

**SAUK COUNTY BOARD OF SUPERVISORS
AGING & DISABILITY RESOURCE CENTER COMMITTEE
MEETING MINUTES**

Date: Wednesday, April 11, 2012

Time: 8:15 a.m.

Place: Conference Room 213, Second Floor, West Square Building, 505 Broadway,
Baraboo, Wisconsin 53913

REGULAR MEETING

ATTENDANCE:

Members Present: Arthur Carlson, Chair, Tommy Lee Bychinski, George Johnson, and Andrea Lombard.

Others Present: Martin Krueger, Sauk County Board of Supervisors Chair, Kathy Schauf, Sauk County Administrative Coordinator, Tony Tyczynski, Sauk County Veterans Service Officer, Lee J. Roundy, Aging & Disability of Sauk County Fiscal Accounting Technician, Suzanne Johnson, Aging & Disability Resource Center of Sauk County Volunteer Administrative Assistant.

Absent: Peter Murray.

CALL TO ORDER: The meeting was called to order by A. Carlson at 8:15 a.m. and was certified to be in compliance with the Open Meeting Law.

ADOPT AGENDA: Motion by A. Lombard to adopt the Agenda, second by G. Johnson.
Motion carried.

ADOPT MINUTES OF PREVIOUS MEETING: Motion by T. Bychinski to approve the March 14, 2012 Regular Meeting Minutes, second by A. Lombard. **Motion carried.**

PUBLIC COMMENT: L. Roundy introduced S. Johnson as the Aging & Disability Resource Center of Sauk County Volunteer Administrative Assistant.

COMMUNICATIONS: A. Carlson presented the letter from the Greater Wisconsin Agency on Aging Resources regarding the approved Sauk County Aging Unit Self-Assessment. M. Krueger spoke about the 2012 Loyalty Day for Committee discussion.

VETERANS SERVICE OFFICE BUSINESS ITEMS:

- A. 2013 Budget Process: Review Veterans Service Office Mission & Vision: Withdrawn by K. Schauf.
- B. Veterans Service Office Department Update and Service Trends: T. Tyczynski distributed and presented the Veterans Service Office Departmental Update and service trends for Committee discussion.
- C. Consider Approval of the Monthly Invoices: Motion by T. Bychinski to approve the March Monthly Invoices, in the amount of \$590.02, second by A. Lombard. **Motion carried.**

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AGING & DISABILITY RESOURCE CENTER ADVISORY COMMITTEE UPDATE:
None.

**AGING & DISABILITY RESOURCE CENTER OF SOUTHWEST WISCONSIN –
NORTH BOARD UPDATE:** None.

AGING & DISABILITY RESOURCE CENTER BUSINESS ITEMS:

- A. Consider Approval of the Proposed ADRC Staffing Evaluation and Required Adjustments: Withdrawn by K. Schauf.
- B. 2013 Budget Process: Review Aging & Disability Resource Center Mission and Vision: Withdrawn by K. Schauf.
- C. Aging & Disability Resource Center Departmental Update and Service Trends: Withdrawn by K. Schauf.
- D. Review the Monthly Financial Statements: L. Roundy distributed and presented the monthly financial statements for Committee discussion.
- E. Consider Approval of the Monthly Invoices: Motion by T. Bychinski to approve the March Monthly Invoices, in the amount of \$37,058.61, second by G. Johnson. **Motion carried.**

NEXT MEETING: The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, May 9, 2012 at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913. The June Regular Meeting is tentatively scheduled for Monday, June 11, 2012 at 5:00 p.m.

CONSIDER ADJOURNMENT OF THE AGING & DISABILITY RESOURCE CENTER COMMITTEE: Motion by T. Bychinski to adjourn the Aging & Disability Resource Center Committee Meeting at 9:51 a.m., second by A. Carlson. **Motion carried.**

Signed by: _____, Secretary