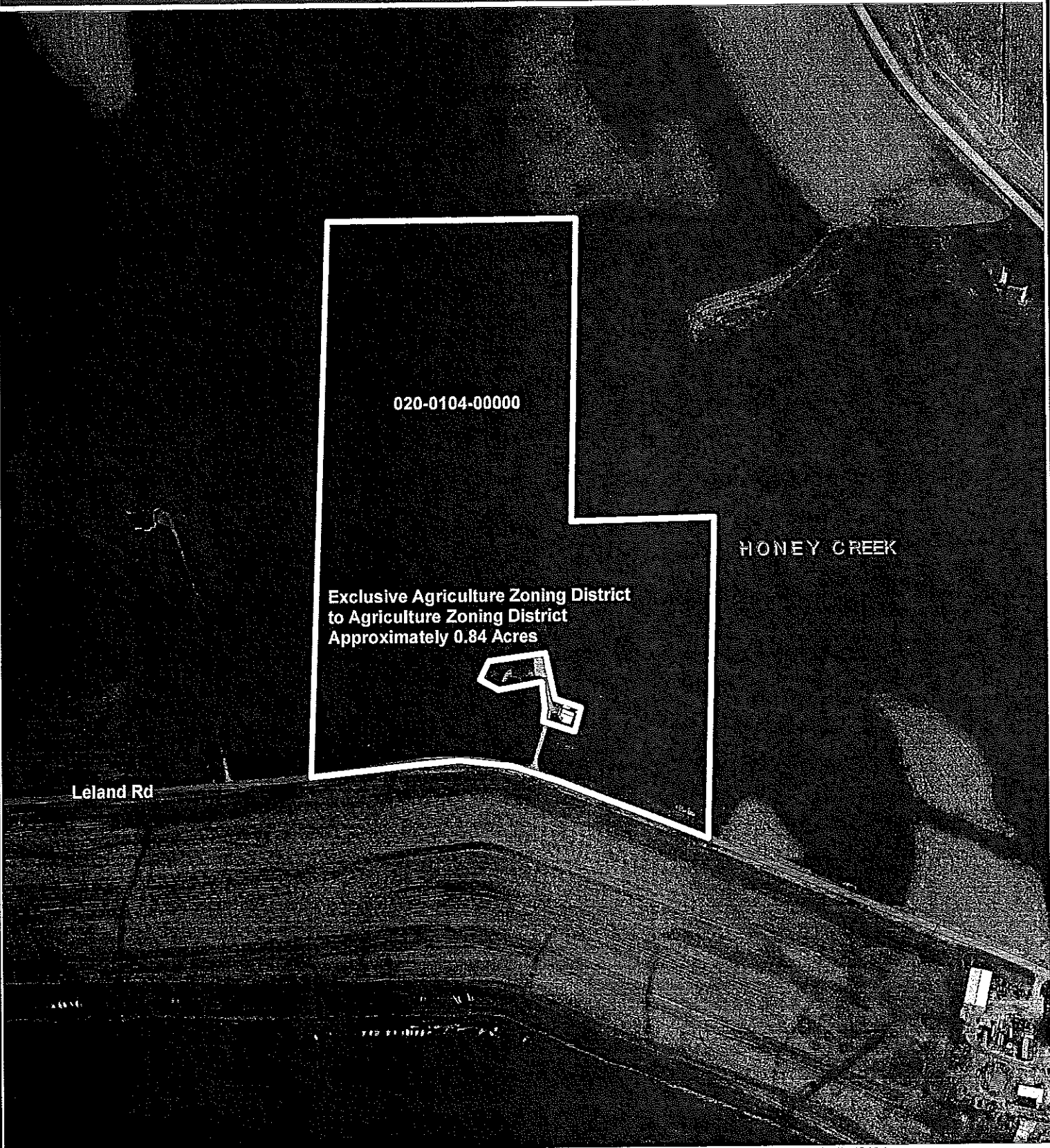
Sincerely,

Brian Cunningham
Assistant Zoning Administrator
Sauk County Conservation, Planning & Zoning

Copy (with enclosure) to:

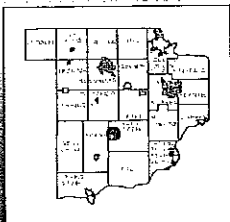
Sauk County Clerk, Sauk County West Square Building
Crystal Fahrenkampf, Honey Creek Town Clerk, S8314 Denzer Rd, North Freedom, WI 53951 (certified mail)
Randy and Penny Schlieckau, E6910 Leland Rd., Loganville, WI 53943 (certified mail)
Adjacent property owners

REZONE/CUP PETITION 14-2018 SCHLIECKAU



Legend:

- Road: State, Alley, Parcel Boundary
- County Boundary
- Other symbols for zoning and utility lines



Not to Scale

Sauk County

REZONING APPLICATION SITE / PLOT PLAN

A PORTION OF
SAUK COUNTY TAX PARCEL D20-0104-00000
BEING A PORTION OF LOT 1 OF
SAUK COUNTY CERTIFIED SURVEY MAP 3761

LOCATED IN
THE NW1/4 SW1/4 OF SECTION 13,
TOWN 10 NORTH, RANGE 4 EAST,
TOWN OF HONEY CREEK, SAUK COUNTY, WISCONSIN

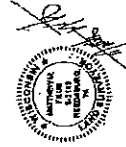
PREPARED FOR:
RANDY AND PENNY SCHLECKAU
8910 LELAND ROAD
LOGANVILLE, WISCONSIN 53140

DESCRIPTION OF LANDS TO BE REZONED:
A PARCEL OF LAND CONTAINING A PORTION OF SAUK COUNTY TAX PARCEL D20-0104-00000, BEING A PORTION OF LOT 1 OF SAUK COUNTY CERTIFIED SURVEY MAP (CSM) 3761, LOCATED IN THE NW1/4 SW1/4 OF SECTION 13, TOWN 10 NORTH, RANGE 4 EAST, TOWN OF HONEY CREEK, SAUK COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

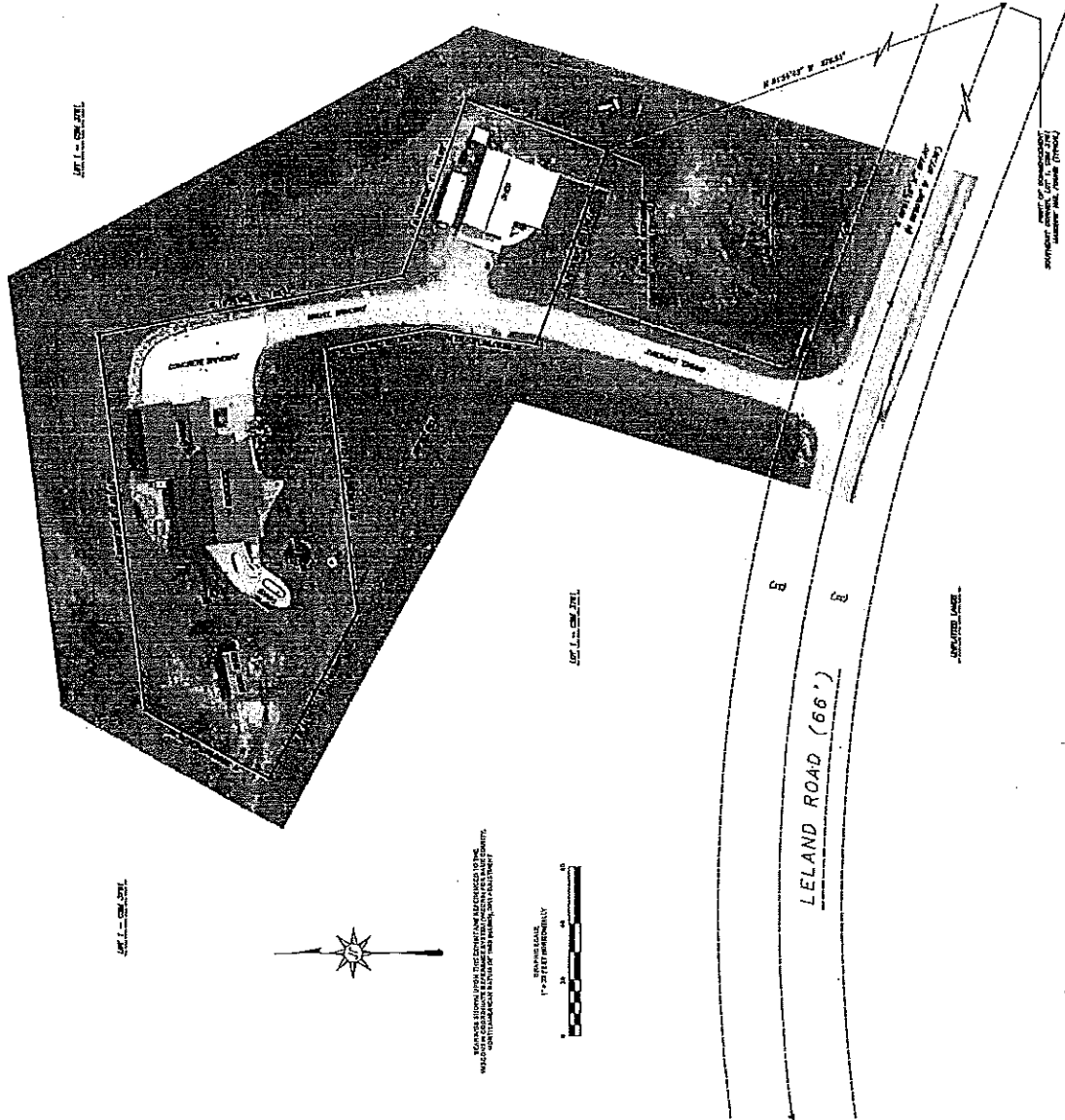
COMMENCING AT THE SOUTHEAST CORNER OF LOT 1 OF CSMA 3761; THENCE N 81°54'42" W, A DISTANCE OF 67.67 FEET TO THE POINT OF BEGINNING;
THENCE N 70°00'00" W, A DISTANCE OF 114.15 FEET;
THENCE S 0°00'00" E, A DISTANCE OF 67.74 FEET;
THENCE S 81°00'00" W, A DISTANCE OF 142.01 FEET;
THENCE S 81°00'00" W, A DISTANCE OF 142.01 FEET;
THENCE N 20°00'00" E, A DISTANCE OF 102.00 FEET;
THENCE N 20°00'00" E, A DISTANCE OF 72.89 FEET;
THENCE S 10°24'00" E, A DISTANCE OF 163.47 FEET;
THENCE S 70°00'00" E, A DISTANCE OF 100.00 FEET;
THENCE S 20°00'00" W, A DISTANCE OF 80.00 FEET;

DESCRIBED PARCEL OF LAND CONTAINS 24,792 SQUARE FEET OR 0.564 ACRES OF LAND.
END OF DESCRIPTION.

AS GIVEN JUNE 19TH 2018 BY:
THE EXCELSIOR GROUP, LLC
MATTHEW M FILUS
WISCONSIN PROFESSIONAL LAND SURVEYOR 3115



The Excelsior Group, LLC
Surveying & Land Planning
Matthew M. Filus, Professional Surveyor
cell: 608.341.4451; fax: 608.341.4451; website: www.excelsiorllc.com
e-mail: matfilus@excelsiorllc.com
1333 Parker Drive - Marshfield, Wisconsin 53749



SHEET 1 OF 1



**CONSERVATION, PLANNING, AND ZONING STAFF REPORT
REZONE/CUP-14-2018**

Prepared by: Brian Cunningham, Assistant Zoning Administrator

Reviewed by: Lisa Wilson, Director

brian.cunningham@saukcountywi.gov or (608) 355-4833

Public Hearing Date: 07/24/2018

Request

Consider a request from Randy Schlieckau, hereafter referred to as the applicant, to consider a rezone from an Exclusive Agriculture to an Agriculture zoning district and conditional use permits for the following: s.7.039(1) Animal Grooming and s7.039(5) Kennel.

Legal Description

The property is generally described as being located within Section 13, T10N, R4E, in the Honey Creek and further described in the Rezone/CUP 14-2018 application. The tax parcel identification number is 020-0104-00000.

Background

The applicant is requesting a rezone of approximately 0.84 acres from an Exclusive Agriculture Zoning District to an Agriculture Zoning District to allow for the ability to establish a dog kennel and grooming business. The applicant plans to groom dogs out of their garage and raise two to three litters of puppies a year in their house.

Analysis

The current zoning is Exclusive Agriculture. The proposed zoning will be changed to an Agriculture Zoning District. Relevant plans include the Town of Honey Creek Comprehensive Plan.

The adjacent zoning and land uses are as follows:

Direction	Zoning	Land Use
Property	Exclusive Agriculture	Single Family/Woods/Ag
North	Exclusive Agriculture	Woods/Ag
South	Exclusive Agriculture	Ag
East	Exclusive Agriculture	Woods/Ag
West	Exclusive Agriculture	Woods/Single Family/Ag

Parking: An existing gravel driveway and a concrete parking area currently serves the property. Upon review of the zoning ordinance, this type of use is under the moderate-parking category. Pursuant to s. 7.092(5)(b) moderate parking is applied for animal grooming. Based on the required parking space dimensions and areas needed for circulation (rows), staff estimates that approximately six parking spaces are currently available and believe that this is adequate for the proposed use.

Septic/Sanitary: The property has an at-grade septic system that was installed in 1998 and is sized for 450 gallons per day.

Well: There is a well on the property.

Property Access: The property has an existing access to Leland Rd.



Lighting: The applicant has not indicated that additional lighting is necessary for the business.

