



Sauk County, WI 2017 Adopted Budget



Sauk County Board of Supervisors November 2016

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On the cover...

- Top left: Man Mound – The man-shaped effigy mound in the Town of Greenfield dates to the Late Woodland Period (AD 750-1200) and is the only surviving earthen anthropomorphic effigy in the world. Though the lower legs and feet of the mound were destroyed with the creation of road through the area, most of the mound is still visible today at Man Mound Park which is maintained by Sauk County and volunteers. (photo courtesy of the Sauk County Historical Society)
- Top right: Al. Ringling Theater- The Al. Ringling Theatre was constructed in 1915 by the oldest of the Ringling brothers. The theatre remained in the Ringling family until the early 1950s before being sold to a private party. In 1989 the theatre was purchased by a new not-for-profit group named Al. Ringling Theatre Friends which recently completed the restoration of the interior of the theatre. (photo courtesy of Bill Johnsen and the Al. Ringling Theatre)
- Bottom left: Aldo Leopold Shack – Known today for its association with acclaimed wildlife ecologist and author, Aldo Leopold, the shack was originally a chicken coop on a played out farm which Leopold purchased in 1935. In 1967 the family deeded the farm to the Aldo Leopold Sand County Trust and the following year it became part of the Leopold Memorial Reserve. (photo courtesy of William Schuette and the Sauk County Historical Society)
- Bottom right: Harrisburg School – The Harrisburg School, constructed in 1892, is a one-room schoolhouse which served families in the Town of Troy until it was closed in 1955 due to consolidation. The building is now owned and operated by the Harrisburg Troy Historical Society and was added to the National Register in 2015. (photo courtesy of Nathan Anderson and the Sauk County Historical Society)

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SAUK COUNTY

West Square Building
505 Broadway
Baraboo, Wisconsin 53913

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To the Citizens of Sauk County: We are pleased to present the 2017 Sauk County Budget.

The budget process is far more than an opportunity to assign dollar values for services provided. It is an opportunity to take stock of the community and the role that Sauk County government assumes in defining the community. The budget is a planning tool for financial and operational resources, and reflects the County's determination to allocate resources responsibly. It was prepared with the goal of preserving the highest possible level of services provided to the residents, visitors, and businesses of the County, while keeping taxation and other charges for services at a minimum. It reflects a balancing of priorities and compromise between competing needs for limited funding.

Budget Overview

The goal of any budget is to create a work plan for the upcoming year and a blue print for success in subsequent years. This allows for the alignment of resources and programs around constituency needs by informing the process, allowing the Board to balance conflicting priorities.

The focus of the Finance Committee was to review the budget requests prepared by each of the department heads. Each of the County's department heads prepared a budget for 2017 that each believed would be sufficient to continue operations and offer additional programming or services that fulfilled the department's strategic priorities. The departmental budgets were reviewed and adopted by their respective oversight committees and also reviewed by an administrative review team consisting of the County's Administrative Coordinator, Controller, Human Resources Director and MIS Director. The goal of the Finance Committee was to combine all of the individual requests and develop a comprehensive budget that is responsive to the needs of the constituency, while maintaining fiscal responsibility. The 2017 budget continues the review of County services and programs, and sets the stage for additional work in future years.

The Finance Committee discussed various revenue estimates, and recommended changes to the Treasurer's budget to more accurately reflect the anticipated increase in investment revenues and an anticipated decrease in penalties and interest on past due property tax payments. Revenue estimates related to the housing of inmates from other jurisdictions as well as the estimated sales tax revenues seemed to garner more attention than revenue estimates proposed by other departments. As to both, Finance recommended modest increases that while conservative, are more reflective of actual trends for the past few years. The outside agency amount requested by Sauk County Development Corporation (SCDC) was discussed in the most detail with the Finance Committee deciding to reduce the amount to be included in the 2017 budget.

The budget includes funding for a new office/community room at White Mound Park, improvements to other county buildings and repairs to several key mechanical systems serving the Law Enforcement Center and the county's communication infrastructure. The Finance Committee continued the County's practice of utilizing fund balance for these one-time and capital improvement projects.

The proposed budget has a property tax levy essentially equal to the amount legally allowed.

	2016 Budget	2017 Budget	Dollar Change	Percent Change
Levy Amount	\$30,183,042	\$30,351,664	\$168,622	0.56%
Levy Rate	\$4.76	\$4.72	-\$0.04	-0.77%
Equalized Value	\$6,343,846,500	\$6,428,803,300	\$84,956,800	1.34%

Top Strategic Issues (SI) for 2015 – 2017

The biennial strategic planning process is a key component for informing budget construction. Many components of this budget reflect the policy direction articulated through strategic planning that occurred during the winter of 2015, resulting in the following strategic issues:

<i>Priority</i>	<i>Strategic Issue</i>
1	Be able to effectively change behaviors of the drugged and drunk drivers. In order to attempt to create change, additional patrol officers are needed to create proactive enforcement rather than reactive enforcement. Achieve and maintain adequate staffing to keep pace with service demands and emerging public safety issues.
2	Establish, develop and expand the Nurse Family Partnership program to assist first time high risk mothers.
3	Identify key areas of development for county parks and recreation based on analysis of opportunities identified in the Comprehensive Outdoor Recreation Plan and the Comprehensive Plan. Develop “Placemaking” as a regional initiative to align county-wide assets to showcase the County as premier place to live, work and play. Provide for the continued development of the regional recreational trails (Great Sauk Trail).
4	To keep moving forward on the issue of Building Security.
5	Continuously explore evolving green energy practices to include development of a plan to move Sauk County facilities toward carbon neutrality through business and public partnerships and implement these practices internally when feasible.
6	Continued proactive approach to employee wellness, including but not limited to incorporation of an employee fitness facility and other related initiatives.
7	Sauk County Health Care Center (SCHCC) is pursuing the development of the continuum of care campus through exploration of adding an assisted living facility.

A public input session was held in August to review the top strategic priorities and similarly structured input sessions are planned for the winter of 2017 to inform the Board’s conversations to identify the top strategic priorities for the next biennium.

2017 Budget Highlights

- The County’s Criminal Justice Coordinating Council (CJCC) and their efforts to offer alternatives to incarceration will be supported by a new case manager whose position will be funded through the Treatment Alternative and Diversion (TAD) grant awarded to the County (*SI 1*).
- Based on public input and the recommendation of the CJCC, the 2017 budget includes funding for a new full time mental health position to conduct screenings and provide services to inmates with particular concern for incarcerated veterans. Human Services will be adding a psychotherapist in response to growing concerns about County mental health needs (*SI 1*).
- The Nurse Family Partnership received additional funding in 2016 that allows the County to add one new nurse position and continue its programming through 2017 (*SI 2*).
- General Fund balance has been allocated for non- or rarely-recurring capital projects: construction of a new office/community room at White Mound Park (*SI 3&5*), communication infrastructure upgrades, Huber HVAC upgrade, the rebuilding a Law Enforcement Center cooling tower.
- Aging & Disability Resource Center (ADRC) programs are restructured to include expanded meal delivery and an additional social worker.
- The Highway department will be adding staff to manage the increased number of state highway miles maintained by Sauk County, most the cost of which is reimbursed by the State of Wisconsin.
- The County will be recognized as a full agent by the Department of Health and as a result will be expanding its environmental health services to cover approximately 1,014 new inspections starting in 2017. The County’s Health Department will be adding two new staff members to assist in conducting the additional inspections.
- In 2016, the County refinanced its 2005 General Obligation Bonds, reducing the interest payable on those bonds in 2017 to 2021 from 4% to 2%, resulting in interest savings of approximately \$140,000 per year.
- County employee participation in various wellness programs kept 2017 health insurance premiums at a 2% increase instead of the 4% increase allowed under the contract with the current carrier (*SI 6*).

The dual requirements of fiscal prudence and continued high quality public service are at the heart of this budget. All of the aforementioned projects maintain vital county infrastructure and ensure appropriate resource management.

Challenges of the 2017 Budget

A challenging financial environment has become the norm. The County continues to adjust to changing economic conditions, resulting in the ability to maintain services without the use of fund balance to supplement diminishing ongoing revenue streams. Of note, the property valuations have begun to increase but growth was lower than expected. Some of the biggest challenges remain; the revenue limitations imposed by the state, declines in traditional funding streams from both the state and federal governments, and a high demand for services in a recovering economy.

Property Valuations: Overall equalized valuations in the County were up by \$84,956,800, or 1.34% after several years of declining values. All sectors of valuations increased except Commercial which decreased in value by -6.06% for a total change of -\$111,467,000. This indicates stabilization in the housing market after five years of declines.

Revenue Limitations: Property tax limitations and dwindling federal and state funding compound the issues that arise with increasing costs to continue.

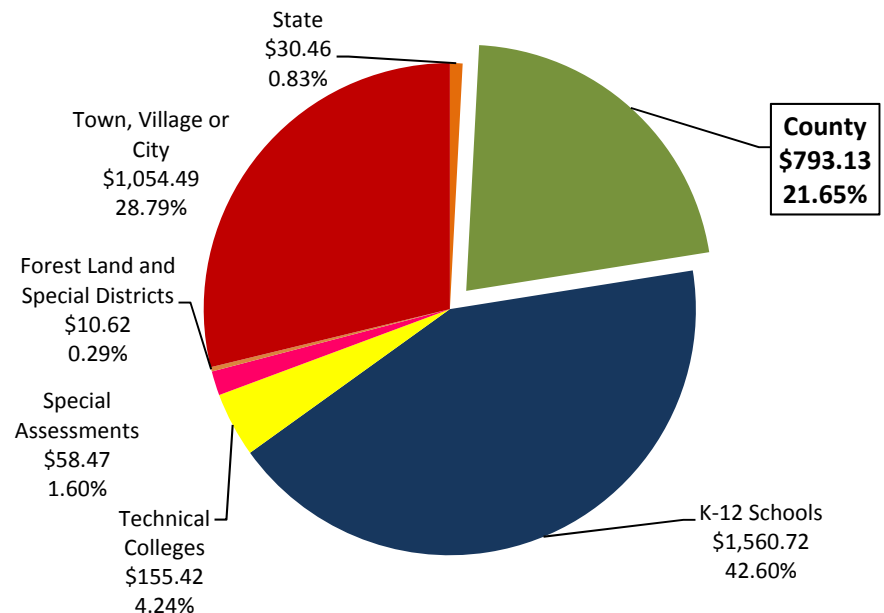
- The intense legislative and public scrutiny of local government budgets continues in 2017, as the overall impact of property taxes paid on homes, businesses, and industries continues to be of concern. Wisconsin Statute §66.0602 limits property tax levy dollar growth by the percent of new construction (.869% for 2017) or 0%, whichever is greater. Adjustments are available and have been taken for debt service, libraries and bridge aids.
- As the federal and state governments contend with economic and political issues, grant funding is becoming a smaller and smaller portion of Sauk County's revenues – while mandates remain in force.

Demand for County Services: Each year the desire and demand for County services are evaluated within each budget cycle. Difficult economic times appear to be fading; however the constraints of the state on revenue limitations pressure each county. Each year as part of the budget process the County performs an annual evaluation of services. Every year the continued

recognition of social needs is balanced against the costs to the taxpayer, and each year all services and programs of the County need to be evaluated, assessed, and scrutinized.

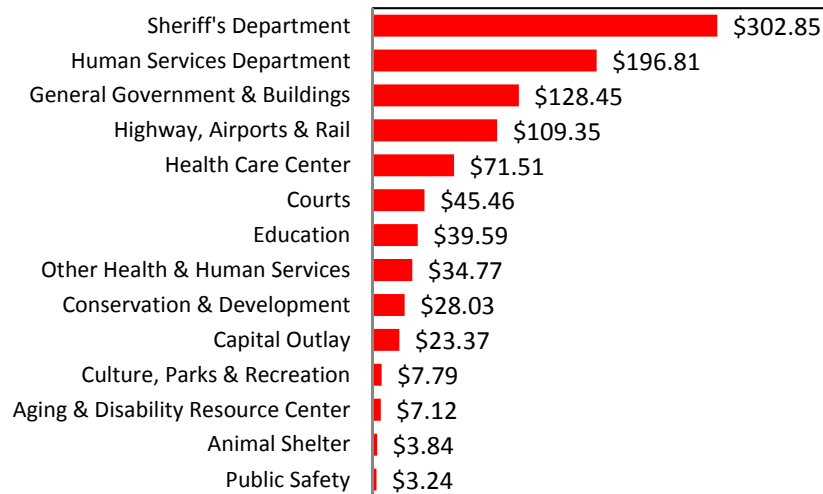
Property Tax Payers: The County property taxpayer, and their ability to pay, is a crucial component of budget construction. Following is a chart which demonstrates how an average tax bill is allocated. Variation will be seen from one municipality to the next.

Allocation of Total Sauk County Property Tax Bill by Taxing District
Total average tax bill on a property of \$166,700: \$3,663.31
(based on 2015 paid 2016, the 2016 budget)



The County portion of the tax bill funds a variety of county services. The average bill is also looked at from a departmental perspective.

Allocation of Sauk County's Portion of the Property Tax



County property taxes are also reduced by revenues from sales tax by \$209.05 for an average property. This brings the total County portion of property tax to \$793.13.

Balancing taxpayer ability to pay for the services provided is a key component of the Finance Committee's budget deliberation. Maintaining a stable taxation rate that is not subject to erratic swings, keeping any increases to a minimum and decreasing costs when possible, while ensuring that the services are provided as efficiently as possible are key considerations in the recommended budget.

Conclusion

The key message embodied within the 2017 budget is transition, building on the prior years' focus of structural alignment, capacity, future financial flexibility and designing service models that address current issues and trends. The ability of County government to meet needs, address issues and provide vital infrastructure must continue even as the County experiences an erosion of typical funding mechanisms for local government.

This budget is:

1. **A Policy Document** – reflective of constituencies' desired type and level of service that encompasses the unique flavor of Sauk County.
2. **An Operations Guide** – providing direction on policy implementation in a detailed form.
3. **A Planning Document** – embodying the mission, vision and goals of Sauk County government, incorporating the strategic plan.
4. **A Communications Device** – providing transparency, accountability and information.

County government serves two purposes. It provides certain services at the local level for the state, and it is also a unit of local self-government. Counties engage in activities specifically authorized by statute, and have a great deal of latitude in the way in which services are actually provided. There are a multitude of good things that government does, and even more that could be done. The challenge will always be balancing the needs of the communities we live in against costs to the property taxpayer.

The Sauk County mission is, "To provide essential services to the residents of Sauk County in a fiscally responsible manner that promotes safety, economic development, and stewardship of natural resources while encouraging the development of cultural, social, and community values that enhance human dignity." Sauk County is fortunate to be in a strong fiscal position, which allows for continued development of streamlined processes that continue the Sauk County mission.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
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For the Fiscal Year Beginning

January 1, 2016

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Sauk County, Wisconsin for its annual budget for the fiscal year beginning January 1, 2016. In order to receive this award, a governmental unit must publish budget documents that meet program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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BUDGET MESSAGE - 2017

Counties have always played an important role in Wisconsin local government. Although the form of local government has not changed significantly since their inception, the services and programs have greatly expanded. County government has a dual role of providing state services at the local level as well as being a unit of local self-government. Within this construct, counties offer programming and services in General Government Services; Justice and Public Safety; Public Works; Health and Human Services; and Conservation, Development, Recreation, Culture, and Education. Counties serve a diverse constituency, providing services that are integral to and enhance the quality of life for their constituents.

It is in considering this role through a strategic planning process that the Sauk County Board of Supervisors developed the following mission statement which further helps to define and articulate the priorities and core services of the county:

Sauk County Vision

To develop a service model for a thriving, progressive county government, founded on organizational flexibility, inherent capability and resources.

Sauk County Mission Statement

To provide essential services to the residents of Sauk County in a fiscally responsible manner that promotes safety, economic development, and stewardship of natural resources while encouraging the development of cultural, social, and community values that enhance human dignity.

The County has determined that for 2017, this overarching mission should guide two specific budget priorities. While many factors, such as mandated activities and stability of a variety of revenue streams influence the County's budget process, the broad priority statements were developed to drive the decision making process for the 2017 budget. In terms of the services the County provides and the specific objectives of the 2017 budget process, the Board believes:

Sauk County Budget Priorities

Budget Priority 1

High quality services in specific programmatic areas are being provided, but the County should increase its emphasis on cross sectional coordination, as well as more detailed fiscal analysis and longer term planning.

Like many similar organizations, Sauk County's organizational structure is the product of evolution rather than conscious effort. This process has produced an oversight mechanism more suited to managing programs than to assessing the overall effectiveness of the County's effort. To some extent the fourteen standing committees of the Board and over fifty special committees, commissions and auxiliary boards in which Board members participate have created silos which impede collective and collaborative efforts to improve outcomes. This budget includes the following actions in this regard:

- ✓ Comprehensive structural analysis of County governmental operations continues. The County acknowledges the need for continuous evaluation and potential “reinvention” as the dynamics of services required from counties change. The analysis is geared toward aligning governmental functions and maximizing Board efficiency. This process is essential to establish a clearer and more concrete framework in which the departments function; and foster countywide goals and objectives that address cross-departmental, countywide issues.
- ✓ Significant study will need to be undertaken to examine the entire spectrum of services provided by the County and / or the private sector to ensure that adequate and appropriate services are available to our residents in the most cost effective manner.

2017 will be the year in which the County Board holds its mid-term assessment to reestablish and reprioritize the strategic issues facing the County over the upcoming two years and beyond.

- ✓ The Justice Continuum Committee is expanding treatment alternatives and diversion, incorporating a drug court. The Committee receives information from County departments that participate in law enforcement, prosecution, treatment and corrections, as well as related partners from the community.
- ✓ Programmatic review and prioritization of existing programs. This includes analysis of outcomes that result from service reductions, and thorough discussions regarding what programs and services to provide. The enhancement of performance measures continues as a necessary component of this effort.
- ✓ The Administrative Functional Group continues to look for ways to develop the information sharing and knowledge bases of the County, as well as countywide workflow processes, through the use of technology tools.
- ✓ The Sauk County Board is addressing the issues of programming for the aging population by exploring options to skilled nursing care (i.e. assisted living) that maximize revenue streams and resources. The full palette of services from in-home care to skilled nursing is being considered in the context of similar services available elsewhere in the County.
- ✓ The Board has made changes in the manner in which various services are provided to ensure a more effective and efficient delivery model, such as Nutrition and Prevention for older adults.

Budget Priority 2

The County must become more proactive in its relationship with other governmental entities, including the state legislature, if it is to retain the financial flexibility necessary to carry out its responsibilities.

A significant portion of Sauk County's funding flows from or through the State of Wisconsin. The State continues to face significant revenue and budgetary issues which are likely to impact County operations. The long term impacts of the State's initiatives in expenditure restraint will have far reaching effects on all levels of local government. This budget seeks to address these concerns as such:

- ✓ Diversify Revenue Streams. As traditional revenue streams continue to decline or stagnate it is imperative to identify appropriate revenue sources to ensure continuity. The County continues to research the applicability of enhanced revenue streams through the generation of appropriate user fees and use of existing resources.
 - Exploration of leasing of the fiber optic loop as a potential source of revenue.
 - User fees are reviewed to ascertain that appropriate levels are in place to sustain operations.
 - The County continues to be cognizant of changes in funding from both the state and federal levels.
- ✓ Coordinated Regional and Statewide Activities. The 2017 budget includes resources for continued participation in a variety of organizations such as the Inter-County Coordinating

Committee and the Wisconsin Counties Association, in addition to discipline-specific professional organizations. The County must enhance its relationship with its legislative delegation to ensure that its priorities are known as new legislation is considered carefully. The County participates in the Wisconsin Counties Association – County Ambassador Program which aids in building these relationships. The Board anticipates opening a dialogue with other governmental bodies regarding funding streams and tax policy issues related to Wisconsin county government. Inter-governmental meetings with overlapping taxing jurisdictions have been an integral component of County government operations for many years.

- ✓ Intergovernmental agreements. The County continues to explore opportunities with overlapping taxing jurisdictions for shared services and coordination of service efforts.
 - Management Information Services has been providing technical support in a cooperative agreement with the City of Baraboo.
 - The 2017 budget includes dollars to complete roof replacement of Building A of the jointly owned University of Wisconsin – Baraboo / Sauk County campus.
 - The County is developing a plan for dealing with tax deeded properties that will benefit the County and local municipalities, as well as the citizenry. Improved municipal involvement in developing alternatives to contaminated, blighted, and unwanted properties will produce better outcomes for all of Sauk County.

2017 Budget Issues Policy Implementation

Priorities are derived from the broader, countywide planning process, while policies deal more specifically with budget issues. Policies and priorities both serve a distinct function in directing the decision making for the budget.

Budget Policy 1

Sauk County will provide necessary services to those most in need within the limits established by the availability of resources and statutory authority. Balancing of dollar costs with social costs shall be a conscious effort. To that end, preventative programs and services are encouraged whenever possible.

The intent of this policy is to direct County departments to organize their activities around the needs of their customers so that as resources become more restricted, the most vulnerable are the first served. While this process is certainly not a science and requires careful judgments by managers and staff, it provides necessary guidance as to the intent of the Board of Supervisors. Several areas were affected by this policy in the preparation of the 2017 budget.

- ✓ Funding for core services of safety, maintained highways, and vital human services has continued.
- ✓ The Board has allocated tax levy to funding programs in Human Services where State funding is inadequate to meet the local needs.
- ✓ The Aging and Disability Resources Center has conducted needs assessments and designed programs that allow the elderly to thrive in our communities.
- ✓ Public Health, along with private partners, has developed programming to target at-risk populations with essential care (i.e. dental care). A needs assessment being conducted by Public Health will further define areas for preventative

programming. Public Health's Nurse Family Partnership program is an evidence based program that targets first-time mothers.

- ✓ It was determined that in home care services could be provided by other entities in the community, since the County's program is facing increasing costs and decreasing funding streams.

Budget Policy 2

Sauk County will protect, maintain, and enhance its financial reserves and provide the oversight necessary to assure its citizens and creditors of financial and institutional stability. Revenue enhancements to offset operational costs and improve financial health will be pursued.

Sauk County maintains sufficient fund balances to meet its long- and short-term business needs. It is essential that these reserves be protected and maintained for day-to-day business uses (cash flow), long-term projects (the planning and construction costs of capital projects), and unanticipated emergencies. This policy also reflects a financial policy that the County will not offset the cost of operations through the use of fund balance.

Conservative budget practices and sound financial policies have allowed Sauk County to accumulate a General Fund balance in excess of the twenty-five percent required by the County's working capital policy. As of January 1, 2016, the amount calculated by policy for working capital was \$14,255,594, and the unassigned balance (after working capital removed) was \$14,672,385. The

sum of the working capital and the unassigned is seventy-two percent of the 2017 budgeted general fund expenses, well above the ten to twenty percent considered as sound reserves by bond rating agencies. A significant budgetary practice having an impact on this amount during the year is:

- ✓ Vacancy Factor. With around 700 employees, Sauk County experiences a certain degree of staff turnover. Each department's budget, however, assumes that 100 percent of the positions will be filled 100 percent of the time. Since time is likely to elapse between an employee's termination and the hire of their replacement, an average of about three percent (3%) of all positions are likely to be vacant at any given time. This percentage of the total wages and benefits is funded from fund balance rather than from the tax levy. The budget reflects this as a \$600,000 use of fund balance, but in reality this use is unlikely to occur.

Budget Policy 3

The most costly programs funded by Sauk County property tax dollars are those that respond to social need. Social need tends to be greatest when economic growth, which provides key County funding through the property tax and sales tax, is least. This inverse relationship relative to state limitations will be recognized.

In past years, Sauk County has voluntarily limited levy growth to corresponding inflationary measures. This was accomplished as Sauk County's population, equalized value, and personal income, grew at a rate higher than that of the state as a whole. This is also consistent with 2013 Act 20 (Wisconsin's 2013 - 2015 budget), which includes a levy freeze limiting growth to the percent of net

new construction or zero percent, whichever is greater. Although there are formulaic exemptions for bridge, library, and debt levies, the County Board chose to be responsive to the need to ensure ongoing future flexibility and utilize available capacity in 2017 by levying for an additional \$168,622.

Tax levy stabilization has been a long standing County goal. This goal has been accomplished by monitoring replacement cycles for equipment and careful planning for large expenditures. Examples of this type of planning are:

- ✓ The Management Information Systems Plan which governs the development and maintenance of computer hardware and software and provides a mechanism for managing expenditures. Copier maintenance and replacement have been incorporated into the county-wide plan for equipment expenditures.
- ✓ Judicious use of fund balance to fund large, non-recurring or rarely recurring expenditures.
- ✓ Planning programs which feed directly into the annual budget cycle: the capital improvement ten-year plan and the five-year capital outlay plan allow for the planned use of resources.
- ✓ Continuity of operations planning continues with a complete review by department and committees with specific succession planning done annually.
- ✓ The County chose to levy for future fluctuating debt payments based on the average debt repayment amount for years 2015 – 2021 to stabilize the dollars levied for debt repayment.

Budget Policy 4

Sauk County will consciously consider reducing the level of services provided when reductions in departmental revenue can be directly related to reductions in state or federal aid.

The County is an arm of State government by definition. This ongoing partnership by nature intertwines County and State priorities. In its various forms and functions the State of Wisconsin both directly and indirectly influences county priorities. The relationship with the State is one that requires further discussion, as the relationship is evolving to provide for greater collaboration and may include a new, reformed tax structure.

There has been much discussion in recent years concerning the deterioration of the partnership between the State and local governments. Unfunded or under-funded State mandates negate local elected officials' ability to develop policy consistent with local needs and desires. Conflicting priorities and decreased funding are a function of the democratic process and the global, national, and state economies. However, if the County Board wishes to retain the ability to focus County resources on County priorities, it cannot supplant state aid with levy dollars for the implementation of State mandates.

The State of Wisconsin continues to have budget issues. In making revenue projections for various forms of aid, the County utilizes guidance provided by the corresponding State agency. When specific allocations or projections are not available, historic funding patterns are used to estimate anticipated funding. While this policy remains a valid response, some discretion is necessary in the case of temporary loss of funding.

- ✓ Operations have been scaled back as demand for services and funding evolves. In 2017, the Home Care program will be discontinued.
- ✓ The County has continued to utilize attrition as a means of controlling expenditure growth. This, coupled with the implementation of strategic resource alignment discussions across functional groups, allows for appropriate program sizing.
- ✓ The Board made a conscious decision in 2017 to continue funding to various human services programs to address a rising caseload. Continued efforts at cross-departmental coordination are expected to minimize the impact to clients.

Budget Policy 5

Even if not mandated, programs and services should be encouraged if they hold down costs elsewhere. The "elsewhere" could be within a department, within the County's operations, and even within other local units of government.

Sauk County is careful to remember that the programs the County administers have an impact on other units of government within the County and with our neighboring counties.

- ✓ Sauk County will continue to provide voter registration services for many municipalities for a fee. Other municipalities would have to spend more to obtain the training and equipment necessary to perform the function themselves rather than paying the County to provide the service. The Management Information Systems department continues to contract with the City of Baraboo to provide information technology management services. The Highway department contracts with

six municipalities to provide road maintenance and snowplowing.

- ✓ Consolidated and shared purchasing has been extended to town, village and city governments.
- ✓ The County continues to investigate opportunities for shared services and joint ventures with other governmental units through regular bi-annual intergovernmental meetings.

Budget Policy 6

The impact of decisions on the future should always be strongly considered - not just the impact on the next budget year or five years in the future, but generations in the future. The transition to future budgets should be smooth, honest, and within long-term plans.

This policy recognizes the responsibility to the economic and cultural health of the community. It also recognizes that there are real limits to the County's ability to meet that responsibility. The 2017 budget includes support for County economic development; funding for library services; support of education through the partnership with the University of Wisconsin (UW) Extension and the UW-Baraboo/Sauk County campus; and direct and supplemental support for the arts, history and humanities.

- ✓ Sauk County's contribution to municipal libraries remains well in excess of minimums required by statute.
- ✓ Continued partnerships with the University of Wisconsin and the Sauk County Development Corporation have provided for the development of educational and economic development.

- ✓ Support continues for the National Association of Counties award-winning Arts, Humanities & Historic Preservation efforts. Partnership models and strong collaborations have made the program successful.
- ✓ The Economic Development Committee has begun to strategically address county owned assets and the use of the assets in furthering the economic objectives of the region.
- ✓ In 2017, dollars were allocated for a county-wide placemaking initiative to likely include the creation of a placemaking employee.

Budget Policy 7

The County's physical assets shall be properly and timely maintained. Deferring maintenance so that other programs can be provided is strongly discouraged.

Even with recognition of the current economic climate and levy limits, Sauk County's Five-Year Capital Plan and Ten-Year Capital Improvement Plan are realistic about impending major repairs and expenditures. Future projects include projections of ongoing operational costs, cost savings and revenues.

- ✓ Highway road, infrastructure and equipment maintenance continues on schedule, and Sauk County has determined that debt issuance for these expenditures will not occur.
- ✓ Favorable additions to fund balance have been appropriated for high cost and infrequently occurring capital maintenance projects, such as carpet replacement or roof repairs.

Environmental Analysis

The mission, strategic objectives, and budget policies must all be considered within the context of those demographic and economic trends which form the environment within which this budget was developed. The following statements summarize that environment:

Location

Sauk County is comprised of 538,432 acres, (a total of 830.9 square miles), including 22 towns, 14 villages, and 3 cities and is located in South Central Wisconsin, approximately 40 miles northwest of Madison and 100 miles northwest of Milwaukee. In addition, Sauk County is less than 250 miles from the Chicago and Minneapolis-St. Paul metropolitan areas. There are 300 miles of state highways, 298 miles of County trunk highways, and 1,100 miles of town, village and city roads. Interstate Highway 90/94 runs diagonally through the County and provides easy access to many major Midwestern cities.



Location of Sauk County, Wisconsin

The geographic profile comparing Sauk County to the State of Wisconsin shows that Sauk County is less densely populated than other regions of the state.

	Sauk County	Wisconsin
Land area in square miles	831	54,158
Persons per square mile, 2016	74.8	106.6

History

In the spring of 1838, three men staked out claims at the present site of Sauk City. By 1840, settlements had been established at what are now Prairie du Sac and Baraboo. Sauk County was formed in 1840 and was surveyed between 1840 and 1845.

In the years 1840 through 1860, Sauk County was in a pioneering phase. The population increased from a few hundred residents to almost 19,000 during that 20-year time frame. Principal activities included wheat farming and the raising of hops. The 1860's and 1870's saw another economic boom stimulated by the expansion of railroads through the County. Villages and cities were chartered and the number of farms in the county peaked at 3,886. By the turn of the century, the county population had exceeded 33,000 and the production of dairy products and row crops became more predominant in agriculture.

Population growth slowed during the early part of the twentieth century. Industrial development and tourism stimulated growth again in the decade immediately following World War II and most recently during the last 25 years.

Demography

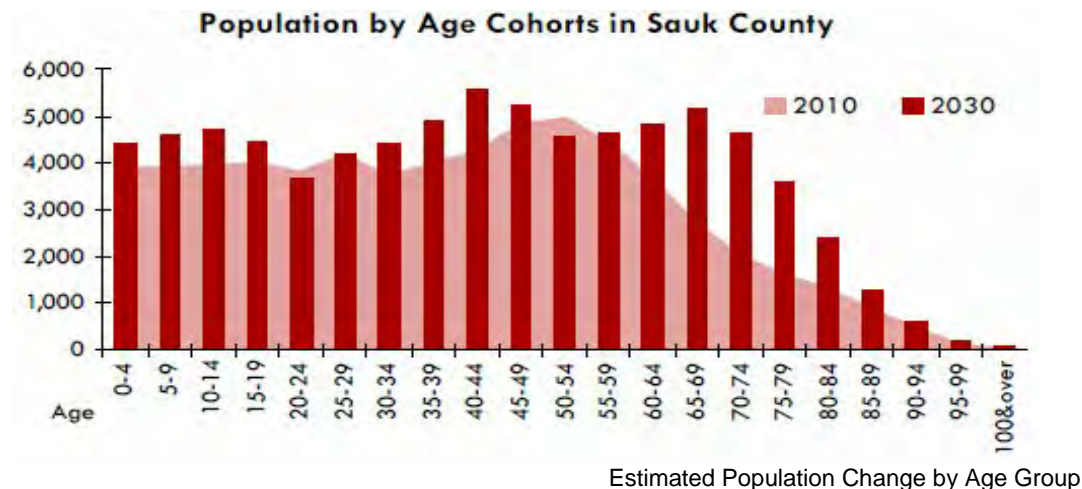
The 2016 estimated Sauk County's population is 62,187 people. Since 2000 the population has increased by 12.6%. This rate of growth is significantly higher than that of the state as a whole, ranking Sauk County as 8th among the 72 counties. The median age of County residents is 40.9 years (also higher than the state's median age).

The population is not diverse, and the largest minority groups are American Indian (1.4%) and Hispanic/Latino (4.9%). The 25,331 family households in the County with an average family size of 2.45 persons are comparable to that of the state as a whole.

As a premier tourist area, the transient population of Sauk County is large. The Wisconsin Dells / Lake Delton area alone accounts for an additional 50,000 visitors daily. Devil's Lake State Park in Baraboo is the number one state park in the state of Wisconsin with 2 million visitors per year. This coupled with importing workers to staff the tourism related industries significantly increases overall population figures.

There are 29,910 housing units in the County. Seasonal or recreational housing units comprise 8.24% of the available housing. Sixty-nine percent of the occupied dwellings are occupied by the owners, which is a higher rate than that of the state as a whole.

A slightly lower percentage of residents have high school as well as bachelor's or graduate degrees as compared to the state as a



whole. A smaller percentage of individuals (11.9%) fall below the federal poverty standards.

The population of the County has grown at a rate that generally outpaces both the state and the nation, although was slightly less than the state in 2015. The rate of net in-migration will increase, due in part to a comparatively strong local economy, affordable housing and in part to an improved transportation corridor to Madison. These factors will increase the demand for additional housing units, particularly in the low to moderate affordability range. The increasing number of people will also increase the demand for a wide variety of public services in areas like education and law enforcement.

	<u>Sauk County</u>	<u>Wisconsin</u>
Population Profile ⁽¹⁾		
Population, percent change from 2015	-0.03%	0.38%
Population, 2016 estimate	62,187	5,775,120
White persons, 2015 ⁽³⁾	91.4%	81.9%
Hispanic or Latino	4.9%	6.6%
American Indian	1.4%	1.1%
Black	0.9%	6.6%
Asian	0.7%	2.8%
Other	0.7%	1.0%
Less than 18 years old, 2015 ⁽³⁾	22.8%	22.4%
18 – 64 years old	59.8%	62.0%
Persons 65 and older	17.4%	15.6%
Highest Educational Attainment - 2015 ⁽³⁾		
Bachelor's degree or higher	22.2%	27.8%
High school graduates (includes bachelors or higher)	90.0%	91.0%
Less than high school	10.0%	9.0%
Geographic Profile		
Land area in square miles	831	54,158
Persons per square mile, 2016	74.8	106.6
Housing		
Housing units, 2015 ⁽³⁾	29,910	2,657,231
Home ownership rate, 2015 ⁽³⁾	69.2%	67.3%
Households, 2015 ⁽³⁾	25,331	2,299,107
Projected persons per Household, 2015 ⁽³⁾	2.45	2.43
Median sales price, Nov 2016 ⁽⁴⁾	\$166,900	\$183,000*
Average sales price, Nov 2016 ⁽⁴⁾	\$181,422	\$216,283*
Earnings		
Median household income, 2015 ⁽³⁾	\$51,055	\$53,357
Per capita total personal income, 2015 ⁽³⁾	\$43,763	\$45,914
Persons below poverty level, 2015 ⁽³⁾	11.7%	12.1%
Unemployment Rate - Not seasonally adjusted ⁽⁵⁾		
November, 2016	3.3%	3.6%

	<u>Sauk County</u>	<u>Wisconsin</u>
Occupational Profile ⁽²⁾		
Manufacturing	16.3%	16.9%
Trade, transportation, utilities	24.5%	23.7%
Professional, financial, information	17.8%	23.5%
Education, health	15.7%	22.4%
Leisure, hospitality	22.1%	10.1%
All other	3.6%	3.4%
Largest Employers ⁽⁶⁾		
Ho Chunk Casino, Hotel and Convention Center	2,000	
Grede Foundries, Inc.	860	
Cardinal IG Company	685	
Sauk County	650	
Sysco Baraboo LLC	601	
Lands' End Inc.	600	
Wal-Mart (Lake Delton & Baraboo)	599	
R.R. Donnelley Baraboo Division	501	
Reedsburg Area Medical Center	500	
Flambeau Inc.	480	
Baraboo School District	471	
St. Clare Hospital	360	
Sauk County Equalized Land Values – 2015 ⁽⁷⁾		
	\$ Value	% of Value
Residential	4,212,182,400	61.0%
Agricultural	52,883,000	0.8%
Manufacturing / Commercial	1,863,667,500	27.0%
Forest / Undeveloped / Other	774,266,800	11.2%
(1) - Source: Wis. Dept. of Administration, Demographic Services Center		
(2) - Source: Wis. Dept. of Workforce Development, Office of Economic Advisors, Census of Employment & Wages (ES202)		
(3) - Source: United States Census Bureau		
(4) - Source: South Central Wisconsin Multiple Listing Service (*South Central WI-Columbia, Dane, Dodge, Green, Rock and Sauk Counties)		
(5) - Source: Wis. Dept. of Workforce Development		
(6) - Source: ReferenceUSA and Primary Research by Sauk County.		
(7) - Source: Wis. Dept. of Revenue		
(8) - Source: U.S. Bureau of Economic Analysis-Regional Economic Accounts		

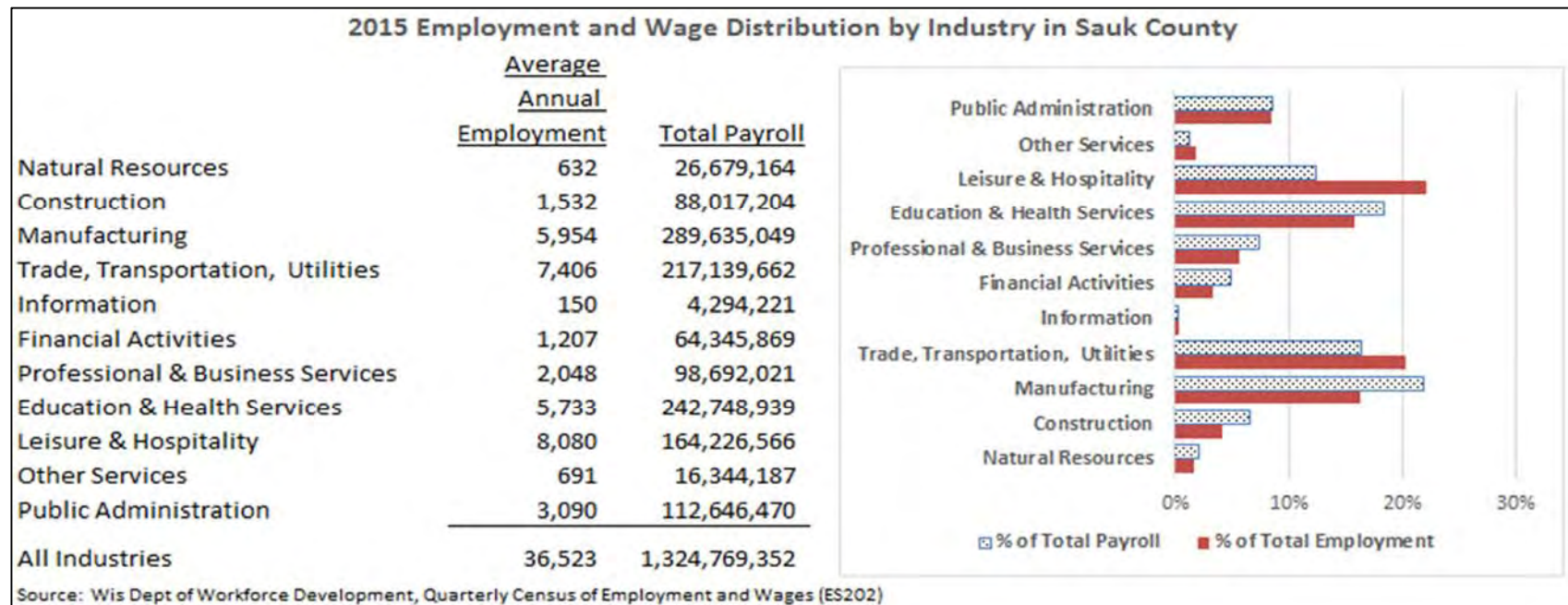
Economy

Although heavily influenced by the tourism (leisure and hospitality) industry, Sauk County has been able to maintain a robust and diversified economy. The most recent estimates from the Wisconsin Department of Workforce Development (WDWD) indicate that while the leisure and hospitality sector accounts for approximately 22.1% of the total employment in the County (12.4% of local wages) it is followed closely by trade (wholesale and retail) at 20.3% and manufacturing, at 16.3%.

When looked at in terms of percent of total payroll, manufacturing pulls far ahead of other sectors at 21.9%. An anomaly in the data also occurs because the County's largest employer, the Ho Chunk Casino, is a tribal enterprise, and its employees are grouped under "governmental or public administration" categories.

Unemployment rates for November of 2016 are at 3.3%. Sauk County typically has lower rates of unemployment than both the state and nation, and is quicker to recover during recessions.

Per capita income for the County in 2015 was \$43,763. Sauk County ranks 24th in the state for per capita income, and is lower than that of the state as a whole, due in part to employment in the lowest paying wage sector of leisure and hospitality. Median household income is \$51,055.



Governmental Structure

Sauk County is one of 72 units of county government in the State of Wisconsin and is a municipal corporation existing pursuant to the authority of Chapter 59 of the Wisconsin Statutes. The County is governed by a 31 member County Board whose total membership is elected every two years. There are 14 standing committees and over 40 special committees, boards and commissions. Many of the committees, boards and commissions also have citizen members.

The Sauk County Board of Supervisors is a governmental, leadership body which makes policy determinations with regard to the mission of the County; the services and programs the County provides (the range of services currently provided includes programs that foster economic opportunity, public safety, transportation, health, recreation, education and environmental protection); resource allocation; levying property taxes, and approving borrowings adequate to fund capital expenditures. Individual Board members contribute to the policy making through information gathering and analysis, constituent contacts, public hearings, public debate and voting on policy issues.

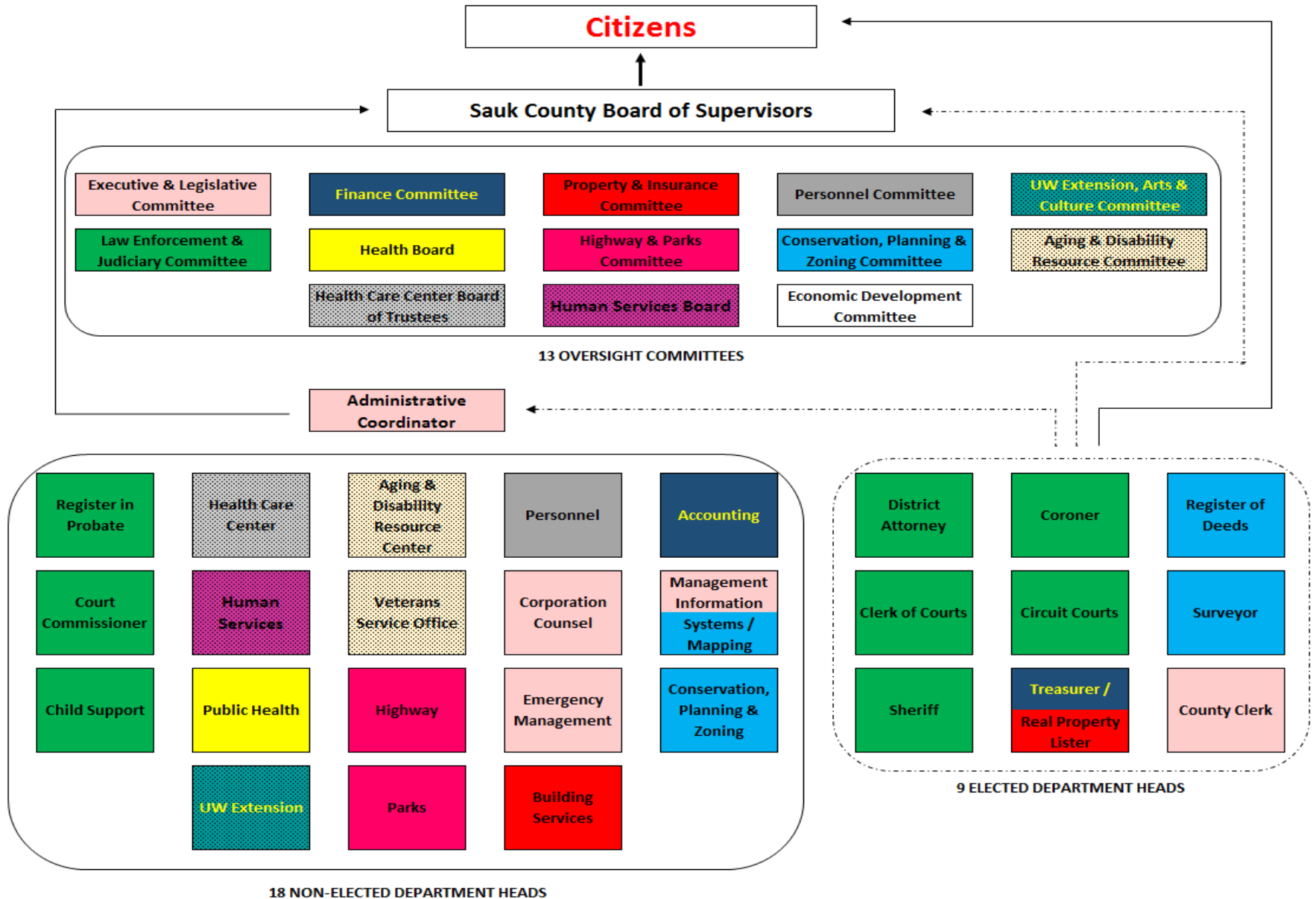
The membership of the County Board elects a Chairperson, whose duties include representing the County Board, presiding over and conducting the County Board sessions, and naming committee membership.

The County Board further appoints an Administrative Coordinator as an employee of the County to supervise and manage the daily operations of County government, and act as chief administrative officer of the County. The Administrative Coordinator's duties include striving to ensure that all County ordinances and state and federal laws are observed and enforced, and representing the County Board's will and commands. The Administrative Coordinator also appoints and supervises 17 department heads. In addition to the 17 departments with appointed department heads, there are 9 departments supervised by elected officials or state employees.

County operations are dual in nature, providing both governance and administration. The delineation occurs through the creation of oversight committees that provide policy direction and programmatic oversight to departments. Daily operations and administrative management are performed by professional departmental managers, both elected and appointed. The following organizational chart shows the relational nature of Sauk County government. It should be noted that the organization chart varies significantly from typical hierarchical organizational charts. Cross-functionality is added in functional work groups comprised of County Departments which address issues that impact multiple departments. The chart shows the relationship between oversight committees of the County Board and the departments that they oversee.

Sauk County Organizational Structure

Note: Colors designate oversight responsibility.
Some departments have dual reporting.



Factors Affecting Budget Implementation

The 2017 Sauk County Budget maintains the quality and quantity of services provided historically. Along with budget priorities, policies and environmental conditions, there are many related factors which shape the budget. They include financial management policies; and non-fiscal policies, plans and ordinances.

Financial Management Policies

The development of the Sauk County budget is also governed by many financial policies. These policies not only provide a framework on which the budget is developed, the policies guide our day-to-day operations and provide the County with financial integrity. The financial policies assist the County Board and Administrative Coordinator in the financial management of the County, and provide continuity as County Board and staff members change. The policies most pertinent to the budget process are summarized below:

Budget Development and Monitoring Policies:

Wisconsin Statutory Requirements - Sauk County shall comply with all applicable Wisconsin Statutes, including subsection 65.90, Municipal Budgets. This subsection requires that annually the County shall formulate a budget and hold public hearings thereon. Further, this subsection requires the listing of all existing indebtedness, all anticipated revenue from all sources, and all proposed appropriations for each department, activity and reserve account during the ensuing year. The budget shall also show actual revenues and expenditures for the preceding year, actual revenues and expenditures for the first six months of the current year and estimated revenues and expenditures for the balance of the current year. Finally, the budget shall show by fund all anticipated unexpended or unappropriated balances and surpluses. This budget meets these requirements.

Property Tax Dollar Levy Limit - Wisconsin counties are subject to dollar levy limits updated with 2015 Act 55, the 2015-2017 Wisconsin budget. Under Wis. Stats. 66.0602, counties may not increase their levy by a percentage equal to the greater of 1) 2016 net new construction divided by 2016 equalized value (0.094 percent for Sauk County) or 2) zero percent. This limit may be adjusted by transfers or consolidations of services between the county and other units of government, specific debt service changes, and referendum. The penalties for exceeding this limit are reductions in state shared revenues and transportation aids. Sauk County's actual 2016 payable 2017 levy for the 2017 budget is \$30,351,664, which is within the limit.

Balanced Budget - A balanced budget shall be adopted and maintained throughout the entirety of the budget year. A balanced budget is defined as a financial plan in which operating (ongoing) expenditures or expenses do not exceed operating (ongoing) revenues over the long term. This means that fund balance may temporarily fund operating expenditures or expenses *only if* there is the *certainty* that subsequently received revenues will replenish the fund balance. It is extremely rare that fund balances will fund operations. This budget meets the definition of a balanced budget. (Financial Policy 2-96, Annual Budget Process)

Any increase in expenditures or expenses, decrease in revenues, or combination of the two that would result in a budget imbalance may require budget revision. Budget revisions are accomplished by the full County Board. (Financial Policy 15-95, Appropriations)

Each budget shall be prepared in accordance with Generally Accepted Accounting Principles (GAAP).

Use of / Addition to Fund Balance. The use of fund balances is governed by a fund balance policy designed to protect the interests of the County. This policy prevents the arbitrary application of unassigned funds to offset the tax levies of various funds. The policy further specifies that twenty percent of the total expenditures budgeted in the General, special revenue and fiduciary funds shall be considered separate from General Fund balance. A similar consideration of retained earnings shall be made in each proprietary fund. This allows for the maintenance of the highest possible bond rating while providing for sufficient cash flows for County operations under normal conditions and most unusual conditions without reliance on short-term borrowing.

All unspent appropriations shall lapse to fund balance at the end of each budget year. To avoid taxing citizens more than once for the same purpose, re-appropriation of lapsed funds may be allowed by specific County Board action if a) the funds support a project that spans more than one year, b) the funds arise from a source that designates their use to a specific purpose, and c) the funds support a project that was not completed in the year budgeted but the original purpose still needs to be accomplished in the next year. (Financial Policy 5-94, Fund Balance / Retained Earnings and Contingent Funds Policy)

Revenue - Revenue streams outside the property tax levy and fund balances will be pursued to the greatest extent possible. The acceptance of outside funding that obligates the County to additional expense, either cash or efforts, will be scrutinized. Further, discretionary user fees will be reviewed on an annual basis to determine a) if the fee is still needed, b) if the fee is carrying out the public policy for which it was created, c) if the fee is comparable to other municipalities in the County or to other counties in the state, and d) if there are any services that are being provided without charge for which we should be charging a fee. The County will seek to diversify its revenues so as not to limit the dependence on one or only a few sources. (Financial Policy 1-06, Revenues and Accounts Receivable)

Debt and Capital Acquisitions Policies:

Debt Requirements - Sauk County shall comply with all statutory debt requirements, currently Chapter 67 of the Wisconsin Statutes. Subsection 67.03(1)(a) requires that the County's aggregate debt not exceed five percent of the value of the taxable property in the County as equalized for state purposes. Sauk County is currently utilizing only 5.28 percent of this maximum. Further, the County shall issue debt only to the extent that the project funded by this debt fulfills a public purpose. Debt shall never be issued to fund ongoing, operational expenses. Debt shall only be issued to the extent that the County is able to fund principal and interest repayments within County levy limitations. The duration of debt should not exceed the life of the assets for which the debt was issued. Bond proceeds shall be invested in County-approved designated depositories, and shall strive to earn the maximum interest possible on these invested funds. Notwithstanding, all Internal Revenue Service arbitrage rules shall be followed.

A variety of debt instruments shall be allowed, including sale of bonds in the open market, notes or commercial paper issued by local financial institutions, both capital and operating leases, bond anticipation notes, and lines or letters of credit. The County's tax exempt status shall be used to the extent allowable. A variety of methods of sale shall be considered and the most advantageous to the County shall be used. These methods may include competitive sale, negotiated sale or private placement. The County shall strive to maintain the highest credit rating possible. When proven cost-effective, credit enhancement in the form of letters of credit, bond insurance or surety bonds may be used. All ongoing disclosure requirements shall be honored.

Existing debt may be refunded only if the present value of the refunding instruments' payments demonstrates a savings to the County of at least 2.5 percent. Debt should not be refunded solely for the purpose of improving the County's cash flows.

Capital outlay - Capital outlay shall be defined as expenditure of \$5,000 or greater for an item having a useful life of not less than three years. This includes real property and equipment acquisition or construction. The funding source does not have any bearing on whether an expenditure is for a capital asset. Major repairs or additions to existing assets may be capitalized if these expenditures increase the useful life of the asset, increase the output of the asset or enhance the quality of the output. A group of items whose value in aggregate is greater than \$5,000 but whose individual values are less than \$5,000 shall not be capitalized. (Financial Policy 1-95, Outlay Expenditures)

Capital improvements - A capital improvement shall be defined as expenditure of \$25,000 or greater for an item having a useful life of not less than seven years. A capital improvement plan (CIP) is developed and updated every year with anticipated capital improvement projects over the successive ten years. A team consisting of County Board members and staff reviews all projects, as developed by department managers and their oversight committees. Projects are prioritized based on need, initial cost, future annual costs, economic impacts, social impacts and relationship to County-wide goals. This CIP is then incorporated into the County's budget. (Financial Policy 1-96, Capitalized / Fixed Asset Accounting, and Financial Policy 4-96, Capital Improvements)

Overall Financial Management Policies:

Accounting practices - Sauk County shall establish and maintain a high standard of accounting practices. All accounting practices will conform to Generally Accepted Accounting Practices as promulgated by the Governmental Accounting Standards Board. The basis of budgeting and financial reporting for each fund is included in the Tables and Charts section of this budget. The County shall comply with all State and Federal laws and regulations. Once accepted by the appropriate oversight body, all grant requirements will be adhered to and any instances of noncompliance will be rectified as soon as possible. (Financial Policy 7-95, Accounting Practices)

Audit - An annual independent audit of the County's financial records by a competent certified public accountant shall be performed. The audit shall meet the requirements of the federal Single Audit Act of 1984, related Office of Management and Budget Circulars, and subsequent amendments and guidance. Internal controls will be maintained to provide reasonable, but not absolute, assurance regarding safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of control should not exceed the benefits likely to be derived, and the evaluation of costs and benefits requires estimates and judgments by management. (Financial Policy 8-95, Independent Audit)

Investments - Sauk County shall invest its funds under the "prudent person rule." The objective of these investments, in order of importance, shall be a) preservation of principal, b) liquidity of investments, and c) rate of return. Only investments outlined in Wis. Stats. 66.0603 will be entered into, and the County will

diversify its portfolio by investing in a variety of instruments. Invested funds must be insured or collateralized to their full value. Derivatives shall not be used, and the County will not leverage its investments (borrow monies for the purpose of investing). (Financial Policy 10-95, Investments)

Fiscal Notes - All Sauk County resolutions and ordinances will have a fiscal note attached that shall contain a) the amount of receipt or disbursement, even if County funds are not being utilized, b) from (to) whom the funds are being received (paid), c) the titles of general ledger accounts being used, d) a description of timing of receipts or payments, and e) an indication of whether or not funds are included in the budget. (Financial Policy 14-95, Fiscal Notes)

Cash Handling - Sauk County departments shall use responsible cash handling procedures that keep County funds secure. Cash received by County departments shall be deposited with the Treasurer not less than weekly, preferably daily; remote offices shall be subject to the same rule with deposits going to an authorized bank instead of the Treasurer. Cash shall be kept in a secure place, pre-numbered receipts shall be used, and a journal of receipts kept. Change funds should be reconciled daily to the receipts journal. Change funds should not be commingled with petty cash funds. Petty cash funds shall be kept in a secure place and reconciled at least monthly. All bank accounts must be first authorized by the Finance Committee. Each bank account's custodian shall safeguard all checks or other information containing account data, record all transactions, and perform a monthly reconciliation. Whenever possible, the duties of cash handling and reconciliation should be segregated and performed by separate staff. (Financial Policy 2-94, Petty Cash; 5-95, Miscellaneous Bank Accounts; and 3-97, Cash Handling)

Purchasing - Sauk County shall have a standard manner by which to purchase items for county use. Purchases and contracts for less than \$10,000 require at least three documented price quotes (informal, written or verbal, responses by vendors). Purchases and contracts over \$10,000 require bids/proposals (formal, written documentation from vendors in response to a County's request for

specific information), and approval by the County Board. Purchases and contracts over \$25,000 have the same requirements as those over \$10,000, and additionally must be included in the capital improvement plan. Full life-cycle cost comparisons, including maintenance, insurance and present value calculations are required. (Financial Policy 4-94, Purchasing Policy)

Additional Non-Fiscal Policies, Plans and Ordinances

Sauk County has set forward a wide variety of planning documents, analyses, policies, and ordinances which are intended to guide and direct the County Board's actions and appropriations. These planning processes occur on a variety of timelines, some annually, some as infrequently as every five years. Regardless of when reviewed, they all inform the annual budget process, and often the annual budget informs these processes, as well. Taken in total, this body of work establishes the operational priorities of the County. Administrative staff and the Finance Committee made specific recommendations relative to the appropriate funding at the departmental and/or programmatic level. The following table identifies the significant impacts of these funding recommendations on ongoing projects and priorities:

Additional Non-Fiscal Policies, Plans and Ordinances		
Plan / Policy	Function	Impacts in 2017 and Beyond
County Strategic Plan	Develops biennial strategic goals.	<p>Operationalized through goals and objectives in the existing budget. The review of strategic issues that are incorporated into the current 2017 budget are detailed in the Transmittal message, <i>2017 Budget Highlights</i> section.</p> <p>April of 2015 was mid-term of office for the Sauk County Board. At this point in every term, the Board reviews and prioritizes major strategic issues facing the County over the upcoming 10 years. The 2017 budget responds to these issues through funding for criminal justice coordinating, nurse family partnership, parks, building security, green energies, employee wellness, and a continuum of care.</p>

Additional Non-Fiscal Policies, Plans and Ordinances		
Plan / Policy	Function	Impacts in 2017 and Beyond
Personnel Ordinance (Chapter 13, Sauk County Code of Ordinances)	Sauk County has codified its personnel policies into ordinance form with an accompanying Employee Policies & Procedures. These establish the policies and procedures used in the administration of the human resources functions for non-represented employees and for represented employees when collective bargaining agreements are silent.	The budget wage and benefit projections are based on the requirements and guidance in the Personnel Ordinance and Policies & Procedures handbook.
Capital Improvement Plan	Forecast major expenditures in excess of \$25,000.	<p>The Capital Improvement Projects Plan anticipates various ongoing activities required to maintain a healthy infrastructure. Road and building maintenance being the priorities.</p> <p>\$650,000 of General Fund balance was allocated for the design and construction of a new office building and community center at White Mound County Park. These funds are augmented with \$225,395 of environmental impact fees to enhance the building with energy efficient features.</p> <p>The Building Services budget includes use of General Fund balance of \$250,000 for remodel of the Courthouse annex third floor and \$225,000 for implementation of energy cost saving measures.</p>
Succession Planning / Continuity Planning	Forecasting future need in skill sets and capabilities for essential county operations. Development of strategy to address increased competition for workforce talent.	<p>Creates an operational plan for continuity of operations as transition and change occur.</p> <p>Succession planning offers opportunities for talent development.</p> <p>Includes details on areas where restructuring can occur as warranted, by keying on essential tasks within programmatic areas. This is tied to five year plans that anticipate revenues and expenditures in order to maintain ongoing levels of service.</p>

Additional Non-Fiscal Policies, Plans and Ordinances		
Plan / Policy	Function	Impacts in 2017 and Beyond
Land Records Modernization Plan	This plan directs the County's efforts in the transition from paper to a comprehensive geographic information system and allocates resources to specific projects in: Mapping, Register of Deeds, Treasurer, Real Property Lister, and Conservation, Planning and Zoning Departments.	Efforts continue within the confines of ongoing yearly operational expenses to develop the comprehensive geographic information system.
Land and Water Conservation Plan	The functions of this plan are to identify the County's priorities in the preservation of its soil and water resources, to identify appropriate remedial measures, and to allocate necessary resources.	Cross plan coordination will ensure that the conservation plan is consistent with the Comprehensive Outdoor Recreation Plan and the Comprehensive County plan. It is anticipated that this will allow for maximization of resources.
Community Long Term Support Plan	This plan addresses the palette of services available to individuals maintained in the community as an alternative to long term institutional care.	Minor impacts directed at a limited number of extremely high cost cases. These impacts may, however, increase the County's risk that individuals will require higher cost residential treatment.
Public Health Plan	This plan identifies significant community health issues beyond those mandated by law and establishes priorities necessary to direct the allocation of resources.	Accreditation with the Public Health Accreditation Board is in progress. Programmatic changes continue as the department expands preventative programming. The Nurse-Family Partnership Program (a preventative program to address an array of health and social issues) is working with clients and expanding its client list. It is an evidence based program that produces strong societal outcomes.
Comprehensive Land Use Planning	The plan will continue to inform strategic planning processes for County operations. Working in concert with the County Comprehensive Plan, the County will continue to assist other local units of government as needed.	The County has assisted in developing Comprehensive Land Use Plans for the majority of its towns and villages. These plans will soon be in need of review and update, and the County may play a role in again assisting these other units of government. The County will work on the five-year review and update to the Comprehensive Plan in 2017. Potential financial impacts are yet to be identified.
Highway Improvement Plan	This plan is a subset of the Capital Improvements Plan regarding highway construction and reconstruction projects.	The County has pursued additional funding through the State to fund local highway improvement projects. Funding for this program is included in the Capital Improvements Plan and is adopted as part of the yearly budget process.

Additional Non-Fiscal Policies, Plans and Ordinances		
Plan / Policy	Function	Impacts in 2017 and Beyond
Management Information Systems Plan	The Management Information Systems (MIS) Plan governs the development and maintenance of both the hardware associated with the County's computer systems, and the software which operates on them.	Four-year computer replacement cycle continues. Ongoing savings are estimated at \$40,000 per year compared to a three-year replacement cycle. Copiers and other electronic office equipment were added to the MIS plan to maximize resource allocation while reducing ongoing maintenance costs.
Sauk County Aging Plan	This plan governs the interaction of state and federal programs directed specifically at older Americans.	The County Aging Plan speaks directly to services offered at the county level for the aging. Programmatic changes in 2017 include the expansion of preparation of home delivered and congregate meals at the County's nursing home, rather than contracting for the meals' preparation.
Emergency Management / SARA Planning	This set of planning materials governs the County's disaster preparedness.	The County will continue to use other public and private entities to respond to the release of hazardous materials into the environment.
Continuity of Operations Plan / Continuity of Government	This plan outlines procedures if primary County facilities become unusable and dictates action needed for emergency response.	These intertwined plans help assure resiliency during change, both planned and unplanned.
Solid Waste Long Range Usage Plan	The Long Range Usage plan delineates the future plan for the usage of the closed Solid Waste site.	The County will continue ongoing environmental monitoring and establish a plan to minimize potential future tax levy impact.
Comprehensive Outdoor Recreational Plan	The recreation plan iterates county services and associated projects, as well as incorporates recreational activities across the county (such as bike trails and the National Parks Ice Age trail) and works to identify recreational assets regardless of ownership. The plan investigates the development of additional recreational opportunities on county owned property.	Will identify areas for growth and improvement in the Parks system. The 2017 budget allows funding in Parks to accommodate implementation of recommended changes in the plan adopted in December of 2013.
Comprehensive Plan	Informs goals and objectives regarding stakeholder views on and about county government and partnership opportunities.	The comprehensive plan goals and objectives have provided a base of information for the development of yearly goals and objectives in departmental areas. The plan is also utilized as a resource when researching public policy decisions.

BUDGET SUMMARY

2017 Budget Process

Development of a budget for an organization with as many distinct facets as Sauk County is a highly interactive process between multiple stakeholders. The budget is far more than just numbers on a page. It is the primary method by which the County Board sets policy, implements long-term plans and directs the operations of its government. With such broad reaching and crucial purposes, it is vital that adequate time is given to gather input from the various stakeholders, thoroughly examine the ramifications of changes, and thoughtfully assure that the good of the whole is being maintained.

The following graph shows the complex and interactive relationship between these stakeholders.

Primary Stakeholders in Budget Development

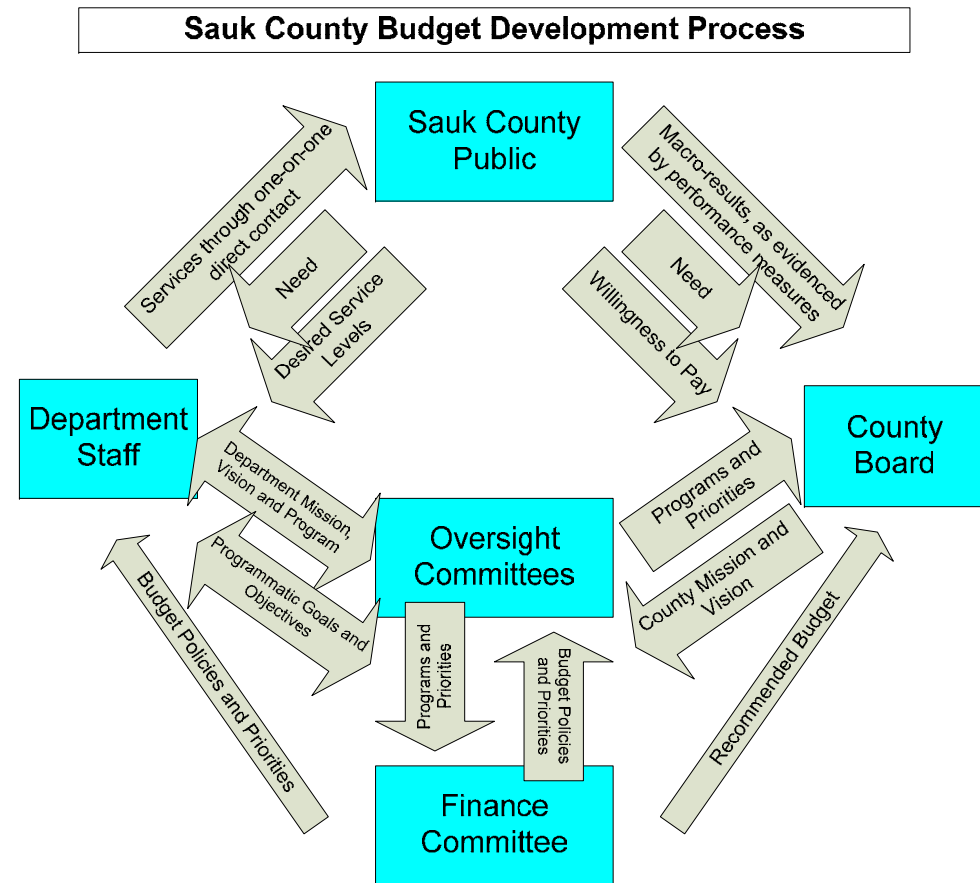
Public (P): The electorate in need of services.

County Board (CB): The 31-member body corporate which adopts the budget and sets the property tax levy.

Oversight Committees (OS): Committees of the County Board, tasked with conducting more in-depth review of alternatives in program priorities and service provision.

Finance Committee (Fin): Committee charged with developing a framework to manage the budget process and making a budget recommendation to the County Board which allocates available resources to conflicting priorities.

Department Heads (DH): Professionals with detailed knowledge of mandate requirements and capacity to provide given programs.



This “busy” chart highlights the interactive nature of the budget development process. Budget development is by no means linear.

Theoretical budget development translates into a number of specific actions taken by the primary stakeholders. A summary budget calendar shows that a single year's budget development is a year-long endeavor. Although the budget is in effect for only one year, it is built on prior history and sets the stage for multiple upcoming years. The process starts with a review of previous year

outcomes and performance measures through the annual report. Then, current knowledge is applied to develop the budget year's plans and amounts. Whenever uncertainties are encountered, the guidance is to forecast using the most logical and likely outcome while remaining conservative. No decisions are made without consideration of sustainability into the future.

Summary Budget Development Calendar	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Annual report of prior year results compiled		DH										
Finance Committee review of budget policies & priorities, timeline		Fin										
Meeting with overlapping units of government to discuss intergovernmental concerns			Fin									
County Board Mid-Term Assessment to develop and prioritize strategic issues for upcoming two years (held in odd-numbered years)				CB								
Oversight committee and departmental program review; development of mission, vision, goals, objectives, and performance measures					OS, DH							
Citizen public input forums					P, CB							
Capital improvement projects developed						DH						
Oversight committee and departmental budget development						OS, DH						
Administrative Coordinator issues budget guidance							DH					
Capital improvements team reviews and ranks major projects for upcoming ten year period								OS				
Technical administrative review of budget submissions								DH				
Finance Committee review of budget submissions									Fin			
Finance Committee proposed budget presented to County Board and public										Fin		
Proposed amendments to Finance Committee recommendation reviewed										Fin		
Public hearing on proposed budget											CB	
Budget adoption											CB	
Information gathering about public need	P, CB											
Budget monitoring	OS, DH											

CB-County Board

DH-Department Heads

Fin-Finance Committee

OS-Oversight Committees

P-Public

Budget development begins with articulation and prioritization of Countywide and departmental goals and objectives, accomplished through County Board and committee strategic planning meetings and public forums. The process itself is integrated with decisions and discussions interweaving between departmental staff and the committees of the Board. Specifics of resource need (personnel levels, equipment, etc.) are initially drafted by department managers based on their detailed knowledge of day-to-day operations and funding sources. Elected officials prepare budget drafts and follow the same process as all other department heads. These budgets are presented to oversight committees, whose role is to deliberate and ultimately approve departmental budgets to the Finance Committee. The Finance Committee is tasked with balancing “the big picture” of available funds with all requests, applying the same criteria to all requests. The Finance Committee must forward a budget recommendation to the full County Board in October. The County Board has one month to review the Finance Committee’s recommendation, and the final budget must be adopted in November. The County Board is not required to fund all requests.

Amendments After Adoption

Every effort is made to abide by the budget adopted in November; however, new situations can arise that merit amendments. The Sauk County budget process is governed by Wisconsin State Statutes §65.90, as well as the Rules of the Sauk County Board of

Supervisors, which states that any expenditure change which deviates from the original purpose of the adopted appropriations constitutes a “budget change” and must be approved by a two-thirds vote of the entire County Board. Each proposed change is considered on a case-by-case basis as the need arises.

This amendment process includes transfers requested from the Contingency Fund, as well as additional funds requested to supplement budgeted funds as the result of additional revenues received. A resolution is required to modify the budget.

State law also allows for county boards to delegate specific budgetary fund transfer authority powers to its Finance Committee. The Sauk County Finance Committee is empowered to authorize transfers between budgeted items within an individual office, agency, or department. However, the Finance Committee defers exercising this authority through the Rules of the Board.

Ultimately, the budgetary level of control is the net of revenues and expenses by department. Undue focus on specific line items creates an environment that stifles ingenuity. Focus on specific line items also encourages over-budgeting in each line to guard against potential punishment if that line’s budget is exceeded. Monitoring within categories (such as labor or supplies and services) is considered, but department managers have latitude to alter expenditures that would affect category total budgets.

2017 Summary Data

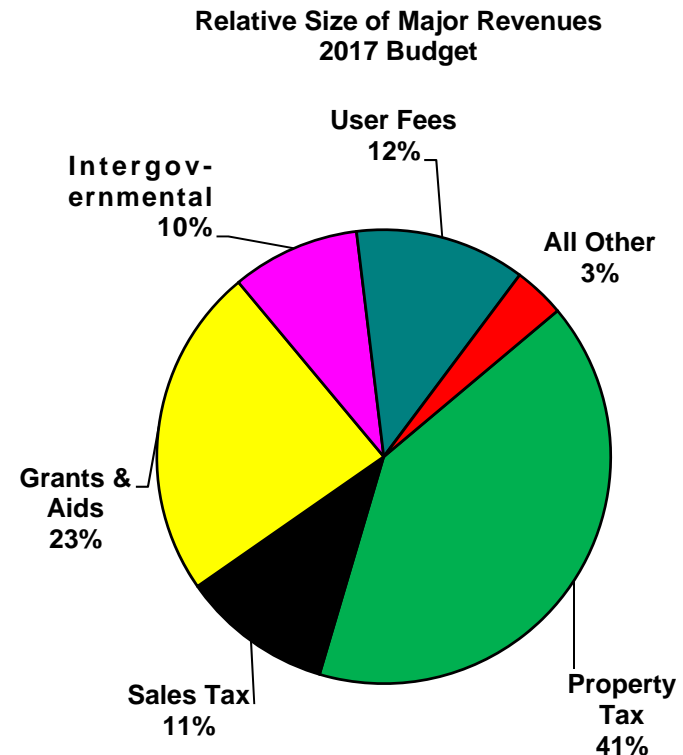
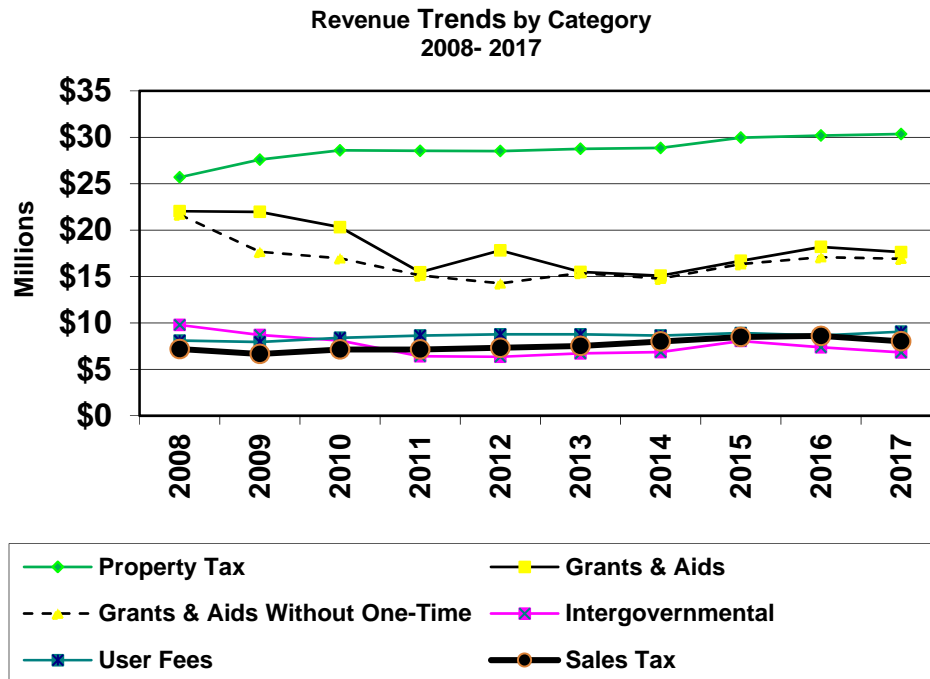
Much of the annual Sauk County budget presentation is directed at department specific detail. This level of detail is intended to provide relatively concise guidance to individual departments and functions in terms of the resources available to fulfill the visions they set forth. It is also appropriate to look at summary data across the entire spectrum of County services to identify trends and impacts which may not be easily identifiable at the more detailed level.

2017 Adopted Budget by Fund Type

	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Debt Service</u>	<u>Enterprise</u>	<u>Internal Service</u>	<u>Totals</u>
Revenues							
Property Taxes	\$ 15,908,249	\$ 8,002,243			\$ 6,441,172	\$ -	\$ 30,351,664
Other Taxes	645,150	-			-	-	645,150
Sales Tax	8,020,000	-			-	-	8,020,000
Grants & Aids	4,568,598	10,847,613			2,208,989	-	17,625,200
Licenses & Permits	751,120	28,000			-	-	779,120
Fines, Forfeitures & Penalties	304,800	165,000			-	-	469,800
User Fees	1,679,225	651,880			6,724,174	-	9,055,279
Intergovernmental Charges	2,481,957	6,700			3,951,197	380,203	6,820,057
Donations	5,000	84,000			2,500	-	91,500
Interest	150,047	37,237		750	12,600	1,200	201,834
Rent	400,791	-			-	-	400,791
Miscellaneous	89,120	59,614			600	-	149,334
Transfers from Other Funds	749,600	2,400		1,522,334	1,321,488	-	3,595,822
Use of Fund Balance	<u>4,196,576</u>	<u>728,520</u>			<u>1,537,532</u>	<u>-</u>	<u>6,462,628</u>
Total Revenues	39,950,233	20,613,207	-	1,523,084	22,200,252	381,403	84,668,179
Expenses / Expenditures							
Wages & Salaries	16,593,381	6,916,264			8,318,313	-	31,827,958
Labor Benefits	6,166,603	2,478,409			3,704,988	-	12,350,000
Supplies & Services	11,502,285	10,977,134			7,435,303	334,279	30,249,001
Debt Service - Principal	-	-		908,792	856,208	-	1,765,000
Debt Service - Interest & Charges	-	-		169,268	349,840	-	519,108
Capital Outlay	2,941,142	135,000			793,000	-	3,869,142
Transfers to Other Funds	2,746,822	106,400			742,600	-	3,595,822
Addition to Fund Balance	<u>-</u>	<u>-</u>		<u>445,024</u>	<u>-</u>	<u>47,124</u>	<u>492,148</u>
Total Expenditures	39,950,233	20,613,207	-	1,523,084	22,200,252	381,403	84,668,179
Net Change in Fund Balances	(4,196,576)	(728,520)	-	445,024	(1,537,532)	47,124	(5,970,480)
Estimated January 1 Fund Balances	<u>37,489,201</u>	<u>8,185,120</u>	<u>-</u>	<u>900,353</u>	<u>16,366,574</u>	<u>1,071,962</u>	<u>64,013,210</u>
Estimated December 31 Fund Balances	<u>\$ 33,292,625</u>	<u>\$ 7,456,600</u>	<u>\$ -</u>	<u>\$ 1,345,377</u>	<u>\$ 14,829,042</u>	<u>\$ 1,119,086</u>	<u>\$ 58,042,730</u>

Revenues

Revenue streams outside the property tax levy and fund balances are pursued to the greatest extent possible. The acceptance of outside funding that obligates the County to additional expense, either cash or efforts, is scrutinized. The County seeks to diversify its revenues so as not to limit the dependence on one or only a few sources.



