



Sauk County, WI 2018 Proposed Budget



**Sauk County Finance Committee
2018 Budget Presentations
West Square Building**

Times are approximate and may change, and individual department budgets may not be presented in the order listed below.
The tentative schedule is as follows:

Page	Wednesday, September 27, 2017 - Room 213	Page	Thursday, September 28, 2017 - Room 213
	8:15 am Call to order and opening comments	309	8:15 am Register in Probate
20	<u>8:30 am Public Works - Highway</u>		<u>8:30 am Administrative / General Government Functional Group</u>
32	<u>9:00 am Emergency Management</u>	318	Accounting
	<u>9:15 am Health and Human Services Functional Group</u>	324	Administrative Coordinator
40	Aging & Disability Resource Center (ADRC)	331	Building Services
56	Environmental Health	341	Corporation Counsel
63	Health Care Center	348	County Clerk
87	Human Services	356	Criminal Justice Coordinating
108	Public Health	363	Dog License
125	Veterans Service	32	Emergency Management (previously presented 9/27/17)
132	Women, Infants & Children (WIC)	367	Insurance
	--Recess / Break--	371	Landfill Remediation
139	<u>1:00 pm Libraries</u>	376	MIS
143	<u>1:15 pm Arts, Humanities & Historic Preservation</u>	384	Personnel
	<u>1:30 pm Land Resources Functional Group</u>	392	Treasurer
149	Conservation, Planning & Zoning	399	Workers Compensation
167	Land Records Modernization		--Recess / Break--
173	Parks (previously presented 9/12/17)	403	<u>1:00 pm UW-Baraboo/Sauk County</u>
181	Register of Deeds		<u>1:30 pm Justice and Public Safety Functional Group</u>
186	Surveyor	406	Child Support
191	UW-Extension	411	Circuit Courts (previously presented 9/12/17)
	<u>Non-Departmental Accounts and General Discussion</u>	417	Clerk of Courts
203	County Board	424	Coroner
208	CDBG-Economic Development / Revolving Loans	429	Court Commissioner / Family Court Counseling
212	CDBG-Emergency Assistance Program	436	District Attorney / Victim Witness
214	CDBG-Flood Recovery Small Business	443	Drug Seizures
216	CDBG-RLF Housing	447	Jail Assessment
220	Debt Service	309	Register in Probate (previously presented 9/28/17 at 8:15)
227	General / Non-Departmental	451	Sheriff's Department
230	Outside Agency Summary		
231	Sauk County Historical Society		
232	Agricultural Society (Fair Board)		
235	Boys & Girls Club		
268	Central Wis Community Action Council		
269	Hope House		
270	Hope Through Christ Ministries Warming Shelter / Transitional		
274	Conservation Congress		
139	Libraries (9/27/2017 1:00 pm)		
403	UW-Baraboo/Sauk County (9/28/2017 1:00 pm)		
275	Baraboo Dells Airport		
276	Mid-Continent Railway Museum		
278	Pink Lady Rail Transit Commission		
279	Reedsburg Airport		
281	Sauk County Development Corporation		
287	Sauk Prairie Airport, Inc.		
288	Tri-County Airport		
291	Wisconsin River Rail Transit		
293	Sauk County Tavern League		
294	Animal Shelter		
306	Disabled Parking Enforcement Assistance Council		

SAUK COUNTY BOARD OF SUPERVISORS MEETING NOTICE/AGENDA

COMMITTEE: FINANCE COMMITTEE - 2018 BUDGET
DATE: Wednesday, September 27, 2017
TIME: 8:15 a.m.
PLACE: Room 213, West Square Building, 505 Broadway, Baraboo, WI

REASON FOR MEETING: SPECIAL

SUBJECTS FOR DISCUSSION:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Public Comment.
4. Discussion and consideration of the 2018 County Budget. Times are approximate and may change, and individual department budgets may not be presented in the order listed below. The tentative schedule is as follows:

8:15 am Call to order and opening comments

8:30 am Highway

9:00 am Emergency Management

9:15 am Health & Human Services departments

Aging & Disability Resource Center

Environmental Health

Health Care Center

Human Services

Public Health

Veterans Service

Women, Infants & Children

Recess for break

1:00 pm Libraries

1:15 pm Arts, Humanities & Historic Preservation

1:30 pm Land Resources departments

Conservation, Planning & Zoning

Land Records Modernization

Parks (previously presented 9/12/17)

Register of Deeds

Surveyor

UW-Extension

Non-departmental accounts and general discussion

County Board

CDBG-Economic Development / Revolving Loans, Emergency Assistance Program, Flood Recovery

Small Business, Revolving Loan Fund – Housing

Debt Service

General non-departmental

Outside Agency Summary

5. Public Comment.
6. Adjournment.

DATE NOTICE MAILED: September 22, 2017
PREPARED BY: Accounting Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

SAUK COUNTY BOARD OF SUPERVISORS MEETING NOTICE/AGENDA

COMMITTEE: FINANCE COMMITTEE – 2018 BUDGET
DATE: Thursday, September 28, 2017
TIME: 8:15 a.m.
PLACE: Room 213, West Square Building, 505 Broadway, Baraboo, WI

REASON FOR MEETING: SPECIAL

SUBJECTS FOR DISCUSSION:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Public Comment.
4. Discussion and consideration of the 2018 County Budget. Times are approximate and may change, and individual department budgets may not be presented in the order listed below. The tentative schedule is as follows:

8:15 am Call to order and opening comments

8:15 am Register in Probate

8:30 am Administrative / General Government departments

Accounting	Emergency Management (previously presented 9/27/17)
Administrative Coordinator	Insurance
Building Services	Landfill Remediation
Corporation Counsel	Management Information Systems
County Clerk	Personnel
Criminal Justice Coordinating	Treasurer
Dog License	Workers Compensation

Recess for break

1:00 pm UW-Baraboo/Sauk County

1:30 pm Justice & Public Safety departments

Child Support
Circuit Courts (previously presented 9/12/17)
Clerk of Courts
Coroner
Court Commissioner / Family Court Counseling Service
District Attorney / Victim Witness
Drug Seizures
Jail Assessment
Register in Probate (previously presented 9/28/17 at 8:15 am)
Sheriff

5. Public Comment.
6. Adjournment.

DATE NOTICE MAILED: September 22, 2017
PREPARED BY: *Accounting Department*

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FUND BALANCES ANTICIPATED AT YEAREND

	Actual* Year-End 2014	Actual Year-End 2015	Actual Year-End 2016	Estimated Fund Balance 1/1/2018	2018 Budgeted Revenues	2018 Property Tax Levy	2018 Budgeted Expenditures	Addition to (Use of) Fund Balance	Estimated Fund Balance 12/31/2017
Nonspendable for Prepaid Items	170,853	98,684	79,079	79,079					79,079
Nonspendable for Long-Term Delinquent Taxes Receivable	1,550,764	1,312,995	1,237,091	1,237,091					1,237,091
Nonspendable for Long-Term Loan to Tri-County Airport Receivable	5,396	4,047	2,698	1,349				-1,349	0
Nonspendable for Inventories	14,972	18,516	24,380	24,380					24,380
Nonspendable for Interfund Receivable	0	82,769	94,993	94,993					94,993
Restricted Sales Taxes Collected but Unexpended	0	0	0	0					0
Assigned for Alice in Dairyland Trust	3,481	0	0	0					0
Assigned for Carryforward Funds	3,583,307	1,837,819	2,245,989	1,000,000					1,000,000
Assigned for Budgeted Use of Fund Balance	3,364,272	2,178,623	4,133,811	4,527,943				-3,477,943	1,050,000
Unassigned (Working Capital)	14,560,789	14,452,129	14,255,594	15,410,375				1,479,937	16,890,312
Unassigned	10,318,894	14,672,385	17,093,995	15,477,180	21,277,201	16,667,438	42,472,582	-2,528,588	12,948,592
Total General Fund	33,572,728	34,999,172	39,167,630	37,852,390	21,277,201	16,667,438	42,472,582	-4,527,943	33,324,447
Aging & Disability Resource Center	259,311	343,041	417,292	427,844	2,088,931	356,473	2,495,516	-50,112	377,732
Human Services	3,513,696	3,025,542	2,260,790	2,620,509	11,439,901	8,113,869	19,553,770	0	2,620,509
Jail Assessment	0	0	0	0	100,000	0	100,000	0	0
Land Records Modernization	709,135	588,692	586,835	562,924	194,000	210,673	565,183	-160,510	402,414
Landfill Remediation	5,010,678	4,920,817	4,877,815	4,778,417	14,800	0	114,281	-99,481	4,678,936
Drug Seizures	103,418	79,334	79,258	68,258	100	0	11,100	-11,000	57,258
CDBG-ED Revolving Loans	362,943	450,727	469,704	272,425	70,228	0	342,652	-272,424	1
CDBG-Flood Recovery Small Business	0	0	0	0	0	0	0	0	0
CDBG-Emergency Assistance Program	291,436	86,544	0	0	0	0	0	0	0
CDBG-Revolving Loan Fund Housing Rehabilitation	-25	3,170	19,047	23,199	20,000	0	20,000	0	23,199
Dog License	1,101	1,228	0	465	24,000	0	24,000	0	465
Total Special Revenue Funds	10,251,693	9,499,095	8,710,741	8,754,041	13,951,960	8,681,015	23,226,502	-593,527	8,160,514
Debt Service	0	444,582	897,945	1,356,528	1,523,297	0	1,862,163	-338,866	1,017,662
Health Care Center	2,400,202	4,528,241	4,601,263	4,637,046	9,523,680	2,361,778	12,615,458	-730,000	3,907,046
Highway	9,878,683	11,991,281	13,336,713	13,597,569	5,326,059	4,159,310	10,210,369	-725,000	12,872,569
Total Enterprise Funds	12,278,885	16,519,522	17,937,976	18,234,615	14,849,739	6,521,088	22,825,827	-1,455,000	16,779,615
Insurance	489,616	485,931	476,235	421,879	138,621	0	60,500	78,121	500,000
Workers Compensation	702,544	822,571	801,625	781,773	235,333	0	235,333	0	781,773
Total Internal Service Funds	1,192,160	1,308,502	1,277,860	1,203,652	373,954	0	295,833	78,121	1,281,773
GRAND TOTAL - ALL FUNDS	57,295,466	62,770,873	67,992,152	67,401,226	51,976,151	31,869,541	90,682,907	-6,837,215	60,564,011

*As restated, when applicable.

Fund balances are segregated into five classifications.

1. Nonspendable - Amounts cannot be spent because they are a) not in spendable form or b) legally or contractually required to be maintained intact.
2. Restricted - Amounts are restricted by external parties (i.e. creditors, grantors, contributors) or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation, such as an ordinance.
3. Committed - Amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision making authority. The formal action must occur prior to the end of the reporting period. The amount, which will be subject to the constraint, may be determined in the subsequent period.
4. Assigned - Amounts constrained by the government's intent to be used for specific purposes that are neither restricted nor committed.
5. Unassigned - A residual classification for the General Fund. The total fund balance less amounts categorized as nonspendable, restricted, committed and assigned equals unassigned fund balance.

Sauk County 2018 Oversight Committees Budget (Alphabetical Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
		Tax Levy	Revenue	Use of Fund		Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2017	2016	\$ Change	% Change	Fund Balance	Fund Balance
				Balance	Total Sources					Tax Levy (as amended)	Tax Levy (as amended)	2017 Amended to 2018 Oversight Committees	2017 Amended to 2018 Oversight Committees	Beginning 2018	End 2018
318	Accounting	707,341	3,921	16,000	727,262	727,262	0	0	727,262	584,562	542,884	122,779	21.00%	In General Fund Total	
324	Administrative Coordinator	234,258	0	89,264	323,522	323,522	0	0	323,522	242,588	195,864	(8,330)	-3.43%	In General Fund Total	
40	Aging & Disability Resource Center	356,473	2,088,931	50,112	2,495,516	2,045,516	450,000	0	2,495,516	272,581	242,704	83,892	30.78%	427,844	377,732
143	Arts, Humanities, Historic Preservation	68,762	7,010	0	75,772	75,772	0	0	75,772	68,762	64,762	0	0.00%	In General Fund Total	
275	Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
331	Building Services	2,656,468	332,195	895,200	3,883,863	2,195,863	1,688,000	0	3,883,863	2,256,404	2,500,508	400,064	17.73%	In General Fund Total	
208	CDBG-ED Revolving Loans	0	70,228	272,424	342,652	342,652	0	0	342,652	0	0	0	--	272,425	1
216	CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	--	23,199	23,199
229	Charitable / Penal Fines	212	0	0	212	212	0	0	212	242	2,020	(30)	-12.40%	In General Fund Total	
406	Child Support	167,229	774,798	0	942,027	942,027	0	0	942,027	173,918	169,337	(6,689)	-3.85%	In General Fund Total	
411	Circuit Courts	470,559	219,938	15,000	705,497	705,497	0	0	705,497	444,315	429,784	26,244	5.91%	In General Fund Total	
417	Clerk of Courts	331,269	799,045	0	1,130,314	1,130,314	0	0	1,130,314	311,757	260,855	19,512	6.26%	In General Fund Total	
149	Conservation, Planning & Zoning	1,086,925	614,000	33,669	1,734,594	1,709,594	25,000	0	1,734,594	1,067,834	1,044,324	19,091	1.79%	In General Fund Total	
229	Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--	In General Fund Total	
424	Coroner	128,399	35,000	0	163,399	163,399	0	0	163,399	134,155	129,287	(5,756)	-4.29%	In General Fund Total	
341	Corporation Counsel	436,842	225,034	0	661,876	661,876	0	0	661,876	404,947	402,578	31,895	7.88%	In General Fund Total	
203	County Board	236,853	0	0	236,853	236,853	0	0	236,853	152,026	142,044	84,827	55.80%	In General Fund Total	
348	County Clerk / Elections	269,045	154,494	0	423,539	423,539	0	0	423,539	250,887	221,431	18,158	7.24%	In General Fund Total	
N/A	Court Appointed Special Advocate CASA	0	0	0	0	0	0	To Probate	0	0	50,000	0	#DIV/0!	In General Fund Total	
429	Court Commissioner	188,056	52,001	4,615	244,672	244,672	0	0	244,672	186,193	183,411	1,863	1.00%	In General Fund Total	
356	Criminal Justice Coordinating	366,363	123,733	0	490,096	490,096	0	0	490,096	276,079	240,000	90,284	32.70%	In General Fund Total	
220	Debt Service	0	1,523,297	338,866	1,862,163	1,862,163	0	0	1,862,163	0	0	0	--	1,356,528	1,017,662
436	District Attorney / Victim Witness	484,896	101,090	20,000	605,986	605,986	0	0	605,986	461,118	434,544	23,778	5.16%	In General Fund Total	
363	Dog License Fund	0	24,000	0	24,000	24,000	0	0	24,000	0	0	0	--	465	465
443	Drug Seizures Fund	0	100	11,000	11,100	11,100	0	0	11,100	0	0	0	--	68,258	57,258
32	Emergency Management	167,530	67,500	0	235,030	205,030	30,000	0	235,030	123,902	93,698	43,628	35.21%	In General Fund Total	
56	Environmental Health	52,903	559,305	0	612,208	612,208	0	0	612,208	32,955	33,373	19,948	60.53%	In General Fund Total	
227	General Non-Departmental	(11,496,130)	10,796,230	700,000	100	100	0	0	100	(10,445,591)	(9,848,239)	(1,050,539)	-10.06%	37,852,390	33,324,447
63	Health Care Center	2,361,778	9,523,680	730,000	12,615,458	12,049,458	566,000	0	12,615,458	2,313,610	2,114,685	48,168	2.08%	4,637,046	3,907,046
20	Highway	4,159,310	5,326,059	725,000	10,210,369	9,485,369	725,000	0	10,210,369	4,127,562	4,065,490	31,748	0.77%	13,597,569	12,872,569
87	Human Services	8,113,869	11,439,901	0	19,553,770	19,553,770	0	0	19,553,770	7,531,534	7,601,198	582,335	7.73%	2,620,509	2,620,509
367	Insurance 0	0	138,621	0	138,621	60,500	0	78,121	138,621	0	0	0	--	421,879	500,000
447	Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	0	0
167	Land Records Modernization	210,673	194,000	160,510	565,183	465,183	100,000	0	565,183	198,128	199,870	12,545	6.33%	562,924	402,414
371	Landfill Remediation	0	14,800	99,481	114,281	114,281	0	0	114,281	0	0	0	--	4,778,417	4,678,936
139	Library Board	1,044,698	0	0	1,044,698	1,044,698	0	0	1,044,698	1,027,131	1,001,008	17,567	1.71%	In General Fund Total	
376	Management Information Systems	1,212,032	1,675,846	94,598	2,982,476	2,200,072	782,404	0	2,982,476	1,261,848	1,035,103	(49,816)	-3.95%	In General Fund Total	
276	Mid-Continent Railway Museum	0	0	77,000	77,000	77,000	0	0	77,000	0	0	0	#DIV/0!	In General Fund Total	

Sauk County 2018 Oversight Committees Budget (Alphabetical Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated Fund Balance	Estimated Fund Balance
		Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2017 Tax Levy (as amended)	2016 Tax Levy (as amended)	\$ Change 2017 Amended to 2018 Oversight Committees	% Change 2017 Amended to 2018 Oversight Committees	Beginning 2018	End 2018
173	Parks	299,786	170,220	1,246,282	1,716,288	552,388	1,163,900	0	1,716,288	288,029	228,787	11,757	4.08%		In General Fund Total
384	Personnel	562,955	2,925	0	565,880	565,880	0	0	565,880	543,783	482,547	19,172	3.53%		In General Fund Total
278	Pink Lady Rail Transit Commission	1,200	0	0	1,200	1,200	0	0	1,200	1,200	900	0	0.00%		In General Fund Total
108	Public Health	993,218	940,759	0	1,933,977	1,933,977	0	0	1,933,977	819,624	816,070	173,594	21.18%		In General Fund Total
279	Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%		In General Fund Total
309	Register in Probate	200,128	25,300	0	225,428	225,428	0	0	225,428	202,094	146,524	(1,966)	-0.97%		In General Fund Total
181	Register of Deeds	(316,272)	545,000	0	228,728	228,728	0	0	228,728	(321,800)	(327,204)	5,528	1.72%		In General Fund Total
281	Sauk County Development Corporation	50,000	0	25,000	75,000	75,000	0	0	75,000	50,000	10,000	0	0.00%		In General Fund Total
287	Sauk Prairie Airport, Inc.	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%		In General Fund Total
451	Sheriff	12,452,951	1,711,762	379,000	14,543,713	14,213,713	330,000	0	14,543,713	12,003,720	11,908,868	449,231	3.74%		In General Fund Total
186	Surveyor	81,346	0	0	81,346	81,346	0	0	81,346	81,346	81,619	0	0.00%		In General Fund Total
229	Transfer Sales Tax to Debt Service	1,418,297	0	0	1,418,297	1,418,297	0	0	1,418,297	1,425,334	1,573,599	(7,037)	-0.49%		In General Fund Total
229	Transfer to HCC	1,617,167	0	0	1,617,167	1,617,167	0	0	1,617,167	1,206,048	1,199,401	411,119	34.09%		In General Fund Total
229	Transfer to ADRC for Remodel	0	0	186,215	186,215	186,215	0	0	186,215	0	0	0	--		In General Fund Total
392	Treasurer	(396,237)	923,645	396,100	923,508	923,508	0	0	923,508	(255,400)	(295,449)	(140,837)	-55.14%		In General Fund Total
288	Tri-County Airport	16,422	0	0	16,422	16,422	0	0	16,422	15,665	15,665	757	4.83%		In General Fund Total
403	UW-Baraboo / Sauk County	102,500	0	0	102,500	102,500	0	0	102,500	131,000	90,000	(28,500)	-21.76%		In General Fund Total
191	UW Extension	386,997	15,813	0	402,810	402,810	0	0	402,810	357,005	361,123	29,992	8.40%		In General Fund Total
125	Veterans Service	342,170	11,500	0	353,670	353,670	0	0	353,670	304,269	297,769	37,901	12.46%		In General Fund Total
291	Wisconsin River Rail Transit	28,000	0	0	28,000	28,000	0	0	28,000	28,000	28,000	0	0.00%		In General Fund Total
132	Women, Infants & Children	0	389,137	0	389,137	389,137	0	0	389,137	0	0	0	--		In General Fund Total
399	Workers Compensation	0	235,333	0	235,333	235,333	0	0	235,333	0	0	0	--		In General Fund Total
ALL FUNDS TOTAL		31,869,541	51,976,151	6,915,336	90,761,028	84,822,603	5,860,304	78,121	90,761,028	30,351,664	30,183,042	1,517,877	5.00%	67,401,226	60,564,011

	2017 Amended	2018 Oversight	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,428,803,300	6,620,495,500	191,692,200	2.98%
Total Levy Rate	\$4.72	\$4.81	\$0.09	1.96%
Total Levy Amount	30,351,664	31,869,541	1,517,877	5.00%
Impact of a one penny increase to the mil rate	\$64,288	\$66,205	\$1,917	2.98%
Impact of a one penny increase to the mil rate on an average residential property	\$1.74	\$1.77		
Average residential property value	\$174,300	\$176,900	\$2,600	1.49%
Average County tax on an average residential property	\$822.91	\$851.56	\$28.65	3.48%

Sauk County 2018 Oversight Committees Budget (Levy Use Order)

See Page	Department Name	Sources of Funds				Uses of Funds				2017	2016	\$ Change	% Change	Estimated Fund Balance	Estimated Fund Balance
		Tax Levy	Use of Fund		Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	Tax Levy	Tax Levy	2017 Amended to 2018 Oversight Committees	2017 Amended to 2018 Oversight Committees	Beginning 2018	End 2018
			Revenue	Balance						(as amended)	(as amended)				
227	General Non-Departmental	(11,496,130)	10,796,230	700,000	100	100	0	0	100	(10,445,591)	(9,848,239)	(1,050,539)	-10.06%	37,852,390	33,324,447
181	Register of Deeds	(316,272)	545,000	0	228,728	228,728	0	0	228,728	(321,800)	(327,204)	5,528	1.72%	In General Fund Total	
392	Treasurer	(396,237)	923,645	396,100	923,508	923,508	0	0	923,508	(255,400)	(295,449)	(140,837)	-55.14%	In General Fund Total	
229	ATC Environmental Impact Fees	0	0	0	0	0	0	0	0	0	0	0	0.00%	In General Fund Total	
212	CDBG-EAP Emerg Assist Prog	0	0	0	0	0	0	0	0	0	0	0	--	0	0
N/A	Court Appointed Special Advocate CASA	0	0	0	0	0	0	To Probate	0	0	50,000	0	#DIV/0!	In General Fund Total	
276	Mid-Continent Railway Museum	0	0	77,000	77,000	77,000	0	0	77,000	0	0	0	#DIV/0!	In General Fund Total	
443	Drug Seizures Fund	0	100	11,000	11,100	11,100	0	0	11,100	0	0	0	--	68,258	57,258
229	Transfer to ADRC for Remodel	0	0	186,215	186,215	186,215	0	0	186,215	0	0	0	--	In General Fund Total	
216	CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	--	23,199	23,199
363	Dog License Fund	0	24,000	0	24,000	24,000	0	0	24,000	0	0	0	--	465	465
214	CDBG-FRSB Flood Recov Sm Bus	0	0	0	0	0	0	0	0	0	0	0	--	0	0
367	Insurance 0		138,621	0	138,621	60,500	0	78,121	138,621	0	0	0	--	421,879	500,000
447	Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	0	0
371	Landfill Remediation	0	14,800	99,481	114,281	114,281	0	0	114,281	0	0	0	--	4,778,417	4,678,936
399	Workers Compensation	0	235,333	0	235,333	235,333	0	0	235,333	0	0	0	--	781,773	781,773
229	Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--	In General Fund Total	
208	CDBG-ED Revolving Loans	0	70,228	272,424	342,652	342,652	0	0	342,652	0	0	0	--	272,425	1
132	Women, Infants & Children	0	389,137	0	389,137	389,137	0	0	389,137	0	0	0	--	In General Fund Total	
220	Debt Service	0	1,523,297	338,866	1,862,163	1,862,163	0	0	1,862,163	0	0	0	--	1,356,528	1,017,662
229	Charitable / Penal Fines	212	0	0	212	212	0	0	212	242	2,020	(30)	-12.40%	In General Fund Total	
278	Pink Lady Rail Transit Commission	1,200	0	0	1,200	1,200	0	0	1,200	1,200	900	0	0.00%	In General Fund Total	
275	Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
279	Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
287	Sauk Prairie Airport, Inc.	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
288	Tri-County Airport	16,422	0	0	16,422	16,422	0	0	16,422	15,665	15,665	757	4.83%	In General Fund Total	
291	Wisconsin River Rail Transit	28,000	0	0	28,000	28,000	0	0	28,000	28,000	28,000	0	0.00%	In General Fund Total	
281	Sauk County Development Corporation	50,000	0	25,000	75,000	75,000	0	0	75,000	50,000	10,000	0	0.00%	In General Fund Total	
56	Environmental Health	52,903	559,305	0	612,208	612,208	0	0	612,208	32,955	33,373	19,948	60.53%	In General Fund Total	
143	Arts, Humanities, Historic Preservation	68,762	7,010	0	75,772	75,772	0	0	75,772	68,762	64,762	0	0.00%	In General Fund Total	
186	Surveyor	81,346	0	0	81,346	81,346	0	0	81,346	81,346	81,619	0	0.00%	In General Fund Total	
403	UW-Baraboo / Sauk County	102,500	0	0	102,500	102,500	0	0	102,500	131,000	90,000	(28,500)	-21.76%	In General Fund Total	
424	Coroner	128,399	35,000	0	163,399	163,399	0	0	163,399	134,155	129,287	(5,756)	-4.29%	In General Fund Total	
406	Child Support	167,229	774,798	0	942,027	942,027	0	0	942,027	173,918	169,337	(6,689)	-3.85%	In General Fund Total	
32	Emergency Management	167,530	67,500	0	235,030	205,030	30,000	0	235,030	123,902	93,698	43,628	35.21%	In General Fund Total	
429	Court Commissioner	188,056	52,001	4,615	244,672	244,672	0	0	244,672	186,193	183,411	1,863	1.00%	In General Fund Total	
309	Register in Probate	200,128	25,300	0	225,428	225,428	0	0	225,428	202,094	146,524	(1,966)	-0.97%	In General Fund Total	
167	Land Records Modernization	210,673	194,000	160,510	565,183	465,183	100,000	0	565,183	198,128	199,870	12,545	6.33%	562,924	402,414
324	Administrative Coordinator	234,258	0	89,264	323,522	323,522	0	0	323,522	242,588	195,864	(8,330)	-3.43%	In General Fund Total	
203	County Board	236,853	0	0	236,853	236,853	0	0	236,853	152,026	142,044	84,827	55.80%	In General Fund Total	
348	County Clerk / Elections	269,045	154,494	0	423,539	423,539	0	0	423,539	250,887	221,431	18,158	7.24%	In General Fund Total	
173	Parks	299,786	170,220	1,246,282	1,716,288	552,388	1,163,900	0	1,716,288	288,029	228,787	11,757	4.08%	In General Fund Total	

Sauk County 2018 Oversight Committees Budget (Levy Use Order)

See Page	Department Name	Sources of Funds				Uses of Funds				2017 Tax Levy (as amended)	2016 Tax Levy (as amended)	\$ Change 2017 Amended to 2018 Oversight Committees	% Change 2017 Amended to 2018 Oversight Committees	Estimated	Estimated
		Tax Levy	Use of Fund		Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses					Fund Balance	Fund Balance
			Revenue	Balance										Beginning 2018	End 2018
417	Clerk of Courts	331,269	799,045	0	1,130,314	1,130,314	0	0	1,130,314	311,757	260,855	19,512	6.26%	In General Fund Total	
125	Veterans Service	342,170	11,500	0	353,670	353,670	0	0	353,670	304,269	297,769	37,901	12.46%	In General Fund Total	
40	Aging & Disability Resource Center	356,473	2,088,931	50,112	2,495,516	2,045,516	450,000	0	2,495,516	272,581	242,704	83,892	30.78%	427,844	377,732
356	Criminal Justice Coordinating	366,363	123,733	0	490,096	490,096	0	0	490,096	276,079	240,000	90,284	32.70%	In General Fund Total	
191	UW Extension	386,997	15,813	0	402,810	402,810	0	0	402,810	357,005	361,123	29,992	8.40%	In General Fund Total	
341	Corporation Counsel	436,842	225,034	0	661,876	661,876	0	0	661,876	404,947	402,578	31,895	7.88%	In General Fund Total	
411	Circuit Courts	470,559	219,938	15,000	705,497	705,497	0	0	705,497	444,315	429,784	26,244	5.91%	In General Fund Total	
436	District Attorney / Victim Witness	484,896	101,090	20,000	605,986	605,986	0	0	605,986	461,118	434,544	23,778	5.16%	In General Fund Total	
384	Personnel	562,955	2,925	0	565,880	565,880	0	0	565,880	543,783	482,547	19,172	3.53%	In General Fund Total	
318	Accounting	707,341	3,921	16,000	727,262	727,262	0	0	727,262	584,562	542,884	122,779	21.00%	In General Fund Total	
108	Public Health	993,218	940,759	0	1,933,977	1,933,977	0	0	1,933,977	819,624	816,070	173,594	21.18%	In General Fund Total	
139	Library Board	1,044,698	0	0	1,044,698	1,044,698	0	0	1,044,698	1,027,131	1,001,008	17,567	1.71%	In General Fund Total	
149	Conservation, Planning & Zoning	1,086,925	614,000	33,669	1,734,594	1,709,594	25,000	0	1,734,594	1,067,834	1,044,324	19,091	1.79%	In General Fund Total	
376	Management Information Systems	1,212,032	1,675,846	94,598	2,982,476	2,200,072	782,404	0	2,982,476	1,261,848	1,035,103	(49,816)	-3.95%	In General Fund Total	
229	Transfer Sales Tax to Debt Service	1,418,297	0	0	1,418,297	1,418,297	0	0	1,418,297	1,425,334	1,573,599	(7,037)	-0.49%	In General Fund Total	
229	Transfer to HCC	1,617,167	0	0	1,617,167	1,617,167	0	0	1,617,167	1,206,048	1,199,401	411,119	34.09%	In General Fund Total	
63	Health Care Center	2,361,778	9,523,680	730,000	12,615,458	12,049,458	566,000	0	12,615,458	2,313,610	2,114,685	48,168	2.08%	4,637,046	3,907,046
331	Building Services	2,656,468	332,195	895,200	3,883,863	2,195,863	1,688,000	0	3,883,863	2,256,404	2,500,508	400,064	17.73%	In General Fund Total	
20	Highway	4,159,310	5,326,059	725,000	10,210,369	9,485,369	725,000	0	10,210,369	4,127,562	4,065,490	31,748	0.77%	13,597,569	12,872,569
87	Human Services	8,113,869	11,439,901	0	19,553,770	19,553,770	0	0	19,553,770	7,531,534	7,601,198	582,335	7.73%	2,620,509	2,620,509
451	Sheriff	12,452,951	1,711,762	379,000	14,543,713	14,213,713	330,000	0	14,543,713	12,003,720	11,908,868	449,231	3.74%	In General Fund Total	
ALL FUNDS TOTAL		31,869,541	51,976,151	6,915,336	90,761,028	84,822,603	5,860,304	78,121	90,761,028	30,351,664	30,183,042	1,517,877	5.00%	67,401,226	60,564,011

	2017 Amended	2018 Oversight	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,428,803,300	6,620,495,500	191,692,200	2.98%
Total Levy Rate	\$4.72	\$4.81	\$0.09	1.96%
Total Levy Amount	30,351,664	31,869,541	1,517,877	5.00%
Impact of a one penny increase to the mil rate	\$64,288	\$66,205	\$1,917	2.98%
Impact of a one penny increase to the mil rate on an average residential property	\$1.74	\$1.77		
Average residential property value	\$174,300	\$176,900	\$2,600	1.49%
Average County tax on an average residential property	\$822.91	\$851.56	\$28.65	3.48%

Sauk County 2018 Oversight Committees Budget (Expense Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
		Tax Levy	Revenue	Use of Fund		Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2017	2016	\$ Change	% Change	Fund Balance	Fund Balance
				Balance	Total Sources					2017 Amended to 2018 Oversight Committees	2017 Amended to 2018 Oversight Committees	Beginning 2018	End 2018		
N/A	Court Appointed Special Advocate CASA	0	0	0	0	0	0	To Probate	0	0	50,000	0	#DIV/0!	In General Fund Total	
227	General Non-Departmental	(11,496,130)	10,796,230	700,000	100	100	0	0	100	(10,445,591)	(9,848,239)	(1,050,539)	-10.06%	37,852,390	33,324,447
229	Charitable / Penal Fines	212	0	0	212	212	0	0	212	242	2,020	(30)	-12.40%	In General Fund Total	
278	Pink Lady Rail Transit Commission	1,200	0	0	1,200	1,200	0	0	1,200	1,200	900	0	0.00%	In General Fund Total	
275	Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
279	Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
287	Sauk Prairie Airport, Inc.	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
443	Drug Seizures Fund	0	100	11,000	11,100	11,100	0	0	11,100	0	0	0	--	68,258	57,258
288	Tri-County Airport	16,422	0	0	16,422	16,422	0	0	16,422	15,665	15,665	757	4.83%	In General Fund Total	
216	CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	0.00%	23,199	23,199
363	Dog License Fund	0	24,000	0	24,000	24,000	0	0	24,000	0	0	0	--	465	465
291	Wisconsin River Rail Transit	28,000	0	0	28,000	28,000	0	0	28,000	28,000	28,000	0	0.00%	In General Fund Total	
367	Insurance 0		138,621	0	138,621	60,500	0	78,121	138,621	0	0	0	--	421,879	500,000
281	Sauk County Development Corporation	50,000	0	25,000	75,000	75,000	0	0	75,000	50,000	10,000	0	0.00%	In General Fund Total	
143	Arts, Humanities, Historic Preservation	68,762	7,010	0	75,772	75,772	0	0	75,772	68,762	64,762	0	0.00%	In General Fund Total	
276	Mid-Continent Railway Museum	0	0	77,000	77,000	77,000	0	0	77,000	0	0	0	#DIV/0!	In General Fund Total	
186	Surveyor	81,346	0	0	81,346	81,346	0	0	81,346	81,346	81,619	0	0.00%	In General Fund Total	
447	Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	0	0
403	UW-Baraboo / Sauk County	102,500	0	0	102,500	102,500	0	0	102,500	131,000	90,000	(28,500)	-21.76%	In General Fund Total	
371	Landfill Remediation	0	14,800	99,481	114,281	114,281	0	0	114,281	0	0	0	--	4,778,417	4,678,936
424	Coroner	128,399	35,000	0	163,399	163,399	0	0	163,399	134,155	129,287	(5,756)	-4.29%	In General Fund Total	
229	Transfer to ADRC for Remodel	0	0	186,215	186,215	186,215	0	0	186,215	0	0	0	--	In General Fund Total	
309	Register in Probate	200,128	25,300	0	225,428	225,428	0	0	225,428	202,094	146,524	(1,966)	-0.97%	In General Fund Total	
181	Register of Deeds	(316,272)	545,000	0	228,728	228,728	0	0	228,728	(321,800)	(327,204)	5,528	1.72%	In General Fund Total	
32	Emergency Management	167,530	67,500	0	235,030	205,030	30,000	0	235,030	123,902	93,698	43,628	35.21%	In General Fund Total	
399	Workers Compensation	0	235,333	0	235,333	235,333	0	0	235,333	0	0	0	--	781,773	781,773
203	County Board	236,853	0	0	236,853	236,853	0	0	236,853	152,026	142,044	84,827	55.80%	In General Fund Total	
429	Court Commissioner	188,056	52,001	4,615	244,672	244,672	0	0	244,672	186,193	183,411	1,863	1.00%	In General Fund Total	
324	Administrative Coordinator	234,258	0	89,264	323,522	323,522	0	0	323,522	242,588	195,864	(8,330)	-3.43%	In General Fund Total	
208	CDBG-ED Revolving Loans	0	70,228	272,424	342,652	342,652	0	0	342,652	0	0	0	--	272,425	1

Sauk County 2018 Oversight Committees Budget (Expense Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
		Tax Levy	Revenue	Use of Fund		Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2017	2016	\$ Change	% Change	Estimated	Estimated
				Balance	Total Sources					Tax Levy (as amended)	Tax Levy (as amended)	2017 Amended to 2018 Oversight Committees	2017 Amended to 2018 Oversight Committees	Beginning 2018	End 2018
229	Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--	In General Fund Total	
125	Veterans Service	342,170	11,500	0	353,670	353,670	0	0	353,670	304,269	297,769	37,901	12.46%	In General Fund Total	
132	Women, Infants & Children	0	389,137	0	389,137	389,137	0	0	389,137	0	0	0	--	In General Fund Total	
191	UW Extension	386,997	15,813	0	402,810	402,810	0	0	402,810	357,005	361,123	29,992	8.40%	In General Fund Total	
348	County Clerk / Elections	269,045	154,494	0	423,539	423,539	0	0	423,539	250,887	221,431	18,158	7.24%	In General Fund Total	
356	Criminal Justice Coordinating	366,363	123,733	0	490,096	490,096	0	0	490,096	276,079	240,000	90,284	32.70%	In General Fund Total	
167	Land Records Modernization	210,673	194,000	160,510	565,183	465,183	100,000	0	565,183	198,128	199,870	12,545	6.33%	562,924	402,414
384	Personnel	562,955	2,925	0	565,880	565,880	0	0	565,880	543,783	482,547	19,172	3.53%	In General Fund Total	
436	District Attorney / Victim Witness	484,896	101,090	20,000	605,986	605,986	0	0	605,986	461,118	434,544	23,778	5.16%	In General Fund Total	
56	Environmental Health	52,903	559,305	0	612,208	612,208	0	0	612,208	32,955	33,373	19,948	60.53%	In General Fund Total	
341	Corporation Counsel	436,842	225,034	0	661,876	661,876	0	0	661,876	404,947	402,578	31,895	7.88%	In General Fund Total	
411	Circuit Courts	470,559	219,938	15,000	705,497	705,497	0	0	705,497	444,315	429,784	26,244	5.91%	In General Fund Total	
318	Accounting	707,341	3,921	16,000	727,262	727,262	0	0	727,262	584,562	542,884	122,779	21.00%	In General Fund Total	
392	Treasurer	(396,237)	923,645	396,100	923,508	923,508	0	0	923,508	(255,400)	(295,449)	(140,837)	-55.14%	In General Fund Total	
406	Child Support	167,229	774,798	0	942,027	942,027	0	0	942,027	173,918	169,337	(6,689)	-3.85%	In General Fund Total	
139	Library Board	1,044,698	0	0	1,044,698	1,044,698	0	0	1,044,698	1,027,131	1,001,008	17,567	1.71%	In General Fund Total	
417	Clerk of Courts	331,269	799,045	0	1,130,314	1,130,314	0	0	1,130,314	311,757	260,855	19,512	6.26%	In General Fund Total	
229	Transfer Sales Tax to Debt Service	1,418,297	0	0	1,418,297	1,418,297	0	0	1,418,297	1,425,334	1,573,599	(7,037)	-0.49%	In General Fund Total	
229	Transfer to HCC	1,617,167	0	0	1,617,167	1,617,167	0	0	1,617,167	1,206,048	1,199,401	411,119	34.09%	In General Fund Total	
173	Parks	299,786	170,220	1,246,282	1,716,288	552,388	1,163,900	0	1,716,288	288,029	228,787	11,757	4.08%	In General Fund Total	
149	Conservation, Planning & Zoning	1,086,925	614,000	33,669	1,734,594	1,709,594	25,000	0	1,734,594	1,067,834	1,044,324	19,091	1.79%	In General Fund Total	
220	Debt Service	0	1,523,297	338,866	1,862,163	1,862,163	0	0	1,862,163	0	0	0	--	1,356,528	1,017,662
108	Public Health	993,218	940,759	0	1,933,977	1,933,977	0	0	1,933,977	819,624	816,070	173,594	21.18%	In General Fund Total	
40	Aging & Disability Resource Center	356,473	2,088,931	50,112	2,495,516	2,045,516	450,000	0	2,495,516	272,581	242,704	83,892	30.78%	427,844	377,732
376	Management Information Systems	1,212,032	1,675,846	94,598	2,982,476	2,200,072	782,404	0	2,982,476	1,261,848	1,035,103	(49,816)	-3.95%	In General Fund Total	
331	Building Services	2,656,468	332,195	895,200	3,883,863	2,195,863	1,688,000	0	3,883,863	2,256,404	2,500,508	400,064	17.73%	In General Fund Total	
20	Highway	4,159,310	5,326,059	725,000	10,210,369	9,485,369	725,000	0	10,210,369	4,127,562	4,065,490	31,748	0.77%	13,597,569	12,872,569
63	Health Care Center	2,361,778	9,523,680	730,000	12,615,458	12,049,458	566,000	0	12,615,458	2,313,610	2,114,685	48,168	2.08%	4,637,046	3,907,046
451	Sheriff	12,452,951	1,711,762	379,000	14,543,713	14,213,713	330,000	0	14,543,713	12,003,720	11,908,868	449,231	3.74%	In General Fund Total	
87	Human Services	8,113,869	11,439,901	0	19,553,770	19,553,770	0	0	19,553,770	7,531,534	7,601,198	582,335	7.73%	2,620,509	2,620,509
ALL FUNDS TOTAL		31,869,541	51,976,151	6,915,336	90,761,028	84,822,603	5,860,304	78,121	90,761,028	30,351,664	30,183,042	1,517,877	5.00%	67,401,226	60,564,011

	2017 Amended	2018 Oversight	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,428,803,300	6,620,495,500	191,692,200	2.98%
Total Levy Rate	\$4.72	\$4.81	\$0.09	1.96%
Total Levy Amount	30,351,664	31,869,541	1,517,877	5.00%
Impact of a one penny increase to the mil rate	\$64,288	\$66,205	\$1,917	2.98%
Impact of a one penny increase to the mil rate on an average residential property	\$1.74	\$1.77		
Average residential property value	\$174,300	\$176,900	\$2,600	1.49%
Average County tax on an average residential property	\$822.91	\$851.56	\$28.65	3.48%

CAPITAL OUTLAY PLAN - FIVE-YEAR	2017	2018	2019	2020	2021	2022	2017-2022 TOTALS
Accounting	0	0	0	0	0	0	0
Administrative Coordinator	0	0	0	0	0	0	0
Aging and Disability Resource Center	35,000	450,000	55,000	0	0	0	540,000
Building Projects Fund	0	0	0	0	0	0	0
Building Services	1,885,662	1,688,000	916,000	1,065,000	460,000	2,860,000	8,874,662
Child Support	0	0	0	0	0	0	0
Circuit Courts	0	0	0	0	0	0	0
Clerk of Courts	0	0	0	0	0	0	0
Conservation, Planning & Zoning	25,000	25,000	25,000	0	0	25,000	100,000
Coroner	0	0	30,000	30,000	0	0	60,000
Corporation Counsel	0	0	0	0	0	0	0
County Board	0	0	0	0	0	0	0
County Clerk / Elections	0	0	0	0	0	0	0
Court Commissioner	0	0	0	0	0	0	0
District Attorney/Victim Witness	0	0	0	0	0	0	0
Emergency Management	0	30,000	0	0	0	0	30,000
Environmental Health	0	0	0	0	0	0	0
General Accounts	0	0	586,000	0	0	0	586,000
Health Care Center	93,000	566,000	4,540,000	40,000	40,000	40,000	5,319,000
Highway	700,000	725,000	750,000	750,000	750,000	750,000	4,425,000
Human Services	0	0	20,000	0	20,000	0	40,000
Jail Assessment Fund	0	0	0	0	0	0	0
Land Records Modernization	100,000	100,000	120,000	150,000	120,000	75,000	665,000
Landfill Remediation	0	0	0	0	0	0	0
MIS	1,199,398	782,404	697,263	686,737	567,263	551,737	4,484,802
Parks	1,076,219	1,163,900	140,000	65,500	44,000	55,000	2,544,619
Personnel	0	0	0	0	0	0	0
Public Health	20,000	0	0	0	0	0	20,000
Register in Probate	0	0	0	0	0	0	0
Register of Deeds	0	0	0	0	0	0	0
Sheriff's Department	632,729	330,000	350,000	297,000	350,000	350,000	2,309,729
Surveyor	0	0	0	0	0	0	0
Treasurer	0	0	0	0	0	0	0
UW Extension	0	0	0	0	0	0	0
Veterans Service	0	0	0	0	0	0	0
Women, Infants & Children (WIC)	0	0	0	0	0	0	0
COUNTY GRAND TOTAL	5,767,008	5,860,304	8,229,263	3,084,237	2,351,263	4,706,737	29,998,812

This summary represents the total of all outlay requests, as currently estimated, regardless of funding source.

Outlay items are defined as those whose original costs are greater than \$5,000, including any additional costs that are necessary to make the items ready for use, and whose lives are not less than three years.

Detail of each department's outlay for 2018 can be found with the departmental budgets.

CAPITAL OUTLAY PLAN - LEVY-FUNDED	2017	2018	2019	2020	2021	2022	2017-2022 TOTALS
Accounting	0	0	0	0	0	0	0
Administrative Coordinator C	0	0	0	0	0	0	0
Aging and Disability Resources Center R C	0	0	0	0	0	0	0
Building projects and P F	0	0	0	0	0	0	0
Building Services	375,000	818,000	661,000	590,000	460,000	360,000	3,264,000
Child Support	0	0	0	0	0	0	0
Circuit Courts C	0	0	0	0	0	0	0
Clerk of Courts o C	0	0	0	0	0	0	0
Conservation, Planning & Zoning	25,000	25,000	25,000	0	0	25,000	100,000
Coroner	0	0	30,000	30,000	0	0	60,000
Corporation Counsel C	0	0	0	0	0	0	0
County Board B	0	0	0	0	0	0	0
County Clerk Elections C / E	0	0	0	0	0	0	0
Court Commissioner C	0	0	0	0	0	0	0
District Attorney/Victim Witness W	0	0	0	0	0	0	0
Emergency Management M	0	30,000	0	0	0	0	30,000
Environmental Health H	0	0	0	0	0	0	0
General Accounts A	0	0	0	0	0	0	0
Health Care Center	99,000	81,000	40,000	40,000	40,000	40,000	340,000
Highway	0	0	0	0	0	0	0
Human Services	0	0	20,000	0	20,000	0	40,000
Jail Assessment and A F	0	0	0	0	0	0	0
Land Records Modernization M	0	0	0	0	0	0	0
Landfill Remediation R	0	0	0	0	0	0	0
MIS	525,956	782,404	697,263	686,737	567,263	551,737	3,811,360
Parks	0	49,000	140,000	65,500	44,000	55,000	353,500
Personnel	0	0	0	0	0	0	0
Public Health H	0	0	0	0	0	0	0
Registration Robate i P	0	0	0	0	0	0	0
Register of Deeds o D	0	0	0	0	0	0	0
Sheriff's Department	320,500	295,000	324,000	297,000	324,000	324,000	1,884,500
Surveyor	0	0	0	0	0	0	0
Treasurer	0	0	0	0	0	0	0
UW Extension E	0	0	0	0	0	0	0
Veterans Service S	0	0	0	0	0	0	0
Women, Infants and Children WIC & C (0	0	0	0	0	0	0
TOTAL LEVY IMPACT	1,345,456	2,080,404	1,937,263	1,709,237	1,455,263	1,355,737	9,883,360

This summary represents the outlay requests that have no alternate funding sources and must be borne by the property tax levy or other as yet unspecified funds. Alternate funding sources include State or Federal grants, available fund balances, or debt issuance. MIS outlay is actually charged back to departments and the levy is recorded in the departments. Gross MIS outlay is shown here where the original purchases are made.

Most departments are part of the General Fund, Special Revenue Funds or Capital Project Funds. After applying grant revenues, other outside funds and fund balance for items whose purchases are nonrecurring, the tax levy is the remaining funding source. These funds by their definition do not depreciate asset acquisitions. The General Fund, Special Revenue Funds and Capital Project Funds are those that are not Proprietary Funds as discussed below.

The proprietary funds fund their outlay at time of purchase with grant or other revenues, then available fund balance. The assets are capitalized and depreciated over their useful lives. The proprietary funds are the Health Care Center and Highway.

Approved Sauk County 2018 to 2027 Capital Improvement Plan

Department - Item	Funding Source	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2018 to 2027
Health Care Center												
Assisted Living Facility	Undetermined	485,000	4,500,000									4,985,000
Highway												
Equipment Replacement	Tax Levy/Hwy Fund Balance	650,000	700,000	725,000	730,000	725,000	730,000	725,000	800,000	800,000	800,000	7,385,000
Various Shop Yard Paving	Tax Levy/Hwy Fund Balance	50,000	25,000	25,000		25,000		25,000				150,000
Various Roof Repairs	Tax Levy/Hwy Fund Balance	25,000	25,000		20,000		20,000					90,000
County Highway B - Plain to Richland County Line (8 miles)	Tax Levy/Hwy Fund Balance	2,500,000										2,500,000
County Highway C - CTH PF to CTH B (6 miles)	Tax Levy/Hwy Fund Balance		2,500,000									2,500,000
County Highway A - Baraboo City Limits to USH 12 (9 miles)	Tax Levy/Hwy Fund Balance			3,000,000								3,000,000
County Highway P - STH 23 to CTH H (5.5 miles)	Tax Levy/Hwy Fund Balance				3,500,000							3,500,000
County Highway G - STH 23 to CTH B (9 miles)	Tax Levy/Hwy Fund Balance					3,500,000						3,500,000
County Highway G - STH 58 to Juneau County Line (10 miles)	Tax Levy/Hwy Fund Balance						3,500,000					3,500,000
County Highway B from State Highway 23 to State Highway 60 (11 miles)	Tax Levy/Hwy Fund Balance							3,700,000				3,700,000
Circuit Courts												
Fourth Jury Courtroom	Undetermined										2,000,000	2,000,000
UW-Baraboo/Sauk County												
2019: Phase 3A, Theater Remodel (\$1,172,000)	Undetermined City of Baraboo		586,000									1,172,000
2023: Phase 3B, Theater and Arts Expansion (\$3,910,000)	Undetermined City of Baraboo						1,955,000	1,955,000				3,910,000
2027: Phase 4, Front Entrance and Administration Relocation (\$9,566,000)	Undetermined City of Baraboo										4,783,000	9,566,000
2029: Phase 5, Library and Classroom Expansions (\$6,172,000)	Undetermined City of Baraboo										4,783,000	0
Parks												
Community & Office Building	General Fund Balance, ATC	954,900										954,900
ADA Access to Beach	General Fund Balance	80,000										80,000
Campground Improvements	General Fund Balance	55,000	55,000									110,000
Existing Park Office Remodel	General Fund Balance		60,000									60,000
Building Services												
Communications System Upgrades	Tax Levy	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Data Upgrade to new IP Based System & Building Upgrades at LaValle and Reedsbu	Tax Levy	320,000										2,000,000
Highway and Tactical Channels Upgrade to new IP Based System	Tax Levy		280,000									
Additional (new) site development at Bug Tussel Tower Sites	Tax Levy			300,000	300,000	300,000						
Tuckpointing / Caulking of Facilities	Tax Levy	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Communications Center - Radio Console replacement (replacement about every 10 years, next in 2025)	Tax Levy	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Courtroom Sound System/Video Arraignment Upgrade	Tax Levy	60,000										60,000
Energy Cost Saving Measures - Courthouse, West Square, Law Enforcement	Tax Levy	225,000	225,000	225,000								675,000
	Focus on Energy/Alliant Energy											
Courthouse West Entrance Stone Replacement & Repair	Carryover from 2017	45,000										45,000
Building Security-2018 Paging System	General Fund Balance	80,000										
Building Security-2018 Additional Cameras	General Fund Balance	50,000										
Building Security-2018 Intrusion Alarm	Tax Levy/General Fund Balance	100,000										400,000
Building Security-2018 Card Access	Tax Levy	20,000										
Building Security-2019 Office Barriers	Tax Levy		50,000									
Building Security-2020/2021 Continued Recommended Implementations	Tax Levy			50,000	50,000							
Replace Roofs on LEC & Huber 2018, West Square 2019, Courthouse Annex 2020	Tax Levy	225,000	200,000	80,000								505,000
Carpet Replacement - Law Enforcement Center (Administrative & Jail)	Carryover from 2017	50,000										100,000
	Tax Levy			50,000								
Elevators - Courthouse Annex	Carryover from 2017	55,000										55,000
County Board Room Audio-Video Equipment Replacement	General Fund Balance	30,000										30,000
Furnace Replacements - Humane Society and Sheltered Workshop	Tax Levy	21,000	21,000									42,000
LEC Kitchen Equipment	Tax Levy	122,000										122,000
LEC Cooling Tower Valve & Controls	Tax Levy	35,000										35,000
Re-Gasket, Check Bearings on Chillers	Tax Levy	85,000										85,000
Law Enforcement Center 2018, West Square/Courthouse 2024.	Tax Levy							180,000				265,000
Courthouse Water Feature	General Fund Balance	0										0
	Civic Organizations	0										0
Remodel of 3rd Floor Annex	Undetermined/ Carryover from 2017			250,000		2,500,000						2,750,000
Management Information Systems (MIS)												
Phone System Upgrades	Tax Levy	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
9-1-1 Phone System Replacement (replacement about every 7 years, next in 2021)	Tax Levy	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
Network Infrastructure - Switches, routers, Uninterruptible power supplies, etc.	Tax Levy	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	
Network Infrastructure - Core Switch Replacement in Main Data Center	Tax Levy	70,000							70,000	35,000	35,000	630,000
Network Infrastructure - Core Switch Replacement at LEC Data Center	Tax Levy			70,000							70,000	
Virtual Infrastructure	Tax Levy		44,763	24,237	44,763	24,237		44,763	24,237	44,763	24,237	276,000

<i>Total Expenditure</i>	6,637,900	10,102,763	5,044,237	4,889,763	7,319,237	8,405,000	4,919,763	1,139,237	1,089,763	12,705,237	62,252,900
<i>Portion Funded by Grant Revenues or Fund Balances</i>	3,974,900	1,337,000	25,000	20,000	25,000	3,930,000	205,000	0	0	9,566,000	19,082,900
<i>Portion Funded in Part by Tax Levy or Undetermined Funding Source</i>	2,663,000	8,765,763	5,019,237	4,869,763	7,294,237	4,475,000	4,714,763	1,139,237	1,089,763	3,139,237	43,170,000

Full-Time Equivalents (FTE's) Allocated by Department in the Original Adopted Budgets

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2018	FTE Change
	Balance	Change	Change	Change	Change	Change	Change	Change	Change	Change	Balance	from 2009 to 2018
General Government												
Accounting	4.50	-0.50				0.		50		0.50	5.00	0.50
Administrative Coordinator	1.50	-0.50		0.50			1.00	-1.00		1.30	2.80	1.30
Building Services	9.77						1.00	-0.44	-0.83	9.	50	-0.27
Corporation Counsel	6.50	-0.50			0.29					0.21	6.50	0.00
County Clerk / Elections	4.00			-0.92					0.92		4.00	0.00
Criminal Justice Coordinating	0.00							1.00	2.25	0.45	3.70	3.70
Land Records Modernization (from Cons, Dev, Rec, Cul, Ed)	0.00				1.20		0.29	3.00	-0.49	-0.01	3.99	3.99
Management Information Systems (MIS)	9.00		1.50		0.80		1.00	-1.67	-0.26		10.37	1.37
Mapping (to MIS & Treasurer)	2.00	0.50	-2.50								0.00	-2.00
Personnel	5.30	-1.30	0.25	-0.45	0.29		0.21	0.01	0.85	-0.16	5.00	-0.30
Register of Deeds	3.50	-0.34	-0.16								3.00	-0.50
Surveyor	1.00										1.00	0.00
Treasurer	6.07		1.00				-0.75	-1.32	0.50	5.	50	-0.57
Total General Government	53.14	-2.64	0.09	-0.87	2.58	0.00	2.75	0.08	2.94	2.29	60.36	7.22
Justice & Public Safety												
Circuit Courts	3.79		-0.20	-0.19							3.40	-0.39
Clerk of Court	14.00					-1.00		-1.00			12.00	-2.00
Coroner	1.00										1.00	0.00
Court Commissioner/Family Court Counseling	1.94		0.06								2.00	0.06
District Attorney / Victim Witness	9.00	-0.40	-0.60	-0.77	0.37	0.20					7.80	-1.20
Emergency Management	2.00							-0.66	0.41		1.75	-0.25
Family Court Counselling (to Court Commissioner)	0.06		-0.06								0.00	-0.06
Register in Probate	2.00										2.00	0.00
Sheriff's Department	172.63	-0.33	-22.12	-1.93	-2.37	1.29	-0.05	2.00	0.52	-0.02	149.62	-23.01
Total Justice & Public Safety	206.42	-0.73	-22.92	-2.89	-2.00	0.49	-0.05	0.34	0.93	-0.02	179.57	-26.85
Public Works												
Highway	59.00						0.50		3.00	-0.50	62.00	3.00
Total Public Works	59.00	0.00	0.00	0.00	0.00	0.00	0.50	0.00	3.00	-0.50	62.00	3.00
Health & Human Services												
ADRC / Commission on Aging	16.00	2.81	-0.92	-1.02	4.77		-5.85	3.12	2.36	-0.21	21.06	5.06
Bioterrorism	0.50	-0.50									0.00	-0.50
Child Support	11.00	0.96	-0.96								11.00	0.00
Environmental Health	3.50		1.02	-0.92	0.15		0.65	0.17	2.26	0.65	7.48	3.98
Health Care Center	127.87	0.47	5.68	0.51	0.04	-0.47	8.89	-1.62	-8.16	-0.24	132.97	5.10
Home Care	9.51		-0.39	-1.52	-0.15	-1.55	-5.90				0.00	-9.51
Human Services	126.07	-4.80	-26.58	-0.20	2.18	1.30	1.98	-0.96	1.30	4.00	104.29	-21.78
Public Health	8.75	0.24	0.81		0.75	1.53	0.70	0.83	3.77	0.59	17.97	9.22
Veterans' Services	3.00						1.06	-0.06			4.50	1.50
Women, Infants and Children	3.98				0.68		2.50	-1.93	-0.21	-0.90	4.12	0.14
Total Health & Human Services	310.18	-0.82	-21.34	-3.15	8.42	0.81	4.03	-0.45	1.32	4.39	303.39	-6.79
Conservation, Development, Recreation, Culture & Education												
Baraboo Range	0.55	-0.55									0.00	-0.55
Board of Adjustment (to CPZ)	0.85			-0.85							0.00	-0.85
Conservation, Planning & Zoning (CPZ)	0.00			13.15		0.41	0.63				14.19	14.19
Land Conservation (to CPZ)	8.80	-1.25	1.00	-8.55							0.00	-8.80
Land Records Modernization (to Gen Govt)	0.50	0.49	0.25		-1.24						0.00	-0.50
Parks	3.78					1.		00			4.78	1.00
Planning & Zoning (to CPZ)	7.10	-0.35		-6.75							0.00	-7.10
UW-Extension	2.51			0.13			0.07		2.		71	0.20
Total Cons, Devel, Rec, Culture & Ed	24.09	-1.66	1.25	-2.87	-1.24	0.41	0.70	1.00	0.00	0.00	21.68	-2.41
TOTAL COUNTY FTE's - CHANGE												
TOTAL COUNTY FTE's	652.83	-5.85	-42.92	-9.78	7.76	1.71	7.93	0.97	8.19	6.16	627.00	-25.83
TOTAL PERSONS EMPLOYED - CHANGE												
TOTAL PERSONS EMPLOYED	721	-4	-44	-6	10	-3	5	-1	7	8	693	-28

Note: This summary excludes any funding source information.

REVENUE SUMMARY

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2017	2018	2018 Change from 2017 Budget		
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget	Budget	\$	%	
Property Tax	27,594,579	28,592,971	28,538,084	28,513,778	28,758,630	28,848,878	29,962,311	30,227,641	30,351,664	30,351,664	31,869,541	1,517,877	5.00%	
Sales Tax	6,656,427	7,142,957	7,140,919	7,323,695	7,519,870	8,000,256	8,483,880	8,764,687	8,900,000	8,020,000	9,000,000	980,000	12.22%	
Other Taxes	1,102,897	1,471,784	1,471,826	1,216,591	1,499,732	1,081,741	1,038,274	864,559	673,190	645,150	635,135	(10,015)	-1.55%	
Grants and Aids	21,965,828	20,322,130	15,454,695	17,812,002	15,493,175	15,092,600	16,686,932	19,706,116	18,998,303	17,715,459	18,708,426	992,967	5.61%	
Intergovernmental	8,696,291	8,101,536	6,409,031	6,349,543	6,720,854	6,856,581	8,050,984	7,799,672	8,673,214	7,138,342	7,671,189	532,847	7.46%	
Licenses & Permits	362,153	308,684	284,166	307,027	357,252	362,804	436,630	448,179	847,535	779,120	839,675	60,555	7.77%	
User Fees	7,939,683	8,398,720	8,641,950	8,766,447	8,767,573	8,640,799	8,903,794	8,878,578	8,394,323	9,055,279	9,514,680	459,401	5.07%	
Fines & Forfeitures	685,337	672,640	632,535	630,711	653,695	509,814	488,298	444,222	469,175	469,800	473,600	3,800	0.81%	
Donations	155,229	149,481	133,789	108,368	94,224	105,471	117,837	103,676	287,022	91,500	97,897	6,397	6.99%	
Interest	619,239	300,757	235,694	159,865	154,963	152,037	200,646	301,354	312,105	201,834	366,774	164,940	81.72%	
Rent	145,920	156,464	239,451	258,997	304,984	343,047	398,678	427,163	395,091	400,791	413,577	12,786	3.19%	
Bond / Note Proceeds	0	0	0	0	0	2,683,009	0	7,392,309	0	0	0	0	--	
Use of Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	8,864,476	6,915,336	(1,949,140)	-21.99%
Transfers from Other Funds	3,049,160	3,197,442	4,291,211	4,427,389	4,469,580	8,272,329	5,569,275	5,062,704	3,750,975	3,595,822	4,070,556	474,734	13.20%	
Other	(418,241)	372,031	503,828	268,027	270,659	436,232	482,810	445,029	183,913	149,334	184,642	35,308	23.64%	
Total Revenues	78,554,502	79,187,597	73,977,179	76,142,440	75,065,191	81,385,598	80,820,349	90,865,889	82,236,510	87,478,571	90,761,028	3,282,457	3.75%	

The total levy recorded in the historical actuals of this summary may differ from the dollars levied due to delinquent taxes.

<i>Property tax as levied</i>	27,714,671	28,659,120	28,531,297	28,531,297	28,531,297	28,854,774	29,878,110	30,183,042	30,351,664	30,351,664	31,869,541
<i>Adjustment for delinquent taxes</i>	(120,092)	(66,149)	6,787	(17,519)	227,333	(5,896)	84,201	44,599	TBD	TBD	TBD
<i>Property tax recognized</i>	<u>27,594,579</u>	<u>28,592,971</u>	<u>28,538,084</u>	<u>28,513,778</u>	<u>28,758,630</u>	<u>28,848,878</u>	<u>29,962,311</u>	<u>30,227,641</u>	<u>30,351,664</u>	<u>30,351,664</u>	<u>31,869,541</u>
Diff should be zero	0	0	0	0	0	0	0	0	0	0	0

TBD - To be determined

The 2017 Budget figures represent the 2017 budget as modified by County Board action through August 2017.

EXPENSE SUMMARY

Functional Area	2009	2010	2011	2012	2013	2014	2015	2016	2017	2017	2018	2018 Change from 2017 Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget *	Budget	\$	%
General Government	6,068,330	6,160,637	6,302,382	6,021,743	5,880,544	6,509,131	6,820,291	7,475,013	7,838,981	8,300,991	9,465,987	1,164,996	14.03%
Public Works/Transportation	9,920,059	9,207,140	8,553,452	9,072,072	9,761,387	9,217,817	8,922,779	9,051,009	10,482,132	9,774,691	9,649,572	(125,119)	-1.28%
Culture	72,861	63,402	79,593	75,395	70,447	111,109	67,191	67,477	79,778	80,011	152,772	72,761	90.94%
Recreation	351,188	528,524	451,266	324,642	332,244	348,429	633,694	460,427	1,591,051	1,572,640	577,388	(995,252)	-63.29%
Education	1,189,517	1,248,392	1,278,844	1,300,442	1,297,236	1,323,324	1,405,734	1,416,264	1,531,981	1,515,971	1,525,008	9,037	0.60%
Justice & Public Safety	20,180,830	20,057,347	16,179,689	17,216,621	16,434,762	16,338,309	16,437,077	16,859,883	16,969,688	17,229,835	18,062,025	832,190	4.83%
Health & Human Services	29,219,706	30,778,337	27,789,027	27,375,464	26,874,023	28,115,218	30,120,369	33,004,148	33,299,149	33,564,594	36,177,719	2,613,125	7.79%
Conservation	1,839,254	1,516,641	1,322,156	1,257,720	1,274,336	1,496,054	1,681,472	1,682,301	2,359,663	2,502,045	1,709,594	(792,451)	-31.67%
Economic Development	555,677	141,843	450,602	709,951	68,340	458,603	138,281	118,008	344,295	798,707	437,652	(361,055)	-45.20%
Debt Service	2,577,080	3,073,646	2,987,693	2,958,762	3,038,919	7,130,108	1,603,055	8,879,729	1,470,499	2,284,108	2,994,330	710,222	31.09%
Capital Outlay	1,454,301	1,585,297	1,519,511	2,666,859	2,041,883	1,758,744	4,526,639	1,524,784	3,109,244	5,767,008	5,860,304	93,296	1.62%
Transfer to Other Funds	3,049,159	3,197,442	4,291,211	4,427,389	4,469,580	8,305,333	5,569,275	5,155,565	3,750,975	3,595,822	4,070,556	474,734	13.20%
Addition to Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	492,148	78,121	(414,027)	-84.13%
Total Gross Expenditures	76,477,962	77,558,648	71,205,426	73,407,061	71,543,701	81,112,179	77,925,857	85,694,608	82,827,436	87,478,571	90,761,028	3,282,457	3.75%

Expenditure Category	2009	2010	2011	2012	2013	2014	2015	2016	2017	2017	2018	2018 Change from 2017 Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget *	Budget	\$	%
Wages & Salaries	27,789,056	28,560,250	26,697,176	26,476,342	26,969,999	27,647,942	29,521,669	30,454,787	30,912,422	31,791,256	33,183,444	1,392,188	4.38%
Labor Benefits	12,856,499	12,544,958	11,330,879	10,792,482	11,189,831	11,393,077	10,982,993	11,713,154	12,112,685	12,350,000	13,584,237	1,234,237	9.99%
Supplies & Services	28,751,867	28,597,054	24,378,956	26,085,227	23,833,489	24,876,975	25,722,226	27,966,589	31,471,611	31,198,229	30,990,036	(208,193)	-0.67%
Debt Service	2,577,080	3,073,646	2,987,693	2,958,762	3,038,920	7,130,109	1,603,055	8,879,729	1,470,499	2,284,108	2,994,330	710,222	31.09%
Capital Outlay	1,454,301	1,585,296	1,519,511	2,666,859	2,041,883	1,758,744	4,526,639	1,524,784	3,109,244	5,767,008	5,860,304	93,296	1.62%
Transfer to Other Funds	3,049,159	3,197,442	4,291,211	4,427,389	4,469,579	8,305,333	5,569,275	5,155,565	3,750,975	3,595,822	4,070,556	474,734	13.20%
Addition to Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	492,148	78,121	(414,027)	-84.13%
Total Gross Expenditures	76,477,962	77,558,646	71,205,426	73,407,061	71,543,701	81,112,180	77,925,857	85,694,608	82,827,436	87,478,571	90,761,028	3,282,457	3.75%

* The 2017 Budget figures represent the 2017 budget as modified by County Board action through August 2017.

Property Tax Levy By Function

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2018 Change from	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Oversight	\$	%
General Government	(2,859,559)	(2,222,294)	(2,023,057)	(2,393,441)	(2,153,183)	(1,552,455)	(1,946,585)	(1,850,825)	(2,608,569)	(3,016,787)	(408,218)	-15.65%
Justice & Public Safety	11,855,971	12,130,334	12,121,165	12,867,604	12,814,500	12,660,218	12,870,027	13,169,471	13,452,254	13,951,788	499,534	3.71%
Public Works	3,674,868	3,729,327	3,774,250	3,894,712	3,959,494	3,995,100	4,014,583	4,122,355	4,184,727	4,217,232	32,505	0.78%
Health & Human Services	11,745,273	11,901,374	11,562,676	11,198,771	11,132,627	10,640,054	11,331,521	11,323,136	11,542,491	12,453,640	911,149	7.89%
Culture	62,750	63,750	63,751	63,751	63,762	63,762	64,762	64,762	68,762	68,762	0	0.00%
Recreation	156,837	158,142	175,290	151,918	159,323	158,240	165,582	228,787	229,529	250,786	21,257	9.26%
Education	1,179,681	1,255,073	1,295,361	1,334,179	1,319,878	1,317,915	1,440,179	1,452,131	1,515,136	1,534,195	19,059	1.26%
Development	124,846	123,996	131,019	67,528	67,528	67,528	72,528	10,000	30,000	50,000	20,000	66.67%
Conservation	794,967	739,657	727,129	611,756	739,201	738,916	925,714	1,019,324	1,042,834	1,061,925	19,091	1.83%
Capital Outlay	608,945	463,612	460,500	467,000	405,500	509,600	1,024,000	688,500	894,500	1,298,000	403,500	45.11%
Debt Service	250,000	250,000	250,000	250,000	250,000	250,000	0	0	0	0	0	--
All Funds Total	27,594,579	28,592,971	28,538,084	28,513,778	28,758,630	28,848,878	29,962,311	30,227,641	30,351,664	31,869,541	1,517,877	5.00%

The general government function contains significant revenues that are not directly related to other functions, such as approximately \$9.0 million in sales tax collections. This forces the general government function to have a net reduction of the property tax levy.

The total levy recorded in the historical actuals of this summary may differ from the dollars levied due to delinquent taxes.

<i>Property tax as levied</i>	27,714,671	28,659,120	28,531,297	28,531,297	28,531,297	28,854,774	29,878,110	30,183,042	30,351,664	31,869,541
<i>Adjustment for delinquent taxes</i>	(120,092)	(66,149)	6,787	(17,519)	227,333	(5,896)	84,201	44,599	TBD	TBD
<i>Property tax recognized</i>	<u>27,594,579</u>	<u>28,592,971</u>	<u>28,538,084</u>	<u>28,513,778</u>	<u>28,758,630</u>	<u>28,848,878</u>	<u>29,962,311</u>	<u>30,227,641</u>	<u>30,351,664</u>	<u>31,869,541</u>

TBD - To be determined

**PUBLIC WORKS FUNCTIONAL GROUP
2018 Budget**

MISSION STATEMENT

The continued enhancement of services and resources for efficient county public works operations.

VISION STATEMENT

To promote interdepartmental and intergovernmental cooperation to provide safe, efficient and quality customer service.

ELEMENT(S) OF COUNTYWIDE MISSION FULFILLED

Promote Safe Community
Encourages Economic Development

Highway

Department Vision - Where the department would ideally like to be

The Highway Department is committed to maintaining the current level of service it provides to the general public while reducing costs through improved efficiency and operating procedures.

Department Mission - Major reasons for the department's existence and purpose in County government

We are a department entrusted with the development, maintenance, and safe operation of Sauk County's transportation system. We strive to satisfy the diverse mobility needs of all citizens while retaining a responsible concern for public safety and the environment.

Elements of Countywide Mission Fulfilled

Promote safe community
Encourage economic development

Specific Strategic Issues Addressed

Declining/unpredictable financial support (highways, medicaid, other)

Maintain transportation network and services (Baraboo highway shop, other transportation networks, broadband)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Reduce equipment repair time and cost. Eliminate frequent and redundant repairs or extending the longevity of repairs that are made.	Thorough daily routine maintenance checks on equipment reduce repair time and costs therefore our production on projects will be maximized and increase productivity.	Improve Department efficiency by combining more efficient maintenance techniques and equipment with new material products to reduce the need for costly and redundant maintenance procedures.	12/31/2018
Improve safety with a well maintained fleet of operational equipment.	Thorough daily routine maintenance checks and knowledge of equipment reduces unexpected safety injury therefore reduces safety costs.	Continue to update the Department's equipment fleet with new, reliable, safe, and efficient units.	12/31/2018
Reduce employee injuries/accidents as well as general public liability claims and improve work quality and efficiency through knowledgeable work crews.	Employee injuries/accidents should be reduced/minimized if we improve our knowledge on the jobsite with equipment/surroundings.	Continue to educate employees on policy/procedure changes and train crews on various safety, maintenance, and construction techniques through workshops and seminars.	5/31/2018
Maintain continuity of information sharing between government agencies, authorities, and the general public to reduce confusion and inefficiency.	Collaboration and communication with other departments grows us as a department in obtaining information.	Continue correspondence with other governments at the state, county, and local levels to ensure needs are met and compliance with policies, procedures, and mandates is maintained.	12/31/2018
Consider all roads/bridges on the CTH system for future needs to ensure that no single element falls below an acceptable level of safety.	Highway department works within their yearly highway improvement plan and works with townships to make sure all necessary improvements are made.	Monitor and accurately determine future needs of the CTH system to adequately project budget values to cover needed costs.	8/31/2018
Maintain effective procedures used for winter maintenance operations to ensure the Department is current with statewide accepted levels of service.	Our level of service is proven with the maintenance we provide to the highways. New procedures, equipment and material are used each year.	Improve service of winter maintenance operations by incorporating new materials, equipment, and procedures to improve efficiency, response time, and general safety.	10/1/2018
Incorporate new technologies and alternative fuels into Department operations.	Improved fuel mileage improves longevity/efficiency of equipment.	Monitor advancements in alternative fuel vehicles and other technologies which could improve Department efficiency.	12/31/2018
Improve signing and public information for businesses located on CTH BD and USH 12.	Continued growth and keeping businesses in Sauk County.	Continue to work with businesses on signing issues and future needs for improving business in areas affected by the USH 12 Bypass.	12/31/2018
Address ever changing needs of the Department and employees and act upon them to maintain Department efficiency, safety, and employee morale.	Employee turnover rate would decrease and employees would want to continue their employment in Sauk County.	Review and update current procedures and administer improvements where needed to increase Department efficiency, moral, and safety.	12/31/2018

Highway

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
General Public Liability	Liability Insurance.	83.015(2)	Intergovernmental	\$11,499	0.01	
			Grants	\$0		
			TOTAL REVENUES	\$11,499		
			Wages & Benefits	\$973		
			Operating Expenses	\$25,000		
			TOTAL EXPENSES	\$25,973		
COUNTY LEVY	\$14,474					
Bridge Aids	Reimbursement to local townships and villages for half of their costs associated with construction, repair, or replacement of eligible bridges and culverts.	82.08	User Fees / Misc	\$0	0.03	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$1,946		
			Operating Expenses	\$27,156		
			TOTAL EXPENSES	\$29,102		
COUNTY LEVY	\$29,102					
Radio	Mobile communication equipment repair and replacement.		Intergovernmental	\$4,088	0.01	
			Grants	\$0		
			TOTAL REVENUES	\$4,088		
			Wages & Benefits	\$973		
			Operating Expenses	\$2,500		
			TOTAL EXPENSES	\$3,473		
COUNTY LEVY	(\$615)					
County Highway(CTH) Maintenance	General maintenance of all County highways including patching, seal coating, brush cutting, mowing, litter cleanup, and road painting.	83-83.06	User Fees / Misc	\$20,319	21.08	Total centerline miles of roadway rehabilitation and maintenance completed. Fleet efficiency: Net equip revenues/operating costs
			Grants	\$494,809		
			TOTAL REVENUES	\$515,128		
			Wages & Benefits	\$1,519,613		
			Operating Expenses	\$625,537		
			TOTAL EXPENSES	\$2,145,150		
COUNTY LEVY	\$1,630,022					
CTH Snow	Maintenance activities to ensure safe winter driving conditions including plowing, sanding, salting, and drift control.	83-83.06	Intergovernmental	\$0	6.61	Total lane miles of roadway maintained during winter maintenance operations.
			Grants	\$288,939		
			TOTAL REVENUES	\$288,939		
			Wages & Benefits	\$479,447		
			Operating Expenses	\$693,258		
			TOTAL EXPENSES	\$1,172,705		
COUNTY LEVY	\$883,766					
CTH Construction	County highway rehabilitation and reconstruction projects.	83-83.035	Intergovernmental	\$0	4.34	Total centerline miles of roadway rehabilitation and maintenance completed. Fleet efficiency: Net equip revenues/operating costs.
			Grants	\$520,116		
			TOTAL REVENUES	\$520,116		
			Wages & Benefits	\$311,537		
			Operating Expenses	\$1,640,044		
			TOTAL EXPENSES	\$1,951,581		
COUNTY LEVY	\$1,431,465					
CTH Bridge	County bridge rehabilitation and reconstruction projects.	83-83.065	User Fees / Misc	\$0	0.61	
			Grants	\$49,220		
			TOTAL REVENUES	\$49,220		
			Wages & Benefits	\$43,812		
			Operating Expenses	\$176,503		
			TOTAL EXPENSES	\$220,315		
COUNTY LEVY	\$171,095					

Highway

Category	Description	Code	Revenue	Expenses	Levy	Notes
State Highway (STH) Maintenance	General maintenance of all State highways.	84-84.07	Intergovernmental	\$2,261,491		20.45 Total lane miles of roadway maintained during winter maintenance operations. Fleet efficiency: Net equip revenues/operating costs.
			Grants	\$0		
			TOTAL REVENUES	\$2,261,491		
			Wages & Benefits	\$1,484,637		
			Operating Expenses	\$776,854		
			TOTAL EXPENSES	\$2,261,491		
			COUNTY LEVY	\$0		
STH Construction	State highway and bridge rehabilitation and reconstruction projects and repair of damaged signs, guardrail, etc.	84-84.10	Intergovernmental	\$271,251		1.89 Total lane miles of roadway maintained during winter maintenance operations. Fleet efficiency: Net equip revenues/operating costs.
			Grants	\$0		
			TOTAL REVENUES	\$271,251		
			Wages & Benefits	\$136,714		
			Operating Expenses	\$134,537		
			TOTAL EXPENSES	\$271,251		
			COUNTY LEVY	(\$0)		
STH Other	State share of facility depreciation and maintenance costs to be reimbursed in subsequent years.	84-84.07	Intergovernmental	\$97,953		0.15
			Grants	\$0		
			TOTAL REVENUES	\$97,953		
			Wages & Benefits	\$10,953		
			Operating Expenses	\$87,000		
			TOTAL EXPENSES	\$97,953		
			COUNTY LEVY	\$0		
Local Government	Local road maintenance and reconstruction projects as requested by local municipalities.		Intergovernmental	\$1,082,992		5.60 Total lane miles of roadway maintained during winter maintenance operations. Fleet efficiency: Net equip revenues/operating costs.
			Grants	\$0		
			TOTAL REVENUES	\$1,082,992		
			Wages & Benefits	\$401,789		
			Operating Expenses	\$681,203		
			TOTAL EXPENSES	\$1,082,992		
			COUNTY LEVY	(\$0)		
County Department	Services provided to other Sauk County Departments.		Intergovernmental	\$103,681		0.61
			Grants	\$0		
			TOTAL REVENUES	\$103,681		
			Wages & Benefits	\$43,812		
			Operating Expenses	\$59,869		
			TOTAL EXPENSES	\$103,681		
			COUNTY LEVY	\$0		
Non-Government	Services/materials provided to non-government customers.		User Fees / Misc	\$119,701		0.61
			Grants	\$0		
			TOTAL REVENUES	\$119,701		
			Wages & Benefits	\$43,812		
			Operating Expenses	\$75,889		
			TOTAL EXPENSES	\$119,701		
			COUNTY LEVY	\$0		
Outlay	2 Tandem Trucks 2 Snow Plows 1 Chipper 2 Skidsteer Loaders 1 Single Axle Truck 1 Dozer Various Roof Repairs Shop Yard Paving 2 Tailgate Spreaders 1 Tractor Mower 1 Pickup Truck		\$300,000	User Fees / Misc	\$0	-
			\$15,000	Use of Fund Balance	\$725,000	
			\$60,000	TOTAL REVENUES	\$725,000	
			\$25,000	Wages & Benefits	\$0	
			\$90,000	Operating Expenses	\$725,000	
			\$25,000	TOTAL EXPENSES	\$725,000	
			\$25,000	COUNTY LEVY	\$0	
			\$50,000			
			\$20,000			
			\$80,000			
\$35,000						
Totals			TOTAL REVENUES	\$6,051,059		62.00
			TOTAL EXPENSES	\$10,210,369		
			COUNTY LEVY	\$4,159,310		

Highway

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
Total centerline miles of roadway rehabilitation completed.	12.00	13.00	14.00
Total lane miles of roadway maintained during winter maintenance operations (total)	1,665 miles	1,665 miles	1,690 miles
State of Wisconsin	618 miles	618 miles	638 miles
Sauk County	625 miles	625 miles	630 miles
Town of Greenfield	68.54 miles	68.54 miles	68.54 miles
Town of Fairfield	68.5 miles	68.5 miles	68.5 miles
Town of Excelsior	105.1 miles	105.1 miles	105.1 miles
Town of Merrimac	60.5 miles	60.5 miles	60.5 miles
Town of Sumpter	46.8 miles	46.8 miles	46.8 miles
Town of Winfield	83.1 miles	83.1 miles	83.1 miles
Total centerline miles of County roads to maintain.	307.30	307.30	307.30
Cubic yards of sand used for winter maintenance on County Highways.	4,512 yds	6,000 yds	6,000 yds
Tons of salt used for winter maintenance on County Highways.	3,663 tn	4,975 tn	5,400 tn
Diesel fuel used annually.	132,910 gal	126,586 gal	127,128 gal
Highway Department Administrative costs as a percentage of total highway maintenance costs.	4.50%	4.60%	4.65%

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Percentage of road miles resurfaced as compared to the total road miles of the CTH system.		3.90%	4.20%	4.56%
Fleet efficiency: equipment revenues generated less operating costs.		\$167,838	\$0	\$0
Fleet efficiency: percentage of revenues generated in excess of operating costs.		108.78%	100.00%	100.00%
Average lane miles of roadway per patrol section to maintain during winter maintenance operations.		43.80	43.80	43.80
Maintenance dollars per centerline mile of county roads.		\$15,250	\$15,736	\$16,500
Statewide average administrative costs as a percentage of total highway maintenance costs. (71 counties)		4.38%	4.47%	4.80%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
HIGHWAY											
<u>Revenues</u>											
Tax Levy	3,933,464	3,956,803	4,065,490	4,127,562	4,127,562	4,159,310	31,748	0.77%	2 Tandem Trucks	300,000	0
Grants & Aids	1,281,531	1,509,969	1,756,450	1,492,604	1,531,748	1,349,547	(182,201)	-11.89%	2 Snow Plows	15,000	0
User Fees	207,967	278,121	159,810	186,354	186,354	185,501	(853)	-0.46%	1 Chipper	60,000	0
Intergovernmental	3,596,400	4,172,733	4,250,838	4,765,605	3,756,197	3,783,011	26,814	0.71%	2 Skidsteer Loaders	25,000	0
Interest	3,703	5,065	22,729	8,000	8,000	8,000	0	0.00%	1 Single Axle Truck	90,000	0
Miscellaneous	72,766	1,589	27,657	0	0	0	0	0.00%	1 Dozer	25,000	0
Use of Fund Balance	0	0	0	0	700,000	725,000	25,000	3.57%	Various Roof Repairs	25,000	0
									Shop Yard Paving	50,000	0
									2 Tailgate Spreaders	20,000	0
									1 Tractor Mower	80,000	0
									1 Pickup Truck	35,000	0
Total Revenues	9,095,831	9,924,280	10,282,974	10,580,125	10,309,861	10,210,369	(99,492)	-0.97%	2018 Total	725,000	0
<u>Expenses</u>											
Labor	2,677,376	2,734,790	2,831,968	3,005,437	3,005,437	3,078,124	72,687	2.42%			
Labor Benefits	1,138,655	1,165,967	1,378,992	1,293,829	1,293,829	1,401,895	108,066	8.35%			
Supplies & Services	5,243,830	4,851,799	4,703,852	6,012,003	5,302,595	4,997,350	(305,245)	-5.76%			
Capital Outlay	0	0	0	0	700,000	725,000	25,000	3.57%			
Transfer to General Fund	3,703	5,065	22,729	8,000	8,000	8,000	0	0.00%	2019	750,000	0
Addition to Fund Balance	32,267	1,166,660	1,345,433	260,856	0	0	0	0.00%	2020	750,000	0
									2021	750,000	0
									2022	750,000	0
Total Expenses	9,095,831	9,924,280	10,282,974	10,580,125	10,309,861	10,210,369	(99,492)	-0.97%			
Beginning of Year Fund Balance	9,846,416	10,824,618	11,991,278	13,336,711		13,597,567					
End of Year Fund Balance	9,878,683	11,991,278	13,336,711	13,597,567		12,872,567					

The Highway Fund is required by accounting standards to record outlay purchases as assets, not expenditures. The amounts shown for outlay expenditures are funded by fund balance use, and are for budget purposes only.

2015 Beginning fund balance restated to add \$945,935 due to implementation of new accounting standard for pensions.

Changes and Highlights to the Department's Budget:

The budget was developed with the following assumptions:

An overall increase in total labor costs is \$184,523 of which approximately \$78,312 impacts other Gov't agencies for which the Department provides services and \$106,211 impacts the Department directly due to the increase in health insurance costs and the restructuring of wages at the highway department.

Bridge Aid funding has decreased this year by \$52,527.

Increase in labor costs due to the reclassifications of A13 pay band to B21 pay band. Revenue from the State will help with the increased costs of these reclassifications.

The department determined we could utilize the staff we have instead of hiring a LTE for the night dispatcher/janitor position to alleviate additional costs.

Increases in the cost of road construction materials will directly impact the mileage of roadway maintained or rehabilitated annually. Funding reductions for maintenance/construction activities will result in deteriorating road conditions and increased road maintenance costs.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			Bridge Aid Funding	Reclass Highway Positions	Night Dispatcher/Janitor Vacancy	
Tax Levy	4,127,562	82,126	(52,527)	21,945	(19,796)	4,159,310
Use of Fund Balance or Carryforward Funds	700,000	25,000				725,000
All Other Revenues	5,482,299	(171,523)		15,283		5,326,059
Total Funding	10,309,861	(64,397)	(52,527)	37,228	(19,796)	10,210,369
Labor Costs	4,295,496	167,091		37,228	(19,796)	4,480,019
Supplies & Services	5,306,365	(256,488)	(52,527)			4,997,350
Capital Outlay	700,000	25,000				725,000
Transfers to Other Funds	8,000	0				8,000
Addition to Fund Balance	0	0				0
Total Expenses	10,309,861	(64,397)	(52,527)	37,228	(19,796)	10,210,369

Issues on the Horizon for the Department:

Due to previous staff reductions, the Department has been able to determine the minimum staff level at which it can still operate effectively. The Department intends to maintain this staff level through 2018.

Increasing costs for employees' labor, health insurance and fuel will continue to negatively impact the Department's ability to maintain favorable levels of service.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: HIGHWAY

Program # --> Short Program Name -->	1 GPL	2 Bridge Aids	3 Radio	4 CTH Maint	5 CTH Snow	6 CTH Constr	7 CTH Bridge	8 STH Maint	9 STH Constr	10 STH Other	11 Local Govt	12 County Dept	13 Non-Gov't	Outlay	Dept Total \$
Is the Program Mandated? Statutory Reference	Yes 83.015(3)	Yes 82.08	No	Yes 83-83.06	Yes 83-83.06	Yes 83-83.035	Yes 83-83.065	Yes 84-84.07	Yes 84-84.10	Yes 84-84.07	No	No	No		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)																\$0
Ho Chunk Gaming Grant				0												\$0
State Transportation Aids				494,809	285,402	428,698	49,220									\$1,258,129
CHIP/LRIP Reimbursements						91,418										\$91,418
State GPL Reimbursement	11,499															\$11,499
State Radio Reimbursement			4,088													\$4,088
State Salt Storage Reimbursement					3,537											\$3,537
3. Use of Carryfwd / Fund Balance														725,000		\$725,000
4. Other Revenues																\$0
State Maint/Construction Revenue								2,177,290	260,341							\$2,437,631
State Supervision Reimbursement								84,201	10,910	5,136						\$100,247
State Equip Storage Reimbursement										92,817						\$92,817
Misc Revenue				12,319						0	49,510	3,971	4,200			\$70,000
Local Gov't Revenue											1,033,482					\$1,033,482
County Depts Revenue												99,710				\$99,710
Non-Gov't Revenue													115,501			\$115,501
Interfund Interest				8,000												\$8,000
5. TOTAL REVENUES	\$11,499	\$0	\$4,088	\$515,128	\$288,939	\$520,116	\$49,220	\$2,261,491	\$271,251	\$97,953	\$1,082,992	\$103,681	\$119,701	\$725,000	\$6,051,059	

EXPENSES

6. Wages, Salaries, Benefits	973	1,946	973	1,519,613	479,447	311,537	43,812	1,484,637	136,714	10,953	401,789	43,812	43,812	N/A	\$4,480,019
7. Other Expenses	25,000	27,156	2,500	617,537	693,258	1,640,044	176,503	776,854	134,537	87,000	681,203	59,869	75,889	725,000	\$5,722,350
Transfer to General Fund				8,000											\$8,000
8. TOTAL EXPENSES	\$25,973	\$29,102	\$3,473	\$2,145,150	\$1,172,705	\$1,951,581	\$220,315	\$2,261,491	\$271,251	\$97,953	\$1,082,992	\$103,681	\$119,701	\$725,000	\$10,210,369

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$14,474	\$29,102	(\$615)	\$1,630,022	\$883,766	\$1,431,465	\$171,095	\$0	(\$0)	\$0	(\$0)	\$0	\$0	\$0	\$4,159,310
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Fund: HIGHWAY	2014	2015	2016	2017	2017	2017		Dollar
Department: HIGHWAY	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
70030 HIGHWAY REVENUE								
411100 GENERAL PROPERTY TAXES	-3,933,464.00	-3,956,803.00	-4,065,490.00	-2,063,781.00	-4,127,562.00	-4,127,562.00	-4,159,310.00	31,748.00
422160 HO-CHUNK GAMING GRANT	-20,000.00	-25,000.00	-52,759.00	-52,759.00	-52,759.00	-52,759.00	0.00	-52,759.00
435300 TRANSPORTATION AIDS / STATE	-1,255,170.03	-1,301,413.73	-1,297,272.75	-314,532.28	-1,297,273.00	-1,258,129.00	-1,258,129.00	-39,144.00
435310 LOCAL ROAD/CO HWY IMPROVEMENT	-6,361.05	-183,555.52	-406,418.08	0.00	-181,716.00	-181,716.00	-91,418.00	-90,298.00
463100 HWY MAINT/CONST PRIVATE	-145,780.69	-54,742.18	-97,134.63	-61,760.03	-116,354.00	-116,354.00	-115,501.00	-853.00
472300 TRANSPORTATION-STHS MAINTENANC	-2,240,440.14	-2,318,852.91	-2,534,905.68	-1,595,925.79	-2,654,990.00	-2,654,990.00	-2,649,819.00	-5,171.00
472310 STATE PERF BASED MAINT REVENUE	-165,376.45	-287,294.32	-421,044.48	0.00	0.00	0.00	0.00	0.00
473300 HWY MAINT/CONST-OTHER GOVERNME	-1,095,793.75	-947,205.20	-1,050,595.86	-692,668.36	-1,010,615.00	-1,010,615.00	-1,033,482.00	22,867.00
473350 OTHER REVENUE FROM LOCAL GOVT	0.00	-550,000.00	0.00	0.00	0.00	0.00	0.00	0.00
474100 HWY MAINT/CONST-OTHER DEPT	-94,789.97	-69,380.71	-109,157.08	-122,389.13	-90,592.00	-1,100,000.00	-99,710.00	9,118.00
481100 INTEREST ON INVESTMENTS	-3,702.63	-5,064.81	-22,729.24	-3,999.98	-8,000.00	-8,000.00	-8,000.00	0.00
483100 GAIN/LOSS FIXED ASSETS DIV	-72,766.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00
483300 SALE OF MATERIAL AND SUPPLIES	-62,186.60	-223,379.02	-62,675.52	-73,322.41	-70,000.00	-70,000.00	-70,000.00	0.00
486300 INSURANCE RECOVERIES	0.00	-1,588.90	-27,657.12	-500.00	0.00	0.00	0.00	0.00
489010 STATE CONTRIB CAPITAL REVENUE	0.00	0.00	-90,635.22	0.00	0.00	0.00	0.00	0.00
489011 COUNTY CONTRIB CAPITAL REVENUE	0.00	0.00	-44,500.00	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-700,000.00	0.00	-725,000.00	25,000.00
TOTAL HIGHWAY REVENUE	-9,095,831.65	-9,924,280.30	-10,282,974.66	-4,981,637.98	-10,309,861.00	-10,580,125.00	-10,210,369.00	-99,492.00
70030110 HIGHWAY ADMINISTRATION								
514100 FICA & MEDICARE TAX	267.97	359.63	329.06	118.61	268.00	268.00	268.00	0.00
514600 WORKERS COMPENSATION	3.21	3.76	2.19	1.01	2.00	2.00	2.00	0.00
515800 PER DIEM COMMITTEE	3,500.00	4,700.00	4,300.00	1,550.00	3,500.00	3,500.00	3,500.00	0.00
526100 ADMINISTRATION	396,740.49	396,346.12	412,172.60	201,511.31	403,514.00	403,514.00	403,037.00	-477.00
531800 MIS DEPARTMENT CHARGEBACKS	2,012.63	6,898.30	3,507.45	2,326.92	3,823.00	3,823.00	4,300.00	477.00
533200 MILEAGE	1,410.08	1,771.04	1,828.35	719.71	1,350.00	1,350.00	1,350.00	0.00
551600 INSURANCE-MONIES & SECURITIES	16.14	15.99	0.00	0.00	18.00	18.00	18.00	0.00
552100 OFFICIALS BONDS	23.37	23.37	23.37	23.37	25.00	25.00	25.00	0.00
TOTAL HIGHWAY ADMINISTRATION	403,973.89	410,118.21	422,163.02	206,250.93	412,500.00	412,500.00	412,500.00	0.00
70030303 LOCAL BRIDGE AIDS								
526100 LOCAL BRIDGE AIDS	106,887.00	38,223.00	45,538.00	79,683.00	79,683.00	79,683.00	27,156.00	-52,527.00
TOTAL LOCAL BRIDGE AIDS	106,887.00	38,223.00	45,538.00	79,683.00	79,683.00	79,683.00	27,156.00	-52,527.00
70030305 SUPERVISION								
526100 SUPERVISION	100,805.11	98,588.76	101,376.38	51,100.57	112,500.00	112,500.00	105,000.00	-7,500.00
TOTAL SUPERVISION	100,805.11	98,588.76	101,376.38	51,100.57	112,500.00	112,500.00	105,000.00	-7,500.00

Fund: HIGHWAY	2014	2015	2016	2017	2017	2017		Dollar
Department: HIGHWAY	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
70030306 RADIO EXPENSE								
526100 RADIO EXPENSE	2,368.80	278.00	1,034.40	1,141.52	2,500.00	2,500.00	2,500.00	0.00
TOTAL RADIO EXPENSE	2,368.80	278.00	1,034.40	1,141.52	2,500.00	2,500.00	2,500.00	0.00
70030307 GENERAL PUBLIC LIABILITY								
551700 INSURANCE-UMBRELLA	27,165.00	23,251.00	22,612.00	0.00	30,000.00	30,000.00	25,000.00	-5,000.00
TOTAL GENERAL PUBLIC LIABILITY	27,165.00	23,251.00	22,612.00	0.00	30,000.00	30,000.00	25,000.00	-5,000.00
70030308 EMPLOYEE TAXES AND BENEFITS								
513000 EMPLOYEE BENEFITS	-60,320.00	20,497.42	211,550.27	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	2.52	0.00	0.00	0.00	0.00	0.00
514800 UNEMPLOYMENT	0.00	0.00	113.21	0.00	0.00	0.00	0.00	0.00
TOTAL EMPLOYEE TAXES AND BENEFITS	-60,320.00	20,497.42	211,666.00	0.00	0.00	0.00	0.00	0.00
70030309 FIELD SMALL TOOLS								
534700 FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FIELD SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70030310 HWY SHOP OPERATIONS								
526100 SHOP OPERATIONS	-2,012.62	-626.37	-4,208.08	0.00	-3,824.00	-3,824.00	-4,300.00	-476.00
531800 MIS DEPARTMENT CHARGEBACKS	2,012.62	626.37	4,208.08	0.00	3,824.00	3,824.00	4,300.00	476.00
TOTAL HWY SHOP OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70030311 FUEL HANDLING								
535100 VEHICLE FUEL / OIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FUEL HANDLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70030312 MACHINERY/EQUIPMENT OPERATIONS								
535900 EQUIPMENT AND MAINTENANCE	-342,655.87	-271,786.84	-540,325.79	-620,599.63	0.00	0.00	0.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	150,762.29	125,817.37	126,434.64	0.00	0.00	0.00	0.00	0.00
551300 INSURANCE-CONTRACTORS EQUIP/IN	7,465.86	7,296.84	7,116.24	0.00	0.00	0.00	0.00	0.00
TOTAL MACHINERY/EQUIPMENT OPERATIONS	-184,427.72	-138,672.63	-406,774.91	-620,599.63	0.00	0.00	0.00	0.00
70030314 BUILDINGS/GROUNDS OPERATIONS								
534700 FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551300 INSURANCE-CONTRACTORS EQUIP/IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: HIGHWAY	2014	2015	2016	2017	2017	2017		Dollar
Department: HIGHWAY	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL BUILDINGS/GROUNDS OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70030315 INSURANCE RECOVERY EXPENSE								
526100 INSURANCE RECOVERY EXPENSE	4,681.03	6,432.89	17,213.01	1,705.77	0.00	0.00	0.00	0.00
TOTAL INSURANCE RECOVERY EXPENSE	4,681.03	6,432.89	17,213.01	1,705.77	0.00	0.00	0.00	0.00
70030316 CAPITAL ASSET ACQUISITION								
581000 CAPITAL EQUIPMENT >\$500	0.00	0.00	0.00	0.00	700,000.00	0.00	725,000.00	25,000.00
TOTAL CAPITAL ASSET ACQUISITION	0.00	0.00	0.00	0.00	700,000.00	0.00	725,000.00	25,000.00
70030317 MATERIAL HANDLING								
534700 FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MATERIAL HANDLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70030318 HIGHWAY PAYROLL DEFAULT								
511100 SALARIES PERMANENT REGULAR	2,483,842.04	2,585,641.27	2,631,548.96	1,284,166.73	2,779,495.00	2,779,495.00	2,867,788.00	88,293.00
511200 SALARIES-PERMANENT-OVERTIME	170,093.68	114,117.64	174,622.43	101,264.23	204,459.00	204,459.00	189,037.00	-15,422.00
511900 LONGEVITY-FULL TIME	17,326.88	18,116.06	17,318.17	250.00	17,983.00	17,983.00	17,799.00	-184.00
512100 WAGES-PART TIME	2,613.00	12,214.80	4,139.52	6,609.24	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	0.00	0.00	39.20	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	197,077.52	201,222.43	208,078.93	102,634.73	229,648.00	229,648.00	235,209.00	5,561.00
514200 RETIREMENT-COUNTY SHARE	186,843.21	183,695.70	184,369.32	92,187.07	203,012.00	203,012.00	206,000.00	2,988.00
514400 HEALTH INSURANCE COUNTY SHARE	765,880.42	714,945.73	743,141.65	397,441.05	815,660.00	815,660.00	916,836.00	101,176.00
514500 LIFE INSURANCE COUNTY SHARE	1,204.97	1,325.78	1,271.18	520.81	1,467.00	1,467.00	1,316.00	-151.00
514600 WORKERS COMPENSATION	47,697.86	43,916.59	30,134.01	20,513.17	43,772.00	43,772.00	42,264.00	-1,508.00
519600 PAYROLL DEFAULT OFFSET	-3,877,581.63	-3,880,840.05	-4,003,203.38	-2,072,580.62	-4,295,496.00	-4,295,496.00	-4,476,249.00	-180,753.00
524000 MISCELLANEOUS EXPENSES	4,723.72	5,439.50	8,482.46	2,662.00	0.00	0.00	0.00	0.00
533200 MILEAGE	154.72	157.32	0.00	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	123.61	47.23	57.55	14.93	0.00	0.00	0.00	0.00
TOTAL HIGHWAY PAYROLL DEFAULT	0.00	0.00	0.00	-64,316.66	0.00	0.00	0.00	0.00
70030320 CTHS ROUTINE MAINTENANCE								
526100 CTHS ROUTINE MAINTENANCE	2,003,668.14	2,321,308.46	1,907,812.74	687,606.41	2,114,110.00	1,814,110.00	2,059,825.00	-54,285.00
TOTAL CTHS ROUTINE MAINTENANCE	2,003,668.14	2,321,308.46	1,907,812.74	687,606.41	2,114,110.00	1,814,110.00	2,059,825.00	-54,285.00
70030321 CTHS SNOW/ICE CONTROL								
526100 CTHS SNOW/ICE CONTROL	1,009,279.63	725,542.25	977,020.29	725,728.21	1,145,425.00	1,145,425.00	1,140,345.00	-5,080.00

Fund: HIGHWAY	2014	2015	2016	2017	2017	2017		Dollar
Department: HIGHWAY	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL CTHS SNOW/ICE CONTROL	1,009,279.63	725,542.25	977,020.29	725,728.21	1,145,425.00	1,145,425.00	1,140,345.00	-5,080.00
70030322 CTHS ROAD CONSTRUCTION								
526100 CTHS ROAD CONSTRUCTION	1,900,751.99	776,518.82	1,674,618.70	25,007.17	1,916,432.00	1,916,432.00	1,875,725.00	-40,707.00
TOTAL CTHS ROAD CONSTRUCTION	1,900,751.99	776,518.82	1,674,618.70	25,007.17	1,916,432.00	1,916,432.00	1,875,725.00	-40,707.00
70030323 CTHS BRIDGE CONSTRUCTION								
526100 CTHS BRIDGE CONSTRUCTION	251,871.29	556,509.47	124,636.52	54,636.06	151,750.00	151,750.00	175,925.00	24,175.00
TOTAL CTHS BRIDGE CONSTRUCTION	251,871.29	556,509.47	124,636.52	54,636.06	151,750.00	151,750.00	175,925.00	24,175.00
70030325 STHS MAINTENANCE								
526100 STHS MAINTENANCE	1,798,134.91	1,947,608.32	2,082,230.43	1,195,168.49	2,125,000.00	2,125,000.00	2,120,000.00	-5,000.00
TOTAL STHS MAINTENANCE	1,798,134.91	1,947,608.32	2,082,230.43	1,195,168.49	2,125,000.00	2,125,000.00	2,120,000.00	-5,000.00
70030326 STHS ROAD/BRIDGE CONSTRUCTION								
526100 STHS ROAD/BRIDGE CONSTRUCTION	152,375.87	76,951.61	133,020.95	142,450.61	195,000.00	195,000.00	185,000.00	-10,000.00
TOTAL STHS ROAD/BRIDGE CONSTRUCTION	152,375.87	76,951.61	133,020.95	142,450.61	195,000.00	195,000.00	185,000.00	-10,000.00
70030327 STHS OTHER SERVICES								
526100 STHS OTHER SERVICES	99,107.92	115,981.45	93,160.85	30,433.10	99,400.00	99,400.00	99,700.00	300.00
TOTAL STHS OTHER SERVICES	99,107.92	115,981.45	93,160.85	30,433.10	99,400.00	99,400.00	99,700.00	300.00
70030329 STATE PERF BASED MAINT EXPENSE								
526100 APPROPRIATION	107,186.31	152,090.42	250,596.62	0.00	0.00	0.00	0.00	0.00
TOTAL STATE PERF BASED MAINT EXPENSE	107,186.31	152,090.42	250,596.62	0.00	0.00	0.00	0.00	0.00
70030330 OTHER LOCAL GOVERNMENT ROADS								
526100 OTHER LOCAL GOVERNMENT ROADS	1,095,793.75	947,205.20	1,050,596.79	678,221.48	1,010,615.00	1,010,615.00	1,033,482.00	22,867.00
TOTAL OTHER LOCAL GOVERNMENT ROADS	1,095,793.75	947,205.20	1,050,596.79	678,221.48	1,010,615.00	1,010,615.00	1,033,482.00	22,867.00
70030331 LOCAL DEPARTMENTS								
526100 LOCAL DEPARTMENTS	94,789.97	69,380.71	109,156.98	107,325.80	90,592.00	1,100,000.00	99,710.00	9,118.00
TOTAL LOCAL DEPARTMENTS	94,789.97	69,380.71	109,156.98	107,325.80	90,592.00	1,100,000.00	99,710.00	9,118.00
70030332 NON-GOVERNMENTAL CUSTOMERS								
524000 MISCELLANEOUS EXPENSES	-12.63	0.20	-0.57	464.78	0.00	0.00	0.00	0.00

Fund: HIGHWAY	2014	2015	2016	2017	2017	2017		Dollar
Department: HIGHWAY	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
70030332 NON-GOVERNMENTAL CUSTOMERS								
526100 NON-GOVERNMENT CUSTOMERS	145,780.69	604,742.18	97,134.63	61,760.03	116,354.00	116,354.00	115,501.00	-853.00
TOTAL NON-GOVERNMENTAL CUSTOMERS	145,768.06	604,742.38	97,134.06	62,224.81	116,354.00	116,354.00	115,501.00	-853.00
70030900 TRANSFERS TO OTHER FUNDS								
591000 TRANSFER TO GENERAL FUND	3,702.63	5,064.81	22,729.24	3,999.98	8,000.00	8,000.00	8,000.00	0.00
TOTAL TRANSFERS TO OTHER FUNDS	3,702.63	5,064.81	22,729.24	3,999.98	8,000.00	8,000.00	8,000.00	0.00
TOTAL DEPARTMENT REVENUE	-9,095,831.65	-9,924,280.30	-10,282,974.66	-4,981,637.98	-10,309,861.00	-10,580,125.00	-10,210,369.00	-99,492.00
TOTAL DEPARTMENT EXPENSE	9,063,563.58	8,757,620.55	8,937,542.07	3,367,767.62	10,309,861.00	10,319,269.00	10,210,369.00	-99,492.00
ADDITION TO (-)/USE OF FUND BALANCE	-32,268.07	-1,166,659.75	-1,345,432.59	-1,613,870.36	0.00	-260,856.00	0.00	

Emergency Management

Department Vision - Where the department would ideally like to be

In conjunction with State Statute 323, maintain an effective emergency management program with the State Emergency Management Plan to protect and assist the citizens of Sauk county whenever a manmade, technological, to include terrorism, or natural disaster occurs. Sauk County Emergency Management coordinates effective disaster response and recovery efforts in support of local governments in the County. Through planning, training and exercising we prepare ourselves, our citizens and response personnel to minimize the loss of lives and property.

Department Mission - Major reasons for the department's existence and purpose in County government

To effectively reduce the effects of natural, manmade and/or technological disasters including acts of terrorism, on all inhabitants of Sauk County by continuing to evolve to meet the changing emergency management needs of Sauk County citizens and communities.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community

Specific Strategic Issues Addressed

Building security.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain National Incident Management System (NIMS) compliance by continuing to monitor and address changes	NIMCAST will be completed to show training and exercises have been completed.	Continue to develop a training calendar for the next year	12/18/2018
Maintain decontamination and mass casualty trailer	Maintain supplies and evaluate supply need dependent on hazard analysis.	One (1) each - Centrally located decontamination and mass casualty trailer	December-18
Review Local Emergency Planning Committee (LEPC)	Proper stocking of trailer and re-evaluation of supplies. Train staff as needed	Make changes to by-laws to ensure the Emergency Planning and Community Right-to-Know Act (EPCRA) law is being met	December-18
Exercise	Exercise reports completed. Follow 4 year training plan.	Continue with the 4 year exercise plan	December-18
Ongoing planning, education and awareness to newly developing issues	Conduct yearly hazard analysis. Work with local first responders to identify threats and need.	To quickly and effectively deal with any new threats or problems that may present themselves	December-18
Assist all personnel involved with disaster response in obtaining required Incident Command System (ICS) & National Incident Management System (NIMS) training to assure compliance	Continue to be on-call 24/7 and offer assistance in training and incident response.	A number of classes have been offered and will continue to be offered/scheduled	December-18
Homeland Security equipment purchase and training	Apply for grants and obtain life safety equipment.	Work with the Equipment Grant Committee to properly apply and distribute grant funding made available through the Homeland Security Grants	December-18

Emergency Management

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Emergency Management	Develop and administer all hazards emergency management, Homeland Security, and terrorism plans and programs, Respond to disasters to assist the local response agencies and disaster recovery through assisting with damage assessment to maximize the possibility of financial assistance via Federal and/or State declaration	Wis. Statutes Ch. 323	Grants	\$49,500	1.13	
			TOTAL REVENUES	\$49,500		
			Wages & Benefits	\$112,674		
			Operating Expenses	\$18,096		
			TOTAL EXPENSES	\$130,770		
	COUNTY LEVY	\$81,270				
SARA	Administer the Superfund Amendments and Reauthorization Act (SARA) Title III (Emergency Planning and Community Right-To-Know) programs including the Local Emergency Planning Committee (LEPC), Develop SARA plans	Wis. Statutes Ch. 323	Grants	\$18,000	0.63	Response effectiveness based on casualties and complaints
			TOTAL REVENUES	\$18,000		
			Wages & Benefits	\$55,910		
			Operating Expenses	\$16,351		
			TOTAL EXPENSES	\$72,261		
	COUNTY LEVY	\$54,261				
Fire Suppression	Provide for unpaid cost of fire response agencies to wild land fire	Wis. Statutes 26.14(4)	Revenues	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$2,000		
			TOTAL EXPENSES	\$2,000		
	COUNTY LEVY	\$2,000				
Outlay	Vehicle	\$ 30,000	Revenues	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$30,000		
			TOTAL EXPENSES	\$30,000		
	COUNTY LEVY	\$30,000				
Totals			TOTAL REVENUES	\$67,500	1.75	
			TOTAL EXPENSES	\$235,030		
			COUNTY LEVY	\$167,530		

Output Measures - How much are we doing?			
Description	2016 Actual	2017 estimate	2018 Budget
Preparedness - Training (There are approximately 900 emergency response personnel in Sauk County: Fire, EMS, Law Enforcement and Public Works/Highway Departments plus the numerous public training course that is sponsored and taught)	*NIIMS/ICS training (15) **Severe Weather Training (100) *Public Awareness talk/appearances (20) *Law enforcement in-service 8 sessions (100+)	*NIIMS/ICS training *Family Reunification *Severe Weather Training *Public Awareness *	*NIIMS/ICS training *Family Reunification *Severe Weather Training *Public Awareness *
Exercises	20 tabletops, 4 functional	20 tabletops, 4 functional	20 Table tops, 1 functional

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Budget	2017 estimate	2018 Budget
They way to consider the outcome or our training, response and mitigation is by the effectiveness of the response to an incident.	ICS is being used more than ever. Responder safety and limited injury have been enhanced due to effective training.	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints
Grant applied for and received	EMPG and SARA grants received for an estimated \$70,000.	\$4,000	\$4,000	\$0

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
EMERGENCY MANAGEMENT											
<u>Revenues</u>											
Tax Levy	114,606	124,140	93,698	123,902	123,902	167,530	43,628	35.21%	Vehicle	30,000	30,000
Grants & Aids	82,750	71,993	71,655	70,200	68,000	67,000	(1,000)	-1.47%			
User Fees	990	2,425	3,181	1,000	250	500	250	100.00%	2018 Total	30,000	30,000
Intergovernmental	0	0	1,000	0	0	0	0	0.00%			
Total Revenues	198,346	198,558	169,534	195,102	192,152	235,030	42,878	22.31%	2019	0	0
<u>Expenses</u>											
Labor	99,204	84,127	92,006	112,388	112,388	115,729	3,341	2.97%	2020	0	0
Labor Benefits	47,517	29,469	29,013	44,655	44,655	52,854	8,199	18.36%	2021	0	0
Supplies & Services	19,744	27,450	27,081	37,859	35,109	36,447	1,338	3.81%	2022	0	0
Capital Outlay	0	0	0	0	0	30,000	30,000	0.00%			
Addition to Fund Balance	31,881	57,512	21,434	200	0	0	0	0.00%			
Total Expenses	198,346	198,558	169,534	195,102	192,152	235,030	42,878	22.31%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

Budget line items have remained the same. \$30,000 was added in 2018 for a replacement vehicle.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			New vehicle			
Tax Levy	123,902	13,628	30,000			167,530
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	68,250	(750)				67,500
Total Funding	192,152	12,878	30,000	0	0	235,030
Labor Costs	157,043	11,540				168,583
Supplies & Services	35,109	1,338				36,447
Capital Outlay	0	0	30,000			30,000
Transfers to Other Fun	0	0				0
Addition to Fund Balan	0	0				0
Total Expenses	192,152	12,878	30,000	0	0	235,030

Issues on the Horizon for the Department:

The mobile command post is approximately 15 years old and maintenance costs are increasing.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Emergency Management

Program # -->	1	2	3		Dept
Short Program Name -->	EM	SARA	FIRESUP	Outlay	Total \$

Is the Program Mandated?	Yes	Yes	Yes		
Statutory Reference	Wis Stats Ch 323	Wis Stats Ch 323	Wis Stats 26.14(4)		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)					\$0
2. Grants (List)					\$0
EMPG	49,000				\$49,000
SARA		18,000			\$18,000
MISC	500				\$500
TERRORISM GRANTS					\$0
MITIGATION GRANT					\$0
					\$0
3. Use of Carryfwd / Fund Balance					\$0
4. Other Revenues					\$0
5. TOTAL REVENUES	\$49,500	\$18,000	\$0	\$0	\$67,500

EXPENSES

6. Wages, Salaries, Benefits	112,674	55,910	0	0	\$168,583
7. Other Expenses	18,096	16,351	2,000	30,000	\$66,447
8. TOTAL EXPENSES	\$130,770	\$72,261	\$2,000	\$30,000	\$235,030

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$81,270	\$54,261	\$2,000	\$30,000	\$167,530
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: EMERGENCY MANAGEMENT	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10022 EMERGENCY MANAGEMENT REVENUE								
411100 GENERAL PROPERTY TAXES	-114,606.00	-124,140.00	-93,698.00	-61,950.98	-123,902.00	-123,902.00	-167,530.00	43,628.00
424300 EMERGENCY MGNT ASSISTANCE	-49,253.32	-51,167.48	-51,951.89	0.00	-49,000.00	-51,000.00	-49,000.00	0.00
424310 SARA PROGRAM	-28,098.00	-19,194.00	-19,703.00	0.00	-19,000.00	-19,200.00	-18,000.00	-1,000.00
424610 ANTI-TERRORISM GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424640 HAZARDOUS MATERIALS/MITIGATION	-5,399.00	-1,632.00	0.00	0.00	0.00	0.00	0.00	0.00
452060 MISCELLANEOUS REVENUES	-990.00	-2,424.90	-3,180.95	-650.00	-250.00	-1,000.00	-500.00	250.00
472490 LOCAL GOVT/AGENCY PAYMENTS	0.00	0.00	-1,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MANAGEMENT REVENUE	-198,346.32	-198,558.38	-169,533.84	-62,600.98	-192,152.00	-195,102.00	-235,030.00	42,878.00
10022110 EMERGENCY MGNT-ADMINISTRATION								
511100 SALARIES PERMANENT REGULAR	98,723.55	83,967.44	91,826.41	36,843.56	79,875.00	79,875.00	82,811.00	2,936.00
511900 LONGEVITY-FULL TIME	480.00	160.00	180.00	0.00	200.00	200.00	220.00	20.00
512100 WAGES-PART TIME	0.00	0.00	0.00	13,266.85	32,313.00	32,313.00	32,698.00	385.00
514100 FICA & MEDICARE TAX	7,209.70	6,308.01	6,836.60	3,712.67	8,598.00	8,598.00	8,853.00	255.00
514200 RETIREMENT-COUNTY SHARE	6,958.96	5,627.84	6,115.69	3,426.48	7,642.00	7,642.00	7,754.00	112.00
514400 HEALTH INSURANCE COUNTY SHARE	30,895.92	15,547.08	14,761.28	13,877.99	26,561.00	26,561.00	34,572.00	8,011.00
514500 LIFE INSURANCE COUNTY SHARE	36.00	18.85	35.65	19.27	52.00	52.00	48.00	-4.00
514600 WORKERS COMPENSATION	2,416.83	1,967.04	1,263.75	814.31	1,802.00	1,802.00	1,627.00	-175.00
533200 MILEAGE	0.00	0.00	0.00	84.91	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	12.48	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MGNT-ADMINISTRATION	146,720.96	113,596.26	121,019.38	72,058.52	157,043.00	157,043.00	168,583.00	11,540.00
10022260 FIRE SUPPRESSION								
535300 DAMAGE CLAIMS	255.00	1,323.75	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00
TOTAL FIRE SUPPRESSION	255.00	1,323.75	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00
10022290 OFFICE OF EMERGENCY GOVERNMENT								
522500 TELEPHONE & DAIN LINE	567.67	902.73	1,410.11	911.50	1,000.00	1,500.00	1,500.00	500.00
531100 POSTAGE AND BOX RENT	134.28	141.07	133.26	18.89	250.00	150.00	150.00	-100.00
531200 OFFICE SUPPLIES AND EXPENSE	280.90	48.03	0.00	142.18	545.00	545.00	545.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	4,463.22	4,861.32	745.52	1,806.10	982.00	982.00	1,926.00	944.00
532100 PUBLICATION OF LEGAL NOTICES	18.39	0.00	13.00	0.00	25.00	25.00	25.00	0.00
532200 SUBSCRIPTIONS	21.10	23.26	0.00	0.00	100.00	0.00	0.00	-100.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	100.00	50.00	50.00	-50.00
532800 TRAINING AND INSERVICE	574.75	634.50	1,409.83	1,513.38	1,500.00	1,700.00	1,500.00	0.00
533100 VEHICLE EXPENSES	1,372.13	3,304.40	2,240.66	573.77	3,000.00	3,000.00	3,000.00	0.00
533200 MILEAGE	0.00	57.17	46.98	0.00	200.00	200.00	200.00	0.00
533500 MEALS AND LODGING	70.00	345.75	82.00	0.00	200.00	200.00	200.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: EMERGENCY MANAGEMENT	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10022290 OFFICE OF EMERGENCY GOVERNMENT								
539100 OTHER SUPPLIES & EXPENSES	1,446.76	5,730.46	5,964.19	9,901.93	5,000.00	12,300.00	5,000.00	0.00
551000 INSURANCE	3,986.62	3,130.75	2,957.36	0.00	4,000.00	4,000.00	4,000.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00
TOTAL OFFICE OF EMERGENCY GOVERNMENT	12,935.82	19,179.44	15,002.91	14,867.75	16,902.00	24,652.00	33,096.00	16,194.00
10022291 SARA PROGRAM								
520900 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
522500 TELEPHONE & DAIN LINE	567.81	557.30	1,058.82	691.65	1,000.00	1,500.00	1,500.00	500.00
531100 POSTAGE AND BOX RENT	0.00	36.74	3.52	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	280.89	0.00	0.00	78.66	400.00	100.00	100.00	-300.00
531800 MIS DEPARTMENT CHARGEBACKS	1,030.20	868.31	714.68	518.66	982.00	982.00	1,926.00	944.00
532100 PUBLICATION OF LEGAL NOTICES	18.40	0.00	0.00	0.00	25.00	25.00	25.00	0.00
532200 SUBSCRIPTIONS	21.10	23.28	0.00	0.00	500.00	0.00	0.00	-500.00
532800 TRAINING AND INSERVICE	574.78	432.09	1,312.50	1,348.65	2,000.00	1,500.00	1,500.00	-500.00
533100 VEHICLE EXPENSES	1,355.41	3,304.32	2,240.55	474.15	2,000.00	2,000.00	2,000.00	0.00
533200 MILEAGE	0.00	57.17	13.50	0.00	100.00	100.00	100.00	0.00
533500 MEALS AND LODGING	70.00	185.75	0.00	0.00	200.00	200.00	200.00	0.00
539100 OTHER SUPPLIES & EXPENSES	1,305.86	229.76	5,551.04	1,273.61	5,000.00	4,500.00	5,000.00	0.00
551000 INSURANCE	1,328.87	1,252.31	1,182.94	0.00	3,000.00	300.00	3,000.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00
TOTAL SARA PROGRAM	6,553.32	6,947.03	12,077.55	4,385.38	16,207.00	11,207.00	31,351.00	15,144.00
TOTAL DEPARTMENT REVENUE	-198,346.32	-198,558.38	-169,533.84	-62,600.98	-192,152.00	-195,102.00	-235,030.00	42,878.00
TOTAL DEPARTMENT EXPENSE	166,465.10	141,046.48	148,099.84	91,311.65	192,152.00	194,902.00	235,030.00	42,878.00
ADDITION TO (-)/USE OF FUND BALANCE	-31,881.22	-57,511.90	-21,434.00	28,710.67	0.00	-200.00	0.00	

2018

**Health & Human Services (Supportive Services) Functional Group
BUDGET**

MISSION STATEMENT

To improve and enhance service delivery provided through Aging and Disability, Health, Veterans and Human Services ensuring collaborative, cost effective service. The supportive services functional group will act as the driving force to empower each department to look at routine processes and identify opportunities for improvement within the individual departments and across the five departments.

VISION STATEMENT

The ability to move clients effortlessly through the county continuum of care, while providing quality services in a cost efficient manner and through adequate funding. Create a collaborative internal culture that builds trust, encourages positive energy, shows compassion towards employees, creates stability and expresses hope for the future to enhance productivity.

ELEMENT(S) OF COUNTYWIDE MISSION FULFILLED

Fiscally responsible / essential services
Promote Safe community
Encourages economic development
Development of cultural, social, and community values that enhance human dignity
Stewardship of Natural Resources

Aging & Disability Resource Center

Department Vision - Where the department would ideally like to be

All older adults and adults with disabilities will live in and be part of a caring community that values lifelong contributions, maximum independence and individual dignity.

Department Mission - Major reasons for the department's existence and purpose in County government

To empower and support older adults and adults with disabilities and their families by providing easily accessible, quality information and assistance. The Aging and Disability Resource Center will provide services, resources, advocacy and opportunities to support each individual's choices for independence and enhanced quality of life.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
 Promote safe community
 Encourage economic development
 Development of cultural, social, and community values

Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)
 Creating and maintaining a sustainable livable community (environmental stewardship, good wages)
 Declining/unpredictable financial support (highways, medicaid, other)
 Maintain transportation network and services (Baraboo highway shop, other transportation networks, broadband)
 Changing statutory authority (state/feds) impeding local decision-making
 Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)
 Partnerships with outside agencies (drugs, interoperability)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
85% of I & A Enrollment and Options Counseling clients returning surveys will report that the I & A specialist provided good to excellent services	Review quarterly surveys and tally results	1. Develop and I & A survey that meets State ORCD requirements. 2. Submit survey at end of each quarter to those clients who went through Options Counseling with I & A specialist 3. Tally and report findings to oversight committee	12/31/2018
85% of all clients returning transportation surveys will report very good to excellent services	Review and report client responses quarterly.	1) Clients will have access to surveys on buses, and volunteer escort riders will have surveys mailed to them annually.	12/31/2018
Provide survey questionnaires to all clients served by Elder Benefit Specialists and Disability Benefit specialists. 85% of all surveys returned will report excellent service provided by the EBS and DBS staff member	Review and report client responses quarterly.	1) Existing surveys will be distributed by EBS/DBS at close of meeting with client, encouraging client to complete survey. Tally results quarterly.	12/31/2018
85% of all home delivered meal surveys returned will report very good to excellent meal quality.	Measured annually with GWAAR survey	1. Submit surveys to all home delivered meal clients, tally results and report annually.	12/31/2018
85% of all Caregivers receiving supportive services from the ADRC will report good to excellent service provided by ADRC staff.	Measured annually.	1. Submit surveys to all clients entered into the SAMS database as receiving some type of caregiver service. To be done annually.	12/31/2018

Aging & Disability Resource Center

Program Evaluation																					
Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)																
Aging & Disability Specialist	<p>This program supports older adults and adults with disabilities in facing the complicated array of challenges, choices and decisions by assessing their needs, identifying the most appropriate services to meet their needs, and acting as a vital link between the consumer and service providers to ensure their needs are met. The services provided include 1) short-term care coordination (less than 30 days), 2) transitional and planning services for young adults with disabilities as they leave the school and children's long-term support systems and enter the adult long-term care system, 3) public education and outreach to older adults and adults with disabilities who are isolated, 4) community agencies and services providers in order to promote the use of the ADRC, 5) long-term care options counseling, 6) consultation to individuals seeking admission to substitute care settings and 7) screening for and assistance with enrollment in the adult long-term care system.</p> <p>AddLIFE Today! Newsmagazine: The bimonthly publication features event announcements, educational material, benefit program updates, information about available services and other topics of interest to older adults, adults with disabilities, veterans and their families. Circulation: 5,800 printed and mailed, 800 sent electronically.</p>	ADRC Contract	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$623,979</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$623,979</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$609,657</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$54,131</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$663,788</td></tr> <tr><td> </td><td> </td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$39,809</td></tr> </table>	User Fees / Misc	\$0	Grants	\$623,979	TOTAL REVENUES	\$623,979	Wages & Benefits	\$609,657	Operating Expenses	\$54,131	TOTAL EXPENSES	\$663,788			COUNTY LEVY	\$39,809	7.17	
User Fees / Misc	\$0																				
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Operating Expenses	\$54,131																				
TOTAL EXPENSES	\$663,788																				
COUNTY LEVY	\$39,809																				
Transportation	Coordinated, multi-modal transportation services are provided to individuals with driving limitations due to disability or infirmity of age for medical appointments, business errands, shopping, socialization and enrichment.	Wis Dept of Transportation/Family Care Contracts	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc</td><td style="text-align: right;">\$122,000</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$212,500</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$334,500</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$212,080</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$155,817</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$367,897</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$33,397</td></tr> </table>	User Fees / Misc	\$122,000	Grants	\$212,500	TOTAL REVENUES	\$334,500	Wages & Benefits	\$212,080	Operating Expenses	\$155,817	TOTAL EXPENSES	\$367,897	COUNTY LEVY	\$33,397	4.06			
User Fees / Misc	\$122,000																				
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Congregate Meals	Guests are provided a minimum of one-third of the established recommended dietary allowances, as well as a range of related services such as screening, assessment, education and counseling to improve the participant's health through proper diet. Individualized counseling by a dietitian is offered for those found to be at high risk. Dining centers also act as a conduit for positive social contacts. Older adults are provided this service on a payment-by-donation basis, while all others pay the full cost of the meal and associated services.	Older Americans Act	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc</td><td style="text-align: right;">\$21,200</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$97,598</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$118,798</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$78,422</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$105,412</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$183,834</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$65,036</td></tr> </table>	User Fees / Misc	\$21,200	Grants	\$97,598	TOTAL REVENUES	\$118,798	Wages & Benefits	\$78,422	Operating Expenses	\$105,412	TOTAL EXPENSES	\$183,834	COUNTY LEVY	\$65,036	1.98			
User Fees / Misc	\$21,200																				
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TOTAL EXPENSES	\$183,834																				
COUNTY LEVY	\$65,036																				
Home Delivered Meals	Participants who qualify for home-delivered meals are those who are essentially homebound and unable to prepare meals for themselves. These participants are provided a minimum of one-third of the established recommended dietary allowances, as well as a range of related services such as screening, assessment, education and counseling to improve the participant's health through proper diet. Individualized counseling by a dietitian is offered for those found to be at high risk. Older adults are provided this service on a payment-by-donation basis while all others pay the full cost of the meal and associated services.	Older Americans Act	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc</td><td style="text-align: right;">\$88,500</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$135,747</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$224,247</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$109,852</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$216,197</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$326,049</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$101,802</td></tr> </table>	User Fees / Misc	\$88,500	Grants	\$135,747	TOTAL REVENUES	\$224,247	Wages & Benefits	\$109,852	Operating Expenses	\$216,197	TOTAL EXPENSES	\$326,049	COUNTY LEVY	\$101,802	2.76			
User Fees / Misc	\$88,500																				
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Aging & Disability Resource Center

Home & Community Based Services	<p>Emergency Preparedness: Information is disseminated to older adults and adults with disabilities through a variety of means to educate them about how to prepare for a variety of emergency scenarios.</p> <p>Helping Hand at Home: Information is disseminated to older adults and adults with disabilities about available chore services within Sauk County communities.</p> <p>Telephone Reassurance: Provides brief, regular telephone contact for persons who are homebound, live alone or are the family caregiver of an older adult. The goal is to check the daily well-being, identify needs of the individual as they occur and notify those who can help when appropriate. Older adults are provided this service on a payment by donation basis while all others pay the full cost of services.</p>	GWAAR Contract	User Fees / Misc	\$200	0.40
			Grants	\$30,031	
			TOTAL REVENUES	\$30,231	
			Wages & Benefits	\$28,983	
			Operating Expenses	\$9,584	
			TOTAL EXPENSES	\$38,567	
COUNTY LEVY	\$8,336				
Elder Benefits Specialist	<p>Free advocacy and assistance are provided to senior adults age 60 or older who live in Sauk County. Elder Benefit Specialists assist with issues related to public and private benefits to which they are entitled due to age, disability, or financial factors. Elder Benefit Specialists provide information and assistance on a broad range of public benefit programs, including Medicare, Medicaid, Social Security retirement, Supplemental Security Income, FoodShare, and SeniorCare. They provide information on program eligibility criteria, assistance applying for benefits, and appealing benefit denials or incorrect benefit amounts. Elder Benefit Specialists may offer assistance and advocacy to senior adults age 60 or over in the areas of consumer debt, landlord/tenant law, and private insurance. Elder Benefit Specialists receive in-depth, ongoing training. Program attorneys provide legal supervision and support to Elder Benefit Specialists and work closely with them to ensure high-quality advocacy and representation of senior adult clients in the program.</p>	Wis Statutes 46.81	User Fees / Misc	\$0	2.05
			Grants	\$142,408	
			TOTAL REVENUES	\$142,408	
			Wages & Benefits	\$194,635	
			Operating Expenses	\$11,148	
			TOTAL EXPENSES	\$205,783	
COUNTY LEVY	\$63,375				
Disability Benefits Specialist	<p>This program provides adults with disabilities advocacy, benefits counseling and representation related to identified issues in the practice area of disability benefits, public benefits, insurance, rights and access to supportive services.</p>	ADRC Contract	Grants	\$184,526	2.10
			TOTAL REVENUES	\$184,526	
			Wages & Benefits	\$200,741	
			Operating Expenses	\$8,626	
			TOTAL EXPENSES	\$209,367	
COUNTY LEVY	\$24,841				
National Family Caregiver Support Program	<p>This program provides a continuum of services designed to meet the unique needs of the caregiver and help reduce or eliminate the occurrence of caregiver stress and burnout. Services include a support group, education and respite care.</p>	GWAAR Contract	Grants	\$25,705	0.45
			TOTAL REVENUES	\$25,705	
			Wages & Benefits	\$31,174	
			Operating Expenses	\$10,493	
			TOTAL EXPENSES	\$41,667	
COUNTY LEVY	\$15,962				
Prevention	<p>Individuals are assessed to identify risk factors and opportunities for prevention and early intervention and make appropriate referrals to agencies that may assist with early intervention activities. Through evidence-based health promotion and disease prevention programs, participants learn to make lifestyle changes that are proven to prevent the onset of or manage existing chronic conditions and their symptoms, thus reducing the need for more expensive long-term care. Programs include "Living Well with Chronic Conditions", "Stepping On" (fall prevention) and "Healthy Eating for Successful Living in Older Adults."</p>	Older Americans Act	User Fees / Misc	\$450	0.10
			Grants	\$4,199	
			TOTAL REVENUES	\$4,649	
			Wages & Benefits	\$6,411	
			Operating Expenses	\$2,154	
			TOTAL EXPENSES	\$8,565	
COUNTY LEVY	\$3,916				
Outlay	<p>Building Remodeling</p>	450,000	Grants	\$213,673	
			Transfer from General Fund	\$186,215	
			Use of Fund Balance	\$50,112	
			TOTAL REVENUES	\$450,000	
			Operating Expenses	\$450,000	
			TOTAL EXPENSES	\$450,000	
COUNTY LEVY	\$0				
Totals			TOTAL REVENUES	\$2,139,043	21.07
			TOTAL EXPENSES	\$2,495,516	
			COUNTY LEVY	\$356,473	

Aging & Disability Resource Center

Output Measures - How much are we doing?			
Description	2016 actual	2017 Estimate	2018 budget
AddLIFE Today! Newsmagazine - Total Circulation (Mailed/Emailed) will reduce from every other month circulation to quarterly	7,200	7,200	7,200
Disability Benefit Specialist Program - Total Cases Served	794	650	700
Elderly Benefit Specialist Program - Total Individuals Served* * first 1/2 of 2016 data unavailable due to state switching database	1270	1200	1200
Information & Assistance Program - Total Contacts/unduplicated clients	7,752 / 9,392	7,600 / 13,000	8,000/ 14,000
National Family Caregiver Support Program - Total Unduplicated Respite Scholarship Recipients / Support Group Participants	28	10	32
Nutrition Programs - Total Congregate Unduplicated Eligible Individuals	461	425	450
Nutrition Programs - Total Home Delivery Unduplicated Eligible Individuals	383	395	395
Nutrition Programs - Total Congregate Meals	19,961	16,200	19,000
Nutrition Programs - Total Home Delivery Meals	38,759	37,700	38,000
Prevention Program - Total Classes Held / Unduplicated Participants	1/9	4/40	6/60
Transportation Programs - Total Rides (All Services)	21,289	17,825	21,000
Volunteer hours	15,924	20,327	16,000

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
ADRC Unit: Disability Benefit Specialist Monetary Impact to Sauk County	These are federal and state funds to individuals residing in Sauk County. Long Term Care enrollments are less than 10% of clients. This means that medicaid paid Long Term Care costs are contained.	\$2,681,801	\$260,000	\$2,600,000
Older Americans Act Unit: Elder Benefit Specialist Program Monetary Impact to Sauk County		\$6,427,317	\$480,000	\$4,800,000
Volunteer hours/value of hours		\$376,825	\$475,000.00	\$425,000.00

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
AGING & DISABILITY RESOURCE CENTER											
<u>Revenues</u>											
Tax Levy	171,138	241,939	242,704	272,581	272,581	356,473	83,892	30.78%	Office remodel	450,000	0
Grants & Aids	1,416,172	1,514,124	1,372,196	1,449,093	1,491,907	1,670,366	178,459	11.96%			
User Fees	87,661	79,804	166,814	170,028	143,710	164,000	20,290	14.12%	2018 Total	450,000	0
Intergovernmental	4,210	5,880	7,297	4,000	6,700	4,500	(2,200)	-32.84%			
Donations	74,822	81,366	75,304	66,703	70,000	63,650	(6,350)	-9.07%			
Interest	0	7	11	3	0	0	0	0.00%	2019	55,000	0
Miscellaneous	7,052	363	214	200	200	200	0	0.00%	2020	0	0
Transfer from Other Funds	0	0	0	0	0	186,215	186,215	0.00%	2021	0	0
Use of Fund Balance	131,912	0	0	0	7,000	50,112	43,112	615.89%	2022	0	0
Total Revenues	1,892,967	1,923,482	1,864,540	1,962,608	1,992,098	2,495,516	503,418	25.27%			
<u>Expenses</u>											
Labor	860,218	768,847	964,181	1,010,315	1,053,428	1,087,232	33,804	3.21%			
Labor Benefits	350,967	299,958	303,037	352,202	339,692	384,720	45,028	13.26%			
Supplies & Services	681,782	744,930	523,071	554,539	563,978	573,564	9,586	1.70%			
Capital Outlay	0	26,014	0	35,000	35,000	450,000	415,000	1185.71%			
Addition to Fund Balance	0	83,733	74,251	10,552	0	0	0	0.00%			
Total Expenses	1,892,967	1,923,482	1,864,540	1,962,608	1,992,098	2,495,516	503,418	25.27%			
Beginning of Year Fund Balance	391,221	259,309	343,042	417,293		427,845					
End of Year Fund Balance	259,309	343,042	417,293	427,845		377,733					

Changes and Highlights to the Department's Budget:

There are no major changes to the department's staffing. Net Expenses are \$9,584 more than 2017's budget. The major increase is staff wages/benefits which totals \$78,835, and anticipated revenue cuts of approximately \$23,474, due to a projected decrease of Federal Financial Participation (FFP) funds. FFP funds are medicaid reimbursables.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	272,581	83,892				356,473
Use of Fund Balance or Carryforward Funds	7,000	(7,000)				0
All Other Revenues	1,712,517	426,526				2,139,043
Total Funding	1,992,098	503,418				2,495,516
Labor Costs	1,393,120	78,834				1,471,954
Supplies & Services	563,978	9,584				573,562
Capital Outlay	35,000	415,000				450,000
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	1,992,098	503,418				2,495,516

Issues on the Horizon for the Department:

Space for privacy and confidentiality continues to be an issue at the ADRC. Most of the aging and transportation staff have relocated to the basement level suite of offices to help accommodate these needs.

