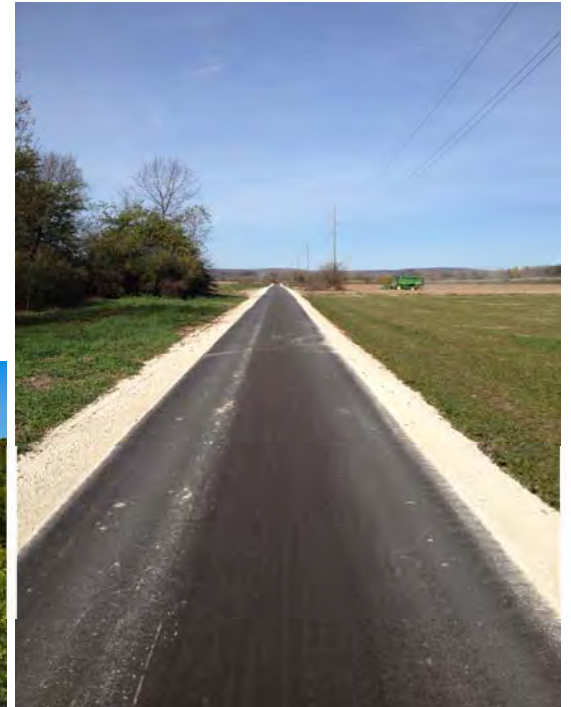
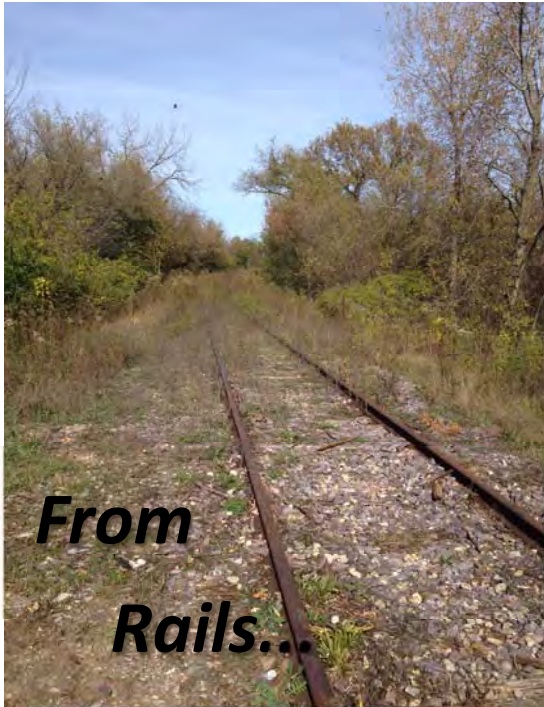


***Sauk County, Wisconsin  
2019  
Proposed Budget***



***Celebrating the  
Great Sauk State Trail***

**Sauk County Finance Committee  
2019 Budget Presentations  
West Square Building**

Times are approximate and may change, and individual department budgets may not be presented in the order listed below.  
The tentative schedule is as follows:

<b>Page</b>	<b>Thursday, September 27, 2018 - Room 213</b>	<b>Page</b>	<b>Friday, September 28, 2018 - Room 213</b>
	<b>8:15 am Call to order and opening comments</b>		<b><u>8:30 am Public Works - Highway</u></b>
	<b><u>8:30 am Law Enforcement &amp; Safety Functional Group</u></b>		<b><u>9:00 am Administrative / General Government Functional Group</u></b>
21	Child Support (previously reviewed 9/10/18)	321	Accounting
27	Coroner	327	Administrative Coordinator
32	District Attorney / Victim Witness	334	Building Services
39	Drug Seizures	344	Corporation Counsel
43	Emergency Management	351	County Clerk
50	Jail Assessment	359	Criminal Justice Coordinating
54	Sheriff's Department	367	Dog License
	<b><u>11:00 am Justice Functional Group</u></b>	371	Insurance
68	Circuit Courts	375	Landfill Remediation
75	Clerk of Courts	380	MIS
82	Court Commissioner / Family Court Counseling	389	Personnel
89	Register in Probate (previously reviewed 9/10/18)	397	Treasurer
	<b>--Recess / Break--</b>	404	Workers Compensation
97	<b><u>1:00 pm UW-Baraboo/Sauk County</u></b>	408	<b><u>1:00 pm Libraries</u></b>
	<b><u>1:30 pm Health and Human Services/Supportive Services Functional Group</u></b>		<b><u>1:30 pm Land Resources Functional Group</u></b>
101	Aging & Disability Resource Center (ADRC)	416	Arts, Humanities & Historic Preservation
117	Health Care Center	421	Conservation, Planning & Zoning
141	Health Departments - Environmental Health	439	Land Records Modernization
149	Health Departments - Public Health	445	Parks
164	Health Departments - Women, Infants & Children (WIC)	454	Register of Deeds
170	Human Services	459	Surveyor
189	Veterans Service (previously reviewed 9/10/18)	464	UW-Extension
	<b><u>Non-Departmental Accounts and General Discussion</u></b>		
196	County Board		
200	CDBG-Economic Development / Revolving Loans		
204	CDBG-Emergency Assistance Program (EAP)		
206	CDBG-Flood Recovery Small Business (FRSB)		
208	CDBG-Housing Rehabilitation		
212	Debt Service		
222	General / Non-Departmental Outside Agency Summary		
227	Sauk County Historical Society		
230	Wormfarm Institutue		
235	Agricultural Society (Fair Board)		
239	Sauk County Institute of Leadership (SCIL)		
243	Boys & Girls Club		
254	Central Wis Community Action Council		
257	Hope House		
260	Conservation Congress		
262	Mirror Lake Management District		
264	Lake Redstone Protection District		
408	Libraries (9/28/2018 1:00 pm)		
97	UW-Baraboo/Sauk County (9/27/2018 1:00 pm)		
266	Baraboo Dells Airport		
269	Mid-Continent Railway Museum		
272	Pink Lady Rail Transit Commission		
274	Reedsburg Airport		
277	Sauk County Development Corporation		
283	Sauk Prairie Airport, Inc.		
286	Tri-County Airport		
289	Wisconsin River Rail Transit		
292	Animal Shelter		
302	Disabled Parking Enforcement Assistance Council		
	<b>--Recess / Break--</b>		

# SAUK COUNTY BOARD OF SUPERVISORS MEETING NOTICE/AGENDA

**COMMITTEE:** FINANCE COMMITTEE - 2019 BUDGET  
**DATE:** Thursday, September 27, 2018  
**TIME:** 8:15 a.m.  
**PLACE:** Room 213, West Square Building, 505 Broadway, Baraboo, WI

**REASON FOR MEETING:**                      **SPECIAL**

**SUBJECTS FOR DISCUSSION:**

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Public Comment.
4. Discussion and consideration of the 2019 County Budget. Times are approximate and may change, and individual department budgets may not be presented in the order listed below. The tentative schedule is as follows:

8:15 am Call to order and opening comments

8:30 am Law Enforcement & Safety departments  
Child Support (previously presented 9/10/18)  
Coroner  
District Attorney / Victim Witness  
Drug Seizures  
Emergency Management  
Jail Assessment  
Sheriff

11:00 am Justice departments  
Circuit Courts  
Clerk of Courts  
Court Commissioner / Family Court Counseling Service  
Register in Probate (previously presented 9/10/18)

Recess for break

1:00 pm UW-Baraboo/Sauk County

1:30 pm Health & Human Services departments  
Aging & Disability Resource Center  
Health Care Center  
Health Departments - Environmental Health  
Health Departments- Public Health  
Health Departments – Women, Infants & Children  
Human Services  
Veterans Service (previously presented 9/10/18)

Non-departmental accounts and general discussion

County Board  
Community Development Block Grant (CDBG) -Economic Development / Revolving Loans, Emergency Assistance Program, Flood Recovery Small Business, Revolving Loan Fund – Housing  
Debt Service  
General Non-Departmental  
Outside Agencies

5. Public Comment.
6. Adjournment.

**DATE NOTICE MAILED:** September 21, 2018  
**PREPARED BY:** Accounting Department

**Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.**  
2019 Sauk County, Wisconsin Oversight Committee Budget Proposal - 3

**SAUK COUNTY BOARD OF SUPERVISORS  
MEETING NOTICE/AGENDA**

**COMMITTEE:** FINANCE COMMITTEE – 2019 BUDGET  
**DATE:** Friday, September 28, 2018  
**TIME:** 8:30 a.m.  
**PLACE:** Room 213, West Square Building, 505 Broadway, Baraboo, WI

**REASON FOR MEETING:** \_\_\_\_\_ **SPECIAL**

**SUBJECTS FOR DISCUSSION:**

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Public Comment.
4. Discussion and consideration of the 2019 County Budget. Times are approximate and may change, and individual department budgets may not be presented in the order listed below. The tentative schedule is as follows:

8:30 am Highway

9:00 am Administrative / General Government departments

Accounting	Insurance
Administrative Coordinator	Landfill Remediation
Building Services	Management Information Systems
Corporation Counsel	Personnel
County Clerk	Treasurer
Criminal Justice Coordinating	Workers Compensation
Dog License	

Recess for break

1:00 pm Libraries

1:30 pm Land Resources departments  
Arts, Humanities & Historic Preservation  
Conservation, Planning & Zoning  
Land Records Modernization  
Parks  
Register of Deeds  
Surveyor  
UW-Extension

5. Public Comment.
6. Adjournment.

**DATE NOTICE MAILED:** September 21, 2018  
**PREPARED BY:** *Accounting Department*

**Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.**

**Property Tax Levy By Function**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2019 Change from 2018 Amended Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	\$	%
General Government	(2,222,294)	(2,023,057)	(2,393,441)	(2,153,183)	(1,552,455)	(1,946,585)	(1,850,825)	(2,609,808)	(3,358,282)	(2,836,109)	522,173	15.55%
Justice & Public Safety	12,130,334	12,121,165	12,867,604	12,814,500	12,660,218	12,870,027	13,169,471	13,452,254	13,775,863	14,109,908	334,045	2.42%
Public Works	3,729,327	3,774,250	3,894,712	3,959,494	3,995,100	4,014,583	4,122,355	4,184,727	4,174,876	4,285,351	110,475	2.65%
Health & Human Services	11,901,374	11,562,676	11,198,771	11,132,627	10,640,054	11,331,521	11,323,136	11,542,491	12,144,651	11,954,676	(189,975)	-1.56%
Culture	63,750	63,751	63,751	63,762	63,762	64,762	64,762	68,762	68,762	92,422	23,660	34.41%
Recreation	158,142	175,290	151,918	159,323	158,240	165,582	228,787	229,529	248,861	249,594	733	0.29%
Education	1,255,073	1,295,361	1,334,179	1,319,878	1,317,915	1,440,179	1,452,131	1,515,136	1,532,270	1,546,838	14,568	0.95%
Development	123,996	131,019	67,528	67,528	67,528	72,528	10,000	30,000	50,000	50,000	0	0.00%
Conservation	739,657	727,129	611,756	739,201	738,916	925,714	1,019,324	1,042,834	1,047,017	1,130,187	83,170	7.94%
Capital Outlay	463,612	460,500	467,000	405,500	509,600	1,024,000	688,500	894,500	1,285,000	736,900	(548,100)	-42.65%
Debt Service	250,000	250,000	250,000	250,000	250,000	0	0	0	0	0	0	--
<b>All Funds Total</b>	<b>28,592,971</b>	<b>28,538,084</b>	<b>28,513,778</b>	<b>28,758,630</b>	<b>28,848,878</b>	<b>29,962,311</b>	<b>30,227,641</b>	<b>30,350,425</b>	<b>30,969,018</b>	<b>31,319,767</b>	<b>350,749</b>	<b>1.13%</b>

The general government function contains significant revenues that are not directly related to other functions, such as approximately \$8.8 million in sales tax collections. This forces the general government function to have a net reduction of the property tax levy.

*The total levy recorded in the historical actuals of this summary may differ from the dollars levied due to delinquent taxes.*

<i>Property tax as levied</i>	28,659,120	28,531,297	28,531,297	28,531,297	28,854,774	29,878,110	30,183,042	30,351,664	30,969,018	31,319,767
<i>Adjustment for delinquent taxes</i>	(66,149)	6,787	(17,519)	227,333	(5,896)	84,201	44,599	(1,239)	TBD	TBD
<i>Property tax recognized</i>	<u>28,592,971</u>	<u>28,538,084</u>	<u>28,513,778</u>	<u>28,758,630</u>	<u>28,848,878</u>	<u>29,962,311</u>	<u>30,227,641</u>	<u>30,350,425</u>	<u>30,969,018</u>	<u>31,319,767</u>

TBD - To be determined

**REVENUE SUMMARY**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2018	2019	2019 Change from 2018		
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Amended Budget	Budget	Amended Budget	%	
Property Tax	28,592,971	28,538,084	28,513,778	28,758,630	28,848,878	29,962,311	30,227,641	30,350,425	30,969,018	30,969,018	31,319,767	350,749	1.13%	
Sales Tax	7,142,957	7,140,919	7,323,695	7,519,870	8,000,256	8,483,880	8,764,687	9,172,923	8,775,658	8,775,658	8,775,658	0	0.00%	
Other Taxes	1,471,784	1,471,826	1,216,591	1,499,732	1,081,741	1,038,274	864,559	781,677	645,195	635,135	640,195	5,060	0.80%	
Grants and Aids	20,322,130	15,454,695	17,812,002	15,493,175	15,092,600	16,686,932	19,706,116	20,788,413	21,010,881	19,040,650	22,116,578	3,075,928	16.15%	
Intergovernmental	8,101,536	6,409,031	6,349,543	6,720,854	6,856,581	8,050,984	7,799,672	9,328,064	7,935,918	7,898,913	7,614,053	(284,860)	-3.61%	
Licenses & Permits	308,684	284,166	307,027	357,252	362,804	436,630	448,179	913,003	884,208	839,675	876,741	37,066	4.41%	
User Fees	8,398,720	8,641,950	8,766,447	8,767,573	8,640,799	8,903,794	8,878,578	9,258,828	9,366,398	9,514,680	9,725,843	211,163	2.22%	
Fines & Forfeitures	672,640	632,535	630,711	653,695	509,814	488,298	444,222	488,169	468,644	473,600	475,000	1,400	0.30%	
Donations	149,481	133,789	108,368	94,224	105,471	117,837	103,676	291,401	90,850	97,897	103,366	5,469	5.59%	
Interest	300,757	235,694	159,865	154,963	152,037	200,646	301,354	546,073	850,896	396,774	824,858	428,084	107.89%	
Rent	156,464	239,451	258,997	304,984	343,047	398,678	427,163	481,675	411,023	413,577	460,302	46,725	11.30%	
Bond / Note Proceeds	0	0	0	0	2,683,009	0	7,392,309	0	0	0	0	0	--	
Use of Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	10,826,141	9,109,904	(1,716,237)	-15.85%
Transfers from Other Funds	3,197,442	4,291,211	4,427,389	4,469,580	8,272,329	5,569,275	5,062,704	3,883,476	5,364,077	4,070,556	3,706,180	(364,376)	-8.95%	
Other	372,031	503,828	268,027	270,659	436,232	482,810	445,029	300,305	331,943	184,642	199,171	14,529	7.87%	
<b>Total Revenues</b>	<b>79,187,597</b>	<b>73,977,179</b>	<b>76,142,440</b>	<b>75,065,191</b>	<b>81,385,598</b>	<b>80,820,349</b>	<b>90,865,889</b>	<b>86,584,432</b>	<b>87,104,709</b>	<b>94,136,916</b>	<b>95,947,616</b>	<b>1,810,700</b>	<b>1.92%</b>	

*The total levy recorded in the historical actuals of this summary may differ from the dollars levied due to delinquent taxes.*

<i>Property tax as levied</i>	28,659,120	28,531,297	28,531,297	28,531,297	28,854,774	29,878,110	30,183,042	30,351,664	30,969,018	30,969,018	31,319,767		
<i>Adjustment for delinquent taxes</i>	(66,149)	6,787	(17,519)	227,333	(5,896)	84,201	44,599	(1,239)	TBD	TBD	TBD		
<i>Property tax recognized</i>	<u>28,592,971</u>	<u>28,538,084</u>	<u>28,513,778</u>	<u>28,758,630</u>	<u>28,848,878</u>	<u>29,962,311</u>	<u>30,227,641</u>	<u>30,350,425</u>	<u>30,969,018</u>	<u>30,969,018</u>	<u>31,319,767</u>		

TBD - To be determined

The 2018 Budget figures represent the 2018 budget as modified by County Board action through August 2018.

**EXPENSE SUMMARY**

Functional Area	2010	2011	2012	2013	2014	2015	2016	2017	2018	2018	2019	2019 Change from 2018 Amended Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget *	Budget	\$	%
General Government	6,160,637	6,302,382	6,021,743	5,880,544	6,509,131	6,820,291	7,475,013	7,547,023	9,192,559	9,703,342	9,540,851	(162,491)	-1.67%
Public Works/Transportation	9,207,140	8,553,452	9,072,072	9,761,387	9,217,817	8,922,779	9,051,009	9,333,816	9,608,122	9,652,475	9,973,625	321,150	3.33%
Culture	63,402	79,593	75,395	70,447	111,109	67,191	67,477	77,832	154,852	154,852	225,172	70,320	45.41%
Recreation	528,524	451,266	324,642	332,244	348,429	633,694	460,427	1,635,194	1,039,643	1,144,254	956,386	(187,868)	-16.42%
Education	1,248,392	1,278,844	1,300,442	1,297,236	1,323,324	1,405,734	1,416,264	1,418,888	1,529,093	1,532,185	1,537,651	5,466	0.36%
Justice & Public Safety	20,057,347	16,179,689	17,216,621	16,434,762	16,338,309	16,437,077	16,859,883	17,161,275	17,388,841	18,106,212	18,300,155	193,943	1.07%
Health & Human Services	30,778,337	27,789,027	27,375,464	26,874,023	28,115,218	30,120,369	33,004,148	34,083,521	35,214,672	36,417,253	38,474,471	2,057,218	5.65%
Conservation	1,516,641	1,322,156	1,257,720	1,274,336	1,496,054	1,681,472	1,682,301	1,818,003	2,071,819	2,292,092	1,801,236	(490,856)	-21.42%
Economic Development	141,843	450,602	709,951	68,340	458,603	138,281	118,008	360,409	410,141	437,652	1,045,190	607,538	138.82%
Debt Service	3,073,646	2,987,693	2,958,762	3,038,919	7,130,108	1,603,055	8,879,729	1,470,016	2,175,141	2,994,330	2,997,616	3,286	0.11%
Capital Outlay	1,585,297	1,519,511	2,666,859	2,041,883	1,758,744	4,526,639	1,524,784	2,075,900	3,966,417	7,553,592	7,333,167	(220,425)	-2.92%
Transfer to Other Funds	3,197,442	4,291,211	4,427,389	4,469,580	8,305,333	5,569,275	5,155,565	3,883,476	5,364,077	4,070,556	3,706,180	(364,376)	-8.95%
Addition to Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	78,121	55,916	(22,205)	-28.42%
<b>Total Gross Expenditures</b>	<b>77,558,648</b>	<b>71,205,426</b>	<b>73,407,061</b>	<b>71,543,701</b>	<b>81,112,179</b>	<b>77,925,857</b>	<b>85,694,608</b>	<b>80,865,353</b>	<b>88,115,377</b>	<b>94,136,916</b>	<b>95,947,616</b>	<b>1,810,700</b>	<b>1.92%</b>

Expenditure Category	2010	2011	2012	2013	2014	2015	2016	2017	2018	2018	2019	2019 Change from 2018 Amended Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget *	Budget	\$	%
Wages & Salaries	28,560,250	26,697,176	26,476,342	26,969,999	27,647,942	29,521,669	30,454,787	31,189,947	32,171,972	33,310,168	35,229,014	1,918,846	5.76%
Labor Benefits	12,544,958	11,330,879	10,792,482	11,189,831	11,393,077	10,982,993	11,713,154	12,223,996	12,385,032	12,955,723	13,636,138	680,415	5.25%
Supplies & Services	28,597,054	24,378,956	26,085,227	23,833,489	24,876,975	25,722,226	27,966,589	30,022,018	32,052,738	33,174,426	32,989,585	(184,841)	-0.56%
Debt Service	3,073,646	2,987,693	2,958,762	3,038,920	7,130,109	1,603,055	8,879,729	1,470,016	2,175,141	2,994,330	2,997,616	3,286	0.11%
Capital Outlay	1,585,296	1,519,511	2,666,859	2,041,883	1,758,744	4,526,639	1,524,784	2,075,900	3,966,417	7,553,592	7,333,167	(220,425)	-2.92%
Transfer to Other Funds	3,197,442	4,291,211	4,427,389	4,469,579	8,305,333	5,569,275	5,155,565	3,883,476	5,364,077	4,070,556	3,706,180	(364,376)	-8.95%
Addition to Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	78,121	55,916	(22,205)	-28.42%
<b>Total Gross Expenditures</b>	<b>77,558,646</b>	<b>71,205,426</b>	<b>73,407,061</b>	<b>71,543,701</b>	<b>81,112,180</b>	<b>77,925,857</b>	<b>85,694,608</b>	<b>80,865,353</b>	<b>88,115,377</b>	<b>94,136,916</b>	<b>95,947,616</b>	<b>1,810,700</b>	<b>1.92%</b>

\* The 2018 Budget figures represent the 2018 budget as modified by County Board action through August 2018.

## Sauk County 2019 Oversight Committee Budget (Alphabetical Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
		Tax Levy	Use of Fund		Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2018	2017	\$ Change	% Change	Fund Balance	Fund Balance
			Revenue	Balance						Tax Levy (as amended)	Tax Levy (as amended)	2018 Amended to 2019 Oversight Committee	2018 Amended to 2019 Oversight Committee	Beginning 2019	End 2019
321	Accounting	709,490	3,469	15,000	727,959	727,959	0	0	727,959	700,404	584,562	9,086	1.30%	In General Fund Total	
327	Administrative Coordinator	271,345	0	146,644	417,989	417,989	0	0	417,989	230,373	242,588	40,972	17.79%	In General Fund Total	
101	Aging & Disability Resource Center	633,271	1,848,994	13,000	2,495,265	2,430,265	65,000	0	2,495,265	338,749	272,581	294,522	86.94%	542,687	529,687
416	Arts, Humanities, Historic Preservation	92,422	7,750	0	100,172	100,172	0	0	100,172	68,762	68,762	23,660	34.41%	In General Fund Total	
266	Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
334	Building Services	2,181,708	383,789	3,731,205	6,296,702	2,375,497	3,921,205	0	6,296,702	2,626,213	2,256,404	(444,505)	-16.93%	In General Fund Total	
204	CDBG-EAP Emerg Assist Prog	0	0	0	0	0	0	0	0	0	0	0	--	0	0
200	CDBG-ED Revolving Loans	0	1,909,673	40,707	1,950,380	975,190	975,190	0	1,950,380	0	0	0	--	40,707	0
206	CDBG-FRSB Flood Recov Sm Bus	0	0	0	0	0	0	0	0	0	0	0	--	0	0
208	CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	--	22,887	22,887
224	Charitable / Penal Fines	253	0	0	253	253	0	0	253	212	242	41	19.34%	In General Fund Total	
21	Child Support	189,852	789,651	0	979,503	979,503	0	0	979,503	163,090	173,918	26,762	16.41%	In General Fund Total	
68	Circuit Courts	470,911	219,938	0	690,849	690,849	0	0	690,849	460,753	444,315	10,158	2.20%	In General Fund Total	
75	Clerk of Courts	340,822	844,885	0	1,185,707	1,185,707	0	0	1,185,707	317,707	311,757	23,115	7.28%	In General Fund Total	
421	Conservation, Planning & Zoning	1,130,187	656,112	14,937	1,801,236	1,801,236	0	0	1,801,236	1,072,017	1,067,834	58,170	5.43%	In General Fund Total	
224	Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--	In General Fund Total	
27	Coroner	175,763	35,000	0	210,763	180,763	30,000	0	210,763	127,012	134,155	48,751	38.38%	In General Fund Total	
344	Corporation Counsel	451,726	238,237	0	689,963	689,963	0	0	689,963	433,529	404,947	18,197	4.20%	In General Fund Total	
196	County Board	160,260	0	0	160,260	160,260	0	0	160,260	156,853	152,026	3,407	2.17%	In General Fund Total	
351	County Clerk / Elections	222,923	131,538	27,000	381,461	381,461	0	0	381,461	263,495	250,887	(40,572)	-15.40%	In General Fund Total	
82	Court Commissioner	179,206	49,208	5,530	233,944	233,944	0	0	233,944	185,448	186,193	(6,242)	-3.37%	In General Fund Total	
359	Criminal Justice Coordinating	393,926	220,733	0	614,659	614,659	0	0	614,659	363,042	276,079	30,884	8.51%	In General Fund Total	
212	Debt Service	0	1,516,456	346,419	1,862,875	1,862,875	0	0	1,862,875	0	0	0	--	1,039,256	692,837
32	District Attorney / Victim Witness	501,372	234,795	0	736,167	736,167	0	0	736,167	474,970	461,118	26,402	5.56%	In General Fund Total	
367	Dog License Fund	0	23,450	0	23,450	23,450	0	0	23,450	0	0	0	--	-264	-264
39	Drug Seizures Fund	0	100	11,000	11,100	11,100	0	0	11,100	0	0	0	--	66,291	55,291
43	Emergency Management	146,038	67,700	33,146	246,884	246,884	0	0	246,884	158,755	123,902	(12,717)	-8.01%	In General Fund Total	
141	Environmental Health	48,771	590,950	0	639,721	639,721	0	0	639,721	45,949	32,955	2,822	6.14%	In General Fund Total	
222	General Non-Departmental	(10,732,576)	10,207,676	525,000	100	100	0	0	100	(11,271,788)	(10,445,591)	539,212	4.78%	39,747,964	33,088,359
117	Health Care Center	1,402,502	9,353,227	798,000	11,553,729	11,371,829	181,900	0	11,553,729	2,221,642	2,313,610	(819,140)	-36.87%	5,885,196	5,087,196
308	Highway	4,225,879	5,632,187	765,000	10,623,066	9,873,066	750,000	0	10,623,066	4,116,954	4,127,562	108,925	2.65%	15,513,952	14,748,952
170	Human Services	7,997,360	12,923,361	110,000	21,030,721	21,030,721	0	0	21,030,721	7,997,360	7,531,534	0	0.00%	3,693,609	3,583,609
371	Insurance	0	120,416	0	120,416	64,500	0	55,916	120,416	0	0	0	--	444,083	499,999
50	Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	5,790	5,790
439	Land Records Modernization	218,270	195,000	147,989	561,259	445,959	115,300	0	561,259	206,242	198,128	12,028	5.83%	431,849	283,860
375	Landfill Remediation	0	15,300	95,787	111,087	111,087	0	0	111,087	0	0	0	--	4,756,253	4,660,466
408	Library Board	1,074,904	0	0	1,074,904	1,074,904	0	0	1,074,904	1,044,698	1,027,131	30,206	2.89%	In General Fund Total	
380	Management Information Systems	1,455,159	1,291,910	0	2,747,069	2,090,685	656,384	0	2,747,069	1,307,955	1,261,848	147,204	11.25%	In General Fund Total	
269	Mid-Continent Railway Museum	0	0	125,000	125,000	125,000	0	0	125,000	0	0	0	--	In General Fund Total	



## Sauk County 2019 Oversight Committee Budget (Alphabetical Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
		Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2018 Tax Levy (as amended)	2017 Tax Levy (as amended)	\$ Change 2018 Amended to 2019 Oversight Committee	% Change 2018 Amended to 2019 Oversight Committee	Fund Balance Beginning 2019	Fund Balance End 2019
445	Parks	303,594	307,440	584,540	1,195,574	931,386	264,188	0	1,195,574	297,861	288,029	5,733	1.92%		
389	Personnel	575,140	2,925	0	578,065	578,065	0	0	578,065	557,405	543,783	17,735	3.18%		
272	Pink Lady Rail Transit Commission	750	0	0	750	750	0	0	750	1,200	1,200	(450)	-37.50%		
149	Public Health	1,175,228	1,020,937	2,500	2,198,665	2,198,665	0	0	2,198,665	973,004	819,624	202,224	20.78%		
274	Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%		
89	Register in Probate	154,736	25,300	0	180,036	180,036	0	0	180,036	199,053	202,094	(44,317)	-22.26%		
454	Register of Deeds	(319,341)	550,000	0	230,659	230,659	0	0	230,659	(320,434)	(321,800)	1,093	0.34%		
224	Revolving Loan Fund Projects	0	94,429	0	94,429	94,429	0	0	94,429	0	0	0	--		
277	Sauk County Development Corporation	50,000	0	0	50,000	50,000	0	0	50,000	50,000	50,000	0	0.00%		
283	Sauk Prairie Airport, Inc.	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%		
54	Sheriff	12,696,060	1,903,782	50,000	14,649,842	14,325,842	324,000	0	14,649,842	12,318,165	12,003,720	377,895	3.07%		
459	Surveyor	81,026	0	0	81,026	81,026	0	0	81,026	81,346	81,346	(320)	-0.39%		
224	Transfer Sales Tax to Debt Service	1,396,456	0	0	1,396,456	1,396,456	0	0	1,396,456	1,418,297	1,425,334	(21,841)	-1.54%		
224	Transfer to CDBG-ED	0	0	934,483	934,483	934,483	0	0	934,483	0	0	0	--		
224	Transfer to HCC	1,134,741	0	56,500	1,191,241	1,191,241	0	0	1,191,241	1,132,167	1,206,048	2,574	0.23%		
397	Treasurer	(746,615)	1,278,365	0	531,750	531,750	0	0	531,750	(432,593)	(255,400)	(314,022)	-72.59%		
286	Tri-County Airport	16,422	0	0	16,422	16,422	0	0	16,422	16,422	15,665	0	0.00%		
97	UW-Baraboo / Sauk County	102,500	0	50,000	152,500	102,500	50,000	0	152,500	102,500	131,000	0	0.00%		
464	UW Extension	369,434	15,813	0	385,247	385,247	0	0	385,247	385,072	357,005	(15,638)	-4.06%		
189	Veterans Service	345,592	11,500	0	357,092	357,092	0	0	357,092	338,857	304,269	6,735	1.99%		
289	Wisconsin River Rail Transit	30,000	0	0	30,000	30,000	0	0	30,000	28,000	28,000	2,000	7.14%		
164	Women, Infants & Children	0	382,846	8,120	390,966	390,966	0	0	390,966	0	0	0	--		
404	Workers Compensation	0	293,103	122,397	415,500	415,500	0	0	415,500	0	0	0	--	510,301	387,904
<b>ALL FUNDS TOTAL</b>		<b>31,319,767</b>	<b>55,517,945</b>	<b>9,109,904</b>	<b>95,947,616</b>	<b>88,558,533</b>	<b>7,333,167</b>	<b>55,916</b>	<b>95,947,616</b>	<b>30,969,018</b>	<b>30,351,664</b>	<b>350,749</b>	<b>1.13%</b>	<b>72,700,561</b>	<b>63,646,573</b>

	2018 Amended	2019 Oversight Comm	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,620,495,500	6,878,879,600	258,384,100	3.90%
Total Levy Rate	\$4.68	\$4.55	-\$0.12	-2.67%
Total Levy Amount	30,969,018	31,319,767	350,749	1.13%
Impact of a one penny increase to the mil rate	\$66,205	\$68,789	\$2,584	3.90%
Impact of a one penny increase to the mil rate on an average residential property	\$1.77	\$1.82	\$0.05	2.82%
Average residential property value	\$176,900	\$181,500	\$4,600	2.60%
Average County tax on an average residential property	\$827.49	\$826.38	(\$1.12)	-0.14%

## Sauk County 2019 Oversight Committee Budget (Levy Use Order)

See Page	Department Name	Sources of Funds				Uses of Funds				2018	2017	\$ Change	% Change	Estimated	Estimated
		Tax Levy	Use of Fund		Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	Tax Levy	Tax Levy	2018 Amended to	2018 Amended to	Fund Balance	Fund Balance
			(as amended)	(as amended)						2019 Oversight Committee	2019 Oversight Committee	Beginning 2019	End 2019		
222	General Non-Departmental	(10,732,576)	10,207,676	525,000	100	100	0	0	100	(11,271,788)	(10,445,591)	539,212	4.78%	39,747,964	33,088,359
397	Treasurer	(746,615)	1,278,365	0	531,750	531,750	0	0	531,750	(432,593)	(255,400)	(314,022)	-72.59%	In General Fund Total	
454	Register of Deeds	(319,341)	550,000	0	230,659	230,659	0	0	230,659	(320,434)	(321,800)	1,093	0.34%	In General Fund Total	
204	CDBG-EAP Emerg Assist Prog	0	0	0	0	0	0	0	0	0	0	0	--	0	0
206	CDBG-FRSB Flood Recov Sm Bus	0	0	0	0	0	0	0	0	0	0	0	--	0	0
39	Drug Seizures Fund	0	100	11,000	11,100	11,100	0	0	11,100	0	0	0	--	66,291	55,291
208	CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	--	22,887	22,887
367	Dog License Fund	0	23,450	0	23,450	23,450	0	0	23,450	0	0	0	--	-264	-264
371	Insurance	0	120,416	0	120,416	64,500	0	55,916	120,416	0	0	0	--	444,083	499,999
224	Revolving Loan Fund Projects	0	94,429	0	94,429	94,429	0	0	94,429	0	0	0	--	In General Fund Total	
50	Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	5,790	5,790
375	Landfill Remediation	0	15,300	95,787	111,087	111,087	0	0	111,087	0	0	0	--	4,756,253	4,660,466
269	Mid-Continent Railway Museum	0	0	125,000	125,000	125,000	0	0	125,000	0	0	0	--	In General Fund Total	
224	Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--	In General Fund Total	
164	Women, Infants & Children	0	382,846	8,120	390,966	390,966	0	0	390,966	0	0	0	--	In General Fund Total	
404	Workers Compensation	0	293,103	122,397	415,500	415,500	0	0	415,500	0	0	0	--	510,301	387,904
224	Transfer to CDBG-ED	0	0	934,483	934,483	934,483	0	0	934,483	0	0	0	--	In General Fund Total	
212	Debt Service	0	1,516,456	346,419	1,862,875	1,862,875	0	0	1,862,875	0	0	0	--	1,039,256	692,837
200	CDBG-ED Revolving Loans	0	1,909,673	40,707	1,950,380	975,190	975,190	0	1,950,380	0	0	0	--	40,707	0
224	Charitable / Penal Fines	253	0	0	253	253	0	0	253	212	242	41	19.34%	In General Fund Total	
272	Pink Lady Rail Transit Commission	750	0	0	750	750	0	0	750	1,200	1,200	(450)	-37.50%	In General Fund Total	
266	Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
274	Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
283	Sauk Prairie Airport, Inc.	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
286	Tri-County Airport	16,422	0	0	16,422	16,422	0	0	16,422	16,422	15,665	0	0.00%	In General Fund Total	
289	Wisconsin River Rail Transit	30,000	0	0	30,000	30,000	0	0	30,000	28,000	28,000	2,000	7.14%	In General Fund Total	
141	Environmental Health	48,771	590,950	0	639,721	639,721	0	0	639,721	45,949	32,955	2,822	6.14%	In General Fund Total	
277	Sauk County Development Corporation	50,000	0	0	50,000	50,000	0	0	50,000	50,000	50,000	0	0.00%	In General Fund Total	
459	Surveyor	81,026	0	0	81,026	81,026	0	0	81,026	81,346	81,346	(320)	-0.39%	In General Fund Total	
416	Arts, Humanities, Historic Preservation	92,422	7,750	0	100,172	100,172	0	0	100,172	68,762	68,762	23,660	34.41%	In General Fund Total	
97	UW-Baraboo / Sauk County	102,500	0	50,000	152,500	102,500	50,000	0	152,500	102,500	131,000	0	0.00%	In General Fund Total	
43	Emergency Management	146,038	67,700	33,146	246,884	246,884	0	0	246,884	158,755	123,902	(12,717)	-8.01%	In General Fund Total	
89	Register in Probate	154,736	25,300	0	180,036	180,036	0	0	180,036	199,053	202,094	(44,317)	-22.26%	In General Fund Total	
196	County Board	160,260	0	0	160,260	160,260	0	0	160,260	156,853	152,026	3,407	2.17%	In General Fund Total	
27	Coroner	175,763	35,000	0	210,763	180,763	30,000	0	210,763	127,012	134,155	48,751	38.38%	In General Fund Total	
82	Court Commissioner	179,206	49,208	5,530	233,944	233,944	0	0	233,944	185,448	186,193	(6,242)	-3.37%	In General Fund Total	
21	Child Support	189,852	789,651	0	979,503	979,503	0	0	979,503	163,090	173,918	26,762	16.41%	In General Fund Total	
439	Land Records Modernization	218,270	195,000	147,989	561,259	445,959	115,300	0	561,259	206,242	198,128	12,028	5.83%	431,849	283,860
351	County Clerk / Elections	222,923	131,538	27,000	381,461	381,461	0	0	381,461	263,495	250,887	(40,572)	-15.40%	In General Fund Total	
327	Administrative Coordinator	271,345	0	146,644	417,989	417,989	0	0	417,989	230,373	242,588	40,972	17.79%	In General Fund Total	
445	Parks	303,594	307,440	584,540	1,195,574	931,386	264,188	0	1,195,574	297,861	288,029	5,733	1.92%	In General Fund Total	

### Sauk County 2019 Oversight Committee Budget (Levy Use Order)

See Page	Department Name	Sources of Funds				Uses of Funds				2018	2017	\$ Change	% Change	Estimated Fund Balance	Estimated Fund Balance
		Tax Levy	Use of Fund		Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	Tax Levy (as amended)	Tax Levy (as amended)	2018 Amended to 2019 Oversight Committee	2018 Amended to 2019 Oversight Committee	Beginning	End
			Revenue	Balance										2019	2019
75	Clerk of Courts	340,822	844,885	0	1,185,707	1,185,707	0	0	1,185,707	317,707	311,757	23,115	7.28%		
189	Veterans Service	345,592	11,500	0	357,092	357,092	0	0	357,092	338,857	304,269	6,735	1.99%		
464	UW Extension	369,434	15,813	0	385,247	385,247	0	0	385,247	385,072	357,005	(15,638)	-4.06%		
359	Criminal Justice Coordinating	393,926	220,733	0	614,659	614,659	0	0	614,659	363,042	276,079	30,884	8.51%		
344	Corporation Counsel	451,726	238,237	0	689,963	689,963	0	0	689,963	433,529	404,947	18,197	4.20%		
68	Circuit Courts	470,911	219,938	0	690,849	690,849	0	0	690,849	460,753	444,315	10,158	2.20%		
32	District Attorney / Victim Witness	501,372	234,795	0	736,167	736,167	0	0	736,167	474,970	461,118	26,402	5.56%		
389	Personnel	575,140	2,925	0	578,065	578,065	0	0	578,065	557,405	543,783	17,735	3.18%		
101	Aging & Disability Resource Center	633,271	1,848,994	13,000	2,495,265	2,430,265	65,000	0	2,495,265	338,749	272,581	294,522	86.94%	542,687	529,687
321	Accounting	709,490	3,469	15,000	727,959	727,959	0	0	727,959	700,404	584,562	9,086	1.30%		
408	Library Board	1,074,904	0	0	1,074,904	1,074,904	0	0	1,074,904	1,044,698	1,027,131	30,206	2.89%		
421	Conservation, Planning & Zoning	1,130,187	656,112	14,937	1,801,236	1,801,236	0	0	1,801,236	1,072,017	1,067,834	58,170	5.43%		
224	Transfer to Health Care Center	1,134,741	0	56,500	1,191,241	1,191,241	0	0	1,191,241	1,132,167	1,206,048	2,574	0.23%		
149	Public Health	1,175,228	1,020,937	2,500	2,198,665	2,198,665	0	0	2,198,665	973,004	819,624	202,224	20.78%		
224	Transfer Sales Tax to Debt Service	1,396,456	0	0	1,396,456	1,396,456	0	0	1,396,456	1,418,297	1,425,334	(21,841)	-1.54%		
117	Health Care Center	1,402,502	9,353,227	798,000	11,553,729	11,371,829	181,900	0	11,553,729	2,221,642	2,313,610	(819,140)	-36.87%	5,885,196	5,087,196
380	Management Information Systems	1,455,159	1,291,910	0	2,747,069	2,090,685	656,384	0	2,747,069	1,307,955	1,261,848	147,204	11.25%		
334	Building Services	2,181,708	383,789	3,731,205	6,296,702	2,375,497	3,921,205	0	6,296,702	2,626,213	2,256,404	(444,505)	-16.93%		
308	Highway	4,225,879	5,632,187	765,000	10,623,066	9,873,066	750,000	0	10,623,066	4,116,954	4,127,562	108,925	2.65%	15,513,952	14,748,952
170	Human Services	7,997,360	12,923,361	110,000	21,030,721	21,030,721	0	0	21,030,721	7,997,360	7,531,534	0	0.00%	3,693,609	3,583,609
54	Sheriff	12,696,060	1,903,782	50,000	14,649,842	14,325,842	324,000	0	14,649,842	12,318,165	12,003,720	377,895	3.07%		
<b>ALL FUNDS TOTAL</b>		<b>31,319,767</b>	<b>55,517,945</b>	<b>9,109,904</b>	<b>95,947,616</b>	<b>88,558,533</b>	<b>7,333,167</b>	<b>55,916</b>	<b>95,947,616</b>	<b>30,969,018</b>	<b>30,351,664</b>	<b>350,749</b>	<b>1.13%</b>	<b>72,700,561</b>	<b>63,646,573</b>

	2018 Amended	2019 Oversight Comm	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,620,495,500	6,878,879,600	258,384,100	3.90%
Total Levy Rate	\$4.68	\$4.55	-\$0.12	-2.67%
Total Levy Amount	30,969,018	31,319,767	350,749	1.13%
Impact of a one penny increase to the mil rate	\$66,205	\$68,789	\$2,584	3.90%
Impact of a one penny increase to the mil rate on an average residential property	\$1.77	\$1.82		
Average residential property value	\$176,900	\$181,500	\$4,600	2.60%
Average County tax on an average residential property	\$827.49	\$826.38	(\$1.12)	-0.14%

## Sauk County 2019 Oversight Committee Budget (Expense Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
		Tax Levy	Revenue	Use of Fund		Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2018	2017	\$ Change	% Change	Fund Balance	Fund Balance
				Balance	Total Sources					2018 Amended to 2019 Oversight Committee	2018 Amended to 2019 Oversight Committee	Beginning 2019	End 2019		
204	CDBG-EAP Emerg Assist Prog	0	0	0	0	0	0	0	0	0	0	0.00%	0	0	
206	CDBG-FRSB Flood Recov Sm Bus	0	0	0	0	0	0	0	0	0	0	--	0	0	
222	General Non-Departmental	(10,732,576)	10,207,676	525,000	100	100	0	0	100	(11,271,788)	(10,445,591)	539,212	4.78%	39,747,964	33,088,359
224	Charitable / Penal Fines	253	0	0	253	253	0	0	253	212	242	41	19.34%	In General Fund Total	
272	Pink Lady Rail Transit Commission	750	0	0	750	750	0	0	750	1,200	1,200	(450)	-37.50%	In General Fund Total	
266	Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
274	Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
283	Sauk Prairie Airport, Inc.	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
39	Drug Seizures Fund	0	100	11,000	11,100	11,100	0	0	11,100	0	0	0	--	66,291	55,291
286	Tri-County Airport	16,422	0	0	16,422	16,422	0	0	16,422	16,422	15,665	0	0.00%	In General Fund Total	
208	CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	0.00%	22,887	22,887
367	Dog License Fund	0	23,450	0	23,450	23,450	0	0	23,450	0	0	0	--	-264	-264
289	Wisconsin River Rail Transit	30,000	0	0	30,000	30,000	0	0	30,000	28,000	28,000	2,000	7.14%	In General Fund Total	
277	Sauk County Development Corporation	50,000	0	0	50,000	50,000	0	0	50,000	50,000	50,000	0	0.00%	In General Fund Total	
371	Insurance	0	120,416	0	120,416	64,500	0	55,916	120,416	0	0	0	--	444,083	499,999
459	Surveyor	81,026	0	0	81,026	81,026	0	0	81,026	81,346	81,346	(320)	-0.39%	In General Fund Total	
224	Revolving Loan Fund Projects	0	94,429	0	94,429	94,429	0	0	94,429	0	0	0	--	In General Fund Total	
50	Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	5,790	5,790
416	Arts, Humanities, Historic Preservation	92,422	7,750	0	100,172	100,172	0	0	100,172	68,762	68,762	23,660	34.41%	In General Fund Total	
375	Landfill Remediation	0	15,300	95,787	111,087	111,087	0	0	111,087	0	0	0	--	4,756,253	4,660,466
269	Mid-Continent Railway Museum	0	0	125,000	125,000	125,000	0	0	125,000	0	0	0	--	In General Fund Total	
97	UW-Baraboo / Sauk County	102,500	0	50,000	152,500	102,500	50,000	0	152,500	102,500	131,000	0	0.00%	In General Fund Total	
196	County Board	160,260	0	0	160,260	160,260	0	0	160,260	156,853	152,026	3,407	2.17%	In General Fund Total	
89	Register in Probate	154,736	25,300	0	180,036	180,036	0	0	180,036	199,053	202,094	(44,317)	-22.26%	In General Fund Total	
27	Coroner	175,763	35,000	0	210,763	180,763	30,000	0	210,763	127,012	134,155	48,751	38.38%	In General Fund Total	
454	Register of Deeds	(319,341)	550,000	0	230,659	230,659	0	0	230,659	(320,434)	(321,800)	1,093	0.34%	In General Fund Total	
82	Court Commissioner	179,206	49,208	5,530	233,944	233,944	0	0	233,944	185,448	186,193	(6,242)	-3.37%	In General Fund Total	
43	Emergency Management	146,038	67,700	33,146	246,884	246,884	0	0	246,884	158,755	123,902	(12,717)	-8.01%	In General Fund Total	
224	Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--	In General Fund Total	
189	Veterans Service	345,592	11,500	0	357,092	357,092	0	0	357,092	338,857	304,269	6,735	1.99%	In General Fund Total	
164	Women, Infants & Children	0	382,846	8,120	390,966	390,966	0	0	390,966	0	0	0	--	In General Fund Total	
464	UW Extension	369,434	15,813	0	385,247	385,247	0	0	385,247	385,072	357,005	(15,638)	-4.06%	In General Fund Total	
351	County Clerk / Elections	222,923	131,538	27,000	381,461	381,461	0	0	381,461	263,495	250,887	(40,572)	-15.40%	In General Fund Total	
404	Workers Compensation	0	293,103	122,397	415,500	415,500	0	0	415,500	0	0	0	--	510,301	387,904

## Sauk County 2019 Oversight Committee Budget (Expense Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
		Tax Levy	Revenue	Use of Fund		Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2018	2017	\$ Change	% Change	Fund Balance	Fund Balance
				Balance	Total Sources					2018 Amended to 2019 Oversight Committee	2018 Amended to 2019 Oversight Committee	Beginning 2019	End 2019		
327	Administrative Coordinator	271,345	0	146,644	417,989	417,989	0	0	417,989	230,373	242,588	40,972	17.79%	In General Fund Total	
397	Treasurer	(746,615)	1,278,365	0	531,750	531,750	0	0	531,750	(432,593)	(255,400)	(314,022)	-72.59%	In General Fund Total	
389	Personnel	575,140	2,925	0	578,065	578,065	0	0	578,065	557,405	543,783	17,735	3.18%	In General Fund Total	
439	Land Records Modernization	218,270	195,000	147,989	561,259	445,959	115,300	0	561,259	206,242	198,128	12,028	5.83%	431,849	283,860
359	Criminal Justice Coordinating	393,926	220,733	0	614,659	614,659	0	0	614,659	363,042	276,079	30,884	8.51%	In General Fund Total	
141	Environmental Health	48,771	590,950	0	639,721	639,721	0	0	639,721	45,949	32,955	2,822	6.14%	In General Fund Total	
344	Corporation Counsel	451,726	238,237	0	689,963	689,963	0	0	689,963	433,529	404,947	18,197	4.20%	In General Fund Total	
68	Circuit Courts	470,911	219,938	0	690,849	690,849	0	0	690,849	460,753	444,315	10,158	2.20%	In General Fund Total	
321	Accounting	709,490	3,469	15,000	727,959	727,959	0	0	727,959	700,404	584,562	9,086	1.30%	In General Fund Total	
32	District Attorney / Victim Witness	501,372	234,795	0	736,167	736,167	0	0	736,167	474,970	461,118	26,402	5.56%	In General Fund Total	
224	Transfer to CDBG-ED	0	0	934,483	934,483	934,483	0	0	934,483	0	0	0	--	In General Fund Total	
21	Child Support	189,852	789,651	0	979,503	979,503	0	0	979,503	163,090	173,918	26,762	16.41%	In General Fund Total	
408	Library Board	1,074,904	0	0	1,074,904	1,074,904	0	0	1,074,904	1,044,698	1,027,131	30,206	2.89%	In General Fund Total	
75	Clerk of Courts	340,822	844,885	0	1,185,707	1,185,707	0	0	1,185,707	317,707	311,757	23,115	7.28%	In General Fund Total	
224	Transfer to HCC	1,134,741	0	56,500	1,191,241	1,191,241	0	0	1,191,241	1,132,167	1,206,048	2,574	0.23%	In General Fund Total	
445	Parks	303,594	307,440	584,540	1,195,574	931,386	264,188	0	1,195,574	297,861	288,029	5,733	1.92%	In General Fund Total	
224	Transfer Sales Tax to Debt Service	1,396,456	0	0	1,396,456	1,396,456	0	0	1,396,456	1,418,297	1,425,334	(21,841)	-1.54%	In General Fund Total	
421	Conservation, Planning & Zoning	1,130,187	656,112	14,937	1,801,236	1,801,236	0	0	1,801,236	1,072,017	1,067,834	58,170	5.43%	In General Fund Total	
212	Debt Service	0	1,516,456	346,419	1,862,875	1,862,875	0	0	1,862,875	0	0	0	--	1,039,256	692,837
200	CDBG-ED Revolving Loans	0	1,909,673	40,707	1,950,380	975,190	975,190	0	1,950,380	0	0	0	--	40,707	0
149	Public Health	1,175,228	1,020,937	2,500	2,198,665	2,198,665	0	0	2,198,665	973,004	819,624	202,224	20.78%	In General Fund Total	
101	Aging & Disability Resource Center	633,271	1,848,994	13,000	2,495,265	2,430,265	65,000	0	2,495,265	338,749	272,581	294,522	86.94%	542,687	529,687
380	Management Information Systems	1,455,159	1,291,910	0	2,747,069	2,090,685	656,384	0	2,747,069	1,307,955	1,261,848	147,204	11.25%	In General Fund Total	
334	Building Services	2,181,708	383,789	3,731,205	6,296,702	2,375,497	3,921,205	0	6,296,702	2,626,213	2,256,404	(444,505)	-16.93%	In General Fund Total	
308	Highway	4,225,879	5,632,187	765,000	10,623,066	9,873,066	750,000	0	10,623,066	4,116,954	4,127,562	108,925	2.65%	15,513,952	14,748,952
117	Health Care Center	1,402,502	9,353,227	798,000	11,553,729	11,371,829	181,900	0	11,553,729	2,221,642	2,313,610	(819,140)	-36.87%	5,885,196	5,087,196
54	Sheriff	12,696,060	1,903,782	50,000	14,649,842	14,325,842	324,000	0	14,649,842	12,318,165	12,003,720	377,895	3.07%	In General Fund Total	
170	Human Services	7,997,360	12,923,361	110,000	21,030,721	21,030,721	0	0	21,030,721	7,997,360	7,531,534	0	0.00%	3,693,609	3,583,609
<b>ALL FUNDS TOTAL</b>		<b>31,319,767</b>	<b>55,517,945</b>	<b>9,109,904</b>	<b>95,947,616</b>	<b>88,558,533</b>	<b>7,333,167</b>	<b>55,916</b>	<b>95,947,616</b>	<b>30,969,018</b>	<b>30,351,664</b>	<b>350,749</b>	<b>1.13%</b>	<b>72,700,561</b>	<b>63,646,573</b>

	2018 Amended	2019 Oversight Comm	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,620,495,500	6,878,879,600	258,384,100	3.90%
Total Levy Rate	\$4.68	\$4.55	-\$0.12	-2.67%
Total Levy Amount	30,969,018	31,319,767	350,749	1.13%
Impact of a one penny increase to the mil rate	\$66,205	\$68,789	\$2,584	3.90%
Impact of a one penny increase to the mil rate on an average residential property	\$1.77	\$1.82		
Average residential property value	\$176,900	\$181,500	\$4,600	2.60%
Average County tax on an average residential property	\$827.49	\$826.38	(\$1.12)	-0.14%

FUND BALANCES ANTICIPATED AT YEAREND

	Actual Year-End 2015	Actual Year-End 2016	Actual Year-End 2017	Estimated Fund Balance 1/1/2019	2019 Budgeted Revenues	2019 Property Tax Levy	2019 Budgeted Expenditures	Addition to (Use of) Fund Balance	Estimated Fund Balance 12/31/2018
Nonspendable for Prepaid Items	98,684	79,079	46,690	46,690					46,690
Nonspendable for Long-Term Delinquent Taxes Receivable	1,312,995	1,237,091	1,252,457	1,252,457					1,252,457
Nonspendable for Long-Term Loan to Tri-County Airport Receivable	4,047	2,698	1,349	0					0
Nonspendable for Inventories	18,516	24,380	23,959	23,959					23,959
Nonspendable for Interfund Receivable	82,769	94,993	97,945	97,945					97,945
Assigned for Carryforward Funds	1,837,819	2,245,989	3,491,166	1,500,000					1,500,000
Assigned for Budgeted Use of Fund Balance	2,178,623	4,133,811	4,803,264	6,659,605				-5,609,605	1,050,000
Unassigned (Working Capital)	14,452,129	14,255,594	15,410,375	16,787,792				1,520,935	18,308,727
Unassigned	14,672,385	17,093,995	15,736,935	13,379,516	21,566,678	16,842,485	45,068,768	-2,570,935	10,808,581
Total General Fund	34,999,172	39,167,630	40,864,140	39,747,964	21,566,678	16,842,485	45,068,768	-6,659,605	33,088,359
Aging & Disability Resource Center	343,041	417,292	520,522	542,687	1,848,994	633,271	2,495,265	-13,000	529,687
Human Services	3,025,542	2,260,790	3,758,571	3,693,609	12,923,361	7,997,360	21,030,721	-110,000	3,583,609
Jail Assessment	0	0	5,790	5,790	100,000	0	100,000	0	5,790
Land Records Modernization	588,692	586,835	591,359	431,849	195,000	218,270	561,259	-147,989	283,860
Landfill Remediation	4,920,817	4,877,815	4,853,234	4,756,253	15,300	0	111,087	-95,787	4,660,466
Drug Seizures	79,334	79,258	88,674	66,291	100	0	11,100	-11,000	55,291
CDBG-ED Revolving Loans	450,727	469,704	264,478	40,707	1,909,673	0	1,950,380	-40,707	0
CDBG-Emergency Assistance Program	86,544	0	0	0	0	0	0	0	0
CDBG-Revolving Loan Fund Housing Rehabilitation	3,170	19,047	20,559	22,887	20,000	0	20,000	0	22,887
Dog License	1,228	0	-264	-264	23,450	0	23,450	0	-264
Total Special Revenue Funds	9,499,095	8,710,741	10,102,923	9,559,809	17,035,878	8,848,901	26,303,262	-418,483	9,141,326
Debt Service	444,582	897,945	1,353,234	1,039,256	1,516,456	0	1,862,875	-346,419	692,837
Health Care Center	4,528,241	4,601,263	4,978,248	5,885,196	9,353,227	1,402,502	11,553,729	-798,000	5,087,196
Highway	11,991,281	13,336,713	15,230,754	15,513,952	5,632,187	4,225,879	10,623,066	-765,000	14,748,952
Total Enterprise Funds	16,519,522	17,937,976	20,209,002	21,399,148	14,985,414	5,628,381	22,176,795	-1,563,000	19,836,148
Insurance	485,931	476,235	472,401	444,083	120,416	0	64,500	55,916	499,999
Workers Compensation	822,571	801,625	709,529	510,301	293,103	0	415,500	-122,397	387,904
Total Internal Service Funds	1,308,502	1,277,860	1,181,930	954,384	413,519	0	480,000	-66,481	887,903
<b>GRAND TOTAL - ALL FUNDS</b>	<b>62,770,873</b>	<b>67,992,152</b>	<b>73,711,229</b>	<b>72,700,561</b>	<b>55,517,945</b>	<b>31,319,767</b>	<b>95,891,700</b>	<b>-9,053,988</b>	<b>63,646,573</b>

Fund balances are segregated into five classifications.

1. Nonspendable - Amounts cannot be spent because they are a) not in spendable form or b) legally or contractually required to be maintained intact.
2. Restricted - Amounts are restricted by external parties (i.e. creditors, grantors, contributors) or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation, such as an ordinance.
3. Committed - Amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision making authority. The formal action must occur prior to the end of the reporting period. The amount, which will be subject to the constraint, may be determined in the subsequent period.
4. Assigned - Amounts constrained by the government's intent to be used for specific purposes that are neither restricted nor committed.
5. Unassigned - A residual classification for the General Fund. The total fund balance less amounts categorized as nonspendable, restricted, committed and assigned equals unassigned fund balance.

## Fund Balance - Budgeted Usage

General Fund		Other Funds			
Accounting		Aging & Disability Resource Center			
Use of fund balance for financial policy review	Non-Recurring/Capital	Use of accumulated program funds for new transportation bus	Non-Recurring/Capital	13,000	13,000
	15,000				
Administrative Coordinator		CDBG-ED Revolving Loans			
Use of carryforward placemaking funds for community liaison	Start up of Programs	Use of carryforward program funds for CDBG ED loan close program	Non-Recurring/Capital	40,707	40,707
Use of fund balance for young professionals program	Non-Recurring/Capital				
Use of fund balance for tourism grants	Non-Recurring/Capital	Debt Service			
	25,000	Use of accumulated funds for debt service	Continuing Programs	346,419	346,419
	146,644				
Building Services		Drug Seizures			
Use of fund balance and carryforward for energy cost saving measures	Continuing Programs	Use of program funds for drug enforcement equipment	Continuing Programs	11,000	11,000
Use of fund balance for elevator upgrades	Non-Recurring/Capital				
Use of fund balance for LEC camera upgrades	Non-Recurring/Capital	Health Care Center			
Use of carryforward for tuckpointing / caulking of facilities	Non-Recurring/Capital	Fund depreciation with fund balance	Non-Recurring/Capital	465,000	465,000
Use of fund balance and carryforward for communications infrastructure upgrades/replacements	Continuing Programs	Use of carry forward for outlay	Non-Recurring/Capital	83,000	83,000
Use of fund balance and carryforward for building security	Continuing Programs	Fund vacancy factor with fund balance	Vacancy & Turnover	250,000	250,000
Use of fund balance for additional parking/West Square lot	Non-Recurring/Capital				
Use of carryforward for dispatch & emergency operations center radio console	Continuing Programs	Highway			
Use of fund balance for space needs study and renovation	Non-Recurring/Capital	Fund vacancy factor with fund balance	Vacancy & Turnover	15,000	15,000
Use of fund balance for courthouse water feature	Non-Recurring/Capital	Use of fund balance for outlay	Non-Recurring/Capital	750,000	750,000
Use of fund balance and carryforward for furnace upgrades: Humane Society & Sheltered Wkshp	Non-Recurring/Capital				
Use of carryforward for LEC carpet replacement	Continuing Programs	Human Services			
Use of fund balance and carryforward for LEC kitchen equipment replacement	Continuing Programs	Fund vacancy factor with fund balance	Vacancy & Turnover	110,000	110,000
	3,731,205				
Conservation, Planning & Zoning		Land Records Modernization			
Mirror Lake appropriation	Non-Recurring/Capital	Use of accumulated program funds for monumentation and capital	Continuing Programs	147,989	147,989
Use of carryforward Baraboo Range monitoring funds	Continuing Programs				
	14,937	Landfill Remediation			
County Clerk		Use of program funds for long term care	Continuing Programs	95,787	95,787
Use of fund balance for election equipment upgrade	Continuing Programs				
	27,000	Workers Compensation			
Court Commissioner / Family Court Counseling		Use of accumulated reserves to fund program activity	Continuing Programs	122,397	122,397
Use of carryforward program funds	Continuing Programs				
	5,530				
Emergency Management		Other Funds Total	2,450,299		
Use of fund balance for disaster management coordinator due to 2018 flooding	Non-Recurring/Capital				
	33,146	Grand Total Use of Fund Balances	9,109,904		
	33,146				
General					
Fund vacancy factor with fund balance	Vacancy & Turnover				
Fund contingency fund with fund balance	Contingency Fund				
Use of fund balance for HCC Grounds Equipment	Non-Recurring/Capital				
Use of fund balance for HCC HVAC Humidification/Legionella	Non-Recurring/Capital				
Use of fund balance for Mid-Continent Railway	Non-Recurring/Capital				
Use of fund balance for CDBG ED loan close program	Non-Recurring/Capital				
Use of fund balance for UW Baraboo/Sauk County theater & arts renovation	Non-Recurring/Capital				
	2,040,983				
Health Department - Public Health					
Use of carryforward community care program funds	Continuing Programs				
	2,500				
	2,500				
Health Department - Women Infant and Children					
Use of carryforward program funds	Continuing Programs				
	8,120				
	8,120				
Parks					
Use of fund balance Great Sauk State Trail Tier 3 "Wye"	Non-Recurring/Capital				
Use of carryforward dam maintenance / repair funds	Continuing Programs				
Use of fund balance for shoreline protection project	Non-Recurring/Capital				
Use of fund balance for master plan	Non-Recurring/Capital				
Use of fund balance RV dump station	Non-Recurring/Capital				
Use of fund balance for North End boat landing and amenities	Non-Recurring/Capital				
Use of carryforward for North End boat landing and amenities	Non-Recurring/Capital				
	584,540				
Sheriff					
Fund vacancy factor with fund balance	Vacancy & Turnover				
	50,000				
	50,000				
	6,659,605				

	General Fund	Other Funds	Grand Total
Non-Recurring/Capital	4,065,796	1,351,707	5,417,503
Start up of Programs	96,644	0	96,644
Termination of Programs	0	0	0
Contingency Fund	350,000	0	350,000
Vacancy & Turnover	575,000	375,000	950,000
Continuing Programs	<u>1,572,165</u>	<u>723,592</u>	<u>2,295,757</u>
	<u>6,659,605</u>	<u>2,450,299</u>	<u>9,109,904</u>

Sauk County maintains balances in many of its funds. Financial policy 5-94, Fund Balance / Retained Earnings and Contingent Funds Policy, defines appropriate uses of fund balances and retained earnings.

**Nonrecurring or rarely recurring capital** outlays to reduce reliance on borrowed funds and future debt service costs.

Nonrecurring **startup** costs of projects or programs that are expected to provide savings or increase efficiencies in the future.

**Prepayment of outstanding debt** to generate greater rates of return than refinancing.

**Termination** costs of ineffective or inefficient programs.

All or part of the **contingency fund** since its expenditure is unlikely to occur.

**Vacancy and turnover** factor. Departmental budgets are developed as if all staff positions will be filled for the entirety of the year. Recognizing that there is always vacancy and turnover, the County analyzes previous years' turnover to reduce the property tax levy.

**Continuing programs.** Allows funds levied or grants received in one year to be expended in the next year to assure completion of the purpose for which the funds were received.

<b>CAPITAL OUTLAY PLAN - FIVE-YEAR</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2018-2023 TOTALS</b>
Accounting	0	0	0	0	0	0	0
Administrative Coordinator	0	0	0	0	0	0	0
Aging and Disability Resource Center	460,119	65,000	0	0	0	0	525,119
Building Projects Fund	0	0	0	0	0	0	0
Building Services	2,469,080	3,921,205	1,065,000	460,000	2,910,000	0	10,825,285
CDBG-ED Revolving Loan	0	975,190	0	0	0	0	975,190
Child Support	0	0	0	0	0	0	0
Circuit Courts	0	0	0	0	0	0	0
Clerk of Courts	0	0	0	0	0	0	0
Conservation, Planning & Zoning	25,000	0	25,000	25,000	25,000	25,000	125,000
Coroner	0	30,000	0	0	35,000	0	65,000
Corporation Counsel	0	0	0	0	0	0	0
County Board	0	0	0	0	0	0	0
County Clerk / Elections	0	0	0	0	0	0	0
Court Commissioner	0	0	0	0	0	0	0
District Attorney/Victim Witness	0	0	0	0	0	0	0
Emergency Management	24,000	0	0	0	0	30,000	54,000
Environmental Health	0	0	25,000	0	0	0	25,000
General Accounts	0	50,000	50,000	1,000,000	0	0	1,100,000
Health Care Center	587,062	181,900	203,000	4,800,500	179,900	96,500	6,048,862
Highway	725,000	750,000	725,000	745,000	755,000	25,745,000	29,445,000
Human Services	50,000	0	20,000	0	20,000	0	90,000
Jail Assessment Fund	0	0	0	0	0	0	0
Land Records Modernization	100,000	115,300	120,000	150,000	120,000	75,000	680,300
Landfill Remediation	0	0	0	0	0	0	0
MIS	1,580,030	656,384	772,263	761,737	642,263	626,737	5,039,414
Parks	1,138,816	264,188	179,500	43,000	35,000	60,000	1,720,504
Personnel	0	0	0	0	0	0	0
Public Health	20,000	0	0	0	0	0	20,000
Register in Probate	0	0	0	0	0	0	0
Register of Deeds	0	0	0	0	0	0	0
Sheriff's Department	374,485	324,000	297,000	350,000	324,000	51,000	1,720,485
Surveyor	0	0	0	0	0	0	0
Treasurer	0	0	0	0	0	0	0
UW Extension	0	0	0	0	0	0	0
Veterans Service	0	0	0	0	0	0	0
Women, Infants & Children (WIC)	0	0	0	0	0	0	0
<b>COUNTY GRAND TOTAL</b>	<b><u>7,553,592</u></b>	<b><u>7,333,167</u></b>	<b><u>3,481,763</u></b>	<b><u>8,335,237</u></b>	<b><u>5,046,163</u></b>	<b><u>26,709,237</u></b>	<b><u>58,459,159</u></b>

This summary represents the total of all outlay requests, as currently estimated, regardless of funding source.

Outlay items are defined as those whose original costs are greater than \$5,000, including any additional costs that are necessary to make the items ready for use, and whose lives are not less than three years.

Detail of each department's outlay for 2019 can be found with the departmental budgets.



<b>CAPITAL OUTLAY PLAN - LEVY-FUNDED</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2018-2023 TOTALS</b>
Accounting	0	0	0	0	0	0	0
Administrative Coordinator	0	0	0	0	0	0	0
Aging and Disability Resource Center	0	0	0	0	0	0	0
Building Projects Fund	0	0	0	0	0	0	0
Building Services	273,103	290,000	790,000	410,000	2,910,000	0	4,673,103
CDBG-ED Revolving Loan	0	0	0	0	0	0	0
Child Support	0	0	0	0	0	0	0
Circuit Courts	0	0	0	0	0	0	0
Clerk of Courts	0	0	0	0	0	0	0
Conservation, Planning & Zoning	25,000	0	25,000	25,000	25,000	25,000	125,000
Coroner	0	30,000	0	0	35,000	0	65,000
Corporation Counsel	0	0	0	0	0	0	0
County Board	0	0	0	0	0	0	0
County Clerk / Elections	0	0	0	0	0	0	0
Court Commissioner	0	0	0	0	0	0	0
District Attorney/Victim Witness	0	0	0	0	0	0	0
Emergency Management	24,000	0	0	0	0	30,000	54,000
Environmental Health	0	0	25,000	0	0	0	25,000
General Accounts	0	0	0	0	0	0	0
Health Care Center	15,000	38,900	117,000	145,500	113,900	70,500	500,800
Highway	0	0	0	0	0	0	0
Human Services	0	0	20,000	0	20,000	0	40,000
Jail Assessment Fund	0	0	0	0	0	0	0
Land Records Modernization	0	0	0	0	0	0	0
Landfill Remediation	0	0	0	0	0	0	0
MIS	887,404	656,384	772,263	761,737	642,263	626,737	4,346,788
Parks	49,000	54,000	62,500	43,000	35,000	0	243,500
Personnel	0	0	0	0	0	0	0
Public Health	0	0	0	0	0	0	0
Register in Probate	0	0	0	0	0	0	0
Register of Deeds	0	0	0	0	0	0	0
Sheriff's Department	295,000	324,000	297,000	324,000	324,000	25,000	1,589,000
Surveyor	0	0	0	0	0	0	0
Treasurer	0	0	0	0	0	0	0
UW Extension	0	0	0	0	0	0	0
Veterans Service	0	0	0	0	0	0	0
Women, Infants & Children (WIC)	0	0	0	0	0	0	0
<b>TOTAL LEVY IMPACT</b>	<b><u>1,568,507</u></b>	<b><u>1,393,284</u></b>	<b><u>2,108,763</u></b>	<b><u>1,709,237</u></b>	<b><u>4,105,163</u></b>	<b><u>777,237</u></b>	<b><u>11,662,191</u></b>

This summary represents the outlay requests that have no alternate funding sources and must be borne by the property tax levy or other as yet unspecified funds. Alternate funding sources include State or Federal grants, available fund balances, or debt issuance. MIS outlay is actually charged back to departments and the levy is recorded in the departments. Gross MIS outlay is shown here where the original purchases are made.

Most departments are part of the General Fund, Special Revenue Funds or Capital Project Funds. After applying grant revenues, other outside funds and fund balance for items whose purchases are nonrecurring, the tax levy is the remaining funding source. These funds by their definition do not depreciate asset acquisitions. The General Fund, Special Revenue Funds and Capital Project Funds are those that are not Proprietary Funds as discussed below.

The proprietary funds fund their outlay at time of purchase with grant or other revenues, then available fund balance. The assets are capitalized and depreciated over their useful lives. The proprietary funds are the Health Care Center and Highway.

## Adopted Sauk County 2019 to 2028 Capital Improvement Plan

Department - Item	Funding Source	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2019 to 2028
<b>Health Care Center</b>												
Assisted Living Facility	Undetermined			4,500,000								4,500,000
HCC- Tractor Replacement	Sale of Old Tractor	3,500										38,000
	General Fund Balance	34,500										
<b>Highway</b>												
Equipment Replacement	Tax Levy/Hwy Fund Balance	700,000	700,000	725,000	730,000	725,000	730,000	725,000	800,000	800,000	800,000	7,435,000
Various Shop Yard Paving	Tax Levy/Hwy Fund Balance	25,000	25,000		25,000		25,000		25,000		25,000	125,000
Various Roof Repairs	Tax Levy/Hwy Fund Balance	25,000		20,000		20,000		25,000				90,000
County Highway C - CTH PF to CTH B (6 miles)	Tax Levy/Hwy Fund Balance	2,500,000										2,500,000
County Highway A - Baraboo City Limits to USH 12 (9 miles)	Tax Levy/Hwy Fund Balance		2,500,000									2,500,000
County Highway W - STH 113 to CTH X (5 miles)	Tax Levy/Hwy Fund Balance			3,000,000								3,000,000
County Highway G - STH 58 to Juneau County Line (10 miles)	Tax Levy/Hwy Fund Balance				3,700,000							3,700,000
County Highway O - CTH C to STH 60 (6 miles)	Tax Levy/Hwy Fund Balance					3,500,000						3,500,000
County Highway B - STH 23 to STH 60 (11 miles)	Tax Levy/Hwy Fund Balance						3,500,000					3,500,000
County Highway P - STH 23 to CTH H (5.5 miles)	Tax Levy/Hwy Fund Balance							3,700,000				3,700,000
<b>Circuit Courts</b>												
Fourth Jury Courtroom	Undetermined										2,000,000	2,000,000
<b>UW-Baraboo/Sauk County</b>												
Master Plan Development & Campus Renovations												
2019-2021: Phase 3, Theater and Arts Renovation (\$2,200,000)	Undetermined	50,000	50,000	1,000,000								1,100,000
2026-2028: Phase 4, Front Entrance and Administration Relocation (\$9,566,000)	Undetermined							239,000	239,000	4,305,000		4,783,000
2027-2029: Phase 5, Library and Classroom Expansions (\$6,172,000)	Undetermined									154,500	154,500	309,000
	City of Baraboo	50,000	50,000	1,000,000					239,000	393,500	4,459,500	6,192,000
<b>Building Services</b>												
Communications System Upgrades (every year)	Tax Levy	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Highway and Data Channels Upgrade to new IP Based System (2019)	Tax Levy	310,000										
Tactical Channels Upgrade to new IP Based System (2020)	Tax Levy		198,120									1,608,120
Replacement of Tower Road Tower site (2021)	Undetermined				TBD							
Additional (new) site development at Bug Tussel Tower Sites (2022 and 2023)	Undetermined					300,000	300,000					
Tuckpointing / Caulking of Facilities	Tax Levy	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Communications Center - Radio Console replacement (replacement about every 10 years, next in 2025)	Tax Levy	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Courtroom Sound System/Video Arraignment Upgrade	Carryover from 2018	60,000										60,000
Energy Measures - Courthouse, West Square, Law Enforcement	Tax Levy	225,000	225,000	225,000								675,000
	Focus on Energy/Alliant Energy											
Parking at West Square Building	General Fund Balance	1,200,000										1,200,000
Building Security-2019 Intrusion Alarm, Door Window Replacement	General Fund Balance	80,000										
Building Security-2019 Office Barriers, West Entrance Redesign	General Fund Balance	150,000										
Building Security-2020 West Entrance Redesign Construction (excluding space modification for scanners and including ADA compliance)	Tax Levy		1,250,000									1,580,000
Building Security-2021/2022 Continued Recommended Implementations	Tax Levy			50,000	50,000							
Camera Upgrade for Law Enforcement Center	General Fund Balance	100,000										100,000
Replace Roofs: CH Annex 2019, WS 2020, LEC/Huber 2023	Tax Levy	180,000	300,000			350,000						830,000
Elevators - Courthouse Annex	Carryover from 2018	55,000										55,000
Furnace Replacements - Humane Society and Sheltered Workshop	Tax Levy	42,000										42,000
Law Enforcement Center Freezer / Cooler	Tax Levy	60,000										60,000
Space Needs Study/Remodel of Facilities	General Fund Balance	750,000										750,000
Courthouse Water Feature	General Fund Balance	60,000										60,000
Carpet Replacement - Law Enforcement Center (Administrative & Jail)	Tax Levy		50,000									50,000
Re-Gasket, Check Bearings on Chillers							180,000					370,000
West Square/Courthouse 2024, Law Enforcement Center 2026.	Tax Levy							190,000				
<b>Management Information Systems (MIS)</b>												
Phone System Upgrades	Tax Levy	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
9-1-1 Phone System Replacement (replacement about every 7 years, next in 2021)	Tax Levy	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
Network Infrastructure - Switches, routers, Uninterruptible power supplies, etc.	Tax Levy	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	
Network Infrastructure - Core Switch Replacement in Main Data Center	Tax Levy							70,000				560,000
Network Infrastructure - Core Switch Replacement at LEC Data Center	Tax Levy		70,000								70,000	
Virtual Infrastructure	Tax Levy	44,763	24,237	44,763	24,237	0	44,763	24,237	44,763	24,237	44,763	320,763
<b>Parks</b>												
North End Boat Landing Improvements	General Fund Balance	25,130										30,000
	County Conservation Aids Grant	4,870										
Shoreline Protection Project	General Fund Balance	68,688										68,688
White Mound County Park - Plan, Mountain Bike Trail, Disc Golf Course	General Fund Balance	25,000		32,000								57,000
White Mound County Park - Barn Removal	General Fund Balance			25,000								25,000
Existing Park Office Remodel	General Fund Balance			60,000								60,000
<b>Total Expenditure</b>		7,073,451	5,804,357	10,809,763	5,074,237	5,140,000	4,724,763	4,789,237	1,782,763	1,926,237	12,008,763	59,133,571
<b>Portion Funded by Grant Revenues or Fund Balances</b>		2,666,688	167,000	1,000,000	0	0	0	0	429,000	393,500	4,459,500	9,115,688
<b>Portion Funded in Part by Tax Levy or Undetermined Funding Source</b>		4,406,763	5,637,357	9,809,763	5,074,237	5,140,000	4,724,763	4,789,237	1,353,763	1,532,737	7,549,263	50,017,883

## Full-Time Equivalents (FTE's) Allocated by Department in the Oversight Committee Proposed Budgets

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2019	FTE Change
	Balance	Change	Change	Change	Change	Change	Change	Change	Change	Change	Balance	from 2010 to 2019
<b>General Government</b>												
Accounting	4.00						0.50		0.50		5.00	1.00
Administrative Coordinator	1.00		0.50			1.00	-1.00		1.30	0.20	3.00	2.00
Building Services	9.77					1.00	-0.44	-0.83		0.50	10.00	0.23
Corporation Counsel	6.00			0.29					0.21		6.50	0.50
County Clerk / Elections	4.00		-0.92					0.92			4.00	0.00
Criminal Justice Coordinating	0.00						1.00	2.25	0.45	1.30	5.00	5.00
Land Records Modernization (from Cons, Dev, Rec, Cul, Ed)	0.00			1.20		0.29	3.00	-0.49	-0.01		3.99	3.99
Management Information Systems (MIS)	9.00	1.50		0.80		1.00	-1.67	-0.26		-1.00	9.37	0.37
Mapping (to MIS & Treasurer)	2.50	-2.50									0.00	-2.50
Personnel	4.00	0.25	-0.45	0.29		0.21	0.01	0.85	-0.16		5.00	1.00
Register of Deeds	3.16	-0.16									3.00	-0.16
Surveyor	1.00										1.00	0.00
Treasurer	6.07	1.00				-0.75	-1.32	0.50			5.50	-0.57
<b>Total General Government</b>	<b>50.50</b>	<b>0.09</b>	<b>-0.87</b>	<b>2.58</b>	<b>0.00</b>	<b>2.75</b>	<b>0.08</b>	<b>2.94</b>	<b>2.29</b>	<b>1.00</b>	<b>61.36</b>	<b>10.86</b>
<b>Justice &amp; Public Safety</b>												
Circuit Courts	3.79	-0.20	-0.19								3.40	-0.39
Clerk of Court	14.00				-1.00		-1.00				12.00	-2.00
Coroner	1.00										1.00	0.00
Court Commissioner/Family Court Counseling	1.94	0.06									2.00	0.06
District Attorney / Victim Witness	8.60	-0.60	-0.77	0.37	0.20						7.80	-0.80
Emergency Management	2.00						-0.66	0.41		0.50	2.25	0.25
Family Court Counselling (to Court Commissioner)	0.06	-0.06									0.00	-0.06
Register in Probate	2.00										2.00	0.00
Sheriff's Department	172.30	-22.12	-1.93	-2.37	1.29	-0.05	2.00	0.52	0.48	0.50	150.62	-21.68
<b>Total Justice &amp; Public Safety</b>	<b>205.69</b>	<b>-22.92</b>	<b>-2.89</b>	<b>-2.00</b>	<b>0.49</b>	<b>-0.05</b>	<b>0.34</b>	<b>0.93</b>	<b>0.48</b>	<b>1.00</b>	<b>181.07</b>	<b>-24.62</b>
<b>Public Works</b>												
Highway	59.00					0.50		3.00	-0.50		62.00	3.00
<b>Total Public Works</b>	<b>59.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.50</b>	<b>0.00</b>	<b>3.00</b>	<b>-0.50</b>	<b>0.00</b>	<b>62.00</b>	<b>3.00</b>
<b>Health &amp; Human Services</b>												
ADRC / Commission on Aging	18.81	-0.92	-1.02	4.77		-5.85	3.12	2.36	-0.21	4.29	25.35	6.54
Child Support	11.96	-0.96									11.00	-0.96
Environmental Health	3.50	1.02	-0.92	0.15		0.65	0.17	2.26	0.65	-0.35	7.13	3.63
Health Care Center	128.34	5.68	0.51	0.04	-0.47	8.89	-1.62	-8.16	-0.24	-2.63	130.34	2.00
Home Care	9.51	-0.39	-1.52	-0.15	-1.55	-5.90					0.00	-9.51
Human Services	121.27	-26.58	-0.20	2.18	1.30	1.98	-0.96	1.30	4.00	6.00	110.29	-10.98
Public Health	8.99	0.81		0.75	1.53	0.70	0.83	3.77	0.59	2.83	20.80	11.81
Veterans' Services	3.00					1.06	-0.06		0.50		4.50	1.50
Women, Infants and Children	3.98			0.68		2.50	-1.93	-0.21	-0.90		4.12	0.14
<b>Total Health &amp; Human Services</b>	<b>309.36</b>	<b>-21.34</b>	<b>-3.15</b>	<b>8.42</b>	<b>0.81</b>	<b>4.03</b>	<b>-0.45</b>	<b>1.32</b>	<b>4.39</b>	<b>10.14</b>	<b>313.53</b>	<b>4.17</b>
<b>Conservation, Development, Recreation, Culture &amp; Education</b>												
Board of Adjustment (to CPZ)	0.85		-0.85								0.00	-0.85
Conservation, Planning & Zoning (CPZ)	0.00		13.15		0.41	0.63					14.19	14.19
Land Conservation (to CPZ)	7.55	1.00	-8.55								0.00	-7.55
Land Records Modernization (to Gen Govt)	0.99	0.25		-1.24							0.00	-0.99
Parks	3.78						1.00			0.29	5.07	1.29
Planning & Zoning (to CPZ)	6.75		-6.75								0.00	-6.75
UW-Extension	2.51		0.13			0.07					2.71	0.20
<b>Total Cons, Devel, Rec, Culture &amp; Ed</b>	<b>22.43</b>	<b>1.25</b>	<b>-2.87</b>	<b>-1.24</b>	<b>0.41</b>	<b>0.70</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.29</b>	<b>21.97</b>	<b>-0.46</b>
<b>TOTAL COUNTY FTE's - CHANGE</b>												
TOTAL COUNTY FTE's	646.98	-42.92	-9.78	7.76	1.71	7.93	0.97	8.19	6.66	12.43	639.93	-7.05
<b>TOTAL PERSONS EMPLOYED - CHANGE</b>												
TOTAL PERSONS EMPLOYED	717	-44	-6	10	-3	5	-1	7	9	16	710	-7

Note: This summary excludes any funding source information.

# **LAW ENFORCEMENT AND PUBLIC SAFETY FUNCTIONAL GROUP**

## **MISSION STATEMENT**

To continually improve the communication and interaction of Sauk County departments. To effectively and efficiently complete short term and long term agreements. Continue to search resources for innovative and collaborative programs.

## **VISION STATEMENT**

To continually increase and improve working relationships between all departments in order to effectively succeed in joint interactions, procedures and agreements.

## **ELEMENTS OF COUNTY WIDE MISSION FULFILLED**

Fiscally Responsible/Essential Services  
Safe Community

## Child Support

### Department Vision - Where the department would ideally like to be

Provide services to lessen the number of children living in poverty and increase the number of children receiving support from both parents.

### Department Mission - Major reasons for the department's existence and purpose in County government

Provide effective and quality services to the public with respect to establishment and enforcement of child support, medical support, establishment of paternity, and all other functions of the child support program.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Development of cultural, social, and community values

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain performance standards to realize maximum incentives.		Receipt of performance money based on:	Ongoing
	Exceeded 90% and maximized incentive money	90% Paternity establishment rate	
	Exceeded 80% and maximized incentive money	80% Court order rate	
	Exceeded 80% and maximized incentive money	80% Current support collection rate	
	Exceeded 80% and maximized incentive money	80% Collection rate on arrears	

### Program Evaluation

Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Child Support	Responsibilities include: Establishing paternity on cases where no father is named on the child's birth certificate. Establishment and enforcement of court orders which include child support orders, health insurance provisions, and collections of birth related expenses. Modification of existing court orders to comply with the percentage guidelines contained in DCF 150. The agency receives referrals from the Department of Human Services for children receiving public assistance benefits or in substitute care (foster care, kinship care). We also accept applications for services to establish new orders, or to modify and enforce extension orders.	7 USC 2011-2029  42 USC 601-619, 651-670  Wis Stat §49.22	Grants	\$774,451	11.00	Paternity establishment  Court order establishment  Collection of current support  Collection of arrears
			User Fees	\$15,200		
			<b>TOTAL REVENUES</b>	<b>\$789,651</b>		
			Wages & Benefits	\$732,939		
			Operating Expenses	\$246,564		
			<b>TOTAL EXPENSES</b>	<b>\$979,503</b>		
			<b>COUNTY LEVY</b>	<b>\$189,852</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$789,651</b>	11.00	
			<b>TOTAL EXPENSES</b>	<b>\$979,503</b>		
			<b>COUNTY LEVY</b>	<b>\$189,852</b>		

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
Number of active IV-D cases	3,468	3,489	3,531
Number of active non- IV-D cases	Unknown	799	810

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Paternity Establishment Rate (compared to prior year)	The agency exceeded the benchmarks set by the State (90%)	104.54%	105.55%	105.00%
Court Order Establishment Rate	The agency exceeded the benchmarks set by the State (80%)	92.24%	92.10%	92.17%
Collection of Current Support	The agency exceeded the benchmarks set by the State (80%)	81.54%	81.71%	81.25%
Collection of Arrears (past due payments)	The agency exceeded the benchmarks set by the State (80%)	81.91%	80.00%	80.00%

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CHILD SUPPORT</b>											
<u>Revenues</u>											
Tax Levy	164,268	169,337	173,918	163,090	163,090	189,852	26,762	16.41%	None	0	0
Grants & Aids	711,663	741,321	741,408	780,365	751,563	774,451	22,888	3.05%			
User Fees	16,672	18,733	15,997	15,200	15,200	15,200	0	0.00%	2019 Total	0	0
Miscellaneous	510	632	0	0	3,341	0	(3,341)	-100.00%			
Total Revenues	893,113	930,023	931,323	958,655	933,194	979,503	46,309	4.96%	2020	0	0
									2021	0	0
									2022	0	0
									2023	0	0
<u>Expenses</u>											
Labor	455,384	485,776	469,211	524,377	494,735	506,152	11,417	2.31%			
Labor Benefits	199,181	194,154	185,592	194,872	195,125	226,787	31,662	16.23%			
Supplies & Services	202,681	207,666	222,409	229,443	243,334	246,564	3,230	1.33%			
Addition to Fund Balance	35,868	42,427	54,111	9,963	0	0	0	0.00%			
Total Expenses	893,113	930,023	931,323	958,655	933,194	979,503	46,309	4.96%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

For 2019, we expect no change in the 66% federal match on agency expenses. Preliminary funding allocations indicate the agency will receive a 1.82% decrease in GPR and incentive funding from last year, or about \$7,372. A new Administrative Rule passed July 2018 limiting the funding collected through birth costs which decreased the Agency's revenues by \$7,000.

Additionally, three new staff began in July 2018 and one current staff member was promoted to a new position.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>			<b>Decrease in Revenue from State</b>			
Tax Levy	163,090	12,390	14,372			189,852
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	770,104	33,919	(14,372)			789,651
<b>Total Funding</b>	<b>933,194</b>	<b>46,309</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>979,503</b>
Labor Costs	689,860	43,079				732,939
Supplies & Services	243,334	3,230				246,564
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>933,194</b>	<b>46,309</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>979,503</b>

**Issues on the Horizon for the Department:**

Last year, we were working with the Ho Chunk Nation Child Support Agency on a Memorandum of Understanding, but that was halted by them for an undetermined time. If discussions should begin again and the Memorandum of Understanding become finalized in the next year, the results would be a decrease in child support cases in Sauk County, which, depending on the size of the decrease, could potentially impact agency performance outcomes and funding. The full impact is unknown at this time.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Child Support

Program # 1052	1	2	3	4	Outlay	Dept Total \$
Short Program Name: Child Support						

Is the Program Mandated?	Y					
Statutory Reference	49.22					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	15,200					\$15,200
2. Grants (List)	774,451					\$774,451
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$789,651	\$0	\$0	\$0	\$0	\$789,651

EXPENSES

6. Wages, Salaries, Benefits	732,939	0	0	0	N/A	\$732,939
7. Other Expenses	246,564					\$246,564
8. TOTAL EXPENSES	\$979,503	\$0	\$0	\$0	\$0	\$979,503

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$189,852	\$0	\$0	\$0	\$0	\$189,852
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Fund: GENERAL FUND Department: CHILD SUPPORT	2016		2017		2017 %	2018		2018 Estimated	2019	\$ Change 2018 Amended to 2019
	Amended Budget	2016 Actual	Amended Budget	2017 Actual		6 Months Actual	2018 Amended Budget			
<b>10052 CHILD SUPPORT REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-169,337.00	-169,337.00	-173,918.00	-173,918.00	100%	-81,545.18	-163,090.00	-163,090.00	-189,852.00	26,762.00
424540 ACT IV-D AGENCY REVENUE	-738,257.00	-741,320.65	-744,810.00	-741,408.14	100%	-215,575.31	-751,563.00	-780,365.00	-774,451.00	22,888.00
441250 BLOOD TEST FEES	-3,000.00	-4,528.41	-3,000.00	-3,031.67	101%	-1,679.34	-3,000.00	-3,000.00	-3,000.00	0.00
441260 SERVICE FEES	-12,000.00	-14,129.03	-12,000.00	-12,800.42	107%	-7,242.72	-12,000.00	-12,000.00	-12,000.00	0.00
441270 VITAL STATISTICS FEES	-100.00	-76.00	-100.00	-31.00	31%	-55.00	-100.00	-100.00	-100.00	0.00
451650 COPIER/POSTAGE/MISC	-100.00	0.00	-100.00	-133.43	133%	-34.61	-100.00	-100.00	-100.00	0.00
484160 MISCELLANEOUS REVENUES	0.00	-632.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	0%	0.00	-3,341.00	0.00	0.00	-3,341.00
<b>TOTAL CHILD SUPPORT REVENUE</b>	<b>-922,794.00</b>	<b>-930,023.09</b>	<b>-933,928.00</b>	<b>-931,322.66</b>	<b>100%</b>	<b>-306,132.16</b>	<b>-933,194.00</b>	<b>-958,655.00</b>	<b>-979,503.00</b>	<b>46,309.00</b>
<b>10052451 IV-D AGENCY-CHILD SUPPORT</b>										
511100 SALARIES PERMANENT REGULAR	466,283.00	482,409.30	480,243.00	466,037.63	97%	240,026.80	491,560.00	494,491.00	503,414.00	11,854.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	0%	0.00	0.00	27,288.00	0.00	0.00
511900 LONGEVITY-FULL TIME	3,715.00	3,366.47	3,575.00	3,173.13	89%	0.00	3,175.00	2,598.00	2,738.00	-437.00
514100 FICA & MEDICARE TAX	35,955.00	35,339.57	37,012.00	34,195.25	92%	17,212.11	37,847.00	40,115.00	38,721.00	874.00
514200 RETIREMENT-COUNTY SHARE	31,020.00	30,112.01	32,900.00	30,896.18	94%	16,080.64	33,147.00	35,133.00	33,153.00	6.00
514400 HEALTH INSURANCE COUNTY SHARE	138,342.00	128,142.75	131,904.00	120,017.09	91%	66,038.60	123,616.00	119,046.00	154,414.00	30,798.00
514500 LIFE INSURANCE COUNTY SHARE	320.00	311.20	297.00	219.23	74%	112.11	218.00	264.00	246.00	28.00
514600 WORKERS COMPENSATION	329.00	248.88	339.00	264.40	78%	143.75	297.00	314.00	253.00	-44.00
520900 CONTRACTED SERVICES	160,834.00	140,003.96	152,742.00	147,022.65	96%	73,310.85	155,314.00	155,314.00	163,377.00	8,063.00
521100 MEDICAL EXAMINATIONS	7,500.00	2,628.25	7,500.00	3,128.65	42%	1,162.00	5,000.00	2,500.00	5,000.00	0.00
521900 OTHER PROFESSIONAL SERVICES	20,000.00	18,046.82	20,000.00	16,613.15	83%	6,601.09	22,000.00	18,000.00	22,000.00	0.00
522500 TELEPHONE & DAIN LINE	2,000.00	1,241.63	2,000.00	1,017.76	51%	584.08	2,000.00	1,500.00	2,000.00	0.00
523900 INTERPRETER FEES	1,000.00	558.40	1,000.00	173.40	17%	299.65	1,000.00	750.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	18,000.00	13,091.09	18,000.00	13,476.52	75%	7,385.96	16,000.00	16,000.00	16,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	12,000.00	6,735.34	12,000.00	8,830.22	74%	4,343.43	13,341.00	11,000.00	10,000.00	-3,341.00
531800 MIS DEPARTMENT CHARGEBACKS	16,246.00	20,165.52	25,166.00	27,600.78	110%	11,707.12	19,429.00	19,429.00	17,937.00	-1,492.00
532400 MEMBERSHIP DUES	1,350.00	90.00	1,350.00	779.00	58%	779.00	1,350.00	1,350.00	1,350.00	0.00
532500 SEMINARS AND REGISTRATIONS	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	2,500.00	2,011.00	2,500.00	854.00	34%	80.00	2,500.00	1,000.00	2,500.00	0.00
533200 MILEAGE	1,500.00	1,105.41	1,500.00	656.25	44%	106.00	1,500.00	600.00	1,500.00	0.00
533500 MEALS AND LODGING	2,500.00	1,167.86	2,500.00	1,435.22	57%	19.82	2,500.00	600.00	2,500.00	0.00
537800 VITAL STATISTICS FEES	250.00	120.00	250.00	120.00	48%	110.00	250.00	250.00	250.00	0.00
552100 OFFICIALS BONDS	1,150.00	701.08	1,150.00	701.08	61%	701.08	1,150.00	1,150.00	1,150.00	0.00
<b>TOTAL IV-D AGENCY-CHILD SUPPORT</b>	<b>922,794.00</b>	<b>887,596.54</b>	<b>933,928.00</b>	<b>877,211.59</b>	<b>94%</b>	<b>446,804.09</b>	<b>933,194.00</b>	<b>948,692.00</b>	<b>979,503.00</b>	<b>46,309.00</b>

	2016		2017	2017	2018	2018	2018		\$ Change	
Fund: GENERAL FUND	Amended	2016	Amended	2017	6 Months	Amended	2018		2018	
Department: CHILD SUPPORT	Budget	Actual	Budget	Actual	Actual	Budget	Estimated	2019	Amended to	
				Used					2019	
TOTAL DEPARTMENT REVENUE	-922,794.00	-930,023.09	-933,928.00	-931,322.66	100%	-306,132.16	-933,194.00	-958,655.00	-979,503.00	46,309.00
TOTAL DEPARTMENT EXPENSE	922,794.00	887,596.54	933,928.00	877,211.59	94%	446,804.09	933,194.00	948,692.00	979,503.00	46,309.00
-ADDITION TO / USE OF FUND BALANCE	0.00	-42,426.55	0.00	-54,111.07		140,671.93	0.00	-9,963.00	0.00	

## Coroner

Department Vision - Where the department would ideally like to be
The vision of the Coroner's Office is to provide the services of our Office to the public as mandated by State Statutes, within the limits of our appropriated budget.

Department Mission - Major reasons for the department's existence and purpose in County government
The mission of the Coroners Office is to maintain the highest standard of professionalism and integrity in determining the cause and manner of death, while maintaining respect for the grieving families in their time of need. We want the people of the County to know that by our words and actions that we are sincere and loyal to them and give our highest regard to each and every death we investigate.

Elements of Countywide Mission Fulfilled
Provide fiscally responsible / essential services
Specific Strategic Issues Addressed
None

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continuity of Operations	Timely operations with no complaints	Increase cross functions of all Deputies, continuing professionalism of the Office	ongoing
Research valued services for our Department. Assist in education of other medical professions through job shadowing.	At least twice per year educational event attended	Increase services to the citizens	ongoing

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Coroner	Pronounces death as needed and also issue Cremation, Disinterment and Embalming permits. Involved in the notification of death to families, both residents of and visitors to our County, as needed. Work closely with the Hospice Program, Home Health Nurses and Local Doctors to assist in providing care for the families of terminal patients in our county. Work with the Sheriffs Department and all other local Law Enforcement Departments in our investigations of deaths, keeping the chain of evidence intact at all times. Support and assist in the Organ and Tissue Donation Program, helping many others in our assistance in this program.	Wis Stats 59.34, 979	User Fees / Misc	\$35,000	1.00	
			Grants	\$0		
			<b>TOTAL REVENUES \$35,000</b>			
			Wages & Benefits	\$111,618		
			Operating Expenses	\$69,145		
			<b>TOTAL EXPENSES \$180,763</b>			
			<b>COUNTY LEVY \$145,763</b>			
			User Fees / Misc	\$0		
			Grants	\$0		
			<b>TOTAL REVENUES \$0</b>			
			Wages & Benefits	\$0		
			Operating Expenses	\$30,000		
			<b>TOTAL EXPENSES \$30,000</b>			
			<b>COUNTY LEVY \$30,000</b>			
			<b>TOTAL REVENUES \$35,000</b>			
			<b>TOTAL EXPENSES \$210,763</b>			
			<b>COUNTY LEVY \$175,763</b>			
Totals					1.00	

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimate	2019 Budget
Coroner cases - cremation and death investigations	938	840	840
Number of autopsies	26	28	28
Number of toxicologies	45	45	45
Number of cremation permits	388	350	350
Number of signed death certificates (signed by County Coroner)	108	100	100
Natural Deaths (signed by County Coroner or Medical Doctor)	495	435	435
Accidents	50	50	50
Suicide	5	5	5
Homicide	0	0	0
Undetermined	0	0	0

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Signature of Death Certificates, after investigation completed	Timely death certificates allow families to proceed	2 days	2 days	2 days

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CORONER</b>											
<u>Revenues</u>											
Tax Levy	150,569	129,287	134,155	127,012	127,012	175,763	48,751	38.38%	Vehicle	30,000	30,000
Licenses & Permits	33,005	35,750	33,975	35,000	35,000	35,000	0	0.00%			
Use of Fund Balance	0	0	0	3,600	0	0	0	0.00%			
Total Revenues	184,349	165,037	168,130	165,612	162,012	210,763	48,751	30.09%			
<u>Expenses</u>											
Labor	66,313	71,733	72,010	71,837	71,837	83,023	11,186	15.57%	2020	0	0
Labor Benefits	24,111	24,330	24,953	25,950	25,950	28,595	2,645	10.19%	2021	0	0
Supplies & Services	67,825	59,272	66,293	67,825	64,225	69,145	4,920	7.66%	2022	35,000	35,000
Capital Outlay	21,513	0	0	0	0	30,000	30,000	0.00%	2023	0	0
Addition to Fund Balance	4,587	9,702	4,875	0	0	0	0	0.00%			
Total Expenses	184,349	165,037	168,130	165,612	162,012	210,763	48,751	30.09%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

There is an increasing trend for people to choose cremation over a traditional funeral. Currently, 72% of all deaths are cremations.

The state budget includes a freeze on cremation fee rates for two years. Also, if a decedent is on assistance and qualifies, their funeral expenses will be assisted by the State. When this occurs, counties are expected to waive cremation fees. This has reduced Sauk County cremation fee revenue as more take advantage of this program. There is an increase in requests by law enforcement for autopsies and the blood test expenses.

2019 includes a vehicle replacement.

	2018 Revised Budget	Cost to Continue Operations in 2019	Vehicle replacement	Change 2	Change 3	201+ Budget Request
<b>Description of Change</b>						
Tax Levy	127,012	18,751	30,000			175,763
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	35,000	0				35,000
<b>Total Funding</b>	162,012	18,751	30,000	0	0	210,763
Labor Costs	97,787	13,832				111,619
Supplies & Services	64,225	4,919				69,144
Capital Outlay	0	0	30,000			30,000
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	162,012	18,751	30,000	0	0	210,763

**Issues on the Horizon for the Department:**

The increasing push for a higher level of training and professionalism equalizing all Coroner departments around the state continues. Case loads increase slightly each year, less than 10%, with this there has been an increase in hospice care cases. Planning for equipment and safe handling techniques for bariatric personnel is an increasing priority.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Coroner

Program # -->	1	2	3		Dept
Short Program Name -->	Coroner			Outlay	Total \$

Is the Program Mandated?	Yes				
Statutory Reference	59.34, 979				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)					\$0
Cremation Permits	35,000				\$35,000
					\$0
2. Grants (List)					\$0
					\$0
					\$0
					\$0
					\$0
3. Use of Carryfwd / Fund Balance					\$0
4. Other Revenues					\$0
5. TOTAL REVENUES	\$35,000	\$0	\$0	\$0	\$35,000

EXPENSES

6. Wages, Salaries, Benefits	111,618	0	0	N/A	\$111,618
7. Other Expenses	69,145			30,000	\$99,145
8. TOTAL EXPENSES	\$180,763	\$0	\$0	\$30,000	\$210,763

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$145,763	\$0	\$0	\$30,000	\$175,763
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: CORONER</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10021 CORONER REVENUES</b>										
411100 GENERAL PROPERTY TAXES	-129,287.00	-129,287.00	-134,155.00	-134,155.00	100%	-63,506.18	-127,012.00	-127,012.00	-175,763.00	48,751.00
441600 CREMATION PERMITS	-30,000.00	-35,750.00	-30,000.00	-33,975.00	113%	-15,625.00	-35,000.00	-35,000.00	-35,000.00	0.00
<b>TOTAL CORONER REVENUES</b>	<b>-159,287.00</b>	<b>-165,037.00</b>	<b>-164,155.00</b>	<b>-168,130.00</b>	<b>102%</b>	<b>-79,131.18</b>	<b>-162,012.00</b>	<b>-162,012.00</b>	<b>-210,763.00</b>	<b>48,751.00</b>
<b>10021126 CORONER</b>										
511100 SALARIES PERMANENT REGULAR	52,713.00	52,712.87	53,760.00	53,760.20	100%	27,313.39	54,837.00	54,837.00	66,023.00	11,186.00
514100 FICA & MEDICARE TAX	5,333.00	5,398.06	5,414.00	5,412.22	100%	2,717.64	5,496.00	5,496.00	6,351.00	855.00
514200 RETIREMENT-COUNTY SHARE	3,479.00	3,483.17	3,656.00	3,653.54	100%	1,830.01	3,674.00	3,674.00	4,324.00	650.00
514400 HEALTH INSURANCE COUNTY SHARE	14,737.00	14,761.28	15,031.00	15,103.70	100%	8,611.72	15,899.00	15,899.00	16,852.00	953.00
514500 LIFE INSURANCE COUNTY SHARE	48.00	56.64	61.00	61.88	101%	31.34	62.00	62.00	63.00	1.00
514600 WORKERS COMPENSATION	837.00	630.63	877.00	721.20	82%	417.29	819.00	819.00	1,005.00	186.00
515800 PER DIEM	17,000.00	19,020.00	17,000.00	18,250.00	107%	9,295.00	17,000.00	17,000.00	17,000.00	0.00
521900 OTHER PROFESSIONAL SERVICES	45,000.00	38,681.00	50,000.00	49,368.00	99%	18,836.00	45,000.00	50,000.00	50,000.00	5,000.00
522500 TELEPHONE & DAIN LINE	250.00	58.54	150.00	61.83	41%	37.22	150.00	150.00	150.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	900.00	745.64	900.00	932.01	104%	250.22	900.00	900.00	900.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,369.00	1,369.40	1,685.00	2,122.81	126%	876.69	1,754.00	1,754.00	1,674.00	-80.00
532400 MEMBERSHIP DUES	120.00	120.00	120.00	370.00	308%	120.00	120.00	120.00	120.00	0.00
532800 TRAINING AND INSERVICE	500.00	500.00	500.00	250.00	50%	500.00	1,000.00	500.00	1,000.00	0.00
533500 MEALS AND LODGING	500.00	0.00	500.00	410.00	82%	0.00	800.00	400.00	800.00	0.00
534700 FIELD SUPPLIES	3,000.00	4,961.64	3,000.00	3,933.62	131%	165.98	3,000.00	3,000.00	3,000.00	0.00
535100 VEHICLE FUEL / OIL	9,000.00	6,003.15	7,000.00	5,089.40	73%	2,779.75	7,000.00	6,500.00	7,000.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	3,000.00	5,535.14	3,000.00	2,780.92	93%	1,212.44	3,000.00	3,000.00	3,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	1,500.00	1,296.23	1,500.00	972.85	65%	1,372.79	1,500.00	1,500.00	1,500.00	0.00
552100 OFFICIALS BONDS	1.00	1.17	1.00	1.17	117%	1.17	1.00	1.00	1.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	30,000.00	30,000.00
<b>TOTAL CORONER</b>	<b>159,287.00</b>	<b>155,334.56</b>	<b>164,155.00</b>	<b>163,255.35</b>	<b>99%</b>	<b>76,368.65</b>	<b>162,012.00</b>	<b>165,612.00</b>	<b>210,763.00</b>	<b>48,751.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-159,287.00</b>	<b>-165,037.00</b>	<b>-164,155.00</b>	<b>-168,130.00</b>	<b>102%</b>	<b>-79,131.18</b>	<b>-162,012.00</b>	<b>-162,012.00</b>	<b>-210,763.00</b>	<b>48,751.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>159,287.00</b>	<b>155,334.56</b>	<b>164,155.00</b>	<b>163,255.35</b>	<b>99%</b>	<b>76,368.65</b>	<b>162,012.00</b>	<b>165,612.00</b>	<b>210,763.00</b>	<b>48,751.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-9,702.44</b>	<b>0.00</b>	<b>-4,874.65</b>		<b>-2,762.53</b>	<b>0.00</b>	<b>3,600.00</b>	<b>0.00</b>	

## District Attorney

### Department Vision - Where the department would ideally like to be

Swift prosecution will protect the community from violent offenders.  
 Restitution collected and returned into the community will assist the economy  
 Cases settled with fines and/or Court costs generate revenues for the County and State.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Mission of the District Attorney' Office is to prosecute violations of the state law and county ordinances on behalf of the citizens of the County and in the name of the State of Wisconsin.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Development of community values

### Specific Strategic Issues Addressed

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)  
 Partnerships with outside agencies (drugs, interoperability)  
 Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Prosecute all cases as scheduled by the Courts	Cases are filed; Prosecutors appear in Court	Swift prosecution deters crime and protects the public	Ongoing
Recover restitution and out of pocket expenses during prosecution.	Restitution ordered by Court	Return restitution to the community	Ongoing
Provide services to Sauk County crime victims as required by Crime Victims' Rights Legislation	Victim contact upon case filing	Compliance with Chapter 950 of the Wisconsin Statutes	Ongoing
To conform all policies and procedures to the practices of the criminal procedure statutes. Maintain and improve upon all of the above.	Cases filed with appropriate statutory charges	Respond appropriately to all statutory changes	Ongoing
Continue to advocate for additional prosecutors for the District Attorney's Office from the State.	Request through State budget	Understaffed	Ongoing
To develop new and innovative programs to assist crime victims	Victim contact	Successful implementation of crime victim services	Ongoing
Assist in the development of Alternative Resolution Initiatives within the Criminal Justice System	CJCC involvement	Extensive involvement with Sauk County CJCC to more effectively and efficiently treat the underlying causes of crime and reduce recidivism	Ongoing

Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator (s)
Victim Witness	The program provides services to victims and witnesses of crime. Assisting victims and witnesses with Court hearings, providing information to victims and witnesses and collecting restitution information	Wisconsin Statutes Chapter 950 and the Wisconsin Crime Victims' Constitutional Amendment	Other Revenues	\$58,795	1.94	Attorneys are State Expense
			<b>TOTAL REVENUES</b>	<b>\$58,795</b>		
			Wages & Benefits	\$131,904		
			Operating Expenses	\$6,227		
			<b>TOTAL EXPENSES</b>	<b>\$138,131</b>		
		<b>COUNTY LEVY</b>	<b>\$79,336</b>			
Delinquent	Criminal prosecution for juveniles between the age of 10 and 16 years of age.	Wisconsin Statutes Chapter 938	Grants	\$0	0.32	Number of Cases  Attorneys are State Expense
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$24,402		
			Operating Expenses	\$6,678		
			<b>TOTAL EXPENSES</b>	<b>\$31,080</b>		
		<b>COUNTY LEVY</b>	<b>\$31,080</b>			



## District Attorney

Adult Prosecution / Restitution	Criminal prosecution for adults and juveniles who have original adult Court jurisdiction and juveniles waived into adult Court. Hold offenders accountable for criminal conduct, focusing on appropriate punishment as well as on rehabilitation. Collection of restitution information from victims to submit to the Court, so that it may be returned to the community. Assist law enforcement in the investigation of cases through providing legal advice, assisting with subpoenas for documents, search warrants and legal research. Provide legal updates and training to law enforcement agencies in Sauk County.	Wisconsin Statutes Chapters 48, 938 - 980, Wisconsin Constitution Article VI Section 4	5.54	Number of Cases Restitution Dollars Collected  Attorneys are State Expense	
				Revenues	\$26,000
				Use of Fund Balance	\$0
				<b>TOTAL REVENUES</b>	<b>\$26,000</b>
				Wages & Benefits	\$396,919
				Operating Expenses	\$20,035
				<b>TOTAL EXPENSES</b>	<b>\$416,954</b>
				<b>COUNTY LEVY</b>	<b>\$390,954</b>
Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant Program (ICJR)	The Sauk County District Attorney's Office received the ICJR grant through the Department of Justice's Office on Violence Against Women from October 1, 2017 through September 30, 2020. The grant is being funded to encourage partnerships among governments, courts, victim service providers, coalitions and rape crisis centers, to ensure that sexual assault, domestic violence, dating violence, and stalking are treated seriously.	CFDA 16.590	-	100% law enforcement-to-advocacy referral rate for all reported instances of sexual assault, domestic violence, stalking, and dating/teen violence	
				Grants	\$150,000
				<b>TOTAL REVENUES</b>	<b>\$150,000</b>
				Wages & Benefits	\$0
				Operating Expenses	\$150,000
				<b>TOTAL EXPENSES</b>	<b>\$150,000</b>
				<b>COUNTY LEVY</b>	<b>\$0</b>
Totals/Additional Comments (Staffing Needs)	The department remains understaffed by Attorneys. The Sauk County District Attorney's Office must daily, decide not to prosecute certain cases due to lack of resources, impacting victims, collection of restitution and public perception of the efficacy of the criminal justice system. Increased efficiency by converting to an electronic files office, has resulted in current support staffing levels being sufficient.		7.80		
				<b>TOTAL REVENUES</b>	<b>\$234,795</b>
				<b>TOTAL EXPENSES</b>	<b>\$736,165</b>
				<b>COUNTY LEVY</b>	<b>\$501,370</b>

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
All Cases Received	3,199	2,916	3,058
Adult Felony Referrals	784	739	762
Adult Felony Filed	586	622	604
Adult Misdemeanor Filed	614	665	639
Criminal Traffic Filed	397	478	437
Juvenile Delinquent	53	53	53
Civil Traffic/Forfeiture Cases	1,023	816	920
Initial Contact Letters to Victims	1,074	838	956

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Cases Closed NOTE: Closed = Convicted, Dismissed, Not Prosecuted; Deferred cases will be "closed" in succeeding years.	Outcome Indicators are mainly subjective: An appropriate disposition for 1 case may be completely inappropriate for a 2nd case depending on offense and individual circumstance.	2,269	2,633	2,573
Convictions	Outcome Indicators are mainly subjective: An appropriate disposition for 1 case may be completely inappropriate for a 2nd case depending on offense and individual circumstance.	1,281	1,462	1,440
Ratio of Case Received to Cases Closed		71%	70%	70%

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>DISTRICT ATTORNEY / VICTIM WITNESS</b>											
<u>Revenues</u>											
Tax Levy	407,566	434,544	461,118	474,970	474,970	501,372	26,402	5.56%	None	0	0
Grants & Aids	57,299	202,371	260,342	230,090	230,090	208,795	(21,295)	-9.26%			
User Fees	30,038	21,103	26,241	21,000	21,000	26,000	5,000	23.81%	2019 Total	0	0
Use of Fund Balance	1,931	21,505	0	20,000	20,000	0	(20,000)	-100.00%			
Total Revenues	496,835	679,523	747,701	746,060	746,060	736,167	(9,893)	-1.33%	2020	0	0
									2021	0	0
									2022	0	0
									2023	0	0
<u>Expenses</u>											
Labor	325,576	336,870	327,983	357,444	357,444	380,765	23,321	6.52%			
Labor Benefits	148,756	152,292	144,615	165,454	165,454	172,462	7,008	4.24%			
Supplies & Services	22,503	190,361	204,782	223,162	223,162	182,940	(40,222)	-18.02%			
Addition to Fund Balance	0	0	70,322	0	0	0	0	0.00%			
Total Expenses	496,835	679,523	747,701	746,060	746,060	736,167	(9,893)	-1.33%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

**Department: District Attorney**

**Changes and Highlights to the Department's Budget:**

Unlike many other counties, Sauk County's population has steadily increased over the past decade. Also, Sauk County, with its indoor waterpark resorts, and a Casino, is a major tourist stop and results in Sauk County's actual daily population being far in excess of its resident population. That additional population affects the office in terms of increased criminal caseload, particularly in the areas of child sexual assaults, domestic abuse cases, thefts, and OWI cases. The continued, increasing workload has caused serious consideration of suspending/declining prosecution of certain crimes. The increased caseload affects the ability of the DA office to promptly file and prosecute deserving cases and results in delays in charging and processing cases. The continued growth of Sauk County's prosecutorial needs cannot be ignored without serious ramifications to victims of crime and citizens of Sauk County.

The Sauk County District Attorney's Office received the Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking (ICJR) grant through the Department of Justice's Office on Violence Against Women from October 1, 2017 through September 30, 2020. The grant is being funded to encourage partnerships among governments, courts, victim providers, and crisis centers to ensure these cases are treated seriously, requiring the coordinated involvement of the entire criminal justice system and community-based victim service organizations. The total grant award amount is \$450,000.

The Sauk County District Attorney's Office 2019 budget shows a change of \$150,000 to reflect a portion of the total grant dollars expected to be disbursed over the three (3) year grant period.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>			<b>ICJR Grant</b>			
Tax Levy	474,970	26,402				501,372
Use of Fund Balance or Carryforward Funds	20,000	(20,000)				0
All Other Revenues	251,090	(166,295)	150,000			234,795
<b>Total Funding</b>	<b>746,060</b>	<b>(159,893)</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>736,167</b>
Labor Costs	522,898	30,329				553,227
Supplies & Services	223,162	(190,222)	150,000			182,940
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>746,060</b>	<b>(159,893)</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>736,167</b>

**Issues on the Horizon for the Department:**

Continued changes to certain crimes (former misdemeanors that are now felonies and enhanced penalties) cause additional stressors on the DA office and the courts. As Wisconsin is the last State to have OWI first offenses as a civil offense as opposed to criminal, there is mounting pressure for Wisconsin to make OWI first offenses a crime. If that occurs, that additional workload would require significant increases in staff.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: District Attorney

Program # -->	1	2	3	4		Dept
Short Program Name -->	V/W	Juv	Adult/Rest	ICJR	Outlay	Total \$

Is the Program Mandated?	Y	Y	Y	N		
Statutory Reference	Chap 950	Chap 938	Chap 939-976	CFDA 16.590		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)	58,795					\$58,795
Improving Crim Justice Response				150,000		\$150,000
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues		6,500	19,500			\$26,000
5. TOTAL REVENUES	\$58,795	\$6,500	\$19,500	\$150,000	\$0	\$234,795

EXPENSES

6. Wages, Salaries, Benefits	131,904	24,402	396,919	0	0	\$553,225
7. Other Expenses	6,227	6,678	20,034.75	150,000	0	\$182,940
8. TOTAL EXPENSES	\$138,131	\$31,080	\$416,954	\$150,000	\$0	\$736,165

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$79,336	\$24,580	\$397,454	\$0	\$0	\$501,370
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: DISTRICT ATTY/VICTIM WITNI</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10014 DISTRICT ATTY REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-434,544.00	-434,544.00	-461,118.00	-461,118.00	100%	-237,485.18	-474,970.00	-474,970.00	-501,372.00	26,402.00
424268 SAJI-DOJ GRANT	-141,392.00	-143,989.15	-194,236.00	-201,923.54	104%	-24,852.41	-20,000.00	-20,000.00	0.00	-20,000.00
424269 ICJR-DOJ GRANT	0.00	0.00	0.00	0.00	0%	0.00	-150,000.00	-150,000.00	-150,000.00	0.00
424270 S/A:VICTIM WITNESS ASSIST	-59,082.00	-58,381.94	-57,318.00	-58,418.55	102%	-29,708.02	-60,090.00	-60,090.00	-58,795.00	-1,295.00
451240 RESTITUTION SURCHARGE-CO	-10,000.00	-4,061.86	-7,000.00	-4,957.68	71%	-6,401.39	-5,000.00	-5,000.00	-9,000.00	4,000.00
452020 COPIES AND PHOTOS	-13,000.00	-17,040.74	-15,000.00	-21,283.46	142%	-10,008.72	-16,000.00	-16,000.00	-17,000.00	1,000.00
489020 XFER FROM CONTINGENCY/C&COMF	-21,505.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0%	0.00	-20,000.00	0.00	0.00	-20,000.00
<b>TOTAL DISTRICT ATTY REVENUE</b>	<b>-679,523.00</b>	<b>-658,017.69</b>	<b>-734,672.00</b>	<b>-747,701.23</b>	<b>102%</b>	<b>-308,455.72</b>	<b>-746,060.00</b>	<b>-726,060.00</b>	<b>-736,167.00</b>	<b>-9,893.00</b>
<b>10014130 DISTRICT ATTORNEY</b>										
511100 SALARIES PERMANENT REGULAR	257,393.00	257,848.76	266,363.00	246,618.57	93%	133,835.92	273,239.00	273,239.00	289,348.00	16,109.00
511900 LONGEVITY-FULL TIME	2,430.00	2,429.60	2,550.00	2,222.93	87%	0.00	2,090.00	2,090.00	2,190.00	100.00
514100 FICA & MEDICARE TAX	19,876.00	18,826.49	20,572.00	17,808.15	87%	9,232.73	21,063.00	21,063.00	22,303.00	1,240.00
514200 RETIREMENT-COUNTY SHARE	17,148.00	17,168.66	18,286.00	16,348.07	89%	8,967.07	18,447.00	18,447.00	19,096.00	649.00
514400 HEALTH INSURANCE COUNTY SHARE	88,420.00	88,567.68	90,188.00	81,781.60	91%	51,007.88	95,393.00	95,393.00	101,114.00	5,721.00
514500 LIFE INSURANCE COUNTY SHARE	123.00	130.04	133.00	108.80	82%	68.48	124.00	124.00	161.00	37.00
514600 WORKERS COMPENSATION	182.00	133.32	188.00	140.39	75%	80.29	165.00	165.00	146.00	-19.00
520900 CONTRACTED SERVICES	159,995.00	159,995.25	183,932.00	165,839.59	90%	43,358.54	192,500.00	192,500.00	152,500.00	-40,000.00
521400 COURT REPORTER AND TRANSCRIBE	2,500.00	760.89	2,000.00	2,267.98	113%	1,198.50	2,000.00	2,000.00	2,600.00	600.00
521900 OTHER PROFESSIONAL SERVICES	2,500.00	2,495.15	2,500.00	1,088.95	44%	160.00	2,500.00	2,500.00	1,500.00	-1,000.00
522500 TELEPHONE & DAIN LINE	500.00	345.45	500.00	343.39	69%	195.91	500.00	500.00	400.00	-100.00
531100 POSTAGE AND BOX RENT	4,200.00	2,730.43	4,000.00	2,496.44	62%	1,180.63	4,000.00	4,000.00	3,000.00	-1,000.00
531200 OFFICE SUPPLIES AND EXPENSE	2,800.00	1,788.80	8,500.00	7,618.83	90%	4,061.52	7,000.00	7,000.00	7,000.00	0.00
531300 PHOTO COPIES	300.00	97.00	300.00	204.77	68%	77.24	300.00	300.00	300.00	0.00
531400 SMALL EQUIPMENT	500.00	1,882.48	600.00	119.99	20%	0.00	600.00	600.00	600.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	3,133.00	3,713.04	3,965.00	4,825.85	122%	1,993.33	3,986.00	3,986.00	5,188.00	1,202.00
532300 PROFESSIONAL SUBSCRIPTION	200.00	280.11	350.00	366.11	105%	51.38	350.00	350.00	400.00	50.00
532400 MEMBERSHIP DUES	310.00	340.00	310.00	405.00	131%	100.00	325.00	325.00	325.00	0.00
532500 SEMINARS AND REGISTRATIONS	1,000.00	2,965.00	1,095.00	5,182.80	473%	335.00	1,200.00	1,200.00	1,200.00	0.00
533200 MILEAGE	500.00	609.32	1,700.00	95.90	6%	0.00	500.00	500.00	500.00	0.00
533500 MEALS AND LODGING	6,102.00	7,982.06	12,344.00	9,176.50	74%	2,357.48	1,200.00	1,200.00	1,200.00	0.00
<b>TOTAL DISTRICT ATTORNEY</b>	<b>570,112.00</b>	<b>571,089.53</b>	<b>620,376.00</b>	<b>565,060.61</b>	<b>91%</b>	<b>258,261.90</b>	<b>627,482.00</b>	<b>627,482.00</b>	<b>611,071.00</b>	<b>-16,411.00</b>
<b>10014131 VICTIM/WITNESS</b>										
511100 SALARIES PERMANENT REGULAR	43,518.00	43,636.54	44,999.00	44,996.69	100%	23,080.40	46,862.00	46,862.00	52,742.00	5,880.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	32.64	0.00	290.53	0%	222.40	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	560.00	560.00	580.00	644.10	111%	0.00	600.00	600.00	0.00	-600.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: DISTRICT ATTY/VICTIM WITNI</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10014131 VICTIM/WITNESS</b>										
512100 WAGES-PART TIME	32,117.00	32,314.20	33,201.00	33,210.09	100%	17,032.24	34,573.00	34,573.00	36,381.00	1,808.00
512900 LONGEVITY-PART TIME	0.00	47.98	70.00	0.00	0%	0.00	80.00	80.00	104.00	24.00
514100 FICA & MEDICARE TAX	5,829.00	5,265.21	6,032.00	5,493.65	91%	2,922.54	6,282.00	6,282.00	6,826.00	544.00
514200 RETIREMENT-COUNTY SHARE	5,029.00	5,052.74	5,362.00	5,378.50	100%	2,702.46	5,502.00	5,502.00	5,844.00	342.00
514400 HEALTH INSURANCE COUNTY SHARE	17,016.00	17,044.00	17,356.00	17,439.39	100%	9,943.44	18,357.00	18,357.00	16,852.00	-1,505.00
514500 LIFE INSURANCE COUNTY SHARE	52.00	64.12	70.00	71.36	102%	36.48	72.00	72.00	75.00	3.00
514600 WORKERS COMPENSATION	53.00	39.20	55.00	44.60	81%	24.22	49.00	49.00	45.00	-4.00
522500 TELEPHONE & DAIN LINE	250.00	211.36	250.00	215.37	86%	96.47	250.00	250.00	250.00	0.00
531100 POSTAGE AND BOX RENT	2,000.00	1,960.56	2,100.00	1,652.22	79%	796.45	2,100.00	2,100.00	2,000.00	-100.00
531200 OFFICE SUPPLIES AND EXPENSE	800.00	269.24	1,800.00	1,458.74	81%	179.28	1,300.00	1,300.00	1,500.00	200.00
531800 MIS DEPARTMENT CHARGEBACKS	772.00	771.86	846.00	845.59	100%	422.57	846.00	846.00	772.00	-74.00
532400 MEMBERSHIP DUES	165.00	70.00	165.00	70.00	42%	70.00	165.00	165.00	165.00	0.00
532500 SEMINARS AND REGISTRATIONS	350.00	255.00	380.00	255.00	67%	130.00	380.00	380.00	380.00	0.00
533200 MILEAGE	500.00	717.12	600.00	217.30	36%	122.04	600.00	600.00	600.00	0.00
533500 MEALS AND LODGING	400.00	121.00	430.00	35.72	8%	114.13	560.00	560.00	560.00	0.00
<b>TOTAL VICTIM/WITNESS</b>	<b>109,411.00</b>	<b>108,432.77</b>	<b>114,296.00</b>	<b>112,318.85</b>	<b>98%</b>	<b>57,895.12</b>	<b>118,578.00</b>	<b>118,578.00</b>	<b>125,096.00</b>	<b>6,518.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-679,523.00</b>	<b>-658,017.69</b>	<b>-734,672.00</b>	<b>-747,701.23</b>	<b>102%</b>	<b>-308,455.72</b>	<b>-746,060.00</b>	<b>-726,060.00</b>	<b>-736,167.00</b>	<b>-9,893.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>679,523.00</b>	<b>679,522.30</b>	<b>734,672.00</b>	<b>677,379.46</b>	<b>92%</b>	<b>316,157.02</b>	<b>746,060.00</b>	<b>746,060.00</b>	<b>736,167.00</b>	<b>-9,893.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>21,504.61</b>	<b>0.00</b>	<b>-70,321.77</b>		<b>7,701.30</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>DRUG SEIZURES</b>											
<u>Revenues</u>											
Grants & Aids	2,207	2,230	4,549	0	0	0	0	0.00%			
Fees, Fines & Forfeitures	5,839	5,061	16,957	0	0	0	0	0.00%	None	0	0
Interest	60	44	56	100	100	100	0	0.00%			
Use of Fund Balance	24,084	76	0	22,383	11,000	11,000	0	0.00%	2019 Total	0	0
<b>Total Revenues</b>	<b>32,190</b>	<b>7,411</b>	<b>21,562</b>	<b>22,483</b>	<b>11,100</b>	<b>11,100</b>	<b>0</b>	<b>0.00%</b>			
<u>Expenses</u>											
Supplies & Services	32,190	7,411	12,146	22,483	11,100	11,100	0	0.00%	2020	0	0
Addition to Fund Balance	0	0	9,416	0	0	0	0	0.00%	2021	0	0
									2022	0	0
<b>Total Expenses</b>	<b>32,190</b>	<b>7,411</b>	<b>21,562</b>	<b>22,483</b>	<b>11,100</b>	<b>11,100</b>	<b>0</b>	<b>0.00%</b>	2023	0	0
Beginning of Year Fund Balance	103,418	79,334	79,258	88,674		66,291					
End of Year Fund Balance	79,334	79,258	88,674	66,291		55,291					

**Changes and Highlights to the Department's Budget:**

No changes anticipated for the 2019 budget. State and Federally authorized seizure of cash or properties can only be used for further drug-related activities. No specific items are planned for purchase using these funds in 2019. Purchases from these funds cannot be used to supplant the regular budget.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>						
Tax Levy	0					0
Use of Fund Balance or Carryforward Funds	11,000	0				11,000
All Other Revenues	100	0				100
<b>Total Funding</b>	<b>11,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,100</b>
Labor Costs	0					0
Supplies & Services	11,100	0				11,100
Capital Outlay						0
Transfer to Debt Service						0
<b>Total Expenses</b>	<b>11,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,100</b>

**Issues on the Horizon for the Department:**



SAUK COUNTY, WISCONSIN  
 2019 Budget  
 PROGRAM COST SCHEDULE  
 Department: Drug Seizures

Program # -->	1	2	3	4		Dept
Short Program Name -->	Drug Seizures				Outlay	Total \$

Is the Program Mandated?	Yes					
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	11,000					\$11,000
4. Other Revenues	100					\$100
5. TOTAL REVENUES	\$11,100	\$0	\$0	\$0	\$0	\$11,100

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Supplies and Services	11,100					\$11,100
8. TOTAL EXPENSES	\$11,100	\$0	\$0	\$0	\$0	\$11,100

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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Fund: DRUG SEIZURES Department: SHERIFF	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>28020 DRUG SEIZURES REVENUE</b>										
424210 STATE DRUG GRANTS	0.00	-2,229.72	0.00	-4,549.45	0%	0.00	0.00	0.00	0.00	0.00
441300 COURT ORDERED RESTITUTION	0.00	-582.47	0.00	-7,241.29	0%	0.00	0.00	0.00	0.00	0.00
452170 FED DRUG FORFEITURES	0.00	-2,708.00	-1,046.00	-9,716.00	929%	0.00	0.00	0.00	0.00	0.00
452180 STATE DRUG FORFEITURES	0.00	-1,771.12	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	-1,000.00	-43.74	-100.00	-55.75	56%	0.00	-100.00	-100.00	-100.00	0.00
493010 FUND BALANCE APPLIED	-11,000.00	0.00	-11,000.00	0.00	0%	0.00	-11,000.00	0.00	-11,000.00	0.00
<b>TOTAL DRUG SEIZURES REVENUE</b>	<b>-12,000.00</b>	<b>-7,335.05</b>	<b>-12,146.00</b>	<b>-21,562.49</b>	<b>178%</b>	<b>0.00</b>	<b>-11,100.00</b>	<b>-100.00</b>	<b>-11,100.00</b>	<b>0.00</b>
<b>28020110 DRUG SEIZURES ADMINISTRATION</b>										
520900 CONTRACTED SERVICES	2,000.00	5,692.84	3,046.00	6,848.36	225%	0.00	2,000.00	2,000.00	2,000.00	0.00
524000 MISCELLANEOUS EXPENSES	10,000.00	1,718.65	9,100.00	5,298.00	58%	20,483.02	9,100.00	20,483.00	9,100.00	0.00
<b>TOTAL DRUG SEIZURES ADMINISTRATION</b>	<b>12,000.00</b>	<b>7,411.49</b>	<b>12,146.00</b>	<b>12,146.36</b>	<b>100%</b>	<b>20,483.02</b>	<b>11,100.00</b>	<b>22,483.00</b>	<b>11,100.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-12,000.00</b>	<b>-7,335.05</b>	<b>-12,146.00</b>	<b>-21,562.49</b>	<b>178%</b>	<b>0.00</b>	<b>-11,100.00</b>	<b>-100.00</b>	<b>-11,100.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>12,000.00</b>	<b>7,411.49</b>	<b>12,146.00</b>	<b>12,146.36</b>	<b>100%</b>	<b>20,483.02</b>	<b>11,100.00</b>	<b>22,483.00</b>	<b>11,100.00</b>	<b>0.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>76.44</b>	<b>0.00</b>	<b>-9,416.13</b>		<b>20,483.02</b>	<b>0.00</b>	<b>22,383.00</b>	<b>0.00</b>	

## Emergency Management

### Department Vision - Where the department would ideally like to be

In conjunction with State Statute 323, maintain an effective emergency management program with the State Emergency Management Plan to protect and assist the citizens of Sauk county whenever a manmade, technological, to include terrorism, or natural disaster occurs. Sauk County Emergency Management coordinates effective disaster response and recovery efforts in support of local governments in the County. Through planning, training and exercising we prepare ourselves, our citizens and response personnel to minimize the loss of lives and property.

### Department Mission - Major reasons for the department's existence and purpose in County government

Department Mission - To effectively reduce the effects of natural, manmade and/or technological disasters including acts of terrorism, on all inhabitants of Sauk County by continuing to evolve to meet the changing emergency management needs of Sauk County citizens and communities.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community

### Specific Strategic Issues Addressed

Building security.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain National Incident Management System (NIMS) compliance by continuing to monitor and address changes	NIMCAST will be completed to show training and exercises have been completed.	Continue to develop a training calendar for the next year	2/19/2018
Continued preparedness education to citizens	Provide training to citizens that meet current hazard analysis results.	Provide at least 2 training topics each year. One in Spring and on in Fall	March-18
Review Local Emergency Planning Committee (LEPC)	Proper stocking of trailer and re-evaluation of supplies. Train staff as needed.	Make changes to by-laws to ensure the Emergency Planning and Community Right-to-Know Act (EPCRA) law is being met	December-18
Exercise	Exercise reports completed. Follow 4 year training plan.	Continue with the 4 year exercise plan	December-18
Ongoing planning, education and awareness to newly developing issues	Conduct yearly hazard analysis. Work with local first responders to identify threats and needs.	To quickly and effectively deal with any new threats or problems that may present themselves	December-18
Assist all personnel involved with disaster response in obtaining required Incident Command System (ICS) & National Incident Management System (NIMS) training to assure compliance	Continue to be on-call 24/7 and offer assistance in training and incident response.	A number of classes have been offered and will continue to be offered/scheduled	December-18
Homeland Security equipment purchase and training	Apply for grants and obtain life safety equipment.	Work with the Equipment Grant Committee to properly apply and distribute grant funding made available through the Homeland Security Grants	December-18

## Emergency Management

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Emergency Management	Develop and administer all hazards emergency management, Homeland Security, and terrorism plans and programs, Respond to disasters to assist the local response agencies and disaster recovery through assisting with damage assessment to maximize the possibility of financial assistance via Federal and/or State declaration	Wis. Statutes Ch. 323	Grants	\$82,846	1.63	Information sharing with residents is effective. Loss of life remains at zero.
			<b>TOTAL REVENUES</b>	<b>\$82,846</b>		
			Wages & Benefits	\$149,736		
			Operating Expenses	\$19,503		
			<b>TOTAL EXPENSES</b>	<b>\$169,239</b>		
<b>COUNTY LEVY</b>	<b>\$86,393</b>					
SARA	Administer the Superfund Amendments and Reauthorization Act (SARA) Title III (Emergency Planning and Community Right-To-Know) programs including the Local Emergency Planning Committee (LEPC), Develop SARA plans	Wis. Statutes Ch. 323	Grants	\$18,000	0.63	Response effectiveness based on casualties and complaints
			<b>TOTAL REVENUES</b>	<b>\$18,000</b>		
			Wages & Benefits	\$57,744		
			Operating Expenses	\$17,902		
			<b>TOTAL EXPENSES</b>	<b>\$75,646</b>		
<b>COUNTY LEVY</b>	<b>\$57,646</b>					
Fire Suppression	Provide for unpaid cost of fire response agencies to wild land fire	Wis. Statutes 26.14(4)	Revenues	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$2,000		
			<b>TOTAL EXPENSES</b>	<b>\$2,000</b>		
<b>COUNTY LEVY</b>	<b>\$2,000</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$100,846</b>	2.25	
			<b>TOTAL EXPENSES</b>	<b>\$246,884</b>		
			<b>COUNTY LEVY</b>	<b>\$146,038</b>		

Output Measures - How much are we doing?			
Description	2017 Actual	2018 estimate	2019 Budget
Preparedness - Training (There are approximately 900 emergency response personnel in Sauk County: Fire, EMS, Law Enforcement and Public Works/Highway Departments plus the numerous public training courses that are sponsored and taught)	NIIMS/ICS training *Family Reunification *Severe Weather Training *Public Awareness * Talks/appearances *Law enforcement in-service *Command Post Training*	*NIIMS/ICS training *Family Reunification *Severe Weather Training *Public Awareness * Talks/appearances *Law enforcement in-service *Command Post Training	*NIIMS/ICS training *Family Reunification *Severe Weather Training *Public Awareness * Talks/appearances *Active shooter training *Command Post Training*
Exercises	20 tabletops, 4 functional	31 tabletops, 7 functional	6 tabletops, 1 functional

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2017 Budget	2018 estimate	2019 Budget
The way to consider the outcome or our training, response and mitigation is by the effectiveness of the response to an incident.	ICS is being used more than ever. Responder safety and limited injury have been enhanced due to effective training.	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints incidents have minimal casualties, including schools
Grant applied for and received	EMPG and SARA grants received for an estimated \$70,000.	\$4,000	\$25,000	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>EMERGENCY MANAGEMENT</b>											
<u>Revenues</u>											
Tax Levy	124,140	93,698	123,902	158,755	158,755	146,038	(12,717)	-8.01%	None	0	0
Grants & Aids	71,993	71,655	79,169	67,000	67,000	67,000	0	0.00%			
User Fees	2,425	3,181	1,275	500	500	500	0	0.00%	2019 Total	0	0
Intergovernmental	0	1,000	1,851	400	0	200	200	0.00%			
Use of Fund Balance	0	0	0	0	0	33,146	33,146	0.00%			
<b>Total Revenues</b>	<b>198,558</b>	<b>169,534</b>	<b>206,197</b>	<b>226,655</b>	<b>226,255</b>	<b>246,884</b>	<b>20,629</b>	<b>9.12%</b>	2020	0	0
									2021	0	0
									2022	0	0
									2023	30,000	30,000
<u>Expenses</u>											
Labor	84,127	92,006	110,425	115,729	115,729	150,458	34,729	30.01%			
Labor Benefits	29,469	29,013	46,218	50,079	50,079	57,022	6,943	13.86%			
Supplies & Services	27,450	27,081	36,312	32,302	36,447	39,404	2,957	8.11%			
Capital Outlay	0	0	0	26,620	24,000	0	(24,000)	-100.00%			
Addition to Fund Balance	57,512	21,434	13,243	1,925	0	0	0	0.00%			
<b>Total Expenses</b>	<b>198,558</b>	<b>169,534</b>	<b>206,197</b>	<b>226,655</b>	<b>226,255</b>	<b>246,884</b>	<b>20,629</b>	<b>9.12%</b>			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

Budget line items have remained the same. 2018 budget included \$24,000 for a new vehicle.

Include 6 months of wages and benefits for a Disaster Management Coordinator totaling \$33,146, funded by General Fund balance since not a recurring expense.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>			<b>Vehicle Purchase not Repeated</b>	<b>Disaster Mgmt Coordinator</b>		
Tax Levy	158,755	11,283	(24,000)			146,038
Use of Fund Balance or Carryforward Funds	0	0		33,146		33,146
All Other Revenues	67,500	200				67,700
<b>Total Funding</b>	<b>226,255</b>	<b>11,483</b>	<b>(24,000)</b>	<b>33,146</b>	<b>0</b>	<b>246,884</b>
Labor Costs	165,808	8,526		33,146		207,480
Supplies & Services	36,447	2,957				39,404
Capital Outlay	24,000	0	(24,000)			0
Transfers to Other Fun	0	0				0
Addition to Fund Balan	0	0				0
<b>Total Expenses</b>	<b>226,255</b>	<b>11,483</b>	<b>(24,000)</b>	<b>33,146</b>	<b>0</b>	<b>246,884</b>

**Issues on the Horizon for the Department:**

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Emergency Management

Program # -->	1	2	3		Dept
Short Program Name -->	EM	SARA	FIRESUP	Outlay	Total \$

Is the Program Mandated?	Yes	Yes	Yes		
Statutory Reference	Wis Stats Ch 323	Wis Stats Ch 323	Wis Stats 26.14(4)		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)					\$0
2. Grants (List)					\$0
EMPG	49,000				\$49,000
SARA		18,000			\$18,000
MISC	700				\$700
TERRORISM GRANTS					\$0
MITIGATION GRANT					\$0
					\$0
3. Use of Carryfwd / Fund Balance	33,146				\$33,146
4. Other Revenues					\$0
5. TOTAL REVENUES	\$82,846	\$18,000	\$0	\$0	\$100,846

EXPENSES

6. Wages, Salaries, Benefits	149,736	57,744	0	N/A	\$207,479
7. Other Expenses	19,503	17,902	2,000		\$39,405
8. TOTAL EXPENSES	\$169,239	\$75,646	\$2,000	\$0	\$246,884

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$86,393	\$57,646	\$2,000	\$0	\$146,038
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Fund: GENERAL FUND	2016		2017	2017		2018	2018			\$ Change
Department: EMERGENCY MANAGEMENT	Amended	2016	Amended	2017	%	6 Months	Amended	2018	2019	2018
	Budget	Actual	Budget	Actual	Used	Actual	Budget	Estimated		Amended to
										2019
<b>10022 EMERGENCY MANAGEMENT REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-93,698.00	-93,698.00	-123,902.00	-123,902.00	100%	-79,377.68	-158,755.00	-158,755.00	-146,038.00	-12,717.00
424300 EMERGENCY MGNT ASSISTANCE	-48,500.00	-51,951.89	-49,000.00	-51,993.18	106%	0.00	-49,000.00	-49,000.00	-49,000.00	0.00
424310 SARA PROGRAM	-18,463.00	-19,703.00	-19,000.00	-19,656.62	103%	0.00	-18,000.00	-18,000.00	-18,000.00	0.00
424610 ANTI-TERRORISM GRANT	0.00	0.00	-802.00	-7,519.23	938%	0.00	0.00	0.00	0.00	0.00
452060 MISCELLANEOUS REVENUES	-250.00	-3,180.95	-250.00	-1,275.00	510%	-200.00	-500.00	-500.00	-500.00	0.00
472490 LOCAL GOVT/AGENCY PAYMENTS	0.00	-1,000.00	0.00	-1,851.00	0%	-250.20	0.00	-400.00	-200.00	200.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	-33,146.00	33,146.00
<b>TOTAL EMERGENCY MANAGEMENT REVENUE</b>	<b>-160,911.00</b>	<b>-169,533.84</b>	<b>-192,954.00</b>	<b>-206,197.03</b>	<b>107%</b>	<b>-79,827.88</b>	<b>-226,255.00</b>	<b>-226,655.00</b>	<b>-246,884.00</b>	<b>20,629.00</b>
<b>10022110 EMERGENCY MGNT-ADMINISTRATION</b>										
511100 SALARIES PERMANENT REGULAR	91,368.00	91,826.41	79,875.00	79,874.76	100%	40,939.61	82,811.00	82,811.00	115,747.00	32,936.00
511200 SALARIES-PERMANENT-OVERTIME	939.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	180.00	180.00	200.00	200.00	100%	0.00	220.00	220.00	240.00	20.00
512100 WAGES-PART TIME	0.00	0.00	32,313.00	30,350.22	94%	16,517.45	32,698.00	32,698.00	34,471.00	1,773.00
512200 WAGES-PART TIME-OVERTIME	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	7,075.00	6,836.60	8,598.00	8,132.87	95%	4,153.29	8,853.00	8,853.00	11,510.00	2,657.00
514200 RETIREMENT-COUNTY SHARE	6,104.00	6,115.69	7,642.00	7,542.82	99%	3,865.19	7,754.00	7,754.00	9,855.00	2,101.00
514400 HEALTH INSURANCE COUNTY SHARE	14,737.00	14,761.28	26,561.00	29,053.95	109%	17,223.44	31,797.00	31,797.00	33,705.00	1,908.00
514500 LIFE INSURANCE COUNTY SHARE	25.00	35.65	52.00	46.99	90%	24.02	48.00	48.00	61.00	13.00
514600 WORKERS COMPENSATION	1,727.00	1,263.75	1,802.00	1,441.27	80%	810.05	1,627.00	1,627.00	1,891.00	264.00
533200 MILEAGE	0.00	0.00	0.00	595.19	0%	391.07	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	12.48	0%	25.55	0.00	0.00	0.00	0.00
<b>TOTAL EMERGENCY MGNT-ADMINISTRATION</b>	<b>122,155.00</b>	<b>121,019.38</b>	<b>157,043.00</b>	<b>157,250.55</b>	<b>100%</b>	<b>83,949.67</b>	<b>165,808.00</b>	<b>165,808.00</b>	<b>207,480.00</b>	<b>41,672.00</b>
<b>10022260 FIRE SUPPRESSION</b>										
535300 DAMAGE CLAIMS	2,000.00	0.00	2,000.00	0.00	0%	0.00	2,000.00	0.00	2,000.00	0.00
<b>TOTAL FIRE SUPPRESSION</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>
<b>10022290 OFFICE OF EMERGENCY GOVERNMENT</b>										
522500 TELEPHONE & DAIN LINE	1,000.00	1,410.11	1,000.00	1,435.92	144%	495.76	1,500.00	1,500.00	1,500.00	0.00
531100 POSTAGE AND BOX RENT	300.00	133.26	250.00	35.22	14%	14.67	150.00	150.00	150.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	545.00	0.00	545.00	147.46	27%	33.72	545.00	400.00	400.00	-145.00
531800 MIS DEPARTMENT CHARGEBACKS	808.00	745.52	982.00	2,296.90	234%	1,056.70	1,926.00	1,926.00	3,477.00	1,551.00
532100 PUBLICATION OF LEGAL NOTICES	25.00	13.00	25.00	0.00	0%	0.00	25.00	25.00	25.00	0.00
532200 SUBSCRIPTIONS	100.00	0.00	100.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	100.00	0.00	100.00	100.00	100%	0.00	50.00	50.00	50.00	0.00
532800 TRAINING AND INSERVICE	1,500.00	1,409.83	1,500.00	2,197.64	147%	414.39	1,500.00	1,500.00	1,500.00	0.00
533100 VEHICLE EXPENSES	3,000.00	2,240.66	3,000.00	1,642.05	55%	524.82	3,000.00	1,000.00	3,000.00	0.00



<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: EMERGENCY MANAGEMENT</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10022290 OFFICE OF EMERGENCY GOVERNMENT</b>										
533200 MILEAGE	200.00	46.98	200.00	0.00	0%	0.00	200.00	200.00	200.00	0.00
533500 MEALS AND LODGING	200.00	82.00	200.00	46.13	23%	0.00	200.00	200.00	200.00	0.00
539100 OTHER SUPPLIES & EXPENSES	5,000.00	5,964.19	5,802.00	11,913.04	205%	1,804.68	5,000.00	5,000.00	5,000.00	0.00
551000 INSURANCE	7,500.00	2,957.36	4,000.00	2,620.43	66%	2,505.63	4,000.00	4,000.00	4,000.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	14,102.69	12,000.00	13,310.00	0.00	-12,000.00
<b>TOTAL OFFICE OF EMERGENCY GOVERNMENT</b>	<b>20,278.00</b>	<b>15,002.91</b>	<b>17,704.00</b>	<b>22,434.79</b>	<b>127%</b>	<b>20,953.06</b>	<b>30,096.00</b>	<b>29,261.00</b>	<b>19,502.00</b>	<b>-10,594.00</b>
<b>10022291 SARA PROGRAM</b>										
520900 CONTRACTED SERVICES	1,000.00	0.00	1,000.00	0.00	0%	0.00	1,000.00	1,000.00	1,000.00	0.00
522500 TELEPHONE & DAIN LINE	1,000.00	1,058.82	1,000.00	1,388.50	139%	495.68	1,500.00	1,500.00	1,500.00	0.00
531100 POSTAGE AND BOX RENT	0.00	3.52	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	445.00	0.00	400.00	83.93	21%	33.71	100.00	100.00	100.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	808.00	714.68	982.00	1,009.46	103%	963.12	1,926.00	1,926.00	3,477.00	1,551.00
532100 PUBLICATION OF LEGAL NOTICES	25.00	0.00	25.00	20.78	83%	0.00	25.00	25.00	25.00	0.00
532200 SUBSCRIPTIONS	1,000.00	0.00	500.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	2,000.00	1,312.50	2,000.00	2,194.84	110%	302.87	1,500.00	1,500.00	1,500.00	0.00
533100 VEHICLE EXPENSES	2,000.00	2,240.55	2,000.00	817.41	41%	524.77	2,000.00	2,000.00	2,000.00	0.00
533200 MILEAGE	0.00	13.50	100.00	0.00	0%	0.00	100.00	100.00	100.00	0.00
533500 MEALS AND LODGING	200.00	0.00	200.00	46.12	23%	0.00	200.00	200.00	200.00	0.00
539100 OTHER SUPPLIES & EXPENSES	5,000.00	5,551.04	5,000.00	5,742.73	115%	1,804.66	5,000.00	5,000.00	5,000.00	0.00
551000 INSURANCE	3,000.00	1,182.94	3,000.00	1,965.32	66%	1,879.23	3,000.00	3,000.00	3,000.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	14,102.68	12,000.00	13,310.00	0.00	-12,000.00
<b>TOTAL SARA PROGRAM</b>	<b>16,478.00</b>	<b>12,077.55</b>	<b>16,207.00</b>	<b>13,269.09</b>	<b>82%</b>	<b>20,106.72</b>	<b>28,351.00</b>	<b>29,661.00</b>	<b>17,902.00</b>	<b>-10,449.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-160,911.00</b>	<b>-169,533.84</b>	<b>-192,954.00</b>	<b>-206,197.03</b>	<b>107%</b>	<b>-79,827.88</b>	<b>-226,255.00</b>	<b>-226,655.00</b>	<b>-246,884.00</b>	<b>20,629.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>160,911.00</b>	<b>148,099.84</b>	<b>192,954.00</b>	<b>192,954.43</b>	<b>100%</b>	<b>125,009.45</b>	<b>226,255.00</b>	<b>224,730.00</b>	<b>246,884.00</b>	<b>20,629.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-21,434.00</b>	<b>0.00</b>	<b>-13,242.60</b>		<b>45,181.57</b>	<b>0.00</b>	<b>-1,925.00</b>	<b>0.00</b>	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>JAIL ASSESSMENT</b>											
<u>Revenues</u>											
Fees, Fines & Forfeitures	98,123	93,094	102,790	100,000	100,000	100,000	0	0.00%	None	0	0
Use of Fund Balance	0	0	0	0	0	0	0	0.00%			
Total Revenues	98,123	93,094	102,790	100,000	100,000	100,000	0	0.00%	2019 Total	0	0
<u>Expenses</u>											
Transfer to Debt Service	98,123	93,094	97,000	100,000	100,000	100,000	0	0.00%	2020	0	0
Addition to Fund Balance	0	0	5,790	0	0	0	0	0.00%	2021	0	0
									2022	0	0
									2023	0	0
Total Expenses	98,123	93,094	102,790	100,000	100,000	100,000	0	0.00%			
Beginning of Year Fund Balance	0	0	0	5,790		5,790					
End of Year Fund Balance	0	0	5,790	5,790		5,790					

**SAUK COUNTY, WISCONSIN  
2019 Budget  
HIGHLIGHTS**

**Department: Jail Assessment**

**Changes and Highlights to the Department's Budget:**

Accounts for the portion of court imposed fines or forfeitures ordered under Wisconsin Statutes subsection 302.46 for use in "construction, remodeling, repair or improvement of county jails and for costs related to providing educational and medical services to inmates".

In response to decreasing collections, estimated revenues and subsequent transfers to debt service have been reduced. Jail assessment revenues are transferred to debt service for repayment of principal and interest on Law Enforcement Center construction debt.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>						
Tax Levy						0
Use of Fund Balance or Carryforward Funds						0
All Other Revenues	100,000					100,000
<b>Total Funding</b>	<b>100,000</b>		0	0	0	<b>100,000</b>
Labor Costs						0
Supplies & Services						0
Capital Outlay						0
Transfer to Debt Service	100,000					100,000
<b>Total Expenses</b>	<b>100,000</b>		0	0	0	<b>100,000</b>

**Issues on the Horizon for the Department:**

In 2021, the last of the debt service for the Law Enforcement Center will be paid off. After that, jail assessment revenues can be used to fund jail facility costs so long as these costs are within the statutory limits.

SAUK COUNTY, WISCONSIN  
 2019 Budget  
 PROGRAM COST SCHEDULE  
 Department: Jail Assessment

Program # -->	1	2	3	4		Dept
Short Program Name -->	Jail Debt				Outlay	Total \$

Is the Program Mandated?	Yes					
Statutory Reference	302.46					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	100,000					\$100,000
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$100,000	\$0	\$0	\$0	\$0	\$100,000

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Transfer to Debt Service Fund	100,000					\$100,000
8. TOTAL EXPENSES	\$100,000	\$0	\$0	\$0	\$0	\$100,000

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: COUNTY JAIL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>22020 COUNTY JAIL REVENUE</b>										
441220 JAIL ASSESSMENT	-95,000.00	-93,093.92	-97,000.00	-102,790.35	106%	-54,084.03	-100,000.00	-100,000.00	-100,000.00	0.00
<b>TOTAL COUNTY JAIL REVENUE</b>	<b>-95,000.00</b>	<b>-93,093.92</b>	<b>-97,000.00</b>	<b>-102,790.35</b>	<b>106%</b>	<b>-54,084.03</b>	<b>-100,000.00</b>	<b>-100,000.00</b>	<b>-100,000.00</b>	<b>0.00</b>
<b>22020900 TRANSFERS TO OTHER FUNDS</b>										
595000 TRANSFER TO DEBT SERVICE FUND	95,000.00	93,093.92	97,000.00	97,000.00	100%	50,000.18	100,000.00	100,000.00	100,000.00	0.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>95,000.00</b>	<b>93,093.92</b>	<b>97,000.00</b>	<b>97,000.00</b>	<b>100%</b>	<b>50,000.18</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-95,000.00</b>	<b>-93,093.92</b>	<b>-97,000.00</b>	<b>-102,790.35</b>	<b>106%</b>	<b>-54,084.03</b>	<b>-100,000.00</b>	<b>-100,000.00</b>	<b>-100,000.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>95,000.00</b>	<b>93,093.92</b>	<b>97,000.00</b>	<b>97,000.00</b>	<b>100%</b>	<b>50,000.18</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>0.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-5,790.35</b>		<b>-4,083.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## Sheriff's Department

### Department Vision - Where the department would ideally like to be

To utilize the staff and resources of the Sauk County Sheriff's Office efficiently and effectively; to maintain the high level of training and equipment for staff; to continue to build crime prevention strategies and programs; to coordinate area-wide police, fire, and ambulance services during emergency situations; to insure the safety and humane treatment of inmates by providing medical care, religious observation opportunities, educational programs, social skills training, job skills training and other services.

### Department Mission - Major reasons for the department's existence and purpose in County government

To protect and serve the citizens and visitors of Sauk County with professional, responsible and timely law enforcement through the combined efforts of all divisions within the Office of the Sheriff.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Encourage economic development  
 Stewardship of natural resources  
 Development of cultural, social, and community values

### Specific Strategic Issues Addressed

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)  
 IT upgrades & major systems purchases (Sheriff's Dept video, storage, MIS)  
 Partnerships with outside agencies (drugs, interoperability)  
 Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continue to seek alternatives to incarceration programs	Having inmates successfully complete programs.	Continue to partner on alternatives to incarceration programs and committees	Ongoing
Increase video court appearances to decrease prisoner transports.	Decrease the amount of transports.	Work with Court System to try to increase the video appearances	12/31/2019
Improve investigative and report writing skills leading to a reduction in no prosecution decisions by the District Attorney's Office	Reduction of No Prosecutions	Train supervisors on better report review and case management. Provide the necessary tools to Field Services to include trainings and templates.	Ongoing
Implementation of new software system.	Conversion of data to new system. Use total software package to reduce the various 3rd party software systems.	Improve tracking of replacement equipment on a more regular schedule. Research better transcribing methods to reduce dictation time in order to create better efficiencies.	12/31/2019
Continue to partner with outside agencies as well as in house positions to combat increasing drug sales, especially heroin and meth, within the County	Decrease drug usage in the County	Continued partnership with Agencies in the County with open lines of communication.	12/31/2019
Enhance communications with continued improvement of interoperability with the upgrade to radios throughout the County.	Create a plan for replacements	Creating a better cost savings for the County with bulk purchasing for radio projects.	12/31/2019
Research Commissary Options for the Inmates	Additional commissary options for inmates	Provide resources such as tablets to inmates to increase education opportunities	12/31/2019
Provide Emergency Medical Dispatch (EMD) training for all dispatchers	Completion of coursework.	Host an EMD Training inhouse to reduce travel time. The State now mandates that PSAP Centers are certified in EMD.	12/31/2019

## Sheriff's Department

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Field Services	Patrol activities for crime detection, investigation and prevention. Response to citizen calls for assistance and complaint \ conflict resolution. Traffic patrol and enforcement. Accident crash investigations. Criminal investigations. Record and serve arrest warrants. Record and serve civil process papers. Range - Monthly weapons training and qualification for officer safety and proficiency. Special Events - Parades, house moves, crowd and traffic control for large public events and gatherings. Field Training Officer Program to train all new employees. Accident Reduction - Patrol and traffic enforcement efforts to reduce injury and fatal traffic crashes. Crime Reduction - Criminal investigations and arrests to deter criminal activities and bring to justice those who commit crimes. Humane Officer Program to investigate animal abuse complaints. Accident Reconstruction, Juvenile Delinquency Program - program to assist our schools, Human Services and the public with delinquency and prevention. Crime Stoppers Program - Reward system for citizens to report suspects of crime. Mobile Data Terminal program to provide officers with direct data information from the Time System, Records Management Systems and TRACS. Prisoner Transport- Court, Warrants, Human Services.	Wis. Stats. 59.27 Common Law Duties	User Fees / Misc	\$152,997	42.00	Warrant Served / Warrants Issued  Violent crime arrests to occurrences (murder, manslaughter, rape, robbery and aggravated assault)
			Grants	\$89,000		
			<b>TOTAL REVENUES</b>	<b>\$241,997</b>		
			Wages & Benefits	\$3,837,557		
			Operating Expenses	\$506,700		
			<b>TOTAL EXPENSES</b>	<b>\$4,344,257</b>		
			<b>COUNTY LEVY</b>	<b>\$4,102,260</b>		
Jail	Maintain a County Jail & Huber facility. Inmate Programs - Education programs to reduce recidivism. Electronic Monitoring Program - Jail Inmate bracelet program. Field Training Officer Program to train all new employees. Providing a Community Service program for Huber Inmates. Maintain PREA Compliance 28CFR115.111	Wis. Stats. 59.27 Wis. Admin. Code DOC 348/350	User Fees / Misc	\$1,153,500	74.50	GED Program Inmate participation (GED or HSED)  Anger Management Inmate participation/completion  Cognitive Intervention Inmate participation/completion  Employability participation / completion
			Grants	\$10,000		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$1,163,500</b>		
			Wages & Benefits	\$5,771,918		
			Operating Expenses	\$920,720		
			<b>TOTAL EXPENSES</b>	<b>\$6,692,638</b>		
<b>COUNTY LEVY</b>	<b>\$5,529,138</b>					
Court Security	Courthouse Security for 4 courtrooms and building offices.	Wis. Stats. 59.27	User Fees / Misc	\$392,903	4.00	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$392,903</b>		
			Wages & Benefits	\$389,063		
			Operating Expenses	\$3,200		
			<b>TOTAL EXPENSES</b>	<b>\$392,263</b>		
<b>COUNTY LEVY</b>	<b>(\$640)</b>					
Dispatch	911 PSAP (Public Service Answering Point) Dispatch Center and TIME System (Transaction of Information for Management of Enforcement) communications terminal for law enforcement, EMS (Emergency Medical Services) and fire. Field Training Officer Program to train all new employees. Power Phone Program - Emergency Medical First Aid program over the phone by 911 Dispatchers. MABAS (Mutual Aid Box Alarm System) Division 131 Dispatch Center.	Federal Communications Commission	User Fees / Misc	\$0	14.58	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$1,058,115		
			Operating Expenses	\$22,524		
			<b>TOTAL EXPENSES</b>	<b>\$1,080,639</b>		
<b>COUNTY LEVY</b>	<b>\$1,080,639</b>					

## Sheriff's Department

Administration & Support	Fleet & Equipment Management - Maintaining and purchasing all Department vehicles and special equipment. Recruitment/Hiring - Replacing vacant positions with qualified personnel. Employee applicants background investigations program. Grants- Including armor vests for officers, alcohol & speed reduction patrol & enforcement, Ho-Chunk Tribal Grant and Drug Enforcement Grants. Internal Affairs Program - maintaining employee standards and discipline for liability, efficiency and public trust. Vehicle Registration - Motor vehicle license registration program to assist our citizens from having to drive to Madison. Public Open Records Requests including statistics and questionnaires. Uniform Crime Reports program - Mandated State and Federal government monthly reporting on reported crimes and arrests. Triad - Senior Citizens, Sheriff and Police Agencies cooperating to reduce victimization of the elderly. In-service Training - Mandated 24 hours per officer per Wis. Training and Standards Board Requirements. Special Training - Certifications and special training to improve the performance and efficiency of employees. Automated External Defibrillators - Training all Dept. employees on using Automated External Defibrillators and obtaining them for all squad cars to help save lives caused by heart attacks. Child Fingerprinting. Honor Guard. Continuous recruitment program. Budget preparation and Management. Policy and procedure development and management. Coordination of training for Departmental members.	Wis. Stats. 59.27	User Fees / Misc	\$48,980	12.00
			Grants	\$0	
			Use of Fund Balance	\$50,000	
			<b>TOTAL REVENUES</b>	<b>\$98,980</b>	
			Wages & Benefits	\$1,021,766	
			Operating Expenses	\$431,765	
			<b>TOTAL EXPENSES</b>	<b>\$1,453,531</b>	
			<b>COUNTY LEVY</b>	<b>\$1,354,551</b>	
Special Teams	Water safety patrol and rescue services. ERT. (Emergency Response Team) responds to high risk calls involving weapons or barricaded suspects. CIN (Critical Incident Negotiations Team) handles suicide and armed barricaded suspects. Dive Team - Water rescue, body and evidence recovery. K-9 Program - Drug enforcement and missing persons searches. Drug Unit - Special Drug Enforcement Unit (police departments and Sheriff's Department members). Honor Guard, Project Lifesaver.	Wis. Stats. 59.27	User Fees / Misc	\$12,500	-
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$12,500</b>	
			Wages & Benefits	\$0	
			Operating Expenses	\$28,400	
			<b>TOTAL EXPENSES</b>	<b>\$28,400</b>	
<b>COUNTY LEVY</b>	<b>\$15,900</b>				
Transport	Civilian employees hired as Limited Term Employees to transport non-violent inmates, juveniles, and mental health patients. Reduces the use of sworn officers on overtime.	Wis. Stats. 59.27	User Fees / Misc	\$43,902	3.54
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$43,902</b>	
			Wages & Benefits	\$120,391	
			Operating Expenses	\$11,625	
			<b>TOTAL EXPENSES</b>	<b>\$132,016</b>	
<b>COUNTY LEVY</b>	<b>\$88,114</b>				
Outside Agency Appropriations	Animal Shelter Sauk County Disabled Parking Enforcement Assistance Council		User Fees / Misc	\$0	-
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			Wages & Benefits	\$0	
			Operating Expenses	202,100	
			<b>TOTAL EXPENSES</b>	<b>\$202,100</b>	
<b>COUNTY LEVY</b>	<b>\$202,100</b>				



## Sheriff's Department

Outlay	Field Services Squad Cars - 9	\$245,000	Use of Fund Balance	\$0	-
	Field Services Unmarked Squad	\$27,000	Grants	\$0	
	Admin Squad	\$27,000	TOTAL REVENUES	\$0	
	Prisoner Transport Van	\$25,000	Operating Expenses	\$324,000	
			TOTAL EXPENSES	\$324,000	
			COUNTY LEVY	\$324,000	
Totals			TOTAL REVENUES	\$1,953,782	150.62
			TOTAL EXPENSES	\$14,649,845	
			COUNTY LEVY	\$12,696,063	

### Output Measures - How much are we doing?

Description	2017	2018 Estimate	2019 Budget
Field Services Division calls for Service	16,003	16,050	16,500
Calls for Service Received by Dispatch	78,772	80,940	81,000
Arrests	4,357	4,800	4,800
Traffic Accidents	1,285	1,300	1,250
Civil Process	2,378	2,100	2,200
Bookings	2,859	2,900	3,000
Warrant Arrests	1,006	608	600
Community Service hours by Inmates	10,088	7,000	6,000

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017	2018 Estimate	2019 Budget
Warrant Served/Warrants Issued	The Deputies have been actively trying to check addresses for warrants	1006/671 = 150%	608/706 = 86%	650/700 = 93%
Anger Management Inmate participation/completion	Inmates are participating in the programs provided	23/36 = 64%	12/20 = 60%	15/30 = 80%
Parenting	Inmates are participating in the programs provided	19/23 = 83%	10/20 = 50%	20/25 = 80%
Employability participation/completion	Inmates are participating in the programs provided	24/30 = 80%	26/36 = 72%	25/35 = 71%

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>SHERIFF</b>											
<u>Revenues</u>											
Tax Levy	11,641,761	11,908,868	12,003,720	12,318,165	12,318,165	12,696,060	377,895	3.07%	Admin Squad Car	27,000	27,000
Grants & Aids	131,480	112,143	219,957	130,410	107,968	148,877	40,909	37.89%	Field Services Squad Cars - 8	245,000	245,000
Fees, Fines & Forfeitures	7,848	7,193	5,663	7,500	5,600	8,800	3,200	57.14%	Field Services Unmarked Squad	27,000	27,000
User Fees	607,138	477,057	402,283	424,402	521,000	486,000	(35,000)	-6.72%	Prisoner Transport Van	25,000	25,000
Intergovernmental	1,132,465	1,231,613	1,179,425	1,445,247	1,077,518	1,242,205	164,687	15.28%		0	0
Donations	7,535	4,917	1,000	5,000	5,000	5,000	0	0.00%			
Miscellaneous	36,170	62,372	29,928	11,900	12,500	12,900	400	3.20%	2019 Total	324,000	324,000
Use of Fund Balance	0	0	211,364	0	455,451	50,000	(405,451)	-89.02%			
<b>Total Revenues</b>	<b>13,564,397</b>	<b>13,804,163</b>	<b>14,053,340</b>	<b>14,342,624</b>	<b>14,503,202</b>	<b>14,649,842</b>	<b>146,640</b>	<b>1.01%</b>	2020	297,000	297,000
									2021	350,000	324,000
									2022	324,000	324,000
									2023	51,000	25,000
<u>Expenses</u>											
Labor	7,993,313	8,258,885	8,307,850	8,171,266	8,465,196	8,774,812	309,616	3.66%			
Labor Benefits	2,978,748	2,999,454	3,110,487	2,932,725	3,315,009	3,423,997	108,988	3.29%			
Supplies & Services	1,840,816	1,833,602	2,015,341	2,339,233	2,348,512	2,127,033	(221,479)	-9.43%			
Capital Outlay	250,817	305,443	619,663	363,513	374,485	324,000	(50,485)	-13.48%			
Addition to Fund Balance	500,703	406,779	0	535,887	0	0	0	0.00%			
<b>Total Expenses</b>	<b>13,564,397</b>	<b>13,804,163</b>	<b>14,053,340</b>	<b>14,342,624</b>	<b>14,503,202</b>	<b>14,649,842</b>	<b>146,640</b>	<b>1.01%</b>			
Beginning of Year Fund Balance			1,078,249	1,862,163	Included in General Fund Total						
End of Year Fund Balance											

In addition to the costs shown directly in the Sheriff's Department budget, the Debt Service fund contains principal and interest payments totaling \$1,862,275 in 2018 and \$1,862,875 in 2019 for debt service on construction of the law enforcement center.