Stormwater: There will be no new construction, so stormwater plans are not required.

Zoning Ordinance Standards and Criteria (Rezone)

In reviewing zoning map amendment standards, the agency (CPZ Committee) shall follow these standards (7.150(9)):

In its review and action on the application, the agency shall make findings with respect to the following criteria:

- (a) The proposed map amendment is consistent with the overall purpose and intent of this chapter (Sauk County Zoning Ordinance).

Staff comment: The rezone as proposed is consistent with the overall purpose and intent of the Sauk County Zoning Ordinance which is to protect public health, safety and welfare of Sauk County residents and the public, to plan for future development of communities, and to further the purposes contained in Wis. Stat. § 59.69(1). The proposed zoning of Agriculture supports a broad range of uses to promote economic viability. If the property is rezoned, the property owner/applicant would need to apply for and receive a conditional use permit to establish the proposed use.

- (b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.

Staff comment: The existing uses are not agriculture related.

- (c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering this chapter as currently depicted has been observed.

Staff comment: The County zoning ordinance was repealed, recreated, and adopted by the Sauk County Board of Supervisors in February 2014. The official zoning maps included as part of the new zoning ordinance are not meant to anticipate future land uses. The zoning ordinance does include a map amendment or rezoning process to evaluate zoning changes based upon current conditions and needs of the property owner. The requested rezone would appear to either allow or allow via a conditional use permit more intense uses.

- (d) In rezoning land out of any exclusive agricultural district, the agency shall find all of the following, after a public hearing:

1. The land is better suited for a use not allowed in the exclusive agricultural district.
2. The rezoning is consistent with the Sauk County Comprehensive Plan.
3. The rezoning is substantially consistent with the Sauk County Farmland Preservation Plan.
4. The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.



Staff comment: The applicant has limited the size of the rezone to approximately 0.84 acres from an Exclusive Agriculture Zoning District to an Agriculture Zoning District to allow for the ability to establish a dog kennel and grooming business. The rezone as proposed is consistent with the overall purpose and intent of the Sauk County Zoning Ordinance which is to protect public health, safety and welfare of Sauk County residents and the public, to plan for future development of communities, and to further the purposes contained in Wis. Stat. § 59.69(1). The proposed zoning of Agriculture supports a broad range of uses to promote economic viability.

Zoning Ordinance Standards and Criteria (CUP)

In reviewing a conditional use, the agency shall follow these standards (7.151(5) & 7.151(6)):

- (a) The establishment, maintenance, or operation of the proposed use may not be detrimental to or endanger the public health, safety, or general welfare of the occupants of surrounding lands.

Staff comment: It does not appear that the use that is located on the property would endanger the public health, safety, and general welfare of the community.

- (b) The use will be designed, constructed, operated, and maintained so as to be compatible, and be appropriate in appearance with the existing or intended character of the general vicinity, and that such use may not change the essential character of the area by substantially impairing or diminishing the use, value, or enjoyment of existing or future permitted uses in the area.

Staff comment: The surrounding area is characterized by agriculture uses. The applicant has limited the size and scope of the operation as stipulated in a written statement provided to the Committee to blend with the existing neighborhood. The mitigating factors associated with the management plan appear to ensure that use does not appear to impair or diminish the use, value, or enjoyment of existing or future permitted uses in the area.

In reviewing the conditional use, the agency shall consider the following:

- (a) The erosion potential of the site based on topography, drainage, slope, soil type, and vegetative cover and mitigation of erosion potential.

Staff comment: The building is existing on the property. There is no plan for any construction. The proposed use does not appear to cause potential damage to drainage, slope, vegetative cover, etc.

- (b) The prevention and control of water pollution, including sedimentation, and the potential impacts on floodplain and wetlands.

Staff comment: There are no mapped wetlands or floodplain areas on the property. As a result, there does not appear to be any potential impacts on floodplain or wetland.

- (c) Whether the site has adequate utilities including, if necessary, acceptable disposal systems.

Staff comment: The applicant appears to have adequate facilities for the property. A well and septic are located on the property.



- (d) Whether the site has access to roads and highways.

Staff comment: The property has access to Leland Rd.

- (e) Whether the site has suitable ingress and egress.

Staff comment: The property has an existing driveway access to Leland Rd.

- (f) Whether the site is designed to minimize traffic congestion, and the potential effect on traffic flow.

Staff comment: The driveway and parking area provides adequate space for parking and traffic flow associated with the proposed use. No traffic congestion or traffic flow issues are anticipated.

7.064 Kennel, secondary standards

- (1) Overnight Care. All overnight care of animals must occur indoors.

Staff comment: As noted in the applicant's statement, the animals are extremely temperature sensitive and plan on living in the house.

- (2) Kennel Setbacks. All kennels, outdoor runs, and exercise areas shall be no closer than 1,000 feet from any residential dwelling other than that of the owner, agent, or employee of such kennel.

Staff comment: The closest residential dwelling is approximately 1,190 feet to the west.

- (3) Escape. All outdoor runs and exercise areas shall be fenced to prevent animals from escaping.

Staff comment: The applicant plans on putting up an invisible fencing to make sure the animals do not leave the yard.

- (4) Vegetative Buffer. All kennels shall meet the vegetative buffer requirements of s. 7.042.

Staff comment: The applicant submitted a planting/screening plan. They plan on using the natural landscape for most of their screening and planting some arborvitae trees in their front yard.

Plan Commission/Town Recommendation

As of writing of the staff memo, the Town of Honey Creek Plan Commission and the Town Board had not reviewed the item. The Town's recommendation is forthcoming.



Conservation, Planning, & Zoning Staff Recommendation

Based upon staff's evaluation of the request, should the Conservation, Planning, & Zoning Committee choose to approve the conditional use permit, staff would recommend that the following conditions be considered:

- A. The conditional use shall be established and constructed in accordance with the plans, specifications, and information provided as part of the record to the Conservation, Planning, and Zoning Committee on July 24, 2018.
- B. The property owner shall apply for and be issued a Land Use Permit by the Department pursuant to Sauk County Code 7.153 Land Use Permits: Review Procedure and Standards.
- C. Any conditional use permit approval granted by the Conservation, Planning, and Zoning Committee is contingent upon approval of the requested rezone by the Sauk County Board of Supervisors.
- D. Failure to comply with the standards and conditions of this Conditional use Permit may result in revocation of said permit and order for removal of any structures or discontinuance of any use thereby permitted by the Conditional Use permit by the Conservation, Planning, and Zoning Committee of the Sauk County Board of Supervisors.
- E. If a Conditional Use is not initiated by securing a land use permit within 365 days of the approval, the conditional use is considered void, unless an extension is requested and granted by the zoning administrator prior to the original expiration date. Should the use or activity cease for 365 days or more after first being established on the property, the use will be deemed to have been terminated.

Conservation, Planning, & Zoning Staff Recommendation

The Conservation, Planning, and Zoning Committee must review the request and make appropriate findings based upon the record and evidence provided with respect to the criteria for and standards for granting a zoning map amendment. A copy of the findings of fact, conclusion, and decision has been included.

Public Notice Information

Public notice was provided by U.S Mail; however, notification to the paper was sent via e-mail with publication dates noted.

June 29, 2018: Newspaper

June 29, 2018: CPZ Committee

June 29, 2018: Town Clerk

June 29, 2018: Adjacent Landowners



Conservation, Planning, and Zoning Committee Action Options:

Approve Petition 14-2018. Motion to recommend approval of the rezone from an Exclusive Agriculture to an Agriculture zoning district based upon the findings of fact subject to the staff analysis. Motion to approve the requested conditional uses based upon the findings of fact and conclusion of law subject to the staff analysis and conditions as noted herein.

Disapprove Petition 14-2018. Motion to recommend disapproval the rezone from an Exclusive Agriculture to a Agriculture zoning district based upon the findings of fact subject to the staff analysis. Motion to disapprove the requested conditional use based upon the findings of fact and conclusion of law subject to the staff analysis noted herein.

Modify and Approve Petition 14-2018. Not Recommended.

Exhibits

- A. DRAFT – Findings of Fact and Conclusion
- B. Public Hearing Notice Map prepared by Sauk County CPZ
- C. Development Application prepared by Randy Schlieckau received 6/08/2018
- D. Photos of Existing Conditions taken by Sauk County CPZ staff

BEFORE SAUK COUNTY
CONSERVATION, PLANNING, AND ZONING COMMITTEE

REZONE & CONDITIONAL USE PERMIT

Randy Schlieckau
E6910 Leland Road
Town of Honey Creek

FINDINGS OF FACT

The Agency finds that:

1. Randy Schlieckau owns property located in part of the SW ¼, NW ¼, Section 13, T10N, R4E Town of Honey Creek, Sauk County, WI. Said property consists of tax parcel number 020-0104-00000.
2. The current use of the property is single family residential.
3. The existing property is zoned Exclusive Agriculture. The applicant is requesting a rezone of the property from Exclusive Agriculture to Agriculture.
4. The applicant is also requesting a conditional use permit to allow for the operation of a kennel and animal grooming business to be located on the property.
5. On July 12, 2018 and July 19, 2018, a public notice was published in the County's official newspaper.
6. On May 8, 2018, the Town of Honey Creek Plan Commission reviewed and discussed the rezone of the property so as to allow for the proposed uses indicated. A recommendation to the Town Board was made to approve the rezone from Exclusive Agriculture to Agriculture.
7. On May 8, 2018 the Town of Honey Creek Town Board reviewed the rezone request and recommendation provided by the Plan Commission. The Town Board approved the rezone as requested.

CONCLUSION OF LAW

1. The County Board of Supervisors may from time to time, amend the official zoning map or zoning ordinance in a manner provided by Wis. Stat. 59.69 and as specified pursuant to s. 7.150 of the Sauk County Zoning Ordinance.
2. In reviewing zoning map amendment, the Conservation, Planning, and Zoning Committee shall hold a public hearing, make findings with respect to criteria pursuant to 7.150(9) of the Sauk County Zoning Ordinance, and make a recommendation to the Sauk County Board of Supervisors. In its review and action on the application, the agency shall make findings with respect to the following criteria:
 - (a) The proposed map amendment is consistent with the overall purpose and intent of this chapter (Sauk County Zoning Ordinance).
The rezone as proposed is consistent with the overall purpose and intent of the Sauk County Zoning Ordinance which is to protect public health, safety and welfare of Sauk County residents and the public, to plan for future development of communities, and to further the purposes contained in Wis. Stat. § 59.69(1). The proposed zoning of Agriculture supports a broad range of uses to promote economic viability. If the property is rezoned, the property owner/applicant would need to apply for and receive a conditional use permit to establish the proposed use.
 - (b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.
The existing uses are not agriculture related.
 - (c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering this chapter as currently depicted has been observed.
The County zoning ordinance was repealed, recreated, and adopted by the Sauk County Board of Supervisors in February 2014. The official zoning maps included as part of the new zoning ordinance

are not meant to anticipate future land uses. The zoning ordinance does include a map amendment or rezoning process to evaluate zoning changes based upon current conditions and needs of the property owner. The requested rezone would appear to either allow or allow via a conditional use permit more intense uses.

(d) In rezoning land out of any exclusive agriculture district, the agency shall find all of the following, after a public hearing:

1. The land is better suited for a use not allowed in the exclusive agricultural district.
2. The rezoning is consistent with the Sauk County Comprehensive Plan.
3. The rezoning is substantially consistent with the Sauk County Farmland Preservation Plan.
4. The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

The applicant has limited the size of the rezone to approximately 0.84 acres from an Exclusive Agriculture Zoning District to an Agriculture Zoning District to allow for the ability to establish a dog kennel and grooming business. The rezone as proposed is consistent with the overall purpose and intent of the Sauk County Zoning Ordinance which is to protect public health, safety and welfare of Sauk County residents and the public, to plan for future development of communities, and to further the purposes contained in Wis. Stat. § 59.69(1). The proposed zoning of Agriculture supports a broad range of uses to promote economic viability.

3. The Conservation, Planning and Zoning Committee (hereinafter referred to as the Agency) has the authority pursuant to Sauk County Code of Ordinances s.7.151(2) to within a reasonable time following a public hearing to grant or deny any application for conditional use. Prior to granting or denying a conditional use, the agency shall make findings of fact based on evidence presented, issue a determination whether the standards of the ordinance are met, and require additional conditions, as needed. Based upon the above findings and information provided at the public hearing, the Conservation Planning and Zoning Committee finds that the Conditional Use does meet the following standards:
4. The Agency pursuant to s.7.1515(5) shall follow the following standards:
 - a. The establishment, maintenance, or operation of the proposed use may not be detrimental to or endanger the public health, safety, or general welfare of the occupants of surrounding lands.
The Agency determined that the use is compatible with the local neighborhood.
 - b. The use will be designed, constructed, operated, and maintained so as to be compatible, and be appropriate in appearance with the existing or intended character of the general vicinity, and that such use may not change the essential character of the area by substantially impairing or diminishing the use, value, or enjoyment of existing or future permitted uses in the area.
The Agency found that the proposed uses and overall layout and use of the property provide for the continued development of this area for agriculture uses as prescribed in the Town of Honey Creek's Comprehensive Plan and Future Land Use Map. As stated under sub. a above, the use is compatible with similar uses in the area and will enhance this area for desired future high quality recreational commercial development, as intended by the town's plan.
5. The Agency pursuant to s.7.151(6) shall consider the following criteria:
 - a. The erosion potential of the site based on topography, drainage, slope, soil type, and vegetative cover and mitigation of erosion potential.
At this time there is no plans for any additional construction activity. The property owner will be required to obtain a Land Use Permit from Sauk County.
 - b. The prevention and control of water pollution, including sedimentation, and the potential impacts on floodplain and wetlands.
The Agency found that there are no floodplains or wetlands in the proposed use area. As a result, the proposal would not result in water pollution or sedimentation.
 - c. Whether the site has adequate utilities including, if necessary, acceptable disposal systems.