As the baby boomers become the "Silver Tsunami," the ADRC finds itself with more clients with significant needs. Since the ADRC's primary focus is to help reduce the cost of Long Term Care by keeping people in their homes with services coming into the home versus costly nursing home stays, the meal program and other supportive services will become even more important. As needs increase, state and federal funding remains flat.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 DEPARTMENT: AGING & DISABILITY RESOURCE CENTER (ADRC)

Program # -->	1	2	3	4	5	6	7	8	9	10	Dept
Short Program Name -->	459 ADRC Spec	462 Transportation	464 Congregate Prgm	465 Home Deliv Prgm	466 Home & Community Based Services	469 Elder BenSpec	471 Disability Spec	476 Caregiver Prgm	479 Prevention	Outlay	Total \$
Is the Program Mandated?	NO	NO	NO	NO	NO	YES	NO	NO	NO		
Statutory Reference						WI Stat 46.81					

REVENUES

1. In-program Client Donations											0
Congregate Program			21,000								21,000
Home Delivered Program				42,000							42,000
AARP Tax Preparation Program					200						200
Aging Programs - Stepping On									250		250
Prevention Programs - Powerful Tools for Caregivers									200		200
Caregiver Programs - Caregiver Meetings											0
2. Grants (List)											0
Title III B					30,031	29,346					59,377
Title III C1			97,598								97,598
Title III C2				91,348							91,348
Title III D									4,199		4,199
Title III E								25,705			25,705
State Benefit Specialist						28,215					28,215
State Benefit Specialist - Federal Match						28,215					28,215
Senior Community Services Prgm				7,587							7,587
Nutrition Services Incentive Prgm				36,812							36,812
State Health Insurance Assistance Program						5,259					5,259
State Pharmaceutical Assistance Program						6,779					6,779
State Pharmaceutical Assistance Program - Federal Match						6,779					6,779
Aging Program Capital										75,000	75,000
WI DOT 85.21 Grant			153,500								153,500
WDVA Veterans Transportation Grant											0
5310 New Freedom Grant			59,000								59,000
GPR Funding [ADRC State Funding]	351,112						96,592				447,704
FFP Funding [Federal Match]	272,867					37,815	87,934				398,616
GPR Funding [ADRC Capital]										86,804	86,804
FFP Funding [ADRC Capital]										51,869	51,869
3. Use of Carryforward/Fund Balance										50,112	50,112
4. Other Revenues											0
Café Connections Revenue			200								200
Family Care Nutrition Revenue				42,000							42,000
Family Care Transportation Revenue			78,000								78,000
AddLIFE Today Publication Fee											0
Shopping/Grocery Bus Fares			1,000								1,000
Fun-day Travel Fees			2,000								2,000
Taxi Subsidy Fares			25,000								25,000
Volunteer Driver Fares			16,000								16,000
Volunteer Driver - Veterans Fares											0
Human Services - Community Options Program (COP)				4,500							4,500
Transfer from General Fund										186,215	186,215
5. TOTAL REVENUES	\$623,979	\$334,500	\$118,798	\$224,247	\$30,231	\$142,408	\$184,526	\$25,705	\$4,649	\$450,000	\$2,139,043

EXPENSES

6. Wages, Salaries, Benefits	609,657	212,080	78,422	109,852	28,983	194,635	200,741	31,174	6,411	0	\$1,471,954
7. Other Expenses	54,131	155,817	105,412	216,197	9,584	11,148	8,626	10,493	2,154	450,000	1,023,562
8. TOTAL EXPENSES	\$663,788	\$367,897	\$183,834	\$326,049	\$38,567	\$205,783	\$209,367	\$41,667	\$8,565	\$450,000	\$2,495,516

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$39,809	\$33,397	\$65,036	\$101,802	\$8,336	\$63,375	\$24,841	\$15,962	\$3,916	\$0	\$356,473
Levy as of % of total program cost	6.00%	9.08%	35.38%	31.22%	21.61%	30.80%	11.86%	38.31%	45.72%	0.00%	14.28%
Total Expenses - 2017	631,804	338,283	190,821	320,572	29,955	200,391	198,564	36,941	9,768	35,000	\$1,992,099
Expenses Increase / (Decrease) from 2017	\$31,984	\$29,614	(\$6,987)	\$5,477	\$8,612	\$5,392	\$10,803	\$4,726	(\$1,203)	\$415,000	\$503,417
County Levy - 2017	-133	32,872	71,023	93,862	-76	57,983	245	11,236	5,569	0	\$272,581
Levy Increase / (Decrease) from 2017	\$39,942	\$525	(\$5,987)	\$7,940	\$8,412	\$5,392	\$24,596	\$4,726	(\$1,653)	\$0	\$83,892

Fund: AGING & DISABILITY RESOURCE CE		2014	2015	2016	2017	2017	2017	Dollar	
Department: AGING & DISABILITY RESOURCE		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2018	Change
20054 AGING & DISABILITY RESRCE REV									
411100	GENERAL PROPERTY TAXES	-171,138.00	-241,939.00	-242,704.00	-136,290.52	-272,581.00	-272,581.00	-356,473.00	83,892.00
424502	AGING & DISABIL RESOURCE CENTE	-711,599.00	-853,315.00	-762,568.00	-349,281.00	-868,071.00	-825,500.00	-846,320.00	-21,751.00
424504	ADRC REGIONAL FUNDS DBS	0.00	0.00	0.00	-89,362.00	0.00	0.00	0.00	0.00
424505	ADRC GPR CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	-86,804.00	86,804.00
424506	ADRC FFP CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	-51,869.00	51,869.00
425590	IIIB REVENUE CONTROL	-59,271.00	-59,414.00	-51,065.00	-51,987.00	-59,377.00	-59,377.00	-59,377.00	0.00
425630	IIID SUPP HOME CARE	-4,192.00	-4,193.00	-4,199.00	-2,389.00	-4,199.00	-4,199.00	-4,199.00	0.00
425644	ELDERLY BNFT SPEC-MA REV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
425650	STATE BENEFIT SPECIALIST	-28,215.00	-28,215.00	-32,544.00	-18,909.00	-28,215.00	-28,215.00	-28,215.00	0.00
425651	STATE BENEFIT SPEC-FED MTCH	-28,215.00	-28,215.00	-32,544.00	-14,207.00	-28,215.00	-28,215.00	-28,215.00	0.00
425655	STATE HLTH INS ASST PROGRAM	-5,000.00	-7,549.00	-5,259.00	0.00	-5,259.00	-4,308.00	-5,259.00	0.00
425700	IIIC-1 CONGREGATE NUTRITION	-142,794.00	-85,103.00	-89,266.00	-44,445.00	-97,598.00	-97,598.00	-97,598.00	0.00
425750	NSIP CONG NUTRITION	-9,706.00	-11,174.00	-12,419.00	-43.50	0.00	-43.00	0.00	0.00
425760	STATE PHARM ASST PROG	-6,779.00	-10,000.00	-3,558.00	0.00	-6,779.00	-6,779.00	-6,779.00	0.00
425762	STATE PHARM ASST-FED MTCH	-6,779.00	-7,096.00	-6,462.00	0.00	-6,779.00	-6,779.00	-6,779.00	0.00
425820	IIIC-2 HOME DELIVERED MEALS	-42,800.00	-99,679.00	-91,348.00	-22,263.00	-91,348.00	-91,348.00	-91,348.00	0.00
425850	NSIP HOME DEL MEALS	-23,557.00	-32,904.00	-20,250.00	-32,589.50	-36,075.00	-36,800.00	-36,812.00	737.00
425860	SCSP HOME DEL TRANSPORT	-7,587.00	-7,587.00	0.00	0.00	-7,587.00	-7,587.00	-7,587.00	0.00
425880	III-E PROGRAM REVENUES	-25,705.00	-24,220.00	-23,759.00	-15,215.00	-25,705.00	-26,248.00	-25,705.00	0.00
425901	AGING PROGRAM CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	-75,000.00	75,000.00
425950	TRANSPORTATION GRANT	-150,451.00	-157,977.00	-148,907.00	-159,097.00	-148,000.00	-159,097.00	-153,500.00	5,500.00
425953	VETS TRANSPORTATION GRANT	-1,182.67	0.00	0.00	0.00	-700.00	0.00	0.00	-700.00
425955	53.10 TRANSPORTATION GRANT	0.00	-93,825.00	-88,048.00	0.00	-78,000.00	-67,000.00	-59,000.00	-19,000.00
425956	53.11 TRANSPORTATION GRANT	-162,339.00	-3,658.00	0.00	0.00	0.00	0.00	0.00	0.00
455640	FAMILY CARE NUTRITION	-11,333.28	-13,202.96	-37,589.42	-25,254.71	-37,000.00	-50,000.00	-42,000.00	5,000.00
455641	FAMILY CARE TRANSPORTATION	-39,463.41	-13,929.99	-77,397.51	-39,629.54	-56,510.00	-75,000.00	-78,000.00	21,490.00
466150	AGING-PROGRAM INCOME	0.00	-130.00	0.00	0.00	0.00	0.00	0.00	0.00
466155	AddLIFE TODAY PUBLICATION FEES	-1,230.00	-600.00	-2,975.00	-900.00	0.00	-900.00	0.00	0.00
466210	CAFE CONNECTIONS REVENUE	-167.78	-232.70	-155.00	-90.00	-200.00	-200.00	-200.00	0.00
466300	HOME DELIVERED REVENUE	-21.00	-614.00	0.00	0.00	0.00	0.00	0.00	0.00
466310	BUS FARES-SHOPPING/GROCERY	-497.93	-2,295.40	-1,038.40	-398.00	-1,000.00	-1,000.00	-1,000.00	0.00
466320	FUN DAY TRAVELS	-1,989.50	-2,051.50	-1,728.00	-935.00	-1,200.00	-2,000.00	-2,000.00	800.00
466330	TAXI SUBSIDY FEES	-12,005.90	-24,628.90	-25,653.81	-12,945.00	-24,000.00	-25,000.00	-25,000.00	1,000.00
466340	THE BUS PROGRAM FARES	-5,155.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00
466350	VOLUNTEER DRIVER REVENUE	-11,474.18	-20,488.61	-19,120.66	-7,733.60	-24,000.00	-16,000.00	-16,000.00	-8,000.00
466351	VOLUNTEER DRIVER REV VETERANS	-4,003.50	-1,992.20	-1,310.79	-128.40	0.00	-128.00	0.00	0.00
466352	DVR TRANSPORTATION	-486.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
474700	HUMAN SERVICE-COP HOME DELIVER	-4,209.73	-5,879.61	-7,296.86	-2,003.42	-6,700.00	-4,000.00	-4,500.00	-2,200.00
481100	INTEREST ON INVESTMENTS	0.00	-6.73	-11.43	-2.46	0.00	-3.00	0.00	0.00

Fund: AGING & DISABILITY RESOURCE CE	2014	2015	2016	2017	2017	2017		Dollar
Department: AGING & DISABILITY RESOURCE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
20054 AGING & DISABILITY RESRCE REV								
483600 SALE OF COUNTY OWNED PROPERTY	-6,885.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
485090 DONATIONS - TAX PREP	-410.00	-282.00	-201.00	-202.50	0.00	-203.00	-200.00	200.00
485120 DONATIONS ADDLIFE TODAY!	-465.00	-170.00	-332.00	-63.50	0.00	-100.00	0.00	0.00
485140 DONATIONS ELDER BENEFIT SPEC	-321.00	-272.00	-133.23	0.00	0.00	0.00	0.00	0.00
485150 DONATIONS TRANSPORTATION	0.00	0.00	-425.00	0.00	0.00	0.00	0.00	0.00
485200 DONATIONS CONGREGATE PROGRAM	-27,990.26	-26,220.74	-27,339.74	-6,187.64	-22,000.00	-16,000.00	-21,000.00	-1,000.00
485210 DONATIONS - AGING PROGRAMS	0.00	0.00	0.00	-120.00	0.00	-250.00	-250.00	250.00
485300 DONATIONS HOME DELIVERED PROG	-45,065.30	-53,398.16	-46,026.95	-20,167.50	-48,000.00	-50,000.00	-42,000.00	-6,000.00
485400 DONATIONS - PREVENTION	-130.00	-823.00	-370.00	0.00	0.00	-100.00	-200.00	200.00
485500 DONATIONS - ADRC	-395.00	-200.00	-61.00	-25.00	0.00	-50.00	0.00	0.00
485600 DONATIONS - CAREGIVER	-45.00	0.00	-415.00	0.00	0.00	0.00	0.00	0.00
486300 INSURANCE RECOVERIES	0.00	0.00	-59.95	0.00	0.00	0.00	0.00	0.00
492100 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	-186,215.00	186,215.00
493520 USE OF VAN TRUST	0.00	0.00	0.00	0.00	-7,000.00	0.00	0.00	-7,000.00
493590 CONT APPROP - ADRC	0.00	0.00	0.00	0.00	0.00	0.00	-50,112.00	50,112.00
TOTAL AGING & DISABILITY RESRCE REV	-1,761,054.54	-1,923,481.50	-1,864,540.75	-1,052,864.79	-1,992,098.00	-1,962,608.00	-2,495,516.00	503,418.00
20054459 AGING DISABILITY RESOURCE CNTR								
511100 SALARIES PERMANENT REGULAR	326,233.15	344,267.83	362,717.80	176,783.87	386,535.00	365,568.00	400,847.00	14,312.00
511900 LONGEVITY-FULL TIME	1,284.16	932.20	628.20	0.00	732.00	628.00	880.00	148.00
512100 WAGES-PART TIME	0.00	0.00	205.08	10,299.11	46,616.00	35,000.00	49,163.00	2,547.00
514100 FICA & MEDICARE TAX	23,836.27	25,256.46	26,577.69	13,715.84	33,307.00	30,000.00	34,608.00	1,301.00
514200 RETIREMENT-COUNTY SHARE	21,557.91	23,409.30	23,480.99	12,663.78	29,504.00	27,000.00	30,210.00	706.00
514400 HEALTH INSURANCE COUNTY SHARE	90,884.41	78,769.55	60,206.98	32,789.40	72,296.00	90,000.00	87,168.00	14,872.00
514500 LIFE INSURANCE COUNTY SHARE	68.96	65.59	87.75	51.23	105.00	105.00	140.00	35.00
514600 WORKERS COMPENSATION	3,581.54	3,777.12	3,032.23	2,216.89	5,381.00	4,434.00	5,141.00	-240.00
514800 UNEMPLOYMENT	0.00	3,543.05	0.00	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	800.00	835.50	500.00	250.00	1,500.00	500.00	1,500.00	0.00
521800 PURCHASED SERVICES	366.50	220.00	1,963.39	2,694.54	1,000.00	2,745.00	1,000.00	0.00
522500 TELEPHONE & DAIN LINE	327.19	1,329.17	1,729.81	891.49	1,500.00	1,782.00	1,650.00	150.00
531100 POSTAGE AND BOX RENT	10,835.55	15,113.93	5,248.47	4,007.70	15,000.00	8,025.00	14,000.00	-1,000.00
531200 OFFICE SUPPLIES AND EXPENSE	2,002.43	2,183.64	2,256.68	1,830.80	2,000.00	3,400.00	3,000.00	1,000.00
531400 SMALL EQUIPMENT	144.53	467.18	519.60	1,571.43	0.00	1,571.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	10,714.21	13,471.98	10,685.25	4,813.53	9,060.00	10,685.00	8,281.00	-779.00
532200 SUBSCRIPTIONS	0.00	0.00	261.92	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	0.00	75.00	245.00	75.00	1,000.00	250.00	1,000.00	0.00
532800 TRAINING AND INSERVICE	561.00	1,581.08	1,678.70	810.00	2,000.00	2,000.00	2,000.00	0.00
532900 OTHER PUBLICATIONS	4,693.36	6,510.53	7,224.06	2,425.30	5,466.00	5,000.00	5,400.00	-66.00
533200 MILEAGE	10,206.00	12,917.83	14,182.66	5,047.29	15,000.00	12,000.00	15,000.00	0.00

Fund: AGING & DISABILITY RESOURCE CE	2014	2015	2016	2017	2017	2017		Dollar
Department: AGING & DISABILITY RESOURCE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
20054459 AGING DISABILITY RESOURCE CNTR								
533500 MEALS AND LODGING	219.21	698.55	729.47	67.54	1,000.00	200.00	500.00	-500.00
534000 OPERATING/MEETING SUPPLIES	391.14	1,312.22	429.65	116.32	500.00	200.00	250.00	-250.00
534900 PROJECT SUPPLIES	1,506.75	0.00	335.24	0.00	500.00	0.00	250.00	-250.00
537900 LICENSE/CERTIFICATION RENEWALS	260.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551900 INSURANCE-GENERAL LIABILITY	1,516.27	2,008.47	1,458.93	0.00	1,800.00	1,800.00	1,800.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	229,500.00	229,500.00
TOTAL AGING DISABILITY RESOURCE CNTR	511,990.54	538,746.18	526,385.55	273,121.06	631,802.00	602,893.00	893,288.00	261,486.00
20054460 IIIB BENEFIT SPECIALIST								
531100 POSTAGE AND BOX RENT	0.00	0.00	0.89	57.14	0.00	57.00	0.00	0.00
TOTAL IIIB BENEFIT SPECIALIST	0.00	0.00	0.89	57.14	0.00	57.00	0.00	0.00
20054462 TRANSPORTATION								
511100 SALARIES PERMANENT REGULAR	80,298.98	82,176.76	71,198.34	41,066.83	79,841.00	82,000.00	91,538.00	11,697.00
511200 SALARIES-PERMANENT-OVERTIME	8.12	299.23	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	61.15	360.00	658.00	0.00	720.00	720.00	728.00	8.00
512100 WAGES-PART TIME	114,043.13	45,890.21	37,502.17	20,457.31	64,463.00	60,000.00	65,595.00	1,132.00
512200 WAGES-PART TIME-OVERTIME	0.00	0.00	0.00	16.84	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	14,685.71	9,540.79	8,049.30	4,445.97	11,125.00	11,000.00	12,107.00	982.00
514200 RETIREMENT-COUNTY SHARE	12,267.86	7,619.76	6,276.98	3,623.87	8,871.00	8,000.00	9,591.00	720.00
514400 HEALTH INSURANCE COUNTY SHARE	31,069.22	21,636.64	14,193.17	12,462.18	24,924.00	24,924.00	30,197.00	5,273.00
514500 LIFE INSURANCE COUNTY SHARE	44.91	48.53	81.91	45.08	92.00	92.00	124.00	32.00
514600 WORKERS COMPENSATION	1,584.84	758.72	506.71	404.06	1,799.00	1,000.00	1,800.00	1.00
514800 UNEMPLOYMENT	5,501.64	4,608.38	680.96	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	300.00	752.03	200.00	200.00	400.00	400.00	400.00	0.00
521800 PURCHASED SERVICES	1,256.45	2,604.21	458.22	839.27	700.00	1,000.00	700.00	0.00
522500 TELEPHONE & DAIN LINE	1,241.82	788.95	909.04	460.72	1,000.00	900.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	1,065.05	1,156.82	1,709.51	2,001.02	1,000.00	3,500.00	3,500.00	2,500.00
531200 OFFICE SUPPLIES AND EXPENSE	531.73	516.64	913.13	990.61	700.00	1,900.00	2,000.00	1,300.00
531400 SMALL EQUIPMENT	353.33	0.00	2,872.24	115.94	0.00	116.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	5,691.14	2,754.93	688.60	1,834.08	4,397.00	4,397.00	4,217.00	-180.00
532100 PUBLICATION OF LEGAL NOTICES	142.79	0.00	32.00	0.00	50.00	50.00	50.00	0.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	35.00	0.00	0.00	0.00	50.00	0.00	50.00	0.00
532800 TRAINING AND INSERVICE	0.00	0.00	490.55	0.00	500.00	175.00	500.00	0.00
532900 OTHER PUBLICATIONS	1,700.41	1,851.78	1,846.97	666.50	1,700.00	1,400.00	1,500.00	-200.00
533200 MILEAGE	1,068.48	214.78	3,794.49	212.26	500.00	500.00	500.00	0.00
533500 MEALS AND LODGING	5.00	190.73	276.75	68.15	200.00	150.00	200.00	0.00

Fund: AGING & DISABILITY RESOURCE CE	2014	2015	2016	2017	2017	2017		Dollar
Department: AGING & DISABILITY RESOURCE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
20054462 TRANSPORTATION								
533901 TRANSPORTATION - TAXI	40,700.00	45,300.00	49,500.00	30,600.00	45,000.00	50,000.00	50,000.00	5,000.00
533902 VOLUNTEER DRIVERS	38,076.44	49,947.08	52,754.98	25,687.78	50,000.00	52,000.00	55,000.00	5,000.00
533903 TRANSPORTATION - VETERANS	6,218.62	4,258.57	6,092.07	2,135.10	6,000.00	4,500.00	5,000.00	-1,000.00
533904 VOLUNTEER DRIVER MEALS	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
534000 OPERATING/MEETING SUPPLIES	52.53	67.82	915.31	87.02	200.00	200.00	200.00	0.00
534900 PROJECT SUPPLIES	438.29	544.70	173.03	0.00	1,000.00	0.00	0.00	-1,000.00
535100 VEHICLE FUEL	32,729.50	6,133.48	3,915.71	2,146.42	8,000.00	5,000.00	6,000.00	-2,000.00
535200 VEHICLE MAINTENANCE AND REPAIR	19,725.22	10,285.27	11,752.42	804.52	17,500.00	17,500.00	17,500.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	7,193.09	5,931.28	2,832.12	0.00	6,000.00	6,000.00	6,000.00	0.00
551900 INSURANCE-GENERAL LIABILITY	1,891.62	1,201.27	894.33	0.00	1,500.00	1,500.00	1,500.00	0.00
552400 INSURANCE-VOLUNTEERS	31.25	31.25	160.00	160.64	50.00	161.00	200.00	150.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	35,000.00	35,000.00	0.00	-35,000.00
TOTAL TRANSPORTATION	420,013.32	307,470.61	282,329.01	151,532.17	373,282.00	374,085.00	367,897.00	-5,385.00
20054464 CONGREGATE NUTRITION MEALS								
511100 SALARIES PERMANENT REGULAR	22,396.76	521.13	46,312.98	19,628.64	43,434.00	43,434.00	43,644.00	210.00
511900 LONGEVITY-FULL TIME	5.39	0.00	9.00	0.00	0.00	0.00	14.00	14.00
512100 WAGES-PART TIME	0.00	0.00	35,848.72	17,915.05	30,628.00	36,000.00	19,939.00	-10,689.00
514100 FICA & MEDICARE TAX	1,637.03	37.21	6,072.64	2,810.17	5,666.00	6,000.00	4,865.00	-801.00
514200 RETIREMENT-COUNTY SHARE	1,566.55	35.48	2,800.25	1,334.83	2,954.00	2,700.00	2,925.00	-29.00
514400 HEALTH INSURANCE COUNTY SHARE	4,947.60	168.75	6,570.11	2,546.02	3,251.00	5,000.00	6,385.00	3,134.00
514500 LIFE INSURANCE COUNTY SHARE	3.01	0.13	22.27	6.49	12.00	12.00	13.00	1.00
514600 WORKERS COMPENSATION	204.66	0.33	477.94	288.71	827.00	600.00	637.00	-190.00
514800 UNEMPLOYMENT	0.00	90.42	537.39	299.86	0.00	600.00	0.00	0.00
520900 CONTRACTED SERVICES	9,557.83	160,800.02	56,567.58	32,863.02	70,200.00	66,000.00	75,250.00	5,050.00
521800 PURCHASED SERVICES	89,208.81	312.09	1,339.74	475.84	1,000.00	500.00	500.00	-500.00
522500 TELEPHONE & DAIN LINE	4,483.83	0.00	1,953.14	535.89	1,500.00	1,800.00	1,000.00	-500.00
531100 POSTAGE AND BOX RENT	0.00	0.00	455.63	444.00	1,000.00	1,000.00	1,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	361.09	223.18	807.01	937.36	750.00	1,950.00	2,000.00	1,250.00
531400 SMALL EQUIPMENT	1,021.78	451.20	1,184.23	77.28	500.00	1,100.00	0.00	-500.00
531800 MIS DEPARTMENT CHARGEBACKS	1,712.63	0.00	532.60	1,182.52	2,849.00	2,849.00	2,469.00	-380.00
532100 PUBLICATION OF LEGAL NOTICES	0.00	0.00	56.92	0.00	0.00	0.00	0.00	0.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	75.00	0.00	112.50	37.50	150.00	150.00	150.00	0.00
532800 TRAINING AND INSERVICE	1,255.24	125.00	447.50	504.20	750.00	750.00	750.00	0.00
532900 OTHER PUBLICATIONS	1,209.52	0.00	1,465.38	388.80	1,300.00	800.00	800.00	-500.00
533200 MILEAGE	2,330.16	0.00	2,489.74	2,402.39	3,000.00	5,000.00	1,843.00	-1,157.00
533500 MEALS AND LODGING	139.47	0.00	15.00	48.50	750.00	500.00	750.00	0.00
534000 OPERATING/MEETING SUPPLIES	5,169.88	47.96	8,665.13	3,490.72	0.00	6,000.00	6,000.00	6,000.00

Fund: AGING & DISABILITY RESOURCE CE	2014	2015	2016	2017	2017	2017		Dollar
Department: AGING & DISABILITY RESOURCE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
20054464 CONGREGATE NUTRITION MEALS								
534300 FOOD	0.00	0.00	5,137.79	2,253.99	6,000.00	5,000.00	4,700.00	-1,300.00
534900 PROJECT SUPPLIES	142.30	70.56	328.77	0.00	0.00	0.00	0.00	0.00
535100 VEHICLE FUEL / OIL	0.00	168.71	1,113.44	422.10	1,500.00	1,000.00	1,000.00	-500.00
535200 VEHICLE MAINTENANCE AND REPAIR	0.00	21.90	105.10	283.06	1,000.00	750.00	1,000.00	0.00
539800 EQUIPMENT LEASE	3,602.56	80.00	2,046.15	899.58	3,600.00	1,800.00	2,000.00	-1,600.00
551900 INSURANCE-GENERAL LIABILITY	167.92	6.36	638.13	0.00	200.00	200.00	200.00	0.00
552400 INSURANCE-VOLUNTEERS	31.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
553200 RENTS & UTILITIES	7,540.00	0.00	2,832.00	1,166.25	8,000.00	8,000.00	4,000.00	-4,000.00
581900 CAPITAL OUTLAY	0.00	13,950.47	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONGREGATE NUTRITION MEALS	158,770.27	177,110.90	186,944.78	93,242.77	190,821.00	199,495.00	183,834.00	-6,987.00
20054465 HOME DELIVERED MEALS								
511100 SALARIES PERMANENT REGULAR	28,225.09	521.13	74,252.62	27,011.54	59,926.00	59,000.00	56,964.00	-2,962.00
511900 LONGEVITY-FULL TIME	7.05	0.00	72.00	0.00	40.00	40.00	58.00	18.00
512100 WAGES-PART TIME	0.00	0.00	15,077.21	5,046.49	22,568.00	11,000.00	29,909.00	7,341.00
514100 FICA & MEDICARE TAX	2,065.89	37.21	6,629.10	2,393.17	6,314.00	5,400.00	6,650.00	336.00
514200 RETIREMENT-COUNTY SHARE	1,974.26	35.48	4,793.64	1,836.82	4,078.00	4,078.00	3,820.00	-258.00
514400 HEALTH INSURANCE COUNTY SHARE	6,058.08	168.61	14,048.81	5,552.27	8,343.00	11,000.00	11,571.00	3,228.00
514500 LIFE INSURANCE COUNTY SHARE	5.53	0.13	35.83	10.13	18.00	18.00	21.00	3.00
514600 WORKERS COMPENSATION	265.12	0.33	349.43	139.00	886.00	300.00	858.00	-28.00
514800 UNEMPLOYMENT	0.00	90.42	537.39	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	2,031.78	267,960.61	120,130.12	42,911.63	131,000.00	121,000.00	120,000.00	-11,000.00
521800 PURCHASED SERVICES	158,980.26	5,774.05	-68.49	538.84	3,200.00	650.00	500.00	-2,700.00
522500 TELEPHONE & DAIN LINE	60.18	0.00	915.95	380.96	1,300.00	0.00	1,000.00	-300.00
531100 POSTAGE AND BOX RENT	2,018.98	0.00	2,232.70	1,322.18	2,000.00	2,600.00	2,700.00	700.00
531200 OFFICE SUPPLIES AND EXPENSE	113.38	0.00	408.57	908.30	500.00	2,000.00	2,200.00	1,700.00
531400 SMALL EQUIPMENT	597.80	0.00	1,733.54	1,734.03	1,500.00	3,500.00	0.00	-1,500.00
531800 MIS DEPARTMENT CHARGEBACKS	645.30	0.00	1,300.60	1,182.52	2,849.00	2,849.00	2,873.00	24.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	0.00	150.00	112.50	37.50	150.00	100.00	100.00	-50.00
532800 TRAINING AND INSERVICE	125.00	0.00	252.50	504.20	750.00	750.00	750.00	0.00
532900 OTHER PUBLICATIONS	865.15	0.00	579.01	388.80	500.00	750.00	775.00	275.00
533200 MILEAGE	255.92	70.40	266.22	933.32	1,500.00	1,900.00	1,700.00	200.00
533500 MEALS AND LODGING	0.00	507.09	0.00	41.00	750.00	750.00	500.00	-250.00
533902 VOLUNTEER DRIVERS	34,374.94	595.00	42,771.80	20,850.42	40,000.00	42,000.00	47,500.00	7,500.00
534000 OPERATING/MEETING SUPPLIES	14,385.26	6.66	21,689.95	8,441.16	18,000.00	18,000.00	18,000.00	0.00
534300 FOOD	0.00	480.00	8,633.09	4,299.04	7,000.00	8,500.00	9,000.00	2,000.00
534900 PROJECT SUPPLIES	172.19	124.32	757.28	0.00	1,200.00	0.00	0.00	-1,200.00
535100 VEHICLE FUEL / OIL	0.00	31.14	1,626.20	1,070.79	1,000.00	2,000.00	1,500.00	500.00

Fund: AGING & DISABILITY RESOURCE CE	2014	2015	2016	2017	2017	2017		Dollar
Department: AGING & DISABILITY RESOURCE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
20054465 HOME DELIVERED MEALS								
535200 VEHICLE MAINTENANCE AND REPAIR	0.00	0.00	673.26	658.07	1,500.00	1,500.00	1,000.00	-500.00
539800 EQUIPMENT LEASE	0.00	0.00	599.68	899.52	3,600.00	2,000.00	2,000.00	-1,600.00
551900 INSURANCE-GENERAL LIABILITY	219.78	6.36	479.19	0.00	100.00	100.00	100.00	0.00
552400 INSURANCE-VOLUNTEERS	62.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
553200 RENTS & UTILITIES	0.00	0.00	1,388.00	388.75	0.00	0.00	4,000.00	4,000.00
581900 CAPITAL OUTLAY	0.00	12,063.97	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HOME DELIVERED MEALS	253,509.44	288,622.91	322,277.70	129,480.45	320,572.00	301,785.00	326,049.00	5,477.00
20054466 HOME & COMMUNITY BASED SRVCS								
511100 SALARIES PERMANENT REGULAR	4,281.81	15,391.70	17,729.62	7,697.02	16,554.00	16,554.00	19,535.00	2,981.00
511900 LONGEVITY-FULL TIME	1.15	0.00	18.00	0.00	40.00	40.00	58.00	18.00
514100 FICA & MEDICARE TAX	296.15	1,089.96	1,323.94	548.52	1,269.00	1,269.00	1,499.00	230.00
514200 RETIREMENT-COUNTY SHARE	299.41	1,040.42	1,016.48	515.33	1,128.00	1,128.00	1,313.00	185.00
514400 HEALTH INSURANCE COUNTY SHARE	1,560.60	5,143.61	3,170.35	2,400.33	3,880.00	3,880.00	6,385.00	2,505.00
514500 LIFE INSURANCE COUNTY SHARE	1.83	6.50	6.55	3.63	8.00	8.00	14.00	6.00
514600 WORKERS COMPENSATION	14.06	29.79	47.79	25.45	160.00	160.00	179.00	19.00
514800 UNEMPLOYMENT	0.00	211.64	0.00	0.00	0.00	0.00	0.00	0.00
521800 PURCHASED SERVICES	200.46	1,145.05	1,252.00	1,787.61	2,500.00	3,800.00	3,000.00	500.00
522500 TELEPHONE & DAIN LINE	23.37	65.58	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	1,514.02	814.48	961.76	1,003.51	1,000.00	2,000.00	2,000.00	1,000.00
531200 OFFICE SUPPLIES AND EXPENSE	105.60	222.48	280.17	276.48	300.00	600.00	750.00	450.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	12.88	0.00	13.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	45.98	314.58	192.00	164.02	395.00	395.00	414.00	19.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	102.00	0.00	715.67	415.00	500.00	900.00	500.00	0.00
532900 OTHER PUBLICATIONS	58.50	3,338.16	425.30	333.26	0.00	650.00	700.00	700.00
533200 MILEAGE	38.08	1,048.52	1,658.49	612.26	1,000.00	1,200.00	1,500.00	500.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00
534000 OPERATING/MEETING SUPPLIES	0.00	0.00	645.14	72.22	700.00	500.00	200.00	-500.00
534900 PROJECT SUPPLIES	211.23	351.51	0.00	150.00	200.00	300.00	200.00	0.00
551900 INSURANCE-GENERAL LIABILITY	37.04	117.58	125.73	0.00	120.00	120.00	120.00	0.00
TOTAL HOME & COMMUNITY BASED SRVCS	8,791.29	30,331.56	29,568.99	16,017.52	29,954.00	33,517.00	38,567.00	8,613.00
20054469 STATE BENEFIT SPECIALIST								
511100 SALARIES PERMANENT REGULAR	76,723.60	139,842.59	131,976.93	62,096.09	136,779.00	136,779.00	137,703.00	924.00
511900 LONGEVITY-FULL TIME	148.23	444.60	493.60	0.00	525.00	525.00	568.00	43.00
512100 WAGES-PART TIME	54,364.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	415.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: AGING & DISABILITY RESOURCE CE		2014	2015	2016	2017	2017	2017	Dollar	
Department: AGING & DISABILITY RESOURCE		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2018	Change
20054469 STATE BENEFIT SPECIALIST									
514100	FICA & MEDICARE TAX	9,604.14	10,366.12	9,800.59	4,584.19	10,504.00	10,504.00	10,578.00	74.00
514200	RETIREMENT-COUNTY SHARE	9,207.16	9,444.76	8,730.76	4,215.16	9,337.00	9,337.00	9,264.00	-73.00
514400	HEALTH INSURANCE COUNTY SHARE	39,979.20	32,600.63	30,944.62	15,928.65	31,857.00	31,857.00	34,907.00	3,050.00
514500	LIFE INSURANCE COUNTY SHARE	28.25	29.78	31.35	15.56	34.00	34.00	40.00	6.00
514600	WORKERS COMPENSATION	1,391.08	1,492.18	1,134.25	751.27	1,703.00	1,703.00	1,576.00	-127.00
514800	UNEMPLOYMENT	0.00	1,425.69	0.00	0.00	0.00	0.00	0.00	0.00
521800	PURCHASED SERVICES	10.00	10.00	0.00	374.03	125.00	375.00	250.00	125.00
522500	TELEPHONE & DAIN LINE	201.32	388.10	406.68	194.56	500.00	400.00	400.00	-100.00
531100	POSTAGE AND BOX RENT	437.86	334.06	784.34	654.64	500.00	1,200.00	1,500.00	1,000.00
531200	OFFICE SUPPLIES AND EXPENSE	698.79	627.25	794.21	341.66	600.00	1,100.00	1,000.00	400.00
531400	SMALL EQUIPMENT	168.36	0.00	0.00	64.40	0.00	65.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	3,569.04	1,932.61	2,235.00	1,009.50	2,429.00	2,429.00	2,548.00	119.00
532200	SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532400	MEMBERSHIP DUES	70.00	70.00	185.00	70.00	200.00	200.00	150.00	-50.00
532800	TRAINING AND INSERVICE	250.00	0.00	877.33	520.00	500.00	520.00	750.00	250.00
532900	OTHER PUBLICATIONS	1,848.67	1,515.78	1,512.94	444.34	750.00	900.00	900.00	150.00
533200	MILEAGE	3,595.20	3,172.84	2,765.34	979.97	2,500.00	2,500.00	2,500.00	0.00
533500	MEALS AND LODGING	324.49	92.31	82.79	36.37	500.00	75.00	200.00	-300.00
534000	OPERATING/MEETING SUPPLIES	11.25	0.00	72.86	0.00	100.00	0.00	0.00	-100.00
534900	PROJECT SUPPLIES	81.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551900	INSURANCE-GENERAL LIABILITY	735.90	835.80	545.61	0.00	950.00	950.00	950.00	0.00
559400	INDIRECT COSTS	100,121.00	37,781.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL STATE BENEFIT SPECIALIST		303,985.39	242,406.10	193,374.20	92,280.39	200,393.00	201,453.00	205,784.00	5,391.00
20054471 DISABILITY BENEFITS									
511100	SALARIES PERMANENT REGULAR	120,106.92	136,136.14	131,027.73	62,274.41	137,829.00	137,829.00	142,851.00	5,022.00
511900	LONGEVITY-FULL TIME	282.79	277.20	297.20	0.00	377.00	377.00	423.00	46.00
514100	FICA & MEDICARE TAX	8,726.38	9,978.10	9,551.42	4,519.49	10,573.00	10,573.00	10,961.00	388.00
514200	RETIREMENT-COUNTY SHARE	8,418.81	9,249.96	8,664.81	4,228.97	9,398.00	9,398.00	9,599.00	201.00
514400	HEALTH INSURANCE COUNTY SHARE	36,132.13	34,985.01	30,208.27	15,322.73	30,645.00	30,645.00	35,242.00	4,597.00
514500	LIFE INSURANCE COUNTY SHARE	21.59	25.82	23.18	11.48	27.00	27.00	31.00	4.00
514600	WORKERS COMPENSATION	1,238.93	1,446.30	1,140.87	771.16	1,714.00	1,714.00	1,633.00	-81.00
514800	UNEMPLOYMENT	0.00	1,425.69	0.00	0.00	0.00	0.00	0.00	0.00
521800	PURCHASED SERVICES	300.00	0.00	9.30	40.80	125.00	125.00	125.00	0.00
522500	TELEPHONE & DAIN LINE	112.05	302.12	298.88	163.71	350.00	350.00	350.00	0.00
531100	POSTAGE AND BOX RENT	560.80	488.63	944.70	296.74	500.00	600.00	750.00	250.00
531200	OFFICE SUPPLIES AND EXPENSE	639.34	412.81	434.05	0.00	600.00	200.00	1,000.00	400.00
531400	SMALL EQUIPMENT	84.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	2,183.10	1,932.61	2,035.60	985.50	2,375.00	2,375.00	2,602.00	227.00

Fund: AGING & DISABILITY RESOURCE CE	2014	2015	2016	2017	2017	2017		Dollar
Department: AGING & DISABILITY RESOURCE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
20054471 DISABILITY BENEFITS								
532400 MEMBERSHIP DUES	70.00	70.00	70.00	70.00	100.00	70.00	100.00	0.00
532800 TRAINING AND INSERVICE	250.00	225.00	263.33	150.00	500.00	150.00	500.00	0.00
532900 OTHER PUBLICATIONS	1,188.09	1,514.87	1,034.43	0.00	750.00	0.00	0.00	-750.00
533200 MILEAGE	2,487.52	1,611.96	1,432.62	537.42	1,500.00	1,500.00	2,000.00	500.00
533500 MEALS AND LODGING	382.08	0.00	492.00	0.00	200.00	0.00	200.00	0.00
534000 OPERATING/MEETING SUPPLIES	37.13	0.00	33.26	0.00	0.00	0.00	0.00	0.00
551900 INSURANCE-GENERAL LIABILITY	548.22	835.80	498.17	0.00	1,000.00	1,000.00	1,000.00	0.00
TOTAL DISABILITY BENEFITS	183,770.06	200,918.02	188,459.82	89,372.41	198,563.00	196,933.00	209,367.00	10,804.00
20054476 FAMILY CAREGIVER SUPPORT PROGR								
511100 SALARIES PERMANENT REGULAR	6,814.18	99.22	30,643.86	9,069.30	19,976.00	19,976.00	20,798.00	822.00
511900 LONGEVITY-FULL TIME	142.61	0.00	9.00	0.00	20.00	20.00	25.00	5.00
514100 FICA & MEDICARE TAX	489.74	7.18	2,288.29	664.77	1,530.00	1,530.00	1,593.00	63.00
514200 RETIREMENT-COUNTY SHARE	486.60	6.77	1,548.56	616.61	1,360.00	1,360.00	1,395.00	35.00
514400 HEALTH INSURANCE COUNTY SHARE	2,271.20	29.09	5,021.22	3,151.97	3,543.00	3,543.00	7,249.00	3,706.00
514500 LIFE INSURANCE COUNTY SHARE	3.25	0.00	5.53	2.54	6.00	6.00	8.00	2.00
514600 WORKERS COMPENSATION	34.36	0.06	45.93	26.53	110.00	110.00	105.00	-5.00
514800 UNEMPLOYMENT	0.00	90.42	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	1,716.18	37,615.52	36.00	0.00	0.00	0.00	0.00	0.00
521800 PURCHASED SERVICES	0.00	0.00	80.00	104.80	125.00	80.00	125.00	0.00
522500 TELEPHONE & DAIN LINE	10.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	4.36	0.00	771.66	569.65	1,500.00	1,500.00	1,000.00	-500.00
531200 OFFICE SUPPLIES AND EXPENSE	99.34	40.73	231.81	44.22	200.00	200.00	200.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	12.88	0.00	13.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	197.39	0.00	42.00	210.98	507.00	507.00	468.00	-39.00
532800 TRAINING AND INSERVICE	30.00	0.00	1,225.67	0.00	500.00	100.00	500.00	0.00
532900 OTHER PUBLICATIONS	805.85	0.00	1,222.70	444.34	466.00	900.00	900.00	434.00
533200 MILEAGE	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00	-1,500.00
533500 MEALS AND LODGING	0.00	0.00	178.00	0.00	500.00	0.00	200.00	-300.00
534000 OPERATING/MEETING SUPPLIES	39.53	0.00	377.81	276.72	0.00	500.00	1,000.00	1,000.00
537120 RESPITE CARE	5,968.00	143.00	6,443.98	1,548.00	5,000.00	5,000.00	6,000.00	1,000.00
551900 INSURANCE-GENERAL LIABILITY	81.49	3.18	142.33	0.00	100.00	100.00	100.00	0.00
TOTAL FAMILY CAREGIVER SUPPORT PROGR	19,194.97	38,035.17	50,314.35	16,743.31	36,943.00	35,445.00	41,666.00	4,723.00
20054479 PREVENTION & NUTRITION								
511100 SALARIES PERMANENT REGULAR	16,475.97	99.22	6,794.04	1,767.94	3,925.00	3,925.00	4,092.00	167.00
511900 LONGEVITY-FULL TIME	4.53	0.00	9.00	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	6,792.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: AGING & DISABILITY RESOURCE CE	2014	2015	2016	2017	2017	2017		Dollar
Department: AGING & DISABILITY RESOURCE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
20054479 PREVENTION & NUTRITION								
514100 FICA & MEDICARE TAX	1,718.88	7.18	503.02	131.44	300.00	300.00	313.00	13.00
514200 RETIREMENT-COUNTY SHARE	1,152.53	6.77	354.06	120.24	267.00	267.00	274.00	7.00
514400 HEALTH INSURANCE COUNTY SHARE	3,928.18	29.31	1,421.49	751.56	583.00	583.00	1,729.00	1,146.00
514500 LIFE INSURANCE COUNTY SHARE	3.01	0.00	1.09	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	148.11	0.06	3.51	1.20	3.00	3.00	2.00	-1.00
514800 UNEMPLOYMENT	0.00	90.42	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	852.56	15,662.91	0.00	0.00	0.00	0.00	0.00	0.00
521800 PURCHASED SERVICES	0.00	0.00	295.33	0.00	125.00	0.00	0.00	-125.00
522500 TELEPHONE & DAIN LINE	20.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	0.00	0.00	25.60	65.58	500.00	150.00	200.00	-300.00
531200 OFFICE SUPPLIES AND EXPENSE	128.85	4.95	1,138.13	20.29	2,000.00	100.00	500.00	-1,500.00
531800 MIS DEPARTMENT CHARGEBACKS	418.45	0.00	49.60	48.00	115.00	115.00	104.00	-11.00
532800 TRAINING AND INSERVICE	175.00	125.00	0.00	0.00	400.00	400.00	400.00	0.00
532900 OTHER PUBLICATIONS	550.36	0.00	3.78	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	256.48	0.00	0.00	0.00	1,000.00	0.00	200.00	-800.00
533500 MEALS AND LODGING	42.50	0.00	0.00	0.00	400.00	0.00	400.00	0.00
534000 OPERATING/MEETING SUPPLIES	120.05	78.27	0.00	59.29	0.00	400.00	200.00	200.00
534900 PROJECT SUPPLIES	11.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551900 INSURANCE-GENERAL LIABILITY	140.76	3.18	35.58	0.00	150.00	150.00	150.00	0.00
TOTAL PREVENTION & NUTRITION	32,941.14	16,107.27	10,634.23	2,965.54	9,768.00	6,393.00	8,564.00	-1,204.00
20054488 AGING PROGRAMS CAPITAL								
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	220,500.00	220,500.00
TOTAL AGING PROGRAMS CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	220,500.00	220,500.00
TOTAL DEPARTMENT REVENUE	-1,761,054.54	-1,923,481.50	-1,864,540.75	-1,052,864.79	-1,992,098.00	-1,962,608.00	-2,495,516.00	503,418.00
TOTAL DEPARTMENT EXPENSE	1,892,966.42	1,839,748.72	1,790,289.52	864,812.76	1,992,098.00	1,952,056.00	2,495,516.00	503,418.00
ADDITION TO (-)/USE OF FUND BALANCE	131,911.88	-83,732.78	-74,251.23	-188,052.03	0.00	-10,552.00	0.00	

Environmental Health

Department Vision - Where the department would ideally like to be

The Sauk County Health Department will be an independent, nationally accredited health department that builds and sustains a healthy diverse community.

Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Health Department protects Sauk County residents and visitors by taking action through collaboration to promote health and safety and prevent illness, injury and disease.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
 Promote safe community
 Encourage economic development
 Stewardship of natural resources
 Development of cultural, social, and community values

Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)
Placemaking to support economic development
Creating and maintaining a sustainable livable community (environmental stewardship, good wages)
Declining/unpredictable financial support (highways, medicaid, other)
Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)
Changing statutory authority (state/feds) impeding local decision-making
Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)
Partnerships with outside agencies (drugs, interoperability)
Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Prevent communicable disease exposure and injury at licensed retail food and recreational establishments in Sauk County.	Track completion rate of inspections. Respond to all complaints and reported illness and injury associated with licensed facilities.	Conduct an annual routine inspection at 100% of facilities licensed by Environmental Health. Respond to 100% of complaints and reported illness or injury associated with licensed facilities.	6/30/2018
Evaluate and build Inspection and Licensing program through Quality Improvement and Performance Management Process.	Complete Quality Improvement (QI) projects in the inspection program.	Assure establishments have met Virginia Gerame Baker Act requirements.	7/1/2018
Assure a safe drinking water supply for Sauk County.	Track completion rate of well water testing and well inspections for the DNR Transient Non-Community (TNC)	Meet all DNR contract requirements.	12/31/2018
Work with the entire Health Department to become a Level III Health Department.	Obtain Level III Health Department status.	Complete documentation to prove requirements of the 140 rule have been met.	3/1/2018

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Human Health Hazards	Assessments and abatement of environmental concerns, utilizing the Wisconsin State Statutes and County Ordinance Ch 28, "Human Health Hazards". Human Health Hazards can include the following: discharge of toxic substances to the environment, contamination of drinking water, unsanitary housing conditions, discharge of raw sewage, improper garbage or solid waste disposal, and harboring disease carrying insects and vermin.	254.59 Sauk Co. Ord. Ch 28	User Fees / Misc.	\$0	0.35	32 investigations of the 207 contacts for Nuisances/Human Health Hazards in 2016. The number of contacts is a 25% increase from 2015.
			Grants	\$0		
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$23,058		
			Operating Expenses	\$6,085		
TOTAL EXPENSES	\$29,143					
	COUNTY LEVY	\$29,143				

Environmental Health

Lead & Rabies	The lead program responds to reports of lead poisoning and Elevated Blood Lead Level (EBLL) as defined in State Statute 254.11. A household with a lead poisoned child is offered a preventative home visit to help reduce the child's lead level. A household with an EBLL (higher levels of lead poisoning) child shall receive a EBL investigation including an environmental assessment. Written orders shall be issued to abate all lead hazards. Rabies exposures are caused by warm blooded animal bites. Once a bite is reported an investigation is conducted. Client education is provided and potential quarantine and testing of the animal.	Ch. 254.166 CH 95.21	User Fees / Misc.	\$0	0.28	There were 26 contacts regarding lead, 11 issues investigated, and 3 home lead inspections completed in 2016. There were 211 total bites reports in 2016. 125 animals were quarantined, 60 tested.
			Grants	\$2,496		
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$2,496		
			Wages & Benefits	\$23,350		
			Operating Expenses	\$2,905		
			TOTAL EXPENSES	\$26,255		
			COUNTY LEVY	\$23,759		
Body Art Inspections and Licensing	Tattooing, body piercing, and other body art present a significant health hazard to the public due to the potential spread of blood borne pathogens. DSPS 221 has been promulgated for the purpose of regulating tattoo artists and body piercing establishments in order to protect public health and safety. Sauk County Ordinance Chapter 30 grants the Health Department additional regulatory authority over other body art procedures.	DSPS 221 CH 252.23 & 252.24 Sauk Co Ord Ch 30	User Fees / Misc.	\$1,380	0.01	In 2016, 27 contacts and 5 issues were identified for tattoo and body piecing establishments. Nine routine inspections for tattoo/piercing were completed.
			Grants	\$0		
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$1,380		
			Wages & Benefits	\$901		
			Operating Expenses	\$479		
			TOTAL EXPENSES	\$1,380		
			COUNTY LEVY	\$0		
Radon	Radon is the second leading cause of lung cancer. The Sauk County Health Department serves as a Radon Information Center (RIC) for Columbia and Sauk Counties. Sauk County assists in evaluating the scope of our local radon problems by selling radon test kits and collecting test results. Education and awareness is provided to the public.	Ch 254.34	User Fees / Misc.	\$1,500	0.09	In 2016 - 77 radon kits were provided to the public. There was 1 problem addressed and 56 contacts and 32 homes mitigated.
			Grants	\$7,719		
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$9,219		
			Wages & Benefits	\$7,203		
			Operating Expenses	\$2,016		
			TOTAL EXPENSES	\$9,219		
			COUNTY LEVY	\$0		
Full Agent Inspection & Licensing	On July 1, 2017 the Sauk County Health Department became a full agent of the Wisconsin Department of Agriculture, Trade and Consumer Protection for Food Service and Recreational Licensing. Under this contract, Sauk County licenses, inspects, and investigates complaints and implements enforcement actions for retail food establishments, pools and water attractions, lodging facilities, and campgrounds.	ATCP 72 ATCP 73 ATCP 75 ATCP 76 ATCP 78 ATCP 79 ATCP 75 Appendix	User Fees / Misc.	\$517,795	6.53	504 establishments were inspected and licensed in 2016.
			Grants	\$0		
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$517,795		
			Wages & Benefits	\$483,522		
			Operating Expenses	\$34,274		
			TOTAL EXPENSES	\$517,796		
			COUNTY LEVY	\$1		
DNR Well Water	Well water systems deemed to meet the definition of a transient non-community system are tested for bacteria and nitrates annually.	NR 812	User Fees / Misc.	\$0	0.22	In 2016 - 138 wells were sampled.
			Grants	\$28,415		
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$28,415		
			Wages & Benefits	\$14,738		
			Operating Expenses	\$13,677		
			TOTAL EXPENSES	\$28,415		
			COUNTY LEVY	\$0		
			TOTAL REVENUES	\$559,305		
			TOTAL EXPENSES	\$612,208		
			COUNTY LEVY	\$52,903		
Totals					7.48	

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimated	2018 Budget
Number of DHS Limited Agent facilities inspected		184 (Ltd Agent Program Ended 6/30/17)	0
Number of DATCP facilities inspected	369	1,185	1,200
Number of DNR Well Inspections	141	143	145
Environmental Health Hazard Investigations and Follow Up (total of all contacts and issues)	207	225	250

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimated	2018 Budget
Percentage of establishments inspected through the Limited Agent contract.	Contract ended.	100%	100%	Contract ended
Percentage of establishments inspected through the DATCP program.	All facilities listed on the contract had an inspection.	100%	100%	100%
Percentage of wells tested through the DNR Well Water program.	All the wells listed in the contract had a water test completed.	100%	100%	100%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
ENVIRONMENTAL HEALTH											
<u>Revenues</u>											
Tax Levy	10,105	34,165	33,373	32,955	32,955	52,903	19,948	60.53%	None	0	0
Grants & Aids	184,391	214,063	275,774	36,761	48,397	38,630	(9,767)	-20.18%			
Licenses & Permits	67,582	71,334	74,152	515,995	469,480	517,135	47,655	10.15%	2018 Total	0	0
User Fees	1,074	1,368	1,663	1,500	1,500	1,500	0	0.00%			
Intergovernmental	20,816	30,273	31,974	0	0	0	0	0.00%			
Miscellaneous	5,593	7,108	13,328	2,500	0	2,040	2,040	0.00%	2019	0	0
Use of Fund Balance	0	0	24,194	82,077	82,077	0	(82,077)	-100.00%	2020	0	0
									2021	0	0
									2022	0	0
Total Revenues	289,561	358,311	454,458	671,788	634,409	612,208	(22,201)	-3.50%			
<u>Expenses</u>											
Labor	159,609	196,763	287,795	353,722	353,631	404,206	50,575	14.30%			
Labor Benefits	58,556	71,395	105,993	142,565	142,565	148,566	6,001	4.21%			
Supplies & Services	37,105	41,741	60,670	150,501	138,213	59,436	(78,777)	-57.00%			
Capital Outlay	0	0	0	25,000	0	0	0	0.00%			
Addition to Fund Balance	34,291	48,412	0	0	0	0	0	0.00%			
Total Expenses	289,561	358,311	454,458	671,788	634,409	612,208	(22,201)	-3.50%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

We are currently reimbursing State DATCP at 10% of the state fee. With the passage of the 2017-2019 State budget there is a potential for the DATCP state fee to reimburse 20% of the State fee.
 One Intern for the DNR Water program and working in DATCP to identify and report areas of unlicensed facilities.
 25% Increase in Reported Health Hazards.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	32,955	19,948				52,903
Use of Fund Balance or Carryforward Funds	82,077	(82,077)				0
All Other Revenues	519,377	39,928				559,305
Total Funding	634,409	(22,201)		0	0	612,208
Labor Costs	496,196	56,576				552,772
Supplies & Services	138,213	(78,777)				59,436
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	634,409	(22,201)	0	0	0	612,208

Issues on the Horizon for the Department:

Environmental Health Technician expected to become a Registered Sanitarian in 2019.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Environmental Health

Program # -->	1	2	3	4	5	6	7		Dept
Short Program Name -->	Nuisance & Human Health Hazards	Lead/Rabies		Tattoo Inspections	Radon	DATCP Inspections	Well Water DNR Inspect	Outlay	Total \$

Is the Program Mandated?	Yes	Yes	No	Yes DSPS CH 252.23 & 252.24	No	Yes ATCP 72,7375,76,78,79 Wis Food Code Chp 11	No		
Statutory Reference	254	Ch 245.13							

REVENUES

1. User Fee Revenues (Attach Fee Schedules)									\$0
Dept of Ag.-Retail Food License						517,795			\$517,795
Dept. of Natural Resources							28,415		\$28,415
Radon Testing (Kits)					1,500				\$1,500
2. Grants (List)									\$0
Preparedness									\$0
Prevention									\$0
Lead		2,496							\$2,496
Radon					7,719				\$7,719
Tattoo License				1,380					\$1,380
									\$0
3. Use of Carryfwd / Fund Balance									\$0
4. Other Revenues									\$0
5. TOTAL REVENUES	\$0	\$2,496	\$0	\$1,380	\$9,219	\$517,795	\$28,415	\$0	\$559,305

EXPENSES

6. Wages, Salaries, Benefits	23,058	23,350	0	901	7,203	483,522	14,738	0	\$552,772
7. Other Expenses	6,085	2,905	0	479	2,016	34,274	13,677	0	\$59,436
8. TOTAL EXPENSES	\$29,143	\$26,255	\$0	\$1,380	\$9,219	\$517,796	\$28,415	\$0	\$612,208

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$29,143	\$23,759	\$0	\$0	\$0	\$1	\$0	\$0	\$52,903
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017	Dollar	
Department: ENVIRONMENTAL HEALTH	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10048 ENVIRONMENTAL HEALTH REVENUE								
411100 GENERAL PROPERTY TAXES	-10,105.00	-34,165.00	-33,373.00	-16,477.50	-32,955.00	-32,955.00	-52,903.00	19,948.00
424160 PREVENTION GRANT	-7,213.00	-15,492.00	-18,223.36	0.00	-9,140.00	0.00	0.00	-9,140.00
424170 LEAD GRANT	-5,624.00	-5,621.00	-4,183.00	0.00	-2,496.00	0.00	-2,496.00	0.00
424201 RETAIL FOOD LICENSES	-65,651.55	-69,524.75	-72,356.50	-316,152.00	-467,428.00	-478,357.00	-474,022.00	6,594.00
424350 RADON TESTING GRANT	-7,676.00	-4,227.00	-8,310.00	-1,472.00	-7,676.00	-7,676.00	-7,719.00	43.00
424492 TRANSIENT WELL WATER	-85,750.00	-86,055.00	-94,290.00	-11,799.75	-29,085.00	-29,085.00	-28,415.00	-670.00
424493 SANITATION PROGRAM	-78,128.00	-102,668.00	-141,323.20	0.00	0.00	0.00	0.00	0.00
424495 TAKING ACTION DATA GRANT	0.00	0.00	-9,444.00	0.00	0.00	0.00	0.00	0.00
441500 TATTOO LICENSES	-1,930.50	-1,809.00	-1,795.50	-950.50	-2,052.00	-1,638.00	-1,380.00	-672.00
441520 DATCP PLAN REVIEWS	0.00	0.00	0.00	-1,500.00	0.00	-2,000.00	-1,200.00	1,200.00
441530 DATCP PRE-INSPECTIONS	0.00	0.00	0.00	-19,439.00	0.00	-33,000.00	-33,333.00	33,333.00
441540 DATCP RE-INSPECTIONS	0.00	0.00	0.00	-612.00	0.00	-1,000.00	-7,200.00	7,200.00
442400 LATE FEES	0.00	0.00	0.00	-10.00	0.00	0.00	0.00	0.00
465110 RADON TESTING KIT SALES	-1,073.50	-1,368.30	-1,663.20	-511.10	-1,500.00	-1,500.00	-1,500.00	0.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-20,816.00	-30,273.00	-31,974.00	0.00	0.00	0.00	0.00	0.00
484160 MISCELLANEOUS REVENUES	-5,593.21	-7,108.25	-9,929.36	-850.48	0.00	-2,500.00	-2,040.00	2,040.00
486300 INSURANCE RECOVERIES	0.00	0.00	-3,399.15	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROPRIOR YEAR	0.00	0.00	0.00	0.00	-82,077.00	0.00	0.00	-82,077.00
TOTAL ENVIRONMENTAL HEALTH REVENUE	-289,560.76	-358,311.30	-430,264.27	-369,774.33	-634,409.00	-589,711.00	-612,208.00	-22,201.00
10048410 ENVIRONMENTAL HEALTH PROGRAM								
511100 SALARIES PERMANENT REGULAR	134,422.27	150,405.83	207,061.52	132,397.45	300,443.00	300,443.00	324,313.00	23,870.00
511200 SALARIES-PERMANENT-OVERTIME	49.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	100.00	120.00	140.00	0.00	232.00	323.00	321.00	89.00
512100 WAGES-PART TIME	24,880.63	46,059.69	80,322.60	16,952.86	52,739.00	52,739.00	79,293.00	26,554.00
512200 WAGES-PART TIME-OVERTIME	0.00	0.00	73.15	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	157.40	177.40	197.40	0.00	217.00	217.00	279.00	62.00
514100 FICA & MEDICARE TAX	11,833.74	14,528.04	21,112.70	11,002.52	27,052.00	27,052.00	30,922.00	3,870.00
514200 RETIREMENT-COUNTY SHARE	9,784.46	13,365.99	18,454.06	10,155.85	24,047.00	24,047.00	27,082.00	3,035.00
514400 HEALTH INSURANCE COUNTY SHARE	35,330.07	41,619.00	61,798.50	35,754.09	87,660.00	87,660.00	86,639.00	-1,021.00
514500 LIFE INSURANCE COUNTY SHARE	9.47	12.82	72.39	18.04	45.00	45.00	51.00	6.00
514600 WORKERS COMPENSATION	1,598.09	1,869.25	1,981.50	1,552.77	3,761.00	3,761.00	3,872.00	111.00
514800 UNEMPLOYMENT	0.00	0.00	2,574.02	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	4,116.93	4,530.34	10,984.36	211.40	5,000.00	5,000.00	5,000.00	0.00
522100 WATER TREATMENT	13,853.11	14,246.96	13,996.27	4,287.00	4,785.00	4,785.00	4,785.00	0.00
522500 TELEPHONE & DAIN LINE	1,233.31	1,554.46	2,253.40	1,221.43	3,900.00	6,000.00	6,000.00	2,100.00
531100 POSTAGE AND BOX RENT	1,805.02	2,679.16	2,815.23	1,296.43	4,470.00	4,470.00	3,000.00	-1,470.00
531200 OFFICE SUPPLIES AND EXPENSE	1,190.10	1,272.57	5,616.09	869.68	2,500.00	3,000.00	4,000.00	1,500.00
531800 MIS DEPARTMENT CHARGEBACKS	4,592.89	2,719.62	3,847.15	4,004.40	8,881.00	8,881.00	9,248.00	367.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: ENVIRONMENTAL HEALTH	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10048410 ENVIRONMENTAL HEALTH PROGRAM								
532800 TRAINING AND INSERVICE	1,650.00	2,250.00	2,265.00	2,437.00	5,000.00	5,000.00	5,000.00	0.00
533200 MILEAGE	430.64	2,694.09	2,986.20	339.20	4,000.00	4,000.00	4,000.00	0.00
533500 MEALS AND LODGING	96.22	686.52	1,069.08	1,433.95	750.00	1,188.00	2,462.00	1,712.00
534800 EDUCATIONAL SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	10,000.00	5,000.00	4,000.00
534900 PROJECT SUPPLIES	2,719.00	4,240.67	6,594.56	622.14	87,077.00	87,077.00	3,058.00	-84,019.00
535100 VEHICLE FUEL	2,751.78	1,978.24	1,837.68	453.46	5,500.00	5,500.00	2,883.00	-2,617.00
535200 VEHICLE MAINTENANCE AND REPAIR	1,361.99	2,258.31	5,809.72	975.45	4,000.00	4,000.00	3,500.00	-500.00
537900 LICENSE/CERTIFICATION RENEWALS	540.00	0.00	0.00	0.00	750.00	1,000.00	1,000.00	250.00
551000 INSURANCE	764.38	630.28	595.38	0.00	600.00	600.00	500.00	-100.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00	0.00
TOTAL ENVIRONMENTAL HEALTH PROGRAM	255,270.67	309,899.24	454,457.96	225,985.12	634,409.00	671,788.00	612,208.00	-22,201.00
TOTAL DEPARTMENT REVENUE	-289,560.76	-358,311.30	-430,264.27	-369,774.33	-634,409.00	-589,711.00	-612,208.00	-22,201.00
TOTAL DEPARTMENT EXPENSE	255,270.67	309,899.24	454,457.96	225,985.12	634,409.00	671,788.00	612,208.00	-22,201.00
ADDITION TO (-)/USE OF FUND BALANCE	-34,290.09	-48,412.06	24,193.69	-143,789.21	0.00	82,077.00	0.00	

Health Care Center

Department Vision - Where the department would ideally like to be

To provide an innovative care delivery system that will ensure that Sauk County Health Care Center remain the leader in the area. We will continue to build upon our high quality care and services for the citizens of Sauk County and surrounding areas.

Department Mission - Major reasons for the department's existence and purpose in County government

Sauk County Health Care Center is dedicated to being a leader by providing high-quality care to Sauk County and surrounding area residents. We continue to strengthen our reputation by providing innovative, resident centered, rehabilitative and long-term care in a culturally diverse setting. We continue to look for options for campus expansion that will best serve the residents of Sauk County. Sauk County Health Care Center focuses on a team-oriented environment while remaining fiscally responsible and serving as a resource to the community.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Development of cultural, social, and community values

Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)
Declining/unpredictable financial support (highways, medicaid, other)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continue our strong presence in the community to maintain visibility of the Sauk County Health Care Center.	Question added to admission assessment form indicating how resident chose our facility.	Continue to hold 4 public relations events per year; at least 1 per quarter. The HCC management staff will review and add appropriate ways to enhance visibility through newspaper, community event involvement and radio.	12/31/2018
Improve staffing efficiencies throughout the facility.	Departments will remain within their budgeted dollars while improving options for internal advancement and overall employee satisfaction. Employee turnover rate will decrease by 2%	To improve staffing efficiencies by revising and redefining team members' roles and responsibilities throughout the facility. Continue to review current staffing systems and continue to research and recommend best practice staffing models. The staffing model recommendations shall take the following into consideration: Occupancy, resident centered high quality care, resident acuity, overtime reduction, and decreased employee turnover.	12/31/2018
Develop a strategic plan for the Sauk County Health Care Center.	Board of Trustees will begin needs assessment and planning to further develop campus in 2018 that will begin construction in early 2019	Continue working with Board of Trustees, Functional Group and Sauk County Board of Supervisors to determine the feasibility and probability of a campus expansion option for the Sauk County Health Care Campus that address the issue of affordable housing for Sauk County.	ongoing
Continual review for additional revenue streams to offset costs of the Sauk County Health Care Center	Leading Choice Network Participation with expectation to increase referral options and increase occupancy rate overall	Contact and explore relationships/contracts with insurance companies, hospice, outpatient therapy and other groups to find alternative sources of funding.	ongoing
Work on alignment with local health providers as a preferred provider with focus on national health care reform act.	Rehospitalization rate tracked since 2014. 2016 rate 7.0% 2017 rate to date 6.3%. Maintain rate as this is well below state average of 18.8% and national average of 21.1%	Work on reducing readmission rates for SCHCC. Explore Accountable Care Organizations and determine where SCHCC will be best aligned for sustainability	12/31/2018

Health Care Center

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Business Office	Oversees all billing and revenue collections of the Sauk County Health Care Center. Responsible for cost reporting, accounts payable, accounts receivable, and resident trust accounts.	HFS 132	User Fees / Bad Debt / Misc	(\$35,000)	3.00	
			Grants	\$726,877		
			Sales Tax from Gen'l Fund for Debt Service	\$1,132,167		
			Other Revenues & Bed Tax	(\$155,480)		
			Use of Fund Balance	\$730,000		
			TOTAL REVENUES	\$2,398,564		
			Wages & Benefits	\$219,528		
			Operating Expenses	\$1,399,425		
			Debt Service	\$1,132,167		
			TOTAL EXPENSES	\$2,751,120		
COUNTY LEVY	\$352,556					
Human Resources	Responsible for assisting department heads with the resolution of employee issues, hiring and orienting new employees, and payroll and benefits tasks.	HFS 132	User Fees / Misc	\$0	1.00	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$79,100		
			Operating Expenses	\$11,750		
			TOTAL EXPENSES	\$90,850		
COUNTY LEVY	\$90,850					
Skilled Nursing Facility	Provides skilled nursing for short and long term rehabilitative care to Sauk County and surrounding communities' residents.	HFS 132	User Fees / Misc	\$7,164,016	89.82	
			Grants	\$0		
			TOTAL REVENUES	\$7,164,016		
			Operating Expenses	\$504,500		
			TOTAL EXPENSES	\$5,908,040		
COUNTY LEVY	(\$1,255,976)					
Occupational Therapy	Enhances the lives of residents by keeping them at their highest functional level by providing skilled therapy and restorative care.		User Fees / Misc	\$0	1.00	
			TOTAL REVENUES	\$0		
			TOTAL EXPENSES	\$218,386		
			COUNTY LEVY	\$218,386		
Activity Therapy	Enhances the lives of residents by providing activities for residents and their families. Oversees the volunteer program and plays a vital role in the public relations of the Sauk County Health Care Center.	HFS 132	User Fees / Misc	\$3,100	3.90	
			Grants	\$0		
			TOTAL REVENUES	\$3,100		
			Operating Expenses	\$13,250		
			TOTAL EXPENSES	\$294,123		
COUNTY LEVY	\$291,023					
Medical Doctor	Physician monitoring	HFS 132	User Fees / Misc	\$0	-	
			TOTAL REVENUES	\$0		
			COUNTY LEVY	\$18,000		
Medical Records	Medical records/privacy documentation	HFS 132	User Fees / Misc	\$0	2.00	
			TOTAL REVENUES	\$0		
			TOTAL EXPENSES	\$141,201		
			COUNTY LEVY	\$141,201		
Social Work	Responsible for discharge planning and resource referrals, psychosocial assistance, and aiding residents with transitional placement issues.	HFS 132	User Fees / Misc	\$0	1.00	
			TOTAL REVENUES	\$0		
			TOTAL EXPENSES	\$96,268		
			COUNTY LEVY	\$96,268		
Dietary	Prepare and distribute nutritious, good tasting meals while adhering to physician ordered diets.	HFS 132	User Fees / Misc	\$203,000	13.05	
			TOTAL REVENUES	\$203,000		
			Wages & Benefits	\$643,089		
			Operating Expenses	\$440,400		
			TOTAL EXPENSES	\$1,083,489		
COUNTY LEVY	\$880,489					
Maintenance	Maintain physical plant and grounds of the Sauk County Health Care Center.	life safety code	User Fees / Misc	\$0	4.00	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$279,449		
			Operating Expenses	\$265,350		
			TOTAL EXPENSES	\$544,799		
COUNTY LEVY	\$544,799					

Health Care Center

Environmental Services	Maintain housekeeping tasks for facility and residents. Launder clothes and linens for facility and residents.		User Fees / Misc	\$0	12.20		
			TOTAL REVENUES	\$0			
			TOTAL EXPENSES	\$687,911			
			COUNTY LEVY	\$687,911			
Administration	Manage oversight of skilled nursing facility	HFS 132	User Fees / Misc	\$0	2.00		
			TOTAL REVENUES	\$0			
			TOTAL EXPENSES	\$210,571			
			COUNTY LEVY	\$210,571			
Home Care	Service discontinued for 2017. Some expenditures remaining for 2017 closing costs		User Fees / Misc	\$0	-		
			Grants	\$0			
			TOTAL REVENUES	\$0			
			Operating Expenses	\$4,700			
			TOTAL EXPENSES	\$4,700			
			COUNTY LEVY	\$4,700			
Foot Clinic	Service discontinued for 2017		User Fees / Misc	\$0	-		
			Grants	\$0			
			TOTAL REVENUES	\$0			
			Operating Expenses	\$0			
			TOTAL EXPENSES	\$0			
			COUNTY LEVY	\$0			
Outlay	Nursing equipment Wheelchairs Full Body or Stand to Lift Scale Carpet Dining room chairs OT/PT equipment Painting & Plastering Hi/Low Beds Mattresses Assisted Living		\$6,000	Use of Fund Balance	\$0	-	
			\$6,000	Other Revenues & Bed Tax	\$0		
			\$7,000	Transfer from General Fund	485,000		
			\$30,000	TOTAL REVENUES	\$485,000		
			\$5,000	Wages & Benefits	\$0		
			\$5,000	Operating Expenses	\$566,000		
			\$5,000	TOTAL EXPENSES	\$566,000		
			\$10,000				
			\$7,000				
			\$485,000	COUNTY LEVY	\$81,000		
Totals			TOTAL REVENUES	\$10,253,680	132.97		
			TOTAL EXPENSES	\$12,615,458			
			COUNTY LEVY	\$2,361,778			

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Deficiency Free Survey	3	Deficiency free survey	Deficiency free
Average Daily census as a % of licensed beds	94%	90%	92%
Reduce Complaint Surveys	1	1	0
Reduce number of life safety code citations	5	3	2
Resident days served	26,953	25,937	26,000

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Reduce or keep Rehospitalization rate at or below national average	Lower hospitalization rates make SNFs more attractive to ACOs to ensure referrals for services continue to come in	7.0%	6.3% YTD	8.0% National average is 21.1%
Successful discharges to community	Discharge planning that is successful leads to less readmissions to ER/Hospital reducing overall burden to healthcare and county systems	not measurable in 2016	61.7%	62% National average is 56.1%
Reduce employee turnover rate by 1%	Employees are engaged and satisfied in their work for the county	27.0%	27.0%	26.0%
Facility overtime hours reduction or maintain below 2% of hours worked	Decreased tax levy burden along with avoiding staff burnout and turnover	*6000	5,500	5537.40 (2%)
Short term residents will improve function prior to discharge	Successful rehabilitation services are being provided at the HCC	4.0%	4.2%	4.0%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
HEALTH CARE CENTER											
<u>Revenues</u>											
Tax Levy	1,716,976	2,085,753	2,114,685	2,313,610	2,313,610	2,361,778	48,168	2.08%	Full Body or Stand to Lift Scale (up to 60	7,000	7,000
Grants & Aids	662,848	938,846	824,815	730,000	730,000	726,877	(3,123)	-0.43%	Wheelchairs	6,000	6,000
User Fees	6,022,734	6,318,538	6,375,734	5,876,417	6,537,820	6,974,536	436,716	6.68%	Nursing Equipment	6,000	6,000
Intergovernmental	0	272,356	172,421	195,000	195,000	195,000	0	0.00%	Mattresses (all types)	7,000	7,000
Donations	2,187	2,576	54,606	2,500	2,500	2,500	0	0.00%	OT/PT Equipment	5,000	5,000
Interest	2,137	2,556	7,557	7,000	4,600	7,000	2,400	52.17%	Dining Room Chair replacement	5,000	5,000
Miscellaneous	101	323	(270)	600	600	600	0	0.00%	Painting / Plastering	5,000	5,000
Transfer from other Funds	1,276,071	1,285,626	1,219,401	1,169,940	1,321,488	1,617,167	295,679	22.37%	Hi/Low Beds	10,000	10,000
Use of Fund Balance	357,416	0	0	0	837,532	730,000	(107,532)	-12.84%	Carpet Replacement	20,000	20,000
									Dishwasher	10,000	10,000
									Assisted Living Facility	485,000	0
Total Revenues	10,040,470	10,906,574	10,768,949	10,295,067	11,943,150	12,615,458	672,308	5.63%			
<u>Expenses</u>											
Labor	4,844,842	5,220,738	5,203,137	4,781,279	5,312,876	5,456,946	144,070	2.71%	2018 Total	566,000	81,000
Labor Benefits	2,223,028	2,095,063	2,457,936	2,351,113	2,411,159	2,579,970	168,811	7.00%			
Supplies & Services	1,818,024	2,023,213	1,967,466	1,997,644	2,185,467	2,146,498	(38,969)	-1.78%	2019	4,540,000	40,000
Principal Redemption	0	0	0	0	856,208	820,000	(36,208)	-4.23%	2020	40,000	40,000
Interest Payments	489,598	378,461	359,882	392,248	349,840	312,167	(37,673)	-10.77%	2021	40,000	40,000
Capital Outlay	0	0	0	0	93,000	566,000	473,000	508.60%	2022	40,000	40,000
Transfer to General Fund	664,978	696,046	707,506	737,000	734,600	733,877	(723)	-0.10%			
Addition to Fund Balance	0	493,054	73,022	35,783	0	0	0	0.00%			
Total Expenses	10,040,470	10,906,574	10,768,949	10,295,067	11,943,150	12,615,458	672,308	5.63%			
Beginning of Year Fund Balance	2,757,618	4,035,191	4,528,245	4,601,267		4,637,050					
End of Year Fund Balance	2,400,202	4,528,245	4,601,267	4,637,050		3,907,050					

The Health Care Center is required by accounting standards to record outlay purchases as assets, not expenditures. The amounts shown for outlay expenditures are for budget purposes only.

2015 Beginning fund balance restated to add \$1,634,989 due to implementation of new accounting standard for pensions.

Change 1: Decreased Vacancy factor savings back to prior levels as new sources of revenue have been generated to offset costs. We will continue to look at staffing model changes and overall efficiencies with staffing to help reduce tax levy burden in future years.

Change 2: Increase in projected revenues for HCC from 2017 with new contracts established with Leading choice network and increased revenue streams from Family Care Managed Care Organizations. Despite lower census HCC did see an increase in Medicare Census which reimburses at a much higher rate than other revenues. Despite uncertainty with federal administration changes and potential changes to Medicare and Medicaid funding, CMS did approve a 1% increase to Medicare payments and our state budget allotted a 2% increase in Medicaid funding for 2018.

Change 3: Reevaluated and reviewed supply and service costs and realized that savings could be realized as evaluation revealed some inflated supply and service budgets. 2% overall reduction of supply and service budget.

Change 4: Reduction of Debt Service by 6% reducing overall expense burden for the HCC.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	Change 4	Change 5	2018 Budget Request
Description of Change			Vacancy Factor	Increased Revenue Rates	Supplies & Services Reductions	Debt Service Restructure		
Tax Levy	2,313,610	228,900	67,532	(221,652)	(26,612)			2,361,778
Use of Fund Balance or Carryforward Funds	837,532	(40,000)	(67,532)					730,000
All Other Revenues	7,470,520	699,341		221,652				8,391,513
Fund	1,321,488	(115,440)				(73,881)		1,132,167
Total Funding	11,943,150	772,801	0	0	(26,612)	(73,881)	0	12,615,458
Labor Costs	7,724,035	312,881						8,036,916
Supplies & Services	2,185,467	(12,357)			(26,612)			2,146,498
Capital Outlay	93,000	473,000						566,000
Transfers to Other Funds	734,600	(723)						733,877
Debt Service	1,206,048	0				(73,881)		1,132,167
Total Expenses	11,943,150	772,801	0	0	(26,612)	(73,881)	0	12,615,458

Issues on the Horizon for the Department:

Uncertainty with funding of Medicare and Medicaid services as changes continue at federal budget level. Continuous review of staffing and revision of staffing patterns that focus on Resident Centered Care Model and further development of the continuum of care campus. Continued review of Campus Expansion projects under the Continuum of Care Campus Model. Continuation of meal preparation for the nutrition sites and meals on wheels to continue our mission of providing to the elderly of Sauk County.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Health Care Center

Program # -->	1	2	3	4	5	6	7	8	9	10	11	12	13	14	Outlay	Dept Total \$
Short Program Name -->	Bus Office	HR	SNF	OT	AT	MD	MR	SW	Diet	Maint	ESS	Admin	Home Care	Foot Clinic		
Is the Program Mandated?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Statutory Reference	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132				

REVENUES

1. User Fee Revenues																	
Patient Room and Board			\$8,036,166										\$0	\$0		\$8,036,166	
Therapies and Other charges			929,050													\$929,050	
Contractual Adjustments			(1,801,200)													(\$1,801,200)	
Bad Debt Allowance	(35,000)															(\$35,000)	
2. Grants (List)																	
Supplemental Payment Program	726,877															\$726,877	
3. Use of Carryfwd/Fund Balance																	
Depreciation	480,000												0			\$480,000	
Vacancy Factor	250,000															\$250,000	
Transfer from General Fund														485,000		\$485,000	
Carryover unused funds														0		\$0	
4. Other Revenues																	
Sales Tax Revenue for Debt	1,132,167															\$1,132,167	
Bed Tax	(167,280)															(\$167,280)	
ADRC Meal Program									195,000							\$195,000	
Food and Craft Sales					600				8,000							\$8,600	
Donations					2,500											\$2,500	
Miscellaneous	4,800															\$4,800	
Interest on Interfund Earnings	7,000															\$7,000	
5. TOTAL REVENUES	\$2,398,564	\$0	\$7,164,016	\$0	\$3,100	\$0	\$0	\$0	\$203,000	\$0	\$0	\$0	\$0	\$0	\$0	\$485,000	\$10,253,680

EXPENSES

6. Wages, Salaries, Benefits	219,528	79,100	5,403,540	71,786	280,873	0	138,801	95,018	643,089	279,449	627,161	198,571	0	0	N/A	\$8,036,916
7. Other Expenses	665,548	11,750	504,500	146,600	13,250	18,000	2,400	1,250	440,400	265,350	60,750	12,000	4,700	-	566,000	\$2,712,498
Debt Service	1,132,167															\$1,132,167
Transfer SP to General Fund	726,877															\$726,877
Transfer Interest to General	7,000															\$7,000
8. TOTAL EXPENSES	\$2,751,120	\$90,850	\$5,908,040	\$218,386	\$294,123	\$18,000	\$141,201	\$96,268	\$1,083,489	\$544,799	\$687,911	\$210,571	\$4,700	\$0	\$566,000	\$12,615,458

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$352,556	\$90,850	(\$1,255,976)	\$218,386	\$291,023	\$18,000	\$141,201	\$96,268	\$880,489	\$544,799	\$687,911	\$210,571	\$4,700	\$0	\$81,000	\$2,361,778
County Levy - 2017	\$253,462	\$89,821	(\$1,042,529)	\$200,519	\$287,547	\$18,500	\$129,158	\$91,616	\$842,117	\$550,863	\$609,582	\$199,251	\$30,703	\$0	\$53,000	\$2,313,610
Increase / (Decrease) from 2017	\$99,094	\$1,029	(\$213,447)	\$17,867	\$3,476	(\$500)	\$12,043	\$4,652	\$38,372	(\$6,064)	\$78,329	\$11,320	(\$26,003)	\$0	\$28,000	\$48,168

Fund: HEALTH CARE CENTER		2014	2015	2016	2017	2017	2017	Dollar	
Department: ACCOUNTING		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2018	Change
60007110 HCC ACCOUNTING ADMINISTRATIVE									
514100	FICA & MEDICARE TAX	244.98	195.16	329.09	126.33	321.00	321.00	321.00	0.00
514600	WORKERS COMPENSATION	3.00	2.04	2.30	1.21	3.00	3.00	3.00	0.00
515800	PER DIEM COMMITTEE	3,200.00	2,550.00	4,300.00	1,650.00	4,200.00	4,200.00	4,200.00	0.00
522500	TELEPHONE & DAIN LINE	18,489.94	18,832.63	17,640.94	6,030.84	21,000.00	14,240.00	15,000.00	-6,000.00
531800	MIS DEPARTMENT CHARGEBACKS	55,834.64	54,662.50	69,431.45	41,830.40	70,455.00	54,090.00	88,789.00	18,334.00
532200	SUBSCRIPTIONS	8,711.93	7,912.06	13,386.16	11,829.87	15,000.00	11,829.00	13,000.00	-2,000.00
533200	MILEAGE	1,123.36	1,132.28	1,782.87	745.88	1,800.00	1,800.00	1,800.00	0.00
537900	LICENSE RENEWALS	1,184.00	492.00	642.00	0.00	800.00	800.00	800.00	0.00
551100	INSURANCE-BLDGS/CONTENTS/EXTEN	6,005.58	6,512.05	6,743.76	1,523.71	6,750.00	6,750.00	6,750.00	0.00
551200	INSURANCE-VEHICLE LIABILITY	1,519.58	1,253.01	2,074.44	0.00	1,300.00	1,300.00	1,300.00	0.00
551600	INSURANCE-MONIES & SECURITIES	1,061.41	159.95	0.00	0.00	1,100.00	1,100.00	1,100.00	0.00
551900	INSURANCE-GENERAL LIABILITY	24,527.00	24,839.00	25,087.00	18,139.00	17,209.00	18,139.00	17,209.00	0.00
552100	OFFICIALS BONDS	1,063.59	1,063.59	1,063.59	163.59	0.00	0.00	0.00	0.00
552400	INSURANCE-VOLUNTEERS	125.00	125.00	160.00	75.30	200.00	0.00	200.00	0.00
554000	DEPRECIATION EXPENSE	468,329.31	466,084.86	464,885.29	240,000.00	480,000.00	465,000.00	480,000.00	0.00
581900	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	93,000.00	0.00	81,000.00	-12,000.00
TOTAL HCC ACCOUNTING ADMINISTRATIVE		591,423.32	585,816.13	607,528.89	322,116.13	713,138.00	579,572.00	711,472.00	-1,666.00
60007420 ACCOUNTING LABOR									
511100	SALARIES PERMANENT REGULAR	95,323.56	114,228.60	113,396.84	53,363.66	134,550.00	113,012.00	141,489.00	6,939.00
511800	SALARIES-NONPRODUCTIVE	21,913.76	17,282.40	21,211.23	9,058.49	0.00	21,538.00	0.00	0.00
511900	LONGEVITY-FULL TIME	818.29	878.29	938.29	0.00	998.00	998.00	1,058.00	60.00
514100	FICA & MEDICARE TAX	8,564.92	9,397.20	9,647.87	4,486.27	10,369.00	10,369.00	10,905.00	536.00
514200	RETIREMENT-COUNTY SHARE	8,160.07	7,777.61	17,221.79	4,230.28	9,217.00	9,217.00	9,551.00	334.00
514400	HEALTH INSURANCE COUNTY SHARE	37,701.10	34,803.03	37,304.68	22,621.54	35,889.00	35,889.00	51,858.00	15,969.00
514500	LIFE INSURANCE COUNTY SHARE	32.40	36.16	50.40	23.85	57.00	57.00	57.00	0.00
514600	WORKERS COMPENSATION	105.01	102.46	68.20	43.68	95.00	95.00	86.00	-9.00
TOTAL ACCOUNTING LABOR		172,619.11	184,505.75	199,839.30	93,827.77	191,175.00	191,175.00	215,004.00	23,829.00
60007425 ACCOUNTING OPERATIONS									
520900	CONTRACTED SERVICES	19,342.40	21,048.26	22,246.13	12,231.16	27,000.00	24,500.00	25,000.00	-2,000.00
521300	ACCOUNTING AND AUDITING	385.00	143.42	0.00	0.00	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	3,306.13	4,554.13	3,160.27	121.75	4,500.00	0.00	5,000.00	500.00
531200	OFFICE SUPPLIES AND EXPENSE	6,166.55	6,463.49	4,984.62	3,084.60	7,000.00	6,920.00	7,000.00	0.00
532200	SUBSCRIPTIONS	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	552.50	1,230.00	737.75	401.10	1,000.00	800.00	1,000.00	0.00
533200	MILEAGE	88.32	160.17	170.64	0.00	200.00	100.00	100.00	-100.00
539800	EQUIPMENT LEASE	1,476.00	1,360.96	888.98	738.99	1,500.00	1,250.00	1,500.00	0.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: ACCOUNTING	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
60007425 ACCOUNTING OPERATIONS								
561000 PRINCIPAL REDEMPTION	0.00	0.00	0.00	0.00	856,208.00	0.00	820,000.00	-36,208.00
562000 INTEREST EXPENSE	493,431.28	429,221.78	410,643.48	191,515.62	392,782.00	374,614.00	355,573.00	-37,209.00
TOTAL ACCOUNTING OPERATIONS	524,768.18	464,182.21	442,831.87	208,093.22	1,290,190.00	408,184.00	1,215,173.00	-75,017.00
TOTAL DEPARTMENT REVENUE								
TOTAL DEPARTMENT EXPENSE	1,288,810.61	1,234,504.09	1,250,200.06	624,037.12	2,194,503.00	1,178,931.00	2,141,649.00	-52,854.00
ADDITION TO (-)/USE OF FUND BALANCE	1,288,810.61	1,234,504.09	1,250,200.06	624,037.12	2,194,503.00	1,178,931.00	2,141,649.00	
60011420 PERSONNEL LABOR								
511100 SALARIES PERMANENT REGULAR	32,832.38	40,914.50	41,743.27	19,172.72	51,479.00	41,978.00	53,607.00	2,128.00
511800 SALARIES-NONPRODUCTIVE	10,446.60	9,944.61	8,920.40	4,276.82	0.00	8,800.00	0.00	0.00
511900 LONGEVITY-FULL TIME	300.00	320.00	340.00	0.00	360.00	340.00	380.00	20.00
514100 FICA & MEDICARE TAX	3,074.04	3,578.07	3,650.76	1,710.50	3,966.00	3,966.00	4,130.00	164.00
514200 RETIREMENT-COUNTY SHARE	3,063.70	2,974.83	6,561.20	1,594.54	3,525.00	3,525.00	3,617.00	92.00
514400 HEALTH INSURANCE COUNTY SHARE	15,564.96	14,455.25	14,893.28	7,515.72	15,031.00	15,326.00	17,286.00	2,255.00
514500 LIFE INSURANCE COUNTY SHARE	21.60	34.64	45.48	19.85	48.00	48.00	48.00	0.00
514600 WORKERS COMPENSATION	39.21	38.79	25.79	16.41	36.00	36.00	32.00	-4.00
TOTAL PERSONNEL LABOR	65,342.49	72,260.69	76,180.18	34,306.56	74,445.00	74,019.00	79,100.00	4,655.00
60011425 PERSONNEL OPERATIONS								
519200 PHYSICALS / OTHER BENEFITS	5,858.84	8,816.76	417.13	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	0.00	0.00	3,285.00	2,600.00	7,000.00	5,530.00	6,000.00	-1,000.00
532600 ADVERTISING	1,212.50	3,952.31	3,632.60	0.00	7,000.00	5,000.00	5,000.00	-2,000.00
532800 TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	300.00	0.00	200.00	-100.00
533200 MILEAGE	39.20	0.00	16.20	0.00	75.00	0.00	50.00	-25.00
536100 REFERENCE CHECKS	759.75	1,440.24	420.00	219.85	1,000.00	440.00	500.00	-500.00
TOTAL PERSONNEL OPERATIONS	7,870.29	14,209.31	7,770.93	2,819.85	15,375.00	10,970.00	11,750.00	-3,625.00
TOTAL DEPARTMENT REVENUE								
TOTAL DEPARTMENT EXPENSE	73,212.78	86,470.00	83,951.11	37,126.41	89,820.00	84,989.00	90,850.00	1,030.00
ADDITION TO (-)/USE OF FUND BALANCE	73,212.78	86,470.00	83,951.11	37,126.41	89,820.00	84,989.00	90,850.00	
60041 HOME CARE								
411100 GENERAL PROPERTY TAXES	0.00	-130,177.00	-125,887.00	-15,351.52	-30,703.00	-30,703.00	-4,700.00	-26,003.00
424500 MEDICARE	0.00	-230,942.43	-123,051.23	0.00	0.00	0.00	0.00	0.00
424510 MEDICAL ASSISTANCE / MEDICAID	0.00	-14,405.54	-1,809.79	0.00	0.00	0.00	0.00	0.00

Fund: HEALTH CARE CENTER				2017	2017			Dollar
Department: HOME CARE	2014	2015	2016	6 Months	Modified	2017	2018	Change
	Actual	Actual	Actual	Actual	Budget	Estimated		
60041 HOME CARE								
455600 HOME CARE INSURANCE	0.00	-43,754.33	-18,405.15	0.00	0.00	0.00	0.00	0.00
455610 HOME CARE VETERANS ADMIN	0.00	-6,130.34	-967.60	350.00	0.00	350.00	0.00	0.00
455620 HOME CARE PRIVATE PAY	0.00	-30.00	0.00	0.00	0.00	0.00	0.00	0.00
455645 HOME CARE PARTNERSHIP	0.00	-79,300.54	-85,245.85	-350.00	0.00	-350.00	0.00	0.00
472490 LOCAL GOVT/AGENCY PAYMENTS	0.00	0.00	-4,808.30	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	0.00	-0.15	-0.20	-0.01	0.00	0.00	0.00	0.00
492100 TRANSFER FROM GENERAL FUND	0.00	-91,902.00	0.00	0.00	-115,440.00	0.00	0.00	-115,440.00
TOTAL HOME CARE	0.00	-596,642.33	-360,175.12	-15,351.53	-146,143.00	-30,703.00	-4,700.00	-141,443.00
60041420 HCC LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	0.00	88,014.54	82,637.98	152.08	0.00	152.00	0.00	0.00
511800 FT WAGES NONPRODUCTIVE	0.00	6,896.72	10,870.18	152.08	0.00	152.00	0.00	0.00
511900 LONGEVITY-FULL TIME	0.00	0.00	198.49	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	0.00	5,246.67	0.00	0.00	0.00	0.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	0.00	227.88	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	0.00	235.57	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	7,494.53	7,094.73	23.27	0.00	23.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	5,412.65	12,186.12	20.68	0.00	21.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	13,702.27	18,330.80	1,252.62	0.00	1,253.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	62.77	42.90	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	760.66	76.79	0.21	0.00	0.00	0.00	0.00
514800 UNEMPLOYMENT	0.00	1,629.00	3,965.00	0.00	115,440.00	0.00	0.00	-115,440.00
TOTAL HCC LABOR COSTS	0.00	129,683.26	135,402.99	1,600.94	115,440.00	1,601.00	0.00	-115,440.00
60041421 CERTIFIED NURSING ASSISTANTS								
512100 WAGES-PART TIME	0.00	20,467.44	171.34	0.00	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	0.00	118.65	32.34	0.00	0.00	0.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	0.00	11,116.57	11,505.40	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	0.00	484.33	507.13	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	2,310.08	1,891.69	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	1,958.73	3,497.71	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	2,184.86	2,675.20	255.38	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	24.99	26.24	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	377.08	323.14	0.00	0.00	0.00	0.00	0.00
TOTAL CERTIFIED NURSING ASSISTANTS	0.00	39,042.73	20,630.19	255.38	0.00	0.00	0.00	0.00
60041423 REGISTERED NURSES								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	7,772.16	0.00	0.00	0.00	0.00	0.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: HOME CARE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
60041423 REGISTERED NURSES								
511800 FT WAGES NONPRODUCTIVE	0.00	0.00	971.52	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	0.00	125,282.19	63,437.83	0.00	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	0.00	1,908.46	967.71	0.00	0.00	0.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	0.00	32,585.70	16,159.27	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	0.00	593.04	10.68	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	11,248.25	7,521.65	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	9,760.48	13,350.19	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	39,849.54	25,948.11	1,127.36	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	78.90	147.56	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	1,880.03	1,305.73	0.00	0.00	0.00	0.00	0.00
TOTAL REGISTERED NURSES	0.00	223,186.59	137,592.41	1,127.36	0.00	0.00	0.00	0.00
60041483 HOME NURSING PROGRAM								
520700 PHYSICAL THERAPY	0.00	50,630.86	17,605.70	0.00	0.00	0.00	0.00	0.00
520800 OCCUPATIONAL THERAPY	0.00	19,954.53	6,340.96	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	0.00	41,503.10	10,461.25	2,250.00	0.00	2,250.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	0.00	3,727.23	2,662.87	0.67	0.00	1.00	0.00	0.00
529300 SPEECH THERAPY	0.00	3,994.71	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	0.00	911.71	67.39	17.64	0.00	18.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	1,974.34	836.44	0.00	0.00	0.00	0.00	0.00
531500 FORMS AND PRINTING	0.00	944.11	7.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	682.50	39,359.54	25,441.86	10,421.84	30,703.00	30,703.00	4,700.00	-26,003.00
532200 SUBSCRIPTIONS	0.00	66.00	1,118.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	0.00	2,166.66	1,097.66	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	0.00	1,195.00	308.75	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	0.00	15,496.92	9,691.41	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	0.00	10.00	170.00	0.00	0.00	0.00	0.00	0.00
534200 MEDICAL SUPPLIES	0.00	1,279.40	3,144.78	0.00	0.00	0.00	0.00	0.00
535100 VEHICLE FUEL / OIL	0.00	474.24	380.69	0.00	0.00	0.00	0.00	0.00
551900 INSURANCE-GENERAL LIABILITY	0.00	1,635.00	1,396.00	0.00	0.00	0.00	0.00	0.00
554000 DEPRECIATION EXPENSE-HM CARE	0.00	13,695.70	14,850.70	0.00	0.00	0.00	0.00	0.00
TOTAL HOME NURSING PROGRAM	682.50	199,019.05	95,581.46	12,690.15	30,703.00	32,972.00	4,700.00	-26,003.00
TOTAL DEPARTMENT REVENUE	0.00	-596,642.33	-360,175.12	-15,351.53	-146,143.00	-30,703.00	-4,700.00	-141,443.00
TOTAL DEPARTMENT EXPENSE	682.50	590,931.63	389,207.05	15,673.83	146,143.00	34,573.00	4,700.00	-141,443.00
ADDITION TO (-)/USE OF FUND BALANCE	682.50	-5,710.70	29,031.93	322.30	0.00	3,870.00	0.00	

Fund: HEALTH CARE CENTER		2014	2015	2016	2017	2017	2017	Dollar	
Department: NURSING		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2018	Change
60065421 NURSING CNA LABOR									
511100	SALARIES PERMANENT REGULAR	737,379.31	800,625.43	796,190.62	378,305.98	1,087,086.00	756,612.00	1,145,286.00	58,200.00
511200	SALARIES-PERMANENT-OVERTIME	52,420.69	74,241.51	67,725.70	26,285.62	42,457.00	56,602.00	43,523.00	1,066.00
511800	FT-WAGES NONPRODUCTIVE	148,293.32	146,607.69	158,810.09	66,574.38	0.00	133,149.00	0.00	0.00
511900	LONGEVITY-FULL TIME	7,281.68	5,840.12	6,216.91	242.06	6,968.00	6,968.00	5,473.00	-1,495.00
512100	WAGES-PART TIME	593,937.91	532,335.99	519,918.10	246,532.42	922,051.00	419,625.00	931,984.00	9,933.00
512200	WAGES-PART TIME-OVERTIME	55,255.32	50,220.33	52,001.57	21,549.70	18,795.00	56,892.00	19,007.00	212.00
512800	PT WAGES NONPRODUCTIVE	82,174.63	72,688.46	72,429.07	31,373.87	0.00	62,748.00	0.00	0.00
512900	LONGEVITY-PART TIME	1,312.69	1,599.18	1,503.03	0.00	2,059.00	2,059.00	1,725.00	-334.00
514100	FICA & MEDICARE TAX	121,720.86	123,670.19	120,731.27	55,915.03	159,075.00	159,075.00	164,246.00	5,171.00
514200	RETIREMENT-COUNTY SHARE	110,933.21	96,466.41	197,348.92	48,160.60	127,689.00	127,689.00	130,017.00	2,328.00
514400	HEALTH INSURANCE COUNTY SHARE	604,620.38	498,599.61	519,361.50	256,732.29	650,175.00	650,175.00	712,058.00	61,883.00
514500	LIFE INSURANCE COUNTY SHARE	504.92	382.52	537.61	179.13	496.00	496.00	406.00	-90.00
514600	WORKERS COMPENSATION	19,783.57	19,904.01	14,678.57	9,558.62	25,785.00	25,785.00	24,476.00	-1,309.00
514800	UNEMPLOYMENT	2,610.95	558.26	3,551.50	2,003.59	7,000.00	7,000.00	7,000.00	0.00
TOTAL NURSING CNA LABOR		2,538,229.44	2,423,739.71	2,531,004.46	1,143,413.29	3,049,636.00	2,464,875.00	3,185,201.00	135,565.00
60065422 LICENSED PRACTICAL NURSE LABOR									
511100	SALARIES PERMANENT REGULAR	78,503.96	78,001.40	88,760.72	41,510.25	112,543.00	88,681.00	116,652.00	4,109.00
511200	SALARIES-PERMANENT-OVERTIME	3,760.98	2,865.12	3,195.38	970.40	1,217.00	1,941.00	1,256.00	39.00
511800	SALARIES-NONPRODUCTIVE	16,274.96	16,433.44	21,499.56	12,937.44	0.00	28,898.00	0.00	0.00
511900	LONGEVITY-FULL TIME	487.57	527.57	1,303.20	0.00	942.00	942.00	981.00	39.00
512100	WAGES-PART TIME	349,846.55	328,747.39	290,372.02	116,816.49	291,903.00	233,633.00	295,408.00	3,505.00
512200	WAGES-PART TIME-OVERTIME	16,965.29	26,775.65	22,833.51	6,573.84	5,892.00	14,100.00	5,690.00	-202.00
512800	WAGES PART TIME NONPRODUCTIVE	60,597.70	58,886.31	57,130.67	22,630.40	0.00	51,731.00	0.00	0.00
512900	LONGEVITY-PART TIME	3,532.22	3,666.94	2,744.15	0.00	2,752.00	2,752.00	2,157.00	-595.00
514100	FICA & MEDICARE TAX	37,872.92	37,319.60	36,674.00	14,800.68	31,767.00	31,767.00	32,294.00	527.00
514200	RETIREMENT-COUNTY SHARE	36,087.99	30,823.99	62,044.55	13,520.88	28,237.00	28,237.00	28,284.00	47.00
514400	HEALTH INSURANCE COUNTY SHARE	126,679.07	104,769.06	102,113.81	50,170.28	92,636.00	92,636.00	117,117.00	24,481.00
514500	LIFE INSURANCE COUNTY SHARE	390.04	337.50	369.78	145.27	345.00	345.00	379.00	34.00
514600	WORKERS COMPENSATION	6,045.14	5,955.79	4,407.89	2,497.99	5,149.00	5,149.00	4,812.00	-337.00
TOTAL LICENSED PRACTICAL NURSE LABOR		737,044.39	695,109.76	693,449.24	282,573.92	573,383.00	580,812.00	605,030.00	31,647.00
60065423 REGISTERED NURSES LABOR									
511100	SALARIES PERMANENT REGULAR	282,615.47	353,920.27	338,369.95	158,773.55	425,417.00	317,547.00	436,954.00	11,537.00
511200	SALARIES-PERMANENT-OVERTIME	6,755.32	8,030.04	9,756.88	5,662.39	2,817.00	11,668.00	2,882.00	65.00
511800	SALARIES-NONPRODUCTIVE	45,645.17	41,161.05	48,229.89	40,457.28	0.00	65,000.00	0.00	0.00
511900	LONGEVITY-FULL TIME	1,194.73	289.58	658.89	0.00	530.00	530.00	819.00	289.00
512100	WAGES-PART TIME	478,167.23	453,516.65	534,945.12	229,852.03	584,606.00	536,440.00	596,143.00	11,537.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: NURSING	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
60065423 REGISTERED NURSES LABOR								
512200 WAGES-PART TIME-OVERTIME	29,417.55	18,846.51	20,135.08	13,573.31	7,893.00	25,000.00	8,019.00	126.00
512800 WAGES PART TIME NONPRODUCTIVE	74,782.13	64,809.48	97,291.80	34,022.54	0.00	87,366.00	0.00	0.00
512900 LONGEVITY-PART TIME	1,837.08	2,568.33	2,422.11	92.90	2,796.00	2,796.00	1,772.00	-1,024.00
514100 FICA & MEDICARE TAX	67,895.97	69,023.85	76,845.61	35,456.86	78,340.00	78,340.00	80,064.00	1,724.00
514200 RETIREMENT-COUNTY SHARE	61,163.94	56,499.11	133,452.94	31,113.79	69,636.00	69,636.00	70,122.00	486.00
514400 HEALTH INSURANCE COUNTY SHARE	199,465.02	175,406.68	198,318.59	93,850.28	212,887.00	212,887.00	238,120.00	25,233.00
514500 LIFE INSURANCE COUNTY SHARE	566.24	433.82	474.20	146.40	453.00	453.00	327.00	-126.00
514600 WORKERS COMPENSATION	10,874.26	11,045.57	9,230.16	5,982.18	12,699.00	12,699.00	11,931.00	-768.00
TOTAL REGISTERED NURSES LABOR	1,260,380.11	1,255,550.94	1,470,131.22	648,983.51	1,398,074.00	1,420,362.00	1,447,153.00	49,079.00
60065424 HEALTH UNIT COORDINATOR								
511100 SALARIES PERMANENT REGULAR	44,913.84	49,851.09	48,289.65	24,677.35	65,341.00	57,119.00	66,248.00	907.00
511200 SALARIES-PERMANENT-OVERTIME	1,064.67	249.39	0.00	0.00	236.00	0.00	238.00	2.00
511800 SALARIES-NONPRODUCTIVE	8,219.95	9,692.67	10,308.68	4,801.47	0.00	11,783.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,016.62	1,056.24	1,094.01	0.00	1,136.00	1,136.00	1,214.00	78.00
514100 FICA & MEDICARE TAX	3,958.54	4,362.38	4,144.93	2,100.22	5,104.00	5,104.00	5,179.00	75.00
514200 RETIREMENT-COUNTY SHARE	3,810.73	3,682.05	7,685.56	2,004.56	4,536.00	4,536.00	4,536.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	31,072.64	28,686.50	29,472.36	15,031.44	30,063.00	30,063.00	34,572.00	4,509.00
514500 LIFE INSURANCE COUNTY SHARE	24.05	21.44	21.54	9.83	22.00	22.00	18.00	-4.00
514600 WORKERS COMPENSATION	638.30	708.42	519.78	365.55	827.00	827.00	772.00	-55.00
TOTAL HEALTH UNIT COORDINATOR	94,719.34	98,310.18	101,536.51	48,990.42	107,265.00	110,590.00	112,777.00	5,512.00
60065425 NURSING OPERATIONS								
520900 CONTRACTED SERVICES	0.00	298.00	82.96	0.00	0.00	0.00	0.00	0.00
520930 CONTRACTED RN	184.00	380.00	0.00	0.00	0.00	0.00	0.00	0.00
529100 PHARMACY SERVICES	0.00	0.00	0.00	0.00	2,000.00	0.00	1,000.00	-1,000.00
529200 PHARMACY EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	1,000.00	500.00	500.00	-500.00
529300 SPEECH THERAPY	54,773.99	38,081.76	25,448.91	20,229.99	50,000.00	32,147.00	45,000.00	-5,000.00
529500 PHYSICAL THERAPY PURCHASE SVCS	134,860.50	108,522.73	134,323.44	85,864.43	140,000.00	139,852.00	145,000.00	5,000.00
529550 PHYSICAL THERAPY SMALL EQUIP	260.17	188.51	21.96	0.00	2,000.00	1,500.00	1,500.00	-500.00
531400 SMALL EQUIPMENT	2,930.29	8,139.49	2,256.23	2,158.29	7,500.00	6,325.00	7,500.00	0.00
532200 SUBSCRIPTIONS	311.00	249.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	5,750.67	6,554.11	6,677.49	2,565.00	8,000.00	7,606.00	8,000.00	0.00
533200 MILEAGE	516.60	483.36	661.57	40.28	1,200.00	650.00	1,000.00	-200.00
533900 TRANSPORTATION	0.00	0.00	0.00	3,846.20	0.00	10,363.00	5,000.00	5,000.00
535900 EQUIPMENT AND MAINTENANCE	7,234.47	5,801.82	2,806.58	1,495.73	8,000.00	2,992.00	5,000.00	-3,000.00
538100 NON-CHARGEABLE SUPPLIES	70,634.99	68,259.22	73,929.19	33,082.67	80,000.00	74,650.00	80,000.00	0.00
538101 NON-CHARGEABLE MEDICARE A	4,926.50	5,176.01	128.63	0.00	0.00	0.00	0.00	0.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: NURSING	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
60065425 NURSING OPERATIONS								
538200 INCONTINENT SUPPLIES	47,719.86	44,418.34	48,574.37	19,689.21	50,000.00	46,783.00	50,000.00	0.00
538300 OXYGEN EXPENSE	7,311.14	9,790.01	9,999.64	3,280.75	18,000.00	14,436.00	15,000.00	-3,000.00
538500 LAB & X-RAY & ANALGESICS	30,848.24	39,104.64	18,637.64	10,527.61	35,000.00	24,493.00	35,000.00	0.00
538600 PHARMACY DRUGS	56,588.41	81,786.05	72,932.37	34,632.18	80,000.00	79,698.00	80,000.00	0.00
538700 OTC DRUGS	13,978.19	15,557.85	25,589.50	8,571.00	20,000.00	21,612.00	20,000.00	0.00
539800 EQUIPMENT LEASE	4,719.00	6,444.10	0.00	0.00	5,000.00	1,300.00	5,000.00	0.00
TOTAL NURSING OPERATIONS	443,548.02	439,235.00	422,070.48	225,983.34	507,700.00	464,907.00	504,500.00	-3,200.00
60065426 NURSING ADMINISTRATIVE								
511100 SALARIES PERMANENT REGULAR	28,293.34	29,795.09	29,472.48	13,295.78	38,472.00	31,266.00	40,072.00	1,600.00
511200 SALARIES-PERMANENT-OVERTIME	909.17	923.70	391.20	130.14	0.00	200.00	0.00	0.00
511800 FT WAGES NONPRODUCTIVE	6,401.04	6,799.63	6,966.46	4,236.32	0.00	7,000.00	0.00	0.00
511900 LONGEVITY-FULL TIME	250.00	270.00	290.00	0.00	310.00	310.00	330.00	20.00
514100 FICA & MEDICARE TAX	2,629.91	2,827.86	2,848.97	1,329.38	2,967.00	2,967.00	3,091.00	124.00
514200 RETIREMENT-COUNTY SHARE	2,444.88	2,288.05	4,933.03	1,201.03	2,637.00	2,637.00	2,707.00	70.00
514400 HEALTH INSURANCE COUNTY SHARE	5,987.54	5,559.42	5,721.40	2,913.06	5,826.00	5,826.00	6,700.00	874.00
514500 LIFE INSURANCE COUNTY SHARE	9.84	15.60	19.84	8.55	21.00	21.00	21.00	0.00
514600 WORKERS COMPENSATION	409.46	440.07	333.21	218.97	481.00	481.00	461.00	-20.00
TOTAL NURSING ADMINISTRATIVE	47,335.18	48,919.42	50,976.59	23,333.23	50,714.00	50,708.00	53,382.00	2,668.00
TOTAL DEPARTMENT REVENUE	0.00							
TOTAL DEPARTMENT EXPENSE	5,121,256.48	4,960,865.01	5,269,168.50	2,373,277.71	5,686,772.00	5,092,254.00	5,908,043.00	221,271.00
ADDITION TO (-)/USE OF FUND BALANCE	5,121,256.48	4,960,865.01	5,269,168.50	2,373,277.71	5,686,772.00	5,092,254.00	5,908,043.00	
60080 HEALTH CARE CENTER REVENUE								
425010 RM BRD MEDICARE A	-983,625.53	-878,710.16	-939,037.96	-634,823.92	-925,000.00	-1,066,332.00	-1,125,000.00	200,000.00
425020 RM BRD MEDICAID	-4,741,854.55	-4,940,549.25	-4,781,271.30	-2,181,272.40	-4,893,300.00	-4,115,000.00	-4,991,166.00	97,866.00
425030 RM BRD INSURANCE	4,241.92	-17,112.08	-61,193.32	-66,079.32	-60,000.00	-88,393.00	-75,000.00	15,000.00
425040 RM BRD SWFA	-53,953.60	-28,400.61	-55,117.94	-95,288.00	-40,000.00	-125,000.00	-85,000.00	45,000.00
425050 RM BRD RPLCMT A	-43,507.91	-10,290.98	-11,080.00	-9,277.16	0.00	-12,000.00	-10,000.00	10,000.00
425200 CONTRACTUAL-MEDICARE A	156,538.14	86,690.45	124,333.56	41,612.37	120,000.00	120,000.00	120,000.00	0.00
425220 CONTRACTUAL-RPLCMT A	4,813.16	0.00	-1,378.76	-30.40	0.00	0.00	0.00	0.00
425250 MC COST REPORT SETTLEMENT	-22.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451650 COPIER/POSTAGE/MISC	-238.32	-721.79	-273.02	-147.82	-800.00	-800.00	-800.00	0.00
455200 SAUK CO HEALTH CARE CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455401 OUTPT PHYSICAL THER-MEDICARE B	-801.72	-1,038.97	-5,556.10	-450.00	-4,500.00	-2,500.00	-2,500.00	-2,000.00
455403 OUTPT PHYSICAL THER-MEDICAID	14.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: HEALTH CARE CENTER		2014	2015	2016	2017	2017	2017	2018	Dollar
Department: HEALTH CARE CENTER		Actual	Actual	Actual	6 Months	Modified	Estimated		Change
					Actual	Budget			
60080 HEALTH CARE CENTER REVENUE									
455405	OUTPT PHYSICAL THER-INS	227.54	-1.02	6.16	0.00	0.00	0.00	0.00	0.00
455407	OUTPT PHYSICAL THER-SWFA	0.00	0.00	-0.18	0.00	0.00	0.00	0.00	0.00
455411	OUTPT OCCUP THER-MEDICARE B	0.00	0.00	0.00	-2,630.00	0.00	-3,000.00	-3,000.00	3,000.00
465280	TRANSPORTATION REVENUE	-10.50	-2,481.75	-5,377.65	-3,864.60	-2,000.00	-6,000.00	-6,000.00	4,000.00
465290	RM BRD SELF PAY	-1,529,697.08	-1,668,590.46	-1,614,046.46	-651,506.10	-1,750,000.00	-1,466,023.00	-1,750,000.00	0.00
465300	RADIOLOGY MEDICARE A	-6,314.83	-2,880.88	-5,127.39	-2,209.21	-5,000.00	-4,135.00	-5,000.00	0.00
465310	PHARMACY MEDICARE A	-49,621.00	-42,419.00	-43,992.00	-29,666.00	-40,000.00	-49,790.00	-45,000.00	5,000.00
465330	PHYSICAL THERAPY MEDICARE A	-268,425.00	-249,345.00	-286,560.00	-209,525.68	-275,000.00	-349,121.00	-300,000.00	25,000.00
465331	PHYSICAL THERAPY-MEDICARE B	-73,634.18	-54,212.61	-62,813.82	-42,630.00	-70,000.00	-65,000.00	-70,000.00	0.00
465332	PHYSICAL THERAPY-SELF PAY	0.00	-1,970.45	-257.60	-94.18	-1,000.00	-200.00	-500.00	-500.00
465333	PHYSICAL THERAPY-MEDICAID	-181.16	-88.74	-1,208.57	-59.96	-2,000.00	-351.00	-1,000.00	-1,000.00
465334	PHYSICAL THERAPY-RPLC A	-13,995.00	0.00	-2,925.00	-1,710.00	0.00	-3,420.00	-3,500.00	3,500.00
465335	PHYSICAL THERAPY-INS	1,878.02	-454.92	-2,490.09	-152.20	-5,000.00	-350.00	-2,500.00	-2,500.00
465336	PHYSICAL THERAPY-RPLC B	-675.00	-2,337.12	-2,783.43	-2,327.74	-3,000.00	-4,010.00	-4,000.00	1,000.00
465337	PHYSICAL THERAPY-SWFA	0.00	6.75	-1,956.17	0.00	-4,000.00	0.00	-1,500.00	-2,500.00
465350	PSYCHIATRIC BILLING	-18,986.82	-17,436.98	-14,836.14	-5,917.99	-16,000.00	-10,029.00	-15,000.00	-1,000.00
465355	CONTRACTUAL-PSYCHIATRIC BILLIN	9,439.85	8,848.56	7,644.47	3,044.90	7,000.00	5,155.00	7,000.00	0.00
465370	OCC THERAPY MEDICARE A	-301,140.00	-256,320.00	-293,130.00	-210,150.00	-275,000.00	-353,070.00	-300,000.00	25,000.00
465371	OCC THERAPY MEDICARE B	-50,074.60	-37,868.69	-50,923.76	-31,032.84	-50,000.00	-45,569.00	-50,000.00	0.00
465373	OCC THERAPY MEDICAID	23.83	-149.65	-140.31	-295.98	-250.00	-592.00	-500.00	250.00
465374	OCC THERAPY RPLCMT A	-11,340.00	0.00	-3,825.00	-1,890.00	0.00	-3,780.00	-3,000.00	3,000.00
465375	OCC THERAPY INSURANCE	1,289.99	-4.26	-3,105.58	-2.98	-5,000.00	-3,000.00	-5,000.00	0.00
465376	OCC THERAPY RPLCMNT B	-935.00	-2,358.77	-665.42	-2,510.00	-1,000.00	-4,000.00	-2,500.00	1,500.00
465377	OCC THERAPY SWFA	0.00	0.00	-1,827.46	0.00	-2,000.00	0.00	0.00	-2,000.00
465380	SPEECH THERAPY PART A	-63,306.00	-67,473.00	-48,149.00	-41,200.00	-45,000.00	-68,200.00	-50,000.00	5,000.00
465381	SPEECH THERAPY MEDICARE B	-31,209.53	-24,445.52	-17,887.87	-11,190.27	-30,000.00	-17,081.00	-30,000.00	0.00
465383	SPEECH THERAPY MEDICAID	-15.06	-41.70	-41.30	-113.64	-100.00	-225.00	-200.00	100.00
465384	SPEECH THERAPY RPLCMT A	-3,872.00	0.00	0.00	-1,275.00	0.00	-2,550.00	-2,000.00	2,000.00
465385	SPEECH THERAPY INSURANCE	29.27	-0.64	3.97	0.00	-100.00	0.00	-100.00	0.00
465386	SPEECH THERAPY RPLCMT B	-689.00	0.00	-1,473.98	0.00	-1,250.00	-1,250.00	-1,250.00	0.00
465400	BED TAX ASSESSMENT	167,280.00	167,280.00	167,280.00	69,700.00	167,280.00	167,280.00	167,280.00	0.00
465405	BAD DEBT OUTPT MEDICARE B	-1,528.71	0.00	546.00	0.00	0.00	0.00	0.00	0.00
465406	BAD DEBT OUTPT SELF PAY	0.00	528.73	0.00	0.00	0.00	0.00	0.00	0.00
465407	BAD DEBT OUTPT MEDICAID	237.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
465408	BAD DEBT OUTPT INS	122.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00
465410	BAD DEBT SWFA	8,410.54	5,336.00	-5,396.00	0.00	5,000.00	5,000.00	5,000.00	0.00
465411	BAD DEBT MEDICAID	11,003.67	1,136.70	2,818.56	32.30	7,500.00	5,000.00	7,500.00	0.00
465412	BAD DEBT MEDICARE A	29,760.00	-288.05	0.00	0.00	0.00	0.00	0.00	0.00
465413	BAD DEBT SELF PAY	-1,334.43	12,183.89	-816.63	2,040.44	10,000.00	5,000.00	10,000.00	0.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: HEALTH CARE CENTER	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
60080 HEALTH CARE CENTER REVENUE								
465414 BAD DEBT INSURANCE	-1,260.96	4,231.16	-1,327.14	647.16	5,000.00	1,500.00	5,000.00	0.00
465415 BAD DEBT MEDICARE B	3,766.81	348.56	1,228.17	0.00	2,500.00	2,500.00	2,500.00	0.00
465417 BAD DEBT MEDICARE RPLCMT	23,508.62	9,239.25	5,990.75	0.00	5,000.00	5,000.00	5,000.00	0.00
465418 BAD DEBT PSYCH SERVICES	349.07	4,845.13	-1,975.56	1,032.82	0.00	0.00	0.00	0.00
465420 LABORATORY	-13,968.04	-10,512.35	-14,867.00	-8,065.92	-15,000.00	-14,586.00	-15,000.00	0.00
465428 VACCINATIONS	-4,962.06	-6,473.15	-28,386.62	-2,098.92	-10,000.00	-3,562.00	-10,000.00	0.00
465467 CONTRACTUAL MED B MPPR	10,673.49	7,865.58	10,505.39	8,479.16	7,500.00	10,000.00	7,500.00	0.00
465469 CONTRACTUAL OP MED B MPPR	66.64	103.55	618.12	373.13	200.00	400.00	200.00	0.00
465470 CONTRACTUAL MEDICAID	1,741,345.67	1,828,980.80	1,734,140.32	758,265.35	1,600,000.00	1,600,000.00	1,600,000.00	0.00
465471 CONTRACTUAL SWFA	25,055.90	5,704.84	27,173.28	34,476.33	10,000.00	40,000.00	10,000.00	0.00
465472 CONTRACTUAL MEDICARE B	56,400.04	41,483.84	45,687.05	27,785.14	40,000.00	40,000.00	40,000.00	0.00
465473 CONTRACTUAL-MED B RPLCMT	709.85	1,454.24	1,831.32	1,592.38	1,000.00	1,000.00	1,000.00	0.00
465475 CONTRACTUAL OUTPT MECICARE B	344.12	397.88	1,909.25	1,002.86	500.00	1,000.00	500.00	0.00
465510 LEVEL 1 SCREEN	-2,640.00	-2,670.00	-2,940.00	-2,070.00	-3,000.00	-4,020.00	-4,000.00	1,000.00
465520 NA TRAINING	-180.00	-802.20	-200.55	-401.10	0.00	-802.00	0.00	0.00
465531 INSURANCE CONTRACT ADJ	0.00	2,062.00	25,591.10	23,143.22	15,000.00	15,000.00	15,000.00	0.00
465550 GUEST MEALS	-6,225.25	-4,796.00	-8,134.00	-3,944.50	-7,000.00	-6,588.00	-8,000.00	1,000.00
474010 DEPARTMENTAL CHARGES	0.00	-9,935.60	-167,613.10	-75,634.00	-195,000.00	-195,000.00	-195,000.00	0.00
481100 INTEREST ON INVESTMENTS	-6.67	-7.61	-4.99	-1.57	0.00	0.00	0.00	0.00
481250 INSURANCE INTEREST	-100.53	0.00	-16.86	0.00	0.00	0.00	0.00	0.00
483100 GAIN/LOSS FIXED ASSETS DIV	0.00	226.89	887.11	0.00	0.00	0.00	0.00	0.00
483310 BAKE SALES	0.00	-500.00	-500.00	0.00	-500.00	-500.00	-500.00	0.00
483330 CRAFT SALES	0.00	0.00	-100.00	0.00	-100.00	-100.00	-100.00	0.00
484110 MISCELLANEOUS PUBLIC CHARGES	-40.00	0.00	0.00	77.00	0.00	77.00	0.00	0.00
485010 DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	-1,056.27	0.00	0.00	0.00	0.00
485020 GERIATRICS DONATIONS	-2,186.99	-2,576.14	-4,605.85	-1,871.47	-2,500.00	-2,500.00	-2,500.00	0.00
486300 INSURANCE RECOVERIES	0.00	-49.95	0.00	0.00	0.00	0.00	0.00	0.00
493160 USE OF RETAINED EARNINGS	0.00	0.00	0.00	0.00	-837,532.00	0.00	-730,000.00	-107,532.00
TOTAL HEALTH CARE CENTER REVENUE	-6,025,027.93	-6,157,361.25	-6,399,142.30	-3,361,162.58	-7,573,452.00	-6,074,517.00	-7,902,636.00	329,184.00
TOTAL DEPARTMENT REVENUE	-6,025,027.93	-6,157,361.25	-6,399,142.30	-3,361,162.58	-7,573,452.00	-6,074,517.00	-7,902,636.00	329,184.00
TOTAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADDITION TO (-)/USE OF FUND BALANCE	-6,025,027.93	-6,157,361.25	-6,399,142.30	-3,361,162.58	-7,573,452.00	-6,074,517.00	-7,902,636.00	
60084 FOOT CLINIC								
411100 GENERAL PROPERTY TAXES	0.00	15,992.00	5,098.00	0.00	0.00	0.00	0.00	0.00
455100 FOOT CLINIC	0.00	-44,804.00	-43,926.50	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	0.00	-0.07	-0.08	0.00	0.00	0.00	0.00	0.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: FOOT CLINIC	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL FOOT CLINIC	0.00	-28,812.07	-38,828.58	0.00	0.00	0.00	0.00	0.00
60084420 HCC LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	0.00	241.60	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	18.20	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	15.43	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	88.75	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.54	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	2.83	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HCC LABOR COSTS	0.00	367.35	0.00	0.00	0.00	0.00	0.00	0.00
60084421 CERTIFIED NURSING ASSISTANTS								
512100 WAGES-PART TIME	0.00	18,579.41	15,030.97	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	1,299.66	1,032.29	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	1,130.95	1,957.94	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	2,784.80	2,417.80	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	18.20	17.41	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	217.44	132.09	0.00	0.00	0.00	0.00	0.00
TOTAL CERTIFIED NURSING ASSISTANTS	0.00	24,030.46	20,588.50	0.00	0.00	0.00	0.00	0.00
60084423 REGISTERED NURSES								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	971.52	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	0.00	10,643.35	8,405.90	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	739.84	627.13	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	648.55	1,222.39	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	3,220.57	2,548.83	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	8.27	1.74	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	124.50	82.40	0.00	0.00	0.00	0.00	0.00
TOTAL REGISTERED NURSES	0.00	15,385.08	13,859.91	0.00	0.00	0.00	0.00	0.00
60084487 FOOT CLINIC								
531000 FOOT CLINIC EXPENSE	0.00	205.46	-62.40	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	0.00	4,784.66	2,556.77	0.00	0.00	0.00	0.00	0.00
TOTAL FOOT CLINIC	0.00	4,990.12	2,494.37	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT REVENUE	0.00	-28,812.07	-38,828.58	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	0.00	44,773.01	36,942.78	0.00	0.00	0.00	0.00	0.00
ADDITION TO (-)/USE OF FUND BALANCE	0.00	15,960.94	-1,885.80	0.00	0.00	0.00	0.00	

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: OCCUPATIONAL THERAPY	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
60085420 OCCUP THERAPY LABOR								
511100 SALARIES PERMANENT REGULAR	57,351.10	13,990.02	34,990.73	18,023.35	44,470.00	39,457.00	46,353.00	1,883.00
511200 SALARIES-PERMANENT-OVERTIME	136.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511800 SALARIES-NONPRODUCTIVE	11,757.28	8,048.75	8,551.24	2,484.15	0.00	4,968.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,247.73	741.72	761.72	0.00	782.00	782.00	802.00	20.00
514100 FICA & MEDICARE TAX	4,982.11	2,604.63	2,993.03	1,361.94	3,462.00	3,462.00	3,607.00	145.00
514200 RETIREMENT-COUNTY SHARE	4,989.34	2,335.09	5,768.32	1,394.52	3,077.00	3,077.00	3,159.00	82.00
514400 HEALTH INSURANCE COUNTY SHARE	31,132.92	15,760.54	14,965.28	7,515.72	15,031.00	15,031.00	17,286.00	2,255.00
514500 LIFE INSURANCE COUNTY SHARE	52.68	18.96	30.00	15.73	36.00	36.00	41.00	5.00
514600 WORKERS COMPENSATION	835.53	449.35	391.16	254.29	561.00	561.00	538.00	-23.00
TOTAL OCCUP THERAPY LABOR	112,485.67	43,949.06	68,451.48	31,049.70	67,419.00	67,374.00	71,786.00	4,367.00
60085425 OCCUP THERAPY OPERATIONS								
520900 CONTRACTED SERVICES	126,408.04	121,601.06	129,113.11	83,833.65	125,000.00	136,704.00	140,000.00	15,000.00
531400 SMALL EQUIPMENT	200.78	1,426.51	2,982.61	1,636.38	3,500.00	3,273.00	3,500.00	0.00
532800 TRAINING AND INSERVICE	1,134.99	638.99	390.99	81.00	1,500.00	1,000.00	1,000.00	-500.00
533200 MILEAGE	59.36	72.96	0.00	0.00	100.00	0.00	100.00	0.00
535900 EQUIPMENT AND MAINTENANCE	5,118.25	2,309.98	883.00	105.07	3,000.00	1,000.00	2,000.00	-1,000.00
TOTAL OCCUP THERAPY OPERATIONS	132,921.42	126,049.50	133,369.71	85,656.10	133,100.00	141,977.00	146,600.00	13,500.00
TOTAL DEPARTMENT REVENUE	0.00			0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	245,407.09	169,998.56	201,821.19	116,705.80	200,519.00	209,351.00	218,386.00	17,867.00
ADDITION TO (-)/USE OF FUND BALANCE	245,407.09	169,998.56	201,821.19	116,705.80	200,519.00	209,351.00	218,386.00	
60086420 ACTIVITY THERAPY LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	108,544.39	107,633.08	119,560.42	58,971.63	145,906.00	127,168.00	147,932.00	2,026.00
511200 SALARIES-PERMANENT-OVERTIME	681.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511800 SALARIES-NONPRODUCTIVE	19,377.19	28,649.07	22,750.87	8,147.79	0.00	18,322.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,421.67	1,481.67	1,541.67	0.00	1,602.00	1,602.00	1,662.00	60.00
512100 WAGES-PART TIME	23,481.96	29,547.20	21,674.71	671.61	38,661.00	19,865.00	33,298.00	-5,363.00
512200 WAGES-PART TIME-OVERTIME	37.97	0.00	40.68	0.00	0.00	45.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	4,049.72	6,604.45	6,046.42	1,831.66	0.00	4,250.00	0.00	0.00
512900 LONGEVITY-PART TIME	292.55	312.49	331.51	0.00	352.00	352.00	349.00	-3.00
514100 FICA & MEDICARE TAX	10,775.37	12,673.94	12,346.77	5,029.21	14,269.00	14,269.00	14,018.00	-251.00
514200 RETIREMENT-COUNTY SHARE	10,457.08	10,648.36	22,278.07	4,726.19	12,684.00	12,684.00	12,277.00	-407.00
514400 HEALTH INSURANCE COUNTY SHARE	57,990.15	57,457.32	57,928.59	24,854.06	60,125.00	60,125.00	69,144.00	9,019.00
514500 LIFE INSURANCE COUNTY SHARE	78.80	88.13	119.16	-185.63	135.00	135.00	104.00	-31.00
514600 WORKERS COMPENSATION	1,751.93	2,052.57	1,510.96	863.25	2,313.00	2,313.00	2,089.00	-224.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: ACTIVITY THERAPY	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL ACTIVITY THERAPY LABOR COSTS	238,940.06	257,148.28	266,129.83	104,909.77	276,047.00	261,130.00	280,873.00	4,826.00
60086425 ACTIVITY THERAPY OPERATIONS								
520900 CONTRACTED SERVICES	2,769.65	2,618.37	2,728.22	355.50	3,000.00	3,000.00	3,000.00	0.00
531400 SMALL EQUIPMENT	0.00	2.49	185.65	0.00	300.00	200.00	250.00	-50.00
532200 SUBSCRIPTIONS	1,429.81	1,555.26	1,099.44	1,337.20	2,500.00	2,500.00	2,500.00	0.00
532600 ADVERTISING	808.30	544.05	302.40	83.70	800.00	450.00	500.00	-300.00
532800 TRAINING AND INSERVICE	640.00	1,444.99	475.00	260.00	1,500.00	750.00	1,000.00	-500.00
534000 OPERATING/MEETING SUPPLIES	4,975.87	3,859.41	4,573.58	1,914.62	6,000.00	4,268.00	5,500.00	-500.00
535900 EQUIPMENT AND MAINTENANCE	194.11	0.00	85.92	0.00	500.00	250.00	500.00	0.00
TOTAL ACTIVITY THERAPY OPERATIONS	10,817.74	10,024.57	9,450.21	3,951.02	14,600.00	11,418.00	13,250.00	-1,350.00
TOTAL DEPARTMENT REVENUE	0.00			0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	249,757.80	267,172.85	275,580.04	108,860.79	290,647.00	272,548.00	294,123.00	3,476.00
ADDITION TO (-)/USE OF FUND BALANCE	249,757.80	267,172.85	275,580.04	108,860.79	290,647.00	272,548.00	294,123.00	
60087425 PHYSICIAN								
528700 PHYSICIANS SERVICES	11,050.00	10,200.00	10,200.00	5,100.00	12,000.00	11,500.00	12,000.00	0.00
529700 PSYCHIATRIST	6,468.75	5,662.50	5,212.50	2,362.50	6,000.00	5,963.00	6,000.00	0.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	500.00	0.00	0.00	-500.00
TOTAL PHYSICIAN	17,518.75	15,862.50	15,412.50	7,462.50	18,500.00	17,463.00	18,000.00	-500.00
TOTAL DEPARTMENT REVENUE	0.00			0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	17,518.75	15,862.50	15,412.50	7,462.50	18,500.00	17,463.00	18,000.00	-500.00
ADDITION TO (-)/USE OF FUND BALANCE	17,518.75	15,862.50	15,412.50	7,462.50	18,500.00	17,463.00	18,000.00	
60088420 SOCIAL WORKERS LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	52,671.96	56,045.48	58,144.26	25,459.20	64,578.00	60,221.00	66,962.00	2,384.00
511800 SALARIES-NONPRODUCTIVE	7,061.44	6,942.00	7,605.20	3,916.80	0.00	8,323.00	0.00	0.00
511900 LONGEVITY-FULL TIME	200.00	220.00	240.00	0.00	260.00	260.00	280.00	20.00
514100 FICA & MEDICARE TAX	3,997.39	4,356.96	4,519.95	2,125.29	4,960.00	4,960.00	5,144.00	184.00
514200 RETIREMENT-COUNTY SHARE	3,898.80	3,673.40	8,128.68	1,997.52	4,409.00	4,409.00	4,505.00	96.00
514400 HEALTH INSURANCE COUNTY SHARE	15,508.96	14,400.25	14,802.28	7,515.72	15,031.00	15,031.00	17,286.00	2,255.00
514500 LIFE INSURANCE COUNTY SHARE	49.56	60.44	71.32	30.85	74.00	74.00	74.00	0.00
514600 WORKERS COMPENSATION	652.91	706.58	549.03	364.32	804.00	804.00	767.00	-37.00
TOTAL SOCIAL WORKERS LABOR COSTS	84,041.02	86,405.11	94,060.72	41,409.70	90,116.00	94,082.00	95,018.00	4,902.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: SOCIAL WORKERS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
60088425 SOCIAL WORKERS OPERATIONS								
532800 TRAINING AND INSERVICE	555.00	872.50	773.48	274.00	1,000.00	750.00	1,000.00	0.00
533200 MILEAGE	107.07	510.72	241.27	0.00	500.00	250.00	250.00	-250.00
TOTAL SOCIAL WORKERS OPERATIONS	662.07	1,383.22	1,014.75	274.00	1,500.00	1,000.00	1,250.00	-250.00
TOTAL DEPARTMENT REVENUE	0.00			0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	84,703.09	87,788.33	95,075.47	41,683.70	91,616.00	95,082.00	96,268.00	4,652.00
ADDITION TO (-)/USE OF FUND BALANCE	84,703.09	87,788.33	95,075.47	41,683.70	91,616.00	95,082.00	96,268.00	
60089420 MEDICAL RECORDS LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	74,329.09	76,569.54	76,663.07	60,400.86	92,296.00	96,931.00	92,101.00	-195.00
511800 SALARIES-NONPRODUCTIVE	10,639.34	11,952.58	13,869.94	2,161.85	0.00	5,012.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,556.00	1,596.00	1,635.97	71.67	1,676.00	1,676.00	936.00	-740.00
514100 FICA & MEDICARE TAX	6,199.28	6,622.17	6,836.94	4,714.91	7,189.00	7,189.00	7,117.00	-72.00
514200 RETIREMENT-COUNTY SHARE	3,696.67	3,524.21	7,795.12	1,784.13	4,103.00	4,103.00	3,948.00	-155.00
514400 HEALTH INSURANCE COUNTY SHARE	21,010.86	19,719.56	19,806.07	13,704.44	20,858.00	32,420.00	34,572.00	13,714.00
514500 LIFE INSURANCE COUNTY SHARE	46.80	48.64	57.68	3.12	71.00	71.00	71.00	0.00
514600 WORKERS COMPENSATION	74.49	70.85	46.85	43.78	66.00	66.00	56.00	-10.00
TOTAL MEDICAL RECORDS LABOR COSTS	117,552.53	120,103.55	126,711.64	82,884.76	126,259.00	147,468.00	138,801.00	12,542.00
60089425 MEDICAL RECORDS OPERATIONS								
520900 CONTRACTED SERVICES	664.76	0.00	0.00	0.00	1,500.00	1,000.00	1,000.00	-500.00
531400 SMALL EQUIPMENT	0.00	0.00	41.99	0.00	250.00	250.00	250.00	0.00
532200 SUBSCRIPTIONS	81.95	82.42	0.00	0.00	250.00	250.00	250.00	0.00
532800 TRAINING AND INSERVICE	350.00	135.00	431.95	320.00	750.00	750.00	750.00	0.00
533200 MILEAGE	57.12	99.18	19.44	106.00	150.00	150.00	150.00	0.00
TOTAL MEDICAL RECORDS OPERATIONS	1,153.83	316.60	493.38	426.00	2,900.00	2,400.00	2,400.00	-500.00
TOTAL DEPARTMENT REVENUE	0.00			0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	118,706.36	120,420.15	127,205.02	83,310.76	129,159.00	149,868.00	141,201.00	12,042.00
ADDITION TO (-)/USE OF FUND BALANCE	118,706.36	120,420.15	127,205.02	83,310.76	129,159.00	149,868.00	141,201.00	
60092420 KITCHEN LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	141,029.33	170,414.19	194,149.49	88,113.99	183,430.00	158,726.00	191,113.00	7,683.00
511200 SALARIES-PERMANENT-OVERTIME	4,842.52	4,884.99	5,734.73	2,917.41	879.00	5,000.00	914.00	35.00
511800 SALARIES-NONPRODUCTIVE	33,360.60	26,758.05	19,517.01	10,286.47	0.00	24,704.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,932.89	1,043.90	639.40	0.00	679.00	679.00	719.00	40.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: KITCHEN	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
60092420 KITCHEN LABOR COSTS								
512100 WAGES-PART TIME	177,185.36	180,744.18	189,801.96	85,168.39	221,706.00	197,798.00	229,888.00	8,182.00
512200 WAGES-PART TIME-OVERTIME	6,997.08	6,197.02	7,458.71	2,026.55	0.00	5,481.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	15,723.70	19,818.70	19,894.40	8,511.16	0.00	19,041.00	0.00	0.00
512900 LONGEVITY-PART TIME	265.82	577.94	383.69	0.00	858.00	858.00	352.00	-506.00
514100 FICA & MEDICARE TAX	28,024.87	30,550.50	31,578.26	14,408.68	31,178.00	31,178.00	32,358.00	1,180.00
514200 RETIREMENT-COUNTY SHARE	26,598.06	24,507.73	55,593.83	13,384.54	27,713.00	27,713.00	28,340.00	627.00
514400 HEALTH INSURANCE COUNTY SHARE	122,471.98	109,173.88	115,071.27	66,485.92	125,145.00	125,145.00	154,503.00	29,358.00
514500 LIFE INSURANCE COUNTY SHARE	118.83	76.28	62.25	30.37	74.00	74.00	78.00	4.00
514600 WORKERS COMPENSATION	4,545.46	4,882.24	3,791.05	2,443.07	5,054.00	5,054.00	4,822.00	-232.00
514800 UNEMPLOYMENT	0.00	0.00	-662.02	0.00	0.00	0.00	0.00	0.00
TOTAL KITCHEN LABOR COSTS	564,096.50	579,629.60	643,014.03	293,776.55	596,716.00	601,451.00	643,087.00	46,371.00
60092425 KITCHEN OPERATIONS								
520900 CONTRACTED SERVICES	24,285.36	16,610.31	11,472.00	3,552.00	20,000.00	15,000.00	17,500.00	-2,500.00
532800 TRAINING AND INSERVICE	690.00	1,535.00	591.96	199.00	1,500.00	600.00	1,000.00	-500.00
534300 FOOD	214,783.59	238,748.35	323,843.87	154,929.23	400,000.00	360,942.00	400,000.00	0.00
535900 EQUIPMENT AND MAINTENANCE	7,490.65	21,043.47	5,616.15	2,334.94	5,900.00	4,799.00	5,900.00	0.00
539000 DIETARY SUPPLIES	13,372.99	343.54	19,133.16	5,398.98	20,000.00	13,663.00	16,000.00	-4,000.00
TOTAL KITCHEN OPERATIONS	260,622.59	278,280.67	360,657.14	166,414.15	447,400.00	395,004.00	440,400.00	-7,000.00
TOTAL DEPARTMENT REVENUE	0.00			0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	824,719.09	857,910.27	1,003,671.17	460,190.70	1,044,116.00	996,455.00	1,083,487.00	39,371.00
ADDITION TO (-)/USE OF FUND BALANCE	824,719.09	857,910.27	1,003,671.17	460,190.70	1,044,116.00	996,455.00	1,083,487.00	
60093420 MAINTENANCE LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	142,771.26	145,436.94	115,957.72	50,613.59	151,271.00	119,969.00	148,575.00	-2,696.00
511200 SALARIES-PERMANENT-OVERTIME	1,748.90	1,264.02	263.17	239.71	278.00	278.00	289.00	11.00
511800 SALARIES-NONPRODUCTIVE	26,136.71	33,916.72	32,081.55	12,638.46	0.00	29,310.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,968.11	2,047.51	1,726.52	0.00	1,586.00	1,586.00	1,626.00	40.00
512100 WAGES-PART TIME	29,229.44	30,744.53	30,697.21	13,672.25	38,777.00	32,056.00	40,375.00	1,598.00
512200 WAGES-PART TIME-OVERTIME	637.13	52.50	189.91	0.00	0.00	0.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	3,517.31	5,550.85	6,783.21	4,018.20	0.00	7,000.00	0.00	0.00
512900 LONGEVITY-PART TIME	135.00	155.00	174.97	0.00	195.00	195.00	215.00	20.00
514100 FICA & MEDICARE TAX	14,977.92	16,017.51	15,317.41	6,035.60	14,696.00	14,696.00	14,617.00	-79.00
514200 RETIREMENT-COUNTY SHARE	14,163.93	13,141.19	25,267.32	5,520.40	13,063.00	13,063.00	12,803.00	-260.00
514400 HEALTH INSURANCE COUNTY SHARE	77,698.80	71,508.80	52,937.36	25,460.22	50,921.00	50,921.00	58,558.00	7,637.00
514500 LIFE INSURANCE COUNTY SHARE	205.56	233.32	191.71	85.96	194.00	194.00	212.00	18.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: MAINTENANCE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
60093420 MAINTENANCE LABOR COSTS								
514600 WORKERS COMPENSATION	2,371.96	2,528.65	1,807.49	1,006.64	2,382.00	2,382.00	2,179.00	-203.00
514800 UNEMPLOYMENT	0.00	546.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE LABOR COSTS	315,562.03	323,143.54	283,395.55	119,291.03	273,363.00	271,650.00	279,449.00	6,086.00
60093425 MAINTENANCE OPERATIONS								
520900 CONTRACTED SERVICES	41,088.70	29,304.99	31,314.70	15,139.12	30,000.00	30,000.00	30,000.00	0.00
522100 WATER TREATMENT	17,005.45	20,268.14	22,580.18	10,296.46	20,000.00	20,592.00	20,000.00	0.00
522200 ELECTRIC	105,440.63	133,350.85	116,610.33	55,781.32	120,000.00	111,563.00	120,000.00	0.00
522400 GAS (HEATING)	54,286.14	41,722.12	35,756.85	20,244.44	55,000.00	42,028.00	45,000.00	-10,000.00
522600 FUEL OIL	12,891.76	2,215.29	11,103.67	4,878.51	15,000.00	9,975.00	15,000.00	0.00
525000 BLDG/PROPERTY MAINT AND REPAIR	21,331.82	20,982.87	17,035.00	9,493.86	22,000.00	20,066.00	22,000.00	0.00
531400 SMALL EQUIPMENT	2,091.04	1,728.69	1,826.19	655.35	3,000.00	3,000.00	3,000.00	0.00
532800 TRAINING AND INSERVICE	435.00	156.78	714.95	947.45	0.00	947.00	600.00	600.00
534000 OPERATING/MEETING SUPPLIES	5,924.68	224.73	-2,903.22	2,076.74	6,000.00	4,500.00	4,500.00	-1,500.00
535200 VEHICLE MAINTENANCE AND REPAIR	474.82	472.04	558.73	21.99	2,000.00	550.00	750.00	-1,250.00
535900 EQUIPMENT AND MAINTENANCE	2,757.15	3,491.28	3,293.33	1,318.79	4,500.00	2,637.00	4,500.00	0.00
TOTAL MAINTENANCE OPERATIONS	263,727.19	253,917.78	237,890.71	120,854.03	277,500.00	245,858.00	265,350.00	-12,150.00
TOTAL DEPARTMENT REVENUE	0.00			0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	579,289.22	577,061.32	521,286.26	240,145.06	550,863.00	517,508.00	544,799.00	-6,064.00
ADDITION TO (-)/USE OF FUND BALANCE	579,289.22	577,061.32	521,286.26	240,145.06	550,863.00	517,508.00	544,799.00	
60094420 HOUSEKEEPING LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	184,916.95	189,776.32	199,708.22	94,226.83	242,316.00	199,354.00	251,264.00	8,948.00
511200 SALARIES-PERMANENT-OVERTIME	6,472.43	5,136.79	5,721.95	1,437.41	1,604.00	4,135.00	1,665.00	61.00
511800 SALARIES-NONPRODUCTIVE	34,046.67	34,578.13	30,876.19	18,927.96	0.00	42,962.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,617.07	2,784.88	2,635.75	318.00	2,796.00	2,796.00	1,982.00	-814.00
512100 WAGES-PART TIME	96,450.56	109,854.34	105,043.77	51,461.11	115,062.00	115,062.00	120,174.00	5,112.00
512200 WAGES-PART TIME-OVERTIME	4,582.83	4,247.69	3,317.93	1,259.76	392.00	2,000.00	413.00	21.00
512800 WAGES PART TIME NONPRODUCTIVE	13,637.85	10,603.70	11,421.75	5,987.43	0.00	15,347.00	0.00	0.00
512900 LONGEVITY-PART TIME	201.07	135.99	155.46	0.00	321.00	321.00	377.00	56.00
514100 FICA & MEDICARE TAX	24,869.12	25,421.10	25,179.25	12,298.16	27,731.00	27,731.00	28,755.00	1,024.00
514200 RETIREMENT-COUNTY SHARE	23,556.69	21,135.26	46,010.29	11,596.85	24,650.00	24,650.00	25,184.00	534.00
514400 HEALTH INSURANCE COUNTY SHARE	123,789.44	115,893.38	127,151.32	78,604.30	122,698.00	165,000.00	192,962.00	70,264.00
514500 LIFE INSURANCE COUNTY SHARE	148.50	155.55	135.33	35.64	142.00	142.00	101.00	-41.00
514600 WORKERS COMPENSATION	4,056.20	4,151.70	3,124.24	2,152.87	4,495.00	4,495.00	4,285.00	-210.00
514800 UNEMPLOYMENT	1,508.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: HOUSEKEEPING	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL HOUSEKEEPING LABOR COSTS	520,853.85	523,874.83	560,481.45	278,306.32	542,207.00	603,995.00	627,162.00	84,955.00
60094425 HOUSEKEEPING OPERATIONS								
520900 CONTRACTED SERVICES	1,074.00	1,024.40	1,112.56	558.43	1,500.00	0.00	1,500.00	0.00
531400 SMALL EQUIPMENT	813.72	0.00	-402.40	-88.08	1,500.00	1,000.00	1,500.00	0.00
532800 TRAINING AND INSERVICE	433.00	0.00	0.00	0.00	500.00	0.00	250.00	-250.00
533200 MILEAGE	199.92	0.00	0.00	0.00	75.00	0.00	0.00	-75.00
534000 OPERATING/MEETING SUPPLIES	46,043.47	45,045.91	50,305.33	22,045.43	55,000.00	47,000.00	48,500.00	-6,500.00
535000 REPAIRS AND MAINTENANCE	2,196.77	2,906.32	1,387.68	2,201.04	2,300.00	2,557.00	2,500.00	200.00
539700 LAUNDRY, LINENS & BEDDING	8,273.19	4,841.19	-11,143.70	2,355.20	6,500.00	6,500.00	6,500.00	0.00
TOTAL HOUSEKEEPING OPERATIONS	59,034.07	53,817.82	41,259.47	27,072.02	67,375.00	57,057.00	60,750.00	-6,625.00
TOTAL DEPARTMENT REVENUE	0.00			0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	579,887.92	577,692.65	601,740.92	305,378.34	609,582.00	661,052.00	687,912.00	78,330.00
ADDITION TO (-)/USE OF FUND BALANCE	579,887.92	577,692.65	601,740.92	305,378.34	609,582.00	661,052.00	687,912.00	
60097 HEALTH CARE NON-OPER REVENUE								
411100 GENERAL PROPERTY TAXES	-1,716,976.00	-1,971,568.00	-1,993,896.00	-1,141,453.50	-2,282,907.00	-2,282,907.00	-2,357,078.00	74,171.00
424150 ITP REIMBURSEMENT	-662,847.50	-693,498.49	-699,954.00	-365,020.84	-730,000.00	-730,000.00	-726,877.00	-3,123.00
481100 INTEREST ON INVESTMENTS	-2,130.76	-2,547.99	-7,552.17	-2,300.02	-4,600.00	-7,000.00	-7,000.00	2,400.00
489011 COUNTY CONTRIB CAPITAL REVENUE	0.00	-262,420.05	0.00	0.00	0.00	0.00	0.00	0.00
489012 PRIVATE CONTRIB CAPITAL REVENUE	0.00	0.00	-50,000.00	0.00	0.00	0.00	0.00	0.00
492100 TRANSFER FROM GENERAL FUND	-1,276,071.00	-1,193,724.00	-1,219,401.00	-603,024.00	-1,206,048.00	-1,169,940.00	-1,617,167.00	411,119.00
TOTAL HEALTH CARE NON-OPER REVENUE	-3,658,025.26	-4,123,758.53	-3,970,803.17	-2,111,798.36	-4,223,555.00	-4,189,847.00	-4,708,122.00	484,567.00
60097425 NON-OPERATING REV/EXP								
562000 INTEREST EXPENSE	-1,603.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00
563000 DEBT ISSUANCE COSTS	29,884.69	0.00	0.00	78,516.11	0.00	78,516.00	0.00	0.00
564000 DEBT PREMIUM AMORTIZATION	-32,114.43	-50,761.08	-50,761.08	-31,360.41	-42,942.00	-60,882.00	-43,406.00	-464.00
TOTAL NON-OPERATING REV/EXP	-3,832.85	-50,761.08	-50,761.08	47,155.70	-42,942.00	17,634.00	-43,406.00	-464.00
60097900 TRANSFERS TO OTHER FUNDS								
591000 TRANSFER TO GENERAL FUND	664,978.26	696,046.48	707,506.17	367,320.86	734,600.00	737,000.00	733,877.00	-723.00
TOTAL TRANSFERS TO OTHER FUNDS	664,978.26	696,046.48	707,506.17	367,320.86	734,600.00	737,000.00	733,877.00	-723.00

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: NON-OPERATING REV/EXP	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL DEPARTMENT REVENUE	-3,658,025.26	-4,123,758.53	-3,970,803.17	-2,111,798.36	-4,223,555.00	-4,189,847.00	-4,708,122.00	484,567.00
TOTAL DEPARTMENT EXPENSE	661,145.41	645,285.40	656,745.09	414,476.56	691,658.00	754,634.00	690,471.00	-1,187.00
ADDITION TO (-)/USE OF FUND BALANCE	-2,996,879.85	-3,478,473.13	-3,314,058.08	-1,697,321.80	-3,531,897.00	-3,435,213.00	-4,017,651.00	
60098420 ADMINISTRATION - LABOR								
511100 SALARIES PERMANENT REGULAR	123,928.01	105,324.60	104,952.54	60,829.80	142,737.00	132,685.00	148,494.00	5,757.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	231.36	0.00	0.00	0.00	0.00	0.00	0.00
511800 SALARIES-NONPRODUCTIVE	23,403.92	17,998.64	16,478.38	4,719.09	0.00	9,438.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,064.24	704.64	788.89	0.00	800.00	800.00	869.00	69.00
514100 FICA & MEDICARE TAX	10,134.00	9,332.04	8,452.61	4,715.46	10,981.00	10,981.00	11,426.00	445.00
514200 RETIREMENT-COUNTY SHARE	9,922.15	7,442.87	15,338.55	4,457.38	9,761.00	9,761.00	10,007.00	246.00
514400 HEALTH INSURANCE COUNTY SHARE	19,751.03	17,755.32	15,892.44	10,428.78	20,858.00	20,858.00	23,986.00	3,128.00
514500 LIFE INSURANCE COUNTY SHARE	36.64	42.02	45.49	24.51	57.00	57.00	62.00	5.00
514600 WORKERS COMPENSATION	1,121.86	1,059.10	639.38	547.70	1,196.00	1,196.00	1,141.00	-55.00
TOTAL ADMINISTRATION - LABOR	189,361.85	159,890.59	162,588.28	85,722.72	186,390.00	185,776.00	195,985.00	9,595.00
60098425 ADMINISTRATION-OPERATIONS								
524000 MISCELLANEOUS EXPENSES	3,192.34	1,728.19	1,550.85	725.00	5,000.00	2,500.00	5,000.00	0.00
532200 SUBSCRIPTIONS	0.00	0.00	151.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	1,318.43	5,008.70	2,000.00	937.00	5,000.00	3,500.00	5,000.00	0.00
533200 MILEAGE	1,501.36	2,119.26	1,630.37	204.58	2,000.00	2,000.00	2,000.00	0.00
TOTAL ADMINISTRATION-OPERATIONS	6,012.13	8,856.15	5,332.22	1,866.58	12,000.00	8,000.00	12,000.00	0.00
60098427 HCC BUILDING PROJECT								
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	0.00	61.00	0.00	184.00	123.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	1.00	0.00	0.00	-1.00
515800 PER DIEM COMMITTEE	0.00	0.00	0.00	0.00	800.00	800.00	2,400.00	1,600.00
TOTAL HCC BUILDING PROJECT	0.00	0.00	0.00	0.00	862.00	800.00	2,584.00	1,722.00
60098428 ASSISTED LIVING								
520900 CONTRACTED SERVICES	0.00	8,037.68	0.00	0.00	0.00	0.00	0.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	485,000.00	485,000.00
TOTAL ASSISTED LIVING	0.00	8,037.68	0.00	0.00	0.00	0.00	485,000.00	485,000.00
TOTAL DEPARTMENT REVENUE								
TOTAL DEPARTMENT EXPENSE	195,373.98	176,784.42	167,920.50	87,589.30	199,252.00	194,576.00	695,569.00	496,317.00
ADDITION TO (-)/USE OF FUND BALANCE	195,373.98	176,784.42	167,920.50	87,589.30	199,252.00	194,576.00	695,569.00	

Fund: HEALTH CARE CENTER	2014	2015	2016	2017	2017	2017		Dollar
Department: HEALTH CARE CENTER CLERICAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL FUND REVENUE	-9,683,053.19	-10,906,574.18	-10,768,949.17	-1,998,339.63	-11,943,150.00	-10,295,067.00	-12,615,458.00	672,308.00
TOTAL FUND EXPENSE	10,040,471.08	10,413,520.19	10,695,927.66	1,905,835.54	11,943,150.00	10,259,284.00	12,615,458.00	672,308.00
ADDITION TO (-)/USE OF FUND BALANCE	357,417.89	-493,053.99	-73,021.51	-92,504.09	0.00	-35,783.00	0.00	

Human Services

Department Vision - Where the department would ideally like to be

With the assistance of our community partners, a coordinated network of trauma informed, comprehensive human services will be available as needed, and easily accessed by county residents.

Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Department of Human Services is dedicated to providing high quality, caring, effective and efficient services for all county residents according to need and eligibility. Priorities include: treating everyone with dignity and respect, enhancing self reliance, protecting the vulnerable, and promoting healthy families, relationships and lifestyles.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Encourage economic development
Development of cultural, social, and community values
Stewardship of natural resources

Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)
Placemaking to support economic development
Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)
Partnerships with outside agencies (drugs, interoperability)
Public & employee safety in County facilities (Building security)
Creating and maintaining a sustainable livable community (environmental stewardship, good wages)
Declining/unpredictable financial support (highways, medicaid, other)
Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Successful Income Maintenance Consortium Operation	Meets all performance standards as defined by the consortium	Performance standards are met	12/31/2018
Prudent fiscal management	Fiscal performance equal or less than budget.	Finish 2018 within budgeted tax levy through Manager's monthly monitoring of revenues and expenditures	12/31/2018
Maximize revenues	Increase in CCS and Crisis revenues by 105	Increase Crisis and Comprehensive Community Services revenues by 10 over 2018	12/31/2018
Manage Alternate Care placements	Alternative Care placement expenses will stay within budget	Stay within budget through careful coordinated review of all proposed placements	12/31/2018
Continued development of the electronic record	Maintain and enhance electronic record	Maintain Electronic Records implementation schedule	12/31/2018
Continued evaluation of departmental management structure	Incorporate lead workers as needed	Increase supervision options within the management group	12/31/2018
Increase Program Integration	Staff assigned to cases in CCS and CSP conduct monthly supervision sessions.	Strengthen operations of adult Comprehensive Community Services and Community Support Programs to increase efficacy and efficiency	12/31/2018

Human Services

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
MENTAL HEALTH AND RECOVERY SERVICES (MHR)	Provides mental health and substance abuse counseling.	51	User Fees/Other Revenues	\$450,599	9.50	75% of individuals who present with an urgent substance use concern will be offered a screening appointment within one week of contact
			Grants	\$1,152,735		100% of new consumers will be offered an intake appointment within three weeks of the date their triage episode is closed.
			TOTAL REVENUES	\$1,603,335		80% of children referred for services will be screened for trauma and referred for a trauma appropriate assessment.
			Wages & Benefits	\$811,865		90% of consumers will have an individualized, person-centered recovery plan.
			Operating Expenses	\$2,053,398		100% of individuals on a mental health settlement agreement will have at least one follow-up contact by the chapter 51 coordinator (or designee) during the period of agreement.
			TOTAL EXPENSES	\$2,865,263		Increase service provision to consumers with co-occurring substance use and mental health disorders by 25%.
			COUNTY LEVY	\$1,261,929		100% of Service Facilitators serving consumers with substance use or co-occurring disorders will have training specific to substance use.
CRISIS	Provides emergency services to mental health and AODA area	51	User Fees/Other Revenues	\$187,030	2.57	90% follow-up crisis outreach to consumers within 48 hours.
			Grants	\$6,336		
			TOTAL REVENUES	\$193,366		
			Wages & Benefits	\$224,597		
			Operating Expenses	\$260,086		
			TOTAL EXPENSES	\$484,683		
COUNTY LEVY	\$291,316					
COMPREHENSIVE COMMUNITY SERVICES (CCS)	Recovery based community, mental health and substance abuse services		User Fees/Other Revenues	\$4,181,643	8.42	Expand Integrated Service Programs.
			Grants	\$0		100% of youth consumer requests for integrated services will be through one coordinated point of access
			TOTAL REVENUES	\$4,181,643		100% of individuals requesting services will be assessed and offered services based on needs and preferences rather than program definition.
			Wages & Benefits	\$744,834		100% of CCS consumers with substance use diagnoses will be assessed with standardized SU assessment/level of care placement tool.
			Operating Expenses	\$4,039,325		
			TOTAL EXPENSES	\$4,784,158		
			COUNTY LEVY	\$602,516		

Human Services

ECONOMIC SUPPORT	Facilitates access to Medical Assistance, Food Stamps, Child Day Care and energy assistance for those who are eligible for these programs.	46/49	User Fees/Other Revenues	\$9,379	17.39	95% of Income Maintenance applications are processed timely.
			Grants	\$1,332,246		
			TOTAL REVENUES	\$1,341,624		
			Wages & Benefits	\$1,161,356		
			Operating Expenses	\$369,207		
			TOTAL EXPENSES	\$1,530,564		
COUNTY LEVY	\$188,939					
BIRTH-TO-3 (B-3)	Therapy services for developmentally delayed children aged birth to three	46/51	User Fees/Other Revenues	\$132,127	4.21	75% of all B-3 children will be screened for social/emotional development utilizing a social/emotional development screening tool.
			Grants	\$191,107		
			TOTAL REVENUES	\$323,234		
			Wages & Benefits	\$358,061		
			Operating Expenses	\$399,719		
			TOTAL EXPENSES	\$757,780		
COUNTY LEVY	\$434,546					
CHILDREN LONG TERM SUPPORT (CLTS)	Provides care management and support services for disabled children and their families.	46/51	User Fees/Other Revenues	\$16,561	4.11	100% of all CLTS children will have no more than one crisis stay in residential or hospital care.
			Grants	\$296,020		
			TOTAL REVENUES	\$312,580		
			Wages & Benefits	\$339,113		
			Operating Expenses	\$85,180		
			TOTAL EXPENSES	\$424,293		
COUNTY LEVY	\$111,713					
COMMUNITY SUPPORT PROGRAM (CSP)	Community based services for individuals with severe to persistent mental illness	51	User Fees/Other Revenues	\$749,933	23.13	70% of consumers will remain stable with their weight or have lost weight compared to their baseline weight taken in the beginning of the year.
			Grants	\$602,137		
			TOTAL REVENUES	\$1,352,070		
			Wages & Benefits	\$1,893,484		
			Operating Expenses	\$801,402		
			TOTAL EXPENSES	\$2,694,886		
COUNTY LEVY	\$1,342,816					

Human Services

ADULT PROTECTIVE SERVICES	Provides adult protective services and care management and support services for vulnerable adults.	51/55	User Fees/Other Revenues	\$69,587	5.11	
			Grants	\$198,935		
			TOTAL REVENUES	\$268,522		
			Wages & Benefits	\$437,571		
			Operating Expenses	\$340,112		
			TOTAL EXPENSES	\$777,683		
COUNTY LEVY	\$509,161					
CHILD PROTECTIVE SERVICES (CPS)	Responsible for investigating alleged cases of child abuse and neglect, and when necessary placing youth in alternate care to provide them safety.	48/938	User Fees/Other Revenues	\$70,392	20.86	80% of initial assessments will be on time as defined by State benchmarks. 80% of children in alternate care placements are reunified within 12 months.
			Grants	\$950,495		
			TOTAL REVENUES	\$1,020,888		
			Wages & Benefits	\$1,718,611		
			Operating Expenses	\$1,358,538		
			TOTAL EXPENSES	\$3,077,150		
COUNTY LEVY	\$2,056,262					
JUVENILE JUSTICE	Assesses the circumstances of alleged juvenile offenders and makes recommendations to the juvenile court as to the most appropriate disposition.	938	User Fees/Other Revenues	\$2,950	8.99	70% of Juvenile Justice Unit's assessments will be conducted using an evidenced based tool. SCAN social worker will reduce the amount of time physically spent at SCAN by 50%.
			Grants	\$838,437		
			TOTAL REVENUES	\$841,387		
			Wages & Benefits	\$738,012		
			Operating Expenses	\$907,196		
			TOTAL EXPENSES	\$1,645,208		
COUNTY LEVY	\$803,821					
FAMILY CARE	Provides care management to frail elderly, developmentally disabled and physically disabled adults under contract with the Long Term Care District Care Management Organization		User Fees/Other Revenues	\$1,253	-	
			Grants	\$0		
			TOTAL REVENUES	\$1,253		
			Wages & Benefits	\$653		
			Operating Expenses	\$511,449		
			TOTAL EXPENSES	\$512,102		
COUNTY LEVY	\$510,849					
Totals			TOTAL REVENUES	\$11,439,901	104.29	
			TOTAL EXPENSES	\$19,553,770		
			COUNTY LEVY	\$8,113,869		

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
Outpatient Clients Served	1594	1625	1625
Youth Services Clients Served	148	155	155
CPS, Kinship, Resource, CSSW, FCF, Investigation Clients Served	748	755	755
Long Term Support Clients Served	376	385	385
Developmentally Disabled & Birth-to-three Clients Served	329	340	340
Community Support Clients Served	164	170	170
Average Economic Support Caseload	6563	6570	6570

Human Services

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
70% of consumers will remain stable with their weight or have lost weight compared to their baseline weight taken in the beginning of the year.	This will be accomplished by CSP staff encouraging healthy eating and exercising. Stable means a weight difference of 0-4 pounds.	Not measured	Not measured	70%
95% of Income Maintenance applications are processed timely.	Timely Processing.	98.87%	98.95%	98%
80% of children in alternate care placements are reunified within 12 months	Reunified families decrease later in life problems.	40%		
80% of initial assessments will be on time as defined by State benchmarks.	Increase in child safety.	60%	80%	80%
Juvenile Justice Unit Restorative Justice Program begins to track initial participant numbers in 2016.	Increase in personal accountability and community enhancement.		On hold	On hold
70% of Juvenile Justice Unit's Assessments will be conducted using an Evidenced Based Tool.	Increase match to more credible outcome based models.	Continuing	Continuing	70%
SCAN social worker will reduce the amount of time physically spent at SCAN by 50%.	Juvenile Justice worker will be able to take on additional cases.			Reduce time at SCAN by 50%
80% of potential mental health hospitalizations are diverted to alternative settings	Increase in safe settings that are cost efficient/least restrictive.	79%	79%	80%
75% of all B-3 children will be screened for social/emotional development utilizing a social/emotional development screening tool.	Help in identifying social/emotional development.	Not measured	Not measured	75%
100% of all CLTS children will have no more than one crisis stay in residential or hospital care.	Increase in community based care that is stable.	not met - 2 children	100%	100%
90% follow-up crisis outreach to consumers within 48 hours.	Decrease risk of continued crisis.	86%	86%	90%
75% of individuals who present with an urgent substance use concern will be offered a screening appointment within one week of contact	Individuals needs will be addressed quicker getting needed services to the individual.	Not measured	Not measured	75%
100% of new consumers will be offered an intake appointment within three weeks of the date their triage episode is closed.	Individuals needs will be addressed quicker getting needed services to the individual.	Not measured	Not measured	100%
A packet of screening tools will be developed and 80% of consumers will be administered at least one screening tool at intake.	Identify consumers needs.	Not measured	Not measured	80%
80% of children referred for services will be screened for trauma and referred for a trauma appropriate assessment.	Identify consumers needs to assist with treatment.	Not measured	Not measured	80%
90% of consumers will have an individualized, person-centered recovery plan.	Aid in consumers recovery.	Not measured	Not measured	90%
100% of individuals on a mental health settlement agreement will have at least one follow-up contact by the chapter 51 coordinator (or designee) during the period of agreement.		Not measured	Not measured	100%
Expand Integrated Service Programs	Increase caseload of integrated services by 20% all programs		20%	20%
100% of youth consumer requests for integrated services will be through one coordinated point of access	Eliminates confusion for the consumer.	Not measured	Not measured	100%
100% of individuals requesting services will be assessed and offered services based on needs and preferences rather than program definition.	Assist in consumers recovery.	Not measured	Not measured	100%
Increase service provision to consumers with co-occurring substance use and mental health disorders by 25%.	Assist in consumers recovery.	Not measured	Not measured	25%
100% of Service Facilitators serving consumers with substance use or co-occurring disorders will have training specific to substance use.	Increase in staff knowledge in substance use disorders.	Not measured	Not measured	100%
100% of CCS consumers with substance use diagnoses will be assessed with standardized SU assessment/level of care placement tool.	Identify substance use service needs.	Not measured	Not measured	100%

SAUK COUNTY DEPARTMENT OF HUMAN SERVICES

BUDGET NARRATIVE

2018

The Sauk County Department of Human Services' 2018 budget request takes into account both the current fiscal climate and the services needed for consumers in Sauk County. Due to the continued diligent efforts of Department staff and partner agencies to control costs, we are able to make an initial levy increase request of \$582,335 representing a 7.7% increase from 2017's request. This amount includes the outside agency requests.

2018 budget highlights include:

Salary and Fringe Benefits: There is a 1% increase in salary due to the projected increase approved by the County Board and a projected 15% increase in health insurance. We are also requesting through the budget process three new positions, filling the Mental Health Recovery Services Manager position (currently vacant) and creating/reclassing several internal positions. The projected increase in salary and benefits over 2017 budgeted amounts is \$734,545 (\$319,893 is estimated to be the salary and health insurance increase).

Alternate Care: We continue to experience a shift from foster care to more intensive levels of care, particularly residential treatment facilities and several corrections placements. In addition, Treatment Foster Care placements have been on the rise in 2017. This is due to increasingly difficult to manage children and adolescents presenting safety issues in the community. We have experienced a decrease in alternate care costs of \$384,498 (from 2012 to 2013) and \$335,324 (from 2013 to 2014) but an increase in costs of \$130,461 (from 2014 to 2015) and an increase in costs in 2016 of \$417,427. Estimated year end for 2017 is looking to decrease \$119,899 over 2016 year end. We are going to budget \$1,374,731 for 2018 in this area because we are aware of a number of continuing Corrections placements yet continue to project a modest increase in CCS revenues which may help decrease some alternative care placements.

Child Protective Services: Increased efficiencies and adding more line service to include more case aides for families and children. Although there are increased demands in investigations, bringing a formerly contracted position into the Department in 2018 for prevention child welfare cases, will allow this position to also be utilized for investigations during high demand times. There is an increase of \$21,488 (new position less eliminated contract position) but this flexibility will prevent having to hire another initial investigation position.

Institutions: Beginning in 2004, costs for placements in state institutions increased dramatically from \$319,078 to over \$1 million in 2013. We increased our 2016 budget by \$100,000 due to decreasing third party refunds over the last several years. In the 2017 budget we budgeted \$859,381 and projections for 2017 year end are \$801,381. In 2018, we have budgeted \$859,381.

Criminal Justice Coordinating Council: The Department continues to support the Drug Court efforts with staff participation in the Drug Court and planning efforts. In addition, several participants utilize the Housing First funds as an option of last resort as needed.

Homelessness: It was decided to invest \$77,714 in 2015 for homelessness programs provided by CWCAC (Central Wisconsin Community Action Council). This would support approximately 12 families in Rapid Rehousing and 3 in Transitional Housing. Estimates of utilization of these funds appear to be projected as \$63,500 for year-end 2017 and therefore the same amount will be budgeted for 2018.

Sources of Increased Revenue: Children's Waiver, Comprehensive Community Services and Crisis Program certification continue to be sources of increased revenue and we are working diligently to maximize them. These revenues have allowed us to greatly expand our ability to respond locally to challenging children and families and have greatly reduced a waiting list in the case of the Children's Waiver program. The State has suggested that in their biennial budget there will be a State directed and funded effort to eliminate wait lists statewide. Details from the State will be forthcoming.

Outside Organization Request: There are four requests this year; the allocations to Hope House, Central Wisconsin Community Action Coalition, Baraboo Boys and Girls Club and the Baraboo Warming shelter are itemized separately at the end of the budget summary.

Summary: The Human Services budget for 2018 looks to be challenging. With a significant increase in health insurance for employees, and increases in alternative care placements, this year presents a fiscal reality of increased risk. We are fortunate to be positioned to continue to develop savings through investment in our community-based services such as CCS, which helps reduce costly placements. In addition, areas in the Department have continued to find efficiencies, especially in the Business/Support services area, that allow for more resources for direct services. Staff remain dedicated to high quality services while keeping children and families together in the community. This has however been more difficult with an increase in high-risk child cases and the need for corrections placements. The increased amount of resources dedicated to children's mental health, placements in foster care because of Opiate addiction cases and children with increased behavioral risks continue to be a challenge. Our 2018 budget request takes into account the overall fiscal climate, while considering risk management in these volatile line areas.

**SAUK COUNTY DEPARTMENT OF HUMAN SERVICES
2018 BUDGET
LEVY REQUEST SUMMARY**

2017 ACTUAL BUDGETED LEVY REQUEST **\$7,531,534**
 (Outside agency request amount included in 2017 budgeted levy) **(\$32,500)**

SALARY & BENEFIT CHANGES

2017 Budgeted Salary & Benefits	\$7,693,612	
2018 Budgeted Salary & Benefits	\$8,428,157	
Levy Increase/(Decrease) Request		\$734,545

PROGRAM EFFECTS ON LEVY REQUEST

Revenues:

Income Maintenance	(\$243,000)	
Youth Aids - Community	\$255,024	
Medicaid (not including CCS)	(\$49,040)	
Medicaid - Comprehensive Community Services	(\$1,852,500)	
Client Liability	(\$12,500)	
Residential Fees	(\$25,000)	
	(\$1,890,000)	

Expenses:

Psychiatrists	\$132,000	
Psychologist	(\$110,000)	
Certified Counselor	(\$25,000)	
MIS Chargeback	\$34,489	
Purchased Case Management (Prevention)	(\$66,021)	
Comprehensive Community Services	\$1,670,000	
Adult Family Home	(\$23,770)	
CBRF	\$139,664	
Foster Home (Regular and Treatment)	\$78,359	
Residential Care Apartment - Base	\$40,384	
Counseling and Therapeutic - Birth to three	\$50,000	
Crisis Intervention	\$53,900	
Alternate Needs School (SCAN)	(\$12,891)	
Integrated Services	(\$38,000)	
Child Caring Institutions	(\$80,000)	
Inpatient	(\$45,000)	
DD Center Nursing Home	(\$40,350)	
Miscellaneous	(\$44,974)	
	\$1,712,790	

LEVY REQUEST FOR 2018	\$524,835	\$8,056,369	7.0%
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OUTSIDE AGENCY REQUESTS

Hope House	\$25,000	
Central Wisconsin Community Action	\$7,500	
Boys and Girls Club	\$20,000	
HTCM Warming Shelter	\$5,000	
	\$57,500	

ADDITIONAL 2018 LEVY REQUEST **\$57,500**

TOTAL LEVY REQUEST FOR 2018	\$582,335	\$8,113,869	7.7%
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	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
HUMAN SERVICES											
<u>Revenues</u>											
Tax Levy	7,621,748	7,601,198	7,601,198	7,531,534	7,531,534	8,113,869	582,335	7.73%	None	0	0
Grants & Aids	7,699,994	8,804,344	10,723,541	10,819,956	9,304,706	10,974,719	1,670,013	17.95%			
Fees, Fines & Forfeitures	72,511	67,108	59,439	69,000	68,000	69,000	1,000	1.47%	2018 Total	0	0
User Fees	382,422	327,872	340,725	351,564	357,370	375,082	17,712	4.96%			
Donations	5,557	17,471	18,049	14,819	14,000	14,000	0	0.00%	2019	20,000	20,000
Interest	6,505	7,974	21,400	7,000	7,000	7,000	0	0.00%	2020	0	0
Miscellaneous	976	8,278	4,479	100	100	100	0	0.00%	2021	20,000	20,000
Use of Fund Balance	722,575	488,154	764,752	0	218,623	0	(218,623)	-100.00%	2022	0	0
Total Revenues	16,512,288	17,322,397	19,533,583	18,793,973	17,501,333	19,553,770	2,052,437	11.73%			
<u>Expenses</u>											
Labor	4,788,908	5,238,760	5,389,831	5,492,846	5,635,143	6,070,302	435,159	7.72%			
Labor Benefits	1,899,004	1,881,713	1,907,160	1,986,218	2,058,471	2,357,854	299,383	14.54%			
Supplies & Services	7,278,290	8,297,834	10,818,231	10,648,489	9,800,719	11,118,614	1,317,895	13.45%			
Capital Outlay	330	17,169	0	0	0	0	0	0.00%			
Transfer to General Fund	2,545,756	1,886,921	1,418,361	306,701	7,000	7,000	0	0.00%			
Addition to Fund Balance	0	0	0	359,719	0	0	0	0.00%			
Total Expenses	16,512,288	17,322,397	19,533,583	18,793,973	17,501,333	19,553,770	2,052,437	11.73%			
Beginning of Year Fund Balance	4,236,269	3,513,694	3,025,540	2,260,788		2,620,507					
End of Year Fund Balance	3,513,694	3,025,540	2,260,788	2,620,507		2,620,507					
Includes Budgeted Outside Agency Requests:											
Hope House \$25,000											
Central Wisconsin Community Action \$7,500											
Boys & Girls Clubs \$20,000											
Hope Through Christ Ministries Warming Shelter / Transitional \$5,000											

Changes and Highlights to the Department's Budget:

Continued growth of the Comprehensive Community Services (CCS) program specifically in the adult CCS program.
 Increase in Child Protective Services (CPS) substance abuse cases.
 Children's Mental Health/Behavioral concerns resulting in high cost placements.
 Shift in management structure that assists managers/supervisors with addition of lead workers.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			CCS	Juvenile Corrections	Management Structure	
Tax Levy	7,531,534	418,347	(172,500)	272,736	63,752	8,113,869
Use of Fund Balance or Carryforward Funds	0	0	0			0
All Other Revenues	9,751,176	(163,775)	1,852,500			11,439,901
Total Funding	17,282,710	254,572	1,680,000	272,736	63,752	19,553,770
Labor Costs	7,693,612	670,793			63,752	8,428,157
Supplies & Services	9,589,098	(416,221)	1,680,000	272,736		11,125,613
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	17,282,710	254,572	1,680,000	272,736	63,752	19,553,770

Issues on the Horizon for the Department:

Potential changes to Medicaid funding.
 Shortage of Psychiatrists.
 Increase in aging population.
 3rd year of MAT Grant will end 7/31/18 and MAT grant clients will need to be transitioned over to continued services.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: HUMAN SERVICES

Program # --> Short Program Name -->	1 MHR	2 CRISIS	3 CCS	4 ES	5 B-3	6 CLTS	7 CSP	8 APS	9 CPS	10 JJ	11 FAM CARE	Dept Total \$
Is the Program Mandated?	YES	YES	NO	YES	YES	YES	YES	YES	YES	YES	NO	
Statutory Reference	51	51		46/49	DHS 90	46/49	51	51/55	48 & 938	938		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)												\$0
2. Grants (List)												\$0
Department of Health Services	646,444	6,336		16,500	191,107	296,020	584,596	177,167	406,174			\$2,324,344
Department of Children & Families				81,423					544,321	295,023		\$920,767
Income Maintenance				916,000								\$916,000
Child Care				104,040								\$104,040
Department of Corrections - Youth Aids										500,254		\$500,254
Elder Abuse Grant								21,768				\$21,768
Community Intervention										43,160		\$43,160
Dept of Admin - Low Income Housing Energy Assistance Program (LIHEAP)				214,283								\$214,283
Mental Health Block Grant							17,541					\$17,541
Alcohol & Other Drug Abuse (AODA) Block Grant	82,089											\$82,089
Coordinated Service Team	60,000											\$60,000
Medically Assisted Treatment	364,202											\$364,202
3. Use of Carryfwd / Fund Balance												\$0
4. Other Revenues	450,599	187,030	4,181,643	9,379	132,127	16,561	749,933	69,587	70,392	2,950	1,253	\$5,871,453
5. TOTAL REVENUES	1,603,335	193,366	4,181,643	1,341,624	323,234	312,580	1,352,070	268,522	1,020,888	841,387	1,253	\$11,439,901

EXPENSES

6. Wages, Salaries, Benefits	811,865	224,597	744,834	1,161,356	358,061	339,113	1,893,484	437,571	1,718,611	738,012	653	\$8,428,157
7. Contracted Labor	291,200		156,800				90,000		97,000			\$635,000
8. Other Expenses	708,817	197,086	3,882,525	287,784	399,719	43,129	235,254	125,494	306,538	252,625	600	\$6,439,572
Shelter										25,000		\$25,000
Alternate Care (Foster Care, Group Home, CCI, Kinship)				81,423			42,051		955,000			\$1,078,474
Juvenile Corrections										376,680		\$376,680
Integrated Services (FPI, FCF)	65,000									240,000		\$305,000
Institutions	756,381						73,000	30,000				\$859,381
DD Center/Nursing Home								64,650				\$64,650
Adult Family Home	20,000						96,000	11,500				\$127,500
CBRF's	197,000	63,000					226,764	106,750				\$593,514
Residential Care Apartment							80,384	1,718				\$82,102
Inpatient	15,000											\$15,000
Community Monitoring												\$0
SCAN										12,891		\$12,891
Family Care Contribution											510,849	\$510,849
9. TOTAL EXPENSES	2,865,263	484,683	4,784,158	1,530,564	757,780	424,293	2,694,886	777,683	3,077,150	1,645,208	512,102	\$19,553,770

COUNTY LEVY/COUNTY COST

10. Line 9 minus line 5	1,261,928	291,317	602,515	188,940	434,546	111,713	1,342,816	509,161	2,056,262	803,821	510,849	\$8,113,869
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Fund: HUMAN SERVICES		2014	2015	2016	2017	2017	2017	Dollar	
Department: HUMAN SERVICES		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2018	Change
21051 HUMAN SERVICES REVENUE									
411100	GENERAL PROPERTY TAXES	-7,621,748.00	-7,601,198.00	-7,601,198.00	-3,765,767.02	-7,531,534.00	-7,531,534.00	-8,113,869.00	582,335.00
424500	MEDICARE	-46,150.11	-45,315.54	-45,451.82	-14,581.49	-45,000.00	-45,238.00	-45,000.00	0.00
424510	MEDICAL ASSISTANCE / MEDICAID	-2,638,591.76	-3,686,806.26	-4,423,649.19	-916,794.19	-3,436,096.00	-4,889,481.00	-5,348,189.00	1,912,093.00
424592	DEPT HEALTH & FAMILY SERVICES	-3,685,697.24	-3,536,200.04	-4,059,764.19	-1,114,503.17	-4,293,696.00	-4,076,542.00	-3,774,025.00	-519,671.00
424593	INCOME MAINTENANCE	-747,736.57	-769,077.40	-837,220.60	-314,336.48	-788,040.00	-1,026,540.00	-1,026,540.00	238,500.00
424597	OTHER CONTRACTS	-700,225.15	-630,118.00	-721,806.81	-249,925.85	-741,874.00	-782,155.00	-780,965.00	39,091.00
441400	DRIVER IMPROVEMENT SURCHARGE	-72,511.07	-67,107.65	-59,439.31	-35,434.30	-68,000.00	-69,000.00	-69,000.00	1,000.00
455660	CLIENT LIABILITY COLLECTED	-163,045.51	-137,129.18	-166,760.00	-71,804.81	-129,000.00	-166,879.00	-165,000.00	36,000.00
465103	CLIENT SHARE ROOM & BOARD	-143.68	-6,789.01	-4,917.54	-4,906.63	-8,070.00	-6,662.00	-6,682.00	-1,388.00
465170	ALTERNATE CARE COLLECTIONS	-34,072.51	-57,135.51	-68,237.94	-38,015.03	-60,000.00	-70,000.00	-58,000.00	-2,000.00
473601	MEDICAL RECORDS FEES	-3,208.24	-3,352.65	-2,424.00	-1,618.17	-3,000.00	-3,000.00	-3,000.00	0.00
481100	INTEREST ON INVESTMENTS	-6,504.92	-7,973.54	-21,400.18	-3,500.02	-7,000.00	-7,000.00	-7,000.00	0.00
484120	ADDL REVS FROM STATE PRIOR YR	118,406.99	-136,826.93	-635,648.92	-344,794.23	0.00	0.00	0.00	0.00
484160	MISCELLANEOUS REVENUES	-975.60	-5,665.40	-4,478.67	-75.90	-100.00	-100.00	-100.00	0.00
484161	DAY CARE CERTIFICATION FEE	-300.00	-375.00	-225.00	0.00	-300.00	-300.00	-300.00	0.00
484162	CRIMINAL BACKGROUND CHECK FEE	-760.00	-1,120.00	-984.00	-210.00	-1,000.00	-1,000.00	-1,000.00	0.00
485080	DONATIONS	-5,556.97	-17,471.08	-18,049.19	-5,260.70	-14,000.00	-14,819.00	-14,000.00	0.00
486300	INSURANCE RECOVERIES	0.00	-2,612.26	0.00	0.00	0.00	0.00	0.00	0.00
487100	THIRD PARTY COLLECTIONS	-180,891.57	-121,970.18	-97,176.45	-67,141.76	-156,000.00	-103,723.00	-141,100.00	-14,900.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-218,623.00	0.00	0.00	-218,623.00
TOTAL HUMAN SERVICES REVENUE		-15,789,711.91	-16,834,243.63	-18,768,831.81	-6,948,669.75	-17,501,333.00	-18,793,973.00	-19,553,770.00	2,052,437.00
21051110 HS ADMINISTRATION									
511100	SALARIES PERMANENT REGULAR	289,421.23	291,482.34	247,435.73	117,554.31	240,967.00	240,967.00	250,298.00	9,331.00
511900	LONGEVITY-FULL TIME	1,517.00	1,207.00	977.00	0.00	977.00	957.00	1,017.00	40.00
514100	FICA & MEDICARE TAX	22,392.19	22,720.76	19,250.70	9,069.42	18,509.00	18,507.00	19,822.00	1,313.00
514200	RETIREMENT-COUNTY SHARE	20,345.99	18,310.09	14,510.75	7,993.68	16,452.00	16,451.00	16,838.00	386.00
514400	HEALTH INSURANCE COUNTY SHARE	24,027.44	19,902.67	18,102.73	12,166.91	20,858.00	20,858.00	23,986.00	3,128.00
514500	LIFE INSURANCE COUNTY SHARE	137.52	105.72	130.62	89.64	177.00	185.00	185.00	8.00
514600	WORKERS COMPENSATION	2,139.01	2,179.56	1,609.21	1,047.81	2,153.00	2,153.00	2,144.00	-9.00
515800	PER DIEM COMMITTEE	6,900.00	7,850.00	7,350.00	3,500.00	7,800.00	7,800.00	7,800.00	0.00
520100	CONSULTANT AND CONTRACTUAL	0.00	3,753.70	4,860.49	500.00	2,500.00	2,500.00	2,500.00	0.00
522500	TELEPHONE & DAIN LINE	980.88	1,651.00	982.34	446.40	1,400.00	900.00	900.00	-500.00
532800	TRAINING AND INSERVICE	1,925.00	1,773.00	1,833.00	738.00	2,000.00	2,000.00	2,000.00	0.00
533200	MILEAGE	7,659.11	6,638.73	5,570.12	2,145.20	6,900.00	3,500.00	6,900.00	0.00
533500	MEALS AND LODGING	1,235.30	2,465.32	3,959.93	1,479.38	2,560.00	1,820.00	4,120.00	1,560.00
535200	VEHICLE MAINTENANCE AND REPAIR	9,302.70	9,577.73	7,423.48	3,777.73	9,500.00	9,100.00	9,500.00	0.00
538130	HOUSING ASSISTANCE	0.00	0.00	96,119.76	8,962.01	97,714.00	60,000.00	97,714.00	0.00
538480	PROGRAM ADMINISTRATION	27,161.00	10,160.00	38,093.00	9,645.43	42,500.00	37,500.00	67,500.00	25,000.00

Fund: HUMAN SERVICES	2014	2015	2016	2017	2017	2017		Dollar
Department: HUMAN SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
21051110 HS ADMINISTRATION								
538510 TERMINATIONS OF PARENTAL RIGHT	101,883.10	103,868.26	106,565.36	47,368.05	99,706.00	95,000.00	97,000.00	-2,706.00
538520 CRIMINAL BACKGROUND CHECKS	1,167.00	1,300.00	1,221.00	630.00	1,200.00	1,200.00	1,200.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	2,464.27	2,049.54	1,503.18	0.00	2,500.00	2,000.00	2,000.00	-500.00
551600 INSURANCE-MONIES & SECURITIES	14.52	14.40	0.00	0.00	15.00	0.00	15.00	0.00
551900 INSURANCE-GENERAL LIABILITY	47,466.00	35,511.00	35,711.00	0.00	40,000.00	36,000.00	36,000.00	-4,000.00
552100 OFFICIALS BONDS	0.00	70.11	70.11	70.11	0.00	70.00	70.00	70.00
552200 EMPLOYEE BONDS	110.11	0.00	40.00	40.00	150.00	80.00	100.00	-50.00
552400 INSURANCE-VOLUNTEERS	125.00	125.00	160.00	62.75	125.00	160.00	160.00	35.00
559400 INDIRECT COSTS	43,090.00	22,818.00	38,656.80	26,334.52	52,669.00	52,669.00	33,078.00	-19,591.00
TOTAL HS ADMINISTRATION	611,464.37	565,533.93	652,136.31	253,621.35	669,332.00	612,377.00	682,847.00	13,515.00
21051430 HS SUPPORT UNIT								
511100 SALARIES PERMANENT REGULAR	444,852.12	471,012.73	0.00	0.00	0.00	0.00	0.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	7,070.54	2,324.96	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	4,296.00	4,515.99	0.00	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	146.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	0.00	58.08	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	32,692.32	34,172.06	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	31,914.03	32,461.35	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	177,107.39	177,296.31	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	198.50	229.36	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	410.01	380.28	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	17,612.62	15,516.34	0.00	0.00	0.00	0.00	0.00	0.00
524000 MISCELLANEOUS EXPENSES	34.30	127.04	0.00	0.00	0.00	0.00	0.00	0.00
524800 MAINTENANCE AGREEMENT	15,623.80	5,961.22	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	26,020.16	24,276.12	0.00	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	11,550.72	10,702.34	0.00	0.00	0.00	0.00	0.00	0.00
532200 SUBSCRIPTIONS	279.20	327.60	0.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	300.00	2,700.00	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	906.81	1,683.44	0.00	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	0.00	29.45	0.00	0.00	0.00	0.00	0.00	0.00
581900 CAPITAL OUTLAY	329.95	17,169.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HS SUPPORT UNIT	771,344.98	800,943.67	0.00	0.00	0.00	0.00	0.00	0.00
21051431 HS FISCAL/DATA								
511100 SALARIES PERMANENT REGULAR	333,834.25	372,327.01	711,530.30	364,185.85	751,192.00	737,362.00	787,180.00	35,988.00
511200 SALARIES-PERMANENT-OVERTIME	3,120.01	6,169.83	232.38	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,916.00	3,056.00	5,572.83	0.00	6,225.00	5,423.00	5,685.00	-540.00

Fund: HUMAN SERVICES	2014	2015	2016	2017	2017	2017		Dollar
Department: HUMAN SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
21051431 HS FISCAL/DATA								
512100 WAGES-PART TIME	32,372.43	34,906.06	121.52	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	26,769.85	29,984.42	51,499.50	26,158.08	57,942.00	55,409.00	60,654.00	2,712.00
514200 RETIREMENT-COUNTY SHARE	26,031.39	28,292.13	47,167.19	24,654.94	51,504.00	49,252.00	53,122.00	1,618.00
514400 HEALTH INSURANCE COUNTY SHARE	135,593.84	125,864.84	236,645.36	136,908.67	242,950.00	228,685.00	279,392.00	36,442.00
514500 LIFE INSURANCE COUNTY SHARE	137.38	145.56	285.76	151.38	330.00	329.00	334.00	4.00
514600 WORKERS COMPENSATION	334.21	332.04	710.27	496.92	530.00	507.00	476.00	-54.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520100 CONSULTANT AND CONTRACTUAL	8,674.28	7,636.66	0.00	0.00	30,000.00	0.00	0.00	-30,000.00
522500 TELEPHONE & DAIN LINE	0.00	0.00	13,450.87	6,941.28	16,000.00	13,000.00	12,500.00	-3,500.00
524000 MISCELLANEOUS EXPENSES	103.67	240.00	105.24	340.46	500.00	500.00	500.00	0.00
524800 MAINTENANCE AGREEMENT	0.00	0.00	9,483.72	9,221.29	10,000.00	9,700.00	0.00	-10,000.00
531100 POSTAGE AND BOX RENT	13,745.72	14,494.26	15,291.02	8,023.88	14,000.00	15,708.00	15,700.00	1,700.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	27,989.18	7,968.44	49,000.00	20,000.00	27,500.00	-21,500.00
531400 SMALL EQUIPMENT	0.00	0.00	40,483.34	18,769.56	5,000.00	21,000.00	10,688.00	5,688.00
531800 MIS DEPARTMENT CHARGEBACKS	273,764.39	268,459.73	227,037.75	90,137.93	430,426.00	261,303.00	290,104.00	-140,322.00
532200 SUBSCRIPTIONS	0.00	0.00	419.84	0.00	0.00	0.00	500.00	500.00
532400 MEMBERSHIP DUES	0.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	0.00
532800 TRAINING AND INSERVICE	975.00	1,100.00	899.00	473.00	3,700.00	600.00	3,700.00	0.00
533200 MILEAGE	284.52	748.31	2,249.76	1,609.67	2,200.00	2,600.00	2,600.00	400.00
533400 COURIER SERVICE	7,935.64	5,651.28	8,088.33	3,963.53	8,000.00	9,500.00	9,500.00	1,500.00
533500 MEALS AND LODGING	937.86	1,507.15	1,937.00	890.38	2,100.00	1,200.00	2,200.00	100.00
537500 PROGRAM INCENTIVES	1,040.00	1,040.00	1,040.00	0.00	1,040.00	1,040.00	1,040.00	0.00
538140 CLIENT SHELTER AND CLOTHING	0.00	0.00	18,049.19	4,442.44	14,000.00	14,000.00	14,000.00	0.00
TOTAL HS FISCAL/DATA	868,570.44	902,015.28	1,423,289.35	708,337.70	1,699,639.00	1,450,118.00	1,580,375.00	-119,264.00
21051432 CHILDREN SERVICES UNIT								
511100 SALARIES PERMANENT REGULAR	334,113.52	347,301.65	440,218.82	231,172.33	459,795.00	462,797.00	485,742.00	25,947.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	733.98	697.20	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,493.00	2,501.85	2,831.40	0.00	2,566.00	2,566.00	3,086.00	520.00
514100 FICA & MEDICARE TAX	24,367.20	25,528.68	32,353.99	17,028.86	35,371.00	35,600.00	37,395.00	2,024.00
514200 RETIREMENT-COUNTY SHARE	23,537.78	23,762.98	28,742.33	15,767.22	31,441.00	31,645.00	32,751.00	1,310.00
514400 HEALTH INSURANCE COUNTY SHARE	67,779.38	58,221.88	79,139.09	48,735.23	86,810.00	82,440.00	93,131.00	6,321.00
514500 LIFE INSURANCE COUNTY SHARE	197.16	205.92	173.13	82.88	150.00	179.00	179.00	29.00
514600 WORKERS COMPENSATION	3,942.34	4,097.69	3,262.38	2,409.20	5,733.00	5,771.00	5,573.00	-160.00
522500 TELEPHONE & DAIN LINE	370.02	671.08	3,409.00	1,909.95	3,800.00	3,888.00	3,800.00	0.00
523900 INTERPRETER FEES	282.00	0.00	0.00	0.00	500.00	500.00	250.00	-250.00
524000 MISCELLANEOUS EXPENSES	554.13	1,345.43	290.64	-59.57	1,000.00	1,000.00	1,000.00	0.00
532800 TRAINING AND INSERVICE	1,233.99	1,015.00	1,380.00	189.99	1,600.00	1,600.00	1,600.00	0.00

Fund: HUMAN SERVICES	2014	2015	2016	2017	2017	2017		Dollar
Department: HUMAN SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
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21051432 CHILDREN SERVICES UNIT								
533200 MILEAGE	7,578.48	7,897.14	8,607.54	3,402.11	9,000.00	8,100.00	8,700.00	-300.00
533500 MEALS AND LODGING	100.21	70.73	139.39	0.00	200.00	150.00	200.00	0.00
537120 RESPITE CARE	0.00	0.00	385.00	0.00	0.00	0.00	0.00	0.00
538210 SPECIALIZED TRANSPORTATION	11,713.61	17,902.55	7,664.23	8,689.67	12,000.00	19,000.00	14,000.00	2,000.00
538310 SHELTER CARE	0.00	0.00	24,938.48	12,919.80	25,000.00	21,000.00	25,000.00	0.00
538340 COUNSELING AND THERAPEUTIC	102,281.02	100,483.24	107,906.54	38,958.04	100,599.00	119,499.00	119,499.00	18,900.00
538360 ALTERNATIVE NEEDS SCHOOL	25,781.00	27,781.00	27,781.00	25,781.00	25,781.00	0.00	12,891.00	-12,890.00
538370 JUVENILE PROBATION/SUPERVISION	51,892.16	55,266.84	48,710.00	16,974.72	52,000.00	50,924.00	50,924.00	-1,076.00
538390 INTEGRATED SERVICES	330,143.70	389,500.50	304,435.99	102,580.65	288,000.00	225,000.00	240,000.00	-48,000.00
538460 JUVENILE CORRECTIONAL INSTITUT	79,276.00	91,248.00	129,072.00	5,840.00	103,944.00	159,680.00	376,680.00	272,736.00
TOTAL CHILDREN SERVICES UNIT	1,067,636.70	1,154,802.16	1,252,174.93	533,079.28	1,245,290.00	1,231,339.00	1,512,401.00	267,111.00
21051433 HS LONG TERM SUPPORT								
511100 SALARIES PERMANENT REGULAR	109,578.92	120,664.71	187,796.86	96,435.94	194,718.00	194,718.00	262,643.00	67,925.00
511900 LONGEVITY-FULL TIME	1,059.80	1,099.80	1,564.20	0.00	1,624.00	1,624.00	1,684.00	60.00
512100 WAGES-PART TIME	54,053.20	61,006.14	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	384.40	404.40	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	12,317.11	13,732.48	14,175.67	7,233.55	15,020.00	15,020.00	20,240.00	5,220.00
514200 RETIREMENT-COUNTY SHARE	11,543.20	12,441.83	12,505.50	6,557.70	13,351.00	13,351.00	17,710.00	4,359.00
514400 HEALTH INSURANCE COUNTY SHARE	30,895.92	28,686.50	29,522.56	17,536.68	30,063.00	30,063.00	51,858.00	21,795.00
514500 LIFE INSURANCE COUNTY SHARE	40.80	50.24	55.80	29.30	58.00	60.00	60.00	2.00
514600 WORKERS COMPENSATION	1,931.69	2,145.93	1,665.17	1,196.04	2,435.00	2,435.00	3,016.00	581.00
515800 PER DIEM COMMITTEE	150.00	450.00	150.00	50.00	250.00	0.00	250.00	0.00
522500 TELEPHONE & DAIN LINE	2,035.69	3,448.28	2,406.53	838.39	3,500.00	2,500.00	2,500.00	-1,000.00
523900 INTERPRETER FEES	2.41	0.00	378.20	2.18	100.00	25.00	100.00	0.00
524000 MISCELLANEOUS EXPENSES	99.79	0.00	77.57	40.00	500.00	100.00	100.00	-400.00
528300 CBRF	140,330.99	56,857.56	40,514.28	31,675.51	75,850.00	89,394.00	106,750.00	30,900.00
528400 INSTITUTIONS	156,839.31	189,657.60	123,789.00	0.00	105,000.00	27,500.00	94,650.00	-10,350.00
532200 SUBSCRIPTIONS	233.00	0.00	233.00	0.00	233.00	0.00	233.00	0.00
532800 TRAINING AND INSERVICE	718.00	1,169.99	336.00	500.00	650.00	650.00	650.00	0.00
533200 MILEAGE	9,433.76	10,912.08	10,610.23	5,073.81	10,875.00	10,852.00	10,852.00	-23.00
533500 MEALS AND LODGING	0.00	7.50	14.35	22.94	50.00	50.00	50.00	0.00
537120 RESPITE CARE	5,405.40	7,888.94	4,543.00	8,123.50	6,197.00	20,680.00	12,500.00	6,303.00
538010 ADAPTIVE AIDS	660.33	1,489.43	497.16	0.00	2,200.00	750.00	1,200.00	-1,000.00
538030 COMMUNICATION AIDS	0.00	0.00	0.00	0.00	250.00	100.00	250.00	0.00
538040 CLIENT EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	8,550.00	0.00	0.00	-8,550.00
538070 ADULT DAYCARE	0.00	0.00	4,185.00	2,346.00	0.00	4,002.00	4,000.00	4,000.00
538110 GUARDIANSHIP & FIN MGNT SRVCS	4,889.18	6,165.00	5,565.00	3,115.00	0.00	6,825.00	6,500.00	6,500.00
538130 HOUSING ASSISTANCE	3,708.44	4,926.55	2,325.00	195.37	4,000.00	1,500.00	3,000.00	-1,000.00

Fund: HUMAN SERVICES	2014	2015	2016	2017	2017	2017		Dollar
Department: HUMAN SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
21051433 HS LONG TERM SUPPORT								
538150 PERSONAL EMERG RESPONSE SYSTEM	789.00	593.00	475.80	2,015.12	1,534.00	350.00	1,993.00	459.00
538160 CLIENT PURCHASED MEALS	4,631.23	7,918.45	8,899.86	2,752.42	5,500.00	4,770.00	5,000.00	-500.00
538190 SPECIALIZED MEDICAL SUPPLIES	1,266.09	1,801.42	3,921.61	0.00	2,200.00	1,600.00	1,600.00	-600.00
538210 SPECIALIZED TRANSPORTATION	3,524.38	2,199.16	3,224.43	4,214.23	5,720.00	4,875.00	4,500.00	-1,220.00
538230 SUPPORTIVE HOME CARE	18,980.36	32,397.95	37,485.34	18,965.01	37,561.00	45,615.00	45,476.00	7,915.00
538260 ADULT FAMILY HOME	0.00	6,090.00	21,832.90	11,124.00	5,900.00	15,000.00	11,500.00	5,600.00
538320 RESIDENTIAL CARE APARTMENT	0.00	0.00	2,337.35	4,350.00	0.00	12,000.00	1,718.00	1,718.00
538340 COUNSELING AND THERAPEUTIC	0.00	0.00	0.00	0.00	500.00	0.00	0.00	-500.00
538470 SKILLED NURSING	3,092.70	4,317.06	5,659.26	222.00	4,500.00	2,000.00	2,500.00	-2,000.00
TOTAL HS LONG TERM SUPPORT	578,595.10	578,522.00	526,746.63	224,614.69	538,889.00	508,409.00	675,083.00	136,194.00
21051434 ECONOMIC SUPPORT UNIT								
511100 SALARIES PERMANENT REGULAR	492,728.08	570,425.84	595,554.25	315,355.32	659,640.00	620,916.00	660,617.00	977.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	1,329.90	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	3,587.27	3,321.36	3,500.85	264.30	3,783.00	2,345.00	2,686.00	-1,097.00
514100 FICA & MEDICARE TAX	35,444.34	41,497.37	43,238.15	22,975.83	50,752.00	47,679.00	50,743.00	-9.00
514200 RETIREMENT-COUNTY SHARE	33,591.97	38,833.39	39,534.45	19,743.67	45,113.00	42,382.00	44,441.00	-672.00
514400 HEALTH INSURANCE COUNTY SHARE	142,955.54	142,973.58	148,128.51	77,118.61	164,413.00	133,098.00	154,503.00	-9,910.00
514500 LIFE INSURANCE COUNTY SHARE	185.66	206.57	242.46	94.48	266.00	217.00	207.00	-59.00
514600 WORKERS COMPENSATION	445.39	458.46	307.21	220.75	464.00	436.00	398.00	-66.00
524000 MISCELLANEOUS EXPENSES	0.00	375.00	166.75	164.00	100.00	103.00	100.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	1,174.58	854.70	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	4,874.35	854.26	6,508.12	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	3,380.77	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	0.00	0.00	328.00	150.00	500.00	350.00	500.00	0.00
533200 MILEAGE	1,031.69	1,834.32	1,969.95	416.95	1,700.00	2,000.00	2,000.00	300.00
533500 MEALS AND LODGING	58.82	156.85	337.25	30.00	280.00	280.00	280.00	0.00
538290 KINSHIP	80,639.46	86,090.39	96,307.96	45,356.71	81,423.00	107,424.00	81,423.00	0.00
538420 INCOME MAINTENANCE	22,946.91	22,298.61	19,934.87	8,670.67	22,535.00	14,386.00	14,306.00	-8,229.00
538440 LOW INC HOUSING/ENERGY ASSISTA	134,299.33	171,429.22	167,223.93	68,032.36	197,714.00	214,283.00	214,283.00	16,569.00
TOTAL ECONOMIC SUPPORT UNIT	952,788.81	1,086,640.47	1,124,137.41	558,593.65	1,228,683.00	1,185,899.00	1,226,487.00	-2,196.00
21051436 HS PROGRAM DEVELOPMENT								
520100 CONSULTANT AND CONTRACTUAL	591.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00
524000 MISCELLANEOUS EXPENSES	5,640.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00
528400 INSTITUTIONS	596,205.00	651,452.00	0.00	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	2,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	3,636.48	4,850.80	0.00	0.00	0.00	0.00	0.00	0.00

Fund: HUMAN SERVICES	2014	2015	2016	2017	2017	2017		Dollar
Department: HUMAN SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
21051436 HS PROGRAM DEVELOPMENT								
533500 MEALS AND LODGING	0.00	948.06	0.00	0.00	0.00	0.00	0.00	0.00
538040 CLIENT EDUCATION AND TRAINING	29,918.00	42,701.04	0.00	0.00	0.00	0.00	0.00	0.00
538130 HOUSING ASSISTANCE	20,998.00	91,118.07	0.00	0.00	0.00	0.00	0.00	0.00
538350 CRISIS INTERVENTION	86,059.56	96,586.89	0.00	0.00	0.00	0.00	0.00	0.00
538390 INTEGRATED SERVICES	52,339.95	71,175.75	0.00	0.00	0.00	0.00	0.00	0.00
538480 PROGRAM ADMINISTRATION	32,500.00	32,500.00	0.00	0.00	0.00	0.00	0.00	0.00
538490 FOSTER HOME LICENSE/RECRUITING	70,966.17	70,004.09	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HS PROGRAM DEVELOPMENT	901,055.29	1,061,336.70	0.00	0.00	0.00	0.00	0.00	0.00
21051437 COMMUNITY SUPPORT PROGRAM								
511100 SALARIES PERMANENT REGULAR	775,807.76	810,814.84	876,494.53	466,229.94	994,899.00	944,059.00	1,021,183.00	26,284.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	26.25	200.04	48.71	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	4,291.68	3,867.43	4,466.65	48.33	5,045.00	4,081.00	4,400.00	-645.00
512100 WAGES-PART TIME	99,047.64	96,046.62	117,809.68	40,353.17	81,128.00	81,128.00	84,168.00	3,040.00
512200 WAGES-PART TIME-OVERTIME	0.00	32.82	110.74	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	307.00	546.00	566.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	63,849.16	67,075.08	72,856.70	36,820.93	82,702.00	78,739.00	84,896.00	2,194.00
514200 RETIREMENT-COUNTY SHARE	61,503.35	60,648.49	64,542.96	33,481.38	73,513.00	69,990.00	74,353.00	840.00
514400 HEALTH INSURANCE COUNTY SHARE	231,167.62	198,196.89	231,449.07	136,890.94	252,155.00	239,898.00	289,979.00	37,824.00
514500 LIFE INSURANCE COUNTY SHARE	257.27	262.71	278.00	88.74	298.00	188.00	200.00	-98.00
514600 WORKERS COMPENSATION	10,298.17	10,676.74	8,476.03	6,059.02	12,947.00	12,304.00	12,211.00	-736.00
520900 CONTRACTED SERVICES	83,792.92	91,672.10	89,938.75	45,356.80	96,000.00	90,000.00	90,000.00	-6,000.00
522500 TELEPHONE & DAIN LINE	3,153.00	7,623.95	6,219.16	3,915.31	8,000.00	8,000.00	8,000.00	0.00
524000 MISCELLANEOUS EXPENSES	554.50	626.51	1,061.86	1,040.80	1,000.00	1,000.00	1,000.00	0.00
528300 CBRF	202,992.66	244,941.75	206,740.70	115,649.49	190,000.00	287,000.00	226,764.00	36,764.00
528400 INSTITUTIONS	8,137.22	0.00	47,339.00	0.00	103,000.00	40,000.00	73,000.00	-30,000.00
529900 PSYCHOLOGICAL SERVICES	0.00	375.00	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	3,112.22	389.23	0.00	200.00	200.00	200.00	0.00
531800 MIS OPERATING SUPPLIES	0.00	475.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	3,887.98	1,576.97	6,823.80	1,119.96	4,000.00	4,000.00	4,000.00	0.00
533200 MILEAGE	67,695.02	61,398.42	53,203.14	22,183.94	60,600.00	53,241.00	54,000.00	-6,600.00
533500 MEALS AND LODGING	241.48	264.65	82.50	18.08	100.00	100.00	100.00	0.00
538010 ADAPTIVE AIDS	0.00	0.00	314.60	0.00	0.00	0.00	0.00	0.00
538060 DAY SERVICES	944.78	8.55	0.00	0.00	0.00	0.00	0.00	0.00
538090 ENERGY ASSISTANCE	0.00	190.37	28.64	15.84	0.00	0.00	0.00	0.00
538110 GUARDIANSHIP & FIN MGNT SRVCS	1,775.00	2,900.00	4,375.00	200.00	3,680.00	800.00	1,680.00	-2,000.00
538130 HOUSING ASSISTANCE	0.00	3,199.20	21,893.64	4,550.00	8,000.00	11,600.00	19,000.00	11,000.00
538160 CLIENT PURCHASED MEALS	0.00	0.00	0.00	1,286.50	4,100.00	3,100.00	4,000.00	-100.00
538170 ALTERNATIVE ACTIVITIES	7,645.40	5,600.34	5,991.28	980.00	7,000.00	2,000.00	7,000.00	0.00

Fund: HUMAN SERVICES	2014	2015	2016	2017	2017	2017		Dollar
Department: HUMAN SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
21051437 COMMUNITY SUPPORT PROGRAM								
538180 SHELTERED WORK	8,852.04	8,084.22	9,279.40	3,753.23	8,000.00	9,100.00	9,100.00	1,100.00
538190 SPECIALIZED MEDICAL SUPPLIES	5,707.22	3,078.46	5,729.78	2,017.15	5,500.00	4,100.00	6,000.00	500.00
538210 SPECIALIZED TRANSPORTATION	2,350.76	3,687.50	7,542.30	4,558.35	5,500.00	6,000.00	6,000.00	500.00
538230 SUPPORTIVE HOME CARE	17,654.85	14,491.98	12,373.06	4,470.24	15,000.00	15,700.00	22,000.00	7,000.00
538260 ADULT FAMILY HOME	64,650.56	106,243.15	116,785.47	47,648.59	138,870.00	95,300.00	96,000.00	-42,870.00
538320 RESIDENTIAL CARE APARTMENT	0.00	0.00	36,860.11	26,054.73	40,000.00	53,924.00	80,384.00	40,384.00
538340 COUNSELING AND THERAPEUTIC	0.00	0.00	601.69	75.00	500.00	250.00	841.00	341.00
TOTAL COMMUNITY SUPPORT PROGRAM	1,726,565.04	1,807,744.21	2,010,823.51	1,004,915.17	2,201,737.00	2,115,802.00	2,280,459.00	78,722.00
21051438 CHILD PROTECTIVE SERVICES								
511100 SALARIES PERMANENT REGULAR	623,250.24	746,540.66	821,145.61	432,912.19	857,380.00	845,244.00	1,005,451.00	148,071.00
511200 SALARIES-PERMANENT-OVERTIME	5,417.16	4,928.69	4,154.83	580.64	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	3,373.20	3,127.88	3,014.19	334.00	3,227.00	2,364.00	2,646.00	-581.00
512100 WAGES-PART TIME	190.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	46,160.22	55,395.44	60,775.99	31,794.50	65,836.00	64,842.00	77,119.00	11,283.00
514200 RETIREMENT-COUNTY SHARE	44,208.35	50,873.86	54,550.72	28,558.74	58,521.00	57,637.00	67,543.00	9,022.00
514400 HEALTH INSURANCE COUNTY SHARE	124,920.19	120,583.12	130,894.20	87,130.30	137,729.00	154,373.00	220,834.00	83,105.00
514500 LIFE INSURANCE COUNTY SHARE	289.85	309.37	321.31	160.97	336.00	346.00	324.00	-12.00
514600 WORKERS COMPENSATION	7,400.00	8,471.72	6,958.27	5,143.46	10,672.00	10,510.00	11,492.00	820.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	4,621.82	6,265.57	9,468.74	4,442.34	10,000.00	10,000.00	10,000.00	0.00
523900 INTERPRETER FEES	4,832.59	10,673.14	5,504.20	3,792.76	5,000.00	8,500.00	6,000.00	1,000.00
524000 MISCELLANEOUS EXPENSES	2,050.73	41,016.77	10,933.26	12,619.84	25,000.00	64,800.00	55,800.00	30,800.00
532800 TRAINING AND INSERVICE	4,303.18	3,719.00	2,699.50	3,852.00	4,549.00	5,052.00	5,202.00	653.00
533200 MILEAGE	33,233.88	34,749.78	36,665.55	15,733.18	32,500.00	35,200.00	37,500.00	5,000.00
533500 MEALS AND LODGING	1,773.21	1,213.64	1,288.38	496.22	1,200.00	1,200.00	1,200.00	0.00
537120 RESPITE CARE	840.00	140.00	720.00	245.00	2,000.00	600.00	750.00	-1,250.00
538020 PURCHASED CASE MANAGEMENT	70,519.25	66,021.00	76,021.00	32,007.00	76,021.00	76,021.00	10,000.00	-66,021.00
538040 CLIENT EDUCATION AND TRAINING	1,258.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538160 CLIENT PURCHASED MEALS	35.74	120.92	177.24	112.51	50.00	150.00	150.00	100.00
538210 SPECIALIZED TRANSPORTATION	2,641.64	1,300.00	3,000.00	500.00	2,500.00	2,500.00	2,500.00	0.00
538220 SUPERVISED VISITATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538270 FOSTER HOME	200,605.82	190,220.55	407,389.82	183,444.52	235,000.00	462,200.00	305,000.00	70,000.00
538280 GROUP HOME	42,622.72	34,966.35	118,198.81	9,632.76	90,000.00	10,000.00	75,000.00	-15,000.00
538310 SHELTER CARE	18,396.30	36,530.48	-930.00	0.00	0.00	0.00	0.00	0.00
538340 COUNSELING AND THERAPEUTIC	2,000.00	4,337.15	29,363.63	16,021.25	1,500.00	32,000.00	5,000.00	3,500.00
538390 INTEGRATED SERVICES	17,868.84	19,357.91	17,868.84	0.00	0.00	0.00	0.00	0.00
538450 CHILD CARING INSTITUTIONS	413,299.65	520,099.75	532,685.34	225,752.63	655,000.00	435,000.00	575,000.00	-80,000.00
538470 SKILLED NURSING	814.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: HUMAN SERVICES	2014	2015	2016	2017	2017	2017		Dollar
Department: HUMAN SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
21051438 CHILD PROTECTIVE SERVICES								
538490 FOSTER HOME LICENSE/RECRUITING	0.00	0.00	58,335.14	30,623.12	75,000.00	73,500.00	75,000.00	0.00
538520 CRIMINAL BACKGROUND CHECKS	448.50	498.25	619.50	15.50	500.00	500.00	500.00	0.00
TOTAL CHILD PROTECTIVE SERVICES	1,677,377.06	1,961,461.00	2,391,824.07	1,125,905.43	2,349,521.00	2,352,539.00	2,550,011.00	200,490.00
21051439 CHILDREN & FAMILY SUPPORT UNIT								
511100 SALARIES PERMANENT REGULAR	256,483.88	309,996.54	459,924.00	236,054.06	476,367.00	476,367.00	494,135.00	17,768.00
511900 LONGEVITY-FULL TIME	1,429.20	1,509.20	2,569.20	0.00	2,769.00	2,769.00	2,929.00	160.00
512100 WAGES-PART TIME	53,770.53	60,534.01	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	180.20	200.20	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	22,471.45	27,118.06	33,572.18	17,168.81	36,654.00	36,654.00	38,087.00	1,433.00
514200 RETIREMENT-COUNTY SHARE	21,805.22	25,283.44	30,540.67	16,051.79	32,581.00	32,581.00	33,303.00	722.00
514400 HEALTH INSURANCE COUNTY SHARE	70,759.95	71,716.25	100,453.94	64,776.95	96,014.00	111,046.00	127,703.00	31,689.00
514500 LIFE INSURANCE COUNTY SHARE	110.55	125.28	205.00	110.48	216.00	230.00	230.00	14.00
514600 WORKERS COMPENSATION	3,649.33	4,360.32	3,428.70	2,471.06	5,008.00	5,008.00	4,779.00	-229.00
515800 PER DIEM COMMITTEE	450.00	350.00	468.02	200.00	600.00	600.00	800.00	200.00
522500 TELEPHONE & DAIN LINE	2,488.30	4,736.34	5,744.62	2,563.48	6,800.00	5,725.00	5,725.00	-1,075.00
523900 INTERPRETER FEES	1,578.35	1,749.94	1,320.04	520.20	2,000.00	1,300.00	1,500.00	-500.00
524000 MISCELLANEOUS EXPENSES	1,280.50	2,079.57	2,488.74	254.89	2,950.00	2,950.00	2,950.00	0.00
528400 INSTITUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	1,519.00	1,249.00	1,697.00	327.25	2,300.00	1,500.00	2,300.00	0.00
533200 MILEAGE	15,814.00	16,015.78	17,567.94	7,511.48	17,000.00	18,700.00	18,700.00	1,700.00
533500 MEALS AND LODGING	1,187.20	803.13	30.00	120.75	270.00	687.00	675.00	405.00
537120 RESPITE CARE	539.00	485.00	189.00	302.00	0.00	925.00	925.00	925.00
538010 ADAPTIVE AIDS	2,922.11	9,968.88	9,846.19	1,780.04	10,000.00	7,500.00	7,000.00	-3,000.00
538030 COMMUNICATION AIDS	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538040 CLIENT EDUCATION AND TRAINING	0.00	525.00	51.70	0.00	52.00	0.00	0.00	-52.00
538150 PERSONAL EMERG RESPONSE SYSTEM	900.00	600.00	690.00	120.00	300.00	120.00	120.00	-180.00
538160 CLIENT PURCHASED MEALS	0.00	6.75	0.00	0.00	50.00	0.00	50.00	0.00
538170 ALTERNATIVE ACTIVITIES	1,075.00	1,281.99	1,123.00	2,044.50	500.00	2,000.00	2,000.00	1,500.00
538270 FOSTER HOME	0.00	8,386.03	41,777.78	15,024.30	33,192.00	71,685.00	42,051.00	8,859.00
538340 COUNSELING AND THERAPEUTIC	316,689.00	282,451.24	306,699.25	139,408.75	300,000.00	310,000.00	350,000.00	50,000.00
538480 PROGRAM ADMINISTRATION	313,663.44	288,659.92	337,834.82	0.00	0.00	0.00	0.00	0.00
TOTAL CHILDREN & FAMILY SUPPORT UNIT	1,090,916.21	1,120,191.87	1,358,221.79	506,810.79	1,025,623.00	1,088,347.00	1,135,962.00	110,339.00
21051440 OUTPATIENT UNIT SERVICE								
511100 SALARIES PERMANENT REGULAR	610,361.12	654,364.39	824,862.95	390,351.87	877,093.00	780,902.00	979,724.00	102,631.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	990.50	503.83	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,976.00	3,193.36	4,811.03	261.66	5,198.00	3,671.00	4,278.00	-920.00

Fund: HUMAN SERVICES		2014	2015	2016	2017	2017	2017	Dollar	
Department: HUMAN SERVICES		Actual	Actual	Actual	6 Months	Modified	Estimated	2018	
					Actual	Budget		Change	
21051440 OUTPATIENT UNIT SERVICE									
512100	WAGES-PART TIME	113,269.11	117,842.07	60,070.23	35,251.27	0.00	71,913.00	0.00	0.00
512900	LONGEVITY-PART TIME	617.70	651.86	353.30	0.00	0.00	373.00	0.00	0.00
514100	FICA & MEDICARE TAX	53,283.30	57,051.92	65,548.69	31,322.96	67,495.00	65,550.00	75,376.00	7,881.00
514200	RETIREMENT-COUNTY SHARE	50,854.71	52,710.93	57,514.15	28,190.77	59,996.00	58,266.00	65,928.00	5,932.00
514400	HEALTH INSURANCE COUNTY SHARE	126,098.34	117,081.01	155,204.04	80,342.43	161,966.00	144,478.00	192,962.00	30,996.00
514500	LIFE INSURANCE COUNTY SHARE	512.08	530.88	555.40	228.72	501.00	551.00	521.00	20.00
514600	WORKERS COMPENSATION	7,153.81	7,611.63	5,998.86	4,285.76	10,486.00	10,262.00	10,803.00	317.00
515800	PER DIEM COMMITTEE	450.00	650.00	1,250.00	300.00	1,300.00	1,300.00	1,300.00	0.00
520900	CONTRACTED SERVICES	482,106.37	446,528.51	604,012.37	240,723.69	445,400.00	453,200.00	448,000.00	2,600.00
522500	TELEPHONE & DAIN LINE	169.51	2,188.68	5,524.07	3,177.62	3,600.00	4,172.00	4,200.00	600.00
523900	INTERPRETER FEES	1,757.39	3,764.76	2,651.81	1,624.53	2,000.00	3,250.00	3,000.00	1,000.00
524000	MISCELLANEOUS EXPENSES	6,831.13	2,521.19	2,204.60	247.76	2,500.00	2,500.00	2,500.00	0.00
527500	INPATIENT	30,197.78	3,015.00	6,030.00	0.00	60,000.00	10,000.00	15,000.00	-45,000.00
527700	AODA-DETOX	41,319.32	40,898.86	43,344.10	20,288.58	45,000.00	44,000.00	40,000.00	-5,000.00
528300	CBRF	215,111.39	213,377.75	279,548.92	139,992.91	195,000.00	250,000.00	267,000.00	72,000.00
528400	INSTITUTIONS	0.00	0.00	1,079,424.00	160,410.00	756,381.00	756,381.00	756,381.00	0.00
529900	PSYCHOLOGICAL SERVICES	58,091.50	67,948.50	68,519.00	22,904.50	60,000.00	68,700.00	80,000.00	20,000.00
531100	POSTAGE AND BOX RENT	0.00	0.00	364.94	0.00	0.00	0.00	0.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	2,074.71	15.39	1,926.82	137.56	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	0.00	0.00	28,404.92	0.00	0.00	0.00	0.00	0.00
532600	ADVERTISING	89.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	13,017.84	2,825.00	3,904.99	1,923.18	2,800.00	2,800.00	2,800.00	0.00
533200	MILEAGE	11,163.07	10,160.30	18,445.92	7,944.68	13,100.00	17,550.00	17,550.00	4,450.00
533500	MEALS AND LODGING	684.60	1,514.81	121.80	55.95	1,100.00	600.00	1,100.00	0.00
538035	COMMUNITY LIVING & SUPPORT SVC	875,319.52	1,619,292.10	2,534,156.27	1,158,067.16	1,805,000.00	2,800,000.00	3,000,000.00	1,195,000.00
538040	CLIENT EDUCATION AND TRAINING	0.00	0.00	60,424.06	20,000.00	60,000.00	60,000.00	60,000.00	0.00
538130	HOUSING ASSISTANCE	0.00	0.00	9,158.73	1,065.00	0.00	0.00	0.00	0.00
538140	CLIENT SHELTER AND CLOTHING	0.00	0.00	0.00	0.00	500.00	0.00	0.00	-500.00
538190	SPECIALIZED MEDICAL SUPPLIES	3,527.76	3,559.23	36,394.00	10,841.27	3,000.00	2,700.00	3,000.00	0.00
538210	SPECIALIZED TRANSPORTATION	10,726.39	17,600.18	16,164.21	4,651.62	17,500.00	17,500.00	17,500.00	0.00
538230	SUPPORTIVE HOME CARE	757.90	936.29	1,064.32	709.95	1,000.00	1,700.00	1,000.00	0.00
538260	ADULT FAMILY HOME	0.00	6,600.00	15,355.71	19,025.20	6,500.00	40,000.00	20,000.00	13,500.00
538270	FOSTER HOME	2,546.40	1,015.00	878.12	0.00	1,500.00	1,000.00	1,000.00	-500.00
538320	RESIDENTIAL CARE APARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538330	DAY TREATMENT	1,564.80	0.00	7,041.60	0.00	207,000.00	644,000.00	702,000.00	495,000.00
538340	COUNSELING AND THERAPEUTIC	259,392.21	205,984.93	200,004.18	267,609.48	15,500.00	7,900.00	10,500.00	-5,000.00
538350	CRISIS INTERVENTION	0.00	0.00	163,804.70	72,763.84	121,100.00	174,650.00	175,000.00	53,900.00
538390	INTEGRATED SERVICES	0.00	0.00	72,860.04	18,333.32	55,000.00	100,000.00	65,000.00	10,000.00
538410	INTAKE ASSESSMENT	21,813.56	6,955.40	142.50	500.00	20,000.00	0.00	0.00	-20,000.00

Fund: HUMAN SERVICES	2014	2015	2016	2017	2017	2017		Dollar
Department: HUMAN SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
21051440 OUTPATIENT UNIT SERVICE								
538480 PROGRAM ADMINISTRATION	3,422.70	6,681.48	415,842.32	119,795.07	922,636.00	454,334.00	351,202.00	-571,434.00
538530 OUTREACH AND DEVELOPMENT	13,547.04	3,300.00	8,080.48	2,760.00	16,418.00	16,418.00	16,418.00	0.00
TOTAL OUTPATIENT UNIT SERVICE	3,020,808.06	3,678,371.41	6,862,958.65	2,866,592.14	6,023,570.00	7,070,621.00	7,391,043.00	1,367,473.00
21051441 HS RESOURCE UNIT								
511100 SALARIES PERMANENT REGULAR	110,731.21	117,891.59	0.00	0.00	0.00	0.00	0.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	404.88	355.08	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,254.64	1,314.64	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	8,016.73	8,649.21	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	7,859.42	8,121.16	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	46,395.17	42,978.45	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	82.14	89.40	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	471.23	532.09	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	31.38	187.71	0.00	0.00	0.00	0.00	0.00	0.00
524000 MISCELLANEOUS EXPENSES	0.00	49.62	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	140.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	7,084.56	9,035.94	0.00	0.00	0.00	0.00	0.00	0.00
538140 CLIENT SHELTER AND CLOTHING	5,536.97	16,751.70	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HS RESOURCE UNIT	188,008.33	205,956.59	0.00	0.00	0.00	0.00	0.00	0.00
21051446 FAMILY CARE								
514100 FICA & MEDICARE TAX	19.12	38.25	76.50	7.64	0.00	46.00	46.00	46.00
514600 WORKERS COMPENSATION	0.22	0.40	0.70	0.06	0.00	7.00	7.00	7.00
515800 PER DIEM COMMITTEE	250.00	500.00	1,000.00	100.00	600.00	600.00	600.00	0.00
533200 MILEAGE	283.36	568.86	984.09	105.84	600.00	600.00	600.00	0.00
538480 PROGRAM ADMINISTRATION	510,849.00	510,849.00	510,849.00	0.00	510,849.00	510,849.00	510,849.00	0.00
TOTAL FAMILY CARE	511,401.70	511,956.51	512,910.29	213.54	512,049.00	512,102.00	512,102.00	53.00
21051900 TRANSFERS TO OTHER FUNDS								
591000 TRANSFER TO GENERAL FUND	2,545,755.76	1,886,921.44	1,418,360.87	303,201.69	7,000.00	306,701.00	7,000.00	0.00
TOTAL TRANSFERS TO OTHER FUNDS	2,545,755.76	1,886,921.44	1,418,360.87	303,201.69	7,000.00	306,701.00	7,000.00	0.00
TOTAL DEPARTMENT REVENUE	-15,789,711.91	-16,834,243.63	-18,768,831.81	-6,948,669.75	-17,501,333.00	-18,793,973.00	-19,553,770.00	2,052,437.00
TOTAL DEPARTMENT EXPENSE	16,512,287.85	17,322,397.24	19,533,583.81	8,085,885.43	17,501,333.00	18,434,254.00	19,553,770.00	2,052,437.00
ADDITION TO (-)/USE OF FUND BALANCE	722,575.94	488,153.61	764,752.00	1,137,215.68	0.00	-359,719.00	0.00	

Public Health

Department Vision - Where the department would ideally like to be

The Sauk County Health Department is an independent, nationally accredited health department that builds and sustains a healthy diverse community.

Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Health Department protects Sauk County residents and visitors by taking action through collaboration to promote health and safety and prevent illness, injury and disease.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Stewardship of natural resources
Development of cultural, social, and community values
Encourage economic development

Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)

Placemaking to support economic development

Creating and maintaining a sustainable livable community (environmental stewardship, good wages)

Declining/unpredictable financial support (highways, medicaid, other)

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)

Changing statutory authority (state/feds) impeding local decision-making

Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity.
Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)

Partnerships with outside agencies (drugs, interoperability)

Public & employee safety in County facilities (Building security)

Public Health

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Increase the number of people in all age groups who receive dental care.	Collect data to examine trends in the Seal-A-Smile program and compare to previous years. Continue to evaluate the WIC fluoride varnish program to determine best practice at WIC clinics.	Secure a dental grant for sealants in schools. Investigate dental grants to meet the needs of diverse populations. Complete the Seal-a-Smile (SAS) program in 17 schools. Obtain MOU's with local dentists to meet the needs of children with acute dental needs. Approach service groups and private company foundations for funding opportunities through the Adopt-a-Smile program. Create a dental screening program for pregnant women who attend the WIC clinic.	12/31/2018
Create resiliency within Sauk County in the event of an outbreak or disaster.	All newly hired Public health employees will be trained to the ICS level outlined in the PH policy and procedure. Have preparedness coordinator attend local LEM meetings. Coordinate with EM to put out press releases regarding a local PH emergency. Identify training needs within the community and coordinate training activities with EM.	Communicate information to the public, activate preparedness plans, educate through different communication methods, collaborate with partners to meet the needs of the public. Create a best practice procedure on the logistics of working with the schools similar to the SAS program. Adequately train staff to respond in an emergency. Complete table top and drills. Meet identified capability gaps. Work with community partners to create resiliency through out the county in response to natural disasters. Develop methods to educate the public on where to find information in a disaster.	12/31/2019
Assure the number of individuals in Sauk County are receiving the recommended immunization benchmarks.	Review WIR data for HPV and infant vaccination rates.	Through immunization coalition work, provide resources, education and expertise to community partners to ensure the citizens of the county are meeting immunization benchmarks developed by the Centers for Disease Control (CDC) and the State Department of Health. Increase the Influenza vaccination rate from 30 to 37%, and participate in the South Central immunization coalition initiatives to increase HPV vaccination rates in Sauk County. We will meet WI state immunization program objectives for 2018.	12/31/2018
Promote health and prevent communicable disease.	Create a communicable disease coalition to develop initiatives to prevent communicable disease outbreaks.	The funding acquired for communicable disease will be applied to efforts for disease outbreak follow-up. Coalition development will support educational activities with local providers, schools, daycares. Continue work with the J1 Visa group and the local business safety group in Lake Delton.	12/31/2019
Maintain national accreditation status.	Submit annual accreditation report to PHAB by 6/5/2018.	Continue with quality improvement processes within the department to meet PHAB requirements for accreditation.	6/1/2018
Improve the birth outcomes of infants born to young mothers, decrease recidivism in the jail, improve parental involvement in care of infants, decrease demand on social services programs.	Evaluate programs numbers and assess data from other programs such as drug court and out patient mental health services and look for connections and gaps in programming between departments.	Evaluate trends in the PNCC and NFP program numbers, Standardize evidenced based parenting programs used by PNCC and CPS, coordinate with the CJCC drug court and human services programs.	12/31/2018
Complete Community Health Needs Assessment	The Needs Assessment Report will be written.	The report will identify the top three priorities in the 2018 Community Health Needs Assessment.	11/1/2018
Decrease the number of individuals who die from drug overdose. Increase naloxone availability in the community. Increase associated referrals for drug treatment.	Increase the number of participants trained in the administration of naloxone in Sauk County. Continue to refer individuals to the Medication Assisted Treatment program. Assess the trend in Sauk County suicides.	Initiate and grow naloxone training programs. Participate in Sauk County MATRS initiative. Participate in suicide prevention coalitions. Coordinate with the schools and hospitals to provide Questions, Persuade, Refer (QPR) suicide prevention training for groups throughout the county. Follow BRACE initiatives to provide mental health assistance during an emergency. Participate on CJCC and associated subcommittees- Adult Justice Systems and System Mapping.	12/31/2018
Expand the Rural Safety Day Committee into a Sauk County Child Safety Coalition	Prevent and reduce childhood accidents/injuries.	Collect data from participant organizations to determine highest need. Create or adjust programming to meet the identified areas.	12/31/2018

Public Health

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Employee Health	A public health nurse reviews the immunization record of any public health employee hired by the county and provides immunizations as needed. Influenza immunizations are offered by the contracted health insurance company. Tuberculosis (TB) testing is also completed upon hire of all county health care workers. Annual review of symptoms are completed per the new TB policy. Assure required employees are fitted for N-95 masks.	OSHA Bloodborne Pathogens standard (29 CFR 1910.1030)	User Fees / Misc.	\$0	-	Every health department employee and contracted staff meet OSHA Blood Borne Pathogens standards, are properly fitted for N-95 masks, and are evaluated yearly for TB status. 38 employees completed requirements.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$0		
COUNTY LEVY	\$0					
Communicable Disease / STI / HIV	The health officer is statutorily required to investigate communicable disease and report to the state Department of Health. Sexually transmitted disease is reportable and partner investigation and follow up is mandatory. The department does provide confidential HIV testing. The individuals are referred to Dane County for HIV follow-up.	145.17 & 252.11	User Fees / Misc.	\$0	1.62	452 communicable diseases were reported in 2016. Of the 452, 230 were sexually transmitted diseases. The overall trend in communicable diseases has increased. The largest increase is in sexually transmitted infections. The largest communicable disease non-STI are in enteric diseases, cryptosporidium, and campylobacteriosis. Vector borne diseases have increased in the past year.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$157,613		
			Operating Expenses	\$8,761		
			TOTAL EXPENSES	\$166,374		
COUNTY LEVY	\$166,374					
TB Skin Tests	Infectious tuberculosis (TB) and suspect TB are subject to reporting. Screenings for potential cases are provided if an active case is discovered. Latent TB is investigated and individuals are provided drugs through the state TB program and followed for side effects by local health departments.	252.07	User Fees / Misc.	\$5,000	0.31	19 TB skin tests were provided to the general public in 2016
			Grants	\$0		
			TOTAL REVENUES	\$5,000		
			Wages & Benefits	\$26,940		
			Operating Expenses	\$3,951		
			TOTAL EXPENSES	\$30,891		
COUNTY LEVY	\$25,891					
Consultation	Information on public health programs is provided to the public through various outlets such as web site, Facebook, press releases, public service announcements, community groups, parish nurses, and medical providers. Educational materials were developed and provided in the public health waiting room and the Aging and Disability Resource Center (ADRC). The communicable disease nurse consults with the health care center, infection control practitioners in the hospitals and Ho Chunk health department. The immunization nurse consults with school and clinic nurses. PNCC nurses consult with school nurses and clinic nurses etc. The Community Connections program was initiated with the jail in 2015.	140	User Fees / Misc.	\$0	1.08	Facebook is updated 5 days per week. The intake nurse provides resources to all clients who request a voucher. Phone calls are routed to the intake nurse to answer questions and assist individuals with resources. Ten referrals were made through the Community Connections program in 2016.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$106,703		
			Operating Expenses	\$3,563		
			TOTAL EXPENSES	\$110,266		
COUNTY LEVY	\$110,266					
Immunization	A goal of the Affordable Care Act (ACA) was for individuals to have a medical home and receive health care from a medical home rather than from several places. Insurance companies that are part of the ACA starting in 2014 are required to provide immunizations at no cost and no deductible. The role of public health is becoming more of an assurance that individuals receive immunizations. An immunization coalition was started to identify best practice and to share through out the county with all health care providers. Data for the whole county is being evaluated and is being used to develop initiatives to increase immunization rates in Sauk County.	144 & 145	User Fees / Misc.	\$18,592	1.36	The trend in 2016 for Adolescent HPV, MCV4, and Tap have all increased. Adult vaccination rates have increased for Tap, Zoster, and Pneumonia, but decreased for influenza.
			Grants	\$300		
			TOTAL REVENUES	\$18,892		
			Wages & Benefits	\$116,351		
			Operating Expenses	\$13,485		
			TOTAL EXPENSES	\$129,836		
COUNTY LEVY	\$110,944					

Public Health

Adult Case Management	Public health nurses make evaluation visits with human services workers to assess unsafe conditions, neglect and abuse. The nurses assist the individual in accessing medical care and provide education and resources to adults and families in need. Vouchers are written for individuals who are uninsured.	140	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$0</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$0</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$0</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$0</td></tr> </table>	User Fees / Misc.	\$0	Grants	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$0	Operating Expenses	\$0	TOTAL EXPENSES	\$0	COUNTY LEVY	\$0	-	6 request for home visits were made by the adult protective services social worker in 2015.
User Fees / Misc.	\$0																		
Grants	\$0																		
TOTAL REVENUES	\$0																		
Wages & Benefits	\$0																		
Operating Expenses	\$0																		
TOTAL EXPENSES	\$0																		
COUNTY LEVY	\$0																		
Prenatal Child Care / Nurse Family Partnership	<p>The Prenatal Care Coordination (PNCC) Program is a service available at no cost to pregnant women who are eligible for Medical Assistance, Healthy Start or any pregnant teen. Services provided include: identification of needs and services, assistance with finding a physician, nutritional counseling and Women Infants & Children referrals, social support throughout pregnancy, breastfeeding advice, and education about care of newborns. High risk cases are referred to human services. Visits are made to the jail to help coordinate prenatal care for the inmates who are considered high risk.</p> <p>Sauk County Nurse Family Partnership (NFP) is continuing to expand this evidence based nurse home visiting program. NFP is a voluntary prevention program, that provides services to low-income, first time mothers. Outreach continues to increase the number of client referrals. A federal grant continues allocated through the Wisconsin Department of Children and Families. The program will service 90 children and families residing in Sauk County in fiscal year 2017-2018.</p>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$367,782</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$367,782</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$450,997</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$117,906</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$568,903</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$201,121</td></tr> </table>	User Fees / Misc.	\$367,782	Grants	\$0	TOTAL REVENUES	\$367,782	Wages & Benefits	\$450,997	Operating Expenses	\$117,906	TOTAL EXPENSES	\$568,903	COUNTY LEVY	\$201,121	5.01	The prenatal care program admitted 23 women to the program in 2016. The goal is to service 70 women/infants in the Sauk County Nurse Family Partnership Program in 2016-2017. As of August 2017, 72 families have been served.
User Fees / Misc.	\$367,782																		
Grants	\$0																		
TOTAL REVENUES	\$367,782																		
Wages & Benefits	\$450,997																		
Operating Expenses	\$117,906																		
TOTAL EXPENSES	\$568,903																		
COUNTY LEVY	\$201,121																		
School Nursing	The public health nurses work closely with the school nurses in providing services in the school. This includes dental services, coordination of school vaccination clinics, surveillance activities for potential disease out breaks, and reports of possible medical needs of children.		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$0</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$0</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$252</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$252</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$252</td></tr> </table>	User Fees / Misc.	\$0	Grants	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$0	Operating Expenses	\$252	TOTAL EXPENSES	\$252	COUNTY LEVY	\$252	-	One public health nurse has been designated to attend monthly school nurse meetings. The presence of a public health nurse allows for questions regarding communicable disease, immunizations and education surrounding programs available to students. The SAS program works with the school nurses to assist with coordination of sealants and to find follow up for children with dental needs. School nurses are participants in the Sauk County Immunization Coalition.
User Fees / Misc.	\$0																		
Grants	\$0																		
TOTAL REVENUES	\$0																		
Wages & Benefits	\$0																		
Operating Expenses	\$252																		
TOTAL EXPENSES	\$252																		
COUNTY LEVY	\$252																		
Keeping Kids Alive Initiative	The Keeping Kids Alive Initiative is a program that brings professionals together from across the county to create policies and procedures related to injuries and death to keep children and families healthy and safe. The Child Death Review (CDR) team consists of: local law enforcement, the Sauk County Health Department, child protective services, pediatricians, coroners, community mental health agencies, the district attorney/prosecutor, emergency medical services, a prevention specialist, Ho Chunk pediatricians, registered nurses, probate/parole and any ad hoc individuals vital to the case.	255 & 253	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$0</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$42,654</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$1,933</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$44,587</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$44,587</td></tr> </table>	User Fees / Misc.	\$0	Grants	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$42,654	Operating Expenses	\$1,933	TOTAL EXPENSES	\$44,587	COUNTY LEVY	\$44,587	0.44	Three Child Death Review meetings were held in 2016 with 7 case reviews completed. Prevention work completed in 2016 included adding professionals/agencies to the notification list for debriefing sessions after traumatic child deaths. Safe sleep education for St. Clare birthing center staff and offered CME's for Dean Baraboo clinic staff.
User Fees / Misc.	\$0																		
Grants	\$0																		
TOTAL REVENUES	\$0																		
Wages & Benefits	\$42,654																		
Operating Expenses	\$1,933																		
TOTAL EXPENSES	\$44,587																		
COUNTY LEVY	\$44,587																		

Public Health

Health Check	High risk families have follow-up and case management by a nurse. Many of the children in the Maternal Child Health (MCH) program are referred through the providers at the local birthing centers. Some are joint cases with high risk cases followed by Human Services. Home assessments are completed for safety. The MCH nurse completes physical, social and emotional screening on children to refer them for more intensive services if needed. Neonatal Abstinence Syndrome infants are case managed by the MCH nurse.	253	User Fees / Misc.	\$0	0.40	The trend in the program continues at the same rate with 30 referrals with 5 high risk families being admitted.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$32,565		
			Operating Expenses	\$4,525		
			TOTAL EXPENSES	\$37,090		
COUNTY LEVY	\$37,090					
Maternal Child Health Grant	The MCH grant provides funding to the health department for education and services to vulnerable mothers and children. The focus of the grant has changed to a systems approach and includes the keeping kids alive initiative and adolescent suicide prevention. The Community Connections Program provides resources to the caregivers of children with incarcerated parent. The Community Connection Program was developed in 2015 with UW-Extension, Health Department, Law Enforcement, and the Criminal Justice Coordinating Committee (CJCC).	253	User Fees / Misc.	\$0	0.70	The following two objectives were met in 2016: 1)Adolescent Suicide: Coordinate and/or facilitate evidence-based suicide prevention practices with community groups. 2)Safe Sleep: Coordinate and/or facilitate trainings to implement safe sleep practices with community groups using common messaging.
			Grants	\$30,420		
			TOTAL REVENUES	\$30,420		
			Wages & Benefits	\$68,604		
			Operating Expenses	\$7,204		
			TOTAL EXPENSES	\$75,808		
COUNTY LEVY	\$45,388					
Lead	A public health nurse provides education and case management to parents of a child with elevated blood lead levels. An environmental health assessment may be conducted to collect samples to determine the sources of the lead contamination in and around a client's home. Information and resources are given for clean-up and abatement.	Chapter 254.166	User Fees / Misc.	\$0	0.30	395 individuals were tested in 2016, 9 had a level of 5-9mcg/dl while 2 required a environmental assessment for a level >= 10mcg/dl.
			Grants	\$7,157		
			TOTAL REVENUES	\$7,157		
			Wages & Benefits	\$27,519		
			Operating Expenses	\$3,571		
			TOTAL EXPENSES	\$31,090		
COUNTY LEVY	\$23,933					
Web site /Facebook/twitter	The Health Department is providing information on the web site and through a Facebook account in an attempt to more cost efficiently provide information. In 2018, the department will develop a quarterly news letter.		User Fees / Misc.	\$0	0.01	Items are posted 5 days a week on Facebook
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$1,370		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$1,370		
COUNTY LEVY	\$1,370					
Rural Safety	The Rural Safety Day Program is provided every spring for all third graders in Sauk County. The community partners include Reedsburg Hospital, St. Clare Hospital, the Sheriff's department, Baraboo Fire and Ambulance, Humane Society, Emergency Management, UW extension, Public Health. The program is funded through donations. The Health Educator is now managing this program. The plan is to expand the Rural Safety Day Committee into a Child Safety Coalition in 2018.		User Fees / Misc.	\$0	0.02	766 third Grade Children participated in Rural Safety Days camp in 2016. An evaluation of the camp is sent yearly after the event to the participating teachers. This evaluation guides the program with topic changes.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$1,001		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$1,001		
COUNTY LEVY	\$1,001					
Medical Assistance Match Grant	There are two goals in the Medical Assistance (MA) Match Grant. Public Health Nurses assist residents who present for intake at the health department in applying for Medical Assistance. This is usually for women who are determined to be pregnant. The public health nurse provides training and technical assistance to area health care contractors and partner agencies on access and the benefits of becoming a Community Access Point.		User Fees / Misc.	\$0	0.24	Clients assisted in 2016: 39 pregnancy tests were completed and 23 presumptive eligibility assessments 4 family planning waivers and 10 presumptive eligibility for children.
			Grants	\$25,109		
			TOTAL REVENUES	\$25,109		
			Wages & Benefits	\$22,343		
			Operating Expenses	\$2,766		
			TOTAL EXPENSES	\$25,109		
COUNTY LEVY	\$0					

Public Health

Preparedness	Administration of a response plan for public health emergencies. (e.g. influenza pandemics, biohazard release) A health educator has been assigned the responsibility for meeting the grant objectives for the state and CDC. Public Health Departments are included in the Health Care Coalitions the goal of the creating the coalitions is to improve the communication between hospitals, EMS and public health in an emergency. Grant funding was obtained in 2015 for Building Resiliency Against Climate Events (BRACE). Activities for this grant are scheduled in 2016.		User Fees / Misc.	\$0	0.72	The state held a regional table top exercise surrounding the response capabilities for Ebola.
			Grants	\$61,711		
			TOTAL REVENUES	\$61,711		
			Wages & Benefits	\$61,440		
			Operating Expenses	\$7,167		
			TOTAL EXPENSES	\$68,607		
COUNTY LEVY	\$6,896					
Drug Testing	Drug testing is provided in collaboration with the human services alcohol and other drug abuse (AODA) and economic support divisions. Drug testing was discontinued in 2016. Individuals are being referred to Options Lab.		User Fees / Misc.	\$0	-	There were ?? completed drug tests in 2016.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$0		
COUNTY LEVY	\$0					
INTAKE / Community Care	The community care program provides services to uninsured and under insured individuals with acute medical needs. A public health nurse triages individuals to ensure that they qualify for the program. The individuals are then referred to Reedsburg and Baraboo clinics for services.		User Fees / Misc.	\$3,500	0.49	112 medical vouchers and 15 dental vouchers were given in 2016.
			Grants	\$0		
			Use of Carryforward Funds	\$0		
			TOTAL REVENUES	\$3,500		
			Wages & Benefits	\$45,102		
			Operating Expenses	\$6,630		
TOTAL EXPENSES	\$51,732					
COUNTY LEVY	\$48,232					
Fluoride	The fluoride program is provided to individuals who have private well systems or live in communities that do not fluoridate water. After the initial analysis of the fluoride content in the families' well water, oral supplementation of fluoride is provided for a minimal charge. Fluoride varnish is provided in the schools or at WIC clinics. Quality improvement projects are being conducted on these programs to increase numbers in 2015. The goal was 250 children and new initiatives will be developed in 2016 to improve this outcome.		User Fees / Misc.	\$3,000	0.03	Due to low utilization of the fluoride tablet program the program was discontinued. Families can receive prescriptions for fluoride tablets from their local providers. There were 127 children in the WIC program who received fluoride varnish.
			Grants	\$0		
			TOTAL REVENUES	\$3,000		
			Wages & Benefits	\$2,953		
			Operating Expenses	\$47		
			TOTAL EXPENSES	\$3,000		
COUNTY LEVY	\$0					
Dental	For the 2017-2018 school year, Sauk County Health Department will be adding 3rd and 4th grades at Gordon Wilson Elementary. The number of schools will not increase. Services are provided in public elementary schools, middle schools, and in Weston, dental services are offered to 4K through 12th grade. This is based on the free/reduced lunch rates.		User Fees / Misc.	\$50,026	0.68	The number of children with urgent dental needs increased in 2016. 290 children had dental needs. There has been an increase of children with dental needs to 26%.
			Grants	\$20,000		
			TOTAL REVENUES	\$70,026		
			Wages & Benefits	\$41,158		
			Operating Expenses	\$28,868		
			TOTAL EXPENSES	\$70,026		
COUNTY LEVY	\$0					
Tobacco	Sauk County is in a multijurisdictional coalition with Adams, Juneau, and Richland Counties. The health officer is on the executive committee for oversight of the program. The Wisconsin WINS program is part of the multijurisdictional coalition.		User Fees / Misc.	\$0	0.01	The tobacco sale rate to minors in the Wisconsin WINS program was at 22% in 2016. The rate was down from 27% in 2015 and a high of 40% in 2013.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$1,228		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$1,228		
COUNTY LEVY	\$1,228					

Public Health

Rabies	Rabies is a reportable communicable disease. A public health nurse provides educational information to victims of animal bites. Environmental Health coordinates with veterinary clinics and the Wisconsin State Lab of Hygiene for testing of specimens. Notifies Department of Health Services (DHS) and provides assurance that individuals are treated and have medical follow-up. The cost for testing specimens is Public Health's responsibility. Uninsured individuals are seen through the community care program.	252 & 254	User Fees / Misc.	\$0	0.17	In 2016 there were 125 reported animal bites with possible exposure to rabies. Compared to 203 in 2015
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$18,014		
			Operating Expenses	\$2,550		
			TOTAL EXPENSES	\$20,564		
COUNTY LEVY	\$20,564					
Human Services Adult Protective Service PHN visits	A public health nurse provides nursing assessments when requested by a social worker.	140.04	User Fees / Misc.	\$0	-	In 2016, 1 joint home visit was completed by a public health nurse.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$0		
COUNTY LEVY	\$0					
Community Health Improvement Plan / Community Health Assessment (CHIP/CHA)	The Health and Wellness Coalition consists of Reedsburg Area Medical Center, St. Clare Hospital and Sauk Prairie Healthcare and the Sauk County Health Department. A Community Health Needs Assessment is scheduled for completion in 2018.	250.07	User Fees / Misc.	\$70,000	1.58	The Health and Wellness Coalition meets every other month. An annual report is reviewed by the Board of Health.
			Grants	\$0		
			TOTAL REVENUES	\$70,000		
			Wages & Benefits	\$151,131		
			Operating Expenses	\$66,951		
			TOTAL EXPENSES	\$218,082		
COUNTY LEVY	\$148,082					
Foot Clinic	The foot clinics are provided to elderly and disabled individuals in 6 communities through out the county. The program is self sustaining and rates are adjusted based on cost. The clinics average approximately 145 per month. Certified nursing assistants, nail technician, and nurses provide this service.		User Fees / Misc.	\$52,640	0.81	The foot clinic has been moved back to the health department. 1739 foot clinic clients served in 2016.
			Grants	\$0		
			TOTAL REVENUES	\$52,640		
			Wages & Benefits	\$48,940		
			Operating Expenses	\$3,700		
			TOTAL EXPENSES	\$52,640		
COUNTY LEVY	\$0					
PDO Grant (Narcan)	Wisconsin is facing an opioid epidemic. Sauk County has received a 3-year SAMSHA grant to decrease opioid deaths and increase naloxone distribution into the community. The grant is called the Wisconsin Prescription Drug/Opioid Overdose-Related Deaths Prevention Project (WI-PDO). The WI -PDO grant has required partnering with a pharmacy in order to dispense naloxone. A health educator is developing training and marketing materials as well as providing community education training throughout the county. The Health Department is partnering with UW Population Health Institute for required data collection. A secondary goal is to promote appropriate treatment referrals. Naloxone (Narcan®) is a drug used to treat and prevent opioid overdose deaths.		User Fees / Misc.	\$0	1.98	This is an ongoing initiative. As of August 8, 2017, 254 people have been trained with an additional 111 people signed up for future trainings. Year 2 of the WI-PDO grant starts September 1, 2017.
			Grants	\$225,522		
			TOTAL REVENUES	\$225,522		
			Wages & Benefits	\$164,722		
			Operating Expenses	\$60,800		
			TOTAL EXPENSES	\$225,522		
COUNTY LEVY	\$0					
Outlay	None	\$0	User Fees / Misc.		-	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits			
			Operating Expenses			
			TOTAL EXPENSES	\$0		
COUNTY LEVY	\$0					
Totals			TOTAL REVENUES	\$940,759	17.97	
			TOTAL EXPENSES	\$1,933,978		
			COUNTY LEVY	\$993,219		

Public Health

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Communicable Disease Follow Up	452	500	500
Medical Vouchers Written	112	110	110
Dental Vouchers Written	15	6	6
Immunizations Provided	582	354	354
WIC Fluoride Varnish applications	171	174	174
Tobacco Compliance Checks Made to Establishments	63	60	60
Number of Public Health Emergency Preparedness Exercises, Trainings and Community Meetings	27	30	30
At Least Quarterly Frequency of Updates to social media and web site	200	250	250
Number of oral screenings in the Seal-a-Smile program	1,129	1,210	1,300
Enrolled in Sauk County Nurse Family Partnership Program	56	70	70
Number of children who received dental sealants through Seal-a-Smile	614	475	500

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Immunization Program Goal: 64% of Children up to 2 years of age served by the Health Department Immunization Program.	By December 31, 2017, 64% children residing in Sauk County Health jurisdiction who turn 24 months of age during the contract year will complete 4 DTaP, 3 Polio, 1 MMR, 3 Hib, 3 Hepatitis B, 1 Varicella and 4 Pneumococcal Conjugate (PCV) vaccination by their second birthday.	66%	64%	64%
Tobacco: % of Tobacco Compliance Checks that do not sell to minors	In 2016, 64 Sauk County tobacco retailers were investigated for tobacco sales to minors. These investigations were completed under the guidelines of the Wisconsin Wins Tobacco Retailer Compliance Program established through the WI DHS Tobacco Prevention and Control Program. The TPCP provides training, media, community outreach, and education to Wisconsin retailers.	78%	85%	90%
Rural Safety Days Participation	99% of schools third grand students will participate.	95%	99%	95%
The department will update the website 75% of the time.	The health educator updates the social media site 5 days per week.	100%	100%	100%
Sauk County Nurse Family Partnership Goals:				
SCNFP Moms will initiate breast feeding at birth	75% of NFP Mothers (53) will initiate breast feeding at birth.	92%	65%	80%
SCNFP Referrals to Enrollment Percentage will increase	45% of all NFP referrals will be admitted	56%	40%	56%
Infants will be up to date on immunizations at 6 months	90% of the infants in the program will receive the following immunizations by 6 month of age: 3 Hepatitis B, 3 DTaP, 3 PCV, 3 Hib, 3 RV, and 1 Influenza.	89%	85%	90%
SCNFP Client retention rate during pregnancy phase.	Clients remained enrolled in the program during pregnancy.	92%	75%	80%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
PUBLIC HEALTH											
<u>Revenues</u>											
Tax Levy	632,311	799,005	816,070	819,624	819,624	993,218	173,594	21.18%	None	0	0
Grants & Aids	202,948	201,361	445,125	795,870	800,541	830,066	29,525	3.69%			
User Fees	79,424	57,456	54,874	104,500	104,500	97,140	(7,360)	-7.04%	2018 Total	0	0
Intergovernmental	17,943	89,910	13,738	2,000	2,000	806	(1,194)	-59.70%			
Donations	12,000	5,889	0	0	0	12,747	12,747	0.00%			
Use of Fund Balance	0	0	0	34,554	34,554	0	(34,554)	-100.00%	2019	0	0
									2020	0	0
Total Revenues	944,626	1,153,621	1,329,807	1,756,548	1,761,219	1,933,977	172,758	9.81%	2021	0	0
									2022	0	0
<u>Expenses</u>											
Labor	616,082	727,749	766,003	1,073,729	1,079,195	1,160,161	80,966	7.50%			
Labor Benefits	212,747	236,710	259,429	377,675	377,675	429,186	51,511	13.64%			
Supplies & Services	109,902	130,270	229,580	282,911	284,349	344,630	60,281	21.20%			
Capital Outlay	0	0	39,823	22,233	20,000	0	(20,000)	-100.00%			
Addition to Fund Balance	5,895	58,891	34,972	0	0	0	0	0.00%			
Total Expenses	944,626	1,153,621	1,329,807	1,756,548	1,761,219	1,933,977	172,758	9.81%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: Public Health (PH)

Changes and Highlights to the Department's Budget:

1. One New NFP Nurse to serve 20 more families in the Nurse Family Partnership program.
2. The Sauk County Health Department achieved accreditation with the National Public Health Accreditation Board in 2017!
3. The department will become a level 3 health department in 2018. Wisconsin statute 251 establishes the local health department levels. The 140 rule governs health department levels. There are 3 levels of health departments. Level 1 needs to meet the minimum requirements. Level 2 meets minimum requirements plus seven (7) additional evidence-based programs. Level 3 meets minimum plus fourteen (14) additional evidence-based programs and have a full agent DATCP program. The State has a formula used to calculate funding allocation to health departments. Level 3 provides greater funding to the local health department.
4. The proposed Wisconsin state budget includes funding for communicable disease follow-up.
5. Secured a federal SAMSHA grant, allocated by Wisconsin DHS for opioid overdose death reduction, treatment, referrals and naloxone training.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	Change 4	2018 Budget Request
Description of Change			New NFP Nurse				
Tax Levy	819,624	81,875	91,720				993,219
Use of Fund Balance or Carryforward Funds	34,554	(34,554)					-
All Other Revenues	907,041	33,718					940,759
Total Funding	1,761,219	81,039	91,720	-	-	-	1,933,978
Labor Costs	1,456,870	40,758	91,720				1,589,348
Supplies & Services	284,349	60,281					344,630
Capital Outlay	20,000	(20,000)					-
Total Expenses	1,761,219	81,039	91,720	-	-	-	1,933,978

Issues on the Horizon for the Department:

1. There is the potential for a new public health nursing position. The Nurse Family Partnership nurse home visitor to service an additional 20 families bringing the total to 90 families served by September 30, 2018.
2. Next year we are completing a new Community Health Needs Assessment.
3. Potential for dental hygienists to expand services into nursing homes and clinics.
4. Potential change to receive funding through medical assistance for lead case management and environmental inspections.
5. Reclassification of Health Department Director/Health Officer position.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Public Health (PH)

Program # -->	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Short Program Name -->	Employee Immunization	CD/STI/HIV	TB Skin Test	PH Consult	Immunization	Adult Case Management	PNCC/NFP	School RN	Keeping Kids Alive Initiative	Health Check	MCH Grant	Lead	Facebook	Rural Safety
Is the Program Mandated?	No	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes	Yes	No	No
Statutory Reference		145.17 & 252.11	252.07	140	144 & 145	140			255 & 253	253	253	253.13		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)														
2. Grants (List)					16,286						30,420	\$7,157		
Dept of Health Services - CARS														
Medicaid			3,000		300		37,000							
State Grants														
Children's Health Alliance SAS														
PDO Grant														
Federal Grant (MICHV- NFP)							330,782							
3. Use of Carryfwd / Fund Balance														
4. Other Revenues (NFP Donations) & Ho Chunk			2,000		2,306									
5. TOTAL REVENUES	\$0	\$0	\$5,000	\$0	\$18,892	\$0	\$367,782	\$0	\$0	\$0	\$30,420	\$7,157	\$0	\$0

EXPENSES

6. Wages, Salaries, Benefits	-	157,613	26,940	106,703	116,351	-	450,997	-	42,654	32,565	68,604	27,519	1,370	1,001
7. Other Expenses	-	8,761	3,951	3,563	13,485	-	117,906	252	1,933	4,525	7,204	3,571	-	-
8. TOTAL EXPENSES	\$0	\$166,374	\$30,891	\$110,266	\$129,836	\$0	\$568,903	\$252	\$44,587	\$37,090	\$75,808	\$31,090	\$1,370	\$1,001

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$166,374	\$25,891	\$110,266	\$110,944	\$0	\$201,121	\$252	\$44,587	\$37,090	\$45,388	\$23,933	\$1,370	\$1,001
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SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Public Health (PH)

Program # -->	15	16	17	18	19	20	21	22	23	24	25	26	27	Dept
Short Program Name -->	MA Match Grant	Preparedness / PHEP	Drug Testing	INTAKE / Community Care	Fluoride	Dental	Tobacco	Rabies	Adult Protective Service PHN visits	Community Health Improvement Plan / Community Health Assessment (CHIP/CHA)	Foot Clinic	PDO Grant (Narcan)	Outlay	Total \$

Is the Program Mandated? Statutory Reference	No	No	No	No	No	No	No	Yes 252 & 254	Yes 140.04	Yes				
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)											52,640			\$52,640
2. Grants (List)	25,109	61,711												\$140,683
Dept of Health Services - CARS										70,000				\$70,000
Medicaid					3,000	39,779								\$83,079
State Grants														\$0
Children's Health Alliance SAS						20,000								\$20,000
PDO Grant												225,522		\$225,522
Federal Grant (MICHV- NFP)														\$330,782
3. Use of Carryfwd / Fund Balance														\$0
4. Other Revenues (NFP Donations) & Ho Chunk				3,500		10,247								\$18,053
5. TOTAL REVENUES	\$25,109	\$61,711	\$0	\$3,500	\$3,000	\$70,026	\$0	\$0	\$0	\$70,000	\$52,640	\$225,522	\$0	\$940,759

EXPENSES

6. Wages, Salaries, Benefits	22,343	61,440	-	45,102	2,953	41,158	1,228	18,014	-	151,131	48,940	164,722	-	\$1,589,348
7. Other Expenses	2,766	7,167	-	6,630	47	28,868	-	2,550	-	66,951	3,700	60,800	-	\$344,630
8. TOTAL EXPENSES	\$25,109	\$68,607	\$0	\$51,732	\$3,000	\$70,026	\$1,228	\$20,564	\$0	\$218,082	\$52,640	\$225,522	\$0	\$1,933,978

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$6,896	\$0	\$48,232	\$0	\$0	\$1,228	\$20,564	\$0	\$148,082	\$0	\$0	\$0	\$993,219
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017	2017	Dollar
Department: PUBLIC HEALTH	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10040 PUBLIC HEALTH REVENUE								
411100 GENERAL PROPERTY TAXES	-632,311.00	-799,005.00	-816,070.00	-409,812.00	-819,624.00	-819,624.00	-993,218.00	173,594.00
422160 HO-CHUNK GAMING GRANT	-45,000.00	-32,259.00	-25,000.00	-25,400.00	-25,400.00	-25,400.00	0.00	-25,400.00
423900 BIOTERRORISM GRANT	-47,192.00	-53,999.00	-62,185.00	-48,037.00	-51,348.00	-51,348.00	-54,084.00	2,736.00
424030 MICHV-NFP GRANT	0.00	0.00	-228,772.44	-157,107.92	-335,703.00	-335,703.00	-330,782.00	-4,921.00
424110 IMMUNIZATION GRANT	-15,752.98	-16,571.74	-18,170.14	-10,137.46	-18,659.00	-18,659.00	-16,286.00	-2,373.00
424160 PREVENTION GRANT	0.00	0.00	0.00	-6,500.00	0.00	-7,627.00	-7,627.00	7,627.00
424170 LEAD GRANT	-7,979.27	-8,217.00	-8,768.00	-2,545.00	-10,455.00	-7,157.00	-7,157.00	-3,298.00
424175 FORWARD HL MA MATCH GRANT	-10,269.00	-10,685.00	-15,473.00	-3,752.00	-21,158.00	-21,158.00	-25,109.00	3,951.00
424203 DENTAL GRANTS	-33,497.19	-28,986.90	-21,946.21	-31,105.37	-24,355.00	-24,355.00	-20,000.00	-4,355.00
424204 WI-PDO PRESCR DRUG OVERDOSE	0.00	0.00	0.00	0.00	-225,522.00	-225,522.00	-225,522.00	0.00
424205 STRAT PREV FRAME PRESCRIP RX	0.00	0.00	0.00	0.00	0.00	0.00	-70,000.00	70,000.00
424420 HEALTH CHECK	-727.26	-2,768.87	-1,340.01	0.00	-6,000.00	0.00	0.00	-6,000.00
424440 MATERNAL CHILD HEALTH	-28,785.00	-25,929.00	-30,816.59	-11,470.00	-33,641.00	-33,641.00	-30,420.00	-3,221.00
424511 MEDICAL ASSISTANCE DENTAL	-12,692.68	-19,928.00	-30,997.53	-18,302.60	-45,000.00	-45,000.00	-42,779.00	-2,221.00
424512 MEDICAL ASSISTANCE IMMUNIZATIO	-114.41	-483.24	-321.82	0.00	-300.00	-300.00	-300.00	0.00
424515 MEDICAL ASSISTANCE - TCM	-938.22	-1,532.98	-1,333.79	0.00	-3,000.00	0.00	0.00	-3,000.00
452060 MISCELLANEOUS REVENUES	-7,549.03	-2,551.42	-4,027.03	-539.80	-2,000.00	-2,000.00	-1,000.00	-1,000.00
455100 PUBLIC HEALTH FOOT CLINIC	-42,450.00	0.00	0.00	-25,290.00	-51,000.00	-51,000.00	-52,640.00	1,640.00
455130 PRENATAL CARE	-22,934.55	-49,624.24	-47,215.04	-10,317.87	-48,000.00	-48,000.00	-37,000.00	-11,000.00
455160 HEP B MEDICAL REIMBURSEMENT	-4,577.58	-3,587.08	-1,811.10	-995.00	-1,500.00	-1,500.00	-1,500.00	0.00
455170 FLU & PNEUMONIA REIMBURSEMENT	-16,620.04	-11,806.81	-6,351.66	-99.48	-2,000.00	-2,000.00	-806.00	-1,194.00
455180 TB SKIN TESTS	-1,912.60	-1,693.32	-1,820.83	-1,646.23	-2,000.00	-2,000.00	-5,000.00	3,000.00
474010 DEPARTMENTAL CHARGES	0.00	-78,102.73	-7,386.25	0.00	0.00	0.00	0.00	0.00
474500 BIRTH TO THREE	-1,323.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00
485010 DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	-1,500.00	0.00	0.00	0.00	0.00
485160 COMMUNITY CARE DONATIONS	0.00	-889.38	0.00	0.00	0.00	0.00	-2,500.00	2,500.00
485161 BOO AREA UN FUND DENTAL VOUCHER	-12,000.00	0.00	0.00	0.00	0.00	0.00	-5,421.00	5,421.00
485162 BAUF DENTAL CHILDREN	0.00	-5,000.00	0.00	0.00	0.00	0.00	-4,826.00	4,826.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-34,554.00	0.00	0.00	-34,554.00
TOTAL PUBLIC HEALTH REVENUE	-944,626.23	-1,153,620.71	-1,329,806.44	-764,557.73	-1,761,219.00	-1,721,994.00	-1,933,977.00	172,758.00
10040416 PUBLIC HEALTH								
511100 SALARIES PERMANENT REGULAR	503,411.61	622,527.44	655,174.66	380,619.38	916,723.00	911,257.00	1,002,683.00	85,960.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	3.72	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,108.67	1,457.90	1,557.02	0.00	1,864.00	1,864.00	2,454.00	590.00
512100 WAGES-PART TIME	111,561.86	103,518.14	109,036.04	89,575.10	160,101.00	160,101.00	154,451.00	-5,650.00
512200 WAGES-PART TIME-OVERTIME	0.00	42.77	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	0.00	202.99	235.20	0.00	507.00	507.00	573.00	66.00
514100 FICA & MEDICARE TAX	45,180.94	53,761.51	56,485.88	34,515.08	82,558.00	82,558.00	88,752.00	6,194.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: PUBLIC HEALTH	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10040416 PUBLIC HEALTH								
514200 RETIREMENT-COUNTY SHARE	41,715.26	48,302.40	49,602.99	31,309.97	73,385.00	73,385.00	76,780.00	3,395.00
514400 HEALTH INSURANCE COUNTY SHARE	119,476.67	127,288.22	147,357.12	98,403.09	210,056.00	210,056.00	251,848.00	41,792.00
514500 LIFE INSURANCE COUNTY SHARE	306.54	324.07	332.04	192.11	463.00	463.00	517.00	54.00
514600 WORKERS COMPENSATION	6,067.71	7,034.19	5,650.62	5,075.55	11,213.00	11,213.00	11,289.00	76.00
520100 CONSULTANT AND CONTRACTUAL	610.00	50.00	40.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	3,493.77	6,647.31	32,205.96	23,662.00	46,836.00	46,836.00	113,846.00	67,010.00
522500 TELEPHONE & DAIN LINE	4,018.44	5,045.23	5,820.95	3,878.68	7,400.00	7,400.00	14,006.00	6,606.00
526100 HO-CHUNK APPROPRIATION	28,001.41	20,913.97	0.00	0.00	0.00	0.00	0.00	0.00
531000 FOOT CLINIC EXPENSE	2,836.66	0.00	0.00	1,384.43	3,489.00	3,489.00	3,700.00	211.00
531100 POSTAGE AND BOX RENT	892.74	1,212.30	1,365.41	1,035.31	1,641.00	1,641.00	2,480.00	839.00
531200 OFFICE SUPPLIES AND EXPENSE	3,636.13	2,732.26	20,677.47	7,519.23	6,950.00	6,950.00	7,719.00	769.00
531500 FORMS AND PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	3,073.00	3,073.00
531800 MIS DEPARTMENT CHARGEBACKS	12,101.00	31,103.08	54,982.96	9,748.38	34,763.00	34,763.00	35,991.00	1,228.00
532200 SUBSCRIPTIONS	126.60	139.60	473.92	0.00	500.00	500.00	500.00	0.00
532400 MEMBERSHIP DUES	953.00	1,373.00	2,268.00	725.00	6,000.00	6,000.00	1,500.00	-4,500.00
532800 TRAINING AND INSERVICE	2,331.03	4,271.85	10,034.77	3,960.67	22,421.00	22,421.00	19,043.00	-3,378.00
533200 MILEAGE	10,947.83	13,745.87	21,911.25	6,065.38	23,550.00	23,550.00	42,696.00	19,146.00
533500 MEALS AND LODGING	1,014.00	3,208.01	12,561.82	2,449.30	5,540.00	5,540.00	12,981.00	7,441.00
534200 MEDICAL SUPPLIES	22,024.90	18,473.97	15,667.47	3,532.45	41,189.00	38,751.00	17,047.00	-24,142.00
534201 COMMUNITY CARE VOUCHER EXPENSE	522.80	2,786.96	1,670.59	118.61	23,642.00	23,642.00	2,500.00	-21,142.00
534202 BOO AREA UN FUND DENTAL VOUCHE	4,673.00	317.80	1,241.80	346.00	7,768.00	7,768.00	5,421.00	-2,347.00
534203 BAUF DENTAL CHILDREN	0.00	0.00	174.40	0.00	6,826.00	6,826.00	4,826.00	-2,000.00
534800 EDUCATIONAL SUPPLIES	210.71	3,584.54	10,057.00	39.45	4,000.00	4,000.00	8,958.00	4,958.00
534900 PROJECT SUPPLIES	8,291.02	10,521.64	35,836.06	8,044.68	38,891.00	38,891.00	39,494.00	603.00
535100 VEHICLE FUEL / OIL	241.34	86.04	157.99	574.72	2,143.00	2,143.00	4,036.00	1,893.00
535200 VEHICLE MAINTENANCE AND REPAIR	0.00	1,501.75	57.96	786.87	500.00	1,500.00	2,439.00	1,939.00
551900 INSURANCE-GENERAL LIABILITY	2,976.00	2,555.00	2,374.00	0.00	300.00	300.00	2,374.00	2,074.00
581900 CAPITAL OUTLAY	0.00	0.00	39,823.00	0.00	20,000.00	22,233.00	0.00	-20,000.00
TOTAL PUBLIC HEALTH	938,731.64	1,094,729.81	1,294,834.35	713,565.16	1,761,219.00	1,756,548.00	1,933,977.00	172,758.00
TOTAL DEPARTMENT REVENUE	-944,626.23	-1,153,620.71	-1,329,806.44	-764,557.73	-1,761,219.00	-1,721,994.00	-1,933,977.00	172,758.00
TOTAL DEPARTMENT EXPENSE	938,731.64	1,094,729.81	1,294,834.35	713,565.16	1,761,219.00	1,756,548.00	1,933,977.00	172,758.00
ADDITION TO (-)/USE OF FUND BALANCE	-5,894.59	-58,890.90	-34,972.09	-50,992.57	0.00	34,554.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
HOME CARE											
<u>Revenues</u>											
Tax Levy	49,790	0	0	0	0	0	0	0.00%	None	0	0
Grants & Aids	327,983	0	0	0	0	0	0	0.00%			
User Fees	111,474	0	0	0	0	0	0	0.00%	2018 Total	0	0
Intergovernmental	16,415	0	0	0	0	0	0	0.00%			
Donations	0	0	0	0	0	0	0	0.00%			
Use of Fund Balance	51,183	0	0	0	0	0	0	0.00%	2019	0	0
									2020	0	0
Total Revenues	556,845	0	0	0	0	0	0	0.00%	2021	0	0
									2022	0	0
<u>Expenses</u>											
Labor	266,377	0	0	0	0	0	0	0.00%			
Labor Benefits	108,828	0	0	0	0	0	0	0.00%			
Supplies & Services	181,640	0	0	0	0	0	0	0.00%			
Total Expenses	556,845	0	0	0	0	0	0	0.00%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance	Home Care transferred to Health Care Center in 2015.										

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: HOME CARE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10041 HOME CARE REVENUE								
411100 GENERAL PROPERTY TAXES	-49,790.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424500 MEDICARE	-270,328.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424510 MEDICAL ASSISTANCE	-57,654.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455600 HOME CARE INSURANCE	-36,229.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455610 HOME CARE VETERANS ADMIN	-6,284.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455640 HOME CARE FAMILY CARE	-68,960.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-16,415.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HOME CARE REVENUE	-505,662.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10041483 HOME NURSING PROGRAM								
511100 SALARIES PERMANENT REGULAR	68,716.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	539.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	179,557.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	16,566.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	996.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	18,949.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	18,627.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	68,540.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	151.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	2,559.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520700 PHYSICAL THERAPY	79,393.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520800 OCCUPATIONAL THERAPY	1,283.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	1,154.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	2,637.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
524800 MAINTENANCE AGREEMENT	350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
529300 SPEECH THERAPY	5,284.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	497.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	2,694.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531500 FORMS AND PRINTING	543.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	53,806.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532200 SUBSCRIPTIONS	353.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	1,199.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	380.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	22,306.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00
534200 MEDICAL SUPPLIES	7,065.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00
535100 VEHICLE FUEL / OIL	293.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551900 INSURANCE-GENERAL LIABILITY	2,398.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HOME NURSING PROGRAM	556,845.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: HOME CARE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL DEPARTMENT REVENUE	-505,662.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	556,845.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADDITION TO (-)/USE OF FUND BALANCE	51,183.36	0.00	0.00	0.00	0.00	0.00	0.00	

Sauk County Veterans Service Office

Department Vision - Where the department would ideally like to be

Sauk County Veterans will be treated with exceptional service by a staff of highly trained and knowledgeable advocates.

Department Mission - Major reasons for the department's existence and purpose in County government

In recognition of the special sacrifices that veterans and their families have made, the Sauk County Veterans Service Office is dedicated to providing the highest quality service to Sauk County veterans and their family members by utilizing all available resources including federal, state, county and civic. We strive to keep veterans and their family members informed of all pertinent information through the use of all available technologies and actively work for the protection of veterans benefits.

Elements of Countywide Mission Fulfilled

Promote safe community
Encourage economic development
Development of cultural, social, and community values

Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Develop a plan to identify Sauk County businesses that support veterans through hiring preferences and discounts. Then and serve as a conduit to provide information and employment assistance to veterans.	Working with the businesses that we identify, track the new number of veterans we refer and veteran hires during the year.	When a veteran comes to us seeking assistance with finding work, we will have a list of area employers that have indicated to us they prefer to hire veterans. To inform veterans of area business's that appreciate their service and sacrifice.	12/31/2018
Develop and implement a system to reach out to disabled veterans whom have not initiated contact with the County Veterans Service Office since the beginning of 2010 to inform them of benefit changes and eligibility requirements. Such changes may include increases in disability rating or new conditions, and new ancillary benefits.	Track the results of the veterans we have appointments with.	Utilizing the Veteran Information Management System (VIMS) and VetraSpec, and hard copy files, the Veterans Service Office staff will identify the disabled veterans that have not been in contact with the Veterans Service Office since the beginning of 2010. We will mail letters to those veterans inviting them to contact the Veterans Service Office for a complete benefits review.	Ongoing
Develop a program to increase public awareness of the Sauk County Veterans Office through press releases, public service announcements, and use of social media.	Develop a survey and track how veterans became aware of this office and the services we provide.	Contact newspapers and other traditional media outlets and set up regular time and space for articles and announcements. Establish a relationship with a social media consultant to assist with the most effective use of that tool of communication.	Ongoing

Sauk County Veterans Service Office

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Veterans Service	Provide information, education and individual benefits counseling to veterans and their families. When appropriate, assist them in making application for State & Federal Benefits: education, compensation, health care, pension and burial. Produce a newsletter to keep veterans informed of new and changing benefits, attend events and meetings as appropriate to promote the Veterans Service Office and veteran benefits.	Wisconsin Statute 45.80, 45.82	Use of Carryforward	\$0	4.50	25% of the Disabled Veterans Contacted by the Veterans Service Office Staff Will Complete a Full Benefits Review. 50 veterans will be referred for employment and services
			Grants	\$11,500		
			TOTAL REVENUES	\$11,500		
			Wages & Benefits	\$301,384		
			Operating Expenses	\$31,012		
			TOTAL EXPENSES	\$332,396		
COUNTY LEVY	\$320,896					
Commission	Assist veterans in making application for relief funds. Act as the intermediary between the veterans and the commissioners to expedite the application process. If an application is approved, provide vouchers to the veteran or payment to the vendor.	Wisconsin Statute 45.86	Grants	\$0	-	25% of the Veterans That Received Financial Assistance Through the Veterans Relief Fund (VRF) and Basic Money Management Counseling Will Not Seek Additional VRF Through the End of 2015.
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$646		
			Operating Expenses	\$10,028		
			TOTAL EXPENSES	\$10,674		
COUNTY LEVY	\$10,674					
Care of Graves	Purchase perpetual care and disperse flag holders for veteran graves.	Wisconsin Statute 45.85	User Fees / Misc.	\$0	-	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$10,600		
			TOTAL EXPENSES	\$10,600		
COUNTY LEVY	\$10,600					
Totals			TOTAL REVENUES	\$11,500	4.50	
			TOTAL EXPENSES	\$353,670		
			COUNTY LEVY	\$342,170		

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimated	2018 Budget
Number of Federal Applications for Veterans Benefits Processed	2,940	2,850	2,900
Number of State Applications for Veterans Benefits Processed	109	150	150
Number of Veteran Trips ADRC Transported	320	205	250
Number of Veteran Contacts	19,330	20,500	21,000

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimated	2018 Budget
Goal 1: Identify business's that are veteran friendly and encourage others to join them.	By putting our veterans in contact with business's that appreciate their service and sacrifice, the veterans will gain employment and value on services	N/A	N/A	50
Goal 2: 25% of the Disabled Veterans Contacted by the Veterans Service Office Staff Will Complete a Full Benefits Review.	Veterans are being sufficiently compensated for their disabilities and are aware of and using the ancillary benefits	N/A	25%	25
Goal 3: Increased awareness of the office as well as the services that we provide. Through tracking views on social media, we will know the info is being viewed .	Better quality of life for our veterans and their dependents through increased knowledge about and use of their benefits.	N/A	70%	70

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
VETERANS SERVICE											
<u>Revenues</u>											
Tax Levy	208,510	296,193	297,769	304,269	304,269	342,170	37,901	12.46%	None	0	0
Grants & Aids	11,500	11,500	11,500	11,500	11,500	11,500	0	0.00%			
Use of Fund Balance	5,871	0	0	685	2,815	0	(2,815)	-100.00%	2018 Total	0	0
Total Revenues	225,881	307,693	309,269	316,454	318,584	353,670	35,086	11.01%			
<u>Expenses</u>											
Labor	134,672	184,164	192,608	203,484	203,484	227,084	23,600	11.60%	2019	0	0
Labor Benefits	57,798	62,120	62,799	66,370	66,370	74,946	8,576	12.92%	2020	0	0
Supplies & Services	33,411	43,172	46,377	46,600	48,730	51,640	2,910	5.97%	2021	0	0
Addition to Fund Balance	0	18,237	7,485	0	0	0	0	0.00%	2022	0	0
Total Expenses	225,881	307,693	309,269	316,454	318,584	353,670	35,086	11.01%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

* For the vast majority of the past 10 years we have been using work study students and Experience Works to handle many administrative duties. The current person will end a 3 year tenure in October. We will lose all of that institutional knowledge and my confidence is low that we will get a replacement, much less a competent one.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			New position shared	Veteran's Sev Aids		
Tax Levy	304,269	15,317	17,584	5,000		342,170
Use of Fund Balance or Carryforward Funds	2,815	0		(2,815)		0
All Other Revenues	11,500	0				11,500
Total Funding	318,584	15,317	17,584	2,185	0	353,670
Labor Costs	269,854	14,592	17,584			302,030
Supplies & Services	48,730	725		2,185		51,640
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	318,584	15,317	17,584	2,185	0	353,670

Issues on the Horizon for the Department:

- * Adjusting the additional time and effort that will come from the new initiatives to increase awareness of this office.
- * Changes, such as the national work queue (NWQ) at the Federal Department of Veterans Affairs continues to significantly consume the department case management time and resources. We expect this to continue.
- * The federal VA continues to be in a period of major transition, the impact on this office is significant. While the transitions will not affect funding, it has resulted in an increased workload for staff and is straining our ability to maintain our current level of service. The administrative challenges ahead for VA in coordinating a vast expansion of private sector care, monitoring outside care quality and integrating those medical records back into VA health care will be profound. This will confuse many of our veterans and force more reliance on this office for assistance.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 DEPARTMENT: VETERANS SERVICE OFFICE

Program # -->	1	2	3	4		Dept
Short Program Name -->	470 Service	472 Commission	473 Graves		Outlay	Total \$

Is the Program Mandated?	Yes	Yes	Yes			
Statutory Reference	Wisc Stats. 45.80, 45.82	Wisc Stats. 45.86	Wisc Stats. 45.85			

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
424550 Veterans Service Grant	11,500					\$11,500
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$11,500	\$0	\$0	\$0	\$0	\$11,500

EXPENSES

6. Wages, Salaries, Benefits	\$301,384	\$646	\$0	\$0	N/A	\$302,030
7. Other Expenses	31,012	10,028	10,600	0	0	\$51,640
8. TOTAL EXPENSES	\$332,396	\$10,674	\$10,600	\$0	\$0	\$353,670

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$320,896	\$10,674	\$10,600	\$0	\$0	\$342,170
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: VETERANS SERVICE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10055 VETERANS SERVICE REVENUE								
411100 GENERAL PROPERTY TAXES	-208,510.00	-296,193.00	-297,769.00	-152,134.50	-304,269.00	-304,269.00	-342,170.00	37,901.00
424550 S/A:VETERANS SERVICE	-11,500.00	-11,500.00	-11,500.00	-6,803.80	-11,500.00	-11,500.00	-11,500.00	0.00
493200 CONTINUING APPROPRIOR YEAR	0.00	0.00	0.00	0.00	-2,815.00	0.00	0.00	-2,815.00
TOTAL VETERANS SERVICE REVENUE	-220,010.00	-307,693.00	-309,269.00	-158,938.30	-318,584.00	-315,769.00	-353,670.00	35,086.00
10055470 VETERANS SERVICE								
511100 SALARIES PERMANENT REGULAR	133,757.47	182,789.45	191,173.60	92,626.33	201,789.00	201,789.00	209,915.00	8,126.00
511900 LONGEVITY-FULL TIME	914.80	974.80	1,034.80	0.00	1,095.00	1,095.00	1,215.00	120.00
512100 WAGES-PART TIME	0.00	0.00	0.00	0.00	0.00	0.00	15,354.00	15,354.00
514100 FICA & MEDICARE TAX	9,839.14	13,604.77	14,147.98	6,891.84	15,521.00	15,521.00	17,326.00	1,805.00
514200 RETIREMENT-COUNTY SHARE	9,417.44	12,483.22	12,579.30	6,298.57	13,796.00	13,796.00	15,174.00	1,378.00
514400 HEALTH INSURANCE COUNTY SHARE	37,677.12	34,432.94	35,243.96	17,944.50	35,889.00	35,889.00	41,272.00	5,383.00
514500 LIFE INSURANCE COUNTY SHARE	70.08	89.94	102.58	39.52	110.00	110.00	163.00	53.00
514600 WORKERS COMPENSATION	794.30	900.59	694.67	461.22	1,008.00	1,008.00	965.00	-43.00
514800 UNEMPLOYMENT	0.00	577.20	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	0.00	0.00	0.00	2,250.00	7,000.00	6,250.00	6,000.00	-1,000.00
522500 TELEPHONE & DAIN LINE	261.08	281.99	258.20	133.75	300.00	300.00	300.00	0.00
524800 MAINTENANCE AGREEMENT	32.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	1,651.25	2,634.43	2,787.40	947.94	2,600.00	2,200.00	2,300.00	-300.00
531200 OFFICE SUPPLIES AND EXPENSE	1,848.80	2,276.86	1,971.64	663.03	1,000.00	1,000.00	1,000.00	0.00
531400 SMALL EQUIPMENT	0.00	250.00	0.00	0.00	250.00	250.00	250.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	7,051.58	9,980.92	9,596.37	5,464.05	7,110.00	7,110.00	8,865.00	1,755.00
532200 SUBSCRIPTIONS	484.60	475.55	671.95	294.00	400.00	400.00	400.00	0.00
532400 MEMBERSHIP DUES	130.00	180.00	180.00	60.00	200.00	200.00	200.00	0.00
532800 TRAINING AND INSERVICE	430.00	700.00	1,167.58	720.00	2,450.00	2,450.00	2,450.00	0.00
532900 OTHER PUBLICATIONS	1,663.09	1,979.88	1,592.94	462.86	2,000.00	1,200.00	1,400.00	-600.00
533200 MILEAGE	2,747.72	2,620.86	3,571.47	1,445.69	1,600.00	1,600.00	2,000.00	400.00
533500 MEALS AND LODGING	1,557.96	1,295.91	2,275.96	1,614.42	5,030.00	5,030.00	5,500.00	470.00
534900 PROJECT SUPPLIES	0.00	0.00	0.00	0.00	600.00	600.00	300.00	-300.00
552100 OFFICIALS BONDS	46.74	46.74	126.74	46.74	47.00	47.00	47.00	0.00
TOTAL VETERANS SERVICE	210,375.66	268,576.05	279,177.14	138,364.46	299,795.00	297,845.00	332,396.00	32,601.00
10055472 VETERAN SERVICE COMMISSION								
514100 FICA & MEDICARE TAX	0.00	30.60	30.60	0.00	46.00	46.00	46.00	0.00
514600 WORKERS COMPENSATION	0.00	0.32	0.28	0.00	0.00	0.00	0.00	0.00
515500 COMMISSIONER FEES	0.00	400.00	400.00	0.00	600.00	600.00	600.00	0.00
533200 MILEAGE	28.00	0.00	0.00	0.00	300.00	0.00	0.00	-300.00
552100 OFFICIALS BONDS	28.04	28.04	28.04	28.04	28.00	28.00	28.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: VETERANS SERVICE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10055472 VETERAN SERVICE COMMISSION								
571800 VETERANS SERVICE AIDS	5,499.30	10,580.63	12,105.29	2,571.26	7,815.00	7,815.00	10,000.00	2,185.00
TOTAL VETERAN SERVICE COMMISSION	5,555.34	11,039.59	12,564.21	2,599.30	8,789.00	8,489.00	10,674.00	1,885.00
10055473 CARE OF VETERANS GRAVES								
521700 GRAVE CARE	7,464.00	7,500.00	7,566.00	0.00	7,500.00	7,600.00	7,600.00	100.00
534900 PROJECT SUPPLIES FLAG HOLDERS	2,486.37	2,339.97	2,477.18	2,517.56	2,500.00	2,520.00	3,000.00	500.00
TOTAL CARE OF VETERANS GRAVES	9,950.37	9,839.97	10,043.18	2,517.56	10,000.00	10,120.00	10,600.00	600.00
TOTAL DEPARTMENT REVENUE	-220,010.00	-307,693.00	-309,269.00	-158,938.30	-318,584.00	-315,769.00	-353,670.00	35,086.00
TOTAL DEPARTMENT EXPENSE	225,881.37	289,455.61	301,784.53	143,481.32	318,584.00	316,454.00	353,670.00	35,086.00
ADDITION TO (-)/USE OF FUND BALANCE	5,871.37	-18,237.39	-7,484.47	-15,456.98	0.00	685.00	0.00	

Women, Infants & Children

Department Vision - Where the department would ideally like to be

The Sauk County Health Department will be an independent, nationally accredited health department that builds and sustains a healthy diverse community.

Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Health Department protects Sauk County residents and visitors by taking action through collaboration to promote health and safety and prevent illness, injury and disease.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
 Promote safe community
 Encourage economic development
 Stewardship of natural resources
 Development of cultural, social, and community values

Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)

Placemaking to support economic development

Creating and maintaining a sustainable livable community (environmental stewardship, good wages)

Declining/unpredictable financial support (highways, medicaid, other)

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)

Changing statutory authority (state/feds) impeding local decision-making

Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)

Partnerships with outside agencies (drugs, interoperability)

Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Improve nutritional status of all Sauk County residents	Continue efforts with the Sauk CAN(Coalition for Activity and Nourishment).The WIC program continues to participate in the Fit Families Grant.	The Coalition will focus on increasing physical activity and eating more fruits and vegetables with Sauk County residents to decrease obesity rates. Continue with the Fit Family Grant for 2017-2018.	12/31/2018
Continue to provide medical nutrition therapy to high risk pregnant women	The number of education contacts increases as the PNCC caseload increases.	A registered dietician will provide medical nutrition therapy to individuals enrolled in the Prenatal Child Coordination (PNCC) program.	12/31/2018
Improve breastfeeding duration rates of Women, Infants & Children (WIC) mothers	The breastfeeding duration rates would increase from 2017 WIC reports.	The peer counselors will provide support to breast feeding mothers and will work with Sauk County Employers to improve breastfeeding support in the work place.	12/31/2018
Improve the redemption rates of Farmers Market checks for WIC participants	The redemption rates for Farmers Market checks would increase from 2017 from WIC reports.	The Sauk County WIC program will offer cooking demonstrations at the Sauk County Farmers Market's and increase advertisement of the area Farmers Markets.	12/31/2018
Improve rate of women enrolled in WIC during the 1st trimester of Pregnancy	The percentage of women enrolled in 1st trimester will increase from 2017 WIC reports.	The Sauk County WIC staff will work with community organizations and Sauk County medical providers to encourage women to enroll in the 1st trimester.	12/31/2018

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Women, Infants & Children Grant	Provides nutritious food and nutrition counseling to help keep pregnant, postpartum, and breast feeding women, infants and children under five years of age healthy and strong. The WIC program provides checks to WIC families to shop at the local Farmers Market to improve the health of Sauk County residents.	253	User Fees / Misc	\$12,965	3.39	Case load was 1197 women, infants and children in 2016
			Grants	\$305,380		
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$318,345		
			Wages & Benefits	\$290,617		
			Operating Expenses	\$27,728		
			TOTAL EXPENSES	\$318,345		
2018 Sauk County, Wisconsin Oversight Committee Budget Proposal			\$0			

Women, Infants & Children

Peer Counseling	The Sauk County WIC Program continues to receive grant funding for Breastfeeding Peer Counselors. The program has 2 peer counselors who provide breastfeeding support through home visits, telephone contacts, and visits at clinic, along with bilingual peer counseling for the non-English speaking population.		User Fees / Misc	\$0	0.16	Sauk County's breastfeeding rate was 86.9% for 2016 the state average was 72.4%
			Grants	\$13,541		
			TOTAL REVENUES	\$13,541		
			Wages & Benefits	\$10,841		
			Operating Expenses	\$2,700		
			TOTAL EXPENSES	\$13,541		
COUNTY LEVY	\$0					
CYSHCN (Children & Youth with Special Health Care Needs)	The focus of the grant is to implement strategies to collaborate with WIC partners to improve identification, treatment, and care coordination for nutrition related concerns of infants and children with birth defects or other special health care needs. In addition the WIC director will mentor other nutritional professionals to help develop expertise with providing nutrition services to CHYSHCN.	140.04 a.b.	User Fees / Misc	\$0	0.01	In 2016, mentoring and education was provided to other nutrition professionals per the grant requirements.
			Grants	\$1,700		
			TOTAL REVENUES	\$1,700		
			Wages & Benefits	\$1,056		
			Operating Expenses	\$644		
			TOTAL EXPENSES	\$1,700		
COUNTY LEVY	\$0					
Lead	Sauk County WIC Program draws blood leads for Public and Environmental Health programs to complete follow-up on high lead values. Medicaid HMO's are billed for these services.		User Fees / Misc	\$16,500	0.27	There were 396 lead tests completed in 2016. A 100% of all Sauk County WIC children are tested Reimbursement is obtained through billing MA/HMO's.
			Grants	\$6,000		
			TOTAL REVENUES	\$22,500		
			Wages & Benefits	\$18,498		
			Operating Expenses	\$4,002		
			TOTAL EXPENSES	\$22,500		
COUNTY LEVY	\$0					
Prenatal Child Coordination	This program requires a registered dietician to provide Medical Nutrition Therapy to pregnant women.		User Fees / Misc	\$2,000	0.02	Funds are captured through billing Medical assistance.
			Grants	\$0		
			TOTAL REVENUES	\$2,000		
			Wages & Benefits	\$1,784		
			Operating Expenses	\$216		
			TOTAL EXPENSES	\$2,000		
COUNTY LEVY	\$0					
SNAP Education Grant	Continues to receive the grant in 2017-2018 for Fit families which is a successful behavior change program for families with children ages 2 to 4 year of age, which strives on preventing childhood obesity. The WIC director will provide mentoring and technical support to other grant recipients in the state of Wisconsin		User Fees / Misc	\$0	0.26	Funds are captured through the SNAP grant.
			Grants	\$31,051		
			TOTAL REVENUES	\$31,051		
			Wages & Benefits	\$24,800		
			Operating Expenses	\$6,251		
			TOTAL EXPENSES	\$31,051		
COUNTY LEVY	\$0					
Totals			TOTAL REVENUES	\$389,137	4.12	
			TOTAL EXPENSES	\$389,137		
			COUNTY LEVY	\$0		

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
WIC Caseload of Clients	1,196	1,200	1,200
Fit Families Grant	50	50	50
Worksite Wellness Activities	2	4	4
Blood Lead Testing	396	400	400

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Percentage of estimated eligible Sauk County WIC is currently serving	The percentage of income eligible, Sauk County residents that will enroll in the WIC Program.	54.80%	55.00%	57%
Actual food dollars spent at Sauk County WIC Approved Grocery Stores	The dollar amount of WIC approved foods that will be purchased at Sauk County grocery stores by WIC participants.	\$871,191	\$852,567	\$875,000
Breast Feeding Incidence - Indicates how many women breast feed.	The percentage of pregnant women, enrolled in WIC, that will start out breastfeeding their infant.	86.90%	87.00%	88.00%
Breast Feeding Incidence - Indicates how many women breast feed at 1 week/ 6 months.	The percentage of WIC infants that will be breastfed one (1) week after birth and the percentage of infants that will still be breastfed at 6 months.	81.7%/53.5%	83.0%/56.0%	85%/57.0%
Percentage of enrolled participants not participating in WIC	The percentage of WIC participants, currently enrolled in the program, that will not show up to get more food put on their account for their monthly WIC appointment.	6.90%	4.20%	4.00%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
WOMEN, INFANTS & CHILDREN											
<u>Revenues</u>											
Grants & Aids	329,605	351,521	338,714	311,575	357,138	359,672	2,534	0.71%	None	0	0
User Fees	14,571	18,961	17,890	16,600	20,100	16,725	(3,375)	-16.79%			
Intergovernmental	0	444,993	11,472	12,480	12,480	12,740	260	2.08%	2018 Total	0	0
Use of Fund Balance	47,538	8,324	29,045	10,803	10,803	0	(10,803)	-100.00%			
Total Revenues	391,714	823,798	397,121	351,458	400,521	389,137	(11,384)	-2.84%	2019	0	0
<u>Expenses</u>											
Labor	244,172	309,861	246,554	178,700	227,763	239,455	11,692	5.13%	2020	0	0
Labor Benefits	98,052	117,384	111,879	118,284	118,284	108,141	(10,143)	-8.58%	2021	0	0
Supplies & Services	49,490	396,553	38,688	54,474	54,474	41,541	(12,933)	-23.74%	2022	0	0
Addition to Fund Balance	0	0	0	0	0	0	0	0.00%			
Total Expenses	391,714	823,798	397,121	351,458	400,521	389,137	(11,384)	-2.84%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

1. In January of 2017, the Health Screener position retired. The job duties were reassigned to other staff and staff time was adjusted accordingly. Also, the Structure of the WIC program has changed and is requiring less support staff time and more professional time. The position will not be filled.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	Change 4	2018 Budget Request
Description of Change			Health Screener Retired				
Tax Levy	0	0					0
Carryforward Funds	10,803	(10,803)					0
All Other Revenues	389,718	(581)					389,137
Total Funding	400,521	(11,384)	0			0	389,137
Labor Costs	346,047	56,099	(54,550)				347,596
Supplies & Services	54,474	(67,483)	54,550				41,541
Capital Outlay	0	0					0
Transfers to Other Funds	0	0					0
Addition to Fund Balance	0	0					0
Total Expenses	400,521	(11,384)	0			0	389,137

Issues on the Horizon for the Department:

1. In the summer of 2018, activities will take place at local farmers markets and food pantries to help increase the consumption of fresh produce of Sauk County residents to improve their nutritional status.

2. A Nutrition and Physical Activity Coalition has been established, Sauk CAN(Coalition for Activity and Nourishment) and will continue to meet quarterly. Activities and collaboration throughout the community will be ongoing to address physical inactivity and poor diets which leads to poor health and obesity.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: WIC - Women Infant & Children

Program # -->	1	2	3	4	5	6		Dept
Short Program Name -->	WIC Grant	Peer Counseling	CYSHCN	Lead	PNCC	SNAP	Outlay	Total \$

Is the Program Mandated? Statutory Reference	Yes	No	Yes	No	No	No		
	253		140.04 a.b.					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)								\$0
Medicaid				6,000	2,000			\$8,000
Insurance				16,500				\$16,500
2. Grants (List)								\$0
WIC	303,575							\$303,575
Peer Counseling		13,541						\$13,541
CYSHCN			1,700					\$1,700
PNCC								\$0
Farmers Market	1,805							\$1,805
SNAP						31,051		\$31,051
3. Use of Carryfwd / Fund Balance								\$0
4. Other Revenues	225							\$225
Interdepartmental Charges to HCC	12,740							\$12,740
								\$0
5. TOTAL REVENUES	\$318,345	\$13,541	\$1,700	\$22,500	\$2,000	\$31,051	\$0	\$389,137

EXPENSES

6. Wages, Salaries, Benefits	290,617	10,841	1,056	18,498	1,784	24,800	N/A	\$347,596
7. Other Expenses	27,728	2,700	644	4,002	216	6,251	0	\$41,541
8. TOTAL EXPENSES	\$318,345	\$13,541	\$1,700	\$22,500	\$2,000	\$31,051	\$0	\$389,137

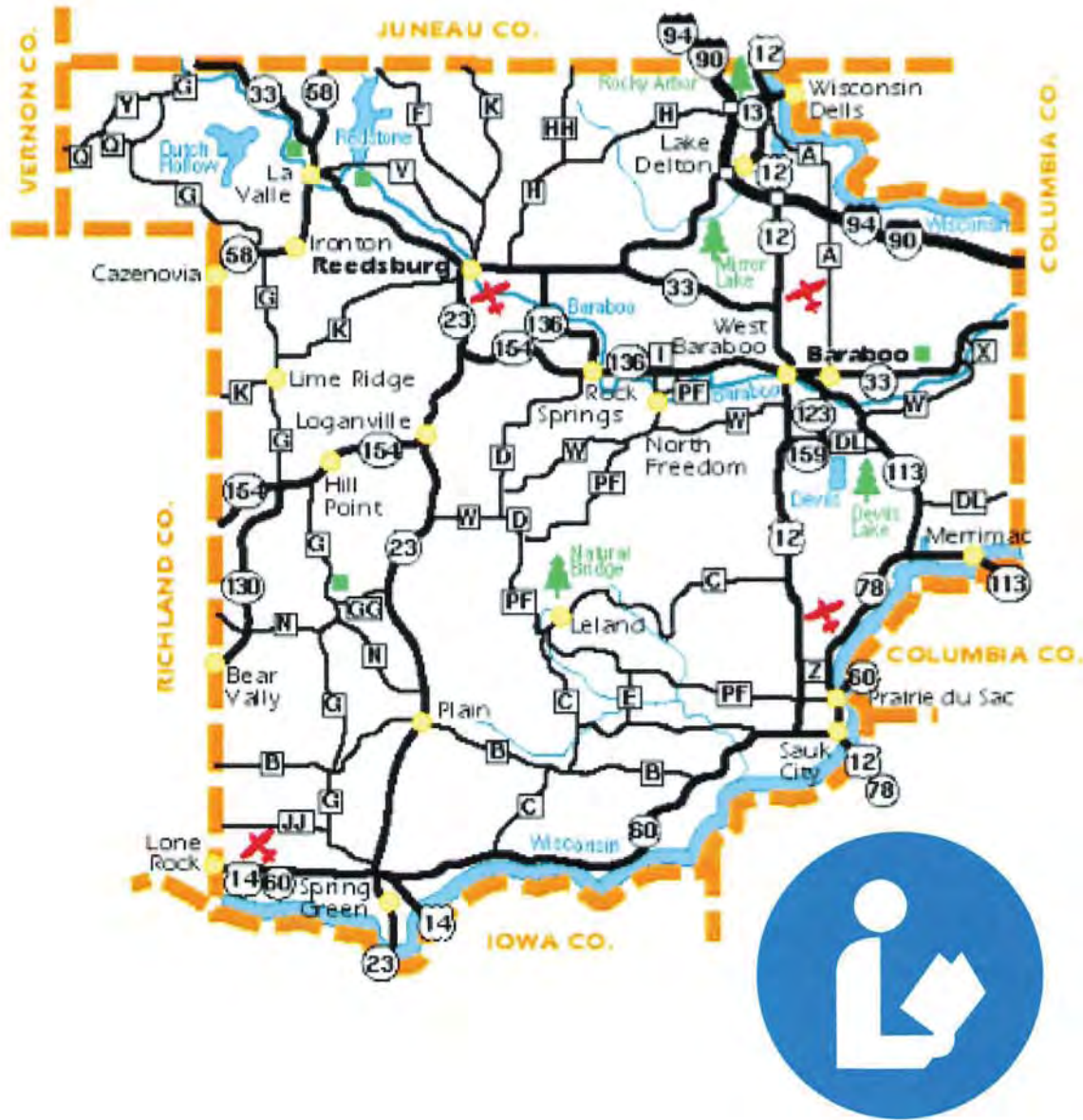
COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: PUBLIC HEALTH-WIC	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10044 PUBLIC HEALTH-WIC REVENUE								
424410 WOMEN, INFANTS & CHILDREN	-316,237.00	-342,100.00	-330,315.00	-76,638.00	-342,138.00	-303,575.00	-351,672.00	9,534.00
424510 MEDICAL ASSISTANCE / MEDICAID	-13,367.68	-9,420.82	-8,399.49	-2,489.78	-15,000.00	-8,000.00	-8,000.00	-7,000.00
452060 MISCELLANEOUS REVENUES	-233.15	-2,568.00	-1,308.39	-73.25	-100.00	-100.00	-225.00	125.00
455600 WIC- INSURANCE	-14,338.22	-16,392.51	-16,581.86	-5,457.37	-20,000.00	-16,500.00	-16,500.00	-3,500.00
474010 DEPARTMENTAL CHARGES	0.00	-444,993.03	-11,472.00	-3,552.00	-12,480.00	-12,480.00	-12,740.00	260.00
493200 CONTINUING APPROPRIOR YEAR	0.00	0.00	0.00	0.00	-10,803.00	0.00	0.00	-10,803.00
TOTAL PUBLIC HEALTH-WIC REVENUE	-344,176.05	-815,474.36	-368,076.74	-88,210.40	-400,521.00	-340,655.00	-389,137.00	-11,384.00
10044419 PUBLIC HEALTH WIC PROGRAM								
511100 SALARIES PERMANENT REGULAR	13,550.74	55,236.37	6,267.54	6,208.75	10,190.00	10,190.00	86,750.00	76,560.00
511900 LONGEVITY-FULL TIME	0.00	59.46	0.00	0.00	0.00	0.00	328.00	328.00
512100 WAGES-PART TIME	229,534.07	253,852.29	239,498.76	100,864.56	216,714.00	167,651.00	151,975.00	-64,739.00
512900 LONGEVITY-PART TIME	1,086.80	712.58	787.35	21.34	859.00	859.00	402.00	-457.00
514100 FICA & MEDICARE TAX	17,205.47	22,183.88	17,717.00	7,599.14	20,232.00	20,232.00	18,318.00	-1,914.00
514200 RETIREMENT-COUNTY SHARE	16,364.42	20,792.45	16,280.93	6,799.09	17,984.00	17,984.00	16,044.00	-1,940.00
514400 HEALTH INSURANCE COUNTY SHARE	61,977.42	70,708.92	75,690.68	33,730.93	77,138.00	77,138.00	71,423.00	-5,715.00
514500 LIFE INSURANCE COUNTY SHARE	107.38	75.73	70.42	17.18	82.00	82.00	42.00	-40.00
514600 WORKERS COMPENSATION	2,397.78	3,623.14	2,119.95	1,255.29	2,848.00	2,848.00	2,314.00	-534.00
520900 CONTRACTED SERVICES	17,474.27	19,484.30	8,157.86	4,606.00	16,000.00	16,000.00	10,000.00	-6,000.00
521800 PURCHASED SERVICES	30.00	233,248.40	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	1,217.12	5,818.38	2,404.14	1,216.83	2,000.00	2,000.00	2,000.00	0.00
531100 POSTAGE AND BOX RENT	1,667.50	4,027.86	1,902.81	814.98	2,000.00	2,000.00	1,600.00	-400.00
531200 OFFICE SUPPLIES AND EXPENSE	1,838.00	3,363.51	3,455.87	468.10	2,400.00	2,400.00	1,600.00	-800.00
531800 MIS DEPARTMENT CHARGEBACKS	5,632.28	7,207.38	4,786.50	2,273.87	4,548.00	4,548.00	6,583.00	2,035.00
532200 SUBSCRIPTIONS	70.00	100.00	225.00	0.00	125.00	125.00	125.00	0.00
532800 TRAINING AND INSERVICE	1,989.35	4,173.43	1,257.00	285.00	2,250.00	2,250.00	1,600.00	-650.00
533200 MILEAGE	2,746.97	8,277.85	2,605.50	806.13	2,200.00	2,200.00	2,000.00	-200.00
533500 MEALS AND LODGING	280.74	899.65	536.07	115.50	500.00	500.00	1,000.00	500.00
533902 VOLUNTEER DRIVERS	0.00	38,367.40	0.00	0.00	0.00	0.00	0.00	0.00
534000 OPERATING/MEETING SUPPLIES	0.00	26,232.45	0.00	0.00	0.00	0.00	0.00	0.00
534200 MEDICAL SUPPLIES	814.64	3,571.59	2,757.07	1,220.01	3,913.00	3,913.00	5,168.00	1,255.00
534800 EDUCATIONAL SUPPLIES	285.08	247.00	2,106.21	639.60	763.00	1,000.00	5,000.00	4,237.00
534900 PROJECT SUPPLIES	15,444.12	23,332.33	8,494.81	1,309.34	17,775.00	17,538.00	4,865.00	-12,910.00
535100 HDM VEHICLE FUEL / OIL	0.00	46.48	0.00	0.00	0.00	0.00	0.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	0.00	934.51	0.00	0.00	0.00	0.00	0.00	0.00
537120 RESPITE CARE	0.00	6,304.38	0.00	0.00	0.00	0.00	0.00	0.00
539800 EQUIPMENT LEASE	0.00	3,282.56	0.00	0.00	0.00	0.00	0.00	0.00
552400 INSURANCE-VOLUNTEERS	0.00	93.75	0.00	0.00	0.00	0.00	0.00	0.00
553200 RENTS & UTILITIES	0.00	7,540.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: PUBLIC HEALTH-WIC	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL PUBLIC HEALTH WIC PROGRAM	391,714.15	823,798.03	397,121.47	170,251.64	400,521.00	351,458.00	389,137.00	-11,384.00
TOTAL DEPARTMENT REVENUE	-344,176.05	-815,474.36	-368,076.74	-88,210.40	-400,521.00	-340,655.00	-389,137.00	-11,384.00
TOTAL DEPARTMENT EXPENSE	391,714.15	823,798.03	397,121.47	170,251.64	400,521.00	351,458.00	389,137.00	-11,384.00
ADDITION TO (-)/USE OF FUND BALANCE	47,538.10	8,323.67	29,044.73	82,041.24	0.00	10,803.00	0.00	

Sauk County Library Board 2018 Budget Request



**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Sauk County Library Board
Prepared by:	Judy Ashford
Phone #	608-493-2071
E-Mail	jashford@merr.com

Request for Sauk County Funds for the year beginning January 1, 2018: \$ 1,044,698

Organization Purpose:

The mission of the Sauk County Library Board is to provide library service for rural residents in the most accountable and efficient manner.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:	1,001,008	1,027,131	1,044,698
SAUK COUNTY REQUEST			
USER FEES			
ALL OTHER REVENUE			
TOTAL REVENUES	1,001,008	1,027,131	1,044,698
EXPENSES:			
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES	1,001,008	1,027,131	1,044,698
CAPITAL OUTLAY			
TOTAL EXPENSES	1,001,008	1,027,131	1,044,698

List the programs provided to Sauk County residents:

- Shared multicounty computer catalog, available 24/7, to locate and request materials from other libraries
- Reference assistance for individual research, using print, internet, and other electronic sources
- Delivery service through South Central Library System to deliver materials requested from other libraries
- Materials in many formats, including books, magazines, newspapers, audio recordings, CDs, computer software, DVDs, downloadable eBooks and audio books, portable mp3 audio books and video books
- Local history and genealogy collections
- Educational, recreational, and cultural programs year-round for babies through adults
- Adult literacy program and language translation services
- Job search and tax assistance programs, photocopying and FAX services, audio visual equipment for loan
- Internet access on computer workstations and free WiFi wireless access
- Outreach programs to daycare centers, nursing homes, community based residential facilities and schools
- Meeting room spaces
- Workstations with adaptive technologies for individuals with physical disabilities
- Interlibrary loan service for borrowing materials not owned by South Central Library System member libraries

List the major goals of your organization for 2018 and beyond:

- Ensure a high quality level of service for all rural county residents
- Obtain equitable funding for public libraries
- Obtain funding assistance for the county resource library
- Maintain funding from the county for delivery and technology
- Encourage county libraries to address the needs of the county's special user populations
- Inform the public and governing bodies of the wide range of library services available to rural residents

2018 SCLS Libraries - County Reimbursement Funding - SAUK COUNTY

Based on Wisconsin Statutes, s.43.12 (1) - Statistics taken from 2016 Wisconsin Public Library Annual Reports
(full decimal numbers are "behind the scenes" for the "2016 Expenditures divided by Circulation" column)

Library	2016 Operational Expenditures (excludes federal funds)	2016 Total Circulation	2016 Expenditures divided by Circulation	County Average 2016 (Expenditures Divided by Circulation)	2016 Circulation to Sauk County Residents w/o a library	Reimbursement to be paid in 2018 - Sauk Co. Libraries at 100% Level
Baraboo	\$875,628	251,677	\$3.48		75,143	\$261,436
LaValle	\$47,335	13,722	\$3.45		8,445	\$29,132
North Freedom	\$60,908	22,705	\$2.68		7,027	\$18,850
Plain	\$137,754	30,085	\$4.58		15,899	\$72,799
Prairie du Sac	\$459,303	132,193	\$3.47		24,103	\$83,746
Reedsburg	\$719,141	266,800	\$2.70		86,694	\$233,678
Rock Springs	\$45,496	7,433	\$6.12		1,621	\$9,922
Sauk City	\$402,168	122,184	\$3.29		28,525	\$93,890
Spring Green	\$254,224	85,003	\$2.99		27,343	\$81,776
Wisconsin Dells *	\$538,063	89,077	\$6.04		11,208	\$47,391
TOTALS	\$3,540,020	1,020,879	\$3.47	\$3.88	286,008	\$932,619
<i>Reimbursement</i>						

NOTE:

* Wisconsin Dells has territory located in both Columbia & Sauk Counties

Calculations for Sauk County Library Funding:

- 1) Divide Operational Expenditures by Total Circulation (the resulting full decimal number is "behind the scenes" & used to calculate totals)
- 2) Multiply this "Expenditures divided by Circulation" by the Library's Circulation to Sauk County Residents without a Library

Updated by Mark Ibach - South Central Library System - April 13, 2017

SAUK COUNTY LIBRARY BOARD 2018 BUDGET
(for circulation costs incurred in 2016)

NOTE: per Wisconsin Statute 66.0602(3)(e)(4), "the amount that a county levies in that year to make payments to public libraries under s. 43.12 is exempt from the levy limits."

	2017	2018	% change
County Library Support Services	\$ 2,086	\$ 2,086	0.00%
Delivery Services	\$ 29,742	\$ 29,742	0.00%
Technology	\$ 20,000	\$ 20,000	0.00%
Board Mileage & Per Diem	\$ 1,968	\$ 1,968	0.00%
Total County Service Costs	\$ 53,796	\$ 53,796	0.00%
Payments to County Libraries for Rural Use			
Baraboo	\$ 260,153	\$ 261,436	0.49%
LaValle	\$ 29,698	\$ 29,132	-1.91%
North Freedom	\$ 20,844	\$ 18,850	-9.57%
Plain	\$ 80,052	\$ 72,799	-9.06%
Prairie du Sac	\$ 69,250	\$ 83,746	20.93%
Reedsburg	\$ 233,528	\$ 233,678	0.06%
Rock Springs	\$ 15,573	\$ 9,922	-36.29%
Sauk City	\$ 91,260	\$ 93,890	2.88%
Spring Green	\$ 73,312	\$ 81,776	11.55%
Wisconsin Dells	\$ 47,008	\$ 47,391	0.81%
(Subtotal of Payments)	\$ 920,678	\$ 932,620	1.30%
Payments to Libraries in Adjacent Counties	\$ 52,657	\$ 58,282	10.68%
Grand Total	\$ 1,027,131	\$ 1,044,698	1.71%

7/17/17

Arts, Humanities & Historic Preservation

Department Vision - Where the department would ideally like to be

To ensure that all citizens have equal opportunities to participate in the arts, history, and cultural activities. To coordinate efforts among agencies to ensure that Sauk County protects and nurtures the unique cultural heritage of the County. To make Sauk County a community known for its diverse and wide array of art, history and cultural events, and activities. To create an environment conducive to a sustained artistic and cultural presence for generations to come.

Department Mission - Major reasons for the department's existence and purpose in County government

To advocate the creation, development, preservation, and presentation of activities to expand the presence of the arts, humanities, and historic resources in all parts of Sauk County.

Elements of Countywide Mission Fulfilled

Development of cultural, social, and community values

Specific Strategic Issues Addressed

Placemaking to support economic development

Creating and maintaining a sustainable livable community (environmental stewardship, good wages)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Update and improve the annual Arts, Humanities and Historic Preservation (AHHP) and monthly Good Idea grant programs.	Track feedback from former grant applicants, arts and culture professionals and Sauk County Supervisors to ensure changes are effective.	Improve the AHHP and Good Idea grant application and application process. Survey applicants with Qualtrics.	1/31/2018
Increase the number and variety of AHHP and Good Idea grant applicants by improving outreach efforts to new and diverse grant applicants.	Track the number of new grant applicants each year.	Improve the AHHP website and strengthen social media presence on the Sauk County Facebook page. Develop a network of Arts, Humanities and Historic Preservation contacts throughout the county to help promote the grant programs.	1/31/2018
The economic impact of the Sauk County Arts and Culture program is measured and shared publicly.	Track feedback from task force comprised of former grant applicants, arts and culture professionals and Sauk County Supervisors to ensure changes are effective.	Improve AHHP and Good Idea grant final report forms to ensure Sauk County is able to measure the impact of the grant programs. Create better directions for grant applicants.	3/1/2018
Ensure Sauk County is a desirable place to live and work in part due to a vibrant arts and culture scene.	Sauk County cultural assets are appreciated and recognized.	Ensure that Sauk County's cultural assets are included in the County's creative placemaking initiative.	12/31/2018

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Arts and Culture	<u>Landmarks Registry:</u> Per Wisconsin State Statutes the Landmarks Registry is designed to recognize areas of specific historical interest in the county. The registry raises awareness of the importance of preservation issues. <u>AHHP and Good Idea grant Programs:</u> Administer annual and monthly grant programs. <u>Information:</u> Through the use of Sauk County's website provide information relevant to the arts and cultural activities throughout Sauk County.	Chapter 38	Grants	\$7,010	Comm. Per Diem	
			User of Fund Balance	\$0		
			TOTAL REVENUES	\$7,010		
			Wages & Benefits	\$647		
			Operating Expenses	\$75,125		
			TOTAL EXPENSES	\$75,772		
			COUNTY LEVY	\$68,762		
Totals			TOTAL REVENUES	\$7,010	-	
			TOTAL EXPENSES	\$75,772		
			COUNTY LEVY	\$68,762		

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Number of Arts, Culture and Historic Preservation (AHHP) grants awarded	16	18	20
Number of Good Idea grants awarded	14	8	15

Arts, Humanities & Historic Preservation

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Dollars awarded through Arts, Culture and Historic Preservation grant process	This is the contribution Sauk County has made to the priority arts, culture and historic preservation programs through the AHHP grant program.	\$57,361	\$59,490	\$50,000
Dollars leveraged due to Arts, Culture and Historic Preservation grants being awarded (total cost of projects)	These are the dollars leveraged by Sauk County's annual contribution to arts, culture and historic preservation programs.	\$509,461	\$500,000	\$350,000
Dollars awarded through Arts, Culture and Historic Preservation Good Idea grant process	This is the contribution Sauk County has made to the priority arts, culture and historic preservation programs through the Good Idea Grant program.	\$6,800	\$6,000	\$6,000
Percent of grantees that indicate they could not offer the program without Sauk County grant funding.	Sauk County's contribution to Arts and Culture is critical to the success of arts, humanities and historic preservation programs throughout the County.	100%	100%	100%

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Dept: Arts, Humanities & Historic Preservation

Changes and Highlights to the Department's Budget:

2018 Arts & Culture budget has no significant changes.

Decrease due to carry-forward amount of \$4,239

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	68,762	0				68,762
Use of Fund Balance or Carryforward Funds	4,239	(4,239)				0
All Other Revenues	7,010	0				7,010
Total Funding	80,011	(4,239)	0	0	0	75,772
Labor Costs	647	0				647
Supplies & Services	79,364	(4,239)				75,125
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	80,011	(4,239)	0	0	0	75,772

Issues on the Horizon for the Department:

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Dept: Arts, Humanities & Historic Preservation

Program # -->	1	2	3	4		Dept
Short Program Name -->	ARTS/CULTURE				Outlay	Total \$

Is the Program Mandated?						
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)	7,010					\$7,010
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$7,010	\$0	\$0	\$0	\$0	\$7,010

EXPENSES

6. Wages, Salaries, Benefits	647	0	0	0	N/A	\$647
7. Other Expenses	75,125					\$75,125
8. TOTAL EXPENSES	\$75,772	\$0	\$0	\$0	\$0	\$75,772

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$68,762	\$0	\$0	\$0	\$0	\$68,762
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Fund: GENERAL	2014	2015	2016	2017	2017	2017		Dollar
Department: Arts, Humanities & Historic Preservation	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10999 GENERAL REVENUE								
411100 GENERAL PROPERTY TAXES	-63,751.00	-64,762.00	-64,762.00	-32,381.00	-68,762.00	-68,762.00	-68,762.00	0.00
424635 ARTS & HUMANITIES GRANTS	-7,010.00	-7,010.00	-7,010.00	0.00	-7,010.00	-7,010.00	-7,010.00	0.00
493100 GENERAL FUND APPLIED	0.00	0.00	0.00	0.00	-4,239.00	0.00	0.00	-4,239.00
TOTAL GENERAL REVENUE	-70,761.00	-71,772.00	-71,772.00	-32,381.00	-80,011.00	-75,772.00	-75,772.00	-4,239.00
10999513 ARTS, HUMANITIES GRANT								
514100 FICA & MEDICARE TAX	34.45	26.79	45.93	26.79	46.00	46.00	46.00	0.00
514600 WORKERS COMPENSATION	0.43	0.28	0.33	0.26	1.00	1.00	1.00	0.00
515800 PER DIEM COMMITTEE	450.00	462.29	602.16	300.00	600.00	600.00	600.00	0.00
526100 SAUK CO HISTORICAL SOCIETY	10,000.00	11,000.00	11,000.00	15,000.00	15,000.00	15,000.00	15,000.00	0.00
531100 POSTAGE	93.34	89.34	67.31	176.10	200.00	200.00	200.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	280.14	39.90	0.00	0.00	300.00	0.00	200.00	-100.00
532200 SUBSCRIPTIONS	190.00	115.00	0.00	0.00	100.00	0.00	100.00	0.00
532500 SEMINARS AND REGISTRATIONS	0.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00
533200 MILEAGE	20.16	15.96	23.88	64.88	25.00	65.00	125.00	100.00
534900 PROJECT SUPPLIES	0.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00
572000 MAJOR GRANTS	55,815.00	49,944.00	48,361.00	59,490.00	56,839.00	59,490.00	52,600.00	-4,239.00
572001 MINI GRANTS	4,000.00	4,880.00	6,800.00	4,376.03	6,000.00	4,376.00	6,000.00	0.00
572002 SPECIAL PROGRAMS / PROJECTS	40,225.00	617.20	576.00	0.00	600.00	0.00	600.00	0.00
TOTAL ARTS, HUMANITIES GRANT	111,108.52	67,190.76	67,476.61	79,434.06	80,011.00	79,778.00	75,772.00	-4,239.00
TOTAL DEPARTMENT REVENUE	-70,761.00	-71,772.00	-71,772.00	-32,381.00	-80,011.00	-75,772.00	-75,772.00	-4,239.00
TOTAL DEPARTMENT EXPENSE	111,108.52	67,190.76	67,476.61	79,434.06	80,011.00	79,778.00	75,772.00	-4,239.00
ADDITION TO (-)/USE OF FUND BALANCE	40,347.52	-4,581.24	-4,295.39	47,053.06	0.00	4,006.00	0.00	

**Land Resources Functional Group
BUDGET**

2018

MISSION STATEMENT

To protect and enhance the health, safety, welfare, and quality of life, of the citizens of Sauk County, through the coordination of the various land related efforts; to improve the efficiency of these functions through collaboration and the modernization of land records systems, and to educate the public regarding the availability of these tools and services.

VISION STATEMENT

The coordinated operation of land resources functions, to provide information, education and services to the public in an efficient and effective manner.

ELEMENT(S) OF COUNTYWIDE MISSION FULFILLED

Fiscally Responsible Essential Services
Safe Community
Stewardship of Natural Resources
Development of cultural, social, and community values

Conservation, Planning, & Zoning

Department Vision - Where the department would ideally like to be
The Conservation, Planning, and Zoning Department strives to integrate economic, social, and environmental strategies to enhance, improve, and maintain Sauk County now and for future generations.

Department Mission - Major reasons for the department's existence and purpose in County government
To conserve natural, cultural, and community resources by promoting, planning, and implementing efficient and effective programs.

Elements of Countywide Mission Fulfilled
Provide fiscally responsible / essential services Encourage economic development Stewardship of natural resources Development of cultural, social, and community values

Specific Strategic Issues Addressed
Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)
Placemaking to support economic development
Creating and maintaining a sustainable livable community (environmental stewardship, good wages)
Maintain transportation network and services (Baraboo highway shop, other transportation networks, broadband)
Carbon neutral facilities
Changing statutory authority (state/feds) impeding local decision-making

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Implement planning and zoning practices with stakeholder input to secure a sustainable local economy and protection of natural resources.		Annual monitoring of the farmland preservation plan to ensure DATCP compliance.	Yearly.
		Complete a comprehensive revision of the County Land Division and Subdivision Regulations Ordinance (Chapter 22) .	6/1/2018
		Implementation of the Placemaking Initiative	Ongoing
		Monitor and update the Zoning Ordinance (Chapter 7) as needed	Ongoing and As Requested
		Update the Uniform Citation Ordinance as it relates to Chapter 7, Chapter 25 and Chapter 22.	12/31/2018
		Provide planning assistance to other county departments and committees.	Ongoing and As Requested
		Provide planning assistance to the Great Sauk Trail - Badger Unit, Devils Lake, and Baraboo-Reedsburg	Ongoing
		Complete process of entering/scanning planning and zoning related and BOA records into new computer tracking system.	Ongoing
		Provide planning assistance to the Baraboo River Corridor Plan / Baraboo-Reedsburg implementation.	Ongoing
		Implementation of the Land and Water Resource Management Plan	12/31/2018
		Assist in the development of special purpose planning processes and studies that further the goals and implementation efforts of local comprehensive plans.	Ongoing and As Requested

Conservation, Planning, & Zoning

Enhance and protect Sauk County's natural environment and working agricultural lands.	Organize and administer annual Clean Sweep event(s) to dispose of hazardous materials.	06/2018 and 10/2018
	Maintain and assess the Agricultural Plastics Recycling Program.	12/31/2018
	Continue intergovernmental cooperative efforts with local municipalities in order to apply shoreline and flood plain regulations.	Ongoing and As Requested
	Provide at least four school programs to educate youth and promote awareness of natural resources.	6/30/2018
	Implement the established complaint driven enforcement of the County's Manure Management Ordinance (Chapter 26)	12/31/2018
	Provide a minimum of two youth and adult environmental education activities in the county.	12/31/2018
	Promote and support initiatives to reduce and eliminate problematic populations of invasive species.	Ongoing and As Requested
Disseminate information through a variety of avenues in order to assist community leaders and the general public.	Work with the Mapping and MIS Departments to ensure that all pertinent Departmental information and resources are accessible via the County's web site, GIS system and Granicus.	Ongoing Evaluation
	Monitor best practices and distribute information about Departmental resources and public educational activities through various media outlets, newsletters, and the internet.	Ongoing Evaluation
Implement programs focused on water quality improvement.	Assist farmers with nutrient management plans and their applications.	12/31/2018
	Install Conservation Reserve Enhancement Program (CREP) buffers along streams/wetlands/ponds/lakes.	12/31/2018
	Complete conservation evaluations for program participants in the agricultural programs.	12/31/2018
	Continue the well abandonment program.	12/31/2018
	Monitor water quality to establish background information and identify resource needs.	10/31/2018
	Assist lake associations with water quality issues and report to committee	12/31/2018
	Install water quality improvement projects through Land and Water Resource Management, Baraboo River RCPP and other grant programs.	11/20/2018

Conservation, Planning, & Zoning

Program Evaluation							
Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)	
1	Planning	Creation and implementation of local and countywide development or comprehensive plans. Administration of conditional use permits, rezoning petitions, subdivision plats, and certified survey map requests.	66.1001, 59.69, 91, 92, 93	User Fees / Misc	\$30,100	1.53	Create and adopt ordinances that increase administrative efficiency, opportunities for economic development, and joint land uses. Consistency with current state regulations including certifications with State Statutes Ch. 91. Complete, update, and assist all planning efforts throughout the county.
				Grants	\$0		
				Use of Carryforward	\$7,745		
				TOTAL REVENUES	\$37,845		
				Wages & Benefits	\$136,739		
				Operating Expenses	\$28,882		
				TOTAL EXPENSES	\$165,622		
COUNTY LEVY	\$127,777						
2	Badger Army Ammo Plant (BAAP)	Staff no longer provides support to the Badger Oversight Management Commission (BOMC). The E&L and CPZ Committees withdrew in 2014.		User Fees / Misc	\$0	-	N/A
				Grants	\$0		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$0		
				Wages & Benefits	\$0		
				Operating Expenses	\$0		
				TOTAL EXPENSES	\$0		
COUNTY LEVY	\$0						
3	Code Enforcement	Administration of the comprehensive zoning, flood plain, shoreland protection, subdivision, tower siting, rural identification, nonmetallic mining, private sewage, manure management, and Tri-County height regulation ordinances of Sauk County. Included are ordinance amendments, violation investigations, and inspections to determine compliance.	59.69, 87.30, 91, 92, 145, 295, DSPS 383, NR 115, NR 116	User Fees / Misc	\$5,000	1.03	The goal of the County is to gain compliance of the County's Ordinances. In 2012 the department changed how violations are investigated to primarily a complaint driven system.
				Grants	\$0		
				Use of Carryforward	\$7,746		
				TOTAL REVENUES	\$12,746		
				Wages & Benefits	\$106,859		
				Operating Expenses	\$10,959		
				TOTAL EXPENSES	\$117,819		
COUNTY LEVY	\$105,073						
4	Permits	Review and issuance of land use and sanitary permits, as well as soils work and inspections.	59.69, 59.692, 87.30, 145, DSPS 383, NR 115, NR 116	User Fees / Misc	\$163,500	1.80	An accurate and timely review of all permits, if a complete application is received by the department.
				Grants	\$0		
				Use of Carryforward	\$7,746		
				TOTAL REVENUES	\$171,246		
				Wages & Benefits	\$169,448		
				Operating Expenses	\$12,252		
				TOTAL EXPENSES	\$181,700		
COUNTY LEVY	\$10,454						
5	Septic Maintenance / Wis Fund	Administration of the maintenance program / scheduled pumping and inspection of private sanitary systems. Wis. Fund private sewage system replacement grant for failing septic systems was completed in 2016 and was to end by 2017. However, the Governor's 2018 budget includes additional funding for the program. Over \$3.5 Million (through 2015) awarded to Sauk County.	145, DSPS 383	User Fees / Misc	\$14,000	0.50	Staff time dedicated to the maintenance program. Gaining compliance and protecting the waters of the county. Public internet access to pumping records to help the proactive public.
				Grants	\$20,000		
				TOTAL REVENUES	\$34,000		
				Wages & Benefits	\$40,936		
				Operating Expenses	\$28,186		
				TOTAL EXPENSES	\$69,122		
				COUNTY LEVY	\$35,122		
6	Signs	Maintain a rural identification system in all the unincorporated areas of Sauk County. Staff assigns, maps, assembles, installs and GPS fire numbers. Once this takes place staff assigns fire protection, ambulance and post office districts. Notice letters are mailed to all districts and towns of the new addresses.	59.54	User Fees / Misc	\$5,000	0.30	The ability of emergency response teams and the public being able to locate addresses in the County.
				Grants	\$0		
				TOTAL REVENUES	\$5,000		
				Wages & Benefits	\$26,959		
				Operating Expenses	\$1,705		
				TOTAL EXPENSES	\$28,664		
				COUNTY LEVY	\$23,664		

Conservation, Planning, & Zoning

7	Non-Metallic Mining (NMM)	Staff handled permitting, reclamation plan review and inspection, financial assurance review, reporting requirements, public hearings, enforcement and fees retention are all associated with this program. Staff are also required to collect a fee amount for the State and then supply that reimbursement to them along with the annual report.	295, NR 135	<table border="1"> <tr><td>User Fees / Misc</td><td>\$31,000</td></tr> <tr><td>Grants</td><td>\$0</td></tr> <tr><td> </td><td> </td></tr> <tr><td>TOTAL REVENUES</td><td>\$31,000</td></tr> <tr><td>Wages & Benefits</td><td>\$30,119</td></tr> <tr><td>Operating Expenses</td><td>\$3,689</td></tr> <tr><td>TOTAL EXPENSES</td><td>\$33,808</td></tr> <tr><td>COUNTY LEVY</td><td>\$2,808</td></tr> </table>	User Fees / Misc	\$31,000	Grants	\$0			TOTAL REVENUES	\$31,000	Wages & Benefits	\$30,119	Operating Expenses	\$3,689	TOTAL EXPENSES	\$33,808	COUNTY LEVY	\$2,808	0.34	Mine compliance, reclamation, and fee collection, to ensure good lawful operation of active and inactive mining operations in the County.
User Fees / Misc	\$31,000																					
Grants	\$0																					
TOTAL REVENUES	\$31,000																					
Wages & Benefits	\$30,119																					
Operating Expenses	\$3,689																					
TOTAL EXPENSES	\$33,808																					
COUNTY LEVY	\$2,808																					
8	Natural Beauty Council (NBC)	The Sauk County Board of Supervisors approved a resolution in May 2016, which dissolved the Council. NBC was found to have overlapping duties and was obsolete.		<table border="1"> <tr><td>User Fees / Misc</td><td>\$0</td></tr> <tr><td>Grants</td><td>\$0</td></tr> <tr><td>Use of Carryforward</td><td>\$0</td></tr> <tr><td>TOTAL REVENUES</td><td>\$0</td></tr> <tr><td>Wages & Benefits</td><td>\$0</td></tr> <tr><td>Operating Expenses</td><td>\$0</td></tr> <tr><td>TOTAL EXPENSES</td><td>\$0</td></tr> <tr><td>COUNTY LEVY</td><td>\$0</td></tr> </table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$0	Operating Expenses	\$0	TOTAL EXPENSES	\$0	COUNTY LEVY	\$0	-	N/A
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$0																					
Wages & Benefits	\$0																					
Operating Expenses	\$0																					
TOTAL EXPENSES	\$0																					
COUNTY LEVY	\$0																					
9	Baraboo Range Monitoring	Continued monitoring of easements purchased through the Baraboo Range Preservation Association program.	MOA Resolution 36-99	<table border="1"> <tr><td>User Fees / Misc</td><td>\$0</td></tr> <tr><td>Grants</td><td>\$0</td></tr> <tr><td>Use of Carryforward</td><td>\$5,801</td></tr> <tr><td>TOTAL REVENUES</td><td>\$5,801</td></tr> <tr><td>Wages & Benefits</td><td>\$3,426</td></tr> <tr><td>Operating Expenses</td><td>\$2,375</td></tr> <tr><td>TOTAL EXPENSES</td><td>\$5,801</td></tr> <tr><td>COUNTY LEVY</td><td>(\$0)</td></tr> </table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$5,801	TOTAL REVENUES	\$5,801	Wages & Benefits	\$3,426	Operating Expenses	\$2,375	TOTAL EXPENSES	\$5,801	COUNTY LEVY	(\$0)	0.03	Annual compliance with easements purchased through this program.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$5,801																					
TOTAL REVENUES	\$5,801																					
Wages & Benefits	\$3,426																					
Operating Expenses	\$2,375																					
TOTAL EXPENSES	\$5,801																					
COUNTY LEVY	(\$0)																					
10	Board of Adjustment (BOA)/Special Exception Permits	Charged with enforcement of the county zoning ordinance, special exception permits, and any challenges to the administrative decisions. This is done through a Quasi-Judicial hearing process.	59.69, 59.694	<table border="1"> <tr><td>User Fees / Misc</td><td>\$6,000</td></tr> <tr><td>Grants</td><td>\$0</td></tr> <tr><td>Use of Carryforward</td><td>\$0</td></tr> <tr><td>TOTAL REVENUES</td><td>\$6,000</td></tr> <tr><td>Wages & Benefits</td><td>\$46,259</td></tr> <tr><td>Operating Expenses</td><td>\$12,324</td></tr> <tr><td>TOTAL EXPENSES</td><td>\$58,583</td></tr> <tr><td>COUNTY LEVY</td><td>\$52,583</td></tr> </table>	User Fees / Misc	\$6,000	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$6,000	Wages & Benefits	\$46,259	Operating Expenses	\$12,324	TOTAL EXPENSES	\$58,583	COUNTY LEVY	\$52,583	0.44	Maintain effective, fair, and efficient hearing. Conduct Quasi-Judicial hearings when processing citizen requests and appeals.
User Fees / Misc	\$6,000																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$6,000																					
Wages & Benefits	\$46,259																					
Operating Expenses	\$12,324																					
TOTAL EXPENSES	\$58,583																					
COUNTY LEVY	\$52,583																					
11	Recycling / Hazardous Waste / Clean Sweep / Ag Plastics	Upon dissolution of the Environmental Resources Committee and the Solid Waste Department the CPZ Department was assigned responsibility for recycling and hazardous waste disposal. These efforts involve advising and providing educational resources regarding recycling and the coordination of the county Clean Sweep initiative to properly dispose of household, agricultural and very small quantity generator waste. In 2014 the County began a pilot program for agricultural plastics program.		<table border="1"> <tr><td>User Fees / Misc</td><td>\$1,000</td></tr> <tr><td>Grants</td><td>\$13,000</td></tr> <tr><td>Use of Carryforward</td><td>\$0</td></tr> <tr><td>TOTAL REVENUES</td><td>\$14,000</td></tr> <tr><td>Wages & Benefits</td><td>\$22,936</td></tr> <tr><td>Operating Expenses</td><td>\$97,364</td></tr> <tr><td>TOTAL EXPENSES</td><td>\$120,299</td></tr> <tr><td>COUNTY LEVY</td><td>\$106,299</td></tr> </table>	User Fees / Misc	\$1,000	Grants	\$13,000	Use of Carryforward	\$0	TOTAL REVENUES	\$14,000	Wages & Benefits	\$22,936	Operating Expenses	\$97,364	TOTAL EXPENSES	\$120,299	COUNTY LEVY	\$106,299	0.28	There is continued interest and need for Clean Sweep and this is shown by the addition of an agricultural plastics recycling program.
User Fees / Misc	\$1,000																					
Grants	\$13,000																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$14,000																					
Wages & Benefits	\$22,936																					
Operating Expenses	\$97,364																					
TOTAL EXPENSES	\$120,299																					
COUNTY LEVY	\$106,299																					
12	Dam Maintenance	Department oversees management and compliance with state safety standards for the dams owned by Sauk County. Work is performed in conjunction with Parks staff responsible for similar obligations. Workload varies with higher needs at times of repair and rehabilitation projects. CPZ's Dams: Shanahan, White Mound, Hwy G; Park's Dams: Mirror Lake, Lake Redstone, Hemlock Dam	NR 333	<table border="1"> <tr><td>User Fees / Misc</td><td>\$0</td></tr> <tr><td>Grants</td><td>\$6,250</td></tr> <tr><td>Use of Carryforward</td><td>\$0</td></tr> <tr><td>TOTAL REVENUES</td><td>\$6,250</td></tr> <tr><td>Wages & Benefits</td><td>\$17,849</td></tr> <tr><td>Operating Expenses</td><td>\$330</td></tr> <tr><td>TOTAL EXPENSES</td><td>\$18,179</td></tr> <tr><td>COUNTY LEVY</td><td>\$11,929</td></tr> </table>	User Fees / Misc	\$0	Grants	\$6,250	Use of Carryforward	\$0	TOTAL REVENUES	\$6,250	Wages & Benefits	\$17,849	Operating Expenses	\$330	TOTAL EXPENSES	\$18,179	COUNTY LEVY	\$11,929	0.18	Inspection of dams on an annual basis for minor maintenance issues.
User Fees / Misc	\$0																					
Grants	\$6,250																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$6,250																					
Wages & Benefits	\$17,849																					
Operating Expenses	\$330																					
TOTAL EXPENSES	\$18,179																					
COUNTY LEVY	\$11,929																					
13	Community Outreach, Education, and Monitoring	This is a combination of all educational program within the department. This includes educational, sustainability, monitoring, storm water management, forestry, and invasive activities and efforts. These activities are necessary to complete many of the requirements and objects in which allow the department to gain or complete grant funding.	ATCP 50	<table border="1"> <tr><td>User Fees / Misc</td><td>\$21,400</td></tr> <tr><td>Grants</td><td>\$6,250</td></tr> <tr><td>Use of Carryforward</td><td>\$4,631</td></tr> <tr><td>TOTAL REVENUES</td><td>\$32,281</td></tr> <tr><td>Wages & Benefits</td><td>\$109,885</td></tr> <tr><td>Operating Expenses</td><td>\$46,337</td></tr> <tr><td>TOTAL EXPENSES</td><td>\$156,222</td></tr> <tr><td>COUNTY LEVY</td><td>\$123,941</td></tr> </table>	User Fees / Misc	\$21,400	Grants	\$6,250	Use of Carryforward	\$4,631	TOTAL REVENUES	\$32,281	Wages & Benefits	\$109,885	Operating Expenses	\$46,337	TOTAL EXPENSES	\$156,222	COUNTY LEVY	\$123,941	1.31	Soil stabilization for long-term productive and sustainable soils, and clean surface and ground water. This increases fertility, productivity, economic viability, and tax credits to land owners.
User Fees / Misc	\$21,400																					
Grants	\$6,250																					
Use of Carryforward	\$4,631																					
TOTAL REVENUES	\$32,281																					
Wages & Benefits	\$109,885																					
Operating Expenses	\$46,337																					
TOTAL EXPENSES	\$156,222																					
COUNTY LEVY	\$123,941																					
14	Farmland Preservation	A critical component of the department efforts, the program requires conservation compliance and farmland development protection in exchange for tax credits. The program provides roughly \$500,000 to \$950,000 per year in tax credits to landowners that does not show up in the county budget. The conversion to the Working Lands Initiative program will require considerable additional staff time but will also achieve considerably more conservation as well as provide considerably more in tax credits.	ATCP 50, NR 151	<table border="1"> <tr><td>User Fees / Misc</td><td>\$0</td></tr> <tr><td>Grants</td><td>\$62,500</td></tr> <tr><td>Use of Carryforward</td><td>\$0</td></tr> <tr><td>TOTAL REVENUES</td><td>\$62,500</td></tr> <tr><td>Wages & Benefits</td><td>\$118,971</td></tr> <tr><td>Operating Expenses</td><td>\$9,647</td></tr> <tr><td>TOTAL EXPENSES</td><td>\$128,618</td></tr> <tr><td>COUNTY LEVY</td><td>\$66,118</td></tr> </table>	User Fees / Misc	\$0	Grants	\$62,500	Use of Carryforward	\$0	TOTAL REVENUES	\$62,500	Wages & Benefits	\$118,971	Operating Expenses	\$9,647	TOTAL EXPENSES	\$128,618	COUNTY LEVY	\$66,118	1.35	Clean surface and ground water, soil stabilization, and long term productive and sustainable soils. This increases fertility, productivity, economic viability, and tax credits to land owners.
User Fees / Misc	\$0																					
Grants	\$62,500																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$62,500																					
Wages & Benefits	\$118,971																					
Operating Expenses	\$9,647																					
TOTAL EXPENSES	\$128,618																					
COUNTY LEVY	\$66,118																					

Conservation, Planning, & Zoning

15	Land & Water Resource Mgmt (LWRM)	The County is mandated to operate under an LWRM Plan to be eligible for grants for staff and cost-sharing from the WI DATCP. These grants amounts have historically amounted to \$120,000 per year for staff and \$98,000 for cost-sharing with landowners for installation of conservation practices. The annual commitment is the time spent developing contracts, designing and inspecting the installation of cost-shared practices and issuing payments for projects implemented through these grants. The practices focus on achieving compliance with the non-point rules. Every five years considerable time is devoted to rewriting the plan for the next period. Such an update occurred in Fall 2017.	ATCP 50, NR 151	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$75,500</td></tr> <tr><td>Use of Carryforward</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$75,500</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$142,127</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$73,154</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$215,281</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$139,781</td></tr> </table>	User Fees / Misc	\$0	Grants	\$75,500	Use of Carryforward	\$0	TOTAL REVENUES	\$75,500	Wages & Benefits	\$142,127	Operating Expenses	\$73,154	TOTAL EXPENSES	\$215,281	COUNTY LEVY	\$139,781	1.68	An increase in the natural resource health of the County, for the economic vitality and the enjoyment of all our citizens.
User Fees / Misc	\$0																					
Grants	\$75,500																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$75,500																					
Wages & Benefits	\$142,127																					
Operating Expenses	\$73,154																					
TOTAL EXPENSES	\$215,281																					
COUNTY LEVY	\$139,781																					
16	Multi-Discharge Variance	The County is delegated some responsibility for enforcement of non-point pollution requirements for agricultural operations. The Multi-Discharge Variance program enables municipalities subject to WPDES permits to provide payment of \$50 per pound of phosphorus to Counties within the same HUC 8 watershed to exceed phosphorus discharge limits for a period of time. Such payment is to be used by the County to implement conservation practices on non-point source properties to balance phosphorus discharge levels.	283.16, NR 151	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc</td><td style="text-align: right;">\$20,000</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td>Use of Carryforward</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$20,000</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$0</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$20,000</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$20,000</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$0</td></tr> </table>	User Fees / Misc	\$20,000	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$20,000	Wages & Benefits	\$0	Operating Expenses	\$20,000	TOTAL EXPENSES	\$20,000	COUNTY LEVY	\$0	-	Assist municipalities and property owners in meeting interim phosphorus requirements through implementation of conservation practices on on-point source locations.
User Fees / Misc	\$20,000																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$20,000																					
Wages & Benefits	\$0																					
Operating Expenses	\$20,000																					
TOTAL EXPENSES	\$20,000																					
COUNTY LEVY	\$0																					
17	Waste Ordinance / Nutrient Mgmt	County permits are required for the construction rehabilitation, expansion, and abandonment or transfer of ownership of any manure storage facility. The obligation to have an ordinance is required through previous grant agreements and enforcement of the ordinance. All farms are required to have a nutrient mgmt plan in place and responsibility for monitoring is with the CPZ. Efforts include educational programming that allows farmers to develop their own plans and oversight of the plans provided for program compliance.	ATCP 50, NR 151	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc</td><td style="text-align: right;">\$1,000</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$45,000</td></tr> <tr><td>Use of Carryforward</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$46,000</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$57,292</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$80,169</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$137,460</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$91,460</td></tr> </table>	User Fees / Misc	\$1,000	Grants	\$45,000	Use of Carryforward	\$0	TOTAL REVENUES	\$46,000	Wages & Benefits	\$57,292	Operating Expenses	\$80,169	TOTAL EXPENSES	\$137,460	COUNTY LEVY	\$91,460	0.82	Help farmers to attain modern and efficient manure handling systems and teach new practices to our farmers when needed.
User Fees / Misc	\$1,000																					
Grants	\$45,000																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$46,000																					
Wages & Benefits	\$57,292																					
Operating Expenses	\$80,169																					
TOTAL EXPENSES	\$137,460																					
COUNTY LEVY	\$91,460																					
18	Grazing Assistance	Promotion of managed intensive grazing reduces erosion and runoff pollution from farm operations. Creation and implementation of grazing plans. Staff promote and advise on this transition with funds distributed through grants to the department to offset cost.	ATCP 50, NR 151	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td>Use of Carryforward</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$0</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$21,140</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$11,294</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$32,434</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$32,434</td></tr> </table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$21,140	Operating Expenses	\$11,294	TOTAL EXPENSES	\$32,434	COUNTY LEVY	\$32,434	0.29	Change in farmer grazing practices and conversion of cropland to grassland which reduces soil erosion, improves water quality, and maintains productivity of the land.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$0																					
Wages & Benefits	\$21,140																					
Operating Expenses	\$11,294																					
TOTAL EXPENSES	\$32,434																					
COUNTY LEVY	\$32,434																					
19	Conservation Reserve Enhancement Program	Conservation Reserve Enhancement Program (CREP) Staff assist with the implementation of this cooperative federal/state program designed to protect water quality by buffering waters from runoff pollution. The payments made to owners are from state and federal funds and the County commitment consists of the staff time to qualify applicants and provide needed design and installation inspections of conservation practices. County landowners have received over \$1.1 million in payments for participation from the state through DATCP and \$3.2 Million for from federal Farm Service Agency (FSA) dollars.	NR 151	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td>Use of Carryforward</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$0</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$8,029</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$2,364</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$10,393</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$10,393</td></tr> </table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$8,029	Operating Expenses	\$2,364	TOTAL EXPENSES	\$10,393	COUNTY LEVY	\$10,393	0.13	Enhanced wildlife habitat, clean surface and ground water, healthy wetlands, reduced soil loss, and increase in flood protection.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$0																					
Wages & Benefits	\$8,029																					
Operating Expenses	\$2,364																					
TOTAL EXPENSES	\$10,393																					
COUNTY LEVY	\$10,393																					
20	Wildlife Mgmt / Damage	Service provision is contracted to the federal Wildlife Damage Services agency. Minimal staff time is spent dealing with the occasional call, referral, approving claims and payments through committee and developing and submitting reimbursement requests.		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>User Fees / Misc</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$10,000</td></tr> <tr><td>Use of Carryforward</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL REVENUES</td><td style="text-align: right;">\$10,000</td></tr> <tr><td>Wages & Benefits</td><td style="text-align: right;">\$1,383</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$10,000</td></tr> <tr><td>TOTAL EXPENSES</td><td style="text-align: right;">\$11,383</td></tr> <tr><td>COUNTY LEVY</td><td style="text-align: right;">\$1,383</td></tr> </table>	User Fees / Misc	\$0	Grants	\$10,000	Use of Carryforward	\$0	TOTAL REVENUES	\$10,000	Wages & Benefits	\$1,383	Operating Expenses	\$10,000	TOTAL EXPENSES	\$11,383	COUNTY LEVY	\$1,383	0.02	Transfer of funds for assistance with wildlife damage.
User Fees / Misc	\$0																					
Grants	\$10,000																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$10,000																					
Wages & Benefits	\$1,383																					
Operating Expenses	\$10,000																					
TOTAL EXPENSES	\$11,383																					
COUNTY LEVY	\$1,383																					

Conservation, Planning, & Zoning

21	Health Care Center Farm Mgmt	The department is charged with responsibility to ensure the rental land located at the Health Care Center Farm is managed in an appropriate manner that will provide revenues to the County without harming productivity or other natural resources located on the property. Revenues from the rental of these lands amount to over \$30,000 per year. It is a showcase of land and farm practices for Sauk County.		User Fees / Misc	\$50,000	0.13	Maintain the County Farm as a productive and sustainable farm.
				Grants	\$3,125		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$53,125		
				Wages & Benefits	\$10,993		
				Operating Expenses	\$17,264		
				TOTAL EXPENSES	\$28,256		
COUNTY LEVY	(\$24,869)						
22	USDA Assistance	Staff assist with federal program implementation to further the conservation benefits provided to the county and the cost share assistance provided to landowners. The practices installed help achieve resource protection goals. Federal Environmental Quality Incentives Program (EQIP) provides about \$150,000 in cost sharing each year. Maintaining eligibility for federal farm programs provides additional payments directly to farmers.	ATCP 50, NR 151	User Fees / Misc	\$0	0.17	Department assists FSA and NRCS to install water quality practices ranging from barnyard runoff control, stream bank erosion, grazing plans, etc.
				Grants	\$3,125		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$3,125		
				Wages & Benefits	\$16,854		
				Operating Expenses	\$2,264		
				TOTAL EXPENSES	\$19,118		
COUNTY LEVY	\$15,993						
23	SCDC Support	A support office is no longer housed in CPZ.		User Fees / Misc	\$0	-	N/A
				Grants	\$0		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$0		
				Wages & Benefits	\$0		
				Operating Expenses	\$0		
				TOTAL EXPENSES	\$0		
COUNTY LEVY	\$0						
24	Targeted Runoff Management Grant	Focused on improving water quality in Otter Creek through the state funded Targeted Runoff Management Program. Otter Creek is listed on the 303D list as an impaired waters and removal of this designation is a department priority as identified in the Land and Water Resource Management Plan (2007-2017). The program brought cost share and design assistance to people that install conservation practices. The project has been completed and no additional funding is available at this time.		User Fees / Misc	\$0	-	N/A
				Grants	\$0		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$0		
				Wages & Benefits	\$0		
				Operating Expenses	\$0		
				TOTAL EXPENSES	\$0		
COUNTY LEVY	\$0						
25	Regional Conservation Partnership Program	The Regional Conservation Partnership Program (RCP) promotes coordination between NRCS and its partners to deliver conservation assistance to producers and landowners. NRCS provides assistance to producers through partnership agreements and through program contracts or easement agreements. It combines the authorities of four former conservation programs in accordance with the rules of EQIP, CSP, ACEP and HFRP. \$1.6M Project for Sauk County with \$975K installed practices. The Baraboo River Watershed will be receiving \$2.25M.		User Fees / Misc	\$0	1.85	Complete work for the 5 year program on time and within budget \$975,000 of installed practices in the Baraboo River watershed.
				Grants	\$21,250		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$21,250		
				Wages & Benefits	\$119,153		
				Operating Expenses	\$31,680		
				TOTAL EXPENSES	\$150,833		
COUNTY LEVY	\$129,583						
26	Placemaking	Promoting the communities of Sauk County as ideal places to live and work by creating a person-centered community. Focusing on planning and gaining an understand of what people are looking for in a place to live, and leveraging the assets of the area to promote county communities. Implementation of the "making Sauk: A Place Plan" will be initiated through the hiring of a Community Liaison to be housed within the Administrative Coordinator's Office. As a result, the remaining carryforward funds will be transferred to support the position.		User Fees / Misc	\$0	-	N/A
				Grants	\$0		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$0		
				Wages & Benefits	\$0		
				Operating Expenses	\$0		
				TOTAL EXPENSES	\$0		
COUNTY LEVY	\$0						
	Outlay	Vehicle	\$25,000	User Fees / Misc	\$0	-	Replacement of the 2005 Chevrolet Colorado
				Grants	\$0		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$0		
				Wages & Benefits	\$0		
				Operating Expenses	\$25,000		
				TOTAL EXPENSES	\$25,000		
COUNTY LEVY	\$25,000						
Totals				TOTAL REVENUES	\$647,669	14.19	
				TOTAL EXPENSES	\$1,734,594		
				COUNTY LEVY	\$1,086,925		

Conservation, Planning, & Zoning

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
Subdivision Plats and Certified Survey Maps (CSMs) approved	0 plats, 81 CSM's	2 plats, 60 CSM's	2 plats, 60 CSM's
Planned Rural Development (PRD) (Lots, agricultural acres converted, and acres protected)	16 Lots on less than 40 acres with 400 Acres protected by easement (<5% conversion)	14 Lots on less than 40 acres with 400 acres protected by easement (<5% conversion)	14 Lots on less than 40 acres with 400 acres protected by easement (< 5% conversion)
Conditional Use Permit (CUP) (Land Use)	21 CUPs	20 CUPs	20 CUPs
Conditional Use Permit (Exclusive Agricultural (EA) Zoning Dwelling)	5 CUPs	16 CUPs	16 CUPs
Land Use / Sanitary Permits Issued	416 / 175	300 / 150	300 / 150
Code Enforcement Citations	61	40	40
Inspect farms to determine compliance with state soil and water conservation standards for Farmland Preservation Program and Land and Water Resource Management participants.	113	125	125
Wisconsin Fund Grant Awards / Grant Amount	12 / \$26,264.74	0/\$0	6 / \$20,000
Septic System Maintenance Verifications	5,369	5,000	5,000
Soil Test / Septic Closing On-site Inspections	158 / 157	120 / 100	120 / 100
Board of Adjustment (BOA) Inspections	38	40	40
Shoreland Zoning Inspections	109	100	100
Quarry / Blast Inspections	47	25	25
Code Enforcement Complaint/Follow up Inspections	225	150	150
Non Metallic Mining Reclamation Program - Total Sites/Total Acres	36 / 2333 acres	32 / 2400 acres	32 / 2400 acres
Survey, design and installation of cost-shared water pollution control practices through various funding programs (Ex. Manure storage, barnyard runoff, waterway systems, contour and buffer strips)	108 practices / 4065 Projected Tons of Soil Saved	50 Practices/2,000 Projected Tons of Soil Saved	50 Practices/ 2,000 Projected Tons of Soil Saved
CREP Buffer strip program - Landowners / Linear Feet in program	10 / 65.96 acres	10 / 50 acres	10 / 50 acres
Assist land owners and operators with nutrient management and conservation plans.	39 plans	20 plans	20 plans
Creation and implementation of grazing plans. Plans/year	5 plans	4 plans	4 plans
Agricultural Plastics Programs and participants	6 / 125 participants	5 programs / 135 participants	5 programs / 135 participants
Programs and Participants at Clean Sweep Events	2 programs / 874 participants	2 programs / 950 participants	2 programs / 950 Participants
Participation, attendance, and organization of other educational events and programs	38 programs with 4021 educational contacts	40 programs with 3500 educational contacts	40 programs with 3,500 educational contacts

Conservation, Planning, & Zoning

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
CSM - Review and Approval	CSM review and approval assures compliance with Sauk County Chapter 22 and Wis Stat. 236.	81 / \$7,120	70 / \$7,000	70 / \$7,000
Subdivision Plat/Development Plan - Review and Approval	Plat/Development Plan review and approval results in road connectivity, protection of water resources through erosion control and stormwater management planning.	0 / \$0	1 / \$1,000	0 / \$0
Land Use / Sanitary Permits	Permits issued by the department to ensure compliance with county and state codes.	416 / 175	375 / 150 \$90,000 / \$62,000	375 / 150
Septic System Maintenance Program:	The department's ability to notify and record compliance with Chapter 25 and Wis Admin Code NR 113 and Comm 83 for the maintenance and servicing of all POWTS in Sauk County that are due each year.	5,369 reporting / \$100	4,400 reporting / \$100	4,400 reporting / \$100
Compliance success rate / Citations Issued	The department's ability achieve compliance on zoning violations and ensure that the provisions of the County ordinances are upheld.	61 citations / \$1,154.02	30 citations / \$2,500.00	30 citations / \$2,500
Wisconsin Fund Grant Program: Success rate of applicants versus grants awarded	Grant program aids low income property owners with the installation of septic systems for the replacement of failing septic systems. Grant aids in the public health and safety of the surrounding human habitation and groundwater. Since 1979, Sauk County land owners have gained over \$3,600,000 in state assistance for replacing failing septic systems	12 / \$26,264.74	Wisconsin Fund Program was cut by the state.	6 / \$20,000
Ordinance Rewrites and Revisions	Maintains continued compliance with changing state regulations and responds to specific needs in Sauk County to ensure the continued protection of human health, safety and welfare in Sauk County, and promotion of Economic Development opportunities.	1 Rewrite and 1 Revision	1 Rewrite and 1 Revisions	1 Rewrite and 1 Revision
Nonmetallic mining and reclamation administration, permitting and reporting	Ensures the effective reclamation of nonmetallic mining sites on which mining takes place in Sauk County. Staff time includes permitting, reclamation plan review and inspection, financial assurance review, reporting requirements, public hearings, enforcement and fees associated with this program also include DNR reporting and fee submittal to the State.	36 sites / \$31,750	38 sites / \$31,000	36 sites / \$31,000
Regional Conservation Partnership Program - Baraboo River Watershed: Practices installed in project area	Active participation within the project area will result reduced soil erosion.	45 projects	30 Projects	30 Projects
Collection of stream water quality monitoring data by department staff	Trends in water quality can be quantified and areas of concern identified.	10 Sites	10 Sites	10 Sites
Outreach and education: Presentations and programs offered by staff	The public will better understand the department's mission and topics of interest.	48 programs	50 Programs	50 programs
Creation and Implementation of Grazing Plans	Conversion of cropland or enhancement of degraded pasture will result in reduced soil erosion.	5 plans	10 plans	10 plans
Producers assisted with developing and implementing nutrient management plans	Applying nutrients at the right rate, place, and time will result in reduced soil erosion and agricultural runoff.	39 plans	20 Plans	20 plans
On-site farm visits completed by staff to determine compliance with state soil and water conservation standards	Active participation will result reduced soil erosion and agricultural runoff.	113 on-site farm visits	100 on-site farm visits	100 on-site farm visits

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CONSERVATION, PLANNING & ZONING											
<u>Revenues</u>											
Tax Levy	760,916	950,714	1,044,324	1,067,834	1,067,834	1,086,925	19,091	1.79%	Truck 4 Wheel Drive	25,000	25,000
Grants & Aids	435,190	597,854	562,539	302,637	295,887	286,000	(9,887)	-3.34%			
Licenses & Permits	215,404	288,657	295,274	253,480	236,600	249,500	12,900	5.45%	2018 Total	25,000	25,000
Fees, Fines & Forfeitures	2,625	4,758	2,720	4,000	5,000	5,000	0	0.00%			
User Fees	61,642	65,385	62,928	63,285	61,710	52,500	(9,210)	-14.92%			
Intergovernmental	16,830	16,068	9,760	1,000	1,000	21,000	20,000	2000.00%	2019	25,000	25,000
Donations	2,550	3,000	800	500	0	0	0	0.00%	2020	0	0
Miscellaneous	2,685	376	10,943	28,126	0	0	0	0.00%	2021	0	0
Use of Fund Balance	145,656	0	0	21,436	322,195	33,669	(288,526)	-89.55%	2022	25,000	25,000
Total Revenues	1,643,498	1,926,812	1,989,288	1,742,298	1,990,226	1,734,594	(255,632)	-12.84%			
<u>Expenses</u>											
Labor	688,351	769,183	788,223	849,665	851,968	887,149	35,181	4.13%			
Labor Benefits	264,802	264,657	265,516	301,256	301,256	320,208	18,952	6.29%			
Supplies & Services	542,902	647,632	644,935	569,092	812,002	502,237	(309,765)	-38.15%			
Capital Outlay	147,443	211,980	22,028	22,285	25,000	25,000	0	0.00%			
Addition to Fund Balance	0	33,360	268,586	0	0	0	0	0.00%			
Total Expenses	1,643,498	1,926,812	1,989,288	1,742,298	1,990,226	1,734,594	(255,632)	-12.84%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Includes Budgeted Outside Agency Requests:
Conservation Congress \$1,400

Changes and Highlights to the Department's Budget:

2018 Budget Outlook: The 2018 budget shows an increase to the levy of \$19,091 from the 2017 levy. Changes which have made an impact on the 2018 budget include; labor cost increase, increase in computer services expenses, decrease in anticipated grant amounts due to prior years, decrease in supply expenses, and Department of Agriculture Trade and Consumer Protection (DATCP) Land and Water Resource Management staffing grant.

Permit Revenue: The department permits for the 2018 budget predicts a slight increase in revenues of \$12,000.

State Funding: DATCP STAFFING GRANT: The department will continue to receive DATCP staffing grants that will go toward paying the cost of 100% of one employee, 70% of the cost of a second, and the possibility of 50% towards a third. The 2018 budgeted amount is \$125,000. This grant changes biennially with the state budget. Due to the delay in the adoption of the state budget, final numbers have not been obtained.

Other State Funding: DATCP Land and Water Resource Management (LWRM) includes cost sharing and segregated funds (SEG). Due to the status of the State Budget, funding estimates are conservative, until the state budget is finalized.

RCPP Funding: The Regional Conservation Partnership Program (RCPP) is a funding source provided by NRCS and is a combination of other funds placed in a singular pool totaling \$1.2 billion. It is expected that any participant in the program will need to match funds at a 1:1 ratio. The CPZ Department is working on a project that is aimed at landowners in the Baraboo River watershed which encompasses 6 counties. The department hired an additional employee in 2016 to manage the project at the cost of \$80,000 (salary and benefits), and the program would result in \$975,000 in actual installed practices in Sauk County over the 5-year project.

Baraboo Range Monitoring: Monitoring of the Baraboo Range Protection Program (BRPP) easements will continue in 2018. This program will use \$5,801 of the \$106,103 carryforward in 2018. The monitoring of the BRPP easements is required indefinitely. The current funding will last approximately 14 years, with no foreseeable additional funding sources.

County Cost Sharing: County levy funding for sharing costs with landowners related to installation of conservation practices. Not continuing this program means delaying projects to landowners and farmers until funding is available, possibly into subsequent budget years. Not funded, the department would be prevented from meeting the requirements of Sauk County's Chapter 26, NR 151, and the state's ATCP 50. In addition \$15,000 of County Cost Sharing dollars has been allocated to the 2018 RCPP project.

Placemaking: The county hired a placemaker/planner via contract in 2016-2017. To date, charges of \$43,600 have been paid. To implement the Place Plan, a Community Liaison position is proposed for 2018 which will be located in the Administrative Coordinator's Office. Placemaking funds will be transferred from the CPZ budget to the Administrative Coordinator's budget to fund the position.

Other: Continue implementation of our county ordinances as well as assisting the public and private sectors with the new regulations, on-site inspections, land use permits, and monitoring construction activity. Continue to provide quality service to the public and private sectors, and assisting land owners with specific concerns/questions. Continue to investigate and respond to code compliance complaints by inspecting sites, collecting evidence, notifying landowner of violation and meeting with land owners to seek compliance.

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: Conservation, Planning & Zoning

Description of Change	2017 Budget	All Other Operations	Changes to Specific Programs					2018 Budget Request	Change from 2017 to 2018 Budget
		Cost to Continue Operations in 2018	Wisconsin Fund	Multi-Discharge Variance Program	BAAP Use Not Anticipated	Baraboo Range Monitoring Use Not Anticipated	Placemaking		
Tax Levy	1,067,834	19,091						1,086,925	19,091
Use of Fund Balance or Carryforward Funds	211,861	100,334			(26,334)	(105,761)	(146,431)	33,669	(178,192)
All Other Revenues	600,188	(26,188)	20,000	20,000				614,000	13,812
Total Funding	1,879,883	93,237	20,000	20,000	(26,334)	(105,761)	(146,431)	1,734,594	(145,289)
Labor Costs	1,153,224	53,768				365		1,207,357	54,133
Supplies & Services	701,659	39,469	20,000	20,000	(26,334)	(106,126)	(146,431)	502,237	(199,422)
Capital Outlay	25,000	0						25,000	0
Addition to Carryforward Funds	-	0						0	0
Returned to the General Fund	-	0						0	0
Total Expenses	1,879,883	93,237	20,000	20,000	(26,334)	(105,761)	(146,431)	1,734,594	(145,289)

Issues on the Horizon for the Department:

Developing a partnership with cities and villages on a total maximum daily load (TMDL) process for phosphorous reductions to surface waters as part of WDNR TMDL process. This may bring funding to Conservation departments throughout the state. Potential funding through the WI Multi-Discharger Variance for Phosphorus Program for the HUC-8 watershed

Continue work on outdated county ordinances with approximate completion in 2018-2019.

The department will begin implementation of the 2017-2027 Land and Water Resource Management Plan of the county in order to stay eligible for DATCP staffing and cost sharing grants.

During 2018 we will begin the fourth year of the Five-year RCPP funding project through NRCS. It is expected that a 1:1 ratio match be provided by the county, which included the necessity to hire an employee at the cost of \$80,000 (salary and benefits) for five years. We were one of two in Wisconsin within the State Funding Pool for the Baraboo River project. Due to the success of the first RCPP grant, the department is submitting an application for a second RCPP funding opportunity. The department is requesting \$1.1 million, which is a 1:1 match of what we anticipate to be a partnership between our department, Juneau County Land Conservation, and the Reedsburg Wastewater Treatment Facility for an additional 5-year period. If funded, the department would development a new Memorandum of Understanding with USDA-NRCS and begin landowner sign-up for conservation practices by 2018-2019.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Conservation, Planning & Zoning

Program # -->	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Short Program Name -->	Planning	Badger Army Ammo Plant (BAAP)	Code Enforcement	Permits	Septic Maintenance / Wis Fund	Signs	Non-Metallic Mining (NMM)	Natural Beauty Council (NBC)	Baraboo Range Monitoring	Board of Adjustment (BOA)/Special Exception Permits	Recycling / Hazardous Waste / Clean Sweep / Ag Plastics	Dam Maintenance	Community Outreach, Education, and Monitoring	Farmland Preservation
Is the Program Mandated?	Yes	No	Yes	Yes	Yes	No	Yes	No	Yes	Yes	No	Yes	Yes	Yes
Statutory Reference	66.1001, 59.69, 91, 92, 93		59.69, 87.30, 91, 92, 145, 295, DSPS 383, NR 115, NR 116	59.69, 59.692, 87.30, 145, DSPS 383, NR 115, NR 116	145, DSPS 383	59.54	295, NR 135		MOA Resolution 36-99	59.69, 59.694		NR 333	ATCP 50	ATCP 50, NR 151

REVENUES

1. User Fee Revenues (Attach Fee Schedules)														
Court Ordered Fines			2,500											
Non-Permit Construction Fines			2,500											
Land Use Permits				90,000										
Soil Test Certification Fees				11,500										
Sanitary Permits				62,000										
Subdivision Plat Review Fee	1,000			0										
Conditional Use Permits	10,000													
Conditional Use Permits (EA Dwelling)	600													
Sanitary System Review Fee				8,000										
Groundwater Permits				5,000										
Manure Storage Permits														
Non-Metallic Mining Permits							31,000							
Fire Sign Fees						5,000								
Maintenance Tracking Fees				100										
Certified Survey Fees	7,000													
Rezoning Hearing Petition	2,500													
Planned Rural Development (PRD)	8,000													
Board of Adjustment Filing Fees									6,000					
Application Fees (Wisconsin Fund)					900									
Cleansweep Fees											1,000			
P&Z Miscellaneous	1,000													
Sale of Conservation Materials													20,000	
Tree Planter Rental													400	
Subdivision Review Fee														
SCDC Staff Allocation														
Multi-Discharge Variance														
Departmental Charges (Vehicle Use)													1,000	
Farmland rent														
2. Grants (List)														
USH12 MOA														
WIS FUND - Septic Replacement					20,000									
DATCP Grants														
Ho-Chunk Appropriation														
LWRM Cost Sharing Grant														
LWRM Staffing Grant												6,250	6,250	62,500
Wildlife Damage Grant														
DATCP Clean Sweep Grant											13,000			
Grazing Grant														
Targeted Runoff Grant														
Nutrient Management Farmer Education														
Otter Cr Cost Share TRM Grant														
RCPD Funding for Installed Practices														
River Planning (Lower WI River)														
3. Use of Carrywd / Fund Balance	7,745		7,746	7,746				0	5,801					4,631
4. Other Revenues														
5. TOTAL REVENUES	\$37,845	\$0	\$12,746	\$171,246	\$34,000	\$5,000	\$31,000	\$0	\$5,801	\$6,000	\$14,000	\$6,250	\$32,281	\$62,500

EXPENSES

6. Wages, Salaries, Benefits	136,739	0	106,859	169,448	40,936	26,959	30,119	0	3,426	46,259	22,936	17,849	109,885	118,971
7. Expenses	28,882	0	10,959	12,252	28,186	1,705	3,689	0	2,375	12,324	97,364	330	46,337	9,647
8. TOTAL EXPENSES	\$165,622	\$0	\$117,819	\$181,700	\$69,122	\$28,664	\$33,808	\$0	\$5,801	\$58,583	\$120,299	\$18,179	\$156,222	\$128,618

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$127,777	\$0	\$105,073	\$10,454	\$35,122	\$23,664	\$2,808	\$0	(\$0)	\$52,583	\$106,299	\$11,929	\$123,941	\$66,118
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SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Conservation, Planning & Zoning

Program # -->	15	16	17	18	19	20	21	22	23	24	25	26		Dept
	Land & Water Resource Mgmt (LWRM)	Multi-Discharge Variance	Waste Ordinance / Nutrient Mgmt	Grazing Assistance	Conservation Reserve Enhancement Program	Wildlife Mgmt / Damage	Health Care Center Farm Mgmt	USDA Assistance	SCDC Support	Targeted Runoff Management Grant	Regional Conservation Partnership Program	Placemaking	Outlay	Total \$
Short Program Name -->														
Is the Program Mandated?	Yes	No	Yes	No	No	No	No	No	No	No	No	No		
Statutory Reference	ATCP 50, NR 151		ATCP 50, NR 151	ATCP 50, NR 151	NR 151			ATCP 50, NR 151						

REVENUES

1. User Fee Revenues															
(Attach Fee Schedules)															\$0
Court Ordered Fines															\$2,500
Non-Permit Construction Fines															\$2,500
Land Use Permits															\$90,000
Soil Test Certification Fees															\$11,500
Sanitary Permits															\$62,000
Subdivision Plat Review Fee															\$1,000
Conditional Use Permits															\$10,000
Conditional Use Permits (EA Dwelling)															\$600
Sanitary System Review Fee															\$8,000
Groundwater Permits															\$5,000
Manure Storage Permits			1,000												\$1,000
Non-Metallic Mining Permits															\$31,000
Fire Sign Fees															\$5,000
Maintenance Tracking Fees															\$100
Certified Survey Fees															\$7,000
Rezoning Hearing Petition															\$2,500
Planned Rural Development (PRD)															\$8,000
Board of Adjustment Filing Fees															\$6,000
Application Fees (Wisconsin Fund)															\$900
Cleansweep Fees															\$1,000
P&Z Miscellaneous															\$1,000
Sale of Conservation Materials															\$20,000
Tree Planter Rental															\$400
Subdivision Review Fee															\$0
SCDC Staff Allocation									0						\$0
Multi-Discharge Variance		20,000													\$20,000
Departmental Charges (Vehicle Use)															\$1,000
Farmland rent							50,000								\$50,000
2. Grants (List)															
USH12 MOA													0		\$0
WIS FUND - Septic Replacement															\$20,000
DATCP Grants															\$0
Ho-Chunk Appropriation															\$0
LWRM Cost Sharing Grant	50,500		32,500								15,000				\$98,000
LWRM Staffing Grant	25,000		12,500				3,125	3,125			6,250				\$125,000
Wildlife Damage Grant						10,000									\$10,000
DATCP Clean Sweep Grant															\$13,000
Grazing Grant															\$0
Targeted Runoff Grant															\$0
Nutrient Management Farmer Education															\$0
Otter Cr Cost Share TRM Grant										-					\$0
RCPP Funding for Installed Practices											0				\$0
River Planning (Lower WI River)															\$0
3. Use of Carrywd / Fund Balance													0		\$33,669
4. Other Revenues															\$0
5. TOTAL REVENUES	\$75,500	\$20,000	\$46,000	\$0	\$0	\$10,000	\$53,125	\$3,125	\$0	\$0	\$21,250	\$0	\$0	\$647,669	

EXPENSES

6. Wages, Salaries, Benefits	142,127	0	57,292	21,140	8,029	1,383	10,993	16,854	0	0	119,153	0	N/A	\$1,207,357
7. Expenses	73,154	20,000	80,169	11,294	2,364	10,000	17,264	2,264	0	0	31,680	0	25,000	\$527,237
8. TOTAL EXPENSES	\$215,281	\$20,000	\$137,460	\$32,434	\$10,393	\$11,383	\$28,256	\$19,118	\$0	\$0	\$150,833	\$0	\$25,000	\$1,734,594

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$139,781	\$0	\$91,460	\$32,434	\$10,393	\$1,383	(\$24,869)	\$15,993	\$0	\$0	\$129,583	\$0	\$25,000	\$1,086,925
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Fund: GENERAL FUND		2014	2015	2016	2017	2017	2017	Dollar	
Department: CONSERVATION, PLANNING, ZONING		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2018	Change
10064 CONSERV, PLANNING & ZONING REV									
411100	GENERAL PROPERTY TAXES	-760,916.00	-950,714.00	-1,044,324.00	-533,916.98	-1,067,834.00	-1,067,834.00	-1,086,925.00	19,091.00
422160	HO-CHUNK GAMING GRANT	-10,000.00	-20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
424720	WI FUND SEPTIC SYSTEM	-49,544.00	-49,834.97	-26,264.74	0.00	0.00	-20,000.00	-20,000.00	20,000.00
424750	LAND/WATER RESOURCE MANAGEMENT	-131,042.13	-135,199.87	-106,856.73	-5,392.31	-109,500.00	-109,500.00	-98,000.00	-11,500.00
424770	LAND CONSERVATION AID	-129,381.00	-125,793.00	-126,135.00	0.00	-126,135.00	-126,135.00	-125,000.00	-1,135.00
424790	WILDLIFE DAMAGE PROGRAM	-6,457.20	-8,576.55	-8,373.94	-7,440.10	-15,000.00	-10,000.00	-10,000.00	-5,000.00
424843	GRAZING GRANT	-682.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424844	RIVER PLANNING	0.00	-7,500.00	0.00	0.00	0.00	0.00	0.00	0.00
424847	NUTRIENT MGMT FAM ED / MALWEG	-11,376.96	-9,000.00	0.00	0.00	-9,800.00	-9,800.00	0.00	-9,800.00
424848	OTTER CR COST SHARE TRM GRANT	0.00	-94,815.82	-247,134.18	0.00	0.00	0.00	0.00	0.00
424853	BEAR CREEK HABITAT IMPROVEMENT	0.00	0.00	-10,000.00	0.00	0.00	0.00	0.00	0.00
424860	PLANNING GRANTS	0.00	0.00	0.00	-3,750.00	0.00	-3,750.00	0.00	0.00
424880	CLEAN SWEEP	-15,461.31	-16,765.00	-23,140.83	0.00	-15,452.00	-15,452.00	-13,000.00	-2,452.00
425950	TRANSPORTATION GRANT	-68,918.43	-104,560.69	0.00	0.00	0.00	0.00	0.00	0.00
441010	CONS COURT ORDERED FINES/FEES	-1,252.64	-2,458.31	-1,520.52	-471.55	-2,500.00	-2,500.00	-2,500.00	0.00
441110	NON-PERMIT CONSTRUCT FINE	-1,372.50	-2,300.00	-1,200.00	-200.00	-2,500.00	-1,500.00	-2,500.00	0.00
444100	LAND USE PERMITS	-68,669.16	-103,667.31	-114,273.75	-36,586.00	-78,000.00	-85,000.00	-90,000.00	12,000.00
444130	SOIL TEST CERT FEES	-9,500.00	-13,100.00	-16,200.00	-3,800.00	-11,500.00	-10,000.00	-11,500.00	0.00
444140	SANITARY PERMITS	-58,550.00	-71,450.00	-66,350.00	-20,500.00	-62,000.00	-62,000.00	-62,000.00	0.00
444141	SANITARY SYSTEM REVIEW FEE	-8,375.00	-11,200.00	-10,195.00	-4,090.00	-8,000.00	-8,500.00	-8,000.00	0.00
444150	SUBDIVISION PLAT REVIEW FEE	-1,480.00	-1,360.00	0.00	-1,280.00	-1,000.00	-1,280.00	-1,000.00	0.00
444160	GROUNDWATER PERMITS	-5,350.00	-6,650.00	-7,725.00	-2,100.00	-5,000.00	-5,000.00	-5,000.00	0.00
444170	MANURE STORAGE PERMIT	-800.00	-900.00	-300.00	-500.00	-1,000.00	-1,000.00	-1,000.00	0.00
444180	NONMETALIC MINING PERMITS	-32,830.00	-32,930.00	-31,750.00	0.00	-31,000.00	-31,000.00	-31,000.00	0.00
444185	CONDITIONAL USE PERMIT BUSINES	-3,250.00	-9,750.00	-10,750.00	-6,250.00	-10,000.00	-10,000.00	-10,000.00	0.00
444186	CONDITIONAL USE EXCLUSIVE AG	-600.00	-500.00	-500.00	0.00	-600.00	-300.00	-600.00	0.00
444200	FIRE SIGN FEES	-5,640.00	-8,520.00	-9,530.00	-4,020.00	-5,000.00	-10,000.00	-5,000.00	0.00
444210	MAINTENANCE TRACKING FEE	-70.00	-70.00	-110.00	-40.00	-100.00	-100.00	-100.00	0.00
444220	CERTIFIED SURVEY FEES	-6,360.00	-7,880.00	-8,800.00	-3,860.00	-7,000.00	-7,000.00	-7,000.00	0.00
444240	REZONING HEARING PETITION	-1,250.00	-1,500.00	-1,250.00	-1,250.00	-2,500.00	-2,000.00	-2,500.00	0.00
444241	PUD DEVELOPMENT PLAN REVIEWS	-2,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
444242	PRD DEVELOP PLAN REVIEWS	-3,000.00	-8,950.00	-8,000.00	-2,000.00	-8,000.00	-8,000.00	-8,000.00	0.00
444260	BOARD OF ADJUSTMENT FILING	-6,000.00	-8,500.00	-8,000.00	-8,500.00	-6,000.00	-11,500.00	-6,000.00	0.00
445100	APPLICATION FEES	-1,650.00	-1,800.00	-1,650.00	0.00	0.00	-900.00	-900.00	900.00
464350	CLEAN SWEEP FEES	-1,119.00	-1,297.75	-1,690.00	-1,525.00	-1,000.00	-1,525.00	-1,000.00	0.00
468200	SALE CONSERVATION MATERIAL	-12,326.51	-25,807.94	-14,634.12	-11,470.95	-20,000.00	-8,000.00	-20,000.00	0.00
468210	RENT OF TREE PLANTER	-497.63	-319.91	-663.51	-189.57	-400.00	-400.00	-400.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	-14,936.00	-14,936.00	-8,712.67	0.00	0.00	0.00	0.00	0.00
472495	MULTI-DISCHARGE VARIANCE PROG	0.00	0.00	0.00	0.00	0.00	0.00	-20,000.00	20,000.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CONSERVATION, PLANNING, ZONING	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10064 CONSERV, PLANNING & ZONING REV								
474010 DEPARTMENTAL CHARGES	-1,894.40	-1,132.05	-1,047.40	0.00	-1,000.00	-1,000.00	-1,000.00	0.00
483400 BARABOO RANGE PDR REIMBURSEMEN	0.00	0.00	-9,013.00	0.00	0.00	0.00	0.00	0.00
484110 MISC PUBLIC CHARGES	-607.36	-837.58	-1,254.90	-924.87	-1,000.00	-2,050.00	-1,000.00	0.00
484160 MISCELLANEOUS REVENUES	-2,684.95	-375.52	-1,930.11	-359.85	0.00	-831.00	0.00	0.00
484250 COUNTY FARM REVENUES	-59,348.36	-62,860.00	-59,210.00	-31,710.00	-59,210.00	-59,210.00	-50,000.00	-9,210.00
485010 DONATIONS & CONTRIBUTIONS	-2,550.00	-3,000.00	-800.00	-500.00	0.00	-500.00	0.00	0.00
486300 INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00	-27,295.00	0.00	0.00
493200 CONTINUING APPROPRIOR YEAR	0.00	0.00	0.00	0.00	-322,195.00	0.00	-33,669.00	-288,526.00
TOTAL CONSERV, PLANNING & ZONING REV	-1,497,843.04	-1,926,812.27	-1,989,289.40	-692,627.18	-1,990,226.00	-1,720,862.00	-1,734,594.00	-255,632.00
10064110 CPZ ADMINISTRATION								
511100 SALARIES PERMANENT REGULAR	627,728.00	722,462.66	741,889.53	350,998.80	814,631.00	814,631.00	849,384.00	34,753.00
511200 SALARIES-PERMANENT-OVERTIME	7,044.85	3,854.68	205.50	0.00	1,303.00	0.00	1,330.00	27.00
511900 LONGEVITY-FULL TIME	2,646.80	2,571.30	2,509.58	0.00	3,378.00	3,378.00	3,580.00	202.00
512100 WAGES-PART TIME	20,349.28	12,362.47	18,683.50	9,341.75	26,400.00	26,400.00	26,334.00	-66.00
512200 WAGES-PART TIME-OVERTIME	291.41	0.00	0.00	57.75	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	48,448.54	54,720.86	56,736.12	26,865.84	65,003.00	65,003.00	67,674.00	2,671.00
514200 RETIREMENT-COUNTY SHARE	44,578.15	48,186.62	48,517.84	23,702.38	55,713.00	55,713.00	57,238.00	1,525.00
514400 HEALTH INSURANCE COUNTY SHARE	153,653.24	144,958.26	146,007.89	71,409.44	170,722.00	170,722.00	185,743.00	15,021.00
514500 LIFE INSURANCE COUNTY SHARE	206.81	193.89	216.85	92.26	243.00	243.00	229.00	-14.00
514600 WORKERS COMPENSATION	6,279.85	7,178.52	5,943.98	3,845.11	8,770.00	8,770.00	8,419.00	-351.00
515800 PER DIEM COMMITTEE	2,100.00	1,900.00	1,700.00	850.00	4,000.00	3,000.00	4,000.00	0.00
520900 CONTRACTED SERVICES	7,054.40	4,604.53	23,560.25	1,885.78	25,000.00	5,000.00	25,000.00	0.00
521400 COURT REPORTER AND TRANSCRIBER	0.00	2,690.75	0.00	590.75	0.00	1,000.00	500.00	500.00
521900 OTHER PRO SRVCS-WISC FUND	50,376.00	49,835.00	26,264.74	0.00	0.00	20,000.00	20,000.00	20,000.00
522500 TELEPHONE & DAIN LINE	4,605.92	6,156.12	6,315.85	3,330.75	5,800.00	5,800.00	6,000.00	200.00
524600 FILING FEES	90.00	1,405.00	30.00	30.00	500.00	250.00	250.00	-250.00
525000 FARM BLDG/PROPERTY REPAIRS	11,988.70	7,861.22	14,602.59	1,167.47	19,000.00	19,000.00	15,000.00	-4,000.00
526100 CONSERVATION CONGRESS	1,205.54	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,400.00	100.00
531100 POSTAGE AND BOX RENT	8,770.72	11,086.84	9,524.47	4,969.55	10,000.00	10,000.00	10,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	10,899.73	5,642.63	4,777.38	2,021.63	12,000.00	10,000.00	10,000.00	-2,000.00
531400 SMALL EQUIPMENT	159.99	0.00	0.00	0.00	1,100.00	0.00	1,100.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	13,908.01	47,910.41	68,292.67	15,120.86	53,640.00	53,640.00	31,272.00	-22,368.00
532100 PUBLICATION OF LEGAL NOTICES	1,325.69	1,839.76	1,807.00	1,420.00	3,000.00	3,000.00	2,800.00	-200.00
532200 SUBSCRIPTIONS	712.15	1,019.75	656.47	555.92	1,000.00	1,000.00	1,000.00	0.00
532400 MEMBERSHIP DUES	4,604.42	4,221.41	5,800.00	6,613.00	7,000.00	7,000.00	7,500.00	500.00
532500 SEMINARS AND REGISTRATIONS	4,896.00	4,780.60	6,693.07	3,165.00	7,000.00	7,000.00	7,000.00	0.00
532800 TRAINING AND INSERVICE	149.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533000 PESTICIDE/CLEAN SWEEP EXPENSES	81,052.24	89,330.71	82,899.97	1,910.84	94,000.00	114,000.00	94,000.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CONSERVATION, PLANNING, ZONING	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10064110 CPZ ADMINISTRATION								
533200 MILEAGE	1,915.21	2,498.44	1,187.46	441.54	2,000.00	2,000.00	2,000.00	0.00
533500 MEALS AND LODGING	1,965.33	1,934.13	1,690.65	743.75	3,000.00	3,000.00	3,000.00	0.00
534700 FIELD SUPPLIES	8,758.13	17,698.40	8,890.58	7,065.88	10,000.00	10,000.00	10,000.00	0.00
534800 EDUCATIONAL SUPPLIES	10,428.42	8,663.92	19,646.49	5,851.44	16,556.00	12,000.00	12,000.00	-4,556.00
534900 PROJECT SUPPLIES	0.00	11,769.60	3,209.00	0.00	0.00	0.00	0.00	0.00
535100 VEHICLE FUEL / OIL	9,009.05	6,906.84	7,265.54	3,375.65	9,000.00	9,000.00	8,000.00	-1,000.00
535200 VEHICLE MAINTENANCE AND REPAIR	6,713.17	4,709.74	2,632.09	538.05	5,500.00	5,500.00	4,500.00	-1,000.00
551000 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551100 INSURANCE-BLDGS/CONTENTS/EXTEN	54.88	51.86	70.11	6.66	40.00	40.00	40.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	3,587.28	2,980.67	3,389.72	0.00	4,000.00	4,000.00	4,000.00	0.00
573300 PRIZES AND AWARDS	220.00	460.00	30.00	0.00	1,000.00	500.00	500.00	-500.00
579100 COST SHARING CONSERVATION	70,955.65	66,763.76	59,971.16	14,687.10	80,000.00	80,000.00	80,000.00	0.00
579110 TARGETED RUNOFF MANAGEMENT	94,521.82	123,553.81	136,827.40	0.00	0.00	0.00	0.00	0.00
579150 MULTI DISCHARGE VARIANCE PROGR	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00
579600 LAND/WATER RESOURCE MGMNT	96,423.98	123,340.19	112,249.04	4,368.00	109,500.00	109,500.00	98,000.00	-11,500.00
579800 NUTRIENT MANAGEMENT	8,177.30	15,240.18	1,803.70	63.99	9,800.00	9,800.00	0.00	-9,800.00
581900 CAPITAL OUTLAY	18,839.00	25,631.50	22,028.50	22,284.50	25,000.00	22,285.00	25,000.00	0.00
TOTAL CPZ ADMINISTRATION	1,446,694.66	1,650,277.03	1,655,826.69	590,671.44	1,665,899.00	1,673,475.00	1,703,793.00	37,894.00
10064673 BEAUTIFICATION								
531100 POSTAGE AND BOX RENT	22.95	-22.26	11.88	0.00	0.00	0.00	0.00	0.00
534900 PROJECT SUPPLIES	200.00	844.00	0.00	0.00	0.00	0.00	0.00	0.00
572000 GRANTS AND DONATIONS	100.00	150.00	2,760.00	0.00	0.00	0.00	0.00	0.00
TOTAL BEAUTIFICATION	322.95	971.74	2,771.88	0.00	0.00	0.00	0.00	0.00
10064674 BADGER ARMY AMMUNITION PLANT								
511100 SALARIES PERMANENT REGULAR	4,225.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	308.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	295.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	1,332.30	6.40	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	49.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	8,234.61	316.25	0.00	0.00	26,334.00	0.00	0.00	-26,334.00
531200 OFFICE SUPPLIES AND EXPENSE	143.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BADGER ARMY AMMUNITION PLANT	14,590.34	322.65	0.00	0.00	26,334.00	0.00	0.00	-26,334.00
10064675 PLANNING PROJECT								
511100 SALARIES PERMANENT REGULAR	18,828.03	21,184.64	21,907.34	0.00	0.00	0.00	0.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CONSERVATION, PLANNING, ZONING	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10064675 PLANNING PROJECT								
514100 FICA & MEDICARE TAX	1,440.35	1,620.76	1,675.85	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	1,316.71	1,439.09	1,445.86	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	4,711.63	4,374.69	4,502.19	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	220.29	248.09	192.60	0.00	0.00	0.00	0.00	0.00
TOTAL PLANNING PROJECT	26,517.01	28,867.27	29,723.84	0.00	0.00	0.00	0.00	0.00
10064682 PLACEMAKING								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	435.46	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	0.00	0.00	546.64	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	0.00	75.13	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	64.83	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	0.00	11.79	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	0.00	0.00	15,185.94	22,041.44	60,000.00	41,100.00	0.00	-60,000.00
522500 TELEPHONE & DAIN LINE	0.00	0.00	53.77	0.00	0.00	0.00	0.00	0.00
526100 APPROPRIATION	0.00	0.00	0.00	2,500.00	86,431.00	2,500.00	0.00	-86,431.00
TOTAL PLACEMAKING	0.00	0.00	16,373.56	24,541.44	146,431.00	43,600.00	0.00	-146,431.00
10064691 LAND/EASEMENT ACQUISITION								
511100 SALARIES PERMANENT REGULAR	5,137.10	4,847.03	346.14	0.00	2,247.00	2,247.00	2,448.00	201.00
511900 LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	9.00	9.00	7.00	-2.00
512100 WAGES-PART TIME	0.00	0.00	0.00	0.00	0.00	0.00	66.00	66.00
514100 FICA & MEDICARE TAX	381.01	360.86	26.30	0.00	173.00	173.00	193.00	20.00
514200 RETIREMENT-COUNTY SHARE	359.27	329.30	22.85	0.00	153.00	153.00	164.00	11.00
514400 HEALTH INSURANCE COUNTY SHARE	1,158.60	982.72	72.98	0.00	451.00	451.00	519.00	68.00
514500 LIFE INSURANCE COUNTY SHARE	0.45	0.33	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	60.12	56.77	3.04	0.00	28.00	28.00	29.00	1.00
526100 APPROPRIATION	0.00	0.00	0.00	0.00	106,126.00	0.00	0.00	-106,126.00
535900 MAINTENANCE/MONITORING	0.00	1,150.00	0.00	0.00	2,375.00	2,398.00	2,375.00	0.00
582700 ACQUISITION/RELOCATION	128,604.00	186,348.80	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LAND/EASEMENT ACQUISITION	135,700.55	194,075.81	471.31	0.00	111,562.00	5,459.00	5,801.00	-105,761.00
10064692 COUNTY TREE PROGRAM								
534100 AG SUPPLIES	11,095.23	10,303.62	8,096.42	8,903.95	25,000.00	9,764.00	15,000.00	-10,000.00
TOTAL COUNTY TREE PROGRAM	11,095.23	10,303.62	8,096.42	8,903.95	25,000.00	9,764.00	15,000.00	-10,000.00
10064696 WILDLIFE DAMAGE PROGRAM								
520900 CONTRACTED SERVICES	8,576.55	8,633.84	7,440.10	856.25	15,000.00	10,000.00	10,000.00	-5,000.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CONSERVATION, PLANNING, ZONING	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL WILDLIFE DAMAGE PROGRAM	8,576.55	8,633.84	7,440.10	856.25	15,000.00	10,000.00	10,000.00	-5,000.00
TOTAL DEPARTMENT REVENUE	-1,497,843.04	-1,926,812.27	-1,989,289.40	-692,627.18	-1,990,226.00	-1,720,862.00	-1,734,594.00	-255,632.00
TOTAL DEPARTMENT EXPENSE	1,643,497.29	1,893,451.96	1,720,703.80	624,973.08	1,990,226.00	1,742,298.00	1,734,594.00	-255,632.00
ADDITION TO (-)/USE OF FUND BALANCE	145,654.25	-33,360.31	-268,585.60	-67,654.10	0.00	21,436.00	0.00	

Land Records Modernization

Department Vision - Where the department would ideally like to be

Land Records Modernization will forward the goals set forth in the Land Records Modernization Plan, to improve access to Sauk County's land information through the application of cost effective technology solutions and modernized processes.

Department Mission - Major reasons for the department's existence and purpose in County government

The Mission of Land Records Modernization is to utilize retained funds from the recording of documents in the Register of Deeds Office for the purpose of improving the availability of Sauk County's land information to the public.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
 Promote safe community
 Stewardship of natural resources
 Development of cultural, social, and community values

Specific Strategic Issues Addressed

Parks/trails development. Placemaking

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific achievements	Completion Date
Consolidation of GIS dataset	Fire number data up to date in E911 system	Maintain fire number addresses to keep E911 up to date	Ongoing
Maintain the Land Records Modernization Plan	We are able to continue to retain fees from document recording	Update the Plan as necessary Provide required reporting to the Wis Department of Administration	Ongoing
Utilization of remaining redaction funds for modernization and preservation of existing paper records in the Register of Deeds Office	Completion of book scanning project	Digitize and Index old documents by Grantor / Grantee	1/31/2017
	Index created and updated	Develop and Maintain a Tract Index	Ongoing
Improved Integration of Land Information Systems with existing County systems	Zoning layers on GIS complete	Integration of Planning & Zoning Maps and Land Use Permitting Systems	6/30/2017
	All section corners and centers updated with current coordinates from tie sheets	Complete Remonumentation of Section Corners countywide, including Center of Section Acquisition	2018- 2019
	CPZ CSM upgrade & PZ systems modifications	Improved Coordination among land records departments and overall system upgrades to provide a more efficient streamlined workflow	6/30/2018
Preserve, Scan & Index Paper Records	All county highway plans scanned into system	Scan, inventory, & deploy county highway plans in an online application for the Highway Department	Ongoing
		Scanning and Indexing of Re-Survey Records	1/31/2017
Incorporate Remonumentation & PLSS Data to Base Layers Information	All data collected in remonumentation incorporated into GIS	Implementing PLSS data, adjust and modify with Tax Parcel Data	Ongoing

Land Records Modernization

Deploy Applications to meet County needs	All applications exist within GIS	Elections Results Application	Ongoing
		Create Place-Making Tour Application to promote attractions in Sauk Co	On Hold
		Site Address Notification App	9/30/2017
		Road Closure Application	12/31/2017
		Snowmobile Trail Application	11/31/2017
		Surveyor Application	7/31/2018
Maintain Base Map Data Layers	City data updated in GIS	Incorporate City of Baraboo & City of Reedsburg Zoning into County GIS	Ongoing
	Data provided to program	Provide County Data to Community Maps Program	Ongoing
	GIS maintained with edits	Maintain parcel transactions and history	Ongoing

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Land Records Modernization	State law allows for the retention of a portion of the recording fees received by the Register of Deeds Office, provided these fees are used for the modernization of land records information and the provision of the information on the internet.	Wis Stats 59.72(5)(b)3	User Fees / Misc	\$44,000	1.70	State Reporting - retention of fees
			Grants	\$50,000		
			Use of Fund Balance	\$160,510		
			TOTAL REVENUES	\$254,510		
			Wages & Benefits	\$114,476		
			Operating Expenses	\$140,033		
			TOTAL EXPENSES	\$254,509		
COUNTY LEVY	(\$0)					
GIS	Maintenance of tax parcel maps. Provides Land Records Information to the public and other government agencies.	Wis Stats 59.72(5)(b)3	User Fees / Misc	\$0	2.30	Avg turn around time for parcel edits (# of working days)
			Grants	\$0		
			Use of Fund Balance	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$210,673		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$210,673		
COUNTY LEVY	\$210,673					
Outlay	ROD Index conversion Remonumentation	\$50,000 \$50,000	User Fees / Misc	\$100,000		Remonumentation backlog
			Grants	\$0		
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$100,000		
			Wages & Benefits	\$0		
			Operating Expenses	\$100,000		
			TOTAL EXPENSES	\$100,000		
COUNTY LEVY	\$0					
Totals			TOTAL REVENUES	\$354,510	4.00	
			TOTAL EXPENSES	\$565,182		
			COUNTY LEVY	\$210,673		

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 BUDGET
Number of parcel edits completed annually	457	500	400
Hours spent on parcel edits	540	938	600

Key Outcome Indicators - How well are we doing?

Description	2016 Actual	2017 Estimate	2018 BUDGET
Remonumentation backlog	425	477	180
Avg turn around time for parcel edits (# of working days)	19.33	9.26	5

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
LAND RECORDS MODERNIZATION											
<u>Revenues</u>											
Tax Levy	0	0	199,870	198,128	198,128	210,673	12,545	6.33%	Remonumentation	50,000	0
Grants & Aids	1,000	1,000	26,000	51,000	51,000	50,000	(1,000)	-1.96%	Web Server and Related Hardware	50,000	0
User Fees	207,265	151,575	168,048	150,000	150,800	144,000	(6,800)	-4.51%			
Intergovernmental	0	0	5,044	0	0	0	0	0.00%	2018 Total	100,000	0
Use of Fund Balance	30,312	120,444	1,858	23,911	82,030	160,510	78,480	95.67%			
Total Revenues	238,577	273,019	400,820	423,039	481,958	565,183	83,225	17.27%	2019	120,000	0
									2020	150,000	0
									2021	120,000	0
									2022	75,000	0
<u>Expenses</u>											
Labor	47,642	56,085	237,577	222,193	227,693	236,664	8,971	3.94%			
Labor Benefits	4,110	7,743	73,009	80,246	80,246	88,485	8,239	10.27%			
Supplies & Services	162,024	109,968	41,822	60,600	74,019	140,034	66,015	89.19%			
Capital Outlay	24,801	99,223	48,412	60,000	100,000	100,000	0	0.00%			
Total Expenses	238,577	273,019	400,820	423,039	481,958	565,183	83,225	17.27%			
Beginning of Year Fund Balance	739,448	709,136	588,692	586,834		562,923					
End of Year Fund Balance	709,136	588,692	586,834	562,923		402,413					

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: Land Records Modernization

Changes and Highlights to the Department's Budget:

LRM funds to pay for custom programming to add a CSM management module to the current CPZ permitting system

	2017 Revised Budget		Cost to Continue Operations in 2018	CPZ System Updates	-	2018 Budget Request
Description of Change						
Tax Levy	198,128		12,545	-		210,673
Use of Fund Balance	82,030		17,279	61,200	-	160,510
All Other Revenues	201,800		(7,800)	-		194,000
Total Funding	481,958		22,024	61,200	-	565,182
Labor Costs	307,939		17,210	-		325,149
Supplies & Services	74,019		4,815	61,200		140,034
Capital Outlay	100,000		-			100,000
Total Expenses	481,958		22,025	61,200	-	565,183

Issues on the Horizon for the Department:

Continued need for GIS development and improved coordination among departments creating in maintaining digital land information, coupled with the increasing cost of system maintenance.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Land Records Modernization

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Land Rec Modern	GIS				

Is the Program Mandated?	Yes	Yes				
Statutory Reference	Wis Stats 59.72(5)(b)3					

REVENUES

1. User Fee Revenues	44,000	0			100,000	\$144,000
2. Grants (List)						\$0
Wisconsin Land Information Board	50,000					\$50,000
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	160,510				0	\$160,510
4. Other Revenues						\$0
5. TOTAL REVENUES	\$254,510	\$0	\$0	\$0	\$100,000	\$354,510

EXPENSES

6. Wages, Salaries, Benefits	114,476	210,673	0	0	N/A	\$325,149
7. Other Expenses	140,033	0	0	0	100,000	\$240,033
8. TOTAL EXPENSES	\$254,509	\$210,673	\$0	\$0	\$100,000	\$565,182

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$210,673	\$0	\$0	\$0	\$210,673
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Fund: LAND RECORDS MODERNIZATION	2014	2015	2016	2017	2017	2017		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
23999 LAND RECORDS MODERN REVENUE								
411100 GENERAL PROPERTY TAXES	0.00	0.00	-199,870.00	-99,063.98	-198,128.00	-198,128.00	-210,673.00	12,545.00
424360 S/A WIS LAND INFO BOARD	-1,000.00	-1,000.00	-26,000.00	-51,000.00	-51,000.00	-51,000.00	-50,000.00	-1,000.00
461700 RECORDING FEES/COUNTY SHARE	-127,560.00	-151,575.00	-168,048.00	-65,624.00	-150,000.00	-150,000.00	-144,000.00	-6,000.00
461800 REDACTION FEE	-79,705.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
474010 DEPARTMENTAL CHARGES	0.00	0.00	-5,044.00	0.00	0.00	0.00	0.00	0.00
483300 SALE OF MATERIAL AND SUPPLIES	0.00	0.00	0.00	0.00	-800.00	0.00	0.00	-800.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-82,030.00	0.00	-160,510.00	78,480.00
TOTAL LAND RECORDS MODERN REVENUE	-208,265.00	-152,575.00	-398,962.00	-215,687.98	-481,958.00	-399,128.00	-565,183.00	83,225.00
23999173 LAND RECORDS MODERNIZATION								
511100 SALARIES PERMANENT REGULAR	47,637.08	56,025.00	236,447.55	100,303.82	212,373.00	212,373.00	221,102.00	8,729.00
511200 SALARIES-PERMANENT-OVERTIME	4.50	60.36	258.50	27.00	1,389.00	1,389.00	1,441.00	52.00
511900 LONGEVITY-FULL TIME	0.00	0.00	871.25	0.00	931.00	931.00	991.00	60.00
512100 WAGES-PART TIME	0.00	0.00	0.00	0.00	13,000.00	7,500.00	13,130.00	130.00
512200 WAGES-PART TIME-OVERTIME	0.00	0.00	0.00	13.50	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	3,644.62	4,290.54	17,366.94	7,330.83	17,418.00	17,418.00	18,104.00	686.00
514200 RETIREMENT-COUNTY SHARE	422.59	3,407.40	15,210.89	6,611.15	14,599.00	14,599.00	14,978.00	379.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	40,263.05	23,032.66	48,007.00	48,007.00	55,208.00	7,201.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	46.76	21.07	62.00	62.00	53.00	-9.00
514600 WORKERS COMPENSATION	42.87	44.73	121.66	70.25	160.00	160.00	142.00	-18.00
520100 CONSULTANT AND CONTRACTUAL	43,535.70	11,955.26	0.00	0.00	20,000.00	2,500.00	20,000.00	0.00
520900 CONTRACTED SERVICES	57,206.36	54,434.24	0.00	0.00	0.00	0.00	0.00	0.00
524800 MAINTENANCE AGREEMENT	26,633.08	0.00	0.00	0.00	28,600.00	28,600.00	29,900.00	1,300.00
531100 POSTAGE AND BOX RENT	18.69	121.55	52.65	23.81	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	1,243.68	1,524.62	668.79	259.81	1,000.00	1,000.00	1,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	25,966.74	33,765.42	31,570.79	12,035.52	10,919.00	15,000.00	75,634.00	64,715.00
532500 SEMINARS AND REGISTRATIONS	1,455.00	850.00	1,740.00	1,275.00	2,000.00	2,000.00	2,000.00	0.00
532800 TRAINING AND INSERVICE	5,783.96	2,151.60	4,877.60	4,787.24	10,000.00	10,000.00	10,000.00	0.00
533200 MILEAGE	40.32	304.86	1,333.80	25.44	500.00	500.00	500.00	0.00
533500 MEALS AND LODGING	140.00	4,860.13	1,578.36	0.00	1,000.00	1,000.00	1,000.00	0.00
581900 CAPITAL OUTLAY	24,800.60	99,223.48	48,411.44	28,352.52	100,000.00	60,000.00	100,000.00	0.00
TOTAL LAND RECORDS MODERNIZATION	238,575.79	273,019.19	400,820.03	184,169.62	481,958.00	423,039.00	565,183.00	83,225.00
TOTAL DEPARTMENT REVENUE	-208,265.00	-152,575.00	-398,962.00	-215,687.98	-481,958.00	-399,128.00	-565,183.00	83,225.00
TOTAL DEPARTMENT EXPENSE	238,575.79	273,019.19	400,820.03	184,169.62	481,958.00	423,039.00	565,183.00	83,225.00
ADDITION TO (-)/USE OF FUND BALANCE	30,310.79	120,444.19	1,858.03	-31,518.36	0.00	23,911.00	0.00	

Parks

Department Vision - Where the department would ideally like to be

Sauk County's citizens and visitors will enjoy a broad range of affordable and accessible recreational opportunities that reflect a diversity of outdoor interests and experiences, which are enhanced by a network of regional connections between natural, agricultural and cultural resources. Outdoor recreational opportunities will be characterized by robust public and private partnerships that embrace careful stewardship of parks, forests, open spaces, cultural features and natural areas to enhance Sauk County's position as a destination for eco-tourism in Wisconsin and beyond.

Department Mission - Major reasons for the department's existence and purpose in County government

To acquire, develop, preserve, protect, and maintain our parks and facilities for all citizens and to provide outdoor recreational opportunities that contribute to the well-being of individuals and families.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
 Promote safe community
 Encourage economic development
 Stewardship of natural resources
 Development of cultural, social, and community values

Specific Strategic Issues Addressed

Placemaking to support economic development
 Creating and maintaining a sustainable livable community (environmental stewardship, good wages)
 Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Assure safety of county-owned dams by completing proper inspections, maintenance and improvements. As well as keeping the EAP and IOM updated and active with the personnel named within them.	By providing safe dams determined by the Wisconsin DNR	Inspection of all dams Continue to monitor Hemlock Dam's drawdown tube Test the sluice gate at the Lake Redstone Dam annually Mowing/spraying the dams to remove woody vegetation Continue geophysical investigation and make improvements at Lake Redstone Dam	12/31/2018
Create White Mound Park master plan with consideration of the entire Sauk County Park system	Plan created	Create a plan for park improvements	12/31/2018
To promote Sauk County and increase park usage	Revenue increase	Build a new office building with community room Develop outdoor recreational infrastructure at White Mound. This infrastructure may include disc golf, fat tire bike trails and events such as triathlons.	12/31/2018
Create a capital improvement maintenance schedule	Plan created	Plan for scheduled replacement and improvements of infrastructure	12/31/2018

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Snowmobile	Administration of the State of Wisconsin Trail Program (100% funded)		Grants	\$52,975	0.06	
			TOTAL REVENUES	\$52,975		
			Wages & Benefits	\$5,319		
			Operating Expenses	\$47,678		
			TOTAL EXPENSES	\$52,997		
	COUNTY LEVY	\$22				
Camping	Managing the 66 unit campground at White Mound Park		User Fees / Misc	\$45,000	1.25	Camping revenue Percentage of campsites occupied
			Use of Fund Balance	\$0		
			TOTAL REVENUES	\$45,000		
			Wages & Benefits	\$76,436		
			Operating Expenses	\$24,533		
	TOTAL EXPENSES	\$100,969				
	COUNTY LEVY	\$55,969				

Parks

Park/Forestry Operations	Upkeep of all park property Managing forest resources in the parks: White Mound (1,088 acres), Redstone Beach (30), Redstone Boat Landing (1), Hemlock (80), Man Mound (2) Summer Oaks Boat Landing (6), Yellow Thunder Wayside (.5), Mirror Lake Dam (.5), Community Forest (690), Weidman Woods (80 not maintained)			User Fees / Misc	\$70,000	3.20	
				Use of Fund Balance	\$34,898		
				TOTAL REVENUES	\$104,898		
				Wages & Benefits	\$193,955		
				Operating Expenses	\$73,598		
				TOTAL EXPENSES	\$267,553		
COUNTY LEVY	\$162,655						
Lake Management	Managing water resources			User Fees / Misc	\$0	0.12	
				TOTAL REVENUES	\$0		
				Wages & Benefits	\$5,108		
				Operating Expenses	\$250		
				TOTAL EXPENSES	\$5,358		
				COUNTY LEVY	\$5,358		
Fish and Game	Administration of the State of Wisconsin program (50% funded)			Grants	\$2,245	-	
				TOTAL REVENUES	\$2,245		
				Wages & Benefits	\$0		
				Operating Expenses	\$4,490		
				TOTAL EXPENSES	\$4,490		
				COUNTY LEVY	\$2,245		
Dam Maintenance	Maintenance of County owned Dams Redstone - County responsible for inspection every 2 years Delton (Mirror Lake) - County every 10 years Hemlock - County every 10 years White Mound - NRCS every 10 years Shanahan - NRCS every 10 years County N - NRCS every 10 years	Mandated by the Wisconsin DNR to maintain and inspect all County owned Dams		Grants	\$0	0.06	
				Use of Fund Balance	\$96,484		
				TOTAL REVENUES	\$96,484		
				Wages & Benefits	\$5,672		
				Operating Expenses	\$108,584		
				TOTAL EXPENSES	\$114,256		
COUNTY LEVY	\$17,772						
Trails	Development and maintenance of multi-use recreational trails			Grants	\$0	0.10	
				Use of Fund Balance	\$0		
				TOTAL REVENUES	\$0		
				Wages & Benefits	\$6,765		
				Operating Expenses	\$0		
				TOTAL EXPENSES	\$6,765		
COUNTY LEVY	\$6,765						
Outlay	Community & Office Building ADA Access to Beach Campground Improvements Dump Truck with Plow ATV Dam Major Repairs			\$954,900	Use of Fund Balance	\$1,114,900	
				\$75,000	TOTAL REVENUES	\$1,114,900	
				\$55,000	Operating Expenses	\$1,163,900	
				\$50,000	TOTAL EXPENSES	\$1,163,900	
				\$9,000	COUNTY LEVY	\$49,000	
				\$20,000	TOTAL REVENUES	\$1,416,502	
Totals				TOTAL EXPENSES	\$1,716,288	4.78	
				COUNTY LEVY	\$299,786		

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
Entrance Fee Revenue	\$86,040	\$70,000	\$70,000
Number of miles of snowmobile trail maintained	211.9	211.9	211.9
Number of days snowmobile trails open	2015/2016 season 25 days	2016/2017 season 25 days	2017/2018 season 25 days
Number of volunteers serving the parks	20	20	20
Number of times shelters rented	20	15	15

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Camping Revenue	Indicates economic growth of the department	\$52,313	\$45,000	\$45,000

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
PARKS											
<u>Revenues</u>											
Tax Levy	158,240	165,582	228,787	288,029	288,029	299,786	11,757	4.08%	Community & Office Building	954,900	0
Grants & Aids	60,591	304,936	76,116	460,320	580,320	55,220	(525,100)	-90.48%	ADA Access to Beach	75,000	0
User Fees	102,200	109,486	138,353	268,460	106,000	115,000	9,000	8.49%	Campground Improvements	55,000	0
Intergovernmental	0	0	0	425,000	0	0	0	0.00%	Dump Truck with Plow	50,000	20,000
Donations	0	0	0	197,500	0	0	0	0.00%	All Terrain Vehicle	9,000	9,000
Miscellaneous	0	150,039	0	0	0	0	0	0.00%	Dam Major Repairs	20,000	20,000
Use of Fund Balance	2,398	0	93,841	14,570	1,649,510	1,246,282	(403,228)	-24.45%			
Total Revenues	323,429	730,043	537,097	1,653,879	2,623,859	1,716,288	(907,571)	-34.59%	2018 Total	1,163,900	49,000
<u>Expenses</u>											
Labor	153,860	196,305	207,027	215,251	218,976	235,520	16,544	7.56%	2019	140,000	140,000
Labor Benefits	37,632	39,445	48,562	51,842	52,438	57,735	5,297	10.10%	2020	65,500	65,500
Supplies & Services	131,937	372,944	179,837	1,298,958	1,276,226	259,133	(1,017,093)	-79.70%	2021	44,000	44,000
Capital Outlay	0	15,003	101,671	87,828	1,076,219	1,163,900	87,681	8.15%	2022	55,000	55,000
Addition to Fund Balance	0	106,345	0	0	0	0	0	0.00%			
Total Expenses	323,429	730,043	537,097	1,653,879	2,623,859	1,716,288	(907,571)	-34.59%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

Change 1: The department is restructuring the full time staff positions to more accurately reflect the actual duties performed.

Change 2: Outlay budget includes campground improvements, replacing the ATV, and vehicles.

Change 3: The Great Sauk State Trail (GSST) Tier 1 construction from the Sauk City rail bridge to the southern boundary of Badger Army Ammunition Plant is complete in 2017. The GSST will have an impact on future Parks budgets, but the scope is yet to be determined by the planning process throughout the remainder of 2017.

Change 4: Park maintenance includes \$7,500 for White Mound and Lake Redstone beach improvements.

Also includes continued funding for maintenance and repair of county owned dams.
Continuing inspection of the Lake Redstone Dam may conclude that repairs may be needed.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	Change 4	2018 Budget Request
Description of Change			Full Time Staff Restructure	Outlay	GSST Tier 1 Construction Complete	Beach Improvements	
Tax Levy	288,029	2,725	11,032	(9,500)		7,500	299,786
Use of Fund Balance or Carryforward Funds	1,649,510	(20,710)		97,181	(479,699)		1,246,282
All Other Revenues	686,320	3,900			(520,000)		170,220
Total Funding	2,623,859	(14,085)	11,032	87,681	(999,699)	7,500	1,716,288
Labor Costs	271,414	10,809	11,032				293,255
Supplies & Services	1,276,226	(24,894)			(999,699)	7,500	259,133
Capital Outlay	1,076,219	0		87,681			1,163,900
Transfers to Other Funds	0	0					0
Addition to Fund Balance	0	0					0
Total Expenses	2,623,859	(14,085)	11,032	87,681	(999,699)	7,500	1,716,288

Issues on the Horizon for the Department:

Routine dam inspection is every even numbered year for Redstone. Lake Redstone Dam may need repairs in 2018.

The Great Sauk Trail will have an impact on future Parks budgets, but the scope is yet to be determined by the planning process.

The office at White Mound Park will need to be replaced due to deterioration of logs, regardless of construction of a new building.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Parks

Program # -->	1	2	3	4	5	6	8		Dept
Short Program Name -->	Snowmobile	Camping	Park Operations	Lake Mgnt	Fish & Game	Dam Maint	Trails	Outlay	Total \$

Is the Program Mandated? Statutory Reference	No	No	No	No	No	No	No		
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)									
Park Revenue		45,000							\$45,000
Entrance Fees			70,000						\$70,000
2. Grants (List)									\$0
SNOWMOBILE	52,975								\$52,975
FISH & GAME					2,245				\$2,245
3. Use of Carryfwd / Fund Balance									\$0
Carry forward previously appropriated funds			34,898			96,484		984,900	\$1,116,282
Use of general fund balance								130,000	\$130,000
4. Other Revenues									\$0
5. TOTAL REVENUES	\$52,975	\$45,000	\$104,898	\$0	\$2,245	\$96,484	\$0	\$1,114,900	\$1,416,502

EXPENSES

6. Wages, Salaries, Benefits	5,319	76,436	193,955	5,108	0	5,672	6,765	N/A	\$293,255
7. Other Expenses	47,678	24,533	73,598	250	4,490	108,584	0	1,163,900	\$1,423,033
8. TOTAL EXPENSES	\$52,997	\$100,969	\$267,553	\$5,358	\$4,490	\$114,256	\$6,765	\$1,163,900	\$1,716,288

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$22	\$55,969	\$162,655	\$5,358	\$2,245	\$17,772	\$6,765	\$49,000	\$299,786
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: PARKS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10062 PARKS REVENUE								
411100 GENERAL PROPERTY TAXES	-158,240.00	-165,582.00	-228,787.00	-144,014.48	-288,029.00	-288,029.00	-299,786.00	11,757.00
422160 HO-CHUNK GAMING GRANT	0.00	0.00	-5,000.00	-5,100.00	-5,100.00	-5,100.00	0.00	-5,100.00
424630 SNOWMOBILE TRAILS	-60,591.05	-304,935.92	-71,116.26	-26,963.70	-52,975.00	-52,975.00	-52,975.00	0.00
424730 FISH & GAME	0.00	0.00	0.00	0.00	-2,245.00	-2,245.00	-2,245.00	0.00
424862 STEWARDSHIP FUNDS	0.00	0.00	0.00	0.00	-520,000.00	-400,000.00	0.00	-520,000.00
467200 COUNTY PARK REVENUE	-39,864.53	-44,516.61	-52,312.96	-27,937.43	-40,000.00	-45,000.00	-45,000.00	5,000.00
467250 PARKS ENTRANCE FEES	-61,335.01	-64,969.51	-86,039.63	-58,548.68	-66,000.00	-70,000.00	-70,000.00	4,000.00
472490 LOCAL GOVT/AGENCY PAYMENTS	0.00	0.00	0.00	-425,000.00	0.00	-425,000.00	0.00	0.00
483300 SALE OF MATERIAL AND SUPPLIES	0.00	0.00	0.00	0.00	0.00	-153,460.00	0.00	0.00
483610 SALE OF COUNTY TIMBER	0.00	-150,038.54	0.00	0.00	0.00	0.00	0.00	0.00
484110 MISCELLANEOUS PUBLIC CHARGES	-1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
485010 DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	-197,500.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-650,000.00	0.00	-130,000.00	-520,000.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-996,574.00	0.00	-1,116,282.00	119,708.00
493350 CONTINUING APPROP HOUSE MNTCE	0.00	0.00	0.00	0.00	-2,936.00	0.00	0.00	-2,936.00
TOTAL PARKS REVENUE	-321,030.59	-730,042.58	-443,255.85	-687,564.29	-2,623,859.00	-1,639,309.00	-1,716,288.00	-907,571.00
10062164 WHITE MOUND HOUSE MAINTENANCE								
524300 WHITE MOUND HOUSE MAINTENANCE	1,074.69	5,061.40	0.00	0.00	2,936.00	0.00	0.00	-2,936.00
TOTAL WHITE MOUND HOUSE MAINTENANCE	1,074.69	5,061.40	0.00	0.00	2,936.00	0.00	0.00	-2,936.00
10062520 COUNTY PARKS								
511100 SALARIES PERMANENT REGULAR	123,091.62	160,354.58	170,651.16	79,370.01	177,225.00	173,500.00	193,689.00	16,464.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	9.23	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	905.80	615.75	400.00	0.00	420.00	420.00	500.00	80.00
512100 WAGES-PART TIME	29,862.20	35,335.00	35,966.45	11,611.88	41,331.00	41,331.00	41,331.00	0.00
514100 FICA & MEDICARE TAX	11,650.52	14,955.61	15,638.09	6,865.83	16,752.00	16,500.00	18,017.00	1,265.00
514200 RETIREMENT-COUNTY SHARE	8,715.46	9,011.58	11,343.56	5,419.63	12,080.00	11,750.00	13,011.00	931.00
514400 HEALTH INSURANCE COUNTY SHARE	15,447.96	13,150.96	20,006.69	10,428.78	20,858.00	20,858.00	23,986.00	3,128.00
514500 LIFE INSURANCE COUNTY SHARE	10.32	21.30	32.40	14.27	34.00	34.00	36.00	2.00
514600 WORKERS COMPENSATION	1,807.59	2,305.95	1,541.40	929.57	2,714.00	2,700.00	2,685.00	-29.00
520900 CONTRACTED SERVICES	2,000.00	2,000.00	2,500.00	9,642.69	2,500.00	14,342.00	2,500.00	0.00
522500 TELEPHONE & DAIN LINE	342.21	780.97	940.49	315.41	800.00	850.00	850.00	50.00
522800 TRASH/SNOW REMOVAL	1,583.00	2,494.00	1,421.00	236.50	2,600.00	2,600.00	2,600.00	0.00
522900 UTILITIES	5,203.98	5,686.97	6,147.92	3,159.71	6,500.00	6,500.00	6,500.00	0.00
524400 PARK MAINTENANCE/IMPROVEMENTS	11,472.70	9,576.87	26,242.43	7,835.07	31,874.00	33,372.00	26,500.00	-5,374.00
525200 EQUIPMENT REPAIR	2,866.39	1,279.05	872.98	200.08	2,000.00	2,000.00	2,000.00	0.00
530500 LICENSES AND PERMITS	305.00	305.00	305.00	520.00	310.00	520.00	520.00	210.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: PARKS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10062520 COUNTY PARKS								
531100 POSTAGE AND BOX RENT	649.40	649.39	587.00	249.55	675.00	675.00	675.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	794.50	386.82	398.27	226.95	500.00	500.00	500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	7,831.30	1,877.83	2,045.13	139.63	33,827.00	1,929.00	32,893.00	-934.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	43.00	43.00	43.00	43.00	0.00
532400 MEMBERSHIP DUES	150.00	0.00	150.00	150.00	150.00	150.00	150.00	0.00
532500 SEMINARS AND REGISTRATIONS	300.00	0.00	300.00	0.00	500.00	500.00	500.00	0.00
533500 MEALS AND LODGING	49.95	0.00	0.00	0.00	500.00	500.00	500.00	0.00
535100 VEHICLE FUEL / OIL	11,263.00	10,487.71	9,199.72	2,579.60	14,500.00	14,500.00	14,500.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	3,400.71	3,146.66	2,464.20	554.68	2,500.00	2,500.00	2,500.00	0.00
539900 OTHER	7,601.30	29,415.00	0.00	0.00	0.00	0.00	0.00	0.00
551000 INSURANCE	4,278.17	3,534.25	3,408.92	496.06	4,400.00	4,400.00	4,400.00	0.00
581900 CAPITAL OUTLAY	0.00	4,400.00	26,723.57	57,715.55	1,056,219.00	67,828.00	1,143,900.00	87,681.00
TOTAL COUNTY PARKS	251,583.08	311,771.25	339,295.61	198,704.45	1,431,812.00	420,802.00	1,535,286.00	103,474.00
10062523 FISH AND GAME								
539100 OTHER SUPPLIES & EXPENSES	0.00	0.00	0.00	0.00	0.00	4,490.00	4,490.00	4,490.00
TOTAL FISH AND GAME	0.00	0.00	0.00	0.00	0.00	4,490.00	4,490.00	4,490.00
10062526 WEED HARVESTER								
523800 WEED HARVESTER EXPENSE	51.48	228.20	0.00	0.00	250.00	250.00	250.00	0.00
TOTAL WEED HARVESTER	51.48	228.20	0.00	0.00	250.00	250.00	250.00	0.00
10062529 TRAILS								
539100 TRAILS OTHER SUPPLIES & EXPS	0.00	347.80	39,953.22	179,675.30	999,699.00	1,135,659.00	0.00	-999,699.00
TOTAL TRAILS	0.00	347.80	39,953.22	179,675.30	999,699.00	1,135,659.00	0.00	-999,699.00
10062540 SNOWMOBILE TRAILS								
523700 SNOWMOBILE TRAIL MAINTENANCE	68,719.67	295,685.64	75,087.46	19,759.75	47,678.00	47,678.00	47,678.00	0.00
TOTAL SNOWMOBILE TRAILS	68,719.67	295,685.64	75,087.46	19,759.75	47,678.00	47,678.00	47,678.00	0.00
10062694 COUNTY DAM MAINTENANCE								
520100 CONSULTANT AND CONTRACTUAL	2,000.00	0.00	0.00	0.00	0.00	0.00	2,100.00	2,100.00
535000 REPAIRS AND MAINTENANCE	0.00	0.00	7,813.49	8,708.75	121,484.00	25,000.00	106,484.00	-15,000.00
581900 CAPITAL OUTLAY	0.00	10,603.00	74,947.72	0.00	20,000.00	20,000.00	20,000.00	0.00
TOTAL COUNTY DAM MAINTENANCE	2,000.00	10,603.00	82,761.21	8,708.75	141,484.00	45,000.00	128,584.00	-12,900.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: PARKS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL DEPARTMENT REVENUE	-321,030.59	-730,042.58	-443,255.85	-687,564.29	-2,623,859.00	-1,639,309.00	-1,716,288.00	-907,571.00
TOTAL DEPARTMENT EXPENSE	323,428.92	623,697.29	537,097.50	406,848.25	2,623,859.00	1,653,879.00	1,716,288.00	-907,571.00
ADDITION TO (-)/USE OF FUND BALANCE	2,398.33	-106,345.29	93,841.65	-280,716.04	0.00	14,570.00	0.00	

Register of Deeds

Department Vision - Where the department would ideally like to be

The Register of Deeds will utilize the current technology available to provide the most up to date, accurate, and efficient method of recording documents and facilitating the subsequent search and retrieval of those documents, including, but not limited to the eventual incorporation of past recordings into the most current system.