Further costs related to general building services, such as utilities and maintenance staff, are included in the Building Services budget. These costs total \$1,319,814 in 2018 and \$1,053,098 in 2019 which includes \$350,500 outlay.

Includes Budgeted Outside Agency Requests:  
 Sauk County Humane Society \$201,000  
 Disabled Parking Enforcement \$1,100

**Changes and Highlights to the Department's Budget:**

Change 1  
 Huber has significantly dropped for 2017 and 2018.

Change 2  
 The FCC has limited phone charges; therefore decreasing telephone revenues.

Change 3  
 Increasing housing revenue from 34 inmates to 42 inmates based on averages.

Change 4  
 Based on Finance recommendations we have included \$50,000 in vacancy factor

	2018 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	Change 4	Change 5	2019 Budget Request
Description of Change			Decrease in Huber Board	Decrease in Telephone	Increase in housing	Vacancy Factor		
Tax Levy	12,318,165	543,131	15,000	20,000	(150,236)	(50,000)		12,696,060
Use of Fund Balance or Carryforward Funds	455,451	(455,451)				50,000		50,000
All Other Revenues	1,729,586	58,960	(15,000)	(20,000)	150,236			1,903,782
<b>Total Funding</b>	<b>14,503,202</b>	<b>146,640</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,649,842</b>
Labor Costs	11,780,205	418,604						12,198,809
Supplies & Services	2,348,512	(221,479)						2,127,033
Capital Outlay	374,485	(50,485)						324,000
Transfers to Other Funds	0	0						0
Addition to Fund Balance	0	0						
<b>Total Expenses</b>	<b>14,503,202</b>	<b>146,640</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,649,842</b>

**Issues on the Horizon for the Department:**

Housing revenue currently offsets the property tax request; however, if we lose rentals in the future we would need to offset the loss in revenue. A potential issue on the horizon is Lincoln Hills will be converting to an Adult Prison which could effect housing revenues.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department:

SHERIFF

Program # -->	1	2	3	4	5	6	7	8	9	Outlay	Dept Total \$
Short Program Name -->	Dispatch	Field Services	Jail	Teams	Transports	Courts	Support	Animal Shelter	Disabled Parking		

Is the Program Mandated?	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Statutory Reference	147	979	348/350	59.27	59.27	59.27	59.27				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)			25,000								\$25,000
2. Huber Board			145,000								\$145,000
3. Other County Inmates			793,540								\$793,540
4. Jail Commissary			42,500								\$42,500
5. Electronic Monitoring			77,500								\$77,500
6. Alien Assistance			10,000								\$10,000
7. Juvenile Detention			40,000								\$40,000
8. Inmate Medical			18,000								\$18,000
9. DNA Testing			1,500								\$1,500
10. Laundry Commissions			700								\$700
11. Hwy Safety Grant		89,000									\$89,000
12. Vest Grant		4,000									\$4,000
13. Training Reimbursement		6,400	9,760			640	480				\$17,280
14. Native American Grant		27,097									\$27,097
15. Court Ordered Restitution		4,000									\$4,000
16. Civil Process & Sheriff Fees		93,500									\$93,500
17. Witness Fees		300									\$300
18. Towing Reimbursement		2,500									\$2,500
19. Insurance Recoveries		10,400									\$10,400
20. Court Security						392,263					\$392,263
21. Parking Tickets		4,800									\$4,800
22. Use of Carryfwd/Fund Balance-Vacancy Factor							50,000				\$50,000
23. Other Revenues				12,500	43,902		48,500				\$104,902
<b>5. TOTAL REVENUES</b>	\$0	\$241,997	\$1,163,500	\$12,500	\$43,902	\$392,903	\$98,980	\$0		\$0	\$1,953,782

EXPENSES

6. Wages, Salaries, Benefits	1,058,115	3,837,557	5,771,918	-	120,391	389,063	1,021,766			-	12,198,810
7. Other Expenses	22,524	506,700	920,720	28,400	11,625	3,200	431,765	201,000	1,100	324,000	2,451,034
<b>8. TOTAL EXPENSES</b>	\$1,080,639	\$4,344,257	\$6,692,638	\$28,400	\$132,016	\$392,263	\$1,453,531	\$201,000	\$1,100	\$324,000	\$14,649,844

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$1,080,639	\$4,102,260	\$5,529,138	\$15,900	\$88,114	(\$640)	\$1,354,551	\$201,000	\$1,100	\$324,000	\$12,696,062
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<b>Fund: GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>		
<b>Department: SHERIFF</b>		<b>Amended</b>	<b>Amended</b>	<b>Actual</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>Estimated</b>	<b>2018</b>		
		<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>2019</b>	<b>Amended to</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>		
<b>10020 SHERIFF REVENUE</b>											
411100	GENERAL PROPERTY TAXES	-11,908,868.00	-11,908,868.00	-12,003,720.00	-12,003,720.00	100%	-6,159,082.50	-12,318,165.00	-12,318,165.00	-12,696,060.00	377,895.00
423200	PUBLIC/HIGHWAY SAFETY	-35,000.00	-48,106.30	-35,000.00	-134,371.50	384%	-23,477.86	-35,000.00	-46,956.00	-70,000.00	35,000.00
423220	FED CRIMINAL ALIEN ASSISTANCE	-10,000.00	-5,211.18	-10,000.00	0.00	0%	0.00	-10,000.00	-10,000.00	-10,000.00	0.00
424080	DNA TEST REIMBURSEMENT	-1,500.00	-4,240.00	-1,500.00	-4,860.00	324%	0.00	-1,500.00	-1,500.00	-1,500.00	0.00
424100	BULLETPROOF VEST GRANT	-4,000.00	-3,187.99	-4,000.00	0.00	0%	0.00	-4,000.00	-4,000.00	-4,000.00	0.00
424230	LAW ENFORCEMENT TRAINING	-17,280.00	-18,006.72	-17,280.00	-21,677.57	125%	-4,221.20	-17,280.00	-21,000.00	-17,280.00	0.00
424240	RECREATIONAL PATROL ENFORCEME	-14,000.00	-7,203.23	-14,000.00	-7,970.66	57%	-19,856.98	-14,000.00	-19,857.00	-19,000.00	5,000.00
424250	TRIBAL LAW ENFORCEMENT PROTEC	-26,188.00	-26,188.00	-26,188.00	-26,188.00	100%	-27,097.00	-26,188.00	-27,097.00	-27,097.00	909.00
424390	DEPT OF JUSTICE GRANT	0.00	0.00	0.00	-24,889.00	0%	0.00	0.00	0.00	0.00	0.00
441300	COURT ORDERED RESTITUTION	-800.00	-2,378.02	-800.00	-4,122.98	515%	-3,822.75	-800.00	-4,500.00	-4,000.00	3,200.00
452010	CIVIL PROCESS FEES	-80,000.00	-129,484.82	-90,000.00	-106,787.06	119%	-41,686.70	-90,000.00	-83,373.00	-90,000.00	0.00
452020	COPIES AND PHOTOS	-2,000.00	-1,819.25	-2,000.00	-2,796.66	140%	-836.68	-2,500.00	-1,674.00	-2,500.00	0.00
452030	WITNESS FEES	-300.00	-119.78	-300.00	-92.20	31%	-81.20	-300.00	-162.00	-300.00	0.00
452040	PRISONER MEDICATION FEES	-18,000.00	-13,993.18	-18,000.00	-13,541.21	75%	-7,133.61	-18,000.00	-17,121.00	-18,000.00	0.00
452050	TELEPHONE REBATES	-75,000.00	-49,907.13	-65,000.00	-19,432.83	30%	-7,842.39	-45,000.00	-18,822.00	-25,000.00	-20,000.00
452060	MISCELLANEOUS REVENUES	-14,000.00	-12,963.37	-14,000.00	-12,267.38	88%	-6,534.34	-14,000.00	-13,069.00	-14,000.00	0.00
452080	SPECIAL TEAMS FEES	-10,000.00	-16,610.90	-10,000.00	-13,876.08	139%	-6,185.70	-10,000.00	-12,500.00	-12,500.00	2,500.00
452100	SHERIFF FEES	-2,800.00	-2,348.52	-2,800.00	-4,189.54	150%	-2,846.90	-3,500.00	-4,934.00	-3,500.00	0.00
452110	HUBER BOARD FEES	-160,000.00	-131,801.93	-160,000.00	-114,131.46	71%	-48,690.66	-160,000.00	-116,858.00	-145,000.00	-15,000.00
452120	JUV-DETEN/MED/TRANS	-40,000.00	-34,667.72	-40,000.00	-20,334.85	51%	-18,864.83	-40,000.00	-35,000.00	-40,000.00	0.00
452130	ELECTRONIC MONITORING CHG	-87,500.00	-39,489.61	-82,500.00	-53,240.37	65%	-25,905.61	-77,500.00	-62,174.00	-77,500.00	0.00
452131	VEHICLE LICENSE FEES	-27,000.00	-18,202.50	-27,000.00	-17,620.50	65%	0.00	-27,000.00	-27,000.00	-27,000.00	0.00
452132	PARKING VIOLATION FEES	-6,000.00	-4,815.00	-6,000.00	-1,540.00	26%	-1,130.00	-4,800.00	-3,000.00	-4,800.00	0.00
452140	LAUNDRY COMMISSIONS	-700.00	-361.25	-700.00	-524.00	75%	-148.00	-700.00	-400.00	-700.00	0.00
452141	TOWING RECOUPMENT	-2,500.00	-2,819.38	-2,500.00	-4,937.86	198%	-600.00	-2,500.00	-1,500.00	-2,500.00	0.00
472200	HOUSING PRISONERS-OTHER JURISD	-415,329.00	-809,953.29	-559,538.00	-752,262.35	134%	-362,843.31	-643,304.00	-1,007,989.00	-793,540.00	150,236.00
474010	DEPARTMENTAL CHARGES	-357,978.00	-348,947.12	-365,976.00	-357,699.11	98%	-200,633.83	-380,312.00	-393,255.00	-392,263.00	11,951.00
474030	PRISONER TRANSPORT	-43,902.00	-54,901.84	-43,902.00	-55,587.84	127%	-13,126.26	-43,902.00	-31,503.00	-43,902.00	0.00
474600	HS PROJECT LIFESAVER	0.00	-1,200.00	0.00	0.00	0%	-964.38	0.00	0.00	0.00	0.00
483600	SALE OF COUNTY OWNED PROPERTY	0.00	0.00	0.00	-16,400.00	0%	0.00	0.00	0.00	0.00	0.00
483750	JAIL COMMISSARY	-52,500.00	-41,897.56	-52,500.00	-37,324.85	71%	-18,256.30	-42,500.00	-43,815.00	-42,500.00	0.00
485100	DONATIONS FROM INDIVIDUALS	-5,000.00	-4,917.30	-5,000.00	-1,000.00	20%	0.00	-5,000.00	-5,000.00	-5,000.00	0.00
486200	INSURANCE RECOVERY-VEHICLES	-10,000.00	-59,552.41	-10,000.00	-8,289.54	83%	-1,135.64	-10,000.00	-10,000.00	-10,000.00	0.00
486300	INSURANCE RECOVERIES	0.00	0.00	0.00	-301.20	0%	-384.69	0.00	-400.00	-400.00	400.00
493010	FUND BALANCE APPLIED	0.00	0.00	-25,000.00	0.00	0%	0.00	-379,000.00	0.00	-50,000.00	-329,000.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	-358,136.00	0.00	0%	0.00	-76,451.00	0.00	0.00	-76,451.00
<b>TOTAL SHERIFF REVENUE</b>		<b>-13,428,145.00</b>	<b>-13,804,163.30</b>	<b>-14,053,340.00</b>	<b>-13,841,976.60</b>	<b>98%</b>	<b>-7,003,389.32</b>	<b>-14,503,202.00</b>	<b>-14,342,624.00</b>	<b>-14,649,842.00</b>	<b>146,640.00</b>

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10020110 SHERIFF ADMINISTRATION</b>										
511100 SALARIES PERMANENT REGULAR	599,674.00	637,589.54	615,375.00	617,823.69	100%	331,926.81	676,481.00	663,854.00	723,181.00	46,700.00
511200 SALARIES-PERMANENT-OVERTIME	1,747.00	585.71	1,780.00	436.13	25%	360.66	1,367.00	721.00	1,433.00	66.00
511900 LONGEVITY-FULL TIME	3,900.00	3,656.67	3,560.00	3,760.00	106%	0.00	3,960.00	3,560.00	4,160.00	200.00
514100 FICA & MEDICARE TAX	46,346.00	48,017.63	47,523.00	46,591.49	98%	24,352.61	52,197.00	48,705.00	55,790.00	3,593.00
514200 RETIREMENT-COUNTY SHARE	47,163.00	48,733.29	52,466.00	52,715.27	100%	27,751.29	56,866.00	55,503.00	59,886.00	3,020.00
514400 HEALTH INSURANCE COUNTY SHARE	135,030.00	151,616.26	146,935.00	148,894.19	101%	83,897.23	171,673.00	143,824.00	171,266.00	-407.00
514500 LIFE INSURANCE COUNTY SHARE	321.00	340.39	310.00	366.24	118%	204.34	375.00	409.00	474.00	99.00
514600 WORKERS COMPENSATION	3,082.00	2,276.33	2,863.00	2,326.09	81%	1,247.84	2,545.00	2,496.00	2,573.00	28.00
514700 EDUCATION AND TRAINING	504.00	504.40	504.00	504.40	100%	252.20	504.00	504.00	504.00	0.00
519100 UNIFORM ALLOWANCE	2,500.00	3,416.98	2,500.00	2,982.13	119%	605.03	2,500.00	2,500.00	2,500.00	0.00
522500 TELEPHONE & DAIN LINE	45,000.00	57,956.41	53,000.00	65,832.48	124%	22,068.68	53,000.00	45,000.00	53,000.00	0.00
522900 UTILITIES	8,000.00	4,277.84	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	3,000.00	4,427.72	3,000.00	4,799.98	160%	1,683.01	3,000.00	3,000.00	3,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	10,000.00	10,769.75	10,000.00	10,213.80	102%	4,898.08	10,000.00	10,000.00	10,000.00	0.00
531300 PHOTO COPIES	0.00	54.94	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	266,353.00	247,946.00	260,511.00	228,545.09	88%	167,135.59	641,400.00	641,400.00	301,747.00	-339,653.00
532200 SUBSCRIPTIONS	2,970.00	1,963.24	2,970.00	3,384.74	114%	1,123.00	2,970.00	2,970.00	2,970.00	0.00
532800 TRAINING AND INSERVICE	4,400.00	6,581.24	4,400.00	4,769.51	108%	1,318.84	4,400.00	4,400.00	4,400.00	0.00
533800 EXTRADITIONS	6,000.00	13,181.00	6,000.00	15,893.81	265%	6,532.00	6,000.00	9,500.00	6,000.00	0.00
534700 FIELD SUPPLIES	5,800.00	5,865.52	9,300.00	7,095.35	76%	1,348.90	9,300.00	9,300.00	9,300.00	0.00
535100 VEHICLE FUEL / OIL	11,000.00	4,239.75	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	4,000.00	3,326.96	0.00	109.88	0%	0.00	0.00	0.00	0.00	0.00
535800 PHOTOGRAPHY SUPPLIES	1,500.00	1,510.43	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
551100 INSURANCE-BLDGS/CONTENTS/EXTE	200.00	424.58	200.00	355.59	178%	391.35	200.00	200.00	200.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	1,000.00	1,104.82	1,000.00	1,595.98	160%	1,139.62	1,000.00	1,000.00	1,000.00	0.00
551300 INSURANCE-CONTRACTORS EQUIP/IT	118.00	149.15	118.00	56.44	48%	227.63	118.00	118.00	118.00	0.00
551900 INSURANCE-GENERAL LIABILITY	40,000.00	31,227.00	40,000.00	41,265.88	103%	42,486.84	40,000.00	40,000.00	40,000.00	0.00
552100 OFFICIALS BONDS	30.00	23.37	30.00	23.37	78%	23.37	30.00	30.00	30.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	27,000.00	27,689.50	103%	26,388.72	27,000.00	27,480.00	27,000.00	0.00
<b>TOTAL SHERIFF ADMINISTRATION</b>	<b>1,249,638.00</b>	<b>1,291,766.92</b>	<b>1,291,345.00</b>	<b>1,288,031.03</b>	<b>100%</b>	<b>747,363.64</b>	<b>1,766,886.00</b>	<b>1,716,474.00</b>	<b>1,480,532.00</b>	<b>-286,354.00</b>
<b>10020220 SHERIFF-DISPATCH</b>										
511100 SALARIES PERMANENT REGULAR	643,607.00	586,332.34	667,489.00	601,919.83	90%	304,100.86	684,165.00	608,202.00	718,195.00	34,030.00
511200 SALARIES-PERMANENT-OVERTIME	44,683.00	69,316.57	46,560.00	73,875.41	159%	37,553.66	47,598.00	75,107.00	49,857.00	2,259.00
511900 LONGEVITY-FULL TIME	3,280.00	2,397.60	2,860.00	2,417.60	85%	0.00	2,838.00	2,860.00	2,938.00	100.00
512100 WAGES-PART TIME	24,899.00	23,612.87	25,057.00	29,977.93	120%	7,699.66	25,408.00	15,399.00	26,037.00	629.00
512200 WAGES-PART TIME-OVERTIME	0.00	664.73	0.00	250.15	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	54,810.00	50,523.82	56,760.00	52,494.29	92%	25,601.00	58,141.00	51,202.00	60,973.00	2,832.00
514200 RETIREMENT-COUNTY SHARE	47,287.00	43,745.30	50,454.00	46,777.36	93%	23,222.30	50,921.00	46,445.00	52,205.00	1,284.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10020220 SHERIFF-DISPATCH</b>										
514400 HEALTH INSURANCE COUNTY SHARE	149,767.00	116,904.26	130,972.00	118,746.82	91%	70,529.82	138,528.00	120,908.00	146,837.00	8,309.00
514500 LIFE INSURANCE COUNTY SHARE	165.00	159.30	160.00	137.34	86%	79.72	180.00	159.00	174.00	-6.00
514600 WORKERS COMPENSATION	502.00	349.89	519.00	399.18	77%	209.69	457.00	419.00	399.00	-58.00
519100 UNIFORM ALLOWANCE	500.00	500.00	500.00	500.00	100%	0.00	500.00	500.00	500.00	0.00
522500 TELEPHONE & DAIN LINE	12,660.00	12,636.31	12,660.00	12,702.00	100%	6,660.00	12,660.00	13,320.00	13,320.00	660.00
531200 OFFICE SUPPLIES AND EXPENSE	1,500.00	1,728.50	3,500.00	3,478.06	99%	909.16	3,500.00	3,500.00	3,500.00	0.00
532800 TRAINING AND INSERVICE	2,700.00	1,621.21	2,700.00	1,305.43	48%	0.00	2,700.00	2,700.00	2,700.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	0%	20.86	0.00	0.00	0.00	0.00
534700 FIELD SUPPLIES	3,004.00	3,802.33	3,004.00	4,240.99	141%	1,957.31	3,004.00	3,004.00	3,004.00	0.00
<b>TOTAL SHERIFF-DISPATCH</b>	<b>989,364.00</b>	<b>914,295.03</b>	<b>1,003,195.00</b>	<b>949,222.39</b>	<b>95%</b>	<b>478,544.04</b>	<b>1,030,600.00</b>	<b>943,725.00</b>	<b>1,080,639.00</b>	<b>50,039.00</b>
<b>10020225 SHERIFF-FIELD SERVICES</b>										
511100 SALARIES PERMANENT REGULAR	2,378,688.00	2,429,374.79	2,376,610.00	2,399,630.74	101%	1,185,089.77	2,477,074.00	2,370,180.00	2,563,041.00	85,967.00
511200 SALARIES-PERMANENT-OVERTIME	162,533.00	191,000.88	168,668.00	198,391.11	118%	79,971.73	180,608.00	159,943.00	186,002.00	5,394.00
511900 LONGEVITY-FULL TIME	2,680.00	2,786.67	2,740.00	2,887.71	105%	339.17	2,740.00	2,600.00	2,600.00	-140.00
514100 FICA & MEDICARE TAX	194,705.00	196,173.81	195,020.00	194,066.29	100%	93,140.28	203,580.00	186,281.00	210,539.00	6,959.00
514200 RETIREMENT-COUNTY SHARE	241,536.00	241,383.41	275,322.00	280,497.20	102%	131,708.36	290,867.00	263,070.00	295,030.00	4,163.00
514400 HEALTH INSURANCE COUNTY SHARE	487,798.00	469,788.53	503,378.00	481,985.29	96%	236,069.59	540,568.00	404,691.00	534,440.00	-6,128.00
514500 LIFE INSURANCE COUNTY SHARE	816.00	683.18	653.00	617.07	94%	269.48	669.00	539.00	506.00	-163.00
514600 WORKERS COMPENSATION	29,015.00	21,844.53	26,003.00	21,414.59	82%	11,036.29	23,152.00	22,073.00	22,292.00	-860.00
514700 EDUCATION AND TRAINING	1,260.00	1,125.20	1,260.00	766.30	61%	320.10	756.00	756.00	504.00	-252.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0%	1,260.00	0.00	2,730.00	0.00	0.00
519100 UNIFORM ALLOWANCE	22,100.00	22,012.61	21,900.00	22,689.57	104%	10,155.20	22,600.00	22,600.00	22,600.00	0.00
520900 CONTRACTED SERVICES	0.00	0.00	0.00	69,693.99	0%	11,198.72	0.00	35,000.00	35,000.00	35,000.00
523900 INTERPRETER FEES	50.00	170.24	50.00	4.37	9%	0.00	50.00	50.00	50.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	5,000.00	5,653.16	5,000.00	5,345.21	107%	2,650.29	5,000.00	5,000.00	5,000.00	0.00
532800 TRAINING AND INSERVICE	35,000.00	32,860.02	35,000.00	29,129.17	83%	19,198.13	35,000.00	35,000.00	35,000.00	0.00
533500 MEALS AND LODGING	0.00	7.50	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
534700 FIELD SUPPLIES	97,750.00	104,878.12	119,750.00	117,689.12	98%	43,837.55	119,750.00	121,750.00	136,550.00	16,800.00
534750 TOWING	3,000.00	4,284.92	3,000.00	5,286.58	176%	3,472.00	3,000.00	3,500.00	3,000.00	0.00
535100 VEHICLE FUEL / OIL	240,000.00	144,505.71	210,000.00	175,670.88	84%	83,992.89	210,000.00	202,000.00	210,000.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	53,000.00	56,704.51	53,000.00	72,266.28	136%	22,143.74	53,000.00	45,000.00	53,000.00	0.00
539500 RADAR EXPENSE	1,600.00	1,569.00	1,600.00	1,569.50	98%	1,573.00	1,600.00	1,573.00	1,600.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	25,000.00	23,445.66	25,000.00	35,514.78	142%	26,891.88	25,000.00	25,000.00	25,000.00	0.00
572200 CRIME PREVENTION	2,000.00	1,460.87	2,000.00	1,994.61	100%	400.33	2,000.00	2,000.00	2,000.00	0.00
572300 HIGHWAY SAFETY	500.00	560.00	500.00	159.74	32%	0.00	500.00	500.00	500.00	0.00
581100 VEHICLE REPLACEMENT	280,500.00	305,443.09	216,000.00	208,055.02	96%	258,549.18	243,000.00	260,000.00	272,000.00	29,000.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	31,642.64	79,485.00	50,485.00	0.00	-79,485.00

Fund: GENERAL FUND Department: SHERIFF	2016		2017		2017 % Used	2018		2018		\$ Change 2018 Amended to 2019
	Amended Budget	2016 Actual	Amended Budget	2017 Actual		6 Months Actual	Amended Budget	2018 Estimated	2019	
<b>TOTAL SHERIFF-FIELD SERVICES</b>	<b>4,264,531.00</b>	<b>4,257,716.41</b>	<b>4,242,454.00</b>	<b>4,325,325.12</b>	<b>102%</b>	<b>2,254,910.32</b>	<b>4,519,999.00</b>	<b>4,222,321.00</b>	<b>4,616,254.00</b>	<b>96,255.00</b>
<b>10020235 SHERIFF-JAIL</b>										
511100 SALARIES PERMANENT REGULAR	3,746,925.00	3,616,735.39	3,798,202.00	3,743,380.67	99%	1,786,256.11	3,824,412.00	3,572,512.00	3,947,854.00	123,442.00
511200 SALARIES-PERMANENT-OVERTIME	109,870.00	303,084.43	177,635.00	235,765.32	133%	127,407.71	112,175.00	254,815.00	115,029.00	2,854.00
511900 LONGEVITY-FULL TIME	5,260.00	4,362.23	4,880.00	4,308.90	88%	43.33	4,820.00	4,820.00	4,580.00	-240.00
514100 FICA & MEDICARE TAX	295,484.00	290,369.85	298,789.00	294,143.88	98%	139,202.22	301,518.00	278,404.00	311,161.00	9,643.00
514200 RETIREMENT-COUNTY SHARE	350,657.00	352,892.31	397,797.00	408,745.69	103%	197,703.36	409,188.00	395,407.00	413,911.00	4,723.00
514400 HEALTH INSURANCE COUNTY SHARE	834,855.00	808,530.86	849,858.00	808,101.66	95%	443,631.57	856,076.00	760,511.00	925,962.00	69,886.00
514500 LIFE INSURANCE COUNTY SHARE	1,132.00	939.02	937.00	893.36	95%	430.39	919.00	902.00	902.00	-17.00
514600 WORKERS COMPENSATION	38,147.00	28,904.27	34,494.00	29,113.79	84%	14,950.89	30,510.00	29,902.00	29,320.00	-1,190.00
514700 EDUCATION AND TRAINING	484.00	416.22	484.00	26.76	6%	0.00	0.00	0.00	0.00	0.00
514800 UNEMPLOYMENT	0.00	12,923.47	0.00	4,810.00	0%	0.00	0.00	0.00	0.00	0.00
519100 UNIFORM ALLOWANCE	23,450.00	31,257.87	23,450.00	24,424.35	104%	6,403.47	23,200.00	23,200.00	23,200.00	0.00
520900 CONTRACTED SERVICES	293,550.00	292,818.92	339,050.00	352,929.08	104%	243,377.94	366,605.00	365,067.00	378,519.00	11,914.00
523200 HOUSING JUVENILES-SECURE DETEN	45,000.00	78,165.00	45,000.00	56,522.50	126%	9,455.00	45,000.00	24,000.00	45,000.00	0.00
523900 INTERPRETER FEES	1,000.00	1,455.43	1,000.00	1,057.61	106%	161.66	1,000.00	400.00	1,000.00	0.00
529400 PRISONER MEALS	308,000.00	312,418.55	308,000.00	302,872.51	98%	150,613.16	308,000.00	301,226.00	308,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	11,000.00	10,069.56	11,000.00	10,271.05	93%	4,312.48	11,000.00	11,000.00	11,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	0.00	0.00	24,898.56	0%	0.00	0.00	0.00	0.00	0.00
532200 SUBSCRIPTIONS	1,000.00	358.95	1,000.00	227.95	23%	359.90	1,000.00	1,000.00	1,000.00	0.00
532800 TRAINING AND INSERVICE	10,000.00	13,516.38	10,000.00	8,113.58	81%	10,003.69	10,000.00	10,500.00	10,000.00	0.00
533500 MEALS AND LODGING	0.00	45.00	0.00	22.03	0%	0.00	0.00	0.00	0.00	0.00
534700 FIELD SUPPLIES	20,000.00	20,401.82	30,000.00	29,114.97	97%	10,793.66	30,000.00	30,000.00	30,000.00	0.00
539200 JAIL EXPENSE	65,000.00	60,274.93	55,000.00	47,366.98	86%	25,722.64	55,000.00	55,000.00	55,000.00	0.00
539220 PRISONER PROGRAMS	20,000.00	14,671.00	20,000.00	16,271.51	81%	5,380.84	20,000.00	20,000.00	20,000.00	0.00
539300 PRISONERS MEDICAL EXPENSE	31,500.00	35,740.02	31,500.00	28,273.80	90%	16,538.03	31,500.00	34,000.00	31,500.00	0.00
539700 LAUNDRY, LINENS & BEDDING	9,000.00	4,448.31	9,000.00	8,699.13	97%	2,882.48	9,000.00	9,000.00	9,000.00	0.00
539800 EQUIPMENT LEASE	25,000.00	11,593.98	20,000.00	18,336.52	92%	14,929.28	20,000.00	20,000.00	20,000.00	0.00
541500 INMATE HOUSING-OUT OF COUNTY	0.00	1,300.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	0.00	704.36	0.00	0.00	0%	908.30	0.00	0.00	0.00	0.00
551600 INSURANCE-MONIES & SECURITIES	700.00	0.00	700.00	0.00	0%	0.00	700.00	700.00	700.00	0.00
<b>TOTAL SHERIFF-JAIL</b>	<b>6,247,014.00</b>	<b>6,308,398.13</b>	<b>6,467,776.00</b>	<b>6,458,692.16</b>	<b>100%</b>	<b>3,211,468.11</b>	<b>6,471,623.00</b>	<b>6,202,366.00</b>	<b>6,692,638.00</b>	<b>221,015.00</b>
<b>10020237 COURT SECURITY</b>										
511100 SALARIES PERMANENT REGULAR	238,095.00	238,200.93	242,174.00	242,213.34	100%	138,551.92	250,330.00	277,104.00	258,306.00	7,976.00
511200 SALARIES-PERMANENT-OVERTIME	8,659.00	4,248.96	8,921.00	3,470.17	39%	1,535.80	9,190.00	3,072.00	9,449.00	259.00
511900 LONGEVITY-FULL TIME	340.00	340.00	340.00	360.00	106%	158.33	380.00	320.00	500.00	120.00
514100 FICA & MEDICARE TAX	18,922.00	17,763.17	19,254.00	18,015.09	94%	10,163.43	19,882.00	20,327.00	20,522.00	640.00
514200 RETIREMENT-COUNTY SHARE	23,473.00	23,232.74	27,182.00	26,689.45	98%	13,455.15	28,407.00	26,910.00	28,757.00	350.00



Fund: GENERAL FUND Department: SHERIFF	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>10020237 COURT SECURITY</b>										
514400 HEALTH INSURANCE COUNTY SHARE	58,947.00	59,045.12	60,126.00	60,414.80	100%	33,784.44	64,679.00	57,916.00	67,409.00	2,730.00
514500 LIFE INSURANCE COUNTY SHARE	110.00	122.40	110.00	130.86	119%	53.85	132.00	108.00	97.00	-35.00
514600 WORKERS COMPENSATION	2,820.00	2,023.32	2,567.00	2,031.29	79%	1,223.96	2,261.00	2,448.00	2,173.00	-88.00
514700 EDUCATION AND TRAINING	252.00	0.00	252.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
519100 UNIFORM ALLOWANCE	1,850.00	1,840.15	1,850.00	1,906.44	103%	854.48	1,850.00	1,850.00	1,850.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	500.00	425.82	500.00	437.76	88%	60.00	500.00	500.00	500.00	0.00
532800 TRAINING AND INSERVICE	1,200.00	912.33	1,200.00	1,213.71	101%	620.00	1,200.00	1,200.00	1,200.00	0.00
534700 FIELD SUPPLIES	1,500.00	792.18	1,500.00	1,450.16	97%	172.47	1,500.00	1,500.00	1,500.00	0.00
<b>TOTAL COURT SECURITY</b>	<b>356,668.00</b>	<b>348,947.12</b>	<b>365,976.00</b>	<b>358,333.07</b>	<b>98%</b>	<b>200,633.83</b>	<b>380,311.00</b>	<b>393,255.00</b>	<b>392,263.00</b>	<b>11,952.00</b>
<b>10020245 SHERIFF-SPECIAL TEAMS</b>										
532800 TRAINING AND INSERVICE	3,000.00	5,550.25	3,000.00	2,988.35	100%	3,597.89	3,000.00	4,000.00	3,000.00	0.00
534700 FIELD SUPPLIES	16,000.00	13,664.12	20,000.00	19,805.36	99%	11,281.56	20,000.00	19,000.00	20,000.00	0.00
535100 VEHICLE FUEL / OIL	1,000.00	0.00	1,000.00	0.00	0%	0.00	1,000.00	1,000.00	1,000.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	2,000.00	1,619.23	2,000.00	958.21	48%	30.72	2,000.00	2,000.00	2,000.00	0.00
539600 BOAT/SNOWMOBILE SUPPLIES	1,000.00	569.02	1,000.00	0.00	0%	0.00	1,000.00	1,000.00	1,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	1,400.00	1,468.36	1,400.00	2,362.22	169%	3,332.86	1,400.00	1,400.00	1,400.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	324,729.00	316,003.50	97%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SHERIFF-SPECIAL TEAMS</b>	<b>24,400.00</b>	<b>22,870.98</b>	<b>353,129.00</b>	<b>342,117.64</b>	<b>97%</b>	<b>18,243.03</b>	<b>28,400.00</b>	<b>28,400.00</b>	<b>28,400.00</b>	<b>0.00</b>
<b>10020255 SHERIFF-PRISONER TRANSPORT</b>										
512100 WAGES-PART TIME	88,800.00	85,567.55	96,200.00	94,478.96	98%	52,773.54	111,000.00	105,547.00	111,000.00	0.00
514100 FICA & MEDICARE TAX	6,793.00	6,684.02	7,359.00	7,312.64	99%	4,118.72	8,492.00	8,237.00	8,492.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.41	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	1,012.00	726.02	981.00	784.40	80%	469.44	966.00	939.00	899.00	-67.00
514800 UNEMPLOYMENT	0.00	711.12	0.00	-26.58	0%	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	200.00	1,804.39	200.00	1,108.54	554%	1,072.30	200.00	1,200.00	1,200.00	1,000.00
534700 FIELD SUPPLIES	425.00	922.33	425.00	297.71	70%	128.18	425.00	425.00	425.00	0.00
535100 VEHICLE FUEL / OIL	4,500.00	3,443.09	4,500.00	103.11	2%	543.00	4,500.00	4,500.00	4,500.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	5,000.00	3,572.25	5,000.00	9,618.91	192%	1,086.37	5,000.00	4,000.00	4,000.00	-1,000.00
551200 INSURANCE-VEHICLE LIABILITY	1,500.00	1,678.55	1,500.00	2,802.43	187%	1,866.72	1,500.00	1,500.00	1,500.00	0.00
581900 CAPITAL OUTLAY	40,000.00	0.00	65,000.00	67,914.53	104%	25,547.50	25,000.00	25,548.00	25,000.00	0.00
<b>TOTAL SHERIFF-PRISONER TRANSPORT</b>	<b>148,230.00</b>	<b>105,109.73</b>	<b>181,165.00</b>	<b>184,394.65</b>	<b>102%</b>	<b>87,605.77</b>	<b>157,083.00</b>	<b>151,896.00</b>	<b>157,016.00</b>	<b>-67.00</b>
<b>10020293 DISABLED PARKING ENFORCEMENT</b>										
526100 DISABLED PARKING ENFORCEMENT	1,300.00	1,280.19	1,300.00	224.42	17%	0.00	1,300.00	1,300.00	1,100.00	-200.00
<b>TOTAL DISABLED PARKING ENFORCEMENT</b>	<b>1,300.00</b>	<b>1,280.19</b>	<b>1,300.00</b>	<b>224.42</b>	<b>17%</b>	<b>0.00</b>	<b>1,300.00</b>	<b>1,300.00</b>	<b>1,100.00</b>	<b>-200.00</b>

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10020411 ANIMAL SHELTER</b>										
526100 ANIMAL SHELTER	147,000.00	147,000.00	147,000.00	147,000.00	100%	73,500.00	147,000.00	147,000.00	201,000.00	54,000.00
<b>TOTAL ANIMAL SHELTER</b>	<b>147,000.00</b>	<b>147,000.00</b>	<b>147,000.00</b>	<b>147,000.00</b>	<b>100%</b>	<b>73,500.00</b>	<b>147,000.00</b>	<b>147,000.00</b>	<b>201,000.00</b>	<b>54,000.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-13,428,145.00</b>	<b>-13,804,163.30</b>	<b>-14,053,340.00</b>	<b>-13,841,976.60</b>	<b>98%</b>	<b>-7,003,389.32</b>	<b>-14,503,202.00</b>	<b>-14,342,624.00</b>	<b>-14,649,842.00</b>	<b>146,640.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>13,428,145.00</b>	<b>13,397,384.51</b>	<b>14,053,340.00</b>	<b>14,053,340.48</b>	<b>100%</b>	<b>7,072,268.74</b>	<b>14,503,202.00</b>	<b>13,806,737.00</b>	<b>14,649,842.00</b>	<b>146,640.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-406,778.79</b>	<b>0.00</b>	<b>211,363.88</b>		<b>68,879.42</b>	<b>0.00</b>	<b>-535,887.00</b>	<b>0.00</b>	

# JUSTICE FUNCTIONAL GROUP

## MISSION STATEMENT

To continually improve the communication and interaction of Sauk County departments. To effectively and efficiently complete short term and long term agreements. Continue to search resources for innovative and collaborative programs.

## VISION STATEMENT

To continually increase and improve working relationships between all departments in order to effectively succeed in joint interactions, procedures and agreements.

## ELEMENTS OF COUNTY WIDE MISSION FULFILLED

Fiscally Responsible/Essential Services  
Safe Community

## Circuit Courts

### Department Vision - Where the department would ideally like to be

The vision for the court system for Sauk County is to provide a forum that is fair and accessible to all who seek or need the services of the court and to do so within reasonable periods of time consistent with the needs of litigants and requirements of law.

### Department Mission - Major reasons for the department's existence and purpose in County government

The mission of Wisconsin's Court system and the court system of Sauk County is to protect individual rights, privileges and liberties, to maintain the rule of law, and to provide a forum for the resolution of disputes that is fair, accessible, independent and effective.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community

### Specific Strategic Issues Addressed

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)  
Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Have case dispositions fall within State guidelines.	Reports can be generated to show results.	To provide for reasonable flow of cases through court system.	Ongoing
Participate in Criminal Justice Coordinating Council (CJCC) activities	Regular attendance at CJCC meetings, including subcommittees	Understand CJCC goals and objectives so the circuit court can aid in accomplishing those goals where appropriate	Ongoing
Fourth Judgeship Planning	Branch approved, constructed, functional.	Plan for fourth judgeship and develop facilities plan.	Ongoing

### Program Evaluation

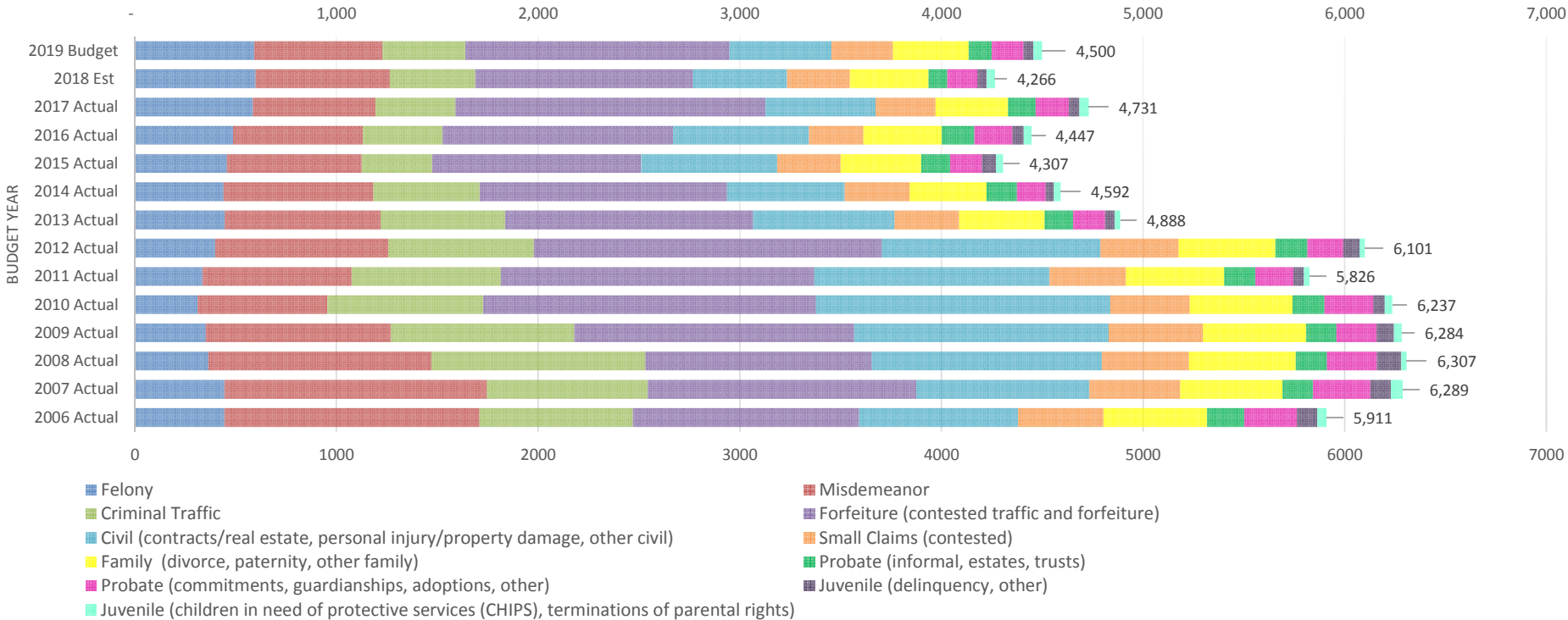
Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Circuit Courts	The Courts are a separate and co-equal branch of government. The Courts are not a department of county government. The Courts, by constitution and statute, are the designated decision makers for those who choose to bring matters to them.	Wisconsin Constitution Article VII Sections 2 & 8	Other Revenues	\$219,938	3.40	Cases are disposed within state guidelines
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$219,938</b>		
			Wages & Benefits	\$216,609		
			Operating Expenses	\$474,240		
			<b>TOTAL EXPENSES</b>	<b>\$690,849</b>		
<b>COUNTY LEVY</b>	<b>\$470,911</b>					
Outlay	None		Operating Expenses	\$0	-	
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$219,938</b>	3.40	
			<b>TOTAL EXPENSES</b>	<b>\$690,849</b>		
			<b>COUNTY LEVY</b>	<b>\$470,911</b>		

# Circuit Courts

## Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
<b>Number of cases filed, by category:</b>			
Felony	586	600	593
Misdemeanor	608	666	637
Criminal Traffic	397	423	410
Forfeiture (contested traffic, forfeiture and juvenile ordinance)	1,538	1,080	1,309
Civil (contracts/real estate, personal injury/property damage, other civil)	546	465	506
Small Claims	297	312	305
Family (divorce, paternity, other family)	359	390	375
Probate (informal, estates, trusts)	137	93	115
Probate (commitments, guardianships, adoptions, other)	164	150	157
Juvenile (delinquency, other)	53	45	49
Juvenile (children in need of protective services (CHIPS), terminations of parental rights)	46	42	44
<b>Total Cases Disposed</b>	<b>4,731</b>	<b>4,266</b>	<b>4,500</b>

## CASES DISPOSED



## Circuit Courts

### Key Outcome Indicators / Selected Results - How well are we doing?

Description				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Jury Costs	These figures demonstrate the potential impact of jury trials on the circuit court budget. In four of the past five years the court had less than one jury trial per month. If the number of actual jury trials would increase in any given year, the impact on actual expenditures would be significant.	\$ 29,739	\$ 37,408	\$ 33,574
Number of Jury Trials / Number of Trial Days		8 / 19	18 / 24	12 / 22

### Jury History Costs

<u>Year</u>	<u># of Trials</u>	<u># of Days</u>	<u>Per Diem</u>	<u>Mileage</u>	<u>Meals/Lodging</u>	<u>Total</u>
2012	18	26	\$ 30,920	\$ 10,646	\$ 1,321	\$ 42,887
2013	9	18	20,137	7,422	2,376	29,935
2014	15	37	30,602	10,560	2,720	43,882
2015	6	17	10,000	3,903	666	14,569
2016	9	27	29,953	10,548	2,828	43,329
2017	8	19	20,151	7,664	1,924	29,739
(6 Months) 2018	9	14	13,040	4,519	1,145	18,704

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CIRCUIT COURTS</b>											
<u>Revenues</u>											
Tax Levy	440,397	429,784	444,315	460,753	460,753	470,911	10,158	2.20%	None	0	0
Grants & Aids	220,189	220,015	219,738	219,938	219,938	219,938	0	0.00%			
Use of Fund Balance	0	0	0	57,282	15,000	0	(15,000)	-100.00%	2019 Total	0	0
Total Revenues	660,586	649,799	664,053	737,973	695,691	690,849	(4,842)	-0.70%			
<u>Expenses</u>											
Labor	149,164	143,495	153,506	161,883	159,280	161,475	2,195	1.38%	2020	0	0
Labor Benefits	62,596	68,114	65,653	69,036	69,036	55,134	(13,902)	-20.14%	2021	0	0
Supplies & Services	385,806	418,388	425,501	507,054	467,375	474,240	6,865	1.47%	2022	0	0
Addition to Fund Balance	63,020	19,802	19,393	0	0	0	0	0.00%	2023	0	0
Total Expenses	660,586	649,799	664,053	737,973	695,691	690,849	(4,842)	-0.70%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

Department: Circuit Courts

**Changes and Highlights to the Department's Budget:**

The court room video system will be upgraded in 2019.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>			<b>MIS Network Upgrade for Video Conferencing</b>			
Tax Levy	460,753	1,142	9,016			470,911
Use of Fund Balance or Carryforward Funds	15,000	(15,000)				0
All Other Revenues	219,938	0				219,938
<b>Total Funding</b>	<b>695,691</b>	<b>(13,858)</b>	<b>9,016</b>	<b>0</b>	<b>0</b>	<b>690,849</b>
Labor Costs	228,316	(11,707)				216,609
Supplies & Services	467,375	(2,151)	9,016			474,240
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>695,691</b>	<b>(13,858)</b>	<b>9,016</b>	<b>0</b>	<b>0</b>	<b>690,849</b>

**Issues on the Horizon for the Department:**

An issue on the horizon is the need for a fourth judgeship. The statistics used in the state for determining the need for judges show that Sauk County has a judicial need of 4.0 judges; Sauk County currently has three circuit judges authorized by the state legislature. Sauk County is addressing this disparity through the use of the court commissioner. As the numbers show a growing need for judicial assistance, planning for a fourth judgeship should begin, at least in a preliminary way.



SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Circuit Courts

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Courts					

Is the Program Mandated?	Yes					
Statutory Reference	Wisconsin Constitution Article VII Sections 2 & 8					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
Court Support Grant	219,938					\$219,938
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	0					\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$219,938	\$0	\$0	\$0	\$0	\$219,938

EXPENSES

6. Wages, Salaries, Benefits	216,609		0	0	N/A	\$216,609
7. Other Expenses	474,240					\$474,240
8. TOTAL EXPENSES	\$690,849	\$0	\$0	\$0	\$0	\$690,849

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$470,911	\$0	\$0	\$0	\$0	\$470,911
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: CIRCUIT COURTS</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10004 CIRCUIT COURTS REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-429,784.00	-429,784.00	-444,315.00	-444,315.00	100%	-230,376.68	-460,753.00	-460,753.00	-470,911.00	10,158.00
424000 STATE AID COURTS SYSTEM	-220,093.00	-220,015.00	-219,938.00	-219,738.00	100%	-109,769.00	-219,938.00	-219,938.00	-219,938.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0%	0.00	-15,000.00	0.00	0.00	-15,000.00
493200 CONTINUING APPROP PRIOR YEAR	-36,800.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CIRCUIT COURTS REVENUE</b>	<b>-686,677.00</b>	<b>-649,799.00</b>	<b>-664,253.00</b>	<b>-664,053.00</b>	<b>100%</b>	<b>-340,145.68</b>	<b>-695,691.00</b>	<b>-680,691.00</b>	<b>-690,849.00</b>	<b>-4,842.00</b>
<b>10004120 CIRCUIT COURTS</b>										
511100 SALARIES PERMANENT REGULAR	121,730.00	121,982.20	125,897.00	125,782.36	100%	65,057.60	131,144.00	131,144.00	133,697.00	2,553.00
511900 LONGEVITY-FULL TIME	1,357.00	1,356.60	1,417.00	1,416.60	100%	0.00	1,477.00	1,080.00	1,119.00	-358.00
512100 WAGES-PART TIME	12,000.00	8,651.25	12,000.00	15,093.75	126%	11,021.25	12,000.00	15,000.00	12,000.00	0.00
514100 FICA & MEDICARE TAX	11,456.00	10,691.23	11,779.00	11,462.62	97%	6,003.26	12,185.00	12,185.00	12,353.00	168.00
514200 RETIREMENT-COUNTY SHARE	8,124.00	8,134.87	8,657.00	8,644.58	100%	4,359.25	8,886.00	8,886.00	8,830.00	-56.00
514400 HEALTH INSURANCE COUNTY SHARE	44,210.00	44,283.84	45,095.00	45,311.10	100%	24,437.52	47,696.00	47,696.00	33,705.00	-13,991.00
514500 LIFE INSURANCE COUNTY SHARE	41.00	49.08	53.00	54.24	102%	27.47	55.00	55.00	54.00	-1.00
514600 WORKERS COMPENSATION	262.00	171.16	247.00	180.23	73%	100.49	214.00	214.00	192.00	-22.00
514800 UNEMPLOYMENT	0.00	4,784.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM BAILIFF	14,659.00	11,505.41	14,659.00	11,213.14	76%	5,893.05	14,659.00	14,659.00	14,659.00	0.00
520100 COURT SECURITY	356,668.00	348,947.12	365,976.00	357,699.11	98%	200,633.83	381,389.00	422,068.00	392,263.00	10,874.00
522500 TELEPHONE & DAIN LINE	700.00	484.13	500.00	475.03	95%	226.52	500.00	500.00	500.00	0.00
523300 PER DIEM JURY WITNESS	72,800.00	26,953.48	36,000.00	20,151.21	56%	13,040.00	30,000.00	30,000.00	30,000.00	0.00
524800 MAINTENANCE AGREEMENT	330.00	512.84	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	13,000.00	10,878.42	12,000.00	8,369.05	70%	3,258.94	8,000.00	7,000.00	8,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	2,600.00	4,974.76	4,600.00	17,066.53	371%	2,158.75	20,000.00	20,000.00	5,500.00	-14,500.00
531500 FORMS AND PRINTING	1,200.00	1,602.00	1,200.00	385.00	32%	478.00	1,000.00	1,000.00	1,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	4,640.00	4,640.62	5,773.00	5,912.60	102%	5,170.79	8,086.00	8,086.00	17,577.00	9,491.00
532300 PROFESSIONAL SUBSCRIPTION	4,500.00	4,985.46	4,500.00	4,999.83	111%	2,150.10	4,500.00	4,500.00	5,500.00	1,000.00
533200 MILEAGE	900.00	1,033.56	900.00	854.89	95%	421.20	900.00	900.00	900.00	0.00
533220 JURY MILEAGE	12,000.00	10,547.58	10,000.00	7,663.85	77%	4,518.65	10,000.00	10,000.00	10,000.00	0.00
533600 JURY MEALS AND LODGING	3,500.00	2,827.84	3,000.00	1,923.89	64%	1,144.78	3,000.00	3,000.00	3,000.00	0.00
<b>TOTAL CIRCUIT COURTS</b>	<b>686,677.00</b>	<b>629,997.45</b>	<b>664,253.00</b>	<b>644,659.61</b>	<b>97%</b>	<b>350,101.45</b>	<b>695,691.00</b>	<b>737,973.00</b>	<b>690,849.00</b>	<b>-4,842.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-686,677.00</b>	<b>-649,799.00</b>	<b>-664,253.00</b>	<b>-664,053.00</b>	<b>100%</b>	<b>-340,145.68</b>	<b>-695,691.00</b>	<b>-680,691.00</b>	<b>-690,849.00</b>	<b>-4,842.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>686,677.00</b>	<b>629,997.45</b>	<b>664,253.00</b>	<b>644,659.61</b>	<b>97%</b>	<b>350,101.45</b>	<b>695,691.00</b>	<b>737,973.00</b>	<b>690,849.00</b>	<b>-4,842.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-19,801.55</b>	<b>0.00</b>	<b>-19,393.39</b>		<b>9,955.77</b>	<b>0.00</b>	<b>57,282.00</b>	<b>0.00</b>	

## Clerk of Courts

### Department Vision - Where the department would ideally like to be

We want to provide and initiate new procedures that will enhance efficiency in the office and coordinate with state court operations. We will strive to improve the quality of the justice related services to all participants and the general public in an easily accessible and respectful environment. Our ultimate goal is to develop and implement district and state recommended procedures which prove to have a positive impact on our overall operations of the courts and our customer relations. We look to maintain and increase the avenues of communications between the courts, the public and other agencies. This can be attained through positive interaction and respect.

### Department Mission - Major reasons for the department's existence and purpose in County government

To provide the administrative link between the judiciary and the public in a manner that is professional, courteous and efficient, representing Sauk County as an outstanding provider of services.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continued enhancements of the Sauk Co. Clerk of Courts web page	Positive response from users.	Update Sauk County website for ease of navigation for collection information, quick links and overall user friendliness.	Ongoing
Increase restitution collections for victims	Monthly payments to victims	Collections via payment plans, income assignments and referral to State Debt Collection	Ongoing
Increase revenues	Collection percentages rise	Utilize State Debt Collection services as well as private collection agencies to increase revenues	Ongoing

## Clerk of Courts

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Court Support	The office files and records all documents received for all case types. We clerk all court proceedings implementing new procedures such as in-court processing and generalist clerks to enhance efficiency; administer jury functions; provide interpreter services; provide access to public records and searches to the public, both in person and also phone inquiry requests. The office monitors and maintains all court records and files.	Wis. Stats. 59.40	User Fees / Misc	\$184,735	7.55	New cases filed and cases disposed
			Grants	\$20,000		
			<b>TOTAL REVENUES</b>	<b>\$204,735</b>		
			Wages & Benefits	\$524,970		
			Operating Expenses	\$94,425		
			<b>TOTAL EXPENSES</b>	<b>\$619,395</b>		
<b>COUNTY LEVY</b>	<b>\$414,660</b>					
Collections	This office collects and disburses all funds received for fines, fees and forfeitures ordered by the courts; executes judgments and implements all tools available to ensure collections. A Guardian ad Litem and/or Court-Appointed Attorney is appointed in appropriate cases and the appointed attorney acts on behalf of the incompetent party, minor party or defendant. The GAL attorneys are contracted annually for a monthly fee. Parties are billed when ordered, unless the fee is waived and the state reimburses a prorated amount set by the state annually. Financial records are maintained, collected and disbursed for all fees and costs.	Wis. Admin. Code Chapters 48, 51, 54, 55, 767 and 938	User Fees / Misc	\$579,650	4.45	Debts assessed in year  Accounts turned over to private collection agencies  Accounts turned over to State Debt Collection
			Grants	\$60,500		
			<b>TOTAL REVENUES</b>	<b>\$640,150</b>		
			Wages & Benefits	\$296,312		
			Operating Expenses	\$270,000		
			<b>TOTAL EXPENSES</b>	<b>\$566,312</b>		
<b>COUNTY LEVY</b>	<b>(\$73,838)</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$844,885</b>	12.00	
			<b>TOTAL EXPENSES</b>	<b>\$1,185,707</b>		
			<b>COUNTY LEVY</b>	<b>\$340,822</b>		

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimate	2019 Budget
New cases filed	18,979	17,000	17,500
Total Receipts	\$5,163,807	\$5,400,000	\$5,600,000
Collections via Tax Intercept (DOR) and State Debt Collection (SDC)	\$429,196	\$700,000	\$750,000
Collections via private collection agencies (Stark and CMC)	\$257,293	\$265,000	\$275,000
Clerk of Courts Restitution Collections	\$52,920	\$75,000	\$83,000
Clerk of Court Revenue	\$735,205	\$810,000	\$850,000

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Debts assessed in individual year	Indicates a need for collection enforcement	\$4,065,062	\$3,800,000	\$3,900,000
Accounts turned over to private collection agencies	Efforts to collect unpaid court obligations	3,235	1,850	1,700
Accounts turned over to State Debt Collection	Efforts to collect unpaid court obligations	2,928	4,300	5,500
Overall increase/decrease of outside collections	Outside collection measures are beneficial	1% (Increase from 2016 of \$7,763)	41% (Increase from 2017 of \$278,511)	6% (Increase from 2018 of \$60,000)

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CLERK OF COURTS</b>											
<u>Revenues</u>											
Tax Levy	230,866	260,855	311,757	317,707	317,707	340,822	23,115	7.28%	None	0	0
Grants & Aids	78,991	80,050	87,899	77,500	77,500	80,500	3,000	3.87%			
Licenses & Permits	120	60	40	40	40	60	20	50.00%	2019 Total	0	0
Fees, Fines & Forfeitures	301,268	271,273	293,299	287,544	289,000	294,200	5,200	1.80%			
User Fees	319,164	301,395	336,656	346,028	333,805	351,625	17,820	5.34%			
Intergovernmental	17,834	19,775	23,638	16,555	18,700	18,500	(200)	-1.07%	2020	0	0
Miscellaneous	86,236	90,118	82,185	125,225	80,000	100,000	20,000	25.00%	2021	0	0
Use of Fund Balance	77,907	95,558	0	0	0	0	0	0.00%	2022	0	0
									2023	0	0
<b>Total Revenues</b>	<b>1,112,385</b>	<b>1,119,084</b>	<b>1,135,474</b>	<b>1,170,599</b>	<b>1,116,752</b>	<b>1,185,707</b>	<b>68,955</b>	<b>6.17%</b>			
<u>Expenses</u>											
Labor	540,677	528,549	517,188	541,858	541,858	574,531	32,673	6.03%			
Labor Benefits	241,073	228,979	221,369	233,607	233,607	246,752	13,145	5.63%			
Supplies & Services	330,635	361,556	362,695	347,756	341,287	364,424	23,137	6.78%			
Addition to Fund Balance	0	0	34,222	47,378	0	0	0	0.00%			
<b>Total Expenses</b>	<b>1,112,385</b>	<b>1,119,084</b>	<b>1,135,474</b>	<b>1,170,599</b>	<b>1,116,752</b>	<b>1,185,707</b>	<b>68,955</b>	<b>6.17%</b>			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

Change 1 - Increased expenses for Legal Services (guardian ad litem -GAL) costs due to local court raising contract amounts. Continued collection efforts as well as State reimbursement for GAL programs help offset this expense.

Change 2 - Effective June 1, 2018, Sauk County raised the Court Appointed Attorney hourly rate paid to attorneys to \$70/hour from \$65/hour, reflecting an increase to the Appointed Counsel expense.

Change 3 - Outside collection agency efforts have been extremely beneficial to collections, particularly in receipt of interest on accounts receivable.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
Description of Change			Increased GAL	Increased Appointed Counsel	Interest on Collections	
Tax Levy	317,707	22,115	10,000	11,000	(20,000)	340,822
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	799,045	16,840	5,000	4,000	20,000	844,885
<b>Total Funding</b>	<b>1,116,752</b>	<b>38,955</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>1,185,707</b>
Labor Costs	775,465	45,818				821,283
Supplies & Services	341,287	(6,863)	15,000	15,000		364,424
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>1,116,752</b>	<b>38,955</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>1,185,707</b>

**Issues on the Horizon for the Department:**

The incorporation of the City of Baraboo Municipal Court in late 2019 will impact the municipal fees revenue line item.

Effective January 1, 2020, Supreme Court Rule 81.02 will increase the Court Appointed Attorney hourly rate to \$100/hour.

A second increase to the Guardian ad Litem contract is expected for 2020.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Clerk of Courts

Program # -->	1	2	3	4		Dept Total \$
Short Program Name -->	Court Support	Collections			Outlay	

Is the Program Mandated?	Yes	Yes				
Statutory Reference	Wis Stats 59.40					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	183,535	579,650				\$763,185
2. Grants (List)						\$0
State Reimb GAL fees		60,500				\$60,500
State Reimb Interpreter fees	20,000					\$20,000
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
						\$0
4. Other Revenues						\$0
Child Support Contract	1,200					\$1,200
						\$0
5. TOTAL REVENUES	\$204,735	\$640,150	\$0	\$0	\$0	\$844,885

EXPENSES

6. Wages, Salaries, Benefits	524,970	296,312	0	0	N/A	\$821,282
7. Other Expenses	94,425	270,000				\$364,425
8. TOTAL EXPENSES	\$619,395	\$566,312	\$0	\$0	\$0	\$1,185,707

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$414,660	(\$73,838)	\$0	\$0	\$0	\$340,822
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: CLERK OF COURTS</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10002 CLERK OF COURTS REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-260,855.00	-260,855.00	-311,757.00	-311,757.00	100%	-158,853.68	-317,707.00	-317,707.00	-340,822.00	23,115.00
424340 INTERPRETER FEE-COUNTY	-17,000.00	-19,053.12	-19,500.00	-27,037.47	139%	-3,810.24	-17,500.00	-17,500.00	-20,000.00	2,500.00
424370 GAL STATE AID	-60,000.00	-60,997.00	-60,000.00	-60,862.00	101%	0.00	-60,000.00	-60,000.00	-60,500.00	500.00
441100 P000-COUNTY ORDINANCES	-140,000.00	-133,300.04	-135,000.00	-150,287.86	111%	-85,260.88	-140,000.00	-140,000.00	-145,000.00	5,000.00
441200 PENAL FINE SF341/OTHER CO	-112,923.00	-112,923.33	-130,000.00	-114,168.47	88%	-62,923.24	-125,000.00	-121,081.00	-125,000.00	0.00
441210 BAIL FORFEITURES	-12,000.00	-16,452.00	-15,000.00	-19,275.00	129%	-11,000.00	-15,000.00	-17,000.00	-15,000.00	0.00
441240 GUARDIAN AD LITEM FEES CO	-100,000.00	-90,816.29	-116,940.00	-117,950.54	101%	-73,455.63	-115,000.00	-120,420.00	-120,000.00	5,000.00
441350 EXPERT WITNESS/PSYCH EVAL	0.00	-114.30	0.00	-885.70	0%	0.00	0.00	0.00	0.00	0.00
441700 IGNITION INTERLOCK DEVICE	-10,000.00	-8,597.26	-9,000.00	-9,567.78	106%	-5,497.85	-9,000.00	-9,463.00	-9,200.00	200.00
451110 ODLF-OCCUP LICENSE CO	-100.00	-60.00	-40.00	-40.00	100%	-40.00	-40.00	-40.00	-60.00	20.00
451130 OTHER CLERK FEES-COUNTY	-20,000.00	-21,811.26	-22,000.00	-23,190.37	105%	-12,007.26	-22,000.00	-20,392.00	-22,000.00	0.00
451160 ATTORNEYS FEES DUE COUNTY	-65,986.00	-57,761.95	-65,000.00	-61,504.30	95%	-53,064.54	-68,000.00	-68,937.00	-72,000.00	4,000.00
451170 FAMILY FILING FEE COST	-1,100.00	-1,230.00	-1,200.00	-1,110.00	93%	-618.10	-1,200.00	-1,010.00	-1,200.00	0.00
451180 CIRCUIT COURT FEES	-85,000.00	-83,987.33	-85,000.00	-83,288.72	98%	-45,738.45	-85,000.00	-87,790.00	-90,000.00	5,000.00
451190 COUNTY SHARE COURT COSTS	-150.00	-130.00	-150.00	-80.00	53%	-60.00	-150.00	-140.00	-150.00	0.00
451210 JURY FEES-COUNTY	-4,000.00	-5,076.00	-4,500.00	-7,020.00	156%	-2,520.00	-5,000.00	-4,872.00	-5,000.00	0.00
451220 MUNICIPAL FEES	-18,000.00	-16,645.00	-16,000.00	-21,160.00	132%	-7,930.00	-16,000.00	-14,265.00	-16,000.00	0.00
451231 PAYMENT PLAN FEES	-5,000.00	-6,080.00	-4,500.00	-6,400.00	142%	-3,030.00	-5,000.00	-5,140.00	-5,500.00	500.00
451240 RESTITUTION SURCHARGE-CO	-7,000.00	-4,039.44	-5,500.00	-5,080.95	92%	-6,693.30	-5,500.00	-7,607.00	-6,000.00	500.00
451241 RESTITUTION ADMIN SURCHARGE 5%	-1,000.00	-683.65	-800.00	-946.48	118%	-1,031.89	-1,000.00	-1,328.00	-1,000.00	0.00
451260 SEARCH FEES COUNTY	-25.00	-150.00	-125.00	-115.00	92%	-35.00	-125.00	-70.00	-125.00	0.00
451270 SMALL CLAIMS	-17,000.00	-17,173.20	-16,500.00	-18,049.20	109%	-11,115.20	-16,500.00	-18,402.00	-18,000.00	1,500.00
451280 TRANSMITTAL FEES	-100.00	-105.00	-90.00	-135.00	150%	-90.00	-90.00	-165.00	-180.00	90.00
451410 JLF-JUVENILE LEGAL FEE-CO	-1,500.00	-1,343.10	-1,200.00	-1,137.48	95%	-845.70	-1,300.00	-1,290.00	-1,300.00	0.00
451650 COPIER/POSTAGE/MISC	-10,000.00	-11,812.00	-9,000.00	-10,568.75	117%	-5,353.70	-9,000.00	-9,282.00	-10,000.00	1,000.00
451660 FAX FEES COUNTY	-100.00	-150.50	-50.00	-189.72	379%	-66.25	-50.00	-95.00	-200.00	150.00
451670 MAIL FEES COUNTY	-2,500.00	-33.95	-100.00	-111.50	112%	-102.00	-100.00	-112.00	-120.00	20.00
474610 CSA CONTRACT	-1,787.00	-1,786.64	-2,000.00	-1,340.04	67%	-622.12	-1,400.00	-1,000.00	-1,200.00	-200.00
481250 INTEREST ON A/R	-70,000.00	-90,118.18	-70,000.00	-82,185.14	117%	-101,063.20	-80,000.00	-125,225.00	-100,000.00	20,000.00
484010 NON-SUFFICIENT FUNDS FEES	-400.00	-240.00	-300.00	-30.00	10%	-235.51	-90.00	-266.00	-150.00	60.00
489020 XFER FROM CONTINGENCY/C&COMP	-95,558.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CLERK OF COURTS REVENUE</b>	<b>-1,119,084.00</b>	<b>-1,023,525.54</b>	<b>-1,101,252.00</b>	<b>-1,135,474.47</b>	<b>103%</b>	<b>-653,063.74</b>	<b>-1,116,752.00</b>	<b>-1,170,599.00</b>	<b>-1,185,707.00</b>	<b>68,955.00</b>
<b>10002122 CLERK OF COURT</b>										
511100 SALARIES PERMANENT REGULAR	524,644.00	525,814.22	516,648.00	514,380.66	100%	265,894.98	536,781.00	536,781.00	569,030.00	32,249.00
511200 SALARIES-PERMANENT-OVERTIME	3,246.00	0.00	3,349.00	0.00	0%	0.00	2,089.00	2,089.00	2,194.00	105.00
511900 LONGEVITY-FULL TIME	2,965.00	2,734.36	2,808.00	2,807.01	100%	0.00	2,988.00	2,988.00	3,307.00	319.00
514100 FICA & MEDICARE TAX	38,968.00	38,967.72	39,995.00	38,138.25	95%	19,154.82	41,452.00	41,452.00	43,952.00	2,500.00
514200 RETIREMENT-COUNTY SHARE	33,619.00	34,098.99	35,551.00	35,147.55	99%	17,815.00	36,305.00	36,305.00	37,632.00	1,327.00



<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: CLERK OF COURTS</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10002122 CLERK OF COURT</b>										
514400 HEALTH INSURANCE COUNTY SHARE	153,079.00	155,444.08	146,935.00	147,641.56	100%	84,181.24	155,413.00	155,413.00	164,735.00	9,322.00
514500 LIFE INSURANCE COUNTY SHARE	206.00	197.98	141.00	150.30	107%	81.36	153.00	153.00	183.00	30.00
514600 WORKERS COMPENSATION	311.00	270.71	319.00	291.57	91%	159.47	284.00	284.00	250.00	-34.00
521200 LEGAL SERVICES (GAL)	174,710.00	174,709.87	160,000.00	167,262.81	105%	74,744.83	175,000.00	174,622.00	190,000.00	15,000.00
521400 COURT REPORTER AND TRANSCRIBE	3,000.00	2,501.00	3,000.00	3,407.23	114%	1,529.50	3,000.00	3,030.00	3,000.00	0.00
522500 TELEPHONE & DAIN LINE	1,000.00	884.25	1,000.00	1,001.17	100%	441.67	1,000.00	1,085.00	1,000.00	0.00
523900 INTERPRETER FEES	18,000.00	14,257.74	18,000.00	11,103.75	62%	5,288.60	16,000.00	15,615.00	16,000.00	0.00
523901 INTERPRETER FEES-TRAVEL	20,000.00	20,309.27	18,500.00	19,897.92	108%	6,952.64	18,500.00	18,165.00	16,000.00	-2,500.00
524800 MAINTENANCE AGREEMENT	1,000.00	0.00	500.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
525500 APPOINTED COUNSEL	65,000.00	71,749.76	83,940.00	88,722.05	106%	43,108.97	65,000.00	75,965.00	80,000.00	15,000.00
525600 EXPERT WITNESS FEES-PSYCH EVAL	35,160.00	35,160.04	25,000.00	24,407.39	98%	7,972.50	18,000.00	17,970.00	18,000.00	0.00
525601 EXPERT WITNESS TRAVEL-PSYCH	0.00	327.18	0.00	363.76	0%	0.00	0.00	0.00	0.00	0.00
525700 WITNESS FEES-DA	1,000.00	400.00	1,000.00	208.00	21%	80.00	800.00	132.00	200.00	-600.00
525701 WITNESS FEES-DA-TRAVEL	1,000.00	280.60	1,000.00	36.75	4%	723.04	800.00	905.00	500.00	-300.00
525800 WITNESS FEES-STATE PUB DEFEND	100.00	0.00	100.00	0.00	0%	0.00	100.00	45.00	0.00	-100.00
525801 WITNESS FEES-ST PUB DEFEND TRA	0.00	0.00	0.00	0.00	0%	0.00	100.00	50.00	0.00	-100.00
531100 POSTAGE AND BOX RENT	19,000.00	22,055.90	21,000.00	29,639.89	141%	10,817.74	22,000.00	20,425.00	20,000.00	-2,000.00
531200 OFFICE SUPPLIES AND EXPENSE	8,000.00	8,660.10	8,000.00	8,505.24	106%	2,995.12	8,500.00	8,500.00	6,500.00	-2,000.00
531400 SMALL EQUIPMENT	1,000.00	275.15	2,000.00	0.00	0%	495.00	1,000.00	995.00	2,500.00	1,500.00
531500 FORMS AND PRINTING	2,500.00	0.00	1,000.00	0.00	0%	0.00	500.00	0.00	0.00	-500.00
531800 MIS DEPARTMENT CHARGEBACKS	8,511.00	8,405.77	9,051.00	6,625.08	73%	4,285.87	8,572.00	8,572.00	8,559.00	-13.00
532200 SUBSCRIPTIONS	650.00	52.60	400.00	116.25	29%	95.00	400.00	145.00	200.00	-200.00
532400 MEMBERSHIP DUES	175.00	175.00	175.00	0.00	0%	125.00	125.00	125.00	125.00	0.00
532800 TRAINING AND INSERVICE	500.00	255.00	300.00	494.00	165%	85.00	300.00	185.00	300.00	0.00
533200 MILEAGE	750.00	452.52	600.00	382.13	64%	46.44	600.00	550.00	600.00	0.00
533500 MEALS AND LODGING	750.00	410.45	700.00	288.00	41%	164.00	750.00	440.00	700.00	-50.00
552100 OFFICIALS BONDS	240.00	233.69	240.00	233.69	97%	233.69	240.00	235.00	240.00	0.00
<b>TOTAL CLERK OF COURT</b>	<b>1,119,084.00</b>	<b>1,119,083.95</b>	<b>1,101,252.00</b>	<b>1,101,252.01</b>	<b>100%</b>	<b>547,471.48</b>	<b>1,116,752.00</b>	<b>1,123,221.00</b>	<b>1,185,707.00</b>	<b>68,955.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,119,084.00</b>	<b>-1,023,525.54</b>	<b>-1,101,252.00</b>	<b>-1,135,474.47</b>	<b>103%</b>	<b>-653,063.74</b>	<b>-1,116,752.00</b>	<b>-1,170,599.00</b>	<b>-1,185,707.00</b>	<b>68,955.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,119,084.00</b>	<b>1,119,083.95</b>	<b>1,101,252.00</b>	<b>1,101,252.01</b>	<b>100%</b>	<b>547,471.48</b>	<b>1,116,752.00</b>	<b>1,123,221.00</b>	<b>1,185,707.00</b>	<b>68,955.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>95,558.41</b>	<b>0.00</b>	<b>-34,222.46</b>		<b>-105,592.26</b>	<b>0.00</b>	<b>-47,378.00</b>	<b>0.00</b>	

## Court Commissioner / Family Court Counseling

### Department Vision - Where the department would ideally like to be

To provide correct, timely legal decisions and information to litigants and to county departments and to provide professional assistance to county and state departments and offices to fill in "gaps" in the delivery of legal services. To provide a mechanism for the prompt, informal resolution of child custody and physical placement disputes.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Court Commissioner's office provides information regarding legal procedures for family court, domestic abuse, criminal, ordinance violations, traffic, small claims and probate matters, and conducts preliminary and final hearings in these matters. This department supervises the provision of mediation and legal custody and physical placement studies in divorce, legal separation, paternity and other actions affecting the family.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community

### Specific Strategic Issues Addressed

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)  
Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Expand remedies available to parties pursuing the entry of orders in family law (paternity/child support) child custody and physical placement actions	Investigate feasibility of consumer surveys	Coordinate remedies and forms available to (primarily) "pro se" litigants so that issues of this type can be resolved as quickly and efficiently as possible.	12/31/2018 and Ongoing
Allocate sufficient court time for all other matters	Matters heard within statutory time frames	Provide sufficient time to hear/decide stipulated and contested cases within existing time constraints	12/31/2018 and Ongoing
Continue to monitor the referral of matters to mediation where domestic violence issues may or may not have been revealed initially	Survey mediators as to all cases referred	Terminate referrals (or not initially refer) any cases to mediation where the presence of domestic violence is identified, since this may lead to a party entering into an agreement that is not actually voluntary	12/31/2018 and Ongoing
Coordinate procedures for mediators, including referral and reporting timelines	Survey mediators as to all cases referred which are pending beyond 45 days	Since the inception of the mediation program, each mediator has utilized his/her own procedures/reporting forms. Although these practices have all been substantially similar, there have been some differences. Coordinating all procedures and forms will make it easier to track referrals and provide easier instruction for new mediators replacing those who retire.	12/31/2018 and Ongoing
Expand remedies available to parties pursuing entry of orders in family law (paternity/child support) child custody and physical placement actions to include outside agencies/organizations	Conduct meeting(s) with organizations and/or parties involved	Create opportunities for parties ("pro se" or represented) filing actions for the entry of child custody and physical placement orders in these types of matters to receive further education on child care topics both before pursuing and during pursuit of these orders.	12/31/2018 and Ongoing
Standardize "pro se" family law processes	Conduct meeting(s) with organizations involved	Standardize forms and processes regarding the filing and prosecution of "pro se" family law actions to reduce the time that court personnel are required to spend per case. Continue to pursue the establishment of a "pro se" assistance center.	12/31/2018 and Ongoing

## Court Commissioner / Family Court Counseling

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Circuit Court Commissioner	The Court Commissioner's office is a department of county government. However, it operates pursuant to authority granted to and under the supervision of the Circuit Courts, a separate and co-equal branch of government. By constitution and statute, the Courts, including the Court Commissioner's office, acts as the designated decision maker for those who choose to bring matters to them.	Chs. 340-350, 757.68, 757.69, 767, 812, 813, Wis. Stats.	User Fees / Misc.	\$32,708	1.88	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$32,708</b>		
			Wages & Benefits	\$207,161		
			Operating Expenses	\$4,753		
			<b>TOTAL EXPENSES</b>	<b>\$211,914</b>		
	<b>COUNTY LEVY</b>	<b>\$179,206</b>				
Mediation	Mediation of legal custody and physical placement disputes: In any "action affecting the family" (i.e., Ch. 767, Wis. Stats. divorce, legal separation, paternity, child custody, etc.) in which child custody, physical placement rights or visitation rights are contested, or a party experiences difficulty in exercising those rights, the matter is referred to a mediator for assistance in resolving the problem.	Ch. 767.405 Wis. Stats.	User Fees / Misc.	\$16,500	0.12	Referrals completed
			Grants	\$0		
			Use of Carryforward Funds	\$5,530		
			<b>TOTAL REVENUES</b>	<b>\$22,030</b>		
			Wages & Benefits	\$13,030		
			Operating Expenses	\$9,000		
	<b>TOTAL EXPENSES</b>	<b>\$22,030</b>				
	<b>COUNTY LEVY</b>	<b>\$0</b>				
Totals			<b>TOTAL REVENUES</b>	<b>\$54,738</b>	2.00	
			<b>TOTAL EXPENSES</b>	<b>\$233,944</b>		
			<b>COUNTY LEVY</b>	<b>\$179,206</b>		

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimate	2019 Budget
"Family law" cases			
Temporary (initial) hearings	329	300	320
Final divorce hearings	74	90	100
Child support-related hearings	491	400	400
"Civil Law" cases			
Domestic abuse hearings	63	60	60
Small claims initial appearances	386	450	400
"Watts" reviews	74	80	80
Other cases			
Criminal case appearances	1,006	1,300	1,300
Traffic / forfeitures initial appearances	1,201	1,100	1,100
Mediation referrals made	103	120	120

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Contested cases scheduled for hearing/decided within desired or required time frame (generally, all matters are to be scheduled within 3-4 weeks, unless a later date is requested to allow time for service, etc.; all matters that come on for hearing must be decided within 30 days of hearing)	Matters are decided timely under current facts or circumstances	100%	100%	100%
Respond to correspondence/information requests within 3 working days (some inquiries require research and/or investigation before a written response can be completed, which may take longer than 3 working days)	Parties advised of legal remedies available to address current circumstances	95%	95%	95%
Referrals completed (includes referrals terminated after mandatory domestic violence screening)	Issues addressed/resolved before situation out of control	100%	100%	100%

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>COURT COMMISSIONER/FAMILY COURT COUNSELING SERVICE</b>											
<u>Revenues</u>											
Tax Levy	178,075	183,411	186,193	185,448	185,448	179,206	(6,242)	-3.37%	None	0	0
User Fees	15,755	16,470	15,946	16,500	16,500	16,500	0	0.00%			
Intergovernmental	29,242	28,115	27,379	32,000	35,501	32,708	(2,793)	-7.87%	2019 Total	0	0
Use of Fund Balance	0	0	0	0	26,862	5,530	(21,332)	-79.41%			
Total Revenues	223,072	227,996	229,519	233,948	264,311	233,944	(30,367)	-11.49%	2020	0	0
									2021	0	0
									2022	0	0
									2023	0	0
<u>Expenses</u>											
Labor	153,270	158,506	164,179	168,157	170,785	163,279	(7,506)	-4.39%			
Labor Benefits	50,624	51,853	53,653	46,642	56,389	56,914	525	0.93%			
Supplies & Services	11,637	13,505	10,513	18,647	37,137	13,751	(23,386)	-62.97%			
Addition to Fund Balance	7,542	4,132	1,174	502	0	0	0	0.00%			
Total Expenses	223,072	227,996	229,519	233,948	264,311	233,944	(30,367)	-11.49%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

The Court Commissioner's budget remains static. No substantially new or different revenues are expected in the coming year.

So long as the Wisconsin Statutes are not modified to change the sources of funding for the mediation program (and no changes are anticipated), it will continue to operate in a self-funded fashion.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>						
Tax Levy	185,448	(6,242)				179,206
Use of Fund Balance or Carryforward Funds	26,862	(21,332)				5,530
All Other Revenues	52,001	(2,793)				49,208
<b>Total Funding</b>	264,311	(30,367)	0	0	0	233,944
<b>Labor Costs</b>	227,174	(6,982)				220,192
<b>Supplies &amp; Services</b>	37,137	(23,385)				13,752
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	264,311	(30,367)	0	0	0	233,944

**Issues on the Horizon for the Department:**

The proliferation of "pro se" litigants continues to present an increasing strain on available time/resources.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Court Commissioner / Family Court Counseling

Program # -->	1 Court Commissio	2 Mediation	3	4	Outlay	Dept Total \$
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Is the Program Mandated? Statutory Reference	YES Chs.340-350,	YES 757,767,812,813,	Wis. Stats.			
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)		16,500				\$16,500
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance		5,530				\$5,530
4. Other Revenues	32,708					\$32,708
5. TOTAL REVENUES	\$32,708	\$22,030	\$0	\$0	\$0	\$54,738

EXPENSES

6. Wages, Salaries, Benefits	207,161	13,030	0	0	N/A	\$220,191
7. Other Expenses	4,753	9,000	0	0		\$13,753
8. TOTAL EXPENSES	\$211,914	\$22,030	\$0	\$0	\$0	\$233,944

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$179,206	\$0	\$0	\$0	\$0	\$179,206
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: COURT COMMISSIONER</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10005 COURT COMMISSIONER REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-183,411.00	-183,411.00	-186,193.00	-186,193.00	100%	-92,724.00	-185,448.00	-185,448.00	-179,206.00	-6,242.00
451200 FAMILY CT COUNSEL FEE MARRIAGE	-9,000.00	-9,120.00	-9,000.00	-8,600.00	96%	-3,460.00	-9,000.00	-9,000.00	-9,000.00	0.00
451250 FAMILY CT COUNSEL REV CLKCOURI	-7,500.00	-7,350.00	-7,500.00	-7,346.25	98%	-4,461.21	-7,500.00	-7,500.00	-7,500.00	0.00
474610 CSA CONTRACT	-32,531.00	-28,115.42	-34,021.00	-27,379.44	80%	-12,974.25	-35,501.00	-32,000.00	-32,708.00	-2,793.00
493200 CONTINUING APPROP PRIOR YEAR	-16,438.00	0.00	-21,264.00	0.00	0%	0.00	-26,862.00	0.00	-5,530.00	-21,332.00
<b>TOTAL COURT COMMISSIONER REVENUE</b>	<b>-248,880.00</b>	<b>-227,996.42</b>	<b>-257,978.00</b>	<b>-229,518.69</b>	<b>89%</b>	<b>-113,619.46</b>	<b>-264,311.00</b>	<b>-233,948.00</b>	<b>-233,944.00</b>	<b>-30,367.00</b>
<b>10005124 COURT COMMISSIONER</b>										
511100 SALARIES PERMANENT REGULAR	151,815.00	151,887.06	155,616.00	157,404.17	101%	83,400.33	156,683.00	155,594.00	149,834.00	-6,849.00
511900 LONGEVITY-FULL TIME	1,127.00	1,127.28	1,148.00	1,166.68	102%	252.41	1,223.00	848.00	1,016.00	-207.00
514100 FICA & MEDICARE TAX	12,046.00	11,576.30	12,207.00	11,978.66	98%	6,264.56	12,294.00	12,210.00	11,754.00	-540.00
514200 RETIREMENT-COUNTY SHARE	10,094.00	10,107.60	10,660.00	10,776.25	101%	4,797.92	10,580.00	9,778.00	9,881.00	-699.00
514400 HEALTH INSURANCE COUNTY SHARE	29,031.00	29,079.74	29,161.00	29,754.28	102%	14,447.22	29,890.00	21,691.00	31,682.00	1,792.00
514500 LIFE INSURANCE COUNTY SHARE	114.00	130.36	139.00	141.64	102%	57.13	140.00	117.00	98.00	-42.00
514600 WORKERS COMPENSATION	159.00	101.36	138.00	112.15	81%	60.96	119.00	112.00	98.00	-21.00
515800 PER DIEM COMMITTEE	4,520.00	2,560.00	2,800.00	2,560.00	91%	1,120.00	2,800.00	2,400.00	2,800.00	0.00
521400 COURT REPORTER AND TRANSCRIBE	2,500.00	275.00	2,000.00	360.00	18%	130.00	2,000.00	130.00	0.00	-2,000.00
521500 COURT COMMISSIONERS	1,200.00	0.00	500.00	0.00	0%	0.00	500.00	200.00	1,000.00	500.00
522500 TELEPHONE & DAIN LINE	200.00	100.46	200.00	88.04	44%	49.73	100.00	100.00	100.00	0.00
524800 MAINTENANCE AGREEMENT	900.00	0.00	900.00	0.00	0%	0.00	900.00	0.00	0.00	-900.00
531100 POSTAGE AND BOX RENT	2,200.00	1,962.15	2,000.00	1,765.75	88%	771.98	1,400.00	1,200.00	1,200.00	-200.00
531200 OFFICE SUPPLIES AND EXPENSE	600.00	1,985.45	600.00	404.80	67%	178.67	600.00	400.00	600.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0%	6,163.19	0.00	6,163.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	391.00	391.40	499.00	499.40	100%	276.78	554.00	554.00	951.00	397.00
532400 MEMBERSHIP DUES	450.00	470.00	470.00	470.00	100%	200.00	470.00	200.00	200.00	-270.00
532800 TRAINING AND INSERVICE	200.00	0.00	200.00	0.00	0%	0.00	200.00	200.00	200.00	0.00
533200 MILEAGE	400.00	466.02	300.00	514.63	172%	121.50	300.00	300.00	300.00	0.00
533500 MEALS AND LODGING	200.00	0.00	200.00	0.00	0%	0.00	200.00	200.00	200.00	0.00
<b>TOTAL COURT COMMISSIONER</b>	<b>218,147.00</b>	<b>212,220.18</b>	<b>219,738.00</b>	<b>217,996.45</b>	<b>99%</b>	<b>118,292.38</b>	<b>220,953.00</b>	<b>212,397.00</b>	<b>211,914.00</b>	<b>-9,039.00</b>
<b>10005127 MEDIATION COUNSELING</b>										
511100 SALARIES PERMANENT REGULAR	2,915.00	2,915.75	4,813.00	3,031.29	63%	4,554.72	10,001.00	9,261.00	9,564.00	-437.00
511900 LONGEVITY-FULL TIME	16.00	16.17	36.00	16.77	47%	16.11	78.00	54.00	65.00	-13.00
514100 FICA & MEDICARE TAX	224.00	216.43	371.00	225.13	61%	335.04	771.00	713.00	737.00	-34.00
514200 RETIREMENT-COUNTY SHARE	193.00	193.71	330.00	207.15	63%	306.21	675.00	624.00	631.00	-44.00
514400 HEALTH INSURANCE COUNTY SHARE	442.00	442.82	902.00	453.12	50%	861.66	1,908.00	1,385.00	2,022.00	114.00
514500 LIFE INSURANCE COUNTY SHARE	3.00	2.64	3.00	2.72	91%	3.65	6.00	6.00	6.00	0.00
514600 WORKERS COMPENSATION	2.00	1.54	3.00	1.69	56%	2.68	6.00	6.00	5.00	-1.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: COURT COMMISSIONER</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10005127 MEDIATION COUNSELING</b>										
521800 PURCHASED SERVICES	26,938.00	7,855.00	31,782.00	6,410.00	20%	3,245.00	29,913.00	9,000.00	9,000.00	-20,913.00
<b>TOTAL MEDIATION COUNSELING</b>	<b>30,733.00</b>	<b>11,644.06</b>	<b>38,240.00</b>	<b>10,347.87</b>	<b>27%</b>	<b>9,325.07</b>	<b>43,358.00</b>	<b>21,049.00</b>	<b>22,030.00</b>	<b>-21,328.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-248,880.00</b>	<b>-227,996.42</b>	<b>-257,978.00</b>	<b>-229,518.69</b>	<b>89%</b>	<b>-113,619.46</b>	<b>-264,311.00</b>	<b>-233,948.00</b>	<b>-233,944.00</b>	<b>-30,367.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>248,880.00</b>	<b>223,864.24</b>	<b>257,978.00</b>	<b>228,344.32</b>	<b>89%</b>	<b>127,617.45</b>	<b>264,311.00</b>	<b>233,446.00</b>	<b>233,944.00</b>	<b>-30,367.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-4,132.18</b>	<b>0.00</b>	<b>-1,174.37</b>		<b>13,997.99</b>	<b>0.00</b>	<b>-502.00</b>	<b>0.00</b>	



# Register in Probate / Juvenile Clerk of Court

## Department Vision - Where the department would ideally like to be

Within the given parameters of the revised state statutes for guardianship and protective placement proceedings will continue to strategize to effectively manage pro-se filings in these cases with the goal of reducing time expended by departmental personnel and the assigned Guardian ad Litem and promote individuals filing these proceedings to independently complete all requirements or secure legal counsel familiar with process to assist them. Within the given parameters of the state statutes and CCAP mandates will adapt departmental operations to accommodate new technology and processes for identified case filings.

## Department Mission - Major reasons for the department's existence and purpose in County government

To maintain records and perform statutory functions pertaining to Formal and Informal Probate proceedings, Juvenile Termination of Parental Rights, Juvenile and Adult Adoptions, Juvenile and Adult Guardianships, Juvenile and Adult Mental Commitments, Children in Need of Protection and Services (CHIPS), Juveniles in Need of Protection and Services (JIPS), Juvenile Delinquencies. The office serves the general public, attorneys, court personnel, and justice partners by providing forms, assistance, and information relative to probate case types under Wisconsin State Statutes 814.66 through 879.69, Chapters 51, 54, 55; Chapters 51, 54, 55; Chapter 48 under the Children's Code; and Chapter 938 under the Juvenile Justice Code.

## Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Development of cultural, social, and community values

## Specific Strategic Issues Addressed

Changing statutory authority (state/feds) impeding local decision-making

Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)

Partnerships with outside agencies (drugs, interoperability)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Effectively and efficiently manage the transition of all Probate/Guardianship/Civil Commitments/Juvenile case types to paperless, file retained electronically, E- filing.	Cases filed and maintained electronically.	Departmental staff and legal counsel/staff trained in electronic filing protocols thus eliminating paper files for all case types within the Register in Probate/Juvenile Clerk of Court office.	12/31/2019
Continue to increase judicial and staff accessibility to case filings for purposes of review, signing, court proceedings; increase public/legal counsel accessibility to open records.	Conversion to paperless and E- filing.	Continue processing electronic filing for Probate cases. Coordinate transition to paperless, files retained electronic, electronic filing in accordance with CCAP release for all case types.	12/31/2019
Efficiently manage the processing and filing of cases by pro-se filers.	Reduce time spent on a case by case basis in excess of 45 minutes by 10%.	Refer pro se filers to utilize the department website links and printed materials to assist in the preparation and filing of cases/documents.	12/31/2019
Effectively manage the increased number of pro se juvenile guardianship filings.	Coordinate screening and filings with DHS when appropriate.	Increase utilization of the Delegation of Power by Parent document when appropriate. Continue communications with the Wisconsin State Bar. Continue to monitor WI legislation relative to statutory changes.	12/31/2019

## Register in Probate / Juvenile Clerk of Court

Program Evaluation						
Program Title	Program Description	Mandates and References	2019		FTE's	Key Outcome Indicator(s)
Register in Probate	Process all county related cases in a timely manner, given the extraneous circumstances arising from case types involving multiple parties, pre-death personal or property matters; severity of situations concerning guardianship or involuntary commitment proceedings. The ever-changing dynamics of statutory changes and form revisions presented for probate create a challenging environment within which the Probate staff need to continually adjust and adapt.	Wis Stat Chapters 814.66 through 879.69 Chapters 51, 54, 55,	User Fees	\$24,500	1.35	Time to closure  Notices sent compared to responses received
			<b>TOTAL REVENUES</b>	<b>\$24,500</b>		
			Wages & Benefits	\$99,003		
			Operating Expenses	\$14,495		
			<b>TOTAL EXPENSES</b>	<b>\$113,498</b>		
			<b>COUNTY LEVY</b>	<b>\$88,998</b>		
Juvenile Clerk of Court	Process all county related cases in a timely manner, given the extraneous circumstances arising from severity of charges filed against or on behalf of children and juveniles. The ever-changing dynamics of statutory changes and the cases presented for the juvenile court system create a challenging environment within which Juvenile Clerk of Court staff need to continually adjust and adapt.	Wis Stat Chapter 48 Children's Code; Chapter 938 Juvenile Justice Code; Chapters 51, 54	User Fees	\$300	0.65	Time to closure
			Grants & Aids	\$500		
			<b>TOTAL REVENUES</b>	<b>\$800</b>		
			Wages & Benefits	\$51,165		
			Operating Expenses	\$15,373		
			<b>TOTAL EXPENSES</b>	<b>\$66,538</b>		
			<b>COUNTY LEVY</b>	<b>\$65,738</b>		
Court Appointed Special Advocate (CASA)	Provide dedicated advocates for abused and neglected children within the Sauk County court system.		User Fees	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$25,300</b>	2.00	
			<b>TOTAL EXPENSES</b>	<b>\$180,036</b>		
			<b>COUNTY LEVY</b>	<b>\$154,736</b>		

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimate	2019 Budget
Probate cases filed / Wills for filing only	270	275	275
Juvenile / Adult Guardianships / Protective Placements filed	68	70	70
Juvenile / Adult Mental Commitments filed	126	130	125
Children in Need of Protection and Services (CHIPS) filed	18	25	25
Juvenile Delinquency / Juveniles in Need of Protection and Services (JIPS) filed	48	40	40
Juvenile Injunctions filed	5	5	5
Pro se filings	91	86	80
Attorney filings	357	456	500
Electronic filings	23	250	550
Paper filings	425	200	50
Termination of Parental Rights / Adoption filed	20	25	25

## Register in Probate / Juvenile Clerk of Court

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
<b>Description</b>	<b>What do the results mean?</b>	<b>2017 Actual</b>	<b>2018 Estimate</b>	<b>2019 Budget</b>
Formal Probate proceedings	Length of time from filing to closure.	12 month closure per statute benchmark	60% = 12 month closure	60% = 12 month closure
Informal Probate proceedings	Length of time from filing to closure.	12 month closure per statute	80% = 12 month closure	80% = 12 month closure
Ancillary Probate proceedings	Length of time from filing to closure.	6 month closure per statute	80% = 6 month closure	80% = 6 month closure
Probate Notices Sent compared to Notice Responses Received	Percentage of responses to notices mailed.	N/A	50%	70%
Juvenile Delinquencies and JIPS	Length of time from filing to case disposition	30-60 days from filing of petition	90% = 30-60 days	90% = 30-60 days
CHIPS	Length of time from filing to case disposition.	45-60 days from filing of petition	90% = 45-60 days	90% = 45-60 days
Juvenile Time to Closure	Length of time from filing to disposition.	45 days to 12 mos.	45 days to 6 mos.	45 days to 6 mos.

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>REGISTER IN PROBATE</b>											
<u>Revenues</u>											
Tax Levy	125,653	146,524	202,094	199,053	199,053	154,736	(44,317)	-22.26%	None	0	0
Grants & Aids	447	80	0	500	500	500	0	0.00%			
User Fees	28,912	29,143	39,209	26,500	24,800	24,800	0	0.00%	2019 Total	0	0
Use of Fund Balance	6,342	0	0	0	0	0	0	0.00%			
Total Revenues	161,354	175,747	241,303	226,053	224,353	180,036	(44,317)	-19.75%	2020	0	0
<u>Expenses</u>											
Labor	113,404	104,636	108,256	114,689	114,689	119,941	5,252	4.58%	2021	0	0
Labor Benefits	25,726	26,263	27,253	28,907	28,907	30,227	1,320	4.57%	2022	0	0
Supplies & Services	22,224	25,016	75,156	19,155	80,757	29,868	(50,889)	-63.01%	2023	0	0
Addition to Fund Balance	0	19,831	30,638	63,302	0	0	0	0.00%			
Total Expenses	161,354	175,747	241,303	226,053	224,353	180,036	(44,317)	-19.75%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

With funding provided by the Board the Court Appointed Special Advocate (CASA) program was reactivated in 2017. Throughout 2017 Hope House staff, Sauk Co. Administration, Department of Human Services, Corporation Counsel, Register in Probate/Juvenile Clerk of Court assessed the functionality and sustainability of the program. CASA National required the Sauk County Program be a stand alone entity. It was determined to discontinue the CASA program due to issues of sustainability as a stand alone organization and to explore alternative county programming to encompass a larger segment of the population in the provision of support and services. Hope House agreed to conduct a study of the feasibility and direction of potential alternate programming.

The department continued to work with the Clerk of Courts, entering tax intercept, judgments and collections for unpaid legal fees incurred in delinquency, Children in Need of Protection and Services (CHIPS), and Terminations of Parental Rights (TPR) cases. Continue to work with guardians in the reimbursement of guardian ad litem/advocacy counsel costs. This process applies to new cases filed and not reimbursed within the given time parameters allowed in addition to open cases with annual WATTS reviews. Protocol for entry of judgments for unpaid juvenile restitution initiated by Juvenile Clerk of Court/Clerk of Court.

It is anticipated that there will be no significant changes in expenditures for the Register in Probate / Juvenile Clerk of Court office during calendar year 2019. The only potential exception during this period will be unexpected legal and psychological fees - in excess of budgeted amounts - in connection with unanticipated trials for case types within either Register in Probate or Juvenile Clerk of Courts cases. The Supreme Court has enacted increased legal fees which will increase court appointed counsel fees minimally in 2019 and more significantly in 2020.

The department initiated paperless, electronic maintenance of CHIPS, JIPS, Delinquency, Civil Commitments in January, 2017. This expanded to all case types in April 2018. The department requested and initiated paperless, voluntary E-filing in June, 2017. The department expanded voluntary E-filing to GN, ME, JG, JM, AD cases in 2018. The department will continue to coordinate this process with Consolidated Court Automation Programs (CCAP) personnel for monitoring and the transition to E-filing of TP, JC, and JV cases in late 2018 or early 2019.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Requested</b>
<b>Description of Change</b>			<b>CASA Discontinued</b>			
Tax Levy	199,053	5,683	(50,000)			154,736
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	25,300	0				25,300
<b>Total Funding</b>	<b>224,353</b>	<b>5,683</b>	<b>(50,000)</b>	<b>0</b>	<b>0</b>	<b>180,036</b>
Labor Costs	143,596	6,572				150,168
Supplies & Services	80,757	(889)	(50,000)			29,868
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>224,353</b>	<b>5,683</b>	<b>(50,000)</b>	<b>0</b>	<b>0</b>	<b>180,036</b>

**Issues on the Horizon for the Department:**

At mid- year it is unknown what effect the state budget will have on county funding in general. Due to continued requested extensions for filing of Inventories by legal counsel the result is deferred payment of filing fees beyond the calendar year which impacts annual identified revenue base. It is anticipated that this trend will continue during 2019. However, it initially appears that e-Filed estates result in an expedited process of filings and related fees. It is too early in the process to assess whether this will be the trend or is an immediate reaction to a new process. The department will continue to monitor throughout the next 12 months. Due to nonpayment of court ordered legal fees for court appointed counsel the department has implemented tax intercept and judgments. It is uncertain if these amounts will be recouped at a later date, despite these efforts due to the unemployment rate of this population. It is not anticipated that E-filing will have a significant fiscal impact on the department expense line item initially, but should have a cumulative effect as all cases are converted to e-Filing. The department will monitor the effect of E-filing on costs to the department.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Probate/Juvenile Clerk

Program # -->	1	2	3	4		Dept
Short Program Name -->	Probate	Juvenile Clerk	CASA		Outlay	Total \$

Is the Program Mandated?	Ch. 51-54-55	Wis Stat 48				
Statutory Reference	814.851-879	Wis Stat 948				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	24,500	300				\$24,800
2. Grants (List)						\$0
Interpreter fee		500				\$500
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
<b>5. TOTAL REVENUES</b>	<b>\$24,500</b>	<b>\$800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,300</b>

EXPENSES

6. Wages, Salaries, Benefits	99,003	51,165				\$150,168
7. Other Expenses	14,495	15,373	0			\$29,868
<b>8. TOTAL EXPENSES</b>	<b>\$113,498</b>	<b>\$66,538</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,036</b>

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$88,998	\$65,738	\$0	\$0	\$0	\$154,736
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<b>Fund: GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>		
<b>Department: CIRCUIT COURT PROBATE</b>		<b>Amended</b>	<b>Amended</b>	<b>Actual</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>		
		<b>Budget</b>	<b>Budget</b>	<b>Used</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Amended to</b>		
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>		
									<b>2019</b>		
<b>10006 CIRCUIT COURT PROBATE REVENUE</b>											
411100	GENERAL PROPERTY TAXES	-146,524.00	-146,524.00	-202,094.00	-202,094.00	100%	-99,526.50	-199,053.00	-199,053.00	-154,736.00	-44,317.00
424340	INTERPRETER FEE-COUNTY	-1,000.00	-79.78	-500.00	0.00	0%	0.00	-500.00	-500.00	-500.00	0.00
451140	REGISTER IN PROBATE	-20,000.00	-26,273.83	-20,000.00	-33,119.94	166%	-8,536.49	-22,500.00	-22,500.00	-22,500.00	0.00
451450	JUV-FULL COUNSEL REVENUE	-800.00	0.00	-500.00	0.00	0%	0.00	-300.00	0.00	-300.00	0.00
451550	PROBATE-FULL COUNSEL REV	-2,000.00	-2,868.90	-2,000.00	-6,088.59	304%	-2,649.50	-2,000.00	-4,000.00	-2,000.00	0.00
<b>TOTAL CIRCUIT COURT PROBATE REVENUE</b>		<b>-170,324.00</b>	<b>-175,746.51</b>	<b>-225,094.00</b>	<b>-241,302.53</b>	<b>107%</b>	<b>-110,712.49</b>	<b>-224,353.00</b>	<b>-226,053.00</b>	<b>-180,036.00</b>	<b>-44,317.00</b>
<b>10006121 JUVENILE COURT</b>											
520900	CONTRACTED SERVICES	0.00	0.00	50,000.00	50,000.00	100%	0.00	50,000.00	0.00	0.00	-50,000.00
521200	LEGAL SERVICES	12,000.00	9,275.60	12,000.00	8,029.15	67%	1,410.50	8,500.00	2,000.00	8,500.00	0.00
521900	OTHER PROFESSIONAL SERVICES	840.00	0.00	420.00	0.00	0%	0.00	420.00	0.00	420.00	0.00
523300	PER DIEM JURY WITNESS	300.00	0.00	300.00	0.00	0%	0.00	250.00	0.00	250.00	0.00
523900	INTERPRETER FEES	1,000.00	40.00	800.00	650.00	81%	325.00	700.00	500.00	700.00	0.00
523901	INTERPRETER FEES - TRAVEL	500.00	107.12	500.00	644.05	129%	206.10	500.00	300.00	500.00	0.00
529900	PSYCHOLOGICAL SERVICES	5,000.00	4,073.00	5,000.00	705.00	14%	0.00	4,000.00	2,000.00	4,000.00	0.00
532200	SUBSCRIPTIONS	125.00	72.35	125.00	72.35	58%	72.35	125.00	73.00	125.00	0.00
<b>TOTAL JUVENILE COURT</b>		<b>19,765.00</b>	<b>13,568.07</b>	<b>69,145.00</b>	<b>60,100.55</b>	<b>87%</b>	<b>2,013.95</b>	<b>64,495.00</b>	<b>4,873.00</b>	<b>14,495.00</b>	<b>-50,000.00</b>
<b>10006123 CIRCUIT COURT PROBATE</b>											
511100	SALARIES PERMANENT REGULAR	105,498.00	104,056.15	109,115.00	107,636.16	99%	56,372.87	114,029.00	114,029.00	119,241.00	5,212.00
511900	LONGEVITY-FULL TIME	580.00	580.00	620.00	620.00	100%	0.00	660.00	660.00	700.00	40.00
514100	FICA & MEDICARE TAX	8,115.00	7,803.07	8,395.00	8,074.31	96%	4,194.37	8,774.00	8,774.00	9,175.00	401.00
514200	RETIREMENT-COUNTY SHARE	6,902.00	6,910.82	7,359.00	7,354.45	100%	3,777.00	7,684.00	7,684.00	7,856.00	172.00
514400	HEALTH INSURANCE COUNTY SHARE	11,424.00	11,442.80	11,653.00	11,708.26	100%	6,672.44	12,325.00	12,325.00	13,064.00	739.00
514500	LIFE INSURANCE COUNTY SHARE	51.00	52.76	53.00	54.60	103%	30.36	55.00	55.00	72.00	17.00
514600	WORKERS COMPENSATION	74.00	53.63	77.00	60.98	79%	33.83	69.00	69.00	60.00	-9.00
521200	LEGAL SERVICES	7,500.00	5,809.44	7,500.00	8,354.90	111%	3,039.90	6,500.00	6,500.00	6,500.00	0.00
522500	TELEPHONE & DAIN LINE	200.00	95.51	200.00	93.32	47%	42.80	125.00	100.00	125.00	0.00
523300	PER DIEM JURY WITNESS	300.00	0.00	200.00	0.00	0%	0.00	125.00	125.00	125.00	0.00
523900	INTERPRETER FEES	500.00	17.50	500.00	0.00	0%	80.00	300.00	300.00	300.00	0.00
523901	INTERPRETER TRAVEL	250.00	280.00	500.00	0.00	0%	31.18	300.00	300.00	300.00	0.00
529900	PSYCHOLOGICAL SERVICES	3,000.00	450.00	3,000.00	1,312.50	44%	0.00	3,000.00	2,000.00	2,500.00	-500.00
531100	POSTAGE AND BOX RENT	1,200.00	939.58	1,100.00	1,134.56	103%	690.11	1,100.00	1,100.00	1,100.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	1,250.00	902.98	1,000.00	793.13	79%	82.05	700.00	500.00	500.00	-200.00
531800	MIS DEPARTMENT CHARGEBACKS	2,465.00	2,489.71	3,402.00	2,777.15	82%	1,443.46	2,887.00	2,887.00	2,848.00	-39.00
532200	SUBSCRIPTIONS	300.00	338.26	300.00	301.07	100%	345.35	300.00	345.00	350.00	50.00
532400	MEMBERSHIP DUES	125.00	90.00	150.00	75.00	50%	40.00	125.00	125.00	125.00	0.00
533200	MILEAGE	325.00	0.00	325.00	0.00	0%	0.00	300.00	0.00	300.00	0.00
533500	MEALS AND LODGING	500.00	35.00	500.00	214.00	43%	0.00	500.00	0.00	300.00	-200.00

Fund: GENERAL FUND Department: CIRCUIT COURT PROBATE	2016		2017	2017	2018	2018	2018	\$ Change		
	Amended Budget	2016 Actual	Amended Budget	2017 Actual	% Used	6 Months Actual	Amended Budget	2018 Estimated	2019	2018 Amended to 2019
TOTAL CIRCUIT COURT PROBATE	150,559.00	142,347.21	155,949.00	150,564.39	97%	76,875.72	159,858.00	157,878.00	165,541.00	5,683.00
TOTAL DEPARTMENT REVENUE	-170,324.00	-175,746.51	-225,094.00	-241,302.53	107%	-110,712.49	-224,353.00	-226,053.00	-180,036.00	-44,317.00
TOTAL DEPARTMENT EXPENSE	170,324.00	155,915.28	225,094.00	210,664.94	94%	78,889.67	224,353.00	162,751.00	180,036.00	-44,317.00
-ADDITION TO / USE OF FUND BALANCE	0.00	-19,831.23	0.00	-30,637.59		-31,822.82	0.00	-63,302.00	0.00	



**UW-BARABOO/SAUK COUNTY  
CITY/COUNTY CAMPUS COMMISSION  
2019 BUDGET PROPOSAL**

General operations	2018 Budget	2019 Request	Notes
Commission Fees	\$ 1,800	\$ 1,800	
Landscaping	\$ 3,000	\$ 3,000	Weed & feed campus lawn and fields; spring and fall
Elevator Maintenance	\$ 7,970	\$ 7,970	City of Baraboo contract
Telephone	\$ 1,080	\$ 1,080	
Fire/Safety	\$ -	\$ -	Added to Misc. Repairs
Misc. Repairs	\$ 79,000	\$ 79,000	General repairs and preventive maintenance
Petzborne Sprinkler	\$ 1,230	\$ 1,230	Annual service
Elevator Inspection / Licenses	\$ 400	\$ 400	NEIS elevator inspection and annual license
Mileage	\$ 520	\$ 520	Dorm meetings

Insurance	2018 Budget	2019 Request	Notes
<b>Insurance</b>	\$ 20,000	\$ 20,000	Boiler & Machinery Premium; General Liability Premium; and Property Premium

Capital Outlay	2018 Budget	2019 Request	Notes
HVAC Replacement		\$ 15,000	Air Handler Coil replacement for Fine Arts Building
Window Replacement	\$ 26,000	\$ -	Window replacement for A building (not included in request - will be taken from Fund Balance) - 2018
Master Plan Development	\$ 15,000	\$ -	Part 1 of two year (\$30 k total) expenditure on master planning (2018)
Roof Replacement	\$ 75,000	\$ 75,000	Roof replacement for Library (2018) and Fine Arts Building (2019)

Total Budgeted	\$ 231,000	\$ 205,000
- Funds taken from Fund Balance	\$ 26,000.00	\$ -
Total Requested	\$ 205,000	\$ 205,000
City of Baraboo Request	\$ 102,500	\$ 102,500
Sauk County Request	\$ 102,500	\$ 102,500

Organization UW Baraboo / Sauk County  
 Prepared by: Phillip Wedekind  
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# Sauk County Capital Improvement Project

<b>PROJECT:</b>	Campus Master Plan Implementation	<b>DEPARTMENT:</b>	UW-BSC	<b>MANAGER:</b>	Campus Commission
<b>PROJECT DESCRIPTION:</b>	<p>Beginning in 2007, the campus master plan identified major phases of building and renovation projects to occur at approximately 4 year intervals for 20 years. Each phase has been developed around the most immediate needs of the campus, programming requirements and the campus strategic plan. <b>Note: The campus master plan will be revised in 2018 and phases 3, 4 and 5 below will be verified. This year's submission regarding Phase 3 is based on current analysis (attached).</b></p> <ul style="list-style-type: none"> <li>• Phase 1 – Prepares the site for future building improvements, potential residence hall and conference center, and increasing campus enrollments (Parking expansion and tennis court relocation - <b>completed Summer 2011.</b></li> <li>• Phase 2 – Construction and renovation of a portion of the facilities which have not been updated since 1968. New construction provides modern science labs for the teaching of STEM subjects (science, technology, engineering, and math); current science labs will be remodeled and converted to general purpose classroom space and labs for certain disciplines. Due to budget restrictions, the planned faculty office renovations were eliminated - <b>completed Fall 2015.</b></li> <li>• Phase 3 – <b>Extensive renovation of the Art and Theater portions of the upper level of the current Fine Arts building. Due to review of current growth and usage projections, a major expansion of current footprint is no longer anticipated. Instead, a project budget worksheet was developed for the requested scope of this renovation project (attached). Project scope and cost estimates will be verified during the upcoming campus master plan revision.</b></li> <li>• Phase 4 (dependent on enrollment, technology, changes in pedagogy, etc., consider moving to Phase 5) – Expansion of upper and lower levels of the Lange Center. Recognizes the need for a “front entrance” to the campus and the need to combine the administrative functions in one area. This phase will improve efficiencies within the administrative support departments and better serve students and the public.</li> <li>• Phase 5 (dependent on enrollment, technology, changes in pedagogy, etc., consider moving to Phase 4) – Increases space for food service and facilities management operations; expands and connects the academic and library buildings and provides for additional classrooms. (Master Plan as prepared by Strang, Inc. in 2007 with updates in 2010 and 2012.)</li> </ul>				
<b>ANALYSIS OF NEED:</b>	<p>The campus was originally designed for 300 students. Current enrollment over the last several years has averaged approximately 450 FTE (full-time enrollment) and more than 600 head count. Although the campus facilities and physical plant have been expanded several times over the years, they have not kept pace with enrollments and changing methods of curriculum and instruction. A continued expansion of enrollment, faculty and degree offerings in support of residents of Sauk County and surrounding communities necessitate an ongoing expansion and renovation of facilities.</p>				
<b>LOCATION:</b>	UW-Baraboo/Sauk County, 1006 Connie Rd, Baraboo				
<b>STRATEGIC ISSUE(S) ADDRESSED:</b>	<b>CHECK ALL THAT APPLY</b>		<b>CHECK ONLY ONE</b>		<b>CHECK ONLY ONE</b>
	<input type="checkbox"/> Affordable, available housing	<input type="checkbox"/> Carbon neutral facilities	<input type="checkbox"/> Mandatory in year proposed	<input type="checkbox"/> Maintenance	
	<input checked="" type="checkbox"/> Placemaking	<input type="checkbox"/> Family & mental health, nutrition, aging & disability	<input type="checkbox"/> Mandatory within 5 years	<input type="checkbox"/> New Facility or Service	
	<input type="checkbox"/> Sustainable, livable community (environment, wages)	<input type="checkbox"/> Major systems and IT	<input type="checkbox"/> Optional - Saves Money	<input checked="" type="checkbox"/> Replacement	
	<input type="checkbox"/> Opiate treatment	<input type="checkbox"/> Partnerships with other entities	<input checked="" type="checkbox"/> Optional - Improves service level		
	<input type="checkbox"/> Transportation/broadband	<input type="checkbox"/> Building security	<input type="checkbox"/> Optional - Reduces overall risk		
	<b>ALTERNATIVES CONSIDERED:</b> None practical				
<b>IMPACT TO OTHER COUNTY DEPTS:</b>	Legal support for the Campus Commission and its endeavors is provided by the Sauk County Corporation Counsel's office. Future projects may affect their workload				
<b>ONGOING REVENUES &amp; EXPENSES:</b>	<p>Currently, Sauk County splits most annual facilities maintenance costs with the City of Baraboo for a 63-acre campus with approximately 185,000 GSF in 5 buildings. The 2018 operating budget is \$205,000, which equates to slightly more than \$1.10 per square foot per year for building maintenance alone, not including the grounds, which are also maintained by UW personnel. Costs include upkeep and replacement expenses for items such as carpet/tile, HVAC, fire inspections, window replacements, paint, insurance, etc. but do not include personnel, custodial, consumables and chemicals, fuel and equipment for groundskeeping, etc. The UW System provides funding for all movable equipment, personnel, and most consumable supplies. Additional funding for maintenance and upkeep expenses may be requested from Sauk County as the total square footage of facilities increases and as current facilities continue to age.</p>				
<b>PREVIOUS ACTIONS:</b>	Phase 1 was completed in 2011. The master plan phasing was re-prioritized in 2010/11 to reflect more critical core education items being constructed first. Phase 2 was completed in Fall 2015.				

# Sauk County Capital Improvement Project

**PROJECT:** *Campus Master Plan Implementation*      **DEPARTMENT:** *UW-BSC*      **MANAGER:** *Campus Commission*

DESCRIPTION OF EXPENSE	AMOUNT	REVENUE - LIST EACH FUNDING SOURCE	AMOUNT
Master Plan/LLC Prelim Design and Siting ( <b>complete</b> )	\$100,000		\$0
Phase 1 – Campus Infrastructure and Site Improvements ( <b>complete</b> )	\$558,000	City of Baraboo	\$279,000
Phase 2 – Science Labs & Classroom Remodeling/Expansion ( <b>complete</b> )	\$5,912,000	City of Baraboo	\$2,956,000
<b>Phase 3 – Theater and Arts Renovation (tentative estimate)</b>	<b>\$2,200,000</b>	<b>City of Baraboo</b>	<b>\$1,100,000</b>
Phase 4 – Front Entrance and Administration Relocation (tentative estimate)	\$9,566,000	City of Baraboo	\$4,783,000
Phase 5 – Library and Classroom Expansions (tentative estimate)	\$6,172,000	City of Baraboo	\$3,086,000
<b>TOTAL COST</b>	<b>\$24,508,000</b>	<b>TOTAL REVENUE</b>	<b>\$12,204,000</b>

### CAPITAL BUDGET SUMMARY

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028 and beyond	TOTAL
<b>EXPENDITURE BUDGET</b>	\$100,000	\$100,000	\$2,000,000					\$478,000	\$478,000	\$14,782,000	\$17,938,000
<b>REVENUE BUDGET</b>	\$50,000	\$50,000	\$1,000,000					\$239,000	\$239,000	\$7,391,000	\$8,969,000
<b>NET COUNTY COST / YEAR</b>	\$50,000	\$50,000	\$1,000,000	\$0	\$0	\$0	\$0	\$239,000	\$239,000	\$7,391,000	\$8,969,000

*Cost estimates are derived from the original 2007 Master Plan (Phases 4 & 5) and from attached project budget worksheet. Ten percent of expected total cost used for planning, pre-construction and contingency, split into the two years preceding the planned construction.*

## Health & Human Services (Supportive Services) Functional Group

### MISSION STATEMENT

To improve and enhance service delivery provided through Aging and Disability, Health, Veterans and Human Services ensuring collaborative, cost effective service. The supportive services functional group will act as the driving force to empower each department to look at routine processes and identify opportunities for improvement within the individual departments and across the five departments.

### VISION STATEMENT

The ability to move clients effortlessly through the county continuum of care, while providing quality services in a cost efficient manner and through adequate funding. Create a collaborative internal culture that builds trust, encourages positive energy, shows compassion towards employees, creates stability and expresses hope for the future to enhance productivity.

### ELEMENT(S) OF COUNTYWIDE MISSION FULFILLED

Fiscally responsible / essential services
Promote safe community
Encourages economic development
Development of cultural, social, and community values that enhance human dignity
Stewardship of natural resources

## Aging & Disability Resource Center

### Department Vision - Where the department would ideally like to be

All older adults and adults with disabilities will live in and be part of a caring community that values lifelong contributions, maximum independence and individual dignity.

### Department Mission - Major reasons for the department's existence and purpose in County government

To empower and support older adults and adults with disabilities and their families by providing easily accessible, quality information and assistance. The Aging and Disability Resource Center will provide services, resources, advocacy and opportunities to support each individual's choices for independence and enhanced quality of life.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Encourage economic development  
 Development of cultural, social, and community values

### Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)  
 Creating and maintaining a sustainable livable community (environmental stewardship, good wages)  
 Declining/unpredictable financial support (highways, medicaid, other)  
 Maintain transportation network and services (Baraboo highway shop, other transportation networks, broadband)  
 Changing statutory authority (state/feds) impeding local decision-making  
 Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)  
 Partnerships with outside agencies (drugs, interoperability)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
I & A Specialists will report an increase in unduplicated clients served by 5%.	Measured monthly.	1. I&A time reporting will show an increase of serving 5% additional unduplicated clients each month.	12/31/2019
85% of I & A Enrollment and Options Counseling clients returning surveys will report that the I & A specialist provided good to excellent services	Review quarterly surveys and tally results	1. Submit survey at end of each quarter to those clients who went through Options Counseling with I&A specialist. Tally and report findings to oversight committee	12/31/2019
Provide survey questionnaires to all clients served by Elder Benefit Specialists and Disability Benefit specialists. 85% of all surveys returned will report excellent service provided by the EBS and DBS staff member	Review and report client responses quarterly.	1. Existing surveys will be distributed by EBS/DBS at close of meeting with client, encouraging client to complete survey. Tally results quarterly.	12/31/2019
85% of all home delivered meal surveys returned will report very good to excellent meal quality.	Measured annually with GWAAR survey	1. Submit surveys to all home delivered meal clients, tally results and report annually.	12/31/2019
Increase Congregate Dining Site meals served by 5%.	Measured monthly.	1. Open a new My Meal, My Way site in 2019.	12/31/2019
Increase attendance at the Lake Delton Gathering Site by 5%	Measured quarterly.	1. Meet with Ad-Hoc Committee quarterly. 2. Committee develops plans to increase attendance by promoting the program.	12/31/2019
Relocate Reedsburg Dining Site to new location	Review and report status monthly.	1. Meet with Boys & Girls Club to explore the idea of an inter-generational dining site. 2. Explore idea of 5 days per week My Meal, My Way site in Reedsburg.	12/31/2019

## Aging & Disability Resource Center

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Aging & Disability Specialist	<p>This program supports older adults and adults with disabilities in facing the complicated array of challenges, choices and decisions by assessing their needs, identifying the most appropriate services to meet their needs, and acting as a vital link between the consumer and service providers to ensure their needs are met. The services provided include 1) short-term care coordination (less than 30 days), 2) transitional and planning services for young adults with disabilities as they leave the school and children's long-term support systems and enter the adult long-term care system, 3) public education and outreach to older adults and adults with disabilities who are isolated, 4) community agencies and services providers in order to promote the use of the ADRC, 5) long-term care options counseling, 6) consultation to individuals seeking admission to substitute care settings and 7) screening for and assistance with enrollment in the adult long-term care system.</p> <p>AddLIFE Today! Newsmagazine: The bimonthly publication features event announcements, educational material, benefit program updates, information about available services and other topics of interest to older adults, adults with disabilities, veterans and their families. Circulation: 5,800 printed and mailed, 800 sent electronically.</p>	ADRC Contract	User Fees / Misc	\$0	7.12	Number of MDSQ referrals, number of functional screens, number of unduplicated clients and satisfaction surveys.
			Grants	\$603,153		
			<b>TOTAL REVENUES</b>	<b>\$603,153</b>		
			Wages & Benefits	\$630,632		
			Operating Expenses	\$66,833		
			<b>TOTAL EXPENSES</b>	<b>\$697,465</b>		
			<b>COUNTY LEVY</b>	<b>\$94,312</b>		
Transportation	Coordinated, multi-modal transportation services are provided to individuals with driving limitations due to disability or infirmity of age for medical appointments, business errands, shopping, socialization and enrichment.	49 USC 53.10  Wis Stat 85.21  Family Care Contracts	User Fees / Misc	\$176,000	7.25	Number of people served and survey results
			Grants	\$245,000		
			<b>TOTAL REVENUES</b>	<b>\$421,000</b>		
			Wages & Benefits	\$309,262		
			Operating Expenses	\$188,416		
			<b>TOTAL EXPENSES</b>	<b>\$497,678</b>		
<b>COUNTY LEVY</b>	<b>\$76,678</b>					
Congregate Meals	Guests are provided a minimum of one-third of the established recommended dietary allowances, as well as a range of related services such as screening, assessment, education and counseling to improve the participant's health through proper diet. Individualized counseling by a dietitian is offered for those found to be at high risk. Dining centers also act as a conduit for positive social contacts. Older adults are provided this service on a payment-by-donation basis, while all others pay the full cost of the meal and associated services.	42 USC 3025  Wis Stat 46.82	User Fees / Misc	\$49,857	3.07	Satisfaction survey
			Grants	\$112,598		
			<b>TOTAL REVENUES</b>	<b>\$162,455</b>		
			Wages & Benefits	\$139,309		
			Operating Expenses	\$140,807		
			<b>TOTAL EXPENSES</b>	<b>\$280,116</b>		
<b>COUNTY LEVY</b>	<b>\$117,661</b>					
Home Delivered Meals	Participants who qualify for home-delivered meals are those who are essentially homebound and unable to prepare meals for themselves. These participants are provided a minimum of one-third of the established recommended dietary allowances, as well as a range of related services such as screening, assessment, education and counseling to improve the participant's health through proper diet. Individualized counseling by a dietitian is offered for those found to be at high risk. Older adults are provided this service on a payment-by-donation basis while all others pay the full cost of the meal and associated services.	42 USC 3025  Wis Stat 46.82	User Fees / Misc	\$123,216	2.75	Satisfaction survey
			Grants	\$114,935		
			<b>TOTAL REVENUES</b>	<b>\$238,151</b>		
			Wages & Benefits	\$129,914		
			Operating Expenses	\$263,544		
			<b>TOTAL EXPENSES</b>	<b>\$393,458</b>		
<b>COUNTY LEVY</b>	<b>\$155,307</b>					

## Aging & Disability Resource Center

Home & Community Based Services	<p>Emergency Preparedness: Information is disseminated to older adults and adults with disabilities through a variety of means to educate them about how to prepare for a variety of emergency scenarios.</p> <p>Helping Hand at Home: Information is disseminated to older adults and adults with disabilities about available chore services within Sauk County communities.</p> <p>Telephone Reassurance: Provides brief, regular telephone contact for persons who are homebound, live alone or are the family caregiver of an older adult. The goal is to check the daily well-being, identify needs of the individual as they occur and notify those who can help when appropriate. Older adults are provided this service on a payment by donation basis while all others pay the full cost of services.</p>	42 USC 3025 Wis Stat 46.82	User Fees / Misc	\$200	0.45	Goals of aging plan met
			Grants	\$44,878		
			<b>TOTAL REVENUES</b>	<b>\$45,078</b>		
			Wages & Benefits	\$35,038		
			Operating Expenses	\$15,387		
			<b>TOTAL EXPENSES</b>	<b>\$50,425</b>		
			<b>COUNTY LEVY</b>	<b>\$5,347</b>		
Elder Benefits Specialist	<p>Free advocacy and assistance are provided to senior adults age 60 or older who live in Sauk County. Elder Benefit Specialists assist with issues related to public and private benefits to which they are entitled due to age, disability, or financial factors. Elder Benefit Specialists provide information and assistance on a broad range of public benefit programs, including Medicare, Medicaid, Social Security retirement, Supplemental Security Income, FoodShare, and SeniorCare. They provide information on program eligibility criteria, assistance applying for benefits, and appealing benefit denials or incorrect benefit amounts. Elder Benefit Specialists may offer assistance and advocacy to senior adults age 60 or over in the areas of consumer debt, landlord/tenant law, and private insurance. Elder Benefit Specialists receive in-depth, ongoing training. Program attorneys provide legal supervision and support to Elder Benefit Specialists and work closely with them to ensure high-quality advocacy and representation of senior adult clients in the program.</p>	42 USC 3025 Wis Stat 46.81	User Fees / Misc	\$0	2.05	Survey results
			Grants	\$110,292		
			<b>TOTAL REVENUES</b>	<b>\$110,292</b>		
			Wages & Benefits	\$201,911		
			Operating Expenses	\$14,593		
			<b>TOTAL EXPENSES</b>	<b>\$216,504</b>		
			<b>COUNTY LEVY</b>	<b>\$106,212</b>		
Disability Benefits Specialist	<p>This program provides adults with disabilities advocacy, benefits counseling and representation related to identified issues in the practice area of disability benefits, public benefits, insurance, rights and access to supportive services.</p>	ADRC Contract	Grants	\$181,710	2.10	Survey results
			<b>TOTAL REVENUES</b>	<b>\$181,710</b>		
			Wages & Benefits	\$204,813		
			Operating Expenses	\$14,919		
			<b>TOTAL EXPENSES</b>	<b>\$219,732</b>		
<b>COUNTY LEVY</b>	<b>\$38,022</b>					
National Family Caregiver Support Program	<p>This program provides a continuum of services designed to meet the unique needs of the caregiver and help reduce or eliminate the occurrence of caregiver stress and burnout. Services include a support group, education and respite care.</p>	42 USC 3025 Wis Stat 46.82	Grants	\$25,705	0.45	Survey results
			<b>TOTAL REVENUES</b>	<b>\$25,705</b>		
			Wages & Benefits	\$35,821		
			Operating Expenses	\$10,800		
			<b>TOTAL EXPENSES</b>	<b>\$46,621</b>		
<b>COUNTY LEVY</b>	<b>\$20,916</b>					
Prevention	<p>Individuals are assessed to identify risk factors and opportunities for prevention and early intervention and make appropriate referrals to agencies that may assist with early intervention activities. Through evidence-based health promotion and disease prevention programs, participants learn to make lifestyle changes that are proven to prevent the onset of or manage existing chronic conditions and their symptoms, thus reducing the need for more expensive long-term care. Programs include "Living Well with Chronic Conditions", "Stepping On" (fall prevention) and "Healthy Eating for Successful Living in Older Adults."</p>	42 USC 3025 Wis Stat 46.82	User Fees / Misc	\$450	0.11	Number of recipients of program and survey results
			Grants	\$9,000		
			<b>TOTAL REVENUES</b>	<b>\$9,450</b>		
			Wages & Benefits	\$6,099		
			Operating Expenses	\$22,167		
			<b>TOTAL EXPENSES</b>	<b>\$28,266</b>		
			<b>COUNTY LEVY</b>	<b>\$18,816</b>		
Outlay	Bus Purchase	65,000	Grants	\$52,000		Number of riders and survey results
			Transfer from General Fund	\$0		
			Use of Fund Balance	\$13,000		
			<b>TOTAL REVENUES</b>	<b>\$65,000</b>		
			Operating Expenses	\$65,000		
			<b>TOTAL EXPENSES</b>	<b>\$65,000</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$1,861,994</b>	25.34	
			<b>TOTAL EXPENSES</b>	<b>\$2,495,265</b>		
			<b>COUNTY LEVY</b>	<b>\$633,271</b>		

## Aging & Disability Resource Center

<b>Output Measures - How much are we doing?</b>			
Description	2017 Actual	2018 Estimate	2019 Budget
AddLIFE Today! Newsmagazine - Total Circulation (Mailed/Emailed) will reduce from every other month circulation to quarterly	6,500	6,500	6,500
Disability Benefit Specialist Program - Total Cases Served	701	700	700
Elderly Benefit Specialist Program - Total Individuals Served * first 1/2 of 2016 data unavailable due to state switching database	1514	1500	1500
Information & Assistance Program - Total <b>Contacts/unduplicated clients</b>	8,236 / 13,728	8,400 / 14,000	8,568 / 14,280
National Family Caregiver Support Program - Total Unduplicated Respite Scholarship Recipients / Support Group Participants	46	50	55
Nutrition Programs - Total Congregate Unduplicated Eligible Individuals	318	400	420
Nutrition Programs - Total Home Delivery Unduplicated Eligible Individuals	374	374	390
Nutrition Programs - Total Congregate Meals	15,898	19,668	20,651
Nutrition Programs - Total Home Delivery Meals	38,646	42,953	45,000
Nutrition Programs - Total Home Delivery Breakfast Meals	0	7,500	15,600
Prevention Program - Total Classes Held / Unduplicated Participants	3/31	7/65	7/65
Transportation Programs - Total Rides (All Services)	23,843	24,500	25,000
Volunteer hours	15,288	15,000	15,000

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
ADRC Unit: Disability Benefit Specialist Monetary Impact to Sauk County	These are federal and state funds to individuals residing in Sauk County. Long Term Care enrollments are less than 10% of clients. This means that medicaid paid Long Term Care costs are contained.	\$2,568,896	\$2,600,000	\$2,600,000
Older Americans Act Unit: Elder Benefit Specialist Program Monetary Impact to Sauk County		\$8,781,266	\$8,800,000	\$8,800,000
Value of Volunteer hours	Value of volunteer hours to Sauk County ADRC	\$369,012	\$370,350	\$373,350
Transportation survey results	85% of all client surveys returned will report good to excellent services.	96.0%	96.0%	96.0%
Elder benefits specialist survey results		99.5%	99.5%	99.5%
Disability benefits specialist survey results		96.5%	96.5%	96.5%
Information & Assistance specialist survey results		N/A	85.0%	85.0%



	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>AGING &amp; DISABILITY RESOURCE CENTER</b>											
<u>Revenues</u>											
Tax Levy	241,939	242,704	272,581	338,749	338,749	633,271	294,522	86.94%	Bus	65,000	0
Grants & Aids	1,514,124	1,372,196	1,568,372	1,547,423	1,677,366	1,499,271	(178,095)	-10.62%			
User Fees	79,804	166,814	185,255	243,500	164,000	244,000	80,000	48.78%	2019 Total	65,000	0
Intergovernmental	5,880	7,297	5,018	15,000	19,500	23,657	4,157	21.32%			
Donations	81,366	75,304	71,133	67,150	63,650	81,866	18,216	28.62%			
Interest	7	11	35	0	0	0	0	0.00%	2020	0	0
Miscellaneous	363	214	173	5,916	200	200	0	0.00%	2021	0	0
Transfer from Other Funds	0	0	0	0	186,215	0	(186,215)	-100.00%	2022	0	0
Use of Fund Balance	0	0	0	0	152,428	13,000	(139,428)	-91.47%	2023	0	0
<b>Total Revenues</b>	<b>1,923,482</b>	<b>1,864,540</b>	<b>2,102,566</b>	<b>2,217,738</b>	<b>2,602,108</b>	<b>2,495,265</b>	<b>(106,843)</b>	<b>-4.11%</b>			
<u>Expenses</u>											
Labor	768,847	964,181	1,044,019	1,180,405	1,121,257	1,261,308	140,051	12.49%			
Labor Benefits	299,958	303,037	333,191	368,725	379,465	431,491	52,026	13.71%			
Supplies & Services	744,930	523,071	563,413	646,443	641,267	737,466	96,199	15.00%			
Capital Outlay	26,014	0	58,714	0	460,119	65,000	(395,119)	-85.87%			
Addition to Fund Balance	83,733	74,251	103,230	22,165	0	0	0	0.00%			
<b>Total Expenses</b>	<b>1,923,482</b>	<b>1,864,540</b>	<b>2,102,566</b>	<b>2,217,738</b>	<b>2,602,108</b>	<b>2,495,265</b>	<b>(106,843)</b>	<b>-4.11%</b>			
Beginning of Year Fund Balance	259,309	343,042	417,293	520,523		542,688					
End of Year Fund Balance	343,042	417,293	520,523	542,688		529,688					

**Changes and Highlights to the Department's Budget:**

The ADRC has expanded services in transportation to include the increased need in medical transportation and taxi ticket requests. The additional expense is offset by increased revenue received from managed care organizations (MCOs) and clients. (Changes 1-2)

The ADRC will serve 12% more home delivered meals in 2018 than in 2017. It is anticipated that this trend will continue and it is projected 5% more home delivered meals will be served in 2019 than in 2018. (Change 3)

Lake Delton Activity Center was opened using ADRC carryover funds in May of 2019 as a pilot program to replace the dining center. Tax levy is needed to continue the program in 2019. (Change 4)

Breakfast bag meal program to home bound older adults was funded in 2018 by Ho Chunk funds. Tax levy is needed to continue the program in 2019. (Change 5)

The office space remodel budgeted for 2018 was canceled after determining the space allocated wasn't large enough to hold the entire department. (Change 6)

Existing buses are reaching the end of their useful lives and increasingly in need of repairs.

The ADRC revenues have decreased by \$55,758 in Federal funding: ADRC \$20,826. Elderly Benefits Specialist \$32,116. Disability Benefits Specialist \$2,816. (Changes 8)

The ADRC proposes to purchase 20% of a dental hygienist's time from Public Health to provide oral health to older homebound and uninsured adults. (Change 9)

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	Change 4	Change 5	Change 6	Change 7	Change 8	Change 9	2019 Budget Request
Description of Change			Vol Driver Escort	Taxi	HDM meal	Lake Delton	Breakfast Bags	No Remodel	New Bus	Decreased Fed Funds	Prevention	
Tax Levy	338,749	142,598			19,597	42,313	16,894			55,758	17,362	633,271
Use of Fund Balance or Carryforward Funds	152,428	(102,316)						(50,112)	13,000			13,000
All Other Revenues	2,110,931	81,036	26,800	5,000		27,157	1,716	(399,888)	52,000	(55,758)		1,848,994
<b>Total Funding</b>	<b>2,602,108</b>	<b>121,318</b>	<b>26,800</b>	<b>5,000</b>	<b>19,597</b>	<b>69,470</b>	<b>18,610</b>	<b>(450,000)</b>	<b>65,000</b>	<b>0</b>	<b>17,362</b>	<b>2,495,265</b>
Labor Costs	1,500,722	148,246				43,831						1,692,799
Supplies & Services	641,267	(16,809)	26,800	5,000	19,597	25,639	18,610				17,362	737,466
Capital Outlay	460,119	(10,119)						(450,000)	65,000			65,000
Transfers to Other Funds	0	0										0
Addition to Fund Balance	0	0										0
<b>Total Expenses</b>	<b>2,602,108</b>	<b>121,318</b>	<b>26,800</b>	<b>5,000</b>	<b>19,597</b>	<b>69,470</b>	<b>18,610</b>	<b>(450,000)</b>	<b>65,000</b>	<b>0</b>	<b>17,362</b>	<b>2,495,265</b>

**Issues on the Horizon for the Department:**

Space for privacy and confidentiality continues to be an issue at the ADRC. Most of the aging and transportation staff have relocated to the basement level suite of offices to help accommodate these needs.

As the baby boomers become the "Silver Tsunami," the ADRC finds itself with more clients with significant needs. Since the ADRC's primary focus is to help reduce the cost of Long Term Care by keeping people in their homes with in-home services versus costly nursing home stays, the meal program and other supportive services will become even more important. As needs increase, state funding remains flat while federal funding decreases.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 DEPARTMENT: AGING & DISABILITY RESOURCE CENTER (ADRC)

Program # -->	1	2	3	4	5	6	7	8	9	10	Dept			
Short Program Name -->	459 ADRC Spec	462 Transportation	464 Congregate Prgm	464 Lake Delton	465 Home Deliv Prgm	465 Home Deliv Prgm Breakfast Bag	466 Home & Community Based Services	469 Elder BenSpec	471 Disability Spec	476 Caregiver Prgm	479 Prevention	489 Steping On Mini Grant	Outlay	Total \$
Is the Program Mandated?	NO	NO	NO		NO		NO	YES	NO	NO	NO			
Statutory Reference								WI Stat 46.81						

REVENUES

1. In-program Client Donations														0
Congregate Program			22,500	6,000										28,500
Home Delivered Program					51,000	1,716								52,716
AARP Tax Preparation Program							200							200
Aging Programs - Stepping On											250			250
Prevention Programs - Powerful Tools for Caregivers											200			200
Caregiver Programs - Caregiver Meetings														0
2. Grants (List)														
Title III B							44,878	13,941						58,819
Title III C1			97,598											97,598
Title III C2					91,348									91,348
Title III D											4,199			4,199
Title III E										25,705				25,705
State Benefit Specialist								28,215						28,215
State Benefit Specialist - Federal Match								28,215						28,215
Senior Community Services Prgm					7,587									7,587
Nutrition Services Incentive Prgm			15,000		16,000									31,000
State Health Insurance Assistance Program (MIPPA)								3,000						3,000
State Pharmaceutical Assistance Program								4,000						4,000
State Pharmaceutical Assistance Program - Federal Match								4,000						4,000
WI DOT 85.21 Grant			170,000											170,000
WDVA Veterans Transportation Grant														0
5310 New Freedom Grant			75,000										52,000	127,000
GPR Funding [ADRC State Funding]	351,112								96,592					447,704
FFP Funding [Federal Match]	252,041							28,921	85,118					366,080
WIHAA Grant												4,801		4,801
3. Use of Carryforward/Fund Balance													13,000	13,000
4. Other Revenues														
Café Connections Revenue			200											200
Family Care Nutrition Revenue					68,000									68,000
Family Care Transportation Revenue			120,000											120,000
AddLIFE Today Publication Fee														0
Shopping/Grocery Bus Fares			1,000											1,000
Fun-day Travel Fees			2,500											2,500
Taxi Subsidy Fares			27,500											27,500
Volunteer Driver Fares			25,000											25,000
Volunteer Driver - Veterans Fares														0
Local Govt Pmts Lake Delton				21,157										21,157
Human Services - Community Options Program (COP)					2,500									2,500
Transfer from General Fund														0
5. TOTAL REVENUES	\$603,153	\$421,000	\$135,298	\$27,157	\$236,435	\$1,716	\$45,078	\$110,292	\$181,710	\$25,705	\$4,649	\$4,801	\$65,000	\$1,861,994

EXPENSES

6. Wages, Salaries, Benefits	630,632	309,262	95,478	43,831	129,914		35,038	201,911	204,813	35,821	3,998	2,101	0	\$1,692,799
7. Other Expenses	66,833	188,416	115,168	25,639	244,934	18,610	15,387	14,593	14,919	10,800	19,467	2,700	65,000	802,466
8. TOTAL EXPENSES	\$697,465	\$497,678	\$210,646	\$69,470	\$374,848	\$18,610	\$50,425	\$216,504	\$219,732	\$46,621	\$23,465	\$4,801	\$65,000	\$2,495,265

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$94,312	\$76,678	\$75,348	\$42,313	\$138,413	\$16,894	\$5,347	\$106,212	\$38,022	\$20,916	\$18,816	\$0	\$0	\$633,271
Levy as of % of total program cost	13.52%	15.41%	35.77%	60.91%	36.93%	90.78%	10.60%	49.06%	17.30%	44.86%	80.19%	0.00%	0.00%	25.38%
Total Expenses - 2018	700,396	365,473	183,321	48,856	325,120	7,000	38,055	210,550	213,708	41,084	8,426	0	460,119	\$2,602,108
Expenses Increase / (Decrease) from 2018	(\$2,931)	\$132,205	\$27,325	\$20,614	\$49,728	\$11,610	\$12,370	\$5,954	\$6,024	\$5,537	\$15,039	\$4,801	(\$395,119)	-\$106,843
County Levy - 2018	32,813	30,974	64,523	0	100,873	0	7,824	60,573	22,013	15,380	3,776	0	0	\$338,749
Levy Increase / (Decrease) from 2018	\$61,499	\$45,704	\$10,825	\$42,313	\$37,540	\$16,894	(\$2,477)	\$45,639	\$16,009	\$5,536	\$15,040	\$0	\$0	\$294,522
														86.94%

<b>Fund: AGING &amp; DISABILITY RESOURCE CE</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>		
<b>Department: AGING &amp; DISABILITY RESOURC</b>		<b>Amended</b>	<b>Amended</b>	<b>Actual</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>Estimated</b>	<b>2019</b>		
		<b>Budget</b>	<b>Budget</b>	<b>Used</b>		<b>Actual</b>	<b>Budget</b>		<b>Amended to</b>		
		<b>Actual</b>							<b>2019</b>		
<b>20054 AGING &amp; DISABILITY RESRCE REV</b>											
411100	GENERAL PROPERTY TAXES	-242,704.00	-242,704.00	-272,581.00	-272,581.00	100%	-169,374.68	-338,749.00	-338,749.00	-633,271.00	294,522.00
422160	HO-CHUNK GAMING GRANT	0.00	0.00	0.00	0.00	0%	-7,000.00	-7,000.00	-7,000.00	0.00	-7,000.00
424182	MIPPA	0.00	0.00	0.00	0.00	0%	-2,500.00	0.00	0.00	0.00	0.00
424502	AGING & DISABIL RESOURCE CENTE	-815,862.00	-762,568.00	-868,071.00	-721,346.00	83%	-355,086.00	-846,320.00	-805,000.00	-813,784.00	-32,536.00
424504	ADRC REGIONAL FUNDS DBS	0.00	0.00	0.00	-180,758.00	0%	-110,169.00	0.00	0.00	0.00	0.00
424505	ADRC GPR CAPITAL	0.00	0.00	0.00	0.00	0%	0.00	-86,804.00	0.00	0.00	-86,804.00
424506	ADRC FFP CAPITAL	0.00	0.00	0.00	0.00	0%	0.00	-51,869.00	0.00	0.00	-51,869.00
425590	IIIB REVENUE CONTROL	-59,271.00	-51,065.00	-59,377.00	-67,130.00	113%	-7,921.00	-59,377.00	-59,377.00	-58,819.00	-558.00
425630	IIID SUPP HOME CARE	-4,192.00	-4,199.00	-4,199.00	-4,169.00	99%	-1,030.00	-4,199.00	-4,199.00	-4,199.00	0.00
425644	ELDERLY BNFT SPEC-MA REV	0.00	0.00	0.00	-6,779.00	0%	-3,000.00	0.00	0.00	0.00	0.00
425645	ADRC REGION ELDER BEN SPEC	0.00	0.00	0.00	-28,867.00	0%	-31,371.00	0.00	0.00	0.00	0.00
425650	STATE BENEFIT SPECIALIST	-28,215.00	-32,544.00	-28,215.00	-39,795.00	141%	-7,702.00	-28,215.00	-28,215.00	-28,215.00	0.00
425651	STATE BENEFIT SPEC-FED MTCH	-28,215.00	-32,544.00	-28,215.00	-28,314.00	100%	-4,702.00	-28,215.00	-28,215.00	-28,215.00	0.00
425655	STATE HLTH INS ASST PROGRAM	-5,000.00	-5,259.00	-5,259.00	-4,308.00	82%	0.00	-5,259.00	-5,259.00	-3,000.00	-2,259.00
425700	IIIC-1 CONGREGATE NUTRITION	-142,794.00	-89,266.00	-97,598.00	-106,442.00	109%	-3,020.00	-97,598.00	-97,598.00	-97,598.00	0.00
425750	NSIP CONG NUTRITION	-16,512.00	-12,419.00	0.00	-43.50	0%	0.00	0.00	0.00	-15,000.00	15,000.00
425760	STATE PHARM ASST PROG	-6,779.00	-3,558.00	-6,779.00	0.00	0%	0.00	-6,779.00	-6,779.00	-4,000.00	-2,779.00
425762	STATE PHARM ASST-FED MTCH	-6,779.00	-6,462.00	-6,779.00	0.00	0%	0.00	-6,779.00	-6,779.00	-4,000.00	-2,779.00
425820	IIIC-2 HOME DELIVERED MEALS	-42,800.00	-91,348.00	-91,348.00	-98,888.00	108%	-3,708.00	-91,348.00	-91,348.00	-91,348.00	0.00
425850	NSIP HOME DEL MEALS	-16,513.00	-20,250.00	-36,075.00	-36,882.50	102%	-33,131.00	-36,812.00	-36,812.00	-16,000.00	-20,812.00
425860	SCSP HOME DEL TRANSPORT	-7,587.00	0.00	-7,587.00	0.00	0%	0.00	-7,587.00	-7,587.00	-7,587.00	0.00
425880	III-E PROGRAM REVENUES	-25,705.00	-23,759.00	-25,705.00	-29,808.00	116%	-4,117.00	-25,705.00	-25,705.00	-25,705.00	0.00
425901	AGING PROGRAM CAPITAL	0.00	0.00	0.00	0.00	0%	0.00	-75,000.00	-75,000.00	0.00	-75,000.00
425950	TRANSPORTATION GRANT	-157,977.00	-148,907.00	-148,000.00	-159,097.00	107%	-169,550.00	-153,500.00	-169,550.00	-170,000.00	16,500.00
425953	VETS TRANSPORTATION GRANT	-700.00	0.00	-700.00	-742.11	106%	0.00	0.00	0.00	0.00	0.00
425955	53.10 TRANSPORTATION GRANT	-75,000.00	-88,048.00	-78,000.00	-55,003.00	71%	-12,383.00	-59,000.00	-89,000.00	-127,000.00	68,000.00
425958	STEPPING ON (W INST HEALTH AG)	0.00	0.00	0.00	0.00	0%	-2,000.00	0.00	-4,000.00	-4,801.00	4,801.00
455640	FAMILY CARE NUTRITION	-4,000.00	-37,589.42	-37,000.00	-52,206.73	141%	-35,188.19	-42,000.00	-72,000.00	-68,000.00	26,000.00
455641	FAMILY CARE TRANSPORTATION	-29,497.00	-77,397.51	-63,749.00	-86,885.35	136%	-56,514.81	-78,000.00	-120,000.00	-120,000.00	42,000.00
466155	AddLIFE TODAY PUBLICATION FEES	-1,600.00	-2,975.00	0.00	-1,025.00	0%	-1,050.00	0.00	0.00	0.00	0.00
466210	CAFE CONNECTIONS REVENUE	0.00	-155.00	-200.00	-173.00	87%	-66.96	-200.00	-200.00	-200.00	0.00
466300	HOME DELIVERED REVENUE	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
466310	BUS FARES-SHOPPING/GROCERY	-3,000.00	-1,038.40	-1,000.00	-715.00	72%	-378.00	-1,000.00	-1,000.00	-1,000.00	0.00
466320	FUN DAY TRAVELS	-2,000.00	-1,728.00	-1,200.00	-2,235.00	186%	-1,030.00	-2,000.00	-2,000.00	-2,500.00	500.00
466330	TAXI SUBSIDY FEES	-24,000.00	-25,653.81	-24,000.00	-25,991.00	108%	-14,890.00	-25,000.00	-27,500.00	-27,500.00	2,500.00
466340	THE BUS PROGRAM FARES	0.00	0.00	0.00	0.00	0%	-78.12	0.00	0.00	0.00	0.00
466350	VOLUNTEER DRIVER REVENUE	-22,000.00	-19,120.66	-24,000.00	-16,056.76	67%	-13,555.72	-16,000.00	-21,000.00	-25,000.00	9,000.00
466351	VOLUNTEER DRIVER REV VETERANS	-2,000.00	-1,310.79	0.00	-139.85	0%	-28.70	0.00	0.00	0.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	0.00	0.00	0.00	0.00	0%	-3,319.13	-15,000.00	-15,000.00	-21,157.00	6,157.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURC	2016		2017	2017		2018	2018		\$ Change	
	Amended Budget	2016 Actual	Amended Budget	2017 Actual	% Used	6 Months Actual	Amended Budget	2018 Estimated	2019	Amended to 2019
<b>20054 AGING &amp; DISABILITY RESRCE REV</b>										
474700 HUMAN SERVICE-COP HOME DELIVE]	-2,500.00	-7,296.86	-6,700.00	-5,017.74	75%	-330.84	-4,500.00	0.00	-2,500.00	-2,000.00
481100 INTEREST ON INVESTMENTS	0.00	-11.43	0.00	-34.76	0%	-10.80	0.00	0.00	0.00	0.00
485090 DONATIONS - TAX PREP	0.00	-201.00	0.00	-204.50	0%	-175.00	-200.00	-200.00	-200.00	0.00
485120 DONATIONS ADDLIFE TODAY!	0.00	-332.00	0.00	-113.50	0%	-1,102.00	0.00	-1,100.00	0.00	0.00
485140 DONATIONS ELDER BENEFIT SPEC	0.00	-133.23	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
485150 DONATIONS TRANSPORTATION	0.00	-425.00	0.00	-51.00	0%	-156.00	0.00	-500.00	0.00	0.00
485200 DONATIONS CONGREGATE PROGRAM	-24,000.00	-27,339.74	-22,000.00	-18,600.54	85%	-9,275.53	-21,000.00	-21,000.00	-28,500.00	7,500.00
485210 DONATIONS - AGING PROGRAMS	0.00	0.00	0.00	-720.00	0%	-570.00	-250.00	-750.00	-250.00	0.00
485300 DONATIONS HOME DELIVERED PROG	-50,000.00	-46,026.95	-48,000.00	-51,128.62	107%	-21,290.40	-42,000.00	-42,000.00	-52,716.00	10,716.00
485400 DONATIONS - PREVENTION	0.00	-370.00	0.00	-90.00	0%	-1,060.00	-200.00	-1,500.00	-200.00	0.00
485500 DONATIONS - ADRC	0.00	-61.00	0.00	-25.00	0%	-50.00	0.00	-100.00	0.00	0.00
485600 DONATIONS - CAREGIVER	0.00	-415.00	0.00	-200.00	0%	0.00	0.00	0.00	0.00	0.00
486300 INSURANCE RECOVERIES	0.00	-59.95	0.00	0.00	0%	-5,716.67	0.00	-5,716.00	0.00	0.00
492100 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0%	0.00	-186,215.00	0.00	0.00	-186,215.00
493480 CONTINUING APPROP CONGREGATE	0.00	0.00	0.00	0.00	0%	0.00	-3,748.00	0.00	0.00	-3,748.00
493520 USE OF VAN TRUST	0.00	0.00	-7,000.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
493540 CONTINUING APPROP HOME&COMMI	0.00	0.00	0.00	0.00	0%	0.00	-30,108.00	0.00	0.00	-30,108.00
493561 CONTIN APPROP FAM CARE TRANSPC	0.00	0.00	0.00	0.00	0%	0.00	-10,119.00	0.00	0.00	-10,119.00
493590 CONT APPROP - ADRC	0.00	0.00	0.00	0.00	0%	0.00	-108,453.00	0.00	-13,000.00	-95,453.00
<b>TOTAL AGING &amp; DISABILITY RESRCE REV</b>	<b>-1,847,202.00</b>	<b>-1,864,540.75</b>	<b>-1,999,337.00</b>	<b>-2,102,566.46</b>	<b>105%</b>	<b>-1,093,601.55</b>	<b>-2,602,108.00</b>	<b>-2,217,738.00</b>	<b>-2,495,265.00</b>	<b>-106,843.00</b>
<b>20054459 AGING DISABILITY RESOURCE CNTR</b>										
511100 SALARIES PERMANENT REGULAR	351,855.00	362,717.80	386,535.00	387,269.63	100%	191,177.45	419,356.00	456,167.00	418,488.00	-868.00
511900 LONGEVITY-FULL TIME	1,048.00	628.20	732.00	732.20	100%	0.00	880.00	880.00	984.00	104.00
512100 WAGES-PART TIME	13,027.00	205.08	46,616.00	38,881.07	83%	25,601.03	49,163.00	51,000.00	51,780.00	2,617.00
514100 FICA & MEDICARE TAX	28,108.00	26,577.69	33,307.00	31,503.27	95%	15,713.46	34,608.00	34,608.00	36,166.00	1,558.00
514200 RETIREMENT-COUNTY SHARE	24,151.00	23,480.99	29,504.00	28,817.10	98%	14,523.74	30,210.00	30,210.00	30,867.00	657.00
514400 HEALTH INSURANCE COUNTY SHARE	82,029.00	60,206.98	72,296.00	71,038.99	98%	39,717.55	80,173.00	80,173.00	84,980.00	4,807.00
514500 LIFE INSURANCE COUNTY SHARE	80.00	87.75	105.00	132.80	126%	111.56	140.00	220.00	164.00	24.00
514600 WORKERS COMPENSATION	4,392.00	3,032.23	5,381.00	4,110.28	76%	2,374.41	5,141.00	5,141.00	5,703.00	562.00
515800 PER DIEM COMMITTEE	1,500.00	500.00	1,500.00	700.00	47%	500.00	1,500.00	1,000.00	1,500.00	0.00
521800 PURCHASED SERVICES	350.00	1,963.39	1,000.00	3,231.54	323%	915.33	1,000.00	1,000.00	1,615.00	615.00
522500 TELEPHONE & DAIN LINE	1,500.00	1,729.81	1,500.00	2,028.52	135%	1,102.09	1,650.00	2,200.00	2,200.00	550.00
531100 POSTAGE AND BOX RENT	16,000.00	5,248.47	15,000.00	4,265.80	28%	368.72	14,000.00	14,000.00	5,000.00	-9,000.00
531200 OFFICE SUPPLIES AND EXPENSE	2,000.00	2,256.68	2,000.00	2,784.84	139%	889.04	3,000.00	2,000.00	3,000.00	0.00
531400 SMALL EQUIPMENT	300.00	519.60	0.00	1,571.43	0%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	8,019.00	10,685.25	9,060.00	19,215.56	212%	7,766.44	8,281.00	8,281.00	7,198.00	-1,083.00
532200 SUBSCRIPTIONS	0.00	261.92	0.00	144.39	0%	177.38	0.00	200.00	0.00	0.00
532400 MEMBERSHIP DUES	650.00	245.00	1,000.00	75.00	8%	75.00	1,000.00	200.00	250.00	-750.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURC	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>20054459 AGING DISABILITY RESOURCE CNTR</b>										
532800 TRAINING AND INSERVICE	2,000.00	1,678.70	2,000.00	1,560.00	78%	1,828.00	2,000.00	3,000.00	3,500.00	1,500.00
532900 OTHER PUBLICATIONS	6,500.00	7,224.06	5,466.00	4,998.80	91%	3,933.01	5,400.00	6,500.00	6,000.00	600.00
533200 MILEAGE	16,000.00	14,182.66	15,000.00	12,942.64	86%	6,840.52	15,000.00	15,000.00	15,000.00	0.00
533500 MEALS AND LODGING	1,500.00	729.47	1,000.00	208.55	21%	268.66	500.00	500.00	500.00	0.00
534000 OPERATING/MEETING SUPPLIES	2,000.00	429.65	500.00	186.87	37%	129.37	250.00	250.00	500.00	250.00
534900 PROJECT SUPPLIES	0.00	335.24	500.00	0.00	0%	0.00	250.00	0.00	0.00	-250.00
551900 INSURANCE-GENERAL LIABILITY	1,708.00	1,458.93	1,800.00	2,020.12	112%	2,052.59	1,800.00	1,800.00	2,100.00	300.00
559400 INDIRECT COSTS	0.00	0.00	0.00	0.00	0%	12,547.00	25,094.00	25,094.00	19,970.00	-5,124.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	13,724.30	0%	0.00	229,500.00	0.00	0.00	-229,500.00
<b>TOTAL AGING DISABILITY RESOURCE CNT</b>	<b>564,717.00</b>	<b>526,385.55</b>	<b>631,802.00</b>	<b>632,143.70</b>	<b>100%</b>	<b>328,612.35</b>	<b>929,896.00</b>	<b>739,424.00</b>	<b>697,465.00</b>	<b>-232,431.00</b>
<b>20054460 IIB BENEFIT SPECIALIST</b>										
531100 POSTAGE AND BOX RENT	0.00	0.89	0.00	64.81	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL IIB BENEFIT SPECIALIST</b>	<b>0.00</b>	<b>0.89</b>	<b>0.00</b>	<b>64.81</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>20054462 TRANSPORTATION</b>										
511100 SALARIES PERMANENT REGULAR	88,898.00	71,198.34	79,841.00	107,013.67	134%	23,007.56	91,538.00	50,000.00	89,213.00	-2,325.00
511900 LONGEVITY-FULL TIME	458.00	658.00	720.00	610.00	85%	0.00	728.00	728.00	19.00	-709.00
512100 WAGES-PART TIME	69,157.00	37,502.17	64,463.00	53,306.19	83%	48,549.38	65,595.00	100,000.00	156,058.00	90,463.00
512200 WAGES-PART TIME-OVERTIME	0.00	0.00	0.00	16.84	0%	119.07	0.00	250.00	0.00	0.00
514100 FICA & MEDICARE TAX	12,157.00	8,049.30	11,125.00	11,794.53	106%	5,384.66	12,107.00	12,107.00	18,797.00	6,690.00
514200 RETIREMENT-COUNTY SHARE	9,510.00	6,276.98	8,871.00	8,194.11	92%	2,667.74	9,591.00	5,400.00	11,798.00	2,207.00
514400 HEALTH INSURANCE COUNTY SHARE	25,292.00	14,193.17	24,924.00	20,757.16	83%	6,340.55	27,773.00	13,000.00	29,955.00	2,182.00
514500 LIFE INSURANCE COUNTY SHARE	66.00	81.91	92.00	113.00	123%	-2.39	124.00	0.00	86.00	-38.00
514600 WORKERS COMPENSATION	1,902.00	506.71	1,799.00	875.11	49%	671.90	1,800.00	1,400.00	2,936.00	1,136.00
514800 UNEMPLOYMENT	0.00	680.96	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	400.00	200.00	400.00	200.00	50%	100.00	400.00	300.00	400.00	0.00
521800 PURCHASED SERVICES	780.00	458.22	700.00	1,394.70	199%	719.29	700.00	720.00	600.00	-100.00
522500 TELEPHONE & DAIN LINE	1,000.00	909.04	1,000.00	917.04	92%	441.03	1,000.00	900.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	800.00	1,709.51	1,000.00	2,881.54	288%	932.55	3,500.00	2,000.00	1,500.00	-2,000.00
531200 OFFICE SUPPLIES AND EXPENSE	550.00	913.13	700.00	1,477.50	211%	1,043.86	2,000.00	2,000.00	2,000.00	0.00
531400 SMALL EQUIPMENT	0.00	2,872.24	0.00	115.94	0%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,953.00	688.60	4,397.00	3,668.22	83%	1,753.39	4,217.00	4,217.00	7,291.00	3,074.00
532100 PUBLICATION OF LEGAL NOTICES	25.00	32.00	50.00	12.00	24%	0.00	50.00	50.00	25.00	-25.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	56.52	0%	91.22	0.00	100.00	0.00	0.00
532400 MEMBERSHIP DUES	50.00	0.00	50.00	0.00	0%	0.00	50.00	50.00	50.00	0.00
532800 TRAINING AND INSERVICE	250.00	490.55	500.00	175.00	35%	0.00	500.00	500.00	500.00	0.00
532900 OTHER PUBLICATIONS	1,700.00	1,846.97	1,700.00	1,367.20	80%	2,407.88	1,500.00	1,200.00	3,500.00	2,000.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURC	2016		2017	2017		2018	2018		\$ Change	
	Amended Budget	2016 Actual	Amended Budget	2017 Actual	% Used	6 Months Actual	Amended Budget	2018 Estimated	2019	Amended to 2019
<b>20054462 TRANSPORTATION</b>										
533200 MILEAGE	400.00	3,794.49	500.00	688.36	138%	251.25	500.00	500.00	1,000.00	500.00
533500 MEALS AND LODGING	200.00	276.75	200.00	276.77	138%	435.93	200.00	1,000.00	1,000.00	800.00
533901 TRANSPORTATION - TAXI	45,000.00	49,500.00	45,000.00	49,275.00	110%	45,875.00	50,000.00	55,000.00	55,000.00	5,000.00
533902 VOLUNTEER DRIVERS	45,000.00	52,754.98	53,200.00	58,299.58	110%	39,576.60	55,000.00	80,000.00	80,000.00	25,000.00
533903 TRANSPORTATION - VETERANS	4,500.00	6,092.07	6,000.00	3,393.85	57%	3,758.94	5,000.00	7,400.00	6,000.00	1,000.00
533904 VOLUNTEER DRIVER MEALS	0.00	0.00	0.00	0.00	0%	0.00	200.00	0.00	0.00	-200.00
534000 OPERATING/MEETING SUPPLIES	0.00	915.31	200.00	160.02	80%	591.78	200.00	1,000.00	750.00	550.00
534900 PROJECT SUPPLIES	300.00	173.03	1,000.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
535100 VEHICLE FUEL	14,000.00	3,915.71	8,000.00	4,250.69	53%	2,766.05	6,000.00	6,000.00	6,000.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	17,500.00	11,752.42	17,500.00	15,272.48	87%	5,502.95	17,500.00	17,500.00	17,500.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	4,500.00	2,832.12	6,000.00	2,190.12	37%	3,821.58	6,000.00	6,000.00	3,000.00	-3,000.00
551900 INSURANCE-GENERAL LIABILITY	3,157.00	894.33	1,500.00	1,101.62	73%	1,148.11	1,500.00	1,500.00	1,500.00	0.00
552400 INSURANCE-VOLUNTEERS	50.00	160.00	50.00	160.64	321%	168.32	200.00	200.00	200.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	35,000.00	39,964.50	114%	800.00	10,119.00	0.00	65,000.00	54,881.00
<b>TOTAL TRANSPORTATION</b>	<b>349,555.00</b>	<b>282,329.01</b>	<b>376,482.00</b>	<b>389,979.90</b>	<b>104%</b>	<b>198,924.20</b>	<b>375,592.00</b>	<b>371,022.00</b>	<b>562,678.00</b>	<b>187,086.00</b>
<b>20054464 CONGREGATE NUTRITION MEALS</b>										
511100 SALARIES PERMANENT REGULAR	32,844.00	46,312.98	43,434.00	39,259.54	90%	22,024.30	43,644.00	44,048.00	47,689.00	4,045.00
511900 LONGEVITY-FULL TIME	44.00	9.00	0.00	0.00	0%	0.00	14.00	14.00	46.00	32.00
512100 WAGES-PART TIME	31,150.00	35,848.72	30,628.00	37,464.55	122%	16,011.28	33,699.00	43,500.00	50,616.00	16,917.00
514100 FICA & MEDICARE TAX	4,899.00	6,072.64	5,666.00	5,756.35	102%	2,781.59	5,919.00	6,697.00	7,524.00	1,605.00
514200 RETIREMENT-COUNTY SHARE	2,171.00	2,800.25	2,954.00	2,666.83	90%	1,670.08	3,847.00	3,200.00	4,763.00	916.00
514400 HEALTH INSURANCE COUNTY SHARE	4,164.00	6,570.11	3,251.00	5,167.23	159%	7,375.36	16,035.00	15,000.00	27,578.00	11,543.00
514500 LIFE INSURANCE COUNTY SHARE	4.00	22.27	12.00	11.41	95%	14.20	33.00	25.00	31.00	-2.00
514600 WORKERS COMPENSATION	768.00	477.94	827.00	468.82	57%	239.09	794.00	600.00	1,062.00	268.00
514800 UNEMPLOYMENT	0.00	537.39	0.00	178.24	0%	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	90,250.00	56,567.58	70,200.00	62,240.20	89%	30,939.44	87,250.00	75,250.00	93,383.00	6,133.00
521800 PURCHASED SERVICES	1,000.00	1,339.74	1,000.00	1,243.34	124%	930.13	500.00	1,800.00	1,250.00	750.00
522500 TELEPHONE & DAIN LINE	1,000.00	1,953.14	1,500.00	803.77	54%	270.16	1,000.00	600.00	750.00	-250.00
531100 POSTAGE AND BOX RENT	0.00	455.63	1,000.00	444.00	44%	0.00	1,000.00	0.00	1,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	750.00	807.01	750.00	1,429.16	191%	802.44	2,000.00	2,000.00	2,500.00	500.00
531400 SMALL EQUIPMENT	1,000.00	1,184.23	500.00	1,152.93	231%	4,832.76	3,748.00	7,500.00	1,500.00	-2,248.00
531800 MIS DEPARTMENT CHARGEBACKS	1,194.00	532.60	2,849.00	2,365.00	83%	854.18	2,469.00	2,469.00	3,185.00	716.00
532100 PUBLICATION OF LEGAL NOTICES	0.00	56.92	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	37.67	0%	40.54	0.00	50.00	0.00	0.00
532400 MEMBERSHIP DUES	150.00	112.50	150.00	150.00	100%	37.50	150.00	150.00	200.00	50.00
532800 TRAINING AND INSERVICE	1,900.00	447.50	750.00	581.10	77%	100.30	750.00	200.00	1,000.00	250.00
532900 OTHER PUBLICATIONS	1,500.00	1,465.38	1,300.00	797.55	61%	1,070.17	800.00	2,200.00	1,500.00	700.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURC	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2018 2019	\$ Change 2018 Amended to 2019
<b>20054464 CONGREGATE NUTRITION MEALS</b>										
533200 MILEAGE	1,500.00	2,489.74	3,000.00	5,833.42	194%	4,335.59	4,417.00	8,500.00	6,089.00	1,672.00
533500 MEALS AND LODGING	750.00	15.00	750.00	266.00	35%	57.80	750.00	100.00	500.00	-250.00
534000 OPERATING/MEETING SUPPLIES	5,500.00	8,665.13	0.00	5,304.65	0%	1,723.61	7,292.00	4,000.00	7,550.00	258.00
534300 FOOD	0.00	5,137.79	6,000.00	4,688.86	78%	2,535.23	7,867.00	7,000.00	11,200.00	3,333.00
534900 PROJECT SUPPLIES	4,400.00	328.77	0.00	0.00	0%	0.00	0.00	0.00	500.00	500.00
535100 VEHICLE FUEL / OIL	1,500.00	1,113.44	1,500.00	767.32	51%	266.32	1,000.00	600.00	1,000.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	1,500.00	105.10	1,000.00	366.88	37%	2,153.03	1,000.00	3,000.00	1,000.00	0.00
539800 EQUIPMENT LEASE	0.00	2,046.15	3,600.00	1,809.96	50%	877.70	2,000.00	2,000.00	2,000.00	0.00
551900 INSURANCE-GENERAL LIABILITY	603.00	638.13	200.00	710.00	355%	559.92	200.00	0.00	700.00	500.00
553200 RENTS & UTILITIES	8,220.00	2,832.00	8,000.00	3,165.00	40%	832.50	4,000.00	4,000.00	4,000.00	0.00
<b>TOTAL CONGREGATE NUTRITION MEALS</b>	<b>198,761.00</b>	<b>186,944.78</b>	<b>190,821.00</b>	<b>185,129.78</b>	<b>97%</b>	<b>103,335.22</b>	<b>232,178.00</b>	<b>234,503.00</b>	<b>280,116.00</b>	<b>47,938.00</b>
<b>20054465 HOME DELIVERED MEALS</b>										
511100 SALARIES PERMANENT REGULAR	43,549.00	74,252.62	59,926.00	54,343.32	91%	29,867.86	56,964.00	58,000.00	61,990.00	5,026.00
511900 LONGEVITY-FULL TIME	89.00	72.00	40.00	40.00	100%	0.00	58.00	58.00	52.00	-6.00
512100 WAGES-PART TIME	10,518.00	15,077.21	22,568.00	12,086.25	54%	24,443.43	31,665.00	44,000.00	35,000.00	3,335.00
514100 FICA & MEDICARE TAX	4,143.00	6,629.10	6,314.00	4,954.52	78%	4,035.29	6,784.00	8,000.00	7,424.00	640.00
514200 RETIREMENT-COUNTY SHARE	2,880.00	4,793.64	4,078.00	3,694.73	91%	2,308.24	3,820.00	4,500.00	4,729.00	909.00
514400 HEALTH INSURANCE COUNTY SHARE	7,848.00	14,048.81	8,343.00	10,771.90	129%	10,131.77	10,642.00	19,500.00	19,707.00	9,065.00
514500 LIFE INSURANCE COUNTY SHARE	9.00	35.83	18.00	20.61	115%	17.93	21.00	21.00	30.00	9.00
514600 WORKERS COMPENSATION	650.00	349.43	886.00	228.82	26%	347.40	878.00	700.00	982.00	104.00
514800 UNEMPLOYMENT	0.00	537.39	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	90,250.00	120,130.12	131,000.00	120,959.95	92%	50,789.31	120,000.00	102,000.00	139,597.00	19,597.00
521800 PURCHASED SERVICES	1,700.00	-68.49	3,200.00	692.34	22%	751.78	500.00	775.00	700.00	200.00
522500 TELEPHONE & DAIN LINE	1,000.00	915.95	1,300.00	962.58	74%	1,007.85	1,000.00	2,000.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	1,500.00	2,232.70	2,000.00	2,647.08	132%	2,701.99	2,700.00	2,700.00	2,900.00	200.00
531200 OFFICE SUPPLIES AND EXPENSE	750.00	408.57	500.00	1,483.75	297%	1,134.02	2,200.00	2,200.00	2,200.00	0.00
531400 SMALL EQUIPMENT	1,000.00	1,733.54	1,500.00	7,330.27	489%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,962.00	1,300.60	2,849.00	2,365.00	83%	1,193.32	2,873.00	2,873.00	2,887.00	14.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	37.67	0%	81.09	0.00	100.00	0.00	0.00
532400 MEMBERSHIP DUES	150.00	112.50	150.00	150.00	100%	37.50	100.00	100.00	150.00	50.00
532800 TRAINING AND INSERVICE	450.00	252.50	750.00	552.30	74%	454.70	750.00	750.00	750.00	0.00
532900 OTHER PUBLICATIONS	1,500.00	579.01	500.00	797.55	160%	2,140.34	775.00	4,000.00	3,200.00	2,425.00
533200 MILEAGE	1,500.00	266.22	1,500.00	1,003.81	67%	0.00	1,700.00	0.00	5,250.00	3,550.00
533500 MEALS AND LODGING	750.00	0.00	750.00	258.50	34%	112.20	500.00	250.00	500.00	0.00
533902 VOLUNTEER DRIVERS	40,000.00	42,771.80	44,039.00	50,675.97	115%	20,246.54	47,500.00	40,500.00	45,000.00	-2,500.00
534000 OPERATING/MEETING SUPPLIES	26,000.00	21,689.95	18,000.00	20,466.79	114%	15,152.04	18,290.00	14,000.00	18,500.00	210.00
534300 FOOD	0.00	8,633.09	7,000.00	10,871.76	155%	5,964.05	13,000.00	11,000.00	30,160.00	17,160.00
534900 PROJECT SUPPLIES	700.00	757.28	1,200.00	0.00	0%	0.00	0.00	300.00	0.00	0.00



Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURC	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>20054465 HOME DELIVERED MEALS</b>										
535100 VEHICLE FUEL / OIL	1,500.00	1,626.20	1,000.00	2,671.11	267%	1,667.38	2,300.00	3,300.00	3,000.00	700.00
535200 VEHICLE MAINTENANCE AND REPAIR	1,500.00	673.26	1,500.00	4,210.51	281%	5,301.66	1,000.00	5,500.00	1,000.00	0.00
539800 EQUIPMENT LEASE	0.00	599.68	3,600.00	1,809.90	50%	877.73	2,000.00	2,000.00	2,000.00	0.00
551900 INSURANCE-GENERAL LIABILITY	390.00	479.19	100.00	710.00	710%	780.49	100.00	100.00	750.00	650.00
553200 RENTS & UTILITIES	0.00	1,388.00	0.00	1,055.00	0%	277.50	4,000.00	4,000.00	4,000.00	0.00
<b>TOTAL HOME DELIVERED MEALS</b>	<b>242,288.00</b>	<b>322,277.70</b>	<b>324,611.00</b>	<b>317,851.99</b>	<b>98%</b>	<b>181,823.41</b>	<b>332,120.00</b>	<b>333,227.00</b>	<b>393,458.00</b>	<b>61,338.00</b>
<b>20054466 HOME &amp; COMMUNITY BASED SRVCS</b>										
511100 SALARIES PERMANENT REGULAR	11,726.00	17,729.62	16,554.00	15,541.64	94%	10,757.22	19,535.00	21,500.00	24,708.00	5,173.00
511900 LONGEVITY-FULL TIME	26.00	18.00	40.00	40.00	100%	0.00	58.00	0.00	14.00	-44.00
512100 WAGES-PART TIME	4,134.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	1,215.00	1,323.94	1,269.00	1,121.45	88%	759.14	1,499.00	1,499.00	1,891.00	392.00
514200 RETIREMENT-COUNTY SHARE	1,049.00	1,016.48	1,128.00	1,043.68	93%	712.56	1,313.00	1,313.00	1,619.00	306.00
514400 HEALTH INSURANCE COUNTY SHARE	3,233.00	3,170.35	3,880.00	4,764.53	123%	2,982.30	5,873.00	5,000.00	6,551.00	678.00
514500 LIFE INSURANCE COUNTY SHARE	8.00	6.55	8.00	9.40	118%	6.42	14.00	14.00	19.00	5.00
514600 WORKERS COMPENSATION	191.00	47.79	160.00	33.45	21%	37.90	179.00	80.00	235.00	56.00
520900 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	5,000.00	5,000.00
521800 PURCHASED SERVICES	200.00	1,252.00	2,500.00	4,384.49	175%	1,971.64	3,000.00	3,000.00	2,000.00	-1,000.00
522500 TELEPHONE & DAIN LINE	50.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	1,500.00	961.76	1,000.00	1,638.00	164%	715.71	2,000.00	1,500.00	2,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	443.00	280.17	300.00	558.69	186%	86.95	750.00	400.00	750.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	12.88	0%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	268.00	192.00	395.00	328.00	83%	172.50	414.00	414.00	467.00	53.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	6.28	0%	10.14	0.00	10.00	0.00	0.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	500.00	715.67	500.00	650.00	130%	90.00	500.00	400.00	750.00	250.00
532900 OTHER PUBLICATIONS	0.00	425.30	0.00	683.62	0%	267.54	700.00	550.00	300.00	-400.00
533200 MILEAGE	500.00	1,658.49	1,000.00	1,813.57	181%	1,442.39	1,500.00	3,000.00	3,000.00	1,500.00
533500 MEALS AND LODGING	500.00	0.00	200.00	0.00	0%	0.00	200.00	0.00	200.00	0.00
534000 OPERATING/MEETING SUPPLIES	200.00	645.14	700.00	245.74	35%	309.44	200.00	400.00	500.00	300.00
534900 PROJECT SUPPLIES	500.00	0.00	200.00	300.00	150%	0.00	200.00	200.00	300.00	100.00
551900 INSURANCE-GENERAL LIABILITY	104.00	125.73	120.00	98.61	82%	113.11	120.00	120.00	120.00	0.00
<b>TOTAL HOME &amp; COMMUNITY BASED SRVC</b>	<b>26,347.00</b>	<b>29,568.99</b>	<b>29,954.00</b>	<b>33,274.03</b>	<b>111%</b>	<b>20,434.96</b>	<b>38,055.00</b>	<b>39,400.00</b>	<b>50,424.00</b>	<b>12,369.00</b>
<b>20054469 STATE BENEFIT SPECIALIST</b>										
511100 SALARIES PERMANENT REGULAR	137,755.00	131,976.93	136,779.00	135,139.15	99%	67,812.06	137,703.00	137,703.00	144,820.00	7,117.00
511900 LONGEVITY-FULL TIME	510.00	493.60	525.00	524.60	100%	0.00	568.00	568.00	609.00	41.00
514100 FICA & MEDICARE TAX	10,577.00	9,800.59	10,504.00	10,005.63	95%	4,928.45	10,578.00	10,578.00	11,125.00	547.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURC	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>20054469 STATE BENEFIT SPECIALIST</b>										
514200 RETIREMENT-COUNTY SHARE	9,125.00	8,730.76	9,337.00	9,209.07	99%	4,537.58	9,264.00	9,264.00	9,525.00	261.00
514400 HEALTH INSURANCE COUNTY SHARE	33,443.00	30,944.62	31,857.00	31,936.28	100%	17,400.01	32,105.00	32,105.00	34,031.00	1,926.00
514500 LIFE INSURANCE COUNTY SHARE	27.00	31.35	34.00	39.62	117%	20.42	40.00	40.00	42.00	2.00
514600 WORKERS COMPENSATION	1,659.00	1,134.25	1,703.00	1,325.65	78%	772.25	1,576.00	1,576.00	1,760.00	184.00
521800 PURCHASED SERVICES	0.00	0.00	125.00	374.03	299%	277.38	250.00	275.00	300.00	50.00
522500 TELEPHONE & DAIN LINE	800.00	406.68	500.00	428.03	86%	171.75	400.00	400.00	400.00	0.00
531100 POSTAGE AND BOX RENT	700.00	784.34	500.00	971.14	194%	235.60	1,500.00	500.00	1,000.00	-500.00
531200 OFFICE SUPPLIES AND EXPENSE	1,200.00	794.21	600.00	922.63	154%	322.71	1,000.00	750.00	1,000.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	64.40	0%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	3,301.00	2,235.00	2,429.00	2,019.00	83%	320.18	2,548.00	2,548.00	1,982.00	-566.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	31.39	0%	50.68	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	75.00	185.00	200.00	70.00	35%	70.00	150.00	150.00	100.00	-50.00
532800 TRAINING AND INSERVICE	500.00	877.33	500.00	520.00	104%	500.00	750.00	750.00	750.00	0.00
532900 OTHER PUBLICATIONS	3,000.00	1,512.94	750.00	911.48	122%	1,337.71	900.00	2,600.00	2,300.00	1,400.00
533200 MILEAGE	4,300.00	2,765.34	2,500.00	2,324.05	93%	1,042.74	2,500.00	2,500.00	2,500.00	0.00
533500 MEALS AND LODGING	500.00	82.79	500.00	54.71	11%	31.08	200.00	100.00	100.00	-100.00
534000 OPERATING/MEETING SUPPLIES	100.00	72.86	100.00	14.28	14%	33.62	0.00	100.00	0.00	0.00
551900 INSURANCE-GENERAL LIABILITY	633.00	545.61	950.00	605.75	64%	579.71	950.00	950.00	650.00	-300.00
559400 INDIRECT COSTS	0.00	0.00	0.00	0.00	0%	3,784.00	7,568.00	7,568.00	3,511.00	-4,057.00
<b>TOTAL STATE BENEFIT SPECIALIST</b>	<b>208,205.00</b>	<b>193,374.20</b>	<b>200,393.00</b>	<b>197,490.89</b>	<b>99%</b>	<b>104,227.93</b>	<b>210,550.00</b>	<b>211,025.00</b>	<b>216,505.00</b>	<b>5,955.00</b>
<b>20054471 DISABILITY BENEFITS</b>										
511100 SALARIES PERMANENT REGULAR	131,116.00	131,027.73	137,829.00	137,996.82	100%	73,280.34	142,851.00	142,851.00	147,206.00	4,355.00
511900 LONGEVITY-FULL TIME	301.00	297.20	377.00	373.35	99%	0.00	423.00	423.00	461.00	38.00
514100 FICA & MEDICARE TAX	10,053.00	9,551.42	10,573.00	10,027.21	95%	5,212.18	10,961.00	10,961.00	11,297.00	336.00
514200 RETIREMENT-COUNTY SHARE	8,674.00	8,664.81	9,398.00	9,392.34	100%	4,905.39	9,599.00	9,599.00	9,672.00	73.00
514400 HEALTH INSURANCE COUNTY SHARE	30,496.00	30,208.27	30,645.00	30,792.80	100%	17,557.56	32,413.00	32,413.00	34,358.00	1,945.00
514500 LIFE INSURANCE COUNTY SHARE	20.00	23.18	27.00	29.69	110%	15.88	31.00	31.00	33.00	2.00
514600 WORKERS COMPENSATION	1,577.00	1,140.87	1,714.00	1,384.94	81%	834.88	1,633.00	1,633.00	1,787.00	154.00
521800 PURCHASED SERVICES	0.00	9.30	125.00	40.80	33%	305.12	125.00	310.00	650.00	525.00
522500 TELEPHONE & DAIN LINE	350.00	298.88	350.00	303.62	87%	132.87	350.00	250.00	250.00	-100.00
531100 POSTAGE AND BOX RENT	500.00	944.70	500.00	466.59	93%	151.49	750.00	300.00	400.00	-350.00
531200 OFFICE SUPPLIES AND EXPENSE	1,428.00	434.05	600.00	87.98	15%	285.13	1,000.00	500.00	600.00	-400.00
531800 MIS DEPARTMENT CHARGEBACKS	2,112.00	2,035.60	2,375.00	1,971.00	83%	341.32	2,602.00	2,602.00	2,048.00	-554.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0%	55.75	0.00	60.00	0.00	0.00
532400 MEMBERSHIP DUES	100.00	70.00	100.00	70.00	70%	70.00	100.00	100.00	100.00	0.00
532800 TRAINING AND INSERVICE	500.00	263.33	500.00	150.00	30%	390.00	500.00	500.00	500.00	0.00
532900 OTHER PUBLICATIONS	2,000.00	1,034.43	750.00	0.00	0%	1,471.48	0.00	2,800.00	2,000.00	2,000.00
533200 MILEAGE	2,000.00	1,432.62	1,500.00	1,794.53	120%	340.74	2,000.00	1,000.00	1,500.00	-500.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURC	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>20054471 DISABILITY BENEFITS</b>										
533500 MEALS AND LODGING	500.00	492.00	200.00	5.80	3%	13.06	200.00	50.00	200.00	0.00
534000 OPERATING/MEETING SUPPLIES	0.00	33.26	0.00	0.00	0%	36.98	0.00	100.00	0.00	0.00
551900 INSURANCE-GENERAL LIABILITY	578.00	498.17	1,000.00	591.66	59%	593.85	1,000.00	1,000.00	600.00	-400.00
559400 INDIRECT COSTS	0.00	0.00	0.00	0.00	0%	3,585.00	7,170.00	7,170.00	6,071.00	-1,099.00
<b>TOTAL DISABILITY BENEFITS</b>	<b>192,305.00</b>	<b>188,459.82</b>	<b>198,563.00</b>	<b>195,479.13</b>	<b>98%</b>	<b>109,579.02</b>	<b>213,708.00</b>	<b>214,653.00</b>	<b>219,733.00</b>	<b>6,025.00</b>
<b>20054476 FAMILY CAREGIVER SUPPORT PROGR</b>										
511100 SALARIES PERMANENT REGULAR	5,778.00	30,643.86	19,976.00	18,602.18	93%	13,052.52	20,798.00	20,798.00	25,051.00	4,253.00
511900 LONGEVITY-FULL TIME	9.00	9.00	20.00	20.00	100%	0.00	25.00	25.00	22.00	-3.00
514100 FICA & MEDICARE TAX	443.00	2,288.29	1,530.00	1,359.74	89%	942.45	1,593.00	1,593.00	1,918.00	325.00
514200 RETIREMENT-COUNTY SHARE	382.00	1,548.56	1,360.00	1,265.46	93%	874.53	1,395.00	1,395.00	1,642.00	247.00
514400 HEALTH INSURANCE COUNTY SHARE	1,022.00	5,021.22	3,543.00	6,133.25	173%	3,445.49	6,667.00	6,667.00	7,068.00	401.00
514500 LIFE INSURANCE COUNTY SHARE	3.00	5.53	6.00	5.97	100%	3.89	8.00	8.00	9.00	1.00
514600 WORKERS COMPENSATION	69.00	45.93	110.00	35.17	32%	60.63	105.00	105.00	111.00	6.00
520900 CONTRACTED SERVICES	36,345.00	36.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
521800 PURCHASED SERVICES	0.00	80.00	125.00	174.80	140%	55.48	125.00	125.00	175.00	50.00
531100 POSTAGE AND BOX RENT	350.00	771.66	1,500.00	864.43	58%	133.46	1,000.00	300.00	500.00	-500.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	231.81	200.00	65.38	33%	33.96	200.00	100.00	200.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	12.88	0%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	118.00	42.00	507.00	422.00	83%	194.32	468.00	468.00	450.00	-18.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	300.00	1,225.67	500.00	30.00	6%	0.00	500.00	100.00	250.00	-250.00
532900 OTHER PUBLICATIONS	1,000.00	1,222.70	466.00	911.48	196%	267.54	900.00	600.00	400.00	-500.00
533200 MILEAGE	800.00	0.00	1,500.00	0.00	0%	0.00	0.00	0.00	1,000.00	1,000.00
533500 MEALS AND LODGING	0.00	178.00	500.00	0.00	0%	0.00	200.00	0.00	200.00	0.00
534000 OPERATING/MEETING SUPPLIES	0.00	377.81	0.00	524.34	0%	135.38	1,000.00	500.00	1,000.00	0.00
537120 RESPITE CARE	8,000.00	6,443.98	5,000.00	5,734.54	115%	2,860.46	6,000.00	6,000.00	6,500.00	500.00
551900 INSURANCE-GENERAL LIABILITY	28.00	142.33	100.00	126.79	127%	127.25	100.00	100.00	125.00	25.00
<b>TOTAL FAMILY CAREGIVER SUPPORT PRO</b>	<b>54,647.00</b>	<b>50,314.35</b>	<b>36,943.00</b>	<b>36,288.41</b>	<b>98%</b>	<b>22,187.36</b>	<b>41,084.00</b>	<b>38,884.00</b>	<b>46,621.00</b>	<b>5,537.00</b>
<b>20054479 PREVENTION &amp; NUTRITION</b>										
511100 SALARIES PERMANENT REGULAR	2,141.00	6,794.04	3,925.00	3,858.15	98%	2,938.62	4,092.00	4,092.00	2,759.00	-1,333.00
511900 LONGEVITY-FULL TIME	9.00	9.00	0.00	0.00	0%	0.00	0.00	0.00	3.00	3.00
514100 FICA & MEDICARE TAX	164.00	503.02	300.00	284.79	95%	213.43	313.00	313.00	211.00	-102.00
514200 RETIREMENT-COUNTY SHARE	142.00	354.06	267.00	262.19	98%	196.94	274.00	274.00	181.00	-93.00
514400 HEALTH INSURANCE COUNTY SHARE	737.00	1,421.49	583.00	1,470.39	252%	827.89	1,590.00	1,590.00	843.00	-747.00
514500 LIFE INSURANCE COUNTY SHARE	1.00	1.09	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	26.00	3.51	3.00	2.18	73%	12.35	2.00	2.00	1.00	-1.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURC	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>20054479 PREVENTION &amp; NUTRITION</b>										
520900 CONTRACTED SERVICES	7,157.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	17,362.00	17,362.00
521800 PURCHASED SERVICES	0.00	295.33	125.00	0.00	0%	10.00	0.00	10.00	0.00	0.00
531100 POSTAGE AND BOX RENT	0.00	25.60	500.00	143.57	29%	71.39	200.00	200.00	200.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	1,138.13	2,000.00	20.29	1%	90.53	500.00	500.00	250.00	-250.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	49.60	115.00	96.00	83%	42.82	104.00	104.00	105.00	1.00
532800 TRAINING AND INSERVICE	0.00	0.00	400.00	0.00	0%	0.00	400.00	400.00	400.00	0.00
532900 OTHER PUBLICATIONS	0.00	3.78	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	0.00	0.00	1,000.00	0.00	0%	0.00	200.00	200.00	200.00	0.00
533500 MEALS AND LODGING	0.00	0.00	400.00	0.00	0%	196.00	400.00	400.00	400.00	0.00
534000 OPERATING/MEETING SUPPLIES	0.00	0.00	0.00	443.54	0%	239.63	200.00	200.00	500.00	300.00
551900 INSURANCE-GENERAL LIABILITY	0.00	35.58	150.00	28.17	19%	28.27	150.00	150.00	50.00	-100.00
<b>TOTAL PREVENTION &amp; NUTRITION</b>	<b>10,377.00</b>	<b>10,634.23</b>	<b>9,768.00</b>	<b>6,609.27</b>	<b>68%</b>	<b>4,867.87</b>	<b>8,425.00</b>	<b>8,435.00</b>	<b>23,465.00</b>	<b>15,040.00</b>
<b>20054488 AGING PROGRAMS CAPITAL</b>										
581900 CAPITAL OUTLAY	0.00	0.00	0.00	5,024.70	0%	4,103.94	220,500.00	0.00	0.00	-220,500.00
<b>TOTAL AGING PROGRAMS CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,024.70</b>	<b>0%</b>	<b>4,103.94</b>	<b>220,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-220,500.00</b>
<b>20054489 STEPPING ON GRANT</b>										
512100 WAGES-PART TIME	0.00	0.00	0.00	0.00	0%	1,081.50	0.00	2,500.00	1,820.00	1,820.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	0.00	0%	74.41	0.00	150.00	139.00	139.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	119.00	119.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0%	11.09	0.00	20.00	22.00	22.00
532800 TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	0%	325.00	0.00	970.00	1,300.00	1,300.00
533200 MILEAGE	0.00	0.00	0.00	0.00	0%	378.08	0.00	700.00	300.00	300.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	0%	267.86	0.00	540.00	800.00	800.00
534000 OPERATING/MEETING SUPPLIES	0.00	0.00	0.00	0.00	0%	50.36	0.00	120.00	300.00	300.00
<b>TOTAL STEPPING ON GRANT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>2,188.30</b>	<b>0.00</b>	<b>5,000.00</b>	<b>4,800.00</b>	<b>4,800.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,847,202.00</b>	<b>-1,864,540.75</b>	<b>-1,999,337.00</b>	<b>-2,102,566.46</b>	<b>105%</b>	<b>-1,093,601.55</b>	<b>-2,602,108.00</b>	<b>-2,217,738.00</b>	<b>-2,495,265.00</b>	<b>-106,843.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,847,202.00</b>	<b>1,790,289.52</b>	<b>1,999,337.00</b>	<b>1,999,336.61</b>	<b>100%</b>	<b>1,080,284.56</b>	<b>2,602,108.00</b>	<b>2,195,573.00</b>	<b>2,495,265.00</b>	<b>-106,843.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-74,251.23</b>	<b>0.00</b>	<b>-103,229.85</b>		<b>-13,316.99</b>	<b>0.00</b>	<b>-22,165.00</b>	<b>0.00</b>	

## Health Care Center

**Department Vision - Where the department would ideally like to be**

To provide an innovative care delivery system that will ensure that Sauk County Health Care Center remain the leader in the area. We will continue to build upon our high quality care and services for the citizens of Sauk County and surrounding areas.

**Department Mission - Major reasons for the department's existence and purpose in County government**

Sauk County Health Care Center is dedicated to being a leader by providing high-quality care to Sauk County and surrounding area residents. We continue to strengthen our reputation by providing innovative, resident centered, rehabilitative and long-term care in a culturally diverse setting. We continue to look for options for campus expansion that will best serve the residents of Sauk County. Sauk County Health Care Center focuses on a team-oriented environment while remaining fiscally responsible and serving as a resource to the community.

Elements of Countywide Mission Fulfilled
Provide fiscally responsible / essential services Promote safe community Development of cultural, social, and community values
Specific Strategic Issues Addressed
Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)
Declining/unpredictable financial support (highways, medicaid, other)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continue our strong presence in the community to maintain visibility of the Sauk County Health Care Center.	Question added to admission assessment form indicating how resident chose our facility.	Continue to hold 4 public relations events per year; at least 1 per quarter. The HCC management staff will review and add appropriate ways to enhance visibility through newspaper, community event involvement and radio.	12/31/2019
Improve staffing efficiencies throughout the facility.	Departments will remain within their budgeted dollars while improving options for internal advancement and overall employee satisfaction. Employee turnover rate will decrease by 2%	To improve staffing efficiencies by revising and redefining team members' roles and responsibilities throughout the facility. Continue to review current staffing systems and continue to research and recommend best practice staffing models. The staffing model recommendations shall take the following into consideration: Occupancy, resident centered high quality care, resident acuity, overtime reduction, and decreased employee turnover.	12/31/2019
Develop a strategic plan for the Sauk County Health Care Center.	Board of Trustees will begin needs assessment and planning to further develop campus in 2019	Continue working with Board of Trustees, Functional Group and Sauk County Board of Supervisors to determine the feasibility and probability of a campus expansion option for the Sauk County Health Care Campus that address the issue of affordable housing for Sauk County.	ongoing
Continual review for additional revenue streams to offset costs of the Sauk County Health Care Center	Leading Choice Network Participation with expectation to increase referral options and increase occupancy rate overall	Contact and explore relationships/contracts with insurance companies, hospice, outpatient therapy and other groups to find alternative sources of funding.	ongoing
Work on alignment with local health providers as a preferred provider with focus on national health care reform act.	Rehospitalization rate tracked since 2014. 2016 rate 7.0% 2017 rate to date 6.3%. Maintain rate as this is well below state average of 18.8% and national average of 21.1%	Work on reducing readmission rates for SCHCC. Explore Accountable Care Organizations and determine where SCHCC will be best aligned for sustainability	12/31/2019

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Business Office	Oversees all billing and revenue collections of the Sauk County Health Care Center. Responsible for cost reporting, accounts payable, accounts receivable, and resident trust accounts.	Wis Admin Code DHS 132	User Fees / Bad Debt / Misc	(\$27,500)	3.00	Accounts Receivable Aging
			Grants	\$730,000		
			Sales Tax from Gen'l Fund for Debt Service	\$1,134,741		
			Other Revenues & Bed Tax	(\$156,030)		
			Use of Fund Balance	\$715,000		
			<b>TOTAL REVENUES</b>	<b>\$2,396,211</b>		
			Wages & Benefits	\$221,212		
			Operating Expenses	\$671,950		
Debt Service	\$1,134,741					

## Health Care Center

				TOTAL EXPENSES	\$2,027,903		
				COUNTY LEVY	(\$368,308)		
Human Resources	Responsible for assisting department heads with the resolution of employee issues, hiring and orienting new employees, and payroll and benefits tasks.	Wis Admin Code DHS 132	1.00	Employee turnover rate  Facility overtime hours	User Fees / Misc	\$0	
					Grants	\$0	
					<b>TOTAL REVENUES</b>	<b>\$0</b>	
					Wages & Benefits	\$81,788	
					Operating Expenses	\$11,750	
				<b>TOTAL EXPENSES</b>	<b>\$93,538</b>		
				<b>COUNTY LEVY</b>	<b>\$93,538</b>		
Skilled Nursing Facility	Provides skilled nursing for short and long term rehabilitative care to Sauk County and surrounding communities' residents.	Wis Admin Code DHS 132	87.85	Rehospitalization rate	User Fees / Misc	\$7,405,516	
					Grants	\$0	
					<b>TOTAL REVENUES</b>	<b>\$7,405,516</b>	
					Operating Expenses	\$512,750	
					<b>TOTAL EXPENSES</b>	<b>\$5,929,969</b>	
				<b>COUNTY LEVY</b>	<b>(\$1,475,547)</b>		
Occupational Therapy	Enhances the lives of residents by keeping them at their highest functional level by providing skilled therapy and restorative care.		1.00	% of short term residents who improve function prior to discharge	User Fees / Misc	\$0	
					<b>TOTAL REVENUES</b>	<b>\$0</b>	
					<b>TOTAL EXPENSES</b>	<b>\$220,035</b>	
					<b>COUNTY LEVY</b>	<b>\$220,035</b>	
Activity Therapy	Enhances the lives of residents by providing activities for residents and their families. Oversees the volunteer program and plays a vital role in the public relations of the Sauk County Health Care Center.	Wis Admin Code DHS 132	3.90	% of short term residents who improve function prior to discharge	User Fees / Misc	\$3,500	
					Grants	\$0	
					<b>TOTAL REVENUES</b>	<b>\$3,500</b>	
					Operating Expenses	\$12,750	
					<b>TOTAL EXPENSES</b>	<b>\$281,629</b>	
				<b>COUNTY LEVY</b>	<b>\$278,129</b>		
Medical Doctor	Physician monitoring	Wis Admin Code DHS 132	-		User Fees / Misc	\$0	
				<b>TOTAL REVENUES</b>	<b>\$0</b>		
				<b>COUNTY LEVY</b>	<b>\$18,000</b>		
Medical Records	Medical records/privacy documentation	Wis Admin Code DHS 132	2.00		User Fees / Misc	\$0	
					<b>TOTAL REVENUES</b>	<b>\$0</b>	
					<b>TOTAL EXPENSES</b>	<b>\$145,538</b>	
					<b>COUNTY LEVY</b>	<b>\$145,538</b>	
Social Work	Responsible for discharge planning and resource referrals, psychosocial assistance, and aiding residents with transitional placement issues.	Wis Admin Code DHS 132	1.00	Successful discharges to community	User Fees / Misc	\$0	
					<b>TOTAL REVENUES</b>	<b>\$0</b>	
					<b>TOTAL EXPENSES</b>	<b>\$99,794</b>	
					<b>COUNTY LEVY</b>	<b>\$99,794</b>	
Dietary	Prepare and distribute nutritious, good tasting meals while adhering to physician ordered diets.	Wis Admin Code DHS 132	13.05	Continued partnership with ADRC for meal programs	User Fees / Misc	\$203,000	
					<b>TOTAL REVENUES</b>	<b>\$203,000</b>	
					Wages & Benefits	\$660,373	
					Operating Expenses	\$437,000	
					<b>TOTAL EXPENSES</b>	<b>\$1,097,373</b>	
				<b>COUNTY LEVY</b>	<b>\$894,373</b>		
Maintenance	Maintain physical plant and grounds of the Sauk County Health Care Center.	life safety code	3.90	Reduce and stay below state wide average of life safety violations	User Fees / Misc	\$0	
					<b>TOTAL REVENUES</b>	<b>\$0</b>	
					Wages & Benefits	\$284,631	
					Operating Expenses	\$276,100	
				<b>TOTAL EXPENSES</b>	<b>\$560,731</b>		
				<b>COUNTY LEVY</b>	<b>\$560,731</b>		
Environmental Services	Maintain housekeeping tasks for facility and residents. Launder clothes and linens for facility and residents.		11.64		User Fees / Misc	\$0	
					<b>TOTAL REVENUES</b>	<b>\$0</b>	
					<b>TOTAL EXPENSES</b>	<b>\$667,712</b>	
					<b>COUNTY LEVY</b>	<b>\$667,712</b>	
Administration	Manage oversight of skilled nursing facility	Wis Admin Code DHS 132	2.00	Occupancy rate  Resident survey results show satisfaction with facility  Operating tax levy per patient day to remain at lowest possible while maintaining quality facility	User Fees / Misc	\$0	
					<b>TOTAL REVENUES</b>	<b>\$0</b>	
					<b>TOTAL EXPENSES</b>	<b>\$224,907</b>	
					<b>COUNTY LEVY</b>	<b>\$224,907</b>	
					<b>COUNTY LEVY</b>	<b>\$224,907</b>	
Home Care	Service discontinued at the end of 2016. Some expenditures remaining for computer system access.		-		User Fees / Misc	\$0	
					Grants	\$0	
					<b>TOTAL REVENUES</b>	<b>\$0</b>	
					Wages & Benefits	\$0	
					Operating Expenses	\$4,700	
				<b>TOTAL EXPENSES</b>	<b>\$4,700</b>		
				<b>COUNTY LEVY</b>	<b>\$4,700</b>		

## Health Care Center

Outlay	Nursing equipment	\$6,000	Use of Fund Balance	\$0	-
	Wheelchairs	\$3,000	Other Revenues	\$3,500	
			Use of Fund Balance	\$83,000	
	Full Body or Stand to Lift Scale	\$8,000	Transfer from General Fund	56,500	
	Carpet	\$20,000	<b>TOTAL REVENUES</b>	<b>\$143,000</b>	
	Dining room chairs	\$6,000	Wages & Benefits	\$0	
	OT/PT equipment	\$5,000	Operating Expenses	\$181,900	
	Boiler Filtration System	\$8,000	<b>TOTAL EXPENSES</b>	<b>\$181,900</b>	
	Grounds Equipment (General Fund \$34,500, Sale of old \$3,500)	\$38,000			
	HVAC Humidification/Legionella Control (General Fund)	\$22,000			
	Hi/Low Beds	\$11,000			
	Mattresses	\$7,000			
	Ice Machine	\$5,400			
	Lint Collection System	\$9,000			
	Office Equipment	\$5,500			
	LED Lighting	\$8,500			
	Grounds keeping	\$5,000			
	Environmental Services Equipment	\$4,500			
	Kitchen Equipment	\$10,000			
	Assisted Living	\$0	COUNTY LEVY	\$38,900	
		<b>TOTAL REVENUES</b>	<b>\$10,151,227</b>		
		<b>TOTAL EXPENSES</b>	<b>\$11,553,729</b>		
		COUNTY LEVY	\$1,402,502		
Totals				130.34	

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimate	2019 Budget
Deficiency free survey	3	Deficiency free survey	Deficiency free
Average daily census as a % of licensed beds	94%	86%	90%
Complaint surveys	1	1	0
Reduce number of life safety code citations	5	3	2
Resident days served	26,953	25,937	26,000
Number of meals prepared for congregate and home delivery	56,326	57,000	57,000

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Rehospitalization rate	Lower hospitalization rates make SNFs more attractive to ACOs to ensure referrals for services continue to come in	7.0%	6.3% YTD	8.0% National average is 21.1%
Operating tax levy per patient day	This is the amount of tax levy needed to support the HCC per patient day served.	\$59.87	\$57.31	\$53.95
Percent of patient days with Medicaid as a payor source	Increased number of residents served will show continued need for skilled nursing facility that provides for the indigent populations requiring nursing home placement	65.0%	65.0%	60.0%
Accounts receivable aging - Receivable balance as % of total non-operating revenues	Indicates effectiveness of admission data gathering and collections efforts	0.5%	2.0%	<5.0%
Successful discharges to community	Discharge planning that is successful leads to less readmissions to ER/Hospital reducing overall burden to healthcare and county systems	not measurable in 2016	61.7%	62% National average is 56.1%
Employee turnover rate	Employees are engaged and satisfied in their work for the county	27.0%	25.0%	26.0%
Facility overtime hours (reduce or maintain below 2% of hours worked)	Decreased tax levy burden along with avoiding staff burnout and turnover	*6000	7,000	5,537.40 (2%)
% of short term residents who improve function prior to discharge	Successful rehabilitation services are being provided at the HCC	new measure	new measure	80% National average is 68%

	2015	2016	2017	2018	2018	2019	\$ Change	% Change		Total	Property
	Actual	Actual	Actual	Estimated	Amended	Budget	from 2018	from 2018	Outlay	Expense	Tax Levy
					Budget	Budget	Amended to	Amended to		Amount	Impact
							2019 Budget	2019 Budget			
<b>HEALTH CARE CENTER</b>											
<u>Revenues</u>											
Tax Levy	2,085,753	2,114,685	2,313,610	2,221,642	2,221,642	1,402,502	(819,140)	-36.87%	Full Body or Stand to Lift Scale (up to 60	8,000	8,000
Grants & Aids	938,846	824,815	740,166	726,877	726,877	730,000	3,123	0.43%	Wheelchairs	3,000	0
User Fees	6,318,538	6,375,734	6,594,046	6,828,239	6,974,536	7,222,986	248,450	3.56%	Nursing Equipment	6,000	0
Intergovernmental	272,356	172,421	202,046	190,000	195,000	195,000	0	0.00%	Mattresses (all types)	7,000	0
Donations	2,576	54,606	4,974	2,500	2,500	2,500	0	0.00%	OT/PT Equipment	5,000	0
Interest	2,556	7,557	15,271	7,004	7,000	7,000	0	0.00%	Dining Room Chair Replacement	6,000	0
Miscellaneous	323	(270)	386	600	600	4,500	3,900	650.00%	Hi/Low Beds	11,000	0
Transfer from other Funds	1,285,626	1,219,401	1,206,048	1,232,866	1,617,167	1,191,241	(425,926)	-26.34%	Carpet Replacement	20,000	0
Use of Fund Balance	0	0	0	0	781,062	798,000	16,938	2.17%	Boiler Replacement	8,000	8,000
									Grounds Equipment	38,000	0
									HVAC Humidification/Legionella Control	22,000	0
Total Revenues	10,906,574	10,768,949	11,076,547	11,209,728	12,526,384	11,553,729	(972,655)	-7.76%	Ice Machine Filters/Connection	5,400	5,400
									Lint Collection System	9,000	9,000
<u>Expenses</u>											
Labor	5,220,738	5,203,137	4,997,212	4,660,075	5,486,946	5,522,056	35,110	0.64%	Office Equipment	5,500	0
Labor Benefits	2,095,063	2,457,936	2,489,235	2,397,871	2,439,834	2,543,932	104,098	4.27%	LED Lighting Project	8,500	8,500
Supplies & Services	2,023,213	1,967,466	2,065,917	2,096,029	2,146,498	2,164,100	17,602	0.82%	Grounds Maintenance/Upkeep	5,000	0
Principal Redemption	0	0	0	0	820,000	855,000	35,000	4.27%	ESS Equipment Replacement	4,500	0
Interest Payments	378,461	359,882	391,768	312,866	312,167	279,741	(32,426)	-10.39%	Kitchen Equipment	10,000	0
Capital Outlay	0	0	0	102,062	587,062	181,900	(405,162)	-69.02%			
Transfer to General Fund	696,046	707,506	755,433	733,877	733,877	7,000	(726,877)	-99.05%	2019 Total	181,900	38,900
Addition to Fund Balance	493,054	73,022	376,982	906,948	0	0	0	0.00%			
Total Expenses	10,906,574	10,768,949	11,076,547	11,209,728	12,526,384	11,553,729	(972,655)	-7.76%	2020	203,000	117,000
									2021	4,800,500	145,500
Beginning of Year Fund Balance	4,035,191	4,528,245	4,601,267	4,978,249		5,885,197			2022	179,900	113,900
End of Year Fund Balance	4,528,245	4,601,267	4,978,249	5,885,197		5,087,197	1,178,147		2023	96,500	70,500

The Health Care Center is required by accounting standards to record outlay purchases as assets, not expenditures. The amounts shown for outlay expenditures are for budget purposes only. 2015 Beginning fund balance restated to add \$1,634,989 due to implementation of new accounting standard for pensions.

Home Care transferred to Health Care Center in 2015, then closed at the end of 2016.



Change 1: Decreased employee expenses from previous years due to multiple retirements and streamlining of positions resulting in reduction of 2.63 total FTEs. We will continue to look at staffing model changes and overall efficiencies with staffing to help reduce tax levy burden in future years.

- Trim Casual CNA's = Reduce \$30,000
- Reduce Nursing Administrative = Reduce \$33,600
- Reduce Environmental Services = Reduce \$19,000

Change 2: Increase in projected revenues for HCC from 2018 with further new contracts established with Leading Choice network and further increased revenue streams from Family Care Managed Care Organizations. Despite lower census HCC continues to see an increase in Medicare Census which reimburses at a much higher rate than other revenues. Wisconsin state budget allotted a 2% increase in Medicaid funding for long-term care facilities again in 2019.

Change 3: Supplemental payment from State of Wisconsin to remain in HCC budget versus a transfer to general fund. Reduction in tax levy attributed to HCC, with an equal increase in tax levy attributed to General Fund.

Change 4: The 2018 budget includes \$485,000 transferred from the General Fund for Assisted Living facility design. This budgeted expense is not expected to occur in 2018, nor is it duplicated in 2019.

Change 5: CPE carryforward funds to be used to fund some capital expenses for 2019.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	Change 4	Change 5	2019 Budget Request
Description of Change			Staffing Expenses	Increased Revenue Rates	Supplemental Payment	Assisted Living Funds Not Recurring		
Tax Levy	2,221,642	298,112	(82,600)	(221,652)	(730,000)		(83,000)	1,402,502
Use of Fund Balance or Carryforward Funds	781,062	(66,062)					83,000	798,000
All Other Revenues	7,906,513	90,321		221,652				8,218,486
Fund	1,617,167	2,574				(485,000)		1,134,741
<b>Total Funding</b>	<b>12,526,384</b>	<b>324,945</b>	<b>(82,600)</b>	<b>0</b>	<b>(730,000)</b>	<b>(485,000)</b>	<b>0</b>	<b>11,553,729</b>
Labor Costs	7,926,780	221,808	(82,600)					8,065,988
Supplies & Services	2,072,617	91,483						2,164,100
Capital Outlay	587,062	79,838				(485,000)		181,900
Transfers to Other Funds	733,877	3,123			(730,000)			7,000
Debt Service	1,206,048	(71,307)						1,134,741
<b>Total Expenses</b>	<b>12,526,384</b>	<b>324,945</b>	<b>(82,600)</b>	<b>0</b>	<b>(730,000)</b>	<b>(485,000)</b>	<b>0</b>	<b>11,553,729</b>

**Issues on the Horizon for the Department:**

Uncertainty with funding of Medicare and Medicaid services as changes continue at federal budget level. Continuous review of staffing and revision of staffing patterns that focus on Resident Centered Care Model and further development of the continuum of care campus. Continued review of Campus Expansion projects under the Continuum of Care Campus Model. Continuation of meal preparation for the nutrition sites and meals on wheels to continue our mission of providing to the elderly of Sauk County.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Health Care Center

Program # -->	1	2	3	4	5	6	7	8	9	10	11	12	13	Outlay	Dept Total \$
Short Program Name -->	Bus Office	HR	SNF	OT	AT	MD	MR	SW	Diet	Maint	ESS	Admin	Home Care		
Is the Program Mandated?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Statutory Reference	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132		

REVENUES

1. User Fee Revenues															
Patient Room and Board			\$8,151,166										\$0		\$8,151,166
Therapies and Other charges			984,850												\$984,850
Contractual Adjustments			(1,730,500)												(\$1,730,500)
Bad Debt Allowance	(27,500)														(\$27,500)
2. Grants (List)															
Supplemental Payment (SP) Program	730,000														\$730,000
3. Use of Carryfwd/Fund Balance															\$0
Depreciation	465,000												0		\$465,000
Vacancy Factor	250,000														\$250,000
Transfer from General Fund														56,500	\$56,500
Carryover unused funds														83,000	\$83,000
4. Other Revenues															
Sales Tax Revenue for Debt	1,134,741														\$1,134,741
Bed Tax	(167,280)														(\$167,280)
ADRC Meal Program									195,000						\$195,000
Food and Craft Sales					1,000				8,000						\$9,000
Donations					2,500										\$2,500
Sale of Old Property														3,500	\$3,500
Miscellaneous	4,250														\$4,250
Interest on Interfund Earnings	7,000														\$7,000
5. TOTAL REVENUES	\$2,396,211	\$0	\$7,405,516	\$0	\$3,500	\$0	\$0	\$0	\$203,000	\$0	\$0	\$0	\$0	\$143,000	\$10,151,227

EXPENSES

6. Wages, Salaries, Benefits	221,212	81,788	5,417,219	74,185	268,879	0	143,288	98,544	660,373	284,631	602,962	212,907	0	N/A	\$8,065,988
7. Other Expenses	664,950	11,750	512,750	145,850	12,750	18,000	2,250	1,250	437,000	276,100	64,750	12,000	4,700	181,900	\$2,346,000
Debt Service	1,134,741														\$1,134,741
Transfer SP to General Fund	0														\$0
Transfer Interest to General	7,000														\$7,000
8. TOTAL EXPENSES	\$2,027,903	\$93,538	\$5,929,969	\$220,035	\$281,629	\$18,000	\$145,538	\$99,794	\$1,097,373	\$560,731	\$667,712	\$224,907	\$4,700	\$181,900	\$11,553,729

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	(\$368,308)	\$93,538	(\$1,475,547)	\$220,035	\$278,129	\$18,000	\$145,538	\$99,794	\$894,373	\$560,731	\$667,712	\$224,907	\$4,700	\$38,900	\$1,402,502
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County Levy - 2018	\$348,394	\$89,463	(\$1,344,952)	\$216,999	\$285,474	\$18,000	\$138,426	\$94,881	\$868,088	\$540,099	\$672,424	\$208,646	\$4,700	\$81,000	\$2,221,642
Increase / (Decrease) from 2018	(\$716,702)	\$4,075	(\$130,595)	\$3,036	(\$7,345)	\$0	\$7,112	\$4,913	\$26,285	\$20,632	(\$4,712)	\$16,261	\$0	(\$42,100)	(\$819,140)

<b>Fund: HEALTH CARE CENTER</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>60007110 HCC ACCOUNTING ADMINISTRATIVE</b>										
514100 FICA & MEDICARE TAX	321.00	329.09	321.00	252.64	79%	135.49	321.00	321.00	321.00	0.00
514600 WORKERS COMPENSATION	2.00	2.30	3.00	1.97	66%	1.06	3.00	3.00	2.00	-1.00
515800 PER DIEM COMMITTEE	4,200.00	4,300.00	4,200.00	3,300.00	79%	1,770.00	4,200.00	4,200.00	4,200.00	0.00
522500 TELEPHONE & DAIN LINE	21,000.00	17,640.94	21,000.00	16,185.50	77%	9,612.52	15,000.00	19,224.00	18,000.00	3,000.00
531800 MIS DEPARTMENT CHARGEBACKS	65,391.00	69,431.45	70,455.00	72,274.14	103%	41,062.51	88,789.00	88,789.00	82,870.00	-5,919.00
532200 SUBSCRIPTIONS	9,000.00	13,386.16	15,000.00	11,952.87	80%	4,493.00	13,000.00	13,000.00	13,000.00	0.00
533200 MILEAGE	1,400.00	1,782.87	1,800.00	1,462.44	81%	660.43	1,800.00	1,800.00	1,800.00	0.00
537900 LICENSE RENEWALS	800.00	642.00	800.00	806.19	101%	150.00	800.00	800.00	800.00	0.00
551100 INSURANCE-BLDGS/CONTENTS/EXTE	6,750.00	6,743.76	6,750.00	8,429.48	125%	9,814.08	6,750.00	6,750.00	8,100.00	1,350.00
551200 INSURANCE-VEHICLE LIABILITY	1,300.00	2,074.44	1,300.00	2,902.13	223%	2,168.37	1,300.00	2,900.00	3,480.00	2,180.00
551600 INSURANCE-MONIES & SECURITIES	1,100.00	0.00	1,100.00	0.00	0%	0.00	1,100.00	1,100.00	1,100.00	0.00
551900 INSURANCE-GENERAL LIABILITY	28,000.00	25,087.00	17,209.00	26,376.00	153%	27,194.00	17,209.00	30,000.00	31,500.00	14,291.00
552100 OFFICIALS BONDS	200.00	1,063.59	0.00	1,063.59	0%	163.59	0.00	0.00	0.00	0.00
552400 INSURANCE-VOLUNTEERS	200.00	160.00	200.00	75.30	38%	47.34	200.00	200.00	200.00	0.00
554000 DEPRECIATION EXPENSE	480,000.00	464,885.29	480,000.00	461,610.29	96%	240,000.00	480,000.00	465,000.00	465,000.00	-15,000.00
581900 CAPITAL OUTLAY	149,000.00	0.00	93,000.00	0.00	0%	27,036.14	102,062.00	102,062.00	181,900.00	79,838.00
<b>TOTAL HCC ACCOUNTING ADMINISTRATIV</b>	<b>768,664.00</b>	<b>607,528.89</b>	<b>713,138.00</b>	<b>606,692.54</b>	<b>85%</b>	<b>364,308.53</b>	<b>732,534.00</b>	<b>736,149.00</b>	<b>812,273.00</b>	<b>79,739.00</b>
<b>60007420 ACCOUNTING LABOR</b>										
511100 SALARIES PERMANENT REGULAR	131,368.00	113,396.84	134,550.00	118,383.91	88%	55,355.38	141,489.00	110,710.00	144,525.00	3,036.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
511800 SALARIES-NONPRODUCTIVE	0.00	21,211.23	0.00	21,944.31	0%	8,940.70	0.00	17,880.00	0.00	0.00
511900 LONGEVITY-FULL TIME	939.00	938.29	998.00	998.29	100%	0.00	1,058.00	1,058.00	835.00	-223.00
514100 FICA & MEDICARE TAX	10,122.00	9,647.87	10,369.00	9,588.45	92%	4,532.10	10,905.00	10,905.00	11,120.00	215.00
514200 RETIREMENT-COUNTY SHARE	8,732.00	17,221.79	9,217.00	19,143.56	208%	4,073.07	9,551.00	9,551.00	9,521.00	-30.00
514400 HEALTH INSURANCE COUNTY SHARE	35,185.00	37,304.68	35,889.00	46,070.67	128%	21,236.09	47,696.00	47,696.00	50,557.00	2,861.00
514500 LIFE INSURANCE COUNTY SHARE	37.00	50.40	57.00	57.26	100%	23.60	57.00	57.00	59.00	2.00
514600 WORKERS COMPENSATION	93.00	68.20	95.00	75.53	80%	38.68	86.00	86.00	73.00	-13.00
<b>TOTAL ACCOUNTING LABOR</b>	<b>186,476.00</b>	<b>199,839.30</b>	<b>191,175.00</b>	<b>216,261.98</b>	<b>113%</b>	<b>94,199.62</b>	<b>210,842.00</b>	<b>197,943.00</b>	<b>216,690.00</b>	<b>5,848.00</b>
<b>60007425 ACCOUNTING OPERATIONS</b>										
520900 CONTRACTED SERVICES	22,000.00	22,246.13	27,000.00	19,825.74	73%	12,145.01	25,000.00	25,000.00	25,000.00	0.00
521300 ACCOUNTING AND AUDITING	150.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	4,500.00	3,160.27	4,500.00	2,545.50	57%	3,683.77	5,000.00	5,000.00	5,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	7,000.00	4,984.62	7,000.00	5,739.26	82%	3,563.27	7,000.00	7,125.00	7,000.00	0.00
532200 SUBSCRIPTIONS	300.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	700.00	737.75	1,000.00	521.10	52%	0.00	1,000.00	500.00	1,000.00	0.00
533200 MILEAGE	200.00	170.64	200.00	0.00	0%	0.00	100.00	100.00	100.00	0.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>	<b>2018</b>		<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2019</b>	<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>		<b>Amended to</b>
										<b>2019</b>
<b>60007425 ACCOUNTING OPERATIONS</b>										
539800 EQUIPMENT LEASE	1,500.00	888.98	1,500.00	928.99	62%	570.00	1,500.00	1,000.00	1,000.00	-500.00
561000 PRINCIPAL REDEMPTION	839,328.00	0.00	856,208.00	0.00	0%	0.00	820,000.00	0.00	855,000.00	35,000.00
562000 INTEREST EXPENSE	410,834.00	410,643.48	392,782.00	374,133.91	95%	182,885.96	355,573.00	356,272.00	323,147.00	-32,426.00
<b>TOTAL ACCOUNTING OPERATIONS</b>	<b>1,286,512.00</b>	<b>442,831.87</b>	<b>1,290,190.00</b>	<b>403,694.50</b>	<b>31%</b>	<b>202,848.01</b>	<b>1,215,173.00</b>	<b>394,997.00</b>	<b>1,217,247.00</b>	<b>2,074.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>										
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>2,241,652.00</b>	<b>1,250,200.06</b>	<b>2,194,503.00</b>	<b>1,226,649.02</b>	<b>56%</b>	<b>661,356.16</b>	<b>2,158,549.00</b>	<b>1,329,089.00</b>	<b>2,246,210.00</b>	<b>87,661.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>2,241,652.00</b>	<b>1,250,200.06</b>	<b>2,194,503.00</b>	<b>1,226,649.02</b>		<b>661,356.16</b>	<b>2,158,549.00</b>	<b>1,329,089.00</b>	<b>2,246,210.00</b>	
<b>60011420 PERSONNEL LABOR</b>										
511100 SALARIES PERMANENT REGULAR	49,780.00	41,743.27	51,479.00	45,301.70	88%	13,032.44	53,607.00	26,065.00	56,394.00	2,787.00
511800 SALARIES-NONPRODUCTIVE	0.00	8,920.40	0.00	7,884.86	0%	9,362.94	0.00	18,726.00	0.00	0.00
511900 LONGEVITY-FULL TIME	340.00	340.00	360.00	360.00	100%	0.00	380.00	380.00	400.00	20.00
514100 FICA & MEDICARE TAX	3,834.00	3,650.76	3,966.00	3,778.58	95%	1,560.15	4,130.00	4,130.00	4,345.00	215.00
514200 RETIREMENT-COUNTY SHARE	3,308.00	6,561.20	3,525.00	7,514.51	213%	1,500.50	3,617.00	3,617.00	3,720.00	103.00
514400 HEALTH INSURANCE COUNTY SHARE	14,737.00	14,893.28	15,031.00	15,242.70	101%	7,949.28	15,899.00	15,899.00	16,852.00	953.00
514500 LIFE INSURANCE COUNTY SHARE	41.00	45.48	48.00	47.66	99%	19.98	48.00	48.00	49.00	1.00
514600 WORKERS COMPENSATION	35.00	25.79	36.00	29.31	81%	13.44	32.00	32.00	28.00	-4.00
<b>TOTAL PERSONNEL LABOR</b>	<b>72,075.00</b>	<b>76,180.18</b>	<b>74,445.00</b>	<b>80,159.32</b>	<b>108%</b>	<b>33,438.73</b>	<b>77,713.00</b>	<b>68,897.00</b>	<b>81,788.00</b>	<b>4,075.00</b>
<b>60011425 PERSONNEL OPERATIONS</b>										
519200 PHYSICALS / OTHER BENEFITS	0.00	417.13	0.00	656.70	0%	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	7,000.00	3,285.00	7,000.00	5,900.00	84%	2,195.00	6,000.00	6,000.00	6,000.00	0.00
532600 ADVERTISING	7,000.00	3,632.60	7,000.00	1,267.75	18%	0.00	5,000.00	5,000.00	5,000.00	0.00
532800 TRAINING AND INSERVICE	300.00	0.00	300.00	0.00	0%	0.00	200.00	0.00	200.00	0.00
533200 MILEAGE	75.00	16.20	75.00	0.00	0%	0.00	50.00	0.00	50.00	0.00
536100 REFERENCE CHECKS	1,000.00	420.00	1,000.00	969.85	97%	120.00	500.00	500.00	500.00	0.00
<b>TOTAL PERSONNEL OPERATIONS</b>	<b>15,375.00</b>	<b>7,770.93</b>	<b>15,375.00</b>	<b>8,794.30</b>	<b>57%</b>	<b>2,315.00</b>	<b>11,750.00</b>	<b>11,500.00</b>	<b>11,750.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>										
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>87,450.00</b>	<b>83,951.11</b>	<b>89,820.00</b>	<b>88,953.62</b>	<b>99%</b>	<b>35,753.73</b>	<b>89,463.00</b>	<b>80,397.00</b>	<b>93,538.00</b>	<b>4,075.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>87,450.00</b>	<b>83,951.11</b>	<b>89,820.00</b>	<b>88,953.62</b>		<b>35,753.73</b>	<b>89,463.00</b>	<b>80,397.00</b>	<b>93,538.00</b>	

<b>Fund: HEALTH CARE CENTER</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>		<b>\$ Change</b>
<b>Department: HOME CARE</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2019</b>	<b>Amended to</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>		<b>2019</b>
<b>60041 HOME CARE</b>										
411100 GENERAL PROPERTY TAXES	-125,887.00	-125,887.00	-30,703.00	-30,703.00	100%	-2,349.82	-4,700.00	-4,700.00	-4,700.00	0.00
424500 MEDICARE	-350,000.00	-123,051.23	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
424510 MEDICAL ASSISTANCE / MEDICAID	-10,000.00	-1,809.79	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455600 HOME CARE INSURANCE	-30,000.00	-18,405.15	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455610 HOME CARE VETERANS ADMIN	-8,000.00	-967.60	0.00	350.00	0%	0.00	0.00	0.00	0.00	0.00
455620 HOME CARE PRIVATE PAY	-1,000.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455645 HOME CARE PARTNERSHIP	-85,000.00	-85,245.85	0.00	-350.00	0%	0.00	0.00	0.00	0.00	0.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-2,000.00	-4,808.30	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	0.00	-0.20	0.00	-0.01	0%	0.00	0.00	0.00	0.00	0.00
492100 TRANSFER FROM GENERAL FUND	0.00	0.00	-115,440.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL HOME CARE</b>	<b>-611,887.00</b>	<b>-360,175.12</b>	<b>-146,143.00</b>	<b>-30,703.01</b>	<b>21%</b>	<b>-2,349.82</b>	<b>-4,700.00</b>	<b>-4,700.00</b>	<b>-4,700.00</b>	<b>0.00</b>
<b>60041420 HCC LABOR COSTS</b>										
511100 SALARIES PERMANENT REGULAR	104,464.00	82,637.98	0.00	-1,274.92	0%	0.00	0.00	0.00	0.00	0.00
511800 FT WAGES NONPRODUCTIVE	0.00	10,870.18	0.00	152.08	0%	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	0.00	198.49	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	7,991.00	7,094.73	0.00	23.27	0%	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	6,895.00	12,186.12	0.00	43.68	0%	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	20,449.00	18,330.80	0.00	1,252.62	0%	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	66.00	42.90	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	810.00	76.79	0.00	0.17	0%	0.00	0.00	0.00	0.00	0.00
514800 UNEMPLOYMENT	0.00	3,965.00	115,440.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL HCC LABOR COSTS</b>	<b>140,675.00</b>	<b>135,402.99</b>	<b>115,440.00</b>	<b>196.90</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>60041421 CERTIFIED NURSING ASSISTANTS</b>										
512100 WAGES-PART TIME	62,449.00	171.34	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	0.00	32.34	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	0.00	11,505.40	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	456.00	507.13	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	4,812.00	1,891.69	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	4,152.00	3,497.71	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	4,855.00	2,675.20	0.00	255.38	0%	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	37.00	26.24	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	755.00	323.14	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CERTIFIED NURSING ASSISTANTS</b>	<b>77,516.00</b>	<b>20,630.19</b>	<b>0.00</b>	<b>255.38</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>60041423 REGISTERED NURSES</b>										
511100 SALARIES PERMANENT REGULAR	0.00	7,772.16	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: HOME CARE</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>60041423 REGISTERED NURSES</b>										
511800 FT WAGES NONPRODUCTIVE	0.00	971.52	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	148,287.00	63,437.83	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	0.00	967.71	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	0.00	16,159.27	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	604.00	10.68	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	11,390.00	7,521.65	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	9,827.00	13,350.19	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	39,608.00	25,948.11	0.00	1,127.36	0%	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	75.00	147.56	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	1,787.00	1,305.73	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REGISTERED NURSES</b>	<b>211,578.00</b>	<b>137,592.41</b>	<b>0.00</b>	<b>1,127.36</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>60041483 HOME NURSING PROGRAM</b>										
520700 PHYSICAL THERAPY	50,000.00	17,605.70	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
520800 OCCUPATIONAL THERAPY	25,000.00	6,340.96	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	30,000.00	10,461.25	0.00	2,250.00	0%	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	4,500.00	2,662.87	0.00	0.89	0%	0.00	0.00	0.00	0.00	0.00
529300 SPEECH THERAPY	7,000.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	900.00	67.39	0.00	17.64	0%	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	2,500.00	836.44	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531500 FORMS AND PRINTING	500.00	7.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	29,618.00	25,441.86	30,703.00	29,636.65	97%	2,181.20	4,700.00	4,750.00	4,700.00	0.00
532200 SUBSCRIPTIONS	200.00	1,118.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	2,500.00	1,097.66	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532600 ADVERTISING	400.00	0.00	0.00	9.00	0%	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	1,500.00	308.75	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	15,000.00	9,691.41	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	100.00	170.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
534200 MEDICAL SUPPLIES	8,000.00	3,144.78	0.00	2,727.20	0%	0.00	0.00	0.00	0.00	0.00
534800 EDUCATIONAL SUPPLIES	200.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
535100 VEHICLE FUEL / OIL	2,500.00	380.69	0.00	33.29	0%	0.00	0.00	0.00	0.00	0.00
551900 INSURANCE-GENERAL LIABILITY	1,700.00	1,396.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
554000 DEPRECIATION EXPENSE-HM CARE	0.00	14,850.70	0.00	13,860.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL HOME NURSING PROGRAM</b>	<b>182,118.00</b>	<b>95,581.46</b>	<b>30,703.00</b>	<b>48,534.67</b>	<b>158%</b>	<b>2,181.20</b>	<b>4,700.00</b>	<b>4,750.00</b>	<b>4,700.00</b>	<b>0.00</b>

Fund: HEALTH CARE CENTER Department: HOME CARE	2016	2016	2017	2017	2017	2018	2018	2018	\$ Change	
	Amended Budget	Actual	Amended Budget	Actual	% Used	6 Months Actual	Amended Budget	Estimated	2019	2018 Amended to 2019
TOTAL DEPARTMENT REVENUE	-611,887.00	-360,175.12	-146,143.00	-30,703.01	21%	-2,349.82	-4,700.00	-4,700.00	-4,700.00	0.00
TOTAL DEPARTMENT EXPENSE	611,887.00	389,207.05	146,143.00	50,114.31	34%	2,181.20	4,700.00	4,750.00	4,700.00	0.00
-ADDITION TO / USE OF FUND BALANCE	0.00	29,031.93	0.00	19,411.30		-168.62	0.00	50.00	0.00	

**60065421 NURSING CNA LABOR**

511100 SALARIES PERMANENT REGULAR	1,059,257.00	796,190.62	1,087,086.00	785,632.09	72%	344,771.43	1,145,286.00	689,543.00	1,176,881.00	31,595.00
511200 SALARIES-PERMANENT-OVERTIME	42,423.00	67,725.70	42,457.00	65,738.08	155%	54,642.44	43,523.00	65,000.00	44,869.00	1,346.00
511800 FT-WAGES NONPRODUCTIVE	0.00	158,810.09	0.00	161,236.84	0%	59,324.32	0.00	118,649.00	0.00	0.00
511900 LONGEVITY-FULL TIME	6,213.00	6,216.91	6,968.00	5,680.07	82%	0.00	5,473.00	5,473.00	5,305.00	-168.00
512100 WAGES-PART TIME	918,562.00	519,918.10	922,051.00	526,479.54	57%	220,378.97	961,984.00	540,000.00	936,599.00	-25,385.00
512200 WAGES-PART TIME-OVERTIME	18,827.00	52,001.57	18,795.00	65,504.86	349%	42,637.94	19,007.00	65,000.00	19,941.00	934.00
512800 PT WAGES NONPRODUCTIVE	0.00	72,429.07	0.00	70,262.29	0%	26,632.13	0.00	53,264.00	0.00	0.00
512900 LONGEVITY-PART TIME	1,772.00	1,503.03	2,059.00	1,620.97	79%	0.00	1,725.00	1,725.00	1,662.00	-63.00
514100 FICA & MEDICARE TAX	156,600.00	120,731.27	159,075.00	120,670.42	76%	52,893.83	164,246.00	164,246.00	167,172.00	2,926.00
514200 RETIREMENT-COUNTY SHARE	121,881.00	197,348.92	127,689.00	222,789.90	174%	48,054.95	130,017.00	130,017.00	131,112.00	1,095.00
514400 HEALTH INSURANCE COUNTY SHARE	575,168.00	519,361.50	650,175.00	506,174.19	78%	259,457.30	654,908.00	654,908.00	712,560.00	57,652.00
514500 LIFE INSURANCE COUNTY SHARE	405.00	537.61	496.00	409.43	83%	197.08	406.00	406.00	449.00	43.00
514600 WORKERS COMPENSATION	24,565.00	14,678.57	25,785.00	16,692.19	65%	8,531.52	24,476.00	24,476.00	26,441.00	1,965.00
514800 UNEMPLOYMENT	7,000.00	3,551.50	7,000.00	3,739.01	53%	-77.01	7,000.00	7,000.00	7,000.00	0.00
<b>TOTAL NURSING CNA LABOR</b>	<b>2,932,673.00</b>	<b>2,531,004.46</b>	<b>3,049,636.00</b>	<b>2,552,629.88</b>	<b>84%</b>	<b>1,117,444.90</b>	<b>3,158,051.00</b>	<b>2,519,707.00</b>	<b>3,229,991.00</b>	<b>71,940.00</b>

**60065422 LICENSED PRACTICAL NURSE LABOR**

511100 SALARIES PERMANENT REGULAR	101,050.00	88,760.72	112,543.00	90,552.96	80%	42,416.53	116,652.00	84,832.00	107,114.00	-9,538.00
511200 SALARIES-PERMANENT-OVERTIME	1,109.00	3,195.38	1,217.00	3,780.71	311%	2,068.41	1,256.00	3,000.00	1,205.00	-51.00
511800 SALARIES-NONPRODUCTIVE	0.00	21,499.56	0.00	25,205.56	0%	4,325.68	0.00	8,651.00	0.00	0.00
511900 LONGEVITY-FULL TIME	568.00	1,303.20	942.00	860.53	91%	0.00	981.00	981.00	516.00	-465.00
512100 WAGES-PART TIME	343,518.00	290,372.02	291,903.00	240,630.18	82%	144,728.05	295,408.00	289,450.00	197,229.00	-98,179.00
512200 WAGES-PART TIME-OVERTIME	10,599.00	22,833.51	5,892.00	14,998.97	255%	9,331.47	5,690.00	15,000.00	3,721.00	-1,969.00
512800 WAGES PART TIME NONPRODUCTIVE	0.00	57,130.67	0.00	62,487.32	0%	14,188.70	0.00	28,237.00	0.00	0.00
512900 LONGEVITY-PART TIME	3,813.00	2,744.15	2,752.00	2,745.23	100%	416.50	2,157.00	2,157.00	1,213.00	-944.00
514100 FICA & MEDICARE TAX	35,241.00	36,674.00	31,767.00	32,778.10	103%	16,056.06	32,294.00	32,294.00	23,791.00	-8,503.00
514200 RETIREMENT-COUNTY SHARE	30,403.00	62,044.55	28,237.00	63,430.42	225%	11,390.22	28,284.00	28,284.00	20,371.00	-7,913.00
514400 HEALTH INSURANCE COUNTY SHARE	96,531.00	102,113.81	92,636.00	97,264.67	105%	31,786.62	107,717.00	60,000.00	46,768.00	-60,949.00
514500 LIFE INSURANCE COUNTY SHARE	337.00	369.78	345.00	350.26	102%	94.76	379.00	379.00	160.00	-219.00
514600 WORKERS COMPENSATION	5,528.00	4,407.89	5,149.00	4,464.24	87%	2,479.25	4,812.00	4,812.00	3,763.00	-1,049.00
<b>TOTAL LICENSED PRACTICAL NURSE LABO</b>	<b>628,697.00</b>	<b>693,449.24</b>	<b>573,383.00</b>	<b>639,549.15</b>	<b>112%</b>	<b>279,282.25</b>	<b>595,630.00</b>	<b>558,077.00</b>	<b>405,851.00</b>	<b>-189,779.00</b>

<b>Fund: HEALTH CARE CENTER</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: NURSING</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>60065423 REGISTERED NURSES LABOR</b>										
511100 SALARIES PERMANENT REGULAR	347,159.00	338,369.95	425,417.00	351,618.55	83%	163,241.43	436,954.00	326,483.00	459,374.00	22,420.00
511200 SALARIES-PERMANENT-OVERTIME	2,716.00	9,756.88	2,817.00	11,013.77	391%	6,971.73	2,882.00	12,000.00	3,020.00	138.00
511800 SALARIES-NONPRODUCTIVE	0.00	48,229.89	0.00	79,486.84	0%	32,719.81	0.00	65,439.00	0.00	0.00
511900 LONGEVITY-FULL TIME	335.00	658.89	530.00	798.89	151%	0.00	819.00	819.00	902.00	83.00
512100 WAGES-PART TIME	632,262.00	534,945.12	584,606.00	497,552.26	85%	254,156.60	596,143.00	508,313.00	720,178.00	124,035.00
512200 WAGES-PART TIME-OVERTIME	8,196.00	20,135.08	7,893.00	29,828.44	378%	17,128.58	8,019.00	30,000.00	10,046.00	2,027.00
512800 WAGES PART TIME NONPRODUCTIVE	0.00	97,291.80	0.00	88,333.34	0%	30,920.44	0.00	61,841.00	0.00	0.00
512900 LONGEVITY-PART TIME	2,720.00	2,422.11	2,796.00	1,763.19	63%	236.65	1,772.00	1,772.00	1,284.00	-488.00
514100 FICA & MEDICARE TAX	75,994.00	76,845.61	78,340.00	77,255.78	99%	36,620.81	80,064.00	80,064.00	91,402.00	11,338.00
514200 RETIREMENT-COUNTY SHARE	65,564.00	133,452.94	69,636.00	146,786.56	211%	31,507.36	70,122.00	70,122.00	78,260.00	8,138.00
514400 HEALTH INSURANCE COUNTY SHARE	208,713.00	198,318.59	212,887.00	196,551.30	92%	106,937.42	219,008.00	219,008.00	272,380.00	53,372.00
514500 LIFE INSURANCE COUNTY SHARE	424.00	474.20	453.00	360.74	80%	142.00	327.00	327.00	324.00	-3.00
514600 WORKERS COMPENSATION	11,921.00	9,230.16	12,699.00	10,556.69	83%	5,761.71	11,931.00	11,931.00	14,457.00	2,526.00
<b>TOTAL REGISTERED NURSES LABOR</b>	<b>1,356,004.00</b>	<b>1,470,131.22</b>	<b>1,398,074.00</b>	<b>1,491,906.35</b>	<b>107%</b>	<b>686,344.54</b>	<b>1,428,041.00</b>	<b>1,388,119.00</b>	<b>1,651,627.00</b>	<b>223,586.00</b>
<b>60065424 HEALTH UNIT COORDINATOR</b>										
511100 SALARIES PERMANENT REGULAR	63,210.00	48,289.65	65,341.00	45,709.81	70%	15,985.88	66,248.00	31,972.00	65,518.00	-730.00
511200 SALARIES-PERMANENT-OVERTIME	227.00	0.00	236.00	0.00	0%	0.00	238.00	238.00	235.00	-3.00
511800 SALARIES-NONPRODUCTIVE	0.00	10,308.68	0.00	13,803.59	0%	2,474.07	0.00	4,948.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,096.00	1,094.01	1,136.00	1,133.53	100%	0.00	1,214.00	1,214.00	765.00	-449.00
514100 FICA & MEDICARE TAX	4,937.00	4,144.93	5,104.00	4,447.61	87%	1,238.36	5,179.00	5,179.00	5,089.00	-90.00
514200 RETIREMENT-COUNTY SHARE	4,259.00	7,685.56	4,536.00	9,085.87	200%	1,236.83	4,536.00	4,536.00	4,357.00	-179.00
514400 HEALTH INSURANCE COUNTY SHARE	29,473.00	29,472.36	30,063.00	30,207.40	100%	14,053.53	31,797.00	31,797.00	33,705.00	1,908.00
514500 LIFE INSURANCE COUNTY SHARE	21.00	21.54	22.00	23.24	106%	-9.47	18.00	18.00	36.00	18.00
514600 WORKERS COMPENSATION	774.00	519.78	827.00	629.87	76%	210.44	772.00	772.00	805.00	33.00
<b>TOTAL HEALTH UNIT COORDINATOR</b>	<b>103,997.00</b>	<b>101,536.51</b>	<b>107,265.00</b>	<b>105,040.92</b>	<b>98%</b>	<b>35,189.64</b>	<b>110,002.00</b>	<b>80,674.00</b>	<b>110,510.00</b>	<b>508.00</b>
<b>60065425 NURSING OPERATIONS</b>										
520900 CONTRACTED SERVICES	0.00	82.96	0.00	421.18	0%	0.00	0.00	0.00	0.00	0.00
529100 PHARMACY SERVICES	3,000.00	0.00	2,000.00	0.00	0%	0.00	1,000.00	500.00	500.00	-500.00
529200 PHARMACY EQUIPMENT RENTAL	1,000.00	0.00	1,000.00	0.00	0%	0.00	500.00	500.00	500.00	0.00
529300 SPEECH THERAPY	60,000.00	25,448.91	50,000.00	52,161.69	104%	34,074.27	45,000.00	54,144.00	55,000.00	10,000.00
529500 PHYSICAL THERAPY PURCHASE SVC	150,000.00	134,323.44	140,000.00	164,226.76	117%	84,995.20	145,000.00	143,731.00	150,000.00	5,000.00
529550 PHYSICAL THERAPY SMALL EQUIP	2,500.00	21.96	2,000.00	0.00	0%	0.00	1,500.00	1,000.00	1,000.00	-500.00
531400 SMALL EQUIPMENT	10,000.00	2,256.23	7,500.00	3,692.11	49%	890.13	7,500.00	5,000.00	5,000.00	-2,500.00
532800 TRAINING AND INSERVICE	8,000.00	6,677.49	8,000.00	7,107.67	89%	1,654.00	8,000.00	8,000.00	8,000.00	0.00
533200 MILEAGE	800.00	661.57	1,200.00	261.56	22%	216.00	1,000.00	500.00	750.00	-250.00
533900 TRANSPORTATION	0.00	0.00	0.00	9,509.98	0%	2,677.40	5,000.00	5,350.00	7,500.00	2,500.00



<b>Fund: HEALTH CARE CENTER</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: NURSING</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2019</b>	<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>		<b>Amended to</b>
										<b>2019</b>
<b>60065425 NURSING OPERATIONS</b>										
535900 EQUIPMENT AND MAINTENANCE	8,000.00	2,806.58	8,000.00	5,868.44	73%	2,029.25	5,000.00	5,000.00	5,000.00	0.00
538100 NON-CHARGEABLE SUPPLIES	75,000.00	73,929.19	80,000.00	67,138.94	84%	32,091.32	80,000.00	64,182.00	80,000.00	0.00
538101 NON-CHARGEABLE MEDICARE A	0.00	128.63	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
538200 INCONTINENT SUPPLIES	50,000.00	48,574.37	50,000.00	45,416.80	91%	19,779.26	50,000.00	40,000.00	50,000.00	0.00
538300 OXYGEN EXPENSE	10,000.00	9,999.64	18,000.00	8,426.00	47%	0.00	15,000.00	12,000.00	12,000.00	-3,000.00
538500 LAB & X-RAY & ANALGESICS	35,000.00	18,637.64	35,000.00	24,470.01	70%	5,720.68	35,000.00	20,000.00	30,000.00	-5,000.00
538600 PHARMACY DRUGS	60,000.00	72,932.37	80,000.00	102,110.71	128%	21,078.07	80,000.00	70,000.00	80,000.00	0.00
538700 OTC DRUGS	20,000.00	25,589.50	20,000.00	22,846.16	114%	12,258.85	20,000.00	24,518.00	25,000.00	5,000.00
539800 EQUIPMENT LEASE	10,000.00	0.00	5,000.00	1,083.00	22%	0.00	5,000.00	1,200.00	2,500.00	-2,500.00
<b>TOTAL NURSING OPERATIONS</b>	<b>503,300.00</b>	<b>422,070.48</b>	<b>507,700.00</b>	<b>514,741.01</b>	<b>101%</b>	<b>217,464.43</b>	<b>504,500.00</b>	<b>455,625.00</b>	<b>512,750.00</b>	<b>8,250.00</b>
<b>60065426 NURSING ADMINISTRATIVE</b>										
511100 SALARIES PERMANENT REGULAR	37,199.00	29,472.48	38,472.00	32,241.40	84%	15,458.14	40,072.00	30,916.00	0.00	-40,072.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	391.20	0.00	227.16	0%	7.11	0.00	20.00	0.00	0.00
511800 FT WAGES NONPRODUCTIVE	0.00	6,966.46	0.00	7,767.56	0%	2,744.46	0.00	5,489.00	0.00	0.00
511900 LONGEVITY-FULL TIME	290.00	290.00	310.00	310.00	100%	0.00	330.00	330.00	0.00	-330.00
514100 FICA & MEDICARE TAX	2,868.00	2,848.97	2,967.00	2,917.15	98%	1,304.23	3,091.00	3,091.00	0.00	-3,091.00
514200 RETIREMENT-COUNTY SHARE	2,474.00	4,933.03	2,637.00	5,642.17	214%	1,220.10	2,707.00	2,707.00	0.00	-2,707.00
514400 HEALTH INSURANCE COUNTY SHARE	5,712.00	5,721.40	5,826.00	6,665.49	114%	7,949.28	6,162.00	12,000.00	0.00	-6,162.00
514500 LIFE INSURANCE COUNTY SHARE	18.00	19.84	21.00	20.54	98%	8.60	21.00	21.00	0.00	-21.00
514600 WORKERS COMPENSATION	450.00	333.21	481.00	390.58	81%	207.57	461.00	461.00	0.00	-461.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	19,240.00	19,240.00
<b>TOTAL NURSING ADMINISTRATIVE</b>	<b>49,011.00</b>	<b>50,976.59</b>	<b>50,714.00</b>	<b>56,182.05</b>	<b>111%</b>	<b>28,899.49</b>	<b>52,844.00</b>	<b>55,035.00</b>	<b>19,240.00</b>	<b>-33,604.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>										<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>5,573,682.00</b>	<b>5,269,168.50</b>	<b>5,686,772.00</b>	<b>5,360,049.36</b>	<b>94%</b>	<b>2,364,625.25</b>	<b>5,849,068.00</b>	<b>5,057,237.00</b>	<b>5,929,969.00</b>	<b>80,901.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>5,573,682.00</b>	<b>5,269,168.50</b>	<b>5,686,772.00</b>	<b>5,360,049.36</b>		<b>2,364,625.25</b>	<b>5,849,068.00</b>	<b>5,057,237.00</b>	<b>5,929,969.00</b>	
<b>60080 HEALTH CARE CENTER REVENUE</b>										
425010 RM BRD MEDICARE A	-1,175,000.00	-939,037.96	-925,000.00	-1,129,009.60	122%	-517,100.65	-1,125,000.00	-1,125,000.00	-1,125,000.00	0.00
425020 RM BRD MEDICAID	-4,875,000.00	-4,781,271.30	-4,893,300.00	-4,348,714.73	89%	-2,173,371.00	-4,991,166.00	-4,500,000.00	-4,991,166.00	0.00
425030 RM BRD INSURANCE	-36,000.00	-61,193.32	-60,000.00	-121,392.76	202%	-19,757.33	-75,000.00	-75,000.00	-75,000.00	0.00
425040 RM BRD SWFA	-40,000.00	-55,117.94	-40,000.00	-348,796.96	872%	-148,552.50	-85,000.00	-250,772.00	-200,000.00	115,000.00
425050 RM BRD RPLCMT A	-36,000.00	-11,080.00	0.00	-33,930.16	0%	-14,794.70	-10,000.00	-10,000.00	-10,000.00	0.00
425200 CONTRACTUAL-MEDICARE A	100,000.00	124,333.56	120,000.00	73,705.09	61%	24,758.27	120,000.00	120,000.00	120,000.00	0.00
425220 CONTRACTUAL-RPLCMT A	0.00	-1,378.76	0.00	1,400.19	0%	6,808.68	0.00	0.00	0.00	0.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: HEALTH CARE CENTER</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>60080 HEALTH CARE CENTER REVENUE</b>										
451650 COPIER/POSTAGE/MISC	-800.00	-273.02	-800.00	-242.51	30%	-91.82	-800.00	-250.00	-250.00	-550.00
455200 SAUK CO HEALTH CARE CENTER	0.00	0.00	0.00	0.00	0%	79,746.10	0.00	0.00	0.00	0.00
455401 OUTPT PHYSICAL THER-MEDICARE B	-1,000.00	-5,556.10	-4,500.00	-4,466.07	99%	-11,943.99	-2,500.00	-12,000.00	-5,000.00	2,500.00
455402 OUTPT PHYSICAL THER-SELF PAY	-100.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455403 OUTPT PHYSICAL THER-MEDICAID	-100.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455405 OUTPT PHYSICAL THER-INS	-1,000.00	6.16	0.00	-2.79	0%	-0.56	0.00	0.00	0.00	0.00
455406 OUTPT PHYSICAL THER-RPLC B	-100.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455407 OUTPT PHYSICAL THER-SWFA	-100.00	-0.18	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455411 OUTPT OCCUP THER-MEDICARE B	-1,000.00	0.00	0.00	-2,630.00	0%	-1,820.00	-3,000.00	-3,000.00	-3,000.00	0.00
455412 OUTPT OCCUP THER-SELF PAY	-100.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455415 OUTPT OCCUP THER-INS	-100.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455421 OUTPT SPEECH THER-MEDICARE B	-100.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455422 OUTPT SPEECH THER-SELF PAY	-100.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455425 OUTPT SPEECH THER-INS	-100.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
465280 TRANSPORTATION REVENUE	-1,000.00	-5,377.65	-2,000.00	-7,506.60	375%	-3,183.70	-6,000.00	-6,000.00	-7,000.00	1,000.00
465290 RM BRD SELF PAY	-1,750,000.00	-1,614,046.46	-1,750,000.00	-1,343,965.84	77%	-668,674.03	-1,750,000.00	-1,500,000.00	-1,750,000.00	0.00
465300 RADIOLOGY MEDICARE A	-8,500.00	-5,127.39	-5,000.00	-4,207.71	84%	-1,201.61	-5,000.00	-5,000.00	-5,000.00	0.00
465310 PHARMACY MEDICARE A	-55,000.00	-43,992.00	-40,000.00	-53,014.00	133%	-24,076.00	-45,000.00	-45,000.00	-45,000.00	0.00
465311 PHARMACY-PRIVATE PAY	0.00	0.00	0.00	-17,182.84	0%	-129.79	0.00	0.00	0.00	0.00
465330 PHYSICAL THERAPY MEDICARE A	-275,000.00	-286,560.00	-275,000.00	-365,495.68	133%	-156,330.00	-300,000.00	-280,000.00	-300,000.00	0.00
465331 PHYSICAL THERAPY-MEDICARE B	-75,000.00	-62,813.82	-70,000.00	-98,264.83	140%	-59,344.90	-70,000.00	-94,105.00	-90,000.00	20,000.00
465332 PHYSICAL THERAPY-SELF PAY	-1,000.00	-257.60	-1,000.00	-94.18	9%	0.00	-500.00	0.00	0.00	-500.00
465333 PHYSICAL THERAPY-MEDICAID	-100.00	-1,208.57	-2,000.00	-312.41	16%	-261.84	-1,000.00	-500.00	-500.00	-500.00
465334 PHYSICAL THERAPY-RPLC A	-10,000.00	-2,925.00	0.00	-9,270.00	0%	-4,995.00	-3,500.00	-5,220.00	-5,000.00	1,500.00
465335 PHYSICAL THERAPY-INS	-5,000.00	-2,490.09	-5,000.00	-2,376.25	48%	-1,543.62	-2,500.00	-2,600.00	-2,500.00	0.00
465336 PHYSICAL THERAPY-RPLC B	0.00	-2,783.43	-3,000.00	-5,130.75	171%	-3,621.74	-4,000.00	-7,243.00	-5,000.00	1,000.00
465337 PHYSICAL THERAPY-SWFA	-500.00	-1,956.17	-4,000.00	-4.88	0%	643.49	-1,500.00	-1,500.00	-1,500.00	0.00
465350 PSYCHIATRIC BILLING	-13,000.00	-14,836.14	-16,000.00	-14,653.39	92%	-6,820.86	-15,000.00	-12,000.00	-15,000.00	0.00
465355 CONTRACTUAL-PSYCHIATRIC BILLIN	6,000.00	7,644.47	7,000.00	7,563.62	108%	3,512.02	7,000.00	7,000.00	7,000.00	0.00
465370 OCC THERAPY MEDICARE A	-275,000.00	-293,130.00	-275,000.00	-369,630.00	134%	-159,120.00	-300,000.00	-300,000.00	-300,000.00	0.00
465371 OCC THERAPY MEDICARE B	-40,000.00	-50,923.76	-50,000.00	-84,643.16	169%	-59,681.59	-50,000.00	-96,000.00	-75,000.00	25,000.00
465372 OCC THERAPY SELF PAY	-500.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
465373 OCC THERAPY MEDICAID	0.00	-140.31	-250.00	-312.05	125%	-161.46	-500.00	-500.00	-500.00	0.00
465374 OCC THERAPY RPLCMT A	-10,000.00	-3,825.00	0.00	-10,080.00	0%	-5,355.00	-3,000.00	-5,400.00	-5,000.00	2,000.00
465375 OCC THERAPY INSURANCE	-5,000.00	-3,105.58	-5,000.00	-1,988.69	40%	-4,526.58	-5,000.00	-6,000.00	-5,000.00	0.00
465376 OCC THERAPY RPLCMNT B	-500.00	-665.42	-1,000.00	-5,155.00	516%	-2,150.00	-2,500.00	-4,250.00	-3,000.00	500.00
465377 OCC THERAPY SWFA	0.00	-1,827.46	-2,000.00	-4.73	0%	0.00	0.00	0.00	0.00	0.00
465380 SPEECH THERAPY PART A	-72,000.00	-48,149.00	-45,000.00	-88,836.00	197%	-47,066.00	-50,000.00	-76,222.00	-60,000.00	10,000.00
465381 SPEECH THERAPY MEDICARE B	-38,000.00	-17,887.87	-30,000.00	-29,844.74	99%	-27,309.47	-30,000.00	-30,000.00	-30,000.00	0.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: HEALTH CARE CENTER</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>60080 HEALTH CARE CENTER REVENUE</b>										
465383 SPEECH THERAPY MEDICAID	-100.00	-41.30	-100.00	-113.65	114%	0.00	-200.00	-100.00	-100.00	-100.00
465384 SPEECH THERAPY RPLCMT A	-2,500.00	0.00	0.00	-1,811.00	0%	0.00	-2,000.00	-500.00	-1,000.00	-1,000.00
465385 SPEECH THERAPY INSURANCE	-1,500.00	3.97	-100.00	2.63	-3%	2.86	-100.00	-25.00	0.00	-100.00
465386 SPEECH THERAPY RPLCMT B	0.00	-1,473.98	-1,250.00	-2,006.00	160%	-622.00	-1,250.00	-1,250.00	-1,250.00	0.00
465387 SPEECH THERAPY SWFA	0.00	0.00	0.00	8.54	0%	-27.34	0.00	-55.00	0.00	0.00
465400 BED TAX ASSESSMENT	167,280.00	167,280.00	167,280.00	153,340.00	92%	83,640.00	167,280.00	167,280.00	167,280.00	0.00
465405 BAD DEBT OUTPT MEDICARE B	0.00	546.00	0.00	-111.63	0%	0.00	0.00	0.00	0.00	0.00
465408 BAD DEBT OUTPT INS	0.00	0.00	0.00	110.81	0%	0.00	0.00	0.00	0.00	0.00
465410 BAD DEBT SWFA	5,000.00	-5,396.00	5,000.00	12,556.50	251%	0.00	5,000.00	6,485.00	6,000.00	-1,000.00
465411 BAD DEBT MEDICAID	10,000.00	2,818.56	7,500.00	190.08	3%	0.00	7,500.00	2,500.00	5,000.00	2,500.00
465412 BAD DEBT MEDICARE A	25,000.00	0.00	0.00	1,788.04	0%	0.00	0.00	1,788.00	0.00	0.00
465413 BAD DEBT SELF PAY	10,000.00	-816.63	10,000.00	1,439.44	14%	7.00	10,000.00	1,500.00	5,000.00	5,000.00
465414 BAD DEBT INSURANCE	10,000.00	-1,327.14	5,000.00	4,244.18	85%	0.00	5,000.00	5,000.00	5,000.00	0.00
465415 BAD DEBT MEDICARE B	2,500.00	1,228.17	2,500.00	410.52	16%	0.00	2,500.00	1,000.00	1,000.00	1,500.00
465417 BAD DEBT MEDICARE RPLCMT	0.00	5,990.75	5,000.00	-4,408.60	-88%	0.00	5,000.00	5,000.00	5,000.00	0.00
465418 BAD DEBT PSYCH SERVICES	500.00	-1,975.56	0.00	1,255.68	0%	612.51	0.00	1,300.00	500.00	-500.00
465420 LABORATORY	-15,000.00	-14,867.00	-15,000.00	-12,866.35	86%	-3,680.24	-15,000.00	-12,000.00	-12,000.00	-3,000.00
465428 VACCINATIONS	-5,000.00	-28,386.62	-10,000.00	-8,151.60	82%	-2,717.29	-10,000.00	-5,400.00	-7,500.00	-2,500.00
465467 CONTRACTUAL MED B MPPR	5,000.00	10,505.39	7,500.00	22,447.23	299%	14,399.67	7,500.00	23,000.00	25,000.00	-17,500.00
465469 CONTRACTUAL OP MED B MPPR	100.00	618.12	200.00	782.27	391%	1,512.20	200.00	2,000.00	500.00	-300.00
465470 CONTRACTUAL MEDICAID	1,600,000.00	1,734,140.32	1,600,000.00	1,434,597.31	90%	715,728.18	1,600,000.00	1,200,000.00	1,500,000.00	100,000.00
465471 CONTRACTUAL SWFA	1,000.00	27,173.28	10,000.00	118,396.11	1,184%	25,283.88	10,000.00	50,000.00	20,000.00	-10,000.00
465472 CONTRACTUAL MEDICARE B	40,000.00	45,687.05	40,000.00	67,165.11	168%	46,551.55	40,000.00	40,000.00	40,000.00	0.00
465473 CONTRACTUAL-MED B RPLCMT	0.00	1,831.32	1,000.00	3,860.10	386%	1,662.57	1,000.00	3,200.00	2,000.00	-1,000.00
465475 CONTRACTUAL OUTPT MECICARE B	0.00	1,909.25	500.00	2,467.33	493%	4,704.50	500.00	5,000.00	1,000.00	-500.00
465510 LEVEL 1 SCREEN	-3,000.00	-2,940.00	-3,000.00	-4,290.00	143%	-2,310.00	-4,000.00	-4,000.00	-4,000.00	0.00
465520 NA TRAINING	-500.00	-200.55	0.00	-401.10	0%	-200.55	0.00	-400.00	0.00	0.00
465531 INSURANCE CONTRACT ADJ	1,200.00	25,591.10	15,000.00	41,770.88	278%	-6,934.00	15,000.00	15,000.00	15,000.00	0.00
465550 GUEST MEALS	-7,500.00	-8,134.00	-7,000.00	-8,305.50	119%	-3,175.50	-8,000.00	-8,000.00	-8,000.00	0.00
474010 DEPARTMENTAL CHARGES	-177,000.00	-167,613.10	-195,000.00	-183,059.50	94%	-77,002.25	-195,000.00	-190,000.00	-195,000.00	0.00
481100 INTEREST ON INVESTMENTS	-8.00	-4.99	0.00	-3.78	0%	-1.68	0.00	-4.00	0.00	0.00
481250 INSURANCE INTEREST	0.00	-16.86	0.00	-78.51	0%	0.00	0.00	0.00	0.00	0.00
483100 GAIN/LOSS FIXED ASSETS DIV	0.00	887.11	0.00	762.56	0%	0.00	0.00	0.00	0.00	0.00
483310 BAKE SALES	-800.00	-500.00	-500.00	-500.00	100%	-100.00	-500.00	-500.00	-500.00	0.00
483330 CRAFT SALES	-100.00	-100.00	-100.00	-570.00	570%	-10.00	-100.00	-100.00	-500.00	400.00
483340 RECYCLING REVENUES	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
483600 SALE OF COUNTY OWNED PROPERTY	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	-3,500.00	3,500.00
484110 MISCELLANEOUS PUBLIC CHARGES	0.00	0.00	0.00	77.00	0%	0.00	0.00	0.00	0.00	0.00
485010 DONATIONS & CONTRIBUTIONS	-30,000.00	0.00	0.00	-1,056.27	0%	-1,000.00	0.00	0.00	0.00	0.00

Fund: HEALTH CARE CENTER Department: HEALTH CARE CENTER	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>60080 HEALTH CARE CENTER REVENUE</b>										
485020 GERIATRICS DONATIONS	-2,000.00	-4,605.85	-2,500.00	-3,917.23	157%	-1,274.87	-2,500.00	-2,500.00	-2,500.00	0.00
493160 USE OF RETAINED EARNINGS	-730,000.00	0.00	-837,532.00	0.00	0%	0.00	-781,062.00	0.00	-798,000.00	16,938.00
<b>TOTAL HEALTH CARE CENTER REVENUE</b>	<b>-7,793,228.00</b>	<b>-6,399,142.30</b>	<b>-7,573,452.00</b>	<b>-6,782,468.81</b>	<b>90%</b>	<b>-3,212,467.98</b>	<b>-7,953,698.00</b>	<b>-7,021,343.00</b>	<b>-8,222,986.00</b>	<b>269,288.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-7,793,228.00</b>	<b>-6,399,142.30</b>	<b>-7,573,452.00</b>	<b>-6,782,468.81</b>	<b>90%</b>	<b>-3,212,467.98</b>	<b>-7,953,698.00</b>	<b>-7,021,343.00</b>	<b>-8,222,986.00</b>	<b>269,288.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-7,793,228.00</b>	<b>-6,399,142.30</b>	<b>-7,573,452.00</b>	<b>-6,782,468.81</b>		<b>-3,212,467.98</b>	<b>-7,953,698.00</b>	<b>-7,021,343.00</b>	<b>-8,222,986.00</b>	
<b>60084 FOOT CLINIC</b>										
411100 GENERAL PROPERTY TAXES	5,098.00	5,098.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
455100 FOOT CLINIC	-48,000.00	-43,926.50	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	0.00	-0.08	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FOOT CLINIC</b>	<b>-42,902.00</b>	<b>-38,828.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>60084421 CERTIFIED NURSING ASSISTANTS</b>										
512100 WAGES-PART TIME	11,020.00	15,030.97	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	81.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	849.00	1,032.29	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	733.00	1,957.94	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	857.00	2,417.80	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	7.00	17.41	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	133.00	132.09	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CERTIFIED NURSING ASSISTANTS</b>	<b>13,680.00</b>	<b>20,588.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>60084423 REGISTERED NURSES</b>										
511100 SALARIES PERMANENT REGULAR	0.00	971.52	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	16,037.00	8,405.90	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	81.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	1,233.00	627.13	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	1,064.00	1,222.39	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	4,602.00	2,548.83	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	12.00	1.74	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	193.00	82.40	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REGISTERED NURSES</b>	<b>23,222.00</b>	<b>13,859.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Fund: HEALTH CARE CENTER Department: FOOT CLINIC	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>60084487 FOOT CLINIC</b>										
531000 FOOT CLINIC EXPENSE	2,000.00	-62.40	0.00	1,193.02	0%	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	4,000.00	2,556.77	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FOOT CLINIC</b>	<b>6,000.00</b>	<b>2,494.37</b>	<b>0.00</b>	<b>1,193.02</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-42,902.00</b>	<b>-38,828.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>42,902.00</b>	<b>36,942.78</b>	<b>0.00</b>	<b>1,193.02</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-1,885.80</b>	<b>0.00</b>	<b>1,193.02</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>60085420 OCCUP THERAPY LABOR</b>										
511100 SALARIES PERMANENT REGULAR	42,929.00	34,990.73	44,470.00	35,994.55	81%	18,839.20	46,353.00	37,678.00	48,819.00	2,466.00
511800 SALARIES-NONPRODUCTIVE	0.00	8,551.24	0.00	8,744.17	0%	2,452.43	0.00	4,905.00	0.00	0.00
511900 LONGEVITY-FULL TIME	762.00	761.72	782.00	781.70	100%	0.00	802.00	802.00	822.00	20.00
514100 FICA & MEDICARE TAX	3,342.00	2,993.03	3,462.00	3,068.99	89%	1,412.81	3,607.00	3,607.00	3,797.00	190.00
514200 RETIREMENT-COUNTY SHARE	2,884.00	5,768.32	3,077.00	6,627.91	215%	1,426.53	3,159.00	3,159.00	3,251.00	92.00
514400 HEALTH INSURANCE COUNTY SHARE	14,737.00	14,965.28	15,031.00	15,317.70	102%	7,949.28	15,899.00	15,899.00	16,852.00	953.00
514500 LIFE INSURANCE COUNTY SHARE	19.00	30.00	36.00	39.74	110%	17.31	41.00	41.00	43.00	2.00
514600 WORKERS COMPENSATION	524.00	391.16	561.00	459.81	82%	242.74	538.00	538.00	601.00	63.00
<b>TOTAL OCCUP THERAPY LABOR</b>	<b>65,197.00</b>	<b>68,451.48</b>	<b>67,419.00</b>	<b>71,034.57</b>	<b>105%</b>	<b>32,340.30</b>	<b>70,399.00</b>	<b>66,629.00</b>	<b>74,185.00</b>	<b>3,786.00</b>
<b>60085425 OCCUP THERAPY OPERATIONS</b>										
520900 CONTRACTED SERVICES	125,000.00	129,113.11	125,000.00	161,587.98	129%	82,437.63	140,000.00	140,259.00	140,000.00	0.00
531400 SMALL EQUIPMENT	3,500.00	2,982.61	3,500.00	2,670.66	76%	1,571.18	3,500.00	3,250.00	3,500.00	0.00
532800 TRAINING AND INSERVICE	1,500.00	390.99	1,500.00	81.00	5%	79.00	1,000.00	500.00	750.00	-250.00
533200 MILEAGE	100.00	0.00	100.00	0.00	0%	0.00	100.00	100.00	100.00	0.00
535900 EQUIPMENT AND MAINTENANCE	4,000.00	883.00	3,000.00	614.14	20%	69.32	2,000.00	1,000.00	1,500.00	-500.00
<b>TOTAL OCCUP THERAPY OPERATIONS</b>	<b>134,100.00</b>	<b>133,369.71</b>	<b>133,100.00</b>	<b>164,953.78</b>	<b>124%</b>	<b>84,157.13</b>	<b>146,600.00</b>	<b>145,109.00</b>	<b>145,850.00</b>	<b>-750.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>199,297.00</b>	<b>201,821.19</b>	<b>200,519.00</b>	<b>235,988.35</b>	<b>118%</b>	<b>116,497.43</b>	<b>216,999.00</b>	<b>211,738.00</b>	<b>220,035.00</b>	<b>3,036.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>199,297.00</b>	<b>201,821.19</b>	<b>200,519.00</b>	<b>235,988.35</b>		<b>116,497.43</b>	<b>216,999.00</b>	<b>211,738.00</b>	<b>220,035.00</b>	
<b>60086420 ACTIVITY THERAPY LABOR COSTS</b>										
511100 SALARIES PERMANENT REGULAR	178,493.00	119,560.42	145,906.00	127,651.80	87%	75,707.82	147,932.00	151,416.00	147,749.00	-183.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	0%	237.07	0.00	237.00	0.00	0.00

Fund: HEALTH CARE CENTER Department: ACTIVITY THERAPY	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>60086420 ACTIVITY THERAPY LABOR COSTS</b>										
511800 SALARIES-NONPRODUCTIVE	0.00	22,750.87	0.00	23,074.59	0%	8,611.22	0.00	17,223.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,874.00	1,541.67	1,602.00	1,601.67	100%	226.75	1,662.00	1,662.00	1,546.00	-116.00
512100 WAGES-PART TIME	0.00	21,674.71	38,661.00	15,096.81	39%	12,471.17	33,298.00	24,942.00	34,075.00	777.00
512200 WAGES-PART TIME-OVERTIME	0.00	40.68	0.00	45.31	0%	0.00	0.00	0.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	0.00	6,046.42	0.00	6,507.76	0%	1,173.92	0.00	2,438.00	0.00	0.00
512900 LONGEVITY-PART TIME	0.00	331.51	352.00	329.46	94%	0.00	349.00	120.00	120.00	-229.00
514100 FICA & MEDICARE TAX	13,798.00	12,346.77	14,269.00	12,281.83	86%	7,091.58	14,018.00	14,018.00	14,037.00	19.00
514200 RETIREMENT-COUNTY SHARE	11,904.00	22,278.07	12,684.00	25,148.29	198%	5,360.88	12,277.00	12,277.00	12,019.00	-258.00
514400 HEALTH INSURANCE COUNTY SHARE	58,947.00	57,928.59	60,125.00	55,989.28	93%	29,147.36	63,594.00	63,594.00	57,089.00	-6,505.00
514500 LIFE INSURANCE COUNTY SHARE	90.00	119.16	135.00	108.29	80%	28.46	104.00	104.00	23.00	-81.00
514600 WORKERS COMPENSATION	2,165.00	1,510.96	2,313.00	1,708.01	74%	1,123.82	2,089.00	2,089.00	2,220.00	131.00
<b>TOTAL ACTIVITY THERAPY LABOR COSTS</b>	<b>267,271.00</b>	<b>266,129.83</b>	<b>276,047.00</b>	<b>269,543.10</b>	<b>98%</b>	<b>141,180.05</b>	<b>275,323.00</b>	<b>290,120.00</b>	<b>268,878.00</b>	<b>-6,445.00</b>
<b>60086425 ACTIVITY THERAPY OPERATIONS</b>										
520900 CONTRACTED SERVICES	5,500.00	2,728.22	3,000.00	2,447.59	82%	1,056.25	3,000.00	3,000.00	3,000.00	0.00
531400 SMALL EQUIPMENT	300.00	185.65	300.00	213.00	71%	0.00	250.00	250.00	250.00	0.00
532200 SUBSCRIPTIONS	1,500.00	1,099.44	2,500.00	1,337.20	53%	2,457.51	2,500.00	2,500.00	2,500.00	0.00
532600 ADVERTISING	800.00	302.40	800.00	279.00	35%	159.60	500.00	450.00	500.00	0.00
532800 TRAINING AND INSERVICE	1,500.00	475.00	1,500.00	260.00	17%	0.00	1,000.00	750.00	1,000.00	0.00
533200 MILEAGE	100.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
534000 OPERATING/MEETING SUPPLIES	12,075.00	4,573.58	6,000.00	3,162.06	53%	1,514.08	5,500.00	3,500.00	5,000.00	-500.00
535900 EQUIPMENT AND MAINTENANCE	500.00	85.92	500.00	0.00	0%	0.00	500.00	500.00	500.00	0.00
<b>TOTAL ACTIVITY THERAPY OPERATIONS</b>	<b>22,275.00</b>	<b>9,450.21</b>	<b>14,600.00</b>	<b>7,698.85</b>	<b>53%</b>	<b>5,187.44</b>	<b>13,250.00</b>	<b>10,950.00</b>	<b>12,750.00</b>	<b>-500.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>289,546.00</b>	<b>275,580.04</b>	<b>290,647.00</b>	<b>277,241.95</b>	<b>95%</b>	<b>146,367.49</b>	<b>288,573.00</b>	<b>301,070.00</b>	<b>281,628.00</b>	<b>-6,945.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>289,546.00</b>	<b>275,580.04</b>	<b>290,647.00</b>	<b>277,241.95</b>		<b>146,367.49</b>	<b>288,573.00</b>	<b>301,070.00</b>	<b>281,628.00</b>	
<b>60087425 PHYSICIAN</b>										
528700 PHYSICIANS SERVICES	12,000.00	10,200.00	12,000.00	10,200.00	85%	4,250.00	12,000.00	10,200.00	12,000.00	0.00
529700 PSYCHIATRIST	5,000.00	5,212.50	6,000.00	5,700.00	95%	2,511.50	6,000.00	5,750.00	6,000.00	0.00
532400 MEMBERSHIP DUES	500.00	0.00	500.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PHYSICIAN</b>	<b>17,500.00</b>	<b>15,412.50</b>	<b>18,500.00</b>	<b>15,900.00</b>	<b>86%</b>	<b>6,761.50</b>	<b>18,000.00</b>	<b>15,950.00</b>	<b>18,000.00</b>	<b>0.00</b>

Fund: HEALTH CARE CENTER Department: PHYSICIAN	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>TOTAL DEPARTMENT REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>17,500.00</b>	<b>15,412.50</b>	<b>18,500.00</b>	<b>15,900.00</b>	<b>86%</b>	<b>6,761.50</b>	<b>18,000.00</b>	<b>15,950.00</b>	<b>18,000.00</b>	<b>0.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>17,500.00</b>	<b>15,412.50</b>	<b>18,500.00</b>	<b>15,900.00</b>		<b>6,761.50</b>	<b>18,000.00</b>	<b>15,950.00</b>	<b>18,000.00</b>	
<b>60088420 SOCIAL WORKERS LABOR COSTS</b>										
511100 SALARIES PERMANENT REGULAR	62,472.00	58,144.26	64,578.00	57,797.45	90%	25,296.00	66,962.00	50,592.00	70,418.00	3,456.00
511800 SALARIES-NONPRODUCTIVE	0.00	7,605.20	0.00	8,672.96	0%	5,059.20	0.00	10,118.00	0.00	0.00
511900 LONGEVITY-FULL TIME	240.00	240.00	260.00	260.00	100%	0.00	280.00	280.00	300.00	20.00
514100 FICA & MEDICARE TAX	4,797.00	4,519.95	4,960.00	4,659.83	94%	2,170.22	5,144.00	5,144.00	5,410.00	266.00
514200 RETIREMENT-COUNTY SHARE	4,139.00	8,128.68	4,409.00	9,328.29	212%	2,033.76	4,505.00	4,505.00	4,632.00	127.00
514400 HEALTH INSURANCE COUNTY SHARE	14,737.00	14,802.28	15,031.00	15,142.70	101%	7,949.28	15,899.00	15,899.00	16,852.00	953.00
514500 LIFE INSURANCE COUNTY SHARE	66.00	71.32	74.00	74.04	100%	31.05	74.00	74.00	76.00	2.00
514600 WORKERS COMPENSATION	753.00	549.03	804.00	645.95	80%	346.08	767.00	767.00	856.00	89.00
<b>TOTAL SOCIAL WORKERS LABOR COSTS</b>	<b>87,204.00</b>	<b>94,060.72</b>	<b>90,116.00</b>	<b>96,581.22</b>	<b>107%</b>	<b>42,885.59</b>	<b>93,631.00</b>	<b>87,379.00</b>	<b>98,544.00</b>	<b>4,913.00</b>
<b>60088425 SOCIAL WORKERS OPERATIONS</b>										
532800 TRAINING AND INSERVICE	1,200.00	773.48	1,000.00	564.00	56%	539.00	1,000.00	750.00	1,000.00	0.00
533200 MILEAGE	500.00	241.27	500.00	0.00	0%	0.00	250.00	250.00	250.00	0.00
<b>TOTAL SOCIAL WORKERS OPERATIONS</b>	<b>1,700.00</b>	<b>1,014.75</b>	<b>1,500.00</b>	<b>564.00</b>	<b>38%</b>	<b>539.00</b>	<b>1,250.00</b>	<b>1,000.00</b>	<b>1,250.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>88,904.00</b>	<b>95,075.47</b>	<b>91,616.00</b>	<b>97,145.22</b>	<b>106%</b>	<b>43,424.59</b>	<b>94,881.00</b>	<b>88,379.00</b>	<b>99,794.00</b>	<b>4,913.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>88,904.00</b>	<b>95,075.47</b>	<b>91,616.00</b>	<b>97,145.22</b>		<b>43,424.59</b>	<b>94,881.00</b>	<b>88,379.00</b>	<b>99,794.00</b>	
<b>60089420 MEDICAL RECORDS LABOR COSTS</b>										
511100 SALARIES PERMANENT REGULAR	90,719.00	76,663.07	92,296.00	83,185.41	90%	38,974.66	92,101.00	77,949.00	96,982.00	4,881.00
511800 SALARIES-NONPRODUCTIVE	0.00	13,869.94	0.00	6,862.38	0%	3,518.53	0.00	7,037.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,636.00	1,635.97	1,676.00	967.64	58%	0.00	936.00	936.00	976.00	40.00
514100 FICA & MEDICARE TAX	7,065.00	6,836.94	7,189.00	8,260.85	115%	3,098.79	7,117.00	7,117.00	7,494.00	377.00
514200 RETIREMENT-COUNTY SHARE	3,947.00	7,795.12	4,103.00	8,217.21	200%	1,811.23	3,948.00	3,948.00	4,067.00	119.00
514400 HEALTH INSURANCE COUNTY SHARE	20,449.00	19,806.07	20,858.00	28,188.77	135%	15,770.22	31,797.00	31,797.00	33,705.00	1,908.00
514500 LIFE INSURANCE COUNTY SHARE	50.00	57.68	71.00	7.60	11%	3.90	71.00	71.00	16.00	-55.00
514600 WORKERS COMPENSATION	65.00	46.85	66.00	62.26	94%	25.45	56.00	56.00	49.00	-7.00
<b>TOTAL MEDICAL RECORDS LABOR COSTS</b>	<b>123,931.00</b>	<b>126,711.64</b>	<b>126,259.00</b>	<b>135,752.12</b>	<b>108%</b>	<b>63,202.78</b>	<b>136,026.00</b>	<b>128,911.00</b>	<b>143,289.00</b>	<b>7,263.00</b>

<b>Fund: HEALTH CARE CENTER</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: MEDICAL RECORDS</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>60089425 MEDICAL RECORDS OPERATIONS</b>										
520900 CONTRACTED SERVICES	1,500.00	0.00	1,500.00	0.00	0%	0.00	1,000.00	750.00	1,000.00	0.00
531400 SMALL EQUIPMENT	250.00	41.99	250.00	0.00	0%	62.59	250.00	100.00	250.00	0.00
532200 SUBSCRIPTIONS	500.00	0.00	250.00	0.00	0%	0.00	250.00	0.00	100.00	-150.00
532800 TRAINING AND INSERVICE	750.00	431.95	750.00	573.85	77%	350.00	750.00	500.00	750.00	0.00
533200 MILEAGE	150.00	19.44	150.00	106.00	71%	54.00	150.00	150.00	150.00	0.00
<b>TOTAL MEDICAL RECORDS OPERATIONS</b>	<b>3,150.00</b>	<b>493.38</b>	<b>2,900.00</b>	<b>679.85</b>	<b>23%</b>	<b>466.59</b>	<b>2,400.00</b>	<b>1,500.00</b>	<b>2,250.00</b>	<b>-150.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>127,081.00</b>	<b>127,205.02</b>	<b>129,159.00</b>	<b>136,431.97</b>	<b>106%</b>	<b>63,669.37</b>	<b>138,426.00</b>	<b>130,411.00</b>	<b>145,539.00</b>	<b>7,113.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>127,081.00</b>	<b>127,205.02</b>	<b>129,159.00</b>	<b>136,431.97</b>		<b>63,669.37</b>	<b>138,426.00</b>	<b>130,411.00</b>	<b>145,539.00</b>	
<b>60092420 KITCHEN LABOR COSTS</b>										
511100 SALARIES PERMANENT REGULAR	178,947.00	194,149.49	183,430.00	192,752.87	105%	103,968.22	191,113.00	207,936.00	198,839.00	7,726.00
511200 SALARIES-PERMANENT-OVERTIME	841.00	5,734.73	879.00	7,248.16	825%	3,075.49	914.00	6,151.00	888.00	-26.00
511800 SALARIES-NONPRODUCTIVE	0.00	19,517.01	0.00	24,449.98	0%	9,860.95	0.00	19,722.00	0.00	0.00
511900 LONGEVITY-FULL TIME	639.00	639.40	679.00	861.20	127%	230.17	719.00	719.00	367.00	-352.00
512100 WAGES-PART TIME	205,870.00	189,801.96	221,706.00	181,177.87	82%	81,597.08	229,888.00	163,194.00	237,619.00	7,731.00
512200 WAGES-PART TIME-OVERTIME	0.00	7,458.71	0.00	6,219.39	0%	2,327.86	0.00	4,656.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	0.00	19,894.40	0.00	22,717.60	0%	9,123.65	0.00	18,247.00	0.00	0.00
512900 LONGEVITY-PART TIME	658.00	383.69	858.00	390.12	45%	0.00	352.00	352.00	611.00	259.00
514100 FICA & MEDICARE TAX	29,602.00	31,578.26	31,178.00	31,493.68	101%	14,715.65	32,358.00	32,358.00	33,532.00	1,174.00
514200 RETIREMENT-COUNTY SHARE	25,539.00	55,593.83	27,713.00	62,493.34	226%	13,158.45	28,340.00	28,340.00	28,710.00	370.00
514400 HEALTH INSURANCE COUNTY SHARE	116,980.00	115,071.27	125,145.00	135,967.85	109%	73,054.21	142,102.00	142,102.00	154,414.00	12,312.00
514500 LIFE INSURANCE COUNTY SHARE	82.00	62.25	74.00	76.83	104%	33.51	78.00	78.00	88.00	10.00
514600 WORKERS COMPENSATION	4,643.00	3,791.05	5,054.00	4,333.62	86%	2,396.08	4,822.00	4,822.00	5,304.00	482.00
514800 UNEMPLOYMENT	0.00	-662.02	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL KITCHEN LABOR COSTS</b>	<b>563,801.00</b>	<b>643,014.03</b>	<b>596,716.00</b>	<b>670,182.51</b>	<b>112%</b>	<b>313,541.32</b>	<b>630,686.00</b>	<b>628,677.00</b>	<b>660,372.00</b>	<b>29,686.00</b>
<b>60092425 KITCHEN OPERATIONS</b>										
520900 CONTRACTED SERVICES	22,000.00	11,472.00	20,000.00	11,681.17	58%	5,856.00	17,500.00	12,000.00	15,000.00	-2,500.00
532800 TRAINING AND INSERVICE	2,000.00	591.96	1,500.00	433.00	29%	298.00	1,000.00	750.00	1,000.00	0.00
534300 FOOD	410,000.00	323,843.87	400,000.00	326,753.40	82%	158,079.98	400,000.00	319,464.00	400,000.00	0.00
535900 EQUIPMENT AND MAINTENANCE	4,000.00	5,616.15	5,900.00	4,759.47	81%	5,618.11	5,900.00	6,000.00	6,000.00	100.00
539000 DIETARY SUPPLIES	16,000.00	19,133.16	20,000.00	14,563.17	73%	3,487.71	16,000.00	15,000.00	15,000.00	-1,000.00
<b>TOTAL KITCHEN OPERATIONS</b>	<b>454,000.00</b>	<b>360,657.14</b>	<b>447,400.00</b>	<b>358,190.21</b>	<b>80%</b>	<b>173,339.80</b>	<b>440,400.00</b>	<b>353,214.00</b>	<b>437,000.00</b>	<b>-3,400.00</b>



Fund: HEALTH CARE CENTER Department: KITCHEN	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>TOTAL DEPARTMENT REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,017,801.00</b>	<b>1,003,671.17</b>	<b>1,044,116.00</b>	<b>1,028,372.72</b>	<b>98%</b>	<b>486,881.12</b>	<b>1,071,086.00</b>	<b>981,891.00</b>	<b>1,097,372.00</b>	<b>26,286.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>1,017,801.00</b>	<b>1,003,671.17</b>	<b>1,044,116.00</b>	<b>1,028,372.72</b>		<b>486,881.12</b>	<b>1,071,086.00</b>	<b>981,891.00</b>	<b>1,097,372.00</b>	
<b>60093420 MAINTENANCE LABOR COSTS</b>										
511100 SALARIES PERMANENT REGULAR	183,897.00	115,957.72	151,271.00	111,206.57	74%	46,915.58	148,575.00	93,831.00	148,339.00	-236.00
511200 SALARIES-PERMANENT-OVERTIME	268.00	263.17	278.00	387.53	139%	235.03	289.00	289.00	304.00	15.00
511800 SALARIES-NONPRODUCTIVE	0.00	32,081.55	0.00	26,287.34	0%	2,095.22	0.00	4,190.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,128.00	1,726.52	1,586.00	1,535.16	97%	29.33	1,626.00	1,626.00	993.00	-633.00
512100 WAGES-PART TIME	37,493.00	30,697.21	38,777.00	31,710.23	82%	17,061.69	40,375.00	34,123.00	38,235.00	-2,140.00
512200 WAGES-PART TIME-OVERTIME	0.00	189.91	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	0.00	6,783.21	0.00	6,968.11	0%	1,636.92	0.00	3,274.00	0.00	0.00
512900 LONGEVITY-PART TIME	175.00	174.97	195.00	194.97	100%	0.00	215.00	215.00	235.00	20.00
514100 FICA & MEDICARE TAX	17,133.00	15,317.41	14,696.00	15,055.16	102%	4,990.46	14,617.00	14,617.00	14,390.00	-227.00
514200 RETIREMENT-COUNTY SHARE	14,781.00	25,267.32	13,063.00	25,652.60	196%	4,482.36	12,803.00	12,803.00	12,321.00	-482.00
514400 HEALTH INSURANCE COUNTY SHARE	73,684.00	52,937.36	50,921.00	48,828.14	96%	15,735.20	53,858.00	53,858.00	67,409.00	13,551.00
514500 LIFE INSURANCE COUNTY SHARE	220.00	191.71	194.00	184.42	95%	30.36	212.00	212.00	128.00	-84.00
514600 WORKERS COMPENSATION	2,688.00	1,807.49	2,382.00	2,022.80	85%	774.97	2,179.00	2,179.00	2,276.00	97.00
<b>TOTAL MAINTENANCE LABOR COSTS</b>	<b>332,467.00</b>	<b>283,395.55</b>	<b>273,363.00</b>	<b>270,033.03</b>	<b>99%</b>	<b>93,987.12</b>	<b>274,749.00</b>	<b>221,217.00</b>	<b>284,630.00</b>	<b>9,881.00</b>
<b>60093425 MAINTENANCE OPERATIONS</b>										
520900 CONTRACTED SERVICES	28,000.00	31,314.70	30,000.00	31,367.22	105%	14,938.46	30,000.00	32,000.00	32,500.00	2,500.00
522100 WATER TREATMENT	20,000.00	22,580.18	20,000.00	22,514.30	113%	8,751.59	20,000.00	22,500.00	23,000.00	3,000.00
522200 ELECTRIC	125,000.00	116,610.33	120,000.00	118,481.38	99%	55,398.98	120,000.00	120,000.00	120,000.00	0.00
522400 GAS (HEATING)	65,000.00	35,756.85	55,000.00	39,401.36	72%	27,311.33	45,000.00	40,000.00	55,000.00	10,000.00
522600 FUEL OIL	15,000.00	11,103.67	15,000.00	6,497.77	43%	1,608.05	15,000.00	7,000.00	10,000.00	-5,000.00
525000 BLDG/PROPERTY MAINT AND REPAIR	22,000.00	17,035.00	22,000.00	17,183.73	78%	9,136.98	22,000.00	20,000.00	22,000.00	0.00
531400 SMALL EQUIPMENT	3,000.00	1,826.19	3,000.00	1,420.40	47%	966.77	3,000.00	2,000.00	3,000.00	0.00
532800 TRAINING AND INSERVICE	750.00	714.95	0.00	947.45	0%	0.00	600.00	600.00	600.00	0.00
534000 OPERATING/MEETING SUPPLIES	6,000.00	-2,903.22	6,000.00	5,136.95	86%	1,603.81	4,500.00	4,500.00	4,500.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	2,400.00	558.73	2,000.00	1,064.13	53%	837.08	750.00	1,000.00	1,000.00	250.00
535900 EQUIPMENT AND MAINTENANCE	4,750.00	3,293.33	4,500.00	1,318.79	29%	1,240.70	4,500.00	3,000.00	4,500.00	0.00
<b>TOTAL MAINTENANCE OPERATIONS</b>	<b>291,900.00</b>	<b>237,890.71</b>	<b>277,500.00</b>	<b>245,333.48</b>	<b>88%</b>	<b>121,793.75</b>	<b>265,350.00</b>	<b>252,600.00</b>	<b>276,100.00</b>	<b>10,750.00</b>

<b>Fund: HEALTH CARE CENTER</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: MAINTENANCE</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>TOTAL DEPARTMENT REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>624,367.00</b>	<b>521,286.26</b>	<b>550,863.00</b>	<b>515,366.51</b>	<b>94%</b>	<b>215,780.87</b>	<b>540,099.00</b>	<b>473,817.00</b>	<b>560,730.00</b>	<b>20,631.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>624,367.00</b>	<b>521,286.26</b>	<b>550,863.00</b>	<b>515,366.51</b>		<b>215,780.87</b>	<b>540,099.00</b>	<b>473,817.00</b>	<b>560,730.00</b>	
<b>60094420 HOUSEKEEPING LABOR COSTS</b>										
511100 SALARIES PERMANENT REGULAR	207,235.00	199,708.22	242,316.00	200,930.49	83%	89,091.24	251,264.00	178,183.00	263,715.00	12,451.00
511200 SALARIES-PERMANENT-OVERTIME	1,544.00	5,721.95	1,604.00	4,992.75	311%	1,583.38	1,665.00	3,167.00	1,752.00	87.00
511800 SALARIES-NONPRODUCTIVE	0.00	30,876.19	0.00	37,145.33	0%	15,769.53	0.00	31,539.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,346.00	2,635.75	2,796.00	2,215.58	79%	0.00	1,982.00	1,982.00	1,850.00	-132.00
512100 WAGES-PART TIME	140,049.00	105,043.77	115,062.00	109,535.69	95%	52,513.88	120,174.00	105,028.00	105,911.00	-14,263.00
512200 WAGES-PART TIME-OVERTIME	390.00	3,317.93	392.00	3,319.59	847%	1,618.84	413.00	2,000.00	434.00	21.00
512800 WAGES PART TIME NONPRODUCTIVE	0.00	11,421.75	0.00	15,661.28	0%	4,598.35	0.00	9,197.00	0.00	0.00
512900 LONGEVITY-PART TIME	471.00	155.46	321.00	394.07	123%	0.00	377.00	377.00	301.00	-76.00
514100 FICA & MEDICARE TAX	26,931.00	25,179.25	27,731.00	26,504.23	96%	11,310.99	28,755.00	28,755.00	28,609.00	-146.00
514200 RETIREMENT-COUNTY SHARE	23,234.00	46,010.29	24,650.00	54,073.90	219%	11,066.65	25,184.00	25,184.00	24,494.00	-690.00
514400 HEALTH INSURANCE COUNTY SHARE	120,293.00	127,151.32	122,698.00	165,117.31	135%	87,501.60	177,475.00	177,475.00	171,267.00	-6,208.00
514500 LIFE INSURANCE COUNTY SHARE	139.00	135.33	142.00	94.85	67%	43.90	101.00	101.00	105.00	4.00
514600 WORKERS COMPENSATION	4,225.00	3,124.24	4,495.00	3,774.57	84%	1,883.07	4,285.00	4,285.00	4,525.00	240.00
<b>TOTAL HOUSEKEEPING LABOR COSTS</b>	<b>526,857.00</b>	<b>560,481.45</b>	<b>542,207.00</b>	<b>623,759.64</b>	<b>115%</b>	<b>276,981.43</b>	<b>611,675.00</b>	<b>567,273.00</b>	<b>602,963.00</b>	<b>-8,712.00</b>
<b>60094425 HOUSEKEEPING OPERATIONS</b>										
520900 CONTRACTED SERVICES	1,500.00	1,112.56	1,500.00	1,120.03	75%	578.00	1,500.00	1,500.00	1,500.00	0.00
531400 SMALL EQUIPMENT	2,100.00	-402.40	1,500.00	-88.08	-6%	0.00	1,500.00	1,500.00	1,500.00	0.00
532800 TRAINING AND INSERVICE	500.00	0.00	500.00	0.00	0%	0.00	250.00	250.00	250.00	0.00
533200 MILEAGE	75.00	0.00	75.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
534000 OPERATING/MEETING SUPPLIES	48,500.00	50,305.33	55,000.00	50,088.26	91%	24,158.38	48,500.00	51,293.00	52,500.00	4,000.00
535000 REPAIRS AND MAINTENANCE	2,300.00	1,387.68	2,300.00	2,924.96	127%	2,210.40	2,500.00	3,000.00	3,000.00	500.00
539700 LAUNDRY, LINENS & BEDDING	7,000.00	-11,143.70	6,500.00	6,087.90	94%	2,156.76	6,500.00	6,000.00	6,000.00	-500.00
<b>TOTAL HOUSEKEEPING OPERATIONS</b>	<b>61,975.00</b>	<b>41,259.47</b>	<b>67,375.00</b>	<b>60,133.07</b>	<b>89%</b>	<b>29,103.54</b>	<b>60,750.00</b>	<b>63,543.00</b>	<b>64,750.00</b>	<b>4,000.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>588,832.00</b>	<b>601,740.92</b>	<b>609,582.00</b>	<b>683,892.71</b>	<b>112%</b>	<b>306,084.97</b>	<b>672,425.00</b>	<b>630,816.00</b>	<b>667,713.00</b>	<b>-4,712.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>588,832.00</b>	<b>601,740.92</b>	<b>609,582.00</b>	<b>683,892.71</b>		<b>306,084.97</b>	<b>672,425.00</b>	<b>630,816.00</b>	<b>667,713.00</b>	

Fund: HEALTH CARE CENTER Department: NON-OPERATING REV/EXP	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 %	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>60097 HEALTH CARE NON-OPER REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-1,993,896.00	-1,993,896.00	-2,282,907.00	-2,282,907.00	100%	-1,108,470.82	-2,216,942.00	-2,216,942.00	-1,397,802.00	-819,140.00
424150 ITP REIMBURSEMENT	-625,000.00	-699,954.00	-730,000.00	-740,166.42	101%	-370,414.06	-726,877.00	-726,877.00	-730,000.00	3,123.00
481100 INTEREST ON INVESTMENTS	-4,600.00	-7,552.17	-4,600.00	-15,267.03	332%	-3,500.18	-7,000.00	-7,000.00	-7,000.00	0.00
489011 COUNTY CONTRIB CAPITAL REVENUE	0.00	0.00	0.00	-18,986.56	0%	0.00	0.00	0.00	0.00	0.00
489012 PRIVATE CONTRIB CAPITAL REVENUE	0.00	-50,000.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
492100 TRANSFER FROM GENERAL FUND	-1,219,401.00	-1,219,401.00	-1,206,048.00	-1,206,048.00	100%	-566,083.50	-1,617,167.00	-1,232,866.00	-1,191,241.00	-425,926.00
<b>TOTAL HEALTH CARE NON-OPER REVENUE</b>	<b>-3,842,897.00</b>	<b>-3,970,803.17</b>	<b>-4,223,555.00</b>	<b>-4,263,375.01</b>	<b>101%</b>	<b>-2,048,468.56</b>	<b>-4,567,986.00</b>	<b>-4,183,685.00</b>	<b>-3,326,043.00</b>	<b>-1,241,943.00</b>
<b>60097425 NON-OPERATING REV/EXP</b>										
563000 DEBT ISSUANCE COSTS	0.00	0.00	0.00	78,516.11	0%	0.00	0.00	0.00	0.00	0.00
564000 DEBT PREMIUM AMORTIZATION	-50,761.00	-50,761.08	-42,942.00	-60,882.14	142%	-21,702.96	-43,406.00	-43,406.00	-43,406.00	0.00
<b>TOTAL NON-OPERATING REV/EXP</b>	<b>-50,761.00</b>	<b>-50,761.08</b>	<b>-42,942.00</b>	<b>17,633.97</b>	<b>-41%</b>	<b>-21,702.96</b>	<b>-43,406.00</b>	<b>-43,406.00</b>	<b>-43,406.00</b>	<b>0.00</b>
<b>60097900 TRANSFERS TO OTHER FUNDS</b>										
591000 TRANSFER TO GENERAL FUND	629,600.00	707,506.17	734,600.00	755,433.45	103%	373,914.24	733,877.00	733,877.00	7,000.00	-726,877.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>629,600.00</b>	<b>707,506.17</b>	<b>734,600.00</b>	<b>755,433.45</b>	<b>103%</b>	<b>373,914.24</b>	<b>733,877.00</b>	<b>733,877.00</b>	<b>7,000.00</b>	<b>-726,877.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-3,842,897.00</b>	<b>-3,970,803.17</b>	<b>-4,223,555.00</b>	<b>-4,263,375.01</b>	<b>101%</b>	<b>-2,048,468.56</b>	<b>-4,567,986.00</b>	<b>-4,183,685.00</b>	<b>-3,326,043.00</b>	<b>-1,241,943.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>578,839.00</b>	<b>656,745.09</b>	<b>691,658.00</b>	<b>773,067.42</b>	<b>112%</b>	<b>352,211.28</b>	<b>690,471.00</b>	<b>690,471.00</b>	<b>-36,406.00</b>	<b>-726,877.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-3,264,058.00</b>	<b>-3,314,058.08</b>	<b>-3,531,897.00</b>	<b>-3,490,307.59</b>		<b>-1,696,257.28</b>	<b>-3,877,515.00</b>	<b>-3,493,214.00</b>	<b>-3,362,449.00</b>	
<b>60098420 ADMINISTRATION - LABOR</b>										
511100 SALARIES PERMANENT REGULAR	145,716.00	104,952.54	142,737.00	134,209.26	94%	65,242.09	148,494.00	130,484.00	152,927.00	4,433.00
511800 SALARIES-NONPRODUCTIVE	0.00	16,478.38	0.00	13,586.83	0%	8,987.50	0.00	17,975.00	0.00	0.00
511900 LONGEVITY-FULL TIME	860.00	788.89	800.00	828.89	104%	308.31	869.00	308.00	598.00	-271.00
514100 FICA & MEDICARE TAX	11,213.00	8,452.61	10,981.00	10,327.93	94%	5,399.41	11,426.00	11,426.00	11,745.00	319.00
514200 RETIREMENT-COUNTY SHARE	9,674.00	15,338.55	9,761.00	20,762.42	213%	4,269.97	10,007.00	10,007.00	10,056.00	49.00
514400 HEALTH INSURANCE COUNTY SHARE	20,449.00	15,892.44	20,858.00	21,296.83	102%	10,003.36	22,061.00	22,061.00	33,705.00	11,644.00
514500 LIFE INSURANCE COUNTY SHARE	47.00	45.49	57.00	60.77	107%	18.48	62.00	62.00	24.00	-38.00
514600 WORKERS COMPENSATION	1,215.00	639.38	1,196.00	967.17	81%	523.99	1,141.00	1,141.00	1,267.00	126.00
<b>TOTAL ADMINISTRATION - LABOR</b>	<b>189,174.00</b>	<b>162,588.28</b>	<b>186,390.00</b>	<b>202,040.10</b>	<b>108%</b>	<b>94,753.11</b>	<b>194,060.00</b>	<b>193,464.00</b>	<b>210,322.00</b>	<b>16,262.00</b>
<b>60098425 ADMINISTRATION-OPERATIONS</b>										
524000 MISCELLANEOUS EXPENSES	5,000.00	1,550.85	5,000.00	934.00	19%	101.48	5,000.00	5,000.00	5,000.00	0.00
532200 SUBSCRIPTIONS	0.00	151.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00

<b>Fund: HEALTH CARE CENTER Department: ADMINISTRATION</b>	<b>2016 Amended Budget</b>	<b>2016 Actual</b>	<b>2017 Amended Budget</b>	<b>2017 Actual</b>	<b>2017 % Used</b>	<b>2018 6 Months Actual</b>	<b>2018 Amended Budget</b>	<b>2018 Estimated</b>	<b>2019</b>	<b>\$ Change 2018 Amended to 2019</b>
<b>60098425 ADMINISTRATION-OPERATIONS</b>										
532800 TRAINING AND INSERVICE	5,000.00	2,000.00	5,000.00	4,371.95	87%	690.85	5,000.00	5,000.00	5,000.00	0.00
533200 MILEAGE	2,000.00	1,630.37	2,000.00	1,852.88	93%	282.96	2,000.00	2,000.00	2,000.00	0.00
<b>TOTAL ADMINISTRATION-OPERATIONS</b>	<b>12,000.00</b>	<b>5,332.22</b>	<b>12,000.00</b>	<b>7,158.83</b>	<b>60%</b>	<b>1,075.29</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>0.00</b>
<b>60098427 HCC BUILDING PROJECT</b>										
514100 FICA & MEDICARE TAX	0.00	0.00	61.00	0.00	0%	0.00	184.00	100.00	184.00	0.00
514600 WORKERS COMPENSATION	0.00	0.00	1.00	0.00	0%	0.00	0.00	0.00	1.00	1.00
515800 PER DIEM COMMITTEE	0.00	0.00	800.00	0.00	0%	0.00	2,400.00	1,200.00	2,400.00	0.00
<b>TOTAL HCC BUILDING PROJECT</b>	<b>0.00</b>	<b>0.00</b>	<b>862.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>2,584.00</b>	<b>1,300.00</b>	<b>2,585.00</b>	<b>1.00</b>
<b>60098428 ASSISTED LIVING</b>										
520900 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0%	0.00	0.00	100,000.00	0.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0.00	485,000.00	0.00	0.00	-485,000.00
<b>TOTAL ASSISTED LIVING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>485,000.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>-485,000.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>										
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>201,174.00</b>	<b>167,920.50</b>	<b>199,252.00</b>	<b>209,198.93</b>	<b>105%</b>	<b>95,828.40</b>	<b>693,644.00</b>	<b>306,764.00</b>	<b>224,907.00</b>	<b>-468,737.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>201,174.00</b>	<b>167,920.50</b>	<b>199,252.00</b>	<b>209,198.93</b>		<b>95,828.40</b>	<b>693,644.00</b>	<b>306,764.00</b>	<b>224,907.00</b>	
<b>TOTAL FUND REVENUE</b>	<b>-12,290,914.00</b>	<b>-10,768,949.17</b>	<b>-11,943,150.00</b>	<b>-11,076,546.83</b>		<b>-1,946,510.56</b>	<b>-12,526,384.00</b>	<b>-11,209,728.00</b>	<b>-11,553,729.00</b>	<b>-972,655.00</b>
<b>TOTAL FUND EXPENSE</b>	<b>12,290,914.00</b>	<b>10,695,927.66</b>	<b>11,943,150.00</b>	<b>10,699,565.11</b>		<b>1,834,725.64</b>	<b>12,526,384.00</b>	<b>10,302,780.00</b>	<b>11,553,729.00</b>	<b>-972,655.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-73,021.51</b>	<b>0.00</b>	<b>-376,981.72</b>		<b>-111,784.92</b>	<b>0.00</b>	<b>-906,948.00</b>	<b>0.00</b>	

## Environmental Health

Department Vision - Where the department would ideally like to be
The Sauk County Health Department is an independent, nationally accredited, Level III health department that builds and sustains a healthy diverse community.

Department Mission - Major reasons for the department's existence and purpose in County government
The Sauk County Health Department protects Sauk County residents and visitors by taking action through collaboration to promote health and safety and prevent illness, injury and disease.

Elements of Countywide Mission Fulfilled
Provide fiscally responsible / essential services Promote safe community Encourage economic development Stewardship of natural resources Development of cultural, social, and community values

Specific Strategic Issues Addressed
Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)
Placemaking to support economic development
Creating and maintaining a sustainable livable community (environmental stewardship, good wages)
Declining/unpredictable financial support (highways, medicaid, other)
Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)
Changing statutory authority (state/feds) impeding local decision-making
Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)
Partnerships with outside agencies (drugs, interoperability)
Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Prevent reported foodborne illness at licensed retail food in Sauk County.	Track illness complaint forms and conduct investigations based on information provided.	Conduct annual routine inspections at 100% of facilities licensed by Sauk County Environmental Health Department. Respond to 100% of complaints or reported illnesses associated with licensed facilities.	6/30/2019
Evaluate and build Inspection and Licensing program through Quality Improvement and Performance Management Process.	Complete Quality Improvement (QI) projects in the inspection program.	Assure establishments have met Virginia Graeme Baker Act requirements.	7/1/2019
Assure a safe drinking water supply for Sauk County.	Track completion rate of well water testing and well inspections for the DNR Transient Non-Community (TNC)	Meet all DNR contract requirements.	12/31/2019
Prevent reported illness or injury at licensed recreational establishments in Sauk County. (Lodging, Campgrounds, Water Recreational facilities, Recreational Education Camps)	Decrease or no reports of injury or illness at recreational establishments.	Conduct annual routine inspections at 100% of facilities licensed by Sauk County Environmental Health Department. Respond to 100% of complaints or reported injury associated with licensed recreational facilities.	6/30/2019

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Human Health Hazards	To assess and abate possible human health hazards and nuisances. Complaints can include, but are not limited to: unfit buildings, asbestos, insect and rodent control, indoor and outdoor air quality, noxious odors, noise, mold, exotic animals, solid waste, and any other unsanitary conditions. EH staff collect, evaluate, investigate, and enforce complaint or concerns regarding these types of issues. The foundation of the program is given by Wisconsin State Statutes and local county ordinance, "Abating Public Nuisance Affecting the Public Health" which enable SCHD to take enforcement action. Funding is from the Prevention Block Grant, Division of Public Health and County tax levy.	Wis Stat 254.59 Sauk Co. Ord. Ch 28	User Fees / Misc.	\$0	0.40	88% of human health hazard mitigation plans developed within 14 days of positive determination
			Grants	\$0		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$30,664		
			Operating Expenses	\$10,121		
			<b>TOTAL EXPENSES</b>	<b>\$40,785</b>		
COUNTY LEVY	\$40,785					

## Environmental Health

Lead	The lead program responds to reports of lead poisoning and Elevated Blood Lead Level (EBLL) as defined in State Statute 254.166. A household with a lead poisoned child is offered a preventative home visit to help reduce the child's lead level. A household with an EBLL (higher levels of lead poisoning) child shall receive a EBLL investigation including an environmental assessment. Written orders shall be issued to abate all lead hazards.	Wis Stat 254.166	User Fees / Misc.	\$0	-	100% of Elevated Blood Lead Levels (EBLL) over 5 are investigated and followed up.
			Grants	\$0		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
<b>TOTAL EXPENSES</b>	<b>\$0</b>					
<b>COUNTY LEVY</b>	<b>\$0</b>					
Rabies	Rabies exposures are caused by warm blooded animal bites. Once a bite is reported an investigation is conducted. Client education on potential quarantine and testing of the animal.	Wis Stat 95.21	User Fees / Misc.	\$0	0.05	
			Grants	\$0		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$4,357		
			Operating Expenses	\$3,629		
<b>TOTAL EXPENSES</b>	<b>\$7,986</b>					
<b>COUNTY LEVY</b>	<b>\$7,986</b>					
Body Art Inspections and Licensing	Tattooing, body piercing, and other body art present a significant health hazard to the public due to the potential spread of blood borne pathogens. DSPS 221 has been promulgated for the purpose of regulating tattoo artists and body piercing establishments in order to protect public health and safety. The program is in place to verify compliance with local and state regulation by all licensed tattoo and body piercing establishments.	Wis Stat 252.23 & 252.24 Wis Admin DSPS 221 Sauk Co Ord Ch 30	User Fees / Misc.	\$1,819	0.01	100% of inspections completed annually.
			Grants	\$0		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$1,819</b>		
			Wages & Benefits	\$934		
			Operating Expenses	\$885		
<b>TOTAL EXPENSES</b>	<b>\$1,819</b>					
<b>COUNTY LEVY</b>	<b>\$0</b>					
Radon	Sauk County Health Department is a Radon Information Center (RIC) for Sauk and Columbia Counties. The goal is to advance public awareness of radon through education and outreach. This is done through the distribution of educational material and radon testing kits. By evaluating radon measurement outcomes within our local residences, we can decrease the amount of people who are exposed to radon, which is the second leading cause of lung cancer.	Wis Stat 254.34	User Fees / Misc.	\$1,500	0.07	Decrease the risk of lung cancer by increasing awareness via education for Radon exposure. Provided education and outreach to Sauk and Columbia County communities.
			Grants	\$7,719		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$9,219</b>		
			Wages & Benefits	\$5,460		
			Operating Expenses	\$3,759		
<b>TOTAL EXPENSES</b>	<b>\$9,219</b>					
<b>COUNTY LEVY</b>	<b>\$0</b>					
Full Agent Inspection & Licensing	The Sauk County Health Department is a full agent of the Wisconsin Department of Agriculture, Trade and Consumer Protection for Food Service and Recreational Licensing. Under this contract, Sauk County licenses, inspects, and investigates complaints and implements enforcement actions for retail food establishments, pools and water attractions, lodging facilities, and campgrounds.	Wis Admin ATCP 72 Wis Admin ATCP 73 Wis Admin ATCP 75 Wis Admin ATCP 76 Wis Admin ATCP 78 Wis Admin ATCP 79 Wis Admin ATCP 75 Appendix Sauk Co Ord Ch 29	User Fees / Misc.	\$551,687	6.40	Reduce the number of Re-Inspections.
			Grants	\$0		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$551,687</b>		
			Wages & Benefits	\$519,803		
			Operating Expenses	\$31,884		
<b>TOTAL EXPENSES</b>	<b>\$551,687</b>					
<b>COUNTY LEVY</b>	<b>\$0</b>					
DNR Well Water	The Transient Non-Community (TNC) Well Water Program detects construction, location, maintenance, and operational deficiencies within the well water system to prevent unsafe conditions. Systems are required to meet the definition of a TNC potable water supply system to be included within the TNC program. Annual bacteria and nitrate water samples are collected to test systems for harmful levels. A sanitary survey, a detailed inspection of the entire system and distribution points, is conducted once every five years. Annual site visits, an inspection of the major components of the well system to detect defects, are conducted for water systems without a sanitary survey. The TNC Well Water Program is audited annually. The Department of Natural Resources and sampling fees fund the program.	Wis Admin NR 812	User Fees / Misc.	\$0	0.20	
			Grants	\$28,225		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$28,225</b>		
			Wages & Benefits	\$16,236		
			Operating Expenses	\$11,989		
<b>TOTAL EXPENSES</b>	<b>\$28,225</b>					
<b>COUNTY LEVY</b>	<b>\$0</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$590,950</b>	7.13	
			<b>TOTAL EXPENSES</b>	<b>\$639,721</b>		
			<b>COUNTY LEVY</b>	<b>\$48,771</b>		

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimated	2019 Budget
Number of DATCP facilities inspected	799	1,275	1,275
Number of DNR Well Inspections	141	141	141
Environmental Health Hazard Investigations and Follow Up (total of all contacts and issues)	198	220	220
Number of radon kits distributed	79	82	82
Number of full agent violations	N/A	5,065	5,000

## Environmental Health

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
Description	What do the results mean?	2017 Actual	2018 Estimated	2019 Budget
Percentage of establishments inspected through the DATCP program.	All facilities listed on the contract had an inspection.	100%	100%	100%
Percentage of wells tested through the DNR Well Water program.	All the wells listed in the contract had a water test completed.	100%	100%	100%
88% of Human Health Hazard (HHH) mitigation plans developed within 14 days of positive determination	88% of Sauk County residents with a HHH have received mitigation assistance and education from the Sauk County Environmental Health Department resulting in less HHH occurrences .	88%	85%	85%
100% of Elevated Blood Lead Levels (EBLL) over 5 are investigated and followed up.	All children with EBLL are investigated to identify the source of lead and education, referrals and follow-up testing are provided.	100%	100%	100%
Percentage of body art inspections completed	All facilities listed on the contract had an inspection.	100%	100%	100%
Decrease the risk of lung cancer by increasing awareness via education for Radon exposure.	Provided education and outreach to Sauk and Columbia County communities upon request.	100%	100%	100%
Reduce the number of Re-Inspections	Fewer illness and injuries reported at DATCP facilities.	N/A	25%	25%

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>ENVIRONMENTAL HEALTH</b>											
<u>Revenues</u>											
Tax Levy	34,165	33,373	32,955	45,949	45,949	48,771	2,822	6.14%	None	0	0
Grants & Aids	214,063	275,774	57,802	36,134	38,630	35,944	(2,686)	-6.95%			
Licenses & Permits	71,334	74,152	550,686	546,293	517,135	553,506	36,371	7.03%	2019 Total	0	0
Fees, Fines & Forfeitures	0	0	10	0	0	0	0	0.00%			
User Fees	1,368	1,663	813	1,500	1,500	1,500	0	0.00%			
Intergovernmental	30,273	31,974	0	0	0	0	0	0.00%			
Miscellaneous	7,108	13,328	10,006	5,120	2,040	0	(2,040)	-100.00%	2020	25,000	25,000
Use of Fund Balance	0	24,194	0	31,213	220,840	0	(220,840)	-100.00%	2021	0	0
									2022	0	0
									2023	0	0
Total Revenues	358,311	454,458	652,272	666,209	826,094	639,721	(186,373)	-22.56%			
<u>Expenses</u>											
Labor	196,763	287,795	347,665	404,206	404,206	421,349	17,143	4.24%			
Labor Benefits	71,395	105,993	124,714	141,612	141,612	156,107	14,495	10.24%			
Supplies & Services	41,741	60,670	41,131	97,165	280,276	62,265	(218,011)	-77.78%			
Capital Outlay	0	0	0	23,226	0	0	0	0.00%			
Addition to Fund Balance	48,412	0	138,763	0	0	0	0	0.00%			
Total Expenses	358,311	454,458	652,272	666,209	826,094	639,721	(186,373)	-22.56%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											



**Changes and Highlights to the Department's Budget:**

1. EH Tech to Sanitarian \$52,233 (EH Tech) to \$86,466 Sanitarian.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>			<b>EH Tech to Sanitarian</b>			
Tax Levy	45,949	2,822				48,771
Use of Fund Balance or Carryforward Funds	220,840	(220,840)				0
All Other Revenues	559,305	(2,588)	34,233			590,950
<b>Total Funding</b>	<b>826,094</b>	<b>(220,606)</b>	<b>34,233</b>	<b>0</b>	<b>0</b>	<b>639,721</b>
Labor Costs	545,818	(2,597)	34,233			577,454
Supplies & Services	280,276	(218,009)				62,267
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>826,094</b>	<b>(220,606)</b>	<b>34,233</b>	<b>0</b>	<b>0</b>	<b>639,721</b>

**Issues on the Horizon for the Department:**

New DATCP regulations will require anti-siphon safeguards on all pools in the State of Wisconsin.  
 An additional Sanatarian in 2020 budget year, if the DATCP program continues to grow at the current rate.  
 We are currently reimbursing State DATCP at 10% of the state fee. With the passage of the 2017-2019 State budget there is a potential for the DATCP state fee to reimburse 20% of the State fee.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Environmental Health

Program # -->	1	2	3	4	5	6	7		Dept
Short Program Name -->	Nuisance & Human Health Hazards	Lead	Rabies	Body Art Inspections and Licensing	Radon	Full Agent Inspection & Licensing	DNR Well Water Inspections	Outlay	Total \$

Is the Program Mandated?	Yes	Yes	Yes	Yes	No	Yes	No		
Statutory Reference	Wis Stat 254.59 Sauk Co. Ord. Ch 28	Wis Stat 254.166	Wis Stat 95.21	Wis Stat 252.23 & 252.24 Wis Admin DSPTS 221 Sauk Co Ord Ch 30	Wis Stat 254.34	Wis Admin ATCP 72 Wis Admin ATCP 73 Wis Admin ATCP 75 Wis Admin ATCP 76 Wis Admin ATCP 78 Wis Admin ATCP 79 Wis Admin ATCP 75 Appendix Sauk Co Ord Ch 29 72,7375,76,78,79 Wis Food Code Chp 11	Wis Admin NR 812		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)									\$0
Dept of Ag.-Retail Food License						551,687			\$551,687
Dept. of Natural Resources							28,225		\$28,225
Radon Testing (Kits)					1,500				\$1,500
2. Grants (List)									\$0
Preparedness									\$0
Prevention									\$0
Lead		0							\$0
Radon					7,719				\$7,719
									\$0
Tattoo License				1,819					\$1,819
									\$0
3. Use of Carryfwd / Fund Balance									\$0
4. Other Revenues									\$0
5. TOTAL REVENUES	\$0	\$0	\$0	\$1,819	\$9,219	\$551,687	\$28,225	\$0	\$590,950

EXPENSES

6. Wages, Salaries, Benefits	30,664	0	4,357	934	5,460	519,803	16,236	0	\$577,454
7. Other Expenses	10,121	0	3,629	885	3,759	31,884	11,989	0	\$62,267
8. TOTAL EXPENSES	\$40,785	\$0	\$7,986	\$1,819	\$9,219	\$551,687	\$28,225	\$0	\$639,721

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$40,785	\$0	\$7,986	\$0	\$0	\$0	\$0	\$0	\$48,771
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: ENVIRONMENTAL HEALTH</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10048 ENVIRONMENTAL HEALTH REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-33,373.00	-33,373.00	-32,955.00	-32,955.00	100%	-22,974.68	-45,949.00	-45,949.00	-48,771.00	2,822.00
424160 PREVENTION GRANT	-9,500.00	-18,223.36	-9,140.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
424170 LEAD GRANT	-6,400.00	-4,183.00	-2,496.00	0.00	0%	0.00	-2,496.00	0.00	0.00	-2,496.00
424201 RETAIL FOOD LICENSES	-65,824.00	-72,356.50	-467,428.00	-484,643.00	104%	-259,250.00	-474,022.00	-493,158.00	-551,687.00	77,665.00
424350 RADON TESTING GRANT	-7,676.00	-8,310.00	-7,676.00	-7,719.00	101%	-3,995.00	-7,719.00	-7,719.00	-7,719.00	0.00
424492 TRANSIENT WELL WATER	-79,350.00	-94,290.00	-29,085.00	-34,487.00	119%	-14,719.00	-28,415.00	-28,415.00	-28,225.00	-190.00
424493 SANITATION PROGRAM	-110,832.00	-141,323.20	0.00	-15,596.00	0%	0.00	0.00	0.00	0.00	0.00
424495 TAKING ACTION DATA GRANT	0.00	-9,444.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
441500 TATTOO LICENSES	-1,688.00	-1,795.50	-2,052.00	-1,638.00	80%	-687.50	-1,380.00	-1,380.00	-1,819.00	439.00
441520 DATCP PLAN REVIEWS	0.00	0.00	0.00	-3,700.00	0%	-2,425.00	-1,200.00	-3,200.00	0.00	-1,200.00
441530 DATCP PRE-INSPECTIONS	0.00	0.00	0.00	-57,018.00	0%	-24,755.00	-33,333.00	-35,155.00	0.00	-33,333.00
441540 DATCP RE-INSPECTIONS	0.00	0.00	0.00	-3,687.00	0%	-6,500.00	-7,200.00	-13,400.00	0.00	-7,200.00
442400 LATE FEES	0.00	0.00	0.00	-10.00	0%	0.00	0.00	0.00	0.00	0.00
465110 RADON TESTING KIT SALES	-1,500.00	-1,663.20	-1,500.00	-813.20	54%	-533.90	-1,500.00	-1,500.00	-1,500.00	0.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-31,974.00	-31,974.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
484160 MISCELLANEOUS REVENUES	0.00	-9,929.36	0.00	-10,006.00	0%	-2,940.16	-2,040.00	-5,120.00	0.00	-2,040.00
486300 INSURANCE RECOVERIES	0.00	-3,399.15	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	-106,341.00	0.00	-82,077.00	0.00	0%	0.00	-220,840.00	0.00	0.00	-220,840.00
<b>TOTAL ENVIRONMENTAL HEALTH REVENUE</b>	<b>-454,458.00</b>	<b>-430,264.27</b>	<b>-634,409.00</b>	<b>-652,272.20</b>	<b>103%</b>	<b>-338,780.24</b>	<b>-826,094.00</b>	<b>-634,996.00</b>	<b>-639,721.00</b>	<b>-186,373.00</b>
<b>10048410 ENVIRONMENTAL HEALTH PROGRAM</b>										
511100 SALARIES PERMANENT REGULAR	175,812.00	207,061.52	300,443.00	303,625.39	101%	154,631.90	324,313.00	324,313.00	395,149.00	70,836.00
511900 LONGEVITY-FULL TIME	140.00	140.00	232.00	160.00	69%	0.00	321.00	321.00	665.00	344.00
512100 WAGES-PART TIME	61,747.00	80,322.60	52,739.00	43,662.32	83%	27,094.31	79,293.00	79,293.00	25,495.00	-53,798.00
512200 WAGES-PART TIME-OVERTIME	0.00	73.15	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	197.00	197.40	217.00	217.40	100%	0.00	279.00	279.00	40.00	-239.00
514100 FICA & MEDICARE TAX	17,150.00	21,112.70	27,052.00	25,613.61	95%	13,174.16	30,922.00	30,922.00	32,233.00	1,311.00
514200 RETIREMENT-COUNTY SHARE	14,796.00	18,454.06	24,047.00	23,418.57	97%	12,165.93	27,082.00	27,082.00	27,598.00	516.00
514400 HEALTH INSURANCE COUNTY SHARE	44,153.00	61,798.50	87,660.00	72,696.89	83%	36,741.46	79,685.00	79,685.00	91,982.00	12,297.00
514500 LIFE INSURANCE COUNTY SHARE	28.00	72.39	45.00	53.65	119%	21.77	51.00	51.00	49.00	-2.00
514600 WORKERS COMPENSATION	2,203.00	1,981.50	3,761.00	2,930.94	78%	1,729.63	3,872.00	3,872.00	4,245.00	373.00
514800 UNEMPLOYMENT	0.00	2,574.02	0.00	0.00	0%	1,813.86	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	5,000.00	10,984.36	5,000.00	430.90	9%	245.40	5,000.00	5,000.00	7,000.00	2,000.00
521800 PURCHASED SERVICES	0.00	0.00	0.00	0.00	0%	0.00	0.00	39,249.00	0.00	0.00
522100 WATER TREATMENT	16,000.00	13,996.27	4,785.00	5,076.00	106%	4,098.00	4,785.00	4,785.00	5,220.00	435.00
522500 TELEPHONE & DAIN LINE	3,000.00	2,253.40	3,900.00	2,403.80	62%	1,220.28	6,000.00	6,000.00	3,500.00	-2,500.00
531100 POSTAGE AND BOX RENT	4,470.00	2,815.23	4,470.00	2,027.70	45%	1,471.90	3,000.00	3,000.00	3,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	2,500.00	5,616.09	2,500.00	7,179.05	287%	2,334.06	4,000.00	4,000.00	7,000.00	3,000.00
531800 MIS DEPARTMENT CHARGEBACKS	4,897.00	3,847.15	8,881.00	7,763.52	87%	2,749.24	9,248.00	9,248.00	14,827.00	5,579.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: ENVIRONMENTAL HEALTH</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Amended to</b>	
									<b>2019</b>	
									<b>2019</b>	
<b>10048410 ENVIRONMENTAL HEALTH PROGRAM</b>										
532800 TRAINING AND INSERVICE	5,000.00	2,265.00	5,000.00	4,733.00	95%	1,313.95	5,000.00	5,000.00	5,200.00	200.00
533200 MILEAGE	2,000.00	2,986.20	4,000.00	1,753.24	44%	1,320.30	4,000.00	4,000.00	2,000.00	-2,000.00
533500 MEALS AND LODGING	500.00	1,069.08	750.00	3,505.66	467%	2,173.52	2,462.00	3,000.00	2,462.00	0.00
534800 EDUCATIONAL SUPPLIES	1,000.00	0.00	1,000.00	0.00	0%	0.00	5,000.00	5,000.00	2,500.00	-2,500.00
534900 PROJECT SUPPLIES	82,461.00	6,594.56	87,077.00	2,042.07	2%	618.11	223,898.00	1,000.00	3,056.00	-220,842.00
535100 VEHICLE FUEL	5,500.00	1,837.68	5,500.00	1,595.54	29%	1,215.40	2,883.00	2,883.00	2,500.00	-383.00
535200 VEHICLE MAINTENANCE AND REPAIR	4,000.00	5,809.72	4,000.00	1,960.79	49%	103.49	3,500.00	3,500.00	2,500.00	-1,000.00
537900 LICENSE/CERTIFICATION RENEWALS	1,250.00	0.00	750.00	0.00	0%	450.00	1,000.00	1,000.00	500.00	-500.00
551000 INSURANCE	654.00	595.38	600.00	659.44	110%	630.55	500.00	500.00	1,000.00	500.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	22,009.00	0.00	23,226.00	0.00	0.00
<b>TOTAL ENVIRONMENTAL HEALTH PROGRAM</b>	<b>454,458.00</b>	<b>454,457.96</b>	<b>634,409.00</b>	<b>513,509.48</b>	<b>81%</b>	<b>289,326.22</b>	<b>826,094.00</b>	<b>666,209.00</b>	<b>639,721.00</b>	<b>-186,373.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-454,458.00</b>	<b>-430,264.27</b>	<b>-634,409.00</b>	<b>-652,272.20</b>	<b>103%</b>	<b>-338,780.24</b>	<b>-826,094.00</b>	<b>-634,996.00</b>	<b>-639,721.00</b>	<b>-186,373.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>454,458.00</b>	<b>454,457.96</b>	<b>634,409.00</b>	<b>513,509.48</b>	<b>81%</b>	<b>289,326.22</b>	<b>826,094.00</b>	<b>666,209.00</b>	<b>639,721.00</b>	<b>-186,373.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>24,193.69</b>	<b>0.00</b>	<b>-138,762.72</b>		<b>-49,454.02</b>	<b>0.00</b>	<b>31,213.00</b>	<b>0.00</b>	

## Public Health

### Department Vision - Where the department would ideally like to be

The Sauk County Health Department is an independent, nationally accredited, Level III health department that builds and sustains a healthy diverse community.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Health Department protects Sauk County residents and visitors by taking action through collaboration to promote health and safety and prevent illness, injury and disease.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Stewardship of natural resources  
 Development of cultural, social, and community values  
 Encourage economic development

### Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)  
 Placemaking to support economic development  
 Creating and maintaining a sustainable livable community (environmental stewardship, good wages)  
 Declining/unpredictable financial support (highways, medicaid, other)  
 Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)  
 Changing statutory authority (state/feds) impeding local decision-making  
 Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity.  
 Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)  
 Partnerships with outside agencies (drugs, interoperability)  
 Public & employee safety in County facilities (Building security)

## Public Health

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Increase the number of people in all age groups who receive dental care.	Collect data to examine trends in the Seal-A-Smile program and compare to previous years. Continue to evaluate the WIC fluoride varnish program to determine best practice at WIC clinics. Collecting number of older adult oral health screenings at various sites throughout the county.	Secure a dental grant for sealants in schools. Investigate dental grants to meet the needs of diverse populations. Complete the Seal-a-Smile (SAS) program in 16 schools. Obtain MOU's with local dentists to meet the needs of children with acute dental needs. Approach service groups and private company foundations for funding opportunities through the Adopt-a-Smile program. Create a dental screening program for pregnant women who attend the WIC clinic. Investigating providing oral screening to the elderly in conjunction with the ADRC.	12/31/2019
Create resiliency within Sauk County in the event of an outbreak or disaster.	Implementing the new State Public Health Emergency Preparedness Plan (PHEP). Track the number of Emergency Management (EM) trainings and exercises attended within the year. Track number of annual press releases. Document the number of ICS trainings for new employees. Track the number of outbreaks within the year.	Completion of the new state PHEP Plan within the next two years. Communicate information to the public, activate preparedness plans, educate through different communication methods, collaborate with partners to meet the needs of the public. Adequately train staff to respond in an emergency. Complete table top and drills. Meet identified capability gaps. Work with community partners to create resiliency throughout the county in response to natural disasters. Develop methods to educate the public on where to find information in a disaster. Recruiting and training volunteers for emergency disasters.	12/31/2019
Assure the number of individuals in Sauk County are receiving the recommended immunization benchmarks.	Track the benchmarks for vaccination rates.	Secure a dental grant for sealants in schools. Investigate dental grants to meet the needs of diverse populations. Complete the Seal-a-Smile (SAS) program in 16 schools. Obtain MOU's with local dentists to meet the needs of children with acute dental need	12/31/2019
Promote health and prevent communicable disease.	Monitor Wisconsin Electronic Disease Surveillance System (WEDSS) for communicable disease cases. Trend data on Communicable Diseases and report monthly to Board of Health.	The Public Health Nurses continue to provide education to individuals and community members, local providers, schools, and daycares. We continue work with the J1 Visa group and the Public Private Partnership in Lake Delton. Explore the creation of a communicable disease coalition.	12/31/2019
Maintain national accreditation status.	Submit annual accreditation report to PHAB by 6/5/2019.	Continue with quality improvement processes within the department to meet Public Health Accreditation Board (PHAB) accreditation requirements. Plan for reaccreditation in 2022 which includes updating Quality Improvement Plan, Performance Management Plan, Workforce Development Plan, Strategic Plan, Create a Branding Plan, Adopt a Code of Ethics and reviewing and updating policies.	6/5/2019
Improve the birth outcomes of infants born to young mothers, decrease recidivism in the jail, improve parental involvement in care of infants, decrease demand on social service programs.	Evaluate programs numbers and assess data from other programs such as drug court and out patient mental health services and look for connections and gaps in programming between departments.	Evaluate trends in the PNCC and NFP program numbers, Standardize evidenced based parenting programs used by PNCC and CPS, coordinate with the CJCC drug court and human services programs.	12/31/2019
Complete Community Health Improvement Plan (CHIP)	The CHIP Report will be written.	The report will identify the goals and objectives to meet the top three priorities in the 2018 Community Health Needs Assessment.	11/1/2019

