

**SAUK COUNTY BOARD OF SUPERVISORS  
AGING & DISABILITY RESOURCE CENTER COMMITTEE  
MEETING MINUTES**

**Date:** Wednesday, November 14, 2012

**Time:** 8:15 a.m.

**Place:** Second Floor Conference Room 213, West Square Building, 505 Broadway,  
Baraboo, Wisconsin 53913

**REGULAR MEETING**

**ATTENDANCE:**

**Members Present:** Arthur Carlson, Chair, Tommy Lee Bychinski, Ruth Dawson, Carol Held and Thomas Kriegl.

**Others Present:** Tony Tyczynski, Sauk County Veterans Service Officer, Trish Vandre, Aging & Disability Resource Center of Sauk County Director, Thomas Litscher, Aging & Disability Resource Center of Sauk County Mobility and Operations Manager.

**Absent:** None

**CALL TO ORDER:** The Meeting was called to order by A. Carlson at 8:19 a.m. and was certified to be in compliance with the Open Meeting Law.

**ADOPT AGENDA:** Motion by T. Bychinski to adopt the Agenda, second by C. Held. **Motion carried.**

**ADOPT MINUTES OF PREVIOUS MEETING:** Motion by C. Held to approve the October 10, 2012 Regular Meeting Minutes, as revised below, second by R. Dawson. **Motion carried.**

**PUBLIC COMMENT:** None.

**COMMUNICATIONS:**

- A. Feils Catering in regard to catering contract
- B. Legal notice of 85.21 Grant Public input meeting
- C. Chair requested a moment of silence in honor of deceased veterans

**VETERANS SERVICE OFFICE BUSINESS ITEMS:**

- A. Veterans Service Office Departmental Update and Service Trends: T. Tyczynski distributed and presented the Veterans Service Office departmental update and service trends for Committee discussion.
- B. Consider Approval of the Monthly Invoices: Motion by T. Bychinski to approve the October 31, 2012 Monthly Invoices, in the amount of \$2580, second by T. Kriegl. **Motion carried.**

**AGING & DISABILITY RESOURCE CENTER BUSINESS ITEMS:**

- A. Consider Approval of 2013-2015 Aging Unit Plan. Motion by T. Bychinski to approve, second R. Dawson. **Motion carried.**
- B. Consider Approval of Promotion in Motion advertising policy. Motion by T. Bychinski to approve, second by C. Held. **Motion carried.**

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- C. Aging & Disability Resource Center Departmental Update and Service Trends: T. Vandre distributed and presented the Aging & Disability Resource Center departmental update and service trends for Committee discussion.
- D. Review the Monthly Financial Statements: T. Vandre presented the Aging & Disability Resource Center monthly financial statements for Committee review.
- E. Consider Approval of the Monthly Invoices: Motion by T. Bychinski to approve the Monthly Invoices for October 31, 2012, in the amount of \$32001.31, second by C. Held. **Motion carried.**

**AGING & DISABILITY RESOURCE CENTER ADVISORY COMMITTEE UPDATE:** None.

**AGING & DISABILITY RESOURCE CENTER OF EAGLE COUNTRY BOARD UPDATE:** A. Carlson attended a meeting with the Aging & Disability Resource Center of Eagle Country.

**NEXT MEETING:** The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, December 12, 2012 at 8:15 a.m. at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913.

**CONSIDER ADJOURNMENT OF THE AGING & DISABILITY RESOURCE CENTER COMMITTEE:** Motion by T. Kriegl to adjourn the Aging & Disability Resource Center Committee Meeting at 9:30 a.m., second by T. Bychinski . **Motion carried.**

**Signed by: C. Held, Secretary**