

**SAUK COUNTY BOARD OF SUPERVISORS  
MEETING NOTICE/AGENDA**

**COMMITTEE:** SAUK COUNTY BOARD OF SUPERVISORS – REGULAR MEETING  
**DATE:** TUESDAY, AUGUST 15, 2017  
**TIME:** 6:00 PM  
**PLACE:** ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

**REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS**

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Roll Call.
- 3) Invocation and Pledge of Allegiance.
- 4) Adopt Agenda.
- 5) Adopt Minutes of Previous Meeting.
- 6) Scheduled Appearances.
  - a. Jon Hochkammer - WCA Outreach Manager, and Jason Stringer – WECC EPS & P.A.C.E. Director.  
(\*Chair requests this appearance coincide with Ordinance 9-2017; Overview attached to Granicus).
- 7) Public Comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
- 8) Communications.
- 9) Bills & Referrals.
- 10) Claims.
- 11) Appointments.
  - a. Dennis Polivka, Sauk County Representative on the Board of the P.A.C.E. Commission  
(\*Appointment contingent upon Adoption of Ordinance #9-2017)
- 12) Proclamations.

13) Unfinished Business.

**HIGHWAY & PARKS COMMITTEE:**

Resolution 76-2017 Approving The Expenditure Of Additional Funds Required To Complete The Highway Department Equipment Storage Building. (Pages 4-5)

(\*Administrative Coordinator will report on the Equipment Storage Building overage at this time)

14) Reports – informational, no action required.

- a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
- b. Kerry Beghin, Finance Director, Second Quarter 2017 Financial Report. (Pages 6-12)
- c. Marty Krueger, County Board Chair (*Chairperson's Report attached to Granicus*)
  - Great Sauk State Trail Update;
  - Placemaking Initiative.
- d. Alene Kleczek Bolin, Administrative Coordinator.
  - Budget update.

15) Consent Agenda.

**HEALTH CARE CENTER BOARD OF TRUSTEES:**

Resolution 77-2017 Commending Barbara Smith For Over 27 Years Of Faithful Service To The People Of Sauk County. (Page 13)

**HUMAN SERVICES BOARD:**

Resolution 78-2017 Commending Sharon Herndon For 40 Years Of Service To The People Of Sauk County. (Page 14)

16) Resolutions & Ordinances:

**ECONOMIC DEVELOPMENT:**

Ordinance 9 -2017 Creating Sauk County Code Ch. 44, Titled Property Assessed Clean Energy (PACE) Financing, Approving The Commission Agreement, And Directing Appointment Of A County Board Supervisor To The Board Of The PACE Commission. (Pages 15-17)

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

Resolution 79-2017 Authorizing The Purchase Of Replacement VM Servers. (Pages 18-20)

**HIGHWAY & PARKS COMMITTEE:**

Resolution 80-2017 Authorizing Contract Addendum With Jewell & Associates To Provide Management For The Construction Of The Prairie Du Sac/Sauk City Unit Of The Great Sauk State Trail. (Pages 21-24)

**LAW ENFORCEMENT & JUDICIARY COMMITTEE AND EXECUTIVE & LEGISLATIVE COMMITTEE:**

Resolution 81-2017 Authorizing The Purchase Of An Electronic Medical Record System For The Jail. (Pages 25-27)

**PROPERTY & INSURANCE COMMITTEE:**

Resolution 82-2017 Authorizing The Purchase Of Four Energy Efficient Boilers, Two Indirect Water Heaters, And Update of Building Management Controls At The Sauk County Huber Center. (Pages 28-30)

**PROPERTY & INSURANCE COMMITTEE AND AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

Resolution 83-2017 Authorizing the ADRC To Apply For State Funding To Assist With Space Remodel And Relocate. (Pages 31-32)

17) **NEW BUSINESS:** Possible election of Highway Commissioner to a 2-year term: Patrick Gavinski.

83.01 County highway commissioner.

*(1) Election or appointment.*

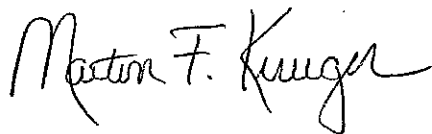
*(a) Except as provided under pars. (b) and (c), the county board shall elect a county highway commissioner. If the county board fails to elect a county highway commissioner, the county shall not participate in state allotments for highways.*

18) Possible Discussion of Strategic Issues (Discussion limited to a maximum of two hours):

- a. Recap of Strategic Issues from Mid-Term Assessment
- b. Review of Input from (4) Citizen Group Meetings

18) Adjournment to a date certain.

Respectfully,



Martin F. Krueger  
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact Sauk County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

Agenda mail date via United States Postal Service: August 10, 2017.

Agenda Preparation: Marty Krueger, County Board Chair.

s:/admin/Co Bd Agendas/2017/ctybdagendaAUGUST2017

RESOLUTION NO. 76 - 2017

APPROVING THE EXPENDITURE OF ADDITIONAL  
FUNDS REQUIRED TO COMPLETE THE HIGHWAY DEPARTMENT  
EQUIPMENT STORAGE BUILDING

*Background. In March 2015, the County Board authorized the Highway Department to build a new equipment storage building at a cost not to exceed \$280,000 by passing Resolution No. 32-15. This resolution provided that the Highway Department would serve as its own general contractor and complete the work on its own with subcontractors hired for the different parts of the construction where necessary. Unfortunately, the building was the subject of cost overruns, the largest of which was the requirement that the building be sprinkled for fire protection at a cost of at least \$45,153.07. The cost overruns were not brought to the attention of the Highway & Parks Committee. The additional expenses were paid, but the total project cost exceeded the authorized amount by \$135,656.72. This resolution asks the County Board to authorize the additional expenditure. Failure to approve the additional cost will not recoup the money or change the outcome.*

WHEREAS, by Resolution No. 32-15, the Honorable Sauk County Board of Supervisors approved the construction of an equipment storage building at the Highway Department, for a cost not to exceed \$280,000.00; and,

WHEREAS, the actual cost of the building increased to \$415,656.72 due in part to the requirement to install a sprinkler system as well as other items; and,


WHEREAS, the additional funds were expended from the Highway Department fund balance but were in excess of the amount provided in Resolution No. 32-15, and it is now necessary to have this additional expenditure approved.

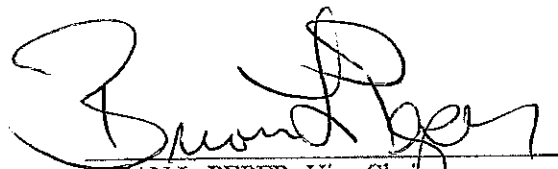
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the expenditure of the additional \$135,656.72 for the equipment storage building is hereby approved.

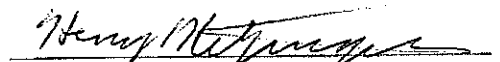
For consideration on July 18, 2017.


Respectfully submitted,

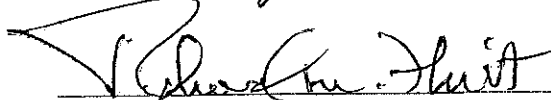
HIGHWAY & PARKS COMMITTEE

  
TIM MEISTER, Chair

  
BRIAN L. PEPER, Vice Chair

  
HENRY NETZINGER, Secretary

  
DAVID RIEK

  
RICHARD M. FLINT

RESOLUTION NO. 16 - 2017  
APPROVING THE EXPENDITURE OF ADDITIONAL  
FUNDS REQUIRED TO COMPLETE THE HIGHWAY DEPARTMENT  
EQUIPMENT STORAGE BUILDING

Page 2

**FISCAL NOTE:** The additional funds were paid out of Highway Department fund balance, have already been expended and the building is complete. The funds were not properly authorized, but the building is constructed, the contractors paid, and there is nothing to do but approve the additional expenditure. The cost breakdown is as follows: KRB

The actual costs incurred by Sauk County for the construction of the building are \$415,656.72. The actual costs of building construction are summarized as follows:

1.	Ahern Fire Protection	\$ 45,153.07
2.	Pointon Heating	\$ 37,126.17
3.	Croell Redi Mix	\$ 29,776.50
4.	Schlough Concrete	\$ 45,032.37
5.	Hartje Lumber	\$ 193,213.12
6.	Allen Steele	\$ 12,122.00
7.	Electrical	\$ 7,170.15
8.	County Labor	\$ 26,285.58
9.	County Equipment	\$ 10,408.97
10.	County Materials	\$ 3,893.57
11.	Other Misc. Costs	\$ 5,475.22
	Total:	\$ 415,656.72

**MIS NOTE:** No MIS impact.



## Accounting Department

Kerry P. Beghin, CPA  
Controller  
505 Broadway, Baraboo, WI 53913

PHONE: 608/355-3237  
FAX: 608/355-3522  
E-Mail: [kbeghin@co.sauk.wi.us](mailto:kbeghin@co.sauk.wi.us)

To: Sauk County Board of Supervisors  
Date: August 07, 2017  
About: June, 2017 2nd Quarter Financial Report – 50.00% of Year

Attached are some highlights related to the June, 2017 financial report.