## Public Health

<p>Decrease the number of individuals who die from drug overdose. Increase naloxone availability in the community. Increase associated referrals for drug treatment.</p>	<p>Increase the number of participants trained in the administration of naloxone in Sauk County. Continue to refer individuals to the Medication Assisted Treatment program. Assess the trend in Sauk County suicides.</p>	<p>Initiate and grow naloxone training programs. Participate in Sauk County MATRS initiative. Participate in suicide prevention coalitions. Coordinate with the schools and hospitals to provide Questions, Persuade, Refer (QPR) suicide prevention training for groups throughout the county. Follow BRACE initiatives to provide mental health assistance during an emergency. Participate on CJCC and associated subcommittees- Adult Justice Systems and System Mapping.</p>	<p style="text-align: center;">12/31/2019</p>
<p>Expand the Childhood Safety Coalition (CSC) of Sauk County</p>	<p>Prevent and reduce childhood accidents/injuries.</p>	<p>Collect data from participant organizations to determine highest need. Create or adjust programming to meet the identified areas. Continue Rural Safety Days. Exploring grant opportunities for funding the CSC of Sauk County.</p>	<p style="text-align: center;">12/31/2019</p>

## Public Health

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Communicable Disease	The Health Department is statutorily required to investigate and report communicable disease to the Wisconsin Department of Health Services. Staff monitors and tracks documented communicable disease cases, outbreaks and provides educational resources and follow-up surveillance.	DHS Ch.145.17 & Wis Stat. 252.11	User Fees / Misc.	\$0	1.74	100% of reportable communicable disease cases are addressed.
			Grants	\$5,300		
			<b>TOTAL REVENUES</b>	<b>\$5,300</b>		
			Wages & Benefits	\$175,231		
			Operating Expenses	\$8,699		
			<b>TOTAL EXPENSES</b>	<b>\$183,930</b>		
			<b>COUNTY LEVY</b>	<b>\$178,630</b>		
Tuberculosis Program	All tuberculosis (TB) cases and suspect cases are subject to Public Health investigation and interventions. The Health Department provides TB skin tests to area residents upon request.	Wis Stat. 252.07 DHS Ch. 145.08	User Fees / Misc.	\$4,500	0.23	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$4,500</b>		
			Wages & Benefits	\$20,526		
			Operating Expenses	\$3,951		
			<b>TOTAL EXPENSES</b>	<b>\$24,477</b>		
			<b>COUNTY LEVY</b>	<b>\$19,977</b>		
Consultation	Information on public health programs is provided to the public through various outlets such as web site, Facebook, press releases, public service announcements, community groups, parish nurses, and medical providers. Educational materials were developed and distributed in the Public Health waiting room, the Aging and Disability Resource Center (ADRC) and local agencies throughout Sauk County. The Public Health nurses consult with school and clinic nurses, the Sauk County Jail, the Health Care Center, infection control practitioners in the hospitals and Ho Chunk Health Department.	DHS Ch. 140	User Fees / Misc.	\$0	0.71	Increased awareness of Public Health resources throughout Sauk County.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$71,319		
			Operating Expenses	\$3,386		
			<b>TOTAL EXPENSES</b>	<b>\$74,705</b>		
			<b>COUNTY LEVY</b>	<b>\$74,705</b>		
Immunization	The role of public health is becoming more of an assurance that individuals receive immunizations. An immunization coalition was started to identify best practice and to share through out the county with all health care providers. Data for the whole county is being evaluated and is being used to develop initiatives to increase immunization rates in Sauk County.	DHS Ch. 144 & 145	User Fees / Misc.	\$0	1.24	Increase awareness and education of vaccines through out Sauk County through monthly coalition meetings.
			Grants	\$15,234		
			<b>TOTAL REVENUES</b>	<b>\$15,234</b>		
			Wages & Benefits	\$110,450		
			Operating Expenses	\$13,485		
			<b>TOTAL EXPENSES</b>	<b>\$123,935</b>		
			<b>COUNTY LEVY</b>	<b>\$108,701</b>		



## Public Health

Prenatal Child Care / Nurse Family Partnership	The Prenatal Care Coordination (PNCC) Program is a service available at no cost to pregnant women who are eligible for Medical Assistance, any pregnant teen. Services provided include: identification of needs and services, assistance with finding a physician, nutritional counseling and Women Infants & Children referrals, social support throughout pregnancy, breastfeeding advice, and education about care of newborns. High risk cases are referred to Human Services. Visits are made to the jail to help coordinate prenatal care for the inmates. Sauk County Nurse Family Partnership (NFP) is continuing to expand this evidence based nurse home visiting program. NFP is a voluntary prevention program, that provides services to low-income, first time mothers. Outreach continues to increase the number of client referrals. A federal grant continues allocated through the Wisconsin Department of Children and Families. The program will service 90 children and families residing in Sauk County in fiscal year 2018-2019.	DHS Ch 251.05	User Fees / Misc.	\$453,008	5.98	PNCC - Better birth outcomes, Stable housing, employed, engagement in other resources.  NFP - 97% of Referrals to enrollment rate  SCNFP Children are up to date with Immunizations at 24 months
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$453,008</b>		
			Wages & Benefits	\$548,211		
			Operating Expenses	\$117,602		
			<b>TOTAL EXPENSES</b>	<b>\$665,813</b>		
			<b>COUNTY LEVY</b>	<b>\$212,805</b>		
Keeping Kids Alive Initiative	The Keeping Kids Alive Initiative is a program that brings professionals together from across the county to create policies and procedures related to injuries and death to keep children and families healthy and safe. The Child Death Review (CDR) team consists of: local law enforcement, the Sauk County Health Department, child protective services, pediatricians, coroners, community mental health agencies, the district attorney/prosecutor, emergency medical services, a prevention specialist, Ho Chunk pediatricians, registered nurses, probate/parole and any ad hoc individuals vital to the case.	Wis Stat. 253	User Fees / Misc.	\$0	0.38	100% of child fatalities ruled accidental are reviewed by the Child Death Review Team to develop potential policy change, product change and/or increase prevention awareness on a local and national scale.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$40,459		
			Operating Expenses	\$1,933		
			<b>TOTAL EXPENSES</b>	<b>\$42,392</b>		
			<b>COUNTY LEVY</b>	<b>\$42,392</b>		

## Public Health

Health Check	High risk families have follow-up and case management by a nurse. Many of the children in the Maternal Child Health (MCH) program are referred through the providers at the local birthing centers. Some are joint cases with high risk cases followed by Human Services. Home assessments are completed for safety. The MCH nurse completes physical, social and emotional screening on children to refer them for more intensive services as needed. Neonatal Abstinence Syndrome infants are case managed by the MCH nurse.	Wis Stat. 253	<table border="1"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$0</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$45,432</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$4,525</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$49,957</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$49,957</b></td></tr> </table>	User Fees / Misc.	\$0	Grants	\$0	<b>TOTAL REVENUES</b>	<b>\$0</b>	Wages & Benefits	\$45,432	Operating Expenses	\$4,525	<b>TOTAL EXPENSES</b>	<b>\$49,957</b>	<b>COUNTY LEVY</b>	<b>\$49,957</b>	0.47	68% of referral to admission.
User Fees / Misc.	\$0																		
Grants	\$0																		
<b>TOTAL REVENUES</b>	<b>\$0</b>																		
Wages & Benefits	\$45,432																		
Operating Expenses	\$4,525																		
<b>TOTAL EXPENSES</b>	<b>\$49,957</b>																		
<b>COUNTY LEVY</b>	<b>\$49,957</b>																		
Maternal Child Health Grant	The MCH grant provides funding to the health department for education and services to vulnerable mothers and children. The focus of the grant has changed to a systems approach and includes the Keeping Kids Alive initiative (car seats, cribs and Child Death Review Team) and adolescent suicide prevention. The Community Connections Program provides resources to the caregivers of children with incarcerated parent. The Community Connection Program was developed in 2015 with UW-Extension, Health Department, Law Enforcement, and the Criminal Justice Coordinating Committee (CJCC).	Wis Stat. 253	<table border="1"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$27,128</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$27,128</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$67,129</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$7,204</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$74,333</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$47,205</b></td></tr> </table>	User Fees / Misc.	\$0	Grants	\$27,128	<b>TOTAL REVENUES</b>	<b>\$27,128</b>	Wages & Benefits	\$67,129	Operating Expenses	\$7,204	<b>TOTAL EXPENSES</b>	<b>\$74,333</b>	<b>COUNTY LEVY</b>	<b>\$47,205</b>	0.65	
User Fees / Misc.	\$0																		
Grants	\$27,128																		
<b>TOTAL REVENUES</b>	<b>\$27,128</b>																		
Wages & Benefits	\$67,129																		
Operating Expenses	\$7,204																		
<b>TOTAL EXPENSES</b>	<b>\$74,333</b>																		
<b>COUNTY LEVY</b>	<b>\$47,205</b>																		
Lead	A public health nurse provides education and case management to parents of a child with elevated blood lead levels. An environmental health assessment may be conducted to collect samples to determine the sources of the lead contamination in and around a client's home. Information and resources are given for clean-up and abatement.	Wis Stat. 254.166	<table border="1"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$7,157</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$7,157</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$28,988</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$3,571</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$32,559</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$25,402</b></td></tr> </table>	User Fees / Misc.	\$0	Grants	\$7,157	<b>TOTAL REVENUES</b>	<b>\$7,157</b>	Wages & Benefits	\$28,988	Operating Expenses	\$3,571	<b>TOTAL EXPENSES</b>	<b>\$32,559</b>	<b>COUNTY LEVY</b>	<b>\$25,402</b>	0.32	Reduce the number of children with elevated lead levels.
User Fees / Misc.	\$0																		
Grants	\$7,157																		
<b>TOTAL REVENUES</b>	<b>\$7,157</b>																		
Wages & Benefits	\$28,988																		
Operating Expenses	\$3,571																		
<b>TOTAL EXPENSES</b>	<b>\$32,559</b>																		
<b>COUNTY LEVY</b>	<b>\$25,402</b>																		
Childhood Safety Coalition of Sauk County	The community partners include Reedsburg Hospital, St. Clare Hospital, the Sheriff's department, Baraboo Fire and Ambulance, Emergency Management, UW extension, Public Health. The Health Educator is now facilitating/coordinating the coalition. The CSC is developing multiple projects to address injury prevention for children in Sauk County.	DHS Ch 251.05	<table border="1"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$0</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$6,547</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$0</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$6,547</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$6,547</b></td></tr> </table>	User Fees / Misc.	\$0	Grants	\$0	<b>TOTAL REVENUES</b>	<b>\$0</b>	Wages & Benefits	\$6,547	Operating Expenses	\$0	<b>TOTAL EXPENSES</b>	<b>\$6,547</b>	<b>COUNTY LEVY</b>	<b>\$6,547</b>	0.08	98% of Sauk County 3rd graders participated in the 2018 Rural Safety Day Event.
User Fees / Misc.	\$0																		
Grants	\$0																		
<b>TOTAL REVENUES</b>	<b>\$0</b>																		
Wages & Benefits	\$6,547																		
Operating Expenses	\$0																		
<b>TOTAL EXPENSES</b>	<b>\$6,547</b>																		
<b>COUNTY LEVY</b>	<b>\$6,547</b>																		
Medical Assistance Match Grant	The Public Health Nurses assist residents who are seeking information on healthcare enrollment and referral information. This also includes enrollment in the Wisconsin Well Woman Program, Express Enrollment and Family Planning Waivers. The Dental Hygienist provides follow-up and access to care for those identified with acute dental needs.	DHS Ch 251.05	<table border="1"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$30,507</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$30,507</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$27,169</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$3,338</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$30,507</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$0</b></td></tr> </table>	User Fees / Misc.	\$0	Grants	\$30,507	<b>TOTAL REVENUES</b>	<b>\$30,507</b>	Wages & Benefits	\$27,169	Operating Expenses	\$3,338	<b>TOTAL EXPENSES</b>	<b>\$30,507</b>	<b>COUNTY LEVY</b>	<b>\$0</b>	0.30	Report on the number of individuals assisted with access to appropriate health care services.
User Fees / Misc.	\$0																		
Grants	\$30,507																		
<b>TOTAL REVENUES</b>	<b>\$30,507</b>																		
Wages & Benefits	\$27,169																		
Operating Expenses	\$3,338																		
<b>TOTAL EXPENSES</b>	<b>\$30,507</b>																		
<b>COUNTY LEVY</b>	<b>\$0</b>																		

## Public Health

Preparedness	Administration of a response plan for public health emergencies. (e.g. influenza pandemics, biohazard release) A health educator has been assigned the responsibility for meeting the grant objectives for the state and CDC. Public Health Departments are included in the Health Care Coalitions the goal of the creating the coalitions is to improve the communication between hospitals, EMS and public health in an emergency.	Wis Stat 250.03 DHS Ch 251.05	User Fees / Misc.	\$0	0.88	
			Grants	\$69,441		
			<b>TOTAL REVENUES</b>	<b>\$69,441</b>		
			Wages & Benefits	\$78,358		
			Operating Expenses	\$7,167		
			<b>TOTAL EXPENSES</b>	<b>\$85,525</b>		
<b>COUNTY LEVY</b>	<b>\$16,084</b>					
INTAKE / Community Care	The community care program provides services for urgent health and dental care for those with no health/dental insurance.	DHS Ch 251.05	User Fees / Misc.	\$3,500	0.84	74% of Vouchers given vs requested.
			Grants	\$0		
			Use of Carryforward Funds	\$2,500		
			<b>TOTAL REVENUES</b>	<b>\$6,000</b>		
			Wages & Benefits	\$76,887		
			Operating Expenses	\$6,630		
<b>TOTAL EXPENSES</b>	<b>\$83,517</b>					
<b>COUNTY LEVY</b>	<b>\$77,517</b>					
Dental	Dental services are provided in public schools throughout Sauk County that meet the free/reduced lunch rates (35% and above). For the 2018-2019 school year, Sauk County Health Department will be adding all first graders from the Baraboo School District. The number of schools will not increase, however, with additional staffing/funding we can add additional grades each year.	DHS Ch 251.05	User Fees / Misc.	\$47,000	2.14	The number of children with urgent dental needs increased in 2017. 351 children had dental needs. Obtained a 95% Retention rate on sealants.
			Grants	\$25,000		
			<b>TOTAL REVENUES</b>	<b>\$72,000</b>		
			Wages & Benefits	\$145,812		
			Operating Expenses	\$29,162		
			<b>TOTAL EXPENSES</b>	<b>\$174,974</b>		
<b>COUNTY LEVY</b>	<b>\$102,974</b>					
Tobacco	Sauk County is in a multijurisdictional coalition with Adams, Juneau, and Richland Counties. The health officer is on the executive committee for oversight of the program. The Wisconsin WINS program is part of the multijurisdictional coalition.	DHS Ch 251.05	User Fees / Misc.	\$0	0.01	The tobacco sale rate to minors in the Wisconsin WINS program was at 17% in 2017. The rate was down from 22% in 2016 and a high of 40% in 2013. 83% of tobacco compliance checks that do not sell to minors.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$1,257		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$1,257</b>		
<b>COUNTY LEVY</b>	<b>\$1,257</b>					

## Public Health

Rabies	Rabies is a reportable communicable disease. A public health nurse provides educational information to victims of animal bites. Environmental Health coordinates with veterinary clinics and the Wisconsin State Lab of Hygiene for testing of specimens. Notifies Department of Health Services (DHS) and provides assurance that individuals are treated and have medical follow-up. The cost for testing specimens is Public Health's responsibility. Uninsured individuals are seen through the community care program.	DHS Ch 95.21	User Fees / Misc.	\$0	0.14	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$15,911		
			Operating Expenses	\$2,550		
			<b>TOTAL EXPENSES</b>	<b>\$18,461</b>		
			<b>COUNTY LEVY</b>	<b>\$18,461</b>		
Community Health Improvement Plan / Community Health Assessment (CHIP/CHA)	The Health and Wellness Coalition consists of Reedsburg Area Medical Center, St. Clare Hospital and Sauk Prairie Healthcare and the Sauk County Health Department. A Community Health Improvement Plan is scheduled for completion in 2019.	Wis Stat. 250.07 DHS Ch. 251.05	User Fees / Misc.	\$0	1.31	Complete the CHIP Report
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$119,187		
			Operating Expenses	\$60,742		
			<b>TOTAL EXPENSES</b>	<b>\$179,929</b>		
			<b>COUNTY LEVY</b>	<b>\$179,929</b>		
Foot Clinic	The foot clinics are provided to any individuals in Sauk County. The program is self sustaining and rates are adjusted based on cost. The clinics average approximately 142 individuals per month. Certified Nursing Assistants, Nail Technician, and Registered Nurses provide this service.		User Fees / Misc.	\$52,640	1.01	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$52,640</b>		
			Wages & Benefits	\$61,585		
			Operating Expenses	\$3,739		
			<b>TOTAL EXPENSES</b>	<b>\$65,324</b>		
			<b>COUNTY LEVY</b>	<b>\$12,684</b>		
PDO Grant (Narcan) SPF Grant ODR Grant	Wisconsin is facing an opioid epidemic. Sauk County has received a 3-year SAMSHA grant to decrease opioid deaths and increase naloxone distribution into the community. The grant is called the Wisconsin Prescription Drug/Opioid Overdose-Related Deaths Prevention Project (WI-PDO). The WI -PDO grant has required partnering with a pharmacy in order to dispense naloxone. Naloxone (Narcan®) is a drug used to treat and prevent opioid overdose deaths. The Strategic Prevention Framework grant (SPF) has allowed us to facilitate a coalition that meets monthly, that focuses on four short term actions. 1) School Prevention efforts, 2) Education on Safe Storage and Disposal of prescription medications, 3) Sober Community activities, 4) Supporting Recovery. The Overdose Death Review (ODR) is a grant from the Department of Justice that allows us to review all overdose deaths in Sauk County. The goal is to look for trends and patterns in overdose related deaths for prevention purposes.		User Fees / Misc.	\$0	2.38	
			Grants	\$280,522		
			<b>TOTAL REVENUES</b>	<b>\$280,522</b>		
			Wages & Benefits	\$199,879		
			Operating Expenses	\$80,643		
			<b>TOTAL EXPENSES</b>	<b>\$280,522</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Outlay	None	\$0	User Fees / Misc.		-	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits			
			Operating Expenses			
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$1,023,437</b>	20.80	
			<b>TOTAL EXPENSES</b>	<b>\$2,198,664</b>		
			<b>COUNTY LEVY</b>	<b>\$1,175,227</b>		

## Public Health

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
Communicable Disease Follow Up	461	500	500
Medical Vouchers Written	99	110	110
Dental Vouchers Written	4	10	10
Immunizations Provided	515	500	500
Tobacco Compliance Checks Made to Establishments	64	64	64
At Least Quarterly Frequency of Updates to social media and web site	365	365	365
Number of oral screenings in the Seal-a-Smile program	1,447	1,550	1,550
Enrolled in Sauk County Nurse Family Partnership Program	68	90	90
Number of children who received dental sealants through Seal-a-Smile	573	638	638

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
<b>Immunization Program Goal:</b> Increase awareness and education of vaccines through out Sauk County through monthly coalition meetings.	The residents of Sauk County have received the education regarding the importance of up to date immunizations resulting in higher immunization rates. The percentages are for children 0 to 24 months.	64%	70%	70%
<b>Tobacco:</b> Tobacco Compliance Checks that do not sell to minors	In 2017, 64 Sauk County tobacco retailers were investigated for tobacco sales to minors. These investigations were completed under the guidelines of the Wisconsin Wins Tobacco Retailer Compliance Program established through the WI DHS Tobacco Prevention and Control Program. The TPCP provides training, media, community outreach, and education to Wisconsin retailers. The tobacco sale rate to minors in the Wisconsin WINS program was at 17% in 2017. The rate was down from 22% in 2016 and a high of 40% in 2013. 83% of tobacco compliance checks that do not sell to minors.	83%	85%	90%
Rural Safety Days Participation	100% of schools third grad students will participate.	95%	98%	100%
The department will update the website & social media.	Informing the community on various programing, prevention education and awareness.	100%	100%	100%
SCNFP Children are up to date with Immunizations at 24 months	New babies are up to date of Immunizations at 24 Months.	92%	93%	94%
SCNFP Referrals to Enrollment Percentage will increase	45% of all NFP referrals will be admitted (NSO Goal 50%)	64%	65%	66%
SCNFP Client retention rate during pregnancy phase.	Clients remained enrolled in the program during pregnancy.	81%	82%	83%

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>PUBLIC HEALTH</b>											
<u>Revenues</u>											
Tax Levy	799,005	816,070	819,624	973,004	973,004	1,175,228	202,224	20.78%	None	0	0
Grants & Aids	201,361	445,125	794,752	850,766	850,066	925,797	75,731	8.91%			
User Fees	57,456	54,874	90,983	97,358	97,140	95,140	(2,000)	-2.06%	2019 Total	0	0
Intergovernmental	89,910	13,738	885	0	806	0	(806)	-100.00%			
Donations	5,889	0	1,945	0	12,747	0	(12,747)	-100.00%			
Use of Fund Balance	0	0	0	44,554	31,193	2,500	(28,693)	-91.99%	2020	0	0
									2021	0	0
Total Revenues	1,153,621	1,329,807	1,708,188	1,965,682	1,964,956	2,198,665	233,709	11.89%	2022	0	0
									2023	0	0
<u>Expenses</u>											
Labor	727,749	766,003	1,059,533	1,160,161	1,160,161	1,377,852	217,691	18.76%			
Labor Benefits	236,710	259,429	360,264	408,972	408,972	462,486	53,514	13.09%			
Supplies & Services	130,270	229,580	252,589	373,323	375,823	358,327	(17,496)	-4.66%			
Capital Outlay	0	39,823	22,233	23,226	20,000	0	(20,000)	-100.00%			
Addition to Fund Balance	58,891	34,972	13,569	0	0	0	0	0.00%			
Total Expenses	1,153,621	1,329,807	1,708,188	1,965,682	1,964,956	2,198,665	233,709	11.89%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

1. New Part time PH Tech (.40 FTE ) – for the Dental Seal-A-Smile program
2. Full time Dental Hygienist (.77 FTE) for Elder Dental Screening - Position funded by: 100% tax levy
3. Full time Public Health Nurse (1.0 FTE) for Foot Clinic and Communicable disease - Position funded by 25% Foot Clinic Fees/Tax Levy
4. Foot Clinics – Staffing Issues – may have to raise fees
5. Strategic Planning for 2019-2020
6. Community Health Improvement Plan (CHIP)

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>Change 4</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>			<b>New .40 PH Tech</b>	<b>New .77 FTE Dental Hygienist</b>	<b>New 1.0 Public Health Nurse</b>		
Tax Levy	973,004	30,027	14,929	85,846	71,421		1,175,227
Use of Fund Balance or Carryforward Funds	31,193	(28,693)					2,500
All Other Revenues	960,759	33,965	2,406	-	23,807		1,020,937
<b>Total Funding</b>	<b>1,964,956</b>	<b>35,299</b>	<b>17,335</b>	<b>85,846</b>	<b>95,228</b>	<b>-</b>	<b>2,198,664</b>
Labor Costs	1,569,133	87,918	17,335	70,723	95,228		1,840,337
Supplies & Services	375,823	(32,619)		15,123			358,327
Capital Outlay	20,000	(20,000)					-
<b>Total Expenses</b>	<b>1,964,956</b>	<b>35,299</b>	<b>17,335</b>	<b>85,846</b>	<b>95,228</b>	<b>-</b>	<b>2,198,664</b>

**Issues on the Horizon for the Department:**

1. Potential change in the Affordable Care Act – Could result in an increase of Public Health Intake hours, Immunization clinics and hiring additional nursing staff.
2. Exploring evidence based curriculum for PNCC
3. 2021 Needs Assessment
4. ODR Grant - Overdose Death Review Grant ends 2019
5. SPF Grant - Strategic Prevention Framework Grant ends 2021
6. WI-PDO: Prescription Drug/Opioid Overdose-Related Death Prevention Project end August of 2021.
7. NFP Grant – Nurse Family Partnership grant ends 2024
8. Re-Accreditation 2022

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Public Health (PH)

Program # -->	2	3	4	5	7	9	10	11	12	14
Short Program Name -->	CD/STI/HIV	TB Skin Test	PH Consult	Immuni- zation	PNCC/NFP	Keeping Kids Alive Initiative Prevention Grant	Health Check	MCH Grant	Lead	Childhood Safety (RSD)

Is the Program Mandated?	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	No
Statutory Reference	145.17 & 252.11	252.07	140	144 & 145		255 & 253	253	253	253.13	

REVENUES

1. User Fee Revenues (Attach Fee Schedules)										
2. Grants (List)										
Dept of Health Services - CARS	5,300			14,634				27,128	\$7,157	
Medicaid		2,500		600	37,000					
State Grants										
Children's Health Alliance SAS										
PDO Grant										
Federal Grant (MICHV- NFP)					416,008					
3. Use of Carryfwd / Fund Balance										
4. Other Revenues (NFP Donations) & Ho Chunk		2,000								
5. TOTAL REVENUES	\$5,300	\$4,500	\$0	\$15,234	\$453,008	\$0	\$0	\$27,128	\$7,157	\$0

EXPENSES

6. Wages, Salaries, Benefits	175,231	20,526	71,319	110,450	548,211	40,459	45,432	67,129	28,988	6,547
7. Other Expenses	8,699	3,951	3,386	13,485	117,602	1,933	4,525	7,204	3,571	-
8. TOTAL EXPENSES	\$183,930	\$24,477	\$74,705	\$123,935	\$665,813	\$42,392	\$49,957	\$74,333	\$32,559	\$6,547

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$178,630	\$19,977	\$74,705	\$108,701	\$212,805	\$42,392	\$49,957	\$47,205	\$25,402	\$6,547
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SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Public Health (PH)

Program # -->	15	16	18	20	21	22	24	25	26	27	Dept
Short Program Name -->	MA Match Grant	Preparedness / PHEP	INTAKE / Community Care	Dental	Tobacco	Rabies	Community Health Improvement Plan / Community Health Assessment (CHIP/CHA)	Foot Clinic	PDO Grant (Narcen)	Outlay	Total \$

Is the Program Mandated? Statutory Reference	No	No	No	No	No	Yes 252 & 254	Yes				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)								52,640			\$52,640
2. Grants (List)											\$0
Dept of Health Services - CARS	30,507	69,441							55,000		\$209,167
Medicaid				47,000							\$87,100
State Grants											\$0
Children's Health Alliance SAS				25,000							\$25,000
PDO Grant									225,522		\$225,522
Federal Grant (MICHV- NFP)											\$416,008
3. Use of Carryfwd / Fund Balance			2,500				0				\$2,500
4. Other Revenues (NFP Donations) & Ho Chunk			3,500								\$5,500
5. TOTAL REVENUES	\$30,507	\$69,441	\$6,000	\$72,000	\$0	\$0	\$0	\$52,640	\$280,522	\$0	\$1,023,437

EXPENSES

6. Wages, Salaries, Benefits	27,169	78,358	76,887	145,812	1,257	15,911	119,187	61,585	199,879	-	\$1,840,337
7. Other Expenses	3,338	7,167	6,630	29,162	-	2,550	60,742	3,739	80,643	-	\$358,327
8. TOTAL EXPENSES	\$30,507	\$85,525	\$83,517	\$174,974	\$1,257	\$18,461	\$179,929	\$65,324	\$280,522	\$0	\$2,198,664

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$16,084	\$77,517	\$102,974	\$1,257	\$18,461	\$179,929	\$12,684	\$0	\$0	\$1,175,227
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<b>Fund: GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>		
<b>Department: PUBLIC HEALTH</b>		<b>Amended</b>	<b>Amended</b>	<b>Actual</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>		
		<b>Budget</b>	<b>Budget</b>	<b>Used</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Amended to</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Used</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>		
									<b>2019</b>		
<b>10040 PUBLIC HEALTH REVENUE</b>											
411100	GENERAL PROPERTY TAXES	-816,070.00	-816,070.00	-819,624.00	-819,624.00	100%	-486,501.82	-973,004.00	-973,004.00	-1,175,228.00	202,224.00
422160	HO-CHUNK GAMING GRANT	-25,000.00	-25,000.00	-25,400.00	-25,400.00	100%	-20,000.00	-20,000.00	-20,000.00	0.00	-20,000.00
423900	BIOTERRORISM GRANT	-61,408.00	-62,185.00	-51,348.00	-67,214.00	131%	-49,694.00	-54,084.00	-54,084.00	-69,441.00	15,357.00
424030	MICHV-NFP GRANT	-190,769.00	-228,772.44	-335,703.00	-309,395.88	92%	-227,143.12	-330,782.00	-330,782.00	-416,008.00	85,226.00
424110	IMMUNIZATION GRANT	-15,514.00	-18,170.14	-18,659.00	-19,935.67	107%	-11,197.17	-16,286.00	-16,286.00	-14,634.00	-1,652.00
424160	PREVENTION GRANT	0.00	0.00	0.00	-8,277.00	0%	-14,337.00	-7,627.00	-16,907.00	0.00	-7,627.00
424170	LEAD GRANT	-8,600.00	-8,768.00	-10,455.00	-7,157.00	68%	-3,579.00	-7,157.00	-7,157.00	-7,157.00	0.00
424175	FORWARD HL MA MATCH GRANT	-29,141.00	-15,473.00	-21,158.00	-21,007.00	99%	-16,237.00	-25,109.00	-25,109.00	-30,507.00	5,398.00
424203	DENTAL GRANTS	-16,150.00	-21,946.21	-24,355.00	-39,381.47	162%	-22,749.28	-20,000.00	-32,420.00	-25,000.00	5,000.00
424204	WI-PDO PRESCR DRUG OVERDOSE	0.00	0.00	-225,522.00	-225,552.00	100%	-100,136.00	-225,522.00	-225,522.00	-225,522.00	0.00
424205	STRAT PREV FRAME PRESCRIP RX	0.00	0.00	0.00	0.00	0%	0.00	-70,000.00	-29,000.00	-30,000.00	-40,000.00
424206	OVERDOSE DEATH REVIEW ODR	0.00	0.00	0.00	0.00	0%	0.00	0.00	-20,000.00	-25,000.00	25,000.00
424420	HEALTH CHECK	-1,000.00	-1,340.01	-6,000.00	0.00	0%	0.00	0.00	0.00	-5,300.00	5,300.00
424440	MATERNAL CHILD HEALTH	-26,623.00	-30,816.59	-33,641.00	-34,170.00	102%	-8,149.00	-30,420.00	-30,420.00	-27,128.00	-3,292.00
424511	MEDICAL ASSISTANCE DENTAL	-32,000.00	-30,997.53	-45,000.00	-37,156.16	83%	-19,116.14	-42,779.00	-42,779.00	-47,000.00	4,221.00
424512	MEDICAL ASSISTANCE IMMUNIZATIC	0.00	-321.82	-300.00	-105.44	35%	-111.94	-300.00	-300.00	-3,100.00	2,800.00
424515	MEDICAL ASSISTANCE - TCM	-3,000.00	-1,333.79	-3,000.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
452060	MISCELLANEOUS REVENUES	-2,000.00	-4,027.03	-2,000.00	-1,865.86	93%	-2,007.92	-1,000.00	-2,208.00	-3,500.00	2,500.00
455100	PUBLIC HEALTH FOOT CLINIC	0.00	0.00	-51,000.00	-52,290.00	103%	-28,360.00	-52,640.00	-52,640.00	-52,640.00	0.00
455130	PRENATAL CARE	-36,000.00	-47,215.04	-48,000.00	-32,922.74	69%	-11,973.97	-37,000.00	-37,000.00	-37,000.00	0.00
455160	HEP B MEDICAL REIMBURSEMENT	-3,500.00	-1,811.10	-1,500.00	-1,240.00	83%	-458.79	-1,500.00	-510.00	0.00	-1,500.00
455170	FLU & PNEUMONIA REIMBURSEMEN	-12,000.00	-6,351.66	-2,000.00	-884.96	44%	-76.10	-806.00	0.00	0.00	-806.00
455180	TB SKIN TESTS	-3,000.00	-1,820.83	-2,000.00	-2,663.95	133%	-376.39	-5,000.00	-5,000.00	-2,000.00	-3,000.00
474010	DEPARTMENTAL CHARGES	-68,281.00	-7,386.25	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
485010	DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	-1,500.00	0%	0.00	0.00	0.00	0.00	0.00
485160	COMMUNITY CARE DONATIONS	0.00	0.00	0.00	-444.69	0%	0.00	-2,500.00	0.00	0.00	-2,500.00
485161	BOO AREA UN FUND DENTAL VOUCH	0.00	0.00	0.00	0.00	0%	0.00	-5,421.00	0.00	0.00	-5,421.00
485162	BAUF DENTAL CHILDREN	0.00	0.00	0.00	0.00	0%	0.00	-4,826.00	0.00	0.00	-4,826.00
493200	CONTINUING APPROP PRIOR YEAR	-44,640.00	0.00	-34,554.00	0.00	0%	0.00	-31,193.00	0.00	-2,500.00	-28,693.00
<b>TOTAL PUBLIC HEALTH REVENUE</b>		<b>-1,394,696.00</b>	<b>-1,329,806.44</b>	<b>-1,761,219.00</b>	<b>-1,708,187.82</b>	<b>97%</b>	<b>-1,022,204.64</b>	<b>-1,964,956.00</b>	<b>-1,921,128.00</b>	<b>-2,198,665.00</b>	<b>233,709.00</b>
<b>10040416 PUBLIC HEALTH</b>											
511100	SALARIES PERMANENT REGULAR	703,765.00	655,174.66	916,723.00	863,058.77	94%	496,990.95	1,002,683.00	1,002,683.00	1,051,773.00	49,090.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	3.72	0%	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	1,604.00	1,557.02	1,864.00	2,332.02	125%	126.67	2,454.00	2,454.00	2,311.00	-143.00
512100	WAGES-PART TIME	108,471.00	109,036.04	160,101.00	193,568.64	121%	100,514.14	154,451.00	154,451.00	323,103.00	168,652.00
512900	LONGEVITY-PART TIME	226.00	235.20	507.00	570.29	112%	0.00	573.00	573.00	665.00	92.00
514100	FICA & MEDICARE TAX	62,276.00	56,485.88	82,558.00	77,588.81	94%	43,314.79	88,752.00	88,752.00	105,406.00	16,654.00
514200	RETIREMENT-COUNTY SHARE	52,717.00	49,602.99	73,385.00	70,519.78	96%	36,559.82	76,780.00	76,780.00	87,444.00	10,664.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: PUBLIC HEALTH</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10040416 PUBLIC HEALTH</b>										
514400 HEALTH INSURANCE COUNTY SHARE	158,105.00	147,357.12	210,056.00	202,460.21	96%	109,552.31	231,634.00	231,634.00	254,862.00	23,228.00
514500 LIFE INSURANCE COUNTY SHARE	352.00	332.04	463.00	462.39	100%	173.11	517.00	517.00	383.00	-134.00
514600 WORKERS COMPENSATION	8,070.00	5,650.62	11,213.00	9,232.41	82%	6,038.75	11,289.00	11,289.00	14,391.00	3,102.00
520100 CONSULTANT AND CONTRACTUAL	0.00	40.00	0.00	0.00	0%	10.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	50,281.00	32,205.96	46,836.00	34,158.80	73%	16,372.45	110,493.00	110,493.00	73,221.00	-37,272.00
522500 TELEPHONE & DAIN LINE	7,919.00	5,820.95	7,400.00	7,702.43	104%	4,178.65	14,006.00	14,006.00	13,396.00	-610.00
526100 HO-CHUNK APPROPRIATION	0.00	0.00	0.00	5,398.00	0%	0.00	0.00	0.00	0.00	0.00
531000 FOOT CLINIC EXPENSE	0.00	0.00	3,489.00	4,001.95	115%	1,766.86	4,272.00	4,272.00	3,739.00	-533.00
531100 POSTAGE AND BOX RENT	2,500.00	1,365.41	1,641.00	1,764.08	108%	875.51	2,480.00	2,480.00	2,480.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	3,000.00	20,677.47	6,950.00	17,338.86	249%	4,855.07	7,719.00	7,719.00	7,407.00	-312.00
531400 SMALL EQUIPMENT	1,000.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531500 FORMS AND PRINTING	2,371.00	0.00	0.00	0.00	0%	0.00	3,073.00	3,073.00	3,073.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	30,735.00	54,982.96	34,763.00	31,924.44	92%	30,745.65	35,991.00	35,991.00	35,867.00	-124.00
532200 SUBSCRIPTIONS	1,000.00	473.92	500.00	209.92	42%	86.00	500.00	500.00	500.00	0.00
532400 MEMBERSHIP DUES	7,000.00	2,268.00	6,000.00	1,920.46	32%	740.00	1,500.00	1,500.00	1,500.00	0.00
532600 ADVERTISING	0.00	0.00	0.00	0.00	0%	28.62	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	25,000.00	10,034.77	22,421.00	6,733.18	30%	7,228.00	19,043.00	19,043.00	19,043.00	0.00
533200 MILEAGE	31,000.00	21,911.25	23,550.00	13,703.01	58%	5,985.44	42,696.00	42,696.00	39,193.00	-3,503.00
533500 MEALS AND LODGING	11,725.00	12,561.82	5,540.00	4,356.41	79%	8,071.63	12,981.00	12,981.00	12,909.00	-72.00
534200 MEDICAL SUPPLIES	40,819.00	15,667.47	41,189.00	76,199.28	185%	32,820.36	19,828.00	19,828.00	65,213.00	45,385.00
534201 COMMUNITY CARE VOUCHER EXPEN	25,312.00	1,670.59	23,642.00	418.61	2%	345.56	23,668.00	21,168.00	2,500.00	-21,168.00
534202 BOO AREA UN FUND DENTAL VOUCH	11,009.00	1,241.80	7,768.00	569.00	7%	364.00	10,620.00	10,620.00	5,421.00	-5,199.00
534203 BAUF DENTAL CHILDREN	5,000.00	174.40	6,826.00	0.00	0%	0.00	9,652.00	9,652.00	4,826.00	-4,826.00
534800 EDUCATIONAL SUPPLIES	4,000.00	10,057.00	4,000.00	542.89	14%	10,443.48	8,958.00	8,958.00	2,483.00	-6,475.00
534900 PROJECT SUPPLIES	10,839.00	35,836.06	38,891.00	39,793.47	102%	11,997.94	39,494.00	39,494.00	56,707.00	17,213.00
535100 VEHICLE FUEL / OIL	500.00	157.99	2,143.00	1,413.27	66%	976.64	4,036.00	4,036.00	4,036.00	0.00
535200 VEHICLE MAINTENANCE AND REPAII	500.00	57.96	500.00	1,082.67	217%	84.50	2,439.00	2,439.00	2,439.00	0.00
551900 INSURANCE-GENERAL LIABILITY	2,600.00	2,374.00	300.00	3,358.43	1,119%	5,971.66	2,374.00	2,374.00	2,374.00	0.00
581900 CAPITAL OUTLAY	25,000.00	39,823.00	20,000.00	22,232.50	111%	0.00	20,000.00	23,226.00	0.00	-20,000.00
<b>TOTAL PUBLIC HEALTH</b>	<b>1,394,696.00</b>	<b>1,294,834.35</b>	<b>1,761,219.00</b>	<b>1,694,618.70</b>	<b>96%</b>	<b>937,218.56</b>	<b>1,964,956.00</b>	<b>1,965,682.00</b>	<b>2,198,665.00</b>	<b>233,709.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,394,696.00</b>	<b>-1,329,806.44</b>	<b>-1,761,219.00</b>	<b>-1,708,187.82</b>	<b>97%</b>	<b>-1,022,204.64</b>	<b>-1,964,956.00</b>	<b>-1,921,128.00</b>	<b>-2,198,665.00</b>	<b>233,709.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,394,696.00</b>	<b>1,294,834.35</b>	<b>1,761,219.00</b>	<b>1,694,618.70</b>	<b>96%</b>	<b>937,218.56</b>	<b>1,964,956.00</b>	<b>1,965,682.00</b>	<b>2,198,665.00</b>	<b>233,709.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-34,972.09</b>	<b>0.00</b>	<b>-13,569.12</b>		<b>-84,986.08</b>	<b>0.00</b>	<b>44,554.00</b>	<b>0.00</b>	

## Women, Infants & Children

### Department Vision - Where the department would ideally like to be

The Sauk County Health Department is an independent, nationally accredited, Level III health department that builds and sustains a healthy diverse community.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Health Department protects Sauk County residents and visitors by taking action through collaboration to promote health and safety and prevent illness, injury and disease.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Encourage economic development  
 Stewardship of natural resources  
 Development of cultural, social, and community values

### Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)  
 Placemaking to support economic development  
 Creating and maintaining a sustainable livable community (environmental stewardship, good wages)  
 Declining/unpredictable financial support (highways, medicaid, other)  
 Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)  
 Changing statutory authority (state/feds) impeding local decision-making  
 Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)  
 Partnerships with outside agencies (drugs, interoperability)  
 Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Promote Nutrition and Physical Activity to Sauk County residents	Attendance at Sauk CAN meetings and contacts made with Fit Family participants.	The Sauk County Coalition for Activity Nourishment (CAN) will focus on increasing physical activity and eating more fruits and vegetables with Sauk County residents to decrease obesity rates. Provide cooking demonstrations at local Farmers Markets. Provide nutrition education at the Sauk County Food Pantries and on Social Media.  Continue with the Fit Family Grant for 2019-2020.	12/31/2019
Provide medical nutrition therapy to high risk pregnant women in the Prenatal Care Coordination Program (PNCC).	The number of education contacts increases as the PNCC caseload increases.	A registered dietician provides medical nutrition therapy to individuals enrolled.	12/31/2019
Improve breastfeeding duration rates of Women, Infants & Children (WIC) mothers	The breastfeeding duration rates would increase from 2018 WIC reports.	The peer counselors provide support to breast feeding mothers and work with Sauk County Employers to improve breastfeeding support in the work place.	12/31/2019
Improve the redemption rates of Farmers Market checks for WIC participants	The redemption rates for Farmers Market checks would increase from 2018 from WIC reports.	The Sauk County WIC program will offer cooking demonstrations at the Sauk County Farmers Market's and increase advertisement of the area Farmers Markets. Provide a list of local farmers markets and send text message reminders to all WIC participants.	12/31/2019

### Program Evaluation

Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Women, Infants & Children Grant (WIC)	Provides nutritious food and nutrition counseling to help keep pregnant, postpartum, and breast feeding women, infants and children under five years of age healthy and strong. The WIC program provides food benefits to WIC families to shop at the local grocery stores and farmers markets to improve the health of Sauk County residents. The dollars received from this grant are based on client caseload and can change annually.	42 USC Section 1771-1793  Rag 7CFR Part 246	User Fees / Misc	\$13,485	3.42	Actual food dollars spent at Sauk County WIC Approved Grocery Stores in 2017 was \$825,480  4.4% of enrolled participants not participating in WIC
			Grants	\$294,777		
			Use of Carryforward	\$8,120		
			<b>TOTAL REVENUES</b>	<b>\$316,382</b>		
			Wages & Benefits	\$302,906		
			Operating Expenses	\$13,476		
			<b>TOTAL EXPENSES</b>	<b>\$316,382</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					

## Women, Infants & Children

Peer Counseling	The Sauk County WIC Program continues to receive grant funding for Breastfeeding Peer Counselors. The program has 2 peer counselors who provide breastfeeding support through home visits, telephone contacts, and visits at clinic, along with bilingual peer counseling for the non-English speaking population.	42 USC Section 1771-1793 Reg 7CFR Part 246	User Fees / Misc	\$2,000	0.14	Breast feeding duration rates at six (6) months were 48.1% (2017)
			Grants	\$13,712		
			<b>TOTAL REVENUES</b>	<b>\$15,712</b>		
			Wages & Benefits	\$9,531		
			Operating Expenses	\$6,181		
			<b>TOTAL EXPENSES</b>	<b>\$15,712</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
CYSHCN (Children & Youth with Special Health Care Needs)	The focus of the grant is to implement strategies to collaborate with WIC partners to improve identification, treatment, and care coordination for nutrition related concerns of infants and children with birth defects or other special health care needs. In addition the WIC director mentors other nutritional professionals to help develop expertise with providing nutrition services to CHYSHCN.	Wis Stat 253.12 Wis Admin Ch DHS 116	User Fees / Misc	\$0	0.01	
			Grants	\$1,700		
			<b>TOTAL REVENUES</b>	<b>\$1,700</b>		
			Wages & Benefits	\$1,096		
			Operating Expenses	\$604		
			<b>TOTAL EXPENSES</b>	<b>\$1,700</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
Lead	Sauk County WIC Program draws blood leads for Public and Environmental Health programs to complete follow-up on high lead values. Medicaid HMO's are billed for these services.		User Fees / Misc	\$16,500	0.27	100% of Sauk County WIC children are lead screened
			Grants	\$6,000		
			<b>TOTAL REVENUES</b>	<b>\$22,500</b>		
			Wages & Benefits	\$19,196		
			Operating Expenses	\$3,304		
			<b>TOTAL EXPENSES</b>	<b>\$22,500</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
Prenatal Child Coordination (PNCC)	This program requires a registered dietician to provide Medical Nutrition Therapy to pregnant women enrolled in the PNCC program.		User Fees / Misc	\$3,000	0.02	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$3,000</b>		
			Wages & Benefits	\$1,849		
			Operating Expenses	\$1,151		
			<b>TOTAL EXPENSES</b>	<b>\$3,000</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
Supplemental Nutrition Assistance Program (SNAP) Education Grant	A grant for Fit Families to change behavior for families with children ages 2 to 4 years of age to prevent childhood obesity. The WIC Director provides mentoring and technical support to grant recipients in the State of Wisconsin.		User Fees / Misc	\$0	0.26	Greater than 50% of families have positive health change
			Grants	\$31,672		
			<b>TOTAL REVENUES</b>	<b>\$31,672</b>		
			Wages & Benefits	\$25,881		
			Operating Expenses	\$5,791		
			<b>TOTAL EXPENSES</b>	<b>\$31,672</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$390,966</b>	4.12	
			<b>TOTAL EXPENSES</b>	<b>\$390,966</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
WIC Caseload of Clients	1,232	1,200	1,200
Fit Families Grant	53	53	53
Worksite Wellness Activities	4	3	4
Blood Lead Testing	426	415	415

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Actual food dollars spent at Sauk County WIC Approved Grocery Stores in 2017 was \$825,480	The WIC participants are spending their WIC nutritional funds in Sauk County. 54.8% of estimated eligible are participating in WIC (data from 2015)	54.80%	55.00%	57.00%
4.4% of enrolled participants not participating in WIC. The state average is 8.7%.	That 95.6% of all enrolled participants are actively participating in WIC. The state average is 91.3%.	95.60%	95.00%	95.00%
Breast feeding duration rates at six (6) months were 48.1% (2017)	48.1% of all breastfeeding women are still breastfeeding at six (6) months. The state average is 35.7%.	48.10%	51.00%	51.00%
100% of Sauk County WIC children are lead screened	All children at ages one and two have a lead test completed. Any child over age three, with no prior lead test, will have a lead test completed.	100.00%	100.00%	100.00%
Greater than 50% of families have positive health change	Fit Families (SNAP) set goals and work to meet those goals to improve healthy behaviors to reduce chronic health conditions and obesity. 99% percent of participants met the objective of 1 or less sweetened beverage per week. 95% of children completing the program engaged 60 minutes or more of physical activity each day.	99% 95%	99% 95%	99% 95%

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>WOMEN, INFANTS &amp; CHILDREN</b>											
<u>Revenues</u>											
Grants & Aids	351,521	338,714	356,977	359,672	359,672	352,861	(6,811)	-1.89%	None	0	0
User Fees	18,961	17,890	13,829	16,725	16,725	16,725	0	0.00%			
Intergovernmental	444,993	11,472	11,304	12,740	12,740	13,260	520	4.08%	2019 Total	0	0
Use of Fund Balance	8,324	29,045	0	26,445	27,445	8,120	(19,325)	-70.41%			
<b>Total Revenues</b>	<b>823,798</b>	<b>397,121</b>	<b>382,110</b>	<b>415,582</b>	<b>416,582</b>	<b>390,966</b>	<b>(25,616)</b>	<b>-6.15%</b>	2020	0	0
									2021	0	0
									2022	0	0
									2023	0	0
<u>Expenses</u>											
Labor	309,861	246,554	219,899	239,455	239,455	252,368	12,913	5.39%			
Labor Benefits	117,384	111,879	97,215	102,409	102,409	108,090	5,681	5.55%			
Supplies & Services	396,553	38,688	56,012	73,718	74,718	30,508	(44,210)	-59.17%			
Addition to Fund Balance	0	0	8,985	0	0	0	0	0.00%			
<b>Total Expenses</b>	<b>823,798</b>	<b>397,121</b>	<b>382,110</b>	<b>415,582</b>	<b>416,582</b>	<b>390,966</b>	<b>(25,616)</b>	<b>-6.15%</b>			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

New - midway through 2018 Budget cycle the WIC Interpreter services will be reimbursed by the state instead of local Wic program. Future funding may change based on the federal budget.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	Change 4	2019 Budget Request
<b>Description of Change</b>							
Tax Levy	0	0					0
Carryforward Funds	27,445	(27,445)					0
All Other Revenues	389,137	1,829					390,966
<b>Total Funding</b>	416,582	(25,616)	0			0	390,966
Labor Costs	341,864	18,594	0				360,458
Supplies & Services	74,718	(44,210)	0				30,508
Capital Outlay	0	0					0
Transfers to Other Funds	0	0					0
Addition to Fund Balance	0	0					0
<b>Total Expenses</b>	416,582	(25,616)	0			0	390,966

**Issues on the Horizon for the Department:**

1. In the summer of 2019, activities will take place at local farmers markets and food pantries to help increase the consumption of fresh produce of Sauk County residents to improve their nutritional status.
  2. A Nutrition and Physical Activity Coalition has been established, Sauk CAN (Coalition for Activity and Nourishment), and will continue to meet quarterly. Activities and collaboration throughout the community will be ongoing to address physical inactivity and poor diets which leads to poor health and obesity.
- WIC participates in the newly formed Sauk County Wellness Team promoting Sauk Employees Health & Wellness.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: WIC - Women Infant & Children

Program # -->	1	2	3	4	5	6		Dept
Short Program Name -->	WIC Grant	Peer Counseling	CYSHCN	Lead	PNCC	SNAP	Outlay	Total \$

Is the Program Mandated?	Yes Fed 42 USC Section 1771- 1793, Reg 7CFR Part 246,	No	Yes Wis Stat 253.12, Wis Admin Ch DHS 116,	No	No	No		
Statutory Reference								

REVENUES

1. User Fee Revenues (Attach Fee Schedules)								\$0
Medicaid		2,000		6,000	3,000			\$11,000
Insurance				16,500				\$16,500
2. Grants (List)								\$0
WIC	292,038							\$292,038
Peer Counseling		13,712						\$13,712
CYSHCN			1,700					\$1,700
PNCC								\$0
Farmers Market	2,739							\$2,739
SNAP						31,672		\$31,672
3. Use of Carryfwd / Fund Balance	8,120							\$8,120
4. Other Revenues	225							\$225
Interdepartmental Charges to HCC	13,260							\$13,260
								\$0
<b>5. TOTAL REVENUES</b>	<b>\$316,382</b>	<b>\$15,712</b>	<b>\$1,700</b>	<b>\$22,500</b>	<b>\$3,000</b>	<b>\$31,672</b>	<b>\$0</b>	<b>\$390,966</b>

EXPENSES

6. Wages, Salaries, Benefits	302,906	9,531	1,096	19,196	1,849	25,881	N/A	\$360,459
7. Other Expenses	13,476	6,181	604	3,304	1,151	5,791	0	\$30,507
<b>8. TOTAL EXPENSES</b>	<b>\$316,382</b>	<b>\$15,712</b>	<b>\$1,700</b>	<b>\$22,500</b>	<b>\$3,000</b>	<b>\$31,672</b>	<b>\$0</b>	<b>\$390,966</b>

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: PUBLIC HEALTH-WIC</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10044 PUBLIC HEALTH-WIC REVENUE</b>										
424410 WOMEN, INFANTS & CHILDREN	-326,605.00	-330,315.00	-342,138.00	-349,946.00	102%	-83,976.00	-351,672.00	-351,672.00	-341,861.00	-9,811.00
424510 MEDICAL ASSISTANCE / MEDICAID	-23,000.00	-8,399.49	-15,000.00	-7,031.40	47%	-1,958.34	-8,000.00	-8,000.00	-11,000.00	3,000.00
452060 MISCELLANEOUS REVENUES	-100.00	-1,308.39	-100.00	-145.53	146%	-71.63	-225.00	-225.00	-225.00	0.00
455600 WIC- INSURANCE	-15,000.00	-16,581.86	-20,000.00	-13,683.49	68%	-2,528.83	-16,500.00	-16,500.00	-16,500.00	0.00
474010 DEPARTMENTAL CHARGES	-17,328.00	-11,472.00	-12,480.00	-11,304.00	91%	-5,856.00	-12,740.00	-12,740.00	-13,260.00	520.00
493200 CONTINUING APPROP PRIOR YEAR	-47,505.00	0.00	-10,803.00	0.00	0%	0.00	-27,445.00	0.00	-8,120.00	-19,325.00
<b>TOTAL PUBLIC HEALTH-WIC REVENUE</b>	<b>-429,538.00</b>	<b>-368,076.74</b>	<b>-400,521.00</b>	<b>-382,110.42</b>	<b>95%</b>	<b>-94,390.80</b>	<b>-416,582.00</b>	<b>-389,137.00</b>	<b>-390,966.00</b>	<b>-25,616.00</b>
<b>1004419 PUBLIC HEALTH WIC PROGRAM</b>										
511100 SALARIES PERMANENT REGULAR	80,884.00	6,267.54	10,190.00	6,710.71	66%	5,096.96	86,750.00	86,750.00	11,605.00	-75,145.00
511900 LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	0%	0.00	328.00	328.00	33.00	-295.00
512100 WAGES-PART TIME	185,173.00	239,498.76	216,714.00	212,560.72	98%	104,309.23	151,975.00	151,975.00	239,941.00	87,966.00
512900 LONGEVITY-PART TIME	783.00	787.35	859.00	627.09	73%	0.00	402.00	402.00	789.00	387.00
514100 FICA & MEDICARE TAX	20,413.00	17,717.00	20,232.00	15,499.00	77%	7,517.77	18,318.00	18,318.00	19,306.00	988.00
514200 RETIREMENT-COUNTY SHARE	17,611.00	16,280.93	17,984.00	14,461.15	80%	7,330.22	16,044.00	16,044.00	16,530.00	486.00
514400 HEALTH INSURANCE COUNTY SHARE	73,392.00	75,690.68	77,138.00	65,074.69	84%	36,754.46	65,691.00	65,691.00	69,630.00	3,939.00
514500 LIFE INSURANCE COUNTY SHARE	95.00	70.42	82.00	40.79	50%	21.78	42.00	42.00	46.00	4.00
514600 WORKERS COMPENSATION	2,796.00	2,119.95	2,848.00	2,138.89	75%	1,192.46	2,314.00	2,314.00	2,578.00	264.00
520900 CONTRACTED SERVICES	25,290.00	8,157.86	16,000.00	9,368.15	59%	7,167.85	10,000.00	9,000.00	5,000.00	-5,000.00
522500 TELEPHONE & DAIN LINE	3,400.00	2,404.14	2,000.00	2,459.23	123%	1,284.95	2,000.00	2,000.00	2,000.00	0.00
531100 POSTAGE AND BOX RENT	1,400.00	1,902.81	2,000.00	1,489.17	74%	488.24	1,600.00	1,600.00	1,200.00	-400.00
531200 OFFICE SUPPLIES AND EXPENSE	2,400.00	3,455.87	2,400.00	1,938.26	81%	1,826.27	1,600.00	1,600.00	1,200.00	-400.00
531800 MIS DEPARTMENT CHARGEBACKS	4,635.00	4,786.50	4,548.00	4,811.69	106%	1,494.95	6,583.00	6,583.00	5,779.00	-804.00
532200 SUBSCRIPTIONS	100.00	225.00	125.00	0.00	0%	100.00	125.00	125.00	125.00	0.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	2,240.00	1,257.00	2,250.00	540.85	24%	836.00	1,600.00	1,600.00	1,804.00	204.00
533200 MILEAGE	3,000.00	2,605.50	2,200.00	2,256.30	103%	1,102.14	2,000.00	2,000.00	1,900.00	-100.00
533500 MEALS AND LODGING	1,000.00	536.07	500.00	704.80	141%	146.79	1,000.00	1,000.00	1,000.00	0.00
534200 MEDICAL SUPPLIES	2,500.00	2,757.07	3,913.00	1,799.97	46%	324.28	10,900.00	10,900.00	3,378.00	-7,522.00
534800 EDUCATIONAL SUPPLIES	750.00	2,106.21	763.00	5,642.49	740%	0.00	5,000.00	5,000.00	3,122.00	-1,878.00
534900 PROJECT SUPPLIES	1,676.00	8,494.81	17,775.00	25,001.05	141%	3,679.80	32,310.00	32,310.00	4,000.00	-28,310.00
<b>TOTAL PUBLIC HEALTH WIC PROGRAM</b>	<b>429,538.00</b>	<b>397,121.47</b>	<b>400,521.00</b>	<b>373,125.00</b>	<b>93%</b>	<b>180,674.15</b>	<b>416,582.00</b>	<b>415,582.00</b>	<b>390,966.00</b>	<b>-25,616.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-429,538.00</b>	<b>-368,076.74</b>	<b>-400,521.00</b>	<b>-382,110.42</b>	<b>95%</b>	<b>-94,390.80</b>	<b>-416,582.00</b>	<b>-389,137.00</b>	<b>-390,966.00</b>	<b>-25,616.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>429,538.00</b>	<b>397,121.47</b>	<b>400,521.00</b>	<b>373,125.00</b>	<b>93%</b>	<b>180,674.15</b>	<b>416,582.00</b>	<b>415,582.00</b>	<b>390,966.00</b>	<b>-25,616.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>29,044.73</b>	<b>0.00</b>	<b>-8,985.42</b>		<b>86,283.35</b>	<b>0.00</b>	<b>26,445.00</b>	<b>0.00</b>	

## SAUK COUNTY DEPARTMENT OF HUMAN SERVICES

### BUDGET NARRATIVE

2019

The Sauk County Department of Human Services' 2019 budget request takes into account both the current fiscal climate and the services needed for consumers in Sauk County. Due to the continued efforts of Department staff and partner agencies to control costs, we are able to make an initial levy request of \$7,997,361 representing a 0.0% difference from 2018's request.

2019 budget highlights include:

**Salary and Fringe Benefits:** The projected increase in salary and benefits over 2018 budgeted amounts is \$916,981 which represents an 11.0% increase. This increase is due to the projected 2.5% increase in wages, 6% increase in health insurance and the requested new positions/reclasses. The four new position requests through the budget process include; an Assistant Supervisor in the Child Protection unit (1.0 FTE), a social worker in the Birth to Three/ CLTS unit (1.0 FTE), and two positions in the Mental Health Recovery Services unit (1.0 FTE for Crisis and 1.0 FTE for CCS).

**Vacancy Rate:** \$110,000 is budgeted for the 2019 vacancy rate, a figure that we are not likely to realize but are directed to implement.

**Alternate Care:** We continue to experience a shift from foster care to more intensive levels of care, particularly residential treatment facilities and several corrections placements due to increasingly difficult to manage children and adolescents presenting safety issues in the community. We are going to budget \$ 1,597,341 for 2019 in this area.

**Child Protective Services:** In 2018 we increased service capacity adding more line services (2.0 FTE Social workers) bringing social work staff in line with National benchmarks for caseload sizes. In 2019, as noted above, we will attempt to bring supervision in line with National benchmarks for ratio of number of workers/Supervisor (1.0 FTE Assistant Supervisor).

**Institutions:** Beginning in 2004, costs for placements in state institutions increased dramatically from \$319,078 to over \$1 million in 2013. We increased our 2016 budget by \$100,000 due to decreasing third party refunds over the last several years. In 2018, we budgeted \$859,381. Projections for 2018 year-end institution expenses are over \$1 million dollars. In 2019, we have budgeted \$879,381.

**Criminal Justice Coordinating Council:** The Department continues to support the Drug Court efforts with staff participation in the Drug Court and planning efforts. In addition, in 2018, several participants utilize the Housing First funds as an option of last resort as needed.

**Homelessness:** It was decided to invest \$77,714 in 2015 for homelessness programs provided by CWCAC (Central Wisconsin Community Action Council). We have continued this amount in 2016, 2017 and 2018 and we will continue with this amount of funding for 2019. This would support approximately 12 families in Rapid Rehousing and 3 in Transitional Housing. Estimates of utilization of these funds appear to be accurate and in line with past years.

Sources of Increased Revenue: Children's Waiver, Comprehensive Community Services (CCS) and Crisis Program certification continue to be sources of increased revenue and we are working to maximize them. These revenues have allowed us to greatly expand our ability to respond locally to challenging children and families and have greatly reduced a waiting list in the case of the Children's Waiver program. The State had suggested in 2017 there would be a State directed and funded effort to eliminate wait lists statewide and in 2018 has embarked on a County-by-County effort to do so. As result of demand in the CLTS area, we added a split position between CLTS /Birth to 3 (1.0 FTE).

Outside Organization Request: There are three requests this year; the allocations to Hope House (\$25,000), Central Wisconsin Community Action Coalition (\$7,500), and Baraboo Boys and Girls Club (\$25,000).

Summary: The Human Services budget for 2019 looks to be challenging. With a significant increase in service demands throughout the agency, and increases in alternative care placements, this year presents a fiscal reality of increased risk. We are fortunate to be positioned to continue to develop savings through investment in our community-based services such as CCS, which helps reduce costly placements and bring in revenues. In addition, areas in the Department have continued to find efficiencies, especially in the Business/Support services area, that allow for more resources for direct services. Staff remain dedicated to high quality services while keeping children and families together in the community. This has however been more difficult with an increase in high-risk child cases and the need for corrections placements. The increased amount of resources dedicated to children's mental health, placements in foster care because of Opiate addiction cases and children with increased behavioral risks continue to be a challenge. Our 2019 budget request takes into account the overall fiscal climate, while considering risk management in these volatile line areas.

**SAUK COUNTY DEPARTMENT OF HUMAN SERVICES  
2019 BUDGET  
LEVY REQUEST SUMMARY**

**2018 ACTUAL BUDGETED LEVY REQUEST** **\$7,997,361**  
(Outside agency request amount included in 2018 budgeted levy) **(\$57,500)**

**SALARY & BENEFIT CHANGES**

2018 Budgeted Salary & Benefits	\$8,313,034	
2019 Budgeted Salary & Benefits	\$9,230,015	
Levy Increase/(Decrease) Request		<b>\$916,981</b>

**PROGRAM EFFECTS ON LEVY REQUEST**

**Revenues:**

Fund Balance Applied (Vacancy Factor)	(\$110,000)	
Youth Aids - Community	(\$101,686)	
Prior Year Intergovernmental Revenue	(\$290,000)	
CSDRB	(\$180,000)	
Medicaid (not including CCS)	(\$8,564)	
Medicaid - Comprehensive Community Services	(\$1,220,000)	
Health Insurance	\$37,600	
		<b>(\$1,872,650)</b>

**Expenses:**

Comprehensive Community Services	\$790,000	
Adult Family Home	\$64,500	
CBRF	\$64,951	
Foster Home (Regular and Treatment)	\$73,167	
Residential Care Apartment - Base	(\$29,884)	
Counseling and Therapeutic - Community Intervention	(\$79,599)	
Juvenile Probation and Supervision - Base	\$49,076	
Integrated Services	(\$48,000)	
Child Caring Institutions	\$150,000	
DD Center Nursing Home	(\$34,650)	
Miscellaneous	(\$43,892)	
		<b>\$955,669</b>

**LEVY REQUEST FOR 2019** **(\$57,500)** **\$7,939,861** **-0.7%**

**OUTSIDE AGENCY REQUESTS**

Hope House	\$25,000	
Central Wisconsin Community Action	\$7,500	
Boys and Girls Club	\$25,000	
HTCM Warming Shelter	\$0	
<b>ADDITIONAL 2019 LEVY REQUEST</b>		<b>\$57,500</b>

**TOTAL LEVY REQUEST FOR 2019** **\$0** **\$7,997,361** **0.0%**

## Human Services

### Department Vision - Where the department would ideally like to be

With the assistance of our community partners, a coordinated network of trauma informed, comprehensive human services will be available as needed, and easily accessed by county residents.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Department of Human Services is dedicated to providing high quality, caring, effective and efficient services for all county residents according to need and eligibility. Priorities include: treating everyone with dignity and respect, enhancing self reliance, protecting the vulnerable, and promoting healthy families, relationships and lifestyles.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Encourage economic development
Development of cultural, social, and community values
Stewardship of natural resources

### Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)
Placemaking to support economic development
Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)
Partnerships with outside agencies (drugs, interoperability)
Public & employee safety in County facilities (Building security)
Creating and maintaining a sustainable livable community (environmental stewardship, good wages)
Declining/unpredictable financial support (highways, Medicaid, other)
Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Successful Income Maintenance Consortium Operation	Meets all performance standards as defined by the consortium	Performance standards are met	Ongoing
Prudent fiscal management	Fiscal performance equal or less than budget.	Finish 2018 within budgeted tax levy through Manager's monthly monitoring of revenues and expenditures	Ongoing
Transition Medically Assisted Treatment Grant to internal processes.	Continued monitoring by Population Health (SAMHSA measures).	Services duplicated in County Crisis system.	12/31/2019 and ongoing
Manage Alternate Care placements	Alternative Care placement expenses will stay within budget	Stay within budget through careful coordinated review of all proposed placements	Ongoing
Continued development of the electronic record	Maintain and enhance electronic record	Maintain Electronic Records implementation schedule	Ongoing
Continued evaluation of departmental management structure	Supervisor to worker ratio 50% of 2018.	Increase in CPS supervision which leads to better program integrity.	12/31/2019
Move Adult Protective Services under Mental Health and Recovery Services.	Consumers are being diagnosed and treated for underlying symptoms at the front end.	The consumers being seen are having increasing substance and mental health issues. Moving staff to MHRS will allow for them to collaborate with SU, OP and Crisis staff in a more collaborative manner.	12/31/2019

## Human Services

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
MENTAL HEALTH AND RECOVERY SERVICES (MHRS)	Provides mental health and substance abuse counseling.	Wis Stats 51 Admin Code Department of Health Services Chapters 34, 36, 75	User Fees/Other Revenues	\$436,900	10.67	Substance Use: Number of Medically Assisted Treatment and Substance Use consumers vs the number of residential placements.  Mental Health Outpatient: Psychiatry - number of consumers (both children and adults) served vs those not seen in six months.  Mental Health Outpatient: Psychotherapy - number of consumers (both children and adults) served vs hours of "productive time" (billable hours).
			Grants	\$850,381		
			<b>TOTAL REVENUES</b>	<b>\$1,287,281</b>		
			Wages & Benefits	\$955,303		
			Operating Expenses	\$1,768,148		
			<b>TOTAL EXPENSES</b>	<b>\$2,723,451</b>		
			<b>COUNTY LEVY</b>	<b>\$1,436,170</b>		
CRISIS	Provides emergency services to mental health and alcohol and other drug abuse (AODA) area	Wis Stats 51	User Fees/Other Revenues	\$221,500	8.04	Crisis: number of Crisis face to face contacts vs number of cases diverted from hospitalization.
			Grants	\$169,724		
			<b>TOTAL REVENUES</b>	<b>\$391,224</b>		
			Wages & Benefits	\$679,002		
			Operating Expenses	\$469,158		
			<b>TOTAL EXPENSES</b>	<b>\$1,148,160</b>		
<b>COUNTY LEVY</b>	<b>\$756,935</b>					
COMPREHENSIVE COMMUNITY SERVICES (CCS)	Recovery based community, mental health and substance abuse services		User Fees/Other Revenues	\$5,520,000	12.33	Comprehensive Community Services: for children, the number enrolled in CCS vs the Institutional placement rate. For adults, the number enrolled in CCS vs the Institutional and CBRF rate.
			Grants	\$11,165		
			<b>TOTAL REVENUES</b>	<b>\$5,531,165</b>		
			Wages & Benefits	\$1,071,942		
			Operating Expenses	\$4,571,665		
			<b>TOTAL EXPENSES</b>	<b>\$5,643,607</b>		
<b>COUNTY LEVY</b>	<b>\$112,442</b>					
ECONOMIC SUPPORT	Facilitates access to Medical Assistance, Food Stamps, Child Day Care and energy assistance for those who are eligible for these programs.	46/49	User Fees/Other Revenues	\$0	15.18	
			Grants	\$1,293,517		
			<b>TOTAL REVENUES</b>	<b>\$1,293,517</b>		
			Wages & Benefits	\$1,043,123		
			Operating Expenses	\$377,646		
			<b>TOTAL EXPENSES</b>	<b>\$1,420,769</b>		
<b>COUNTY LEVY</b>	<b>\$127,252</b>					

## Human Services

BIRTH-TO-3 (B-3)	Therapy services for developmentally delayed children aged birth to three	46/51	User Fees/Other Revenues	\$162,843	5.06	
			Grants	\$208,871		
			<b>TOTAL REVENUES</b>	<b>\$371,714</b>		
			Wages & Benefits	\$421,193		
			Operating Expenses	\$399,387		
			<b>TOTAL EXPENSES</b>	<b>\$820,580</b>		
<b>COUNTY LEVY</b>	<b>\$448,866</b>					
CHILDREN LONG TERM SUPPORT (CLTS)	Provides care management and support services for disabled children and their families.	46/51	User Fees/Other Revenues	\$87,817	5.13	Children's Long Term Support: Number of admitted cases vs the Institutional placement rate.
			Grants	\$346,273		
			<b>TOTAL REVENUES</b>	<b>\$434,090</b>		
			Wages & Benefits	\$451,731		
			Operating Expenses	\$112,405		
			<b>TOTAL EXPENSES</b>	<b>\$564,136</b>		
<b>COUNTY LEVY</b>	<b>\$130,045</b>					
COMMUNITY SUPPORT PROGRAM (CSP)	Community based services for individuals with severe to persistent mental illness	51	User Fees/Other Revenues	\$950,300	20.35	Community Support Program: Number of cases in CSP vs the Institutional placement rate/CBRF placement rate.
			Grants	\$631,202		
			<b>TOTAL REVENUES</b>	<b>\$1,581,502</b>		
			Wages & Benefits	\$1,732,196		
			Operating Expenses	\$894,064		
			<b>TOTAL EXPENSES</b>	<b>\$2,626,261</b>		
<b>COUNTY LEVY</b>	<b>\$1,044,758</b>					
ADULT PROTECTIVE SERVICES	Provides adult protective services and care management and support services for vulnerable adults.	51/55	User Fees/Other Revenues	\$49,500	5.47	Adult Protective Services: Number of cases screened in vs the Institutional placement rate.
			Grants	\$217,531		
			<b>TOTAL REVENUES</b>	<b>\$267,031</b>		
			Wages & Benefits	\$482,922		
			Operating Expenses	\$315,227		
			<b>TOTAL EXPENSES</b>	<b>\$798,149</b>		
<b>COUNTY LEVY</b>	<b>\$531,118</b>					
CHILD PROTECTIVE SERVICES (CPS)	Responsible for investigating alleged cases of child abuse and neglect, and when necessary placing youth in alternate care to provide them safety.	48/938	User Fees/Other Revenues	\$78,000	19.97	Child Protective Services: Number of cases screened in vs out of home care rate.
			Grants	\$949,259		
			<b>TOTAL REVENUES</b>	<b>\$1,027,259</b>		
			Wages & Benefits	\$1,695,361		
			Operating Expenses	\$1,617,945		
			<b>TOTAL EXPENSES</b>	<b>\$3,313,306</b>		
<b>COUNTY LEVY</b>	<b>\$2,286,047</b>					
YOUTH JUSTICE	Assesses the circumstances of alleged juvenile offenders and makes recommendations to the juvenile court as to the most appropriate disposition.	938	User Fees/Other Revenues	\$8,000	8.09	Youth Justice: Number of cases screened in vs the out of home care placements.
			Grants	\$840,576		
			<b>TOTAL REVENUES</b>	<b>\$848,576</b>		
			Wages & Benefits	\$697,240		
			Operating Expenses	\$764,214		
			<b>TOTAL EXPENSES</b>	<b>\$1,461,454</b>		
<b>COUNTY LEVY</b>	<b>\$612,878</b>					
FAMILY CARE	Provides care management to frail elderly, developmentally disabled and physically disabled adults under contract with the Long Term Care District Care Management Organization		User Fees/Other Revenues	\$0	-	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$510,849		
			<b>TOTAL EXPENSES</b>	<b>\$510,849</b>		
<b>COUNTY LEVY</b>	<b>\$510,849</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$13,033,361</b>	110.29	
			<b>TOTAL EXPENSES</b>	<b>\$21,030,721</b>		
			<b>COUNTY LEVY</b>	<b>\$7,997,360</b>		

## Human Services

<b>Output Measures - How much are we doing?</b>			
Description	2017 Actual	2018 Estimate	2019 Budget
Mental Health and Recovery Services Clients Served	1621	1650	1650
Youth Justice Clients Served	152	170	170
CPS, Kinship, Resource, CSSW, FCF, Investigation Clients Served	676	676	676
Adult Protective Services Clients Served	384	400	400
Children's Long Term Support & Birth-to-three Clients Served	328	335	335
Community Support Clients Served	168	168	168
Average Economic Support Caseload	6566	6575	6575

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Child Protective Services: Number of cases screened in vs out of home care rate.	The goal for screened in cases is to keep the child in the home rather than removing and placing in out of home care. The more cases screened in, the more likely the out of home care rate will increase thus affecting our budget.	Not Measured	Measurement to being in September 2018	Beginning to measure in 2018. Data not yet available for budget purposes.
Adult Protective Services: Number of cases screened in vs the Institutional placement rate.	Human Services continues to see a rise in APS cases due to dementia and the Opioid Crisis. Those more difficult cases can lead to high cost placements like Institutions.	Not Measured	Measurement to being in September 2018	Beginning to measure in 2018. Data not yet available for budget purposes.
Youth Justice: Number of cases screened in vs the out of home care placements.	The more cases screened in the more likely of an out of home placement. If an out of home placement does occur, the goal of the staff is to place in the least restrictive if possible as the cost is less and to work to get the youth home.	Not Measured	Measurement to being in September 2018	Beginning to measure in 2018. Data not yet available for budget purposes.
Community Support Program: Number of cases in CSP vs the Institutional placement rate/CBRF placement rate.	The CSP program is continually seeing an increase in their CBRF placement rate. These are consumers who are not able to stay in the community. CSP works to get these consumers in less restrictive, meaning less costs placements like Adult Family Homes or Residential Care Apartments. We are also moving appropriate CSP consumers to CCS when possible. If a CSP client is placed in a CBRF or Institution, County Levy picks up the majority of this cost.	Not Measured	Measurement to being in September 2018	Beginning to measure in 2018. Data not yet available for budget purposes.
Children's Long Term Support: Number of admitted cases vs the Institutional placement rate.	When a CLTS client is placed in an institution, the child is no longer funded with CLTS funds and the cost of the child is now put on County Levy. As more cases are admitted to this program, the likely hood of an Institutional placement grows.	Not Measured	Measurement to being in September 2018	Beginning to measure in 2018. Data not yet available for budget purposes.
Comprehensive Community Services: for children, the number enrolled in CCS vs the Institutional placement rate. For adults, the number enrolled in CCS vs the Institutional and CBRF rate.	As the CCS program continues to grow for both adults and children, increasingly more difficult cases are likely. CCS is a model where a team is placed around the consumer to keep the child/adult in the home and community. CCS reimburses 100% unless a child/adult are placed in an institution. Diverting to a CBRF is a better option as CCS also reimburses the support and supervision costs related to that CBRF placement.	Not Measured	Measurement to being in September 2018	Beginning to measure in 2018. Data not yet available for budget purposes.
Substance Use: Number of Medically Assisted Treatment and Substance Use consumers vs the number of residential placements.	As the number of Substance Use cases increases so does the probability for residential placements. The goal is to monitor this and get consumers into the appropriate treatment right away to avoid the high cost residential placement.	Not Measured	Measurement to being in September 2018	Beginning to measure in 2018. Data not yet available for budget purposes.
Mental Health Outpatient: Psychiatry - number of consumers (both children and adults) served vs those not seen in six months.	Psychiatry is an essential aspect of mental health treatment and stabilization, with medication often being an essential component of care. Timeliness of access to a Psychiatrist and receiving medication can prevent crisis episodes and hospitalizations.	Not Measured	Measurement to being in September 2018	Beginning to measure in 2018. Data not yet available for budget purposes.
Mental Health Outpatient: Psychotherapy - number of consumers (both children and adults) served vs hours of "productive time" (billable hours).	In MHOP only direct service hours (face to face) are billable. The more productive time that staff have, the more reimbursement possible.	Not Measured	Measurement to being in September 2018	Beginning to measure in 2018. Data not yet available for budget purposes.
Crisis: number of Crisis face to face contacts vs number of cases diverted from hospitalization.	Seeing a consumer in Crisis face to face vs just talking with them on the phone can help divert consumers from being hospitalized.	Not Measured	Measurement to being in September 2018	Beginning to measure in 2018. Data not yet available for budget purposes.



	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>HUMAN SERVICES</b>											
<u>Revenues</u>											
Tax Levy	7,601,198	7,601,198	7,531,534	7,997,360	7,997,360	7,997,360	0	0.00%	None	0	0
Grants & Aids	8,804,344	10,723,541	12,466,701	12,771,484	10,976,719	12,477,201	1,500,482	13.67%			
Fees, Fines & Forfeitures	67,108	59,439	62,419	62,000	69,000	62,000	(7,000)	-10.14%	2019 Total	0	0
User Fees	327,872	340,725	379,075	361,460	375,082	360,460	(14,622)	-3.90%			
Donations	17,471	18,049	14,349	14,000	14,000	14,000	0	0.00%			
Interest	7,974	21,400	44,481	7,000	7,000	7,000	0	0.00%	2020	20,000	20,000
Miscellaneous	8,278	4,479	12,137	2,700	100	2,700	2,600	2600.00%	2021	0	0
Use of Fund Balance	488,154	764,752	0	64,962	176,998	110,000	(66,998)	-37.85%	2022	20,000	20,000
									2023	0	0
<b>Total Revenues</b>	<b>17,322,397</b>	<b>19,533,583</b>	<b>20,510,695</b>	<b>21,280,966</b>	<b>19,616,259</b>	<b>21,030,721</b>	<b>1,414,462</b>	<b>7.21%</b>			
<u>Expenses</u>											
Labor	5,238,760	5,389,831	5,525,262	5,982,738	6,070,302	6,755,344	685,042	11.29%			
Labor Benefits	1,881,713	1,907,160	1,937,488	2,164,303	2,242,732	2,474,671	231,939	10.34%			
Supplies & Services	8,297,834	10,818,231	11,205,982	11,262,888	11,246,225	11,793,706	547,481	4.87%			
Capital Outlay	17,169	0	0	0	50,000	0	(50,000)	-100.00%			
Transfer to General Fund	1,886,921	1,418,361	344,182	1,871,037	7,000	7,000	0	0.00%			
Addition to Fund Balance	0	0	1,497,781	0	0	0	0	0.00%			
<b>Total Expenses</b>	<b>17,322,397</b>	<b>19,533,583</b>	<b>20,510,695</b>	<b>21,280,966</b>	<b>19,616,259</b>	<b>21,030,721</b>	<b>1,414,462</b>	<b>7.21%</b>			
Beginning of Year Fund Balance	3,513,694	3,025,540	2,260,788	3,758,569		3,693,607					
End of Year Fund Balance	3,025,540	2,260,788	3,758,569	3,693,607		3,583,607					
Includes Budgeted Outside Agency Requests:											
Hope House \$25,000											
Central Wisconsin Community Action \$7,500											
Boys & Girls Clubs \$25,000											

**Changes and Highlights to the Department's Budget:**

Change 1 - Based on Finance recommendations we have included \$110,000 in vacancy factor.

Change 2 - New positions

Child Protective Services Assistant Supervisor \$98,970 (100% levy)

Children & Families Social Worker \$88,777 (50% levy)

Crisis Intervention Workers \$88,777 (40% levy)

Child & Family Psychotherapist \$93,049 (0% levy)

Change 3 - Continued growth of the Comprehensive Community Services (CCS) program specifically in the adult CCS program.

Increase in Child Protective Services (CPS) substance abuse cases.

Shift in management structure that assists Child Protective Services Unit with addition of Assistant Supervisor.

Move Adult Protective Services unit under Mental Health and Recovery Services unit.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
Description of Change			Vacancy Factor	New Positions	CCS Revenues	
Tax Levy	7,997,360	361,131	(110,000)	178,869	(430,000)	7,997,360
Use of Fund Balance or Carryforward Funds	176,998	(176,998)	110,000			110,000
All Other Revenues	11,441,901	70,756		190,704	1,220,000	12,923,361
<b>Total Funding</b>	<b>19,616,259</b>	<b>254,889</b>	<b>0</b>	<b>369,573</b>	<b>790,000</b>	<b>21,030,721</b>
Labor Costs	8,313,034	551,158		365,823		9,230,015
Supplies & Services	11,246,225	(246,269)		3,750	790,000	11,793,706
Capital Outlay	50,000	(50,000)				0
Transfers to Other Funds	7,000	0				7,000
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>19,616,259</b>	<b>254,889</b>	<b>0</b>	<b>369,573</b>	<b>790,000</b>	<b>21,030,721</b>

**Issues on the Horizon for the Department:**

Potential changes to Medicaid funding.

Shortage of Psychiatrists.

Increase in aging population.

3rd year of MAT Grant will end 7/31/18 and MAT grant clients will need to be transitioned internally.

Child Protective Services caseload study (through WCHSA); change in Supervisor to worker ratio.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: HUMAN SERVICES

Program # --> Short Program Name -->	1 MHRS	2 CRISIS	3 CCS	4 ES	5 B-3	6 CLTS	7 CSP	8 APS	9 CPS	10 YJ	11 FAM CARE	Dept Total \$
Is the Program Mandated?	YES	YES	NO	YES	YES	YES	YES	YES	YES	YES	NO	
Statutory Reference	51	51		46/49	DHS 90	46/49	51	51/55	48 & 938	938		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)												\$0
2. Grants (List)												\$0
Department of Health Services	485,475	162,619			203,796	341,198	595,391	190,688	352,796			\$2,331,965
Department of Children & Families				81,423					518,193	280,351		\$879,967
Income Maintenance				908,250								\$908,250
Child Care				101,053								\$101,053
Department of Corrections - Youth Aids										509,960		\$509,960
Elder Abuse Grant								21,768				\$21,768
Community Intervention										43,160		\$43,160
Dept of Admin - Low Income Housing Energy Assistance Program (LIHEAP)				188,581								\$188,581
Mental Health Block Grant							17,541					\$17,541
Alcohol & Other Drug Abuse (AODA) Block Grant	82,089											\$82,089
Coordinated Service Team	60,000											\$60,000
Medically Assisted Treatment	204,167											\$204,167
Post Reunification Support									30,000			\$30,000
In-Home Safety Services									30,000			\$30,000
3. Use of Carryfwd / Fund Balance	18,650	7,105	11,165	14,210	5,075	5,075	18,270	5,075	18,270	7,105		\$110,000
4. Other Revenues	436,900	221,500	5,520,000		162,843	87,817	950,300	49,500	78,000	8,000		\$7,514,860
5. TOTAL REVENUES	1,287,281	391,224	5,531,165	1,293,517	371,714	434,090	1,581,502	267,031	1,027,259	848,576	0	\$13,033,361

EXPENSES

6. Wages, Salaries, Benefits	955,303	679,002	1,071,942	1,043,123	421,193	451,731	1,732,196	482,922	1,695,361	697,240	0	\$9,230,014
7. Contracted Labor	416,640	31,360			350,000		90,000		100,000			\$988,000
8. Other Expenses	326,531	243,894	4,571,665	296,223	49,387	56,187	246,064	133,262	367,945	149,623		\$6,440,780
Shelter										25,000		\$25,000
Alternate Care (Foster Care, Group Home, CCI, Kinship)				81,423		56,218			1,150,000			\$1,287,641
Juvenile Corrections										284,700		\$284,700
Integrated Services (FPI, FCF)	125,000									192,000		\$317,000
Institutions	589,977	166,404					73,000	50,000				\$879,381
DD Center/Nursing Home								30,000				\$30,000
Adult Family Home	19,500	5,500					157,000	10,000				\$192,000
CBRF's	273,000	22,000					280,000	90,465				\$665,465
Residential Care Apartment	2,500						48,000	1,500				\$52,000
Inpatient	15,000											\$15,000
Community Monitoring										100,000		\$100,000
SCAN										12,891		\$12,891
Family Care Contribution											510,849	\$510,849
9. TOTAL EXPENSES	2,723,451	1,148,160	5,643,607	1,420,769	820,580	564,136	2,626,261	798,149	3,313,306	1,461,454	510,849	\$21,030,721

COUNTY LEVY/COUNTY COST

10. Line 9 minus line 5	1,436,170	756,936	112,442	127,252	448,866	130,046	1,044,759	531,118	2,286,047	612,878	510,849	\$7,997,360
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<b>Fund: HUMAN SERVICES</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>		
<b>Department: HUMAN SERVICES</b>		<b>Amended</b>	<b>Amended</b>	<b>Actual</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>		
		<b>Budget</b>	<b>Budget</b>	<b>Used</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Amended to</b>		
		<b>Actual</b>						<b>2019</b>	<b>2019</b>		
<b>21051 HUMAN SERVICES REVENUE</b>											
411100	GENERAL PROPERTY TAXES	-7,601,198.00	-7,601,198.00	-7,531,534.00	-7,531,534.00	100%	-3,998,679.82	-7,997,360.00	-7,997,360.00	-7,997,360.00	0.00
422160	HO-CHUNK GAMING GRANT	0.00	0.00	0.00	0.00	0%	-2,000.00	-2,000.00	-2,000.00	0.00	-2,000.00
424500	MEDICARE	-30,000.00	-45,451.82	-45,000.00	-51,012.00	113%	-15,507.11	-45,000.00	-52,000.00	-52,000.00	7,000.00
424510	MEDICAL ASSISTANCE / MEDICAID	-4,423,649.00	-4,423,649.19	-4,947,678.00	-5,587,085.76	113%	-335,216.81	-5,348,189.00	-6,672,941.00	-6,717,000.00	1,368,811.00
424592	DEPT HEALTH & FAMILY SERVICES	-4,059,764.00	-4,059,764.19	-4,293,696.00	-4,171,774.24	97%	-1,051,380.23	-3,774,025.00	-4,262,670.00	-3,935,729.00	161,704.00
424593	INCOME MAINTENANCE	-803,358.00	-837,220.60	-788,040.00	-1,083,367.18	137%	-232,122.49	-1,026,540.00	-1,018,404.00	-1,009,003.00	-17,537.00
424597	OTHER CONTRACTS	-764,454.00	-721,806.81	-741,874.00	-723,460.53	98%	-212,556.30	-780,965.00	-763,469.00	-763,469.00	-17,496.00
441400	DRIVER IMPROVEMENT SURCHARGE	-61,000.00	-59,439.31	-68,000.00	-62,419.18	92%	-37,898.38	-69,000.00	-62,000.00	-62,000.00	-7,000.00
455660	CLIENT LIABILITY COLLECTED	-110,100.00	-166,760.00	-129,000.00	-178,316.93	138%	-59,280.78	-165,000.00	-173,500.00	-173,500.00	8,500.00
465103	CLIENT SHARE ROOM & BOARD	-10,211.00	-4,917.54	-8,070.00	-7,990.95	99%	-1,663.27	-6,682.00	-8,160.00	-8,160.00	1,478.00
465170	ALTERNATE CARE COLLECTIONS	-50,000.00	-68,237.94	-60,000.00	-76,471.58	127%	-36,466.98	-58,000.00	-70,000.00	-70,000.00	12,000.00
473601	MEDICAL RECORDS FEES	-3,000.00	-2,424.00	-3,000.00	-2,842.57	95%	-1,240.50	-3,000.00	-3,000.00	-3,000.00	0.00
481100	INTEREST ON INVESTMENTS	-7,000.00	-21,400.18	-7,000.00	-44,480.82	635%	-3,500.18	-7,000.00	-7,000.00	-7,000.00	0.00
484120	ADDL REVS FROM STATE PRIOR YR	-635,648.00	-635,648.92	0.00	-850,000.96	0%	-440.88	0.00	0.00	0.00	0.00
484160	MISCELLANEOUS REVENUES	-250.00	-4,478.67	-100.00	-12,137.06	137%	-1,257.39	-100.00	-2,700.00	-2,700.00	2,600.00
484161	DAY CARE CERTIFICATION FEE	-300.00	-225.00	-300.00	0.00	0%	0.00	-300.00	-300.00	-300.00	0.00
484162	CRIMINAL BACKGROUND CHECK FEI	-1,000.00	-984.00	-1,000.00	-680.00	68%	-350.00	-1,000.00	-1,000.00	-1,000.00	0.00
485080	DONATIONS	-14,000.00	-18,049.19	-14,000.00	-14,348.98	102%	-4,923.23	-14,000.00	-14,000.00	-14,000.00	0.00
487100	THIRD PARTY COLLECTIONS	-193,900.00	-97,176.45	-156,000.00	-112,772.62	72%	-66,852.73	-141,100.00	-105,500.00	-104,500.00	-36,600.00
493010	FUND BALANCE APPLIED	-764,752.00	0.00	-218,623.00	0.00	0%	0.00	-176,998.00	0.00	-110,000.00	-66,998.00
<b>TOTAL HUMAN SERVICES REVENUE</b>		<b>-19,533,584.00</b>	<b>-18,768,831.81</b>	<b>-19,012,915.00</b>	<b>-20,510,695.36</b>	<b>108%</b>	<b>-6,061,337.08</b>	<b>-19,616,259.00</b>	<b>-21,216,004.00</b>	<b>-21,030,721.00</b>	<b>1,414,462.00</b>
<b>21051110 HS ADMINISTRATION</b>											
511100	SALARIES PERMANENT REGULAR	252,642.00	247,435.73	240,967.00	240,966.29	100%	122,304.32	250,298.00	250,298.00	263,665.00	13,367.00
511900	LONGEVITY-FULL TIME	877.00	977.00	977.00	957.00	98%	0.00	1,017.00	1,017.00	1,077.00	60.00
514100	FICA & MEDICARE TAX	19,394.00	19,250.70	18,509.00	18,763.61	101%	9,351.37	19,822.00	19,822.00	20,796.00	974.00
514200	RETIREMENT-COUNTY SHARE	16,732.00	14,510.75	16,452.00	16,440.52	100%	8,194.38	16,838.00	16,838.00	17,341.00	503.00
514400	HEALTH INSURANCE COUNTY SHARE	20,449.00	18,102.73	20,858.00	19,632.95	94%	11,106.50	22,061.00	17,953.00	23,384.00	1,323.00
514500	LIFE INSURANCE COUNTY SHARE	83.00	130.62	177.00	180.86	102%	121.43	185.00	189.00	189.00	4.00
514600	WORKERS COMPENSATION	2,253.00	1,609.21	2,153.00	1,753.38	81%	1,003.84	2,144.00	2,055.00	2,376.00	232.00
515800	PER DIEM COMMITTEE	6,900.00	7,350.00	7,800.00	7,100.00	91%	3,300.00	7,800.00	7,100.00	7,100.00	-700.00
520100	CONSULTANT AND CONTRACTUAL	2,500.00	4,860.49	2,500.00	500.00	20%	0.00	2,500.00	2,500.00	2,500.00	0.00
522500	TELEPHONE & DAIN LINE	1,000.00	982.34	1,400.00	617.34	44%	266.54	900.00	650.00	650.00	-250.00
532800	TRAINING AND INSERVICE	2,000.00	1,833.00	2,000.00	1,053.00	53%	1,745.00	2,000.00	2,000.00	2,000.00	0.00
533200	MILEAGE	8,200.00	5,570.12	6,900.00	5,177.67	75%	2,893.70	6,900.00	6,000.00	6,000.00	-900.00
533500	MEALS AND LODGING	1,410.00	3,959.93	2,560.00	1,637.47	64%	3,078.57	4,120.00	4,120.00	4,120.00	0.00
535200	VEHICLE MAINTENANCE AND REPAIR	8,000.00	7,423.48	9,500.00	7,181.34	76%	3,107.95	9,500.00	9,500.00	9,500.00	0.00
538130	HOUSING ASSISTANCE	97,714.00	96,119.76	97,714.00	59,100.27	60%	8,782.07	97,714.00	97,714.00	97,714.00	0.00
538480	PROGRAM ADMINISTRATION	47,500.00	38,093.00	42,500.00	36,569.00	86%	40,621.00	67,500.00	67,500.00	97,500.00	30,000.00

<b>Fund: HUMAN SERVICES</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>		
<b>Department: HUMAN SERVICES</b>		<b>Amended</b>	<b>Amended</b>	<b>Actual</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>		
		<b>Budget</b>	<b>Budget</b>		<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Amended to</b>		
		<b>Actual</b>						<b>2019</b>	<b>2019</b>		
<b>21051110 HS ADMINISTRATION</b>											
538510	TERMINATIONS OF PARENTAL RIGHT	100,000.00	106,565.36	99,706.00	102,664.71	103%	53,203.64	95,613.00	95,613.00	100,000.00	4,387.00
538520	CRIMINAL BACKGROUND CHECKS	1,200.00	1,221.00	1,200.00	1,504.00	125%	450.00	1,200.00	1,200.00	1,200.00	0.00
551200	INSURANCE-VEHICLE LIABILITY	2,500.00	1,503.18	2,500.00	3,736.15	149%	1,307.09	2,000.00	4,000.00	4,500.00	2,500.00
551600	INSURANCE-MONIES & SECURITIES	15.00	0.00	15.00	0.00	0%	0.00	15.00	0.00	0.00	-15.00
551900	INSURANCE-GENERAL LIABILITY	50,000.00	35,711.00	40,000.00	51,281.49	128%	60,661.95	36,000.00	36,000.00	40,000.00	4,000.00
552100	OFFICIALS BONDS	0.00	70.11	0.00	70.11	0%	70.11	70.00	70.00	70.00	0.00
552200	EMPLOYEE BONDS	150.00	40.00	150.00	80.00	53%	40.00	100.00	100.00	100.00	0.00
552400	INSURANCE-VOLUNTEERS	125.00	160.00	125.00	62.75	50%	28.93	160.00	160.00	160.00	0.00
559400	INDIRECT COSTS	38,657.00	38,656.80	52,669.00	52,669.00	100%	16,538.96	33,078.00	33,078.00	44,960.00	11,882.00
<b>TOTAL HS ADMINISTRATION</b>		<b>680,301.00</b>	<b>652,136.31</b>	<b>669,332.00</b>	<b>629,698.91</b>	<b>94%</b>	<b>348,177.35</b>	<b>679,535.00</b>	<b>675,477.00</b>	<b>746,902.00</b>	<b>67,367.00</b>
<b>21051431 HS FISCAL/DATA</b>											
511100	SALARIES PERMANENT REGULAR	726,415.00	711,530.30	751,192.00	717,220.90	95%	355,451.43	787,180.00	669,883.00	738,224.00	-48,956.00
511200	SALARIES-PERMANENT-OVERTIME	8,830.00	232.38	0.00	299.30	0%	215.25	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	5,945.00	5,572.83	6,225.00	4,953.68	80%	299.53	5,685.00	4,834.00	4,834.00	-851.00
512100	WAGES-PART TIME	0.00	121.52	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	56,025.00	51,499.50	57,942.00	52,014.95	90%	25,274.47	60,654.00	51,553.00	56,844.00	-3,810.00
514200	RETIREMENT-COUNTY SHARE	48,336.00	47,167.19	51,504.00	48,979.58	95%	22,259.25	53,122.00	45,151.00	48,670.00	-4,452.00
514400	HEALTH INSURANCE COUNTY SHARE	247,211.00	236,645.36	242,950.00	218,584.12	90%	114,238.45	256,968.00	219,440.00	248,996.00	-7,972.00
514500	LIFE INSURANCE COUNTY SHARE	298.00	285.76	330.00	307.04	93%	116.41	334.00	219.00	199.00	-135.00
514600	WORKERS COMPENSATION	513.00	710.27	530.00	692.08	131%	185.86	476.00	404.00	372.00	-104.00
514800	UNEMPLOYMENT	0.00	0.00	0.00	5,420.00	0%	2,773.00	0.00	0.00	0.00	0.00
520100	CONSULTANT AND CONTRACTUAL	30,000.00	0.00	30,000.00	0.00	0%	1,419.47	20,000.00	0.00	0.00	-20,000.00
522500	TELEPHONE & DAIN LINE	20,050.00	13,450.87	16,000.00	14,109.39	88%	7,341.25	12,500.00	14,500.00	14,500.00	2,000.00
524000	MISCELLANEOUS EXPENSES	500.00	105.24	500.00	440.68	88%	2,451.29	500.00	2,600.00	3,000.00	2,500.00
524800	MAINTENANCE AGREEMENT	10,000.00	9,483.72	10,000.00	9,361.40	94%	118.91	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	14,000.00	15,291.02	14,000.00	16,146.51	115%	7,569.92	15,700.00	16,200.00	16,200.00	500.00
531200	OFFICE SUPPLIES AND EXPENSE	63,700.00	27,989.18	49,000.00	17,996.13	37%	10,801.27	27,500.00	20,000.00	22,304.00	-5,196.00
531400	SMALL EQUIPMENT	5,000.00	40,483.34	5,000.00	23,707.77	474%	2,454.59	17,688.00	5,000.00	5,000.00	-12,688.00
531800	MIS DEPARTMENT CHARGEBACKS	357,028.00	227,037.75	430,426.00	330,428.34	77%	202,527.50	390,102.00	295,792.00	298,695.00	-91,407.00
532200	SUBSCRIPTIONS	0.00	419.84	0.00	419.84	0%	546.00	500.00	420.00	420.00	-80.00
532400	MEMBERSHIP DUES	3,000.00	3,000.00	3,000.00	3,000.00	100%	3,000.00	3,000.00	3,000.00	3,000.00	0.00
532800	TRAINING AND INSERVICE	3,700.00	899.00	3,700.00	601.00	16%	1,067.00	3,700.00	3,700.00	3,200.00	-500.00
533200	MILEAGE	3,200.00	2,249.76	2,200.00	3,928.73	179%	1,806.74	2,600.00	3,700.00	3,700.00	1,100.00
533400	COURIER SERVICE	8,000.00	8,088.33	8,000.00	9,536.73	119%	3,912.70	9,500.00	9,500.00	9,500.00	0.00
533500	MEALS AND LODGING	2,170.00	1,937.00	2,100.00	912.12	43%	1,463.28	2,200.00	2,200.00	2,200.00	0.00
537500	PROGRAM INCENTIVES	1,040.00	1,040.00	1,040.00	1,040.00	100%	1,040.00	1,040.00	1,040.00	1,040.00	0.00
538140	CLIENT SHELTER AND CLOTHING	14,000.00	18,049.19	14,000.00	13,530.72	97%	3,258.23	14,000.00	14,000.00	14,000.00	0.00
581900	CAPITAL OUTLAY	21,835.00	0.00	0.00	0.00	0%	0.00	50,000.00	0.00	0.00	-50,000.00

Fund: HUMAN SERVICES Department: HUMAN SERVICES	2016	2016	2017	2017	2017	2018	2018	2018	\$ Change	
	Amended Budget	Actual	Amended Budget	Actual	% Used	6 Months Actual	Amended Budget	Estimated	2019	Amended to 2019
<b>TOTAL HS FISCAL/DATA</b>	<b>1,650,796.00</b>	<b>1,423,289.35</b>	<b>1,699,639.00</b>	<b>1,493,631.01</b>	<b>88%</b>	<b>771,591.80</b>	<b>1,734,949.00</b>	<b>1,383,136.00</b>	<b>1,494,898.00</b>	<b>-240,051.00</b>
<b>21051432 CHILDREN SERVICES UNIT</b>										
511100 SALARIES PERMANENT REGULAR	453,928.00	440,218.82	459,795.00	468,077.45	102%	252,213.27	485,742.00	472,588.00	505,809.00	20,067.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	733.98	0.00	1,093.51	0%	487.68	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	3,571.00	2,831.40	2,566.00	2,626.40	102%	0.00	3,086.00	2,346.00	2,586.00	-500.00
514100 FICA & MEDICARE TAX	34,999.00	32,353.99	35,371.00	34,726.06	98%	18,472.31	37,395.00	36,332.00	38,892.00	1,497.00
514200 RETIREMENT-COUNTY SHARE	30,195.00	28,742.33	31,441.00	32,062.06	102%	15,676.82	32,751.00	31,821.00	33,300.00	549.00
514400 HEALTH INSURANCE COUNTY SHARE	94,132.00	79,139.09	86,810.00	81,542.71	94%	43,084.28	85,656.00	84,331.00	90,793.00	5,137.00
514500 LIFE INSURANCE COUNTY SHARE	250.00	173.13	150.00	167.04	111%	82.03	179.00	171.00	171.00	-8.00
514600 WORKERS COMPENSATION	5,490.00	3,262.38	5,733.00	3,961.01	69%	2,436.94	5,573.00	4,517.00	6,152.00	579.00
522500 TELEPHONE & DAIN LINE	500.00	3,409.00	3,800.00	3,648.92	96%	2,126.74	3,800.00	3,800.00	3,800.00	0.00
523900 INTERPRETER FEES	800.00	0.00	500.00	0.00	0%	0.00	250.00	0.00	250.00	0.00
524000 MISCELLANEOUS EXPENSES	1,000.00	290.64	1,000.00	59.04	6%	0.00	1,000.00	500.00	2,000.00	1,000.00
532800 TRAINING AND INSERVICE	1,600.00	1,380.00	1,600.00	1,421.99	89%	500.00	1,600.00	1,600.00	1,600.00	0.00
533200 MILEAGE	11,000.00	8,607.54	9,000.00	9,364.06	104%	3,587.06	8,700.00	9,500.00	9,500.00	800.00
533500 MEALS AND LODGING	200.00	139.39	200.00	297.59	149%	303.88	200.00	500.00	500.00	300.00
537120 RESPITE CARE	0.00	385.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
538160 CLIENT PURCHASED MEALS	0.00	0.00	0.00	0.00	0%	23.69	0.00	0.00	0.00	0.00
538210 SPECIALIZED TRANSPORTATION	12,000.00	7,664.23	12,000.00	17,462.92	146%	6,054.94	14,000.00	14,000.00	14,000.00	0.00
538310 SHELTER CARE	20,000.00	24,938.48	25,000.00	27,941.45	112%	9,932.66	25,000.00	25,000.00	25,000.00	0.00
538340 COUNSELING AND THERAPEUTIC	91,000.00	107,906.54	100,599.00	100,457.62	100%	25,936.78	119,499.00	40,537.00	39,900.00	-79,599.00
538360 ALTERNATIVE NEEDS SCHOOL	25,781.00	27,781.00	25,781.00	25,781.00	100%	12,891.00	12,891.00	12,891.00	12,891.00	0.00
538370 JUVENILE PROBATION/SUPERVISION	52,000.00	48,710.00	52,000.00	50,924.16	98%	8,276.59	50,924.00	76,000.00	100,000.00	49,076.00
538390 INTEGRATED SERVICES	288,000.00	304,435.99	288,000.00	197,393.99	69%	69,991.14	240,000.00	112,748.00	192,000.00	-48,000.00
538460 JUVENILE CORRECTIONAL INSTITUT	103,660.00	129,072.00	103,944.00	167,990.00	162%	143,910.00	376,680.00	310,830.00	284,700.00	-91,980.00
<b>TOTAL CHILDREN SERVICES UNIT</b>	<b>1,230,106.00</b>	<b>1,252,174.93</b>	<b>1,245,290.00</b>	<b>1,226,998.98</b>	<b>99%</b>	<b>615,987.81</b>	<b>1,504,926.00</b>	<b>1,240,012.00</b>	<b>1,363,844.00</b>	<b>-141,082.00</b>
<b>21051433 HS LONG TERM SUPPORT</b>										
511100 SALARIES PERMANENT REGULAR	187,711.00	187,796.86	194,718.00	194,713.58	100%	122,954.53	262,643.00	259,760.00	281,250.00	18,607.00
511900 LONGEVITY-FULL TIME	1,564.00	1,564.20	1,624.00	1,624.20	100%	0.00	1,684.00	1,984.00	2,064.00	380.00
514100 FICA & MEDICARE TAX	14,480.00	14,175.67	15,020.00	14,721.23	98%	9,042.32	20,240.00	20,043.00	21,693.00	1,453.00
514200 RETIREMENT-COUNTY SHARE	12,492.00	12,505.50	13,351.00	13,342.77	100%	8,237.99	17,710.00	17,537.00	18,557.00	847.00
514400 HEALTH INSURANCE COUNTY SHARE	29,473.00	29,522.56	30,063.00	30,207.40	100%	23,185.40	47,696.00	45,046.00	50,557.00	2,861.00
514500 LIFE INSURANCE COUNTY SHARE	51.00	55.80	58.00	59.24	102%	53.70	60.00	128.00	141.00	81.00
514600 WORKERS COMPENSATION	2,271.00	1,665.17	2,435.00	1,965.77	81%	1,401.74	3,016.00	2,987.00	3,431.00	415.00
515800 PER DIEM COMMITTEE	250.00	150.00	250.00	150.00	60%	0.00	250.00	250.00	250.00	0.00
522500 TELEPHONE & DAIN LINE	2,000.00	2,406.53	3,500.00	1,586.18	45%	855.62	2,500.00	2,000.00	2,000.00	-500.00
523900 INTERPRETER FEES	100.00	378.20	100.00	13.08	13%	0.00	100.00	100.00	100.00	0.00
524000 MISCELLANEOUS EXPENSES	500.00	77.57	500.00	73.18	15%	0.00	100.00	100.00	100.00	0.00

Fund: HUMAN SERVICES Department: HUMAN SERVICES	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>21051433 HS LONG TERM SUPPORT</b>										
528300 CBRF	110,850.00	40,514.28	75,850.00	88,668.01	117%	34,943.25	106,750.00	91,965.00	90,465.00	-16,285.00
528400 INSTITUTIONS	130,000.00	123,789.00	105,000.00	0.00	0%	22,720.00	94,650.00	30,000.00	80,000.00	-14,650.00
532200 SUBSCRIPTIONS	500.00	233.00	233.00	0.00	0%	233.00	233.00	233.00	0.00	-233.00
532800 TRAINING AND INSERVICE	650.00	336.00	650.00	590.00	91%	814.99	650.00	1,200.00	1,000.00	350.00
533200 MILEAGE	9,275.00	10,610.23	10,875.00	11,791.57	108%	5,440.56	10,852.00	13,050.00	13,050.00	2,198.00
533500 MEALS AND LODGING	50.00	14.35	50.00	27.47	55%	0.00	50.00	50.00	50.00	0.00
537120 RESPIRE CARE	5,197.00	4,543.00	6,197.00	14,382.51	232%	5,317.26	12,500.00	17,000.00	14,500.00	2,000.00
538010 ADAPTIVE AIDS	4,200.00	497.16	2,200.00	339.98	15%	154.58	1,200.00	1,200.00	700.00	-500.00
538030 COMMUNICATION AIDS	500.00	0.00	250.00	0.00	0%	0.00	250.00	250.00	250.00	0.00
538040 CLIENT EDUCATION AND TRAINING	0.00	0.00	8,550.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
538070 ADULT DAYCARE	0.00	4,185.00	0.00	2,760.00	0%	0.00	4,000.00	3,700.00	4,700.00	700.00
538110 GUARDIANSHIP & FIN MGNT SRVCS	6,700.00	5,565.00	0.00	8,365.00	0%	2,400.00	6,500.00	8,000.00	8,000.00	1,500.00
538130 HOUSING ASSISTANCE	4,500.00	2,325.00	4,000.00	195.37	5%	2,231.98	3,000.00	2,500.00	2,500.00	-500.00
538150 PERSONAL EMERG RESPONSE SYSTEMS	2,284.00	475.80	1,534.00	2,375.12	155%	842.92	1,993.00	1,703.00	1,850.00	-143.00
538160 CLIENT PURCHASED MEALS	5,500.00	8,899.86	5,500.00	6,620.74	120%	2,626.05	5,000.00	8,000.00	8,000.00	3,000.00
538190 SPECIALIZED MEDICAL SUPPLIES	2,200.00	3,921.61	2,200.00	395.71	18%	139.93	1,600.00	1,100.00	1,600.00	0.00
538210 SPECIALIZED TRANSPORTATION	8,970.00	3,224.43	5,720.00	4,747.65	83%	655.00	4,500.00	3,200.00	4,000.00	-500.00
538230 SUPPORTIVE HOME CARE	38,568.00	37,485.34	37,561.00	30,553.26	81%	7,263.24	45,476.00	31,500.00	32,500.00	-12,976.00
538260 ADULT FAMILY HOME	10,500.00	21,832.90	5,900.00	11,124.00	189%	0.00	11,500.00	5,000.00	10,000.00	-1,500.00
538320 RESIDENTIAL CARE APARTMENT	0.00	2,337.35	0.00	4,350.00	0%	0.00	1,718.00	500.00	1,500.00	-218.00
538340 COUNSELING AND THERAPEUTIC	1,000.00	0.00	500.00	0.00	0%	76.88	0.00	0.00	0.00	0.00
538470 SKILLED NURSING	4,976.00	5,659.26	4,500.00	1,083.50	24%	5,568.50	2,500.00	6,500.00	7,000.00	4,500.00
<b>TOTAL HS LONG TERM SUPPORT</b>	<b>597,312.00</b>	<b>526,746.63</b>	<b>538,889.00</b>	<b>446,826.52</b>	<b>83%</b>	<b>257,159.44</b>	<b>670,921.00</b>	<b>576,586.00</b>	<b>661,808.00</b>	<b>-9,113.00</b>
<b>21051434 ECONOMIC SUPPORT UNIT</b>										
511100 SALARIES PERMANENT REGULAR	634,288.00	595,554.25	659,640.00	627,481.20	95%	313,677.99	660,617.00	643,114.00	685,737.00	25,120.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	3,483.00	3,500.85	3,783.00	2,608.34	69%	0.00	2,686.00	2,446.00	2,666.00	-20.00
514100 FICA & MEDICARE TAX	48,789.00	43,238.15	50,752.00	45,828.37	90%	22,581.32	50,743.00	49,385.00	52,663.00	1,920.00
514200 RETIREMENT-COUNTY SHARE	42,093.00	39,534.45	45,113.00	41,101.13	91%	20,859.56	44,441.00	43,252.00	45,090.00	649.00
514400 HEALTH INSURANCE COUNTY SHARE	161,190.00	148,128.51	164,413.00	135,609.24	82%	85,187.22	142,102.00	148,265.00	157,158.00	15,056.00
514500 LIFE INSURANCE COUNTY SHARE	206.00	242.46	266.00	201.78	76%	107.12	207.00	210.00	212.00	5.00
514600 WORKERS COMPENSATION	446.00	307.21	464.00	355.20	77%	188.30	398.00	387.00	344.00	-54.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0%	2,960.00	0.00	0.00	0.00	0.00
524000 MISCELLANEOUS EXPENSES	100.00	166.75	100.00	383.00	383%	236.95	100.00	400.00	2,000.00	1,900.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	854.70	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	0.00	6,508.12	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	500.00	328.00	500.00	375.00	75%	430.00	500.00	500.00	500.00	0.00
533200 MILEAGE	1,000.00	1,969.95	1,700.00	1,319.32	78%	614.52	2,000.00	1,500.00	1,500.00	-500.00

<b>Fund: HUMAN SERVICES</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: HUMAN SERVICES</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>21051434 ECONOMIC SUPPORT UNIT</b>										
533500 MEALS AND LODGING	280.00	337.25	280.00	105.00	38%	55.14	280.00	280.00	280.00	0.00
538290 KINSHIP	87,870.00	96,307.96	81,423.00	107,119.62	132%	44,712.42	81,423.00	111,000.00	81,423.00	0.00
538420 INCOME MAINTENANCE	25,312.00	19,934.87	22,535.00	13,675.20	61%	9,410.22	14,306.00	15,699.00	15,549.00	1,243.00
538440 LOW INC HOUSING/ENERGY ASSISTA	217,413.00	167,223.93	197,714.00	157,699.28	80%	49,542.32	214,283.00	188,581.00	188,581.00	-25,702.00
<b>TOTAL ECONOMIC SUPPORT UNIT</b>	<b>1,222,970.00</b>	<b>1,124,137.41</b>	<b>1,228,683.00</b>	<b>1,133,861.68</b>	<b>92%</b>	<b>550,563.08</b>	<b>1,214,086.00</b>	<b>1,205,019.00</b>	<b>1,233,703.00</b>	<b>19,617.00</b>
<b>21051437 COMMUNITY SUPPORT PROGRAM</b>										
511100 SALARIES PERMANENT REGULAR	913,172.00	876,494.53	994,899.00	933,797.82	94%	503,498.74	1,021,183.00	1,007,012.00	1,075,935.00	54,752.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	200.04	0.00	140.23	0%	259.20	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	5,085.00	4,466.65	5,045.00	4,128.88	82%	12.60	4,400.00	4,249.00	4,162.00	-238.00
512100 WAGES-PART TIME	78,390.00	117,809.68	81,128.00	81,054.65	100%	44,653.38	84,168.00	84,190.00	88,593.00	4,425.00
512200 WAGES-PART TIME-OVERTIME	0.00	110.74	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	0.00	566.00	0.00	32.31	0%	0.00	0.00	32.00	42.00	42.00
514100 FICA & MEDICARE TAX	76,243.00	72,856.70	82,702.00	73,992.19	89%	39,315.64	84,896.00	83,804.00	89,408.00	4,512.00
514200 RETIREMENT-COUNTY SHARE	65,779.00	64,542.96	73,513.00	67,809.30	92%	36,171.60	74,353.00	73,397.00	76,552.00	2,199.00
514400 HEALTH INSURANCE COUNTY SHARE	222,119.00	231,449.07	252,155.00	236,832.46	94%	139,835.53	266,705.00	261,056.00	276,169.00	9,464.00
514500 LIFE INSURANCE COUNTY SHARE	314.00	278.00	298.00	182.62	61%	96.69	200.00	192.00	165.00	-35.00
514600 WORKERS COMPENSATION	11,531.00	8,476.03	12,947.00	9,835.23	76%	6,038.64	12,211.00	12,049.00	13,646.00	1,435.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	85,000.00	89,938.75	96,000.00	94,158.40	98%	42,132.80	90,000.00	90,000.00	90,000.00	0.00
522500 TELEPHONE & DAIN LINE	7,000.00	6,219.16	8,000.00	8,241.63	103%	4,099.57	8,000.00	8,300.00	8,300.00	300.00
524000 MISCELLANEOUS EXPENSES	1,000.00	1,061.86	1,000.00	1,090.20	109%	0.00	1,000.00	1,000.00	1,000.00	0.00
528300 CBRF	252,067.00	206,740.70	190,000.00	280,819.05	148%	118,025.47	226,764.00	240,000.00	280,000.00	53,236.00
528400 INSTITUTIONS	80,000.00	47,339.00	103,000.00	0.00	0%	0.00	73,000.00	15,000.00	73,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	389.23	200.00	71.55	36%	33.79	200.00	200.00	200.00	0.00
532800 TRAINING AND INSERVICE	4,000.00	6,823.80	4,000.00	3,768.92	94%	1,499.96	4,000.00	4,000.00	4,000.00	0.00
533200 MILEAGE	68,600.00	53,203.14	60,600.00	53,981.98	89%	25,212.23	54,000.00	54,000.00	54,000.00	0.00
533500 MEALS AND LODGING	100.00	82.50	100.00	31.91	32%	281.05	100.00	100.00	100.00	0.00
538010 ADAPTIVE AIDS	0.00	314.60	0.00	0.00	0%	299.99	0.00	0.00	0.00	0.00
538090 ENERGY ASSISTANCE	0.00	28.64	0.00	15.84	0%	0.00	0.00	0.00	0.00	0.00
538110 GUARDIANSHIP & FIN MGNT SRVCS	1,500.00	4,375.00	3,680.00	200.00	5%	1,000.00	1,680.00	1,680.00	1,680.00	0.00
538130 HOUSING ASSISTANCE	27,500.00	21,893.64	8,000.00	6,985.00	87%	2,814.00	19,000.00	7,500.00	17,841.00	-1,159.00
538160 CLIENT PURCHASED MEALS	4,100.00	0.00	4,100.00	3,105.00	76%	1,248.10	4,000.00	3,000.00	4,000.00	0.00
538170 ALTERNATIVE ACTIVITIES	7,500.00	5,991.28	7,000.00	3,655.69	52%	326.79	7,000.00	2,500.00	3,500.00	-3,500.00
538180 SHELTERED WORK	15,000.00	9,279.40	8,000.00	9,675.21	121%	4,010.27	9,100.00	9,700.00	9,700.00	600.00
538190 SPECIALIZED MEDICAL SUPPLIES	5,500.00	5,729.78	5,500.00	3,827.49	70%	2,595.33	6,000.00	6,000.00	6,000.00	0.00
538210 SPECIALIZED TRANSPORTATION	5,000.00	7,542.30	5,500.00	7,152.15	130%	5,990.48	6,000.00	8,500.00	7,000.00	1,000.00
538230 SUPPORTIVE HOME CARE	20,000.00	12,373.06	15,000.00	10,277.83	69%	1,307.61	22,000.00	12,000.00	15,000.00	-7,000.00
538260 ADULT FAMILY HOME	95,000.00	116,785.47	138,870.00	98,899.03	71%	66,711.04	96,000.00	100,000.00	157,000.00	61,000.00



<b>Fund: HUMAN SERVICES</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: HUMAN SERVICES</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>21051437 COMMUNITY SUPPORT PROGRAM</b>										
538320 RESIDENTIAL CARE APARTMENT	0.00	36,860.11	40,000.00	59,413.95	149%	20,160.22	80,384.00	60,000.00	48,000.00	-32,384.00
538340 COUNSELING AND THERAPEUTIC	0.00	601.69	500.00	75.00	15%	0.00	841.00	500.00	840.00	-1.00
<b>TOTAL COMMUNITY SUPPORT PROGRAM</b>	<b>2,051,500.00</b>	<b>2,010,823.51</b>	<b>2,201,737.00</b>	<b>2,053,251.52</b>	<b>93%</b>	<b>1,067,630.72</b>	<b>2,257,185.00</b>	<b>2,149,961.00</b>	<b>2,405,833.00</b>	<b>148,648.00</b>
<b>21051438 CHILD PROTECTIVE SERVICES</b>										
511100 SALARIES PERMANENT REGULAR	780,916.00	821,145.61	857,380.00	880,502.18	103%	455,218.28	1,005,451.00	955,179.00	1,092,821.00	87,370.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	4,154.83	0.00	1,221.98	0%	697.35	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	3,327.00	3,014.19	3,227.00	2,281.26	71%	0.00	2,646.00	2,049.00	1,929.00	-717.00
514100 FICA & MEDICARE TAX	59,995.00	60,775.99	65,836.00	64,787.43	98%	33,093.39	77,119.00	73,228.00	83,748.00	6,629.00
514200 RETIREMENT-COUNTY SHARE	51,760.00	54,550.72	58,521.00	56,024.30	96%	30,316.56	67,543.00	64,134.00	71,706.00	4,163.00
514400 HEALTH INSURANCE COUNTY SHARE	126,005.00	130,894.20	137,729.00	142,084.37	103%	82,597.73	203,110.00	172,360.00	201,183.00	-1,927.00
514500 LIFE INSURANCE COUNTY SHARE	304.00	321.31	336.00	318.21	95%	147.00	324.00	311.00	262.00	-62.00
514600 WORKERS COMPENSATION	9,411.00	6,958.27	10,672.00	8,321.64	78%	4,775.28	11,492.00	10,080.00	13,246.00	1,754.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	4,952.00	0%	1,541.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	5,700.00	9,468.74	10,000.00	8,563.93	86%	4,137.68	10,000.00	10,000.00	10,000.00	0.00
523900 INTERPRETER FEES	5,000.00	5,504.20	5,000.00	7,117.92	142%	7,591.15	6,000.00	12,000.00	10,000.00	4,000.00
524000 MISCELLANEOUS EXPENSES	13,000.00	10,933.26	25,000.00	28,071.39	112%	34,100.34	55,800.00	82,000.00	52,000.00	-3,800.00
532800 TRAINING AND INSERVICE	4,549.00	2,699.50	4,549.00	5,352.00	118%	2,495.00	5,202.00	5,352.00	5,352.00	150.00
533200 MILEAGE	30,500.00	36,665.55	32,500.00	38,259.40	118%	17,327.24	37,500.00	37,500.00	37,500.00	0.00
533500 MEALS AND LODGING	1,200.00	1,288.38	1,200.00	2,586.31	216%	1,580.15	1,200.00	1,775.00	1,775.00	575.00
537120 RESPITE CARE	2,000.00	720.00	2,000.00	7,398.00	370%	990.00	750.00	3,000.00	3,000.00	2,250.00
538020 PURCHASED CASE MANAGEMENT	76,021.00	76,021.00	76,021.00	54,014.00	71%	10,000.00	10,000.00	10,000.00	10,000.00	0.00
538040 CLIENT EDUCATION AND TRAINING	2,236.00	0.00	0.00	0.00	0%	0.00	2,000.00	0.00	0.00	-2,000.00
538160 CLIENT PURCHASED MEALS	50.00	177.24	50.00	282.98	566%	6.33	150.00	150.00	150.00	0.00
538210 SPECIALIZED TRANSPORTATION	2,700.00	3,000.00	2,500.00	820.00	33%	224.60	2,500.00	1,000.00	1,000.00	-1,500.00
538220 SUPERVISED VISITATION	0.00	0.00	0.00	22,128.00	0%	4,041.53	0.00	10,000.00	10,000.00	10,000.00
538270 FOSTER HOME	226,500.00	407,389.82	235,000.00	364,171.34	155%	181,387.02	305,000.00	483,000.00	365,000.00	60,000.00
538280 GROUP HOME	90,000.00	118,198.81	90,000.00	35,857.80	40%	32,532.95	75,000.00	40,000.00	60,000.00	-15,000.00
538310 SHELTER CARE	0.00	-930.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
538340 COUNSELING AND THERAPEUTIC	1,500.00	29,363.63	1,500.00	16,741.25	1,116%	0.00	5,000.00	5,000.00	5,000.00	0.00
538390 INTEGRATED SERVICES	20,451.00	17,868.84	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
538450 CHILD CARING INSTITUTIONS	855,000.00	532,685.34	655,000.00	414,867.12	63%	170,357.49	575,000.00	416,399.00	725,000.00	150,000.00
538490 FOSTER HOME LICENSE/RECRUITING	75,000.00	58,335.14	75,000.00	82,623.38	110%	33,269.05	75,000.00	75,000.00	75,000.00	0.00
538520 CRIMINAL BACKGROUND CHECKS	500.00	619.50	500.00	77.50	16%	-29.25	500.00	100.00	100.00	-400.00
<b>TOTAL CHILD PROTECTIVE SERVICES</b>	<b>2,443,625.00</b>	<b>2,391,824.07</b>	<b>2,349,521.00</b>	<b>2,249,425.69</b>	<b>96%</b>	<b>1,108,397.87</b>	<b>2,534,287.00</b>	<b>2,469,617.00</b>	<b>2,835,772.00</b>	<b>301,485.00</b>
<b>21051439 CHILDREN &amp; FAMILY SUPPORT UNIT</b>										
511100 SALARIES PERMANENT REGULAR	459,501.00	459,924.00	476,367.00	478,211.10	100%	258,275.64	494,135.00	487,117.00	576,304.00	82,169.00

<b>Fund: HUMAN SERVICES</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>		<b>\$ Change</b>		
<b>Department: HUMAN SERVICES</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>		
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>		
									<b>Amended to</b>		
									<b>2019</b>		
<b>21051439 CHILDREN &amp; FAMILY SUPPORT UNIT</b>											
511900	LONGEVITY-FULL TIME	2,569.00	2,569.20	2,769.00	2,829.20	102%	91.97	2,929.00	2,377.00	2,517.00	-412.00
514100	FICA & MEDICARE TAX	35,348.00	33,572.18	36,654.00	35,004.27	95%	18,512.58	38,087.00	37,508.00	44,341.00	6,254.00
514200	RETIREMENT-COUNTY SHARE	30,497.00	30,540.67	32,581.00	32,690.50	100%	15,745.80	33,303.00	32,796.00	37,913.00	4,610.00
514400	HEALTH INSURANCE COUNTY SHARE	94,132.00	100,453.94	96,014.00	110,228.24	115%	58,130.40	117,453.00	108,826.00	131,030.00	13,577.00
514500	LIFE INSURANCE COUNTY SHARE	182.00	205.00	216.00	226.36	105%	74.51	230.00	181.00	171.00	-59.00
514600	WORKERS COMPENSATION	4,672.00	3,428.70	5,008.00	4,069.63	81%	2,508.93	4,779.00	4,679.00	6,001.00	1,222.00
515800	PER DIEM COMMITTEE	500.00	468.02	600.00	200.00	33%	150.00	800.00	800.00	800.00	0.00
522500	TELEPHONE & DAIN LINE	4,350.00	5,744.62	6,800.00	4,798.82	71%	2,147.89	5,725.00	5,700.00	5,900.00	175.00
523900	INTERPRETER FEES	2,300.00	1,320.04	2,000.00	958.80	48%	721.00	1,500.00	1,500.00	1,500.00	0.00
524000	MISCELLANEOUS EXPENSES	2,800.00	2,488.74	2,950.00	2,881.84	98%	802.02	2,950.00	2,950.00	2,950.00	0.00
528400	INSTITUTIONS	0.00	0.00	0.00	42,020.35	0%	0.00	0.00	0.00	0.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	0.00	0%	191.31	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	2,300.00	1,697.00	2,300.00	668.74	29%	1,108.00	2,300.00	1,800.00	2,550.00	250.00
533200	MILEAGE	16,200.00	17,567.94	17,000.00	16,233.20	95%	7,114.16	18,700.00	17,200.00	18,200.00	-500.00
533500	MEALS AND LODGING	270.00	30.00	270.00	756.11	280%	394.31	675.00	675.00	675.00	0.00
537120	RESPITE CARE	0.00	189.00	0.00	1,688.00	0%	0.00	925.00	925.00	925.00	0.00
538010	ADAPTIVE AIDS	7,000.00	9,846.19	10,000.00	4,770.29	48%	1,758.02	7,000.00	7,500.00	7,500.00	500.00
538040	CLIENT EDUCATION AND TRAINING	500.00	51.70	52.00	700.00	1,346%	0.00	0.00	0.00	0.00	0.00
538150	PERSONAL EMERG RESPONSE SYSTEM	0.00	690.00	300.00	370.00	123%	300.00	120.00	600.00	600.00	480.00
538160	CLIENT PURCHASED MEALS	0.00	0.00	50.00	0.00	0%	0.00	50.00	50.00	50.00	0.00
538170	ALTERNATIVE ACTIVITIES	500.00	1,123.00	500.00	2,138.25	428%	1,204.75	2,000.00	2,000.00	2,000.00	0.00
538270	FOSTER HOME	8,500.00	41,777.78	33,192.00	50,912.01	153%	17,833.31	42,051.00	51,640.00	56,218.00	14,167.00
538340	COUNSELING AND THERAPEUTIC	300,000.00	306,699.25	300,000.00	287,527.52	96%	149,924.55	350,000.00	310,000.00	350,000.00	0.00
538480	PROGRAM ADMINISTRATION	0.00	337,834.82	0.00	258,624.92	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CHILDREN &amp; FAMILY SUPPORT UNIT</b>	<b>972,121.00</b>	<b>1,358,221.79</b>	<b>1,025,623.00</b>	<b>1,338,508.15</b>	<b>131%</b>	<b>536,989.15</b>	<b>1,125,712.00</b>	<b>1,076,824.00</b>	<b>1,248,145.00</b>	<b>122,433.00</b>	
<b>21051440 OUTPATIENT UNIT SERVICE</b>											
511100	SALARIES PERMANENT REGULAR	861,520.00	824,862.95	877,093.00	793,244.74	90%	513,665.22	979,724.00	1,118,849.00	1,411,436.00	431,712.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	990.50	0.00	930.79	0%	434.16	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	5,316.00	4,811.03	5,198.00	3,932.19	76%	0.00	4,278.00	4,264.00	4,543.00	265.00
512100	WAGES-PART TIME	48,576.00	60,070.23	0.00	71,909.45	0%	0.00	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	363.00	353.30	0.00	373.30	0%	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	70,057.00	65,548.69	67,495.00	63,449.95	94%	37,003.00	75,376.00	86,018.00	108,399.00	33,023.00
514200	RETIREMENT-COUNTY SHARE	60,441.00	57,514.15	59,996.00	58,346.74	97%	34,444.69	65,928.00	75,249.00	92,747.00	26,819.00
514400	HEALTH INSURANCE COUNTY SHARE	164,503.00	155,204.04	161,966.00	142,122.94	88%	96,422.61	177,475.00	197,348.00	272,380.00	94,905.00
514500	LIFE INSURANCE COUNTY SHARE	623.00	555.40	501.00	491.43	98%	279.03	521.00	624.00	624.00	103.00
514600	WORKERS COMPENSATION	10,564.00	5,998.86	10,486.00	7,090.59	68%	4,491.60	10,803.00	12,374.00	16,659.00	5,856.00
515800	PER DIEM COMMITTEE	500.00	1,250.00	1,300.00	500.00	38%	900.00	1,300.00	1,000.00	1,000.00	-300.00
520900	CONTRACTED SERVICES	455,000.00	604,012.37	445,400.00	485,292.68	109%	218,268.74	448,000.00	458,250.00	448,000.00	0.00

<b>Fund: HUMAN SERVICES</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: HUMAN SERVICES</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>21051440 OUTPATIENT UNIT SERVICE</b>										
522500 TELEPHONE & DAIN LINE	2,000.00	5,524.07	3,600.00	6,044.48	168%	3,345.29	4,200.00	5,200.00	4,200.00	0.00
523900 INTERPRETER FEES	2,000.00	2,651.81	2,000.00	2,750.42	138%	1,323.77	3,000.00	3,000.00	3,000.00	0.00
524000 MISCELLANEOUS EXPENSES	2,500.00	2,204.60	2,500.00	1,499.08	60%	6,333.79	2,500.00	2,500.00	2,500.00	0.00
527500 INPATIENT	65,000.00	6,030.00	60,000.00	0.00	0%	0.00	15,000.00	0.00	15,000.00	0.00
527700 AODA-DETOX	80,000.00	43,344.10	45,000.00	44,502.07	99%	36,701.00	40,000.00	45,000.00	61,430.00	21,430.00
528300 CBRF	186,858.00	279,548.92	195,000.00	341,547.42	175%	172,849.63	267,000.00	230,000.00	295,000.00	28,000.00
528400 INSTITUTIONS	1,015,574.00	1,079,424.00	756,381.00	728,368.00	96%	400,076.00	756,381.00	756,381.00	756,381.00	0.00
529900 PSYCHOLOGICAL SERVICES	60,000.00	68,519.00	60,000.00	65,259.50	109%	38,517.50	80,000.00	65,000.00	65,000.00	-15,000.00
531100 POSTAGE AND BOX RENT	0.00	364.94	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	1,926.82	0.00	0.00	0%	23.14	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	28,404.92	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532600 ADVERTISING	1,500.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	2,800.00	3,904.99	2,800.00	7,989.99	285%	2,652.00	2,800.00	8,000.00	5,000.00	2,200.00
533200 MILEAGE	11,100.00	18,445.92	13,100.00	17,095.57	131%	5,431.43	17,550.00	17,550.00	18,550.00	1,000.00
533500 MEALS AND LODGING	750.00	121.80	1,100.00	55.95	5%	1,003.12	1,100.00	600.00	1,200.00	100.00
537120 RESPITE CARE	0.00	0.00	0.00	0.00	0%	399.06	0.00	500.00	500.00	500.00
538020 PURCHASED CASE MANAGEMENT	1,100,000.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
538035 COMMUNITY LIVING & SUPPORT SVC	1,444,156.00	2,534,156.27	2,979,400.00	3,263,043.22	110%	1,789,647.61	3,000,000.00	3,655,941.00	3,700,000.00	700,000.00
538040 CLIENT EDUCATION AND TRAINING	60,000.00	60,424.06	60,000.00	60,000.00	100%	0.00	60,000.00	60,000.00	60,000.00	0.00
538130 HOUSING ASSISTANCE	0.00	9,158.73	0.00	8,211.48	0%	3,142.07	0.00	5,000.00	0.00	0.00
538140 CLIENT SHELTER AND CLOTHING	1,000.00	0.00	500.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
538190 SPECIALIZED MEDICAL SUPPLIES	3,000.00	36,394.00	3,000.00	27,318.85	911%	10,570.81	3,000.00	11,579.00	2,500.00	-500.00
538210 SPECIALIZED TRANSPORTATION	17,500.00	16,164.21	17,500.00	20,006.58	114%	5,649.80	17,500.00	17,500.00	17,500.00	0.00
538230 SUPPORTIVE HOME CARE	1,000.00	1,064.32	1,000.00	1,301.38	130%	0.00	1,000.00	1,000.00	1,000.00	0.00
538260 ADULT FAMILY HOME	10,000.00	15,355.71	6,500.00	28,542.10	439%	11,787.60	20,000.00	25,000.00	25,000.00	5,000.00
538270 FOSTER HOME	1,500.00	878.12	1,500.00	0.00	0%	0.00	1,000.00	0.00	0.00	-1,000.00
538320 RESIDENTIAL CARE APARTMENT	0.00	0.00	0.00	8,194.56	0%	0.00	0.00	0.00	2,500.00	2,500.00
538330 DAY TREATMENT	312,000.00	7,041.60	207,000.00	1,238.80	1%	0.00	702,000.00	751,000.00	782,000.00	80,000.00
538340 COUNSELING AND THERAPEUTIC	120,500.00	200,004.18	15,500.00	701,584.404	526%	348,562.51	10,500.00	1,750.00	5,500.00	-5,000.00
538350 CRISIS INTERVENTION	90,000.00	163,804.70	121,100.00	178,061.91	147%	78,280.70	175,000.00	180,000.00	180,000.00	5,000.00
538390 INTEGRATED SERVICES	55,000.00	72,860.04	55,000.00	54,999.96	100%	47,095.12	65,000.00	65,000.00	65,000.00	0.00
538410 INTAKE ASSESSMENT	30,000.00	142.50	20,000.00	1,192.78	6%	3,289.16	0.00	10,000.00	10,000.00	10,000.00
538450 CHILD CARING INSTITUTIONS	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
538480 PROGRAM ADMINISTRATION	415,842.00	415,842.32	922,636.00	382,930.83	42%	96,294.16	351,202.00	234,500.00	71,000.00	-280,202.00
538530 OUTREACH AND DEVELOPMENT	0.00	8,080.48	16,418.00	6,043.00	37%	0.00	16,418.00	16,418.00	16,418.00	0.00
<b>TOTAL OUTPATIENT UNIT SERVICE</b>	<b>6,769,043.00</b>	<b>6,862,958.65</b>	<b>7,197,970.00</b>	<b>7,585,467.13</b>	<b>105%</b>	<b>3,968,884.32</b>	<b>7,375,556.00</b>	<b>8,122,395.00</b>	<b>8,521,967.00</b>	<b>1,146,411.00</b>
<b>21051446 FAMILY CARE</b>										
514100 FICA & MEDICARE TAX	25.00	76.50	0.00	7.64	0%	0.00	46.00	46.00	0.00	-46.00

<b>Fund: HUMAN SERVICES</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: HUMAN SERVICES</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>21051446 FAMILY CARE</b>										
514600 WORKERS COMPENSATION	1.00	0.70	0.00	0.06	0%	0.00	7.00	7.00	0.00	-7.00
515800 PER DIEM COMMITTEE	574.00	1,000.00	600.00	100.00	17%	0.00	600.00	0.00	0.00	-600.00
533200 MILEAGE	400.00	984.09	600.00	105.84	18%	0.00	600.00	0.00	0.00	-600.00
538480 PROGRAM ADMINISTRATION	510,849.00	510,849.00	510,849.00	510,849.00	100%	0.00	510,849.00	510,849.00	510,849.00	0.00
<b>TOTAL FAMILY CARE</b>	<b>511,849.00</b>	<b>512,910.29</b>	<b>512,049.00</b>	<b>511,062.54</b>	<b>100%</b>	<b>0.00</b>	<b>512,102.00</b>	<b>510,902.00</b>	<b>510,849.00</b>	<b>-1,253.00</b>
<b>21051900 TRANSFERS TO OTHER FUNDS</b>										
591000 TRANSFER TO GENERAL FUND	1,403,961.00	1,418,360.87	344,182.00	344,182.49	100%	1,867,537.28	7,000.00	1,871,037.00	7,000.00	0.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>1,403,961.00</b>	<b>1,418,360.87</b>	<b>344,182.00</b>	<b>344,182.49</b>	<b>100%</b>	<b>1,867,537.28</b>	<b>7,000.00</b>	<b>1,871,037.00</b>	<b>7,000.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-19,533,584.00</b>	<b>-18,768,831.81</b>	<b>-19,012,915.00</b>	<b>-20,510,695.36</b>	<b>108%</b>	<b>-6,061,337.08</b>	<b>-19,616,259.00</b>	<b>-21,216,004.00</b>	<b>-21,030,721.00</b>	<b>1,414,462.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>19,533,584.00</b>	<b>19,533,583.81</b>	<b>19,012,915.00</b>	<b>19,012,914.62</b>	<b>100%</b>	<b>11,092,918.82</b>	<b>19,616,259.00</b>	<b>21,280,966.00</b>	<b>21,030,721.00</b>	<b>1,414,462.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>764,752.00</b>	<b>0.00</b>	<b>-1,497,780.74</b>		<b>5,031,581.74</b>	<b>0.00</b>	<b>64,962.00</b>	<b>0.00</b>	

## Veterans Service Office

### Department Vision - Where the department would ideally like to be

Sauk County Veterans will be treated with exceptional service by a staff of highly trained and knowledgeable advocates.

### Department Mission - Major reasons for the department's existence and purpose in County government

In recognition of the special sacrifices that veterans and their families have made, the Sauk County Veterans Service Office is dedicated to providing the highest quality service to Sauk County veterans and their family members by utilizing all available resources including federal, state, county and civic. We strive to keep veterans and their family members informed of all pertinent information through the use of all available technologies and actively work for the protection of veterans benefits.

### Elements of Countywide Mission Fulfilled

Promote safe community  
Encourage economic development  
Development of cultural, social, and community values

### Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Develop a plan to identify Sauk County businesses that support veterans through hiring preferences and discounts. Then and serve as a conduit to provide information and employment assistance to veterans.	Working with the businesses that we identify, track the new number of veterans we refer and veteran hires during the year.	When a veteran comes to us seeking assistance with finding work, we will have a list of area employers that have indicated to us they prefer to hire veterans. To inform veterans of area business's that appreciate their service and sacrifice.	12/31/2019
Develop and implement a system to reach out to disabled veterans whom have not initiated contact with the County Veterans Service Office since the beginning of 2010 to inform them of benefit changes and eligibility requirements. Such changes may include increases in disability rating or new conditions, and new ancillary benefits.	Track the results of the veterans we have appointments with.	Utilizing the Veteran Information Management System (VIMS) and VetraSpec, and hard copy files, the Veterans Service Office staff will identify the disabled veterans that have not been in contact with the Veterans Service Office since the beginning of 2010. We will mail letters to those veterans inviting them to contact the Veterans Service Office for a complete benefits review.	Ongoing
Develop a program to increase public awareness of the Sauk County Veterans Office through press releases, public service announcements, and use of social media.	Develop a survey and track how veterans became aware of this office and the services we provide.	Contact newspapers and other traditional media outlets and set up regular time and space for articles and announcements. Establish a relationship with a social media consultant to assist with the most effective use of that tool of communication.	Ongoing

## Veterans Service Office

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Veterans Service	Provide information, education and individual benefits counseling to veterans and their families. When appropriate, assist them in making application for State & Federal Benefits: education, compensation, health care, pension and burial. Produce a newsletter to keep veterans informed of new and changing benefits, attend events and meetings as appropriate to promote the Veterans Service Office and veteran benefits.	Wisconsin Statute 45.80, 45.82	Use of Carryforward	\$0	4.69	25% of the Disabled Veterans Contacted by the Veterans Service Office Staff Will Complete a Full Benefits Review.
			Grants	\$11,500		
			<b>TOTAL REVENUES</b>	<b>\$11,500</b>		
			Wages & Benefits	\$304,559		
			Operating Expenses	\$31,160		
			<b>TOTAL EXPENSES</b>	<b>\$335,719</b>		
<b>COUNTY LEVY</b>	<b>\$324,219</b>					
Commission	Assist veterans in making application for relief funds. Act as the intermediary between the veterans and the commissioners to expedite the application process. If an application is approved, provide vouchers to the veteran or payment to the vendor.	Wisconsin Statute 45.81	Grants	\$0	-	All qualified, vetted, and approved applicants are provided necessary assistance
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$646		
			Operating Expenses	\$10,028		
			<b>TOTAL EXPENSES</b>	<b>\$10,674</b>		
<b>COUNTY LEVY</b>	<b>\$10,674</b>					
Care of Graves	Purchase perpetual care and disperse flag holders for veteran graves.	Wisconsin Statute 45.85	User Fees / Misc.	\$0	-	Every veteran grave in Sauk County is properly maintained and has a flag holder.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$10,700		
			<b>TOTAL EXPENSES</b>	<b>\$10,700</b>		
<b>COUNTY LEVY</b>	<b>\$10,700</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$11,500</b>	4.69	
			<b>TOTAL EXPENSES</b>	<b>\$357,093</b>		
			<b>COUNTY LEVY</b>	<b>\$345,593</b>		

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimated	2019 Budget
Number of Federal Applications for Veterans Benefits Processed	4,144	3,900	3,900
Number of State Applications for Veterans Benefits Processed	240	200	200
Number of Veteran Trips ADRC Transported	74	15	20
Number of Veteran Contacts	27,597	22,000	22,000
Monetary Impact to Sauk County from Federal Sources - actual dollars and benefit value	31,308,940	32,569,000	33,000,000
Monetary Impact to Sauk County from State Sources	14,727,000	15,885,000	16,000,000
Number of Veterans who Received Relief and Subsequent Services	42	66	60

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimated	2019 Budget
Goal 1: Identify businesses that are veteran friendly and encourage others to join them.	By putting our veterans in contact with business's that appreciate their service and sacrifice, the veterans will gain employment and value on services	N/A	N/A	50
Goal 2: 25% of the Disabled Veterans Contacted by the Veterans Service Office Staff Will Complete a Full Benefits Review.	Veterans are being sufficiently compensated for their disabilities and are aware of and using the ancillary benefits	N/A	17	25
Goal 3: Increased awareness of the office as well as the services provided. Through tracking views on social media, we will know the info is being viewed.	Better quality of life for our veterans and their dependents through increased knowledge about and use of their benefits.	158	450	600

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>VETERANS SERVICE</b>											
<u>Revenues</u>											
Tax Levy	296,193	297,769	304,269	338,857	338,857	345,592	6,735	1.99%	None	0	0
Grants & Aids	11,500	11,500	6,804	11,500	11,500	11,500	0	0.00%			
Use of Fund Balance	0	0	1,423	0	544	0	(544)	-100.00%	2019 Total	0	0
Total Revenues	307,693	309,269	312,496	350,357	350,901	357,092	6,191	1.76%			
<u>Expenses</u>											
Labor	184,164	192,608	203,091	227,024	227,084	245,750	18,666	8.22%	2020	0	0
Labor Benefits	62,120	62,799	64,585	56,674	71,633	59,455	(12,178)	-17.00%	2021	0	0
Supplies & Services	43,172	46,377	44,820	51,334	52,184	51,887	(297)	-0.57%	2022	0	0
Addition to Fund Balance	18,237	7,485	0	15,325	0	0	0	0.00%	2023	0	0
Total Expenses	307,693	309,269	312,496	350,357	350,901	357,092	6,191	1.76%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

The part-time position added in 2018 has helped tremendously, 2019 includes increasing the PT position hours from 20 to 26 hours per week, increasing cost of wages and benefits.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>			Increase PT Staff hours/benefits			
Tax Levy	338,857	308	6,427			345,592
Use of Fund Balance or Carryforward Funds	544	(544)				0
All Other Revenues	11,500	0				11,500
<b>Total Funding</b>	350,901	(236)	6,427	0	0	357,092
Labor Costs	298,717	61	6,427			305,205
Supplies & Services	52,184	(297)				51,887
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	350,901	(236)	6,427	0	0	357,092

**Issues on the Horizon for the Department:**

- \* Changes, such as the national work queue (NWQ) at the Federal Department of Veterans Affairs continues to significantly consume the department case management time and resources. We expect this to continue.
- \* The federal VA continues to be in a period of major transition, the impact on this office is significant. While the transitions will not affect funding, it has resulted in an increased workload for staff and is straining our ability to maintain our current level of service. The administrative challenges ahead for VA in coordinating a vast expansion of private sector care, monitoring outside care quality and integrating those medical records back into VA health care will be profound. This will confuse many of our veterans and force more reliance on this office for assistance.



SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 DEPARTMENT: VETERANS SERVICE OFFICE

Program # -->	1	2	3	4		Dept
Short Program Name -->	470 Service	472 Commission	473 Graves		Outlay	Total \$

Is the Program Mandated?	Yes	Yes	Yes			
Statutory Reference	Wisc Stats. 45.80, 45.82	Wisc Stats. 45.86	Wisc Stats. 45.85			

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
424550 Veterans Service Grant	11,500					\$11,500
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$11,500	\$0	\$0	\$0	\$0	\$11,500

EXPENSES

6. Wages, Salaries, Benefits	\$304,559	\$646	\$0	\$0	N/A	\$305,205
7. Other Expenses	31,160	10,028	10,700	0	0	\$51,888
8. TOTAL EXPENSES	\$335,719	\$10,674	\$10,700	\$0	\$0	\$357,093

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$324,219	\$10,674	\$10,700	\$0	\$0	\$345,593
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<b>Fund: GENERAL FUND</b>		<b>2016</b>		<b>2017</b>		<b>2017</b>		<b>2018</b>		<b>2018</b>		<b>\$ Change</b>
<b>Department: VETERANS SERVICE</b>		<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>	<b>Amended to</b>	<b>2019</b>
		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>6 Months</b>	<b>Amended</b>	<b>Estimated</b>		<b>2019</b>	<b>2019</b>
							<b>Actual</b>	<b>Budget</b>				
<b>10055 VETERANS SERVICE REVENUE</b>												
411100	GENERAL PROPERTY TAXES	-297,769.00	-297,769.00	-304,269.00	-304,269.00	100%	-169,428.68	-338,857.00	-338,857.00	-345,592.00		6,735.00
424550	S/A:VETERANS SERVICE	0.00	-11,500.00	-11,500.00	-6,803.80	59%	-11,500.00	-11,500.00	-11,500.00	-11,500.00		0.00
493200	CONTINUING APPROP PRIOR YEAR	-4,920.00	0.00	-2,815.00	0.00	0%	0.00	-544.00	0.00	0.00		-544.00
<b>TOTAL VETERANS SERVICE REVENUE</b>		<b>-302,689.00</b>	<b>-309,269.00</b>	<b>-318,584.00</b>	<b>-311,072.80</b>	<b>98%</b>	<b>-180,928.68</b>	<b>-350,901.00</b>	<b>-350,357.00</b>	<b>-357,092.00</b>		<b>6,191.00</b>
<b>10055470 VETERANS SERVICE</b>												
511100	SALARIES PERMANENT REGULAR	189,327.00	191,173.60	201,789.00	201,796.69	100%	104,969.54	209,915.00	209,915.00	222,919.00		13,004.00
511900	LONGEVITY-FULL TIME	1,035.00	1,034.80	1,095.00	1,094.80	100%	0.00	1,215.00	1,155.00	1,215.00		0.00
512100	WAGES-PART TIME	0.00	0.00	0.00	0.00	0%	8,270.03	15,354.00	15,354.00	21,016.00		5,662.00
514100	FICA & MEDICARE TAX	14,563.00	14,147.98	15,521.00	15,106.63	97%	8,381.66	17,326.00	17,326.00	18,754.00		1,428.00
514200	RETIREMENT-COUNTY SHARE	12,564.00	12,579.30	13,796.00	13,785.32	100%	6,973.15	15,174.00	15,174.00	16,057.00		883.00
514400	HEALTH INSURANCE COUNTY SHARE	35,185.00	35,243.96	35,889.00	34,736.65	97%	11,949.60	37,959.00	23,000.00	23,384.00		-14,575.00
514500	LIFE INSURANCE COUNTY SHARE	102.00	102.58	110.00	124.40	113%	74.40	163.00	163.00	155.00		-8.00
514600	WORKERS COMPENSATION	939.00	694.67	1,008.00	816.46	81%	477.43	965.00	965.00	1,059.00		94.00
520900	CONTRACTED SERVICES	0.00	0.00	7,000.00	3,750.00	54%	2,500.00	6,000.00	6,000.00	6,000.00		0.00
522500	TELEPHONE & DAIN LINE	400.00	258.20	300.00	251.61	84%	183.24	300.00	300.00	300.00		0.00
531100	POSTAGE AND BOX RENT	1,900.00	2,787.40	2,600.00	1,785.86	69%	877.46	2,300.00	2,000.00	2,000.00		-300.00
531200	OFFICE SUPPLIES AND EXPENSE	1,250.00	1,971.64	1,000.00	1,506.49	151%	1,271.37	1,000.00	1,300.00	1,300.00		300.00
531400	SMALL EQUIPMENT	250.00	0.00	250.00	0.00	0%	92.68	250.00	250.00	250.00		0.00
531800	MIS DEPARTMENT CHARGEBACKS	8,333.00	9,596.37	7,110.00	10,557.83	148%	2,571.45	8,865.00	8,865.00	9,362.00		497.00
532200	SUBSCRIPTIONS	400.00	671.95	400.00	418.95	105%	209.00	400.00	400.00	400.00		0.00
532400	MEMBERSHIP DUES	100.00	180.00	200.00	160.00	80%	60.00	200.00	200.00	200.00		0.00
532800	TRAINING AND INSERVICE	2,400.00	1,167.58	2,450.00	840.00	34%	880.00	2,450.00	1,500.00	1,500.00		-950.00
532900	OTHER PUBLICATIONS	2,000.00	1,592.94	2,000.00	925.72	46%	481.43	1,400.00	1,400.00	1,400.00		0.00
533200	MILEAGE	1,500.00	3,571.47	1,600.00	2,741.54	171%	986.86	2,000.00	2,000.00	2,000.00		0.00
533500	MEALS AND LODGING	3,900.00	2,275.96	5,030.00	4,356.51	87%	3,099.70	5,500.00	5,500.00	6,100.00		600.00
534900	PROJECT SUPPLIES	600.00	0.00	600.00	0.00	0%	0.00	300.00	300.00	300.00		0.00
552100	OFFICIALS BONDS	47.00	126.74	47.00	46.74	99%	46.74	47.00	47.00	47.00		0.00
<b>TOTAL VETERANS SERVICE</b>		<b>276,795.00</b>	<b>279,177.14</b>	<b>299,795.00</b>	<b>294,802.20</b>	<b>98%</b>	<b>154,355.74</b>	<b>329,083.00</b>	<b>313,114.00</b>	<b>335,718.00</b>		<b>6,635.00</b>
<b>10055472 VETERAN SERVICE COMMISSION</b>												
514100	FICA & MEDICARE TAX	46.00	30.60	46.00	15.30	33%	0.00	46.00	46.00	46.00		0.00
514600	WORKERS COMPENSATION	0.00	0.28	0.00	0.14	0%	0.00	0.00	0.00	0.00		0.00
515500	COMMISSIONER FEES	600.00	400.00	600.00	200.00	33%	0.00	600.00	600.00	600.00		0.00
533200	MILEAGE	300.00	0.00	300.00	0.00	0%	0.00	0.00	0.00	0.00		0.00
552100	OFFICIALS BONDS	28.00	28.04	28.00	28.04	100%	28.04	28.00	28.00	28.00		0.00
571800	VETERANS SERVICE AIDS	14,920.00	12,105.29	7,815.00	7,271.03	93%	3,153.02	10,544.00	10,544.00	10,000.00		-544.00
<b>TOTAL VETERAN SERVICE COMMISSION</b>		<b>15,894.00</b>	<b>12,564.21</b>	<b>8,789.00</b>	<b>7,514.51</b>	<b>85%</b>	<b>3,181.06</b>	<b>11,218.00</b>	<b>11,218.00</b>	<b>10,674.00</b>		<b>-544.00</b>

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: VETERANS SERVICE</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10055473 CARE OF VETERANS GRAVES</b>										
521700 GRAVE CARE	7,500.00	7,566.00	7,500.00	7,662.00	102%	0.00	7,600.00	7,700.00	7,700.00	100.00
534900 PROJECT SUPPLIES FLAG HOLDERS	2,500.00	2,477.18	2,500.00	2,517.56	101%	2,880.84	3,000.00	3,000.00	3,000.00	0.00
<b>TOTAL CARE OF VETERANS GRAVES</b>	<b>10,000.00</b>	<b>10,043.18</b>	<b>10,000.00</b>	<b>10,179.56</b>	<b>102%</b>	<b>2,880.84</b>	<b>10,600.00</b>	<b>10,700.00</b>	<b>10,700.00</b>	<b>100.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-302,689.00</b>	<b>-309,269.00</b>	<b>-318,584.00</b>	<b>-311,072.80</b>	<b>98%</b>	<b>-180,928.68</b>	<b>-350,901.00</b>	<b>-350,357.00</b>	<b>-357,092.00</b>	<b>6,191.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>302,689.00</b>	<b>301,784.53</b>	<b>318,584.00</b>	<b>312,496.27</b>	<b>98%</b>	<b>160,417.64</b>	<b>350,901.00</b>	<b>335,032.00</b>	<b>357,092.00</b>	<b>6,191.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-7,484.47</b>	<b>0.00</b>	<b>1,423.47</b>		<b>-20,511.04</b>	<b>0.00</b>	<b>-15,325.00</b>	<b>0.00</b>	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>COUNTY BOARD</b>											
<u>Revenues</u>											
Tax Levy	142,198	142,044	152,026	156,853	156,853	160,260	3,407	2.17%	None	0	0
Use of Fund Balance	0	5,600	0	78,939	80,000	0	(80,000)	-100.00%		0	0
	<hr/>										
Total Revenues	142,198	147,644	152,026	235,792	236,853	160,260	(76,593)	-32.34%	2019 Total	0	0
<hr/>											
<u>Expenses</u>											
Labor	79,955	83,494	83,580	86,896	86,690	92,530	5,840	6.74%	2020	0	0
Labor Benefits	6,664	6,810	6,749	7,116	7,263	7,126	(137)	-1.89%	2021	0	0
Supplies & Services	54,613	57,340	48,016	141,780	142,900	60,604	(82,296)	-57.59%	2022	0	0
Addition to Fund Balance	965		13,681	0	0	0	0	0.00%	2023	0	0
	<hr/>										
Total Expenses	142,198	147,644	152,026	235,792	236,853	160,260	(76,593)	-32.34%			
<hr/>											
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

Change 1: The 2018 budget included \$65,000 to upgrade the microphone and camera control systems in the County Board Room.  
 Change 2: The 2018 budget also included \$15,000 to update the voting system in the County Board Room.  
 The Building Services budget also included \$30,000 for audio system (speakers, amplifiers, etc.) upgrades.  
 These three items are intertwined and rely on each other. It would be unrealistic to do any portion of the individual segments of this project without the other segments. Any portions of the projects that are unfinished in 2018 may be carried forward into 2019.

The Wisconsin Counties Association (WCA) conference is in LaCrosse in 2018, compared to Wisconsin Dells in 2019, which will change meals and lodging costs.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>			<b>Co Bd Room Mic and Camera Not a Recurring Expense</b>	<b>Co Bd Room Voting System Update Not a Recurring Expense</b>		
Tax Levy	156,853	3,407	0	0		160,260
Use of Fund Balance or Carryforward Funds	80,000	0	(65,000)	(15,000)		0
All Other Revenues	0	0				0
<b>Total Funding</b>	<b>236,853</b>	<b>3,407</b>	<b>(65,000)</b>	<b>(15,000)</b>	<b>0</b>	<b>160,260</b>
Labor Costs	93,953	5,703				99,656
Supplies & Services	142,900	(2,296)	(65,000)	(15,000)		60,604
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>236,853</b>	<b>3,407</b>	<b>(65,000)</b>	<b>(15,000)</b>	<b>0</b>	<b>160,260</b>

**Issues on the Horizon for the Department:**

County Board members will continue to be encouraged to utilize technology for accessing meeting documentation. This should increase availability of information to all Board members regardless of Committee membership, save on printing and mailing costs, and expedite access to documentation.

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: COUNTY BOARD</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10001 COUNTY BOARD REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-142,044.00	-142,044.00	-152,026.00	-152,026.00	100%	-78,426.68	-156,853.00	-156,853.00	-160,260.00	3,407.00
489020 XFER FROM CONTINGENCY/C&COMF	-5,600.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0%	0.00	-80,000.00	0.00	0.00	-80,000.00
<b>TOTAL COUNTY BOARD REVENUE</b>	<b>-147,644.00</b>	<b>-142,044.00</b>	<b>-152,026.00</b>	<b>-152,026.00</b>	<b>100%</b>	<b>-78,426.68</b>	<b>-236,853.00</b>	<b>-156,853.00</b>	<b>-160,260.00</b>	<b>-76,593.00</b>
<b>10001111 COUNTY BOARD CHAIRMAN</b>										
511100 SALARIES PERMANENT REGULAR	8,400.00	8,400.00	9,600.00	9,600.00	100%	4,826.00	9,600.00	9,626.00	9,600.00	0.00
514100 FICA & MEDICARE TAX	1,459.00	1,526.29	1,850.00	1,635.58	88%	621.05	1,850.00	1,700.00	1,317.00	-533.00
514600 WORKERS COMPENSATION	13.00	10.19	17.00	12.12	71%	4.88	15.00	11.00	9.00	-6.00
515100 PER DIEM / COUNTY BOARD	720.00	780.00	780.00	840.00	108%	360.00	780.00	960.00	960.00	180.00
515800 PER DIEM COMMITTEE	6,050.00	6,118.36	6,300.00	6,950.00	110%	1,886.40	6,300.00	6,300.00	6,650.00	350.00
522500 TELEPHONE & DAIN LINE	900.00	609.76	900.00	494.52	55%	408.53	600.00	900.00	1,000.00	400.00
531100 POSTAGE AND BOX RENT	200.00	41.73	200.00	269.90	135%	1.33	200.00	200.00	200.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	475.00	53.38	400.00	205.92	51%	79.87	400.00	400.00	400.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	5,838.00	5,838.00	8,089.00	4,915.13	61%	10,306.43	89,575.00	89,575.00	13,054.00	-76,521.00
532400 MEMBERSHIP DUES	100.00	0.00	100.00	0.00	0%	100.00	100.00	100.00	0.00	-100.00
532500 SEMINARS AND REGISTRATIONS	400.00	390.00	400.00	185.00	46%	390.00	400.00	455.00	400.00	0.00
533200 MILEAGE	7,500.00	6,222.96	7,500.00	5,969.06	80%	1,356.94	7,500.00	4,500.00	3,750.00	-3,750.00
533500 MEALS AND LODGING	400.00	306.80	600.00	92.00	15%	242.00	550.00	500.00	500.00	-50.00
<b>TOTAL COUNTY BOARD CHAIRMAN</b>	<b>32,455.00</b>	<b>30,297.47</b>	<b>36,736.00</b>	<b>31,169.23</b>	<b>85%</b>	<b>20,583.43</b>	<b>117,870.00</b>	<b>115,227.00</b>	<b>37,840.00</b>	<b>-80,030.00</b>
<b>10001112 COMMITTEE &amp; COMMISSIONS</b>										
514100 FICA & MEDICARE TAX	5,201.00	5,238.36	5,356.00	5,064.07	95%	2,340.22	5,356.00	5,356.00	5,762.00	406.00
514600 WORKERS COMPENSATION	48.00	35.23	49.00	37.63	77%	19.42	42.00	49.00	38.00	-4.00
515100 PER DIEM / COUNTY BOARD	21,240.00	22,080.00	23,010.00	23,940.00	104%	9,900.00	23,010.00	23,010.00	28,320.00	5,310.00
515800 PER DIEM COMMITTEE	46,750.00	46,115.46	47,000.00	42,250.00	90%	20,650.00	47,000.00	47,000.00	47,000.00	0.00
521900 OTHER PROFESSIONAL SERVICES	150.00	0.00	0.00	0.00	0%	100.00	100.00	100.00	0.00	-100.00
531100 POSTAGE AND BOX RENT	1,400.00	1,433.74	1,400.00	1,469.88	105%	625.24	1,400.00	1,500.00	1,500.00	100.00
531200 OFFICE SUPPLIES AND EXPENSE	1,000.00	777.99	600.00	538.42	90%	348.92	600.00	700.00	700.00	100.00
532100 PUBLICATION OF LEGAL NOTICES	0.00	139.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	11,000.00	12,072.00	11,000.00	10,128.00	92%	8,712.00	11,000.00	10,500.00	11,000.00	0.00
532700 BOARD PROCEEDINGS	1,300.00	1,827.00	2,000.00	1,601.00	80%	2,267.82	1,900.00	4,000.00	4,000.00	2,100.00
532800 TRAINING AND INSERVICE	2,500.00	2,100.00	1,800.00	2,625.00	146%	2,250.00	2,000.00	2,250.00	2,000.00	0.00
533200 MILEAGE	21,000.00	21,229.54	22,575.00	19,521.67	86%	12,363.60	22,575.00	22,000.00	22,000.00	-575.00
533500 MEALS AND LODGING	3,600.00	4,298.12	500.00	0.00	0%	1,122.21	4,000.00	4,100.00	100.00	-3,900.00
<b>TOTAL COMMITTEE &amp; COMMISSIONS</b>	<b>115,189.00</b>	<b>117,346.44</b>	<b>115,290.00</b>	<b>107,175.67</b>	<b>93%</b>	<b>60,699.43</b>	<b>118,983.00</b>	<b>120,565.00</b>	<b>122,420.00</b>	<b>3,437.00</b>

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: COUNTY BOARD</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-147,644.00</b>	<b>-142,044.00</b>	<b>-152,026.00</b>	<b>-152,026.00</b>	<b>100%</b>	<b>-78,426.68</b>	<b>-236,853.00</b>	<b>-156,853.00</b>	<b>-160,260.00</b>	<b>-76,593.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>147,644.00</b>	<b>147,643.91</b>	<b>152,026.00</b>	<b>138,344.90</b>	<b>91%</b>	<b>81,282.86</b>	<b>236,853.00</b>	<b>235,792.00</b>	<b>160,260.00</b>	<b>-76,593.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>5,599.91</b>	<b>0.00</b>	<b>-13,681.10</b>		<b>2,856.18</b>	<b>0.00</b>	<b>78,939.00</b>	<b>0.00</b>	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CDBG-ED REVOLVING LOANS</b>											
<u>Revenues</u>											
Grants & Aids	0	0	0	0	0	975,190	975,190	0.00%	Revolving Loan	975,190	0
Interest	18,216	18,033	16,567	30,655	22,646	0	(22,646)	-100.00%		0	0
Miscellaneous	41,291	42,969	58,219	41,526	47,582	0	(47,582)	-100.00%			
Transfer from General Fund	0	0	0	0	0	934,483	934,483	0.00%			
Transfer from CDBG-FRSB	28,277	28,014	0	0	0	0	0	0.00%	2019 Total	975,190	0
Use of Fund Balance	0	0	205,225	223,771	272,424	40,707	(231,717)	-85.06%			
Total Revenues	87,784	89,016	280,010	295,952	342,652	1,950,380	1,607,728	469.20%	2020	0	0
									2021	0	0
									2022	0	0
									2023	0	0
<u>Expenses</u>											
Supplies & Services	0	70,040	280,010	295,952	342,652	975,190	632,538	184.60%			
Capital Outlay	0	0	0	0	0	975,190	975,190	0.00%			
Addition to Fund Balance	87,784	18,976	0	0	0	0	0	0.00%			
Total Expenses	87,784	89,016	280,010	295,952	342,652	1,950,380	1,607,728	469.20%			
Beginning of Year Fund Balance	362,943	450,727	469,703	264,478		40,707					
End of Year Fund Balance	450,727	469,703	264,478	40,707		(0)					



**Changes and Highlights to the Department's Budget:**

The 2019 Community Development Block Grant - Economic Development (ED) budget includes the seven known loans and their repayments. At this time, all loans are current in their payments.

