

**SAUK COUNTY BOARD OF SUPERVISORS
AGING & DISABILITY RESOURCE CENTER COMMITTEE
MEETING MINUTES**

Date: Wednesday, June 5, 2013

Time: 8:15 a.m.

Place: Conference Room 213, West Square Building, 505 Broadway, Baraboo, Wisconsin 53913

REGULAR MEETING

ATTENDANCE:

Members Present: Arthur Carlson, Chair, Tommy Lee Bychinski, Ruth Dawson, Carol Held, Thomas Kriegl.

Members Absent: None.

Others Present: Tom Litscher, ADRC Mobility & Operations Manager, Lee Roundy, ADRC Fiscal Accounting Technician, Tony Tyczynski, Sauk County Veterans Service Officer.

1. Call to Order: **The Meeting was called to order by A. Carlson at 8:17 a.m. and was certified to be in compliance with the Open Meeting Law.**
2. Adopt Agenda: **Motion by T. Bychinski to adopt the Agenda, second by R. Dawson. Motion carried.**
3. Adopt Minutes of Previous Meeting: **Motion by R. Dawson to approve the May 8, 2013 Regular Meeting Minutes, second by T. Bychinski. Motion carried.**
4. Public Comment: None.
5. Communications: **Supervisor Carlson Presented a Response to Supervisor Kriegl Regarding Attendance.**
6. Veterans Service Office Business Items
 - A. Discussion of Program Review Form (Mission, Vision, Goals, and Performance Measures) for 2014 Budget
 - B. Review of 2012 Annual Report: **Withdrawn by L. Roundy**
 - C. Veterans Service Office Departmental Update and Service Trends: **L. Roundy distributed and presented the Veterans Service Office departmental update and service trends for Committee discussion.**
 - D. Consider Approval of the Monthly Invoices: **Motion by T. Bychinski to approve the May 2013 Monthly Invoices in the amount of \$2,065.06, second by R. Dawson. Motion carried.**
7. Aging & Disability Resource Center Business Items
 - A. Discussion of Program Review Form (Mission, Vision, Goals, and Performance Measures) for 2014 Budget
 - B. Strategic Issue Regarding Livable Communities: Discussion of Residential Zoning Regulations – Brentt Michalek, Conservation Planning & Zoning of Sauk County
 - C. Aging & Disability Resource Center Departmental Update and Service Trends: **T. Litscher distributed and presented the Aging & Disability Resource Center departmental update and service trends for Committee discussion.**
 - D. Review the Monthly Financial Statements: **L. Roundy presented the Aging & Disability Resource Center monthly financial statements for Committee review.**
 - E. Consider Approval of the Monthly Invoices: **Motion by T. Bychinski to approve the May 2013 Monthly Invoices in the amount of \$39,791.58, second by C. Held. Motion carried.**
8. Aging & Disability Resource Center Advisory Committee Update: **Arthur Carlson presented the ADRC Advisory Committee Update.**
9. Aging & Disability Resource Center of Eagle Country Board Update: **Arthur Carlson presented the ADRC of Eagle Country Update.**
10. Next Meeting: **The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, July 10, 2013 at 8:15 a.m. at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913.**
11. Consider Adjournment of the Aging & Disability Resource Center Committee: **Motion by T. Bychinski to adjourn the Aging & Disability Resource Center Committee Meeting, second by R. Dawson. Motion carried.**

Signed by: C. Held, Secretary