### Revenues

Revenues tend to be more cyclical in nature than expenses. Many of Sauk County's grants and aids, the largest revenue source after property tax levy, are paid on a reimbursement basis. The County incurs the expenses, submits the paperwork to primarily the State, and the reimbursement comes later. For this reason, many grant dollars received in January and February are for prior year services, and are allocated back to 2016. Other grants not yet received include: state transportation aids (\$983,000), Human Services (\$6,350,000), state shared revenues (\$702,000), recreational trail grant (\$520,000), and various conservation grants (\$271,000). Interest earned on invested funds exceeds a conservative budget estimate. Miscellaneous revenues are high due to proceeds from sale of tax deeded properties.

Overall, 43.42% of annual revenues have been recognized through June. The following chart is in order of budgeted magnitude of dollars, and excludes both property taxes which are recorded 1/12<sup>th</sup> every month, and transfers between Sauk County funds which have an equal offsetting expense. Note that sales tax (discussed in more detail later) lags by one month.

Revenues	2017 Annual Budget	Actual through June 2017	Favorable / (Unfavorable)	% of Budget
Grants & Aids	17,715,459	5,520,827	(12,194,632)	31.16%
User Fees	9,055,279	4,526,112	(4,529,167)	49.98%
Sales Tax	8,020,000	3,384,627	(4,635,373)	42.20%
Intergovernmental Charges	7,138,342	4,340,110	(2,798,232)	60.80%
Licenses & Permits	779,120	476,092	(303,028)	61.11%
Other Taxes	645,150	338,164	(306,986)	52.42%
Fines, Forfeitures & Penalties	469,800	215,062	(254,738)	45.78%
Rent	400,791	200,606	(200,185)	50.05%
Interest	201,834	208,288	6,454	103.20%
Miscellaneous	149,334	146,226	(3,108)	97.92%
Donations	91,500	37,955	(53,545)	41.48%
Total	44,666,609	19,394,068	(25,272,541)	43.42%

Property taxes are due on January 31 and are collected by local treasurers through that date. After January 31, all collections become the responsibility of the County. By August 15, Sauk County must make full payment to all the other taxing jurisdictions without regard to what has been collected. Outstanding taxes as of July 31, 2017 follow. This means uncollected delinquent taxes due to Sauk County equal \$10,527,398, which is \$429,347 more than a year ago at this time. Collection since July 31 have been significant. Of this total, about 24.35% (about \$2,564,000) was originally levied to fund County operations. The remaining 75.65% was originally levied by schools and other local governments. The second installment of the 2016 levy, collected 2017, was due July 31, 2017.

Levy Year	Collection Year	County Tax Rate	County Levy	County-Wide Levy	Uncollected Taxes as of July 31, 2017	Percent of County-Wide Levy Collected
2016	2017	\$4.72	30,351,664	122,691,581	9,500,703	92.26%
2015	2016	\$4.76	30,183,042	123,046,787	603,682	99.51%
2014	2015	\$4.97	29,878,110	121,004,422	248,451	99.79%
2013	2014	\$4.79	28,854,774	124,273,971	108,279	99.91%
2012	2013	\$4.66	28,531,297	122,259,549	28,624	99.98%
2011	2012	\$4.54	28,531,297	121,315,933	21,859	99.98%
2010	2011	\$4.42	28,531,297	122,553,732	7,890	99.99%
2009	2010	\$4.34	28,659,120	115,574,314	7,340	99.99%
2008	2009	\$4.18	27,714,671	111,860,501	165	100.00%
2007	2008	\$4.06	25,805,357	102,211,966	133	100.00%
2006	2007	\$4.13	24,802,350	97,232,872	135	100.00%
2005	2006	\$4.39	23,884,930	94,527,243	138	100.00%
Uncollected Taxes as of July 31, 2017					10,527,398	
One year ago - Uncollected Taxes as of July 31, 2016					10,098,051	

Sales tax receipts lag the month of sale by two months. For instance, for sales made at stores during January, vendors report and remit the sales tax to the State at the end of February, the State processes the information throughout March, and the County receives its payment at the end of March or possibly even the first part of April. Therefore, the County's financial reports as of the end of June only contain sales made through May. Further, sales tax is not at all received equally each month through the year. Summer receipts and the December holidays are higher. Sauk County increased its sales tax budget for 2017 to \$8,020,000. Adjusting the budget for historical seasonal receipts, 2017 sales tax collections are ahead of budget at this point.

Sales Tax Payment Month	Sales Tax Sales Month	2012	2013	2014	2015	2016	2017	Average 2012-2016 Cumulative % of Year	Actual 2017 Cumulative % of Budget
March	January	435,158.73	454,709.15	469,138.97	513,922.40	525,300.25	601,458.52	5.98%	7.50%
April	February	449,839.66	461,710.95	563,416.07	723,897.32	640,270.58	576,910.42	13.06%	14.69%
May	March	641,470.31	637,322.50	651,138.69	643,104.33	614,213.68	708,391.09	21.01%	23.53%
June	April	587,498.00	496,081.68	537,693.71	572,371.61	780,604.53	792,838.40	28.43%	33.41%
July	May	486,110.02	666,351.94	728,144.84	744,908.83	752,232.51	705,028.12	36.86%	42.20%
August	June	912,510.03	934,491.76	925,946.95	873,543.69	882,536.83		48.15%	
September	July	771,294.38	790,868.27	843,602.12	947,389.99	1,011,133.99		59.04%	
October	August	781,031.61	853,073.27	930,904.65	976,099.73	865,618.18		70.03%	
November	September	684,022.91	623,467.77	668,122.90	634,826.87	736,732.53		78.38%	
December	October	476,559.35	493,957.92	568,787.82	701,190.80	739,248.21		85.81%	
January	November	497,240.32	613,919.79	590,860.86	649,276.21	502,924.87		92.93%	
February	December	601,159.43	493,915.32	522,498.10	503,348.20	713,871.10		100.00%	
Sales Tax Collected		7,323,694.75	7,519,870.32	8,000,255.68	8,483,879.98	8,764,687.26	3,384,626.55		
Sales Tax Budgeted		6,852,601.00	6,852,601.00	7,200,000.00	7,095,831.00	7,470,179.00	8,020,000.00		
Collected in Excess of (Below) Budget		471,093.75	667,269.32	800,255.68	1,388,048.98	1,294,508.26	4,635,373.45		

#### Expenditures

Expenditures for wages, salaries and benefits tend to be spread relatively evenly throughout the year, and it is generally reasonable to assume 1/12<sup>th</sup> should be recorded each month. Supplies and services in most areas also tend to be spent fairly evenly throughout the year. Debt service is paid in April (interest only) and October (principal and interest). Capital outlay is rarely spent evenly, and there are huge peaks and valleys by month or quarter.

Overall, 43.03% of annual expenditures have been recognized through June. The following chart is in order of budgeted magnitude of dollars, and excludes both debt service and transfers between Sauk County funds which have equal offsetting revenues. Labor benefits are outpacing wages and salaries because all payrolls happen to have fallen such that several large departments have seven months of health insurance charges posted through June, or about an additional \$231,000.

Expenditures	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Wages & Salaries	31,791,256	14,719,868	17,071,388	46.30%
Supplies & Services	31,198,229	12,201,497	18,996,732	39.11%
Labor Benefits	12,350,000	5,935,932	6,414,068	48.06%
Capital Outlay	5,767,008	2,040,978	3,726,030	35.39%
Total	81,106,493	34,898,275	46,208,218	43.03%

#### **Current Sauk County 2017 Financial Position**

The Finance Committee and Sauk County managers spend a great deal of effort monitoring the Sauk County budget, making plans when areas of concern develop, and taking action (often with Committee and County Board action) when trouble is certain.

The impact of the economy is also watched through a number of key areas, including property tax collections, key planning and zoning permits, register of deeds collections, and interest earned on invested funds.

