

**AGENDA**  
**Notice of Regular Meeting**  
**Sauk County Board of Supervisors**  
**Tuesday, August 19, 2025 – 6:00 p.m.**  
**County Board Meeting Room 326, 3<sup>rd</sup> Floor**  
**West Square Building, Baraboo, WI 53913**

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact the Sauk County Clerk's Office at 608-355-3286, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

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1. **CALL TO ORDER AND CERTIFY COMPLIANCE WITH OPEN MEETING LAW**
2. **ROLL CALL**
3. **INVOCATION AND PLEDGE OF ALLEGIANCE**
4. **ADOPT AGENDA**
5. **ADOPT MINUTES OF PREVIOUS MEETING**
6. **GENERAL CONSENT AGENDA ITEMS**
  - a. **LAND RESOURCES & EXTENSION COMMITTEE:**
    - i. **Resolution 48-2025** To Commend Matt Stieve For Over 29 Years Of Service To The People Of Sauk County. (Pages 3-4)
7. **SCHEDULED APPEARANCES**
8. **PUBLIC COMMENT**
  - a. Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Vice Chair. During Public Comment, any person who is not a member of the body may comment on a specific item or issue that is on the agenda. Any comments not related to the agenda should be sent to the County Clerk to forward to the County Board.
9. **COMMUNICATIONS** *(All communications are attached to Granicus)*
  - a. Letter from Wisconsin Counties Association, re: Notice of Special Meeting of the Association (Received 07/21/2025).
10. **APPOINTMENTS**
  - a. **SAUK COUNTY HEALTH CARE CENTER:**
    - i. Corey Nugent, Administrator
  - b. **HEALTH & HUMAN SERVICES COMMITTEE:**
    - i. Clariss Funmaker, New Appointment, Citizen Member  
3-Year Term: 08/19/2025 to 08/15/2028
  - c. **FAMILIES COME FIRST/COMPREHENSIVE COMMUNITY SERVICES COORDINATING COMMITTEE:**
    - i. Bradley Walsh, New Appointment, Citizen Member  
2-Year Term: 08/19/2025 to 08/17/2027
  - d. **HEALTH CARE CENTER BOARD OF TRUSTEES:**
    - i. Cindy Bodendein, Re-Appointment, Citizen Member  
3-Year Term: 08/19/2025 to 08/15/2028

**11. BILLS**

**12. CLAIMS**

**13. ELECTIONS**

**14. PROCLAMATIONS**

**15. REPORTS – INFORMATIONAL, NO ACTION REQUIRED**

- a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
- b. Lisa Wilson, Sauk County Administrator
  - i. Administrator's Report.
  - ii. Second Quarter Financial Report. (*Attached to Granicus*)
- c. Tim McCumber, County Board Chair
  - i. Board Chair Update.

**16. UNFINISHED BUSINESS**

**17. NEW BUSINESS**

- a. **HEALTH & HUMAN SERVICES COMMITTEE:**
  - i. **Ordinance 8-2025** Amendment To Ordinance Section 27.010 Of The Sauk County Ordinances Related To Keeping Of Certain Restricted Animals. (Pages 5-10)
- b. **LAND RESOURCES & EXTENSION COMMITTEE:**
  - i. **Resolution 49-2025** To Approve The Public Engagement Plan For The Sauk County Comprehensive Plan. (Pages 11-16)
- c. **PUBLIC WORKS & INFRASTRUCTURE COMMITTEE:**
  - i. **Ordinance 9-2025** Amendment To Chapter 15 – All-Terrain Vehicle (ATV) And Utility-Terrain Vehicle (UTV) Trail Crossing And Routes On Highways. (Pages 17-19)

**18. REFERRALS**

**19. NEW AGENDA ITEMS (NO DISCUSSION). SUBMIT IN WRITING OR BY E-MAIL NEW BUSINESS ITEMS TO THE COUNTY ADMINISTRATOR AS SOON AS POSSIBLE FOR RULE III.A. REFERRAL.**

**20. ADJOURNMENT**

Respectfully,



Tim McCumber  
County Board Chair

County Board Members, County Staff & The Public – Provide the County Clerk a copy of:

- 1. Informational handouts distributed to Board Members
- 2. Original letters and communications presented to the Board.