The future of this loan program as it exists is unlikely. The State has submitted a substantial amendment to the Federal government for the program closeout. The state is awaiting approval and other options for funding will be available after this approval is granted. An amount equal to current CDBG ED loan balances and cash on hand can be repaid to the state using unassigned general fund balance. This amount can then be available to the County as grants that meet specific requirements related to low to moderate income (LMI) and/or slum and blight.

The ongoing loan participants' repayments of principal and interest are then considered de-federalized revenues to the County.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>			<b>Close Out CDBG ED Loans/Repay State</b>	<b>CDBG Federal Grants</b>		
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	272,424	(1,206,907)	975,190			40,707
All Other Revenues	70,228	864,255		975,190		1,909,673
<b>Total Funding</b>	<b>342,652</b>	<b>(342,652)</b>	<b>975,190</b>	<b>975,190</b>	<b>0</b>	<b>1,950,380</b>
Labor Costs	0	0				0
Supplies & Services	342,652	632,538	975,190			1,950,380
Capital Outlay	0	(975,190)		975,190		0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>342,652</b>	<b>(342,652)</b>	<b>975,190</b>	<b>975,190</b>	<b>0</b>	<b>1,950,380</b>

**Issues on the Horizon for the Department:**

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: CDBG Economic Development

Program # -->	1 CDBG ED Close Prog	2	3	4	Outlay	Dept Total \$
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Is the Program Mandated? Statutory Reference	NO					
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)	975,190					\$975,190
						\$0
Interest on Investment	0					\$0
Principal Repayments	0					\$0
Interest Payments	0					\$0
Transfer from General Fund	934,483					\$934,483
						\$0
3. Use of Carryfwd / Fund Balance	40,707					\$40,707
4. Other Revenues						\$0
5. TOTAL REVENUES	\$1,950,380	\$0	\$0	\$0	\$0	\$1,950,380

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses	1,950,380					\$1,950,380
Addition to Fund Balance						\$0
8. TOTAL EXPENSES	\$1,950,380	\$0	\$0	\$0	\$0	\$1,950,380

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: CDBG-ED REVOLVING LOANS</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: GENERAL</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>31999 CDBG-ED REVOLVING LOANS REV</b>										
425662 CDBG CLOSE GRANT	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	-975,190.00	975,190.00
481100 INTEREST ON INVESTMENTS	-540.00	-2,050.53	-2,000.00	-2,387.02	119%	-2,289.22	-2,200.00	-2,900.00	0.00	-2,200.00
481420 INTEREST ON LOAN PAYMENTS	-14,431.00	-15,983.01	-12,937.00	-14,179.64	110%	-11,110.89	-20,446.00	-27,755.00	0.00	-20,446.00
481500 PRINCIPAL REPAYMENTS	-36,329.00	-42,969.03	-37,814.00	-58,218.51	154%	-18,946.69	-47,582.00	-41,526.00	0.00	-47,582.00
492100 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	-934,483.00	934,483.00
492200 TRANSFER FROM SPECIAL REVENUE	-30,000.00	-28,014.13	-2,400.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	-444,134.00	0.00	-527,125.00	0.00	0%	0.00	-272,424.00	0.00	-40,707.00	-231,717.00
<b>TOTAL CDBG-ED REVOLVING LOANS REV</b>	<b>-525,434.00</b>	<b>-89,016.70</b>	<b>-582,276.00</b>	<b>-74,785.17</b>	<b>13%</b>	<b>-32,346.80</b>	<b>-342,652.00</b>	<b>-72,181.00</b>	<b>-1,950,380.00</b>	<b>1,607,728.00</b>
<b>31999679 CDBG-ED REVOLVING LOANS</b>										
526300 LOANS ISSUED TO PARTICIPANTS	525,184.00	70,030.00	582,026.00	280,000.00	48%	0.00	342,402.00	295,926.00	0.00	-342,402.00
531200 OFFICE SUPPLIES AND EXPENSE	250.00	10.00	250.00	10.00	4%	0.00	250.00	26.00	0.00	-250.00
572000 GRANTS & DONATIONS-CDBG CLSE	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	975,190.00	975,190.00
581900 CAPITAL OUTLAY-CDBG CLOSE GR	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	975,190.00	975,190.00
<b>TOTAL CDBG-ED REVOLVING LOANS</b>	<b>525,434.00</b>	<b>70,040.00</b>	<b>582,276.00</b>	<b>280,010.00</b>	<b>48%</b>	<b>0.00</b>	<b>342,652.00</b>	<b>295,952.00</b>	<b>1,950,380.00</b>	<b>1,607,728.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-525,434.00</b>	<b>-89,016.70</b>	<b>-582,276.00</b>	<b>-74,785.17</b>	<b>13%</b>	<b>-32,346.80</b>	<b>-342,652.00</b>	<b>-72,181.00</b>	<b>-1,950,380.00</b>	<b>1,607,728.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>525,434.00</b>	<b>70,040.00</b>	<b>582,276.00</b>	<b>280,010.00</b>	<b>48%</b>	<b>0.00</b>	<b>342,652.00</b>	<b>295,952.00</b>	<b>1,950,380.00</b>	<b>1,607,728.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-18,976.70</b>	<b>0.00</b>	<b>205,224.83</b>		<b>-32,346.80</b>	<b>0.00</b>	<b>223,771.00</b>	<b>0.00</b>	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CDBG-EMERGENCY ASSISTANCE PROGRAM (EAP)</b>											
<u>Revenues</u>											
Grants & Aids	0	0	0	0	0	0	0	0.00%	None	0	0
Use of Fund Balance	204,892	86,544	0	0	0	0	0	0.00%			
Total Revenues	204,892	86,544	0	0	0	0	0	0.00%	2019 Total	0	0
<u>Expenses</u>											
Supplies & Services	204,892	86,543	0	0	0	0	0	0.00%	2020	0	0
Total Expenses	204,892	86,543	0	0	0	0	0	0.00%	2021	0	0
									2022	0	0
									2023	0	0
Beginning of Year Fund Balance	291,436	86,544	(0)	(0)	(0)	(0)					
End of Year Fund Balance	86,544	(0)	(0)	(0)	(0)	(0)					

<b>Fund: CDBG-EMER ASSIST PROG</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: GENERAL</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
493010 FUND BALANCE APPLIED	-86,544.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>34999703 CDBG-EMER ASSIST PROGRAM</b>										
572000 GRANTS ISSUED	0.00	86,543.61	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CDBG-EMER ASSIST PROGRAM</b>	<b>0.00</b>	<b>86,543.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
572000 GRANTS ISSUED	86,544.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-86,544.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>86,544.00</b>	<b>86,543.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>86,543.61</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CDBG-FLOOD RECOVERY SMALL BUSINESS (FRSB)</b>											
<u>Revenues</u>											
Interest	5,616	(30,348)	0	0	900	0	(900)	-100.00%	None	0	0
Miscellaneous	22,662	58,363	0	0	1,500	0	(1,500)	-100.00%			
Use of Fund Balance	0	0	0	0	0	0	0	0.00%	2019 Total	0	0
Total Revenues	28,277	28,015	0	0	2,400	0	(2,400)	-100.00%			
<u>Expenses</u>											
Supplies & Services	0	0	0	0	0	0	0	0.00%	2020	0	0
Transfer to Other Funds	28,277	28,015	0	0	2,400	0	(2,400)	-100.00%	2021	0	0
Addition to Fund Balance	0	0	0	0	0	0	0	0.00%	2022	0	0
Total Expenses	28,277	28,015	0	0	2,400	0	(2,400)	-100.00%			
Beginning of Year Fund Balance	0	0	0	0		0					
End of Year Fund Balance	0	0	0	0		0					

<b>Fund: CDBG FLOOD RECOVERY SMALL BU</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: GENERAL</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>33999 CDBG FLOOD RECOVERY SMALL BUS</b>										
481420 INTEREST ON LOAN PAYMENTS	-6,500.00	30,348.59	-900.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
481500 PRINCIPAL REPAYMENTS	-23,500.00	-58,362.72	-1,500.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CDBG FLOOD RECOVERY SMALL BI</b>	<b>-30,000.00</b>	<b>-28,014.13</b>	<b>-2,400.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>33999900 TRANSFERS TO OTHER FUNDS</b>										
592000 TRANSFER TO SPECIAL REV FUNDS	30,000.00	28,014.13	2,400.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>30,000.00</b>	<b>28,014.13</b>	<b>2,400.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-30,000.00</b>	<b>-28,014.13</b>	<b>-2,400.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>30,000.00</b>	<b>28,014.13</b>	<b>2,400.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CDBG-HOUSING REHABILITATION</b>											
<u>Revenues</u>											
Grants & Aids	0	0	0	0	0	0	0	0.00%	None	0	0
Interest	2	5	8	5	0	0	0	0.00%	2019 Total	0	0
Miscellaneous	29,507	37,466	4,810	41,512	20,000	20,000	0	0.00%			
Use of Fund Balance	0	0	0	0	0	0	0	0.00%			
<b>Total Revenues</b>	<b>29,508</b>	<b>37,471</b>	<b>4,818</b>	<b>41,517</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0.00%</b>	2020	0	0
									2021	0	0
									2022	0	0
									2023	0	0
<u>Expenses</u>											
Supplies & Services	26,313	21,594	3,306	39,189	20,000	20,000	0	0.00%			
Addition to Fund Balance	3,195	15,877	1,512	2,328	0	0	0	0.00%			
<b>Total Expenses</b>	<b>29,508</b>	<b>37,471</b>	<b>4,818</b>	<b>41,517</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0.00%</b>			
Beginning of Year Fund Balance	(25)	3,170	19,047	20,559		22,887					
End of Year Fund Balance	3,170	19,047	20,559	22,887		22,887					



**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

**Department: CDBG HOUSING REHAB**

**Changes and Highlights to the Department's Budget:**

The Community Development Block Grant Housing Rehabilitation Program provides funding for housing rehabilitation to residents who qualify based on program parameters. Funding contract ended October 31, 2012. Repayment Housing Rehabilitation loans will be re-loaned as approved. This budget includes an average loan based on repayment dollars, assuming repayment dollars are available.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	20,000	0				20,000
<b>Total Funding</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
Labor Costs	0	0				0
Supplies & Services	20,000	0				20,000
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>

**Issues on the Horizon for the Department:**

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: CDBG HOUSING REHAB

Program # --> Short Program Name -->	1 Housing Rehab	2	3	4	Outlay	Dept Total \$
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Is the Program Mandated? Statutory Reference	NO	NO	NO			
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
Housing Grant						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues	20,000					\$20,000
5. TOTAL REVENUES	\$20,000	\$0	\$0	\$0	\$0	\$20,000

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses						\$0
Project Costs	20,000					\$20,000
Administration						\$0
8. TOTAL EXPENSES	\$20,000	\$0	\$0	\$0	\$0	\$20,000

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: CDBG HOUSING REHAB</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: GENERAL</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>35999 CDBG HOUSING REHAB</b>										
481100 INTEREST ON INVESTMENTS	0.00	-5.18	0.00	-8.39	0%	-3.45	0.00	-5.00	0.00	0.00
481500 PRINCIPAL REPAYMENTS	-21,595.00	-37,466.78	-20,000.00	-4,810.00	24%	-21,511.97	-20,000.00	-41,512.00	-20,000.00	0.00
<b>TOTAL CDBG HOUSING REHAB</b>	<b>-21,595.00</b>	<b>-37,471.96</b>	<b>-20,000.00</b>	<b>-4,818.39</b>	<b>24%</b>	<b>-21,515.42</b>	<b>-20,000.00</b>	<b>-41,517.00</b>	<b>-20,000.00</b>	<b>0.00</b>
<b>35999705 CDBG HOUSING REHAB</b>										
520900 CONTRACTED SERVICES	0.00	3,894.52	0.00	341.48	0%	2,219.51	600.00	4,159.00	600.00	0.00
526300 LOANS ISSUED TO PARTICIPANTS	21,595.00	17,700.00	20,000.00	2,965.00	15%	17,030.00	19,400.00	35,030.00	19,400.00	0.00
<b>TOTAL CDBG HOUSING REHAB</b>	<b>21,595.00</b>	<b>21,594.52</b>	<b>20,000.00</b>	<b>3,306.48</b>	<b>17%</b>	<b>19,249.51</b>	<b>20,000.00</b>	<b>39,189.00</b>	<b>20,000.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-21,595.00</b>	<b>-37,471.96</b>	<b>-20,000.00</b>	<b>-4,818.39</b>	<b>24%</b>	<b>-21,515.42</b>	<b>-20,000.00</b>	<b>-41,517.00</b>	<b>-20,000.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>21,595.00</b>	<b>21,594.52</b>	<b>20,000.00</b>	<b>3,306.48</b>	<b>17%</b>	<b>19,249.51</b>	<b>20,000.00</b>	<b>39,189.00</b>	<b>20,000.00</b>	<b>0.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-15,877.44</b>	<b>0.00</b>	<b>-1,511.91</b>		<b>-2,265.91</b>	<b>0.00</b>	<b>-2,328.00</b>	<b>0.00</b>	

GENERAL OBLIGATION DEBT SCHEDULE  
General Debt Service and Health Care Center Funds Combined

Year of Payment	Principal	Interest	Total Payments	Year-End Outstanding Principal
<b>General Governmental</b>				
2019	1,755,000	107,400	1,862,400	3,615,000
2020	1,790,000	72,300	1,862,300	1,825,000
2021	1,825,000	36,500	1,861,500	0
2022	0	0	0	0
2023	0	0	0	0
2024	0	0	0	0
2025	0	0	0	0
2026	0	0	0	0
2027	0	0	0	0
2028	0	0	0	0
<b>Health Care Center</b>				
2019	855,000	296,650	1,151,650	7,850,000
2020	885,000	262,950	1,147,950	6,965,000
2021	925,000	228,050	1,153,050	6,040,000
2022	930,000	191,550	1,121,550	5,110,000
2023	960,000	154,850	1,114,850	4,150,000
2024	995,000	124,500	1,119,500	3,155,000
2025	1,020,000	94,650	1,114,650	2,135,000
2026	1,050,000	64,050	1,114,050	1,085,000
2027	1,085,000	32,550	1,117,550	0
2028	0	0	0	0
<b>Total</b>				
2019	2,610,000	404,050	3,014,050	11,465,000
2020	2,675,000	335,250	3,010,250	8,790,000
2021	2,750,000	264,550	3,014,550	6,040,000
2022	930,000	191,550	1,121,550	5,110,000
2023	960,000	154,850	1,114,850	4,150,000
2024	995,000	124,500	1,119,500	3,155,000
2025	1,020,000	94,650	1,114,650	2,135,000
2026	1,050,000	64,050	1,114,050	1,085,000
2027	1,085,000	32,550	1,117,550	0
2028	0	0	0	0

The Health Care Center budget includes repayment of \$4,965,000 of general obligation advance refunding bonds issued in 2009, and \$4,925,000 of general obligation refunding bonds for construction of a replacement facility. The Health Care Center is accounted for as an enterprise fund, so debt issuance and repayment is recorded in that fund, not the Debt Service fund, with repayment starting in 2008.

Future Debt Plans

There are no other known debt issuance needs planned at this time. However, whenever interest rates are such that opportunities arise to refinance debt and obtain savings, these opportunities will be explored. Further, opportunities to extinguish debt using reserves will be considered. Consult the Capital Improvement Plan for possible future projects needing funding.

**Legal Debt Limits**

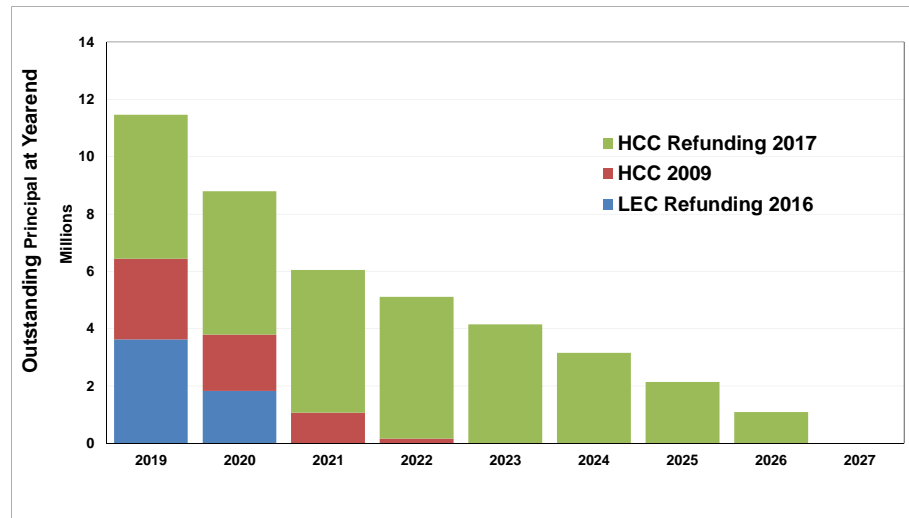
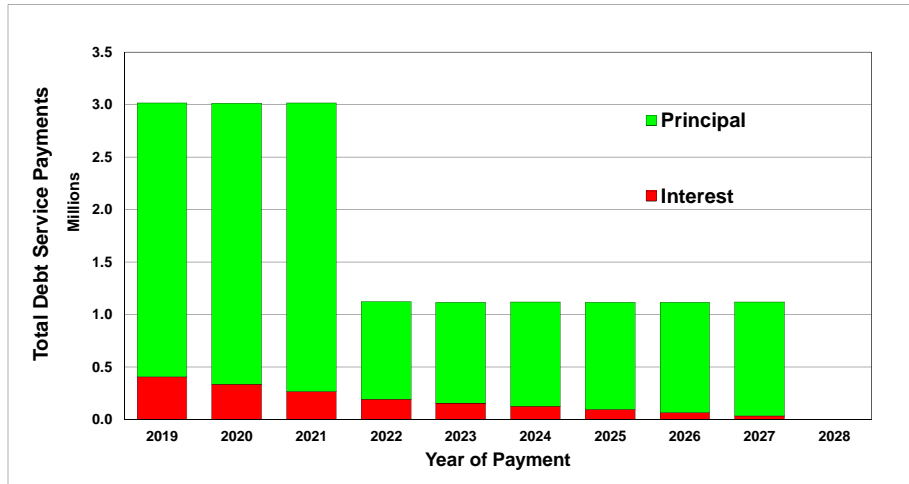
Section 67.03(1) of the Wisconsin Statutes restricts county general obligation debt to "5% of the value of the taxable property located (within the county) as equalized for state purposes." Values equalized for state purposes include tax incremental financing district increments, and do not necessarily equal value for computation of the levy rate.

2018 County Equalization Report as issued by the Wisconsin Department of Revenue \$7,437,436,200

5% Debt Limitation 100.00% \$371,871,810

Outstanding General Obligation Debt at 1/1/2019 3.78% \$14,075,000

Remaining Debt Margin 96.22% \$357,796,810



**GENERAL OBLIGATION DEBT SCHEDULE BY ISSUE**

Issue Type: Purpose:  Dated: Original Issue \$: Moody's Rating: Principal Due: Interest Due: Callable: CUSIP: Paying Agent: Budgeted Fund:  Year of Payment	General Obligation Refunding Bonds				General Obligation Refunding Bonds				General Obligation Refunding Bonds			
	Principal	Interest		Total	Principal	Interest		Total	Principal	Interest		Total
	General Obligation Refunding Bonds Advance Refunding of Law Enforcement Center Bonds - for maturities due 2012 (partial), 2013, and 2018 through 2021  December 29, 2005 \$10,000,000 Aa3. Rating enhanced with bond insurance to Aaa October 1 April 1 and October 1 October 1, 2015 at par 804328 Associated Bank Debt Service				General Obligation Refunding Bonds Refunding of May 1, 2004 Law Enforcement \$4,650,000 and December 31, 2007 Skilled Nursing Facility \$2,400,000 \$2,000,000 cash applied  September 10, 2014 \$2,579,392 Aa1 October 1 April 1 and October 1 None 804328 Associated Bank Debt Service				General Obligation Refunding Bonds Refunding of December 29, 2005 Law Enforcement \$10,000,000  July 18, 2016 \$7,125,000 Aa1 October 1 April 1 and October 1 None 804328 Associated Bank Debt Service			
2006	135,000	298,108	3.750%	433,108				0				0
2007	20,000	389,493	3.500% *	409,493				0				0
2008	20,000	388,793	3.500% *	408,793				0				0
2009	25,000	388,093	3.500% *	413,093				0				0
2010	25,000	387,218	3.500% *	412,218				0				0
2011	25,000	386,343	3.500% *	411,343				0				0
2012	1,015,000	385,468	4.000% **	1,400,468				0				0
2013	1,340,000	344,868	4.000% **	1,684,868				0				0
2014	25,000	291,268	4.000% **	316,268				0				0
2015	25,000	290,268	4.000% **	315,268	844,928	63,845	2.000% *	908,773				0
2016	Refunded 7-16	241,056	4.000% **	241,056	860,672	43,427	2.000% *	904,099		28,896	2.000%	28,896
2017	Refunded 7-16	0	4.000% **	0	873,792	26,214	3.000% **	900,006	35,000	142,500	2.000%	177,500
2018	Refunded 7-16	0	4.000% **	0				0	1,720,000	141,800	2.000%	1,861,800
2019	Refunded 7-16	0	3.850%	0				0	1,755,000	107,400	2.000%	1,862,400
2020	Refunded 7-16	0	3.900%	0				0	1,790,000	72,300	2.000%	1,862,300
2021	Refunded 7-16	0	4.000% **	0				0	1,825,000	36,500	2.000%	1,861,500
2022				0				0				0
2023				0				0				0
2024				0				0				0
2025				0				0				0
2026				0				0				0
2027				0				0				0
Totals	2,655,000	3,790,972	Average 3.950%	6,445,972	2,579,392	133,486	Average 2.501%	2,712,878	7,125,000	529,396	Average 2.000%	7,654,396

In general, interest rates increase over the lives of bond issues due to uncertainty as to the issuer's ability to make bond payments farther in the future.

\* Indicates the lowest interest rate for each issue.

\*\* Indicates the highest (remaining if refunded) interest rate for each issue.

Callable maturities

**GENERAL OBLIGATION DEBT SCHEDULE BY ISSUE**

Issue Type:	General Obligation Advance Refunding Bonds			General Obligation Advance Refunding Bonds			General Obligation Refunding Bonds				General Obligation Refunding Bonds				
Purpose:	Skilled Nursing Facility			Skilled Nursing Facility			Refunding of May 1, 2004 Law Enforcement \$4,650,000 and December 31, 2007 Skilled Nursing Facility \$2,400,000 \$2,000,000 cash applied				Refunding of July 6, 2007 Skilled Nursing Facility \$4,925,000				
Dated:	October 13, 2009			July 6, 2010			September 10, 2014				April 20, 2017				
Original Issue \$:	\$4,965,000			\$4,925,000			\$2,335,608				\$5,080,000				
Moody's Rating:	Aa3			Aa2			Aa1				Aa1				
Principal Due:	October 1			October 1			October 1				October 1				
Interest Due:	April 1 and October 1			April 1 and October 1			April 1 and October 1				April 1 and October 1				
Callable:	October 1, 2019 at par			October 1, 2020 at par			None				October 1, 2025 at par				
CUSIP:	804328			804328			804328				804328				
Paying Agent:	Associated Bank			Associated Bank			Associated Bank				Associated Bank				
Budgeted Fund:	Health Care Center			Health Care Center			Health Care Center				Health Care Center				
Year of Payment	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total			
2006			0			0									
2007			0			0									
2008			0			0									
2009			0			0			0			0			
2010	110,000	185,564	2.000% *	295,564		0			0			0			
2011	25,000	189,763	2.000% *	214,763	246,226	246,226			0			0			
2012	75,000	189,263	2.500%	264,263	199,194	199,194			0			0			
2013	75,000	187,388	2.750%	262,388	199,194	199,194			0			0			
2014	60,000	185,325	3.000%	245,325	199,194	199,194			0			0			
2015	50,000	183,525	3.000%	233,525	199,194	199,194	765,072	57,811	2.000% *	822,883		0			
2016	60,000	182,025	3.250%	242,025	199,194	199,194	779,328	39,323	2.000% *	818,651		0			
2017	65,000	180,075	3.500%	245,075	99,597	99,597	791,208	23,736	3.000% **	814,944		0			
2018	795,000	177,800	4.000% **	972,800	0	0			0		25,000	67,598	67,598		
2019	830,000	146,000	4.000% **	976,000	0	0			0		25,000	151,150	176,150		
2020	860,000	112,800	4.000% **	972,800	0	0			0		25,000	150,650	175,650		
2021	900,000	78,400	4.000% **	978,400	0	0			0		25,000	149,650	174,650		
2022	905,000	42,400	4.000% **	947,400	0	0			0		25,000	149,150	174,150		
2023	155,000	6,200	4.000% **	161,200	Refunded 4-17	0 4.125% **	0		0		805,000	148,650	953,650		
2024				0	Refunded 4-17	0 4.125% **	0		0		995,000	124,500	1,119,500		
2025				0	Refunded 4-17	0 4.000% *	0		0		1,020,000	94,650	1,114,650		
2026				0	Refunded 4-17	0 4.000% *	0		0		1,050,000	64,050	1,114,050		
2027				0	Refunded 4-17	0 4.000% *	0		0		1,085,000	32,550	1,117,550		
Totals	4,965,000	2,046,528	Average 3.958%	7,011,528	0	Average 4.010%	1,341,791	2,335,608	120,870	Average 2.501%	2,456,478	5,080,000	1,282,748	Average 2.990%	6,362,748

In general, interest rates increase over the lives of bond issues due to uncertainty as to the issuer's ability to make bond payments farther in the future.  
 \* Indicates the lowest interest rate for each issue.  
 \*\* Indicates the highest (remaining if refunded) interest rate for each issue.

Callable maturities

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>DEBT SERVICE</b>											
<u>Revenues</u>											
Tax Levy	0	0	0	0	0	0	0	0.00%	None	0	0
Interest	1,837	7,068	11,204	30,000	5,000	20,000	15,000	300.00%			
Transfer from other Funds	1,667,339	1,666,693	1,522,334	1,518,297	1,518,297	1,496,456	(21,841)	-1.44%	2019 Total	0	0
Bond Proceeds	0	7,392,309	0	0	0	0	0	0.00%			
Premium on Bonds Issuance	0	0	0	0	0	0	0	0.00%			
Use of Fund Balance	0	0	0	313,978	338,866	346,419	7,553	2.23%	2020	0	0
									2021	0	0
Total Revenues	1,669,176	9,066,070	1,533,538	1,862,275	1,862,163	1,862,875	712	0.04%	2022	0	0
									2023	0	0
<u>Expenses</u>											
Principal Redemption	869,928	8,205,672	908,792	1,720,000	1,720,000	1,755,000	35,000	2.03%			
Interest Payments	354,666	314,175	169,457	142,275	142,163	107,875	(34,288)	-24.12%			
Debt Issuance Costs	0	92,860	0	0	0	0	0	0.00%			
Addition to Fund Balance	444,582	453,363	455,289	0	0	0	0	0.00%			
Total Expenses	1,669,176	9,066,070	1,533,538	1,862,275	1,862,163	1,862,875	712	0.04%			
Beginning of Year Fund Balance	0	444,582	897,945	1,353,234		1,039,256					
End of Year Fund Balance	444,582	897,945	1,353,234	1,039,256		692,837					

**Changes and Highlights to the Department's Budget:**

This budget includes use of previously accumulated fund balance to smooth the levy impact of fluctuations in debt service due to refundings.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>						
Tax Levy	0					0
Use of Fund Balance or Carryforward Funds	338,866	7,553				346,419
All Other Revenues	1,523,297	(6,841)				1,516,456
<b>Total Funding</b>	<b>1,862,163</b>	<b>712</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,862,875</b>
<b>Expenses</b>						
Labor Costs						0
Supplies & Services	1,862,163	712				1,862,875
Capital Outlay						0
Addition to Fund Balance						0
<b>Total Expenses</b>	<b>1,862,163</b>	<b>712</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,862,875</b>

**Issues on the Horizon for the Department:**

Any issuance and payment of debt related to the Health Care Center is recorded in the Health Care Center fund. This accounting procedure allows the debt payments to be applied to Medicare and Medicaid rates.



SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Debt Service

Program # -->	1	2	3	Outlay	Dept Total \$
Short Program Name -->	LEC Debt				

Is the Program Mandated? Statutory Reference	Yes				
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)					\$0
2. Grants (List)					\$0
					\$0
3. Use of Carryfwd / Fund Balance	346,419				\$346,419
					\$0
4. Other Revenues					\$0
Interest on Investments	20,000				\$20,000
Transfer of Sales Tax from General Fur	1,396,456				\$1,396,456
Transfer from Jail Assessment Fund	100,000				\$100,000
					\$0
5. TOTAL REVENUES	\$1,862,875	\$0	\$0	\$0	\$1,862,875

EXPENSES

6. Principal	1,755,000			N/A	\$1,755,000
7. Interest & Other Expenses	107,875				\$107,875
Addition to Fund Balance	0				\$0
8. TOTAL EXPENSES	\$1,862,875	\$0	\$0	\$0	\$1,862,875

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0
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Fund: DEBT SERVICE Department: GENERAL	2016	2016	2017	2017	2017	2018	2018	2018		\$ Change
	Amended Budget	Actual	Amended Budget	Actual	% Used	6 Months Actual	Amended Budget	Estimated	2019	2018 Amended to 2019
<b>50999 DEBT SERVICE REVENUE</b>										
481180 INTEREST DEBT SERVICE INVESTME	-750.00	-7,067.83	-939.00	-11,203.85	1,193%	-20,611.09	-5,000.00	-30,000.00	-20,000.00	15,000.00
491100 BOND PROCEEDS	-7,125,000.00	-7,125,000.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
491500 PREMIUM ON DEBT PROCEEDS	-267,309.00	-267,309.30	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
492100 TRANSFER FROM GENERAL FUND	-1,573,599.00	-1,573,599.00	-1,425,334.00	-1,425,334.00	100%	-709,148.32	-1,418,297.00	-1,418,297.00	-1,396,456.00	-21,841.00
492200 TRANSFER FROM SPECIAL REVENUE	-95,000.00	-93,093.92	-97,000.00	-97,000.00	100%	-50,000.18	-100,000.00	-100,000.00	-100,000.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0%	0.00	-338,866.00	0.00	-346,419.00	7,553.00
<b>TOTAL DEBT SERVICE REVENUE</b>	<b>-9,061,658.00</b>	<b>-9,066,070.05</b>	<b>-1,523,273.00</b>	<b>-1,533,537.85</b>	<b>101%</b>	<b>-779,759.59</b>	<b>-1,862,163.00</b>	<b>-1,548,297.00</b>	<b>-1,862,875.00</b>	<b>712.00</b>
<b>50999800 DEBT SERVICE FUND</b>										
561000 PRINCIPAL REDEMPTION	8,205,672.00	8,205,672.00	908,792.00	908,792.00	100%	0.00	1,720,000.00	1,720,000.00	1,755,000.00	35,000.00
562000 INTEREST EXPENSE	314,175.00	314,174.78	169,457.00	169,456.53	100%	70,900.00	142,163.00	142,275.00	107,875.00	-34,288.00
<b>TOTAL DEBT SERVICE FUND</b>	<b>8,519,847.00</b>	<b>8,519,846.78</b>	<b>1,078,249.00</b>	<b>1,078,248.53</b>	<b>100%</b>	<b>70,900.00</b>	<b>1,862,163.00</b>	<b>1,862,275.00</b>	<b>1,862,875.00</b>	<b>712.00</b>
593000 ADDTN TO FUND BAL/RET EARNINGS	448,951.00	0.00	445,024.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>50999990 DEBT ISSUANCE COSTS</b>										
599000 DEBT ISSUANCE COSTS	92,860.00	92,860.42	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL DEBT ISSUANCE COSTS</b>	<b>92,860.00</b>	<b>92,860.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-9,061,658.00</b>	<b>-9,066,070.05</b>	<b>-1,523,273.00</b>	<b>-1,533,537.85</b>	<b>101%</b>	<b>-779,759.59</b>	<b>-1,862,163.00</b>	<b>-1,548,297.00</b>	<b>-1,862,875.00</b>	<b>712.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>9,061,658.00</b>	<b>8,612,707.20</b>	<b>1,523,273.00</b>	<b>1,078,248.53</b>	<b>71%</b>	<b>70,900.00</b>	<b>1,862,163.00</b>	<b>1,862,275.00</b>	<b>1,862,875.00</b>	<b>712.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-453,362.85</b>	<b>0.00</b>	<b>-455,289.32</b>		<b>-708,859.59</b>	<b>0.00</b>	<b>313,978.00</b>	<b>0.00</b>	

# Sauk County

## Illustration of Hypothetical Refinancing <sup>(1)</sup>

Calendar Year	BEFORE REFINANCING				AFTER REFINANCING					POTENTIAL DEBT SERVICE SAVINGS	
	\$4,965,000 G.O. Refunding Bonds (AR) Dated October 13, 2009			TOTAL DEBT SERVICE	\$4,965,000 G.O. Refunding Bonds (AR) Dated October 13, 2009		\$2,810,000 G.O. Refunding Bonds (CR) Dated October 1, 2019 <sup>1</sup>				TOTAL NEW DEBT SERVICE
	PRINCIPAL (10/1)	RATE	INTEREST (4/1 & 10/1)		PRINCIPAL (10/1)	INTEREST (4/1 & 10/1)	PRINCIPAL (10/1)	INTEREST (4/1 & 10/1)	TOTAL		
2019	\$830,000	4.000%	\$146,000	\$976,000	\$830,000	\$146,000				\$976,000	\$0
2020	\$860,000	4.000%	\$112,800	\$972,800	***		\$870,000	\$84,300	\$954,300	\$954,300	\$18,500
2021	\$900,000	4.000%	\$78,400	\$978,400	***		\$900,000	\$58,200	\$958,200	\$958,200	\$20,200
2022	\$905,000	4.000%	\$42,400	\$947,400	***		\$900,000	\$31,200	\$931,200	\$931,200	\$16,200
2023	\$155,000	4.000%	\$6,200	\$161,200	***		\$140,000	\$4,200	\$144,200	\$144,200	\$17,000
	\$3,650,000		\$385,800	\$4,035,800	\$830,000	\$146,000	\$2,810,000	\$177,900	\$2,987,900	\$3,963,900	\$71,900

Maturities callable 10/1/19 or any date thereafter.

CALLABLE MATURITIES

\*\*\* REFINANCED WITH 2019 ISSUE.

(1) This illustration represents a mathematical calculation of potential interest cost savings (cost), assuming hypothetical rates based on current rates for municipal bonds as of 7/23/18. Actual rates may vary. If actual rates are higher than those assumed, the interest cost savings would be lower. This illustration provides information and is not intended to be a recommendation, proposal or suggestion for a refinancing or otherwise to be considered as advice.

ROUNDING AMOUNT.....	\$351
POTENTIAL GROSS SAVINGS.....	\$72,251

(2) POTENTIAL PRESENT VALUE SAVINGS \$.....	\$67,951
POTENTIAL PRESENT VALUE SAVINGS %.....	2.410%

(2) Present value calculated using the All Inclusive Cost (AIC) of 2.82% as the discount rate.

Interest Rate Sensitivity		
Change in Rates	Est. PV % Savings	Est. PV \$ Savings
-0.30%	3.039%	\$85,703
-0.20%	2.827%	\$79,731
-0.10%	2.620%	\$73,898
+0.10%	2.200%	\$62,033
+0.20%	1.990%	\$56,131
+0.30%	1.785%	\$50,334

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<b>Scheduled debt service</b>	
Amount:	\$4,965,000
Type:	General Obligation Refunding Bonds (AR)
Dated:	October 13, 2009
<b>Callable:</b>	<b>'20-'23 Callable 10/1/19 @ Par</b>

<b>Calling \$2,820,000 on 10/1/2019</b>	
Amount:	\$4,965,000
Type:	General Obligation Refunding Bonds (AR)
Dated:	October 13, 2009
<b>Callable:</b>	<b>'20-'23 Callable 10/1/19 @ Par</b>

YEAR	PRINCIPAL	RATE	INTEREST	TOTAL	PRINCIPAL	RATE	INTEREST	TOTAL	CASH APPLIED	SAVINGS
	(10/1)		(4/1 & 10/1)			(10/1)		(4/1 & 10/1)		
2019	\$830,000	4.00%	\$146,000	\$976,000	\$830,000	4.00%	\$146,000	\$976,000	\$2,820,000	(\$2,820,000)
2020	<b>\$860,000</b>	4.00%	\$112,800	\$972,800		4.00%	\$0	\$0		\$972,800
2021	<b>\$900,000</b>	4.00%	\$78,400	\$978,400		4.00%	\$0	\$0		\$978,400
2022	<b>\$905,000</b>	4.00%	\$42,400	\$947,400		4.00%	\$0	\$0		\$947,400
2023	<b>\$155,000</b>	4.00%	\$6,200	\$161,200		4.00%	\$0	\$0		\$161,200
	<u>\$3,650,000</u>		<u>\$385,800</u>	<u>\$4,035,800</u>	<u>\$830,000</u>		<u>\$146,000</u>	<u>\$976,000</u>	<u>\$2,820,000</u>	<u>\$239,800</u>

<b>Scheduled debt service</b>	
Amount:	\$4,965,000
Type:	General Obligation Refunding Bonds (AR)
Dated:	October 13, 2009
<b>Callable:</b>	<b>'20-'23 Callable 10/1/19 @ Par</b>

<b>Calling \$1,410,000 on 10/1/2019</b>	
Amount:	\$4,965,000
Type:	General Obligation Refunding Bonds (AR)
Dated:	October 13, 2009
<b>Callable:</b>	<b>'20-'23 Callable 10/1/19 @ Par</b>

YEAR	PRINCIPAL	RATE	INTEREST	TOTAL	PRINCIPAL	RATE	INTEREST	TOTAL	CASH APPLIED	SAVINGS
	(10/1)		(4/1 & 10/1)			(10/1)		(4/1 & 10/1)		
2019	\$830,000	4.00%	\$146,000	\$976,000	\$830,000	4.00%	\$146,000	\$976,000	\$1,410,000	(\$1,410,000)
2020	<b>\$860,000</b>	4.00%	\$112,800	\$972,800	<b>\$860,000</b>	4.00%	\$56,400	\$916,400		\$56,400
2021	<b>\$900,000</b>	4.00%	\$78,400	\$978,400	<b>\$550,000</b>	4.00%	\$22,000	\$572,000		\$406,400
2022	<b>\$905,000</b>	4.00%	\$42,400	\$947,400		4.00%	\$0	\$0		\$947,400
2023	<b>\$155,000</b>	4.00%	\$6,200	\$161,200		4.00%	\$0	\$0		\$161,200
	<u>\$3,650,000</u>		<u>\$385,800</u>	<u>\$4,035,800</u>	<u>\$2,240,000</u>		<u>\$224,400</u>	<u>\$2,464,400</u>	<u>\$1,410,000</u>	<u>\$161,400</u>

**Callable Maturities**

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**General Non-Departmental**

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

<b>Fund</b>	<b>2016 Amended Budget</b>	<b>2016 Actual</b>	<b>2017 Amended Budget</b>	<b>2017 Actual</b>	<b>2017 % Used</b>	<b>2018 6 Months Actual</b>	<b>2018 Amended Budget</b>	<b>2018 Estimated</b>	<b>2019</b>	<b>\$ Change 2018 Amended to 2019</b>
General Fund 10 Department General Non-Departmental 999										
<b>412100 Sales Tax Discount</b>	(150)	(131)	(150)	(136)	91%	(60)	(130)	(130)	(130)	0
Retailer's Discount retained on taxable sales made by the County.										
<b>412200 County Sales Tax Revenues</b>	(7,470,179)	(8,764,687)	(8,020,000)	(9,172,923)	114%	(2,621,343)	(8,775,658)	(8,775,658)	(8,775,658)	0
One-half percent sales tax initiated in 1992. Pursuant to Section 30.04(1) of the Sauk County Code of Ordinances, the sales tax was created "for the purpose of reducing the property tax levy by 1) paying the debt service on any bond or note issuance, 2) paying for designated capital projects, and 3) any remainder revenues to further offset the levy."										
<b>422100 Shared Revenue</b>	(701,728)	(709,341)	(701,889)	(709,855)	101%	0	(702,079)	(749,373)	(746,603)	44,524
Payment from the State to local governments without restrictions on use. The program's goals are property tax relief, equalization of revenue raising ability among local governments, and compensation for utility property.										
<b>422150 Computer Aid</b>	(95,000)	(100,808)	(95,000)	(92,128)	97%	0	(90,000)	(93,482)	(90,000)	0
Payment from the State to offset the taxable value lost when business computers were exempted from personal property tax.										
<b>422151 Personal Property Aid</b>	0	0	0	0	0%	0	0	-	(266,019)	266,019
Payment from the State to offset the taxable value lost for machinery, tools, and patterns exempted from personal property tax (new in 2019).										
<b>424120 Indirect Cost Reimbursement</b>	(102,122)	(102,122)	(139,097)	(139,097)	100%	(74,385)	(108,939)	(108,939)	(101,964)	(6,975)
Reimbursement from certain Federal and State programs for the cost of central services provided by County departments.										
<b>425970 ATC Environmental Impact Fee</b>	0	(908,645)	0	0	0%	0	0	-	0	0
Environmental impact fee received from the American Transmission Company and Xcel Energy for expansion of the Badger Coulee transmission line.										
<b>481420 Interest on Loan Payments</b>	(64)	(74)	(47)	(58)	124%	(20)	(28)	(32)	(52,158)	52,130
Interest payments for De-Federalized CDBG-ED loans from CDBG Close program. Prior to 2019 interest was for Tri-County Airport hangar loan, complete 2018.										
<b>481500 Principal Loan Payments</b>	0	0	0	0	0%	0	0	-	(42,271)	42,271
Principal payments for outstanding De-Federalized CDBG-ED loans from CDBG Close program.										

**General Non-Departmental**

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

<b>Fund</b>	<b>2016 Amended Budget</b>	<b>2016 Actual</b>	<b>2017 Amended Budget</b>	<b>2017 Actual</b>	<b>2017 % Used</b>	<b>2018 6 Months Actual</b>	<b>2018 Amended Budget</b>	<b>2018 Estimated</b>	<b>2019</b>	<b>\$ Change 2018 Amended to 2019</b>
General Fund 10 Department General Non-Departmental 999										
<b>482100 Rent of County Buildings</b> Rent of space to the Wis Dept of Natural Resources Forester, Federal Farm Service Agency, Humane Society, VARC, Workforce Development Board of South Central Wisconsin, and Department of Workforce Development. (Sauk Co. Development Corp. and Madison Area Technical College ended 2016. DNR ended 2018.)	(133,396)	(133,313)	(135,691)	(136,979)	101%	(72,026)	(138,177)	(135,623)	(134,302)	(3,875)
<b>483600 Sale of County Owned Property</b> Proceeds from sale of surplus property.	(5,000)	(9,584)	(5,000)	(8,104)	162%	(12,066)	(7,000)	(14,000)	(8,000)	1,000
<b>484110 Miscellaneous Revenues</b> Miscellaneous revenues.	(1,000)	(10,924)	(1,000)	(334)	33%	(310)	(1,000)	(500)	(1,000)	0
<b>492200 Transfer from Special Revenue Funds</b> 2015-2018 - Transfer of Human Services excess fund balance and interfund investment income. 2015-2018 - Transfer of interfund investment income.	(7,000)	(1,418,361)	(7,000)	(344,182)	4917%	(1,867,537)	(7,000)	(1,871,037)	(7,000)	0
<b>492600 Transfer from Enterprise Funds</b> Transfer of Supplemental Payment (SP) Program revenues from the Health Care Center (transfer of SP ended 2018) and interfund investment income.	(629,600)	(707,506)	(734,600)	(755,433)	103%	(373,914)	(733,877)	(733,877)	(7,000)	(726,877)
<b>492700 Transfer from Highway Fund</b> Transfer of interfund investment income.	(5,000)	(22,729)	(8,000)	(55,479)	693%	(4,000)	(8,000)	(8,000)	(70,000)	62,000
<b>493100 General Fund Applied</b> Use of General Fund balance to fund selected non-recurring projects. A budget only account; no actual revenues are received. Vacancy factor of \$700,000 in 2018 and \$525,000 in 2019 and contingency fund of \$350,000. 2018: HCC Assisted Living study \$485,000. 2018: Mid-Continent Railway Museum \$77,000. 2018: ADRC Building Remodel \$186,215. 2018: Sauk County Development Corp \$25,000. 2019: UW-Baraboo/Sauk County Theater & Arts Renovations \$50,000. 2019: HCC Grounds Equipment \$34,500 2019: HCC HVAC Humidification/Legionella Control \$22,000. 2019: Mid-Continent Railway Museum \$125,000 2019: CDBG Close Program \$934,483	(1,070,000)	0	(1,065,440)	0	0%	0	(1,823,215)	-	(2,040,983)	217,768
<b>493200 Continuing Appropriations from Prior Year</b> Re-appropriation of previously budgeted funds that were unspent due to projects not being completed in the year in which they were first budgeted. A budget only account; no actual revenues are received. 2018: ATC Environmental impact fees.	(84,859)	0	(683,250)	0	0%	0	(432,678)	-	0	(432,678)
<b>TOTAL GENERAL REVENUES</b>	<b>(10,305,098)</b>	<b>(12,888,225)</b>	<b>(11,596,164)</b>	<b>(11,414,708)</b>	<b>98%</b>	<b>(5,025,662)</b>	<b>(12,827,781)</b>	<b>(12,490,651)</b>	<b>(12,343,088)</b>	<b>(484,693)</b>

**General Non-Departmental**

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

<b>Fund</b>	<b>General Fund 10</b>	<b>2016 Amended Budget</b>	<b>2016 Actual</b>	<b>2017 Amended Budget</b>	<b>2017 Actual</b>	<b>2017 % Used</b>	<b>2018 6 Months Actual</b>	<b>2018 Amended Budget</b>	<b>2018 Estimated</b>	<b>2019</b>	<b>\$ Change 2018 Amended to 2019</b>
<b>Department</b>	General Non-Departmental 999										
<b>GENERAL EXPENSES</b>											
<b>10999148-524000</b>	<b>Miscellaneous Expenses</b>	2,000	70	1,883	0	0%	0	100	100	100	0
	Miscellaneous expenses.										
<b>10999148-524700</b>	<b>Charitable and Penal Charges</b>	2,020	2,021	242	242	100%	106	212	212	253	41
	A special charge from the State for the cost of proceedings of involuntary commitments of Sauk County residents in State or other County's mental facilities.										
<b>10999148-539100</b>	<b>Other Supplies &amp; Expense</b>	0	0	0	0	0%	0	0	-	94,429	94,429
	Expenditure of De-Federalized CDBG-ED loan repayments from 10999-4814200 & 481500										
<b>10999190-526100</b>	<b>Contingency Expense</b>	196,513	0	297,322	0	0%	0	350,000	-	350,000	0
<b>10999190-526101</b>	<b>Transfer Contingency to Depts</b>	153,487	0	52,678	0	0%	0	0	-	0	0
	One account aggregating contingent expenses from various departmental budgets, then reducing the total, since the likelihood that all contingent expenses will be spent is small.										
<b>10999683-526100</b>	<b>ATC Environmental Impact Fee Projects</b>	0	0	683,250	250,572	37%	24,440	432,678	432,678	0	(432,678)
	Badger Coulee transmission line environmental impact fee projects.										
<b>10999900-592000</b>	<b>Transfer to Special Revenue Funds</b>	0	0	0	0	0%	0	186,215	-	975,190	788,975
	2018 - ADRC Building Remodel 2019 - CDBG ED Loan Close program payment to State										
<b>10999900-595000</b>	<b>Transfer to Debt Service Fund</b>	1,573,599	1,573,599	1,425,334	1,425,334	100%	709,148	1,418,297	1,418,297	1,396,456	(21,841)
	Transfer of sales tax proceeds to fund debt service.										
<b>10999900-596000</b>	<b>Transfer to Enterprise Funds</b>	1,219,401	1,219,401	1,321,488	1,206,048	91%	566,084	1,617,167	1,232,866	1,191,241	(425,926)
	Transfer of sales tax proceeds to fund Health Care Center debt service \$1,134,741, grounds equipment \$34,500, and HVAC humidification/Legionella control \$22,000.										
<b>TOTAL GENERAL EXPENSES</b>		<b>3,147,020</b>	<b>2,795,091</b>	<b>3,782,197</b>	<b>2,882,197</b>	<b>76%</b>	<b>1,299,778</b>	<b>4,004,669</b>	<b>3,084,153</b>	<b>4,007,669</b>	<b>3,000</b>
<b>TOTAL DEPARTMENT REVENUE</b>		<b>(10,305,098)</b>	<b>(12,888,225)</b>	<b>(11,596,164)</b>	<b>(11,414,708)</b>	<b>98%</b>	<b>(5,025,662)</b>	<b>(12,827,781)</b>	<b>(12,490,651)</b>	<b>(12,343,088)</b>	<b>(484,693)</b>
<b>TOTAL DEPARTMENT EXPENSE</b>		<b>3,147,020</b>	<b>2,795,091</b>	<b>3,782,197</b>	<b>2,882,197</b>	<b>76%</b>	<b>1,299,778</b>	<b>4,004,669</b>	<b>3,084,153</b>	<b>4,007,669</b>	<b>3,000</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>		<b>(7,158,078)</b>	<b>(10,093,134)</b>	<b>(7,813,967)</b>	<b>(8,532,512)</b>	<b>109%</b>	<b>(3,725,884)</b>	<b>(8,823,112)</b>	<b>(9,406,498)</b>	<b>(8,335,419)</b>	



**Sauk County Sales Tax**

<u>Payment Month</u>	<u>Sales Month</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>% Change from Prior Year</u>	<u>% Change from Prior Year</u>	<u>Seasonal Adjustment (Average of 2013 to 2017)</u>	<u>Amount (Below)/Above Seasonal Average</u>	<u>Cumulative Amount (Below)/Above Projected Based on Seasonal Average</u>	<u>Cumulative Seasonal Adjustment</u>
March	January	454,709.15	469,138.97	513,922.40	525,300.25	601,458.52	583,942.67	-2.91%	-2.91%	6.11%	536,589.53	47,353.14	6.11%
April	February	461,710.95	563,416.07	723,897.32	640,270.58	576,910.42	454,734.31	-21.18%	-11.85%	7.07%	620,634.26	-165,899.95	13.19%
May	March	637,322.50	651,138.69	643,104.33	614,213.68	708,391.09	849,720.61	19.95%	0.09%	7.76%	680,886.63	168,833.98	20.95%
June	April	496,081.68	537,693.71	572,371.61	780,604.53	792,838.40	732,945.80	-7.55%	-2.17%	7.58%	665,281.80	67,664.00	28.53%
July	May	666,351.94	728,144.84	744,908.83	752,232.51	705,028.12	690,119.90	-2.11%	-2.16%	8.58%	752,548.80	-62,428.90	37.10%
August	June	934,491.76	925,946.95	873,543.69	882,536.83	930,000.95	1,151,529.28	23.82%	3.44%	10.84%	951,291.58	200,237.70	47.94%
September	July	790,868.27	843,602.12	947,389.99	1,011,133.99	1,092,529.46	1,025,166.15	-6.17%	1.50%	11.17%	980,376.02	44,790.13	59.11%
October	August	853,073.27	930,904.65	976,099.73	865,618.18	907,830.64		-100.00%	-13.09%	10.81%	948,572.84	0.00	69.92%
November	September	623,467.77	668,122.90	634,826.87	736,732.53	840,633.07		-100.00%	-23.30%	8.35%	733,114.40	0.00	78.28%
December	October	493,957.92	568,787.82	701,190.80	739,248.21	689,891.81		-100.00%	-30.05%	7.61%	668,103.68	0.00	85.89%
January	November	613,919.79	590,860.86	649,276.21	502,924.87	545,826.68		-100.00%	-34.60%	6.92%	607,369.39	0.00	92.81%
February	December	493,915.32	522,498.10	503,348.20	713,871.10	781,583.61		-100.00%	-40.17%	7.19%	630,889.07	0.00	100.00%
<b>Total Collections</b>		7,519,870.32	8,000,255.68	8,483,879.98	8,764,687.26	9,172,922.77	5,488,158.72	-40.17%		100.00%	8,775,658.00	300,550.10	
<b>Budget</b>		6,852,601.00	7,200,000.00	7,095,831.00	7,470,179.00	8,020,000.00	8,775,658.00	9.42%					
<b>% of Budget</b>		109.74%	111.11%	119.56%	117.33%	114.38%	62.54%						
<b>Under/(Over) Budget</b>		-667,269.32	-800,255.68	-1,388,048.98	-1,294,508.26	-1,152,922.77	3,287,499.28						
<b>% Difference from Prior Year</b>		5.04%	6.00%	13.68%	16.44%	18.02%	-45.77%						
<b>\$ Difference from Prior Year</b>		378,951.06	480,385.36	1,160,185.23	1,440,992.51	1,653,052.45	-2,512,096.96						

SAUK COUNTY, WISCONSIN  
2019 BUDGET APPROPRIATION  
OUTSIDE AGENCY SUMMARY

										2018 to 2019 Oversight Committee Change	
Page	Outside Agency	Oversight Committee	Departmental Budget	2015 Budgeted Appropriation	2016 Budgeted Appropriation	2017 Budgeted Appropriation	2018 Budgeted Appropriation	2019 Request	2019 Oversight Committee	\$	%
227	Sauk County Historical Society	UW Extension, Arts & Culture	Arts, Humanities & Historic Preservation	\$11,000	\$11,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
230	Wormfarm Institute	UW Extension, Arts & Culture	Arts, Humanities & Historic Preservation	0	0	0	0	20,000	20,000	\$20,000	--
235	Agricultural Society (Fair Board)	UW Extension, Arts & Culture	UW Extension	25,000	25,000	25,000	25,000	25,000	25,000	\$0	0.00%
239	Sauk County Institute of Leadership (new 2019)	UW Extension, Arts & Culture	UW Extension	Treated as outside agency starting 2019			4,000	8,000	8,000	\$4,000	100.00%
243	Boys & Girls Clubs	Human Services	Human Services	0	0	0	20,000	70,000	25,000	\$5,000	25.00%
254	Central WI Community Action Council	Human Services	Human Services	7,500	7,500	7,500	7,500	7,500	7,500	\$0	0.00%
257	Hope House	Human Services	Human Services	25,000	25,000	25,000	25,000	25,000	25,000	\$0	0.00%
N/A	Hope Through Christ Ministries Warming Shelter / Transitional	Human Services	Human Services	0	0	0	5,000	0	0	(\$5,000)	--
260	Conservation Congress	Conservation Planning & Zoning	Conservation Planning & Zoning	1,300	1,300	1,300	1,400	1,400	1,400	\$0	0.00%
262	Mirror Lake Management District (new 2019)	Conservation Planning & Zoning	Conservation Planning & Zoning	0	0	0	0	10,000	10,000 *	\$10,000	--
264	Lake Redstone Protection District (new 2019)	Conservation Planning & Zoning	Conservation Planning & Zoning	0	0	0	0	1,000,000	0 *	\$0	--
408	Library Board	Finance	Non-Departmental	994,708	1,001,008	1,027,131	1,044,698	1,074,904	1,074,904	\$30,206	2.89%
97	UW-Baraboo/Sauk County - Operating	Finance	Non-Departmental	115,000	90,000	131,000	102,500	102,500	102,500	\$0	0.00%
N/A	UW-Baraboo/Sauk County - Science Facility	Finance	Non-Departmental	533,750	0	0	0 *	0	0	\$0	--
98	UW-Baraboo/Sauk County - Theater & Arts Renovation	Finance	Non-Departmental	0	0	0	0	50,000	50,000 *	\$50,000	--
266	Baraboo Dells Airport	Economic Development	Non-Departmental	4,100	4,100	4,100	4,100	4,100	4,100	\$0	0.00%
269	Mid-Continent Railway Museum-General Fund Balance	Economic Development	Non-Departmental	0	0	0	77,000 *	125,000	125,000 *	\$48,000	62.34%
272	Pink Lady Rail Transit Commission	Economic Development	Non-Departmental	675	900	1,200	1,200	750	750	(\$450)	-37.50%
274	Reedsburg Airport	Economic Development	Non-Departmental	4,100	4,100	4,100	4,100	4,100	4,100	\$0	0.00%
277	Sauk County Development Corporation	Economic Development	Non-Departmental	72,528	10,000	50,000	50,000	50,000	50,000	\$0	0.00%
N/A	Sauk County Development Corp-General Fund Balance	Economic Development	Non-Departmental	0	0	0	25,000 *	0	0	(\$25,000)	--
283	Sauk Prairie Airport, Inc.	Economic Development	Non-Departmental	4,100	4,100	4,100	4,100	4,100	4,100	\$0	0.00%
286	Tri-County Airport	Economic Development	Non-Departmental	16,805	15,665	15,665	16,422	16,422	16,422	\$0	0.00%
289	Wisconsin River Rail Transit	Economic Development	Non-Departmental	28,000	28,000	28,000	28,000	30,000	30,000	\$2,000	7.14%
N/A	Court Appointed Special Advocate (CASA) Contracted service in 2018, not outside agency	Law Enforcement & Judiciary	Register in Probate	0	50,000	50,000	0	0	0	\$0	--
292	Animal Shelter	Law Enforcement & Judiciary	Sheriff	147,000	147,000	147,000	147,000	201,000	201,000	\$54,000	36.73%
302	Disabled Parking Enforcement Assistance Council	Law Enforcement & Judiciary	Sheriff	1,300	1,300	1,300	1,300	1,100	1,100	(\$200)	-15.38%
<b>Total Outside Agencies</b>				<b>\$1,991,866</b>	<b>\$1,425,973</b>	<b>\$1,537,396</b>	<b>\$1,608,320</b>	<b>\$2,845,876</b>	<b>\$1,800,876</b>	<b>\$192,556</b>	<b>11.97%</b>

\* Funded by General Fund balance.

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	Sauk County Historical Society
<b>Prepared by:</b>	Paul Wolter, Exec. Director
<b>Phone #</b>	608-356-1001
<b>E-Mail</b>	pawolter@gmail.com

1. Request for Sauk County Funds for the year beginning January 1, 2019:

**\$ 15,000**

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

**Corporation Paul Wolter, Executive Director**

3. Attach Bylaws and Articles of Organization. **Please see attached**

4. Provide Proof of who can sign for the organization. **Please see attached letter.**

5. Are you a Not-for-Profit Organization? **Yes**

6. Organization Mission and Vision:

***“The mission of the Sauk County Historical Society is to preserve, protect, maintain and disseminate the history of Sauk County; and to assist other historical societies and local history related endeavors in Sauk County.”***

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

The primary purpose of the funds requested from Sauk County is to support the educational program of the Sauk County Historical Society (SCHS). Education is one of the cornerstones of SCHS and we endeavor to reach all ages and all communities with local history. We feels this falls under Sauk County Priority 2 of Strategic Issues for 2017 – 2019 which is, “Creating and maintaining a sustainable livable community (place-making, environmental stewardship, good wages, healthy community) and Sauk County’s Education and Arts Goals as described in the Sauk County Comprehensive Plan. Besides providing a foundation for community awareness, local history education adds to placemaking and a sense of community by informing people of how things developed and how they are unique. SCHS endeavors to reach out to people of all ages from school-age children to senior citizens and believes in life-long learning opportunities. SCHS partners with many organizations and entities to implement its education program including schools, senior facilities, libraries, local governments and other organizations.

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST	\$15,000	\$15,000	\$15,000
USER FEES	\$1,044	\$1,100	\$1,000
ALL OTHER REVENUE	\$117,394	\$111,178	\$109,500
<b>TOTAL REVENUES</b>	<b>\$133,438</b>	<b>\$127,278</b>	<b>\$125,500</b>
EXPENSES:			
SALARIES, WAGES & FRINGES	\$78,880	\$79,534	\$81,124
SUPPLIES & SERVICES	\$55,305	\$43,668	\$43,324
CAPITAL OUTLAY	\$0	\$3,972	\$0
<b>TOTAL EXPENSES</b>	<b>\$134,185</b>	<b>\$127,174</b>	<b>\$124,448</b>

8. List the programs provided to Sauk County residents (not just the program requesting funds for):
  - Sauk County History Center - research and education center for Sauk County history
  - Sauk County Historical Museum – free admission county historical museum
  - Educational outreach to school children of Sauk County
  - Annual county-wide lecture series covering a variety of Sauk County topics
  - Repository for Sauk County records and artifacts of all kinds from government to citizenry
  - Traveling exhibits displayed in Sauk County communities and at community events
9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

### **SCHS Education Program Goals, 2019 – 2020 with Output Measures**

**Reach 4 of Sauk County’s 22 towns with a “Town History Night” presentation** each year (an expansion of an earlier well received program). Outcome will be measured by attendance recording and participant feedback.

**Expand local history curriculum development to third grade** in Reedsburg and beyond building on model from Baraboo School District. Outcome will be measured by survey of third grade teachers and feedback from curriculum directors.

**Develop educational activities for Sauk County Boys & Girls Clubs** in Baraboo and Reedsburg to promote community history and sense of place. Outcome will be measured by attendance recording and participant and instructor surveys.

**Reach public and senior citizens in smaller communities** such as Loganville, Lavallo and Merrimac with local history presentations. Outcome will be measured by attendance recording and participant feedback.

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

**Collaboration with Baraboo School District** creating 10 modules on local history for use in all third grade classrooms to reach over 300 students every year. Feedback from this program implemented in the spring of 2017 will guide involvement with other school districts in Sauk County. Funding will help us reach out to more school districts.

**Collaboration with Reedsburg Library, Spring Green Library, Rock Springs Library and the Village of Lake Delton** bringing community-specific historical presentations to each community. Funding will help us continue this program and reach other communities and rural towns.

**Collaboration with Senior Citizen Facilities in Reedsburg and Baraboo** bringing historical presentations to senior centers and elder care facilities. Funding will help us continue and expand these efforts to reach more facilities. In our 2017-2018 programmatic calendar, presentations were given reaching over 400 senior participants. Funding will help us reach senior citizens in smaller communities.

**Collaboration with Reedsburg and Baraboo School Districts and Parochial Schools** presenting "Sauk County Investigators," an in-classroom program teaching 175 fourth grade students how to become history detectives while meeting select state standards. Funding will help us continue and expand this effort.

**Collaboration with River Arts Inc., Sauk Prairie and UW-Extension** helping with interpretive signage for the Great Sauk Trail – Phases 1 & 2. Historical research, fact-checking and editing for Phase 1 signs and input on subjects for Phase 2. Funding will help us continue these and other efforts to create accurate and engaging interpretive signage in Sauk County.

**Collaboration with Sauk County Agricultural Society and the Badger Steam & Gas Engine Club** to provide historical displays and local history presentations. Funding will help us continue this partnership and reach the thousands of people that attend the fair and steam and gas show.

**Collaboration with Sauk County Parks Department** on signage and maintenance at Man Mound Park and Yellow Thunder Memorial. Funding will help us complete new interpretive historical panels at both sites.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

Paul Wolter  
Signature

PAUL WOLTER, EXECUTIVE DIRECTOR  
Printed name and authority to sign

6-25-2018  
Date

SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST

<b>Organization</b>	<b>Wormfarm Institute</b>
<b>Prepared by:</b>	<b>Donna Neuwirth, Executive Director</b>
<b>Phone #</b>	<b>608-415-0347</b>
<b>E-Mail</b>	<b>donna@wormfarminstitute.org</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$ 20,000.

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.  
Non Profit 501 c3
3. Attach Bylaws and Articles of Organization.
4. Provide Proof of who can sign for the organization.
5. Are you a Not-for-Profit Organization? yes
6. Organization Mission and Vision:

**MISSION**

Dedicated to integrating culture and agriculture, the Wormfarm Institute is an evolving laboratory of the arts and ecology, and fertile ground for creative work. Planting a seed, cultivating, reaping what you sow... both farmer and artist have these activities in common.

Founded in 2000, the Wormfarm Institute is a Wisconsin-based non-profit organization working to build a sustainable future for agriculture and the arts by fostering vital links between people and the land. Generating, supporting, and promoting these links between our creative selves, our work, and our place on earth is essential for a thriving community. Our programs nurture new opportunities for cross-sector collaboration between rural and urban communities, within and beyond the food chain. We rekindle cultural connections, enhance the economic possibilities of our region, and celebrate our unique natural and human history.

**VISION**

We believe that the emotional power of the arts brings to the sustainability conversation the complexity and context that the subject requires. For thousands of years, farmers in cultures around the world interwove dance, music, and art through rituals of planting and the harvest in celebration of the land and those who care for it. Through a contemporary approach and within this timeless context, we continue the tradition. We aim to strengthen the region, culturally and economically, by connecting its rural and urban parts, revealing a holistic culture shed, irrigated by streams of local talent and fed by deep pools of human and natural history

**7. What is the primary purpose of the use of these funds (feel free to attach more information)?**

Our programs contribute to the goals of Sauk County's NextGen Initiative: Fermentation Fest and the Farm/Art DTour were identified as a key amenity to help attract and retain millennials. Ferm Fest, as well as new projects that have grown from it, address the objectives of Sauk County's Comprehensive Plan's Agriculture and Natural Resources, and Education, Arts, and Innovation themes, to "enrich, enliven and expand the arts throughout the county, bringing

partners together in innovative and exciting ways to strengthen and sustain the civic health of our region.”

The purpose of this funding is to broaden and deepen existing programs that integrate culture and agriculture, celebrating unique shared assets along the rural/urban continuum at a moment in history when perceptions of our differences may further divide us.

We undertake projects like the DTour to demonstrate publically that art and culture are uniquely positioned to bring people together; highlight our interconnectedness and shared humanity; and promote curiosity as well as regional prosperity.

Specifically, we will spend the next two years strategically planning to expand the reach of the Farm/Art DTour (now a biennial) when it returns in 2020. In its current configuration—as a 50-mile loop with Reedsburg as the trailhead—the reach and subsequent benefits enjoyed by the communities along the route will be limited. However, having completed the planned third year on the current route, we will be looking to reimagine how the placemaking principles, developed and refined in the first seven years of the Fest and DTour, can be applied in a new geography within the county. The degree of planning and outreach necessary to accomplish this can only be realized with the assistance of outside agency partnerships, as we seek here.

Part of this broader outreach has already begun, and in 2019 (an off year for the DTour), Wormfarm will facilitate a collaboration between a number of Sauk County arts, culture, and conservation organizations, and Double Edge Theater of Ashfield, Massachusetts. *We The People* is an original work of outdoor public theater that will incorporate Sauk County historical figures (real and imagined) celebrating courage. Early planning meetings included representatives from: Circus World, American Players Theater, Wormfarm, Sauk County (Jared Pincus), Boys and Girls Club, WI Farmers Union, Aldo Leopold Foundation, and the Ho-Chunk through Little Eagle Arts Foundation. A team from throughout the County will come together in early September, and an implementation plan will be finalized in December. The play/spectacle will be performed in October 2019. This fulfills a primary goal of Fermentation Fest—to ferment new ideas and collaborations that spread across the region and throughout the year.

Through this nationally recognized project, we have an opportunity to share the unique assets of Sauk County (the arts and culture grant program high among them) with the whole country, while building cultural infrastructure on which future arts activities can be supported.

For more information on how Wormfarm programs are part of Sauk County’s current plan, see <https://www.co.sauk.wi.us/cpz/place-plan> (particularly pages 36-38)

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST			20,000
USER FEES (includes all earned revenue)	54,785	99,000	66,000
ALL OTHER REVENUE	97,680	166,800	158,000
TOTAL REVENUES	152,465	265,800	244,000
EXPENSES:			
SALARIES, WAGES & FRINGES	64,465	84,500	81,500
SUPPLIES & SERVICES	88,000	181,300	162,500
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	152,465	265,800	244,000

*Note: 2017 was a transition to a biennial DTour. 2018 includes the DTour, 2019 includes We The People, 2020 the DTour will return. All years include Fermentation Fest classes workshops, and speakers.*

**8. List the programs provided to Sauk County residents (not just the program requesting funds for):**

- a. Fermentation Fest - A Live Culture Convergence brings together farming, conservation, and the arts in ways that strengthen the economic stability of our region, celebrate its unique natural and human history, and involve the arts in thoughtful ways that engage the imagination and deepen our sense of place.
- Provides free cultural programming for thousands of people, with no barriers to participation, for both residents and visitors while highlighting the region's many existing assets;
  - Creates entrepreneurial opportunities and partnerships with other non-profits;
  - Brings visitors through four small towns all of which benefit economically. It has launched new businesses;
  - Has received national attention as a model of rural 'creative placemaking,' defined as community and economic development with arts at its core;
  - Has the potential to grow significantly, creating more opportunity for expanded cultural activity, new markets for farm products, and attracting substantial revenue from: state and federal grants, private foundation support, and tourism spending.

The Farm/Art DTour has taken place within seven townships from 2011 to 2014, and eight townships in 2015, 2016, and 2018. In 2020 the route will change again.

With the DTour as a biennial, there are now opportunities to advance new collaborative projects in the off-year that build on past successes, and provide new opportunities to Sauk County residents as well as more reasons to invite visitors.

Other Wormfarm Programs

- a. Rural/Urban Flow Initiative – cultural exchange between Sauk and Milwaukee counties working with Milwaukee County Extension. A series of cross-sector cultural collaborations in both Sauk and Milwaukee that are designed to illuminate and amplify the ways in which we are connected, and to develop interactive projects and exchanges that expand and strengthen those connections. This began with a bus to the DTour.
- b. Artist Residency Program – resident artist shows/talks in Woolen Mill Gallery
- c. Test Plots – a series of Agri/Cultural experiments with art, words, and dirt
- d. NEW PROJECT – *We The People*, a collaboration with Double Edge Theatre and several Sauk County partners

**9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:**

Wormfarm has been fortunate to be at the right place at the right time. Creative placemaking projects are now understood to thrive at the fertile intersection of the arts and economic development. Wormfarm was at the leading edge of that shift. After seven years of Fermentation Fest, with the transition to a biennial DTour, we are moving towards a 2-3 year planning and fundraising cycle, not only to make the event and our small organization more sustainable, but to be able to take advantage of new opportunities that have been seeded in the past few years.

Our goals in this transition will prioritize active partnerships, new collaborations, and securing broad-based local support.



2019 program goals

- Plan and implement 2019 Fermentation Fest
- Plan 2020 DTour with new route and collaborators
- Plan and implement *We The People*
- Further develop *Rural/Urban Flow Initiative* within *Performing Our Future*, a national program with a coalition of both rural and urban projects across the country, with Milwaukee and Sauk partners (2019-2021)

Output measures: A new intercept survey is being developed and used along the DTour in October. We will measure success both quantitatively and qualitatively by attendance and quality of visitor experience, as well as satisfaction of participating collaborators—DTour artists, Ferm Fest class leaders, local businesses and partners. Creation of a series of evaluation tools with specialist Astrid Newenhouse, UW Madison, is part of the planning process with both *We The People* and *Rural/Urban Flow*.

**10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?**

Wormfarm Institute is a small organization that has had outsized impact because we collaborate with a wide range of partners, both within and outside of Sauk County. In the past 18 years of our existence, we have worked with the following organizations on many projects including Fermentation Fest and the Farm/Art DTour. Sauk County funding will enable us to prioritize strengthening many of these relationships:

Sauk County Land Conservation Planning and Zoning to help identify participating landowners and ensure that all of our practices are compliant with relevant regulations;

Sauk County Arts and Culture Committee has supported Wormfarm's work and we have served on juries and in discussions on improving this unique and valuable program;

Aldo Leopold Foundation – we have developed programming with ALF and used the beautiful facility for hosting;

International Crane Foundation has provided educational performances on the DTour;

American Players Theater has participated in the DTour and will support the Double Edge Theater initiative;

Reedsburg Artslink grew from Fermentation Fest and built upon the permanent installation of a DTour sculpture; now has an annual Arts Crawl that we are happy to participate in;

John Michael Kohler Art Center has supported the DTour by sending the Culinary Art Car, the only time it has appeared outside of Sheboygan;

UW Madison Bolz Center for Arts Administration has studied Wormfarm, provided interns, and has started a Creative Placemaking Institute and asked us to present to their MBA students;

Madison College Culinary Program has collaborated with us on the Fabulous Fermented Feast, a fundraising dinner they will host this year in the dining room of their new teaching kitchen;

WI Farmers Union has supported Wormfarm as a sponsor and with outreach to the farming community

Little Eagle Arts Foundation and Ho Chunk historians will be involved in this year's DTour and with *We the People*.

Reedsburg Area Chamber of Commerce has served as headquarters for the Fest and DTour since inception, hosted steering committee meetings, and provided general support;

12 Sauk County Townships have enthusiastically supported all DTour activities.

Recent Collaborations with Milwaukee organizations with *the Rural/ Urban Flow Initiative* began with a bus full of artists, musicians and urban farmers from Milwaukee to Fermentation Fest. Collaborators include: Greater Milwaukee Committee, Sweetwater Foundation, and UW Extension Milwaukee County. This project has recently become part of a national program

entitled *Performing Our Futures* through Imagining America (artists and scholars in public life headquarters at University of California, Davis).

It cannot be emphasized enough how critical it is to have funding from Sauk County—not only because county residents - present and future- benefit from free cultural programming, which plays a key role in community and economic development. It is essential as leverage for out-of-state funding. Whether from NEA, USDA, or private foundations, they are reluctant to fund if there is no significant local support.

As the national model for creative placemaking, Sauk County is in a strong position to play a leadership role. As the only rural county in the state with an arts and humanities grant program, now is the time to bring our considerable assets together, and for arts and culture to take a permanent seat at the planning table as we work together to build a better Sauk County for us all. Through a shift in perception, triggered by the work of artists with a love of the land, our work can transform this community into one that sees its own possibilities.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.



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Signature

Donna Neuwirth, Executive Director

Printed name and authority to sign

August 12 .2018

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Date

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	<b>Sauk County Ag Society, Inc.</b>
<b>Prepared by:</b>	<b>Kellie S. Zink</b>
<b>Phone #</b>	<b>(608) 477-2532</b>
<b>E-Mail</b>	<b>saukcountyfairtreas@yahoo.com</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$ 25,000.00

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

501(c) 5 Corporation

3. Attach Bylaws and Articles of Organization.

4. Provide Proof of who can sign for the organization.

5. Are you a Not-for-Profit Organization? Yes

**6. Organization Mission and Vision:**

The mission of the Sauk County Agricultural Society, Inc. is to provide a safe venue for educating the residents of Sauk County about the agricultural heritage of the area as well as the opportunities for the future.

Our goal through the fair is to provide a unique opportunity to county youth and adults to learn, reflect and exhibit the projects they have done throughout the year. Exhibitors develop many skills including; communication, problem solving, decision-making, teamwork, self-motivation and self-discipline and organization. All youth who work on and enter exhibits in the county fair are developing lifelong skills to make them a valuable part of our community. Our county fair is proud to be a part of this important developmental process.

Our Vision is to continue to provide educational opportunities to all Sauk County residents either free or at a reasonable cost.

The Sauk County Junior Fair is a unique opportunity for area youth, including 4-H, FFA, and other approved youth groups to have the chance to reflect on their projects and develop lifelong skills. Through conference judging, youth with non-animal projects, sit down with a judge and explain and are interviewed about their project. As the exhibitor reflects on the project, how they developed and completed it, an essential part of learning and development takes place. Youth with animal projects are also given the opportunity of reflection within their project meetings, on the grounds, and during the judging process. Reflection is an important part of the learning process and vital for a youth's development and the county fair provides that special opportunity for hundreds of youth yearly.

Youth exhibitors develop many skills including; communication, problem solving, decision-making, teamwork, self-motivation and self-discipline and organization.

**7. What is the primary purpose of the use of these funds (feel free to attach more information)?**

The primary purpose of the funding from the Sauk County budget is to help cover the costs of providing a free venue for many 4-H, FFA and other area groups that use the fairgrounds for educational events for the spring, summer and fall. The funds will also help cover the costs for the annual Sauk County Fair in July. The costs for administration, printing, judging, awards, educational events, and animal events has continually risen. The Sauk County Ag Society has taken over all the costs and organizational needs for the fair, many that were previously covered by the budget for the UW Extension office.

For 2018, we have new and exciting educational opportunities during the fair. Our Family, Agricultural, Music, Education Stage- F.A.M.E. Stage will run daily during the fair with free presentations by local organizations, businesses, hobbyists, agriculturalists, musicians and more! This is a list of the quality programming we are providing for our fairgoers: Sauk County Aging and Disability Dementia Friendly Training, Berning's Busy Bees, UW Master Gardner, Perea Sisters (music), Creative Motion School of Dance (art) , Vision Droppers Dream Team (health), Spirit Lake Roasters (Ag), Baraboo Bluff Winery (Ag), Sauk County Historical Society (education), Baraboo Police Department Car Seat Safety, Roger's Pure Honey/Bubble Bee (Ag), International Crane Foundation (education & conservation), KatesK9s and Dells Boat Tours (dog training tips,) Around the Farm Table with Inga Witscher (Ag and healthy foods). We will also be featuring educational booths; including, displays on agriculture, a history of the fair (by the Sauk County Historical Society). The police department and fire departments will have educational info available. The UW Extension will have a table featuring educational information as well as the Sauk County Aging & Disability. Our goal is to provide the Sauk County community with valuable and high-quality opportunities while at the fair, this should be attainable and measured after the event. The wide range of programming highlights the arts, agriculture and mental health and healthy communities. The Sauk County Aging & Disability will be given the opportunity during the fair to present the Dementia Friendly Training three times. This gives them the chance to give valuable mental health information to the Sauk County community, aligning with the counties goal with the increased aging and disabled. Our fair is an important facility for educating the Sauk County Community.

We will have a Baby Oasis available, this year, for parents for feeding, changing or to give babies a cool place to take a break. The county nurse will have information available for parents in the baby oasis. The goal is to provide a comfortable location for young families to tend to the needs of their small children and receive educational information in the process.

**Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:**

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST	25,000	25,000	25,000
USER FEES	137,800	138,000	138,000
ALL OTHER REVENUE	61,400	62,000	62,000
TOTAL REVENUES	224,200	225,000	225,000
EXPENSES:			
SALARIES, WAGES & FRINGES	40,500	45,000	45,000
SUPPLIES & SERVICES	190,400	165,000	165,000
CAPITAL OUTLAY	15,000	15,000	15,000
TOTAL EXPENSES	245,900	225,000	225,000

**9. List the programs provided to Sauk County residents (not just the program requesting funds for):**

The Sauk County Ag Society provides the following opportunities: Sauk County Fair, 3<sup>rd</sup> Grade Rural Safety Days, Baraboo 8<sup>th</sup> Grade Career Day, Youth Tractor Safety lessons and test day, Boy Scout Jamboree, Relay for Life Cancer Walk, Sauk County Humane Society Dog Walk, St. Clare Hospital Events, Several Church Festivals, Native American Artifacts Show, Baraboo Youth Soccer Practices, FFA & 4-H Project meetings for Horses, Dogs, Cats, Sheep, Goats, Rabbits, Poultry, and Livestock. The 4-H and FFA training sessions, meetings, clinics and animal weigh ins do not pay rental fees for use of the grounds. The dog project meets at least 15 times, the horse project meets at least 12 times, plus the different groups held a chicken show, rabbit show and horse show on the grounds that are open to all area residents. We provide an opportunity for non-profit community groups to advertise their events on the signboard along Hwy 33. We also provide a venue for wedding receptions, reunions, and auctions for county residents. We paid \$6,100 in judge's fees including mileage and \$8,6450 in premiums to Sauk County Youth and adults who participated in the 2017 Fair. The 2018 fair is estimated to be \$6,450 for judge's fees and mileage and \$8,800 in premiums paid out. These fees continue to increase as the volume of entries in both the open class and junior fair increase.

Over the past years, the fair board has continued to take over the majority of duties for the fair that were previously performed by paid employees in the UW Extension Youth Development office. Spending for office supplies has doubled since 2013. In 2017 the fair board hired a part-time fair secretary position to fulfill all the duties that are needed to host the Sauk County fair. The fair secretary duties include putting together all the supplies and information needed for each department for judging at the fair, collecting Jr. Fair award sponsorships, ordering trophies and ribbons, maintaining the ribbon storage and inventory, and doing all the printing and copying of various forms, fair books, entry forms, judging sheets and results. For the first time in 2017, the non-animal judging day was coordinated totally by the fair secretary, including signage, setup, and volunteer coordination. This was a huge undertaking and was successful for the first year, with ideas for making it even better in the future. The meat sale has been taken over by the fair board and the meat animal sale committee. The meat sale program book was put together by the committee and the printing was done by Minuteman Press, previously typed and printed at the UW Extension office. This has been an over whelming undertaking for both the secretary and treasurer of the organization. It requires a great deal of coordination between the UW Extension office and the fair board. Each year the board continues to take over more jobs that were previously done at the UW Extension office, as well as printing and copying for the fair. 2018 is scheduled to be the final year for the transition of duties, but it will still be imperative that the excellent communication and coordination with the UW Extension office continues.

**10. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:**

The goal of the Sauk County Agricultural Society, Inc. is to continually build on our solid foundation of education for all county residents. We are truly a county wide organization and offer opportunities for all county residents from young to old to partake. The new format of the fair for the educational stage area is an exciting undertaking for 2018. We are looking forward to growing that educational area with more demonstrations, educational displays and talks for 2019 and beyond.

It is a challenge to measure the success of the educational opportunities in the short term. Our Family, Agricultural, Music, Education Stage- F.A.M.E. Stage will be a great addition to the

multitude of offerings. The number of entries for exhibits at the fair can be measured to show increased participation.

**11. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?**

The largest collaboration is obviously with the UW Extension office and the 4-H members for fairgrounds events and the fair. There are members and leaders from all over the county that lead or participate in events at the fairgrounds, from Tractor Safety, Rural Safety Days, 8<sup>th</sup> grade career days, and the fair. The FFA chapters at all the county schools also participate in many of the events. The Knights of Columbus, the Baraboo Area Sr. Center, Baraboo Elks Club, all area EMT's and fire departments, American Legion posts from several towns all participate in various fairgrounds events as either volunteers, vendors or running an information booth. With the new format the county funding will help us reach out to all communities in the county to provide more opportunities for education.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

Kellie S Zink  
Signature

Kellie S Zink, Treasurer  
Printed name and authority to sign

June 22, 2018  
Date

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	Sauk County Institute of Leadership (SCIL)
<b>Prepared by:</b>	Rauel LaBreche
<b>Phone #</b>	(608) 963-8320
<b>E-Mail</b>	rauel@mcfarlanemfg.com

1. Request for Sauk County Funds for the year beginning January 1, 2019: **\$ 8000**
2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.  
**Corporation     Jennifer Erickson, Sauk County University of Wisconsin-Extension**

3. Attach Bylaws and Articles of Organization.
4. Provide Proof of who can sign for the organization.
5. Are you a Not-for-Profit Organization? **Yes**
6. Organization Mission and Vision:

Mission:

The Sauk County Institute of Leadership (SCIL) was formed in 1998 to inspire and engage creative leaders working to build a stronger, more vibrant Sauk County community.

Vision:

SCIL is a leadership development program that empowers, engages, and equips participants to make a positive difference in the Sauk County. Successful graduates are more self-aware, able to address and manage complex issues and actively engage a network of SCIL alumni as peer resources. SCIL prospects come to the program from diverse personal and professional backgrounds. Enhanced by the SCIL program, this diversity benefits and refreshes their communities. An effect of this positive leadership and vision is that Sauk County becomes a place where people want to be, want to live in, and want to contribute to in meaningful ways.

7. What is the primary purpose of the use of these funds?  
SCIL is a nine-month program that begins in September and concludes in May. Participants experience eight daylong sessions and one overnight retreat in nine different venues throughout Sauk County. Creation and administration of curriculum, logistics and delivery of these sessions requires extensive planning and preparation. All aspects of SCIL were evaluated and overhauled in 2018. A significant change from past protocol was a decision by the board to outsource program logistics going forward. Jessica Munz, Event Services Coordinator for the Continuing Education Institute at UW-Platteville currently manages the Community Leadership Alliance, a similar three-county leadership program based in Iowa County. She has been hired to perform a similar function for SCIL. These funds will be applied toward UW-Platteville’s administrative management of SCIL as well as to offset a portion of scholarships that are awarded on an “as needed” basis.

Provide **revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:**

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST	9,000	4,000	8,000
USER FEES	11,025		16,250
ALL OTHER REVENUE		750	3,448
TOTAL REVENUES	20,025	4,750	27,698
EXPENSES:			
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES	19,255	5,490	27,698
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	19,255	5,490	27,698

**8. List the programs provided to Sauk County residents (not just the program requesting funds for):**

The aim of SCIL is to develop informed, civic-minded leaders dedicated to a vibrant Sauk County. Each interactive session focuses on a different set of leadership skills and community issues. A key feature of SCIL is the self-directed leadership project. Participants apply their leadership skills and resourcefulness to develop and execute a project that benefits Sauk County. Past examples are recycling programs, teen and adult programming, public art, creative programming for children (e.g. creative drama classes) and environmental impact programs.

**9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:**

Educational goals for SCIL participants are straightforward:

- Improve leadership skills
- Engage leadership roles within workplace or community
- Expand participants’ “connectedness” to Sauk County

Program effectiveness and participant goal achievement is measured by complete evaluations after each session and following completion of the entire SCIL program.

The following are examples of educational goal reporting for past SCIL participants:

- Ninety-five percent (95%) of participants indicate that they have improved their leadership skills as a result of the SCIL program. These skills include critical thinking, creating/managing change, communication, emotional intelligence, cultural competency, and interpersonal skills. The SCIL program builds stronger businesses, organizations and communities throughout Sauk County by enhancing the leadership capacity of individuals.
- Ninety percent (90%) of SCIL participants undertake new leadership roles in their work and/or community within a year of completing the SCIL program. SCIL offers coaching for participants as they engage in new leadership projects.



- Eighty percent (80%) of SCIL participants indicate that they feel more connected to Sauk County and therefore are more likely to stay in the county as a result of the program. This fits with the goal of Sauk County’s Placemaking initiative to attract and retain skilled workers. Ultimately, SCIL connections build a strong Sauk County economy and community.

Additional goals for SCIL program:

- Sauk County communities and organizations can access a diverse network of informed leaders to address complex issues.
- SCIL participants reflect the demographics of Sauk County (i.e. gender, ethnicity, socio-economic class, as well as occupation and geographic distribution). Demographic information will be collected from SCIL participants and compared to census data.

**10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?**

The SCIL by-laws mandate that the board be comprised of representatives from across the county including the Sauk Prairie, Reedsburg and Baraboo Area Chambers of Commerce, the Sauk County Development Corporation and Sauk County University of Wisconsin-Extension (non-voting). As part of this arrangement, each of the chambers makes an annual contribution to SCIL.

SCIL also maintains a long-term partnership with Sauk County University of Wisconsin –Extension (UWEX). In partnership with the SCIL Board, UWEX develops the curriculum and facilitates each of the nine SCIL sessions.

SCIL sessions rely on public and private partnerships across the county. Session topics feature issues that affect the entire county and include community leaders as presenters.

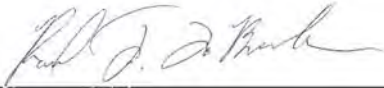
SCIL developed a new partnership with UW-Platteville Continuing Education Institute in 2018 to serve as the administrator for SCIL’s logistics and operations. This funding will be used to support the continued success of this partnership as well as to enhance our ability to fund scholarships for deserving participants that cannot afford the entire cost of the program.

Ultimately, SCIL is working to grow leaders that will enhance and improve their communities throughout Sauk County. A cornerstone of the SCIL program is that participants design and deliver projects in their communities that are relevant and real. Depending on the nature of the project, most will need to engage non-SCIL partners to achieve results.

Historically, considerable effort and energy was directed at the logistics and administration of SCIL. By delegating this aspect of SCIL to UW-Platteville, program leaders are able to direct more focus toward project coaching and troubleshooting. Part of that process involves the simple question: “Who can you partner with to achieve success?”

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide a written description to Sauk County by January 30, 2020 on how the money has positively affected Sauk County citizens.

  
\_\_\_\_\_  
Signature

Ruel LaBreche      President, SCIL  
Printed name and authority to sign

July 23, 2018  
Date

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	Boys & Girls Clubs of West-Central WI
<b>Prepared by:</b>	Karen DeSanto
<b>Phone #</b>	608-374-4386
<b>E-Mail</b>	karend@bgcwcw.org

1. **Request for Sauk County Funds for the year beginning January 1, 2019:** \$70,000

2. **Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.**

Corporation. Karen DeSanto, Executive Director

3. **Attach Bylaws and Articles of Organization.** Attached.

4. **Provide Proof of who can sign for the organization.** Financial Polices Procedures attached.

5. **Are you a Not-for-Profit Organization?** Yes

6. **Organization Mission and Vision:** Our mission is to inspire and empower all young people, especially those who need us the most, to reach their full potential as high integrity, accountable and caring adults. Our vision is to be the leader in developing youth to produce positive outcomes for our members, their families and our communities.

7. **Organization Purpose:**

In 1999 the Boys & Girls Club of Baraboo opened its doors to youth ages 7-18 as a safe and positive place for our members. In 2009 our club merged with the Boys & Girls Club of Tomah and became the **Boys & Girls Clubs of West-Central WI**. In September 2017 we opened our 3<sup>rd</sup> club site in Reedsburg. With three sites, including 3 dedicated Teen Centers, we serve over 864 members each year. Our clubs are open weekdays during the summer and after school during the school year from 3:00 pm - 7:00 pm. This is a critical time as this is when juvenile crime spikes. Local law enforcement report that petty crimes decrease when the clubs are open.

In 2017 our Baraboo Unit, with 326 registered members, had an average daily attendance of 90-115 members each day during Local law enforcement report that petty crimes decrease during the clubs' operational hours. Our Reedsburg Unit saw 158 registered members and had an average daily attendance of 60 members from September through December of 2017 – its first four months of operation!

Retaining and engaging members through high school has been a specific goal for our clubs. Baraboo has 100 teen members and Reedsburg has 30, thanks in part to our new teen club space donated by the City of Reedsburg. We have had no attrition other than graduating members in the last year, which means our programs are fun and engaging for our area teens. Based on state data reports, our Baraboo Teen center is the highest rated daily-attended Teen Center in the State of Wisconsin.

With the addition of the Reedsburg site in Sauk County, we more than doubled our availability to service the youth of our county. To date we now serve our registered members plus more than 4,000 additional youth within Sauk County with partnerships. No other youth serving agency, outside of the School Districts, has the breadth and impact that the club provides to youth ages 7 – 18.

We believe that providing quality programming and coupling this with a fun and safe learning environment are the keys to our member success as well as the continued longevity of our club.

We know that the Boys & Girls Club is a necessary component in our community. Through our programs focused on our members' specific needs, we complement resources offered by members' families, schools, churches, and cities by utilizing our core values:

1. We cultivate an atmosphere of caring, belonging and acceptance.
2. We ensure that all young people can afford to belong. We turn no youth away.
3. We serve a diverse population of young people of all races, cultures, religions and socio-economic classes.
4. We are strategically located in our Sauk County communities, downtown Baraboo as well as Reedsburg, and adjacent to the Reedsburg Library.
5. We have diversified programs that recognize the needs and interests of youth.
6. We emphasize healthy relationships between young people, their peers and caring adults.

Our organizational strategic plan set the following goals for the next 5 years:

- Create a world class experience for all children from the cradle through college by 2019.
- Expand Membership Reach, Diversity and Program Accessibility
- Foster and Leverage value-added partnerships
- Increase and diversify our financial resources by engaging our donors to meet members' needs
- Grow our internal capacity to administer programs and measure academic success.

Because of this focused plan, our budget has been balanced and operating in the black for the past 3 years. Our membership grew by 9% from 2016 to 2017, our donor base grew with impact-driven partnerships, our volunteer numbers have increased by 16% and our member retention rate is the highest it has been in the last 7 years.

#### **8. What is the primary purpose of the use of these funds (feel free to attach more information)?**

We are requesting county funds to support **youth mental health, nutrition and physical health programming** for the Boys & Girls Clubs in Baraboo and Reedsburg. These programs are designed to help not only each child, but their families and the community as a whole. Our programs directly address many of the Sauk County Board strategic issues including #2) Creating and maintaining a sustainable livable community through our healthy habits activities; #6) Mental health awareness, nutrition education and physical activities and #11) our partnership with Sauk County Human Services Department.

Our programs help children learn to live a well-balanced life. We aim to teach them ways to be physically, emotionally and financially healthy, which you can see reflected in our list of programs on the attached document. We also engage community leaders and businesses to mentor students, which helps the students set goals for possible employment opportunities, and we believe that this helps the businesses better understand the needs of families in our communities.

As stated in the Budget section below, our expenses are not recouped through member fees and we rely on individual donations and grants to operate the clubs. The cost of yearly membership is \$24.00 per member with a maximum of \$72.00 per family. We provide financial aid so that cost is not a barrier to membership. The actual yearly cost per member to operate the clubs is \$700.00.

Provide **revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:**

REVENUES AND EXPENSES	ACTUAL 2017 *Note that the Reedsburg Club opened in September 2017	ESTIMATED 2018 *Includes a full year of both the Baraboo and Reedsburg clubs	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST			\$70,000
USER FEES	\$ 57,200	\$ 77,800	
ALL OTHER REVENUE	\$329,533	\$466,800	
TOTAL REVENUES	\$386,733	\$544,600	
EXPENSES:			
SALARIES, WAGES & FRINGES	\$239,116	\$343,896	
SUPPLIES & SERVICES	\$119,098	\$149,506	
CAPITAL OUTLAY		\$ 24,500	
TOTAL EXPENSES	\$358,214	\$517,902	

\*funding request will service ALL Sauk County clubs at approximately 15% of combined budgets.

**9. List the programs provided to Sauk County residents (not just the program requesting funds for):**

The Boys & Girls Clubs of West-Central WI programs focus each day on our four main program components for our members:

- Academic Success
- Healthy Lifestyles
- The Arts
- Good Citizenship and Leadership.

These core values are what drive our club and its success.

To enhance this mission and keep members engaged through high school we recently launched our Strategic Academic Success Initiative, or S.A.S.I. This is our intensive 5-year plan to ensure that 100% of our members graduate high school on time with a diploma and are college or career ready. To keep teens engaged in this program and others, we have dedicated teen centers where youth ages 13-18 have their own space to study, socialize, work and just hang out and have fun.

Our core daily programs provide youth the ability to connect with caring adult mentors to help promote good behavior, kindness, and empathy and provide a strong moral compass for these young people. By working on these core values daily, we are helping to create adults who are kind, healthy, educated, compassionate and civic minded. This, in turn, helps our communities become stronger by instilling the next work force with values.

\*\*Please see attached list of all programs offered at the Boys & Girls Club sites.

**10. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:**

Goal 1 – Improve youth Mental Health

- Secure available services after school for youth attending the club  
Measures: Number of youth served
- Host the Building a Better U – Teen Summit for mental health in 2019  
Measures: Summit held, number of youth in attendance, post-summit evaluation

Goal 2 – Improve youth Nutrition and Healthy Lifestyles

- Utilize the Kids Café kitchen at the club to provide hot nutritious meals to all members each day  
Measure: Number of meals offered
- Teach youth how to cook healthy meals  
Measure: Number of cooking programs offered, number of members participating
- Create active lifestyle routines to fight obesity and diabetes in all members  
Measures: Number of programs offered, number of members participating

\*\*Please see attached documents illustrating our proven track record of measuring our program outcomes.

**11. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?**

The club has proven to be a collaborative partner with schools, hospitals, other not for profit organizations and law enforcement departments. Through these collaborations, we have made an impact in the areas of youth obesity, diabetes, graduation rates, mental health, financial literacy, community service, drug/alcohol awareness and juvenile crime offenses in Sauk County.

Existing partners:

- SSM Health Baraboo Hospital – Created our Kids Café garden and just doubled it
- Reedsburg Area Medical Center – Financial support and community needs assessments
- Greater Sauk County Community Foundation – Funded our teen girls club
- City of Baraboo – Donates 63% of our Baraboo club site costs, plus garden site
- City of Reedsburg – Donates 100% of our Reedsburg club site costs
- Baraboo School District – Partners in supporting our Baraboo show choir Harmonix
- Baraboo Area United Fund – Remodeled our Kids Café kitchen in Baraboo
- W.R. and Floy Sauey Family Foundation and Saputo Cheese – Funded our Kids Café kitchen creation in Reedsburg
- Second Harvest Foodbank and Wal-Mart Distribution Center – Provides food for our meals
- Sauk County Human Services – Program collaboration, financial support

Many of these partnerships provide the space, resources or physical infrastructure needed to support our programs. Continued Sauk County funding would help us to hire and train staff to implement the programs.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

---

Signature

Karen DeSanto, Executive Director  
Printed name and authority to sign

---

Date

# Boys & Girls Clubs of West-Central WI



## Key Programs



### Academic Success



**PowerHour**  
PowerHour is homework help for all Club members. This program is offered daily and provides one-on-one homework assistance and small group tutoring. For those that don't have homework, quiet areas to read are available.



**Summer Brain Gain**  
Summer Brain Gain is a fun, interactive, project-based learning program designed to help prevent Summer Learning Loss in our youth members. This program keeps members off the couch and away from video games while having fun creating and learning through various projects such as building a rocket.



**Stride Academy**  
Stride is an online based educational program that focuses on increasing member skill sets in Math, Reading, and Language Arts.



**Project Learn / Wacky Science**  
Project Learn reinforces the academic enrichment of young people utilizing high-yield learning activities such as Wacky Science. Wacky Science brings a fun atmosphere of scientific exploration as members work with each other to create cool artifacts and demonstrate scientific principles.



**Money Matters**  
Money Matters is a teen financial program that promotes financial responsibility and independence. Members learn how to manage a checking account, create and stick to a budget, save, and how to pay for college.



**Fine Art**  
Art is a daily program at the Club for all members. Participants have the opportunity to express themselves through a wide range of media including drawing, coloring, painting, sculptures, beads, and collages.

### Healthy Lifestyles



**Organic Garden**  
Our Organic Garden was launched in 2014 and features a wide selection of vegetables and herbs. Members go through the entire process of gardening including preparing the beds, planting, daily caring of produce, harvesting, cleaning, and using what's grown in a meal or snack.



**Healthy Habits**  
Healthy Habits is an extension of the Triple Play Lineup. This program incorporates healthy living and active learning in every part of the Club experience. Healthy Habits emphasizes good nutrition, regular physical activity and improving overall well-being.



**Kids Cafe**  
Kids Café is a new food program the Club is offering. Three days a week during the school year and every day during the summer, the Club will offer healthy, hot meals to its members.



# Healthy Lifestyles Continued



## Games Room & Chess Club

Games Room & Chess Club offers members a chance to socialize with their peers while learning and playing fun games. Many games, such as Chess, require members to think strategically and builds critical thinking skills and fosters good sportsmanship amongst players.



## Triple Play: A Game Plan for the Mind, Body and Soul

The Triple Play program is a comprehensive health and wellness program that strives to improve the overall health of Club members' Mind, Body and Soul through increasing daily physical activity, teaching good nutrition, and helping develop healthy relationships.



## Wanna Play?

Wanna Play encourages Club members to increase their overall fitness by playing and learning the fundamentals of Baseball and Softball. The Club utilizes city parks and holds weekly "Games" over the summer where 30+ members have participated in each game.

# Good Character & Leadership



## Career Launch / Career Blast

Through Career Launch, Club Teens embark on a journey to explore possible vocations, make sound educational decisions and find success in the world of work. Through our Career Blast portion of the program, we take members to area colleges and campuses to gain hands on experience in a wide range of career fields.



## League of Extraordinary Gentleman

LOEG is a teen guys-only group that meets weekly. This program teaches our young men responsibility and lays out what it really means to be a man. Through guest speakers, interactive activities and field trips; the LOEG is a fan favorite with all our teen males.



## SMART Girls

SMART Girls is a health, fitness, prevention/education, and self-esteem enhancement program for Club girls. Encouraging young women to have healthy attitudes and lifestyles, SMART Girls helps them reach their full potential through dynamic sessions, group activities, field trips and mentoring from adult women.



## Keystone Club

Keystone Club is a service and leadership club for young people ages 14-18. This unique leadership development experience provides opportunities for youth to participate in activities in four focus areas: community service, academic success, career preparation and teen outreach.



## Junior Staff / Junior Leaders

The Jr. Leader program takes members through the process of applying for a job, interviewing, and exploring a career in youth or human services, particularly Boys & Girls Club work.



## Torch Club

Torch Club is a leadership group for members ages 11-13. Torch Club members learn to elect officers and work together to implement activities in four areas: service to Club and community, education, health and fitness, and social recreation.



# GREAT FUTURES START HERE.

# Boys & Girls Clubs of West-Central WI

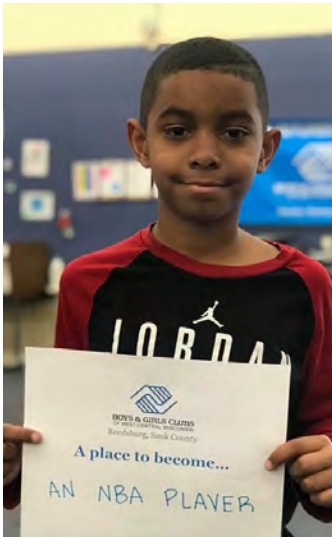


**BOYS & GIRLS CLUBS  
OF WEST-CENTRAL WI**  
Baraboo - Reedsburg - Tomah

## 2017 Reedsburg Site Highlights

**Registered  
Members**

**158**  
youth served



**Program  
Sessions**

**375**  
opportunities



**Average  
Daily  
Attendance**

**58**  
on school days



**Healthy  
Food**

*Fuel for  
Growing Kids*

**4,298**  
snacks



## Academic Success, Career Development & The Arts



**139** Participants in  
**200** Program sessions

- Summer Brain Gain
- Power Hour
- Drama Matters
- Fine Arts
- Music Makers
- Career Launch



## NEW SITE TO BGCWCW ORGANIZATION!



**BGC Reedsburg** opened its doors for the first time on September 5th, 2017!

## 100+ Volunteers

helped out at the Club with Programs and Club Improvements. THANK YOU!



## Healthy Lifestyles including Sports, Fitness & Recreation



**138** Participants  
**156** Program sessions

- Triple Play
- CLUB Boxing
- SMART Girls
- Healthy Habits



Our **staff** are trained in positive programming, first aid, CPR, Abuse prevention and a variety of other topics. This knowledge is used everyday as we not only prepare our youth for their future, but help them through everyday difficulties such as homework, bullying and home issues.

Collectively the staff hold 2 Masters degrees; 8 Bachelors Degrees, & 2 Associates Degrees. All of the remaining staff are currently pursuing a degree.



**BOYS & GIRLS CLUBS**  
OF WEST-CENTRAL WI

**OUR MISSION:** To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

# GREAT FUTURES START HERE.

# Boys & Girls Clubs of West-Central WI



**BOYS & GIRLS CLUBS**  
OF WEST-CENTRAL WI  
Baraboo - Reedsburg - Tomah

## 2017 Baraboo Site Highlights

**Registered  
Members**

**326**  
youth served



**Program  
Sessions**

**1600**  
opportunities



**Average  
Daily  
Attendance**

**91**  
on school days



**52**  
on summer days

**Healthy  
Food**

*Fuel for  
Growing Kids*

**10,044**  
meals



**18,451**  
snacks

## Academic Success, Career Development & The Arts



**316** Participants in  
**775** Program sessions

- Summer Brain Gain
- Power Hour
- Drama Matters
- Fine Arts
- Music Makers
- Career Launch



## Character & Leadership Development

**177** Participants in  
**160** Program sessions

**104** club members participated in  
Community service

# 65 Volunteers

helped out at the Club with  
Programs and Club  
Improvements. THANK YOU!



## Healthy Lifestyles including Sports, Fitness & Recreation



**306** Participants

**642** Program sessions

- Triple Play
- CLUB Boxing
- SMART Girls
- Healthy Habits



Our **staff** are trained in positive programming, first aid, CPR, Abuse prevention and a variety of other topics. This knowledge is used everyday as we not only prepare our youth for their future, but help them through everyday difficulties such as homework, bullying and home issues.

Collectively the staff hold 2 Masters degrees; 8 Bachelors Degrees, & 2 Associates Degrees. All of the remaining staff are currently pursuing a degree.



**BOYS & GIRLS CLUBS**  
OF WEST-CENTRAL WI

**OUR MISSION:** To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

# GREAT FUTURES START HERE.

SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST

<b>Organization</b>	<b>Central WI Community Action Council, Inc.</b>
<b>Prepared by:</b>	<b>Fred Hebert</b>
<b>Phone #</b>	<b>(608) 254-8353</b>
<b>E-Mail</b>	<b>donna@cwcac.org</b>

---

1. Request for Sauk County Funds for the year beginning January 1, 2019:

**\$7,500**

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

**Wisconsin Statutes Chapter 181, Non-Stock Corporation**

3. Attach Bylaws and Articles of Organization.

**Please see attached**

4. Provide Proof of who can sign for the organization.

**Please see attached**

5. Are you a Not-for-Profit Organization?

**Yes (Please see attached State Certificate & 501(c)(3) certificate)**

6. Organization Mission and Vision:

**To provide the opportunity for services which help low-income individuals and families within our service area achieve self-sufficiency and independence.**

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

**The basic funding request of \$7,500 helps support the general administration and management of the agency. As noted in our most recent Fiscal & Management Audit, less than 3% of our budget is applied to management and general operations. The Sauk County Human Services Director supports and funds a unique Homeless Prevention & Intervention Program managed by CWCAC, Inc. staff; funding at \$97,200. In addition, our Purchase of Services contract with Sauk County Human Service Department includes \$7,200 for Guardianship Fees which has been a very active service component. We request this same amount for 2019.**

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST	7,500	7,500	7,500
USER FEES			
ALL OTHER REVENUE	66,247	103,671	103,671
TOTAL REVENUES	73,747	111,171	111,171
EXPENSES:			
SALARIES, WAGES & FRINGES	29,140	43,514	45,000
SUPPLIES & SERVICES	44,607	67,657	66,171
CAPITAL OUTLAY			
TOTAL EXPENSES	73,747	111,171	111,171

8. List the programs provided to Sauk County residents (not just the program requesting funds for):

**Weatherization Assistance, Crisis Assistance, Emergency Food & Shelter Program, Project Chance, United Way, Food Pantries, Jobs & Business Development, Car Loan Program, Skills Enhancement Program, Sauk County Rapid Re-Housing, Guardianship & Fiduciary Services**

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

**For the past 25 years, Sauk County has contributed \$7,500 for our agencies' general management and operations. These funds have not been designated for any specific program but for support of CWCAC's mission. Our goals are measured by the number of successful events for individuals and families in each of our programs.**

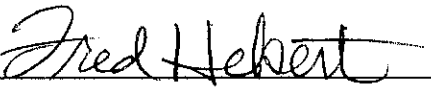
10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

**CWCAC, Inc. is a partner agency at the Sauk County Job Center where we employ one full-time and one part-time staff. These office staff collaborate ensuring a full circle of related services. The part-time staff functions as reception and referral; our full-time staff provides case management and housing assistance for homeless both temporary and permanent housing. Referrals for housing assistance are primarily from Sauk County Human Services Department staff working as a team**

**solving and securing housing for individuals and families. CWCAC, Inc. also offers a Guardianship service to both Human Services staff and the courts which involves multi-agency coordination. County funding assures continuation of services which the demand experiences increase each year.**

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

  
Signature

Fred Hebert  
Printed name and authority to sign

06/25/18  
Date



**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	<b>Hope House of South Central WI, Inc.</b>
<b>Prepared by:</b>	<b>Ellen Allen, Executive Director</b>
<b>Phone #</b>	<b>608-356-9123</b>
<b>E-Mail</b>	<b>hhoffice@hopehousescw.org</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$25,000

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

Hope House is a 501(c)3 organization. The Registered Agent is Cheryl Wittmann

3. Attach Bylaws and Articles of Organization.
4. Provide Proof of who can sign for the organization.
5. Are you a Not-for-Profit Organization? Yes
6. Organization Mission and Vision:

The mission of Hope House is to prevent abuse and provide support to victims of domestic and sexual violence. Our service area includes Sauk, Columbia, Juneau, Marquette, and Adams Counties.

Vision Statement: We envision a community where healthy relationships prosper and all people live free from fear and the threat of fear.

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

County funds, along with individual contributions and fundraising efforts fulfill requirements to utilize local matching dollars in order to leverage state and federal grant funds which serve as the core funding for Hope House services. County funds support direct client assistance, agency staffing, staff development, program supplies and some expenses not covered by grants.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:	\$1,661,772	\$1,621,883	\$1,530,569
SAUK COUNTY REQUEST	\$ 25,000	\$ 25,000	\$ 25,000
USER FEES			
ALL OTHER REVENUE	\$1,636,772	\$1,596,883	\$1,505,569
TOTAL REVENUES	\$1,661,772	\$1,621,883	\$1,530,569
EXPENSES:	\$ 1,393,346	\$1,670,180	\$1,582,755
SALARIES, WAGES & FRINGES	\$1,058,171	\$1,319,980	\$1,336,181
SUPPLIES & SERVICES	\$ 335,171	\$ 350,200	\$ 246,574
CAPITAL OUTLAY			
TOTAL EXPENSES	\$1,393,346	\$1,670,180	\$1,582,755

8. List the programs provided to Sauk County residents (not just the program requesting funds for):

- 24-hour Helpline
- Case Management
- Individual supportive counseling
- Short-term emergency lodging
- Support groups
- Outreach services
- Children's program
- Legal, medical and personal advocacy
- Community education and training

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

Goal 1: To reduce occurrences of first-time perpetration and victimization by implementing a primary prevention plan that utilizes evidence-based principles, concepts and strategies to change risk and protective factors at the individual, relationship, community and societal levels.

Outcome Measure: At least 125 youth prevention education presentations will be provided in five school districts in Sauk County (Baraboo, Reedsburg, Sauk Prairie, Spring Green and Weston).

Goal 2: Consistently deliver high quality, culturally appropriate, evidence-based, trauma-informed crisis intervention and support services for victims of domestic violence and sexual assault that are geographically accessible for residents of Sauk County.

Outcome Measure: 1,000 Callers from Sauk County will have 24/7 access via telephone to a trained advocate for crisis intervention and support services specifically for domestic and sexual violence.

Outcome Measure: 400 Sauk County residents will receive crisis intervention and support services from a mobile advocate at safe partner sites in Baraboo, Reedsburg, Sauk-Prairie, Spring Green, La Valle, Lake Delton, Plain, North Freedom, and Rock Springs.

Goal 3: Assist individuals and families who are fleeing imminent domestic violence in accessing a range of community-based, affordable housing options (including short-term emergency lodging, supportive housing, and permanent housing) so that they have a platform from which they can pursue personal goals and improve the quality of their lives. Collaborate with agencies in the local housing Continuum of Care so that limited housing opportunities are available to those most at risk.

Outcome Measure: Hope House will provide housing advocacy for 80 Sauk County residents who are fleeing domestic violence including screening/assessment for participation in Coordinated Entry in order to access local housing resources.

Goal 4: To promote measurable improvements in community awareness and understanding of domestic violence and sexual assault and to take action on unique community priorities for promoting victim safety and offender accountability on behalf of the residents of Sauk County.

Outcome Measure: Provide or participate in 12 (at least one per month) community events throughout Sauk County to provide awareness and education

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

Hope House works collaboratively with numerous county and community partners to maximize utilization of limited resources without duplicating services or efforts.

Hope House holds a seat on the Sauk County Criminal Justice Coordinating Council (CJCC) and actively participates in the Sauk County Coordinated Community Response Team (CCR) and Sexual Assault Response Team (SART). Both through these teams and in our daily work, Hope House collaborates with community partners, such as law enforcement, district attorney's office, human services, ADRC, schools and healthcare, to ensure that victims of violence are referred to the appropriate agency to receive the services and support that they need. To accomplish this, we have established formal and informal collaborations with these Sauk County service providers.

Hope House also participates in Coordinated Entry along with other members of the local Housing Continuum of Care to assist people in accessing housing services. We work together with the local continua members and the Balance of State to reduce barriers to housing, streamline the process to access housing, and to ensure that partner agencies work to fill community gaps without duplicating services.

Sauk County funding will assist us in continuing to work to strengthen these collaborations by participating in community meetings and events, networking with other service providers, and providing information, support, and training to other service providers and systems that we work with.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

Ellen Allen

Signature

Ellen Allen, Executive Director

Printed name and authority to sign

6/25/2018

Date

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	<b>Wisconsin Conservation Congress</b>
<b>Prepared by:</b>	<b>Michael Rogers</b>
<b>Phone #</b>	<b>608-643-8057</b>
<b>E-Mail</b>	<b>Mrogers69@hotmail.com</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$ 1400.00

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.  
The Conservation Congress is elected by county people to represent them on environmental issues.

3. Attach Bylaws and Articles of Organization. We have a fairly long set of bylaws and codes of procedure. I could list them if you want them.

4. Provide Proof of who can sign for the organization.  
As the Chair of the Sauk County Delegates can sign for the organization.

5. Are you a Not-for-Profit Organization? Yes

6. Organization Mission: The WI. Conservation Congress is the only statutory body in the state where citizens elect delegates to advise the Natural Resources Board on how to responsibly manage Wisconsin's natural resources for present and future generations. The Congress accomplishes this through open, impartial broad ranged actions.

Organization Vision: The vision of the WI Conservation Congress is to strengthen and enhance our ability to gather and convey the wisdom and influence of Wisconsin citizens in the formation of natural resource policy, research, education and conservation.

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

These funds will be used to help offset travel expenses for meetings to attend our annual convention. Most of us attend several meetings a year usually somewhere in the central area of the state or Madison.

Provide **revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:**

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST	1300	1400	1400
USER FEES	0	0	0
ALL OTHER REVENUE	0	0	0
TOTAL REVENUES	0	0	0
EXPENSES:			
SALARIES, WAGES & FRINGES	1300	1400	1400
SUPPLIES & SERVICES	0	0	0
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	1300	1400	1400

8. List the programs provided to Sauk County residents (not just the program requesting funds for):

There is no actual list of programs for what we do. Any citizen can attend the spring hearing for questions brought for review and discussion.

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

Our goals are always the same, to bring answers and information about our natural resources to the citizens of Sauk County.

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

We are sometimes asked to give talks and answer questions about what's happening with certain natural resource resolutions by local outdoor groups and we attend the 4 Sauk County Sportsman's Alliance meetings every year.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

Michael J. Rogers  
Signature

Michael J. Rogers / Chair Sauk County Delegates of the WI. CC.  
Printed name and authority to sign

7/24/18  
Date

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	Mirror Lake Management District (MLMD)
<b>Prepared by:</b>	Catherine Spert, Treasurer
<b>Phone #</b>	608.963.4191
<b>E-Mail</b>	catherine.spert12@frontier.com

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$10,000

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

Lake Management District (local municipality) Chpt 33 WI Statutes

3. Attach Bylaws and Articles of Organization. Established March 21, 2006 by Sauk County

4. Provide Proof of who can sign for the organization. Board of Supervisors

5. Are you a Not-for-Profit Organization? NO

6. Organization Mission and Vision:

Protection and rehabilitation of Mirror Lake, Sauk County, WI

- control and remove sedimentation in Mirror Lake
- maintain navigation on Mirror Lake by mechanical weed harvesting and tree removal when it blocks navigation
- monitor water quality and invasive species
- provide education on invasive species, shoreline restoration and lake use

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

Construct storage shed (40' x 54' x 15'8") at Mirror Lake State Park to store equipment owned by Mirror Lake Management District, Mirror Lake State Park and Friends of Mirror Lake State Park.

Including the MLMD weed harvester, cross country ski trail groomer (MLSP), snowmobiles (MLSP), ATV's (MLSP). Indoor storage increases the life span of this very expensive equipment and reduces

**Provide revenue and expense figures for the project for which you are requesting Sauk maintrana. Cafts. County support, not necessarily your total organization's budget:**

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
<b>REVENUES:</b>			
SAUK COUNTY REQUEST	0	0	0
USER FEES	0	0	0
ALL OTHER REVENUE	0	44,790	10,000
<b>TOTAL REVENUES</b>	<b>0</b>	<b>44,790</b>	<b>10,000</b>
<b>EXPENSES:</b>			
SALARIES, WAGES & FRINGES	0	0	0
SUPPLIES & SERVICES	0	0	0
CAPITAL OUTLAY	0	54,790	0
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>54,790</b>	<b>0</b>

8. List the programs provided to Sauk County residents (not just the program requesting funds for):

MLMD harvests aquatic weeds in Mirror Lake from Hwy 23 to the public boat launch through narrows to MISP to provide a navigational channel and at the MISP beach and boat launch. 350,000 visitors come to MISP each year to camp, hike, canoe, kayak, fish and cross country ski.

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

Keep the waters of Mirror Lake open for navigation by kayakers, canoers, fisherman, boaters and other recreational use. Maintain swimming beach and 2 boat launches. Provide safe accessible cross country ski, hiking and biking trails. Clean Boats Clean Waters program at MISP boat launch by MLMD educates boaters on invasive species and provides data on lake usage & visitors.

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

Mirror Lake Association has provided \$7,000 Friends of Mirror Lake State Park \$10,000, Ishnala Supper Club \$4,000 to fund this project to date. MLMD has committed \$20,000. We also collaborate with the Seth Peterson Cottage Conservancy, Delton Sportsmen's Club, and MISP. MISP is providing the land, site grading and road work for the project. This request brings us very close to goal which will

By signing this document, I agree and bind the organization in the following ways: help raise balance.

- No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

  
Signature

Waldor Peterson, Chairman  
Printed name and authority to sign

July 19, 2018  
Date

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	<b>Lake Redstone Protection District</b>
<b>Prepared by:</b>	<b>Chuck Ecklund</b>
<b>Phone #</b>	<b>608-985-8280</b>
<b>E-Mail</b>	<b>cecklund@mwt.net</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$ 1,000,000

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.  
Lake Redstone Protection District (LRPD)

3. Attach Bylaws and Articles of Organization.

4. Provide Proof of who can sign for the organization.

5. Are you a Not-for-Profit Organization? Yes

6. Organization Mission and Vision:

Per state statute, the purpose of a lake protection district is to maintain, protect, and improve the quality of a lake and its watershed for the mutual good of the members and the lake.

The mission of the Lake Redstone Protection District is: to protect and rehabilitate the water quality of Lake Redstone for its' residents and the public.

7. What is the primary purpose of the use of these funds (feel free to attach more information)? **Re: Dredging Lake Redstone**

The primary purpose is to maintain Lake Redstone, through dredging, as a viable source for county and local citizens to enjoy recreational activities. Specifically, the runoff the feeds into the lake has resulted in accumulated sediment that is choking off access to many of the bays on the lake, such as where the County Boat Landing is on the north side. Without sediment removal, this and other bays will become bog-like, eliminating boat traffic and human use. Eventually the lake area will lose property values and the "quality of life" for Sauk County residents who enjoy the lake and its' scenic beauty. This would result in less out of town visitors and less tourism dollars for the area. A reduction of property values would reduce the county and local tax base that local residents support.

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST			\$1,000,000
USER FEES			
ALL OTHER REVENUE			
TOTAL REVENUES			
EXPENSES:		Est. \$3-6 Million	
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES			
CAPITAL OUTLAY			
TOTAL EXPENSES			



8. List the programs provided to Sauk County residents (not just the program requesting funds for):

Local efforts include lake water testing, stream testing, plant management in the lake, a Clean Boats, Clean Waters program, working with farmers in the watershed, and various projects to reduce runoff on lake properties. The LRPD sponsors Farmer Luncheon to educate and discuss common areas of concern. We also host Lake Fairs which educate Sauk County residents with speakers and community interest booths for local information. A child fishing tournament is held with prizes.

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

Our community is planning to borrow \$3 to 6 million locally to fund "Dredging of Lake Redstone" bays, including the channel from the County Boat Landing to the main lake. This is planned as a 10-year loan. This will allow public boating and maintain lake access from the county boat landing.

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

The LRPD partners with the Town of La Valle, Sauk County Conservation, Planning & Zoning, Parks & Recreation, Juneau County Conservation, USDA Agriculture, and many departments of the DNR. We host an annual meeting with these bodies to review lake issues and plan for the future of Lake Redstone. Local efforts include lake water testing, stream testing, plant management in the lake, a Clean Boats, Clean Waters program, working with farmers in the watershed, and various projects to reduce runoff. This funding will reduce sediment in the lake allowing the LRPD to continue with projects to improve Lake Redstone and the surrounding area. This, in turn, will provide the county with tourism, economic growth and recreational opportunities for residents.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

  
Signature

*Chuck Ecklund LRPD Chair*  
Printed name and authority to sign

6/18/2018  
Date

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	<b>Baraboo-WI Dells Airport</b>
<b>Prepared by:</b>	<b>Ed Geick</b>
<b>Phone #</b>	<b>608-355-2715</b>
<b>E-Mail</b>	<b>egeick@cityofbaraboo.com</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$ 4,100

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.  
Local government partnership between the City of Baraboo and the Village of Lake Delton to operate the Baraboo-Wisconsin Dells Airport.

3. Attach Bylaws and Articles of Organization.  
The Operations Agreement for the Baraboo – Wisconsin Dells Airport is part of this packet.

4. Provide Proof of who can sign for the organization.  
The Airport Commission appointed Ed Geick as the Airport Manager.

5. Are you a Not-for-Profit Organization? Yes

6. Organization Mission and Vision:  
These are part of the Operations Agreement

Aviation access for Sauk County businesses, residents and the flying public. Our mission is to be ready to serve the needs of the flying public.

7. What is the primary purpose of the use of these funds (feel free to attach more information)?  
This airport provides service to all of Sauk County for business, hobby and general aviation purposes. These funds will assist with capital projects for 2019.

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST	4100	4100	4100
USER FEES	41639	60888	45000
ALL OTHER REVENUE	50494	640641	52000
TOTAL REVENUES	96233	705629	101100
EXPENSES:			
SALARIES, WAGES & FRINGES	14707	15001	18000
SUPPLIES & SERVICES	36648	118128	53100
CAPITAL OUTLAY	7500	596500	30000
TOTAL EXPENSES	58855	729629	101100

8. List the programs provided to Sauk County residents (not just the program requesting funds for):

Current airport services include airport fueling, flight lessons, flight tours, aircraft rentals. UPS overnight packages flown in on a daily basis. Airplane mechanical services.

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

Continue to improvements to terminal building and accessory structures and hanger for public use.

A copy of the Airport Capital Plan is attached.

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

The Airport has a cooperative agreement with the Baraboo School District for training students.


By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

  
Signature

Edward A. Geick

Printed name and authority to sign

  
Date

**STATEMENT OF PROJECT INTENTIONS FOR BARABOO DELLS AIRPORT**

STATEMENT OF PROJECT INTENTIONS FOR BARABOO DELLS AIRPORT

Year	Description	Size of Improvement	Petition Date	Total
2017	01/19, property acquisition	5 acres or approach extension	6/10/2009	270,000
	Runway 01/19 Recon & widen	46,500 SY, 4" bituminous, 59,000 lb aircraft	7/14/15, 9/27/05	2,911,811
<b>2017 Total</b>				<b>3,181,811</b>
2018	Land Use Zoning Ordinance	reimbursement	2017	50,000
	Flex Patch Parallel Taxiway	Parallel taxiway	n/a	40,000
	Capital Maintenance	Determined in budget cycle	n/a	
<b>2018 Total</b>				<b>90,000</b>
2019	Design North Terminal Area (Site plan)	fuel farm, term bldg, entrance rd, lights, sign	2017	50,000
	Capital Maintenance	Determined in budget cycle	n/a	30,000
	Equipment Replacement	Per Replacement Schedule	n/a	10,100
<b>2019 Total</b>				<b>90,100</b>
2020	Design Lighted Security entrance	Enhance Security lighting	2017	20,000
	Redesign Auto Parking & entrance rd	20 (+/-) stall addition	7/14/2015	81,000
	Design new Fuel Farm	2 grades	2017	50,000
	Capital Maintenance	Determined in budget cycle	n/a	30,000
	Equipment Replacement	Per Replacement Schedule	n/a	10,100
				5,000
<b>2020 Total</b>				<b>196,100</b>
2021	Design North Parallel Taxiway (3A)	17,000 SY	7/14/2015	166,667
	Relocate Fuel Farm	2 grades	2017	500,000
	Capital Maintenance	Determined in budget cycle	n/a	30,000
	Equipment Replacement	Per Replacement Schedule	n/a	7,500
<b>2021 Total</b>				<b>704,167</b>
2022	Recon N Parallel taxiway & lighting (3A)	17,000 SY, 4" bituminous, 59,000 lb aircraft	7/14/2015	1,130,000
	Capital Maintenance	Determined in budget cycle	n/a	30,000
	Equipment Replacement	Per Replacement Schedule	n/a	7,500
<b>2022 Total</b>				<b>1,167,500</b>
2023	Rnwy 1 approach land acquisition	for extension and approach lights	7/14/2015	390,000
	Design Terminal Building	100 x 200	2020	165,000
	Capital Maintenance	Determined in budget cycle	n/a	30,000
	Equipment Replacement	Per Replacement Schedule	n/a	7,500
<b>2023 Total</b>				<b>607,500</b>
2024	Construct Terminal Building	100 x 200	2020	120,000
	Capital Maintenance	Determined in budget cycle	n/a	30,000
	Equipment Replacement	Per Replacement Schedule	n/a	5,600

SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST

<b>Organization</b>	<b>Mid-Continent Railway Historical Society</b>
<b>Prepared by:</b>	<b>Bobbie Wagner</b>
<b>Phone #</b>	<b>262-763-2017</b>
<b>E-Mail</b>	<b>wagnerfdn@wi.rr.com</b>

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1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$125,000

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

Corporation  
Registered Agent – Jeffrey Bloohm

3. Attach Bylaws and Articles of Organization.

Attached

4. Provide Proof of who can sign for the organization.

Attached

5. Are you a Not-for-Profit Organization?

Yes

6. Organization Mission and Vision:

Mission Statement

Our mission is to educate the public by recreating as accurately as possible the Golden Years of Railroads, from the Civil War days until after World War II, by operating a living railroad with vintage equipment from those times.

We will collect, preserve, restore, and operate artifacts from those times so as to inform the public about the development of railroading from wooden equipment to steel, and from steam power to internal combustion. We will give our visitors a firsthand experience on this equipment. We will do our best to accurately portray this Golden Age.

Vision Statement

The Mid-Continent Railway Historical Society sees itself as a place where visitors can learn of a time when the railroad station was the social and communication center of every small town. People came to the station to meet folks who came from faraway

places, or to journey to those places. The mail, packages, newspaper, and goods came by rail, or were shipped by rail. The railroad and its telegraph were the nucleus that tied a small community to every place in the entire country. Everyone depended on the railroad for transportation, information, and the shipment of goods and mail.

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

Mid-Continent has been providing daily train rides in historic rail cars during the summer season and autumn weekends for many years on museum-owned property and rail. A bridge over Seeley Creek is located on this route. It has been determined by an FRA (Federal Railroad Administration) Designated Inspector that this bridge must be rebuilt. An FRA Designated Engineer has been hired by Mid-Continent and upon completion of design, bids will be solicited from several companies that specialize in this work. Project is expected to be accomplished during late 2018/early 2019. It is imperative that this project be completed so that Mid-Continent can continue to provide train rides to the general public, and continue as a truly operating railroad museum in the same standard as the early days of railroading.

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST			\$125,000
USER FEES			
ALL OTHER REVENUE		\$500,000	
TOTAL REVENUES			
EXPENSES:			
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES			
CAPITAL OUTLAY			
TOTAL EXPENSES			\$625,000

8. List the programs provided to Sauk County residents (not just the program requesting funds for):

Mid-Continent provides an unique experience for travelers and tourists beyond the normal tourist industry. We enhance the all-important tourism of Sauk County with our special niche of enjoyment coupled with education in a relaxed atmosphere. We are a destination point for many visitors from afar. We bring many volunteers to the area on a regular basis, using motels and frequenting restaurants. We have special days for

Reedsburg, Baraboo and North Freedom residents, and are in the process of expanding this program to other cities and townships.

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

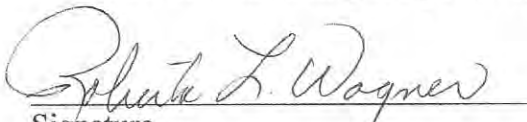
Repair of the Seeley Creek bridge must be completed in time for our 2019 season, beginning in May. Attendance and ridership is expected to increase, particularly with the return of the Chicago and North Western 1385 steam engine in 2019/2020.

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

Mid-Continent enjoys partnering with the local Chamber of Commerce organizations to promote their special days. This will increase as new cities and townships are added. Local businesses are used for day-to-day operational needs.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

  
Signature

ROBERTA (ROBBIE) WAGNER  
Printed name and authority to sign  
(LETTER ATTACHED)

9-18-18  
Date

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	<b>Pink Lady Rail Transit Commission</b>
<b>Prepared by:</b>	<b>Alan Anderson</b>
<b>Phone #</b>	<b>608-356-1721</b>
<b>E-Mail</b>	<b>barabooalan@gmail.com</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$ 750

- 2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.  
Rail Commission
- 3. Attach Bylaws and Articles of Organization.
- 4. Provide Proof of who can sign for the organization.
- 5. Are you a Not-for-Profit Organization? no
- 6. Organization Mission and Vision:

The Pink lady works to ensure a continued high quality rail service to Sauk County businesses along the Madison to Reedsburg state owned rail line.  
!4 businesses employing over 3000 employees use the line.

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

To pay for mileage and Per Diem of the commissioners who attend meetings.

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST	1200	1200	750
USER FEES			
ALL OTHER REVENUE	1400	1600	1000
TOTAL REVENUES	2600	2800	1750
EXPENSES:			
SALARIES, WAGES & FRINGES	2200	2000	2000
SUPPLIES & SERVICES	100	100	100
CAPITAL OUTLAY			
TOTAL EXPENSES	2300	2100	2100



8. List the programs provided to Sauk County residents (not just the program requesting funds for):

The commission focuses on creating and keeping good communications between the shippers, the rail operator, and the state DOT. We also lend support to the funding of rail improvements on the Madison to Reedsburg line.

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

Primary goals these years are to monitor the repairs of the Merrimac Bridge and the future funding of the repairs of the ties from Madison to Reedsburg. The total of the two projects scheduled over the next 5 years is over 30,000 million dollars

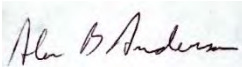
10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

11.

We work closely with the State DOT department of rails and harbors and with the Wisconsin Southern Rail co.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.



\_\_\_\_\_  
Signature

\_\_\_\_\_  
Alan B Anderson  
Printed name and authority to sign

8-7-2018

\_\_\_\_\_  
Date

SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST

<b>Organization</b>	<b>City of Reedsburg</b>
<b>Prepared by:</b>	<b>Steven T. Zibell</b>
<b>Phone #</b>	<b>608-524-6404</b>
<b>E-Mail</b>	<b>szibell@ci.reedsburg.wi.us</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019:

**\$ 4,100**

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

**City of Reedsburg**

3. Attach Bylaws and Articles of Organization.  
4. Provide Proof of who can sign for the organization.  
5. Are you a Not-for-Profit Organization? **Government**  
6. Organization Mission and Vision:

**To serve the citizens of Reedsburg and surrounding area with a safe and modern general aviation facility.**

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

**Funds will be used for general maintenance of the Reedsburg Municipal Airport. In 2019 they will contribute to seal coating our pavement infrastructure.**

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:	\$73,405	\$73,500	\$73,500
SAUK COUNTY REQUEST	\$4,100	\$4,100	\$4,100
USER FEES	\$8,056	\$9,500	\$9,500
ALL OTHER REVENUE	\$41,762	\$50,000	\$50,000
TOTAL REVENUES	\$127,323	\$137,100	\$137,100
EXPENSES:			
SALARIES, WAGES & FRINGES	\$11,740	\$13,303	\$13,702
SUPPLIES & SERVICES	\$100,000	\$111,000	\$114,330
CAPITAL OUTLAY	\$2,100	\$2,000	\$3,000
TOTAL EXPENSES	\$113,840	\$126,303	\$131,032

8. List the programs provided to Sauk County residents (not just the program requesting funds for):

**Fly-in-Rive in breakfast, flight training and airplane rides. Also see attached sheet for more information.**

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

**2019 we plan on seal coating our pavement infrastructure and begin work on updating our Airport Layout Plan. City is in the planning stages working with the WBOA, FAA and other agencies on possible extending Viking Drive into our Industrial Park. Success of these projects will depend on cooperation along with funding sources.**

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

**The funds help with the routine maintenance along with helping to fund long term planning and capital projects. Our Airport provides another mode of transportation with businesses in the City and surrounding area. This year we helped out Wisconsin Dells, Baraboo and other large business in Sauk County due to the work being done at the Baraboo Airport. The funding helps keep our Airport to become a viable option for the aviation community to do business in Reedsburg and Sauk County.**

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

Steven T. Zibell  
Signature

Steven T. Zibell DPW/City Engineer  
Printed name and authority to sign

6/20/18  
Date

# **Reedsburg Municipal Airport use Information**

## **Annual Aircraft Operations (estimated)**

General Aviation.....5000  
Air Taxi.....75  
Military.....100

## **Aircraft Based at Reedsburg (C35)**

Total 20

## **Active Area Pilots**

Student.....10  
Private.....50  
Commercial.....10  
Air Transport.....7  
Instrument.....15

## **Major Airport Uses**

Midwest Hardwoods.....Citation XLS  
Jarden.....Challenger, Gulfstream  
Shopko.....Mitsubishi MU2  
Quantec LLC.....Cessna 172/Cessna 182  
Lakeside Foods.....Navajo  
Energy Advisors.....C182  
Titan Tires.....Falcon 50  
Indelible Properties.....Piper Archer  
Industrial Park.....Various Aircraft  
Lake Redstone/Dutch Hollow.....Various Aircraft  
Professional Air Services.....Cessna Conquest  
Military  
DNR  
Restaurant Use in Reedsburg  
Oshkosh Airshow Stayover

## **Aeronautical Services Available**

Fixed Base Operator-Fuel, Instruction, Supplies, Aircraft Storage/Rental, Airport Management  
Aircraft Maintenance/Interior EWP Aircraft Services  
Aircraft Paint Euroair Aviation

## **Area Served by the Airport**

Reedsburg and surrounding communities Est. Population 20,000+

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	<b>Sauk County Development Corporation</b>
<b>Prepared by:</b>	<b>Ed White</b>
<b>Phone #</b>	<b>608 355-2084</b>
<b>E-Mail</b>	<b>ewhite@scdc.com</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019: \$ 50,000
2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.  
Non-Stock Not for Profit Corporation Registered Agent - Ed White -
3. Attach Bylaws and Articles of Organization. **Attached**
4. Provide Proof of who can sign for the organization. **Bylaws – Article IX**
5. Are you a Not-for-Profit Organization? Yes – 501 c-4
6. Organization Mission and Vision:
  - The mission of the Sauk County Development Corporation: To promote and retain the diverse economic vitality of Sauk County and its communities.
  - The vision of the Sauk County Development Corporation: SCDC’s collaborative, regional approach to economic development ensures that Sauk County continues to be a premier place to live, work and conduct business. Sauk County has a respected, reliable workforce with valuable, diverse skills, as well as a supportive, catalytic environment for entrepreneurs and business expansions.
7. What is the primary purpose of the use of these funds (feel free to attach more information)? **Details attached**
  - Business Retention and Expansion program
  - “Come Home to Sauk County” workforce attraction campaign
  - Community Housing implementation program

Provide **revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:**

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST	\$50,000	\$71,250	\$50,000
USER FEES	\$7,000	\$10,000	\$3,000
ALL OTHER REVENUE	\$86,600	\$129,650	\$26,825
TOTAL REVENUES	\$143,600	\$210,900	\$79,325
EXPENSES:			
SALARIES, WAGES & FRINGES	\$134,530	\$132,700	\$66,350
SUPPLIES & SERVICES	\$56,811	\$78,200	\$12,975
CAPITAL OUTLAY			
TOTAL EXPENSES	\$191,341	\$210,900	\$79,325

8. List the programs provided to Sauk County residents (not just the program requesting funds for):
  - Business Retention and Expansion program
  - Workforce Development (attraction, training, language, etc.)
  - Housing (working with communities to implement our housing study from 2018)
  - Business Assistance (connecting startup, expanding, or transitioning companies with resources such as lenders, Small Business Development Center, U.W. Extension at the state level, and the WI Economic Development Corporation)
  
9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:
  - BRE- Make 75 visits to learn about the business climate in Sauk County and identify “Red Flag” issues that could cause a company to downsize or leave the county. We anticipate follow up required for approximately 25 companies and the objective is to solve as many of these issues as possible.
  - “Come Home to Sauk County” program. The goal is to contact all former students of the classes of 2009 and 2004 (10 and 15-year reunions) and supply them with information on the career opportunities available to them here in Sauk County. The objective is to offer younger workers (ages 28-33) information on job opportunities that they can check into when they may already be coming back for class reunions. This program will be developed in the 4<sup>th</sup> quarter of 2018 so details are not available, but if we can affect even a small number of returns, it will be successful.
  - The goal of the community housing implementation program will be to assist at least three of the six communities that participated in the SCDC Housing Study in 2018. We hope to start this program when the study is released in the late third quarter of 2018 and complete it in 2019. The objective is to assist communities in further identifying and attracting development opportunities brought forth from the study. The objective is to see at least two projects started in 2019 based on information generated in the report.
  
10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?
  - We work with all the Chambers of Commerce in the county by providing input and data on their projects and working with the businesses in their communities.
  - We collaborate with school districts throughout the county on building awareness of opportunities for students after graduation. We will be expanding efforts in this area in partnership with the Workforce Development Board on tours of local businesses by teachers in 2019.
  - We work with Madison College and U.W. -Baraboo Sauk County by bringing Business Bootcamps, English as a Second Language (ESL) participants and community resource events to their campuses.
  - Executive Director serves on the SCIL Board, training the next generation of leaders in Sauk County.

These efforts are part of our normal operations and so I do not anticipate that County funding will increase these efforts.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

---

Signature

---

Printed name and authority to sign

---

Date

**Sauk County Development Corporation  
Action Plan**

**Business Retention and Expansion**

**Objective:** Increase local business’ competitive edge by evaluating and addressing some of their key concerns and needs.

**Customers:**

- **Private Sector Businesses** – (Headquarters, major employers, growing businesses of all sizes, agri-business, large hospitality/destinations, healthcare, manufacturing)
- **Municipalities**

**Measurements:**

- *# of companies expanding or leveraging public programs to expand*
- *# of employers contacted vs. number of face-to-face retention visits*
- *% increase in growth of tax base tied to projects*
- *# of follow-ups to assist with company questions*
- *Customer satisfaction with business retention visitation program*

**Plan of Action**

<b>Task</b>	<b>Local Tools / Project Purpose</b>	<b>Staffing/Partner Plan</b>
Business Retention Visitation Program	Identify companies across all sectors that have a significant impact on local economy. Coordinate face to face visitation program to enhance/build relationships with business leaders.	SCDC and municipalities with ED staff
Business Retention – Electronic Survey	For smaller firms, implement an electronic survey tool that identifies business red flags issues. A survey with red flag issues receives a face-to-face visit from economic development staff.	SCDC, volunteers with business relationships, introduce survey to business



**Workforce Recruitment and Development**

**Objective:** Increase the base of workers to appropriately and adequately staff Sauk County businesses.

**Customers:**

- **Private Sector Businesses** – (Headquarters, major employers, growing businesses of all sizes, agri-business, large hospitality/destinations, manufacturing)
- **Educational Institutions**
- **Talent Receiving the SCDC Tool(s)**

**Measurements:**

- *# of talent contacted - # of talent recruited using tools*
- *# of employers participating in the talent contacted*
- *# of training dollars garnered to support workforce training efforts of local employers*
- *# of businesses partnering with local schools and providing work-related experiences*

**Plan of Action**

<b>Task</b>	<b>Local Tools / Project Purpose</b>	<b>Staffing/Partner Plan</b>
Talent Acquisition Strategy – Permanent Talent	Identify companies across all sectors that have talent recruitment challenges by skill set through business visitation program. Identify their talent recruitment efforts. Coordinate development of “Come Home to Sauk County” campaign	SCDC, HR Managers, Senior Leadership
Explore enhancements of School to Work Efforts	Work with businesses to identify interest in working with and mentoring high school students to retain talent that does not go on to secondary education	SCDC, MadREP, Local Schools (K-12)

**Housing**

**Objective:** Increase affordable, available housing for permanent and temporary (seasonal) Sauk County workers.

**Customers:**

- **Hospitality, Dairy Industry, and Healthcare**
- **Housing Developers**
- **Potential Residents of Sauk County and its Communities**

**Measurements:**

- *# of Residential Units Constructed*
- *New Tax Base from Projects*
- *Private Investment (Total Dollars)*

**Products:**

- *Housing Market Analysis by Community – Document Need and Types of Units*
- *Marketing Materials Focused on Defined Sauk County Housing Opportunity*

**Plan of Action**

<b>Task</b>	<b>Local Tools / Project Purpose</b>	<b>Staffing/Partner Plan</b>
Temporary Housing (J1)	Work with local communities and industries to address housing needs of seasonal employees, as well as their potential transportation needs.	SCDC, Municipal Leaders, Industry Leaders
Housing – Rental, Single family, Condos, Senior housing, Auxiliary structures, Etc.	Implement the investment recruitment strategy that was developed from the SCDC housing study. Consider the housing needs of Sauk County and the types of units that residents seek, as well as which types could work in conjunction with Sauk County’s placemaking efforts.	SCDC, Sauk County, Municipal Leaders, Sauk County Housing Authority, Industry Leaders

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	<b>Sauk Prairie Airport, Inc.</b>
<b>Prepared by:</b>	<b>David Landsverk</b>
<b>Phone #</b>	<b>(608) 577-3754</b>
<b>E-Mail</b>	<b>David.landsverk@muellersportsmed.com</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$4,100.00

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.  
Corporation  
David Landsverk
3. Attach Bylaws and Articles of Organization.
4. Provide Proof of who can sign for the organization.
5. Are you a Not-for-Profit Organization? Yes
6. Organization Mission and Vision:

Sauk Prairie Airport, Inc. has managed the Sauk Prairie Airport for the Town of Prairie du Sac since 1963 per a management agreement and a 99 year lease with the airport owner that also began in 1963. We work in partnership with the Wisconsin Bureau of Aeronautics, the Federal Aviation Association, and various Sauk County private and public organizations to offer a safe and well-maintained public use airport to based and transient aircraft operators. Our members serve without compensation and use our available resources to maintain and make improvements to the Sauk Prairie Airport for the enjoyment and safety of all who use our community airport.

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

Sauk Prairie Airport, Inc. is planning to construct a modest Welcome Center which will serve the community as a small terminal building with a lobby and restrooms. The labor for this public facility will be volunteer with the materials expected to cost \$40,000.00. A sketch of the Welcome Center is attached.

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST	\$4,100.00	\$4,100.00	\$4,100.00
USER FEES	160.00	300.00	300.00
ALL OTHER REVENUE	3,000.00	3,000.00	3,500.00
TOTAL REVENUES	\$7,260.00	\$7,400.00	\$7,900.00
EXPENSES:			
SALARIES, WAGES & FRINGES	\$ 0.00	\$ 0.00	\$ 0.00
SUPPLIES & SERVICES	7,628.47	8,000.00	8,000.00
CAPITAL OUTLAY	0.00	0.00	40,000.00
TOTAL EXPENSES	\$7,628.47	\$8,000.00	\$48,000.00

8. List the programs provided to Sauk County residents (not just the program requesting funds for):
  - a. Training for first responders for aircraft accidents and landing zone procedures..
  - b. Fly-In programs promoting aviation with family friendly activities.
  - c. Speedometer calibration certification on runway for Sauk Prairie Police Department.
  - d. Aviation job shadowing for local high school students.
  
9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:
  - a. Construct a Welcome Center which will offer a 24/7 lobby and restrooms for the public. We have recruited the volunteer talent for this project, drawn up plans, and hope to raise funds for the materials needed.
  - b. Seal coat the runway. We are working with the Wisconsin Bureau of Aeronautics to prepare a petition for state funds for this project. The runway has had crack filling completed three times since being rebuilt in 2005.
  
10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?
  - a. Sauk Prairie Airport, Inc. is a member of the Sauk Prairie Area Chamber of Commerce. Our organization promotes the community through public events.
  - b. The Sauk Prairie Airport, Inc. board of directors includes the following elected officials: Sauk County (Bill Wenzel), Village of Prairie du Sac (Nick Lester), and the Town of Prairie du Sac (Dick Nolden). We work together in planning for the future of the airport and its role in serving the taxpayers of Sauk County with an excellent transportation infrastructure.
  - c. Sauk Prairie Airport, Inc. hosted Emergency Aircraft Accident Response Training for Sauk County first responders on June 19, 2018. This event, coordinated with Sauk City Assistant Fire Chief Michael Breunig, was an important safety training class for dozens of first responders including Sauk County Sheriff's Department Deputies, Sauk Prairie Police Officers, Sauk Prairie Ambulance Association EMTs, and Sauk City Fire Department Firefighters. Presenters from UW Med Flight, the Federal Aviation Administration, Textron Aviation, and a retired professional pilot, conducted powerpoint and hands on training for medical helicopter, piston, and jet aircraft. Procedures for managing a landing zone for UW Med Flight were thoroughly covered. Michael Breunig is a member of the Airport Rescue and Fire Fighting Department at the Dane County Regional Airport at Madison, WI. He plans on conducting future training with the above organizations and coordinating future Emergency Aircraft Accident Response events at the Sauk Prairie Airport. Two representatives from the Wisconsin Bureau of Aeronautics were also in attendance at this event. The US Army National Guard at Madison was planning on sending a UH-60 Black Hawk helicopter to our event, but had to cancel due to inclement weather. Photos of this event are attached.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.



Signature

David Landsverk, see attached Bylaws  
Printed name and authority to sign

June 23, 2018  
Date

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	Tri-County Airport
<b>Prepared by:</b>	Marc Higgs
<b>Phone #</b>	608-583-2600
<b>E-Mail</b>	Markhiggstca@yahoo.com

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$ 16,422.00

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

County owned airport

3. Attach Bylaws and Articles of Organization.

4. Provide Proof of who can sign for the organization.

5. Are you a Not-for-Profit Organization? yes

6. Organization Mission and Vision:

7. What is the primary purpose of the use of these funds (feel free to attach more information)? ANNUAL operating budget for the airport.

**Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:**

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST			
USER FEES			
ALL OTHER REVENUE			
TOTAL REVENUES			
EXPENSES:			
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES			
CAPITAL OUTLAY			
TOTAL EXPENSES			

*See Attached Spread sheet.*

8. List the programs provided to Sauk County residents (not just the program requesting funds for): Provide a quality airport to The rivet valley area, with access to the air transportation system. weather Data provided for the Spring Green area. All weather destination for med-flight, and the aviation departments of law enforcement, military, and state and local agencies. Provides national and international companies access to the local business community.

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:  
maintain the county investment in the airport infrastructure. Insure the maximum possible safety in air transportation. Utilize state and Federal aid to limit the financial burden on the County for airport operation and development.

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?  
Base of operation for 42 aircraft plus hangar for 3 jets belonging to Cardinal Glass, largest employer in Spring Green. Other companies based here are Goldleaf investment with two aircraft (one jet) and Meister Cheese Company. The airport also rents 150 acres farmland to local farmers, and provides a place of operation for two businesses.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

Marc Higgs  
Signature

Marc Higgs  
Printed name and authority to sign

7/16/18  
Date





**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	<b>Wisconsin River Rail Transit Commission</b>
<b>Prepared by:</b>	<b>Matthew Honer</b>
<b>Phone #</b>	<b>(608) 335-7341</b>
<b>E-Mail</b>	<b>m.honer@swwrpc.org</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$ 30,000

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

Local Government

3. Attach Bylaws and Articles of Organization. **1980 Charter**  
 4. Provide Proof of who can sign for the organization. Attached: **Staff Services Agreement.**  
 5. Are you a Not-for-Profit Organization? Yes  
 6. Organization Mission and Vision:

*This Commission is created for the purpose of providing for the continuation of rail service on this branch line including any of the spurs referred to or the preservation of the facilities of continuing such service. Included in this purpose is the acquisition of the entire blank line or any portions thereof by purchase or otherwise, and to operate or contract for its use by any operator, or to maintain and improve it for future use.*

7. What is the primary purpose of the use of these funds (feel free to attach more information)

The primary purpose of funds contributed to the Wisconsin River Rail Transit Commission by its county members is to undertake capital improvement projects on the entire system.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST	\$28,000	\$28,000	\$30,000.00
USER FEES			
ALL OTHER REVENUE	\$336,600	\$1,207,600	\$354,730.00
TOTAL REVENUES	\$364,600	\$1,235,600	\$384,730.00
EXPENSES:			
SALARIES, WAGES & FRINGES	\$117,900	\$156,900	\$120,300.00
SUPPLIES & SERVICES			
CAPITAL OUTLAY	\$446,700	\$1,078,700	\$264,430.00
TOTAL EXPENSES	\$564,600	\$1,235,600	\$384,730.00

8. List the programs provided to Sauk County residents (not just the program requesting funds for):

The WRRTC works to preserve rail service to the County, which is a valuable economic asset for a number of local businesses and communities. A 2013 study by UW Extension found that publicly owned rail in southern Wisconsin generated a total economic impact of 10,160 jobs, \$614 million in wages, \$1.03 billion in total income, \$1.8 billion in industrial sales, and \$91.9 million in state and local tax revenues.

In late 2014 the WRRTC acquired significant track in Sauk County, terminating in Reedsburg. This subdivision has been in constant use for numerous years. Now under the purview of WRRTC, the line is being maintained and preserved for existing customers and communities.

WRRTC and WSOR serve 15 customers in Sauk County, a majority of them are on the Reedsburg line. Commodities traveling on the line include: Polypropylene, Paper, Tin Plate, Plastic Resins, Potassium Chloride, Ammonium Sulfate, Corn, Wheat, Soybeans, Scrap Metal, Coke, Lumber, Plywood, Oriented Strand Board, Logs, and Ballast Rock.

In 2017 and 2018, WRRTC undertook the removal of the damaged Sauk City Railroad Bridge and proceeded with abandoning trackage in the Villages of Sauk City and Prairie du Sac, as well as Sauk Prairie Rec area to facilitate the creation of the Great Sauk State Trail. Work continues to facilitate the Great Sauk State Trail on the Dane County side of the Wisconsin River.

WSOR continues to conduct routine maintenance and capital upgrades throughout the entire rail system, including Sauk County. WSOR also spends capital dollars each year to replace broken ties, rail, upgrade public crossings, and do emergency repairs to bridges in need.

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

The WRRTC continues to preserve and maintain the rail corridor through member counties. While not all projects occur in Sauk County, because the rail line is contiguous, Sauk County benefits from all improvements along the line including:

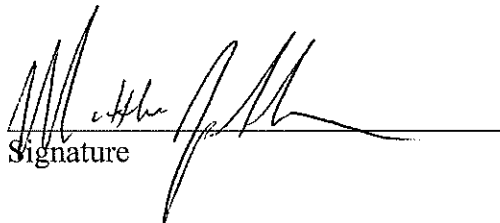
- Merrimac Bridge Rehabilitation including engineering work and emergency repairs.
- Rehabilitation of the Waukesha and Watertown Subdivisions.
- Bridge upgrades on the Prairie du Chien and Reedsburg Subdivisions.
- WSOR continues to market rail services to businesses located directly on the WRRTC System and has begun marketing trans-loading facilities to service customers not located directly on the system.
- Substantial upgrades to tracks that provide access to and from Chicago area and class 1 rail systems.

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

WRRTC has three members and an alternate on its Commission as well as members from many of the communities surround Sauk County. WSOR, the operator on the WRRTC system, continuously works with local businesses to provide rail services. WRRTC has worked with the Sauk County Highway Department to remove the rail infrastructure within Badger Army Ammunition Plant.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

  
Signature

Matthew Honer, Administrator  
Printed name and authority to sign

June 20th, 2018  
Date

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	<b>Sauk County Humane Society</b>
<b>Prepared by:</b>	<b>Rose Greenwood</b>
<b>Phone #</b>	<b>608-356-2520</b>
<b>E-Mail</b>	<b>Rose@saukhumane.org</b>

1. Request for Sauk County Funds for the year beginning January 1, 2019:  
\$201,000 plus Dog License revenue—approximately \$24,000.
2. Type of organization:  
Corporation; Dana Madalon Registered Agent
3. By-laws and Articles of Incorporation:  
See attached.
4. Provide Proof of who can sign for the organization:  
See attached.
5. Are you a Not-For-Profit Organization:  
Yes.
6. Organization Mission and Vision:  
See attached.
7. Primary Purpose of the use of these funds:

Execute the terms and conditions of our contract with the County which is to provide Animal Control duties for the county and operation of the County Animal Shelter pursuant to Wis. Stat. § 95.21, Chs 174 and 951, and Sauk Co. Code Ch. 27 as follows:

- Wis. Stat. § 95.21: Handle bite cases, provide rabies quarantine, ensure proper vaccinations of reclaimed animals.
- Ch 174: Provide 24/7 animal control services for stray animals, including pick-up and humane housing during stray period. Ensure reclaimed animals are properly licensed and vaccinated.
- Ch 951: Assist law enforcement as requested in the investigation of animal abuse and neglect cases.
- Sauk Co. Code Ch 27: Promote health, safety and general welfare of animals and the people around them. Support county’s efforts to require that animals be cared for in such a manner that they will not become a public nuisance and to ensure licensing and rabies vaccination upon animal reclaim. Provide humane housing for stray animals brought to the shelter. Provide 24/7 availability for strays brought to the shelter by law enforcement.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY CONTRACT REQUEST	147,000	147,000	201,000
DOG LICENSE REVENUE	23,965	24,096	24,000
SHELTER RELATED REVENUE	34,304	26,408	30,000
<b>SHORTFALL (SUBSIDY FROM SCHS RESERVES)</b>	<b>33,748</b>	<b>51,912</b>	<b>--</b>
TOTAL REVENUES	239,017	249,416	255,000
EXPENSES:			
SALARIES, WAGES & FRINGES	142,179	152,000	160,000
SUPPLIES & SERVICES	96,838	97,416	95,000
CAPITAL OUTLAY			
TOTAL EXPENSES	239,017	249,416	255,000

**\*Shortfall provided by Sauk County Humane Society Reserves**

8. List the programs provided to Sauk County residents (not just the program requesting funds for):  
See attached
  
9. List the major goals of your organization for 2019 and beyond:  
See attached
  
10. List ways in which you collaborate with partners throughout the community:  
See attached.

## **6. Organization Mission and Vision**

**Mission Statement:** The mission of the Sauk County Humane Society is to work in partnership with the community to:

- Prevent cruelty to animals;
- Find good homes for animals;
- Reduce pet overpopulation by promoting spaying/neutering efforts;
- Extend humane education and outreach;
- Serve as a resource for people with animal-related problems.

### **Values and Beliefs:**

- No animal or person needing help with an animal should be turned away;
- Respect for the unique and reciprocal bond between animals and humans;
- Empathy, compassion, and respect for all animals and people needing help with animals;
- Honesty and integrity;
- Professionalism and knowledge;
- Humane education;
- Fiscal responsibility and accountability;
- Speak for those who cannot speak for themselves;
- Set the standard for the humane treatment of animals.

### **2017 Highlights:**

- In good standing with ACT 90, the Wisconsin State Dogs Seller's Permit.
- Continued to focus excellence on animal care procedures and are seeing impressive results in keeping the animals healthy and available for adoption.
- Continued to work closely with Dane County Humane Society and other Humane Societies and reputable rescue groups. In 2017, 221 animals were transferred.
- Continued to work on improving space utilization to minimize stress on the animals.
- Continued to enhance processes in the shelter including animal flow from intake to outcome, policies and procedures for medical care of the animals, and establishing formal training curricula and schedules.

- We are keeping the animal population at or below capacity.
- Increased collaboration with the DNR; receiving many more calls and animals than previously.
- Volunteers logged 15,537 hours in 2017. Volunteer orientations are held every month and we are doing a better job of integrating volunteers into operations to reduce staff hours and increase services.
- Increased media presence including regularly scheduled appearances on Pet of the Week on Channel 15, Monday morning spots on two local radio stations, consistent publishing of Pet of the Week in County newspapers.
- Increased Adopt-A-Thons throughout the month. First Saturday of every month we are at Sauk Prairie Small Animal Hospital. Third Saturday of every month from January through September we are at Farm & Fleet in Baraboo. The fourth Saturday of every month we are at Fetch22 in Baraboo.
- Reached over 2,000 students through our targeted third grade Bite Prevention Program.
- Our 2017 Summer Critter Camp program was expanded from two to three weeks. In addition to learning about animal shelters the program included field trips to Devil's Lake Nature Center; Necedah Wildlife Refuge, The Big Cat Sanctuary, Lost Canyon in Lake Delton, and various veterinary clinics. Visitors included Madison Herpetology, Custom Canines (service dog training), and Baraboo Animal Control officers.
- Continued to maintain good relationships with County law enforcement agencies.

## **8. List the Programs provided to Sauk County Residents**

The Sauk County Humane Society works in partnership with Sauk County Law Enforcement, the Sauk County Health Department, and other Sauk County Officials to assure the safety of our residents and visitors where animals are concerned. Major programs provided by the Sauk County Humane Society under contract with Sauk County include:

- Rabies Control Quarantine/Bite Check Program;
- Stray animal pick-up;
- Stray animal housing and care;
- Reuniting animals with their owners.

The following is a list of services performed and required, through our contract, by the staff of the Sauk County Humane Society:

- The shelter must be open to the public a minimum of thirty hours per week with a minimum of five hours on the weekend;
- Provide rabies observation services and maintain twenty-four hour capture and retrieval service for stray, trapped, wild, injured or dead animals involved in rabies observation;
- Have responsibility and authority for the care, treatment, and adoption of retrieved or impounded domestic animals;
- Cooperate with Sauk County Law Enforcement agencies for impoundment of stray dogs and cats and follow up on reported stray animal bites and other requests of Sauk County Law Enforcement agencies;
- Humanely euthanize animals by authorized and properly certified personnel or licensed veterinarians and dispose of animals in a sanitary and humane manner;
- Serve as the official center for lost and found pet reports.
- Be responsible for veterinary services required for carrying out terms of agreement;
- Work with law enforcement and Sauk County Department of Public Health with respect to rabies control for public health protection;
- Assist Law Enforcement with the investigation of animal abuse and neglect cases with the goal of education and correction of the problem;



- Ensure redeemed animals have current licensure and rabies inoculation;
- Maintain building and equipment in good condition;
- Pay all utility bills;
- Provide supplies and equipment for cleaning and normal maintenance;
- Be responsible for snow removal and lawn care;
- Be responsible for trash and garbage removal;
- Provide and pay all appropriate insurance;
- Provide bookkeeping and accounting operations for the shelter;
- Furnish a vehicle in good condition and maintain said vehicle;
- Be prepared for emergency management should an emergency arise in Sauk County and animals are involved.

**Programs provided by the Sauk County Humane Society to Sauk County residents outside the scope of our contract include:**

- Serve as an open admissions shelter where no animal is turned away not matter how injured, sick, diseased, or otherwise unadoptable;
- Shelter and care for owner-surrendered animals;

**Incoming Non Contract-Related Animals**

	Surrenders	Safekeeping	Wildlife	Cremation Request	TOTAL
Dog	168	13			181
Cat	819	19			838
Rabbit	19				19
Other	60			1	61
Wildlife			210		210
<b>TOTAL</b>	<b>1066</b>	<b>32</b>	<b>210</b>	<b>1</b>	<b>1309</b>

- Safekeeping of pets in the shelter for a resident experiencing a health or housing crisis on a short-term basis, giving the individual time to make other arrangements. In 2017 we provided Safekeeping to 32 pets of 29 individuals with a total of 903 days in-shelter.

- Pet Food Pantry for low-income residents who are unable to provide food for their pet. In 2017, ninety-two people and 201 pets were served by the Pet Food Pantry.
- Pet Partnership, a volunteer-run program that serves low-income residents who temporarily, for health or other short-term reasons, cannot care for their pet, allowing more companion animals to stay in their homes;
- Provide owner request humane euthanasia.
- Education and Outreach to include bite prevention, humane animal care, how to be a good companion animal guardian, the importance of spay/neuter programs, and proper animal care;
- Participate in community events with information booths and educational materials.
- Offer a low cost spay/neuter clinic for cats and dogs. In 2017 we spayed or neutered 849 cats and 104 dogs through our clinic.
- Collaborate with the DNR on wildlife emergencies; serve as a resource for wildlife questions for the public;
- Offer Pet-Assisted Therapy, a program where volunteers visit nursing homes, hospitals, hospice, and assisted living facilities with shelter animals;
- Provide financial emergency veterinary assistance, through the Josh Diehm Fund, to the elderly and low income families. In 2017 we helped 33 people with 45 pets cover emergency vet bills for an average of \$125 per person.
- Provide volunteer transport of injured or unweaned wildlife to rehabilitators.

## **9. List the Major Goals of your Organization for 2019 and Beyond**

1. Continue to offer 24/7 animal pick-up and bite control services for stray animals.
2. Continue to hold animals for four days, per state law, and provide necessary veterinary care.
3. Continue to instill a culture of customer service in all staff.
4. Continue to stress the importance of spay/neuter and continue to offer low cost spay/neuter but begin to migrate to high volume to address and control the County's skyrocketing pet overpopulation problem.
5. Provide a regular vaccination clinic for both dogs and cats.
6. Continue to increase use of volunteers in lieu of hiring additional staff.
7. Continue to develop relationships with external Humane Societies and reputable rescue groups to facilitate animal transfer when at or near capacity.
8. Continue to educate the public regarding bite prevention and the importance of caring for and treating our companion animals properly.
9. Continue to present animals for adoption in the local newspapers, on TV, on social media, on our website, and on the radio.
10. Continue to work closely with Sauk County Law Enforcement and have our trained and certified staff take on Humane Officer duties.
11. Provide assistance as needed regarding large animal neglect and abuse cases.
12. Rejuvenate the Animal Watch Report which previously appeared bi-weekly in the Baraboo News Republic.
13. Assist the general public with basic wildlife issues, including serving as a resource for questions, and using volunteers to transport injured and sick wildlife to licensed rehabilitation centers or wildlife centers.
14. Plan for and construct a larger building capable of better meeting the animal and community needs of Sauk County and the Sauk County Humane Society.

## **10. List ways in which you collaborate with partners throughout the community.**

1. We collaborate with the Department of Human Services when they have a client who needs help but who cannot or will not cooperate because of concern for a pet. We have helped retrieve animals from resident's homes and have helped residents keep their animals through our Safekeeping Program. We also help these individuals via Pet Partnership, a volunteer-run program that serves low-income residents who temporarily, for health or other short-term reasons, cannot care for their pet, allowing more companion animals to stay in their homes;
2. We have a robust Pet Food Pantry that is available to any low income resident who needs help with pet food and kitty litter. We work with St. Vincent de Paul to communicate to people in need that this is an option for them.
3. Residents of Hope House often need a place for their pets to stay while they are working to get their feet back on the ground. We offer our Safekeeping program to those residents.
4. Pet Assisted Therapy is a program where volunteers visit nursing homes, hospitals, assisted-living homes, and hospice centers with shelter animals;
5. During extreme weather conditions (heat/cold), we work with the local organizations that house the homeless to ensure their pets have a place to stay overnight.
6. We have a comprehensive Education and Outreach program that includes school visits throughout the county, participation in Rural Safety Days, participation in Earth Day events, and offering presentations to community service groups.
7. We frequently collaborate with the Department of Natural Resources, taking calls from them, taking animals referred to us by them, and assisting them in animal situations in the field.

**None of these programs are funded by the county. Support is 100% donation and volunteer based.**

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

A handwritten signature in cursive script, reading "Dana Madalon", is enclosed in a rectangular box. A horizontal line extends from the right side of the box.

Signature

Dana Madalon, President, SCHS Board of Directors  
Printed name and authority to sign

24 June 2018  
Date

**Year 2019 Budget Request**  
**for the**  
**Sauk County Disabled Parking**  
**Enforcement Assistance Council**

The following pages contain the purpose, duties of the Sauk County Disabled Parking Enforcement Assistance Council. A dollar amount requested for the Council's 2019 printing and photography budget will conclude this request.

### **Sauk County Disabled Parking Enforcement Assistance Council:**

**Purpose:** To increase the enforcement of laws concerning disabled parking by permitting trained individuals to submit reports of violation that result in citations being issued.

The law is intended to allow, under belief of information, that law enforcement may issue citations on the violation reports submitted by Disabled Parking Enforcement Assistance Council members without having to personally observe the violations. The officer does not spend precious "on the road" time having to drive to a reported violation of a disabled stall.

