

**SAUK COUNTY BOARD OF SUPERVISORS
AGING & DISABILITY RESOURCE CENTER COMMITTEE
MEETING MINUTES**

Date: Wednesday, February 12, 2014

Time: 8:15 AM

Place: Conference Room 213, West Square Building, 505 Broadway, Baraboo, Wisconsin 53913

REGULAR MEETING

ATTENDANCE:

Members Present: Arthur Carlson - Chair, Tommy Lee Bychinski, Ruth Dawson, Carol Held, Thomas Kriegl

Members Absent: None

Others Present: Keri Olson, ADRC Interim Director; Thomas Litscher, ADRC Mobility & Operations Manager; Lee Roundy, ADRC & CVSO Fiscal Accounting Technician; Tony Tyczynski, Sauk County Veterans Service Officer.

1. Call to Order: **The Meeting was called to order by A. Carlson at 8:17 AM and was certified to be in compliance with the Open Meeting Law.**
2. Adopt Agenda: **Motion by R. Dawson to adopt the Agenda, second by T. Bychinski. Motion carried.**
3. Adopt Minutes of Previous Meeting: **Motion by C. Held to approve the Previous Regular Meeting Minutes, second by R. Dawson. Motion carried.**
4. Public Comment: None.
5. Communications: **K. Olson read letter from customer complimenting Deb Harvey, Elder Benefits Specialist and the Emergency Preparedness project.**
6. Veterans Service Office Business Items
 - A. Veterans Service Office Departmental Update and Service Trends: **T. Tyczynski distributed and presented the Veterans Service Office departmental update and service trends for Committee discussion.**
 - B. Consider Approval of the Monthly Invoices: **Motion by T. Bychinski to approve the January 2014 Monthly Invoices in the amount of \$1,418.72, second by R. Dawson. Motion carried.**
7. Aging & Disability Resource Center Business Items
 - A. Consider Approval of Resolution No. ____-2014 Adopting Fees for the Aging & Disability Resource Center of Sauk County: **Motion by T. Bychinski to approve, second by R. Dawson. Motion carried.**
 - B. Consider Approval of 2014 Greater Wisconsin Agency on Aging Resources Older Americans Act Programming Grant: **Motion by T. Bychinski to approve, second by C. Held. Motion carried.**
 - C. Consider Approval of 2013 Annual Report: **Motion by T. Bychinski to approve, second by T. Kriegl. Motion carried.**
 - D. Consider Approval of 2013 Donation Report: **Motion by T. Bychinski to approve, second by C. Held. Motion carried.**
 - E. Discussion of Transportation Program: Thomas Litscher, Teresa Bidwell, Dennis Murray
 - F. Review 2013 Year End Financial Report
 - G. Aging & Disability Resource Center Departmental Update and Service Trends: **K. Olson distributed and presented the Aging & Disability Resource Center departmental update and service trends for Committee discussion.**
 - H. Review the Monthly Financial Statements: **L. Roundy presented the Aging & Disability Resource Center monthly financial statements for Committee review.**
 - I. Consider Approval of the Monthly Invoices: **Motion by T. Bychinski to approve the December 2013 Monthly Invoices in the amount of \$1,183.76 and the January 2014 Monthly Invoices in the amount of \$25,606.05, second by R. Dawson. Motion carried.**
8. Aging & Disability Resource Center Advisory Committee Update: **Next meeting: Tuesday, February 25, 2014.**
9. Aging & Disability Resource Center of Eagle Country Board Update: **A. Carlson reported on the previous meeting.**
10. Public Comment: None.
11. Next Meeting: **The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, March 12, 2014 at 8:15 AM at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913.**
12. Consider Adjournment of the Aging & Disability Resource Center Committee: **Motion by T. Bychinski to adjourn the Aging & Disability Resource Center Committee Meeting at 10:45, second by R. Dawson. Motion carried.**

Signed by: C. Held, Secretary