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

Agenda mail date via United States Postal Service: August 14, 2025

Agenda Preparation: Tim McCumber, County Board Chair, jointly with the County Clerk and the County Administrator.  
s:/admin/Co Bd Agendas/2025/ctybdagendaAUGUST2025

RESOLUTION #48-2025

Resolution to Commend Matt Stieve for Over 29 Years of Service to the People of Sauk County

Resolution offered by the Land Resources and Extension Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

**BACKGROUND:** It is customary for the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction. Matt Stieve has demonstrated unwavering commitment, professionalism and excellence in his roles with Sauk County Parks and Recreation. Throughout Matt's career with Sauk County, he has greatly contributed to the success and growth of Sauk County Parks and Recreation through multiple different achievements, including: planning, construction and management of the Great Sauk State Trail, negotiating the purchase of White Mound County Park from the State of Wisconsin for \$1, construction of multiple buildings – the Prairie Smoke Terrace and an accessible hunting blind for people with disabilities, and many dam repairs and improvements. Matt's long-standing service stands as proof to his loyalty, persistence and dedication to the mission and vision of Sauk County.

**THEREFORE, BE IT RESOLVED,** that the Sauk County Board of Supervisors hereby expresses its sincere appreciation and admiration to Matt Stieve for over 29 years of outstanding service to the people of Sauk County.

**BE IT FURTHER RESOLVED,** that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Matt with an appropriate symbol of our appreciation for his services.

Approved for presentation to the County Board by the Land Resources and Extension Committee, this 19<sup>th</sup> day of August 2025.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [X] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

The County Board has the legal authority to adopt: Yes X No \_\_\_\_\_ as reviewed by the Corporation Counsel, [Signature], Date: 08.14.2025.

Offered and passage moved by:

Land Resources and Extension Committee



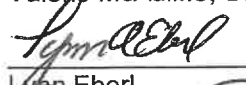
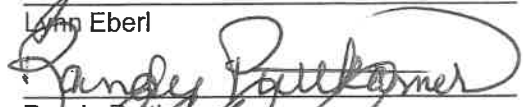
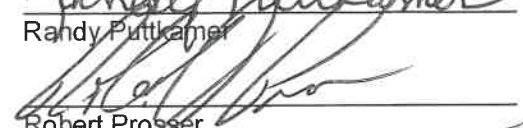
[Signature: Marty Krueger] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
Marty Krueger, Chair

[Signature: Peter Kinsman] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
Peter Kinsman

\_\_\_\_\_  
Brandon Lohr ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

[Signature: Dennis Polivka] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
Dennis Polivka, Vice Chair

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	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Robert Spencer				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Valerie McAuliffe, Secretary				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lynn Eberl				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Randy Puttkamer				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Robert Prosser				

Fiscal Note: No fiscal impact. 

MIS Note: No information systems impact.

GENERAL CODE OF SAUK COUNTY, WISCONSIN  
ORDINANCE AMENDMENT # 08-2025

**Ordinance Amendment to ordinance section 27.010 of the Sauk County Ordinances related to keeping of certain restricted animals**

**Ordinance Amendment offered by the Health and Human Services Committee**

**BACKGROUND: BACKGROUND: On April 8<sup>th</sup>, 2025, the Sauk County Health Department during a review the ordinance has found that they do not have the expertise or resources to enforce this section of the ordinance.**

**NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:**

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 27.010 of the General Code of Sauk County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

**Sec. 27.010 Keeping of Certain Restricted animals.**

~~(1) Pursuant to the authority contained in Wis. Stats. § 169.43, no person within the unincorporated areas of Sauk County shall own, keep, maintain, harbor, or have in his or her possession, or under his or her control, any harmful wild animal, animal with vicious or dangerous propensities such as large, wild animals, poisonous or venomous reptiles, insects, snakes, crocodilians, spiders, including any of the following animals and creatures except as otherwise provided herein:~~

~~(a) Poisonous or venomous animals and reptiles, including snakes, that is capable of causing serious injury to humans or other animals;~~

~~(b) Apes: Chimpanzees (Pan); Gibbons (Hylebates); Gorillas (Gorilla); Orangutans (Pongo); and Siamangs (Symphalangus);~~

~~(c) Baboons (Papoi, Mandrillus);~~

~~(d) Bears (Ursidae);~~

~~(e) Cheetahs (Acinonyx jubatus);~~

~~(f) Crocodilians (Crocodilia);~~

~~(g) Constrictor snakes three feet or more in length, except a ball python snake up to four feet in length shall be allowed or a boa constrictor snake up to eight feet in length shall be allowed; snakes not indigenous to Wisconsin, and any other snake exceeding three feet in length;~~