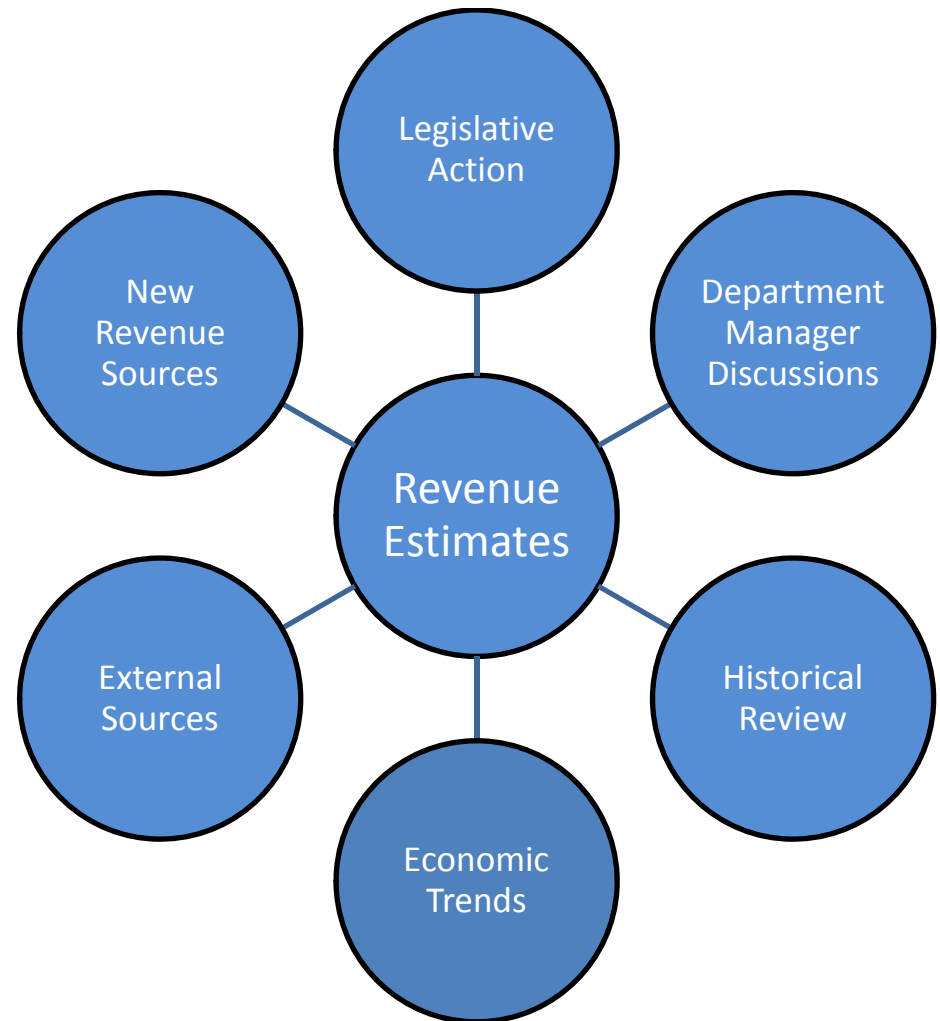
The Revenue Trends chart shows by category how Countywide major revenue sources have changed over time; as well as provides a pictorial view of the revenue relationships. **Of greatest note is the divergence of grants and aids, particularly when excluding one-time grants and aids, from property tax levels.**

Categories not included are: Miscellaneous Revenues, Licenses and Permits, Fines and Forfeitures, Transfers, Interest, Other Taxes, Rent, Bond Note Proceeds, Proceeds from Capital Leases, Use of Fund Balance and Donations. These revenues are not included because of minimal overall budgetary impact or they are volatile by nature.

Estimated Revenue Assumptions

Several factors are considered when making the revenue estimates included in the budget. The general assumptions follow, but every revenue line is scrutinized as the budget is drafted.

1. **Legislative Action:** Monitoring the state legislature is a key factor in considering the amount of assistance the State of Wisconsin will provide local governments.
2. **Department Manager Discussions:** Discussions with department heads during the budget process provide vital information to the expectation of revenue streams related directly to their areas of expertise.
3. **Historical Review :** A review of previous years' revenue to assist in the prediction of trends or cyclical flows of revenue streams are considered in making revenue projections.
4. **Economic Trends:** The local economic condition is considered when making projections.
5. **External Sources :** Information from surrounding communities, financial advisors, key vendors and other reliable third-parties is considered in making revenue projections.
6. **New Revenue Sources:** Research and analysis of new and existing cost and fee structures for continued feasibility is employed.



Overview of Major Revenues

Introduction

Revenue estimation is a key component in constructing the annual budget, as well as considering the future budget beyond the one-year timeframe. The overall approach is to make realistic yet conservative projections based on the best information available at the time. The approach is to consider total fund revenues as a “basket” of individual revenues, each with its own history of predictability, stability, or volatility. The actual collection of individual revenue sources is expected to vary from the estimate.

The methods used are a combination of trend analyses, statistical techniques, forecasting from outside experts, and common sense. Where appropriate, computer models have been developed and information is tracked to provide updated projections.

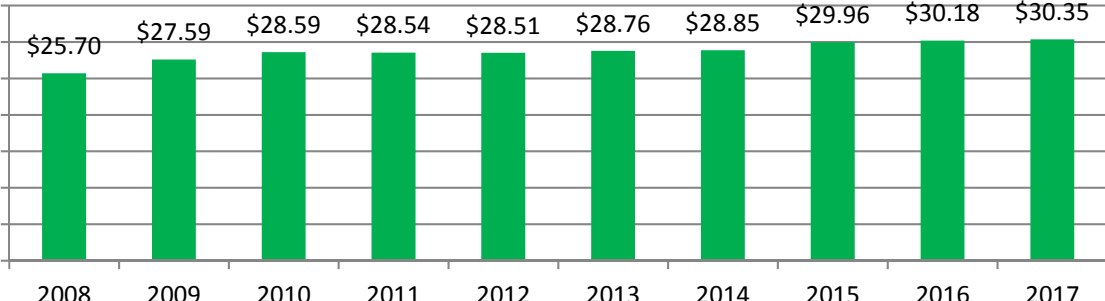
Although Sauk County is very stable, macroeconomic trends such as inflation, unemployment, and the real estate market do affect the County’s financial condition. Other independent variables such as weather and the business community’s workforce also affect collections. Special attention is focused on the major revenue sources which comprise the County’s budget.

Fund (In order of expenditure magnitude)	Property Tax	Sales Tax	Grants & Aids	Intergovern- mental	User Fees	Use of Fund Balance & Transfers	All Other
General	\$\$\$\$\$\$\$	\$\$\$\$	\$\$	\$	\$	\$\$	\$
Human Services	\$\$\$\$		\$\$\$\$		\$		\$
Health Care Center	\$		\$	\$	\$\$\$	\$	\$
Highway	\$\$		\$	\$\$	\$	\$	\$
ADRC	\$		\$	\$	\$	\$	\$
Debt Service						\$	\$
CDBG-RLF						\$	\$
Land Records	\$		\$		\$	\$	
Workers Compensation				\$			
Landfill Remediation						\$	\$
Jail Assessment							\$
Insurance				\$			\$
Dog License							\$
CDBG-Housing Rehab							\$
Drug Seizures						\$	\$
CDBG-FRSB							\$

Magnitude of Revenues by Fund

\$	\$0 to \$2.5 million
\$\$	\$2.5 to \$5.0 million
\$\$\$	\$5.0 to \$7.5 million
\$\$\$\$	\$7.5 to \$10.0 million
\$\$\$\$\$	\$10.0 to \$12.5 million
\$\$\$\$\$\$	\$12.5 to \$15.0 million
\$\$\$\$\$\$\$	\$15.0 to \$17.5 million

Property Tax Levy

Description	A levy on real and certain personal property owners within Sauk County based on equalized valuation. The property tax dollars include general purpose levy dollars, as well as special purpose levies such as bridge and library aids that may not be levied equally over all municipalities. Exemptions from the levy may apply to eligible governmental and not-for-profit entities. The property tax levy is the revenue source most under the control of the Board of Supervisors. In its simplest form, the amount of the levy is determined by estimating the amount of anticipated cost of providing services and subtracting the anticipated revenues from other sources.																																													
Authorizations	Wis. Stats. §65.90 – Municipal budgets. Wis. Stats. §66.0602 – Local levy limits. Wis. Stats. §74.47(1) – Interest on delinquent taxes of 1.0 percent per month. Sauk County Code of Ordinances §30.05 – Penalty on delinquent taxes of 0.5 percent per month.																																													
Source	Real and certain personal property owners in Sauk County.																																													
Use	Generally expendable at the County’s discretion. Special purpose levies for bridge aid, libraries, and veterans service may only be used for those specific purposes.																																													
Payment	Property taxes are levied in December on the assessed value as of the prior January 1. In addition to property taxes for the County, taxes are collected for and remitted to the State and municipal governments, as well as the local school districts and technical colleges. The first half installment is due by January 31 and is paid to the municipal (town, village or city) treasurers. These treasurers retain their municipalities’ share and remit the remainder to the county for further distribution. All property taxes after January 31 are paid to the County, with the second and final installment due July 31. Tax collections become the responsibility of the County, and all other taxing jurisdictions receive the full amount of their taxation. The County may charge interest and penalty totaling 1.5% per month. After three years delinquency, the County may acquire ownership of properties.																																													
Expiration	None. Wis. Stats. §59.605, the tax levy rate limit, was eliminated with 2013 Act 20, the 2013-2015 State budget.																																													
History	<table><tr><td></td><td><u>Amount</u></td><td><u>Amount</u></td><td><u>Amount</u></td></tr><tr><td></td><td></td><td></td><td><u>Over/(Under)</u></td></tr><tr><td></td><td><u>Year</u></td><td><u>Amount</u></td><td><u>Levy Limit</u></td></tr><tr><td rowspan="10">(2016 and 2017 are budgeted numbers)</td><td>2008</td><td>25,697,469</td><td>Not calculated</td></tr><tr><td>2009</td><td>27,594,579</td><td>Not calculated</td></tr><tr><td>2010</td><td>28,592,971</td><td>(589,823)</td></tr><tr><td>2011</td><td>28,538,084</td><td>(1,485,957)</td></tr><tr><td>2012</td><td>28,513,778</td><td>(1,226,097)</td></tr><tr><td>2013</td><td>28,758,630</td><td>(407,347)</td></tr><tr><td>2014</td><td>28,848,878</td><td>(354,710)</td></tr><tr><td>2015</td><td>29,962,311</td><td>(0)</td></tr><tr><td>2016</td><td>30,183,042</td><td>(0)</td></tr><tr><td>2017</td><td>30,351,664</td><td>(43,526)</td></tr></table> 				<u>Amount</u>	<u>Amount</u>	<u>Amount</u>				<u>Over/(Under)</u>		<u>Year</u>	<u>Amount</u>	<u>Levy Limit</u>	(2016 and 2017 are budgeted numbers)	2008	25,697,469	Not calculated	2009	27,594,579	Not calculated	2010	28,592,971	(589,823)	2011	28,538,084	(1,485,957)	2012	28,513,778	(1,226,097)	2013	28,758,630	(407,347)	2014	28,848,878	(354,710)	2015	29,962,311	(0)	2016	30,183,042	(0)	2017	30,351,664	(43,526)
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Assumptions & Future Expectations	2005 was the first year that property taxes exceeded grants and aids as a revenue source, a trend which has continued with a widening gap each year. Levy limits imposed at the State level are expected to continue indefinitely.																																													

Sales Tax

Description	County option sales tax of 0.5% “piggy-backed” on the Wisconsin sales tax of 5.0%. Enacted by Sauk County April 1, 1992.																																														
Authorizations	Wis. Stats. Chapter 77, Subchapter V. Sauk County Code of Ordinances §30.04.																																														
Source	Purchases (as defined by the State of Wisconsin) within Sauk County. Exemptions from the tax may apply to eligible governmental and not-for-profit entities.																																														
Use	For the purpose of reducing the property tax levy by 1) paying the debt service on any bond or note issuance, 2) paying for designated capital projects, and 3) any remainder revenues to further offset the levy.																																														
Payment	The State of Wisconsin collects and administers the sales tax on the County’s behalf. After retaining an administration fee of 1.75%, the State forwards the County’s portion of sales tax collections monthly.																																														
Expiration	None.																																														
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Assumptions & Future Expectations	With its strong tourism base in the Wisconsin Dells and Lake Delton vacation area, Sauk County maintains large sales tax collections considering it is primarily rural. Recent economic conditions softened collections in 2009, but 2010 and subsequent collections are strong. Due to this line item’s volatility and general economic conditions, the County favors a conservative budget approach. The 2017 estimate includes an increase reflecting cautious optimism.																																														

Grants & Aids

Description	Dollars received from the State, Federal or other local governments, whether from aid formulas or applied for programs. Rarely, private grantors extend funds as well.																																														
Authorizations	Multiple variations by agency and type of grant.																																														
Source	There are around 50 Federal programs and around 75 State programs. Many State programs are in tandem with Federal programs, and nearly all Federal programs are administered by the State.																																														
Use	Nearly all grants and aids are segregated for the provision of specific services, with the largest receipts funding public health, child support, human services, and highway activities. Shared revenues of \$701,889 from the State are discretionary grants and aids.																																														
Payment	Varies by grant. Most grants are received after expenditure has been made and reports have been filed. Some provide for an advance of funds early in the year which are taken back late in the year. A very few grants are received in equal monthly or quarterly installments.																																														
Expiration	None.																																														
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Assumptions & Future Expectations	<p>Each grant is examined based on its particular set of facts and assumptions in light of pending changes from the Federal and State levels. Emphasis is placed on reviewing the degree to which the service provided is mandated and the amount of matching funds or time are needed.</p> <p>The continued erosion of grant funding and governmental aids puts extreme pressure on local governments to maintain essential services. One-time revenues in the 2017 budget include \$520,000 estimated for Great Sauk Trail development and \$194,236 for a district attorney sexual assault justice initiative grant. Excluding this application of one-time funds further illustrates the erosion of funding for ongoing programs. The discretionary shared revenue aid stayed relatively unchanged, but future reductions are expected.</p>																																														

Intergovernmental

Description	Charges between Sauk County departments for services, and in some cases between the County and other governments. With the exception of the Highway, Workers Compensation and Insurance Funds, the County does not extensively use internal service funds. A number of administrative or overhead costs are, however, "charged back" to operating departments.																																					
Authorizations	Payments from various Federal, State and other governmental agencies.																																					
Source	The five largest are charges for Highway maintenance and repairs; Management Information System (MIS) operation, maintenance and replacement of the components of the County's computer network; court security provided by the Sheriff's Department to the Courthouse; home delivered meals preparation provided by the Health Care Center for the Aging & Disability Resource Center (new in 2016); and self-insured workers compensation charges based on State insurance rates.																																					
Use	By allocating expenses between departments, the user departments are often able to claim additional costs against grants, gaining more funds for the County.																																					
Payment	Most charges are calculated by the Accounting Department and charged via the payroll system or through journal entries.																																					
Expiration	None.																																					
History	<table><tr><td></td><td><u>Year</u></td><td><u>Amount</u></td><td></td></tr><tr><td rowspan="10">(2016 and 2017 are budgeted numbers)</td><td>2008</td><td>9,780,494</td><td>\$9.78</td></tr><tr><td>2009</td><td>8,696,291</td><td>\$8.70</td></tr><tr><td>2010</td><td>8,101,536</td><td>\$8.10</td></tr><tr><td>2011</td><td>6,409,031</td><td>\$6.41</td></tr><tr><td>2012</td><td>6,349,543</td><td>\$6.35</td></tr><tr><td>2013</td><td>6,720,854</td><td>\$6.72</td></tr><tr><td>2014</td><td>6,856,581</td><td>\$6.86</td></tr><tr><td>2015</td><td>8,050,983</td><td>\$8.05</td></tr><tr><td>2016</td><td>7,309,956</td><td>\$7.31</td></tr><tr><td>2017</td><td>6,820,057</td><td>\$6.82</td></tr></table>				<u>Year</u>	<u>Amount</u>		(2016 and 2017 are budgeted numbers)	2008	9,780,494	\$9.78	2009	8,696,291	\$8.70	2010	8,101,536	\$8.10	2011	6,409,031	\$6.41	2012	6,349,543	\$6.35	2013	6,720,854	\$6.72	2014	6,856,581	\$6.86	2015	8,050,983	\$8.05	2016	7,309,956	\$7.31	2017	6,820,057	\$6.82
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Assumptions & Future Expectations	Highway charges are based on scheduled highway projects and projected costs for materials. MIS charges are based on review of specific equipment or programming projects detailed by department, a decline of \$565,000. Court security charges are based on the actual costs of staff assigned to those tasks. Sauk County is using existing Health Care Center staff and kitchen equipment to prepare home delivered meals rather than contracting for their preparation. Nutrition program administration was an interdepartmental charge in 2015 only, as that program's management evolved. Sauk County is self-insured for workers' compensation, and there have been favorable losses allowing for low, stable rates charged to departments. The years 2008 through 2010 included operation of Unit A, a 94 bed portion of the County jail. These revenues at their height were \$1.7 million, but decreased significantly with the Unit's closure and recent trends in lower inmate populations. The remaining intergovernmental charges are based on historical averages.																																					

User Fees

Description	This category represents a wide range of sources, typically payments received for direct service provision.																																														
Authorizations	Some, such as fees received by the Register of Deeds, are set by state statute and changes reflect the anticipation of changes in volume of activity. Others, such as outpatient services provided by the Human Services Department and charges for care at the County's nursing home, have no direct statutory limit, but are in reality limited by the Medicaid and Medicare reimbursement rates.																																														
Source	Two-thirds of the revenues in this category come from fees charged at the County's nursing home.																																														
Use	User fees offset the costs of providing specific services.																																														
Payment	Fees are generally collected at the time a service is provided.																																														
Expiration	None.																																														
History	<div><div><div>(2016 and 2017 are budgeted numbers)</div><table><thead><tr><th>Year</th><th>Amount</th></tr></thead><tbody><tr><td>2008</td><td>8,094,893</td></tr><tr><td>2009</td><td>7,939,683</td></tr><tr><td>2010</td><td>8,398,720</td></tr><tr><td>2011</td><td>8,641,950</td></tr><tr><td>2012</td><td>8,766,447</td></tr><tr><td>2013</td><td>8,767,573</td></tr><tr><td>2014</td><td>8,640,799</td></tr><tr><td>2015</td><td>8,903,793</td></tr><tr><td>2016</td><td>9,451,951</td></tr><tr><td>2017</td><td>9,055,279</td></tr></tbody></table></div><div><table><thead><tr><th>Year</th><th>Amount</th></tr></thead><tbody><tr><td>2007</td><td>\$8.09</td></tr><tr><td>2008</td><td>\$7.94</td></tr><tr><td>2009</td><td>\$8.40</td></tr><tr><td>2010</td><td>\$8.64</td></tr><tr><td>2011</td><td>\$8.77</td></tr><tr><td>2012</td><td>\$8.77</td></tr><tr><td>2013</td><td>\$8.64</td></tr><tr><td>2014</td><td>\$8.90</td></tr><tr><td>2015</td><td>\$9.45</td></tr><tr><td>2016</td><td>\$9.06</td></tr></tbody></table></div></div>			Year	Amount	2008	8,094,893	2009	7,939,683	2010	8,398,720	2011	8,641,950	2012	8,766,447	2013	8,767,573	2014	8,640,799	2015	8,903,793	2016	9,451,951	2017	9,055,279	Year	Amount	2007	\$8.09	2008	\$7.94	2009	\$8.40	2010	\$8.64	2011	\$8.77	2012	\$8.77	2013	\$8.64	2014	\$8.90	2015	\$9.45	2016	\$9.06
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2016	\$9.06																																														
Assumptions & Future Expectations	<p>Projections are based on expectations of patients served at the nursing home, as well as the type of services they receive and their payer source. Clerk of Courts fee projections are based on past trends, taking into account increased use of municipal courts which decrease the County's fee collections. Register of Deeds filing fees are based on past trends as well, while considering economic conditions. Finally, Sheriff's Department fees for civil process are based on historical service use, while fees projected from charges for electronic monitoring remain relatively static given that the program has reached maximum capacity without adding more staff for monitoring. Projected charges to Huber inmates had shown significant decreases due to the economy and lack of employment for Huber inmates, but are remaining stable at \$160,000 for 2017. 2017 includes discontinuance of the Home Care program, reducing user fees by \$124,000. Further, nursing home revenues have been closely examined to respond to decreasing Medicare and Medicaid funding, a decrease of \$326,000.</p> <p>Discretionary user fees are reviewed on an annual basis to determine a) if the fee is still needed, b) if the fee is carrying out the public policy for which it was created, c) if the fee is comparable to other municipalities in the County or to other counties in the state, and d) if there are any services that are being provided without charge for which we should be charging a fee. Reliance on user fees is expected to continue, if not increase slightly as grants and aids decrease.</p>																																														

All Other

Description	This category represents a wide range of sources, including Other Taxes, Licenses & Permits, Fines & Forfeitures, Donations, Interest, Rent, and Miscellaneous. It excludes Transfers Between Funds and Uses of Fund Balance.																								
Authorizations	Other taxes, licenses and permits, and fines and forfeitures are generally authorized by multiple Wisconsin statutes and the Sauk County Code of Ordinances.																								
Source (Primary listed)	Other taxes: Interest and penalties on delinquent property taxes and real estate transfer taxes. Licenses & Permits: Conservation, Planning & Zoning land use and sanitary permits; and Environmental Health retail food inspections. Fines & Forfeitures: Clerk of Courts fines for traffic and other violations. Donations: ADRC home delivered and congregate meal programs and health department services. Interest: Interest earned on around \$48 million of invested funds. Also interest repayment on Community Development Block Grants. Rent: Revenues from communication tower and fiber optic contracts. Miscellaneous: Principal repayment on Community Development Block Grants. Interest on delinquent fines.																								
Use	Offsets the costs of overall County management and statutory obligations.																								
Payment	Varies by category.																								
Expiration	None.																								
History (2016 and 2017 are budgeted numbers)	<table><thead><tr><th><u>Year</u></th><th><u>Amount</u></th></tr></thead><tbody><tr><td>2008</td><td>4,704,137</td></tr><tr><td>2009</td><td>2,652,534</td></tr><tr><td>2010</td><td>3,431,841</td></tr><tr><td>2011</td><td>3,501,289</td></tr><tr><td>2012</td><td>2,949,586</td></tr><tr><td>2013</td><td>3,335,509</td></tr><tr><td>2014</td><td>2,991,146</td></tr><tr><td>2015</td><td>3,163,169</td></tr><tr><td>2016</td><td>2,688,674</td></tr><tr><td>2017</td><td>2,737,529</td></tr></tbody></table>	<u>Year</u>	<u>Amount</u>	2008	4,704,137	2009	2,652,534	2010	3,431,841	2011	3,501,289	2012	2,949,586	2013	3,335,509	2014	2,991,146	2015	3,163,169	2016	2,688,674	2017	2,737,529	<p>(1)</p>	
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Assumptions & Future Expectations	<p>The economy plays a major role in many of the revenues of this category. A flattened housing market has forced conservative estimates of real estate transfer taxes, land use and sanitary system permits. The economy further negatively impacts collection of fines and forfeitures by the Clerk of Courts, so these amounts have also been held low. Interest on investments has decreased significantly over the last ten years from \$1.6 million to only \$202,000, even with cash balances remaining steady. This has led to increased efforts to seek higher return on investments, while retaining tolerable risk levels. Although a minor part of the budget, donations have languished with the economy. Rent has increased through use of the County’s fiber optic network and communications towers.</p> <p>(The negative amount of miscellaneous in 2009 was impairment and writeoff of the vacated Health Care Center facility when the new facility was occupied in November 2009.)</p>																								

Transfers from Other Funds - It is both appropriate and necessary to transfer from one fund type to another based on the purposes of both the donor and recipient fund. Projections in this category are for specific, known events.

Donor Fund	Recipient Fund	Purpose	Amount
Health Care Center	General Fund	Reimbursement of intergovernmental transfer payment	\$730,000
Health Care Center	General Fund	Recognition of interfund interest	\$4,600
Highway	General Fund	Recognition of interfund interest	\$8,000
Human Services	General Fund	Recognition of interfund interest	\$7,000
Jail Assessment	Debt Service	Transfer of assessments to be used for jail debt reduction	\$97,000
CDBG-FRSB	CDBG-ED	Transfer of loan repayments to capitalize additional loans	\$2,400
General Fund	Health Care Center	Transfer of General Fund balance for Home Care discontinuance costs	\$115,440
General Fund	Health Care Center	Transfer of sales tax for payment of existing debt service	\$1,206,048
General Fund	Debt Service	Transfer of sales tax for payment of existing debt service	\$1,425,334
Total			\$3,595,822

Use of Fund Balance - Sauk County maintains balances necessary for the County's business purposes in many of its funds. Financial policy 5-94, Fund Balance / Retained Earnings and Contingent Funds Policy, defines appropriate uses of fund balances and retained earnings.

- Nonrecurring or rarely recurring **capital outlays** to reduce reliance on borrowed funds and future debt service costs.
- Nonrecurring **startup costs** of projects or programs that are expected to provide savings or increase efficiencies in the future.
- **Prepayment of outstanding debt** to generate greater rates of return than refinancing.
- **Termination costs** of ineffective or inefficient programs.
- All or part of the **contingency fund** since its expenditure is unlikely to occur.
- **Vacancy and turnover** factor. Departmental budgets are developed as if all staff positions will be filled for the entirety of the year. Recognizing that there is always vacancy and turnover, the County analyzes previous years' turnover to reduce the property tax levy.
- **Continuing programs**. Allows funds levied or grants received in one year to be expended in the next year to assure completion of the purpose for which the funds were received.

2017 fund balance use detail can be found in the Tables and Charts section of this book. Projected uses of fund balance are **never for operations**.

Fund	Nonrecurring Capital Outlay	Startup Costs	Program Termination	Contingency Fund	Vacancy & Turnover	Continuing Programs	Totals
General	1,910,902	45,000	115,440	350,000	600,000	1,175,234	4,196,576
Health Care Center	520,000				317,532		837,532
Highway	700,000						700,000
CDBG-ED Revolving Loans						527,125	527,125
Landfill Remediation						101,365	101,365
Land Records Modernization						82,030	82,030
Drug Seizures						11,000	11,000
Aging & Disability Resource Center	7,000						7,000
Total	3,137,902	45,000	115,440	350,000	917,532	1,896,754	6,462,628

Revenues by Fund

Fund							2017 Change from 2016	
	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Budget \$	%
<u>General Fund</u>								
General (Major Fund)	\$ 33,910,334	\$ 35,349,148	\$ 37,126,618	\$ 38,801,641	\$ 35,170,900	\$ 35,753,657	\$ 582,757	1.66%
<u>Special Revenue Funds</u>								
Aging & Disability Resource Center	\$ 1,749,803	\$ 1,804,071	\$ 1,761,056	\$ 1,923,483	\$ 1,847,202	\$ 1,985,098	\$ 137,896	7.47%
Alice in Dairyland	-	-	-	-	-	-	-	--
Baraboo Range	-	-	-	-	-	-	-	--
CDBG-Emergency Assistance Program	2,411,923	39,980	258,008	-	-	-	-	--
CDBG-Flood Relief Small Business	42,722	55,581	43,389	28,278	30,000	2,400	(27,600)	-92.00%
CDBG-Housing Rehabilitation	439,091	13,301	1,904	29,509	20,000	20,000	-	0.00%
CDBG-Revolving Loans	111,275	123,864	245,052	87,784	81,300	55,151	(26,149)	-32.16%
Dog License	28,561	27,446	27,108	27,314	28,000	28,000	-	0.00%
Drug Seizures	11,240	74,815	24,294	8,106	1,000	100	(900)	-90.00%
Human Services (Major Fund)	15,223,191	15,679,071	15,789,713	16,834,245	15,893,921	17,282,710	1,388,789	8.74%
Jail Assessment	121,120	113,976	95,978	98,123	95,000	97,000	2,000	2.11%
Land Records Modernization	170,937	248,618	208,265	152,575	352,370	399,928	47,558	13.50%
Landfill Remediation	18,712	13,984	16,998	22,582	14,300	14,300	-	0.00%
Rental Properties	-	-	-	-	-	-	-	--
Subtotal Special Revenue Funds	\$ 20,328,575	\$ 18,194,707	\$ 18,471,765	\$ 19,211,999	\$ 18,363,093	\$ 19,884,687	\$ 1,521,594	8.29%
<u>Capital Projects Fund</u>								
Building Projects	\$ 714,771	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--
<u>Debt Service Fund</u>								
Debt Service	\$ 2,440,011	\$ 2,447,563	\$ 6,673,514	\$ 1,669,176	\$ 1,669,349	\$ 1,523,084	\$ (146,265)	-8.76%
<u>Proprietary Funds</u>								
Health Care Center	\$ 9,339,530	\$ 9,254,083	\$ 9,683,054	\$ 10,906,574	\$ 11,560,914	\$ 11,105,618	\$ (455,296)	-3.94%
Highway	9,041,088	9,473,095	9,095,831	9,924,280	9,509,558	9,557,102	47,544	0.50%
Subtotal Proprietary Funds	\$ 18,380,618	\$ 18,727,178	\$ 18,778,885	\$ 20,830,854	\$ 21,070,472	\$ 20,662,720	\$ (407,752)	-1.94%
<u>Internal Service Funds</u>								
Insurance	\$ 58,503	\$ 33,333	\$ 73,306	\$ 37,699	\$ 83,793	\$ 96,624	\$ 12,831	15.31%
Workers Compensation	309,628	313,262	261,510	268,980	278,640	284,779	6,139	2.20%
Subtotal Internal Service Funds	\$ 368,131	\$ 346,595	\$ 334,816	\$ 306,679	\$ 362,433	\$ 381,403	\$ 18,970	5.23%
GRAND TOTAL	\$ 76,142,440	\$ 75,065,191	\$ 81,385,598	\$ 80,820,349	\$ 76,636,247	\$ 78,205,551	\$ 1,569,304	2.05%

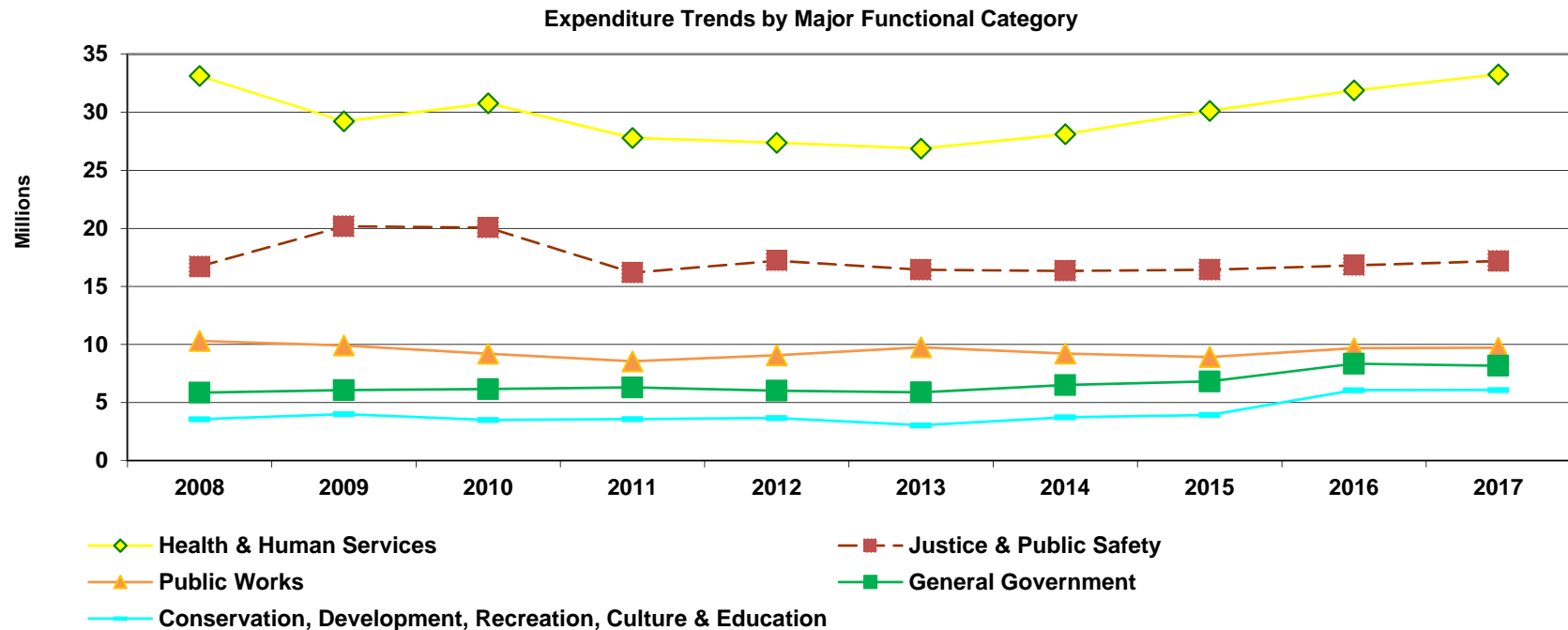
Expenses by Fund

Fund							2017 Change from 2016	
	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Budget \$	%
<u>General Fund</u>								
General (Major Fund)	\$ 31,423,288	\$ 32,271,647	\$ 35,365,742	\$ 37,375,195	\$ 39,528,547	\$ 39,950,233	\$ 421,686	1.07%
<u>Special Revenue Funds</u>								
Aging & Disability Resource Center	\$ 1,642,268	\$ 1,868,602	\$ 1,892,966	\$ 1,839,749	\$ 1,847,202	\$ 1,992,098	\$ 144,896	7.84%
CDBG-Emergency Assistance Program	2,091,093	597,689	299,664	204,892	86,544	-	(86,544)	-100.00%
CDBG-Flood Relief Small Business	42,723	55,581	43,446	28,277	30,000	2,400	(27,600)	-92.00%
CDBG-Housing Rehabilitation	440,362	801	14,429	26,313	20,000	20,000	-	0.00%
CDBG-Revolving Loans	202,061	10	376,589	-	525,434	582,276	56,842	10.82%
Dog License	21,895	28,041	27,272	27,187	28,000	28,000	-	0.00%
Drug Seizures	9,330	58,714	34,273	32,190	12,000	11,100	(900)	-7.50%
Human Services (Major Fund)	15,028,994	14,255,152	16,512,288	17,322,397	16,114,320	17,282,710	1,168,390	7.25%
Jail Assessment	121,120	100,000	109,953	98,123	95,000	97,000	2,000	2.11%
Land Records Modernization	224,255	231,513	238,576	273,019	505,277	481,958	(23,319)	-4.62%
Landfill Remediation	91,741	163,107	96,320	112,443	117,665	115,665	(2,000)	-1.70%
Subtotal Special Revenue Funds	\$ 19,915,842	\$ 17,359,210	\$ 19,645,776	\$ 19,964,590	\$ 19,381,442	\$ 20,613,207	\$ 1,231,765	6.36%
<u>Capital Projects Fund</u>								
Building Projects	\$ 845,286	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--
<u>Debt Service Fund</u>								
Debt Service	\$ 2,445,259	\$ 2,447,563	\$ 6,673,514	\$ 1,224,594	\$ 1,223,921	\$ 1,078,060	\$ (145,861)	-11.92%
<u>Proprietary Funds</u>								
Health Care Center	\$ 9,548,003	\$ 9,633,757	\$ 10,040,471	\$ 10,413,520	\$ 12,290,914	\$ 11,943,150	\$ (347,764)	-2.83%
Highway	8,932,018	9,546,396	9,063,564	8,757,621	10,209,558	10,257,102	47,544	0.47%
Subtotal Proprietary Funds	\$ 18,480,021	\$ 19,180,153	\$ 19,104,035	\$ 19,171,141	\$ 22,500,472	\$ 22,200,252	\$ (300,220)	-1.33%
<u>Internal Service Funds</u>								
Insurance	\$ 48,253	\$ 56,573	\$ 51,866	\$ 41,384	\$ 52,093	\$ 49,500	\$ (2,593)	-4.98%
Workers Compensation	249,112	228,555	271,246	148,953	278,640	284,779	6,139	2.20%
Subtotal Internal Service Funds	\$ 297,365	\$ 285,128	\$ 323,112	\$ 190,337	\$ 330,733	\$ 334,279	\$ 3,546	1.07%
GRAND TOTAL	\$ 73,407,061	\$ 71,543,701	\$ 81,112,179	\$ 77,925,857	\$ 82,965,115	\$ 84,176,031	\$ 1,210,916	1.46%

Expenses

Expenses tend to be far more predictable than revenues. Expenses are also more controllable than revenues. Many expenses also follow the existence of grants and aids revenues. The most useful analysis of changes in expenditure patterns over time is by functional grouping of ongoing expenditures. While function-specific and department-specific data are presented in the more detailed section of the budget, changes in expenditures over time are helpful in isolating expenditure patterns. (Functional detail and detailed descriptions are included on the division tabs by functional area). The data for 2008 to 2015 represent actual expenditures, and 2016 and 2017 represent budgeted expenditures. Tabular summaries of each expenditure function and category are included in the Tables and Charts section at the rear of this budget document.

Expenditures by Functional Area



Gross Expenditures by Functional Area

Health and human services continue to lead the expenditures made by the County. However, regional implementation of a managed care model for serving disabled and elderly clients has lessened costs (and related revenues) in this area significantly. The work of the Continuum of Care Committee is hoped to generate recommendations that will mitigate costs in this area, as well as better serve residents.

Justice and public safety expenditures increased in 2008 with additional staffing and support for the opening of County Jail Unit A for additional rental housing space for State jail inmates. The 2009 and 2010 increases, continued through 2012 to varying degrees, relate to expenditures for community redevelopment after the floods of 2008. The 2011 decrease in this category relates to the closure of County Jail Unit A.

Public works expenditures had shown a decrease in recent years due to decreases in state and federal funding, excluding a peak in 2008 and 2009 for flood repairs. However, 2012 and 2013 show increases due to additional funding for the State Highway maintenance program. The County remains committed to not deferring maintenance on its roads.

General government expenditures are highly comprised of wages and benefits, so the classification and compensation study of 2014 generated large increases in this functional area. Further, position cuts in response to the mid- to late-2000's recession are being restored as the economy recovers.

Conservation, development, recreation, culture and education expenditures have stayed generally stable, except funding for conservation easements and watershed enhancement in 2014 and Great Sauk Trail development of \$1,040,000 in 2015 and 2016.

Debt service is only issued for specific major capital projects. Care is taken in the structure of the repayment schedules and taxation to keep annual principal and interest totals stable to aid in a level tax. Outstanding bond issues relate to construction of the law enforcement center (repayment complete in 2021) and construction of the Health Care Center (repayment complete in 2027). Debt is not issued for routine capital expenditures or highway maintenance.

Capital outlay expenditures include routine replacements such as computers and vehicles, as well as large projects such as roof repairs or carpet replacement. Emphasis is placed on analysis of future operating costs related to capital acquisitions. However, as budgets have tightened, most expenditures have been for maintenance or replacement, not expansion or growth.

Expenditures of Property Tax Levy by Functional Area

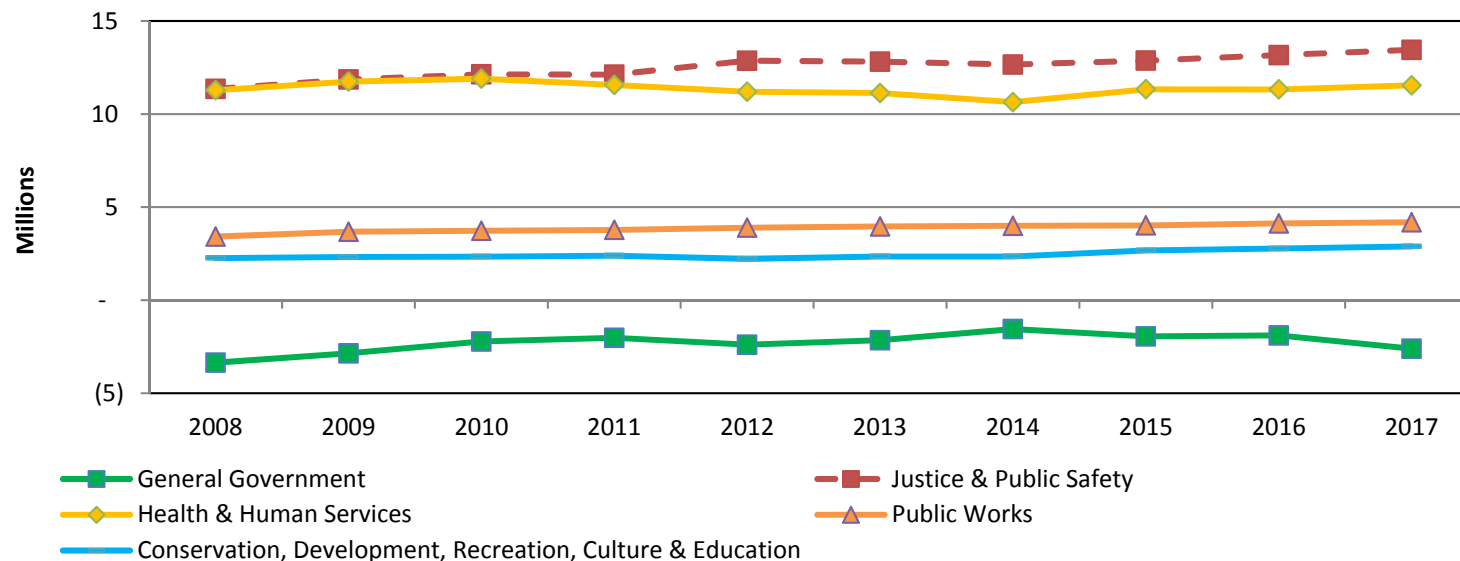
Expenditures by function should be considered concurrently with property tax levy by function. Although considerably more is spent on health and human services, increasingly more property tax levy is allocated to justice and public safety. Also note that the general government function contains significant revenues that are not directly related to other functions, such as the approximately \$8.02 million in sales tax collections. This forces the general government function to have a net reduction of the property tax levy.

Further, comparing the property tax levy as a percentage of expenditures by function indicates the County's willingness to support those functions and programs. The impact of the loss of

Federal and State funding becomes more apparent in the following chart.

Property Tax Levy as a Percentage of Expenditures	2008	2017
Health & Human Services	34.05%	34.71%
Justice & Public Safety	67.91%	78.26%
Public Works	33.16%	43.04%
General Government	-57.37%	-31.92%
Conservation, Development, Recreation, Culture & Education	63.49%	47.43%

Property Tax Levy Trends by Function

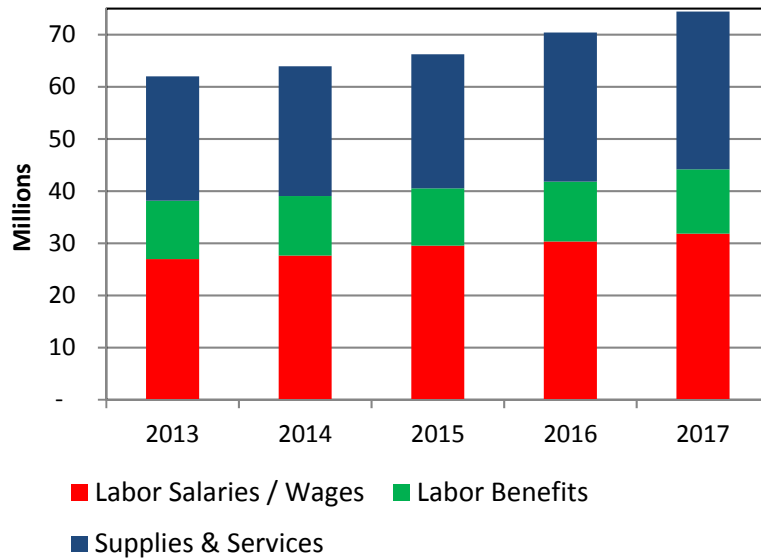


Expenditures by Category

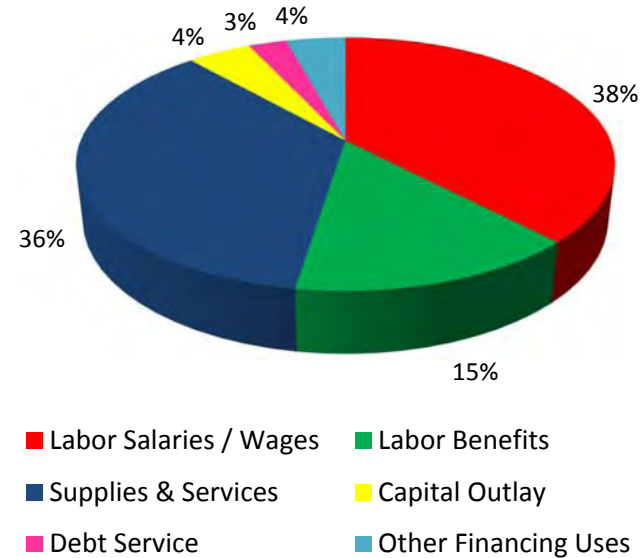
It is also prudent to review expenditures by categorical uses. The following bar graph on the left shows the change over time for costs associated with labor salaries / wages, labor benefits, and supplies and services. The corresponding pie chart highlights for 2017 how expenses are allocated.

Detailed expenditure information by category, function, and department, including trend charts is included on the division tabs for each functional area.

Expenses by Category

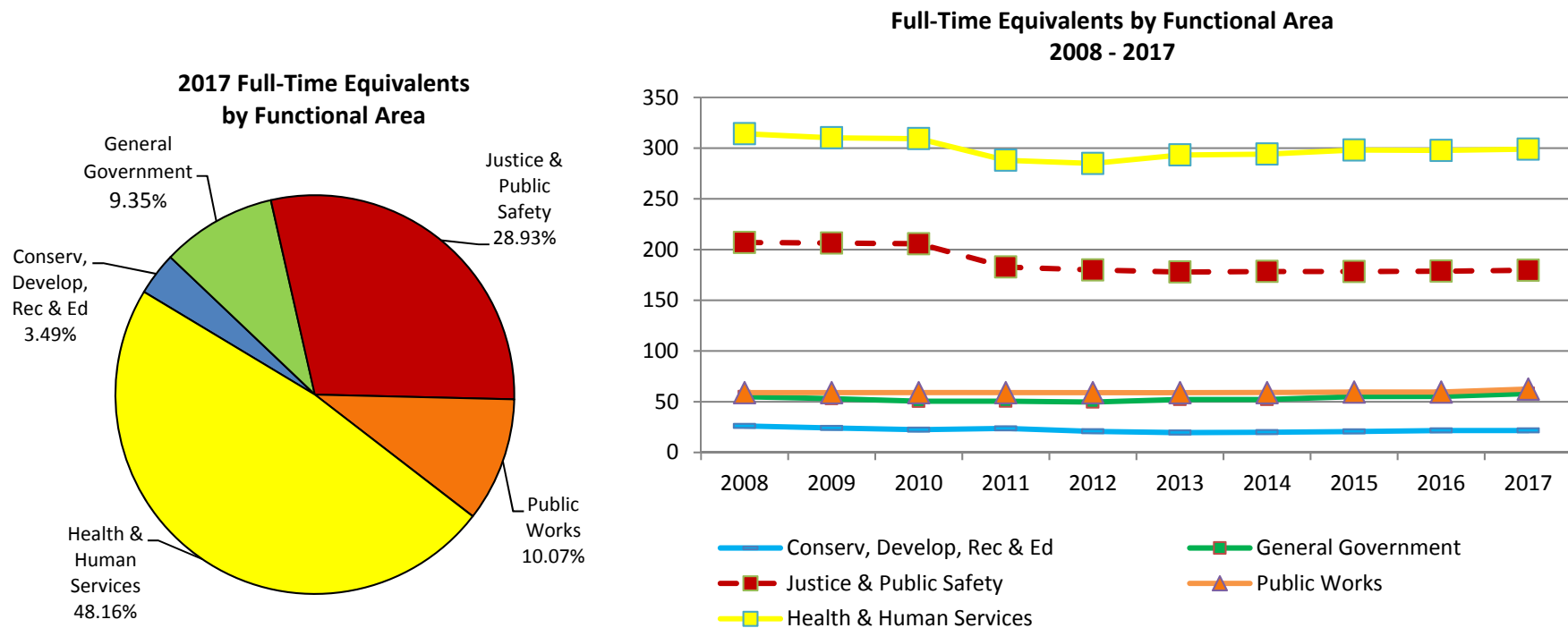


2017 Expenses by Category



Labor and Personnel

As with most governments, Sauk County's biggest investment is in its staff. The labor and benefits portion of the expense pie comprises 53 percent of the total expenses for 620.84 full-time equivalents (FTE's) in 2017. Most employees serve in health and human services functions, with justice and public safety being the next largest area. Since personnel is the largest expenditure of the County, projections of future staffing needs and their funding sources are extremely important. Since many positions rely on state funding, future projections are difficult as the state tightens its belt.



At the end of 2010, two staff-intensive programs came to an end, resulting in layoffs: Unit A of the jail was closed (14.77 FTE's) and provision of Family Care services by the Sauk County Human Services Department was regionalized (22.21 FTE). Departments continue to react to outside funding changes and explore implementation of technological and workflow efficiencies. 2017 sees an increase in staff of 8.19 FTE's.

Full-Time Equivalents (FTE's) Allocated by Department in the Original Adopted Budgets

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2017	FTE Change from 2008 to 2017
	<u>Balance</u>	<u>Change</u>	<u>Change</u>	<u>Change</u>	<u>Change</u>	<u>Change</u>	<u>Change</u>	<u>Change</u>	<u>Change</u>	<u>Change</u>	<u>Balance</u>	
<u>General Government</u>												
Accounting	4.50		-0.50						0.50		4.50	0.00
Administrative Coordinator	1.50		-0.50		0.50			1.00	-1.00		1.50	0.00
Building Services	10.00	-0.23						1.00	-0.44	-0.83	9.50	-0.50
Corporation Counsel	6.50		-0.50			0.29					6.29	-0.21
County Clerk / Elections	4.00				-0.92					0.92	4.00	0.00
Criminal Justice Coordinating	0.00								1.00	2.25	3.25	3.25
Land Records Modernization (from Cons, Dev, Rec, Cul, Ed)	0.00					1.20		0.29	3.00	-0.49	4.00	4.00
Management Information Systems (MIS)	9.00			1.50		0.80		1.00	-1.67	-0.26	10.37	1.37
Mapping (to MIS & Treasurer)	2.00		0.50	-2.50							0.00	-2.00
Personnel	6.30	-1.00	-1.30	0.25	-0.45	0.29		0.21	0.01	0.85	5.16	-1.14
Register of Deeds	4.00	-0.50	-0.34	-0.16							3.00	-1.00
Surveyor	1.00										1.00	0.00
Treasurer	6.07			1.00				-0.75	-1.32	0.50	5.50	-0.57
Total General Government	54.87	-1.73	-2.64	0.09	-0.87	2.58	0.00	2.75	0.08	2.94	58.07	3.20
<u>Justice & Public Safety</u>												
Circuit Courts	3.79			-0.20	-0.19						3.40	-0.39
Clerk of Court	14.00						-1.00		-1.00		12.00	-2.00
Coroner	1.00										1.00	0.00
Court Commissioner/Family Court Counseling	1.94			0.06							2.00	0.06
District Attorney / Victim Witness	9.00		-0.40	-0.60	-0.77	0.37	0.20				7.80	-1.20
Emergency Management	2.00								-0.66	0.41	1.75	-0.25
Family Court Counselling (to Court Commissioner)	0.06			-0.06							0.00	-0.06
Register in Probate	2.00										2.00	0.00
Sheriff's Department	173.21	-0.58	-0.33	-22.12	-1.93	-2.37	1.29	-0.05	2.00	0.52	149.64	-23.57
Total Justice & Public Safety	207.00	-0.58	-0.73	-22.92	-2.89	-2.00	0.49	-0.05	0.34	0.93	179.59	-27.41
<u>Public Works</u>												
Highway	59.00							0.50		3.00	62.50	3.50
Total Public Works	59.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.00	3.00	62.50	3.50
<u>Health & Human Services</u>												
ADRC / Commission on Aging	14.50	1.50	2.81	-0.92	-1.02	4.77		-5.85	3.12	2.36	21.27	6.77
Bioterrorism	0.50		-0.50								0.00	-0.50
Child Support	11.00		0.96	-0.96							11.00	0.00
Environmental Health	2.50	1.00		1.02	-0.92	0.15		0.65	0.17	2.26	6.83	4.33
Health Care Center	138.10	-10.23	0.47	5.68	0.51	0.04	-0.47	8.89	-1.62	-8.16	133.21	-4.89
Home Care	9.51		-0.39	-1.52	-1.52	-0.15	-1.55	-5.90			0.00	-9.51
Human Services	123.01	3.06	-4.80	-26.58	-0.20	2.18	1.30	1.98	-0.96	1.30	100.29	-22.72
Public Health	8.75		0.24	0.81		0.75	1.53	0.70	0.83	3.77	17.38	8.63
Veterans' Services	3.00							1.06	-0.06		4.00	1.00
Women, Infants and Children	3.32	0.66				0.68		2.50	-1.93	-0.21	5.02	1.70
Total Health & Human Services	314.19	-4.01	-0.82	-21.34	-3.15	8.42	0.81	4.03	-0.45	1.32	299.00	-15.19
<u>Conservation, Development, Recreation, Culture & Education</u>												
Baraboo Range	0.30	0.25	-0.55								0.00	-0.30
Board of Adjustment (to CPZ)	0.95	-0.10			-0.85						0.00	-0.95
Conservation, Planning & Zoning (CPZ)	0.00				13.15		0.41	0.63			14.19	14.19
Land Conservation (to CPZ)	9.40	-0.60	-1.25	1.00	-8.55						0.00	-9.40
Land Records Modernization (to Gen Govt)	0.00	0.50	0.49	0.25		-1.24					0.00	0.00
Parks	3.78								1.00		4.78	1.00
Planning & Zoning (to CPZ)	9.15	-2.05	-0.35		-6.75						0.00	-9.15
UW-Extension	2.51				0.13			0.07			2.71	0.20
Total Cons, Devel, Rec, Culture & Ed	26.09	-2.00	-1.66	1.25	-2.87	-1.24	0.41	0.70	1.00	0.00	21.68	-4.41
<u>TOTAL COUNTY FTE's - CHANGE</u>												
TOTAL COUNTY FTE's	661.15	-8.32	-5.85	-42.92	-9.78	7.76	1.71	7.93	0.97	8.19	620.84	-40.31
<u>TOTAL PERSONS EMPLOYED - CHANGE</u>												
TOTAL PERSONS EMPLOYED	727	-6	-4	-44	-6	10	-3	5	-1	7	685	-42

Note: This summary excludes any funding source information.

2017 Changes to Budgeted Positions				
Functional Area	Department	Position	Change in FTE's	Reason
General Government	Building Services	Emergency Management/Building Services Director	-1.00	Restructure of segments of Building Services (BS), Management Information Systems (MIS), Personnel and Emergency Management (EM) to more closely align functions and departments (Total decrease -0.83 FTE)
		Facilities Director	1.00	
		Facilities Manager	-1.00	
		Building Manager	1.00	
		Safety/Risk Manager (to Personnel)	-1.00	
		Program Coordinator	0.50	
		Program Support Specialist	-0.33	
General Government	Corporation Counsel	Principal Assistant Corporation Counsel	1.00	Evolution of position to a higher leadership role
		Assistant Corporation Counsel	-1.00	
General Government	County Clerk	Deputy County Clerk/Program Assistant	1.00	Addition of staff to assist with increased elections responsibilities and passport issuance
		Relief Clerical Limited Term Employee	-0.08	
General Government	Criminal Justice Coordinating	Drug Court Coordinator	1.75	Expansion of drug court. Shared Behavioral Health Specialist with Sheriff.
		Behavioral Health Specialist	0.50	
General Government	Land Records Modernization	GIS Analyst Limited Term Employee	-1.00	Conversion of limited term employee to ongoing position shared between Treasurer and Land Records Modernization
		GIS Specialist	0.50	
		Intern	0.01	
General Government	Management Information Systems	Web Application Developer	-0.43	Increased automation of web functions requires less staff support. Restructure of segments of BS, MIS, Personnel and EM to more closely align functions and departments
		Program Coordinator	0.50	
		Program Support Specialist	-0.33	
General Government	Personnel	Safety/Risk Manager (from Bldg Services)	1.00	Restructure of segments of BS, MIS, Personnel and EM to more closely align functions and departments
		Human Resources Intern	-0.15	
General Government	Treasurer	GIS Specialist	0.50	Conversion of limited term employee to ongoing position shared between Treasurer and Land Records Modernization
Justice & Public Safety	Emergency Management	Program Assistant	0.75	Restructure of segments of BS, MIS, Personnel and EM to more closely align functions and departments
		Program Support Specialist	-0.34	
Justice & Public Safety	Sheriff's Department	Behavioral Health Specialist	0.50	Shared Behavioral Health Specialist with Criminal Justice Coordinating
		Prisoner Transport	0.02	
Public Works	Highway	Skilled Laborer	4.00	Conversion of one and addition of three positions to accommodate addition of US Highway 12 miles
		Commercial Truck Driver	-1.00	

2017 Changes to Budgeted Positions				
Functional Area	Department	Position	Change in FTE's	Reason
Health & Human Services	Aging & Disability Resource Center (ADRC)	Aging & Disability Specialist Part-Time	0.77	Reallocation of support positions and addition of direct service provision staff in response to funding changes
		Program Assistant ADRC	-1.00	
		ADRC Assistant	-1.00	
		Aging Program Specialist Project	1.00	
		Program Specialist	1.00	
Health & Human Services	ADRC	Van Driver / Administrative Support	1.00	Growth in transportation and meal provision programs
		Dining Center Coordinator	0.58	
		Van Driver	0.01	
Health & Human Services	Environmental Health	Accounting Assistant Specialist	0.21	Expansion of programming to include full agent status for inspection of high complexity restaurants, pools and water attractions
		Sanitarian	1.00	
		Technician	1.00	
		Health Educator Part-Time	0.05	
Health & Human Services	Health Care Center	Home Health Director	-1.00	Discontinuance of Home Care Program. (Total decrease -6.07 FTE)
		Home Care Nurse Part-Time	-2.37	
		Home Care Aide Part-Time	-1.70	
		Accounting Assistant Specialist	-1.00	Transfer of Foot Clinic staff to Public Health. (Total decrease -0.57 FTE)
		Home Care Nurse Part-Time (Foot Clinic)	-0.27	
		Home Care Aide Part-Time (Foot Clinic)	-0.30	
Health & Human Services	Health Care Center	Licensed Practical Nurse Part-Time	-0.90	Reallocations of staff to better accommodate workflow and needs in the facility (Total decrease -1.52 FTE)
		Registered Nurse Part-Time	-0.24	
		Registered Nurse Casual Part-Time	0.24	
		Dining Assistant Part-Time	0.38	
		Maintenance	-1.00	
Health & Human Services	Human Services	Program Support Specialist	1.00	Increased emphasis on staff providing both hands-on contact and clerical support. (Total increase 1.30 FTE)
		Administrative Support	-1.00	
		Community Support Clinical Coordinator	1.00	
		Child Protective Service Social Worker	1.00	
		Outpatient Manager	-1.00	
		Psychotherapist Part-Time	0.30	
Health & Human Services	Public Health	Nurse Supervisor	1.00	Increase in nurse time for implementation of Nurse Family Partnership program, Wisconsin Prescription Drug/Opioid Overdose Related Deaths Prevention Project grant, and incorporation of Foot Clinic service. (Total increase 3.77)
		Public Health Nurse	2.00	
		Home Health Aide Part-Time (Foot Clinic)	1.07	
		Accounting Assistant Specialist	-0.20	
		Dental Hygienist Project Part-Time	-0.55	
		Health Educator Part-Time	0.45	

2017 Changes to Budgeted Positions				
Functional Area	Department	Position	Change in FTE's	Reason
Health & Human Services	Veterans' Service	Assistant Veterans Service Officer	1.00	Reclassification of position
		Veteran Benefit Specialist	-1.00	
Health & Human Services	Women, Infants & Children (WIC)	Health Educator Part-Time	-0.21	Reallocation of staff time within Health Departments
Total Change in Full-Time Equivalents			8.19	

In 2014, the County Board implemented a classification and compensation analysis for nearly all County positions. This analysis helped address implementation issues with 2011 Wisconsin Act 10 and related laws and administrative code, as well as evaluated Sauk County wages compared to the market. The 2017 budget includes full implementation of the adopted pay grades, all appeals, and reclassifications.

Recent years were unprecedented with regard to the collective bargaining process and changes to Wisconsin law. County employees are now represented by two bargaining units, in addition to the non-represented employees and elected officials. The Service Employees International Union (SEIU) unit may now bargain only over wages up to the Consumer Price Index as certified by the Wisconsin Department of Revenue. The Sauk County Personnel Ordinance and Policies govern all other terms of employment. The Wisconsin Professional Police Association (WPPA) retains full bargaining rights.

Union / Employee Group	Group Represented	2017 Number of Full-Time Equivalents	Contract Expiration	Known Wage Adjustments			
				2017	2018	2019	2020
SEIU Healthcare District 1199 Wisconsin United Professionals for Quality Healthcare	Health Professionals within the Public Health and Human Services Departments	63.79	December 31, 2013 (mirrors non-represented increase)	1.00%			
Wisconsin Professional Police Association (WPPA) Local #241	Sauk County Sheriff's Department Sworn Employees	93.00	December 31, 2017	1.50%			
Non-Represented – Exempt	Exempt from Overtime	101.92	Not Applicable	1.00%			
Non-Represented – Hourly	Not Exempt from Overtime	355.13	Not Applicable	1.00%			
Elected – Law Enforcement & Judiciary focus	Clerk of Courts, Coroner, Sheriff	3.00	Term of office 2015 through 2018	2.00%	2.00%		
Elected – General Administration focus	County Clerk Register of Deeds Surveyor Treasurer	4.00	Term of office 2017 through 2020	5.33% 8.36% 2.00% 13.78%	0.00% 0.00% 2.00% 0.00%	0.00% for all	0.00% for all
These positions were reviewed as part of the 2014 classification and compensation analysis. The proposed wages are based on an average of steps using the recommended pay band.							

Further, employee benefits continue to be a large portion of staff costs. The County seeks ways to minimize this cost by actively negotiating rates and coverage with health insurance companies. The 2016 budget includes the first year of full contribution by sworn law enforcement employees to the retirement system. Also, beginning in 2008, workers compensation became self-insured (with the inclusion of stop-loss policies) resulting in significant cost savings. The 2017 budget continues use of this money-saving program.

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Wages & Salaries	\$26,476,342	\$26,969,999	\$27,647,942	\$29,521,669	\$30,896,375	\$31,827,958
Benefits	\$10,792,482	\$11,189,831	\$11,393,077	\$10,982,993	\$11,716,426	\$12,350,000
Total Personnel Costs	\$37,268,824	\$38,159,830	\$39,041,019	\$40,504,662	\$42,612,801	\$44,177,958
Benefits as a % of Total Personnel Costs	28.96%	29.32%	29.18%	27.12%	27.50%	27.96%

Health insurance plan design is reconsidered and health insurance providers are bid frequently. The following table lists the percentage change in health insurance premium costs to Sauk County over the last five years. These increases are a product of both aggressive bidding, plan design changes, and increasing emphasis on wellness programs. The 2016 budget included \$50,000 for employee wellness incentives and related programming; 2017 includes \$5,000.

	2012	2013	2014	2015	2016	2017
Sauk County Health Insurance Premium Rate Changes	6.40%	3.70%	5.52% Single 4.71% Family	-8.00%	3.00%	2.00%

Changes in Fund Balance and Retained Earnings

Some funds' balances are anticipated to undergo fairly significant changes during 2017. The following table summarizes the anticipated changes to total fund balances, inclusive of restrictions, commitments and assignments. Details of uses of fund balance can be found in the Tables and Charts section at the rear of this budget document.

2017 Estimated Beginning and Ending Fund Balances

Fund	January 1 Fund Balance	December 31 Fund Balance	Dollar Change	Percent Change	Detail of Fund Balances Changing More Than 10 %
Aging & Disability Resource Center	503,949	496,949	-7,000	-1.39%	
CDBG-ED Revolving Loans	527,125	0	-527,125	100.00%	As loans made from Community Development Block Grants for Economic Development are repaid, the repayment and interest are recognized as revenues, accumulated to re-loan the funds to other participants.
CDBG-Flood Recovery Small Business	0	0	0	0.00%	
CDBG-Housing Revolving Loans	7,825	7,825	0	0.00%	
Debt Service	900,353	1,345,377	445,024	49.43%	Accumulating dedicated debt service fund balance to stabilize the tax levy in lower requirement years of 2015-2017 for use in higher 2018-2021.
Dog License	1,228	1,228	0	0.00%	
Drug Seizures	68,334	57,334	-11,000	-16.10%	Use of previously seized funds for drug enforcement activities.
General (Major fund)	37,489,201	33,292,625	-4,196,576	-11.19%	Uses of fund balance appropriated to fund non-recurring capital projects: \$650,000 Parks office building, \$375,000 communications infrastructure upgrades, \$369,652 Great Sauk Trail development, \$250,000 remodel 3 rd floor of Courthouse annex, \$225,000 energy/cost saving measures, \$41,250 other items. Offsets the tax levy in an amount approximating the wages/benefits unspent due to vacancy and turnover of \$600,000, and contingency fund of \$350,000.
Health Care Center	4,375,293	3,537,761	-837,532	-19.14%	Regular capital outlay acquisitions are initially funded by property tax levy, with depreciation charges allocated over the useful life of the assets acquired charged to fund balance, \$520,000. Offsets the tax levy in an amount for vacancy and turnover of \$317,532.
Highway	11,991,281	11,291,281	-700,000	-5.84%	
Human Services (Major fund)	1,755,122	1,755,122	0	0.00%	
Insurance	452,876	500,000	47,124	10.41%	Replenish fund balance for large unanticipated losses.
Jail Assessment	0	0	0	0.00%	
Land Records Modernization	498,685	416,655	-82,030	-16.45%	Use of accumulated program funds for remonumentation project.
Landfill Remediation	4,822,852	4,721,487	-101,365	-2.10%	
Workers Compensation	619,086	619,086	0	0.00%	
Totals \$	64,013,210	\$58,042,730	-\$5,970,480	-9.33%	

Fund balance (also called retained earnings for proprietary funds) is defined as the difference between fund assets and fund liabilities of governmental and similar trust funds. Fund balances are comprised of the following components:

Category	Description
Nonspendable	Amounts cannot be spent because they are a) not in spendable form or b) legally or contractually required to be maintained intact.
Restricted	Amounts are restricted by external parties (i.e. creditors, grantors, contributors) or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation, such as an ordinance.
Committed	Amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision making authority. The formal action must occur prior to the end of the reporting period. The amount, which will be subject to the constraint, may be determined in the subsequent period.
Assigned	Amounts constrained by the government's intent to be used for specific purposes that are neither restricted nor committed.
Unassigned	A residual classification for the General Fund. The total fund balance less amounts categorized as nonspendable, restricted, committed and assigned equals unassigned fund balance.

Conclusion

The 2017 budget **preserves necessary services and complies with state imposed levy limitations** . **Significant planning and program review** was undertaken to ensure that the resource needs for 2017 and beyond are met. It is anticipated that county services will continue to provide for the health, safety, and well being of constituents who expect and demand a responsive and responsible government. As the County continues to grow and develop, the County is well poised to meet future demand. The 2017 budget through its prudent use of resources, **allows for program sustainability** for years to come.

An \$84.2 million budget is complex by its very nature. As such, this document is weighty, and yet cannot be all-inclusive. It is

intended to provide a reasonably sophisticated user with a general picture of Sauk County's plans for 2017 and beyond, based on the best information available at the time of adoption. **No blanket assumptions** have been used to develop the numbers, such as 'increase all expenses by x percent'. All services that the County provides have been reviewed in detail for their appropriateness within the constraints of funding and congruence with County goals by staff, oversight bodies, and the full County Board. Some services have been cut or scaled back. Other services have had greater emphasis placed on them.

This budget represents compromises - compromises that are necessary to maintain appropriate levels of service with declining revenue streams.

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Capital Projects

Sauk County annually prepares a capital outlay plan that spans five years. Items included in this plan are capital acquisitions with a cost expected to be \$5,000 or greater and a useful life exceeding two years. This plan allows the County to find commonalities to take advantage of volume pricing and plan for funding needs. The detailed list of items is found on each department's summary information. Totals for the County follow with one table of total anticipated expenditures, and another table with the property tax levy needed for these expenditures. If property tax levy is the funding source, it is budgeted in that responsible department.

Further, Sauk County annually prepares a capital improvements plan for the upcoming ten years. Items included in this plan are capital acquisitions with a cost expected to be \$25,000 or greater and a useful life exceeding six years. This plan is described in more detail on the following pages.

Highlights for 2017 and the future...	Strategic Issue (SI) Addressed / Link to Planning Processes	Funding Source	2017	2018	2019	2020	2021
Energy cost saving measures	SI #5 Green energy	General fund balance	\$225,000	\$225,000			
Remodel 3 rd floor of Courthouse annex – update air handling for possible criminal justice coordinating use	SI #1 Drugged/drunk driving	General fund balance	\$250,000	\$2,500,000			
Communications infrastructure upgrades		General fund balance	\$375,000	\$375,000			
Parks office building and gathering space	SI #3 Develop parks, placemaking, trails	General fund balance & Environmental impact fees	\$650,000 \$225,395 \$875,395				
UW-Baraboo/Sauk County – Theater & Arts Renovation & Expansion		To be determined		\$29,500	\$29,500	\$527,000	\$98,000
Assisted Living facility construction	SI #7 Continuum of care	To be determined		\$485,000	\$4,500,000		

Multiple upgrades and major maintenance projects emphasize the County's commitment to proactively maintaining infrastructure.

<ul style="list-style-type: none"> • Elevator upgrades • Courthouse West entrance • Tuckpointing / caulking • Roof replacement • Communications infrastructure • Sheriff dispatch radio console • Carpet replacement • Law Enforcement Center air handling 	Budget Policy #7 Properly and timely maintain physical assets	Due to the ongoing nature of these maintenance items, property tax levy is the funding source	\$55,000 \$45,000 \$30,000 \$100,000 \$30,000 \$50,000 \$180,000		\$30,000 \$70,000 \$30,000	\$30,000 \$70,000 \$50,000 \$30,000 \$50,000	\$30,000 \$30,000 \$50,000 \$30,000	\$30,000 \$50,000 \$30,000
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CAPITAL OUTLAY PLAN - FIVE-YEAR	2016	2017	2018	2019	2020	2021	2016-2021 TOTALS
Accounting	0	0	0	0	0	0	0
Administrative Coordinator	0	0	0	0	0	0	0
Aging and Disability Resource Center	0	35,000	0	0	0	0	35,000
Building Projects Fund	0	0	0	0	0	0	0
Building Services	1,450,810	1,340,000	3,230,000	390,000	110,000	110,000	6,630,810
Child Support	0	0	0	0	0	0	0
Circuit Courts	0	0	0	0	0	0	0
Clerk of Courts	0	0	0	0	0	0	0
Conservation, Planning & Zoning	25,000	25,000	25,000	0	25,000	25,000	125,000
Coroner	0	0	0	30,000	0	0	30,000
Corporation Counsel	0	0	0	0	0	0	0
County Board	0	0	0	0	0	0	0
County Clerk / Elections	0	0	0	0	0	0	0
Court Commissioner	0	0	0	0	0	0	0
District Attorney/Victim Witness	0	0	0	0	0	0	0
Emergency Management	0	0	0	0	30,000	0	30,000
Environmental Health	0	0	0	0	0	0	0
General Accounts	84,859	0	29,500	29,500	527,000	98,000	768,859
Health Care Center	149,000	93,000	558,000	4,545,000	45,000	45,000	5,435,000
Highway	700,000	700,000	700,000	750,000	750,000	800,000	4,400,000
Human Services	21,835	0	20,000	0	0	20,000	61,835
Jail Assessment Fund	0	0	0	0	0	0	0
Land Records Modernization	100,000	100,000	120,000	150,000	120,000	75,000	665,000
Landfill Remediation	0	0	0	0	0	0	0
MIS	992,671	349,247	537,500	655,500	620,500	600,500	3,755,918
Parks	24,000	933,895	34,000	24,000	32,500	0	1,048,395
Personnel	0	0	0	0	0	0	0
Public Health	25,000	0	0	0	0	0	25,000
Register in Probate	0	0	0	0	0	0	0
Register of Deeds	0	0	0	0	0	0	0
Sheriff's Department	620,229	293,000	268,000	350,000	297,000	323,000	2,151,229
Surveyor	0	0	0	0	0	0	0
Treasurer	0	0	0	0	0	0	0
UW Extension	0	0	0	0	0	0	0
Veterans Service	0	0	0	0	0	0	0
Women, Infants & Children (WIC)	0	0	0	0	0	0	0
COUNTY GRAND TOTAL	4,193,404	3,869,142	5,522,000	6,924,000	2,557,000	2,096,500	25,162,046

This summary represents the total of all outlay requests, as currently estimated, regardless of funding source.

Outlay items are defined as those whose original costs are greater than \$5,000, including any additional costs that are necessary to make the items ready for use, and whose lives are not less than three years.

Detail of each department's outlay for 2017 can be found with the departmental budgets.

CAPITAL OUTLAY PLAN - LEVY-FUNDED	2016	2017	2018	2019	2020	2021	2016-2021 TOTALS
Accounting	0	0	0	0	0	0	0
Administrative Coordinator	0	0	0	0	0	0	0
Aging and Disability Resource Center	0	0	0	0	0	0	0
Building Projects Fund	0	0	0	0	0	0	0
Building Services	375,000	490,000	505,000	390,000	110,000	110,000	1,980,000
Child Support	0	0	0	0	0	0	0
Circuit Courts	0	0	0	0	0	0	0
Clerk of Courts	0	0	0	0	0	0	0
Conservation, Planning & Zoning	25,000	25,000	25,000	0	25,000	25,000	125,000
Coroner	0	0	0	30,000	0	0	30,000
Corporation Counsel	0	0	0	0	0	0	0
County Board	0	0	0	0	0	0	0
County Clerk / Elections	0	0	0	0	0	0	0
Court Commissioner	0	0	0	0	0	0	0
District Attorney/Victim Witness	0	0	0	0	0	0	0
Emergency Management	0	0	0	0	30,000	0	30,000
Environmental Health	0	0	0	0	0	0	0
General Accounts	0	0	29,500	29,500	527,000	98,000	684,000
Health Care Center	99,000	53,000	558,000	4,545,000	45,000	45,000	5,345,000
Highway	0	0	0	0	0	0	0
Human Services	0	0	20,000	0	0	20,000	40,000
Jail Assessment Fund	0	0	0	0	0	0	0
Land Records Modernization	0	0	0	0	0	0	0
Landfill Remediation	0	0	0	0	0	0	0
MIS	525,956	349,247	537,500	655,500	620,500	600,500	3,289,203
Parks	0	58,500	34,000	24,000	32,500	0	149,000
Personnel	0	0	0	0	0	0	0
Public Health	0	0	0	0	0	0	0
Register in Probate	0	0	0	0	0	0	0
Register of Deeds	0	0	0	0	0	0	0
Sheriff's Department	320,500	268,000	268,000	350,000	297,000	323,000	1,826,500
Surveyor	0	0	0	0	0	0	0
Treasurer	0	0	0	0	0	0	0
UW Extension	0	0	0	0	0	0	0
Veterans Service	0	0	0	0	0	0	0
Women, Infants & Children (WIC)	0	0	0	0	0	0	0
TOTAL LEVY IMPACT	1,345,456	1,243,747	1,977,000	6,024,000	1,687,000	1,221,500	13,498,703

This summary represents the outlay requests that have no alternate funding sources and must be borne by the property tax levy or other as yet unspecified funds. Alternate funding sources include State or Federal grants, available fund balances, or debt issuance. MIS outlay is actually charged back to departments and the levy is recorded in the departments. Gross MIS outlay is shown here where the original purchases are made.

Most departments are part of the General Fund, Special Revenue Funds or Capital Project Funds. After applying grant revenues, other outside funds and fund balance for items whose purchases are nonrecurring, the tax levy is the remaining funding source. These funds by their definition do not depreciate asset acquisitions. The General Fund, Special Revenue Funds and Capital Project Funds are those that are not Proprietary Funds as discussed below.

The proprietary funds fund their outlay at time of purchase with grant or other revenues, then available fund balance. The assets are capitalized and depreciated over their useful lives. The proprietary funds are the Health Care Center and Highway.

CAPITAL IMPROVEMENT PLAN

Ten-Year Capital Improvement Plan (CIP)

A Capital Improvement Plan (CIP) is a long-term plan to assist County leaders in allocating limited financial and personnel resources for major future capital expenditures. Creation of a CIP provides continuity in financial decisions by linking planning, programming and budgeting of major capital intensive projects. A CIP further allows for stabilization of tax rates and management of General and other fund balances by relating the timing of expenditures to financial capacity.

Capital improvements are defined as major projects undertaken on a nonrecurring basis. These projects include such things as major improvements or repairs to existing structures, construction of new facilities, and purchases of large equipment. A capital improvement project or purchase has a cost of \$25,000 or greater and a useful life of greater than six years. All projects meeting these criteria are included in the CIP, regardless of funding source or department responsible.

The Capital Improvement Plan Review Process

Requests are generally compiled by the department who will be responsible for completion of the project, with the guidance of that department's oversight committee. The project must be described in detail, including an analysis of need, alternatives considered, ongoing operating expenditures, previous pertinent actions and authorizations, total project budget and funding sources, and the timing of projected cash inflows and outflows.

A Capital Improvement Team consisting of County Board Supervisors from the Finance, Property & Insurance, and Executive & Legislative Committees; the Administrative Coordinator; the Controller; and the Emergency Management, Building & Safety Administrator reviews the projects anticipated over the next ten years. The Team prioritizes the projects based on a number of factors, including:

- Need - Is a public need being satisfied? Does the project provide either a benefit directly to the public or improve staff's ability to provide services to the public?

- Initial Costs - Will the initial capital costs reduce future capital costs, such as a rehabilitation project that averts a more expensive, subsequent replacement? What funding sources are available? Is there a greater cost in deferring or eliminating the project?
- Future Annual Costs - Will future operating costs be lessened or contained by completion of this project? Will future costs increase more than the benefit received by pursuing the project? Will future revenue streams be created or affected by the project?
- "Soft" Economic Impacts - What other impacts will be made on the community, such as a change in tax base, property values, job creation or loss, community aesthetics, and neighborhood stabilization and revitalization.
- Social Equities - Who will be affected by the project? Are specific social goals related to target groups being attained? Is there equity between who is paying for the project versus who is benefiting from the project?
- Relationship to Countywide Goals - Does the project forward the goals sought for our County?

All projects, whether newly presented or existing in the CIP, are reviewed each year. The relevance of the projects is examined, and cost and funding estimates are updated.

The CIP Team makes a recommendation that attempts to evenly distribute workloads and cash flows over the ten-year period. This recommendation is forwarded to the Finance Committee for incorporation into the budget presented to the full County Board.

As with all budgeted items, capital appropriations for projects in the CIP are made on an annual basis. Unspent appropriations lapse at the end of the fiscal year; however, they can be re-budgeted until the project is complete. Operating appropriations related to capital projects lapse at the end of the fiscal year.

The following pages summarize the projects included in the 2017 Capital Improvement Plan.