The existing sanitary system is designed to accommodate the design wastewater flow. The Agency also found that prior to the issuance of a land use permit that sanitary provisions will be reviewed accordingly.

d. Whether the site has access to roads and highways.

The Agency found the property has direct access to Leland Rd.

e. Whether the site has suitable ingress and egress.

The applicant will need a driveway permit from the town or correspondence from the town that a driveway permit is not needed.

f. Whether the site is designed to minimize traffic congestion, and the potential effect on traffic flow.

The Agency found that the proposed drive area is large enough to accommodate thru traffic and the parking areas, applying flex parking, along with overflow parking along the driveway area is adequate to accommodate the existing and proposed use of the property.

6. The Agency pursuant to s.7.064 must consider the following secondary standards:

(1) Overnight Care. All overnight care of animals must occur indoors.

As noted in the applicant's statement, the animals are extremely temperature sensitive and plan on living in the house.

(2) Kennel Setbacks. All kennels, outdoor runs, and exercise areas shall be no closer than 1,000 feet from any residential dwelling other than that of the owner, agent, or employee of such kennel.

All kennels, outdoor runs, and exercise areas shall be no closer than 1,000 feet from any residential dwelling other than that of the owner, agent, or employee of such kennel.

(3) Escape. All outdoor runs and exercise areas shall be fenced to prevent animals from escaping.

The applicant plans on putting up an invisible fencing to make sure the animals do not leave the yard.

(4) Vegetative Buffer. All kennels shall meet the vegetative buffer requirements of s. 7.042.

The applicant submitted a planting/screening plan. They plan on using the natural landscape for most of their screening and planting some arborvitae trees in their front yard.

**DECISION OF THE CONSERVATION, PLANNING AND ZONING COMMITTEE TO
RECOMMEND APPROVAL OF A REZONE FROM EXCLUSIVE AGRICULTURE TO
AGRICULTURE AND APPROVE THE CONDITIONAL USE PERMITS
FOR RANDY SCHLIECKAU LOCATED IN THE
SW, NW, SECTION 13, T10N, R4E, TOWN OF HONEY CREEK**

The Agency hereby recommends approval of the rezone from Exclusive Agriculture to Agriculture and approves the following Conditional Use Permits for Randy Schlieckau pursuant to s. 7.039(1) Animal Grooming and s. 7.039(5) Kennel for property located in the SW, NW, Section 13, T10N, R4E, Town of Honey Creek, subject to the following conditions:

- A. The approval of the conditional use permits are contingent upon the approval of the rezone request from Exclusive Agriculture to Agriculture by the Sauk County Board of Commissioners.
- B. The conditional uses shall be established and constructed in accordance with the plans, specifications, and information provided as part of the record to the Conservation, Planning, and Zoning Committee on July 24, 2018.
- C. The property owner shall apply for and be issued a Land Use Permit by the Department pursuant to Sauk County Code 7.153 Land Use Permits: Review Procedure and Standards for any structure and for each conditional use established. As part of the issuance of any Land Use Permit, CPZ staff will also review the sanitary design to accommodate wastewater flow.

- D. Prior to the commencement of any construction on the property, including driveways, parking areas, or buildings and as part of any Land Use Permit application, the applicant shall submit a completed erosion control management plan to the CPZ Department.
- E. Failure to comply with the standards and conditions of this Conditional use Permit may result in revocation of said permit and order for removal of any structures or discontinuance of any use thereby permitted by the Conditional Use permit by the Conservation, Planning, and Zoning Committee of the Sauk County Board of Supervisors.
- F. If a Conditional Uses are not initiated by securing a land use permit within 365 days of the approval, the conditional use is considered void, unless an extension is requested and granted by the zoning administrator prior to the original expiration date. Should the use or activity cease for 365 days or more after first being established on the property, the use will be deemed to have been terminated.

REVOCATION

Failure to follow the conditions set forth by the Sauk County Conservation, Planning, and Zoning Committee is grounds for suspension or revocation of the conditional use permit and possible enforcement action. In order to have your conditional use permit reinstated after suspension, you must comply with all conditions established by the Conservation, Planning, and Zoning Committee as determined by the Director of the Conservation, Planning, and Zoning Department or appear in front of the Conservation, Planning, and Zoning Committee for a new hearing and comply with all requirements as outlined in this letter.

NOTICE OF APPEAL RIGHTS

If you believe you have a right to challenge the decision made by the Department or the Agency, you should know that you have the right to appeal such determination within established time periods and requirements for reviewing department and agency decisions.

Proceedings for an appeal of the agency's decision may be initiated by any person's aggrieved or by any officer, department, board, or bureau of the County affected by the agency's decision. An appeal must be made not more than 30 days from the date of the decision. The appeal shall be initiated by an application to the zoning administrator and shall be heard by the board of adjustment. The board of adjustment shall review whether the agency followed the standards and criteria in this chapter, rather than conducting a de novo review of the conditional use application.

This notice is provided pursuant to Sauk County Code s.7.151(7).

Dated: July 24, 2018

CONSERVATION, PLANNING, AND ZONING COMMITTEE



William Wenzel, Chair

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY														
<ul style="list-style-type: none"> Complete items 1, 2, and 3. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits. 	<p>A. Signature <input checked="" type="checkbox"/> <i>Sharon Fahrenkamp</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) C. Date of Delivery <i>Sharon Fahrenkamp</i> <i>7-2-18</i></p>														
<p>1. Article Addressed to:</p> <p>CRYSTAL FAHRENKAMPF - CLERK TOWI OF HONEY CREEK S8314 DENZER RD NORTH FREEDOM, WI 53951</p>	<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p>														
<p>2. Article Number (Transfer from service label)</p> <p>7017 1450 0001 9767 9215</p>	<p>3. Service Type</p> <table border="0"> <tr> <td><input type="checkbox"/> Adult Signature</td> <td><input type="checkbox"/> Priority Mail Express®</td> </tr> <tr> <td><input type="checkbox"/> Adult Signature Restricted Delivery</td> <td><input type="checkbox"/> Registered Mail™</td> </tr> <tr> <td><input checked="" type="checkbox"/> Certified Mail®</td> <td><input type="checkbox"/> Registered Mail Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> Certified Mail Restricted Delivery</td> <td><input type="checkbox"/> Return Receipt for Merchandise</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery</td> <td><input type="checkbox"/> Signature Confirmation™</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery Restricted Delivery</td> <td><input type="checkbox"/> Signature Confirmation Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> Registered Mail Restricted Delivery (over \$500)</td> <td></td> </tr> </table>	<input type="checkbox"/> Adult Signature	<input type="checkbox"/> Priority Mail Express®	<input type="checkbox"/> Adult Signature Restricted Delivery	<input type="checkbox"/> Registered Mail™	<input checked="" type="checkbox"/> Certified Mail®	<input type="checkbox"/> Registered Mail Restricted Delivery	<input type="checkbox"/> Certified Mail Restricted Delivery	<input type="checkbox"/> Return Receipt for Merchandise	<input type="checkbox"/> Collect on Delivery	<input type="checkbox"/> Signature Confirmation™	<input type="checkbox"/> Collect on Delivery Restricted Delivery	<input type="checkbox"/> Signature Confirmation Restricted Delivery	<input type="checkbox"/> Registered Mail Restricted Delivery (over \$500)	
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<p>PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt</p>															

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<ul style="list-style-type: none"> Complete items 1, 2, and 3. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits. 	<p>A. Signature <input checked="" type="checkbox"/> <i>Penny Schlieck</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) C. Date of Delivery <i>Penny Schlieck</i> <i>7-2-18</i></p>														
<p>1. Article Addressed to:</p> <p>SCHLIECKAU, RANDY AND PENNY E6910 LELAND RD LOGANVILLE, WI 53943</p>	<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p>														
<p>2. Article Number (Transfer from service label)</p> <p>7017 1450 0001 9767 9208</p>	<p>3. Service Type</p> <table border="0"> <tr> <td><input type="checkbox"/> Adult Signature</td> <td><input type="checkbox"/> Priority Mail Express®</td> </tr> <tr> <td><input type="checkbox"/> Adult Signature Restricted Delivery</td> <td><input type="checkbox"/> Registered Mail™</td> </tr> <tr> <td><input checked="" type="checkbox"/> Certified Mail®</td> <td><input type="checkbox"/> Registered Mail Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> Certified Mail Restricted Delivery</td> <td><input type="checkbox"/> Return Receipt for Merchandise</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery</td> <td><input type="checkbox"/> Signature Confirmation™</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery Restricted Delivery</td> <td><input type="checkbox"/> Signature Confirmation Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> Registered Mail Restricted Delivery (over \$500)</td> <td></td> </tr> </table>	<input type="checkbox"/> Adult Signature	<input type="checkbox"/> Priority Mail Express®	<input type="checkbox"/> Adult Signature Restricted Delivery	<input type="checkbox"/> Registered Mail™	<input checked="" type="checkbox"/> Certified Mail®	<input type="checkbox"/> Registered Mail Restricted Delivery	<input type="checkbox"/> Certified Mail Restricted Delivery	<input type="checkbox"/> Return Receipt for Merchandise	<input type="checkbox"/> Collect on Delivery	<input type="checkbox"/> Signature Confirmation™	<input type="checkbox"/> Collect on Delivery Restricted Delivery	<input type="checkbox"/> Signature Confirmation Restricted Delivery	<input type="checkbox"/> Registered Mail Restricted Delivery (over \$500)	
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<p>PS Form 3811, April 2015 PSN 7530-02-000-9053 Domestic Return Receipt</p>															

ADJACENT LAND OWNERS/INTERESTED PARTIES:

Ms. Crystal Fahrenkampf Clerk Town Of Honey Creek S8314 Denzer Rd North Freedom, WI 53951

Mr. Brian Peper Supervisor District 25 E5139 Hillcrest Drive Loganville WI 53943

SCHLIECKAU, RANDY AND PENNY E6910 LELAND RD LOGANVILLE, WI 53943

PAGEL MELVIN S7831 PAGEL DR NORTH FREEDOM WI 53951

ALVIN R FENSKE FAMILY TRUST 621 MOUND ST BARABOO WI 53913

LINS;LINS BONNIE M;DUANE R S8147 COUNTY RD PF LOGANVILLE WI 53943

BISCHEL RICHARD T 450 KENT RD POYNETTE WI 53955

LEIDIG TERRY A 421 21ST ST PRAIRIE DU SAC WI 53578

MARK W & KATHY HINTZ LIVING TRUST S8269 COUNTY ROAD PF LOGANVILLE WI 53943

WALKER PALMA L 104 14TH ST PRAIRIE DU SAC WI 53578

WIS DEPT NATL RESOURCES PO BOX 7921 MADISON WI 53707

YANKES" DOUBLE D FARMS LLC LC S8442 COUNTY RD PF LOGANVILLE WI 53943

LINS;LINS BONNIE M;DUANE R S8147 COUNTY RD PF LOGANVILLE WI 53943

WIS SOC ORNITHOLOGY INC C/O CHRISTINE REEL 11923 W BENDER RD MILWAUKEE WI 53225

BRUCE & PALMA WALKER JOINT REVOCABLE TRUST 104 14TH ST PRAIRIE DU SAC WI 53578

LEIDIG TERRY A 421 21ST ST PRAIRIE DU SAC WI 53578

ALVIN R FENSKE FAMILY TRUST 621 MOUND ST BARABOO WI 53913

NATURE CONSERVANCY 633 W MAIN ST MADISON WI 53703

KRUSE;KRUSE LAWRENCE H;PHYLLIS E S8085 INLAND LN LOGANVILLE WI 53943

MADIGAN;MADIGAN MARY L;MICHAEL L E6888 LELAND RD LOGANVILLE WI 53943

ORDINANCE NO. 15 - 2018

AN ORDINANCE APPROVING AN AMENDMENT TO
CHAPTER 25 PRIVATE ONSITE WASTEWATER TREATMENT SYSTEMS, AND TO
AMEND CHAPTER 20, UNIFORM CITATION ORDINANCE.

Background: Wis. Admin. Code Ch. SPS 383 Private Onsite Wastewater Treatment Systems (POWTS) establishes uniform standards and criteria for the design, installation, inspection and management of POWTS so that the system is safe and will protect public health and the waters of the state.

Wis. Stat. §145.20 specifies the POWTS regulatory requirements for local units of government to administer the requirements set forth in Wis. Admin. Code Ch. SPS 383. In Sauk County, the administration of POWTS requirements is by the Conservation, Planning, and Zoning Department through Chapter 25 Private Onsite Wastewater Treatment Systems.

Chapter 25 is being amended to change the requirements for county evaluation of soils for new and replacement POWTS, consistent with state administrative code, and to provide correct and updated references to previously amended state statute and administrative code. Additionally, the title of Chapter 25 is being amended to match the title of Wis. Admin. Code Ch. SPS 383.

Pursuant to Wis. Stat §145.20(3)(b) and Wis. Admin. Code §383(5)(b), the Wisconsin Department of Safety and Professional Services has reviewed and approved the amendment to Chapter 25 Private Onsite Wastewater Treatment Systems as meeting Wisconsin State Statutes and Administrative Code.