~~(h) Coyotes (Canis latrans);~~

- 46 ~~(i) Elephants (Elephas and Loxodonta);~~  
47 ~~(j) Game cocks and other fighting birds;~~  
48 ~~(k) Hippopotami (Hippopotamidae);~~  
49 ~~(l) Hyenas (Hyaenidae);~~  
50 ~~(m) Jaguars (Panthera onca);~~  
51 ~~(n) Leopards (Panthera pardus);~~  
52 ~~(o) Lions (Panthera leo);~~  
53 ~~(p) Lynxes (Lynx);~~  
54 ~~(q) Monkeys, old world (Cercopithecidae);~~  
55 ~~(r) Piranha fish (Characidae) exceeding six inches in length;~~  
56 ~~(s) Pumas (Felis concolor); also known as cougars, mountain lions, and panthers;~~  
57 ~~(t) Rhinoceroses (Rhinoceros tidae);~~  
58 ~~(u) Sharks (class Chondrichthyes) exceeding six inches in length;~~  
59 ~~(v) Snow leopards (Panthera uncia);~~  
60 ~~(w) Tigers (Panthera tigris);~~  
61 ~~(x)~~  
62 ~~Wolves (Canis lupus);~~  
63 ~~(y) Wolf-dog hybrids;~~  
64 ~~(z) Poisonous or venomous biting insects;~~  
65 ~~(aa) Poisonous tarantula and poisonous or venomous biting spiders.~~  
66 ~~(2) Animals listed in subsection (1) may be kept if the person keeping such animal or animals~~  
67 ~~obtains a permit from the Sauk County Health Department as provided herein.~~  
68 ~~(a) Applicants for a permit to possess a restricted animal shall meet the following minimum~~  
69 ~~qualifications. If the applicant is a corporation, partnership or other legal entity, the applicant~~  
70 ~~must designate an individual who represents the organization and meets the following minimum~~  
71 ~~qualifications:~~  
72 ~~1. The applicant or designee must be at least 18 years of age.~~  
73 ~~2. The applicant or designee must have at least two years of verifiable experience in the care~~  
74 ~~and handling of animals from the same animal family for which the applicant is applying.~~  
75 ~~3. The applicant or designee shall not have been convicted of any violation of any state or~~  
76 ~~federal wildlife regulations within three years of the date of application, or any offense involving~~  
77 ~~eruelty to animals.~~

(b) With regard to any permit granted pursuant to this chapter, the minimum requirements contained in 7 U.S.C. ch. 54; 9 C.F.R. ch. 1, sub. ch. A; Wis. Stats. ch. 169; Wis. Admin. Code ch. NR 16 and any other applicable standards prescribed by the United States Government or the State of Wisconsin shall apply. No permit shall be issued without evidence of compliance with all federal and state laws and regulations.

(3) For each permit, permit amendment, or permit renewal, the applicant shall submit to the Sauk County Health Department the following:

(a) The applicant's name, complete street address, and telephone number. If the applicant is a corporation, partnership, or other legal entity, the individual designated to represent the organization must also provide this information. The applicant, or designee must notify the Sauk County Health Department in writing of any change of address or name 14 days prior to the change.

(b) Location where restricted animals will be housed, and a statement that the keeping of these animals is permitted by applicable zoning ordinances and other local ordinances or regulations.

(c) Facilities for holding permitted restricted animals must be located on the premises on which the permittee resides, or shall have a full-time caretaker to supervise the care and security of the facilities. Facilities for maintaining these animals must comply with the standards provided in Wis. Stats. ch. 169 and any administrative code provisions adopted by the State of Wisconsin.

(d) Current animal inventory, including the common and scientific name, sex, age and source of each animal, any permanent identification on the animal, and identification of animals that have injured or killed a human being. The permittee must notify the Sauk County Health Department within 24 hours of the addition or death of a restricted animal listed on the inventory.

(e) A copy of current permits issued by the United States Government or the State of Wisconsin, and any other local permits if applicable, approving the possession of species listed on the animal inventory.

(f) A signed statement by a veterinarian accredited by the United States Department of Agriculture ("USDA") that the veterinarian is the veterinarian of record and which includes the veterinarian's printed name, address, phone number, and license number. The veterinarian shall certify that the veterinarian has observed each of the applicant's animals at least once during the prior year and that they have been appropriately immunized, housed, and cared for.

(g) A plan for the quick and safe recapture of the animal, or if recapture is impossible, for the destruction of any animal held under the permit.

(h) A plan for the emergency evacuation of the facility holding the restricted animals, to be updated within 30 days of any structural changes to the facility.

(i) A letter of recommendation on letterhead stationary by the owner of a facility in good standing where the applicant gained his or her experience. The letter must include the printed name and address of the owner and detailed information regarding the applicant's knowledge and experience related to the species listed on the permit application.

