



Health Department

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Board of Health Meeting Minutes

DATE: Tuesday, December 12, 2023, TIME: 1:00 P.M.

**PLACE: Sauk County Board Room, 505 Broadway, Baraboo WI
REGULAR MEETING**

Members Present: Patricia Rego, Tom Dorner, Rebecca Klitzke, Dave Clemens

Members Absent: Kiana Beaudin, Barclay Shultz (Excused)

Others Present: Treemanisha Stewart, Jennifer Weitzel, Julie Jaech, Heather Rebedew, Jessie Phalen, Steve Pate, Rebecca Szydowski

The meeting was called to order at 1:01 p.m. by Patricia Rego, Board of Health Chair.
Certification of the open meeting was noted.

Roll Call

Motion by Dave Clemens second by Rebecca Klitzke to approve the December 12, 2023, agenda. Motion carried.

Motion by Tom Dorner second by Dave Clemens to approve the November 7, 2023, minutes. Motion carried.

Communications – Emailed:

- BOH COMMUNICATION- FW_ Article-Health Officer Authority 11-16-23
- BOH COMMUNICATION- FW_ Annual BOH E 11-22-23
- BOH COMMUNICATION- FW_ Press Release - E-Learning Narcan Training 11-29-2023
- BOH COMMUNICATION- FW_ Open Enrollment Now - Jan. 15 11-29-2023
- BOH COMMUNICATION- FW_ New Harm Reduction Supplier! 12-4-2023
- BOH COMMUNICATION- FW_ Press Release -- Safe Storage of Alcohol, Guns, and Medicines this Holiday Season 12-6-2023
- BOH COMMUNICATION- FW_ Google Alert - _Mental Health_ + _Sauk County_ 12-11-23

Public Comment – None

-8F moved to #6 – Steve Pate discussed the resolution for the new purchase of a health records system to replace an older system that does not meet all the needs in public health any longer.

Motion by Dave Clemens, second by Tom Dorner to sign the resolution authorizing the purchase of a replacement for the electronic health records system for the health department. Motion carried.

Business Items for Discussion and/or Review:

-Presentation by Treemanisha Stewart – 2023 review and 2024 Goal Setting.

Goal setting is part of agenda for 2024 please provide your input as to what you would like to if you have additional items

-Treemanisha reviewed the Public Health Sauk County: Progress Towards PHAB Measures.

-Although we are no longer accredited this handout shows how PH is still meeting the measures without being accredited.

-Treemanisha highlighted some of the items in the pamphlet.

-Discussion and Review-UW River Falls Survey Proposal

-Treemanisha discussed the survey proposal for all demographics to see best where they get their information from. This way promotion and advertisement can be conducted cost effectively. Public health has a grant to pay for the survey and Treemanisha is working to see if other departments would like to go in on the remainder about \$2500, also working on ways to try and bring the cost of the survey down.

Possibly see if we can use some funds from the Ho Chunk grant to complete the survey which would benefit Ho Chunk also. Treemanisha to check on funds available.

Business Items for Discussion and/or Action:

- Discussion on Board of Health 2024 Topics through April, no action needed.
- Motion by Tom Dorner, second by Dave Clemens to Accept SSM Health St. Claire Foundation Voucher Program Grant \$1,600 and the Sauk Prairie Healthcare Foundation Dental Voucher Fall 2023 Grant Check for \$2,500. Motion carried.
- Motion by Pat Rego, second by Rebecca Klitzke to accept Sauk Prairie Healthcare Foundation Rural Safety Days grant check for \$2,500. Motion carried.

Directors Monthly Report/Future Planning and Goals- Treemanisha Stewart

- Jennifer discussed the MCH grant will contract with a consultant to determine the social determinant of childhood outcomes. Resolution to be coming next month
- Treemanisha discussed the correct number of the impressions, not under performing as indicated last month
- Radon testing promotion begins next month
- Food safety classes in the community upcoming next year
- Fees do not need full county board approval
- Dental survey ends 12/13/23
- Please think about what coalitions you would like highlighted in April
- Working to streamline policies and efforts for performance management.
- We had all staff meeting last week on health literacy
- New on performance management we will be tracking presentations and the number of press releases picked up by the media.
- Heather Rebedew had no grant updates at this time.

Review and Approval of Invoices for:

- Motion by Tom Dorner, second by Dave Clemens to approve invoice warrant 121523 in the amount of \$44,737.35. Motion Carried.
- No one was able to attend this month's WALHDAB meeting therefore there were no updates.

Agenda Items for Next Meeting

- Closed session for Treemanisha yearly review -closed session
- Resolution for MCH
- Well Woman
- Approve Lactation pods
- Next Meeting Date and Time:** Tuesday January 9, 2024, 1pm
- Motion to adjourn by Rebecca Klitzke, second by Tom Dorner. Motion Carried.
Time 1:58 p.m.

Respectfully submitted by:



Dave Clemens
Secretary