Approved Sauk County 2017 to 2026 Capital Improvement Plan

Department - Item	Funding Source	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2017 to 2026
Health Care Center												
Assisted Living Facility	Undetermined		485,000	4,500,000								4,985,000
Highway												
Equipment Replacement	Tax Levy/Hwy Fund Balance	700,000	700,000	750,000	750,000	800,000	800,000	850,000	850,000	900,000	900,000	8,000,000
County Highway W - CTH PF to CTH D (5 miles)	Tax Levy/Hwy Fund Balance	2,500,000										2,500,000
County Highway C - CTH PF to CTH B (6 miles)	Tax Levy/Hwy Fund Balance		2,500,000									2,500,000
County Highway A - Baraboo City Limits to USH 12 (9 miles)	Tax Levy/Hwy Fund Balance			3,000,000								3,000,000
County Highway P - STH 23 to CTH H (5.5 miles)	Tax Levy/Hwy Fund Balance				3,500,000							3,500,000
County Highway G - STH 23 to CTH B (9 miles)	Tax Levy/Hwy Fund Balance					3,500,000						3,500,000
County Highway G - STH 58 to Juneau County Line (10 miles)	Tax Levy/Hwy Fund Balance						3,500,000					3,500,000
County Highway B from State Highway 23 to State Highway 60 (11 miles)	Tax Levy/Hwy Fund Balance							3,700,000				3,700,000
Circuit Courts												
Fourth Jury Courtroom	Undetermined										2,000,000	2,000,000
UW-Baraboo/Sauk County												
Master Plan Development & Campus Renovations												
2018-2020: Phase 3A, Theater and Arts Renovation (\$1,172,000)												
2021-2023: Phase 3B, Theater and Arts Expansion (\$3,910,000)	Undetermined		29,500	29,500	527,000	98,000	98,000	1,759,000		239,000	7,630,000	10,410,000
2025-2027: Phase 4, Front Entrance and Administration Relocation (\$9,566,000)												
2027-2029: Phase 5, Library and Classroom Expansions (\$6,172,000)	City of Baraboo		29,500	29,500	527,000	98,000	98,000	1,759,000		239,000	7,630,000	10,410,000
Emergency Management, Buildings & Safety												
Phone System Upgrades	Tax Levy	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
Communications System Upgrades	Tax Levy	375,000	375,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	1,150,000
9-1-1 Phone System Replacement (replacement about every 7 years, next in 2021)	Tax Levy	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
Tuckpointing / Caulking of Facilities	Tax Levy	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Communications Center - Radio Console replacement (replacement about every 10 years, next in 2025)	Tax Levy	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Courthouse West Entrance Stone Replacement & Repair	Tax Levy	45,000										45,000
Cost Saving Energy Measures Courthouse, West Square, Law Enforcement	Tax Levy	225,000	225,000									450,000
	Focus on Energy/Alliant Energy											
Remodel of 3rd Floor Annex	General Fund Balance	350,000	2,500,000									2,850,000
Elevators - Annex	Tax Levy	55,000										55,000
Replace Roofs on West Square, Courthouse & Human Services	Tax Levy	100,000	70,000	70,000					100,000	100,000		440,000
LEC/Huber HVAC System Upgrade	Tax Levy	125,000										125,000
LEC South Cooling Tower Rebuild	Tax Levy	55,000										55,000
Replacement of Carpet at the Law Enforcement Center (Administrative & Jail)	Tax Levy	50,000		50,000								100,000
Re-Gasket, Check Bearings on Chillers	Tax Levy			160,000					170,000			330,000
Parks												
Office Building	Other	650,000										650,000
Campground Improvements	Tax Levy		110,000									110,000
Beach Design and Erosion Control	Tax Levy		80,000									80,000
Total Expenditure												
Total Expenditure		5,365,000	7,239,000	8,774,000	5,489,000	4,681,000	4,681,000	8,253,000	1,305,000	1,663,000	18,345,000	65,795,000
Portion Funded by Grant Revenues or Fund Balances		1,000,000	2,559,000	59,000	1,054,000	196,000	196,000	3,518,000	0	478,000	15,260,000	24,320,000
Portion Funded in Part by Tax Levy or Undetermined Funding Source		4,365,000	4,680,000	8,715,000	4,435,000	4,485,000	4,485,000	4,735,000	1,305,000	1,185,000	3,085,000	41,475,000

Department: Health Care Center												
Project	Prior Years	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
1: Assisted Living Facility	15,000			485,000	4,500,000							5,000,000
Project Description(s)	1 Assisted Living: Construction of a 20- to 24-bed assisted living facility adjacent to the County's new nursing home on the continuum of care campus with a portion of the facility dedicated to dementia specific care.											
Analysis of Need	1 Assisted Living: With the implementation of the State's Family Care Model of service provision for elderly and disabled, there is an increasing emphasis on making sure people can remain in the community instead of in a nursing home setting. With the addition of this level of care, the health care center would be able to transition potential residents off our long term care waiting list. A pro forma and updated market analysis was performed in first quarter of 2015 and shows there to be an unmet need by 2020.											
Previous Authorizations/ Actions	1 Assisted Living: The Continuum of Care Committee has been reviewing the health care needs since 2004 and has recommended assisted living beds as another phase of the continuum of care planning. In December 2011, the continuum of care asked that we review market analysis. These results were recently updated in 2015 and show there is a need for additional assisted living beds by 2020.											
Funding Sources	1 Assisted Living: The funding source is unknown at this time. The County is having initial conversations with entities who may be interested in forming a public-private partnership for construction and/or management.											
Future Operating Budget Impacts	1 Assisted Living: Efficiencies in operation can be gained by an assisted living facility sharing staff and infrastructure, such as meal preparation, with the new Health Care Center. Nonetheless, additional staff will be needed. Funding has historically been from private pay sources, and family care will be added for a limited number of rooms. More detailed analysis will be completed closer to project time.											

Department: Highway												
Project	Prior Years	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
1: Equipment Replacement	700,000	700,000	700,000	750,000	750,000	800,000	800,000	850,000	850,000	850,000	900,000	8,700,000
2: CTH W		2,500,000										2,500,000
3: CTH C			2,500,000									2,500,000
4: CTH A				3,000,000								3,000,000
5: CTH P					3,500,000							3,500,000
6: CTH G						3,500,000						3,500,000
7: CTH G							3,500,000					3,500,000
8: CTH B								3,700,000				3,700,000
Project Description(s)	<p>1 Equipment Replacement: Annual replacement of highway equipment, including patrol trucks, plows and wings, salt spreaders, tandem trucks, pickup trucks, dump trucks, loaders, tractors and mowers.</p> <p>2 CTH W: Pulverize and pave 4" mat on County Highway W from County Highway PF to CTH D (5 miles).</p> <p>3 CTH C: Pulverize and pave 4" mat on County Highway C from County Highway PF to County Highway B (6 miles).</p> <p>4 CTH A: Pulverize and pave 4" mat on County Highway A from Baraboo City Limits to US Highway 12 (9 miles).</p> <p>5 CTH P: Pulverize and pave 4" mat on County Highway P from State Highway 23 to County Highway H (5.5 miles).</p> <p>6 CTH G: Pulverize and pave 4" mat on County Highway G from State Highway 23 to County Highway B (9 miles).</p> <p>7 CTH G: Pulverize and pave 4" mat on County Highway G from State Highway 58 to Juneau County Line (10 miles).</p> <p>8 CTH B: Pulverize and pave 4" mat on County Highway B from State Highway 23 to State Highway 60 (11 miles).</p>											
Analysis of Need	<p>1 Equipment Replacement: Annual replacement of highway equipment. Replacement is accomplished on a rotational basis. The actual replacement decisions are based on the condition of each piece of equipment at the end of their projected useful lives. By replacing equipment, operating costs are reduced and Department efficiency is increased.</p> <p>Projects 2 - 8: Ongoing repair and maintenance of existing roadways to extend useful life.</p>											
Previous Authorizations/ Actions	<p>Projects 1 - 8: Significant increases in the cost of fuel, asphalt, and salt have reduced the funding available for equipment outlay and highway maintenance projects. Continued reductions will result in problems with obsolete equipment and deteriorating road conditions.</p>											
Funding Sources	<p>1 Equipment Replacement: Funded by Highway Dept fund balance.</p> <p>Projects 2 - 8: Funded by county tax levy dollars, General Transportation Aids and County Highway Improvement Project reimbursements provided by the State of Wisconsin.</p>											
Future Operating Budget Impacts	<p>Projects 1 - 8: Because project costs reflect ongoing necessary maintenance, delaying these projects to subsequent years will increase maintenance costs above the increases already realized for fuel and asphalt products.</p>											

Department: Circuit Courts Fourth Jury Courtroom												
Project	Prior Years	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
1: Courthouse Remodel											2,000,000	2,000,000
Project Description(s)	1 Courthouse Remodel: Fourth circuit courtroom with chambers, conference room, jury facilities and support staff area.											
Analysis of Need	1 Courthouse Remodel: If a fourth judgeship is created for the county, a fully functional courtroom will be needed. Construction of the fourth courtroom at the Law Enforcement Center is an alternative to consider. Construction cost estimates would need to acknowledge and address that all proceedings must be open to the public. The balance between this openness and potential security issues with the rest of the Law Enforcement Center must be considered. Continued operational cost estimates would also need to weigh the savings achieved in less transfer of defendants against additional costs for transferring court staff including the judge, court clerk, court reporter and prosecutor. Transfer of files via paper and electronics would also need to be addressed.											
Previous Authorizations/ Actions	1 Courthouse Remodel: None.											
Funding Sources	1 Courthouse Remodel: Unknown at this time.											
Future Operating Budget Impacts	1 Courthouse Remodel: A slight revenue increase in court support grant may occur. Potential additional expenses would include an increase in postage, telephone, office supplies (totaling around \$1,000) and jury costs (\$10,000 to \$15,000) for an additional branch. A fourth judge would likely require an additional judicial assistant, whose wages and benefits are estimated to be \$75,000 in 2026, court security officer for an estimated \$95,000, and bailiffs for an estimated \$6,000. An additional law clerk (student intern) may be required with wages and benefits of \$15,000. An additional legal secretary in the District Attorney's office may also be needed with wages and benefits of \$75,000. There would be little additional space to maintain, existing hired and contracted staff could clean and maintain the new courtroom.											

Department: University of Wisconsin - Baraboo/Sauk County (UW-BSC)

Project	Prior Years	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
1: Master Plan Development & Campus Renovations (Sauk County's 50% portion shown)			29,500	29,500	527,000	98,000	98,000	1,759,000		239,000	7,630,000	See project description
Project Description(s)	<p>1 Master Plan Development and Campus Renovations: Beginning in 2007, the campus master plan identified major phases of building and renovation projects to occur at approximately 4-year intervals for 20 years. Each phase has been developed around the most immediate needs of the campus, programming requirements and the campus strategic plan.</p> <p>Phase 1 (2011): Prepares the site for future building improvements, potential residence hall and conference center, and increasing campus enrollments. This phase is complete in the summer of 2011 with parking expansion and tennis court relocation.</p> <p>Phase 2 (2013-2015 \$4,612,000): Construction and renovation of a portion of the facilities which have not been updated since 1968. New construction provides modern science labs for the teaching of STEM subjects (science, technology, engineering, and math); current science labs will be remodeled and converted to general purpose classroom space and labs for certain disciplines. Due to budget restrictions, the planned faculty office renovations were eliminated. This phase is complete in the summer of 2016.</p> <p>Phase 3A (2017-2019 \$1,172,000): Renovation of the upper and lower levels of the current Theater and Arts building. The planning and construction of Phase 3 in two steps should be discussed soon, as it may make sense to plan both phases once at the same time (which will result in higher upfront planning costs) instead of piecemeal (which may cost more over the entire project). Also, the City of Baraboo has encouraged the campus to look at partnering with local venues as much as possible, so as to potentially reduce the total cost of campus theater renovations.</p> <p>Phase 3B (2021-2023 \$3,910,000): Expansion of the upper and lower levels of the Theater and Arts building.</p> <p>Phase 4 (2025-2027 \$9,566,000): (dependent on enrollment, technology, changes in pedagogy, etc., consider moving to Phase 5) – Expansion of upper and lower levels of the Lange Center. Recognizes the need for a “front entrance” to the campus and the need to combine the administrative functions in one area. This phase will improve efficiencies within the administrative support departments and better serve students and the public.</p> <p>Phase 5 (2027-2029 \$6,172,000): (dependent on enrollment, technology, changes in pedagogy, etc., consider moving to Phase 4) – Increases space for food service and facilities management operations; expands and connects the academic and library buildings and provides for additional classrooms. (Master Plan as prepared by Strang, Inc. in 2007 with updates in 2010 and 2012.)</p>											

Department: University of Wisconsin - Baraboo/Sauk County (UW-BSC)

Analysis of Need

1 Master Plan Development and Campus Renovations: The campus was originally designed for 300 full time equivalent (FTE) students. Current enrollment over the last several years has averaged approximately 450 FTE (full-time enrollment) and more than 600 head count. Although the campus facilities and physical plant have been expanded several times over the years, they have not kept pace with enrollments and changing methods of curriculum and instruction. A continued expansion of enrollment, faculty and degree offerings in support of residents of Sauk County and surrounding communities necessitate an ongoing expansion and renovation of facilities.

Previous Authorizations/ Actions

1 Master Plan Development and Campus Renovations: Phase 1 was completed in 2011. The master plan phasing was re-prioritized in 2010/11 to reflect more critical core education items being constructed first. Phase 2 was complete in the summer of 2016.

Funding Sources

1 Master Plan Development and Campus Renovations: The initial \$100,000 for master planning was funded by Sauk County General Fund balance. Campus ownership is shared equally between the City of Baraboo and Sauk County. Renovations would similarly be funded by the two entities. The County's portion of science facility work in 2014 to 2016 was funded by General Fund balance. Future funding sources are currently unknown.

Future Operating Budget Impacts

1 Master Plan Development and Campus Renovations: Currently, Sauk County splits most annual facilities maintenance costs with the City of Baraboo for a 63-acre campus with approximately 158,000 square feet in 5 buildings. The 2016 operating budget is \$180,000, which equates to slightly more than one dollar per square foot for buildings, not including grounds, which are also maintained by UW personnel. In 2016, the total square footage of buildings will increase to approximately 185,000 GSF. Costs include upkeep and replacement expenses for items such as carpet/tile, HVAC, fire inspections, window replacements, paint, insurance, etc. but do not include personnel, custodial, consumables and chemicals, fuel and equipment for groundskeeping, etc. The UW System provides funding for all movable equipment, personnel, and most consumable supplies. Additional funding for maintenance and upkeep expenses may be requested from Sauk County as the total square footage of facilities increases and as current facilities continue to age.

Department: Emergency Management, Buildings and Safety												
Project	Prior Years	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
1: Phone Systems Upgrades		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
2: Communication Systems Upgrades		375,000	375,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	1,150,000
3: 9-1-1 Phone System Replacement		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
4: Tuckpointing / caulking of Facilities		30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
5: Communications Center - Radio Console Replacement		30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
6: Courthouse West Entrance Stone		45,000										45,000
7: Energy Measures		225,000	225,000									450,000
8: Remodel 3 rd Floor Courthouse Annex		350,000	2,500,000									2,850,000
9: Elevator – Courthouse Annex		55,000										55,000
10: Replace Roofs		100,000	70,000	70,000					100,000	100,000		440,000
11: LEC/Huber HVAC System		125,000										125,000
12: LEC South Cooling Tower		55,000										55,000
13: Law Enforcement Center Carpet		50,000		50,000								100,000
14: Regasket/Check Bearings on Chillers				160,000					170,000			330,000
Project Description(s)	<p>1 Phone: Continued upgrades to the countywide phone and voice mail system. Includes all locations.</p> <p>2 Communications: This funding is utilized for continued, necessary equipment upgrades and improvements as the technology dictates for communication system infrastructure (tower & fiber optic sites and equipment). This is not intended to cover "big" one time expenditures such as adding a new tower site, or the addition of a fiber optics node. As technology changes it is possible that additional tower sites/fiber nodes will be needed.</p> <p>3 9-1-1 Phone System: Replacement of the 9-1-1 phone system in 2014, plus an annualized amount for future replacements and upgrades. The next major replacement should be in about 2021.</p>											

Department: Emergency Management, Buildings and Safety	
	<p>4 Tuckpointing / Caulking of Facilities: Ongoing inspections, maintenance/repairs of caulk and tuck-point joints on facility concrete panels and stones.</p> <p>5 Communication Center: Replacement of the radio consoles at both the Law Enforcement Center and the Emergency Operation Center (EOC). This is the main radio system utilized for communications with all Fire, EMS, Law Enforcement, Highway and other public service agencies. Additionally the equipment is utilized for paging Fire and EMS. This will annualize budget dollars for future replacements of this equipment as well.</p> <p>6 Courthouse West Entrance Stone Replacement & Repair: Repair and replace the existing stone retaining walls at the Courthouse Annex Entrance (Broadway/West Entrance). The stones on the North and South side of the stairs have started to fall apart. This project would consist of removing all 14 stones, purchase of 5 stones which are beyond repair, then re-setting all the stones and properly tuck-pointing.</p> <p>7 Energy Measures: Implement cost saving measures identified within the Courthouse & West Square (CH/WS) Feasibility study, Law Enforcement Center (LEC) Retrocommissioning reports. As well as energy assessment by Hoffman Architect that identified recommended cost savings measures mostly related to lighting. Presently we are conducting another assessment which will focus on possible 3rd party solar installations as well as other energy cost savings items. With technology ever changing this does become an ongoing effort.</p> <p>8 Remodel of Courthouse Third Floor Annex: Phase one would be the planning and design of the remodel of the third floor for space for the CICC Program and potential reuse of the remainder of that floor including a possible additional courtroom. Design will require significant HVAC (Heating, Ventilation and Air Conditioning) for that space and it would be appropriate to incorporate the revamping of all facility HVAC needs, including possible conversion to digital controls. Phase two would be the actual construction/remodel of the space as well as the necessary HVAC work for the facility.</p> <p>9 Elevator-Annex: Replacement of single-bottom underground hydraulic cylinder assembly on Courthouse Annex and court holding elevator.</p> <p>10 Roofs: Replace rubber roofs on West Square, Courthouse Annex, Courthouse Connector Addition, and Human Services Reedsburg.</p> <p>11 LEC/Huber HVAC System Upgrade: The Huber Center currently has two boilers, and one of which has a significant leak. After analysis by several contractors, it was decided that the boiler is past repair and will need to be replaced with newer efficient boilers. The replacement boilers will also supply domestic hot water to two 80 gallon hot water heaters, which will replace the current hot water heaters that also lack in energy efficiency. The current hot water heaters are original to the Huber Center building. The Huber Center will also be added onto the current Building Automation Software for more efficient monitoring of the HVAC systems.</p> <p>12 LEC South Cooling Tower Rebuild: The cooling towers run anytime there is a need for cooling within the Law Enforcement Facility. In performing regular maintenance on the tower it was noticed by our staff and a Contractor that the South cooling tower was not allowing water to flow through the tower properly. A quote was obtained to rebuild the upper half of the South Cooling Tower.</p> <p>13 Law Enforcement Center Carpet: Replacement of 2003 carpet at the Law Enforcement Center in administrative and jail pod areas.</p> <p>14 Bearings: Complete tear down on Chillers at the West Square and Law Enforcement Center to replace gaskets and check bearings.</p>
Analysis of Need	<p>1 Phone: Money is budgeted annually to complete upgrades as necessary. Budgeting an annual amount for necessary system upgrades will provide continuity to the budget. This equipment is operational 24 hours a day, 7 days a week, 365 days a year. System is constantly changing and is similar to a computer network.</p> <p>2 Communications: From 2003 through 2007 the entire County wide Communications Infrastructure was upgraded. Upgrades included the addition of 148 miles of fiber optic cable and 5 new towers, 4 of which were new sites. Since 2007 an additional 36.5 miles of fiber has been</p>

Department: Emergency Management, Buildings and Safety

added along with a number of pieces of smaller fiber equipment at the Highway Department, Parks, Landfill / Training Center. Tower and fiber equipment need to be serviced and upgraded regularly to function properly.

3 9-1-1: In September of 2014 the 9-1-1 system was replaced. This funding is an ongoing expenditure to replace the 9-1-1 phone system as well as our system that records phone calls and radio traffic in the future. This equipment runs 24 hours a day, 7 days a week, 365 days a year. It is anticipated that the system will require upgrading/replacement every seven (7) years.

4 Tuckpointing: To assure we maintain the exterior appearance of all of the facilities while also catching any potential issue/bad joints that could cause significantly worse damage.

5 Communications Center: This equipment is operational 24 hours a day, 7 days a week, 365 days a year. This equipment is utilized for paging and radio communications with all emergency response agencies. Existing equipment was installed in 2003 and was replaced in 2015. Life expectancy is 10-12 years and this product line hit the end of service life in 2010.

6 Courthouse West Entrance: The caulk/tuck-pointed joints have failed or are failing and 5 of the stones are falling apart and need to be replaced. The damaged stones will continue to fall apart and failure to address the joints will lead to further damage to all of the stones.

7 Energy Measures: There are a number of energy cost saving items that have been identified within the studies that have been completed or are in progress. A large portion of the funds will be utilized for the replacement of the existing building controls from pneumatic to digital. Some of this replacement has started with the recently completed West Square (WS) remodel (2013) and presently in the approval process for \$510,100 to complete the conversion in the WS. The Courthouse pneumatic to digital controls is expected to be at least as much as the WS. We will continue to research what cost may be eligible for (i.e., Focus On Energy) grants.

Analysis of Need

8 Courthouse Third Floor: The entire third floor of the Courthouse Annex previously housed the Sauk County Jail and was vacated when the new Law Enforcement Center was opened in 2003. Approximately 25% of that vacated space was remodeled in 2006 for Court Holding and Court Booking programs. The remaining space of this floor has been left unoccupied/un-used and had previously been designated for future use, namely an additional courtroom. The CJCC program is a newer program and is anticipating additional future growth. Presently the program has been provided space in the basement of the courthouse that has limited ability to grow. The only area within our existing facilities with the potential space to accommodate the growth of this program would be to utilize a portion of this un-used area of the third floor of the Courthouse annex.

9 Elevators-Annex: This is the original hydraulic cylinder assembly installed in 1963. Our Elevator Service provider has identified this as a high priority for replacement. Should this fail it would completely disable this elevator making it very difficult to access the various floors of the Courthouse and court holding by elevator.

10 Roofs: Life expectancy of the rubber roofs is estimated at 20 years +/- . In 2016 roofs on the West Square, Courthouse Annex and Human Services will have reached this age. Full inspections will be conducted prior to the 2017 budget to determine a more accurate replacement schedule and cost. Law Enforcement Center (built in 2001-2003) and Connector Addition (roof replaced 2011) would be 2020 and beyond.

11 LEC/Huber HVAC: The Huber Center was built in 1992, and has a stand alone heating system from the rest of the Law Enforcement Center. The current boilers have surpassed their life expectancy of 20 years. The current replacement boilers are more energy efficient and capable of tying into the existing Building Automation Software. The new boilers will allow for the replacement of the original hot water heaters, which will make a more efficient building system.

12 LEC Cooling Tower: The cooling tower is an integral part of the cooling system for the Law Enforcement Center. Without proper repairs to the South tower, the cooling will not run efficiently thus consuming more energy and creating more stress on Chiller #2.

Department: Emergency Management, Buildings and Safety	
Analysis of Need	<p>13 LEC Carpet: Based on the present condition within some areas of the Law Enforcement Center, some areas of carpet will require replacement in the near future.</p> <p>14 Bearings: This is regular maintenance that is recommended to be completed every 7 -10 years of operation. Failure to complete this on a scheduled basis could lead to a catastrophic failure of the chillers requiring a full replacement.</p>
Previous Authorizations/ Actions	<p>Projects 1-6, 8-14: None.</p> <p>7 Energy Measures: As part of the Focus On Energy Grant for retrocommissioning at the LEC several small projects are completed. Further, replacement of some pneumatic to digital controls with the West Square Building remodel are complete or in progress.</p>
Funding Sources	<p>Projects 1-6, 8-14: Projects are county tax levy funded. Future projects' funding is unknown at this time, likely county tax levy or General Fund balance.</p> <p>7 Energy Measures: Most likely funded by tax levy or General Fund balance, but some Focus on Energy funding may be available.</p>
Future Operating Budget Impacts	<p>1-5: Annual budgeting for upgrades will provide for consistent budgeting. If an actual upgrade is not needed in a year, the funds will be carried forward to future years. Keeping the system on the most recent version and platform will allow for the most efficient use of the system, both for end users and administrators.</p> <p>6 Courthouse West Entrance: Once repaired, periodic tuckpointing should be needed roughly every 10 years.</p> <p>7 Energy Measures: With all these projects the focus would be implementing projects that would provide good energy savings in the future, and help achieve the goal of becoming carbon neutral.</p> <p>8 Remodel Third Floor: Revamping of the HVAC system should help reduce energy costs. These savings will be offset by additional cleaning and maintenance costs.</p> <p>9 Elevator-Annex: All elevators are covered under our elevator maintenance contract.</p> <p>10 Roofs: Once replaced roofs should be maintenance free for the most part.</p> <p>11 LEC/Huber HVAC: Day to day maintenance completed by Building Services Staff, and specialized services provided by a qualified vendor.</p> <p>12 LEC Cooling Tower: Day to day maintenance completed by Building Services Staff, and specialized services provided by a qualified vendor.</p> <p>13 LEC Carpet: Normal cleaning and maintenance.</p> <p>14 Bearings: No operating budget impacts beyond regular maintenance costs.</p>

Department: Parks												
Project	Prior Years	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
1: Office Building		650,000										650,000
2: Campground Improvements			110,000									110,000
3: Beach Design & Erosion Control			80,000									80,000
Project Description(s)	<p>1 Office Building: 3200 sq. ft. building consisting of a 2000 sq. ft. rental space featuring a kitchen, indoor/outdoor restrooms, his and hers dressing rooms. This space could be rented for weddings, family reunions, community events, etc. The remaining 1200 sq. ft. will be the new parks office featuring a secured entrance, reception area, and three offices.</p> <p>2 Campground Improvements: Make needed improvements and additions to White Mound campsites including but not limited to: Overall campground improvement; adding additional campsites; running electricity to the horse campsites.</p> <p>3 Beach Design & Erosion Control: Address erosion issues at Lake Redstone and White Mound Park. This process will include the redesign of the beaches currently effected by the erosion issues.</p>											
Analysis of Need	<p>1 Office Building: The current parks building is in considerable disrepair and is becoming a health/safety hazard to the employees and visitors of the park. Some of the issues include but are not limited to: extensive insect damage to the logs; rotting exterior logs; mold issues and poor air quality in the office. There is also no security in the current office building leaving the staff vulnerable. There has been great interest for a venue/rental space to be created within White Mound Park. This Project would be a great asset for Sauk County and would support the economic growth within the county.</p> <p>2 Campground Improvements: White Mound Park has seen an increased number of campsite reservations, campers, and requests for electrical sites. By improving the current campsites and converting some of the existing tent sites to camper accessible sites it will allow for a better camping experience and will help support the continued growth of the park.</p> <p>3 Beach Design & Erosion Control: The erosion of the beaches into the lakes will have continued effects on the lakes, including but not limited too: increased water temperatures; reduced light penetration; reduced native plant growth; affect the ability of fish to locate prey due to decreased visibility; and could activate blue-green algae that releases toxins that can make swimmers sick. If the erosion issues are not resolved, it will degrade the water quality within the lakes which will harm the plants, fish, wildlife, recreation and the water systems. The erosion has caused a loss of revenue to the Parks due to individuals no longer visiting the parks/beaches because of the current condition of the beaches.</p>											
Previous Authorizations/ Actions	<p>1 Office Building: None.</p> <p>2 Campground Improvements: None</p> <p>3 Beach Design & Erosion Control: None.</p>											

Department: Parks	
Funding Sources	1 Office Building: The 2017 budget includes \$650,000 use of General Fund balance, as well as \$225,395 of environmental impact fees, for design and construction.
	2 Campground Improvements: Most likely funded by tax levy or General Fund balance.
	3 Beach Design & Erosion Control: Most likely funded by tax levy or General Fund balance.
Future Operating Budget Impacts	1 Office Building: Additional space will require additional maintenance and cleaning expenses. Since the new building is likely incorporating public gathering space, there will be additional time needed for reservations, setup and cleaning. The environmental impact fee funds are intended to be used for energy efficiency in design, so the utilities costs should be minimized. Possible additional user fees from a public gathering space, but not expected to be significant.
	2 Campground Improvements: Minimal additional expense for mowing and maintenance. Possibly maintenance of additional paved areas. Increased usage will generate additional income from entrance fees and other use fees, but these dollars are not likely to be significant.
	3 Beach Design & Erosion Control: Minimal on shore erosions controls would need to be maintained. Once erosion issues are addressed, should only need upkeep with little additional ongoing costs

Debt Service

The Debt Service Fund is used to account for the accumulation of resources for, and payment of, general long-term debt principal, interest and related costs. Any debt service payments financed by proprietary funds are reported in those funds, not here in the debt service fund.

CUSIP #: Committee on Uniform Securities Identification Procedures number. A universally accepted industry standard for securities identification and descriptions. Sauk County's issuer base number CUSIP is 804328.

Sauk County initiated a one-half percent sales tax in 1992. Pursuant to Section 30.04(1) of the Sauk County Code of Ordinances, the sales tax was created "for the purpose of reducing the property tax levy by 1) paying the debt service on any bond or note issuance, 2) paying for designated capital projects, and 3) any remainder revenues to further offset the levy."

Sauk County shall comply with all statutory debt requirements, currently Chapter 67 of the Wisconsin Statutes. Subsection 67.03(1)(a) requires that the County's aggregate debt not exceed five percent of the value of the taxable property in the County as equalized for state purposes. Sauk County is currently utilizing well below this maximum. Further, the County shall issue debt only to the extent that the project funded by this debt fulfills a public purpose. Debt shall never be issued to fund ongoing, operational expenses. Debt shall only be issued to the extent that the County is able to fund principal and interest repayments within County levy limitations. The duration of debt should not exceed the life of the assets for which the debt was issued. Bond proceeds shall be invested in County-approved designated depositories, and shall strive to earn the maximum interest possible on these invested funds. Notwithstanding, all Internal Revenue Service arbitrage rules shall be followed.

A variety of debt instruments shall be allowed, including sale of bonds or notes in the open market, notes or commercial paper issued by local financial institutions, both capital and operating leases, bond anticipation notes, and lines or letters of credit. The County's tax exempt status shall be used to the extent allowable. A variety of methods of sale shall be considered and the most advantageous to the County shall be used. These methods may include competitive sale, negotiated sale or private placement. The County shall strive to maintain the highest credit rating possible. When proven cost-effective, credit enhancement in the form of letters of credit, bond insurance or surety bonds may be used. All ongoing disclosure requirements shall be honored.

Goals considered in development of financing plans include: maximization of investment earnings, issuance of bank qualified debt to minimize interest costs, maintaining or improving the County's bond rating, and maintenance of flexibility and fluidity. Existing debt may be refunded only if the present value of the refunding instruments' payments demonstrates a savings to the County. Debt shall not be refunded solely for the purpose of improving the County's cash flows.

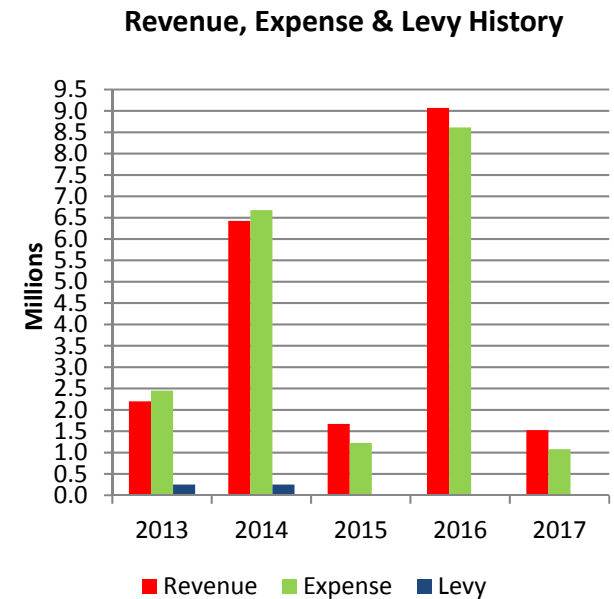
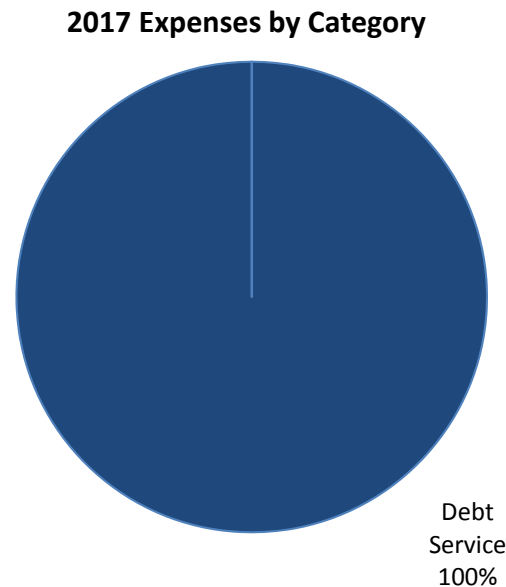
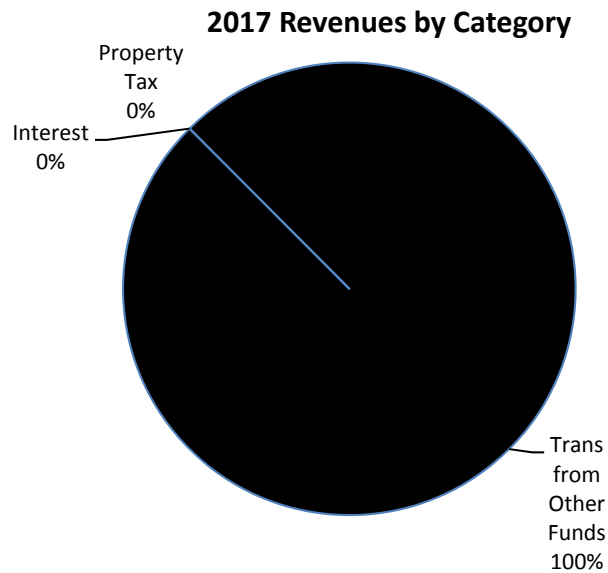
Investor services, such as Moody's and Standard & Poor's, do detailed in-depth analysis of an issuer's ability to remain a going concern and make bond payments. Based on this analysis, the service provides a rating for each issue. A rating can be enhanced with bond insurance; however, no outstanding bond issues have used bond insurance.

The rating system is similar for each investor service. Moody's, for example, provides ratings of Aaa, Aa, A, Baa, Ba, B, Caa, Ca and C, with Aaa being the highest rating. Each of these rating categories can be further modified with a 1, 2 or 3 to denote higher (1) or lower (3) rankings within that category. In August of 2001, Sauk County was successful in obtaining an increase in its rating from Moody's A1 to Aa3. These ratings were confirmed in 2002, 2004, 2005, 2007 and again in 2009. Moody's recalibrated its rating scale for governmental units in April 2010, and Sauk County's rating was changed favorably to Aa2. The Aa2 rating was affirmed later in 2010. Sauk County's rating was upgraded to Aa1 in conjunction with a 2014 refunding to achieve lower interest rates on existing debt, and affirmed in 2016.

Debt Service

Significant Changes in the Debt Service Function for 2017

- Debt service repayment starting in 2008 for the Health Care Center building project is recorded in the Health Care Center enterprise fund, not these general debt service accounts.
- Debt related to expansion of the County's communications system was complete in 2013, generating a drop in debt service fund expenses in 2014. There is a corresponding increase in Health Care Center debt in 2014, so the County experiences flat debt payment requirements overall.
- In September of 2014, the County refunded the remaining portions of May 2004 Law Enforcement Center and December 2007 Health Care Center debt to take advantage of lower interest rates. Additionally, the County applied \$2,000,000 of general fund balance toward the refunding to reduce overall obligations.
- In July of 2016, the County refunded December 2005 Law Enforcement Center debt to take advantage of lower interest rates.



	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
DEBT SERVICE											
<u>Revenues</u>											
Tax Levy	250,000	250,000	0	0	0	0	0	0.00%	None	0	0
Interest	1,843	2,073	1,837	5,500	750	750	0	0.00%			
Transfer from other Funds	2,195,720	3,738,432	1,667,339	1,670,599	1,668,599	1,522,334	(146,265)	-8.77%	2017 Total	0	0
Bond Proceeds	0	2,579,392	0	7,392,309	0	0	0	0.00%			
Premium on Bonds Issuance	0	103,617	0	0	0	0	0	0.00%			
Use of Fund Balance	0	0	0	0	0	0	0	0.00%	2018	0	0
									2019	0	0
									2020	0	0
									2021	0	0
Total Revenues	2,447,563	6,673,514	1,669,176	9,068,408	1,669,349	1,523,084	(146,265)	-8.76%			
<u>Expenses</u>											
Principal Redemption	1,840,000	6,105,000	869,928	8,205,672	890,672	908,792	18,120	2.03%			
Interest Payments	607,563	535,510	354,666	314,430	333,249	169,268	(163,981)	-49.21%			
Debt Issuance Costs	0	33,004	0	92,535	0	0	0	0.00%			
Addition to Fund Balance	0	0	444,582	455,771	445,428	445,024	(404)	-0.09%			
Total Expenses	2,447,563	6,673,514	1,669,176	9,068,408	1,669,349	1,523,084	(146,265)	-8.76%			
Beginning of Year Fund Balance	0	0	0	444,582		900,353					
End of Year Fund Balance	0	0	444,582	900,353		1,345,377					

2017 Highlights & Issues on the Horizon

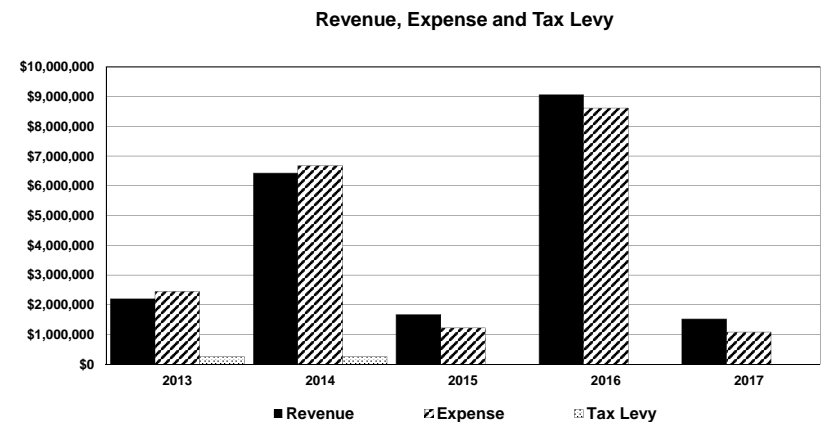
Debt for the replacement Health Care Center is accounted for in the Health Care Center fund.

2013 was the final year of debt service on the County's communications enhancements notes.

Law Enforcement Center and Health Care Center debt was refunded in September, 2014 to take advantage of lower interest rates. Additionally, \$2 million of General Fund balance was applied to reduce overall debt. General debt service payments are reduced by \$766,000 in 2015.

Additional Law Enforcement Center debt was refunded in July, 2016 to take advantage of lower interest rates. General debt service payments are reduced by \$140,000 in 2017 directly related to this refunding.

This budget includes an addition to fund balance to smooth the levy impact of fluctuations in debt service due to the refundings.



Fund: DEBT SERVICE Department: GENERAL		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
50999 DEBT SERVICE REVENUE									
411100	GENERAL PROPERTY TAXES	-250,000.00	-250,000.00	0.00	0.00	0.00	0.00	0.00	0.00
481180	INTEREST DEBT SERVICE INVESTME	-1,843.23	-2,073.28	-1,837.03	-4,165.49	-750.00	-5,500.00	-750.00	0.00
491100	BOND PROCEEDS	0.00	-2,579,392.00	0.00	0.00	0.00	-7,125,000.00	0.00	0.00
491500	PREMIUM ON DEBT PROCEEDS	0.00	-103,617.12	0.00	0.00	0.00	-267,309.00	0.00	0.00
492100	TRANSFER FROM GENERAL FUND	-2,095,720.02	-3,628,478.65	-1,569,216.23	-786,799.50	-1,573,599.00	-1,573,599.00	-1,425,334.00	-148,265.00
492200	TRANSFER FROM SPECIAL REVENUE	-100,000.00	-109,953.16	-98,122.62	-45,700.02	-95,000.00	-97,000.00	-97,000.00	2,000.00
TOTAL DEBT SERVICE REVENUE		-2,447,563.25	-6,673,514.21	-1,669,175.88	-836,665.01	-1,669,349.00	-9,068,408.00	-1,523,084.00	-146,265.00
50999800 DEBT SERVICE FUND									
561000	PRINCIPAL REDEMPTION	1,840,000.00	6,105,000.00	869,928.00	0.00	890,672.00	8,205,672.00	908,792.00	18,120.00
562000	INTEREST EXPENSE	607,563.25	535,510.25	354,665.88	166,710.35	333,249.00	314,430.00	169,268.00	-163,981.00
599000	DEBT ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	92,535.00	0.00	0.00
TOTAL DEBT SERVICE FUND		2,447,563.25	6,640,510.25	1,224,593.88	166,710.35	1,223,921.00	8,612,637.00	1,078,060.00	-145,861.00
50999930 ADDITION TO FUND BALANCE									
593000	ADDTN TO FUND BAL/RET EARNINGS	0.00	0.00	0.00	0.00	445,428.00	0.00	445,024.00	-404.00
TOTAL ADDITION TO FUND BALANCE		0.00	0.00	0.00	0.00	445,428.00	0.00	445,024.00	-404.00
50999990 DEBT ISSUANCE COSTS									
599000	DEBT ISSUANCE COSTS	0.00	33,003.96	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT ISSUANCE COSTS		0.00	33,003.96	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT REVENUE		-2,447,563.25	-6,673,514.21	-1,669,175.88	-836,665.01	-1,669,349.00	-9,068,408.00	-1,523,084.00	-146,265.00
TOTAL DEPARTMENT EXPENSE		2,447,563.25	6,673,514.21	1,224,593.88	166,710.35	1,669,349.00	8,612,637.00	1,523,084.00	-146,265.00
ADDITION TO (-)/USE OF FUND BALANCE		0.00	0.00	-444,582.00	-669,954.66	0.00	-455,771.00	0.00	

GENERAL OBLIGATION DEBT SCHEDULE
General Debt Service and Health Care Center Funds Combined

Year of Payment	Principal	Interest	Total Payments	Year-End Outstanding Principal
General Governmental				
2017	908,792	168,714	1,077,506	7,090,000
2018	1,720,000	141,800	1,861,800	5,370,000
2019	1,755,000	107,400	1,862,400	3,615,000
2020	1,790,000	72,300	1,862,300	1,825,000
2021	1,825,000	36,500	1,861,500	0
2022	0	0	0	0
2023	0	0	0	0
2024	0	0	0	0
2025	0	0	0	0
2026	0	0	0	0
2027	0	0	0	0
2028	0	0	0	0
Health Care Center				
2017	856,208	403,005	1,259,213	9,370,000
2018	795,000	376,994	1,171,994	8,575,000
2019	830,000	345,194	1,175,194	7,745,000
2020	860,000	311,994	1,171,994	6,885,000
2021	900,000	277,594	1,177,594	5,985,000
2022	905,000	241,594	1,146,594	5,080,000
2023	935,000	205,394	1,140,394	4,145,000
2024	975,000	167,019	1,142,019	3,170,000
2025	1,015,000	126,800	1,141,800	2,155,000
2026	1,055,000	86,200	1,141,200	1,100,000
2027	1,100,000	44,000	1,144,000	0
2028	0	0	0	0
Total				
2017	1,765,000	571,719	2,336,719	16,460,000
2018	2,515,000	518,794	3,033,794	13,945,000
2019	2,585,000	452,594	3,037,594	11,360,000
2020	2,650,000	384,294	3,034,294	8,710,000
2021	2,725,000	314,094	3,039,094	5,985,000
2022	905,000	241,594	1,146,594	5,080,000
2023	935,000	205,394	1,140,394	4,145,000
2024	975,000	167,019	1,142,019	3,170,000
2025	1,015,000	126,800	1,141,800	2,155,000
2026	1,055,000	86,200	1,141,200	1,100,000
2027	1,100,000	44,000	1,144,000	0
2028	0	0	0	0

The Health Care Center budget includes repayment of \$4,965,000 of general obligation advance refunding bonds issued in 2009, and \$4,925,000 and \$2,335,608 of general obligation refunding bonds for construction of a replacement facility. The Health Care Center is accounted for as an enterprise fund, so debt issuance and repayment is recorded in that fund, not the Debt Service fund, with repayment starting in 2008.

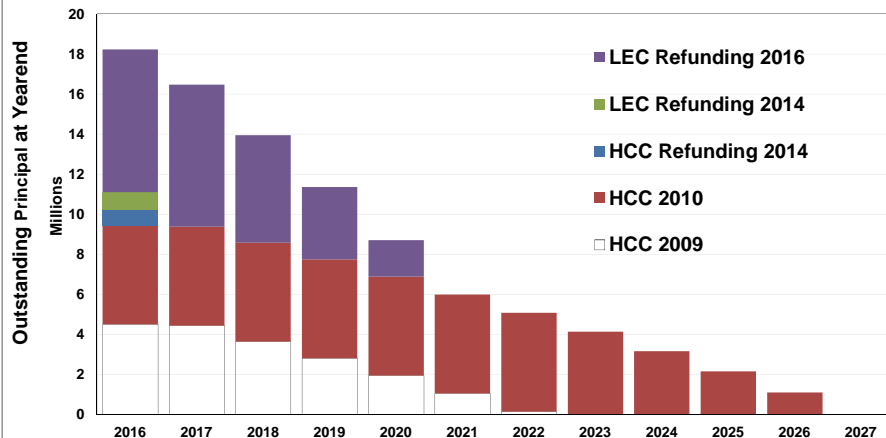
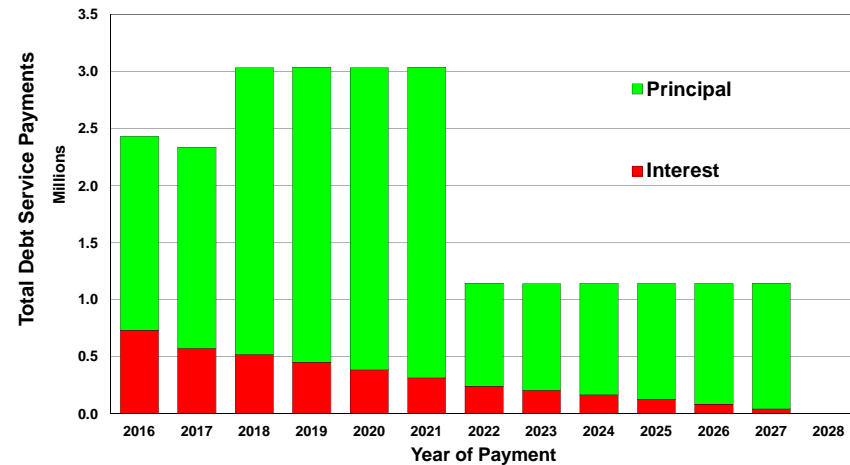
Future Debt Plans

There are no other known debt issuance needs planned at this time. However, whenever interest rates are such that opportunities arise to refinance debt and obtain savings, these opportunities will be explored. Further, opportunities to extinguish debt using reserves will be considered. Consult the Capital Improvement Plan for possible future projects needing funding.

Legal Debt Limits

Section 67.03(1) of the Wisconsin Statutes restricts county general obligation debt to "5% of the value of the taxable property located (within the county) as equalized for state purposes." Values equalized for state purposes include tax incremental financing district increments, and do not necessarily equal value for computation of the levy rate.

2016 County Equalization Report as issued by the Wisconsin Department of Revenue		<u>\$6,902,999,700</u>
5% Debt Limitation	100.00%	\$345,149,985
Outstanding General Obligation Debt at 1/1/2017	5.28%	<u>\$18,225,000</u>
Remaining Debt Margin	94.72%	<u>\$326,924,985</u>



[illegible]

** Indicates the highest (remaining if refunded) interest rate for each issue.

GENERAL OBLIGATION DEBT SCHEDULE BY ISSUE

Issue Type:

Purpose:

Dated:

Original Issue \$:

Moody's Rating:

Principal Due:

Interest Due:

Callable:

CUSIP:

Paying Agent:

Budgeted Fund:

Year of Payment

2006

2007

2008

2009

2010

2011

2012

2013

2014

2015

2016

2017

2018

2019

2020

2021

2022

2023

2024

2025

2026

2027

Totals

General Obligation Advance Refunding Bonds

Skilled Nursing Facility

October 13, 2009

\$4,965,000

Aa3

October 1

April 1 and October 1

October 1, 2019 at par

804328

Associated Bank

Health Care Center

Principal	Interest	Total
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110,000	185,564	2.000% *	295,564
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25,000	189,763	2.000% *	214,763
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75,000	189,263	2.500%	264,263
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75,000	187,388	2.750%	262,388
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60,000	185,325	3.000%	245,325
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50,000	183,525	3.000%	233,525
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60,000	182,025	3.250%	242,025
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65,000	180,075	3.500%	245,075
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795,000	177,800	4.000% **	972,800
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830,000	146,000	4.000% **	976,000
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860,000	112,800	4.000% **	972,800
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900,000	78,400	4.000% **	978,400
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905,000	42,400	4.000% **	947,400
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155,000	6,200	4.000% **	161,200
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General Obligation Advance Refunding Bonds

Skilled Nursing Facility

July 6, 2010

\$4,925,000

Aa2

October 1

April 1 and October 1

October 1, 2020 at par

804328

Associated Bank

Health Care Center

Principal	Interest	Total
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General Obligation Refunding Bonds

Refunding of May 1, 2004 Law Enforcement \$4,650,000
and December 31, 2007 Skilled Nursing Facility

\$2,400,000

\$2,000,000 cash applied

September 10, 2014

\$2,335,608

Aa1

October 1

April 1 and October 1

None

804328

Associated Bank

Health Care Center

Principal	Interest	Total
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765,072	57,811	2.000% *	822,883
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779,328	39,323	2.000% *	818,651
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791,208	23,736	3.000% **	814,944
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In general, interest rates increase over the lives of bond issues due to uncertainty as to the issuer's ability to make bond payments farther in the future.

* Indicates the lowest interest rate for each issue.

** Indicates the highest (remaining if refunded) interest rate for each issue.

Callable maturities

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General Government

This function includes revenues received and expenditures incurred to carry out the statutory duties of running the County.

FUNCTIONAL AREA MISSION STATEMENT

To support the mission of the departments comprising county government through the facilitation of a collaborative environment.

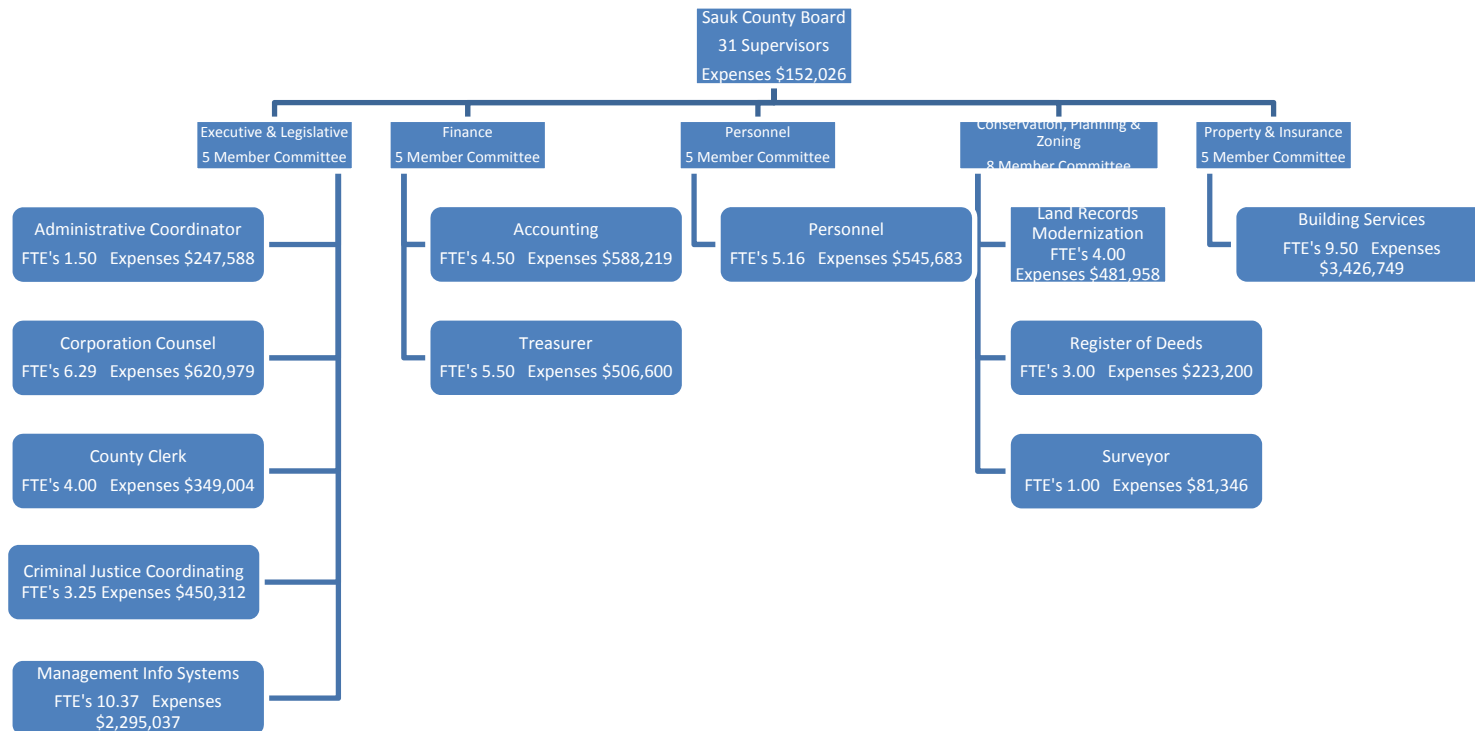
FUNCTIONAL AREA VISION STATEMENT

An environment of cooperation, collaboration, and creativity in which all departments participate in the management of county government operations, to enhance government efficiency and responsiveness.

FUNCTIONAL AREA GOALS & OBJECTIVES

Improve organizational knowledge through the sharing of practices procedures and enhanced communications: Creation of a central location for the organization's resources. Create a mentor program for new department heads. Develop and implement an improved Intranet. Continue to review and innovate the county contract process and related systems. Promote the use of digital tools for business processes and digital storage. Develop conduits for information to promote County Government. Continue to improve and promote resolution routing process. Continue to improve meeting management tools. Improve understanding of and compliance with policies, particularly related to open records.

Enhance departmental collaboration: Encourage cross departmental cooperation through informal work groups at all levels of the organization. Create forums for peer learning / problem solving. Continue using department head meeting format to encourage collaborative problem solving - pick monthly topics for peer discussion and learning (maintain fluidity / spontaneity). Reduce unnecessary redundancy and identify structural deficiencies created by funding streams. Improve role and function of functional groups within the organization. Develop forums to encourage professional and leadership development.

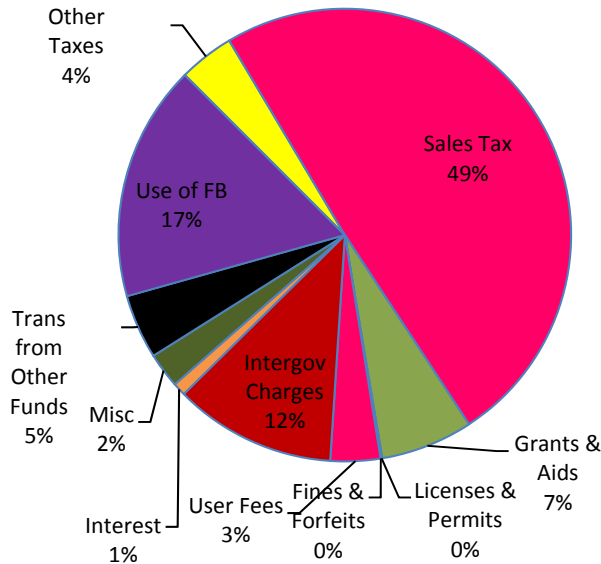


General Government

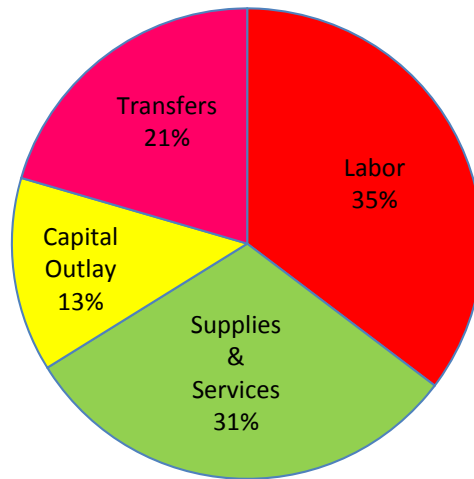
Significant Changes in the General Government Function for 2017

- Justice Continuum efforts have expanded drug court to a hybrid treatment court, which allows assistance to individuals whose crimes are perpetuated by either drugs and/or alcohol. This expansion allows funding for housing, transportation, monitoring, and treatment barriers that many participants face, as well as expansion of an operating after revocation program. This includes a 5-year Wisconsin Treatment and Diversion grant of \$116,733 per year to fund various treatments as well as a new drug court case coordinator.
- After a nearly eight percent decline in sales tax revenue in 2009; equating to a reduction of \$527,000 in revenue, sales tax collections have rebounded. 2017 includes increased sales tax revenue projections by \$550,000 to \$8,020,000, based on prior year actuals and conservative estimates.
- Two elections are anticipated in 2017. 2016 was the first full year of use of the new elections equipment.
- Property tax delinquency rates continue to fall, meaning better collections of tax payments. This, however, also means less revenue from interest and penalty of \$50,000.
- Health insurance rates were held to a 2.00% increase. This relatively low increase mixed with individual employee coverage changes increased cost by \$239,000 (\$218,000 of tax levy). Employee wellness incentives and related programming for \$5,000 were added in an effort to positively impact employee morale, employee productivity, and health insurance rates in the future.
- Departmental restructure includes transfer of the risk management function from Building Services to Personnel, \$124,000 of expenditure.
- Additional General Fund balance has been allocated for non- or rarely-recurring capital projects including: Communications infrastructure upgrades \$375,000, remodel 3rd floor of Courthouse \$250,000, energy and cost saving measures \$225,000.

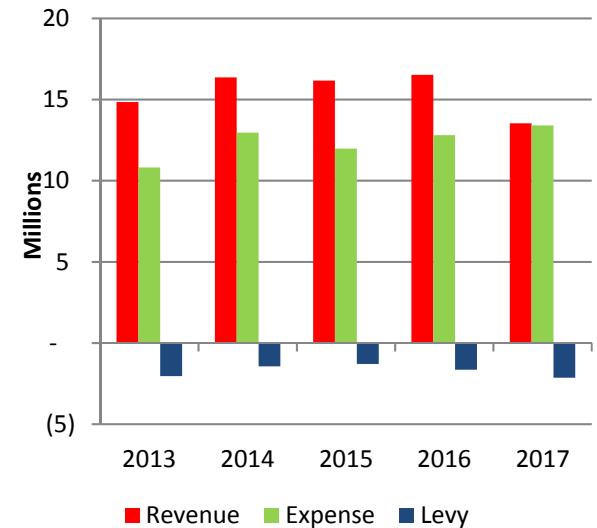
2017 Revenues by Category



2017 Expenses by Category



Revenue, Expense & Levy History



Accounting Department

Department Vision - Where the department would ideally like to be

The Accounting Department should be a data warehouse of historical financial information for the County's governmental operations. The Accounting Department should provide interested parties summaries of this data, either by analyzing the data within the Accounting Department or by teaching others to retrieve the data to analyze themselves. Having a strong base of historical information, the Accounting Department should develop models to make financial projections, thereby assisting decision-makers in determining current policies or actions. The Department should also focus on research and development of recommended policies, as well as implementation of accounting best practices.

Department Mission - Major reasons for the department's existence and purpose in County government

To facilitate the effective and efficient use of County resources and to provide a record and accountability for those resources. The Sauk County Accounting Department provides financial expertise and leadership, maintains financial records, satisfies the County's financial obligations, and prepares managerial, financial and agency reports. To serve County Board Supervisors, managers, citizens, other governmental units, and funding agencies through consultation and information dissemination, maintenance of an accounting system according to established accounting principles, and coordination of budget preparation and implementation.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
The County is in compliance with financial reporting requirements	Number of findings issued	Number of new and recurring audit findings is less than three	7/31/2017
The budget document represents the results of critical analysis of internal and external factors, as well as the County's goals and mission	Award received	The budget document receives the Government Finance Officers Association Distinguished Budget Presentation Award	12/31/2017
Provide clear guidance to County Board members and Department Managers regarding the County's financial policies	Policies adopted or updated	One to two new or revised financial policies are adopted based on nationally recognized recommended practices	12/31/2017
Provide more comprehensive historical financial and community information	Award received	The Comprehensive Annual Financial Report (CAFR) receives the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting	6/30/2017
Minimize time spent processing accounts payable	Direct deposit offered	Provide the option of direct deposit of accounts payable	12/31/2017
Provide decision-makers and public with quality planning documents of anticipated capital expenditures	Award received	Award of Special Capital Recognition by Government Finance Officers Association for budget document	12/31/2018
Provide decision-makers and public with quality measures of all departments' performance	Award received	Award of Special Performance Measure Recognition by Government Finance Officers Association for budget document	12/31/2019

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Finance	Financial and Accounting Expertise: Provide consultation services and professional direction for County staff and elected officials on accounting and financial matters. Recommend new or updated County financial policies to the Finance Committee and County Board. Review and update accounting processes.		User Fees	\$0	0.40	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$47,680		
			Operating Expenses	\$5,604		
			TOTAL EXPENSES	\$53,285		
			COUNTY LEVY	\$53,285		
Accounting Services	Accounting Services: Maintain a County accounting and financial management system for the day-to-day processing of payroll, accounts payable and general ledger transactions. Prepare tax and regulatory submissions as necessary, and maintain associated records and files.	Wis Stats 59.61, 59.22(3), 59.52(10), 59.61	User Fees	\$900	2.08	Quantity and negative dollar impact of filing deadlines missed (payroll taxes, sales tax, real estate transfer tax)
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$900		
			Wages & Benefits	\$168,546		
			Operating Expenses	\$64,003		
			TOTAL EXPENSES	\$232,549		
			COUNTY LEVY	\$231,649		

Accounting Department

Reporting	Financial Reporting & Analysis: Produce periodic financial and payroll reports for funding agencies, department managers and elected officials. Review and reconciliation of reports to granting agencies as needed. Review of fiscal notes on proposed County Board actions. Special studies or analysis as required.	Wis Stats 59.61, 59.65	<table><tr><td>User Fees</td><td>\$2,757</td></tr><tr><td>TOTAL REVENUES</td><td>\$2,757</td></tr><tr><td>Wages & Benefits</td><td>\$72,828</td></tr><tr><td>Operating Expenses</td><td>\$18,354</td></tr><tr><td>TOTAL EXPENSES</td><td>\$91,183</td></tr><tr><td>COUNTY LEVY</td><td>\$88,426</td></tr></table>	User Fees	\$2,757	TOTAL REVENUES	\$2,757	Wages & Benefits	\$72,828	Operating Expenses	\$18,354	TOTAL EXPENSES	\$91,183	COUNTY LEVY	\$88,426	0.73			
User Fees	\$2,757																		
TOTAL REVENUES	\$2,757																		
Wages & Benefits	\$72,828																		
Operating Expenses	\$18,354																		
TOTAL EXPENSES	\$91,183																		
COUNTY LEVY	\$88,426																		
Budget	Budgeting and Strategic Planning: Compile, analyze, maintain and monitor the annual County budget. Participate in the development of the Capital Improvement Plan. Incorporate strategic planning in the budgeting process and implement financial and operational performance measurement as a management tool for all County departments.	Wis Stats 65.90	<table><tr><td>User Fees</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages & Benefits</td><td>\$77,333</td></tr><tr><td>Operating Expenses</td><td>\$4,465</td></tr><tr><td>TOTAL EXPENSES</td><td>\$81,798</td></tr><tr><td>COUNTY LEVY</td><td>\$81,798</td></tr></table>	User Fees	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$77,333	Operating Expenses	\$4,465	TOTAL EXPENSES	\$81,798	COUNTY LEVY	\$81,798	0.73	Government Finance Officers Association Distinguished Budget Award received with "proficient" or "outstanding" ratings		
User Fees	\$0																		
TOTAL REVENUES	\$0																		
Wages & Benefits	\$77,333																		
Operating Expenses	\$4,465																		
TOTAL EXPENSES	\$81,798																		
COUNTY LEVY	\$81,798																		
Audit	Audit: Safeguard County assets and protect the integrity of the County's accounting system through performance of internal audits as needed. Perform operational reviews of County functions to enhance overall efficiency and effectiveness. Serve as the County contact for financial audits performed by outside agencies. Contract for an annual audit of the County's financial statements by an independent public accounting firm. Review County financial records for compliance with regulatory requirements and generally accepted accounting principals as promulgated by the Governmental Accounting Standards Board.	Wis Stats 59.47, 46.036; Federal OMB Circular A-133 "Audits of States, Local Governments and Nonprofit Organizations"; State Single Audit Guidelines	<table><tr><td>User Fees</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages & Benefits</td><td>\$58,396</td></tr><tr><td>Operating Expenses</td><td>\$71,008</td></tr><tr><td>TOTAL EXPENSES</td><td>\$129,404</td></tr><tr><td>COUNTY LEVY</td><td>\$129,404</td></tr></table>	User Fees	\$0	Grants	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$58,396	Operating Expenses	\$71,008	TOTAL EXPENSES	\$129,404	COUNTY LEVY	\$129,404	0.58	New audit findings reported in the management letter prepared by the County's external auditors Quantity of auditor-generated adjustments to financial statements
User Fees	\$0																		
Grants	\$0																		
TOTAL REVENUES	\$0																		
Wages & Benefits	\$58,396																		
Operating Expenses	\$71,008																		
TOTAL EXPENSES	\$129,404																		
COUNTY LEVY	\$129,404																		
Totals			<table><tr><td>TOTAL REVENUES</td><td>\$3,657</td></tr><tr><td>TOTAL EXPENSES</td><td>\$588,218</td></tr><tr><td>COUNTY LEVY</td><td>\$584,561</td></tr></table>	TOTAL REVENUES	\$3,657	TOTAL EXPENSES	\$588,218	COUNTY LEVY	\$584,561	4.50									
TOTAL REVENUES	\$3,657																		
TOTAL EXPENSES	\$588,218																		
COUNTY LEVY	\$584,561																		

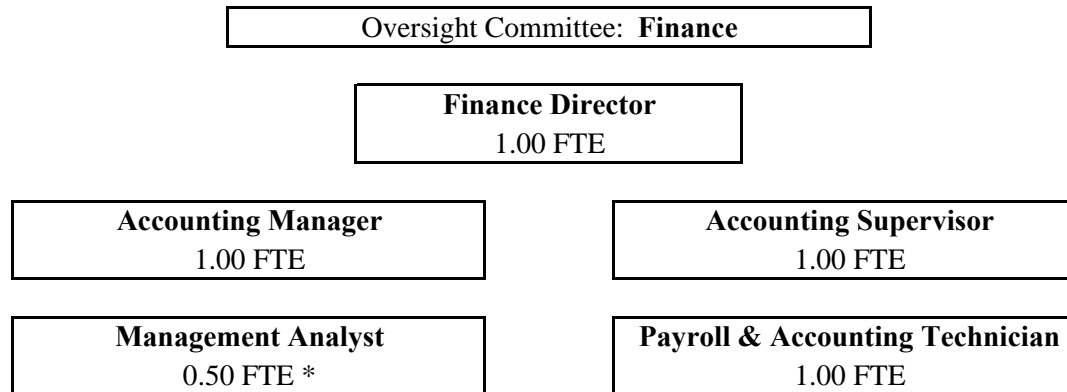
Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Accounts payable checks – Number issued, and checks as a percent of checks and direct deposits issued	8,396 100%	8,500 100%	8,000 94%
Accounts payable direct deposits – Number issued, and direct deposits as a percent of checks and direct deposits issued	0 0%	0 0%	500 6%
Payroll checks - Number issued, and checks as a percent of checks and direct deposits issued	2,058 11%	1,000 6%	500 3%
Direct deposit advices - Number issued, and direct deposits as a percent of checks and direct deposits issued	16,012 89%	17,000 94%	18,000 97%
W2's issued to employees	833	840	850

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Government Finance Officers Association Distinguished Budget Award received with "proficient" or "outstanding" ratings	The County develops its budget thoughtfully using best practices.	Yes, for 2015 budget 81 of 81, or 100%	Yes, for 2016 budget 79 of 81, or 98%	Yes, for 2017 budget 81 of 81, or 100%
New audit findings reported in the management letter prepared by the County's external auditors	Transactions are processed and grant funded programs are administered according to accepted standards.	0 Findings, not counting material weakness related to internal accounting controls for 2014 audit	0 Findings, not counting material weakness related to internal accounting controls for 2015 audit	0 Findings, not counting material weakness related to internal accounting controls for 2016 audit
Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting received with "proficient" or "outstanding" ratings for Comprehensive Annual Financial Report (CAFR)	Financial statements are presented in the format required by the Governmental Accounting Standards Board, and additional data is gathered to demonstrate the County's position.	Yes, for 2015 CAFR	Yes, for 2016 CAFR	Yes, for 2017 CAFR
Preserve and enhance the County's bond rating as issued by Moody's	Demonstrates the County's supervisors and management are using sound fiscal and operational judgement, and proactively planning and acting.	No debt issued or refunded in 2015. Maintain Aa1 rating.	Debt refunded in 2016. Maintain Aa1 rating.	No debt issued or refunded in 2017. Maintain Aa1 rating.
Quantity and negative dollar impact of filing deadlines missed (payroll taxes, sales tax, real estate transfer tax)	Department is meeting deadlines	0, and \$0	0, and \$0	0, and \$0
Quantity of auditor-generated material adjustments to financial statements	Few auditor adjustments indicates management is trained in accounting practices.	0 for 2014 audit	0 for 2015 audit	0 for 2016 audit

Accounting



* Shared position with the Administrative Coordinator

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.00	0.50	0.00
FTE Balance	4.00	4.00	4.00	4.50	4.50

ACCOUNTING

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	441,941	453,503	512,323	542,884	542,884	584,562	41,678	7.68%	None	0	0
Intergovernmental	4,337	4,297	3,925	3,630	3,742	3,657	(85)	-2.27%			
Use of Fund Balance	2,502	0	0	13,468	23,500	0	(23,500)	-100.00%	2017 Total	0	0
Total Revenues	448,780	457,800	516,248	559,982	570,126	588,219	18,093	3.17%			

Expenses

Labor	246,984	222,395	265,546	288,715	303,875	311,776	7,901	2.60%	2018	0	0
Labor Benefits	69,047	68,694	80,403	89,465	95,207	113,008	17,801	18.70%	2019	0	0
Supplies & Services	132,749	138,321	146,762	181,802	171,044	163,435	(7,609)	-4.45%	2020	0	0
Addition to Fund Balance	0	28,390	23,537	0	0	0	0	0.00%	2021	0	0
Total Expenses	448,780	457,800	516,248	559,982	570,126	588,219	18,093	3.17%			

Beginning of Year Fund Balance
End of Year Fund Balance

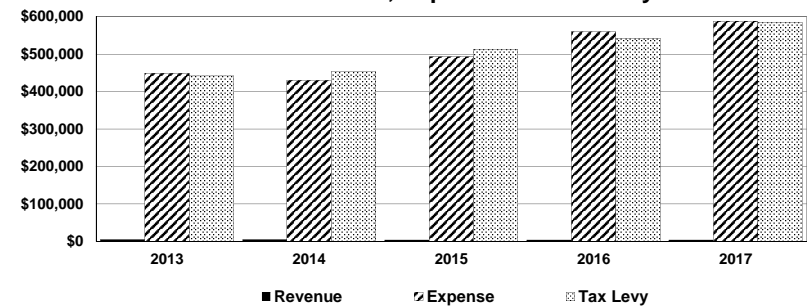
Included in General Fund Total

2017 Highlights & Issues on the Horizon

Addition of \$10,000 to fund contracting for Affordable Care Act filing.

Continued revision and expansion of national accounting standards to strengthen accountability, increase transparency, and enhance understandability.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: ACCOUNTING		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10007 ACCOUNTING REVENUE									
411100	GENERAL PROPERTY TAXES	-441,941.00	-453,503.00	-512,323.00	-271,441.98	-542,884.00	-542,884.00	-584,562.00	41,678.00
451100	ADMINISTRATIVE FEES	-1,716.00	-1,680.72	-1,383.00	-654.00	-1,100.00	-1,000.00	-900.00	-200.00
474200	CDBG ADMINISTRATION CHARGES	0.00	-58.21	0.00	0.00	0.00	0.00	0.00	0.00
474610	CSA CONTRACT	-2,621.16	-2,558.16	-2,541.84	-1,315.20	-2,642.00	-2,630.00	-2,757.00	115.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-23,500.00	0.00	0.00	-23,500.00
TOTAL ACCOUNTING REVENUE		-446,278.16	-457,800.09	-516,247.84	-273,411.18	-570,126.00	-546,514.00	-588,219.00	18,093.00
10007150 ACCOUNTING									
511100	SALARIES PERMANENT REGULAR	244,967.49	220,564.38	263,686.17	125,008.57	301,612.00	287,014.00	310,098.00	8,486.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	51.09	0.00	92.73	323.00	401.00	318.00	-5.00
511900	LONGEVITY-FULL TIME	2,016.67	1,780.00	1,860.00	0.00	1,940.00	1,300.00	1,360.00	-580.00
514100	FICA & MEDICARE TAX	18,085.87	16,289.77	19,518.03	9,251.50	23,246.00	22,087.00	23,851.00	605.00
514200	RETIREMENT-COUNTY SHARE	15,486.64	15,551.79	18,038.25	8,256.73	20,056.00	19,055.00	21,201.00	1,145.00
514400	HEALTH INSURANCE COUNTY SHARE	35,058.22	36,568.26	42,535.52	22,315.54	51,578.00	48,043.00	67,642.00	16,064.00
514500	LIFE INSURANCE COUNTY SHARE	125.32	84.44	99.47	34.31	114.00	78.00	96.00	-18.00
514600	WORKERS COMPENSATION	290.69	199.53	211.93	87.52	213.00	202.00	218.00	5.00
520900	CONTRACTED SERVICES	61,400.00	61,900.00	66,900.00	35,034.50	69,900.00	81,354.00	80,900.00	11,000.00
522500	TELEPHONE & DAIN LINE	192.25	124.16	104.32	47.64	175.00	125.00	150.00	-25.00
531100	POSTAGE AND BOX RENT	517.37	411.03	499.72	490.25	600.00	600.00	600.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	4,018.57	4,788.01	6,095.20	1,525.99	4,300.00	4,300.00	4,300.00	0.00
531300	PHOTO COPIES	306.81	289.98	180.00	200.00	300.00	300.00	300.00	0.00
531500	FORMS AND PRINTING	401.14	305.88	387.67	0.00	425.00	400.00	400.00	-25.00
531800	MIS DEPARTMENT CHARGEBACKS	65,025.29	69,166.90	71,359.07	2,752.35	92,739.00	93,186.00	74,660.00	-18,079.00
532200	SUBSCRIPTIONS	225.00	225.00	225.00	240.00	230.00	240.00	250.00	20.00
532400	MEMBERSHIP DUES	446.67	446.67	446.67	446.67	475.00	447.00	475.00	0.00
532500	SEMINARS AND REGISTRATIONS	0.00	220.00	125.00	0.00	1,000.00	300.00	500.00	-500.00
532600	ADVERTISING	164.68	176.73	274.96	0.00	200.00	200.00	200.00	0.00
533200	MILEAGE	50.96	126.56	164.16	61.56	450.00	200.00	450.00	0.00
533500	MEALS AND LODGING	0.00	140.00	0.00	0.00	250.00	150.00	250.00	0.00
TOTAL ACCOUNTING		448,779.64	429,410.18	492,711.14	205,845.86	570,126.00	559,982.00	588,219.00	18,093.00
TOTAL DEPARTMENT REVENUE		-446,278.16	-457,800.09	-516,247.84	-273,411.18	-570,126.00	-546,514.00	-588,219.00	18,093.00
TOTAL DEPARTMENT EXPENSE		448,779.64	429,410.18	492,711.14	205,845.86	570,126.00	559,982.00	588,219.00	18,093.00
ADDITION TO (-)/USE OF FUND BALANCE		2,501.48	-28,389.91	-23,536.70	-67,565.32	0.00	13,468.00	0.00	

Administrative Coordinator

Department Vision - Where the department would ideally like to be

Administrative Offices, Departments, Oversight Committees, and County Board will function as a cohesive team to develop and implement planned strategies for improving the delivery of services. To protect, preserve, and improve the financial position, real property, and human resources that Sauk County has available in order to provide a stable and proactive government and governmental services.

