

**SAUK COUNTY BOARD OF SUPERVISORS**  
**DRAFT MINUTES**

**COMMITTEE:** Aging & Disability Resource Center and Veterans Service Office Committee

**DATE / TIME:** Friday, February 8, 2019 at 2:45 P.M.

**PLACE:** County Board Gallery, Room 326A, West Square Building,  
505 Broadway, Baraboo, WI 53913

**Members Present:** Spencer, Braunschweig (arrived during closed session), Curry, Whitsell

**Members Absent:** McAuliffe (excused)

**County Personnel:** Tony Tyczynski, VSO; Quinn Hause, ADRC; Alene Kleczek Bolin, County Administrator; Pat Rego, County Board member and Stefka Zomer, ADRC

**Others Present:** none

Chair Spencer called the meeting to order at 2:49 p.m. and compliance with the Open Meeting Law was verified.

MOTION (Whitsell/Curry) to adopt the agenda. Motion carried unanimously and agenda adopted.

MOTION (Whitsell/Curry) to approve the minutes from the meeting on January 8, 2019. Motion carried unanimously.

**Public Comment:**

Tyczynski reported THANK YOU letters he received from Anthony m. Pace, Ronald F. Bruni, and Jim Kinney regarding the outstanding help they received from the Veterans Office.

Hause reported a THANK YOU communication e-mail she received for outstanding service our client received from the ADRC staff.

**Possible closed session pursuant to Wisc. Stats. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluating data of any public employee over which the body has jurisdiction or exercises responsibility. Review of Tony Tyczynski VSO:**

MOTION (Whitsell/Curry) to go into closed session pursuant to Wisc. Stats. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluating data of any public employee over which the body has jurisdiction or exercises responsibility. Review of Tony Tyczynski, VSO. Roll Call: AYES (3) Spencer, Whitsell, Curry. NAYS (0). ABSENT: (2) McAuliffe, Braunschweig (arrived at 2:58 during closed session). Motion carried unanimously.

MOTION (Spencer/Braunschweig) to reconvene in open session immediately following closed session. Motion carried unanimously. Reconvened at 3:06pm

**Communications:** None

**Discussion and possible recording the Aging & Disability Resource Center and Veterans Office**

**Committee meetings:** MOTION (Spencer) our meetings are open meetings and the meetings won't be recorded at this time, it might happened in the future – April. The committee agreed.

Request made by Tyczynski to change the order on the agenda. Tyczynski requested discussion of the next meeting date and time before he presented the Veterans Service Office (VSO) report. Discussion followed. The Committee agreed to move the next meeting to the first Friday of March at 2:45pm.

**Tony Tyczynski, Veterans Service Office:**

- Tyczynski: Updated the board on the State American Legion event at Ho-Chunk. Also discussed Federal Veterans Administration appeals process that will take place beginning on February 19, 2019. No information shared on how this will work as of this meeting.
- Tyczynski discussed on year to date activity; Coop with Sheriff and First responders/law enforcement. He presented to the committee board the VSO short terms goals to be accomplished during 2019.
- Tyczynski informed committee of carryover balance from veteran's relief fund from 2018 in the amount of \$1266.

MOTION (Whitsell/Curry) to carryover the balance from veteran's relief fund from 2018. Motion carried unanimously.

b) Tyczynski presented the monthly financial statements and the list of monthly invoices for his department.

MOTION (Braunschweig/Whitsell) to approve the January 2019 bills in the amount of \$235.24. Motion carried unanimously.

Whitsell requested an update on the homeless report presented on the last meeting. Tyczynski stated that VSO is working successfully towards helping veterans with useful information; providing help with covering security deposits and first month rent for veterans in need, etc.

**Quinn Hause, Aging & Disability Resource Center:**

- a) Discussion and possible action to appoint ADRC representatives Oral Health Professional Ad-Hoc committee. MOTION (Whitsell/Braunschweig) – McAuliffe and Braunschweig to be the ADRC representatives for the Oral Health professional Ad-Hoc Committee. Vote; all in favor
- b) Hause reported that Blodgett and Sonntag have been working on 85.21 grant that ADRC already applied/submitted in December 2018. This was discussed at December 11<sup>th</sup>, 2018 meeting but no formal action was taken.

MOTION (Whitsell/Braunschweig) approval of 85.21 grant plan and expenditure of the grant funds. Vote; All in favor.

- c) Hause discussed the 2019-2024 Locally Developed Coordinated Public Transit- Human Service Plan. She stated that this plan needs to be discussed and approved every 5 years. This plan addresses the identified transportation needs for Sauk County citizens and prioritizes strategies to remedy those needs. Public hearing was held on Tuesday, December 11, 2018 and was attended by seven (7) citizens and facilitated by Transportation Coordinator David A. Sonntag.

MOTION (Whitsell/Curry) to approve 2019-2024 Locally Developed Coordinated Public Transit- Human Service Plan. All in favor.

d-e) Hause presented the need of purchasing a new 15 passenger bus and trade in Bus 6. Sonntag will solicit bids by the next meeting on March 1<sup>st</sup>, 2019. He will try to send the bids prior, to the board members, so they can review them before the upcoming meeting in March.

Braunschweig would like some research to be done about possibility of purchasing an electric or Hybrid vehicle.

MOTION (Whitsell/Spencer) authorizing the ADRC to solicit bids with a target date of discussing with the oversight committee at our March 1<sup>st</sup>, 2019 meeting. All in favor

f) Hause reported that Spring Green Dining Center its temporary closed until March 31<sup>st</sup>, 2019. Discussion followed. No action taken.

g) Hause updated the board members that Reedsburg Dining site will be open at the new location on April 1<sup>st</sup>, 2019. Quinn Hause, Marina Wittmann and Jennifer Kamrowski will hold an open meeting on February 13, 2019 at 11am at Reedsburg Dining Site for all participants from Willow Heights who would like to receive more information. Discussion followed. No action taken.

h) Hause presented the 2018 Caregiver programs Customer satisfaction Survey.

i- k) Hause reviewed the monthly financial Statements and the list of monthly invoices for her department.

MOTION (Whitsell/Curry) to approve the January, 2019 bills in the amount of \$ 18,608.77. Motion carried unanimously.

l) Hause reported that Susan Blodgett will attend the next meeting in March, 2019.

**Aging & Disability Resource Center of Eagle County Board Update:**

Whitsell – The ADRC regional governing board meeting that was scheduled for January 25, 2019 was cancelled due to the weather.

**Next Meeting Date and Time:**

Next meeting date and time: March 1<sup>st</sup>, 2019 at 2:45 p.m.

**Next Meeting agenda items:**

- Oral health professional Ad-Hoc committee - update
- Spring Green Dining Site Closure
- Reedsburg site – update
- Bids for purchasing new bus

MOTION (Whitsell) to adjourn until Friday, March 1<sup>st</sup>, 2019 at 2:45pm. Motion carried unanimously and the meeting adjourned at 4:31 p.m.

**Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.**