

**SAUK COUNTY BOARD OF SUPERVISORS  
AGING & DISABILITY RESOURCE CENTER COMMITTEE  
MEETING MINUTES**

**Date:** Wednesday, January 8, 2014

**Time:** 8:15 AM

**Place:** Conference Room 213, West Square Building, 505 Broadway, Baraboo, Wisconsin 53913

**REGULAR MEETING**

**ATTENDANCE:**

**Members Present:** Arthur Carlson - Chair, Tommy Lee Bychinski, Ruth Dawson, Carol Held.

**Members Absent:** Thomas Kriegl

**Others Present:** Keri Olson, ADRC Interim Director; Thomas Litscher, ADRC Mobility & Operations Manager; Lee Roundy, ADRC & CVSO Fiscal Accounting Technician; Tony Tyczynski, Sauk County Veterans Service Officer.

1. Call to Order: **The Meeting was called to order by A. Carlson at 8:17 AM and was certified to be in compliance with the Open Meeting Law.**
2. Adopt Agenda: **Motion by C. Held to adopt the Agenda, second by R. Dawson. Motion carried.**
3. Adopt Minutes of Previous Meeting: **Motion by R. Dawson to approve the Previous Regular Meeting Minutes, second by T. Bychinski. Motion carried.**
4. Public Comment: None.
5. Communications: **Customer called with compliments on the Emergency Preparedness Calendar. ADRC Eagle Country Director Becky Dahl complimented Mindy Shrader for her live video presentation.**
6. Veterans Service Office Business Items
  - A. Consider Approval of the Travel Request in Excess of 300 Miles for the Sauk County Veterans Service Officer to Attend the National Association of County Veterans Service Officers' 2014 Training Conference in Grand Rapids, Michigan, Leaving Sunday, June 8, 2014 and Returning Friday, June 13, 2014, at a cost not to exceed \$1,500: **Motion to approve by T. Bychinski, second by R. Dawson. Motion carried.**
  - B. Veterans Service Office Departmental Update and Service Trends: **T. Tyczynski distributed and presented the Veterans Service Office departmental update and service trends for Committee discussion.**
  - C. Consider Approval of the Monthly Invoices: **No Invoices for December.**
7. Aging & Disability Resource Center Business Items
  - A. Consider Approval of the 2014 Dining Center Rental Agreements; Spring Green Senior Citizens Club, Meridian Group Inc. /Willow Heights Apartments, Village of Merrimac: **Motion to approve by T. Bychinski, second by R. Dawson. Motion carried.**
  - B. Consider Approval of the 2014 Purchase of Service Agreements; Bare Necessities, Railroad Inn Café: **Motion to approve by T. Bychinski, second by R. Dawson. Motion carried.**
  - C. Discussion of Bus Routes and Services
  - D. Discussion of the Aging & Disability Resource Center Committee, Aging & Disability Resource Center Advisory Board, and Transportation Coordination Committee Member Term Limits
  - E. Aging & Disability Resource Center Departmental Update and Service Trends: **K. Olson distributed and presented the Aging & Disability Resource Center departmental update and service trends for Committee discussion.**
  - F. Review the Monthly Financial Statements: **L. Roundy presented the Aging & Disability Resource Center monthly financial statements for Committee review.**
  - G. Consider Approval of the Monthly Invoices: **Motion by T. Bychinski to approve the December 2013 Monthly Invoices in the amount of \$28,447.25 and the January 2014 Monthly Invoices in the amount of \$8,200.00, second by R. Dawson. Motion carried.**
8. Aging & Disability Resource Center Advisory Committee Update: **Next meeting: Tuesday, February 25, 2014.**
9. Aging & Disability Resource Center of Eagle Country Board Update: **A. Carlson reported on the previous meeting. Next meeting: February 7, 2014.**
10. Public Comment: None.
11. Next Meeting: **The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, February 12, 2014 at 8:15 AM at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913.**
12. Consider Adjournment of the Aging & Disability Resource Center Committee: **Motion by C. Held to adjourn the Aging & Disability Resource Center Committee Meeting at 10:10, second by R. Dawson. Motion carried.**

**Signed by: C. Held, Secretary**