Department Mission - Major reasons for the department's existence and purpose in County government

Provide effective leadership to all county departments and functions and serve as a knowledgeable resource to the Board of Supervisors in compliance with §35 of the Sauk County Code of Ordinances

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Encourage economic development
Stewardship of natural resources
Development of cultural, social, and community values

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Communication, Trust and Respect - Define and Implement strategies for improving communications, trust and respect.	1. two surveys administered pre/post showing increased satisfaction with committee reports and an improved atmosphere of trust and respect.	1. Standardize processes and practices to improve communication between departments, oversight committees and the full board; Improve reports given to the board to better anticipate questions and concerns. 2. Facilitate conversations regarding personnel policies and practices. 3. Build and maintain an atmosphere of trust and respect for staff and board members by identifying behaviors and practices that lead to distrust and feelings of disrespect; model appropriate behaviors. 4. Encourage innovation and creativity to improve services and increase efficiencies in the delivery of programming. 5. Clarify and distinguish roles and expectations and serve as mentor and advocate for department heads and other county employees.	12/31/2017
Economic Development - Facilitate efforts to define the role of Sauk County in economic development regionally and develop and implement strategies for economic growth.	1. produced report of development related activities in the region and do gap analysis; 2. break ground at trail head; 3. new placemaker/planner hired and preliminary plans designed	1. Inventory existing economic development and workforce development programs, services or organizations that currently operate in Sauk County and identify opportunities for the county to collaborate with and/or coordinate localized efforts for regional impact. 2. Support development efforts of the Great Sauk Trail. 3. Support efforts related to the placemaking initiative.	12/31/2017
Strategic planning - Develop and implement a comprehensive strategic planning framework.	1. program review process piloted; 2. revised/updated strategic goals identified to inform 2018 budget process.	1. Develop a program review process for county programs, services and functions. 2. Facilitate conversations regarding tactics for public engagement in setting strategic priorities that inform the budgeting process and implement tactics identified.	12/31/2017
CDBG Revolving Loan Fund Program - Administer loan program and identify opportunities to support efforts of entrepreneurs in business start up and expansion.	1. created new resources for applicants and new loan applications; 2. 2 - 3 newly expanded businesses as a result of RLF loans	1. Formalize loan application process. 2. Identify existing programs and services to support new and existing businesses. 3. Conduct a needs analysis and develop strategies for meeting the needs of applicants as they assemble their loan documentation (including business plans, financial statements, and other professional services).	12/31/2017

Administrative Coordinator

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Administration	1) Budget Process / Financial Management: Continue process of incorporating quantifiable performance measures in budget process and annual report. By encouraging the development of outcome based measures for analysis of programmatic success that adequately assess effectiveness. Facilitate budget process, by working with oversight committees to define priorities, services to be maintained. 2) Interdepartmental Cooperation / Workflow: a. Continue to develop applications of technology to improve workflow and interdepartmental communications including a centralized policy manual. Review current practices in regard to changes in technology, policy, and emerging best practices. b. Functional groups; c. Project specific work groups. 3) Provide Effective Leadership to all Departments: Serve as a liaison between board and departments. Encouraging the development of ongoing board training; and advise board on issues related to state and local government actions. Training, and development opportunities for Department Heads. 4) Regional Cooperation: Begin to explore options for regional cooperation and cooperative efforts with other governmental agencies 5) Assist/Advise County Board through Strategic Planning Process: Provide assistance as county board liaison in implementing strategic initiatives. Assist departments in evaluating programs and activities in terms of countywide mission and goals. 6) Project Development and Oversight: Provide staff assistance to major county initiatives.	Wis Stats 59.19	User Fees	\$0	1.08	
			Grants	\$0		
			Use of Fund Balance	\$5,000		
			TOTAL REVENUES	\$5,000		
			Wages & Benefits	\$145,805		
			Operating Expenses	\$12,101		
			TOTAL EXPENSES	\$157,906		
			COUNTY LEVY	\$152,906		
Economic Development	Support county economic development initiatives, such as placemaking, etc.		Use of Fund Balance	\$0	0.30	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$45,246		
			Operating Expenses	\$30,000		
			TOTAL EXPENSES	\$75,246		
COUNTY LEVY	\$75,246					
CDBG	Community Development Block Grants (CDBG): Administration and coordination of revolving loan funds, including loan application processing, repayment and compliance monitoring, and reporting to the Wis Dept of Commerce		User Fees	\$0	0.13	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$14,337		
			Operating Expenses	\$100		
			TOTAL EXPENSES	\$14,437		
COUNTY LEVY	\$14,437					
Totals			TOTAL REVENUES	\$5,000	1.50	
			TOTAL EXPENSES	\$247,588		
			COUNTY LEVY	\$242,588		

Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Number of Department Head Meetings Held	14	12	12
Number of Informational Postings (Current events)	15	17	20
Number of RLF awards processed	4	4	5

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Percentage of Departments Utilizing Performance Measures in Planning and Budget Preparation Documents	The office has achieved this goal for three years without any meaningful change in process. This goal will not be measured or assessed in 2017.	36 out of 36	36 out of 36	
Proficient or Outstanding rating on Budget Message, Transmittal Letter, and as planning document.	The office has achieved this goal for three years without any meaningful change in process. This goal will not be measured or assessed in 2017.	21 out of 21	21 out of 21	
Ratio of dollars loaned to dollars available in RLF	The office has achieved this goal for three years without any meaningful change in process. This goal will not be measured or assessed in 2017.	N/A	1:1	
Investment dollars leveraged through RLF (RLF investment : Private investment)	The office has achieved this goal for three years without any meaningful change in process. This goal will not be measured or assessed in 2017.	1.5	1:5	

Administrative Coordinator

Oversight Committee: **Executive & Legislative**

Administrative Coordinator
1.00 FTE

**Sauk County
Department Heads**

Management Analyst
0.50 FTE *

Justice Coordinator
1.00 FTE

* Shared position with the Accounting Department

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	1.00	-1.00	0.00
FTE Balance	1.50	1.50	2.50	1.50	1.50

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
ADMINISTRATIVE COORDINATOR											
<u>Revenues</u>											
Tax Levy	164,485	170,294	216,585	195,864	195,864	242,588	46,724	23.86%	None	0	0
Grants & Aids	0	15,259	11,500	0	0	0	0	0.00%	2017 Total	0	0
User Fees	0	0	2,165	0	0	0	0	0.00%		0	0
Intergovernmental	0	0	20,873	1,476	0	0	0	0.00%			
Use of Fund Balance	1,628	11,020	26,655	0	0	5,000	5,000	0.00%			
Total Revenues	166,113	196,573	277,778	197,340	195,864	247,588	51,724	26.41%	2018	0	0
<u>Expenses</u>											
Labor	122,199	142,067	182,514	134,117	133,603	159,600	25,997	19.46%	2019	0	0
Labor Benefits	33,856	43,903	44,260	35,790	41,286	45,788	4,502	10.90%	2020	0	0
Supplies & Services	10,058	10,603	51,004	25,738	20,975	42,200	21,225	101.19%	2021	0	0
Addition to Fund Balance	0	0	0	1,695	0	0	0	0.00%			
Total Expenses	166,113	196,573	277,778	197,340	195,864	247,588	51,724	26.41%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

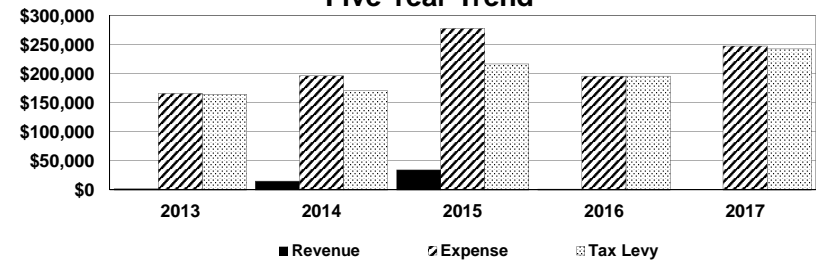
2017 Highlights & Issues on the Horizon

Transfer of Criminal Justice Coordinating program from the Administrative Coordinator budget to a stand-alone set of accounts in 2016.

Addition of \$30,000 for support of economic development initiatives.

Implementation planning for organizational restructure initiatives continues.

**Revenue, Expense and Tax Levy
Five Year Trend**



Fund: GENERAL FUND		2013	2014	2015	2016	2016	2016		Dollar
Department: ADMINISTRATIVE COORDINATOR		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2017	Change
10024 ADMINISTRATIVE COORDINATOR									
411100	GENERAL PROPERTY TAXES	-164,485.00	-170,294.00	-216,585.00	-97,932.00	-195,864.00	-195,864.00	-242,588.00	46,724.00
422160	HO-CHUNK GAMING GRANT	0.00	-15,259.00	-11,500.00	0.00	0.00	0.00	0.00	0.00
451211	OP OF REVOCATION PROG FEES	0.00	0.00	-2,165.00	0.00	0.00	0.00	0.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	0.00	0.00	-20,872.71	-1,337.07	0.00	-1,476.00	0.00	0.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00	0.00	-5,000.00	5,000.00
TOTAL ADMINISTRATIVE COORDINATOR		-164,485.00	-185,553.00	-251,122.71	-99,269.07	-195,864.00	-197,340.00	-247,588.00	51,724.00
10024133 CRIMINAL JUSTICE COORD COUNCIL									
511100	SALARIES PERMANENT REGULAR	0.00	17,049.58	59,795.28	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	0.00	1,304.29	4,574.32	0.00	0.00	0.00	0.00	0.00
514200	RETIREMENT-COUNTY SHARE	0.00	1,189.82	4,061.92	0.00	0.00	0.00	0.00	0.00
514500	LIFE INSURANCE COUNTY SHARE	0.00	0.00	8.88	0.00	0.00	0.00	0.00	0.00
514600	WORKERS COMPENSATION	0.00	199.50	700.32	0.00	0.00	0.00	0.00	0.00
520900	CONTRACTED SERVICES	0.00	0.00	24,951.35	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	0.00	199.54	389.34	0.00	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	0.00	0.00	70.40	0.00	0.00	0.00	0.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	0.00	959.85	102.53	0.00	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	0.00	0.00	368.17	0.00	0.00	0.00	0.00	0.00
532500	SEMINARS AND REGISTRATIONS	0.00	195.00	2,113.38	0.00	0.00	0.00	0.00	0.00
533200	MILEAGE	0.00	165.16	350.65	0.00	0.00	0.00	0.00	0.00
533500	MEALS AND LODGING	0.00	225.50	902.95	0.00	0.00	0.00	0.00	0.00
TOTAL CRIMINAL JUSTICE COORD COUNCIL		0.00	21,488.24	98,389.49	0.00	0.00	0.00	0.00	0.00
10024142 ADMINISTRATIVE COORDINATOR									
511100	SALARIES PERMANENT REGULAR	121,919.29	124,717.57	122,718.60	57,170.39	133,603.00	132,977.00	159,600.00	25,997.00
511900	LONGEVITY-FULL TIME	280.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00
512100	WAGES-PART TIME	0.00	0.00	0.00	2,199.18	0.00	1,140.00	0.00	0.00
514100	FICA & MEDICARE TAX	9,111.65	9,243.09	9,119.53	4,372.36	10,221.00	10,260.00	12,209.00	1,988.00
514200	RETIREMENT-COUNTY SHARE	7,799.86	8,740.78	7,586.06	2,798.73	8,818.00	8,467.00	10,853.00	2,035.00
514400	HEALTH INSURANCE COUNTY SHARE	16,748.98	23,058.34	17,636.54	6,856.49	22,105.00	16,886.00	22,547.00	442.00
514500	LIFE INSURANCE COUNTY SHARE	49.91	55.31	28.45	13.38	48.00	69.00	67.00	19.00
514600	WORKERS COMPENSATION	145.64	112.13	543.64	273.34	94.00	108.00	112.00	18.00
520100	CONSULTANT AND CONTRACTUAL	4,100.00	0.00	10,705.00	16,923.38	12,500.00	16,923.00	0.00	-12,500.00
520910	CRIMINAL JUSTICE PLANNING	0.00	260.00	0.00	0.00	0.00	0.00	0.00	0.00
521313	ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	30,000.00
522500	TELEPHONE & DAIN LINE	516.98	208.90	146.87	112.69	600.00	460.00	540.00	-60.00
531100	POSTAGE AND BOX RENT	415.55	656.53	266.56	70.77	400.00	180.00	240.00	-160.00
531200	OFFICE SUPPLIES AND EXPENSE	851.31	823.25	427.95	477.28	400.00	770.00	5,550.00	5,150.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: ADMINISTRATIVE COORDINATOR	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10024142 ADMINISTRATIVE COORDINATOR								
531800 MIS DEPARTMENT CHARGEBACKS	739.42	3,773.83	5,397.02	2,256.85	1,775.00	2,661.00	2,352.00	577.00
532200 SUBSCRIPTIONS	150.54	55.44	46.80	0.00	200.00	0.00	0.00	-200.00
532400 MEMBERSHIP DUES	1,331.94	1,350.06	1,996.86	501.83	1,400.00	1,194.00	1,218.00	-182.00
532500 SEMINARS AND REGISTRATIONS	365.00	863.00	1,457.00	550.00	2,000.00	1,450.00	800.00	-1,200.00
533200 MILEAGE	1,498.69	859.24	1,004.75	191.88	1,200.00	750.00	1,000.00	-200.00
533500 MEALS AND LODGING	89.00	7.50	306.88	1,063.11	500.00	1,350.00	500.00	0.00
TOTAL ADMINISTRATIVE COORDINATOR	166,113.76	175,084.97	179,388.51	95,831.66	195,864.00	195,645.00	247,588.00	51,724.00
TOTAL DEPARTMENT REVENUE	-164,485.00	-185,553.00	-251,122.71	-99,269.07	-195,864.00	-197,340.00	-247,588.00	51,724.00
TOTAL DEPARTMENT EXPENSE	166,113.76	196,573.21	277,778.00	95,831.66	195,864.00	195,645.00	247,588.00	51,724.00
ADDITION TO (-)/USE OF FUND BALANCE	1,628.76	11,020.21	26,655.29	-3,437.41	0.00	-1,695.00	0.00	

Building Services

Department Vision - Where the department would ideally like to be

Facilities radiate a professional appearance both inside and out.

Department Mission - Major reasons for the department's existence and purpose in County government

Assure facilities and grounds are properly maintained operationally, and they project a professional and respected appearance both inside and out. Maintain the County Communication Systems current/updated and in good working condition. Establish a "Safety First" mindset for all employees and maintain a safe environment for all employees and visitors.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Specific Strategic Issues Addressed

Building Security

Green Energy

Employee Wellness

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Fuel Tank Storage - Maintain compliance	Pass inspections permits are maintained	Correct any maintenance or compliance issues. Keep systems up to current standards.	12/31/2017
Interior Maintenance - Maintain clean and professional looking facilities	Complaints on services provided, work orders handle quickly, efficient and fiscally responsible	Continue work on major repair/refurbishment projects that have been identified.	12/31/2017
Mail - Maintain cost effective services	Monitoring overall costs of postal services.	Continue to implement any changes that will keep our usage at minimal levels.	12/31/2017
Communications - Maintain, upgrade, replace all communications systems	Monitoring outages, equipment failures and complaints of "coverage" issues by the various users of the systems	Update radio, fiber and phone systems as needed to keep current. Implementation of more voice over internet protocol (VOIP) technology to provide better redundant system.	12/31/2017
Utilities - Effectively manage facility usage	Implementation of green projects (i.e.. Lighting, digital controls, implement alternate energy sources-solar) keep or reduce energy usage	Continue work on systems to save on utilities, implementation of digital controls and lighting changes.	12/31/2017
Vending - Maintain minimal vending	Maintain a zero impact on the levy, revenues equal or exceed expenses	Evaluate the needs of the buildings to determine needed changes.	12/31/2017

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget	FTE's	Key Outcome Indicator(s)
Clerical	Support operations of the Building Services and Risk Management Department through training.		Wages & Benefits	0.60	Staff able to work across multiple Building Service areas
			Operating Expenses		
			TOTAL EXPENSES		
			COUNTY LEVY		
Mail	Shipping, receiving and postal duties for the County facilities		User Fees	0.55	
			TOTAL REVENUES		
			Wages & Benefits		
			Operating Expenses		
			TOTAL EXPENSES		
Utilities	Oversight of approximately 425,030 square feet utilities		COUNTY LEVY	-	Work orders and Maintenance cost per square foot
			Operating Expenses		
			TOTAL EXPENSES		
			COUNTY LEVY		

Building Services

Exterior Maintenance	Oversight of maintenance and care of all county facilities and properties		User Fees	\$0	1.77	Work orders and Maintenance cost per square foot
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$117,885		
			Operating Expenses	\$193,202		
			TOTAL EXPENSES	\$311,087		
			COUNTY LEVY	\$311,087		
Interior Maintenance	Oversight of maintenance and care of approximately 425,030 square feet		Rent	\$63,000	5.35	Work orders and Maintenance cost per square foot
			Misc. Revenue	\$500		
			TOTAL REVENUES	\$63,500		
			Wages & Benefits	\$358,023		
			Operating Expenses	\$450,803		
			TOTAL EXPENSES	\$808,826		
			COUNTY LEVY	\$745,326		
Vending	Oversight of County vending machines		User Fees	\$10,000	0.03	Maintain pricing such to keep impact on budget minimal or "break even"
			TOTAL REVENUES	\$10,000		
			Wages & Benefits	\$1,633		
			Operating Expenses	\$9,500		
			TOTAL EXPENSES	\$11,133		
			COUNTY LEVY	\$1,133		
Communications	Maintain phone system network which includes Courthouse/West Square, Health Care Center, Human Services Reedsburg, Highway Shops, Parks and LEC, including 9-1-1 System as well as all phone/data wiring for all facilities. Maintain Fiber optic network, communications infrastructure and all associated equipment and towers.	Yes	User Fees	\$500	1.20	Communication systems (phones, radios, Fiber) run at peak efficiency, short or no outages on network.
			Rent	\$202,100		
			Use of Fund Balance	\$0		
			TOTAL REVENUES	\$202,600		
			Wages & Benefits	\$113,429		
			Operating Expenses	\$152,411		
			TOTAL EXPENSES	\$265,840		
			COUNTY LEVY	\$63,240		
Underground Storage	Oversight and compliance of all County owned fuel storage tanks.	Yes	Wages & Benefits	\$0	-	No compliance issues
			Operating Expenses	\$6,600		
			TOTAL EXPENSES	\$6,600		
			COUNTY LEVY	\$6,600		
Risk Management	Administer, file, investigate all Workers Compensation Claims, Property Insurance and Liability Insurance including procuring Policies for such coverage. Assist with the return to work program, provide safety training as needed or required.	Chapter 101, 102, 343	User Fees	\$0	-	To Personnel Department 2017
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$0		
			COUNTY LEVY	\$0		
Outlay	Implement Energy Cost Saving Measures Elevator Upgrades (Annex Elevator - Court holding) Tuck pointing / Caulking of Facilities Courthouse West Entrance Stone Replacement & Repair Remodel 3rd Floor Annex Replace Roofs on West Square, Courthouse & Human Services Communications Infrastructure Upgrades Dispatch Center Radio Console Replacement LEC Huber HVAC Upgrade LEC Carpet Replacement LEC South Cooling Tower Rebuild	\$225,000	Grants	\$0		
		\$55,000	Use of Fund Balance	\$850,000		
		\$30,000				
		\$45,000	TOTAL REVENUES	\$850,000		
		\$250,000	Wages & Benefits	\$0		
		\$100,000	Operating Expenses	\$1,340,000		
		\$375,000	TOTAL EXPENSES	\$1,340,000		
		\$30,000	COUNTY LEVY	\$490,000		
		\$125,000				
		\$50,000				
\$55,000						
Totals			TOTAL REVENUES	\$1,170,345	9.50	
			TOTAL EXPENSES	\$3,426,748		
			COUNTY LEVY	\$2,256,403		

Building Services

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimate	2017 Budget
Work Orders - Facilities in good working order, issues address quickly and efficiently. No issues with compliance.	1900 Work Orders	2000 Work Orders	2000 Work Orders
Risk Management/Safety - Manage worker comp claims - monitor losses, lost work days, recordable workday and modification rating	38 claims	50	50
Communications - All systems (Radio, Phone, Fiber) are running at peak efficiency with little or no down time, handle specific communications work orders, manage tower co-locators/leases on 8 tower sites, Manage Dark Fiber leases on 147 miles of fiber optic cable.	625 Work orders, 5 fiber Leases, 11 tower leases, work on Narrowbanding corrections	700 work orders, 5 fiber lease, 11 tower leases, complete narrowbanding corrections	500 work orders, 5 fiber lease, 11 tower leases, radio console upgrades

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Maintenance costs per square foot includes all tower sites (NOTE: based on final revised budget divided by square footage, 425,030. This cost does not include outlay / capital projects)	Some fluctuation in this cost would be considered normal. Although we try to "spread out" our facility improvements within Capital Improvement Plan to keep this somewhat close from year to year, unforeseen failures may happen that could skew these costs which would require us to be even more diligent in our maintenance programs	\$3.18	\$2.76	\$5.38
Risk Management/Safety - Lost work days industry standard = 1.8, recordable cases industry standard = 5.7, total loss average since 1995 = \$200,750, base line for modification rating = 1.00	Significant increases could indicate that safety programs effectiveness is decreasing	Total Losses=\$162,243 reserve of \$21,106 Lost Work days = 2.5 Recordable cases = 9 Mod rating = .72	Lost Work days = 2.5 Recordable cases = 9 Mod rating = .66	Lost Work days = 2.5 Recordable cases = 4.5 Mod rating = .66
Communications - All systems are running at peak efficiency with little or no down time, handle specific communications work orders, manage tower co-locators/leases on 8 tower sites, Manage Dark Fiber leases on 147 miles of fiber optic cable. All systems run 24/7/365 total runtime of 525,600 minutes.	Outages, equipment failures and coverage complaints would indicated that there are issues with the infrastructure requiring improvements or upgrades.	No outages on systems one fiber lease expired and not renewed	2 minor outages for maintenance on fiber, one fiber lease added and one tower lease added	Ideally no outages. Still have space to lease on both towers and fiber

Building Services

Oversight Committee: **Property & Insurance** (Buildings)
 Oversight Committee: **Property & Insurance** (Communications)

Facilities Director
 1.00 FTE

Program Coordinator
 0.50 FTE *

Building Manager
 2.00 FTE

Communications Technician
 1.00 FTE

Building Maintenance Technician
 5.00 FTE

* Shared position with the Management Information Systems Department

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	1.00	-0.44	-0.83
FTE Balance	9.77	9.77	10.77	10.33	9.50

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
BUILDING SERVICES											
<u>Revenues</u>											
Tax Levy	2,099,957	2,148,056	2,820,085	2,500,508	2,500,508	2,256,404	(244,104)	-9.76%	Implement Energy Cost Saving Measure	225,000	0
User Fees	41,995	34,186	29,296	32,000	32,000	10,000	(22,000)	-68.75%	Elevator Upgrades Courthouse (CH)	55,000	55,000
Intergovernmental	119,766	36,689	41,216	44,169	44,036	44,745	709	1.61%	Remodel Courthouse Annex 3rd Floor	250,000	0
Rent	213,602	213,024	265,598	264,100	264,100	265,100	1,000	0.38%	CH West Entrance Repair	45,000	45,000
Miscellaneous	21,873	1,072	7,967	500	500	500	0	0.00%	Tuck-pointing/Caulking Facilities	30,000	30,000
Use of Fund Balance	573,761	211,693	0	479,807	1,418,388	850,000	(568,388)	-40.07%	Replace Roofs West Square, CH, Reeds	100,000	100,000
									Communications Infrastructure	375,000	0
Total Revenues	3,070,954	2,644,720	3,164,162	3,321,084	4,259,532	3,426,749	(832,783)	-19.55%	Dispatch Radio Console	30,000	30,000
<u>Expenses</u>											
Labor	489,611	504,562	585,369	576,492	578,015	488,480	(89,535)	-15.49%	Law Enforcement Center (LEC) Carpet	50,000	50,000
Labor Benefits	144,210	141,362	167,589	186,792	186,777	169,380	(17,397)	-9.31%	LEC/Huber HVAC Upgrade	125,000	125,000
Supplies & Services	1,465,394	1,602,509	1,514,722	1,678,800	2,043,930	1,428,889	(615,041)	-30.09%	LEC South Cooling Tower Rebuild	55,000	55,000
Capital Outlay	971,739	396,287	673,740	879,000	1,450,810	1,340,000	(110,810)	-7.64%	2017 Total	1,340,000	490,000
Addition to Fund Balance	0	0	222,742	0	0	0	0	0.00%			
Total Expenses	3,070,954	2,644,720	3,164,162	3,321,084	4,259,532	3,426,749	(832,783)	-19.55%	2018	3,230,000	505,000
									2019	390,000	390,000
									2020	110,000	110,000
									2021	110,000	110,000
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

2017 Highlights & Issues on the Horizon

Continue to promote the towers/ fiber generating additional co-locators/lessees to increase revenues.

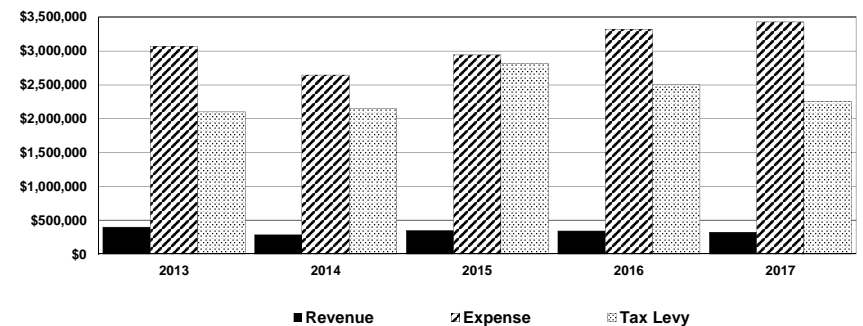
Realignment of staff to better meet department needs: Eliminate 1.00 Director, add 1.00 Maintenance Technician, and add 0.18 Program Support Specialist.

Continuation of funding for phone system upgrades, communications system upgrades, fiber system upgrades, and 9-1-1 and dispatch center. Transfer phone system management to Management Information Systems.

Funding for implementation of cost and energy saving measures at County facilities is included at \$225,000, funded by general fund balance.

Transfer of workers compensation and risk management programming from Building Services to the Personnel Department. Wages and benefits of \$95,662 and other supplies of \$29,124, totaling \$124,786.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: BUILDING SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10017 BUILDING SERVICES REVENUE									
411100	GENERAL PROPERTY TAXES	-2,099,957.00	-2,148,056.00	-2,820,085.00	-1,250,254.02	-2,500,508.00	-2,500,508.00	-2,256,404.00	-244,104.00
452050	TELEPHONE REBATES	-32,740.12	-24,421.97	-20,310.69	-9,088.87	-22,000.00	-22,000.00	0.00	-22,000.00
472490	LOCAL GOVT/AGENCY PAYMENTS	-75,104.30	-553.21	-1,818.50	-348.00	-500.00	-633.00	-500.00	0.00
474010	DEPARTMENTAL CHARGES	-37,698.75	-36,135.68	-39,397.71	-17,946.28	-43,536.00	-43,536.00	-44,245.00	709.00
474050	LANDFILL MONITORING CHARGES	-6,962.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
482100	RENT OF COUNTY BUILDINGS	-30,631.30	-31,550.23	-43,136.76	-29,838.28	-62,000.00	-62,000.00	-63,000.00	1,000.00
482470	RENT/LEASE - TOWER SPACE	-141,734.68	-135,773.46	-143,941.30	-54,331.74	-127,100.00	-127,100.00	-127,100.00	0.00
482480	RENT/LEASE - FIBER OPTICS	-41,236.27	-45,699.90	-78,519.79	-40,222.57	-75,000.00	-75,000.00	-75,000.00	0.00
483700	VENDING MACHINE SALES	-9,254.70	-9,763.77	-8,985.28	-3,947.91	-10,000.00	-10,000.00	-10,000.00	0.00
484160	MISCELLANEOUS REVENUES	-4,507.78	-1,072.16	-313.90	-183.30	-500.00	-500.00	-500.00	0.00
484175	FOCUS ON ENERGY	-800.00	0.00	-2,153.20	0.00	0.00	0.00	0.00	0.00
486300	INSURANCE RECOVERIES	-16,565.00	0.00	-5,500.00	0.00	0.00	0.00	0.00	0.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-356,000.00	0.00	-850,000.00	494,000.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-1,061,735.00	0.00	0.00	-1,061,735.00
493400	CONTINUING APPROP SUNSHINE FND	0.00	0.00	0.00	0.00	-653.00	0.00	0.00	-653.00
TOTAL BUILDING SERVICES REVENUE		-2,497,192.40	-2,433,026.38	-3,164,162.13	-1,406,160.97	-4,259,532.00	-2,841,277.00	-3,426,749.00	-832,783.00
10017110 BLDG SRVCS ADMINISTRATION									
511100	SALARIES PERMANENT REGULAR	127,049.12	85,131.73	151,551.07	78,367.98	169,298.00	169,298.00	98,099.00	-71,199.00
511900	LONGEVITY-FULL TIME	919.80	660.00	680.00	0.00	700.00	700.00	0.00	-700.00
512100	WAGES-PART TIME	31,750.06	37,345.38	26,646.19	0.00	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	626.80	638.83	432.86	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	12,419.32	9,662.01	13,465.58	5,840.05	13,280.00	13,280.00	7,505.00	-5,775.00
514200	RETIREMENT-COUNTY SHARE	8,521.67	5,601.14	10,340.32	5,162.40	11,458.00	11,458.00	6,671.00	-4,787.00
514400	HEALTH INSURANCE COUNTY SHARE	20,649.64	15,447.96	15,571.31	14,736.72	29,474.00	29,474.00	15,031.00	-14,443.00
514500	LIFE INSURANCE COUNTY SHARE	64.84	41.76	98.92	37.06	101.00	101.00	15.00	-86.00
514600	WORKERS COMPENSATION	4,496.14	3,099.84	3,305.15	1,290.69	2,806.00	2,806.00	1,217.00	-1,589.00
519300	VEHICLE ALLOWANCE	3,600.22	3,600.22	3,600.22	1,661.64	3,600.00	2,077.00	0.00	-3,600.00
522500	TELEPHONE & DAIN LINE	2,941.44	2,603.16	1,823.19	900.68	3,000.00	2,500.00	3,000.00	0.00
525010	RENOVATION/REFURBISHMENT	0.00	0.00	28,682.48	83,728.47	171,318.00	75,000.00	75,000.00	-96,318.00
525011	BUILDING SECURITY	0.00	0.00	0.00	0.00	25,000.00	25,000.00	25,000.00	0.00
531100	POSTAGE AND BOX RENT	279.43	145.13	77.85	0.00	300.00	0.00	330.00	30.00
531200	OFFICE SUPPLIES AND EXPENSE	0.00	0.00	874.44	679.71	500.00	0.00	500.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	6,095.97	7,138.54	9,779.74	5,557.64	4,234.00	0.00	4,646.00	412.00
532200	SUBSCRIPTIONS	31.65	42.20	46.53	0.00	200.00	0.00	200.00	0.00
532400	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00
532800	TRAINING AND INSERVICE	0.00	12.99	900.00	0.00	1,500.00	0.00	1,500.00	0.00
533200	MILEAGE	0.00	0.00	0.00	0.00	200.00	0.00	300.00	100.00
533500	MEALS AND LODGING	0.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: BUILDING SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10017110 BLDG SRVCS ADMINISTRATION								
581900 CAPITAL OUTLAY	588,015.33	47,484.12	331,117.81	389,485.70	982,053.00	769,000.00	705,000.00	-277,053.00
TOTAL BLDG SRVCS ADMINISTRATION	807,461.43	218,655.01	598,993.66	587,448.74	1,419,322.00	1,100,694.00	944,314.00	-475,008.00
10017152 RISK MANAGEMENT AND INSURANCE								
511100 SALARIES PERMANENT REGULAR	60,298.32	65,821.92	71,960.04	34,497.60	74,701.00	74,701.00	0.00	-74,701.00
511900 LONGEVITY-FULL TIME	340.00	360.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	4,508.44	4,937.84	5,411.07	2,580.12	5,715.00	5,715.00	0.00	-5,715.00
514200 RETIREMENT-COUNTY SHARE	4,038.01	4,628.32	4,378.18	2,276.81	4,930.00	4,930.00	0.00	-4,930.00
514400 HEALTH INSURANCE COUNTY SHARE	14,910.89	15,447.96	4,635.16	2,855.94	5,712.00	5,712.00	0.00	-5,712.00
514500 LIFE INSURANCE COUNTY SHARE	12.40	11.88	7.02	5.85	0.00	15.00	0.00	0.00
514600 WORKERS COMPENSATION	910.25	774.41	842.75	414.01	896.00	896.00	0.00	-896.00
521100 MEDICAL EXAMINATIONS	7,232.35	7,863.84	3,217.84	2,149.00	9,000.00	9,000.00	0.00	-9,000.00
522500 TELEPHONE & DAIN LINE	1,064.98	1,292.27	1,128.13	277.93	1,500.00	1,500.00	0.00	-1,500.00
531100 POSTAGE AND BOX RENT	111.31	76.91	57.57	31.92	100.00	100.00	0.00	-100.00
531200 OFFICE SUPPLIES AND EXPENSE	511.43	205.18	92.03	0.00	700.00	500.00	0.00	-700.00
531800 MIS DEPARTMENT CHARGEBACKS	1,076.54	1,705.88	1,781.21	309.00	648.00	648.00	0.00	-648.00
532200 SUBSCRIPTIONS	281.65	1,196.25	2,158.93	1,323.00	3,000.00	3,000.00	0.00	-3,000.00
532400 MEMBERSHIP DUES	735.00	745.00	0.00	595.00	1,000.00	1,000.00	0.00	-1,000.00
532800 TRAINING AND INSERVICE	9,730.54	8,683.66	12,904.00	50.00	10,000.00	10,000.00	0.00	-10,000.00
533200 MILEAGE	157.92	173.60	437.76	0.00	500.00	500.00	0.00	-500.00
533500 MEALS AND LODGING	291.88	316.19	0.00	0.00	350.00	350.00	0.00	-350.00
535200 VEHICLE MAINTENANCE AND REPAIR	0.00	261.10	140.00	20.00	1,000.00	1,000.00	0.00	-1,000.00
539100 OTHER SUPPLIES & EXPENSES	688.69	373.03	2,372.58	938.93	1,500.00	2,000.00	0.00	-1,500.00
551000 INSURANCE	0.00	0.00	75.00	0.00	100.00	100.00	0.00	-100.00
TOTAL RISK MANAGEMENT AND INSURANCE	106,900.60	114,875.24	111,599.27	48,325.11	121,352.00	121,667.00	0.00	-121,352.00
10017162 HS SERV/RDBGS/6TH STR								
520900 CONTRACTED SERVICES	7,431.77	13,988.98	11,482.15	3,744.88	12,000.00	10,000.00	11,000.00	-1,000.00
522900 UTILITIES	21,010.02	20,927.90	20,043.13	10,530.24	22,000.00	22,000.00	21,500.00	-500.00
523000 TRADE SERVICES	146.00	50.00	100.00	0.00	2,000.00	2,000.00	2,000.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	144.48	0.00	250.00	250.00	250.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	446.54	589.25	-777.63	286.50	618.00	648.00	762.00	144.00
533100 VEHICLE EXPENSES	2,786.00	1,123.00	-850.88	562.22	3,500.00	2,500.00	3,000.00	-500.00
534000 OPERATING/MEETING SUPPLIES	2,671.91	2,717.49	2,304.87	1,829.10	5,000.00	5,000.00	5,000.00	0.00
551000 INSURANCE	411.00	623.50	678.63	108.09	1,100.00	1,100.00	1,200.00	100.00
TOTAL HS SERV/RDBGS/6TH STR	34,903.24	40,020.12	33,124.75	17,061.03	46,468.00	43,498.00	44,712.00	-1,756.00

Fund: GENERAL FUND Department: BUILDING SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10017163 HS-SHELTERED WORKSHOP									
523000	TRADE SERVICES	0.00	5,835.00	5,500.00	0.00	2,000.00	0.00	3,000.00	1,000.00
551000	INSURANCE	920.46	1,205.58	1,328.33	197.27	2,100.00	0.00	2,300.00	200.00
TOTAL HS-SHELTERED WORKSHOP		920.46	7,040.58	6,828.33	197.27	4,100.00	0.00	5,300.00	1,200.00
10017180 POSTAGE METERING									
511100	SALARIES PERMANENT REGULAR	20,192.04	20,363.07	21,370.21	10,259.60	21,749.00	21,749.00	22,442.00	693.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	484.00	484.00	501.00	17.00
511900	LONGEVITY-FULL TIME	121.00	132.00	143.00	0.00	154.00	154.00	165.00	11.00
514100	FICA & MEDICARE TAX	1,487.89	1,518.09	1,600.56	758.03	1,713.00	1,713.00	1,768.00	55.00
514200	RETIREMENT-COUNTY SHARE	1,352.79	1,433.33	1,461.31	677.11	1,478.00	1,478.00	1,571.00	93.00
514400	HEALTH INSURANCE COUNTY SHARE	3,156.29	3,293.14	3,109.57	1,570.75	3,142.00	3,142.00	3,204.00	62.00
514500	LIFE INSURANCE COUNTY SHARE	4.00	3.84	4.06	1.87	4.00	4.00	6.00	2.00
514600	WORKERS COMPENSATION	304.84	239.77	251.91	123.14	269.00	269.00	287.00	18.00
520900	CONTRACTED SERVICES	7,926.32	7,991.00	6,999.74	2,419.38	9,000.00	8,000.00	8,000.00	-1,000.00
524800	MAINTENANCE AGREEMENT	1,167.67	600.00	841.00	81.00	2,000.00	1,000.00	1,000.00	-1,000.00
531100	POSTAGE AND BOX RENT	1,160.00	1,240.00	1,952.00	0.00	1,300.00	2,000.00	2,000.00	700.00
531400	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	300.00	300.00	0.00	-300.00
531800	MIS DEPARTMENT CHARGEBACKS	277.79	383.00	-545.75	198.82	443.00	443.00	501.00	58.00
534000	OPERATING/MEETING SUPPLIES	697.79	1,100.68	2,507.93	1,889.71	1,500.00	2,800.00	2,800.00	1,300.00
581900	CAPITAL OUTLAY	9,696.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POSTAGE METERING		47,544.42	38,297.92	39,695.54	17,979.41	43,536.00	43,536.00	44,245.00	709.00
10017182 GENERAL COUNTY BUILDINGS									
511100	SALARIES PERMANENT REGULAR	89,260.66	125,344.73	139,742.59	60,245.44	130,164.00	130,164.00	185,646.00	55,482.00
511200	SALARIES-PERMANENT-OVERTIME	5,356.58	8,819.13	3,397.41	1,216.85	4,919.00	4,919.00	2,882.00	-2,037.00
511900	LONGEVITY-FULL TIME	299.00	348.00	397.00	0.00	446.00	446.00	555.00	109.00
512100	WAGES-PART TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512200	WAGES-PART TIME-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	7,189.36	10,215.88	10,704.72	4,570.31	10,368.00	10,368.00	14,465.00	4,097.00
514200	RETIREMENT-COUNTY SHARE	6,321.72	7,646.97	9,751.52	4,047.11	8,945.00	8,945.00	12,858.00	3,913.00
514400	HEALTH INSURANCE COUNTY SHARE	2,582.46	3,886.69	29,849.67	16,021.91	32,044.00	32,044.00	47,715.00	15,671.00
514500	LIFE INSURANCE COUNTY SHARE	48.88	53.36	66.44	30.45	73.00	73.00	41.00	-32.00
514600	WORKERS COMPENSATION	1,423.68	1,573.83	1,682.04	735.80	1,626.00	1,626.00	2,344.00	718.00
520900	CONTRACTED SERVICES	187,534.75	172,060.88	199,821.97	80,978.46	200,000.00	180,000.00	200,000.00	0.00
522900	UTILITIES	212,692.72	223,563.85	223,192.67	85,603.34	215,000.00	201,500.00	211,500.00	-3,500.00
523000	TRADE SERVICES	15,017.62	6,418.81	1,218.35	954.89	10,000.00	5,000.00	8,000.00	-2,000.00
525100	VENDING MACHINES	9,048.17	9,075.92	7,679.54	4,162.85	10,153.00	9,500.00	9,500.00	-653.00
531100	POSTAGE AND BOX RENT	14.08	85.01	84.01	55.81	0.00	100.00	100.00	100.00

Fund: GENERAL FUND Department: BUILDING SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10017182 GENERAL COUNTY BUILDINGS									
531400	SMALL EQUIPMENT	1,083.19	6,992.43	2,252.89	0.00	2,000.00	2,000.00	2,000.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	277.79	1,299.34	10,914.45	1,101.83	886.00	886.00	1,002.00	116.00
533100	VEHICLE EXPENSES	1,698.22	1,546.06	3,154.38	378.03	3,000.00	3,000.00	3,000.00	0.00
534000	OPERATING/MEETING SUPPLIES	90,588.86	74,129.68	62,858.47	50,016.46	80,000.00	80,000.00	80,000.00	0.00
535100	VEHICLE FUEL / OIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551000	INSURANCE	16,306.80	11,040.09	17,680.82	1,728.94	20,000.00	20,000.00	25,000.00	5,000.00
TOTAL GENERAL COUNTY BUILDINGS		646,744.54	664,100.66	724,448.94	311,848.48	729,624.00	690,571.00	806,608.00	76,984.00
10017184 COUNTY PHONE/COMMUNICATIONS									
511100	SALARIES PERMANENT REGULAR	66,042.91	68,969.33	73,768.89	34,880.77	76,207.00	76,207.00	79,077.00	2,870.00
511900	LONGEVITY-FULL TIME	200.00	220.00	240.00	0.00	260.00	260.00	280.00	20.00
514100	FICA & MEDICARE TAX	5,001.91	5,224.99	5,592.88	2,609.82	5,850.00	5,850.00	6,071.00	221.00
514200	RETIREMENT-COUNTY SHARE	4,411.35	4,838.83	5,027.50	2,302.11	5,047.00	5,047.00	5,396.00	349.00
514400	HEALTH INSURANCE COUNTY SHARE	5,738.75	5,987.54	5,559.42	2,855.94	5,712.00	5,712.00	5,826.00	114.00
514600	WORKERS COMPENSATION	994.27	809.63	866.70	418.62	918.00	918.00	984.00	66.00
520900	CONTRACTED SERVICES	26,248.85	33,038.72	22,584.75	14,370.69	30,000.00	30,000.00	30,000.00	0.00
522500	TELEPHONE & DAIN LINE	50,126.42	49,848.80	48,589.20	14,885.93	53,300.00	50,000.00	5,300.00	-48,000.00
522700	911 EMERGENCY NUMBER	17,581.44	14,651.20	34,696.03	35,700.00	36,000.00	36,000.00	0.00	-36,000.00
522720	911 SURCHARGE FEE	77,810.30	89,718.12	89,844.12	44,161.80	93,000.00	93,000.00	0.00	-93,000.00
522900	UTILITIES	54,605.45	97,048.59	54,705.50	20,998.37	61,450.00	60,650.00	60,650.00	-800.00
523000	TRADE SERVICES	227.50	4,561.65	0.00	0.00	10,000.00	10,000.00	10,000.00	0.00
524800	MAINTENANCE AGREEMENT	20,732.00	21,307.00	27,099.00	44,689.07	30,000.00	30,000.00	0.00	-30,000.00
531100	POSTAGE AND BOX RENT	919.65	1,802.58	1,361.05	1,177.66	2,500.00	2,500.00	2,500.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	66.17	641.32	0.00	0.00	500.00	500.00	500.00	0.00
531400	SMALL EQUIPMENT	55,042.29	91,601.00	29,515.23	17,184.37	60,000.00	50,000.00	30,000.00	-30,000.00
531800	MIS DEPARTMENT CHARGEBACKS	7,728.59	9,631.16	25,144.02	9,222.79	246,080.00	100,000.00	531.00	-245,549.00
532800	TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00
533100	VEHICLE EXPENSES	6,044.86	6,230.15	3,812.10	0.00	7,000.00	7,000.00	0.00	-7,000.00
533200	MILEAGE	0.00	0.00	479.71	872.21	0.00	7,000.00	7,000.00	7,000.00
533500	MEALS AND LODGING	0.00	0.00	542.04	0.00	200.00	200.00	200.00	0.00
551000	INSURANCE	1,720.19	2,257.84	791.26	13.03	3,460.00	3,460.00	3,730.00	270.00
581900	CAPITAL OUTLAY	338,815.85	348,802.78	342,622.22	65,175.41	468,757.00	110,000.00	405,000.00	-63,757.00
TOTAL COUNTY PHONE/COMMUNICATIONS		740,058.75	857,191.23	772,841.62	311,518.59	1,198,241.00	686,304.00	655,045.00	-543,196.00
10017265 WEST BARABOO GARAGE									
522900	UTILITIES	4,235.46	5,556.80	4,666.81	1,722.26	6,000.00	4,800.00	4,800.00	-1,200.00
534000	OPERATING/MEETING SUPPLIES	141.77	173.59	66.57	121.00	2,000.00	2,000.00	2,000.00	0.00
551000	INSURANCE	0.00	0.00	0.00	0.00	375.00	0.00	415.00	40.00

Fund: GENERAL FUND Department: BUILDING SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
TOTAL WEST BARABOO GARAGE		4,377.23	5,730.39	4,733.38	1,843.26	8,375.00	6,800.00	7,215.00	-1,160.00
10017270 LAW ENFORCEMENT CENTER									
511100	SALARIES PERMANENT REGULAR	83,155.49	86,328.79	90,920.61	43,230.34	93,978.00	93,978.00	97,408.00	3,430.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	796.00	796.00	826.00	30.00
511900	LONGEVITY-FULL TIME	398.60	60.00	518.60	0.00	559.00	559.00	599.00	40.00
512900	LONGEVITY-PART TIME	0.00	418.60	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	6,171.81	6,438.26	6,788.61	3,215.80	7,293.00	7,293.00	7,561.00	268.00
514200	RETIREMENT-COUNTY SHARE	5,564.13	6,070.99	6,211.54	2,853.18	6,292.00	6,292.00	6,721.00	429.00
514400	HEALTH INSURANCE COUNTY SHARE	20,649.64	21,435.50	19,902.67	10,224.30	20,449.00	20,449.00	20,857.00	408.00
514500	LIFE INSURANCE COUNTY SHARE	20.96	20.84	32.16	15.94	38.00	38.00	40.00	2.00
514600	WORKERS COMPENSATION	1,254.12	1,017.00	1,070.74	518.73	1,144.00	1,144.00	1,226.00	82.00
520900	CONTRACTED SERVICES	93,836.35	102,767.41	113,289.18	53,206.93	100,000.00	100,000.00	100,000.00	0.00
522900	UTILITIES	349,756.93	401,387.77	333,382.23	127,561.93	355,000.00	305,000.00	350,000.00	-5,000.00
523000	TRADE SERVICES	11,972.98	5,128.18	1,573.72	0.00	10,000.00	10,000.00	9,000.00	-1,000.00
531400	SMALL EQUIPMENT	357.29	0.00	2,625.02	0.00	2,000.00	2,000.00	2,000.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	555.36	766.00	596.75	-72.48	1,565.00	1,565.00	1,632.00	67.00
533100	VEHICLE EXPENSES	1,154.79	517.64	302.13	120.66	1,500.00	1,000.00	1,000.00	-500.00
534000	OPERATING/MEETING SUPPLIES	49,677.75	47,972.86	49,993.43	49,760.85	60,000.00	75,000.00	60,000.00	0.00
551000	INSURANCE	12,714.88	17,489.45	19,210.63	1,952.53	25,000.00	0.00	27,500.00	2,500.00
581900	CAPITAL OUTLAY	35,212.00	0.00	0.00	0.00	0.00	0.00	230,000.00	230,000.00
TOTAL LAW ENFORCEMENT CENTER		672,453.08	697,819.29	646,418.02	292,588.71	685,614.00	625,114.00	916,370.00	230,756.00
10017411 ANIMAL SHELTER									
523000	TRADE SERVICES	9,436.68	752.27	2,479.09	0.00	2,500.00	2,500.00	2,500.00	0.00
551000	INSURANCE	153.92	236.85	257.56	28.60	400.00	400.00	440.00	40.00
TOTAL ANIMAL SHELTER		9,590.60	989.12	2,736.65	28.60	2,900.00	2,900.00	2,940.00	40.00
TOTAL DEPARTMENT REVENUE		-2,497,192.40	-2,433,026.38	-3,164,162.13	-1,406,160.97	-4,259,532.00	-2,841,277.00	-3,426,749.00	-832,783.00
TOTAL DEPARTMENT EXPENSE		3,070,954.35	2,644,719.56	2,941,420.16	1,588,839.20	4,259,532.00	3,321,084.00	3,426,749.00	-832,783.00
ADDITION TO (-)/USE OF FUND BALANCE		573,761.95	211,693.18	-222,741.97	182,678.23	0.00	479,807.00	0.00	

Corporation Counsel

Department Vision - Where the department would ideally like to be	
Provide legal advice and guidance to County officials to assist them in making policy decisions, and provide legal support to the organization to facilitate and carry out those decisions.	
Department Mission - Major reasons for the department's existence and purpose in County government	
Provide professional legal services to Sauk County government, including the Board of Supervisors, committees, departments, and connected boards and commissions, and provide legal representation of the public interest in statutorily and contractually defined areas.	
Elements of Countywide Mission Fulfilled	
Provide fiscally responsible / essential services	

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continue efforts to improve the use of existing technology while implementing mandatory E-Filing.	E filing implemented into the office routine.	2015 saw the implementation of Concourse while 2016 saw the refinement of office procedures as well as the implementation of Outlook. 2017 will see the implementation of E Filing and the attendant issues inherent in that.	4/1/2017
Support economic development activity through proactive legal support to the County.	Projects like the Great Sauk Trail and other identified priorities are not delayed due to lack of legal support.	Work proactively toward the goal of having the first segment of the Great Sauk State Trail open by next summer.	6/1/2017
Respond to the challenges and opportunities posed by the Ho-Chunk Nation in the areas of increased assertion of sovereignty, trust land, or improving mutual collaboration in areas of common interest.	The county's priorities with regard to the Ho-Chunk Nation are provided the legal support they need to come to fruition.	This has been relatively quiet of late, but the Ho-Chunk are reaching out to the county, and this office is ready to assist the county in finding opportunities within the legal rubric in which we have to operate.	12/31/2017
Support the County's efforts to protect the health and safety of Sauk County.	Terminations of old programs and transitions to new programs receive the legal support necessary to achieve objectives.	2017 is likely the year that the Health Department assumes full agent status for the State of Wisconsin. That will require considerable legal support in the areas of ordinance redrafting, contract review and assuming enforcement responsibilities.	7/1/2017
Support the County's efforts at enhancing security and resiliency in the areas of cyber and facility protection.	Legal support to policy development and implementation successfully secures protected information.	I have been a member of the Information Security Team and assisted in drafting or reviewed all policies involving the implementation of HIPAA requirements and the HITECH Act.	7/1/2017

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
General Government Legal Services	The Office serves as a general attorney to the county providing legal advice in all areas including tort claims, general government law, real estate, ordinance drafting, code enforcement and a myriad of other civil law areas.	Wis Stat 59.42	Other Revenues	\$20	2.93	Legal Opinions Rendered - % of opinions rendered/status given within 2 weeks. P&Z, Public Health & Parks Violations - % of cases where action is taken to gain compliance with ordinance within 2 weeks of request.
			TOTAL REVENUES	\$20		
			Wages & Benefits	\$248,340		
			Operating Expenses	\$20,427		
			TOTAL EXPENSES	\$268,767		
			COUNTY LEVY	\$268,747		
Human Services	The Office represents the Sauk County Department of Human Services in various types of actions that involve protection of individuals and the public. These kinds of matters include involuntary mental commitments, juvenile matters such as children in need of protection and services cases and termination of parental rights, guardianships and protective placements.	Wis Stat 48.09, 51.20, 55.02	User Fees	\$0	2.27	TPR/CHIPS hearings & filings - % of cases resolved within statutory deadlines.
			Other Revenues	\$102,999		
			TOTAL REVENUES	\$102,999		
			Wages & Benefits	\$212,536		
			Operating Expenses	\$14,226		
			TOTAL EXPENSES	\$226,762		
			COUNTY LEVY	\$123,763		

Corporation Counsel

Labor Management Relations	This area involves advising the Personnel Director on personnel law, representing the County in labor negotiations and representing the County in all manner of administrative law matters including grievance arbitration and practice before the Wisconsin Employment Relations Commission.	Wis. Stat. 111.70	Grants	\$0	0.06	Negotiations are handled efficiently resulting in cost effective labor agreements. The county is professionally defended in labor relations tribunals.
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$7,270		
			Operating Expenses	\$1,824		
			TOTAL EXPENSES	\$9,094		
Child Support Enforcement	The Office is responsible for providing representation to the Sauk County Child Support Agency in all areas of their enforcement function.	IV-D of Federal Social Security Act	COUNTY LEVY	\$9,094	1.03	Child Support Agency improves its metrics due to proactive legal support.
			Other Revenues	\$113,013		
			TOTAL REVENUES	\$113,013		
			Wages & Benefits	\$116,356		
			Operating Expenses	\$0		
Totals			TOTAL EXPENSES	\$116,356	6.29	
			COUNTY LEVY	\$3,343		
			TOTAL REVENUES	\$216,032		
			TOTAL EXPENSES	\$620,978		
			COUNTY LEVY	\$404,946		

Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Legal Opinions and Reviews	418	440	430
Guardianship and Protective Placement Hearings and Reviews	162	154	155
Mental Commitment Hearings and Settlements	109	104	105
Juvenile Matters CHIPS/TPRS Cases Filed and Hearings	217	209	210

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Legal Opinions Rendered - % of opinions rendered/status given within 2 weeks	County departments are getting timely legal support necessary for their operations.	418 opinions, 98%	440 opinions, 100%	Estimate 430 opinions, 100%
TPR/CHIPS hearings & filings - % of cases resolved within statutory deadlines	Abused and neglected children are protected and are ultimately living in a safe and supporting environment.	217 matters, 100%	168 matters, 100%	Estimate 180 hearings and filings, 100%
P&Z, Public Health & Parks Violations -% of cases where action is taken to gain compliance with ordinance within two weeks of the request	Ordinance enforcement results in a safer and more pleasant county community.	52 violations, 100%	48 violations, 100%	Estimate 50 actions, 100%

Corporation Counsel

Oversight Committee: **Executive & Legislative**

Corporation Counsel
1.00 FTE

**Principal Assistant
Corporation Counsel**
(General Civil Law)
1.00 FTE

Assistant Corporation Counsel
(Child Support Enforcement)
1.00 FTE

Assistant Corporation Counsel
(Termination of Parental Rights)
1.00 FTE

Paralegal
1.00 FTE

Legal Assistant
1.00 FTE

Law Clerk
0.29 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.29	0.00	0.00	0.00
FTE Balance	6.00	6.29	6.29	6.29	6.29

CORPORATION COUNSEL

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	378,763	372,794	384,970	402,578	402,578	404,947	2,369	0.59%	None	0	0
Intergovernmental	201,003	205,137	208,440	213,972	214,289	216,012	1,723	0.80%			
Miscellaneous	17	20	195	20	20	20	0	0.00%	2017 Total	0	0
Total Revenues	579,783	577,951	593,605	616,570	616,887	620,979	4,092	0.66%			

Expenses

Labor	398,688	409,961	418,635	422,214	435,679	453,178	17,499	4.02%	2018	0	0
Labor Benefits	129,804	132,427	132,303	138,913	141,374	131,325	(10,049)	-7.11%	2019	0	0
Supplies & Services	21,787	23,703	32,037	33,244	39,834	36,476	(3,358)	-8.43%	2020	0	0
Addition to Fund Balance	29,504	11,860	10,630	22,199	0	0	0	0.00%	2021	0	0
Total Expenses	579,783	577,951	593,605	616,570	616,887	620,979	4,092	0.66%			

Beginning of Year Fund Balance

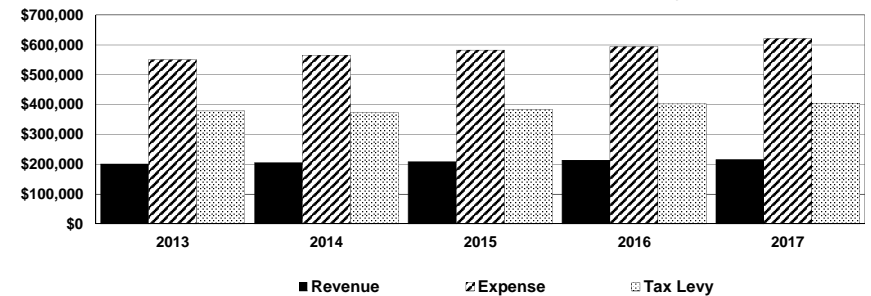
End of Year Fund Balance

Included in General Fund Total

2017 Highlights & Issues on the Horizon

The workload continues to increase as does the complexity of the issues handled.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: CORPORATION COUNSEL		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10015 CORPORATION COUNSEL REVENUE									
411100	GENERAL PROPERTY TAXES	-378,763.00	-372,794.00	-384,970.00	-201,289.02	-402,578.00	-402,578.00	-404,947.00	2,369.00
474600	HUMAN SERVICES REVENUE	-100,184.68	-101,883.10	-103,868.26	-49,782.62	-107,488.00	-107,171.00	-102,999.00	-4,489.00
474620	CSA SUPPORT ENFORCEMENT	-100,818.52	-103,254.05	-104,571.51	-50,425.46	-106,801.00	-106,801.00	-113,013.00	6,212.00
484160	MISCELLANEOUS REVENUES	-16.50	-20.00	-194.74	-20.00	-20.00	-20.00	-20.00	0.00
TOTAL CORPORATION COUNSEL REVENUE		-579,782.70	-577,951.15	-593,604.51	-301,517.10	-616,887.00	-616,570.00	-620,979.00	4,092.00
10015132 CORPORATION COUNSEL									
511100	SALARIES PERMANENT REGULAR	240,052.46	247,607.16	250,397.51	104,280.91	264,830.00	260,000.00	281,769.00	16,939.00
511200	SALARIES-PERMANENT-OVERTIME	192.75	0.00	42.42	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	1,419.20	1,239.20	999.20	0.00	1,059.00	880.00	919.00	-140.00
512100	WAGES-PART TIME	7,248.50	9,397.50	10,532.50	9,091.90	8,138.00	0.00	8,138.00	0.00
514100	FICA & MEDICARE TAX	18,325.06	19,028.96	19,275.48	8,422.15	20,963.00	20,000.00	22,248.00	1,285.00
514200	RETIREMENT-COUNTY SHARE	16,631.30	17,650.82	17,237.56	7,197.87	17,549.00	17,000.00	19,223.00	1,674.00
514400	HEALTH INSURANCE COUNTY SHARE	43,238.85	42,907.96	44,843.16	20,048.78	49,922.00	49,000.00	35,889.00	-14,033.00
514500	LIFE INSURANCE COUNTY SHARE	84.46	97.92	109.96	41.72	110.00	100.00	101.00	-9.00
514600	WORKERS COMPENSATION	296.63	231.60	208.68	79.40	192.00	175.00	204.00	12.00
521200	LEGAL SERVICES	0.00	0.00	177.16	130.00	1,000.00	600.00	800.00	-200.00
521400	COURT REPORTER AND TRANSCRIBER	1,033.35	433.75	843.20	247.50	2,800.00	500.00	1,500.00	-1,300.00
522500	TELEPHONE & DAIN LINE	494.51	488.95	499.66	229.91	800.00	200.00	175.00	-625.00
524800	MAINTENANCE AGREEMENT	591.72	528.44	604.52	76.47	750.00	76.00	0.00	-750.00
531100	POSTAGE AND BOX RENT	1,425.58	1,707.19	1,726.88	1,289.59	2,000.00	2,000.00	2,000.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	1,644.24	3,935.09	1,679.83	1,212.74	5,200.00	4,500.00	4,500.00	-700.00
531400	SMALL EQUIPMENT	0.00	0.00	21.79	0.00	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	2,877.99	2,533.75	5,187.91	20,713.67	16,568.00	16,568.00	16,501.00	-67.00
532200	SUBSCRIPTIONS	9,062.26	8,901.88	14,645.37	748.81	2,316.00	2,700.00	2,800.00	484.00
532400	MEMBERSHIP DUES	2,045.75	2,605.00	3,459.75	1,326.75	3,300.00	3,600.00	3,600.00	300.00
532500	SEMINARS AND REGISTRATIONS	1,630.00	1,072.00	897.00	345.00	1,400.00	700.00	1,400.00	0.00
533200	MILEAGE	581.84	1,058.96	1,403.11	310.50	1,000.00	600.00	1,000.00	0.00
533500	MEALS AND LODGING	0.00	437.95	891.16	7.50	1,000.00	400.00	1,000.00	0.00
TOTAL CORPORATION COUNSEL		348,876.45	361,864.08	375,683.81	175,801.17	400,897.00	379,599.00	403,767.00	2,870.00
10015146 NEGOTIATIONS AND LABOR									
521200	LEGAL SERVICES	400.00	0.00	0.00	400.00	1,700.00	800.00	1,200.00	-500.00
TOTAL NEGOTIATIONS AND LABOR		400.00	0.00	0.00	400.00	1,700.00	800.00	1,200.00	-500.00
10015442 TERMS OF PARENTAL RIGHTS									
511100	SALARIES PERMANENT REGULAR	74,558.69	75,509.79	78,322.29	37,243.57	80,802.00	80,802.00	76,793.00	-4,009.00
511900	LONGEVITY-FULL TIME	257.60	277.60	297.60	0.00	318.00	0.00	0.00	-318.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: CORPORATION COUNSEL	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10015442 TERMS OF PARENTAL RIGHTS								
514100 FICA & MEDICARE TAX	5,426.48	5,301.90	5,530.82	2,680.40	6,206.00	6,206.00	5,875.00	-331.00
514200 RETIREMENT-COUNTY SHARE	4,982.35	5,300.50	5,340.75	2,458.09	5,354.00	5,354.00	5,222.00	-132.00
514400 HEALTH INSURANCE COUNTY SHARE	14,855.46	15,411.00	14,299.68	7,368.36	14,737.00	14,737.00	15,031.00	294.00
514500 LIFE INSURANCE COUNTY SHARE	14.86	14.36	14.52	6.14	15.00	15.00	24.00	9.00
514600 WORKERS COMPENSATION	89.24	67.95	62.60	26.06	57.00	57.00	54.00	-3.00
TOTAL TERMS OF PARENTAL RIGHTS	100,184.68	101,883.10	103,868.26	49,782.62	107,489.00	107,171.00	102,999.00	-4,490.00
10015451 CORP COUNSEL-CHILD SUPPORT								
511100 SALARIES PERMANENT REGULAR	74,558.75	75,509.80	77,603.01	36,684.78	80,072.00	80,072.00	85,079.00	5,007.00
511900 LONGEVITY-FULL TIME	400.00	420.00	440.00	0.00	460.00	460.00	480.00	20.00
514100 FICA & MEDICARE TAX	5,455.08	5,587.88	5,727.92	2,697.40	6,161.00	6,161.00	6,545.00	384.00
514200 RETIREMENT-COUNTY SHARE	4,991.82	5,310.47	5,301.47	2,421.21	5,315.00	5,315.00	5,818.00	503.00
514400 HEALTH INSURANCE COUNTY SHARE	15,323.47	15,447.96	14,287.93	7,368.36	14,737.00	14,737.00	15,031.00	294.00
514600 WORKERS COMPENSATION	89.40	68.05	62.13	25.65	56.00	56.00	60.00	4.00
TOTAL CORP COUNSEL-CHILD SUPPORT	100,818.52	102,344.16	103,422.46	49,197.40	106,801.00	106,801.00	113,013.00	6,212.00
TOTAL DEPARTMENT REVENUE	-579,782.70	-577,951.15	-593,604.51	-301,517.10	-616,887.00	-616,570.00	-620,979.00	4,092.00
TOTAL DEPARTMENT EXPENSE	550,279.65	566,091.34	582,974.53	275,181.19	616,887.00	594,371.00	620,979.00	4,092.00
ADDITION TO (-)/USE OF FUND BALANCE	-29,503.05	-11,859.81	-10,629.98	-26,335.91	0.00	-22,199.00	0.00	

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
COUNTY BOARD											
<u>Revenues</u>											
Tax Levy	154,129	139,327	142,198	142,044	142,044	152,026	9,982	7.03%	None	0	0
Use of Fund Balance	0	0	0	4,730	0	0	0	0.00%			
									2017 Total	0	0
Total Revenues	154,129	139,327	142,198	146,774	142,044	152,026	9,982	7.03%			
<u>Expenses</u>											
Labor	76,800	78,515	79,955	82,060	79,560	86,690	7,130	8.96%	2018	0	0
Labor Benefits	6,408	6,554	6,664	6,915	6,721	7,272	551	8.20%	2019	0	0
Supplies & Services	52,141	52,170	54,613	57,799	55,763	58,064	2,301	4.13%	2020	0	0
Addition to Fund Balance	18,780	2,088	965	0	0	0	0	0.00%	2021	0	0
Total Expenses	154,129	139,327	142,198	146,774	142,044	152,026	9,982	7.03%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Revenue, Expense and Tax Levy

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: COUNTY BOARD	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10001 COUNTY BOARD REVENUE								
411100 GENERAL PROPERTY TAXES	-154,129.00	-139,327.00	-142,198.00	-71,022.00	-142,044.00	-142,044.00	-152,026.00	9,982.00
TOTAL COUNTY BOARD REVENUE	-154,129.00	-139,327.00	-142,198.00	-71,022.00	-142,044.00	-142,044.00	-152,026.00	9,982.00
10001111 COUNTY BOARD CHAIRMAN								
511100 SALARIES PERMANENT REGULAR	4,800.00	4,800.00	4,800.00	3,600.00	4,800.00	8,400.00	9,600.00	4,800.00
514100 FICA & MEDICARE TAX	1,262.58	1,381.01	1,520.85	722.91	1,459.00	1,746.00	1,850.00	391.00
514600 WORKERS COMPENSATION	19.80	16.25	15.91	6.58	13.00	16.00	17.00	4.00
515100 PER DIEM / COUNTY BOARD	780.00	720.00	818.76	360.00	720.00	720.00	780.00	60.00
515800 PER DIEM COMMITTEE	5,250.00	6,350.00	7,200.00	3,168.36	6,050.00	6,200.00	6,300.00	250.00
522500 TELEPHONE & DAIN LINE	909.09	905.19	1,189.41	359.59	900.00	800.00	900.00	0.00
531100 POSTAGE AND BOX RENT	106.53	126.62	377.61	4.77	200.00	125.00	200.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	13.96	152.37	53.38	475.00	250.00	400.00	-75.00
531300 PHOTO COPIES	0.00	0.00	180.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	8,161.93	5,679.72	5,212.75	2,919.00	5,838.00	5,838.00	8,089.00	2,251.00
532400 MEMBERSHIP DUES	0.00	100.00	100.00	0.00	100.00	100.00	100.00	0.00
532500 SEMINARS AND REGISTRATIONS	150.00	0.00	335.00	390.00	400.00	390.00	400.00	0.00
533200 MILEAGE	5,694.24	6,504.80	8,030.28	3,214.08	7,500.00	7,500.00	7,500.00	0.00
533500 MEALS AND LODGING	104.00	0.00	386.00	254.00	400.00	600.00	600.00	200.00
TOTAL COUNTY BOARD CHAIRMAN	27,238.17	26,597.55	30,318.94	15,052.67	28,855.00	32,685.00	36,736.00	7,881.00
10001112 COMMITTEE & COMMISSIONS								
514100 FICA & MEDICARE TAX	5,047.38	5,096.95	5,073.50	2,495.72	5,201.00	5,106.00	5,356.00	155.00
514600 WORKERS COMPENSATION	78.43	59.53	53.79	22.95	48.00	47.00	49.00	1.00
515100 PER DIEM / COUNTY BOARD	21,960.00	20,795.10	23,069.26	10,020.00	21,240.00	21,240.00	23,010.00	1,770.00
515800 PER DIEM COMMITTEE	44,010.00	45,850.00	44,067.42	22,600.00	46,750.00	45,500.00	47,000.00	250.00
521900 OTHER PROFESSIONAL SERVICES	0.00	130.00	0.00	0.00	150.00	0.00	0.00	-150.00
531100 POSTAGE AND BOX RENT	1,866.16	1,929.81	1,531.86	637.93	1,400.00	1,300.00	1,400.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	602.47	637.75	216.27	544.79	1,000.00	600.00	600.00	-400.00
532100 PUBLICATION OF LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	10,690.00	10,832.00	10,832.00	10,832.00	11,000.00	10,832.00	11,000.00	0.00
532700 BOARD PROCEEDINGS	1,781.39	1,853.88	1,530.63	785.00	1,300.00	2,059.00	2,000.00	700.00
532800 TRAINING AND INSERVICE	1,400.00	2,767.95	1,575.00	2,285.00	2,500.00	2,285.00	1,800.00	-700.00
533200 MILEAGE	19,736.40	20,677.32	20,264.34	9,951.66	21,000.00	22,000.00	22,575.00	1,575.00
533500 MEALS AND LODGING	939.17	10.50	2,699.82	0.00	1,600.00	3,120.00	500.00	-1,100.00
TOTAL COMMITTEE & COMMISSIONS	108,111.40	110,640.79	110,913.89	60,175.05	113,189.00	114,089.00	115,290.00	2,101.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: COUNTY BOARD	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
TOTAL DEPARTMENT REVENUE	-154,129.00	-139,327.00	-142,198.00	-71,022.00	-142,044.00	-142,044.00	-152,026.00	9,982.00
TOTAL DEPARTMENT EXPENSE	135,349.57	137,238.34	141,232.83	75,227.72	142,044.00	146,774.00	152,026.00	9,982.00
ADDITION TO (-)/USE OF FUND BALANCE	-18,779.43	-2,088.66	-965.17	4,205.72	0.00	4,730.00	0.00	

County Clerk

Department Vision - Where the department would ideally like to be
To provide effective daily administrative duties and statutory functions to the public and all government agencies.
Department Mission - Major reasons for the department's existence and purpose in County government
To provide efficient and cost effective services in conjunction with other county government operations and perform all election related and general, administrative functions for the public as well as county and municipal government, in accordance with WI Stat. 59.23, 19.81-19.98, 19.84 and all election statutes.
Elements of Countywide Mission Fulfilled
Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
High level of customer service	Customer Satisfaction Survey	New Position - Fill the new position and get the person up to speed with office functions so that as a team we are able to serve the public with a high level of customer service. Accuracy and efficiency.	12/31/2017
Provide services that are effective to the public as well as taking on advanced services to ensure that the services we currently provide are more effective	1. Ability to meet mandated deadlines 2. Monitoring the number of passport photos taken compared to the number of passport applications we are accepting	1. Senate Bill 295 - This became effective March 2016 - have staffing in place to accommodate the tracking of all absentee information for our 23 "WisVote Relier" municipalities in an effective and timely manner; while also having staff in place to support the ongoing functions of the regular election responsibilities. 2. Passport Photo Station - Would like to incorporate this feature for our passport customers; allowing them to access all services in one location. This would also generate revenue for the office.	12/31/2017
High level of outreach to provide information on services we provide to the public	Reduce the number of people coming into the office with missing documentation for our services	1. Create better informational handouts for services within the office. 2. Give informational handouts to local wedding venues to have readily available for couples applying for a marriage license. 3. Advertise as a passport acceptance facility in the paper occasionally. 4. Utilize the entrance alcove in WSB occasionally to display information on passports and elections to better inform the public.	12/31/2017

County Clerk

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
County Administration	1) Administer on behalf of the county multiple licenses and permits: marriage licenses, domestic partnership agreements, dissolution of domestic partnerships, passports, dog license, open air assembly permits, county park stickers, timber notification filings & issuance thereof. 2) Central record keeper of multiple county documents and databases. 3) Certify compliance of Open Meeting Law. 4) Maintain file system for all county meeting agendas and minutes. 5) Apportionment of county and state taxes to municipalities. 6) Administer Care of Veterans Graves to Cemetery Associations.	Wis Stats Ch 174 Dog Licenses, 765 Marriage Licenses, 770 Domestic Partnerships, 59 Zoning, 91 Farmland Preservation, 26.03 Timber Permits, 19 Oaths & Bonds & multiple additional statutes. 70.63 Apportionment. 45.85 Vets Graves *Passport services are not mandated - however, good revenue source and needed service in the Baraboo & surrounding areas.	User Fees	\$20,650	1.25	Daily office administration and customer support
			Grants	\$0		
			TOTAL REVENUES	\$20,650		
			Wages & Benefits	\$80,388		
			Operating Expenses	\$7,328		
			TOTAL EXPENSES	\$87,716		
			COUNTY LEVY	\$67,066		
County Board	1) Attend all regular and special board meetings, maintain official records for Sauk County Board of Supervisors. Issue "Oath of Office" and "Certificate of Election" to board members. 2) Publish and certify official minutes of the Board of Supervisors, adopted resolutions and county ordinances. 3) Serve as "Filing Officer" and source of information for individuals seeking to run for the office of County Board Supervisors. 4) Receive document claims filed against Sauk County. 5) Maintain record of rezoning petitions.	Wis Stats Ch 59, including 59.23(1), 59.23(b), 59.11	User Fees	\$0	0.75	Length of time to compile and mail monthly county board agendas, prepare and mail monthly county board minutes, and all other county board duties
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$54,505		
			Operating Expenses	\$7,328		
			TOTAL EXPENSES	\$61,833		
			COUNTY LEVY	\$61,833		
Elections	1) Serve as provider for 23 "WisVote Relier" municipalities. Draft and update WisVote Memorandum of Understanding, all WisVote responsibilities required as a provider, four-year voter purge, provisional tracking and reporting, cost of elections (GAB 190), absentee tracking, etc. 2) Coordinate and publish all election notices. 3) Draft, review, and receive nomination papers, declaration of candidacy and campaign registration statements and maintain filing system for same. Issue certificate of election and oath of office forms. 4) Serve as collection point to coordinate candidate and referenda material for eventual placement on ballots. 5) Draft, proof and distribute test, absentee and official ballots and election supplies for all elections. Coordinate testing of election tabulating equipment. 6) Appoint "Board of Canvassers". 7) Maintain official record of all county election results and election financial reports and report final canvass results to GAB. 8) Conduct county re-count proceedings and maintain official minutes.	Wis Stats Ch 5.62, 5.66, 7.10, 7.60, 10.64, 59.11 & 59.14 and all election statutes	User Fees/MOU's	\$77,467	2.00	Length of time to process all election and WisVote responsibilities each year
			Grants	\$0		
			TOTAL REVENUES	\$77,467		
			Wages & Benefits	\$132,843		
			Operating Expenses	\$66,610		
			TOTAL EXPENSES	\$199,453		
			COUNTY LEVY	\$121,986		
Totals			TOTAL REVENUES	\$98,117	4.00	
			TOTAL EXPENSES	\$349,002		
			COUNTY LEVY	\$250,885		

County Clerk

Output Measures - How much are we doing?				
Description		2015 Actual	2016 Estimate	2017 Budget
Marriage Licenses Issued		425	415	400
Passports		0	75	225
Dog/Kennel Licenses Sold		5300/7	5300/7	5300/7
County Park Stickers		50	50	50
Open Air Assembly Permits Issued		0	0	0
Timber Notices Issued		150	150	150
County Directory		24 printed/website	24 printed/website	24 printed/website
County Board Proceedings Book		5 printed/website	4 printed/website	4 printed/website
Resolutions & Ordinances Considered		130	130	130
Elections Conducted		2	4	2
Domestic Partnership Agreements Issued		0	0	1
Termination of Domestic Partnerships Issued		0	1	1
Number of Registered Voters		36,100	36,800	36,800
Number of SVRS Reliers		25	23	23

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Processing Marriage Licenses	Inform the public better so they have proper documentation when applying for a marriage license. This will eliminate couples having to make several trips to the office.	15-20 minutes	20 minutes	15-20 minutes
Length of time to process one (GAB 131) voter registration form information into WisVote for all 23 "WisVote Relier" Municipalities	Keep municipal clerks up to date on requirements so that we have all information when processing these forms.	5 minutes per application if all information is complete	5 minutes per application if all information is complete	5 minutes per application if all information is complete
Processing absentee applications & ballots (sent & returned) for all 23 "WisVote Relier" municipalities	Keep municipal clerks up to date on requirements so that we can process these at a continuous pace while paying attention to great detail and still meeting the mandatory deadlines.	Not Required	3 months of solid tracking/updating for each election	3 months of solid tracking/updating for each election
Processing and reconciling municipal clerks' poll books against WisVote, entry of GAB-190's/GAB-191's for each election for all 23 "WisVote Relier" municipalities	Keep municipal clerks up to date on requirements so that we can process these at a continuous pace while paying attention to great detail and still meeting the mandatory deadlines.	Estimate - 15 days following each election	Estimate - 30 days following each election	Estimate - 30 days following each election
Process Passport Applications	Inform the public better so they have proper documentation when submitting passport applications. This will eliminate customers having to make several trips to the office.	Didn't Provide Service	Average issuance 30 Minutes	Average issuance 20 Minutes
Incorporate Passport Photo Station	This would be convenient for customers applying for a passport. Customers would be able to do everything in one location. Would also generate more revenue to the office.	Didn't Provide Service	Didn't Provide Service	Begin Service

County Clerk

Oversight Committee: **Executive & Legislative**

County Clerk
1.00 FTE

Lead Deputy County Clerk
1.00 FTE

Deputy County Clerk
1.00 FTE

**Deputy County Clerk /
Program Assistant**
1.00 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.00	0.00	0.92
FTE Balance	3.08	3.08	3.08	3.08	4.00

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
COUNTY CLERK / ELECTIONS											
<u>Revenues</u>											
Tax Levy	191,788	185,788	192,664	221,431	221,431	250,887	29,456	13.30%	None	0	0
Licenses & Permits	15,705	16,880	16,200	15,000	15,000	15,000	0	0.00%			
User Fees	193	52	96	3,005	25	5,650	5,625	22500.00%	2017 Total	0	0
Intergovernmental	88,917	96,255	80,411	95,467	92,467	77,467	(15,000)	-16.22%			
Miscellaneous	0	0	0	0	26,295	0	(26,295)	-100.00%			
Use of Fund Balance	0	0	359,340	17,342	0	0	0	0.00%	2018	0	0
Total Revenues	296,603	298,975	648,711	352,245	355,218	349,004	(6,214)	-1.75%	2019	0	0
									2020	0	0
									2021	0	0
<u>Expenses</u>											
Labor	136,382	141,855	163,166	164,867	166,630	189,319	22,689	13.62%			
Labor Benefits	55,053	58,016	56,954	66,205	66,205	78,418	12,213	18.45%			
Supplies & Services	58,495	77,054	50,437	121,173	122,383	81,267	(41,116)	-33.60%			
Capital Outlay	0	0	378,154	0	0	0	0	0.00%			
Addition to Fund Balance	46,673	22,050	0	0	0	0	0	0.00%			
Total Expenses	296,603	298,975	648,711	352,245	355,218	349,004	(6,214)	-1.75%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

2017 Highlights & Issues on the Horizon

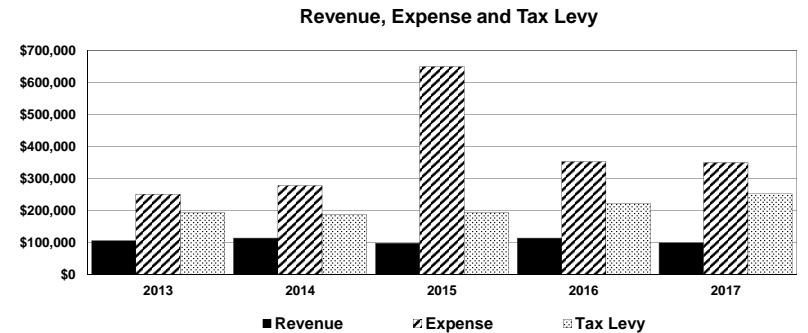
Two regularly scheduled elections in 2017, compared to four in 2016.

Memorandums of Understanding (MOU) with 23 municipalities to provide Statewide Voter Registration System services cover salary for one deputy clerk's duties.

Addition of a Deputy County Clerk / Program Assistant position for \$52,000.

Begin acceptance and processing of passport applications in May 2016, adding revenue of \$5,625.

Purchase of countywide voting system in 2015.