(4) Applicants desiring to breed restricted animals shall include with their application a written plan detailing the reason for breeding, why the progeny are necessary, and the proposed lawful disposition of any offspring. Approval for breeding may be granted only if the breeding will not result in unneeded or uncared for restricted animals. Unintended breeding may be the basis for denial or revocation, or both, of a permit. Persons or facilities accredited by the American Association of Zoos and Aquariums (AZA), the Species Survival Program (SSP), or in

possession of a valid USDA permit are exempt from this subsection. Animals housed at a rehabilitation or sanctuary facility shall not be allowed to breed or produce offspring.

(5) The permit application and renewal fee shall be established by the Sauk County Board of Health subject to approval by the Sauk County Board.

(6) Permits issued by the Sauk County Health Department under the provisions of this section shall be valid for a term of one year from the date of issue unless the permit has been revoked for violations of this chapter.

(7) Any false statements made by an applicant on an initial permit application, amendment or renewal will constitute cause to deny an application or revoke any permit issued under this section, and subject applicant to the penalties provided by law. The Sauk County Health Department reserves the right to deny any applicant if granting such a permit would present a substantial threat to public health or safety, or constitute cruelty to any animal.

(8) Before any permit is issued or renewed under this section, an inspection shall be conducted of all facilities intended for holding these animals and of all records pertaining to the animals by the Sauk County Health Department for the purpose of ensuring compliance with the regulations of this chapter and to ensure that the possession of the animal does not pose a risk to public health or a substantial threat to public safety. In determining whether to grant or deny any permit under this chapter, the Sauk County Health Department shall consider all relevant factors including the health, safety and welfare of the public, the potential injury, expense or inconvenience to members of the public, the possible cost to local units of government, the possible impact of introducing nonnative species within close proximity to indigenous wild animals or commercial livestock herds, and the health, safety and welfare of the captive animal species. If the Sauk County Health Department finds that the applicant cannot comply with the provisions of this chapter, or any applicable provisions of state or federal law or local ordinance, the Sauk County Health Department shall deny the application.

(9) An applicant who legally possessed a restricted animal within the unincorporated area of Sauk County prior to the adoption of this section, and who provides proof of any and all required approvals from federal, state or local agencies to maintain the animals, must also meet all of the conditions required above for a new permit.

(10)

Any restricted animal owned, possessed, harbored, kept, or maintained in violation of this section may be impounded and destroyed by Sauk County, or its agents, at the expense of the violator.

(a) Any law enforcement, humane or public health officer shall have the authority to enforce the provisions of this section, including, but not limited to, seizing any animal or creature that the officer reasonably believes is being possessed, harbored, owned, kept, or maintained in violation of this section.

(b) Any such animal or creature seized pursuant to this section shall be held in a facility designated by the Sauk County Health Department until the animal or creature is identified as to genus and species to ascertain if the animal or creature is an endangered species identified as such in the Wisconsin Statutes. At any time after such identification, the County may destroy the animal or creature as provided herein.

(c) Any person aggrieved by the decision may appeal the decision pursuant to the provisions contained in [Chapter 33](#) of this Code. The animal shall be impounded, but not destroyed, until the appeal time has expired and until any timely filed appeal has been heard. The County may



require the appealing party to post a bond in an amount sufficient to satisfy the cost of holding and identifying the animal. If it is determined that the animal or creature has been owned, possessed, harbored, kept, or maintained in violation of this section, the costs incurred by the County for impounding, holding, and identifying the animal shall be paid by the violator. Anyone found to be in violation of this section shall, in addition to the penalties provided in Sauk County Code Section 25.23, forfeit the prohibited animal to the Sauk County Health Department for destruction or disposition as deemed proper. Prior to such forfeiture, the County may direct a transfer of the animal to a qualified zoological, educational, or scientific institution or qualified private propagator for safe keeping, with the cost thereof being assessed and paid by the violator.

(11) This section shall not apply where the creatures are in the care, custody, or control of: a veterinarian for treatment; agricultural fairs; shows or projects of the 4-H Clubs; a display for judging purposes; an itinerant or transient carnival, circus or other show; dog or cat shows or trials; public or private educational or medical institutions; Wisconsin Department of Natural Resources Licensed Animal Rehabilitation Facility; licensed pet shops; or property owned by the Circus World Museum; provided that:

(a) The location conforms to the provisions of the zoning ordinance of the County or town in which the property is located;

(b) All animals and animal quarters are kept in a clean and sanitary condition and so maintained as to eliminate objectionable odors;

(c) Animals are maintained in quarters so constructed as to prevent their escape.

(1) Any exotic animal kept in the County of Sauk shall be contained in a pen or enclosure of proper size and strength as to prohibit the animal's escape.

(2) It shall be the duty of each individual city, town, or local municipality to regulate or implement any ordinance concerning the sale or keeping of exotic animals, as they see fit. If at any time, County personnel are needed in order to contain, capture, or humanely destroy an exotic animal, the animal owner will be responsible for the costs associated.