The amendment to Chapter 25 Private Onsite Wastewater Treatment Systems will also cause an amendment to Sauk Co. Code, Ch. 20, titled Uniform Citation Ordinance, to reflect the changes made to Sauk Co. Code, Ch. 25.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

The County Board of Supervisors of the County of Sauk does hereby ordain as follows:

NOW, THEREFORE, BE IT ORDAINED, by the Sauk County Board of Supervisors, met in regular session, that the amendment to Chapter 25 Private Onsite Wastewater Treatment Systems, as referenced under Appendix A, be Approved.

BE IT FURTHER ORDAINED, that the amendment to Chapter 20 Uniform Citation Ordinance, as referenced under Appendix B, be Approved.

For consideration by the Sauk County Board of Supervisors on August 21, 2018.

Respectfully submitted,

CONSERVATION, PLANNING, AND ZONING COMMITTEE


WILLIAM WENZEL, CHAIR



CHUCK SPENCER


GLEN JOHNSON


JEAN BERLIN


MARTIN KRUEGER


JOHN DIETZ


ROBERT NEWPORT

CHAPTER 25

PRIVATE SEWAGE SYSTEM ORDINANCE ONSITE WASTEWATER TREATMENT SYSTEMS

25.001	Authority.	25.014	Sanitary permits.
25.002	Jurisdiction.	25.015	Private sewage systems.
25.003	Purpose.	25.016	Inspections.
25.004	Jurisdiction.	25.017	POWTS management and contingency.
25.004	Severability.	25.018	Sludge disposal and POWTS maintenance.
25.005	Word usage.	25.019	Wisconsin Fund Grant Program.
25.006	Definitions.	25.020	Subdivisions.
25.007	Intent.	25.021	Camping.
25.008	Cooperation with other units.	25.022	Sensitive area standards.
25.009	Administration.	25.023	Complaints.
25.010	Basic principles of compliance.	25.024	Appeals to the Sauk County board of adjustment.
25.011	Prohibitions.	25.025	Enforcement and penalties.
25.012	Soils and site evaluation.		
25.013	Septic verification.		

25.001 Authority. This ordinance is adopted pursuant to the authority contained in Wis. Stat. §§ 59.70(1), 59.70(5), 145.04, 145.19, 145.20, 145.245 and Wis. Admin. Code ch. ~~Comm~~ SPS 383.

25.002 Jurisdiction. This ordinance applies to all land located within Sauk County, including lands within corporate limits of cities and villages.

25.003 Purpose. The underlying principles of this ordinance is are to promote and protect the public health, safety, general welfare and natural resources and to:

(a) Further the maintenance of safe and healthful conditions by regulating POWTS use, location, design installation, operation, management, inspection and repair.

(b) Prevent and control surface water and groundwater pollution through:

1. Requiring setbacks between POWTS components and water courses.

2. Regulating the use of POWTS to protect the public health, safety, general welfare and natural resources.

3. Requiring in-situ soils to be the preferred system.

25.004 Severability. It is the intention of the Sauk County Board of Supervisors that the

provisions of this chapter are severable as follows:

(1) JUDGMENT OF ORDINANCE PROVISIONS. If any court of competent jurisdiction shall adjudge any provision of this chapter to be invalid, the judgment shall not affect any other provision of this chapter not specifically included in the judgment.

(2) JUDGMENT OF ORDINANCE APPLICATION. If any court of competent jurisdiction shall adjudge invalid the application of any portion of this chapter to a particular property, building, use, or structure, the judgment shall not affect the application of the provision to any other property, building, use, or structure not specifically included in the judgment.

(3) JUDGMENT OF PERMIT. If any court of competent jurisdiction shall adjudge invalid any requirement or limitation contained in a permit given under this chapter, ~~it shall be presumed that the permit would not have been granted without the requirement or limitation, and therefore, the whole permit shall also be invalid void.~~

25.005 Word Usage. For the purposes of this chapter, certain words and terms are used as follows:

(1) Words used in the present tense include the future.

(2) Words in the singular include the plural.

(3) Words in the plural include the singular.

(4) The word “shall” is mandatory and not permissive.

25.006 Definitions. For the purposes of this chapter, certain words and terms are defined as follows:

(1) “Administrator” means The person who is authorized by the Sauk County Conservation, Planning, and Zoning Committee to oversee the implementation of this ordinance, or his/her duly authorized representatives as POWTS administrators.

(2) “Absorption cell” means The soil absorption or dispersal component of a POWTS.

(3) “Acceptable mound sand” means the sand which complies with ASTM Specification C-33 for fine aggregate.

~~(4) “Agency” means The Sauk County Conservation, Planning and Zoning Department.~~

(4) “Bedrock” means rock that is exposed at the earth’s surface or underlies soil material and includes:

(a) Weathered, in-place, consolidated material, larger than 2 mm in size and greater than 50% by volume; and

(b) Weakly consolidated sandstone at the point of increased resistance to penetration of a knife blade.

(5) “Camping unit transfer container” means a type of stationary holding tank used to collect and hold wastewater discharges generated by an individual camping trailer or recreational vehicle.

(6) “Certified soil tester (CST)” means a person licensed as a certified soil tester, pursuant to Wis. Stat. § 145.045, by the State of Wisconsin, or other persons deemed qualified by the Wisconsin Department of Commerce Safety and Professional Services.

(7) “Commercial portable toilet” means A portable, water tight, toilet device owned or operated by a licensed supplier.

(8) “County sanitary permit” means a permit issued by Sauk County for the reconnection of a POWTS or for the installation of a privy.

(9) “Department” means Sauk County Department of Conservation, Planning, and Zoning.

(10) “DSPC” means the Wisconsin Department of Safety and Professional Services.

(11) “Dwelling” means a structure, or that part of a structure, which is used or intended to be used as a home, residence or sleeping place by one or more persons.

(12) “Effluent” means the untreated liquid discharged from a POWTS treatment tank component.

(13) “Failing private on-site wastewater system” means a failing private sewage system is one, which causes or results in any of the following conditions:

(a) The discharge of sewage into surface water or groundwater.

(b) The introduction of sewage into zones of saturation that adversely affects the operation of the private sewage system.

(c) The discharge of sewage to a drain tile or into zones of bedrock.

(d) The discharge of sewage to the surface of the ground:

(e) The failure to accept sewage discharges and back up of sewage into the structure served by the private sewage system.

(f) A holding tank that discharges sewage to the ground, including intentional discharges and discharges caused by neglect or failure to properly maintain said system.

(14) “Flood proofing” means a method of construction which will prevent flood waters from directly entering or damaging a POWTS or contaminating surface or ground waters.

(15) “Fixture, plumbing” means a receptacle or device which is either permanently or temporarily connected to the water distribution system of the premises, and demands a supply of water from the system; discharges water-carried wastes or sewage either directly or indirectly to the drain system or the premises; or requires both a water supply connection and a discharge to the drain system of the premises.

(16) “Groundwater” means subsurface water or water identified by zones of seasonal saturation by a certified soils tester.

(17) “Holding tank” means a water tight reservoir, tank or vessel, which receives crude, raw or untreated sewage for the purpose of storage before it can be removed for treatment or

disposal in method and location approved by law. The holding tank shall be constructed according to minimum guidelines established by law or regulation.

(18) “Human habitation” means the act of occupying a structure as a dwelling, living or sleeping place, whether infrequently, intermittently, or as a principal residence.

(19) “In situ soil” means soil that is naturally formed or deposited in its present location or position and includes soil material that has been plowed using normal tillage implements and depositional material resulting from erosion or flooding.

(20) “Limiting factor” means occurrence of zones of seasonal or periodic saturation, groundwater, weathered bedrock, bedrock, or disturbed soil that impact negatively upon a POWTS.

(21) “Maintenance” means the reporting of and the periodic or scheduled servicing, monitoring and/or and maintaining of POWTS components, including ~~but not limited to~~ the pumping or removal of accumulated solids or byproducts, and the metering, adjusting, sampling and monitoring of the POWTS. Maintenance also includes compliance with a management plan as required pursuant to, Wis. Admin. Code § ~~Comm-83.54~~ SPS 383.54.

(22) “Occupancy” means the purpose for which a structure is used, or intended to be used. A change in occupancy does include a change of owners, tenants, proprietors or occupiers.

(23) “Ordinary high water mark (OHWM)” ~~Shall have the same~~ means the same as the definition as contained in Wis. Admin. Code § NR 115.03(6).

(24) “POWTS” means a private on-site wastewater treatment system. See “Private sewage system”.

(25) “POWTS component” means any subsystem, subassembly or other system designed for use in, or as part of, a private on-site wastewater treatment system, which may include treatment, dispersal or holding and related piping.

(26) “Private sewage system” means a sewage treatment and disposal system serving a single structure with a septic tank and soil absorption field located on the same parcel as the structure. This term also means an alternative sewage system approved by the department including a substitute for the septic tank or soil

absorption field, a holding tank, a system serving more than one structure, or a system located on a different parcel than the structure. A private sewage system may be owned by the property owner or by a special purpose district.

(27) “Privy” means a structure used for the depositing of human excrement, which is an alternative to water-carried sanitation systems. Privies are not connected to a water supply or a plumbing system.

(28) “Sanitary district” ~~means a town sanitary district or district~~ means a town sanitary district created under this chapter and pursuant to Wis. Stat. §§ 60.70 and 60.84.

(29) “Sanitary permit” means State sanitary permit pursuant to Wis. Stat. §§ 145.135 and 145.19, which is issued by the State of Wisconsin or the county allowing the installation of, or work on, a POWTS.

(30) “Septic tank” means a POWTS anaerobic treatment component that consists of a reservoir or water tight tank or appropriate material which receives raw sewage and by bacterial action and sedimentation effects, a process of clarification and decomposition of solids.

(31) “Septic verification” means a required inspection of the drainfield and tank conducted by an individual approved by the County which verifies that the soils adjacent or below the drainfield provide the required separation between the limiting factor and system elevation.

(32) “Structure” means any construction or related activity which has form, shape and utility, including ~~but not limited to~~, buildings, mounding or excavating of earth.

~~(32) “WDOC” means the Wisconsin Department of Commerce.~~

(33) “Wetlands” means those areas where water is at, near or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation, and which have soils indicative of wet conditions.

~~25.004 Jurisdiction. The provisions of this chapter shall apply to all lands and waters within Sauk County except as otherwise provided by the Wisconsin Statutes.~~

25.007 Intent. The intent of this ordinance is to regulate the location, maintenance, construction, installation, alteration, design, and use of all

private sewage systems. To further provide for the maintenance of safe and healthy conditions, to secure safety from disease causing organisms, and to provide for pollution control of surface and subsurface waters. It is further intended to provide for the administration and enforcement of this ordinance and to establish penalties for its violation.

25.008 Cooperation with other units. Sauk County shall cooperate with all other governmental units and agencies thereof in the enforcement of all State and local laws and regulations pertaining to matters related to this chapter.

25.009 Administration. (1) Pursuant to Wis. Stat. § 145.20(1), there is hereby created the position of Sauk County POWTS Administrator, who shall have the following duties and powers:

(a) *Duties.* 1. Administer and enforce the provisions of this ordinance.

2. Pursuant to Wis. Stat. § 145.20(2)a, review soil and site evaluation reports for proposed POWTS and verify the report at the proposed site, if necessary.

3. Pursuant to Wis. Stat. § 145.20(2)b, approve or disapprove applications for sanitary permits and assist applicants in preparing an acceptable application.

4. Pursuant to Wis. Stat. § 145.20(2)c, issue written notice to each applicant whose sanitary permit application is disapproved. Each notice shall state the specific reasons for disapproval and amendments to the application, if any, which could render the application approvable. Each notice shall also provide information regarding the applicant's right to appeal and the procedures for conducting an appeal under this ordinance.

5. Pursuant to Wis. Stat. § 145.20(2)d, inspect all POWTS after construction but before backfilling. Said inspection shall occur no later than the end of the next workday, excluding Saturdays, Sundays and holidays, from the scheduled time of inspection.

6. Maintain and record all permits issued, inspections made, work approved, orders issued, maintenance records received, and other official actions.

7. Pursuant to Wis. Stat. § 145.20(2)e, file reports and conduct surveys and inspections as required by Sauk County or the WDOC DSPS.

8. Pursuant to Wis. Stat. § 145.20(2)f, investigate complaints and violations of this ordinance and Wis. Stat. § 254.59, issue orders to abate the violations and submit orders to the corporation counsel or district attorney for enforcement.

9. Maintain a current list of all persons active in Sauk County having valid State licenses as certified soil testers, master plumbers, master plumbers-restricted service, and POWTS maintainers.

10. Pursuant to Wis. Stat. § 145.20(2)g, perform other duties regarding POWTS as considered appropriate by Sauk County or as required by the rules of the WDOC or laws of the State.

(b) *Powers.* The POWTS administrator shall have all the necessary powers necessary to enforce the provisions of this ordinance without limitation by reason of enumeration, including the following:

1. Access to any property at a reasonable time to perform their duties, provided that the owner or occupant is notified of the intent to access the property, or if access to the property is denied by an owner or occupant, upon issuance of a special inspection warrant in accordance with Wis. Stat. § ~~66.122~~ 66.0119.

2. Order any person owning, using, operating or installing a POWTS to modify, repair or place it in a safe or sanitary condition if such system is found to be in a failing, malfunctioning, non-permitted, illegal, defective, unsafe or unsanitary condition.

3. Request assistance and cooperation from appropriate agencies of the State of Wisconsin and other local health and police officials.

4. Condemn and prohibit the use of any POWTS which is found to be so constructed, operated or maintained as to be a human health hazard, or in violation of this ordinance.