Fund: GENERAL FUND Department: COUNTY CLERK		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10010 COUNTY CLERK REVENUE									
411100	GENERAL PROPERTY TAXES	-191,788.00	-185,788.00	-192,664.00	-110,715.48	-221,431.00	-221,431.00	-250,887.00	29,456.00
442200	MARRIAGE LICENSE FEE CTY	-15,705.00	-16,880.00	-16,200.00	-6,645.00	-15,000.00	-15,000.00	-15,000.00	0.00
451230	PASSPORT FEES-COUNTY	0.00	0.00	0.00	-1,139.75	0.00	-2,800.00	-5,625.00	5,625.00
451650	COPIER/POSTAGE/MISC	-192.95	-52.14	-95.50	-204.27	-25.00	-205.00	-25.00	0.00
472490	LOCAL GOVT/AGENCY PMTS SVRS	-57,756.97	-57,756.97	-54,987.45	-62,467.18	-62,467.00	-62,467.00	-62,467.00	0.00
473400	ELECTION PROCESSING FEES	-31,160.30	-38,498.50	-25,424.03	-26,031.18	-30,000.00	-33,000.00	-15,000.00	-15,000.00
489020	XFER FROM CONTINGENCY/C&COMP	0.00	0.00	0.00	0.00	-26,295.00	0.00	0.00	-26,295.00
TOTAL COUNTY CLERK REVENUE		-296,603.22	-298,975.61	-289,370.98	-207,202.86	-355,218.00	-334,903.00	-349,004.00	-6,214.00
10010140 COUNTY CLERK									
511100	SALARIES PERMANENT REGULAR	100,048.57	102,054.68	122,749.59	49,585.41	113,310.00	113,310.00	92,098.00	-21,212.00
511200	SALARIES-PERMANENT-OVERTIME	755.66	370.07	15.80	0.00	1,444.00	1,444.00	3,131.00	1,687.00
511900	LONGEVITY-FULL TIME	275.70	295.70	0.00	0.00	400.00	400.00	310.00	-90.00
512100	WAGES-PART TIME	0.00	0.00	582.25	145.27	1,963.00	200.00	0.00	-1,963.00
514100	FICA & MEDICARE TAX	7,575.48	7,703.60	9,311.43	3,734.50	8,959.00	8,959.00	7,309.00	-1,650.00
514200	RETIREMENT-COUNTY SHARE	6,967.78	7,693.08	7,774.32	3,267.24	7,600.00	7,600.00	6,497.00	-1,103.00
514300	RETIREMENT-EMPLOYEES SHARE	70.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	20,492.62	21,397.26	21,298.84	12,480.48	28,645.00	28,645.00	25,460.00	-3,185.00
514500	LIFE INSURANCE COUNTY SHARE	36.94	44.95	40.19	8.16	24.00	24.00	22.00	-2.00
514600	WORKERS COMPENSATION	120.72	92.23	98.67	34.72	83.00	83.00	67.00	-16.00
514800	UNEMPLOYMENT	68.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
515900	RELIEF WORKER CHARGES	0.00	203.58	0.00	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	321.28	249.30	79.66	57.65	600.00	600.00	600.00	0.00
531100	POSTAGE AND BOX RENT	638.10	762.64	752.86	931.80	1,000.00	1,000.00	1,000.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	479.54	694.98	990.92	673.48	1,000.00	1,000.00	1,000.00	0.00
531300	PHOTO COPIES	306.82	289.99	280.00	200.00	500.00	500.00	500.00	0.00
531400	SMALL EQUIPMENT	332.16	470.46	460.00	0.00	500.00	0.00	3,000.00	2,500.00
531800	MIS DEPARTMENT CHARGEBACKS	4,633.24	3,961.50	3,195.08	3,436.09	7,793.00	7,793.00	5,491.00	-2,302.00
532100	PUBLICATION OF LEGAL NOTICES	52.21	56.41	125.52	52.81	250.00	200.00	250.00	0.00
532200	SUBSCRIPTIONS	163.60	278.60	484.60	83.00	325.00	325.00	326.00	1.00
532400	MEMBERSHIP DUES	50.00	100.00	100.00	125.00	200.00	200.00	200.00	0.00
532500	SEMINARS AND REGISTRATIONS	125.00	0.00	454.00	545.00	390.00	600.00	600.00	210.00
532700	BOARD PROCEEDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533200	MILEAGE	318.08	0.00	693.40	917.24	400.00	1,500.00	1,000.00	600.00
533500	MEALS AND LODGING	303.00	0.00	483.44	246.00	675.00	675.00	675.00	0.00
552100	OFFICIALS BONDS	11.68	11.68	11.68	11.68	15.00	15.00	15.00	0.00
TOTAL COUNTY CLERK		144,146.53	146,730.71	169,982.25	76,535.53	176,076.00	175,073.00	149,551.00	-26,525.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: COUNTY CLERK	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10010141 ELECTIONS								
511100 SALARIES PERMANENT REGULAR	34,471.60	36,547.63	39,662.01	18,865.51	46,507.00	46,507.00	92,223.00	45,716.00
511200 SALARIES-PERMANENT-OVERTIME	354.75	1,435.38	56.19	0.00	1,806.00	1,806.00	847.00	-959.00
511900 LONGEVITY-FULL TIME	275.70	295.70	0.00	0.00	400.00	400.00	310.00	-90.00
512100 WAGES-PART TIME	0.00	352.50	0.00	618.71	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	2,608.58	2,887.50	2,956.06	1,451.18	3,788.00	3,788.00	7,174.00	3,386.00
514200 RETIREMENT-COUNTY SHARE	2,337.58	2,677.25	2,736.03	1,238.84	3,145.00	3,145.00	6,341.00	3,196.00
514400 HEALTH INSURANCE COUNTY SHARE	14,724.87	15,474.69	12,694.84	5,159.72	13,908.00	13,908.00	25,460.00	11,552.00
514500 LIFE INSURANCE COUNTY SHARE	8.02	10.43	11.72	5.67	18.00	18.00	22.00	4.00
514600 WORKERS COMPENSATION	42.13	35.01	31.90	13.92	35.00	35.00	66.00	31.00
515300 BOARD OF CANVASSERS	200.00	300.00	100.00	400.00	800.00	800.00	400.00	-400.00
524800 MAINTENANCE AGREEMENT	14,420.63	8,384.92	196.68	0.00	5,000.00	8,600.00	8,600.00	3,600.00
526700 PROGRAMMING COSTS	14,366.88	17,648.75	12,712.09	34,504.99	30,000.00	45,000.00	24,000.00	-6,000.00
530600 BALLOTS CHARGES	15,001.35	34,092.51	11,172.16	28,992.50	58,000.00	38,000.00	24,000.00	-34,000.00
531100 POSTAGE AND BOX RENT	1,282.80	2,159.52	1,138.19	1,704.02	2,500.00	2,500.00	2,500.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	2,623.18	1,163.14	1,296.29	638.48	1,700.00	1,700.00	1,700.00	0.00
531500 FORMS AND PRINTING	742.11	1,341.40	756.50	527.71	2,000.00	2,000.00	2,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	0.00	12,718.76	0.00	1,375.00	1,375.00	0.00	-1,375.00
532100 PUBLICATION OF LEGAL NOTICES	2,274.03	5,335.41	2,322.28	3,603.95	8,000.00	7,500.00	3,600.00	-4,400.00
532500 SEMINARS AND REGISTRATIONS	0.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00
533200 MILEAGE	7.84	53.20	13.11	79.92	50.00	80.00	100.00	50.00
533500 MEALS AND LODGING	41.16	0.00	0.00	0.00	10.00	10.00	10.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	378,154.01	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTIONS	105,783.21	130,194.94	478,728.82	97,805.12	179,142.00	177,172.00	199,453.00	20,311.00
TOTAL DEPARTMENT REVENUE	-296,603.22	-298,975.61	-289,370.98	-207,202.86	-355,218.00	-334,903.00	-349,004.00	-6,214.00
TOTAL DEPARTMENT EXPENSE	249,929.74	276,925.65	648,711.07	174,340.65	355,218.00	352,245.00	349,004.00	-6,214.00
ADDITION TO (-)/USE OF FUND BALANCE	-46,673.48	-22,049.96	359,340.09	-32,862.21	0.00	17,342.00	0.00	

Criminal Justice Coordinating

Department Vision - Where the department would ideally like to be

The Sauk County Criminal Justice Department seeks to ensure a criminal justice system that is fair and just: A system supporting a safe and healthy community for the residents of Sauk County; A system offering accessible opportunities for individuals to change the direction of their lives; A system making evidence based, data-driven choices to ensure that the public's resources are used responsibly.

Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Criminal Justice Department will use data-driven, evidence-based practices to inform decision making and will examine and respond to the root causes of crime, in an effort to reduce crime, create a safer community, and provide effective treatment for individuals and families involved in the Sauk County Criminal Justice System. The Criminal Justice Department will improve communication between participating agencies and use a collaborative approach to respond to criminal conduct and to provide coordinated services.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Encourage economic development
Development of cultural, social, and community values

Specific Strategic Issues Addressed

Drugged/drunken drivers. Law enforcement staffing.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Evaluate, research, and develop implementation plans for initiatives to reduce pre-trial (low-risk) offender incarceration rates.	Quarterly evaluation of research, evaluation, and implementation planning.	1. Evaluate the Hawaiian Proxy and COMPAS pre-trial risk assessment tool for bond and pre-trial monitoring. 2. Evaluate the need for, establish and implement a pre-trial monitoring initiative and/or policy for Sauk County.	12/31/2017
Evaluate, research, and develop implementation plans for juvenile justice programming.	Quarterly evaluation of research, evaluation, and implementation planning.	1. Evaluate need for and outline programming for a Teen Court or other alternative sentencing program in Sauk County. 2. Create a financial budget as well as a financial plan to support the implementation of programming, policy, and/or initiatives developed.	12/31/2017
Successfully incorporate the CCRT and SART (Coordinated Community and Sexual Assault Response Teams) into the auspices of the CJCC.	Quarterly evaluation of research, evaluation, and implementation planning.	1. Evaluate the current teams; their progress and targeted goals. 2. Provide coordination to the existing teams.	12/31/2017

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
CJCC (Criminal Justice Coordinating Council)	The Sauk County Criminal Justice Coordinating Council is a collaborative group of criminal justice leaders, created to evaluate and improve the Sauk County Criminal Justice System. Working to reduce recidivism, create efficiencies, and enhance the communities health and safety.		User Fees / Misc	\$0	1.17	CJCC Quarterly Survey Results = Agree or Strongly Agree CJCC Annual Planning Survey Results = Agree or Strongly Agree
			Use of Fund Balance	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$93,011		
			Operating Expenses	\$2,178		
			TOTAL EXPENSES	\$95,189		
COUNTY LEVY	\$95,189					
Drug Court	Sauk County Drug Court is a nonadversarial alternative sanctioning program. Encouraging sobriety, increased pro-social life skills, and reducing recidivism within the criminal justice population of Sauk County.		User Fees / Misc	\$5,000	2.00	Decrease alcohol and other drug use in-program Decrease supervision violations in-program Reduce recidivism post-program Reduce jail bed days for drug perpetuated offenses
			Grants & Aids	\$116,733		
			Use of Fund Balance	\$45,000		
			TOTAL REVENUES	\$166,733		
			Wages & Benefits	\$139,149		
			Operating Expenses	\$163,968		
TOTAL EXPENSES	\$303,117					
COUNTY LEVY	\$136,384					
OAR/OWL (Operating after Revocation/Operating without License) Diversion	Sauk County OAR/OWL Diversion Program offers offenders of such crimes an alternative to formal charges.		User Fees / Misc	\$7,500	0.08	Decrease OAR/OWL citations and court cases issued Decrease jail bed days for OAR/OWL offenses
			Use of Fund Balance			
			TOTAL REVENUES	\$7,500		
			Wages & Benefits	\$5,942		
			Operating Expenses	\$46,064		
			TOTAL EXPENSES	\$52,006		
COUNTY LEVY	\$44,506					
Totals			TOTAL REVENUES	\$174,233	3.25	
			TOTAL EXPENSES	\$450,312		
			COUNTY LEVY	\$276,079		

Criminal Justice Coordinating

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimate	2017 Budget
CJCC - Number of Council Meetings Held	10	10	10
CJCC - Attendance at Each Council Meeting	80%	80%	80%
CJCC - Annual Strategic Planning Session	1	1	1
CJCC - Public Awareness Occurrences	8	10	12
OAR/OWL - Diversion Program Admissions	30	85	85
OAR/OWL - Number of participants who reinstate their driver's license.	0	20	30
CANS - Number of Reminder Text Messages Sent	400	750	2000

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
CJCC Quarterly Survey Results = Agree or Strongly Agree	Committee members are committed and understand the vision, mission, and goals of the committee.	80%	80%	80%
CJCC Annual Planning Session Survey Results = Agree or Strongly Agree	Committee members are committed and understand the vision, mission, and goals of the committee.	80%	80%	80%
Drug Court - Recidivism Rates of Successful Graduates @ 6 month post programming	Drug Court is impacting sobriety and reducing recidivism six months post programming.	NA	NA	NA
Drug Court - Recidivism Rates of Successful Graduates @ 12 month post programming	Drug Court is impacting long sobriety and reducing recidivism one year post programming.	NA	NA	NA
Drug Court - Recidivism Rates of Successful Graduates @ 24 months post programming	Drug Court is impacting long term sobriety and reducing recidivism two years post programming.	NA	NA	NA
CANS - Decrease in Failure to Appear Rate Comparing Text Messages vs. No Text Messages	Text reminders reduce failure to appear rates.	NA	3%	3.5%
OAR/OWL - Recidivism Rates of Successful Graduates @ 6 month post programming	OAR Diversion Program is impacting recidivism @ six months post programming.	NA	<6%	<6%
OAR/OWL - Recidivism Rates of Successful Graduates @ 12 month post programming	OAR Diversion Program is impacting recidivism @ twelve months post programming.	NA	<8%	<8%
OAR/OWL - Recidivism Rates of Successful Graduates @ 24 months post programming	OAR Diversion Program is impacting recidivism @ twenty-four months post programming.	NA	NA	<12%
OAR/OWL - Satisfaction of Participants Post Programming	Participants agree or strongly agree that programming was beneficial and met their needs.	NA	70%	75%
OAR/OWL - Successful Program Completions	Participants were successful in reinstating their driving privilege.	NA	60%	65%

Criminal Justice Coordinating

Oversight Committee: **Executive & Legislative**

Overseen by the
Administrative Coordinator

Criminal Justice Coordinator
1.00 FTE

Drug Court Coordinator
1.75 FTE

Behavioral Health Specialist
0.50 FTE *

* Shared position with the Sheriff's Department

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.00	1.00	2.25
FTE Balance	0.00	0.00	0.00	1.00	3.25

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CRIMINAL JUSTICE COORDINATING											
<u>Revenues</u>											
Tax Levy	0	0	0	240,000	240,000	276,079	36,079	15.03%	None	0	0
Grants & Aids	0	0	0	0	0	116,733	116,733	0.00%			
User Fees	0	0	0	8,500	10,000	12,500	2,500	25.00%	2017 Total	0	0
Use of Fund Balance	0	0	0	0	99,046	45,000	(54,046)	-54.57%			
Total Revenues	0	0	0	248,500	349,046	450,312	101,266	29.01%	2018	0	0
									2019	0	0
									2020	0	0
									2021	0	0
<u>Expenses</u>											
Labor	0	0	0	70,000	61,794	176,555	114,761	185.72%			
Labor Benefits	0	0	0	10,715	9,567	61,547	51,980	543.33%			
Supplies & Services	0	0	0	49,742	277,685	212,210	(65,475)	-23.58%			
Addition to Fund Balance	0	0	0	118,043	0	0	0	0.00%			
Total Expenses	0	0	0	248,500	349,046	450,312	101,266	29.01%			
Beginning of Year Fund Balance					Included in General Fund Total						
End of Year Fund Balance											

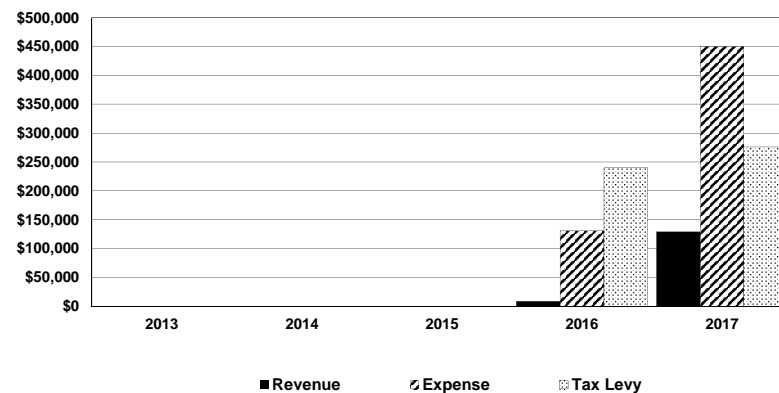
2017 Highlights & Issues on the Horizon

The 2017 budget continues to support the efforts of the CJCC. This budget reflects the continued support of the OAR Diversion and Adult Drug Court Programs. Additionally this budget includes the award of Wisconsin Treatment and Diversion grant monies to expand the Drug Court.

Expanding from a Drug Court to a Hybrid Treatment Court model will allow Sauk County to work with individuals whose crimes are perpetuated by either drugs and/or alcohol. In addition, this expansion allows funding for housing, transportation, monitoring, and treatment barriers that many participants face.

The 2017 budget also supports the addition of two full time positions, a second full time case coordinator for Treatment Court and a full time behavioral health position which will be shared between the CJCC and the Sauk County Sheriff's Department.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: CRIMINAL JUSTICE COORDINATING		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10027 CRIMINAL JUSTICE COORDINATING									
411100	GENERAL PROPERTY TAXES	0.00	0.00	0.00	-120,000.00	-240,000.00	-240,000.00	-276,079.00	36,079.00
424275	TREATMENT ALTERNATIVES & DIVER	0.00	0.00	0.00	0.00	0.00	0.00	-116,733.00	116,733.00
451211	OP AFTER REVOCATION PROG FEES	0.00	0.00	0.00	-3,540.00	-5,000.00	-7,500.00	-7,500.00	2,500.00
451212	DRUG COURT USER FEES	0.00	0.00	0.00	0.00	-5,000.00	-1,000.00	-5,000.00	0.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-99,046.00	0.00	-45,000.00	-54,046.00
TOTAL CRIMINAL JUSTICE COORDINATING		0.00	0.00	0.00	-123,540.00	-349,046.00	-248,500.00	-450,312.00	101,266.00
10027133 CRIMINAL JUSTICE COORD COUNCIL									
511100	SALARIES PERMANENT REGULAR	0.00	0.00	0.00	35,887.86	61,794.00	70,000.00	176,495.00	114,701.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00
514100	FICA & MEDICARE TAX	0.00	0.00	0.00	2,728.82	4,727.00	3,500.00	13,506.00	8,779.00
514200	RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	2,364.27	4,078.00	3,300.00	12,006.00	7,928.00
514400	HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	951.98	0.00	3,700.00	33,821.00	33,821.00
514500	LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	5.30	20.00	15.00	25.00	5.00
514600	WORKERS COMPENSATION	0.00	0.00	0.00	108.64	742.00	200.00	2,189.00	1,447.00
520900	CONTRACTED SERVICES	0.00	0.00	0.00	20,709.41	166,416.00	40,550.00	197,297.00	30,881.00
520910	CRIMINAL JUSTICE PLANNING	0.00	0.00	0.00	823.68	99,046.00	824.00	0.00	-99,046.00
522500	TELEPHONE & DAIN LINE	0.00	0.00	0.00	82.91	1,000.00	430.00	1,100.00	100.00
531100	POSTAGE AND BOX RENT	0.00	0.00	0.00	7.54	500.00	100.00	225.00	-275.00
531200	OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	411.21	650.00	600.00	600.00	-50.00
531800	MIS DEPARTMENT CHARGEBACKS	0.00	0.00	0.00	1,992.09	2,723.00	4,503.00	3,563.00	840.00
532500	SEMINARS AND REGISTRATIONS	0.00	0.00	0.00	1,123.25	3,000.00	1,125.00	3,700.00	700.00
533200	MILEAGE	0.00	0.00	0.00	391.50	1,500.00	700.00	1,500.00	0.00
533500	MEALS AND LODGING	0.00	0.00	0.00	84.96	1,500.00	85.00	1,000.00	-500.00
537500	PROGRAM INCENTIVES & EXPENSES	0.00	0.00	0.00	333.07	1,350.00	825.00	3,225.00	1,875.00
TOTAL CRIMINAL JUSTICE COORD COUNCIL		0.00	0.00	0.00	68,006.49	349,046.00	130,457.00	450,312.00	101,266.00
TOTAL DEPARTMENT REVENUE		0.00	0.00	0.00	-123,540.00	-349,046.00	-248,500.00	-450,312.00	101,266.00
TOTAL DEPARTMENT EXPENSE		0.00	0.00	0.00	68,006.49	349,046.00	130,457.00	450,312.00	101,266.00
ADDITION TO (-)/USE OF FUND BALANCE		0.00	0.00	0.00	-55,533.51	0.00	-118,043.00	0.00	

General Non-Departmental

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

Fund	General Fund 10	2013	2014	2015	2016	2016	2016	Dollar
Department	General Non-Departmental 999	Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	Change
10999 GENERAL REVENUES								
411100 General Property Taxes		4,949,074.46	4,415,884.03	5,143,103.88	2,900,292.00	5,800,584.00	5,800,584.00	(679,325.00)
412100 Sales Tax Discount		(164.86)	(201.13)	(131.02)	(65.59)	(150.00)	(150.00)	-
Retailer's Discount retained on taxable sales made by the County.								
412200 County Sales Tax Revenues		(7,519,870.32)	(8,000,255.68)	(8,483,879.65)	(2,560,389.04)	(7,470,179.00)	(8,600,000.00)	549,821.00
One-half percent sales tax initiated in 1992. Pursuant to Section 30.04(1) of the Sauk County Code of Ordinances, the sales tax was created "for the purpose of reducing the property tax levy by 1) paying the debt service on any bond or note issuance, 2) paying for designated capital projects, and 3) any remainder revenues to further offset the levy."								
422100 Shared Revenue		(763,829.42)	(734,674.16)	(708,541.44)	-	(701,728.00)	(709,340.00)	161.00
Payment from the State to local governments without restrictions on use. The program's goals are property tax relief, equalization of revenue raising ability among local governments, and compensation for utility property.								
422150 Computer Aid		(112,562.00)	(103,008.00)	(103,290.00)	-	(95,000.00)	(100,808.00)	-
Payment from the State to offset the taxable value lost when business computers were exempted from personal property tax.								
424120 Indirect Cost Reimbursement		(200,073.40)	(233,713.98)	(96,578.20)	(51,060.84)	(102,122.00)	(102,122.00)	36,975.00
Reimbursement from certain Federal and State programs for the cost of central services provided by County departments.								
424635 Arts & Humanities Grants		(7,010.00)	(7,010.00)	(7,010.00)	(7,010.00)	(7,010.00)	(7,010.00)	-
Advocate for and expand arts, humanities and historic resources in the County.								
425970 ATC Environmental Impact Fee		-	-	-	-	-	(908,662.00)	-
Environmental impact fee received from the American Transmission Company and Xcel Energy for expansion of the Badger Coulee transmission line.								
481420 Interest on Loan Payments		(135.74)	(112.12)	(88.52)	(40.47)	(64.00)	(74.00)	(17.00)
Interest on loan made to the Tri-County Airport for hanger construction. Loan complete 2018.								

General Non-Departmental

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Fund	General Fund 10	2013	2014	2015	2016	2016	2016	Dollar
Department	General Non-Departmental 999	Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	Change
482100 Rent of County Buildings		(91,381.58)	(130,023.51)	(133,079.97)	(73,589.32)	(133,396.00)	(134,336.00)	2,295.00
Rent of office space to the Wis Dept of Natural Resources Forester, Federal Farm Service Agency, the Humane Society, VARC, and Sauk Co. Development Corp. Beginning 2013 - Includes revenue for Workforce Development Board of South Central Wisconsin, Department of Workforce Development and Madison Area Technical College (MATC ended August 2016).								
483600 Sale of County Owned Property		(8,270.30)	(7,724.11)	(11,638.78)	(4,309.91)	(5,000.00)	(6,500.00)	-
Proceeds from sale of surplus property.								
484110 Miscellaneous Public Charges		(6,913.79)	(1,969.78)	(996.75)	(183.20)	(1,000.00)	(1,000.00)	-
Miscellaneous revenues.								
492200 Transfer from Special Revenue Funds		(1,066,456.69)	(2,545,755.76)	(1,886,921.44)	(1,400,460.67)	(7,000.00)	(1,403,961.00)	-
2011-2014 - Transfer of Human Services excess fund balance and interfund investment income. 2015 - Budgeted transfer of interfund investment income.								
492600 Transfer from Enterprise Funds		(644,396.59)	(664,978.26)	(696,046.48)	(338,799.98)	(629,600.00)	(629,600.00)	105,000.00
Transfer of Supplemental Payment Program revenues from the Health Care Center and interfund investment income.								
492700 Transfer from Highway Fund		(4,666.27)	(3,702.63)	(5,064.81)	(2,500.02)	(5,000.00)	(5,000.00)	3,000.00
Transfer of interfund investment income.								
493100 General Fund Applied		-	-	-	-	(1,070,000.00)	-	(4,560.00)
Use of General Fund balance to fund selected non-recurring projects. A budget only account; no actual revenues are received. Contingency fund of \$350,000. Vacancy factory \$700,000 in 2016 and \$600,000 in 2017. Health Care Center gazebo \$20,000 in 2016. Home Care closing costs \$115,440 in 2017.								
493200 Continuing Appropriations from Prior Year		-	-	-	-	(84,859.00)	-	598,391.00
Re-appropriation of previously budgeted funds that were unspent due to projects not being completed in the year in which they were first budgeted. A budget only account; no actual revenues are received. 2015-UW-Baraboo/Sauk County Science funding. 2016-ATC Environmental Impact Fee projects.								
TOTAL GENERAL REVENUES		(5,476,656.50)	(8,017,245.09)	(6,990,163.18)	(1,538,117.04)	(4,511,524.00)	(6,807,979.00)	611,741.00

General Non-Departmental

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Fund	General Fund 10	2013	2014	2015	2016	2016	2016		Dollar
Department	General Non-Departmental 999	Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2017	Change
GENERAL EXPENSES									
10999134-524000 Court Appointed Special Advocate		-	-	-	-	50,000.00	50,000.00	to Register in Probate	(50,000.00)
The CASA program trains volunteers to be another set of eyes for the court in CHIPS (children in need of placement or services) cases. These trained volunteers are court appointed and visit parents and/or children as dictated by state statute and report monthly to the Judge.									
10999148-524000 Miscellaneous Expenses		10,253.62	52.54	40,573.83	(3.48)	2,000.00	2,000.00	1,883.00	(117.00)
Miscellaneous expenses.									
10999148-524700 Charitable and Penal Charges		296.65	3,537.24	5,313.38	1,010.47	2,020.00	2,020.00	242.00	(1,778.00)
A special charge from the State for the cost of proceedings of involuntary commitments of Sauk County residents in State or other County's mental facilities.									
10999190-526100 Contingency Expense		-			-	350,000.00	-	350,000.00	-
One account aggregating contingent expenses from various departmental budgets, then reducing the total, since the likelihood that all contingent expenses will be spent is small.									
10999350 Airports									
526100-99004 Tri-County Airport		15,665.00	21,336.00	16,805.00	15,665.00	15,665.00	15,665.00	15,665.00	-
526100-99003 Sauk-Prairie Airport		4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	-
526100-99002 Reedsburg Airport		4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	-
526100-99001 Baraboo-Dells Airport		4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	-
TOTAL AIRPORTS		27,965.00	33,636.00	29,105.00	27,965.00	27,965.00	27,965.00	27,965.00	-
10999360-526100 Wisconsin River Rail Transit		28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	-
Eight-county consortium to maintain and manage existing railroad right-of-way.									
10999361-526100 Pink Lady Rail Transit Commission		585.00	-	675.00	900.00	900.00	900.00	1,200.00	300.00
Commission to promote rail service along the line from Madison to Reedsburg, WI.									
10999510 Sauk County Library Board		935,390.62	928,659.20	996,175.06	1,000,998.68	1,001,008.00	1,002,642.00	1,027,131.00	26,123.00
Provide library service for rural county residents.									
10999513 Arts, Humanities Grant		70,446.81	111,108.52	67,190.76	59,696.62	71,772.00	71,772.00	75,772.00	4,000.00
Advocate for and expand arts, humanities and historic resources in the County.									

General Non-Departmental

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Fund	General Fund 10	2013	2014	2015	2016	2016	2016	Dollar
Department	General Non-Departmental 999	Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	Change
10999562	UW-Baraboo/Sauk County Operating & Outlay	80,000.00	80,000.00	90,000.00	90,000.00	90,000.00	90,000.00	41,000.00
10999562	UW-Baraboo/Sauk County Science Facility	24,262.50	514,682.12	2,339,946.27	10,584.92	84,859.00	10,585.00	(84,859.00)
	50/50 Partnership between the City of Baraboo and Sauk County for UW-Baraboo/Sauk County campus maintenance of buildings and land.							
10999677-526100	Sauk County Development Corp	67,528.00	67,528.00	70,028.00	10,000.00	10,000.00	10,000.00	40,000.00
	Promote and retain diverse economic vitality for Sauk County and its communities.							
10999682-526100	Placemaking	-	-	41,939.99	-	-	-	-
	Countywide planning, design and management of public spaces, capitalizing on community assets, inspiration and potential, ultimately creating good public spaces that promote health, happiness and well being.							
10999683-526100	ATC Environmental Impact Fee Projects	-	-	-	-	-	-	683,250.00
	Badger Coulee transmission line environmental impact fee projects.							
10999900-595000	Transfer to Debt Service Fund	2,095,720.02	3,628,478.65	1,569,216.23	786,799.50	1,573,599.00	1,573,599.00	(148,265.00)
	Transfer of sales tax proceeds to fund debt service.							
10999900-596000	Transfer to Enterprise Funds	502,759.00	1,276,071.00	1,285,626.00	609,700.50	1,219,401.00	1,219,401.00	102,087.00
	Transfer of sales tax proceeds to fund debt service.							
	Transfer to Health Care Center for Home Care closing costs \$115,440 in 2017.							
TOTAL GENERAL EXPENSES		3,843,207.22	6,671,753.27	6,563,789.52	2,625,652.21	4,511,524.00	4,088,884.00	611,741.00
TOTAL DEPARTMENT REVENUE		(5,476,656.50)	(8,017,245.09)	(6,990,163.18)	(1,538,117.04)	(4,511,524.00)	(6,807,979.00)	611,741.00
TOTAL DEPARTMENT EXPENSE		3,843,207.22	6,671,753.27	6,563,789.52	2,625,652.21	4,511,524.00	5,123,265.00	611,741.00
ADDITION TO (-)/USE OF FUND BALANCE		(1,633,449.28)	(1,345,491.82)	(426,373.66)	1,087,535.17	-	(2,719,095.00)	-

INSURANCE FUND

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget
Intergovernmental	10,282	49,110	13,934	21,002	82,593	95,424
Interest	1,850	2,836	2,578	1,500	1,200	1,200
Miscellaneous	21,201	21,360	21,187	0	0	0
Use of Fund Balance	23,240	0	3,685	33,055	0	0

Total Revenues	56,573	73,306	41,384	55,557	83,793	96,624
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Expenses

Supplies & Services	56,573	51,866	41,384	55,557	52,093	49,500
Addition to Fund Balance	0	21,440	0	0	31,700	47,124

Total Expenses	56,573	73,306	41,384	55,557	83,793	96,624
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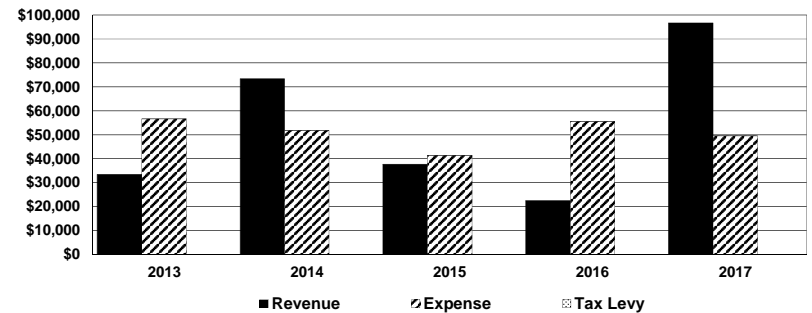
Beginning of Year Fund Balance	491,417	468,177	489,617	485,932		452,877
End of Year Fund Balance	468,177	489,617	485,932	452,877		500,001

\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
12,831	15.54%	None	0	0
0	0.00%			
0	0.00%	2017 Total	0	0
0	0.00%			
12,831	15.31%	2018	0	0
		2019	0	0
(2,593)	-4.98%	2020	0	0
15,424	48.66%	2021	0	0
12,831	15.31%			

2017 Highlights & Issues on the Horizon

Charges to departments to bring the estimated fund balance back to its minimum of \$500,000, as well as meet 2017 expenses.

Revenue, Expense and Tax Levy



Fund: COUNTY INSURANCE	2013	2014	2015	2016	2016	2016		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
73999 COUNTY INSURANCE REVENUE								
474010 DEPARTMENTAL CHARGES	-10,282.40	-49,109.63	-13,933.74	0.00	-82,593.00	-21,002.00	-95,424.00	12,831.00
481100 INTEREST ON INVESTMENTS	-1,849.87	-2,836.39	-2,577.53	-73.20	-1,200.00	-1,500.00	-1,200.00	0.00
486400 DEDUCTIBLE FUND REFUNDS/DIVIDE	-21,201.00	-21,360.00	-21,187.00	0.00	0.00	0.00	0.00	0.00
TOTAL COUNTY INSURANCE REVENUE	-33,333.27	-73,306.02	-37,698.27	-73.20	-83,793.00	-22,502.00	-96,624.00	12,831.00
73999157 NON DEPARTMENT INSURANCE/BOND								
551400 COLLISION & COMPREHENSIVE	17,285.89	3,550.00	6,932.86	10,600.20	6,000.00	15,000.00	6,000.00	0.00
551600 INSURANCE-MONIES & SECURITIES	807.03	807.03	799.74	0.00	850.00	0.00	0.00	-850.00
551900 INSURANCE-GENERAL LIABILITY	33,237.00	42,266.00	28,408.00	250.00	40,000.00	34,300.00	37,000.00	-3,000.00
552200 EMPLOYEE BONDS	5,243.00	5,243.00	5,243.00	6,257.00	5,243.00	6,257.00	6,500.00	1,257.00
TOTAL NON DEPARTMENT INSURANCE/BOND	56,572.92	51,866.03	41,383.60	17,107.20	52,093.00	55,557.00	49,500.00	-2,593.00
73999930 ADDITION TO FUND BALANCE								
593000 ADDTN TO FUND BAL/RET EARNINGS	0.00	0.00	0.00	0.00	31,700.00	0.00	47,124.00	15,424.00
TOTAL ADDITION TO FUND BALANCE	0.00	0.00	0.00	0.00	31,700.00	0.00	47,124.00	15,424.00
TOTAL DEPARTMENT REVENUE	-33,333.27	-73,306.02	-37,698.27	-73.20	-83,793.00	-22,502.00	-96,624.00	12,831.00
TOTAL DEPARTMENT EXPENSE	56,572.92	51,866.03	41,383.60	17,107.20	83,793.00	55,557.00	96,624.00	12,831.00
ADDITION TO (-)/USE OF FUND BALANCE	23,239.65	-21,439.99	3,685.33	17,034.00	0.00	33,055.00	0.00	

Land Records Modernization

Department Vision - Where the department would ideally like to be

Land Records Modernization will forward the goals set forth in the Land Records Modernization Plan, to improve access to Sauk County's land information through the application of cost effective technology solutions and modernized processes.

Department Mission - Major reasons for the department's existence and purpose in County government

The Mission of Land Records Modernization is to utilize retained funds from the recording of documents in the Register of Deeds Office for the purpose of improving the availability of Sauk County's land information.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific achievements	Completion Date
Consolidation of GIS dataset	Fire number data up to date in E911 system	Maintain fire number addresses to keep E911 up to date	Ongoing
Maintain the Land Records Modernization Plan	We are able to continue to retain fees from document recording	Update the Plan as necessary Provide required reporting to the Wis Department of Administration	Ongoing
Utilization of remaining redaction funds for modernization and preservation of existing paper records in the Register of Deeds Office	Completion of book scanning project Index created and updated	Digitize and Index old documents by Grantor / Grantee Develop and Maintain a Tract Index	1/31/2017 Ongoing
Improved Integration of Land Information Systems with existing County systems	Zoning layers on GIS complete All section corners and centers updated with current coordinates from tie sheets	Integration of Planning & Zoning Maps and Land Use Permitting Systems Complete Remonumentation of Section Corners countywide, including Center of Section Acquisition	6/30/2017 2018- 2019
Preserve, Scan & Index Paper Records	All Sauk County highway plans scanned into system	Scan and inventory County highway plans for the Highway Department Scanning and Indexing of Re-Survey Records	12/31/2017 1/31/2017
Incorporate Remonumentation & PLSS Data to Base Layers Information	All data collected in remonumentation incorporated into GIS	Implementing PLSS data, adjust and modify with Tax Parcel Data	Ongoing
Deploy Applications to meet County needs	All applications exist within GIS	Elections Results Application Highway Plan Application Create Place-Making Tour Application to promote attractions in Sauk Co Surveyor Application	Ongoing 7/31/2017 On Hold 7/31/2017
Maintain Base Map Data Layers	City data updated in GIS Data provided to program GIS maintained with edits	Incorporate City of Baraboo & City of Reedsburg Provide County Data to Community Maps Program Maintain parcel transactions and history	Ongoing Ongoing Ongoing

Land Records Modernization

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Land Records Modernization	State law allows for the retention of a portion of the recording fees received by the Register of Deeds Office, provided these fees are used for the modernization of land records information and the provision of the information on the internet.	Wis Stats 59.72(5)(b)3	User Fees / Misc	\$50,000	1.70	Plan approval by State DOA
			Grants	\$51,000		
			Use of Fund Balance	\$82,030		
			TOTAL REVENUES	\$183,030		
			Wages & Benefits	\$109,012		
			Operating Expenses	\$74,019		
			TOTAL EXPENSES	\$183,030		
COUNTY LEVY	\$0					
GIS	Maintenance of tax parcel maps. Provides Land Records Information to the public and other government agencies.	Wis Stats 59.72(5)(b)3	User Fees / Misc	\$800	2.30	Parcels updated within GIS
			TOTAL REVENUES	\$800		
			Wages & Benefits	\$198,930		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$198,930		
			COUNTY LEVY	\$198,130		
Outlay	GIS Software Remonumentation	\$50,000 \$50,000	User Fees / Misc	\$100,000	-	Remonumentation Progress
			Grants	\$0		
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$100,000		
			Wages & Benefits	\$0		
			Operating Expenses	\$100,000		
			TOTAL EXPENSES	\$100,000		
			COUNTY LEVY	\$0		
Totals			TOTAL REVENUES	\$283,830	4.00	
			TOTAL EXPENSES	\$481,960		
			COUNTY LEVY	\$198,130		

Output Measures - How much are we doing?				
Description		2015 Actual	2016 Estimate	2017 Budget
Number of parcel edits completed annually		142	195	195
Hours spent on parcel edits		1,290	650	650
Number of section corners verified in GIS		N/A	664	600
Key Outcome Indicators - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Remonumentation corrections in GIS	Corners, PLSS, and Parcels adjusted to new location	N/A	38	40
Avg turn around time for parcel edits (# of working days)	Indicates how long it takes to have parcel edits available to the public.	N/A	3	2

Land Records Modernization

Oversight Committee: **Conservation, Planning & Zoning**

Overseen by the
Management Information
Systems Coordinator

**Cartographer /
Land Information Officer**
1.00 FTE

**Geographic Information Systems
(GIS) Coordinator**
1.00 FTE

GIS Specialist
1.50 FTE *

GIS Interns
0.50 FTE

* 1.00 Shared position with the Treasurer's Department

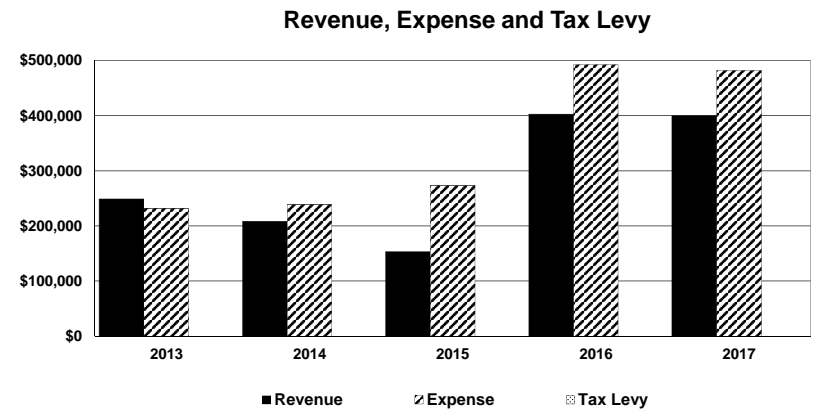
	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.29	3.00	-0.49
FTE Balance	1.20	1.20	1.49	4.49	4.00

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
LAND RECORDS MODERNIZATION											
<u>Revenues</u>											
Tax Levy	0	0	0	199,870	199,870	198,128	(1,742)	-0.87%			
Grants & Aids	300	1,000	1,000	52,500	2,500	51,000	48,500	1940.00%	Remonumentation	50,000	0
User Fees	248,318	207,265	151,575	150,000	150,000	150,800	800	0.53%	Register of Deeds Index Conversion	50,000	0
Use of Fund Balance	0	30,312	120,444	90,007	152,907	82,030	(70,877)	-46.35%			
Total Revenues	248,618	238,577	273,019	492,377	505,277	481,958	(23,319)	-4.62%	2017 Total	100,000	0
<u>Expenses</u>											
Labor	32,301	47,642	56,085	235,487	248,687	227,693	(20,994)	-8.44%	2018	120,000	0
Labor Benefits	2,510	4,110	7,743	79,020	79,020	80,246	1,226	1.55%	2019	150,000	0
Supplies & Services	105,649	162,024	109,968	77,870	77,570	74,019	(3,551)	-4.58%	2020	120,000	0
Capital Outlay	91,053	24,801	99,223	100,000	100,000	100,000	0	0.00%	2021	75,000	0
Addition to Fund Balance	17,105	0	0	0	0	0	0	0.00%			
Total Expenses	248,618	238,577	273,019	492,377	505,277	481,958	(23,319)	-4.62%			
Beginning of Year Fund Balance	722,343	739,448	709,136	588,692		498,685					
End of Year Fund Balance	739,448	709,136	588,692	498,685		416,655					

2017 Highlights & Issues on the Horizon

Continued need for GIS development and improved coordination among departments creating and maintaining digital land information, coupled with the increasing cost of system maintenance.

Conversion of limited term position to a full-time GIS position, working jointly with the Treasurer's office and Land Records Modernization.



Fund: LAND RECORDS MODERNIZATION Department: GENERAL		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
23999 LAND RECORDS MODERN REVENUE									
411100	GENERAL PROPERTY TAXES	0.00	0.00	0.00	-99,934.98	-199,870.00	-199,870.00	-198,128.00	-1,742.00
424360	S/A WIS LAND INFO BOARD	-300.00	-1,000.00	-1,000.00	-26,000.00	-1,000.00	-51,000.00	-51,000.00	50,000.00
425950	DOT GRANT	0.00	0.00	0.00	0.00	-1,500.00	-1,500.00	0.00	-1,500.00
461700	RECORDING FEES/COUNTY SHARE	-153,488.00	-127,560.00	-151,575.00	-89,456.00	-150,000.00	-150,000.00	-150,000.00	0.00
461800	REDACTION FEE	-94,830.00	-79,705.00	0.00	0.00	0.00	0.00	0.00	0.00
474010	DEPARTMENTAL CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
483300	SALE OF MATERIAL AND SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	-800.00	800.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-152,907.00	0.00	-82,030.00	-70,877.00
TOTAL LAND RECORDS MODERN REVENUE		-248,618.00	-208,265.00	-152,575.00	-215,390.98	-505,277.00	-402,370.00	-481,958.00	-23,319.00
23999173 LAND RECORDS MODERNIZATION									
511100	SALARIES PERMANENT REGULAR	32,130.00	47,637.08	56,025.00	107,544.52	226,278.00	226,278.00	212,373.00	-13,905.00
511200	SALARIES-PERMANENT-OVERTIME	171.00	4.50	60.36	99.47	1,338.00	1,338.00	1,389.00	51.00
511900	LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	871.00	871.00	931.00	60.00
512100	WAGES-PART TIME	0.00	0.00	0.00	0.00	20,200.00	7,000.00	13,000.00	-7,200.00
514100	FICA & MEDICARE TAX	2,471.06	3,644.62	4,290.54	7,886.28	19,025.00	19,025.00	17,418.00	-1,607.00
514200	RETIREMENT-COUNTY SHARE	0.00	422.59	3,407.40	6,964.73	15,556.00	15,556.00	14,599.00	-957.00
514400	HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	18,373.36	44,210.00	44,210.00	48,007.00	3,797.00
514500	LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	17.74	55.00	55.00	62.00	7.00
514600	WORKERS COMPENSATION	38.55	42.87	44.73	75.30	174.00	174.00	160.00	-14.00
520100	CONSULTANT AND CONTRACTUAL	23,432.38	43,535.70	11,955.26	0.00	20,000.00	20,000.00	20,000.00	0.00
520900	CONTRACTED SERVICES	42,031.38	57,206.36	54,434.24	0.00	0.00	0.00	0.00	0.00
524800	MAINTENANCE AGREEMENT	0.00	26,633.08	0.00	0.00	31,100.00	31,100.00	28,600.00	-2,500.00
531100	POSTAGE AND BOX RENT	13.68	18.69	121.55	36.70	0.00	50.00	0.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	213.88	1,243.68	1,524.62	668.79	1,000.00	1,000.00	1,000.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	35,943.37	25,966.74	33,765.42	17,791.79	11,970.00	11,970.00	10,919.00	-1,051.00
532500	SEMINARS AND REGISTRATIONS	1,280.00	1,455.00	850.00	1,045.00	2,000.00	2,000.00	2,000.00	0.00
532800	TRAINING AND INSERVICE	1,010.00	5,783.96	2,151.60	5,068.72	10,000.00	10,000.00	10,000.00	0.00
533200	MILEAGE	319.20	40.32	304.86	475.20	500.00	750.00	500.00	0.00
533500	MEALS AND LODGING	1,405.58	140.00	4,860.13	513.57	1,000.00	1,000.00	1,000.00	0.00
581900	CAPITAL OUTLAY	91,052.89	24,800.60	99,223.48	33,045.77	100,000.00	100,000.00	100,000.00	0.00
TOTAL LAND RECORDS MODERNIZATION		231,512.97	238,575.79	273,019.19	199,606.94	505,277.00	492,377.00	481,958.00	-23,319.00
TOTAL DEPARTMENT REVENUE		-248,618.00	-208,265.00	-152,575.00	-215,390.98	-505,277.00	-402,370.00	-481,958.00	-23,319.00
TOTAL DEPARTMENT EXPENSE		231,512.97	238,575.79	273,019.19	199,606.94	505,277.00	492,377.00	481,958.00	-23,319.00
ADDITION TO (-)/USE OF FUND BALANCE		-17,105.03	30,310.79	120,444.19	-15,784.04	0.00	90,007.00	0.00	

Management Information Systems

Department Vision - Where the department would ideally like to be			
Through the provision of centralized, secure and effective technology solutions, MIS provides the capability to improve the processes of County government to the agencies that constitute local government; and to the consumers of the services provided by these agencies.			
Department Mission - Major reasons for the department's existence and purpose in County government			
MIS provides the capability, through the application of information technology, to support the mission of Sauk County Government and related agencies. MIS provides an array of knowledge based solutions and services that are matched to the needs of the individual departments and programs that make up county government. These services and solutions are designed to enable departments and staff to make the fullest use of the technology possible, and delivered in a people-focused, responsive manner.			
Elements of Countywide Mission Fulfilled			
Provide fiscally responsible / essential services			
Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific achievements	Completion Date
<u>System Maintenance and Support</u> Maintain Sauk County's information systems in a manner that seeks to eliminate system outages, provides the capacity necessary to meet the County's information system requirements, now and into the future, while fulfilling end user expectations and preserving information integrity and security.	<ul style="list-style-type: none"> • Help call Statistics • User Satisfaction Survey 	Enhance End User Support: <ul style="list-style-type: none"> • Develop support alternatives to Helpdesk • Improve problem resolution times • Improve communication and feedback • Improve Helpdesk effectiveness 	December-18
	All equip replaced per planned replacement schedules	<ul style="list-style-type: none"> • Workstation replacement cycles • Server replacement cycles • Print device replacement cycles 	Ongoing
	Continuity between policy and system settings	<ul style="list-style-type: none"> • Implement monitoring dashboards (systems) • Improve desktop deployment strategy • Revise: Policy, Standards, Replacement Cycles 	June-17
	Requests fulfilled to requesting departments specifications	Departmental Requests	Ongoing
<u>Information Security and Compliance</u> Fulfill Sauk County's security and compliance responsibility in a manner which reduces security risks to acceptable levels, in a fiscally responsible manner, while minimizing the impact of security controls on system usability.	Number of System Security incidents Reported	Reduce the number of reportable incidents year on year	Ongoing
	Policies updated - security incidents managed in a timely fashion - training provided - audit results	Improve security and compliance <ul style="list-style-type: none"> • Policy Revisions as required • Dedicated staff and management training sessions • Improve end user awareness and response • Conduct an information security risk assessment 	December-17
	Improved viability of network and devices	Update Security Technologies <ul style="list-style-type: none"> • Evaluate Security Monitoring Strategy / Systems • Implement monitoring dashboards (systems) • Improve threat detection • Improve mobile computer (laptop) management 	June-17
	Functional offsite data center for DR	Improve Disaster Recovery and Business Continuity <ul style="list-style-type: none"> • Implement network redundancy • Implement system redundancy for key systems • Improve infrastructure at offsite facilities • Regularly test failover and recovery 	December-18

Management Information Systems

Business Improvement Improve the utilization of available technology resources, allowing County departments to derive the fullest benefit possible from Sauk County's technology investment.	development of a document management plan	Improve Document Management and Reduce dependence on printed materials	March-17
	Improved web content - improved use of calendaring and collaboration - better departmental reporting	Improve departmental use of technology resources • website • dedicated systems • collaboration tools	December-17
	End User / Department satisfaction survey	Reduce the impact of security measures on end user productivity: • Disk encryption options • Password management • Enhanced mobile functionality	December-18

Program Evaluation					
Program Title	Program Description	Mandates and References	2017 Budget		FTE's
Technical Support	Majority of MIS department work in this program. Encompasses all helpdesk activities, hardware replacement and upgrade, software upgrades and system administration.		Other Revenues	\$687,206	4.39
			TOTAL REVENUES	\$687,206	
			Wages & Benefits	\$355,481	
			Operating Expenses	\$766,698	
			TOTAL EXPENSES	\$1,122,180	
			COUNTY LEVY	\$434,974	
Research and Development	Work with County departments/agencies to find, evaluate new technology, purchase/or develop and implement that best meets their needs. As technology changes, continuously assess the application of that technology, insure implemented solutions improve job efficiencies and meet regulatory requirements.		Other Revenues	\$0	3.07
			Use of Carryforward	\$0	
			TOTAL REVENUES	\$0	
			Wages & Benefits	\$285,591	
			Operating Expenses	\$30,819	
			TOTAL EXPENSES	\$316,409	
			COUNTY LEVY	\$316,409	
Training	As technology changes so do the skills required to support and use it. Provide for the ongoing skills training of MIS department employees and assist other department in providing end user training tailored to meet their staff needs. Expand program to provide more MIS sponsored, in-house training on applications and systems specific to the County.		User Fees	\$0	0.85
			Grants	\$0	
			TOTAL REVENUES	\$0	
			Wages & Benefits	\$71,708	
			Operating Expenses	\$9,275	
			TOTAL EXPENSES	\$80,983	
			COUNTY LEVY	\$80,983	
Continuity and Security	Government's overall dependence on technology constitutes a substantial risk to the continuity of operations. A system failure could interrupt the provision of services. MIS continuously evaluates systems, seeking systemic weaknesses and applying necessary resources to lessen those weaknesses in an effort to mitigate risk.	DHHS 45CFR 164.308	User Fees	\$0	1.58
			Grants	\$0	
			TOTAL REVENUES	\$0	
			Wages & Benefits	\$130,298	
			Operating Expenses	\$12,237	
			TOTAL EXPENSES	\$142,535	
			COUNTY LEVY	\$142,535	

Management Information Systems

Ext Support	Assist other units of government, within Sauk County, with technology support. Develop cooperative agreements for sharing of resources.		Other Revenues	\$25,000	0.29	External Support Hours
			TOTAL REVENUES	\$25,000		
			Wages & Benefits	\$24,602		
			Operating Expenses	\$756		
			TOTAL EXPENSES	\$25,358		
Phones	Maintain phone system network which includes Courthouse/West Square, Health Care Center, Human Services Reedsburg, Highway Shops, Parks and LEC, including 9-1-1 System as well as all phone/data wiring for all facilities. Maintain Fiber optic network, communications infrastructure and all associated equipment and towers.		Other Revenues	\$33,250	0.19	Communication systems (phones, radios, Fiber) run at peak efficiency, short or no outages on network.
			TOTAL REVENUES	\$33,250		
			Wages & Benefits	\$10,074		
			Operating Expenses	\$248,250		
			TOTAL EXPENSES	\$258,324		
Outlay	Purchase technology items and products for County technology.		Other Revenues	287,733	10.37	
			TOTAL REVENUES	\$287,733		
			Wages & Benefits	\$0		
			Operating Expenses	\$349,247		
			TOTAL EXPENSES	\$349,247		
Totals			COUNTY LEVY	\$61,514		
			TOTAL REVENUES	\$1,033,189		
			TOTAL EXPENSES	\$2,295,036		
			COUNTY LEVY	\$1,261,847		

Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Help Call Volume	7,667	7,300	7,500
Help Call Hours	6,522	6,000	6,400
Projects Opened	831	850	825
Projects Closed	785	800	810
Project Hours Total	2,829	2,500	2,600
GIS Requests for Service	269	340	700
GIS Project Hours	429	725	800
Ext Support Hrs.	288	400	500
Planned System Downtime (hr.)	64	75	75
Consulting Expenditures	65,552	80,000	105,000
Total IT Expenditure	1,144,918	1,200,000	1,267,412

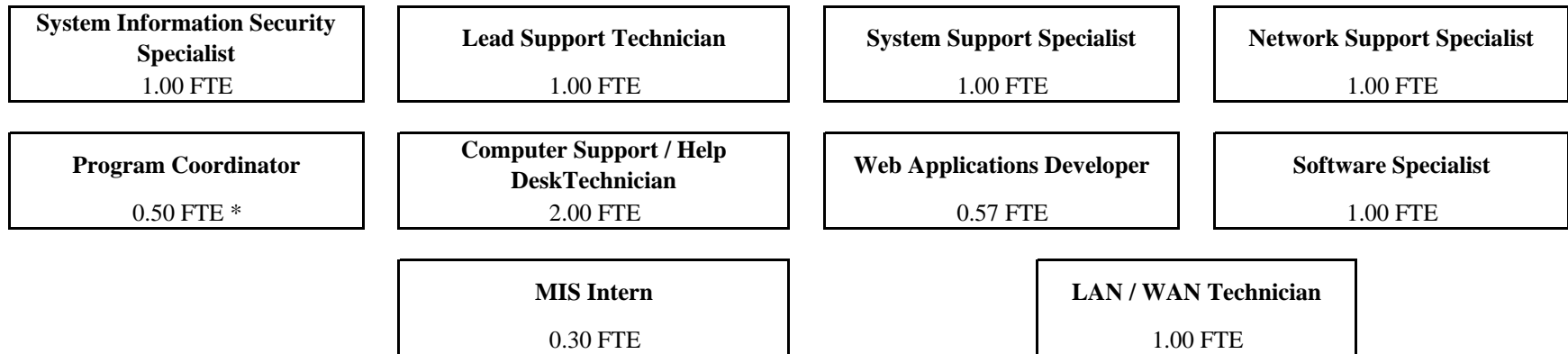
Key Outcome Indicators - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Critical Unplanned Downtime (in hours)	Downtime is an indirect measurement of the effectiveness of our system maintenance programs. Critical downtime is a system outage that results in lost productivity for system users. Preventing such outages is the first priority of our maintenance programs.	0.00	0.00	0.00
Non-Critical Unplanned Downtime (in hours)		66.00	5.00	<10
Average hours per help call	This is a measure of the average amount of worked time expended in resolving issues brought to the helpdesk and is an indicator of the complexity of these requests and / or the effectiveness of this function	0.65	0.85	0.90
Project Closed / Projects in Queue	This is a measure of capacity vs workload and serves as a partial indicator of effectiveness	33.00%	35.00%	33.00%

Management Information Systems

Oversight Committee: **Executive & Legislative**

**Management Information
Systems Director**
1.00 FTE



* Shared position with the Building Services Department

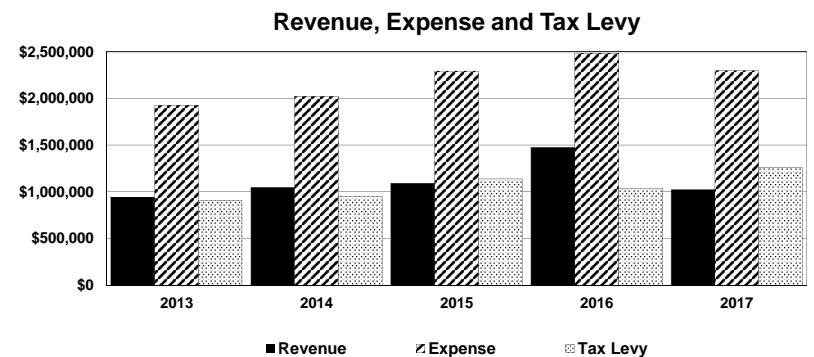
	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.80	0.00	1.00	-1.67	-0.26
FTE Balance	11.30	11.30	12.30	10.63	10.37

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
MANAGEMENT INFORMATION SYSTEMS											
<u>Revenues</u>											
Tax Levy	903,536	950,600	1,139,069	1,035,103	1,035,103	1,261,848	226,745	21.91%	Replacement PC's	66,625	66,625
Grants & Aids	0	0	0	7,500	7,500	0	(7,500)	-100.00%	New PC's	6,260	6,260
User Fees	1,314	920	995	0	0	22,000	22,000	0.00%	Replacement Printers and Peripherals	11,560	11,560
Intergovernmental	939,896	1,045,673	1,088,746	1,465,706	1,465,706	999,939	(465,767)	-31.78%	Replacement Copiers	35,500	35,500
Miscellaneous	0	0	0	0	0	0	0	0.00%	New Printers and Peripherals	1,900	1,900
Use of Fund Balance	82,251	24,526	63,294	0	110,628	11,250	(99,378)	-89.83%	New Copiers	11,500	11,500
									Software	7,295	7,295
Total Revenues	1,926,997	2,021,719	2,292,104	2,508,309	2,618,937	2,295,037	(323,900)	-12.37%	Replacement Hardware	30,600	30,600
									New Hardware	16,000	16,000
<u>Expenses</u>									Virtual Infrastructure	42,000	42,000
Labor	579,654	634,126	736,565	633,364	673,786	675,473	1,687	0.25%	Replacement Systems Hardware	19,600	19,600
Labor Benefits	198,289	212,581	233,997	211,024	211,024	211,282	258	0.12%	Systems Software Upgrades	35,000	35,000
Supplies & Services	518,003	750,198	828,463	842,021	741,456	1,059,035	317,579	42.83%	New Systems	35,407	35,407
Capital Outlay	631,051	424,814	493,079	800,000	992,671	349,247	(643,424)	-64.82%	Human Services System	30,000	30,000
Addition to Fund Balance	0	0	0	21,900	0	0	0	0.00%			
Total Expenses	1,926,997	2,021,719	2,292,104	2,508,309	2,618,937	2,295,037	(323,900)	-12.37%	2017 Total	349,247	349,247
Beginning of Year Fund Balance					Included in General Fund Total				2018	537,500	537,500
End of Year Fund Balance									2019	655,500	655,500
									2020	620,500	620,500
									2021	600,500	600,500

2017 Highlights & Issues on the Horizon

Transfer phone system management from Building Services to Management Information Systems.

Reduction of Web Application Developer by 0.43 full-time equivalent to reduce levy impact in a sustainable manner.



Fund: GENERAL FUND		2013	2014	2015	2016	2016	2016		Dollar
Department: MANAGEMENT INFORMATION SYSTEMS		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2017	Change
10025 MANAGEMENT INFORMATION REVENUE									
411100	GENERAL PROPERTY TAXES	-903,536.00	-950,600.00	-1,139,069.00	-517,551.48	-1,035,103.00	-1,035,103.00	-1,261,848.00	226,745.00
422160	HO-CHUNK GAMING GRANT	0.00	0.00	0.00	-7,500.00	-7,500.00	-7,500.00	0.00	-7,500.00
452050	TELEPHONE REBATES	0.00	0.00	0.00	0.00	0.00	0.00	-22,000.00	22,000.00
472490	LOCAL GOVT/AGENCY PAYMENTS	-11,760.07	-10,755.72	-15,424.87	-5,211.28	-25,000.00	-25,000.00	-25,000.00	0.00
474010	DEPARTMENTAL CHARGES	-699,349.72	-810,379.25	-951,985.17	-500,715.11	-1,345,105.00	-1,345,105.00	-779,788.00	-565,317.00
474040	REPLACEMENT FUND CHARGES	-186,754.51	-179,287.47	-66,901.67	-47,801.23	-95,601.00	-95,601.00	-195,151.00	99,550.00
474080	LAND RECORDS CHARGES	-42,031.38	-45,250.44	-54,434.24	0.00	0.00	0.00	0.00	0.00
483300	SALE OF MATERIAL AND SUPPLIES	-1,313.77	-919.50	-995.38	-220.85	0.00	0.00	0.00	0.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-110,628.00	0.00	-11,250.00	-99,378.00
TOTAL MANAGEMENT INFORMATION REVENUE		-1,844,745.45	-1,997,192.38	-2,228,810.33	-1,078,999.95	-2,618,937.00	-2,508,309.00	-2,295,037.00	-323,900.00
10025147 MANAGEMENT INFORMATION SYSTEMS									
511100	SALARIES PERMANENT REGULAR	572,356.55	626,609.11	730,539.74	262,170.93	662,422.00	622,000.00	619,390.00	-43,032.00
511200	SALARIES-PERMANENT-OVERTIME	4,943.78	4,963.32	3,014.39	2,030.14	9,264.00	9,264.00	9,592.00	328.00
511900	LONGEVITY-FULL TIME	2,353.80	2,553.65	3,010.85	0.00	2,100.00	2,100.00	2,020.00	-80.00
512100	WAGES-PART TIME	0.00	0.00	0.00	0.00	0.00	0.00	44,191.00	44,191.00
512900	LONGEVITY-PART TIME	0.00	0.00	0.00	0.00	0.00	0.00	280.00	280.00
514100	FICA & MEDICARE TAX	42,710.17	46,835.92	54,210.94	19,466.13	51,545.00	51,545.00	51,674.00	129.00
514200	RETIREMENT-COUNTY SHARE	38,119.40	43,735.41	49,549.48	17,437.25	43,995.00	43,995.00	45,443.00	1,448.00
514400	HEALTH INSURANCE COUNTY SHARE	115,816.05	120,572.93	128,637.62	54,352.82	114,581.00	114,581.00	104,166.00	-10,415.00
514500	LIFE INSURANCE COUNTY SHARE	248.25	286.80	288.40	95.55	274.00	274.00	256.00	-18.00
514600	WORKERS COMPENSATION	1,395.27	1,149.79	1,310.78	255.97	629.00	629.00	743.00	114.00
514800	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00	9,000.00
520100	CONSULTANT AND CONTRACTUAL	65,504.41	102,896.09	96,114.66	121,982.62	49,975.00	150,000.00	63,250.00	13,275.00
522500	TELEPHONE & DAIN LINE	5,293.94	6,102.22	7,025.49	2,789.40	2,460.00	3,000.00	50,460.00	48,000.00
522700	911 EMERGENCY NUMBER	0.00	0.00	0.00	0.00	0.00	0.00	36,000.00	36,000.00
522720	911 SURCHARGE FEE	0.00	0.00	0.00	0.00	0.00	0.00	93,000.00	93,000.00
524100	COMPUTER SUPPORT / MNT	404,933.91	598,999.14	672,638.79	405,846.62	641,436.00	641,436.00	708,865.00	67,429.00
524800	MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	30,000.00
531100	POSTAGE AND BOX RENT	68.26	41.43	81.19	103.25	250.00	250.00	250.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	1,322.42	249.50	314.21	98.09	2,000.00	2,000.00	2,000.00	0.00
531400	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	30,000.00
532200	SUBSCRIPTIONS	200.00	609.92	399.98	0.00	1,200.00	1,200.00	1,200.00	0.00
532400	MEMBERSHIP DUES	350.00	649.99	50.00	50.00	1,000.00	1,000.00	1,000.00	0.00
532500	SEMINARS AND REGISTRATIONS	0.00	150.00	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00
532600	ADVERTISING	0.00	0.00	0.00	0.00	250.00	250.00	250.00	0.00
532800	TRAINING AND INSERVICE	7,500.00	6,510.00	8,677.24	0.00	7,500.00	7,500.00	7,500.00	0.00
533200	MILEAGE	1,163.88	1,255.22	961.59	159.84	1,500.00	1,500.00	1,500.00	0.00
533500	MEALS AND LODGING	1,402.09	448.08	308.84	5.50	1,200.00	1,200.00	1,200.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: MANAGEMENT INFORMATION SYSTEMS	Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2017	Change
10025147 MANAGEMENT INFORMATION SYSTEMS								
534000 OPERATING/MEETING SUPPLIES	29,529.13	31,584.12	41,763.42	16,487.64	30,685.00	30,685.00	30,560.00	-125.00
535400 COMPUTER SUPPLIES	735.40	702.77	127.50	22.04	500.00	500.00	500.00	0.00
581900 CAPITAL OUTLAY	631,050.50	424,813.70	493,079.09	168,268.88	992,671.00	800,000.00	349,247.00	-643,424.00
TOTAL MANAGEMENT INFORMATION SYSTEMS	1,926,997.21	2,021,719.11	2,292,104.20	1,071,622.67	2,618,937.00	2,486,409.00	2,295,037.00	-323,900.00
TOTAL DEPARTMENT REVENUE	-1,844,745.45	-1,997,192.38	-2,228,810.33	-1,078,999.95	-2,618,937.00	-2,508,309.00	-2,295,037.00	-323,900.00
TOTAL DEPARTMENT EXPENSE	1,926,997.21	2,021,719.11	2,292,104.20	1,071,622.67	2,618,937.00	2,486,409.00	2,295,037.00	-323,900.00
ADDITION TO (-)/USE OF FUND BALANCE	82,251.76	24,526.73	63,293.87	-7,377.28	0.00	-21,900.00	0.00	

Personnel Department

Department Vision - Where the department would ideally like to be

The mission of the Sauk County Personnel Department is to lead county government's innovative human resource system by recruiting and retaining a talented and diverse workforce to ensure the best service to the public, as well as provide guidance and information to all departments of the County.

Department Mission - Major reasons for the department's existence and purpose in County government

The Personnel Department as directed by the Sauk County Board of Supervisors will advocate for the fair and equitable treatment of citizens, applicants and employees through adherence to laws, statutes and policies and procedures pertaining to the administration of the County.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Specific Strategic Issues Addressed

Employee wellness.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Implement provisions of the Affordable Care Act (ACA) and additional plan design changes for health insurance program.	Employees appropriately enrolled in health insurance; no fines administered.	Overall compliance with the ACA. Maintenance of health care costs at reasonable level while implementing potential plan design, or other change for overall fiscal responsibility.	October 2017
Continued implementation of Classification and Compensation Analysis.	Policy development and adoption.	Update compensation policies, improve internal equity and address overall issues with classification and compensation plan. Implementation of cloud based performance appraisal process.	November 2017
Minimal or zero grievance/arbitration hearings.	No hearings scheduled for calendar year.	Process and respond to grievances in accordance with timelines established in existing collective bargaining agreements.	February 2017
Update SCCO Chapter 13 and Policy Document(s).	Personnel Ordinance and Policy Document updated in 2017.	Continued updates to ensure consistent with practice and applicable employment laws, as well as implement changes due to Acts 10/32 and expiration of collective bargaining agreements.	January 2017
Overall department expediency and efficiency.	Increased responsiveness and effectiveness.	Continued implementation of organizational analysis and reorganize department for maximum efficiency.	July 2017
Employee Wellness initiatives with health risk assessments (HRA) and/or biometric screening.	Healthier employees and lower health insurance premiums.	Although employee wellness is not tied to reduced rates by our insurance provider, implementation of additional wellness programming for employees results in a healthier workforce.	July 2017
Continued implementation of all facets of Neogov for recruitment and selection purposes, as well as the performance appraisal process.	Recruitment and selection process streamlined; effective onboarding process.	All job applications and recruitment related materials processed on-line. Overall expeditiousness for applicants while also reducing budget for expenses directly related to recruitment. Implementation of the performance appraisal modules.	Ongoing
Increased pharmaceutical/emergency room copays, plan design changes and possible change of carrier for health insurance.	Lower health insurance premiums.	Less reliance on tax payer dollars while maintaining adequate levels of health insurance coverage.	Ongoing
Effective development of management training program.	Managers provided adequate tools and training for increased job performance.	Development of training programs for ongoing management related processes and procedures results in more effective management staff.	Ongoing
Increased efficiencies with Workers Compensation and Risk Management programs.	Fewer workers compensation claims; effective employee training.	Development of training programs for ongoing management related processes and procedures results in more effective management staff.	Ongoing

Personnel Department

Program Evaluation					
Program Title	Program Description	Mandates and References	2017 Budget		FTE's
General Human Resources	Employee Assistance Program, Employee Relations, Employee Development/Training, Unemployment (hearings and claims), wage/hour compliance, ADA/Civil Rights/EEO	Wis Stats 103 and 108	Other Revenues	\$100	1.56
			TOTAL REVENUES	\$100	
			Wages & Benefits	\$122,548	
			Operating Expenses	\$18,592	
			TOTAL EXPENSES	\$141,140	
			COUNTY LEVY	\$141,040	
Labor Relations and Negotiations	Collective bargaining, contract interpretation, contract preparation, labor/management relations, grievance mediation/arbitration, conflict dispute/resolution	Wis Stats 111	Other Revenues	\$100	0.10
			TOTAL REVENUES	\$100	
			Wages & Benefits	\$12,607	
			Operating Expenses	\$1,675	
			TOTAL EXPENSES	\$14,282	
			COUNTY LEVY	\$14,182	
Recruitment and Selection	On-line application system, employment advertising, interviews, testing, selection, union position postings, shift bids	Wis Stats 103	Wages & Benefits	\$83,946	1.10
			Operating Expenses	\$21,200	
			TOTAL EXPENSES	\$105,146	
			COUNTY LEVY	\$105,146	
Classification and Compensation	FLSA, performance appraisals, position descriptions, vacant position audits (VPA), job description maintenance/development/compliance, market adjustments, reclassifications, benchmarking, new position requests.	Wis Stats 103	Use of Fund Balance		0.20
			TOTAL REVENUES	\$0	
			Wages & Benefits	\$25,214	
			Operating Expenses	\$0	
			TOTAL EXPENSES	\$25,214	
			COUNTY LEVY	\$25,214	
Benefits Administration	ACA implementation, Family Medical Leave Act (FMLA), COBRA, HIPAA, Deferred Compensation, WRS coordination, EAP, Health Insurance and Other Voluntary Benefits (short term disability, Section 125, dental, vision, life insurance, etc.), employee wellness initiatives.	Wis Stats 103 and 111	Other Revenues	\$1,700	1.20
			TOTAL REVENUES	\$1,700	
			Wages & Benefits	\$97,528	
			Operating Expenses	\$37,700	
			TOTAL EXPENSES	\$135,228	
			COUNTY LEVY	\$133,528	
Workers Compensation	Coordinate all aspects of Workers Compensation program, risk management, liability, safety and other related training.	Wis Stats 101, 102, 343	User Fees	\$0	1.00
			TOTAL REVENUES	\$0	
			Wages & Benefits	\$95,547	
			Operating Expenses	\$29,124	
			TOTAL EXPENSES	\$124,671	
			COUNTY LEVY	\$124,671	
Totals			TOTAL REVENUES	\$1,900	5.16
			TOTAL EXPENSES	\$545,680	
			COUNTY LEVY	\$543,780	

Personnel Department

Output Measures - How much are we doing?				
Description	2015 Actual	2016 Estimate	2017 Budget	
Benefits Administration - Leave of Absence Coordination	389 applications 131 COBRA docs	145 applications 175 COBRA docs	154 applications 175 COBRA docs	
Benefits Administration - New Employee Orientation and Training	23 orientation/5 trainings	26 orientation/7 trainings	35 orientations/5 trainings	
General Classification and Compensation	290 performance appraisals 0 position eliminations 10 project position created 0 new positions created 0 reclassifications 3 project positions extended	310 performance appraisals 5 position eliminations 4 project position created 0 new positions created 3 reclassifications 4 project positions extended	325 performance appraisals 7 position eliminations 0 new positions created 15 market adjustments 5 reclassifications 7 project positions extended	
Implementation of the Classification and Compensation Analysis and Performance Appraisal System	225 Job descriptions revised	300 Job descriptions revised	350 Job descriptions revised	
Employee Assistance Program (Utilization and Helpline Use)	89	102	115	
Labor Relations (Grievances and Hearings)	2 Step Three Hearings 3 Grievance Arbitrations 1 Interest Arbitration Hearing 2 Side Letters	5 Step Three Hearings 3 Grievance Arbitrations 1 Interest Arbitration	9 Step Three Hearings Grievance Arbitrations 0 Interest Arbitration	
Recruitment and Selection - (All Departments)	2017 applications 48 recruitments 35 posting/shift bids	2225 applications 100 recruitments 45 posting/shift bids	2,500 applications 60 recruitments 30 posting/shift bids	
Workers Compensation, Risk Management and Training (Program and FTE previously housed in EMBS)	30 WC Claims 9 Recordable cases .66 Modification rating	30 WC Claims 11 Recordable cases .74 Modification rating	34 WC Claims 11 Recordable cases .74 Modification rating	

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Benefits Administration - Health Insurance Percentage Increase Over Prior Year	Lower overall health insurance premiums results in reductions for employee and employer share of health insurance.	-8.00%	3.00%	3.00%
Benefits Administration - Health Risk Assessment (HRA) Completion - New in 2015	Employee completion of the HRA/biometric screening results in healthier employees, as well as lower health insurance premiums.	n/a	68.00%	75.00%
Continued Implementation of Affordable Care Act	Compliance with employer mandates of the Affordable Care Act, therefore no employer related fines.	n/a	20.00%	100.00%
Labor Relations (Average Contract Settlement - Sheriff's Department)	Internal parity between all departments while maintaining competitiveness for talent acquisition purposes.	1.50%	2.00%	1.50%
Succession/Continuity Planning (Percentage of Departments Completed)	Departments are prepared when attrition occurs.	75.00%	90.00%	100.00%

Personnel



	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.29	0.00	0.21	0.01	0.85
FTE Balance	4.09	4.09	4.30	4.31	5.16

PERSONNEL

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget
Tax Levy	327,533	365,877	389,489	482,547	482,547	543,783
User Fees	1,129	306	714	1,098	700	800
Miscellaneous	0	1,099	0	2,100	2,100	1,100
Use of Fund Balance	700	17,535	0	40,241	40,819	0

Total Revenues

	329,362	384,817	390,203	525,986	526,166	545,683
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Expenses

Labor	193,994	197,678	216,427	253,435	253,435	336,840
Labor Benefits	57,965	66,556	65,923	94,831	94,831	100,552
Supplies & Services	77,403	120,583	65,425	177,720	177,900	108,291
Addition to Fund Balance	0	0	42,428	0	0	0

Total Expenses

	329,362	384,817	390,203	525,986	526,166	545,683
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Beginning of Year Fund Balance
End of Year Fund Balance

Included in General Fund Total

	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
	61,236	12.69%	None	0	0
	100	14.29%			
	(1,000)	-47.62%	2017 Total	0	0
	(40,819)	-100.00%			
Total Revenues	19,517	3.71%	2018	0	0
			2019	0	0
			2020	0	0
			2021	0	0
Expenses	83,405	32.91%			
	5,721	6.03%			
	(69,609)	-39.13%			
	0	0.00%			
Total Expenses	19,517	3.71%			

2017 Highlights & Issues on the Horizon

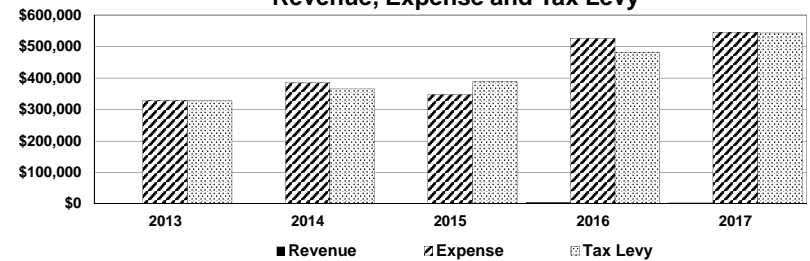
Near final work in implementation of the employee classification and compensation analysis, including review and possibly significant revision to the Personnel Ordinance.

Continued review of health care provisions to minimize future cost to the County and employees. Outcome will be tailored to best meet the requirements of Federal health care reform and the Affordable Care Act.

Wellness incentive and related programming funding was reduced from \$50,000 to \$5,000.

