

**SAUK COUNTY BOARD OF SUPERVISORS
AGING & DISABILITY RESOURCE CENTER COMMITTEE
MEETING MINUTES**

Date: Wednesday, August 8, 2012

Time: 8:15 a.m.

Place: Second Floor Conference Room 213, West Square Building, 505 Broadway,
Baraboo, Wisconsin 53913

REGULAR MEETING

ATTENDANCE:

Members Present: Arthur Carlson, Chair, Tommy Lee Bychinski, Ruth Dawson, Carol Held and Thomas Kriegl.

Others Present: Tony Tyczynski, Sauk County Veterans Service Officer, Trish Vandre, Aging & Disability Resource Center of Sauk County Director, Thomas L. Litscher, Aging & Disability Resource Center of Sauk County Mobility & Operations Manager, Lee J. Roundy, Aging & Disability Resource Center of Sauk County Fiscal Accounting Technician, Suzanne Johnson, Aging & Disability Resource Center of Sauk County Volunteer Administrative Assistant.

Absent: None

CALL TO ORDER: The Meeting was called to order by A. Carlson at 8:17 a.m. and was certified to be in compliance with the Open Meeting Law.

ADOPT AGENDA: Motion by T. Bychinski to adopt the Agenda, second by R. Dawson. **Motion carried.**

ADOPT MINUTES OF PREVIOUS MEETING: Motion by R. Dawson to approve the July 10, 2012 Regular Meeting Minutes, as revised below, second by C. Held. **Motion carried.**

PUBLIC COMMENT: None.

COMMUNICATIONS: A. Carlson met in Spring Green about the new schedule and routes for *The Bus*. T. Litscher received a letter from a client that uses *The Bus* with very constructive suggestions regarding the routes for Committee discussion.

VETERANS SERVICE OFFICE BUSINESS ITEMS:

- A. Veterans Service Office Departmental Update and Service Trends: T. Tyczynski distributed and presented the Veterans Service Office departmental update and service trends for Committee discussion. L. Roundy presented and discussed the continuation of mostly positive feedback from the Sauk County Veteran's Survey.
- B. Consider Approval of the Monthly Invoices: Motion by T. Kriegl to approve the July Monthly Invoices, in the amount of \$-1558.41, second by R. Dawson. **Motion carried.**
- C. 2013 Budget Process: Veterans Service Office Program Priorities and Goals: L. Roundy presented the draft 2013 Veterans Service Office Program Priorities for Committee discussion.

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AGING & DISABILITY RESOURCE CENTER BUSINESS ITEMS:

- A. 2013 Budget Process: Aging & Disability Resource Center Program Priorities and Goals: T. Vandre presented the draft 2013 Aging & Disability Resource Center goals for Committee discussion. L. Roundy distributed and discussed grants and how they are allocated to be spent for Committee discussion.
- B. Discussion on Promotion in Motion, Advertising on *The Bus*: T. Vandre presented Promotion in Motion, Advertising on *The Bus* for Committee discussion.
- C. Aging & Disability Resource Center Departmental Update and Service Trends: T. Vandre distributed and presented the Aging & Disability Resource Center departmental update and service trends for Committee discussion.
- D. Review Monthly Financial Statements: L. Roundy distributed and presented the monthly financial statements for Committee discussion and entertained any questions.
- E. Consider Approval of Monthly Invoices: Motion by R. Dawson to approve the July 20, 2012 Monthly Invoice, in the amount of \$8,700.00, and the July 31, 2012 Monthly Invoice, in the amount of \$32,166.27, second by C. Held. **Motion carried.**

AGING & DISABILITY RESOURCE CENTER ADVISORY COMMITTEE UPDATE: The next Aging & Disability Resource Center Advisory Meeting will be held on August 28, 2012 at 8:30 a.m. at the West Square Building, 505 Broadway, Baraboo, WI 53913.

AGING & DISABILITY RESOURCE CENTER OF SOUTHWEST WISCONSIN – NORTH BOARD UPDATE: None.

NEXT MEETING: The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, September 9, 2012 at 8:15 a.m. at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913.

CONSIDER ADJOURNMENT OF THE AGING & DISABILITY RESOURCE CENTER COMMITTEE: Motion by C. Held to adjourn the Aging & Disability Resource Center Committee Meeting at 11:43 a.m., second by R. Dawson. **Motion carried.**

Signed by: C. Held, Secretary