Economic Indicator Line Items	2014 Total for Year	2015 Total for Year	2016 Total for Year	2017 Annual Budget	Actual through June 2017	Avg 2013- 2016	2017 % of Budget
Interest Collected on Delinquent Taxes	961,223	768,355	598,024	450,000	226,907	37%	50%
Land Use Permits	68,669	103,667	114,274	78,000	36,586	36%	47%
Sanitary Permits	58,550	71,450	66,350	62,000	20,500	32%	33%
Real Estate Transfer Tax	199,135	245,920	234,296	185,000	107,802	43%	58%
Register of Deeds Filing Fees	295,570	338,228	364,999	305,000	147,182	50%	48%
Interest Earned on Investments	100,734	134,064	218,298	150,000	170,118	53%	113%

There are also certain line items that have particular attention paid to them:

Selected Line Items	2014 Total for Year	2015 Total for Year	2016 Total for Year	2017 Annual Budget	Actual through March 2017	2017 % of Budget
Huber Board Fees	154,188	196,109	131,802	160,000	41,652	26%
Housing Prisoners from Other Jurisdictions -- All Sources	787,802	715,640	809,953	490,461	279,395	57%

Cash balances remain strong and steady, and the Treasurer is maintaining ample reserves for the County.

At this point, the Finance Committee has heard from one department that expects a budget overage in 2017. The 2017 contingency fund is originally \$350,000, all of which is funded by general fund balance.

Contingency Fund 2017 Appropriation		\$350,000
Administrative Coordinator -- Wages & Benefits	-\$80,346	
Total Possible Uses		-\$80,346
Remaining 2017 Contingency Fund Balance		\$269,654

#### **In Conclusion**

Particularly with the work drafting the County's 2018 budget, now is the time to remain mindful of current and future indications that funding is changing. Department managers provide you with monthly updates of budget position and statistics that can be leading indicators of changes to the status quo. Program review should *never* be complete to make sure Sauk County is providing those services most vital to those most in need. Changes to business as usual are often extremely difficult and take considerable time to implement.

#### **Upcoming Budget Events for County Board Members:**

August/September Committee Meetings	Approval of departmental budgets
September 27-28	Finance Committee review of all departmental budgets
October 10	Finance Committee final recommendation to the County Board
October 17	County Board meeting with presentation of Finance Committee recommendation
November 14	Public hearing and final budget adoption

I encourage you to contact me with questions as they come to mind.



Sauk County Financial Report  
June 30, 2017  
Percent of Year Complete

50.00%

	General Government			Justice & Public Safety			Public Works			Health & Human Services		
	Budget	Actual	Favorable / (Unfavorable) % of Budget	Budget	Actual	Favorable / (Unfavorable) % of Budget	Budget	Actual	Favorable / (Unfavorable) % of Budget	Budget	Actual	Favorable / (Unfavorable) % of Budget
Revenues												
Property Taxes	(\$804,511)	(\$402,285)	50.00%	\$13,887,254	\$8,933,627	(\$6,953,627)	\$4,127,562	\$2,063,888	(\$2,063,673)	\$11,448,481	\$5,724,246	(\$5,724,245)
Other Taxes	645,150	338,164	52.42%	0	0	0	0	0	0	0	0	0
Sales Tax	8,020,000	3,384,627	42.20%	0	0	0	0	0	0	0	0	0
Grants & Aids	1,087,832	162,011	14.90%	727,460	250,250	(477,210)	1,531,748	367,281	(1,164,467)	13,488,989	4,700,268	(8,788,731)
Licenses & Permits	15,000	6,475	43.17%	30,040	17,370	(12,670)	0	0	0	497,480	357,511	(139,969)
Fines, Forfeitures & Penalties	4,000	0	0.00%	392,800	183,998	(208,801)	0	0	0	58,000	30,602	(27,398)
User Fees	579,750	280,622	50.13%	928,865	360,062	(568,803)	188,354	134,974	(51,380)	7,180,200	3,607,396	(3,572,804)
Intergovernmental Charges	2,201,406	906,874	41.20%	953,560	515,963	(447,597)	3,756,197	2,410,963	(1,345,214)	216,180	87,289	(134,891)
Donations	0	0	0.00%	5,000	1,000	(4,000)	0	0	0	86,500	36,455	(50,045)
Interest	151,247	170,343	112.63%	100	0	(100)	22,300	17,699	(4,601)	11,600	5,804	(5,796)
Rent	400,791	200,606	50.05%	82,500	66,659	(15,841)	0	0	0	900	1,016	116
Miscellaneous	6,620	51,489	777.78%	0	0	0	0	500	500	1,321,468	603,024	(718,464)
Transfers from Other Funds	749,600	674,523	89.98%	0	0	0	0	0	0	0	0	0
Bond / Note Proceeds	0	0	0.00%	0	0	0	0	0	0	0	0	0
Total Revenues	13,056,684	5,783,478	44.30%	16,997,578	8,329,731	(8,667,848)	9,624,161	4,995,337	(4,628,824)	34,318,838	15,147,611	(19,172,227)
Expenditures / Expenditures												
Wages & Salaries	3,457,225	1,548,117	44.78%	9,800,844	4,762,545	(5,038,299)	3,095,437	1,393,840	(1,611,597)	14,349,338	5,514,928	(8,834,410)
Labor Benefits	1,140,092	524,908	46.04%	3,825,856	1,969,407	(1,856,449)	1,293,829	622,854	(670,965)	5,716,668	2,552,519	(3,164,149)
Supplies & Services	3,703,674	1,422,966	38.42%	3,603,135	1,685,081	(1,918,054)	5,475,425	1,450,065	(4,025,360)	13,498,588	5,535,050	(7,963,538)
Debt Service - Principal	0	0	0.00%	0	0	0	0	0	0	856,208	N/A	N/A
Debt Service - Interest	0	0	0.00%	0	0	0	0	0	0	349,840	214,893	(134,947)
Capital Outlay	2,955,060	607,547	20.56%	862,729	674,789	(187,940)	700,000	678,642	(21,358)	148,000	0	(148,000)
Transfers to Other Funds /												
Debt Issuance Costs	2,746,822	1,315,691	47.90%	97,000	48,500	(48,500)	8,000	4,000	(4,000)	741,600	670,523	(71,077)
Total Expenditures	14,002,873	5,419,229	38.70%	18,188,564	9,140,322	(9,048,242)	10,482,681	4,149,411	(6,333,280)	35,660,242	15,591,912	(20,068,330)
Functional Expenditures as % of												
Total	16.10%	14.55%		20.91%	24.55%		12.05%	11.14%		41.00%	41.87%	
Net Increase/(Decrease) in Fund	(\$946,189)	\$364,249		(\$1,191,965)	(\$810,591)		(\$558,530)	\$845,926		(\$1,340,404)	\$886,103	
Balances												

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 If revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

• Sales tax receipts lag the month of sale on this report by one month. This report is through May, 2017 sales (36.86% as seasonally adjusted).

A Grants & Aids are primarily shared revenues (\$701,889) which are received as received 15% in July and 85% in November

B Interest greater than the conservative estimate in the budget

C Unbudgeted Focus on Energy funds (\$8,610), Section 725 forfeitures (\$10,364), and sale of tax deeds (\$23,750).

D Clerk of Courts interest collected on accounts receivable exceeds conservative estimate.

E Highway transportation aids of \$1,297,273 received 25% January, 50% July and 25% October.

F Highway sale of materials higher than expected.

G Highway road construction costs for the summer season are not yet paid.

H Retail food licensing done in the first part of the year.