Transfer of workers compensation and risk management programming from Building Services to the Personnel Department. Wages and benefits of \$95,662 and other supplies of \$29,124, totaling \$124,786.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: PERSONNEL		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10011 PERSONNEL REVENUE									
411100	GENERAL PROPERTY TAXES	-327,533.00	-365,877.00	-389,489.00	-241,273.50	-482,547.00	-482,547.00	-543,783.00	61,236.00
451650	COPIER/POSTAGE/MISC	-37.07	-48.89	-27.00	0.00	-100.00	-100.00	-100.00	0.00
452160	SECTION 125 FORFEITURES	0.00	-1,099.05	0.00	0.00	-2,000.00	-2,000.00	-1,000.00	-1,000.00
461400	COBRA ADMINISTRATION FEES	-1,091.94	-257.41	-686.86	-781.05	-600.00	-998.00	-700.00	100.00
484160	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	-100.00	-100.00	-100.00	0.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-40,819.00	0.00	0.00	-40,819.00
TOTAL PERSONNEL REVENUE		-328,662.01	-367,282.35	-390,202.86	-242,054.55	-526,166.00	-485,745.00	-545,683.00	19,517.00
10011143 PERSONNEL									
511100	SALARIES PERMANENT REGULAR	187,623.48	192,022.46	207,450.68	111,371.31	252,821.00	252,821.00	258,613.00	5,792.00
511900	LONGEVITY-FULL TIME	732.60	792.60	852.60	29.88	614.00	614.00	674.00	60.00
512100	WAGES-PART TIME	5,505.50	4,801.50	8,123.25	1,898.75	0.00	0.00	0.00	0.00
512200	WAGES-PART TIME-OVERTIME	132.00	61.88	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	14,022.53	14,233.74	15,343.07	8,150.67	19,388.00	19,388.00	19,835.00	447.00
514200	RETIREMENT-COUNTY SHARE	12,027.15	13,484.50	14,144.04	6,961.07	16,273.00	16,273.00	17,391.00	1,118.00
514400	HEALTH INSURANCE COUNTY SHARE	31,659.86	38,636.59	36,233.76	22,105.08	58,947.00	58,947.00	45,095.00	-13,852.00
514500	LIFE INSURANCE COUNTY SHARE	24.27	23.91	29.51	19.86	46.00	46.00	54.00	8.00
514600	WORKERS COMPENSATION	231.34	177.49	172.25	79.26	177.00	177.00	182.00	5.00
520100	CONSULTANT AND CONTRACTUAL	22,120.00	50,147.50	0.00	0.00	0.00	0.00	0.00	0.00
521800	PURCHASED SERVICES	10,864.08	20,273.90	19,448.04	10,825.38	73,000.00	73,000.00	26,200.00	-46,800.00
522500	TELEPHONE & DAIN LINE	597.73	515.10	468.95	261.50	1,000.00	1,000.00	1,000.00	0.00
531100	POSTAGE AND BOX RENT	1,277.45	1,199.15	1,041.54	202.62	1,000.00	1,000.00	750.00	-250.00
531200	OFFICE SUPPLIES AND EXPENSE	728.61	468.28	806.82	341.53	2,104.00	2,104.00	1,500.00	-604.00
531300	PHOTO COPIES	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	11,973.30	12,864.87	9,920.08	8,596.05	61,045.00	61,045.00	11,542.00	-49,503.00
532200	SUBSCRIPTIONS	748.40	758.65	718.65	270.00	900.00	900.00	1,000.00	100.00
532400	MEMBERSHIP DUES	180.00	25.00	195.00	420.00	250.00	420.00	500.00	250.00
532600	ADVERTISING	13,615.85	20,360.14	17,443.33	13,906.66	19,000.00	19,000.00	20,000.00	1,000.00
532800	TRAINING AND INSERVICE	488.00	282.00	650.00	135.00	1,500.00	1,500.00	1,500.00	0.00
533200	MILEAGE	314.16	423.36	486.21	279.18	400.00	400.00	500.00	100.00
533500	MEALS AND LODGING	0.00	0.00	0.00	0.00	175.00	175.00	200.00	25.00
536100	REFERENCE CHECKS	1,339.00	100.00	359.66	170.00	500.00	500.00	1,200.00	700.00
536500	EMPLOYEE RECOGNITION	178.00	1,330.62	525.49	869.98	3,251.00	3,251.00	0.00	-3,251.00
537300	EMPLOYEE ASSISTANCE	11,400.00	11,400.00	11,400.00	5,700.00	11,500.00	11,500.00	11,500.00	0.00
581900	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL		327,783.31	384,383.24	345,812.93	192,593.78	523,991.00	524,161.00	419,336.00	-104,655.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: PERSONNEL	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10011146 NEGOTIATIONS AND LABOR								
531100 POSTAGE AND BOX RENT	0.00	0.00	0.76	0.00	0.00	0.00	0.00	0.00
532300 PROFESSIONAL SUBSCRIPTION	0.00	185.00	55.00	0.00	150.00	0.00	150.00	0.00
532400 MEMBERSHIP DUES	25.00	0.00	25.00	0.00	75.00	75.00	75.00	0.00
532800 TRAINING AND INSERVICE	1,333.00	249.00	1,589.00	575.00	1,500.00	1,500.00	1,000.00	-500.00
533200 MILEAGE	220.08	0.00	291.84	0.00	200.00	0.00	200.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	250.00	250.00	250.00	0.00
TOTAL NEGOTIATIONS AND LABOR	1,578.08	434.00	1,961.60	575.00	2,175.00	1,825.00	1,675.00	-500.00
10011152 RISK MANAGEMENT AND INSURANCE								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	0.00	0.00	0.00	0.00	77,553.00	77,553.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	0.00	0.00	0.00	5,933.00	5,933.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	0.00	0.00	0.00	5,274.00	5,274.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.00	0.00	0.00	5,826.00	5,826.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	962.00	962.00
521100 MEDICAL EXAMINATIONS	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00	9,000.00
522500 TELEPHONE & DAIN LINE	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
531100 POSTAGE AND BOX RENT	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	0.00	0.00	0.00	0.00	0.00	2,324.00	2,324.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00	2,100.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
532800 TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
533200 MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00
535200 VEHICLE MAINTENANCE AND REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
539100 OTHER SUPPLIES & EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
TOTAL RISK MANAGEMENT AND INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	124,672.00	124,672.00
TOTAL DEPARTMENT REVENUE	-328,662.01	-367,282.35	-390,202.86	-242,054.55	-526,166.00	-485,745.00	-545,683.00	19,517.00
TOTAL DEPARTMENT EXPENSE	329,361.39	384,817.24	347,774.53	193,168.78	526,166.00	525,986.00	545,683.00	19,517.00
ADDITION TO (-)/USE OF FUND BALANCE	699.38	17,534.89	-42,428.33	-48,885.77	0.00	40,241.00	0.00	

Register of Deeds

Department Vision - Where the department would ideally like to be

The Register of Deeds will utilize the current technology available to provide the most up to date, accurate, and efficient method of recording documents and facilitating the subsequent search and retrieval of those documents, including, but not limited to the eventual incorporation of past recordings into the most current system.

Department Mission - Major reasons for the department's existence and purpose in County government

The mission of the Register of Deeds Office is to record documents in a timely manner and issue copies of documents, complying with Wisconsin State Statutes (59.43.) This office will file and issue copies of vital records, complying with Wisconsin State Statutes (69.07.) Military records and fixture-based U.C.C. Filings will be recorded in The Register of Deeds. The office will strive to maintain high standards of service and customer satisfaction.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Encourage economic development

Specific Strategic Issues Addressed

Parks/trails development. Placemaking.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain a grantor/grantee index and a tract index by recording all real estate documents that meet statutory recording requirements.		Facilitate location and retrieval of recorded real estate documents.	Ongoing
File all births, deaths, and marriages occurring in Sauk County. Issue, upon request by qualified applicants, certified copies of those records.		Allow for search, retrieval and issuance of copies of vital records.	Ongoing
Back scanning historic documents/redaction of social security numbers		Scan historic documents, then inspect entire data base of scanned images to identify and redact social security numbers	1/1/2018
Retro-recording		Incorporate historical records (currently on paper) into the computerized index and imaging system.	1/1/2018

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Recordings	The Register of Deeds maintains real estate indexes (Grantor/Grantee and Tract) that allow title companies, attorneys, appraisers, Realtors, bankers and any other interested party to research title to a property, based upon documents pertaining to a parcel that have been submitted for recording. Deeds, mortgages, certified survey maps, and numerous other documents affecting title are all considered public record. The Register of Deeds makes these records available to all who request them; however, we do not make any determination as to the status of a parcel at any given time. Such determination is best done by a licensed title professional. Public computers are available at no cost for real estate research. There is a statutory fee for any copy of a real estate document issued by this office.	59	User Fees / Misc.	\$504,000	2.75	Timeliness of recording Counter Service (public customer) Staff Service (Title companies, funeral directors, attorneys)
			Grants	\$0		
			TOTAL REVENUES	\$504,000		
			Wages & Benefits	\$188,341		
			Operating Expenses	\$17,354		
			TOTAL EXPENSES	\$205,695		
			COUNTY LEVY	(\$298,305)		
Vitals	The Register of Deeds maintains records of all births, deaths, and marriages that occur in Sauk County. Unlike real estate records, the public's access to vital records is quite limited. As a result, the Register of Deeds must determine "direct and tangible" interest before allowing research of vital records, or the issuance of copies of vital records. Copies, certified and/or uncertified are issued to qualified requesters, for a statutory fee.	69	User Fees / Misc.	\$41,000	0.25	
			Grants	\$0		
			TOTAL REVENUES	\$41,000		
			Wages & Benefits	\$16,004		
			Operating Expenses	\$1,500		
			TOTAL EXPENSES	\$17,504		
			COUNTY LEVY	(\$23,496)		
Totals			TOTAL REVENUES	\$545,000	3.00	
			TOTAL EXPENSES	\$223,199		
			COUNTY LEVY	(\$321,801)		

Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Documents Recorded	19,147	20,000	18,000
Vital records filed	2,111	2,500	2,500
Copies of vital records issued	10,392	9,500	8,500

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Timeliness of recording		1 day to record	1 day to record	1 day to record
LandShark revenue		\$44,788	\$48,000	\$48,000

Register of Deeds

Oversight Committee: **Conservation, Planning & Zoning**

Register of Deeds

1.00 FTE

Deputy Register of Deeds

2.00 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.29	0.00	0.21	0.01	0.85
FTE Balance	4.09	4.09	4.30	4.31	5.16

REGISTER OF DEEDS

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget
Tax Levy	(325,433)	(347,305)	(328,697)	(327,204)	(327,204)	(321,800)
Other Taxes	195,931	199,135	245,920	195,000	185,000	185,000
User Fees	403,457	353,846	398,548	375,000	360,000	360,000
Total Revenues	273,955	205,676	315,771	242,796	217,796	223,200

Expenses

Labor	126,262	127,365	129,915	132,501	132,501	139,011
Labor Benefits	62,786	65,095	61,968	63,240	63,240	65,335
Supplies & Services	21,555	10,632	14,237	21,130	22,055	18,854
Addition to Fund Balance	63,352	2,584	109,651	25,925	0	0
Total Expenses	273,955	205,676	315,771	242,796	217,796	223,200

Beginning of Year Fund Balance
End of Year Fund Balance

Included in General Fund Total

\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
5,404	1.65%	None	0	0
0	0.00%			
0	0.00%	2017 Total	0	0
5,404	2.48%			
		2018	0	0
		2019	0	0
		2020	0	0
		2021	0	0
6,510	4.91%			
2,095	3.31%			
(3,201)	-14.51%			
0	0.00%			
5,404	2.48%			

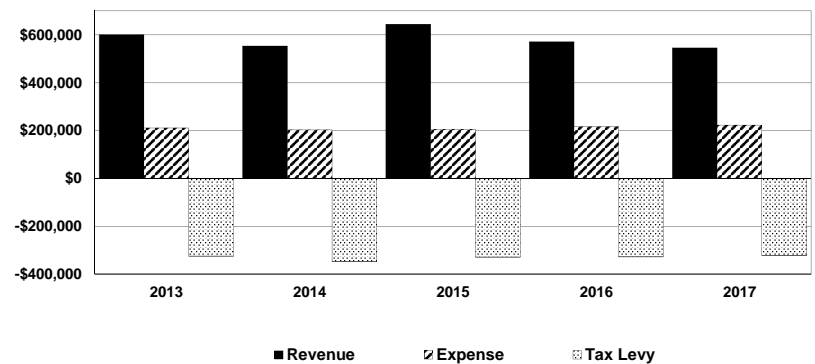
2017 Highlights & Issues on the Horizon

Stabilization of document recording levels.

Increased recording of electronic documents, as well as redaction of social security numbers from old recorded documents.

Continue to incorporate all older records into the new system. Scan old book documents, enter grantor/grantee information found in old indexes. There will be auditing/quality control required as part of the redaction process, this will most likely increase the work load on current staff.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: REGISTER OF DEEDS	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10013 REGISTER OF DEEDS REVENUE								
411100 GENERAL PROPERTY TAXES	325,433.00	347,305.00	328,697.00	163,602.00	327,204.00	327,204.00	321,800.00	5,404.00
419100 REAL ESTATE TRANSFER TAX	-195,931.23	-199,134.85	-245,920.31	-109,675.74	-185,000.00	-195,000.00	-185,000.00	0.00
451150 REGISTER OF DEEDS FEES	-341,395.40	-295,569.90	-338,227.90	-191,838.00	-305,000.00	-320,000.00	-305,000.00	0.00
451650 COPIER/POSTAGE/MISC	-62,061.23	-58,276.54	-60,319.74	-30,202.81	-55,000.00	-55,000.00	-55,000.00	0.00
TOTAL REGISTER OF DEEDS REVENUE	-273,954.86	-205,676.29	-315,770.95	-168,114.55	-217,796.00	-242,796.00	-223,200.00	5,404.00
10013170 REGISTER OF DEEDS								
511100 SALARIES PERMANENT REGULAR	125,660.46	126,723.12	129,233.69	60,907.83	131,779.00	131,779.00	138,249.00	6,470.00
511900 LONGEVITY-FULL TIME	601.80	641.80	681.80	0.00	722.00	722.00	762.00	40.00
514100 FICA & MEDICARE TAX	9,174.71	9,229.72	9,431.35	4,407.97	10,136.00	10,136.00	10,634.00	498.00
514200 RETIREMENT-COUNTY SHARE	8,623.11	9,356.40	9,347.78	4,018.93	8,745.00	8,745.00	9,453.00	708.00
514300 RETIREMENT-EMPLOYEES SHARE	63.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	44,732.67	46,343.88	43,029.75	22,105.08	44,210.00	44,210.00	45,095.00	885.00
514500 LIFE INSURANCE COUNTY SHARE	41.04	50.68	55.64	24.47	56.00	56.00	56.00	0.00
514600 WORKERS COMPENSATION	150.75	114.20	103.22	42.60	93.00	93.00	97.00	4.00
522500 TELEPHONE & DAIN LINE	156.58	104.08	73.67	8.25	175.00	50.00	100.00	-75.00
524800 MAINTENANCE AGREEMENT	988.94	336.54	270.65	130.25	1,000.00	1,000.00	1,200.00	200.00
531100 POSTAGE AND BOX RENT	4,678.92	4,071.28	4,092.36	1,897.23	4,000.00	3,500.00	3,000.00	-1,000.00
531200 OFFICE SUPPLIES AND EXPENSE	1,715.94	1,113.96	1,943.60	442.12	2,000.00	2,000.00	2,000.00	0.00
531500 FORMS AND PRINTING	1,366.20	487.00	1,005.60	377.50	1,000.00	700.00	1,000.00	0.00
531600 RECORD BOOKS AND BINDERS	408.72	0.00	186.55	0.00	750.00	750.00	2,900.00	2,150.00
531800 MIS DEPARTMENT CHARGEBACKS	11,305.98	3,627.00	5,229.28	3,435.29	11,565.00	11,565.00	7,089.00	-4,476.00
532400 MEMBERSHIP DUES	385.00	390.00	465.00	275.00	600.00	600.00	600.00	0.00
533200 MILEAGE	402.00	355.60	659.50	294.84	550.00	550.00	550.00	0.00
533500 MEALS AND LODGING	140.00	140.00	304.00	184.00	400.00	400.00	400.00	0.00
552100 OFFICIALS BONDS	7.01	7.01	7.01	7.01	15.00	15.00	15.00	0.00
TOTAL REGISTER OF DEEDS	210,603.74	203,092.27	206,120.45	98,558.37	217,796.00	216,871.00	223,200.00	5,404.00
TOTAL DEPARTMENT REVENUE	-273,954.86	-205,676.29	-315,770.95	-168,114.55	-217,796.00	-242,796.00	-223,200.00	5,404.00
TOTAL DEPARTMENT EXPENSE	210,603.74	203,092.27	206,120.45	98,558.37	217,796.00	216,871.00	223,200.00	5,404.00
ADDITION TO (-)/USE OF FUND BALANCE	-63,351.12	-2,584.02	-109,650.50	-69,556.18	0.00	-25,925.00	0.00	

Surveyor

Department Vision - Where the department would ideally like to be

The County Surveyor's office is responsible for conducting and/or overseeing all activity with regards to remonumentation, maintenance and perpetuation of the physical corners of the PLSS. The Surveyor's office is the repository for records pertaining to the PLSS, real property boundaries and geodetic control information within the County. The County Surveyor is responsible for developing, maintaining, and providing access to these records by Surveyors, other professionals and the general public as well as other Departments in County, State, and Federal Government. Additionally, by provisions of the County Surveyor Ordinance, the County Surveyor is responsible for critical review of Plats of Surveys, a responsibility which has never been provided for by State Statutes. This is very positive advancement in the level of service that is being provided to the people of Sauk County.

Department Mission - Major reasons for the department's existence and purpose in County government

To provide for the remonumentation and maintenance of the Public Land Survey System (PLSS), being the Section Corners and Quarter Corners throughout Sauk County. It is also the responsibility of the County Surveyor to provide mediation and resolution of controversies, disputes, and questions with regards to the locations of those corners, and also, through the provisions of the County Surveyor Ordinance, with regards to any and all surveys conducted in the county. The County Surveyor is also responsible for filing survey maps and reports of remonumentation and perpetuation of the 2,912 original PLSS corners, as well as the PLSS corners not originally monumented, and providing copies of these documents as they are requested. The County Surveyor may also be responsible for providing or administering Surveying related support services to other departments in the County as requested and where sufficient funding is provided.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Encourage economic development
Stewardship of natural resources

Specific Strategic Issues Addressed

Parks/trails development. Placemaking.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Complete Remonumentation of Lost Corners	Annual Reports	Reestablish at least 15 missing PLSS corners.	12/31/2017
Statutory Corner Maintenance Continued	Annual Reports	Perpetuate at least 5% of total corners in the County annually as per Statutes.	Ongoing annually
Establish Internet Availability of Old and New Records	Annual Reports	Continue recording, maintaining, and updating survey records.	Ongoing
Provide availability of Survey Records via Internet	Annual Reports	Establish and maintain Internet availability of Survey records.	Ongoing
Provide accurate locations for PLSS Corners, County-wide.	Annual Reports	Establish G.P.S. Coordinates on all County PLSS Corners	12/31/2018
Finish Filling In Gaps From Past County Surveyors	Annual Reports	Complete Tie Sheets Database Update	12/31/2018

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Surveyor	Continue remonumentation, maintenance, and perpetuation of the PLSS corners. Respond to and resolve issues with regards to PLSS corners and Surveys. Coordinate with Conservation, Planning & Zoning, Land Information, Treasurer, and other Departments as well as with other public and private parties in reviewing Certified Survey Maps, Condominium Plats, and Plats of Survey which have been submitted. Provide information and education to other units of Government and the general public. Coordination and cooperation with Mapping Department, Land Information Officer and Land Records Council in providing for scanning of old and new records, database maintenance, and preparations in an ongoing effort to provide internet access to the public of all County Survey Records.	Wis. Stats. 59 Sauk County Code of Ordinances, Ch. 30.65	User Fees / Misc	\$0	1.00	G.P.S. Coordinates Map Production Document scans
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$35,982		
			Operating Expenses	\$45,364		
			TOTAL EXPENSES	\$81,346		
			COUNTY LEVY	\$81,346		
Totals			TOTAL REVENUES	\$0	1.00	
			TOTAL EXPENSES	\$81,346		
			COUNTY LEVY	\$81,346		

Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Corner Remonumentation	23	23	15
Corner Maintenance	144	200	200
G.P.S. Coordinates on corners	144	200	200
Review of Plats of Survey	189	225	200

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Document scans Section Corner Tie Sheets and Section Summaries	Annual Reports	144	200	200
G.P.S. Coordinates Map Production - Number of coordinate sets	Annual Reports	144	200	200

Surveyor

Oversight Committee: **Conservation, Planning & Zoning**

Surveyor

1.00 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.00	0.00	0.00
FTE Balance	1.00	1.00	1.00	1.00	1.00

SURVEYOR

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	80,362	80,249	81,232	81,619	81,619	81,346	(273)	-0.33%	None	0	0
Total Revenues	80,362	80,249	81,232	81,619	81,619	81,346	(273)	-0.33%	2017 Total	0	0

Expenses

Labor	29,352	29,127	30,785	32,857	32,857	33,045	188	0.57%	2018	0	0
Labor Benefits	2,684	2,569	2,716	2,908	2,908	2,938	30	1.03%	2019	0	0
Supplies & Services	37,334	32,313	34,250	45,779	45,854	45,363	(491)	-1.07%	2020	0	0
Addition to Fund Balance	10,992	16,240	13,481	75	0	0	0	0.00%	2021	0	0
Total Expenses	80,362	80,249	81,232	81,619	81,619	81,346	(273)	-0.33%			

Beginning of Year Fund Balance

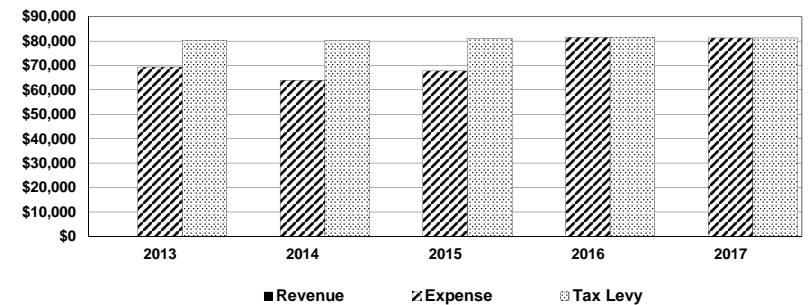
Included in General Fund Total

End of Year Fund Balance

2017 Highlights & Issues on the Horizon

Creation of a County Surveyor Ordinance effective in 2013 defined the roles and responsibilities of the Surveyor, as well as the Surveyor's interactions with other County departments.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: COUNTY SURVEYOR	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10016 COUNTY SURVEYOR								
411100 GENERAL PROPERTY TAXES	-80,362.00	-80,249.00	-81,232.00	-40,809.48	-81,619.00	-81,619.00	-81,346.00	-273.00
TOTAL COUNTY SURVEYOR	-80,362.00	-80,249.00	-81,232.00	-40,809.48	-81,619.00	-81,619.00	-81,346.00	-273.00
10016171 COUNTY SURVEYOR								
511100 SALARIES PERMANENT REGULAR	8,880.00	8,880.00	8,880.00	4,116.78	8,887.00	8,887.00	9,075.00	188.00
512700 WAGES-PART TIME-NO BENEFITS	20,472.25	20,247.00	21,904.50	6,477.00	23,970.00	23,970.00	23,970.00	0.00
514100 FICA & MEDICARE TAX	2,245.39	2,228.13	2,354.98	810.42	2,514.00	2,514.00	2,528.00	14.00
514600 WORKERS COMPENSATION	438.27	340.77	360.98	127.11	394.00	394.00	410.00	16.00
520300 MONUMENTATION (FIELD)	0.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00
520400 CERTIFIED SURVEY REVIEW	0.00	75.00	0.00	150.00	0.00	150.00	150.00	150.00
520500 MONUMENTATION MAINT & PRES	34,450.00	28,255.00	30,765.00	18,000.00	40,000.00	40,000.00	39,000.00	-1,000.00
522500 TELEPHONE & DAIN LINE	9.32	9.18	20.95	6.62	30.00	30.00	30.00	0.00
531100 POSTAGE AND BOX RENT	3.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	276.06	0.00	0.00	0.00	500.00	500.00	500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	2,351.54	3,346.78	3,283.74	1,830.80	3,661.00	3,661.00	4,070.00	409.00
532400 MEMBERSHIP DUES	0.00	150.00	0.00	100.00	150.00	100.00	100.00	-50.00
536300 MONUMENTS,SIGNS,POSTS,ETC	232.45	465.00	169.00	1,325.00	1,000.00	1,325.00	1,000.00	0.00
552100 OFFICIALS BONDS	11.68	11.68	11.68	11.68	13.00	13.00	13.00	0.00
TOTAL COUNTY SURVEYOR	69,370.01	64,008.54	67,750.83	32,955.41	81,619.00	81,544.00	81,346.00	-273.00
TOTAL DEPARTMENT REVENUE	-80,362.00	-80,249.00	-81,232.00	-40,809.48	-81,619.00	-81,619.00	-81,346.00	-273.00
TOTAL DEPARTMENT EXPENSE	69,370.01	64,008.54	67,750.83	32,955.41	81,619.00	81,544.00	81,346.00	-273.00
ADDITION TO (-)/USE OF FUND BALANCE	-10,991.99	-16,240.46	-13,481.17	-7,854.07	0.00	-75.00	0.00	

Treasurer / Real Property Lister

Department Vision - Where the department would ideally like to be

To continue to maintain our level of excellent service to the public and other county offices. Learn to better utilize the existing tools we have and continually search for more efficient processes for all facets of our department. Provide information for the public via our web site. Continue to find ways to increase revenues and decrease expenses.

Department Mission - Major reasons for the department's existence and purpose in County government

To administer and fulfill the duties as defined in the Wisconsin State Statutes. This includes property tax collection; receiving, disbursing and investing county funds; maintenance of assessment rolls, property descriptions and tax parcel maps; completion of tax rolls and tax bills; tax deed land acquisitions and sales; unclaimed funds; monitoring of converted agricultural land; Lottery & Gaming Credit maintenance and Land Records Council representation.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Update of Sauk County Ordinance, Chapter 30.03 Tax Deeded Lands	Smoother transition between the time we take a property and offer it for sale	To update the ordinance to reflect current practices and tighten timeline where we can	8/1/2017
Use internet based sites to sell tax deed properties	Increased exposure will bring increased number of sales and increased dollar amounts	Advertise Tax Deed Properties on Wisconsin Surplus Auction Site and possible other sites	6/1/2017
GIS position in the Real Property Lister Department	The mapping and transfer of property information will be more timely and efficient	As property transfers (to include Certified Survey Maps, Plats of Surveys and Property Splits) the electronic mapping will also be done at the same time. This should make for a smoother transaction for 1 person rather than splitting into a 2 person step.	Initial results should be realized by February 2017 with ongoing efficiencies

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Treasurer	Receive and Payout all County Monies, Complete Tax Roll and Tax Bills, Tax Deed Lands, Property Tax Collection, Unclaimed Funds, Investing of County Funds, Drainage District Treasurer, Bankruptcy Filings, Annual Departmental Budget, Land Information Council, Administrative Duties	26.03(2),34.05,59.25 etal,59.40,59.52,59.54,59.61, 59.63,59.64,70.39,77.24,77.8 9,174.08,174.09,814.6666.07 03,75,66.0139,59.69,59.66,25 .50,59.62,66.063,70.67,74 etal,990.88.18,59.72,59.20 etal,236.21	Other Revenues	\$685,800	3.00	-Average rate of investments. -Sale book value as a % of total taxes. -Tax deeds taken as a % of delinquency letters. -Time to process individual daily cash entries. -Average Percentage of Employees using Direct Deposit.
			TOTAL REVENUES	\$685,800		
			Wages & Benefits	\$208,819		
			Operating Expenses	\$66,526		
			TOTAL EXPENSES	\$275,345		
			COUNTY LEVY	(\$410,455)		
Real Property Listing	Real Property Lister, Property Assessments, Monitor Converted Agricultural Land, Map Maintenance, Land Records Council, Lottery & Gaming Credit Administration, Annual Departmental Budget, Administrative Duties	70.09(1)(2)(3), 70.323,70.43,70.44,70.46,70. 47,70.64,74.48,7910(5)thru 11),59.72(3m), 19,59.20(1),59.20(2),59.21,59 .25,59.25(1),59.52(4)	Other Revenues	\$76,200	2.50	-Time to search changes in assessment records for new construction and contact owners regarding eligibility for lottery credit certification.
			TOTAL REVENUES	\$76,200		
			Wages & Benefits	\$178,985		
			Operating Expenses	\$52,270		
			TOTAL EXPENSES	\$231,255		
			COUNTY LEVY	\$155,055		
Totals			TOTAL REVENUES	\$762,000	5.50	
			TOTAL EXPENSES	\$506,600		
			COUNTY LEVY	(\$255,400)		

Treasurer / Real Property Lister

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimate	2017 Budget
# Real Estate Parcels / Personal Property Parcels on the Tax Roll	50,050/3,755	50,050/3,733	50,100/3,775
# of Exempt Parcels <i>(new category for 2017 Budget)</i>	3,851	3,893	3,890
New Certified Survey Maps	69	80	90
New Condominium Plats	3	11	3
New Annexations	5	1	3
New Transportation Plats	10	2	10
# Active Managed Forest Land (MFL) Total Orders <i>(new category for 2017 Budget)</i>	774	780	780
# Acres in Managed Forest Land (MFL) - Open <i>(new category for 2017 Budget)</i>	1,916	1,920	1,920
# Acres in Managed Forest Land (MFL) - Closed <i>(new category for 2017 Budget)</i>	46,580	46,600	46,600
Total Managed Forest Land (MFL) Tax <i>(new category for 2017 Budget)</i>	\$269,738	\$270,000	\$270,000
County's share of Managed Forest Land (MFL) Tax <i>(new category for 2017 Budget)</i>	\$13,382	\$14,000	\$14,000
New Ag Use Conversion # Parcels / Revenue (County's portion)	14/\$3,025	8/\$3,000	10/\$3,500
Notice of Change of Assessments Printed (some assessors print their own)	3,762	3,500	3,250
Tax Bills Created	49,047	49,100	49,100
Real Estate Transfer Returns Processed	4,910	5,000	5,000
Tax Receipts Processed	13,714	14,000	14,000
Daily Cash Receipts processed for all County Departments	6,234	6,500	6,500
Accounts Payable Checks Printed and Processed	8,359	8,500	8,500
Direct Deposit Advices Printed and Processed	15,666	17,000	17,200
Payroll Checks Printed and Processed	2,046	250	50
Credit Card Transactions (payment of property taxes only)	152	150	150
E-Check Transactions (payment of property taxes only)	95	100	125
Plat Books Sold	200	150	100
# Tax Deed letters sent to: delinquent tax payers, banks, state depts, etc. / # parcels (May 1st each year)	164 letters/129 parcels	162 letters/106 parcels (a)	160 letters/100 parcels
# Tax Deeds taken by the County	31	30	25
\$\$ Sale Book (September 1st of each year)	\$1,562,786.64	\$1,500,000.00	\$1,400,000.00
# of properties in the Sale Book	1,243	1,200	1,100
(a) = an actual known figure for 2016			

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Average rate of investments	The higher the rate, the more interest income earned	0.45%	0.61%	0.75%
Time to process individual daily cash entries	Measures the amount of time spent on this task	2 minutes/entry	2 minutes/entry	1 1/2 minutes
Sale book value as a % of total taxes	Indication of how current tax year payments are being paid	1.30%	1.30%	1.30%
Tax deeds taken as a % of delinquent properties on May 1st	Indication of how many possible tax deed properties we may be taking in October of that year	24.03%	28.00%	25.00%
Time to check eligibility for Lottery Credit Certification	Indication of how long to administer the Lottery Credit Certification. Lottery Credits in general are a lot of work	5-15 minutes	5-15 minutes	5-15 minutes
Average Percentage of Employees using Direct Deposit	With Direct Deposit, we do not have to re-print lost or damaged checks	88%	98%	99%

Treasurer / Real Property Lister

Oversight Committee: Finance (Treasurer)
Oversight Committee: Property & Insurance (Real Property Listing)

Treasurer / Real Property Lister 1.00 FTE

Deputy Treasurer 1.00 FTE

GIS Specialist 0.50 FTE *

Accounting Assistant 2.00 FTE

Real Property Specialist 1.00 FTE

* Shared position with Land Records Modernization

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	-0.75	-1.32	0.50
FTE Balance	7.07	7.07	6.32	5.00	5.50

TREASURER

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	(288,156)	(340,867)	(369,621)	(295,449)	(295,449)	(255,400)	40,049	13.56%	None	0	0
Other Taxes	1,303,636	882,405	792,223	514,568	507,000	460,000	(47,000)	-9.27%			
Grants & Aids	119,025	124,874	125,774	123,460	104,000	109,000	5,000	4.81%	2017 Total	0	0
Fees, Fines & Forfeitures	11,563	922	3,354	4,000	4,000	4,000	0	0.00%			
User Fees	28,591	30,464	23,161	12,500	33,000	17,000	(16,000)	-48.48%			
Intergovernmental	12,384	13,493	16,627	22,000	19,000	22,000	3,000	15.79%	2018	0	0
Interest	79,482	100,734	134,064	85,000	85,000	150,000	65,000	76.47%	2019	0	0
Miscellaneous	21,868	14,640	56,096	293	0	0	0	0.00%	2020	0	0
									2021	0	0
Total Revenues	1,288,393	826,665	781,677	466,372	456,551	506,600	50,049	10.96%			

Expenses

Labor	308,207	322,133	300,407	242,903	242,903	278,398	35,495	14.61%
Labor Benefits	123,921	130,218	94,950	84,821	84,821	109,406	24,585	28.98%
Supplies & Services	98,947	116,358	212,462	117,407	128,827	118,796	(10,031)	-7.79%
Addition to Fund Balance	757,318	257,956	173,859	21,241	0	0	0	0.00%
Total Expenses	1,288,393	826,665	781,677	466,372	456,551	506,600	50,049	10.96%

Beginning of Year Fund Balance

Included in General Fund Total

End of Year Fund Balance

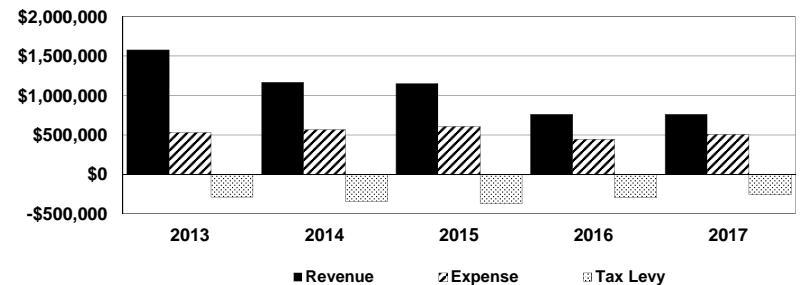
2017 Highlights & Issues on the Horizon

Increase in the number of and the complexity of tax deed properties eventually taken by the county. Careful analysis of these properties will need to be done.

Stabilizing of taxpayer delinquency rates. Payment plans have been started, with hopes that the number of participants will increase due to more exposure of the program. Also, the department is exploring all options available for tax delinquent collections (i.e. Tax Refund Intercept Program, or TRIP). With this, interest and penalty revenues have been reduced \$200,000.

Reallocation of Geographic Information Systems position from Land Records Modernization funding to Treasurer tax levy, \$34,391.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: TREASURER/REAL PROPERTY		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10012 TREASURER/REAL PROP REVENUE									
411100	GENERAL PROPERTY TAXES	288,156.00	340,867.00	369,621.00	147,724.50	295,449.00	295,449.00	255,400.00	40,049.00
411400	FOREST CROP TAX	-45.44	-45.44	-65.28	0.00	0.00	0.00	0.00	0.00
411500	MANAGED FOREST LAND TAXES	-15,391.21	-18,143.16	-23,801.92	-717.01	-7,000.00	-14,568.00	-10,000.00	3,000.00
411600	PAYMENT IN LIEU OF TAXES-PILT	-99,163.56	-104,778.95	-105,730.03	-104,459.95	-85,000.00	-104,460.00	-90,000.00	5,000.00
411700	FOREST LANDS AID	-19,861.90	-20,095.41	-20,043.63	-202.01	-19,000.00	-19,000.00	-19,000.00	0.00
419900	INTEREST/PENALTY ON TAXES	-1,288,199.04	-864,216.84	-768,355.43	-225,973.24	-500,000.00	-500,000.00	-450,000.00	-50,000.00
443110	AG USE CONVERSION CHRG	-11,562.96	-921.70	-3,353.92	0.00	-4,000.00	-4,000.00	-4,000.00	0.00
451650	COPIER/POSTAGE/MISC	-2,306.14	-1,159.44	-941.76	-512.92	-1,000.00	-1,000.00	-1,000.00	0.00
451680	UNCLAIMED FUNDS FORFEITURE	0.00	-7,769.66	0.00	293.00	0.00	-293.00	0.00	0.00
461510	LETTER & SEARCH FEES	-17,980.00	-23,090.00	-16,879.95	-9,300.00	-25,500.00	-18,000.00	-15,000.00	-10,500.00
472490	LOCAL GOVT/AGENCY PAYMENTS	-12,384.45	-13,493.03	-16,626.55	-1,046.93	-19,000.00	-22,000.00	-22,000.00	3,000.00
473100	TIF DISTRICT OVERRUNS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
481100	INTEREST ON INVESTMENTS	-79,481.99	-100,734.00	-134,063.84	-115,632.21	-85,000.00	-85,000.00	-150,000.00	65,000.00
483300	SALE OF MATERIAL AND SUPPLIES	-8,304.68	-6,214.72	-5,339.60	-1,794.84	-6,500.00	6,500.00	-1,000.00	-5,500.00
483600	SALE OF COUNTY OWNED PROPERTY	0.00	-396.25	0.00	-92,860.00	0.00	0.00	0.00	0.00
483650	GAIN ON SALE OF TAX DEEDS	-21,868.37	-6,474.49	-56,096.31	-40,145.11	0.00	0.00	0.00	0.00
TOTAL TREASURER/REAL PROP REVENUE		-1,288,393.74	-826,666.09	-781,677.22	-444,626.72	-456,551.00	-466,372.00	-506,600.00	50,049.00
10012153 TREASURER/REAL PROP TAX LISTER									
511100	SALARIES PERMANENT REGULAR	302,209.14	313,259.76	297,170.45	108,371.93	241,742.00	241,742.00	277,629.00	35,887.00
511200	SALARIES-PERMANENT-OVERTIME	3,399.02	6,062.06	2,363.62	0.00	587.00	587.00	155.00	-432.00
511900	LONGEVITY-FULL TIME	1,873.28	2,151.60	873.09	0.00	574.00	574.00	614.00	40.00
512100	WAGES-PART TIME	726.00	660.00	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	22,287.16	23,546.81	22,433.19	7,953.15	18,582.00	18,582.00	21,297.00	2,715.00
514200	RETIREMENT-COUNTY SHARE	20,711.43	22,954.03	18,163.47	7,139.13	16,032.00	16,032.00	18,931.00	2,899.00
514300	RETIREMENT-EMPLOYEES SHARE	70.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	80,293.20	83,227.34	52,128.69	28,245.38	49,922.00	49,922.00	68,865.00	18,943.00
514500	LIFE INSURANCE COUNTY SHARE	191.40	200.48	134.85	41.58	115.00	115.00	118.00	3.00
514600	WORKERS COMPENSATION	367.61	289.00	239.37	75.64	170.00	170.00	195.00	25.00
514800	UNEMPLOYMENT	0.00	0.00	1,850.00	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	403.05	284.41	212.76	95.32	250.00	250.00	250.00	0.00
524900	SUNDRY REPAIR AND MAINTENANCE	531.01	289.48	0.00	0.00	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	24,064.12	24,922.08	36,027.68	9,089.45	34,000.00	35,771.00	35,600.00	1,600.00
531200	OFFICE SUPPLIES AND EXPENSE	2,279.99	3,255.18	1,717.24	372.67	2,500.00	2,500.00	2,500.00	0.00
531400	SMALL EQUIPMENT	470.46	0.00	0.00	0.00	500.00	500.00	500.00	0.00
531500	FORMS AND PRINTING	7,430.84	6,788.33	9,460.86	1,078.37	9,100.00	9,100.00	9,100.00	0.00
531600	RECORD BOOKS AND BINDERS	10,538.85	2,032.95	4,032.95	4,000.00	4,000.00	4,000.00	2,000.00	-2,000.00
531800	MIS DEPARTMENT CHARGEBACKS	31,246.47	30,385.57	33,005.72	37,564.39	35,882.00	35,882.00	40,941.00	5,059.00
532100	PUBLICATION OF LEGAL NOTICES	1,349.64	1,059.64	218.92	0.00	500.00	0.00	500.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: TREASURER/REAL PROPERTY	Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2017	Change
10012153 TREASURER/REAL PROP TAX LISTER								
532400 MEMBERSHIP DUES	160.00	160.00	160.00	160.00	160.00	160.00	160.00	0.00
532500 SEMINARS AND REGISTRATIONS	345.00	360.00	410.00	125.00	375.00	375.00	375.00	0.00
532800 TRAINING AND INSERVICE	0.00	0.00	78.00	0.00	100.00	100.00	100.00	0.00
533200 MILEAGE	717.57	460.24	652.08	499.70	700.00	725.00	700.00	0.00
533500 MEALS AND LODGING	675.18	518.11	480.96	0.00	900.00	660.00	750.00	-150.00
552100 OFFICIALS BONDS	1,168.47	1,168.47	1,168.47	1,168.47	1,250.00	1,250.00	1,250.00	0.00
TOTAL TREASURER/REAL PROP TAX LISTER	513,509.13	524,035.54	482,982.37	205,980.18	417,941.00	418,997.00	482,530.00	64,589.00
10012154 ASSESSMENTS								
526200 REAL ESTATE / PROPERTY TAX	-2.20	0.00	0.00	0.00	20.00	20.00	20.00	0.00
TOTAL ASSESSMENTS	-2.20	0.00	0.00	0.00	20.00	20.00	20.00	0.00
10012155 TAX DEED EXPENSE								
520900 CONTRACTED SERVICES	7,250.00	10,350.00	7,410.00	5,410.00	9,000.00	6,310.00	8,400.00	-600.00
524600 FILING FEES	150.00	150.00	120.00	150.00	90.00	150.00	150.00	60.00
531100 POSTAGE AND BOX RENT	1,993.45	2,595.04	1,612.68	970.00	2,500.00	1,500.00	1,500.00	-1,000.00
532100 PUBLICATION OF LEGAL NOTICES	4,344.41	3,665.96	4,791.43	1,640.00	4,000.00	4,000.00	4,000.00	0.00
556000 LOSS ON ASSET DISPOSALS	0.00	0.00	75,000.40	0.00	0.00	0.00	0.00	0.00
559100 TAXES ON DEEDS TAKEN-PRIOR YR	624.68	5,672.33	25,084.99	6,843.96	0.00	0.00	0.00	0.00
TOTAL TAX DEED EXPENSE	14,362.54	22,433.33	114,019.50	15,013.96	15,590.00	11,960.00	14,050.00	-1,540.00
10012159 TAX CHARGEBACKS								
526200 REAL ESTATE / PROPERTY TAX	3,206.14	22,240.53	10,816.69	14,153.05	23,000.00	14,154.00	10,000.00	-13,000.00
TOTAL TAX CHARGEBACKS	3,206.14	22,240.53	10,816.69	14,153.05	23,000.00	14,154.00	10,000.00	-13,000.00
TOTAL DEPARTMENT REVENUE	-1,288,393.74	-826,666.09	-781,677.22	-444,626.72	-456,551.00	-466,372.00	-506,600.00	50,049.00
TOTAL DEPARTMENT EXPENSE	531,075.61	568,709.40	607,818.56	235,147.19	456,551.00	445,131.00	506,600.00	50,049.00
ADDITION TO (-)/USE OF FUND BALANCE	-757,318.13	-257,956.69	-173,858.66	-209,479.53	0.00	-21,241.00	0.00	

WORKERS' COMPENSATION

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
Intergovernmental	312,433	261,510	268,480	198,154	278,640	284,779	6,139	2.20%	None	0	0
Miscellaneous	829	0	500	0	0	0	0	0.00%			
Use of Fund Balance	0	9,736	0	203,485	0	0	0	0.00%	2017 Total	0	0

Total Revenues

	313,262	271,246	268,980	401,639	278,640	284,779	6,139	2.20%			
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Expenses

Supplies & Services	228,555	271,246	148,953	401,639	278,640	284,779	6,139	2.20%	2018	0	0
Addition to Fund Balance	84,707	0	120,027	0	0	0	0	0.00%	2019	0	0
									2020	0	0
									2021	0	0

Total Expenses

	313,262	271,246	268,980	401,639	278,640	284,779	6,139	2.20%			
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Beginning of Year Fund Balance	627,572	712,279	702,543	822,570		619,085					
End of Year Fund Balance	712,279	702,543	822,570	619,085		619,085					

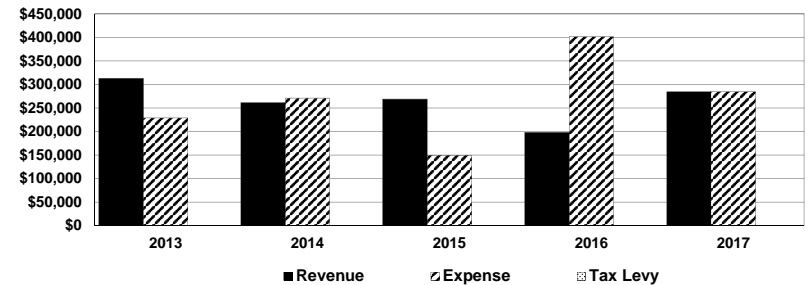
2017 Highlights & Issues on the Horizon

County began self insuring workers compensation in 2008. Workers compensation losses have been favorable since then, allowing for refund of premiums previously charged to departments.

Workers compensation rates to departments remain stable due to adequate accumulated reserves.

Maintenance of an effective loss control program will help keep our employees safe, keep workers compensation costs under control, and prevent lost work time.

Revenue, Expense and Tax Levy



Fund: WORKERS COMPENSATION	2013	2014	2015	2016	2016	2016		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
74999 WORKERS COMPENSATION								
474070 WORKERS COMP CHARGES	-312,433.31	-261,509.88	-268,480.00	-128,131.45	-278,640.00	-198,154.00	-284,779.00	6,139.00
484130 REFUNDS OF PRIOR YEARS EXPENSE	-829.00	0.00	-500.00	0.00	0.00	0.00	0.00	0.00
TOTAL WORKERS COMPENSATION	-313,262.31	-261,509.88	-268,980.00	-128,131.45	-278,640.00	-198,154.00	-284,779.00	6,139.00
74999152 WORKERS COMPENSATION								
520900 CONTRACTED SERVICES	101,054.00	103,856.00	109,319.00	103,769.00	105,500.00	104,269.00	107,884.00	2,384.00
535300 DAMAGE CLAIMS	127,500.57	167,389.59	36,624.15	93,426.50	173,140.00	269,714.00	176,895.00	3,755.00
535310 DAMAGE CLAIMS-PRIOR YEAR	0.00	0.00	3,010.00	0.00	0.00	27,656.00	0.00	0.00
TOTAL WORKERS COMPENSATION	228,554.57	271,245.59	148,953.15	197,195.50	278,640.00	401,639.00	284,779.00	6,139.00
TOTAL DEPARTMENT REVENUE	-313,262.31	-261,509.88	-268,980.00	-128,131.45	-278,640.00	-198,154.00	-284,779.00	6,139.00
TOTAL DEPARTMENT EXPENSE	228,554.57	271,245.59	148,953.15	197,195.50	278,640.00	401,639.00	284,779.00	6,139.00
ADDITION TO (-)/USE OF FUND BALANCE	-84,707.74	9,735.71	-120,026.85	69,064.05	0.00	203,485.00	0.00	

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Justice & Public Safety

This function includes operations of law enforcement, prosecution, adjudication, correction, detention, and emergency management activities.

FUNCTIONAL AREA MISSION STATEMENT

To continually improve the communication and interaction of Sauk County departments. To effectively and efficiently complete short term and long term agreements. Continue to search resources for innovative and collaborative programs.

FUNCTIONAL AREA VISION STATEMENT

Continually increase/improve working relationships between departments to effectively succeed in joint interactions, procedures and agreements.

FUNCTIONAL AREA GOALS & OBJECTIVES

Implement the most efficient methods for transfer of interdepartmental information: Requires constant communication to utilize best practice methods.

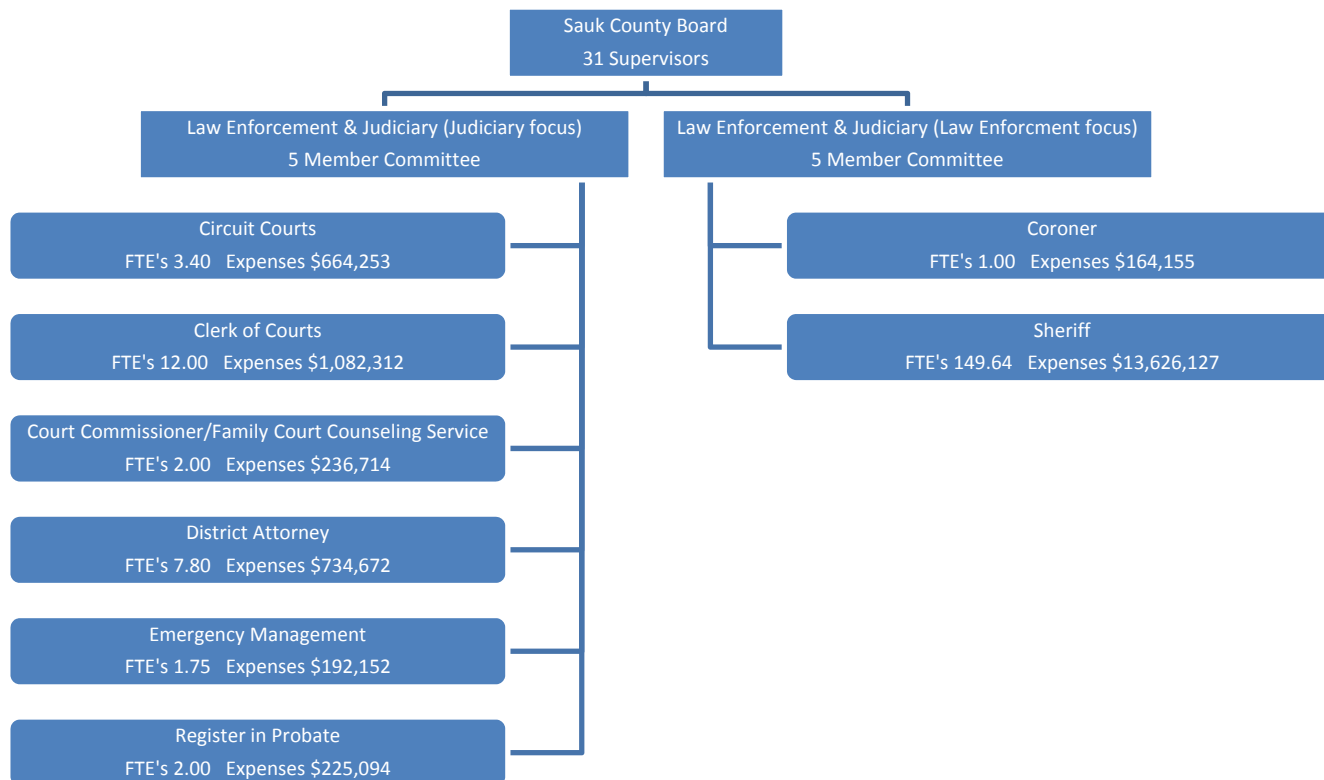
Implement countywide security measures: Participate in ongoing research and trainings to create a security plan.

Establish consistent communication and procedures between departments: Identify designated contact personnel for specific actions and create a protocol for follow-up.

Assist the CJCC in the development of Alternative Resolution Initiatives within the Criminal Justice System: More effectively and efficiently treat the underlying causes of crime and reduce recidivism.

Monitor the effectiveness of the Vine Protect notification system for Temporary Restraining Orders: Allows petitioners to register and receive real time status notifications of protective orders.

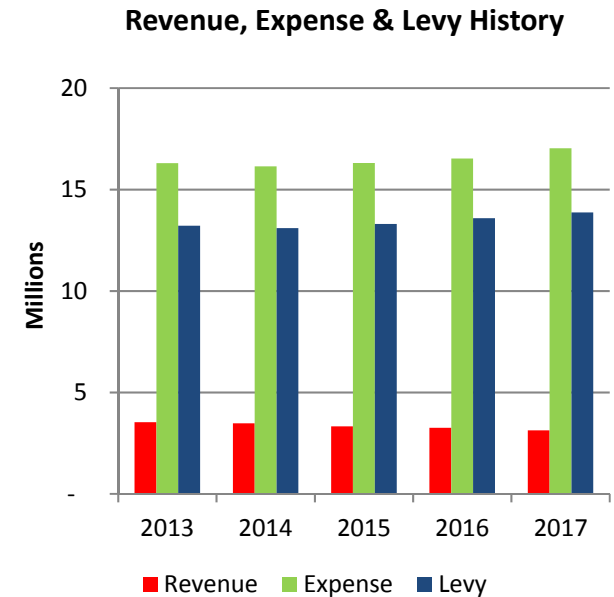
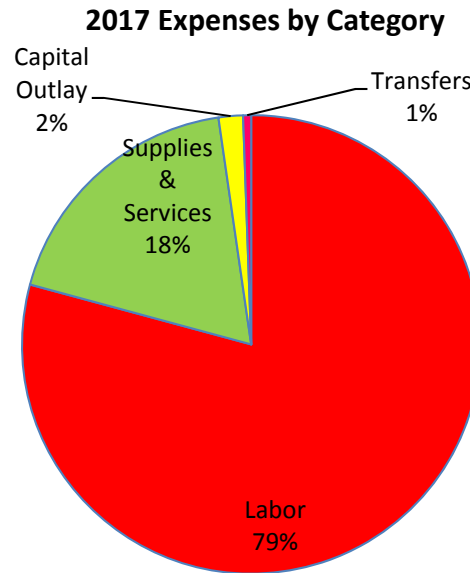
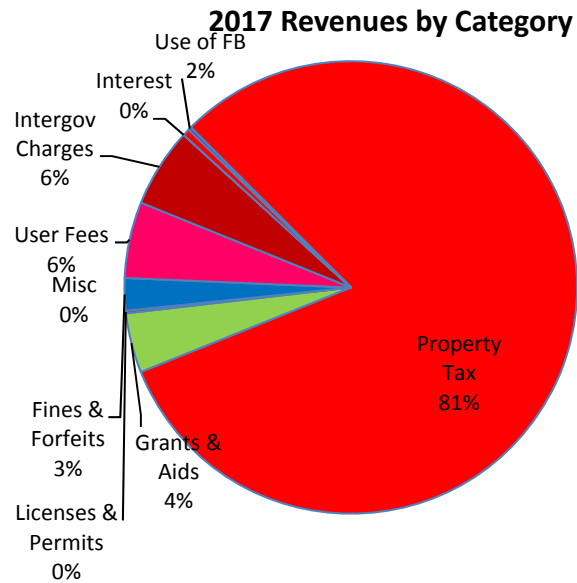
Evolve to paperless court records and procedures: Create efficiencies by promoting E-filing, scanning, paperless court files. Consult with Judges, staff and other departments.



Justice & Public Safety

Significant Changes in the Justice & Public Safety Function for 2017

- The District Attorney budget includes a Federal for Sexual Assault Justice Initiative (SAJI) grant through the Department of Justice's Office on Violence Against Women for 2016-17 of \$194,236. The grant is being funded to improve how the justice system in general, and prosecution in particular, handles sexual assault cases.
- Collection of County ordinance and penal fines continues to decrease, but at a lower rate. Budgeted revenues decrease \$10,000.
- Payment of expert witness fees continues to increase, with an additional \$7,000 in 2017 to \$25,000.
- Estimated collections for housing prisoners from other jurisdictions are increasing \$75,000 to \$490,000.

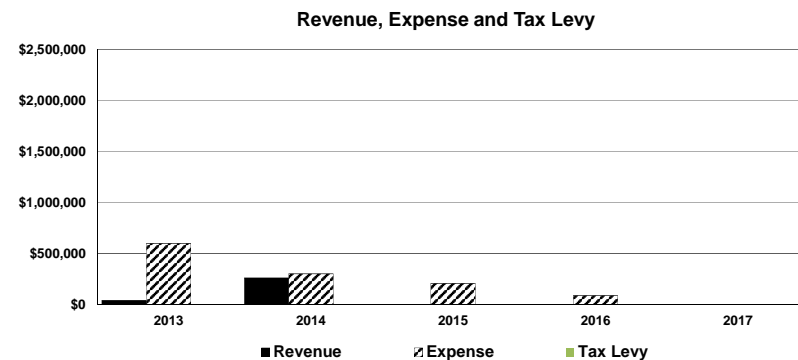


	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CDBG-EMERGENCY ASSISTANCE PROGRAM (EAP)											
<u>Revenues</u>											
Grants & Aids	39,980	258,008	0	0	0	0	0	0.00%	None	0	0
Interest	0	0	0	0	0	0	0	0.00%			
Use of Fund Balance	557,709	41,656	204,892	86,544	86,544	0	(86,544)	-100.00%	2017 Total	0	0
Total Revenues	597,689	299,664	204,892	86,544	86,544	0	(86,544)	-100.00%			
<u>Expenses</u>											
Labor	15,409	0	0	0	0	0	0	0.00%	2018	0	0
Labor Benefits	1,411	0	0	0	0	0	0	0.00%	2019	0	0
Supplies & Services	562,482	299,664	204,892	86,544	86,544	0	(86,544)	-100.00%	2020	0	0
Capital Outlay	18,387	0	0	0	0	0	0	0.00%	2021	0	0
Addition to Fund Balance	0	0	0	0	0	0	0	0.00%			
Total Expenses	597,689	299,664	204,892	86,544	86,544	0	(86,544)	-100.00%			
Beginning of Year Fund Balance	890,801	333,092	291,436	86,544		(0)					
End of Year Fund Balance	333,092	291,436	86,544	(0)		(0)					

2017 Highlights & Issues on the Horizon

Awarded funds are exhausted in 2013.

The 2016 budget includes completion of the forgivable loans that were issued. This completes the EAP program.



Fund: CDBG-EMER ASSIST PROG	2013	2014	2015	2016	2016	2016		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
34999 CDBG-EMER ASSIST PROG								
425660 FLOOD ASSISTANCE GRANT	-39,980.00	-258,008.00	0.00	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-86,544.00	0.00	0.00	-86,544.00
TOTAL CDBG-EMER ASSIST PROG	-39,980.00	-258,008.00	0.00	0.00	-86,544.00	0.00	0.00	-86,544.00
34999703 CDBG-EMER ASSIST PROGRAM								
520900 CONTRACTED SERVICES	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
572000 GRANTS ISSUED	299,662.88	299,664.19	204,892.08	0.00	0.00	0.00	0.00	0.00
TOTAL CDBG-EMER ASSIST PROGRAM	304,662.88	299,664.19	204,892.08	0.00	0.00	0.00	0.00	0.00
34999704 CDBG-EAP SUPPLEMENTAL								
512100 WAGES-PART TIME CLARK CREEK	15,408.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA CLARK CREEK	1,178.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMP CLARK CREEK	231.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	257,819.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00
572000 GRANTS ISSUED	0.00	0.00	0.00	0.00	86,544.00	86,544.00	0.00	-86,544.00
582700 CLARK CREEK ACQUISITION	18,386.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CDBG-EAP SUPPLEMENTAL	293,025.69	0.00	0.00	0.00	86,544.00	86,544.00	0.00	-86,544.00
TOTAL DEPARTMENT REVENUE	-39,980.00	-258,008.00	0.00	0.00	-86,544.00	0.00	0.00	-86,544.00
TOTAL DEPARTMENT EXPENSE	597,688.57	299,664.19	204,892.08	0.00	86,544.00	86,544.00	0.00	-86,544.00
ADDITION TO (-)/USE OF FUND BALANCE	557,708.57	41,656.19	204,892.08	0.00	0.00	86,544.00	0.00	

Circuit Courts

Department Vision - Where the department would ideally like to be

The vision for the court system for Sauk County is to provide a forum that is fair and accessible to all who seek or need the services of the court and to do so within reasonable periods of time consistent with the needs of litigants and requirements of law.

Department Mission - Major reasons for the department's existence and purpose in County government

The mission of Wisconsin's Court system and the court system of Sauk County is to protect individual rights, privileges and liberties, to maintain the rule of law, and to provide a forum for the resolution of disputes that is fair, accessible, independent and effective.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community

Specific Strategic Issues Addressed

Drugged/drunk drivers. Law enforcement staffing.

Building security.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Have case dispositions fall within State guidelines.	Reports can be generated to show results.	To provide for reasonable flow of cases through court system.	Ongoing
Fourth Judgeship Planning	Branch approved, constructed, functional.	Plan for fourth judgeship and develop facilities plan.	Ongoing

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Circuit Courts	The Courts are a separate and co-equal branch of government. The Courts are not a department of county government. The Courts, by constitution and statute, are the designated decision makers for those who choose to bring matters to them.		Other Revenues	\$219,938	3.40	
			TOTAL REVENUES	\$219,938		
			Wages & Benefits	\$219,803		
			Operating Expenses	\$444,450		
			TOTAL EXPENSES	\$664,253		
			COUNTY LEVY	\$444,315		
Outlay	None		Operating Expenses	\$0	-	
			TOTAL EXPENSES	\$0		
			COUNTY LEVY	\$0		
Totals			TOTAL REVENUES	\$219,938	3.40	
			TOTAL EXPENSES	\$664,253		
			COUNTY LEVY	\$444,315		

Circuit Courts

Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Number of cases disposed, by category:			
Felony	434	441	441
Misdemeanor	730	1,026	1,026
Criminal Traffic	398	459	459
Forfeiture (contested traffic, forfeiture and juvenile ordinance)	1,394	1,491	1,491
Civil (contracts/real estate, personal injury/property damage, other civil)	624	980	980
Small Claims	346	288	288
Family (divorce, paternity, other family)	448	432	432
Probate (informal, estates, trusts)	110	90	90
Probate (commitments, guardianships, adoptions, other)	165	159	159
Juvenile (delinquency, other)	123	102	102
Juvenile (children in need of protective services (CHIPS), terminations of parental rights)	33	36	36
Total Cases Disposed	4,808	5,259	5,259

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Percentage of Cases Disposed of within Goals:				
Felony (Goal of 85% within 180 days, 95% within 360 days)	The goals for disposition by case type are established by the Office of Court Operations. The results show the percentage of cases that are disposed of within the recommended guidelines. Many factors can affect the disposition of a case. Some of those factors are beyond the Court's control.	66%, 85%	70%, 85%	75%, 85%
Misdemeanor (Goal of 90% within 180 days)		80%	80%	85%
Criminal Traffic (Goal of 90% within 180 days)		83%	85%	85%
Forfeiture (contested traffic, forfeiture and juvenile ordinance) (Goal of 95% within 180 days)		81%	85%	85%
Civil (Personal Injury/Prop. Damage) (Goal of 90% within 540 days)		79%	80%	80%
Civil (Contracts/Real Estate)		87%	90%	90%
Small Claims (Goal of 90% within 180 days)		84%	85%	85%
Family (Divorce)(Goal of 90% within 360 days)		88%	90%	90%
Family (Paternity)(Goal of 90% within 180 days)		63%	70%	75%
Probate (Estates)(Goal of 75% within 420 days. 90% within 540 days)		14%, 27%	50%, 67%	60%, 80%
Probate (Informal)(Goal of 75% within 420 days. 90% within 540 days)		69%, 78%	75%, 80%	75%, 80%
Juvenile (Delinquency)(Goal of 95% within 90 days)		36%	55%	75%
Juvenile (Children in need of protective services - CHIPS)(Goal of 95% within 360 days)		64%	70%	75%

Circuit Courts

Oversight Committee: Law Enforcement & Judiciary

Circuit Court Judges * 3.00 FTE

Judicial Assistant Leadworker 1.00 FTE
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Judicial Assistant 2.00 FTE

Law Clerk 0.40 FTE

* Circuit Court Judges are elected officials paid by the State of Wisconsin

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.00	0.00	0.00
FTE Balance	3.40	3.40	3.40	3.40	3.40

CIRCUIT COURTS

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	417,134	445,740	440,397	429,784	429,784	444,315	14,531	3.38%	None	0	0
Grants & Aids	197,980	197,878	220,189	220,015	220,093	219,938	(155)	-0.07%			
Use of Fund Balance	0	0	0	0	36,800	0	(36,800)	-100.00%	2017 Total	0	0

Total Revenues

	615,114	643,618	660,586	649,799	686,677	664,253	(22,424)	-3.27%			
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Expenses

Labor	130,565	131,118	149,164	146,746	149,746	153,973	4,227	2.82%	2018	0	0
Labor Benefits	61,987	64,277	62,596	68,877	64,093	65,831	1,738	2.71%	2019	0	0
Supplies & Services	421,134	409,704	385,806	415,051	472,838	444,449	(28,389)	-6.00%	2020	0	0
Addition to Fund Balance	1,428	38,519	63,020	19,125	0	0	0	0.00%	2021	0	0

Total Expenses

	615,114	643,618	660,586	649,799	686,677	664,253	(22,424)	-3.27%			
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Beginning of Year Fund Balance

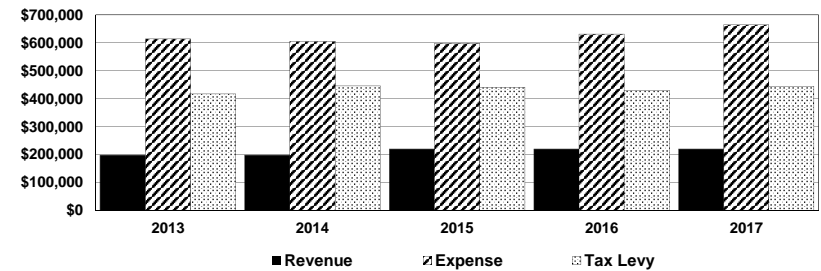
Included in General Fund Total

End of Year Fund Balance

2017 Highlights & Issues on the Horizon

The most significant issue on the horizon is the need for a fourth judgeship. The statistics used in the state for determining the need for judges shows that Sauk County has a judicial need of 4.5 judges. The actual need is reduced somewhat because of the contribution of the court commissioner, however, the number shows a growing need for judicial assistance and planning for a fourth judgeship should begin, at least in a preliminary way.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: CIRCUIT COURTS	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10004 CIRCUIT COURTS REVENUE								
411100 GENERAL PROPERTY TAXES	-417,134.00	-445,740.00	-440,397.00	-214,891.98	-429,784.00	-429,784.00	-444,315.00	14,531.00
424000 STATE AID COURTS SYSTEM	-197,980.00	-197,878.00	-220,189.00	-110,046.00	-220,093.00	-220,015.00	-219,938.00	-155.00
493200 CONTINUING APPROPRIOR YEAR	0.00	0.00	0.00	0.00	-36,800.00	0.00	0.00	-36,800.00
TOTAL CIRCUIT COURTS REVENUE	-615,114.00	-643,618.00	-660,586.00	-324,937.98	-686,677.00	-649,799.00	-664,253.00	-22,424.00
10004120 CIRCUIT COURTS								
511100 SALARIES PERMANENT REGULAR	106,255.26	111,184.48	117,704.02	56,199.54	121,730.00	121,730.00	125,897.00	4,167.00
511900 LONGEVITY-FULL TIME	1,176.60	1,236.60	1,296.60	0.00	1,357.00	1,357.00	1,417.00	60.00
512100 WAGES-PART TIME	11,251.50	5,943.75	19,087.50	3,787.50	12,000.00	9,000.00	12,000.00	0.00
514100 FICA & MEDICARE TAX	9,739.50	9,754.04	11,122.21	4,897.68	11,456.00	11,456.00	11,779.00	323.00
514200 RETIREMENT-COUNTY SHARE	7,154.03	7,862.40	8,153.64	3,709.14	8,124.00	8,124.00	8,657.00	533.00
514400 HEALTH INSURANCE COUNTY SHARE	44,732.67	46,343.88	43,029.75	22,105.08	44,210.00	44,210.00	45,095.00	885.00
514500 LIFE INSURANCE COUNTY SHARE	38.84	38.64	40.00	18.00	41.00	41.00	53.00	12.00
514600 WORKERS COMPENSATION	322.45	277.62	250.18	110.90	262.00	262.00	247.00	-15.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	4,784.00	0.00	4,784.00	0.00	0.00
515800 PER DIEM BAILIFF	11,881.91	12,753.36	11,076.08	5,627.91	14,659.00	14,659.00	14,659.00	0.00
520100 COURT SECURITY	362,381.11	338,900.65	341,750.73	177,033.57	356,668.00	345,311.00	365,976.00	9,308.00
522500 TELEPHONE & DAIN LINE	686.14	477.25	494.07	228.25	700.00	500.00	500.00	-200.00
523300 PER DIEM JURY WITNESS	20,136.98	30,601.92	10,000.00	13,240.00	72,800.00	30,000.00	36,000.00	-36,800.00
524800 MAINTENANCE AGREEMENT	430.90	330.00	412.52	128.91	330.00	400.00	0.00	-330.00
531100 POSTAGE AND BOX RENT	12,771.14	12,066.47	11,285.40	5,579.31	13,000.00	10,000.00	12,000.00	-1,000.00
531200 OFFICE SUPPLIES AND EXPENSE	2,571.13	2,529.13	5,479.41	3,225.29	2,600.00	4,600.00	4,600.00	2,000.00
531500 FORMS AND PRINTING	1,369.50	396.00	874.00	485.00	1,200.00	1,200.00	1,200.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	5,660.06	5,222.00	5,280.23	2,320.30	4,640.00	4,640.00	5,773.00	1,133.00
532300 PROFESSIONAL SUBSCRIPTION	4,618.73	4,608.01	4,853.78	2,038.00	4,500.00	4,500.00	4,500.00	0.00
533200 MILEAGE	710.64	1,291.92	807.12	416.34	900.00	900.00	900.00	0.00
533220 JURY MILEAGE	7,421.99	10,560.49	3,902.85	5,814.81	12,000.00	10,000.00	10,000.00	-2,000.00
533600 JURY MEALS AND LODGING	2,375.51	2,720.37	666.19	780.33	3,500.00	3,000.00	3,000.00	-500.00
TOTAL CIRCUIT COURTS	613,686.59	605,098.98	597,566.28	312,529.86	686,677.00	630,674.00	664,253.00	-22,424.00
TOTAL DEPARTMENT REVENUE	-615,114.00	-643,618.00	-660,586.00	-324,937.98	-686,677.00	-649,799.00	-664,253.00	-22,424.00
TOTAL DEPARTMENT EXPENSE	613,686.59	605,098.98	597,566.28	312,529.86	686,677.00	630,674.00	664,253.00	-22,424.00
ADDITION TO (-)/USE OF FUND BALANCE	-1,427.41	-38,519.02	-63,019.72	-12,408.12	0.00	-19,125.00	0.00	

Clerk of Courts

Department Vision - Where the department would ideally like to be

We want to provide and initiate new procedures that will enhance efficiency in the office and coordinate with state court operations. We will strive to improve the quality of the justice-related services to all participants and the general public in an easily accessible and respectful environment. Our ultimate goal is to develop and implement district and state recommended procedures which prove to have a positive impact on our overall operations of the courts and our customer relations. We look to maintain and increase the avenues of communications between the courts, the public and other agencies. This can be attained through positive interaction and respect.

Department Mission - Major reasons for the department's existence and purpose in County government

To provide the administrative link between the judiciary and the public in a manner that is professional, courteous and efficient, representing Sauk County as an outstanding provider of services.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Enhance Sauk Co. Clerk of Courts web page	Positive response from users.	Update Sauk County website for ease of navigation for collection information, quick links and overall user friendliness.	7/1/2017
Paperless files on criminal case types	No physical files eff. January 2017.	Work with the courts to implement <u>more</u> paperless case files in 2017 to include CF, CM and CT	CV, FA, PA paperless Jan/2016 SC paperless July/2015
Increase revenues	Collection percentages rise	Explore State Debt Collection services versus private collections and research satisfaction fee requirements on collection turnovers	12/31/2018

Clerk of Courts

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Court Support	This office collects and disburses all funds received for fines, fees and forfeitures ordered by the courts; files and records all documents received for all case types; executes judgments of unpaid fines, fees and forfeitures and implement all collection tools available to insure their collection. We clerk all court proceedings implementing new procedures such as in-court processing and generalist clerks to enhance efficiency; administer jury functions; provide interpreter services; provide access to public records and searches to the public both in person and also phone inquiry requests. The office monitors and maintains all court records and files.	Wis. Stats. 59	User Fees / Misc	\$593,055	11.80	Cases filed vs. cases disposed Debts assessed vs. debts collected by individual year Grand total of aged debts assessed vs. debts collected overall
			Grants	\$19,500		
			TOTAL REVENUES	\$612,555		
			Wages & Benefits	\$733,078		
			Operating Expenses	\$166,565		
			TOTAL EXPENSES	\$899,643		
Guardian ad Litem (GAL)	The court appoints a Guardian Ad Litem in appropriate cases and the appointed attorney acts on behalf of the incompetent or minor party. The attorneys are contracted annually for a monthly fee. Parties are billed when ordered unless the fee is waived and the state reimburses a prorated amount set by the state annually. Financial records are maintained, collected and disbursed for all fees and costs.	Wis. Stats. 59	County Levy	\$287,088	0.20	
			User Fees / Misc	\$98,000		
			Grants	\$60,000		
			TOTAL REVENUES	\$158,000		
			Wages & Benefits	\$12,670		
			Operating Expenses	\$170,000		
Outlay	None	\$0	TOTAL EXPENSES	\$182,670	-	
			County Levy	\$24,670		
			User Fees / Misc	\$0		
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
Totals			Operating Expenses	\$0	12.00	
			TOTAL EXPENSES	\$0		
			County Levy	\$0		
			TOTAL REVENUES	\$770,555		
			TOTAL EXPENSES	\$1,082,312		
			County Levy	\$311,757		

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimate	2017 Budget
New cases filed	15,212	16,427	16,427
Casework performed	178,977	181,784	181,784
Documents scanned	135,406	136,261	136,261
Gross money receipted	4,262,308	3,200,000	3,200,000
Money collected outstanding fines - Clerk of Courts	884,146	853,000	853,000
Money collected outstanding fines - Other County Departments	236,504	227,921	227,921
Collections via collection agency	346,303	346,689	346,689

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Cases filed vs. cases disposed	Indicates that the cases move through the court system fairly quickly	15,212 / 15, 881 96%	16,427 / 16,728 98%	16,427 / 16,728 98%
Debts assessed vs. debts collected by individual year	Indicates a need for collection rate to improve	\$3,912,465 vs. \$2,808,944 72% collection rate	\$3,413,116 vs. \$2,696,546 79% collection rate	\$3,413,116 vs. \$2,696,546 79% collection rate
Grand total of aged debts assessed vs. debts collected overall	Totals reflect that aged debt becomes difficult to collect.	\$107,386,871 vs. \$63,513,746 59% collection rate	\$110,300,637 vs. \$66,716,634 60% collection rate	\$110,300,637 vs. \$66,716,634 60% collection rate

Clerk of Courts

Oversight Committee: **Law Enforcement & Judiciary**

Clerk of Courts
1.00 FTE

Deputy Clerk of Courts
10.00 FTE

Accounting Technician
1.00 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	-1.00	0.00	-1.00	0.00
FTE Balance	14.00	13.00	13.00	12.00	12.00

CLERK OF COURTS

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	216,574	205,412	230,866	260,855	260,855	311,757	50,902	19.51%	None	0	0
Grants & Aids	79,127	76,929	78,991	78,913	77,000	79,500	2,500	3.25%			
Licenses & Permits	380	80	120	40	100	40	(60)	-60.00%	2017 Total	0	0
Fees, Fines & Forfeitures	356,840	309,769	301,268	261,502	297,000	289,000	(8,000)	-2.69%			
User Fees	354,506	334,677	319,164	305,084	323,375	312,815	(10,560)	-3.27%			
Intergovernmental	23,076	20,989	17,834	21,248	37,408	19,200	(18,208)	-48.67%	2018	0	0
Miscellaneous	66,892	59,592	86,236	89,010	70,000	70,000	0	0.00%	2019	0	0
Use of Fund Balance	0	105,496	77,907	74,598	0	0	0	0.00%	2020	0	0
									2021	0	0
Total Revenues	1,097,395	1,112,944	1,112,385	1,091,250	1,065,738	1,082,312	16,574	1.56%			

Expenses

Labor	520,804	512,787	540,677	536,403	509,379	522,805	13,426	2.64%
Labor Benefits	220,431	234,888	241,073	225,226	226,183	222,941	(3,242)	-1.43%
Supplies & Services	351,764	365,269	330,635	329,621	330,176	336,566	6,390	1.94%
Addition to Fund Balance	4,396	0	0	0	0	0	0	0.00%
Total Expenses	1,097,395	1,112,944	1,112,385	1,091,250	1,065,738	1,082,312	16,574	1.56%

Beginning of Year Fund Balance

Included in General Fund Total

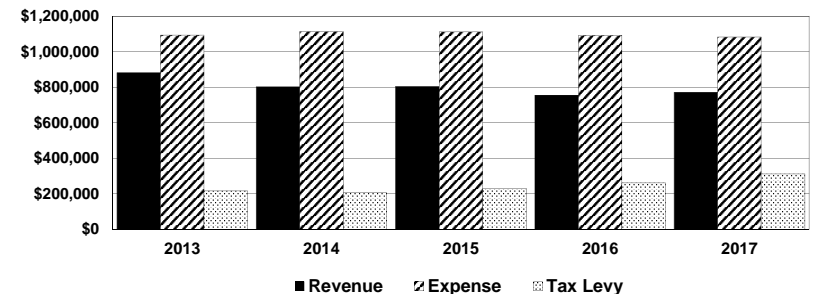
End of Year Fund Balance

2017 Highlights & Issues on the Horizon

County ordinance and penal fine collections continue to decrease, with a reduction of \$10,000 from 2016 to 2017.