[All other sections of Chapter 27 remain unchanged]

Approved by the Health & Human Services Committee on August 12, 2025.

To be presented to the County Board on August 19, 2025.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ X ] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority =  X  2/3 Majority = \_\_\_\_\_ ¾ Majority = \_\_\_\_\_

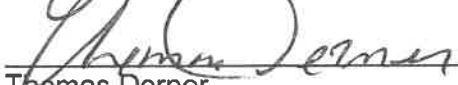
The County Board has the legal authority to adopt: Yes  X  No \_\_\_\_\_ as reviewed by the Corporation Counsel,  [Signature] , Date:

08.13.2025

215 Offered and passage moved by:  
216 Health & Human Services Committee

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218 \_\_\_\_\_ ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
219 Pat Rego

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221 \_\_\_\_\_ ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
222 Rebecca Klitzke

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224 \_\_\_\_\_ ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
225 Thomas Dorner

226 \_\_\_\_\_ ☐ Aye ☐ Nay ☐ Abstain ☒ Absent  
227 \_\_\_\_\_  
228 Dave Clemens


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230 \_\_\_\_\_ ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
231 Joan Fordham

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233 \_\_\_\_\_ ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
234 Eleanor Vita

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236 \_\_\_\_\_ ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
237 Diane Reinfeldt

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239 \_\_\_\_\_ ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
240 Renee Mikonowicz

241 \_\_\_\_\_ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent  
242 \_\_\_\_\_  
243 Vacant

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247 Fiscal Note: None   
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249 MIS Note:

RESOLUTION # 49 - 2025

**Resolution to Approve the Public Engagement Plan for the Sauk County Comprehensive Plan**

**Resolution offered by the Land Resources and Extension Committee**

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

**BACKGROUND:** Pursuant to Section 66.1001 of the Wisconsin Statutes, all units of government that enact or amend zoning, subdivision, or official mapping ordinances on or after January 1, 2010, must adopt a Comprehensive Plan. Sauk County adopted a Comprehensive Plan under the authority of and procedures established by Section 66.1001 of the Wisconsin Statutes on December 15, 2009. Wisconsin Statute requires that the County update its Comprehensive Plan every ten (10) years. Based upon Departmental review of the progress made toward implementation of the current plan, there is a need to update the plan to accommodate changing circumstances in the County as well as new approaches, policies, and objectives.

The existing plan adopted written procedures to foster public participation in every stage of the plan's preparation. The plan also contains all the plan elements as specified in 66.1001(2) of Wisconsin Statutes. While Sauk County works through the planning process to update the comprehensive plan in accordance with statutory provisions, the County is obligated to recognize the continuation of the existing plan; until such time as, an update to the plan is adopted by the Sauk County Board of Supervisors.

In March 2025, the Sauk County Board of Supervisors, by majority approved Resolution No. 16-2025 to amend the Land Resources and Environment 2025 budget and award a contract to The Lakota Group to update the Sauk County Comprehensive Plan. Pursuant to Section 66.1001(4)(a) of the Wisconsin Statutes written procedures for public engagement shall be adopted by the governing body that include open discussions, communication strategies, information distribution and public meetings for every stage of the planning process.

A public engagement strategy has been developed with the assistance of The Lakota Group to gather input from citizens, municipalities, government agencies and stakeholder groups throughout Sauk County (Appendix A). The public engagement plan provides opportunities for in person, virtual, and written comments throughout each step of the planning process.

**THEREFORE, BE IT RESOLVED,** by the Sauk County Board of Supervisors, a resolution to approve the Public Engagement Plan (Appendix A) for the Sauk County Comprehensive Plan.

Approved by the Land Resources and Extension Committee on August 14, 2025.

To be presented to the County Board on August 19, 2025.

Consent Agenda Item: [ ] YES ☒ NO

Fiscal Impact: [ ] None ☒ Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = ☒ 2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

The County Board has the legal authority to adopt: Yes ☒ No \_\_\_\_\_ as reviewed

by the Corporation Counsel, [Signature], Date: 08.14.2025.