Sauk County Financial Report  
June 30, 2017  
Percent of Year Complete

50.00%

50.00%	Conservation, Development, Recreation, Culture & Education				Debt Service		Totals	
	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Revenues								
Property Taxes	\$1,712,968	\$856,434	(\$856,434)	50.00%				
Other Taxes	0	0	0	—				
Sales Tax	0	0	0	—				
Grants & Aids	879,620	41,007	(\$838,613)	4.66%				
Licenses & Permits	239,600	94,736	(141,864)	40.04%				
Fines, Forfeitures & Penalties	5,000	461	(4,539)	9.22%				
User Fees	180,110	132,257	(47,853)	73.43%				
Intergovernmental Charges	1,000	425,000	424,000	42500.00%				
Donations	0	500	500	—				
Interest	15,937	8,069	(7,868)	50.95%				
Rent	59,314	26,952	(32,362)	44.78%				
Miscellaneous	2,400	0	(2,400)	0.00%				
Transfers from Other Funds	0	0	0	—				
Bond / Note Proceeds	0	0	0	—				
Total Revenues	3,092,749	1,585,026	(1,507,723)	51.25%				
Expenses / Expenditures								
Wages & Salaries	1,178,412	500,437	677,975	42.47%				
Labor Benefits	373,555	166,234	207,321	44.50%				
Supplies & Services	4,817,407	2,104,335	2,813,071	42.78%				
Debt Service - Principal	0	0	0	—				
Debt Service - Interest	0	0	0	—				
Capital Outlay	1,101,219	80,000	1,021,219	7.28%				
Transfers to Other Funds /								
Debt Issuance Costs	2,400	0	2,400	0.00%				
Total Expenditures	7,572,993	2,851,008	4,721,985	37.65%				
Functional Expenditures as % of								
Total	8.71%	7.66%						
Net Increase/(Decrease) in Fund								
Balances	(\$4,480,244)	(\$1,265,982)	\$3,214,262					

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

I Budget includes \$520,000 for recreational trails not yet received.

J Conservation grants received after expenditures made \$271,000.

K Parks entrance fees and other revenues stronger than budgeted through the first half of the year.

K Great Sauk State Trail contributions received from Villages of Sauk City and Prairie du Sac (PDS) and Town of PDS

## SAUK COUNTY FINANCIAL REPORT (Unaudited)

June 30, 2017

Percent of Year Complete 50.00%

Department / Account Title	2017 Expense Budget			2017 Revenue Budget Excluding			Department Net Favorable / (Unfavorable) to Budget
	Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	
General Fund Property Tax	0	0	--	-6,479,909	-3,239,954	50.00%	3,239,955
Miscellaneous Sales Tax	0	0	--	150	71	47.10%	(79)
County Sales Tax	0	0	--	8,020,000	3,384,627	42.20%	(4,635,373)
Shared Revenue	0	0	--	701,889	0	0.00%	(701,889)
Computer Aid	0	0	--	95,000	0	0.00%	(95,000)
Indirect Cost Reimbursement	0	0	--	139,097	69,549	50.00%	(69,548)
Arts & Humanities Grants	0	0	--	7,010	0	0.00%	(7,010)
Interest on Loan Payments	0	0	--	47	30	64.57%	(17)
Rent of County Buildings	0	0	--	135,691	50,089	36.91%	(85,602)
Sale of County-Owned Property	0	0	--	5,000	8,047	160.93%	3,047
Miscellaneous Revenues	0	0	--	1,000	248	24.79%	(752)
Transfer from Human Services	0	0	--	7,000	303,202	4331.45%	296,202
Transfer from Health Care Center	0	0	--	734,600	367,321	50.00%	(367,279)
Transfer from Highway	0	0	--	8,000	4,000	50.00%	(4,000)
Use of Fund Balance	0	0	--	0	0	--	0
Miscellaneous Expenses	1,883	0	0.00%	0	0	--	1,883
Charitable/Penal Fines, Misc	242	121	50.09%	0	0	--	121
Contingency Fund Remaining	350,000	0	0.00%	0	0	--	350,000
Baraboo-Dells Airport	4,100	4,100	100.00%	0	0	--	0
Reedsburg Airport	4,100	4,100	100.00%	0	0	--	0
Sauk-Prairie Airport	4,100	4,100	100.00%	0	0	--	0
Tri-County Airport	15,665	15,665	100.00%	0	0	--	0
Wisconsin River Rail Transit	28,000	28,000	100.00%	0	0	--	0
Pink Lady Transit Commission	1,200	1,200	100.00%	0	0	--	0
Sauk County Libraries	1,027,131	1,026,477	99.94%	0	0	--	654
Arts & Humanities	80,011	79,434	99.28%	0	0	--	577
UW-Baraboo / Sauk County	131,000	131,000	100.00%	0	0	--	0
Sauk County Development Corp	50,000	50,000	100.00%	0	0	--	0
ATC Environmental Impact Fee Projects	683,250	145,200	21.25%	0	0	--	538,050
Transfer to Debt Service Fund	1,425,334	712,667	50.00%	0	0	--	712,667
Transfer to Health Care Center (for debt service)	1,321,488	603,024	45.63%	0	0	--	718,464
<b>TOTAL GENERAL FUND NON-DEPARTMENTAL</b>	<b>5,127,504</b>	<b>2,805,088</b>	<b>54.71%</b>	<b>3,374,575</b>	<b>947,227</b>	<b>28.07%</b>	<b>(104,932)</b>
County Board	152,026	75,711	49.80%	152,026	76,013	50.00%	302
Clerk of Courts	1,082,312	490,679	45.34%	1,082,312	534,784	49.41%	44,105
Circuit Courts	664,253	306,152	46.09%	664,253	332,127	50.00%	25,974
Court Commissioner	257,978	103,817	40.24%	236,714	114,959	48.56%	32,407
Register in Probate	225,094	118,834	52.79%	225,094	120,962	53.74%	2,128
Accounting	605,765	233,090	38.48%	588,219	294,290	50.03%	78,746
County Clerk / Elections	349,004	175,155	50.19%	349,004	240,078	68.79%	64,924
Personnel	619,260	244,812	39.53%	545,683	283,777	52.00%	112,542
Treasurer	515,468	274,207	53.20%	506,600	409,652	80.86%	144,313
Register of Deeds	223,200	100,905	45.21%	223,200	127,906	57.31%	27,001
District Attorney / Victim Witness	734,672	327,184	44.53%	734,672	310,077	42.21%	(17,106)
Corporation Counsel	620,979	284,209	45.77%	620,979	305,652	49.22%	21,443
Surveyor	81,346	21,817	26.82%	81,346	40,673	50.00%	18,856
Building Services	3,987,138	1,251,423	31.39%	2,576,749	1,322,768	51.33%	1,481,734
Sheriff	13,984,263	7,331,933	52.43%	13,601,127	6,726,474	49.46%	(222,323)
Coroner	164,155	62,549	38.10%	164,155	84,428	51.43%	21,879
Emergency Management	192,152	91,312	47.52%	192,152	62,601	32.58%	(28,711)
Administrative Coordinator	247,588	130,404	52.67%	242,586	121,294	50.00%	(4,110)
Management Information Systems	3,152,188	1,197,939	38.00%	2,602,072	1,121,691	43.11%	473,866
Criminal Justice Coordinating	457,312	127,347	27.85%	412,312	147,975	35.89%	65,628
Public Health	1,761,219	713,565	40.52%	1,726,665	764,558	44.28%	85,547
WIC	400,521	170,252	42.51%	389,718	88,210	22.63%	(71,238)
Environmental Health	634,409	225,985	35.62%	552,332	369,774	66.95%	225,866
Child Support	933,928	410,535	43.96%	933,928	262,192	28.07%	(148,343)
Veterans Service	318,584	143,481	45.04%	315,789	158,938	50.33%	18,272
Parks	2,623,859	406,848	15.51%	974,349	669,883	68.75%	1,912,545
Conservation, Planning & Zoning	1,990,228	624,973	31.40%	1,668,031	689,282	41.32%	386,504
UW Extension	382,840	136,659	35.70%	372,818	191,690	51.39%	64,953
<b>TOTAL GENERAL FUND</b>	<b>42,480,243</b>	<b>18,586,866</b>	<b>43.74%</b>	<b>36,109,442</b>	<b>16,919,837</b>	<b>46.86%</b>	<b>4,712,772</b>
Aging & Disability Resource Center	1,992,098	864,813	43.41%	1,985,098	1,052,940	53.04%	195,127
Human Services	17,501,333	8,085,885	46.20%	17,282,710	6,943,828	40.18%	(923,435)
Jail Fund	97,000	48,500	50.00%	97,000	43,319	44.66%	(5,181)
Land Records Modernization	481,958	184,170	38.21%	399,928	215,688	53.93%	113,548
Landfill Remediation	115,665	30,024	25.95%	14,300	13,699	95.80%	85,040
Drug Seizures	11,100	840	7.57%	100	0	0.00%	10,160
Community Development Block Grant	582,276	250,010	42.94%	55,151	29,458	53.41%	308,573
CDBG Flood Recovery Small Business	2,400	0	0.00%	2,400	0	0.00%	0
CDBG Housing Rehabilitation	20,000	406	2.03%	20,000	4,813	24.07%	4,407
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>20,803,830</b>	<b>9,464,648</b>	<b>45.49%</b>	<b>19,858,687</b>	<b>8,303,744</b>	<b>41.82%</b>	<b>(213,761)</b>