5. Cooperate with and enforcement of local, county, and state health programs and regulations.

6. Place a stop work order on any building, structure, or sanitary system that is in violation of this ordinance.

(c) *Noncompliance with an order of the POWTS administrator.* Whenever an order of the POWTS administrator has not been complied with after written notice to the owner, resident, contractor, agent, or occupant of the premises, the

POWTS administrator, or the county health officer may request the county corporation counsel to institute appropriate legal action or proceeding, which would prohibit any person from installing or using a POWTS until such order is complied with.

25.010 Basic principles of compliance. (1) ~~All premises that are required to have plumbing fixtures or that are used for or intended for human habitation, shall be provided with a public sewer, POWTS, or other approved method of sewage disposal that complies with the requirements of this Chapter and Wisconsin Administrative Code.~~ All structures or premises in the county that are permanently or intermittently used or intended for human habitation or occupancy, which are not serviced by a public sewer, shall have a system for holding or treatment and dispersal of sewage and wastewater which complies with the provisions of this ordinance

(2) All domestic or commercial wastewater shall enter a septic or treatment tank before discharge to a treatment and/or dispersal component unless specifically exempted by Wis. Admin. Code chs. ~~Comm.~~ SPS 383 and 384, or any provision of this Chapter.

(3) Every POWTS or non-plumbing sanitation system shall be located, designed, constructed or installed and maintained to prevent the discharge of sewage, partially treated sewage, or effluent in drain tiles, on to the ground surface, into the structure served, into the surface or subsurface waters to include zones of seasonal saturation, or into bedrock.

(4) When a failing POWTS is identified, it shall be brought into compliance with current code requirements, replaced with a code compliant POWTS, or its use discontinued within the period of time required by order of the POWTS administrator.

(5) When an addition or alteration is proposed to an existing structure served by an existing POWTS that will result in a change that affects the wastewater flow or wastewater contaminant load beyond the maximum capabilities of the existing POWTS, the POWTS shall be modified to conform to the requirements of this Chapter and of Wis. Admin. Code chs. ~~Comm.~~ SPS 383 and 384.

PRIVATE SEWAGE SYSTEM ORDINANCE ONSITE WASTEWATER TREATMENT SYSTEMS

(6) All soil and site evaluations conducted to meet the provisions of this chapter shall be performed in accordance with Wis. Admin. Code ch. ~~Comm.~~ SPS 385.

(7) All POWTS or non-plumbing sanitation systems for newly constructed buildings shall be installed, inspected, and approved before the structure is occupied.

25.011 Prohibitions. (1) The following are prohibited by this chapter.

(a) The discharge of sewage, wastewater or effluent to surface water, ground water or ground surface unless specifically licensed or approved to do so by the appropriate agencies.

(b) A holding tank for new construction, outside of a sanitary district. New construction is considered to be construction on a property where the owner does not have an existing habitable building.

(c) An existing POWTS installed with an infiltrative surface of a treatment and dispersal component that is located less than three (3) feet above ground water or bedrock.

(d) Discharges of deleterious substances to a POWTS before interception, dilution, or treatment in accordance with Wis. Admin. Code § ~~Comm.~~ SPS 382.34(5)(b) 82.34 and regulations of the Wisconsin Department of Natural Resources.

(e) Discharge to a POWTS, of storm and clear water waste, including contact cooling water, condensate drainage from refrigeration and cooling, water used for equipment chilling and cooled condensate from steam heating systems unless the POWTS has been designed to accept the discharge or the discharge is 20 gallons or less per day.

(f) Industrial waste and wastewater shall not be discharged to a POWTS unless approved by the State of Wisconsin Department of Natural Resources.

(g) No person shall discharge or cause to be discharged into a POWTS any roof drain, drain tiles, fuel, oil, flammables, tar, explosives, or any other substance likely to cause an obstruction, nuisance or explosion or which will interfere with the effective treatment or disposal of wastes.

25.012 Soils. Soils and site evaluation. (1) ~~Excavated pits shall be required to facilitate soil~~

inspections for all soil analyses performed in the County. Exceptions may be granted at the discretion of the POWTS administrator.

~~(2) County personnel licensed as certified soils testers shall conduct an inspection of all sites using in situ soil as a treatment and dispersal component and other sites using holding components or non-plumbing sanitation systems.~~

~~(a) At least 3 soil pits shall be excavated for each treatment and dispersal site to determine variability of soil conditions over a site. Additional soil pits can be requested because of site variability. All valid pits must be verified by the county before backfilling. The absorption system must be located within the perimeter of the area tested and not beyond. A replacement area where required by the management plan, shall also be identified in the soils report. Surface elevations shall be given for all soil borings.~~

~~(b) All soil pits excavated shall be of sufficient size and construction to allow for an accurate determination of soil characteristics and enable a person to safely enter and exit the pit. County personnel may refuse to enter a soil pit if they determine that it is unsafe to enter or exit or not adequately constructed to ensure the safety of the individual entering the excavation or to allow accurate determination of soil characteristics.~~

~~(c) Soil permeability and infiltration rates used to size new or replacement POWTS shall be derived using procedures specified in the most current versions of Wis. Admin. Code ch. Comm. 83. Sizing based on morphological evaluations between July 1, 1994 and July 1, 2000 shall be converted to the current sizing standard specified in the most current Wis. Admin. Code ch. Comm. 83.~~

~~(d) The County will accept soil information on reports filed and dated on or after July 1, 1980. Questions regarding possible changes to site conditions may require additional review. Reports filed and dated before July 1, 1980 are not acceptable for determining soil suitability. Questions arising on sites previously approved shall be resolved by conducting soil and site evaluations using current methodologies and procedures.~~

~~(e) The County will review the soil and site evaluation report for any deficiencies before filing.~~

~~(f) When a State POWTS Wastewater Specialist inspects a site and files an inspection~~

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report, a copy of the inspection report shall be attached to all Soil and Site Evaluation Reports submitted to the County, property owners, plumbers and plan reviewers. This report will take precedence over the county report.

(1) Soil and site evaluations shall be done prior to the issuance of permits as specified in Wis. Admin Code SPS 383, SPS 385 and SPS 393.

(2) Soil test borings shall be constructed pursuant to Wis. Adm Code SPS 385.

(3) Department verification of a Soil and Site Evaluation Report may be necessary to determine the suitability of a lot for a POWTS. The verification will be made at the discretion of the department and will be made prior to the issuance of a sanitary permit. This verification shall result in one of the following:

(a) Issuance of a permit provided all information on the application is correct and complete.

(b) Establishment of a file indicating site suitability.

(c) Holding the application pending clarification of information or new information by the owner, plumber, or certified soil tester.

(d) Determination of site suitability. In such cases, written notice of determination shall be provided to the certified soil tester and property owner.

(4) A certified soil tester may request department verification of a Soil and Site Evaluation Report before a complete sanitary permit application is submitted. An original copy of the Soil and Site Evaluation Report shall be filed with the department prior to such verification.

25.013 Septic verification. (1) Septic verification shall consist of two separate inspections and be completed on the Sauk County Verification Form.

(a) The drainfield verification shall be evaluated by a CST to determine suitable soils and approved separation distances between the system and the soil limiting factor.

(b) The verification of the tank shall be performed by an individual designated under Wis. Admin. Code § ~~Comm. 83.45(4)(d)(2)~~ SPS 383.04.

(2) Verification of the drainfield and tank are to be completed for the following:

- (a) Additions of a bedroom or bedrooms.
- (b) Any enclosed additions of 25% or more to the total livable space.
- (c) Changes in use that affect the waste water flow per, Wis. Admin. Code ch. ~~Comm.~~ SPS 383.
- (d) Replacement of structures ~~homes~~ for human habitation.
- (e) Discharge of septic effluent to the ground surface or groundwater.

(3) All septic verifications shall be filed with the ~~agency~~ department.

(4) No person shall own, use, operate, or install a failing private sewage system. In cases where the ~~agency~~ department suspects a POWTS failure, the owner ~~operator~~ may be required to provide written verification that the POWTS is in compliance with all applicable code requirements. Such verification shall be made on forms provided by the ~~agency~~ department.

25.014 Sanitary permits. (1) PERMIT REQUIRED PRIOR TO CONSTRUCTION. No person shall construct, alter, change the use of, or place a structure or building designed for human habitation, which requires a POWTS until all appropriate permits have been issued by the ~~county~~ department.

(a) *Reconnection permits.* Pursuant to Wis. Stat. § ~~66.036~~ 145.195, a county reconnection permit shall be obtained when the county, town, village or city issues a building permit for any of the following:

1. Construction of a structure or building to be connected to an existing POWTS including mobile homes and manufactured homes intended for human occupancy.
2. Disconnection of a structure or building from an existing POWTS and connection of another structure or building to the POWTS.
3. Reconstruction or rebuilding of a structure or building that is connected to an existing POWTS.

(b) *Failed POWTS.* If an existing septic or treatment tank component has failed, collapsed, or if an existing absorption area component has failed, the complete POWTS must be evaluated for compliance with this ordinance and applicable state regulations prior to issuance of a sanitary

permit ~~and~~ or construction or reconstruction on the property served by the POWTS.

(c) *Undersized POWTS.* The ~~County~~ department may not issue a land use permit to commence construction of any addition or alteration to an existing structure when the proposed construction will modify the design wastewater flow or contaminant load, or both, to an existing POWTS, unless the owner of the property:

1. Possesses a sanitary permit to either modify the existing POWTS or construct a POWTS to accommodate the modification in wastewater flow or contaminant load, or both; or,
2. Provides documentation that the design of the POWTS is not based on the number of bedrooms in the dwelling, but rather shall be accompanied by information documenting that design condition on the deed for the property, per Wis. Admin. Code § ~~Comm.~~ SPS 383.22(2)(b)3.

(2) No person shall install, extend, enlarge, convert, structurally alter or change the use of a POWTS or a POWTS component without appropriate sanitary permits and without full compliance with the provisions of this ordinance. No sanitary permit shall be required for servicing treatment or holding tanks, or cleaning clogged sewer or effluent line pipes provided the work is performed in accordance with statutory requirements of the State of Wisconsin.

(3) SANITARY PERMIT PROCEDURE APPLICATION. An application for a sanitary permit shall be made on forms provided by the ~~agency~~ department and ~~WDOC~~ DSPS. Every private sewage system shall require a separate application. A complete sanitary permit application shall contain the following items:

- (a) A dated and complete application form prescribed by the ~~agency~~ department.
- (b) A completed maintenance form.
- (c) A completed POWTS management plan.
- (d) A completed holding tank agreement and servicing contract if the system is a holding tank.
- (e) A completed ~~WDOC~~ DSPS Sanitary Permit Application.
- (f) One original and one copy of ~~WDOC~~ DSPS approved plans when required by order or regulation.
- (g) One original and one copy of an approved soil test report.
- (h) Applicable sanitary permit fees.

- (i) Two copies of a completed plot plan.
 - (j) A cross-section of the tank and pump chamber, filters and placement depth.
 - (k) A cross-section of the dispersal cell.
 - (l) Floodplain elevations are required in or near mapped or suspected floodplain.
 - (m) A wetland delineation when required by the agency department for the building site or proposed private sewage system area.
 - (n) Driveway approval when required by the Town for new construction.
 - (o) Agreements and/ or affidavits required to install and/ or utilize an existing system, or service holding tanks if required by the agency department.
 - (p) A sanitary permit card issued by the POWTS administrator.
 - (q) The agency department reserves the right to impose other conditions reasonable necessary to protect the public health, safety and welfare.
- (4) The following documents must be recorded with the Sauk County Register of Deeds prior to the issuance of a sanitary permit:
- (a) An easement where any component of the planned septic system is on a different lot than the home.
 - (b) A CSM certified survey map when combining lots or creating a new lot.
 - (c) A document identifying all parties that have ownership rights and are responsible for the operation and maintenance if a POWTS is to serve more than one structure under different ownership.
 - (d) A document identifying a utility or sanitary district ownership of a POWTS if the property owner does not own the POWTS.
 - (e) A deed restriction limiting occupancy to that figure used in the design if the design wastewater flow of a POWTS serving a dwelling is not based upon the number of bedrooms within the dwelling.
 - (f) A privy agreement.
 - (g) A holding tank agreement.
 - (h) Other related agreements as required by the POWTS administrator.
- (5) Within 30 days of receipt of a complete application, the agency shall review the plans for completeness, accuracy and suitability, and may issue the sanitary permit if all determinations are favorable.
- (6) The County department reserves the right to refuse incomplete or incorrect permit

applications or delay permit issuance until corrected or completed applications are received.

(7) Denial of a sanitary permit shall be made only after a site inspection by the agency results in an adverse determination. The reason(s) for denial shall be made in writing to the applicant along with an explanation describing an alternate course of action available to the applicant, if any, including the right to appeal under § 7.17(1) pursuant to s. 7.149 Sauk Co. Code.

(8) ISSUANCE OF A PERMIT. (a) A preliminary field inspection shall be made before a permit is issued when it is deemed necessary by the POWTS administrator or designee.

(b) A sanitary permit shall be issued by the POWTS administrator only if a completed application has been made and the appropriate fee paid, and if it is found that such application and the proposed installation will be in conformity with this ordinance and other rules of the state, county or applicable township.

(c) Upon issuance of a sanitary permit the assigned plumber shall be presented with a "Sanitary Permit" card that shall be posted on the property for which the sanitary permit was issued, and in plain view from the nearest public roadway. Said card shall be posted by the plumber prior to commencement of any construction on the property and shall remain posted until construction is completed and the site is stabilized. Failure to post the permit card shall be considered a violation of this section and may subject the owner, agent or contractor, to the penalty provisions of this ordinance.

