

**SAUK COUNTY BOARD OF SUPERVISORS
AGING & DISABILITY RESOURCE CENTER COMMITTEE
MEETING MINUTES**

Date: Wednesday, May 8, 2013

Time: 8:15 a.m.

Place: Third Floor UW Extension Conference, West Square Building, 505 Broadway, Baraboo, Wisconsin 53913

REGULAR MEETING

ATTENDANCE:

Members Present: Arthur Carlson, Chair, Tommy Lee Bychinski, Ruth Dawson, Carol Held.

Members Absent: Thomas Kriegl.

Others Present: Trish Vandre, ADRC of Sauk County Director, Tony Tyczynski, Sauk County Veterans Service Officer.

1. Call to Order: **The Meeting was called to order by A. Carlson at 8:15 a.m. and was certified to be in compliance with the Open Meeting Law.**
2. Adopt Agenda: **Motion by R. Dawson to adopt the Agenda, second by T. Bychinski. Motion carried.**
3. Adopt Minutes of Previous Meeting: **Motion by C. Held to approve the April 10, 2013 Regular Meeting Minutes, second by R. Dawson. Motion carried.**
4. Public Comment: None.
5. Communications
 - A. Older Americans Month Activities
6. Aging & Disability Resource Center Business Items
 - A. Consider Possible Closed Session Pursuant to Wisc. Stats. 19.85 (1) (c) Considering Employment, Promotion, Compensation, or Performance Evaluation Data of Any Public Employee Over Which the Governmental Body Has Jurisdiction or Exercises Responsibility. Performance Evaluation of ADRC Director.
 - B. Consider Reconvening in Open Session
7. Veterans Service Office Business Items
 - A. Veterans Service Office Departmental Update and Service Trends: **T. Tyczynski distributed and presented the Veterans Service Office departmental update and service trends for Committee discussion.**
 - B. Consider Approval of the Monthly Invoices: **Motion by T. Bychinski to approve the April 2013 Monthly Invoices in the amount of \$3,442.85, second by C. Held. Motion carried.**
8. Aging & Disability Resource Center Business Items
 - A. Consider Approval of the Travel Request in Excess of 300 Miles for the Lead Aging & Disability Specialist to Attend the National Alliance of Information and Referral Systems (AIRS) Affiliate Council Meeting and Conference in Portland, Oregon, May 31 through June 6, 2013, at a cost not to exceed \$1,500: **Motion by R. Dawson to approve, second by T. Bychinski. Motion carried.**
 - B. Consider Approval of Resolution No. __-13, "Purchase and Installation of Office Furniture by Paragon Business Furniture Group for the ADRC Basement-Level Offices": **Motion by T. Bychinski to approve, second by C. Held. Motion carried.**
 - C. Consider Approval of the 2012 Self-Assessment of Aging Programs: **Motion by T. Bychinski to approve, second by R. Dawson. Motion carried.**
 - D. Consider Resolution Recommendations to the Wisconsin Counties Association's Legislative Platform: **OAA Funding Whole, NEMT Audit, Transit Funds Remain in Segregated Fund.**
 - E. Aging & Disability Resource Center Departmental Update and Service Trends: **T. Vandre distributed and presented the Aging & Disability Resource Center departmental update and service trends for Committee discussion.**
 - F. Review the Monthly Financial Statements: **T. Vandre presented the Aging & Disability Resource Center monthly financial statements for Committee review.**
 - G. Consider Approval of the Monthly Invoices: **Motion by T. Bychinski to approve the April 2013 Monthly Invoices in the amount of \$43,856.52, second by C. Held. Motion carried.**
9. Aging & Disability Resource Center Advisory Committee Update.
10. Aging & Disability Resource Center of Eagle Country Board Update: **Arthur Carlson presented the ADRC of Eagle Country Update.**

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11. Next Meeting: **The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, June 5, 2013 at 8:15 a.m. at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913.**
12. Consider Adjournment of the Aging & Disability Resource Center Committee: **Motion by R. Dawson to adjourn the Aging & Disability Resource Center Committee Meeting, second by T. Bychinski. Motion carried.**

Signed by: C. Held, Secretary