



Health Department

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Board of Health Meeting Minutes

DATE: Tuesday, November 7, 2023, **TIME:** 1:00 P.M.

PLACE: Sauk County Board Room, 505 Broadway, Baraboo WI
REGULAR MEETING

Members Present: Patricia Rego, Tom Dorner, Rebecca Klitzke, Barclay Shultz, Dave Clemens

Members Absent: Kiana Beaudin

Others Present: Treemanisha Stewart, Julie Jaech, Heather Rebedew, Jessie Phalen, Laura Tourdot, Rebecca Szydowski, Steve Lisser

1. The meeting was called to order at 1:00 p.m. by Patricia Rego, Board of Health Chair. Certification of the open meeting was noted.
2. Roll Call
3. Motion by Dave Clemens second by Rebecca Klitzke to approve the November 7, 2023, agenda. Motion carried.
4. Motion by Tom Dorner second by Barclay Shultz to approve the October 10, 2023, minutes. Motion carried.
5. **Communications – Emailed:**
 - BOH COMMUNICATION- FW_ 2024 Budget Information 10-10-2023
 - BOH COMMUNICATION- FW_ Press Release -- Drug Take Back Day 10-19-2023
 - BOH COMMUNICATION- FW_ Press Release - Public Health Sauk County Partners with Local Libraries to Create and Improve Breastfeeding Spaces 10-24-2023
 - BOH COMMUNICATION- FW_ Press Release - Local Coalition Hosts Free Educational Webinar for Parents 10-25-2023
 - BOH COMMUNICATION- FW_ Google Alert - _Partnership for Prevention Sauk 10-27-2023
 - BOH COMMUNICATION- FW_ Google Alert - _Public Health Sauk County_ 10-27-2023
 - BOH COMMUNICATION- FW_ Lake Delton Volunteer Family 10-30-2023
6. **Public Comment** - None
7. **Business Items for Discussion and/or Review:**
 - Rebecca Szydowski and Jessie Phalen presented Child Safety Statistics & Programming.
8. **Business Items for Discussion and/or Action:**
 - Steve Lisser reviewed old and the new proposed Environmental Health license fees. Motion by Tom Dorner to approve the License fees with a transition formula, second by Dave Clemens. Motion carried.
 - Motion by Tom Dorner, second by Dave Clemens to approve invoice warrant 101323 in the amount of \$35,640.23. Motion Carried.
9. **Directors Monthly Report – September 2023**
 - Treemanisha Stewart spoke to Future planning and goals for Public Health:
 - Public Health is working with MIS to procure a new electronic record keeping system which is part of our strategic plan. A resolution will be routed once a final decision has been made.
 - Another goal was to have Environmental Health upgrade to the state program, which is still in the works.
 - There will be an all-staff Health Literacy meeting next month.
 - Through grant funding, a handicap accessible door was installed.

- Performance Management dashboard is exceling on web media viewers (impressions) on the media front.
- There were 99 responses to the dental survey which will close later this month.
- Annual Board of Health evaluation were handed out. Please return to Treemanisha Stewart as soon as you can. Please contact her if you would need the electronic version.
- 2024 possible Board of Health topics were distributed for review with the possibility of action at the December meeting.

10. Department Updates:

- Heather Rebedew gave an update on the grants tracking spreadsheets along with reviewing the committee budget report.
- Motion by Dave Clemens, second by Barclay Shultz to approve invoice warrant 111023 in the amount of \$38,519.23. Motion Carried.
- Treemanisha Stewart gave an update on the WALHDAB meeting.

12. Agenda Items for Next Meeting

- Treemanisha Stewart will review 2023 and 2024 goal setting
- Board of Health 2024 Topics

13. Next Meeting Date and Time: Tuesday December 12, 2023, 1pm

Motion to adjourn by Rebecca Klitzke, second by Barclay Shultz. Motion Carried.
Time 2:09 p.m.

Respectfully submitted by:



Dave Clemens
Secretary