**Duties:** Council members are authorized to report illegal parking in a disabled stall, illegal use of disabled license plates and disabled identification cards, and business non-compliance to laws requiring designation and reservation of parking stall reserved for the disabled by providing a written report containing specific statutorily required information and photographic evidence to support the written information. They are also authorized to give out educational/informational materials to assist in proper use of disabled stalls and various types of disabled identification.

All duties and authorizations are designed to increase education about, enforcement of disabled parking laws and at the same time reduce the burden on law enforcement by providing them with most, if not all, of the information they require to investigate a reported violation and determine what action needs to be taken.

**Ongoing goals and Development :** The Sauk County Disabled Parking Enforcement Assistance Council in cooperation with other Disabled Parking Enforcement Assistance Councils and several Wisconsin State Legislators, are attempting to get present laws pertaining to disabled parking modified and or created in order to streamline them and give a more concise set of laws to work with.

Presently there are many contradiction within the present laws and loopholes that allow way too many persons to abuse the disabled parking system.

Disabled parking enforcement Assistance Councils are making a difference. Both in assisting the truly disabled in their quest to be able to properly and legally use the disabled stalls, and helping the municipalities that are losing millions of dollars in revenue recoup their loses by turning in those who illegally use disabled stalls and disabled ID.

### **Budgetary request for 2019:**

To continue to perform the intended purposes of the Council in increasing enforcement of and education about disabled parking, the Council members require the proper printed materials to do so. To maintain an adequate supply of the necessary forms and educational materials it will be necessary to have it printed periodically. Also, in an effort to better document evidence of violations, digital cameras and printers are used to

provide law enforcement with hard evidence of the violations, which can be used in court. A budget request for these printing costs and cost of maintaining and/or upgrading cameras and/or printers on an annual rather than biannual basis should reduce the overall costs and guarantee adequate supplies of all necessary materials and equipment.

**I, as the coordinator for the Sauk County Disabled Parking Enforcement Assistance Council respectfully request that an amount not to exceed \$1100 be budgeted for the Sauk County Disabled Parking Enforcement Assistance Council to cover its printing costs in 2019.**

Please noted that the 2019 request reflects a 15% reduction from 2018's request.

Respectfully,

Steven Pribbenow  
SCDPEAC Coordinator



**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	Sauk Co. Disabled Parking
<b>Prepared by:</b>	Steven Pribbenow
<b>Phone #</b>	608-434-3088
<b>E-Mail</b>	scdprac@centurytel.net

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$ 1100<sup>00</sup>

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

Volunteer Community Service

3. Attach Bylaws and Articles of Organization.

4. Provide Proof of who can sign for the organization.

5. Are you a Not-for-Profit Organization? yes

6. Organization Mission and Vision:

see attachments

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

see attachments

**Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:**

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST			
USER FEES			
ALL OTHER REVENUE			
TOTAL REVENUES			
EXPENSES:			
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES	1200	1300	1100
CAPITAL OUTLAY			
TOTAL EXPENSES	1200	1300	1100

8. List the programs provided to Sauk County residents (not just the program requesting funds for):

see ATTACHMENTS

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

see attachments

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

By signing this document, I agree and bind the organization in the following ways:

- No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

Steven Prebbelow  
Signature

STEVEN PREBBELOW  
Printed name and authority to sign

6/22/2018  
Date

# **PUBLIC WORKS FUNCTIONAL GROUP**

## **MISSION STATEMENT**

The continued enhancement of services and resources for efficient county public works operations.

## **VISION STATEMENT**

To promote interdepartmental and intergovernmental cooperation to provide safe, efficient and quality customer service.

## **ELEMENT(S) OF COUNTYWIDE MISSION FULFILLED**

Promote Safe Community  
Encourages Economic Development

## Highway

### Department Vision - Where the department would ideally like to be

The Highway Department is committed to maintaining the current level of service it provides to the general public while reducing costs through improved efficiency and operating procedures.

### Department Mission - Major reasons for the department's existence and purpose in County government

We are a department entrusted with the development, maintenance, and safe operation of Sauk County's transportation system. We strive to satisfy the diverse mobility needs of all citizens while retaining a responsible concern for public safety and the environment.

### Elements of Countywide Mission Fulfilled

Promote safe community  
Encourage economic development

### Specific Strategic Issues Addressed

Declining/unpredictable financial support (highways, Medicaid, other)

Maintain transportation network and services (Baraboo highway shop, other transportation networks, broadband)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Reduce equipment repair time and cost. Eliminate frequent and redundant repairs or extending the longevity of repairs that are made.	Thorough daily routine maintenance checks on equipment reduce repair time and costs therefore our production on projects will be maximized and increase productivity.	Improve Department efficiency by combining more efficient maintenance techniques and equipment with new material products to reduce the need for costly and redundant maintenance procedures.	12/31/2019
Improve safety with a well maintained fleet of operational equipment.	Thorough daily routine maintenance checks and knowledge of equipment reduces unexpected safety injury therefore reduces safety costs.	Continue to update the Department's equipment fleet with new, reliable, safe, and efficient units.	12/31/2019
Reduce employee injuries/accidents as well as general public liability claims and improve work quality and efficiency through knowledgeable work crews.	Employee injuries/accidents should be reduced/minimized if we improve our knowledge on the jobsite with equipment/surroundings.	Continue to educate employees on policy/procedure changes and train crews on various safety, maintenance, and construction techniques through workshops and seminars.	5/31/2019
Maintain continuity of information sharing between government agencies, authorities, and the general public to reduce confusion and inefficiency.	Collaboration and communication with other departments grows us as a department in obtaining information.	Continue correspondence with other governments at the state, county, and local levels to ensure needs are met and compliance with policies, procedures, and mandates is maintained.	12/31/2019
Consider all roads/bridges on the CTH system for future needs to ensure that no single element falls below an acceptable level of safety.	Highway department works within their yearly highway improvement plan and works with townships to make sure all necessary improvements are made.	Monitor and accurately determine future needs of the CTH system to adequately project budget values to cover needed costs.	8/31/2019
Maintain effective procedures used for winter maintenance operations to ensure the Department is current with statewide accepted levels of service.	Our level of service is proven with the maintenance we provide to the highways. New procedures, equipment and material are used each year.	Improve service of winter maintenance operations by incorporating new materials, equipment, and procedures to improve efficiency, response time, and general safety.	10/1/2019
Incorporate new technologies and alternative fuels into Department operations.	Improved fuel mileage improves longevity/efficiency of equipment.	Monitor advancements in alternative fuel vehicles and other technologies which could improve Department efficiency.	12/31/2019
Improve signing and public information for businesses located on CTH BD and USH 12.	Continued growth and keeping businesses in Sauk County.	Continue to work with businesses on signing issues and future needs for improving business in areas affected by the USH 12 Bypass.	12/31/2019
Address ever changing needs of the Department and employees and act upon them to maintain Department efficiency, safety, and employee morale.	Employee turnover rate would decrease and employees would want to continue their employment in Sauk County.	Review and update current procedures and administer improvements where needed to increase Department efficiency, moral, and safety.	12/31/2019

## Highway

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Bridge Aids	Reimbursement to local townships and villages for half of their costs associated with construction, repair, or replacement of eligible bridges and culverts.	Wis Stat §82.08	User Fees / Misc	\$0	0.03	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$1,935		
			Operating Expenses	\$80,741		
			<b>TOTAL EXPENSES</b>	<b>\$82,676</b>		
<b>COUNTY LEVY</b>	<b>\$82,676</b>					
County Highway (CTH) Maintenance	General maintenance of all County highways including patching, seal coating, brush cutting, mowing, litter cleanup, and road painting.	Wis Stat §83.06	User Fees / Misc	\$80,450	21.18	Maintenance \$ per centerline mile Fleet efficiency PASER score
			Grants	\$529,758		
			Vacancy Factor	\$15,000		
			<b>TOTAL REVENUES</b>	<b>\$625,208</b>		
			Wages & Benefits	\$1,556,523		
			Operating Expenses	\$646,305		
			Transfer to General Fund	\$70,000		
			<b>TOTAL EXPENSES</b>	<b>\$2,272,828</b>		
<b>COUNTY LEVY</b>	<b>\$1,647,620</b>					
CTH Snow	Maintenance activities to ensure safe winter driving conditions including plowing, sanding, salting, and drift control.	Wis Stat §83.06	Intergovernmental	\$0	6.62	Cost of snow removal per centerline mile of road
			Grants	\$393,904		
			<b>TOTAL REVENUES</b>	<b>\$393,904</b>		
			Wages & Benefits	\$488,349		
			Operating Expenses	\$958,177		
			<b>TOTAL EXPENSES</b>	<b>\$1,446,526</b>		
<b>COUNTY LEVY</b>	<b>\$1,052,622</b>					
CTH Construction	County highway rehabilitation and reconstruction projects.	Wis Stat §83.04	Intergovernmental	\$0	4.23	Construction dollars per centerline mile of county roads Fleet efficiency
			Grants	\$681,864		
			<b>TOTAL REVENUES</b>	<b>\$681,864</b>		
			Wages & Benefits	\$308,925		
			Operating Expenses	\$1,599,554		
			<b>TOTAL EXPENSES</b>	<b>\$1,908,479</b>		
<b>COUNTY LEVY</b>	<b>\$1,226,615</b>					
CTH Bridge	County bridge rehabilitation and reconstruction projects.	Wis Stat §83.065	User Fees / Misc	\$0	0.67	
			Grants	\$69,705		
			<b>TOTAL REVENUES</b>	<b>\$69,705</b>		
			Wages & Benefits	\$49,667		
			Operating Expenses	\$236,385		
			<b>TOTAL EXPENSES</b>	<b>\$286,052</b>		
<b>COUNTY LEVY</b>	<b>\$216,347</b>					

## Highway

State Highway (STH) Maintenance	General maintenance of all State and Federal highways. Includes all work billed through the Routine Maintenance Agreement (RMA)	Wis Stat §83.07	Intergovernmental	\$2,248,288	20.52
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$2,248,288</b>	
			Wages & Benefits	\$1,520,231	
			Operating Expenses	\$728,057	
			<b>TOTAL EXPENSES</b>	<b>\$2,248,288</b>	
			<b>COUNTY LEVY</b>	<b>(\$0)</b>	
STH Construction	State highway and bridge rehabilitation and reconstruction projects and repair of damaged signs, guardrail, etc.	Wis Stat §83.07	Intergovernmental	\$296,814	1.83
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$296,814</b>	
			Wages & Benefits	\$134,978	
			Operating Expenses	\$161,836	
			<b>TOTAL EXPENSES</b>	<b>\$296,814</b>	
			<b>COUNTY LEVY</b>	<b>(\$0)</b>	
STH Other	State share of facility depreciation and maintenance costs to be reimbursed in subsequent years.	Wis Stat §83.07	Intergovernmental	\$103,436	0.15
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$103,436</b>	
			Wages & Benefits	\$11,169	
			Operating Expenses	\$92,267	
			<b>TOTAL EXPENSES</b>	<b>\$103,436</b>	
			<b>COUNTY LEVY</b>	<b>(\$0)</b>	
Local Government	Local road maintenance and reconstruction projects as requested by local municipalities.	Wis Stat §83.035	Intergovernmental	\$1,072,030	5.50
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$1,072,030</b>	
			Wages & Benefits	\$402,295	
			Operating Expenses	\$669,735	
			<b>TOTAL EXPENSES</b>	<b>\$1,072,030</b>	
			<b>COUNTY LEVY</b>	<b>\$0</b>	
County Department	Services provided to other Sauk County Departments.		Intergovernmental	\$115,938	0.66
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$115,938</b>	
			Wages & Benefits	\$48,893	
			Operating Expenses	\$67,045	
			<b>TOTAL EXPENSES</b>	<b>\$115,938</b>	
			<b>COUNTY LEVY</b>	<b>(\$0)</b>	
Non-Government	Services/materials provided to non-government customers.		User Fees / Misc	\$40,000	0.61
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$40,000</b>	
			Wages & Benefits	\$44,674	
			Operating Expenses	(\$4,674)	
			<b>TOTAL EXPENSES</b>	<b>\$40,000</b>	
			<b>COUNTY LEVY</b>	<b>\$0</b>	
Outlay	2 Tri-Axle Trucks	\$250,000	User Fees / Misc	\$0	-
	2 Tri-Axle Accessory Package	\$140,000	Use of Fund Balance	\$750,000	
	F550 Snow Plow Truck	\$50,000	<b>TOTAL REVENUES</b>	<b>\$750,000</b>	
	F550 Snow Plow Truck Accessory Package	\$30,000	Wages & Benefits	\$0	
	4 Quad Axle Trucks	\$30,000	Operating Expenses	\$750,000	
	Backhoe	\$15,000	<b>TOTAL EXPENSES</b>	<b>\$750,000</b>	
	5 Loaders	\$40,000	<b>COUNTY LEVY</b>	<b>\$0</b>	
	2 Tracked Skidsteer Loaders	\$25,000			
	1 Dozer	\$10,000			
	1 Skidsteer Loader	\$10,000			
	2 50,000 LB Trailers	\$80,000			
	Crash Attenuator	\$20,000			
	Various Roof Repairs	\$25,000			
	Shop Yard Paving	\$25,000			
Totals			<b>TOTAL REVENUES</b>	<b>\$6,397,187</b>	62.00
			<b>TOTAL EXPENSES</b>	<b>\$10,623,066</b>	
			<b>COUNTY LEVY</b>	<b>\$4,225,879</b>	

## Highway

<b>Output Measures - How much are we doing?</b>			
Description	2017 Actual	2018 Estimate	2019 Budget
Total centerline miles completed of roadway resurfacing/pavement replacement/reconstruction (Defined by WisDOT FDM 3-5-2) .	12.00	14.00	24.00
Total lane miles of roadway maintained during winter maintenance operations (total)	1,665 miles	1,690 miles	1,690 miles
State of Wisconsin	618 miles	638 miles	606 miles
Sauk County	625 miles	616 miles	616 miles
Town of Greenfield	68.54 miles	68.54 miles	68.54 miles
Town of Fairfield	68.5 miles	68.5 miles	68.5 miles
Town of Excelsior	105.1 miles	105.1 miles	105.1 miles
Town of Merrimac	60.5 miles	60.5 miles	60.5 miles
Town of Sumpter	46.8 miles	46.8 miles	46.8 miles
Town of Winfield	83.1 miles	83.1 miles	83.1 miles
Total centerline miles of County roads to maintain.	307.30	307.30	307.30
Cubic yards of sand used for winter maintenance on County Highways.	4,512 yds	6,000 yds	6,800 yds
Tons of salt used for winter maintenance on County Highways.	3,663 tn	5,400 tn	5,800 tn
Number of winter / snow events.	16.00	30.00	23.00
Full-time equivalents funded by other entities.	26.00	26.00	26.00
Diesel fuel used annually.	132,910 gal	127,128 gal	156,975 gal
Sauk County Highway Department administrative costs as a percentage of total highway maintenance costs.	4.50%	4.50%	4.50%
Statewide average administrative costs as a percentage of total highway maintenance costs (71 counties)	4.38%	4.65%	4.56%

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Percentage of resurfacing/pavement replacement/reconstruction (Defined by WisDOT FDM 3-5-2)miles as compared to the total road miles of the CTH system	Shows the amount of the County Highway System having a Resurfacing, Pavement Replacement, or Reconstruction project.	4.20%	4.20%	7.80%
Fleet efficiency: equipment revenues generated less operating costs	>\$0 means equipment has been used productively, decreasing reliance on property taxes	\$145,870	\$125,000	\$125,000
Fleet efficiency: percentage of revenues generated in excess of operating costs	>100% means equipment has been used productively, decreasing reliance on property taxes	108.78%	100.00%	100.00%
Average lane miles of roadway per patrol section to maintain during winter maintenance operations of county roads	WisDOT Recommends 50-60 Lane Miles per section for a Category 5 Road (<5000 AADT)	41.1 miles	41.1 miles	41.1 miles
Maintenance dollars per centerline mile of county roads	Cost per mile for Maintenance to maintain existing level of service.	\$5,113	\$5,400	\$6,800
(Re)Construction dollars per centerline mile of county roads	Shows Dollars spent on Resurfacing, Pavement Replacement, or Reconstruction compared to total miles of County Highway.	\$5,321	\$6,800	\$7,900
Percentage of County Highway miles at or above Pavement Surface Evaluation and Rating (PASER) score 7 (Scoring done every other year)	PASER evaluates road surface condition. A rating of 1 means the road has failed and reconstruction is needed. A rating of 10 means the quality is excellent and no maintenance is required.	27.82%	27.82%	22.25%
Cost of snow removal per centerline mile of county roads	Cost per mile for snow removal to keep existing Level of Service.	\$2,788.00	\$3,200.00	\$3,885.00

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>HIGHWAY</b>											
<u>Revenues</u>											
Tax Levy	3,956,803	4,065,490	4,127,562	4,116,954	4,116,954	4,225,879	108,925	2.65%	2 Tri-Axle Trucks and Accessory Packag	390,000	0
Grants & Aids	1,509,969	1,756,450	1,323,708	1,638,004	1,394,806	1,617,356	222,550	15.96%	F550 Snow Plow Truck and Accessory P	80,000	0
User Fees	278,121	159,810	178,755	185,501	185,501	90,000	(95,501)	-51.48%	4 Quad Axle Trucks	30,000	0
Intergovernmental	4,172,733	4,250,838	5,460,902	3,783,011	3,783,011	3,854,831	71,820	1.90%	Backhoe	15,000	0
Interest	5,065	22,729	55,479	8,000	8,000	70,000	62,000	775.00%	5 Loaders	40,000	0
Miscellaneous	1,589	27,657	7,004	0	0	0	0	0.00%	2 Tracked Skidsteer Loaders	25,000	0
Use of Fund Balance	0	0	0	0	725,000	765,000	40,000	5.52%	1 Dozer	10,000	0
									1 Skidsteer	10,000	0
Total Revenues	9,924,280	10,282,974	11,153,409	9,731,470	10,213,272	10,623,066	409,794	4.01%	2 50,000 lb Trailers	80,000	0
									Crash Attenuator	20,000	0
									Various Roof Repairs	25,000	0
									Shop Yard Paving	25,000	0
<u>Expenses</u>											
Labor	2,734,790	2,831,968	2,933,111	3,078,124	3,078,124	3,197,547	119,423	3.88%			
Labor Benefits	1,165,967	1,378,992	1,464,872	1,328,309	1,328,309	1,370,092	41,783	3.15%			
Supplies & Services	4,851,799	4,703,852	4,805,906	5,033,839	5,073,839	5,235,427	161,588	3.18%	2019 Total	750,000	0
Capital Outlay	0	0	0	0	725,000	750,000	25,000	3.45%			
Transfer to General Fund	5,065	22,729	55,479	8,000	8,000	70,000	62,000	775.00%	2020	725,000	0
Addition to Fund Balance	1,166,660	1,345,433	1,894,042	283,198	0	0	0	0.00%	2021	745,000	0
									2022	755,000	0
Total Expenses	9,924,280	10,282,974	11,153,409	9,731,470	10,213,272	10,623,066	409,794	4.01%	2023	25,745,000	0
Beginning of Year Fund Balance	10,824,618	11,991,278	13,336,711	15,230,753		15,513,951					
End of Year Fund Balance	11,991,278	13,336,711	15,230,753	15,513,951							

The Highway Fund is required by accounting standards to record outlay purchases as assets, not expenditures. The amounts shown for outlay expenditures are funded by fund balance use, and are for budget purposes only.

2015 Beginning fund balance restated to add \$945,935 due to implementation of new accounting standard for pensions.



**Changes and Highlights to the Department's Budget:**

The budget was developed with the following assumptions:

An overall increase in total labor costs is \$164,975 of which approximately \$70,461 impacts other Gov't agencies for which the Department provides services and \$94,514 impacts the Department directly due to the increase in health insurance costs and wage increases at the highway department.

Bridge Aid funding has increased for 2019 by \$53,585 from \$27,156 to \$80,741. This special purpose levy is exempt from levy limits.

Increases in the cost of road construction materials will directly impact the mileage of roadway maintained or rehabilitated annually. Funding reductions for maintenance/construction activities will result in deteriorating road conditions and increased road maintenance costs.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>			<b>Bridge Aid Funding</b>			
Tax Levy	4,116,954	55,340	53,585			4,225,879
Use of Fund Balance or Carryforward Funds	725,000	40,000				765,000
All Other Revenues	5,371,318	260,869				5,632,187
<b>Total Funding</b>	<b>10,213,272</b>	<b>356,209</b>	<b>53,585</b>			<b>10,623,066</b>
Labor Costs	4,402,663	163,337				4,566,000
Supplies & Services	5,077,609	105,872	53,585			5,237,066
Capital Outlay	725,000	25,000				750,000
Transfers to Other Funds	8,000	62,000				70,000
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>10,213,272</b>	<b>356,209</b>	<b>53,585</b>			<b>10,623,066</b>

**Issues on the Horizon for the Department:**

The Highway shop and administrative office are nearing the end of their useful life. An investigation will be needed in the near future to assess whether major repairs are economical or total replacement is recommended. During this investigation Highway's outlying facilities (Shops and Salt Sheds) should also be assessed to establish a maintenance, upgrade, and replacement plan. This will ensure that we are able to continue to efficiently provide our services to all parts of the County.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: HIGHWAY

Program # -->	1	2	3	4	5	6	7	8	9	10	11		Dept
Short Program Name -->	Bridge Aids	CTH Maint	CTH Snow	CTH Constr	CTH Bridge	STH Maint	STH Constr	STH Other	Local Govt	County Dept	Non-Gov't	Outlay	Total \$
Is the Program Mandated?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No		
Statutory Reference	82.08	83-83.06	83-83.06	83-83.035	83-83.065	84-84.07	84-84.10	84-84.07					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)														\$0
2. Grants & Aids (List)														
Ho Chunk Gaming Grant		0												\$0
State Transportation Aids		514,933	350,854	481,956	69,705									\$1,417,448
CHIP/LRIP Reimbursements				199,908										\$199,908
State GPL Reimbursement		10,630												\$10,630
State Radio Reimbursement		4,195												\$4,195
State Salt Storage Reimbursement			3,500											\$3,500
3. Use of Carryfwd / Fund Balance														
Capital Outlay												750,000		\$750,000
Vacancy Factor		15,000												\$15,000
4. Other Revenues														
State Maint/Construction Revenue						2,164,087	285,904							\$2,449,991
State Supervision Reimbursement						84,201	10,910	5,136						\$100,247
State Equip Storage Reimbursement								98,300						\$98,300
Misc Revenue		10,450	39,550					0						\$50,000
Local Gov't Revenue									1,072,030					\$1,072,030
County Depts Revenue										115,938				\$115,938
Non-Govt Revenue											40,000			\$40,000
Interfund Interest		70,000												\$70,000
<b>5. TOTAL REVENUES</b>	<b>\$0</b>	<b>\$625,208</b>	<b>\$393,904</b>	<b>\$681,864</b>	<b>\$69,705</b>	<b>\$2,248,288</b>	<b>\$296,814</b>	<b>\$103,436</b>	<b>\$1,072,030</b>	<b>\$115,938</b>	<b>\$40,000</b>	<b>\$750,000</b>		<b>\$6,397,187</b>

EXPENSES

6. Wages, Salaries, Benefits	1,935	1,556,523	488,349	308,925	49,667	1,520,231	134,978	11,169	402,295	48,893	44,674	N/A		\$4,567,638
7. Other Expenses	80,741	646,305	958,177	1,599,554	236,385	728,057	161,836	92,267	669,735	67,045	(4,674)	750,000		\$5,985,428
Transfer to General Fund		70,000												\$70,000
<b>8. TOTAL EXPENSES</b>	<b>\$82,676</b>	<b>\$2,272,828</b>	<b>\$1,446,526</b>	<b>\$1,908,479</b>	<b>\$286,052</b>	<b>\$2,248,288</b>	<b>\$296,814</b>	<b>\$103,436</b>	<b>\$1,072,030</b>	<b>\$115,938</b>	<b>\$40,000</b>	<b>\$750,000</b>		<b>\$10,623,066</b>

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$82,676	\$1,647,620	\$1,052,622	\$1,226,615	\$216,347	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,225,879
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Fund: HIGHWAY Department: HIGHWAY	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>70030 HIGHWAY REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-4,065,490.00	-4,065,490.00	-4,127,562.00	-4,127,562.00	100%	-2,058,477.00	-4,116,954.00	-4,116,954.00	-4,225,879.00	108,925.00
422160 HO-CHUNK GAMING GRANT	-52,759.00	-52,759.00	-52,759.00	-52,759.00	100%	-45,259.00	-45,259.00	-45,259.00	0.00	-45,259.00
424850 PETROLEUM ENVIRONMENTL CLEAN	0.00	0.00	0.00	-6,401.45	0%	0.00	0.00	0.00	0.00	0.00
435300 TRANSPORTATION AIDS / STATE	-1,301,414.00	-1,297,272.75	-1,297,273.00	-1,258,129.14	97%	-354,362.10	-1,258,129.00	-1,417,448.00	-1,417,448.00	159,319.00
435310 LOCAL ROAD/CO HWY IMPROVEMEN	-91,602.00	-406,418.08	-181,716.00	-6,418.08	4%	0.00	-91,418.00	-175,297.00	-199,908.00	108,490.00
463100 HWY MAINT/CONST PRIVATE	-127,663.00	-97,134.63	-116,354.00	-73,176.86	63%	-8,893.08	-115,501.00	-115,501.00	-40,000.00	-75,501.00
472300 TRANSPORTATION-STHS MAINTENAN	-2,641,950.00	-2,534,905.68	-2,654,990.00	-2,476,418.54	93%	-1,612,692.68	-2,649,819.00	-2,649,819.00	-2,666,863.00	17,044.00
472310 STATE PERF BASED MAINT REVENUE	0.00	-421,044.48	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
473300 HWY MAINT/CONST-OTHER GOVERN	-1,040,938.00	-1,050,595.86	-1,010,615.00	-1,102,681.87	109%	-625,188.09	-1,033,482.00	-1,033,482.00	-1,072,030.00	38,548.00
474100 HWY MAINT/CONST-OTHER DEPT	-115,242.00	-109,157.08	-90,592.00	-1,105,263.65	1,220%	-147,942.67	-99,710.00	-99,710.00	-115,938.00	16,228.00
481100 INTEREST ON INVESTMENTS	-5,000.00	-22,729.24	-8,000.00	-55,478.55	693%	-3,999.82	-8,000.00	-8,000.00	-70,000.00	62,000.00
483300 SALE OF MATERIAL AND SUPPLIES	-67,500.00	-62,675.52	-70,000.00	-105,578.26	151%	-72,198.12	-70,000.00	-70,000.00	-50,000.00	-20,000.00
486300 INSURANCE RECOVERIES	0.00	-27,657.12	0.00	-7,003.71	0%	0.00	0.00	0.00	0.00	0.00
489010 STATE CONTRIB CAPITAL REVENUE	0.00	-90,635.22	0.00	-776,538.34	0%	0.00	0.00	0.00	0.00	0.00
489011 COUNTY CONTRIB CAPITAL REVENUE	0.00	-44,500.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	-700,000.00	0.00	-700,000.00	0.00	0%	0.00	-725,000.00	0.00	-765,000.00	40,000.00
<b>TOTAL HIGHWAY REVENUE</b>	<b>-10,209,558.00</b>	<b>-10,282,974.66</b>	<b>-10,309,861.00</b>	<b>-11,153,409.45</b>	<b>108%</b>	<b>-4,929,012.56</b>	<b>-10,213,272.00</b>	<b>-9,731,470.00</b>	<b>-10,623,066.00</b>	<b>409,794.00</b>
<b>70030110 HIGHWAY ADMINISTRATION</b>										
514100 FICA & MEDICARE TAX	268.00	329.06	268.00	309.90	116%	114.80	268.00	268.00	268.00	0.00
514600 WORKERS COMPENSATION	2.00	2.19	2.00	2.23	112%	0.90	2.00	2.00	2.00	0.00
515800 PER DIEM COMMITTEE	3,500.00	4,300.00	3,500.00	4,050.00	116%	1,500.00	3,500.00	3,500.00	3,500.00	0.00
526100 ADMINISTRATION	400,997.00	412,172.60	403,514.00	421,386.47	104%	222,896.89	403,037.00	403,037.00	404,837.00	1,800.00
531800 MIS DEPARTMENT CHARGEBACKS	3,390.00	3,507.45	3,823.00	5,494.93	144%	2,574.71	4,300.00	4,300.00	6,013.00	1,713.00
533200 MILEAGE	1,300.00	1,828.35	1,350.00	1,862.39	138%	711.72	1,350.00	1,350.00	1,350.00	0.00
551600 INSURANCE-MONIES & SECURITIES	18.00	0.00	18.00	0.00	0%	0.00	18.00	18.00	18.00	0.00
552100 OFFICIALS BONDS	25.00	23.37	25.00	23.37	93%	23.37	25.00	25.00	25.00	0.00
<b>TOTAL HIGHWAY ADMINISTRATION</b>	<b>409,500.00</b>	<b>422,163.02</b>	<b>412,500.00</b>	<b>433,129.29</b>	<b>105%</b>	<b>227,822.39</b>	<b>412,500.00</b>	<b>412,500.00</b>	<b>416,013.00</b>	<b>3,513.00</b>
<b>70030303 LOCAL BRIDGE AIDS</b>										
526100 LOCAL BRIDGE AIDS	45,538.00	45,538.00	79,683.00	79,683.00	100%	27,156.00	27,156.00	27,156.00	80,741.00	53,585.00
<b>TOTAL LOCAL BRIDGE AIDS</b>	<b>45,538.00</b>	<b>45,538.00</b>	<b>79,683.00</b>	<b>79,683.00</b>	<b>100%</b>	<b>27,156.00</b>	<b>27,156.00</b>	<b>27,156.00</b>	<b>80,741.00</b>	<b>53,585.00</b>
<b>70030305 SUPERVISION</b>										
526100 SUPERVISION	110,600.00	101,376.38	112,500.00	105,204.59	94%	56,820.86	105,000.00	105,000.00	106,000.00	1,000.00
<b>TOTAL SUPERVISION</b>	<b>110,600.00</b>	<b>101,376.38</b>	<b>112,500.00</b>	<b>105,204.59</b>	<b>94%</b>	<b>56,820.86</b>	<b>105,000.00</b>	<b>105,000.00</b>	<b>106,000.00</b>	<b>1,000.00</b>

Fund: HIGHWAY Department: HIGHWAY	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>70030306 RADIO EXPENSE</b>										
526100 RADIO EXPENSE	2,500.00	1,034.40	2,500.00	1,141.52	46%	0.00	2,500.00	2,500.00	2,500.00	0.00
<b>TOTAL RADIO EXPENSE</b>	<b>2,500.00</b>	<b>1,034.40</b>	<b>2,500.00</b>	<b>1,141.52</b>	<b>46%</b>	<b>0.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>
<b>70030307 GENERAL PUBLIC LIABILITY</b>										
551700 INSURANCE-UMBRELLA	29,080.00	22,612.00	30,000.00	26,035.51	87%	26,716.76	25,000.00	25,000.00	26,500.00	1,500.00
<b>TOTAL GENERAL PUBLIC LIABILITY</b>	<b>29,080.00</b>	<b>22,612.00</b>	<b>30,000.00</b>	<b>26,035.51</b>	<b>87%</b>	<b>26,716.76</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>26,500.00</b>	<b>1,500.00</b>
<b>70030308 EMPLOYEE TAXES AND BENEFITS</b>										
513000 EMPLOYEE BENEFITS	0.00	211,550.27	0.00	216,748.11	0%	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	2.52	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514800 UNEMPLOYMENT	0.00	113.21	0.00	464.89	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EMPLOYEE TAXES AND BENEFITS</b>	<b>0.00</b>	<b>211,666.00</b>	<b>0.00</b>	<b>217,213.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030309 FIELD SMALL TOOLS</b>										
534700 FIELD SUPPLIES	0.00	0.00	0.00	0.00	0%	0.01	0.00	0.00	0.00	0.00
<b>TOTAL FIELD SMALL TOOLS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.01</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030310 HWY SHOP OPERATIONS</b>										
526100 SHOP OPERATIONS	-3,391.00	-4,208.08	-3,824.00	0.00	0%	0.00	-4,300.00	-4,300.00	-6,014.00	-1,714.00
531800 MIS DEPARTMENT CHARGEBACKS	3,391.00	4,208.08	3,824.00	0.00	0%	0.00	4,300.00	4,300.00	6,014.00	1,714.00
<b>TOTAL HWY SHOP OPERATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030311 FUEL HANDLING</b>										
535100 VEHICLE FUEL / OIL	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FUEL HANDLING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030312 MACHINERY/EQUIPMENT OPERATIONS</b>										
535900 EQUIPMENT AND MAINTENANCE	0.00	-540,325.79	0.00	-424,175.03	0%	-558,240.27	0.00	0.00	0.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	0.00	126,434.64	0.00	136,352.19	0%	149,226.52	0.00	0.00	0.00	0.00
551300 INSURANCE-CONTRACTORS EQUIP/IT	0.00	7,116.24	0.00	0.00	0%	2,877.92	0.00	0.00	0.00	0.00
<b>TOTAL MACHINERY/EQUIPMENT OPERATIONS</b>	<b>0.00</b>	<b>-406,774.91</b>	<b>0.00</b>	<b>-287,822.84</b>	<b>0%</b>	<b>-406,135.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030314 BUILDINGS/GROUNDS OPERATIONS</b>										
534700 FIELD SUPPLIES	0.00	0.00	0.00	0.00	0%	5,153.86	0.00	0.00	0.00	0.00
<b>TOTAL BUILDINGS/GROUNDS OPERATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>5,153.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Fund: HIGHWAY Department: HIGHWAY	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>70030315 INSURANCE RECOVERY EXPENSE</b>										
526100 INSURANCE RECOVERY EXPENSE	0.00	17,213.01	0.00	12,922.26	0%	1,434.00	0.00	0.00	0.00	0.00
<b>TOTAL INSURANCE RECOVERY EXPENSE</b>	<b>0.00</b>	<b>17,213.01</b>	<b>0.00</b>	<b>12,922.26</b>	<b>0%</b>	<b>1,434.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030316 CAPITAL ASSET ACQUISITION</b>										
581000 CAPITAL EQUIPMENT >\$500	700,000.00	0.00	700,000.00	0.00	0%	-0.03	725,000.00	0.00	750,000.00	25,000.00
<b>TOTAL CAPITAL ASSET ACQUISITION</b>	<b>700,000.00</b>	<b>0.00</b>	<b>700,000.00</b>	<b>0.00</b>	<b>0%</b>	<b>-0.03</b>	<b>725,000.00</b>	<b>0.00</b>	<b>750,000.00</b>	<b>25,000.00</b>
<b>70030317 MATERIAL HANDLING</b>										
534700 FIELD SUPPLIES	0.00	0.00	0.00	0.00	0%	2,605.12	0.00	0.00	0.00	0.00
<b>TOTAL MATERIAL HANDLING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>2,605.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030318 HIGHWAY PAYROLL DEFAULT</b>										
511100 SALARIES PERMANENT REGULAR	2,670,001.00	2,631,548.96	2,779,495.00	2,760,013.77	99%	1,389,969.93	2,867,788.00	2,867,788.00	2,984,318.00	116,530.00
511200 SALARIES-PERMANENT-OVERTIME	196,253.00	174,622.43	204,459.00	145,630.14	71%	163,464.06	189,037.00	189,037.00	191,291.00	2,254.00
511900 LONGEVITY-FULL TIME	19,382.00	17,318.17	17,983.00	16,808.00	93%	80.00	17,799.00	17,799.00	18,438.00	639.00
512100 WAGES-PART TIME	0.00	4,139.52	0.00	6,609.24	0%	1,128.60	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	0.00	39.20	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	220,751.00	208,078.93	229,648.00	214,965.14	94%	112,193.72	235,209.00	235,209.00	244,345.00	9,136.00
514200 RETIREMENT-COUNTY SHARE	189,141.00	184,369.32	203,012.00	196,499.81	97%	103,181.91	206,000.00	206,000.00	209,210.00	3,210.00
514400 HEALTH INSURANCE COUNTY SHARE	749,744.00	743,141.65	815,660.00	799,813.32	98%	431,268.29	843,250.00	843,250.00	870,441.00	27,191.00
514500 LIFE INSURANCE COUNTY SHARE	1,381.00	1,271.18	1,467.00	1,270.92	87%	655.52	1,316.00	1,316.00	1,359.00	43.00
514600 WORKERS COMPENSATION	41,909.00	30,134.01	43,772.00	34,797.86	79%	21,769.88	42,264.00	42,264.00	44,467.00	2,203.00
519600 PAYROLL DEFAULT OFFSET	-4,088,562.00	-4,003,203.38	-4,295,496.00	-4,182,595.47	97%	-2,226,377.35	-4,402,663.00	-4,402,663.00	-4,563,869.00	-161,206.00
524000 MISCELLANEOUS EXPENSES	0.00	8,482.46	0.00	6,012.10	0%	2,740.20	0.00	0.00	0.00	0.00
533200 MILEAGE	0.00	0.00	0.00	108.12	0%	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	0.00	57.55	0.00	67.05	0%	30.00	0.00	0.00	0.00	0.00
<b>TOTAL HIGHWAY PAYROLL DEFAULT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>104.76</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030320 CTHS ROUTINE MAINTENANCE</b>										
526100 CTHS ROUTINE MAINTENANCE	2,078,259.00	1,907,812.74	2,114,110.00	1,571,500.21	74%	866,057.76	2,062,728.00	2,062,728.00	2,079,912.00	17,184.00
<b>TOTAL CTHS ROUTINE MAINTENANCE</b>	<b>2,078,259.00</b>	<b>1,907,812.74</b>	<b>2,114,110.00</b>	<b>1,571,500.21</b>	<b>74%</b>	<b>866,057.76</b>	<b>2,062,728.00</b>	<b>2,062,728.00</b>	<b>2,079,912.00</b>	<b>17,184.00</b>
<b>70030321 CTHS SNOW/ICE CONTROL</b>										
526100 CTHS SNOW/ICE CONTROL	1,097,238.00	977,020.29	1,145,425.00	856,844.17	75%	834,203.78	1,140,345.00	1,440,345.00	1,193,902.00	53,557.00
<b>TOTAL CTHS SNOW/ICE CONTROL</b>	<b>1,097,238.00</b>	<b>977,020.29</b>	<b>1,145,425.00</b>	<b>856,844.17</b>	<b>75%</b>	<b>834,203.78</b>	<b>1,140,345.00</b>	<b>1,440,345.00</b>	<b>1,193,902.00</b>	<b>53,557.00</b>

Fund: HIGHWAY Department: HIGHWAY	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>70030322 CTHS ROAD CONSTRUCTION</b>										
526100 CTHS ROAD CONSTRUCTION	1,890,913.00	1,674,618.70	1,916,432.00	1,489,350.14	78%	15,907.66	1,875,725.00	1,575,725.00	2,123,050.00	247,325.00
<b>TOTAL CTHS ROAD CONSTRUCTION</b>	<b>1,890,913.00</b>	<b>1,674,618.70</b>	<b>1,916,432.00</b>	<b>1,489,350.14</b>	<b>78%</b>	<b>15,907.66</b>	<b>1,875,725.00</b>	<b>1,575,725.00</b>	<b>2,123,050.00</b>	<b>247,325.00</b>
<b>70030323 CTHS BRIDGE CONSTRUCTION</b>										
526100 CTHS BRIDGE CONSTRUCTION	140,000.00	124,636.52	151,750.00	146,029.72	96%	33,610.37	175,925.00	135,925.00	275,000.00	99,075.00
<b>TOTAL CTHS BRIDGE CONSTRUCTION</b>	<b>140,000.00</b>	<b>124,636.52</b>	<b>151,750.00</b>	<b>146,029.72</b>	<b>96%</b>	<b>33,610.37</b>	<b>175,925.00</b>	<b>135,925.00</b>	<b>275,000.00</b>	<b>99,075.00</b>
<b>70030325 STHS MAINTENANCE</b>										
526100 STHS MAINTENANCE	2,124,036.00	2,082,230.43	2,125,000.00	1,919,762.84	90%	1,282,342.13	2,120,000.00	2,120,000.00	1,919,762.00	-200,238.00
<b>TOTAL STHS MAINTENANCE</b>	<b>2,124,036.00</b>	<b>2,082,230.43</b>	<b>2,125,000.00</b>	<b>1,919,762.84</b>	<b>90%</b>	<b>1,282,342.13</b>	<b>2,120,000.00</b>	<b>2,120,000.00</b>	<b>1,919,762.00</b>	<b>-200,238.00</b>
<b>70030326 STHS ROAD/BRIDGE CONSTRUCTION</b>										
526100 STHS ROAD/BRIDGE CONSTRUCTION	200,000.00	133,020.95	195,000.00	231,460.39	119%	99,334.67	185,000.00	185,000.00	231,460.00	46,460.00
<b>TOTAL STHS ROAD/BRIDGE CONSTRUCTION</b>	<b>200,000.00</b>	<b>133,020.95</b>	<b>195,000.00</b>	<b>231,460.39</b>	<b>119%</b>	<b>99,334.67</b>	<b>185,000.00</b>	<b>185,000.00</b>	<b>231,460.00</b>	<b>46,460.00</b>
<b>70030327 STHS OTHER SERVICES</b>										
526100 STHS OTHER SERVICES	93,051.00	93,160.85	99,400.00	120,258.72	121%	35,986.49	99,700.00	99,700.00	120,258.00	20,558.00
<b>TOTAL STHS OTHER SERVICES</b>	<b>93,051.00</b>	<b>93,160.85</b>	<b>99,400.00</b>	<b>120,258.72</b>	<b>121%</b>	<b>35,986.49</b>	<b>99,700.00</b>	<b>99,700.00</b>	<b>120,258.00</b>	<b>20,558.00</b>
<b>70030329 STATE PERF BASED MAINT EXPENSE</b>										
526100 APPROPRIATION	0.00	250,596.62	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL STATE PERF BASED MAINT EXPENSE</b>	<b>0.00</b>	<b>250,596.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030330 OTHER LOCAL GOVERNMENT ROADS</b>										
526100 OTHER LOCAL GOVERNMENT ROADS	1,040,938.00	1,050,596.79	1,010,615.00	1,102,681.87	109%	625,188.09	1,033,482.00	1,033,482.00	1,072,030.00	38,548.00
<b>TOTAL OTHER LOCAL GOVERNMENT ROADS</b>	<b>1,040,938.00</b>	<b>1,050,596.79</b>	<b>1,010,615.00</b>	<b>1,102,681.87</b>	<b>109%</b>	<b>625,188.09</b>	<b>1,033,482.00</b>	<b>1,033,482.00</b>	<b>1,072,030.00</b>	<b>38,548.00</b>
<b>70030331 LOCAL DEPARTMENTS</b>										
526100 LOCAL DEPARTMENTS	115,242.00	109,156.98	90,592.00	1,105,263.65	1,220%	147,942.67	99,710.00	99,710.00	115,938.00	16,228.00
<b>TOTAL LOCAL DEPARTMENTS</b>	<b>115,242.00</b>	<b>109,156.98</b>	<b>90,592.00</b>	<b>1,105,263.65</b>	<b>1,220%</b>	<b>147,942.67</b>	<b>99,710.00</b>	<b>99,710.00</b>	<b>115,938.00</b>	<b>16,228.00</b>
<b>70030332 NON-GOVERNMENTAL CUSTOMERS</b>										
524000 MISCELLANEOUS EXPENSES	0.00	-0.57	0.00	54.20	0%	493.39	0.00	0.00	0.00	0.00
526100 NON-GOVERNMENTAL CUSTOMERS	127,663.00	97,134.63	116,354.00	73,176.86	63%	8,893.06	115,501.00	115,501.00	40,000.00	-75,501.00
<b>TOTAL NON-GOVERNMENTAL CUSTOMERS</b>	<b>127,663.00</b>	<b>97,134.06</b>	<b>116,354.00</b>	<b>73,231.06</b>	<b>63%</b>	<b>9,386.45</b>	<b>115,501.00</b>	<b>115,501.00</b>	<b>40,000.00</b>	<b>-75,501.00</b>

<b>Fund: HIGHWAY</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: HIGHWAY</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>70030900 TRANSFERS TO OTHER FUNDS</b>										
591000 TRANSFER TO GENERAL FUND	5,000.00	22,729.24	8,000.00	55,478.55	693%	3,999.82	8,000.00	8,000.00	70,000.00	62,000.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>5,000.00</b>	<b>22,729.24</b>	<b>8,000.00</b>	<b>55,478.55</b>	<b>693%</b>	<b>3,999.82</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>70,000.00</b>	<b>62,000.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-10,209,558.00</b>	<b>-10,282,974.66</b>	<b>-10,309,861.00</b>	<b>-11,153,409.45</b>	<b>108%</b>	<b>-4,929,012.56</b>	<b>-10,213,272.00</b>	<b>-9,731,470.00</b>	<b>-10,623,066.00</b>	<b>409,794.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>10,209,558.00</b>	<b>8,937,542.07</b>	<b>10,309,861.00</b>	<b>9,259,367.65</b>	<b>90%</b>	<b>3,895,637.79</b>	<b>10,213,272.00</b>	<b>9,448,272.00</b>	<b>10,623,066.00</b>	<b>409,794.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-1,345,432.59</b>	<b>0.00</b>	<b>-1,894,041.80</b>		<b>-1,033,374.77</b>	<b>0.00</b>	<b>-283,198.00</b>	<b>0.00</b>	

## **ADMINISTRATIVE FUNCTIONAL GROUP**

### **MISSION STATEMENT**

To support the mission of the departments comprising county government through the facilitation of a collaborative environment.

### **VISION STATEMENT**

An environment of cooperation, collaboration, and creativity in which all departments participate in the management of county government operations, to enhance government efficiency and responsiveness.

### **ELEMENT(S) OF COUNTYWIDE MISSION FULFILLED**

Fiscally Responsible / Essential Services



# Accounting Department

## Department Vision - Where the department would ideally like to be

The Accounting Department should be a data warehouse of historical financial information for the County's governmental operations. The Accounting Department should provide interested parties summaries of this data, either by analyzing the data within the Accounting Department or by teaching others to retrieve the data to analyze themselves. Having a strong base of historical information, the Accounting Department should develop models to make financial projections, thereby assisting decision-makers in determining current policies or actions. The Department should also focus on research and development of recommended policies, as well as implementation of accounting best practices.

## Department Mission - Major reasons for the department's existence and purpose in County government

To facilitate the effective and efficient use of County resources and to provide a record and accountability for those resources. The Sauk County Accounting Department provides financial expertise and leadership, maintains financial records, satisfies the County's financial obligations, and prepares managerial, financial and agency reports. To serve County Board Supervisors, managers, citizens, other governmental units, and funding agencies through consultation and information dissemination, maintenance of an accounting system according to established accounting principles, and coordination of budget preparation and implementation.

## Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Provide more thorough planning for and reporting of grants	Number of audit findings issued	Refinement of the grant policy to specify approval levels. Development of a tracking database.	6/30/2019
The County is in compliance with financial reporting requirements	Number of audit findings issued	Number of new and recurring audit findings is less than three	7/31/2019
The budget document represents the results of critical analysis of internal and external factors, as well as the County's goals and mission	Award received	The budget document receives the Government Finance Officers Association Distinguished Budget Presentation Award	12/31/2019
Provide clear guidance to County Board members and Department Managers regarding the County's financial policies	Policies adopted or updated	One to two new or revised financial policies are adopted based on nationally recognized recommended practices	12/31/2019
Provide more comprehensive historical financial and community information	Award received	The Comprehensive Annual Financial Report (CAFR) receives the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting	12/31/2019
Minimize time spent processing accounts payable	Direct deposit offered	Provide the option of direct deposit of accounts payable	12/31/2019
Provide decision-makers and public with quality planning documents of anticipated capital expenditures	Award received	Award of Special Capital Recognition by Government Finance Officers Association for budget document	12/31/2020
Provide decision-makers and public with quality measures of all departments' performance	Award received	Award of Special Performance Measure Recognition by Government Finance Officers Association for budget document	12/31/2021

## Program Evaluation

Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Finance	Financial and Accounting Expertise: Provide consultation services and professional direction for County staff and elected officials on accounting and financial matters. Recommend new or updated County financial policies to the Finance Committee and County Board. Review and update accounting processes.		User Fees	\$0	0.40	
			Use of Fund Balance	\$15,000		
			<b>TOTAL REVENUES</b>	<b>\$15,000</b>		
			Wages & Benefits	\$47,197		
			Operating Expenses	\$23,019		
			<b>TOTAL EXPENSES</b>	<b>\$70,216</b>		
<b>COUNTY LEVY</b>	<b>\$55,216</b>					
Accounting Services	Accounting Services: Maintain a County accounting and financial management system for the day-to-day processing of payroll, accounts payable and general ledger transactions. Prepare tax and regulatory submissions as necessary, and maintain associated records and files.	Wis Stats 59.61, 59.22(3), 59.52(10), 59.61	User Fees	\$500	2.05	Quantity and negative dollar impact of filing deadlines missed (payroll taxes, sales tax, real estate transfer tax)
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$500</b>		
			Wages & Benefits	\$182,146		
			Operating Expenses	\$102,888		
			<b>TOTAL EXPENSES</b>	<b>\$285,033</b>		
<b>COUNTY LEVY</b>	<b>\$284,533</b>					

## Accounting Department

Reporting	Financial Reporting & Analysis: Produce periodic financial and payroll reports for funding agencies, department managers and elected officials. Review and reconciliation of reports to granting agencies as needed. Review of fiscal notes on proposed County Board actions. Special studies or analysis as required.	Wis Stats 59.61, 59.65	User Fees	\$2,969	0.75	
			<b>TOTAL REVENUES</b>	<b>\$2,969</b>		
			Wages & Benefits	\$81,854		
			Operating Expenses	\$18,796		
			<b>TOTAL EXPENSES</b>	<b>\$100,651</b>		
<b>COUNTY LEVY</b>	<b>\$97,682</b>					
Budget	Budgeting and Strategic Planning: Compile, analyze, maintain and monitor the annual County budget. Participate in the development of the Capital Improvement Plan. Incorporate strategic planning in the budgeting process and implement financial and operational performance measurement as a management tool for all County departments.	Wis Stats 65.90	User Fees	\$0	0.75	Government Finance Officers Association Distinguished Budget Award received with "proficient" or "outstanding" ratings
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$86,730		
			Operating Expenses	\$6,889		
			<b>TOTAL EXPENSES</b>	<b>\$93,619</b>		
<b>COUNTY LEVY</b>	<b>\$93,619</b>					
Audit	Audit: Safeguard County assets and protect the integrity of the County's accounting system through performance of internal audits as needed. Perform operational reviews of County functions to enhance overall efficiency and effectiveness. Serve as the County contact for financial audits performed by outside agencies. Contract for an annual audit of the County's financial statements by an independent public accounting firm. Review County financial records for compliance with regulatory requirements and generally accepted accounting principals as promulgated by the Governmental Accounting Standards Board.	Wis Stats 59.47, 46.036; Federal OMB Circular A-133 "Audits of States, Local Governments and Nonprofit Organizations"; State Single Audit Guidelines	User Fees	\$0	1.05	New audit findings reported in the management letter prepared by the County's external auditors  Quantity of auditor-generated adjustments to financial statements
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$111,005		
			Operating Expenses	\$67,435		
<b>TOTAL EXPENSES</b>	<b>\$178,440</b>					
<b>COUNTY LEVY</b>	<b>\$178,440</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$18,469</b>	5.00	
			<b>TOTAL EXPENSES</b>	<b>\$727,959</b>		
			<b>COUNTY LEVY</b>	<b>\$709,490</b>		

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
Accounts payable checks – Number issued, and checks as a percent of checks and direct deposits issued	8,725 100%	8,500 100%	8,000 94%
Accounts payable direct deposits – Number issued, and direct deposits as a percent of checks and direct deposits issued	0 0%	0 0%	500 6%
Payroll checks - Number issued, and checks as a percent of checks and direct deposits issued	303 2%	200 1%	200 1%
Direct deposit advices - Number issued, and direct deposits as a percent of checks and direct deposits issued	17,551 98%	17,800 99%	18,000 99%
W2's issued to employees	850	875	890

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Government Finance Officers Association Distinguished Budget Award received with "proficient" or "outstanding" ratings	The County develops its budget thoughtfully using best practices.	Yes, for 2017 budget 80 of 81, or 99%	Yes, for 2018 budget 79 of 81, or 98%	Yes, for 2018 budget 81 of 81, or 100%
New audit findings reported in the management letter prepared by the County's external auditors	Transactions are processed and grant funded programs are administered according to accepted standards.	0 Findings, not counting material weakness related to internal accounting controls for 2016 audit	0 Findings, not counting material weakness related to internal accounting controls for 2017 audit	0 Findings, not counting material weakness related to internal accounting controls for 2018 audit
Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting received with "proficient" or "outstanding" ratings for Comprehensive Annual Financial Report (CAFR)	Financial statements are presented in the format required by the Governmental Accounting Standards Board, and additional data is gathered to demonstrate the County's position.	Yes, for 2017 CAFR	Yes, for 2018 CAFR	Yes, for 2019 CAFR
Preserve and enhance the County's bond rating as issued by Moody's	Demonstrates the County's supervisors and management are using sound fiscal and operational judgement, and proactively planning and acting.	Debt refunded in 2017. Aa1 rating affirmed.	No debt issued or refunded in 2018. Maintain Aa1 rating.	No debt issued or refunded in 2019. Maintain Aa1 rating.
Quantity and negative dollar impact of filing deadlines missed (payroll taxes, sales tax, real estate transfer tax)	Department is meeting deadlines	0, and \$0	0, and \$0	0, and \$0
Quantity of auditor-generated material adjustments to financial statements	Few auditor adjustments indicates management is trained in accounting practices.	0 for 2016 audit	0 for 2017 audit	0 for 2018 audit

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>ACCOUNTING</b>											
<u>Revenues</u>											
Tax Levy	512,323	542,884	584,562	700,404	700,404	709,490	9,086	1.30%	None	0	0
Intergovernmental	3,925	3,848	3,684	3,521	3,921	3,469	(452)	-11.53%			
Use of Fund Balance	0	0	0	0	13,744	15,000	1,256	9.14%	2019 Total	0	0
Total Revenues	516,248	546,732	588,246	703,925	718,069	727,959	9,890	1.38%			
<u>Expenses</u>											
Labor	265,546	287,761	282,780	342,056	351,626	371,606	19,980	5.68%	2020	0	0
Labor Benefits	80,403	88,482	96,057	130,493	130,267	137,326	7,059	5.42%	2021	0	0
Supplies & Services	146,762	152,990	165,681	223,356	236,176	219,027	(17,149)	-7.26%	2022	0	0
Addition to Fund Balance	23,537	17,500	43,729	8,020	0	0	0	0.00%	2023	0	0
Total Expenses	516,248	546,732	588,246	703,925	718,069	727,959	9,890	1.38%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

Change 1 - Hire a consultant to review the County's financial policies and practices for best practices and potential improvements.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	Change 4	2019 Budget Request
<b>Description of Change</b>			Consultant to Review Financial Policies				
Tax Levy	700,404	9,086					709,490
Use of Fund Balance or Carryforward Funds	13,744	(13,744)	15,000				15,000
All Other Revenues	3,921	(452)					3,469
<b>Total Funding</b>	<b>718,069</b>	<b>(5,110)</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>727,959</b>
Labor Costs	481,893	27,039					508,932
Supplies & Services	236,176	(32,149)	15,000				219,027
Capital Outlay	0	0					0
<b>Total Expenses</b>	<b>718,069</b>	<b>(5,110)</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>727,959</b>

**Issues on the Horizon for the Department:**

Major national accounting scandals have directed focus on strengthening accountability, increasing transparency, and enhancing understandability. With that, the Governmental Accounting Standards Board (GASB, an independent, private-sector, not-for-profit organization that establishes recognized authoritative guidance) has promulgated numerous new or revised standards in accounting.

Statements of auditing standards (SAS's) continue to require more detailed documentation of accounting procedures. Upcoming SAS's will require closer review of supplementary information and any other documents that incorporate audited financial data.

Locally, tighter economic times have placed more of a burden on the County's administrative staff, including Accounting, to more closely study County programs and how they are being offered. This additional effort is coupled with an expectation that administrative overhead needs to be decreased.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Accounting

Program # -->	1	2	3	4	5		Dept
Short Program Name -->	Finance	Acctg Srvc	Reporting	Budget	Audit	Outlay	Total \$

Is the Program Mandated?	No	Yes	Yes	Yes	Yes		
Statutory Reference		59.61		65.90	OMB A-133		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)		500	2,969				\$3,469
2. Grants (List)							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
3. Use of Carrywd / Fund Balance	15,000						\$15,000
4. Other Revenues							\$0
5. TOTAL REVENUES	\$15,000	\$500	\$2,969	\$0	\$0	\$0	\$18,469

EXPENSES

6. Wages, Salaries, Benefits	47,197	182,146	81,854	86,730	111,005	N/A	\$508,932
7. Other Expenses	23,019	102,888	18,796	6,889	67,435	0	\$219,027
8. TOTAL EXPENSES	\$70,216	\$285,033	\$100,651	\$93,619	\$178,440	\$0	\$727,959

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$55,216	\$284,533	\$97,682	\$93,619	\$178,440	\$0	\$709,490
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10007 ACCOUNTING REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-542,884.00	-542,884.00	-584,562.00	-584,562.00	100%	-350,202.00	-700,404.00	-700,404.00	-709,490.00	9,086.00
451100 ADMINISTRATIVE FEES	-1,100.00	-1,218.00	-900.00	-960.00	107%	-336.00	-1,000.00	-600.00	-500.00	-500.00
474610 CSA CONTRACT	-2,642.00	-2,630.40	-2,757.00	-2,723.77	99%	-709.02	-2,921.00	-2,921.00	-2,969.00	48.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	-15,000.00	15,000.00
493200 CONTINUING APPROPRIATE PRIOR YEAR	-23,500.00	0.00	-17,546.00	0.00	0%	0.00	-13,744.00	0.00	0.00	-13,744.00
<b>TOTAL ACCOUNTING REVENUE</b>	<b>-570,126.00</b>	<b>-546,732.40</b>	<b>-605,765.00</b>	<b>-588,245.77</b>	<b>97%</b>	<b>-351,247.02</b>	<b>-718,069.00</b>	<b>-703,925.00</b>	<b>-727,959.00</b>	<b>9,890.00</b>
<b>10007150 ACCOUNTING</b>										
511100 SALARIES PERMANENT REGULAR	301,612.00	286,367.99	310,098.00	281,419.53	91%	161,106.29	350,041.00	340,471.00	369,892.00	19,851.00
511200 SALARIES-PERMANENT-OVERTIME	323.00	92.73	318.00	0.00	0%	0.00	165.00	165.00	174.00	9.00
511900 LONGEVITY-FULL TIME	1,940.00	1,300.00	1,360.00	1,360.00	100%	0.00	1,420.00	1,420.00	1,540.00	120.00
514100 FICA & MEDICARE TAX	23,246.00	21,287.59	23,851.00	20,329.11	85%	11,561.41	26,899.00	26,167.00	28,428.00	1,529.00
514200 RETIREMENT-COUNTY SHARE	20,056.00	19,002.15	21,201.00	19,160.80	90%	10,794.13	23,559.00	22,918.00	24,340.00	781.00
514400 HEALTH INSURANCE COUNTY SHARE	51,578.00	47,953.90	67,642.00	56,317.09	83%	39,085.62	79,494.00	76,844.00	84,262.00	4,768.00
514500 LIFE INSURANCE COUNTY SHARE	114.00	90.77	96.00	90.51	94%	51.96	104.00	104.00	110.00	6.00
514600 WORKERS COMPENSATION	213.00	147.47	218.00	159.40	73%	96.70	211.00	205.00	186.00	-25.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0%	3,515.00	0.00	4,255.00	0.00	0.00
520100 CONSULTANT AND CONTRACTUAL	0.00	0.00	0.00	3,458.52	0%	0.00	0.00	0.00	15,000.00	15,000.00
520900 CONTRACTED SERVICES	69,900.00	73,353.50	80,900.00	77,415.00	96%	28,535.00	74,290.00	59,335.00	72,855.00	-1,435.00
522500 TELEPHONE & DAIN LINE	175.00	79.67	150.00	122.03	81%	56.94	150.00	125.00	150.00	0.00
531100 POSTAGE AND BOX RENT	600.00	675.45	600.00	575.32	96%	665.78	625.00	1,200.00	1,200.00	575.00
531200 OFFICE SUPPLIES AND EXPENSE	4,300.00	1,754.15	4,300.00	3,984.07	93%	2,876.38	4,300.00	4,300.00	4,600.00	300.00
531300 PHOTO COPIES	300.00	400.00	300.00	200.00	67%	200.00	300.00	300.00	300.00	0.00
531500 FORMS AND PRINTING	425.00	486.61	400.00	405.88	101%	0.00	500.00	500.00	500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	92,739.00	75,192.89	92,206.00	78,461.89	85%	80,909.12	153,886.00	155,762.00	122,297.00	-31,589.00
532200 SUBSCRIPTIONS	230.00	240.00	250.00	236.50	95%	236.50	250.00	237.00	250.00	0.00
532400 MEMBERSHIP DUES	475.00	446.67	475.00	446.67	94%	446.67	475.00	447.00	475.00	0.00
532500 SEMINARS AND REGISTRATIONS	1,000.00	0.00	500.00	0.00	0%	200.00	500.00	400.00	500.00	0.00
532600 ADVERTISING	200.00	136.50	200.00	144.00	72%	0.00	200.00	200.00	200.00	0.00
533200 MILEAGE	450.00	209.52	450.00	215.71	48%	0.00	450.00	400.00	450.00	0.00
533500 MEALS AND LODGING	250.00	15.00	250.00	15.00	6%	0.00	250.00	150.00	250.00	0.00
<b>TOTAL ACCOUNTING</b>	<b>570,126.00</b>	<b>529,232.56</b>	<b>605,765.00</b>	<b>544,517.03</b>	<b>90%</b>	<b>340,337.50</b>	<b>718,069.00</b>	<b>695,905.00</b>	<b>727,959.00</b>	<b>9,890.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-570,126.00</b>	<b>-546,732.40</b>	<b>-605,765.00</b>	<b>-588,245.77</b>	<b>97%</b>	<b>-351,247.02</b>	<b>-718,069.00</b>	<b>-703,925.00</b>	<b>-727,959.00</b>	<b>9,890.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>570,126.00</b>	<b>529,232.56</b>	<b>605,765.00</b>	<b>544,517.03</b>	<b>90%</b>	<b>340,337.50</b>	<b>718,069.00</b>	<b>695,905.00</b>	<b>727,959.00</b>	<b>9,890.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-17,499.84</b>	<b>0.00</b>	<b>-43,728.74</b>		<b>-10,909.52</b>	<b>0.00</b>	<b>-8,020.00</b>	<b>0.00</b>	

## Administrative Coordinator

### Department Vision - Where the department would ideally like to be

Administrative Offices, Departments, Oversight Committees, and County Board will function as a cohesive team to develop and implement planned strategies for improving the delivery of services. To protect, preserve, and improve the financial position, real property, and human resources that Sauk County has available in order to provide a stable and proactive government and governmental services.

### Department Mission - Major reasons for the department's existence and purpose in County government

Provide effective leadership to all county departments and functions and serve as a knowledgeable resource to the Board of Supervisors in compliance with §35 of the Sauk County Code of Ordinances

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Encourage economic development  
 Stewardship of natural resources  
 Development of cultural, social, and community values

### Specific Strategic Issues Addressed

Placemaking to support economic development  
 Creating and maintaining a sustainable livable community (environmental stewardship, good wages)  
 Declining/unpredictable financial support (highways, Medicaid, other)  
 Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)  
 Maintain transportation network and services (Baraboo highway shop, other transportation networks, broadband)  
 Carbon neutral facilities  
 Changing statutory authority (state/feds) impeding local decision-making  
 Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)  
 IT upgrades & major systems purchases (Sheriff's Dept video, storage, MIS)  
 Partnerships with outside agencies (drugs, interoperability)  
 Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Implement strategies for improving communications interdepartmentally, between the board and departments, and between the County and its constituency.	1. Develop a communication strategy and provide regular updates. 2. Progress made on updating policies and procedures. 3. Programmatic review that leads to measurable outcomes. 4. Better understanding of policies and procedures by County Board and employees.	1. Standardize processes and practices to improve communication between departments, oversight committees and the full board; Improve reports given to the board to better anticipate questions and concerns. 2. Facilitate conversations regarding personnel policies and practices. 3. Build and maintain an atmosphere of trust and respect for staff and board members by identifying behaviors and practices that lead to distrust and feelings of disrespect; model appropriate behaviors. 4. Encourage innovation and creativity to improve services and increase efficiencies in the delivery of programming. 5. Clarify and distinguish roles and expectations and serve as mentor and advocate for department heads and other county employees.	12/31/2019 and beyond
Development of performance measurements as a vital part of County operations	1. program review process piloted; 2. revised and updated goals and outcome measures to inform 2019 budget.	1. Develop a program review process for county programs, services, and functions. 2. Process improvement, including measuring outcomes.	12/31/2019 and beyond

## Administrative Coordinator

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Administration	<p>1) Budget Process / Financial Management: Continue process of incorporating quantifiable performance measures in budget process and annual report. By encouraging the development of outcome based measures for analysis of programmatic success that adequately assess effectiveness. Facilitate budget process, by working with oversight committees to define priorities, services to be maintained.</p> <p>2) Administrative Practices: a. Continue to develop applications of technology to improve workflow and interdepartmental communications including a centralized policy manual. Review current practices in regard to changes in technology, policy, and emerging best practices. b. Functional groups; c. Project specific work groups.</p> <p>3) Provide Effective Leadership to all Departments: Serve as a liaison between board and departments. Advise board on issues related to state and local government actions. Training, and development opportunities for Department Heads.</p> <p>4) Coordinate and direct all administrative and management functions.</p> <p>5) Assist/Advise County Board and represent and stand for County Board: Provide assistance as county board liaison in implementing strategic initiatives. Assist departments in evaluating programs and activities in terms of countywide mission and goals.</p> <p>6) Project Development and Oversight: Provide staff assistance to major county initiatives.</p>	Wis Stats 59.19	Grants	\$0	1.45	1. Budget process presents choices that are better and more clear.
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$149,821		
			Operating Expenses	\$10,861		
			<b>TOTAL EXPENSES</b>	<b>\$160,682</b>		
			<b>COUNTY LEVY</b>	<b>\$160,682</b>		
CDBG	Community Development Block Grants (CDBG): Administration and coordination of revolving loan funds, including loan application processing, repayment and compliance monitoring, and reporting to the Wis Dept of Commerce		User Fees	\$0	0.20	
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$15,623		
			Operating Expenses	\$100		
			<b>TOTAL EXPENSES</b>	<b>\$15,723</b>		
<b>COUNTY LEVY</b>	<b>\$15,723</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$0</b>	1.65	
			<b>TOTAL EXPENSES</b>	<b>\$176,404</b>		
			<b>COUNTY LEVY</b>	<b>\$176,404</b>		

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
Number of Department Head Meetings Held	12	12	12
Number of RLF awards processed	5	3	2

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Ratio of dollars loaned to dollars available in RLF	The money needs to be spent in the community to be successful	1:6.4	1:1.9	1:1.1
Investment dollars leveraged through RLF (RLF investment : Private investment)	Community investment is important for a project to succeed	1:5	1:5	1:5



## Administrative Coordinator - Economic Development

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Economic Development - assist with County Placemaking activities.	1. Implement Place Plan	1. Develop existing resources to support County businesses. 2. Identify existing barriers and identify solutions.	12/31/2019 and beyond

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Economic Development	Support county economic development initiatives, such as placemaking, etc.		Use of Fund Balance	\$96,644	1.35	
			<b>TOTAL REVENUES</b>	<b>\$96,644</b>		
			Wages & Benefits	\$136,713		
			Operating Expenses	\$4,872		
			<b>TOTAL EXPENSES</b>	<b>\$141,585</b>		
	<b>COUNTY LEVY</b>	<b>\$44,941</b>				
Community Development Grants	The program supports redevelopment efforts by providing financial incentives for projects with an emphasis on, but not limited to, downtown community-driven efforts.		Grants	\$0	-	Increase Property Values Countywide  Leverage Funds
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$50,000		
			<b>TOTAL EXPENSES</b>	<b>\$50,000</b>		
	<b>COUNTY LEVY</b>	<b>\$50,000</b>				
Young Professionals	The program supports initiatives by and for young professionals that help make Sauk County a sought after place to live, work, and raise a family.		Use of Fund Balance	\$25,000	-	Young Professional Membership
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$25,000</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$25,000		
	<b>TOTAL EXPENSES</b>	<b>\$25,000</b>				
	<b>COUNTY LEVY</b>	<b>\$0</b>				
Tourism	This is a grant program designed to support community initiatives aimed at attracting visitors looking to play and stay in Sauk County.		Use of Fund Balance	\$25,000	-	Increase visitors to recreation and resource tourism events
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$25,000</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$25,000		
	<b>TOTAL EXPENSES</b>	<b>\$25,000</b>				
	<b>COUNTY LEVY</b>	<b>\$0</b>				
Totals			<b>TOTAL REVENUES</b>	<b>\$146,644</b>	1.35	
			<b>TOTAL EXPENSES</b>	<b>\$241,585</b>		
			<b>COUNTY LEVY</b>	<b>\$94,941</b>		

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimate	2019 Budget
Number of Tourism Events	n/a	n/a	3 events
Number of Building renovation/preservation	n/a	n/a	6 projects
Business Development	n/a	n/a	2 organizations
Streetscaping	n/a	n/a	4 projects
Number of professional development opportunities	n/a	n/a	16

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Increase countywide property values	Increase in value results in greater revenue over time.	n/a	n/a	\$250,000
Increase investment dollars through community development projects	Community supported projects are necessary for program success	n/a	n/a	2:1
Increase tourism	Increased revenue results from attracting more visitors	n/a	n/a	6,000 unique visitors
Increase young professional membership	Supporting programs helps to attract & maintain professionals in the County	n/a	n/a	100% increase

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>ADMINISTRATIVE COORDINATOR</b>											
<u>Revenues</u>											
Tax Levy	216,585	195,864	242,588	230,373	230,373	271,345	40,972	17.79%	None	0	0
Grants & Aids	11,500	0	0	0	0	0	0	0.00%			
User Fees	2,165	0	0	0	0	0	0	0.00%	2019 Total	0	0
Intergovernmental	20,873	1,476	0	0	0	0	0	0.00%			
Use of Fund Balance	26,655	4,529	0	48,855	173,584	146,644	(26,940)	-15.52%			
Total Revenues	277,778	201,869	242,588	279,228	403,957	417,989	14,032	3.47%	2020	0	0
									2021	0	0
									2022	0	0
									2023	0	0
<u>Expenses</u>											
Labor	182,514	139,828	239,472	195,835	213,709	234,285	20,576	9.63%			
Labor Benefits	44,260	37,255	45,741	60,069	75,996	67,871	(8,125)	-10.69%			
Supplies & Services	51,004	24,786	15,053	23,324	114,252	115,833	1,581	1.38%			
Addition to Fund Balance	0	0	(57,678)	0	0	0	0	0.00%			
Total Expenses	277,778	201,869	242,588	279,228	403,957	417,989	14,032	3.47%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

**Department: Administrative Coordinator**

**Changes and Highlights to the Department's Budget:**

Change 1 - Community Development Grants - The program will support redevelopment efforts by providing financial incentives for projects with an emphasis on downtown community driven efforts. Projects should lead to measurable benefits in job opportunities, property values, or leveraged investment by local and private partners.

Change 2 - The mission of the Sauk County Young Professionals Program is to support initiatives by and for young professionals that help make Sauk County a sought after place to live, work, and raise a family.

Change 3 - The Sauk County Tourism Grant Program will support community initiatives aimed at attracting visitors looking to play and stay in Sauk County.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>			<b>Community Development Grants</b>	<b>Young Professionals</b>	<b>Tourism</b>	
Tax Levy	230,373	(9,028)	50,000			271,345
Use of Fund Balance or Carryforward Funds	173,584	(76,940)		25,000	25,000	146,644
All Other Revenues	0	0				0
<b>Total Funding</b>	<b>403,957</b>	<b>(85,968)</b>	<b>50,000</b>	<b>25,000</b>	<b>25,000</b>	<b>417,989</b>
Labor Costs	289,705	12,451				302,156
Supplies & Services	114,252	(98,419)	50,000	25,000	25,000	115,833
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>403,957</b>	<b>(85,968)</b>	<b>50,000</b>	<b>25,000</b>	<b>25,000</b>	<b>417,989</b>

**Issues on the Horizon for the Department:**

Programmatic review and process analysis will be a priority moving forward. The reality is that the cost of doing the County's business will continue to increase more than the increase in levy limits. This disconnect requires that we continually prioritize and be forward thinking. In addition, a positive work place with strong values will be needed to equip department managers to provide the needed services. Lastly, communication will continue to be key in moving the County's message forward in a positive way.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Administrative Coordinator

Program # -->	1	2	3	4	5	6		Dept
Short Program Name -->	Admin	Economic Development	CDBG	Community Development Grants	Young Professionals	Tourism	Outlay	Total \$

Is the Program Mandated? Statutory Reference	\$59.19	No	No	No	No	No		
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)								\$0
2. Grants (List)								\$0
								\$0
								\$0
								\$0
3. Use of Carryfwd / Fund Balance		96,644			25,000	25,000		\$146,644
4. Other Revenues								\$0
5. TOTAL REVENUES	\$0	\$96,644	\$0	\$0	\$25,000	\$25,000	\$0	\$146,644

EXPENSES

6. Wages, Salaries, Benefits	149,821	136,713	15,623	0	0	0	N/A	\$302,156
7. Other Expenses	10,861	4,872	100	50,000	25,000	25,000		\$115,833
8. TOTAL EXPENSES	\$160,682	\$141,585	\$15,723	\$50,000	\$25,000	\$25,000	\$0	\$417,989

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$160,682	\$44,941	\$15,723	\$50,000	\$0	\$0	\$0	\$271,345
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: ADMINISTRATIVE COORDINATOR</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2019</b>	<b>Amended to</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>		<b>2019</b>
<b>10024 ADMINISTRATIVE COORDINATOR</b>										
411100 GENERAL PROPERTY TAXES	-195,864.00	-195,864.00	-242,588.00	-242,588.00	100%	-115,186.50	-230,373.00	-230,373.00	-271,345.00	40,972.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-1,476.00	-1,476.13	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
489020 XFER FROM CONTINGENCY/C&COMF	-4,529.00	0.00	-52,678.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	-5,000.00	0.00	0%	0.00	-89,264.00	0.00	-50,000.00	-39,264.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	0%	0.00	-84,320.00	0.00	-96,644.00	12,324.00
<b>TOTAL ADMINISTRATIVE COORDINATOR</b>	<b>-201,869.00</b>	<b>-197,340.13</b>	<b>-300,266.00</b>	<b>-242,588.00</b>	<b>81%</b>	<b>-115,186.50</b>	<b>-403,957.00</b>	<b>-230,373.00</b>	<b>-417,989.00</b>	<b>14,032.00</b>
<b>10024142 ADMINISTRATIVE COORDINATOR</b>										
511100 SALARIES PERMANENT REGULAR	133,603.00	137,628.73	212,278.00	239,471.99	113%	88,760.26	213,709.00	195,835.00	234,285.00	20,576.00
512100 WAGES-PART TIME	0.00	2,199.18	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	10,221.00	10,155.32	12,209.00	17,883.42	146%	6,444.04	16,349.00	14,981.00	17,923.00	1,574.00
514200 RETIREMENT-COUNTY SHARE	8,818.00	7,420.51	10,853.00	8,409.71	77%	5,945.81	14,318.00	13,121.00	15,346.00	1,028.00
514400 HEALTH INSURANCE COUNTY SHARE	22,105.00	19,385.72	22,547.00	19,362.65	86%	14,039.88	44,516.00	27,823.00	33,705.00	-10,811.00
514500 LIFE INSURANCE COUNTY SHARE	48.00	52.62	67.00	18.50	28%	15.47	37.00	37.00	27.00	-10.00
514600 WORKERS COMPENSATION	94.00	241.16	112.00	67.05	60%	220.21	776.00	592.00	870.00	94.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0%	3,515.00	0.00	3,515.00	0.00	0.00
520100 CONSULTANT AND CONTRACTUAL	18,505.00	16,923.38	0.00	0.00	0%	320.00	80,074.00	320.00	2,264.00	-77,810.00
521313 ECONOMIC DEVELOPMENT	0.00	0.00	30,000.00	5,754.43	19%	5,000.00	24,246.00	14,000.00	0.00	-24,246.00
521314 COMMUNITY DEVELOPMENT GRANT	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	50,000.00	50,000.00
521315 YOUNG PROFESSIONALS	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	25,000.00	25,000.00
521316 TOURISM	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	25,000.00	25,000.00
522500 TELEPHONE & DAIN LINE	600.00	331.27	540.00	520.85	96%	372.82	540.00	850.00	850.00	310.00
531100 POSTAGE AND BOX RENT	400.00	173.18	240.00	82.48	34%	45.27	150.00	75.00	75.00	-75.00
531200 OFFICE SUPPLIES AND EXPENSE	400.00	764.06	5,550.00	875.99	16%	435.17	500.00	500.00	500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,775.00	2,662.97	2,352.00	2,738.10	116%	2,096.81	3,142.00	3,142.00	3,044.00	-98.00
532200 SUBSCRIPTIONS	200.00	0.00	0.00	0.00	0%	37.00	0.00	37.00	50.00	50.00
532400 MEMBERSHIP DUES	1,400.00	501.83	1,218.00	1,954.58	160%	1,200.33	1,800.00	1,800.00	2,500.00	700.00
532500 SEMINARS AND REGISTRATIONS	2,000.00	1,025.00	800.00	2,054.19	257%	1,779.00	1,800.00	1,800.00	4,000.00	2,200.00
533200 MILEAGE	1,200.00	762.66	1,000.00	1,071.97	107%	310.35	1,500.00	800.00	1,750.00	250.00
533500 MEALS AND LODGING	500.00	1,641.61	500.00	0.00	0%	157.77	500.00	0.00	800.00	300.00
<b>TOTAL ADMINISTRATIVE COORDINATOR</b>	<b>201,869.00</b>	<b>201,869.20</b>	<b>300,266.00</b>	<b>300,265.91</b>	<b>100%</b>	<b>130,695.19</b>	<b>403,957.00</b>	<b>279,228.00</b>	<b>417,989.00</b>	<b>14,032.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-201,869.00</b>	<b>-197,340.13</b>	<b>-300,266.00</b>	<b>-242,588.00</b>	<b>81%</b>	<b>-115,186.50</b>	<b>-403,957.00</b>	<b>-230,373.00</b>	<b>-417,989.00</b>	<b>14,032.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>201,869.00</b>	<b>201,869.20</b>	<b>300,266.00</b>	<b>300,265.91</b>	<b>100%</b>	<b>130,695.19</b>	<b>403,957.00</b>	<b>279,228.00</b>	<b>417,989.00</b>	<b>14,032.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>4,529.07</b>	<b>0.00</b>	<b>57,677.91</b>		<b>15,508.69</b>	<b>0.00</b>	<b>48,855.00</b>	<b>0.00</b>	

## Building Services

<b>Department Vision - Where the department would ideally like to be</b>
Facilities radiate a professional appearance both inside and out.

<b>Department Mission - Major reasons for the department's existence and purpose in County government</b>
Assure facilities and grounds are properly maintained operationally, and they project a professional and respected appearance both inside and out. Maintain the County Communication Systems current/updated and in good working condition. Establish a "Safety First" mindset for all employees and maintain a safe environment for all employees and visitors.

<b>Elements of Countywide Mission Fulfilled</b>
Provide fiscally responsible / essential services

<b>Specific Strategic Issues Addressed</b>
Carbon neutral facilities
IT upgrades & major systems purchases (Sheriff's Dept video, storage, MIS)
Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Fuel Tank Storage - Maintain compliance	Pass inspections permits are maintained	Correct any maintenance or compliance issues. Keep systems up to current standards.	12/31/2019
Upkeep of Facilities Interior Maintenance - Maintain clean and professional looking facilities	Complaints on services provided, work orders handle quickly, efficient and fiscally responsible	Continue work on major repair/refurbishment projects that have been identified.	12/31/2019
Mail - Maintain cost effective services	Monitoring overall costs of postal services.	Continue to implement any changes that will keep our usage at minimal levels.	12/31/2019
Communications - Maintain, upgrade, replace all communications systems	Monitoring outages, equipment failures and complaints of "coverage" issues by the various users of the systems	Update radio, fiber and phone systems as needed to keep current. Implementation of more voice over internet protocol (VOIP) technology to provide better redundant system.	12/31/2019
Utilities - Effectively manage facility usage	Implementation/Tracking of green projects (i.e.. Lighting, digital controls, implement alternate energy sources-solar) keep or reduce energy usage	Continue work on systems to save on utilities, implementation of digital controls and lighting changes.	12/31/2019
Utilities - Changes to Exterior lighting of Facility	All Exterior lighting at the facility will be changed from HID to LED	All parking lot and Exterior wall packs will be converted to LED from their current HID.	6/30/2018
Vending - Maintain minimal vending	Maintain a zero impact on the levy, revenues equal or exceed expenses	Evaluate the needs of the buildings to determine needed changes.	12/31/2019

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Mail	Shipping, receiving and postal duties for the County facilities		User Fees	\$47,789	0.55	
			<b>TOTAL REVENUES</b>	<b>\$47,789</b>		
			Wages & Benefits	\$32,690		
			Operating Expenses	\$15,099		
			<b>TOTAL EXPENSES</b>	<b>\$47,789</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Utilities & Energy Efficiency	Oversight of approximately 425,030 square feet utilities, including energy efficiency measures		Operating Expenses	\$622,171	0.40	
			<b>TOTAL EXPENSES</b>	<b>\$622,171</b>		
			<b>COUNTY LEVY</b>	<b>\$622,171</b>		
Maintenance	Oversight of maintenance and care of all county facilities and properties, including approximately 425,030 square feet of building space		User Fees	\$73,500	7.50	Work orders and Maintenance cost per square foot
				\$100,000		
			<b>TOTAL REVENUES</b>	<b>\$173,500</b>		
			Wages & Benefits	\$573,183		
			Operating Expenses	\$807,487		
			<b>TOTAL EXPENSES</b>	<b>\$1,380,670</b>		
			<b>COUNTY LEVY</b>	<b>\$1,207,170</b>		

### Building Services

Communications	Maintain phone infrastructure including all phone/data wiring for all facilities and the 9-1-1 System. Maintain Fiber optic network, communications infrastructure and all associated equipment and towers.	Wis Stat § 59.28	User Fees	\$500	1.55	Communication systems (phones, radios, fiber) run at peak efficiency, short or no outages on network.
			Rent	\$262,000		
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$262,500</b>		
			Wages & Benefits	\$150,922		
			Operating Expenses	\$173,945		
<b>TOTAL EXPENSES</b>	<b>\$324,867</b>					
			<b>COUNTY LEVY</b>	<b>\$62,367</b>		
Outlay	Elevator Upgrades (Annex Elevator - Court holding) - Carried forward funds Tuck pointing / Caulking of Facilities - \$4,032 carried forward and \$30,000 general fund balance Space Needs Study Implementation - All general fund balance Courthouse Roof Replacement - Levy Implement Energy Cost Saving Measures - \$115,931 carried forward and \$225,000 general fund balance Communications Infrastructure Upgrades - \$24,462 carried forward and \$310,000 general fund balance Dispatch Center Radio Console Replacement - \$60,000 carried forward and \$30,000 general fund balance Building Security Improvements - \$100,000 carried forward and \$230,000 general fund balance LEC Camera Replacement - General fund balance LEC Kitchen Equipment Replacement - \$100,000 carried forward and \$60,000 general fund balance LEC Carpet Replacement - Carried forward funds Furnace Replacement-Humane Society and Sheltered Workshop - \$6,000 carried forward and \$21,000 general fund balance WS Parking Lot Expansion - General fund balance Courthouse Water Feature - General fund balance Communications Upgrades - \$114,280 carried forward and \$50,000 general fund balance	\$110,000	Grants	\$0	10.00	
		\$34,032	Use of Fund Balance	\$3,631,205		
		\$650,000				
		\$180,000	<b>TOTAL REVENUES</b>	<b>\$3,631,205</b>		
		\$340,931	Wages & Benefits	\$0		
		\$334,462	Operating Expenses	\$3,921,205		
		\$90,000	<b>TOTAL EXPENSES</b>	<b>\$3,921,205</b>		
		\$330,000	<b>COUNTY LEVY</b>	<b>\$290,000</b>		
		\$100,000				
		\$160,000				
		\$90,500				
		\$27,000				
		\$1,250,000				
\$60,000						
\$164,280						
Totals			<b>TOTAL REVENUES</b>	<b>\$4,114,994</b>		
			<b>TOTAL EXPENSES</b>	<b>\$6,296,702</b>		
			<b>COUNTY LEVY</b>	<b>\$2,181,708</b>		

#### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
Work Orders - Facilities in good working order, issues address quickly and efficiently. No issues with compliance.	1887 Work Orders	1950 Work Orders	2000 Work Orders
Number of pieces of mail processed	157,328	158,000	158,000
Square feet maintained	425,030	425,030	425,030
Energy efficiency projects completed	LED Lighting, WS Controls, and Chiller panel upgrade	LEC, HSR, WS Exterior LED Lighting, HCC, LEC, WS EE upgrades, Huber Boiler upgrade & Controls, Solar @HCC & LEC	
Communications - All systems (Radio, Phone, Fiber) are running at peak efficiency with little or no down time, handle specific communications work orders, manage tower co-locators/leases on 8 tower sites, Manage Dark Fiber leases on 147 miles of fiber optic cable.	625 Work orders, 5 fiber Leases, 11 tower leases, work on Narrowbanding corrections	700 work orders, 5 fiber lease, 11 tower leases, complete narrowbanding corrections	500 work orders, 5 fiber lease, 11 tower leases, radio console upgrades

#### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Maintenance costs per square foot includes all tower sites (NOTE: based on final revised budget divided by square footage, 425,030. This cost does not include outlay / capital projects)	Some fluctuation in this cost would be considered normal. Although we try to "spread out" our facility improvements within Capital Improvement Plan to keep this somewhat close from year to year, unforeseen failures may happen that could skew these costs which would require us to be even more diligent in our maintenance programs	\$4.94	\$3.59	\$5.70
Communications - All systems are running at peak efficiency with little or no down time, handle specific communications work orders, manage tower co-locators/leases on 8 tower sites, Manage Dark Fiber leases on 147 miles of fiber optic cable. All systems run 24/7/365 total runtime of 525,600 minutes.	Outages, equipment failures and coverage complaints would indicated that there are issues with the infrastructure requiring improvements or upgrades.	No outages on systems one fiber lease expired and not renewed	Minor outages for maintenance on fiber, one fiber lease added and Three tower lease added	Ideally no outages. Still have space to lease on both towers and fiber

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>BUILDING SERVICES</b>											
<u>Revenues</u>											
Tax Levy	2,820,085	2,500,508	2,256,404	2,626,213	2,626,213	2,181,708	(444,505)	-16.93%	Implement Energy Cost Saving Measure	340,931	0
User Fees	29,296	25,327	25,763	10,000	10,000	9,000	(1,000)	-10.00%	Elevator Upgrades - Courthouse	110,000	0
Intergovernmental	41,216	46,076	44,215	45,500	46,000	48,289	2,289	4.98%	Space Needs Study/Implementation	650,000	0
Rent	265,598	293,849	344,696	275,400	275,400	326,000	50,600	18.37%	Tuck-pointing & Caulking of Facilities	34,032	30,000
Miscellaneous	7,967	1,508	9,524	500	500	500	0	0.00%	Replace Roofs on West Sq. Courthouse,	180,000	180,000
Use of Fund Balance	0	313,729	5,791	485,950	1,712,156	3,731,205	2,019,049	117.92%	Building Security	330,000	0
									Leased Facility Furnace Replacement	27,000	0
Total Revenues	3,164,162	3,180,997	2,686,394	3,443,563	4,670,269	6,296,702	1,626,433	34.83%	WS Parking Lot Addition	1,250,000	0
									Courthouse Water Feature	60,000	0
<u>Expenses</u>											
Labor	585,369	581,394	488,822	511,608	511,608	585,771	74,163	14.50%	Communications upgrades/infrastructure	498,742	50,000
Labor Benefits	167,589	174,742	165,682	177,329	177,329	209,627	32,298	18.21%	Sheriff - Dispatch - Radio console	90,000	30,000
Supplies & Services	1,514,722	1,823,659	1,277,136	1,455,126	1,512,252	1,580,099	67,847	4.49%	Carpet Replacement	90,500	0
Capital Outlay	673,740	601,202	754,754	1,299,500	2,469,080	3,921,205	1,452,125	58.81%	LEC Kitchen Equipment Replacement	160,000	0
Addition to Fund Balance	222,742	0	0	0	0	0	0	0.00%	LEC Camera Upgrades	100,000	0
										0	0
Total Expenses	3,164,162	3,180,997	2,686,394	3,443,563	4,670,269	6,296,702	1,626,433	34.83%	2019 Total	3,921,205	290,000
Beginning of Year Fund Balance					Included in General Fund Total				2020	1,065,000	790,000
End of Year Fund Balance									2021	460,000	410,000
									2022	2,910,000	2,910,000
									2023	0	0



**Changes and Highlights to the Department's Budget:**

The 2019 budget includes the following:  
 -Continuation of funding for communications system upgrades, fiber system upgrades and Radio console replacement funds.  
 -Planning for Space needs, and Security upgrades.

Change 1 - Reclassification of full-time Building Maintenance Technician to Assistant Facilities Director, adding \$32,801. Addition of half-time Building Maintenance Technician, \$24,493.

Change 2 - Addition of levy funding of art.

Change 3 - Decrease of levy-funded capital outlay by \$521,000. 2018 levy for capital items was \$811,000; 2019 includes \$290,000.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	Change 4	2019 Budget Request
<b>Description of Change</b>			(1) Asst Facilities Director Reclassification; (.5) Maint Tech	Art	Decrease in Levy-Funded Capital Outlay		
Tax Levy	2,626,213	4,201	57,294	15,000	(521,000)		2,181,708
Use of Fund Balance or Carryforward Funds	1,712,156	2,019,049					3,731,205
All Other Revenues	331,900	51,889					383,789
<b>Total Funding</b>	<b>4,670,269</b>	<b>2,075,139</b>	<b>57,294</b>	<b>15,000</b>	<b>(521,000)</b>	<b>0</b>	<b>6,296,702</b>
Labor Costs	688,937	49,167	57,294				795,398
Supplies & Services	1,512,252	52,847		15,000			1,580,099
Capital Outlay	2,469,080	1,973,125			(521,000)		3,921,205
Transfers to Other Funds	0	0					0
Addition to Fund Balance	0	0					0
<b>Total Expenses</b>	<b>4,670,269</b>	<b>2,075,139</b>	<b>57,294</b>	<b>15,000</b>	<b>(521,000)</b>	<b>0</b>	<b>6,296,702</b>

**Issues on the Horizon for the Department:**

We continue to promote the towers and fiber and have had some additional co-locators/lessees that have increased revenues slightly.

Work on Energy savings measures to reduce / maintain utility costs.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: BUILDING SERVICES

Program # -->	1	2	3	4		Dept
Short Program Name -->	MAIL	UTILS & ENERGY	MAINT	COMM	Outlay	Total \$

Is the Program Mandated?						
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
3. Use of Carryfwd / Fund Balance			100,000		3,631,205	\$3,731,205
4. Other Revenues						
Local Govt Agencies				500		\$500
Department Charges-Postage	47,789					\$47,789
Rent - County Bldgs			64,000			\$64,000
Rent - Towers				171,000		\$171,000
Rent - Fiber				91,000		\$91,000
Vending Machine Revenue			9,000			\$9,000
Misc Revenues			500			\$500
5. TOTAL REVENUES	\$47,789	\$0	\$173,500	\$262,500	\$3,631,205	\$4,114,994

EXPENSES

6. Wages, Salaries, Benefits	32,690	38,603	573,183	150,922	N/A	\$795,398
7. Other Expenses	15,099	583,568	807,487	173,945	3,921,205	\$5,501,304
8. TOTAL EXPENSES	\$47,789	\$622,171	\$1,380,670	\$324,867	\$3,921,205	\$6,296,702

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$622,171	\$1,207,170	\$62,367	\$290,000	\$2,181,708
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<b>Fund: GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>		
<b>Department: BUILDING SERVICES</b>		<b>Amended</b>	<b>Amended</b>	<b>Actual</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>		
		<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Amended to</b>		
		<b>Actual</b>						<b>2019</b>	<b>2019</b>		
<b>10017 BUILDING SERVICES REVENUE</b>											
411100	GENERAL PROPERTY TAXES	-2,500,508.00	-2,500,508.00	-2,256,404.00	-2,256,404.00	100%	-1,313,106.68	-2,626,213.00	-2,626,213.00	-2,181,708.00	-444,505.00
452050	TELEPHONE REBATES	-22,000.00	-18,024.99	0.00	-17,835.58	0%	-6,284.41	0.00	0.00	0.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	-500.00	-5,591.29	-500.00	0.00	0%	0.00	-500.00	0.00	-500.00	0.00
474010	DEPARTMENTAL CHARGES	-43,536.00	-40,484.37	-44,245.00	-44,214.90	100%	-21,265.99	-45,500.00	-45,500.00	-47,789.00	2,289.00
482100	RENT OF COUNTY BUILDINGS	-62,000.00	-65,756.02	-63,000.00	-68,889.15	109%	-27,331.94	-64,000.00	-64,000.00	-64,000.00	0.00
482470	RENT/LEASE - TOWER SPACE	-127,100.00	-130,262.14	-127,100.00	-151,052.23	119%	-58,865.54	-121,400.00	-121,400.00	-171,000.00	49,600.00
482480	RENT/LEASE - FIBER OPTICS	-75,000.00	-97,831.11	-75,000.00	-124,754.88	166%	-64,736.03	-90,000.00	-90,000.00	-91,000.00	1,000.00
483700	VENDING MACHINE SALES	-10,000.00	-7,302.21	-10,000.00	-7,927.68	79%	-3,302.66	-10,000.00	-10,000.00	-9,000.00	-1,000.00
484160	MISCELLANEOUS REVENUES	-500.00	-667.54	-500.00	-914.16	183%	-3,245.15	-500.00	-500.00	-500.00	0.00
484175	FOCUS ON ENERGY	0.00	-840.00	0.00	-8,610.00	0%	0.00	0.00	0.00	0.00	0.00
493010	FUND BALANCE APPLIED	-356,000.00	0.00	-850,000.00	0.00	0%	0.00	-497,000.00	0.00	-3,006,000.00	2,509,000.00
493200	CONTINUING APPROP PRIOR YEAR	-1,061,735.00	0.00	-559,777.00	0.00	0%	0.00	-1,213,897.00	0.00	-725,205.00	-488,692.00
493400	CONTINUING APPROP SUNSHINE FND	-653.00	0.00	-612.00	0.00	0%	0.00	-1,259.00	0.00	0.00	-1,259.00
<b>TOTAL BUILDING SERVICES REVENUE</b>		<b>-4,259,532.00</b>	<b>-2,867,267.67</b>	<b>-3,987,138.00</b>	<b>-2,680,602.58</b>	<b>67%</b>	<b>-1,498,138.40</b>	<b>-4,670,269.00</b>	<b>-2,957,613.00</b>	<b>-6,296,702.00</b>	<b>1,626,433.00</b>
<b>10017110 BLDG SRVCS ADMINISTRATION</b>											
511100	SALARIES PERMANENT REGULAR	169,298.00	168,165.52	98,099.00	100,026.88	102%	52,176.72	104,586.00	104,586.00	180,096.00	75,510.00
511900	LONGEVITY-FULL TIME	700.00	408.33	0.00	0.00	0%	0.00	120.00	120.00	120.00	0.00
514100	FICA & MEDICARE TAX	13,280.00	12,496.49	7,505.00	7,145.98	95%	3,684.65	8,010.00	8,010.00	13,786.00	5,776.00
514200	RETIREMENT-COUNTY SHARE	11,458.00	8,926.20	6,671.00	6,812.32	102%	3,519.54	7,015.00	7,015.00	11,804.00	4,789.00
514400	HEALTH INSURANCE COUNTY SHARE	29,474.00	23,454.92	15,031.00	15,103.70	100%	8,611.72	15,899.00	15,899.00	33,705.00	17,806.00
514500	LIFE INSURANCE COUNTY SHARE	101.00	45.24	15.00	15.94	106%	8.26	16.00	16.00	30.00	14.00
514600	WORKERS COMPENSATION	2,806.00	1,995.02	1,217.00	1,004.45	83%	598.82	1,194.00	1,194.00	2,181.00	987.00
519300	VEHICLE ALLOWANCE	3,600.00	2,077.05	0.00	1,388.89	0%	0.00	0.00	0.00	0.00	0.00
520100	CONSULTANT AND CONTRACTUAL	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	100,000.00	100,000.00
522500	TELEPHONE & DAIN LINE	3,000.00	2,498.35	3,000.00	2,588.84	86%	2,288.70	3,000.00	3,000.00	3,000.00	0.00
525010	RENOVATION/REFURBISHMENT	171,318.00	215,403.21	80,915.00	38,302.91	47%	39,940.07	111,753.00	75,000.00	50,000.00	-61,753.00
525011	BUILDING SECURITY	25,000.00	16,800.00	33,200.00	8,135.89	25%	4,391.50	39,864.00	20,000.00	25,000.00	-14,864.00
531100	POSTAGE AND BOX RENT	300.00	238.80	330.00	39.01	12%	15.81	330.00	330.00	330.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	500.00	888.89	500.00	491.55	98%	91.98	750.00	500.00	600.00	-150.00
531800	MIS DEPARTMENT CHARGEBACKS	4,234.00	7,656.32	4,646.00	6,679.21	144%	2,681.66	8,344.00	8,344.00	3,075.00	-5,269.00
532200	SUBSCRIPTIONS	200.00	0.00	200.00	0.00	0%	0.00	100.00	100.00	100.00	0.00
532400	MEMBERSHIP DUES	100.00	0.00	100.00	0.00	0%	0.00	100.00	100.00	100.00	0.00
532800	TRAINING AND INSERVICE	1,500.00	1,500.00	1,500.00	1,450.00	97%	1,495.00	1,500.00	2,000.00	2,000.00	500.00
533100	VEHICLE EXPENSES	0.00	0.00	0.00	459.95	0%	1,620.04	3,000.00	3,000.00	3,000.00	0.00
533200	MILEAGE	200.00	165.29	300.00	231.88	77%	0.00	200.00	200.00	200.00	0.00
533500	MEALS AND LODGING	200.00	38.75	200.00	53.15	27%	0.00	200.00	200.00	200.00	0.00
581900	CAPITAL OUTLAY	982,053.00	492,384.89	1,126,308.00	246,213.01	22%	418,223.61	1,240,235.00	447,000.00	2,981,963.00	1,741,728.00

Fund: GENERAL FUND	2016	2016	2017	2017	2017	2018	2018	2018		\$ Change
Department: BUILDING SERVICES	Amended	2016	Amended	2017	%	6 Months	Amended	2018		2018
	Budget	Actual	Budget	Actual	Used	Actual	Budget	Estimated	2019	Amended to
										2019
<b>TOTAL BLDG SRVCS ADMINISTRATION</b>	<b>1,419,322.00</b>	<b>955,143.27</b>	<b>1,379,737.00</b>	<b>436,143.56</b>	<b>32%</b>	<b>539,348.08</b>	<b>1,546,216.00</b>	<b>696,614.00</b>	<b>3,411,290.00</b>	<b>1,865,074.00</b>
<b>10017152 RISK MANAGEMENT AND INSURANCE</b>										
511100 SALARIES PERMANENT REGULAR	74,701.00	66,491.93	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	5,715.00	4,981.16	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	4,930.00	4,000.85	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	5,712.00	4,735.22	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	10.10	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	896.00	557.99	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514800 UNEMPLOYMENT	0.00	1,384.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
521100 MEDICAL EXAMINATIONS	9,000.00	4,520.72	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	1,500.00	453.36	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	100.00	86.27	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	700.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	648.00	668.50	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532200 SUBSCRIPTIONS	3,000.00	1,323.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	1,000.00	595.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	10,000.00	4,479.26	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	500.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	350.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	1,000.00	160.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
539100 OTHER SUPPLIES & EXPENSES	1,500.00	2,285.01	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
551000 INSURANCE	100.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL RISK MANAGEMENT AND INSURANCE</b>	<b>121,352.00</b>	<b>96,732.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10017162 HS SERV/RDBGS/6TH STR</b>										
520900 CONTRACTED SERVICES	12,000.00	10,114.80	11,000.00	7,614.24	69%	8,453.72	11,000.00	11,000.00	35,000.00	24,000.00
522900 UTILITIES	22,000.00	23,506.04	21,500.00	21,185.70	99%	8,653.36	21,500.00	21,500.00	21,000.00	-500.00
523000 TRADE SERVICES	2,000.00	504.50	2,000.00	0.00	0%	0.00	1,500.00	1,500.00	1,500.00	0.00
531400 SMALL EQUIPMENT	250.00	0.00	250.00	0.00	0%	84.99	250.00	250.00	250.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	618.00	573.00	762.00	762.20	100%	399.73	800.00	800.00	793.00	-7.00
533100 VEHICLE EXPENSES	3,500.00	1,565.05	3,000.00	1,504.47	50%	777.61	2,500.00	2,500.00	2,500.00	0.00
534000 OPERATING/MEETING SUPPLIES	5,000.00	5,821.92	5,000.00	4,414.82	88%	4,349.88	5,000.00	5,000.00	5,000.00	0.00
551000 INSURANCE	1,100.00	1,203.97	1,200.00	1,350.50	113%	1,485.54	1,320.00	1,320.00	1,360.00	40.00
<b>TOTAL HS SERV/RDBGS/6TH STR</b>	<b>46,468.00</b>	<b>43,289.28</b>	<b>44,712.00</b>	<b>36,831.93</b>	<b>82%</b>	<b>24,204.83</b>	<b>43,870.00</b>	<b>43,870.00</b>	<b>67,403.00</b>	<b>23,533.00</b>
<b>10017163 HS-SHELTERED WORKSHOP</b>										
523000 TRADE SERVICES	2,000.00	3,983.61	3,000.00	817.05	27%	165.32	3,000.00	3,000.00	3,000.00	0.00
534000 OPERATING/MEETING SUPPLIES	0.00	0.00	0.00	295.89	0%	1,244.37	0.00	500.00	500.00	500.00
551000 INSURANCE	2,100.00	2,502.13	2,300.00	2,801.48	122%	3,084.53	2,530.00	2,530.00	2,885.00	355.00

Fund: GENERAL FUND Department: BUILDING SERVICES	2016	2016	2017	2017	2017	2018	2018	2018	\$ Change	
	Amended Budget	Actual	Amended Budget	Actual	% Used	6 Months Actual	Amended Budget	Estimated	2019	Amended to 2019
<b>TOTAL HS-SHELTERED WORKSHOP</b>	<b>4,100.00</b>	<b>6,485.74</b>	<b>5,300.00</b>	<b>3,914.42</b>	<b>74%</b>	<b>4,494.22</b>	<b>5,530.00</b>	<b>6,030.00</b>	<b>6,385.00</b>	<b>855.00</b>
<b>10017180 POSTAGE METERING</b>										
511100 SALARIES PERMANENT REGULAR	21,749.00	21,994.00	22,442.00	22,486.17	100%	11,602.11	23,328.00	23,328.00	24,475.00	1,147.00
511200 SALARIES-PERMANENT-OVERTIME	484.00	0.00	501.00	0.00	0%	0.00	519.00	519.00	544.00	25.00
511900 LONGEVITY-FULL TIME	154.00	154.00	165.00	165.00	100%	0.00	176.00	176.00	187.00	11.00
514100 FICA & MEDICARE TAX	1,713.00	1,635.11	1,768.00	1,687.81	95%	857.82	1,838.00	1,838.00	1,928.00	90.00
514200 RETIREMENT-COUNTY SHARE	1,478.00	1,460.06	1,571.00	1,539.37	98%	777.32	1,610.00	1,610.00	1,651.00	41.00
514400 HEALTH INSURANCE COUNTY SHARE	3,142.00	3,153.58	3,204.00	3,227.56	101%	1,836.01	3,389.00	3,389.00	3,593.00	204.00
514500 LIFE INSURANCE COUNTY SHARE	4.00	5.45	6.00	6.30	105%	3.24	6.00	6.00	7.00	1.00
514600 WORKERS COMPENSATION	269.00	194.77	287.00	226.88	79%	132.22	274.00	274.00	305.00	31.00
520900 CONTRACTED SERVICES	9,000.00	8,066.10	8,000.00	8,460.23	106%	3,072.99	8,000.00	8,000.00	8,000.00	0.00
524800 MAINTENANCE AGREEMENT	2,000.00	324.00	1,000.00	243.00	24%	162.00	1,000.00	1,000.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	1,300.00	41.98	2,000.00	1,280.00	64%	1,300.00	2,000.00	2,000.00	2,000.00	0.00
531400 SMALL EQUIPMENT	300.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	443.00	397.60	501.00	500.95	100%	279.73	560.00	560.00	599.00	39.00
534000 OPERATING/MEETING SUPPLIES	1,500.00	3,427.55	2,800.00	3,631.09	130%	1,195.92	2,800.00	2,800.00	3,500.00	700.00
<b>TOTAL POSTAGE METERING</b>	<b>43,536.00</b>	<b>40,854.20</b>	<b>44,245.00</b>	<b>43,454.36</b>	<b>98%</b>	<b>21,219.36</b>	<b>45,500.00</b>	<b>45,500.00</b>	<b>47,789.00</b>	<b>2,289.00</b>
<b>10017182 GENERAL COUNTY BUILDINGS</b>										
511100 SALARIES PERMANENT REGULAR	130,164.00	139,976.70	185,646.00	186,059.77	100%	96,251.63	185,163.00	185,163.00	151,030.00	-34,133.00
511200 SALARIES-PERMANENT-OVERTIME	4,919.00	3,191.90	2,882.00	535.83	19%	733.75	3,013.00	3,013.00	2,194.00	-819.00
511900 LONGEVITY-FULL TIME	446.00	446.00	555.00	495.00	89%	0.00	624.00	624.00	493.00	-131.00
512100 WAGES-PART TIME	0.00	7,207.71	0.00	0.00	0%	0.00	0.00	0.00	21,350.00	21,350.00
512200 WAGES-PART TIME-OVERTIME	0.00	94.00	0.00	0.00	0%	0.00	0.00	0.00	950.00	950.00
512900 LONGEVITY-PART TIME	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	200.00	200.00
514100 FICA & MEDICARE TAX	10,368.00	11,167.24	14,465.00	13,789.78	95%	7,001.77	14,444.00	14,444.00	13,481.00	-963.00
514200 RETIREMENT-COUNTY SHARE	8,945.00	9,281.58	12,858.00	12,678.06	99%	6,492.78	12,650.00	12,650.00	10,068.00	-2,582.00
514400 HEALTH INSURANCE COUNTY SHARE	32,044.00	32,090.38	47,715.00	46,585.88	98%	27,337.03	46,495.00	46,495.00	49,283.00	2,788.00
514500 LIFE INSURANCE COUNTY SHARE	73.00	48.64	41.00	36.46	89%	19.98	35.00	35.00	45.00	10.00
514600 WORKERS COMPENSATION	1,626.00	1,323.35	2,344.00	1,872.92	80%	1,104.69	2,153.00	2,153.00	2,132.00	-21.00
520900 CONTRACTED SERVICES	200,000.00	166,194.35	200,000.00	175,338.03	88%	89,952.65	200,000.00	200,000.00	198,000.00	-2,000.00
522900 UTILITIES	215,000.00	215,355.63	211,500.00	216,928.71	103%	88,596.05	214,100.00	212,600.00	212,675.00	-1,425.00
523000 TRADE SERVICES	10,000.00	2,124.89	8,000.00	3,624.65	45%	600.00	7,500.00	7,500.00	7,500.00	0.00
525100 VENDING MACHINES	10,153.00	6,077.22	10,112.00	6,022.41	60%	4,337.96	9,759.00	9,000.00	9,000.00	-759.00
531100 POSTAGE AND BOX RENT	0.00	183.40	100.00	0.00	0%	0.00	100.00	100.00	100.00	0.00
531400 SMALL EQUIPMENT	2,000.00	1,897.62	2,000.00	213.09	11%	1,290.17	2,000.00	2,000.00	2,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	886.00	2,017.39	1,002.00	1,001.90	100%	2,439.56	1,413.00	1,413.00	3,023.00	1,610.00
533100 VEHICLE EXPENSES	3,000.00	1,825.39	3,000.00	3,519.92	117%	318.90	2,500.00	2,500.00	2,500.00	0.00
534000 OPERATING/MEETING SUPPLIES	80,000.00	96,513.22	80,000.00	63,197.60	79%	24,158.18	80,000.00	80,000.00	80,000.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: BUILDING SERVICES</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10017182 GENERAL COUNTY BUILDINGS</b>										
535100 VEHICLE FUEL / OIL	0.00	612.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
551000 INSURANCE	20,000.00	21,766.36	25,000.00	24,421.78	98%	26,397.97	27,500.00	27,500.00	35,123.00	7,623.00
572003 ART	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	15,000.00	15,000.00
<b>TOTAL GENERAL COUNTY BUILDINGS</b>	<b>729,624.00</b>	<b>719,394.97</b>	<b>807,220.00</b>	<b>756,321.79</b>	<b>94%</b>	<b>377,033.07</b>	<b>809,449.00</b>	<b>807,190.00</b>	<b>816,147.00</b>	<b>6,698.00</b>
<b>10017184 COUNTY PHONE/COMMUNICATIONS</b>										
511100 SALARIES PERMANENT REGULAR	76,207.00	76,208.50	79,077.00	79,191.59	100%	40,522.42	91,078.00	91,078.00	95,762.00	4,684.00
511900 LONGEVITY-FULL TIME	260.00	260.00	280.00	280.00	100%	0.00	300.00	300.00	320.00	20.00
514100 FICA & MEDICARE TAX	5,850.00	5,718.16	6,071.00	5,954.69	98%	3,041.48	6,990.00	6,990.00	7,350.00	360.00
514200 RETIREMENT-COUNTY SHARE	5,047.00	5,052.80	5,396.00	5,419.30	100%	2,739.11	6,122.00	6,122.00	6,293.00	171.00
514400 HEALTH INSURANCE COUNTY SHARE	5,712.00	5,721.40	5,826.00	5,854.13	100%	3,337.88	10,137.00	10,137.00	10,745.00	608.00
514600 WORKERS COMPENSATION	918.00	672.25	984.00	798.45	81%	466.06	1,041.00	1,041.00	1,163.00	122.00
520900 CONTRACTED SERVICES	30,000.00	32,446.19	30,000.00	19,346.97	64%	29,648.39	30,000.00	30,000.00	32,000.00	2,000.00
522500 TELEPHONE & DAIN LINE	53,300.00	43,426.65	5,300.00	6,904.86	130%	2,271.20	5,300.00	5,300.00	5,550.00	250.00
522700 911 EMERGENCY NUMBER	36,000.00	35,700.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
522720 911 SURCHARGE FEE	93,000.00	97,884.72	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
522900 UTILITIES	61,450.00	51,340.48	60,650.00	61,770.10	102%	28,341.45	56,450.00	56,450.00	57,700.00	1,250.00
523000 TRADE SERVICES	10,000.00	0.00	10,000.00	5,274.49	53%	400.17	10,000.00	10,000.00	10,000.00	0.00
524800 MAINTENANCE AGREEMENT	30,000.00	44,689.07	0.00	24,652.00	0%	0.00	23,000.00	23,000.00	23,000.00	0.00
531100 POSTAGE AND BOX RENT	2,500.00	1,626.39	2,500.00	1,418.48	57%	863.11	2,000.00	2,000.00	2,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	500.00	0.00	500.00	56.97	11%	0.00	500.00	500.00	500.00	0.00
531400 SMALL EQUIPMENT	60,000.00	136,558.32	30,000.00	23,148.81	77%	14,744.64	30,000.00	30,000.00	30,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	246,080.00	10,061.40	531.00	530.95	100%	-272.56	1,355.00	1,355.00	1,423.00	68.00
532800 TRAINING AND INSERVICE	2,000.00	0.00	2,000.00	0.00	0%	0.00	2,000.00	2,000.00	2,000.00	0.00
533100 VEHICLE EXPENSES	7,000.00	0.00	0.00	4,127.50	0%	1,766.98	5,000.00	5,000.00	5,000.00	0.00
533200 MILEAGE	0.00	2,483.03	7,000.00	1,661.55	24%	0.00	300.00	300.00	300.00	0.00
533500 MEALS AND LODGING	200.00	0.00	200.00	0.00	0%	0.00	200.00	200.00	200.00	0.00
551000 INSURANCE	3,460.00	961.65	3,730.00	1,084.86	29%	1,201.34	4,135.00	4,135.00	4,272.00	137.00
581900 CAPITAL OUTLAY	468,757.00	93,337.83	529,354.00	333,812.03	63%	39,945.62	603,742.00	405,000.00	588,742.00	-15,000.00
<b>TOTAL COUNTY PHONE/COMMUNICATION</b>	<b>1,198,241.00</b>	<b>644,148.84</b>	<b>779,399.00</b>	<b>581,287.73</b>	<b>75%</b>	<b>169,017.29</b>	<b>889,650.00</b>	<b>690,908.00</b>	<b>884,320.00</b>	<b>-5,330.00</b>
<b>10017265 WEST BARABOO GARAGE</b>										
522900 UTILITIES	6,000.00	3,458.75	4,800.00	3,608.36	75%	1,991.81	4,800.00	4,800.00	4,800.00	0.00
534000 OPERATING/MEETING SUPPLIES	2,000.00	245.81	2,000.00	254.04	13%	207.59	2,000.00	2,000.00	2,000.00	0.00
551000 INSURANCE	375.00	0.00	415.00	0.00	0%	0.00	450.00	450.00	465.00	15.00
<b>TOTAL WEST BARABOO GARAGE</b>	<b>8,375.00</b>	<b>3,704.56</b>	<b>7,215.00</b>	<b>3,862.40</b>	<b>54%</b>	<b>2,199.40</b>	<b>7,250.00</b>	<b>7,250.00</b>	<b>7,265.00</b>	<b>15.00</b>

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: BUILDING SERVICES</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10017270 LAW ENFORCEMENT CENTER</b>										
511100 SALARIES PERMANENT REGULAR	93,978.00	94,159.30	97,408.00	97,594.70	100%	50,406.83	101,204.00	101,204.00	106,468.00	5,264.00
511200 SALARIES-PERMANENT-OVERTIME	796.00	0.00	826.00	0.00	0%	0.00	858.00	858.00	903.00	45.00
511900 LONGEVITY-FULL TIME	559.00	558.60	599.00	598.60	100%	0.00	639.00	639.00	679.00	40.00
514100 FICA & MEDICARE TAX	7,293.00	7,029.39	7,561.00	7,279.20	96%	3,690.97	7,857.00	7,857.00	8,266.00	409.00
514200 RETIREMENT-COUNTY SHARE	6,292.00	6,247.13	6,721.00	6,663.10	99%	3,372.23	6,881.00	6,881.00	7,077.00	196.00
514400 HEALTH INSURANCE COUNTY SHARE	20,449.00	20,482.68	20,857.00	20,957.83	100%	11,949.60	22,061.00	22,061.00	23,384.00	1,323.00
514500 LIFE INSURANCE COUNTY SHARE	38.00	39.32	40.00	40.12	100%	21.89	41.00	41.00	43.00	2.00
514600 WORKERS COMPENSATION	1,144.00	831.99	1,226.00	981.81	80%	573.73	1,171.00	1,171.00	1,307.00	136.00
520900 CONTRACTED SERVICES	100,000.00	89,813.27	100,000.00	90,421.92	90%	75,455.07	105,000.00	105,000.00	105,000.00	0.00
522900 UTILITIES	355,000.00	345,533.55	350,000.00	334,690.38	96%	141,506.00	345,000.00	345,000.00	345,000.00	0.00
523000 TRADE SERVICES	10,000.00	400.00	9,000.00	0.00	0%	0.00	9,000.00	9,000.00	9,000.00	0.00
531400 SMALL EQUIPMENT	2,000.00	0.00	2,000.00	1,779.01	89%	642.99	2,000.00	2,000.00	2,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,565.00	-144.90	1,632.00	1,631.90	100%	874.46	1,749.00	1,749.00	1,221.00	-528.00
533100 VEHICLE EXPENSES	1,500.00	527.33	1,000.00	986.36	99%	360.87	1,000.00	2,000.00	1,000.00	0.00
534000 OPERATING/MEETING SUPPLIES	60,000.00	67,312.59	60,000.00	50,611.38	84%	21,975.42	60,000.00	60,000.00	60,000.00	0.00
551000 INSURANCE	25,000.00	22,673.46	27,500.00	25,841.35	94%	27,913.32	30,250.00	30,250.00	31,250.00	1,000.00
581900 CAPITAL OUTLAY	0.00	15,478.82	230,000.00	174,728.51	76%	146,645.53	625,103.00	447,500.00	350,500.00	-274,603.00
<b>TOTAL LAW ENFORCEMENT CENTER</b>	<b>685,614.00</b>	<b>670,942.53</b>	<b>916,370.00</b>	<b>814,806.17</b>	<b>89%</b>	<b>485,388.91</b>	<b>1,319,814.00</b>	<b>1,143,211.00</b>	<b>1,053,098.00</b>	<b>-266,716.00</b>
<b>10017411 ANIMAL SHELTER</b>										
523000 TRADE SERVICES	2,500.00	0.00	2,500.00	9,434.93	377%	44.17	2,500.00	2,500.00	2,500.00	0.00
551000 INSURANCE	400.00	300.96	440.00	336.33	76%	369.78	490.00	490.00	505.00	15.00
<b>TOTAL ANIMAL SHELTER</b>	<b>2,900.00</b>	<b>300.96</b>	<b>2,940.00</b>	<b>9,771.26</b>	<b>332%</b>	<b>413.95</b>	<b>2,990.00</b>	<b>2,990.00</b>	<b>3,005.00</b>	<b>15.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-4,259,532.00</b>	<b>-2,867,267.67</b>	<b>-3,987,138.00</b>	<b>-2,680,602.58</b>	<b>67%</b>	<b>-1,498,138.40</b>	<b>-4,670,269.00</b>	<b>-2,957,613.00</b>	<b>-6,296,702.00</b>	<b>1,626,433.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>4,259,532.00</b>	<b>3,180,996.72</b>	<b>3,987,138.00</b>	<b>2,686,393.62</b>	<b>67%</b>	<b>1,623,319.11</b>	<b>4,670,269.00</b>	<b>3,443,563.00</b>	<b>6,296,702.00</b>	<b>1,626,433.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>313,729.05</b>	<b>0.00</b>	<b>5,791.04</b>		<b>125,180.71</b>	<b>0.00</b>	<b>485,950.00</b>	<b>0.00</b>	

## Corporation Counsel

### Department Vision - Where the department would ideally like to be

To facilitate high quality public services for Sauk County communities, residents and visitors through reliable, timely and helpful legal assistance for all units of Sauk County government.

### Department Mission - Major reasons for the department's existence and purpose in County government

Provide legal services to all units of Sauk County government and represent public interests in statutory and contractually defined areas with commitment, integrity and skill.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Promote safe community

Encourage economic development

Promote stewardship of natural resources

Promote development of cultural, social, and community values that enhance human dignity

### Specific Strategic Issues Addressed

Creating and maintaining a sustainable livable community (environmental stewardship, good wages)

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)

Changing statutory authority (state/feds) impeding local decision-making

Partnerships with outside agencies (drugs, interoperability)

Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult Protective Services)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Support economic development activity in the County with reliable, creative and proactive legal advice and solutions.	Timely and helpful guidance on legal issues related to economic development initiatives and programs is provided.	Continue support and guidance on Great Sauk Trail development. Provide guidance for Place Plan implementation. Help develop effective cooperative economic development agreements between County and others.	12/31/2019 and beyond
Implement technological efficiencies for higher productivity with e-filing, electronic file maintenance, centralized opinion database storage and retrieval and other legal practice modernizations.	Greater use of technology and electronic documents in legal services.	Implement e-filing for specified cases. Create effective opinion database for centralized storage, cross-reference and accessibility. Expand utilization of case management software.	12/31/2019 and beyond
Protect public health and safety of Sauk County communities, residents and visitors with effective enforcement of Wisconsin and Sauk County public health and safety policies.	County departments receive the legal support necessary to implement public health and safety policies established by the County Board.	Review legal support procedures for enforcement actions. Implement system for active and open communication processes for county departments with enforcement authority.	12/31/2019 and beyond



## Corporation Council

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
General Government Legal Services	The office serves as legal counsel for the county and provides legal guidance and advice to county officials and departments on all subjects related to county government and prosecutes or defends county interests in legal actions.	Wis Stat 59.42 Wis Stat 111.70	Other Revenues	\$0	3.15	Attorneys and staff provide consistently reliable, timely and helpful legal assistance or law-related service for all units of Sauk County government.
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$317,141		
			Operating Expenses	\$18,252		
			<b>TOTAL EXPENSES</b>	<b>\$335,393</b>		
			<b>COUNTY LEVY</b>	<b>\$335,393</b>		
Human Services / Children in Needs of Protection & Services / Terminations of Parental Rights	The office represents the Sauk County Department of Human Services in matters that protect individuals and the public including actions for involuntary commitment, guardianship, protective placement, children in need of protection and services, and termination of parental rights.	Wis Stat 48.09, 51.20, 55.02	User Fees	\$0	2.35	Assigned attorney(s) actively works to meet SCDHS needs and address SCDHS issues with clear advice, open communication, accessibility and professionalism.
			Other Revenues	\$112,729		
			<b>TOTAL REVENUES</b>	<b>\$112,729</b>		
			Wages & Benefits	\$217,392		
			Operating Expenses	\$11,670		
			<b>TOTAL EXPENSES</b>	<b>\$229,062</b>		
			<b>COUNTY LEVY</b>	<b>\$116,333</b>		
Child Support Enforcement	The office represents the State of Wisconsin and the Sauk County Child Support Agency in all child support enforcement and paternity matters.	IV-D of Federal Social Security Act	Other Revenues	\$125,508	1.00	Assigned attorney(s) actively works to meet SCCSA needs and address SCCSA issues with clear advice, open communication, accessibility and professionalism.
			<b>TOTAL REVENUES</b>	<b>\$125,508</b>		
			Wages & Benefits	\$125,508		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$125,508</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$238,237</b>	6.50	
			<b>TOTAL EXPENSES</b>	<b>\$689,963</b>		
			<b>COUNTY LEVY</b>	<b>\$451,726</b>		

Output Measures - How much are we doing?				
Description	2017 Actual	2018 Estimate	2019 Budget	
Legal Inquiries	n/a	n/a	1500	
Legal Opinions		430	400	
Contract Reviews	n/a	n/a	50	
Enforcement Conferences/Actions/Litigation	n/a	n/a	100	
Guardianship and Protective Placement Hearings and Reviews	113	140	100	
Mental Commitment Hearings and Settlements	135	170	150	
Juvenile Matters CHIPS/TPRS Cases Filed and Hearings	162	165	150	
Child Support Hearings/Court Appearances	719	755	700	
Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Legal inquiries made and answered	County departments/officials receive reliable, timely and helpful legal advice necessary for effective public services.	n/a	n/a	Estimate 1500 inquiries, 100%
Legal opinions requested and provided	County departments/officials receive thoughtful guidance on complicated legal issues related to county operations.	363 opinions, 97.5%	430 opinions, 100%	Estimate 400 opinions, 100%
Contracts reviewed	County services secured through contract are delivered in accordance with County policies and practices.	n/a	n/a	Estimate 50 reviews, 100%
Regulation enforcement conferences/actions.	Regulation/policy enforcement supports the shared community values that promote a safer, healthier and more livable County.	38 actions, 100%	50 actions, 100%	Estimate 50 actions, 100%
Guardianship & Protective Placement actions.	Vulnerable adults obtain protection and assistance they need to be safe and healthy.	113 actions, 100%	155 actions, 100%	Estimate 100 actions, 100%
Mental/Alcohol Commitment actions.	The mentally ill and alcoholics receive treatment and reduce risk of harm to themselves and the public.	135 actions, 100%	105 actions, 100%	Estimate 150 actions, 100%
TPR/CHIPS actions.	Abused and neglected children secure protection and assistance they need to be safe and healthy and thrive.	162 actions, 100%	210 actions, 100%	Estimate 150 actions, 100%
Paternity/child support enforcement actions.	Paternity judgments and child support enforcement reduce/eliminate need for public support of County children.		755 actions, 100%	Estimate 700 actions, 100%

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CORPORATION COUNSEL</b>											
<u>Revenues</u>											
Tax Levy	384,970	402,578	404,947	433,529	433,529	451,726	18,197	4.20%	None	0	0
Intergovernmental	208,440	214,037	218,244	222,240	222,240	238,237	15,997	7.20%			
Miscellaneous	195	20	373	21	20	0	(20)	-100.00%	2019 Total	0	0
Use of Fund Balance	0	0	0	18,909	0	0	0	0.00%			
<b>Total Revenues</b>	<b>593,605</b>	<b>616,635</b>	<b>623,565</b>	<b>674,699</b>	<b>655,789</b>	<b>689,963</b>	<b>34,174</b>	<b>5.21%</b>			
<u>Expenses</u>											
Labor	418,635	427,971	453,392	498,334	478,046	505,412	27,366	5.72%	2020	0	0
Labor Benefits	132,303	125,305	123,636	138,873	138,873	154,629	15,756	11.35%	2021	0	0
Supplies & Services	32,037	53,401	33,125	37,492	38,870	29,922	(8,948)	-23.02%	2022	0	0
Addition to Fund Balance	10,630	9,958	13,411		0	0	0	0.00%	2023	0	0
<b>Total Expenses</b>	<b>593,605</b>	<b>616,635</b>	<b>623,565</b>	<b>674,699</b>	<b>655,789</b>	<b>689,963</b>	<b>34,174</b>	<b>5.21%</b>			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

The 2019 budget reflects no programmatic changes for the department.

The budget continues the department's cost-appropriate commitment to high quality legal services for all units of Sauk County government.

Corporation Council will share a Full Time employee (FTE) with Criminal Justice Coordinating. The labor cost increase is due to benefits affiliated with a FTE.

	2018 Revised Budget	Cost to Continue Operations in 2019	Share Admin staff with CJCC			2019 Budget Request
<b>Description of Change</b>						
Tax Levy	433,529	17,059	1,138			451,726
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	222,260	15,977				238,237
<b>Total Funding</b>	<b>655,789</b>	<b>33,036</b>	<b>1,138</b>	<b>0</b>	<b>0</b>	<b>689,963</b>
Labor Costs	616,919	41,984	1,138			660,041
Supplies & Services	38,870	(8,948)				29,922
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>655,789</b>	<b>33,036</b>	<b>1,138</b>	<b>0</b>	<b>0</b>	<b>689,963</b>

**Issues on the Horizon for the Department:**

The department will continue to evaluate and implement technological improvements as well as intra-departmental and extra-departmental opportunities for higher productivity with existing staff while ensuring a positive workplace environment that supports staff satisfaction and retention and quality support service.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Corporation Counsel

Program # -->	1	2	3	4	5		Dept
Short Program Name -->	Gen Govt	DHS	CSA	TPR	CHIPS	Outlay	Total \$

Is the Program Mandated?			IV-D of Federal Social Security Act				
Statutory Reference	59.42(1)(c), 111.70	51.2, 55.02			48.09		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)							\$0
2. Grants (List)							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
3. Use of Carryfwd / Fund Balance							\$0
4. Other Revenues			125,508	50,102	62,627		\$238,237
5. TOTAL REVENUES	\$0	\$0	\$125,508	\$50,102	\$62,627	\$0	\$238,237

EXPENSES

6. Wages, Salaries, Benefits	317,141	100,225	125,508	52,152	65,015	N/A	\$660,041
7. Other Expenses	18,252	5,386		1,197	5,087		\$29,922
8. TOTAL EXPENSES	\$335,393	\$105,611	\$125,508	\$53,349	\$70,102	\$0	\$689,963

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$335,393	\$105,611	\$0	\$3,247	\$7,475	\$0	\$451,726
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: CORPORATION COUNSEL</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10015 CORPORATION COUNSEL REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-402,578.00	-402,578.00	-404,947.00	-404,947.00	100%	-216,764.32	-433,529.00	-433,529.00	-451,726.00	18,197.00
474600 HUMAN SERVICES REVENUE	-107,488.00	-106,565.36	-102,999.00	-102,664.71	100%	-53,203.64	-107,085.00	-107,085.00	-112,729.00	5,644.00
474620 CSA SUPPORT ENFORCEMENT	-106,801.00	-107,471.50	-113,013.00	-115,579.40	102%	-59,005.46	-115,155.00	-115,155.00	-125,508.00	10,353.00
484160 MISCELLANEOUS REVENUES	-20.00	-20.00	-20.00	-373.431	867%	-21.10	-20.00	-21.00	0.00	-20.00
<b>TOTAL CORPORATION COUNSEL REVENUE</b>	<b>-616,887.00</b>	<b>-616,634.86</b>	<b>-620,979.00</b>	<b>-623,564.54</b>	<b>100%</b>	<b>-328,994.52</b>	<b>-655,789.00</b>	<b>-655,790.00</b>	<b>-689,963.00</b>	<b>34,174.00</b>
<b>10015132 CORPORATION COUNSEL</b>										
511100 SALARIES PERMANENT REGULAR	264,830.00	253,576.84	281,769.00	282,072.85	100%	93,097.35	290,845.00	290,845.00	325,444.00	34,599.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	72.18	0.00	342.93	0%	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,059.00	1,218.99	919.00	1,144.88	125%	0.00	1,339.00	1,339.00	959.00	-380.00
512100 WAGES-PART TIME	8,138.00	9,698.60	8,138.00	5,050.28	62%	37,489.15	19,420.00	39,708.00	0.00	-19,420.00
514100 FICA & MEDICARE TAX	20,963.00	19,683.05	22,248.00	21,530.55	97%	9,676.03	23,838.00	23,838.00	24,970.00	1,132.00
514200 RETIREMENT-COUNTY SHARE	17,549.00	16,992.65	19,223.00	17,353.47	90%	6,235.89	20,877.00	20,877.00	21,379.00	502.00
514400 HEALTH INSURANCE COUNTY SHARE	49,922.00	37,741.97	35,889.00	30,985.36	86%	11,949.60	37,959.00	37,959.00	48,663.00	10,704.00
514500 LIFE INSURANCE COUNTY SHARE	110.00	119.60	101.00	140.60	139%	56.16	215.00	215.00	226.00	11.00
514600 WORKERS COMPENSATION	192.00	135.56	204.00	163.33	80%	78.32	187.00	187.00	163.00	-24.00
521200 LEGAL SERVICES	1,000.00	899.81	800.00	395.00	49%	9,748.09	800.00	10,000.00	1,500.00	700.00
521400 COURT REPORTER AND TRANSCRIBE	2,800.00	389.06	1,500.00	697.88	47%	0.00	1,000.00	1,000.00	1,000.00	0.00
522500 TELEPHONE & DAIN LINE	800.00	416.55	175.00	245.14	140%	105.14	175.00	175.00	175.00	0.00
524800 MAINTENANCE AGREEMENT	750.00	76.47	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	2,000.00	1,901.35	2,000.00	1,567.34	78%	639.89	2,000.00	2,000.00	2,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	5,200.00	5,085.19	4,500.00	2,177.39	48%	1,251.27	3,500.00	3,500.00	3,500.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	100.00	100.00
531800 MIS DEPARTMENT CHARGEBACKS	16,568.00	36,856.58	16,501.00	18,846.08	114%	16,325.01	19,595.00	12,317.00	9,697.00	-9,898.00
532200 SUBSCRIPTIONS	2,316.00	2,336.97	2,800.00	4,368.73	156%	1,919.61	3,800.00	3,800.00	4,000.00	200.00
532400 MEMBERSHIP DUES	3,300.00	2,096.50	3,600.00	2,448.92	68%	1,098.10	3,600.00	1,200.00	3,750.00	150.00
532500 SEMINARS AND REGISTRATIONS	1,400.00	1,452.00	1,400.00	1,243.19	89%	514.00	1,400.00	1,500.00	1,750.00	350.00
533200 MILEAGE	1,000.00	879.66	1,000.00	965.04	97%	367.47	1,000.00	1,000.00	1,200.00	200.00
533500 MEALS AND LODGING	1,000.00	611.00	1,000.00	170.35	17%	368.90	1,000.00	1,000.00	1,250.00	250.00
<b>TOTAL CORPORATION COUNSEL</b>	<b>400,897.00</b>	<b>392,240.58</b>	<b>403,767.00</b>	<b>391,909.31</b>	<b>97%</b>	<b>190,919.98</b>	<b>432,550.00</b>	<b>452,460.00</b>	<b>451,726.00</b>	<b>19,176.00</b>
<b>10015146 NEGOTIATIONS AND LABOR</b>										
521200 LEGAL SERVICES	1,700.00	400.00	1,200.00	0.00	0%	0.00	1,000.00	0.00	0.00	-1,000.00
<b>TOTAL NEGOTIATIONS AND LABOR</b>	<b>1,700.00</b>	<b>400.00</b>	<b>1,200.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,000.00</b>
<b>10015442 TERMS OF PARENTAL RIGHTS</b>										
511100 SALARIES PERMANENT REGULAR	80,802.00	82,085.83	76,793.00	76,794.09	100%	39,165.84	79,688.00	79,688.00	83,905.00	4,217.00
511900 LONGEVITY-FULL TIME	318.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: CORPORATION COUNSEL</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10015442 TERMS OF PARENTAL RIGHTS</b>										
514100 FICA & MEDICARE TAX	6,206.00	6,002.76	5,875.00	5,496.73	94%	2,771.16	6,096.00	6,096.00	6,419.00	323.00
514200 RETIREMENT-COUNTY SHARE	5,354.00	5,115.36	5,222.00	5,218.99	100%	2,624.12	5,339.00	5,339.00	5,496.00	157.00
514400 HEALTH INSURANCE COUNTY SHARE	14,737.00	13,305.05	15,031.00	15,097.13	100%	8,611.72	15,899.00	15,899.00	16,852.00	953.00
514500 LIFE INSURANCE COUNTY SHARE	15.00	14.32	24.00	14.40	60%	7.26	14.00	14.00	15.00	1.00
514600 WORKERS COMPENSATION	57.00	42.04	54.00	43.37	80%	23.54	48.00	48.00	42.00	-6.00
<b>TOTAL TERMS OF PARENTAL RIGHTS</b>	<b>107,489.00</b>	<b>106,565.36</b>	<b>102,999.00</b>	<b>102,664.71</b>	<b>100%</b>	<b>53,203.64</b>	<b>107,084.00</b>	<b>107,084.00</b>	<b>112,729.00</b>	<b>5,645.00</b>
<b>10015451 CORP COUNSEL-CHILD SUPPORT</b>										
511100 SALARIES PERMANENT REGULAR	80,072.00	80,858.79	85,079.00	87,507.39	103%	43,604.60	86,254.00	86,254.00	95,104.00	8,850.00
511900 LONGEVITY-FULL TIME	460.00	460.00	480.00	480.00	100%	0.00	500.00	500.00	0.00	-500.00
514100 FICA & MEDICARE TAX	6,161.00	5,976.08	6,545.00	6,470.65	99%	3,179.08	6,637.00	6,637.00	7,275.00	638.00
514200 RETIREMENT-COUNTY SHARE	5,315.00	5,373.73	5,818.00	5,968.17	103%	2,921.49	5,813.00	5,813.00	6,229.00	416.00
514400 HEALTH INSURANCE COUNTY SHARE	14,737.00	14,761.28	15,031.00	15,103.70	100%	8,611.72	15,899.00	15,899.00	16,852.00	953.00
514600 WORKERS COMPENSATION	56.00	41.62	60.00	49.49	82%	26.13	52.00	52.00	48.00	-4.00
<b>TOTAL CORP COUNSEL-CHILD SUPPORT</b>	<b>106,801.00</b>	<b>107,471.50</b>	<b>113,013.00</b>	<b>115,579.40</b>	<b>102%</b>	<b>58,343.02</b>	<b>115,155.00</b>	<b>115,155.00</b>	<b>125,508.00</b>	<b>10,353.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-616,887.00</b>	<b>-616,634.86</b>	<b>-620,979.00</b>	<b>-623,564.54</b>	<b>100%</b>	<b>-328,994.52</b>	<b>-655,789.00</b>	<b>-655,790.00</b>	<b>-689,963.00</b>	<b>34,174.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>616,887.00</b>	<b>606,677.44</b>	<b>620,979.00</b>	<b>610,153.42</b>	<b>98%</b>	<b>302,466.64</b>	<b>655,789.00</b>	<b>674,699.00</b>	<b>689,963.00</b>	<b>34,174.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-9,957.42</b>	<b>0.00</b>	<b>-13,411.12</b>		<b>-26,527.88</b>	<b>0.00</b>	<b>18,909.00</b>	<b>0.00</b>	

## County Clerk

<b>Department Vision - Where the department would ideally like to be</b>
To provide effective daily administrative duties and statutory functions to the public and all government agencies.
<b>Department Mission - Major reasons for the department's existence and purpose in County government</b>
To provide efficient and cost effective services in conjunction with other county government operations and perform all election related and general, administrative functions for the public as well as county and municipal government, in accordance with WI Stat. 59.23, 19.81-19.98, 19.84 and all election statutes.
<b>Elements of Countywide Mission Fulfilled</b>
Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Provide mandated & advanced services that are effective, to ensure the needs of the public are met while also providing a high level of customer service	<ol style="list-style-type: none"> <li>1. Ability to meet mandated deadlines</li> <li>2. Monitoring the outcome of the services we are providing</li> </ol>	<ol style="list-style-type: none"> <li>1. Meeting election deadlines that are mandated by the state: ballots, supplies, election notices, WisVote duties, etc.</li> <li>2. Provide informational handouts to public regarding documentation needed for services within the office.</li> <li>3. Customer Service Survey.</li> </ol>	12/31/2019
Provide a smooth transition with the equipment upgrades in the mandated timeframe	Ability to meet mandated deadlines.	<ol style="list-style-type: none"> <li>1. Update our election equipment and software from 3G to 4G modems after the Spring of 2019 elections.</li> </ol>	08/30/2019

**County Clerk**

**Program Evaluation**

Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)														
County Administration	1) Administer on behalf of the county multiple licenses and permits: marriage licenses, dissolution of domestic partnerships, dog license, open air assembly permits, county park stickers, timber notification filings & issuance thereof. 2) Central record keeper of multiple county documents and databases. 3) Certify compliance of Open Meeting Law. 4) Maintain file system for all county meeting agendas and minutes. 5) Apportionment of county and state taxes to municipalities. 6) Administer Care of Veterans Graves to Cemetery Associations.	Wis Stats Ch 174 Dog Licenses, 765 Marriage Licenses, 770 Domestic Partnerships, 59 Zoning, 91 Farmland Preservation, 26.03 Timber Permits, 19 Oaths & Bonds & multiple additional statutes. 70.63 Apportionment. 45.85 Vets Graves	<table border="1"> <tr><td>User Fees</td><td>\$13,150</td></tr> <tr><td>Grants</td><td>\$0</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td><b>\$13,150</b></td></tr> <tr><td>Wages &amp; Benefits</td><td>\$53,499</td></tr> <tr><td>Operating Expenses</td><td>\$6,757</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td><b>\$60,256</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td><b>\$47,106</b></td></tr> </table>	User Fees	\$13,150	Grants	\$0	<b>TOTAL REVENUES</b>	<b>\$13,150</b>	Wages & Benefits	\$53,499	Operating Expenses	\$6,757	<b>TOTAL EXPENSES</b>	<b>\$60,256</b>	<b>COUNTY LEVY</b>	<b>\$47,106</b>	0.83	1) Marriage License Corrections 2) Customer Service Survey
User Fees	\$13,150																		
Grants	\$0																		
<b>TOTAL REVENUES</b>	<b>\$13,150</b>																		
Wages & Benefits	\$53,499																		
Operating Expenses	\$6,757																		
<b>TOTAL EXPENSES</b>	<b>\$60,256</b>																		
<b>COUNTY LEVY</b>	<b>\$47,106</b>																		
County Board	1) Attend all regular and special board meetings, maintain official records for Sauk County Board of Supervisors. Issue "Oath of Office" and "Certificate of Election" to board members. 2) Publish and certify official minutes of the Board of Supervisors, adopted resolutions and county ordinances. 3) Serve as "Filing Officer" and source of information for individuals seeking to run for the office of County Board Supervisors. 4) Receive document claims filed against Sauk County. 5) Maintain record of rezoning petitions.	Wis Stats Ch 59, including 59.23(1), 59.23(b), 59.11	<table border="1"> <tr><td>User Fees</td><td>\$0</td></tr> <tr><td>Use of Carryforward</td><td>\$0</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td><b>\$0</b></td></tr> <tr><td>Wages &amp; Benefits</td><td>\$56,506</td></tr> <tr><td>Operating Expenses</td><td>\$6,757</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td><b>\$63,263</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td><b>\$63,263</b></td></tr> </table>	User Fees	\$0	Use of Carryforward	\$0	<b>TOTAL REVENUES</b>	<b>\$0</b>	Wages & Benefits	\$56,506	Operating Expenses	\$6,757	<b>TOTAL EXPENSES</b>	<b>\$63,263</b>	<b>COUNTY LEVY</b>	<b>\$63,263</b>	0.68	1) Resolutions/Ordinances
User Fees	\$0																		
Use of Carryforward	\$0																		
<b>TOTAL REVENUES</b>	<b>\$0</b>																		
Wages & Benefits	\$56,506																		
Operating Expenses	\$6,757																		
<b>TOTAL EXPENSES</b>	<b>\$63,263</b>																		
<b>COUNTY LEVY</b>	<b>\$63,263</b>																		
Elections	1) Serve as provider for 23 wisvote Refer municipalities. Draft and update WisVote Memorandum of Understanding, all WisVote responsibilities required as a provider, four-year voter purge, provisional tracking and reporting, cost of elections (GAB 190), absentee tracking, etc. 2) Coordinate and publish all election notices. 3) Draft, review, and receive nomination papers, declaration of candidacy and campaign registration statements and maintain filing system for same. Issue certificate of election and oath of office forms. 4) Serve as collection point to coordinate candidate and referenda material for eventual placement on ballots. 5) Draft, proof and distribute test, absentee and official ballots and election supplies for all elections. Coordinate testing of election tabulating equipment. 6) Appoint "Board of Canvassers". 7) Maintain official record of all county election results and election financial reports and report final canvass results to GAB. 8) Conduct county re-count proceedings and maintain official minutes.	Wis Stats Ch 5.62, 5.66, 7.10, 7.60, 10.64, 59.11 & 59.14 and all election statutes	<table border="1"> <tr><td>User Fees/MOU's</td><td>\$81,988</td></tr> <tr><td>Use of Fund Balance</td><td>\$27,000</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td><b>\$108,988</b></td></tr> <tr><td>Wages &amp; Benefits</td><td>\$134,596</td></tr> <tr><td>Operating Expenses</td><td>\$96,011</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td><b>\$230,607</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td><b>\$121,619</b></td></tr> </table>	User Fees/MOU's	\$81,988	Use of Fund Balance	\$27,000	<b>TOTAL REVENUES</b>	<b>\$108,988</b>	Wages & Benefits	\$134,596	Operating Expenses	\$96,011	<b>TOTAL EXPENSES</b>	<b>\$230,607</b>	<b>COUNTY LEVY</b>	<b>\$121,619</b>	2.00	1) Election Correspondence & Law Updates
User Fees/MOU's	\$81,988																		
Use of Fund Balance	\$27,000																		
<b>TOTAL REVENUES</b>	<b>\$108,988</b>																		
Wages & Benefits	\$134,596																		
Operating Expenses	\$96,011																		
<b>TOTAL EXPENSES</b>	<b>\$230,607</b>																		
<b>COUNTY LEVY</b>	<b>\$121,619</b>																		
Passports	1) Accept and compile application and documents for passports. 2) Collect fees on behalf of US Departments of State and County Clerk Department. 3) Provide photo services. 4) Forward all documentation to the US Department of State for processing.	Not mandated	<table border="1"> <tr><td>User Fees</td><td>\$36,400</td></tr> <tr><td>Grants</td><td>\$0</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td><b>\$36,400</b></td></tr> <tr><td>Wages &amp; Benefits</td><td>\$26,335</td></tr> <tr><td>Operating Expenses</td><td>\$1,000</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td><b>\$27,335</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td><b>(\$9,065)</b></td></tr> </table>	User Fees	\$36,400	Grants	\$0	<b>TOTAL REVENUES</b>	<b>\$36,400</b>	Wages & Benefits	\$26,335	Operating Expenses	\$1,000	<b>TOTAL EXPENSES</b>	<b>\$27,335</b>	<b>COUNTY LEVY</b>	<b>(\$9,065)</b>	0.50	1) Customer Service Survey 2) Passport Corrections
User Fees	\$36,400																		
Grants	\$0																		
<b>TOTAL REVENUES</b>	<b>\$36,400</b>																		
Wages & Benefits	\$26,335																		
Operating Expenses	\$1,000																		
<b>TOTAL EXPENSES</b>	<b>\$27,335</b>																		
<b>COUNTY LEVY</b>	<b>(\$9,065)</b>																		
Totals			<table border="1"> <tr><td><b>TOTAL REVENUES</b></td><td><b>\$158,538</b></td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td><b>\$381,461</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td><b>\$222,923</b></td></tr> </table>	<b>TOTAL REVENUES</b>	<b>\$158,538</b>	<b>TOTAL EXPENSES</b>	<b>\$381,461</b>	<b>COUNTY LEVY</b>	<b>\$222,923</b>	4.00									
<b>TOTAL REVENUES</b>	<b>\$158,538</b>																		
<b>TOTAL EXPENSES</b>	<b>\$381,461</b>																		
<b>COUNTY LEVY</b>	<b>\$222,923</b>																		



## County Clerk

Output Measures - How much are we doing?				
Description	2017 Actual	2018 Estimate	2019 Budget	
Marriage Licenses Issued	430	375	375	
Passport Applications	932	800	800	
Passport Photos	788	700	700	
Dog/Kennel Licenses Sold	5098	5000	5000	
Open Air Assembly Permits Issued	0	0	0	
Timber Notices Issued	114	100	100	
County Directory	7 printed/website	4 printed/website	4 printed/website	
County Board Proceedings Book	5 printed/website	5 printed/website	5 printed/website	
Resolutions & Ordinances Considered	146/14	146/14	146/14	
Elections Conducted	5	4	2	
Domestic Partnership Agreements Issued	0	1	Discontinued	
Termination of Domestic Partnerships Issued	0	0	0	
Number of WisVote Reliers	23	23	23	
WisVote Death Alerts	85	85	85	
WisVote Duplicate Voter Alerts	207	207	207	
WisVote Felon Alerts	6	6	6	
WisVote Boundary Exception Alerts	267	267	267	
WisVote Transfer Out Alerts	614	614	614	
WisVote Merged Voter Alerts	293	293	293	
WisVote DMV Check Alerts	590	590	590	
July 25, 2017 Village of Lime Ridge - Recall of Village President	33% Voter Turnout	-	-	
May 30, 2017 River Valley School District - Recall of 2 School Board Members	14% Voter Turnout	-	-	
February 21, 2017 Spring Primary	9.99% Voter Turnout	-	-	
April 4, 2017 Spring Election	16% Voter Turnout	-	-	
February 20, 2018 Spring Primary Election	-	13% Voter Turnout	-	
April 3, 2018 Spring Election	-	25% Voter Turnout	-	
August 14, 2018 Partisan Primary Election	-	25% Voter Turnout Estimate	-	
November 6, 2018 General Election	-	54% Voter Turnout Estimate	-	
February 19, 2019 Spring Primary	-	-	10% Voter Turnout Estimate	
April 2, 2019 Spring Election	-	-	15% Voter Turnout Estimate	
Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Resolutions/Ordinances	Continue education on formatting and using resolution routing system. We anticipate most users to be able to conduct this workflow with minimal guidance after proper instruction.	New format began in 2018	5 Users	5 Users
Election Correspondence & Law Updates	Number of Municipal Clerk errors we find when conducting the county canvass and election are minimal.	Didn't Track	Spring 2018 Elections = 10 mistakes; Fall 2018 Elections = 10 mistakes	Spring 2019 Elections = 10 mistakes
Customer Service Survey	Feedback on how well we are serving the public	Didn't Exist	Didn't Exist	Will begin in 2019
Passport Corrections	How well we are processing applications.	Applications Returned - 10	Applications Returned - 5	Applications Returned - 5
Marriage License Corrections	Accuracy of information on marriage licenses	Started Measuring in 2018	Corrections - 10	Corrections - 7

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>COUNTY CLERK / ELECTIONS</b>											
<u>Revenues</u>											
Tax Levy	192,664	221,431	250,887	263,495	263,495	222,923	(40,572)	-15.40%	None	0	0
Licenses & Permits	16,200	17,045	16,000	13,125	14,000	13,125	(875)	-6.25%			
User Fees	96	8,660	31,215	34,135	34,026	36,425	2,399	7.05%	2019 Total	0	0
Intergovernmental	80,411	131,454	97,609	87,468	106,468	81,988	(24,480)	-22.99%			
Use of Fund Balance	359,340	0	0	19,726	0	27,000	27,000	0.00%			
Total Revenues	648,711	378,590	395,711	417,949	417,989	381,461	(36,528)	-8.74%	2020	0	0
									2021	0	0
									2022	0	0
									2023	0	0
<u>Expenses</u>											
Labor	163,166	175,180	181,690	190,774	190,814	192,882	2,068	1.08%			
Labor Benefits	56,954	65,942	74,376	91,072	91,072	78,054	(13,018)	-14.29%			
Supplies & Services	50,437	128,270	77,575	136,103	136,103	110,525	(25,578)	-18.79%			
Capital Outlay	378,154	0	0	0	0	0	0	0.00%			
Addition to Fund Balance	0	9,199	62,071	0	0	0	0	0.00%			
Total Expenses	648,711	378,590	395,711	417,949	417,989	381,461	(36,528)	-8.74%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

Department: COUNTY CLERK

**Changes and Highlights to the Department's Budget:**

Election Equipment Upgrade - Use General Fund Balance of \$27,000 for required election upgrade to 4G modems. This is a one time upgrade.

2019 will be a 2 Year Election Cycle. 2018 was a 4 Year Election Cycle. This decreases expenses as well as revenues and levy .

Passport revenue and expenses have remained steady.

Cost to continue operations for 2019 has decreased overall \$12,528

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>			<b>4G Election Equipment Upgrade</b>	<b>2 Election Year</b>		
Tax Levy	263,495	(14,052)		(26,520)	0	222,923
Use of Fund Balance or Carryforward Funds	0	0	27,000			27,000
All Other Revenues	154,494	1,524		(24,480)	0	131,538
<b>Total Funding</b>	<b>417,989</b>	<b>(12,528)</b>	<b>27,000</b>	<b>(51,000)</b>	<b>0</b>	<b>381,461</b>
Labor Costs	281,886	(10,950)	0		0	270,936
Supplies & Services	136,103	(1,578)	27,000	(51,000)		110,525
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>417,989</b>	<b>(12,528)</b>	<b>27,000</b>	<b>(51,000)</b>	<b>0</b>	<b>381,461</b>

**Issues on the Horizon for the Department:**

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: COUNTY CLERK

Program # -->	1	2	3	4		Dept
Short Program Name -->	Lic's/CoClk	Co Brd	Passports	Elections	Outlay	Total \$

Is the Program Mandated?	YES	YES	NO	YES		
Statutory Reference	59	59.52		CH. 5-12		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
Marriage License Fees	13,125					\$13,125
DNR License Fees	0					\$0
Open Air Assembly Permits	0					\$0
Election Processing Fees/Publ.Misc				21,000		\$21,000
Election MOU Fees				60,988		\$60,988
Passports			36,400			\$36,400
						\$0
2. Grants (List)						\$0
						\$0
3. Use of Carryfwd / Fund Balance				27,000		\$27,000
						\$0
4. Other Revenues	25					\$25
5. TOTAL REVENUES	\$13,150	\$0	\$36,400	\$108,988	\$0	\$158,538

EXPENSES

6. Wages, Salaries, Benefits	53,499	56,506	26,335	134,596	N/A	\$270,936
7. Other Expenses	6,757	6,757	1,000	96,011	0	\$110,525
8. TOTAL EXPENSES	\$60,256	\$63,263	\$27,335	\$230,607	\$0	\$381,461

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$47,106	\$63,263	(\$9,065)	\$121,619	\$0	\$222,923
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<b>Fund: GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>		
<b>Department: COUNTY CLERK</b>		<b>Amended</b>	<b>Amended</b>	<b>Actual</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>		
		<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Amended to</b>		
		<b>Actual</b>						<b>2019</b>	<b>2019</b>		
<b>10010 COUNTY CLERK REVENUE</b>											
411100	GENERAL PROPERTY TAXES	-221,431.00	-221,431.00	-250,887.00	-250,887.00	100%	-131,747.32	-263,495.00	-263,495.00	-222,923.00	-40,572.00
442200	MARRIAGE LICENSE FEE CTY	-15,000.00	-17,045.00	-15,000.00	-16,000.00	107%	-6,375.00	-14,000.00	-13,125.00	-13,125.00	-875.00
451230	PASSPORT FEES-COUNTY	0.00	-8,400.40	-5,625.00	-30,921.40	550%	-17,425.00	-34,000.00	-34,000.00	-36,400.00	2,400.00
451650	COPIER/POSTAGE/MISC	-25.00	-259.52	-25.00	-293.50	1,174%	-134.19	-26.00	-135.00	-25.00	-1.00
472490	LOCAL GOVT/AGENCY PMTS SVRS	-62,467.00	-62,467.18	-62,467.00	-62,468.18	100%	-62,467.18	-62,468.00	-62,468.00	-60,988.00	-1,480.00
473400	ELECTION PROCESSING FEES	-44,174.00	-68,987.22	-15,000.00	-35,141.17	234%	-20,554.39	-44,000.00	-25,000.00	-21,000.00	-23,000.00
489020	XFER FROM CONTINGENCY/C&COMF	-26,295.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	-27,000.00	27,000.00
<b>TOTAL COUNTY CLERK REVENUE</b>		<b>-369,392.00</b>	<b>-378,590.32</b>	<b>-349,004.00</b>	<b>-395,711.25</b>	<b>113%</b>	<b>-238,703.08</b>	<b>-417,989.00</b>	<b>-398,223.00</b>	<b>-381,461.00</b>	<b>-36,528.00</b>
<b>10010140 COUNTY CLERK</b>											
511100	SALARIES PERMANENT REGULAR	113,310.00	111,290.58	92,098.00	93,860.46	102%	44,538.16	91,984.00	91,984.00	93,235.00	1,251.00
511200	SALARIES-PERMANENT-OVERTIME	1,444.00	0.00	3,131.00	148.87	5%	0.00	3,580.00	3,580.00	3,744.00	164.00
511900	LONGEVITY-FULL TIME	400.00	290.00	310.00	0.00	0%	0.00	330.00	290.00	210.00	-120.00
512100	WAGES-PART TIME	1,963.00	145.27	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	8,959.00	8,364.95	7,309.00	6,884.72	94%	3,240.74	7,336.00	7,336.00	7,435.00	99.00
514200	RETIREMENT-COUNTY SHARE	7,600.00	7,349.52	6,497.00	6,232.19	96%	2,981.94	6,425.00	6,425.00	6,366.00	-59.00
514400	HEALTH INSURANCE COUNTY SHARE	28,645.00	26,215.65	25,460.00	24,999.69	98%	12,917.56	31,797.00	31,797.00	25,278.00	-6,519.00
514500	LIFE INSURANCE COUNTY SHARE	24.00	21.21	22.00	22.06	100%	11.16	22.00	22.00	23.00	1.00
514600	WORKERS COMPENSATION	83.00	57.10	67.00	53.01	79%	26.94	58.00	58.00	49.00	-9.00
522500	TELEPHONE & DAIN LINE	600.00	112.44	600.00	137.41	23%	95.98	600.00	600.00	600.00	0.00
531100	POSTAGE AND BOX RENT	1,000.00	1,962.07	1,000.00	2,610.36	261%	1,297.66	2,000.00	2,000.00	2,000.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	1,000.00	1,093.50	1,000.00	1,488.90	149%	352.53	1,000.00	1,000.00	1,000.00	0.00
531300	PHOTO COPIES	500.00	400.00	500.00	300.00	60%	200.00	500.00	500.00	500.00	0.00
531400	SMALL EQUIPMENT	500.00	0.00	3,000.00	2,272.40	76%	0.00	500.00	500.00	500.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	7,793.00	5,699.44	5,491.00	5,849.31	107%	2,634.39	6,428.00	6,428.00	6,850.00	422.00
532100	PUBLICATION OF LEGAL NOTICES	250.00	59.81	250.00	533.36	213%	44.49	250.00	250.00	250.00	0.00
532200	SUBSCRIPTIONS	325.00	344.92	326.00	440.92	135%	505.80	325.00	325.00	325.00	0.00
532400	MEMBERSHIP DUES	200.00	125.00	200.00	125.00	63%	125.00	200.00	200.00	200.00	0.00
532500	SEMINARS AND REGISTRATIONS	390.00	640.00	600.00	175.00	29%	465.00	600.00	600.00	600.00	0.00
532700	BOARD PROCEEDINGS	0.00	18.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
533200	MILEAGE	400.00	2,390.11	1,000.00	428.15	43%	527.24	1,000.00	1,000.00	1,000.00	0.00
533500	MEALS AND LODGING	675.00	487.50	675.00	27.72	4%	479.77	675.00	675.00	675.00	0.00
552100	OFFICIALS BONDS	15.00	11.68	15.00	11.68	78%	11.68	15.00	15.00	15.00	0.00
<b>TOTAL COUNTY CLERK</b>		<b>176,076.00</b>	<b>167,078.75</b>	<b>149,551.00</b>	<b>146,601.21</b>	<b>98%</b>	<b>70,456.04</b>	<b>155,625.00</b>	<b>155,585.00</b>	<b>150,855.00</b>	<b>-4,770.00</b>
<b>10010141 ELECTIONS</b>											
511100	SALARIES PERMANENT REGULAR	60,681.00	55,369.49	92,223.00	87,480.63	95%	44,674.90	92,107.00	92,107.00	93,363.00	1,256.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: COUNTY CLERK</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10010141 ELECTIONS</b>										
511200 SALARIES-PERMANENT-OVERTIME	1,806.00	5,790.73	847.00	0.00	0%	0.00	1,683.00	1,683.00	1,720.00	37.00
511900 LONGEVITY-FULL TIME	400.00	290.00	310.00	0.00	0%	0.00	330.00	330.00	210.00	-120.00
512100 WAGES-PART TIME	0.00	703.71	0.00	0.00	0%	866.25	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	3,788.00	4,626.67	7,174.00	6,421.52	90%	3,289.75	7,261.00	7,261.00	7,321.00	60.00
514200 RETIREMENT-COUNTY SHARE	3,145.00	3,833.49	6,341.00	5,945.48	94%	2,982.36	6,297.00	6,297.00	6,233.00	-64.00
514400 HEALTH INSURANCE COUNTY SHARE	13,908.00	15,419.55	25,460.00	23,746.81	93%	12,917.60	31,797.00	31,797.00	25,278.00	-6,519.00
514500 LIFE INSURANCE COUNTY SHARE	18.00	17.79	22.00	21.06	96%	11.26	22.00	22.00	23.00	1.00
514600 WORKERS COMPENSATION	35.00	35.77	66.00	49.58	75%	27.57	57.00	57.00	48.00	-9.00
515300 BOARD OF CANVASSERS	800.00	1,300.00	400.00	200.00	50%	200.00	800.00	800.00	400.00	-400.00
524800 MAINTENANCE AGREEMENT	5,000.00	8,545.00	8,600.00	8,545.00	99%	0.00	8,600.00	8,600.00	8,600.00	0.00
526700 PROGRAMMING COSTS	30,000.00	46,717.06	24,000.00	25,516.16	106%	15,738.47	52,000.00	52,000.00	53,000.00	1,000.00
530600 BALLOTS CHARGES	58,000.00	45,760.83	24,000.00	16,936.65	71%	22,402.24	50,000.00	50,000.00	25,000.00	-25,000.00
531100 POSTAGE AND BOX RENT	2,500.00	3,434.46	2,500.00	2,285.07	91%	1,821.34	2,500.00	2,500.00	2,500.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	1,700.00	1,587.27	1,700.00	950.27	56%	506.74	1,700.00	1,700.00	1,700.00	0.00
531500 FORMS AND PRINTING	2,000.00	1,804.23	2,000.00	1,285.55	64%	88.28	2,000.00	2,000.00	2,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,375.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532100 PUBLICATION OF LEGAL NOTICES	8,000.00	6,222.80	3,600.00	5,979.25	166%	2,384.75	5,000.00	5,000.00	3,000.00	-2,000.00
532500 SEMINARS AND REGISTRATIONS	100.00	0.00	100.00	1,650.00	1,650%	0.00	100.00	100.00	100.00	0.00
533200 MILEAGE	50.00	288.89	100.00	26.50	27%	29.16	100.00	100.00	100.00	0.00
533500 MEALS AND LODGING	10.00	565.32	10.00	0.00	0%	0.00	10.00	10.00	10.00	0.00
<b>TOTAL ELECTIONS</b>	<b>193,316.00</b>	<b>202,313.06</b>	<b>199,453.00</b>	<b>187,039.53</b>	<b>94%</b>	<b>107,940.67</b>	<b>262,364.00</b>	<b>262,364.00</b>	<b>230,606.00</b>	<b>-31,758.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-369,392.00</b>	<b>-378,590.32</b>	<b>-349,004.00</b>	<b>-395,711.25</b>	<b>113%</b>	<b>-238,703.08</b>	<b>-417,989.00</b>	<b>-398,223.00</b>	<b>-381,461.00</b>	<b>-36,528.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>369,392.00</b>	<b>369,391.81</b>	<b>349,004.00</b>	<b>333,640.74</b>	<b>96%</b>	<b>178,396.71</b>	<b>417,989.00</b>	<b>417,949.00</b>	<b>381,461.00</b>	<b>-36,528.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-9,198.51</b>	<b>0.00</b>	<b>-62,070.51</b>		<b>-60,306.37</b>	<b>0.00</b>	<b>19,726.00</b>	<b>0.00</b>	

## Criminal Justice Coordinating

### Department Vision - Where the department would ideally like to be

The Sauk County Criminal Justice Department seeks to ensure a criminal justice system that is fair and just: A system supporting a safe and healthy community for the residents of Sauk County; A system offering accessible opportunities for individuals to change the direction of their lives; A system making evidence based, data-driven choices to ensure that the public's resources are used responsibly.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Criminal Justice Department will use data-driven, evidence-based practices to inform decision making and will examine and respond to the root causes of crime, in an effort to reduce crime, create a safer community, and provide effective treatment for individuals and families involved in the Sauk County Criminal Justice System. The Criminal Justice Department will improve communication between participating agencies and use a collaborative approach to respond to criminal conduct and to provide coordinated services.

