

**SAUK COUNTY BOARD OF SUPERVISORS
AGING & DISABILITY RESOURCE CENTER COMMITTEE
MEETING MINUTES**

Date: Wednesday, January 9, 2013

Time: 8:15 a.m.

Place: Second Floor Conference Room 213, West Square Building, 505 Broadway,
Baraboo, Wisconsin 53913

REGULAR MEETING

ATTENDANCE:

Members Present: Arthur Carlson, Chair, Tommy Lee Bychinski, Ruth Dawson, Carol Held and Thomas Kriegl.

Others Present: Tony Tyczynski, Sauk County Veterans Service Officer, Trish Vandre, ADRC of Sauk County Director, Thomas Litscher, ADRC of Sauk County Mobility & Operations Manager.

CALL TO ORDER: The Meeting was called to order by A. Carlson at 8:15 a.m. and was certified to be in compliance with the Open Meeting Law.

ADOPT AGENDA: Motion by T. Bychinski to adopt the Agenda, second by C. Held. **Motion carried.**

ADOPT MINUTES OF PREVIOUS MEETING: Motion by C. Held to approve the December 12, 2012 Regular Meeting Minutes, second by R. Dawson. **Motion carried.**

PUBLIC COMMENT: None.

COMMUNICATIONS: None.

VETERANS SERVICE OFFICE BUSINESS ITEMS:

- A. Veterans Service Office Departmental Update and Service Trends: T. Tyczynski distributed and presented the Veterans Service Office departmental update and service trends for Committee discussion.
- B. Consider Approval of the Monthly Invoices: Motion by T. Bychinski to approve the December 31, 2012 Monthly Invoices, in the amount of \$1796.86, second by R. Dawson. **Motion carried.**

AGING & DISABILITY RESOURCE CENTER BUSINESS ITEMS:

- A. Consider Approval of the Travel Request in Excess of 300 Miles for the Lead Aging & Disability Specialist to Attend the National Alliance of Information and Referral Systems (AIRS) Affiliate Council Meeting and Conference in Portland, Oregon, Sunday, June 2 through Wednesday, June 5, 2013, at a cost not to exceed \$1,500. Motion by T. Bychinski to approve, second by C. Held. **Motion carried.**
- B. Aging & Disability Resource Center Departmental Update and Service Trends: T. Vandre distributed and presented the Aging & Disability Resource Center departmental update and service trends for Committee discussion.
- C. Review the Monthly Financial Statements: T. Vandre presented the Aging & Disability Resource Center monthly financial statements for Committee review.
- D. Consider Approval of the Monthly Invoices: Motion by T. Bychinski to approve the Monthly Invoices for December 31, 2012, in the amount of \$42,929.93, second by T. Kriegl. **Motion carried.**

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AGING & DISABILITY RESOURCE CENTER ADVISORY COMMITTEE UPDATE:

AGING & DISABILITY RESOURCE CENTER OF EAGLE COUNTRY BOARD UPDATE: A. Carlson attended a meeting with the Aging & Disability Resource Center of Eagle Country.

NEXT MEETING: The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, February 13, 2013 at 8:15 a.m. at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913.

CONSIDER ADJOURNMENT OF THE AGING & DISABILITY RESOURCE CENTER COMMITTEE: Motion by T. Kriegl to adjourn the Aging & Disability Resource Center Committee Meeting at 10:30 a.m., second by C. Held. **Motion carried.**

Signed by: C. Held, Secretary