Department Mission - Major reasons for the department's existence and purpose in County government

The mission of the Register of Deeds Office is to record documents in a timely manner and issue copies of documents ,complying with Wisconsin State Statutes (59.43.) This office will file and issue copies of vital records, complying with Wisconsin State Statutes (69.07.) Military records and fixture-based U.C.C. Filings will be recorded in The Register of Deeds. The office will strive to maintain high standards of service and customer satisfaction.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Encourage economic development

Specific Strategic Issues Addressed

Placemaking to support economic development

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain a grantor/grantee index and a tract index by recording all real estate documents that meet statutory recording requirements.		Facilitate location and retrieval of recorded real estate documents.	Ongoing
File all births, deaths, and marriages occurring in Sauk County. Issue, upon request by qualified applicants, certified copies of those records.		Allow for search, retrieval and issuance of copies of vital records.	Ongoing
Back scanning historic documents/redaction of social security numbers		Scan historic documents, then inspect entire data base of scanned images to identify and redact social security numbers	1/1/2018
Retro-recording		Incorporate historical records (currently on paper) into the computerized index	Ongoing

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Recordings	The Register of Deeds maintains real estate indexes (Grantor/Grantee and Tract) that allow title companies, attorneys, appraisers, Realtors, bankers and any other interested party to research title to a property, based upon documents pertaining to a parcel that have been submitted for recording. Deeds, mortgages, certified survey maps, and numerous other documents affecting title are all considered public record. The Register of Deeds makes these records available to all who request them; however, we do not make any determination as to the status of a parcel at any given time. Such determination is best done by a licensed title professional. Public computers are available at no cost for real estate research. There is a statutory fee for any copy of a real estate document issued by this office.	59	User Fees / Misc.	\$505,000	2.75	Timeliness of recording Counter Service (public customer) Staff Service (Title companies, funeral directors, attorneys)
			Grants	\$0		
			TOTAL REVENUES	\$505,000		
			Wages & Benefits	\$196,406		
			Operating Expenses	\$14,096		
			TOTAL EXPENSES	\$210,502		
COUNTY LEVY	(\$294,498)					
Vitals	The Register of Deeds maintains records of all births, deaths, and marriages that occur in Sauk County. Unlike real estate records, the public's access to vital records is quite limited. As a result, the Register of Deeds must determine "direct and tangible" interest before allowing research of vital records, or the issuance of copies of vital records. Copies, certified and/or uncertified are issued to qualified requesters, for a statutory fee.	69	User Fees / Misc.	\$40,000	0.25	
			Grants	\$0		
			TOTAL REVENUES	\$40,000		
			Wages & Benefits	\$16,726		
			Operating Expenses	\$1,500		
			TOTAL EXPENSES	\$18,226		
COUNTY LEVY	(\$21,774)					
Totals			TOTAL REVENUES	\$545,000	3.00	
		TOTAL EXPENSES	\$228,728			
		COUNTY LEVY	(\$316,272)			

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Documents Recorded	21,003	19,000	18,000
Vital records filed	2,277	2,500	2,500
Copies of vital records issued	10,971	9,500	8,500

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Timeliness of recording		1 day to record	1 day to record	1 day to record
LandShark revenue	2018 Sauk County, Wisconsin Oversight Committee Budget Proposal - \$18,420		\$48,000	\$52,000

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
REGISTER OF DEEDS											
<u>Revenues</u>											
Tax Levy	(347,305)	(328,697)	(327,204)	(321,800)	(321,800)	(316,272)	5,528	1.72%	None	0	0
Other Taxes	199,135	245,920	234,296	200,000	185,000	190,000	5,000	2.70%			
User Fees	353,846	398,548	427,006	355,000	360,000	355,000	(5,000)	-1.39%	2018 Total	0	0
Total Revenues	205,676	315,771	334,098	233,200	223,200	228,728	5,528	2.48%			
<u>Expenses</u>											
Labor	127,365	129,915	132,681	139,011	139,011	140,897	1,886	1.36%	2019	0	0
Labor Benefits	65,095	61,968	62,758	65,335	65,335	72,235	6,900	10.56%	2020	0	0
Supplies & Services	10,632	14,237	16,697	17,201	18,854	15,596	(3,258)	-17.28%	2021	0	0
Addition to Fund Balance	2,584	109,651	121,961	11,653	0	0	0	0.00%	2022	0	0
Total Expenses	205,676	315,771	334,098	233,200	223,200	228,728	5,528	2.48%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: Register of Deeds

Changes and Highlights to the Department's Budget:

Interest rates have increased slightly and the inventory of homes for sale appears to have decreased. Combined, this would most likely lead to continued flat recording levels for 2018.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	(321,800)	5,528				(316,272)
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	545,000	0				545,000
Total Funding	223,200	5,528	0			228,728
Labor Costs	204,346	8,786				213,132
Supplies & Services	18,854	(3,258)				15,596
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	223,200	5,528	0			228,728

Issues on the Horizon for the Department:

Continue to incorporate all older records into the new system and enter grantor/grantee information found in old indexes.
Plan to purchase optical character recognition software from to speed process of entering index information from old records into current system.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Register of Deeds

Program # -->	1	2	3	4		Dept
Short Program Name -->	Recordings	Vitals			Outlay	Total \$

Is the Program Mandated?	Yes	Yes				
Statutory Reference	59	69				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	505,000	40,000				\$545,000
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$505,000	\$40,000	\$0	\$0	\$0	\$545,000

EXPENSES

6. Wages, Salaries, Benefits	196,406	16,726	0	0	N/A	\$213,132
7. Other Expenses	14,096	1,500				\$15,596
8. TOTAL EXPENSES	\$210,502	\$18,226	\$0	\$0	\$0	\$228,728

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	(\$294,498)	(\$21,774)	\$0	\$0	\$0	(\$316,272)
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: REGISTER OF DEEDS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10013 REGISTER OF DEEDS REVENUE								
411100 GENERAL PROPERTY TAXES	347,305.00	328,697.00	327,204.00	160,899.98	321,800.00	321,800.00	316,272.00	5,528.00
419100 REAL ESTATE TRANSFER TAX	-199,134.85	-245,920.31	-234,296.06	-107,802.24	-185,000.00	-200,000.00	-190,000.00	5,000.00
451150 REGISTER OF DEEDS FEES	-295,569.90	-338,227.90	-364,999.00	-147,182.00	-305,000.00	-295,000.00	-295,000.00	-10,000.00
451650 COPIER/POSTAGE/MISC	-58,276.54	-60,319.74	-62,006.82	-33,822.08	-55,000.00	-60,000.00	-60,000.00	5,000.00
TOTAL REGISTER OF DEEDS REVENUE	-205,676.29	-315,770.95	-334,097.88	-127,906.34	-223,200.00	-233,200.00	-228,728.00	5,528.00
10013170 REGISTER OF DEEDS								
511100 SALARIES PERMANENT REGULAR	126,723.12	129,233.69	131,959.33	63,585.13	138,249.00	138,249.00	140,095.00	1,846.00
511900 LONGEVITY-FULL TIME	641.80	681.80	721.80	0.00	762.00	762.00	802.00	40.00
514100 FICA & MEDICARE TAX	9,229.72	9,431.35	9,579.71	4,610.14	10,634.00	10,634.00	10,779.00	145.00
514200 RETIREMENT-COUNTY SHARE	9,356.40	9,347.78	8,761.04	4,323.00	9,453.00	9,453.00	9,440.00	-13.00
514400 HEALTH INSURANCE COUNTY SHARE	46,343.88	43,029.75	44,283.84	22,547.16	45,095.00	45,095.00	51,858.00	6,763.00
514500 LIFE INSURANCE COUNTY SHARE	50.68	55.64	65.92	29.80	56.00	56.00	73.00	17.00
514600 WORKERS COMPENSATION	114.20	103.22	67.95	44.52	97.00	97.00	85.00	-12.00
522500 TELEPHONE & DAIN LINE	104.08	73.67	19.19	28.72	100.00	100.00	100.00	0.00
524800 MAINTENANCE AGREEMENT	336.54	270.65	225.55	5.05	1,200.00	60.00	300.00	-900.00
531100 POSTAGE AND BOX RENT	4,071.28	4,092.36	4,082.84	1,984.31	3,000.00	3,100.00	3,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	1,113.96	1,943.60	960.19	547.04	2,000.00	2,000.00	2,000.00	0.00
531500 FORMS AND PRINTING	487.00	1,005.60	1,213.20	448.80	1,000.00	1,000.00	1,000.00	0.00
531600 RECORD BOOKS AND BINDERS	0.00	186.55	0.00	332.13	2,900.00	2,900.00	500.00	-2,400.00
531800 MIS DEPARTMENT CHARGEBACKS	3,627.00	5,229.28	8,966.41	1,957.00	7,089.00	7,089.00	7,136.00	47.00
532400 MEMBERSHIP DUES	390.00	465.00	375.00	175.00	600.00	365.00	600.00	0.00
533200 MILEAGE	355.60	659.50	499.50	280.37	550.00	390.00	550.00	0.00
533500 MEALS AND LODGING	140.00	304.00	348.00	0.00	400.00	190.00	400.00	0.00
552100 OFFICIALS BONDS	7.01	7.01	7.01	7.01	15.00	7.00	10.00	-5.00
TOTAL REGISTER OF DEEDS	203,092.27	206,120.45	212,136.48	100,905.18	223,200.00	221,547.00	228,728.00	5,528.00
TOTAL DEPARTMENT REVENUE	-205,676.29	-315,770.95	-334,097.88	-127,906.34	-223,200.00	-233,200.00	-228,728.00	5,528.00
TOTAL DEPARTMENT EXPENSE	203,092.27	206,120.45	212,136.48	100,905.18	223,200.00	221,547.00	228,728.00	5,528.00
ADDITION TO (-)/USE OF FUND BALANCE	-2,584.02	-109,650.50	-121,961.40	-27,001.16	0.00	-11,653.00	0.00	

Surveyor

Department Vision - Where the department would ideally like to be

The County Surveyor's office is responsible for conducting and/or overseeing all activity with regards to remonumentation, maintenance and perpetuation of the physical corners of the PLSS. The Surveyor's office is the repository for records pertaining to the PLSS, real property boundaries and geodetic control information within the County. The County Surveyor is responsible for developing, maintaining, and providing access to these records by Surveyors, other professionals and the general public as well as other Departments in County, State, and Federal Government. Additionally, by provisions of the County Surveyor Ordinance, the County Surveyor is responsible for critical review of Plats of Surveys, a responsibility which has never been provided for by State Statutes. This is very positive advancement in the level of service that is being provided to the people of Sauk County.

Department Mission - Major reasons for the department's existence and purpose in County government

To provide for the remonumentation and maintenance of the Public Land Survey System (PLSS), being the Section Corners and Quarter Corners throughout Sauk County. It is also the responsibility of the County Surveyor to provide mediation and resolution of controversies, disputes, and questions with regards to the locations of those corners, and also, through the provisions of the County Surveyor Ordinance, with regards to any and all surveys conducted in the county. The County Surveyor is also responsible for filing survey maps and reports of remonumentation and perpetuation of the 2,912 original PLSS corners, as well as the PLSS corners not originally monumented, and providing copies of these documents as they are requested. The County Surveyor may also be responsible for providing or administering Surveying related support services to other departments in the County as requested and where sufficient funding is provided.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Encourage economic development
Stewardship of natural resources
Development of cultural, social, and community values

Specific Strategic Issues Addressed

Changing statutory authority (state/feds) impeding local decision-making

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Complete Remonumentation of Lost Corners	Annual Reports	Reestablish at least 15 missing PLSS corners.	12/31/2018
Statutory Corner Maintenance Continued	Annual Reports	Perpetuate at least 5% of total corners in the County annually as per Statutes.	Ongoing annually
Establish Internet Availability of Old and New Records	Annual Reports	Continue recording, maintaining, and updating survey records.	Ongoing
Provide availability of Survey Records via Internet	Annual Reports	Establish and maintain Internet availability of Survey records.	Ongoing
Provide accurate locations for PLSS Corners, County-wide.	Annual Reports	Establish G.P.S. Coordinates on all County PLSS Corners	12/31/2020
Finish Filling In Gaps From Past County Surveyors	Annual Reports	Complete Tie Sheets Database Update	12/31/2018

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Surveyor	Continue remonumentation, maintenance, and perpetuation of the PLSS corners. Respond to and resolve issues with regards to PLSS corners and Surveys. Coordinate with Conservation, Planning & Zoning, Land Information, Treasurer, and other Departments as well as with other public and private parties in reviewing Certified Survey Maps, Condominium Plats, and Plats of Survey which have been submitted. Provide information and education to other units of Government and the general public. Coordination and cooperation with Mapping Department, Land Information Officer and Land Records Council in providing for scanning of old and new records, database maintenance, and preparations in an ongoing effort to provide internet access to the public of all County Survey Records.	Wis. Stats. 59.45 and 59.74 Sauk County Code of Ordinances, Ch. 43.65	User Fees / Misc	\$0	1.00	G.P.S. Coordinates Map Production Document scans
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$36,141		
			Operating Expenses	\$45,205		
			TOTAL EXPENSES	\$81,346		
COUNTY LEVY	\$81,346					
Totals			TOTAL REVENUES	\$0	1.00	
			TOTAL EXPENSES	\$81,346		
			COUNTY LEVY	\$81,346		

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Corner Remonumentation	29	23	15
Corner Maintenance	135	200	200
G.P.S. Coordinates on corners	135	200	200
Review of Plats of Survey	216	230	200

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Document scans Section Corner Tie Sheets and Section Summaries	Annual Reports	142	200	200
G.P.S. Coordinates Map Production - Number of coordinate sets	Annual Reports	135	200	200

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
SURVEYOR											
<u>Revenues</u>											
Tax Levy	80,249	81,232	81,619	81,346	81,346	81,346	0	0.00%	None	0	0
Total Revenues	80,249	81,232	81,619	81,346	81,346	81,346	0	0.00%	2018 Total	0	0
<u>Expenses</u>											
Labor	29,127	30,785	26,628	33,045	33,045	33,221	176	0.53%	2019	0	0
Labor Benefits	2,569	2,716	2,271	2,938	2,938	2,920	(18)	-0.61%	2020	0	0
Supplies & Services	32,313	34,250	35,978	45,363	45,363	45,205	(158)	-0.35%	2021	0	0
Addition to Fund Balance	16,240	13,481	16,742	0	0	0	0	0.00%	2022	0	0
Total Expenses	80,249	81,232	81,619	81,346	81,346	81,346	0	0.00%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: SURVEYOR

Changes and Highlights to the Department's Budget:

With the invaluable hard work and cooperation of Mapping Department Personnel, as well as several LTE personnel the modern County Survey Records are nearly all available through one or another of the County's GIS maps. Historical (Late 1800s and early 1900s) County Survey Records have all been scanned and made available to surveyors working in the county. Continuing forward, the database of scanned historical surveys will need to be organized and hyperlinked, so that they too will be available to all users through one or another of the GIS applications. Efforts are ongoing to refine and enhance processes in cooperation with CPZ, Treasurer, and Mapping personnel with regards to reviewing Certified Survey Maps. Processes are also being created and refined in cooperation with Mapping personnel to complete and then maintain online Survey Records availability. Incoming maps and tie sheets are all now being reviewed and checked for conformance with Federal, State, and County regulations prior to being filed and made available through the online maps.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	81,346	0				81,346
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	0	0				0
Total Funding	81,346	0	0	0	0	81,346
Labor Costs	35,983	158				36,141
Supplies & Services	45,363	(158)				45,205
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	81,346	0	0	0	0	81,346

Issues on the Horizon for the Department:

County Surveyor is continuing to develop a more cooperative relationship with Land Information personnel in creating better and more user friendly connections between County GIS and other online services and county survey records in order to simplify the work of researchers and overall accuracy and availability of information provided by the County through the internet. New efforts are being directed at using GPS derived coordinates to make adjustments in the online Mapping services, such that the visual accuracy will be MUCH improved. During the implementation phase, some inaccuracies in coordinates and/or other mistakes on tie sheets and other documents are being discovered which, in many cases, will require field investigation. Many of the remaining corners in the county without GPS coordinates are in extremely difficult locations and will require increased compensation for private surveyors and / or considerably increased County Surveyor field hours.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: SURVEYOR

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Surveyor					

Is the Program Mandated?	Yes					
Statutory Reference	59.45 & 59.74					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0

EXPENSES

6. Wages, Salaries, Benefits	36,141	0	0	0	N/A	\$36,141
7. Other Expenses	45,205					\$45,205
8. TOTAL EXPENSES	\$81,346	\$0	\$0	\$0	\$0	\$81,346

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$81,346	\$0	\$0	\$0	\$0	\$81,346
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: COUNTY SURVEYOR	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10016 COUNTY SURVEYOR								
411100 GENERAL PROPERTY TAXES	-80,249.00	-81,232.00	-81,619.00	-40,673.02	-81,346.00	-81,346.00	-81,346.00	0.00
TOTAL COUNTY SURVEYOR	-80,249.00	-81,232.00	-81,619.00	-40,673.02	-81,346.00	-81,346.00	-81,346.00	0.00
10016171 COUNTY SURVEYOR								
511100 SALARIES PERMANENT REGULAR	8,880.00	8,880.00	10,129.50	4,185.00	9,075.00	9,075.00	9,251.00	176.00
512700 WAGES-PART TIME-NO BENEFITS	20,247.00	21,904.50	16,498.50	12,635.25	23,970.00	23,970.00	23,970.00	0.00
514100 FICA & MEDICARE TAX	2,228.13	2,354.98	2,037.04	1,286.76	2,528.00	2,528.00	2,541.00	13.00
514600 WORKERS COMPENSATION	340.77	360.98	233.87	208.56	410.00	410.00	379.00	-31.00
520300 MONUMENTATION (FIELD)	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00
520400 CERTIFIED SURVEY REVIEW	75.00	0.00	150.00	0.00	150.00	150.00	150.00	0.00
520500 MONUMENTATION MAINT & PRES	28,255.00	30,765.00	30,218.00	1,450.00	39,000.00	39,000.00	38,775.00	-225.00
522500 TELEPHONE & DAIN LINE	9.18	20.95	16.26	4.74	30.00	30.00	30.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	495.38	0.00	500.00	500.00	500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	3,346.78	3,283.74	3,661.64	2,034.77	4,070.00	4,070.00	4,137.00	67.00
532400 MEMBERSHIP DUES	150.00	0.00	100.00	0.00	100.00	100.00	100.00	0.00
536300 MONUMENTS,SIGNS,POSTS,ETC	465.00	169.00	1,325.00	0.00	1,000.00	1,000.00	1,000.00	0.00
552100 OFFICIALS BONDS	11.68	11.68	11.68	11.68	13.00	13.00	13.00	0.00
TOTAL COUNTY SURVEYOR	64,008.54	67,750.83	64,876.87	21,816.76	81,346.00	81,346.00	81,346.00	0.00
TOTAL DEPARTMENT REVENUE	-80,249.00	-81,232.00	-81,619.00	-40,673.02	-81,346.00	-81,346.00	-81,346.00	0.00
TOTAL DEPARTMENT EXPENSE	64,008.54	67,750.83	64,876.87	21,816.76	81,346.00	81,346.00	81,346.00	0.00
ADDITION TO (-)/USE OF FUND BALANCE	-16,240.46	-13,481.17	-16,742.13	-18,856.26	0.00	0.00	0.00	

UW Extension

Department Vision - Where the department would ideally like to be
A thriving, well-known and sought-out educational resource that reflects the rich diversity of the state.

Department Mission - Major reasons for the department's existence and purpose in County government
We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

Elements of Countywide Mission Fulfilled
Provide fiscally responsible / essential services Promote safe community Encourage economic development Stewardship of natural resources Development of cultural, social, and community values

Specific Strategic Issues Addressed
Placemaking to support economic development
Creating and maintaining a sustainable livable community (environmental stewardship, good wages)
Declining/unpredictable financial support (highways, Medicaid, other)
Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)
Maintain transportation network and services (Baraboo highway shop, other transportation networks, broadband)
Carbon neutral facilities
Changing statutory authority (state/federal) impeding local decision-making
Mental health, family health, and aging and disability awareness and education

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Ensure Wisconsin's agriculture sector remains strong and competitive while conserving and protecting natural resources.	Results are contingent on hiring an agriculture educator.	At least 15 farmers will be visited on-farm by UW-Extension agricultural engineers and receive technical assistance with construction projects. This could include resources on dairy modernization practices.	12/31/2018
	Results are contingent on hiring an agriculture educator.	Improve farm business profitability and lifestyles through informed decision-making including strategic planning; financial management; business agreements; beginning farmer programs; dairy and grain price risk management; human resource management; farm succession; and retirement planning.	12/31/2018
	Results are contingent on hiring an agriculture educator.	Work with communities, residents and farmers to assess opportunities for developing a sustainable bio-economy (i.e. wood energy, on-farm energy conservation, anaerobic digestion)	12/31/2018
	Results are contingent on hiring an agriculture educator.	Respond to emerging issues affecting agriculture including droughts, floods, animal/plant diseases.	12/31/2018
	Results are contingent on hiring an agriculture educator.	At least 50 farmers will attend a pesticide applicator certification training that will permit them to use and handle pesticides.	4/1/2018

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Support and enhance the art and science of ornamental plant, turf, vegetable, fruit and nut production for both utility and beauty.	Master Gardener volunteer hours are tracked and recorded.	At least 20 new Master Gardeners will become certified through an extensive training program. Master Gardeners are volunteers that educate the public about gardening and natural resources. Annually the Sauk County Master Gardener donate over 900 hours of community service to Sauk County.	11/30/2018
	Evaluations are conducted to measure progress toward the learning objectives.	Develop and implement educational programs/resources related to horticulture including plant selection/cultivation, plant/insect identification and disease diagnostics. This includes developing a "Million Pollinator Garden" designed to demonstrate the importance of pollinators.	12/31/2018
	Measure how many residents have space to grown their own food	Continue to develop and coordinate community gardens in Prairie du Sac and Reedsburg.	12/31/2018
Strengthen organizations, collaborations and teams by building their capacity to address priority issues and effectively create change.	Evaluations are conducted to measure progress toward the organizations' goals	Develop and facilitate organizational development processes (i.e. strategic planning) for organizations and local units of government as requested.	12/31/2018
Build strong communities through economic development, land use planning, and local government education.	Progress of Sauk County's placemaking effort will be evaluated by the Economic Development Committee.	Partner with Sauk County leadership to implement a placemaking initiative in Sauk County. This includes continued support for Design Reedsburg's revitalization efforts.	12/31/2018
	Increase workforce diversity in the Madison region.	Partner with MadREP and the Urban League to develop and strengthen diversity and inclusivity initiatives to bolster economic development throughout the region. This includes conducting an annual workforce diversity survey and developing best practices/tools to increase workforce diversity.	5/1/2018
	A world-class recreational trail is developed and utilized.	Support the Great Sauk State Trail development and expansion efforts. This could include outlining planning processes, developing processes to incorporate public input on trail decisions, and support for the Friend's group.	12/31/2018
	Evaluations conducted to ensure goals were met.	Partner with local governments and economic development entities as needed to address community issues. Past initiatives have included retail market analyses, downtown revitalization, community marketing efforts, etc.	12/31/2018
	Sauk County's natural and cultural assets are valued and protected.	Promote Sauk County's natural and culture resources. Distribute 5,000 Sauk County maps featuring natural and heritage tourism resources and 500 Baraboo River recreational water trail maps.	12/31/2018
	Evaluations are conducted to ensure goals were met.	Conduct economic impact assessments of key sectors (i.e. Sauk County rail line, natural resource nonprofits) as needed. The purpose of the analyses is to provide objective information for decision makers.	12/31/2018
	The number of women on local government boards and commissions increase.	Develop a curriculum for recruiters to encourage more women to run for local elected office.	2/1/2018
	Evaluations following the program indicate that local government officials have the research and resources they need to make informed decisions.	Develop and implement a statewide webinar series for local government officials on current issues, priorities, and strategies.	5/1/2018

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Protect and preserve Sauk County's natural resources.	Well owners test their water more frequently and have knowledge of the options to address water quality issues.	Partner to conduct an annual well water testing program. Participants will test their well water and attend an educational program designed to help them interpret their results and options to address potential issues.	5/30/2018
	Residents can make informed decisions regarding issues impacting their soil and well water.	Provide kits for Sauk County residents to have their well water and soil (garden and lawn) tested.	12/31/2018
Build human capital through the education, development and support of leaders to serve their communities and the workforce of Sauk County.	4-H Volunteers have the knowledge, skills, and abilities to create environments for positive youth development. Demonstrated through growth of 4-H clubs, project meetings, etc.	Advise the Sauk County 4-H Sr. Leader Association, advise countywide 4-H committees, conduct new adult volunteer orientations at least four times per year, conduct 4-H club leadership trainings, conduct project leader trainings, facilitate 4-H club leader and countywide project leader meetings, and provide ongoing support, guidance, development as needed for all 4-H volunteer leaders.	12/31/2018
	Older youth will have the knowledge, skills and abilities to have equal voice in the leadership of the Sauk County 4-H Youth Development Program. Demonstrated through the growth of youth serving in leadership roles.	At least 50 older youth will participate in a variety of leadership development programs including Jr. Leader Council, camp counselor training, club officer training, committee work, and community-wide youth leadership conferences.	12/31/2018
	Results are contingent on hiring an family and youth development educator.	At least 90 Sauk County Home and Community Educational (HCE) members will strengthen their community leadership skills. HCE benefits Sauk County residents through Wisconsin Bookworms, Lynn's Legacy, scholarships, financial donations, and educational offerings.	12/31/2018
	Short and long term evaluations of the SCIL program are conducted.	At least 20 emerging leaders will participate in the Sauk County Institute of Leadership (SCIL). The purpose of the program is to develop civic minded community leaders that are dedicated to a vibrant Sauk County. UWEX will partner with the SCIL Board of Directors to continue to improve programming content and delivery as well as measure impacts.	6/1/2018
	Results are contingent on hiring a family and youth development educator.	Develop and implement court ordered parenting classes and certification programs for childcare providers to keep their state licenses.	12/31/2018
Create an environment where families and youth have the information, skills and assets they need to improve their quality of life and contribute to their communities.	Results are contingent on hiring a family and youth development educator.	Partner with communities to explore effective responses to issues affecting families such as poverty, childhood obesity, child abuse prevention, financial security, and aging.	12/31/2018
	Results are contingent on hiring a family and youth development educator.	Serve as a catalyst for positive change by providing leadership to ensure that community systems, services, and facilities support the healthy functioning of families.	12/31/2018
	Clubs and county-wide project groups complete annual Charter documentation.	At least 500 youth will participate in 4-H clubs and associated activities throughout Sauk County.	12/31/2018
	Evaluations of educational events will be conducted.	At least 1,200 Sauk County residents will receive nutrition education at various locations such as elementary schools, food pantries, Head Start, and summer youth programs through the FoodWise program.	10/1/2018

UW Extension

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 BUDGET		FTE's	Key Outcome Indicator(s)
Agriculture and Natural Resources	Help farmers compete in an increasingly challenging, volatile marketplace. Backed by University research, Agriculture and Natural Resources Educators balance farm profitability and production of high quality food with a continuing concern for the environment. Extension educators work with individual farmers and farmer networks, home and community gardeners, commercial horticulture and nursery businesses, and consumers of agricultural products in urban as well as rural areas.	ATCP 29 (Pesticide Applicator Training)	User Fees / Misc.	\$2,504	0.15	Dollar value of planning services
			Grants	\$0		
			TOTAL REVENUES	\$2,504		
			Wages & Benefits	\$9,890		
			Operating Expenses	\$65,732		
			TOTAL EXPENSES	\$75,622		
			COUNTY LEVY	\$73,118		
4-H Program	Give young people opportunities to learn life skills such as decision making, responsibility, leadership, public speaking while contributing to their communities. Backed by the knowledge and research of the University, 4-H and Youth Development Educators design educational, leadership, and citizenship experiences for youth; as well as develop training and leadership development opportunities for youth and adults. Most 4-H Youth Development programs are delivered directly through local adult volunteers in 4-H clubs and by collaborating with other local organizations.		User Fees / Misc.	\$1,603	1.10	Dollar value of 4-H volunteers
			Grants	\$0		
			TOTAL REVENUES	\$1,603		
			Wages & Benefits	\$64,136		
			Operating Expenses	\$44,350		
			TOTAL EXPENSES	\$108,486		
			COUNTY LEVY	\$106,883		
Family and Youth Development	Help families thrive in a rapidly changing world. Backed by University research, Family Living Educators work with families to help them solve problems and improve their quality of life. This education meets family needs throughout the life span -- from improving prenatal nutrition and parenting skills to supporting family caregivers of older adults. Programs target the unique needs of Sauk County. Family Living Educators provide education and research and partner with community organizations and agencies to build strong families. FoodWise, previously known as the Wisconsin Nutrition Education Program (WNEP), provides nutritional education encompassing the topics of stretching food dollars, making healthy choices, and practicing proper food safety to FoodShare eligible audiences.		User Fees / Misc.	\$1,603	0.30	Dollar value of education programs offered
			Grants	\$0		
			TOTAL REVENUES	\$1,603		
			Wages & Benefits	\$15,993		
			Operating Expenses	\$54,937		
			TOTAL EXPENSES	\$70,930		
			COUNTY LEVY	\$69,327		

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Community Development	<p>Help Wisconsin communities deal with challenges including resource constraints, downtown revitalization, community growth and planning issues, environmental protection, and quality of life issues. Community Development Educators also provide strategic planning, community leadership and nonprofit development programs. Priorities include:</p> <ul style="list-style-type: none"> * Helping local governments meet the changing needs of their constituents. * Creating awareness about local government issues and opportunities throughout Sauk County by involving residents in decision-making processes. * Building stronger community leaders through the Sauk County Institute of Leadership (SCIL) program. * Helping communities effectively meet the challenges associated with growth management and land use planning. * Strengthening local nonprofit organizations. * Collaborate department-wide and through our UW Extension, Arts & Culture Committee to strengthen the offerings and economic impact of arts and culture in Sauk County. 		User Fees / Misc.	\$9,603	0.30	Dollar value of strategic planning services
			Grants	\$0		
			TOTAL REVENUES	\$9,603		Percent of Leadership graduates with substantial roles in community.
			Wages & Benefits	\$15,993		
			Operating Expenses	\$63,728		
			TOTAL EXPENSES	\$79,721		
			COUNTY LEVY	\$70,118		
Tourism and Promotions	Responsible for the regular update, printing and distribution of the Sauk County promotional map, Paddle the Baraboo map, and Sauk County Farm Connect Guide that features local producers throughout Sauk County.		User Fees / Misc.	\$0	0.05	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$2,455		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$2,455		
Horticulture	Consumer oriented services that are logically connected to the core mission of Extension education in the four key program areas. Examples of this work include: teaching through classes and seminars; soil samples for lawns and gardens; consultation on home, lawn, and garden pests; Integrated Pest Management (IPM); community involvement; hands-on workshops; administering the Master Gardener Training program biannually. Much time is spent identifying needs and problem solving with the general public. Specialists are frequently consulted to address citizen concerns.		User Fees / Misc.	\$500	0.56	
			Grants	\$0		
			TOTAL REVENUES	\$500		
			Wages & Benefits	\$25,834		
			Operating Expenses	\$1,225		
			TOTAL EXPENSES	\$27,059		
COUNTY LEVY	\$26,559					
Arts and Culture	Arts, Humanities, and Historic Preservation (AHHP) and Good Idea Grant Programs: administer annual and monthly grant programs; file Wisconsin Arts Board Final Report/Regranting Grant application annually; generate contracts for AHHP grants and process payments for all grant recipients; collect final reports on all projects and reconcile financial reports on same. SEE ARTS & CULTURE BUDGET FOR BUDGET FIGURES.		User Fees / Misc.	\$0	0.25	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$13,538		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$13,538		
COUNTY LEVY	\$13,538					
Agriculture Society	Oversee annual appropriation request and process the request for payment.		User Fees / Misc.	\$0	-	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$25,000		
			TOTAL EXPENSES	\$25,000		
			COUNTY LEVY	\$25,000		
Totals			TOTAL REVENUES	\$15,813	2.71	
			TOTAL EXPENSES	\$402,810		
			COUNTY LEVY	\$386,997		

UW Extension

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
Number of phone calls/emails handled by Sauk County UW-Extension (best estimate).	20,000	20,000	20,000
Number of counter visitors served by Sauk County UW-Extension staff including program clientele, lawn and garden questions, water and soil sampling services, publication sales, etc. (best estimate).	2,500	2,500	2,500
Number of visitor "sessions" on the Sauk County UW-Extension website. (A session is a series of hits to the website over a specific period of time by one visitor.)	25,000	25,000	25,000
Number of client contacts made by the Sauk County UWEX Agriculture/Natural Resources Program (best estimate).	600	600	600
Number of Sauk County farm families who received financial analysis and planning services from Sauk County UW-Extension. Number is dependent on hiring an agriculture educator.	0	0	7
Number of farmers who received advice and technical assistance with construction projects from UW-Extension agricultural engineers. Number is dependent on hiring an agriculture educator.	0	0	8
Number of people who attended pasture walks coordinated by Sauk Co. UW-Extension. Number is dependent on hiring an agriculture educator.	0	0	50
Number of community gardeners at the Prairie du Sac & Reedsburg community gardens.	60	60	30
Number of client contacts made by the Sauk County UWEX Horticulture Program (best estimate).	600	600	600
Number of client contacts made by the Sauk County UWEX Community, Natural Resources, and Economic Development Program (best estimate).	3,000	3,000	3,000
Number of local stakeholders that actively participate in the Sauk County Institute of Leadership each year including board members, speakers, and participants.	160	160	160
Number of nonprofit organizations and local government participants involved in planning programs with the CNRED Agent (best estimate).	400	400	400
Number of Intercounty Coordinating Committee (ICC) members that participate in the Sauk County sessions.	60	50	50
Number of households that participated in the Sauk County well water testing program.	95	78	100
Number of client contacts made by the Sauk County UWEX Family Living program (best estimate). Number is dependent on hiring a family and youth development educator.	3,500	3,500	3,500
Number of direct client contacts made by the Sauk County FoodWise program.	3,000	3,000	3,000
Number of indirect client contacts made by the Sauk County FoodWise Program (reached indirectly via newsletter).	3,000	3,000	3,000
Number of Head Start children who benefited from early literacy education through the Wisconsin Bookworms™ program. The maximum enrollment in Sauk County Head Start is 200 students. Number is dependent on hiring a family and youth development educator.	200	200	200
Number of children affected by childcare programming developed by the Sauk County UW Extension Family Living Educator (best estimate). Number is dependent on hiring a family and youth development educator.	800	800	800
Number of adults and youth reached by environmental activities through the 4-H program.	600	600	600
Number of adults who served as certified Sauk County 4-H volunteers.	130	135	137
Number of youth enrolled as members of Sauk County 4-H Clubs.	475	500	516
Number of youth who participated in youth leadership programs.	125	125	125
Number of client contacts made by the Sauk County UWEX 4-H program (best estimate).	5,200	5,200	5,200

UW Extension

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Estimated dollar value of the farm financial planning services provided to Sauk County farmers by the Sauk County agriculture educator.	Results are contingent on hiring an agriculture educator.	\$0	\$0	\$50,000
Approximate dollar value of new construction completed by farmers assisted with their financial plans by Sauk County UW-Extension.	Results are contingent on hiring an agriculture educator.	\$0	\$0	\$500,000
Dollar value of construction projects that resulted from visits by UW-Extension agricultural engineers.	Results are contingent on hiring an agriculture educator.	\$0	\$0	\$100,000
Number of pounds of food donated to the Sauk Prairie Area Food Pantry that was produced in the Prairie du Sac Community Garden.	Sauk Prairie Area Food Pantry clients have access to fresh fruits and vegetables.	700	700	700
Total dollar value of the strategic planning services provided through the Community Development Educator (estimate based on cost of a planning consultant).	Consultants hired to do organizational development/strategic planning for non-profits and local units of government may be cost prohibitive, but UWEX can offer educational services that help these organizations be more effective.	\$20,000	\$40,000	\$40,000
Percent of Sauk County Institute of Leadership (SCIL) graduates that will take on substantial new leadership roles in their communities or places of work (based on evaluations).	Community members are taking on new leadership roles in Sauk County, in part, as a result of the SCIL program.	95%	95%	95%
Percent of nonprofit organizations and local government entities that claim to make more decisions that are informed and take more effective actions based on UW-Extension educational programming (based on evaluations).	Evaluations have indicated that the organizations that have worked with the Community Development educator have been more strategic in their decision-making and have greater impacts as a result of working with UWEX.	95%	90%	90%
Percent Sauk County well water testing program participants that are making more informed decisions and taking action where appropriate to improve their drinking water as a result of UW-Extension educational programming.	According to program evaluations the vast majority of Sauk County well water testing program participants have learned more about their well systems and have taken steps to improve their water quality as a result of the educational program.	95%	95%	95%
Total dollar value of money saved in future costs as a result of early literacy education through the Wisconsin Bookworms™ program ("Every dollar spent on high-quality education and child-care programs saves \$17 in future costs for intervention - about \$10 more than previously thought." ~ Elizabeth Burmaster, Wis. School Superintendent, December 4, 2004).	Results are contingent on hiring a family and youth development educator.	\$88,400	\$88,400	\$88,400
Total dollar value of HCE volunteers (based on 3 hours per month at a rate of \$10 per hour or \$360 per volunteer).	Results are contingent on hiring a family and youth development educator.	\$54,000	\$54,000	\$54,000
Total dollar value brought in to the Wisconsin Dells School District through the Dells Area Alliance for Young Children.	Results are contingent on hiring a family and youth development educator.	\$4,500	\$4,500	\$4,500
Total dollar value of free, confidential financial counseling for Sauk County families (1 hour at \$40 per hour).	Results are contingent on hiring a family and youth development educator.	\$750	\$750	\$750
Total dollar value of adult 4-H volunteers (based on 7 hours per month at a rate of \$12 per hour or \$1,008 per volunteer).		\$80,640	\$115,920	\$126,000

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
UW-EXTENSION											
<u>Revenues</u>											
Tax Levy	310,954	330,471	361,123	357,005	357,005	386,997	29,992	8.40%	None	0	0
Grants & Aids	9,441	7,030	5,012	3,413	3,413	3,413	0	0.00%			
User Fees	15,815	19,153	21,646	12,400	12,400	12,400	0	0.00%	2018 Total	0	0
Interest	3	0	0	0	0	0	0	0.00%			
Miscellaneous	(10)	0	0	0	0	0	0	0.00%			
Use of Fund Balance	3,461	0	0	25,374	10,022	0	(10,022)	-100.00%	2019	0	0
									2020	0	0
Total Revenues	339,664	356,654	387,781	398,192	382,840	402,810	19,970	5.22%	2021	0	0
									2022	0	0
<u>Expenses</u>											
Labor	101,364	97,869	104,701	105,484	105,484	109,487	4,003	3.79%			
Labor Benefits	28,095	23,731	16,728	36,451	19,730	38,351	18,621	94.38%			
Supplies & Services	210,205	222,959	227,786	256,257	257,626	254,972	(2,654)	-1.03%			
Addition to Fund Balance	0	12,095	38,566	0	0	0	0	0.00%			
Total Expenses	339,664	356,654	387,781	398,192	382,840	402,810	19,970	5.22%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Includes Budgeted Outside Agency Requests:
Agricultural Society (Fair Board) \$25,000

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: UW-Extension

Changes and Highlights to the Department's Budget:

1) County Employee Personnel Costs: Increase of \$22,625

2) Agent Contracts: The agent contract line represents a portion of the salary and benefits for the four Sauk County UW-Extension educators. The increase of \$6,168 in this line includes hiring a full-time Agricultural Educator and Youth and Families Educator for Sauk County.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	Change 4	2018 Budget Request
Description of Change			Agent Contracts				
Tax Levy	357,005	23,824	6,168				386,997
Use of Fund Balance or Carry forward Funds	10,022	(10,022)					0
All Other Revenues	15,813	0					15,813
Total Funding	382,840	13,802	6,168	0	0	0	402,810
Labor Costs	125,214	22,625					147,839
Supplies & Services	257,626	(8,823)	6,168				254,971
Capital Outlay	0	0					0
Transfers to Other Funds	0	0					0
Addition to Fund Balance	0	0					0
Total Expenses	382,840	13,802	6,168	0	0	0	402,810

Issues on the Horizon for the Department:

The University of Wisconsin System sustained a \$250 million cut to base funding as part of the State of Wisconsin's 2015-2017 budget. The UW-Extension Cooperative Extension Service has taken a portion of that cut effective July 1, 2015. UWEX's current structure will no longer be sustainable under the new budget constraints, and UWEX administration is working to create a new "region based" structure. The new structure will be determined in 2017 and implemented over the next few years. In the meantime UWEX is holding open 7% of all positions to address the cuts.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: UW-Extension

Program # -->	1	2	3	4	5	6	7	8		Dept
Short Program Name -->	AGRI	4-H	FLE	CRD	TOURISM	HORT	ARTS/CUL	AG SOC	Outlay	Total \$

Is the Program Mandated? Statutory Reference	No	No	No	No	No	No	No	No		
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)	2,504	1,603	1,603	9,603		500				\$15,813
2. Grants (List)										\$0
										\$0
										\$0
										\$0
										\$0
										\$0
3. Use of Carryfwd / Fund Balance										\$0
4. Other Revenues										\$0
5. TOTAL REVENUES	\$2,504	\$1,603	\$1,603	\$9,603	\$0	\$500	\$0	\$0	\$0	\$15,813

EXPENSES

6. Wages, Salaries, Benefits	9,890	64,136	15,993	15,993	2,455	25,834	13,538	0	N/A	\$147,838
7. Other Expenses	65,732	44,350	54,937	63,728	0	1,225	0	25,000		\$254,972
8. TOTAL EXPENSES	\$75,622	\$108,486	\$70,930	\$79,721	\$2,455	\$27,059	\$13,538	\$25,000	\$0	\$402,810

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$73,118	\$106,883	\$69,327	\$70,118	\$2,455	\$26,559	\$13,538	\$25,000	\$0	\$386,997
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: U W EXTENSION	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10070 U W EXTENSION REVENUE								
411100 GENERAL PROPERTY TAXES	-310,954.00	-330,471.00	-361,123.00	-178,502.48	-357,005.00	-357,005.00	-386,997.00	29,992.00
422160 HO-CHUNK GAMING GRANT	0.00	-1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
424381 UWEX POSTAGE GRANT	-3,413.00	-3,413.00	-3,413.00	-1,706.50	-3,413.00	-3,413.00	-3,413.00	0.00
424382 STATE GRANT	-6,028.11	-2,117.00	-1,599.00	0.00	0.00	0.00	0.00	0.00
467000 UWX OFFICE SERVICES	-1,899.36	-2,986.90	-5,511.50	-1,843.81	-2,000.00	-2,000.00	-3,000.00	1,000.00
467150 PESTICIDE TRAINING REVENUE	-1,470.00	-1,350.00	-2,340.00	-1,020.00	-1,400.00	-1,400.00	-1,400.00	0.00
467170 DRINKING WATER TEST ADMIN FEES	-10,968.00	-12,826.00	-13,263.85	-8,450.00	-8,000.00	-8,000.00	-8,000.00	0.00
481100 INTEREST ON INVESTMENTS	-3.15	-0.30	0.00	0.00	0.00	0.00	0.00	0.00
483300 SALE OF MATERIAL AND SUPPLIES	-1,478.13	-1,989.65	-531.10	-67.16	-1,000.00	-1,000.00	0.00	-1,000.00
484160 MISCELLANEOUS REVENUES	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-10,022.00	0.00	0.00	-10,022.00
TOTAL U W EXTENSION REVENUE	-336,203.75	-356,653.85	-387,781.45	-191,589.95	-382,840.00	-372,818.00	-402,810.00	19,970.00
10070541 SAUK COUNTY FAIR BOARD								
526100 AGRICULTURAL SOCIETY (FAIR)	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	0.00
TOTAL SAUK COUNTY FAIR BOARD	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	0.00
10070560 UW EXT OFFICE								
511100 SALARIES PERMANENT REGULAR	73,538.36	65,870.07	71,703.25	38,245.12	83,168.00	83,168.00	86,693.00	3,525.00
511900 LONGEVITY-FULL TIME	556.60	591.25	180.00	0.00	200.00	200.00	220.00	20.00
512100 WAGES-PART TIME	10,516.80	846.30	10,635.52	1,612.17	0.00	0.00	0.00	0.00
512700 WAGES-PARTTIME-NO BENEFITS	16,752.58	30,561.53	22,181.85	7,299.84	22,116.00	22,116.00	22,574.00	458.00
514100 FICA & MEDICARE TAX	7,310.72	7,182.04	7,959.87	3,490.25	8,070.00	8,070.00	8,376.00	306.00
514200 RETIREMENT-COUNTY SHARE	5,181.64	4,343.87	5,090.77	2,600.67	5,669.00	5,669.00	5,823.00	154.00
514400 HEALTH INSURANCE COUNTY SHARE	15,447.96	12,053.06	3,556.00	10,428.78	5,826.00	22,547.00	23,986.00	18,160.00
514500 LIFE INSURANCE COUNTY SHARE	10.24	10.72	15.59	8.24	17.00	17.00	29.00	12.00
514600 WORKERS COMPENSATION	144.70	141.25	106.30	48.34	148.00	148.00	137.00	-11.00
520600 CONTRACTS	115,613.00	126,754.00	125,836.00	11,578.00	147,797.00	147,797.00	153,965.00	6,168.00
522100 WATER TESTING	10,997.81	12,406.00	12,703.00	7,881.00	8,000.00	8,000.00	8,000.00	0.00
522500 TELEPHONE & DAIN LINE	1,036.49	2,674.63	2,257.89	750.30	3,000.00	3,000.00	3,000.00	0.00
531100 POSTAGE AND BOX RENT	5,950.25	5,156.87	3,497.05	1,434.12	6,000.00	6,000.00	6,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	11,139.15	10,411.58	11,328.78	2,853.69	10,500.00	10,500.00	10,500.00	0.00
531400 SMALL EQUIPMENT	1,099.69	2,581.16	2,247.71	0.00	1,200.00	1,200.00	1,200.00	0.00
531500 FORMS AND PRINTING	559.75	671.09	5,711.99	902.35	2,000.00	2,000.00	2,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	11,069.48	10,106.02	9,615.27	5,666.11	10,982.00	10,982.00	12,088.00	1,106.00
532200 SUBSCRIPTIONS	490.29	342.05	522.45	327.92	600.00	600.00	500.00	-100.00
532400 MEMBERSHIP DUES	570.00	1,018.00	503.00	45.00	1,000.00	1,000.00	1,000.00	0.00
532500 SEMINARS AND REGISTRATIONS	22.76	232.26	0.00	0.00	200.00	0.00	0.00	-200.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: U W EXTENSION	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10070560 UW EXT OFFICE								
532800 TRAINING AND INSERVICE	1,057.00	3,004.00	3,485.00	1,322.00	5,825.00	5,825.00	3,000.00	-2,825.00
533000 PESTICIDE EXPENSES	1,470.82	1,529.54	4,002.74	1,588.99	7,997.00	7,997.00	800.00	-7,197.00
533200 MILEAGE	10,908.42	10,947.35	9,489.56	4,039.37	15,000.00	15,000.00	15,000.00	0.00
533500 MEALS AND LODGING	206.71	482.10	527.99	283.74	400.00	400.00	600.00	200.00
534800 EDUCATIONAL SUPPLIES	7,167.79	8,317.39	8,372.44	6,434.56	9,500.00	8,137.00	9,500.00	0.00
534900 PROJECT SUPPLIES	1,970.60	1,200.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	0.00
551000 INSURANCE	125.00	125.00	185.00	318.81	125.00	319.00	319.00	194.00
573300 SCHOLARSHIPS/PRIZES/AWARDS	3,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UW EXT OFFICE	314,664.61	319,559.13	324,215.02	111,659.37	357,840.00	373,192.00	377,810.00	19,970.00
TOTAL DEPARTMENT REVENUE	-336,203.75	-356,653.85	-387,781.45	-191,589.95	-382,840.00	-372,818.00	-402,810.00	19,970.00
TOTAL DEPARTMENT EXPENSE	339,664.61	344,559.13	349,215.02	136,659.37	382,840.00	398,192.00	402,810.00	19,970.00
ADDITION TO (-)/USE OF FUND BALANCE	3,460.86	-12,094.72	-38,566.43	-54,930.58	0.00	25,374.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
COUNTY BOARD											
<u>Revenues</u>											
Tax Levy	139,327	142,198	142,044	152,026	152,026	236,853	84,827	55.80%	None	0	0
Use of Fund Balance	0	0	5,600	0	0	0	0	0.00%			
Total Revenues	139,327	142,198	147,644	152,026	152,026	236,853	84,827	55.80%	2018 Total	0	0
<u>Expenses</u>											
Labor	78,515	79,955	83,494	86,750	86,690	86,690	0	0.00%	2019	0	0
Labor Benefits	6,554	6,664	6,810	7,272	7,272	7,263	(9)	-0.12%	2020	0	0
Supplies & Services	52,170	54,613	57,340	55,202	58,064	142,900	84,836	146.11%	2021	0	0
Addition to Fund Balance	2,088	965		2,802	0	0	0	0.00%	2022	0	0
Total Expenses	139,327	142,198	147,644	152,026	152,026	236,853	84,827	55.80%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: County Board

Changes and Highlights to the Department's Budget:

Change 1: The 2018 budget includes \$65,000 to upgrade the microphone and camera control systems in the County Board Room.
 Change 2: The 2018 budget also includes \$15,000 to update the voting system in the County Board Room.
 The Building Services budget also includes \$30,000 for audio system (speakers, amplifiers, etc.) upgrades.
 These three items are intertwined and rely on each other. It would be unrealistic to do any portion of the individual segments of this project without the other segments.
 The Wisconsin Counties Association (WCA) conference will be in LaCrosse in 2018, compared to Wisconsin Dells in 2017, which will increase meals and lodging costs.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			Co Bd Room Mic and Camera	Co Bd Room Voting System Update		
Tax Levy	152,026	4,827	65,000	15,000		236,853
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	0	0				0
Total Funding	152,026	4,827	65,000	15,000	0	236,853
Labor Costs	93,962	(9)				93,953
Supplies & Services	58,064	4,836	65,000	15,000		142,900
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	152,026	4,827	65,000	15,000	0	236,853

Issues on the Horizon for the Department:

County Board members will continue to be encouraged to utilize technology for accessing meeting documentation. This should increase availability of information to all Board members regardless of Committee membership, save on printing and mailing costs, and expedite access to documentation.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: County Board

Program # -->	1	2	3	4		Dept
Short Program Name -->	Chair	Comm			Outlay	Total \$

Is the Program Mandated?						
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0

EXPENSES

6. Wages, Salaries, Benefits	18,545	75,408	0	0	N/A	\$93,953
7. Other Expenses	99,325	43,575				\$142,900
8. TOTAL EXPENSES	\$117,870	\$118,983	\$0	\$0	\$0	\$236,853

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$117,870	\$118,983	\$0	\$0	\$0	\$236,853
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: COUNTY BOARD	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10001 COUNTY BOARD REVENUE								
411100 GENERAL PROPERTY TAXES	-139,327.00	-142,198.00	-142,044.00	-76,013.02	-152,026.00	-152,026.00	-236,853.00	84,827.00
TOTAL COUNTY BOARD REVENUE	-139,327.00	-142,198.00	-142,044.00	-76,013.02	-152,026.00	-152,026.00	-236,853.00	84,827.00
10001111 COUNTY BOARD CHAIRMAN								
511100 SALARIES PERMANENT REGULAR	4,800.00	4,800.00	8,400.00	4,800.00	9,600.00	9,600.00	9,600.00	0.00
514100 FICA & MEDICARE TAX	1,381.01	1,520.85	1,526.29	839.38	1,850.00	1,850.00	1,850.00	0.00
514600 WORKERS COMPENSATION	16.25	15.91	10.19	7.69	17.00	17.00	15.00	-2.00
515100 PER DIEM / COUNTY BOARD	720.00	818.76	780.00	480.00	780.00	840.00	780.00	0.00
515800 PER DIEM COMMITTEE	6,350.00	7,200.00	6,118.36	3,450.00	6,300.00	6,300.00	6,300.00	0.00
522500 TELEPHONE & DAIN LINE	905.19	1,189.41	609.76	248.59	900.00	600.00	600.00	-300.00
531100 POSTAGE AND BOX RENT	126.62	377.61	41.73	192.89	200.00	200.00	200.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	13.96	152.37	53.38	0.00	400.00	400.00	400.00	0.00
531300 PHOTO COPIES	0.00	180.00	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	5,679.72	5,212.75	5,838.00	2,317.97	8,089.00	8,089.00	89,575.00	81,486.00
532400 MEMBERSHIP DUES	100.00	100.00	0.00	0.00	100.00	100.00	100.00	0.00
532500 SEMINARS AND REGISTRATIONS	0.00	335.00	390.00	325.00	400.00	400.00	400.00	0.00
533200 MILEAGE	6,504.80	8,030.28	6,222.96	3,333.90	7,500.00	7,500.00	7,500.00	0.00
533500 MEALS AND LODGING	0.00	386.00	306.80	92.00	600.00	0.00	550.00	-50.00
TOTAL COUNTY BOARD CHAIRMAN	26,597.55	30,318.94	30,297.47	16,087.42	36,736.00	35,896.00	117,870.00	81,134.00
10001112 COMMITTEE & COMMISSIONS								
514100 FICA & MEDICARE TAX	5,096.95	5,073.50	5,238.36	2,615.08	5,356.00	5,356.00	5,356.00	0.00
514600 WORKERS COMPENSATION	59.53	53.79	35.23	24.01	49.00	49.00	42.00	-7.00
515100 PER DIEM / COUNTY BOARD	20,795.10	23,069.26	22,080.00	13,680.00	23,010.00	23,010.00	23,010.00	0.00
515800 PER DIEM COMMITTEE	45,850.00	44,067.42	46,115.46	20,500.00	47,000.00	47,000.00	47,000.00	0.00
521900 OTHER PROFESSIONAL SERVICES	130.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00
531100 POSTAGE AND BOX RENT	1,929.81	1,531.86	1,433.74	802.85	1,400.00	1,400.00	1,400.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	637.75	216.27	777.99	314.67	600.00	600.00	600.00	0.00
532100 PUBLICATION OF LEGAL NOTICES	0.00	0.00	139.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	10,832.00	10,832.00	12,072.00	8,888.00	11,000.00	8,888.00	11,000.00	0.00
532700 BOARD PROCEEDINGS	1,853.88	1,530.63	1,827.00	598.00	2,000.00	1,900.00	1,900.00	-100.00
532800 TRAINING AND INSERVICE	2,767.95	1,575.00	2,100.00	2,450.00	1,800.00	2,450.00	2,000.00	200.00
533200 MILEAGE	20,677.32	20,264.34	21,229.54	9,751.12	22,575.00	22,575.00	22,575.00	0.00
533500 MEALS AND LODGING	10.50	2,699.82	4,298.12	0.00	500.00	100.00	4,000.00	3,500.00
TOTAL COMMITTEE & COMMISSIONS	110,640.79	110,913.89	117,346.44	59,623.73	115,290.00	113,328.00	118,983.00	3,693.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: COUNTY BOARD	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL DEPARTMENT REVENUE	-139,327.00	-142,198.00	-142,044.00	-76,013.02	-152,026.00	-152,026.00	-236,853.00	84,827.00
TOTAL DEPARTMENT EXPENSE	137,238.34	141,232.83	147,643.91	75,711.15	152,026.00	149,224.00	236,853.00	84,827.00
ADDITION TO (-)/USE OF FUND BALANCE	-2,088.66	-965.17	5,599.91	-301.87	0.00	-2,802.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CDBG-ED REVOLVING LOANS											
<u>Revenues</u>											
Interest	8,431	18,216	18,033	14,937	14,937	22,646	7,709	51.61%	None	0	0
Miscellaneous	193,232	41,291	42,969	37,814	37,814	47,582	9,768	25.83%			
Transfer from CDBG-FRSB	43,389	28,277	28,014	0	2,400	0	(2,400)	-100.00%	2018 Total	0	0
Use of Fund Balance	131,537	0	0	197,279	527,125	272,424	(254,701)	-48.32%			
Total Revenues	376,589	87,784	89,016	250,030	582,276	342,652	(239,624)	-41.15%	2019	0	0
<u>Expenses</u>											
Supplies & Services	376,589	0	70,040	250,030	582,276	342,652	(239,624)	-41.15%	2020	0	0
Addition to Fund Balance	0	87,784	18,976	0	0	0	0	0.00%	2021	0	0
									2022	0	0
Total Expenses	376,589	87,784	89,016	250,030	582,276	342,652	(239,624)	-41.15%			
Beginning of Year Fund Balance	494,480	362,943	450,727	469,703		272,424					
End of Year Fund Balance	362,943	450,727	469,703	272,424		(0)					

Changes and Highlights to the Department's Budget:

The 2018 Community Development Block Grant - Economic Development (ED) budget includes the six known loans and their repayments. At this time, all loans are current in their payments. The Flood Recovery Small Business (FRSB) loans are paid in full with the final transfer to the ED program made in 2016. This budget includes loans equal to estimated fund balance.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	527,125	(254,701)				272,424
All Other Revenues	55,151	15,077				70,228
Total Funding	582,276	(239,624)	0	0	0	342,652
Labor Costs	0	0				0
Supplies & Services	582,276	(239,624)				342,652
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	582,276	(239,624)	0	0	0	342,652

Issues on the Horizon for the Department:

The County will market this program to enable more applicants for loans. Administrative time and effort will increase in this program as additional loans are approved.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: CDBG Economic Development

Program # -->	1	2	3	4		Dept
Short Program Name -->	CDBG ED				Outlay	Total \$

Is the Program Mandated?	NO					
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
Interest on Investment	2,200					\$2,200
Principal Repayments	47,582					\$47,582
Interest Payments	20,446					\$20,446
Transfer from CDBG-FRSB	0					\$0
						\$0
3. Use of Carryfwd / Fund Balance	272,425					\$272,425
4. Other Revenues						\$0
5. TOTAL REVENUES	\$342,652	\$0	\$0	\$0	\$0	\$342,652

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses	342,652					\$342,652
Addition to Fund Balance						\$0
8. TOTAL EXPENSES	\$342,652	\$0	\$0	\$0	\$0	\$342,652

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	(\$0)	\$0	\$0	\$0	\$0	(\$0)
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Fund: CDBG-ED REVOLVING LOANS	2014	2015	2016	2017	2017	2017		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
31999 CDBG-ED REVOLVING LOANS REV								
481100 INTEREST ON INVESTMENTS	-824.96	-554.68	-2,050.53	-994.26	-2,000.00	-2,000.00	-2,200.00	200.00
481420 INTEREST ON LOAN PAYMENTS	-7,606.45	-17,660.88	-15,983.01	-7,071.51	-12,937.00	-12,937.00	-20,446.00	7,509.00
481500 PRINCIPAL REPAYMENTS	-193,231.88	-41,291.16	-42,969.03	-21,392.06	-37,814.00	-37,814.00	-47,582.00	9,768.00
492200 TRANSFER FROM SPECIAL REVENUE	-43,389.47	-28,277.18	-28,014.13	0.00	-2,400.00	0.00	0.00	-2,400.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-527,125.00	0.00	-272,424.00	-254,701.00
TOTAL CDBG-ED REVOLVING LOANS REV	-245,052.76	-87,783.90	-89,016.70	-29,457.83	-582,276.00	-52,751.00	-342,652.00	-239,624.00
31999679 CDBG-ED REVOLVING LOANS								
526300 LOANS ISSUED TO PARTICIPANTS	376,000.00	0.00	70,030.00	250,000.00	582,026.00	250,000.00	342,402.00	-239,624.00
531200 OFFICE SUPPLIES AND EXPENSE	589.45	0.00	10.00	10.00	250.00	30.00	250.00	0.00
TOTAL CDBG-ED REVOLVING LOANS	376,589.45	0.00	70,040.00	250,010.00	582,276.00	250,030.00	342,652.00	-239,624.00
TOTAL DEPARTMENT REVENUE	-245,052.76	-87,783.90	-89,016.70	-29,457.83	-582,276.00	-52,751.00	-342,652.00	-239,624.00
TOTAL DEPARTMENT EXPENSE	376,589.45	0.00	70,040.00	250,010.00	582,276.00	250,030.00	342,652.00	-239,624.00
ADDITION TO (-)/USE OF FUND BALANCE	131,536.69	-87,783.90	-18,976.70	220,552.17	0.00	197,279.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CDBG-EMERGENCY ASSISTANCE PROGRAM (EAP)											
<u>Revenues</u>											
Grants & Aids	258,008	0	0	0	0	0	0	0.00%	None	0	0
Interest	0	0	0	0	0	0	0	0.00%			
Use of Fund Balance	41,656	204,892	86,543	0	0	0	0	0.00%	2018 Total	0	0
Total Revenues	299,664	204,892	86,543	0	0	0	0	0.00%			
<u>Expenses</u>											
Labor	0	0	0	0	0	0	0	0.00%	2019	0	0
Labor Benefits	0	0	0	0	0	0	0	0.00%	2020	0	0
Supplies & Services	299,664	204,892	86,543	0	0	0	0	0.00%	2021	0	0
Capital Outlay	0	0	0	0	0	0	0	0.00%	2022	0	0
Addition to Fund Balance	0	0	0	0	0	0	0	0.00%			
Total Expenses	299,664	204,892	86,543	0	0	0	0	0.00%			
Beginning of Year Fund Balance	333,092	291,436	86,543	0		0					
End of Year Fund Balance	291,436	86,543	0	0		0					

Fund: CDBG-EMER ASSIST PROG	2014	2015	2016	2017	2017	2017		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
34999 CDBG-EMER ASSIST PROG								
425660 FLOOD ASSISTANCE GRANT	-258,008.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CDBG-EMER ASSIST PROG	-258,008.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
34999703 CDBG-EMER ASSIST PROGRAM								
572000 GRANTS ISSUED	299,664.19	204,892.08	86,543.61	0.00	0.00	0.00	0.00	0.00
TOTAL CDBG-EMER ASSIST PROGRAM	299,664.19	204,892.08	86,543.61	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT REVENUE	-258,008.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	299,664.19	204,892.08	86,543.61	0.00	0.00	0.00	0.00	0.00
ADDITION TO (-)/USE OF FUND BALANCE	41,656.19	204,892.08	86,543.61	0.00	0.00	0.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CDBG-FLOOD RECOVERY SMALL BUSINESS (FRSB)											
<u>Revenues</u>											
Interest	8,433	5,616	(30,348)	0	900	0	(900)	-100.00%	None	0	0
Miscellaneous	34,956	22,662	58,363	0	1,500	0	(1,500)	-100.00%			
Use of Fund Balance	57	0	0	0	0	0	0	0.00%	2018 Total	0	0
Total Revenues	43,446	28,277	28,015	0	2,400	0	(2,400)	-100.00%			
<u>Expenses</u>											
Supplies & Services	57	0	0	0	0	0	0	0.00%	2019	0	0
Transfer to Other Funds	43,389	28,277	28,015	0	2,400	0	(2,400)	-100.00%	2020	0	0
Total Expenses	43,446	28,277	28,015	0	2,400	0	(2,400)	-100.00%	2021	0	0
Beginning of Year Fund Balance	57	0	0	0		0					
End of Year Fund Balance	0	0	0	0		0					

Fund: CDBG FLOOD RECOVERY SMALL BUS	2014	2015	2016	2017	2017	2017		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
33999 CDBG FLOOD RECOVERY SMALL BUS								
481420 INTEREST ON LOAN PAYMENTS	-8,433.27	-5,615.58	30,348.59	0.00	-900.00	0.00	0.00	-900.00
481500 PRINCIPAL REPAYMENTS	-34,956.20	-22,661.60	-58,362.72	0.00	-1,500.00	0.00	0.00	-1,500.00
TOTAL CDBG FLOOD RECOVERY SMALL BUS	-43,389.47	-28,277.18	-28,014.13	0.00	-2,400.00	0.00	0.00	-2,400.00
33999702 CDBG-FLOOD RECOVERY SMALL BUS								
531200 OFFICE SUPPLIES AND EXPENSE	56.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CDBG-FLOOD RECOVERY SMALL BUS	56.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33999900 TRANSFERS TO OTHER FUNDS								
592000 TRANSFER TO SPECIAL REV FUNDS	43,389.47	28,277.18	28,014.13	0.00	2,400.00	0.00	0.00	-2,400.00
TOTAL TRANSFERS TO OTHER FUNDS	43,389.47	28,277.18	28,014.13	0.00	2,400.00	0.00	0.00	-2,400.00
TOTAL DEPARTMENT REVENUE	-43,389.47	-28,277.18	-28,014.13	0.00	-2,400.00	0.00	0.00	-2,400.00
TOTAL DEPARTMENT EXPENSE	43,446.37	28,277.18	28,014.13	0.00	2,400.00	0.00	0.00	-2,400.00
ADDITION TO (-)/USE OF FUND BALANCE	56.90	0.00	0.00	0.00	0.00	0.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CDBG-HOUSING REHABILITATION											
<u>Revenues</u>											
Grants & Aids	0	0	0	0	0	0	0	0.00%	None	0	0
Interest	4	2	5	7	0	0	0	0.00%	2018 Total	0	0
Miscellaneous	1,900	29,507	37,466	4,810	20,000	20,000	0	0.00%			
Use of Fund Balance	12,525	0	0	0	0	0	0	0.00%			
Total Revenues	14,429	29,508	37,471	4,817	20,000	20,000	0	0.00%	2019	0	0
<u>Expenses</u>											
Supplies & Services	14,429	26,313	21,594	665	20,000	20,000	0	0.00%	2020	0	0
Addition to Fund Balance	0	3,195	15,877	4,152	0	0	0	0.00%	2021	0	0
Total Expenses	14,429	29,508	37,471	4,817	20,000	20,000	0	0.00%	2022	0	0
Beginning of Year Fund Balance	12,500	(25)	3,170	19,047		23,199					
End of Year Fund Balance	(25)	3,170	19,047	23,199		23,199					

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: CDBG HOUSING REHAB

Changes and Highlights to the Department's Budget:

The Community Development Block Grant Housing Rehabilitation Program provides funding for housing rehabilitation to residents who qualify based on program parameters. Funding contract ended October 31, 2012. Repayment Housing Rehabilitation loans will be re-loaned as approved. This budget includes an average loan based on repayment dollars, assuming repayment dollars are available.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	20,000	0				20,000
Total Funding	20,000	0	0	0	0	20,000
Labor Costs	0	0				0
Supplies & Services	20,000	0				20,000
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	20,000	0	0	0	0	20,000

Issues on the Horizon for the Department:

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: CDBG HOUSING REHAB

Program # --> Short Program Name -->	1 Housing Rehab	2	3	4	Outlay	Dept Total \$
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Is the Program Mandated? Statutory Reference	NO	NO	NO			
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
Housing Grant						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues	20,000					\$20,000
5. TOTAL REVENUES	\$20,000	\$0	\$0	\$0	\$0	\$20,000

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses						\$0
Project Costs	20,000					\$20,000
Administration						\$0
8. TOTAL EXPENSES	\$20,000	\$0	\$0	\$0	\$0	\$20,000

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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Fund: CDBG HOUSING REHAB	2014	2015	2016	2017	2017	2017		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
35999 CDBG HOUSING REHAB								
481100 INTEREST ON INVESTMENTS	-3.78	-1.73	-5.18	-3.15	0.00	-7.00	0.00	0.00
481500 PRINCIPAL REPAYMENTS	-1,900.00	-29,506.62	-37,466.78	-4,810.00	-20,000.00	-4,810.00	-20,000.00	0.00
TOTAL CDBG HOUSING REHAB	-1,903.78	-29,508.35	-37,471.96	-4,813.15	-20,000.00	-4,817.00	-20,000.00	0.00
35999705 CDBG HOUSING REHAB								
520900 CONTRACTED SERVICES	3,146.08	1,758.47	3,894.52	341.48	0.00	600.00	600.00	600.00
526300 LOANS ISSUED TO PARTICIPANTS	11,283.00	24,555.00	17,700.00	65.00	20,000.00	65.00	19,400.00	-600.00
TOTAL CDBG HOUSING REHAB	14,429.08	26,313.47	21,594.52	406.48	20,000.00	665.00	20,000.00	0.00
TOTAL DEPARTMENT REVENUE	-1,903.78	-29,508.35	-37,471.96	-4,813.15	-20,000.00	-4,817.00	-20,000.00	0.00
TOTAL DEPARTMENT EXPENSE	14,429.08	26,313.47	21,594.52	406.48	20,000.00	665.00	20,000.00	0.00
ADDITION TO (-)/USE OF FUND BALANCE	12,525.30	-3,194.88	-15,877.44	-4,406.67	0.00	-4,152.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
DEBT SERVICE											
<u>Revenues</u>											
Tax Levy	250,000	0	0	0	0	0	0	0.00%	None	0	0
Interest	2,073	1,837	7,068	7,500	750	5,000	4,250	566.67%			
Transfer from other Funds	3,738,432	1,667,339	1,666,693	1,529,334	1,522,334	1,518,297	(4,037)	-0.27%	2018 Total	0	0
Bond Proceeds	2,579,392	0	7,392,309	0	0	0	0	0.00%			
Premium on Bonds Issuance	103,617	0	0	0	0	0	0	0.00%			
Use of Fund Balance	0	0	0	0	0	338,866	338,866	0.00%	2019	0	0
									2020	0	0
Total Revenues	6,673,514	1,669,176	9,066,070	1,536,834	1,523,084	1,862,163	339,079	22.26%	2021	0	0
									2022	0	0
<u>Expenses</u>											
Principal Redemption	6,105,000	869,928	8,205,672	908,792	908,792	1,720,000	811,208	89.26%			
Interest Payments	535,510	354,666	314,175	169,459	169,268	142,163	(27,105)	-16.01%			
Debt Issuance Costs	33,004	0	92,860	0	0	0	0	0.00%			
Addition to Fund Balance	0	444,582	453,363	458,583	445,024	0	(445,024)	-100.00%			
Total Expenses	6,673,514	1,669,176	9,066,070	1,536,834	1,523,084	1,862,163	339,079	22.26%			
Beginning of Year Fund Balance	0	0	444,582	897,945		1,356,528					
End of Year Fund Balance	0	444,582	897,945	1,356,528		1,017,662					

GENERAL OBLIGATION DEBT SCHEDULE
General Debt Service and Health Care Center Funds Combined

Year of Payment	Principal	Interest	Total Payments	Year-End Outstanding Principal
General Governmental				
2018	1,720,000	141,800	1,861,800	5,370,000
2019	1,755,000	107,400	1,862,400	3,615,000
2020	1,790,000	72,300	1,862,300	1,825,000
2021	1,825,000	36,500	1,861,500	0
2022	0	0	0	0
2023	0	0	0	0
2024	0	0	0	0
2025	0	0	0	0
2026	0	0	0	0
2027	0	0	0	0
2028	0	0	0	0
Health Care Center				
2018	820,000	328,950	1,148,950	8,705,000
2019	855,000	296,650	1,151,650	7,850,000
2020	885,000	262,950	1,147,950	6,965,000
2021	925,000	228,050	1,153,050	6,040,000
2022	930,000	191,550	1,121,550	5,110,000
2023	960,000	154,850	1,114,850	4,150,000
2024	995,000	124,500	1,119,500	3,155,000
2025	1,020,000	94,650	1,114,650	2,135,000
2026	1,050,000	64,050	1,114,050	1,085,000
2027	1,085,000	32,550	1,117,550	0
2028	0	0	0	0
Total				
2018	2,540,000	470,750	3,010,750	14,075,000
2019	2,610,000	404,050	3,014,050	11,465,000
2020	2,675,000	335,250	3,010,250	8,790,000
2021	2,750,000	264,550	3,014,550	6,040,000
2022	930,000	191,550	1,121,550	5,110,000
2023	960,000	154,850	1,114,850	4,150,000
2024	995,000	124,500	1,119,500	3,155,000
2025	1,020,000	94,650	1,114,650	2,135,000
2026	1,050,000	64,050	1,114,050	1,085,000
2027	1,085,000	32,550	1,117,550	0
2028	0	0	0	0

The Health Care Center budget includes repayment of \$4,965,000 of general obligation advance refunding bonds issued in 2009, and \$4,925,000 of general obligation refunding bonds for construction of a replacement facility. The Health Care Center is accounted for as an enterprise fund, so debt issuance and repayment is recorded in that fund, not the Debt Service fund, with repayment starting in 2008.

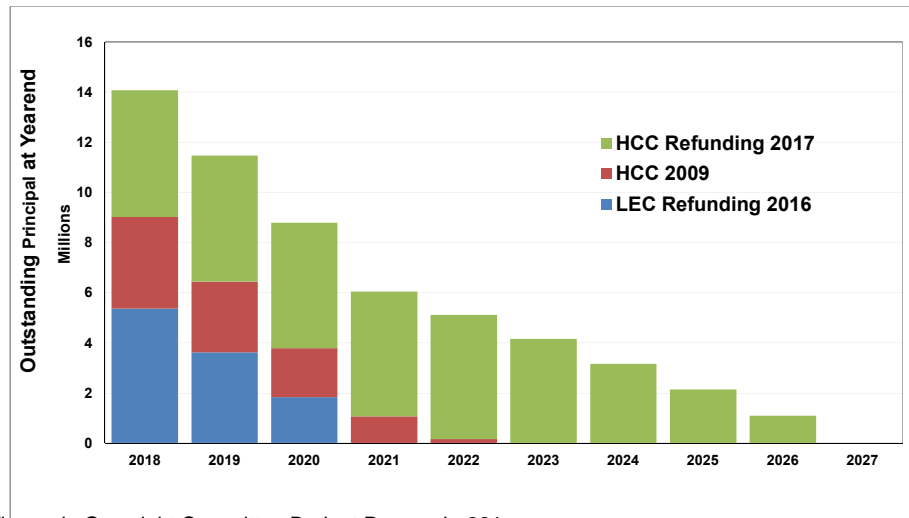
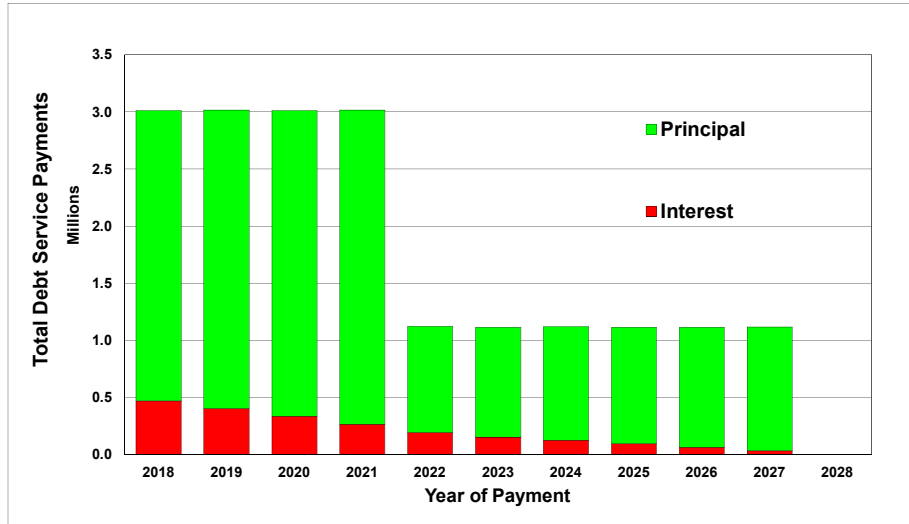
Future Debt Plans

There are no other known debt issuance needs planned at this time. However, whenever interest rates are such that opportunities arise to refinance debt and obtain savings, these opportunities will be explored. Further, opportunities to extinguish debt using reserves will be considered. Consult the Capital Improvement Plan for possible future projects needing funding.

Legal Debt Limits

Section 67.03(1) of the Wisconsin Statutes restricts county general obligation debt to "5% of the value of the taxable property located (within the county) as equalized for state purposes." Values equalized for state purposes include tax incremental financing district increments, and do not necessarily equal value for computation of the levy rate.

2017 County Equalization Report as issued by the Wisconsin Department of Revenue		<u>\$7,120,479,000</u>
5% Debt Limitation	100.00%	\$356,023,950
Outstanding General Obligation Debt at 1/1/2018	4.67%	<u>\$16,615,000</u>
Remaining Debt Margin	95.33%	<u>\$339,408,950</u>



GENERAL OBLIGATION DEBT SCHEDULE BY ISSUE

Issue Type:	General Obligation Advance Refunding Bonds				General Obligation Advance Refunding Bonds				General Obligation Refunding Bonds				General Obligation Refunding Bonds			
Purpose:	Skilled Nursing Facility				Skilled Nursing Facility				Refunding of May 1, 2004 Law Enforcement \$4,650,000 and December 31, 2007 Skilled Nursing Facility \$2,400,000 \$2,000,000 cash applied				Refunding of July 6, 2007 Skilled Nursing Facility \$4,925,000			
Dated:	October 13, 2009				July 6, 2010				September 10, 2014				April 20, 2017			
Original Issue \$:	\$4,965,000				\$4,925,000				\$2,335,608				\$5,080,000			
Moody's Rating:	Aa3				Aa2				Aa1				Aa1			
Principal Due:	October 1				October 1				October 1				October 1			
Interest Due:	April 1 and October 1				April 1 and October 1				April 1 and October 1				April 1 and October 1			
Callable:	October 1, 2019 at par				October 1, 2020 at par				None				October 1, 2025 at par			
CUSIP:	804328				804328				804328				804328			
Paying Agent:	Associated Bank				Associated Bank				Associated Bank				Associated Bank			
Budgeted Fund:	Health Care Center				Health Care Center				Health Care Center				Health Care Center			
Year of Payment	Principal	Interest		Total	Principal	Interest		Total	Principal	Interest		Total	Principal	Interest		Total
2006				0				0								0
2007				0				0								0
2008				0				0								0
2009				0				0				0				0
2010	110,000	185,564	2.000% *	295,564				0				0				0
2011	25,000	189,763	2.000% *	214,763		246,226		246,226				0				0
2012	75,000	189,263	2.500%	264,263		199,194		199,194				0				0
2013	75,000	187,388	2.750%	262,388		199,194		199,194				0				0
2014	60,000	185,325	3.000%	245,325		199,194		199,194				0				0
2015	50,000	183,525	3.000%	233,525		199,194		199,194	765,072	57,811	2.000% *	822,883				0
2016	60,000	182,025	3.250%	242,025		199,194		199,194	779,328	39,323	2.000% *	818,651				0
2017	65,000	180,075	3.500%	245,075		99,597		99,597	791,208	23,736	3.000% **	814,944		67,598		67,598
2018	795,000	177,800	4.000% **	972,800		0		0				0	25,000	151,150	2.000% *	176,150
2019	830,000	146,000	4.000% **	976,000		0		0				0	25,000	150,650	2.000% *	175,650
2020	860,000	112,800	4.000% **	972,800		0		0				0	25,000	150,150	2.000% *	175,150
2021	900,000	78,400	4.000% **	978,400		0		0				0	25,000	149,650	2.000% *	174,650
2022	905,000	42,400	4.000% **	947,400		0		0				0	25,000	149,150	2.000% *	174,150
2023	155,000	6,200	4.000% **	161,200	Refunded 4-17	0	4.125% **	0				0	805,000	148,650	3.000% **	953,650
2024				0	Refunded 4-17	0	4.125% **	0				0	995,000	124,500	3.000% **	1,119,500
2025				0	Refunded 4-17	0	4.000% *	0				0	1,020,000	94,650	3.000% **	1,114,650
2026				0	Refunded 4-17	0	4.000% *	0				0	1,050,000	64,050	3.000% **	1,114,050
2027				0	Refunded 4-17	0	4.000% *	0				0	1,085,000	32,550	3.000% **	1,117,550
Totals	4,965,000	2,046,528	3.958%	7,011,528	0	1,341,791	4.010%	1,341,791	2,335,608	120,870	2.501%	2,456,478	5,080,000	1,282,748	2.990%	6,362,748

In general, interest rates increase over the lives of bond issues due to uncertainty as to the issuer's ability to make bond payments farther in the future.
 * Indicates the lowest interest rate for each issue.
 ** Indicates the highest (remaining if refunded) interest rate for each issue.

Callable maturities

Changes and Highlights to the Department's Budget:

This budget includes use of previously accumulated fund balance to smooth the levy impact of fluctuations in debt service due to refundings.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	0					0
Use of Fund Balance or Carryforward Funds	0	338,866				338,866
All Other Revenues	1,523,084	213				1,523,297
Total Funding	1,523,084	339,079	0	0	0	1,862,163
Expenses						
Labor Costs						0
Supplies & Services	1,078,060	784,103				1,862,163
Capital Outlay						0
Addition to Fund Balance	445,024	(445,024)				0
Total Expenses	1,523,084	339,079	0	0	0	1,862,163

Issues on the Horizon for the Department:

Any issuance and payment of debt related to the Health Care Center is recorded in the Health Care Center fund. This accounting procedure allows the debt payments to be applied to Medicare and Medicaid rates.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Debt Service

Program # -->	1	2	3	Outlay	Dept Total \$
Short Program Name -->	LEC Debt				

Is the Program Mandated?	Yes				
Statutory Reference					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)					\$0
2. Grants (List)					\$0
					\$0
3. Use of Carryfwd / Fund Balance	338,866				\$338,866
					\$0
4. Other Revenues					\$0
Interest on Investments	5,000				\$5,000
Transfer of Sales Tax from General Fur	1,418,297				\$1,418,297
Transfer from Jail Assessment Fund	100,000				\$100,000
					\$0
5. TOTAL REVENUES	\$1,862,163	\$0	\$0	\$0	\$1,862,163

EXPENSES

6. Principal	1,720,000			N/A	\$1,720,000
7. Interest & Other Expenses	142,163				\$142,163
Addition to Fund Balance	0				\$0
8. TOTAL EXPENSES	\$1,862,163	\$0	\$0	\$0	\$1,862,163

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0
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Fund: DEBT SERVICE	2014	2015	2016	2017	2017	2017		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
50999 DEBT SERVICE REVENUE								
411100 GENERAL PROPERTY TAXES	-250,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
481180 INTEREST DEBT SERVICE INVESTME	-2,073.28	-1,837.03	-7,067.83	-6,373.11	-750.00	-7,500.00	-5,000.00	4,250.00
491100 BOND PROCEEDS	-2,579,392.00	0.00	-7,125,000.00	0.00	0.00	0.00	0.00	0.00
491500 PREMIUM ON DEBT PROCEEDS	-103,617.12	0.00	-267,309.30	0.00	0.00	0.00	0.00	0.00
492100 TRANSFER FROM GENERAL FUND	-3,628,478.65	-1,569,216.23	-1,573,599.00	-712,667.02	-1,425,334.00	-1,425,334.00	-1,418,297.00	-7,037.00
492200 TRANSFER FROM SPECIAL REVENUE	-109,953.16	-98,122.62	-93,093.92	-48,500.02	-97,000.00	-104,000.00	-100,000.00	3,000.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00	0.00	-338,866.00	338,866.00
TOTAL DEBT SERVICE REVENUE	-6,673,514.21	-1,669,175.88	-9,066,070.05	-767,540.15	-1,523,084.00	-1,536,834.00	-1,862,163.00	339,079.00
50999800 DEBT SERVICE FUND								
561000 PRINCIPAL REDEMPTION	6,105,000.00	869,928.00	8,205,672.00	0.00	908,792.00	908,792.00	1,720,000.00	811,208.00
562000 INTEREST EXPENSE	535,510.25	354,665.88	314,174.78	84,356.88	169,268.00	169,459.00	142,163.00	-27,105.00
TOTAL DEBT SERVICE FUND	6,640,510.25	1,224,593.88	8,519,846.78	84,356.88	1,078,060.00	1,078,251.00	1,862,163.00	784,103.00
50999930 ADDITION TO FUND BALANCE								
593000 ADDTN TO FUND BAL/RET EARNINGS	0.00	0.00	0.00	0.00	445,024.00	0.00	0.00	-445,024.00
TOTAL ADDITION TO FUND BALANCE	0.00	0.00	0.00	0.00	445,024.00	0.00	0.00	-445,024.00
50999990 DEBT ISSUANCE COSTS								
599000 DEBT ISSUANCE COSTS	33,003.96	0.00	92,860.42	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT ISSUANCE COSTS	33,003.96	0.00	92,860.42	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT REVENUE	-6,673,514.21	-1,669,175.88	-9,066,070.05	-767,540.15	-1,523,084.00	-1,536,834.00	-1,862,163.00	339,079.00
TOTAL DEPARTMENT EXPENSE	6,673,514.21	1,224,593.88	8,612,707.20	84,356.88	1,523,084.00	1,078,251.00	1,862,163.00	339,079.00
ADDITION TO (-)/USE OF FUND BALANCE	0.00	-444,582.00	-453,362.85	-683,183.27	0.00	-458,583.00	0.00	

General Non-Departmental

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

Fund	2014	2015	2016	2017	2017	2017		Dollar
Department	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
General Fund 10 General Non-Departmental 999								
412100 Sales Tax Discount	(201)	(131)	(131)	(71)	(150)	(130)	(130)	(20)
Retailer's Discount retained on taxable sales made by the County.								
412200 County Sales Tax Revenues	(8,000,256)	(8,483,880)	(8,764,687)	(2,679,598)	(8,020,000)	(8,900,000)	(9,000,000)	980,000
One-half percent sales tax initiated in 1992. Pursuant to Section 30.04(1) of the Sauk County Code of Ordinances, the sales tax was created "for the purpose of reducing the property tax levy by 1) paying the debt service on any bond or note issuance, 2) paying for designated capital projects, and 3) any remainder revenues to further offset the levy."								
422100 Shared Revenue	(734,674)	(708,541)	(709,341)	0	(701,889)	(709,855)	(702,079)	190
Payment from the State to local governments without restrictions on use. The program's goals are property tax relief, equalization of revenue raising ability among local governments, and compensation for utility property.								
422150 Computer Aid	(103,008)	(103,290)	(100,808)	0	(95,000)	(92,128)	(90,000)	(5,000)
Payment from the State to offset the taxable value lost when business computers were exempted from personal property tax.								
424120 Indirect Cost Reimbursement	(233,714)	(96,578)	(102,122)	(69,549)	(139,097)	(139,097)	(108,939)	(30,158)
Reimbursement from certain Federal and State programs for the cost of central services provided by County departments.								
425970 ATC Environmental Impact Fee	0	0	(908,645)	0	0	0	0	0
Environmental impact fee received from the American Transmission Company and Xcel Energy for expansion of the Badger Coulee transmission line.								
481420 Interest on Loan Payments	(112)	(89)	(74)	(30)	(47)	(58)	(28)	(19)
Interest on loan made to the Tri-County Airport for hanger construction. Loan complete 2018.								

General Non-Departmental

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

Fund	2014	2015	2016	2017	2017	2017		Dollar
General Fund 10	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
Department	General Non-Departmental 999							
482100 Rent of County Buildings	(130,024)	(133,080)	(133,313)	(71,213)	(135,691)	(135,691)	(138,177)	2,486
Rent of space to the Wis Dept of Natural Resources Forester, Federal Farm Service Agency, Humane Society, VARC, Workforce Development Board of South Central Wisconsin, and Department of Workforce Development. (Sauk Co. Development Corp. and Madison Area Technical College ended 2016).								
483600 Sale of County Owned Property	(7,724)	(11,639)	(9,584)	(8,047)	(5,000)	(10,000)	(7,000)	2,000
Proceeds from sale of surplus property.								
484110 Miscellaneous Public Charges	(1,970)	(997)	(10,924)	(248)	(1,000)	(500)	(1,000)	0
Miscellaneous revenues.								
492200 Transfer from Special Revenue Funds	(2,545,756)	(1,886,921)	(1,418,361)	(303,202)	(7,000)	(306,701)	(7,000)	0
2014-2017 - Transfer of Human Services excess fund balance and interfund investment income. 2018 - Budgeted transfer of interfund investment income.								
492600 Transfer from Enterprise Funds	(664,978)	(696,046)	(707,506)	(367,321)	(734,600)	(737,000)	(733,877)	(723)
Transfer of Supplemental Payment Program revenues from the Health Care Center and interfund investment income.								
492700 Transfer from Highway Fund	(3,703)	(5,065)	(22,729)	(4,000)	(8,000)	(8,000)	(8,000)	0
Transfer of interfund investment income.								
493100 General Fund Applied	0	0	0	0	(1,065,440)	0	(1,338,215)	272,775
Use of General Fund balance to fund selected non-recurring projects. A budget only account; no actual revenues are received. Vacancy factor of \$700,000 and contingency fund of \$350,000. 2017: Health Care Center Home Care closure \$115,440. 2018: Mid-Continent Railway Museum \$77,000. 2018: ADRC Building Remodel \$186,215. 2018: Sauk County Development Corp \$25,000								
493200 Continuing Appropriations from Prior Year	0	0	0	0	(683,250)	0	0	(683,250)
Re-appropriation of previously budgeted funds that were unspent due to projects not being completed in the year in which they were first budgeted. A budget only account; no actual revenues are received. 2017: ATC Environmental impact fees.								
TOTAL GENERAL REVENUES	2018 Sauk County, Wisconsin Oversight Committee Budget Proposal	(12,134,445)	(12,134,445)	(12,134,445)	(12,134,445)	(11,039,160)	(12,134,445)	538,281

General Non-Departmental

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

Fund	General Fund 10	2014	2015	2016	2017	2017	2017	2018	Dollar
Department	General Non-Departmental 999	Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated		Change
GENERAL EXPENSES									
10999148-524000	Miscellaneous Expenses	53	40,574	70	0	1,883	100	100	(1,783)
	Miscellaneous expenses.								
10999148-524700	Charitable and Penal Charges	3,537	5,313	2,021	121	242	242	212	(30)
	A special charge from the State for the cost of proceedings of involuntary commitments of Sauk County residents in State or other County's mental facilities.								
10999190-526100	Contingency Expense	0	0	0	0	350,000	0	350,000	0
	One account aggregating contingent expenses from various departmental budgets, then reducing the total, since the likelihood that all contingent expenses will be spent is small.								
10999682-526100	Placemaking	0	41,940	0	0	0	0	0	0
	Countywide planning, design and management of public spaces, capitalizing on community assets, inspiration and potential, ultimately creating good public spaces that promote health, happiness and well being. 2016 Budget moved to Conservation, Planning & Zoning Department.								
10999683-526100	ATC Environmental Impact Fee Projects	0	0	0	145,200	683,250	683,250	0	(683,250)
	Badger Coulee transmission line environmental impact fee projects.								
10999900-592000	Transfer to Special Revenue Funds	0	0	0	0	0	0	186,215	186,215
	2018 - ADRC Building Remodel								
10999900-595000	Transfer to Debt Service Fund	3,628,479	1,569,216	1,573,599	712,667	1,425,334	1,425,334	1,418,297	(7,037)
	Transfer of sales tax proceeds to fund debt service.								
10999900-596000	Transfer to Enterprise Funds	1,276,071	1,285,626	1,219,401	603,024	1,321,488	1,169,940	1,617,167	295,679
	Transfer of sales tax proceeds to fund Health Care Center debt service \$1,132,167 and assisted living outlay \$485,000.								
TOTAL GENERAL EXPENSES		4,908,139	2,942,669	2,795,091	1,461,012	3,782,197	3,278,866	3,571,991	(210,206)

**SAUK COUNTY, WISCONSIN
2017 BUDGET APPROPRIATION
OUTSIDE AGENCY SUMMARY**

Outside Agency	Oversight Committee	Departmental Budget	2014 Budgeted Appropriation	2015 Budgeted Appropriation	2016 Budgeted Appropriation	2017 Budgeted Appropriation	2018 Request	2018 Oversight Committee	2017 to 2018 Change	
									\$	%
Sauk County Historical Society	UW Extension, Arts & Culture	Arts, Humanities & Historic Preservation	\$10,000	\$11,000	\$11,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
Wormfarm Institute*	UW Extension, Arts & Culture	Arts, Humanities & Historic Preservation	40,000	0	0	0	0	0	\$0	--
Agricultural Society (Fair Board)	UW Extension, Arts & Culture	UW Extension	25,000	25,000	25,000	25,000	25,000	25,000	\$0	0.00%
Boys & Girls Clubs	Human Services	Human Services			New 2018	0	70,000	20,000	\$20,000	--
Central WI Community Action Council	Human Services	Human Services	7,500	7,500	7,500	7,500	7,500	7,500	\$0	0.00%
Hope House	Human Services	Human Services	25,000	25,000	25,000	25,000	25,000	25,000	\$0	0.00%
Hope Through Christ Ministries Warming Shelter / Transitional	Human Services	Human Services			New 2018	0	40,000	5,000	\$5,000	--
Conservation Congress	Conservation Planning & Zoning	Conservation Planning & Zoning	1,200	1,300	1,300	1,300	1,400	1,400	\$100	7.69%
Library Board	Finance	Non-Departmental	926,961	994,708	1,001,008	1,027,131	1,044,698	1,044,698	\$17,567	1.71%
UW-Baraboo/Sauk County - Operating	Finance	Non-Departmental	80,000	115,000	90,000	131,000	102,500	102,500	(\$28,500)	-21.76%
UW-Baraboo/Sauk County - Science Facility	Finance	Non-Departmental	2,365,000	533,750	0	0 *	0	0	\$0	--
Baraboo Dells Airport	Economic Development	Non-Departmental	4,100	4,100	4,100	4,100	4,100	4,100	\$0	0.00%
Mid-Continent Railway Museum-General Fund Balance	Economic Development	Non-Departmental			New 2018	0	179,000	77,000	\$77,000	--
Pink Lady Rail Transit Commission	Economic Development	Non-Departmental	0	675	900	1,200	1,200	1,200	\$0	0.00%
Reedsburg Airport	Economic Development	Non-Departmental	4,100	4,100	4,100	4,100	4,100	4,100	\$0	0.00%
Sauk County Development Corporation	Economic Development	Non-Departmental	67,528	72,528	10,000	50,000	75,000	50,000	\$0	0.00%
Sauk County Development Corporation-General	Economic Development	Non-Departmental	0	0	0	0	--	25,000	\$25,000	--
Sauk Prairie Airport, Inc.	Economic Development	Non-Departmental	4,100	4,100	4,100	4,100	4,100	4,100	\$0	0.00%
Tri-County Airport	Economic Development	Non-Departmental	21,336	16,805	15,665	15,665	16,422	16,422	\$757	4.83%
Wisconsin River Rail Transit	Economic Development	Non-Departmental	28,000	28,000	28,000	28,000	28,000	28,000	\$0	0.00%
Sauk County Tavern League	Law Enforcement & Judiciary	Sheriff			New 2018	0	10,000	10,000	\$10,000	--
Court Appointed Special Advocate (CASA)	Law Enforcement & Judiciary	Register in Probate	0	0	50,000	50,000	N/A		(\$50,000)	--
Animal Shelter	Law Enforcement & Judiciary	Sheriff	147,000	147,000	147,000	147,000	147,000	147,000	\$0	0.00%
Disabled Parking Enforcement Assistance Council	Law Enforcement & Judiciary	Sheriff	1,300	1,300	1,300	1,300	1,300	1,300	\$0	0.00%
Total Outside Agencies			\$3,758,125	\$1,991,866	\$1,425,973	\$1,537,396	\$1,801,320	\$1,614,320	\$76,924	5.00%

* Funded by General Fund balance.

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Sauk County Historical Society
Prepared by:	Paul Wolter, Exec. Director
Phone #	414-539-2609
E-Mail	pawolter@gmail.com

Request for Sauk County Funds for the year beginning January 1, 2018: \$15,000

Organization Purpose:

“The mission of the Sauk County Historical Society is to preserve, protect, maintain and disseminate the history of Sauk County; and to assist other historical societies and local history related endeavors in Sauk County.”

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	\$11,000	\$15,000	\$15,000
USER FEES	\$1,415	\$750	\$950
ALL OTHER REVENUE	\$88,665	\$105,750	\$120,384
TOTAL REVENUES	\$101,080	\$121,500	\$121,334
EXPENSES:			
SALARIES, WAGES & FRINGES	\$87,660	\$79,052	\$79,534
SUPPLIES & SERVICES	\$41,054	\$42,448	\$41,800
CAPITAL OUTLAY	\$0	\$0	\$0
TOTAL EXPENSES	\$128,714	\$121,500	\$121,334

List the programs provided to Sauk County residents:

- Sauk County History Center - research and education center for Sauk County history
- Sauk County Historical Museum – free admission to historical museum
- Educational outreach to school children of Sauk County (fourth grade)
- Annual county-wide lecture series covering a variety of Sauk County topics
- Repository for Sauk County records of all kinds from government to citizenry
- Traveling exhibits displayed in Sauk County communities and at community events

List the major goals of your organization for 2018 and beyond:

- Continue to expand capacity
- Continue to expand adult educational outreach programs across the county
- Develop resources for third grade district-wide local history curriculum in Baraboo (explore as a model for other districts)
- Expand fourth grade educational outreach program entitled “Sauk County Investigators” (SCI)
- Expand programming and community use of the Van Orden Mansion
- Begin renovations of ground floor display area of the Sauk County History Center

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 OUTSIDE ORGANIZATION
 REQUEST

ORGANIZATION: Sauk County Ag Society, Inc.
 PREPARED BY: Kellie S. Zink
 PHONE#: 477-2532 cell (355-8633 work)
 E-MAIL: saukcountyfairtreas@yahoo.com

Request for Sauk County funds for the year beginning January 1, 2018: \$25,000.00

Organization Purpose: The Sauk County Agricultural Society, Inc. is the organizer of the annual Sauk County Fair that educates youth and the community about agricultural and economic opportunities, as well as providing the venue for local youth and adults to display their talents in home economics, arts, crafts, education and animal projects. The fairgrounds are also host to many other community activities and events.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

Revenues	and Expenses	Actual	Estim	ated	Request
		2016	2017		2018
Revenues:					
	Sauk County Request	25,000	25,000		25,000
User	Fees 148,600		137,800		145,000
	All other Revenue	61,400	62,200		55,000
Total Revenues	235,000		225,000		225,000
Expenses:					
	Salaries, Wages, Fringes	29,100	40,500		40,500
Supplies	& Services 190,400		170,000		170,000
Capital	Outlay	12,500	15,000		15,000
Total Expenses	232,000		225,500		225,500

List the programs provided to Sauk County Residents:

The Sauk County Ag Society provides the following opportunities: Sauk County Fair, 3rd Grade Rural Safety Days, Baraboo 8th Grade Career Day, Youth Tractor Safety lessons and test day, Boy Scout Jamboree, Relay for Life Cancer Walk, Sauk County Humane Society Dog Walk, St. Clare Hospital Events, Several Church Festivals, Native American Artifacts Show, Baraboo Youth Soccer Practices, FFA & 4-H Project meetings for Horses, Dogs, Cats, Sheep, Goats, Rabbits, Poultry, and Livestock. The 4-H and FFA training sessions, meetings, clinics and animal weigh ins do not pay rental fees for use of the grounds. The dog project meets at least 15 times, the horse project meets at least 12 times, plus the different groups held a chicken show, rabbit show and horse show on the grounds that are open to all area residents. We provide an opportunity for non-profit community groups to advertise their events on the signboard along Hwy 33. We also provide a venue for wedding receptions, reunions, and auctions for county residents. We paid \$5,800 in judge's fees including mileage and \$8,540 in premiums to Sauk County Youth and adults who participated in the 2016 Fair. The 2017 fair is estimated to be \$6,450 for judge's fees and mileage and \$8,775 in premiums paid out. These fees continue to increase as the volume of entries in both the open class and junior fair increase.

Over the past years, the fair board has continued to take over the majority of duties for the fair that were previously performed by paid employees in the UW Extension Youth Development office, such as hiring fair judges, entering all the youth entries and judging results from the fair, creating all the entry tags and reports, preparing supply boxes for the judging competitions, plus printing and mailing the exhibitors premium checks. Spending for office supplies has doubled since 2013. In 2017 the fair board hired a part-time fair secretary position in order to fulfill all the duties that are needed to host the Sauk County fair. The fair secretary duties include putting together all the supplies and information needed for each department for judging at the fair, collecting Jr. Fair award sponsorships, ordering trophies and ribbons, maintaining the ribbon storage and inventory, and doing all the printing and copying of various forms, fair books, entry forms, judging sheets and results. For the first time in 2017, the non-animal judging day was coordinated totally by the fair secretary, including signage, setup, and volunteer coordination. This was a huge undertaking and was successful for the first year, with ideas for making it even better in the future. The meat sale has been taken over by the fair board and the meat animal sale committee. The meat sale program book was put together by the committee and the printing was done by Minuteman Press, previously typed and printed at the UW Extension office. This has been an over whelming undertaking for both the secretary and treasurer of the organization. It requires a great deal of coordination between the UW Extension office and the fair board. Each year the board continues to take over more jobs that were previously done at the UW Extension office, as well as printing and copying for the fair. 2018 is scheduled to be the final year for the transition of duties, but it will still be imperative that the excellent communication and coordination with the UW Extension office continues.

List the major goals of your organization for 2018 and beyond:

The Sauk County Ag Society strives to improve the Sauk County Fair educational opportunities for Youth and community members. As people's lives move further away from their agricultural roots we want to assist county residents with an opportunity to learn about the food to table cycle and other needs.

We wish to keep the fairgrounds a viable place for people to meet for Sauk County community events.

We are focused on continuously improving recycling efforts and education for sustainability for all events held on the fairgrounds. We are always working hard to bring several large events to the Fairgrounds so that these people will spend money throughout Sauk County while visiting.

We have an active "Friends of the Grandstand" Committee. Our goal is to repair the grandstand to preserve the historical structure and make it more comfortable and viable for community events. The committee held a fundraising truck show and tractor pull in 2017, with unfortunate circumstances caused by the weather and competing local events, it only netted about \$500.00 to put towards continued grandstand improvements. The committee also runs the Tractor, Trunks and Treats event in October that is an awesome community event and has grown exponentially every year for hundreds of community children.

There is also a very active Meat Animal Sale Committee that works with the youth that sell their livestock at the fair. The committee strives to improve the barn area, livestock buildings and gives out scholarships and educational awards. This year the committee gave out two \$500.00 scholarships to youth in the various livestock projects that are going on to college, as well as

several scholarships to youth going to market animal show camp held in Milwaukee, and the members that attended and turned in the most educational points over the year.

The next large capital goals are to pay off loans and continue the work on preserving and improving the fairgrounds. This will entail paying on the “old” loan from the city putting sidewalks in around the fairgrounds; continue to pay on the loan for the grandstand repairs that have been done so far and plan for replacing the grandstand flooring and seating. The loan on new building that is housing horses in portable stalls will also continue to be paid down. The horse project has paid \$30,000 for the portable stalls and continues fundraising efforts to add more stalls. Winter storage rental fees help make the payments on the building.

The big goal will be to build a new multi-purpose use building to replace the old hog barn and the poultry / rabbit building. A group is working on designs and renderings to develop a blue print of the new building to house animals safely and in accordance with state DATCP animal rules, as well as a small animal show area that will be safe for exhibitors, animals and spectators.

SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST

Organization	Boys & Girls Clubs of West Central WI
Prepared by:	Karen DeSanto
Phone #	Cell 608-852-6645
E-Mail	Karend@bgcwcw.org

Request for Sauk County Funds for the year beginning January 1, 2018: \$ 70,000.00

Organization Purpose:

In 1999 the Boys & Girls Club of Baraboo opened its doors to youth ages 7-18 as a safe a positive place for youth. In 2009 our club merged with the Boys & Girls Club of Tomah to create the Boys & Girls Clubs of West Central WI. In September 2017 we will open our 3rd club site in Reedsburg. With three sites, including 2 dedicated Teen Centers, we serve over 1100 members each year. In our Baraboo Unit, with 368+ registered members, we have an average daily attendance of 95-125 members each day during the critical after schools hours between 3:00-7:00pm. Reedsburg is anticipating similar numbers based on community survey results and early registration. Each of our dedicated Teen centers have memberships of 100+ members with 25-45 teens aged 13-18 attending daily. Cost of yearly membership is \$24.00 per member, \$72.00 family cap. Financial aid is available. Actual yearly cost per member to club is \$750.00.

Each day our clubs focus on our three main program components for our members:

- Academic Success,
- Healthy Lifestyles,
- Good Citizenship and Leadership.

These three core values are what drive our club and its success.

Our Vision

To inspire and empower all young people,
especially those who need us the most, to reach their full potential as
high integrity, accountable and caring adults.

Our Mission

To be the leader in developing youth to produce positive outcomes for
our members, their families and our communities.

To enhance this mission, in January 2014, our dedicated Board of Directors adopted our S.A.S.I. - Strategic Academic Success Initiative. This is our aggressive 5 year plan to ensure that 100% of our members graduate high school on time and with a diploma and are college and career ready. Following five key components that must be met in order for this plan to be successful we are already reaping the benefits of this strategy.

- Create a world class experience for all children from the cradle through college by 2019.
- Expand Membership Reach, Diversity and Program Accessibility
- Foster and Leverage value-added partnerships

- Increase and diversify our financial resources, engage our donors to meet members' needs
- Grow our internal capacity to administer programs and measure academic success.

Because of this focused plan, our ***budget has been balanced*** and operating in the black for the past 3 years. Our membership has ***grown by 7-15%*** each year, our donor base has grown with impact driven partnerships, our ***volunteer numbers*** have increased and our ***member retention*** rate is the highest it has been in the last 7 years.

We believe supplying quality programming, focusing on STEAM (Science, Technology, Engineering, Art and Math), and coupling this with a fun and safe learning environment, will be the key to our member success as well as the continued longevity of our club.

We know that the Boys & Girls Club is a necessary component in our community because we fill the specific needs of our youth and families by utilizing our core values:

1. We cultivate an atmosphere of caring, belonging and acceptance
2. We ensure that all young people can afford to belong. We turn no youth away.
3. We serve a diverse population of young people of all races, cultures, religions and socio-economic classes.
4. We are strategically located in the community
5. We have diversified programs that recognize the needs and interests of youth.
6. We emphasize healthy relationships between young people, their peers and caring adults.

Currently the club site in Baraboo has been active for 17 years. A new club site is opening September 5, 2017 in Reedsburg. With the addition of the Reedsburg site in Sauk County, we anticipate to double our availability to service the youth of our county. With projections, we anticipate over 300 members and over 1600 additional youth served through our dedicated club programming in Reedsburg. Thus serving over 700 members and more than 4000 additional youth within Sauk County. No other youth serving agency, outside of the School Districts, has the breadth and impact that the club provides to youth ages 7 – 18.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	0	0	*70,000
USER FEES	45,691	50,500	
ALL OTHER REVENUE	214,377	247,350	
Approximate REEDSBURG CLUB BUDGET		175,000	
TOTAL REVENUES	260,068	472,850	
EXPENSES:			
SALARIES, WAGES & FRINGES	168,249	182,008	
SUPPLIES & SERVICES	66,686	105,797	
CAPITAL OUTLAY			
Approximate REEDSBURG CLUB BUDGET		150,000	
TOTAL EXPENSES	234,935	437,805	

*funding request will service ALL Sauk County clubs at approximately 15% of combined budgets.

List the programs provided to Sauk County residents:

Our after school programs run through the school year, each day from 3:00p – 7:00p. This is a critical time as this is the time where juvenile crime spikes. Local law enforcement report that petty crimes decrease during the clubs operational hours. The club has proven to be a collaborative partner to schools, hospitals, other not for profit organizations and law enforcement departments. Through these collaborations, we have made an impact in the areas of **youth obesity, diabetes, graduation rates, youth mental health, youth financial literacy, community service opportunities, drug/alcohol awareness and juvenile crime offenses** in Sauk County. We have a dedicated teen center (The Club), where youth ages 13-18 could have their own space to commune, study, socialize, work and just hang out and have fun.

Our Baraboo Club site currently has 368 registered members. This year we have surpassed our average daily attendance by 28% - with average daily attendance numbers of 95-125 each day. Our Teen Club has increased in membership by 12% from the last year, after an increase of 48%! We have had no attrition, other than graduating members, in the last year, which means our programs are working and making a difference in the lives of our area teens. Based on our area demographic, our Baraboo Teen center is the **highest rated daily-attended Teen Center in the State of Wisconsin.**

Our core daily programs focus on **Academic Success, Good Citizenship/Leadership skills, the Arts and Healthy Lifestyles.** Through these dedicated programs, we provide youth the ability to connect with caring adult mentors to help promote good behavior, kindness, empathy and a strong moral compass for these young people. By working these core values daily, we are helping to create adults who are kind, healthy, educated, compassionate and civic minded. This, in turn, helps our communities become stronger by creating the next work force with values. We collaborate with other civic groups and organizations, schools, City and County Administrators and business leaders to create the bonds that are necessary for our members to become great adults and leaders.

****SEE ATTACHED LIST OF PROGRAMS OFFERED AT THE BOYS & GIRLS CLUB**

List the major goals of your organization for 2018 and beyond:

In January 2014, we established our aggressive 5 year Strategic Academic Success Initiative (S.A.S.I.). This initiative was launched to address the needs that existed in our community. We knew that more than half of our Sauk County residents age 25+ had a High School Degree or less and we believe we can change the attitude towards higher learning in our young people and dramatically change the face of Sauk County in the future. Our goals are clear and simple: we will “create a world class experience for all members and prospective members from cradle to college 2019”. Our 5 year goals are to:

- **Establish individual development plans** addressing academic considerations for 100% of members
 - *Since 2015 we have had 12 graduating seniors get their diplomas and enroll in higher education. 90% enrolled in college, tech school and university*

- **Expose 100% of active members to post-secondary institutions** by their sophomore year in high school
 - *We created our yearly CareerBlast college experience for all community teens*
- **Foster improved reading and math scores**, behavior and attendance of members
 - *15% increase in membership and average daily attendance is currently at 109 for 2016 (compared to 63 in 2015)*
- Develop and **expand membership reach, diversity** and program accessibility
 - *More diversity of ethnicity of our members*
- Foster and **leverage value-added partnerships** to connect members to meaningful opportunities
 - *Created successful Circle of Friends corporate sponsorship program*
- **Create a parent resource** to engage and support parents in their child's growth
 - *Established communication between schools, parents and BGC team*
- **Increase revenue** through specialized programming
 - *Continues to be an area of improvement*
- **Provide youth programming education** for other organizations
 - *Collaborate with Baraboo Public Library, Hope House, Kids Ranch, Baraboo Area School District*
- **Develop an accountability department** to assess and **ensure BGC delivers** on its promises
 - *Improved data collection methods and outputs. Stewardship committee established on the corporate level.*

We continue to work this plan and share the success as well as the challenges.

It is because of this structured approach that we continuously develop programs and assess the needs of our members.

This plan serves as a support of our overall agency Strategic Plan. This overall strategic plan includes local growth as well as county growth. It is through this planning that we are opening our newest stand-alone club in Reedsburg. For the past year, we have implemented a core planning committee, raised funds, secured and renovated a building space and established the license to open a new club site. This site is slated to open September 5, 2017. Through our community surveys, it has been anticipated to enroll as many members as our Baraboo Club site with an average daily attendance of 85 – 150 members each day after school and throughout the summer. Once opened, we will include this new Reedsburg site as part of our Strategic Academic Success initiative plan.

Additional major goals of our agency include:

- **Youth mental health initiatives:**
 - Securing available services after school for youth attending the club
 - Continue to produce the Building a Better U – Teen Summit for mental health
 - Continuing support for identified students in the afterschool hours
- **Food/Healthy Lifestyles:**
 - Create a Kids Café kitchen at the club to provide hot nutritious meals to all members each day
 - Teach youth how to cook healthy meals
 - Provide access to dental screenings
 - Create active lifestyle routines to fight obesity and diabetes in all members
- **Juvenile Justice:**
 - Provide adult mentors for youth
 - Prepare and participate in drug and alcohol awareness seminars and trainings
 - Provide access and support for youth and families in crisis

- Continue to impact the numbers of juvenile offenders and juveniles in incarceration
- Collaborate with truancy officers to provide space for educational outreach during the school day
- **Arts:**
 - Create additional creative opportunities for art and performance for youth

Member daily retention goals:

- If a member attends the Club 52, 104 or 208 days per year, our data shows they do better in school and are less likely to engage in detrimental behavior. Currently we have approximately 25% of our Club members attending for 52 days and 24% attending for 104+ days per year. This data is collected through our Child Tracking software. We also gauge success through our National Youth Outcomes surveys that each member participates in each year. It is a web-based survey. Four key categories surveyed are Club Experience, Academic Success, Good Character & Leadership and Healthy Lifestyles. This information helps our club to zero in on the things that matter most to our members and ensure their club experience is as successful as it can possibly be both physically and emotionally. Our goal is to have 35% of our members attend the club daily for 2018.



Our Mission

To enable all young people, especially those who need us the most, to reach their full potential to become responsible, caring, and respectable adults.

2016

IMPACT REPORT



“The Club isn't my second family, it is my first family”

Corbin
Teen Club member

Corbin walked into the club one day because he recognized the logo. You see, Corbin, was homeless. Moving from city to city, he learned early on to find a Boys & Girls Club because he knew he would find caring people in a safe environment. But this time, it was different. He was a senior in high school. He wanted to graduate. He, and the staff of the Teen Center, made it their mission to support Corbin, not only in his studies, but in his life. We helped him find a home to live in, a part time job, transportation, and above all else - people who cared. The day that Corbin graduated from high school was a glorious day at the club. We celebrated his success and helped him obtain his dream of attending college. Today Corbin is enrolled in a technical college

The Club Experience

Boys & Girls Clubs fill the gap between school and home. We provide welcoming, positive environments in which kids and teens have fun, participate in life-changing programs, and build supportive relationships with peers and caring adults.



The Need in Our State

Every day 22 kids in Wisconsin leave school with nowhere to go.¹ They risk being unsupervised, unguided and unsafe.

Our Reach

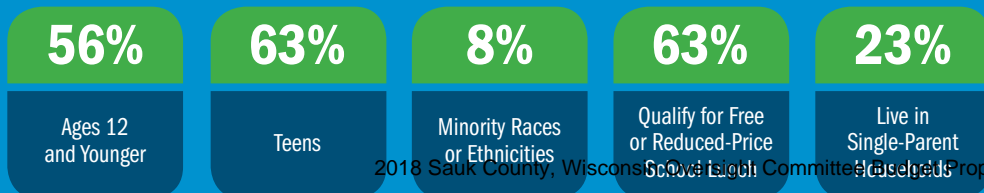


4
Boys & Girls Club Sites
in Sauk/Monroe



3200 = 832+ Registered Members + 8000 Youth Served Through Community Outreach

Member Demographics



Demonstrating Our Positive Impact



ACADEMIC SUCCESS

The Need

1% of young people in area high schools fail to graduate from high school on time.²

What We Do

College to Careers
Career Blast

Our Impact

Among our teen-aged Club members, **95%** expect to graduate from high school, and **98%** expect to complete some kind of post-secondary education.

The Need

10% of high-school youth in area high schools were involved in a physical fight in the past year.³

What We Do

League of Extraordinary Gentlemen
SAGE - Super Awesome Girls
Excel
Jr. Leaders
Youth of the Year

Our Impact

90% of Club teen members volunteer in their community at least once per year, while **50%** volunteer in their community at least once per month.



GOOD CHARACTER AND CITIZENSHIP



HEALTHY LIFESTYLES

The Need

33% of young people ages 7-25 in Sauk and Monroe are overweight or obese.⁴

What We Do

Kids Cafe
Triple Play
Dance/Cheer Club
Boxing Club
Olympic Days
Organic Garden

Our Impact

75% of Club members ages 9 and older report getting at least an hour of physical activity on five or more days per week.

How You Can Help



With your generous support, Boys & Girls Clubs of West Central WI will create opportunities to help more kids and teens achieve great futures. To make a donation or to learn about other ways you can help, contact **Karen DeSanto, Executive Director, Boys & Girls Clubs of West Central WI, 608.355.2582. www.bgcwv.org**

GREAT FUTURES START HERE.



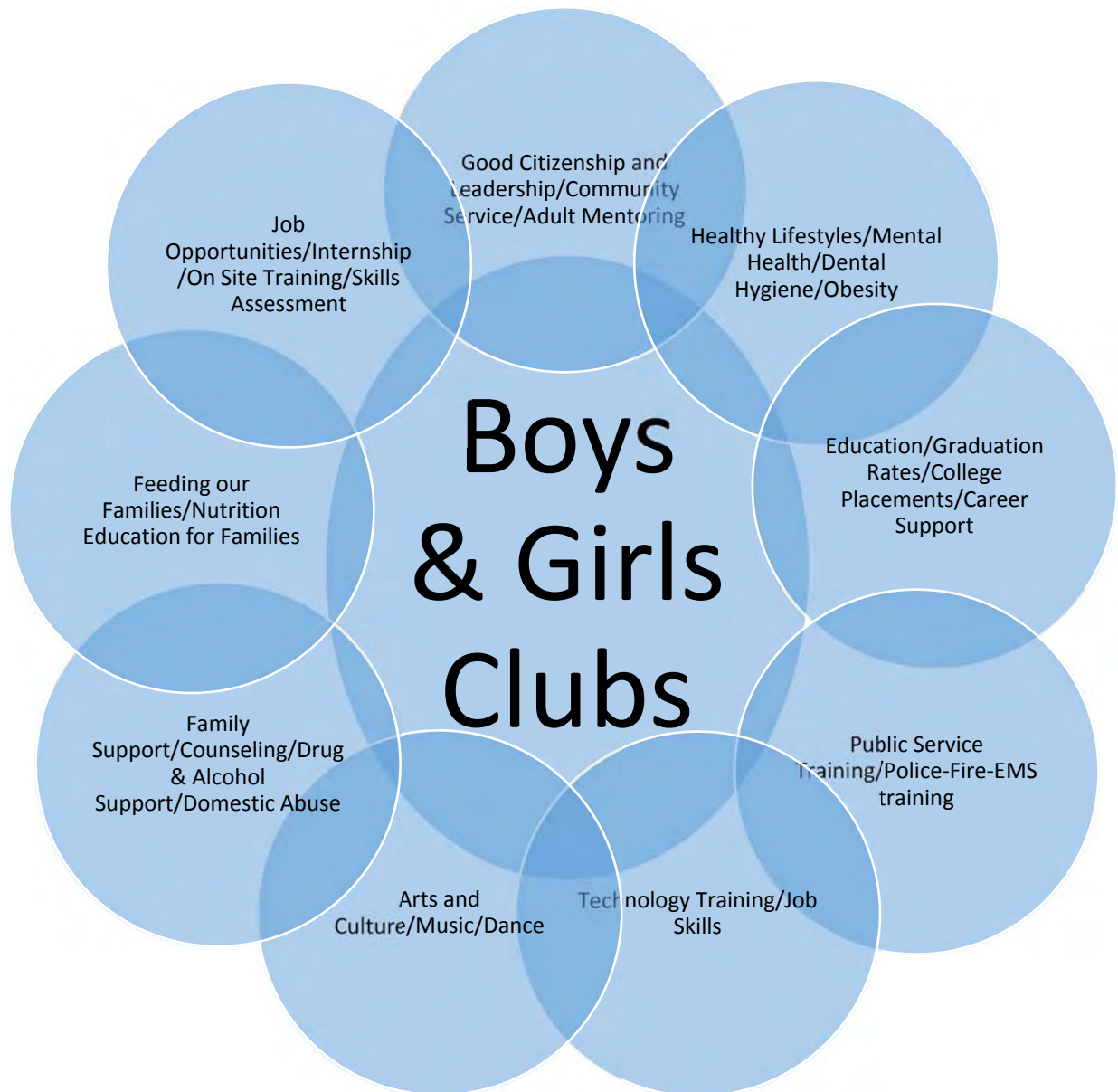
Admin Office 105 West Milwaukee Street
Tomah, WI 54660
608.355.2582
www.bgcwv.org

¹ America After 3PM, Afterschool Alliance, <http://afterschoolalliance.org/AA3PM/>

² DPI

³ Dept Juvenile Justice

⁴ St Clare/Tomah Hospital Community Needs Assessment



**Boys & Girls Clubs of West Central Wisconsin
Baraboo – Reedsburg**

Boys & Girls Clubs offers tested, proven and nationally recognized programs in five Core Program Areas that closely align with the developmental needs of all young people:

- Character and Leadership Development
- Education and Career Development
- Health and Life Skills
- The Arts
- Sports, Fitness and Recreation

We also undertake specialized initiatives that cut across more than one program area and/or address the unique needs of special populations.

Boys & Girls Clubs programs are designed to encourage Club members to realize a wide variety of positive outcomes, a strategy for developing the “whole child.”

Boys & Girls Clubs of West Central Wisconsin



Key Programs



Academic Success



PowerHour

PowerHour is homework help for all Club members. This program is offered daily and provides one-on-one homework assistance and small group tutoring. For those that don't have homework, quiet areas to read are available. During the 2014/15 school year, PowerHour was attended 2,953 times.



Summer Brain Gain

Summer Brain Gain is a fun, interactive, project based learning program designed to help prevent Summer Learning Loss in our youth members. This program keeps members off the couch and away from video games while having fun creating and learning through various projects such as building a rocket.



Stride Academy

Stride is an online based educational program that focuses on increasing member skill sets in Math, Reading, and Language Arts. As a whole, the Club answered over 50,750 educational questions in the Stride program during the 2014/15 school year.



Project Learn / Wacky Science

Project Learn reinforces the academic enrichment of young people utilizing high-yield learning activities such as: Wacky Science. Wacky Science brings a fun atmosphere of scientific exploration as members work with each other to create cool artifacts and demonstrate scientific principles.



Money Matters

Money Matters is a teen financial program that promotes financial responsibility and independence. Members learn how to manage a checking account, create and stick to a budget, save, and how to pay for college.



Fine Art

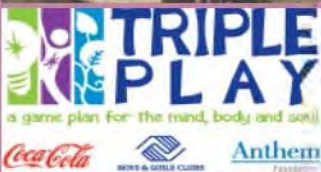
Art is a daily program at the Club for all members. Participants have the opportunity to express themselves through a wide range of media including: drawing, coloring, painting, sculptures, beads, and collages. Art was attended 1,702 times over the 2014/15 school year.

Healthy Lifestyles



Organic Garden

Our Organic Garden was launched in 2014 and features a wide selection of vegetables and herbs. Members go through the entire process of gardening to include: preparing the beds, planting, daily caring of produce, harvesting, cleaning, and using what's grown in a meal or snack.



Healthy Habits

Healthy Habits is an extension of the Triple Play Lineup. This program incorporates healthy living and active learning in every part of the Club experience. Healthy Habits emphasizes good nutrition, regular physical activity and improving overall well-being.



Kids Cafe

Kids Café is a new food program the Club is offering. Three days a week over the school year and every day over the summer, the Club will offer healthy, hot meals to it's members.

LOCAL GOVERNMENT PRIORITIES

Local Government Funding Initiative (LGFI)



**BOYS & GIRLS CLUBS
OF AMERICA**

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INTRODUCTION

The core function of local government is to make communities attractive and viable places to live, learn, work, and do business. Local government officials are entrusted with understanding the needs and aspirations of all of their citizens, and translating that understanding into priorities to be addressed through services, policy, advocacy and investment.

Local officials are highly motivated to find effective community partners to help them meet their priorities, particularly during periods when budgets are tight. Boys & Girls Clubs (Clubs) are well-positioned to be those partners, offering comprehensive services that address current needs and prepare young residents for productive and prosperous futures.

Translating Club services into partnerships and funding from local government, however, can be challenging; obstacles range from local officials having an incomplete understanding of Club services, to Clubs lacking strong ties to local government.

In order to assist Clubs in accessing public funding at the local level, the Local Government Funding Initiative (LGFI) has identified the following two attributes that are characteristic of Clubs that have developed successful funding partnerships with their cities, towns, and counties:

1. A broad and diverse base of **local stakeholders**, including one or more key champions.
2. An ability to effectively communicate how Club activities support **local government priorities**.

LGFI's first resource guide, *Local Government 101*, includes guidance related to the first attribute, with tools and tips for building your local stakeholder base.

Local Government Priorities addresses the second attribute, providing insight into currently trending priorities and demonstrating how these priorities connect to Club programs and activities. *Local Government Priorities* also includes a series of tools that will help you gather and assess information about the priorities of your locality, and take informed action to increase local government support.

Local Government Priorities is organized into four sections covering the following:

Top Ten Priorities

Provides overviews of ten local government priorities, along with descriptions of how Club activities support local government efforts.

Research

Provides a Research Tool and guidance on identifying the current priorities of local government in your community.

Alignment

Provides an Alignment Tool and guidance on mapping connections between local government priorities and your Club programs and activities.

Action

Provides an Action Tool and a Tracking Tool, as well as guidance on focusing action, choosing strategies, and committing to action steps that will increase your Club's capacity to secure local government funding.

Whether the local economy is robust or in crisis, economic development is always at the forefront of local government policy making. Cities, towns, and counties are continually working to attract new businesses and retain existing ones, in order to provide jobs for their residents and ensure sufficient tax revenue for government services, infrastructure development, and quality of life improvements.

Successful economic development requires more than adjustments to business regulations and tax policies. Municipalities seeking to strengthen and diversify their local economy for the long term must focus on the fundamentals (e.g. skilled workforce) while simultaneously responding to current trends (e.g. livability). The following issues are driving local economic development efforts in municipalities of all sizes.

A skilled, educated workforce is an essential component of a strong local economy. College educated workers are highly valued, but demand is increasing for “middle-skilled” workers, i.e. high school graduates with a two-year technical degree or certificate.

High performing neighborhood schools increase property values, attract new families, and train the workforce of the future.

Working parents are able to be more productive when they have **safe, affordable care for their children** during out of school time.

The importance of **downtown revitalization** to local economies continues to increase, as a new generation of workers seeks to avoid long commutes and live where they work.

Livable neighborhoods that are safe, vibrant, and accessible attract businesses and residents, and help businesses recruit and retain employees.

Small businesses and entrepreneurs are key players in today’s “innovation economy” as well as increasingly popular “buy local” initiatives. Localities must provide a supportive framework for business start-ups, and supply qualified individuals to participate, particularly in technology fields.

Rural economic development efforts include distance learning programs to help workers gain new skills, and support for young people who wish to carry on traditional farming and ranching activities or start their own business.

Clubs can support local **economic development** efforts by:

- Providing working parents with safe, high-quality afterschool services for their children.
- Partnering with local schools to improve academic outcomes and graduation rates.
- Locating Clubs in proximity to schools, workplaces, public transportation, and downtown areas.
- Providing young people with opportunities for work experience and career exploration.
- Linking Club youth and families to local workforce development programs.
- Helping to create the next generation of entrepreneurs through business mentoring programs, internships and apprenticeships.
- Making sure Club facilities are neighborhood assets, i.e. attractive and in good repair.
- Participating in public/private partnerships that help local governments meet goals in areas such as workforce development and neighborhood beautification.
- Contributing to the local economy by creating jobs and purchasing local goods and services.

Public schools are the social and economic foundation of American cities and towns. Local officials strive to provide the next generation with a quality education that will help them meet their potential and live productive and fulfilling lives.

Local education efforts must prepare students to succeed in a rapidly changing world, with new job skills, new technologies, and new expectations due to education reform. The following issues and trends blend longstanding commitments with new efforts.

“**College and career ready**” is the current focus for local public educational systems, reflecting a commitment to ensuring that high school graduates have the necessary content knowledge and critical thinking skills to meet the demands of the 21st Century economy.

Safe schools remain a high priority, but many local school districts are shifting away from punitive zero tolerance approaches to truancy and behavior problems, and replacing them with links to supportive services and educational counseling that re-connect kids with school.

School districts are innovating in their approaches to helping struggling students, partnering with educational and community institutions to offer **dropout prevention**, **re-engagement** and **credit recovery** programs.

Educational options such as magnet schools, charter schools, and career technical programs have an

increasingly prominent role as districts seek to offer choice to students and families.

School districts are seeking to develop and strengthen **pathways to post-secondary education**, from dual enrollment in college level courses while in high school, to partnerships with community colleges and workforce development programs.

Local schools are **embracing technology and data**, in order to improve accountability, share information with parents, provide students with new learning tools, and offer online coursework.

Parent and family engagement is increasingly emphasized in many school districts, as officials realize that informed and involved parents lead to better results for students and schools.

Clubs can support local **public education** efforts by:

- Providing targeted academic support to students after school and during the summer.
- Offering enrichment activities in science, arts, theater, character building, fitness and recreation.
- Partnering with local school teachers and administrators, to coordinate activities and share data.
- Offering Clubs as a link between schools and parents, by hosting parent teacher conferences, helping schools with communication, and supporting parents as they advocate for their kids.
- Providing avenues for youth to explore career options and learn from local business people and professionals.
- Providing youth with opportunities to learn about post-secondary options through college tours and partnerships with post-secondary institutions.
- Partnering with local school districts to support students who need alternative education, by assisting them in accessing online classes or completing GED coursework.
- Working with law enforcement and school districts to support truancy prevention and supportive services programs.

Ensuring public safety is one of the most important functions of local government. A sense of personal and community safety is essential not only to the health and well-being of residents, but to the viability and prosperity of the local economy.

Local governments are increasingly using collaborative approaches to public safety, by coordinating the work of law enforcement with that of other government agencies, and by implementing prevention strategies that depend on the active involvement of the community. In many cases, these collaborative approaches are proving to be both effective and efficient in achieving public safety goals, saving taxpayer dollars through targeted allocation of resources and broadly shared responsibilities.

Community policing, which features police working closely with citizens to cultivate trust, prevent crime, and directly address citizen concerns, has become the strategy of choice for an increasing number of municipalities.

City and town governments are seeking **increased coordination** with county agencies in law enforcement, corrections, and human services, so as to enhance and expand local prevention efforts.

Two **youth and gang violence prevention** strategies increasingly being used by local governments are intensive **street outreach** to divert youth to positive alternatives, and **re-entry programs** to provide young people returning from detention with support services and opportunities for education and employment.

Local officials have a vested interest in helping **at-risk youth** make positive choices for themselves and their community, and support continues to grow for community-based initiatives that enable youth to forge strong connections to school, work and caring adults.

Strategies to minimize **graffiti and petty crime** continue to be implemented to improve quality of life and revitalize neighborhoods and business districts.

More localities are adopting **data-driven policing** methods, enabling them to accurately pinpoint and address areas with high levels of crime or safety violations, while providing opportunities for improved accountability and outreach from law enforcement to the community.

Clubs can support local **public safety** efforts by:

- Offering comprehensive support to at-risk youth, by engaging them in academics, technology, the arts, sports, and recreation, with caring adults providing guidance in life skills, character development, and healthful living.
- Providing teens with constructive activities and a safe place to socialize, study, pursue their interests, and be mentored by caring adults.
- Maintaining a strong and supportive rapport with neighborhood law enforcement.
- Partnering with local officials to implement targeted strategies in delinquency prevention and gang prevention, and/or re-entry programs for young people leaving detention centers.
- Ensuring that the Club is a community resource in case of a public safety emergency, by putting a disaster plan in place, and offering Club facilities to be emergency public shelters if appropriate.

Local governments increasingly seek to improve public health by fostering conditions in the community that make living a healthy lifestyle easier to achieve for residents. Rising rates of obesity and chronic diseases have led to an examination of the role a community plays in impacting individual health outcomes.

Local governments have strong incentives to prioritize community wellness, since health problems produce a range of negative financial and social impacts, including increased medical costs, poor school performance, and loss of worker productivity. In addition, some localities have found that improving wellness leads to positive outcomes beyond health, such as enhancing economic development and improving public safety. The following issues are steadily gaining traction in localities large and small.

Localities are seeking ways to help residents build **active living** into their everyday lives by making their communities more walkable and bikable.

Local efforts are being made to **increase access to healthy food**, ranging from eliminating “food deserts” by facilitating new grocery stores and farmers markets, providing incentives for corner stores to carry fresh produce, and encouraging schools and other institutions to provide healthy meals and snacks.

Urban agriculture, including community gardens, school gardens and home gardens, provides ways for residents to be active and eat healthier.

Municipal leaders are pursuing programs that **increase the physical activity** of youth and their families, such as Let’s Move: Cities, Towns, and Counties, while encouraging schools and community organizations to offer children more opportunities for physical activity.

Green public spaces, such as parks, plazas, and recreation areas are increasingly valued because of positive contributions to mental and physical health, social cohesion, and public safety.

Community-based collaborative approaches to **prevent youth risk behaviors** are blending strategies such as social media campaigns with education for both parents and children.

Clubs can support local **community wellness** efforts by:

- Engaging youth of all ages and fitness levels in a wide range of active games, exercise and sports.
- Partnering with and supporting school fitness initiatives, including walk and bike to school programs.
- Ensuring that snacks and meals available at the Club are healthy and nutritious, including any snacks provided in vending machines.
- Providing opportunities for youth to develop resistance skills to drug, alcohol and tobacco use, as well as early sexual activity, through peer-to-peer and community-based programming.
- Enhancing Club properties by incorporating trees and greenery.
- Involving youth in neighborhood beautification projects.
- Offering youth and families opportunities to participate in Club and community gardens.
- Advocating for increased access to healthy foods in Club neighborhoods.

As costs for housing, childcare, and transportation continue to climb, while family incomes fall or stagnate, economic insecurity negatively impacts the productivity and vitality of many communities. When families experience financial crisis, their problems land on the doorstep of local government in the form of unemployment, homelessness, increased need for public assistance and services, and rising demands on local food pantries and soup kitchens.

Local governments have a vested interest in providing families with a stable platform for economic success, creating opportunities for all family members to work towards a better future for themselves and their community. The focus areas below represent a spectrum of family economic needs currently being addressed by local governments.

Financial education programs help families manage their money by developing strategies for planning, budgeting, and cost cutting, and by learning to avoid predatory lending and other “wealth stripping” practices.

Asset building programs enable families to increase personal savings, connect to mainstream financial services, and explore opportunities for home ownership and investment.

Connecting working families with available **public benefits** such as the Earned Income Tax Credit can help them save money and reduce stress.

Opportunities for work, education and job training increase when parents have access to **safe, affordable care for their children** during out of school time.

Food security — affordable and dependable access to food for all household members — plays a critical role in family stability, by reducing anxiety, alleviating hunger, and ensuring family members can perform at school and work.

Young adults, including young parents, are increasingly the focus of targeted initiatives linking them to education, job training, and other supports, so as to help them establish positive patterns and attain self-sufficiency during these critical years.

Workforce development programs can help family members with barriers to employment develop the skills and experience needed to attain jobs and enter the workforce.

Clubs can support local **family economic success** efforts by:

- Increasing parental earnings by providing safe, affordable afterschool services for their children.
- Offering financial literacy training for teens and families.
- Functioning as a social service hub to help families connect to cost-saving services and benefits.
- Leveraging federal funds to bring afterschool snacks and meals to community youth.
- Teaching teens about nutrition, cooking and food budgeting.
- Developing partnerships with agencies and organizations serving young adults.

Community development encompasses a variety of initiatives that seek to improve conditions and increase opportunities for local residents. Community development efforts often target the needs of a locality's most vulnerable populations, yet the overarching goal is to create vibrant and cohesive neighborhoods for residents of all backgrounds.

Housing continues to be a top community development concern, with a growing emphasis on supportive housing and housing for veterans. The issues below represent broad trends in community development that are impacting urban, suburban and rural areas.

Affordable housing continues to trend towards diversified, mixed income developments that blend seamlessly into existing neighborhoods.

Local governments are taking an increasingly proactive role in supporting **returning veterans and their families** by providing assistance with employment, affordable housing and supportive services.

The increase in **homeless families** triggered by the recession has accelerated the development of "housing first" programs, which provide supportive services to children and families after they've been placed in housing.

Rural community development efforts are striking a balance between support for traditional institutions and incentives for a new generation of leaders to enhance economic vitality and attract new residents.

In many localities, approaches to **youth services** are expanding from recreation and youth development to emphasize wraparound, "cradle to career" program partnerships.

Efforts are underway to prepare for the rapidly **aging population** by increasing options for housing, transportation, and social interaction that enable seniors to live safely and independently.

Clubs can support local **community development** efforts by:

- Partnering with affordable housing, public housing, and public/private developments to provide families with access to Club services.
- Supporting children whose parents are veterans or active military through Club partnerships with military bases and/or specialized services including mentoring and resilience training.
- Making Club services available to support recently homeless children through partnerships with agencies and organizations placing homeless families in housing.
- Joining or forming collaboratives to provide wraparound services for local children and youth.
- Bringing Club youth together with elder members of the community, by creating roles at the Club for seniors (such as reading buddies) or creating a community event that includes neighborhood senior citizens.

Local government leaders are in close proximity to their constituents, providing opportunities to directly engage citizens with initiatives that make government more open, responsive, and accountable. Emerging processes such as participatory budgeting are providing new avenues for citizens to have direct influence on local government spending and policymaking.

Although attending public meetings remains the most direct way to participate and build relationships in local government, citizens are increasingly able to provide **input to local government** using technology tools such as online polls, crowdsourcing, and web forums.

Social media and **mobile technology** are enabling an unprecedented level of two-way communication between

citizens and government, with citizens able to provide real-time information about neighborhood conditions, and government officials able to send alerts and messages directly to citizens.

Local governments are seeking ways to **increase participation** of youth and other “under-engaged” citizens through the creation of youth councils, neighborhood advisory networks, and focus groups.

Clubs can support local **civic engagement** efforts by:

- Taking advantage of opportunities to provide input on government operations and decisions.
- Following social media accounts or blogs maintained by local government officials.
- Educating parents about online, social media or neighborhood-based government resources.
- Sharing Club facilities with local government for public meetings and focus groups.
- Engaging Club youth in participating in their local government.

A thriving arts and culture sector enriches civic life, and it can also play a significant role in revitalizing neighborhoods, attracting new businesses, increasing tourism and creating jobs. Local governments in small towns and big cities alike are embracing arts and culture initiatives to foster prosperity and pride in their communities.

The creation of **special districts** with high concentrations of arts, cultural, and entertainment facilities is one popular mechanism used by local governments to develop a strong arts sector.

Historic downtown initiatives are offering localities an avenue for showcasing and preserving a community’s unique cultural identity.

Local governments are **engaging children and families in the arts** through “cultural passport” initiatives that offer free admissions and educational programs.

Clubs can support local **arts and culture** efforts by:

- Engaging youth in a full spectrum of fine arts and digital arts activities.
- Connecting youth with local artists and arts organizations for education and career exploration.
- Introducing youth to local history and culture through reading, drama, and field trips.
- Producing or participating in community events celebrating local arts and culture.

Infrastructure investment is a strategic tool for local governments seeking to improve the livability of their cities. Increasingly understood to be more than just the physical foundation of a city or town, infrastructure is being used as a catalyst to drive economic development, connect people to jobs and commerce, and help build a sense of community.

To reduce traffic congestion and decrease transportation costs for residents, localities are increasing access to **transit options** such as buses, light rail, streetcars, and subways.

Investments in **bicycle and pedestrian infrastructure** are making streets safer and offering residents healthy

and economical options for getting to school, work, shopping, and leisure activities.

The need to expand **broadband technology infrastructure** continues to grow, with local governments using it to promote economic development, increase efficiency in government services, and expand educational and employment opportunities for residents.

Clubs can support local **infrastructure** efforts by:

- Advocating for improvements in local transit, bicycle and pedestrian infrastructure that impact Club youth and families.
- Partnering with schools to support safe walking and biking for youth between schools and Clubs.
- Offering bicycle safety classes at the Club.
- Providing youth with access to broadband technology to support educational and employment goals.
- Offering technology skills classes to low income parents and young adults.

Sustainability is a chief concern for local governments, as they seek fiscal stability while faced with a tenuous economic recovery and decreased reliability of state and federal support. Officials are focused more than ever on partnership and efficiency to help them stretch taxpayer dollars while building on existing assets and resources.

Collaboration and **citywide coordinating entities** continue to gain prominence as strategies that both improve access and increase efficiency in service delivery to local residents.

Leaders are using **data-driven strategies** to understand local needs, identify gaps in services, evaluate program effectiveness, and allocate limited resources.

Local policies incentivizing **energy efficient** building and retrofitting practices are becoming more common, providing benefits such as a more flexible power grid, lower energy costs, and increased property values.

Local development and land use policies increasingly include strategies to restore and preserve **natural assets** such as waterfronts, “green spaces” and farmland.

Clubs can support local **sustainability** efforts by:

- Sharing appropriate demographic and outcomes data to assist local officials in policy-making.
- Participating in neighborhood and citywide partnerships focused on increasing the effectiveness of service delivery to youth and families.
- Taking steps to increase the energy efficiency of Club buildings, including LEED certification.
- Creating Club activities that engage with or contribute to the community’s natural assets.

The Top Ten Priorities covered in the previous section provide Club professionals and Board volunteers with a foundation for building knowledge about current government priorities in their own community. Building this knowledge will require research — both formal research (e.g. searching for information online) and informal research (e.g. learning through discussions and meetings).

The Research Tool on the following page will enable you to capture a range of information about government priorities in your community by conducting focused research on individual agencies and officials. The information covered in Top Ten Priorities can assist you in determining where to focus initial research efforts. Another factor to consider is your Club's current level of support with local stakeholders.

Stakeholder support is covered in the LGFI guide *Local Government 101*, which includes a Local Stakeholder Tool that can be used to rate your Club's current level of support with various stakeholders. This Support Level rating may be helpful in determining which agencies and officials to research; for instance, you may choose to research all past supporters rated at Level 2, or focus on potential new supporters rated at 0 or 1.

When using the Research Tool, be sure to document all information available in each category, even if it does not seem immediately relevant, because it may prove useful later in mapping connections or relationship building. Update the information on the Research Tool as you learn more or strengthen relationships.

Research Sources for Local Government Priorities

Availability of information regarding local government priorities varies widely from community to community. In some localities, you can find detailed overviews of priorities in plans and reports, while in others, you must review meeting minutes and budget documents to determine priorities.

