

**SAUK COUNTY BOARD OF SUPERVISORS
AGING AND DISABILITY RESOURCE CENTER COMMITTEE**

DATE: Thursday, July 09, 2015

TIME: 8:15 a.m.

PLACE: Third Floor County Board Gallery Room 326B, West Square Building,
505 Broadway, Baraboo WI 53913

REGULAR MEETING

ATTENDANCE:

Members Present: David Riek, Thomas Kriegl, Tut Gramling

Others Present: Susan Blodgett, Aging & Disability Resource Center Director; Tony Tyczynski, Sauk County Veterans Service Officer; Linda Champagne Aging and Disability Resource Center Program Specialist; Jim Pritzkow, Aging and Disability Specialist

Excused: David Moore

1. Call to Order: The Meeting was called to order by D. Riek at 8:17 a.m. and was certified to be in compliance with the Open Meeting Law.
2. Adopt Agenda: Motion by T. Gramling to adopt the Agenda and second by T. Kriegl.
Motion Carried.
3. Adopt Minutes of Previous Meeting: Motion by T. Gramling to Approve the Minutes from the June 11, 2015, Aging & Disability Resource Center Committee . Motion by T. Kriegl and second by T. Gramling. **Motion Carried.**
4. Public Comment: None
5. Communications: None
6. Next Meeting: Next regular Meeting, Thursday, August 13, 8:15a.m, West Square Building, Third Floor County Board Gallery Room 326B.

7. Aging and Disability Resource Center Business Items:

- A. Brief presentation by Jim Pritzkow, Aging and Disability Specialist. Mr. Pritzkow presents a brief snapshot of the kinds of client contact and services provided by our "I&A" social workers. Several examples of actual cases cited as an illustration of the kinds of work done and impact of services provided Sauk County citizens.
- B. Volunteer Program: S. Blodgett informs the committee of the high need for volunteer drivers for Home Delivered Meals in all of the Sauk County Meal Site communities. The ADRC is doing 100% of the volunteer recruitment and training of these volunteers. Volunteer coordinator is working diligently to find new sources of for meal delivery drivers.

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C. Updates from June 2015 Meeting

1. Clients identified as disabled who do not meet the OAA criteria for HDM (Home Delivered Meals) but who are in need of meals - ADRC can request from GWAAR a waiver to cover the cost of these meals.
2. Table of Organization: S. Blodgett has had prepared an organizational chart for the ADRC. Committee members received copies of this chart.
3. Inventory of vehicles: Inventory of current vehicles is provided to the committee members. We have need of a cargo van with electric to use for HDM. S. Blodgett is looking for grant funds to help pay for a vehicle. Some discussion of funds available from sale of a bus can be used toward this purchase.
4. Description of bus usage and availability: Committee members received handout on the allowable uses of buses per our Grant conditions. These include trips for medical purpose, nutritional purposes, and work-related activities.

- D. ADRC Department Update: S. Blodgett shares handout with committee and discusses progress toward current goals. Discussion of potential goals for 2016 and the need to have these drafted by August 2015 meeting. Some realignment has been done with EBS service areas in order to establish more balance of case load between the EBS. P. Burdick will begin taking clients as an EBS on July 13. Transportation figures were unavailable and will be provided at August meeting.
- E. Nutrition and Caregiver Program Update: Committee is provided with a summary of current activities and progress.
- F. Review the Monthly Financial Statements: Motion to Approve, T. Gramling, Second T. Kriegl, motion carried.
- G. Consider Approval of the Monthly Invoices: Motion by T. Kriegl to approve the June monthly invoices. Second by T. Gramling. **Motion carried.**
- H. Request for Part-time assistant for ADRC Director: discussion ensues. Consensus is that an assistant is appropriate as soon as possible. This must go through personnel. LTE would be acceptable while the process moves forward.

8. Veterans Service Office Business Items:

- A. Departmental Updates and Service Trends. Department members attended a highly beneficial training in Appleton. Louie Birkholz is now accredited in Wisconsin and can assist Veterans in the same way that T. Tyczynski can assist them. The next Veterans Service Officer Association Executive meeting will take place in October 2015 at Ho Chunk Casino Hotel and Convention Center. The VS office is now open Monday – Thursday from 8:00 a.m. – 6:00 p.m.
- B. Review of Financial Statement
- C. Consider Approval of Monthly Invoices: Motion by T. Kriegl to approve the Monthly Financial Statements, second by T. Gramling. **Motion Carried.**

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9. Aging and Disability Resource Center Advisory Committee/Transportation Coordination Committee Updates: The ADRC Advisory Committee has agreed to change the November meeting date to Tuesday, November 17, 2015, so as not to interfere with Thanksgiving schedules. This will be brought to the Transportation Coordination Committee at the August meeting.
10. Aging and Disability Resource Center of Eagle Country Board Update: T. Gramling, S. Blodgett, and M. Krueger attended a public listening session with Representative Ed Brooks and Representative Knudson in June 7 in Cazenovia.
11. Public Comment: None
12. Agenda Items for Next Meeting:
 - A. Update on the ADRC Satellite Office
 - B. Update on the Nutrition Program
 - C. Update on the ADRC Transportation Program
 - D. Provide the committee with a list of all ADRC employees and their roles
 - E. Provide the committee with a list of all ADRC owned vehicles and how they can be used according to grant specifications.
 - F. Consider amending Resolution 12-15: Program Fees for the Aging and Disability Resource Center of Sauk County to reflect new home delivered and congregate dining sites.
13. Adjourn: Motion by D. Moore to Adjourn the Aging & Disability Resource Center Committee Meeting at 10:35a.m., second by C. Held. **Motion Carried.**

Signed by: Thomas Kriegl, Secretary