### Elements of Countywide Mission Fulfilled

Promote safe community  
Development of cultural, social, and community values

### Specific Strategic Issues Addressed

Creating and maintaining a sustainable livable community (environmental stewardship, good wages)  
Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)  
Partnerships with outside agencies (drugs, interoperability)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Increase community understanding and knowledge of alternative justice programs. Improve community member involvement at CJCC and subcommittee meetings.	Information on addiction is made available at community events. Increase number of community members attend CJCC or subcommittee meetings.	Conduct a county-wide survey on CJCC issues. Develop an educational display on addiction with local impact data. Attend at least 4 community events during the year. Have one or two interested community member attend at least 50% of CJCC monthly meetings.	12/31/2019; ongoing
Reduce recidivism within programs offered according to definitions and measures adopted by CJCC.	Define & track recidivism for each program offered.	Identify appropriate measures for each program offered. Identify available data sources or gaps in data needed for each program offered to inform program decisions. Develop and implement a peer support program to improve program outcomes.	12/31/2019; ongoing
Reduce alcohol and other substance abuse related crimes	Operate evidence-based programs which treat addiction and decrease incarceration for individuals with a substance use disorder. Reduction of addiction motivated criminal behavior for those who participate in programs. Provide evidence based programs that focus on pre-jail and pre-prison populations.	Continue to provide programs following best practice. Develop and implement an Adult Treatment Court alumni group. Develop and implement a network of peer support specialists. Document Pre-Booking Diversion program referrals and identify quantitative impact on Sauk County CJ system for program participants.	12/31/2019; ongoing
Provide evidence-based programs that will be effective for reducing incarceration in Sauk County.	A complete documented local picture of crime data and Sauk County crime processing procedures.	Develop specific strategic plan for CJCC which includes local data. Implement steps of strategic plan including exploring options for evidence-based programs. Conduct periodic evaluations of crime patterns and program effectiveness.	12/31/2019; ongoing
Reduce the number of individuals with serious mental health issues in jail. Make progress on NACO Stepping Up implementation.	Reduction of incarceration for individuals with a serious mental illness.	CJCC adopt a definition of serious mental illness. Identify a specific implementation plan for the Stepping Up initiative which includes Identifying one Implement a mental health screening tool at the jail.	12/31/2019; ongoing

## Criminal Justice Coordinating

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
CJCC (Criminal Justice Coordinating Council)	The Sauk County Criminal Justice Coordinating Council is a collaborative group of criminal justice leaders, created to evaluate and improve the Sauk County Criminal Justice System. Working to reduce recidivism, create efficiencies, and enhance the communities health and safety.		User Fees / Misc	\$0	1.67	Completed strategic plan; CJCC staff attend at least 4 community events; educational display developed  Increased Community involvement – 1 or 2 community members attend at least 50% of monthly CJCC meetings
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$139,925		
			Operating Expenses	\$11,550		
			<b>TOTAL EXPENSES</b>	<b>\$151,475</b>		
<b>COUNTY LEVY</b>	<b>\$151,475</b>					
Treatment Court	Sauk County Drug Court is a non-adversarial alternative sanctioning program. Encouraging sobriety, increased pro-social life skills, and reducing recidivism within the criminal justice population of Sauk County.		User Fees / Misc	\$4,000	2.33	Increase program enrollment by 25% (approx. 25 participants)  Increase community awareness of program and knowledge of addiction – educational material, Maintain post-program recidivism for graduates of identified network of peer support specialists. Operational alumni support group.
			Grants & Aids	\$116,733		
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$120,733</b>		
			Wages & Benefits	\$162,877		
			Operating Expenses	\$144,020		
<b>TOTAL EXPENSES</b>	<b>\$306,897</b>					
<b>COUNTY LEVY</b>	<b>\$186,164</b>					
Pre-Booking Diversion	The Pre-Booking Diversion Program is a trial grant-funded program intended to divert those individuals in the community with mental health and AODA issues prior to arrest or prior to booking.		Grants & Aids	\$100,000	1.00	Reduce the number of referrals to the DA for substance use related misdemeanor and ordinance offenses Increase the number of individuals with substance use disorders connected with case
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$100,000</b>		
			Wages & Benefits	\$81,287		
			Operating Expenses	\$25,000		
			<b>TOTAL EXPENSES</b>	<b>\$106,287</b>		
<b>COUNTY LEVY</b>	<b>\$6,287</b>					
Pre-Trial Diversion	The Pre-Trial Diversion Program is an alternative to prosecution that would seek to divert offenders from the traditional criminal justice processing. The CJCC has formed a subcommittee to initiate such a program. The outlines are not in place.		Grants & Aids	\$0	-	Implement a risk assessment and evaluation for determining pre-trial flight risk.  Decrease incarceration for individuals while litigation is pending
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$50,000		
			<b>TOTAL EXPENSES</b>	<b>\$50,000</b>		
<b>COUNTY LEVY</b>	<b>\$50,000</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$220,733</b>	5.00	
			<b>TOTAL EXPENSES</b>	<b>\$614,659</b>		
			<b>COUNTY LEVY</b>	<b>\$393,926</b>		

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
CJCC - Public Awareness Occurrences	8	10	12
Number of participants in Treatment Court	10	10	20
Number of participants in Pre-booking Diversion Program	N/A	1	10

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	Description	2017 Actual	2018 Estimate	2019 Budget
Treatment Court - Recidivism Rates of Successful Graduates @ 6 month post programming	Drug Court is impacting sobriety and reducing recidivism six months post programming.	NA	0%	0%
Treatment Court - Recidivism Rates of Successful Graduates @ 12 month post programming	Drug Court is impacting long sobriety and reducing recidivism one year post programming.	NA	0%	0%
Treatment Court - Recidivism Rates of Successful Graduates @ 24 months post programming	Drug Court is impacting long term sobriety and reducing recidivism two years post programming.	NA	NA	0%
Pre-Booking Diversion - Rate of completion for individuals referred through law enforcement contact/criminal behavior	Pre-Booking Diversion is diverting individuals from being criminally charged for misdemeanor or ordinance offenses motivated by addiction	N/A	0%	75%
Pre-Booking Diversion - Rate of completion for individuals referred through social contact	Pre-Booking Diversion is connecting individuals with a known substance use disorder with treatment and intensive case management to prevent future criminal behavior	N/A	0%	85%
CJCC - Obtain quorum for every monthly meeting	To demonstrate member commitment and avoid unnecessary delays in committee action	N?A	100%	100%
CJCC - Engage an interested community member in 50% of monthly meetings	To improve community awareness of CJCC activities and provide feedback on community perspectives of programs/process improvement	0	0%	100%



	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CRIMINAL JUSTICE COORDINATING</b>											
<u>Revenues</u>											
Tax Levy	0	240,000	276,079	363,042	363,042	393,926	30,884	8.51%	None	0	0
Grants & Aids	0	0	82,642	216,883	216,733	216,733	0	0.00%			
User Fees	0	7,339	9,824	11,000	7,000	4,000	(3,000)	-42.86%	2019 Total	0	0
Use of Fund Balance	0	0	0	0	39,519	0	(39,519)	-100.00%			
<b>Total Revenues</b>	<b>0</b>	<b>247,339</b>	<b>368,545</b>	<b>590,925</b>	<b>626,294</b>	<b>614,659</b>	<b>(11,635)</b>	<b>-1.86%</b>	2020	0	0
									2021	0	0
									2022	0	0
									2023	0	0
<u>Expenses</u>											
Labor	0	88,335	147,624	225,184	242,760	288,701	45,941	18.92%			
Labor Benefits	0	16,724	47,865	64,963	82,302	95,388	13,086	15.90%			
Supplies & Services	0	69,814	136,484	263,458	301,232	230,570	(70,662)	-23.46%			
Addition to Fund Balance	0	72,466	36,571	37,320	0	0	0	0.00%			
<b>Total Expenses</b>	<b>0</b>	<b>247,339</b>	<b>368,545</b>	<b>590,925</b>	<b>626,294</b>	<b>614,659</b>	<b>(11,635)</b>	<b>-1.86%</b>			
Beginning of Year Fund Balance									Included in General Fund Total		
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

The 2019 budget continues to support the efforts of the CJCC. This budget reflects the continued support of the OAR Diversion and Adult Treatment Court Programs. Additionally this budget includes the award of Wisconsin Treatment and Diversion grant monies to expand the Treatment Court and the grant for the Pre-Booking Diversion program.

Change #1 - CJCC will be fully staffed in 2019 and is requesting 50% Administrative Support. This is up from 20% in 2018. In addition, there is a new Case Manager that is grant funded.

Change #2 - This reflects the request to reclassify the two Adult Treatment Court Case Managers.

Change #3 - Labor costs for the grant are larger in 2019 than they are in 2018 due to the timing of funding for the grant. In addition, the amount of supplies and services bought with grant money increased in 2018 and decreased in 2019.

Change #4 - Carryforward from 2017 into 2018 is projected to be used in 2018, and so those related expenses have been decreased for 2019.

Change #5 - CJCC is looking at Pre-Trial Diversion Programming for 2019. A subcommittee has been set up, but no plan is in place yet for what programming will be offered.

Change #6 - Decriminalization of operating after revocation (OAR), so targeted program no longer needed.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>Change 4</b>	<b>Change 5</b>	<b>Change 6</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>			<b>Additional Staffing</b>	<b>Position Reclass</b>	<b>Grant Funding allocation</b>	<b>Carry-forward expended</b>	<b>Pre-Trial Diversion Program</b>	<b>OAR Program Ending</b>	
Tax Levy	363,042	4,910	13,161	1,877			50,000	(39,064)	393,926
Use of Fund Balance or Carryforward Funds	39,519	0				(39,519)			0
All Other Revenues	223,733	2,342		1,658				(7,000)	220,733
<b>Total Funding</b>	<b>626,294</b>	<b>7,252</b>	<b>13,161</b>	<b>3,535</b>	<b>0</b>	<b>(39,519)</b>	<b>50,000</b>	<b>(46,064)</b>	<b>614,659</b>
Labor Costs	325,062	9,331	13,161	3,535	33,000				384,089
Supplies & Services	301,232	(2,079)			(33,000)	(39,519)	50,000	(46,064)	230,570
Capital Outlay	0	0							0
Transfers to Other Funds	0	0							0
Addition to Fund Balance	0	0							0
<b>Total Expenses</b>	<b>626,294</b>	<b>7,252</b>	<b>13,161</b>	<b>3,535</b>	<b>0</b>	<b>(39,519)</b>	<b>50,000</b>	<b>(46,064)</b>	<b>614,659</b>

**Issues on the Horizon for the Department:**

Providing strong base support for all of the continued growth and ideas while being mindful of budget constraints. This will be achieved through the continued education of those involved in the decision making process and done so in a fiscally responsible way.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Criminal Justice Coordinating Council

Program # -->	1	2	3	4	5		Dept
Short Program Name -->	CJCC	Treatment Court	OAR/OWL	Booking Diversion	Pre-Trial Diversion	Outlay	Total \$

Is the Program Mandated?	No	No	No	No	No		
Statutory Reference							

REVENUES

1. User Fee Revenues (Attach Fee Schedules)							
Operating After Revocation Fees			0				\$0
Treatment Court User Fees		4,000					\$4,000
							\$0
2. Grants (List)							
Treatment Alternatives & Diversion		116,733					\$116,733
Pre-Booking Diversion				100,000			\$100,000
							\$0
							\$0
3. Use of Carryfwd / Fund Balance							\$0
4. Other Revenues							\$0
5. TOTAL REVENUES	\$0	\$120,733	\$0	\$100,000	\$0	\$0	\$220,733

EXPENSES

6. Wages, Salaries, Benefits	139,925	162,877	0	81,287	0	N/A	\$384,089
7. Other Expenses	11,550	144,020	0	25,000	50,000	0	\$230,570
8. TOTAL EXPENSES	\$151,475	\$306,897	\$0	\$106,287	\$50,000	\$0	\$614,659

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$151,475	\$186,164	\$0	\$6,287	\$50,000	\$0	\$393,926
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<b>Fund: GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>		
<b>Department: CRIMINAL JUSTICE COORDINATING</b>		<b>Amended</b>	<b>Amended</b>	<b>Actual</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>Estimated</b>	<b>2018</b>		
		<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>2019</b>	<b>Amended to</b>		
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>		
<b>10027 CRIMINAL JUSTICE COORDINATING</b>											
411100	GENERAL PROPERTY TAXES	-240,000.00	-240,000.00	-276,079.00	-276,079.00	100%	-181,521.00	-363,042.00	-363,042.00	-393,926.00	30,884.00
422160	HO-CHUNK GAMING GRANT	0.00	0.00	-7,000.00	-7,000.00	100%	0.00	0.00	0.00	0.00	0.00
424275	TREATMENT ALTERNATIVES & DIVER	0.00	0.00	-116,733.00	-75,641.65	65%	-69,730.53	-116,733.00	-116,733.00	-116,733.00	0.00
424276	PRE-BOOKING DIVERSION	0.00	0.00	0.00	0.00	0%	0.00	-100,000.00	-100,000.00	-100,000.00	0.00
425971	NE WIS AREA HLTH ED CENTER	0.00	0.00	0.00	0.00	0%	-150.00	0.00	-150.00	0.00	0.00
451211	OP AFTER REVOCATION PROG FEES	-5,000.00	-6,990.00	-7,500.00	-7,559.20	101%	-3,565.00	-4,000.00	-7,000.00	0.00	-4,000.00
451212	TREATMENT COURT USER FEES	-5,000.00	-349.00	-5,000.00	-2,265.00	45%	-3,110.00	-3,000.00	-4,000.00	-4,000.00	1,000.00
493200	CONTINUING APPROP PRIOR YEAR	-99,046.00	0.00	-45,000.00	0.00	0%	0.00	-39,519.00	0.00	0.00	-39,519.00
<b>TOTAL CRIMINAL JUSTICE COORDINATING</b>		<b>-349,046.00</b>	<b>-247,339.00</b>	<b>-457,312.00</b>	<b>-368,544.85</b>	<b>81%</b>	<b>-258,076.53</b>	<b>-626,294.00</b>	<b>-590,925.00</b>	<b>-614,659.00</b>	<b>-11,635.00</b>
<b>10027133 CRIMINAL JUSTICE COORD COUNCIL</b>											
511100	SALARIES PERMANENT REGULAR	61,794.00	87,448.39	176,495.00	51,322.10	29%	54,736.14	85,551.00	88,120.00	101,998.00	16,447.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	886.48	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	0.00	0.00	60.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	4,727.00	6,550.09	13,506.00	3,927.09	29%	3,987.39	6,545.00	6,741.00	7,803.00	1,258.00
514200	RETIREMENT-COUNTY SHARE	4,078.00	5,722.63	12,006.00	3,281.98	27%	3,496.73	5,732.00	5,866.00	6,681.00	949.00
514400	HEALTH INSURANCE COUNTY SHARE	0.00	4,184.73	33,821.00	0.00	0%	8,786.04	6,261.00	12,846.00	22,983.00	16,722.00
514500	LIFE INSURANCE COUNTY SHARE	20.00	16.79	25.00	2.90	12%	7.30	9.00	12.00	20.00	11.00
514600	WORKERS COMPENSATION	742.00	249.72	2,189.00	28.92	1%	207.34	407.00	408.00	441.00	34.00
520900	CONTRACTED SERVICES	166,416.00	58,524.87	197,297.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
520910	CRIMINAL JUSTICE PLANNING	99,046.00	2,023.21	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	1,000.00	515.93	1,100.00	1,184.24	108%	122.50	1,100.00	500.00	500.00	-600.00
531100	POSTAGE AND BOX RENT	500.00	28.12	225.00	47.54	21%	15.92	100.00	100.00	100.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	650.00	799.98	600.00	1,776.45	296%	214.56	500.00	500.00	500.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	2,723.00	4,074.09	10,563.00	2,595.68	25%	1,753.05	9,024.00	9,024.00	6,200.00	-2,824.00
532500	SEMINARS AND REGISTRATIONS	3,000.00	1,883.25	3,700.00	359.98	10%	2,500.00	3,400.00	2,500.00	2,500.00	-900.00
533200	MILEAGE	1,500.00	564.30	1,500.00	112.36	7%	0.00	1,000.00	250.00	250.00	-750.00
533500	MEALS AND LODGING	1,500.00	178.44	1,000.00	7.50	1%	128.20	1,000.00	500.00	500.00	-500.00
537500	PROGRAM INCENTIVES & EXPENSES	1,350.00	1,221.74	3,225.00	227.75	7%	0.00	3,225.00	500.00	500.00	-2,725.00
538530	OUTREACH AND DEVELOPMENT	0.00	0.00	0.00	0.00	0%	400.00	0.00	500.00	500.00	500.00
<b>TOTAL CRIMINAL JUSTICE COORD COUNC</b>		<b>349,046.00</b>	<b>174,872.76</b>	<b>457,312.00</b>	<b>64,874.49</b>	<b>14%</b>	<b>76,355.17</b>	<b>123,854.00</b>	<b>128,367.00</b>	<b>151,476.00</b>	<b>27,622.00</b>
<b>10027135 TREATMENT COURT</b>											
511100	SALARIES PERMANENT REGULAR	0.00	0.00	0.00	95,452.64	0%	42,983.94	121,966.00	108,558.00	130,878.00	8,912.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	849.72	0%	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	0%	0.00	0.00	240.00	0.00	0.00
514100	FICA & MEDICARE TAX	0.00	0.00	0.00	6,985.81	0%	3,186.43	9,330.00	8,323.00	10,012.00	682.00
514200	RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	6,105.87	0%	2,797.13	8,172.00	7,207.00	8,573.00	401.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: CRIMINAL JUSTICE COORDINATOR</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2019</b>	<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>		<b>Amended to</b>
										<b>2019</b>
<b>10027135 TREATMENT COURT</b>										
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	26,548.70	0%	1,708.66	31,797.00	11,429.00	12,093.00	-19,704.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	64.37	0%	29.49	80.00	54.00	10.00	-70.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	919.53	0%	468.59	1,213.00	1,065.00	1,310.00	97.00
520912 URINE ANALYSIS	0.00	0.00	0.00	46,062.00	0%	16,905.75	52,000.00	60,000.00	60,000.00	8,000.00
520913 TREATMENT	0.00	0.00	0.00	4,044.94	0%	0.00	25,000.00	10,000.00	8,000.00	-17,000.00
520914 MONITORING	0.00	0.00	0.00	5,079.16	0%	2,298.98	48,069.00	20,000.00	17,000.00	-31,069.00
522500 TELEPHONE & DAIN LINE	0.00	0.00	0.00	0.00	0%	474.96	550.00	750.00	750.00	200.00
528600 TRANSPORTATION	0.00	0.00	0.00	13,200.00	0%	0.00	10,000.00	2,500.00	2,500.00	-7,500.00
531100 POSTAGE AND BOX RENT	0.00	0.00	0.00	0.00	0%	9.28	0.00	20.00	20.00	20.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	646.19	0%	1,435.15	0.00	2,000.00	3,500.00	3,500.00
532500 SEMINARS AND REGISTRATIONS	0.00	0.00	0.00	380.00	0%	1,180.00	0.00	3,500.00	5,000.00	5,000.00
533200 MILEAGE	0.00	0.00	0.00	284.08	0%	83.70	500.00	750.00	750.00	250.00
533500 MEALS AND LODGING	0.00	0.00	0.00	30.00	0%	874.96	250.00	1,000.00	3,000.00	2,750.00
537500 PROGRAM INCENTIVES	0.00	0.00	0.00	1,752.10	0%	926.81	0.00	2,500.00	3,500.00	3,500.00
538130 HOUSING ASSISTANCE	0.00	0.00	0.00	12,630.00	0%	2,700.00	41,450.00	40,000.00	40,000.00	-1,450.00
<b>TOTAL TREATMENT COURT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>221,035.11</b>	<b>0%</b>	<b>78,063.83</b>	<b>350,377.00</b>	<b>279,896.00</b>	<b>306,896.00</b>	<b>-43,481.00</b>
<b>10027136 OPERATING AFTER REVOCATION</b>										
511100 SALARIES PERMANENT REGULAR	0.00	0.00	0.00	0.00	0%	0.00	5,243.00	5,207.00	0.00	-5,243.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	0.00	0%	0.00	402.00	398.00	0.00	-402.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	0.00	0%	0.00	351.00	349.00	0.00	-351.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.00	0%	0.00	0.00	1,166.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.00	0%	0.00	0.00	1.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0%	0.00	3.00	3.00	0.00	-3.00
520911 OAR DIVERSION	0.00	0.00	0.00	46,064.04	0%	19,193.35	46,064.00	46,064.00	0.00	-46,064.00
<b>TOTAL OPERATING AFTER REVOCATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>46,064.04</b>	<b>0%</b>	<b>19,193.35</b>	<b>52,063.00</b>	<b>53,188.00</b>	<b>0.00</b>	<b>-52,063.00</b>
<b>10027137 PRE-BOOKING DIVERSION</b>										
511100 SALARIES PERMANENT REGULAR	0.00	0.00	0.00	0.00	0%	0.00	30,000.00	23,059.00	55,825.00	25,825.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	0.00	0%	0.00	2,100.00	1,764.00	4,271.00	2,171.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	0.00	0%	0.00	1,800.00	1,545.00	3,657.00	1,857.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.00	0%	0.00	7,900.00	5,520.00	16,852.00	8,952.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.00	0%	0.00	35.00	3.00	7.00	-28.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0%	0.00	165.00	263.00	675.00	510.00
520900 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0%	0.00	0.00	11,250.00	0.00	0.00
520912 URINE ANALYSIS	0.00	0.00	0.00	0.00	0%	0.00	11,000.00	2,500.00	5,000.00	-6,000.00
520913 TREATMENT	0.00	0.00	0.00	0.00	0%	0.00	10,000.00	18,000.00	15,000.00	5,000.00
520914 MONITORING	0.00	0.00	0.00	0.00	0%	0.00	0.00	700.00	0.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: CRIMINAL JUSTICE COORDIN/</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10027137 PRE-BOOKING DIVERSION</b>										
522500 TELEPHONE & DAIN LINE	0.00	0.00	0.00	0.00	0%	0.00	980.00	0.00	1,000.00	20.00
528600 TRANSPORTATION	0.00	0.00	0.00	0.00	0%	0.00	0.00	2,500.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	0.00	0%	0.00	2,300.00	3,000.00	500.00	-1,800.00
531500 FORMS AND PRINTING	0.00	0.00	0.00	0.00	0%	0.00	0.00	650.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	0.00	0.00	0.00	0%	0.00	4,500.00	5,000.00	0.00	-4,500.00
532500 SEMINARS AND REGISTRATIONS	0.00	0.00	0.00	0.00	0%	0.00	4,000.00	0.00	500.00	-3,500.00
533100 VEHICLE EXPENSES	0.00	0.00	0.00	0.00	0%	0.00	0.00	8,000.00	0.00	0.00
533200 MILEAGE	0.00	0.00	0.00	0.00	0%	0.00	5,000.00	3,500.00	3,000.00	-2,000.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	0%	0.00	5,220.00	4,900.00	0.00	-5,220.00
538130 HOUSING ASSISTANCE	0.00	0.00	0.00	0.00	0%	0.00	15,000.00	0.00	0.00	-15,000.00
<b>TOTAL PRE-BOOKING DIVERSION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>100,000.00</b>	<b>92,154.00</b>	<b>106,287.00</b>	<b>6,287.00</b>
<b>10027138 PRE-TRIAL DIVERSION</b>										
520900 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	50,000.00	50,000.00
<b>TOTAL PRE-TRIAL DIVERSION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>50,000.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-349,046.00</b>	<b>-247,339.00</b>	<b>-457,312.00</b>	<b>-368,544.85</b>	<b>81%</b>	<b>-258,076.53</b>	<b>-626,294.00</b>	<b>-590,925.00</b>	<b>-614,659.00</b>	<b>-11,635.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>349,046.00</b>	<b>174,872.76</b>	<b>457,312.00</b>	<b>331,973.64</b>	<b>73%</b>	<b>173,612.35</b>	<b>626,294.00</b>	<b>553,605.00</b>	<b>614,659.00</b>	<b>-11,635.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-72,466.24</b>	<b>0.00</b>	<b>-36,571.21</b>		<b>-84,464.18</b>	<b>0.00</b>	<b>-37,320.00</b>	<b>0.00</b>	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>DOG LICENSE FUND</b>											
<u>Revenues</u>											
Licenses & Permits	27,314	25,898	25,811	23,450	24,000	23,450	(550)	-2.29%	None	0	0
Use of Fund Balance	0	1,228	264	0	0	0	0	0.00%			
Total Revenues	27,314	27,126	26,075	23,450	24,000	23,450	(550)	-2.29%	2019 Total	0	0
<u>Expenses</u>											
Supplies & Services	27,187	27,126	26,075	23,450	24,000	23,450	(550)	-2.29%	2020	0	0
Addition to Fund Balance	127	0	0	0	0	0	0	0.00%	2021	0	0
Total Expenses	27,314	27,126	26,075	23,450	24,000	23,450	(550)	-2.29%	2022	0	0
									2023	0	0
Beginning of Year Fund Balance	1,101	1,228	0	(264)		(264)					
End of Year Fund Balance	1,228	0	(264)	(264)		(264)					

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

**Department: DOG LICENSE**

**Changes and Highlights to the Department's Budget:**

2019 Dog license revenues have decreased from \$24,000 to \$23,450 due to decreased dog license purchases. Retained fees, net of expenses, are forwarded to the Humane Society for operation of the animal shelter.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	24,000	(550)				23,450
<b>Total Funding</b>	<b>24,000</b>	<b>(550)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,450</b>
Labor Costs	0	0				0
Supplies & Services	24,000	(550)				23,450
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>24,000</b>	<b>(550)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,450</b>

**Issues on the Horizon for the Department:**



SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: DOG LICENSE

Program # -->	1	2	3	4		Dept
Short Program Name -->	Dog License				Outlay	Total \$

Is the Program Mandated?	Yes					
Statutory Reference	174.09					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	23,450					\$23,450
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	0					\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$23,450	\$0	\$0	\$0	\$0	\$23,450

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses	23,450					\$23,450
Addition to Fund Balance	0					\$0
8. TOTAL EXPENSES	\$23,450	\$0	\$0	\$0	\$0	\$23,450

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: DOG LICENSE</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: COUNTY POUND</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>82026 DOG LICENSE REVENUE</b>										
442100 DOG LICENSE FEES	-26,772.00	-25,898.00	-27,736.00	-25,810.92	93%	-18,266.40	-24,000.00	-23,450.00	-23,450.00	-550.00
493010 FUND BALANCE APPLIED	-1,228.00	0.00	-264.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL DOG LICENSE REVENUE</b>	<b>-28,000.00</b>	<b>-25,898.00</b>	<b>-28,000.00</b>	<b>-25,810.92</b>	<b>92%</b>	<b>-18,266.40</b>	<b>-24,000.00</b>	<b>-23,450.00</b>	<b>-23,450.00</b>	<b>-550.00</b>
<b>82026413 DOG FUND EXPENSES</b>										
520100 CONSULTANT AND CONTRACTUAL	24,600.00	24,468.18	24,600.00	23,240.39	94%	11,488.07	20,600.00	20,000.00	20,000.00	-600.00
531200 OFFICE SUPPLIES AND EXPENSE	450.00	401.80	450.00	401.79	89%	476.00	450.00	500.00	500.00	50.00
532100 PUBLICATION OF LEGAL NOTICES	150.00	96.81	150.00	135.00	90%	145.32	150.00	150.00	150.00	0.00
559200 LOCAL OFFICIALS REIMBURSE	2,800.00	2,159.00	2,800.00	2,298.00	82%	0.00	2,800.00	2,800.00	2,800.00	0.00
<b>TOTAL DOG FUND EXPENSES</b>	<b>28,000.00</b>	<b>27,125.79</b>	<b>28,000.00</b>	<b>26,075.18</b>	<b>93%</b>	<b>12,109.39</b>	<b>24,000.00</b>	<b>23,450.00</b>	<b>23,450.00</b>	<b>-550.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-28,000.00</b>	<b>-25,898.00</b>	<b>-28,000.00</b>	<b>-25,810.92</b>	<b>92%</b>	<b>-18,266.40</b>	<b>-24,000.00</b>	<b>-23,450.00</b>	<b>-23,450.00</b>	<b>-550.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>28,000.00</b>	<b>27,125.79</b>	<b>28,000.00</b>	<b>26,075.18</b>	<b>93%</b>	<b>12,109.39</b>	<b>24,000.00</b>	<b>23,450.00</b>	<b>23,450.00</b>	<b>-550.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>1,227.79</b>	<b>0.00</b>	<b>264.26</b>		<b>-6,157.01</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>INSURANCE FUND</b>											
<u>Revenues</u>											
Intergovernmental	13,934	21,002	35,365	27,598	136,421	117,116	(19,305)	-14.15%	None	0	0
Interest	2,578	154	6,395	3,300	2,200	3,300	1,100	50.00%			
Miscellaneous	21,187	21,330	7,327	0	0	0	0	0.00%	2019 Total	0	0
Use of Fund Balance	3,685	9,696	0	28,318	0	0	0	0.00%			
Total Revenues	41,384	52,182	49,087	59,216	138,621	120,416	(18,205)	-13.13%	2020	0	0
									2021	0	0
									2022	0	0
									2023	0	0
<u>Expenses</u>											
Supplies & Services	41,384	52,182	52,921	59,216	60,500	64,500	4,000	6.61%			
Addition to Fund Balance	0	0	(3,834)	0	78,121	55,916	(22,205)	-28.42%			
Total Expenses	41,384	52,182	49,087	59,216	138,621	120,416	(18,205)	-13.13%			
Beginning of Year Fund Balance	489,617	485,932	476,236	472,402		444,084					
End of Year Fund Balance	485,932	476,236	472,402	444,084		500,000					

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

**Department: Insurance Fund**

**Changes and Highlights to the Department's Budget:**

Change in charges to departments to bring the estimated 2018 year end fund balance back to its minimum of \$500,000, as well as meet 2019 expenses. Estimated premiums are increasing for liability insurance. Interest earned on invested funds is expected to remain relatively low.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	138,621	(18,205)				120,416
<b>Total Funding</b>	<b>138,621</b>	<b>(18,205)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>120,416</b>
Labor Costs	0	0				0
Supplies & Services	60,500	4,000				64,500
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	78,121	(22,205)				55,916
<b>Total Expenses</b>	<b>138,621</b>	<b>(18,205)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>120,416</b>

**Issues on the Horizon for the Department:**

Beginning Balance 01-01-2018 balance = \$476,235. Estimated ending balance on 12-31-2017 = \$472,402. Minimum required balance for the Self Insurance Fund is 500,000.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Insurance Fund

Program # -->	1	2	3	4		Dept
Short Program Name -->	INS				Outlay	Total \$

Is the Program Mandated?	No					
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
Department Charges	117,116					\$117,116
Interest on Investments	3,300					\$3,300
Deductible Fund Refunds	0					\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$120,416	\$0	\$0	\$0	\$0	\$120,416

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses	64,500					\$64,500
8. Addition to Fund Balance	55,916					\$55,916
9. TOTAL EXPENSES	\$120,416	\$0	\$0	\$0	\$0	\$120,416

COUNTY LEVY/COUNTY COST

10. Line 9 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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Fund: COUNTY INSURANCE Department: GENERAL	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>73999 COUNTY INSURANCE REVENUE</b>										
474010 DEPARTMENTAL CHARGES	-41,197.00	-21,001.93	-44,466.00	-35,365.13	80%	-27,598.43	-136,421.00	-27,598.00	-117,116.00	-19,305.00
481100 INTEREST ON INVESTMENTS	-1,200.00	-154.42	-4,621.00	-6,395.33	138%	-2,544.52	-2,200.00	-3,300.00	-3,300.00	1,100.00
486400 DEDUCTIBLE FUND REFUNDS/DIVIDE	0.00	-21,330.00	0.00	-7,327.00	0%	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	-9,696.00	0.00	-3,834.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL COUNTY INSURANCE REVENUE</b>	<b>-52,093.00</b>	<b>-42,486.35</b>	<b>-52,921.00</b>	<b>-49,087.46</b>	<b>93%</b>	<b>-30,142.95</b>	<b>-138,621.00</b>	<b>-30,898.00</b>	<b>-120,416.00</b>	<b>-18,205.00</b>
<b>73999157 NON DEPARTMENT INSURANCE/BOND</b>										
551400 COLLISION & COMPREHENSIVE	6,000.00	11,600.20	6,000.00	0.00	0%	0.00	6,000.00	3,000.00	3,000.00	-3,000.00
551600 INSURANCE-MONIES & SECURITIES	850.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
551900 INSURANCE-GENERAL LIABILITY	40,000.00	34,325.00	40,421.00	46,663.97	115%	49,959.26	48,000.00	49,959.00	55,000.00	7,000.00
552200 EMPLOYEE BONDS	5,243.00	6,257.00	6,500.00	6,257.00	96%	6,257.00	6,500.00	6,257.00	6,500.00	0.00
<b>TOTAL NON DEPARTMENT INSURANCE/BO</b>	<b>52,093.00</b>	<b>52,182.20</b>	<b>52,921.00</b>	<b>52,920.97</b>	<b>100%</b>	<b>56,216.26</b>	<b>60,500.00</b>	<b>59,216.00</b>	<b>64,500.00</b>	<b>4,000.00</b>
<b>73999930 ADDITION TO FUND BALANCE</b>										
593000 ADDTN TO FUND BAL/RET EARNINGS	0.00	0.00	0.00	0.00	0%	0.00	78,121.00	0.00	55,916.00	-22,205.00
<b>TOTAL ADDITION TO FUND BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>78,121.00</b>	<b>0.00</b>	<b>55,916.00</b>	<b>-22,205.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-52,093.00</b>	<b>-42,486.35</b>	<b>-52,921.00</b>	<b>-49,087.46</b>	<b>93%</b>	<b>-30,142.95</b>	<b>-138,621.00</b>	<b>-30,898.00</b>	<b>-120,416.00</b>	<b>-18,205.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>52,093.00</b>	<b>52,182.20</b>	<b>52,921.00</b>	<b>52,920.97</b>	<b>100%</b>	<b>56,216.26</b>	<b>138,621.00</b>	<b>59,216.00</b>	<b>120,416.00</b>	<b>-18,205.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>9,695.85</b>	<b>0.00</b>	<b>3,833.51</b>		<b>26,073.31</b>	<b>0.00</b>	<b>28,318.00</b>	<b>0.00</b>	

## Landfill Remediation

<b>Department Vision - Where the department would ideally like to be</b>
Manage and maintain the resources and responsibilities for the long-term care, restoration and management of the areas degraded by former landfill operations.

<b>Department Mission - Major reasons for the department's existence and purpose in County government</b>
Assure facilities and grounds are properly maintained, that appropriate testing and management continues, maintain the methane management system in good working order and manage expensed to minimize potential future impact of the long term care of the site on the tax levy.

<b>Elements of Countywide Mission Fulfilled</b>
Promote safe community Stewardship of natural resources

<b>Specific Strategic Issues Addressed</b>
Creating and maintaining a sustainable livable community (environmental stewardship, good wages)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain compliance with required Federal and State monitoring.	No notices of noncompliance are received	Monitor site, monitor flare operations, completion of required testing and filing of reports.	12/31/2019
Provide adequate funding for perpetual care of the landfill sites.	Need for tax levy is minimal or none	Complete and maintain detailed interest earned on investments and expenditure projections.	12/31/2019
Assure that residents in the area of the former landfill operations have a safe drinking water supply.	Water samples from neighboring wells are within safe limits	Request delisting from the Environmental Protection Agency National Priority List, the "Superfund" list.	3/31/2019

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Old Landfill	Maintenance of the landfill site closed in 1983. Includes methane gas extraction, care of the landfill cover to prevent erosion, and groundwater testing.	Wis Stats 289 Admin Code NR 520	Misc./Interest	\$1,800	-	
			Use of Fund Balance	\$41,701		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$43,501</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$43,501		
			<b>TOTAL EXPENSES</b>	<b>\$43,501</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
New Landfill	Maintenance of the landfill site closed in 2005. Includes methane gas extraction, leachate (water) extraction and treatment, care of the landfill cover to prevent erosion, and groundwater testing.	Wis Stats 289 Admin Code NR 520	Misc./Interest	\$13,500	-	
			Use of Fund Balance	\$54,086		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$67,586</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$67,586		
			<b>TOTAL EXPENSES</b>	<b>\$67,586</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$111,087</b>	-	
			<b>TOTAL EXPENSES</b>	<b>\$111,087</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimate	2019 Budget
Gallons of leachate removed from landfill	225,480	225,000	220,000
Methane management system running at peak performance with minimal down time	Flare monitored remotely, runtime approximately 85%	Flare monitored remotely, runtime approximately 85%	Flare monitored remotely, runtime approximately 90%
Annual Inspections are completed by DNR and staff	No violations or issues	No violations or issues	No violations or issues

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Leachate volume remains consistent with facility history as well as weather conditions	Low leachate levels indicate the landfill cap remains in safe condition	Levels appear to be consistent with all conditions	Levels appear to be consistent with all conditions	Levels appear to be consistent with all conditions
Methane system running	Methane levels are safe since the methane is being processed correctly	85% Runtime	85% Runtime	85% Runtime
Positive Inspection report - issues with cover are addressed	Landfill is safe	Positive Report	Anticipate Positive report	Anticipate Positive report

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>LANDFILL REMEDIATION FUND</b>											
<u>Revenues</u>											
User Fees	0	0	0	0	0	0	0	0.00%	None	0	0
Interest	22,582	36,329	48,181	14,800	14,800	15,300	500	3.38%			
Use of Fund Balance	89,861	43,003	24,581	96,981	99,481	95,787	(3,694)	-3.71%	2019 Total	0	0
Total Revenues	112,443	79,332	72,762	111,781	114,281	111,087	(3,194)	-2.79%			
<u>Expenses</u>											
Supplies & Services	112,443	79,332	72,762	111,781	114,281	111,087	(3,194)	-2.79%	2020	0	0
Addition to Fund Balance	0	0	0	0	0	0	0	0.00%	2021	0	0
									2022	0	0
									2023	0	0
Total Expenses	112,443	79,332	72,762	111,781	114,281	111,087	(3,194)	-2.79%			
Beginning of Year Fund Balance	5,010,678	4,920,817	4,877,814	4,853,233		4,756,252					
End of Year Fund Balance	4,920,817	4,877,814	4,853,233	4,756,252		4,660,465					



**Changes and Highlights to the Department's Budget:**

Interest on the Long Term Care Funds continues at an extremely low rate.

There are two major investments to fund the landfill long-term care. As of December 31, 2017, these investments are:

1. Settlements from certain parties who contributed waste to the first landfill and from Sauk County's previous liability insurance company: \$3,007,988.
2. Funds held by the Wisconsin Department of Natural Resources for long-term care of the second landfill: \$2,029,267.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	99,481	(3,694)				95,787
All Other Revenues	14,800	500				15,300
<b>Total Funding</b>	<b>114,281</b>	<b>(3,194)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>111,087</b>
Labor Costs	0	0				0
Supplies & Services	114,281	(3,194)				111,087
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>114,281</b>	<b>(3,194)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>111,087</b>

**Issues on the Horizon for the Department:**

Long Term Care Funds were intended to cover the management cost of the closed landfill for 40 years after its closure in 2007; however, the extremely low interest on the Long Term Care funds may create the need to levy taxes prior to the originally anticipated 40 years of coverage.

Sauk County is required to keep estimates of the newer landfill's long-term care cost. This was last reevaluated in 2014, and as of December 31, 2017 was estimated at \$1,854,039. This estimate must be updated in 2020.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 LANDFILL REMEDIATION

Program # -->	1	2	3	4	Outlay	Dept.
Short Program Name -->	OLD	NEW				Total \$

Is the Program Mandated?						
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
CLEAN SWEEP USER FEE						\$0
WASTE TO ENERGY		0				\$0
LANDFILL LABOR REIMBURSEMENT		0				\$0
INTEREST LANDFILL REMEDIATION	1,800					\$1,800
INTEREST ON LONG TERM CARE		13,500				\$13,500
						\$0
3. Use of Carryfwd / Fund Balance	41,701	54,086				\$95,787
4. Other Revenues						\$0
5. TOTAL REVENUES	\$43,501	\$67,586	\$0	\$0	\$0	\$111,087

EXPENSES

6. Wages, Salaries, Benefits						
7. Other Expenses	43,501	67,586				\$111,087
8. TOTAL EXPENSES	\$43,501	\$67,586	\$0	\$0	\$0	\$111,087

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: LANDFILL REMEDIATION</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: SOLID WASTE SITE</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2019</b>	<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>		<b>Amended to</b>
										<b>2019</b>
<b>25060 LANDFILL REMEDIATION REVENUE</b>										
481160 INTEREST LANDFILL REMEDIATION	-12,500.00	-27,508.65	-12,500.00	-30,785.89	246%	-22,299.98	-13,000.00	-13,000.00	-13,500.00	500.00
481400 INTEREST ON LNG TRM CR INVEST	-1,800.00	-8,820.13	-1,800.00	-17,395.30	966%	-16,837.95	-1,800.00	-1,800.00	-1,800.00	0.00
493010 FUND BALANCE APPLIED	-103,365.00	0.00	-101,365.00	0.00	0%	0.00	-99,481.00	0.00	-95,787.00	-3,694.00
<b>TOTAL LANDFILL REMEDIATION REVENUE</b>	<b>-117,665.00</b>	<b>-36,328.78</b>	<b>-115,665.00</b>	<b>-48,181.19</b>	<b>42%</b>	<b>-39,137.93</b>	<b>-114,281.00</b>	<b>-14,800.00</b>	<b>-111,087.00</b>	<b>-3,194.00</b>
<b>25060372 LANDFILL REMEDIATION OLD</b>										
520900 CONTRACTED SERVICES	30,000.00	13,140.73	28,000.00	14,562.82	52%	4,600.72	28,000.00	28,000.00	25,000.00	-3,000.00
522900 UTILITIES	3,200.00	1,748.31	3,200.00	1,693.53	53%	696.65	3,000.00	3,000.00	2,800.00	-200.00
523100 GROUNDWATER MONITORING	14,000.00	10,018.61	14,000.00	5,884.97	42%	7,027.87	13,000.00	13,000.00	13,000.00	0.00
530500 LICENSES AND PERMITS	115.00	115.00	115.00	115.00	100%	0.00	115.00	115.00	115.00	0.00
535000 REPAIRS AND MAINTENANCE	2,500.00	6.53	2,500.00	0.00	0%	0.00	2,500.00	2,500.00	2,500.00	0.00
551000 INSURANCE	75.00	57.01	75.00	103.22	138%	114.43	83.00	83.00	86.00	3.00
<b>TOTAL LANDFILL REMEDIATION OLD</b>	<b>49,890.00</b>	<b>25,086.19</b>	<b>47,890.00</b>	<b>22,359.54</b>	<b>47%</b>	<b>12,439.67</b>	<b>46,698.00</b>	<b>46,698.00</b>	<b>43,501.00</b>	<b>-3,197.00</b>
<b>25060373 LANDFILL REMEDIATION NEW</b>										
520900 CONTRACTED SERVICES	40,000.00	33,309.88	40,000.00	31,545.71	79%	9,844.17	40,000.00	40,000.00	40,000.00	0.00
522100 WATER TREATMENT/TESTING	2,000.00	1,825.08	2,000.00	1,692.44	85%	613.83	2,000.00	2,000.00	2,000.00	0.00
522900 UTILITIES	3,200.00	1,748.20	3,200.00	4,244.01	133%	696.60	3,000.00	3,000.00	3,000.00	0.00
523100 GROUNDWATER MONITORING	20,000.00	17,115.14	20,000.00	10,929.25	55%	8,774.60	20,000.00	20,000.00	20,000.00	0.00
535000 REPAIRS AND MAINTENANCE	2,500.00	189.89	2,500.00	1,887.57	76%	0.00	2,500.00	0.00	2,500.00	0.00
551000 INSURANCE	75.00	57.02	75.00	103.21	138%	114.44	83.00	83.00	86.00	3.00
<b>TOTAL LANDFILL REMEDIATION NEW</b>	<b>67,775.00</b>	<b>54,245.21</b>	<b>67,775.00</b>	<b>50,402.19</b>	<b>74%</b>	<b>20,043.64</b>	<b>67,583.00</b>	<b>65,083.00</b>	<b>67,586.00</b>	<b>3.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-117,665.00</b>	<b>-36,328.78</b>	<b>-115,665.00</b>	<b>-48,181.19</b>	<b>42%</b>	<b>-39,137.93</b>	<b>-114,281.00</b>	<b>-14,800.00</b>	<b>-111,087.00</b>	<b>-3,194.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>117,665.00</b>	<b>79,331.40</b>	<b>115,665.00</b>	<b>72,761.73</b>	<b>63%</b>	<b>32,483.31</b>	<b>114,281.00</b>	<b>111,781.00</b>	<b>111,087.00</b>	<b>-3,194.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>43,002.62</b>	<b>0.00</b>	<b>24,580.54</b>		<b>-6,654.62</b>	<b>0.00</b>	<b>96,981.00</b>	<b>0.00</b>	



## Management Information Systems

<p><b>Business Improvement</b></p> <p>Improve the utilization of available technology resources, allowing County departments to derive the fullest benefit possible from Sauk County's technology investment.</p>	<p>Improved web content - improved use of calendaring and collaboration - better departmental reporting</p>	<p>Improve overall utilization of technology through:</p> <ul style="list-style-type: none"> <li>• process improvement</li> <li>• training / training resources</li> </ul>	<p>December-19</p>
	<p>End User / Department satisfaction survey</p>	<p>Reduce the impact of security measures on end user productivity:</p> <ul style="list-style-type: none"> <li>• Disk encryption</li> <li>• Password management</li> <li>• Enhanced mobile functionality</li> </ul>	<p>December-19</p>

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Technical Support	Majority of MIS department work in this program. Encompasses all helpdesk activities, hardware replacement and upgrade, software upgrades and system administration.		Other Revenues	\$792,794	3.89	Average hours per help call  Project closed / projects in queue
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$792,794</b>		
			Wages & Benefits	\$342,514		
			Operating Expenses	\$918,144		
			<b>TOTAL EXPENSES</b>	<b>\$1,260,658</b>		
			<b>COUNTY LEVY</b>	<b>\$467,863</b>		
Research and Development	Work with County departments/agencies to find, evaluate new technology, purchase/or develop and implement that best meets their needs.  As technology changes, continuously assess the application of that technology, insure implemented solutions improve job efficiencies and meet regulatory requirements.		Other Revenues	\$4,018	2.82	Risk items identified in annual risk assessment
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$4,018</b>		
			Wages & Benefits	\$286,158		
			Operating Expenses	\$25,837		
			<b>TOTAL EXPENSES</b>	<b>\$311,994</b>		
			<b>COUNTY LEVY</b>	<b>\$307,976</b>		
Training	As technology changes so do the skills required to support and use it. Provide for the ongoing skills training of MIS department employees and assist other department in providing end user training tailored to meet their staff needs.  Expand program to provide more MIS sponsored, in-house training on applications and systems specific to the County.		User Fees	\$0	0.75	Risk prone users percentage
			Grants	\$0		
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$68,538		
			Operating Expenses	\$9,275		
			<b>TOTAL EXPENSES</b>	<b>\$77,813</b>		
			<b>COUNTY LEVY</b>	<b>\$77,813</b>		
Continuity and Security	Government's overall dependence on technology constitutes a substantial risk to the continuity of operations. A system failure could interrupt the provision of services. MIS continuously evaluates systems, seeking systemic weaknesses and applying necessary resources to lessen those weaknesses in an effort to mitigate risk.	45CFR 160 & 164	User Fees	\$0	1.43	Critical and non-critical unplanned downtime  Items identified in risk assessment addressed  Security incidents reported  Security breaches reported
			Grants	\$0		
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$137,479		
			Operating Expenses	\$25,664		
			<b>TOTAL EXPENSES</b>	<b>\$163,143</b>		
			<b>COUNTY LEVY</b>	<b>\$163,143</b>		

## Management Information Systems

External Support	Assist other units of government, within Sauk County, with technology support. Develop cooperative agreements for sharing of resources.		Other Revenues	\$20,000	0.29	Revenues received cover costs
			<b>TOTAL REVENUES</b>	<b>\$20,000</b>		
			Wages & Benefits	\$26,022		
			Operating Expenses	\$756		
			<b>TOTAL EXPENSES</b>	<b>\$26,778</b>		
	<b>COUNTY LEVY</b>	<b>\$6,778</b>				
Phones	Maintain phone system network which includes Courthouse/West Square, Health Care Center, Human Services Reedsburg, Highway Shops, Parks and LEC, including 9-1-1 System as well as all phone/data wiring for all facilities.		Other Revenues	\$22,000	0.19	Downtime in hours Enhanced functions utilized
			<b>TOTAL REVENUES</b>	<b>\$22,000</b>		
			Wages & Benefits	\$11,048		
			Operating Expenses	\$239,250		
			<b>TOTAL EXPENSES</b>	<b>\$250,298</b>		
	<b>COUNTY LEVY</b>	<b>\$228,298</b>				
Outlay	Purchase technology items and products for County technology.		Other Revenues	\$453,097		
			<b>TOTAL REVENUES</b>	<b>\$453,097</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$656,384		
			<b>TOTAL EXPENSES</b>	<b>\$656,384</b>		
	<b>COUNTY LEVY</b>	<b>\$203,287</b>				
Totals			<b>TOTAL REVENUES</b>	<b>\$1,291,910</b>	9.37	
			<b>TOTAL EXPENSES</b>	<b>\$2,747,067</b>		
			<b>COUNTY LEVY</b>	<b>\$1,455,157</b>		

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimate	2019 Budget
Help Call Volume	8,072	8,000	7,500
Help Call Hours	6,524	6,000	6,400
Projects Opened	1,641	1,600	1,500
Projects Closed	1,738	1,800	1,500
Project Hours Total	2,319	2,000	2,600
External Support Hours	355	300	325
Planned System Downtime Hours	32	35	35
Consulting Expenditures	82,578	96,000	140,000
Total Information Technology Expenditure	1,621,093	1,200,000	1,700,000
Number of Classroom Trainings Provided by MIS Staff	4	15	20
Number of Employees Enrolled in Classroom Trainings Hosted by MIS Staff	NA	100	120
Number of Phone Extensions Supported	760	780	800
Number of Mobile Phones Supported	NA	303	350
Number of Network Endpoint Devices Supported	NA	760	780
Security Incidents Responded to	6	12	20
Hours Spent on Outside Agency Audits	NA	40	100

## Management Information Systems

<b>Key Outcome Indicators - How well are we doing?</b>				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Critical Unplanned Downtime (in hours)	Downtime is an indirect measurement of the effectiveness of our system maintenance programs. Critical downtime is a system outage that results in lost productivity for system users. Preventing such outages is the first priority of our maintenance programs.	2.00	0.00	0.00
Non-Critical Unplanned Downtime (in hours)		14.50	5.00	<10
Average hours per help call	This is a measure of the average amount of worked time expended in resolving issues brought to the helpdesk and is an indicator of the complexity of these requests and / or the effectiveness of this function	0.80 (48 minutes)	0.85 (51 minutes)	0.90 (54 minutes)
Project Closed / Projects in Queue	This is a measure of capacity vs workload and serves as a partial indicator of effectiveness	45.00%	50.00%	50.00%
Risk Items Identified in Risk Assessment	Measures how well possible risks are anticipated at the standard risk levels (high, medium, low) based on the actual findings of the annual risk assessment.	High = 0, Med = 5, Low =8	TBD	Seek to reduce all categories to 0
Risk Prone Users / Industry Average	Based on statistics in KnowBe4 system, this compares the County risk prone users to the national average for Government. This is an indirect measure of the effectiveness of our security training program.	35%	20%	15%

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact		
<b>MANAGEMENT INFORMATION SYSTEMS</b>													
<u>Revenues</u>													
Tax Levy	1,139,069	1,035,103	1,261,848	1,307,955	1,307,955	1,455,159	147,204	11.25%	Replacement PC's	164,850	164,850		
Grants & Aids	0	7,500	0	0	0	0	0	0.00%	New PC's	66,300	66,300		
User Fees	995	472	505	22,000	22,000	22,000	0	0.00%	Replacement Printers and Peripherals	14,200	14,200		
Intergovernmental	1,088,746	1,095,815	1,162,495	1,653,646	1,851,815	1,269,910	(581,905)	-31.42%	Replacement Copiers	42,500	42,500		
Use of Fund Balance	63,294	0	0	93,411	587,868	0	(587,868)	-100.00%	New Printers & Peripherals	3,200	3,200		
									New Copiers	18,000	18,000		
									Replacement Hardware	65,600	65,600		
									New Hardware	35,000	35,000		
									Network/Virtual Infrastructure	44,763	44,763		
Total Revenues	2,292,104	2,138,890	2,424,848	3,077,012	3,769,638	2,747,069	(1,022,569)	-27.13%	Replacement Systems Hardware	31,071	31,071		
									Systems Software Upgrades	43,400	43,400		
<u>Expenses</u>													
Labor	736,565	620,124	659,037	701,134	701,134	674,944	(26,190)	-3.74%	New Systems	22,500	22,500		
Labor Benefits	233,997	195,760	209,213	220,986	220,986	196,816	(24,170)	-10.94%	Avatar System	30,000	30,000		
Supplies & Services	828,463	913,681	1,109,220	1,267,488	1,267,488	1,218,925	(48,563)	-3.83%	Phone System	25,000	25,000		
Capital Outlay	493,079	395,619	511,873	887,404	1,580,030	656,384	(923,646)	-58.46%	911 System	50,000	50,000		
Addition to Fund Balance	0	13,706	(64,496)	0	0	0	0	0.00%		0	0		
Total Expenses	2,292,104	2,138,890	2,424,848	3,077,012	3,769,638	2,747,069	(1,022,569)	-27.13%	2019 Total	656,384	656,384		
Beginning of Year Fund Balance											Included in General Fund Total		
End of Year Fund Balance											2020	772,263	772,263
											2021	761,737	761,737
											2022	642,263	642,263
											2023	626,737	626,737



**Changes and Highlights to the Department's Budget:**

Tax levy spending is increasing by \$147,591 driven primarily by a major phone system upgrade plus related increases in phone system maintenance agreements. Other increases are due to costs deferred in the 2018 budget.

	<u>2018</u>			<u>2019</u>		
	Revised Budget	Carryforward Funding	Operational Budget	Phone Upgrade & Maint Increases	2019 Cost to Continue Operations	Budget Request
<b>Description of Change</b>						
Tax Levy	1,307,955		1,307,955	112,000	35,204	1,455,159
Use of Fund Balance or Carryforward Funds	93,211	0	93,211	0	(93,211)	0
Replacement Fund	122,208		122,208	0	49,644	171,852
All Other Revenues	2,246,264	(692,626)	1,553,638	0	(433,581)	1,120,058
<b>Total Funding</b>	<b>3,769,638</b>	<b>(692,626)</b>	<b>3,077,012</b>	<b>112,000</b>	<b>(441,943)</b>	<b>2,747,069</b>
Labor Costs	922,120		922,120	0	(50,360)	871,760
Unemployment Comp	0		0		0	0
Supplies & Services	1,267,488		1,267,488	47,000	(95,563)	1,218,925
Capital Outlay	1,580,030	(692,626)	887,404	65,000	(296,020)	656,384
<b>Total Expenses</b>	<b>3,769,638</b>	<b>(692,626)</b>	<b>3,077,012</b>	<b>112,000</b>	<b>(441,943)</b>	<b>2,747,069</b>
			0		(0)	

**Issues on the Horizon for the Department:**

Continued centralization of costs into the MIS Departmental budget coupled with the ever growing cost of licensing and maintenance contracts.

SAUK COUNTY, WISCONSIN  
 BUDGET YEAR 2019  
 PROGRAM COST SCHEDULE  
 Department: Management Information Systems

Program # -->	1	2	3	4	5	6	7	Dept
Short Program Name -->	Tech Supp	R&D	Training	Security	Ex Support	Phone	Outlay	Total \$

REVENUES

1. User Fee Revenues (Attach Fee Schedules)								\$0
2. Grants (List)								\$0
Rebates						22,000		\$22,000
								\$0
								\$0
3. Use of Carryfwd / Fund Balance								
4. Replacement Fund	50,476						121,376	\$171,852
5. Chargeback Funds	742,319	4,018				0	331,721	\$1,078,058
								\$0
6. Other Revenues				0	20,000			\$20,000
<b>7. TOTAL REVENUES</b>	<b>\$792,794</b>	<b>\$4,018</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$22,000</b>	<b>\$453,097</b>	<b>\$1,291,910</b>

EXPENSES

8. Wages, Salaries, Benefits	342,514	286,158	68,538	137,479	26,022	11,048	N/A	\$871,758
9. Replacement Equip Outlay							164,850	\$164,850
10. Replacement Copier Outlay							60,500	\$60,500
11. Copier Maintenance	35,000							\$35,000
12. Other Outlay							431,034	\$431,034
13. Other Expenses	883,144	25,837	9,275	25,664	756	239,250		\$1,183,925
<b>14. TOTAL EXPENSES</b>	<b>\$1,260,658</b>	<b>\$311,994</b>	<b>\$77,813</b>	<b>\$163,143</b>	<b>\$26,778</b>	<b>\$250,298</b>	<b>\$656,384</b>	<b>\$2,747,067</b>

COUNTY LEVY/COUNTY COST

15. Line 14 minus line 7	\$467,863	\$307,976	\$77,813	\$163,143	\$6,778	\$228,298	\$203,287	\$1,455,157
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<b>Fund: GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>		
<b>Department: MANAGEMENT INFORMATION</b>		<b>Amended</b>	<b>Amended</b>	<b>Actual</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>		
		<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Amended to</b>		
		<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>		
									<b>2019</b>		
<b>10025 MANAGEMENT INFORMATION REVENUE</b>											
411100	GENERAL PROPERTY TAXES	-1,035,103.00	-1,035,103.00	-1,261,848.00	-1,261,848.00	100%	-653,977.50	-1,307,955.00	-1,307,955.00	-1,455,159.00	147,204.00
422160	HO-CHUNK GAMING GRANT	-7,500.00	-7,500.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
452050	TELEPHONE REBATES	0.00	0.00	-22,000.00	-196.26	1%	-2,987.79	-22,000.00	-22,000.00	-22,000.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	-25,000.00	-21,292.86	-25,000.00	-19,121.16	76%	-2,812.75	-25,000.00	-25,000.00	-20,000.00	-5,000.00
474010	DEPARTMENTAL CHARGES	-1,345,105.00	-978,919.30	-1,098,073.00	-948,223.54	86%	-646,551.09	-1,704,607.00	-1,506,438.00	-1,078,058.00	-626,549.00
474040	REPLACEMENT FUND CHARGES	-95,601.00	-95,602.57	-195,151.00	-195,150.59	100%	-61,103.55	-122,208.00	-122,208.00	-171,852.00	49,644.00
483300	SALE OF MATERIAL AND SUPPLIES	0.00	-472.03	0.00	-308.27	0%	-101.42	0.00	0.00	0.00	0.00
493010	FUND BALANCE APPLIED	-110,628.00	0.00	-550,116.00	0.00	0%	0.00	-93,211.00	0.00	0.00	-93,211.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	0%	0.00	-494,657.00	0.00	0.00	-494,657.00
<b>TOTAL MANAGEMENT INFORMATION REV</b>		<b>-2,618,937.00</b>	<b>-2,138,889.76</b>	<b>-3,152,188.00</b>	<b>-2,424,847.82</b>	<b>77%</b>	<b>-1,367,534.10</b>	<b>-3,769,638.00</b>	<b>-2,983,601.00</b>	<b>-2,747,069.00</b>	<b>-1,022,569.00</b>
<b>10025147 MANAGEMENT INFORMATION SYSTEMS</b>											
511100	SALARIES PERMANENT REGULAR	662,422.00	614,324.96	619,390.00	617,136.87	100%	317,151.58	644,033.00	644,033.00	619,479.00	-24,554.00
511200	SALARIES-PERMANENT-OVERTIME	9,264.00	3,698.40	9,592.00	4,058.07	42%	3,768.43	9,946.00	9,946.00	8,382.00	-1,564.00
511800	FT WAGES NONPRODUCTIVE	0.00	0.00	0.00	0.00	0%	169.74	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	2,100.00	2,100.00	2,020.00	2,019.79	100%	0.00	2,160.00	2,160.00	2,087.00	-73.00
512100	WAGES-PART TIME	0.00	0.00	44,191.00	35,550.25	80%	18,076.50	44,701.00	44,701.00	44,683.00	-18.00
512900	LONGEVITY-PART TIME	0.00	0.00	280.00	272.50	97%	0.00	294.00	294.00	313.00	19.00
514100	FICA & MEDICARE TAX	51,545.00	46,054.69	51,674.00	48,698.71	94%	24,680.60	53,637.00	53,637.00	51,633.00	-2,004.00
514200	RETIREMENT-COUNTY SHARE	43,995.00	40,947.82	45,443.00	44,787.69	99%	22,724.23	46,493.00	46,493.00	42,972.00	-3,521.00
514400	HEALTH INSURANCE COUNTY SHARE	114,581.00	108,073.83	104,166.00	114,876.54	110%	61,685.89	119,912.00	119,912.00	101,336.00	-18,576.00
514500	LIFE INSURANCE COUNTY SHARE	274.00	244.29	256.00	260.84	102%	141.38	263.00	263.00	242.00	-21.00
514600	WORKERS COMPENSATION	629.00	439.65	743.00	589.22	79%	335.02	681.00	681.00	633.00	-48.00
514800	UNEMPLOYMENT	0.00	0.00	9,000.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
520100	CONSULTANT AND CONTRACTUAL	49,975.00	157,494.72	70,250.00	82,578.16	118%	85,096.15	144,350.00	144,350.00	96,178.00	-48,172.00
522500	TELEPHONE & DAIN LINE	2,460.00	5,273.42	50,460.00	92,474.67	183%	21,434.92	50,460.00	50,460.00	50,460.00	0.00
522700	911 EMERGENCY NUMBER	0.00	0.00	36,000.00	37,511.75	104%	36,100.00	36,000.00	36,000.00	10,000.00	-26,000.00
522720	911 SURCHARGE FEE	0.00	0.00	93,000.00	89,781.12	97%	37,408.80	93,000.00	93,000.00	93,000.00	0.00
524100	COMPUTER SUPPORT / MNT	641,436.00	710,335.94	708,865.00	767,783.54	108%	530,681.06	836,218.00	836,218.00	911,827.00	75,609.00
524800	MAINTENANCE AGREEMENT	0.00	0.00	30,000.00	1,218.00	4%	10,506.18	30,000.00	30,000.00	0.00	-30,000.00
531100	POSTAGE AND BOX RENT	250.00	103.25	250.00	18.29	7%	77.34	250.00	250.00	250.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	2,000.00	98.09	2,000.00	296.90	15%	54.57	2,000.00	2,000.00	2,000.00	0.00
531400	SMALL EQUIPMENT	0.00	0.00	30,000.00	3,215.63	11%	0.00	30,000.00	30,000.00	0.00	-30,000.00
532200	SUBSCRIPTIONS	1,200.00	375.00	1,200.00	0.00	0%	0.00	1,200.00	1,200.00	1,200.00	0.00
532400	MEMBERSHIP DUES	1,000.00	50.00	1,000.00	425.00	43%	50.00	1,000.00	1,000.00	1,000.00	0.00
532500	SEMINARS AND REGISTRATIONS	1,500.00	25.00	1,500.00	125.00	8%	0.00	1,500.00	1,500.00	1,500.00	0.00
532600	ADVERTISING	250.00	0.00	250.00	0.00	0%	0.00	250.00	250.00	250.00	0.00
532800	TRAINING AND INSERVICE	7,500.00	0.00	7,500.00	1,645.00	22%	885.00	7,500.00	7,500.00	7,500.00	0.00
533200	MILEAGE	1,500.00	280.48	1,500.00	274.12	18%	38.44	1,500.00	1,500.00	1,500.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: MANAGEMENT INFORMATION</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10025147 MANAGEMENT INFORMATION SYSTEMS</b>										
533500 MEALS AND LODGING	1,200.00	5.50	1,200.00	0.00	0%	143.22	1,200.00	1,200.00	1,200.00	0.00
534000 OPERATING/MEETING SUPPLIES	30,685.00	39,617.29	30,560.00	31,798.29	104%	22,128.92	30,560.00	30,560.00	40,560.00	10,000.00
535400 COMPUTER SUPPLIES	500.00	22.04	500.00	74.67	15%	0.00	500.00	500.00	500.00	0.00
581900 CAPITAL OUTLAY	992,671.00	395,619.46	1,199,398.00	511,873.23	43%	393,767.70	1,580,030.00	887,404.00	656,384.00	-923,646.00
<b>TOTAL MANAGEMENT INFORMATION SYS</b>	<b>2,618,937.00</b>	<b>2,125,183.83</b>	<b>3,152,188.00</b>	<b>2,489,343.85</b>	<b>79%</b>	<b>1,587,105.67</b>	<b>3,769,638.00</b>	<b>3,077,012.00</b>	<b>2,747,069.00</b>	<b>-1,022,569.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-2,618,937.00</b>	<b>-2,138,889.76</b>	<b>-3,152,188.00</b>	<b>-2,424,847.82</b>	<b>77%</b>	<b>-1,367,534.10</b>	<b>-3,769,638.00</b>	<b>-2,983,601.00</b>	<b>-2,747,069.00</b>	<b>-1,022,569.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>2,618,937.00</b>	<b>2,125,183.83</b>	<b>3,152,188.00</b>	<b>2,489,343.85</b>	<b>79%</b>	<b>1,587,105.67</b>	<b>3,769,638.00</b>	<b>3,077,012.00</b>	<b>2,747,069.00</b>	<b>-1,022,569.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-13,705.93</b>	<b>0.00</b>	<b>64,496.03</b>		<b>219,571.57</b>	<b>0.00</b>	<b>93,411.00</b>	<b>0.00</b>	

# Personnel Department

## Department Vision - Where the department would ideally like to be

The mission of the Sauk County Personnel Department is to lead county government's innovative human resource system by recruiting and retaining a talented and diverse workforce to ensure the best service to the public, as well as provide guidance and information to all departments of the County.

## Department Mission - Major reasons for the department's existence and purpose in County government

The Personnel Department as directed by the Sauk County Board of Supervisors will advocate for the fair and equitable treatment of citizens, applicants and employees through adherence to laws, statutes and policies and procedures pertaining to the administration of the County.

## Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

## Specific Strategic Issues Addressed

Creating and maintaining a sustainable livable community (environmental stewardship, competitive wages)

Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Compliance with the Affordable Care Act (ACA) and explore options for health insurance planning and programs.	Employees appropriately enrolled in health insurance; no fines administered.	Overall compliance with the ACA. Maintenance of health care costs at reasonable level while implementing potential plan design, or other change for overall fiscal responsibility.	December 2019
Continued implementation of Classification and Compensation Analysis.	Continued policy development and adoption.	Update compensation policies, improve internal equity, and address overall issues with classification and compensation plan. Continued maintenance of compensation plan to remain competitive. Implementation of cloud based performance appraisal process.	December 2019
Minimal or zero grievance/arbitration hearings.	No hearings scheduled for calendar year.	Process and respond to grievances in accordance with timelines established in existing collective bargaining agreements.	December 2019
Continued review of SCCO Chapter 13 and Policy Document(s).	Personnel Ordinance and Policy Document updated in 2018.	More frequent reviews and updates to ensure consistency with current practices and applicable employment laws, as well as improved responsiveness to employee requests. Implement additional safety and security related policies for employees. Exploration of education related incentives and policies.	May 2019
Implementation of wellness committee and exploration of employee wellness initiatives with various assessments and/or biometric screening in collaboration with the health insurance provider.	Healthier employees and future lower health insurance premiums.	Although employee wellness is not tied to reduced rates by the current insurance provider, implementation of additional wellness programming for employees results in a healthier workforce. Anticipated overall reduction in claims experience will result in lower future premiums.	February 2019
Continued exploration of additional options for health insurance (plan design, possible self-funding, collaboration with other entities).	Improved options for employees and future lower health insurance premiums.	Possible additional options for health insurance and additional wellness programming for employees. Overall reduction of rates, premiums and claims experience.	October 2019
Overall department expediency and efficiency.	Increased responsiveness and effectiveness.	Continued review of internal workflow to ensure appropriate roles and structure for maximum efficiency.	Ongoing
Continued implementation of all facets of Neogov for recruitment and selection purposes, as well as other efficiencies.	Recruitment and selection process streamlined; effective onboarding process.	Talent acquisition documentation maintained and processed on-line. Overall expeditiousness for applicants, while also reducing budget expenses directly related to recruitments. Possible implementation of other available Neogov components (performance appraisal).	Ongoing
Continued development of management and employee training programs.	Employees provided adequate tools and training for increased job performance.	Development of training programs for ongoing management related processes and procedures results in more effective management staff.	Ongoing
Increased efficiencies with Safety, Workers Compensation and Risk Management programs.	Fewer workers compensation claims; effective employee training.	More meaningful training programs for safety related processes and procedures results in safer work environment. Overall less risk and claims exposure.	Ongoing

## Personnel Department

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Human Resources Administration	Employee Assistance Program, Employee Relations, Employee Development/Training, Unemployment (hearings and claims), wage/hour compliance, ADA/Civil Rights/EEO	Wis Stats 103 and 108	Other Revenues	\$75	1.25	Percentage of Departments with Complete Succession/Continuity Plans
			<b>TOTAL REVENUES</b>	<b>\$75</b>		
			Wages & Benefits	\$110,524		
			Operating Expenses	\$22,568		
			<b>TOTAL EXPENSES</b>	<b>\$133,092</b>		
<b>COUNTY LEVY</b>	<b>\$133,017</b>					
Labor Relations and Negotiations	Collective bargaining, contract interpretation, contract preparation, labor/management relations, grievance meditation/arbitration, conflict dispute/resolution	Wis Stats 111	Other Revenues	\$100	0.10	Average Contract Settlement
			<b>TOTAL REVENUES</b>	<b>\$100</b>		
			Wages & Benefits	\$14,065		
			Operating Expenses	\$1,950		
			<b>TOTAL EXPENSES</b>	<b>\$16,015</b>		
<b>COUNTY LEVY</b>	<b>\$15,915</b>					
Recruitment and Selection	On-line application system, employment advertising, interviews, testing, selection, union position postings, shift bids	Wis Stats 103	Wages & Benefits	\$92,556	1.10	Improved talent acquisition, improved retention practices.
			Operating Expenses	\$25,000		
			<b>TOTAL EXPENSES</b>	<b>\$117,556</b>		
			<b>COUNTY LEVY</b>	<b>\$117,556</b>		
Classification and Compensation	FLSA, performance appraisals, position descriptions, vacant position audits (VPA), job description maintenance/development/compliance, market adjustments, reclassifications, benchmarking, new position requests.	Wis Stats 103	Use of Fund Balance		0.20	Completion, implementation and maintenance of classification and compensation analysis.
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$28,130		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$28,130</b>		
			<b>COUNTY LEVY</b>	<b>\$28,130</b>		
Benefits Administration	ACA implementation, Family Medical Leave Act (FMLA), COBRA, HIPAA, Deferred Compensation, WRS coordination, EAP, Health Insurance and Other Voluntary Benefits (short term disability, Section 125, dental, vision, life insurance, etc.), employee wellness initiatives.	Wis Stats 103 and 111	Other Revenues	\$2,750	1.15	Low health insurance percentage increase over prior year and variety of options for voluntary benefits.
			<b>TOTAL REVENUES</b>	<b>\$2,750</b>		
			Wages & Benefits	\$100,576		
			Operating Expenses	\$35,742		
			<b>TOTAL EXPENSES</b>	<b>\$136,318</b>		
<b>COUNTY LEVY</b>	<b>\$133,568</b>					
Workers Compensation	Coordinate all aspects of Workers Compensation program, risk management, liability, safety and other related training.	Wis Stats 101, 102, 343	User Fees	\$0	1.20	Reduced risk, liability and maintain lower modification rating for Workers Compensation.
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$116,811		
			Operating Expenses	\$30,143		
			<b>TOTAL EXPENSES</b>	<b>\$146,954</b>		
<b>COUNTY LEVY</b>	<b>\$146,954</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$2,925</b>	5.00	
			<b>TOTAL EXPENSES</b>	<b>\$578,065</b>		
			<b>COUNTY LEVY</b>	<b>\$575,140</b>		

## Personnel Department

<b>Output Measures - How much are we doing?</b>			
Description	2017 Actual	2018 Estimate	2019 Budget
Benefits Administration - Leave of Absence Coordination	420 applications 156 COBRA docs	300 applications 125 COBRA docs	275 applications 150 COBRA docs
Benefits Administration - New Employee Orientation and Training	60 orientation/5 trainings	50 orientation/10 trainings	40 orientations/10 trainings
General Classification and Compensation	625 performance appraisals 11 internal promotions 2 project position created 11 new positions created 9 reclassifications 49 reclassifications (HWY)	600 performance appraisals 5 position eliminations 4 project position created 2 new positions created 10 reclassifications 5 project positions extended	600 performance appraisals 7 position eliminations 5 new positions created 5 reclassifications 5 project positions extended
Implementation of the Classification and Compensation Analysis and Performance Appraisal System	300 Job descriptions revised	325 Job descriptions revised	325 Job descriptions revised
Employee Assistance Program (Utilization and Helpline Use)	93	100	100
Labor Relations (Grievances and Hearings)	0 Step Three Hearings 0 Grievance Arbitrations 1 Interest Arbitration Hearing 1 Side Letter	2 Step Three Hearings 0 Grievance Arbitrations 0 Interest Arbitration Side Letters	1 Step Three Hearings 0 Grievance Arbitrations 2 0 Interest Arbitration
Recruitment and Selection - (All Departments)	2180 applications 86 recruitments 17 posting/shift bids	2300 applications 75 recruitments 30 posting/shift bids	2,350 applications 60 recruitments 30 posting/shift bids
Workers Compensation, Risk Management and Safety	50 WC Claims 2.5 Lost workday cases 15 Trainings	40 WC Claims 2.0 Lost workday cases 15 Trainings	55 WC Claims 12 Recordable cases 20 Trainings
Property/Liability Claims Management	30 Liability claims (22 weather related) 14 Property claims	15 Liability claims 5 Property claims	15 Liability claims 10 Property claims

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Benefits Administration - Health Insurance Percentage Increase Over Prior Year (Statewide average approximately 5% -11%)	Lower overall health insurance premiums results in reductions for employee and employer share of health insurance.	2.00%	5.77%	6.00%
Benefits Administration - Health Risk Assessment (HRA) Completion - New in 2015	Employee completion of the HRA/biometric screening results in healthier employees, as well as lower health insurance premiums.	68.00%	76.00%	50.00%
Continued Implementation of Affordable Care Act	Compliance with employer mandates of the Affordable Care Act, therefore no employer related fines.	20.00%	100.00%	100.00%
Labor Relations (Average Contract Settlement - Sheriff's Department)	Internal parity between all departments while maintaining competitiveness for talent acquisition purposes.	2.00%	1.50%	2.50%
Succession/Continuity Planning (Percentage of Departments Completed)	Departments are more prepared when attrition occurs.	75.00%	90.00%	100.00%
Additional wellness programming and development of Wellness Team (new for 2018)	Wellness programming that has positive impacts on employees; more accountability.	n/a	100.00%	100.00%
Incorporation of monthly new employee onboarding, HR and safety training. (New in 2017)	Employees are more prepared for new roles and able to respond more appropriately to safety related issues.	75.00%	100.00%	100.00%

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>PERSONNEL</b>											
<u>Revenues</u>											
Tax Levy	389,489	482,547	543,783	557,405	557,405	575,140	17,735	3.18%	None	0	0
User Fees	714	2,102	2,122	825	825	825	0	0.00%			
Miscellaneous	0	(742)	10,608	19,628	2,100	2,100	0	0.00%	2019 Total	0	0
Use of Fund Balance	0	0	0	48,334	65,264	0	(65,264)	-100.00%			
Total Revenues	390,203	483,907	556,514	626,192	625,594	578,065	(47,529)	-7.60%	2020	0	0
									2021	0	0
									2022	0	0
									2023	0	0
<u>Expenses</u>											
Labor	216,427	251,744	300,457	326,053	326,053	345,896	19,843	6.09%			
Labor Benefits	65,923	79,099	104,686	110,980	110,639	116,766	6,127	5.54%			
Supplies & Services	65,425	74,430	105,811	189,159	188,902	115,403	(73,499)	-38.91%			
Addition to Fund Balance	42,428	78,634	45,560	0	0	0	0	0.00%			
Total Expenses	390,203	483,907	556,514	626,192	625,594	578,065	(47,529)	-7.60%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											



**Changes and Highlights to the Department's Budget:**

The Personnel Department continues to provide human resources guidance/administration and related materials (collective bargaining agreements, forms, policy documents, training, webinars, health insurance and other benefits related information) in an accessible manner for employees on our webpage and intranet. The department will continue the practice of exploring other office related efficiencies and/or restructuring.

Employee wellness programming continues to develop significantly for 2019. Several wellness challenges, employee wellness events, as well as learning opportunities were conducted throughout the calendar year. An internal wellness team to review programming was also formed. We have also partnered with the current health insurance provider to provide on-site training and other wellness related items.

We are in the first year of a multi-year contract with a new health insurance provider. It is anticipated we will need to explore options and plan design changes into future years. Additional required portions of the Affordable Care Act (ACA) remained as part of the plan design for health insurance. We will continue to comprehensively review all health insurance programming for effectiveness and to suit employee needs.

Neogov, a third party administrator for on-line job applications and recruitments continues to be updated in an effort to streamline the recruitment and selection process. However, it may be necessary to explore other vendors based on fiscal limitations. We also continued the relationship with FMLAsource, a third party administrator for FMLA processing and claims management. The changes allowed for staff time to be reallocated to other areas.

It will be necessary to update the current Triple I system for compliance purposes and tracking of other types of claims (property/liability). In addition, we have added a new employee on-boarding program to assist employees with general policies, as well as safety and security measures.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	557,405	17,735				575,140
Use of Fund Balance or Carryforward Funds	65,264	(65,264)				0
All Other Revenues	2,925	0				2,925
<b>Total Funding</b>	<b>625,594</b>	<b>(47,529)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>578,065</b>
Labor Costs	436,692	25,970				462,662
Supplies & Services	188,902	(73,499)				115,403
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>625,594</b>	<b>(47,529)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>578,065</b>

**Issues on the Horizon for the Department:**

We continue to implement, develop and update various human resources and safety related policies. The Sheriff's Department (WPPA) collective bargaining agreement will expire at the end of 2019. The transition will be made to reliance on policy documents, as well as the Personnel Ordinance. In addition, the department continues to explore internal restructuring and/or efficiencies.

There continues to be fluctuations with the workforce due to the changing economies of scale. Talent acquisition for key positions will become increasingly difficult. The necessity to work on succession planning, employee training programs and development of internal talent is extremely critical. Therefore, continued benchmarking of certain positions and continued review of the classification and compensation analysis will be paramount in 2019.

It is anticipated the County will continue to explore alternatives for health insurance planning based on the ACA. However, overall outcomes may be altered due to other unanticipated or revised mandates.

The continued pattern of increased and new regulations relating to employment is also on the horizon. We will need to conduct a FLSA audit of certain positions in 2019. As result of said changes, policies will require amendments and necessity for additional employee training.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Personnel

Program # -->	1	2	3	4	5	6		Dept
Short Program Name -->	Human Resources Admin	Labor/ Employee Relations	Recruitment	Classification & Compensation	Benefits	Work Comp / Risk Mgmt / Safety	Outlay	Total \$

Is the Program Mandated?	Yes	Yes	Yes	Yes	Yes	Yes		
Statutory Reference	Wis Stats 103 and 108	Wis Stats 111	Wis Stats 103	Wis Stats 103	Wis Stats 103 and 108	Wis Stats 102		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)								\$0
Section 125 Forfeitures					2,000			\$2,000
COBRA Admin					750			\$750
								\$0
2. Grants (List)								\$0
								\$0
3. Use of Carryfwd / Fund Balance								\$0
								\$0
4. Other Revenues								\$0
Copier Fees (Records)	75							\$75
Misc		100						\$100
<b>5. TOTAL REVENUES</b>	<b>\$75</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,925</b>

EXPENSES

6. Wages, Salaries, Benefits	110,524	14,065	92,556	28,130	100,576	116,811	0	\$462,662
7. Other Expenses	22,568	1,950	25,000	0	35,742	30,143		\$115,403
<b>8. TOTAL EXPENSES</b>	<b>\$133,092</b>	<b>\$16,015</b>	<b>\$117,556</b>	<b>\$28,130</b>	<b>\$136,318</b>	<b>\$146,954</b>	<b>\$0</b>	<b>\$578,065</b>

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$133,017	\$15,915	\$117,556	\$28,130	\$133,568	\$146,954	\$0	\$575,140
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Fund: GENERAL FUND Department: PERSONNEL	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 %	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2018 2019	\$ Change 2018 Amended to 2019
<b>10011 PERSONNEL REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-482,547.00	-482,547.00	-543,783.00	-543,783.00	100%	-278,702.32	-557,405.00	-557,405.00	-575,140.00	17,735.00
451650 COPIER/POSTAGE/MISC	-100.00	0.00	-100.00	0.00	0%	-7.50	-75.00	-75.00	-75.00	0.00
452160 SECTION 125 FORFEITURES	-2,000.00	742.18	-1,000.00	-10,364.07	1,036%	-19,529.79	-2,000.00	-19,528.00	-2,000.00	0.00
461400 COBRA ADMINISTRATION FEES	-600.00	-2,102.25	-700.00	-2,122.43	303%	-578.30	-750.00	-750.00	-750.00	0.00
484160 MISCELLANEOUS REVENUES	-100.00	0.00	-100.00	-244.00	244%	0.00	-100.00	-100.00	-100.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	-40,819.00	0.00	-73,577.00	0.00	0%	0.00	-65,264.00	0.00	0.00	-65,264.00
<b>TOTAL PERSONNEL REVENUE</b>	<b>-526,166.00</b>	<b>-483,907.07</b>	<b>-619,260.00</b>	<b>-556,513.50</b>	<b>90%</b>	<b>-298,817.91</b>	<b>-625,594.00</b>	<b>-577,858.00</b>	<b>-578,065.00</b>	<b>-47,529.00</b>
<b>10011143 PERSONNEL</b>										
511100 SALARIES PERMANENT REGULAR	252,821.00	243,388.57	258,613.00	245,113.30	95%	128,270.56	259,665.00	259,665.00	259,140.00	-525.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	614.00	643.88	674.00	674.00	100%	0.00	734.00	734.00	794.00	60.00
512100 WAGES-PART TIME	0.00	5,742.50	0.00	0.00	0%	7.39	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	19,388.00	17,963.70	19,835.00	17,616.59	89%	9,098.40	19,921.00	19,921.00	21,167.00	1,246.00
514200 RETIREMENT-COUNTY SHARE	16,273.00	15,720.47	17,391.00	16,703.85	96%	8,594.12	17,447.00	17,447.00	18,123.00	676.00
514400 HEALTH INSURANCE COUNTY SHARE	58,947.00	45,085.15	45,095.00	48,780.08	108%	25,835.16	47,695.00	47,695.00	50,557.00	2,862.00
514500 LIFE INSURANCE COUNTY SHARE	46.00	50.41	54.00	45.89	85%	23.24	45.00	45.00	48.00	3.00
514600 WORKERS COMPENSATION	177.00	127.97	182.00	138.85	76%	76.97	156.00	156.00	138.00	-18.00
520100 CONSULTANT AND CONTRACTUAL	0.00	0.00	0.00	2,806.08	0%	0.00	0.00	0.00	0.00	0.00
521800 PURCHASED SERVICES	73,000.00	26,555.04	41,200.00	28,315.04	69%	24,133.64	34,242.00	34,242.00	24,242.00	-10,000.00
522500 TELEPHONE & DAIN LINE	1,000.00	602.14	1,000.00	601.18	60%	327.39	1,000.00	1,000.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	1,000.00	472.33	750.00	421.92	56%	205.11	500.00	500.00	400.00	-100.00
531200 OFFICE SUPPLIES AND EXPENSE	2,104.00	760.36	2,500.00	1,209.02	48%	639.03	2,000.00	2,000.00	1,000.00	-1,000.00
531300 PHOTO COPIES	100.00	0.00	100.00	0.00	0%	0.00	50.00	50.00	25.00	-25.00
531800 MIS DEPARTMENT CHARGEBACKS	61,045.00	13,971.41	58,616.00	20,891.03	36%	5,911.85	61,589.00	61,589.00	12,543.00	-49,046.00
532200 SUBSCRIPTIONS	900.00	778.00	1,000.00	199.00	20%	0.00	1,000.00	1,000.00	1,300.00	300.00
532400 MEMBERSHIP DUES	250.00	420.00	500.00	415.00	83%	393.00	500.00	500.00	500.00	0.00
532600 ADVERTISING	19,000.00	21,298.12	20,000.00	16,496.43	82%	10,014.49	21,000.00	21,000.00	22,000.00	1,000.00
532800 TRAINING AND INSERVICE	1,500.00	913.42	1,500.00	1,667.00	111%	2,582.28	2,500.00	2,582.00	5,000.00	2,500.00
533200 MILEAGE	400.00	378.54	500.00	402.80	81%	158.71	600.00	600.00	600.00	0.00
533500 MEALS AND LODGING	175.00	7.50	200.00	21.40	11%	0.00	200.00	200.00	200.00	0.00
536100 REFERENCE CHECKS	500.00	394.00	1,200.00	960.00	80%	280.00	1,000.00	1,000.00	3,000.00	2,000.00
536500 EMPLOYEE RECOGNITION	3,251.00	1,005.70	1,503.00	2,312.00	154%	0.00	9,555.00	9,555.00	0.00	-9,555.00
537300 EMPLOYEE ASSISTANCE	11,500.00	5,700.00	11,500.00	0.00	0%	0.00	11,500.00	11,500.00	11,500.00	0.00
<b>TOTAL PERSONNEL</b>	<b>523,991.00</b>	<b>401,979.21</b>	<b>483,913.00</b>	<b>405,790.46</b>	<b>84%</b>	<b>216,551.34</b>	<b>492,899.00</b>	<b>492,981.00</b>	<b>433,277.00</b>	<b>-59,622.00</b>
<b>10011146 NEGOTIATIONS AND LABOR</b>										
532300 PROFESSIONAL SUBSCRIPTION	150.00	0.00	150.00	0.00	0%	0.00	150.00	150.00	0.00	-150.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>	
<b>Department: PERSONNEL</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10011146 NEGOTIATIONS AND LABOR</b>										
532400 MEMBERSHIP DUES	75.00	0.00	75.00	75.00	100%	25.00	0.00	25.00	50.00	50.00
532800 TRAINING AND INSERVICE	1,500.00	650.00	1,000.00	754.00	75%	2,009.80	1,500.00	1,500.00	1,500.00	0.00
533200 MILEAGE	200.00	48.60	200.00	128.26	64%	0.00	200.00	200.00	200.00	0.00
533500 MEALS AND LODGING	250.00	0.00	250.00	0.00	0%	98.00	200.00	200.00	200.00	0.00
<b>TOTAL NEGOTIATIONS AND LABOR</b>	<b>2,175.00</b>	<b>698.60</b>	<b>1,675.00</b>	<b>957.26</b>	<b>57%</b>	<b>2,132.80</b>	<b>2,050.00</b>	<b>2,075.00</b>	<b>1,950.00</b>	<b>-100.00</b>
<b>10011152 RISK MANAGEMENT AND INSURANCE</b>										
511100 SALARIES PERMANENT REGULAR	0.00	1,968.75	77,553.00	54,670.03	70%	33,341.19	65,654.00	65,654.00	85,962.00	20,308.00
514100 FICA & MEDICARE TAX	0.00	150.62	5,933.00	4,072.71	69%	2,449.30	5,022.00	5,022.00	5,294.00	272.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	5,274.00	3,438.43	65%	2,233.83	4,399.00	4,399.00	4,533.00	134.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	5,826.00	11,634.72	200%	8,611.72	15,899.00	15,899.00	16,852.00	953.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	13.09	0%	8.48	16.00	16.00	19.00	3.00
514600 WORKERS COMPENSATION	0.00	1.00	962.00	435.40	45%	380.06	39.00	380.00	35.00	-4.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	1,806.00	0%	0.00	0.00	0.00	0.00	0.00
521100 MEDICAL EXAMINATIONS	0.00	0.00	13,000.00	9,220.00	71%	4,039.00	14,810.00	14,810.00	10,500.00	-4,310.00
522500 TELEPHONE & DAIN LINE	0.00	0.00	1,000.00	0.03	0%	11.22	500.00	500.00	250.00	-250.00
531100 POSTAGE AND BOX RENT	0.00	0.00	100.00	10.05	10%	3.81	75.00	75.00	75.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	1,000.00	2,118.71	212%	105.66	500.00	500.00	500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	0.00	2,324.00	812.20	35%	0.00	5,000.00	5,000.00	268.00	-4,732.00
532200 SUBSCRIPTIONS	0.00	0.00	2,100.00	1,371.60	65%	1,455.00	2,000.00	2,000.00	2,000.00	0.00
532400 MEMBERSHIP DUES	0.00	0.00	1,000.00	1,075.00	108%	150.00	0.00	150.00	150.00	150.00
532800 TRAINING AND INSERVICE	0.00	475.00	15,000.00	11,918.85	79%	11,867.05	15,081.00	15,081.00	12,500.00	-2,581.00
533200 MILEAGE	0.00	0.00	300.00	0.00	0%	0.00	200.00	200.00	200.00	0.00
533500 MEALS AND LODGING	0.00	0.00	300.00	206.98	69%	0.00	200.00	200.00	100.00	-100.00
535200 VEHICLE MAINTENANCE AND REPAIR	0.00	0.00	1,000.00	40.00	4%	0.00	500.00	500.00	500.00	0.00
539100 OTHER SUPPLIES & EXPENSES	0.00	0.00	1,000.00	1,362.24	136%	227.48	750.00	750.00	3,100.00	2,350.00
<b>TOTAL RISK MANAGEMENT AND INSURANCE</b>	<b>0.00</b>	<b>2,595.37</b>	<b>133,672.00</b>	<b>104,206.04</b>	<b>78%</b>	<b>64,883.80</b>	<b>130,645.00</b>	<b>131,136.00</b>	<b>142,838.00</b>	<b>12,193.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-526,166.00</b>	<b>-483,907.07</b>	<b>-619,260.00</b>	<b>-556,513.50</b>	<b>90%</b>	<b>-298,817.91</b>	<b>-625,594.00</b>	<b>-577,858.00</b>	<b>-578,065.00</b>	<b>-47,529.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>526,166.00</b>	<b>405,273.18</b>	<b>619,260.00</b>	<b>510,953.76</b>	<b>83%</b>	<b>283,567.94</b>	<b>625,594.00</b>	<b>626,192.00</b>	<b>578,065.00</b>	<b>-47,529.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-78,633.89</b>	<b>0.00</b>	<b>-45,559.74</b>		<b>-15,249.97</b>	<b>0.00</b>	<b>48,334.00</b>	<b>0.00</b>	

## Treasurer / Real Property Lister

### Department Vision - Where the department would ideally like to be

To continue to maintain our level of excellent service to the public and other county offices. Learn to better utilize the existing tools we have and continually search for more efficient processes for all facets of our department. Provide information for the public via our web site. Continue to find ways to increase revenues and decrease expenses.

### Department Mission - Major reasons for the department's existence and purpose in County government

To administer and fulfill the duties as defined in the Wisconsin State Statutes. This includes property tax collection; receiving, disbursing and investing county funds; maintenance of assessment rolls, property descriptions and tax parcel maps; completion of tax rolls and tax bills; tax deed land acquisitions and sales; unclaimed funds; monitoring of converted agricultural land; Lottery & Gaming Credit maintenance and Land Records Council representation.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Transition from our current tax foreclosure process of "Tax Deed" to the other state approved foreclosure procedure "In-Rem"	The "In-Rem" procedure involves the court system to declare the foreclosure.	Starting in January of 2019, we will use the In-Rem foreclosure process for delinquent 2015 taxes. This year long process will be complete by December 2019.	12/31/2019
Use websites to sell tax deed properties	Increased exposure will bring increased number of sales and increased dollar amounts	Advertise Tax Deed Properties on Wisconsin Surplus Auction Site and possible other sites	12/31/2019
Update historical legal descriptions on parcels	The user can view the legal descriptions and have a clearer understanding of the property's legal description	With our previous tax assessment software, we had limited character space and abbreviations of certain commonly used legal description terms were used. With the current tax assessment software, we can easily change the abbreviated terms to complete words for a clearer understanding legal description. In other instances of clean up, 1/4 1/4's were each listed as a separate tax parcel, now we can combine these into one parcel and correlate with the deed of conveyance.	12/31/2019

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Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Treasurer	Receive and Disburse all County Monies, Complete Tax Roll and Tax Bills, Tax Deed Lands, Property Tax Collection, Unclaimed Funds, Investing of County Funds, Drainage District Treasurer, Bankruptcy Filings, Land Information Council	Wis Stat §§ Chapters 26, 25, 34, 59, 60, 66, 69, 80, 74, 75, 77, 174, 236, 814, 990	Other Revenues	\$1,150,528	3.00	Average rate of investments  Percentage of current year taxes delinquent as of September 1
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$1,150,528</b>		
			Wages & Benefits	\$210,094		
			Operating Expenses	\$80,549		
			<b>TOTAL EXPENSES</b>	<b>\$290,644</b>		
<b>COUNTY LEVY</b>	<b>(\$859,884)</b>					
Real Property Listing	Real Property Lister, Property Assessments, Monitor Converted Agricultural Land, Map Maintenance, Land Information Council, Lottery & Gaming Credit Administration	Wis Stat §§ Chapters 19, 59, 70, 74, 79	Other Revenues	\$127,837	2.50	
			<b>TOTAL REVENUES</b>	<b>\$127,837</b>		
			Wages & Benefits	\$193,532		
			Operating Expenses	\$47,575		
			<b>TOTAL EXPENSES</b>	<b>\$241,106</b>		
<b>COUNTY LEVY</b>	<b>\$113,269</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$1,278,365</b>	5.50	
			<b>TOTAL EXPENSES</b>	<b>\$531,750</b>		
			<b>COUNTY LEVY</b>	<b>(\$746,615)</b>		

## Treasurer / Real Property Lister

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
# Real Estate Parcels / Personal Property Parcels on the Tax Roll	50,107 / 3,678	50,111 / 3,555	50,000 / 3,600
# of Exempt Parcels	3,815	3,858	3,860
New Certified Survey Maps	89	90	95
New Condominium Plats	1 / 5	5 / 20	7 / 30
New Annexations (# Annexations/# Parcels)	8 / 17	6 / 12	10 / 15
New Transportation Plats	0	7	5
Managed Forest Lands (MFL) Total Acreage	49,445	49,950	50,000
Total Managed Forest Land (MFL) Tax	\$286,890	\$287,000	\$288,000
New Ag Use Conversion # Parcels / Revenue (County's portion)	17 / \$4,319	20 / \$6,000	23 / \$6,500
Tax Bills Created	49,245	49,300	49,000
Real Estate Transfer Returns Processed	4,797	4,800	4,900
Tax Receipts Processed	17,650	17,500	17,600
Daily Cash Receipts processed for all County Departments	6,948	6,900	6,900
Accounts Payable Checks Printed and Processed	8,673	8,600	8,600
Direct Deposit Advices Printed and Processed	17,550	17,600	17,600
Payroll Checks Printed and Processed	302	300	300
Credit Card Transactions (payment of property taxes only)	307	325	350
E-Check Transactions (payment of property taxes only)	151	165	180
Plat Books Sold	84	25	5
# Tax Deed letters sent to: delinquent tax payers, banks, state depts, etc. / # parcels (May 1st each year)	148 letters/88 parcels	117 letters / 60 parcels	120 letters / 60 parcels
# Tax Deeds taken by the County	20 parcels (3 repurchases)	20	20
\$\$ Sale Book (current year delinquent taxes as of September 1st)	\$1,488,314.40	\$1,500,000.00	\$1,500,000.00
# of properties in the Sale Book	1,121	1,200	1,200

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Average rate of investments	The higher the rate, the more interest income earned	0.91%	1.25%	2.00%
Percentage of current year taxes delinquent as of September 1 (Sale Book as compared to % of taxes assessed)	Indication of how current tax year payments are being paid	1.23%	1.15%	1.10%
Time to check eligibility for Lottery Credit Certification	Indication of how long to administer the Lottery Credit Certification. Lottery Credits in general are a lot of work	5-15 minutes	5-15 minutes	5-15 minutes

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>TREASURER</b>											
<u>Revenues</u>											
Tax Levy	(369,621)	(295,449)	(255,400)	(432,593)	(432,593)	(746,615)	(314,022)	-72.59%	None	0	0
Other Taxes	792,223	630,132	544,895	445,065	445,005	445,065	60	0.01%			
Grants & Aids	125,774	125,163	128,967	129,938	124,000	132,000	8,000	6.45%	2019 Total	0	0
Fees, Fines & Forfeitures	3,354	5,441	4,319	5,000	5,000	5,000	0	0.00%			
User Fees	23,161	21,181	16,438	12,600	13,640	10,300	(3,340)	-24.49%			
Intergovernmental	16,627	202,921	24,937	28,000	24,000	30,000	6,000	25.00%	2020	0	0
Interest	134,064	218,298	348,338	750,000	330,000	650,000	320,000	96.97%	2021	0	0
Miscellaneous	56,096	65,056	31,110	36,000	12,000	6,000	(6,000)	-50.00%	2022	0	0
Use of Fund Balance	0	0	0	0	396,100	0	(396,100)	-100.00%	2023	0	0
<b>Total Revenues</b>	<b>781,677</b>	<b>972,743</b>	<b>843,604</b>	<b>974,010</b>	<b>917,152</b>	<b>531,750</b>	<b>(385,402)</b>	<b>-42.02%</b>			
<u>Expenses</u>											
Labor	300,407	237,284	275,110	283,718	283,718	294,662	10,944	3.86%			
Labor Benefits	94,950	92,333	108,264	113,802	113,802	108,964	(4,838)	-4.25%			
Supplies & Services	212,462	157,729	145,060	397,902	519,632	128,124	(391,508)	-75.34%			
Addition to Fund Balance	173,859	485,396	315,170	178,588	0	0	0	0.00%			
<b>Total Expenses</b>	<b>781,677</b>	<b>972,743</b>	<b>843,604</b>	<b>974,010</b>	<b>917,152</b>	<b>531,750</b>	<b>(385,402)</b>	<b>-42.02%</b>			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**Changes and Highlights to the Department's Budget:**

1. Real Estate Chargebacks: 2018 Budget included \$ 396,100 for real estate chargebacks. There are no known chargebacks in process at this time, 2019 budget includes \$20,000 funded through levy.
2. Investments: Interest rates are expected to continue to increase. Principle investments remain consistent and allow for interest reinvestment. This enables a significant increase in investments.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>			<b>RE Chargebacks</b>	<b>Investments</b>		
Tax Levy	(432,593)	2,110	3,868	(320,000)		(746,615)
Use of Fund Balance or Carryforward Funds	396,100	0	(396,100)			0
All Other Revenues	953,645	4,720		320,000		1,278,365
<b>Total Funding</b>	<b>917,152</b>	<b>6,830</b>	<b>(392,232)</b>	<b>0</b>	<b>0</b>	<b>531,750</b>
Labor Costs	397,521	6,105				403,626
Supplies & Services	519,631	725	(392,232)			128,124
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>917,152</b>	<b>6,830</b>	<b>(392,232)</b>	<b>0</b>	<b>0</b>	<b>531,750</b>

**Issues on the Horizon for the Department:**

Planning for Interest rate continue to increase and monitor their trends.



SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Treasurer/Real Property Lister

Program # -->	1	2	3	4		Dept
Short Program Name -->	Treasurer	RPL			Outlay	Total \$

Is the Program Mandated?	Yes	Yes				
Statutory Reference	Wis Stat §§ 59,74,75,88	Wis Stat §§ 70,74,77,79				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues	1,150,528	127,837				\$1,278,365
5. TOTAL REVENUES	\$1,150,528	\$127,837	\$0	\$0	\$0	\$1,278,365

EXPENSES

6. Wages, Salaries, Benefits	210,094	193,532	0	0	N/A	\$403,626
7. Other Expenses	80,549	47,575				\$128,124
8. TOTAL EXPENSES	\$290,644	\$241,106	\$0	\$0	\$0	\$531,750

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	(\$859,884)	\$113,269	\$0	\$0	\$0	(\$746,615)
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Fund: GENERAL FUND Department: TREASURER/REAL PROPERTY	2016	2016	2017	2017	2017	2018	2018	2018	\$ Change	
	Amended Budget	Actual	Amended Budget	Actual	% Used	6 Months Actual	Amended Budget	Estimated	2019	Amended to 2019
<b>10012 TREASURER/REAL PROP REVENUE</b>										
411100 GENERAL PROPERTY TAXES	295,449.00	295,449.00	255,400.00	255,400.00	100%	216,296.32	432,593.00	432,593.00	746,615.00	-314,022.00
411400 FOREST CROP TAX	0.00	-65.28	0.00	-65.28	0%	0.00	-5.00	-65.00	-65.00	60.00
411500 MANAGED FOREST LAND TAXES	-7,000.00	-32,043.24	-10,000.00	-41,849.85	418%	0.00	-20,000.00	-20,000.00	-20,000.00	0.00
411600 PAYMENT IN LIEU OF TAXES-PILT	-85,000.00	-104,714.95	-90,000.00	-108,610.35	121%	-109,938.32	-105,000.00	-109,938.00	-112,000.00	7,000.00
411700 FOREST LANDS AID	-19,000.00	-20,448.52	-19,000.00	-20,356.75	107%	0.00	-19,000.00	-20,000.00	-20,000.00	1,000.00
419900 INTEREST/PENALTY ON TAXES	-500,000.00	-598,023.60	-450,000.00	-502,979.79	112%	-204,300.21	-425,000.00	-425,000.00	-425,000.00	0.00
443110 AG USE CONVERSION CHRG	-4,000.00	-5,440.54	-4,000.00	-4,319.18	108%	0.00	-5,000.00	-5,000.00	-5,000.00	0.00
451650 COPIER/POSTAGE/MISC	-1,000.00	-1,494.81	-1,000.00	-1,214.63	121%	-858.26	-750.00	-1,200.00	-1,000.00	250.00
451680 UNCLAIMED FUNDS FORFEITURE	0.00	-6,257.71	0.00	0.00	0%	0.00	-6,000.00	-6,000.00	0.00	-6,000.00
461510 LETTER & SEARCH FEES	-25,500.00	-16,450.00	-15,000.00	-13,050.00	87%	-6,905.30	-12,750.00	-10,800.00	-9,000.00	-3,750.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-22,758.00	-25,703.44	-22,000.00	-24,936.76	113%	-2,573.68	-24,000.00	-28,000.00	-30,000.00	6,000.00
473100 TIF DISTRICT OVERRUNS	0.00	-177,218.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	-85,000.00	-218,297.66	-162,966.00	-348,337.79	214%	-394,690.24	-330,000.00	-750,000.00	-650,000.00	320,000.00
483300 SALE OF MATERIAL AND SUPPLIES	-6,500.00	-3,235.79	-1,000.00	-2,173.00	217%	-405.56	-140.00	-600.00	-300.00	160.00
483600 SALE OF COUNTY OWNED PROPERTY	0.00	0.00	0.00	0.00	0%	-57,919.14	0.00	0.00	0.00	0.00
483650 GAIN ON SALE OF TAX DEEDS	-27,038.00	-58,798.21	0.00	-31,110.42	0%	0.00	-6,000.00	-30,000.00	-6,000.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0%	0.00	-396,100.00	0.00	0.00	-396,100.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	-8,868.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TREASURER/REAL PROP REVENUE</b>	<b>-487,347.00</b>	<b>-972,742.75</b>	<b>-528,434.00</b>	<b>-843,603.80</b>	<b>160%</b>	<b>-561,294.39</b>	<b>-917,152.00</b>	<b>-974,010.00</b>	<b>-531,750.00</b>	<b>-385,402.00</b>
<b>10012153 TREASURER/REAL PROP TAX LISTER</b>										
511100 SALARIES PERMANENT REGULAR	241,742.00	236,635.71	277,629.00	274,715.04	99%	140,818.24	282,936.00	282,936.00	293,836.00	10,900.00
511200 SALARIES-PERMANENT-OVERTIME	587.00	74.70	155.00	0.00	0%	0.00	464.00	464.00	488.00	24.00
511900 LONGEVITY-FULL TIME	574.00	573.92	614.00	394.82	64%	0.00	318.00	318.00	338.00	20.00
514100 FICA & MEDICARE TAX	18,582.00	17,376.49	21,297.00	19,967.34	94%	10,016.84	21,704.00	21,704.00	22,542.00	838.00
514200 RETIREMENT-COUNTY SHARE	16,032.00	15,662.01	18,931.00	18,440.40	97%	9,415.35	19,009.00	19,009.00	19,300.00	291.00
514400 HEALTH INSURANCE COUNTY SHARE	49,922.00	59,069.68	68,865.00	69,615.23	101%	39,453.70	72,839.00	72,839.00	66,887.00	-5,952.00
514500 LIFE INSURANCE COUNTY SHARE	115.00	103.60	118.00	86.06	73%	41.42	80.00	80.00	88.00	8.00
514600 WORKERS COMPENSATION	170.00	121.43	195.00	154.79	79%	84.38	170.00	170.00	147.00	-23.00
522500 TELEPHONE & DAIN LINE	250.00	211.63	250.00	221.02	88%	117.13	250.00	250.00	250.00	0.00
531100 POSTAGE AND BOX RENT	37,758.00	38,906.48	35,600.00	38,392.74	108%	4,485.73	36,000.00	36,000.00	37,000.00	1,000.00
531200 OFFICE SUPPLIES AND EXPENSE	2,500.00	1,057.41	2,500.00	1,627.92	65%	2,968.27	2,500.00	3,330.00	2,000.00	-500.00
531400 SMALL EQUIPMENT	500.00	0.00	500.00	0.00	0%	0.00	500.00	500.00	500.00	0.00
531500 FORMS AND PRINTING	9,100.00	9,646.33	9,100.00	10,415.04	114%	6,399.84	11,000.00	11,000.00	11,000.00	0.00
531600 RECORD BOOKS AND BINDERS	4,000.00	4,000.00	2,000.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	35,882.00	44,486.01	40,941.00	39,057.40	95%	32,059.79	40,937.00	40,937.00	42,339.00	1,402.00
532100 PUBLICATION OF LEGAL NOTICES	500.00	0.00	500.00	126.00	25%	0.00	200.00	200.00	200.00	0.00
532400 MEMBERSHIP DUES	160.00	160.00	160.00	160.00	100%	160.00	160.00	160.00	175.00	15.00
532500 SEMINARS AND REGISTRATIONS	375.00	250.00	375.00	250.00	67%	375.00	375.00	725.00	1,050.00	675.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: TREASURER/REAL PROPERTY</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10012153 TREASURER/REAL PROP TAX LISTER</b>										
532800 TRAINING AND INSERVICE	100.00	0.00	100.00	100.00	100%	0.00	100.00	100.00	100.00	0.00
533200 MILEAGE	700.00	739.78	700.00	1,084.91	155%	306.50	1,050.00	1,050.00	1,500.00	450.00
533500 MEALS AND LODGING	900.00	343.00	750.00	197.11	26%	78.16	1,650.00	1,000.00	1,000.00	-650.00
552100 OFFICIALS BONDS	1,250.00	1,168.47	1,250.00	1,168.47	93%	1,168.47	1,200.00	1,169.00	1,200.00	0.00
<b>TOTAL TREASURER/REAL PROP TAX LISTE</b>	<b>421,699.00</b>	<b>430,586.65</b>	<b>482,530.00</b>	<b>476,174.29</b>	<b>99%</b>	<b>247,948.82</b>	<b>493,442.00</b>	<b>493,941.00</b>	<b>501,940.00</b>	<b>8,498.00</b>
<b>10012154 ASSESSMENTS</b>										
526200 REAL ESTATE / PROPERTY TAX	20.00	0.00	20.00	0.00	0%	0.00	20.00	20.00	20.00	0.00
<b>TOTAL ASSESSMENTS</b>	<b>20.00</b>	<b>0.00</b>	<b>20.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>0.00</b>
<b>10012155 TAX DEED EXPENSE</b>										
520900 CONTRACTED SERVICES	9,000.00	5,410.00	8,400.00	5,170.00	62%	4,150.00	7,000.00	4,500.00	5,000.00	-2,000.00
524600 FILING FEES	90.00	180.00	150.00	60.00	40%	30.00	90.00	90.00	90.00	0.00
531100 POSTAGE AND BOX RENT	2,500.00	1,079.99	1,500.00	869.78	58%	1,613.40	1,500.00	1,700.00	1,200.00	-300.00
532100 PUBLICATION OF LEGAL NOTICES	4,000.00	2,762.69	4,000.00	2,924.94	73%	2,901.00	4,000.00	4,000.00	3,500.00	-500.00
556000 LOSS ON ASSET DISPOSALS	27,038.00	19,569.41	0.00	329.44	0%	0.00	0.00	0.00	0.00	0.00
559100 TAXES ON DEEDS TAKEN-PRIOR YR	0.00	13,625.64	0.00	2,225.01	0%	2,999.06	0.00	0.00	0.00	0.00
<b>TOTAL TAX DEED EXPENSE</b>	<b>42,628.00</b>	<b>42,627.73</b>	<b>14,050.00</b>	<b>11,579.17</b>	<b>82%</b>	<b>11,693.46</b>	<b>12,590.00</b>	<b>10,290.00</b>	<b>9,790.00</b>	<b>-2,800.00</b>
<b>10012159 TAX CHARGEBACKS</b>										
526200 REAL ESTATE / PROPERTY TAX	23,000.00	14,132.46	31,834.00	40,680.45	128%	291,170.53	411,100.00	291,171.00	20,000.00	-391,100.00
<b>TOTAL TAX CHARGEBACKS</b>	<b>23,000.00</b>	<b>14,132.46</b>	<b>31,834.00</b>	<b>40,680.45</b>	<b>128%</b>	<b>291,170.53</b>	<b>411,100.00</b>	<b>291,171.00</b>	<b>20,000.00</b>	<b>-391,100.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-487,347.00</b>	<b>-972,742.75</b>	<b>-528,434.00</b>	<b>-843,603.80</b>	<b>160%</b>	<b>-561,294.39</b>	<b>-917,152.00</b>	<b>-974,010.00</b>	<b>-531,750.00</b>	<b>-385,402.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>487,347.00</b>	<b>487,346.84</b>	<b>528,434.00</b>	<b>528,433.91</b>	<b>100%</b>	<b>550,812.81</b>	<b>917,152.00</b>	<b>795,422.00</b>	<b>531,750.00</b>	<b>-385,402.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-485,395.91</b>	<b>0.00</b>	<b>-315,169.89</b>		<b>-10,481.58</b>	<b>0.00</b>	<b>-178,588.00</b>	<b>0.00</b>	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>WORKERS' COMPENSATION</b>											
<u>Revenues</u>											
Intergovernmental	268,480	197,873	220,234	264,053	235,333	293,103	57,770	24.55%	None	0	0
Miscellaneous	500	0	0	0	0	0	0	0.00%			
Use of Fund Balance	0	20,946	0	199,228	0	122,397	122,397	0.00%	2019 Total	0	0
Total Revenues	268,980	218,819	220,234	463,281	235,333	415,500	180,167	76.56%			
<u>Expenses</u>											
Supplies & Services	148,953	218,819	312,330	463,281	235,333	415,500	180,167	76.56%	2020	0	0
Addition to Fund Balance	120,027	0	(92,096)	0	0	0	0	0.00%	2021	0	0
									2022	0	0
									2023	0	0
Total Expenses	268,980	218,819	220,234	463,281	235,333	415,500	180,167	76.56%			
Beginning of Year Fund Balance	702,543	822,570	801,624	709,528		510,300					
End of Year Fund Balance	822,570	801,624	709,528	510,300		387,903					

**Changes and Highlights to the Department's Budget:**

Sauk County began self insuring for workers compensation in 2008. Beginning in 2010, the workers compensation rates charged to departments were reduced by 61.86% due to adequate reserves being accumulated in 2008 and 2009. Although 2018 has seen higher than average expenses compared to previous years, rates for 2019 can remain relatively stable. So long as the County maintains an adequate balance, the rates can remain low in future years.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	122,397				122,397
All Other Revenues	235,333	57,770				293,103
<b>Total Funding</b>	<b>235,333</b>	<b>180,167</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>415,500</b>
Labor Costs	0	0				0
Supplies & Services	235,333	180,167				415,500
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>235,333</b>	<b>180,167</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>415,500</b>

**Issues on the Horizon for the Department:**

Maintenance of an effective loss control program will help keep our employees safe, keep workers compensation costs under control, and prevent lost work time for Sauk County.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Workers Compensation

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Work Comp					

Is the Program Mandated?	Yes					
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						0
2. Grants (List)						0
						0
						0
3. Use of Carryfwd / Fund Balance	122,397					122,397
4. Other Revenues						0
Departmental Charges	293,103					293,103
						0
5. TOTAL REVENUES	415,500	0	0	0	0	415,500

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	0
7. Other Expenses	415,500					415,500
Addition to Fund Balance	0					0
8. TOTAL EXPENSES	415,500	0	0	0	0	415,500

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	0	0	0	0	0	0
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<b>Fund: WORKERS COMPENSATION</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: GENERAL</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>74999 WORKERS COMPENSATION</b>										
474070 WORKERS COMP CHARGES	-257,694.00	-197,873.46	-220,234.00	-220,234.11	100%	-125,625.38	-235,333.00	-264,053.00	-293,103.00	57,770.00
493010 FUND BALANCE APPLIED	-20,946.00	0.00	-92,096.00	0.00	0%	0.00	0.00	0.00	-122,397.00	122,397.00
<b>TOTAL WORKERS COMPENSATION</b>	<b>-278,640.00</b>	<b>-197,873.46</b>	<b>-312,330.00</b>	<b>-220,234.11</b>	<b>71%</b>	<b>-125,625.38</b>	<b>-235,333.00</b>	<b>-264,053.00</b>	<b>-415,500.00</b>	<b>180,167.00</b>
<b>74999152 WORKERS COMPENSATION</b>										
520900 CONTRACTED SERVICES	105,500.00	107,418.00	107,884.00	103,753.00	96%	128,248.00	109,000.00	128,248.00	135,500.00	26,500.00
535300 DAMAGE CLAIMS	173,140.00	83,745.43	204,446.00	208,577.34	102%	169,528.70	126,333.00	335,033.00	280,000.00	153,667.00
535310 DAMAGE CLAIMS-PRIOR YEAR	0.00	27,656.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL WORKERS COMPENSATION</b>	<b>278,640.00</b>	<b>218,819.43</b>	<b>312,330.00</b>	<b>312,330.34</b>	<b>100%</b>	<b>297,776.70</b>	<b>235,333.00</b>	<b>463,281.00</b>	<b>415,500.00</b>	<b>180,167.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-278,640.00</b>	<b>-197,873.46</b>	<b>-312,330.00</b>	<b>-220,234.11</b>	<b>71%</b>	<b>-125,625.38</b>	<b>-235,333.00</b>	<b>-264,053.00</b>	<b>-415,500.00</b>	<b>180,167.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>278,640.00</b>	<b>218,819.43</b>	<b>312,330.00</b>	<b>312,330.34</b>	<b>100%</b>	<b>297,776.70</b>	<b>235,333.00</b>	<b>463,281.00</b>	<b>415,500.00</b>	<b>180,167.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>20,945.97</b>	<b>0.00</b>	<b>92,096.23</b>		<b>172,151.32</b>	<b>0.00</b>	<b>199,228.00</b>	<b>0.00</b>	

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
OUTSIDE ORGANIZATION  
REQUEST**

<b>Organization</b>	
<b>Prepared by:</b>	
<b>Phone #</b>	
<b>E-Mail</b>	

1. Request for Sauk County Funds for the year beginning January 1, 2019:

\$ 1,074,904

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

3. Attach Bylaws and Articles of Organization.

4. Provide Proof of who can sign for the organization.

5. Are you a Not-for-Profit Organization? \_\_\_\_\_

6. Organization Mission and Vision:

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2017	ESTIMATED 2018	REQUEST 2019
REVENUES:			
SAUK COUNTY REQUEST			\$1,074,904
USER FEES			
ALL OTHER REVENUE			
TOTAL REVENUES			
EXPENSES:			
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES			
CAPITAL OUTLAY			
TOTAL EXPENSES			\$1,074,904



8. List the programs provided to Sauk County residents (not just the program requesting funds for): County libraries may provide the following materials and services to all library users, regardless of residence:
- Shared on-line catalog (LINKcat), including remote access.
  - A reasonable amount of privacy.
  - Shared databases, including remote access where possible.
  - Leisure materials - Books, E-books, Audiobooks, music, movies, periodicals, reader's advisory.
  - Research Materials - Local history resources, databases, microfilm readers, skilled reference staff.
  - Equipment - Audiovisual Equipment, fax machines, flatbed scanners, photocopiers, typewriters.
  - Internet Access - High Speed Bandwidth, Computers for public use, wireless Internet.
  - Training - Computer assistance, Adult literacy programs, Proctoring.
  - Programming for all ages - Children's story hours, Book discussion groups, crafting programs, cultural displays, summer reading programs.
  - Community Outreach - Homebound delivery, community information, public meeting rooms.

9. List the goals of your organization for the program requesting funds for 2019 and beyond and the output measures used to define success of those goals:

Goals and implementation measures are listed in the Library Service Plan, included with this budget request. Goals include ensuring a basic level of service for all county residents, obtaining equitable funding for public libraries serving rural Sauk County residents, maintaining funding for a county resource library, delivery service, and meeting technology requirements. Additional goals include encouraging libraries to address the needs of special user populations, informing residents and elected officials alike about the wide range of services available.

In addition to setting recommended standards for open hours, staffing, collection development and technology, the County Library Board annually reviews quantitative accomplishments of the individual libraries and the Sauk County Libraries as a whole to ensure equitable library services through the county. The 2017 Output Performance Measures report is included with this budget request. Similar documentation for 2019 services will be provided following the availability of the necessary data and reports to the County Resource Library.

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

The Sauk County Libraries exemplify a commitment to maximizing and sharing resources through participation in the South Central Library System and cooperation between the libraries in the development and promotion of programs and services. Local collaborations continue with school districts, Emergency Management, Aging and Disability Resource Center, County Extension offices, University of Wisconsin, Madison College, community and regional job services, and members of local business and arts communities. This funding request ensures that the Libraries can continue our existing partnerships and extend our services within the community to reach traditional and under-served populations throughout the County in the coming year.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided to Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2020 on how the money has positively affected Sauk County citizens.

  
 \_\_\_\_\_  
 Signature

David Wernecke, Chair, Sauk County Library Board  
 Printed name and authority to sign

7/11/18  
 \_\_\_\_\_  
 Date

**SAUK COUNTY LIBRARY BOARD 2019 BUDGET**  
**(for circulation costs incurred in 2017)**

NOTE: per Wisconsin Statute 66.0602(3)(e)(4), "the amount that a county levies in that year to make payments to public libraries under s. 43.12 is exempt from the levy limits."

	2017	2018	2019	% change
County Library Support Services	\$ 2,086	\$ 2,086	\$ 2,086	
Delivery Services	\$ 29,742	\$ 29,742	\$ 30,040	
Technology	\$ 20,000	\$ 20,000	\$ 20,000	
Board Mileage & Per Diem	\$ 1,968	\$ 1,968	\$ 1,968	
<b>Total County Service Costs</b>	<b>\$ 53,796</b>	<b>\$ 53,796</b>	<b>\$ 54,094</b>	<b>0.55%</b>
Payments to County Libraries for Rural Use				
Baraboo	\$ 260,153	\$ 261,436	\$ 269,619	
LaValle	\$ 29,698	\$ 29,132	\$ 24,450	
North Freedom	\$ 20,844	\$ 18,850	\$ 20,039	
Plain	\$ 80,052	\$ 72,799	\$ 79,819	
Prairie du Sac	\$ 69,250	\$ 83,746	\$ 88,861	
Reedsburg	\$ 233,528	\$ 233,678	\$ 236,393	
Rock Springs	\$ 15,573	\$ 9,922	\$ 12,773	
Sauk City	\$ 91,260	\$ 93,890	\$ 98,278	
Spring Green	\$ 73,312	\$ 81,776	\$ 81,582	
Wisconsin Dells	\$ 47,008	\$ 47,391	\$ 48,710	
<b>(Subtotal of Payments)</b>	<b>\$ 920,678</b>	<b>\$ 932,620</b>	<b>\$ 960,525</b>	<b>2.99%</b>
Payments to Libraries in Adjacent Counties	\$ 52,657	\$ 58,282	\$ 60,285	3.44%
<b>Grand Total</b>	<b>\$ 1,027,131</b>	<b>\$ 1,044,698</b>	<b>\$ 1,074,904</b>	<b>2.89%</b>

7/2/2018 smk

## 2019 SCLS Libraries - County Reimbursement Funding - SAUK COUNTY

Based on Wisconsin Statutes, s.43.12 (1) - Statistics taken from 2017 Wisconsin Public Library Annual Reports  
(full decimal numbers are "behind the scenes" for the "2017 Expenditures divided by Circulation" column)

Library	2017 Operational Expenditures (excludes federal funds)	2017 Total Circulation	2017 Expenditures divided by Circulation	County Average 2017 (Expenditures Divided by Circulation)	2017 Circulation to Sauk County Residents w/o a library	2019 Requested Reimbursement for 2017 Services - Sauk Co Libraries at 100%
Baraboo	\$905,918	249,916	\$3.62		74,380	\$269,619
LaValle	\$52,836	15,341	\$3.44		7,099	\$24,450
North Freedom	\$62,313	19,730	\$3.16		6,345	\$20,039
Plain	\$149,962	28,161	\$5.33		14,989	\$79,819
Prairie du Sac	\$479,690	128,671	\$3.73		23,836	\$88,861
Reedsburg	\$750,889	246,394	\$3.05		77,569	\$236,393
Rock Springs	\$46,215	7,229	\$6.39		1,998	\$12,773
Sauk City	\$406,751	113,953	\$3.57		27,533	\$98,278
Spring Green	\$241,580	78,513	\$3.08		26,514	\$81,582
Wisconsin Dells *	\$550,886	86,586	\$6.36		9,570	\$48,710
<b>TOTALS</b>	<b>\$3,647,040</b>	<b>974,494</b>	<b>\$3.74</b>	<b>\$4.17</b>	<b>269,833</b>	<b>\$960,525</b>
<i>Reimbursement</i>						

**NOTE:**

\* Wisconsin Dells has territory located in both Columbia & Sauk Counties

Calculations for Sauk County Library Funding:

- 1) Divide Operational Expenditures by Total Circulation (the resulting full decimal number is "behind the scenes" & used to calculate totals)
- 2) Multiply this "Expenditures divided by Circulation" by the Library's Circulation to Sauk County Residents without a Library

*Updated by Sue Kucher, Reedsburg Public Library, 7/9/2018*

**Sauk County Libraries - Performance Output 2017**

**SERVICES & COLLECTIONS**

Library	FTE Staff	Winter Hours/wk	Winter weeks	Summer Hours/wk	Summer weeks	TOTAL HOURS	Book & Serial Volumes owned	Print	Video	Other	Total Items owned	Number of Library Visits	Average Visits per week	
								Subscriptions, Periodicals & Newspapers						Audio Material
Baraboo	10.92	58	52	0	0	3016	69441	149	3115	10132	180	83017	151161	2907
Lavalle	0.83	20	52	0	0	1040	9046	56	398	1679	63	11242	6084	117
North Freedom	1.03	34	26	34	26	1768	9497	30	816	4677	188	15208	11003	211
Plain	2.05	42	26	42	26	2184	15513	49	761	2243	137	18703	29233	562
Prairie du Sac	6.95	62	52	0	0	3224	52282	135	3738	6008	956	63119	82374	1584
Reedsburg	9.88	68	38	59	14	3410	86180	147	5208	15164	346	107045	203249	3909
Rock Springs	0.95	22	52	0	0	1144	5376	9	22	1774	0	7181	4628	89
Sauk City	6.05	58	52	0	0	3016	38849	118	1806	6419	290	88706	87718	1687
Spring Green	4.2	46	26	47	26	2418	27270	85	1355	5867	213825	248402	46047	886
Wisconsin Dells	6.9	57	38	57	14	2964	42978	115	3066	3810	198	50167	95075	1828
<b>COUNTY TOTAL</b>	<b>49.76</b>	<b>467</b>	<b>414</b>	<b>239</b>	<b>106</b>	<b>24184</b>	<b>356432</b>	<b>893</b>	<b>20285</b>	<b>57773</b>	<b>216183</b>	<b>692790</b>	<b>716572</b>	<b>13780</b>

**Sauk County Libraries - Performance Output 2017**

**CIRCULATION**

Library	Sauk Co Circ -				TOTAL CIRC	Prior Year		ILL Items Borrowed	ILL Items Loaned	Checkouts from own collection	Electronic Resource Users (Databases)	Overdrive uses
	Municipal Circ	With Library	NO Library	Other Circ		Total	% Change					
Baraboo	153603	7786	74380	14147	249916	251677	-0.7%	92197	73114	0	1830	14657
Lavalle	4291	2715	7099	1236	15341	13722	11.8%	8928	8289	0	20	1063
North Freedom	12149	1066	6345	170	19730	22705	-13.1%	7596	11930	10457	63	754
Plain	11496	716	14989	960	28161	30085	-6.4%	15035	17989	13126	138	2031
Prairie du Sac	53009	20155	23886	31621	128671	132193	-2.7%	50072	46499	84461	11353	11315
Reedsburg	143664	8720	77569	16441	246394	266800	-7.6%	69300	86159	177094	1684	14804
Rock Springs	4029	1082	1998	120	7229	7433	-2.7%	2672	5377	4557	72	509
Sauk City	38376	16783	27553	31241	113953	122184	-6.7%	43859	47130	70094	7610	7610
Spring Green	25384	2006	26514	24609	78513	85112	-7.8%	33774	29178	45538	218	5171
Wisconsin Dells	42079	3848	9570	31089	86586	89077	-2.8%	33616	27581	52970	307	5729
<b>COUNTY TOTAL</b>	<b>488080</b>	<b>64877</b>	<b>269903</b>	<b>151634</b>	<b>974494</b>	<b>1020988</b>	<b>-4.6%</b>	<b>357049</b>	<b>353246</b>	<b>458297</b>	<b>23295</b>	<b>63643</b>

**Sauk County Libraries - Performance Output 2017**

**PROGRAMMING 2017**

Library	Meeting Room users (Non-library)	Children's Programs	Children's Program Attendance	Young Adult Programs	Young Adult Program Attendance	Other Programs	Other Program Attendance	Drop-In Programs	Drop-in participation	Total Programs	Total Program Attendance
Baraboo	0	553	13,784	75	1,206	137	1,767	13	1,320	778	18,077
Lavalle	0	10	85	11	80	11	85	30	199	62	449
North Freedom	0	14	1,122	9	203	43	681	32	2,305	98	4,311
Plain	188	39	484	12	74	25	1,140	9	248	85	1,946
Prairie du Sac	174	287	10,294	25	247	23	404	33	1,609	335	10,945
Reedsburg	475	517	14,948	44	944	117	1,320	1	1,257	679	18,469
Rock Springs	0	37	313	4	43	15	181	51	268	107	805
Sauk City	374	305	8,362	4	28	142	1,245	16	684	451	9,635
Spring Green	178	81	1,850	7	64	32	642	10	182	120	2,556
Wisconsin Dells	1,048	288	4,393	20	72	227	2,699	23	2,253	558	9,417
<b>COUNTY TOTAL</b>	<b>2,437</b>	<b>2,131</b>	<b>55,635</b>	<b>211</b>	<b>2,961</b>	<b>772</b>	<b>10,164</b>	<b>218</b>	<b>10,325</b>	<b>3,273</b>	<b>76,610</b>

**Sauk County Libraries - Performance Output 2017**

**REVENUES & EXPENDITURES**

Library	Municipal \$	Sauk County \$	Other \$	\$ Salaries and Wages	\$ Benefits	\$ Library Materials	\$ SCLS ILS / Technology	\$ Delivery	\$ Other Operating Expenditures	Total Operating Expenditures	Average Cost per Circulation
Baraboo	\$566,417.00	\$262,375.00	\$138,435.00	\$518,532.00	\$153,048.00	\$73,915.00	\$47,303.00	\$3,005.00	\$110,115.00	\$905,918.00	\$3.62
Lavalle	\$15,000.00	\$31,920.00	\$6,054.00	\$21,339.00	\$2,587.00	\$11,141.00	\$6,413.00	\$654.00	\$10,702.00	\$52,836.00	\$3.44
North Freedom	\$30,000.00	\$23,066.00	\$9,247.00	\$28,997.00	\$12,181.00	\$4,240.00	\$11,856.00	\$796.00	\$4,243.00	\$62,313.00	\$3.16
Plain	\$65,000.00	\$82,274.00	\$4,946.00	\$69,228.00	\$8,959.00	\$18,631.00	\$12,871.00	\$1,040.00	\$39,233.00	\$149,962.00	\$5.33
Prairie du Sac	\$321,709.00	\$71,472.00	\$94,317.00	\$245,744.00	\$69,798.00	\$54,319.00	\$33,646.00	\$2,346.00	\$73,837.00	\$479,690.00	\$3.73
Reedsburg	\$446,195.00	\$239,922.00	\$64,772.00	\$388,050.00	\$126,397.00	\$107,415.00	\$51,483.00	\$2,853.00	\$74,691.00	\$750,889.00	\$3.05
Rock Springs	\$25,000.00	\$17,795.00	\$4,936.00	\$24,012.00	\$2,484.00	\$3,049.00	\$8,849.00	\$582.00	\$7,239.00	\$46,215.00	\$6.39
Sauk City	\$205,000.00	\$93,482.00	\$128,673.00	\$178,595.00	\$67,868.00	\$49,891.00	\$26,021.00	\$2,347.00	\$82,029.00	\$406,751.00	\$3.57
Spring Green	\$97,002.00	\$73,312.00	\$75,266.00	\$116,416.00	\$32,317.00	\$27,879.00	\$22,014.00	\$1,699.00	\$41,255.00	\$241,580.00	\$3.08
Wisconsin Dells	\$548,622.00	\$47,008.00	\$46,769.00	\$274,194.00	\$112,517.00	\$50,992.00	\$33,276.00	\$6,746.00	\$73,161.00	\$550,886.00	\$6.36
<b>COUNTY TOTAL</b>	<b>\$2,319,945.00</b>	<b>\$942,626.00</b>	<b>\$573,415.00</b>	<b>\$1,865,107.00</b>	<b>\$588,156.00</b>	<b>\$401,472.00</b>	<b>\$253,732.00</b>	<b>\$22,068.00</b>	<b>\$516,505.00</b>	<b>\$3,647,040.00</b>	<b>\$4.17</b>

# Sauk County Libraries

## By the Numbers



### 10 Community Libraries

- Baraboo
- Reedsburg
- Lavelle
- Rock Springs
- North Freedom
- Sauk City
- Plain
- Spring Green
- Prairie du Sac
- Wisconsin Dells



**716,572 visitors**

(That's an average of 13,780 visits each week!)

The equivalent of over 20% of the County's population visiting a library each week.

**974,494 items checked out in 2017**

**269,903 items checked out to rural users**

Items include books, magazines, CDs, DVDs, video games, cake pans and more!



**452,921 Uses of Computers and Wireless In-Library**

63,643 uses of free downloadable e-books, audio books & videos

**76,610 people attended 3,273 free programs in 2017.**



**2,437 uses of meeting rooms by area residents, organizations & businesses**

Statistics from 2017 Sauk County Libraries Output Performance Measures and 2017 DPI Annual Reports. Sauk County population estimate of 63,981 residents is taken from the US Census Bureau quick facts.

## **Land Resources Functional Group**

### **MISSION STATEMENT**

To protect and enhance the health, safety, welfare, and quality of life, of the citizens of Sauk County, through the coordination of the various land related efforts; to improve the efficiency of these functions through collaboration and the modernization of land records systems, and to educate the public regarding the availability of these tools and services.

### **VISION STATEMENT**

The coordinated operation of land resources functions, to provide information, education and services to the public in an efficient and effective manner.

### **ELEMENT(S) OF COUNTYWIDE MISSION FULFILLED**

Fiscally Responsible Essential Services  
Safe Community  
Stewardship of Natural Resources  
Development of cultural, social, and community values

## Arts, Humanities & Historic Preservation

### Department Vision - Where the department would ideally like to be

To ensure that all citizens have equal opportunities to participate in the arts, history, and cultural activities. To coordinate efforts among agencies to ensure that Sauk County protects and nurtures the unique cultural heritage of the County. To make Sauk County a community known for its diverse and wide array of art, history and cultural events, and activities. To create an environment conducive to a sustained artistic and cultural presence for generations to come.

### Department Mission - Major reasons for the department's existence and purpose in County government

To advocate the creation, development, preservation, and presentation of activities to expand the presence of the arts, humanities, and historic resources in all parts of Sauk County.

### Elements of Countywide Mission Fulfilled

Development of cultural, social, and community values

### Specific Strategic Issues Addressed

Placemaking to support economic development

Creating and maintaining a sustainable livable community (environmental stewardship, good wages)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Update and improve the annual Arts, Humanities and Historic Preservation (AHHP) and monthly Good Idea grant programs.	Track feedback from former grant applicants, arts and culture professionals and Sauk County Supervisors to ensure changes are effective. Provide an open forum discussion for general public to provide input about current grant program.	Host Wisconsin Arts Board to facilitate a public input meeting in July of 2018 to evaluate current programs and receive public comment on how to improve processes. Provide grant writing workshops. Continue collaborating with Spring Green Arts Coalition and Wisconsin Arts Board to provide local opportunities for organizations to learn more about programs and processes.	3/1/2019
Increase the number and variety of AHHP and Good Idea grant applicants by improving outreach efforts to new and diverse grant applicants.	Track the number of new grant applicants each year through database. Use social media insights on posts specific to grant programs.	Improve the AHHP website and strengthen social media presence on the Sauk County Facebook page. Continue to improve on public outreach highlighting the grant program including testimonials from grant recipients.	Ongoing
The economic impact of the Sauk County Arts and Culture program is measured and shared publicly.	Track feedback from former grant applicants, arts and culture professionals and Sauk County Supervisors to ensure changes are effective.	Improve AHHP and Good Idea grant final report forms to ensure Sauk County is able to measure the impact of the grant programs. Provide question and answer sessions with grant writers. Review program to see if we can combine some grant suggestions in the Place Plan into the grant program.	3/1/2019
Ensure Sauk County is a desirable place to live and work in part due to a vibrant arts and culture scene.	Sauk County cultural assets are appreciated and recognized.	Ensure that Sauk County's cultural assets are included in the County's creative placemaking initiative by working with the Community Liaison and Economic Development Committee.	12/31/2019

### Program Evaluation

Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Arts and Culture	<p><u>Landmarks Registry:</u> Per Wisconsin State Statutes the Landmarks Registry is designed to recognize areas of specific historical interest in the county. The registry raises awareness of the importance of preservation issues.</p> <p><u>AHHP and Good Idea grant Programs:</u> Administer annual and monthly grant programs.</p> <p><u>Information:</u> Through the use of Sauk County's website provide information relevant to the arts and cultural activities throughout Sauk County.</p>	Chapter 38	Grants	\$7,750	Comm. Per Diem	
			User of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$7,750</b>		
			Wages & Benefits	\$646		
			Operating Expenses	\$99,526		
			<b>TOTAL EXPENSES</b>	<b>\$100,172</b>		
			<b>COUNTY LEVY</b>	<b>\$92,422</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$7,750</b>	-	
			<b>TOTAL EXPENSES</b>	<b>\$100,172</b>		
			<b>COUNTY LEVY</b>	<b>\$92,422</b>		



## Arts, Humanities & Historic Preservation

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimate	2019 Budget
Number of Arts, Culture and Historic Preservation (AHHP) grants awarded	18	13	15
Number of Good Idea grants awarded	8	11	10

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Dollars awarded through Arts, Culture and Historic Preservation grant process	This is the contribution Sauk County has made to the priority arts, culture and historic preservation programs through the AHHP grant program.	\$57,990	\$55,725	\$50,000
Dollars leveraged due to Arts, Culture and Historic Preservation grants being awarded (total cost of projects-grants funds awarded)	These are the dollars leveraged by Sauk County's annual contribution to arts, culture and historic preservation programs.	\$281,441	\$350,000	\$350,000
Dollars awarded through Arts, Culture and Historic Preservation Good Idea grant process	This is the contribution Sauk County has made to the priority arts, culture and historic preservation programs through the Good Idea Grant program.	\$3,876	\$5,000	\$6,000
Percent of grantees that indicate they could not offer the program without Sauk County grant funding.	Sauk County's contribution to Arts and Culture is critical to the success of arts, humanities and historic preservation programs throughout the County.	100%	100%	100%

**Changes and Highlights to the Department's Budget:**

Addition of \$4,400 for art purchases in buildings.

Addition of \$20,000 for the Wormfarm outside agency.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>			<b>Art for buildings</b>	<b>Wormfarm</b>		
Tax Levy	68,762	(740)	4,400	20,000		92,422
Use of Fund Balance or Carryforward Funds	2,080	(2,080)				0
All Other Revenues	7,010	740				7,750
<b>Total Funding</b>	<b>77,852</b>	<b>(2,080)</b>	<b>4,400</b>	<b>20,000</b>	<b>0</b>	<b>100,172</b>
Labor Costs	647	0				646
Supplies & Services	77,205	(2,079)	4,400	20,000		99,526
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>77,852</b>	<b>(2,079)</b>	<b>4,400</b>	<b>20,000</b>	<b>0</b>	<b>100,172</b>

**Issues on the Horizon for the Department:**

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Dept: Arts, Humanities & Historic Preservation

Program # -->	1	2	3	4		Dept
Short Program Name -->	ARTS/CULTURE				Outlay	Total \$

Is the Program Mandated?						
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)	7,750					\$7,750
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$7,750	\$0	\$0	\$0	\$0	\$7,750

EXPENSES

6. Wages, Salaries, Benefits	646	0	0	0	N/A	\$646
7. Other Expenses	99,526					\$99,526
8. TOTAL EXPENSES	\$100,172	\$0	\$0	\$0	\$0	\$100,172

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$92,422	\$0	\$0	\$0	\$0	\$92,422
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		2016	2017	2017	2017	2018	2018	2018	\$ Change		
Fund: GENERAL		Amended	Amended	Actual	%	6 Months	Amended	2018	2019	2018	
Department: Arts, Humanities & Historic Preservation		Budget	Budget		Used	Actual	Budget	Estimated	Amended to	Amended to	
									2019	2019	
<b>10999 GENERAL REVENUE</b>											
411100	GENERAL PROPERTY TAXES	-64,762.00	-64,762.00	-68,762.00	-68,762.00	100%	-34,381.00	-68,762.00	-68,762.00	-92,422.00	23,660.00
424635	ARTS & HUMANITIES GRANTS	-7,010.00	-7,010.00	-7,010.00	-7,010.00	100%	-7,010.00	-7,010.00	-7,010.00	-7,750.00	740.00
493455	CONTINUING APPROP AHHP	0.00	0.00	-4,239.00	0.00	0%	0.00	-2,080.00	0.00	0.00	-2,080.00
<b>TOTAL GENERAL REVENUE</b>		<b>-71,772.00</b>	<b>-71,772.00</b>	<b>-80,011.00</b>	<b>-75,772.00</b>	<b>95%</b>	<b>-41,391.00</b>	<b>-77,852.00</b>	<b>-75,772.00</b>	<b>-100,172.00</b>	<b>22,320.00</b>
<b>10999513 ARTS, HUMANITIES GRANT</b>											
514100	FICA & MEDICARE TAX	46.00	45.93	46.00	49.76	108%	19.15	46.00	46.00	46.00	0.00
514600	WORKERS COMPENSATION	1.00	0.33	1.00	0.40	40%	0.15	1.00	1.00	1.00	0.00
515800	PER DIEM COMMITTEE	600.00	602.16	600.00	600.00	100%	250.00	600.00	600.00	600.00	0.00
526100	SAUK CO HISTORICAL SOCIETY	11,000.00	11,000.00	15,000.00	15,000.00	100%	15,000.00	15,000.00	15,000.00	15,000.00	0.00
526102	WORMFARM INSTITUTE	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	20,000.00	20,000.00
531100	POSTAGE	200.00	67.31	200.00	176.10	88%	203.82	200.00	200.00	200.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	300.00	0.00	300.00	0.00	0%	0.00	200.00	200.00	200.00	0.00
532200	SUBSCRIPTIONS	100.00	0.00	100.00	125.00	125%	0.00	100.00	100.00	100.00	0.00
532500	SEMINARS AND REGISTRATIONS	100.00	0.00	100.00	0.00	0%	0.00	100.00	100.00	100.00	0.00
533200	MILEAGE	25.00	23.88	25.00	94.56	378%	10.76	125.00	125.00	125.00	0.00
534900	PROJECT SUPPLIES	200.00	0.00	200.00	0.00	0%	0.00	200.00	200.00	200.00	0.00
572000	MAJOR GRANTS	52,600.00	48,361.00	56,839.00	57,909.76	102%	55,725.00	54,680.00	54,680.00	52,600.00	-2,080.00
572001	MINI GRANTS	6,000.00	6,800.00	6,000.00	3,876.03	65%	4,094.00	6,000.00	6,000.00	6,000.00	0.00
572002	SPECIAL PROGRAMS / PROJECTS	600.00	576.00	600.00	0.00	0%	0.00	600.00	600.00	5,000.00	4,400.00
<b>TOTAL ARTS, HUMANITIES GRANT</b>		<b>71,772.00</b>	<b>67,476.61</b>	<b>80,011.00</b>	<b>77,831.61</b>	<b>97%</b>	<b>75,302.88</b>	<b>77,852.00</b>	<b>77,852.00</b>	<b>100,172.00</b>	<b>22,320.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>		<b>-71,772.00</b>	<b>-71,772.00</b>	<b>-80,011.00</b>	<b>-75,772.00</b>	<b>95%</b>	<b>-41,391.00</b>	<b>-77,852.00</b>	<b>-75,772.00</b>	<b>-100,172.00</b>	<b>22,320.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>		<b>71,772.00</b>	<b>67,476.61</b>	<b>80,011.00</b>	<b>77,831.61</b>	<b>97%</b>	<b>75,302.88</b>	<b>77,852.00</b>	<b>77,852.00</b>	<b>100,172.00</b>	<b>22,320.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>		<b>0.00</b>	<b>-4,295.39</b>	<b>0.00</b>	<b>2,059.61</b>		<b>33,911.88</b>	<b>0.00</b>	<b>2,080.00</b>	<b>0.00</b>	

**Conservation, Planning, & Zoning**

**Department Vision - Where the department would ideally like to be**

The Conservation, Planning, and Zoning Department strives to integrate economic, social, and environmental strategies to enhance, improve, and maintain Sauk County now and for future generations.

**Department Mission - Major reasons for the department's existence and purpose in County government**

To conserve natural, cultural, and community resources by promoting, planning, and implementing efficient and effective programs.

**Elements of Countywide Mission Fulfilled**

Provide fiscally responsible / essential services  
 Encourage economic development  
 Stewardship of natural resources  
 Development of cultural, social, and community values

**Specific Strategic Issues Addressed**

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)  
 Placemaking to support economic development  
 Creating and maintaining a sustainable livable community (environmental stewardship, good wages)  
 Maintain transportation network and services (Baraboo highway shop, other transportation networks, broadband)  
 Carbon neutral facilities  
 Changing statutory authority (state/feds) impeding local decision-making

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Implement and administer ordinances, department policies and programs that promote healthy and sustainable communities.	Outcomes are measured by meeting specific project objectives.	Annual monitoring of the farmland preservation plan to ensure DATCP compliance.	Yearly
		Complete a comprehensive revision of the County Land Division and Subdivision Regulations Ordinance (Chapter 22) .	6/1/2019
		Implementation of the Placemaking Initiative	Ongoing Assistance as Requested
		Monitor and update the Zoning Ordinance (Chapter 7), as needed	Ongoing and As Requested
		Update the Uniform Citation Ordinance as it relates to Chapter 7, Chapter 25, Chapter 22, and Chapter 26.	12/31/2019
		Provide planning assistance to the Great Sauk Trail - Badger Unit, Devils Lake, and Baraboo-Reedsburg	Ongoing
		Complete process of entering/scanning planning and zoning related records into new computer tracking system.	Ongoing
		Provide planning assistance to the Baraboo River Corridor Plan and assist with implementation.	Ongoing
Implementation of the Land and Water Resource Management Plan	Ongoing		

**Conservation, Planning, & Zoning**

Enhance and protect Sauk County's natural environment and agricultural lands.	Align County and Department ordinances, policies, and plans that encourage the protection of agricultural and environmental resources.  Management and mitigation of threats to agricultural and natural resources in the County.	Organize and administer annual Clean Sweep event(s) to dispose of hazardous materials.	06/2019 and 10/2019
		Maintain and assess the Agricultural Plastics Recycling Program.	12/31/2019
		Continue intergovernmental cooperative efforts with local municipalities in order to apply shoreline and flood plain regulations.	Ongoing and As Requested
		Provide at least four school programs to educate youth and promote awareness of natural resources.	6/30/2019
		Implement the established complaint driven enforcement of the County's Manure Management Ordinance (Chapter 26)	12/31/2019
		Provide a minimum of two youth and adult environmental education activities in the county.	12/31/2019
		Promote and support initiatives to reduce and eliminate problematic populations of invasive species.	Ongoing and As Requested
Disseminate information through a variety of avenues in order to assist community leaders and the general public.	Increase the number of e-government services and transactions.  Increase opportunities for dialogue and information exchanges between elected/appointed officials, contractor's and other groups that work closely with the department.	Work with the Mapping and MIS Departments to ensure that all pertinent Departmental information and resources are accessible via the County's web site, GIS system and Granicus.	Ongoing Evaluation
		Monitor best practices and distribute information about Departmental resources, programs, and public educational activities through various media outlets, newsletters, workshops, and the internet.	Ongoing Evaluation
Implement programs focused on water quality improvement.	Implementation of strategies and programs to ensure reliable water sources - quality and quantity.	Assist farmers with nutrient management plans and their applications.	12/31/2019
		Install Conservation Reserve Enhancement Program (CREP) buffers along streams/wetlands/ponds/lakes.	12/31/2019
		Complete conservation evaluations for program participants in the agricultural programs.	12/31/2019
		Continue the well abandonment program.	12/31/2019
		Monitor water quality to establish background information and identify resource needs.	10/31/2019
		Assist lake associations with water quality issues and report to committee	12/31/2019
		Install water quality improvement projects through Land and Water Resource Management, Baraboo River RCPP and other grant programs.	12/31/2019

**Conservation, Planning, & Zoning**

Program Evaluation							
Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)	
1	Planning & Zoning	Creation and implementation of local and countywide development or comprehensive plans. Administration of conditional use permits, zoning map amendments, subdivision plats, and certified survey map requests. Implement Solar/Wind Energy Systems, Tower Siting, Shoreland Zoning, Farmland Preservation, and Floodplain/wetland zoning.	Wis. Stats 59.69, 66.0401, 87.30, 91, 236, 281, 703, A-E 7; Admin Code ATCP 72, ATCP 79, NR 115, NR 116; Sauk County Ordinance 7, 8, 9, 12, 18, 22, 41	User Fees / Misc	\$30,600	1.77	Create and adopt ordinances that increase administrative efficiency, opportunities for economic development, and joint land uses.  Consistency with current state regulations including certifications with State Statutes Ch. 91 Farmland Preservation.  Assist in related planning activities throughout the County.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$30,600</b>		
				Wages & Benefits	\$154,600		
				Operating Expenses	\$32,424		
				<b>TOTAL EXPENSES</b>	<b>\$187,023</b>		
<b>COUNTY LEVY</b>	<b>\$156,423</b>						
2	Code Enforcement	Administration of the comprehensive zoning, flood plain, shoreland protection, subdivision, tower siting, rural identification, nonmetallic mining, private sewage, manure management, and Tri-County height regulation ordinances of Sauk County. Included are ordinance amendments, violation investigations, and inspections to determine compliance.	Wis. Stats 59.69, 66.0401, 87.30, 91, 145, 236, 281, 293, 295, 703, A-E 7; Admin Code ATCP 72, ATCP 79, DSPS 383, NR 115, NR 116, NR 135; Sauk County Ordinance 7, 8, 9, 12, 18, 20, 22, 24, 25, 41	User Fees / Misc	\$5,000	1.01	Percent of violations in compliance within xxxxx length of time
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$5,000</b>		
				Wages & Benefits	\$97,031		
				Operating Expenses	\$13,922		
				<b>TOTAL EXPENSES</b>	<b>\$110,953</b>		
<b>COUNTY LEVY</b>	<b>\$105,953</b>						
3	Permits	Review and issuance of land use and sanitary permits. Complete inspections as they relate to department programs and permit follow-up.	Wis. Stats 59.69, 66.0401, 87.30, 91, 145, 236, 281, 293, 295, 703, A-E 7; Admin Code COMM 55, ATCP 72, ATCP 79, DSPS 383, NR 115, NR 116, NR 135; Sauk County Ordinance 7, 8, 9, 12, 18, 20, 22, 24, 25, 41	User Fees / Misc	\$163,500	1.19	Verification of complete permits with ordinance required information provided to verify compliance with County ordinances.  Permit issuance in a timely manner; minimal permits held
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$163,500</b>		
				Wages & Benefits	\$107,500		
				Operating Expenses	\$15,544		
				<b>TOTAL EXPENSES</b>	<b>\$123,043</b>		
<b>COUNTY LEVY</b>	<b>(\$40,457)</b>						
4	Septic Maintenance	Administration of the maintenance program / scheduled pumping and inspection of private sanitary systems. Wis. Fund private sewage system replacement grant for failing septic systems to conclude at the end of 2018.	Wis. Stats. 145; Admin Code DSPS 383-387; Sauk County Ordinance 25	User Fees / Misc	\$13,100	0.84	Verification of complete permits with ordinance required information provided to verify compliance with County ordinances.  Permit issuance in a timely manner; minimal permits held due to incomplete information.
				Grants	\$0		
				<b>TOTAL REVENUES</b>	<b>\$13,100</b>		
				Wages & Benefits	\$73,861		
				Operating Expenses	\$10,161		
				<b>TOTAL EXPENSES</b>	<b>\$84,022</b>		
				<b>COUNTY LEVY</b>	<b>\$70,922</b>		
5	Signs	Maintain a rural identification system in all the unincorporated areas of Sauk County. Assign, map, assemble, install and coordinate location with Land Records for GIS updates. Notification provided to fire protection districts, ambulance and post office locations. Notice letters mailed to all districts and towns of the new addresses.	Wis Stat 59.54	User Fees / Misc	\$5,000	0.07	Assign, create, and place fire signs in accordance with ordinance requirements and department policy.  Coordinate final information with appropriate departments and outside agencies.
				Grants	\$0		
				<b>TOTAL REVENUES</b>	<b>\$5,000</b>		
				Wages & Benefits	\$5,951		
				Operating Expenses	\$1,705		
				<b>TOTAL EXPENSES</b>	<b>\$7,656</b>		
				<b>COUNTY LEVY</b>	<b>\$2,656</b>		

**Conservation, Planning, & Zoning**

6	Non-Metallic Mining (NMM)	Administer permitting, reclamation plan review and inspection, financial assurance review, reporting requirements, public hearings, enforcement and fee for non-metallic mining program. Ensure accuracy of annual reporting to DNR.	Wis Stats. 295; Admin Code NR 135; Sauk County Ordinance 24	User Fees / Misc	\$31,000	0.60	Ensure process and procedures are in place which ensure that the County's program adheres to NR 135.  Set benchmarks for existing mines to assist in meeting annual reporting requirements.
				Grants	\$0		
				<b>TOTAL REVENUES</b>	<b>\$31,000</b>		
				Wages & Benefits	\$53,505		
				Operating Expenses	\$5,334		
				<b>TOTAL EXPENSES</b>	<b>\$58,839</b>		
<b>COUNTY LEVY</b>	<b>\$27,839</b>						
7	Outside Agencies	The Sauk County Board of Supervisors approved a resolution in May 2016, which dissolved the Council. NBC was found to have overlapping duties and was obsolete.		User Fees / Misc	\$0	-	N/A
				Grants	\$0		
				Use of Carryforward	\$10,000		
				<b>TOTAL REVENUES</b>	<b>\$10,000</b>		
				Wages & Benefits	\$0		
				Operating Expenses	\$10,000		
<b>TOTAL EXPENSES</b>	<b>\$10,000</b>						
<b>COUNTY LEVY</b>	<b>\$0</b>						
8	Baraboo Range Monitoring	Continued monitoring of easements purchased through the Baraboo Range Preservation Association program.	MOA Resolution 3699	User Fees / Misc	\$0	0.03	Verify annual compliance with easements purchased through this program.
				Grants	\$0		
				Use of Carryforward	\$4,937		
				<b>TOTAL REVENUES</b>	<b>\$4,937</b>		
				Wages & Benefits	\$2,562		
				Operating Expenses	\$2,375		
<b>TOTAL EXPENSES</b>	<b>\$4,937</b>						
<b>COUNTY LEVY</b>	<b>(\$0)</b>						
9	Board of Adjustment	Enforcement and review authority for provisions of the county zoning ordinance, as related to special exception permits, variances, and challenges to administrative decisions through a quasi-judicial hearing process.	Wis. Stats 59.694; Admin Code NR 115, SPS 383; Sauk County Ordinance 7, 8, 24, 25	User Fees / Misc	\$6,000	0.45	Verification of complete applications with ordinance required information provided to verify compliance with County ordinances.  Provide for processes and policies that ensure a fair, effective, and efficient hearing.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$6,000</b>		
				Wages & Benefits	\$45,408		
				Operating Expenses	\$14,219		
<b>TOTAL EXPENSES</b>	<b>\$59,627</b>						
<b>COUNTY LEVY</b>	<b>\$53,627</b>						
10	Recycling / Hazardous Waste / Clean Sweep / Ag Plastics	Upon dissolution of the Environmental Resources Committee and the Solid Waste Department, the CPZ Department was assigned responsibility for recycling and hazardous waste disposal. These efforts involve advising and providing educational resources regarding recycling and the coordination of the county Clean Sweep initiative to properly dispose of household, agricultural and very small quantity generator waste. In 2014, the pilot program for agricultural plastics began and continues each year.	Wis Stat 93.57	User Fees / Misc	\$1,300	0.33	Provide for the Clean Sweep event twice a year, providing options for the proper disposal of electronics and hazardous waste.  Provide for the agricultural plastics recycling program, providing an option for the collection of plastic that would have otherwise been landfilled or burned.
				Grants	\$12,000		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$13,300</b>		
				Wages & Benefits	\$25,988		
				Operating Expenses	\$99,009		
<b>TOTAL EXPENSES</b>	<b>\$124,997</b>						
<b>COUNTY LEVY</b>	<b>\$111,697</b>						
11	Dam Maintenance	Oversees management and compliance with state safety standards for the dams owned by Sauk County. Work is performed in conjunction with Parks staff responsible for similar obligations. Workload varies with higher needs at times of repair and rehabilitation projects. CPZ's Dams: Shanahan, White Mound, Hwy G; Park's Dams: Mirror Lake, Lake Redstone, Hemlock Dam	Admin Code NR 333	User Fees / Misc	\$0	0.17	Inspection of dams on an annual basis for minor maintenance issues to ensure the dams are operating adequately and safely.  Responsible for implementation of EAP/IOM Plans for Sauk County owned dams.
				Grants	\$6,564		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$6,564</b>		
				Wages & Benefits	\$17,232		
				Operating Expenses	\$330		
<b>TOTAL EXPENSES</b>	<b>\$17,562</b>						
<b>COUNTY LEVY</b>	<b>\$10,998</b>						
12	Community Outreach, Education, and Monitoring	This is a combination of all educational programs within the department. This includes educational, sustainability, monitoring, storm water management, forestry, and invasive activities and efforts. These activities are necessary to complete many of the requirements and objectives in which to allow the department to gain or compete for grant funding.	Wis Admin ATPC 50	User Fees / Misc	\$16,400	1.35	Provide information on the benefits of soil and water conservation including improved soil health, fertility and productivity as well as clean streams and groundwater. All of these increase economic vitality and preserving the natural resources of Sauk County.
				Grants	\$6,564		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$22,964</b>		
				Wages & Benefits	\$107,599		
				Operating Expenses	\$46,629		
<b>TOTAL EXPENSES</b>	<b>\$154,228</b>						
<b>COUNTY LEVY</b>	<b>\$131,264</b>						



**Conservation, Planning, & Zoning**

13	Farmland Preservation	A critical component of the department efforts, the program requires conservation compliance and farmland development protection in exchange for tax credits. The program provides roughly \$500,000 to \$950,000 per year in tax credits to landowners that does not show up in the county budget. The conversion to the Working Lands Initiative program will require considerable additional staff time but will also achieve considerably more conservation as well as provide considerably more in tax credits.	Wis Admin ATCP 50, NR 151	User Fees / Misc	\$0	1.37	Ensure compliance with state agricultural performance standards that aim to protect ground and surface water while keeping cropland productive and economically viable with tax credits.
				Grants	\$65,645		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$65,645</b>		
				Wages & Benefits	\$125,737		
				Operating Expenses	\$12,939		
<b>TOTAL EXPENSES</b>	<b>\$138,675</b>						
<b>COUNTY LEVY</b>	<b>\$73,031</b>						
14	Land & Water Resource Mgmt (LWRM)	The County is mandated to operate under an LWRM Plan to be eligible for grants for staff and cost-sharing from the WI DATCP. These grants amounts have historically amounted to \$120,000 per year for staff and \$98,000 for cost-sharing with landowners for installation of conservation practices. The annual commitment is the time spent developing contracts, designing and inspecting the installation of cost-shared practices and issuing payments for projects implemented through these grants. The practices focus on achieving compliance with the non-point rules. Every five years considerable time is devoted to rewriting the plan for the next period. Such an update occurred in Fall 2017.	Wis Admin ATCP 50, NR 151	User Fees / Misc	\$0	1.70	Installation of practices that prevent soil erosion and agricultural runoff and protect ground and surface water. A review of countywide natural resources and a plan to make improvements for the economic vitality and the enjoyment of all our citizens.
				Grants	\$88,768		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$88,768</b>		
				Wages & Benefits	\$149,549		
				Operating Expenses	\$91,249		
<b>TOTAL EXPENSES</b>	<b>\$240,798</b>						
<b>COUNTY LEVY</b>	<b>\$152,030</b>						
15	Multi-Discharge Variance	The County is delegated some responsibility for enforcement of non-point pollution requirements for agricultural operations. The Multi-Discharge Variance program enables municipalities subject to WPDES permits to provide payment of \$50 per pound of phosphorus to Counties within the same HUC 8 watershed to exceed phosphorus discharge limits for a period of time. Such payment is to be used by the County to implement conservation practices on non-point source properties to balance phosphorus discharge levels.	Wis Stats 283.16, Admin Code NR 151	User Fees / Misc	\$48,616	0.02	Assist municipalities and property owners in meeting interim phosphorus requirements through implementation of conservation practices on on-point source locations.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$48,616</b>		
				Wages & Benefits	\$2,177		
				Operating Expenses	\$48,616		
<b>TOTAL EXPENSES</b>	<b>\$50,793</b>						
<b>COUNTY LEVY</b>	<b>\$2,177</b>						
16	Waste Ordinance / Nutrient Mgmt	County permits are required for the construction rehabilitation, expansion, and abandonment or transfer of ownership of any manure storage facility. The obligation to have an ordinance is required through previous grant agreements and enforcement of the ordinance. All farms are required to have a nutrient mgmt plan in place and responsibility for monitoring is with the CPZ. Efforts include educational programming that allows farmers to develop their own plans and oversight of the plans provided for program compliance.	Wis Admin ATCP 50, NR 151	User Fees / Misc	\$1,000	0.81	Assist with the review process for the installation, alteration or abandonment of manure storage and transfer systems. Compliance with agricultural performance standards and a process for enforcing the ordinance.
				Grants	\$62,339		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$63,339</b>		
				Wages & Benefits	\$62,424		
				Operating Expenses	\$94,764		
<b>TOTAL EXPENSES</b>	<b>\$157,189</b>						
<b>COUNTY LEVY</b>	<b>\$93,850</b>						
17	Grazing Assistance	Promotion of managed intensive grazing reduces erosion and runoff pollution from farm operations. Creation and implementation of grazing plans. Staff promote and advise on this transition with funds distributed through grants to the department to offset cost.	Wis Admin ATCP 50, NR 151	User Fees / Misc	\$0	0.28	Change in farmer grazing practices and conversion of cropland to grassland which reduces soil erosion, improves water quality, and maintains productivity of the land.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$0</b>		
				Wages & Benefits	\$21,328		
				Operating Expenses	\$12,939		
<b>TOTAL EXPENSES</b>	<b>\$34,267</b>						
<b>COUNTY LEVY</b>	<b>\$34,267</b>						
18	Conservation Reserve Enhancement Program	Conservation Reserve Enhancement Program (CREP) Staff assist with the implementation of this cooperative federal/state program designed to protect water quality by buffering waters from runoff pollution. The payments made to owners are from state and federal funds and the County commitment consists of the staff time to qualify applicants and provide needed design and installation inspections of conservation practices. County landowners have received over \$1.1 million in payments for participation from the state through DATCP and \$3.2 Million for from federal Farm Service Agency (FSA) dollars.	Wis Admin NR 151	User Fees / Misc	\$0	0.15	The installation of CREP practices enhance wildlife habitat, protect surface water, create or enhance healthy wetlands, reduce soil loss, and increase water retention for flood protection.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$0</b>		
				Wages & Benefits	\$8,814		
				Operating Expenses	\$4,009		
<b>TOTAL EXPENSES</b>	<b>\$12,823</b>						
<b>COUNTY LEVY</b>	<b>\$12,823</b>						
19	Wildlife Mgmt / Damage	Service provision is contracted to the federal Wildlife Damage Services agency. Minimal staff time is spent dealing with the occasional call, referral, approving claims and payments through committee and developing and submitting reimbursement requests.	Wis Stats 29.885-29.89; Admin Code NR 12.10	User Fees / Misc	\$0	0.02	Transfer of funds for assistance with wildlife damage.
				Grants	\$11,650		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$11,650</b>		
				Wages & Benefits	\$1,429		
				Operating Expenses	\$11,650		
<b>TOTAL EXPENSES</b>	<b>\$13,079</b>						
<b>COUNTY LEVY</b>	<b>\$1,429</b>						

**Conservation, Planning, & Zoning**

20	Health Care Center Farm Mgmt	The department is charged with responsibility to ensure the rental land located at the Health Care Center Farm is managed in an appropriate manner that will provide revenues to the County without harming productivity or other natural resources located on the property. Revenues from the rental of these lands amount to over \$30,000 per year. It is a showcase of land and farm practices for Sauk County.		User Fees / Misc	\$46,657	0.13	Maintain the County Farm as a productive and sustainable farm.  Utilize the farm to showcase innovative practices through farm tours, workshops, etc.
				Grants	\$3,282		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$49,939</b>		
				Wages & Benefits	\$11,642		
Operating Expenses	\$18,909						
				<b>TOTAL EXPENSES</b>	<b>\$30,551</b>		
				<b>COUNTY LEVY</b>	<b>(\$19,388)</b>		
21	USDA Assistance	Staff assist with federal program implementation to further the conservation benefits provided to the county and the cost share assistance provided to landowners. The practices installed help achieve resource protection goals. Federal Environmental Quality Incentives Program (EQIP) provides about \$150,000 in cost sharing each year. Maintaining eligibility for federal farm programs provides additional payments directly to farmers.	Wis Admin ATCP 50, NR 151	User Fees / Misc	\$0	0.16	Department assists USDA-NRCS with installing water quality practices ranging from barnyard runoff control, stream bank erosion, grazing plans, etc. Practices are focused on preventing soil erosion and reducing agricultural runoff.
				Grants	\$3,282		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$3,282</b>		
				Wages & Benefits	\$16,560		
Operating Expenses	\$3,909						
				<b>TOTAL EXPENSES</b>	<b>\$20,470</b>		
				<b>COUNTY LEVY</b>	<b>\$17,187</b>		
22	Targeted Runoff Management Grant	Focused on improving water quality in Otter Creek through the state funded Targeted Runoff Management Program. Otter Creek is listed on the 303D list as an impaired waters and removal of this designation is a department priority as identified in the Land and Water Resource Management Plan (2007-2017). The program brought cost share and design assistance to people that install conservation practices. The project has been completed and no additional funding is available at this time.	Wis Stats 281.65; Admin Code ATCP 50, NR 151, NR 153, NR 154	User Fees / Misc	\$0	-	Grant funds are not anticipated for budget year 2019.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$0</b>		
				Wages & Benefits	\$0		
Operating Expenses	\$0						
				<b>TOTAL EXPENSES</b>	<b>\$0</b>		
				<b>COUNTY LEVY</b>	<b>\$0</b>		
23	Regional Conservation Partnership Program	The Regional Conservation Partnership Program (RCPP) promotes coordination between NRCS and its partners to deliver conservation assistance to producers and landowners. NRCS provides assistance to producers through partnership agreements and through program contracts or easement agreements. It combines the authorities of four former conservation programs in accordance with the rules of EQIP, CSP, ACEP and HFRP. \$1.6M Project for Sauk County with \$975K installed practices. The Baraboo River Watershed will be receiving \$2.25M.	2008 Farm Bill	User Fees / Misc	\$0	1.74	Installation of conservation practices that prevent soil erosion and prevent agricultural runoff to protect ground and surface water and improve farm productivity. Focus efforts in watersheds with the highest concentrations of soil erosion and runoff. Provide outreach and education to inform landowners of program.
				Grants	\$27,844		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$27,844</b>		
				Wages & Benefits	\$122,423		
Operating Expenses	\$37,280						
				<b>TOTAL EXPENSES</b>	<b>\$159,703</b>		
				<b>COUNTY LEVY</b>	<b>\$131,859</b>		
				<b>TOTAL REVENUES</b>	<b>\$671,049</b>	14.19	
				<b>TOTAL EXPENSES</b>	<b>\$1,801,236</b>		
				<b>COUNTY LEVY</b>	<b>\$1,130,187</b>		
Totals							

## Conservation, Planning, & Zoning

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimate	2019 Budget
Subdivision Plats and Certified Survey Maps (CSMs) approved	4 plats, 82 CSM's	4 plats, 82 CSM's	4 plats, 82 CSMs
Number of plans completed	Not previously tracked	6	1
Planned Rural Development (PRD) (Lots, agricultural acres converted, and acres protected)	16 Lots on less than 40 acres with 637.11 Acres protected by easement (<5% conversion)	14 Lots on less than 40 acres with 400 acres protected by easement (<5% conversion)	14 Lots on less than 40 acres with 400 acres protected by easement (<5% conversion)
Conditional Use Permit (CUP) (Land Use)	22 CUPs	20 CUPs	20 CUPs
Conditional Use Permit (Exclusive Agricultural (EA) Zoning Dwelling)	2 CUPs	16 CUPs	10 CUPs
Land Use / Sanitary Permits Issued	402 land use/158 sanitary permits	300 land use/150 sanitary permits	350 land use/150 sanitary permits
Code Enforcement Citations	31	40	50
Inspect farms to determine compliance with state and local soil and water conservation standards for Farmland Preservation Program and Land and Water Resource Management participants and Sauk County Chapter 26 Ordinance.	137 FPP 24 LWRM 10 CH 26	59 FPP 21 LWRM 14 CH 26	100 FPP 25 LWRM 15 CH 26
Wisconsin Fund Grant Awards / Grant Amount	6 / \$28,075	6/\$20,000	0/\$0
Septic System Maintenance Verifications	4,495	5,000	4,500
Soil Test / Septic Closing On-site Inspections	152 Soils On-site/140 Closing Inspections	120 Soils On-Site/100 Closing Inspections	100 Soils On-Site/120 Closing Inspections
Board of Adjustment (BOA) Inspections	23	40	35
Shoreland Zoning Inspections	158	100	150
Quarry / Blast Inspections	67	25	50
Code Enforcement Complaint/Follow up Inspections	177	150	150
Non Metallic Mining Reclamation Program - Total Sites/Total Acres	32 / 2400 acres	32 / 2400 acres	32 / 2400 acres
Survey, design and installation of cost-shared water pollution control practices through various funding programs (Ex. Manure storage, barnyard runoff, waterway systems, contour and buffer strips)	138 Practices Installed	125 Practices Installed	125 Practices Installed
CREP Buffer strip program - Linear Feet in program	47,033	20,000	20,000
Assist land owners and operators with nutrient management and conservation plans. (Acres installed)	6,776	4,000	4,000
Creation and implementation of grazing plans. Acres converted.	601	400	500
Agricultural Plastics Programs and participants	6 / 74 participants 21.61 tons collected	6 / 102 participants 24.8 tons collected	6 / 100 participants
Programs and Participants at Clean Sweep Events	2 programs / 1064 participants 65,000 lbs waste 82,364 lbs electronics	2 programs / 950 participants	2 programs / 900 participants
Participation, attendance, and organization of other educational events and programs	55 programs with 2,462 educational contacts	40 programs with 3,500 educational contacts	40 programs with 3,500 educational contacts
Ordinance Rewrites and Revisions	0 Rewrites / 0 Revisions	1 Rewrite / 1 Revision	2 Rewrites / 2 Revisions

## Conservation, Planning, & Zoning

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
CSM - Review and Approval	CSM review and approval assures compliance with Sauk County Chapter 22 and Wis Stat. 236.	82 / \$8,740	70 / \$7,000	80 / \$8,000
Subdivision Plat/Development Plan - Review and Approval	Plat/Development Plan review and approval results in road connectivity, protection of water resources through erosion control and stormwater management planning.	4 / \$1,620	2 / \$1,000	4 / \$1,500
Land Use / Sanitary Permits	Permits issued by the department to ensure compliance with county and state codes.	402 / 158 \$100,246 / \$66,900	375 / 150	350 / 150
% Compliance with Septic System Maintenance Program	The department's ability to notify and record compliance with Chapter 25 and Wis Admin Code NR 113 and Comm 83 for the maintenance and servicing of all POWTS in Sauk County that are due each year.	4,495 reporting / \$40	4,400 reporting / \$100	4,500 reporting / \$100
Citations Issued	The department's ability achieve compliance on zoning violations and ensure that the provisions of the County ordinances are upheld.	31 citations / \$1,077	30 citations / \$2,500	50 citations
Wisconsin Fund Grant Program: Success rate of applicants versus grants awarded	Grant program aids low income property owners with the installation of septic systems for the replacement of failing septic systems. Grant aids in the public health and safety of the surrounding human habitation and groundwater. Since 1979, Sauk County land owners have gained over \$3,600,000 in state assistance for replacing failing septic systems	6 applicants / \$28,075	6 / \$20,000	Wisconsin Fund Program was cut by the state.
Nonmetallic mining and reclamation administration, permitting and reporting	Ensures the effective reclamation of nonmetallic mining sites on which mining takes place in Sauk County. Staff time includes permitting, reclamation plan review and inspection, financial assurance review, reporting requirements, public hearings, enforcement and fees associated with this program also include DNR reporting and fee submittal to the State.	32 Sites / \$32,440	32 Sites / \$32,440	32 Sites / \$32,440
Regional Conservation Partnership Program - Baraboo River Watershed: Practices installed in project area	Active participation within the project area will result reduced soil erosion.	23 landowners	30 landowners	25 landowners
Collection of stream water quality monitoring data by department staff	Trends in water quality can be quantified and areas of concern identified.	13 sites	10 sites	10 sites
Outreach and education: Presentations and programs offered by staff	The public will better understand the department's mission and topics of interest.	55 programs	50 programs	50 programs
Creation and Implementation of Grazing Plans	Conversion of cropland or enhancement of degraded pasture will result in reduced soil erosion.	601 acres converted	400 acres	500 acres
Producers assisted with developing and implementing nutrient management plans	Applying nutrients at the right rate, place, and time will result in reduced soil erosion and agricultural runoff.	6,776.58 acres	4,000 acres	4,000 acres
On-site farm visits completed by staff to determine compliance with state and local soil and water conservation standards	Active participation will result reduced soil erosion and agricultural runoff.	275 on-site farm visits	100 on-site farm visits	100 on-site farm visits

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CONSERVATION, PLANNING &amp; ZONING</b>											
<u>Revenues</u>											
Tax Levy	950,714	1,044,324	1,067,834	1,072,017	1,072,017	1,130,187	58,170	5.43%	None	0	0
Grants & Aids	597,854	562,539	292,876	259,144	302,000	302,939	939	0.31%			
Licenses & Permits	288,657	295,274	286,491	264,300	249,500	249,100	(400)	-0.16%	2019 Total	0	0
Fees, Fines & Forfeitures	4,758	2,720	2,712	6,600	5,000	5,000	0	0.00%			
User Fees	65,385	62,928	64,679	54,250	52,500	49,457	(3,043)	-5.80%			
Intergovernmental	16,068	9,760	0	0	21,000	49,616	28,616	136.27%	2020	25,000	25,000
Donations	3,000	800	500	2,200	0	0	0	0.00%	2021	25,000	25,000
Miscellaneous	376	10,943	28,409	27,295	0	0	0	0.00%	2022	25,000	25,000
Use of Fund Balance	0	0	0	0	182,397	14,937	(167,460)	-91.81%	2023	25,000	25,000
<b>Total Revenues</b>	<b>1,926,812</b>	<b>1,989,288</b>	<b>1,743,501</b>	<b>1,685,806</b>	<b>1,884,414</b>	<b>1,801,236</b>	<b>(83,178)</b>	<b>-4.41%</b>			
<u>Expenses</u>											
Labor	769,183	788,223	820,889	887,149	887,149	905,638	18,489	2.08%			
Labor Benefits	264,657	265,516	270,616	305,258	305,258	307,682	2,424	0.79%			
Supplies & Services	647,632	644,935	503,017	446,734	667,007	587,916	(79,091)	-11.86%			
Capital Outlay	211,980	22,028	22,285	22,050	25,000	0	(25,000)	-100.00%			
Addition to Fund Balance	33,360	268,586	126,694	24,615	0	0	0	0.00%			
<b>Total Expenses</b>	<b>1,926,812</b>	<b>1,989,288</b>	<b>1,743,501</b>	<b>1,685,806</b>	<b>1,884,414</b>	<b>1,801,236</b>	<b>(83,178)</b>	<b>-4.41%</b>			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Includes Budgeted Outside Agency Requests:  
 Conservation Congress \$1,400  
 Mirror Lake Management District \$10,000

**Changes and Highlights to the Department's Budget:**

**2019 Budget Outlook:** The 2019 budget shows an increase to the levy of \$58,170 (5.43%) from the 2018 levy. Changes which have made an impact on the 2019 budget include; labor cost increase, increase in computer services expenses, and decreases in anticipated grant amounts due to prior years.