## SAUK COUNTY FINANCIAL REPORT (Unaudited)

June 30, 2017

Percent of Year Complete 50.00%

Department / Account Title	2017 Expense Budget Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	2017 Revenue Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	Department Net Favorable / (Unfavorable) to Budget
<b>DEBT SERVICE FUND</b>	1,078,060	84,357	7.82%	1,523,084	767,540	50.39%	238,159
<b>HEALTH CARE CENTER FUND</b>	11,943,150	4,892,140	40.96%	11,105,618	5,488,312	49.42%	1,433,705
Highway	10,309,861	4,062,222	39.40%	9,609,861	4,981,638	51.84%	1,619,416
Insurance	49,500	6,548	13.23%	96,624	194	0.20%	(53,478)
Workers Compensation	284,779	127,702	44.84%	284,779	128,598	45.16%	896
<b>TOTAL INTERNAL SERVICE FUNDS</b>	10,644,140	4,196,472	39.43%	9,991,264	5,110,431	51.15%	1,566,834
<b>Dog License</b>	28,000	11,755	41.98%	28,000	18,857	67.35%	7,102
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>	28,000	11,755	41.98%	28,000	18,857	67.35%	7,102
<b>TOTAL COUNTY</b>	86,966,423	37,236,238	42.81%	78,614,095	36,608,722	46.57%	7,744,812

## SAUK COUNTY FUND BALANCES

	December 31, 2016	2017 Net Income/Adj	June 30, 2017
<b>GENERAL FUND</b>			
Nonspendable - Inventories	24,380	0	24,380
Nonspendable - Prepaid Items	79,079	0	79,079
Nonspendable - Long-Term Receivable (Delinquent Taxes)	1,237,091	0	1,237,091
Nonspendable - LT Receivable (Loan to Tri-County Airport)	2,698	-674	2,023
Nonspendable - Interfund Receivable (Tri-County Airport)	94,993	0	94,993
Assigned - Encumbrances	80,594	0	80,594
Assigned - Carryforward Funds	2,165,395	0	2,165,395
Assigned - Subsequent Yr Budgeted Fund Bal Use	4,133,811	0	4,133,811
*Unassigned - Working Capital	14,255,584	1,154,781	15,410,375
*Unassigned	17,083,995	-2,821,135	14,272,860
<b>TOTAL GENERAL FUND BALANCE</b>	39,167,630	-1,667,029	37,500,602
<b>* County Reserves (working capital and unassigned)</b>	31,349,589	-1,666,354	29,683,235
<b>OTHER FUNDS</b>			
Aging & Disability Resource Center	417,292	188,127	605,419
Human Services	2,260,780	-1,142,058	1,118,732
Jail Assessment	0	-5,181	-5,181
Land Records	586,834	31,518	618,353
Landfill Remediation	4,877,815	-16,325	4,861,490
Drug Seizures	79,258	-840	78,418
CDBG Revolving Loan Fund	469,704	-220,552	249,152
CDBG Housing Rehabilitation	19,047	4,407	23,454
Debt Service	897,945	683,183	1,581,128
Health Care Center	4,601,266	596,173	5,197,439
Highway	13,336,712	919,416	14,256,128
Insurance	476,235	-6,354	469,881
Workers Compensation	801,625	896	802,521
Dog License	0	7,102	7,103
<b>TOTAL ALL FUNDS' BALANCES</b>	67,992,165	-627,516	67,364,638

## CURRENT DEBT PRINCIPAL BALANCE

2009 HCC Refunding Bonds	4,510,000
2010 HCC Refunding Bonds	0
2014 Law Enforcement Refunding Bonds	873,792
2014 HCC Refunding Bonds	791,208
2016 Law Enforcement Refunding Bonds	7,125,000
2017 HCC Refunding Bonds	5,080,000
<b>Principal Payments are Due October 1</b>	<b>18,380,000</b>

RESOLUTION No. 77 - 17

**Commending Barbara Smith for over 27 Years of Faithful Service  
To the People of Sauk County**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, Barbara Smith has faithfully served the people of Sauk County as a Certified Nursing Assistant at the Sauk County Health Care Center for over 27 years; and

**WHEREAS**, Barbara Smith retired from the Health Care Center on August 02, 2017;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Barbara Smith for over 27 faithful years of service to the people of Sauk County;

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to Barbara Smith an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on August 15, 2017.

Respectfully submitted,

**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES**

\_\_\_\_\_  
Henry Netzing, Chair

\_\_\_\_\_  
Richard "Mike" Flint

\_\_\_\_\_  
William Higgins

\_\_\_\_\_  
Terri Langer

\_\_\_\_\_  
Mary Ellen Murray

\_\_\_\_\_  
Dennis Polivka

\_\_\_\_\_  
Nathan Johnson

No Fiscal Impact  
No Information System Impact

KPB

**RESOLUTION # 7B -17**  
**Commending Sharon Herndon For 40 Years of Service**  
**To The People Of Sauk County**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and,

**WHEREAS**, Sharon Herndon faithfully served the people of Sauk County as an employee since May 13, 1977; and,

**WHEREAS**, Sharon Herndon contributed greatly to the health and welfare of Sauk County children and families in her work as a case aide for Child Protective Services; and,

**WHEREAS**, Sharon Herndon has left the service of the Sauk County Department of Human Services as of May 15, 2017.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its sincere appreciation and commends Sharon Herndon for 40 years of faithful service to the people of Sauk County;

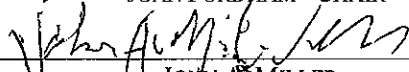
**AND, BE IT FURTHER RESOLVED**, that the Chairperson of the Sauk County Board of Supervisors is hereby directed on behalf of the Sauk County Board of Supervisors to present Sharon an appropriate certificate and commendation to express our highest esteem for her extraordinary contributions to our community.

For consideration by the Sauk County Board of Supervisors on August 15, 2017.

Respectfully submitted,

**SAUK COUNTY**  
**HUMAN SERVICES BOARD**


  
\_\_\_\_\_  
JOAN FORDHAM - CHAIR

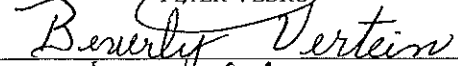
  
\_\_\_\_\_  
JOHN AT MILLER

  
\_\_\_\_\_  
JEAN BERLIN

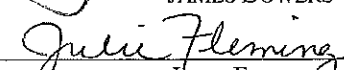
  
\_\_\_\_\_  
JOHN DETTRICH

  
\_\_\_\_\_  
CLARK PETTERSON

  
\_\_\_\_\_  
PETER VEDRO

  
\_\_\_\_\_  
BEVERLY VERTEIN

  
\_\_\_\_\_  
JAMES BOWERS

  
\_\_\_\_\_  
JULIE FLEMING

**ORDINANCE NO. 9 - 2017**

**CREATING SAUK COUNTY CODE CH. 44, TITLED PROPERTY ASSESSED CLEAN ENERGY FINANCING, APPROVING THE COMMISSION AGREEMENT, AND DIRECTING APPOINTMENT OF A COUNTY BOARD SUPERVISOR TO THE BOARD OF THE PACE COMMISSION**

*Background: Property Assessed Clean Energy (PACE) is an innovative program that enables property owners to obtain low-cost, long-term loans for energy efficiency, renewable energy, and water conservation improvements. The Wisconsin PACE Commission was created and operates in accordance with a Joint Exercise of Powers Agreement Relating to Wisconsin PACE Commission, and administers the PACE Program. Sauk County has an opportunity to join the PACE Commission in order to encourage PACE financing by adopting the PACE Ordinance, approving signing the PACE Commission Agreement, and approving appointment of a board supervisor to the PACE Commission Board.*

**Fiscal Impact:** ☒ None   ☐ Budgeted Expenditure   ☐ Not Budgeted

The County Board of Supervisors of the County of Sauk does ordain as follows:

**WHEREAS**, pursuant to Wis. Stat. § 66.0301, two or more municipalities of the State of Wisconsin, may by contract create a commission for the joint exercise of any power or duty required or authorized by law; and,

**WHEREAS**, Sauk County is a “municipality” as that term is defined in Wis. Stat. § 66.0301 and a political subdivision located in the State; and,

**WHEREAS**, Sauk County is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare, which may be accomplished by various means; and,