Expert witness fees are expected to increase, leading to a budget increase of \$7,000.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: CLERK OF COURTS		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10002 CLERK OF COURTS REVENUE									
411100	GENERAL PROPERTY TAXES	-216,574.00	-205,412.00	-230,866.00	-130,427.52	-260,855.00	-260,855.00	-311,757.00	50,902.00
424340	INTERPRETER FEE-COUNTY	-20,456.85	-20,349.98	-18,379.56	-8,315.87	-17,000.00	-17,916.00	-19,500.00	2,500.00
424370	GAL STATE AID	-58,670.00	-56,579.00	-60,611.00	0.00	-60,000.00	-60,997.00	-60,000.00	0.00
441100	P000-COUNTY ORDINANCES	-170,644.45	-153,210.04	-133,324.88	-73,583.24	-140,000.00	-129,583.00	-135,000.00	-5,000.00
441200	PENAL FINE SF341/OTHER CO	-158,621.83	-125,681.76	-139,352.36	-67,830.31	-135,000.00	-108,830.00	-130,000.00	-5,000.00
441210	BAIL FORFEITURES	-16,600.00	-19,407.00	-18,600.00	-8,300.00	-12,000.00	-14,600.00	-15,000.00	3,000.00
441240	GUARDIAN AD LITEM FEES CO	-107,825.53	-110,719.28	-100,274.32	-55,992.66	-100,000.00	-88,993.00	-98,000.00	-2,000.00
441350	EXPERT WITNESS/PSYCH EVAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
441700	IGNITION INTERLOCK DEVICE	-10,973.41	-11,469.73	-9,990.50	-4,889.26	-10,000.00	-8,489.00	-9,000.00	-1,000.00
451110	ODLF-OCCUP LICENSE CO	-380.00	-80.00	-120.00	0.00	-100.00	-40.00	-40.00	-60.00
451130	OTHER CLERK FEES-COUNTY	-23,588.75	-20,355.13	-20,256.89	-10,760.04	-20,000.00	-20,760.00	-22,000.00	2,000.00
451160	ATTORNEYS FEES DUE COUNTY	-58,457.41	-67,656.40	-60,302.35	-33,419.62	-70,000.00	-63,000.00	-65,000.00	-5,000.00
451170	FAMILY FILING FEE COST	-1,290.00	-1,240.00	-1,200.00	-650.00	-1,100.00	-1,250.00	-1,200.00	100.00
451180	CIRCUIT COURT FEES	-97,092.84	-84,149.39	-87,300.91	-46,080.00	-85,000.00	-86,080.00	-85,000.00	0.00
451190	COUNTY SHARE COURT COSTS	-60.00	-190.00	-150.00	-80.00	-150.00	-150.00	-150.00	0.00
451210	JURY FEES-COUNTY	-5,148.00	-4,140.00	-4,068.00	-2,340.00	-4,000.00	-4,340.00	-4,500.00	500.00
451220	MUNICIPAL FEES	-21,020.00	-19,970.00	-16,795.00	-9,090.00	-18,000.00	-18,090.00	-16,000.00	-2,000.00
451231	PAYMENT PLAN FEES	-5,414.00	-5,176.00	-4,575.00	-2,715.00	-5,000.00	-5,415.00	-4,500.00	-500.00
451240	RESTITUTION SURCHARGE-CO	-13,205.84	-5,116.53	-10,861.54	-2,560.71	-7,000.00	-5,561.00	-5,500.00	-1,500.00
451241	RESTITUTION ADMIN SURCHARGE 5%	-4,529.21	-1,804.88	-880.67	-367.94	-1,000.00	-868.00	-800.00	-200.00
451260	SEARCH FEES COUNTY	-60.00	-5.00	-15.00	-5.00	-25.00	-75.00	-125.00	100.00
451270	SMALL CLAIMS	-20,611.40	-16,901.40	-17,024.40	-8,748.00	-17,000.00	-17,148.00	-16,500.00	-500.00
451280	TRANSMITTAL FEES	-165.00	-195.00	-150.00	-45.00	-100.00	-100.00	-90.00	-10.00
451410	JLF-JUVENILE LEGAL FEE-CO	-2,055.73	-1,019.33	-1,038.73	-1,146.50	-1,500.00	-1,646.00	-1,200.00	-300.00
451650	COPIER/POSTAGE/MISC	-12,599.54	-13,655.30	-9,694.25	-5,598.05	-10,000.00	-10,898.00	-9,000.00	-1,000.00
451660	FAX FEES COUNTY	-128.25	-128.50	-76.25	-125.00	-100.00	-150.00	-50.00	-50.00
451670	MAIL FEES COUNTY	-3,662.50	-2,842.00	-1,914.00	-25.95	-2,500.00	-46.00	-100.00	-2,400.00
474610	CSA CONTRACT	0.00	0.00	0.00	-737.36	-17,908.00	-1,512.00	-2,000.00	-15,908.00
481250	INTEREST ON A/R	-66,892.07	-59,592.46	-86,235.66	-59,009.68	-70,000.00	-89,010.00	-70,000.00	0.00
484010	NON-SUFFICIENT FUNDS FEES	-667.80	-402.00	-420.00	-150.00	-400.00	-250.00	-300.00	-100.00
TOTAL CLERK OF COURTS REVENUE		-1,097,394.41	-1,007,448.11	-1,034,477.27	-532,992.71	-1,065,738.00	-1,016,652.00	-1,082,312.00	16,574.00
10002122 CLERK OF COURT									
511100	SALARIES PERMANENT REGULAR	517,293.83	509,627.92	537,294.05	253,505.53	503,168.00	530,271.00	516,648.00	13,480.00
511200	SALARIES-PERMANENT-OVERTIME	301.71	107.27	0.00	0.00	3,246.00	3,079.00	3,349.00	103.00
511900	LONGEVITY-FULL TIME	3,208.13	3,051.47	3,144.72	146.67	2,965.00	3,053.00	2,808.00	-157.00
512700	WAGES-PART TIME-NO BENEFITS	0.00	0.00	238.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	38,316.38	37,636.61	39,729.13	18,716.69	38,968.00	40,677.00	39,995.00	1,027.00
514200	RETIREMENT-COUNTY SHARE	34,074.40	36,533.46	37,152.07	16,166.34	33,619.00	34,603.00	35,551.00	1,932.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: CLERK OF COURTS	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10002122 CLERK OF COURT								
514300 RETIREMENT-EMPLOYEES SHARE	1,249.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	145,914.77	160,021.80	163,510.10	83,176.88	153,079.00	149,395.00	146,935.00	-6,144.00
514500 LIFE INSURANCE COUNTY SHARE	254.62	235.96	251.21	112.93	206.00	178.00	141.00	-65.00
514600 WORKERS COMPENSATION	621.63	459.75	430.27	177.53	311.00	373.00	319.00	8.00
521200 LEGAL SERVICES	177,345.70	176,009.92	173,791.06	72,799.01	160,000.00	167,800.00	160,000.00	0.00
521400 COURT REPORTER AND TRANSCRIBER	2,076.50	2,790.50	3,079.10	929.00	3,000.00	1,929.00	3,000.00	0.00
522500 TELEPHONE & DAIN LINE	2,004.15	1,074.25	838.99	413.90	1,000.00	949.00	1,000.00	0.00
523900 INTERPRETER FEES	17,045.25	19,244.39	16,000.15	6,548.40	18,000.00	15,198.00	18,000.00	0.00
523901 INTERPRETER FEES-TRAVEL	15,782.27	14,848.06	21,876.83	9,377.67	20,000.00	20,378.00	18,500.00	-1,500.00
524800 MAINTENANCE AGREEMENT	743.91	677.60	222.67	0.00	1,000.00	0.00	500.00	-500.00
525500 APPOINTED COUNSEL	57,194.79	87,424.36	58,202.48	28,169.44	65,000.00	62,169.00	65,000.00	0.00
525600 EXPERT WITNESS FEES-PSYCH EVAL	28,429.08	18,097.03	13,852.64	19,000.00	18,000.00	25,000.00	25,000.00	7,000.00
525601 EXPERT WITNESS TRAVEL-PSYCH	0.00	724.76	56.00	0.00	0.00	0.00	0.00	0.00
525700 WITNESS FEES-DA	774.00	928.00	375.00	48.00	1,000.00	148.00	1,000.00	0.00
525701 WITNESS FEES-DA-TRAVEL	589.80	1,280.41	199.40	51.20	1,000.00	151.00	1,000.00	0.00
525800 WITNESS FEES-STATE PUB DEFEND	32.00	80.00	16.00	0.00	100.00	0.00	100.00	0.00
525801 WITNESS FEES-ST PUB DEFEND TRA	3.22	434.00	72.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	25,724.70	21,992.86	21,951.52	8,302.73	19,000.00	17,666.00	21,000.00	2,000.00
531200 OFFICE SUPPLIES AND EXPENSE	8,483.43	9,918.45	8,740.24	4,180.65	8,000.00	7,680.00	8,000.00	0.00
531400 SMALL EQUIPMENT	658.07	79.99	885.78	0.00	1,000.00	0.00	2,000.00	1,000.00
531500 FORMS AND PRINTING	5,839.15	3,520.47	1,574.82	0.00	2,500.00	100.00	1,000.00	-1,500.00
531800 MIS DEPARTMENT CHARGEBACKS	6,327.18	4,147.36	7,160.48	4,905.31	8,511.00	8,511.00	9,051.00	540.00
532200 SUBSCRIPTIONS	731.15	642.99	235.20	25.00	650.00	125.00	400.00	-250.00
532400 MEMBERSHIP DUES	175.00	175.00	175.00	175.00	175.00	175.00	175.00	0.00
532800 TRAINING AND INSERVICE	340.00	170.00	180.00	170.00	500.00	270.00	300.00	-200.00
533200 MILEAGE	701.79	221.76	757.53	234.36	750.00	559.00	600.00	-150.00
533500 MEALS AND LODGING	529.22	553.50	158.50	404.45	750.00	579.00	700.00	-50.00
552100 OFFICIALS BONDS	233.69	233.69	233.69	233.69	240.00	234.00	240.00	0.00
TOTAL CLERK OF COURT	1,092,998.86	1,112,943.59	1,112,384.63	527,970.38	1,065,738.00	1,091,250.00	1,082,312.00	16,574.00
TOTAL DEPARTMENT REVENUE	-1,097,394.41	-1,007,448.11	-1,034,477.27	-532,992.71	-1,065,738.00	-1,016,652.00	-1,082,312.00	16,574.00
TOTAL DEPARTMENT EXPENSE	1,092,998.86	1,112,943.59	1,112,384.63	527,970.38	1,065,738.00	1,091,250.00	1,082,312.00	16,574.00
ADDITION TO (-)/USE OF FUND BALANCE	-4,395.55	105,495.48	77,907.36	-5,022.33	0.00	74,598.00	0.00	

Coroner

Department Vision - Where the department would ideally like to be

The vision of the Coroner's Office is to provide the services of our Office to the public as mandated by State Statutes, within the limits of our appropriated budget.

Department Mission - Major reasons for the department's existence and purpose in County government

The mission of the Coroners Office is to maintain the highest standard of professionalism and integrity in determining the cause and manner of death, while maintaining respect for the grieving families in their time of need. We want the people of the County to know that by our words and actions that we are sincere and loyal to them and give our highest regard to each and every death we investigate.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continuity of Operations	Timely operations with no complaints	Increase cross functions of all Deputies, continuing professionalism of the Office	12/31/2016
Research valued services for our Department. Assist in education of other medical professions through job shadowing.	At least twice per year educational event attended	Increase services to the citizens	12/31/2016

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Coroner	Pronounces death as needed and also issue Cremation, Disinterment and Embalming permits. Involved in the notification of death to families, both residents of and visitors to our County, as needed. Work closely with the Hospice Program, Home Health Nurses and Local Doctors to assist in providing care for the families of terminal patients in our county. Work with the Sheriffs Department and all other local Law Enforcement Departments in our investigations of deaths, keeping the chain of evidence intact at all times. Support and assist in the Organ and Tissue Donation Program, helping many others in our assistance in this program.	Wis Stats 59.34, 979	User Fees / Misc	\$30,000	1.00	Response time to calls
			Grants	\$0		
			TOTAL REVENUES	\$30,000		
			Wages & Benefits	\$95,799		
			Operating Expenses	\$68,356		
			TOTAL EXPENSES	\$164,155		
			COUNTY LEVY	\$134,155		
Outlay	None		User Fees / Misc	\$0		
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$0		
			COUNTY LEVY	\$0		
Totals			TOTAL REVENUES	\$30,000	1.00	
			TOTAL EXPENSES	\$164,155		
			COUNTY LEVY	\$134,155		

Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Investigation of deaths	799	750	750
Number of autopsies	31	24	28
Number of cremation permits	342	300	300

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Response time to calls	Not detaining other agencies on the scene other than necessary	20 minutes	20 minutes	20 minutes
Signature of Death Certificates, after investigation completed	Timely death certificates allows the families to move on	2 days	2 days	2 days

Coroner

Oversight Committee: Law Enforcement & Judiciary
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Coroner 1.00 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.00	0.00	0.00
FTE Balance	1.00	1.00	1.00	1.00	1.00

Revenues

Beginning of Year Fund Balance	Included in General Fund Total
End of Year Fund Balance	

2013 was the first year budgeting for cremation permit fees, an estimated revenue of \$30,000. Currently 72% of all deaths become cremations.

Year	Revenue	Expense	Tax Levy
2013	\$30,000	\$145,000	\$160,000
2014	\$35,000	\$155,000	\$130,000
2015	\$35,000	\$180,000	\$155,000
2016	\$30,000	\$160,000	\$135,000
2017	\$30,000	\$165,000	\$135,000

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: CORONER	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10021 CORONER REVENUES								
411100 GENERAL PROPERTY TAXES	-156,964.00	-126,962.00	-150,569.00	-64,643.52	-129,287.00	-129,287.00	-134,155.00	4,868.00
441600 CREMATION PERMITS	-27,250.00	-35,750.00	-33,005.00	-16,375.00	-30,000.00	-30,000.00	-30,000.00	0.00
486300 INSURANCE RECOVERIES	0.00	0.00	-775.25	0.00	0.00	0.00	0.00	0.00
TOTAL CORONER REVENUES	-184,214.00	-162,712.00	-184,349.25	-81,018.52	-159,287.00	-159,287.00	-164,155.00	4,868.00
10021126 CORONER								
511100 SALARIES PERMANENT REGULAR	50,649.66	50,649.66	51,653.29	24,437.77	52,713.00	52,713.00	53,760.00	1,047.00
514100 FICA & MEDICARE TAX	4,717.95	4,900.96	4,985.93	2,466.12	5,333.00	5,333.00	5,414.00	81.00
514200 RETIREMENT-COUNTY SHARE	3,555.62	3,924.66	3,957.71	1,612.93	3,479.00	3,479.00	3,656.00	177.00
514300 RETIREMENT-EMPLOYEES SHARE	1,005.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	14,402.62	14,961.98	14,343.25	7,368.36	14,737.00	14,737.00	15,031.00	294.00
514500 LIFE INSURANCE COUNTY SHARE	11.94	47.76	47.76	21.01	48.00	48.00	61.00	13.00
514600 WORKERS COMPENSATION	948.61	769.04	776.60	392.72	837.00	837.00	877.00	40.00
515800 PER DIEM	12,715.00	15,070.00	14,660.00	8,285.00	17,000.00	17,000.00	17,000.00	0.00
521900 OTHER PROFESSIONAL SERVICES	42,062.00	38,915.00	55,574.00	10,469.00	45,000.00	45,000.00	50,000.00	5,000.00
522500 TELEPHONE & DAIN LINE	109.10	70.62	53.33	27.72	250.00	150.00	150.00	-100.00
531200 OFFICE SUPPLIES AND EXPENSE	672.81	812.97	757.84	318.14	900.00	900.00	900.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,034.33	972.25	-739.63	684.68	1,369.00	1,369.00	1,685.00	316.00
532400 MEMBERSHIP DUES	90.00	250.00	120.00	120.00	120.00	120.00	120.00	0.00
532800 TRAINING AND INSERVICE	125.00	120.00	500.00	500.00	500.00	500.00	500.00	0.00
533500 MEALS AND LODGING	79.10	210.00	428.00	0.00	500.00	500.00	500.00	0.00
534700 FIELD SUPPLIES	2,288.23	6,830.16	1,701.83	1,579.14	3,000.00	3,000.00	3,000.00	0.00
535100 VEHICLE FUEL / OIL	7,846.06	7,972.66	6,101.22	2,476.21	9,000.00	7,000.00	7,000.00	-2,000.00
535200 VEHICLE MAINTENANCE AND REPAIR	2,088.97	2,648.55	2,397.16	1,042.46	3,000.00	3,000.00	3,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	958.90	1,127.63	929.83	0.00	1,500.00	1,500.00	1,500.00	0.00
552100 OFFICIALS BONDS	1.17	1.17	1.17	1.17	1.00	1.00	1.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	21,512.96	0.00	0.00	0.00	0.00	0.00
TOTAL CORONER	145,362.29	150,255.07	179,762.25	61,802.43	159,287.00	157,187.00	164,155.00	4,868.00
TOTAL DEPARTMENT REVENUE	-184,214.00	-162,712.00	-184,349.25	-81,018.52	-159,287.00	-159,287.00	-164,155.00	4,868.00
TOTAL DEPARTMENT EXPENSE	145,362.29	150,255.07	179,762.25	61,802.43	159,287.00	157,187.00	164,155.00	4,868.00
ADDITION TO (-)/USE OF FUND BALANCE	-38,851.71	-12,456.93	-4,587.00	-19,216.09	0.00	-2,100.00	0.00	

Court Commissioner / Family Court Counseling

Department Vision - Where the department would ideally like to be

To provide correct, timely legal decisions and information to litigants and to county departments and to provide professional assistance to county and state departments and offices to fill in "gaps" in the delivery of legal services. To provide a mechanism for the prompt, informal resolution of child custody and physical placement disputes.

Department Mission - Major reasons for the department's existence and purpose in County government

The Court Commissioner's office provides information regarding legal procedures for family court, domestic abuse, criminal, ordinance violations, traffic, small claims and probate matters, and conducts preliminary and final hearings in these matters. This department supervises the provision of mediation and legal custody and physical placement studies in divorce, legal separation, paternity and other actions affecting the family.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community

Specific Strategic Issues Addressed

Building security

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Expand remedies available to parties pursuing the entry of orders in family law (paternity/child support) child custody and physical placement actions	Investigate feasibility of consumer surveys	Coordinate remedies and forms available to (primarily) "pro se" litigants so that issues of this type can be resolved as quickly and efficiently as possible.	12/31/2017 and Ongoing
Allocate sufficient court time for all other matters	Matters heard within statutory time frames	Provide sufficient time to hear/decide stipulated and contested cases within existing time constraints	12/31/2017 and Ongoing
Continue to monitor the referral of matters to mediation where domestic violence issues may or may not have been revealed initially	Survey mediators as to all cases referred	Terminate referrals (or not initially refer) any cases to mediation where the presence of domestic violence is identified, since this may lead to a party entering into an agreement that is not actually voluntary	12/31/2017 and Ongoing
Coordinate procedures for mediators, including referral and reporting timelines	Survey mediators as to all cases referred which are pending beyond 45 days	Since the inception of the mediation program, each mediator has utilized his/her own procedures/reporting forms. Although these practices have all been substantially similar, there have been some differences. Coordinating all procedures and forms will make it easier to track referrals and provide easier instruction for new mediators replacing those who retire. In late-2015 or else in 2016, the intention is to begin the process to hire one or two additional mediators. This will not involve any additional cost to Sauk County.	12/31/2017 and Ongoing
Expand remedies available to parties pursuing entry of orders in family law (paternity/child support) child custody and physical placement actions to include outside agencies/organizations	Conduct meeting(s) with organizations and/or parties involved	Create opportunities for parties ("pro se" or represented) filing actions for the entry of child custody and physical placement orders in these types of matters to receive further education on child care topics both before pursuing and during pursuit of these orders.	12/31/2017
Standardize "pro se" family law processes	Conduct meeting(s) with organizations involved	Standardize forms and processes regarding the filing and prosecution of "pro se" family law actions to reduce the time that court personnel are required to spend per case.	12/31/2017

Court Commissioner / Family Court Counseling

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Circuit Ct. Comm.	The Court Commissioner's office is a department of county government. However, it operates pursuant to authority granted to and under the supervision of the Circuit Courts, a separate and co-equal branch of government. By constitution and statute, the Courts, including the Court Commissioner's office, acts as the designated decision maker for those who choose to bring matters to them.	Chs. 340-350, 757, 767, 812, 813, Wis. Stats.	User Fees / Misc.	\$34,021	1.94	
			Grants	\$0		
			TOTAL REVENUES	\$34,021		
			Wages & Benefits	\$211,868		
			Operating Expenses	\$7,870		
			TOTAL EXPENSES	\$219,738		
			COUNTY LEVY	\$185,717		
Mediation	Mediation of legal custody and physical placement disputes: In any "action affecting the family" (i.e., Ch. 767, Wis. Stats. -divorce, legal separation, paternity, child custody, etc.) in which child custody, physical placement rights or visitation rights are contested, or a party experiences difficulty in exercising those rights, the matter is referred to a mediator for assistance in resolving the problem.	Ch. 767.405 Wis. Stats.	User Fees / Misc.	\$16,500	0.06	Referrals completed
			Grants	\$0		
			TOTAL REVENUES	\$16,500		
			Wages & Benefits	\$6,459		
			Operating Expenses	\$10,517		
			TOTAL EXPENSES	\$16,976		
			TOTAL REVENUES	\$50,521		
Totals			TOTAL EXPENSES	\$236,714	2.00	
			COUNTY LEVY	\$186,193		

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimate	2017 Budget
"Intake" proceedings conducted (all)	6,000	6,000	6,400
"Family law" action hearings conducted (including divorce, child custody, child support, paternity and domestic abuse)(subset of above)	1,000	1,100	1,100
Mediation referrals made	134	135	135

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Contested cases scheduled for hearing/decided within desired or required time frame (generally, all matters are to be scheduled within 3-4 weeks, unless a later date is requested to allow time for service, etc.; all matters that come on for hearing must be decided within 30 days of hearing)	Matters are decided timely under current facts or circumstances	100%	100%	100%
Respond to correspondence/information requests within 3 working days (some inquiries require research and/or investigation before a written response can be completed, which may take longer than 3 working days)	Parties advised of legal remedies available to address current circumstances	95%	95%	95%
Referrals completed (includes referrals terminated after mandatory domestic violence screening)	Issues addressed/resolved before situation out of control	100%	100%	100%

Court Commissioner / Family Court Counseling

Oversight Committee: **Law Enforcement & Judiciary**

**Court Commissioner / Family Court
Commissioner**
1.00 FTE

Court Reporter

1.00 FTE

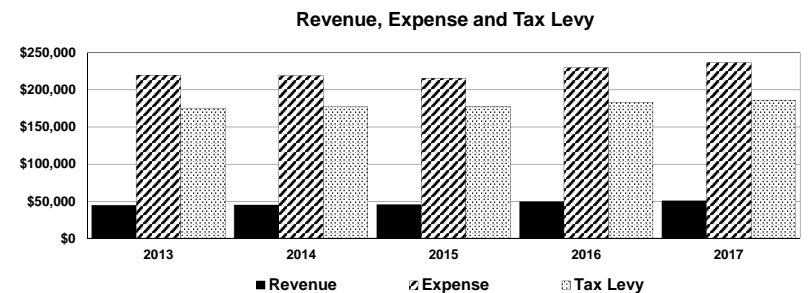
	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.00	0.00	0.00
FTE Balance	2.00	2.00	2.00	2.00	2.00

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
COURT COMMISSIONER/FAMILY COURT COUNSELING SERVICE											
<u>Revenues</u>											
Tax Levy	175,458	177,299	178,075	183,411	183,411	186,193	2,782	1.52%	None	0	0
User Fees	15,570	16,565	15,755	16,500	16,500	16,500	0	0.00%			
Intergovernmental	28,499	27,974	29,242	32,531	32,531	34,021	1,490	4.58%	2017 Total	0	0
Use of Fund Balance	517	0	0	0	16,438	0	(16,438)	-100.00%			
Total Revenues	220,044	221,838	223,072	232,442	248,880	236,714	(12,166)	-4.89%	2018	0	0
									2019	0	0
									2020	0	0
									2021	0	0
<u>Expenses</u>											
Labor	151,191	150,928	153,270	158,373	160,393	164,413	4,020	2.51%			
Labor Benefits	51,218	52,693	50,624	52,308	52,308	53,914	1,606	3.07%			
Supplies & Services	17,635	15,293	11,637	19,361	36,179	18,387	(17,792)	-49.18%			
Addition to Fund Balance	0	2,924	7,542	2,400	0	0	0	0.00%			
Total Expenses	220,044	221,838	223,072	232,442	248,880	236,714	(12,166)	-4.89%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

2017 Highlights & Issues on the Horizon

The proliferation of "pro se" litigants continues to present an increasing strain on available time and resources.

So long as the Wisconsin Statutes are not modified to change the sources of funding for the mediation program (and no changes are anticipated), it will continue to operate in a self-funded fashion.



Fund: GENERAL FUND Department: COURT COMMISSIONER		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10005 COURT COMMISSIONER REVENUE									
411100	GENERAL PROPERTY TAXES	-175,458.00	-177,299.00	-178,075.00	-91,705.50	-183,411.00	-183,411.00	-186,193.00	2,782.00
451200	FAMILY CT COUNSEL FEE MARRIAGE	-8,360.00	-9,000.00	-8,620.00	-3,560.00	-9,000.00	-9,000.00	-9,000.00	0.00
451250	FAMILY CT COUNSEL REV CLKCOURT	-7,210.00	-7,565.00	-7,135.00	-3,725.00	-7,500.00	-7,500.00	-7,500.00	0.00
474610	CSA CONTRACT	-28,498.74	-27,973.51	-29,242.47	-14,423.79	-32,531.00	-32,531.00	-34,021.00	1,490.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-16,438.00	0.00	0.00	-16,438.00
TOTAL COURT COMMISSIONER REVENUE		-219,526.74	-221,837.51	-223,072.47	-113,414.29	-248,880.00	-232,442.00	-236,714.00	-12,166.00
10005124 COURT COMMISSIONER									
511100	SALARIES PERMANENT REGULAR	143,769.21	144,500.50	146,869.66	69,708.95	151,815.00	151,815.00	155,616.00	3,801.00
511900	LONGEVITY-FULL TIME	1,009.08	1,048.48	1,087.88	0.00	1,127.00	1,127.00	1,148.00	21.00
514100	FICA & MEDICARE TAX	11,064.29	11,019.50	11,215.42	5,279.56	12,046.00	12,046.00	12,207.00	161.00
514200	RETIREMENT-COUNTY SHARE	9,641.30	10,179.48	10,050.81	4,600.86	10,094.00	10,094.00	10,660.00	566.00
514400	HEALTH INSURANCE COUNTY SHARE	29,380.69	30,360.08	28,257.19	14,515.68	29,031.00	29,031.00	29,161.00	130.00
514500	LIFE INSURANCE COUNTY SHARE	77.14	101.55	113.89	49.51	114.00	114.00	139.00	25.00
514600	WORKERS COMPENSATION	228.73	165.55	149.61	63.04	159.00	159.00	138.00	-21.00
515800	PER DIEM COMMITTEE	3,680.00	2,600.00	2,480.00	1,160.00	4,520.00	2,500.00	2,800.00	-1,720.00
521400	COURT REPORTER AND TRANSCRIBER	2,473.00	1,095.00	307.50	0.00	2,500.00	2,000.00	2,000.00	-500.00
521500	COURT COMMISSIONERS	217.75	130.00	136.50	0.00	1,200.00	500.00	500.00	-700.00
522500	TELEPHONE & DAIN LINE	172.94	103.40	96.14	50.55	200.00	200.00	200.00	0.00
524800	MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	900.00	900.00	900.00	0.00
531100	POSTAGE AND BOX RENT	1,961.29	1,970.06	1,951.79	949.49	2,200.00	2,200.00	2,000.00	-200.00
531200	OFFICE SUPPLIES AND EXPENSE	687.33	509.84	465.22	1,597.69	600.00	1,700.00	600.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	415.58	391.00	391.00	195.68	391.00	391.00	499.00	108.00
532400	MEMBERSHIP DUES	450.00	450.00	450.00	470.00	450.00	470.00	470.00	20.00
532800	TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00
533200	MILEAGE	377.44	428.40	498.75	94.50	400.00	300.00	300.00	-100.00
533500	MEALS AND LODGING	0.00	0.00	0.00	0.00	200.00	200.00	200.00	0.00
TOTAL COURT COMMISSIONER		205,605.77	205,052.84	204,521.36	98,735.51	218,147.00	215,747.00	219,738.00	1,591.00
10005127 MEDIATION COUNSELING									
511100	SALARIES PERMANENT REGULAR	2,718.57	2,764.43	2,816.95	1,335.13	2,915.00	2,915.00	4,813.00	1,898.00
511900	LONGEVITY-FULL TIME	14.37	14.97	15.57	0.00	16.00	16.00	36.00	20.00
514100	FICA & MEDICARE TAX	202.54	205.69	209.81	98.62	224.00	224.00	371.00	147.00
514200	RETIREMENT-COUNTY SHARE	182.07	194.44	192.48	88.09	193.00	193.00	330.00	137.00
514400	HEALTH INSURANCE COUNTY SHARE	436.17	462.34	429.31	221.04	442.00	442.00	902.00	460.00
514500	LIFE INSURANCE COUNTY SHARE	1.41	2.23	2.63	1.10	3.00	3.00	3.00	0.00
514600	WORKERS COMPENSATION	3.35	2.47	2.35	0.97	2.00	2.00	3.00	1.00
521800	PURCHASED SERVICES	10,880.00	10,215.00	7,340.00	1,675.00	26,938.00	10,500.00	10,518.00	-16,420.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: COURT COMMISSIONER	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
TOTAL MEDIATION COUNSELING	14,438.48	13,861.57	11,009.10	3,419.95	30,733.00	14,295.00	16,976.00	-13,757.00
TOTAL DEPARTMENT REVENUE	-219,526.74	-221,837.51	-223,072.47	-113,414.29	-248,880.00	-232,442.00	-236,714.00	-12,166.00
TOTAL DEPARTMENT EXPENSE	220,044.25	218,914.41	215,530.46	102,155.46	248,880.00	230,042.00	236,714.00	-12,166.00
ADDITION TO (-)/USE OF FUND BALANCE	517.51	-2,923.10	-7,542.01	-11,258.83	0.00	-2,400.00	0.00	

District Attorney

Department Vision - Where the department would ideally like to be

Swift prosecution will protect the community from violent offenders.
Restitution collected and returned into the community will assist the economy
Cases settled with fines and/or Court costs generate revenues for the County and State.

Department Mission - Major reasons for the department's existence and purpose in County government

The Mission of the District Attorney' Office is to prosecute violations of the state law and county ordinances on behalf of the citizens of the County and in the name of the State of Wisconsin.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Development of community values

Specific Strategic Issues Addressed

Drugged/drunken drivers. Law enforcement staffing.
Building security.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Prosecute all cases as scheduled by the Courts	Cases are filed; Prosecutors appear in Court	Swift prosecution deters crime and protects the public	Ongoing
Recover restitution and out of pocket expenses during prosecution.	Restitution ordered by Court	Return restitution to the community	Ongoing
Provide services to Sauk County crime victims as required by Crime Victims' Rights Legislation	Victim contact upon case filing	Compliance with Chapter 950 of the Wisconsin Statutes	Ongoing
To conform all policies and procedures to the practices of the criminal procedure statutes. Maintain and improve upon all of the above.	Cases filed with appropriate statutory charges	Respond appropriately to all statutory changes	Ongoing
Continue to advocate for additional prosecutors for the District Attorney's Office from the State.	Request through State budget	Understaffed	Ongoing
To develop new and innovative programs to assist crime victims	Victim contact	Successful implementation of crime victim services	Ongoing
Assist in the development of Alternative Resolution Initiatives within the Criminal Justice System	CJCC involvement	Extensive involvement with Sauk County CJCC to more effectively and efficiently treat the underlying causes of crime and reduce recidivism	Ongoing

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator (s)
Victim Witness	The program provides services to victims and witnesses of crime. Assisting victims and witnesses with Court hearings, providing information to victims and witnesses and collecting restitution information	Wisconsin Statutes Chapter 950 and the Wisconsin Crime Victims' Constitutional Amendment	Other Revenues	\$57,318	1.94	Victim Services Provided (currently understaffed) Attorneys are State Expense
			TOTAL REVENUES	\$57,318		
			Wages & Benefits	\$119,640		
			Operating Expenses	\$6,571		
			TOTAL EXPENSES	\$126,211		
			COUNTY LEVY	\$68,893		
Delinquent	Criminal prosecution for juveniles between the age of 10 and 16 years of age.	Wisconsin Statutes Chapter 938	Grants	\$0	0.32	Number of Cases Attorneys are State Expense
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$21,690		
			Operating Expenses	\$6,965		
			TOTAL EXPENSES	\$28,655		
			COUNTY LEVY	\$28,655		

District Attorney

Adult Prosecution / Restitution	Criminal prosecution for adults and juveniles who have original adult Court jurisdiction and juveniles waived into adult Court. Hold offenders accountable for criminal conduct, focusing on appropriate punishment as well as on rehabilitation. Collection of restitution information from victims to submit to the Court. Collect restitution so that it may be returned to the community. Attorney Salaries are paid by the State of Wisconsin.	Wisconsin Statutes Chapters 939 - 980	Revenues	\$22,000	5.54	Number of Cases and Restitution dollars collected (currently understaffed) Attorneys are State Expense
			TOTAL REVENUES	\$22,000		
			Wages & Benefits	\$364,676		
			Operating Expenses	\$20,695		
			TOTAL EXPENSES	\$385,371		
Law Enforcement Assistance	The Sauk County District Attorney's Office assists law enforcement in the investigation of cases, through providing legal advice, assisting with subpoenas for documents, search warrants and legal research; Providing legal updates and training to Law Enforcement Agencies in Sauk County.	Wisconsin Statutes Chapters 48, 938, 939 top 976, Wis. Stats., Wisconsin Constitution Article VI section 4	COUNTY LEVY	\$363,371	-	Law Enforcement Assistance & Training Attorneys are State Expense
			User Fees	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$200		
Sexual Assault Justice Initiative (SAJI)	The Sauk County District Attorney's Office received the Sexual Assault Justice Initiative (SAJI) grant through the Department of Justice's Office on Violence Against Women for 2016-17. The grant is being funded to improve how the justice system in general, and prosecution in particular, handles sexual assault cases. Requirements include implementation of performance measures that reflect promising practices for prosecuting sexual assault and promoting justice for victims.	CFDA 16.590	TOTAL EXPENSES	\$200	-	100% referral of Sexual Assault cases from Law Enforcement; Improve investigation, prosecution, victim advocacy protocols; emphasize investigation/prosecution of Sexual Assaults to transient population
			COUNTY LEVY	\$200		
			Grants	\$194,236		
			TOTAL REVENUES	\$194,236		
			Wages & Benefits	\$0		
Totals/Additional Comments (Staffing Needs)	The department remains understaffed by Attorneys. The Sauk County District Attorney's Office must daily, decide not to prosecute certain cases due to lack of resources, impacting victims, collection of restitution and public perception of the efficacy of the criminal justice system. Increased efficiency by converting to an electronic files office, has resulted in current support staffing levels being sufficient.		Operating Expenses	\$194,236	7.80	
			TOTAL EXPENSES	\$194,236		
			COUNTY LEVY	\$0		
			TOTAL REVENUES	\$273,554		
			TOTAL EXPENSES	\$734,672		
			COUNTY LEVY	\$461,118		

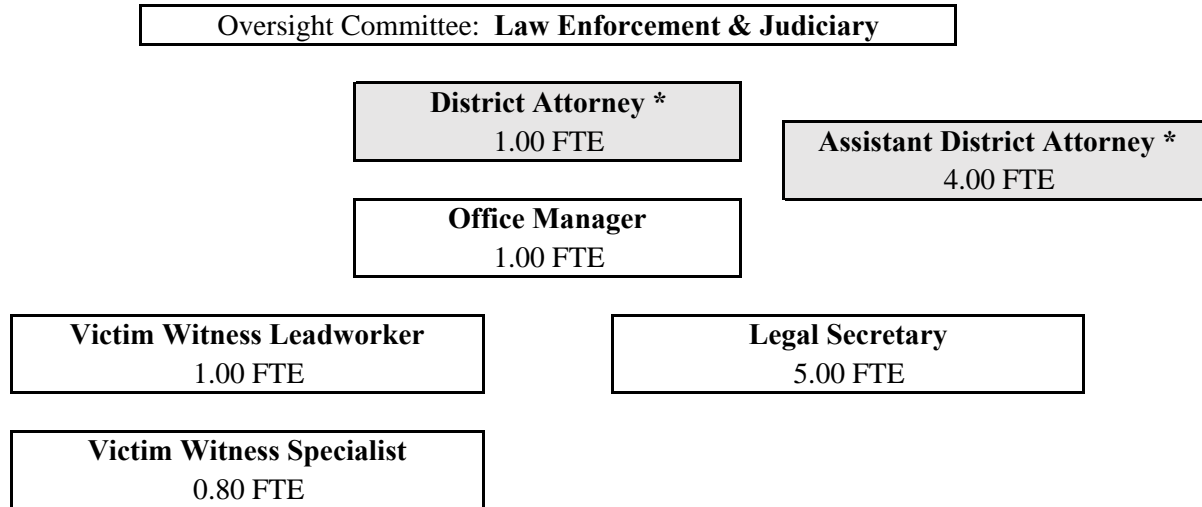
Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
All Cases Received	2,626	2,745	2,685
Adult Felony Referrals	514	585	549
Adult Felony Filed	458	489	473
Adult Misdemeanor Filed	667	633	650
Criminal Traffic Filed	349	406	378
Juvenile Delinquent	50	48	49
Civil Traffic/Forfeiture Cases	708	737	723

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Closed Cases NOTE: closed = dismissed, not prosecuted and prosecuted to sentencing; deferred cases will be "closed" in succeeding years.	Outcome Indicators are mainly subjective: An appropriate disposition for 1 case may be completely inappropriate for a 2nd case depending on offense and individual circumstance. Restitution collected will be dependent on court orders, ability to pay, etc.	2,614	2,758	2,820
Restitution Collected		\$12,784	\$20,570	\$0

District Attorney



* The District Attorney is an elected official whose salary is paid by the State of Wisconsin.
The Assistant District Attorneys are also State employees.

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.37	0.20	0.00	0.00	0.00
FTE Balance	7.60	7.80	7.80	7.80	7.80

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
DISTRICT ATTORNEY / VICTIM WITNESS											
<u>Revenues</u>											
Tax Levy	390,450	395,559	407,566	434,544	434,544	461,118	26,574	6.12%	None	0	0
Grants & Aids	31,578	50,756	57,299	256,402	59,082	251,554	192,472	325.77%			
User Fees	28,163	20,707	30,038	23,000	23,000	22,000	(1,000)	-4.35%	2017 Total	0	0
Use of Fund Balance	0	5,539	1,931	0	0	0	0	0.00%			
Total Revenues	450,191	472,561	496,835	713,946	516,626	734,672	218,046	42.21%	2018	0	0
									2019	0	0
									2020	0	0
									2021	0	0
<u>Expenses</u>											
Labor	269,510	297,928	325,576	336,018	336,018	347,763	11,745	3.50%			
Labor Benefits	140,651	154,271	148,756	153,728	153,728	158,242	4,514	2.94%			
Supplies & Services	24,355	20,362	22,503	224,200	26,880	228,667	201,787	750.70%			
Addition to Fund Balance	15,675	0	0	0	0	0	0	0.00%			
Total Expenses	450,191	472,561	496,835	713,946	516,626	734,672	218,046	42.21%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

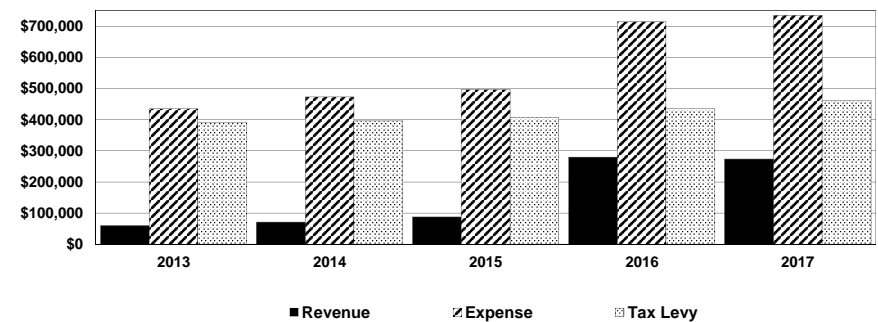
2017 Highlights & Issues on the Horizon

A steady growth in population and tourism has resulted in increased caseloads in child sexual assaults, domestic cases, operating while intoxicated, and thefts.

Continued changes to certain crimes (former misdemeanors that are now felonies and enhanced penalties) cause additional stressors on the DA office and the courts. As Wisconsin is the last State to have OWI first offenses as a civil offense as opposed to criminal, there is mounting pressure for Wisconsin to make OWI first offenses a crime. If that occurs, that additional workload would require significant increases in staff.

Inclusion of Sexual Assault Justice Initiative (SAJI) grant through the Department of Justice's Office on Violence Against Women for 2016-17. The grant is being funded to improve how the justice system in general, and prosecution in particular, handles sexual assault cases. Requirements include implementation of performance measures that reflect promising practices for prosecuting sexual assault and promoting justice for victims. \$195,000

**Revenue, Expense and Tax Levy
Five Year Trend**



Fund: GENERAL FUND Department: DISTRICT ATTY/VICTIM WITNESS		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10014 DISTRICT ATTY REVENUE									
411100	GENERAL PROPERTY TAXES	-390,450.00	-395,559.00	-407,566.00	-217,272.00	-434,544.00	-434,544.00	-461,118.00	26,574.00
424268	SAJI-DOJ GRANT	0.00	0.00	0.00	0.00	0.00	-198,021.00	-194,236.00	194,236.00
424270	S/A:VICTIM WITNESS ASSIST	-31,578.09	-50,755.91	-57,299.29	-31,947.26	-59,082.00	-58,381.00	-57,318.00	-1,764.00
451240	RESTITUTION SURCHARGE-CO	-14,790.36	-6,910.24	-10,786.94	-2,583.48	-10,000.00	-10,000.00	-7,000.00	-3,000.00
452020	COPIES AND PHOTOS	-13,372.22	-13,796.91	-19,251.13	-10,641.31	-13,000.00	-13,000.00	-15,000.00	2,000.00
TOTAL DISTRICT ATTY REVENUE		-450,190.67	-467,022.06	-494,903.36	-262,444.05	-516,626.00	-713,946.00	-734,672.00	218,046.00
10014130 DISTRICT ATTORNEY									
511100	SALARIES PERMANENT REGULAR	212,378.87	227,401.32	249,130.91	117,939.66	257,393.00	257,393.00	266,363.00	8,970.00
511900	LONGEVITY-FULL TIME	2,049.80	2,149.80	2,309.60	0.00	2,430.00	2,430.00	2,550.00	120.00
514100	FICA & MEDICARE TAX	15,417.45	16,508.46	18,223.76	8,557.00	19,876.00	19,876.00	20,572.00	696.00
514200	RETIREMENT-COUNTY SHARE	14,279.24	16,054.03	17,081.02	7,784.06	17,148.00	17,148.00	18,286.00	1,138.00
514400	HEALTH INSURANCE COUNTY SHARE	89,470.26	93,765.88	86,059.50	44,210.16	88,420.00	88,420.00	90,188.00	1,768.00
514500	LIFE INSURANCE COUNTY SHARE	87.29	105.38	120.04	52.27	123.00	123.00	133.00	10.00
514600	WORKERS COMPENSATION	256.09	205.82	200.62	82.54	182.00	182.00	188.00	6.00
520900	CONTRACTED SERVICES	0.00	0.00	0.00	8,540.00	2,500.00	183,931.00	183,932.00	181,432.00
521400	COURT REPORTER AND TRANSCRIBER	2,624.39	1,266.75	1,087.00	361.75	2,500.00	2,300.00	2,000.00	-500.00
521900	OTHER PROFESSIONAL SERVICES	2,571.08	2,049.33	1,111.70	1,622.39	2,500.00	2,500.00	2,500.00	0.00
522500	TELEPHONE & DAIN LINE	517.31	470.08	307.03	159.18	500.00	300.00	500.00	0.00
531100	POSTAGE AND BOX RENT	4,096.02	3,827.61	3,415.27	1,465.61	4,200.00	3,888.00	4,000.00	-200.00
531200	OFFICE SUPPLIES AND EXPENSE	3,869.08	3,081.96	3,279.28	605.75	2,800.00	2,500.00	8,500.00	5,700.00
531300	PHOTO COPIES	243.39	120.27	194.03	77.00	300.00	300.00	300.00	0.00
531400	SMALL EQUIPMENT	859.71	186.00	0.00	1,882.48	500.00	2,112.00	600.00	100.00
531800	MIS DEPARTMENT CHARGEBACKS	3,729.02	4,285.25	6,083.38	1,566.84	3,133.00	3,133.00	3,965.00	832.00
532300	PROFESSIONAL SUBSCRIPTION	565.37	125.82	350.08	0.00	200.00	200.00	350.00	150.00
532400	MEMBERSHIP DUES	50.00	235.00	175.00	70.00	310.00	310.00	310.00	0.00
532500	SEMINARS AND REGISTRATIONS	775.00	405.00	510.00	2,695.00	1,000.00	4,135.00	1,095.00	95.00
533200	MILEAGE	117.60	71.68	490.20	44.88	500.00	1,700.00	1,700.00	1,200.00
533500	MEALS AND LODGING	345.95	0.00	652.70	6,332.69	700.00	11,704.00	12,344.00	11,644.00
TOTAL DISTRICT ATTORNEY		354,302.92	372,315.44	390,781.12	204,049.26	407,215.00	604,585.00	620,376.00	213,161.00
10014131 VICTIM/WITNESS									
511100	SALARIES PERMANENT REGULAR	38,007.51	39,534.74	42,112.27	19,911.66	43,518.00	43,518.00	44,999.00	1,481.00
511200	SALARIES-PERMANENT-OVERTIME	274.81	164.58	5.27	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	500.00	520.00	540.00	0.00	560.00	560.00	580.00	20.00
512100	WAGES-PART TIME	16,299.25	28,157.92	31,477.54	14,774.13	32,117.00	32,117.00	33,201.00	1,084.00
512900	LONGEVITY-PART TIME	0.00	0.00	0.00	0.00	0.00	0.00	70.00	70.00
514100	FICA & MEDICARE TAX	4,039.98	5,020.79	5,368.70	2,400.12	5,829.00	5,829.00	6,032.00	203.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: DISTRICT ATTY/VICTIM WITNESS	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10014131 VICTIM/WITNESS								
514200 RETIREMENT-COUNTY SHARE	3,668.14	4,782.62	5,035.54	2,289.19	5,029.00	5,029.00	5,362.00	333.00
514400 HEALTH INSURANCE COUNTY SHARE	13,333.52	17,732.36	16,561.34	8,507.82	17,016.00	17,016.00	17,356.00	340.00
514500 LIFE INSURANCE COUNTY SHARE	33.64	33.84	46.08	23.24	52.00	52.00	70.00	18.00
514600 WORKERS COMPENSATION	65.77	61.52	59.19	24.27	53.00	53.00	55.00	2.00
522500 TELEPHONE & DAIN LINE	260.22	207.62	173.52	106.71	250.00	200.00	250.00	0.00
531100 POSTAGE AND BOX RENT	1,908.75	1,949.89	2,197.49	1,033.02	2,000.00	2,000.00	2,100.00	100.00
531200 OFFICE SUPPLIES AND EXPENSE	519.05	388.13	761.17	143.76	800.00	800.00	1,800.00	1,000.00
531800 MIS DEPARTMENT CHARGEBACKS	810.66	772.06	772.06	385.94	772.00	772.00	846.00	74.00
532400 MEMBERSHIP DUES	105.00	0.00	70.00	70.00	165.00	165.00	165.00	0.00
532500 SEMINARS AND REGISTRATIONS	50.00	350.00	350.00	130.00	350.00	350.00	380.00	30.00
533200 MILEAGE	280.56	469.84	446.88	498.96	500.00	500.00	600.00	100.00
533500 MEALS AND LODGING	57.32	99.74	76.67	71.00	400.00	400.00	430.00	30.00
TOTAL VICTIM/WITNESS	80,214.18	100,245.65	106,053.72	50,369.82	109,411.00	109,361.00	114,296.00	4,885.00
TOTAL DEPARTMENT REVENUE	-450,190.67	-467,022.06	-494,903.36	-262,444.05	-516,626.00	-713,946.00	-734,672.00	218,046.00
TOTAL DEPARTMENT EXPENSE	434,517.10	472,561.09	496,834.84	254,419.08	516,626.00	713,946.00	734,672.00	218,046.00
ADDITION TO (-)/USE OF FUND BALANCE	-15,673.57	5,539.03	1,931.48	-8,024.97	0.00	0.00	0.00	

DRUG SEIZURES

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget
Grants & Aids	0	1,848	2,207	0	0	0
Fees, Fines & Forfeitures	74,491	22,378	5,839	0	0	0
Interest	324	68	60	100	1,000	100
Use of Fund Balance	0	9,979	24,084	11,000	11,000	11,000
Total Revenues	74,815	34,273	32,190	11,100	12,000	11,100

Expenses

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget
Supplies & Services	58,714	34,273	32,190	11,100	12,000	11,100
Addition to Fund Balance	16,101	0	0	0	0	0
Total Expenses	74,815	34,273	32,190	11,100	12,000	11,100

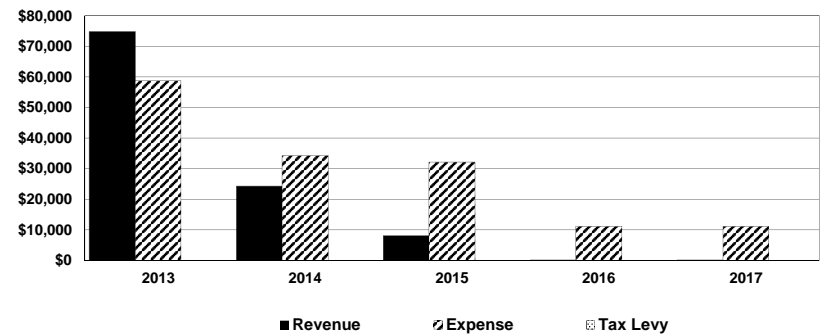
Beginning of Year Fund Balance	97,296	113,397	103,418	79,334		68,334
End of Year Fund Balance	113,397	103,418	79,334	68,334		57,334

	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
	0	0.00%			
	0	0.00%	None	0	0
	(900)	-90.00%			
	0	0.00%	2017 Total	0	0
	(900)	-7.50%			
			2018	0	0
			2019	0	0
	(900)	-7.50%	2020	0	0
	0	0.00%	2021	0	0
	(900)	-7.50%			

2017 Highlights & Issues on the Horizon

State and Federally authorized seizure of cash or properties can only be used for drug related activities. No specific items are planned for purchase in 2017.

Revenue, Expense and Tax Levy



Sporadic receipt of funds from seizures made subsequent to drug convictions.

Fund: DRUG SEIZURES	2013	2014	2015	2016	2016	2016		Dollar
Department: SHERIFF	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
28020 DRUG SEIZURES REVENUE								
424210 STATE DRUG GRANTS	0.00	-1,848.08	-2,206.61	0.00	0.00	0.00	0.00	0.00
441300 COURT ORDERED RESTITUTION	-1,350.47	-2,480.35	-1,891.12	0.00	0.00	0.00	0.00	0.00
452170 FED DRUG FORFEITURES	-69,202.31	-19,897.98	-3,948.24	0.00	0.00	0.00	0.00	0.00
452180 STATE DRUG FORFEITURES	-3,938.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	-323.88	-67.98	-59.80	0.00	-1,000.00	-100.00	-100.00	-900.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-11,000.00	0.00	-11,000.00	0.00
TOTAL DRUG SEIZURES REVENUE	-74,814.66	-24,294.39	-8,105.77	0.00	-12,000.00	-100.00	-11,100.00	-900.00
28020110 DRUG SEIZURES ADMINISTRATION								
520900 CONTRACTED SERVICES	8,767.50	18,377.57	4,575.61	0.00	2,000.00	2,000.00	2,000.00	0.00
524000 MISCELLANEOUS EXPENSES	49,946.27	15,895.48	27,614.54	188.69	10,000.00	9,100.00	9,100.00	-900.00
TOTAL DRUG SEIZURES ADMINISTRATION	58,713.77	34,273.05	32,190.15	188.69	12,000.00	11,100.00	11,100.00	-900.00
TOTAL DEPARTMENT REVENUE	-74,814.66	-24,294.39	-8,105.77	0.00	-12,000.00	-100.00	-11,100.00	-900.00
TOTAL DEPARTMENT EXPENSE	58,713.77	34,273.05	32,190.15	188.69	12,000.00	11,100.00	11,100.00	-900.00
ADDITION TO (-)/USE OF FUND BALANCE	-16,100.89	9,978.66	24,084.38	188.69	0.00	11,000.00	0.00	

Emergency Management

Department Vision - Where the department would ideally like to be

In conjunction with State Statute 323, maintain an effective emergency management program with the State Emergency Management Plan to protect and assist the citizens of Sauk county whenever a manmade, technological, to include terrorism, or natural disaster occurs. Sauk County Emergency Management coordinates effective disaster response and recovery efforts in support of local governments in the County. Through planning, training and exercising we prepare ourselves, our citizens and response personnel to minimize the loss of lives and property.

Department Mission - Major reasons for the department's existence and purpose in County government

Department Mission - To effectively reduce the effects of natural, manmade and/or technological disasters including acts of terrorism, on all inhabitants of Sauk County by continuing to evolve to meet the changing emergency management needs of Sauk County citizens and communities.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community

Specific Strategic Issues Addressed

Building security.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain National Incident Management System (NIMS) compliance by continuing to monitor and address changes	NIMCAST will be completed to show training and exercises have been completed.	Continue to develop a training calendar for the next year	12/1/2017
Maintain decontamination and mass casualty trailer	Maintain supplies and evaluate supply need dependent on hazard analysis.	One (1) each - Centrally located decontamination and mass casualty trailer	December-17
Review Local Emergency Planning Committee (LEPC)	Proper stocking of trailer and re-evaluation of supplies. Train staff as needed.	Make changes to by-laws to ensure the Emergency Planning and Community Right-to-Know Act (EPCRA) law is being met	December-17
Exercise	Exercise reports completed. Follow 4 year training plan.	Continue with the 4 year exercise plan	December-17
Ongoing planning, education and awareness to newly developing issues	Conduct yearly hazard analysis. Work with local first responders to identify threats and need.	To quickly and effectively deal with any new threats or problems that may present themselves	December-17
Assist all personnel involved with disaster response in obtaining required Incident Command System (ICS) & National Incident Management System (NIMS) training to assure compliance	Continue to be on-call 24/7 and offer assistance in training and incident response.	A number of classes have been offered and will continue to be offered/scheduled	December-17
Homeland Security equipment purchase and training	Apply for grants and obtain life safety equipment.	Work with the Equipment Grant Committee to properly apply and distribute grant funding made available through the Homeland Security Grants	December-17

Emergency Management

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Emergency Management	Develop and administer all hazards emergency management, Homeland Security, and terrorism plans and programs, Respond to disasters to assist the local response agencies and disaster recovery through assisting with damage assessment to maximize the possibility of financial assistance via Federal and/or State declaration	Wis. Statutes Ch. 323	Grants	\$49,250	1.13	
			TOTAL REVENUES	\$49,250		
			Wages & Benefits	\$105,551		
			Operating Expenses	\$16,902		
			TOTAL EXPENSES	\$122,453		
	COUNTY LEVY	\$73,203				
SARA	Administer the Superfund Amendments and Reauthorization Act (SARA) Title III (Emergency Planning and Community Right-To-Know) programs including the Local Emergency Planning Committee (LEPC), Develop SARA plans	Wis. Statutes Ch. 323	Grants	\$19,000	0.63	Response effectiveness based on casualties and complaints
			TOTAL REVENUES	\$19,000		
			Wages & Benefits	\$51,492		
			Operating Expenses	\$16,207		
			TOTAL EXPENSES	\$67,699		
	COUNTY LEVY	\$48,699				
Fire Suppression	Provide for unpaid cost of fire response agencies to wild land fire	Wis. Statutes 26.14(4)	Revenues	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$2,000		
			TOTAL EXPENSES	\$2,000		
	COUNTY LEVY	\$2,000				
Totals			TOTAL REVENUES	\$68,250	1.75	
			TOTAL EXPENSES	\$192,152		
			COUNTY LEVY	\$123,902		

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimate	2017 Budget
Preparedness - Training (There are approximately 900 emergency response personnel in Sauk County: Fire, EMS, Law Enforcement and Public Works/Highway Departments plus the numerous public training course that is sponsored and taught)	*NIIMS/ICS training (15) **Severe Weather Training (100) *Public Awareness talk/appearances (20) *Law enforcement in-service 8 sessions (100+)	*NIIMS/ICS training *Family Reunification *Severe Weather Training *Public Awareness * Talks/appearances *Law enforcement in-service *Command Post	*NIIMS/ICS training *Family Reunification *Severe Weather Training *Public Awareness * Talks/appearances *Law enforcement in-service *Command Post Training*
Exercises	20 tabletops, 4 functional	20 tabletops, 4 functional	6 Table tops, 1 functional

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
They way to consider the outcome or our training, response and mitigation is by the effectiveness of the response to an incident.	ICS is being used more than ever. Responder safety and limited injury have been enhanced due to effective training.	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints
Grant applied for and received	EMPG and SARA grants received for an estimated \$70,000.	\$20,000	\$4,000	

Emergency Management

Oversight Committee: **Law Enforcement & Judiciary**

Emergency Management Director
1.00 FTE

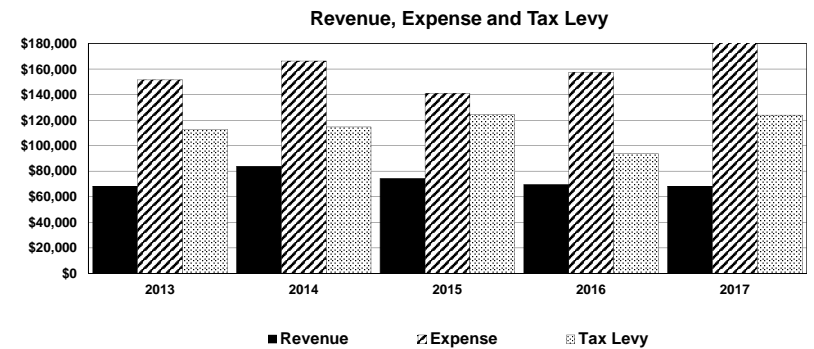
Program Assistant
0.75 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.00	-0.66	0.41
FTE Balance	2.00	2.00	2.00	1.34	1.75

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
EMERGENCY MANAGEMENT											
<u>Revenues</u>											
Tax Levy	112,845	114,606	124,140	93,698	93,698	123,902	30,204	32.24%	None	0	0
Grants & Aids	57,807	82,750	71,993	66,963	66,963	68,000	1,037	1.55%			
User Fees	1,489	990	2,425	2,500	250	250	0	0.00%	2017 Total	0	0
Miscellaneous	8,961	0	0	0	0	0	0	0.00%			
Total Revenues	181,102	198,346	198,558	163,161	160,911	192,152	31,241	19.42%	2018	0	0
<u>Expenses</u>									2019	0	0
Labor	92,414	99,204	84,127	92,748	92,487	112,388	19,901	21.52%	2020	30,000	30,000
Labor Benefits	45,755	47,517	29,469	29,668	29,668	44,655	14,987	50.52%	2021	0	0
Supplies & Services	13,333	19,744	27,450	35,071	38,756	35,109	(3,647)	-9.41%			
Addition to Fund Balance	29,600	31,881	57,512	5,674	0	0	0	0.00%			
Total Expenses	181,102	198,346	198,558	163,161	160,911	192,152	31,241	19.42%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

2017 Highlights & Issues on the Horizon

Increase in Program Assistant support from 0.34 full-time equivalent to 0.75 full-time equivalent.



Fund: GENERAL FUND Department: EMERGENCY MANAGEMENT		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10022 EMERGENCY MANAGEMENT REVENUE									
411100	GENERAL PROPERTY TAXES	-112,845.00	-114,606.00	-124,140.00	-46,849.02	-93,698.00	-93,698.00	-123,902.00	30,204.00
424300	EMERGENCY MGNT ASSISTANCE	-48,979.95	-49,253.32	-51,167.48	0.00	-48,500.00	-48,500.00	-49,000.00	500.00
424310	SARA PROGRAM	-8,827.00	-28,098.00	-19,194.00	0.00	-18,463.00	-18,463.00	-19,000.00	537.00
424640	HAZARDOUS MATERIALS/MITIGATION	0.00	-5,399.00	-1,632.00	0.00	0.00	0.00	0.00	0.00
452060	MISCELLANEOUS REVENUES	-1,489.00	-990.00	-2,424.90	-2,295.95	-250.00	-2,500.00	-250.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
486300	INSURANCE RECOVERIES	-8,961.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MANAGEMENT REVENUE		-181,102.37	-198,346.32	-198,558.38	-49,144.97	-160,911.00	-163,161.00	-192,152.00	31,241.00
10022110 EMERGENCY MGNT-ADMINISTRATION									
511100	SALARIES PERMANENT REGULAR	91,974.46	98,723.55	83,967.44	42,166.16	91,368.00	91,368.00	79,875.00	-11,493.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	939.00	1,200.00	0.00	-939.00
511900	LONGEVITY-FULL TIME	440.00	480.00	160.00	0.00	180.00	180.00	200.00	20.00
512100	WAGES-PART TIME	0.00	0.00	0.00	0.00	0.00	0.00	32,313.00	32,313.00
514100	FICA & MEDICARE TAX	6,844.34	7,209.70	6,308.01	3,111.18	7,075.00	7,075.00	8,598.00	1,523.00
514200	RETIREMENT-COUNTY SHARE	6,195.66	6,958.96	5,627.84	2,782.90	6,104.00	6,104.00	7,642.00	1,538.00
514400	HEALTH INSURANCE COUNTY SHARE	29,821.78	30,895.92	15,547.08	7,368.36	14,737.00	14,737.00	26,561.00	11,824.00
514500	LIFE INSURANCE COUNTY SHARE	34.52	36.00	18.85	10.92	25.00	25.00	52.00	27.00
514600	WORKERS COMPENSATION	2,858.40	2,416.83	1,967.04	791.37	1,727.00	1,727.00	1,802.00	75.00
TOTAL EMERGENCY MGNT-ADMINISTRATION		138,169.16	146,720.96	113,596.26	56,230.89	122,155.00	122,416.00	157,043.00	34,888.00
10022260 FIRE SUPPRESSION									
535300	DAMAGE CLAIMS	1,419.75	255.00	1,323.75	0.00	2,000.00	2,000.00	2,000.00	0.00
TOTAL FIRE SUPPRESSION		1,419.75	255.00	1,323.75	0.00	2,000.00	2,000.00	2,000.00	0.00
10022290 OFFICE OF EMERGENCY GOVERNMENT									
522500	TELEPHONE & DAIN LINE	755.95	567.67	902.73	637.13	1,000.00	1,000.00	1,000.00	0.00
531100	POSTAGE AND BOX RENT	112.21	134.28	141.07	54.03	300.00	100.00	250.00	-50.00
531200	OFFICE SUPPLIES AND EXPENSE	161.07	280.90	48.03	0.00	545.00	545.00	545.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	517.22	4,463.22	4,861.32	688.17	808.00	808.00	982.00	174.00
532100	PUBLICATION OF LEGAL NOTICES	14.26	18.39	0.00	0.00	25.00	25.00	25.00	0.00
532200	SUBSCRIPTIONS	31.65	21.10	23.26	0.00	100.00	100.00	100.00	0.00
532400	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00
532800	TRAINING AND INSERVICE	311.50	574.75	634.50	352.10	1,500.00	1,500.00	1,500.00	0.00
533100	VEHICLE EXPENSES	1,410.03	1,372.13	3,304.40	417.12	3,000.00	3,000.00	3,000.00	0.00
533200	MILEAGE	0.00	0.00	57.17	46.98	200.00	200.00	200.00	0.00
533500	MEALS AND LODGING	0.00	70.00	345.75	0.00	200.00	200.00	200.00	0.00
539100	OTHER SUPPLIES & EXPENSES	751.18	1,446.76	5,730.46	3,074.18	5,000.00	5,000.00	5,000.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: EMERGENCY MANAGEMENT	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10022290 OFFICE OF EMERGENCY GOVERNMENT								
551000 INSURANCE	3,390.08	3,986.62	3,130.75	0.00	7,500.00	4,000.00	4,000.00	-3,500.00
TOTAL OFFICE OF EMERGENCY GOVERNMENT	7,455.15	12,935.82	19,179.44	5,269.71	20,278.00	16,578.00	16,902.00	-3,376.00
10022291 SARA PROGRAM								
520900 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
522500 TELEPHONE & DAIN LINE	429.12	567.81	557.30	417.92	1,000.00	1,000.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	7.19	0.00	36.74	3.52	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	164.97	280.89	0.00	0.00	445.00	445.00	400.00	-45.00
531800 MIS DEPARTMENT CHARGEBACKS	517.11	1,030.20	868.31	688.10	808.00	808.00	982.00	174.00
532100 PUBLICATION OF LEGAL NOTICES	0.00	18.40	0.00	0.00	25.00	25.00	25.00	0.00
532200 SUBSCRIPTIONS	31.65	21.10	23.28	0.00	1,000.00	1,000.00	500.00	-500.00
532800 TRAINING AND INSERVICE	136.51	574.78	432.09	0.00	2,000.00	2,000.00	2,000.00	0.00
533100 VEHICLE EXPENSES	1,410.05	1,355.41	3,304.32	417.08	2,000.00	2,000.00	2,000.00	0.00
533200 MILEAGE	0.00	0.00	57.17	13.50	0.00	15.00	100.00	100.00
533500 MEALS AND LODGING	0.00	70.00	185.75	0.00	200.00	200.00	200.00	0.00
539100 OTHER SUPPLIES & EXPENSES	631.24	1,305.86	229.76	2,682.13	5,000.00	5,000.00	5,000.00	0.00
551000 INSURANCE	1,130.02	1,328.87	1,252.31	0.00	3,000.00	3,000.00	3,000.00	0.00
TOTAL SARA PROGRAM	4,457.86	6,553.32	6,947.03	4,222.25	16,478.00	16,493.00	16,207.00	-271.00
TOTAL DEPARTMENT REVENUE	-181,102.37	-198,346.32	-198,558.38	-49,144.97	-160,911.00	-163,161.00	-192,152.00	31,241.00
TOTAL DEPARTMENT EXPENSE	151,501.92	166,465.10	141,046.48	65,722.85	160,911.00	157,487.00	192,152.00	31,241.00
ADDITION TO (-)/USE OF FUND BALANCE	-29,600.45	-31,881.22	-57,511.90	16,577.88	0.00	-5,674.00	0.00	

JAIL ASSESSMENT

Revenues

Fees, Fines & Forfeitures
Use of Fund Balance

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget
Fees, Fines & Forfeitures	113,976	95,977	98,123	97,000	95,000	97,000
Use of Fund Balance	0	13,976	0	0	0	0
Total Revenues	113,976	109,953	98,123	97,000	95,000	97,000

Expenses

Transfer to Debt Service
Addition to Fund Balance

Transfer to Debt Service	100,000	109,953	98,123	97,000	95,000	97,000
Addition to Fund Balance	13,976	0	0	0	0	0
Total Expenses	113,976	109,953	98,123	97,000	95,000	97,000

Beginning of Year Fund Balance
End of Year Fund Balance

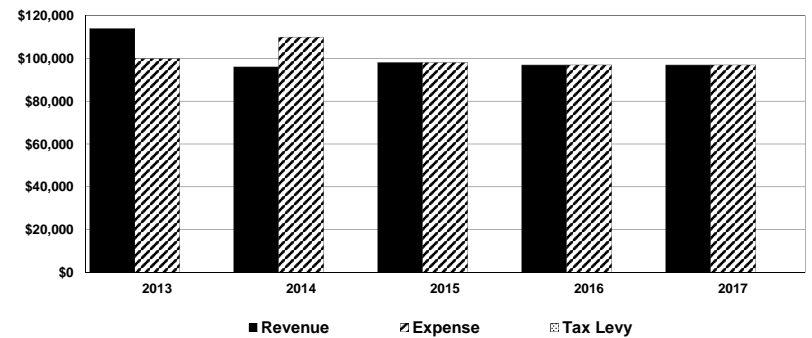
Beginning of Year Fund Balance	0	13,976	0	0	0	0
End of Year Fund Balance	13,976	0	0	0	0	0

	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
	2,000	2.11%	None	0	0
	0	0.00%			
2017 Total	2,000	2.11%		0	0
2018				0	0
2019	2,000	2.11%		0	0
2020	0	0.00%		0	0
2021				0	0
	2,000	2.11%			

2017 Highlights & Issues on the Horizon

Jail assessment revenues are transferred to debt service for repayment of principal and interest on Law Enforcement Center construction debt. Final Law Enforcement Center debt repayment in 2021.

Revenue, Expense and Tax Levy



Fund: COUNTY JAIL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: SHERIFF	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
22020 COUNTY JAIL REVENUE								
441220 JAIL ASSESSMENT	-113,975.62	-95,977.54	-98,122.62	-49,161.34	-95,000.00	-97,000.00	-97,000.00	2,000.00
TOTAL COUNTY JAIL REVENUE	-113,975.62	-95,977.54	-98,122.62	-49,161.34	-95,000.00	-97,000.00	-97,000.00	2,000.00
22020900 TRANSFERS TO OTHER FUNDS								
595000 TRANSFER TO DEBT SERVICE FUND	100,000.00	109,953.16	98,122.62	45,700.02	95,000.00	97,000.00	97,000.00	2,000.00
TOTAL TRANSFERS TO OTHER FUNDS	100,000.00	109,953.16	98,122.62	45,700.02	95,000.00	97,000.00	97,000.00	2,000.00
TOTAL DEPARTMENT REVENUE	-113,975.62	-95,977.54	-98,122.62	-49,161.34	-95,000.00	-97,000.00	-97,000.00	2,000.00
TOTAL DEPARTMENT EXPENSE	100,000.00	109,953.16	98,122.62	45,700.02	95,000.00	97,000.00	97,000.00	2,000.00
ADDITION TO (-)/USE OF FUND BALANCE	-13,975.62	13,975.62	0.00	-3,461.32	0.00	0.00	0.00	

Register in Probate / Juvenile Clerk of Court

Department Vision - Where the department would ideally like to be

Within the given parameters of the revised state statutes for guardianship and protective placement proceedings will continue to strategize to effectively manage pro-se filings in these cases with the goal of reducing time expended by departmental personnel and the assigned Guardian ad Litem and promote individuals filing these proceedings to independently complete all requirements or secure legal counsel familiar with process to assist them. Within the given parameters of the state statutes and CCAP mandates will adapt departmental operations to accommodate new technology and processes for identified case filings.

Department Mission - Major reasons for the department's existence and purpose in County government

To maintain records and perform statutory functions pertaining to Formal and Informal Probate proceedings, Juvenile Termination of Parental Rights, Juvenile and Adult Adoptions, Juvenile and Adult Guardianships, Juvenile and Adult Mental Commitments, Children in Need of Protection and Services (CHIPS), Juveniles in Need of Protection and Services (JIPS), Juvenile Delinquencies. The office serves the general public, attorneys, court personnel, and justice partners by providing forms, assistance, and information relative to probate case types under Wisconsin State Statutes 814.851 through 879, Chapters 51, 54, 55; children and juvenile case types under Wisconsin State Statutes 48 and 938.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Development of cultural, social, and community values

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Effectively and efficiently manage the processing and destruction of juvenile and guardianship case files. Attaining the appropriate date of destruction.	Files maintained per confidential retention standards.	Purge juvenile and guardianship hard files and maintain CCAP court records in accordance with state mandated retention schedule.	12/31/2017
Decrease the allotted time expended for processing in-office filings for pro-se documents, increase staff availability to work with customers.	Reduce time spent in excess of 45 mins by 10%.	Explore the financial feasibility and benefit of adding one part-time or one full-time position within the department.	12/31/2017
Increase court staff accessibility to all case filings via CCAP for purposes of in-court processing and increase public/legal counsel accessibility to open records via CCAP.	Conversion to and utilization of electronic filing.	Initiated scanning documents in new case filings beginning January 2, 2015. Proposed electronic filing to begin 2016. Continue to evaluate processes and efficiency.	12/31/2017
Reduce the number of pro se juvenile guardianship filings.	Coordinate screening and filings with DHS/Probate.	Determine alternate strategies to juvenile guardianship filings within state statutes.	12/31/2017

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Register in Probate	Process all county related cases in a timely manner, given the extraneous circumstances arising from case types involving multiple parties, pre-death personal or property matters; severity of situations concerning guardianship or involuntary commitment proceedings. The ever-changing dynamics of statutory changes and form revisions presented for probate create a challenging environment within which the Probate staff need to continually adjust and adapt.	WSS 814.851 through 879, Ch. 51, 54, 55,	User Fees	\$22,000	1.35	Probate/Guardianship cases filed.
			TOTAL REVENUES	\$22,000		
			Wages & Benefits	\$90,968		
			Operating Expenses	\$18,677		
			TOTAL EXPENSES	\$109,645		
			COUNTY LEVY	\$87,645		
Juvenile Clerk of Court	Process all county related cases in a timely manner, given the extraneous circumstances arising from severity of charges filed against or on behalf of children and juveniles. The ever-changing dynamics of statutory changes and the cases presented for the juvenile court system create a challenging environment within which Juvenile Clerk of Court staff need to continually adjust and adapt.	Ch. 48, 51, 54, 938	User Fees	\$500	0.65	Probate/Guardianship cases filed.
			Grants & Aids	\$500		
			TOTAL REVENUES	\$1,000		
			Wages & Benefits	\$46,304		
			Operating Expenses	\$19,145		
			TOTAL EXPENSES	\$65,449		
			COUNTY LEVY	\$64,449		

Register in Probate / Juvenile Clerk of Court

Court Appointed Special Advocate (CASA)	Provide dedicated advocates for abused and neglected children within the Sauk County court system.		User Fees	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$50,000		
			TOTAL EXPENSES	\$50,000		
Totals			COUNTY LEVY	\$50,000	2.00	
			TOTAL REVENUES	\$23,000		
			TOTAL EXPENSES	\$225,094		
			COUNTY LEVY	\$202,094		

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimate	2017 Budget
Probate cases filed / Wills for filing only	329	273	275
Juvenile / Adult Guardianships / Protective Placements filed	51	70	70
Juvenile / Adult Mental Commitments filed	119	115	115
Children in Need of Protection and Services (CHIPS) filed	25	20	20
Juvenile Delinquency / Juveniles in Need of Protection and Services (JIPS) filed	40	40	45
Juvenile Injunctions filed	8	5	5
Termination of Parental Rights / Adoption filed	35	31	31

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Walk-in inquiries / filings	Individual cases are filed and processed given statutory guidelines and on a case by case basis working with the court, attorneys, and the public	20-90 minutes-dependent on nature of inquiry or filing	20%-15 mins 60%-15-45 mins 20%-45+ mins	20%-15 mins 70%-15-45 mins 10%-45+ mins
Mail inquiries / filings	Same as above	1-2 day response/return	80% - 1 day processing 20% - 2+ days processing	80% - 1 day processing 20% - 2+ days processing
Formal Probate proceedings	Same as above	12 month closure per statute	60% = 12 month closure	60% = 12 month closure
Informal Probate proceedings	Same as above	12 month closure per statute	80% = 12 month closure	80% = 12 month closure
Ancillary Probate proceedings	Same as above	6 month closure per statute	80% = 6 month closure	80% = 6 month closure
Juvenile Terminations and Adoptions	Same as above	30 days from filing of petition	100% = 30 days	100% = 30 days
Juvenile Delinquencies and JIPS	Same as above	30-60 days from filing of petition	90% = 30-60 days	90% = 30-60 days
CHIPS	Same as above	45-60 days from filing of petition	90% = 45-60 days	90% = 45-60 days
Juvenile Injunctions	Same as above	1.45 hr-filing / 12 days to injunction hearing	1.45 hr-filing / 12 days to injunction hearing	1.45 hr-filing / 12 days to injunction hearing
Adoptions/Termination of Parental Rights	Same as above	.50 min-filing/less than 30 days for hearing	.50 min-filing/less than 30 days for hearing	.50 min-filing/less than 30 days for hearing
Juvenile Guardianships	Same as above	1-2 hours filing for 48 hrs emergency temporary hearing. 3 weeks-permanent hearing.	1-2 hours filing for 48 hrs emergency temporary hearing. 3 weeks-permanent hearing.	1-2 hours filing for 48 hrs emergency temporary hearing. 3 weeks-permanent hearing.
Adult Guardianships	Same as above	.50 min-filing/3-5 wks-permanent hearing.	.50 min-filing/3-5 wks-permanent hearing.	.50 min-filing/3-5 wks-permanent hearing.

Register in Probate / Juvenile Clerk of Court

Oversight Committee: **Law Enforcement & Judiciary**

**Register in Probate / Juvenile Clerk
of Court**
1.00 FTE

**Deputy Register in Probate /
Juvenile Clerk**
1.00 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.00	0.00	0.00
FTE Balance	2.00	2.00	2.00	2.00	2.00

REGISTER IN PROBATE

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget
Tax Levy	135,886	134,127	125,653	146,524	146,524	202,094
Grants & Aids	0	258	447	500	1,000	500
User Fees	26,232	34,379	28,912	22,500	22,800	22,500
Use of Fund Balance	0	0	6,342	0	0	0

Total Revenues

	162,118	168,764	161,354	169,524	170,324	225,094
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Expenses

Labor	88,525	91,309	113,404	106,078	106,078	109,735
Labor Benefits	33,297	18,002	25,726	26,566	26,566	27,537
Supplies & Services	22,001	14,505	22,224	36,785	37,680	87,822
Addition to Fund Balance	18,295	44,948	0	95	0	0

Total Expenses

	162,118	168,764	161,354	169,524	170,324	225,094
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Beginning of Year Fund Balance

End of Year Fund Balance

Included in General Fund Total

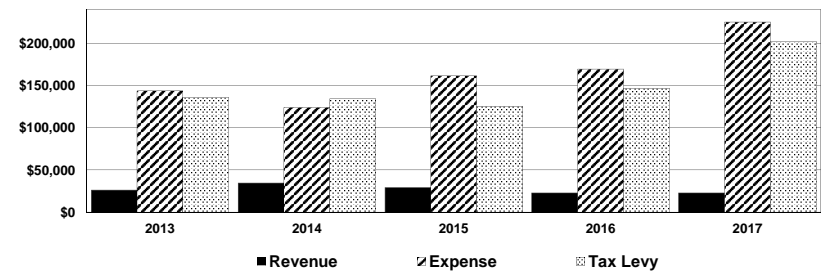
	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
	55,570	37.93%	None	0	0
	(500)	-50.00%			
	(300)	-1.32%	2017 Total	0	0
	0	0.00%			
	54,770	32.16%	2018	0	0
			2019	0	0
			2020	0	0
			2021	0	0
	50,142	133.07%			
	0	0.00%			
	54,770	32.16%			

2017 Highlights & Issues on the Horizon

Addition of \$50,000 to fund a Court Appointed Special Advocate program. This program provides dedicated advocates for abused and neglected children within the Sauk County court system. CASA is administered through a contract with Hope House, in coordination with the Department of Human Services, Corporation Counsel, and the Sauk County court system.

Continue to work of the Clerk of Courts to enter tax intercept judgments and collections for unpaid legal fees incurred in delinquency, children in need of protection and services, and termination of parental rights cases.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: CIRCUIT COURT PROBATE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10006 CIRCUIT COURT PROBATE REVENUE									
411100	GENERAL PROPERTY TAXES	-135,886.00	-134,127.00	-125,653.00	-73,261.98	-146,524.00	-146,524.00	-202,094.00	55,570.00
424340	INTERPRETER FEE-COUNTY	0.00	-257.75	-446.94	-79.78	-1,000.00	-500.00	-500.00	-500.00
451140	REGISTER IN PROBATE	-24,056.98	-33,585.30	-27,550.65	-7,225.63	-20,000.00	-20,000.00	-20,000.00	0.00
451450	JUV-FULL COUNSEL REVENUE	-2,174.71	0.00	0.00	0.00	-800.00	-500.00	-500.00	-300.00
451550	PROBATE-FULL COUNSEL REV	0.00	-793.49	-1,361.64	-938.12	-2,000.00	-2,000.00	-2,000.00	0.00
TOTAL CIRCUIT COURT PROBATE REVENUE		-162,117.69	-168,763.54	-155,012.23	-81,505.51	-170,324.00	-169,524.00	-225,094.00	54,770.00
10006121 JUVENILE COURT									
520900	CONTRACTED SERVICES	5,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00
521200	LEGAL SERVICES	7,720.06	2,684.50	4,163.05	5,867.85	12,000.00	12,000.00	12,000.00	0.00
521900	OTHER PROFESSIONAL SERVICES	420.00	0.00	0.00	0.00	840.00	420.00	420.00	-420.00
523300	PER DIEM JURY WITNESS	0.00	0.00	0.00	0.00	300.00	300.00	300.00	0.00
523900	INTERPRETER FEES	70.00	737.05	1,665.80	40.00	1,000.00	800.00	800.00	-200.00
523901	INTERPRETER FEES - TRAVEL	14.00	253.49	605.74	107.12	500.00	500.00	500.00	0.00
529900	PSYCHOLOGICAL SERVICES	1,900.00	0.00	3,660.00	3,073.00	5,000.00	5,000.00	5,000.00	0.00
532200	SUBSCRIPTIONS	103.69	56.41	72.35	72.35	125.00	125.00	125.00	0.00
TOTAL JUVENILE COURT		15,227.75	3,731.45	10,166.94	9,160.32	19,765.00	19,145.00	69,145.00	49,380.00
10006123 CIRCUIT COURT PROBATE									
511100	SALARIES PERMANENT REGULAR	87,605.24	90,348.91	112,733.62	47,900.27	105,498.00	105,498.00	109,115.00	3,617.00
511900	LONGEVITY-FULL TIME	919.60	959.60	669.93	0.00	580.00	580.00	620.00	40.00
514100	FICA & MEDICARE TAX	6,646.27	6,843.09	8,481.58	3,575.69	8,115.00	8,115.00	8,395.00	280.00
514200	RETIREMENT-COUNTY SHARE	5,895.16	6,385.94	6,916.62	3,161.45	6,902.00	6,902.00	7,359.00	457.00
514400	HEALTH INSURANCE COUNTY SHARE	20,649.64	4,691.57	10,194.58	5,711.88	11,424.00	11,424.00	11,653.00	229.00
514500	LIFE INSURANCE COUNTY SHARE	0.00	0.00	42.74	21.61	51.00	51.00	53.00	2.00
514600	WORKERS COMPENSATION	105.58	81.73	90.27	33.57	74.00	74.00	77.00	3.00
521200	LEGAL SERVICES	3,322.82	6,201.98	6,489.40	318.50	7,500.00	7,500.00	7,500.00	0.00
522500	TELEPHONE & DAIN LINE	131.03	90.52	90.11	54.61	200.00	100.00	200.00	0.00
523300	PER DIEM JURY WITNESS	33.20	0.00	0.00	0.00	300.00	200.00	200.00	-100.00
523900	INTERPRETER FEES	458.82	40.00	0.00	17.50	500.00	500.00	500.00	0.00
523901	INTERPRETER TRAVEL	0.00	136.00	0.00	280.00	250.00	500.00	500.00	250.00
529900	PSYCHOLOGICAL SERVICES	0.00	0.00	0.00	0.00	3,000.00	3,000.00	3,000.00	0.00
531100	POSTAGE AND BOX RENT	847.75	1,019.66	1,181.12	591.59	1,200.00	1,100.00	1,100.00	-100.00
531200	OFFICE SUPPLIES AND EXPENSE	1,300.24	858.21	1,038.64	413.06	1,250.00	1,000.00	1,000.00	-250.00
531800	MIS DEPARTMENT CHARGEBACKS	432.79	2,225.80	2,855.99	1,662.19	2,465.00	2,465.00	3,402.00	937.00
532200	SUBSCRIPTIONS	246.70	200.95	317.26	72.35	300.00	300.00	300.00	0.00
532400	MEMBERSHIP DUES	0.00	0.00	50.00	40.00	125.00	150.00	150.00	25.00
533200	MILEAGE	0.00	0.00	0.00	0.00	325.00	325.00	325.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: CIRCUIT COURT PROBATE	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10006123 CIRCUIT COURT PROBATE								
533500 MEALS AND LODGING	0.00	0.00	35.00	0.00	500.00	500.00	500.00	0.00
TOTAL CIRCUIT COURT PROBATE	128,594.84	120,083.96	151,186.86	63,854.27	150,559.00	150,284.00	155,949.00	5,390.00
TOTAL DEPARTMENT REVENUE	-162,117.69	-168,763.54	-155,012.23	-81,505.51	-170,324.00	-169,524.00	-225,094.00	54,770.00
TOTAL DEPARTMENT EXPENSE	143,822.59	123,815.41	161,353.80	73,014.59	170,324.00	169,429.00	225,094.00	54,770.00
ADDITION TO (-)/USE OF FUND BALANCE	-18,295.10	-44,948.13	6,341.57	-8,490.92	0.00	-95.00	0.00	

Sheriff's Department

Department Vision - Where the department would ideally like to be

To utilize the staff and resources of the Sauk County Sheriff's Office efficiently and effectively; to maintain the high level of training and equipment for staff; to continue to build crime prevention strategies and programs; to coordinate area-wide police, fire, and ambulance services during emergency situations; to insure the safety and humane treatment of inmates by providing medical care, religious observation opportunities, educational programs, social skills training, job skills training and other services.