Primary sources include:

Plans: Many localities produce plans (Comprehensive Plans, Strategic Plans, Master Plans, etc.) that describe their priorities. Some plans present cross-cutting priorities, others are organized by department or agency, and still others are issue specific, such as Youth Master Plans or CDBG Plans.

Budgets: An approved budget is generally the last word on which priorities have support and will be addressed. Some localities dedicate a section of their annual budget document to describing their priorities, while in others, priorities must be extrapolated based on what is being funded.

Websites: Websites of government entities often provide information related to priorities, including planning documents, budgets, program overviews, committee agendas, and meeting minutes.

Meetings: Public meetings, such as council and committee meetings, provide an avenue for learning about priorities, particularly when a local government entity does not have a strong web presence.

Clerk: The City, County or Town Clerk is an additional resource for public documents related to priorities when local government does not have a strong web presence.

Media: Social media such as Facebook and Twitter are increasingly useful for tracking the interests and focus of government officials. Traditional media, such as local newspapers, radio, and TV news, continue to play a central role in reporting on issues and initiatives that concern local residents and government.

LOCAL GOVERNMENT	SUPPORT LEVEL				RESEARCH TOOL	
NAME <input type="checkbox"/> OFFICIAL <input type="checkbox"/> AGENCY	0	1	2	3		
CONTACT INFO	PRIORITIES				LINKS TO FUNDING	
Primary Contact Information 	List priorities stated in government documents or meetings:				Committees Assignments/Regular Meetings 	
Additional Contact Information 	Interests & Affiliations List known interests in/affiliations with local community issues or projects, nonprofits, business groups, philanthropies, etc:				Funding Sources & Deadlines	
					List funding source(s) this official/agency has direct authority over:	DEADLINES
					List funding sources (existing or potential) this official/agency may have influence over:	DEADLINES

Please note: A fillable pdf version of this tool is available at <http://bgca.net/Departments/GovtRelations/LGFI.aspx>

ALIGNMENT |

Local Government Priorities

Alignment — the process of finding links between Club activities and the priorities of local agencies and officials — is a critical step for Club professionals and Board volunteers seeking new strategies for increasing local support. Taking the time to review your research and map connections can help you discover new prospects and make informed decisions about where to focus your efforts.

The Alignment Tool on the following page enables you to make a side-by-side assessment of alignment between Club activities and the priorities of local officials and agencies. **It involves three steps:**

Step 1: Record all Club activities that impact the community. This includes all programs — BGCA programs, locally developed programs, purchased or online curricula, and activities delivered by program partners. It also includes all community activities and

partnerships – collaboratives, referral partnerships, annual community events, and business supporters — anything related to Club interactions with the community.

Step 2: List the priorities of individual government officials and agencies that your research indicates may be good prospects for support. This includes officially stated priorities as well as interests, affiliations, and committees.

Step 3: Assess the information entered into the tool and determine how well-aligned your Club is with the official or agency. The Program Alignment Table (pages 14–15) can assist in this assessment.

The Program Alignment Table highlights connections between BGCA programs and the Top Ten Priorities (pages 2–9). It is designed to articulate the impact of Club programs from the point of view of local officials. Statements in the “Benefits” column convey the types of community impacts that BGCA programs can make when implemented with fidelity.

Alignment Tips

- Fill out one Alignment Tool per local official or agency that your research indicates may be a good prospect for support.
- If you use the fillable pdf version of the tool available at: <http://bgca.net/Departments/GovtRelations/LGFI.aspx>, you can create a template with all Step 1 information completed, and then create individual documents with Step 2 & 3 information for individual prospects.
- Alignment Level Ratings: **Weak** = no points of alignment, **Fair** = 1 point of alignment, **Strong** = 2 or more points of alignment.

The Program Alignment Table can also be used as follows:

- If one or more of your programs are highly effective and achieving measurable results, the “benefits” statements can be used as **talking points** with local officials.
- If your programs are not yet achieving the level of impact you desire, these statements can serve as **program goals** for Club staff at all levels.

LOCAL GOVERNMENT		DETERMINE ALIGNMENT LEVEL		ALIGNMENT TOOL
NAME		To determine the level of alignment between your Club and a local government official or agency, follow Steps 1 – 3.		
<input type="checkbox"/> OFFICIAL <input type="checkbox"/> AGENCY		WEAK FAIR STRONG		
STEP 1: CLUB ACTIVITIES			STEP 2: LOCAL GOVERNMENT PRIORITIES	
List current Club programs :	List any local collaboratives, task forces, coalitions , etc. which your Club participates in regularly:		List relevant priorities and/or interests of the local government official/agency. (Source: Research Tool):	
	List community activities or projects that your Club has sponsored, implemented and/or participated in recently:			
List any new Club programs or activities that you are planning to propose/implement:	List key community partners , including local businesses :		STEP 3: ALIGNMENT Once information has been entered into this tool: <ul style="list-style-type: none"> ■ Review the Program Alignment Table. ■ Assess the level of alignment between your Club and the local government official/agency. ■ Based on your assessment, assign an “Alignment Level” rating (weak, fair, or strong) and record it in the box at the top of this tool. 	



Please note: A fillable pdf version of this tool is available at <http://bgca.net/Departments/GovtRelations/LGFI.aspx>

PROGRAM ALIGNMENT TABLE

THESE BGCA PROGRAMS...

...CAN PROVIDE THE FOLLOWING BENEFITS...

...WHICH ALIGN WITH THESE LOCAL GOVERNMENT PRIORITIES.

	THESE BGCA PROGRAMS...	...CAN PROVIDE THE FOLLOWING BENEFITS...	...WHICH ALIGN WITH THESE LOCAL GOVERNMENT PRIORITIES.
	Overall Club Program	Communities are attractive to businesses and families because the Club provides children of working parents with a safe, constructive place to spend their after school hours.	Economic Development Family Economic Success Public Safety
	Teen Programs	Petty crime, loitering and graffiti are reduced because the Club offers teens a safe place to socialize, study, pursue their interests, and be mentored by caring adults.	Economic Development Public Safety
	National Youth Outcomes Initiative	Local government accountability is enhanced by the measurable results achieved by publicly funded Club programs. Local government planning and policy making are influenced by data collected and shared by the Club.	Civic Engagement Sustainability
ACADEMIC SUCCESS 	Power Hour Project Learn	Student grades, test scores and attendance at neighborhood schools are improved as a result of Club programs.	Economic Development Public Education
	Diplomas to Degrees Career Launch Junior Staff	High school graduation rates are increased as a result of Club programs, contributing to the development of a skilled and educated workforce with increased earning power. Young adults are productively engaged in educational pursuits or the workforce due to work experience and guidance provided at the Club.	Economic Development Family Economic Success Public Education
	BE GREAT: Graduate	The high school dropout rate is reduced because at-risk youth are mentored and linked to supportive services at the Club.	Public Education
	Money Matters	Youth and their families are more financially secure due to Club programs, with increased capacity to budget, save, and invest their money, as well as participate in business and entrepreneurial activities.	Economic Development Family Economic Success
	Skill Tech	Young adults are highly employable due to fluency in workplace productivity software acquired through Club programs.	Economic Development Public Education
	Game Tech Robo Tech	The pool of talent for high-paying jobs in STEM fields is increased by Club programs that engage youth in engineering, technology, and design.	Economic Development Public Education
	Digital Arts & Fine Arts Drama Matters Photography Music Makers	Broad and diverse participation in local arts and cultural events is fostered by Club programs.	Arts & Culture

PROGRAM ALIGNMENT TABLE

THESE BGCA PROGRAMS...

...CAN PROVIDE THE FOLLOWING **BENEFITS**...

...WHICH ALIGN WITH THESE LOCAL GOVERNMENT **PRIORITIES**.



HEALTHY LIFESTYLES

SMART Moves
SMART Girls
SMART Leaders
Passport to Manhood
Date SMART

Young people grow into capable adults with a strong sense of personal responsibility and the ability to be positive role models in the community.

Community Wellness
Public Safety

Family PLUS
Family Advocacy Network

Communities are more cohesive and families are more stable because of Club programs that help parents access local resources and support.

Community Wellness
Family Economic Success

Healthy Habits
Positive Sprouts

Healthful eating becomes the norm in Club communities, with children and families engaged in purchasing fresh food, cooking nutritious meals, and gardening.

Community Wellness

Triple Play
Sports & Recreation
RBI
Wanna Play?
PGA Sports Academy

A lifelong habit of active living is fostered in youth through opportunities to participate in games, fitness classes, sports, and recreational activities at the Club.

Community Wellness

Delinquency Prevention
Gang Prevention

Communities are safer and more attractive to residents and businesses when at-risk youth are recruited by Clubs and engaged in constructive activities and supportive services.

Economic Development
Public Safety

Delinquency Intervention
Gang Intervention
Targeted Re-entry

Crime and violence plagued neighborhoods can recover when Clubs partner with law enforcement and juvenile justice officials to transition young offenders and gang members into positive alternatives and mentoring relationships.

Community Development
Public Safety



CHARACTER / LEADERSHIP

Keystone Club
Torch Club
Year of Service
Youth of the Year

Volunteerism and participation in civic life increases when young people have formative experiences in Club service and leadership programs.

Communities are safer and more resilient when youth have a strong moral compass developed through participation in Club programs.

Civic Engagement
Public Safety

Net SMARTZ
Teen Media Safety

Young people use the Internet safely and effectively, with knowledge of how to protect themselves and their identity, and become smart consumers.

Teens use smartphones and social media responsibly and ethically, avoiding actions that are potentially harmful to themselves, their peers, and their community.

Family Economic Success
Public Safety

Once research and alignment activities are completed, Club professionals and Board volunteers are in a position to take informed action towards increasing local government support. In many cases, action planning will be a sustained process with multiple stages. Initial efforts will range from initiating relationships with officials or agency staff, to developing a new communications strategy, to increasing participation in local events and meetings. Laying this groundwork is critical — it will demonstrate Club value to funders before you make the ask, increasing the chances that a future funding application will be successful.

The Action Tool (page 19) is designed to be used in a variety of action planning scenarios, depending on the needs and capacity of your Club organization:

- For a narrowly focused or gradual approach to action planning, you may choose to complete one Action Tool at a time, or one Action Tool per targeted agency/official.
- For a broad or multi-faceted planning process, you may choose to complete multiple Action Tools at once, and then prioritize or divide responsibility across your organization.

The Action Tool utilizes a planning approach that involves three components — determine a **focus**, choose a **strategy**, and commit to **action steps**. Guidance on these three components is provided below.

The **focus** of action planning is based on your Club's greatest need — to **build support**, or **increase alignment**. This determination will be informed by analysis of your completed Research and Alignment Tools. In particular, the ratings for Support Level and Alignment Level highlight the strengths and weaknesses of your Club's position in relation to local government, and indicate where action should be focused. If your Club has high ratings in both support and alignment in relation to a particular agency or official, then a focus on **pursuing funding** may be appropriate.

Choosing a **strategy** for action requires consideration of many factors. A strategy may be chosen to address a weakness, e.g. developing an engagement plan for a targeted official with whom your Club's support level is low. A strategy may also be chosen to leverage a strength, e.g. reframing your Club's messaging to highlight a high level of alignment to the priorities of one or more targeted officials/agencies.

For some Clubs, one new strategy may be the key to unlocking a new funding relationship, though for most, implementation of multiple strategies over time is necessary. The Tracking Tool (page 20) can be of assistance in long term planning to implement multiple strategies.

On the following pages, there are numerous examples of strategies, organized under the three focus areas of building support, increasing alignment, and pursuing funding. In addition, many of the suggested ways for Clubs to support local government priorities in the Top Ten Priorities section (pages 2–9) can be utilized as strategies in the action planning process.

A commitment to **action steps** is the final component of action planning, and it requires a realistic assessment of your organizational capacity. Each action step should have one person designated responsible for its completion, and it is important to prioritize so as not to overload any one individual with tasks. The Action Tool provides space for up to five action steps — use the back of the tool to record additional steps as necessary.

Communicate Effectively

- **Frame Club messaging** around your local government’s priorities. Refer to earlier sections of this guide (Top Ten Priorities and Program Alignment Table) for ideas and text to adapt.
- **Create talking points** for staff and Board members that describe how Club activities support local government priorities.
- **Develop communications vehicles** (email, newsletter, etc.) to provide updates on Club activities to targeted officials/agencies and other stakeholders.
- **Share program results**, using National Youth Outcomes Initiative (NYOI) or other outcomes data. Frame presentation around one or more local government priorities.
- **Engage local media** by providing story angles that draw connections between a Club activity and a local government issue or priority.

Advocate for Youth and Families

- Utilize opportunities to **influence local government priorities and policy**. Review Civic Engagement section on page 8 regarding potential avenues for input.
- **Build relationships with local policymakers** and keep them informed about relevant Club activities and initiatives.
- **Identify yourself as a resource** with youth development expertise who can provide in-depth knowledge regarding local children and families.
- **Develop an advocacy campaign** (e.g. a “Don’t Text and Drive” campaign) to bring attention to a need or issue that is not currently being prioritized by local government.
- **Provide leadership training** to parents and neighborhood stakeholders that will enable them to be effective advocates for the Club.

Connect with Your Community

- **Regularly attend local government meetings** related to the work of targeted officials/agencies.
- **Join a coalition or planning group** addressing an issue that is a high priority for your neighborhood or local government.
- **Offer Club facilities** for civic and community events, particularly those related to the work of targeted officials/agencies.
- **Maintain good relationships** with schools, government agencies, community organizations, and faith-based organizations in your Club neighborhood.
- **Recognize community members** who provide exemplary support to local kids.

Cultivate Stakeholders and Key Champions

- **Develop an engagement plan** for a targeted official or a potential champion.
- Invite a targeted official or potential champion to a **Club tour or event**. Showcase activities that relate to their priorities and interests.
- **Create a leadership opportunity** (Board of Directors, Event Chair) for a targeted official or potential champion.
- **Build relationships** with organizations and entities which are affiliated with a targeted official or potential champion.
- **Encourage meaningful contributions** from businesses and professionals by promoting avenues for pro-bono and in-kind support.



Key Champions are high-profile leaders from business, government, and other backgrounds who are committed to your Club’s mission, and lend their support, influence and prestige to advancing Club initiatives.

ACTION | Strategies to Increase Alignment

Local Government Priorities

- **Implement a new Club activity or initiative** that will increase your Club's alignment to a priority of a targeted agency/official. Each priority covered in the Top Ten Priorities section of this guide concludes with ideas for Club activities or initiatives.
- **Measure program outcomes** to provide evidence of Club impact in a priority area of local government, and share results with targeted officials/agencies.
- **Ensure that a Club program is making a demonstrable community impact** before promoting its alignment to a local government priority. If necessary, improve the fidelity or quality of program implementation.
- **Add a program partner** that will enable your Club to increase alignment to a local government priority.

ACTION | Strategies to Pursue Funding

Local Government Priorities

- **Join or form collaboratives**, in order to increase the efficiency or impact of Club service delivery, and/or to meet funder expectations.
- **Reach out to agency staff** between funding cycles to ask for guidance and feedback.
- **Assess the feasibility** of a grant opportunity by reviewing lists of past recipients, profiles of current grantees, reporting and matching requirements, and past proposals if available.
- **Review proposal scores and comments** from previous funding applications.

Proposal Writing Tips

- **Organize your proposal narrative** using the numbering and headings found in proposal guidelines or the Request for Applications/Request for Proposals (RFA/RFP).
- **Provide clear, direct answers** to all required questions. Avoid jargon, and do not assume that the reviewer is familiar with Boys & Girls Clubs or BGCA program names.
- **Make sure your budget aligns tightly** with your proposal narrative, with clear explanations of all budget items.
- **Start early** in collecting all required proposal addenda such as letters of support and memoranda of understanding.
- **Proofread your proposal carefully.** Doublecheck to ensure you have answered all required questions. If possible, have someone who is unfamiliar with your program review your proposal, so that they can highlight items that may be unclear.

LOCAL GOVERNMENT	SUPPORT LEVEL	ACTION TOOL
NAME	0 1 2 3 <small>Source: Local Stakeholder Tool</small>	
<input type="checkbox"/> OFFICIAL <input type="checkbox"/> AGENCY	ALIGNMENT LEVEL	
	WEAK FAIR STRONG <small>Source: Alignment Tool</small>	

FOCUS: Build Support Increase Alignment Pursue Funding

STRATEGY:

ACTION STEPS	WHO RESPONSIBLE	COMPLETION DATE	
		Target	Actual
1			
2			
3			
4			
5			

Please note: A fillable pdf version of this tool is available at <http://bgca.net/Departments/GovtRelations/LGFI.aspx>

LOCAL GOVERNMENT	SUPPORT LEVEL				TRACKING TOOL								
NAME(S) <input type="checkbox"/> OFFICIAL(S) <input type="checkbox"/> AGENCY(IES)	0	1	2	3									
	Source: Local Stakeholder Tool												
	ALIGNMENT LEVEL												
WEAK	FAIR	STRONG											
Source: Alignment Tool													
STRATEGIES		COMPLETION DATE								RESULTS			
SHORT TERM: List strategies to be implemented immediately.		Target	Actual										
MID TERM: List strategies to be implemented in next 12 months.													
LONG TERM: List strategies to be implemented in next 3 years.													

Please note: A fillable pdf version of this tool is available at <http://bgca.net/Departments/GovtRelations/LGFI.aspx>

Boys & Girls Clubs that are successful at raising local government funds generally have one or both of the following attributes:

- A broad and diverse base of **local stakeholders**, including one or more key champions.
- An ability to effectively communicate how Club activities support **local government priorities**.

LGFI has created two resource guides — *Local Government 101* and *Local Government Priorities* — that assist Clubs in developing and/or increasing the above attributes. These guides are downloadable at <http://bgca.net/Departments/GovtRelations/LGFI.aspx> along with fillable pdf versions of all related tools.

The recommended process for utilizing LGFI resource guides and tools is outlined below.

Local Government 101

- Familiarize yourself with the structure of local government entities in your community.
- Assess your support level with local government agencies and officials using the Local Stakeholder Tool.

Local Government Priorities

- Familiarize yourself with current local government issues and trends by reviewing the Top Ten Priorities.

For each local agency or official whose support you wish to gain or increase:

- Use the Research Tool to learn about and document their priorities.
- Use the Alignment Tool to map connections between your Club activities and their priorities.
- Use the Action Tool to plan and implement strategies informed by research and alignment activities.
- Use the Tracking Tool to assist with long-term planning and assessing progress.



LOCAL GOVERNMENT FUNDING INITIATIVE (LGFI)

LGFI is an initiative of BGCA's Office of Government Relations, designed to increase the capacity of Clubs to secure funding from local government sources and expand their local base of support. LGFI objectives include:

- **Provide Clubs with tools, resources and training** at both the staff and Board level.
- **Create a platform for Clubs to share expertise** and replicate successful local funding strategies.
- **Support Clubs in efforts to effectively advocate** for youth and build relationships with local officials.

Local Government Priorities is the third in a series of resources guides produced by LGFI, all of which are available for download at:
<http://bgca.net/Departments/GovtRelations/LGFI.aspx>

Local Government 101

This resource guide provides tools and tips to help your Club navigate local government more effectively, increase your stakeholder base, and explore potential funding partnerships with your city, town, or county government. Includes a Local Stakeholder Tool.

Federal Funding at the Local Level

This resource guide provides an overview of effective strategies for accessing federal funding, along with listings for 57 potential funding opportunities for Clubs.



For more information, contact:

K. J. LAVOIE | *Office of Government Relations*

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916/ 446.6355

2018 Sauk County, Wisconsin Oversight Committee Budget Proposal - 267

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	CWCAC
Prepared by:	Kari Labansky
Phone #	608-254-8353
E-Mail	kari@cwac.org

Request for Sauk County Funds for the year beginning January 1, 2018: \$ _____ 7,500 _____

Organization Purpose:

“To provide services which help low-income and challenged individuals and families within our service area achieve self-sufficiency and independence.”

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	7,500	7,500	7,500
USER FEES			
ALL OTHER REVENUE	105,278	103,671	104,500
TOTAL REVENUES	112,778	111,171	112,000
EXPENSES:			
SALARIES, WAGES & FRINGES	41,647	38,424	40,000
SUPPLIES & SERVICES	71,131	72,747	72,000
CAPITAL OUTLAY			
TOTAL EXPENSES	112,778	111,171	112,000

List the programs provided to Sauk County residents:

Homeless Assistance through HUD and Sauk County
Weatherization Assistance
Emergency Furnace Repair and Replacement
USDA Tefap Commodity Distribution
Skills Enhancement (helping clients purchase cars with low interest loans)
Transportation (helping clients purchase cars with low interest loans)
Jobs Business Development to help businesses expand
Guardianship / Fiduciary / Power of Attorney Program

List the major goals of your organization for 2018 and beyond:

- 1) Finish the affordable housing development – Senior Housing Project – 11 units in Village of Necedah
- 2) Expand homeless prevention & intervention activities in each county.
- 3) Increase donations for food pantries & homeless programs by 10%.
- 4) Increase guardianship program in Sauk County by 10%.
- 5) Identify need for affordable housing in Sauk County and identify potential building sites.

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Hope House of South Central Wisconsin, Inc.
Prepared by:	Siobhan Allen
Phone #	608-356-9123
E-Mail	hhoffice@hopehousesw.org

Request for Sauk County Funds for the year beginning January 1, 2018: \$25,000

Organization Purpose:

The mission of Hope House is to prevent abuse and provide support to victims of domestic and sexual violence. Our service area includes Sauk, Columbia, Juneau, Marquette, and Adams Counties.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget: **2018 budget is preliminary*

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018*
REVENUES:			
SAUK COUNTY REQUEST	\$25,000	\$25,000	\$25,000
USER FEES			
ALL OTHER REVENUE	\$1,224,871	\$1,548,831	\$1,596,883
TOTAL REVENUES	\$1,249,871	\$1,573,831	\$1,621,883
EXPENSES:			
SALARIES, WAGES & FRINGES	\$784,975	\$1,260,980	\$1,319,980
SUPPLIES & SERVICES	\$311,697	\$275,747	\$350,200
CAPITAL OUTLAY			
TOTAL EXPENSES	\$1,096,672	\$1,536,727	\$1,670,180

List the programs provided to Sauk County residents:

- 24-hour helpline
- Individual supportive counseling
- Support groups
- Legal, medical, and personal advocacy
- Children/teen programming
- Short-term, emergency shelter
- Outreach services
- Community education and training
- Youth prevention programming
- Community response team
- Sexual Assault Justice Initiative (SAJI)
- Sexual Assault Kit Initiative (SAKI)

List the major goals of your organization for 2018 and beyond:

Goal 1: To consistently deliver high quality, culturally appropriate, evidence-based, trauma-informed crisis intervention and support services for victims of domestic violence and sexual assault that are geographically accessible for residents of Sauk, Columbia, Adams, Juneau and Marquette Counties.

Goal 2: To promote measurable improvements in community awareness and understanding of domestic violence and sexual assault and to take action on unique community priorities for promoting victim safety and offender accountability on behalf of the residents of Sauk, Columbia, Adams, Juneau and Marquette Counties.

Goal 3: To develop an organizational culture that demonstrates respect in all interactions with a team of employees engaged in the Hope House mission, working together to provide excellent services that exceed community expectations.

Goal 4: To improve the capacity of Hope House to increase non-restricted revenues in order to sustain quality services at a steady or growing rate and to reduce dependence on fluctuating grant revenues.

608-434-5539

SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST

Organization	HTC Warming/Transitional
Prepared by:	Christine Finger Center
Phone #	608-434-2764
E-Mail	christine.finger@ gmail.com

Request for Sauk County Funds for the year beginning January 1, 2018: \$ 40,000.00

Organization Purpose:

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST		\$40,000.00	\$40,000.00
USER FEES	0	0	0
ALL OTHER REVENUE	0	0	0
TOTAL REVENUES		\$40,000.00	\$40,000.00
EXPENSES:			
SALARIES, WAGES & FRINGES	\$21,514.00	\$22,000.00	\$22,000.00
SUPPLIES & SERVICES	\$2,200.00	\$14,500.00	\$14,500.00
CAPITAL OUTLAY	\$3,500.00	\$3,500.00	\$3,500.00
TOTAL EXPENSES	\$27,214.00	\$40,000.00	\$40,000.00

List the programs provided to Sauk County residents:

Helping the homeless, housing, wash facilities, meals and clothing.

List the major goals of your organization for 2018 and beyond:

To reduce and eliminate homeless people. Help them to gain and retain employment and housing. Give them life skills to help them succeed.

Hope Through Christ Ministries

Warming Shelter / Transitional



Hope Through Christ Warming Shelter was founded by Pastors Matt & Rachelle Fearson of Hope Through Christ Ministries in November 2012. With the increasing number of homeless people in Sauk County, community leaders were looking for solutions to this growing concern, so Hope Through Christ Ministries opened the doors to the Warming / Transitional Shelter. Although operated by the members of the church, the HTMC Warming Shelter / Transitional is a separate non-profit entity of the ministry. The HTCM Warming Shelter / Transitional has provided seasonal shelter annually for the last 5 years and we look forward to opening again from November 1st, 2017 – April 30th, 2018 for the homeless in Sauk County and area communities. The HTCM Warming Shelter/Transitional houses, men, women and families with children. This shelter is one of the few around that allow families to stay together under one roof. In addition to providing temporary shelter, we serve dinner every night to the residents, along with an open invitation to our community and breakfast each morning to those that reside with us. Some of the amenities provided for our residents are laundry facilities, transportation, showers, toiletries, clothing, job placement, housing assistance and activities for the children.

Points of Contact:

Matt Fearson
Senior Pastor
608-434-7599

Rachelle Fearson
Co-Pastor
608-434-5539

HTCM Warming Shelter is currently praying, to expand from being a temporary seasonal facility to the HTCM Transitional Shelter that will operate year around, from 6pm-8am. With several needs in our facility, we ask God to lead your heart, in helping anyway that you can. If you are lead to contribute, please contact Rachelle Fearson, to discuss how you can assist.

God Bless!

Pastors Matt and Rachelle Fearson
Hope Through Christ Ministries
Warming Shelter/Transitional

Hello from the Warming/Transitional Center!

2017 will be our 6th year of offering the Baraboo Homeless Shelter, during the winter months. With us usually at full capacity, most times 20 residents, we go through many items quickly on a daily basis. When these folks come to stay with us, some have no clothing or warm items to protect them from the elements, such as; coats, gloves, boots, long johns and undergarments, so it is very helpful to have WalMart and Farm and Fleet gift cards to be able to meet these needs. We go through a lot of beverages, fresh fruits and vegetables, so Pierce's or WalMart cards help to supply these items, as needed. With cold and flu season, we are always in need of over-the-counter medications. Daily they make lunches to take with them for food, until they return in the evening.

These are additional consumable items used daily:

Beverages

Kool Aid
Hot Chocolate
Juices (Fresh or Frozen)
2% Milk
Coffee & Teas

Bulk Items

Creamers & Stevia, Honey, Equal
Sugar & Flour
Individual Chips (sack lunch)
Ketchup/Mustard
Salt/Pepper
Salad Dressings (Ranch, French, Italian)
Flavored Rice & Pasta's

Additional Food Items

Cheese – Various Kinds
Soft Margarine & Butter Sticks
Lunch Meat
Hamburger, Brats & Hotdogs
Frozen Pizza
Breakfast Meats
Potatoes & Onions
Fresh Fruits & Vegetables
Pastas & Rice of Different Flavors
Boxed Macaroni w/ Cheese
Soups - Various kinds
Cereals - Various kinds

Paper Products

Sandwich, Quart & Gallon Ziplock Bags
Brown Lunch Bags
Glad Storage Containers
Commercial Heavy Trash Bags (55 gal)
Serving Gloves Lg & XL
Paper Towels
Toilet Paper
Plastic or Heavy Paper Plates
Napkins
Plastic Silverware
Plastic or Heavy Paper Bowls

Laundry Items

Detergent
Softener Sheets
Stain Remover
Bleach (Laundry & Cleaning)

Various Cleaning Supplies

Fabuloso
Lysol Disinfectant Spray
Lysol Concentrate Liquid
Mr Clean
Toilet Bowl Cleaner
Dish Soap
SOS Pads & Scrubbers

Adult Items

Flushable Wipes
Bar Soap
Razors (Men & Women)
Shaving Cream & Lotions
Shampoo & Conditioners
Antiperspirant
Kotex & Tampons
Combs, Brushes and Hair Ties
Tooth Paste & Tooth Brushes
Non-Alcohol Mouthwash
Aspirin, Tylenol, Ibuprofen, Benedryl, Cough Drops and Syrup, Vitamins, Cold Medicine
Underwear & Socks – Male & Female (M, Lg, XL, 2XL, 3XL, 4XL)
Sweatshirts & Pants (M, Lg, XL, 2XL, 3XL, 4XL)
Pajamas (M, Lg, XL, 2XL, 3X Extra Long, 4XL)

Children Item

Tooth Brushes & Tooth Paste
Aspirin & Cough Medicine, Vitamins
Play Doh
Cards & Table Games
Arts & Crafts
Construction Paper & Drawing Tablets
Kids DVD's
Markers, Colored Pencils
Underwear & Socks (Male & Female Sizes 10-14)
Sweatshirts, Pants & Pajamas (Sizes 8-14)

We welcome volunteers and help of any kind. For those who supply meals, please make sure to make enough for 30 people with big appetites. If you need someone to share making meals on your designated day or can help in anyway, please contact Pastor Rachelle Fearson at 608-434-5539.

God Bless!

Pastors Matt and Rachelle Fearson
Hope Through Christ Ministries

Warming/Transition Shelter Expenditures and Projections

2016-2017 Expenditures		
Expenditure	\$ Amount	Explanation
Salaries	\$22,000.00	2 Full-time, 3 Part-time Employees
Rent	\$3,500.00	Building Rental
Food	\$2,600.00	Fill-in Meals for Homeless
Utilities	\$5,200.00	Electric and Heating
Facility M&R	\$3,000.00	Flat Roof Repair
Vehicle	\$4,800.00	Maintenance & Insurance
Bereavement Fund	\$4,100.00	Loss of Family, Fire, Clothing needs, etc
Cable	\$870.00	TV and Internet
Property Maintenance	\$944.00	Snow Removal
Total	\$47,014.00	
2017-2018 Projections		
Expenditure	\$ Amount	Explanation
Salaries	\$14,000.00	2 Full-time, 2 Part-time Employees
Rent	\$3,500.00	Building Rental
Food	\$1,800.00	Fill-in Meals for Homeless
Utilities	\$5,200.00	Electric and Heating
Facility M&R	\$1,000.00	Incidental Repairs
Bereavement Fund	\$3,000.00	Loss of Family, Fire, Clothing needs, etc
Vehicle	\$1,500.00	Maintenance & Insurance
Property Maintenance	\$2,000.00	Garbage Pick-up & Snow Removal
Total	\$32,000.00	
\$30,000.00		Funding Requested
<p>May God bless you and your endeavours and thank you for your consideration.</p>		

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Conservation Congress
Prepared by:	Jeffrey Scott
Phone #	(608) 524-8711
E-Mail	jscottcpm@msn.com

Request for Sauk County Funds for the year beginning January 1, 2018:
\$1400.00_____

Organization Purpose:

The five Delegates represent Sauk County at all District 9 meetings (Southwestern Wisconsin). We attend DNR hearing and meetings and the Annual State Conservation Congress Convention. Each Delegate is appointed to a Congress-DNR Committee representing both Sauk County and District 9.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	1300.00	1300.00	1400.00
USER FEES	0 0 0		
ALL OTHER REVENUE	0 0 0		
TOTAL REVENUES	0 0 0		
EXPENSES:			
SALARIES, WAGES & FRINGES	1300.00	1300.00	1400.00
SUPPLIES & SERVICES	0 0 0		
CAPITAL OUTLAY	0 0 0		
TOTAL EXPENSES	1300.00	1300.00	1400.00

List the programs provided to Sauk County residents:

The Delegates represent Sauk County in dealing with many conservation issues and how these issues relate to the wise use of our natural resources and how these uses impact and affect Sauk County residents.

List the major goals of your organization for 2018 and beyond:

1. Encourage attendance of county residents at hearings and meetings.
2. Report to our Legislature in Madison, and request their support when issues arise between conservation and the DNR.

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Baraboo Dells Regional Airport
Prepared by:	Cheryl Giese
Phone #	608-355-2700
E-Mail	cmgiese@cityofbaraboo.com

Request for Sauk County Funds for the year beginning January 1, 2018: \$4100.00

Organization Purpose:

Aviation access for Sauk County businesses, residents and the flying public. Our mission is to be ready to serve the needs of the flying public.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	4,100	4,100	4,100
USER FEES	61,108	61,627	60,888
ALL OTHER REVENUE	48,596	57,690	70,566
TOTAL REVENUES	113,804	123,417	135,554
EXPENSES:			
SALARIES, WAGES & FRINGES	8,323	14,707	15,001
SUPPLIES & SERVICES	97,837	101,623	113,053
CAPITAL OUTLAY	7,500	7,500	7,500
TOTAL EXPENSES	113,660	123,830	135,554

List the programs provided to Sauk County residents:

Current airport services include airport fueling, flight lessons, flight tours, aircraft rentals. UPS overnight packages flown in on a daily basis. Airplane mechanical services.

List the major goals of your organization for 2018 and beyond:

Runway reconstruction currently being bid for 2018. Project includes widening runway to 100'.

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Mid-Continent Railway
Prepared by:	
Phone #	
E-Mail	

Request for Sauk County Funds for the year beginning January 1, 2018: \$179,000

Organization Purpose:

The mission of Mid-Continent Railway is to educate the public by recreating as accurately as possible the Golden Years of Railroads.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	0	0	179,000
USER FEES	0	0	0
ALL OTHER REVENUE	0	600,000	0
TOTAL REVENUES	0		779,000
EXPENSES:			
SALARIES, WAGES & FRINGES	0	0	0
SUPPLIES & SERVICES	0	0	0
CAPITAL OUTLAY	0	600,000	179,000
TOTAL EXPENSES	0		779,000

List the programs provided to Sauk County residents:

Mid-Continent Railway is an outdoor, living museum and operating railroad recreating the small town/short line way of life during the 'Golden Age of Railroad', with operating trains, educational exhibits, and displays of restored rolling stock.

The museum provides daily train rides in historic rail cars during the summer season, and special theme events in the fall and winter. These rides are operated on museum-owned property. Devoted volunteer members carefully restore and maintain these cars.

List the major goals of your organization for 2018 and beyond:

While the rail cars are historically accurate, currently the engines in use are diesel-powered. A major restoration of the historic Chicago and Northwestern #1385 steam engine was begun six years ago and will be completed and returned to the museum in 2018. This will certainly bring tourism to a new level.

However, to operate this steam locomotive safely on museum property, and to take the engine on excursions to outlying areas such as Devil's Lake State Park, Baraboo area, Circus World Museum, and Reedsburg (such as has been done in past years), it is necessary to rebuild the

Baraboo River bridge. This bridge is on museum property, and connects museum rail with the main line which is operated by Wisconsin & Southern Railroad.

The primary goal for 2018 is to operate the #1385 safely on museum property, with the use of the rebuilt Baraboo River bridge. The goal for 2019 and beyond is to run excursions to outlying areas, which will greatly expand the tourism throughout the county, and allow many more people to view and experience the wonderful thrill of steam locomotive operation.

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Pink Lady Rail Transit Commission
Prepared by:	Alan Anderson
Phone #	608-356-1721
E-Mail	barabooalan@gmail.com

Request for Sauk County Funds for the year beginning January 1, 2018:
\$ 1200

Organization Purpose: The Pink Lady Rail Transit Commission was formed in 1988 to fight proposed rail abandonment and it was successful in doing just that. Since 1988 the commission has had as its main goal to foster communication between the main stakeholder of rail service to Sauk County. It also has continued efforts to encourage continued and improved rail service to the county. The rail is critical to 14 local employers who collectively employ over 3000 citizens. 2017-18 goals are to continue working for the rebuilding of the Merrimac bridge and to participate in the planning of a trail in Devils Lake to help prevent trespassing on the rail line as it passes through the state park.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	900 1200		1200
USER FEES			
ALL OTHER REVENUE	1200 1400 1600		
TOTAL REVENUES	2100	2600	2800
EXPENSES:			
SALARIES, WAGES & FRINGES	2100 2300 2600		
SUPPLIES & SERVICES	200 200 200		
CAPITAL OUTLAY			
TOTAL EXPENSES	2300	2500	2800

List the programs provided to Sauk County residents:

We provide support and communications on issues facing the rail service to shippers in northern Sauk County. Primarily Baraboo and Reedsburg

List the major goals of your organization for 2018 and beyond:

We will continue to monitor and support the repairs to the Merrimac Bridge that are scheduled over the next 4 years and to support the repairs to the tracks from Madison to Reedsburg that could occur starting in 2020.

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	City of Reedsburg
Prepared by:	Steven T. Zibell
Phone #	608-524-6404
E-Mail	szibell@ci.reedsburg.wi.us

Request for Sauk County Funds for the year beginning January 1, 2018: \$4,100

Organization Purpose:

To serve the citizens of Reedsburg and surrounding area with a safe and modern general aviation facility.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	\$4,100	\$4,100	\$4,100
USER FEES			
ALL OTHER REVENUE	\$7,416	\$7,000	\$7,000
TOTAL REVENUES	\$11,516	\$11,100	\$11,100
EXPENSES:			
SALARIES, WAGES & FRINGES	\$5,016	\$11,741	\$10,000
SUPPLIES & SERVICES	\$64,149	\$66,000	\$70,000
CAPITAL OUTLAY	\$2,184	\$1,000	\$1,000
TOTAL EXPENSES	\$71,349	\$78,741	\$81,000

List the programs provided to Sauk County residents:

Fly-in-Rive in breakfast, flight training and airplane rides. Also see attached sheet for more information.

List the major goals of your organization for 2018 and beyond:

Continue to promote the use of our airport facility. Land use and layout planning for future use and development around the airport.

Reedsburg Municipal Airport use Information

Annual Aircraft Operations (estimated)

General Aviation.....5000
Air Taxi.....75
Military.....100

Aircraft Based at Reedsburg (C35)

Total 20

Active Area Pilots

Student.....10
Private.....50
Commercial.....10
Air Transport.....7
Instrument.....15

Major Airport Uses

Midwest Hardwoods.....Citation XLS
Jarden.....Challenger, Gulfstream
Shopko.....Mitsubishi MU2
Quantec LLC.....Cessna 172/Cessna 182
Lakeside Foods.....Navajo
Energy Advisors.....C182
Titan Tires.....Falcon 50
Indelible Properties.....Piper Archer
Industrial Park.....Various Aircraft
Lake Redstone/Dutch Hollow.....Various Aircraft
Professional Air Services.....Cessna Conquest
Military
DNR
Restaurant Use in Reedsburg
Oshkosh Airshow Stayover

Aeronautical Services Available

Fixed Base Operator-Fuel, Instruction, Supplies, Aircraft Storage/Rental, Airport Management
Aircraft Maintenance/Interior EWP Aircraft Services
Aircraft Paint Euroair Aviation

Area Served by the Airport

Reedsburg and surrounding communities Est. Population 20,000+

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Sauk County Development Corporation
Prepared by:	Ed White
Phone #	608 355-2084
E-Mail	e.white@scdc.com

Request for Sauk County Funds for the year beginning January 1, 2018: \$ ____ \$75,000 ____

Organization Purpose:

The mission of the Sauk County Development Corporation: To promote and retain the diverse economic vitality of Sauk County and its communities.

The vision of the Sauk County Development Corporation: SCDC’s collaborative, regional approach to economic development ensures that Sauk County continues to be a premier place to live, work and conduct business. Sauk County has a respected, reliable workforce with valuable, diverse skills, as well as a supportive, catalytic environment for entrepreneurs and business expansions.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	\$10,000	\$50,000	\$75,000
USER FEES	0	0	0
ALL OTHER REVENUE	\$57,000	\$98,150	\$157,000
TOTAL REVENUES	\$67,000	\$148,150	
EXPENSES:			
SALARIES, WAGES & FRINGES	\$42,000	\$140,500	\$143,000
SUPPLIES & SERVICES	\$20,000	\$29,500	\$89,000
CAPITAL OUTLAY	0	0	
TOTAL EXPENSES	\$62,000	\$170,000	\$232,000

List the programs provided to Sauk County residents:

SCDC’s top three program areas; Business Retention and Expansion, Workforce, and Housing all directly relate to the residents of Sauk County.

Working with our existing businesses to retain and expand creates job opportunities for Sauk County residents who would like to work close to home and also can attract new resident to the County.

Our workforce efforts are designed to increase the skill level of current workers so they can advance with their company, and for unemployed workers to gain enough skills to get a job in Sauk County.

Finally, the housing component of our program is designed to bring more housing units to the county and create housing that is affordable to the working people of Sauk County. The goal is to provide a broad range of housing options that will appeal to various income and lifestyle households.

List the major goals of your organization for 2018 and beyond:

Through the work of the SCDC Task Force, the Sauk County Development Corporation has identified and adopted an Action Plan, featuring four areas of focus for its work going forward:

Sauk County Development Corporation Action Plan

Business Retention and Expansion

Mission: The mission of the Sauk County Development Corporation is to promote and retain the diverse economic vitality of Sauk County and its communities.

Objective: Increase local business’ competitive edge by evaluating and addressing some of their key concerns and needs.

Customers:

- **Private Sector Businesses** – (Headquarters, major employers, growing businesses of all sizes, agri-business, large hospitality/destinations, healthcare, manufacturing)
- **Municipalities**

Measurements:

- *# of companies expanding or leveraging public programs to expand*
- *# of employers contacted vs. number of face-to-face retention visits*
- *% increase in growth of tax base tied to projects*
- *# of follow-ups to assist with company questions*
- *Customer satisfaction with business retention visitation program*

Products:

- *Publish a report on visitation program results – trends in the county*
- *MOU with municipalities documenting program roles between partners*

Plan of Action

Task	Local Tools / Project Purpose	Staffing/Partner Plan
Business Retention Visitation Program	Identify companies across all sectors that have a major impact on local economy. Coordinate face to face visitation program to enhance/build relationships with business leadership.	SCDC and municipalities with ED staff
Business Retention – Electronic Survey	For smaller firms, implement an electronic survey tool that identifies business red flags issues. A survey with red flag issues receives a face-to-face visit from economic development staff.	SCDC, volunteers with business relationships, introduce survey to business
Follow-Up Satisfaction Survey	Survey to identify ways to improve visitation program and follow-up services	SCDC

Workforce Recruitment and Development

Objective: Increase the base of workers to appropriately and adequately staff Sauk County businesses.

Customers:

- **Private Sector Businesses** – (Headquarters, major employers, growing businesses of all sizes, agri-business, large hospitality/destinations, manufacturing)
- **Educational Institutions**
- **Talent Receiving the SCDC Tool(s)**

Measurements:

- *# of talent contacted - # of talent recruited using tools*
- *# of employers participating in the talent contacted*
- *# of training dollars garnered to support workforce training efforts of local employers*
- *# of businesses partnering with local schools and providing work-related experiences*

Products:

- *Talent recruitment tool(s) to assist employer recruitment efforts*
- *Report of companies' skill challenges across sectors and resulting partnerships facilitated*

Plan of Action

Task	Local Tools / Project Purpose	Staffing/Partner Plan
Talent Acquisition Strategy – Permanent Talent	Identify companies across all sectors that have talent recruitment challenges by skill set through business visitation program. Identify their talent recruitment efforts. Coordinate development of tools to enhance the ability to attract talent.	SCDC, HR Managers, Senior Leadership
Workforce Development	Identify and work to form employer coalitions and training programs to enhance required workforce skills by specific employers.	SCDC, Workforce Dev. Board of SCW, MadREP, Sauk-Col.-Marquette Mfg. Coal., Wis. Dept. of WFD, MATC, UW-B/SC
Explore enhancements of School to Work Efforts	Work with businesses to identify interest in working with and mentoring high school students	SCDC, MadREP, Local Schools (K-12)
Talent Acquisition Strategies – Seasonal Employment	Assist in talent acquisition strategies for the seasonal employment needs of key industry sectors in Sauk County	SCDC, WDVCB, Chambers, Business Owners

Housing

Objective: Increase affordable, available housing for permanent and temporary (seasonal) Sauk County workers.

Customers:

- **Hospitality, Dairy Industry, and Healthcare**
- **Housing Developers**
- **Potential Residents of Sauk County and its Communities**

Measurements:

- *# of Residential Units Constructed*
- *New Tax Base from Projects*
- *Private Investment (Total Dollars)*

Products:

- *Housing Market Analysis by Community – Document Need and Types of Units*
- *Marketing Materials Focused on Defined Sauk County Housing Opportunity*
- *Talent Recruitment and Cost of Living Comparisons – Quality of Place*

Plan of Action

Task	Local Tools / Project Purpose	Staffing/Partner Plan
Temporary Housing (J1)	Work with local communities and industries to address housing needs of seasonal employees, as well as their potential transportation needs.	SCDC, Municipal Leaders, Industry Leaders
Affordable Housing - Rental (Studio, 1 BR, 2 BR, 3BR)	Develop a market analysis and investment recruitment strategy that considers the housing needs of Sauk County and the types of units that residents seek, as well as which types could work in conjunction with Sauk County's placemaking efforts.	SCDC, Sauk County, Municipal Leaders, Sauk County Housing Authority, Industry Leaders

Business Attraction, Financing, and Loans

Objective: Increase Sauk County businesses’ access to federal, state, county and local funding mechanisms.

Customers:

- **Businesses**

Measurements:

- *Loan Activity with Local Financial Programs*
- *Increase in Payroll Due to SCDC Projects Referred*
- *Tax Base Growth Correlated to Funding Provided*

Products:

- *Marketing Materials for Communities*
- *Marketing Materials for Financial Programs*

Plan of Action

Task	Local Tools / Project Purpose	Staffing/Partner Plan
Business Attraction	Assist municipalities that seek to have the SCDC manage their business attraction efforts. With municipalities that have their own staff, create an MOU to address lead management and or transfer of opportunities	SCDC, Municipalities,
Inventory and Marketing of Sauk County and Municipal Financial Programs	Develop an inventory of financial programs and development materials to support the efforts of organizations making lending decisions. For SCDC business retention efforts, seek to assist in advancing companies (SCDC should not be making local lending decisions since it could be in conflict with its purpose of growing a company).	SCDC, Baraboo CDA, Reedsburg ICDC, Sauk County and Financial Institutions
Identify Local Financing Gaps	Work with communities, lenders, and businesses in identifying gaps in financing that reduce the ability to start and grow businesses. If the gap is identified, work with partners to develop a program to fill this financing need.	SCDC, Sauk County, Municipal Leaders, Appropriate State and Federal Agencies



P.O. Box 33 | 700 Moore Street | Baraboo, WI 53913 | 608-355-2084

July 28, 2017

Sauk County Accounting Department
Attention: Kerry Beghin
505 Broadway
Baraboo, WI 53913

Dear Kerry,

On behalf of the Sauk County Development Corporation (SCDC), thank you for your consideration of funding for our organization. Our request form is enclosed as part of this communication.

The County's continuing support for SCDC would be greatly appreciated, and we believe, a valuable resource for Sauk County residents, workers and business owners. The request form covers our work plan for 2018, but I did want to add a little more detail to the need for increased funding from 2017. Our hope is to do a county wide housing assessment and development strategy in 2018. Our initial estimate for this type of study is \$50,000 to \$60,000. We have not yet gone out for quotes, but this estimate is based on recent studies around Wisconsin for mid-sized cities such as Marshfield, Stevens Point, and Wauwatosa.

We ask that the County assist in the study by providing an increase of \$25,000 from the 2017 funding level of \$50,000. The additional funding could be set aside or held in reserve so that if we not do the study or don't raise adequate funding from other sources the County could use the funds elsewhere.

I would point out that the placemaking initiative supported by the county has made a recommendation that this be a consideration to help communities become more attractive to new residents and potentially provide for additional construction of new housing and tax base throughout the county.

Thank you once again for your consideration, and I am available by phone or email if you should have any additional questions. I will also be contacting the Administrative Coordinator to set up a presentation to the Economic Development committee.

Edward L. White
Executive Director,
Sauk County Development Corporation
ewhite@scdc.com
608 732-6659 Cell

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST E-MAIL:**

**ORGANIZATION: Sauk Prairie Airport, Inc.
PREPARED BY: David Landsverk
PHONE #: (608) 577-3754
david.landsverk@muellersportsmed.com**

Request for Sauk County Funds for the year beginning January 1, 2018: \$4,100.00

Organization Purpose: Manage the Sauk Prairie Airport on behalf of the Town of Prairie du Sac.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	\$ 4,100.00	\$ 4,100.00	\$ 4,100.00
USER FEES	415.00	100.00	100.00
ALL OTHER REVENUE	51,064.20	3,000.00	\$ 3,000.00
TOTAL REVENUES	\$55,579.20	\$ 7,200.00	\$ 7,200.00
EXPENSES:			
SALARIES, WAGES & FRINGES	none	none	none
SUPPLIES & SERVICES	\$14,175.40	\$ 7,700.00	\$ 7,700.00
CAPITAL OUTLAY	10,780.00	none	none
TOTAL EXPENSES	\$24,955.40	\$ 7,700.00	\$ 7,700.00

List the programs provided to Sauk County residents:

1. Provide a safe, well-maintained public use airport facility for transient and based aircraft conducting business, personal, medical, and military flight operations.
2. Promote general aviation, business partnerships, and community involvement by sponsoring airport fly-in events (2006, 2007, 2008, 2010, 2013 and 2016).

List the major goals of your organization for 2018 and beyond:

1. Construct a terminal building for transient and based pilots and passengers.
2. Provide flight instruction (FBO).
3. Provide air charter service (FBO).
4. Obtain a crew car for transient visitors (FBO).
5. Attract and support corporate flight operations for local businesses.

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Tri-County Airport
Prepared by:	Marc Higgs
Phone #	608-583-2600
E-Mail	markhiggstca@yahoo.com

Request for Sauk County Funds for the year beginning January 1, 2018: \$ 20,088⁰⁰

Organization Purpose: Provide a quality Airport to the River Valley Area. Maintain the county investment in the airport infrastructure. Insure the maximum possible safety in air transportation. Utilize state and Federal aid to limit the financial burden on the county for airport operation.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST			
USER FEES			
ALL OTHER REVENUE			
TOTAL REVENUES			
EXPENSES:			
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES			
CAPITAL OUTLAY			
TOTAL EXPENSES			

SEE ATTACHED SHEET

List the programs provided to Sauk County residents:

Access to the air transportation system. Weather data for the Spring Green area. All weather destination for Med-flight and the aviation departments of law enforcement, military and state and local agencies. Provides national and international companies access to the local business community. Base of operation for 42 aircraft plus hangar for

List the major goals of your organization for 2018 and beyond: 3 jets belonging to Cardinal glass, largest employer in Spring Green.

In 2018 we expect to reconstruct 2 taxiways using 95% Federal/state grant money, replace an obsolete beacon tower, and crackfill all airport pavements as needed.

Tri-County Airport Budget 2018

Airport Revenue	Account#	Amount
Sales Tax Discount	412100	40.00
Bureau of Aeronautics Grant	424020	157,895.00
Hangar Lease	463410	19,200.00
Fuel Sales	463420	140,000.00
Local Govt Payments	472490	60,264.00
Rent of Farmland	482150	9,580.00
Rental of Restaurant	482440	2,400.00
Rental of terminal space	482450	3,000.00
Rent of Grounds	482460	12,200.00
Total Airport Revenue		404,579.00

Airport Expense

Fica & Medicare Tax	514100	5,193.00
Retirement County Share	514200	4,548.00
Health Insurance	514400	17,286.00
Life Insurance	514500	86.00
Workers Compensation	514600	774.00
Per Diem Committee	515800	1,430.00
Salaries	511100	67,877.00
electric	522200	5,500.00
Heating	522400	1,000.00
Telephone	522500	1,800.00
Aviation Fuel	522600	105,000.00
Snow Removal	522800	1,200.00
Misc. Expense	524000	200.00
Bldg/Property/Maintenance	525000	2,500.00
Appropriation	526100	11,000.00
Fuel Island Maintenance	536800	2,000.00
Contracted Services	520900	2,000.00
Insurance	551000	12,000.00
Principal Redemption	561000	4,047.00
Interest Expense	562000	443.00
Capital Outlay	581900	157,895.00
Milage	533200	800.00
Total Airport Expense		404,579.00

Includes an appropriation of \$60,264.00 (\$20,088.00 per County).
 This is an increase of \$4,423.00 per County from 2017.

7/27/2017

Hi Kerry,

Enclosed is the Tri-County Airport budget for 2018. It requests an appropriation of \$20,088.00 per county, \$4,423.00 more than last year. This is due to a pavement reconstruction project for 2018 with a sponsor share of \$11,000.00 (\$3,300.00 per county), plus the increase in health insurance and salary. I hope this does not cause too much trouble with Richland County, and it is not the largest amount we have ever requested, 2014 was \$21,336.00 per county. I have been warned that the situation in Richland county is extremely bad. As always, thank you very much. I will be contacting Alene to schedule a presentation to Economic Development Committee.

Sincerely,

Marc Higgs

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	WRRTC
Prepared by:	Matthew Honer
Phone #	608-342-1637
E-Mail	m.honer@swwrpc.org

Request for Sauk County Funds for the year beginning January 1, 2018: \$ 28,000

Organization Purpose:

The Wisconsin River Rail Transit Commission (WRRTC) exists to preserve and maintain the rail corridor through Crawford, Dane, Grant, Iowa, Jefferson, Rock, Sauk, Walworth, and Waukesha Counties. The RTC works with State and Local Governments, the local rail operator (WSOR) and landowners to assure high-quality freight rail is available throughout the region. The WRRTC helps pay for rail improvements by providing matching funds necessary to leverage State funds for rail improvement projects.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	\$28,000.00	\$28,000.00	\$28,000.00
USER FEES	\$0	\$0	\$0
ALL OTHER REVENUE	\$281,700.00	\$336,000.00	\$336,000.00
TOTAL REVENUES	\$309,780.00	\$364,600.00	\$364,600.00
EXPENSES:			
SALARIES, WAGES & FRINGES	\$22,600.00	\$27,500.00	\$27,500.00
SUPPLIES & SERVICES	\$29,100.00	\$90,400.00	\$90,400.00
CAPITAL OUTLAY	\$258,480.00	\$446,700.00	\$207,700.00
TOTAL EXPENSES	\$310,180.00	\$564,600.00	\$325,600.00

List the programs provided to Sauk County residents:

The WRRTC works to preserve rail service to the County, which is a valuable economic asset for a number of local businesses and communities. A 2013 study by UW Extension found that publicly owned rail in southern Wisconsin generated a total economic impact of 10,160 jobs, \$614 million in wages, \$1.03 billion in total income, \$1.8 billion in industrial sales, and \$91.9 million in state and local tax revenues.

In late 2014 the WRRTC acquired significant track in Sauk County, terminating in Reedsburg. This subdivision has been in constant use for numerous years. Now under the purview of WRRTC, the line is being maintained and preserved for existing customers and communities.

WRRTC and WSOR serve 15 customers in Sauk County, a majority of them are on the Reedsburg line. Commodities traveling on the line include: Polypropylene, Paper, Tin Plate, Plastic Resins, Potassium Chloride, Ammonium Sulfate, Corn, Wheat, Soybeans, Scrap Metal, Coke, Lumber, Plywood, Oriented Strand Board, Logs, and Ballast Rock.

WSOR continues to conduct routine maintenance and capital upgrades throughout the entire rail system, including Sauk County. WSOR also spends capital dollars each year to replace broken ties, rail, upgrade public crossings, and do emergency repairs to bridges in need.

List the major goals of your organization for 2018 and beyond:

The WRRTC continues to preserve and maintain the rail corridor through member counties. While not all projects occur in Sauk County, because the rail line is contiguous, Sauk County benefits from all improvements along the line including:

- Phase 1 of Merrimac Bridge Rehabilitation including engineering work and emergency repairs.
- Rehabilitation of the Waukesha and Watertown Subdivisions.
- Complete removal of the Sauk City Railroad Bridge.
- Awaiting final announcements regarding a FASTLANE Grant for the rehabilitation of the line from Madison to Prairie du Chien.

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Sauk County Tavern League
Prepared by:	Mark Horenberger
Phone #	608-356-6422
E-Mail	gm.wil49@choicehotels.com

Request for Sauk County Funds for the year beginning January 1, 2018: \$ 10,000

Organization Purpose: Sauk County Tavern League Safe Ride Program. We give rides home for free. Tavern League of Wisconsin gives us a grant of \$20,000 which can only be used to reimburse Bar Buddies in Sauk, Baraboo, Reedsburg, River Valley, Spring Green Plain, Arena and Lone Rock area. The basic purpose of this organization is to give a safe ride-no drinking and driving. The Sauk County Tavern League receives a grant that is used to reimburse the rider that are members of the Tavern League for \$2.00 per ride. When the grant is used up before we get more we have to pay out of our Treasury 4200. Then we can apply for a new grant.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	10,000		
USER FEES			
ALL OTHER REVENUE			
TOTAL REVENUES			
EXPENSES:	20,000		
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES			
CAPITAL OUTLAY			
TOTAL EXPENSES			20,000

List the programs provided to Sauk County residents:

Bar Buddies Sauk, Bar Buddies Baraboo, Bar Buddies Reedsburg, Bar Buddies River Valley area. Started up these programs to provide a safe ride home from an evening out. They also pickup at homes and haul to your choice.

List the major goals of your organization for 2018 and beyond:

We need to advertise to gain ridership up to 21,000 for 2018. Last period of June 30, 2016 until July 1, 2017 we had 18,931 riders. We are confident that with extra money that we can promote the safe ride program to bring it down to a 60% decrease in Sauk County.



SAUK COUNTY HUMANE SOCIETY
618 Hwy 136
Baraboo, WI 53913
608-356-2520

Sauc County Humane Society

2018

Budget Proposal

Prepared by:
Dana Madalon
Interim Executive Director

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1. Draft Outside Agency Request Form
2. Organization Purpose
3. List of Programs Provided to Sauk County Residents
4. Animal Numbers for 2016 and Year-To-Date as of June 30, 2017
5. Historical Intake Numbers
6. 2016 Highlights of the Sauk County Humane Society
7. List the Major Goals for the Sauk County Humane Society for 2018 and Beyond

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Sauk County Humane Society
Prepared by:	Dana Madalon
Phone #	608-356-2520
E-Mail	Director@saukhumane.org

Request for Sauk County Funds for the year beginning January 1, 2018: \$147,000 plus Dog License revenue—approximately \$26,000 (no change from 2017).

Organization Purpose:

See attached.

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY CONTRACT REQUEST	147,000	147,000	147,000
DOG LICENSE REVENUE	25,848	25,740	26,000
SHELTER RELATED REVENUE	33,570	31,051	30,000
SHORTFALL (SUBSIDY FROM SCHS RESERVES)	24,213	61,440	52,000*
TOTAL REVENUES	230,631	265,231	255,000
EXPENSES:			
SALARIES, WAGES & FRINGES	153,280	184,300	175,000
SUPPLIES & SERVICES	77,351	80,931	80,000
CAPITAL OUTLAY			
TOTAL EXPENSES	230,631	265,231	255,000

*Shortfall provided by Sauk County Humane Society Reserves

List the programs provided to Sauk County residents:

Attached

List the major goals of your organization for 2018 and beyond:

Attached

2. Organization Purpose

Mission Statement: The mission of the Sauk County Humane Society is to work in partnership with the community to:

- Prevent cruelty to animals;
- Find good homes for animals;
- Reduce pet overpopulation by promoting spaying/neutering efforts;
- Extend humane education and outreach;
- Serve as a resource for people with animal-related problems.

Values and Beliefs:

- No animal or person needing help with an animal should be turned away.
- Respect for the unique and reciprocal bond between animals and humans;
- Empathy and compassion;
- Honesty and integrity;
- Professionalism and knowledge;
- Respect for people and animals;
- Humane education;
- Fiscal responsibility and accountability;
- Speak for those who cannot speak for themselves;
- Set the standard for the humane treatment of animals.

3. List the Programs provided to Sauk County Residents

The Sauk County Humane Society works in partnership with Sauk County Law Enforcement, the Sauk County Health Department, and other Sauk County Officials to assure the safety of our residents and visitors where animals are concerned. Major programs provided by the Sauk County Humane Society under contract with Sauk County include:

- Bite Check Program;
- Rabies control program;
- Animal pick-up;
- Stray animal housing and care;
- Reuniting animals with their owners.

The following is a list of services performed and required, through our contract, by the staff of the Sauk County Humane Society:

- Maintain courteous, knowledgeable staff. The shelter must be open to the public a minimum of thirty hours per week with a minimum of five hours on the weekend;
- Provide rabies observation services and maintain twenty-four hour capture and retrieval service for stray, trapped, wild, injured or dead animals involved in rabies observation;
- Have responsibility and authority for the care, treatment and adoption of retrieved or impounded domestic animals;
- Cooperate with Sauk County Law Enforcement agencies for impoundment of stray dogs and cats and follow up on reported stray animal bites and other requests of Sauk County Law Enforcement agencies;
- Humanely euthanize animals by authorized and properly certified personnel or licensed veterinarians and dispose of animals in a sanitary and humane manner;
- Serve as the official center for lost and found pet reports.
- Be responsible for limited veterinary services required for carrying out terms of agreement including the seven day period stray animals must be held;
- Work with law enforcement, Public Health Officers and Sauk County Department of Public Health with respect to rabies control for public health protection;

- Assist Law Enforcement with the investigation of animal abuse and neglect cases with the goal of education and correction of the problem;
- Ensure redeemed animals have current licensure and rabies inoculation;
- Maintain building and equipment in good condition;
- Pay all utility bills;
- Provide supplies and equipment for cleaning and normal maintenance;
- Be responsible for snow removal and lawn care;
- Be responsible for trash and garbage removal;
- Provide and pay all insurance;
- Provide bookkeeping and accounting operations for the shelter;
- Furnish a vehicle in good condition and maintain said vehicle;
- Be prepared for emergency management should an emergency arise in Sauk County and animals are involved.

Additional programs provided by the Sauk County Humane Society to Sauk County residents outside the scope of our contract include:

- Serve as an open admissions shelter where no animal is turned away;
- Shelter and care for owner-surrendered animals;
- Education and Outreach to include bite prevention, humane animal care, how to be a good companion animal guardian, the importance of spay/neuter programs and proper animal care;
- Canine Spay/Neuter Assistance Program (SNAP) for those residents meeting low-income requirements;
- Low cost spay/neuter clinic for cats and dogs.
- Pet Partnership, a volunteer-run program that serves low-income residents who temporarily, for health or other short-term reasons, cannot care for their pet, allowing more companion animals to stay in their homes;

- Safekeeping of pets in the shelter for a resident experiencing a health or housing crisis on a short-term basis, giving the individual time to make other arrangements;
- Betsy's Fund, which allows individuals to earmark donations for the medical needs of animals in our care;
- Pet-Assisted Therapy, a program where volunteers visit nursing homes and hospitals with either their well-behaved pets or shelter animals;
- Pet Food Pantry for low-income residents who are unable to provide food for their pet;
- Financial emergency veterinary assistance, through the Josh Diehm Fund, to the elderly and low income families.
- Serve as a resource for wildlife questions;
- Provide volunteer transport of injured or unweaned wildlife to rehabilitators.

4. 2016 Animal Numbers

Incoming Contract-Related Animals

	County Strays	Bite Quarantine	Seized/Protective Custody	TOTAL
Dog	194	21	14	229
Cat	455	9	1	465
Rabbit	5			5
Other	8			8
TOTAL	662	30	15	707

Incoming Non Contract-Related Animals

	Surrenders	Out of County Strays	Safekeeping	Return	Transfer In	Wildlife	Cremation Request	TOTAL
Dog	195	12	12	13			5	237
Cat	761	64	9	27	2		4	867
Rabbit	11	1	1	3				16
Other	78		2					80
Wildlife						129		129
TOTAL	1045	77	24	43	2	129	9	1329

TOTAL incoming animals 2016: **2036**

Outgoing

	Dogs	Cats	Rabbits	Other	TOTAL Domestic	Wildlife
Adoptions	121	244	5	19	389	
RTO	169	35		3	207	
Transfers	6	229	11	56	302	47
Died						
DOA	7	9		1	17	1
Wildlife Release						9
Euthanasia	37	598	7	7	649	66
Service	121	229	1	3	354	

TOTAL outgoing animals 2016: **2041**

Year-To-Date June 30, 2017

Incoming Contract-Related Animals

	County Strays	Bite Quarantine/Protective Custody	Seized	TOTAL
Dog	91	14	0	105
Cat	164	3	0	167
Rabbit	2			2
Other	0			0
TOTAL	257	17	0	274

Incoming Non Contract-Related Animals

	Surrenders	Out of County Strays	Safekeeping	Return	Transfer In	Wildlife	Cremation Request	TOTAL
Dog	86	12	4	13	1		3	119
Cat	289	25	4	16	1		1	336
Rabbit	12	1						13
Other	20						2	22
Wildlife						108		108
TOTAL	407	38	8	29	2	108	6	598

TOTAL incoming animals YTD through 30 June 2017: **872**

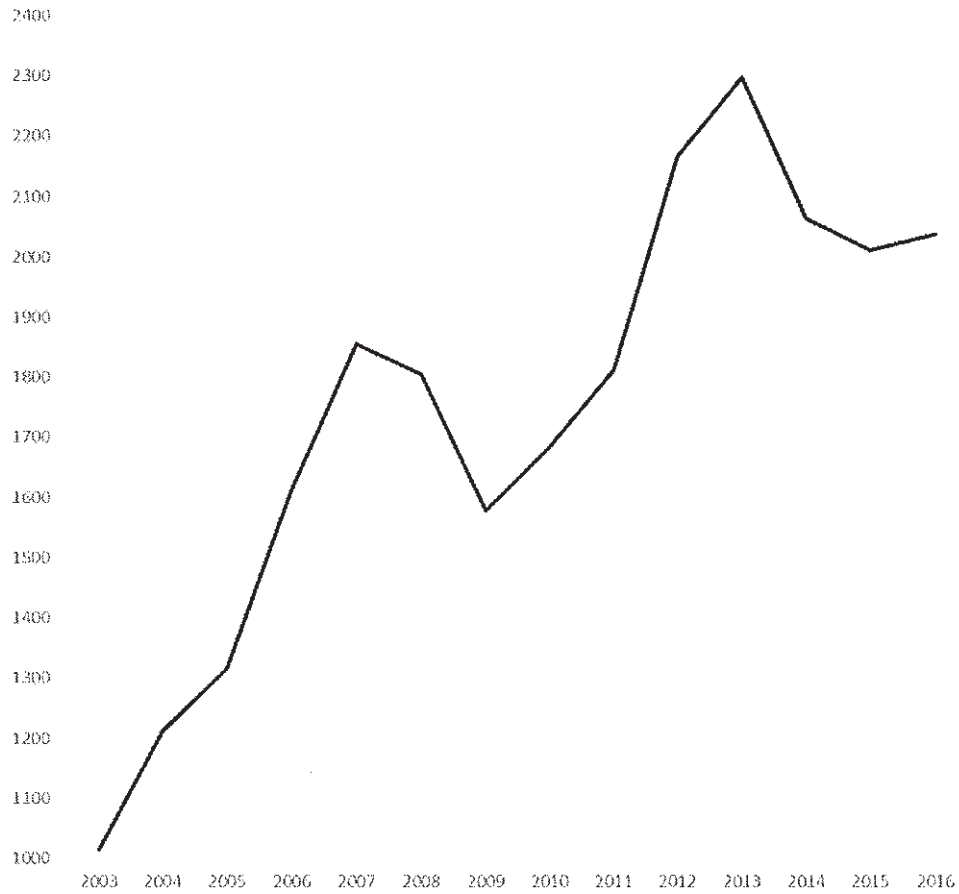
Outgoing

	Dogs	Cats	Rabbits	Other	TOTAL Domestic	Wildlife
Adoptions	63	82		23	168	
RTO	69	14			83	
Transfers	7	60	12	32	111	47
Died						
DOA	8	5		3	16	2
Wildlife Release						6
Euthanasia	16	253		4	273	52
Service	46	56			102	

Total outgoing animals YTD through 30 June 2017: **860**

5. Historical Intake Numbers

2003	1013
2004	1212
2005	1316
2006	1614
2007	1855
2008	1804
2009	1578
2010	1683
2011	1811
2012	2165
2013	2296
2014	2063
2015	2011
2016	2036



6. 2016 Highlights of the Sauk County Humane Society

- Spayed or neutered 712 cats and 91 dogs at our low-cost spay/neuter clinic.
- Helped 55 people with 52 pets cover emergency vet bills for an average of \$137 per person.
- Eighty-five people and 196 pets were served by the Pet Food Pantry.
- Provided Safekeeping to 27 pets of 23 individuals with total 640 days in-shelter.
- In good standing with ACT 90, the Wisconsin State Dogs Seller's Permit.
- Continued to focus excellence in animal care procedures and are seeing impressive results in keeping the animals healthy and available for adoption.
- Continued to work closely with Dane County Humane Society and other Humane Societies and Rescue Groups. In 2016, 349 animals were transferred.
- Continued to work on improving space utilization to minimize stress on the animals.
- Continued to enhance processes in the shelter including animal intake, adoptions, and animal flow from intake to outcome.
- We are keeping the animal population at or below capacity.
- Have an active and robust presence on Facebook. As of June 30, 2017, we have over 9,500 "likes." We are posting pictures of most adoptions on our Facebook page as well as information about the shelter, available animals, our events, and lost animals.
- Increased collaboration with the DNR; receiving many more calls and animals than previously.
- Volunteers logged 15,452 hours in 2016. Volunteer orientations are held every month and we are doing a better job of integrating volunteers into operations to reduce staff hours and increase services.
- Increased media presence including regularly scheduled appearances on Pet of the Week on Channel 15, Monday morning spots on local radio, consistent publishing of Pet of the Week in County newspapers.
- Reached over 2,000 students through our targeted third grade Bite Prevention Program.
- Continued to maintain good relationships with County law enforcement agencies.

7. List the Major Goals of your Organization for 2018 and Beyond

1. Continue to offer 24/7 animal pick-up and bite control services for stray animals.
2. Continue to hold animals for 7 days, per state law, and provide necessary veterinary care.
3. Continue to instill a culture of customer service in all staff.
4. Continue to stress the importance of spay/neuter and continue to offer low cost spay/neuter but begin to migrate to high volume to address and control the County's skyrocketing pet overpopulation problem.
5. Provide a regular vaccination clinic for both dogs and cats.
6. Continue to increase use of volunteers in lieu of hiring additional staff.
7. Continue to develop relationships with external Humane Societies and rescue groups to facilitate animal transfer when at or near capacity.
8. Continue to educate the public regarding bite prevention and the importance of caring for and treating our companion animals properly.
9. Continue to present animals for adoption in the local newspapers, on TV, on social media, on our website, and on the radio.
10. Continue to work closely with Sauk County Law Enforcement and have our trained and certified staff take on Humane Officer duties.
11. Provide assistance as needed regarding large animal neglect and abuse cases.
12. Rejuvenate the Animal Watch Report which appeared bi-weekly in the Baraboo News Republic.
13. Assist the general public with basic wildlife issues, including serving as a resource for questions, and using volunteers to transport injured and sick wildlife to licensed rehabilitation centers or wildlife centers.
14. Plan for and construct a larger building capable of better meeting the animal and community needs of Sauk County and the Sauk County Humane Society.

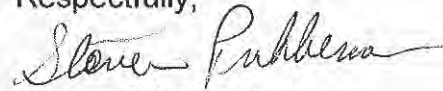
Year 2018 Budget Request
for the
Sauk County Disabled Parking
Enforcement Assistance Council

Budgetary request for 2018:

To continue to perform the intended purposes of the Council in increasing enforcement of and education about disabled parking, the Council members require the proper printed materials to do so. To maintain an adequate supply of the necessary forms and educational materials it will be necessary to have it printed periodically. Also, in an effort to better document evidence of violations, digital cameras and printers are used to provide law enforcement with hard evidence of the violations, which can be used in court. A budget request for these printing costs and cost of maintaining and/or upgrading cameras and/or printers on an annual rather than biannual basis should reduce the overall costs and guarantee adequate supplies of all necessary materials and equipment.

I, as the coordinator for the Sauk County Disabled Parking Enforcement Assistance Council respectfully request that an amount not to exceed \$1300 be budgeted for the Sauk County Disabled Parking Enforcement Assistance Council to cover its printing costs in 2018.

Respectfully,



Steven Pribbenow
SCDPEAC Coordinator

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	Sauk Co. Disabled Parking Enforcement Assistance Council
Prepared by:	Steven Pribbenow
Phone #	608-434-3088
E-Mail	scdpeac@centurytel.net

Request for Sauk County Funds for the year beginning January 1, 2018: \$ 1300 _____

Organization Purpose:
See attachment

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:	0	0	0
SAUK COUNTY REQUEST	0	0	-
USER FEES	0	0	0
ALL OTHER REVENUE	0	0	0
TOTAL REVENUES	0	0	0
EXPENSES:			
SALARIES, WAGES & FRINGES	0	0	0
SUPPLIES & SERVICES	1279	1300	1300
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	1279	1300	1300

List the programs provided to Sauk County residents:

See attachment

List the major goals of your organization for 2018 and beyond:
See attachment

Register in Probate / Juvenile Clerk of Court

Department Vision - Where the department would ideally like to be

Within the given parameters of the revised state statutes for guardianship and protective placement proceedings will continue to strategize to effectively manage pro-se filings in these cases with the goal of reducing time expended by departmental personnel and the assigned Guardian ad Litem and promote individuals filing these proceedings to independently complete all requirements or secure legal counsel familiar with process to assist them. Within the given parameters of the state statutes and CCAP mandates will adapt departmental operations to accommodate new technology and processes for identified case filings.

Department Mission - Major reasons for the department's existence and purpose in County government

To maintain records and perform statutory functions pertaining to Formal and Informal Probate proceedings, Juvenile Termination of Parental Rights, Juvenile and Adult Adoptions, Juvenile and Adult Guardianships, Juvenile and Adult Mental Commitments, Children in Need of Protection and Services (CHIPS), Juveniles in Need of Protection and Services (JIPS), Juvenile Delinquencies. The office serves the general public, attorneys, court personnel, and justice partners by providing forms, assistance, and information relative to probate case types under Wisconsin State Statutes 814.851 through 879, Chapters 51, 54, 55; children and juvenile case types under Wisconsin State Statutes 48 and 938.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
 Promote safe community
 Development of cultural, social, and community values

Specific Strategic Issues Addressed

Changing statutory authority (state/feds) impeding local decision-making

Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)

Partnerships with outside agencies (drugs, interoperability)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Effectively and efficiently manage the transition of all Probate/Guardianship/Civil Commitments/Juvenile case types to paperless, file retained electronically, E- filing.	Cases filed and maintained electronically.	Departmental staff and legal counsel/staff trained in electronic filing protocols thus eliminating paper files for all case types within the Register in Probate/Juvenile Clerk of Court office.	12/31/2019
Continue to increase judicial and staff accessibility to case filings for purposes of review, signing, court proceedings; increase public/legal counsel accessibility to open records.	Conversion to paperless and E- filing.	Continue processing electronic filing for Probate cases. Coordinate transition to paperless, files retained electronic, electronic filing in accordance with CCAP release for all case types.	12/31/2019
Efficiently manage the processing and filing of increased number of cases by pro-se filers.	Reduce time spent on a case by case basis in excess of 45 minutes by 10%.	Refer pro se filers to utilize the department website links and printed materials to assist in the preparation and filing of cases/documents.	12/31/2018
Effectively manage the increased number of pro se juvenile guardianship filings.	Coordinate screening and filings with DHS when appropriate.	Increase utilization of the Delegation of Power by Parent document when appropriate. Continue communications with the Wisconsin State Bar. Continue to monitor WI legislation relative to statutory changes.	12/31/2018

Register in Probate / Juvenile Clerk of Court

Program Evaluation						
Program Title	Program Description	Mandates and References	2018		FTE's	Key Outcome Indicator(s)
Register in Probate	Process all county related cases in a timely manner, given the extraneous circumstances arising from case types involving multiple parties, pre-death personal or property matters; severity of situations concerning guardianship or involuntary commitment proceedings. The ever-changing dynamics of statutory changes and form revisions presented for probate create a challenging environment within which the Probate staff need to continually adjust and adapt.	WSS 814.851 through 879, Ch. 51, 54, 55,	User Fees	\$24,500	1.35	Probate/Guardianship cases filed.
			TOTAL REVENUES	\$24,500		
			Wages & Benefits	\$95,354		
			Operating Expenses	\$16,262		
			TOTAL EXPENSES	\$111,616		
		COUNTY LEVY	\$87,116			
Juvenile Clerk of Court	Process all county related cases in a timely manner, given the extraneous circumstances arising from severity of charges filed against or on behalf of children and juveniles. The ever-changing dynamics of statutory changes and the cases presented for the juvenile court system create a challenging environment within which Juvenile Clerk of Court staff need to continually adjust and adapt.	Ch. 48, 51, 54, 938	User Fees	\$300	0.65	Probate/Guardianship cases filed.
			Grants & Aids	\$500		
			TOTAL REVENUES	\$800		
			Wages & Benefits	\$49,317		
			Operating Expenses	\$14,495		
		TOTAL EXPENSES	\$63,812			
		COUNTY LEVY	\$63,012			
Court Appointed Special Advocate (CASA)	Provide dedicated advocates for abused and neglected children within the Sauk County court system.		User Fees	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$50,000		
			TOTAL EXPENSES	\$50,000		
		COUNTY LEVY	\$50,000			
Totals			TOTAL REVENUES	\$25,300	2.00	
			TOTAL EXPENSES	\$225,428		
			COUNTY LEVY	\$200,128		

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
Probate cases filed / Wills for filing only	304	270	275
Juvenile / Adult Guardianships / Protective Placements filed	65	68	70
Juvenile / Adult Mental Commitments filed	143	126	130
Children in Need of Protection and Services (CHIPS) filed	27	18	25
Juvenile Delinquency / Juveniles in Need of Protection and Services (JIPS) filed	41	48	40
Juvenile Injunctions filed	7	5	5
Termination of Parental Rights / Adoption filed	29	20	25

Register in Probate / Juvenile Clerk of Court

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Walk-in inquiries / filings	Individual cases are filed and processed given statutory guidelines and on a case by case basis working with the court, attorneys, and the public	20-90 minutes-dependent on nature of inquiry or filing	20%-15 mins 60%-15-45 mins 20%-45+ mins	20%-15 mins 70%-15-45 mins 10%-45+ mins
Mail inquiries / filings	Same as above	1-2 day response/return	80% - 1 day processing 20% - 2+ days processing	80% - 1 day processing 20% - 2+ days processing
Formal Probate proceedings	Same as above	12 month closure per statute	60% = 12 month closure	60% = 12 month closure
Informal Probate proceedings	Same as above	12 month closure per statute	80% = 12 month closure	80% = 12 month closure
Ancillary Probate proceedings	Same as above	6 month closure per statute	80% = 6 month closure	80% = 6 month closure
Juvenile Terminations and Adoptions	Same as above	30 days from filing of petition	100% = 30 days	100% = 30 days
Juvenile Delinquencies and JIPS	Same as above	30-60 days from filing of petition	90% = 30-60 days	90% = 30-60 days
CHIPS	Same as above	45-60 days from filing of petition	90% = 45-60 days	90% = 45-60 days
Juvenile Injunctions	Same as above	1.45 hr-filing / 12 days to injunction hearing	1.45 hr-filing / 12 days to injunction hearing	1.45 hr-filing / 12 days to injunction hearing
Adoptions/Termination of Parental Rights	Same as above	.50 min-filing/less than 30 days for hearing	.50 min-filing/less than 30 days for hearing	.50 min.-filing/less than 30 days for hearing
Juvenile Guardianships	Same as above	1-2 hours filing for 48 hrs emergency temporary hearing. 3 weeks-permanent hearing.	1-2 hours filing for 48 hrs emergency temporary hearing. 3 weeks-permanent hearing.	1-2 hours filing for 48 hrs emergency temporary hearing. 3 weeks-permanent hearing.
Adult Guardianships	Same as above	.50 min-filing/3-5 wks-permanent hearing.	.50 min-filing/3-5 wks-permanent hearing.	.50 min-filing/3-5 wks-permanent hearing.

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
REGISTER IN PROBATE											
<u>Revenues</u>											
Tax Levy	134,127	125,653	146,524	202,094	202,094	200,128	(1,966)	-0.97%	None	0	0
Grants & Aids	258	447	80	400	500	500	0	0.00%			
User Fees	34,379	28,912	29,143	35,000	22,500	24,800	2,300	10.22%	2018 Total	0	0
Use of Fund Balance	0	6,342	0	0	0	0	0	0.00%			
Total Revenues	168,764	161,354	175,747	237,494	225,094	225,428	334	0.15%	2019	0	0
<u>Expenses</u>											
Labor	91,309	113,404	104,636	109,735	109,735	114,689	4,954	4.51%	2020	0	0
Labor Benefits	18,002	25,726	26,263	27,537	27,537	29,982	2,445	8.88%	2021	0	0
Supplies & Services	14,505	22,224	25,016	81,052	87,822	80,757	(7,065)	-8.04%	2022	0	0
Addition to Fund Balance	44,948	0	19,831	19,170	0	0	0	0.00%			
Total Expenses	168,764	161,354	175,747	237,494	225,094	225,428	334	0.15%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

With funding provided by the board the Court Appointed Special Advocate (CASA) program was reactivated in 2017. This program provides dedicated advocates for abused and neglected children within the Sauk County court system. CASA is administered through a contract with Hope House, in coordination with the Department of Human Services, Corporation Counsel, and the Sauk County court system. The program currently has a new Director and has seven volunteers working with 13 children - 100% of referrals received. A recruitment effort will be conducted in the Fall of 2017 with training slated for early 2018. The goal is to maintain a balanced, active, trained core of volunteers to assign as referrals are received.

Continue to work with the Clerk of Courts, entering tax intercept, judgments and collections for unpaid legal fees incurred in delinquency, Children in Need of Protection and Services (CHIPS), and Terminations of Parental Rights (TPR) cases. Continue to work with guardians in the reimbursement of guardian ad litem/advocacy counsel costs. This process applies to new cases filed and not reimbursed within the given time parameters allowed in addition to open cases with annual WATTS reviews.

It is anticipated that there will be no significant changes in expenditures for the Register in Probate / Juvenile Clerk of Court office during calendar year 2018. The only potential exception during this period will be unexpected legal and psychological fees - in excess of budgeted amounts - in connection with unanticipated trials for case types within either Register in Probate or Juvenile Clerk of Courts cases.

The department initiated paperless, electronic maintenance of CHIPS, JIPS, Delinquency, Civil Commitments in January, 2017. This will continue with the anticipation of adding Guardianship cases in 2018. The department requested and initiated paperless, voluntary E-filing in June, 2017. The department will continue to coordinate this process with Consolidated Court Automation Programs (CCAP) personnel for monitoring and the transition to E-filing in Guardianship/Civil Commitments in 2018 and all case types by late 2019.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Requested
Description of Change						
Tax Levy	202,094	(1,966)				200,128
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	23,000	2,300				25,300
Total Funding	225,094	334	0	0	0	225,428
Labor Costs	137,272	7,399				144,671
Supplies & Services	87,822	(7,065)				80,757
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	225,094	334	0	0	0	225,428

Issues on the Horizon for the Department:

Unknown effect of the state budget on county funding in general. Due to continued requested extensions for filing of Inventories by legal counsel the result is deferred payment of filing fees beyond the calendar year which impacts our revenue base. It is anticipated that this trend will continue during 2018. Due to nonpayment of court ordered legal fees for court appointed counsel the department has implemented tax intercept and judgments. It is uncertain if these amounts will be recouped at a later date, despite these efforts due to the unemployment rate of this population. It is not anticipated that E-filing will have a fiscal impact on the department in terms of expenses. The department will monitor the effect of E-filing on the potential positive effect on revenue.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Probate/Juvenile Clerk

Program # -->	1	2	3	4		Dept
Short Program Name -->	Probate	Juvenile Clerk	CASA		Outlay	Total \$

Is the Program Mandated?	Ch. 51-54-55	WSS 48				
Statutory Reference	814.851-879	WSS 948				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	24,500	300				\$24,800
2. Grants (List)						\$0
Interpreter fee		500				\$500
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$24,500	\$800	\$0	\$0	\$0	\$25,300

EXPENSES

6. Wages, Salaries, Benefits	95,354	49,317				\$144,671
7. Other Expenses	16,262	14,495	50,000			\$80,757
8. TOTAL EXPENSES	\$111,616	\$63,812	\$50,000	\$0	\$0	\$225,428

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$87,116	\$63,012	\$50,000	\$0	\$0	\$200,128
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CIRCUIT COURT PROBATE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10006 CIRCUIT COURT PROBATE REVENUE								
411100 GENERAL PROPERTY TAXES	-134,127.00	-125,653.00	-146,524.00	-101,046.98	-202,094.00	-202,094.00	-200,128.00	-1,966.00
424340 INTERPRETER FEE-COUNTY	-257.75	-446.94	-79.78	0.00	-500.00	-400.00	-500.00	0.00
451140 REGISTER IN PROBATE	-33,585.30	-27,550.65	-26,273.83	-16,068.34	-20,000.00	-30,000.00	-22,500.00	2,500.00
451450 JUV-FULL COUNSEL REVENUE	0.00	0.00	0.00	0.00	-500.00	0.00	-300.00	-200.00
451550 PROBATE-FULL COUNSEL REV	-793.49	-1,361.64	-2,868.90	-3,847.06	-2,000.00	-5,000.00	-2,000.00	0.00
TOTAL CIRCUIT COURT PROBATE REVENUE	-168,763.54	-155,012.23	-175,746.51	-120,962.38	-225,094.00	-237,494.00	-225,428.00	334.00
10006121 JUVENILE COURT								
520900 CONTRACTED SERVICES	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00
521200 LEGAL SERVICES	2,684.50	4,163.05	9,275.60	487.50	12,000.00	9,000.00	8,500.00	-3,500.00
521900 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	420.00	0.00	420.00	0.00
523300 PER DIEM JURY WITNESS	0.00	0.00	0.00	0.00	300.00	250.00	250.00	-50.00
523900 INTERPRETER FEES	737.05	1,665.80	40.00	220.00	800.00	500.00	700.00	-100.00
523901 INTERPRETER FEES - TRAVEL	253.49	605.74	107.12	221.87	500.00	500.00	500.00	0.00
529900 PSYCHOLOGICAL SERVICES	0.00	3,660.00	4,073.00	705.00	5,000.00	4,000.00	4,000.00	-1,000.00
532200 SUBSCRIPTIONS	56.41	72.35	72.35	72.35	125.00	125.00	125.00	0.00
TOTAL JUVENILE COURT	3,731.45	10,166.94	13,568.07	51,706.72	69,145.00	64,375.00	64,495.00	-4,650.00
10006123 CIRCUIT COURT PROBATE								
511100 SALARIES PERMANENT REGULAR	90,348.91	112,733.62	104,056.15	49,380.84	109,115.00	109,115.00	114,029.00	4,914.00
511900 LONGEVITY-FULL TIME	959.60	669.93	580.00	0.00	620.00	620.00	660.00	40.00
514100 FICA & MEDICARE TAX	6,843.09	8,481.58	7,803.07	3,684.98	8,395.00	8,395.00	8,774.00	379.00
514200 RETIREMENT-COUNTY SHARE	6,385.94	6,916.62	6,910.82	3,355.13	7,359.00	7,359.00	7,684.00	325.00
514400 HEALTH INSURANCE COUNTY SHARE	4,691.57	10,194.58	11,442.80	5,826.12	11,653.00	11,653.00	13,400.00	1,747.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	42.74	52.76	22.40	53.00	53.00	55.00	2.00
514600 WORKERS COMPENSATION	81.73	90.27	53.63	34.49	77.00	77.00	69.00	-8.00
521200 LEGAL SERVICES	6,201.98	6,489.40	5,809.44	870.66	7,500.00	6,500.00	6,500.00	-1,000.00
522500 TELEPHONE & DAIN LINE	90.52	90.11	95.51	50.45	200.00	125.00	125.00	-75.00
523300 PER DIEM JURY WITNESS	0.00	0.00	0.00	0.00	200.00	125.00	125.00	-75.00
523900 INTERPRETER FEES	40.00	0.00	17.50	0.00	500.00	300.00	300.00	-200.00
523901 INTERPRETER TRAVEL	136.00	0.00	280.00	0.00	500.00	300.00	300.00	-200.00
529900 PSYCHOLOGICAL SERVICES	0.00	0.00	450.00	1,312.50	3,000.00	3,000.00	3,000.00	0.00
531100 POSTAGE AND BOX RENT	1,019.66	1,181.12	939.58	654.93	1,100.00	1,100.00	1,100.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	858.21	1,038.64	902.98	286.54	1,000.00	700.00	700.00	-300.00
531800 MIS DEPARTMENT CHARGEBACKS	2,225.80	2,855.99	2,489.71	1,288.60	3,402.00	3,402.00	2,887.00	-515.00
532200 SUBSCRIPTIONS	200.95	317.26	338.26	145.75	300.00	300.00	300.00	0.00
532400 MEMBERSHIP DUES	0.00	50.00	90.00	0.00	150.00	125.00	125.00	-25.00
533200 MILEAGE	0.00	0.00	0.00	0.00	325.00	300.00	300.00	-25.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CIRCUIT COURT PROBATE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10006123 CIRCUIT COURT PROBATE								
533500 MEALS AND LODGING	0.00	35.00	35.00	214.00	500.00	400.00	500.00	0.00
TOTAL CIRCUIT COURT PROBATE	120,083.96	151,186.86	142,347.21	67,127.39	155,949.00	153,949.00	160,933.00	4,984.00
TOTAL DEPARTMENT REVENUE	-168,763.54	-155,012.23	-175,746.51	-120,962.38	-225,094.00	-237,494.00	-225,428.00	334.00
TOTAL DEPARTMENT EXPENSE	123,815.41	161,353.80	155,915.28	118,834.11	225,094.00	218,324.00	225,428.00	334.00
ADDITION TO (-)/USE OF FUND BALANCE	-44,948.13	6,341.57	-19,831.23	-2,128.27	0.00	-19,170.00	0.00	

**ADMINISTRATIVE FUNCTIONAL GROUP
2018 BUDGET**

MISSION STATEMENT

To support the mission of the departments comprising county government through the facilitation of a collaborative environment.

VISION STATEMENT

An environment of cooperation, collaboration, and creativity in which all departments participate in the management of county government operations, to enhance government efficiency and responsiveness.

ELEMENT(S) OF COUNTYWIDE MISSION FULFILLED

Fiscally Responsible / Essential Services

Accounting Department

Department Vision - Where the department would ideally like to be

The Accounting Department should be a data warehouse of historical financial information for the County's governmental operations. The Accounting Department should provide interested parties summaries of this data, either by analyzing the data within the Accounting Department or by teaching others to retrieve the data to analyze themselves. Having a strong base of historical information, the Accounting Department should develop models to make financial projections, thereby assisting decision-makers in determining current policies or actions. The Department should also focus on research and development of recommended policies, as well as implementation of accounting best practices.

Department Mission - Major reasons for the department's existence and purpose in County government

To facilitate the effective and efficient use of County resources and to provide a record and accountability for those resources. The Sauk County Accounting Department provides financial expertise and leadership, maintains financial records, satisfies the County's financial obligations, and prepares managerial, financial and agency reports. To serve County Board Supervisors, managers, citizens, other governmental units, and funding agencies through consultation and information dissemination, maintenance of an accounting system according to established accounting principles, and coordination of budget preparation and implementation.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
The County is in compliance with financial reporting requirements	Number of findings issued	Number of new and recurring audit findings is less than three	7/31/2018
The budget document represents the results of critical analysis of internal and external factors, as well as the County's goals and mission	Award received	The budget document receives the Government Finance Officers Association Distinguished Budget Presentation Award	12/31/2018
Provide clear guidance to County Board members and Department Managers regarding the County's financial policies	Policies adopted or updated	One to two new or revised financial policies are adopted based on nationally recognized recommended practices	12/31/2018
Provide more comprehensive historical financial and community information	Award received	The Comprehensive Annual Financial Report (CAFR) receives the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting	6/30/2018
Minimize time spent processing accounts payable	Direct deposit offered	Provide the option of direct deposit of accounts payable	12/31/2018
Provide decision-makers and public with quality planning documents of anticipated capital expenditures	Award received	Award of Special Capital Recognition by Government Finance Officers Association for budget document	12/31/2019
Provide decision-makers and public with quality measures of all departments' performance	Award received	Award of Special Performance Measure Recognition by Government Finance Officers Association for budget document	12/31/2020

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Finance	Financial and Accounting Expertise: Provide consultation services and professional direction for County staff and elected officials on accounting and financial matters. Recommend new or updated County financial policies to the Finance Committee and County Board. Review and update accounting processes.		User Fees	\$0	0.40	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$45,241		
			Operating Expenses	\$9,679		
			TOTAL EXPENSES	\$54,920		
	COUNTY LEVY	\$54,920				
Accounting Services	Accounting Services: Maintain a County accounting and financial management system for the day-to-day processing of payroll, accounts payable and general ledger transactions. Prepare tax and regulatory submissions as necessary, and maintain associated records and files.	Wis Stats 59.61, 59.22(3), 59.52(10), 59.61	User Fees	\$1,000	2.05	Quantity and negative dollar impact of filing deadlines missed (payroll taxes, sales tax, real estate transfer tax)
			Use of Carryforward	\$16,000		
			TOTAL REVENUES	\$17,000		
			Wages & Benefits	\$175,776		
			Operating Expenses	\$129,308		
			TOTAL EXPENSES	\$305,085		
	COUNTY LEVY	\$288,085				

Accounting Department

Reporting	Financial Reporting & Analysis: Produce periodic financial and payroll reports for funding agencies, department managers and elected officials. Review and reconciliation of reports to granting agencies as needed. Review of fiscal notes on proposed County Board actions. Special studies or analysis as required.	Wis Stats 59.61, 59.65	User Fees	\$2,921	0.75	
			TOTAL REVENUES	\$2,921		
			Wages & Benefits	\$78,762		
			Operating Expenses	\$22,821		
			TOTAL EXPENSES	\$101,583		
COUNTY LEVY	\$98,662					
Budget	Budgeting and Strategic Planning: Compile, analyze, maintain and monitor the annual County budget. Participate in the development of the Capital Improvement Plan. Incorporate strategic planning in the budgeting process and implement financial and operational performance measurement as a management tool for all County departments.	Wis Stats 65.90	User Fees	\$0	0.75	Government Finance Officers Association Distinguished Budget Award received with "proficient" or "outstanding" ratings
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$83,353		
			Operating Expenses	\$8,540		
			TOTAL EXPENSES	\$91,892		
COUNTY LEVY	\$91,892					
Audit	Audit: Safeguard County assets and protect the integrity of the County's accounting system through performance of internal audits as needed. Perform operational reviews of County functions to enhance overall efficiency and effectiveness. Serve as the County contact for financial audits performed by outside agencies. Contract for an annual audit of the County's financial statements by an independent public accounting firm. Review County financial records for compliance with regulatory requirements and generally accepted accounting principals as promulgated by the Governmental Accounting Standards Board.	Wis Stats 59.47, 46.036; Federal OMB Circular A-133 "Audits of States, Local Governments and Nonprofit Organizations"; State Single Audit Guidelines	User Fees	\$0	1.05	New audit findings reported in the management letter prepared by the County's external auditors Quantity of auditor-generated adjustments to financial statements
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$105,698		
			Operating Expenses	\$68,083		
TOTAL EXPENSES	\$173,781					
COUNTY LEVY	\$173,781					
Totals			TOTAL REVENUES	\$19,921	5.00	
			TOTAL EXPENSES	\$727,262		
			COUNTY LEVY	\$707,341		

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Accounts payable checks – Number issued, and checks as a percent of checks and direct deposits issued	8,630 100%	8,500 100%	8,000 94%
Accounts payable direct deposits – Number issued, and direct deposits as a percent of checks and direct deposits issued	0 0%	0 0%	500 6%
Payroll checks - Number issued, and checks as a percent of checks and direct deposits issued	312 2%	200 1%	200 1%
Direct deposit advices - Number issued, and direct deposits as a percent of checks and direct deposits issued	17,603 98%	17,800 99%	18,000 99%
W2's issued to employees	854	875	890

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Government Finance Officers Association Distinguished Budget Award received with "proficient" or "outstanding" ratings	The County develops its budget thoughtfully using best practices.	Yes, for 2016 budget 79 of 81, or 98%	Yes, for 2017 budget 80 of 81, or 99%	Yes, for 2018 budget 81 of 81, or 100%
New audit findings reported in the management letter prepared by the County's external auditors	Transactions are processed and grant funded programs are administered according to accepted standards.	0 Findings, not counting material weakness related to internal accounting controls for 2015 audit	0 Findings, not counting material weakness related to internal accounting controls for 2016 audit	0 Findings, not counting material weakness related to internal accounting controls for 2017 audit
Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting received with "proficient" or "outstanding" ratings for Comprehensive Annual Financial Report (CAFR)	Financial statements are presented in the format required by the Governmental Accounting Standards Board, and additional data is gathered to demonstrate the County's position.	Yes, for 2016 CAFR	Yes, for 2017 CAFR	Yes, for 2018 CAFR
Preserve and enhance the County's bond rating as issued by Moody's	Demonstrates the County's supervisors and management are using sound fiscal and operational judgement, and proactively planning and acting.	Debt refunded in 2016. Maintain Aa1 rating.	Debt refunded in 2017. Maintain Aa1 rating.	No debt issued or refunded in 2018. Maintain Aa1 rating.
Quantity and negative dollar impact of filing deadlines missed (payroll taxes, sales tax, real estate transfer tax)	Department is meeting deadlines	0, and \$0	0, and \$0	0, and \$0
Quantity of auditor-generated material adjustments to financial statements	Few auditor adjustments indicates management is trained in accounting practices.	0 for 2015 audit	0 for 2016 audit	0 for 2017 audit

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
ACCOUNTING											
<u>Revenues</u>											
Tax Levy	453,503	512,323	542,884	584,562	584,562	707,341	122,779	21.00%	None	0	0
Intergovernmental	4,297	3,925	3,848	3,757	3,657	3,921	264	7.22%			
Use of Fund Balance	0	0	0	0	17,546	16,000	(1,546)	-8.81%	2018 Total	0	0
Total Revenues	457,800	516,248	546,732	588,319	605,765	727,262	121,497	20.06%			
<u>Expenses</u>											
Labor	222,395	265,546	287,761	301,460	311,776	351,626	39,850	12.78%	2019	0	0
Labor Benefits	68,694	80,403	88,482	112,535	113,008	137,204	24,196	21.41%	2020	0	0
Supplies & Services	138,321	146,762	152,990	158,238	180,981	238,432	57,451	31.74%	2021	0	0
Addition to Fund Balance	28,390	23,537	17,500	16,086	0	0	0	0.00%	2022	0	0
Total Expenses	457,800	516,248	546,732	588,319	605,765	727,262	121,497	20.06%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

Change 1 - Transfer of the MUNIS financial system from being hosted on-site to being cloud-based. This increases security, allows the system to remain more current, and provides better accessibility to data access by authorized users. Transferring to MUNIS being a software as a service (cloud-based) is also timed with expected staff changes in the MIS Department.

Change 2 - Similarly, the timekeeping system is also budgeted to become cloud-based, with the same benefits and impact with MIS payroll.

Change 3 - There is also a planned expansion of the timekeeping system by an additional 150 employees. This allows the County to track time more accurately and completely, and with more standardized application of policies.

Change 4 - Reclassification of the Accounting Manager position reflects the expanded duties and knowledge needed to comply with more complex audit requirements.

Change 5 - There is also a request with the Administrative Coordinator's office to split the shared Management Analyst into an Accountant in Accounting and a clerical position in the Administrative Coordinator and Criminal Justice Coordinating budgets. Ever-increasing audit requirements and call for data analysis and projections merit an increase in staffing levels. The Accounting Department was staffed with 5.00 full-time equivalents (FTE's) in 2000, and conversion of this position would bring staffing levels back to 5.00 FTE.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	Change 4	Change 5	2018 Budget Request
Description of Change			Financial System to Cloud	Timekeeping System to Cloud	Timekeeping Expansion by 150 Employees	Reclass Accounting Manager	0.50 FTE Management Analyst to 1.00 FTE Accountant	
Tax Levy	584,562	17,808	43,180	7,500	10,530	1,490	42,271	707,341
Use of Fund Balance or Carryforward Funds	17,546	(17,546)	4,000	12,000				16,000
All Other Revenues	3,657	264						3,921
Total Funding	605,765	526	47,180	19,500	10,530	1,490	42,271	727,262
Labor Costs	424,784	22,829				1,490	39,727	488,830
Supplies & Services	153,435	5,243	47,180	19,500	10,530		2,544	238,432
Capital Outlay	0	0						0
Total Expenses	578,219	28,072	47,180	19,500	10,530	1,490	42,271	727,262

Issues on the Horizon for the Department:

Major national accounting scandals have directed focus on strengthening accountability, increasing transparency, and enhancing understandability. With that, the Governmental Accounting Standards Board (GASB, an independent, private-sector, not-for-profit organization that establishes recognized authoritative guidance) has promulgated numerous new or revised standards in accounting.

Statements of auditing standards (SAS's) continue to require more detailed documentation of accounting procedures. Upcoming SAS's will require closer review of supplementary information and any other documents that incorporate audited financial data.

Locally, tighter economic times have placed more of a burden on the County's administrative staff, including Accounting, to more closely study County programs and how they are being offered. This additional effort is coupled with an expectation that administrative overhead needs to be decreased.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Accounting

Program # -->	1	2	3	4	5		Dept
Short Program Name -->	Finance	Acctg Srvc	Reporting	Budget	Audit	Outlay	Total \$

Is the Program Mandated?	No	Yes	Yes	Yes	Yes		
Statutory Reference		59.61		65.90	OMB A-133		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)		1,000	2,921				\$3,921
2. Grants (List)							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
3. Use of Carrywd / Fund Balance		16,000					\$16,000
4. Other Revenues							\$0
5. TOTAL REVENUES	\$0	\$17,000	\$2,921	\$0	\$0	\$0	\$19,921

EXPENSES

6. Wages, Salaries, Benefits	45,241	175,776	78,762	83,353	105,698	N/A	\$488,830
7. Other Expenses	9,679	129,308	22,821	8,540	68,083	0	\$238,432
8. TOTAL EXPENSES	\$54,920	\$305,085	\$101,583	\$91,892	\$173,781	\$0	\$727,262

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$54,920	\$288,085	\$98,662	\$91,892	\$173,781	\$0	\$707,341
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: ACCOUNTING	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10007 ACCOUNTING REVENUE								
411100 GENERAL PROPERTY TAXES	-453,503.00	-512,323.00	-542,884.00	-292,281.00	-584,562.00	-584,562.00	-707,341.00	122,779.00
451100 ADMINISTRATIVE FEES	-1,680.72	-1,383.00	-1,218.00	-647.56	-900.00	-1,000.00	-1,000.00	100.00
474200 CDBG ADMINISTRATION CHARGES	-58.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00
474610 CSA CONTRACT	-2,558.16	-2,541.84	-2,630.40	-1,361.89	-2,757.00	-2,757.00	-2,921.00	164.00
493200 CONTINUING APPROPRIOR YEAR	0.00	0.00	0.00	0.00	-17,546.00	0.00	-16,000.00	-1,546.00
TOTAL ACCOUNTING REVENUE	-457,800.09	-516,247.84	-546,732.40	-294,290.45	-605,765.00	-588,319.00	-727,262.00	121,497.00
10007150 ACCOUNTING								
511100 SALARIES PERMANENT REGULAR	220,564.38	263,686.17	286,367.99	136,134.09	310,098.00	300,000.00	350,041.00	39,943.00
511200 SALARIES-PERMANENT-OVERTIME	51.09	0.00	92.73	0.00	318.00	100.00	165.00	-153.00
511900 LONGEVITY-FULL TIME	1,780.00	1,860.00	1,300.00	0.00	1,360.00	1,360.00	1,420.00	60.00
514100 FICA & MEDICARE TAX	16,289.77	19,518.03	21,287.59	9,819.99	23,851.00	22,800.00	26,899.00	3,048.00
514200 RETIREMENT-COUNTY SHARE	15,551.79	18,038.25	19,002.15	9,257.16	21,201.00	21,800.00	23,559.00	2,358.00
514400 HEALTH INSURANCE COUNTY SHARE	36,568.26	42,535.52	47,953.90	27,852.66	67,642.00	67,642.00	86,431.00	18,789.00
514500 LIFE INSURANCE COUNTY SHARE	84.44	99.47	90.77	39.58	96.00	93.00	104.00	8.00
514600 WORKERS COMPENSATION	199.53	211.93	147.47	95.26	218.00	200.00	211.00	-7.00
520100 CONSULTANT AND CONTRACTUAL	0.00	0.00	0.00	2,748.52	0.00	2,749.00	0.00	0.00
520900 CONTRACTED SERVICES	61,900.00	66,900.00	73,353.50	41,887.00	80,900.00	73,475.00	74,290.00	-6,610.00
522500 TELEPHONE & DAIN LINE	124.16	104.32	79.67	52.74	150.00	125.00	150.00	0.00
531100 POSTAGE AND BOX RENT	411.03	499.72	675.45	537.93	600.00	625.00	625.00	25.00
531200 OFFICE SUPPLIES AND EXPENSE	4,788.01	6,095.20	1,754.15	1,552.96	4,300.00	4,300.00	4,300.00	0.00
531300 PHOTO COPIES	289.98	180.00	400.00	0.00	300.00	300.00	300.00	0.00
531500 FORMS AND PRINTING	305.88	387.67	486.61	0.00	400.00	500.00	500.00	100.00
531800 MIS DEPARTMENT CHARGEBACKS	69,166.90	71,359.07	75,192.89	2,375.12	92,206.00	74,630.00	156,142.00	63,936.00
532200 SUBSCRIPTIONS	225.00	225.00	240.00	236.50	250.00	237.00	250.00	0.00
532400 MEMBERSHIP DUES	446.67	446.67	446.67	446.67	475.00	447.00	475.00	0.00
532500 SEMINARS AND REGISTRATIONS	220.00	125.00	0.00	0.00	500.00	300.00	500.00	0.00
532600 ADVERTISING	176.73	274.96	136.50	0.00	200.00	200.00	200.00	0.00
533200 MILEAGE	126.56	164.16	209.52	54.06	450.00	200.00	450.00	0.00
533500 MEALS AND LODGING	140.00	0.00	15.00	0.00	250.00	150.00	250.00	0.00
TOTAL ACCOUNTING	429,410.18	492,711.14	529,232.56	233,090.24	605,765.00	572,233.00	727,262.00	121,497.00
TOTAL DEPARTMENT REVENUE	-457,800.09	-516,247.84	-546,732.40	-294,290.45	-605,765.00	-588,319.00	-727,262.00	121,497.00
TOTAL DEPARTMENT EXPENSE	429,410.18	492,711.14	529,232.56	233,090.24	605,765.00	572,233.00	727,262.00	121,497.00
ADDITION TO (-)/USE OF FUND BALANCE	-28,389.91	-23,536.70	-17,499.84	-61,200.21	0.00	-16,086.00	0.00	

Administrative Coordinator

Department Vision - Where the department would ideally like to be

Administrative Offices, Departments, Oversight Committees, and County Board will function as a cohesive team to develop and implement planned strategies for improving the delivery of services. To protect, preserve, and improve the financial position, real property, and human resources that Sauk County has available in order to provide a stable and proactive government and governmental services.

Department Mission - Major reasons for the department's existence and purpose in County government

Provide effective leadership to all county departments and functions and serve as a knowledgeable resource to the Board of Supervisors in compliance with §35 of the Sauk County Code of Ordinances

Elements of Countywide Mission Fulfilled

- Provide fiscally responsible / essential services
- Promote safe community
- Encourage economic development
- Stewardship of natural resources
- Development of cultural, social, and community values

Specific Strategic Issues Addressed

Affordable, available housing (assisted living for elderly, families at risk of homelessness, veterans)

Placemaking to support economic development

Creating and maintaining a sustainable livable community (environmental stewardship, good wages)

Declining/unpredictable financial support (highways, Medicaid, other)

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)

Maintain transportation network and services (Baraboo highway shop, other transportation networks, broadband)

Carbon neutral facilities

Changing statutory authority (state/feds) impeding local decision-making

Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult protective services)

IT upgrades & major systems purchases (Sheriff's Dept video, storage, MIS)

Partnerships with outside agencies (drugs, interoperability)

Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Implement strategies for improving communications interdepartmentally, between the board and departments, and between the County and its constituency.	1. Develop a communication strategy and provide regular updates. 2. Progress made on updating policies and procedures. 3. Programmatic review that leads to measurable outcomes. 4. Better understanding of policies and procedures by County Board and employees.	1. Standardize processes and practices to improve communication between departments, oversight committees and the full board; Improve reports given to the board to better anticipate questions and concerns. 2. Facilitate conversations regarding personnel policies and practices. 3. Build and maintain an atmosphere of trust and respect for staff and board members by identifying behaviors and practices that lead to distrust and feelings of disrespect; model appropriate behaviors. 4. Encourage innovation and creativity to improve services and increase efficiencies in the delivery of programming. 5. Clarify and distinguish roles and expectations and serve as mentor and advocate for department heads and other county employees.	12/31/2018 and beyond
Development of performance measurements as a vital part of County operations	1. program review process piloted; 2. revised and updated goals and outcome measures to inform 2019 budget.	1. Develop a program review process for county programs, services, and functions. 2. Process improvement, including measuring outcomes.	12/31/2018 and beyond
CDBG Revolving Loan Fund Program - Administer loan program and identify opportunities to support efforts of entrepreneurs in business start up and expansion.	1. create new resources for applicants and new loan applications; 2. increase visibility of program	1. Formalize loan application process. 2. Identify existing programs and services to support new and existing businesses. 3. Look for ways to better advertise and utilize the money.	12/31/2018 and beyond

Administrative Coordinator

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Administration	<p>1) Budget Process / Financial Management: Continue process of incorporating quantifiable performance measures in budget process and annual report. By encouraging the development of outcome based measures for analysis of programmatic success that adequately assess effectiveness. Facilitate budget process, by working with oversight committees to define priorities, services to be maintained.</p> <p>2) Administrative Practices: a. Continue to develop applications of technology to improve workflow and interdepartmental communications including a centralized policy manual. Review current practices in regard to changes in technology, policy, and emerging best practices. b. Functional groups; c. Project specific work groups.</p> <p>3) Provide Effective Leadership to all Departments: Serve as a liaison between board and departments. Advise board on issues related to state and local government actions. Training, and development opportunities for Department Heads.</p> <p>4) Coordinate and direct all administrative and management functions.</p> <p>5) Assist/Advise County Board and represent and stand for County Board: Provide assistance as county board liaison in implementing strategic initiatives. Assist departments in evaluating programs and activities in terms of countywide mission and goals.</p> <p>6) Project Development and Oversight: Provide staff assistance to major county initiatives.</p>	Wis Stats 59.19	Grants	\$0	1.30	1. Budget process presents choices that are better and more clear.
			Use of Fund Balance	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$147,598		
			Operating Expenses	\$7,520		
			TOTAL EXPENSES	\$155,118		
			COUNTY LEVY	\$155,118		
Economic Development	Support county economic development initiatives, such as placemaking, etc.		Use of Fund Balance	\$89,264	1.33	
			TOTAL REVENUES	\$89,264		
			Wages & Benefits	\$130,260		
			Operating Expenses	\$22,312		
			TOTAL EXPENSES	\$152,572		
COUNTY LEVY	\$63,308					
CDBG	Community Development Block Grants (CDBG): Administration and coordination of revolving loan funds, including loan application processing, repayment and compliance monitoring, and reporting to the Wis Dept of Commerce		User Fees	\$0	0.17	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$15,732		
			Operating Expenses	\$100		
			TOTAL EXPENSES	\$15,832		
COUNTY LEVY	\$15,832					
Totals			TOTAL REVENUES	\$89,264	2.80	
			TOTAL EXPENSES	\$323,522		
			COUNTY LEVY	\$234,258		

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Number of Department Head Meetings Held	11	12	12
Number of RLF awards processed	5	4	5

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Ratio of dollars loaned to dollars available in RLF	The office has achieved this goal for three years without any meaningful change in process. This goal will not be measured or assessed in 2017.	1:6.4	1:1.9	1:1.1
Investment dollars leveraged through RLF (RLF investment : Private investment)	The office has achieved this goal for three years without any meaningful change in process. This goal will not be measured or assessed in 2017.	1:5	1:5	1:5

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
ADMINISTRATIVE COORDINATOR											
<u>Revenues</u>											
Tax Levy	170,294	216,585	195,864	242,588	242,588	234,258	(8,330)	-3.43%	None	0	0
Grants & Aids	15,259	11,500	0	0	0	0	0	0.00%			
User Fees	0	2,165	0	0	0	0	0	0.00%	2018 Total	0	0
Intergovernmental	0	20,873	1,476	0	0	0	0	0.00%			
Use of Fund Balance	11,020	26,655	4,529	64,335	5,000	89,264	84,264	1685.28%			
Total Revenues	196,573	277,778	201,869	306,923	247,588	323,522	75,934	30.67%	2019	0	0
									2020	0	0
									2021	0	0
									2022	0	0
<u>Expenses</u>											
Labor	142,067	182,514	139,828	242,115	159,600	213,709	54,109	33.90%			
Labor Benefits	43,903	44,260	37,255	48,618	45,788	79,881	34,093	74.46%			
Supplies & Services	10,603	51,004	24,786	16,190	42,200	29,932	(12,268)	-29.07%			
Total Expenses	196,573	277,778	201,869	306,923	247,588	323,522	75,934	30.67%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: Administrative Coordinator

Changes and Highlights to the Department's Budget:

The budget also includes carryforward of \$20,000 for costs associated with economic development as may be needed to support the efforts of placemaking.

The budget changed due to a change in staffing from a half-time management analyst to an 80% administrative assistant. This will help to ensure that the basics within the department are being covered, including basic support staff services.

Also included is creation of a Community Liaison / Placemaker. This position will be funded 20% by tax levy and 80% by use of carried forward funds previously in the Conservation, Planning & Zoning budget.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			Economic Development	New Administrative Assistant	New Community Liaison / Placemaker	
Tax Levy	242,588	(38,734)		10,776	19,628	234,258
Use of Fund Balance or Carryforward Funds	5,000	(5,000)	20,000		69,264	89,264
All Other Revenues	0	0				0
Total Funding	247,588	(43,734)	20,000	10,776	88,892	323,522
Labor Costs	205,387	(9,153)		10,776	86,580	293,590
Supplies & Services	42,201	(34,581)	20,000		2,312	29,932
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	247,588	(43,734)	20,000	10,776	88,892	323,522

Issues on the Horizon for the Department:

Programmatic review and process analysis will be a priority moving forward. The reality is that the cost of doing the County's business will continue to increase more than the increase in levy limits. This disconnect requires that we continually prioritize and be forward thinking. In addition, a positive work place with strong values will be needed to equip department managers to provide the needed services. Lastly, communication will continue to be key in moving the County's message forward in a positive way.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Administrative Coordinator

Program # -->	1	2	3	4		Dept
Short Program Name -->	Admin	Econ Devel	CDBG		Outlay	Total \$

Is the Program Mandated?	\$59.19	No	No			
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance		89,264				\$89,264
4. Other Revenues						\$0
5. TOTAL REVENUES	\$0	\$89,264	\$0	\$0	\$0	\$89,264

EXPENSES

6. Wages, Salaries, Benefits	147,598	130,260	15,732	0	N/A	\$293,590
7. Other Expenses	7,520	22,312	100			\$29,932
8. TOTAL EXPENSES	\$155,118	\$152,572	\$15,832	\$0	\$0	\$323,522

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$155,118	\$63,308	\$15,832	\$0	\$0	\$234,258
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: ADMINISTRATIVE COORDINATOR	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10024 ADMINISTRATIVE COORDINATOR								
411100 GENERAL PROPERTY TAXES	-170,294.00	-216,585.00	-195,864.00	-121,293.98	-242,588.00	-242,588.00	-234,258.00	-8,330.00
422160 HO-CHUNK GAMING GRANT	-15,259.00	-11,500.00	0.00	0.00	0.00	0.00	0.00	0.00
451211 OP OF REVOCATION PROG FEES	0.00	-2,165.00	0.00	0.00	0.00	0.00	0.00	0.00
472490 LOCAL GOVT/AGENCY PAYMENTS	0.00	-20,872.71	-1,476.13	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-5,000.00	0.00	-89,264.00	84,264.00
TOTAL ADMINISTRATIVE COORDINATOR	-185,553.00	-251,122.71	-197,340.13	-121,293.98	-247,588.00	-242,588.00	-323,522.00	75,934.00
10024133 CRIMINAL JUSTICE COORD COUNCIL								
511100 SALARIES PERMANENT REGULAR	17,049.58	59,795.28	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	1,304.29	4,574.32	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	1,189.82	4,061.92	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	8.88	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	199.50	700.32	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	0.00	24,951.35	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	199.54	389.34	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	0.00	70.40	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	959.85	102.53	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	368.17	0.00	0.00	0.00	0.00	0.00	0.00
532500 SEMINARS AND REGISTRATIONS	195.00	2,113.38	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	165.16	350.65	0.00	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	225.50	902.95	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CRIMINAL JUSTICE COORD COUNCIL	21,488.24	98,389.49	0.00	0.00	0.00	0.00	0.00	0.00
10024142 ADMINISTRATIVE COORDINATOR								
511100 SALARIES PERMANENT REGULAR	124,717.57	122,718.60	137,628.73	104,141.21	159,600.00	242,115.00	213,709.00	54,109.00
511900 LONGEVITY-FULL TIME	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	0.00	0.00	2,199.18	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	9,243.09	9,119.53	10,155.32	7,782.19	12,209.00	18,522.00	16,349.00	4,140.00
514200 RETIREMENT-COUNTY SHARE	8,740.78	7,586.06	7,420.51	3,146.76	10,853.00	8,596.00	14,318.00	3,465.00
514400 HEALTH INSURANCE COUNTY SHARE	23,058.34	17,636.54	19,385.72	8,643.11	22,547.00	21,295.00	48,401.00	25,854.00
514500 LIFE INSURANCE COUNTY SHARE	55.31	28.45	52.62	3.78	67.00	36.00	37.00	-30.00
514600 WORKERS COMPENSATION	112.13	543.64	241.16	29.04	112.00	169.00	776.00	664.00
520100 CONSULTANT AND CONTRACTUAL	0.00	10,705.00	16,923.38	0.00	0.00	0.00	0.00	0.00
520910 CRIMINAL JUSTICE PLANNING	260.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521313 ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	30,000.00	10,000.00	20,000.00	-10,000.00
522500 TELEPHONE & DAIN LINE	208.90	146.87	331.27	246.82	540.00	540.00	540.00	0.00
531100 POSTAGE AND BOX RENT	656.53	266.56	173.18	74.68	240.00	150.00	150.00	-90.00
531200 OFFICE SUPPLIES AND EXPENSE	823.25	427.95	764.06	648.49	5,550.00	700.00	500.00	-5,050.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: ADMINISTRATIVE COORDINATOR	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10024142 ADMINISTRATIVE COORDINATOR								
531800 MIS DEPARTMENT CHARGEBACKS	3,773.83	5,397.02	2,662.97	2,198.39	2,352.00	0.00	3,142.00	790.00
532200 SUBSCRIPTIONS	55.44	46.80	0.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	1,350.06	1,996.86	501.83	1,781.81	1,218.00	1,800.00	1,800.00	582.00
532500 SEMINARS AND REGISTRATIONS	863.00	1,457.00	1,025.00	1,003.49	800.00	1,500.00	1,800.00	1,000.00
533200 MILEAGE	859.24	1,004.75	762.66	704.58	1,000.00	1,500.00	1,500.00	500.00
533500 MEALS AND LODGING	7.50	306.88	1,641.61	0.00	500.00	0.00	500.00	0.00
TOTAL ADMINISTRATIVE COORDINATOR	175,084.97	179,388.51	201,869.20	130,404.35	247,588.00	306,923.00	323,522.00	75,934.00
TOTAL DEPARTMENT REVENUE	-185,553.00	-251,122.71	-197,340.13	-121,293.98	-247,588.00	-242,588.00	-323,522.00	75,934.00
TOTAL DEPARTMENT EXPENSE	196,573.21	277,778.00	201,869.20	130,404.35	247,588.00	306,923.00	323,522.00	75,934.00
ADDITION TO (-)/USE OF FUND BALANCE	11,020.21	26,655.29	4,529.07	9,110.37	0.00	64,335.00	0.00	

Building Services

Department Vision - Where the department would ideally like to be

Facilities radiate a professional appearance both inside and out.

Department Mission - Major reasons for the department's existence and purpose in County government

Assure facilities and grounds are properly maintained operationally, and they project a professional and respected appearance both inside and out. Maintain the County Communication Systems current/updated and in good working condition. Establish a "Safety First" mindset for all employees and maintain a safe environment for all employees and visitors.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Specific Strategic Issues Addressed

Carbon neutral facilities

IT upgrades & major systems purchases (Sheriff's Dept video, storage, MIS)

Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Fuel Tank Storage - Maintain compliance	Pass inspections permits are maintained	Correct any maintenance or compliance issues. Keep systems up to current standards.	12/31/2018
Interior Maintenance - Maintain clean and professional looking facilities	Complaints on services provided, work orders handle quickly, efficient and fiscally responsible	Continue work on major repair/refurbishment projects that have been identified.	12/31/2018
Mail - Maintain cost effective services	Monitoring overall costs of postal services.	Continue to implement any changes that will keep our usage at minimal levels.	12/31/2018
Communications - Maintain, upgrade, replace all communications systems	Monitoring outages, equipment failures and complaints of "coverage" issues by the various users of the systems	Update radio, fiber and phone systems as needed to keep current. Implementation of more voice over internet protocol (VOIP) technology to provide better redundant system.	12/31/2018
Utilities - Effectively manage facility usage	Implementation of green projects (i.e.. Lighting, digital controls, implement alternate energy sources-solar) keep or reduce energy usage	Continue work on systems to save on utilities, implementation of digital controls and lighting changes.	12/31/2018
Utilities - Changes to Exterior lighting of Facility	All Exterior lighting at the facility will be changed from HID to LED	All parking lot and Exterior wall packs will be converted to LED from their current HID.	6/30/2018
Vending - Maintain minimal vending	Maintain a zero impact on the levy, revenues equal or exceed expenses	Evaluate the needs of the buildings to determine needed changes.	12/31/2018

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Clerical	Support operations of the Building Services and Risk Management Department through training.		Wages & Benefits	\$50,010	0.70	Staff able to work across multiple Building Service areas
			Operating Expenses	\$21,586		
			TOTAL EXPENSES	\$71,596		
			COUNTY LEVY	\$71,596		
Mail	Shipping, receiving and postal duties for the County facilities		User Fees	\$45,795	0.55	
			TOTAL REVENUES	\$45,795		
			Wages & Benefits	\$31,435		
			Operating Expenses	\$14,360		
			TOTAL EXPENSES	\$45,795		
COUNTY LEVY	\$0					
Utilities	Oversight of approximately 425,030 square feet utilities		Operating Expenses	\$585,400	-	Work orders and Maintenance cost per square foot
			TOTAL EXPENSES	\$585,400		
			COUNTY LEVY	\$585,400		
Exterior Maintenance	Oversight of maintenance and care of all county facilities and properties		Wages & Benefits	\$125,176	1.77	Work orders and Maintenance cost per square foot
			Operating Expenses	\$204,987		
			TOTAL EXPENSES	\$330,163		
			COUNTY LEVY	\$330,163		
Interior Maintenance	Oversight of maintenance and care of approximately 425,030 square feet		Rent	\$64,000	5.10	Work orders and Maintenance cost per square foot
			Misc. Revenue	\$500		
			Use of Fund Balance	\$25,200		
			TOTAL REVENUES	\$89,700		
			Wages & Benefits	\$361,335		
			Operating Expenses	\$493,302		
			TOTAL EXPENSES	\$854,637		
COUNTY LEVY	\$764,937					

Building Services

Vending	Oversight of County vending machines		User Fees	\$10,000	0.03	Maintain pricing such to keep impact on budget minimal or "break even"
			TOTAL REVENUES	\$10,000		
			Wages & Benefits	\$1,715		
			Operating Expenses	\$8,500		
			TOTAL EXPENSES	\$10,215		
COUNTY LEVY	\$215					
Communications	Maintain phone system network which includes Courthouse/West Square, Health Care Center, Human Services Reedsburg, Highway Shops, Parks and LEC, including 9-1-1 System as well as all phone/data wiring for all facilities. Maintain Fiber optic network, communications infrastructure and all associated equipment and towers.	Yes	User Fees	\$500	1.35	Communication systems (phones, radios, Fiber) run at peak efficiency, short or no outages on network.
			Rent	\$211,400		
			Use of Fund Balance	\$0		
			TOTAL REVENUES	\$211,900		
			Wages & Benefits	\$127,816		
			Operating Expenses	\$170,240		
TOTAL EXPENSES	\$298,056					
COUNTY LEVY	\$86,156					
Underground Storage	Oversight and compliance of all County owned fuel storage tanks.	Yes	Wages & Benefits	\$0	-	No compliance issues
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$0		
			COUNTY LEVY	\$0		
Outlay	Implement Energy Cost Saving Measures Elevator Upgrades (Annex Elevator - Court holding) Tuck pointing / Caulking of Facilities Courthouse West Entrance Stone Replacement & Repair LEC Roof Replacement Courtroom Sound System/Video Arraignment Upgrade Communications Infrastructure Upgrades Dispatch Center Radio Console Replacement Building Security Improvements LEC Carpet Replacement County Boardroom Audio-Video Equipment Replacement Furnace Replacement- Humane Society and Sheltered Workshop Re-Build of LEC Chiller LEC Tower Valve upgrade LEC Kitchen Equipment Replacement		\$225,000	Grants	\$0	
			\$110,000	Use of Fund Balance	\$870,000	
			\$30,000			
			\$45,000	TOTAL REVENUES	\$870,000	
			\$225,000	Wages & Benefits	\$0	
			\$60,000	Operating Expenses	\$1,688,000	
			\$370,000	TOTAL EXPENSES	\$1,688,000	
			\$30,000	COUNTY LEVY	\$818,000	
			\$250,000			
			\$50,000			
			\$30,000			
			\$21,000			
			\$85,000			
			\$35,000			
\$122,000						
Totals			TOTAL REVENUES	\$1,227,395	9.50	
			TOTAL EXPENSES	\$3,883,862		
			COUNTY LEVY	\$2,656,467		

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
Work Orders - Facilities in good working order, issues address quickly and efficiently. No issues with compliance.	1900 Work Orders	2000 Work Orders	2000 Work Orders
Communications - All systems (Radio, Phone, Fiber) are running at peak efficiency with little or no down time, handle specific communications work orders, manage tower co-locators/leases on 8 tower sites, Manage Dark Fiber leases on 147 miles of fiber optic cable.	625 Work orders, 5 fiber Leases, 11 tower leases, work on Narrowbanding corrections	700 work orders, 5 fiber lease, 11 tower leases, complete narrowbanding corrections	500 work orders, 5 fiber lease, 11 tower leases, radio console upgrades

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Maintenance costs per square foot includes all tower sites (NOTE: based on final revised budget divided by square footage, 425,030. This cost does not include outlay / capital projects)	Some fluctuation in this cost would be considered normal. Although we try to "spread out" our facility improvements within Capital Improvement Plan to keep this somewhat close from year to year, unforeseen failures may happen that could skew these costs which would require us to be even more diligent in our maintenance programs	\$3.53	\$4.94	\$3.59
Communications - All systems are running at peak efficiency with little or no down time, handle specific communications work orders, manage tower co-locators/leases on 8 tower sites, Manage Dark Fiber leases on 147 miles of fiber optic cable. All systems run 24/7/365 total runtime of 525,600 minutes.	Outages, equipment failures and coverage complaints would indicated that there are issues with the infrastructure requiring improvements or upgrades.	No outages on systems one fiber lease expired and not renewed	2 minor outages for maintenance on fiber, one fiber lease added and one tower lease added	Ideally no outages. Still have space to lease on both towers and fiber

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
BUILDING SERVICES											
<u>Revenues</u>											
Tax Levy	2,148,056	2,820,085	2,500,508	2,256,404	2,256,404	2,656,468	400,064	17.73%	Implement Energy Cost Saving Measure	225,000	0
User Fees	34,186	29,296	25,327	10,000	10,000	10,000	0	0.00%	Elevator Upgrades - Courthouse	110,000	0
Intergovernmental	36,689	41,216	46,076	44,745	44,745	46,295	1,550	3.46%	Courtroom Sound and Video Arraignmer	60,000	0
Rent	213,024	265,598	293,849	259,400	265,100	275,400	10,300	3.89%	Tuckpointing & Caulking of Facilities	30,000	0
Miscellaneous	1,072	7,967	1,508	500	500	500	0	0.00%	Courthouse West Entrance Stone Repla	45,000	0
Use of Fund Balance	211,693	0	313,729	596,737	1,410,389	895,200	(515,189)	-36.53%	Building Security	250,000	0
Total Revenues	2,644,720	3,164,162	3,180,997	3,167,786	3,987,138	3,883,863	(103,275)	-2.59%	County Board Room Audio upgrade	30,000	0
									Leased Facility Furnace Replacement	21,000	21,000
									Communications upgrades/infrastructure	370,000	370,000
									Sheriff - Dispatch - Radio console	30,000	30,000
									Carpet Replacement	50,000	50,000
									LEC Kitchen Equipment Replacement	122,000	122,000
									LEC Chiller Rebuild	85,000	0
									LEC Cooling Tower Valve & Controls	35,000	0
									LEC Roof Replacement	225,000	225,000
Total Expenses	2,644,720	3,164,162	3,180,997	3,167,786	3,987,138	3,883,863	(103,275)	-2.59%	2018 Total	1,688,000	818,000
Beginning of Year Fund Balance					Included in General Fund Total						
End of Year Fund Balance									2019	916,000	661,000
									2020	1,065,000	590,000
									2021	460,000	460,000
									2022	2,860,000	360,000

Changes and Highlights to the Department's Budget:

The 2018 budget includes the following:
 -Use of Fund Balance for Continuation of cost and energy saving measures at County facilities is included at \$225,000.
 -Continuation of funding for communications system upgrades, fiber system upgrades and Radio console replacement funds.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	Change 4	Change 5	Change 6	Change 8	Change 9	2018 Budget Request
Description of Change			Art	Building Security	LEC Roof replacement	Courtroom Sound and Video Upgrade	VARC/Humane Society Furnace replacement	County Board video/audio upgrade	LEC Chiller Rebuild	LEC Kitchen Equipment replacement	
Tax Levy	2,256,404	17,064	15,000		225,000		21,000			122,000	2,656,468
Use of Fund Balance or Carryforward Funds	1,410,389	(940,189)		250,000		60,000		30,000	85,000		895,200
All Other Revenues	320,345	11,850									332,195
Total Funding	3,987,138	(911,275)	15,000	250,000	225,000	60,000	21,000	30,000	85,000	122,000	3,883,863
Labor Costs	657,860	39,627									697,487
Supplies & Services	1,443,616	39,760	15,000								1,498,376
Capital Outlay	1,885,662	(990,662)		250,000	225,000	60,000	21,000	30,000	85,000	122,000	1,688,000
Transfers to Other Funds	0	0									0
Addition to Fund Balance	0	0									0
Total Expenses	3,987,138	(911,275)	15,000	250,000	225,000	60,000	21,000	30,000	85,000	122,000	3,883,863

Issues on the Horizon for the Department:

We continue to promote the towers and fiber and have had some additional co-locators/lessees that have increased revenues slightly.
 Work on Energy savings measures to reduce / maintain utility costs.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: BUILDING SERVICES

Program # -->	1	2	3	4	5	6	7	8	Outlay	Dept Total \$
Short Program Name -->	CLERK	MAIL	UTILS	EXTMAIN	INTMAIN	VENDING	COMM	UST		

Is the Program Mandated? Statutory Reference										
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)										\$0
2. Grants (List)										
Wireless 911 Grant										\$0
3. Use of Carryfwd / Fund Balance					25,200				870,000	\$895,200
4. Other Revenues										
Local Govt Agencies							500			\$500
Department Charges-Postage		45,795								\$45,795
Rent - County Bldgs					64,000					\$64,000
Rent - Towers							121,400			\$121,400
Rent - Fiber							90,000			\$90,000
Vending Machine Revenue						10,000				\$10,000
Misc Revenues					500					\$500
5. TOTAL REVENUES	\$0	\$45,795	\$0	\$0	\$89,700	\$10,000	\$211,900	\$0	\$870,000	\$1,227,395

EXPENSES

6. Wages, Salaries, Benefits	50,010	31,435	0	125,176	361,335	1,715	127,816	0	N/A	\$697,487
7. Other Expenses	21,586	14,360	585,400	204,987	493,302	8,500	170,240	0	1,688,000	\$3,186,375
8. TOTAL EXPENSES	\$71,596	\$45,795	\$585,400	\$330,163	\$854,637	\$10,215	\$298,056	\$0	\$1,688,000	\$3,883,862

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$71,596	\$0	\$585,400	\$330,163	\$764,937	\$215	\$86,156	\$0	\$818,000	\$2,656,467
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Fund: GENERAL FUND		2014	2015	2016	2017	2017	2017	Dollar	
Department: BUILDING SERVICES		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2018	Change
10017 BUILDING SERVICES REVENUE									
411100	GENERAL PROPERTY TAXES	-2,148,056.00	-2,820,085.00	-2,500,508.00	-1,128,201.98	-2,256,404.00	-2,256,404.00	-2,656,468.00	400,064.00
452050	TELEPHONE REBATES	-24,421.97	-20,310.69	-18,024.99	-8,961.72	0.00	0.00	0.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	-553.21	-1,818.50	-5,591.29	0.00	-500.00	-500.00	-500.00	0.00
474010	DEPARTMENTAL CHARGES	-36,135.68	-39,397.71	-40,484.37	-22,108.78	-44,245.00	-44,245.00	-45,795.00	1,550.00
482100	RENT OF COUNTY BUILDINGS	-31,550.23	-43,136.76	-65,756.02	-34,169.47	-63,000.00	-63,000.00	-64,000.00	1,000.00
482470	RENT/LEASE - TOWER SPACE	-135,773.46	-143,941.30	-130,262.14	-58,658.31	-127,100.00	-121,400.00	-121,400.00	-5,700.00
482480	RENT/LEASE - FIBER OPTICS	-45,699.90	-78,519.79	-97,831.11	-57,689.49	-75,000.00	-75,000.00	-90,000.00	15,000.00
483700	VENDING MACHINE SALES	-9,763.77	-8,985.28	-7,302.21	-4,182.95	-10,000.00	-10,000.00	-10,000.00	0.00
484160	MISCELLANEOUS REVENUES	-1,072.16	-313.90	-667.54	-185.12	-500.00	-500.00	-500.00	0.00
484175	FOCUS ON ENERGY	0.00	-2,153.20	-840.00	-8,610.00	0.00	0.00	0.00	0.00
486300	INSURANCE RECOVERIES	0.00	-5,500.00	0.00	0.00	0.00	0.00	0.00	0.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-850,000.00	0.00	-715,000.00	-135,000.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-559,777.00	0.00	-180,200.00	-379,577.00
493400	CONTINUING APPROP SUNSHINE FND	0.00	0.00	0.00	0.00	-612.00	0.00	0.00	-612.00
TOTAL BUILDING SERVICES REVENUE		-2,433,026.38	-3,164,162.13	-2,867,267.67	-1,322,767.82	-3,987,138.00	-2,571,049.00	-3,883,863.00	-103,275.00
10017110 BLDG SRVCS ADMINISTRATION									
511100	SALARIES PERMANENT REGULAR	85,131.73	151,551.07	168,165.52	45,459.33	98,099.00	98,099.00	104,586.00	6,487.00
511900	LONGEVITY-FULL TIME	660.00	680.00	408.33	0.00	0.00	0.00	120.00	120.00
512100	WAGES-PART TIME	37,345.38	26,646.19	0.00	0.00	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	638.83	432.86	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	9,662.01	13,465.58	12,496.49	3,242.92	7,505.00	7,505.00	8,010.00	505.00
514200	RETIREMENT-COUNTY SHARE	5,601.14	10,340.32	8,926.20	3,091.27	6,671.00	6,671.00	7,015.00	344.00
514400	HEALTH INSURANCE COUNTY SHARE	15,447.96	15,571.31	23,454.92	7,515.72	15,031.00	15,031.00	17,286.00	2,255.00
514500	LIFE INSURANCE COUNTY SHARE	41.76	98.92	45.24	6.46	15.00	15.00	16.00	1.00
514600	WORKERS COMPENSATION	3,099.84	3,305.15	1,995.02	563.62	1,217.00	1,217.00	1,194.00	-23.00
519300	VEHICLE ALLOWANCE	3,600.22	3,600.22	2,077.05	307.31	0.00	1,000.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	2,603.16	1,823.19	2,498.35	1,271.17	3,000.00	3,000.00	3,000.00	0.00
525010	RENOVATION/REFURBISHMENT	0.00	28,682.48	215,403.21	0.00	80,915.00	80,915.00	84,000.00	3,085.00
525011	BUILDING SECURITY	0.00	0.00	16,800.00	1,830.68	33,200.00	8,000.00	40,000.00	6,800.00
531100	POSTAGE AND BOX RENT	145.13	77.85	238.80	11.83	330.00	330.00	330.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	0.00	874.44	888.89	366.53	500.00	600.00	750.00	250.00
531800	MIS DEPARTMENT CHARGEBACKS	7,138.54	9,779.74	7,656.32	3,287.45	4,646.00	4,646.00	8,344.00	3,698.00
532200	SUBSCRIPTIONS	42.20	46.53	0.00	0.00	200.00	200.00	100.00	-100.00
532400	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00
532800	TRAINING AND INSERVICE	12.99	900.00	1,500.00	1,200.00	1,500.00	1,500.00	1,500.00	0.00
533100	VEHICLE EXPENSES	0.00	0.00	0.00	0.00	0.00	11,000.00	3,000.00	3,000.00
533200	MILEAGE	0.00	0.00	165.29	231.88	300.00	300.00	200.00	-100.00
533500	MEALS AND LODGING	0.00	0.00	38.75	53.15	200.00	200.00	200.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: BUILDING SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10017110 BLDG SRVCS ADMINISTRATION								
581900 CAPITAL OUTLAY	47,484.12	331,117.81	492,384.89	98,770.86	1,126,308.00	511,800.00	771,000.00	-355,308.00
TOTAL BLDG SRVCS ADMINISTRATION	218,655.01	598,993.66	955,143.27	167,210.18	1,379,737.00	752,129.00	1,050,751.00	-328,986.00
10017152 RISK MANAGEMENT AND INSURANCE								
511100 SALARIES PERMANENT REGULAR	65,821.92	71,960.04	66,491.93	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	4,937.84	5,411.07	4,981.16	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	4,628.32	4,378.18	4,000.85	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	15,447.96	4,635.16	4,735.22	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	11.88	7.02	10.10	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	774.41	842.75	557.99	0.00	0.00	0.00	0.00	0.00
514800 UNEMPLOYMENT	0.00	0.00	1,384.00	0.00	0.00	0.00	0.00	0.00
521100 MEDICAL EXAMINATIONS	7,863.84	3,217.84	4,520.72	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	1,292.27	1,128.13	453.36	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	76.91	57.57	86.27	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	205.18	92.03	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,705.88	1,781.21	668.50	0.00	0.00	0.00	0.00	0.00
532200 SUBSCRIPTIONS	1,196.25	2,158.93	1,323.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	745.00	0.00	595.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	8,683.66	12,904.00	4,479.26	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	173.60	437.76	0.00	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	316.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	261.10	140.00	160.00	0.00	0.00	0.00	0.00	0.00
539100 OTHER SUPPLIES & EXPENSES	373.03	2,372.58	2,285.01	0.00	0.00	0.00	0.00	0.00
551000 INSURANCE	0.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RISK MANAGEMENT AND INSURANCE	114,875.24	111,599.27	96,732.37	0.00	0.00	0.00	0.00	0.00
10017162 HS SERV/RDBGS/6TH STR								
520900 CONTRACTED SERVICES	13,988.98	11,482.15	10,114.80	3,575.97	11,000.00	11,000.00	11,000.00	0.00
522900 UTILITIES	20,927.90	20,043.13	23,506.04	8,280.30	21,500.00	21,500.00	21,500.00	0.00
523000 TRADE SERVICES	50.00	100.00	504.50	0.00	2,000.00	1,500.00	1,500.00	-500.00
531400 SMALL EQUIPMENT	0.00	144.48	0.00	0.00	250.00	250.00	250.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	589.25	-777.63	573.00	381.08	762.00	762.00	800.00	38.00
533100 VEHICLE EXPENSES	1,123.00	-850.88	1,565.05	503.50	3,000.00	2,500.00	2,500.00	-500.00
534000 OPERATING/MEETING SUPPLIES	2,717.49	2,304.87	5,821.92	2,525.15	5,000.00	5,000.00	5,000.00	0.00
551000 INSURANCE	623.50	678.63	1,203.97	108.09	1,200.00	1,200.00	1,320.00	120.00
TOTAL HS SERV/RDBGS/6TH STR	40,020.12	33,124.75	43,289.28	15,374.09	44,712.00	43,712.00	43,870.00	-842.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: BUILDING SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10017163 HS-SHELTERED WORKSHOP								
523000 TRADE SERVICES	5,835.00	5,500.00	3,983.61	425.55	3,000.00	3,000.00	3,000.00	0.00
534000 OPERATING/MEETING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551000 INSURANCE	1,205.58	1,328.33	2,502.13	197.27	2,300.00	2,300.00	2,530.00	230.00
TOTAL HS-SHELTERED WORKSHOP	7,040.58	6,828.33	6,485.74	622.82	5,300.00	5,300.00	5,530.00	230.00
10017180 POSTAGE METERING								
511100 SALARIES PERMANENT REGULAR	20,363.07	21,370.21	21,994.00	10,367.38	22,442.00	22,442.00	23,328.00	886.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	501.00	501.00	519.00	18.00
511900 LONGEVITY-FULL TIME	132.00	143.00	154.00	0.00	165.00	165.00	176.00	11.00
514100 FICA & MEDICARE TAX	1,518.09	1,600.56	1,635.11	773.80	1,768.00	1,768.00	1,838.00	70.00
514200 RETIREMENT-COUNTY SHARE	1,433.33	1,461.31	1,460.06	704.96	1,571.00	1,571.00	1,610.00	39.00
514400 HEALTH INSURANCE COUNTY SHARE	3,293.14	3,109.57	3,153.58	1,609.97	3,204.00	3,204.00	3,685.00	481.00
514500 LIFE INSURANCE COUNTY SHARE	3.84	4.06	5.45	2.59	6.00	6.00	6.00	0.00
514600 WORKERS COMPENSATION	239.77	251.91	194.77	128.58	287.00	274.00	274.00	-13.00
520900 CONTRACTED SERVICES	7,991.00	6,999.74	8,066.10	3,518.67	8,000.00	8,000.00	8,000.00	0.00
524800 MAINTENANCE AGREEMENT	600.00	841.00	324.00	81.00	1,000.00	1,000.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	1,240.00	1,952.00	41.98	1,280.00	2,000.00	2,000.00	2,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	383.00	-545.75	397.60	250.45	501.00	501.00	560.00	59.00
534000 OPERATING/MEETING SUPPLIES	1,100.68	2,507.93	3,427.55	2,268.18	2,800.00	2,800.00	2,800.00	0.00
TOTAL POSTAGE METERING	38,297.92	39,695.54	40,854.20	20,985.58	44,245.00	44,232.00	45,796.00	1,551.00
10017182 GENERAL COUNTY BUILDINGS								
511100 SALARIES PERMANENT REGULAR	125,344.73	139,742.59	139,976.70	85,858.31	185,646.00	185,646.00	185,163.00	-483.00
511200 SALARIES-PERMANENT-OVERTIME	8,819.13	3,397.41	3,191.90	362.49	2,882.00	2,882.00	3,013.00	131.00
511900 LONGEVITY-FULL TIME	348.00	397.00	446.00	0.00	555.00	555.00	624.00	69.00
512100 WAGES-PART TIME	0.00	0.00	7,207.71	0.00	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	0.00	0.00	94.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	10,215.88	10,704.72	11,167.24	6,376.96	14,465.00	14,465.00	14,444.00	-21.00
514200 RETIREMENT-COUNTY SHARE	7,646.97	9,751.52	9,281.58	5,832.32	12,858.00	12,858.00	12,650.00	-208.00
514400 HEALTH INSURANCE COUNTY SHARE	3,886.69	29,849.67	32,090.38	22,498.46	47,715.00	47,715.00	50,552.00	2,837.00
514500 LIFE INSURANCE COUNTY SHARE	53.36	66.44	48.64	15.11	41.00	41.00	35.00	-6.00
514600 WORKERS COMPENSATION	1,573.83	1,682.04	1,323.35	1,069.15	2,344.00	2,344.00	2,153.00	-191.00
520900 CONTRACTED SERVICES	172,060.88	199,821.97	166,194.35	105,923.41	200,000.00	200,000.00	200,000.00	0.00
522900 UTILITIES	223,563.85	223,192.67	215,355.63	84,101.36	211,500.00	212,500.00	214,100.00	2,600.00
523000 TRADE SERVICES	6,418.81	1,218.35	2,124.89	2,694.65	8,000.00	7,500.00	7,500.00	-500.00
525100 VENDING MACHINES	9,075.92	7,679.54	6,077.22	3,856.76	10,112.00	9,500.00	8,500.00	-1,612.00
531100 POSTAGE AND BOX RENT	85.01	84.01	183.40	0.00	100.00	100.00	100.00	0.00
531400 SMALL EQUIPMENT	6,992.43	2,252.89	1,897.62	0.00	2,000.00	2,000.00	2,000.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: BUILDING SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10017182 GENERAL COUNTY BUILDINGS								
531800 MIS DEPARTMENT CHARGEBACKS	1,299.34	10,914.45	2,017.39	500.96	1,002.00	1,002.00	1,413.00	411.00
533100 VEHICLE EXPENSES	1,546.06	3,154.38	1,825.39	330.58	3,000.00	3,000.00	2,500.00	-500.00
534000 OPERATING/MEETING SUPPLIES	74,129.68	62,858.47	96,513.22	28,694.26	80,000.00	80,000.00	80,000.00	0.00
535100 VEHICLE FUEL / OIL	0.00	0.00	612.00	0.00	0.00	0.00	0.00	0.00
551000 INSURANCE	11,040.09	17,680.82	21,766.36	2,201.99	25,000.00	27,500.00	27,500.00	2,500.00
572003 ART	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00
TOTAL GENERAL COUNTY BUILDINGS	664,100.66	724,448.94	719,394.97	350,316.77	807,220.00	809,608.00	827,247.00	20,027.00
10017184 COUNTY PHONE/COMMUNICATIONS								
511100 SALARIES PERMANENT REGULAR	68,969.33	73,768.89	76,208.50	36,090.42	79,077.00	79,077.00	91,078.00	12,001.00
511900 LONGEVITY-FULL TIME	220.00	240.00	260.00	0.00	280.00	280.00	300.00	20.00
514100 FICA & MEDICARE TAX	5,224.99	5,592.88	5,718.16	2,696.68	6,071.00	6,071.00	6,990.00	919.00
514200 RETIREMENT-COUNTY SHARE	4,838.83	5,027.50	5,052.80	2,454.18	5,396.00	5,396.00	6,122.00	726.00
514400 HEALTH INSURANCE COUNTY SHARE	5,987.54	5,559.42	5,721.40	2,913.06	5,826.00	5,826.00	11,022.00	5,196.00
514600 WORKERS COMPENSATION	809.63	866.70	672.25	447.48	984.00	984.00	1,041.00	57.00
520900 CONTRACTED SERVICES	33,038.72	22,584.75	32,446.19	13,238.35	30,000.00	30,000.00	30,000.00	0.00
522500 TELEPHONE & DAIN LINE	49,848.80	48,589.20	43,426.65	3,986.13	5,300.00	5,300.00	5,300.00	0.00
522700 911 EMERGENCY NUMBER	14,651.20	34,696.03	35,700.00	0.00	0.00	0.00	0.00	0.00
522720 911 SURCHARGE FEE	89,718.12	89,844.12	97,884.72	0.00	0.00	0.00	0.00	0.00
522900 UTILITIES	97,048.59	54,705.50	51,340.48	23,829.91	60,650.00	55,850.00	56,450.00	-4,200.00
523000 TRADE SERVICES	4,561.65	0.00	0.00	5,150.19	10,000.00	10,000.00	10,000.00	0.00
524800 MAINTENANCE AGREEMENT	21,307.00	27,099.00	44,689.07	22,657.00	0.00	23,000.00	23,000.00	23,000.00
531100 POSTAGE AND BOX RENT	1,802.58	1,361.05	1,626.39	1,226.78	2,500.00	2,000.00	2,000.00	-500.00
531200 OFFICE SUPPLIES AND EXPENSE	641.32	0.00	0.00	0.00	500.00	500.00	500.00	0.00
531400 SMALL EQUIPMENT	91,601.00	29,515.23	136,558.32	18,331.32	30,000.00	30,000.00	30,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	9,631.16	25,144.02	10,061.40	265.45	531.00	531.00	1,355.00	824.00
532800 TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00
533100 VEHICLE EXPENSES	6,230.15	3,812.10	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
533200 MILEAGE	0.00	479.71	2,483.03	1,186.67	7,000.00	7,000.00	300.00	-6,700.00
533500 MEALS AND LODGING	0.00	542.04	0.00	0.00	200.00	200.00	200.00	0.00
551000 INSURANCE	2,257.84	791.26	961.65	13.03	3,730.00	3,730.00	4,135.00	405.00
581900 CAPITAL OUTLAY	348,802.78	342,622.22	93,337.83	184,457.22	529,354.00	405,000.00	400,000.00	-129,354.00
TOTAL COUNTY PHONE/COMMUNICATIONS	857,191.23	772,841.62	644,148.84	318,943.87	779,399.00	677,745.00	686,793.00	-92,606.00
10017265 WEST BARABOO GARAGE								
522900 UTILITIES	5,556.80	4,666.81	3,458.75	1,786.75	4,800.00	4,800.00	4,800.00	0.00
534000 OPERATING/MEETING SUPPLIES	173.59	66.57	245.81	166.15	2,000.00	2,000.00	2,000.00	0.00
551000 INSURANCE	0.00	0.00	0.00	0.00	415.00	450.00	450.00	35.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: BUILDING SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL WEST BARABOO GARAGE	5,730.39	4,733.38	3,704.56	1,952.90	7,215.00	7,250.00	7,250.00	35.00
10017270 LAW ENFORCEMENT CENTER								
511100 SALARIES PERMANENT REGULAR	86,328.79	90,920.61	94,159.30	44,702.02	97,408.00	97,408.00	101,204.00	3,796.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	826.00	826.00	858.00	32.00
511900 LONGEVITY-FULL TIME	60.00	518.60	558.60	0.00	599.00	599.00	639.00	40.00
512900 LONGEVITY-PART TIME	418.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	6,438.26	6,788.61	7,029.39	3,321.40	7,561.00	7,561.00	7,857.00	296.00
514200 RETIREMENT-COUNTY SHARE	6,070.99	6,211.54	6,247.13	3,034.61	6,721.00	6,721.00	6,881.00	160.00
514400 HEALTH INSURANCE COUNTY SHARE	21,435.50	19,902.67	20,482.68	10,428.78	20,857.00	20,857.00	23,986.00	3,129.00
514500 LIFE INSURANCE COUNTY SHARE	20.84	32.16	39.32	16.81	40.00	40.00	41.00	1.00
514600 WORKERS COMPENSATION	1,017.00	1,070.74	831.99	553.39	1,226.00	1,226.00	1,171.00	-55.00
520900 CONTRACTED SERVICES	102,767.41	113,289.18	89,813.27	49,138.71	100,000.00	100,000.00	105,000.00	5,000.00
522900 UTILITIES	401,387.77	333,382.23	345,533.55	127,646.15	350,000.00	350,000.00	345,000.00	-5,000.00
523000 TRADE SERVICES	5,128.18	1,573.72	400.00	0.00	9,000.00	9,000.00	9,000.00	0.00
531400 SMALL EQUIPMENT	0.00	2,625.02	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	766.00	596.75	-144.90	815.96	1,632.00	1,632.00	1,749.00	117.00
533100 VEHICLE EXPENSES	517.64	302.13	527.33	186.23	1,000.00	1,000.00	1,000.00	0.00
534000 OPERATING/MEETING SUPPLIES	47,972.86	49,993.43	67,312.59	23,709.46	60,000.00	60,000.00	60,000.00	0.00
551000 INSURANCE	17,489.45	19,210.63	22,673.46	2,425.58	27,500.00	27,500.00	30,250.00	2,750.00
581900 CAPITAL OUTLAY	0.00	0.00	15,478.82	64,090.00	230,000.00	130,000.00	517,000.00	287,000.00
TOTAL LAW ENFORCEMENT CENTER	697,819.29	646,418.02	670,942.53	330,069.10	916,370.00	816,370.00	1,213,636.00	297,266.00
10017411 ANIMAL SHELTER								
523000 TRADE SERVICES	752.27	2,479.09	0.00	8,645.49	2,500.00	11,000.00	2,500.00	0.00
551000 INSURANCE	236.85	257.56	300.96	28.60	440.00	440.00	490.00	50.00
TOTAL ANIMAL SHELTER	989.12	2,736.65	300.96	8,839.60	2,940.00	11,440.00	2,990.00	50.00
TOTAL DEPARTMENT REVENUE	-2,433,026.38	-3,164,162.13	-2,867,267.67	-1,322,767.82	-3,987,138.00	-2,571,049.00	-3,883,863.00	-103,275.00
TOTAL DEPARTMENT EXPENSE	2,644,719.56	2,941,420.16	3,180,996.72	1,214,314.91	3,987,138.00	3,167,786.00	3,883,863.00	-103,275.00
ADDITION TO (-)/USE OF FUND BALANCE	211,693.18	-222,741.97	313,729.05	-108,452.91	0.00	596,737.00	0.00	

Corporation Counsel

Department Vision - Where the department would ideally like to be

Provide legal advice and guidance to County officials to assist them in making policy decisions, and provide legal support to the organization to facilitate and carry out those decisions.