**WHEREAS**, Wis. Stat. § 66.0627(8) authorizes a city, a village, a town and a county in this State to, among other things, make a loan to or otherwise arrange, participate in or facilitate the financing of an energy improvement, a water efficiency improvement or a renewable resource application to a real property within its jurisdiction and to provide for such financing through the imposition of a special charge against the property benefitted by the energy or water efficiency improvement or renewable resource project; and,

**WHEREAS**, such financings are commonly referred to as “Property Assessed Clean Energy” or “PACE” financings; and,

**WHEREAS**, Sauk County has determined that it is in the public interest to provide real property owners, lessees, lenders and other transaction parties in Sauk County with access to a uniformly-administered program for PACE financing; and,

**WHEREAS**, in 2016, Dunn, Eau Claire, and La Crosse Counties, with the support and counsel of the Wisconsin Counties Association, League of Wisconsin Municipalities, Green Tier Legacy Communities and other stakeholders, created a commission pursuant to Wis. Stat. § 66.0301 known as the Wisconsin PACE Commission ("Commission"). The Wisconsin PACE Commission was created and is operated in accordance with a Joint Exercise of Powers Agreement Relating to Wisconsin PACE Commission ("Commission Agreement") which is attached to this resolution. Since 2016, twelve other County members have joined the Commission. Current members include the Counties of Ashland, Bayfield, Chippewa, Dane, Douglas, Dunn, Eau Claire, Fond du Lac, Iowa, Jefferson, La Crosse, Manitowoc, Marathon, Ozaukee, Racine, Sheboygan, St. Croix, Washington, and Wood; and,

**WHEREAS**, it is in Sauk County's best interests to join the Wisconsin PACE Commission and authorize the execution of the Commission Agreement; and,

**WHEREAS**, in accordance with Wis. Stat. § 66.0627 and the provisions of the Commission Agreement, Sauk County must adopt an Ordinance relating to the administration of PACE financings in Sauk County and throughout the State ("PACE Ordinance"); and,

**WHEREAS**, attached to this Resolution is proposed Chapter 44 of the Sauk County Code of Ordinances, Property Assessed Clean Energy Financing Ordinance, which will be considered at the same meeting at which this Resolution is being considered ("PACE Ordinance"); and,

**WHEREAS**, adoption of the PACE Ordinance is a necessary condition to Sauk County entering into the Commission Agreement; and,

**WHEREAS**, it is the intent of this ordinance to authorize Sauk County to become a member of the Commission.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, hereby creates, approves and adopts Sauk County Code Ch. 44, Property Assessed Clean Energy Financing, to read as contained in the attached Appendix A and shall be effective upon passage; and,

**BE IT FURTHER ORDAINED**, that the Sauk County Board of Supervisors hereby approves the Commission Agreement, a copy of which is attached to this Implementing Ordinance as Appendix B, and authorizes and directs the Sauk County Board chairperson to sign such document; and,

**BE IT FURTHER ORDAINED**, that the chairperson of the Sauk County Board of Supervisors is hereby directed to appoint a county board supervisor in accordance with the Commission Agreement to act as Sauk County's official representative in relation to taking all action necessary to effectuate the intent of this Ordinance; and,


**BE IT FURTHER ORDAINED**, that the chairperson of the Sauk County Board of Supervisors shall appoint a Sauk County Board supervisor to be the Sauk County "Representative Director" of the Board of Directors of the Commission in accordance with the Commission Agreement, the appointee to serve at the pleasure of the Sauk County Board of Supervisors.



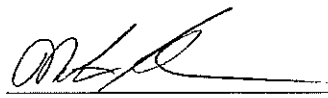
For consideration by the Sauk County Board of Supervisors on August 15, 2017.

Respectfully submitted,

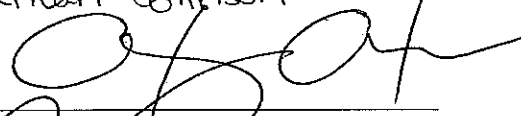
**ECONOMIC DEVELOPMENT**

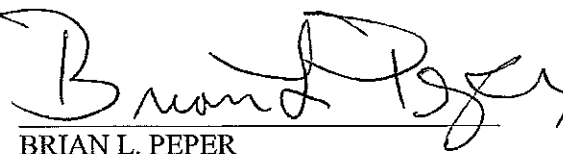
  
MARTY KRUEGER, Chair

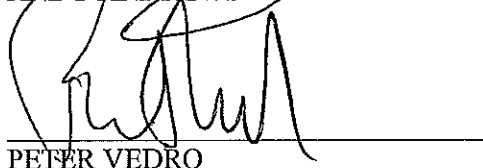
  
DENNIS B. POLIVKA

  
~~DONNA STEHLING~~  
Nathan Johnson

ANDREA LOMBARD

  
ANDY ANDREWS

  
BRIAN L. PEPER

  
PETER VEDRO

**Fiscal Note:** No fiscal impact. *KPB*  
**MIS Note:** No information systems impact.

RESOLUTION NO. 19 - 2017

**AUTHORIZING THE PURCHASE OF REPLACEMENT VM SERVERS**

*Background: Sauk County employs a virtual server infrastructure which consists of a number of physical computing devices that function as a single unit. This integrated system carries the application workload for all of the County's locally hosted applications. These servers provide the computing power for this system at the primary data center located in the Courthouse Annex.*

*With the implementation of a secondary data center at the Law Enforcement Center, the adherence to replacement cycles for system components has become more critical as the two systems must be similar in architecture. To accomplish this, the MIS Department replaces the system servers on a staggered six year replacement schedule.*

Fiscal Impact: ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

**WHEREAS**, the Sauk County Management Information Systems Department currently operates and maintains an enterprise-wide information system network; and,

**WHEREAS**, this system provides centralized application support for all locally hosted applications and stored data; and,

**WHEREAS**, it is in the best interest of the County to maintain regular replacement schedules for the computer componentry that comprises this system; and,

**WHEREAS**, in your Executive and Legislative Committee's reasonable judgment it is believed to be in the best interest of Sauk County to make the following purchase(s):

3 Dell PowerEdge R730 Servers from Dell Marketing for a total of \$24,236.49

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the above described purchase be and is hereby authorized; and,

**BE IT FURTHER RESOLVED**, that the Management Information Systems Director is hereby delegated the authority to sign any contracts related to the purchase and installation of said equipment on behalf of Sauk County.

For consideration by the Sauk County Board of Supervisors on August 15, 2017.

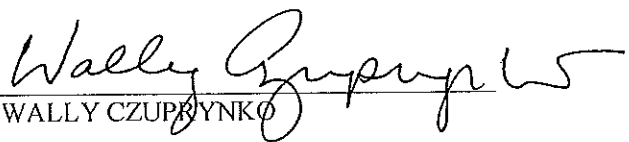
Respectfully submitted,

**EXECUTIVE AND LEGISLATIVE COMMITTEE**

  
MARTY KRUEGER, CHAIR

  
JOAN FORDHAM

  
DENNIS POLIVKA

  
WALLY CZUPRYNKO

  
WILLIAM HAMBRECHT

**Fiscal Note:** The 2017 MIS budget provides \$25,000 for network infrastructure upgrades.

KPB

**MIS Note:** This equipment meets the requirements of Sauk County's dispersed virtual environment.

Cost Comparison	Dell Direct	Capital Data	HBS
<b>Purchase Costs</b>			
Dell Power Edget R730 Server (ea)	\$ 8,079	\$ 10,308	\$ 11,586
<b>Total Cost for Three</b>	<b>\$ 24,236.49</b>	<b>\$ 30,924.51</b>	<b>\$ 34,759.47</b>

RESOLUTION NO. 80 - 2017

**AUTHORIZING CONTRACT ADDENDUM WITH JEWELL & ASSOCIATES  
TO PROVIDE MANAGEMENT FOR THE CONSTRUCTION OF  
THE PRAIRIE DU SAC/SAUK CITY UNIT OF THE GREAT SAUK STATE TRAIL**

*Background: Sauk County originally planned to have the Highway Commissioner serve as the project manager for construction of the Great Sauk State Trail, Prairie du Sac/Sauk City Unit. With the retirement of Commissioner Steve Muchow, that will no longer be possible. Jewell & Associates, the County's engineer on the Great Sauk State Trail Project has the expertise to do this, and have submitted a proposal to provide construction management services. This will result in additional compensation to Jewell an amount not to exceed \$19,000.*

**WHEREAS**, the Highway Commissioner was originally intended to function as the construction manager for the Great Sauk State Trail Prairie du Sac/Sauk City Unit construction, but the former Highway Commissioner has retired; and,

**WHEREAS**, it is necessary to have construction management services, such services are no longer available in-house, and Jewell & Associates is available to provide these services.