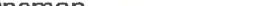
Offered and passage moved by:

Marty Krueger, Chair      ☒ Aye    ☐ Nay    ☐ Abstain    ☐ Absent


  
Dennis Polivka, Vice Chair

☒ Aye   ☐ Nay   ☐ Abstain   ☐ Absent

Brandon Lohr ☐ Aye ☐ Nay ☐ Abstain ☒ Absent

  
Peter Kinsman

☒ Aye   ☐ Nay   ☐ Abstain   ☐ Absent

  
Robert Spencer ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

  
Robert Prosser ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Valerie McAuliffe ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Lynn Eberl ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Randy Puttkamer      ☒ Aye    ☐ Nay    ☐ Abstain    ☐ Absent  
Randy Puttkamer

**Fiscal Note:** The 2025 LRE Department Budget includes carryforward funding in the amounts of \$105,000, which were designated for the Comprehensive Planning Process. The 2025 Administration Budget will include carryforwards in the amount of \$110,000 for economic development/strategic planning purposes. To cover the remainder of the contract and include a contingency for additional meetings or other items that may be necessary throughout the process, \$100,000 of Local Assistance and Tribal Consistency Fund (LATCP) will be utilized for this project. *Sam*

MIS Note: No information systems impact.

# **Public Engagement Plan**

## **Sauk County Comprehensive Planning Process**

### **PURPOSE**

In order for Sauk County to operate effectively, and to address the needs of the citizens of Sauk County, the entire population must be kept informed through the Comprehensive Planning process. The decision-making process must be open and consistent with State regulations and local policy. To accomplish this, the following plan will be followed:

### **PLANNING OVERSIGHT**

1. The Sauk County Land Resources and Extension Committee shall be responsible for implementation of the Public Engagement Plan, as well as overseeing the Comprehensive Planning Process.
2. A Steering Committee will be established of County Department Heads to facilitate the planning process, disseminate information, review documents, and plan strategizing.
3. To ensure responsiveness to the needs of its citizens, Sauk County shall provide for and encourage citizen participation through every stage of the process.

### **PROGRAM INFORMATION/FILES/ASSITANCE**

1. Assistance will be provided to any citizen who requests information about the planning process, public engagement opportunities, information on the state of the County or proposed plan priorities. Assistance will be provided by the Land Resources and Environment (LRE) Department or any member of the Land Resources and Extension Committee. Citizens may contact the LRE Department via email, phone, or in person.
2. A project website ([www.SaukCountyFuturesForged.com](http://www.SaukCountyFuturesForged.com)) will be utilized disseminate information on public engagement opportunities, County demographic information, proposed County priorities and any drafts of the proposed County Comprehensive Plan.
3. The County will maintain, in the LRE office, a record of all citizen engagement efforts including minutes of meetings, newspaper clippings, and copies of notices and citizen communications.
4. Citizens will be invited to make comments, suggestions or questions on the planning process or proposed plan amendments. Inquiries submitted in writing, will have a written response submitted within 15 days. Every effort will be made to respond to all inquiries prior to the final action on the subject.
5. Copies of all public engagement summaries, gathered demographic information, and proposed priorities for the Comprehensive Plan will be posted on the project website and available for viewing in the LRE office.

### **PUBLIC ENGAGEMENT & OUTREACH STRATEGIES**

The planning process has been separated into three phases: Phase I: Engage and Assess, Phase II: Envision, and Phase III: Plan and Implement. The following engagement tools will be used to disseminate information:



1. **Project Website.** The project website will serve as the central hub for all updates, engagement opportunities, and materials. Features will include interactive tools, downloadable resources, surveys, and progress videos to keep residents informed and engaged throughout the process.
2. **Social Media.** Social media campaigns will be launched to reach a broad audience, including younger demographics and busy families. Tailored posts will share progress updates, spotlight county assets, and invite participation through polls, videos, and interactive challenges. This digital engagement will complement in-person outreach while encouraging ongoing dialogue.
3. **Email Notification Subscription.** The County will utilize LRE Department's MailChimp email notification system for email subscriptions as well as a built in newsletter subscription to the project website. Initial public outreach will encourage citizens to sign up for the subscription.
4. **Direct Outreach.** Government agencies, local municipalities, and community organizations identified as stakeholders will receive direct communication to set up engagement.

**PHASE I: ENGAGE AND ASSESS** – Phase I of the process is designed to establish a current baseline on the County in terms of demographics and citizen viewpoints. This phase will be the most rigorous engagement period with field analysis, in-person and virtual events, interviews and focus groups. At the end of this phase, the Phase 1 Engagement Summary Memo and State of the County Report shall be posted on the project website and announced via social media and email notification systems. The following engagement strategies/ events are planned:

1. **Engagement Tour.** Engagement tours will bring the planning process directly to residents, stopping at high-traffic events like fairs, farmers' markets, festivals, and pedestrian traffic areas. Each "pit stop" will feature interactive activities—mapping exercises, issue boards, and quick visual surveys—allowing residents to weigh in on key priorities in a casual, welcoming setting.
2. **Local Engagement Toolkits.** To extend the reach of engagement, toolkits will be provided to municipalities and libraries. These kits will include Ideas Walls, input forms, interactive maps, and engaging activities to gather high-level input. This is designed for municipalities to host their own passive engagement stations with consistent input without requiring staff or consultants on-site.
3. **Stakeholder Interviews and Listening Sessions.** Targeted interviews and listening sessions with municipal leaders, county staff, institutional leaders, agency representatives, department heads, business owners, agricultural stakeholders, tourism advocates, environmental groups and other community stakeholders will be pursued. There will be a special concentration on engaging underrepresented sectors of the population such as members of the Ho-Chunk Nation, Amish community, and non-English speakers.

