

SAUK COUNTY BOARD OF SUPERVISORS MEETING NOTICE/AGENDA

COMMITTEE: NEW SUPERVISOR ORIENTATION

DATE / TIME: Wednesday, April 11, 2018

4:00 P.M.

PLACE: County Board Room,
505 Broadway, Baraboo, WI

REASON FOR MEETING: SPECIAL

SUBJECTS FOR DISCUSSION:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Marty Krueger, County Board Chair
 - a. Introductions, opening remarks.
4. Steve Pate, MIS Director
 - a. Supervisory e-mail and log-on.
 - b. County Internet site.
5. Alene Kleczek Bolin, Administrative Coordinator
 - a. Basics of County Government.
 - b. The county directory - your who's who in county government.
 - c. Review of Supervisor Manual.
6. Kerry Beghin, Finance Director
 - a. Introduction to the budget process (timeline) and book.
 - b. Getting paid.
7. Becky Evert, County Clerk
 - a. Voting equipment, sample vote (Handout).
 - b. Supervisory mailboxes.
8. Debra O'Rourke, Interim Corporation Counsel
 - a. A brief introduction to ethics, open meetings, and open records.
 - b. Role of the Parliamentarian, and comments on Robert's Rules of Order.
9. Marty Krueger, County Board Chair
 - a. Committee Appointments (areas of interest survey)
 - b. Rules of the Board
 - c. County Board Organizational Meeting for 2018-2020 term on April 17, 2018.
10. Adjourn

Copies to: County Clerk	Corporation Counsel	Beghin	Evert	O'Rourke
County Board Chair	New County Board Supervisors	Pate		

DATE NOTICE MAILED: Thursday, April 05, 2018

PREPARED BY: Office of Sauk County Board Chairperson

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.