

**UW Extension, Arts and Culture Committee**  
**Minutes of the Regular Meeting**  
**December 10, 2014**

**Members present:** Judy Ashford, William Hambrecht, Eric Peterson, Donna Stehling, Marty Krueger

**Members absent:** Alan Anderson, John Dietz

**Citizens Present:** Sylvia Kriegl, Kathy Schauf

**UWEX Staff Present:** Phyllis Both, Jenny Erickson, John Exo, Judy Gurgel, Matt Hanson, Megan Knudsen, Sue Nagelkerk, Katie Pfeiffer, Meg Sage, Danielle Sander, Lynn Zick

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**Call to Order**

The meeting was called to order at 9:00 AM by Chair Ashford.

**Certification of Open Meeting Notice**

Requirements of the Open Meeting Law were met.

**Approval of Agenda**

Chair Ashford announced that item #9, *Discussion/Possible Action on AHHP Grant Panelist Application* would need to be removed from the agenda due to the fact that the oversight committee has no jurisdiction on who gets placed on the grant selection panels. Motion made by Stehling, second by Hambrecht to **approve** the agenda with the removal of item #9. Motion carried.

**Approval of Minutes of Last Meeting**

Motion made by Peterson, second by Hambrecht to **approve** the minutes of the regular meeting of December 10, 2014. Motion carried.

**Public Comment:**

None

**Communications:**

Kathy Schauf talked about the letter of support that Sauk County wrote in support of Donna Neuwirth's National Endowment of the Arts (NEA) OurTown Grant and that it was made clear that while Sauk County had matching funds in the 2014 budget, there are no funds allocated in the 2015 budget for the grant. Jenny Erickson also wrote a letter of support for the same grant.

**Review 2014 Budget and Approval of Vouchers for 2014 and Pre-pay 2015:**

Motion was made by Stehling, second by Hambrecht to **approve** the UW Extension vouchers for the month of December (2014) in the amount of **\$2,448.52** and prepaid 2015 in the amount of **911.50**. Motion carried.

The Arts & Culture 2014 spending went over budget by \$336.52 which the committee was aware would happen. The UW Extension Department budget remained in the black due to unexpected savings in the Agents Contracts line item and watching spending in other areas.

**Department Updates:**

- Megan Knutson, WNEP Educator, was introduced to the committee.
- Sue Nagelkerk talked about the ideas that were submitted from the UW Extension department for using the Ho-Chunk Intergovernmental Funds; the Finance Committee

supported three of the six ideas: 1) hiring a young Ho-Chunk Nation intern to work with the Summer Lunch Bunch program; 2) an art activity center at the Law Enforcement Center for the children of jailed parents to draw pictures, and; 3) a Jail Garden for the inmates to grow their own food in and possibly work side by side with their children learning gardening. The resolution taking the ideas to the full County Board has been postponed until February while conversations will be on-going with the Sheriff to see if these ideas can be made a reality.

- The AHHP Grant Application process was explained for the benefit of the new members of the oversight committee and the dates for the application deadline and panels were announced contingent on the UW Extension Arts & Culture Committee changing their meeting date in March.

### **Discussion on Changing Meeting Dates for the UW Extension Arts & Culture Committee**

Due to conflicts in March, July and November of 2015, it was requested that the committee delay their meeting dates by one week.

- The March 11<sup>th</sup> meeting moved to March 18<sup>th</sup> to accommodate the grant selections panels meeting on Monday, March 16<sup>th</sup>.
- The July 8<sup>th</sup> meeting would once again fall during the Sauk County Fair and the committee would the Sauk County Agricultural Society (Fair Board) to be at that meeting to present their annual appropriation request for 2016, therefore the meeting has been rescheduled for July 15<sup>th</sup>.
- In November, the regularly scheduled date falls during the UW Extension All-Staff Conference that is going to be held and there would be no agents or educators that could make the oversight committee meeting. The date was changed to November 18<sup>th</sup>.

### **Presentation of Good Idea Grant Final Reports**

Lynn Zick gave a brief overview of some of the projects and final reports for Good Idea Grants that were awarded in 2014.

### **Agents' Annual Review**

**All Staff Members:** A Power Point presentation was made by the entire UW Extension staff on the impact that some of their programs made in the Sauk County community in 2014 and some of the programming that they will be pursuing in 2015.

### **Discussion and Possible Action on Performance Reviews of Sauk County UW Extension Agents/Educators for 2014**

Motion by Ashford, second by Stehling to **approve** the performance reviews and programming for UW Extension Agents and Educators for 2014. Motion carried.

### **Discussion and Possible Action on the Amendment to the 133 Agents' Salary Contract for 2015**

A clarification was made for new committee members that the term "amendment" really refers to the newest figures that have been submitted to the county for agents' salaries and that it does not refer to actually amending the original contract. The figures for 2015 were received from the UW Extension Fiscal Office in Madison and the contracts need to be approved by the UW Extension Arts & Culture Committee, signed in triplicate, and sent to Matt Hanson.

Motion by Peterson, second by Hambrecht to **approve** the Amendment to the 133 Agents' Salary Contract for 2015. Motion carried. The contracts were signed in triplicate at the table and handed to Matt Hanson.

Supervisor Peterson stated that he felt that the UW Extension office offers the best value and programming for the money to Sauk County residents.

**Consideration of Applications for Good Idea Grants**

None

**Future Agenda Items**

- The UW Extension office's submission for the Sauk County Annual Report

**Next Meeting Date:** The next meeting will be on Wednesday, February 11, 2015, in the UW Extension Conference Room at 9:00 AM.

**Adjournment**

Motion was made by Peterson, second by Stehling to adjourn the meeting. Motion carried.  
Meeting adjourned at 11:30 AM.

Respectfully Submitted,

William Hambrecht, UW Arts and Culture Committee Secretary

Lynn Zick, Recording Secretary