**PHASE II: ENVISION** – Phase II of the project will establish a vision for the County's future and draft strategies and priorities to meet that vision.

1. **Scenario Planning for Growth and Development.** A series of alternative growth scenarios will be created based on local demographic data for use in evaluating trade-offs and benefits to various growth strategies and long-term priorities for the County.
2. **Thematic Working Session.** A workshop with targeted focus groups of experts, municipal leaders, stakeholders and residents will be gathered to discuss themes through facilitated discussions, mapping exercises and case study reviews. Themes will include issues and opportunities within the County that were identified in Phase I.
3. **Virtual Open House.** A virtual County-wide open house will be held to present summarized findings, themes, preliminary priorities, and summaries of community engagement efforts, focus groups, and scenario planning. Attendees will have opportunities to engage through live-polling, Q&A discussion, and virtual comment boards.

4. **Toolkits.** The toolkits will be updated for this phase of engagement with updated informational materials, interactive input tools, digital access options, and discussion facilitation guides.

**PHASE III: PLAN & IMPLEMENT** – Phase III will be the creation of a full draft plan and focus on creating a framework for implementation. The plan will be refined, priorities confirmed, and engagement will concentrate on reviewing with public, stakeholders, municipal leaders, and County Departments.

1. **Local Input Meetings.** Municipal leaders will again be invited to join the discussion on how the County-wide plan intersects with municipal needs and plans. These meetings will be focused on collaborating efforts.
2. **Engagement Tour.** Engagement tours will bring the draft plan directly to residents once again. Each “pit stop” will allow residents to weigh in on goals, strategies and actions as were created in Phase II. Feedback will be used to refine the plan.
3. **Promotion.** The draft plan will be promoted through additional updates to the community toolkits, and digital tools such as email subscriptions and social media engagement.

## **PUBLIC COMMITTEE MEETINGS**

Public meetings of the Land Resources and Extension Committee shall be held to obtain citizen views, receive updates on the planning process and to enable them to respond at all stages of the Comprehensive Planning process, including the development of needs, the review of proposed activities and the review of program performance. Meetings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodations for the handicapped, and if needed, for non-English speaking persons.

1. Meetings shall be held at the Sauk County West Square Building located at 505 Broadway, Baraboo, WI 53913.
2. All meeting agendas shall be posted at least 24 hours in advance on the Sauk County website and at the West Square Building. Each agenda will list the specific sections or topics of the plan to be discussed at that meeting. All notifications of meetings and available assistance will be worded in such a way as to encourage citizen participation. In addition, all meeting announcements shall include, where and during what hours, information and records relating to the proposed and actual Comprehensive Plan topics being discussed.
3. Meetings shall be held every second Thursday and fourth Tuesday at 9:00 am. All meetings will be open to the public and allow for period of public comment.

## **NOTICE OF HEARINGS**

1. Official notice of hearings will be by public notice in the *Reedsburg Independent*, official newspaper for Sauk County, at least thirty (30) days prior to the hearing via a Class I Notice. In addition, the public notice shall be posted at the Sauk County West Square Building, the official county website and the project website. These notices will include time, place and date of meetings, as well as a brief agenda.
2. All persons or entities affected by a proposed amendment such as those have a leasehold interest in property with nonmetallic mineral resources or in which an allowable use or intensity if changed, shall be notified by mail at least 30 days prior to any public hearing in which the amendment is discussed.

## **COMPLAINTS**

The LRE Department should be the first contact for complaints. The LRE Department will handle citizen complaints about the planning process in a timely manner and will respond in writing to all written letters of complaint within 15 days after receipt of the complaint. The nature and disposition of verbal complaints will be reported in a complaint log.