(d) Noncompliance with conditions of approval shall be considered a violation of this ordinance.

(9) PERMIT EXPIRATION. The installation of a POWTS, and all permit conditions required under a sanitary permit, shall be completed within two years from the date of issuance, unless the permit has been renewed and a renewal fee paid prior to the expiration of the permit. Only one renewal, which shall be based on requirements in force at the time of the renewal application, shall be granted for a period of 2 years based upon the original date of issuance. A new sanitary permit shall be required if a previously issued permit expires without being renewed.

(10) SANITARY PERMIT TRANSFERS. An issued sanitary permit may be transferred from the holder to a subsequent owner of the land,

provided that the subsequent owner obtain a new copy of the sanitary permit from the POWTS administrator requested by the installing plumber listed on the permit and upon payment of the required transfer fee.

(11) **PERMIT REVOCATION.** Pursuant to Wis. Admin. Code § ~~Comm.~~ SPS 383.21(7)(b), the POWTS administrator may revoke a sanitary permit that was issued on the basis of any incorrect or false statements or misrepresentations of facts.

(12) **OCCUPANCY.** Occupancy of a new residence cannot occur until the POWTS is installed and fully functional.

(13) A sanitary permit is not required for the addition of manhole risers or for the replacement of manhole covers, manhole risers, baffles or pumps.

(14) **FEE SCHEDULE.** Permit fees shall be set and amended as needed by the department. ~~the Sauk County Board of Supervisors. When amended, the POWTS Administrator shall provide proper notice. A current fee schedule shall be kept as an addendum to this ordinance.~~

(15) Once a permit has been issued the fees are nonrefundable.

25.015 Private sewage systems. (1) GENERAL. The standards, requirements and specifications required herein are declared to represent the minimum protection afforded by this ordinance.

(a) *Sewage disposal required.* All plumbing fixtures used or intended for use to collect, discharge or transmit wastes shall be connected to a POWTS in conformity with the provisions of this ordinance and Wis. Admin. Code ch. ~~Comm.~~ SPS 383. No person shall permit the discharge, by any means whatsoever, of liquid wastes onto the ground surface, into the groundwater or zones of seasonal saturation, into a road-side ditch, dry run, or any surface waters including lakes, streams, flowages, ponds and any other natural water courses, subject to the provisions of appropriate Wisconsin Statutes. Except as allowed by Wis. Admin. Code ch. NR 113, no person shall pump, discharge or in any way allow the removal of any waste material from a septic tank, privy seepage pit or holding tank anywhere other than an approved disposal site.

(b) *Industrial waste disposal.* Industrial waste disposal systems shall be subject to

approval by the appropriate state, county and local agency prior to construction.

(2) **POWTS TREATMENT TANK COMPONENTS.** All septic or treatment tank components, their design, installation, repair and service shall conform to Wis. Admin. Code ch. ~~Comm.~~ SPS 383, Wis. Stat. § 145.06, and the requirements stated herein.

(a) *Type.* Only septic or treatment tank components, approved by the WDOC shall be installed or constructed.

(b) *Size.* The size and capacity of septic or treatment tank components shall be determined using the formula in Wis. Admin. Code ch. ~~Comm.~~ SPS 383.

(c) *Location.* Wis. Admin. Code ch. ~~Comm.~~ SPS 383, shall be used to determine the minimum horizontal setbacks between a POWTS component and the following: wells, water mains or water services, buildings, lot lines, swimming pools, and navigable waters. Such tank components located in floodplain areas shall be made and maintained watertight to prevent infiltration. It is recommended treatment tanks set in groundwater shall have a waterproof coating on all external walls and risers.

(d) *Bedding.* Shall conform per ~~Comm.~~ 83.45(5) Wis. Admin. Code § SPS 383.45(5).

(e) *Tank filters.* All filters shall be easily accessible as provided under Wis. Admin. Code ch. ~~Comm.~~ SPS 383.

(f) *Maintenance and management.* The owner of a POWTS shall be responsible for operating and maintaining the POWTS in accordance with an approved management plan under Wis. Admin. Code ch. ~~Comm.~~ SPS 383, and this ordinance.

(g) *Accessibility.* Septic tanks and other treatment tanks shall be located so as to not exceed 25 feet of vertical separation between the bottom of any treatment tank and the access point for the septage hauling vehicle. If the system design cannot accommodate this requirement, the applicant must submit an alternative plan that shows how servicing, as may be necessary due to anticipated, as well as unanticipated causes, can be achieved at any time of year.

(h) *Tank abandonment.* When a tank is no longer used as a POWTS component, it shall be abandoned pursuant to the requirements of Wis. Admin. Code ch. ~~Comm.~~ SPS 383.

(i) *Tank covers.* If covered, shall be within 6 inches of the surface of the ground. Pump chamber covers shall be above grade and installed with locks and warning labels visible.

(3) DRAINFIELD COMPONENTS. (a) *Mounds, A+4 Mounds.*

1. Sites having multiple system choices shall favor in situ soils over those areas requiring additional sand.

2. May be inspected at the time the ground surface is plowed, at the time the distribution piping has been installed, and after all grading work is complete.

3. Shall comply with Wis. Admin. Code ch. ~~Comm.~~ SPS 383.

(b) *At-grades.* 1. May be inspected at the time the ground surface is plowed, at the time the distribution piping has been installed, after all grading work is complete.

2. Shall comply with Wis. Admin. Code ch. ~~Comm.~~ SPS 383 component manuals.

(c) *IGP and conventional systems.*

1. Inspection before backfilling.

2. Shall comply with Wis. Admin. Code ch. ~~Comm.~~ SPS 383 component manuals.

(d) Sand filters and pretreatment systems may be inspected at the time the liner and tank are in place, before placement of aggregate or sand, at the time the distribution piping installation has been completed. Shall comply with Wis. Admin. Code ch. ~~Comm.~~ SPS 383 component manuals.

(e) *Experimental systems.* 1. A pre-construction meeting with the POWTS administrator and ~~WDOC~~ DSPTS is required and shall be coordinated by the plumber.

2. Shall comply with Wis. Admin. Code ch. ~~Comm.~~ SPS 383.

(f) *Fill systems.* The installing plumber listed on the permit shall notify the county when the site has been prepared for inspection. Fill systems shall be inspected after the site has been prepared, but before the placement of the fill. This inspection does not eliminate the need for an inspection after the installation has been completed.

(g) Other ~~WDOC~~ DSPTS approved systems shall require a pre-construction meeting and comply with Wis. Admin. Code ch. ~~Comm.~~ SPS 383.

(4) HOLDING TANKS. The type, size, installation, and location shall conform to Wis. Admin. Code chs. ~~Comm.~~ SPS 383 and 384, and

Wis. Stat. § 145.06, and the requirements as stated herein.

(a) Holding tanks shall not be allowed for new construction unless in those areas with an approved Sanitary District. However, In those districts allowing holding tanks, the in situ soils must not be suitable for any absorption cells, including A+4 mounds. Pretreatment would not be required.

(b) *Sanitary Districts.* The county will recognize all sanitary districts established by local governments. However, in those districts allowing holding tanks, the in situ soils must not be suitable for any absorption cell, including A+4 Mounds. Pretreatment would not be required.

(c) Shall be allowed as a system of last resort to replace an existing permitted POWTS system which has failed according to Wis. Stat. § 145.245(4). Pretreatment would not be required.

(d) In all cases where the use of a holding tank is proposed or allowed, prior to any sanitary permit application, a suitable and approved Soil and Site Evaluation Report must be on file with the agency department that illustrates that no other system would be possible on the parcel, excluding pre-treatment. If Wisconsin plumbing codes and this code allow another type of POWTS system, it must be installed in lieu of a holding tank.

(e) Licensed campgrounds in possession of all required permits may be allowed to utilize state approved transfer containers, if used as part of a collection system incidental to a code-compliant sewage disposal system on the premises.

(f) *Management, maintenance and reporting.* 1. The owner of a property served by a holding tank shall be responsible for operating and maintaining the holding tank pursuant to this ordinance.

2. No person shall backfill, cover or put into use any holding tank until such holding tank has been inspected and approved by the POWTS administrator.

3. A management and reporting program for all holding tanks shall be conducted by the POWTS administrator and/or a private firm duly designated by the county to conduct such a program. Any modification of the management and reporting program approved by the county shall be pursuant to Wis. Admin. Code ch.

~~Comm.~~ SPS 383, and shall be applicable to all new and existing holding tank systems installed in the county. The POWTS owner or owner's agent shall provide the POWTS administrator, in a manner specified by the county department, a certified report of any inspection, maintenance or servicing required under sub. (A) and (B) within the time limit allowed by pursuant to Wis. Admin. Code § ~~Comm.~~ SPS 383.55.

(g) The applicant for a sanitary permit for a holding tank system shall sign a holding tank agreement with the county, in addition to a servicing contract with a licensed pumper, in accordance with Wis. Admin. Code ch. ~~Comm.~~ SPS 383.

(h) All holding tanks shall be equipped with functional locking devices and high water alarms. In cases where the zoning administrator or designee finds the locking devices and/or high water alarms missing or not functioning properly, they shall order them replaced.

(i) *Modifications.* No person shall remove, alter, disconnect, damage, or otherwise render unworkable, any part of a holding tank system.

(j) *Water meters.* 1. Pursuant to Wis. Admin. Code § ~~Comm.~~ SPS 383.54(2)(c), all sanitary permit applications for holding tanks shall include the installation of a water meter to measure the inflows of the water supplies to buildings and structures to allow comparisons to the holding tank pumping activity.

2. The water meter shall be installed by a licensed plumber and the reading shall be reported when tank is pumped.

3. No person shall utilize any new building or structure that requires connection to a holding tank system until the water meter has been correctly installed. The water meter must not be disconnected or damaged for as long as the holding tank system services the building or structure.

(k) It is recommended that holding tanks set in groundwater shall have waterproof coating on all exterior walls and risers.

(l) *Temporary holding tanks.* A temporary holding tank, including the water meter, and/or a POWTS, may be installed when a public sewer, approved by the department of natural resources, will be installed to serve the property within 2 years of the date of the sanitary permit issuance. An application for a sanitary permit to install a

temporary holding tank shall include written statements from:

1. The municipality or sanitary district, verifying the date that public sewer will be installed and available to serve the property.

2. The property owner, agreeing to connect public sewer when it becomes available and to abandon the temporary holding tank. If public sewer does not become available within 2 years of the date of the sanitary permit issuance, each temporary holding tank system will be evaluated to determine if it must be replaced with another type of system as determined by the results of a soil and site evaluation report of the property conducted by a certified soil tester.

3. A septic tank may be used as a temporary holding tank provided the POWTS administrator has reviewed and approved such request.

(m) *Emergency tanks.* When a treatment tank becomes non-compliant to the extent that it creates a safety or health hazard, a new treatment tank may be installed without prior evaluation of the existing POWTS as required by this ordinance, provided the following conditions are met:

1. The county determines that an emergency exists, and;

2. A county sanitary permit application or system verification is completed within 30 days of the emergency tank set, and;

3. "Affidavit for emergency." An affidavit for emergency tank is signed and filed with the county prior to the installation of the new tank.

(n) *Tank abandonment.* A tank that is no longer used as a POWTS component shall be abandoned pursuant to the requirements of Wis. Admin. Code ch. ~~Comm.~~ SPS 383.

(5) PRIVIES. (a) Any person constructing a privy in the county must hold a valid permit from POWTS administrator for such privy.

(b) Privies may be used for a primary residence when such residence is not served by running water.

(c) Privies shall not be located within 75 feet of any stream, lake or any other body of water, not within 50 feet of a well, nor within 5 feet of any habitable structure, nor within 10 feet of any lot line, nor within 150 feet from any building used for human habitation on adjoining properties. If a privy is constructed in a flood fringe area, the base of the privy shall be located

2 feet above the regional flood elevation. A privy may not be installed in a floodway.

(d) Privies shall not be allowed within any platted lands, except for public boat landings sites.

(e) No water-carried wastes shall discharge to a privy.

(f) Pit privies shall have 36 inches of suitable soil from the bottom of the pit to any limiting factor. Those areas with less than 36 inches of suitable soil shall be acceptable only for the installation of a water tight vaulted privy.

(g) Vaulted privies may not require a soil test. Vaulted privies shall be water-tight and have a capacity of at least 200 gallons. Vaulted privies shall be pumped as needed by a certified septage service operator.

(h) Privies shall not be used in conjunction with any building serviced by running water.

(i) Privies shall not be constructed in areas serviced by a public sewage disposal system.

(j) Construction shall comply with this chapter and Wisconsin Administrative Code.

1. Privies shall be fly-tight and vermin proof.

2. Exterior doors shall open outward and be self-closing.

3. Seats shall be provided with hinged lids.

4. All windows, vents and other openings shall be screened with 16 mesh screen or finer.

5. The outer base of the entire privy structure shall be banked in order to drain surface waters away from the privy.

6. All privies shall be inspected by a POWTS administrator to determine conformance with this ordinance prior to usage.

7. When abandoning or moving a privy site, the pit vault shall be filled level to the ground with soil. When moving a privy, a new permit will be required and all aspects of this ordinance shall apply.

8. Multiple privies can be permitted for schools, churches, town halls, educational facilities and sport clubs.

9. A Privy Installation Agreement shall be recorded with the Sauk County Register of Deeds.

10. When replacing a privy with a POWTS, pretreatment shall be considered when necessary.

11. Composting, chemical, incinerating toilets are allowed as a backup to any POWTS.

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12. Privies are not recognized as qualifying for Wisconsin Fund Grant.

