

**SAUK COUNTY BOARD OF SUPERVISORS
AGING & DISABILITY RESOURCE CENTER COMMITTEE
MEETING MINUTES**

Date: Wednesday, September 5, 2012

Time: 8:15 a.m.

Place: Second Floor Conference Room 213, West Square Building, 505 Broadway,
Baraboo, Wisconsin 53913

REGULAR MEETING

ATTENDANCE:

Members Present: Arthur Carlson, Chair, Tommy Lee Bychinski, Ruth Dawson, Carol Held and Thomas Kriegl.

Others Present: Tony Tyczynski, Sauk County Veterans Service Officer, Trish Vandre, Aging & Disability Resource Center of Sauk County Director, Thomas L. Litscher, Aging & Disability Resource Center of Sauk County Mobility & Operations Manager,.

Absent: None

CALL TO ORDER: The Meeting was called to order by A. Carlson at 8:19 a.m. and was certified to be in compliance with the Open Meeting Law.

ADOPT AGENDA: Motion by T. Bychinski to adopt the Agenda, second by R. Dawson. **Motion carried.**

ADOPT MINUTES OF PREVIOUS MEETING: Motion by C. Held to approve the July 10, 2012 Regular Meeting Minutes, as revised below, second by R. Dawson. **Motion carried.**

The Aging & Disability Resource Center Committee Meeting is on September 5, 2012.

^The Veterans Service Office, July Monthly Invoices, in the dollar amount of \$1558.41.

PUBLIC COMMENT: None.

COMMUNICATIONS: None.

VETERANS SERVICE OFFICE BUSINESS ITEMS:

- A. Veterans Service Office Departmental Update and Service Trends: T. Tyczynski distributed and presented the Veterans Service Office departmental update and service trends for Committee discussion.
- B. Consider Approval of the Monthly Invoices: Motion by T. Bychinski to approve the August Monthly Invoices, in the amount of \$8453.12, second by T. Kriegl. **Motion carried.**
- C. 2013 Budget Process: Veterans Service Office Budget: T. Tyczynski presented the Veterans Service Office 2013 Budget Process for Committee discussion.

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AGING & DISABILITY RESOURCE CENTER BUSINESS ITEMS:

- A. 2013 Budget Process: Aging & Disability Resource Center Budget Update: T. Vandre presented the Aging & Disability Resource Center 2013 Budget Process update for Committee discussion..
- B. Consider Approval of Promotion in Motion Advertising Policy: Withdrawn by T. Vandre.
- C. Discussion of Transportation Services for Residents of Licensed Facilities: T.Vandre presented the Transportation Services for residents of Licensed Facilities for Committee discussion.
- D. Aging & Disability Resource Center Departmental Update and Service Trends: T. Vandre distributed and presented the Aging & Disability Resource Center departmental update and service trends for Committee discussion.
- E. Review the Monthly Financial Statements: T. Vandre presented the Aging & Disability Resource Center Monthly Financial statements for Committee review.
- F. Consider Approval of the Monthly Invoices: Motion by T. Bychinski to approve the August Monthly Invoices, in the amount of \$39,001.31, second by R. Dawson. **Motion carried.**

AGING & DISABILITY RESOURCE CENTER ADVISORY COMMITTEE UPDATE: The next Aging & Disability Resource Center Advisory Meeting will be held on Tuesday, November 27, 2012 at 8:30 a.m. at the West Square Building, 505 Broadway, Baraboo, WI 53913.

AGING & DISABILITY RESOURCE CENTER OF SOUTHWEST WISCONSIN – NORTH BOARD UPDATE: None.

NEXT MEETING: The next Regular Aging & Disability Resource Center Committee Meeting will be held Wednesday, October 10, 2012 at 8:15 a.m. at the Sauk County West Square Building, 505 Broadway, Baraboo, Wisconsin 53913.

CONSIDER ADJOURNMENT OF THE AGING & DISABILITY RESOURCE CENTER COMMITTEE: Motion by T. Bychinski to adjourn the Aging & Disability Resource Center Committee Meeting at 10:12 a.m., second by C. Held. **Motion carried.**

Signed by: C. Held, Secretary