

SAUK COUNTY BOARD OF SUPERVISORS
DRAFT MINUTES

COMMITTEE: Aging & Disability Resource Center and Veterans Service Office Committee

DATE / TIME: Thursday, April 11, 2019 at 3:45 P.M.

PLACE: County Board Gallery, Room 326A, West Square Building,
505 Broadway, Baraboo, WI 53913

Members Present: Spencer, Braunschweig, Curry, Whitsell, McAuliffe

County Personnel: Louie Birkholz, VSO; Tony Tyczynski, VSO (excused); Susan Blodgett, ADRC; Quinn Hause, ADRC and Stefka Zomer, ADRC

Others Present: none

Chair Spencer called the meeting to order at 3:45 p.m. and compliance with the Open Meeting Law was verified.

MOTION (McAuliffe/Curry) to adopt the agenda. Motion carried unanimously and agenda adopted.

MOTION (Whitsell/Spencer) to approve the minutes from the meeting on March 7th, 2019. Motion carried unanimously.

Public Comment: None

Communications: None

Louie Birkholz, Veterans Service Office:

- Birkholz discussed the outreach by VSO; updated the board on completed and upcoming post visits. The outreach is very helpful, many people are looking for help and VSO is trying to help them.
- Birkholz discussed the transition to the new Federal Veterans Administration appeals process. Discussed that VSO is experiencing a lot of problems with submitting claims due to system update. Discussion followed; no action taken.
- Birkholz discussed on year to date activity; He presented to the committee board what VSO have a lot visits scheduled for the next few months. Discussion followed, no action taken.
- Birkholz discussed the Midterm Assessment, including goals and priorities. Discussion followed, no action taken.

b-c) Birkholz presented the monthly financial statements and the list of monthly invoices for his department.

MOTION (Whitsell/Spencer) to approve the March 2019 bills in the amount of \$1,139.57. Motion carried unanimously.

Susan Blodgett, Aging & Disability Resource Center:

a-b) Blodgett presented to the committee members the Midterm Assessments, including goals and priorities for ADRC. Discussion followed, no action taken.

- b) Blodgett presented to the board the 2020 Budget Projections. Discussion followed. No action taken.
- c) Blodgett reported that sometimes our volunteer drivers trips takes more than 5-6h when they take people to their doctor appointments. She discussed with the board members that we need to reimburse our volunteer drivers who spent more than 6 hours as two split round trips.
- d) Oral Health committee – Discussion followed. ADRC will place educational material in Add Life newsletter.
- e) Blodgett reported that Spring Green Dining Center it's closed. Reedsburg Dining Site has moved and reopened at the new location at Boys and Girls Club. Blodgett requested a permission to increase the price of the suggested donation for Home Delivered Meals. Discussion followed. MOTION (Braunschweig/Curry) to approve the suggested donation price for Home delivered Meals to be increased by \$1.00 (from \$3.00 to \$4.00). Vote all in favor.
- f) Discussion about possible location for ADRC. No action taken
- g) Blodgett reviewed the departmental service trends and updates. She presented a report showing the numbers of meals served in 2018 and the report showing the number of meals served the 1st quarter of 2019. Work was begun for the volunteer recognition breakfast on May 8th, 2019. Former Governor Schreiber will be featured speaker.
- h-i) Blodgett presented the monthly financial statement and list of invoices for her department. MOTION (Whitsell/Curry) to approve the March 2019 bills in the amount of \$ 121,339.44. Motion carried unanimously.
- J) Carryover balances from 2018 will be discussed in May's meeting.
- k) Blodgett presented a report showing the write off expenditures from 2018. Discussion followed. MOTION (Spencer/Whitsell) to write off expenditures from 2018 for the amount of \$ 887.28. Vote, all in favor.

Aging & Disability Resource Center of Eagle County Board Update:

None

Next Meeting Date and Time:

Next meeting date and time: May 7th, 2019 at 3:45 p.m.

Next Meeting agenda items:

- ADRC space needs
- 2020 Budget

MOTION (Whitsell) to adjourn until Tuesday, May 7th, 2019 at 3:45pm. Motion carried unanimously and the meeting adjourned at 5:55 p.m.

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.