(6) COMMERCIAL PORTABLE TOILETS. Shall not be used to serve a primary residence or dwelling. In the event that a POWTS fails, a commercial portable toilet may serve the primary residence while action is taken to correct the failing POWTS.

(7) SETBACKS. All holding tanks, treatment tanks, privies and drainfield components shall maintain all setbacks established by interested regulating agencies. The property owner shall provide accurate property line locations before installing any private septic system. The agency department can require a survey, at the owner's expense, to locate any property line in dispute.

25.016 Inspections. (1) POWTS INSPECTIONS. The installing plumber whose name appears on the sanitary permit shall allow the POWTS administrator to make a field inspection of the POWTS installation, modification or reconnection after construction, but before backfilling, no later than the end of the next work day, excluding Saturdays, Sundays and holidays, after receiving notice from the installing plumber that the POWTS has been installed. The installing plumber will be held in violation of this section when any POWTS is backfilled and covered before it has been inspected and approved by the POWTS administrator, unless the inspection requirements of Wis. Admin. Code ch. ~~Comm~~-SPS 383 are not met by the county.

(2) RETURN ~~ADDITIONAL~~ INSPECTIONS. A return inspection of a installed POWTS shall be required when an initial inspection discloses that the installation is incomplete or does not comply with Wis. Admin. Code ch. ~~Comm~~-SPS 383, or the provisions of this ordinance. A fee will be assessed to the Plumber~~r~~ or CST for not notifying the agency department of changes to scheduled inspections. Permits will not be issued and ~~for~~ field work will not be scheduled until the fee is paid.

(3) PERIODIC INSPECTIONS. If deemed necessary by the agency department, the POWTS administrator may conduct periodic inspections of any POWTS after the initial installation inspection ~~and~~ or after the POWTS is operative. The affected POWTS owners shall be notified in advance of any inspection program.

(4) The county shall maintain a written record of each inspection conducted.

25.017 POWTS Management and contingency. (1) MAINTENANCE PROGRAM. The applicant for a sanitary permit shall be provided written notice of the maintenance program requirements by the POWTS administrator at the time the sanitary permit is issued. The agency department shall ensure that POWTS are maintained in accordance with Wis. Admin. Code § ~~Comm.~~ SPS 383.54(4).

(a) *Management.* 1. "Responsibility." The owner of POWTS shall operate and maintain the system in compliance with the approved system design and maintenance provision that were submitted with the permit application.

2. Any POWTS that is not maintained in accordance with the approved management plans shall be considered a failing private sewage system. The use, maintenance or operation of a failed private sewage system is prohibited.

3. Each POWTS design shall include a management plan for maintaining the designed performance and operational standards required by this ordinance. The management plan shall be a part of the sanitary permit application. The plans shall include all necessary information, including but not limited to:

- a. Accumulated solids or byproduct removal.
- b. Influent and effluent volume and characteristics.
- c. Groundwater monitoring well locations.
- d. Monitoring well construction requirements and sampling procedures.
- e. Monitoring ~~and~~ sampling locations.
- f. Metering, sampling and monitoring schedules.
- g. Site vegetative cover maintenance.
- h. Load and rest schedules.
- i. Contingency plans for events involving component or operational failure.
- j. Alarms or other systems to alert owner when system is not operating properly.
- k. Odor and nuisance control.
- l. All maintenance requirements in terms of processes and their frequency.
- m. Reporting frequency, and designated reporting agent.
- n. The location of a replacement system area and the means for protecting this area.

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o. Other pertinent information as deemed necessary, per Wis. Admin. Code ch. ~~Comm.~~ SPS 383.

(b) *Contingency plan.* 1. All applications for sanitary permit shall include a contingency plan that describes the procedures that must be followed at any time when the POWTS is not operating in accordance with the approved design. The plan must include specifics about the system characteristics or other safeguards that will assure that the system will not discharge untreated or partially treated effluent during any component malfunction.

2. The plan must include information on whether or not the soil test has sufficient area for a future replacement site. A holding tank shall not be designated as a replacement system if any other soil-based treatment area is available to the property.

25.018 Sludge disposal ~~and~~ POWTS maintenance. (1) GENERAL

REQUIREMENTS. The maintenance and sludge disposal of POWTS tank components, seepage pits, grease traps, privies, holding tanks, camping unit transfer containers and other disposal facilities shall be serviced in accordance with Wis. Admin. Code ch. NR 113, relevant provisions of the Wisconsin Statutes, and the requirements of this ordinance.

(2) **SLUDGE DISPOSAL.** Sludge, scum and effluent from POWTS tank components and holding tanks and any other material removed from sewage disposal units, all herein referred to as sludge, shall be disposed of in such a manner as not to create a nuisance or human hazard. Unless otherwise authorized by the appropriate state agency, such sludge shall be disposed of in accordance with Wis. Admin. Code ch. NR 113.

(a) All POWTS that utilize a treatment or dispersal component shall be visibly inspected and ~~or~~ pumped, as necessary, 2 years after the system is initially installed and at least once every 3 years thereafter, to determine whether wastewater or effluent from the POWTS is ponding on the surface of the ground. The inspection shall be performed by one of the following:

1. A licensed master plumber.
2. A licensed master plumber-restricted service.
3. A certified POWTS inspector.

4. A certified septage servicing operator under Wis. Admin. Code ch. NR 113.

(b) All POWTS owners shall have the treatment tank components inspected and pumped by a licensed servicing operator at 3-year intervals after the installation of the POWTS, ~~or whenever the sludge and scum occupies 1/3 of the volume of the tank.~~ If, upon inspection, the tank for a POWTS has a combined sludge and scum volume equal to or greater than 1/3 of the tank volume, it shall be pumped. If the volume is unknown the treatment tank component shall be cleaned when the sludge and scum reaches a combined depth of 18 inches.

(c) The POWTS owner or owner's agent, shall provide the POWTS administrator in a manner specified by the county, a certified report of any inspection, maintenance or servicing required ~~under sub. (A) and (B) within the time limit allowed by~~ pursuant to Wis. Admin. Code § ~~Comm.~~ SPS 383.55. The report shall state the current operating condition of the POWTS, if the treatment tank component was recently pumped by a certified septage servicing operator or that the tank component was inspected and is less than 1/3 full of sludge and scum, and the name and license number of the individual completing the report.

(d) The owner of the property where the POWTS is installed shall be responsible for submitting the report certification to the POWTS administrator when due.

(e) The licensed servicing operator shall record and file the pumping or servicing of every treatment, holding and vaulted privy tank with the agency department. Pumping reports shall be filed with the agency department within 90 days of servicing.

25.019 Wisconsin Fund Grant Program.

(1) APPLICATION. Applications for Wisconsin Fund grants shall be made to the POWTS administrator on forms that meet the minimum requirements of Wis. Admin. Code ch. ~~Comm.~~ SPS 387. All completed applications that qualify for a grant shall be filed with the POWTS administrator by December 31 of each year to qualify for a grant payment in that same year.

(2) ELIGIBILITY. The eligibility for each applicant shall be determined by the POWTS administrator pursuant to the eligibility

requirements of Wis. Stat. § 145.245, and Wis. Admin. Code ch. ~~Comm.~~ SPS 387.

(3) DETERMINATION OF FAILURE. A determination of failure, as defined in Wis. Stat. § 145.245(4), of an existing POWTS shall be made by the POWTS administrator prior to accepting any application for a grant. The determination of failure shall specify the type of failure pursuant to Wis. Stat. § 245.245(4), and establish a deadline for correcting the failure.

(4) APPLICATION FEE. For each Wisconsin Fund application, the applicant shall pay a fee. The fee shall be assessed only to qualifying grants, and shall be paid prior to receipt of the grant award by the applicant.

(5) VARIANCES. All variance REQUESTS for Wisconsin Fund applications shall be filed with the WDOC DSPS in a manner described in Wis. Admin. Code § ~~Comm.~~ SPS 387.90.

(6) PROCESS OF APPEAL. When a decision by a participating governmental unit is denial of a grant award, the owner may appeal the decision in accordance with ~~Chapter 68, Wis. Stats, to the Planning, Zoning and Land Records Committee~~ Wis. Stat. ch. 68 to the Sauk County Conservation, Planning and Zoning Committee.

25.020 Subdivisions. The purpose of this section is to identify primary and replacement soils absorption areas necessary for proper on-site wastewater treatment for all lots in subdivisions not served by a public sewer. (1) The county will conduct a preliminary soils evaluation of the proposed development with a CST. The county will verify the depth to bedrock, observed groundwater, soil mottling, and surface drainage. Other concerns may be identified at the discretion of the POWTS administrator.

(2) ~~The Planning, Zoning and Land Records~~ Sauk County Conservation, Planning and Zoning Committee shall review the preliminary soils data as part of a development plan or preliminary plat for ~~Class II and Class III subdivision~~ a major subdivision as defined in Sauk Co. Code ch. 22 to consider the human and environmental impacts to ground and surface water resources both on-site and surrounding the proposed development. The committee may request of the developer any additional information as part of the submitted plan, as to how POWTS systems may impact ground and surface water resources. Lot size, lot density, and

lot location shall be as such to protect ground and surface water resources and to further protect human health, safety and welfare to the greatest extent possible.

(3) Where concerns arise over the protection of ground and surface water resources and human health, safety and welfare, the developer shall consider larger lot size, pretreatment, municipal sewer, community treatment systems, community wells or other identified proactive measures.

25.021 Camping. Anyone camping outside a designated campground shall comply with approved state and county sanitary provisions.

25.022 Sensitive Area Standards. The county recognizes that the "A plus 4" mound technology will allow POWTS in areas historically not approved for septic systems. These areas include shoreline, wetland, flood fringe plain and shallow bedrock sites. Any site determined to be wetland ~~per the definition in Chapter 25~~ shall be prohibited from installing a POWTS. Any POWTS located in a flood plain shall be flood proofed and shall require pretreatment of all treatment tank effluent if groundwater is within 3 feet of the system elevation. POWTS shall not be allowed in the floodway for new construction.

25.023 Complaints. (1) The county department shall inspect and verify complaints concerning improper or inappropriate installation, operation or maintenance of a POWTS, lack of approved methods of treating and dispersing wastewater, and failure of an existing POWTS.

(2) The inspection must verify any violations of this ordinance or related state regulations.

(3) The owner of the property shall be notified in writing of the violations found and the options available for correcting the violation.

(4) If the property owner does not respond or ~~make~~ take corrective action in a timely fashion, then the county shall begin enforcement actions.

25.024 Appeals to the board of adjustment. Any person, firm, corporation, board, office or department aggrieved by an order, requirement, interpretation or determination made by the

POWTS administrator may, within 15 days of the date of the decision, ~~and upon payment of proper fee,~~ appeal such decision pursuant to Sauk Co. Code ch. 33. ~~to the Board of Adjustment pursuant to § 7.17 Sauk Co. Code.~~

25.025 Enforcement and Penalties. (1) The provisions of this chapter shall be enforced by employees of the agency department, the Sauk County Sheriff's Department, the Sauk County Health Department, or other persons authorized by the Sauk County Board of Supervisors.

(a) The Sauk County Corporation Counsel's Office is authorized to prosecute violations of this ordinance.

(b) Compliance herewith may be enforced by injunctive order at suit of the county or the occupancy of real estate within the district affected by the regulations of this ordinance. It is not necessary to prosecute for forfeiture prior to resorting to injunctive proceedings.

(c) Any person, business, corporation, property owner or other entity in violation this ordinance may be issued a citation in which punishment shall occur by forfeiture provided in Chapter 20, Sauk Co. Code of Ordinances. Any person who has the ability to pay any forfeiture entered against him or her under this ordinance but refuses to do so may be confined in the Sauk County Jail until such forfeiture is paid, but in no event for more than 30 days.

(d) The penalty for violation of any section of this ordinance shall be a forfeiture of not less than \$50.00 nor more than \$200.00. Each day of violation shall constitute a separate offense.

(2) Malfunctioning POWTS, or parts thereof, are declared to be a human health hazard pursuant to Wis. Admin. Code ch. ~~Comm~~ SPS 383 and a violation of this ordinance. Malfunctioning POWTS shall be subject to the enforcement provisions of this ordinance, and Wis. Stat. §§ 145.20 and 254.59.

Ordinance adopted June 24, 1980. Published July 25, 1980. Section 25.09(2)(e)3 created by County Board of Supervisors on March 17, 1981. Section 25.08(3)(g)(2) repealed and recreated by County Board of Supervisors on March 17, 1981. Sections 25.01-25.15 repealed and recreated by Sauk County Board of Supervisors on July 23, 1996. Repealed and recreated by the Sauk County Board of Supervisors on March 18, 2003 - Ordinance No. 30-03.

Amended by the Sauk County Board of Supervisors on October 16, 2007 - Ordinance No. 125-07. Amended by the Sauk County Board of Supervisors on August 21, 2018 - Ordinance No. ____-18.

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RESOLUTION NO. 111 -2018

**AUTHORIZING A CONTRACT WITH NETSMART TO
ENHANCE THE ELECTRONIC RECORD SYSTEM**

Background: The Sauk County Department of Human Services utilizes an electronic medical record (EMR), through the Avatar system from Netsmart. This electronic record greatly enhances the efficiency of record keeping within the Department and is a step toward meeting Federal interoperability recommendations.

