

**SAUK COUNTY BOARD OF SUPERVISORS
AGING & DISABILITY RESOURCE CENTER COMMITTEE
MEETING MINUTES**

Date: Wednesday, October 10, 2012

Time: 8:15 a.m.

Place: Second Floor Conference Room 213, West Square Building, 505 Broadway,
Baraboo, Wisconsin 53913

REGULAR MEETING

ATTENDANCE:

Members Present: Arthur Carlson, Chair, Tommy Lee Bychinski, Ruth Dawson, Carol Held and Thomas Kriegl.

Others Present: Tony Tyczynski, Sauk County Veterans Service Officer, Trish Vandre, Aging & Disability Resource Center of Sauk County Director, Suzanne Johnson, Aging & Disability Resource Center of Sauk County Administrative Assistant.

Absent: None

CALL TO ORDER: The Meeting was called to order by A. Carlson at 8:18 a.m. and was certified to be in compliance with the Open Meeting Law.

ADOPT AGENDA: Motion by T. Bychinski to adopt the Agenda, second by R. Dawson. **Motion carried.**

ADOPT MINUTES OF PREVIOUS MEETING: Motion by C. Held to approve the September 5, 2012 Regular Meeting Minutes, as revised below, second by R. Dawson. **Motion carried.**

PUBLIC COMMENT: None.

COMMUNICATIONS: None.

VETERANS SERVICE OFFICE BUSINESS ITEMS:

- A. Consider Approval of 2013 Veteran's Service Office Budget: Motion by T. Bychinski to approve the 2013 Veteran's Service Office Budget, second by R. Dawson. **Motion carried.**
- B. Veterans Service Office Departmental Update and Service Trends: T. Tyczynski distributed and presented the Veterans Service Office departmental update and service trends for Committee discussion.
- C. Consider Approval of the Monthly Invoices: Motion by T. Bychinski to approve the September 28, 2012 Monthly Invoices, in the amount of \$2,371.68 and the September 30, 2012 Monthly Invoice, in the amount of \$651.25, second by R. Dawson. **Motion carried.**

AGING & DISABILITY RESOURCE CENTER BUSINESS ITEMS:

- A. Consider Approval of 2013 Aging & Disability Resource Center Budget: T. Vandre distributed and presented the 2013 Aging & Disability Resource Center budget for Committee discussion. Motion by R. Dawson to approve the 2013 Aging & Disability Resource Center Budget, second by C. Held. **Motion carried.**
- B. Consider Approval of Proclamation of November 2012 as Family Caregiver Month in Sauk County: T. Vandre presented the Proclamation of November 2012 as Family Caregiver Month in Sauk County for Committee discussion. Motion by T. Bychinski to approve Proclamation of

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November 2012 as Family Caregiver Month in Sauk County, second R. Dawson. **Motion carried.**

- C. Consider Approval of Exercising Option of Extending Feil's Catering Contract Through December 31, 2013: Motion by T. Bychinski to approve the extension of Fiel's Catering Contract through December 31, 2013, second by C. Held. **Motion carried.**
- D. Aging & Disability Resource Center Departmental Update and Service Trends: T. Vandre distributed and presented the Aging & Disability Resource Center departmental update and service trends for Committee discussion.
- E. Review the Monthly Financial Statements: T. Vandre presented the Aging & Disability Resource Center monthly financial statements for Committee review.
- F. Consider Approval of the Monthly Invoices: Motion by T. Bychinski to approve the Monthly Invoices for September 30, 2012, in the amount of \$30,158.60, second by T. Kriegl. **Motion carried.**

AGING & DISABILITY RESOURCE CENTER ADVISORY COMMITTEE UPDATE: None.

AGING & DISABILITY RESOURCE CENTER OF SOUTHWEST WISCONSIN – NORTH BOARD UPDATE: A. Carlson attended a meeting with the Aging & Disability Resource Center of Southwest Wisconsin – North Board.

NEXT MEETING: The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, November 14, 2012 at 8:15 a.m. at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913.

CONSIDER ADJOURNMENT OF THE AGING & DISABILITY RESOURCE CENTER COMMITTEE: Motion by T. Bychinski to adjourn the Aging & Disability Resource Center Committee Meeting at 10:12 a.m., second by C. Held. **Motion carried.**

Signed by: C. Held, Secretary

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