**Permit Revenue:** The department permits for the 2019 budget are projected to remain level.

**State Funding:** DATCP STAFFING GRANT: The department will continue to receive DATCP staffing grants that will go toward paying the cost of 100% of one employee, 70% of the cost of a second, and the possibility of 50% towards a third. The 2019 budgeted amount is \$131,289. This grant changes biennially with the state budget. The amount budgeted in 2019 reflects the proposed reimbursement for 2019 and is not guaranteed.

**Other State Funding:** DATCP Land and Water Resource Management (LWRM) includes cost sharing and segregated funds (SEG). With the most recent increases provided within the State Budget, a slight increase has been included.

**RCPP Funding:** The Regional Conservation Partnership Program (RCPP) is a funding source provided by NRCS and is a combination of other funds placed in a singular pool totaling \$1.2 billion. It is expected that any participant in the program will need to match funds at a 1:1 ratio. The CPZ Department is working on a project that is aimed at landowners in the Baraboo River watershed which encompasses 6 counties. The department hired an additional employee in 2016 to manage the project at the cost of \$80,000 (salary and benefits), and the program would result in \$858,560 in actual installed practices in Sauk County over the 5-year project (2019-2023).

**Baraboo Range Monitoring:** Monitoring of the Baraboo Range Protection Program (BRPP) easements will continue in 2019. This program will use \$4,937 of the \$104,386 carryforward in 2019. The monitoring of the BRPP easements is required indefinitely. The current funding will last approximately 14 years, with no foreseeable additional funding sources.

**County Cost Sharing:** County levy funding for sharing costs with landowners related to installation of conservation practices. Not continuing this program means delaying projects to landowners and farmers until funding is available, possibly into subsequent budget years. Not funded, the department would be prevented from meeting the requirements of Sauk County's Chapter 26, NR 151, and the state's ATCP 50. Approximately, \$20,000 of County Cost Sharing dollars has been allocated to the 2019 RCPP project.

**Placemaking:** To implement the Place Plan, a Community Liaison position was added in 2018. The individual serving in this position reports to the Administrative Coordinator's Office. Placemaking funds were transferred from the CPZ budget to the Administrative Coordinator's budget to fund the position.

**Other:** Continue implementation of our county ordinances as well as assisting the public and private sectors with the new regulations, on-site inspections, land use permits, and monitoring construction activity. Continue to provide quality service to the public and private sectors, and assisting land owners with specific concerns/questions. Continue to investigate and respond to code compliance complaints by inspecting sites, collecting evidence, notifying landowner of violation and meeting with land owners to seek compliance. Continue to work to streamline department processes and procedures to ensure consistency and equity when working with property owner, town officials, other non-profit and governmental agencies, and the general public.

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

Department: Conservation, Planning & Zoning

Description of Change	2018 Budget	All Other Operations Cost to Continue Operations in 2019	Changes to Specific Programs					2019 Budget Request	Change from 2018 to 2019 Budget
			Wisconsin Fund	Multi-Discharge Variance Program	BAAP Use Not Anticipated	Baraboo Range Monitoring Use Not Anticipated	MIS Nutrient Management Module		
Tax Levy	1,072,017	43,170					15,000	1,130,187	58,170
Use of Fund Balance or Carryforward Funds	182,397	(35,918)			(26,334)	(105,208)		14,937	(167,460)
All Other Revenues	630,000	17,496	(20,000)	28,616				656,112	26,112
<b>Total Funding</b>	<b>1,884,414</b>	<b>24,748</b>	<b>(20,000)</b>	<b>28,616</b>	<b>(26,334)</b>	<b>(105,208)</b>	<b>15,000</b>	<b>1,801,236</b>	<b>(83,178)</b>
Labor Costs	1,192,407	21,735				(822)		1,213,320	20,913
Supplies & Services	667,007	28,013	(20,000)	28,616	(26,334)	(104,386)	15,000	587,916	(79,091)
Capital Outlay	25,000	(25,000)						0	(25,000)
Addition to Carryforward Funds	-	0						0	0
Returned to the General Fund	-	0						0	0
<b>Total Expenses</b>	<b>1,884,414</b>	<b>24,748</b>	<b>(20,000)</b>	<b>28,616</b>	<b>(26,334)</b>	<b>(105,208)</b>	<b>15,000</b>	<b>1,801,236</b>	<b>(83,178)</b>

**Issues on the Horizon for the Department:**

Developing a partnership with cities and villages on a total maximum daily load (TMDL) process for phosphorous reductions to surface waters as part of WDNR TMDL process. This may bring funding to Conservation departments throughout the state. Potential funding through the WI Multi-Discharger Variance for Phosphorus Program for the HUC-8 watershed as well as opportunities for Water Quality Trading.

Continue work on outdated county ordinances with approximate completion in 2019-2020.

The department will continue implementation of the 2017-2027 Land and Water Resource Management Plan of the county in order to stay eligible for DATCP staffing and cost sharing grants.

During 2018 we will begin the fourth year of the Five-year RCPP funding project through NRCS. It is expected that a 1:1 ratio match be provided by the county, which included the necessity to hire an employee at the cost of \$80,000 (salary and benefits) for five years. We were one of two in Wisconsin within the State Funding Pool for the Baraboo River project. Due to the success of the first RCPP grant, the department was awarded a second RCPP funding opportunity. The department requested and received approximately \$1.1 million, which is a 1:1 match of what we anticipate to be a partnership between our department, Juneau County Land Conservation, and the Reedsburg Wastewater Treatment Facility for an additional 5-year period. A new Memorandum of Understanding was approved by the Sauk County Board. The department will begin working with USDA-NRCS to acquire landowner sign-up for conservation practices by 2019.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Conservation, Planning & Zoning

Program # -->	1	2	3	4	5	6	7	8	9	10	11	12	13
Short Program Name -->	Planning & Zoning	Code Enforcement	Permits	Septic Maintenance	Signs	Non-Metallic Mining (NMM)	Outside Agencies	Baraboo Range Monitoring	Board of Adjustment (BOA)/Special Exception Permits	Recycling / Hazardous Waste / Clean Sweep / Ag Plastics	Dam Maintenance	Community Outreach, Education, and Monitoring	Farmland Preservation
Is the Program Mandated?	Yes	Yes	Yes	Yes	No	Yes	No	Yes	Yes	No	Yes	Yes	Yes
Statutory Reference	Wis Stats 59.69, 66.0401, 87.30, 91, 236, 281, 703, A-E7; Wis Admin ATCP 72, ATCP 79; NR 115, NR 116	Wis Stat 59.69, 66.0401, 87.30, 91, 145, 236, 281, 293, 295, A-E7; Wis Admin ATCP 72, ATCP 79, DSPS 383, NR 115, NR 135	Wis Stat §§ 59.69, 59.692, 87.30, 145, Wis Admin DSPS 383, NR 115, NR 116	Wis Stat 145; Wis Admin DSPS 383-387	Wis Stat 59.54	Wis Stat § 295, Wis Admin NR 135		MOA Resolution 36-99	Wis Stat 59.694; Wis Admin NR 115, SPS 383	Wis Stat 93.57	Wis Admin NR 333	Wis Admin ATCP 50	Wis Admin ATCP 50, NR 151

REVENUES

1. User Fee Revenues (Attach Fee Schedules)													
Court Ordered Fines		2,500											
Non-Permit Construction Fines		2,500											
Land Use Permits			90,000										
Soil Test Certification Fees			11,500										
Sanitary Permits			62,000										
Subdivision Plat Review Fee	1,000		0										
Conditional Use Permits	10,000												
Conditional Use Permits (EA Dwelling)	600												
Sanitary System Review Fee				8,000									
Groundwater Permits				5,000									
Manure Storage Permits													
Non-Metallic Mining Permits						31,000							
Fire Sign Fees					5,000								
Maintenance Tracking Fees				100									
Certified Survey Fees	7,000												
Rezoning Hearing Petition	2,500												
Planned Rural Development (PRD)	8,000												
Board of Adjustment Filing Fees									6,000				
Application Fees (Wisconsin Fund)				0									
Cleansweep Fees										1,300			
P&Z Miscellaneous	1,000												
Sale of Conservation Materials												15,000	
Tree Planter Rental												400	
Subdivision Review Fee	500												
SCDC Staff Allocation													
Multi-Discharge Variance													
Departmental Charges (Vehicle Use)												1,000	
Farmland rent													
2. Grants (List)													
USH12 MOA													
WIS FUND - Septic Replacement				0									
DATCP Grants													
Ho-Chunk Appropriation													
LWRM Cost Sharing Grant													
LWRM Staffing Grant											6,564	6,564	65,645
Wildlife Damage Grant													
DATCP Clean Sweep Grant										12,000			
Grazing Grant													
Targeted Runoff Grant													
Nutrient Management Farmer Education													
Other Cr Cost Share TRM Grant													
RCPP Funding for Installed Practices													
River Planning (Lower WI River)													
3. Use of Carrywd / Fund Balance							10,000	4,937					
4. Other Revenues													
5. TOTAL REVENUES	\$30,600	\$5,000	\$163,500	\$13,100	\$5,000	\$31,000	\$10,000	\$4,937	\$6,000	\$13,300	\$6,564	\$22,964	\$65,645

EXPENSES

6. Wages, Salaries, Benefits	154,600	97,031	107,500	73,861	5,951	53,505	0	2,562	45,408	25,988	17,232	107,599	125,737
7. Expenses	32,424	13,922	15,544	10,161	1,705	5,334	10,000	2,375	14,219	99,009	330	46,629	12,939
8. TOTAL EXPENSES	\$187,023	\$110,953	\$123,043	\$84,022	\$7,656	\$58,839	\$10,000	\$4,937	\$59,627	\$124,997	\$17,562	\$154,228	\$138,675

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$156,423	\$105,953	(\$40,457)	\$70,922	\$2,656	\$27,839	\$0	(\$0)	\$53,627	\$111,697	\$10,998	\$131,264	\$73,031
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SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Conservation, Planning & Zoning

Program # -->	14	15	16	17	18	19	20	21	22	23		Dept
Short Program Name -->	Land & Water Resource Mgmt (LWRM)	Multi-Discharge Variance	Waste Ordinance / Nutrient Mgmt	Grazing Assistance	Conservation Reserve Enhancement Program	Wildlife Mgmt / Damage	Health Care Center Farm Mgmt	USDA Assistance	Targeted Runoff Management Grant	Regional Conservation Partnership Program	Outlay	Total \$
Is the Program Mandated?	Yes	No	Yes	No	No	No	No	No	No	No		
Statutory Reference	Wis Admin ATCP 50, NR 151	Wis Stats 283.16, Wis Admin NR 151	Wis Admin ATCP 50, NR 151	Wis Admin ATCP 50, NR 151	Wis Admin NR 151	Wis Stats 29.885-29.89; Wis Admin NR 12.10		Wis Admin ATCP 50, NR 151	Wis Stats 281.65; Wis Admin ATCP 50, NR 151, NR 153, NR 154	2008 Farm Bill		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)												\$0
Court Ordered Fines												\$2,500
Non-Permit Construction Fines												\$2,500
Land Use Permits												\$90,000
Soil Test Certification Fees												\$11,500
Sanitary Permits												\$62,000
Subdivision Plat Review Fee												\$1,000
Conditional Use Permits												\$10,000
Conditional Use Permits (EA Dwelling)												\$600
Sanitary System Review Fee												\$8,000
Groundwater Permits												\$5,000
Manure Storage Permits			1,000									\$1,000
Non-Metallic Mining Permits												\$31,000
Fire Sign Fees												\$5,000
Maintenance Tracking Fees												\$100
Certified Survey Fees												\$7,000
Rezoning Hearing Petition												\$2,500
Planned Rural Development (PRD)												\$8,000
Board of Adjustment Filing Fees												\$6,000
Application Fees (Wisconsin Fund)												\$0
Cleansweep Fees												\$1,300
P&Z Miscellaneous												\$1,000
Sale of Conservation Materials												\$15,000
Tree Planter Rental												\$400
Subdivision Review Fee												\$500
SCDC Staff Allocation												\$0
Multi-Discharge Variance		48,616										\$48,616
Departmental Charges (Vehicle Use)												\$1,000
Farmland rent							46,657					\$46,657
2. Grants (List)												
USH12 MOA											0	\$0
WIS FUND - Septic Replacement												\$0
DATCP Grants												\$0
Ho-Chunk Appropriation												\$0
LWRM Cost Sharing Grant	62,510		49,210							21,280		\$133,000
LWRM Staffing Grant	26,258		13,129				3,282	3,282		6,564		\$131,289
Wildlife Damage Grant						11,650						\$11,650
DATCP Clean Sweep Grant												\$12,000
Grazing Grant												\$0
Targeted Runoff Grant												\$0
Nutrient Management Farmer Education												\$0
Otter Cr Cost Share TRM Grant												\$0
RCPP Funding for Installed Practices										0		\$0
River Planning (Lower WI River)												\$0
3. Use of Carryfwd / Fund Balance											0	\$14,937
4. Other Revenues												\$0
5. TOTAL REVENUES	\$88,768	\$48,616	\$63,339	\$0	\$0	\$11,650	\$49,939	\$3,282	\$0	\$27,844	\$0	\$671,049

EXPENSES

6. Wages, Salaries, Benefits	149,549	2,177	62,424	21,328	8,814	1,429	11,642	16,560	0	122,423	N/A	\$1,213,320
7. Expenses	91,249	48,616	94,764	12,939	4,009	11,650	18,909	3,909	0	37,280	0	\$587,916
8. TOTAL EXPENSES	\$240,798	\$50,793	\$157,189	\$34,267	\$12,823	\$13,079	\$30,551	\$20,470	\$0	\$159,703	\$0	\$1,801,236

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$152,030	\$2,177	\$93,850	\$34,267	\$12,823	\$1,429	(\$19,388)	\$17,187	\$0	\$131,859	\$0	\$1,130,187
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<b>Fund: GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>\$ Change</b>		
<b>Department: CONSERVATION, PLANNING, ZONING &amp; UTILITIES</b>		<b>Amended</b>	<b>Amended</b>	<b>Actual</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>Estimated</b>	<b>2018</b>		
		<b>Budget</b>	<b>Budget</b>	<b>Used</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>2019</b>	<b>Amended to</b>		
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>2019</b>		
<b>10064 CONSERV, PLANNING &amp; ZONING REV</b>											
411100	GENERAL PROPERTY TAXES	-1,044,324.00	-1,044,324.00	-1,067,834.00	-1,067,834.00	100%	-536,008.50	-1,072,017.00	-1,072,017.00	-1,130,187.00	58,170.00
422160	HO-CHUNK GAMING GRANT	0.00	0.00	0.00	0.00	0%	-16,000.00	-16,000.00	0.00	0.00	-16,000.00
424720	WI FUND SEPTIC SYSTEM	-60,000.00	-26,264.74	0.00	-28,075.00	0%	0.00	-20,000.00	0.00	0.00	-20,000.00
424750	LAND/WATER RESOURCE MANAGEM	-109,500.00	-106,856.73	-109,500.00	-90,728.09	83%	-21,928.11	-98,000.00	-98,000.00	-133,000.00	35,000.00
424770	LAND CONSERVATION AID	-126,135.00	-126,135.00	-126,135.00	-127,418.00	101%	0.00	-125,000.00	-125,000.00	-131,289.00	6,289.00
424790	WILDLIFE DAMAGE PROGRAM	-15,000.00	-8,373.94	-15,000.00	-7,440.10	50%	-10,473.99	-10,000.00	-10,474.00	-11,650.00	1,650.00
424844	RIVER PLANNING	0.00	0.00	0.00	-1,515.41	0%	0.00	0.00	0.00	0.00	0.00
424847	NUTRIENT MGNT FAM ED / MALWEG	-9,800.00	0.00	-9,800.00	-9,800.00	100%	0.00	0.00	0.00	0.00	0.00
424848	OTTER CR COST SHARE TRM GRANT	-170,975.00	-247,134.18	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
424853	BEAR CREEK HABITAT IMPROVEMEN	0.00	-10,000.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
424860	PLANNING GRANTS	0.00	0.00	0.00	-3,750.00	0%	0.00	0.00	0.00	0.00	0.00
424880	CLEAN SWEEP	-15,452.00	-23,140.83	-15,452.00	-12,550.00	81%	0.00	-13,000.00	-13,000.00	-12,000.00	-1,000.00
441010	CONS COURT ORDERED FINES/FEES	-2,500.00	-1,520.52	-2,500.00	-1,111.86	44%	-1,403.33	-2,500.00	-1,600.00	-2,500.00	0.00
441110	NON-PERMIT CONSTRUCT FINE	-2,500.00	-1,200.00	-2,500.00	-1,600.00	64%	-4,500.00	-2,500.00	-5,000.00	-2,500.00	0.00
444100	LAND USE PERMITS	-68,000.00	-114,273.75	-78,000.00	-100,246.00	129%	-47,640.24	-90,000.00	-95,000.00	-90,000.00	0.00
444130	SOIL TEST CERT FEES	-11,500.00	-16,200.00	-11,500.00	-12,600.00	110%	-5,000.00	-11,500.00	-10,000.00	-11,500.00	0.00
444140	SANITARY PERMITS	-62,000.00	-66,350.00	-62,000.00	-66,900.00	108%	-29,150.00	-62,000.00	-70,000.00	-62,000.00	0.00
444141	SANITARY SYSTEM REVIEW FEE	-8,000.00	-10,195.00	-8,000.00	-11,450.00	143%	-4,330.00	-8,000.00	-11,000.00	-8,000.00	0.00
444150	SUBDIVISION PLAT REVIEW FEE	-1,000.00	0.00	-1,000.00	-1,620.00	162%	-680.00	-1,000.00	-900.00	-1,500.00	500.00
444160	GROUNDWATER PERMITS	-5,000.00	-7,725.00	-5,000.00	-7,775.00	156%	-3,600.00	-5,000.00	-5,200.00	-5,000.00	0.00
444170	MANURE STORAGE PERMIT	-1,000.00	-300.00	-1,000.00	-1,200.00	120%	-200.00	-1,000.00	-200.00	-1,000.00	0.00
444180	NONMETALIC MINING PERMITS	-31,000.00	-31,750.00	-31,000.00	-32,440.00	105%	0.00	-31,000.00	-31,000.00	-31,000.00	0.00
444185	CONDITIONAL USE PERMIT BUSINES	-9,000.00	-10,750.00	-10,000.00	-10,000.00	100%	-4,000.00	-10,000.00	-8,000.00	-10,000.00	0.00
444186	CONDITIONAL USE EXCLUSIVE AG	-600.00	-500.00	-600.00	-100.00	17%	-200.00	-600.00	-600.00	-600.00	0.00
444200	FIRE SIGN FEES	-5,000.00	-9,530.00	-5,000.00	-12,520.00	250%	-4,900.00	-5,000.00	-7,000.00	-5,000.00	0.00
444210	MAINTENANCE TRACKING FEE	-100.00	-110.00	-100.00	-70.00	70%	0.00	-100.00	-100.00	-100.00	0.00
444220	CERTIFIED SURVEY FEES	-7,000.00	-8,800.00	-7,000.00	-8,740.00	125%	-5,240.00	-7,000.00	-7,000.00	-7,000.00	0.00
444240	REZONING HEARING PETITION	-2,500.00	-1,250.00	-2,500.00	-1,500.00	60%	-750.00	-2,500.00	-1,500.00	-2,500.00	0.00
444242	PRD DEVELOP PLAN REVIEWS	-8,000.00	-8,000.00	-8,000.00	-7,000.00	88%	-6,750.00	-8,000.00	-8,500.00	-8,000.00	0.00
444260	BOARD OF ADJUSTMENT FILING	-6,000.00	-8,000.00	-6,000.00	-11,500.00	192%	-5,000.00	-6,000.00	-7,500.00	-6,000.00	0.00
445100	APPLICATION FEES	-1,500.00	-1,650.00	0.00	-900.00	0%	-300.00	-900.00	-900.00	0.00	-900.00
464350	CLEAN SWEEP FEES	-1,000.00	-1,690.00	-1,000.00	-2,855.00	286%	-1,354.00	-1,000.00	-1,600.00	-1,300.00	300.00
468200	SALE CONSERVATION MATERIAL	-25,000.00	-14,634.12	-20,000.00	-11,598.90	58%	-12,490.31	-20,000.00	-12,670.00	-15,000.00	-5,000.00
468210	RENT OF TREE PLANTER	-400.00	-663.51	-400.00	-189.57	47%	-201.43	-400.00	-300.00	-400.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	0.00	-8,712.67	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
472495	MULTI-DISCHARGE VARIANCE PROG	0.00	0.00	0.00	0.00	0%	0.00	-20,000.00	0.00	-48,616.00	28,616.00
474010	DEPARTMENTAL CHARGES	-1,000.00	-1,047.40	-1,000.00	0.00	0%	0.00	-1,000.00	0.00	-1,000.00	0.00
483400	BARABOO RANGE PDR REIMBURSEM	0.00	-9,013.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
483600	SALE OF COUNTY OWNED PROPERTY	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00

Fund: GENERAL FUND Department: CONSERVATION, PLANNING, ZONING & DEVELOPMENT	2016	2016	2017	2017	2017	2018	2018	2018	\$ Change	
	Amended Budget	Actual	Amended Budget	Actual	% Used	6 Months Actual	Amended Budget	Estimated	2019	2018 Amended to 2019
<b>10064 CONSERV, PLANNING &amp; ZONING REV</b>										
484110 MISC PUBLIC CHARGES	-1,000.00	-1,254.90	-1,000.00	-2,354.87	235%	-1,791.50	-1,000.00	-2,000.00	-1,000.00	0.00
484160 MISCELLANEOUS REVENUES	0.00	-1,930.11	0.00	-1,114.66	0%	0.00	0.00	0.00	0.00	0.00
484250 COUNTY FARM REVENUES	-59,210.00	-59,210.00	-59,210.00	-59,210.00	100%	-25,156.78	-50,000.00	-50,250.00	-46,657.00	-3,343.00
485010 DONATIONS & CONTRIBUTIONS	0.00	-800.00	0.00	-500.00	0%	-700.00	0.00	-2,200.00	0.00	0.00
486300 INSURANCE RECOVERIES	0.00	0.00	0.00	-27,294.64	0%	0.00	0.00	-27,295.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	-10,000.00	10,000.00
493200 CONTINUING APPROP PRIOR YEAR	-362,268.00	0.00	-322,195.00	0.00	0%	0.00	-182,397.00	0.00	-4,937.00	-177,460.00
<b>TOTAL CONSERV, PLANNING &amp; ZONING RE</b>	<b>-2,233,264.00</b>	<b>-1,989,289.40</b>	<b>-1,990,226.00</b>	<b>-1,743,501.10</b>	<b>88%</b>	<b>-749,748.19</b>	<b>-1,884,414.00</b>	<b>-1,685,806.00</b>	<b>-1,801,236.00</b>	<b>-83,178.00</b>
<b>10064110 CPZ ADMINISTRATION</b>										
511100 SALARIES PERMANENT REGULAR	771,547.00	741,889.53	814,631.00	794,232.39	97%	416,571.98	849,384.00	849,384.00	866,816.00	17,432.00
511200 SALARIES-PERMANENT-OVERTIME	3,658.00	205.50	1,303.00	0.00	0%	0.00	1,330.00	1,330.00	1,384.00	54.00
511900 LONGEVITY-FULL TIME	3,184.00	2,509.58	3,378.00	2,669.58	79%	0.00	3,580.00	3,580.00	2,846.00	-734.00
512100 WAGES-PART TIME	24,750.00	18,683.50	26,400.00	21,022.83	80%	4,468.75	26,334.00	26,334.00	28,656.00	2,322.00
512200 WAGES-PART TIME-OVERTIME	0.00	0.00	0.00	63.25	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	61,746.00	56,736.12	65,003.00	60,828.02	94%	30,855.84	67,674.00	67,674.00	69,133.00	1,459.00
514200 RETIREMENT-COUNTY SHARE	51,374.00	48,517.84	55,713.00	53,976.75	97%	27,725.66	57,238.00	57,238.00	57,054.00	-184.00
514400 HEALTH INSURANCE COUNTY SHARE	172,125.00	146,007.89	170,722.00	148,524.47	87%	86,599.92	170,835.00	170,835.00	170,929.00	94.00
514500 LIFE INSURANCE COUNTY SHARE	190.00	216.85	243.00	223.84	92%	120.64	229.00	229.00	279.00	50.00
514600 WORKERS COMPENSATION	8,018.00	5,943.98	8,770.00	6,949.98	79%	4,018.66	8,419.00	8,419.00	9,661.00	1,242.00
515800 PER DIEM COMMITTEE	4,000.00	1,700.00	4,000.00	1,600.00	40%	1,150.00	4,000.00	4,000.00	4,000.00	0.00
519300 VEHICLE ALLOWANCE	0.00	0.00	0.00	-3.00	0%	3.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	25,000.00	23,560.25	25,000.00	1,885.78	8%	0.00	25,000.00	5,000.00	25,000.00	0.00
521400 COURT REPORTER AND TRANSCRIBE	0.00	0.00	0.00	590.75	0%	501.75	500.00	502.00	1,000.00	500.00
521900 OTHER PRO SRVCS-WISC FUND	60,000.00	26,264.74	0.00	28,075.00	0%	0.00	20,000.00	0.00	0.00	-20,000.00
522500 TELEPHONE & DAIN LINE	5,800.00	6,315.85	5,800.00	6,596.27	114%	3,249.94	6,000.00	6,000.00	6,000.00	0.00
524600 FILING FEES	500.00	30.00	500.00	60.00	12%	0.00	250.00	250.00	250.00	0.00
525000 FARM BLDG/PROPERTY REPAIRS	12,000.00	14,602.59	19,000.00	18,795.80	99%	15,187.42	42,295.00	42,295.00	15,000.00	-27,295.00
526100 OUTSIDE AGENCIES	1,300.00	1,300.00	1,300.00	1,300.00	100%	1,400.00	1,400.00	1,400.00	11,400.00	10,000.00
531100 POSTAGE AND BOX RENT	10,000.00	9,524.47	10,000.00	8,511.24	85%	5,883.00	10,000.00	8,000.00	10,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	12,000.00	4,777.38	12,000.00	4,619.82	38%	2,947.99	10,000.00	6,000.00	10,000.00	0.00
531400 SMALL EQUIPMENT	1,100.00	0.00	1,100.00	0.00	0%	354.98	1,100.00	600.00	1,100.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	51,561.00	68,292.67	53,640.00	37,596.29	70%	43,639.89	24,079.00	31,272.00	64,185.00	40,106.00
532100 PUBLICATION OF LEGAL NOTICES	3,000.00	1,807.00	3,000.00	2,028.00	68%	732.00	2,800.00	2,500.00	2,800.00	0.00
532200 SUBSCRIPTIONS	1,000.00	656.47	1,000.00	916.24	92%	898.65	1,000.00	1,000.00	1,000.00	0.00
532400 MEMBERSHIP DUES	7,000.00	5,800.00	7,000.00	6,663.00	95%	6,818.00	7,500.00	7,500.00	7,500.00	0.00
532500 SEMINARS AND REGISTRATIONS	7,000.00	6,693.07	7,000.00	4,690.00	67%	3,795.00	7,000.00	6,000.00	7,000.00	0.00
533000 PESTICIDE/CLEAN SWEEP EXPENSES	94,000.00	82,899.97	94,000.00	99,018.49	105%	2,329.21	94,000.00	94,000.00	94,000.00	0.00
533200 MILEAGE	2,000.00	1,187.46	2,000.00	929.71	46%	819.86	2,000.00	1,200.00	2,000.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: CONSERVATION, PLANNING, ZI</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2019</b>	<b>Amended to</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>		<b>2019</b>
<b>10064110 CPZ ADMINISTRATION</b>										
533500 MEALS AND LODGING	3,000.00	1,690.65	3,000.00	1,497.48	50%	1,359.76	3,000.00	1,700.00	3,000.00	0.00
534700 FIELD SUPPLIES	10,000.00	8,890.58	10,000.00	10,399.03	104%	846.39	10,000.00	10,000.00	10,000.00	0.00
534800 EDUCATIONAL SUPPLIES	16,953.00	19,646.49	16,556.00	12,709.77	77%	4,885.02	7,369.00	12,000.00	12,000.00	4,631.00
534900 PROJECT SUPPLIES	0.00	3,209.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
535100 VEHICLE FUEL / OIL	9,000.00	7,265.54	9,000.00	8,236.57	92%	2,759.21	8,000.00	6,000.00	8,000.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	5,500.00	2,632.09	5,500.00	3,822.34	69%	777.27	4,500.00	3,900.00	4,500.00	0.00
551000 INSURANCE	0.00	0.00	0.00	71.70	0%	79.49	0.00	0.00	0.00	0.00
551100 INSURANCE-BLDGS/CONTENTS/EXTE	40.00	70.11	40.00	6.66	17%	12.76	40.00	40.00	40.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	4,000.00	3,389.72	4,000.00	3,096.21	77%	3,427.80	4,000.00	4,000.00	4,000.00	0.00
573300 PRIZES AND AWARDS	1,000.00	30.00	1,000.00	0.00	0%	100.00	500.00	200.00	500.00	0.00
579100 COST SHARING CONSERVATION	250,975.00	59,971.16	80,000.00	77,420.61	97%	18,995.12	98,579.00	80,000.00	80,000.00	-18,579.00
579110 TARGETED RUNOFF MANAGEMENT	0.00	136,827.40	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
579150 MULTI DISCHARGE VARIANCE PROGI	0.00	0.00	0.00	0.00	0%	0.00	20,000.00	0.00	48,616.00	28,616.00
579600 LAND/WATER RESOURCE MGMNT	109,500.00	112,249.04	109,500.00	107,263.89	98%	8,363.50	98,000.00	98,000.00	133,000.00	35,000.00
579800 NUTRIENT MANAGEMENT	9,800.00	1,803.70	9,800.00	9,745.82	99%	0.00	0.00	0.00	0.00	0.00
581900 CAPITAL OUTLAY	25,000.00	22,028.50	25,000.00	22,284.50	89%	22,049.50	25,000.00	22,050.00	0.00	-25,000.00
<b>TOTAL CPZ ADMINISTRATION</b>	<b>1,838,621.00</b>	<b>1,655,826.69</b>	<b>1,665,899.00</b>	<b>1,568,919.08</b>	<b>94%</b>	<b>723,727.96</b>	<b>1,722,935.00</b>	<b>1,640,432.00</b>	<b>1,772,649.00</b>	<b>49,714.00</b>
<b>10064673 BEAUTIFICATION</b>										
531100 POSTAGE AND BOX RENT	394.00	11.88	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	556.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	350.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
534900 PROJECT SUPPLIES	815.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
572000 GRANTS AND DONATIONS	645.00	2,760.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL BEAUTIFICATION</b>	<b>2,760.00</b>	<b>2,771.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10064674 BADGER ARMY AMMUNITION PLANT</b>										
511100 SALARIES PERMANENT REGULAR	1,428.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	6.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	110.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	95.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	295.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	17.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	23,757.00	0.00	26,334.00	0.00	0%	0.00	26,334.00	0.00	0.00	-26,334.00
531100 POSTAGE AND BOX RENT	26.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	300.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	300.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL BADGER ARMY AMMUNITION PLAN</b>	<b>26,334.00</b>	<b>0.00</b>	<b>26,334.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>26,334.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-26,334.00</b>

Fund: GENERAL FUND Department: CONSERVATION, PLANNING, ZI	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>10064675 PLANNING PROJECT</b>										
511100 SALARIES PERMANENT REGULAR	17,856.00	21,907.34	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	80.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	1,372.00	1,675.85	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	1,184.00	1,445.86	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	3,684.00	4,502.19	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	215.00	192.60	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
526100 APPROPRIATION	85,078.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PLANNING PROJECT</b>	<b>109,469.00</b>	<b>29,723.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10064682 PLACEMAKING</b>										
511100 SALARIES PERMANENT REGULAR	0.00	435.46	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	0.00	546.64	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	75.13	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	64.83	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	11.79	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	0.00	15,185.94	60,000.00	24,592.70	41%	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	0.00	53.77	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
526100 APPROPRIATION	113,060.00	0.00	86,431.00	2,500.00	3%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PLACEMAKING</b>	<b>113,060.00</b>	<b>16,373.56</b>	<b>146,431.00</b>	<b>27,092.70</b>	<b>19%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10064691 LAND/EASEMENT ACQUISITION</b>										
511100 SALARIES PERMANENT REGULAR	3,571.00	346.14	2,247.00	0.00	0%	0.00	2,448.00	2,448.00	1,788.00	-660.00
511900 LONGEVITY-FULL TIME	16.00	0.00	9.00	0.00	0%	0.00	7.00	7.00	4.00	-3.00
512100 WAGES-PART TIME	1,650.00	0.00	0.00	1,304.42	0%	0.00	66.00	66.00	144.00	78.00
514100 FICA & MEDICARE TAX	401.00	26.30	173.00	99.79	58%	0.00	193.00	193.00	148.00	-45.00
514200 RETIREMENT-COUNTY SHARE	237.00	22.85	153.00	0.00	0%	0.00	164.00	164.00	117.00	-47.00
514400 HEALTH INSURANCE COUNTY SHARE	737.00	72.98	451.00	0.00	0%	0.00	477.00	477.00	337.00	-140.00
514600 WORKERS COMPENSATION	63.00	3.04	28.00	13.10	47%	0.00	29.00	29.00	24.00	-5.00
526100 APPROPRIATION	96,345.00	0.00	106,126.00	0.00	0%	0.00	104,386.00	0.00	0.00	-104,386.00
535900 MAINTENANCE/MONITORING	0.00	0.00	2,375.00	0.00	0%	0.00	2,375.00	2,375.00	2,375.00	0.00
<b>TOTAL LAND/EASEMENT ACQUISITION</b>	<b>103,020.00</b>	<b>471.31</b>	<b>111,562.00</b>	<b>1,417.31</b>	<b>1%</b>	<b>0.00</b>	<b>110,145.00</b>	<b>5,759.00</b>	<b>4,937.00</b>	<b>-105,208.00</b>
<b>10064692 COUNTY TREE PROGRAM</b>										
534100 AG SUPPLIES	25,000.00	8,096.42	25,000.00	8,903.95	36%	10,367.92	15,000.00	15,000.00	12,000.00	-3,000.00
<b>TOTAL COUNTY TREE PROGRAM</b>	<b>25,000.00</b>	<b>8,096.42</b>	<b>25,000.00</b>	<b>8,903.95</b>	<b>36%</b>	<b>10,367.92</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>12,000.00</b>	<b>-3,000.00</b>

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: CONSERVATION, PLANNING, Z</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10064696 WILDLIFE DAMAGE PROGRAM</b>										
520900 CONTRACTED SERVICES	15,000.00	7,440.10	15,000.00	10,473.99	70%	480.36	10,000.00	0.00	11,650.00	1,650.00
<b>TOTAL WILDLIFE DAMAGE PROGRAM</b>	<b>15,000.00</b>	<b>7,440.10</b>	<b>15,000.00</b>	<b>10,473.99</b>	<b>70%</b>	<b>480.36</b>	<b>10,000.00</b>	<b>0.00</b>	<b>11,650.00</b>	<b>1,650.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-2,233,264.00</b>	<b>-1,989,289.40</b>	<b>-1,990,226.00</b>	<b>-1,743,501.10</b>	<b>88%</b>	<b>-749,748.19</b>	<b>-1,884,414.00</b>	<b>-1,685,806.00</b>	<b>-1,801,236.00</b>	<b>-83,178.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>2,233,264.00</b>	<b>1,720,703.80</b>	<b>1,990,226.00</b>	<b>1,616,807.03</b>	<b>81%</b>	<b>734,576.24</b>	<b>1,884,414.00</b>	<b>1,661,191.00</b>	<b>1,801,236.00</b>	<b>-83,178.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-268,585.60</b>	<b>0.00</b>	<b>-126,694.07</b>		<b>-15,171.95</b>	<b>0.00</b>	<b>-24,615.00</b>	<b>0.00</b>	

## Land Records Modernization

### Department Vision - Where the department would ideally like to be

Land Records Modernization will forward the goals set forth in the Land Records Modernization Plan, to improve access to Sauk County's land information through the application of cost effective technology solutions and modernized processes.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Mission of Land Records Modernization is to utilize retained funds from the recording of documents in the Register of Deeds Office for the purpose of improving the availability of Sauk County's land information to the public.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Stewardship of natural resources  
 Development of cultural, social, and community values

### Specific Strategic Issues Addressed

Parks/trails development. Placemaking

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific achievements	Completion Date
Consolidation of GIS dataset	Fire number data up to date in E911 system	Maintain fire number addresses to keep E911 up to date. Obtain Maplex training to support E911 system (funding through Sheriff's Dept)	Ongoing
Maintain the Land Records Modernization Plan	We are able to continue to retain fees from document recording	Update the Plan as necessary Provide required reporting to the Wis Department of Administration	Ongoing
Utilization of remaining redaction funds for modernization and preservation of existing paper records in the Register of Deeds Office	Index created and updated	Develop and Maintain a Tract Index	Ongoing
Improved Integration of Land Information Systems with existing County systems	Zoning layers on GIS complete	Integration of Planning & Zoning Maps and Land Use Permitting Systems	6/30/2017
	All section corners and centers updated with current coordinates from tie sheets	Complete Remonumentation of Section Corners countywide, including Center of Section Acquisition	2021-2022
	CPZ CSM upgrade & PZ systems modifications	Improved Coordination among land records departments and overall system upgrades to provide a more efficient streamlined workflow	Ongoing
Preserve, Scan & Index Paper Records	County highway plans integrated into GIS	Scanning and Indexing of Re-Survey Records	Ongoing
	Re-Survey Records integrated into GIS		7/31/2019
Incorporate Remonumentation & PLSS Data to Base Layers Information	All data collected in remonumentation incorporated into GIS	Implementing PLSS data, adjust and modify with Tax Parcel Data	Ongoing

## Land Records Modernization

Deploy Applications to meet County needs	All applications exist within GIS	Elections Results Application	Ongoing
		Create Place-Making Tour Application to promote attractions in Sauk Co	On Hold
		Site Address Notification App	9/30/2017
		Road Closure Application	12/31/2017
		Snowmobile Trail Application	3/25/2018
		Public Notification App (Internal use only)	12/11/2017
Maintain Base Map Data Layers	City data updated in GIS Data provided to program GIS maintained with edits	Incorporate City of Baraboo & City of Reedsburg Zoning into County GIS	Ongoing
		Provide County Data to Community Maps Program	Ongoing
		Maintain parcel transactions and history	Ongoing

Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Land Records Modernization	State law allows for the retention of a portion of the recording fees received by the Register of Deeds Office, provided these fees are used for the modernization of land records information and the provision of the information on the internet.	Wis Stats 59.72	User Fees / Misc	\$44,000	1.70	Land Records Council met
			Grants	\$51,000		
			Use of Fund Balance	\$147,988		
			<b>TOTAL REVENUES</b>	<b>\$242,988</b>		
			Wages & Benefits	\$117,478		
			Operating Expenses	\$111,562		
	<b>TOTAL EXPENSES</b>	<b>\$229,040</b>				
	<b>COUNTY LEVY</b>	<b>(\$13,948)</b>				
GIS	Maintenance of tax parcel maps. Provides Land Records Information to the public and other government agencies.	Wis Stats 59.72	User Fees / Misc	\$0	2.30	Avg turn around time for parcel edits (# of working days)
			Grants	\$0		
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$216,918		
			Operating Expenses	\$0		
	<b>TOTAL EXPENSES</b>	<b>\$216,918</b>				
	<b>COUNTY LEVY</b>	<b>\$216,918</b>				
Outlay	ROD Index conversion Remonumentation	\$50,000 \$50,000	User Fees / Misc	\$100,000		Remonumentation backlog
			Grants	\$0		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$100,000</b>		
			Operating Expenses	\$115,300		
			<b>TOTAL EXPENSES</b>	<b>\$115,300</b>		
	<b>COUNTY LEVY</b>	<b>\$15,300</b>				
Totals			<b>TOTAL REVENUES</b>	<b>\$342,988</b>	4.00	
			<b>TOTAL EXPENSES</b>	<b>\$561,258</b>		
			<b>COUNTY LEVY</b>	<b>\$218,270</b>		

Output Measures - How much are we doing?			
Description	2017 Actual	2018 Estimate	2019 BUDGET
Number of parcel edits completed annually	457	500	400
Hours spent on parcel edits	540	938	600
GIS Requests for Service	225	150	200
GIS Project Hours	1,458	1,000	1,200

Key Outcome Indicators - How well are we doing?			
Description	2017 Actual	2018 Estimate	2019 BUDGET
Remonumentation backlog	425	477	180
Avg turn around time for parcel edits (# of working days)	19.33	9.26	5
Land Records Council met, meeting requirement of Wisconsin Statute	Yes	Yes	Yes



	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>LAND RECORDS MODERNIZATION</b>											
<u>Revenues</u>											
Tax Levy	0	199,870	198,128	206,242	206,242	218,270	12,028	5.83%	Remonumentation	100,000	0
Grants & Aids	1,000	26,000	51,000	51,000	50,000	51,000	1,000	2.00%	Orthophotography	15,300	0
User Fees	151,575	168,048	135,768	144,000	144,000	144,000	0	0.00%			
Intergovernmental	0	5,044	0	0	0	0	0	0.00%	2019 Total	115,300	0
Use of Fund Balance	120,444	1,858	0	159,510	160,510	147,989	(12,521)	-7.80%			
<b>Total Revenues</b>	<b>273,019</b>	<b>400,820</b>	<b>384,896</b>	<b>560,752</b>	<b>560,752</b>	<b>561,259</b>	<b>507</b>	<b>0.09%</b>	2020	120,000	0
									2021	150,000	0
									2022	120,000	0
									2023	75,000	0
<u>Expenses</u>											
Labor	56,085	237,577	219,999	236,664	236,664	246,241	9,577	4.05%			
Labor Benefits	7,743	73,009	77,969	84,054	84,054	88,155	4,101	4.88%			
Supplies & Services	109,968	41,822	54,051	140,034	140,034	111,563	(28,471)	-20.33%			
Capital Outlay	99,223	48,412	28,353	100,000	100,000	115,300	15,300	15.30%			
Addition to Fund Balance	0	0	4,523	0	0	0	0	0.00%			
<b>Total Expenses</b>	<b>273,019</b>	<b>400,820</b>	<b>384,896</b>	<b>560,752</b>	<b>560,752</b>	<b>561,259</b>	<b>507</b>	<b>0.09%</b>			
Beginning of Year Fund Balance	709,136	588,692	586,834	591,357		431,847					
End of Year Fund Balance	588,692	586,834	591,357	431,847		283,858					

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

**Department: Land Records Modernization**

**Changes and Highlights to the Department's Budget:**

LRM funds to pay for the scanning of historic tax rolls for the Treasurer's Department.

	<b>2018 Revised Budget</b>		<b>Cost to Continue Operations in 2019</b>	<b>Scanning of Tax Rolls</b>		<b>2019 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	206,242		12,029	-		218,271
Use of Fund Balance	160,510		(42,522)	30,000		147,988
All Other Revenues	194,000		1,000	-		195,000
<b>Total Funding</b>	<b>560,752</b>		<b>(29,493)</b>	<b>30,000</b>		<b>561,259</b>
Labor Costs	320,718		13,678	-		334,396
Supplies & Services	140,034		(58,471)	30,000		111,563
Capital Outlay	100,000		15,300			115,300
<b>Total Expenses</b>	<b>560,752</b>		<b>(29,493)</b>	<b>30,000</b>		<b>561,259</b>

**Issues on the Horizon for the Department:**

Continued integration of GIS into many land information based processes requiring the application of Land Records funding

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Land Records Modernization

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Land Rec Modern	GIS				

Is the Program Mandated?	Yes	Yes				
Statutory Reference	Wis Stats 59.72(5)(b)3					

REVENUES

1. User Fee Revenues	44,000	0			100,000	\$144,000
2. Grants (List)						\$0
Wisconsin Land Information Board	51,000					\$51,000
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	147,988				0	\$147,988
4. Other Revenues						\$0
5. TOTAL REVENUES	\$242,988	\$0	\$0	\$0	\$100,000	\$342,988

EXPENSES

6. Wages, Salaries, Benefits	117,478	216,918	0	0	N/A	\$334,396
7. Other Expenses	111,562	0	0	0	115,300	\$226,862
8. TOTAL EXPENSES	\$229,040	\$216,918	\$0	\$0	\$115,300	\$561,258

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	-\$13,948	\$216,918	\$0	\$0	\$15,300	\$218,270
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<b>Fund: LAND RECORDS MODERNIZATION</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>		<b>\$ Change</b>
<b>Department: GENERAL</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2019</b>	<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>		<b>Amended to</b>
										<b>2019</b>
<b>23999 LAND RECORDS MODERN REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-199,870.00	-199,870.00	-198,128.00	-198,128.00	100%	-103,121.18	-206,242.00	-206,242.00	-218,270.00	12,028.00
424360 S/A WIS LAND INFO BOARD	-1,000.00	-26,000.00	-51,000.00	-51,000.00	100%	-51,000.00	-50,000.00	-51,000.00	-51,000.00	1,000.00
425950 DOT GRANT	-1,500.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
461700 RECORDING FEES/COUNTY SHARE	-150,000.00	-168,048.00	-150,000.00	-135,768.00	91%	-61,280.00	-144,000.00	-144,000.00	-144,000.00	0.00
474010 DEPARTMENTAL CHARGES	0.00	-5,044.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
483300 SALE OF MATERIAL AND SUPPLIES	0.00	0.00	-800.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	-152,907.00	0.00	-82,030.00	0.00	0%	0.00	-160,510.00	0.00	-147,989.00	-12,521.00
<b>TOTAL LAND RECORDS MODERN REVENUE</b>	<b>-505,277.00</b>	<b>-398,962.00</b>	<b>-481,958.00</b>	<b>-384,896.00</b>	<b>80%</b>	<b>-215,401.18</b>	<b>-560,752.00</b>	<b>-401,242.00</b>	<b>-561,259.00</b>	<b>507.00</b>
<b>23999173 LAND RECORDS MODERNIZATION</b>										
511100 SALARIES PERMANENT REGULAR	226,278.00	236,447.55	212,373.00	218,973.71	103%	113,081.15	221,102.00	221,102.00	230,860.00	9,758.00
511200 SALARIES-PERMANENT-OVERTIME	1,338.00	258.50	1,389.00	94.50	7%	27.00	1,441.00	1,441.00	1,515.00	74.00
511900 LONGEVITY-FULL TIME	871.00	871.25	931.00	931.25	100%	0.00	991.00	991.00	1,051.00	60.00
512100 WAGES-PART TIME	20,200.00	0.00	13,000.00	0.00	0%	0.00	13,130.00	13,130.00	12,815.00	-315.00
514100 FICA & MEDICARE TAX	19,025.00	17,366.94	17,418.00	16,074.73	92%	8,152.03	18,104.00	18,104.00	18,837.00	733.00
514200 RETIREMENT-COUNTY SHARE	15,556.00	15,210.89	14,599.00	14,480.53	99%	7,336.75	14,978.00	14,978.00	15,289.00	311.00
514400 HEALTH INSURANCE COUNTY SHARE	44,210.00	40,263.05	48,007.00	47,238.83	98%	27,504.10	50,777.00	50,777.00	53,822.00	3,045.00
514500 LIFE INSURANCE COUNTY SHARE	55.00	46.76	62.00	51.21	83%	31.18	53.00	53.00	84.00	31.00
514600 WORKERS COMPENSATION	174.00	121.66	160.00	124.14	78%	67.79	142.00	142.00	123.00	-19.00
520100 CONSULTANT AND CONTRACTUAL	20,000.00	0.00	20,000.00	0.00	0%	0.00	20,000.00	20,000.00	20,000.00	0.00
524800 MAINTENANCE AGREEMENT	31,100.00	0.00	28,600.00	0.00	0%	0.00	29,900.00	29,900.00	29,900.00	0.00
531100 POSTAGE AND BOX RENT	0.00	52.65	0.00	32.34	0%	1.69	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	1,000.00	668.79	1,000.00	1,669.89	167%	29.96	1,000.00	1,000.00	1,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	11,970.00	31,570.79	10,919.00	43,692.51	400%	60,320.09	75,634.00	75,634.00	47,163.00	-28,471.00
532500 SEMINARS AND REGISTRATIONS	2,000.00	1,740.00	2,000.00	2,420.00	121%	370.00	2,000.00	2,000.00	2,000.00	0.00
532800 TRAINING AND INSERVICE	10,000.00	4,877.60	10,000.00	4,598.64	46%	4,511.15	10,000.00	10,000.00	10,000.00	0.00
533200 MILEAGE	500.00	1,333.80	500.00	720.47	144%	114.48	500.00	500.00	500.00	0.00
533500 MEALS AND LODGING	1,000.00	1,578.36	1,000.00	917.50	92%	546.59	1,000.00	1,000.00	1,000.00	0.00
581900 CAPITAL OUTLAY	100,000.00	48,411.44	100,000.00	28,352.52	28%	37,935.54	100,000.00	100,000.00	115,300.00	15,300.00
<b>TOTAL LAND RECORDS MODERNIZATION</b>	<b>505,277.00</b>	<b>400,820.03</b>	<b>481,958.00</b>	<b>380,372.77</b>	<b>79%</b>	<b>260,029.50</b>	<b>560,752.00</b>	<b>560,752.00</b>	<b>561,259.00</b>	<b>507.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-505,277.00</b>	<b>-398,962.00</b>	<b>-481,958.00</b>	<b>-384,896.00</b>	<b>80%</b>	<b>-215,401.18</b>	<b>-560,752.00</b>	<b>-401,242.00</b>	<b>-561,259.00</b>	<b>507.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>505,277.00</b>	<b>400,820.03</b>	<b>481,958.00</b>	<b>380,372.77</b>	<b>79%</b>	<b>260,029.50</b>	<b>560,752.00</b>	<b>560,752.00</b>	<b>561,259.00</b>	<b>507.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>1,858.03</b>	<b>0.00</b>	<b>-4,523.23</b>		<b>44,628.32</b>	<b>0.00</b>	<b>159,510.00</b>	<b>0.00</b>	

## Parks

### Department Vision - Where the department would ideally like to be

Sauk County's citizens and visitors will enjoy a broad range of affordable and accessible recreational opportunities that reflect a diversity of outdoor interests and experiences, which are enhanced by a network of regional connections between natural, agricultural and cultural resources. Outdoor recreational opportunities will be characterized by robust public and private partnerships that embrace careful stewardship of parks, forests, open spaces, cultural features and natural areas to enhance Sauk County's position as a destination for eco-tourism in Wisconsin and beyond.

### Department Mission - Major reasons for the department's existence and purpose in County government

To acquire, develop, preserve, protect, and maintain our parks and facilities for all citizens and to provide outdoor recreational opportunities that contribute to the well-being of individuals and families.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Encourage economic development  
 Stewardship of natural resources  
 Development of cultural, social, and community values

### Specific Strategic Issues Addressed

Placemaking to support economic development  
 Creating and maintaining a sustainable livable community (environmental stewardship, good wages)  
 Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Assure safety of county-owned dams by completing proper inspections, maintenance and improvements. As well as keeping the EAP and IOM updated and active with the personnel named within them.	By providing safe dams determined by the Wisconsin DNR	Inspection of all dams Continue to monitor Hemlock Dam's drawdown tube Test the sluice gate at the Lake Redstone Dam annually Mowing/spraying the dams to remove woody vegetation	12/31/2019
Create White Mound Park master plan with consideration of the entire Sauk County Park system	Plan created	Create a plan for park improvements	12/31/2019
To promote Sauk County and increase park usage	Revenue increase	Develop outdoor recreational infrastructure at White Mound. This infrastructure may include disc golf, fat tire bike trails and events such as triathlons. Create promotional and marketing material to encourage park usage and highlight historic and cultural significance.	12/31/2019
Create a capital improvement maintenance schedule	Plan created	Plan for scheduled replacement and improvements of infrastructure	12/31/2019

## Parks

Program Evaluation						
Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Snowmobile	Administration of the State of Wisconsin Trail Program (100% funded)	Wis. Stats. 23.09(26)	Grants	\$63,570	0.05	
			<b>TOTAL REVENUES</b>	<b>\$63,570</b>		
			Wages & Benefits	\$3,178		
			Operating Expenses	\$60,391		
			<b>TOTAL EXPENSES</b>	<b>\$63,569</b>		
<b>COUNTY LEVY</b>	<b>(\$1)</b>					
Camping	Managing the 66 unit campground at White Mound Park		User Fees / Misc	\$55,000	1.22	
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$55,000</b>		
			Wages & Benefits	\$68,555		
			Operating Expenses	\$21,679		
<b>TOTAL EXPENSES</b>	<b>\$90,234</b>					
<b>COUNTY LEVY</b>	<b>\$35,234</b>					
Park/Forestry Operations	Upkeep of all park property  Managing forest resources in the parks: White Mound (1,088 acres), Redstone Beach (30), Redstone Boat Landing (1), Hemlock (80), Man Mound (2) Summer Oaks Boat Landing (6), Yellow Thunder Wayside (.5), Mirror Lake Dam (.5), Community Forest (690), Weidman Woods (80 not maintained)		User Fees / Misc	\$75,000	3.28	
			Use of Fund Balance	\$25,000		
			<b>TOTAL REVENUES</b>	<b>\$100,000</b>		
			Wages & Benefits	\$188,824		
			Operating Expenses	\$90,038		
<b>TOTAL EXPENSES</b>	<b>\$278,862</b>					
<b>COUNTY LEVY</b>	<b>\$178,862</b>					
Lake Management	Managing water resources		User Fees / Misc	\$0	0.14	Secchi Depth Readings
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$6,504		
			Operating Expenses	\$250		
			<b>TOTAL EXPENSES</b>	<b>\$6,754</b>		
<b>COUNTY LEVY</b>	<b>\$6,754</b>					
County Conservation Aids	Administration of the State of Wisconsin program (50% funded)	Wis. Stats. 23.09(12) NR 50	Grants	\$4,870	-	Funding amount awarded from the County Conservation Aids Grant Program
			Use of Fund Balance	\$7,695		
			<b>TOTAL REVENUES</b>	<b>\$12,565</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
Outlay	\$15,000					
<b>TOTAL EXPENSES</b>	<b>\$15,000</b>					
<b>COUNTY LEVY</b>	<b>\$2,435</b>					
Dam Maintenance	Maintenance of County owned Dams Redstone - County responsible for inspection every 2 years Delton (Mirror Lake) - County every 10 years Hemlock - County every 10 years White Mound - NRCS every 10 years Shanahan - NRCS every 10 years County N - NRCS every 10 years	Wis. Stats. Ch. 31 NR 330, 333, 335 Mandated by the Wisconsin DNR to maintain and inspect all County owned Dams	Grants	\$0	0.07	Dam compliance with the State of Wisconsin DNR
			Use of Fund Balance	\$93,905		
			<b>TOTAL REVENUES</b>	<b>\$93,905</b>		
			Wages & Benefits	\$6,500		
			Operating Expenses	\$103,905		
<b>TOTAL EXPENSES</b>	<b>\$110,405</b>					
<b>COUNTY LEVY</b>	<b>\$16,500</b>					
Great Sauk State Trail	Development and management of multi-use recreational trails		Grants	\$2,500	0.32	
			Use of Fund Balance	\$350,000		
			<b>TOTAL REVENUES</b>	<b>\$352,500</b>		
			Wages & Benefits	\$21,561		
			Operating Expenses	\$360,000		
<b>TOTAL EXPENSES</b>	<b>\$381,561</b>					
<b>COUNTY LEVY</b>	<b>\$29,061</b>					
Outlay	Snowmobile Bridge Shoreline Protection Project Utility Vehicle 4x4 Pickup RV Dump Station North End Boat Landing (See County Conservation Aids)	\$106,500 \$68,688 \$19,000 \$35,000 \$20,000 \$15,000	Grants	\$106,500		
			Use of Fund Balance	\$107,940		
			<b>TOTAL REVENUES</b>	<b>\$214,440</b>		
			Outlay	\$249,188		
			<b>TOTAL EXPENSES</b>	<b>\$249,188</b>		
<b>COUNTY LEVY</b>	<b>\$34,748</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$891,980</b>	5.08	
			<b>TOTAL EXPENSES</b>	<b>\$1,195,574</b>		
			<b>COUNTY LEVY</b>	<b>\$303,594</b>		

## Parks

<b>Output Measures - How much are we doing?</b>			
Description	2017 Actual	2018 Estimate	2019 Budget
Miles of snowmobile trail maintained	211.9	211.9	211.9
Days snowmobile trail open	9	2	5
Camping revenue	\$54,337	\$50,000	\$50,000
Entrance fee revenue	\$86,465	\$75,000	\$75,000
Parks/Properties maintained	13	13	13
Boat landings maintained	6	6	6
Acres of land maintained	2,100	2100	2100
Volunteers	25	15	15
Shelter reservations	20	15	20
Special event permits issued	3	3	3
Annual passes given to Sauk County Veterans	206	225	225
Kayak rental revenue	\$432	\$500	\$600
Vehicles utilizing the parks in October	2411	2500	3000
Acres of lake maintained	104	104	104
Projects funded by County Conservation Aids	1	1	1
Emergency Action Plans updated	3	3	3
Emergency Action Plan meetings	2	1	2
Miles of hiking trails maintained at White Mound	7.85	7.85	7.85
Miles of biking trails maintained	5.16	5.16	11.16
Miles of horse trails maintained	9.46	9.46	9.46

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>					
Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget	
Secchi Depth Readings	White Mound Lake clarity	<i>April</i>	8.25'	4'	8'
		<i>May</i>	12'	11'	11'
		<i>June</i>	15'	15'	15'
		<i>July</i>	12'	12'	12'
		<i>August</i>	4'	5'	5'
Dam compliance with the State of Wisconsin DNR	Safety for county residents and visitors	Yes	Yes	Yes	
Funding amount awarded from the County Conservation Aids Grant Program	Funding for fish and wildlife resource improvements	\$2,100	\$2,435	\$2,435	

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>PARKS</b>											
<u>Revenues</u>											
Tax Levy	165,582	228,787	288,029	297,861	297,861	303,594	5,733	1.92%	RV Dump Station	20,000	0
Grants & Aids	304,936	76,116	492,178	52,975	55,220	174,940	119,720	216.81%	North End Boat Landing Improvements	15,000	0
Licenses & Permits	0	0	0	2,000	0	2,500	2,500	0.00%	Snowmobile Bridge	106,500	0
User Fees	109,486	138,353	324,587	125,000	115,000	130,000	15,000	13.04%	Shoreline Protection Project	68,688	0
Intergovernmental	0	0	465,117	0	0	0	0	0.00%	4x4 Pickup	35,000	35,000
Donations	0	0	197,500	0	0	0	0	0.00%	Utility Vehicle	19,000	19,000
Miscellaneous	150,039	0	0	0	0	0	0	0.00%		0	0
Use of Fund Balance	0	93,841	0	1,655,623	1,789,989	584,540	(1,205,449)	-67.34%			
<b>Total Revenues</b>	<b>730,043</b>	<b>537,097</b>	<b>1,767,411</b>	<b>2,133,459</b>	<b>2,258,070</b>	<b>1,195,574</b>	<b>(1,062,496)</b>	<b>-47.05%</b>	<b>2019 Total</b>	<b>264,188</b>	<b>54,000</b>
<u>Expenses</u>											
Labor	196,305	207,027	197,488	235,520	235,520	238,402	2,882	1.22%	2020	179,500	62,500
Labor Benefits	39,445	48,562	40,612	55,810	55,810	56,722	912	1.63%	2021	43,000	43,000
Supplies & Services	372,944	179,837	1,372,094	723,313	827,924	636,262	(191,662)	-23.15%	2022	35,000	35,000
Capital Outlay	15,003	101,671	58,028	1,118,816	1,138,816	264,188	(874,628)	-76.80%	2023	60,000	0
Addition to Fund Balance	106,345	0	99,189	0	0	0	0	0.00%			
<b>Total Expenses</b>	<b>730,043</b>	<b>537,097</b>	<b>1,767,411</b>	<b>2,133,459</b>	<b>2,258,070</b>	<b>1,195,574</b>	<b>(1,062,496)</b>	<b>-47.05%</b>			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											



**Changes and Highlights to the Department's Budget:**

Change 1: The department is increasing the seasonal intern wages from \$11.00/hour to \$12.00/hour. An additional Intern has been added, making a total of seven.

Change 2: A White Mound Master Plan funded by fund balance is included in the budget. This will facilitate and guide a long term plan for the Park's development.

Change 3: Completion of Parks office and community building, as well as access to White Mound beach. Addition of \$5,000 anticipated revenue for rental of new space to the community, reducing the tax levy.

Change 4: Outlay budget includes shoreline protection project at Douglas Landing, a utility vehicle, a 4x4 truck, an RV dump station and North End Boat Landing improvements. Improvements budgeted include \$15,000 added to Park Maintenance and Operations for the North End Boat Landing funded through a combination of carryforward, fund balance, and county levy match, and \$4,870 from County Conservation Aids.

Change 5: To more accurately track the maintenance cost of the Great Sauk State Trail (GSST), an \$10,000 maintenance and improvements line has been added to the budget.

Change 6: The Great Sauk State Trail Tier One is almost complete. Tier Two, which goes through most of the Sauk Prairie Recreation Area, will likely be completed the fall of 2018 with \$518,800 budgeted. The next phase, Tier Three, known as the "Wye", which would make the connection to Devil's Lake State Park, is estimated to be \$350,000 for design, and construction and has been added to the budget. These are preliminary estimates.

Change 7: In prior budgets, \$20,000 was added annually to the budget for dam major repairs. Any unused portion was carried forward. We are only including \$10,000 for day/day repairs and maintenance for 2019. Unspent fund balance of \$93,905 is carried forward for major dam repairs as needed.

Change 8: Award of a grant from the Wisconsin Department of Natural Resources of \$106,500 for construction of a moveable snowmobile bridge.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	Change 4	Change 5	Change 6	Change 7	Change 8	2019 Budget Request
Description of Change			Staff Restructure & Additional Intern	Master Plan	Parks Building Complete	Remaining Outlay & Park Improvements	GSST Maintenance Budget	GSST Tier 3 (Wye) Construction	Dam Repair/Maint	Snowmobile Bridge	
Tax Levy	297,861	1,206	12,092	0	(5,000)	2,435	10,000	0	(10,000)		308,594
Use of Fund Balance or Carryforward Funds	1,789,989	(187,318)		25,000	(1,039,714)	165,383	0	(168,800)			584,540
All Other Revenues	170,220	15,850			5,000	4,870	0	0		106,500	302,440
<b>Total Funding</b>	<b>2,258,070</b>	<b>(170,262)</b>	<b>12,092</b>	<b>25,000</b>	<b>(1,039,714)</b>	<b>172,688</b>	<b>10,000</b>	<b>(168,800)</b>	<b>(10,000)</b>	<b>106,500</b>	<b>1,195,574</b>
Labor Costs	291,330	(8,298)	12,092								295,124
Supplies & Services	827,924	(27,964)		25,000	(34,898)	15,000	10,000	(168,800)	(10,000)		636,262
Capital Outlay	1,138,816	(134,000)			(1,004,816)	157,688				106,500	264,188
Transfers to Other Funds	0	0									0
Addition to Fund Balance	0	0									0
<b>Total Expenses</b>	<b>2,258,070</b>	<b>(170,262)</b>	<b>12,092</b>	<b>25,000</b>	<b>(1,039,714)</b>	<b>172,688</b>	<b>10,000</b>	<b>(168,800)</b>	<b>(10,000)</b>	<b>106,500</b>	<b>1,195,574</b>

**Issues on the Horizon for the Department:**

Routine dam inspection is due every even numbered year for the Redstone Dam.

There will be masonry work at the Redstone Dam that will need to be completed by the end of 2020. This work will involve lowering the lake enough to stop the flow over the spillway. A ten year inspection of the Delton Dam is due in 2022.

The Great Sauk State Trail will have an impact on future Parks budgets, but the scope has yet to be determined. As the park maintenance of the Great Sauk State Trail increases, the demand for more staff will also increase.

As recreation in Sauk County increases, the county should consider adding Recreation Officers. Some of these recreational areas or activities that are either new or seeing increased use, include the Great Sauk State Trail, ATV enforcement, White Mound Campground, White Mound Lake, Lake Redstone Park and the Baraboo River. In addition, a Recreation Officer could patrol snowmobile trails and other bodies of water throughout the county.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Parks

Program # -->	1	2	3	4	5	6	8		Dept
Short Program Name -->	Snowmobile	Camping	Park Operations	Lake Mgnt	County Conservation Aids	Dam Maint	Great Sauk State Trail	Outlay	Total \$

Is the Program Mandated?	No	No	No	No	No	No	No		
Statutory Reference									

REVENUES

1. User Fee Revenues (Attach Fee Schedules)									
Park Revenue		55,000							\$55,000
Entrance Fees			75,000						\$75,000
2. Grants (List)									\$0
SNOWMOBILE	63,570							106,500	\$170,070
County Conservation Aids					4,870				\$4,870
									\$0
3. Use of Carryfwd / Fund Balance									\$0
Carry forward previously appropriated funds			0		5,181	93,905		4,252	\$103,338
Use of general fund balance			25,000		2,514		350,000	103,688	\$481,202
4. Other Revenues							2,500		\$2,500
5. TOTAL REVENUES	\$63,570	\$55,000	\$100,000	\$0	\$12,565	\$93,905	\$352,500	\$214,440	\$891,980

EXPENSES

6. Wages, Salaries, Benefits	3,178	68,555	188,824	6,504	0	6,500	21,561	N/A	\$295,123
7a. Outlay					15,000			249,188	\$264,188
7b. Other Expenses	60,391	21,679	90,038	250	0	103,905	360,000	0	\$636,263
8. TOTAL EXPENSES	\$63,569	\$90,234	\$278,862	\$6,754	\$15,000	\$110,405	\$381,561	\$249,188	\$1,195,574

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	(\$1)	\$35,234	\$178,862	\$6,754	\$2,435	\$16,500	\$29,061	\$34,748	\$303,594
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: PARKS</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10062 PARKS REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-228,787.00	-228,787.00	-288,029.00	-288,029.00	100%	-148,930.50	-297,861.00	-297,861.00	-303,594.00	5,733.00
422160 HO-CHUNK GAMING GRANT	-5,000.00	-5,000.00	-5,100.00	-5,100.00	100%	0.00	0.00	0.00	0.00	0.00
424630 SNOWMOBILE TRAILS	-52,975.00	-71,116.26	-52,975.00	-85,236.20	161%	0.00	-52,975.00	-52,975.00	-170,070.00	117,095.00
424730 CO CONSERVATION AID	0.00	0.00	-2,245.00	-1,842.00	82%	0.00	-2,245.00	0.00	-4,870.00	2,625.00
424862 STEWARDSHIP FUNDS	-520,000.00	0.00	-520,000.00	-400,000.00	77%	0.00	0.00	0.00	0.00	0.00
442500 GREAT SAUK ST TRAIL PERMIT	0.00	0.00	0.00	0.00	0%	-1,162.00	0.00	-2,000.00	-2,500.00	2,500.00
467200 COUNTY PARK REVENUE	-40,000.00	-52,312.96	-40,000.00	-54,336.95	136%	-30,047.00	-45,000.00	-50,000.00	-55,000.00	10,000.00
467250 PARKS ENTRANCE FEES	-55,000.00	-86,039.63	-66,000.00	-86,464.12	131%	-52,780.09	-70,000.00	-75,000.00	-75,000.00	5,000.00
472490 LOCAL GOVT/AGENCY PAYMENTS	0.00	0.00	0.00	-465,116.97	0%	-15,162.79	0.00	0.00	0.00	0.00
483300 SALE OF MATERIAL AND SUPPLIES	0.00	0.00	0.00	-183,785.81	0%	0.00	0.00	0.00	0.00	0.00
485010 DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	-197,500.00	0%	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	-650,000.00	0.00	0%	0.00	-130,000.00	0.00	-481,202.00	351,202.00
493200 CONTINUING APPROP PRIOR YEAR	-876,199.00	0.00	-996,574.00	0.00	0%	0.00	-1,659,989.00	0.00	-103,338.00	-1,556,651.00
493350 CONTINUING APPROP HOUSE MNTCE	-2,936.00	0.00	-2,936.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PARKS REVENUE</b>	<b>-1,780,897.00</b>	<b>-443,255.85</b>	<b>-2,623,859.00</b>	<b>-1,767,411.05</b>	<b>67%</b>	<b>-248,082.38</b>	<b>-2,258,070.00</b>	<b>-477,836.00</b>	<b>-1,195,574.00</b>	<b>-1,062,496.00</b>
<b>10062164 WHITE MOUND HOUSE MAINTENANCE</b>										
524300 WHITE MOUND HOUSE MAINTENANC	2,936.00	0.00	2,936.00	0.00	0%	0.00	2,936.00	2,936.00	0.00	-2,936.00
<b>TOTAL WHITE MOUND HOUSE MAINTENAN</b>	<b>2,936.00</b>	<b>0.00</b>	<b>2,936.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>2,936.00</b>	<b>2,936.00</b>	<b>0.00</b>	<b>-2,936.00</b>
<b>10062520 COUNTY PARKS</b>										
511100 SALARIES PERMANENT REGULAR	170,662.00	170,651.16	177,225.00	158,936.82	90%	83,597.18	193,689.00	193,689.00	185,469.00	-8,220.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	9.23	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	400.00	400.00	420.00	420.00	100%	0.00	500.00	500.00	520.00	20.00
512100 WAGES-PART TIME	36,839.00	35,966.45	41,331.00	38,131.15	92%	12,846.63	41,331.00	41,331.00	52,413.00	11,082.00
514100 FICA & MEDICARE TAX	15,904.00	15,638.09	16,752.00	14,952.00	89%	7,236.58	18,017.00	18,017.00	18,238.00	221.00
514200 RETIREMENT-COUNTY SHARE	11,290.00	11,343.56	12,080.00	10,837.93	90%	5,622.64	13,011.00	13,011.00	12,182.00	-829.00
514400 HEALTH INSURANCE COUNTY SHARE	29,473.00	20,006.69	20,858.00	13,171.51	63%	10,624.72	22,061.00	22,061.00	23,384.00	1,323.00
514500 LIFE INSURANCE COUNTY SHARE	38.00	32.40	34.00	32.14	95%	16.24	36.00	36.00	33.00	-3.00
514600 WORKERS COMPENSATION	2,495.00	1,541.40	2,714.00	1,618.58	60%	850.87	2,685.00	2,685.00	2,885.00	200.00
520900 CONTRACTED SERVICES	2,500.00	2,500.00	2,500.00	14,506.28	580%	0.00	2,500.00	2,500.00	27,500.00	25,000.00
522500 TELEPHONE & DAIN LINE	800.00	940.49	800.00	680.26	85%	318.02	850.00	850.00	1,800.00	950.00
522800 TRASH/SNOW REMOVAL	1,600.00	1,421.00	2,600.00	1,627.63	63%	278.11	2,600.00	2,500.00	2,600.00	0.00
522900 UTILITIES	6,500.00	6,147.92	6,500.00	6,700.12	103%	2,929.74	6,500.00	6,500.00	8,500.00	2,000.00
524400 PARK MAINTENANCE/IMPROVEMENT	48,296.00	26,242.43	31,874.00	17,595.23	55%	6,710.44	41,998.00	37,746.00	42,252.00	254.00
525200 EQUIPMENT REPAIR	2,000.00	872.98	2,000.00	1,269.00	63%	1,950.66	2,000.00	2,000.00	2,500.00	500.00
530500 LICENSES AND PERMITS	310.00	305.00	310.00	520.00	168%	520.00	520.00	520.00	520.00	0.00
531100 POSTAGE AND BOX RENT	675.00	587.00	675.00	263.98	39%	0.00	675.00	500.00	500.00	-175.00

Fund: GENERAL FUND Department: PARKS	2016 Amended Budget	2016 Actual	2017 Amended Budget	2017 Actual	2017 % Used	2018 6 Months Actual	2018 Amended Budget	2018 Estimated	2019	\$ Change 2018 Amended to 2019
<b>10062520 COUNTY PARKS</b>										
531200 OFFICE SUPPLIES AND EXPENSE	400.00	398.27	500.00	499.90	100%	165.66	500.00	500.00	500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	27,943.00	2,045.13	33,827.00	2,690.80	8%	584.38	64,029.00	64,029.00	2,182.00	-61,847.00
532200 SUBSCRIPTIONS	0.00	0.00	43.00	43.00	100%	44.00	43.00	44.00	52.00	9.00
532400 MEMBERSHIP DUES	310.00	150.00	150.00	150.00	100%	160.00	150.00	160.00	160.00	10.00
532500 SEMINARS AND REGISTRATIONS	500.00	300.00	500.00	300.00	60%	90.00	500.00	500.00	500.00	0.00
533200 MILEAGE	0.00	0.00	0.00	114.58	0%	0.00	0.00	0.00	250.00	250.00
533500 MEALS AND LODGING	500.00	0.00	500.00	0.00	0%	0.00	500.00	300.00	0.00	-500.00
534800 MARKETING	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	500.00	500.00
535100 FUEL / OIL	14,500.00	9,199.72	14,500.00	7,111.48	49%	3,442.84	14,500.00	13,000.00	13,000.00	-1,500.00
535200 VEHICLE MAINTENANCE AND REPAIR	2,500.00	2,464.20	2,500.00	2,702.37	108%	1,500.43	2,500.00	2,500.00	4,000.00	1,500.00
539900 OTHER	91,301.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
551000 INSURANCE	4,400.00	3,408.92	4,400.00	4,417.42	100%	4,247.30	4,400.00	4,400.00	4,400.00	0.00
581900 CAPITAL OUTLAY	24,000.00	26,723.57	1,056,219.00	58,028.10	5%	33,747.15	1,118,816.00	1,118,816.00	142,688.00	-976,128.00
<b>TOTAL COUNTY PARKS</b>	<b>496,136.00</b>	<b>339,295.61</b>	<b>1,431,812.00</b>	<b>357,320.28</b>	<b>25%</b>	<b>177,483.59</b>	<b>1,554,911.00</b>	<b>1,548,695.00</b>	<b>549,528.00</b>	<b>-1,005,383.00</b>
<b>10062523 CO CONSERVATION AID</b>										
539100 OTHER SUPPLIES & EXPENSES	0.00	0.00	0.00	3,684.00	0%	0.00	4,490.00	0.00	0.00	-4,490.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	15,000.00	15,000.00
<b>TOTAL CO CONSERVATION AID</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,684.00</b>	<b>0%</b>	<b>0.00</b>	<b>4,490.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>10,510.00</b>
<b>10062526 WEED HARVESTER</b>										
523800 WEED HARVESTER EXPENSE	250.00	0.00	250.00	0.00	0%	0.00	250.00	250.00	250.00	0.00
<b>TOTAL WEED HARVESTER</b>	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>250.00</b>	<b>250.00</b>	<b>250.00</b>	<b>0.00</b>
<b>10062529 TRAILS</b>										
524400 TRAIL MAINTENANCE/IMPROVEMENT	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	10,000.00	10,000.00
539100 TRAILS OTHER SUPPLIES & EXPENSES	1,039,652.00	39,953.22	999,699.00	1,207,302.11	121%	29,606.57	518,800.00	518,800.00	350,000.00	-168,800.00
<b>TOTAL TRAILS</b>	<b>1,039,652.00</b>	<b>39,953.22</b>	<b>999,699.00</b>	<b>1,207,302.11</b>	<b>121%</b>	<b>29,606.57</b>	<b>518,800.00</b>	<b>518,800.00</b>	<b>360,000.00</b>	<b>-158,800.00</b>
<b>10062540 SNOWMOBILE TRAILS</b>										
511100 SALARIES SNOMO 18/19	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514100 17/18 FICA & MEDICARE TAX	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514200 17/18 RETIREMENT-CO	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514400 HEALTH SNOMO 18/19	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514500 LIFE SNOMO 18/19	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
514600 17/18 WORKERS COMP	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
523700 SNOWMOBILE TRAIL MAINTENANCE	47,678.00	75,087.46	47,678.00	55,336.04	116%	21,046.55	47,678.00	47,678.00	60,391.00	12,713.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>	<b>2018</b>		<b>\$ Change</b>
<b>Department: PARKS</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10062540 SNOWMOBILE TRAILS</b>										
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	106,500.00	106,500.00
<b>TOTAL SNOWMOBILE TRAILS</b>	<b>47,678.00</b>	<b>75,087.46</b>	<b>47,678.00</b>	<b>55,336.04</b>	<b>116%</b>	<b>21,046.55</b>	<b>47,678.00</b>	<b>47,678.00</b>	<b>166,891.00</b>	<b>119,213.00</b>
<b>10062694 COUNTY DAM MAINTENANCE</b>										
520100 CONSULTANT AND CONTRACTUAL	2,040.00	0.00	0.00	0.00	0%	0.00	2,100.00	2,100.00	0.00	-2,100.00
525010 MAJOR REPAIRS-DAMS	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	93,905.00	93,905.00
535000 REPAIRS AND MAINTENANCE	192,205.00	7,813.49	121,484.00	44,579.72	37%	207.86	106,905.00	13,000.00	10,000.00	-96,905.00
581900 CAPITAL OUTLAY	0.00	74,947.72	20,000.00	0.00	0%	0.00	20,000.00	0.00	0.00	-20,000.00
<b>TOTAL COUNTY DAM MAINTENANCE</b>	<b>194,245.00</b>	<b>82,761.21</b>	<b>141,484.00</b>	<b>44,579.72</b>	<b>32%</b>	<b>207.86</b>	<b>129,005.00</b>	<b>15,100.00</b>	<b>103,905.00</b>	<b>-25,100.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,780,897.00</b>	<b>-443,255.85</b>	<b>-2,623,859.00</b>	<b>-1,767,411.05</b>	<b>67%</b>	<b>-248,082.38</b>	<b>-2,258,070.00</b>	<b>-477,836.00</b>	<b>-1,195,574.00</b>	<b>-1,062,496.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,780,897.00</b>	<b>537,097.50</b>	<b>2,623,859.00</b>	<b>1,668,222.15</b>	<b>64%</b>	<b>228,344.57</b>	<b>2,258,070.00</b>	<b>2,133,459.00</b>	<b>1,195,574.00</b>	<b>-1,062,496.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>93,841.65</b>	<b>0.00</b>	<b>-99,188.90</b>		<b>-19,737.81</b>	<b>0.00</b>	<b>1,655,623.00</b>	<b>0.00</b>	

## Register of Deeds

### Department Vision - Where the department would ideally like to be

The Register of Deeds will utilize the current technology available to provide the most up to date, accurate, and efficient method of recording documents and facilitating the subsequent search and retrieval of those documents, including, but not limited to the eventual incorporation of past recordings into the most current system.

### Department Mission - Major reasons for the department's existence and purpose in County government

The mission of the Register of Deeds Office is to record documents in a timely manner and issue copies of documents ,complying with Wisconsin State Statutes (59.43.) This office will file and issue copies of vital records, complying with Wisconsin State Statutes (69.07.) Military records and fixture-based U.C.C. Filings will be recorded in The Register of Deeds. The office will strive to maintain high standards of service and customer satisfaction.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Encourage economic development

### Specific Strategic Issues Addressed

Placemaking to support economic development

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain a grantor/grantee index and a tract index by recording all real estate documents that meet statutory recording requirements.	Yearly total of documents recorded	Facilitate location and retrieval of recorded real estate documents.	Ongoing
File all births, deaths, and marriages occurring in Sauk County. Issue, upon request by qualified applicants, certified copies of those records.	Yearly total of records filed	Allow for search, retrieval and issuance of copies of vital records.	Ongoing
Retro-recording	Yearly total of documents added to computerized index	Incorporate historical records (currently on paper) into the computerized index	Ongoing

### Program Evaluation

Program Title	Program Description	Mandates and References	2019 Budget		FTE's	Key Outcome Indicator(s)
Recordings	The Register of Deeds maintains real estate indexes (Grantor/Grantee and Tract) that allow title companies, attorneys, appraisers, Realtors, bankers and any other interested party to research title to a property, based upon documents pertaining to a parcel that have been submitted for recording. Deeds, mortgages, certified survey maps, and numerous other documents affecting title are all considered public record. The Register of Deeds makes these records available to all who request them; however, we do not make any determination as to the status of a parcel at any given time. Such determination is best done by a licensed title professional. Public computers are available at no cost for real estate research. There is a statutory fee for any copy of a real estate document issued by this office.	Wis Stat 59.43 Chapter 706	User Fees / Misc.	\$510,000	2.75	Timeliness of recording  Counter Service (public customer)  Staff Service (Title companies, funeral directors, attorneys)
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$510,000</b>		
			Wages & Benefits	\$197,336		
			Operating Expenses	\$14,985		
			<b>TOTAL EXPENSES</b>	<b>\$212,321</b>		
<b>COUNTY LEVY</b>	<b>(\$297,679)</b>					
Vitals	The Register of Deeds maintains records of all births, deaths, and marriages that occur in Sauk County. Unlike real estate records, the public's access to vital records is quite limited. As a result, the Register of Deeds must determine "direct and tangible" interest before allowing research of vital records, or the issuance of copies of vital records. Copies, certified and/or uncertified are issued to qualified requesters, for a statutory fee.	Wis Stat 69.21	User Fees / Misc.	\$40,000	0.25	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$40,000</b>		
			Wages & Benefits	\$16,838		
			Operating Expenses	\$1,500		
			<b>TOTAL EXPENSES</b>	<b>\$18,338</b>		
<b>COUNTY LEVY</b>	<b>(\$21,662)</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$550,000</b>	3.00	
			<b>TOTAL EXPENSES</b>	<b>\$230,659</b>		
			<b>COUNTY LEVY</b>	<b>(\$319,341)</b>		

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
Documents recorded	16,989	16,000	18,000
Legacy documents entered into computerized index	9,000	20,000	15,000
Vital records filed	2,226	2,300	2,300
Copies of vital records issued	11,364	10,000	10,000

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Timeliness of recording	Important processes are not delayed due to unrecorded transactions.	1 day to record	1 day to record	1 day to record
Number of days all documents were not recorded within one day	Important processes are not delayed due to unrecorded transactions.	-	-	30
LandShark revenue	Business partners, as well as, the public are frequently viewing the records kept by the Register of Deeds.	\$49,857	\$55,000	\$55,000

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>REGISTER OF DEEDS</b>											
<u>Revenues</u>											
Tax Levy	(328,697)	(327,204)	(321,800)	(320,434)	(320,434)	(319,341)	1,093	0.34%	None	0	0
Other Taxes	245,920	234,296	236,646	200,000	190,000	195,000	5,000	2.63%			
User Fees	398,548	427,006	354,646	350,000	355,000	355,000	0	0.00%	2019 Total	0	0
Total Revenues	315,771	334,098	269,492	229,566	224,566	230,659	6,093	2.71%			
<u>Expenses</u>											
Labor	129,915	132,681	138,990	140,897	140,897	143,142	2,245	1.59%	2020	0	0
Labor Benefits	61,968	62,758	64,945	68,073	68,073	71,032	2,959	4.35%	2021	0	0
Supplies & Services	14,237	16,697	15,340	15,696	15,596	16,485	889	5.70%	2022	0	0
Addition to Fund Balance	109,651	121,961	50,217	4,900	0	0	0	0.00%	2023	0	0
Total Expenses	315,771	334,098	269,492	229,566	224,566	230,659	6,093	2.71%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

Department: Register of Deeds

**Changes and Highlights to the Department's Budget:**

Revenues remain constant and we expect this to continue.

	2018 Revised Budget	Cost to Continue Operations in 2019	Change 1	Change 2	Change 3	2019 Budget Request
<b>Description of Change</b>						
Tax Levy	(320,434)	1,093				(319,341)
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	545,000	5,000				550,000
<b>Total Funding</b>	<b>224,566</b>	<b>6,093</b>	<b>0</b>			<b>230,659</b>
Labor Costs	208,969	5,205				214,174
Supplies & Services	15,597	888				16,485
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>224,566</b>	<b>6,093</b>	<b>0</b>			<b>230,659</b>

**Issues on the Horizon for the Department:**

Continue to incorporate all older records into the new system and enter grantor/grantee information found in old indexes.

Develop system for maintaining parcel numbers and associating those parcel numbers with indexed documents.

Utilize optical character recognition for indexing current and legacy documents.



SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Register of Deeds

Program # -->	1	2	3	4		Dept
Short Program Name -->	Recordings	Vitals			Outlay	Total \$

Is the Program Mandated?	Yes	Yes				
Statutory Reference	59	69				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	510,000	40,000				\$550,000
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$510,000	\$40,000	\$0	\$0	\$0	\$550,000

EXPENSES

6. Wages, Salaries, Benefits	197,336	16,838	0	0	N/A	\$214,174
7. Other Expenses	14,985	1,500				\$16,485
8. TOTAL EXPENSES	\$212,321	\$18,338	\$0	\$0	\$0	\$230,659

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	(\$297,679)	(\$21,662)	\$0	\$0	\$0	(\$319,341)
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: REGISTER OF DEEDS</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10013 REGISTER OF DEEDS REVENUE</b>										
411100 GENERAL PROPERTY TAXES	327,204.00	327,204.00	321,800.00	321,800.00	100%	160,217.18	320,434.00	320,434.00	319,341.00	1,093.00
419100 REAL ESTATE TRANSFER TAX	-185,000.00	-234,296.06	-185,000.00	-236,645.88	128%	-125,216.70	-190,000.00	-200,000.00	-195,000.00	5,000.00
451150 REGISTER OF DEEDS FEES	-305,000.00	-364,999.00	-305,000.00	-304,789.20	100%	-141,282.60	-295,000.00	-295,000.00	-300,000.00	5,000.00
451650 ELECTRONIC COPIES	-55,000.00	-62,006.82	-55,000.00	-49,857.11	91%	-32,173.76	-60,000.00	-55,000.00	-55,000.00	-5,000.00
<b>TOTAL REGISTER OF DEEDS REVENUE</b>	<b>-217,796.00</b>	<b>-334,097.88</b>	<b>-223,200.00</b>	<b>-269,492.19</b>	<b>121%</b>	<b>-138,455.88</b>	<b>-224,566.00</b>	<b>-229,566.00</b>	<b>-230,659.00</b>	<b>6,093.00</b>
<b>10013170 REGISTER OF DEEDS</b>										
511100 SALARIES PERMANENT REGULAR	131,779.00	131,959.33	138,249.00	138,227.76	100%	69,617.19	140,095.00	140,095.00	142,300.00	2,205.00
511900 LONGEVITY-FULL TIME	722.00	721.80	762.00	761.80	100%	0.00	802.00	802.00	842.00	40.00
514100 FICA & MEDICARE TAX	10,136.00	9,579.71	10,634.00	10,038.02	94%	4,920.13	10,779.00	10,779.00	10,950.00	171.00
514200 RETIREMENT-COUNTY SHARE	8,745.00	8,761.04	9,453.00	9,445.11	100%	4,658.42	9,440.00	9,440.00	9,376.00	-64.00
514400 HEALTH INSURANCE COUNTY SHARE	44,210.00	44,283.84	45,095.00	45,311.10	100%	25,835.16	47,696.00	47,696.00	50,557.00	2,861.00
514500 LIFE INSURANCE COUNTY SHARE	56.00	65.92	56.00	72.66	130%	37.40	73.00	73.00	77.00	4.00
514600 WORKERS COMPENSATION	93.00	67.95	97.00	78.41	81%	41.73	85.00	85.00	72.00	-13.00
522500 TELEPHONE & DAIN LINE	175.00	19.19	100.00	54.66	55%	24.75	100.00	100.00	100.00	0.00
524800 MAINTENANCE AGREEMENT	1,000.00	225.55	1,200.00	14.83	1%	8.91	300.00	300.00	300.00	0.00
531100 POSTAGE AND BOX RENT	4,000.00	4,082.84	3,000.00	4,165.97	139%	2,043.85	3,000.00	3,500.00	3,500.00	500.00
531200 OFFICE SUPPLIES AND EXPENSE	2,000.00	960.19	2,000.00	992.77	50%	509.96	2,000.00	2,000.00	2,000.00	0.00
531500 FORMS AND PRINTING	1,000.00	1,213.20	1,000.00	1,118.20	112%	1,090.60	1,000.00	1,100.00	1,100.00	100.00
531600 RECORD BOOKS AND BINDERS	750.00	0.00	2,900.00	332.13	11%	0.00	500.00	0.00	250.00	-250.00
531700 REBINDING	0.00	0.00	0.00	1,265.60	0%	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	11,565.00	8,966.41	7,089.00	6,343.96	89%	2,555.23	7,136.00	7,136.00	7,615.00	479.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	60.00	60.00
532400 MEMBERSHIP DUES	600.00	375.00	600.00	365.00	61%	275.00	600.00	600.00	600.00	0.00
533200 MILEAGE	550.00	499.50	550.00	483.89	88%	396.90	550.00	550.00	550.00	0.00
533500 MEALS AND LODGING	400.00	348.00	400.00	196.00	49%	0.00	400.00	400.00	400.00	0.00
552100 OFFICIALS BONDS	15.00	7.01	15.00	7.01	47%	7.01	10.00	10.00	10.00	0.00
<b>TOTAL REGISTER OF DEEDS</b>	<b>217,796.00</b>	<b>212,136.48</b>	<b>223,200.00</b>	<b>219,274.88</b>	<b>98%</b>	<b>112,022.24</b>	<b>224,566.00</b>	<b>224,666.00</b>	<b>230,659.00</b>	<b>6,093.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-217,796.00</b>	<b>-334,097.88</b>	<b>-223,200.00</b>	<b>-269,492.19</b>	<b>121%</b>	<b>-138,455.88</b>	<b>-224,566.00</b>	<b>-229,566.00</b>	<b>-230,659.00</b>	<b>6,093.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>217,796.00</b>	<b>212,136.48</b>	<b>223,200.00</b>	<b>219,274.88</b>	<b>98%</b>	<b>112,022.24</b>	<b>224,566.00</b>	<b>224,666.00</b>	<b>230,659.00</b>	<b>6,093.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-121,961.40</b>	<b>0.00</b>	<b>-50,217.31</b>		<b>-26,433.64</b>	<b>0.00</b>	<b>-4,900.00</b>	<b>0.00</b>	

## Surveyor

### Department Vision - Where the department would ideally like to be

The County Surveyor's office is responsible for conducting and/or overseeing all activity with regards to remonumentation, maintenance and perpetuation of the physical corners of the Public Land Survey System (PLSS). The Surveyor's office is the repository for records pertaining to the PLSS, real property boundaries and geodetic control information within the County. The County Surveyor is responsible for developing, maintaining, and providing access to these records by Surveyors, other professionals and the general public as well as other Departments in County, State, and Federal Government. Additionally, by provisions of the County Surveyor Ordinance, the County Surveyor is responsible for critical review of Certified Survey Maps and Plats of Surveys, an authority which has never been provided for by State Statutes. This is very positive advancement in the level of service that is being provided to the people of Sauk County.

### Department Mission - Major reasons for the department's existence and purpose in County government

To provide for the remonumentation and maintenance of the Public Land Survey System (PLSS), being the Section Corners and Quarter Corners throughout Sauk County. It is also the responsibility of the County Surveyor to provide mediation and resolution of controversies, disputes, and questions with regards to the locations of those corners, and also, through the provisions of the County Surveyor Ordinance, with regards to any and all surveys conducted in the county. The County Surveyor is also responsible for filing survey maps and reports of remonumentation and perpetuation of the 2,912 original PLSS corners, as well as the PLSS corners not originally monumented, and providing copies of these documents as they are requested. The County Surveyor may also be responsible for providing or administering Surveying related support services to other departments in the County as requested and where sufficient funding is provided.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Encourage economic development  
Stewardship of natural resources  
Development of cultural, social, and community values

### Specific Strategic Issues Addressed

Changing statutory authority (state/feds) impeding local decision-making

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Complete Remonumentation of Lost Corners	Annual Reports	Reestablish at least 15 missing or lost PLSS corners.	Ongoing
Statutory Corner Maintenance Continued	Annual Reports	Perpetuate at least 5% of total corners in the County annually as per Statutes.	Ongoing annually
Establish Internet Availability of Old and New Records	Annual Reports	Continue recording, maintaining, and updating survey records.	Ongoing
Provide availability of Survey Records via Internet	Annual Reports	Establish and maintain Internet availability of Survey records.	Ongoing
Provide accurate locations for PLSS Corners, County-wide.	Annual Reports	Establish G.P.S. coordinates on all County PLSS corners.	12/31/2020
Finish Filling In Gaps From Past County Surveyors	Annual Reports	Complete tie sheets database updates	Ongoing annually

### Program Evaluation

Program Title	Program Description	Mandates and References	2019 Budget	FTE's	Key Outcome Indicator(s)	
Surveyor	Continue remonumentation, maintenance, and perpetuation of the PLSS corners. Respond to and help resolve issues with regards to PLSS corners and Surveys. Coordinate with Conservation, Planning & Zoning, Land Information, Treasurer, and other Departments as well as with other public and private parties in reviewing Certified Survey Maps, Condominium Plats, and Plats of Survey which have been submitted. Provide information and education to other units of Government and the general public. Coordination and cooperation with Mapping Department, Land Information Officer and Land Records Council in providing for scanning of new records, database maintenance, and preparations in an ongoing effort to provide internet access to the public of all County Survey Records.	Wis. Stats. 59.45 and 59.74 Sauk County Code of Ordinances, Ch. 43.65	User Fees / Misc	\$0	1.00	G.P.S. Coordinates Map Production Document scans
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$49,947		
			Operating Expenses	\$31,079		
			<b>TOTAL EXPENSES</b>	<b>\$81,026</b>		
<b>COUNTY LEVY</b>	<b>\$81,026</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$0</b>	1.00	
			<b>TOTAL EXPENSES</b>	<b>\$81,026</b>		
			<b>COUNTY LEVY</b>	<b>\$81,026</b>		

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
Corner Remonumentation	17	15	15
Corner Maintenance	180	200	200
G.P.S. Coordinates on corners	172	200	200
Review of Plats of Survey	202	200	200
Number of Standard Corners	2,912	2,912	2,912

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Document Scans Section Corner Tie Sheets and Section Summaries	Documents hyperlinked to GIS map to facilitate on-line research	192	200	200
G.P.S. Coordinates Map Production - Number of coordinate sets	G.P.S. maps show relationships between all corners to facilitate error corrections	172	200	200

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>SURVEYOR</b>											
<u>Revenues</u>											
Tax Levy	81,232	81,619	81,346	81,346	81,346	81,026	(320)	-0.39%	None	0	0
Intergovernmental	0	0	4,619	0	0	0	0	0.00%	None	0	0
Total Revenues	81,232	81,619	85,965	81,346	81,346	81,026	(320)	-0.39%	2019 Total	0	0
<u>Expenses</u>											
Labor	30,785	26,628	32,566	39,251	33,221	45,882	12,661	38.11%	2020	0	0
Labor Benefits	2,716	2,271	2,816	3,450	2,920	4,065	1,145	39.21%	2021	0	0
Supplies & Services	34,250	35,978	11,399	32,129	45,205	31,079	(14,126)	-31.25%	2022	0	0
Addition to Fund Balance	13,481	16,742	39,184	6,516	0	0	0	0.00%	2023	0	0
Total Expenses	81,232	81,619	85,965	81,346	81,346	81,026	(320)	-0.39%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

**Department: SURVEYOR**

**Changes and Highlights to the Department's Budget:**

In cooperation with Mapping Department personnel, as well as several Limited Term Employees (LTE) the modern County Survey Records are nearly all available through one or another of the County's GIS maps. Historical (Late 1800s and early 1900s) County Survey Records have all been scanned and made available to surveyors working in the county. Continuing forward, the database of scanned historical surveys will need to be organized and hyperlinked, so that they too will be available to all users through one or another of the GIS applications. Processes are also being created and refined in cooperation with Mapping personnel to complete and then maintain online Survey Records availability. Incoming maps and tie sheets are all now being reviewed and checked for conformance with Federal, State, and County regulations prior to being filed and made available through the online maps.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1 Decreased Bounty/Increased Remonumentation</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	81,346	(320)				81,026
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	0	0				0
<b>Total Funding</b>	<b>81,346</b>	<b>(320)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>81,026</b>
Labor Costs	36,141	31	13,775			49,947
Supplies & Services	45,205	(351)	(13,775)			31,079
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>81,346</b>	<b>(320)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>81,026</b>

**Issues on the Horizon for the Department:**

County Surveyor is continuing to develop a more cooperative relationship with Land Information personnel in creating better and more user friendly connections between County GIS and other online services and county survey records in order to simplify the work of researchers and overall accuracy and availability of information provided by the County through the internet. New efforts are being directed at using GPS derived coordinates to make adjustments in the online Mapping services, such that the visual accuracy will be MUCH improved. During the implementation phase, some inaccuracies in coordinates and/or other mistakes on tie sheets and other documents are being discovered which, in many cases, will require field investigation. Many of the remaining corners in the county without GPS coordinates are in extremely difficult locations and will require increased compensation for private surveyors and / or considerably increased County Surveyor field hours.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: SURVEYOR

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Surveyor					

Is the Program Mandated?	Yes					
Statutory Reference	59.45 & 59.74					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0

EXPENSES

6. Wages, Salaries, Benefits	49,947	0	0	0	N/A	\$49,947
7. Other Expenses	31,079					\$31,079
8. TOTAL EXPENSES	\$81,026	\$0	\$0	\$0	\$0	\$81,026

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$81,026	\$0	\$0	\$0	\$0	\$81,026
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: COUNTY SURVEYOR</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10016 COUNTY SURVEYOR</b>										
411100 GENERAL PROPERTY TAXES	-81,619.00	-81,619.00	-81,346.00	-81,346.00	100%	-40,673.18	-81,346.00	-81,346.00	-81,026.00	-320.00
472490 LOCAL GOVT/AGENCY PAYMENTS	0.00	0.00	0.00	-4,618.71	0%	0.00	0.00	0.00	0.00	0.00
<b>TOTAL COUNTY SURVEYOR</b>	<b>-81,619.00</b>	<b>-81,619.00</b>	<b>-81,346.00</b>	<b>-85,964.71</b>	<b>106%</b>	<b>-40,673.18</b>	<b>-81,346.00</b>	<b>-81,346.00</b>	<b>-81,026.00</b>	<b>-320.00</b>
<b>10016171 COUNTY SURVEYOR</b>										
511100 SALARIES PERMANENT REGULAR	8,887.00	10,129.50	9,075.00	9,067.50	100%	4,604.34	9,251.00	9,251.00	9,251.00	0.00
512700 WAGES-PART TIME-NO BENEFITS	23,970.00	16,498.50	23,970.00	23,498.25	98%	6,171.00	23,970.00	30,000.00	36,631.00	12,661.00
514100 FICA & MEDICARE TAX	2,514.00	2,037.04	2,528.00	2,491.27	99%	824.34	2,541.00	3,003.00	3,510.00	969.00
514600 WORKERS COMPENSATION	394.00	233.87	410.00	324.71	79%	122.85	379.00	447.00	555.00	176.00
520300 MONUMENTATION (FIELD)	500.00	0.00	500.00	0.00	0%	0.00	500.00	500.00	500.00	0.00
520400 CERTIFIED SURVEY REVIEW	0.00	150.00	150.00	0.00	0%	90.00	150.00	150.00	150.00	0.00
520500 MONUMENTATION MAINT & PRES	40,000.00	30,218.00	39,000.00	7,200.00	18%	8,000.00	38,775.00	25,000.00	25,000.00	-13,775.00
522500 TELEPHONE & DAIN LINE	30.00	16.26	30.00	17.29	58%	4.69	30.00	30.00	30.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	500.00	495.38	500.00	0.00	0%	0.00	500.00	1,200.00	500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	3,661.00	3,661.64	4,070.00	4,069.55	100%	3,396.35	4,137.00	4,137.00	3,786.00	-351.00
532400 MEMBERSHIP DUES	150.00	100.00	100.00	100.00	100%	100.00	100.00	100.00	100.00	0.00
536300 MONUMENTS,SIGNS,POSTS,ETC	1,000.00	1,325.00	1,000.00	0.00	0%	0.00	1,000.00	1,000.00	1,000.00	0.00
552100 OFFICIALS BONDS	13.00	11.68	13.00	11.68	90%	11.68	13.00	12.00	13.00	0.00
<b>TOTAL COUNTY SURVEYOR</b>	<b>81,619.00</b>	<b>64,876.87</b>	<b>81,346.00</b>	<b>46,780.25</b>	<b>58%</b>	<b>23,325.25</b>	<b>81,346.00</b>	<b>74,830.00</b>	<b>81,026.00</b>	<b>-320.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-81,619.00</b>	<b>-81,619.00</b>	<b>-81,346.00</b>	<b>-85,964.71</b>	<b>106%</b>	<b>-40,673.18</b>	<b>-81,346.00</b>	<b>-81,346.00</b>	<b>-81,026.00</b>	<b>-320.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>81,619.00</b>	<b>64,876.87</b>	<b>81,346.00</b>	<b>46,780.25</b>	<b>58%</b>	<b>23,325.25</b>	<b>81,346.00</b>	<b>74,830.00</b>	<b>81,026.00</b>	<b>-320.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-16,742.13</b>	<b>0.00</b>	<b>-39,184.46</b>		<b>-17,347.93</b>	<b>0.00</b>	<b>-6,516.00</b>	<b>0.00</b>	

# UW Extension

## Department Vision - Where the department would ideally like to be

A thriving, well-known and sought-out educational resource that reflects the rich diversity of the state.

## Department Mission - Major reasons for the department's existence and purpose in County government

We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

## Elements of Countywide Mission Fulfilled

- Provide fiscally responsible / essential services
- Promote safe community
- Encourage economic development
- Stewardship of natural resources
- Development of cultural, social, and community values

## Specific Strategic Issues Addressed

- Placemaking to support economic development
- Creating and maintaining a sustainable livable community (environmental stewardship, good wages)
- Declining/unpredictable financial support (highways, Medicaid, other)
- Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)
- Maintain transportation network and services (Baraboo highway shop, other transportation networks, broadband)
- Carbon neutral facilities
- Changing statutory authority (state/federal) impeding local decision-making
- Mental health, family health, and aging and disability awareness and education

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Ensure Wisconsin's agriculture sector remains strong and competitive while conserving and protecting natural resources.	Farmers are asked to evaluate the effectiveness of the educational programming.	Ag producers will be visited on-farm by UW-Extension Ag educator to address current and future on-farm concerns.	12/31/2019
		Ag educator will work with producers to improve farm business profitability and lifestyles through informed decision-making: including strategic planning, financial management, business agreements, beginning farmer programs, dairy and grain price risk management, human resource management, farm succession and retirement planning.	12/31/2019
		Offer educational programming and training in contemporary agriculture related topics.	12/31/2019
		Respond to emerging issues affecting agriculture including droughts, floods, animal/plant diseases.	12/31/2019
		At least 50 farmers will attend a pesticide applicator certification training that will permit them to use and handle pesticides. DATCP requirement.	4/1/2019



## UW Extension

Support and enhance the art and science of ornamental plant, turf, vegetable, fruit and nut production for both utility and beauty.	Master Gardener volunteer hours are tracked and recorded.	At least 20 new Master Gardeners will become certified through an extensive training program. Master Gardeners are volunteers that educate the public about gardening and natural resources. Annually the Sauk County Master Gardener donate over 900 hours of community service to Sauk County.	11/30/2019
	Evaluations are conducted to measure progress toward the learning objectives.	Develop and implement educational programs/resources related to horticulture including plant selection/cultivation, plant/insect identification and disease diagnostics. This includes developing a "Million Pollinator Garden" designed to demonstrate the importance of pollinators.	12/31/2019
	Measure how many residents have space to grown their own food	Continue to develop and coordinate community gardens in Prairie du Sac and Reedsburg.	12/31/2019
Strengthen organizations, collaborations and teams by building their capacity to address priority issues and effectively create change.	Evaluations are conducted to measure progress toward the organizations' goals	Develop and facilitate organizational development processes (i.e. strategic planning) for organizations and local units of government as requested.	12/31/2019
Build strong communities through economic development, land use planning, and local government education.	Progress of Sauk County's placemaking effort will be evaluated by the Economic Development Committee.	Partner with Sauk County leadership to implement a placemaking initiative in Sauk County. This includes continued support for Design Reedsburg's revitalization efforts.	12/31/2019
	Increase workforce diversity in the Madison region.	Partner with MadREP and the Urban League to develop and strengthen diversity and inclusivity initiatives to bolster economic development throughout the region. This includes conducting an annual workforce diversity survey and developing best practices/tools to increase workforce diversity.	5/1/2019
	A world-class recreational trail is developed and utilized.	Support the Great Sauk State Trail development and expansion efforts. This could include outlining planning processes, developing processes to incorporate public input on trail decisions, and support for the Friend's group.	12/31/2019
	Evaluations conducted to ensure goals were met.	Partner with local governments and economic development entities as needed to address community issues. Past initiatives have included retail market analyses, downtown revitalization, community marketing efforts, etc.	12/31/2019
	Sauk County's natural and cultural assets are valued and protected.	Promote Sauk County's natural and culture resources. Distribute 5,000 Sauk County maps featuring natural and heritage tourism resources and 500 Baraboo River recreational water trail maps.	12/31/2019
	Evaluations are conducted to ensure goals were met.	Conduct economic impact assessments of key sectors (i.e. Sauk County rail line, natural resource nonprofits) as needed. The purpose of the analyses is to provide objective information for decision makers.	12/31/2019
	The number of women on local government boards and commissions increase.	Develop a curriculum for recruiters to encourage more women to run for local elected office.	2/1/2019
Protect and preserve Sauk County's natural resources.	Well owners test their water more frequently and have knowledge of the options to address water quality issues.	Partner to conduct an annual well water testing program. Participants will test their private well water and attend an educational program designed to help them interpret their results and options to address potential issues.	5/30/2019
	Residents can make informed decisions regarding issues impacting their soil and well water.	Provide kits for Sauk County residents to have their private well water and soil (garden and lawn) tested.	12/31/2019

## UW Extension

Build human capital through the education, development and support of leaders to serve their communities and the workforce of Sauk County.	4-H Volunteers have the knowledge, skills, and abilities to create environments for positive youth development. Demonstrated through growth of 4-H clubs, project meetings, etc.	Advise the Sauk County 4-H Sr. Leader Association, advise countywide 4-H committees, conduct new adult volunteer orientations at least four times per year, conduct 4-H club leadership trainings, conduct project leader trainings, facilitate 4-H club leader and countywide project leader meetings, and provide ongoing support, guidance, development as needed for all 4-H volunteer leaders.	12/31/2019
	Older youth will have the knowledge, skills and abilities to have equal voice in the leadership of the Sauk County 4-H Youth Development Program. Demonstrated through the growth of youth serving in leadership roles.	At least 50 older youth will participate in a variety of leadership development programs including Jr. Leader Council, camp counselor training, club officer training, committee work, and community-wide youth leadership conferences.	12/31/2019
	HCE members continue to hold monthly meetings and offer educational programming throughout Sauk County.	At least 90 Sauk County Home and Community Educational (HCE) members will strengthen their community leadership skills. HCE benefits Sauk County residents through Wisconsin Bookworms, Lynn's Legacy, scholarships, financial donations, and educational offerings.	12/31/2019
	Short and long term evaluations of the SCIL program are conducted.	At least 20 emerging leaders will participate in the Sauk County Institute of Leadership (SCIL). The purpose of the program is to develop community leaders that are dedicated to a vibrant Sauk County. UWEX will develop and teach major portions of the interactive curriculum.	6/1/2019
	Parents will be offered resources and parenting classes to fulfill court ordered mandates. Childcare providers will be offered continuing education courses to meet state requirements.	Develop and implement court ordered parenting classes and certification programs for childcare providers to keep their state licenses.	12/31/2019
Create an environment where families and youth have the information, skills and assets they need to improve their quality of life and contribute to their communities.	Educational programming will be created to respond to current family issues.	Partner with communities to explore effective responses to issues affecting families such as poverty, childhood obesity, child abuse prevention, financial security, and aging.	12/31/2019
	Collaborate with county and community partners.	Serve as a catalyst for positive change by providing leadership to ensure that community systems, services, and facilities support the healthy functioning of families.	12/31/2018
	Evaluations of educational events will be conducted.	Provide education and policy, systems and/or environmental support that will encourage Sauk County residents to consume less sugar sweetened beverages	10/1/2019
	Evaluations of educational events will be conducted.	Provide education and policy, systems and/or environmental support that will encourage Sauk County residents to increase consumption of fruit and vegetables	10/1/2019
	Clubs and county-wide project groups complete annual Charter documentation.	At least 500 youth will participate in 4-H clubs and associated activities throughout Sauk County.	12/31/2019
	Evaluations of FoodWise educational events will be conducted.	At least 1,200 Sauk County residents will receive nutrition education at various locations such as elementary schools, food pantries, Head Start, and summer youth programs through the FoodWise program.	10/1/2019

### Program Evaluation

Program Title	Program Description	Mandates and References	2019 BUDGET		FTE's	Key Outcome Indicator(s)
Agriculture	Help farmers compete in an increasingly challenging, volatile marketplace. Backed by University research, Agriculture and Natural Resources Educators balance farm profitability and production of high quality food with a continuing concern for the environment. Extension educators work with individual farmers and farmer networks, home and community gardeners, commercial horticulture and nursery businesses, and consumers of agricultural products in urban as well as rural areas.	Wis Admin ATCP 29 (Pesticide Applicator Training)	User Fees / Misc.	\$2,503	0.20	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$2,503</b>		
			Wages & Benefits	\$11,995		
			Operating Expenses	\$58,038		
			<b>TOTAL EXPENSES</b>	<b>\$70,033</b>		
			<b>COUNTY LEVY</b>	<b>\$67,530</b>		

## UW Extension

4-H & Youth Development	<p>Give young people opportunities to learn life skills such as decision making, responsibility, leadership, public speaking while contributing to their communities. Backed by the knowledge and research of the University, 4-H and Youth Development Educators design educational, leadership, and citizenship experiences for youth; as well as develop training and leadership development opportunities for youth and adults. Most 4-H Youth Development programs are delivered directly through local adult volunteers in 4-H clubs and by collaborating with other local organizations.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$1,603</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$1,603</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$54,232</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$38,245</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$92,477</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$90,874</b></td></tr> </table>	User Fees / Misc.	\$1,603	Grants	\$0	<b>TOTAL REVENUES</b>	<b>\$1,603</b>	Wages & Benefits	\$54,232	Operating Expenses	\$38,245	<b>TOTAL EXPENSES</b>	<b>\$92,477</b>	<b>COUNTY LEVY</b>	<b>\$90,874</b>	1.10	
User Fees / Misc.	\$1,603																		
Grants	\$0																		
<b>TOTAL REVENUES</b>	<b>\$1,603</b>																		
Wages & Benefits	\$54,232																		
Operating Expenses	\$38,245																		
<b>TOTAL EXPENSES</b>	<b>\$92,477</b>																		
<b>COUNTY LEVY</b>	<b>\$90,874</b>																		
Human Development & Relationship	<p>Help families thrive in a rapidly changing world. Backed by University research, Family Living Educators work with families to help them solve problems and improve their quality of life. This education meets family needs throughout the life span -- from improving prenatal nutrition and parenting skills to supporting family caregivers of older adults. Programs target the unique needs of Sauk County. Family Living Educators provide education and research and partner with community organizations and agencies to build strong families. FoodWise, previously known as the Wisconsin Nutrition Education Program (WNEP), provides nutritional education encompassing the topics of stretching food dollars, making healthy choices, and practicing proper food safety to FoodShare eligible audiences.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$1,603</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$1,603</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$15,226</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$47,375</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$62,601</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$60,998</b></td></tr> </table>	User Fees / Misc.	\$1,603	Grants	\$0	<b>TOTAL REVENUES</b>	<b>\$1,603</b>	Wages & Benefits	\$15,226	Operating Expenses	\$47,375	<b>TOTAL EXPENSES</b>	<b>\$62,601</b>	<b>COUNTY LEVY</b>	<b>\$60,998</b>	0.25	Dollar value of education programs offered
User Fees / Misc.	\$1,603																		
Grants	\$0																		
<b>TOTAL REVENUES</b>	<b>\$1,603</b>																		
Wages & Benefits	\$15,226																		
Operating Expenses	\$47,375																		
<b>TOTAL EXPENSES</b>	<b>\$62,601</b>																		
<b>COUNTY LEVY</b>	<b>\$60,998</b>																		
Community Development	<p>Help Wisconsin communities deal with challenges including resource constraints, downtown revitalization, community growth and planning issues, environmental protection, and quality of life issues. Community Development Educators also provide strategic planning, community leadership and nonprofit development programs. Priorities include:</p> <ul style="list-style-type: none"> <li>- Helping local governments meet the changing needs of their constituents.</li> <li>- Creating awareness about local government issues and opportunities throughout Sauk County by involving residents in decision-making processes.</li> <li>- Building stronger community leaders through the Sauk County Institute of Leadership (SCIL) program.</li> <li>- Helping communities effectively meet the challenges associated with growth management and land use planning.</li> <li>- Strengthening local nonprofit organizations.</li> <li>- Collaborate department-wide and through our UW Extension, Arts &amp; Culture Committee to strengthen the offerings and economic impact of arts and culture in Sauk County.</li> </ul>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$9,604</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$9,604</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$21,379</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$70,935</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$92,314</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$82,710</b></td></tr> </table>	User Fees / Misc.	\$9,604	Grants	\$0	<b>TOTAL REVENUES</b>	<b>\$9,604</b>	Wages & Benefits	\$21,379	Operating Expenses	\$70,935	<b>TOTAL EXPENSES</b>	<b>\$92,314</b>	<b>COUNTY LEVY</b>	<b>\$82,710</b>	0.35	Percent of Leadership graduates with substantial roles in community.
User Fees / Misc.	\$9,604																		
Grants	\$0																		
<b>TOTAL REVENUES</b>	<b>\$9,604</b>																		
Wages & Benefits	\$21,379																		
Operating Expenses	\$70,935																		
<b>TOTAL EXPENSES</b>	<b>\$92,314</b>																		
<b>COUNTY LEVY</b>	<b>\$82,710</b>																		
Horticulture	<p>Consumer oriented services that are logically connected to the core mission of Extension education in the four key program areas. Examples of this work include: teaching through classes and seminars; soil samples for lawns and gardens; consultation on home, lawn, and garden pests; Integrated Pest Management (IPM); community involvement; hands-on workshops; administering the Master Gardener Training program biannually. Much time is spent identifying needs and problem solving with the general public. Specialists are frequently consulted to address citizen concerns.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$500</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$500</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$26,538</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$1,057</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$27,595</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$27,095</b></td></tr> </table>	User Fees / Misc.	\$500	Grants	\$0	<b>TOTAL REVENUES</b>	<b>\$500</b>	Wages & Benefits	\$26,538	Operating Expenses	\$1,057	<b>TOTAL EXPENSES</b>	<b>\$27,595</b>	<b>COUNTY LEVY</b>	<b>\$27,095</b>	0.56	Volunteer hours Pounds of food distributed
User Fees / Misc.	\$500																		
Grants	\$0																		
<b>TOTAL REVENUES</b>	<b>\$500</b>																		
Wages & Benefits	\$26,538																		
Operating Expenses	\$1,057																		
<b>TOTAL EXPENSES</b>	<b>\$27,595</b>																		
<b>COUNTY LEVY</b>	<b>\$27,095</b>																		

## UW Extension

Arts and Culture	Arts, Humanities, and Historic Preservation (AHHP) and Good Idea Grant Programs: administer annual and monthly grant programs; file Wisconsin Arts Board Final Report/Regranting Grant application annually; generate contracts for AHHP grants and process payments for all grant recipients; collect final reports on all projects and reconcile financial reports on same. SEE ARTS & CULTURE BUDGET FOR BUDGET FIGURES.		User Fees / Misc.	\$0	0.25
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			Wages & Benefits	<b>\$15,226</b>	
			Operating Expenses	\$0	
			<b>TOTAL EXPENSES</b>	<b>\$15,226</b>	
<b>COUNTY LEVY</b>	<b>\$15,226</b>				
Agriculture Society	Oversee annual appropriation request and process the request for payment.	Wis Stat § 59.56(14)	User Fees / Misc.	\$0	-
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			Wages & Benefits	\$0	
			Operating Expenses	\$25,000	
			<b>TOTAL EXPENSES</b>	<b>\$25,000</b>	
<b>COUNTY LEVY</b>	<b>\$25,000</b>				
Totals			<b>TOTAL REVENUES</b>	<b>\$15,813</b>	2.71
			<b>TOTAL EXPENSES</b>	<b>\$385,246</b>	
			<b>COUNTY LEVY</b>	<b>\$369,433</b>	

### Output Measures - How much are we doing?

Description	2017 Actual	2018 Estimate	2019 Budget
Number of Sauk County farm families who received financial analysis, technical assistance and planning services from Sauk County UW-Extension.	0	0	7
Number of people who attended agricultural educational programming and workshops.	0	0	72
Number of farm families contacted about transitioning their farm.	0	0	10
Number of garden plots available for Sauk County residents provided by Sauk County Master Gardener Association.	36	48	50
Number of volunteer hours by UW-Extension Sauk County Master Gardeners.	2,542	2,500	2,600
Number of local stakeholders that actively participate in the Sauk County Institute of Leadership each year including board members, speakers, and participants.	160	15	150
Number of nonprofit organizations and local government participants involved in planning programs with the Communities Educator.	400	400	350
Number of Intercounty Coordinating Committee (ICC) members that participate in the Sauk County sessions.	50	50	30
Number of households that participated in the Sauk County Rural Drinking Water testing program.	78	116	100
Number of client contacts made by the Sauk County UWEX FoodWise program.	746	800	800
Number of Head Start children who benefited from early literacy education through the Wisconsin Bookworms™ program.	347	347	347
Number of children positively influenced by childcare programming developed by the Sauk County UW Extension Human Development Educator.	0	0	500
Number of adults and youth reached by environmental activities through the 4-H program.	600	600	600
Number of adults who served as certified Sauk County 4-H volunteers.	141	140	140
Number of youth enrolled as members of Sauk County 4-H Clubs.	539	517	500
Number of youth who participated in youth leadership programs.	125	125	140

## UW Extension

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2017 Actual	2018 Estimate	2019 Budget
Estimated dollar value of the financial analysis and planning services provided to Sauk County farmers by the Sauk County agriculture educator.	Sauk County farm families received financial analysis, technical assistance and planning services from Sauk County UW-Extension.	\$0	\$0	\$50,000
Dollar value of construction projects that resulted from visits by UW-Extension agricultural engineers.	Sauk County farm families received financial analysis, technical assistance and planning services from Sauk County UW-Extension.	\$0	\$0	\$100,000
Number of pounds of food donated to the Sauk Prairie Area Food Pantry that was produced in the Prairie du Sac Community Garden.	Sauk Prairie Area Food Pantry clients have access to fresh fruits and vegetables.	1000	750	750
Horticulture volunteer hours.	Sauk County Master Gardeners (SCMGA) do volunteer work throughout Sauk County on various beautification projects, speaking engagements, educational programming and community gardens.	3568	3500	4000
Total dollar value of the strategic planning services provided through the Community Development Educator (estimate based on cost of a planning consultant).	Consultants hired to do organizational development/strategic planning for non-profits and local units of government may be cost prohibitive, but UWEX can offer educational services that help these organizations be more effective.	\$40,000	\$40,000	\$20,000
Percent of Sauk County Institute of Leadership (SCIL) graduates that will take on substantial new leadership roles in their communities or places of work (based on 10 year program evaluation).	Community members are taking on new leadership roles in Sauk County, in part, as a result of the SCIL program.	95%	95%	95%
Percent of nonprofit organizations and local government entities that claim to make more decisions that are informed and take more effective actions based on UW-Extension educational programming (based on evaluations).	Evaluations have indicated that the organizations that have worked with the Community Development educator have been more strategic in their decision-making and have greater impacts as a result of working with UW-Extension.	90%	90%	90%
Percent Sauk County well water testing program participants that are making more informed decisions and taking action where appropriate to improve their drinking water as a result of UW-Extension educational programming.	According to program evaluations the vast majority of Sauk County well water testing program participants have learned more about their private well systems and have taken steps to improve their water quality as a result of the educational program.	95%	95%	95%
Total dollar value of HCE volunteers (based on 3 hours per month at a rate of \$10 per hour or \$360 per volunteer).		\$54,000	\$32,400	\$35,000
Total dollar value of money saved in future costs as a result of nutrition education provided by FoodWise	"Every dollar spend on high-quality education and childcare programs saves \$17 in future costs for intervention" Elizabeth Burmaster, Wisconsin School Super intendent, December 4, 2004. For FoodWise education, this means that investing in early nutrition education helps to prevent future healthcare costs in the future by educating before health concerns arise.	\$35,792	\$35,792	\$43,195
Total dollar value brought in to the Wisconsin Dells School District through the Dells Area Alliance for Young Children.		\$4,500	\$0	\$2,250
Total dollar value of free, confidential financial counseling for Sauk County families (1 hour at \$40 per hour).	Sauk County families will be more financially stable.	\$750	\$0	\$500
Total dollar value of adult 4-H volunteers (based on 75 hours per year at a rate of \$24.14 per hour or \$1,810.50 per volunteer).		\$244,418	\$240,000	\$240,000

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated	2018 Amended Budget	2019 Budget	\$ Change from 2018 Amended to 2019 Budget	% Change from 2018 Amended to 2019 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>UW-EXTENSION</b>											
<u>Revenues</u>											
Tax Levy	330,471	361,123	357,005	385,072	385,072	369,434	(15,638)	-4.06%	None	0	0
Grants & Aids	7,030	5,012	3,413	3,413	3,413	3,413	0	0.00%			
User Fees	19,153	21,646	12,584	17,675	12,400	12,400	0	0.00%	2019 Total	0	0
Interest	0	0	0	0	0	0	0	0.00%			
Miscellaneous	0	0	0	0	0	0	0	0.00%			
Use of Fund Balance	0	0	0	735	9,102	0	(9,102)	-100.00%	2020	0	0
									2021	0	0
Total Revenues	356,654	387,781	373,002	406,895	409,987	385,247	(24,740)	-6.03%	2022	0	0
									2023	0	0
<u>Expenses</u>											
Labor	97,869	104,701	105,649	109,487	109,487	113,026	3,539	3.23%			
Labor Benefits	23,731	16,728	33,256	36,426	36,426	31,570	(4,856)	-13.33%			
Supplies & Services	222,959	227,786	146,253	260,982	264,074	240,651	(23,423)	-8.87%			
Addition to Fund Balance	12,095	38,566	87,844	0	0	0	0	0.00%			
Total Expenses	356,654	387,781	373,002	406,895	409,987	385,247	(24,740)	-6.03%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Includes Budgeted Outside Agency Requests:  
Agricultural Society (Fair Board) \$25,000  
Sauk County Institute of Leadership \$8,000

**SAUK COUNTY, WISCONSIN  
2019 BUDGET  
HIGHLIGHTS**

**Department: UW-Extension**

**Changes and Highlights to the Department's Budget:**

**1) UWEX Educator Contracts:** The contract line represents a portion of the salary and benefits for the four Sauk County UW-Extension educators.  
 \*Decrease of \$19,037 in this line includes hiring a shared (.50FTE) Agricultural Educator and shared (.05FTE) Human Development Educator for Sauk County.  
 \*Adding \$1,500 (\$500 per 1.0 FTE) for professional development funds.  
 \*Community Development Educator position will continue at .40FTE. (.20 will be county-funded, .20 co-funded with state)  
 \*Discount will continue at \$10,000 for 2019; but will be zero in 2020. UWEX Committee wishes to levy for \$5,000 in 2019, then levy for \$10,000 in 2020 to smooth the impact.

**2) Sauk County Institute of Leadership (SCIL) Outside Agency Request:** Increase by \$4,000 to a total of \$8,000. The SCIL program is part of the Sauk County Placemaking initiative.

	<b>2018 Revised Budget</b>	<b>Cost to Continue Operations in 2019</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>Change 4</b>	<b>2019 Budget Request</b>
<b>Description of Change</b>			<b>Agent Contracts</b>	<b>SCIL Program</b>			
Tax Levy	385,072	(601)	(19,037)	4,000			369,434
Use of Fund Balance or Carry forward Funds	9,102	(9,102)					0
All Other Revenues	15,813	0					15,813
<b>Total Funding</b>	<b>409,987</b>	<b>(9,703)</b>	<b>(19,037)</b>	<b>4,000</b>	<b>0</b>	<b>0</b>	<b>385,247</b>
Labor Costs	145,913	(1,317)					144,596
Supplies & Services	264,074	(8,386)	(19,037)	4,000			240,651
Capital Outlay	0	0					0
Transfers to Other Funds	0	0					0
Addition to Fund Balance	0	0					0
<b>Total Expenses</b>	<b>409,987</b>	<b>(9,703)</b>	<b>(19,037)</b>	<b>4,000</b>	<b>0</b>	<b>0</b>	<b>385,247</b>

**Issues on the Horizon for the Department:**

2019 UWEX Human Development & Relationship Educator position may become regional/shared reducing FTE from 1.0 FTE to .50 FTE resulting in a budget decrease.  
 2020 UWEX Educator Contract will discontinue the \$10,000 discount resulting in a \$10,000 budget increase.  
 The University of Wisconsin System sustained a \$250 million cut to base funding as part of the State of Wisconsin's 2015-2017 budget. The UW-Extension Cooperative Extension Service has taken a portion of that cut effective July 1, 2015. UWEX's current structure will no longer be sustainable under the new budget constraints, and UWEX administration is working to create a new "region based" structure. The new structure will be determined in 2017 and implemented over the next few years. In the meantime UWEX is working to create a new "region based" structure.

SAUK COUNTY, WISCONSIN  
 2019 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: UW-Extension

Program # -->	1	2	3	4	5	6	7		Dept
Short Program Name -->	Ag	4-H & Youth Devel	Human Devel & Relationship	Commun Devel	Horticulture	Arts/Culture	Ag Society	Outlay	Total \$

Is the Program Mandated? Statutory Reference	No	No	No	No	No	No	No		
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)	2,503	1,603	1,603	9,604	500					\$15,813
2. Grants (List)										\$0
										\$0
										\$0
										\$0
										\$0
										\$0
3. Use of Carryfwd / Fund Balance										\$0
4. Other Revenues										\$0
5. TOTAL REVENUES	\$2,503	\$1,603	\$1,603	\$9,604	\$500	\$0	\$0	\$0	\$0	\$15,813

EXPENSES

6. Wages, Salaries, Benefits	11,995	54,232	15,226	21,379	26,538	15,226	0	N/A	\$144,596
7. Other Expenses	58,038	38,245	47,375	70,935	1,057	0	25,000		\$240,650
8. TOTAL EXPENSES	\$70,033	\$92,477	\$62,601	\$92,314	\$27,595	\$15,226	\$25,000	\$0	\$385,246

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$67,530	\$90,874	\$60,998	\$82,710	\$27,095	\$15,226	\$25,000	\$0	\$369,433
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<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>		<b>2017</b>	<b>2018</b>	<b>2018</b>			<b>\$ Change</b>
<b>Department: U W EXTENSION</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>		<b>2018</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	<b>Amended to</b>
										<b>2019</b>
<b>10070 U W EXTENSION REVENUE</b>										
411100 GENERAL PROPERTY TAXES	-361,123.00	-361,123.00	-357,005.00	-357,005.00	100%	-192,536.18	-385,072.00	-385,072.00	-369,434.00	-15,638.00
424381 UWEX POSTAGE GRANT	-3,413.00	-3,413.00	-3,413.00	-3,413.00	100%	-1,706.50	-3,413.00	-3,413.00	-3,413.00	0.00
424382 STATE GRANT	0.00	-1,599.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
467000 UWX OFFICE SERVICES	-2,000.00	-5,511.50	-2,000.00	-2,989.61	149%	-1,188.06	-3,000.00	-3,000.00	-3,000.00	0.00
467150 PESTICIDE TRAINING REVENUE	-1,400.00	-2,340.00	-1,400.00	-1,020.00	73%	-2,190.00	-1,400.00	-2,190.00	-1,400.00	0.00
467170 DRINKING WATER TEST ADMIN FEES	-5,000.00	-13,263.85	-8,000.00	-8,450.00	106%	-12,485.00	-8,000.00	-12,485.00	-8,000.00	0.00
483300 SALE OF MATERIAL AND SUPPLIES	-1,000.00	-531.10	-1,000.00	-123.92	12%	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	-12,360.00	0.00	-10,022.00	0.00	0%	0.00	-9,102.00	0.00	0.00	-9,102.00
<b>TOTAL U W EXTENSION REVENUE</b>	<b>-386,296.00</b>	<b>-387,781.45</b>	<b>-382,840.00</b>	<b>-373,001.53</b>	<b>97%</b>	<b>-210,105.74</b>	<b>-409,987.00</b>	<b>-406,160.00</b>	<b>-385,247.00</b>	<b>-24,740.00</b>
<b>10070541 SAUK COUNTY FAIR BOARD</b>										
526100 AGRICULTURAL SOCIETY (FAIR)	25,000.00	25,000.00	25,000.00	25,000.00	100%	25,000.00	25,000.00	25,000.00	25,000.00	0.00
<b>TOTAL SAUK COUNTY FAIR BOARD</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>100%</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>
<b>10070560 UW EXT OFFICE</b>										
511100 SALARIES PERMANENT REGULAR	87,935.00	71,703.25	83,168.00	83,055.26	100%	43,055.60	86,693.00	86,693.00	89,910.00	3,217.00
511900 LONGEVITY-FULL TIME	637.00	180.00	200.00	200.00	100%	0.00	220.00	220.00	300.00	80.00
512100 WAGES-PART TIME	0.00	10,635.52	0.00	6,577.46	0%	0.00	0.00	0.00	0.00	0.00
512700 WAGES-PARTTIME-NO BENEFITS	23,173.00	22,181.85	22,116.00	15,816.32	72%	10,288.20	22,574.00	22,574.00	22,816.00	242.00
514100 FICA & MEDICARE TAX	8,549.00	7,959.87	8,070.00	7,825.22	97%	3,957.57	8,376.00	8,376.00	8,646.00	270.00
514200 RETIREMENT-COUNTY SHARE	5,849.00	5,090.77	5,669.00	5,657.42	100%	2,884.71	5,823.00	5,823.00	5,909.00	86.00
514400 HEALTH INSURANCE COUNTY SHARE	14,737.00	3,556.00	5,826.00	19,632.95	337%	3,337.88	22,061.00	22,061.00	16,852.00	-5,209.00
514500 LIFE INSURANCE COUNTY SHARE	11.00	15.59	17.00	25.32	149%	14.84	29.00	29.00	30.00	1.00
514600 WORKERS COMPENSATION	146.00	106.30	148.00	114.65	77%	54.90	137.00	137.00	133.00	-4.00
520600 CONTRACTS	141,514.00	125,836.00	147,797.00	40,430.00	27%	70,483.00	153,965.00	153,965.00	134,928.00	-19,037.00
522100 WATER TESTING	5,000.00	12,703.00	8,000.00	7,881.00	99%	12,601.00	8,000.00	12,485.00	8,000.00	0.00
522500 TELEPHONE & DAIN LINE	3,000.00	2,257.89	3,000.00	1,435.57	48%	733.02	3,000.00	3,000.00	3,000.00	0.00
526100 APPROPRIATION-SCIL	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	8,000.00	8,000.00
531100 POSTAGE AND BOX RENT	6,200.00	3,497.05	6,000.00	3,500.47	58%	1,136.09	6,000.00	6,000.00	6,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	9,000.00	11,328.78	10,500.00	13,388.99	128%	2,096.53	10,500.00	10,500.00	10,500.00	0.00
531400 SMALL EQUIPMENT	1,200.00	2,247.71	1,200.00	572.86	48%	145.95	1,200.00	1,200.00	1,200.00	0.00
531500 FORMS AND PRINTING	2,000.00	5,711.99	2,000.00	6,964.84	348%	167.50	2,000.00	2,000.00	2,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	9,760.00	9,615.27	10,982.00	15,317.40	139%	8,198.29	12,088.00	12,088.00	12,164.00	76.00
532200 SUBSCRIPTIONS	600.00	522.45	600.00	633.49	106%	48.00	500.00	500.00	500.00	0.00
532400 MEMBERSHIP DUES	1,000.00	503.00	1,000.00	380.00	38%	150.00	1,000.00	1,000.00	1,000.00	0.00
532500 SEMINARS AND REGISTRATIONS	400.00	0.00	200.00	0.00	0%	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	6,500.00	3,485.00	5,825.00	3,667.00	63%	690.00	5,825.00	3,000.00	3,000.00	-2,825.00
533000 PESTICIDE EXPENSES	9,560.00	4,002.74	7,997.00	1,940.51	24%	2,284.74	7,077.00	2,285.00	1,400.00	-5,677.00

<b>Fund: GENERAL FUND</b>	<b>2016</b>		<b>2017</b>	<b>2017</b>		<b>2018</b>	<b>2018</b>		<b>\$ Change</b>	
<b>Department: U W EXTENSION</b>	<b>Amended</b>	<b>2016</b>	<b>Amended</b>	<b>2017</b>	<b>%</b>	<b>6 Months</b>	<b>Amended</b>	<b>2018</b>	<b>2018</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Used</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>2019</b>	
									<b>Amended to</b>	
									<b>2019</b>	
<b>10070560 UW EXT OFFICE</b>										
533200 MILEAGE	13,000.00	9,489.56	15,000.00	7,474.48	50%	2,296.04	15,000.00	15,000.00	15,000.00	0.00
533500 MEALS AND LODGING	400.00	527.99	400.00	927.95	232%	301.34	600.00	600.00	600.00	0.00
534800 EDUCATIONAL SUPPLIES	8,500.00	8,372.44	9,500.00	13,919.66	147%	5,857.48	9,500.00	9,500.00	5,500.00	-4,000.00
534900 PROJECT SUPPLIES	2,500.00	2,500.00	2,500.00	2,500.00	100%	2,500.00	2,500.00	2,500.00	2,500.00	0.00
551000 INSURANCE	125.00	185.00	125.00	318.81	255%	359.01	319.00	359.00	359.00	40.00
<b>TOTAL UW EXT OFFICE</b>	<b>361,296.00</b>	<b>324,215.02</b>	<b>357,840.00</b>	<b>260,157.63</b>	<b>73%</b>	<b>173,641.69</b>	<b>384,987.00</b>	<b>381,895.00</b>	<b>360,247.00</b>	<b>-24,740.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-386,296.00</b>	<b>-387,781.45</b>	<b>-382,840.00</b>	<b>-373,001.53</b>	<b>97%</b>	<b>-210,105.74</b>	<b>-409,987.00</b>	<b>-406,160.00</b>	<b>-385,247.00</b>	<b>-24,740.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>386,296.00</b>	<b>349,215.02</b>	<b>382,840.00</b>	<b>285,157.63</b>	<b>74%</b>	<b>198,641.69</b>	<b>409,987.00</b>	<b>406,895.00</b>	<b>385,247.00</b>	<b>-24,740.00</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>0.00</b>	<b>-38,566.43</b>	<b>0.00</b>	<b>-87,843.90</b>		<b>-11,464.05</b>	<b>0.00</b>	<b>735.00</b>	<b>0.00</b>	

## ACRONYMS

<b>- A -</b>		<b>- E -</b>	
ADA	Americans with Disabilities Act	EAP	Emergency Assistance Program
ADL	Activities of Daily Living	ED	Economic Development
ADRC	Aging and Disability Resource Center	EM	Emergency Management
AFC	Adult Family Care	EMBS	Emergency Management, Building Services
AFDC	Aids to Families with Dependent Children	EOC	Emergency Operations Center
AFSCME	American Federation of State, County, Municipal Employees		
AODA	Alcohol and Other Drug Addictions	<b>- F -</b>	
<b>- B -</b>		FACT	Farmers and Agriculture Together
BAAP	Badger Army Ammunition Plant	FC	Family Care
BAN	Bond Anticipation Note	FDD	Facility for the Developmentally Disabled
BRPP	Baraboo Range Protection Program	FEMA	Federal Emergency Management Association
		FRSB	Flood Recovery Small Business
		FTE	Full-Time Equivalent
<b>- C -</b>		<b>- G -</b>	
CAFR	Consolidated Annual Financial Report	GAAP	Generally Accepted Accounting Principles
CASA	Court Appointed Special Advocate	GAL	Guardian Ad Litem
CBRF	Community Based Residential Facility	GASB	Governmental Accounting Standards Board
CCAP	Consolidated Courts Automation System	GFOA	Government Finance Officers Association
CDBG	Community Development Block Grant	GIS	Geographical Information System
CHIPS	Children in Need of Protective Services	GPS	Global Positioning System
CIP	Capital Improvement Plan		
CIP	Community Integration Program	<b>- H -</b>	
CJCC	Criminal Justice Coordinating Council	HARN	High Accuracy Reference Network
COG	Continuity of Government	HAZMAT	Hazardous Materials
COOP	Continuity of Operations	HCC	Health Care Center
COP	Community Options Program	HCE	Home, Community, Education
CMO	Care Management Organization	HIPAA	Health Insurance Portability & Accountability Act
CMS	Centers for Medicare & Medicaid Services	HR	Human Resources
CNA	Certified Nursing Assistant		
CPZ	Conservation, Planning & Zoning	<b>- I -</b>	
CRD	Community Resource Development	ICC	Intercounty Coordinating Committee
CUSIP	Committee on Uniform Securities Identification Procedures	ICF/MR	Intermediate Care Facility for the Mentally Retarded
		ICS	Incident Command System
		IGT or ITP	Intergovernmental Transfer Program
		IOWC	Issue of Worthless Checks
		ISS	Intensive Supervision Services
		IT	Information Technology
<b>- D -</b>		<b>- L -</b>	
DHS	Department of Human Services	LEC	Law Enforcement Center
DOR	Department of Revenue	LOMA	Letter of Map Amendments
DOT	Department of Transportation	LPN	Licensed Practical Nurse
DTM	Digital Terrain Model	LTE	Limited Term Employee

## ACRONYMS

### - M -

MA	Medical Assistance or Medicaid
MATC	Madison Area Technical College
MCO	Managed Care Organization
MDS	Minimum Data Set
MIRG	Management Intensive Rotational Grazing
MIS	Management Information Systems
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding

### - N -

NA	Not Applicable
NFP	Nurse Family Partnership
NH	Nursing Home
NRCS	Natural Resources Conservation Service

### - O -

OMB	Office of Management and Budget (United States)
OT	Occupational Therapy

### - P -

P&Z	Planning and Zoning
PGW	Persian Gulf War
PLSS	Public Land Survey System
PT	Physical Therapy or Part-Time
PUD	Planned Unit Development

### - R -

RCAC	Residential Care Apartment Complex
RCPP	Regional Conservation Partnership Program
RLF	Revolving Loan Fund
RN	Registered Nurse

### - S -

SARA	Superfund Amendment and Reauthorization Act
SCIL	Sauk County Institute of Leadership
SCPP	Sauk County Preservation Program
SNF	Skilled Nursing Facility
SNS	Strategic National Stockpile
ST	Speech Therapy
SWOT	Strengths, Weaknesses, Opportunities, Threats

### - T -

TBD	To Be Determined
TDD	Telecommunications Device for the Deaf
TID	Tax Incremental District
TIF	Tax Incremental Financing
TPR	Termination of Parental Rights
TRIAD	Combined Law Enforcement Agency for the Reduction of Crime
TRM	Targeted Runoff Management
TTY	Text Telephone

### - U -

UCC	Uniform Commercial Code
USDA	United States Department of Agriculture
USDVA	United States Department of Veterans Affairs
UW	University of Wisconsin
UWEX	University of Wisconsin-Extension

### - V -

VIMS	Veterans Information Messaging System
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### - W -

WILA	Wisconsin Land Information Association
WIC	Women, Infants and Children
WISDNR	Wisconsin Department of Natural Resources
WISDOT	Wisconsin Department of Transportation
WNEP	Wisconsin Nutrition Education Program
WPPA	Wisconsin Professional Police Association
WRS	Wisconsin Retirement System

### - Y -

YEPS	Youth Environmental Projects of Sauk County
YODA	Youth Opportunity Day

## GLOSSARY

(As these terms apply to Sauk County)

### ACCOUNTING BASIS

The basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

### ACCRUAL ACCOUNTING

Accounting basis whereby revenues are reported in the period in which they are earned and expenses reported in the period in which they are incurred. For instance, a revenue would be recorded when and in the amount of an invoice being issued, not when and to the extent a payment is made. Used by proprietary funds.

### ADA

Americans with Disabilities Act; federal legislation (P.L. 101-336) requiring equal opportunity for the disabled in the access to programs and services and in employment matters.

### AFDC

Aids to Families with Dependent Children; the former income maintenance program, now replaced by W-2, providing payments to low-income households with children.

### AGENCY FUNDS

Fund to account for dollars of which the County is a custodian. The County does not manage the funds or make decisions about their use.

### AODA

Alcohol and Other Drug Abuse; services to individuals experiencing alcohol and/or other drug abuse are available through the Human Services Department.

### AMENDED BUDGET

The budget in place as of the compilation of the budget book. The budget is changed throughout the year by County Board action. (Amended, modified and revised are interchangeable for this purpose.)

### APPROPRIATION

An authorization by the County Board which permits public officials to incur obligations against and make expenditures of resources for specific purposes. Appropriations are generally made for a fixed amount and are usually granted for a one-year period.

### ADOPTED BUDGET

The budget approved by the County Board in November for the fiscal year beginning January 1.

### ASSESSED VALUATION

A valuation set upon real estate and certain personal property. By the municipal assessor, as a basis for levying property taxes. (See equalized property valuation). This amount may be above or below the current market value of the property. Taxes are not levied on assessed value.

### ASSETS

Property and resources owned or held which have monetary value.

### AUDIT

An independent review of financial statements in accordance with generally accepted auditing standards in order to express an opinion on the financial statements.

### AUTHORIZED POSITIONS

Regular, full-time or regular part-time positions as authorized by County Board approval.

### BALANCE SHEET

A statement which discloses the financial condition of an entity by assets, liabilities, reserves, and equities of a fund or account group at a specific date to exhibit financial position.

### BALANCED BUDGET

A financial plan in which operating (ongoing) expenditures or expenses do not exceed operating (ongoing) revenues over the long term.

## GLOSSARY

(As these terms apply to Sauk County)

### BOND ANTICIPATION NOTES (BANs)

Short-term (one year or less) debt issued to provide funding. This short-term debt is expected to be paid off by the issue of long-term bonds.

### BONDS

A written promise to pay (debt) a specific sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

### BUDGET

A plan of financial operation embodying an estimate of proposed expenditures and revenues for a given fiscal year. It specifies the type and level of county services to be provided, while limiting, through the appropriation process, the amount of money that can be spent. The adopted budget determines the property tax levy. Budgets are adopted for the following fiscal year but can be modified through County Board action.

### BUDGET, ADOPTED

See Adopted Budget

### BUDGET, AMENDED

### BUDGET, MODIFIED

### BUDGET, REVISED

The budget in place as of the compilation of the budget book. The budget is changed throughout the year by County Board action. (Amended, modified and revised are interchangeable for this purpose.)

### BUDGET MESSAGE

The opening section of the budget, prepared by the Administrative Coordinator, provides the County Board of Supervisors and the public with a general summary of the most important aspects of budget policy, including changes from the current and previous fiscal years.

### BUDGETARY CONTROL

The control or management of a governmental unit in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorization.

### BUDGETED POSITIONS

Authorized positions that are funded in the current or ensuing budget year.

### CAFR

Comprehensive Annual Financial Report.

### CAPITAL IMPROVEMENT PLAN (CIP)

A projection of capital improvements anticipated over the following ten years. Reviewed and updated annually, the plan assists in budgeting and financing decisions.

### CAPITAL OUTLAY

The cost of acquisition of operating equipment items such as vehicles and office equipment. These items generally have a useful life of less than three years and are included in the operating budget.

### CAPITAL IMPROVEMENT

An active or proposed non recurrent expenditure in one or more specified plan years of an amount usually in excess of \$25,000 for costs associated with a permanent fixed asset (e.g. Building, land, highway and technology improvements, equipment) which has a useful life or extends the useful life of an existing fixed asset, usually in excess of seven (7) years.

### CAPITAL PROJECTS FUND

Fund to account for the purchase or construction of major capital facilities which are not financed by proprietary funds.

### CARRY FORWARD FUNDS

Funds budgeted but unexpended during a budget year which are brought forward as additions to the subsequent year's budget. Carry forward funds can only be approved through County Board action.

## GLOSSARY

(As these terms apply to Sauk County)

### CASH ACCOUNTING

Accounting basis by which amounts are recorded on the day cash changes hands. For instance, a revenue would be recorded when and to the extent a payment is made, not when and in the amount of an invoice being issued.

### CDBG

Community Development Block Grant.

### CHIPS

Child in Need of Protective Services

### COMMITTEES AND BOARDS

Members consist of both County Board Supervisors and citizens. Most commission and board members are appointed by the Chairperson of the Board of Supervisors and approved by the full County Board. The Executive and Legislative Committee is the only committee elected by the full County Board. Responsibilities include making policy recommendations that affect county government services and operations.

### COMMUNITY INTEGRATION PROGRAM IA (CIP I A)

A Medical Assistance funded program to provide community services to persons who are relocated from the State Centers for the Developmentally Disabled. County participation was mandated effective January 1, 1996.

### COMMUNITY INTEGRATION PROGRAM IB (CIP I B)

A Medical Assistance funded program to provide community services to persons with developmental disabilities who are relocated or diverted from nursing homes and Intensive Care Facility's-Mental Retardation (other than the centers).

### COMMUNITY INTEGRATION PROGRAM II (CIP II)

A Medical Assistance funded program to provide community services to elderly and physically disabled persons after a nursing home bed is closed. County participation was mandated effective January 1, 1990.

### COMMUNITY OPTIONS PROGRAM WAIVER (COP-Waiver;COP-W)

Provides Medical Assistance funding for home and community-based care for elderly and physically disabled citizens who have long-term care needs and who would otherwise be eligible for Medical Assistance reimbursement in a nursing home. County participation was mandated effective January 1, 1990.

### COMMUNITY SUPPORTED LIVING ARRANGEMENTS (CSLA-

Waiver) A Medical Assistance funded home and community based waiver program serving the same target group as CIP IB. CSLA provides funds that enable individual to be supported in their own homes.

### CONTINGENCY FUNDS

Assets or other resources set aside to provide for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

### CUSIP

A universally accepted industry standard for securities identification and descriptions.

### DEBT RATE LIMIT

The maximum debt rate at which the County may levy a tax, imposed by the state legislature based on the 1992 paid 1993 debt rate.

### DEBT SERVICE

Payment of interest, principal, and related costs to holders of a government's debt instruments.

### DEBT SERVICE FUND

Fund for accumulation of and the payment of general long-term debt principal and interest.

### DEPRECIATION

That portion of the cost of a fixed asset which is charged as an expense during a particular period due to the expiration of the useful life to the asset resulting from wear and tear, deterioration or obsolescence.

## GLOSSARY

(As these terms apply to Sauk County)

### EFFECTIVENESS MEASURE

A type of performance measure that identifies results, accomplishments or quality of the item or service provided. Also outcome measure.

### EFFICIENCY MEASURE

A type of performance measure that reports the measure of how much output or outcome can be produced or provided by a given resource level or how much input it takes to produce a given level of outcome. Indicators that quantify the relationship between inputs and outputs which can be expressed as productivity ratios or a unit-cost ratios.

### ENCUMBRANCE

Amounts committed to be spent (i.e. a contract has been signed) but for which services have not yet been performed to make the County fully liable for payment.

### ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed primarily through user charges; or where the governing body has decided the periodic determination of revenues earned, expenses incurred, and /or net income is appropriate for capital maintenance, public policy management control, accountability, or other purposes.

### EQUALIZED PROPERTY VALUATION

The State of Wisconsin's estimate of the current market value of property. Equalized value is used to apportion property tax levies (county, school districts, vocational technical and adult education districts). Generally also called fair market value of full value.

### EQUITY

The excess of assets over liabilities. Also referred to as fund balance, or retained earnings.

### EXPENDITURE

The use of a financial resource for current operating expenses, debt service or a capital project.

### FIDUCIARY FUNDS

See Trust and Agency Funds.

### FINANCIAL STATEMENTS

Presentation of financial data which shows the financial position and the results of financial operations of a fund, a group of accounts, or an entire entity for a particular accounting period.

### FISCAL YEAR

Twelve month period to which the annual operating budget applies. Sauk County uses a January 1 to December 31 calendar year as its fiscal year.

### FRINGE BENEFITS

Compensation in addition to regular salary provided to an employee.

### FULL TIME EQUIVALENT (FTE)

A term used to compare the hours budgeted for regular full-time and regular part-time, temporary part-time and overtime based on 2,080 hours annually of a full time position.

### FUND

A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.



## GLOSSARY

(As these terms apply to Sauk County)

### FUND BALANCE

The difference between fund assets and fund liabilities.

- Nonspendable-Amounts that cannot be spent because they are not in spendable form, or legally/contractually required to be remain intact.
- Restricted-Amounts are restricted by external parties or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation.
- Committed-Amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
- Assigned-Amounts constrained by the government's intent to be used for specific purposes that are neither restricted or committed.
- Unassigned-A residual classification for the General Fund. The total fund balance less amounts categorized as nonspendable, restricted, committed or assigned.

### GAAP

Generally Accepted Accounting Principles. Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity.

### GASB

Governmental Accounting Standard Board. A national organization that promulgates governmental GAAP.

### GENERAL FUND

The General Operating Fund of the County used to account for all financial transactions except those required to be accounted for in another fund.

### GENERAL FUND BALANCE APPLIED

Financing method which reduces both the General Fund balance and the tax levy required by applying general fund resources to offset expenses within a given budget year.

### GOALS

A statement of the ideal desired outcomes for a division, department, program or the County as a whole. Should reflect desired outcomes or results as identified in the vision.

### GOVERNMENTAL FUNDS

A category of funds through which most governmental functions are financed. The measurement focus is on spending, so typically only current assets and current liabilities are included on these funds' balance sheets. Includes the general, special revenue, capital projects, and debt service funds.

### GRANTS AND AIDS

A category of revenue that represents funds received from the state or federal government. The funds may have been given to the county for a specific purpose or for general county use.

### INDIRECT COST ALLOCATION PLAN

A methodology that allocates the allowable costs of central service departments to grantee departments or programs. Its purpose is to determine the full cost of a program to maximize federal reimbursements. Central services departments are those that generally provide services to other county departments such as the Administrative Coordinator or Accounting. Grantee departments are those that provide services directly to the public.

### INFORMATION SERVICES CHARGEBACKS

The cost of services and equipment provided by the Management Information Systems Department to other departments on a cost reimbursement basis.

### INPUT INDICATOR

A type of performance measure indicating the volume of resources used in delivering a program or service.

## GLOSSARY

(As these terms apply to Sauk County)

### INTERGOVERNMENTAL REVENUES

A category of revenue that represents funds received from other governmental units for services provided by the county.

### INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the county, or to other governmental units, on a cost-reimbursement basis. Internal service funds include the Highway Department and County Insurance Funds.

### MA

Medical Assistance. A state health care financing program.

### MAJOR FUND

A fund is considered major if it is the primary operating fund of the County, or meets the following criteria: (1) Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type. (2) The same element of the individual governmental fund or enterprise fund that met the 10 percent test is at least five percent of the corresponding total for all governmental and enterprise funds combined. In addition, any other governmental or proprietary fund that the County believes is particularly important to financial statement users may be reported as a major fund. The County has three major funds: General, Human Services, and Debt Service.

### MILL RATE

(See TAX LEVY RATE)

### MISSION

A statement defining the major reasons for the existence of the County and its departments, including the departments' purpose in County government.

### MODIFIED ACCRUAL ACCOUNTING

A basis of accounting which recognizes revenues when they become measurable and available. Expenditures are generally recognized when the related liability is incurred. Major exceptions include accumulated vacation and sick accruals, pension expenditures, and interest on long-term debt.

### MODIFIED BUDGET

The budget in place as of the compilation of the budget book. The budget is changed throughout the year by County Board action. (Amended, modified and revised are interchangeable for this purpose.)

### MOU

Memorandum of Understanding.

### NON-DEPARTMENTAL

A grouping of revenues and expenditures that is not under the direction of any county department. Generally appropriations to outside agencies and miscellaneous revenues and expenditures.

### NON-MAJOR FUND

A fund that is not considered a major fund.

### NOTES

A written promise to pay (debt) a specific sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Notes are typically for a term of less than 10 years.

### OBJECTIVES

Specific, measurable, achievable, realistic and time bound outcomes.

## GLOSSARY

(As these terms apply to Sauk County)

### OPERATING BUDGET

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. Essential for sound financial management.

### OPERATING TRANSFERS

All interfund transfers other than residual equity transfers.

### OTHER FINANCING SOURCES

Funds received from general long-term debt proceeds, operating transfers in, and material proceeds of fixed asset dispositions. Such amounts are classified separately from revenues.

### OTHER FINANCING USES

Funds used for operating transfers out. Such amounts are classified separately from expenditures.

### OUTCOME MEASURES

A type of performance measure that identifies results, accomplishments or quality of the item or service provided. Used to evaluate the quality and effectiveness of programs and services. Also effectiveness measure.

### OUTSIDE AGENCIES

Entities to whom the County provides funding, but who are not part of County government.

### OUTPUT MEASURES

A type of performance measure that reports the quantity or volume of products and services provided by the program.

### PERFORMANCE MEASURES

Indicators that allow the assessment of program accomplishments.

### POLICIES, BUDGET

Overarching courses of action to prudently guide budget decisions.

### POSITION SUMMARY

The list of budgeted full-time positions within each organizational unit. Positions are expressed in terms of full-time equivalents (FTE's).

### PRIORITIES, BUDGET

Broad, overarching goals to promote accomplish Sauk County's mission.

### PROPERTY TAX

Taxes levied on both real and personal property according to the property's equalized valuation and the tax rate.

### PROPRIETARY FUNDS

The category of funds used to account for ongoing activities similar to those also found in the private sector. Includes enterprise and internal service funds.

### RETAINED EARNINGS

The difference between assets and liabilities of proprietary funds.

### REVISED BUDGET

The budget in place as of the compilation of the budget book. The budget is changed throughout the year by County Board action. (Amended, modified and revised are interchangeable for this purpose.)

### SINGLE AUDIT

A comprehensive financial and compliance audit pursuant to Federal and State Uniform Grant Guidance (formerly OMB Circular A-133) of an entity receiving federal funds.

### SHARED REVENUE

Distribution of state funds to municipalities/counties of unrestricted aid. It's policy goals are; property tax relief, equalization of revenue raising ability among local governments, and compensation for utility property.

## GLOSSARY

(As these terms apply to Sauk County)

### SPECIAL REVENUE FUND

Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

### STANDING COMMITTEES

Committees that are organized for an undetermined length of time. There are fifteen standing committees of the County Board.

### STRATEGIC PLAN

Formal long-range plan that defines and identifies organizational goals that will allow the organization to achieve its mission.

### STATUTE

A written law enacted by a duly organized and constituted legal body.

### TAX LEVY

The total amount to be raised by general property taxes, for the purposes stated in the budget, to support County activities. Property taxes are levied in the current year for subsequent year appropriations.

### TAX LEVY RATE (MILL RATE)

The amount of taxes levied for each \$1,000 (mill) of equalized property valuation. For example, a tax levy budget of \$2.5 million with a property tax base of \$1 billion (equalized value of all taxable property) would generate a levy rate of \$2.50 per \$1,000 of equalized value. On a house valued at \$100,000, the property tax would equal \$250 (\$100 x \$2.50).

### TAX RATE LIMIT

The maximum rate at which the County may levy a tax, imposed by the state legislature based on 1992 paid 1993 tax rate limit.

### TID

Tax Incremental District refers to a geographic area established by resolution of a local legislative body according the provisions of Chapter 66.86 of the Wisconsin Statutes. This section of the statutes, referred to as

the "Tax Increment Law" provides a means for financing improvements through the increase in the equalized value of the district. Because taxes on this incremental increase in value are dedicated to paying improvements, general property taxes are not apportioned to the incremental increase.

### TRANSFERS TO / FROM OTHER FUNDS

(See OPERATING TRANSFERS)

### TRUST FUNDS

Funds used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. May be expendable or non-expendable.

### VISION

Defines where the County and its departments would ideally like to be. It defines guiding principles, values, and the long range result of work.

### VITAL RECORD

A certificate of birth, death, divorce or annulment, a marriage document or a fetal death report, which Chapter 69 of the State Statutes requires to be prepared whenever one of these events occurs.

### W-2

Wisconsin Works; a state initiative to replace the Aid for Families with Dependent Children program. It is a work based program the emphasizes individual responsibility.

### WORKING CAPITAL

Minimum fund balance requirement. Set by Financial Policy 5-94, Fund Balance/Retained Earning and Contingent Funds Policy, at 25% of total annual expenditures (including operating, capital and debt service) for most of the County's accounting funds.

### WRS

Wisconsin Retirement System; a multiple-employer public employee retirement system.