In order to meet the unique needs of an organization, the evolution of an EMR requires numerous customizations and system configurations. This is an iterative process requiring both clinical and technical expertise. The Joxel Group, a consultant and subcontractor of Netsmart, has this expertise. They also have experience in working with government entities and can facilitate the development of best practices for the use of electronic medical records. The Joxel Group has agreed to work with Sauk County and to assist in the development of these practices and further enhance the utility of this EMR.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby authorizes the Sauk County Department of Human Services to contract with Netsmart in order to enhance the utility of the previously purchased medical record and greatly enhance its use at a cost of \$61,000 for consulting; and,

AND BE IT FURTHER RESOLVED, that the Director of Human Services may authorize the expenditure of additional, budgeted funds, up to, but not to exceed a total of \$70,000 for this project.

For consideration by the Sauk County Board of Supervisors on August 21, 2018.

Respectfully submitted,

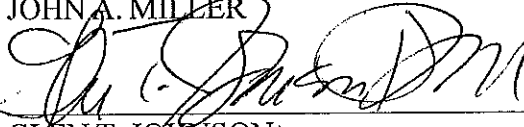
SAUK COUNTY HUMAN SERVICES BOARD




PATRICIA REGO, CHAIRPERSON




BEVERLY VERSTEIN

JOHN A. MILLER



GLEN T. JOHNSON



JAMES BOWERS



JULIE FLEMING



BRANDON LOHR



VALERIE MCAULIFFE




TIM MCCUMBER

EXECUTIVE AND LEGISLATIVE COMMITTEE



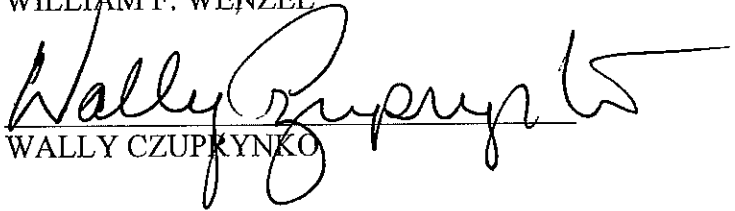
PETER VEDRO, CHAIRPERSON



WILLIAM F. WENZEL



WILLIAM HAMBRECHT, VICE CHAIR



WALLY CZUPRYNKO



THOMAS KRIEGL

Fiscal Note: Funding for this project is provided in the 2018 budget for the Sauk County Department of Human Services. *yob*

MIS Note: No MIS Impact.

RESOLUTION NO. 112 - 2018

AUTHORIZING ISSUANCE OF QUIT CLAIM DEED TO CERTAIN LANDS IN THE CITY OF BARABOO TO VINTAGE INVESTMENTS LLC

Background: Sauk County has taken a tax deed on the below described parcel. This property has been advertised as a Class III Notice under Chapter 985 of the Wisconsin Statutes and it remains unsold. Pursuant to Wisconsin Statutes 75.69, we may sell a parcel that remains unsold as long as the price received meets or exceeds the advertised aggregate appraised value. The appraised value is \$63,500.00. Vintage Investments LLC has offered the sum of \$63,500.00.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session that the Sauk County Clerk be and hereby is authorized and directed, having received \$63,500.00 from Vintage Investments LLC on July 27, 2018 to issue a quit claim deed to Vintage Investments LLC for the below described property:

CITY OF BARABOO - THE GREENS CONDO OF BARABOO EXPANSION AREA
EXC LANDS IN D-946416 DESC AS: COM SE COR SD CONDO -N90°W 24.58'-N67°11'
16"W 201.40'-S88°17'E 210.23'- S0°E 73.64' TO POB 2.46A (PRT NE SE 2-11-6 & PRT NW
SW 1-11-6) (Parcel #206-2127-05210)

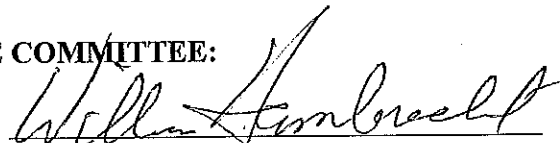
Appraised Value: \$63,500.00 Offer Amount: \$63,500.00

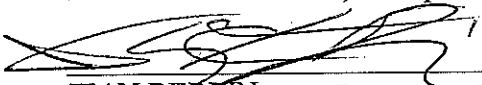
For consideration by the Sauk County Board of Supervisors on August 21, 2018.

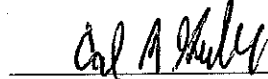
Respectfully submitted,

SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:


SCOTT VON ASTEN, Chairperson


WILLIAM HAMBRECHT


JEAN BERLIN


CARL GRUBER


SHANE GIBSON

FISCAL NOTE: Sauk County funds invested in these properties was \$64,397.81. Funds received from the sale were \$63,500.00 *KPB*

MIS NOTE: No Information Systems impact

RESOLUTION NO. 113 - 2018

AUTHORIZING/APPROVING THE Proposal to Provide Health Care Research for Health Care Center Campus

Background: The Sauk County Health Care Center was built on ample acreage in 2009 with the intent of developing a campus to provide services for the residents of Sauk County. Since 2015, the HCC Board of Trustees has been focused on beginning campus expansion projects. During 2017, the Sauk County Board of Supervisors appointed an AD-HOC committee to examine what needs should be addressed on this campus. The ad-hoc committee met and selected questions and groups of populations to be studied. From this report, an RFP was written by the Administrator of the Health Care Center. It was put out seeking proposals to conduct such research to identify populations and needs areas to focus campus development on. It also contained questions related to a financial analysis of current and future options for care. The 2018 Health Care Center budget contains \$485,000 for such a study and beginning planning costs. The research will begin in September of 2018 with completion by November 30, 2018 with full report to the Sauk County board of supervisors to be presented after completion. The resolution authorizes a contract for the research to begin. Two proposals were received from firms requesting opportunity to conduct such research. The proposal from Wipfli addressed more of the items requested in the RFP and allows the board to receive information in a phased approach to continue further development in the most fiscally responsible matter.

Fiscal Impact: [] None [x] Budgeted Expenditure [] Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, hereby authorizes that the Administrator of the Sauk County Health Care Center enter into contract for WIPFLI to perform research for the Health Care Center Campus totaling \$36,000 for Phase 1 completion.

For consideration by the Sauk County Board of Supervisors on August 21, 2018.


Respectfully submitted,

SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES

WILLIAM HIGGINS, Chair



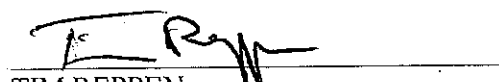
PAT REGO



DAVID RIEK



BRYANT HAZARD



TIM REPPEN



MARY ELLEN MURRAY

Resolution No. 113 - 2018
Page 2


TERRI LANGER

Fiscal Note: Monies proposed to be spent on study are budgeted in 2018 HCC capital outlay plan.
MIS Note: No information systems impact.

KPB

RESOLUTION NO. 114 - 2018

AUTHORIZING OPT-IN TO *KANE COUNTY, UTAH V. UNITED STATES*

Background: The United States Court of Federal Claims has certified a pending case entitled *Kane County, Utah v. United States*, Case Nos. 1-739C and 17-1991C (Consolidated), as a class action lawsuit, allowing local governments such as Sauk County to opt in as a member of the class to qualify for a portion of any monies awarded to the class that may be owed to it by the government of the United States under the Payments in Lieu of Taxes Act (PILT Act) for the fiscal years 2015, 2016, and 2017. The PILT Act, 31 U.S.C. §§ 6901-07, provides that the Secretary of the Interior must make a payment to each eligible local government each fiscal year, in an amount determined by the statute's formulas. In FYs 2015 through 2017, Congress did not appropriate enough funds to make full payments according to the PILT Act's formulas, and the Secretary therefore reduced each eligible government's payment proportionally. Kane County sued, alleging that the federal government's failure to pay the full formula amounts was a breach of the statute's money-mandating obligation. It moved for summary judgment as to liability in both cases and the Court granted that motion and then granted a request for class certification. The County meets the qualifications for the class but must formally file a Class Action Opt-In Notice Form with the Court by no later than September 14, 2018 in order to qualify for its share of the class action recovery. There are no financial costs to the County for opting in.

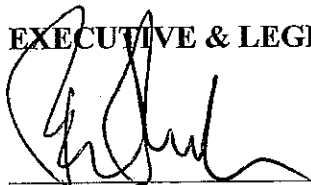
Fiscal Impact: None Budgeted Expenditure Not Budgeted

NOW, THEREFORE, the Sauk County Board of Supervisors, met in regular session, authorizes the participation of Sauk County as a party in said class action lawsuit and authorizes Sauk County Corporation Counsel, Daniel M. Olson, to complete and file a Class Action Opt-In Notice Form on behalf of the County prior to the September 14, 2018 deadline for filing with the Court, as the official act of Sauk County.

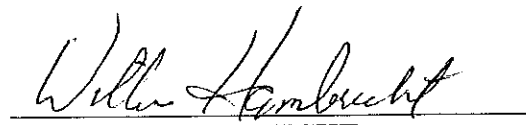
For consideration by the Sauk County Board of Supervisors on August 21, 2018.

Respectfully submitted,

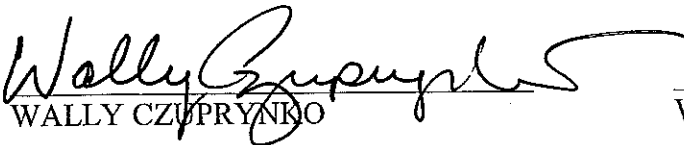
EXECUTIVE & LEGISLATIVE COMMITTEE




PETER VEDRO, Chair



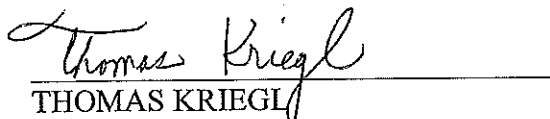
WILLIAM HAMBRECHT



WALLY CZUPRYNKO



WILLIAM WENZEL



THOMAS KRIEGL

Fiscal Note: No cost. May be financial benefit *also*
MIS Note: No information systems impact *57*

RESOLUTION NO. 115 - 2018

**RESOLUTION TO CONDUCT COUNTYWIDE ADVISORY
REFERENDUM ON PROTECTING STATE AND FEDERAL
CONSTITUTIONAL RIGHT TO BEAR ARMS**

Background: The right of the People to keep and bear arms is guaranteed as an individual right under the Second Amendment to the United States Constitution and under Article I, Section 25 of the Constitution of the State of Wisconsin. The people of Sauk County, Wisconsin derive personal and economic benefit from all safe forms of firearms recreation, hunting, and shooting conducted within Sauk County using all types of firearms. Currently, there is an effort underway to undermine our Constitutional gun rights as a reaction to recent shootings, a problem that continues because Congress has failed to provide a solution to the mental health issues that plague the perpetrators. The Sauk County Board, being elected to represent the People of Sauk County and being duly sworn by their Oath of Office to uphold the Constitutions of the United States of America and the State of Wisconsin, supports the people's right to bear arms and the rights of all people to lawfully discharge them.

In order to determine whether the people of Sauk County wish to protect individuals' Constitutional right to own and bear arms by rejecting legislative attempts to restrict said right, the County Board will conduct a countywide advisory referendum, pursuant to Wis. Stat. 59.52(25), in the Fall Election on November 6, 2018.

Fiscal Impact: [] None [] Budgeted Expenditure [] Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, authorizes the following countywide advisory referendum be placed on the November 6, 2018, ballot:

The question shall appear on the ballot as follows:

Should the Governments of the State of Wisconsin and the United States protect the inalienable right of the People to keep and bear arms by rejecting further legislation infringing upon the rights guaranteed by the Second Amendment of the United States Constitution and Art. I, Sec. 25 of the Wisconsin Constitution?

Yes

No

For consideration by the Sauk County Board of Supervisors on August 21, 2018.

Respectfully submitted,

EXECUTIVE & LEGISLATIVE COMMITTEE

PETER VEDRO, Chairperson

WILLIAM HAMBRECHT

WALLY CZUPRYNKO

WILLIAM WENZEL

THOMAS KRIEGL

Fiscal Note: Limited fiscal impact. *YPB*

MIS Note: No MIS impact.

RESOLUTION NO. 116 - 2018

ADVISORY REFERENDUM LIMITS AND TIMING

Background: Sauk County is empowered through its County Board to place advisory referendums on the spring and fall ballots. While thoughtful consideration of an advisory referendum question may be diminished by too many simultaneous referendum questions, no statute or other legal authority specifically limits the number of advisory referendum questions that the Sauk County Board may place on a spring or fall ballot at the same time. This resolution establishes numerical limits and timing requirements. With regard to timing, Wis. Stat. § 8.37 states that, unless otherwise required by law, all referenda questions must be submitted to the official responsible for preparing the ballots no later than 70 days prior to the election at which the question will appear on the ballot.

Fiscal Impact: None Budgeted Expenditure Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the following numerical and timing limits on advisory referendums be and are hereby adopted:

1. The County Board shall not approve for placement on any spring or fall ballot more than three (3) advisory referendum questions.
2. The County Board shall not approve for placement on any spring or fall ballot an advisory referendum question unless the proposed question is submitted in writing to the Board not less than one-hundred-twenty (120) days prior to the date of the next election.
3. The date a proposed advisory referendum question is submitted to the Board shall not vest or otherwise give it any preference or priority over any other proposed question properly submitted within the established time limits.
4. The effective date shall be September 1, 2018.

For consideration by the Sauk County Board of Supervisors on August 21, 2018.

Respectfully submitted,

EXECUTIVE & LEGISLATIVE COMMITTEE

PETER VEDRO, Chair

WILLIAM HAMBRECHT

WALLY CZUPRYNKO

WILLIAM WENZEL

THOMAS KRIEGL

Fiscal Note: No fiscal impact. *KEB*

MIS Note: No information systems impact