GENERAL CODE OF SAUK COUNTY, WISCONSIN  
ORDINANCE AMENDMENT #

09 - 2025

**Ordinance Amendment to Chapter 15 – All-terrain vehicle (ATV) and utility-terrain vehicle (UTV) trail crossing and routes on highways.**

**Ordinance Amendment offered by the Public Works and Infrastructure Committee**

**BACKGROUND:** Chapter 15 was created and adopted by the Sauk County Board of Supervisors in 2013. As routes and regulations have changed the ordinance has been updated. The proposed change of this amendment is to the hours of operations. The current ordinance language does not provide a clear time for operations and creates confusion for riders and law enforcement throughout the county. The proposed amendment is to eliminate the hours of operation on County Highways.

**NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:**

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 15.008(3)(b) of the General Code of Sauk County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

(3) The following restrictions apply to operation of ATVs and UTVs on all County trunk highways designated as ATV/UTV routes:

(a) Operators shall abide by all traffic laws, including the rules of operation and equipment requirements contained in Wis. Stats. § 23.33 and Wis. Admin. Code ch. NR 64, unless further restricted by this chapter.

~~(b) ATVs and UTVs may only be operated on an approved ATV/UTV route between one-half hour before sunrise and one-half hour after sunset.~~

~~(b)~~ (eb) ATVs and UTVs shall be operated on a route at a safe speed not to exceed 45 miles per hour unless a reduced speed is otherwise required by law or roadway conditions.

~~(d)~~ (ec) All ATV and UTV operators shall slow to a safe and prudent speed when there are animals on or near the roadway.

~~(e)~~ (ed) All ATVs and UTVs must operate with fully functional headlights, taillights, and brake lights.

~~(f)~~ (ee) All ATV or UTV operators shall ride in single file on the extreme right-hand side of the paved portion of the highway. Operation on the gravel shoulders, grassy in-slope, ditches, or other highway right-of-way is prohibited. Left turns may be made from any part of the highway when it is safe given prevailing conditions.

- 48 (gf) Crossing should be made only at a place where no obstruction prevents a  
49 quick and safe crossing. "Obstruction" includes, but is not limited to,  
50 impairment of view and potentially hazardous roadway conditions.
- 51 (hg) Every person who operates an ATV or UTV on any segment of a county trunk  
52 highway which is designated as an ATV/UTV route shall display the license  
53 document upon demand from any law enforcement officer, state patrol officer,  
54 inspector under Wis. Stat. § 110.07(1), conservation warden, or municipal  
55 peace officer.
- 56 (ih) No person may ride in or on any part of an ATV or UTV that is not designated  
57 or intended to be used by passengers.
- 58 (ji) No operator or passenger of an ATV or UTV may possess, in or on an ATV or  
59 UTV on any County trunk highway, any bottle or receptacle containing alcohol  
60 beverages if the bottle or receptacle has been opened, the seal has been  
61 broken or the contents of the bottle or receptacle have been partially removed  
62 or released.
- 63 (kj) All ATV and UTV equipment is required to have applicable liability insurance  
64 and have proof of insurance.

65  
66 Approved by the Public Works and Infrastructure Committee on August 11<sup>th</sup>, 2025.

67  
68 To be presented to the County Board on August 19<sup>th</sup>, 2025.

69  
70 Consent Agenda Item: [ ] YES [ ] NO

71  
72 Fiscal Impact: [ X ] None [ ] Budgeted Expenditure [ ] Not Budgeted

73  
74 Vote Required: Majority =  X  2/3 Majority = \_\_\_\_\_ ¾ Majority = \_\_\_\_\_

75  
76 The County Board has the legal authority to adopt: Yes  X  No \_\_\_\_\_ as  
77 reviewed by the Corporation Counsel,  [Signature] , Date:

78  08.12.2025

79  
80  
81 Offered and passage moved by:

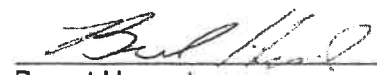
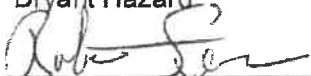
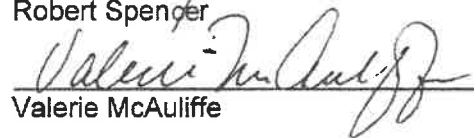


82  [Signature]  ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
83  
84 Brian Peper

85  [Signature]  ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
86  
87 Thomas Dorner

88  [Signature]  ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
89  
90 Mark "Smooth" Dettner

91  [Signature]  ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
92  
93 Richard Cross

94  [Signature]  ☒ Aye ☐ Nay ☐ Abstain ☐ Absent  
95  
96 Terry Spencer

97		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
98	Bryant Hazard				
99					
100		<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input checked="" type="checkbox"/> Abstain	<input type="checkbox"/> Absent
101	Robert Spender				
102					
103		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
104	Valerie McAuliffe				
105					
106					
107		<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
108	Mark Waldon				
109					
110					
111	Fiscal Note: <i>None</i> 				
112					
113	MIS Note:				