

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: AGING & DISABILITY RESOURCE CENTER COMMITTEE
DATE: Wednesday, February 8, 2012 **TIME:** 8:15 a.m.
PLACE: Second Floor Conference Room 213, West Square Building
505 Broadway, Baraboo, Wisconsin 53913

REASON FOR MEETING: **REGULAR**

SUBJECTS FOR DISCUSSION:

1. Call to Order and Certify Compliance with Open Meeting Law
2. Adopt Agenda
3. Adopt Minutes of Previous Meeting
4. Public Comment
5. Communications
6. Personal Appearance by Sauk County Personnel Director, Michelle Posewitz: ADRC Staffing Discussion
7. Aging & Disability Resource Center Advisory Committee Update
8. Aging & Disability Resource Center of Southwest Wisconsin-North Board Update
9. Veterans Service Office Business Items
 - a) Consider Approval of the Travel Request in Excess of 300 Miles for the County Veterans Service Officer to Attend the National County Veterans Service Officer Annual Convention in Atlantic City, New Jersey, Sunday, June 3, 2012 Through Friday, June 8, 2012
 - b) Review the 2011 Carryforward Plan
 - c) Veterans Service Office Departmental Update
 - d) Veterans Service Office Service Statistics/Trends
 - e) Consider Approval of the Monthly Vouchers
10. Aging & Disability Resource Center Business Items
 - a) Consider Approval of the 2011 Aging Unit Plan Self-Assessment
 - b) Consider Approval of the Travel Request in Excess of 300 Miles for the Lead Aging & Disability Specialist to Attend the Nationals AIRS Affiliate Council Meeting and Conference in New Orleans, Louisiana, Friday, May 18, 2012 Through Thursday, May 24, 2012
 - c) Consider Approval of Filling Up to Two (2) Vacant ADRC Van Driver Positions
 - d) Consider Approval of Writing-Off Invoice Nos. 485 and 486 Due to Untimely Billing
 - e) Aging & Disability Resource Center Departmental Update
 - f) Review the 2011 Donation Report
 - g) Review the 2011 Carryforward Plan
 - h) Review 2012 Budgeted Goals
 - i) Review the Monthly Financial Statements
 - j) Consider Approval of the Monthly Vouchers
11. Next Meeting
12. Consider Adjournment of the Aging & Disability Resource Center Committee

COPIES TO: Bychinski, Carlson, County Clerk, Greater Wisconsin Agency on Aging Resources, Johnson, Lombard, Murray, Posewitz, Posted for ADRC Staff, Roundy, Schauf, Tyczynski, Vandre, Web Liaison

NOTICE ELECTRONICALLY MAILED: Monday, February 6, 2012

PREPARED BY: Aging & Disability Resource Center of Sauk County/Veterans Service Office

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.