

**SAUK COUNTY BOARD OF SUPERVISORS
AGING & DISABILITY RESOURCE CENTER COMMITTEE
MEETING MINUTES**

Date: Wednesday, April 10, 2013

Time: 8:15 a.m.

Place: Third Floor UW Extension Conference, West Square Building, 505 Broadway, Baraboo, Wisconsin 53913

REGULAR MEETING

ATTENDANCE:

Members Present: Arthur Carlson, Chair, Tommy Lee Bychinski, Ruth Dawson, Carol Held.

Members Absent: Thomas Kriegl.

Others Present: Thomas Litscher, ADRC of Sauk County Mobility & Operations Manager, Tony Tyczynski, Sauk County Veterans Service Officer.

1. Call to Order: **The Meeting was called to order by A. Carlson at 8:18 a.m. and was certified to be in compliance with the Open Meeting Law.**
2. Adopt Agenda: **Motion by T. Bychinski to adopt the Agenda, second by R. Dawson. Motion carried.**
3. Adopt Minutes of Previous Meeting: **Motion by R. Dawson to approve the March 13, 2013 Regular Meeting Minutes, second by T. Bychinski. Motion carried.**
4. Public Comment: None.
5. Communications: **Compliment to Bill Grosz as Instructor of AARP Driver Safety Course from Eldor Fruehling.**
6. Aging & Disability Resource Center Business Items
 - A. Consider Approval of the 2012 Year-End Financial Statement: **Motion by R. Dawson to approve the 2012 Year-End Financial Statement, second by C. Held. Motion carried.**
 - B. Consider Approval of Resolution No.____-13 Proclamation of May 2013 as Older Americans Month: **Motion by R. Dawson to approve, second by T. Bychinski. Motion carried.**
 - C. Consider Approval of the Purchase and Installation of New Furniture by Paragon Business Furniture Group for the ADRC Basement-Level Office, in an Amount Not to exceed \$35,000: **Withdrawn by T. Litscher.**
 - D. Mid-Term Assessment - Generation of Strategic Issues
 - E. Aging & Disability Resource Center Departmental Update and Service Trends: **T. Litscher distributed and presented the Aging & Disability Resource Center departmental update and service trends for Committee discussion.**
 - F. Review the Monthly Financial Statements: **T. Litscher presented the Aging & Disability Resource Center monthly financial statements for Committee review.**
 - G. Consider Approval of the Monthly Invoices **Motion by T. Bychinski to approve the March 2013 Monthly Invoices in the amount of \$29,220.36, second by R. Dawson. Motion carried.**
7. Veterans Service Office Business Items
 - A. Mid-Term Assessment - Generation of Strategic Issues
 - B. Veterans Service Office Departmental Update and Service Trends: **T. Tyczynski distributed and presented the Veterans Service Office departmental update and service trends for Committee discussion.**
 - C. Consider Approval of the Monthly Invoices: **Motion by C. Held to approve the March 2013 Monthly Invoices in the amount of \$1,025.18, second by R. Dawson. Motion carried.**
8. Aging & Disability Resource Center Advisory Committee Update.
9. Aging & Disability Resource Center of Eagle Country Board Update: **Arthur Carlson presented the ADRC of Eagle Country Update.**
10. Next Meeting: **The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, May 8, 2013 at 8:15 a.m. at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913.**
11. Consider Adjournment of the Aging & Disability Resource Center Committee: **Motion by R. Dawson to adjourn the Aging & Disability Resource Center Committee Meeting at 10:15 a.m., second by T. Bychinski. Motion carried.**

Signed by: C. Held, Secretary