



Sauk County Arts, Humanities and Historic Preservation (AHHP) Grant Final Report Form

505 Broadway, Baraboo, WI 53913
(608) 355-3250 www.co.sauk.wi.us

Grant Applicant:

Project Title:

Number of Volunteers/ Coordinators:

Number of Audience/attendees Reached:

Location(s) of project:

List any sponsors or partners:

Describe the event and the outcomes.

Describe the strengths and weaknesses of the project.

Describe future plans for the project.

Please share with us your favorite story of the grant period that showcases the value of your organization and how it touched people's lives in a significant way: significant from the view of a participant (audience member, business supporter, parent, etc.) rather than from the view of the organization.

Project Income *(This portion of the report must account for all funds coming into the project from any source.)*

Total Earned Income (admissions, sales, or other revenues) \$

Total Cash Income (gifts, other grants, and donations) \$

Total In-Kind Contributions (donated labor and materials) \$

Total Project Income (Earned + Cash + In-kind) \$

Amount of AHHP Grant Awarded (Not to exceed 50% of Total Project Budget) \$

Total Project Budget (Total Project Income + Grant Request) \$

Project Expenses

Category	AHHP Grant (Dollars)	Total Dollars Spent (including AHHP grant)
Honoraria and Personnel Costs		
Travel		
Equipment and Space Rental		
Printing		
Promotion		
Supplies and Materials		
Other		
Total Cash Expenses		

Total Cash Expenses \$

In-Kind Services \$

Total Expenses \$

Explain any major budgetary discrepancies between your AHHP grant application and the actual project budget.

Signed By _____

Date

Project Administrator

Please submit all promotional materials for the project, three digital images, and a copy of the letter to your local representative with you completed AHHP grant final report form.

Please return the completed AHHP Grant Final Report Form **within 30 days** of completion of the project to:

Sauk County UW-Extension Office
 West Square Building
 505 Broadway
 Baraboo, WI 53913
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 Haley.weisert@saukcountywi.gov