

**SAUK COUNTY BOARD OF SUPERVISORS  
AGING & DISABILITY RESOURCE CENTER COMMITTEE  
MEETING MINUTES**

**Date:** Wednesday, October 9, 2013

**Time:** 8:15 AM

**Place:** Conference Room 213, West Square Building, 505 Broadway, Baraboo, Wisconsin 53913

**REGULAR MEETING**

**ATTENDANCE:**

**Members Present:** Arthur Carlson - Chair, Tommy Lee Bychinski, Ruth Dawson, Thomas Kriegl.

**Members Absent:** Carol Held

**Others Present:** Kathryn Schauf, Sauk County Administrative Coordinator; Keri Olson, ADRC Interim Director; Thomas Litscher, ADRC Mobility & Operations Manager; Lee Roundy, ADRC & CVSO Fiscal Accounting Technician; Debra Harvey, ADRC Elder Benefits Specialist; Natalie Wilmot, ADRC Disability Benefits Specialist; Jim Pritzkow, ADRC Lead Aging & Disability Specialist; Tony Tyczynski, Sauk County Veterans Service Officer.

1. Call to Order: **The Meeting was called to order by A. Carlson at 8:15 AM and was certified to be in compliance with the Open Meeting Law.**
2. Adopt Agenda: **Motion by R. Dawson to adopt the Agenda, second by T. Bychinski. Motion carried.**
3. Adopt Minutes of Previous Meeting: **Motion by T. Bychinski to approve the Previous Regular Meeting Minutes, second by R. Dawson. Motion carried.**
4. Public Comment: None.
5. Communications:
6. Veterans Service Office Business Items
  - A. Discussion of Veterans Grave Care in Sauk County
  - B. Veterans Service Office Departmental Update and Service Trends: **T. Tyczynski distributed and presented the Veterans Service Office departmental update and service trends for Committee discussion.**
  - C. Consider Approval of the Monthly Invoices: **Motion by T. Bychinski to approve the September 2013 Monthly Invoices in the amount of \$1,290.32, second by R. Dawson. Motion carried.**
7. Aging & Disability Resource Center Business Items
  - A. Consider Approval of Resolution No. \_\_\_-13, "Commending Trish Vandre for Over 21 Years of Faithful Service to the People of Sauk County": **Motion by R. Dawson to approve, second by T. Kriegl. Motion carried.**
  - B. Consider Approval of Submitting Grant Application for the FY2013 WDVA (Veterans Transportation Grant) \*: **Motion by T. Bychinski to approve, second by R. Dawson. Motion carried.**
  - C. Consider Approval of Submitting Grant Applications for the FY2014 s.85.21, Section 5310, and Section 5311 (Transportation Grants): **Motion by T. Bychinski to approve, second by T. Kriegl. Motion carried.**
  - D. Discussion of Replacing Buses Nos. 3 and 4 Through the FY2015 Budget Cycle
  - E. Aging & Disability Resource Center 2014 Budget Update
  - F. Program Updates: Jim Pritzkow, Lead Aging & Disability Specialist; Debra Harvey, Elder Benefit Specialist; and Natalie Wilmot, Disability Benefit Specialist.
  - G. Aging & Disability Resource Center Departmental Update and Service Trends: **K. Olson and T. Litscher distributed and presented the Aging & Disability Resource Center departmental update and service trends for Committee discussion.**
  - H. Review the Monthly Financial Statements: **K. Olson and L. Roundy presented the Aging & Disability Resource Center monthly financial statements for Committee review.**
  - I. Consider Approval of the Monthly Invoices: **Motion by T. Bychinski to approve the September 2013 Monthly Invoices in the amount of \$35,480.40, second by R. Dawson. Motion carried.**
8. Aging & Disability Resource Center Advisory Committee Update: **Next meeting: Tuesday, November 26, 2013.**
9. Aging & Disability Resource Center of Eagle Country Board Update: **Next Meeting: Thursday, October 24, 2013.**
10. Public Comment: None.
11. Next Meeting: **The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, November 13, 2013 at 8:15 AM at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913.**
12. Consider Adjournment of the Aging & Disability Resource Center Committee: **Motion by T. Bychinski to adjourn the Aging & Disability Resource Center Committee Meeting at 10:40, second by T. Kriegl. Motion carried.**

**Signed by: C. Held, Secretary**