**NOW, THEREFORE, BE IT RESOLVED**, that the attached contract addendum with Jewell & Associates is hereby approved and the County Board Chairman is hereby authorized to sign the addendum on behalf of Sauk County.

For consideration on August 15, 2017.

Respectfully submitted:

**HIGHWAY & PARKS COMMITTEE**

\_\_\_\_\_  
TIM MEISTER, Chair

\_\_\_\_\_  
BRIAN L. PEPPER

\_\_\_\_\_  
HENRY NETZINGER

\_\_\_\_\_  
DAVID RIEK

\_\_\_\_\_  
RICHARD M. FLINT

**FISCAL NOTE:** Funds are available in the Great Sauk State Trail budget to pay this unanticipated expense.

**MIS NOTE:** No MIS impact.

KPB



## **PROFESSIONAL SERVICES CONTRACT AMENDMENT No. 2**

This is a Professional Services Contract Amendment (Amendment) to the Engineering Services Contract dated January 30, 2017 between Sauk County (Client) and Jewell Associates Engineers, Inc. (Jewell or Consultant). The Consultant will provide Professional Services to the Client.

### **SCOPE OF SERVICES:**

This contract is for providing construction management and coordination for the construction of the Great Sauk Trail.

The following scope of services is anticipated:

- **Procure materials / coordination of delivery and/or storage**
- **Determination of role of any required sub-contractors and coordinate their work with other construction activities on the project**
- **Designate what County or Sub-Contractor crews will be working on and schedule the work accordingly**
- **Coordinate with utilities to assure all utilities are located prior to construction and coordinate any utility conflicts that may arise**
- **Gather details to problems that come up during construction and react accordingly**
- **Ensure the project is built to plan**
- **Ensure ADA requirements are built to the requirements shown on the plan and described in the specifications**
- **Ensure materials are placed in the location shown on the plan and materials are constructed according to the specifications shown on the plan and described in the specifications (example: compaction of subbase after ties are removed)**
- **Coordination of Change Orders**
- **Assist in review of project costs as related to the budget**
- **Survey layout of culverts, curb and gutter, sidewalk etc. as needed to assist Sauk County Highway Deap**

Services not set forth above are specifically excluded from the scope of the Consultant's services and the Consultant assumes no responsibility to provide such services unless an agreement for Additional Services is made and appended to this Contract.

**SCHEDULE:**

The work covered by this Amendment is based upon the following anticipated schedule.

Start of Work	June 26, 2017
Completion Date	December 31, 2017

Note that this schedule assumes Authorization to Proceed by June 26, 2017 and that permit approvals, delivery of documents by others etc. will occur without any substantial delays. Any difficulties in the process may affect the outlined schedule.

**ADDRESS CONFIRMATION:**

No Change

**COMPENSATION:**

1. Compensation for services under this Contract shall be charged on a TIME AND MATERIALS basis, plus actual costs of mileage.

Administration	\$105.00 per hour
Project Manager	\$76.50 per hour
Mileage	\$0.535 per mile

It is anticipated that total costs for this Amendment will not exceed \$19,000.00 and any cost over this amount must be approved by the Client in writing.

All costs will be monitored and reported to the Client monthly with a summary of all costs to date.

2. Jewell Associates Engineers, Inc. shall submit invoices monthly for Services and payment is due within 30 days. If payment in full is not received within 30 days from due date, the invoice will be deemed past due and will bear interest at 1.5% of the past due amount per month.

**GENERAL PROVISIONS**

The following General Provisions shall apply to this Amendment only. All other General Provisions shall be followed, as agreed to, under the Original Agreement and where Sauk County has provided their GENERAL PROVISIONS that will apply to the Original Contract. Please See Attachment B of the Original Contract. Any conflict between the General Provisions of the Original Contract and Sauk Counties General Provisions, Attachment B of the Original Contract; Sauk Counties General Provisions will apply with the exception of Indemnification, for this Amendment only, as described below:

**INDEMNIFICATION:**

The Client and Consultant shall, to the fullest extent permitted by law, indemnify and hold harmless the other party and the other party's officers, directors, partners, employees, agents, and subconsultants from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorney's fees and expenses recoverable under applicable law, arising out of or in any way connected with the performance of the services under this Contract, excepting only those damages, liabilities, or costs attributable to the sole negligence or willful misconduct of the indemnifying party. If claims, losses, damages, and judgments are found to be caused by the joint or concurrent negligence of Client and Consultant, they shall be borne by each party in proportion to its negligence.

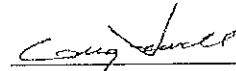
**CLIENT**

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Sauk County

Date: 

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**CONSULTANT**

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Greg Jewell, P.E., R.L.S., President  
Jewell Associates Engineers, Inc.Date: July 6, 2017



RESOLUTION NO. 81 - 2017

AUTHORIZING THE PURCHASE OF AN ELECTRONIC MEDICAL RECORD  
SYSTEM FOR THE JAIL

*Background: For a number of years the Sheriff's Department has been researching possible electronic medical record (EMR) systems to be employed in the jail. Because the Sheriff's Department is required to provide health services to inmates, an EMR is necessary to ensure appropriate access to the record by jail medical staff, while preserving the privacy and security of these records in a manner that ensures compliance with applicable laws and regulations.*

*While several systems have been identified by staff as meeting the needs of the Department, funding for such systems has not been available until now. The unanticipated availability of State grant funding, which could be applied to this project, provides Sauk County with the opportunity to acquire an EMR system for the jail with no upfront investment of county tax levy dollars.*

Fiscal Impact: ☐ None ☐ Budgeted Expenditure ☒ Not Budgeted - to be funded initially with a grant from the State of Wisconsin.

**WHEREAS**, the Sauk County Sheriff's Department is required to provide health services to jail inmates; and,

**WHEREAS**, the provision of these services requires the creation and maintenance of inmate medical records; and,

**WHEREAS**, an electronic medical record (EMR) system would enhance record keeping and ensure proper security of such records; and,

**WHEREAS**, it would be in the best interest of the County to obtain an EMR for this purpose; and,

**WHEREAS**, Sauk County currently utilizes the same EMR system at the Sauk County Health Care Center, for this reason, the utilization of ECS, as opposed to a completely new system, reduces costs for support, system overhead and training; and,

**WHEREAS**, the State of Wisconsin would provide grant funding to be applied to the purchase of said system; and,

**WHEREAS**, approval of a contract for said system would be contingent upon the receipt of such grant funding; and,

**WHEREAS**, in the reasonable judgment of the Law Enforcement and Judiciary and the Executive and Legislative Committees, the acquisition of an EMR as discussed herein is appropriate and recommends that Sauk County accept the following proposal from American Data for the ECS EMR System:

**AUTHORIZING THE PURCHASE OF AN ELECTRONIC MEDICAL RECORD  
SYSTEM FOR THE JAIL**

Page 2

Down Payment (1/2 Estimated Training)	\$ 1,950.00	(upon return of this Agreement)
Monthly PAYU Fee	\$ 869.92*	(billed on a pre-quarterly basis)
Discount	\$ (93.68)*	(billed on a pre-quarterly basis)
Monthly Medispan (Medication) Maintenance	\$ 130.00*	(billed on a pre-quarterly basis)

\*Based on a maximum of 220 active clients

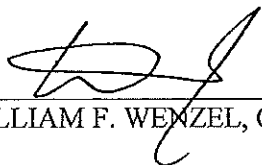
**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the ECS Electronic Medical Records System be purchased as described above; and,

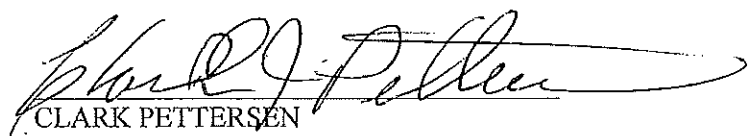
**BE IT FURTHER RESOLVED**, that the Sauk County Sheriff, or designee, be and is hereby authorized to enter into any agreements necessary to obtain this system.

For consideration by the Sauk County Board of Supervisors on August 15, 2017.