Department Mission - Major reasons for the department's existence and purpose in County government

Provide professional legal services to Sauk County government, including the Board of Supervisors, committees, departments, and connected boards and commissions, and provide legal representation of the public interest in statutorily and contractually defined areas.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Specific Strategic Issues Addressed

Creating and maintaining a sustainable livable community (environmental stewardship, good wages)

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)

Changing statutory authority (state/feds) impeding local decision-making

Partnerships with outside agencies (drugs, interoperability)

Mental health (issue awareness, worker shortages in psychiatry). Family health - Nutritional status and physical activity. Comprehensive Community Service teams. Increased aging & disability of Sauk County residents (Adult Protective Services)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Support economic development activity through proactive legal support to the County.	Number of, and timely completion of actions related to economic development.	See the completion of the Prairie du Sac/Sauk City Unit and assist where necessary in further trail development. Continue support for the White Mound building, CDBG program and Placemaking where needed.	9/1/2018
Respond to the challenges and opportunities posed by the Ho-Chunk Nation in the areas of increased assertion of sovereignty, trust land, or improving mutual collaboration in areas of common interest.	Proactive and inclusive response to challenges.	Utilizing the experience developed in this area of the law, carry out the County's objectives regarding this program which are always developing.	12/31/2018
Digitize certain case files in the areas of mental commitments. Guardianships, protective placements and juvenile matters. Continue efforts to improve the use of existing technology while implementing mandatory E-Filing.	Number of files transferred to concourse.	This is hand in glove with e-filing and will result in files being available immediately in court	7/1/2018
Support the County's efforts to protect the health and safety of Sauk County.	Terminations of old programs and transitions to new programs receive the legal support necessary to achieve objectives.	The ongoing implementation of the environmental health programs formerly provided by the State will continue to require ongoing legal support.	9/1/2018
Assist the development of multi-disciplinary approaches to addressing health and zoning violations that may involve vulnerable adults and children.	Interdisciplinary team functioning and meeting.	This concept is to create an environment of information sharing so that silos are broken down and ideas are brought to the table to resolve problematic cases.	7/1/2018

Corporation Counsel

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
General Government Legal Services	The Office serves as a general attorney to the county providing legal advice in all areas including tort claims, general government law, real estate, ordinance drafting, code enforcement and a myriad of other civil law areas.	Wis Stat 59.42	Other Revenues	\$20	2.67	Legal Opinions Rendered - % of opinions rendered/status given within 2 weeks. P&Z, Public Health & Parks Violations - % of cases where action is taken to gain compliance with ordinance within 2 weeks of request.
			TOTAL REVENUES	\$20		
			Wages & Benefits	\$251,420		
			Operating Expenses	\$21,767		
			TOTAL EXPENSES	\$273,187		
			COUNTY LEVY	\$273,167		
Human Services / Children in Needs of Protection & Services / Terminations of Parental Rights	The Office represents the Sauk County Department of Human Services in various types of actions that involve protection of individuals and the public. These kinds of matters include involuntary mental commitments, juvenile matters such as children in need of protection and services cases and termination of parental rights, guardianships and protective placements.	Wis Stat 48.09, 51.20, 55.02	User Fees	\$0	2.74	TPR/CHIPS hearings & filings - % of cases resolved within statutory deadlines.
			Other Revenues	\$108,472		
			TOTAL REVENUES	\$108,472		
			Wages & Benefits	\$243,907		
			Operating Expenses	\$15,160		
			TOTAL EXPENSES	\$259,067		
			COUNTY LEVY	\$150,595		
Labor Management Relations	This area involves advising the Personnel Director on personnel law, representing the County in labor negotiations and representing the County in all manner of administrative law matters including grievance arbitration and practice before the Wisconsin Employment Relations Commission.	Wis. Stat. 111.70	Grants	\$0	0.06	Negotiations are handled efficiently resulting in cost effective labor agreements. The county is professionally defended in labor relations tribunals.
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$7,636		
			Operating Expenses	\$1,944		
			TOTAL EXPENSES	\$9,580		
			COUNTY LEVY	\$9,580		
Child Support Enforcement	The Office is responsible for providing representation to the Sauk County Child Support Agency in all areas of their enforcement function.	IV-D of Federal Social Security Act	Other Revenues	\$116,542	1.03	Child Support Agency improves its metrics due to proactive legal support.
			TOTAL REVENUES	\$116,542		
			Wages & Benefits	\$120,043		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$120,043		
			COUNTY LEVY	\$3,501		
Totals			TOTAL REVENUES	\$225,034	6.50	
			TOTAL EXPENSES	\$661,876		
			COUNTY LEVY	\$436,842		

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Legal Opinions and Reviews	363	430	410
Guardianship and Protective Placement Hearings and Reviews	113	155	140
Mental Commitment Hearings and Settlements	135	105	170
Juvenile Matters CHIPS/TPRS Cases Filed and Hearings	162	210	165
Child Support Hearings/Court Appearances	719	675	755

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Legal Opinions Rendered - % of opinions rendered/status given within 2 weeks	County departments are getting timely legal support necessary for their operations.	363 opinions, 97.5%	430 opinions, 100%	Estimate 410 opinions, 100%
Guardianship & Protective Placement hearings & filings - % of cases resolved within statutory deadlines	Vulnerable adults are protected and have healthy placements.	113 matters, 100%	155 matters, 100%	Estimate 140 hearings & filings, 100%
Mental Commitment hearings, settlements & filings - % of cases resolved within statutory deadlines	The mentally ill received all care they needed and society is protected.	135 matters, 100%	105 matters, 100%	Estimate 170 hearings & filings, 100%
TPR/CHIPS hearings & filings - % of cases resolved within statutory deadlines	Abused and neglected children are protected and are ultimately living in a safe and supporting environment.	162 matters, 100%	210 matters, 100%	Estimate 165 hearings & filings, 100%
P&Z, Public Health & Parks Violations -% of cases where action is taken to gain compliance with ordinance within two weeks of the request	Ordinance enforcement results in a safer and more pleasant county community.	38 violations, 100%	50 violations, 100%	Estimate 50 actions, 100%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CORPORATION COUNSEL											
<u>Revenues</u>											
Tax Levy	372,794	384,970	402,578	404,947	404,947	436,842	31,895	7.88%	None	0	0
Intergovernmental	205,137	208,440	214,037	216,012	216,012	225,014	9,002	4.17%			
Miscellaneous	20	195	20	320	20	20	0	0.00%	2018 Total	0	0
Total Revenues	577,951	593,605	616,635	621,279	620,979	661,876	40,897	6.59%			
<u>Expenses</u>											
Labor	409,961	418,635	427,971	445,040	453,178	478,046	24,868	5.49%	2019	0	0
Labor Benefits	132,427	132,303	125,305	131,325	131,325	144,960	13,635	10.38%	2020	0	0
Supplies & Services	23,703	32,037	53,401	35,776	36,476	38,870	2,394	6.56%	2021	0	0
Addition to Fund Balance	11,860	10,630	9,958	9,138	0	0	0	0.00%	2022	0	0
Total Expenses	577,951	593,605	616,635	621,279	620,979	661,876	40,897	6.59%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: Corporation Counsel

Changes and Highlights to the Department's Budget:

The 2018 budget includes creation of a new 0.50 full-time equivalent secretarial position.

The 2018 budget also includes reclassification of the Assistant Corporation Counsel assigned to Child Support. The cost of this position is billed back to the Child Support Agency, which in turns bills the State of Wisconsin and receives 66% reimbursement.

There are no changes to the discretionary items in the budget. The budget continues the county's commitment to case management efficiencies and moving the office forward with implementation of recently acquired systems.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			New 0.50 FTE Legal Secretary	Reclass of Asst Corp Counsel		
Tax Levy	404,947	9,665	22,230			436,842
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	216,032	6,214		2,788		225,034
Total Funding	620,979	15,879	22,230	2,788	0	661,876
Labor Costs	584,503	13,485	22,230	2,788		623,006
Supplies & Services	36,476	2,394				38,870
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	620,979	15,879	22,230	2,788	0	661,876

Issues on the Horizon for the Department:

The office will continue to evaluate the need for additional para-professional support. The implementation of a case management system and simplified office procedures are leading to efficiencies that may obviate the need for additional support staff in the future.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Corporation Counsel

Program # -->	1	2	3	4	5	6		Dept
Short Program Name -->	Gen Govt	DHS	Labor	CSA	TPR	CHIPS	Outlay	Total \$

Is the Program Mandated?				IV-D of Federal Social Security Act				
Statutory Reference	59.42(1)(c)	51.2, 55.02	111.7			48.09		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)								\$0
2. Grants (List)								\$0
								\$0
								\$0
								\$0
								\$0
								\$0
3. Use of Carryfwd / Fund Balance								\$0
4. Other Revenues	20			116,542	17,814	90,658		\$225,034
5. TOTAL REVENUES	\$20	\$0	\$0	\$116,542	\$17,814	\$90,658	\$0	\$225,034

EXPENSES

6. Wages, Salaries, Benefits	251,420	121,518	7,636	120,043	22,706	99,683	N/A	\$623,006
7. Other Expenses	21,767	6,997	1,944		1,555	6,608		\$38,870
8. TOTAL EXPENSES	\$273,187	\$128,515	\$9,580	\$120,043	\$24,261	\$106,291	\$0	\$661,876

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$273,167	\$128,515	\$9,580	\$3,501	\$6,447	\$15,633	\$0	\$436,842
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CORPORATION COUNSEL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10015 CORPORATION COUNSEL REVENUE								
411100 GENERAL PROPERTY TAXES	-372,794.00	-384,970.00	-402,578.00	-202,473.52	-404,947.00	-404,947.00	-436,842.00	31,895.00
474600 HUMAN SERVICES REVENUE	-101,883.10	-103,868.26	-106,565.36	-47,368.05	-102,999.00	-102,999.00	-108,472.00	5,473.00
474620 CSA SUPPORT ENFORCEMENT	-103,254.05	-104,571.51	-107,471.50	-55,519.84	-113,013.00	-113,013.00	-116,542.00	3,529.00
484160 MISCELLANEOUS REVENUES	-20.00	-194.74	-20.00	-290.61	-20.00	-320.00	-20.00	0.00
TOTAL CORPORATION COUNSEL REVENUE	-577,951.15	-593,604.51	-616,634.86	-305,652.02	-620,979.00	-621,279.00	-661,876.00	40,897.00
10015132 CORPORATION COUNSEL								
511100 SALARIES PERMANENT REGULAR	247,607.16	250,397.51	253,576.84	129,227.49	281,769.00	281,769.00	290,845.00	9,076.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	42.42	72.18	194.41	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,239.20	999.20	1,218.99	0.00	919.00	919.00	1,339.00	420.00
512100 WAGES-PART TIME	9,397.50	10,532.50	9,698.60	0.00	8,138.00	0.00	19,420.00	11,282.00
514100 FICA & MEDICARE TAX	19,028.96	19,275.48	19,683.05	9,625.71	22,248.00	22,248.00	23,838.00	1,590.00
514200 RETIREMENT-COUNTY SHARE	17,650.82	17,237.56	16,992.65	8,759.67	19,223.00	19,223.00	20,877.00	1,654.00
514400 HEALTH INSURANCE COUNTY SHARE	42,907.96	44,843.16	37,741.97	17,944.50	35,889.00	35,889.00	41,272.00	5,383.00
514500 LIFE INSURANCE COUNTY SHARE	97.92	109.96	119.60	60.83	101.00	101.00	215.00	114.00
514600 WORKERS COMPENSATION	231.60	208.68	135.56	90.68	204.00	204.00	187.00	-17.00
521200 LEGAL SERVICES	0.00	177.16	899.81	45.00	800.00	600.00	800.00	0.00
521400 COURT REPORTER AND TRANSCRIBER	433.75	843.20	389.06	290.48	1,500.00	1,000.00	1,000.00	-500.00
522500 TELEPHONE & DAIN LINE	488.95	499.66	416.55	127.77	175.00	175.00	175.00	0.00
524800 MAINTENANCE AGREEMENT	528.44	604.52	76.47	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	1,707.19	1,726.88	1,901.35	738.62	2,000.00	1,500.00	2,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	3,935.09	1,679.83	5,085.19	1,212.06	4,500.00	3,500.00	3,500.00	-1,000.00
531400 SMALL EQUIPMENT	0.00	21.79	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	2,533.75	5,187.91	36,856.58	8,170.34	16,501.00	16,501.00	19,595.00	3,094.00
532200 SUBSCRIPTIONS	8,901.88	14,645.37	2,336.97	2,807.82	2,800.00	4,500.00	3,800.00	1,000.00
532400 MEMBERSHIP DUES	2,605.00	3,459.75	2,096.50	2,388.92	3,600.00	3,600.00	3,600.00	0.00
532500 SEMINARS AND REGISTRATIONS	1,072.00	897.00	1,452.00	589.00	1,400.00	1,400.00	1,400.00	0.00
533200 MILEAGE	1,058.96	1,403.11	879.66	263.33	1,000.00	1,000.00	1,000.00	0.00
533500 MEALS AND LODGING	437.95	891.16	611.00	36.85	1,000.00	1,000.00	1,000.00	0.00
TOTAL CORPORATION COUNSEL	361,864.08	375,683.81	392,240.58	182,573.48	403,767.00	395,129.00	435,863.00	32,096.00
10015146 NEGOTIATIONS AND LABOR								
521200 LEGAL SERVICES	0.00	0.00	400.00	0.00	1,200.00	1,000.00	1,000.00	-200.00
TOTAL NEGOTIATIONS AND LABOR	0.00	0.00	400.00	0.00	1,200.00	1,000.00	1,000.00	-200.00
10015442 TERMS OF PARENTAL RIGHTS								
511100 SALARIES PERMANENT REGULAR	75,509.79	78,322.29	82,085.83	34,940.16	76,793.00	76,793.00	79,688.00	2,895.00
511900 LONGEVITY-FULL TIME	277.60	297.60	0.00	0.00	0.00	0.00	0.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CORPORATION COUNSEL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10015442 TERMS OF PARENTAL RIGHTS								
514100 FICA & MEDICARE TAX	5,301.90	5,530.82	6,002.76	2,505.81	5,875.00	5,875.00	6,096.00	221.00
514200 RETIREMENT-COUNTY SHARE	5,300.50	5,340.75	5,115.36	2,375.88	5,222.00	5,222.00	5,339.00	117.00
514400 HEALTH INSURANCE COUNTY SHARE	15,411.00	14,299.68	13,305.05	7,515.72	15,031.00	15,031.00	17,286.00	2,255.00
514500 LIFE INSURANCE COUNTY SHARE	14.36	14.52	14.32	6.00	24.00	24.00	14.00	-10.00
514600 WORKERS COMPENSATION	67.95	62.60	42.04	24.48	54.00	54.00	48.00	-6.00
TOTAL TERMS OF PARENTAL RIGHTS	101,883.10	103,868.26	106,565.36	47,368.05	102,999.00	102,999.00	108,471.00	5,472.00
10015451 CORP COUNSEL-CHILD SUPPORT								
511100 SALARIES PERMANENT REGULAR	75,509.80	77,603.01	80,858.79	40,939.38	85,079.00	85,079.00	86,254.00	1,175.00
511900 LONGEVITY-FULL TIME	420.00	440.00	460.00	0.00	480.00	480.00	500.00	20.00
514100 FICA & MEDICARE TAX	5,587.88	5,727.92	5,976.08	3,011.37	6,545.00	6,545.00	6,637.00	92.00
514200 RETIREMENT-COUNTY SHARE	5,310.47	5,301.47	5,373.73	2,772.24	5,818.00	5,818.00	5,813.00	-5.00
514400 HEALTH INSURANCE COUNTY SHARE	15,447.96	14,287.93	14,761.28	7,515.72	15,031.00	15,031.00	17,286.00	2,255.00
514600 WORKERS COMPENSATION	68.05	62.13	41.62	28.51	60.00	60.00	52.00	-8.00
TOTAL CORP COUNSEL-CHILD SUPPORT	102,344.16	103,422.46	107,471.50	54,267.22	113,013.00	113,013.00	116,542.00	3,529.00
TOTAL DEPARTMENT REVENUE	-577,951.15	-593,604.51	-616,634.86	-305,652.02	-620,979.00	-621,279.00	-661,876.00	40,897.00
TOTAL DEPARTMENT EXPENSE	566,091.34	582,974.53	606,677.44	284,208.75	620,979.00	612,141.00	661,876.00	40,897.00
ADDITION TO (-)/USE OF FUND BALANCE	-11,859.81	-10,629.98	-9,957.42	-21,443.27	0.00	-9,138.00	0.00	

County Clerk

Department Vision - Where the department would ideally like to be
 To provide effective daily administrative duties and statutory functions to the public and all government agencies.

Department Mission - Major reasons for the department's existence and purpose in County government
 To provide efficient and cost effective services in conjunction with other county government operations and perform all election related and general, administrative functions for the public as well as county and municipal government, in accordance with WI Stat. 59.23, 19.81-19.98, 19.84 and all election statutes.

Elements of Countywide Mission Fulfilled
 Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Provide mandated & advanced services that are effective, to ensure the needs of the public are met while also providing a high level of customer service	<ol style="list-style-type: none"> 1. Ability to meet mandated deadlines 2. Monitoring the outcome of the services we are providing 	<ol style="list-style-type: none"> 1. Senate Bill 295 - This became effective March 2016 - continue to have staffing in place to accommodate the tracking of all absentee information for our 23 "WisVote Relier" municipalities in an effective and timely manner; while also having staff in place to support the functions of the regular election responsibilities with the ongoing law changes. 2. Passport Applications & Photo Station - Monitor the number of clients to whom we are providing this service. This generates revenue for the office. 	12/31/2018
High level of outreach to provide information on services we provide to the public	Reduce the number of people coming into the office with missing documentation for our services	<ol style="list-style-type: none"> 1. Keep up to date on informational handouts for services within the office. 2. Give informational handouts to local wedding venues to have readily available for couples applying for a marriage license. 3. Advertise as a passport acceptance facility in the paper occasionally. 4. Utilize the entrance alcove in WSB occasionally to display information on passports and elections to better inform the public. 	12/31/2018

County Clerk

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
County Administration	1) Administer on behalf of the county multiple licenses and permits: marriage licenses, domestic partnership agreements, dissolution of domestic partnerships, passports, dog license, open air assembly permits, county park stickers, timber notification filings & issuance thereof. 2) Central record keeper of multiple county documents and databases. 3) Certify compliance of Open Meeting Law. 4) Maintain file system for all county meeting agendas and minutes. 5) Apportionment of county and state taxes to municipalities. 6) Administer Care of Veterans Graves to Cemetery Associations.	Wis Stats Ch 174 Dog Licenses, 765 Marriage Licenses, 770 Domestic Partnerships, 59 Zoning, 91 Farmland Preservation, 26.03 Timber Permits, 19 Oaths & Bonds & multiple additional statutes. 70.63 Apportionment. 45.85 Vets Graves *Passport services are not mandated - however, good revenue source and needed service in the Baraboo & surrounding areas.	User Fees \$48,026 Grants \$0 TOTAL REVENUES \$48,026 Wages & Benefits \$86,494 Operating Expenses \$7,047 TOTAL EXPENSES \$93,541 COUNTY LEVY \$45,515		1.25	Daily office administration and customer support
County Board	1) Attend all regular and special board meetings, maintain official records for Sauk County Board of Supervisors. Issue "Oath of Office" and "Certificate of Election" to board members. 2) Publish and certify official minutes of the Board of Supervisors, adopted resolutions and county ordinances. 3) Serve as "Filing Officer" and source of information for individuals seeking to run for the office of County Board Supervisors. 4) Receive document claims filed against Sauk County. 5) Maintain record of rezoning petitions.	Wis Stats Ch 59, including 59.23(1), 59.23(b), 59.11	User Fees \$0 Use of Carryforward \$0 TOTAL REVENUES \$0 Wages & Benefits \$57,813 Operating Expenses \$7,047 TOTAL EXPENSES \$64,860 COUNTY LEVY \$64,860		0.75	Length of time to compile and mail monthly county board agendas, prepare and mail monthly county board minutes, and all other county board duties
Elections	1) Serve as provider for 23 "WisVote Relier" municipalities. Draft and update WisVote Memorandum of Understanding, all WisVote responsibilities required as a provider, four-year voter purge, provisional tracking and reporting, cost of elections (GAB 190), absentee tracking, etc. 2) Coordinate and publish all election notices. 3) Draft, review, and receive nomination papers, declaration of candidacy and campaign registration statements and maintain filing system for same. Issue certificate of election and oath of office forms. 4) Serve as collection point to coordinate candidate and referenda material for eventual placement on ballots. 5) Draft, proof and distribute test, absentee and official ballots and election supplies for all elections. Coordinate testing of election tabulating equipment. 6) Appoint "Board of Canvassers". 7) Maintain official record of all county election results and election financial reports and report final canvass results to GAB. 8) Conduct county re-count proceedings and maintain official minutes.	Wis Stats Ch 5.62, 5.66, 7.10, 7.60, 10.64, 59.11 & 59.14 and all election statutes	User Fees/MOU's \$106,468 Grants \$0 TOTAL REVENUES \$106,468 Wages & Benefits \$143,130 Operating Expenses \$122,009 TOTAL EXPENSES \$265,139 COUNTY LEVY \$158,671		2.00	Length of time to process all election and WisVote responsibilities each year
Totals			TOTAL REVENUES \$154,494 TOTAL EXPENSES \$423,539 COUNTY LEVY \$269,045		4.00	

County Clerk

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
Marriage Licenses Issued	455	375	375
Passport Applications	325	800	800
Passport Photos	0	450	450
Dog/Kennel Licenses Sold	5065	5050	5050
Open Air Assembly Permits Issued	0	0	0
Timber Notices Issued	156	150	150
County Directory	17 printed/website	15 printed/website	15 printed/website
County Board Proceedings Book	5 printed/website	5 printed/website	5 printed/website
Resolutions & Ordinances Considered	138/8	130/8	130/8
Elections Conducted	4	5	4
Domestic Partnership Agreements Issued	0	0	1
Termination of Domestic Partnerships Issued	1	0	1
Number of SVRS Reliers	23	23	23

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Processing Marriage Licenses	Inform the public better so they have proper documentation when applying for a marriage license. This will eliminate couples having to make several trips to the office.	15 minutes	15 minutes	15 minutes
Length of time to process one (GAB 131) voter registration form information into WisVote for all 23 "WisVote Relier" Municipalities	Keep municipal clerks up to date on requirements so that we have all information when processing these forms.	5 minutes per application if all information is complete	5 minutes per application if all information is complete	5 minutes per application if all information is complete
Processing absentee applications & ballots (sent & returned) for all 23 "WisVote Relier" municipalities	Keep municipal clerks up to date on requirements so that we can process these at a continuous pace while paying attention to great detail and still meeting the mandatory deadlines.	Not Required	3 months of solid tracking/updating for each election	3 months of solid tracking/updating for each election
Processing and reconciling municipal clerks' poll books against WisVote, entry of GAB-190's/GAB-191's for each election for all 23 "WisVote Relier" municipalities	Keep municipal clerks up to date on requirements so that we can process these at a continuous pace while paying attention to great detail and still meeting the mandatory deadlines.	Estimate - 30 days following each election	Estimate - 30 days following each election	Estimate - 30 days following each election
Process Passport Applications	Inform the public better so they have proper documentation when submitting passport applications. This will eliminate customers having to make several trips to the office.	Average issuance 15 Minutes	Average issuance 15 Minutes	Average issuance 15 Minutes
Incorporate Passport Photo Station	This would be convenient for customers applying for a passport. Customers would be able to do everything in one location. Would also generate more revenue to the office.	Didn't Provide Service	5 minutes per photo	5 minutes per photo

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
COUNTY CLERK / ELECTIONS											
<u>Revenues</u>											
Tax Levy	185,788	192,664	221,431	250,887	250,887	269,045	18,158	7.24%	None	0	0
Licenses & Permits	16,880	16,200	17,045	14,000	15,000	14,000	(1,000)	-6.67%			
User Fees	52	96	8,660	24,025	5,650	34,026	28,376	502.23%	2018 Total	0	0
Intergovernmental	96,255	80,411	131,454	91,554	77,467	106,468	29,001	37.44%			
Miscellaneous	0	0	0	0	0	0	0	0.00%			
Use of Fund Balance	0	359,340	0	0	0	0	0	0.00%	2019	0	0
									2020	0	0
Total Revenues	298,975	648,711	378,590	380,466	349,004	423,539	74,535	21.36%	2021	0	0
									2022	0	0
<u>Expenses</u>											
Labor	141,855	163,166	175,180	189,119	189,319	190,814	1,495	0.79%			
Labor Benefits	58,016	56,954	65,942	78,418	78,418	96,622	18,204	23.21%			
Supplies & Services	77,054	50,437	128,270	69,031	81,267	136,103	54,836	67.48%			
Capital Outlay	0	378,154	0	0	0	0	0	0.00%			
Addition to Fund Balance	22,050	0	9,199	43,898	0	0	0	0.00%			
Total Expenses	298,975	648,711	378,590	380,466	349,004	423,539	74,535	21.36%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: COUNTY CLERK

Changes and Highlights to the Department's Budget:

Elections - Four regularly scheduled elections in 2018 (Spring Primary, Spring Election , Partisan Primary & General Election). If there would be any petitions filed for recall elections, those elections may not be held concurrently with the four already scheduled. These additional costs for Recall and/or Recount elections are not budgeted expenses.

Passport revenues have been more than anticipated. It is unknown at this time if the revenue trend will plateau or grow. This has helped offset increased costs associated with the 4-year election cycle. With these amounts incorporated in the highlights, we are looking to increase our cost to continue operation in 2018 to an amount of \$20,133.00.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			Passports	4 Election Year		
Tax Levy	250,887	20,133	(27,375)	25,400	0	269,045
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	98,117	(998)	28,375	29,000	0	154,494
Total Funding	349,004	19,135	1,000	54,400	0	423,539
Labor Costs	267,737	19,700	0	0	0	287,437
Supplies & Services	81,267	(565)	1,000	54,400		136,102
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	349,004	19,135	1,000	54,400	0	423,539

Issues on the Horizon for the Department:

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: COUNTY CLERK

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Lic's/CoClk	Co Brd	Elections			

Is the Program Mandated?	YES	YES	YES			
Statutory Reference	59	59.52	CH. 5-12			

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
Marriage License Fees	14,000					\$14,000
DNR License Fees	0					\$0
Open Air Assembly Permits	0					\$0
Election Processing Fees/Publ.Misc			44,000			\$44,000
Election MOU Fees			62,468			\$62,468
Passports	34,000					\$34,000
						\$0
2. Grants (List)						\$0
						\$0
3. Use of Carryfwd / Fund Balance	0					\$0
						\$0
4. Other Revenues	26					\$26
5. TOTAL REVENUES	\$48,026	\$0	\$106,468	\$0	\$0	\$154,494

EXPENSES

6. Wages, Salaries, Benefits	86,494	57,813	143,130	0	N/A	\$287,437
7. Other Expenses	7,047	7,047	122,009		0	\$136,102
8. TOTAL EXPENSES	\$93,541	\$64,860	\$265,139	\$0	\$0	\$423,539

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$45,515	\$64,860	\$158,671	\$0	\$0	\$269,045
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: COUNTY CLERK	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10010 COUNTY CLERK REVENUE								
411100 GENERAL PROPERTY TAXES	-185,788.00	-192,664.00	-221,431.00	-125,443.50	-250,887.00	-250,887.00	-269,045.00	18,158.00
442200 MARRIAGE LICENSE FEE CTY	-16,880.00	-16,200.00	-17,045.00	-6,475.00	-15,000.00	-14,000.00	-14,000.00	-1,000.00
451230 PASSPORT FEES-COUNTY	0.00	0.00	-8,400.40	-16,974.65	-5,625.00	-24,000.00	-34,000.00	28,375.00
451650 COPIER/POSTAGE/MISC	-52.14	-95.50	-259.52	0.00	-25.00	-25.00	-26.00	1.00
472490 LOCAL GOVT/AGENCY PMTS SVRS	-57,756.97	-54,987.45	-62,467.18	-62,468.18	-62,467.00	-62,468.00	-62,468.00	1.00
473400 ELECTION PROCESSING FEES	-38,498.50	-25,424.03	-68,987.22	-28,716.94	-15,000.00	-29,086.00	-44,000.00	29,000.00
TOTAL COUNTY CLERK REVENUE	-298,975.61	-289,370.98	-378,590.32	-240,078.27	-349,004.00	-380,466.00	-423,539.00	74,535.00
10010140 COUNTY CLERK								
511100 SALARIES PERMANENT REGULAR	102,054.68	122,749.59	111,290.58	42,427.05	92,098.00	92,098.00	91,984.00	-114.00
511200 SALARIES-PERMANENT-OVERTIME	370.07	15.80	0.00	0.00	3,131.00	3,131.00	3,580.00	449.00
511900 LONGEVITY-FULL TIME	295.70	0.00	290.00	0.00	310.00	310.00	330.00	20.00
512100 WAGES-PART TIME	0.00	582.25	145.27	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	7,703.60	9,311.43	8,364.95	3,095.27	7,309.00	7,309.00	7,336.00	27.00
514200 RETIREMENT-COUNTY SHARE	7,693.08	7,774.32	7,349.52	2,884.93	6,497.00	6,497.00	6,425.00	-72.00
514400 HEALTH INSURANCE COUNTY SHARE	21,397.26	21,298.84	26,215.65	12,730.05	25,460.00	25,460.00	34,572.00	9,112.00
514500 LIFE INSURANCE COUNTY SHARE	44.95	40.19	21.21	8.81	22.00	22.00	22.00	0.00
514600 WORKERS COMPENSATION	92.23	98.67	57.10	29.66	67.00	67.00	58.00	-9.00
515900 RELIEF WORKER CHARGES	203.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	249.30	79.66	112.44	59.26	600.00	600.00	600.00	0.00
531100 POSTAGE AND BOX RENT	762.64	752.86	1,962.07	1,523.89	1,000.00	2,000.00	2,000.00	1,000.00
531200 OFFICE SUPPLIES AND EXPENSE	694.98	990.92	1,093.50	851.73	1,000.00	1,000.00	1,000.00	0.00
531300 PHOTO COPIES	289.99	280.00	400.00	100.00	500.00	500.00	500.00	0.00
531400 SMALL EQUIPMENT	470.46	460.00	0.00	2,168.57	3,000.00	2,500.00	500.00	-2,500.00
531800 MIS DEPARTMENT CHARGEBACKS	3,961.50	3,195.08	5,699.44	4,778.34	5,491.00	5,491.00	6,428.00	937.00
532100 PUBLICATION OF LEGAL NOTICES	56.41	125.52	59.81	0.00	250.00	500.00	250.00	0.00
532200 SUBSCRIPTIONS	278.60	484.60	344.92	83.00	326.00	326.00	325.00	-1.00
532400 MEMBERSHIP DUES	100.00	100.00	125.00	125.00	200.00	200.00	200.00	0.00
532500 SEMINARS AND REGISTRATIONS	0.00	454.00	640.00	175.00	600.00	175.00	600.00	0.00
532700 BOARD PROCEEDINGS	0.00	0.00	18.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	0.00	693.40	2,390.11	150.00	1,000.00	300.00	1,000.00	0.00
533500 MEALS AND LODGING	0.00	483.44	487.50	0.00	675.00	0.00	675.00	0.00
552100 OFFICIALS BONDS	11.68	11.68	11.68	11.68	15.00	12.00	15.00	0.00
TOTAL COUNTY CLERK	146,730.71	169,982.25	167,078.75	71,202.24	149,551.00	148,498.00	158,400.00	8,849.00
10010141 ELECTIONS								
511100 SALARIES PERMANENT REGULAR	36,547.63	39,662.01	55,369.49	42,427.52	92,223.00	92,223.00	92,107.00	-116.00
511200 SALARIES-PERMANENT-OVERTIME	1,435.38	56.19	5,790.73	0.00	847.00	847.00	1,683.00	836.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: COUNTY CLERK	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10010141 ELECTIONS								
511900 LONGEVITY-FULL TIME	295.70	0.00	290.00	0.00	310.00	310.00	330.00	20.00
512100 WAGES-PART TIME	352.50	0.00	703.71	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	2,887.50	2,956.06	4,626.67	3,114.13	7,174.00	7,174.00	7,261.00	87.00
514200 RETIREMENT-COUNTY SHARE	2,677.25	2,736.03	3,833.49	2,885.18	6,341.00	6,341.00	6,297.00	-44.00
514400 HEALTH INSURANCE COUNTY SHARE	15,474.69	12,694.84	15,419.55	12,730.17	25,460.00	25,460.00	34,572.00	9,112.00
514500 LIFE INSURANCE COUNTY SHARE	10.43	11.72	17.79	8.91	22.00	22.00	22.00	0.00
514600 WORKERS COMPENSATION	35.01	31.90	35.77	29.90	66.00	66.00	57.00	-9.00
515300 BOARD OF CANVASSERS	300.00	100.00	1,300.00	200.00	400.00	200.00	800.00	400.00
524800 MAINTENANCE AGREEMENT	8,384.92	196.68	8,545.00	0.00	8,600.00	8,600.00	8,600.00	0.00
526700 PROGRAMMING COSTS	17,648.75	12,712.09	46,717.06	18,699.08	24,000.00	20,000.00	52,000.00	28,000.00
530600 BALLOTS CHARGES	34,092.51	11,172.16	45,760.83	15,891.46	24,000.00	17,000.00	50,000.00	26,000.00
531100 POSTAGE AND BOX RENT	2,159.52	1,138.19	3,434.46	1,511.41	2,500.00	2,500.00	2,500.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	1,163.14	1,296.29	1,587.27	574.72	1,700.00	1,700.00	1,700.00	0.00
531500 FORMS AND PRINTING	1,341.40	756.50	1,804.23	0.00	2,000.00	2,000.00	2,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	12,718.76	0.00	0.00	0.00	0.00	0.00	0.00
532100 PUBLICATION OF LEGAL NOTICES	5,335.41	2,322.28	6,222.80	5,853.51	3,600.00	3,600.00	5,000.00	1,400.00
532500 SEMINARS AND REGISTRATIONS	0.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00
533200 MILEAGE	53.20	13.11	288.89	26.50	100.00	27.00	100.00	0.00
533500 MEALS AND LODGING	0.00	0.00	565.32	0.00	10.00	0.00	10.00	0.00
581900 CAPITAL OUTLAY	0.00	378,154.01	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTIONS	130,194.94	478,728.82	202,313.06	103,952.49	199,453.00	188,070.00	265,139.00	65,686.00
TOTAL DEPARTMENT REVENUE	-298,975.61	-289,370.98	-378,590.32	-240,078.27	-349,004.00	-380,466.00	-423,539.00	74,535.00
TOTAL DEPARTMENT EXPENSE	276,925.65	648,711.07	369,391.81	175,154.73	349,004.00	336,568.00	423,539.00	74,535.00
ADDITION TO (-)/USE OF FUND BALANCE	-22,049.96	359,340.09	-9,198.51	-64,923.54	0.00	-43,898.00	0.00	

Criminal Justice Coordinating

Department Vision - Where the department would ideally like to be

The Sauk County Criminal Justice Department seeks to ensure a criminal justice system that is fair and just: A system supporting a safe and healthy community for the residents of Sauk County; A system offering accessible opportunities for individuals to change the direction of their lives; A system making evidence based, data-driven choices to ensure that the public's resources are used responsibly.

Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Criminal Justice Department will use data-driven, evidence-based practices to inform decision making and will examine and respond to the root causes of crime, in an effort to reduce crime, create a safer community, and provide effective treatment for individuals and families involved in the Sauk County Criminal Justice System. The Criminal Justice Department will improve communication between participating agencies and use a collaborative approach to respond to criminal conduct and to provide coordinated services.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Encourage economic development
Development of cultural, social, and community values

Specific Strategic Issues Addressed

Creating and maintaining a sustainable livable community (environmental stewardship, good wages)

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)

Partnerships with outside agencies (drugs, interoperability)

Goals - Desired results for department	Measures - How to tell if goals are	Objectives - Specific projects	Completion Date
Outreach- Outreach is an effort to bring awareness & knowledge to people where they live or spend time.	Feedback surveys using will be tabulated quarterly (March, June, September and December)	Identify outreach and education opportunities Increasing involvement of community in CJCC through outreach	12/31/2018 and beyond
Reduce recidivism throughout the criminal justice system	Define & track recidivism through the criminal justice system	Expand on use of Hawaiian Proxy. Reduction in daily intake numbers	12/31/2018
	Reduce alcohol and other substance abuse related crimes	Bail Monitoring Drug Court	12/31/2018 and beyond
		OWI Court Operating after revocation program	12/31/2018 and beyond
Ensure juveniles are getting educated and staying in school	Reduce truancy referrals to Human Services	Truancy Court	12/31/2018 and beyond

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
CJCC (Criminal Justice Coordinating Council)	The Sauk County Criminal Justice Coordinating Council is a collaborative group of criminal justice leaders, created to evaluate and improve the Sauk County Criminal Justice System. Working to reduce recidivism, create efficiencies, and enhance the communities health and safety.		User Fees / Misc	\$0	1.37	CJCC Quarterly Survey Results = Agree or Strongly Agree CJCC Annual Planning Survey Results = Agree or Strongly Agree
			Use of Fund Balance	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$105,050		
			Operating Expenses	\$12,350		
			TOTAL EXPENSES	\$117,400		
COUNTY LEVY	\$117,400					
Drug Court	Sauk County Drug Court is a nonadversarial alternative sanctioning program. Encouraging sobriety, increased pro-social life skills, and reducing recidivism within the criminal justice population of Sauk County.		User Fees / Misc	\$3,000	2.25	Decrease alcohol and other drug use in-program Decrease supervision violations in-program Reduce recidivism post-program Reduce jail bed days for drug perpetuated offenses
			Grants & Aids	\$116,733		
			Use of Fund Balance	\$0		
			TOTAL REVENUES	\$119,733		
			Wages & Benefits	\$175,335		
			Operating Expenses	\$145,298		
TOTAL EXPENSES	\$320,633					
COUNTY LEVY	\$200,900					
OAR/OWL (Operating after Revocation/Operating without License) Diversion	Sauk County OAR/OWL Diversion Program offers offenders of such crimes an alternative to formal charges.		User Fees / Misc	\$4,000	0.08	Decrease OAR/OWL citations and court cases issued Decrease jail bed days for OAR/OWL offenses
			Use of Fund Balance	\$0		
			TOTAL REVENUES	\$4,000		
			Wages & Benefits	\$5,999		
			Operating Expenses	\$46,064		
			TOTAL EXPENSES	\$52,063		
COUNTY LEVY	\$48,063					
Totals			TOTAL REVENUES	\$123,733	3.70	
			TOTAL EXPENSES	\$490,096		
			COUNTY LEVY	\$366,363		

Criminal Justice Coordinating

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
CJCC - Number of Council Meetings Held	12	12	12
CJCC - Attendance at Each Council Meeting	80%	80%	80%
CJCC - Annual Strategic Planning Session	1	1	1
CJCC - Public Awareness Occurrences	8	10	12
OAR/OWL - Diversion Program Admissions	57	85	85
OAR/OWL - Number of participants who reinstate their driver's license.	22	36	40
CANS - Number of Reminder Text Messages Sent	3192	4000	4800

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
CJCC Quarterly Survey Results = Agree or Strongly Agree	Committee members are committed and understand the vision, mission, and	80%	80%	80%
CJCC Annual Planning Session Survey Results = Agree or Strongly Agree	Committee members are committed and understand the vision, mission, and	80%	80%	80%
Drug Court - Recidivism Rates of Successful Graduates @ 6 month post programming	Drug Court is impacting sobriety and reducing recidivism six months post programming.	NA	NA	NA
Drug Court - Recidivism Rates of Successful Graduates @ 12 month post programming	Drug Court is impacting long sobriety and reducing recidivism one year post programming.	NA	NA	NA
Drug Court - Recidivism Rates of Successful Graduates @ 24 months post programming	Drug Court is impacting long term sobriety and reducing recidivism two years post programming.	NA	NA	NA
CANS - Decrease in Failure to Appear Rate Comparing Text Messages vs. No Text Messages	Text reminders reduce failure to appear rates.	1.03%	1%	3.0%
OAR/OWL - Recidivism Rates of Successful Graduates @ 6 month post programming	OAR Diversion Program is impacting recidivism @ six months post programming.	<1%	<1%	<1%
OAR/OWL - Recidivism Rates of Successful Graduates @ 12 month post programming	OAR Diversion Program is impacting recidivism @ twelve months post programming.	<2%	<2%	<2%
OAR/OWL - Recidivism Rates of Successful Graduates @ 24 months post programming	OAR Diversion Program is impacting recidivism @ twenty-four months post programming.	NA	NA	<5%
OAR/OWL - Satisfaction of Participants Post Programming	Participants agree or strongly agree that programming was beneficial and met their needs.	85%	85%	85%
OAR/OWL - Successful Program Completions	Participants were successful in reinstating their driving privilege.	60%	60%	70%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CRIMINAL JUSTICE COORDINATING											
<u>Revenues</u>											
Tax Levy	0	0	240,000	276,079	276,079	366,363	90,284	32.70%	None	0	0
Grants & Aids	0	0	0	116,733	123,733	116,733	(7,000)	-5.66%			
User Fees	0	0	7,339	7,000	12,500	7,000	(5,500)	-44.00%	2018 Total	0	0
Use of Fund Balance	0	0	0	0	45,000	0	(45,000)	-100.00%			
Total Revenues	0	0	247,339	399,812	457,312	490,096	32,784	7.17%	2019	0	0
<u>Expenses</u>											
Labor	0	0	88,335	141,232	176,555	212,760	36,205	20.51%	2020	0	0
Labor Benefits	0	0	16,724	67,773	61,547	73,623	12,076	19.62%	2021	0	0
Supplies & Services	0	0	69,814	117,657	219,210	203,713	(15,497)	-7.07%	2022	0	0
Addition to Fund Balance	0	0	72,466	73,150	0	0	0	0.00%			
Total Expenses	0	0	247,339	399,812	457,312	490,096	32,784	7.17%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

The 2018 budget continues to support the efforts of the CJCC. This budget reflects the continued support of the OAR Diversion and Adult Drug Court Programs. Additionally this budget includes the award of Wisconsin Treatment and Diversion grant monies to expand the Drug Court.

In 2018 a Drug Court Coordinator position is budgeted for the full year requiring additional levy funding, in 2017 the position was budgeted a 75% of the year.

The 2018 budget supports the addition of a 20% position to support the CJCC committees through preparing agendas and helping with minute taking for the CJCC as a whole. The position will also provide help for data tracking and grant reporting.

Expanding from a Drug Court to a Hybrid Treatment Court model will allow Sauk County to work with individuals whose crimes are perpetuated by either drugs and/or alcohol. In addition, this expansion allows funding for housing, transportation, monitoring, and treatment barriers that many participants face. The previous year's funding for these services was carryforward. Based on needs and trends, the budget for these contracted expenses allows for a decrease of \$7,233, also decreasing use of carryforward funding and increasing the levy.

The project to implement a CJCC website using Ho Chunk funding is expected to be completed in 2017.

Based on trends and collections the expected user fee revenues were decreased. However, emphasis will be placed on these collections moving forward.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	Change 4	Change 5	2018 Budget Request
Description of Change			Drug Court Case Coordinator	Assistant to the Admin	Contracted Svcs	Ho-Chunk Project	User Fees	
Tax Levy	276,079	7,617	25,946	13,454	37,767		5,500	366,363
Use of Fund Balance or Carryforward Funds	45,000	0			(45,000)			0
All Other Revenues	136,233	0				(7,000)	(5,500)	123,733
Total Funding	457,312	7,617	25,946	13,454	(7,233)	(7,000)	0	490,096
Labor Costs	238,102	8,881	25,946	13,454				286,383
Supplies & Services	219,210	(1,264)		0	(7,233)	(7,000)		203,713
Capital Outlay	0	0						0
Transfers to Other Funds	0	0						0
Addition to Fund Balance	0	0						0
Total Expenses	457,312	7,617	25,946	13,454	(7,233)	(7,000)	0	490,096

Issues on the Horizon for the Department:

Providing strong base support for all of the continued growth and ideas while being mindful of budget constraints. This will be achieved through the continued education of those involved in the decision making process and done so in a fiscally responsible way.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Criminal Justice Coordinating Council

Program # -->	1	2	3	4		Dept
Short Program Name -->	CJCC	Drug Ct	OAR/OWL		Outlay	Total \$

Is the Program Mandated?						
Statutory Reference	No	No	No			

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						
Operating After Revocation Fees			4,000			\$4,000
Drug Court User Fees		3,000				\$3,000
						\$0
2. Grants (List)						
Treatment Alternatives & Diversion		116,733				\$116,733
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$0	\$119,733	\$4,000	\$0	\$0	\$123,733

EXPENSES

6. Wages, Salaries, Benefits	105,050	175,335	5,999	0	N/A	\$286,384
7. Other Expenses	12,350	145,298	46,064	0	0	\$203,712
8. TOTAL EXPENSES	\$117,400	\$320,633	\$52,063	\$0	\$0	\$490,096

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$117,400	\$200,900	\$48,063	\$0	\$0	\$366,363
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CRIMINAL JUSTICE COORDINATING	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10027 CRIMINAL JUSTICE COORDINATING								
411100 GENERAL PROPERTY TAXES	0.00	0.00	-240,000.00	-138,039.52	-276,079.00	-276,079.00	-366,363.00	90,284.00
422160 HO-CHUNK GAMING GRANT	0.00	0.00	0.00	-7,000.00	-7,000.00	0.00	0.00	-7,000.00
424275 TREATMENT ALTERNATIVES & DIVER	0.00	0.00	0.00	-465.00	-116,733.00	-116,733.00	-116,733.00	0.00
451211 OP AFTER REVOCATION PROG FEES	0.00	0.00	-6,990.00	-1,730.00	-7,500.00	-4,000.00	-4,000.00	-3,500.00
451212 TREATMENT COURT USER FEES	0.00	0.00	-349.00	-740.00	-5,000.00	-3,000.00	-3,000.00	-2,000.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-45,000.00	0.00	0.00	-45,000.00
TOTAL CRIMINAL JUSTICE COORDINATING	0.00	0.00	-247,339.00	-147,974.52	-457,312.00	-399,812.00	-490,096.00	32,784.00
10027133 CRIMINAL JUSTICE COORD COUNCIL								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	87,448.39	22,118.29	176,495.00	68,621.00	85,551.00	-90,944.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	886.48	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	60.00	0.00	0.00	-60.00
514100 FICA & MEDICARE TAX	0.00	0.00	6,550.09	1,692.38	13,506.00	5,250.00	6,545.00	-6,961.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	5,722.63	1,015.96	12,006.00	4,460.00	5,732.00	-6,274.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	4,184.73	1,351.78	33,821.00	15,326.00	6,807.00	-27,014.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	16.79	5.20	25.00	8.00	9.00	-16.00
514600 WORKERS COMPENSATION	0.00	0.00	249.72	15.46	2,189.00	670.00	407.00	-1,782.00
520900 CONTRACTED SERVICES	0.00	0.00	58,524.87	15,543.05	197,297.00	0.00	0.00	-197,297.00
520910 CRIMINAL JUSTICE PLANNING	0.00	0.00	2,023.21	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	0.00	0.00	515.93	525.71	1,100.00	1,100.00	1,100.00	0.00
531100 POSTAGE AND BOX RENT	0.00	0.00	28.12	22.31	225.00	100.00	100.00	-125.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	799.98	410.65	600.00	500.00	500.00	-100.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	0.00	4,074.09	1,914.00	10,563.00	10,563.00	2,024.00	-8,539.00
532500 SEMINARS AND REGISTRATIONS	0.00	0.00	1,883.25	0.00	3,700.00	1,000.00	3,400.00	-300.00
533200 MILEAGE	0.00	0.00	564.30	95.40	1,500.00	500.00	1,000.00	-500.00
533500 MEALS AND LODGING	0.00	0.00	178.44	0.00	1,000.00	500.00	1,000.00	0.00
537500 PROGRAM INCENTIVES & EXPENSES	0.00	0.00	1,221.74	127.00	3,225.00	3,000.00	3,225.00	0.00
TOTAL CRIMINAL JUSTICE COORD COUNCIL	0.00	0.00	174,872.76	44,837.19	457,312.00	111,598.00	117,400.00	-339,912.00
10027135 TREATMENT COURT								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	0.00	36,461.14	0.00	72,611.00	121,966.00	121,966.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	849.72	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	2,731.59	0.00	5,555.00	9,330.00	9,330.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	2,384.65	0.00	4,938.00	8,172.00	8,172.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	10,020.96	0.00	30,652.00	34,572.00	34,572.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	15.31	0.00	14.00	80.00	80.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	456.00	0.00	900.00	1,213.00	1,213.00
520912 URINE ANALYSIS	0.00	0.00	0.00	7,392.50	0.00	19,000.00	52,000.00	52,000.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017	2018	Dollar
Department: CRIMINAL JUSTICE COORDINATING	Actual	Actual	Actual	6 Months	Modified	Estimated		Change
				Actual	Budget			
10027135 TREATMENT COURT								
520913 TREATMENT	0.00	0.00	0.00	3,004.39	0.00	5,000.00	25,000.00	25,000.00
520914 MONITORING	0.00	0.00	0.00	0.00	0.00	10,000.00	40,000.00	40,000.00
522500 TELEPHONE & DAIN LINE	0.00	0.00	0.00	0.00	0.00	0.00	550.00	550.00
528600 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	0.00	0.00	0.00	0.00	0.00	300.00	500.00	500.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	0.00	30.00	250.00	250.00
538130 HOUSING ASSISTANCE	0.00	0.00	0.00	0.00	0.00	10,000.00	17,000.00	17,000.00
TOTAL TREATMENT COURT	0.00	0.00	0.00	63,316.26	0.00	169,000.00	320,633.00	320,633.00
10027136 OPERATING AFTER REVOCATION								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	0.00	0.00	0.00	0.00	5,243.00	5,243.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	0.00	0.00	0.00	402.00	402.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	0.00	0.00	0.00	351.00	351.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	3.00	3.00
520911 OAR DIVERSION	0.00	0.00	0.00	19,193.35	0.00	46,064.00	46,064.00	46,064.00
TOTAL OPERATING AFTER REVOCATION	0.00	0.00	0.00	19,193.35	0.00	46,064.00	52,063.00	52,063.00
TOTAL DEPARTMENT REVENUE	0.00	0.00	-247,339.00	-147,974.52	-457,312.00	-399,812.00	-490,096.00	32,784.00
TOTAL DEPARTMENT EXPENSE	0.00	0.00	174,872.76	127,346.80	457,312.00	326,662.00	490,096.00	32,784.00
ADDITION TO (-)/USE OF FUND BALANCE	0.00	0.00	-72,466.24	-20,627.72	0.00	-73,150.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
DOG LICENSE FUND											
<u>Revenues</u>											
Licenses & Permits	27,108	27,314	25,898	24,000	28,000	24,000	(4,000)	-14.29%	None	0	0
Use of Fund Balance	164	0	1,228	0	0	0	0	0.00%			
Total Revenues	<u>27,272</u>	<u>27,314</u>	<u>27,126</u>	<u>24,000</u>	<u>28,000</u>	<u>24,000</u>	<u>(4,000)</u>	<u>-14.29%</u>	2018 Total	<u>0</u>	<u>0</u>
<u>Expenses</u>											
Supplies & Services	27,272	27,187	27,126	23,535	28,000	24,000	(4,000)	-14.29%	2019	0	0
Addition to Fund Balance	0	127	0	465	0	0	0	0.00%	2020	0	0
Total Expenses	<u>27,272</u>	<u>27,314</u>	<u>27,126</u>	<u>24,000</u>	<u>28,000</u>	<u>24,000</u>	<u>(4,000)</u>	<u>-14.29%</u>	2021	0	0
									2022	0	0
Beginning of Year Fund Balance	1,265	1,101	1,228	0		465					
End of Year Fund Balance	1,101	1,228	0	465		465					

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: DOG LICENSE

Changes and Highlights to the Department's Budget:

2018 Dog license revenues have decreased from \$28,000.00 to \$24,000.00 due to decreased dog license purchahses. Retained fees, net of expenses, are forwarded to the Humane Society for operation of the animal shelter.

	2016 Revised Budget	Cost to Continue Operations in 2017	Change 1	Change 2	Change 3	2017 Budget Request
Description of Change						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	28,000	(4,000)				24,000
Total Funding	28,000	(4,000)	0	0	0	24,000
Labor Costs	0	0				0
Supplies & Services	28,000	(4,000)				24,000
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	28,000	(4,000)	0	0	0	24,000

Issues on the Horizon for the Department:

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: DOG LICENSE

Program # -->	1	2	3	4		Dept
Short Program Name -->	Dog License				Outlay	Total \$

Is the Program Mandated?	Yes					
Statutory Reference	174.09					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	24,000					\$24,000
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	0					\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$24,000	\$0	\$0	\$0	\$0	\$24,000

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses	24,000					\$24,000
Addition to Fund Balance	0					\$0
8. TOTAL EXPENSES	\$24,000	\$0	\$0	\$0	\$0	\$24,000

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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Fund: DOG LICENSE	2014	2015	2016	2017	2017	2017	2018	Dollar
Department: COUNTY POUND	Actual	Actual	Actual	6 Months	Modified	Estimated		Change
				Actual	Budget			
82026 DOG LICENSE REVENUE								
442100 DOG LICENSE FEES	-27,108.03	-27,314.15	-25,898.00	-18,857.40	-28,000.00	-24,000.00	-24,000.00	-4,000.00
TOTAL DOG LICENSE REVENUE	-27,108.03	-27,314.15	-25,898.00	-18,857.40	-28,000.00	-24,000.00	-24,000.00	-4,000.00
82026413 DOG FUND EXPENSES								
520100 CONSULTANT AND CONTRACTUAL	24,505.11	24,340.74	24,468.18	11,620.20	24,600.00	20,600.00	20,600.00	-4,000.00
531200 OFFICE SUPPLIES AND EXPENSE	412.69	448.27	401.80	0.00	450.00	0.00	450.00	0.00
532100 PUBLICATION OF LEGAL NOTICES	139.60	139.70	96.81	135.00	150.00	135.00	150.00	0.00
559200 LOCAL OFFICIALS REIMBURSE	2,215.00	2,258.00	2,159.00	0.00	2,800.00	2,800.00	2,800.00	0.00
TOTAL DOG FUND EXPENSES	27,272.40	27,186.71	27,125.79	11,755.20	28,000.00	23,535.00	24,000.00	-4,000.00
TOTAL DEPARTMENT REVENUE	-27,108.03	-27,314.15	-25,898.00	-18,857.40	-28,000.00	-24,000.00	-24,000.00	-4,000.00
TOTAL DEPARTMENT EXPENSE	27,272.40	27,186.71	27,125.79	11,755.20	28,000.00	23,535.00	24,000.00	-4,000.00
ADDITION TO (-)/USE OF FUND BALANCE	164.37	-127.44	1,227.79	-7,102.20	0.00	-465.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
INSURANCE FUND											
<u>Revenues</u>											
Intergovernmental	49,110	13,934	21,002	35,365	95,424	136,421	40,997	42.96%	None	0	0
Interest	2,836	2,578	154	3,200	1,200	2,200	1,000	83.33%			
Miscellaneous	21,360	21,187	21,330	0	0	0	0	0.00%	2018 Total	0	0
Use of Fund Balance	0	3,685	9,696	54,356	0	0	0	0.00%			
Total Revenues	73,306	41,384	52,182	92,921	96,624	138,621	41,997	43.46%	2019	0	0
<u>Expenses</u>											
Supplies & Services	51,866	41,384	52,182	92,921	49,500	60,500	11,000	22.22%	2020	0	0
Addition to Fund Balance	21,440	0	0	0	47,124	78,121	30,997	65.78%	2021	0	0
									2022	0	0
Total Expenses	73,306	41,384	52,182	92,921	96,624	138,621	41,997	43.46%			
Beginning of Year Fund Balance	468,177	489,617	485,932	476,236		421,880					
End of Year Fund Balance	489,617	485,932	476,236	421,880		500,001					

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: Insurance Fund

Changes and Highlights to the Department's Budget:

Change in charges to departments to bring the estimated 2016 year end fund balance back to its minimum of \$500,000, as well as meet 2017 expenses. Estimated premiums are increasing for liability insurance. Interest earned on invested funds is expected to remain relatively low.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	96,624	41,997				138,621
Total Funding	96,624	41,997	0	0	0	138,621
Labor Costs	0	0				0
Supplies & Services	49,500	11,000				60,500
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	47,124	30,997				78,121
Total Expenses	96,624	41,997	0	0	0	138,621

Issues on the Horizon for the Department:

Beginning Balance 01-01-2017 balance = \$476,235. Estimated ending balance on 12-31-2017 = \$421,879. The large decrease is due to the \$25,000 deductible for storm damage of the barns at the old Health Care Center. Minimum required balance for the Self Insurance Fund is 500,000.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Insurance Fund

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	INS					

Is the Program Mandated?	No					
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
Department Charges	136,421					\$136,421
Interest on Investments	2,200					\$2,200
Deductible Fund Refunds	0					\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$138,621	\$0	\$0	\$0	\$0	\$138,621

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses	60,500					\$60,500
8. Addition to Fund Balance	78,121					\$78,121
9. TOTAL EXPENSES	\$138,621	\$0	\$0	\$0	\$0	\$138,621

COUNTY LEVY/COUNTY COST

10. Line 9 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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Fund: COUNTY INSURANCE	2014	2015	2016	2017	2017	2017		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
73999 COUNTY INSURANCE REVENUE								
474010 DEPARTMENTAL CHARGES	-49,109.63	-13,933.74	-21,001.93	0.00	-95,424.00	-35,365.00	-136,421.00	40,997.00
481100 INTEREST ON INVESTMENTS	-2,836.39	-2,577.53	-154.42	-194.36	-1,200.00	-3,200.00	-2,200.00	1,000.00
486400 DEDUCTIBLE FUND REFUNDS/DIVIDE	-21,360.00	-21,187.00	-21,330.00	0.00	0.00	0.00	0.00	0.00
TOTAL COUNTY INSURANCE REVENUE	-73,306.02	-37,698.27	-42,486.35	-194.36	-96,624.00	-38,565.00	-138,621.00	41,997.00
73999157 NON DEPARTMENT INSURANCE/BOND								
551400 COLLISION & COMPREHENSIVE	3,550.00	6,932.86	11,600.20	0.00	6,000.00	40,000.00	6,000.00	0.00
551600 INSURANCE-MONIES & SECURITIES	807.03	799.74	0.00	0.00	0.00	0.00	0.00	0.00
551900 INSURANCE-GENERAL LIABILITY	42,266.00	28,408.00	34,325.00	291.00	37,000.00	46,664.00	48,000.00	11,000.00
552200 EMPLOYEE BONDS	5,243.00	5,243.00	6,257.00	6,257.00	6,500.00	6,257.00	6,500.00	0.00
TOTAL NON DEPARTMENT INSURANCE/BOND	51,866.03	41,383.60	52,182.20	6,548.00	49,500.00	92,921.00	60,500.00	11,000.00
73999930 ADDITION TO FUND BALANCE								
593000 ADDTN TO FUND BAL/RET EARNINGS	0.00	0.00	0.00	0.00	47,124.00	0.00	78,121.00	30,997.00
TOTAL ADDITION TO FUND BALANCE	0.00	0.00	0.00	0.00	47,124.00	0.00	78,121.00	30,997.00
TOTAL DEPARTMENT REVENUE	-73,306.02	-37,698.27	-42,486.35	-194.36	-96,624.00	-38,565.00	-138,621.00	41,997.00
TOTAL DEPARTMENT EXPENSE	51,866.03	41,383.60	52,182.20	6,548.00	96,624.00	92,921.00	138,621.00	41,997.00
ADDITION TO (-)/USE OF FUND BALANCE	-21,439.99	3,685.33	9,695.85	6,353.64	0.00	54,356.00	0.00	

Landfill Remediation

Department Vision - Where the department would ideally like to be
Manage and maintain the resources and responsibilities for the long-term care, restoration and management of the areas degraded by former landfill operations.

Department Mission - Major reasons for the department's existence and purpose in County government
Assure facilities and grounds are properly maintained, that appropriate testing and management continues, maintain the methane management system in good working order and manage expensed to minimize potential future impact of the long term care of the site on the tax levy.

Elements of Countywide Mission Fulfilled
Promote safe community Stewardship of natural resources

Specific Strategic Issues Addressed
Creating and maintaining a sustainable livable community (environmental stewardship, good wages)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain compliance with required Federal and State monitoring.	No notices of noncompliance are received	Monitor site, monitor flare operations, completion of required testing and filing of reports.	12/31/2018
Provide adequate funding for perpetual care of the landfill sites.	Need for tax levy is minimal or none	Complete and maintain detailed interest earned on investments and expenditure projections.	12/31/2018
Assure that residents in the area of the former landfill operations have a safe drinking water supply.	Water samples from neighboring wells are within safe limits	Request delisting from the Environmental Protection Agency National Priority List, the "Superfund" list.	3/31/2018

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Old Landfill	Maintenance of the landfill site closed in 1983. Includes methane gas extraction, care of the landfill cover to prevent erosion, and groundwater testing.	Wis Stats 289 Admin Code NR 520	Misc./Interest	\$1,800	-	
			Use of Fund Balance	\$44,898		
			Grants	\$0		
			TOTAL REVENUES	\$46,698		
			Wages & Benefits	\$0		
			Operating Expenses	\$46,698		
			TOTAL EXPENSES	\$46,698		
COUNTY LEVY	\$0					
New Landfill	Maintenance of the landfill site closed in 2005. Includes methane gas extraction, leachate (water) extraction and treatment, care of the landfill cover to prevent erosion, and groundwater testing.	Wis Stats 289 Admin Code NR 520	Misc./Interest	\$13,000	-	
			Use of Fund Balance	\$54,583		
			Grants	\$0		
			TOTAL REVENUES	\$67,583		
			Wages & Benefits	\$0		
			Operating Expenses	\$67,583		
			TOTAL EXPENSES	\$67,583		
COUNTY LEVY	\$0					
Totals			TOTAL REVENUES	\$114,281	-	
			TOTAL EXPENSES	\$114,281		
			COUNTY LEVY	\$0		

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
Gallons of leachate removed from landfill	234,721	200,000	210,000
Methane management system running at peak performance with minimal down time	Flare monitored remotely, runtime approximately 85%	Flare monitored remotely, runtime approximately 85%	Flare monitored remotely, runtime approximately 90%
Annual Inspections are completed by DNR and staff	No violations or issues	No violations or issues	No violations or issues

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Leachate volume remains consistent with facility history as well as weather conditions	Low leachate levels indicate the landfill cap remains in safe condition	Levels appear to be consistent with all conditions	Levels appear to be consistent with all conditions	Levels appear to be consistent with all conditions
Methane system running	Methane levels are safe since the methane is being processed correctly	85% Runtime	85% Runtime	85% Runtime
Positive Inspection report - issues with cover are addressed	Landfill is safe	Positive Report	Anticipate Positive report	Anticipate Positive report

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
LANDFILL REMEDIATION FUND											
<u>Revenues</u>											
User Fees	0	0	0	0	0	0	0	0.00%	None	0	0
Interest	16,998	22,582	36,329	14,300	14,300	14,800	500	3.50%			
Use of Fund Balance	79,322	89,861	43,003	99,398	101,365	99,481	(1,884)	-1.86%	2018 Total	0	0
Total Revenues	96,320	112,443	79,332	113,698	115,665	114,281	(1,384)	-1.20%			
<u>Expenses</u>											
Supplies & Services	96,320	112,443	79,332	113,698	115,665	114,281	(1,384)	-1.20%	2019	0	0
Total Expenses	96,320	112,443	79,332	113,698	115,665	114,281	(1,384)	-1.20%	2020	0	0
									2021	0	0
									2022	0	0
Beginning of Year Fund Balance	5,090,000	5,010,678	4,920,817	4,877,814		4,778,416					
End of Year Fund Balance	5,010,678	4,920,817	4,877,814	4,778,416		4,678,935					

Changes and Highlights to the Department's Budget:

Interest on the Long Term Care Funds continues at an extremely low rate.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	101,365	(1,884)				99,481
All Other Revenues	14,300	500				14,800
Total Funding	115,665	(1,384)	0	0	0	114,281
Labor Costs	0	0				0
Supplies & Services	115,665	(1,384)				114,281
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	115,665	(1,384)	0	0	0	114,281

Issues on the Horizon for the Department:

Long Term Care Funds were intended to cover the management cost of the closed landfill for 40 years after its closure in 2007; however, the extremely low interest on the Long Term Care funds may create the need to levy taxes prior to the originally anticipated 40 years of coverage.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 LANDFILL REMEDIATION

Program # -->	1	2	3	4	Outlay	Dept.
Short Program Name -->	OLD	NEW				Total \$

Is the Program Mandated?						
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
CLEAN SWEEP USER FEE						\$0
WASTE TO ENERGY		0				\$0
LANDFILL LABOR REIMBURSEMENT		0				\$0
INTEREST LANDFILL REMEDIATION	1,800					\$1,800
INTEREST ON LONG TERM CARE		13,000				\$13,000
						\$0
3. Use of Carryfwd / Fund Balance	44,898	54,583				\$99,481
4. Other Revenues						\$0
5. TOTAL REVENUES	\$46,698	\$67,583	\$0	\$0	\$0	\$114,281

EXPENSES

6. Wages, Salaries, Benefits						
7. Other Expenses	46,698	67,583				\$114,281
8. TOTAL EXPENSES	\$46,698	\$67,583	\$0	\$0	\$0	\$114,281

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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Fund: LANDFILL REMEDIATION	2014	2015	2016	2017	2017	2017		Dollar
Department: SOLID WASTE SITE	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
25060 LANDFILL REMEDIATION REVENUE								
481160 INTEREST LANDFILL REMEDIATION	-15,155.29	-20,098.79	-27,508.65	-13,698.76	-12,500.00	-12,500.00	-13,000.00	500.00
481400 INTEREST ON LNG TRM CR INVEST	-1,842.36	-2,483.10	-8,820.13	0.00	-1,800.00	-1,800.00	-1,800.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-101,365.00	0.00	-99,481.00	-1,884.00
TOTAL LANDFILL REMEDIATION REVENUE	-16,997.65	-22,581.89	-36,328.78	-13,698.76	-115,665.00	-14,300.00	-114,281.00	-1,384.00
25060372 LANDFILL REMEDIATION OLD								
520900 CONTRACTED SERVICES	19,809.86	31,074.76	13,140.73	4,968.79	28,000.00	28,000.00	28,000.00	0.00
522900 UTILITIES	3,140.58	2,525.96	1,748.31	778.98	3,200.00	3,000.00	3,000.00	-200.00
523100 GROUNDWATER MONITORING	15,091.95	11,415.08	10,018.61	4,035.09	14,000.00	14,000.00	13,000.00	-1,000.00
530500 LICENSES AND PERMITS	115.00	115.00	115.00	0.00	115.00	115.00	115.00	0.00
535000 REPAIRS AND MAINTENANCE	321.47	2,581.53	6.53	0.00	2,500.00	2,500.00	2,500.00	0.00
551000 INSURANCE	49.35	46.60	57.01	0.00	75.00	83.00	83.00	8.00
TOTAL LANDFILL REMEDIATION OLD	38,528.21	47,758.93	25,086.19	9,782.86	47,890.00	47,698.00	46,698.00	-1,192.00
25060373 LANDFILL REMEDIATION NEW								
520900 CONTRACTED SERVICES	32,895.98	39,727.91	33,309.88	10,707.46	40,000.00	40,000.00	40,000.00	0.00
522100 WATER TREATMENT/TESTING	1,901.53	1,500.25	1,825.08	623.51	2,000.00	2,000.00	2,000.00	0.00
522900 UTILITIES	3,140.95	2,526.12	1,748.20	778.97	3,200.00	3,000.00	3,000.00	-200.00
523100 GROUNDWATER MONITORING	19,482.54	17,533.71	17,115.14	7,493.76	20,000.00	20,000.00	20,000.00	0.00
535000 REPAIRS AND MAINTENANCE	321.51	3,349.50	189.89	637.10	2,500.00	1,000.00	2,500.00	0.00
551000 INSURANCE	49.34	46.60	57.02	0.00	75.00	0.00	83.00	8.00
TOTAL LANDFILL REMEDIATION NEW	57,791.85	64,684.09	54,245.21	20,240.80	67,775.00	66,000.00	67,583.00	-192.00
TOTAL DEPARTMENT REVENUE	-16,997.65	-22,581.89	-36,328.78	-13,698.76	-115,665.00	-14,300.00	-114,281.00	-1,384.00
TOTAL DEPARTMENT EXPENSE	96,320.06	112,443.02	79,331.40	30,023.66	115,665.00	113,698.00	114,281.00	-1,384.00
ADDITION TO (-)/USE OF FUND BALANCE	79,322.41	89,861.13	43,002.62	16,324.90	0.00	99,398.00	0.00	

Management Information Systems

Department Vision - Where the department would ideally like to be			
<p>Through the provision of centralized, secure and effective technology solutions, MIS provides the capability to improve the processes of County government to the agencies that constitute local government; and to the consumers of the services provided by these agencies.</p>			
Department Mission - Major reasons for the department's existence and purpose in County government			
<p>MIS provides the capability, through the application of information technology, to support the mission of Sauk County Government and related agencies. MIS provides an array of knowledge based solutions and services that are matched to the needs of the individual departments and programs that make up county government. These services and solutions are designed to enable departments and staff to make the fullest use of the technology possible, and delivered in a people-focused, responsive manner.</p>			
Elements of Countywide Mission Fulfilled			
Provide fiscally responsible / essential services			
Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific achievements	Completion Date
<u>System Maintenance and Support</u>			
<p>Maintain Sauk County's information systems in a manner that seeks to eliminate system outages, provides the capacity necessary to meet the County's information system requirements, now and into the future, while fulfilling end user expectations and preserving information integrity and security.</p>	<ul style="list-style-type: none"> • Help call Statistics • User Satisfaction Survey 	<p>Enhance End User Support:</p> <ul style="list-style-type: none"> • Enhance user support functions • Improve problem resolution times • Improve end user communication and feedback • Improve Helpdesk effectiveness 	December-18
	<p>All equip replaced per planned replacement schedules</p>	<ul style="list-style-type: none"> • Workstation replacement cycles • Server replacement cycles • Print device replacement cycles 	Ongoing
	<p>Continuity between policy and system settings</p>	<ul style="list-style-type: none"> • Implement monitoring dashboards (systems) • Improve desktop deployment strategy • Revise: Policy, Standards, Replacement Cycles 	June-18
	<p>Requests fulfilled to requesting departments specifications</p>	<p>Departmental Requests</p>	Ongoing
<u>Information Security and Compliance</u>			
<p>Fulfill Sauk County's security and compliance responsibility in a manner which reduces security risks to acceptable levels, in a fiscally responsible manner, while minimizing the impact of security controls on system usability.</p>	<p>Number of System Security incidents Reported</p>	<p>Reduce the number of reportable incidents year on year</p>	Ongoing
	<p>Policies updated - security incidents managed in a timely fashion - training provided - audit results - completion of assessments</p>	<p>Improve security and compliance</p> <ul style="list-style-type: none"> • Policy Revisions as required • Dedicated staff and management training • Improve end user awareness and response • Conduct regular security risk assessments 	December-18
	<p>Improved viability of network and devices</p>	<p>Update Security Technologies</p> <ul style="list-style-type: none"> • Improve Security Monitoring Capabilities • Implement monitoring dashboards (systems) • Improve threat detection • Improve endpoint protection and management 	September-18
	<p>Functional offsite data center for DR</p>	<p>Improve Disaster Recovery and Business Continuity</p> <ul style="list-style-type: none"> • Implement system redundancy • Develop a continuity plan for key systems • Improve infrastructure at offsite facilities • Regularly test failover and recovery 	December-18

Management Information Systems

Business Improvement	Improved web content - improved use of calendaring and collaboration - better departmental reporting	Improve overall utilization of technology through: <ul style="list-style-type: none"> • process improvement • training / training resources 	December-18
Improve the utilization of available technology resources, allowing County departments to derive the fullest benefit possible from Sauk County's technology investment.	End User / Department satisfaction survey	Reduce the impact of security measures on end user productivity: <ul style="list-style-type: none"> • Disk encryption • Password management • Enhanced mobile functionality 	December-18

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Technical Support	Majority of MIS department work in this program. Encompasses all helpdesk activities, hardware replacement and upgrade, software upgrades and system administration.		Other Revenues	\$782,028	4.39	Average hours per help call
			Use of Fund Balance	\$47,298		
			TOTAL REVENUES	\$829,326		
			Wages & Benefits	\$375,635		
			Operating Expenses	\$890,525		
			TOTAL EXPENSES	\$1,266,159		
COUNTY LEVY	\$436,833					
Research and Development	Work with County departments/agencies to find, evaluate new technology, purchase/or develop and implement that best meets their needs. As technology changes, continuously assess the application of that technology, insure implemented solutions improve job efficiencies and meet regulatory requirements.		Other Revenues	\$66,200	3.07	
			Use of Fund Balance	\$23,650		
			TOTAL REVENUES	\$89,850		
			Wages & Benefits	\$300,262		
			Operating Expenses	\$88,019		
			TOTAL EXPENSES	\$388,280		
COUNTY LEVY	\$298,430					
Training	As technology changes so do the skills required to support and use it. Provide for the ongoing skills training of MIS department employees and assist other department in providing end user training tailored to meet their staff needs. Expand program to provide more MIS sponsored, in-house training on applications and systems specific to the County.		User Fees	\$0	0.85	
			Grants	\$0		
			Use of Fund Balance	\$9,460		
			TOTAL REVENUES	\$9,460		
			Wages & Benefits	\$75,495		
			Operating Expenses	\$9,275		
TOTAL EXPENSES	\$84,770					
COUNTY LEVY	\$75,310					
Continuity and Security	Government's overall dependence on technology constitutes a substantial risk to the continuity of operations. A system failure could interrupt the provision of services. MIS continuously evaluates systems, seeking systemic weaknesses and applying necessary resources to lessen those weaknesses in an effort to mitigate risk.	DHHS 45CFR 164.308	User Fees	\$0	1.58	Critical and non-critical unplanned downtime
			Grants	\$0		
			Use of Fund Balance	\$14,190		
			TOTAL REVENUES	\$14,190		
			Wages & Benefits	\$144,824		
			Operating Expenses	\$30,664		
TOTAL EXPENSES	\$175,488					
COUNTY LEVY	\$161,298					

Management Information Systems

External Support	Assist other units of government, within Sauk County, with technology support. Develop cooperative agreements for sharing of resources.		Other Revenues	\$25,000	0.29	External Support Hours
			TOTAL REVENUES	\$25,000		
			Wages & Benefits	\$25,875		
			Operating Expenses	\$756		
			TOTAL EXPENSES	\$26,631		
COUNTY LEVY	\$1,631					
Phones	Maintain phone system network which includes Courthouse/West Square, Health Care Center, Human Services Reedsburg, Highway Shops, Parks and LEC, including 9-1-1 System as well as all phone/data wiring for all facilities. Maintain Fiber optic network, communications infrastructure and all associated equipment and towers.		Other Revenues	\$22,000	0.19	Communication systems (phones, radios, Fiber) run at peak efficiency, short or no outages on network.
			TOTAL REVENUES	\$22,000		
			Wages & Benefits	\$10,493		
			Operating Expenses	\$248,250		
			TOTAL EXPENSES	\$258,743		
COUNTY LEVY	\$236,743					
Outlay	Purchase technology items and products for County technology.		Other Revenues	\$780,618		
			TOTAL REVENUES	\$780,618		
			Wages & Benefits	\$0		
			Operating Expenses	\$782,404		
			TOTAL EXPENSES	\$782,404		
COUNTY LEVY	\$1,786					
Totals			TOTAL REVENUES	\$1,770,444	10.37	
			TOTAL EXPENSES	\$2,982,476		
			COUNTY LEVY	\$1,212,032		

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Help Call Volume	7,692	7,500	7,500
Help Call Hours	6,156	6,000	6,400
Projects Opened	1,512	1,600	1,500
Projects Closed	1,500	1,500	1,500
Project Hours Total	2,570	2,000	2,600
GIS Requests for Service	225	150	200
GIS Project Hours	1,458	1,000	1,200
External Support Hours	264	300	325
Planned System Downtime Hours	38	50	50
Consulting Expenditures	152,095	6,500	140,000
Total Information Technology Expenditure	1,468,787	1,200,000	1,600,000

Key Outcome Indicators - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Critical Unplanned Downtime (in hours)	Downtime is an indirect measurement of the effectiveness of our system maintenance programs. Critical downtime is a system outage that results in lost productivity for system users.	0.00	0.00	0.00
Non-Critical Unplanned Downtime (in hours)	Preventing such outages is the first priority of our maintenance programs.	66.00	5.00	<10
Average hours per help call	This is a measure of the average amount of worked time expended in resolving issues brought to the helpdesk and is an indicator of the complexity of these requests and / or the effectiveness of this function	0.80	0.85	0.90
Project Closed / Projects in Queue	This is a measure of capacity vs workload and serves as a partial indicator of effectiveness	37.00%	40.00%	50.00%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
MANAGEMENT INFORMATION SYSTEMS											
<u>Revenues</u>											
Tax Levy	950,600	1,139,069	1,035,103	1,261,848	1,261,848	1,212,032	(49,816)	-3.95%	Replacement PC's	187,550	187,550
Grants & Aids	0	0	7,500	0	0	0	0	0.00%	New PC's	6,300	6,300
User Fees	920	995	472	22,000	22,000	22,000	0	0.00%	Replacement Printers and Peripherals	8,930	8,930
Intergovernmental	1,045,673	1,088,746	1,095,815	1,318,224	1,318,224	1,653,846	335,622	25.46%	Replacement Copiers	7,500	7,500
Miscellaneous	0	0	0	0	0	0	0	0.00%	Software	1,000	1,000
Use of Fund Balance	24,526	63,294	0	550,116	550,116	94,598	(455,518)	-82.80%	Replacement Hardware	5,600	5,600
									New Hardware	15,994	15,994
Total Revenues	2,021,719	2,292,104	2,138,890	3,152,188	3,152,188	2,982,476	(169,712)	-5.38%	Replacement Systems Hardware	85,000	85,000
									Systems Software Upgrades	25,000	25,000
<u>Expenses</u>											
Labor	634,126	736,565	620,124	675,473	675,473	701,134	25,661	3.80%	Financial System	43,030	43,030
Labor Benefits	212,581	233,997	195,760	211,282	211,282	231,450	20,168	9.55%	Visions System	344,000	344,000
Supplies & Services	750,198	828,463	913,681	1,066,035	1,066,035	1,267,488	201,453	18.90%	Human Services System	30,000	30,000
Capital Outlay	424,814	493,079	395,619	1,199,398	1,199,398	782,404	(416,994)	-34.77%			
Addition to Fund Balance	0	0	13,706	0	0	0	0	0.00%			
Total Expenses	2,021,719	2,292,104	2,138,890	3,152,188	3,152,188	2,982,476	(169,712)	-5.38%	2018 Total	782,404	782,404
Beginning of Year Fund Balance					Included in General Fund Total				2019	697,263	697,263
End of Year Fund Balance									2020	686,737	686,737
									2021	567,263	567,263
									2022	551,737	551,737

Changes and Highlights to the Department's Budget:

Addition of CIP spending on Network Infrastructure CIP was strongly contemplated, but ultimately removed.

	<u>2017</u>			<u>2018</u>		
	Revised Budget	Carryforward Funding	Operational Budget	CIP - Network Infrastructure	2018 Cost to Continue Operations	Budget Request
Description of Change						
Tax Levy	1,261,848		1,261,848	0	(49,816)	1,212,032
Use of Fund Balance or Carryforward Funds	550,116	(538,866)	11,250	0	83,348	94,598
Replacement Fund	195,151		195,151	0	(72,943)	122,208
All Other Revenues	1,145,073	(318,285)	826,788	0	726,850	1,553,638
Total Funding	3,152,188	(857,151)	2,295,037	0	687,439	2,982,476
Labor Costs	877,755		877,755	0	54,829	932,584
Unemployment Comp	9,000		9,000		(9,000)	0
Supplies & Services	1,066,035		1,066,035	0	201,453	1,267,488
Capital Outlay	1,199,398	(857,151)	342,247	0	440,157	782,404
Total Expenses	3,152,188	(857,151)	2,295,037	0	687,439	2,982,476

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Issues on the Horizon for the Department:

Continued centralization of costs into the MIS Departmental budget coupled with the ever growing cost of licensing and support contracts.

SAUK COUNTY, WISCONSIN
 BUDGET YEAR 2018
 PROGRAM COST SCHEDULE
 Department: Management Information Systems

Program # -->	1	2	3	4	5	6	7	Dept
Short Program Name -->	Tech Supp	R&D	Training	Security	Ex Support	Phone	Outlay	Total \$

REVENUES

1. User Fee Revenues (Attach Fee Schedules)								\$0
2. Grants (List)								\$0
Rebates						22,000		\$22,000
								\$0
								\$0
3. Use of Carryfwd / Fund Balance	47,298	23,650	9,460	14,190				\$94,598
4. Replacement Fund	47,094						75,114	\$122,208
5. Chargeback Funds	734,934	66,200				0	705,504	\$1,506,638
								\$0
6. Other Revenues				0	25,000			\$25,000
7. TOTAL REVENUES	\$829,326	\$89,850	\$9,460	\$14,190	\$25,000	\$22,000	\$780,618	\$1,770,444

EXPENSES

8. Wages, Salaries, Benefits	375,635	300,262	75,495	144,824	25,875	10,493	N/A	\$932,584
9. Replacment Equip Outlay							187,550	\$187,550
10. Replacement Copier Outlay							7,500	\$7,500
11. Copier Maintenance	25,000							\$25,000
12. Other Outlay							587,354	\$587,354
13. Other Expenses	865,525	88,019	9,275	30,664	756	248,250		\$1,242,488
14. TOTAL EXPENSES	\$1,266,159	\$388,280	\$84,770	\$175,488	\$26,631	\$258,743	\$782,404	\$2,982,476

COUNTY LEVY/COUNTY COST

15. Line 14 minus line 7	\$436,833	\$298,430	\$75,310	\$161,298	\$1,631	\$236,743	\$1,786	\$1,212,032
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: MANAGEMENT INFORMATION SYSTEMS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10025 MANAGEMENT INFORMATION REVENUE								
411100 GENERAL PROPERTY TAXES	-950,600.00	-1,139,069.00	-1,035,103.00	-630,924.00	-1,261,848.00	-1,261,848.00	-1,212,032.00	-49,816.00
422160 HO-CHUNK GAMING GRANT	0.00	0.00	-7,500.00	0.00	0.00	0.00	0.00	0.00
452050 TELEPHONE REBATES	0.00	0.00	0.00	-96.68	-22,000.00	-22,000.00	-22,000.00	0.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-10,755.72	-15,424.87	-21,292.86	-4,066.44	-25,000.00	-25,000.00	-25,000.00	0.00
474010 DEPARTMENTAL CHARGES	-810,379.25	-951,985.17	-978,919.30	-388,894.64	-1,098,073.00	-1,098,073.00	-1,506,638.00	408,565.00
474040 REPLACEMENT FUND CHARGES	-179,287.47	-66,901.67	-95,602.57	-97,575.29	-195,151.00	-195,151.00	-122,208.00	-72,943.00
474080 LAND RECORDS CHARGES	-45,250.44	-54,434.24	0.00	0.00	0.00	0.00	0.00	0.00
483300 SALE OF MATERIAL AND SUPPLIES	-919.50	-995.38	-472.03	-134.40	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-550,116.00	0.00	-94,598.00	-455,518.00
TOTAL MANAGEMENT INFORMATION REVENUE	-1,997,192.38	-2,228,810.33	-2,138,889.76	-1,121,691.45	-3,152,188.00	-2,602,072.00	-2,982,476.00	-169,712.00
10025147 MANAGEMENT INFORMATION SYSTEMS								
511100 SALARIES PERMANENT REGULAR	626,609.11	730,539.74	614,324.96	282,816.67	619,390.00	619,390.00	644,033.00	24,643.00
511200 SALARIES-PERMANENT-OVERTIME	4,963.32	3,014.39	3,698.40	1,436.10	9,592.00	9,592.00	9,946.00	354.00
511900 LONGEVITY-FULL TIME	2,553.65	3,010.85	2,100.00	0.00	2,020.00	2,020.00	2,160.00	140.00
512100 WAGES-PART TIME	0.00	0.00	0.00	16,538.53	44,191.00	44,191.00	44,701.00	510.00
512900 LONGEVITY-PART TIME	0.00	0.00	0.00	0.00	280.00	280.00	294.00	14.00
514100 FICA & MEDICARE TAX	46,835.92	54,210.94	46,054.69	22,246.51	51,674.00	51,674.00	53,637.00	1,963.00
514200 RETIREMENT-COUNTY SHARE	43,735.41	49,549.48	40,947.82	20,452.16	45,443.00	45,443.00	46,493.00	1,050.00
514400 HEALTH INSURANCE COUNTY SHARE	120,572.93	128,637.62	108,073.83	57,646.18	104,166.00	104,166.00	130,376.00	26,210.00
514500 LIFE INSURANCE COUNTY SHARE	286.80	288.40	244.29	107.40	256.00	256.00	263.00	7.00
514600 WORKERS COMPENSATION	1,149.79	1,310.78	439.65	337.21	743.00	743.00	681.00	-62.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	0.00	9,000.00	9,000.00	0.00	-9,000.00
520100 CONSULTANT AND CONTRACTUAL	102,896.09	96,114.66	157,494.72	25,632.43	70,250.00	70,250.00	144,350.00	74,100.00
522500 TELEPHONE & DAIN LINE	6,102.22	7,025.49	5,273.42	40,985.69	50,460.00	50,460.00	50,460.00	0.00
522700 911 EMERGENCY NUMBER	0.00	0.00	0.00	37,511.75	36,000.00	36,000.00	36,000.00	0.00
522720 911 SURCHARGE FEE	0.00	0.00	0.00	37,408.80	93,000.00	93,000.00	93,000.00	0.00
524100 COMPUTER SUPPORT / MNT	598,999.14	672,638.79	710,335.94	373,369.41	708,865.00	708,865.00	836,218.00	127,353.00
524800 MAINTENANCE AGREEMENT	0.00	0.00	0.00	1,218.00	30,000.00	30,000.00	30,000.00	0.00
531100 POSTAGE AND BOX RENT	41.43	81.19	103.25	18.29	250.00	250.00	250.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	249.50	314.21	98.09	148.68	2,000.00	2,000.00	2,000.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	3,215.63	30,000.00	30,000.00	30,000.00	0.00
532200 SUBSCRIPTIONS	609.92	399.98	375.00	0.00	1,200.00	1,200.00	1,200.00	0.00
532400 MEMBERSHIP DUES	649.99	50.00	50.00	425.00	1,000.00	1,000.00	1,000.00	0.00
532500 SEMINARS AND REGISTRATIONS	150.00	0.00	25.00	100.00	1,500.00	1,500.00	1,500.00	0.00
532600 ADVERTISING	0.00	0.00	0.00	0.00	250.00	250.00	250.00	0.00
532800 TRAINING AND INSERVICE	6,510.00	8,677.24	0.00	350.00	7,500.00	7,500.00	7,500.00	0.00
533200 MILEAGE	1,255.22	961.59	280.48	175.01	1,500.00	1,500.00	1,500.00	0.00
533500 MEALS AND LODGING	448.08	308.84	5.50	0.00	1,200.00	1,200.00	1,200.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: MANAGEMENT INFORMATION SYSTEMS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10025147 MANAGEMENT INFORMATION SYSTEMS								
534000 OPERATING/MEETING SUPPLIES	31,584.12	41,763.42	39,617.29	15,533.14	30,560.00	30,560.00	30,560.00	0.00
535400 COMPUTER SUPPLIES	702.77	127.50	22.04	0.00	500.00	500.00	500.00	0.00
581900 CAPITAL OUTLAY	424,813.70	493,079.09	395,619.46	295,966.78	1,199,398.00	1,199,398.00	782,404.00	-416,994.00
TOTAL MANAGEMENT INFORMATION SYSTEMS	2,021,719.11	2,292,104.20	2,125,183.83	1,233,639.37	3,152,188.00	3,152,188.00	2,982,476.00	-169,712.00
TOTAL DEPARTMENT REVENUE	-1,997,192.38	-2,228,810.33	-2,138,889.76	-1,121,691.45	-3,152,188.00	-2,602,072.00	-2,982,476.00	-169,712.00
TOTAL DEPARTMENT EXPENSE	2,021,719.11	2,292,104.20	2,125,183.83	1,233,639.37	3,152,188.00	3,152,188.00	2,982,476.00	-169,712.00
ADDITION TO (-)/USE OF FUND BALANCE	24,526.73	63,293.87	-13,705.93	111,947.92	0.00	550,116.00	0.00	

Personnel Department

Department Vision - Where the department would ideally like to be

The mission of the Sauk County Personnel Department is to lead county government's innovative human resource system by recruiting and retaining a talented and diverse workforce to ensure the best service to the public, as well as provide guidance and information to all departments of the County.

Department Mission - Major reasons for the department's existence and purpose in County government

The Personnel Department as directed by the Sauk County Board of Supervisors will advocate for the fair and equitable treatment of citizens, applicants and employees through adherence to laws, statutes and policies and procedures pertaining to the administration of the County.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Specific Strategic Issues Addressed

Creating and maintaining a sustainable livable community (environmental stewardship, good wages)

Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Implement provisions of the Affordable Care Act (ACA) and additional plan design changes for health insurance program.	Employees appropriately enrolled in health insurance; no fines administered.	Overall compliance with the ACA. Maintenance of health care costs at reasonable level while implementing potential plan design, or other change for overall fiscal responsibility.	December 2018
Continued implementation of Classification and Compensation Analysis.	Continued policy development and adoption.	Update compensation policies, improve internal equity and address overall issues with classification and compensation plan. Continued maintenance of compensation plan to remain competitive. Implementation of cloud based performance appraisal process.	December 2018
Minimal or zero grievance/arbitration hearings.	No hearings scheduled for calendar year.	Process and respond to grievances in accordance with timelines established in existing collective bargaining agreements.	December 2018
Update SCCO Chapter 13 and Policy Document(s).	Personnel Ordinance and Policy Document updated in 2018.	Policy updates to ensure consistency with current practices and applicable employment laws, as well as implement additional safety and security related policies for employees.	January 2018
Overall department expediency and efficiency.	Increased responsiveness and effectiveness.	Continued implementation of organizational analysis and reorganize department for maximum efficiency.	July 2018
Employee Wellness initiatives with health risk assessments (HRA) and/or biometric screening.	Healthier employees and future lower health insurance premiums.	Although employee wellness is not tied to reduced rates by the current insurance provider, implementation of additional wellness programming for employees results in a healthier workforce. Overall reduction in claims experience will result in lower future premiums.	October 2018
Continued implementation of all facets of Neogov for recruitment and selection purposes, as well as the performance appraisal process.	Recruitment and selection process streamlined; effective onboarding process.	All job applications and recruitment related materials processed on-line. Overall expeditiousness for applicants while also reducing budget for expenses directly related to recruitment. Implementation of the performance appraisal modules.	Ongoing
Increased pharmaceutical/emergency room copays, plan design changes and possible change of carrier for health insurance.	Lower health insurance premiums.	Less reliance on tax payer dollars while maintaining adequate levels of health insurance coverage.	Ongoing
Effective development of management training program.	Managers provided adequate tools and training for increased job performance.	Continued development of training programs for ongoing management related processes and procedures results in more effective management staff.	Ongoing
Increased efficiencies with Safety, Workers Compensation and Risk Management programs.	Fewer workers compensation claims; effective employee training.	Development of training programs for ongoing management related processes and procedures results in more effective management staff.	Ongoing

Personnel Department

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Human Resources Administration	Employee Assistance Program, Employee Relations, Employee Development/Training, Unemployment (hearings and claims), wage/hour compliance, ADA/Civil Rights/EEO	Wis Stats 103 and 108	Other Revenues	\$75	1.40	Percentage of Departments with Complete Succession/Continuity Plans
			TOTAL REVENUES	\$75		
			Wages & Benefits	\$117,640		
			Operating Expenses	\$31,621		
			TOTAL EXPENSES	\$149,261		
	COUNTY LEVY	\$149,186				
Labor Relations and Negotiations	Collective bargaining, contract interpretation, contract preparation, labor/management relations, grievance meditation/arbitration, conflict dispute/resolution	Wis Stats 111	Other Revenues	\$100	0.10	Average Contract Settlement
			TOTAL REVENUES	\$100		
			Wages & Benefits	\$13,230		
			Operating Expenses	\$2,050		
			TOTAL EXPENSES	\$15,280		
	COUNTY LEVY	\$15,180				
Recruitment and Selection	On-line application system, employment advertising, interviews, testing, selection, union position postings, shift bids	Wis Stats 103	Wages & Benefits	\$89,140	1.10	Improved talent acquisition, improved retention practices.
			Operating Expenses	\$22,000		
			TOTAL EXPENSES	\$111,140		
			COUNTY LEVY	\$111,140		
Classification and Compensation	FLSA, performance appraisals, position descriptions, vacant position audits (VPA), job description maintenance/development/compliance, market adjustments, reclassifications, benchmarking, new position requests.	Wis Stats 103	Use of Fund Balance		0.20	Completion, implementation and maintenance of classification and compensation analysis.
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$26,459		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$26,459		
	COUNTY LEVY	\$26,459				
Benefits Administration	ACA implementation, Family Medical Leave Act (FMLA), COBRA, HIPAA, Deferred Compensation, WRS coordination, EAP, Health Insurance and Other Voluntary Benefits (short term disability, Section 125, dental, vision, life insurance, etc.), employee wellness initiatives.	Wis Stats 103 and 111	Other Revenues	\$2,750	1.20	Low health insurance percentage increase over prior year and variety options for voluntary benefits.
			TOTAL REVENUES	\$2,750		
			Wages & Benefits	\$103,357		
			Operating Expenses	\$35,742		
			TOTAL EXPENSES	\$139,099		
	COUNTY LEVY	\$136,349				
Workers Compensation	Coordinate all aspects of Workers Compensation program, risk management, liability, safety and other related training.	Wis Stats 101, 102, 343	User Fees	\$0	1.00	Reduced risk, liability and maintain lower modification rating for Workers Compensation.
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$92,416		
			Operating Expenses	\$32,225		
			TOTAL EXPENSES	\$124,641		
	COUNTY LEVY	\$124,641				
Totals			TOTAL REVENUES	\$2,925	5.00	
			TOTAL EXPENSES	\$565,880		
			COUNTY LEVY	\$562,955		

Personnel Department

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
Benefits Administration - Leave of Absence Coordination	355 applications 93 COBRA docs	150 applications 95 COBRA docs	150 applications 90 COBRA docs
Benefits Administration - New Employee Orientation and Training	73 orientation/5 trainings	50 orientation/10 trainings	40 orientations/10 trainings
General Classification and Compensation	625 performance appraisals 0 position eliminations 2 project position created 8 new positions created 15 reclassifications 0 project positions extended	600 performance appraisals 5 position eliminations 4 project position created 0 new positions created 3 reclassifications 4 project positions extended	600 performance appraisals 7 position eliminations 0 new positions created 15 market adjustments 5 reclassifications 7 project positions extended
Implementation of the Classification and Compensation Analysis and Performance Appraisal System	225 Job descriptions revised	300 Job descriptions revised	350 Job descriptions revised
Employee Assistance Program (Utilization and Helpline Use)	90	100	110
Labor Relations (Grievances and Hearings)	2 Step Three Hearings 3 Grievance Arbitrations 1 Interest Arbitration Hearing 2 Side Letters	5 Step Three Hearings 3 Grievance Arbitrations 1 Interest Arbitration	9 Step Three Hearings Grievance Arbitrations 0 Interest Arbitration
Recruitment and Selection - (All Departments)	2250 applications 54 recruitments 28 posting/shift bids	2300 applications 75 recruitments 30 posting/shift bids	2,350 applications 60 recruitments 30 posting/shift bids
Workers Compensation, Risk Management and Training (2017 first full year of program responsibility)	57 WC Claims 13 Recordable cases .66 Modification rating	60 WC Claims 10 Recordable cases .58 Modification rating	55 WC Claims 12 Recordable cases .60 Modification rating
Property/Liability Claims Management (2017 first full year of program responsibility)	n/a	30 Liability claims (22 weather related) 14 Property claims	12 Liability claims 10 Property claims

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Benefits Administration - Health Insurance Percentage Increase Over Prior Year	Lower overall health insurance premiums results in reductions for employee and employer share of health insurance.	3.00%	2.00%	14.00%
Benefits Administration - Health Risk Assessment (HRA) Completion - New in 2015	Employee completion of the HRA/biometric screening results in healthier employees, as well as lower health insurance premiums.	68.00%	76.00%	50.00%
Continued Implementation of Affordable Care Act	Compliance with employer mandates of the Affordable Care Act, therefore no employer related fines.	n/a	20.00%	100.00%
Labor Relations (Average Contract Settlement - Sheriff's Department)	Internal parity between all departments while maintaining competitiveness for talent acquisition purposes.	1.50%	2.00%	1.50%
Succession/Continuity Planning (Percentage of Departments Completed)	Departments are prepared when attrition occurs.	75.00%	90.00%	100.00%
Incorporation of monthly new employee orientation, HR and safety training. (New in 2017)	Employees are more prepared for new roles and able to respond more appropriately to safety related issues.	n/a	75.00%	100.00%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
PERSONNEL											
<u>Revenues</u>											
Tax Levy	365,877	389,489	482,547	543,783	543,783	562,955	19,172	3.53%	None	0	0
User Fees	306	714	2,102	1,460	800	825	25	3.13%			
Miscellaneous	1,099	0	(742)	10,608	1,100	2,100	1,000	90.91%	2018 Total	0	0
Use of Fund Balance	17,535	0	0	58,160	73,577	0	(73,577)	-100.00%			
Total Revenues	384,817	390,203	483,907	614,011	619,260	565,880	(53,380)	-8.62%	2019	0	0
<u>Expenses</u>											
Labor	197,678	216,427	251,744	336,840	336,840	326,053	(10,787)	-3.20%	2020	0	0
Labor Benefits	66,556	65,923	79,099	100,552	100,552	116,189	15,637	15.55%	2021	0	0
Supplies & Services	120,583	65,425	74,430	176,619	181,868	123,638	(58,230)	-32.02%	2022	0	0
Addition to Fund Balance	0	42,428	78,634	0	0	0	0	0.00%			
Total Expenses	384,817	390,203	483,907	614,011	619,260	565,880	(53,380)	-8.62%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

The Personnel Department continues to provide human resources guidance/administration and related materials (collective bargaining agreements, forms, policy documents, training, webinars, health insurance information) in an accessible manner for employees on the Internet and intranet. The department will continue the practice of exploring other office related efficiencies and/or restructuring.

Limits were built into the health insurance contract for three years with the current provider that ends in 2017. The overall premium increase for 2017 was 2.0%, far below the national average. However, it is anticipated we will need to explore new carrier options and plan design changes for 2018. Additional required portions of the Affordable Care Act (ACA) remained as part of the plan design for health insurance. We will comprehensively review all health insurance programming into future years for effectiveness and to suit employee needs.

Employee wellness programming continues to develop for significantly for 2018. Several wellness challenges, employee wellness events, as well as learning opportunities were conducted throughout the calendar year. We have also partnered with the current health insurance provider to provide on-site biometric screening and other wellness related items.

Neogov, a third party administrator for on-line job applications and recruitments has been implemented and continues to be updated in an effort to streamline the recruitment and selection process. However, it may be necessary to explore other vendors based on fiscal limitations. FMLA source, a third party administrator for FMLA processing and claims management was also implemented. The changes allowed for staff time to be reallocated to other areas.

It will be necessary to update the current Triple I system for compliance purposes and tracking of other types of claims (property/liability). In addition, we have added a new employee orientation program to assist employees with general policies, as well as safety and security measures.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			Continued WC/RM/Safety Programming	Triple I System - Compliance Updates	Kronos/Munis implementation (cloud)	
Tax Levy	543,783	(122,614)	124,786	5,000	12,000	562,955
Use of Fund Balance or Carryforward Funds	73,577	(73,577)				0
All Other Revenues	1,900	1,025				2,925
Total Funding	619,260	(195,166)	124,786	5,000	12,000	565,880
Labor Costs	437,392	(90,812)	95,662			442,242
Supplies & Services	181,868	(104,354)	29,124	5,000	12,000	123,638
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	619,260	(195,166)	124,786	5,000	12,000	565,880

Issues on the Horizon for the Department:

Calendar year 2017 was the first full year of Safety/Risk Management/WC responsibilities for the Personnel Department. We continue to implement, develop and update various human resources and safety related policies. The Sheriff's Department (WPPA) collective bargaining agreement expires at the end of 2017. The transition will be made to reliance on policy documents, as well as the Personnel Ordinance. In addition, the department continues to explore internal restructuring and/or efficiencies.

There continues to be fluctuations with the workforce due to the changing economies of scale. Talent acquisition for key positions will become increasingly difficult. The necessity to work on succession planning, employee training programs and development of internal talent is extremely critical. Therefore, continued benchmarking and implementation of the classification and compensation analysis will be paramount in 2018.

It is anticipated the County will continue to explore alternatives for health insurance planning based on the ACA. However, overall outcomes may be altered due to other unanticipated or revised mandates.

The continued pattern of increased and new regulations relating to employment is also on the horizon. We will need to conduct a FLSA audit of certain positions in 2018. As result of said changes, policies will require amendments and necessity for additional employee training.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Personnel

Program # -->	1	2	3	4	5	6		Dept
Short Program Name -->	Human Resources Admin	Labor/ Employee Relations	Recruitment	Classification & Compensation	Benefits	Work Comp / Risk Mgmt / Safety	Outlay	Total \$

Is the Program Mandated?	Yes	Yes	Yes	Yes	Yes	Yes		
Statutory Reference	Wis Stats 103 and 108	Wis Stats 111	Wis Stats 103	Wis Stats 103	Wis Stats 103 and 108	Wis Stats 102		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)								\$0
Section 125 Forfeitures					2,000			\$2,000
COBRA Admin					750			\$750
								\$0
2. Grants (List)								\$0
								\$0
3. Use of Carryfwd / Fund Balance								\$0
								\$0
4. Other Revenues								\$0
Copier Fees (Records)	75							\$75
Misc		100						\$100
5. TOTAL REVENUES	\$75	\$100	\$0	\$0	\$2,750	\$0	\$0	\$2,925

EXPENSES

6. Wages, Salaries, Benefits	117,640	13,230	89,140	26,459	103,357	92,416	0	\$442,242
7. Other Expenses	31,621	2,050	22,000	0	35,742	32,225		\$123,638
8. TOTAL EXPENSES	\$149,261	\$15,280	\$111,140	\$26,459	\$139,099	\$124,641	\$0	\$565,880

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$149,186	\$15,180	\$111,140	\$26,459	\$136,349	\$124,641	\$0	\$562,955
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: PERSONNEL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10011 PERSONNEL REVENUE								
411100 GENERAL PROPERTY TAXES	-365,877.00	-389,489.00	-482,547.00	-271,891.50	-543,783.00	-543,783.00	-562,955.00	19,172.00
451650 COPIER/POSTAGE/MISC	-48.89	-27.00	0.00	0.00	-100.00	-100.00	-75.00	-25.00
452160 SECTION 125 FORFEITURES	-1,099.05	0.00	742.18	-10,364.07	-1,000.00	-10,364.00	-2,000.00	1,000.00
461400 COBRA ADMINISTRATION FEES	-257.41	-686.86	-2,102.25	-1,277.90	-700.00	-1,360.00	-750.00	50.00
484160 MISCELLANEOUS REVENUES	0.00	0.00	0.00	-244.00	-100.00	-244.00	-100.00	0.00
493200 CONTINUING APPROPRIOR YEAR	0.00	0.00	0.00	0.00	-73,577.00	0.00	0.00	-73,577.00
TOTAL PERSONNEL REVENUE	-367,282.35	-390,202.86	-483,907.07	-283,777.47	-619,260.00	-555,851.00	-565,880.00	-53,380.00
10011143 PERSONNEL								
511100 SALARIES PERMANENT REGULAR	192,022.46	207,450.68	243,388.57	109,915.28	258,613.00	258,613.00	259,665.00	1,052.00
511900 LONGEVITY-FULL TIME	792.60	852.60	643.88	0.00	674.00	674.00	734.00	60.00
512100 WAGES-PART TIME	4,801.50	8,123.25	5,742.50	0.00	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	61.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	14,233.74	15,343.07	17,963.70	7,867.48	19,835.00	19,835.00	19,921.00	86.00
514200 RETIREMENT-COUNTY SHARE	13,484.50	14,144.04	15,720.47	7,474.30	17,391.00	17,391.00	17,447.00	56.00
514400 HEALTH INSURANCE COUNTY SHARE	38,636.59	36,233.76	45,085.15	26,240.24	45,095.00	45,095.00	51,858.00	6,763.00
514500 LIFE INSURANCE COUNTY SHARE	23.91	29.51	50.41	18.86	54.00	54.00	45.00	-9.00
514600 WORKERS COMPENSATION	177.49	172.25	127.97	77.07	182.00	182.00	156.00	-26.00
520100 CONSULTANT AND CONTRACTUAL	50,147.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521800 PURCHASED SERVICES	20,273.90	19,448.04	26,555.04	24,099.64	41,200.00	41,200.00	24,242.00	-16,958.00
522500 TELEPHONE & DAIN LINE	515.10	468.95	602.14	280.10	1,000.00	1,000.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	1,199.15	1,041.54	472.33	196.22	750.00	750.00	500.00	-250.00
531200 OFFICE SUPPLIES AND EXPENSE	468.28	806.82	760.36	967.93	2,500.00	2,500.00	1,000.00	-1,500.00
531300 PHOTO COPIES	0.00	0.00	0.00	0.00	100.00	100.00	50.00	-50.00
531800 MIS DEPARTMENT CHARGEBACKS	12,864.87	9,920.08	13,971.41	10,357.79	58,616.00	54,508.00	24,271.00	-34,345.00
532200 SUBSCRIPTIONS	758.65	718.65	778.00	0.00	1,000.00	1,000.00	1,000.00	0.00
532400 MEMBERSHIP DUES	25.00	195.00	420.00	415.00	500.00	500.00	500.00	0.00
532600 ADVERTISING	20,360.14	17,443.33	21,298.12	11,571.35	20,000.00	20,000.00	21,000.00	1,000.00
532800 TRAINING AND INSERVICE	282.00	650.00	913.42	968.00	1,500.00	1,500.00	2,500.00	1,000.00
533200 MILEAGE	423.36	486.21	378.54	186.56	500.00	500.00	600.00	100.00
533500 MEALS AND LODGING	0.00	0.00	7.50	0.00	200.00	200.00	200.00	0.00
536100 REFERENCE CHECKS	100.00	359.66	394.00	280.00	1,200.00	1,200.00	1,000.00	-200.00
536500 EMPLOYEE RECOGNITION	1,330.62	525.49	1,005.70	0.00	1,503.00	0.00	0.00	-1,503.00
537300 EMPLOYEE ASSISTANCE	11,400.00	11,400.00	5,700.00	0.00	11,500.00	11,500.00	11,500.00	0.00
TOTAL PERSONNEL	384,383.24	345,812.93	401,979.21	200,915.82	483,913.00	478,302.00	439,189.00	-44,724.00
10011146 NEGOTIATIONS AND LABOR								
531100 POSTAGE AND BOX RENT	0.00	0.76	0.00	0.00	0.00	0.00	0.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: PERSONNEL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10011146 NEGOTIATIONS AND LABOR								
532300 PROFESSIONAL SUBSCRIPTION	185.00	55.00	0.00	0.00	150.00	150.00	150.00	0.00
532400 MEMBERSHIP DUES	0.00	25.00	0.00	75.00	75.00	75.00	0.00	-75.00
532800 TRAINING AND INSERVICE	249.00	1,589.00	650.00	374.00	1,000.00	1,000.00	1,500.00	500.00
533200 MILEAGE	0.00	291.84	48.60	80.56	200.00	200.00	200.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	250.00	250.00	200.00	-50.00
TOTAL NEGOTIATIONS AND LABOR	434.00	1,961.60	698.60	529.56	1,675.00	1,675.00	2,050.00	375.00
10011152 RISK MANAGEMENT AND INSURANCE								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	1,968.75	18,751.01	77,553.00	77,553.00	65,654.00	-11,899.00
514100 FICA & MEDICARE TAX	0.00	0.00	150.62	1,399.30	5,933.00	5,933.00	5,022.00	-911.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	998.44	5,274.00	5,274.00	4,399.00	-875.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	3,822.64	5,826.00	5,826.00	17,286.00	11,460.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	3.58	0.00	0.00	16.00	16.00
514600 WORKERS COMPENSATION	0.00	0.00	1.00	101.64	962.00	962.00	39.00	-923.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	1,806.00	0.00	0.00	0.00	0.00
521100 MEDICAL EXAMINATIONS	0.00	0.00	0.00	5,317.00	13,000.00	13,000.00	10,500.00	-2,500.00
522500 TELEPHONE & DAIN LINE	0.00	0.00	0.00	0.00	1,000.00	1,000.00	500.00	-500.00
531100 POSTAGE AND BOX RENT	0.00	0.00	0.00	3.90	100.00	100.00	75.00	-25.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	435.18	1,000.00	1,000.00	500.00	-500.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	0.00	0.00	406.12	2,324.00	2,324.00	5,000.00	2,676.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	1,323.00	2,100.00	2,100.00	2,000.00	-100.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	1,075.00	1,000.00	1,000.00	0.00	-1,000.00
532800 TRAINING AND INSERVICE	0.00	0.00	475.00	7,930.00	15,000.00	15,000.00	12,000.00	-3,000.00
533200 MILEAGE	0.00	0.00	0.00	0.00	300.00	300.00	200.00	-100.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	300.00	300.00	200.00	-100.00
535200 VEHICLE MAINTENANCE AND REPAIR	0.00	0.00	0.00	40.00	1,000.00	1,000.00	500.00	-500.00
539100 OTHER SUPPLIES & EXPENSES	0.00	0.00	0.00	1,362.24	1,000.00	1,362.00	750.00	-250.00
TOTAL RISK MANAGEMENT AND INSURANCE	0.00	0.00	2,595.37	44,775.05	133,672.00	134,034.00	124,641.00	-9,031.00
TOTAL DEPARTMENT REVENUE	-367,282.35	-390,202.86	-483,907.07	-283,777.47	-619,260.00	-555,851.00	-565,880.00	-53,380.00
TOTAL DEPARTMENT EXPENSE	384,817.24	347,774.53	405,273.18	246,220.43	619,260.00	614,011.00	565,880.00	-53,380.00
ADDITION TO (-)/USE OF FUND BALANCE	17,534.89	-42,428.33	-78,633.89	-37,557.04	0.00	58,160.00	0.00	

Treasurer / Real Property Lister

Department Vision - Where the department would ideally like to be

To continue to maintain our level of excellent service to the public and other county offices. Learn to better utilize the existing tools we have and continually search for more efficient processes for all facets of our department. Provide information for the public via our web site. Continue to find ways to increase revenues and decrease expenses.

Department Mission - Major reasons for the department's existence and purpose in County government

To administer and fulfill the duties as defined in the Wisconsin State Statutes. This includes property tax collection; receiving, disbursing and investing county funds; maintenance of assessment rolls, property descriptions and tax parcel maps; completion of tax rolls and tax bills; tax deed land acquisitions and sales; unclaimed funds; monitoring of converted agricultural land; Lottery & Gaming Credit maintenance and Land Records Council representation.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Update of Sauk County Ordinance, Chapter 30.03 Tax Deeded Lands	Smoother transition between the time we take a property and offer it for sale	To update the ordinance to reflect current practices and tighten timeline where we can	8/1/2018
Use internet based sites to sell tax deed properties	Increased exposure will bring increased number of sales and increased dollar amounts	Advertise Tax Deed Properties on Wisconsin Surplus Auction Site and possible other sites	11/1/2018
Link Assessor information to Ascent Land Records Website	The user can view dates and prices of sales, square footage information of the improvements and the year they were built	Many users that to our website need information that only the assessor tracks. This will help reduce many inquiries to our office and further create more of a one-stop shop for the user.	9/1/2018
Add physical (site) addresses to parcels with improvements	Site address searches on our Ascent Land Records will have more results	Contact local municipalities to ensure we have the updated address information	10/1/2018

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Treasurer	Receive and Payout all County Monies, Complete Tax Roll and Tax Bills, Tax Deed Lands, Property Tax Collection, Unclaimed Funds, Investing of County Funds, Drainage District Treasurer, Bankruptcy Filings, Annual Departmental Budget, Land Information Council, Administrative Duties	26.03(2),34.05,59.25 etal,59.40,59.52,59.54,59.61,59.63,59.64,70.39,77.24,77.89,174.08,174.09,814.6666.0703,75,66.0139,59.69,59.66,25.50,59.62,66.063,70.67,74 etal,990.88.18,59.72,59.20 etal,236.21	Other Revenues	\$831,280	3.00	-Average rate of investments. -Sale book value as a % of total taxes. -Tax deeds taken as a % of delinquency letters. -Time to process individual daily cash entries. -Average Percentage of Employees using Direct Deposit.
			Use of Fund Balance	\$396,100		
			TOTAL REVENUES	\$1,227,380		
			Wages & Benefits	\$215,701		
			Operating Expenses	\$471,878		
			TOTAL EXPENSES	\$687,580		
COUNTY LEVY	(\$539,800)					
Real Property Listing	Real Property Lister, Property Assessments, Monitor Converted Agricultural Land, Map Maintenance, Land Records Council, Lottery & Gaming Credit Administration, Annual Departmental Budget, Administrative Duties	70.09(1)(2)(3), 70.323,70.43,70.44,70.46,70.47,70.64,74.48,7910(5)thru 11),59.72(3m), 19,59.20(1),59.20(2),59.21,59.25,59.25(1),59.52(4)	Other Revenues	\$92,365	2.50	-Time to search changes in assessment records for new construction and contact owners regarding eligibility for lottery credit certification.
			TOTAL REVENUES	\$92,365		
			Wages & Benefits	\$188,174		
			Operating Expenses	\$47,755		
			TOTAL EXPENSES	\$235,928		
			COUNTY LEVY	\$143,563		
Totals			TOTAL REVENUES	\$1,319,745	5.50	
			TOTAL EXPENSES	\$923,508		
			COUNTY LEVY	(\$396,237)		

Treasurer / Real Property Lister

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
# Real Estate Parcels / Personal Property Parcels on the Tax Roll	50,078/3,678	50,100/3,700	50,200/3,775
# of Exempt Parcels	3,887	3,890	3,890
New Certified Survey Maps	89	90	100
New Condominium Plats	-1/-10	3	3
New Annexations	3/7	7	5
New Transportation Plats	5/8	10	10
# Active Managed Forest Land (MFL) Total Orders	785	785	785
# Acres in Managed Forest Land (MFL) - Open	1,954	1,960	1,960
# Acres in Managed Forest Land (MFL) - Closed	46,761	46,800	46,800
Total Managed Forest Land (MFL) Tax	\$277,036	\$278,000	\$280,000
County's share of Managed Forest Land (MFL) Tax	\$14,000	\$14,000	\$14,500
New Ag Use Conversion # Parcels / Revenue (County's portion)	19/\$5,441	20/\$6,000	20/\$6,000
Tax Bills Created	49,108	49,200	49,300
Real Estate Transfer Returns Processed	5,549	5,700	5,800
Tax Receipts Processed	13,046	14,000	14,000
Daily Cash Receipts processed for all County Departments	6,028	6,500	6,500
Accounts Payable Checks Printed and Processed	8,622	8,500	8,500
Direct Deposit Advices Printed and Processed	17,599	17,500	17,500
Payroll Checks Printed and Processed	307	250	200
Credit Card Transactions (payment of property taxes only)	277	200	200
E-Check Transactions (payment of property taxes only)	147	200	200
Plat Books Sold	117	60	5
# Tax Deed letters sent to: delinquent tax payers, banks, state depts, etc. / # parcels (May 1st each year)	162 letters/106 parcels	148 letters/88 parcels (actual)	160 letters/100 parcels
# Tax Deeds taken by the County	26 (8 repurchased)	50	30
\$\$ Sale Book (September 1st of each year)	\$1,666,929.49	\$1,400,000.00	\$1,400,000.00
# of properties in the Sale Book	1,357	1,200	1,100

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Average rate of investments	The higher the rate, the more interest income earned	0.62%	0.75%	1.00%
Time to process individual daily cash entries	Measures the amount of time spent on this task	2 minutes/entry	2 minutes/entry	1 1/2 minutes
Sale book value as a % of total taxes	Indication of how current tax year payments are being paid	1.37%	1.15%	1.15%
Tax deeds taken as a % of delinquent properties on May 1st	Indication of how many possible tax deed properties we may be taking in October of that year	25.00%	57.00%	30.00%
Time to check eligibility for Lottery Credit Certification	Indication of how long to administer the Lottery Credit Certification. Lottery Credits in general are a lot of work	5-15 minutes	5-15 minutes	5-15 minutes
Average Percentage of Employees using Direct Deposit	With Direct Deposit, we do not have to re-print lost or damaged checks	98%	99%	99%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
TREASURER											
<u>Revenues</u>											
Tax Levy	(340,867)	(369,621)	(295,449)	(255,400)	(255,400)	(396,237)	(140,837)	-55.14%	None	0	0
Other Taxes	882,405	792,223	630,132	473,060	460,000	445,005	(14,995)	-3.26%			
Grants & Aids	124,874	125,774	125,163	127,346	109,000	124,000	15,000	13.76%	2018 Total	0	0
Fees, Fines & Forfeitures	922	3,354	5,441	4,000	4,000	5,000	1,000	25.00%			
User Fees	30,464	23,161	21,181	17,600	17,000	13,640	(3,360)	-19.76%			
Intergovernmental	13,493	16,627	202,921	24,000	22,000	24,000	2,000	9.09%	2019	0	0
Interest	100,734	134,064	218,298	250,000	150,000	300,000	150,000	100.00%	2020	0	0
Miscellaneous	14,640	56,096	65,056	0	0	12,000	12,000	0.00%	2021	0	0
Use of Fund Balance	0	0	0	0	8,868	396,100	387,232	4366.62%	2022	0	0
Total Revenues	826,665	781,677	972,743	640,606	515,468	923,508	408,040	79.16%			
<u>Expenses</u>											
Labor	322,133	300,407	237,284	278,398	278,398	283,718	5,320	1.91%			
Labor Benefits	130,218	94,950	92,333	109,406	109,406	120,158	10,752	9.83%			
Supplies & Services	116,358	212,462	157,729	147,296	127,664	519,632	391,968	307.03%			
Addition to Fund Balance	257,956	173,859	485,396	105,506	0	0	0	0.00%			
Total Expenses	826,665	781,677	972,743	640,606	515,468	923,508	408,040	79.16%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

1. Real Estate Chargebacks: Several real estate chargebacks have been approved by the State for payback to the municipalities in 2018, total increase in budget is expected to be \$392,232
2. Investments: Interest rates are on the rise and expected to continue to increase. Principle investment remain consistent.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			RE Chargebacks	Investments		
Tax Levy	(255,400)	13,031	(3,868)	(150,000)		(396,237)
Use of Fund Balance or Carryforward Funds	8,868	(8,868)	396,100			396,100
All Other Revenues	762,000	11,645		150,000		923,645
Total Funding	515,468	15,808	392,232	0	0	923,508
Labor Costs	387,804	16,072				403,876
Supplies & Services	127,664	(264)	392,232			519,632
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	515,468	15,808	392,232	0	0	923,508

Issues on the Horizon for the Department:

Planning for Interest rate continue to increase.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Treasurer/Real Property Lister

Program # -->	1	2	3	4		Dept
Short Program Name -->	Treasurer	RPL			Outlay	Total \$

Is the Program Mandated?	Yes	Yes				
Statutory Reference	59,74,75,88	70,74,77,79				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	396,100					\$396,100
4. Other Revenues	831,280	92,365				\$923,645
5. TOTAL REVENUES	\$1,227,380	\$92,365	\$0	\$0	\$0	\$1,319,745

EXPENSES

6. Wages, Salaries, Benefits	215,701	188,174	0	0	N/A	\$403,875
7. Other Expenses	471,878	47,755				\$519,633
8. TOTAL EXPENSES	\$687,580	\$235,928	\$0	\$0	\$0	\$923,508

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	(\$539,800)	\$143,563	\$0	\$0	\$0	(\$396,237)
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017	Dollar	
Department: TREASURER/REAL PROPERTY	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10012 TREASURER/REAL PROP REVENUE								
411100 GENERAL PROPERTY TAXES	340,867.00	369,621.00	295,449.00	127,700.02	255,400.00	255,400.00	396,237.00	-140,837.00
411400 FOREST CROP TAX	-45.44	-65.28	-65.28	0.00	0.00	-5.00	-5.00	5.00
411500 MANAGED FOREST LAND TAXES	-18,143.16	-23,801.92	-32,043.24	-3,384.66	-10,000.00	-23,055.00	-20,000.00	10,000.00
411600 PAYMENT IN LIEU OF TAXES-PILT	-104,778.95	-105,730.03	-104,714.95	-103,545.85	-90,000.00	-108,346.00	-105,000.00	15,000.00
411700 FOREST LANDS AID	-20,095.41	-20,043.63	-20,448.52	0.00	-19,000.00	-19,000.00	-19,000.00	0.00
419900 INTEREST/PENALTY ON TAXES	-864,216.84	-768,355.43	-598,023.60	-226,906.50	-450,000.00	-450,000.00	-425,000.00	-25,000.00
443110 AG USE CONVERSION CHRG	-921.70	-3,353.92	-5,440.54	0.00	-4,000.00	-4,000.00	-5,000.00	1,000.00
451650 COPIER/POSTAGE/MISC	-1,159.44	-941.76	-1,494.81	-519.94	-1,000.00	-1,000.00	-750.00	-250.00
451680 UNCLAIMED FUNDS FORFEITURE	-7,769.66	0.00	-6,257.71	0.00	0.00	0.00	-6,000.00	6,000.00
461510 LETTER & SEARCH FEES	-23,090.00	-16,879.95	-16,450.00	-7,950.00	-15,000.00	-15,000.00	-12,750.00	-2,250.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-13,493.03	-16,626.55	-25,703.44	0.00	-22,000.00	-24,000.00	-24,000.00	2,000.00
473100 TIF DISTRICT OVERRUNS	0.00	0.00	-177,218.00	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	-100,734.00	-134,063.84	-218,297.66	-170,145.70	-150,000.00	-250,000.00	-300,000.00	150,000.00
483300 SALE OF MATERIAL AND SUPPLIES	-6,214.72	-5,339.60	-3,235.79	-1,177.60	-1,000.00	-1,600.00	-140.00	-860.00
483600 SALE OF COUNTY OWNED PROPERTY	-396.25	0.00	0.00	-13,750.00	0.00	0.00	0.00	0.00
483650 GAIN ON SALE OF TAX DEEDS	-6,474.49	-56,096.31	-58,798.21	-9,998.81	0.00	0.00	-6,000.00	6,000.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00	0.00	-396,100.00	396,100.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-8,868.00	0.00	0.00	-8,868.00
TOTAL TREASURER/REAL PROP REVENUE	-826,666.09	-781,677.22	-972,742.75	-409,679.04	-515,468.00	-640,606.00	-923,508.00	408,040.00
10012153 TREASURER/REAL PROP TAX LISTER								
511100 SALARIES PERMANENT REGULAR	313,259.76	297,170.45	236,635.71	126,687.31	277,629.00	277,629.00	282,936.00	5,307.00
511200 SALARIES-PERMANENT-OVERTIME	6,062.06	2,363.62	74.70	0.00	155.00	155.00	464.00	309.00
511900 LONGEVITY-FULL TIME	2,151.60	873.09	573.92	156.50	614.00	614.00	318.00	-296.00
512100 WAGES-PART TIME	660.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	23,546.81	22,433.19	17,376.49	9,268.00	21,297.00	21,297.00	21,704.00	407.00
514200 RETIREMENT-COUNTY SHARE	22,954.03	18,163.47	15,662.01	8,403.36	18,931.00	18,931.00	19,009.00	78.00
514400 HEALTH INSURANCE COUNTY SHARE	83,227.34	52,128.69	59,069.68	34,851.68	68,865.00	68,865.00	79,195.00	10,330.00
514500 LIFE INSURANCE COUNTY SHARE	200.48	134.85	103.60	39.31	118.00	118.00	80.00	-38.00
514600 WORKERS COMPENSATION	289.00	239.37	121.43	88.58	195.00	195.00	170.00	-25.00
514800 UNEMPLOYMENT	0.00	1,850.00	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	284.41	212.76	211.63	112.30	250.00	250.00	250.00	0.00
524900 SUNDRY REPAIR AND MAINTENANCE	289.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	24,922.08	36,027.68	38,906.48	6,466.18	35,600.00	35,700.00	36,000.00	400.00
531200 OFFICE SUPPLIES AND EXPENSE	3,255.18	1,717.24	1,057.41	1,253.34	2,500.00	2,500.00	2,500.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00
531500 FORMS AND PRINTING	6,788.33	9,460.86	9,646.33	2,925.25	9,100.00	10,500.00	11,000.00	1,900.00
531600 RECORD BOOKS AND BINDERS	2,032.95	4,032.95	4,000.00	0.00	2,000.00	0.00	0.00	-2,000.00
531800 MIS DEPARTMENT CHARGEBACKS	30,385.57	33,005.72	44,486.01	33,906.93	40,941.00	40,941.00	40,937.00	-4.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: TREASURER/REAL PROPERTY	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10012153 TREASURER/REAL PROP TAX LISTER								
532100 PUBLICATION OF LEGAL NOTICES	1,059.64	218.92	0.00	126.00	500.00	230.00	200.00	-300.00
532400 MEMBERSHIP DUES	160.00	160.00	160.00	160.00	160.00	160.00	160.00	0.00
532500 SEMINARS AND REGISTRATIONS	360.00	410.00	250.00	125.00	375.00	375.00	375.00	0.00
532800 TRAINING AND INSERVICE	0.00	78.00	0.00	100.00	100.00	100.00	100.00	0.00
533200 MILEAGE	460.24	652.08	739.78	236.38	700.00	700.00	1,050.00	350.00
533500 MEALS AND LODGING	518.11	480.96	343.00	82.00	750.00	880.00	1,650.00	900.00
552100 OFFICIALS BONDS	1,168.47	1,168.47	1,168.47	1,168.47	1,250.00	1,169.00	1,200.00	-50.00
TOTAL TREASURER/REAL PROP TAX LISTER	524,035.54	482,982.37	430,586.65	226,156.59	482,530.00	481,809.00	499,798.00	17,268.00
10012154 ASSESSMENTS								
526200 REAL ESTATE / PROPERTY TAX	0.00	0.00	0.00	0.00	20.00	20.00	20.00	0.00
TOTAL ASSESSMENTS	0.00	0.00	0.00	0.00	20.00	20.00	20.00	0.00
10012155 TAX DEED EXPENSE								
520900 CONTRACTED SERVICES	10,350.00	7,410.00	5,410.00	5,000.00	8,400.00	7,000.00	7,000.00	-1,400.00
524600 FILING FEES	150.00	120.00	180.00	0.00	150.00	90.00	90.00	-60.00
531100 POSTAGE AND BOX RENT	2,595.04	1,612.68	1,079.99	863.19	1,500.00	1,500.00	1,500.00	0.00
532100 PUBLICATION OF LEGAL NOTICES	3,665.96	4,791.43	2,762.69	1,451.00	4,000.00	4,000.00	4,000.00	0.00
556000 LOSS ON ASSET DISPOSALS	0.00	75,000.40	19,569.41	0.00	0.00	0.00	0.00	0.00
559100 TAXES ON DEEDS TAKEN-PRIOR YR	5,672.33	25,084.99	13,625.64	55.34	0.00	0.00	0.00	0.00
TOTAL TAX DEED EXPENSE	22,433.33	114,019.50	42,627.73	7,369.53	14,050.00	12,590.00	12,590.00	-1,460.00
10012159 TAX CHARGEBACKS								
526200 REAL ESTATE / PROPERTY TAX	22,240.53	10,816.69	14,132.46	40,680.45	18,868.00	40,681.00	411,100.00	392,232.00
TOTAL TAX CHARGEBACKS	22,240.53	10,816.69	14,132.46	40,680.45	18,868.00	40,681.00	411,100.00	392,232.00
TOTAL DEPARTMENT REVENUE	-826,666.09	-781,677.22	-972,742.75	-409,679.04	-515,468.00	-640,606.00	-923,508.00	408,040.00
TOTAL DEPARTMENT EXPENSE	568,709.40	607,818.56	487,346.84	274,206.57	515,468.00	535,100.00	923,508.00	408,040.00
ADDITION TO (-)/USE OF FUND BALANCE	-257,956.69	-173,858.66	-485,395.91	-135,472.47	0.00	-105,506.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
WORKERS' COMPENSATION											
<u>Revenues</u>											
Intergovernmental	261,510	268,480	197,873	226,916	284,779	235,333	(49,446)	-17.36%	None	0	0
Miscellaneous	0	500	0	0	0	0	0	0.00%			
Use of Fund Balance	9,736	0	20,946	19,852	0	0	0	0.00%	2018 Total	0	0
Total Revenues	271,246	268,980	218,819	246,768	284,779	235,333	(49,446)	-17.36%			
<u>Expenses</u>											
Supplies & Services	271,246	148,953	218,819	246,768	284,779	235,333	(49,446)	-17.36%	2019	0	0
Addition to Fund Balance	0	120,027	0	0	0	0	0	0.00%	2020	0	0
									2021	0	0
									2022	0	0
Total Expenses	271,246	268,980	218,819	246,768	284,779	235,333	(49,446)	-17.36%			
Beginning of Year Fund Balance	712,279	702,543	822,570	801,624		781,772					
End of Year Fund Balance	702,543	822,570	801,624	781,772		781,772					

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: Workers Compensation

Changes and Highlights to the Department's Budget:

Sauk County began self insuring for workers compensation in 2008. Beginning in 2010, the workers compensation rates charged to departments were reduced by 61.86% due to adequate reserves being accumulated in 2008 and 2009. Rates for 2018 can remain relatively stable. So long as the County maintains an adequate balance, the rates can remain low in future years.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	284,779	(49,446)				235,333
Total Funding	284,779	(49,446)	0	0	0	235,333
Labor Costs	0	0				0
Supplies & Services	284,779	(49,446)				235,333
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	284,779	(49,446)	0	0	0	235,333

Issues on the Horizon for the Department:

Maintenance of an effective loss control program will help keep our employees safe, keep workers compensation costs under control, and prevent lost work time for Sauk County.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Workers Compensation

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Work Comp					

Is the Program Mandated?	Yes					
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						0
2. Grants (List)						0
						0
						0
3. Use of Carryfwd / Fund Balance	0					0
4. Other Revenues						0
Departmental Charges	235,333					235,333
						0
5. TOTAL REVENUES	235,333	0	0	0	0	235,333

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	0
7. Other Expenses	235,333					235,333
Addition to Fund Balance	(0)					(0)
8. TOTAL EXPENSES	235,333	0	0	0	0	235,333

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	(1)	0	0	0	0	(1)
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Fund: WORKERS COMPENSATION	2014	2015	2016	2017	2017	2017		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
74999 WORKERS COMPENSATION								
474070 WORKERS COMP CHARGES	-261,509.88	-268,480.00	-197,873.46	-128,598.29	-284,779.00	-226,916.00	-235,333.00	-49,446.00
484130 REFUNDS OF PRIOR YEARS EXPENSE	0.00	-500.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WORKERS COMPENSATION	-261,509.88	-268,980.00	-197,873.46	-128,598.29	-284,779.00	-226,916.00	-235,333.00	-49,446.00
74999152 WORKERS COMPENSATION								
520900 CONTRACTED SERVICES	103,856.00	109,319.00	107,418.00	103,753.00	107,884.00	107,753.00	109,000.00	1,116.00
535300 DAMAGE CLAIMS	167,389.59	36,624.15	83,745.43	23,949.05	176,895.00	139,015.00	126,333.00	-50,562.00
535310 DAMAGE CLAIMS-PRIOR YEAR	0.00	3,010.00	27,656.00	0.00	0.00	0.00	0.00	0.00
TOTAL WORKERS COMPENSATION	271,245.59	148,953.15	218,819.43	127,702.05	284,779.00	246,768.00	235,333.00	-49,446.00
TOTAL DEPARTMENT REVENUE	-261,509.88	-268,980.00	-197,873.46	-128,598.29	-284,779.00	-226,916.00	-235,333.00	-49,446.00
TOTAL DEPARTMENT EXPENSE	271,245.59	148,953.15	218,819.43	127,702.05	284,779.00	246,768.00	235,333.00	-49,446.00
ADDITION TO (-)/USE OF FUND BALANCE	9,735.71	-120,026.85	20,945.97	-896.24	0.00	19,852.00	0.00	

**SAUK COUNTY, WISCONSIN
2018 BUDGET
OUTSIDE ORGANIZATION
REQUEST**

Organization	UW Baraboo / Sauk County
Prepared by:	Phillip Wedekind
Phone #	608-356-8147
E-Mail	pwedekind@charter.net

Request for Sauk County Funds for the year beginning January 1, 2018: \$ 102,500

Organization Purpose:

Provide revenue and expense figures for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2016	ESTIMATED 2017	REQUEST 2018
REVENUES:			
SAUK COUNTY REQUEST	90,000.00	131,000.00	102,500.00
USER FEES			
ALL OTHER REVENUE	3,386.67		
TOTAL REVENUES	93,386.67	131,000.00	102,500.00
EXPENSES:			
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES	55,000.00	56,000.00	57,500.00
CAPITAL OUTLAY	38,386.67	75,000.00	45,000.00
TOTAL EXPENSES	93,386.67	131,000.00	102,500.00

List the programs provided to Sauk County residents:

UW Baraboo / Sauk County provides higher education services to approximately 450 FTE (full-time enrollment) and more than 600 head count. A continued expansion of enrollment, faculty and degree offerings in support of residents of Sauk County and surrounding communities necessitates ongoing maintenance, renovation and expansion of facilities.