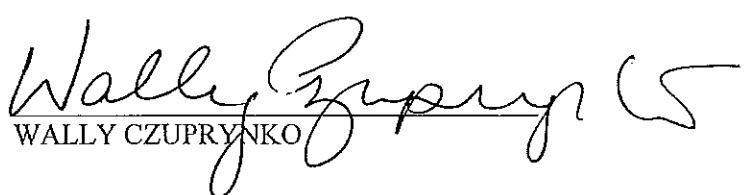
Respectfully submitted,

**LAW ENFORCEMENT AND JUDICIARY COMMITTEE:**

  
WILLIAM F. WENZEL, CHAIR

  
CLARK PETTERSEN

  
JOHN M. DETRICH

  
WALLY CZUPRYNSKI

  
THOMAS KRIEGL

**AUTHORIZING THE PURCHASE OF AN ELECTRONIC MEDICAL RECORD  
SYSTEM FOR THE JAIL**

Page 3

**EXECUTIVE AND LEGISLATIVE COMMITTEE:**

\_\_\_\_\_  
MARTY KRUEGER, CHAIR

\_\_\_\_\_  
JOAN FORDHAM

\_\_\_\_\_  
DENNIS POLIVKA

\_\_\_\_\_  
WALLY CZUPRYNKO

\_\_\_\_\_  
WILLIAM HAMBRECHT

**Fiscal Note:** Initial funding for system will be provided by a grant from the Wisconsin Department of Justice and will cover the first 18 mos. of use. Funds for subsequent support payments will be appropriated in the Sheriff's Department budget and are estimated to be \$907.00 per month. KFB

**MIS Note:** The American Data, ECS System is currently in use at the Health Care Center. Extending the use of this system to the Jail reduces the internal costs for implementation, training and support as MIS staff are already familiar with the system and vendor support processes.

RESOLUTION NO. 02 - 2017

**AUTHORIZING THE PURCHASE OF FOUR ENERGY EFFICIENT BOILERS, TWO  
INDIRECT WATER HEATERS, AND UPDATE OF BUILDING MANAGEMENT  
CONTROLS AT THE SAUK COUNTY HUBER CENTER**

**Background:** Sauk County owns and maintains a 96 bed Huber Center that was originally built in 1996. A crack was discovered in one of the two original boiler heat exchangers. A heating contractor looked at the cracked heat exchanger, and recommended to replace the current heating system with a high efficiency staged boiler system. The boiler system is also able to supply heated water to two indirect water heaters. The current 250 gallon water heaters have also had issues over the past couple of years and also original to the building. It was recommended to replace the (2) 250 gallon water heaters with (2) 80 gallon indirect water heaters. The new indirect water heaters are more than capable of supplying enough hot water should all 96 beds in the Huber Center be occupied. The replacement boilers and water heaters will be integrated into the current building management system to provide Building Services staff with necessary information. The current boilers and water heaters are not integrated into the building management system

**Fiscal Impact:** ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

**WHEREAS** a request for proposal was written for the replacement of the Huber Center mechanicals and upgrade to the controls systems; and,

**WHEREAS** Pointon Heating and Air Conditioning responded to the request for proposal with a replacement cost of \$55,031 for the boilers and water heaters, and Complete Controls Inc. responded to the request for proposal with a cost of \$12,780 for the controls upgrade; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, hereby authorizes the Building Services Facilities Director to contract with Pointon Heating and Air Conditioning for the replacement of the Huber Center boilers and water heaters for \$55,031.00, and Complete Controls Inc. to complete the controls upgrade of the building management system for \$12,780.00; for a grand total of \$67,811 to complete the upgrade to the Huber Center's mechanical systems.

**BE IT FURTHER RESOLVED**, that the Buildings Services Facilities Director is hereby authorized to approve change orders for any potential unforeseen conditions and so long as such change orders individually do not exceed \$10,000.00, so long as budget dollars are available for those changes.

For consideration by the Sauk County Board of Supervisors on August 15, 2017.

RESOLUTION NO. 02 - 2017

**AUTHORIZING THE PURCHASE OF FOUR ENERGY EFFICIENT BOILERS, TWO  
INDIRECT WATER HEATERS, AND UPDATE OF BUILDING MANAGEMENT  
CONTROLS AT THE SAUK COUNTY HUBER CENTER**

Page 2

Respectfully submitted,

**PROPERTY AND INSURANCE COMMITTEE**

\_\_\_\_\_  
SCOTT VON ASTEN, CHAIR

\_\_\_\_\_  
NATHAN JOHNSON

\_\_\_\_\_  
REBECCA HOVDE

\_\_\_\_\_  
WILLIAM HAMBRECHT

\_\_\_\_\_  
JEAN BERLIN

**FISCAL NOTE:** \$125,000 is budgeted in the Building Services Law Enforcement Capital Outlay budget for this project.

KPB

**MIS NOTE:** No MIS impact

# LEC Huber Center Boiler, Controls, and Water heater Bid Tally

Contractor	RFP Sent	Site Visit	Boiler/H2O Bid	Controls Bid
Pointon Htg & AC	X	X	\$55,031.00	-
Terrytown Plumbing/Htg	X	X	-	-
Thermo Dynaics	X	X	-	-
Vorpagel Service Inc.	X		-	-
Complete Controls	X		-	\$12,780.00

RESOLUTION NO. 03 - 2017

AUTHORIZING THE ADRC TO APPLY FOR STATE FUNDING TO ASSIST WITH  
SPACE REMODEL AND RELOCATE

*Background: The ADRC currently has 26 employees housed in three different locations: Reedsburg Human Services building, the basement of the West Square building, and the first floor of the West Square Building. The Wisconsin Office of Resource Center Development ("ORCD") and the Bureau of Aging and Disability Resources Development are requiring that ADRC's be fully integrated. Integration benefits clients by blending services in one space and maximizing resource use. ADRC staff in one location will remove the confusion and inconvenience caused to clients by being required to visit multiple different areas in order to receive services. Additionally, integration will result in facilitation of continuity of services and removal of silos. The initial plan would move the ADRC to the second floor space currently occupied by the Job Center and Division of Vocational Rehabilitation. Both entities have agreed in concept to move to the first floor and basement respectively. However, in order to move the Job Center, remodeling of the first floor would be required. The Job Center paid to have its current space remodeled to meet its needs. The preliminary estimates for remodel of both the first and second floor are \$101 per square foot, or approximately \$450,000. The ADRC has the opportunity to apply for funding from the Greater Wisconsin Agency on Aging Resources ("GWAAR") (up to \$30,000) and from ORCD (amount unknown) to assist with remodel costs of space on the second floor. This resolution would support the concept of the integration and application for funding with future resolutions required prior to spending any money or moving forward with remodel and relocation. This support will help in being provided grant money to assist in the relocation and remodel.*

Fiscal Impact: ☐ None ☐ Budgeted Expenditure ☒ Not Budgeted

WHEREAS, it would be in the best interest of the County to have a strong integrated ADRC housed in one location; and,

WHEREAS, the Committee supports the idea of remodeling space for the ADRC to provide integrated and maximized service to the public.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Board supports the application for grant money by the ADRC for relocation to the second floor and remodeling of the space to provide the Sauk County Aging and Disability Center ("ADRC") the opportunity to operate as an integrated unit; and,

BE IT FURTHER RESOLVED, that the Board supports the idea of remodeling space for the ADRC to provide integrated and maximized service to the public with the understanding that any funding for said remodel and relocation is subject to further action of the Board.

Resolution No. 93-2017

**AUTHORIZING THE ADRC TO APPLY FOR STATE FUNDING TO ASSIST WITH  
SPACE REMODEL AND RELOCATE**

Page 2

For consideration by the Sauk County Board of Supervisors on August 15, 2017.


Respectfully submitted,

**PROPERTY AND INSURANCE COMMITTEE**

\_\_\_\_\_  
SCOTT VON ASTEN, Chair

  
\_\_\_\_\_  
WILLIAM HAMBRECHT

  
\_\_\_\_\_  
NATHAN JOHNSON

  
\_\_\_\_\_  
JEAN BERLIN

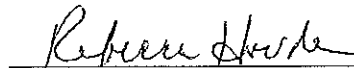
  
\_\_\_\_\_  
REBECCA HOVDE

**AGING AND DISABILITY RESOURCE CENTER COMMITTEE**

\_\_\_\_\_  
THOMAS KRIEGL, Chair

\_\_\_\_\_  
CRAIG BRAUNSCHWEIG

\_\_\_\_\_  
DAVID MOORE

  
\_\_\_\_\_  
REBECCA HOVDE

\_\_\_\_\_  
CHUCK SPENCER

**Fiscal Note:** This resolution does not authorize the use of County funds but provides support for future use. Any future funding will require further Board action.

**MIS Note:** Relocation of County employees and other occupants of the West Square building will require relocation of associated technology.

KRB