List the major goals of your organization for 2017 and beyond:

Currently, Sauk County splits most annual facilities maintenance costs with the City of Baraboo for a 63-acre campus with approximately 185,000 GSF in 5 buildings. Costs include upkeep and replacement expenses for items such as: carpet / tile, HVAC, fire inspections, window replacements, paint, insurance, etc. but do not include personnel, custodial, consumables and chemicals, fuel and equipment for grounds keeping, etc. The UW System provides funding for all movable equipment, personnel and most consumable supplies. Additional funding for maintenance and upkeep expenses may be requested from Sauk County as the total square footage of facilities increases and as current facilities continue to age.

**UW-BARABOO/SAUK COUNTY
CITY/COUNTY CAMPUS COMMISSION
2018 BUDGET PROPOSAL**

General operations	2017 Budget	2018 Request	Notes
Commission Fees	\$ 1,800	\$ 1,800	
Landscaping	\$ 3,000	\$ 3,000	Weed & feed campus lawn and fields; spring and fall
Elevator Maintenance	\$ 7,970	\$ 7,970	City of Baraboo contract
Telephone	\$ 1,080	\$ 1,080	
Fire/Safety	\$ -	\$ -	Added to Misc. Repairs
Misc. Repairs	\$ 76,000	\$ 79,000	General repairs and preventive maintenance
Petzborne Sprinkler	\$ 1,230	\$ 1,230	Annual service
Elevator Inspection / Licenses	\$ 400	\$ 400	NEIS elevator inspection and annual license
Mileage	\$ 520	\$ 520	Dorm meetings

Insurance	2017 Budget	2018 Request	Notes
Insurance	\$ 20,000	\$ 20,000	Boiler & Machinery Premium; General Liability Premium; and Property Premium

Capital Outlay	2017 Budget	2018 Request	Notes
Parking Lot		\$ -	Sealcoating and asphalt repairs
Window Replacement		\$ 26,000	Window replacement for A building (not included in request - will be taken from Fund Balance)
Master Plan Development		\$ 15,000	Part 1 of two year (\$30 k total) expenditure on master planning
Roof Replacement	\$ 150,000	\$ 75,000	Roof replacement for A Building (2017) and Library (2018)

Total Budgeted	\$ 262,000	\$ 231,000
- Funds taken from Fund Balance	\$ -	\$ 26,000
Total Requested	\$ 262,000	\$ 205,000
City of Baraboo Request	\$ 131,000	\$ 102,500
Sauk County Request	\$ 131,000	\$ 102,500

**JUSTICE/SAFETY FUNCTIONAL GROUP
2018 BUDGET**

MISSION STATEMENT

To continually improve the communication and interaction of Sauk County departments. To effectively and efficiently complete short term and long term agreements. Continue to search resources for innovative and collaborative programs.

VISION STATEMENT

To continually increase and improve working relationships between all departments in order to effectively succeed in joint interactions, procedures and agreements.

ELEMENTS OF COUNTY WIDE MISSION FULFILLED

Fiscally Responsible/Essential Services
Safe Community

Child Support

Department Vision - Where the department would ideally like to be

Provide services so fewer children live in poverty and have support from both parents.

Department Mission - Major reasons for the department's existence and purpose in County government

Provide effective and quality services to the public with respect to establishment and enforcement of child support, medical support, establishment of paternity, and all other functions of the child support program.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Development of cultural, social, and community values

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain performance standards to realize maximum incentives.	Exceeded 90% and maximized incentive money	Receipt of performance money based on: 90% Paternity establishment rate	Ongoing
	Exceeded 80% and maximized incentive money	80% Court order rate	
	Exceeded 80% and maximized incentive money	80% Current support collection rate	
	Exceeded 80% and maximized incentive money	80% Collection rate on Arrears	

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Child Support	Responsibilities include: Establishing paternity on cases where no father is named on the child's birth certificate. Establishment and enforcement of court orders which include child support orders, health insurance provisions, and collections of birth related expenses. Modification of existing court orders to comply with the percentage guidelines contained in DCF 150. The agency receives referrals from the Department of Human Services for children receiving public assistance benefits or in substitute care (foster care, kinship care). We also accept applications for services to establish new orders, or to modify and enforce extension orders.	49.22	Grants	\$759,598	11.00	
			User Fees	\$15,200		
			TOTAL REVENUES	\$774,798		
			Wages & Benefits	\$700,647		
			Operating Expenses	\$241,380		
			TOTAL EXPENSES	\$942,027		
	COUNTY LEVY	\$167,229				
Totals			TOTAL REVENUES	\$774,798	11.00	
			TOTAL EXPENSES	\$942,027		
			COUNTY LEVY	\$167,229		

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Number of active IV-D cases	3,565	3,521	3,600

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Paternity Establishment Rate (90%)	The agency exceeded the benchmarks set by the State (90%)	112.04%	111.50%	111.50%
Court Order Establishment Rate (80%)	The agency exceeded the benchmarks set by the State (80%).	90.07%	90.50%	90.50%
Collection of Current Support (80%)	The agency exceeded the benchmarks set by the State (80%).	81.47%	81.00%	81.00%
Collection of Arrears (80%)	The agency exceeded the benchmarks set by the State (80%).	81.97%	80.00%	80.00%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CHILD SUPPORT											
<u>Revenues</u>											
Tax Levy	167,576	164,268	169,337	173,918	173,918	167,229	(6,689)	-3.85%	None	0	0
Grants & Aids	702,941	711,663	741,321	753,935	744,810	759,598	14,788	1.99%			
User Fees	15,732	16,672	18,733	15,200	15,200	15,200	0	0.00%	2018 Total	0	0
Miscellaneous	645	510	632	0	0	0	0	0.00%			
Total Revenues	886,894	893,113	930,023	943,053	933,928	942,027	8,099	0.87%	2019	0	0
<u>Expenses</u>											
Labor	419,862	455,384	485,776	470,456	483,818	494,735	10,917	2.26%	2020	0	0
Labor Benefits	205,131	199,181	194,154	190,840	202,452	205,912	3,460	1.71%	2021	0	0
Supplies & Services	202,446	202,681	207,666	243,658	247,658	241,380	(6,278)	-2.53%	2022	0	0
Addition to Fund Balance	59,455	35,868	42,427	38,099	0	0	0	0.00%			
Total Expenses	886,894	893,113	930,023	943,053	933,928	942,027	8,099	0.87%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

For 2018, we expect no change in the 66% federal match on agency expenses. Additionally, although the State budget has not been passed at this time, it is expected that there will not be any changes to GPR funding for the 2017 - 2019 biennial state budget.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	173,918	(6,689)				167,229
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	760,010	14,788				774,798
Total Funding	933,928	8,099		0	0	942,027
Labor Costs	686,270	14,377				700,647
Supplies & Services	247,658	(6,278)				241,380
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	933,928	8,099		0	0	942,027

Issues on the Horizon for the Department:

The agency is in the beginning stages of negotiating a Memorandum of Understanding with the Ho-Chunk Nation Child Support Agency to begin transferring any qualifying cases to their new agency. This will lead to a decrease in child support cases in Sauk County. Depending on the size of the decrease, this could potentially impact our performance outcomes and thus, our ability to obtain full funding. Depending on the duration of the contract, this may cause issues for several years into the future. The full impact is unknown at this time.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Child Support

Program # 1052	1	2	3	4	Outlay	Dept Total \$
Short Program Name: Child Support						

Is the Program Mandated?	Y					
Statutory Reference	49.22					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	15,200					\$15,200
2. Grants (List)	759,598					\$759,598
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$774,798	\$0	\$0	\$0	\$0	\$774,798

EXPENSES

6. Wages, Salaries, Benefits	700,647	0	0	0	N/A	\$700,647
7. Other Expenses	241,380					\$241,380
8. TOTAL EXPENSES	\$942,027	\$0	\$0	\$0	\$0	\$942,027

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$167,229	\$0	\$0	\$0	\$0	\$167,229
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CHILD SUPPORT	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10052 CHILD SUPPORT REVENUE								
411100 GENERAL PROPERTY TAXES	-167,576.00	-164,268.00	-169,337.00	-86,958.98	-173,918.00	-173,918.00	-167,229.00	-6,689.00
424540 ACT IV-D AGENCY REVENUE	-702,940.66	-711,663.06	-741,320.65	-166,962.58	-744,810.00	-753,935.00	-759,598.00	14,788.00
441240 GUARDIAN AD LITEM FEES CO	0.00	-132.00	0.00	0.00	0.00	0.00	0.00	0.00
441250 BLOOD TEST FEES	-3,733.71	-3,274.79	-4,528.41	-1,639.27	-3,000.00	-3,000.00	-3,000.00	0.00
441260 SERVICE FEES	-11,890.90	-13,179.00	-14,129.03	-6,620.57	-12,000.00	-12,000.00	-12,000.00	0.00
441270 VITAL STATISTICS FEES	-42.00	-86.00	-76.00	-11.00	-100.00	-100.00	-100.00	0.00
451650 COPIER/POSTAGE/MISC	-64.97	0.00	0.00	0.00	-100.00	-100.00	-100.00	0.00
484160 MISCELLANEOUS REVENUES	-645.00	-510.00	-632.00	0.00	0.00	0.00	0.00	0.00
TOTAL CHILD SUPPORT REVENUE	-886,893.24	-893,112.85	-930,023.09	-262,192.40	-933,928.00	-943,053.00	-942,027.00	8,099.00
10052451 IV-D AGENCY-CHILD SUPPORT								
511100 SALARIES PERMANENT REGULAR	416,547.61	451,868.83	482,409.30	211,957.09	480,243.00	467,283.00	491,560.00	11,317.00
511900 LONGEVITY-FULL TIME	3,314.80	3,514.80	3,366.47	158.33	3,575.00	3,173.00	3,175.00	-400.00
514100 FICA & MEDICARE TAX	30,087.54	32,923.97	35,339.57	15,475.90	37,012.00	34,778.00	37,847.00	835.00
514200 RETIREMENT-COUNTY SHARE	29,361.09	30,932.05	30,112.01	13,431.77	32,900.00	30,794.00	33,147.00	247.00
514400 HEALTH INSURANCE COUNTY SHARE	145,019.18	134,648.67	128,142.75	60,533.58	131,904.00	124,632.00	134,403.00	2,499.00
514500 LIFE INSURANCE COUNTY SHARE	285.97	312.60	311.20	91.80	297.00	297.00	218.00	-79.00
514600 WORKERS COMPENSATION	376.98	363.38	248.88	148.29	339.00	339.00	297.00	-42.00
520900 CONTRACTED SERVICES	133,785.72	136,355.82	140,003.96	72,960.69	152,742.00	152,742.00	156,701.00	3,959.00
521100 MEDICAL EXAMINATIONS	4,010.50	2,827.50	2,628.25	911.40	7,500.00	3,500.00	5,000.00	-2,500.00
521900 OTHER PROFESSIONAL SERVICES	16,220.50	15,402.93	18,046.82	9,534.45	20,000.00	22,000.00	22,000.00	2,000.00
522500 TELEPHONE & DAIN LINE	1,133.92	1,038.63	1,241.63	475.06	2,000.00	2,000.00	2,000.00	0.00
523900 INTERPRETER FEES	509.64	348.20	558.40	142.80	1,000.00	1,000.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	12,534.95	11,795.36	13,091.09	6,924.90	18,000.00	16,000.00	16,000.00	-2,000.00
531200 OFFICE SUPPLIES AND EXPENSE	5,883.14	5,171.58	6,735.34	2,998.06	12,000.00	12,000.00	10,000.00	-2,000.00
531800 MIS DEPARTMENT CHARGEBACKS	21,845.35	22,672.85	20,165.52	12,772.45	25,166.00	25,166.00	19,429.00	-5,737.00
532400 MEMBERSHIP DUES	190.00	765.00	90.00	779.00	1,350.00	1,350.00	1,350.00	0.00
532800 TRAINING AND INSERVICE	1,793.00	2,245.00	2,011.00	80.00	2,500.00	2,500.00	2,500.00	0.00
533200 MILEAGE	1,598.32	1,053.36	1,105.41	304.22	1,500.00	1,500.00	1,500.00	0.00
533500 MEALS AND LODGING	2,070.01	2,113.60	1,167.86	54.23	2,500.00	2,500.00	2,500.00	0.00
537800 VITAL STATISTICS FEES	170.00	190.00	120.00	100.00	250.00	250.00	250.00	0.00
552100 OFFICIALS BONDS	701.08	701.08	701.08	701.08	1,150.00	1,150.00	1,150.00	0.00
TOTAL IV-D AGENCY-CHILD SUPPORT	827,439.30	857,245.21	887,596.54	410,535.10	933,928.00	904,954.00	942,027.00	8,099.00
TOTAL DEPARTMENT REVENUE	-886,893.24	-893,112.85	-930,023.09	-262,192.40	-933,928.00	-943,053.00	-942,027.00	8,099.00
TOTAL DEPARTMENT EXPENSE	827,439.30	857,245.21	887,596.54	410,535.10	933,928.00	904,954.00	942,027.00	8,099.00
ADDITION TO (-)/USE OF FUND BALANCE	-59,453.94	-35,867.64	-42,426.55	148,342.70	0.00	-38,099.00	0.00	

Circuit Courts

Department Vision - Where the department would ideally like to be

The vision for the court system for Sauk County is to provide a forum that is fair and accessible to all who seek or need the services of the court and to do so within reasonable periods of time consistent with the needs of litigants and requirements of law.

Department Mission - Major reasons for the department's existence and purpose in County government

The mission of Wisconsin's Court system and the court system of Sauk County is to protect individual rights, privileges and liberties, to maintain the rule of law, and to provide a forum for the resolution of disputes that is fair, accessible, independent and effective.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community

Specific Strategic Issues Addressed

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)

Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Have case dispositions fall within State guidelines.	Reports can be generated to show results.	To provide for reasonable flow of cases through court system.	Ongoing
Fourth Judgeship Planning	Branch approved, constructed, functional.	Plan for fourth judgeship and develop facilities plan.	Ongoing

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Circuit Courts	The Courts are a separate and co-equal branch of government. The Courts are not a department of county government. The Courts, by constitution and statute, are the designated decision makers for those who choose to bring matters to them.	Wisconsin Constitution Article VII Sections 2 & 8	Other Revenues	\$219,938	3.40	
			Use of Fund Balance	\$15,000		
			TOTAL REVENUES	\$234,938		
			Wages & Benefits	\$232,478		
			Operating Expenses	\$473,019		
			TOTAL EXPENSES	\$705,497		
COUNTY LEVY	\$470,559					
Outlay	None		Operating Expenses	\$0	-	
			TOTAL EXPENSES	\$0		
			COUNTY LEVY	\$0		
Totals			TOTAL REVENUES	\$234,938	3.40	
			TOTAL EXPENSES	\$705,497		
			COUNTY LEVY	\$470,559		

Circuit Courts

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Number of cases disposed, by category:			
Felony	431	534	534
Misdemeanor	788	687	687
Criminal Traffic	354	351	351
Forfeiture (contested traffic, forfeiture and juvenile ordinance)	1,324	1,575	1,575
Civil (contracts/real estate, personal injury/property damage, other civil)	717	654	654
Small Claims	287	306	306
Family (divorce, paternity, other family)	432	432	432
Probate (informal, estates, trusts)	107	114	114
Probate (commitments, guardianships, adoptions, other)	189	153	153
Juvenile (delinquency, other)	98	135	135
Juvenile (children in need of protective services (CHIPS), terminations of parental rights)	38	45	45
Total Cases Disposed	4,765	4,986	4,986

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Percentage of Cases Disposed of within Goals:				
Felony (Goal of 85% within 180 days, 95% within 360 days)	The goals for disposition by case type are established by the Office of Court Operations. The results show the percentage of cases that are disposed of within the recommended guidelines. Many factors can affect the disposition of a case. Some of those factors are beyond the Court's control.	61%, 87%	58%, 87%	75%, 85%
Misdemeanor (Goal of 90% within 180 days)		75%	71%	80%
Criminal Traffic (Goal of 90% within 180 days)		75%	75%	80%
Forfeiture (contested traffic, forfeiture and juvenile ordinance) (Goal of 95% within 180 days)		80%	74%	85%
Civil (Personal Injury/Prop. Damage) (Goal of 90% within 540 days)		72%	63%	80%
Civil (Contracts/Real Estate)		95%	90%	90%
Small Claims (Goal of 90% within 180 days)		85%	86%	90%
Family (Divorce)(Goal of 90% within 360 days)		77%	76%	90%
Family (Paternity)(Goal of 90% within 180 days)		78%	55%	80%
Probate (Estates)(Goal of 75% within 420 days. 90% within 540 days)		11%, 22%	9%, 100%	60%, 80%
Probate (Informal)(Goal of 75% within 420 days. 90% within 540 days)		57%, 76%	67%, 75%	75%, 80%
Juvenile (Delinquency)(Goal of 95% within 90 days)		83%	67%	90%
Juvenile (Children in need of protective services - CHIPS)(Goal of 95% within 360 days)		68%	75%	80%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CIRCUIT COURTS											
<u>Revenues</u>											
Tax Levy	445,740	440,397	429,784	444,315	444,315	470,559	26,244	5.91%	None	0	0
Grants & Aids	197,878	220,189	220,015	219,938	219,938	219,938	0	0.00%			
Use of Fund Balance	0	0	0	0	0	15,000	15,000	0.00%	2018 Total	0	0
Total Revenues	643,618	660,586	649,799	664,253	664,253	705,497	41,244	6.21%			
<u>Expenses</u>											
Labor	131,118	149,164	143,495	153,973	153,973	159,280	5,307	3.45%	2019	0	0
Labor Benefits	64,277	62,596	68,114	65,831	65,831	73,198	7,367	11.19%	2020	0	0
Supplies & Services	409,704	385,806	418,388	426,075	444,449	473,019	28,570	6.43%	2021	0	0
Addition to Fund Balance	38,519	63,020	19,802	18,374	0	0	0	0.00%	2022	0	0
Total Expenses	643,618	660,586	649,799	664,253	664,253	705,497	41,244	6.21%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: Circuit Courts

Changes and Highlights to the Department's Budget:

The chairs for the courtrooms are in need of replacement. The 2018 budget includes \$15,000 for their replacement.

Postage costs are expected to decrease due to e-filing.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			Chair Replacement	E-Filing		
Tax Levy	444,315	30,244		(4,000)		470,559
Use of Fund Balance or Carryforward Funds	0	0	15,000			15,000
All Other Revenues	219,938	0				219,938
Total Funding	664,253	30,244	15,000	(4,000)	0	705,497
Labor Costs	219,804	12,674				232,478
Supplies & Services	444,449	17,570	15,000	(4,000)		473,019
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	664,253	30,244	15,000	(4,000)	0	705,497

Issues on the Horizon for the Department:

The most significant issue on the horizon is the need for a fourth judgeship. The statistics used in the state for determining the need for judges shows that Sauk County has a judicial need of 4.5 judges. The actual need is reduced somewhat because of the contribution of the court commissioner, however, the number shows a growing need for judicial assistance and planning for a fourth judgeship should begin, at least in a preliminary way.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Circuit Courts

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Courts					

Is the Program Mandated?	Yes					
Statutory Reference	Wisconsin Constitution Article VII Sections 2 & 8					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
Court Support Grant	219,938					\$219,938
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	15,000					\$15,000
4. Other Revenues						\$0
5. TOTAL REVENUES	\$234,938	\$0	\$0	\$0	\$0	\$234,938

EXPENSES

6. Wages, Salaries, Benefits	232,478		0	0	N/A	\$232,478
7. Other Expenses	473,019					\$473,019
8. TOTAL EXPENSES	\$705,497	\$0	\$0	\$0	\$0	\$705,497

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$470,559	\$0	\$0	\$0	\$0	\$470,559
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CIRCUIT COURTS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10004 CIRCUIT COURTS REVENUE								
411100 GENERAL PROPERTY TAXES	-445,740.00	-440,397.00	-429,784.00	-222,157.50	-444,315.00	-444,315.00	-470,559.00	26,244.00
424000 STATE AID COURTS SYSTEM	-197,878.00	-220,189.00	-220,015.00	-109,969.00	-219,938.00	-219,938.00	-219,938.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00	0.00	-15,000.00	15,000.00
TOTAL CIRCUIT COURTS REVENUE	-643,618.00	-660,586.00	-649,799.00	-332,126.50	-664,253.00	-664,253.00	-705,497.00	41,244.00
10004120 CIRCUIT COURTS								
511100 SALARIES PERMANENT REGULAR	111,184.48	117,704.02	121,982.20	57,864.70	125,897.00	125,897.00	131,144.00	5,247.00
511900 LONGEVITY-FULL TIME	1,236.60	1,296.60	1,356.60	0.00	1,417.00	1,417.00	1,477.00	60.00
512100 WAGES-PART TIME	5,943.75	19,087.50	8,651.25	4,128.75	12,000.00	12,000.00	12,000.00	0.00
514100 FICA & MEDICARE TAX	9,754.04	11,122.21	10,691.23	5,059.34	11,779.00	11,779.00	12,185.00	406.00
514200 RETIREMENT-COUNTY SHARE	7,862.40	8,153.64	8,134.87	3,934.78	8,657.00	8,657.00	8,886.00	229.00
514400 HEALTH INSURANCE COUNTY SHARE	46,343.88	43,029.75	44,283.84	22,547.16	45,095.00	45,095.00	51,858.00	6,763.00
514500 LIFE INSURANCE COUNTY SHARE	38.64	40.00	49.08	22.32	53.00	53.00	55.00	2.00
514600 WORKERS COMPENSATION	277.62	250.18	171.16	104.10	247.00	247.00	214.00	-33.00
514800 UNEMPLOYMENT	0.00	0.00	4,784.00	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM BAILIFF	12,753.36	11,076.08	11,505.41	5,530.89	14,659.00	14,659.00	14,659.00	0.00
520100 COURT SECURITY	338,900.65	341,750.73	348,947.12	181,448.72	365,976.00	355,402.00	387,033.00	21,057.00
522500 TELEPHONE & DAIN LINE	477.25	494.07	484.13	225.16	500.00	500.00	500.00	0.00
523300 PER DIEM JURY WITNESS	30,601.92	10,000.00	26,953.48	8,959.41	36,000.00	24,000.00	30,000.00	-6,000.00
524800 MAINTENANCE AGREEMENT	330.00	412.52	512.84	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	12,066.47	11,285.40	10,878.42	4,760.91	12,000.00	8,000.00	8,000.00	-4,000.00
531200 OFFICE SUPPLIES AND EXPENSE	2,529.13	5,479.41	4,974.76	2,041.64	4,600.00	15,000.00	20,000.00	15,400.00
531500 FORMS AND PRINTING	396.00	874.00	1,602.00	0.00	1,200.00	1,000.00	1,000.00	-200.00
531800 MIS DEPARTMENT CHARGEBACKS	5,222.00	5,280.23	4,640.62	3,438.56	5,773.00	5,773.00	8,086.00	2,313.00
532300 PROFESSIONAL SUBSCRIPTION	4,608.01	4,853.78	4,985.46	2,092.25	4,500.00	4,500.00	4,500.00	0.00
533200 MILEAGE	1,291.92	807.12	1,033.56	416.58	900.00	900.00	900.00	0.00
533220 JURY MILEAGE	10,560.49	3,902.85	10,547.58	3,381.53	10,000.00	8,000.00	10,000.00	0.00
533600 JURY MEALS AND LODGING	2,720.37	666.19	2,827.84	1,195.69	3,000.00	3,000.00	3,000.00	0.00
TOTAL CIRCUIT COURTS	605,098.98	597,566.28	629,997.45	307,152.49	664,253.00	645,879.00	705,497.00	41,244.00
TOTAL DEPARTMENT REVENUE	-643,618.00	-660,586.00	-649,799.00	-332,126.50	-664,253.00	-664,253.00	-705,497.00	41,244.00
TOTAL DEPARTMENT EXPENSE	605,098.98	597,566.28	629,997.45	307,152.49	664,253.00	645,879.00	705,497.00	41,244.00
ADDITION TO (-)/USE OF FUND BALANCE	-38,519.02	-63,019.72	-19,801.55	-24,974.01	0.00	-18,374.00	0.00	

Clerk of Courts

Department Vision - Where the department would ideally like to be

We want to provide and initiate new procedures that will enhance efficiency in the office and coordinate with state court operations. We will strive to improve the quality of the justice related services to all participants and the general public in an easily accessible and respectful environment. Our ultimate goal is to develop and implement district and state recommended procedures which prove to have a positive impact on our overall operations of the courts and our customer relations. We look to maintain and increase the avenues of communications between the courts, the public and other agencies. This can be attained through positive interaction and respect.

Department Mission - Major reasons for the department's existence and purpose in County government

To provide the administrative link between the judiciary and the public in a manner that is professional, courteous and efficient, representing Sauk County as an outstanding provider of services.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continued enhancements of the Sauk Co. Clerk of Courts web page	Positive response from users.	Update Sauk County website for ease of navigation for collection information, quick links and overall user friendliness.	Ongoing
Increase restitution collections for victims	Monthly payments to victims	Collections via payment plans, income assignments and referral to State Debt Collection	Ongoing
Increase revenues	Collection percentages rise	Explore State Debt Collection services versus private collections and research satisfaction fee requirements on collection turnovers	12/31/2018

Clerk of Courts

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Court Support	This office collects and disburses all funds received for fines, fees and forfeitures ordered by the courts; files and records all documents received for all case types; executes judgments of unpaid fines, fees and forfeitures and implement all collection tools available to insure their collection. We clerk all court proceedings implementing new procedures such as in-court processing and generalist clerks to enhance efficiency; administer jury functions; provide interpreter services; provide access to public records and searches to the public both in person and also phone inquiry requests. The office monitors and maintains all court records and files.	Wis. Stats. 59	User Fees / Misc	\$606,545	11.65	
			Grants	\$17,500		
			TOTAL REVENUES	\$624,045		
			Wages & Benefits	\$766,130		
			Operating Expenses	\$166,287		
			TOTAL EXPENSES	\$932,417		
COUNTY LEVY	\$308,372					
Guardian ad Litem (GAL)	The court appoints a Guardian Ad Litem in appropriate cases and the appointed attorney acts on behalf of the incompetent or minor party. The attorneys are contracted annually for a monthly fee. Parties are billed when ordered unless the fee is waived and the state reimburses a prorated amount set by the state annually. Financial records are maintained, collected and disbursed for all fees and costs.	Wis. Stats. 59	User Fees / Misc	\$115,000	0.35	
			Grants	\$60,000		
			TOTAL REVENUES	\$175,000		
			Wages & Benefits	\$22,897		
			Operating Expenses	\$175,000		
			TOTAL EXPENSES	\$197,897		
COUNTY LEVY	\$22,897					
Totals			TOTAL REVENUES	\$799,045	12.00	
			TOTAL EXPENSES	\$1,130,314		
			COUNTY LEVY	\$331,269		

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
New cases filed	16,047	18,841	18,841
Gross money receipted	\$4,933,548.00	\$4,964,479.00	\$4,964,479.00
Clerk of Courts Revenues collected internally	\$680,165.58	\$793,612.00	\$793,612.00
Collections via Tax Intercept and State Debt Collection	\$341,062.00	\$372,815.00	\$372,815.00
Collections via private collection agencies	\$337,599.99	\$280,851.00	\$280,851.00
Clerk of Courts Restitution Collections	\$35,697.00	\$36,000.00	\$36,000.00

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Debts assessed in individual year	Indicates a need for collection enforcement	\$3,924,409	\$4,107,823	\$4,107,823
Accounts turned over to private collection agencies	Efforts to collect unpaid court obligations	4004	2547	2547
Accounts turned over to State Debt Collection	Efforts to collect unpaid court obligations	573	2,727	2,727

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CLERK OF COURTS											
<u>Revenues</u>											
Tax Levy	205,412	230,866	260,855	311,757	311,757	331,269	19,512	6.26%	None	0	0
Grants & Aids	76,929	78,991	80,050	74,436	79,500	77,500	(2,000)	-2.52%			
Licenses & Permits	80	120	60	60	40	40	0	0.00%	2018 Total	0	0
Fees, Fines & Forfeitures	309,769	301,268	271,273	283,175	289,000	289,000	0	0.00%			
User Fees	334,677	319,164	301,395	337,250	312,815	333,805	20,990	6.71%			
Intergovernmental	20,989	17,834	19,775	20,389	19,200	18,700	(500)	-2.60%	2019	0	0
Miscellaneous	59,592	86,236	90,118	75,335	70,000	80,000	10,000	14.29%	2020	0	0
Use of Fund Balance	105,496	77,907	95,558	0	0	0	0	0.00%	2021	0	0
									2022	0	0
Total Revenues	1,112,944	1,112,385	1,119,084	1,102,402	1,082,312	1,130,314	48,002	4.44%			
<u>Expenses</u>											
Labor	512,787	540,677	528,549	519,456	522,805	541,858	19,053	3.64%			
Labor Benefits	234,888	241,073	228,979	222,941	222,941	247,169	24,228	10.87%			
Supplies & Services	365,269	330,635	361,556	329,578	336,566	341,287	4,721	1.40%			
Addition to Fund Balance	0	0	0	30,427	0	0	0	0.00%			
Total Expenses	1,112,944	1,112,385	1,119,084	1,102,402	1,082,312	1,130,314	48,002	4.44%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

Expert Witness Fees in 2016 increased significantly, but that year may have been an anomaly. The line item is placed at \$18,000 based on historical averages.

Tax intercept dollars continue to decline. However, the addition of the State Debt Collection (SDC) has been beneficial to collection efforts.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	311,757	19,512				331,269
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	770,555	28,490				799,045
Total Funding	1,082,312	48,002	0	0	0	1,130,314
Expenses						
Labor Costs	745,746	43,281				789,027
Supplies & Services	336,566	4,721				341,287
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	1,082,312	48,002	0	0	0	1,130,314

Issues on the Horizon for the Department:

Potential pay increase to Court-Appointed Guardian ad Litem Attorneys will affect our legal services expense line item.

The incorporation of the City of Baraboo Municipal Court in late 2018 will impact the municipal fees revenue line item.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Clerk of Courts

Program # -->	1	2	3	4		Dept
Short Program Name -->	Court Supp	GAL			Outlay	Total \$

Is the Program Mandated?						
Statutory Reference	ss 59, etc	ss 59,etc				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	605,145	115,000				\$720,145
2. Grants (List)						\$0
State Reimb GAL fees		60,000				\$60,000
State Reimb Interpreter fees	17,500					\$17,500
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
						\$0
4. Other Revenues						\$0
Child Support Contract	1,400					\$1,400
						\$0
5. TOTAL REVENUES	\$624,045	\$175,000	\$0	\$0	\$0	\$799,045

EXPENSES

6. Wages, Salaries, Benefits	766,130	22,897	0	0	N/A	\$789,027
7. Other Expenses	166,287	175,000				\$341,287
8. TOTAL EXPENSES	\$932,417	\$197,897	\$0	\$0	\$0	\$1,130,314

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$308,372	\$22,897	\$0	\$0	\$0	\$331,269
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CLERK OF COURTS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10002 CLERK OF COURTS REVENUE								
411100 GENERAL PROPERTY TAXES	-205,412.00	-230,866.00	-260,855.00	-155,878.50	-311,757.00	-311,757.00	-331,269.00	19,512.00
424340 INTERPRETER FEE-COUNTY	-20,349.98	-18,379.56	-19,053.12	-7,435.88	-19,500.00	-14,436.00	-17,500.00	-2,000.00
424370 GAL STATE AID	-56,579.00	-60,611.00	-60,997.00	0.00	-60,000.00	-60,000.00	-60,000.00	0.00
441100 P000-COUNTY ORDINANCES	-153,210.04	-133,324.88	-133,300.04	-82,507.52	-135,000.00	-141,308.00	-140,000.00	5,000.00
441200 PENAL FINE SF341/OTHER CO	-125,681.76	-139,352.36	-112,923.33	-66,021.44	-130,000.00	-117,021.00	-125,000.00	-5,000.00
441210 BAIL FORFEITURES	-19,407.00	-18,600.00	-16,452.00	-8,050.00	-15,000.00	-15,550.00	-15,000.00	0.00
441240 GUARDIAN AD LITEM FEES CO	-110,719.28	-100,274.32	-90,816.29	-76,147.74	-98,000.00	-124,148.00	-115,000.00	17,000.00
441350 EXPERT WITNESS/PSYCH EVAL	0.00	0.00	-114.30	-885.70	0.00	0.00	0.00	0.00
441700 IGNITION INTERLOCK DEVICE	-11,469.73	-9,990.50	-8,597.26	-5,606.20	-9,000.00	-9,296.00	-9,000.00	0.00
451110 ODLF-OCCUP LICENSE CO	-80.00	-120.00	-60.00	-40.00	-40.00	-60.00	-40.00	0.00
451130 OTHER CLERK FEES-COUNTY	-20,355.13	-20,256.89	-21,811.26	-11,077.30	-22,000.00	-19,595.00	-22,000.00	0.00
451160 ATTORNEYS FEES DUE COUNTY	-67,656.40	-60,302.35	-57,761.95	-34,899.77	-65,000.00	-63,700.00	-68,000.00	3,000.00
451170 FAMILY FILING FEE COST	-1,240.00	-1,200.00	-1,230.00	-570.00	-1,200.00	-990.00	-1,200.00	0.00
451180 CIRCUIT COURT FEES	-84,149.39	-87,300.91	-83,987.33	-43,253.63	-85,000.00	-84,054.00	-85,000.00	0.00
451190 COUNTY SHARE COURT COSTS	-190.00	-150.00	-130.00	-70.00	-150.00	-130.00	-150.00	0.00
451210 JURY FEES-COUNTY	-4,140.00	-4,068.00	-5,076.00	-3,816.00	-4,500.00	-6,816.00	-5,000.00	500.00
451220 MUNICIPAL FEES	-19,970.00	-16,795.00	-16,645.00	-9,365.00	-16,000.00	-17,465.00	-16,000.00	0.00
451231 PAYMENT PLAN FEES	-5,176.00	-4,575.00	-6,080.00	-2,875.00	-4,500.00	-5,275.00	-5,000.00	500.00
451240 RESTITUTION SURCHARGE-CO	-5,116.53	-10,861.54	-4,039.44	-3,073.06	-5,500.00	-5,473.00	-5,500.00	0.00
451241 RESTITUTION ADMIN SURCHARGE 5%	-1,804.88	-880.67	-683.65	-645.14	-800.00	-795.00	-1,000.00	200.00
451260 SEARCH FEES COUNTY	-5.00	-15.00	-150.00	-65.00	-125.00	-110.00	-125.00	0.00
451270 SMALL CLAIMS	-16,901.40	-17,024.40	-17,173.20	-8,761.80	-16,500.00	-16,562.00	-16,500.00	0.00
451280 TRANSMITTAL FEES	-195.00	-150.00	-105.00	-75.00	-90.00	-90.00	-90.00	0.00
451410 JLF-JUVENILE LEGAL FEE-CO	-1,019.33	-1,038.73	-1,343.10	-987.48	-1,200.00	-1,587.00	-1,300.00	100.00
451650 COPIER/POSTAGE/MISC	-13,655.30	-9,694.25	-11,812.00	-5,151.15	-9,000.00	-9,351.00	-9,000.00	0.00
451660 FAX FEES COUNTY	-128.50	-76.25	-150.50	-40.22	-50.00	-70.00	-50.00	0.00
451670 MAIL FEES COUNTY	-2,842.00	-1,914.00	-33.95	-54.50	-100.00	-91.00	-100.00	0.00
474610 CSA CONTRACT	0.00	0.00	-1,786.64	-716.05	-2,000.00	-1,337.00	-1,400.00	-600.00
481250 INTEREST ON A/R	-59,592.46	-86,235.66	-90,118.18	-62,104.96	-70,000.00	-75,305.00	-80,000.00	10,000.00
481260 INTEREST ON JUDGEMENTS	0.00	0.00	0.00	0.00	0.00	-30.00	0.00	0.00
484010 NON-SUFFICIENT FUNDS FEES	-402.00	-420.00	-240.00	-30.00	-300.00	0.00	-90.00	-210.00
TOTAL CLERK OF COURTS REVENUE	-1,007,448.11	-1,034,477.27	-1,023,525.54	-590,204.04	-1,082,312.00	-1,102,402.00	-1,130,314.00	48,002.00
10002122 CLERK OF COURT								
511100 SALARIES PERMANENT REGULAR	509,627.92	537,294.05	525,814.22	235,994.25	516,648.00	516,648.00	536,781.00	20,133.00
511200 SALARIES-PERMANENT-OVERTIME	107.27	0.00	0.00	0.00	3,349.00	0.00	2,089.00	-1,260.00
511900 LONGEVITY-FULL TIME	3,051.47	3,144.72	2,734.36	0.00	2,808.00	2,808.00	2,988.00	180.00
512700 WAGES-PART TIME-NO BENEFITS	0.00	238.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	37,636.61	39,729.13	38,967.72	17,456.47	39,995.00	39,995.00	41,452.00	1,457.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CLERK OF COURTS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10002122 CLERK OF COURT								
514200 RETIREMENT-COUNTY SHARE	36,533.46	37,152.07	34,098.99	16,047.31	35,551.00	35,551.00	36,305.00	754.00
514400 HEALTH INSURANCE COUNTY SHARE	160,021.80	163,510.10	155,444.08	73,467.60	146,935.00	146,935.00	168,975.00	22,040.00
514500 LIFE INSURANCE COUNTY SHARE	235.96	251.21	197.98	61.31	141.00	141.00	153.00	12.00
514600 WORKERS COMPENSATION	459.75	430.27	270.71	165.04	319.00	319.00	284.00	-35.00
521200 LEGAL SERVICES	176,009.92	173,791.06	174,709.87	66,156.84	160,000.00	167,257.00	175,000.00	15,000.00
521400 COURT REPORTER AND TRANSCRIBER	2,790.50	3,079.10	2,501.00	1,704.48	3,000.00	3,005.00	3,000.00	0.00
522500 TELEPHONE & DAIN LINE	1,074.25	838.99	884.25	481.50	1,000.00	1,024.00	1,000.00	0.00
523900 INTERPRETER FEES	19,244.39	16,000.15	14,257.74	5,170.00	18,000.00	11,670.00	16,000.00	-2,000.00
523901 INTERPRETER FEES-TRAVEL	14,848.06	21,876.83	20,309.27	9,690.06	18,500.00	18,690.00	18,500.00	0.00
524800 MAINTENANCE AGREEMENT	677.60	222.67	0.00	0.00	500.00	0.00	0.00	-500.00
525500 APPOINTED COUNSEL	87,424.36	58,202.48	71,749.76	29,429.93	65,000.00	65,430.00	65,000.00	0.00
525600 EXPERT WITNESS FEES-PSYCH EVAL	18,097.03	13,852.64	35,160.04	12,494.50	25,000.00	20,569.00	18,000.00	-7,000.00
525601 EXPERT WITNESS TRAVEL-PSYCH	724.76	56.00	327.18	74.80	0.00	0.00	0.00	0.00
525700 WITNESS FEES-DA	928.00	375.00	400.00	192.00	1,000.00	992.00	800.00	-200.00
525701 WITNESS FEES-DA-TRAVEL	1,280.41	199.40	280.60	325.31	1,000.00	1,025.00	800.00	-200.00
525800 WITNESS FEES-STATE PUB DEFEND	80.00	16.00	0.00	0.00	100.00	0.00	100.00	0.00
525801 WITNESS FEES-ST PUB DEFEND TRA	434.00	72.00	0.00	0.00	0.00	0.00	100.00	100.00
531100 POSTAGE AND BOX RENT	21,992.86	21,951.52	22,055.90	13,962.83	21,000.00	21,048.00	22,000.00	1,000.00
531200 OFFICE SUPPLIES AND EXPENSE	9,918.45	8,740.24	8,660.10	4,046.78	8,000.00	8,047.00	8,500.00	500.00
531400 SMALL EQUIPMENT	79.99	885.78	275.15	0.00	2,000.00	0.00	1,000.00	-1,000.00
531500 FORMS AND PRINTING	3,520.47	1,574.82	0.00	0.00	1,000.00	0.00	500.00	-500.00
531800 MIS DEPARTMENT CHARGEBACKS	4,147.36	7,160.48	8,405.77	2,908.11	9,051.00	9,051.00	8,572.00	-479.00
532200 SUBSCRIPTIONS	642.99	235.20	52.60	58.50	400.00	119.00	400.00	0.00
532400 MEMBERSHIP DUES	175.00	175.00	175.00	0.00	175.00	125.00	125.00	-50.00
532800 TRAINING AND INSERVICE	170.00	180.00	255.00	409.00	300.00	284.00	300.00	0.00
533200 MILEAGE	221.76	757.53	452.52	66.78	600.00	418.00	600.00	0.00
533500 MEALS AND LODGING	553.50	158.50	410.45	82.00	700.00	590.00	750.00	50.00
552100 OFFICIALS BONDS	233.69	233.69	233.69	233.69	240.00	234.00	240.00	0.00
TOTAL CLERK OF COURT	1,112,943.59	1,112,384.63	1,119,083.95	490,679.09	1,082,312.00	1,071,975.00	1,130,314.00	48,002.00
TOTAL DEPARTMENT REVENUE	-1,007,448.11	-1,034,477.27	-1,023,525.54	-590,204.04	-1,082,312.00	-1,102,402.00	-1,130,314.00	48,002.00
TOTAL DEPARTMENT EXPENSE	1,112,943.59	1,112,384.63	1,119,083.95	490,679.09	1,082,312.00	1,071,975.00	1,130,314.00	48,002.00
ADDITION TO (-)/USE OF FUND BALANCE	105,495.48	77,907.36	95,558.41	-99,524.95	0.00	-30,427.00	0.00	

Coroner

Department Vision - Where the department would ideally like to be

The vision of the Coroner's Office is to provide the services of our Office to the public as mandated by State Statutes, within the limits of our appropriated budget.

Department Mission - Major reasons for the department's existence and purpose in County government

The mission of the Coroners Office is to maintain the highest standard of professionalism and integrity in determining the cause and manner of death, while maintaining respect for the grieving families in their time of need. We want the people of the County to know that by our words and actions that we are sincere and loyal to them and give our highest regard to each and every death we investigate.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Specific Strategic Issues Addressed

None

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continuity of Operations	Timely operations with no complaints	Increase cross functions of all Deputies, continuing professionalism of the Office	ongoing
Research valued services for our Department. Assist in education of other medical professions through job shadowing.	At least twice per year educational event attended	Increase services to the citizens	ongoing

Program Evaluation

Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Coroner	Pronounces death as needed and also issue Cremation, Disinterment and Embalming permits. Involved in the notification of death to families, both residents of and visitors to our County, as needed. Work closely with the Hospice Program, Home Health Nurses and Local Doctors to assist in providing care for the families of terminal patients in our county. Work with the Sheriffs Department and all other local Law Enforcement Departments in our investigations of deaths, keeping the chain of evidence intact at all times. Support and assist in the Organ and Tissue Donation Program, helping many others in our assistance in this program.	Wis Stats 59.34, 979	User Fees / Misc	\$35,000	1.00	Response time to calls
			Grants	\$0		
			TOTAL REVENUES	\$35,000		
			Wages & Benefits	\$99,174		
			Operating Expenses	\$64,225		
			TOTAL EXPENSES	\$163,399		
COUNTY LEVY	\$128,399					
Outlay	None		User Fees / Misc	\$0	1.00	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$0		
COUNTY LEVY	\$0					
Totals			TOTAL REVENUES	\$35,000	1.00	
			TOTAL EXPENSES	\$163,399		
			COUNTY LEVY	\$128,399		

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
Coroner cases - cremation and death investigations	903	900	840
Number of autopsies	21	28	28
Number of cremation permits	360	370	350

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Response time to calls	Not detaining other agencies on the scene other than necessary	20 minutes	20 minutes	20 minutes
Signature of Death Certificates, after investigation completed	Timely death certificates allows the families to move on	2 days	2 days	2 days

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CORONER											
<u>Revenues</u>											
Tax Levy	126,962	150,569	129,287	134,155	134,155	128,399	(5,756)	-4.29%	None	0	0
Licenses & Permits	35,750	33,005	35,750	40,000	30,000	35,000	5,000	16.67%			
Miscellaneous	0	775	0	0	0	0	0	0.00%	2018 Total	0	0
Total Revenues	162,712	184,349	165,037	174,155	164,155	163,399	(756)	-0.46%			
<u>Expenses</u>											
Labor	65,720	66,313	71,733	70,760	70,760	71,837	1,077	1.52%	2019	30,000	30,000
Labor Benefits	24,604	24,111	24,330	24,766	25,039	27,337	2,298	9.18%	2020	30,000	30,000
Supplies & Services	59,931	67,825	59,272	66,956	68,356	64,225	(4,131)	-6.04%	2021	0	0
Capital Outlay	0	21,513	0	0	0	0	0	0.00%	2022	0	0
Addition to Fund Balance	12,457	4,587	9,702	11,673	0	0	0	0.00%			
Total Expenses	162,712	184,349	165,037	174,155	164,155	163,399	(756)	-0.46%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

There is an increasing trend for people to choose cremation over a traditional funeral. Currently, 72% of all deaths are cremations.

The state budget includes a freeze on cremation fee rates for two years. Also, if a decedent is on assistance and qualifies, their funeral expenses will be assisted by the State. When this occurs, counties are expected to waive cremation fees. This is estimated to reduce Sauk County cremation fee revenue as more take advantage of this program.

There is an increase in requests by law enforcement for autopsies and the blood test expenses.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	134,155	(5,756)				128,399
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	30,000	5,000				35,000
Total Funding	164,155	(756)	0	0	0	163,399
Labor Costs	95,799	3,375				99,174
Supplies & Services	68,356	(4,131)				64,225
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	164,155	(756)	0	0	0	163,399

Issues on the Horizon for the Department:

The increasing push for a higher level of training and professionalism equalizing all Coroner departments around the state continues.

Case loads increase slightly each year, less than 10%, with this there has been an increase in hospice care cases.

Planning for equipment and safe handling techniques for bariatric personnel is an increasing priority.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Coroner

Program # -->	1	2	3	Outlay	Dept Total \$
Short Program Name -->	Coroner				

Is the Program Mandated?	Yes				
Statutory Reference	59.34, 979				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)					\$0
Cremation Permits	35,000				\$35,000
					\$0
2. Grants (List)					\$0
					\$0
					\$0
					\$0
					\$0
3. Use of Carryfwd / Fund Balance					\$0
4. Other Revenues					\$0
5. TOTAL REVENUES	\$35,000	\$0	\$0	\$0	\$35,000

EXPENSES

6. Wages, Salaries, Benefits	99,174	0	0	N/A	\$99,174
7. Other Expenses	64,225			0	\$64,225
8. TOTAL EXPENSES	\$163,399	\$0	\$0	\$0	\$163,399

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$128,399	\$0	\$0	\$0	\$128,399
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: CORONER	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10021 CORONER REVENUES								
411100 GENERAL PROPERTY TAXES	-126,962.00	-150,569.00	-129,287.00	-67,077.52	-134,155.00	-134,155.00	-128,399.00	-5,756.00
441600 CREMATION PERMITS	-35,750.00	-33,005.00	-35,750.00	-17,350.00	-30,000.00	-40,000.00	-35,000.00	5,000.00
486300 INSURANCE RECOVERIES	0.00	-775.25	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CORONER REVENUES	-162,712.00	-184,349.25	-165,037.00	-84,427.52	-164,155.00	-174,155.00	-163,399.00	-756.00
10021126 CORONER								
511100 SALARIES PERMANENT REGULAR	50,649.66	51,653.29	52,712.87	24,812.40	53,760.00	53,760.00	54,837.00	1,077.00
514100 FICA & MEDICARE TAX	4,900.96	4,985.93	5,398.06	2,456.16	5,414.00	5,141.00	5,496.00	82.00
514200 RETIREMENT-COUNTY SHARE	3,924.66	3,957.71	3,483.17	1,687.20	3,656.00	3,656.00	3,674.00	18.00
514400 HEALTH INSURANCE COUNTY SHARE	14,961.98	14,343.25	14,761.28	7,515.72	15,031.00	15,031.00	17,286.00	2,255.00
514500 LIFE INSURANCE COUNTY SHARE	47.76	47.76	56.64	25.55	61.00	61.00	62.00	1.00
514600 WORKERS COMPENSATION	769.04	776.60	630.63	404.30	877.00	877.00	819.00	-58.00
515800 PER DIEM	15,070.00	14,660.00	19,020.00	7,790.00	17,000.00	17,000.00	17,000.00	0.00
521900 OTHER PROFESSIONAL SERVICES	38,915.00	55,574.00	38,681.00	11,083.00	50,000.00	50,000.00	45,000.00	-5,000.00
522500 TELEPHONE & DAIN LINE	70.62	53.33	58.54	30.51	150.00	150.00	150.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	812.97	757.84	745.64	163.83	900.00	900.00	900.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	972.25	-739.63	1,369.40	2,860.15	1,685.00	1,685.00	1,754.00	69.00
532400 MEMBERSHIP DUES	250.00	120.00	120.00	0.00	120.00	120.00	120.00	0.00
532800 TRAINING AND INSERVICE	120.00	500.00	500.00	250.00	500.00	500.00	1,000.00	500.00
533500 MEALS AND LODGING	210.00	428.00	0.00	164.00	500.00	400.00	800.00	300.00
534700 FIELD SUPPLIES	6,830.16	1,701.83	4,961.64	537.91	3,000.00	3,000.00	3,000.00	0.00
535100 VEHICLE FUEL / OIL	7,972.66	6,101.22	6,003.15	2,087.15	7,000.00	6,200.00	7,000.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	2,648.55	2,397.16	5,535.14	679.61	3,000.00	2,500.00	3,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	1,127.63	929.83	1,296.23	0.00	1,500.00	1,500.00	1,500.00	0.00
552100 OFFICIALS BONDS	1.17	1.17	1.17	1.17	1.00	1.00	1.00	0.00
581900 CAPITAL OUTLAY	0.00	21,512.96	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CORONER	150,255.07	179,762.25	155,334.56	62,548.66	164,155.00	162,482.00	163,399.00	-756.00
TOTAL DEPARTMENT REVENUE	-162,712.00	-184,349.25	-165,037.00	-84,427.52	-164,155.00	-174,155.00	-163,399.00	-756.00
TOTAL DEPARTMENT EXPENSE	150,255.07	179,762.25	155,334.56	62,548.66	164,155.00	162,482.00	163,399.00	-756.00
ADDITION TO (-)/USE OF FUND BALANCE	-12,456.93	-4,587.00	-9,702.44	-21,878.86	0.00	-11,673.00	0.00	

Court Commissioner / Family Court Counseling

Department Vision - Where the department would ideally like to be

To provide correct, timely legal decisions and information to litigants and to county departments and to provide professional assistance to county and state departments and offices to fill in "gaps" in the delivery of legal services. To provide a mechanism for the prompt, informal resolution of child custody and physical placement disputes.

Department Mission - Major reasons for the department's existence and purpose in County government

The Court Commissioner's office provides information regarding legal procedures for family court, domestic abuse, criminal, ordinance violations, traffic, small claims and probate matters, and conducts preliminary and final hearings in these matters. This department supervises the provision of mediation and legal custody and physical placement studies in divorce, legal separation, paternity and other actions affecting the family.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community

Specific Strategic Issues Addressed

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)
Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Expand remedies available to parties pursuing the entry of orders in family law (paternity/child support) child custody and physical placement actions	Investigate feasibility of consumer surveys	Coordinate remedies and forms available to (primarily) "pro se" litigants so that issues of this type can be resolved as quickly and efficiently as possible.	12/31/2018 and Ongoing
Allocate sufficient court time for all other matters	Matters heard within statutory time frames	Provide sufficient time to hear/decide stipulated and contested cases within existing time constraints	12/31/2018 and Ongoing
Continue to monitor the referral of matters to mediation where domestic violence issues may or may not have been revealed initially	Survey mediators as to all cases referred	Terminate referrals (or not initially refer) any cases to mediation where the presence of domestic violence is identified, since this may lead to a party entering into an agreement that is not actually voluntary	12/31/2018 and Ongoing
Coordinate procedures for mediators, including referral and reporting timelines	Survey mediators as to all cases referred which are pending beyond 45 days	Since the inception of the mediation program, each mediator has utilized his/her own procedures/reporting forms. Although these practices have all been substantially similar, there have been some differences. Coordinating all procedures and forms will make it easier to track referrals and provide easier instruction for new mediators replacing those who retire.	12/31/2018 and Ongoing
Expand remedies available to parties pursuing entry of orders in family law (paternity/child support) child custody and physical placement actions to include outside agencies/organizations	Conduct meeting(s) with organizations and/or parties involved	Create opportunities for parties ("pro se" or represented) filing actions for the entry of child custody and physical placement orders in these types of matters to receive further education on child care topics both before pursuing and during pursuit of these orders.	12/31/2018 and Ongoing
Standardize "pro se" family law processes	Conduct meeting(s) with organizations involved	Standardize forms and processes regarding the filing and prosecution of "pro se" family law actions to reduce the time that court personnel are required to spend per case. Continue to pursue the establishment of a "pro se" assistance center.	12/31/2018 and Ongoing

Court Commissioner / Family Court Counseling

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget	FTE's	Key Outcome Indicator(s)	
Circuit Ct. Comm.	The Court Commissioner's office is a department of county government. However, it operates pursuant to authority granted to and under the supervision of the Circuit Courts, a separate and co-equal branch of government. By constitution and statute, the Courts, including the Court Commissioner's office, acts as the designated decision maker for those who choose to bring matters to them.	Chs. 340-350, 757, 767, 812, 813, Wis. Stats.	User Fees / Misc.	\$35,501	1.88	
			Grants	\$0		
			TOTAL REVENUES	\$35,501		
			Wages & Benefits	\$216,333		
			Operating Expenses	\$7,224		
			TOTAL EXPENSES	\$223,557		
COUNTY LEVY	\$188,056					
Mediation	Mediation of legal custody and physical placement disputes: In any "action affecting the family" (i.e., Ch. 767, Wis. Stats. -divorce, legal separation, paternity, child custody, etc.) in which child custody, physical placement rights or visitation rights are contested, or a party experiences difficulty in exercising those rights, the matter is referred to a mediator for assistance in resolving the problem.	Ch. 767.405 Wis. Stats.	User Fees / Misc.	\$16,500	0.12	Referrals completed
			Grants	\$0		
			Use of Carryforward Funds	\$4,615		
			TOTAL REVENUES	\$21,115		
			Wages & Benefits	\$13,615		
			Operating Expenses	\$7,500		
TOTAL EXPENSES	\$21,115					
COUNTY LEVY	\$0					
Totals			TOTAL REVENUES	\$56,616	2.00	
			TOTAL EXPENSES	\$244,672		
			COUNTY LEVY	\$188,056		

Output Measures - How much are we doing?			
Description	2016 Actual	2017 Estimate	2018 Budget
"Intake" proceedings conducted (all)	6,000	6,000	6,000
"Family law" action hearings conducted (including divorce, child custody, child support, paternity and domestic abuse)(subset of above)	1,000	1,100	1,100
Mediation referrals made	127	120	130

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Contested cases scheduled for hearing/decided within desired or required time frame (generally, all matters are to be scheduled within 3-4 weeks, unless a later date is requested to allow time for service, etc.; all matters that come on for hearing must be decided within 30 days of hearing)	Matters are decided timely under current facts or circumstances	100%	100%	100%
Respond to correspondence/information requests within 3 working days (some inquiries require research and/or investigation before a written response can be completed, which may take longer than 3 working days)	Parties advised of legal remedies available to address current circumstances	95%	95%	95%
Referrals completed (includes referrals terminated after mandatory domestic violence screening)	Issues addressed/resolved before situation out of control	100%	100%	100%

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
COURT COMMISSIONER/FAMILY COURT COUNSELING SERVICE											
<u>Revenues</u>											
Tax Levy	177,299	178,075	183,411	186,193	186,193	188,056	1,863	1.00%	None	0	0
User Fees	16,565	15,755	16,470	16,500	16,500	16,500	0	0.00%			
Intergovernmental	27,974	29,242	28,115	34,021	34,021	35,501	1,480	4.35%	2018 Total	0	0
Use of Fund Balance	0	0	0		21,264	4,615	(16,649)	-78.30%			
Total Revenues	221,838	223,072	227,996	236,714	257,978	244,672	(13,306)	-5.16%	2019	0	0
<u>Expenses</u>											
Labor	150,928	153,270	158,506	164,413	164,413	170,785	6,372	3.88%	2020	0	0
Labor Benefits	52,693	50,624	51,853	53,914	53,914	59,163	5,249	9.74%	2021	0	0
Supplies & Services	15,293	11,637	13,505	13,469	39,651	14,724	(24,927)	-62.87%	2022	0	0
Addition to Fund Balance	2,924	7,542	4,132	4,918	0	0	0	0.00%			
Total Expenses	221,838	223,072	227,996	236,714	257,978	244,672	(13,306)	-5.16%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Changes and Highlights to the Department's Budget:

The Court Commissioner's budget remains static. No substantially new or different revenues are expected in the coming year.

So long as the Wisconsin Statutes are not modified to change the sources of funding for the mediation program (and no changes are anticipated), it will continue to operate in a self-funded fashion.

	2017 Revised Budget	Cost to Continue Operations in 2017	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy	186,193	1,863				188,056
Use of Fund Balance or Carryforward Funds	21,264	(16,649)				4,615
All Other Revenues	50,521	1,480				52,001
Total Funding	257,978	(13,306)	0	0	0	244,672
Labor Costs	218,326	11,622				229,948
Supplies & Services	39,652	(24,928)				14,724
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	257,978	(13,306)	0	0	0	244,672

Issues on the Horizon for the Department:

The proliferation of "pro se" litigants continues to present an increasing strain on available time/resources.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department: Court Commissioner / Family Court Counseling

Program # -->	1 Court Commissio	2 Mediation	3	4	Outlay	Dept Total \$
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Is the Program Mandated? Statutory Reference	YES Chs.340-350,	YES 757,767,812,813,	Wis. Stats.			
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)		16,500				\$16,500
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance		4,615				\$4,615
4. Other Revenues	35,501					\$35,501
5. TOTAL REVENUES	\$35,501	\$21,115	\$0	\$0	\$0	\$56,616

EXPENSES

6. Wages, Salaries, Benefits	216,333	13,615	0	0	N/A	\$229,948
7. Other Expenses	7,224	7,500	0	0		\$14,724
8. TOTAL EXPENSES	\$223,557	\$21,115	\$0	\$0	\$0	\$244,672

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$188,056	\$0	\$0	\$0	\$0	\$188,056
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: COURT COMMISSIONER	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10005 COURT COMMISSIONER REVENUE								
411100 GENERAL PROPERTY TAXES	-177,299.00	-178,075.00	-183,411.00	-93,096.52	-186,193.00	-186,193.00	-188,056.00	1,863.00
451200 FAMILY CT COUNSEL FEE MARRIAGE	-9,000.00	-8,620.00	-9,120.00	-3,500.00	-9,000.00	-9,000.00	-9,000.00	0.00
451250 FAMILY CT COUNSEL REV CLKCOURT	-7,565.00	-7,135.00	-7,350.00	-3,710.00	-7,500.00	-7,500.00	-7,500.00	0.00
474610 CSA CONTRACT	-27,973.51	-29,242.47	-28,115.42	-15,362.91	-34,021.00	-34,021.00	-35,501.00	1,480.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-21,264.00	0.00	-4,615.00	-16,649.00
TOTAL COURT COMMISSIONER REVENUE	-221,837.51	-223,072.47	-227,996.42	-115,669.43	-257,978.00	-236,714.00	-244,672.00	-13,306.00
10005124 COURT COMMISSIONER								
511100 SALARIES PERMANENT REGULAR	144,500.50	146,869.66	151,887.06	71,967.09	155,616.00	155,616.00	156,683.00	1,067.00
511900 LONGEVITY-FULL TIME	1,048.48	1,087.88	1,127.28	0.00	1,148.00	1,148.00	1,223.00	75.00
514100 FICA & MEDICARE TAX	11,019.50	11,215.42	11,576.30	5,446.30	12,207.00	12,207.00	12,294.00	87.00
514200 RETIREMENT-COUNTY SHARE	10,179.48	10,050.81	10,107.60	4,893.84	10,660.00	10,660.00	10,580.00	-80.00
514400 HEALTH INSURANCE COUNTY SHARE	30,360.08	28,257.19	29,079.74	14,805.96	29,161.00	29,161.00	32,498.00	3,337.00
514500 LIFE INSURANCE COUNTY SHARE	101.55	113.89	130.36	58.13	139.00	139.00	140.00	1.00
514600 WORKERS COMPENSATION	165.55	149.61	101.36	62.60	138.00	138.00	119.00	-19.00
515800 PER DIEM COMMITTEE	2,600.00	2,480.00	2,560.00	1,120.00	2,800.00	2,800.00	2,800.00	0.00
521400 COURT REPORTER AND TRANSCRIBER	1,095.00	307.50	275.00	180.00	2,000.00	1,000.00	2,000.00	0.00
521500 COURT COMMISSIONERS	130.00	136.50	0.00	0.00	500.00	500.00	500.00	0.00
522500 TELEPHONE & DAIN LINE	103.40	96.14	100.46	45.81	200.00	100.00	100.00	-100.00
524800 MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	900.00	900.00	900.00	0.00
531100 POSTAGE AND BOX RENT	1,970.06	1,951.79	1,962.15	875.90	2,000.00	1,400.00	1,400.00	-600.00
531200 OFFICE SUPPLIES AND EXPENSE	509.84	465.22	1,985.45	159.21	600.00	600.00	600.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	391.00	391.00	391.40	249.68	499.00	499.00	554.00	55.00
532400 MEMBERSHIP DUES	450.00	450.00	470.00	470.00	470.00	470.00	470.00	0.00
532800 TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00
533200 MILEAGE	428.40	498.75	466.02	206.17	300.00	500.00	300.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00
TOTAL COURT COMMISSIONER	205,052.84	204,521.36	212,220.18	100,540.69	219,738.00	217,838.00	223,561.00	3,823.00
10005127 MEDIATION COUNSELING								
511100 SALARIES PERMANENT REGULAR	2,764.43	2,816.95	2,915.75	1,382.16	4,813.00	4,813.00	10,001.00	5,188.00
511900 LONGEVITY-FULL TIME	14.97	15.57	16.17	0.00	36.00	36.00	78.00	42.00
514100 FICA & MEDICARE TAX	205.69	209.81	216.43	102.23	371.00	371.00	771.00	400.00
514200 RETIREMENT-COUNTY SHARE	194.44	192.48	193.71	93.96	330.00	330.00	675.00	345.00
514400 HEALTH INSURANCE COUNTY SHARE	462.34	429.31	442.82	225.48	902.00	902.00	2,074.00	1,172.00
514500 LIFE INSURANCE COUNTY SHARE	2.23	2.63	2.64	1.11	3.00	3.00	6.00	3.00
514600 WORKERS COMPENSATION	2.47	2.35	1.54	0.96	3.00	3.00	6.00	3.00
521800 PURCHASED SERVICES	10,215.00	7,340.00	7,855.00	1,470.00	31,782.00	7,500.00	7,500.00	-24,282.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: COURT COMMISSIONER	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL MEDIATION COUNSELING	13,861.57	11,009.10	11,644.06	3,275.90	38,240.00	13,958.00	21,111.00	-17,129.00
TOTAL DEPARTMENT REVENUE	-221,837.51	-223,072.47	-227,996.42	-115,669.43	-257,978.00	-236,714.00	-244,672.00	-13,306.00
TOTAL DEPARTMENT EXPENSE	218,914.41	215,530.46	223,864.24	103,816.59	257,978.00	231,796.00	244,672.00	-13,306.00
ADDITION TO (-)/USE OF FUND BALANCE	-2,923.10	-7,542.01	-4,132.18	-11,852.84	0.00	-4,918.00	0.00	

District Attorney

Department Vision - Where the department would ideally like to be

Swift prosecution will protect the community from violent offenders.
Restitution collected and returned into the community will assist the economy
Cases settled with fines and/or Court costs generate revenues for the County and State.

Department Mission - Major reasons for the department's existence and purpose in County government

The Mission of the District Attorney's Office is to prosecute violations of the state law and county ordinances on behalf of the citizens of the County and in the name of the State of Wisconsin.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Development of community values

Specific Strategic Issues Addressed

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)
Partnerships with outside agencies (drugs, interoperability)
Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Prosecute all cases as scheduled by the Courts	Cases are filed; Prosecutors appear in Court	Swift prosecution deters crime and protects the public	Ongoing
Recover restitution and out of pocket expenses during prosecution.	Restitution ordered by Court	Return restitution to the community	Ongoing
Provide services to Sauk County crime victims as required by Crime Victims' Rights Legislation	Victim contact upon case filing	Compliance with Chapter 950 of the Wisconsin Statutes	Ongoing
To conform all policies and procedures to the practices of the criminal procedure statutes. Maintain and improve upon all of the above.	Cases filed with appropriate statutory charges	Respond appropriately to all statutory changes	Ongoing
Continue to advocate for additional prosecutors for the District Attorney's Office from the State.	Request through State budget	Understaffed	Ongoing
To develop new and innovative programs to assist crime victims	Victim contact	Successful implementation of crime victim services	Ongoing
Assist in the development of Alternative Resolution Initiatives within the Criminal Justice System	CJCC involvement	Extensive involvement with Sauk County CJCC to more effectively and efficiently treat the underlying causes of crime and reduce recidivism	Ongoing

Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator (s)
Victim Witness	The program provides services to victims and witnesses of crime. Assisting victims and witnesses with Court hearings, providing information to victims and witnesses and collecting restitution information	Wisconsin Statutes Chapter 950 and the Wisconsin Crime Victims' Constitutional Amendment	Other Revenues	\$60,090	1.94	Victim Services Provided (currently understaffed) Attorneys are State Expense
			TOTAL REVENUES	\$60,090		
			Wages & Benefits	\$126,564		
			Operating Expenses	\$6,201		
			TOTAL EXPENSES	\$132,765		
		COUNTY LEVY	\$72,675			
Delinquent	Criminal prosecution for juveniles between the age of 10 and 16 years of age.	Wisconsin Statutes Chapter 938	Grants	\$0	0.32	Number of Cases Attorneys are State Expense
			Use of Fund Balance	\$5,000		
			TOTAL REVENUES	\$5,000		
			Wages & Benefits	\$23,072		
			Operating Expenses	\$11,740		
			TOTAL EXPENSES	\$34,812		
		COUNTY LEVY	\$29,812			

District Attorney

Adult Prosecution / Restitution	Criminal prosecution for adults and juveniles who have original adult Court jurisdiction and juveniles waived into adult Court. Hold offenders accountable for criminal conduct, focusing on appropriate punishment as well as on rehabilitation. Collection of restitution information from victims to submit to the Court. Collect restitution so that it may be returned to the community. Attorney Salaries are paid by the State of Wisconsin.	Wisconsin Statutes Chapters 939 - 980	Revenues Use of Fund Balance TOTAL REVENUES Wages & Benefits Operating Expenses TOTAL EXPENSES COUNTY LEVY	\$21,000 \$15,000 \$36,000 \$383,188 \$35,021 \$418,209 \$382,209	5.54	Number of Cases and Restitution dollars collected (currently understaffed) Attorneys are State Expense
Law Enforcement Assistance	The Sauk County District Attorney's Office assists law enforcement in the investigation of cases, through providing legal advice, assisting with subpoenas for documents, search warrants and legal research; Providing legal updates and training to Law Enforcement Agencies in Sauk County.	Wisconsin Statutes Chapters 48, 938, 939 top 976, Wis. Stats., Wisconsin Constitution Article VI section 4	User Fees TOTAL REVENUES Wages & Benefits Operating Expenses TOTAL EXPENSES COUNTY LEVY	\$0 \$0 \$0 \$200 \$200 \$200	-	Law Enforcement Assistance & Training Attorneys are State Expense
Sexual Assault Justice Initiative (SAJI)	The Sauk County District Attorney's Office received the Sexual Assault Justice Initiative (SAJI) grant through the Department of Justice's Office on Violence Against Women for 2016-17. The grant is being funded to improve how the justice system in general, and prosecution in particular, handles sexual assault cases. Requirements include implementation of performance measures that reflect promising practices for prosecuting sexual assault and promoting justice for victims.	CFDA 16.590	Grants TOTAL REVENUES Wages & Benefits Operating Expenses TOTAL EXPENSES COUNTY LEVY	\$20,000 \$20,000 \$0 \$20,000 \$20,000 \$0	-	100% referral of Sexual Assault cases from Law Enforcement; Improve investigation, prosecution, victim advocacy protocols; emphasize investigation/prosecution of Sexual Assaults to transient population
Totals/Additional Comments (Staffing Needs)	The department remains understaffed by Attorneys. The Sauk County District Attorney's Office must daily, decide not to prosecute certain cases due to lack of resources, impacting victims, collection of restitution and public perception of the efficacy of the criminal justice system. Increased efficiency by converting to an electronic files office, has resulted in current support staffing levels being sufficient.		TOTAL REVENUES TOTAL EXPENSES COUNTY LEVY	\$121,090 \$605,986 \$484,896	7.80	

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimate	2018 Budget
All Cases Received	2,809	3,046	2,927
Adult Felony Referrals	618	780	699
Adult Felony Filed	488	593	540
Adult Misdemeanor Filed	642	610	626
Criminal Traffic Filed	396	403	400
Juvenile Delinquent	38	55	47
Civil Traffic/Forfeiture Cases	784	931	858

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimate	2018 Budget
Closed Cases NOTE: closed = dismissed, not prosecuted and prosecuted to sentencing; deferred cases will be "closed" in succeeding years.	Outcome Indicators are mainly subjective: An appropriate disposition for 1 case may be completely inappropriate for a 2nd case depending on offense and individual circumstance. Restitution collected will be dependent on court orders, ability to pay, etc.	2,830	2,676	2,891
Restitution Collected		\$38,583	\$5,579	\$0

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
DISTRICT ATTORNEY / VICTIM WITNESS											
<u>Revenues</u>											
Tax Levy	395,559	407,566	434,544	461,118	461,118	484,896	23,778	5.16%	None	0	0
Grants & Aids	50,756	57,299	202,371	252,654	251,554	80,090	(171,464)	-68.16%			
User Fees	20,707	30,038	21,103	20,900	22,000	21,000	(1,000)	-4.55%	2018 Total	0	0
Use of Fund Balance	5,539	1,931	21,505	0	0	20,000	20,000	0.00%			
Total Revenues	472,561	496,835	679,523	734,672	734,672	605,986	(128,686)	-17.52%	2019	0	0
<u>Expenses</u>											
Labor	297,928	325,576	336,870	347,763	347,763	357,444	9,681	2.78%	2020	0	0
Labor Benefits	154,271	148,756	152,292	158,242	158,242	175,380	17,138	10.83%	2021	0	0
Supplies & Services	20,362	22,503	190,361	228,667	228,667	73,162	(155,505)	-68.01%	2022	0	0
Addition to Fund Balance	0	0	0	0	0	0	0	0.00%			
Total Expenses	472,561	496,835	679,523	734,672	734,672	605,986	(128,686)	-17.52%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

**SAUK COUNTY, WISCONSIN
2018 BUDGET
HIGHLIGHTS**

Department: District Attorney

Changes and Highlights to the Department's Budget:

Unlike many other counties, Sauk County's population has steadily increased over the past decade. Also, Sauk County, with its indoor waterpark resorts, and a Casino, is a major tourist stop and results in Sauk County's actual daily population being far in excess of its resident population. That additional population affects the office in terms of increased criminal caseload, particularly in the areas of child sexual assaults, domestic abuse cases, thefts, and OWI cases. The continued, increasing workload has caused serious consideration of suspending/declining prosecution of certain crimes. The increased caseload affects the ability of the DA office to promptly file and prosecute deserving cases and results in delays in charging and processing cases. The continued growth of Sauk County's prosecutorial needs cannot be ignored without serious ramifications to victims of crime and citizens of Sauk County.

The Sauk County District Attorney's Office received the Sexual Assault Justice Initiative (SAJI) grant through the Department of Justice's Office on Violence Against Women for 2016-17. The grant is being funded to improve how the justice system in general, and prosecution in particular, handles sexual assault cases. Requirements include implementation of performance measures that reflect promising practices for prosecuting sexual assault and promoting justice for victims.

The Sauk County District Attorney's 2018 budget includes a change which will allow for a one-time funding of an Assistant District Attorney (ADA) through June 30, 2018. The position will be full-time and funded at 0.5 by Sauk County general fund balance and 0.5 by a no-cost extension of the SAJI grant already in place.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change			SAJI Grant	One-Time ADA Funding		
Tax Levy	461,118	23,778				484,896
Use of Fund Balance or Carryforward Funds	0	0		20,000		20,000
All Other Revenues	273,554	1,772	(194,236)	20,000		101,090
Total Funding	734,672	25,550	(194,236)	40,000	0	605,986
Labor Costs	506,005	26,819				532,824
Supplies & Services	228,667	(1,269)	(194,236)	40,000		73,162
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
Total Expenses	734,672	25,550	(194,236)	40,000	0	605,986

Issues on the Horizon for the Department:

Continued changes to certain crimes (former misdemeanors that are now felonies and enhanced penalties) cause additional stressors on the DA office and the courts. As Wisconsin is the last State to have OWI first offenses as a civil offense as opposed to criminal, there is mounting pressure for Wisconsin to make OWI first offenses a crime. If that occurs, that additional workload would require significant increases in staff.

SAUK COUNTY, WISCONSIN
 2018
 PROGRAM COST SCHEDULE
 Department: District Attorney

Program # -->	1	2	3	4	5		Dept
Short Program Name -->	V/W	Juv	Adult/Rest	LEA	SAJI	Outlay	Total \$

Is the Program Mandated?	Y	Y	Y	Y	N		
Statutory Reference	Chap 950	Chap 938	Chap 939-976	Chap 939-976	CFDA 16.590		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)							\$0
2. Grants (List)	60,090						\$60,090
Sexual Assault Justice Initiative					20,000		\$20,000
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
3. Use of Carryfwd / Fund Balance		5,000	15,000				\$20,000
4. Other Revenues		5,250	15,750				\$21,000
5. TOTAL REVENUES	\$60,090	\$10,250	\$30,750	\$0	\$20,000	\$0	\$121,090

EXPENSES

6. Wages, Salaries, Benefits	126,564	23,072	383,188	0	0	N/A	\$532,824
7. Other Expenses	6,201	11,740	35,021	200	20,000		\$73,162
8. TOTAL EXPENSES	\$132,765	\$34,812	\$418,209	\$200	\$20,000	\$0	\$605,986

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$72,675	\$24,562	\$387,459	\$200	\$0	\$0	\$484,896
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017	2017	Dollar
Department: DISTRICT ATTY/VICTIM WITNESS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10014 DISTRICT ATTY REVENUE								
411100 GENERAL PROPERTY TAXES	-395,559.00	-407,566.00	-434,544.00	-230,559.00	-461,118.00	-461,118.00	-484,896.00	23,778.00
424268 SAJI-DOJ GRANT	0.00	0.00	-143,989.15	-34,857.18	-194,236.00	-194,236.00	-20,000.00	-174,236.00
424270 S/A:VICTIM WITNESS ASSIST	-50,755.91	-57,299.29	-58,381.94	-30,344.95	-57,318.00	-58,418.00	-60,090.00	2,772.00
451240 RESTITUTION SURCHARGE-CO	-6,910.24	-10,786.94	-4,061.86	-2,922.28	-7,000.00	-5,900.00	-5,000.00	-2,000.00
452020 COPIES AND PHOTOS	-13,796.91	-19,251.13	-17,040.74	-11,499.98	-15,000.00	-15,000.00	-16,000.00	1,000.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00	0.00	-20,000.00	20,000.00
TOTAL DISTRICT ATTY REVENUE	-467,022.06	-494,903.36	-658,017.69	-310,183.39	-734,672.00	-734,672.00	-605,986.00	-128,686.00
10014130 DISTRICT ATTORNEY								
511100 SALARIES PERMANENT REGULAR	227,401.32	249,130.91	257,848.76	124,185.50	266,363.00	266,363.00	273,239.00	6,876.00
511900 LONGEVITY-FULL TIME	2,149.80	2,309.60	2,429.60	233.33	2,550.00	2,550.00	2,090.00	-460.00
514100 FICA & MEDICARE TAX	16,508.46	18,223.76	18,826.49	8,967.13	20,572.00	20,572.00	21,063.00	491.00
514200 RETIREMENT-COUNTY SHARE	16,054.03	17,081.02	17,168.66	7,896.13	18,286.00	18,286.00	18,447.00	161.00
514400 HEALTH INSURANCE COUNTY SHARE	93,765.88	86,059.50	88,567.68	43,841.70	90,188.00	90,188.00	103,717.00	13,529.00
514500 LIFE INSURANCE COUNTY SHARE	105.38	120.04	130.04	47.02	133.00	133.00	124.00	-9.00
514600 WORKERS COMPENSATION	205.82	200.62	133.32	86.99	188.00	188.00	165.00	-23.00
520900 CONTRACTED SERVICES	0.00	0.00	159,995.25	65,722.52	183,932.00	183,932.00	42,500.00	-141,432.00
521400 COURT REPORTER AND TRANSCRIBER	1,266.75	1,087.00	760.89	768.00	2,000.00	2,000.00	2,000.00	0.00
521900 OTHER PROFESSIONAL SERVICES	2,049.33	1,111.70	2,495.15	961.53	2,500.00	2,500.00	2,500.00	0.00
522500 TELEPHONE & DAIN LINE	470.08	307.03	345.45	155.78	500.00	500.00	500.00	0.00
531100 POSTAGE AND BOX RENT	3,827.61	3,415.27	2,730.43	1,380.01	4,000.00	4,000.00	4,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	3,081.96	3,279.28	1,788.80	6,784.27	8,500.00	8,500.00	7,000.00	-1,500.00
531300 PHOTO COPIES	120.27	194.03	97.00	75.80	300.00	300.00	300.00	0.00
531400 SMALL EQUIPMENT	186.00	0.00	1,882.48	119.99	600.00	600.00	600.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	4,285.25	6,083.38	3,713.04	2,490.27	3,965.00	3,965.00	3,986.00	21.00
532300 PROFESSIONAL SUBSCRIPTION	125.82	350.08	280.11	62.91	350.00	350.00	350.00	0.00
532400 MEMBERSHIP DUES	235.00	175.00	340.00	150.00	310.00	310.00	325.00	15.00
532500 SEMINARS AND REGISTRATIONS	405.00	510.00	2,965.00	2,725.00	1,095.00	1,095.00	1,200.00	105.00
533200 MILEAGE	71.68	490.20	609.32	95.90	1,700.00	1,700.00	500.00	-1,200.00
533500 MEALS AND LODGING	0.00	652.70	7,982.06	8,076.88	12,344.00	12,344.00	1,200.00	-11,144.00
TOTAL DISTRICT ATTORNEY	372,315.44	390,781.12	571,089.53	274,826.66	620,376.00	620,376.00	485,806.00	-134,570.00
10014131 VICTIM/WITNESS								
511100 SALARIES PERMANENT REGULAR	39,534.74	42,112.27	43,636.54	20,497.27	44,999.00	44,999.00	46,862.00	1,863.00
511200 SALARIES-PERMANENT-OVERTIME	164.58	5.27	32.64	239.72	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	520.00	540.00	560.00	0.00	580.00	580.00	600.00	20.00
512100 WAGES-PART TIME	28,157.92	31,477.54	32,314.20	15,099.42	33,201.00	33,201.00	34,573.00	1,372.00
512900 LONGEVITY-PART TIME	0.00	0.00	47.98	0.00	70.00	70.00	80.00	10.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: DISTRICT ATTY/VICTIM WITNESS	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10014131 VICTIM/WITNESS								
514100 FICA & MEDICARE TAX	5,020.79	5,368.70	5,265.21	2,474.35	6,032.00	6,032.00	6,282.00	250.00
514200 RETIREMENT-COUNTY SHARE	4,782.62	5,035.54	5,052.74	2,436.91	5,362.00	5,362.00	5,502.00	140.00
514400 HEALTH INSURANCE COUNTY SHARE	17,732.36	16,561.34	17,044.00	8,677.98	17,356.00	17,356.00	19,959.00	2,603.00
514500 LIFE INSURANCE COUNTY SHARE	33.84	46.08	64.12	29.36	70.00	70.00	72.00	2.00
514600 WORKERS COMPENSATION	61.52	59.19	39.20	25.04	55.00	55.00	49.00	-6.00
522500 TELEPHONE & DAIN LINE	207.62	173.52	211.36	101.04	250.00	250.00	250.00	0.00
531100 POSTAGE AND BOX RENT	1,949.89	2,197.49	1,960.56	816.10	2,100.00	2,100.00	2,100.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	388.13	761.17	269.24	1,337.20	1,800.00	1,800.00	1,300.00	-500.00
531800 MIS DEPARTMENT CHARGEBACKS	772.06	772.06	771.86	422.77	846.00	846.00	846.00	0.00
532400 MEMBERSHIP DUES	0.00	70.00	70.00	70.00	165.00	165.00	165.00	0.00
532500 SEMINARS AND REGISTRATIONS	350.00	350.00	255.00	130.00	380.00	380.00	380.00	0.00
533200 MILEAGE	469.84	446.88	717.12	0.00	600.00	600.00	600.00	0.00
533500 MEALS AND LODGING	99.74	76.67	121.00	0.00	430.00	430.00	560.00	130.00
TOTAL VICTIM/WITNESS	100,245.65	106,053.72	108,432.77	52,357.16	114,296.00	114,296.00	120,180.00	5,884.00
TOTAL DEPARTMENT REVENUE	-467,022.06	-494,903.36	-658,017.69	-310,183.39	-734,672.00	-734,672.00	-605,986.00	-128,686.00
TOTAL DEPARTMENT EXPENSE	472,561.09	496,834.84	679,522.30	327,183.82	734,672.00	734,672.00	605,986.00	-128,686.00
ADDITION TO (-)/USE OF FUND BALANCE	5,539.03	1,931.48	21,504.61	17,000.43	0.00	0.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
DRUG SEIZURES											
<u>Revenues</u>											
Grants & Aids	1,848	2,207	2,230	0	0	0	0	0.00%			
Fees, Fines & Forfeitures	22,378	5,839	5,061	0	0	0	0	0.00%	None	0	0
Interest	68	60	44	100	100	100	0	0.00%			
Use of Fund Balance	9,979	24,084	76	11,000	11,000	11,000	0	0.00%	2018 Total	0	0
Total Revenues	34,273	32,190	7,411	11,100	11,100	11,100	0	0.00%			
<u>Expenses</u>											
Supplies & Services	34,273	32,190	7,411	11,100	11,100	11,100	0	0.00%	2019	0	0
Addition to Fund Balance	0	0	0	0	0	0	0	0.00%	2020	0	0
									2021	0	0
									2022	0	0
Total Expenses	34,273	32,190	7,411	11,100	11,100	11,100	0	0.00%			
Beginning of Year Fund Balance	113,397	103,418	79,334	79,258		68,258					
End of Year Fund Balance	103,418	79,334	79,258	68,258		57,258					

**SAUK COUNTY, WISCONSIN
2018 Budget
HIGHLIGHTS**

Department: Drug Seizures

Changes and Highlights to the Department's Budget:

No changes anticipated for the 2018 budget. State and Federally authorized seizure of cash or properties can only be used for further drug-related activities. No specific items are planned for purchase using these funds in 2018. Purchases from these funds cannot be used to supplant the regular budget.

	2017 Revised Budget	Cost to Continue Operations in 2017	Change 1	Change 2	Change 3	2017 Budget Request
Description of Change						
Tax Levy	0					0
Use of Fund Balance or Carryforward Funds	11,000	0				11,000
All Other Revenues	100	0				100
Total Funding	11,100	0	0	0	0	11,100
Labor Costs	0					0
Supplies & Services	11,100	0				11,100
Capital Outlay						0
Transfer to Debt Service						0
Total Expenses	11,100	0	0	0	0	11,100

Issues on the Horizon for the Department:

SAUK COUNTY, WISCONSIN
 2018 Budget
 PROGRAM COST SCHEDULE
 Department: Drug Seizures

Program # -->	1	2	3	4		Dept
Short Program Name -->	Drug Seizures				Outlay	Total \$

Is the Program Mandated?	Yes					
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	11,000					\$11,000
4. Other Revenues	100					\$100
5. TOTAL REVENUES	\$11,100	\$0	\$0	\$0	\$0	\$11,100

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Supplies and Services	11,100					\$11,100
8. TOTAL EXPENSES	\$11,100	\$0	\$0	\$0	\$0	\$11,100

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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Fund: DRUG SEIZURES	2014	2015	2016	2017	2017	2017		Dollar
Department: SHERIFF	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
28020 DRUG SEIZURES REVENUE								
424210 STATE DRUG GRANTS	-1,848.08	-2,206.61	-2,229.72	0.00	0.00	0.00	0.00	0.00
441300 COURT ORDERED RESTITUTION	-2,480.35	-1,891.12	-582.47	0.00	0.00	0.00	0.00	0.00
452170 FED DRUG FORFEITURES	-19,897.98	-3,948.24	-2,708.00	0.00	0.00	0.00	0.00	0.00
452180 STATE DRUG FORFEITURES	0.00	0.00	-1,771.12	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	-67.98	-59.80	-43.74	0.00	-100.00	-100.00	-100.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-11,000.00	0.00	-11,000.00	0.00
TOTAL DRUG SEIZURES REVENUE	-24,294.39	-8,105.77	-7,335.05	0.00	-11,100.00	-100.00	-11,100.00	0.00
28020110 DRUG SEIZURES ADMINISTRATION								
520900 CONTRACTED SERVICES	18,377.57	4,575.61	5,692.84	0.00	2,000.00	2,000.00	2,000.00	0.00
524000 MISCELLANEOUS EXPENSES	15,895.48	27,614.54	1,718.65	840.00	9,100.00	9,100.00	9,100.00	0.00
TOTAL DRUG SEIZURES ADMINISTRATION	34,273.05	32,190.15	7,411.49	840.00	11,100.00	11,100.00	11,100.00	0.00
TOTAL DEPARTMENT REVENUE	-24,294.39	-8,105.77	-7,335.05	0.00	-11,100.00	-100.00	-11,100.00	0.00
TOTAL DEPARTMENT EXPENSE	34,273.05	32,190.15	7,411.49	840.00	11,100.00	11,100.00	11,100.00	0.00
ADDITION TO (-)/USE OF FUND BALANCE	9,978.66	24,084.38	76.44	840.00	0.00	11,000.00	0.00	

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
JAIL ASSESSMENT											
<u>Revenues</u>											
Fees, Fines & Forfeitures	95,977	98,123	93,094	104,000	97,000	100,000	3,000	3.09%	None	0	0
Use of Fund Balance	13,976	0	0	0	0	0	0	0.00%			
Total Revenues	109,953	98,123	93,094	104,000	97,000	100,000	3,000	3.09%	2018 Total	0	0
<u>Expenses</u>											
Transfer to Debt Service	109,953	98,123	93,094	104,000	97,000	100,000	3,000	3.09%	2019	0	0
Addition to Fund Balance	0	0	0	0	0	0	0	0.00%	2020	0	0
Total Expenses	109,953	98,123	93,094	104,000	97,000	100,000	3,000	3.09%	2021	0	0
									2022	0	0
Beginning of Year Fund Balance	13,976	0	0	0		0					
End of Year Fund Balance	0	0	0	0		0					

**SAUK COUNTY, WISCONSIN
2018 Budget
HIGHLIGHTS**

Department: Jail Assessment

Changes and Highlights to the Department's Budget:

Accounts for the portion of court imposed fines or forfeitures ordered under Wisconsin Statutes subsection 302.46 for use in "construction, remodeling, repair or improvement of county jails and for costs related to providing educational and medical services to inmates".

Jail assessment revenues are transferred to debt service for repayment of principal and interest on Law Enforcement Center construction debt.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	2018 Budget Request
Description of Change						
Tax Levy						0
Use of Fund Balance or Carryforward Funds						0
All Other Revenues	97,000	3,000				100,000
Total Funding	97,000	3,000	0	0	0	100,000
Labor Costs						0
Supplies & Services						0
Capital Outlay						0
Transfer to Debt Service	97,000	3,000				100,000
Total Expenses	97,000	3,000	0	0	0	100,000

Issues on the Horizon for the Department:

In 2021, the last of the debt service for the Law Enforcement Center will be paid off. After that, jail assessment revenues can be used to fund jail facility costs so long as these costs are within the statutory limits.

SAUK COUNTY, WISCONSIN
 2018 Budget
 PROGRAM COST SCHEDULE
 Department: Jail Assessment

Program # -->	1	2	3	4		Dept
Short Program Name -->	Jail Debt				Outlay	Total \$

Is the Program Mandated?	Yes					
Statutory Reference	302.46					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	100,000					\$100,000
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$100,000	\$0	\$0	\$0	\$0	\$100,000

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Transfer to Debt Service Fund	100,000					\$100,000
8. TOTAL EXPENSES	\$100,000	\$0	\$0	\$0	\$0	\$100,000

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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Fund: COUNTY JAIL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: SHERIFF	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
22020 COUNTY JAIL REVENUE								
441220 JAIL ASSESSMENT	-95,977.54	-98,122.62	-93,093.92	-48,967.06	-97,000.00	-104,000.00	-100,000.00	3,000.00
TOTAL COUNTY JAIL REVENUE	-95,977.54	-98,122.62	-93,093.92	-48,967.06	-97,000.00	-104,000.00	-100,000.00	3,000.00
22020900 TRANSFERS TO OTHER FUNDS								
595000 TRANSFER TO DEBT SERVICE FUND	109,953.16	98,122.62	93,093.92	48,500.02	97,000.00	104,000.00	100,000.00	3,000.00
TOTAL TRANSFERS TO OTHER FUNDS	109,953.16	98,122.62	93,093.92	48,500.02	97,000.00	104,000.00	100,000.00	3,000.00
TOTAL DEPARTMENT REVENUE	-95,977.54	-98,122.62	-93,093.92	-48,967.06	-97,000.00	-104,000.00	-100,000.00	3,000.00
TOTAL DEPARTMENT EXPENSE	109,953.16	98,122.62	93,093.92	48,500.02	97,000.00	104,000.00	100,000.00	3,000.00
ADDITION TO (-)/USE OF FUND BALANCE	13,975.62	0.00	0.00	-467.04	0.00	0.00	0.00	

Sheriff's Department

Department Vision - Where the department would ideally like to be

To utilize the staff and resources of the Sauk County Sheriff's Office efficiently and effectively; to maintain the high level of training and equipment for staff; to continue to build crime prevention strategies and programs; to coordinate area-wide police, fire, and ambulance services during emergency situations; to insure the safety and humane treatment of inmates by providing medical care, religious observation opportunities, educational programs, social skills training, job skills training and other services.

Department Mission - Major reasons for the department's existence and purpose in County government

To protect and serve the citizens and visitors of Sauk County with professional, responsible and timely law enforcement through the combined efforts of all divisions within the Office of the Sheriff.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
 Promote safe community
 Encourage economic development
 Stewardship of natural resources
 Development of cultural, social, and community values

Specific Strategic Issues Addressed

Treatment for opiate addiction (treatment providers, psychologists, drug treatment court)
 IT upgrades & major systems purchases (Sheriff's Dept video, storage, MIS)
 Partnerships with outside agencies (drugs, interoperability)
 Public & employee safety in County facilities (Building security)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Research Strategies to increase the supervisory staff in Field Services while minimizing the impact to the Budget	Decrease liability	Add supervisory staff in future years to cover shifts with lack of coverage	12/31/2018
Continue to partner with outside agencies as well as in house positions to combat increasing drug sales, especially heroin and meth, within the County	Decrease drug usage in the County	Continued partnership with Agencies in the County with open lines of communication.	12/31/2018
Enhance communications with continued improvement of interoperability with the upgrade to radios throughout the County.	Create a plan for replacements	Decreasing the time for the hiring process in order to decrease the time with vacancies within the Department.	12/31/2018
Maintain highway safety grants.	Amount of revenue generated	Minimize fatalities and reduce traffic crashes.	12/31/2018

Sheriff's Department

Program Evaluation						
Program Title	Program Description	Mandates and References	2018 Budget		FTE's	Key Outcome Indicator(s)
Field Services	Patrol activities for crime detection, investigation and prevention. Response to citizen calls for assistance and complaint \ conflict resolution. Traffic patrol and enforcement. Accident crash investigations. Criminal investigations. Record and serve arrest warrants. Record and serve civil process papers. Range - Monthly weapons training and qualification for officer safety and proficiency. Special Events - Parades, house moves, crowd and traffic control for large public events and gatherings. Field Training Officer Program to train all new employees. Accident Reduction - Patrol and traffic enforcement efforts to reduce injury and fatal traffic crashes. Crime Reduction - Criminal investigations and arrests to deter criminal activities and bring to justice those who commit crimes. Humane Officer Program to investigate animal abuse complaints. Accident Reconstruction, Juvenile Delinquency Program - program to assist our schools, Human Services and the public with delinquency and prevention. Crime Stoppers Program - Reward system for citizens to report suspects of crime. Mobile Data Terminal program to provide officers with direct data information from the Time System, Records Management Systems and TRACS. Prisoner Transport- Court, Warrants, Human Services.		User Fees / Misc	\$144,988	41.00	Number of complaints about officers per number of calls / contacts Warrant Served/Warrants Issued Violent crime arrests to occurrences (murder, manslaughter, rape, robbery and aggravated assault)
			Grants	\$49,000		
			TOTAL REVENUES	\$193,988		
			Wages & Benefits	\$3,742,159		
			Operating Expenses	\$454,900		
			TOTAL EXPENSES	\$4,197,059		
		COUNTY LEVY	\$4,003,071			
Jail	Maintain a County Jail & Huber facility. Inmate Programs - Education programs to reduce recidivism. Electronic Monitoring Program - Jail Inmate bracelet program. Field Training Officer Program to train all new employees. Providing a Community Service program for Huber Inmates. Maintain PREA Compliance 28CFR115.111	Wis. Admin. Code DOC 348/350	User Fees / Misc	\$1,014,796	74.50	GED Program Inmate participation (GED or HSED) Anger Management Inmate participation/completion Cognitive Intervention Inmate participation/completion Employability participation / completion
			Grants	\$10,000		
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$1,024,796		
			Wages & Benefits	\$5,637,523		
			Operating Expenses	\$908,805		
TOTAL EXPENSES	\$6,546,328					
		COUNTY LEVY	\$5,521,532			
Court Security	Courthouse Security for 4 courtrooms and building offices.	Wis. Stats. 59.27	User Fees / Misc	\$386,596	4.00	
			Grants	\$0		
			TOTAL REVENUES	\$386,596		
			Wages & Benefits	\$382,756		
			Operating Expenses	\$3,200		
TOTAL EXPENSES	\$385,956					
		COUNTY LEVY	(\$640)			
Dispatch	911 PSAP (Public Service Answering Point) Dispatch Center and TIME System (Transaction of Information for Management of Enforcement) communications terminal for law enforcement, EMS (Emergency Medical Services) and fire. Field Training Officer Program to train all new employees. Power Phone Program - Emergency Medical First Aid program over the phone by 911 Dispatchers. MABAS (Mutual Aid Box Alarm System) Division 131 Dispatch Center.		User Fees / Misc	\$0	14.58	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$1,020,823		
			Operating Expenses	\$21,864		
TOTAL EXPENSES	\$1,042,687					
		COUNTY LEVY	\$1,042,687			

Sheriff's Department

Administration & Support	Fleet & Equipment Management - Maintaining and purchasing all Department vehicles and special equipment. Recruit\Test\Hiring - Replacing vacant positions with qualified personnel. Employee applicants background investigations program. Grants- Including armor vests for officers, alcohol & speed reduction patrol & enforcement, Ho-Chunk Tribal Grant and Drug Enforcement Grants. Internal Affairs Program - maintaining employee standards and discipline for liability, efficiency and public trust. Vehicle Registration - Motor vehicle license registration program to assist our citizens from having to drive to Madison. Public Open Records Requests including statistics and questionnaires. Uniform Crime Reports program - Mandated State and Federal government monthly reporting on reported crimes and arrests. Triad - Senior Citizens, Sheriff and Police Agencies cooperating to reduce victimization of the elderly. In-service Training - Mandated 24 hours per officer per Wis. Training and Standards Board Requirements. Special Training - Certifications and special training to improve the performance and efficiency of employees. Automated External Defibrillators - Training all Dept. employees on using Automated External Defibrillators and obtaining them for all squad cars to help save lives caused by heart attacks. Child Fingerprinting. Honor Guard. Continuous recruitment program. Budget preparation and Management. Policy and procedure development and management. Coordination of training for Departmental members.	Wis. Stats. 59.27	User Fees / Misc	\$396,480	12.00	Percent of overtime as compared to overall payroll
			Grants	\$0		
			TOTAL REVENUES	\$396,480		
			Wages & Benefits	\$983,449		
			Operating Expenses	\$739,452		
			TOTAL EXPENSES	\$1,722,901		
			COUNTY LEVY	\$1,326,421		
Special Teams	Water safety patrol and rescue services. ERT. (Emergency Response Team) responds to high risk calls involving weapons or barricaded suspects. CIN (Critical Incident Negotiations Team) handles suicide and armed barricaded suspects. Dive Team - Water rescue, body and evidence recovery. K-9 Program - Drug enforcement and missing persons searches. Drug Unit - Special Drug Enforcement Unit (police departments and Sheriff's Department members). Honor Guard, Project Lifesaver.	Wis. Stats. 59.27	User Fees / Misc	\$10,000	-	
			Grants	\$0		
			TOTAL REVENUES	\$10,000		
			Wages & Benefits	\$0		
			Operating Expenses	\$28,400		
			TOTAL EXPENSES	\$28,400		
			COUNTY LEVY	\$18,400		
Transport	Civilian employees hired as Limited Term Employees to transport non-violent inmates, juveniles, and mental health patients. Reduces the use of sworn officers on overtime.	Wis. Stats. 59.27	User Fees / Misc	\$43,902	3.54	
			Grants	\$0		
			TOTAL REVENUES	\$43,902		
			Wages & Benefits	\$120,457		
			Operating Expenses	\$11,625		
			TOTAL EXPENSES	\$132,082		
			COUNTY LEVY	\$88,180		
Outside Agency Appropriations	Animal Shelter and Sauk County Disabled Parking Enforcement Assistance Council and Bar Buddies		User Fees / Misc	\$0	-	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	158,300		
			TOTAL EXPENSES	\$158,300		
			COUNTY LEVY	\$158,300		

Sheriff's Department

Outlay	Field Services Squad Cars - 8	\$216,000	Use of Fund Balance	\$35,000	-	
	Field Services Unmarked Squad	\$27,000	Grants	\$0		
	Admin Squad	\$27,000	TOTAL REVENUES	\$35,000		
	Prisoner Transport Van	\$25,000	Operating Expenses	\$330,000		
	Total Station	\$35,000	TOTAL EXPENSES	\$330,000		
			COUNTY LEVY	\$295,000		
Totals			TOTAL REVENUES	\$2,090,762	149.62	
			TOTAL EXPENSES	\$14,543,713		
			COUNTY LEVY	\$12,452,951		

Output Measures - How much are we doing?

Description	2016 Actual	2017 Estimated	2018 Budget
Field Services Division calls for Service	16,003	16,050	17,000
Arrests	4,357	4,800	4,800
Traffic Accidents	1,285	1,300	1,300
Civil Process	2,378	2,100	2,200
Transports	1,219	1,246	1,250
Bookings	2,859	2,900	2,950
Warrant Arrests	1,006	608	800

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2016 Actual	2017 Estimated	2018 Budget
Warrant Served/Warrants Issued	The Deputies have been actively trying to check addresses for warrants	1006/671	608/706	650/700
Anger Management Inmate participation/completion	Inmates are participating in the programs provided	23/36	12/20	15/30
Parenting	Inmates are participating in the programs provided	19/23	10/20	20/25
Employability participation/completion	Inmates are participating in the programs provided	24/30	26/36	25/35
Community Service hours by Inmates	Inmates that are unable to find a job are provided hours to non-profits	10,088	7,000	7,000

	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2017 Modified Budget	2018 Budget	\$ Change from 2017 Modified to 2018 Budget	% Change from 2017 Modified to 2018 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
SHERIFF											
<u>Revenues</u>											
Tax Levy	11,495,013	11,641,761	11,908,868	12,003,720	12,003,720	12,452,951	449,231	3.74%	Admin Squad Car	27,000	27,000
Grants & Aids	113,214	131,480	112,143	108,939	107,968	107,968	0	0.00%	Field Services Squad Cars - 8	216,000	216,000
Fees, Fines & Forfeitures	5,632	7,848	7,193	5,000	6,800	5,600	(1,200)	-17.65%	Field Services Unmarked Squad	27,000	27,000
User Fees	501,756	607,138	477,057	329,780	554,800	521,000	(33,800)	-6.09%	Reconstruction System	35,000	0
Intergovernmental	1,189,125	1,132,465	1,231,613	1,114,049	910,339	1,059,694	149,355	16.41%	Prisoner Transport Van	25,000	25,000
Donations	8,355	7,535	4,917	5,000	5,000	5,000	0	0.00%			
Miscellaneous	10,826	36,170	62,372	13,000	12,500	12,500	0	0.00%	2018 Total	330,000	295,000
Use of Fund Balance	0	0	0	183,150	383,136	379,000	(4,136)	-1.08%			
Total Revenues	13,323,921	13,564,397	13,804,163	13,762,638	13,984,263	14,543,713	559,450	4.00%	2019	350,000	324,000
									2020	297,000	297,000
									2021	350,000	324,000
									2022	350,000	324,000
<u>Expenses</u>											
Labor	7,483,228	7,993,313	8,258,885	8,111,310	8,220,174	8,432,497	212,323	2.58%			
Labor Benefits	3,181,245	2,978,748	2,999,454	3,060,924	3,191,292	3,454,670	263,378	8.25%			
Supplies & Services	1,933,296	1,840,816	1,833,602	1,979,704	1,940,068	2,326,546	386,478	19.92%			
Capital Outlay	250,388	250,817	305,443	610,700	632,729	330,000	(302,729)	-47.84%			
Addition to Fund Balance	475,764	500,703	406,779	0	0	0	0	0.00%			
Total Expenses	13,323,921	13,564,397	13,804,163	13,762,638	13,984,263	14,543,713	559,450	4.00%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

In addition to the costs shown directly in the Sheriff's Department budget, the Debt Service fund contains principal and interest payments totaling \$1,077,506 in 2017 and \$1,861,800 in 2018 for debt service on construction of the law enforcement center.

Further costs related to general building services, such as utilities and maintenance staff, are included in the Building Services budget. These costs total \$916,370 in 2017 and \$1,213,636 in 2018 which includes \$517,000 outlay.

Includes Budgeted Outside Agency Requests:

Sauk County Humane Society \$147,000
 Disabled Parking Enforcement \$1,300
 Sauk County Tavern League \$10,000

Changes and Highlights to the Department's Budget:

Change 1
 Jail Commissary has significantly dropped for 2017.

Change 2
 The FCC has limited phone charges; therefore decreasing telephone revenues.

Change 3
 Increasing housing revenue from 26 inmates to 33 inmates based on averages.

Change 4
 The current records software system will need to be updated as the current one is no longer supported.

	2017 Revised Budget	Cost to Continue Operations in 2018	Change 1	Change 2	Change 3	Change 4		2018 Budget Request
Description of Change			Decrease in Jail Commissary	Decrease in Telephone	Increase in housing	New Software		
Tax Levy	12,003,720	548,606	10,000	20,000	(129,375)			12,452,951
Use of Fund Balance or Carryforward Funds	383,136	(348,136)				344,000		379,000
All Other Revenues	1,597,407	14,980	(10,000)	(20,000)	129,375			1,711,762
Total Funding	13,984,263	215,450	0	0	0	344,000		14,543,713
Labor Costs	11,411,466	475,701						11,887,167
Supplies & Services	1,940,068	42,478				344,000		2,326,546
Capital Outlay	632,729	(302,729)						330,000
Transfers to Other Funds	0	0						0
Addition to Fund Balance	0	0						
Total Expenses	13,984,263	215,450	0	0	0	344,000		14,543,713

Issues on the Horizon for the Department:

Housing revenue currently offsets the property tax request; however, if we lose rentals in the future we would need to offset the loss in revenue.

SAUK COUNTY, WISCONSIN
 2018 BUDGET
 PROGRAM COST SCHEDULE
 Department:

SHERIFF

Program # -->	1	2	3	4	5	6	7	8	9	10		Dept
Short Program Name -->	Dispatch	Field Services	Jail	Teams	Transports	Courts	Support	Animal Shelter	Disabled Parking	BarBuddies	Outlay	Total \$
Is the Program Mandated?	Yes	Yes	Yes	Yes	Yes	Yes	Yes					
Statutory Reference	147	979	348/350	59.27	59.27	59.27	59.27					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)			45,000									\$45,000
2. Huber Board			160,000									\$160,000
3. Other County Inmates			619,836									\$619,836
4. Jail Commissary			42,500									\$42,500
5. Electronic Monitoring			77,500									\$77,500
6. Alien Assistance			10,000									\$10,000
7. Juvenile Detention			40,000									\$40,000
8. Inmate Medical			18,000									\$18,000
9. DNA Testing			1,500									\$1,500
10. Laundry Commissions			700									\$700
11. Hwy Safety Grant		49,000										\$49,000
12. Vest Grant		4,000										\$4,000
13. Training Reimbursment		6,400	9,760			640	480					\$17,280
14. Native American Grant		26,188										\$26,188
15. Court Ordered Restitution		800										\$800
16. Civil Process & Sheriff Fees		90,000										\$90,000
17. Witness Fees		300										\$300
18. Towing Reimbursement		2,500										\$2,500
19. Insurance Recoveries		10,000										\$10,000
20. Court Security						385,956						\$385,956
21. Parking Tickets		4,800										\$4,800
22. Use of Carryfwd/Fund Balance							344,000				35,000	\$379,000
23. Other Revenues				10,000	43,902		52,000					\$105,902
5. TOTAL REVENUES	\$0	\$193,988	\$1,024,796	\$10,000	\$43,902	\$386,596	\$396,480	\$0		\$0	\$35,000	\$2,090,762

EXPENSES

6. Wages, Salaries, Benefits	1,020,823	3,742,159	5,637,523	-	120,457	382,756	983,449				-	-	11,887,167
7. Other Expenses	21,864	454,900	908,805	28,400	11,625	3,200	739,452	147,000	1,300	10,000	330,000		2,656,546
8. TOTAL EXPENSES	\$1,042,687	\$4,197,059	\$6,546,328	\$28,400	\$132,082	\$385,956	\$1,722,901	\$147,000	\$1,300	\$10,000	\$330,000		\$14,543,713

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$1,042,687	\$4,003,071	\$5,521,532	\$18,400	\$88,180	(\$640)	\$1,326,421	\$147,000	\$1,300	\$10,000	\$295,000		\$12,452,951
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Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017	2018	Dollar
Department: SHERIFF	Actual	Actual	Actual	6 Months	Modified	Estimated		Change
				Actual	Budget			
10020 SHERIFF REVENUE								
411100 GENERAL PROPERTY TAXES	-11,495,013.00	-11,641,761.00	-11,908,868.00	-6,001,860.00	-12,003,720.00	-12,003,720.00	-12,452,951.00	449,231.00
423200 PUBLIC/HIGHWAY SAFETY	-41,490.44	-59,048.31	-48,106.30	-33,646.35	-35,000.00	-45,000.00	-35,000.00	0.00
423220 FED CRIMINAL ALIEN ASSISTANCE	-6,589.44	-8,519.16	-5,211.18	0.00	-10,000.00	-7,000.00	-10,000.00	0.00
424080 DNA TEST REIMBURSEMENT	-1,100.00	-1,530.00	-4,240.00	0.00	-1,500.00	-1,500.00	-1,500.00	0.00
424100 BULLETPROOF VEST GRANT	0.00	-3,027.60	-3,187.99	0.00	-4,000.00	-4,000.00	-4,000.00	0.00
424230 LAW ENFORCEMENT TRAINING	-26,106.70	-20,777.86	-18,006.72	0.00	-17,280.00	-17,280.00	-17,280.00	0.00
424240 RECREATIONAL PATROL ENFORCEMEN	-11,738.93	-12,389.01	-7,203.23	-7,970.66	-14,000.00	-7,971.00	-14,000.00	0.00
424250 TRIBAL LAW ENFORCEMENT PROTECT	-26,188.00	-26,188.00	-26,188.00	-26,188.00	-26,188.00	-26,188.00	-26,188.00	0.00
424390 DEPT OF JUSTICE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
441300 COURT ORDERED RESTITUTION	-861.92	-1,083.33	-2,378.02	-2,054.25	-800.00	-2,000.00	-800.00	0.00
452010 CIVIL PROCESS FEES	-80,473.70	-87,354.50	-129,484.82	-44,304.10	-90,000.00	-88,248.00	-90,000.00	0.00
452020 COPIES AND PHOTOS	-1,093.97	-1,420.64	-1,819.25	-1,326.00	-2,000.00	-2,652.00	-2,500.00	500.00
452030 WITNESS FEES	-93.00	-106.80	-119.78	-67.00	-300.00	-300.00	-300.00	0.00
452040 PRISONER MEDICATION FEES	-12,536.32	-16,399.58	-13,993.18	-3,586.18	-18,000.00	-7,172.00	-18,000.00	0.00
452050 TELEPHONE REBATES	-47,380.85	-76,619.01	-49,907.13	-7,296.18	-65,000.00	-15,000.00	-45,000.00	-20,000.00
452060 MISCELLANEOUS REVENUES	-16,478.67	-19,996.49	-12,963.37	-5,716.94	-14,000.00	-12,000.00	-14,000.00	0.00
452080 SPECIAL TEAMS FEES	-21,326.98	-14,694.81	-16,610.90	-6,945.65	-10,000.00	-14,149.00	-10,000.00	0.00
452100 SHERIFF FEES	-2,179.42	-2,174.79	-2,348.52	-3,181.23	-2,800.00	-3,500.00	-3,500.00	700.00
452110 HUBER BOARD FEES	-154,188.30	-196,109.32	-131,801.93	-41,651.80	-160,000.00	-84,000.00	-160,000.00	0.00
452120 JUV-DETEN/MED/TRANS	-22,411.13	-41,612.34	-34,667.72	-16,842.59	-40,000.00	-30,500.00	-40,000.00	0.00
452130 ELECTRONIC MONITORING CHG	-94,946.25	-96,372.51	-39,489.61	-18,590.25	-82,500.00	-38,000.00	-77,500.00	-5,000.00
452131 VEHICLE LICENSE FEES	-27,831.00	-21,280.35	-18,202.50	0.00	-27,000.00	-27,000.00	-27,000.00	0.00
452132 PARKING VIOLATION FEES	-4,770.00	-6,765.00	-4,815.00	-370.00	-6,000.00	-3,000.00	-4,800.00	-1,200.00
452140 LAUNDRY COMMISSIONS	-588.68	-1,128.32	-361.25	-204.00	-700.00	-408.00	-700.00	0.00
452141 TOWING RECOUPMENT	-2,936.41	-2,546.57	-2,819.38	-1,493.80	-2,500.00	-3,000.00	-2,500.00	0.00
472200 HOUSING PRISONERS-OTHER JURISD	-787,801.80	-715,639.73	-809,953.29	-279,395.34	-490,461.00	-684,000.00	-619,836.00	129,375.00
474010 DEPARTMENTAL CHARGES	-338,900.65	-341,750.73	-348,947.12	-181,448.72	-365,976.00	-365,976.00	-385,956.00	19,980.00
474030 PRISONER TRANSPORT	-40,495.23	-59,779.91	-54,901.84	-24,962.21	-43,902.00	-49,924.00	-43,902.00	0.00
474600 HS PROJECT LIFESAVER	-600.00	-600.00	-1,200.00	0.00	0.00	0.00	0.00	0.00
483600 SALE OF COUNTY OWNED PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
483750 JAIL COMMISSARY	-41,554.78	-46,563.41	-41,897.56	-10,355.08	-52,500.00	-21,000.00	-42,500.00	-10,000.00
485100 DONATIONS FROM INDIVIDUALS	-8,354.64	-7,534.88	-4,917.30	-1,000.00	-5,000.00	-5,000.00	-5,000.00	0.00
486200 INSURANCE RECOVERY-VEHICLES	-7,890.03	-29,502.94	-59,552.41	-7,557.22	-10,000.00	-10,000.00	-10,000.00	0.00
486300 INSURANCE RECOVERIES	0.00	-4,120.43	0.00	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-25,000.00	0.00	-379,000.00	354,000.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-358,136.00	0.00	0.00	-358,136.00
TOTAL SHERIFF REVENUE	-13,323,920.24	-13,564,397.33	-13,804,163.30	-6,728,013.55	-13,984,263.00	-13,579,488.00	-14,543,713.00	559,450.00

Fund: GENERAL FUND		2014	2015	2016	2017	2017	2017	Dollar	
Department: SHERIFF		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2018	Change
10020110 SHERIFF ADMINISTRATION									
511100	SALARIES PERMANENT REGULAR	577,750.05	582,045.57	637,589.54	321,489.39	615,375.00	642,979.00	676,481.00	61,106.00
511200	SALARIES-PERMANENT-OVERTIME	689.46	589.07	585.71	313.84	1,780.00	628.00	1,367.00	-413.00
511900	LONGEVITY-FULL TIME	3,865.00	3,680.00	3,656.67	0.00	3,560.00	3,560.00	3,960.00	400.00
512100	WAGES-PART TIME	4,311.52	5,344.66	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	43,535.50	43,960.27	48,017.63	24,018.82	47,523.00	48,038.00	52,197.00	4,674.00
514200	RETIREMENT-COUNTY SHARE	47,136.43	46,780.84	48,733.29	26,905.76	52,466.00	53,812.00	56,866.00	4,400.00
514300	RETIREMENT-EMPLOYEES SHARE	6,930.12	1,809.41	0.00	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	132,360.56	131,421.78	151,616.26	94,480.54	146,935.00	161,967.00	186,654.00	39,719.00
514500	LIFE INSURANCE COUNTY SHARE	304.84	310.78	340.39	183.80	310.00	368.00	375.00	65.00
514600	WORKERS COMPENSATION	3,457.50	3,129.02	2,276.33	1,417.30	2,863.00	2,835.00	2,545.00	-318.00
514700	EDUCATION AND TRAINING	514.10	504.40	504.40	252.20	504.00	504.00	504.00	0.00
519100	UNIFORM ALLOWANCE	3,263.07	2,531.31	3,416.98	1,393.13	2,500.00	2,250.00	2,500.00	0.00
520900	CONTRACTED SERVICES	49,338.67	7,295.75	0.00	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	51,009.40	61,328.34	57,956.41	32,049.11	53,000.00	63,802.00	53,000.00	0.00
522900	UTILITIES	6,748.80	6,807.24	4,277.84	0.00	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	4,397.52	5,027.73	4,427.72	2,202.67	3,000.00	3,000.00	3,000.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	9,481.99	9,425.06	10,769.75	6,263.98	10,000.00	10,000.00	10,000.00	0.00
531300	PHOTO COPIES	65.76	236.94	54.94	0.00	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	262,927.16	234,868.49	247,946.00	168,978.63	260,511.00	260,511.00	609,434.00	348,923.00
532200	SUBSCRIPTIONS	2,966.78	3,137.90	1,963.24	1,400.74	2,970.00	2,800.00	2,970.00	0.00
532800	TRAINING AND INSERVICE	2,186.40	4,286.40	6,581.24	2,071.47	4,400.00	4,400.00	4,400.00	0.00
533500	MEALS AND LODGING	87.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533800	EXTRADITIONS	4,357.08	9,650.00	13,181.00	5,293.01	6,000.00	9,500.00	6,000.00	0.00
534700	FIELD SUPPLIES	6,139.82	4,061.48	5,865.52	3,277.94	9,300.00	9,300.00	9,300.00	0.00
535100	VEHICLE FUEL / OIL	7,565.14	8,856.09	4,239.75	0.00	0.00	0.00	0.00	0.00
535200	VEHICLE MAINTENANCE AND REPAIR	2,262.06	17,510.64	3,326.96	0.00	0.00	0.00	0.00	0.00
535800	PHOTOGRAPHY SUPPLIES	2,619.94	283.13	1,510.43	0.00	0.00	0.00	0.00	0.00
551100	INSURANCE-BLDGS/CONTENTS/EXTEN	477.67	357.80	424.58	26.63	200.00	200.00	200.00	0.00
551200	INSURANCE-VEHICLE LIABILITY	1,181.34	1,199.47	1,104.82	0.00	1,000.00	1,000.00	1,000.00	0.00
551300	INSURANCE-CONTRACTORS EQUIP/IN	148.58	143.67	149.15	0.00	118.00	118.00	118.00	0.00
551900	INSURANCE-GENERAL LIABILITY	40,470.00	32,764.00	31,227.00	0.00	40,000.00	40,000.00	40,000.00	0.00
552100	OFFICIALS BONDS	23.37	23.37	23.37	23.37	30.00	30.00	30.00	0.00
581900	CAPITAL OUTLAY	0.00	23,788.71	0.00	27,689.50	27,000.00	27,480.00	27,000.00	0.00
TOTAL SHERIFF ADMINISTRATION		1,278,573.03	1,253,159.32	1,291,766.92	719,731.83	1,291,345.00	1,349,082.00	1,749,901.00	458,556.00
10020220 SHERIFF-DISPATCH									
511100	SALARIES PERMANENT REGULAR	550,751.89	575,473.15	586,332.34	299,634.60	667,489.00	599,269.00	684,165.00	16,676.00
511200	SALARIES-PERMANENT-OVERTIME	49,762.62	61,287.72	69,316.57	31,955.08	46,560.00	63,910.00	47,598.00	1,038.00
511900	LONGEVITY-FULL TIME	2,697.60	2,537.60	2,397.60	0.00	2,860.00	2,860.00	2,838.00	-22.00

Fund: GENERAL FUND		2014	2015	2016	2017	2017	2017	Dollar	
Department: SHERIFF		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2018	Change
10020220 SHERIFF-DISPATCH									
512100	WAGES-PART TIME	34,563.23	50,149.30	23,612.87	9,383.28	25,057.00	18,767.00	25,408.00	351.00
512200	WAGES-PART TIME-OVERTIME	224.76	0.00	664.73	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	46,755.68	50,812.06	50,523.82	25,236.70	56,760.00	50,473.00	58,141.00	1,381.00
514200	RETIREMENT-COUNTY SHARE	42,207.70	45,089.23	43,745.30	22,974.93	50,454.00	45,950.00	50,921.00	467.00
514300	RETIREMENT-EMPLOYEES SHARE	13.77	50.16	0.00	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	148,160.57	135,657.98	116,904.26	67,071.50	130,972.00	114,980.00	150,617.00	19,645.00
514500	LIFE INSURANCE COUNTY SHARE	137.69	157.72	159.30	74.16	160.00	148.00	180.00	20.00
514600	WORKERS COMPENSATION	577.54	590.06	349.89	238.70	519.00	477.00	457.00	-62.00
519100	UNIFORM ALLOWANCE	450.00	590.50	500.00	0.00	500.00	500.00	500.00	0.00
522500	TELEPHONE & DAIN LINE	12,408.00	12,660.00	12,636.31	6,351.00	12,660.00	12,702.00	12,660.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	1,259.62	727.00	1,728.50	1,587.55	3,500.00	3,500.00	3,500.00	0.00
532800	TRAINING AND INSERVICE	147.56	383.26	1,621.21	1,106.43	2,700.00	2,700.00	2,700.00	0.00
533500	MEALS AND LODGING	29.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00
534700	FIELD SUPPLIES	3,195.08	4,948.53	3,802.33	1,627.09	3,004.00	3,000.00	3,004.00	0.00
TOTAL SHERIFF-DISPATCH		893,342.90	941,114.27	914,295.03	467,241.02	1,003,195.00	919,236.00	1,042,689.00	39,494.00
10020225 SHERIFF-FIELD SERVICES									
511100	SALARIES PERMANENT REGULAR	2,197,226.52	2,304,189.02	2,429,374.79	1,193,659.18	2,376,610.00	2,387,318.00	2,445,796.00	69,186.00
511200	SALARIES-PERMANENT-OVERTIME	159,468.06	178,747.96	191,000.88	92,608.68	168,668.00	185,217.00	179,687.00	11,019.00
511900	LONGEVITY-FULL TIME	2,783.95	2,940.00	2,786.67	0.00	2,740.00	2,740.00	2,740.00	0.00
514100	FICA & MEDICARE TAX	175,673.79	186,097.51	196,173.81	95,951.14	195,020.00	191,902.00	201,117.00	6,097.00
514200	RETIREMENT-COUNTY SHARE	243,372.67	233,789.84	241,383.41	136,799.06	275,322.00	273,598.00	287,347.00	12,025.00
514300	RETIREMENT-EMPLOYEES SHARE	70,812.61	14,789.83	0.00	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	502,912.07	444,094.88	469,788.53	281,466.68	503,378.00	482,514.00	579,098.00	75,720.00
514500	LIFE INSURANCE COUNTY SHARE	710.44	669.70	683.18	302.50	653.00	605.00	644.00	-9.00
514600	WORKERS COMPENSATION	29,775.07	29,392.49	21,844.53	13,151.10	26,003.00	26,302.00	22,872.00	-3,131.00
514700	EDUCATION AND TRAINING	1,857.62	1,609.67	1,125.20	388.00	1,260.00	1,260.00	756.00	-504.00
519100	UNIFORM ALLOWANCE	16,865.94	23,201.24	22,012.61	11,200.23	21,900.00	22,100.00	22,100.00	200.00
520900	CONTRACTED SERVICES	1,456.80	22,763.17	0.00	7,188.90	0.00	0.00	0.00	0.00
523900	INTERPRETER FEES	0.00	59.06	170.24	0.00	50.00	50.00	50.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	5,390.49	7,320.59	5,653.16	2,723.15	5,000.00	5,000.00	5,000.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	0.00	548.81	0.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	27,212.80	30,630.96	32,860.02	21,076.00	35,000.00	35,000.00	35,000.00	0.00
533500	MEALS AND LODGING	1,012.75	21.47	7.50	0.00	0.00	0.00	0.00	0.00
534700	FIELD SUPPLIES	113,857.57	102,307.17	104,878.12	52,021.45	119,750.00	119,750.00	119,750.00	0.00
534750	TOWING	4,117.03	3,066.99	4,284.92	2,190.00	3,000.00	3,000.00	3,000.00	0.00
535100	VEHICLE FUEL / OIL	215,488.10	144,261.35	144,505.71	79,299.45	210,000.00	190,319.00	210,000.00	0.00
535200	VEHICLE MAINTENANCE AND REPAIR	55,045.58	70,327.18	56,704.51	46,153.50	53,000.00	60,000.00	53,000.00	0.00
539500	RADAR EXPENSE	1,569.00	2,010.91	1,569.00	242.00	1,600.00	1,600.00	1,600.00	0.00

Fund: GENERAL FUND		2014	2015	2016	2017	2017	2017		Dollar
Department: SHERIFF		Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
					Actual	Budget			
10020225 SHERIFF-FIELD SERVICES									
551200	INSURANCE-VEHICLE LIABILITY	25,876.92	22,296.08	23,445.66	0.00	25,000.00	25,000.00	25,000.00	0.00
572200	CRIME PREVENTION	1,155.75	1,808.29	1,460.87	1,994.61	2,000.00	2,000.00	2,000.00	0.00
572300	HIGHWAY SAFETY	0.00	0.00	560.00	0.00	500.00	500.00	500.00	0.00
581100	VEHICLE REPLACEMENT	226,774.52	208,696.91	305,443.09	208,055.02	216,000.00	208,265.00	243,000.00	27,000.00
581900	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	35,000.00	35,000.00
TOTAL SHERIFF-FIELD SERVICES		4,080,416.05	4,035,641.08	4,257,716.41	2,246,470.65	4,242,454.00	4,224,040.00	4,475,057.00	232,603.00
10020235 SHERIFF-JAIL									
511100	SALARIES PERMANENT REGULAR	3,402,594.12	3,608,280.66	3,616,735.39	1,811,368.24	3,798,202.00	3,622,736.00	3,824,412.00	26,210.00
511200	SALARIES-PERMANENT-OVERTIME	158,874.60	230,894.35	303,084.43	93,844.34	108,558.00	187,689.00	112,175.00	3,617.00
511900	LONGEVITY-FULL TIME	4,202.46	4,781.02	4,362.23	86.67	4,880.00	4,880.00	4,820.00	-60.00
514100	FICA & MEDICARE TAX	262,982.29	283,779.35	290,369.85	140,653.76	298,789.00	281,308.00	301,518.00	2,729.00
514200	RETIREMENT-COUNTY SHARE	350,488.73	352,614.80	352,892.31	192,547.82	397,797.00	385,096.00	409,188.00	11,391.00
514300	RETIREMENT-EMPLOYEES SHARE	92,125.64	19,513.44	0.00	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	819,191.32	798,377.53	808,530.86	456,913.01	849,858.00	783,214.00	930,781.00	80,923.00
514500	LIFE INSURANCE COUNTY SHARE	1,124.30	1,067.96	939.02	436.61	937.00	869.00	919.00	-18.00
514600	WORKERS COMPENSATION	39,176.88	39,579.75	28,904.27	17,322.05	34,494.00	34,644.00	30,510.00	-3,984.00
514700	EDUCATION AND TRAINING	484.12	484.12	416.22	26.76	484.00	252.00	0.00	-484.00
514800	UNEMPLOYMENT	1,886.00	2,492.00	12,923.47	4,810.00	0.00	4,810.00	0.00	0.00
519100	UNIFORM ALLOWANCE	25,591.43	27,665.04	31,257.87	11,436.60	23,450.00	23,450.00	23,200.00	-250.00
520900	CONTRACTED SERVICES	276,683.41	265,903.34	292,818.92	241,054.05	339,050.00	354,210.00	366,605.00	27,555.00
523200	HOUSING JUVENILES-SECURE DETEN	43,120.00	61,465.00	78,165.00	20,500.00	45,000.00	49,200.00	45,000.00	0.00
523900	INTERPRETER FEES	933.50	983.58	1,455.43	519.11	1,000.00	1,000.00	1,000.00	0.00
529400	PRISONER MEALS	333,742.27	320,704.83	312,418.55	136,921.29	308,000.00	308,000.00	308,000.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	10,594.05	8,442.84	10,069.56	4,567.92	11,000.00	11,000.00	11,000.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532200	SUBSCRIPTIONS	541.95	278.95	358.95	179.95	1,000.00	1,000.00	1,000.00	0.00
532800	TRAINING AND INSERVICE	9,518.36	11,438.33	13,516.38	4,503.42	10,000.00	10,000.00	10,000.00	0.00
533500	MEALS AND LODGING	569.06	615.37	45.00	22.03	0.00	0.00	0.00	0.00
534700	FIELD SUPPLIES	20,336.80	18,494.17	20,401.82	8,938.58	30,000.00	30,000.00	30,000.00	0.00
539200	JAIL EXPENSE	65,217.88	59,425.79	60,274.93	20,473.04	55,000.00	55,000.00	55,000.00	0.00
539220	PRISONER PROGRAMS	12,692.40	18,258.02	14,671.00	8,949.16	20,000.00	20,000.00	20,000.00	0.00
539300	PRISONERS MEDICAL EXPENSE	25,444.19	31,320.11	35,740.02	11,885.63	31,500.00	28,526.00	31,500.00	0.00
539700	LAUNDRY, LINENS & BEDDING	9,790.24	9,171.74	4,448.31	3,595.41	9,000.00	9,000.00	9,000.00	0.00
539800	EQUIPMENT LEASE	23,764.22	24,497.88	11,593.98	10,204.62	20,000.00	20,000.00	20,000.00	0.00
541500	INMATE HOUSING-OUT OF COUNTY	0.00	0.00	1,300.00	0.00	0.00	0.00	0.00	0.00
551200	INSURANCE-VEHICLE LIABILITY	508.26	333.10	704.36	0.00	0.00	0.00	0.00	0.00
551600	INSURANCE-MONIES & SECURITIES	201.76	199.93	0.00	0.00	700.00	700.00	700.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: SHERIFF	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
TOTAL SHERIFF-JAIL	5,992,380.24	6,201,063.00	6,308,398.13	3,201,760.07	6,398,699.00	6,226,584.00	6,546,328.00	147,629.00
10020237 COURT SECURITY								
511100 SALARIES PERMANENT REGULAR	221,503.35	234,096.06	238,200.93	120,158.81	242,174.00	240,318.00	250,330.00	8,156.00
511200 SALARIES-PERMANENT-OVERTIME	2,809.24	3,240.46	4,248.96	1,492.32	8,921.00	2,985.00	9,190.00	269.00
511900 LONGEVITY-FULL TIME	300.00	320.00	340.00	0.00	340.00	340.00	380.00	40.00
514100 FICA & MEDICARE TAX	16,414.62	17,440.22	17,763.17	8,866.72	19,254.00	17,733.00	19,882.00	628.00
514200 RETIREMENT-COUNTY SHARE	23,204.07	22,983.32	23,232.74	13,138.28	27,182.00	26,277.00	28,407.00	1,225.00
514300 RETIREMENT-EMPLOYEES SHARE	6,751.67	1,517.91	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	61,791.84	57,373.00	59,045.12	35,073.36	60,126.00	60,126.00	70,323.00	10,197.00
514500 LIFE INSURANCE COUNTY SHARE	92.64	104.48	122.40	64.86	110.00	130.00	132.00	22.00
514600 WORKERS COMPENSATION	2,836.34	2,815.37	2,023.32	1,240.96	2,567.00	2,482.00	2,261.00	-306.00
514700 EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	252.00	0.00	0.00	-252.00
519100 UNIFORM ALLOWANCE	1,197.51	1,724.58	1,840.15	0.00	1,850.00	1,850.00	1,850.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	87.00	58.84	425.82	0.00	500.00	500.00	500.00	0.00
532800 TRAINING AND INSERVICE	394.16	0.00	912.33	1,213.71	1,200.00	1,250.00	1,200.00	0.00
533500 MEALS AND LODGING	149.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00
534700 FIELD SUPPLIES	1,368.29	76.49	792.18	199.70	1,500.00	1,500.00	1,500.00	0.00
TOTAL COURT SECURITY	338,900.65	341,750.73	348,947.12	181,448.72	365,976.00	355,491.00	385,955.00	19,979.00
10020245 SHERIFF-SPECIAL TEAMS								
532800 TRAINING AND INSERVICE	1,455.00	5,111.95	5,550.25	-271.40	3,000.00	3,000.00	3,000.00	0.00
534700 FIELD SUPPLIES	14,926.17	13,057.01	13,664.12	5,843.82	20,000.00	20,000.00	20,000.00	0.00
535100 VEHICLE FUEL / OIL	158.37	68.53	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	1,061.85	1,100.27	1,619.23	430.58	2,000.00	20,000.00	2,000.00	0.00
539600 BOAT/SNOWMOBILE SUPPLIES	50.71	504.70	569.02	0.00	1,000.00	1,000.00	1,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	1,529.51	399.93	1,468.36	0.00	1,400.00	1,400.00	1,400.00	0.00
581900 CAPITAL OUTLAY	0.00	18,331.00	0.00	307,039.50	324,729.00	307,040.00	0.00	-324,729.00
TOTAL SHERIFF-SPECIAL TEAMS	19,181.61	38,573.39	22,870.98	313,042.50	353,129.00	353,440.00	28,400.00	-324,729.00
10020255 SHERIFF-PRISONER TRANSPORT								
512100 WAGES-PART TIME	61,481.68	89,004.00	85,567.55	47,481.96	96,200.00	94,964.00	111,000.00	14,800.00
514100 FICA & MEDICARE TAX	4,712.51	6,834.42	6,684.02	3,679.50	7,359.00	7,359.00	8,492.00	1,133.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.41	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	775.43	1,053.12	726.02	490.56	981.00	891.00	966.00	-15.00
514800 UNEMPLOYMENT	0.00	0.00	711.12	-26.58	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	120.24	335.17	1,804.39	615.11	200.00	625.00	200.00	0.00
534700 FIELD SUPPLIES	477.51	73.87	922.33	297.71	425.00	425.00	425.00	0.00
535100 VEHICLE FUEL / OIL	2,585.86	3,932.25	3,443.09	0.00	4,500.00	4,500.00	4,500.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	1,909.40	1,681.55	3,572.25	8,285.73	5,000.00	8,286.00	5,000.00	0.00

Fund: GENERAL FUND	2014	2015	2016	2017	2017	2017		Dollar
Department: SHERIFF	Actual	Actual	Actual	6 Months	Modified	Estimated	2018	Change
				Actual	Budget			
10020255 SHERIFF-PRISONER TRANSPORT								
551200 INSURANCE-VEHICLE LIABILITY	1,450.47	1,399.23	1,678.55	0.00	1,500.00	1,500.00	1,500.00	0.00
581900 CAPITAL OUTLAY	23,613.00	0.00	0.00	67,914.53	65,000.00	67,915.00	25,000.00	-40,000.00
TOTAL SHERIFF-PRISONER TRANSPORT	97,126.10	104,313.61	105,109.73	128,738.52	181,165.00	186,465.00	157,083.00	-24,082.00
10020293 DISABLED PARKING ENFORCEMENT								
526100 DISABLED PARKING ENFORCEMENT	1,235.76	1,079.37	1,280.19	0.00	1,300.00	1,300.00	1,300.00	0.00
TOTAL DISABLED PARKING ENFORCEMENT	1,235.76	1,079.37	1,280.19	0.00	1,300.00	1,300.00	1,300.00	0.00
10020294 SAUK CO TAVERN LEAGUE								
526100 SAUK CO TAVERN LEAGUE	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
TOTAL SAUK CO TAVERN LEAGUE	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
10020411 ANIMAL SHELTER								
526100 ANIMAL SHELTER	147,000.00	147,000.00	147,000.00	73,500.00	147,000.00	147,000.00	147,000.00	0.00
TOTAL ANIMAL SHELTER	147,000.00	147,000.00	147,000.00	73,500.00	147,000.00	147,000.00	147,000.00	0.00
TOTAL DEPARTMENT REVENUE	-13,323,920.24	-13,564,397.33	-13,804,163.30	-6,728,013.55	-13,984,263.00	-13,579,488.00	-14,543,713.00	559,450.00
TOTAL DEPARTMENT EXPENSE	12,848,156.34	13,063,694.77	13,397,384.51	7,331,933.31	13,984,263.00	13,762,638.00	14,543,713.00	559,450.00
ADDITION TO (-)/USE OF FUND BALANCE	-475,763.90	-500,702.56	-406,778.79	603,919.76	0.00	183,150.00	0.00	