Department Mission - Major reasons for the department's existence and purpose in County government

To protect and serve the citizens and visitors of Sauk County with professional, responsible and timely law enforcement through the combined efforts of all divisions within the Office of the Sheriff.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Encourage economic development
Stewardship of natural resources
Development of cultural, social, and community values

Specific Strategic Issues Addressed

Drugged/drunk drivers. Law enforcement staffing.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Combat increasing drug sales and usage within the County	Decrease in overdoses	Change project position to regular position in order to continue drug investigations	12/31/2017
To reduce violent crimes and property crimes	Decrease in violent crimes	Continue to develop crime prevention programming throughout the County. Concentrated patrol and enforcement efforts such as Drug intervention activities.	12/31/2017
Create a more efficient procedure for hiring	By decreasing the amount of time that positions are left vacant.	Decreasing the time for the hiring process in order to decrease the time with vacancies within the Department.	12/31/2017
Maintain highway safety grants.	Amount of revenue generated	Minimize fatalities and reduce traffic crashes.	12/31/2017
Create a Junior Deputy Program		Involve youth with Law Enforcement for a positive role model	12/31/2017
Increase Deputy involvement in schools	Amount of time spent in the schools.	Create better interaction with you and improve safety and security in the schools.	12/31/2017

Sheriff's Department

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Field Services	Patrol activities for crime detection, investigation and prevention. Response to citizen calls for assistance and complaint \ conflict resolution. Traffic patrol and enforcement. Accident crash investigations. Criminal investigations. Record and serve arrest warrants. Record and serve civil process papers. Range - Monthly weapons training and qualification for officer safety and proficiency. Special Events - Parades, house moves, crowd and traffic control for large public events and gatherings. Field Training Officer Program to train all new employees. Accident Reduction - Patrol and traffic enforcement efforts to reduce injury and fatal traffic crashes. Crime Reduction - Criminal investigations and arrests to deter criminal activities and bring to justice those who commit crimes. Humane Officer Program to investigate animal abuse complaints. Accident Reconstruction, Juvenile Delinquency Program - program to assist our schools, Human Services and the public with delinquency and prevention. Crime Stoppers Program - Reward system for citizens to report suspects of crime. Mobile Data Terminal program to provide officers with direct data information from the Time System, Records Management Systems and TRACS. Prisoner Transport- Court, Warrants, Human Services.		User Fees / Misc	\$158,988	41.00	Number of complaints about officers per number of calls / contacts Warrant Served/Warrants Issued Violent crime arrests to occurrences (murder, manslaughter, rape, robbery and aggravated assault)
			Grants	\$49,000		
			TOTAL REVENUES	\$207,988		
			Wages & Benefits	\$3,571,549		
			Operating Expenses	\$454,900		
			TOTAL EXPENSES	\$4,026,449		
			COUNTY LEVY	\$3,818,461		
Jail	Maintain a County Jail & Huber facility. Inmate Programs - Education programs to reduce recidivism. Electronic Monitoring Program - Jail Inmate bracelet program. Field Training Officer Program to train all new employees. Providing a Community Service program for Huber Inmates. Maintain PREA Compliance 28CFR115.111	Wis. Admin. Code DOC 348/350	User Fees / Misc	\$910,421	75.50	GED Program Inmate participation (GED or HSED) Anger Management Inmate participation/completion Cognitive Intervention Inmate participation/completion Employability participation / completion
			Grants	\$10,000		
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$920,421		
			Wages & Benefits	\$5,517,452		
			Operating Expenses	\$881,250		
			TOTAL EXPENSES	\$6,398,702		
Court Security	Courthouse Security for 4 courtrooms and building offices.	Wis. Stats. 59.27	User Fees / Misc	\$366,616	4.00	
			Grants			
			TOTAL REVENUES	\$366,616		
			Wages & Benefits	\$362,776		
			Operating Expenses	\$3,200		
			TOTAL EXPENSES	\$365,976		
			COUNTY LEVY	(\$640)		
Dispatch	911 PSAP (Public Service Answering Point) Dispatch Center and TIME System (Transaction of Information for Management of Enforcement) communications terminal for law enforcement, EMS (Emergency Medical Services) and fire. Field Training Officer Program to train all new employees. Power Phone Program - Emergency Medical First Aid program over the phone by 911 Dispatchers. MABAS (Mutual Aid Box Alarm System) Division 131 Dispatch Center.		User Fees / Misc	\$0	14.58	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$981,331		
			Operating Expenses	\$21,864		
			TOTAL EXPENSES	\$1,003,195		
			COUNTY LEVY	\$1,003,195		

Sheriff's Department

Administration & Support	Fleet & Equipment Management - Maintaining and purchasing all Department vehicles and special equipment. Recruit\Test\Hiring - Replacing vacant positions with qualified personnel. Employee applicants background investigations program. Grants- Including armor vests for officers, alcohol & speed reduction patrol & enforcement, Ho-Chunk Tribal Grant and Drug Enforcement Grants. Internal Affairs Program - maintaining employee standards and discipline for liability, efficiency and public trust. Vehicle Registration - Motor vehicle license registration program to assist our citizens from having to drive to Madison. Public Open Records Requests including statistics and questionnaires. Uniform Crime Reports program - Mandated State and Federal government monthly reporting on reported crimes and arrests. Triad - Senior Citizens, Sheriff and Police Agencies cooperating to reduce victimization of the elderly. In-service Training - Mandated 24 hours per officer per Wis. Training and Standards Board Requirements. Special Training - Certifications and special training to improve the performance and efficiency of employees. Automated External Defibrillators - Training all Dept. employees on using Automated External Defibrillators and obtaining them for all squad cars to help save lives caused by heart attacks. Child Fingerprinting. Honor Guard. Continuous recruitment program. Budget preparation and Management. Policy and procedure development and management. Coordination of training for Departmental members.	Wis. Stats. 59.27	User Fees / Misc	\$48,480	11.00	Percent of overtime as compared to overall payroll
			Grants	\$0		
			TOTAL REVENUES	\$48,480		
			Wages & Benefits	\$873,817		
			Operating Expenses	\$372,122		
			TOTAL EXPENSES	\$1,245,939		
			COUNTY LEVY	\$1,197,459		
Special Teams	Water safety patrol and rescue services. ERT. (Emergency Response Team) responds to high risk calls involving weapons or barricaded suspects. CIN (Critical Incident Negotiations Team) handles suicide and armed barricaded suspects. Dive Team - Water rescue, body and evidence recovery. K-9 Program - Drug enforcement and missing persons searches. Drug Unit - Special Drug Enforcement Unit (police departments and Sheriff's Department members). Honor Guard, Project Lifesaver.	Wis. Stats. 59.27	User Fees / Misc	\$10,000	-	
			Grants	\$0		
			TOTAL REVENUES	\$10,000		
			Wages & Benefits	\$0		
			Operating Expenses	\$2,017		
			TOTAL EXPENSES	\$28,400		
			COUNTY LEVY	\$18,400		
Transport	Civilian employees hired as Limited Term Employees to transport non-violent inmates, juveniles, and mental health patients. Reduces the use of sworn officers on overtime.	Wis. Stats. 59.27	User Fees / Misc	\$43,902	3.56	
			Grants	\$0		
			TOTAL REVENUES	\$43,902		
			Wages & Benefits	\$104,541		
			Operating Expenses	\$11,625		
			TOTAL EXPENSES	\$116,166		
			COUNTY LEVY	\$72,264		
Outside Agency Appropriations	Animal Shelter and Sauk County Disabled Parking Enforcement Assistance Council		User Fees / Misc	\$0	-	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	148,300		
			TOTAL EXPENSES	\$148,300		
			COUNTY LEVY	\$148,300		

Sheriff's Department

Outlay	Field Services squad cars - 7	\$189,000	Use of Fund Balance	\$25,000	-	
	Field Services unmarked squad	\$27,000	Grants	\$0		
	Admin Squad	\$27,000	TOTAL REVENUES	\$25,000		
	Prisoner transport van	\$25,000	Operating Expenses	\$293,000		
	Boat and Motor	\$25,000	TOTAL EXPENSES	\$293,000		
			COUNTY LEVY	\$268,000		
Totals			TOTAL REVENUES	\$1,622,407	149.64	
			TOTAL EXPENSES	\$13,626,127		
			COUNTY LEVY	\$12,003,720		

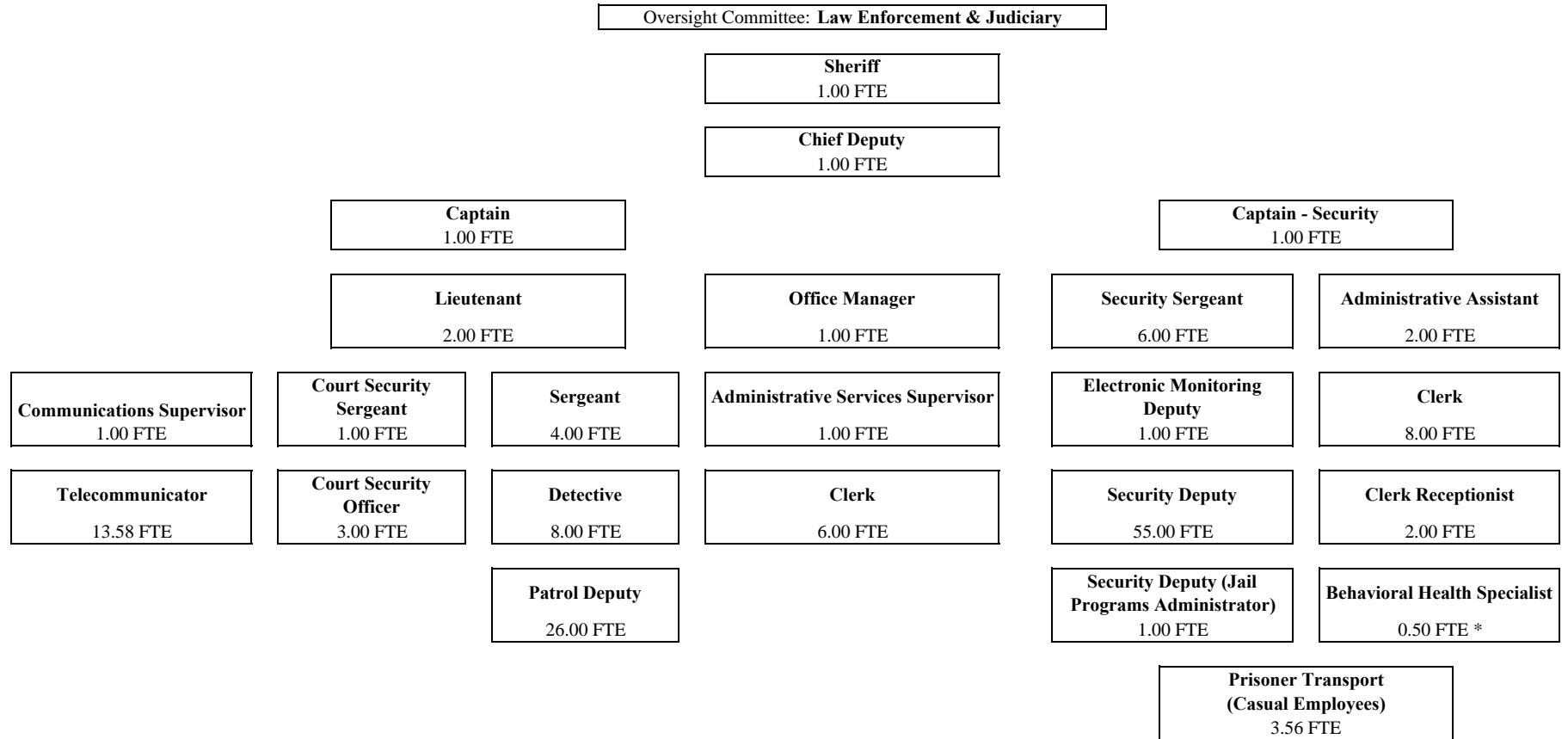
Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimated	2017 Budget
Field Services Division calls for Service	15,465	16,050	17,000
Arrests	4,326	4,400	4,500
Traffic Accidents	1,222	1,300	1,300
Civil Process	1,937	1,950	2,000
Transports	1,427	1,334	1,350
Bookings	2,938	2,900	2,950
Warrant Arrests	763	670	650

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimated	2017 Budget
Warrant Served/Warrants Issued	The Deputies have been actively trying to check addresses for warrants	754/1065	670/690	650/700
GED Program Inmate (GED or HSED)	Inmates are participating in the programs provided	9	9	9
Anger Management Inmate participation/completion	Inmates are participating in the programs provided	23/36	12/20	15/30
Parenting	Inmates are participating in the programs provided	19/23	10/20	20/25
Employability participation/completion	Inmates are participating in the programs provided	24/30	26/36	25/35
Community Service hours by Inmates	Inmates that are unable to find a job are provided hours to non-profits	7,258	7,000	7,000

Sheriff



* Shared position with Criminal Justice Coordinating

	2013	2014	2015	2016	2017
FTE Change	-2.37	1.29	-0.05	2.00	0.52
FTE Balance	145.88	147.17	147.12	149.12	149.64

SHERIFF

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget
Tax Levy	11,609,689	11,495,013	11,641,761	11,908,868	11,908,868	12,003,720
Grants & Aids	140,038	113,214	131,480	101,171	107,968	107,968
Fees, Fines & Forfeitures	3,700	5,632	7,848	6,600	6,800	6,800
User Fees	541,398	501,756	607,138	469,704	559,800	554,800
Intergovernmental	1,303,107	1,189,125	1,132,465	1,095,109	827,209	910,339
Donations	2,615	8,355	7,535	5,000	5,000	5,000
Miscellaneous	8,284	10,826	36,170	56,654	312,229	12,500
Use of Fund Balance	0	0	0	0	0	25,000

Total Revenues	13,608,831	13,323,921	13,564,397	13,643,106	13,727,874	13,626,127
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Expenses

Labor	7,434,077	7,483,228	7,993,313	8,103,569	8,114,040	8,220,174
Labor Benefits	3,223,252	3,181,245	2,978,748	2,993,095	3,073,195	3,191,292
Supplies & Services	1,842,866	1,933,296	1,840,816	1,717,017	1,920,410	1,921,661
Capital Outlay	242,508	250,388	250,817	320,500	620,229	293,000
Addition to Fund Balance	866,128	475,764	500,703	508,925	0	0

Total Expenses	13,608,831	13,323,921	13,564,397	13,643,106	13,727,874	13,626,127
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Beginning of Year Fund Balance

Included in General Fund Total

End of Year Fund Balance

2017 Highlights & Issues on the Horizon

Inmate housing revenues were increased by \$75,132.

Electronic monitoring usage has increased, increasing revenues by \$10,000.

There has been a decrease in Sheriff forfeiture sales, so there is a corresponding decrease in civil process fees collected of \$10,000.

In addition to the costs shown directly in the Sheriff's Department budget, the Debt Service fund contains principal and interest payments totaling \$1,174,051 in 2016 and \$1,077,506 in 2017 for debt service on construction of the law enforcement center.

Further costs related to general building services, such as utilities and maintenance staff, are included in the Building Services budget. These costs total \$685,614 in 2016 and \$916,370 in 2017 which includes \$230,000 outlay.

Decreased fuel costs allow budgeted expenses to decrease \$30,000.

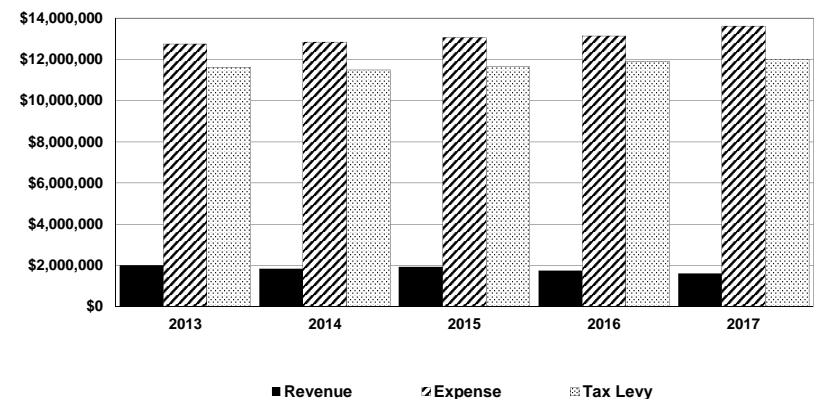
Includes Budgeted Outside Agency Requests:

Sauk County Humane Society \$147,000

Disabled Parking Enforcement \$1,300

	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
Admin Squad Car	94,852	0.80%		27,000	27,000
Field Services Squad Cars - 8	0	0.00%		189,000	189,000
Field Services Unmarked Squad	0	0.00%		27,000	27,000
Boat & Motor	(5,000)	-0.89%		25,000	0
Prisoner Transport Van	83,130	10.05%		25,000	25,000
	0	0.00%			
2017 Total	(299,729)	-96.00%		293,000	268,000
	25,000	0.00%			
2018	(101,747)	-0.74%		268,000	268,000
2019				350,000	350,000
2020				297,000	297,000
2021				323,000	323,000

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: SHERIFF		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10020 SHERIFF REVENUE									
411100	GENERAL PROPERTY TAXES	-11,609,689.00	-11,495,013.00	-11,641,761.00	-5,954,434.02	-11,908,868.00	-11,908,868.00	-12,003,720.00	94,852.00
423200	PUBLIC/HIGHWAY SAFETY	-55,827.14	-41,490.44	-59,048.31	-22,641.81	-35,000.00	-35,000.00	-35,000.00	0.00
423220	FED CRIMINAL ALIEN ASSISTANCE	-11,727.30	-6,589.44	-8,519.16	0.00	-10,000.00	-10,000.00	-10,000.00	0.00
424080	DNA TEST REIMBURSEMENT	-2,300.00	-1,100.00	-1,530.00	0.00	-1,500.00	-1,500.00	-1,500.00	0.00
424100	BULLETPROOF VEST GRANT	-2,925.00	0.00	-3,027.60	0.00	-4,000.00	-4,000.00	-4,000.00	0.00
424230	LAW ENFORCEMENT TRAINING	-22,893.23	-26,106.70	-20,777.86	-3,446.72	-17,280.00	-17,280.00	-17,280.00	0.00
424240	RECREATIONAL PATROL ENFORCEMEN	-14,080.62	-11,738.93	-12,389.01	-7,203.23	-14,000.00	-7,203.00	-14,000.00	0.00
424250	TRIBAL LAW ENFORCEMENT PROTECT	-26,188.00	-26,188.00	-26,188.00	-26,188.00	-26,188.00	-26,188.00	-26,188.00	0.00
424255	DOMESTIC VIOLENCE GRANT	-1,018.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424390	DEPT OF JUSTICE REIMBURSEMENT	-3,078.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00
441300	COURT ORDERED RESTITUTION	0.00	-861.92	-1,083.33	-939.83	-800.00	-800.00	-800.00	0.00
452010	CIVIL PROCESS FEES	-104,723.01	-80,473.70	-87,354.50	-60,175.57	-80,000.00	-119,871.00	-90,000.00	10,000.00
452020	COPIES AND PHOTOS	-1,399.52	-1,093.97	-1,420.64	-551.99	-2,000.00	-1,010.00	-2,000.00	0.00
452030	WITNESS FEES	-92.40	-93.00	-106.80	-77.16	-300.00	-300.00	-300.00	0.00
452040	PRISONER MEDICATION FEES	-15,609.85	-12,536.32	-16,399.58	-7,194.24	-18,000.00	-16,500.00	-18,000.00	0.00
452050	TELEPHONE REBATES	-65,750.99	-47,380.85	-76,619.01	-33,213.67	-75,000.00	-66,427.00	-65,000.00	-10,000.00
452060	MISCELLANEOUS REVENUES	-12,160.61	-16,478.67	-19,996.49	-5,983.34	-14,000.00	-14,000.00	-14,000.00	0.00
452080	SPECIAL TEAMS FEES	-19,208.16	-21,326.98	-14,694.81	-8,332.37	-10,000.00	-9,000.00	-10,000.00	0.00
452100	SHERIFF FEES	-4,677.11	-2,179.42	-2,174.79	-1,387.27	-2,800.00	-2,800.00	-2,800.00	0.00
452110	HUBER BOARD FEES	-130,104.25	-154,188.30	-196,109.32	-51,269.68	-160,000.00	-102,539.00	-160,000.00	0.00
452120	JUV-DETEN/MED/TRANS	-41,172.36	-22,411.13	-41,612.34	-26,976.75	-40,000.00	-33,099.00	-40,000.00	0.00
452130	ELECTRONIC MONITORING CHG	-86,692.06	-94,946.25	-96,372.51	-23,685.72	-87,500.00	-47,371.00	-82,500.00	-5,000.00
452131	VEHICLE LICENSE FEES	-26,029.68	-27,831.00	-21,280.35	0.00	-27,000.00	-27,000.00	-27,000.00	0.00
452132	PARKING VIOLATION FEES	-3,700.00	-4,770.00	-6,765.00	-2,235.00	-6,000.00	-5,800.00	-6,000.00	0.00
452140	LAUNDRY COMMISSIONS	-821.81	-588.68	-1,128.32	0.00	-700.00	0.00	-700.00	0.00
452141	TOWING RECOUPMENT	-2,285.91	-2,936.41	-2,546.57	-2,139.38	-2,500.00	-4,279.00	-2,500.00	0.00
472200	HOUSING PRISONERS-OTHER JURISD	-876,876.16	-787,801.80	-715,639.73	-347,211.73	-415,329.00	-694,912.00	-490,461.00	75,132.00
474010	DEPARTMENTAL CHARGES	-362,381.11	-338,900.65	-341,750.73	-177,033.57	-357,978.00	-357,978.00	-365,976.00	7,998.00
474030	PRISONER TRANSPORT	-44,641.65	-40,495.23	-59,779.91	-18,137.73	-43,902.00	-32,019.00	-43,902.00	0.00
474600	HS PROJECT LIFESAVER	0.00	-600.00	-600.00	-1,200.00	0.00	-1,200.00	0.00	0.00
483750	JAIL COMMISSARY	-52,164.61	-41,554.78	-46,563.41	-19,393.72	-52,500.00	-38,787.00	-52,500.00	0.00
485100	DONATIONS FROM INDIVIDUALS	-2,615.08	-8,354.64	-7,534.88	-4,917.30	-5,000.00	-5,000.00	-5,000.00	0.00
486200	INSURANCE RECOVERY-VEHICLES	-5,997.98	-7,890.03	-29,502.94	-52,374.90	-10,000.00	-52,375.00	-10,000.00	0.00
486300	INSURANCE RECOVERIES	0.00	0.00	-4,120.43	0.00	0.00	0.00	0.00	0.00
489020	XFER FROM CONTINGENCY/C&COMP	0.00	0.00	0.00	0.00	-299,729.00	0.00	0.00	-299,729.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00	0.00	-25,000.00	25,000.00
TOTAL SHERIFF REVENUE		-13,608,831.39	-13,323,920.24	-13,564,397.33	-6,858,344.70	-13,727,874.00	-13,643,106.00	-13,626,127.00	-101,747.00

Fund: GENERAL FUND Department: SHERIFF		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10020110 SHERIFF ADMINISTRATION									
511100	SALARIES PERMANENT REGULAR	539,967.12	577,750.05	582,045.57	317,201.16	599,674.00	634,402.00	615,375.00	15,701.00
511200	SALARIES-PERMANENT-OVERTIME	14.33	689.46	589.07	171.00	1,747.00	342.00	1,780.00	33.00
511900	LONGEVITY-FULL TIME	3,400.00	3,865.00	3,680.00	96.67	3,900.00	4,180.00	3,560.00	-340.00
512100	WAGES-PART TIME	0.00	4,311.52	5,344.66	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	40,231.82	43,535.50	43,960.27	23,647.95	46,346.00	47,296.00	47,523.00	1,177.00
514200	RETIREMENT-COUNTY SHARE	47,256.75	47,136.43	46,780.84	23,381.01	47,163.00	46,762.00	52,466.00	5,303.00
514300	RETIREMENT-EMPLOYEES SHARE	8,747.66	6,930.12	1,809.41	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	116,128.25	132,360.56	131,421.78	85,188.72	135,030.00	146,038.00	146,935.00	11,905.00
514500	LIFE INSURANCE COUNTY SHARE	271.17	304.84	310.78	158.60	321.00	317.00	310.00	-11.00
514600	WORKERS COMPENSATION	3,616.18	3,457.50	3,129.02	1,530.01	3,082.00	3,060.00	2,863.00	-219.00
514700	EDUCATION AND TRAINING	504.40	514.10	504.40	252.20	504.00	504.00	504.00	0.00
514800	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	296.00	0.00	0.00
519100	UNIFORM ALLOWANCE	2,762.29	3,263.07	2,531.31	1,146.05	2,500.00	2,250.00	2,500.00	0.00
520900	CONTRACTED SERVICES	9,967.15	49,338.67	7,295.75	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	52,572.36	51,009.40	61,328.34	27,887.57	45,000.00	51,583.00	53,000.00	8,000.00
522900	UTILITIES	7,537.73	6,748.80	6,807.24	1,663.86	8,000.00	2,127.00	0.00	-8,000.00
531100	POSTAGE AND BOX RENT	5,326.47	4,397.52	5,027.73	2,042.35	3,000.00	3,000.00	3,000.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	5,707.23	9,481.99	9,425.06	7,352.85	10,000.00	10,000.00	10,000.00	0.00
531300	PHOTO COPIES	2,015.94	65.76	236.94	54.94	0.00	110.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	242,539.38	262,927.16	234,868.49	177,338.10	266,353.00	245,151.00	242,104.00	-24,249.00
532200	SUBSCRIPTIONS	2,482.66	2,966.78	3,137.90	998.87	2,970.00	2,970.00	2,970.00	0.00
532800	TRAINING AND INSERVICE	2,013.73	2,186.40	4,286.40	4,250.12	4,400.00	4,400.00	4,400.00	0.00
533500	MEALS AND LODGING	112.00	87.40	0.00	0.00	0.00	0.00	0.00	0.00
533800	EXTRADITIONS	2,961.85	4,357.08	9,650.00	4,696.00	6,000.00	6,000.00	6,000.00	0.00
534700	FIELD SUPPLIES	5,840.75	6,139.82	4,061.48	4,851.56	5,800.00	5,800.00	9,300.00	3,500.00
535100	VEHICLE FUEL / OIL	8,195.59	7,565.14	8,856.09	1,727.03	11,000.00	3,454.00	0.00	-11,000.00
535200	VEHICLE MAINTENANCE AND REPAIR	2,176.31	2,262.06	17,510.64	603.70	4,000.00	2,500.00	0.00	-4,000.00
535800	PHOTOGRAPHY SUPPLIES	2,353.31	2,619.94	283.13	0.00	1,500.00	1,500.00	0.00	-1,500.00
551100	INSURANCE-BLDGS/CONTENTS/EXTEN	333.77	477.67	357.80	26.63	200.00	100.00	200.00	0.00
551200	INSURANCE-VEHICLE LIABILITY	881.77	1,181.34	1,199.47	0.00	1,000.00	1,000.00	1,000.00	0.00
551300	INSURANCE-CONTRACTORS EQUIP/IN	145.28	148.58	143.67	0.00	118.00	118.00	118.00	0.00
551900	INSURANCE-GENERAL LIABILITY	40,140.00	40,470.00	32,764.00	0.00	40,000.00	40,000.00	40,000.00	0.00
552100	OFFICIALS BONDS	23.37	23.37	23.37	23.37	30.00	23.00	30.00	0.00
581900	CAPITAL OUTLAY	0.00	0.00	23,788.71	0.00	0.00	0.00	27,000.00	27,000.00
TOTAL SHERIFF ADMINISTRATION		1,156,226.62	1,278,573.03	1,253,159.32	686,290.32	1,249,638.00	1,265,283.00	1,272,938.00	23,300.00
10020220 SHERIFF-DISPATCH									
511100	SALARIES PERMANENT REGULAR	535,340.70	550,751.89	575,473.15	283,293.91	643,607.00	566,588.00	667,489.00	23,882.00
511200	SALARIES-PERMANENT-OVERTIME	80,131.38	49,762.62	61,287.72	25,887.03	44,683.00	51,774.00	46,560.00	1,877.00

Fund: GENERAL FUND Department: SHERIFF		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10020220 SHERIFF-DISPATCH									
511900	LONGEVITY-FULL TIME	2,732.60	2,697.60	2,537.60	0.00	3,280.00	2,878.00	2,860.00	-420.00
512100	WAGES-PART TIME	26,819.27	34,563.23	50,149.30	11,471.16	24,899.00	22,942.00	25,057.00	158.00
512200	WAGES-PART TIME-OVERTIME	0.00	224.76	0.00	664.73	0.00	1,329.00	0.00	0.00
514100	FICA & MEDICARE TAX	47,263.03	46,755.68	50,812.06	23,672.29	54,810.00	47,345.00	56,760.00	1,950.00
514200	RETIREMENT-COUNTY SHARE	40,640.56	42,207.70	45,089.23	20,844.25	47,287.00	41,689.00	50,454.00	3,167.00
514300	RETIREMENT-EMPLOYEES SHARE	21.27	13.77	50.16	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	133,733.54	148,160.57	135,657.98	70,244.82	149,767.00	120,420.00	130,972.00	-18,795.00
514500	LIFE INSURANCE COUNTY SHARE	126.04	137.69	157.72	81.66	165.00	163.00	160.00	-5.00
514600	WORKERS COMPENSATION	788.52	577.54	590.06	224.92	502.00	450.00	519.00	17.00
519100	UNIFORM ALLOWANCE	450.00	450.00	590.50	0.00	500.00	500.00	500.00	0.00
522500	TELEPHONE & DAIN LINE	12,534.00	12,408.00	12,660.00	6,267.00	12,660.00	12,660.00	12,660.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	906.73	1,259.62	727.00	1,099.50	1,500.00	1,500.00	3,500.00	2,000.00
532800	TRAINING AND INSERVICE	2,357.98	147.56	383.26	398.00	2,700.00	2,700.00	2,700.00	0.00
533500	MEALS AND LODGING	32.51	29.59	0.00	0.00	0.00	0.00	0.00	0.00
534700	FIELD SUPPLIES	3,304.97	3,195.08	4,948.53	1,904.86	3,004.00	3,000.00	3,004.00	0.00
TOTAL SHERIFF-DISPATCH		887,183.10	893,342.90	941,114.27	446,054.13	989,364.00	875,938.00	1,003,195.00	13,831.00
10020225 SHERIFF-FIELD SERVICES									
511100	SALARIES PERMANENT REGULAR	2,134,283.24	2,197,226.52	2,304,189.02	1,205,077.68	2,378,688.00	2,410,155.00	2,376,610.00	-2,078.00
511200	SALARIES-PERMANENT-OVERTIME	162,798.47	159,468.06	178,747.96	93,152.50	162,533.00	186,305.00	168,668.00	6,135.00
511900	LONGEVITY-FULL TIME	2,820.00	2,783.95	2,940.00	46.67	2,680.00	2,960.00	2,740.00	60.00
514100	FICA & MEDICARE TAX	171,380.38	175,673.79	186,097.51	97,079.62	194,705.00	194,159.00	195,020.00	315.00
514200	RETIREMENT-COUNTY SHARE	268,483.84	243,372.67	233,789.84	117,026.07	241,536.00	234,052.00	275,322.00	33,786.00
514300	RETIREMENT-EMPLOYEES SHARE	84,839.32	70,812.61	14,789.83	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	472,860.90	502,912.07	444,094.88	269,100.57	487,798.00	461,149.00	503,378.00	15,580.00
514500	LIFE INSURANCE COUNTY SHARE	668.98	710.44	669.70	327.16	816.00	648.00	653.00	-163.00
514600	WORKERS COMPENSATION	33,087.97	29,775.07	29,392.49	14,831.62	29,015.00	29,663.00	26,003.00	-3,012.00
514700	EDUCATION AND TRAINING	1,993.42	1,857.62	1,609.67	620.80	1,260.00	1,488.00	1,260.00	0.00
519100	UNIFORM ALLOWANCE	16,810.43	16,865.94	23,201.24	7,260.80	22,100.00	22,100.00	21,900.00	-200.00
520900	CONTRACTED SERVICES	0.00	1,456.80	22,763.17	0.00	0.00	0.00	0.00	0.00
523900	INTERPRETER FEES	87.50	0.00	59.06	17.47	50.00	50.00	50.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	6,532.15	5,390.49	7,320.59	5,118.40	5,000.00	5,500.00	5,000.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	13,256.04	0.00	548.81	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	26,868.46	27,212.80	30,630.96	22,447.24	35,000.00	35,000.00	35,000.00	0.00
533500	MEALS AND LODGING	1,197.48	1,012.75	21.47	7.50	0.00	0.00	0.00	0.00
534700	FIELD SUPPLIES	103,410.53	113,857.57	102,307.17	48,868.38	97,750.00	100,750.00	119,750.00	22,000.00
534750	TOWING	2,524.15	4,117.03	3,066.99	2,998.92	3,000.00	5,998.00	3,000.00	0.00
535100	VEHICLE FUEL / OIL	236,512.80	215,488.10	144,261.35	59,995.53	240,000.00	119,991.00	210,000.00	-30,000.00
535200	VEHICLE MAINTENANCE AND REPAIR	45,151.40	55,045.58	70,327.18	29,790.25	53,000.00	53,000.00	53,000.00	0.00

Fund: GENERAL FUND Department: SHERIFF		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10020225 SHERIFF-FIELD SERVICES									
539500	RADAR EXPENSE	234.00	1,569.00	2,010.91	0.00	1,600.00	1,569.00	1,600.00	0.00
551200	INSURANCE-VEHICLE LIABILITY	19,985.69	25,876.92	22,296.08	0.00	25,000.00	25,000.00	25,000.00	0.00
572200	CRIME PREVENTION	5,158.32	1,155.75	1,808.29	806.12	2,000.00	2,000.00	2,000.00	0.00
572300	HIGHWAY SAFETY	143.30	0.00	0.00	0.00	500.00	500.00	500.00	0.00
581100	VEHICLE REPLACEMENT	222,442.33	226,774.52	208,696.91	166,617.51	280,500.00	280,500.00	216,000.00	-64,500.00
TOTAL SHERIFF-FIELD SERVICES		4,033,531.10	4,080,416.05	4,035,641.08	2,141,190.81	4,264,531.00	4,172,537.00	4,242,454.00	-22,077.00
10020235 SHERIFF-JAIL									
511100	SALARIES PERMANENT REGULAR	3,437,208.97	3,402,594.12	3,608,280.66	1,784,756.11	3,746,925.00	3,569,512.00	3,798,202.00	51,277.00
511200	SALARIES-PERMANENT-OVERTIME	142,743.81	158,874.60	230,894.35	142,849.53	109,870.00	285,699.00	108,558.00	-1,312.00
511900	LONGEVITY-FULL TIME	3,910.55	4,202.46	4,781.02	0.00	5,260.00	4,480.00	4,880.00	-380.00
512200	WAGES-PART TIME-OVERTIME	45.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	264,448.36	262,982.29	283,779.35	142,221.25	295,484.00	284,443.00	298,789.00	3,305.00
514200	RETIREMENT-COUNTY SHARE	387,722.33	350,488.73	352,614.80	172,836.52	350,657.00	345,673.00	397,797.00	47,140.00
514300	RETIREMENT-EMPLOYEES SHARE	112,283.81	92,125.64	19,513.44	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	817,740.86	819,191.32	798,377.53	478,966.70	834,855.00	821,086.00	849,858.00	15,003.00
514500	LIFE INSURANCE COUNTY SHARE	1,049.08	1,124.30	1,067.96	488.16	1,132.00	976.00	937.00	-195.00
514600	WORKERS COMPENSATION	44,760.98	39,176.88	39,579.75	19,322.70	38,147.00	38,645.00	34,494.00	-3,653.00
514700	EDUCATION AND TRAINING	484.12	484.12	484.12	242.06	484.00	252.00	484.00	0.00
514800	UNEMPLOYMENT	9,438.00	1,886.00	2,492.00	8,048.61	0.00	16,097.00	0.00	0.00
519100	UNIFORM ALLOWANCE	23,697.78	25,591.43	27,665.04	11,317.06	23,450.00	20,100.00	23,450.00	0.00
520900	CONTRACTED SERVICES	268,366.66	276,683.41	265,903.34	186,975.74	293,550.00	280,464.00	339,050.00	45,500.00
523200	HOUSING JUVENILES-SECURE DETEN	32,630.00	43,120.00	61,465.00	10,285.00	45,000.00	20,570.00	45,000.00	0.00
523900	INTERPRETER FEES	682.89	933.50	983.58	407.47	1,000.00	815.00	1,000.00	0.00
524800	MAINTENANCE AGREEMENT	1,508.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
529400	PRISONER MEALS	320,046.43	333,742.27	320,704.83	146,882.79	308,000.00	293,766.00	308,000.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	9,140.15	10,594.05	8,442.84	2,416.01	11,000.00	11,000.00	11,000.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	178.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532200	SUBSCRIPTIONS	437.95	541.95	278.95	179.95	1,000.00	1,000.00	1,000.00	0.00
532800	TRAINING AND INSERVICE	9,305.86	9,518.36	11,438.33	9,587.63	10,000.00	9,600.00	10,000.00	0.00
533500	MEALS AND LODGING	77.85	569.06	615.37	37.50	0.00	38.00	0.00	0.00
534700	FIELD SUPPLIES	21,474.13	20,336.80	18,494.17	10,166.24	20,000.00	20,000.00	30,000.00	10,000.00
539200	JAIL EXPENSE	68,134.25	65,217.88	59,425.79	24,845.54	65,000.00	65,000.00	55,000.00	-10,000.00
539220	PRISONER PROGRAMS	10,813.00	12,692.40	18,258.02	4,250.00	20,000.00	20,000.00	20,000.00	0.00
539300	PRISONERS MEDICAL EXPENSE	23,232.74	25,444.19	31,320.11	17,860.65	31,500.00	35,721.00	31,500.00	0.00
539700	LAUNDRY, LINENS & BEDDING	10,250.14	9,790.24	9,171.74	3,334.10	9,000.00	6,668.00	9,000.00	0.00
539800	EQUIPMENT LEASE	18,878.44	23,764.22	24,497.88	7,760.37	25,000.00	15,521.00	20,000.00	-5,000.00
541500	INMATE HOUSING-OUT OF COUNTY	0.00	0.00	0.00	1,300.00	0.00	0.00	0.00	0.00
551200	INSURANCE-VEHICLE LIABILITY	410.07	508.26	333.10	0.00	0.00	0.00	0.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: SHERIFF	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10020235 SHERIFF-JAIL								
551600 INSURANCE-MONIES & SECURITIES	201.76	201.76	199.93	0.00	700.00	700.00	700.00	0.00
TOTAL SHERIFF-JAIL	6,041,302.27	5,992,380.24	6,201,063.00	3,187,337.69	6,247,014.00	6,167,826.00	6,398,699.00	151,685.00
10020237 COURT SECURITY								
511100 SALARIES PERMANENT REGULAR	247,620.96	221,503.35	234,096.06	117,756.43	238,095.00	235,513.00	242,174.00	4,079.00
511200 SALARIES-PERMANENT-OVERTIME	3,521.71	2,809.24	3,240.46	1,722.10	8,659.00	3,444.00	8,921.00	262.00
511900 LONGEVITY-FULL TIME	280.00	300.00	320.00	0.00	340.00	280.00	340.00	0.00
514100 FICA & MEDICARE TAX	18,633.90	16,414.62	17,440.22	8,703.78	18,922.00	17,408.00	19,254.00	332.00
514200 RETIREMENT-COUNTY SHARE	26,193.30	23,204.07	22,983.32	11,338.43	23,473.00	22,677.00	27,182.00	3,709.00
514300 RETIREMENT-EMPLOYEES SHARE	8,329.02	6,751.67	1,517.91	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	49,834.25	61,791.84	57,373.00	34,385.68	58,947.00	58,947.00	60,126.00	1,179.00
514500 LIFE INSURANCE COUNTY SHARE	105.76	92.64	104.48	58.08	110.00	116.00	110.00	0.00
514600 WORKERS COMPENSATION	3,640.76	2,836.34	2,815.37	1,362.07	2,820.00	2,724.00	2,567.00	-253.00
514700 EDUCATION AND TRAINING	87.30	0.00	0.00	0.00	252.00	252.00	252.00	0.00
519100 UNIFORM ALLOWANCE	2,354.16	1,197.51	1,724.58	654.54	1,850.00	1,850.00	1,850.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	154.41	87.00	58.84	101.22	500.00	500.00	500.00	0.00
532800 TRAINING AND INSERVICE	457.65	394.16	0.00	912.33	1,200.00	600.00	1,200.00	0.00
533500 MEALS AND LODGING	0.00	149.92	0.00	0.00	0.00	0.00	0.00	0.00
534700 FIELD SUPPLIES	1,167.93	1,368.29	76.49	38.91	1,500.00	1,000.00	1,500.00	0.00
TOTAL COURT SECURITY	362,381.11	338,900.65	341,750.73	177,033.57	356,668.00	345,311.00	365,976.00	9,308.00
10020245 SHERIFF-SPECIAL TEAMS								
532800 TRAINING AND INSERVICE	2,178.50	1,455.00	5,111.95	713.00	3,000.00	3,000.00	3,000.00	0.00
534700 FIELD SUPPLIES	11,608.90	14,926.17	13,057.01	6,528.13	16,000.00	16,000.00	20,000.00	4,000.00
535100 VEHICLE FUEL / OIL	0.00	158.37	68.53	0.00	1,000.00	1,000.00	1,000.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	2,161.20	1,061.85	1,100.27	650.00	2,000.00	2,000.00	2,000.00	0.00
539600 BOAT/SNOWMOBILE SUPPLIES	0.00	50.71	504.70	569.02	1,000.00	1,000.00	1,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	1,334.83	1,529.51	399.93	0.00	1,400.00	1,400.00	1,400.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	18,331.00	0.00	299,729.00	0.00	25,000.00	-274,729.00
TOTAL SHERIFF-SPECIAL TEAMS	17,283.43	19,181.61	38,573.39	8,460.15	324,129.00	24,400.00	53,400.00	-270,729.00
10020255 SHERIFF-PRISONER TRANSPORT								
512100 WAGES-PART TIME	64,363.48	61,481.68	89,004.00	36,993.05	88,800.00	73,986.00	96,200.00	7,400.00
514100 FICA & MEDICARE TAX	4,930.83	4,712.51	6,834.42	2,873.01	6,793.00	5,746.00	7,359.00	566.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	925.33	775.43	1,053.12	428.10	1,012.00	856.00	981.00	-31.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	849.20	0.00	1,698.00	0.00	0.00
533500 MEALS AND LODGING	90.64	120.24	335.17	562.67	200.00	700.00	200.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: SHERIFF	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10020255 SHERIFF-PRISONER TRANSPORT								
534700 FIELD SUPPLIES	589.06	477.51	73.87	318.87	425.00	600.00	425.00	0.00
535100 VEHICLE FUEL / OIL	2,216.53	2,585.86	3,932.25	2,404.33	4,500.00	4,500.00	4,500.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	2,922.15	1,909.40	1,681.55	2,162.58	5,000.00	5,000.00	5,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	1,095.15	1,450.47	1,399.23	0.00	1,500.00	1,500.00	1,500.00	0.00
581900 CAPITAL OUTLAY	20,065.50	23,613.00	0.00	0.00	40,000.00	40,000.00	25,000.00	-15,000.00
TOTAL SHERIFF-PRISONER TRANSPORT	97,198.67	97,126.10	104,313.61	46,591.81	148,230.00	134,586.00	141,165.00	-7,065.00
10020293 DISABLED PARKING ENFORCEMENT								
526100 DISABLED PARKING ENFORCEMENT	596.15	1,235.76	1,079.37	169.74	1,300.00	1,300.00	1,300.00	0.00
TOTAL DISABLED PARKING ENFORCEMENT	596.15	1,235.76	1,079.37	169.74	1,300.00	1,300.00	1,300.00	0.00
10020411 ANIMAL SHELTER								
526100 ANIMAL SHELTER	147,000.00	147,000.00	147,000.00	73,500.00	147,000.00	147,000.00	147,000.00	0.00
TOTAL ANIMAL SHELTER	147,000.00	147,000.00	147,000.00	73,500.00	147,000.00	147,000.00	147,000.00	0.00
TOTAL DEPARTMENT REVENUE	-13,608,831.39	-13,323,920.24	-13,564,397.33	-6,858,344.70	-13,727,874.00	-13,643,106.00	-13,626,127.00	-101,747.00
TOTAL DEPARTMENT EXPENSE	12,742,702.45	12,848,156.34	13,063,694.77	6,766,628.22	13,727,874.00	13,134,181.00	13,626,127.00	-101,747.00
ADDITION TO (-)/USE OF FUND BALANCE	-866,128.94	-475,763.90	-500,702.56	-91,716.48	0.00	-508,925.00	0.00	

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Public Works

This function includes revenues and expenditures for the provision of services that benefit the general public at large.

FUNCTIONAL AREA MISSION STATEMENT

The continued enhancement of services and resources for efficient county public works operations.

FUNCTIONAL AREA VISION STATEMENT

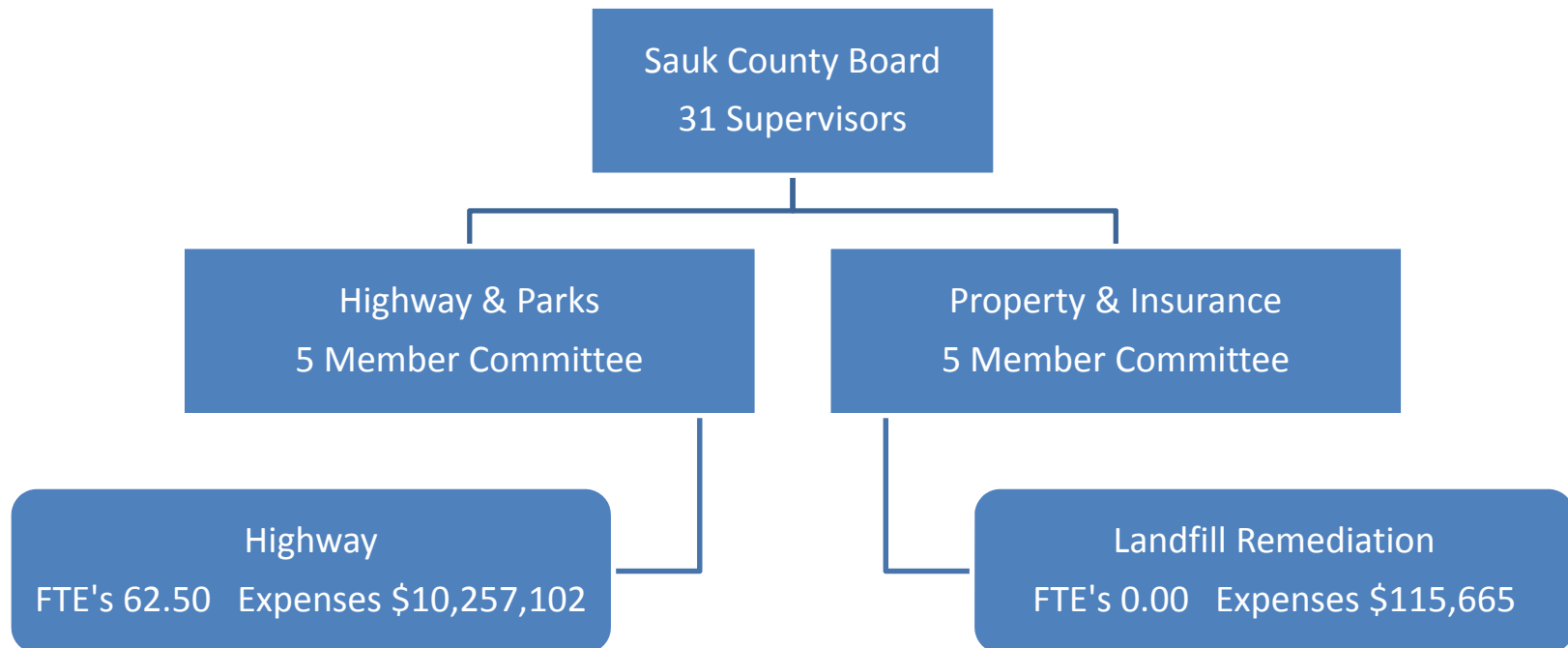
To promote interdepartmental and intergovernmental cooperation to provide safe, efficient and quality customer service.

FUNCTIONAL AREA GOALS & OBJECTIVES

Continued improvement and development of employee and public safety: Continue to educate employees on policy/procedure changes and train crews on various safety, maintenance and construction techniques.

Continue to share resources to improve operations: Continue correspondence with other governments at the State, County, and local levels to ensure needs are met and compliance with policies, procedures, and mandates is maintained.

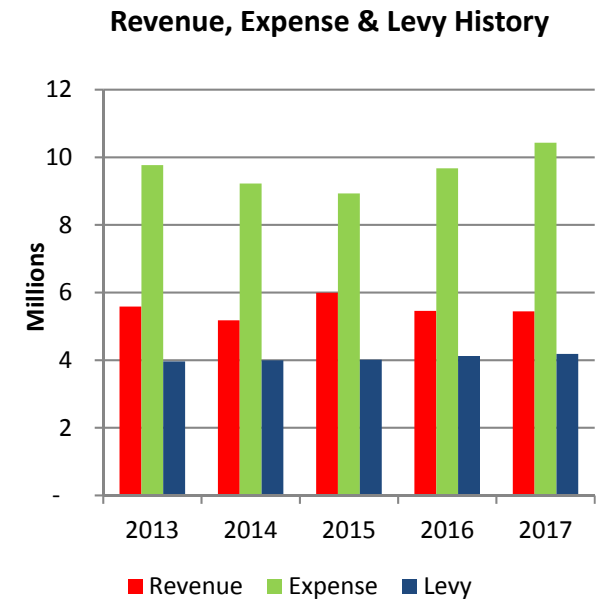
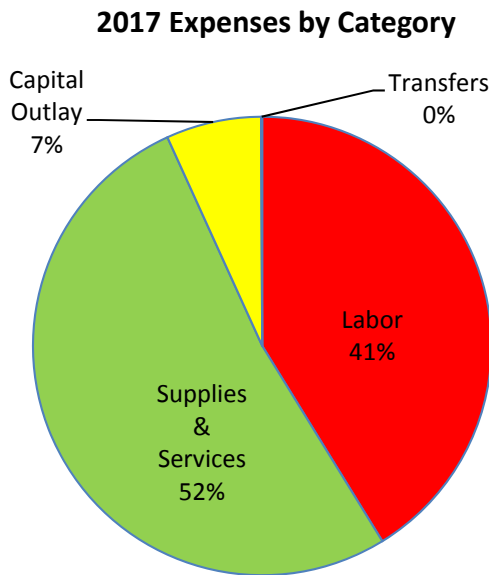
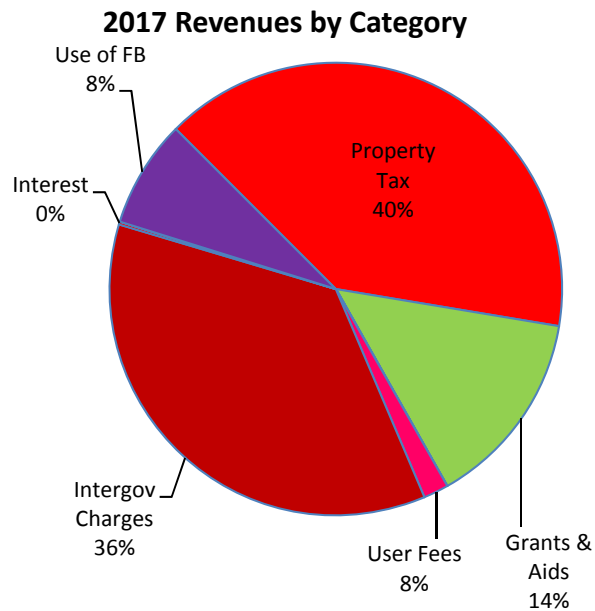
Continue to share knowledge and expertise to enhance operations: Improve Department efficiency by combining more efficient maintenance techniques and equipment with new material products to reduce the need for costly and redundant maintenance procedures.



Public Works

Significant Changes in the Public Works Function for 2017

- Highway levy increase primarily due to increases in commodities costs (petroleum based products, salt, etc.).
- Additional 3 staff at the Highway department with the addition of 20 lane miles due to the expansion of State Highway 12. Each staff is approximately \$56,000 each, with two funded by the State of Wisconsin.
- Continued planning regarding emergency preparedness will affect multiple functional areas as it relates to planning and recovery.
- Continued pursuit of having the older Sauk County landfill site removed from the federal Environmental Protection Agency Priority list, the “Superfund” list. Further, maintenance costs at the landfill sites are using accumulated funds at a high rate. The County is developing long-term projections to consider whether/when there is need to seek additional funding, such as the tax levy.



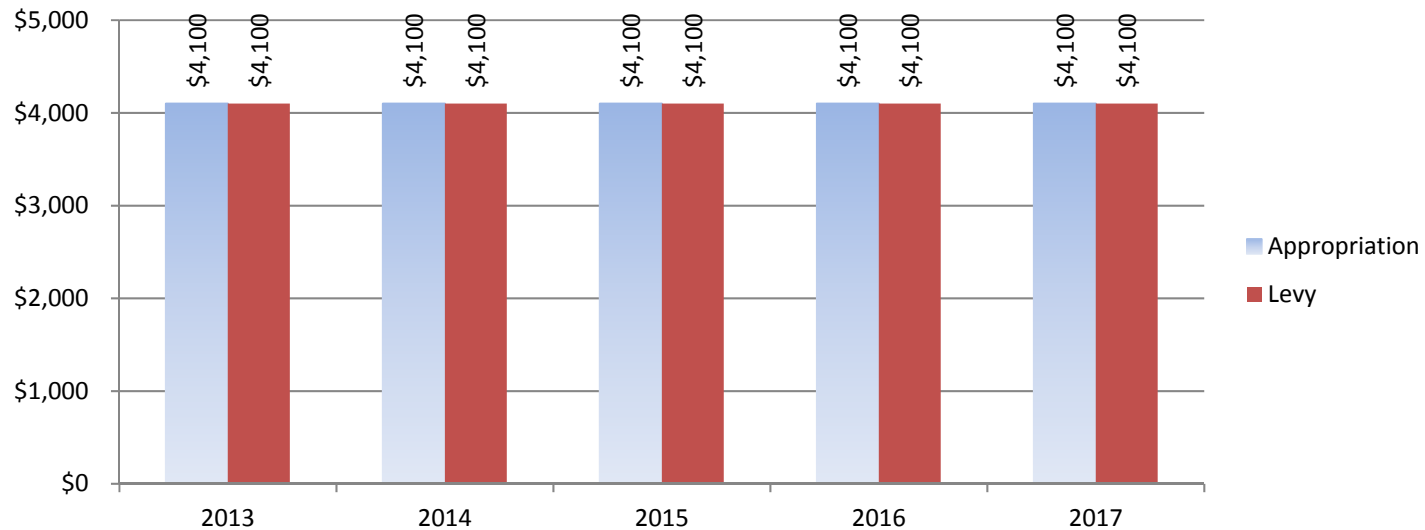
Baraboo Dells Airport

Organization Purpose: Aviation access for Sauk County businesses, residents and the flying public. Our mission is to be ready to serve the needs of the flying public.

Programs Provided to Sauk County Residents: Current airport services include airplane fueling, flight lessons, aircraft rentals. UPS overnight packages flown in on a daily basis. Airplane mechanical services.

Major Goals for Organization for 2017 and Beyond: Pavement reconstruction and obstruction clearing will be a major focus in the next several years. Runway reconstruction is anticipated in 2018. MSA Professional Services is currently designing the project.

Fund Department	General Fund 10 General Non-Departmental 999	2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated 2	2017
10999350-526100	99001 Appropriation	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100



Highway

Department Vision - Where the department would ideally like to be

The Highway Department is committed to maintaining the current level of service it provides to the general public while reducing costs through improved efficiency and operating procedures.

Department Mission - Major reasons for the department's existence and purpose in County government

We are a department entrusted with the development, maintenance, and safe operation of Sauk County's transportation system. We strive to satisfy the diverse mobility needs of all citizens while retaining a responsible concern for public safety and the environment.

Elements of Countywide Mission Fulfilled

Promote safe community
Encourage economic development

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Reduce equipment repair time and cost. Eliminate frequent and redundant repairs or extending the longevity of repairs that are made.	Thorough daily routine maintenance checks on equipment reduce repair time and costs therefore our production on projects will be maximized and increase productivity.	Improve Department efficiency by combining more efficient maintenance techniques and equipment with new material products to reduce the need for costly and redundant maintenance procedures.	12/31/2017
Improve safety with a well maintained fleet of operational equipment.	Thorough daily routine maintenance checks and knowledge of equipment reduces unexpected safety injury therefore reduces safety costs.	Continue to update the Department's equipment fleet with new, reliable, safe, and efficient units.	12/31/2017
Reduce employee injuries/accidents as well as general public liability claims and improve work quality and efficiency through knowledgeable work crews.	Employee injuries/accidents should be reduced/minimized if we improve our knowledge on the jobsite with equipment/surroundings.	Continue to educate employees on policy/procedure changes and train crews on various safety, maintenance, and construction techniques through workshops and seminars.	5/31/2017
Maintain continuity of information sharing between government agencies, authorities, and the general public to reduce confusion and inefficiency.	Collaboration and communication with other departments grows us as a department in obtaining information.	Continue correspondence with other governments at the state, county, and local levels to ensure needs are met and compliance with policies, procedures, and mandates is maintained.	12/31/2017
Consider all roads/bridges on the CTH system for future needs to ensure that no single element falls below an acceptable level of safety.	Highway department works within their yearly highway improvement plan and works with townships to make sure all necessary improvements are made.	Monitor and accurately determine future needs of the CTH system to adequately project budget values to cover needed costs.	8/31/2017
Maintain effective procedures used for winter maintenance operations to ensure the Department is current with statewide accepted levels of service.	Our level of service is proven with the maintenance we provide to the highways. New procedures, equipment and material are used each year.	Improve service of winter maintenance operations by incorporating new materials, equipment, and procedures to improve efficiency, response time, and general safety.	10/1/2017
Incorporate new technologies and alternative fuels into Department operations.	Improved fuel mileage improves longevity/efficiency of equipment.	Monitor advancements in alternative fuel vehicles and other technologies which could improve Department efficiency.	12/31/2017
Improve signing and public information for businesses located on CTH BD and USH 12.	Continued growth and keeping businesses in Sauk County.	Continue to work with businesses on signing issues and future needs for improving business in areas affected by the USH 12 Bypass.	12/31/2017
Address ever changing needs of the Department and employees and act upon them to maintain Department efficiency, safety, and employee morale.	Employee turnover rate would decrease and employees would want to continue their employment in Sauk County.	Review and update current procedures and administer improvements where needed to increase Department efficiency, moral, and safety.	12/31/2017

Highway

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
General Public Liability	Liability Insurance.	83.015(2)	Intergovernmental	\$10,340	0.01	
			Grants	\$0		
			TOTAL REVENUES	\$10,340		
			Wages & Benefits	\$956		
			Operating Expenses	\$30,075		
			TOTAL EXPENSES	\$31,031		
COUNTY LEVY	\$20,691					
Bridge Aids	Reimbursement to local townships and villages for half of their costs associated with construction, repair, or replacement of eligible bridges and culverts.	82.08	User Fees / Misc	\$0	0.03	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$1,912		
			Operating Expenses	\$79,833		
			TOTAL EXPENSES	\$81,745		
COUNTY LEVY	\$81,745					
Radio	Mobile communication equipment repair and replacement.		Intergovernmental	\$4,015	0.01	
			Grants	\$0		
			TOTAL REVENUES	\$4,015		
			Wages & Benefits	\$956		
			Operating Expenses	\$2,575		
			TOTAL EXPENSES	\$3,531		
COUNTY LEVY	(\$484)					
County Highway(CTH) Maintenance	General maintenance of all County highways including patching, seal coating, brush cutting, mowing, litter cleanup, and road painting.	83-83.06	User Fees / Misc	\$20,319	21.08	Total centerline miles of roadway rehabilitation and maintenance completed. Fleet efficiency: Net equip revenues/operating costs
			Grants	\$505,825		
			TOTAL REVENUES	\$526,144		
			Wages & Benefits	\$1,442,115		
			Operating Expenses	\$761,758		
			TOTAL EXPENSES	\$2,203,873		
COUNTY LEVY	\$1,677,729					
CTH Snow	Maintenance activities to ensure safe winter driving conditions including plowing, sanding, salting, and drift control.	83-83.06	Intergovernmental	\$0	7.11	Total lane miles of roadway maintained during winter maintenance operations.
			Grants	\$281,473		
			TOTAL REVENUES	\$281,473		
			Wages & Benefits	\$478,965		
			Operating Expenses	\$739,721		
			TOTAL EXPENSES	\$1,218,686		
COUNTY LEVY	\$937,213					
CTH Construction	County highway rehabilitation and reconstruction projects.	83-83.035	Intergovernmental	\$0	4.34	Total centerline miles of roadway rehabilitation and maintenance completed. Fleet efficiency: Net equip revenues/operating costs.
			Grants	\$645,590		
			TOTAL REVENUES	\$645,590		
			Wages & Benefits	\$298,761		
			Operating Expenses	\$1,646,181		
			TOTAL EXPENSES	\$1,944,942		
COUNTY LEVY	\$1,299,352					
CTH Bridge	County bridge rehabilitation and reconstruction projects.	83-83.065	User Fees / Misc	\$0	0.61	
			Grants	\$48,242		
			TOTAL REVENUES	\$48,242		
			Wages & Benefits	\$42,031		
			Operating Expenses	\$117,525		
			TOTAL EXPENSES	\$159,556		
COUNTY LEVY	\$111,314					

Highway

State Highway (STH) Maintenance	General maintenance of all State highways.	84-84.07	Intergovernmental	\$2,310,601	20.45	Total lane miles of roadway maintained during winter maintenance operations. Fleet efficiency: Net equip revenues/operating costs.
			Grants	\$0		
			TOTAL REVENUES	\$2,310,601		
			Wages & Benefits	\$1,422,462		
			Operating Expenses	\$888,139		
			TOTAL EXPENSES	\$2,310,601		
STH Construction	State highway and bridge rehabilitation and reconstruction projects and repair of damaged signs, guardrail, etc.	84-84.10	COUNTY LEVY	(\$0)	1.89	Total lane miles of roadway maintained during winter maintenance operations. Fleet efficiency: Net equip revenues/operating costs.
			Intergovernmental	\$229,940		
			Grants	\$0		
			TOTAL REVENUES	\$229,940		
			Wages & Benefits	\$131,111		
			Operating Expenses	\$98,829		
STH Other	State share of facility depreciation and maintenance costs to be reimbursed in subsequent years.	84-84.07	TOTAL EXPENSES	\$229,940	0.15	
			COUNTY LEVY	\$0		
			Intergovernmental	\$97,953		
			Grants	\$0		
			TOTAL REVENUES	\$97,953		
			Wages & Benefits	\$10,508		
Local Government	Local road maintenance and reconstruction projects as requested by local municipalities.		Operating Expenses	\$87,445	5.60	Total lane miles of roadway maintained during winter maintenance operations. Fleet efficiency: Net equip revenues/operating costs.
			TOTAL EXPENSES	\$97,953		
			COUNTY LEVY	(\$0)		
			Intergovernmental	\$1,060,125		
			Grants	\$0		
			TOTAL REVENUES	\$1,060,125		
County Department	Services provided to other Sauk County Departments.		Wages & Benefits	\$385,425	0.61	
			Operating Expenses	\$674,700		
			TOTAL EXPENSES	\$1,060,125		
			COUNTY LEVY	\$0		
			Intergovernmental	\$94,563		
			Grants	\$0		
Non-Government	Services/materials provided to non-government customers.		TOTAL REVENUES	\$94,563	0.61	
			Wages & Benefits	\$42,031		
			Operating Expenses	\$52,532		
			TOTAL EXPENSES	\$94,563		
			COUNTY LEVY	\$0		
			User Fees / Misc	\$120,554		
Outlay	2 Tandem Trucks 2 Snow Plows 2 Snow Wings 2 V-Box Spreaders 1 Chipper 1 Loader/Backhoe 1 Motor Grader 4 Loaders 2 Skidsteer Loaders 1 Single Axle Truck 1 Dozer 4 Quad Axle Trucks 1 Power Broom		Grants	\$0	-	
			TOTAL REVENUES	\$120,554		
			Wages & Benefits	\$42,031		
			Operating Expenses	\$78,523		
			TOTAL EXPENSES	\$120,554		
			COUNTY LEVY	\$0		
			User Fees / Misc	\$0		
			Use of Fund Balance	\$700,000		
			TOTAL REVENUES	\$700,000		
			Wages & Benefits	\$0		
			Operating Expenses	\$700,000		
			TOTAL EXPENSES	\$700,000		
			COUNTY LEVY	\$0		
				\$80,000		
				\$20,000		
				\$90,000		
				\$20,000		
				\$30,000		
				\$50,000		
Totals			TOTAL REVENUES	\$6,129,540	62.50	
			TOTAL EXPENSES	\$10,257,102		
			COUNTY LEVY	\$4,127,562		

Highway

Output Measures - How much are we doing?				
Description		2015 Actual	2016 Estimate	2017 Budget
Total centerline miles of roadway rehabilitation completed.		10.76	10.76	12.35
Total lane miles of roadway maintained during winter maintenance operations (total)		1,665 miles	1,665 miles	1,690 miles
	State of Wisconsin	618 miles	618 miles	638 miles
	Sauk County	625 miles	625 miles	630 miles
	Town of Greenfield	68.54 miles	68.54 miles	68.54 miles
	Town of Fairfield	68.5 miles	68.5 miles	68.5 miles
	Town of Excelsior	105.1 miles	105.1 miles	105.1 miles
	Town of Merrimac	60.5 miles	60.5 miles	60.5 miles
	Town of Sumpter	46.8 miles	46.8 miles	46.8 miles
	Town of Winfield	83.1 miles	83.1 miles	83.1 miles
Total lane miles of roadway per patrol section to maintain during winter maintenance operations.		43.80 miles	43.80 miles	43.80 miles
Total centerline miles of County roads to maintain.		307.30	307.30	307.30
Cubic yards of sand used for winter maintenance on County Highways.		4,540 yds	6,000 yds	6,000 yds
Tons of salt used for winter maintenance on County Highways.		2,612 tn	4,975 tn	4,975 tn
Diesel fuel used annually.		113,955 gal	126,586 gal	126,586 gal
Highway Department Administrative costs as a percentage of total highway maintenance costs.		4.50%	4.65%	4.65%

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Percentage of road miles resurfaced as compared to the total road miles of the CTH system.	Indicates degree to which the department is able to remain current on maintaining quality roads. The goal is to resurface roads every 20 years, so 5%	3.50%	3.50%	4.02%
Equipment revenues generated less operating costs.	Indicates fleet efficiency through the department's ability to use assets productively.	\$167,838	\$0	\$0
Percentage of revenues generated in excess of operating costs.	Indicates fleet efficiency through the department's ability to use assets productively.	108.78%	100.00%	100.00%
Average administrative costs as a percentage of total highway maintenance costs	Indicates efficiency of overhead costs compared to Statewide average (71 counties) of 4.38%	4.50%	4.65%	4.65%

Highway

Oversight Committee: **Highway & Parks**

Highway Commissioner
1.00 FTE

Shop Supervisor
1.00 FTE

Assistant Shop Supervisor
1.00 FTE

Janitor
1.00 FTE

Welder
1.00 FTE

Mechanic
4.00 FTE

Mechanic Helper
1.00 FTE

Office Manager
1.00 FTE

Accounting Assistant
1.00 FTE

Account Clerk
1.00 FTE

Recordkeeper
1.00 FTE

Patrol Superintendent
3.00 FTE

Patrolman
18.00 FTE

Sign Maker
1.00 FTE

Assistant Sign Maker
1.00 FTE

Night Dispatcher / Janitor
0.50 FTE

Skilled Heavy Equipment Operator
5.00 FTE

Skilled Equipment Operator
5.00 FTE

Commercial Truck Driver
3.00 FTE

Skilled Laborer
12.00 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.50	0.00	3.00
FTE Balance	59.00	59.00	59.50	59.50	62.50

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
HIGHWAY											
<u>Revenues</u>											
Tax Levy	3,902,944	3,933,464	3,956,803	4,065,490	4,065,490	4,127,562	62,072	1.53%	2 Tandem Trucks	270,000	0
Grants & Aids	1,857,868	1,281,531	1,509,969	1,441,634	1,445,775	1,478,989	33,214	2.30%	3 Snow Plows	15,000	0
User Fees	289,675	207,967	278,121	195,163	195,163	186,354	(8,809)	-4.51%	3 Snow Wings	12,000	0
Intergovernmental	3,417,659	3,596,400	4,172,733	3,798,130	3,798,130	3,756,197	(41,933)	-1.10%	2 V-Box Spreaders	28,000	0
Interest	4,666	3,703	5,065	5,000	5,000	8,000	3,000	60.00%	1 Mulcher	50,000	0
Miscellaneous	283	72,766	1,589	0	0	0	0	0.00%	1 Loader/Backhoe	15,000	0
Use of Fund Balance	73,300	0	0	0	700,000	700,000	0	0.00%	1 Motor Grader	20,000	0
Total Revenues	9,546,395	9,095,831	9,924,280	9,505,417	10,209,558	10,257,102	47,544	0.47%	4 Loaders	80,000	0
<u>Expenses</u>											
Labor	2,747,699	2,677,376	2,734,790	2,889,136	2,889,136	3,005,437	116,301	4.03%	2 Skidsteer Loaders	20,000	0
Labor Benefits	1,153,807	1,138,655	1,165,967	1,201,196	1,203,196	1,293,829	90,633	7.53%	1 Single Axle Truck	90,000	0
Supplies & Services	5,640,223	5,243,830	4,851,799	5,410,085	5,412,226	5,249,836	(162,390)	-3.00%	1 Dozer	20,000	0
Capital Outlay	0	0	0	0	700,000	700,000	0	0.00%	4 Quad Axle Trucks	30,000	0
Transfer to General Fund	4,666	3,703	5,065	5,000	5,000	8,000	3,000	60.00%	1 Power Broom	50,000	0
Addition to Fund Balance	0	32,267	1,166,660	0	0	0	0	0.00%	2017 Total	700,000	0
Total Expenses	9,546,395	9,095,831	9,924,280	9,505,417	10,209,558	10,257,102	47,544	0.47%	2018	700,000	0
Beginning of Year Fund Balance	10,865,651	10,792,351	10,824,618	11,991,278		11,991,278			2019	750,000	0
End of Year Fund Balance	10,792,351	10,824,618	11,991,278	11,991,278		11,291,278			2020	750,000	0
									2021	800,000	0

The Highway Fund is required by accounting standards to record outlay purchases as assets, not expenditures. The amounts shown for outlay expenditures are funded by fund balance use, and are for budget purposes only.

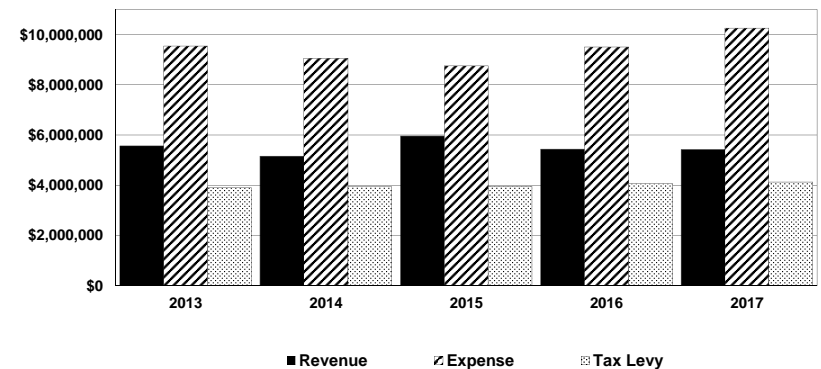
2017 Highlights & Issues on the Horizon

Increasing costs will continue to challenge the ability to maintain favorable levels of service.

Addition of three staff (two funded by the State) as a result of maintenance on the new section of STH 12.

2017 County Highway project:
County Highway W - CTH PF to CTH D (5 miles) for \$2,500,000

Revenue, Expense and Tax Levy



Fund: HIGHWAY Department: HIGHWAY		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
70030 HIGHWAY REVENUE									
411100	GENERAL PROPERTY TAXES	-3,902,944.00	-3,933,464.00	-3,956,803.00	-2,032,744.98	-4,065,490.00	-4,065,490.00	-4,127,562.00	62,072.00
422160	HO-CHUNK GAMING GRANT	-20,000.00	-20,000.00	-25,000.00	-52,759.00	-52,759.00	-52,759.00	0.00	-52,759.00
435300	TRANSPORTATION AIDS / STATE	-1,293,074.36	-1,255,170.03	-1,301,413.73	-324,318.18	-1,301,414.00	-1,297,273.00	-1,297,273.00	-4,141.00
435310	LOCAL ROAD/CO HWY IMPROVEMENT	-544,794.04	-6,361.05	-183,555.52	0.00	-91,602.00	-91,602.00	-181,716.00	90,114.00
463100	HWY MAINT/CONST PRIVATE	-160,380.31	-145,780.69	-54,742.18	-45,349.05	-127,663.00	-127,663.00	-116,354.00	-11,309.00
472300	TRANSPORTATION-STHS MAINTENANC	-2,118,746.34	-2,240,440.14	-2,318,852.91	-1,289,726.75	-2,641,950.00	-2,641,950.00	-2,654,990.00	13,040.00
472310	STATE PERF BASED MAINT REVENUE	0.00	-165,376.45	-287,294.32	-190,774.28	0.00	0.00	0.00	0.00
473300	HWY MAINT/CONST-OTHER GOVERNME	-1,163,872.73	-1,095,793.75	-947,205.20	-498,564.53	-1,040,938.00	-1,040,938.00	-1,010,615.00	-30,323.00
473350	OTHER REVENUE FROM LOCAL GOVT	0.00	0.00	-550,000.00	0.00	0.00	0.00	0.00	0.00
474100	HWY MAINT/CONST-OTHER DEPT	-135,040.38	-94,789.97	-69,380.71	-31,892.73	-115,242.00	-115,242.00	-90,592.00	-24,650.00
481100	INTEREST ON INVESTMENTS	-4,666.27	-3,702.63	-5,064.81	-2,500.02	-5,000.00	-5,000.00	-8,000.00	3,000.00
483100	GAIN/LOSS FIXED ASSETS DIV	0.00	-72,766.34	0.00	0.00	0.00	0.00	0.00	0.00
483300	SALE OF MATERIAL AND SUPPLIES	-129,295.00	-62,186.60	-223,379.02	-43,907.45	-67,500.00	-67,500.00	-70,000.00	2,500.00
486300	INSURANCE RECOVERIES	-283.23	0.00	-1,588.90	0.00	0.00	0.00	0.00	0.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-700,000.00	0.00	-700,000.00	0.00
TOTAL HIGHWAY REVENUE		-9,473,096.66	-9,095,831.65	-9,924,280.30	-4,512,536.97	-10,209,558.00	-9,505,417.00	-10,257,102.00	47,544.00
70030110 HIGHWAY ADMINISTRATION									
514100	FICA & MEDICARE TAX	244.92	267.97	359.63	149.24	268.00	268.00	268.00	0.00
514600	WORKERS COMPENSATION	3.84	3.21	3.76	1.38	2.00	2.00	2.00	0.00
515800	PER DIEM COMMITTEE	3,200.00	3,500.00	4,700.00	1,950.00	3,500.00	3,500.00	3,500.00	0.00
526100	ADMINISTRATION	384,704.50	396,740.49	396,346.12	195,121.62	400,997.00	400,997.00	403,514.00	2,517.00
531800	MIS DEPARTMENT CHARGEBACKS	2,039.97	2,012.63	6,898.30	2,175.09	3,390.00	3,390.00	3,823.00	433.00
533200	MILEAGE	1,192.63	1,410.08	1,771.04	835.83	1,300.00	1,300.00	1,350.00	50.00
551600	INSURANCE-MONIES & SECURITIES	16.14	16.14	15.99	0.00	18.00	18.00	18.00	0.00
552100	OFFICIALS BONDS	23.37	23.37	23.37	23.37	25.00	25.00	25.00	0.00
TOTAL HIGHWAY ADMINISTRATION		391,425.37	403,973.89	410,118.21	200,256.53	409,500.00	409,500.00	412,500.00	3,000.00
70030303 LOCAL BRIDGE AIDS									
526100	LOCAL BRIDGE AIDS	107,498.00	106,887.00	38,223.00	45,538.00	45,538.00	45,538.00	79,683.00	34,145.00
TOTAL LOCAL BRIDGE AIDS		107,498.00	106,887.00	38,223.00	45,538.00	45,538.00	45,538.00	79,683.00	34,145.00
70030305 SUPERVISION									
526100	SUPERVISION	96,404.46	100,805.11	98,588.76	50,523.04	110,600.00	110,600.00	112,500.00	1,900.00
TOTAL SUPERVISION		96,404.46	100,805.11	98,588.76	50,523.04	110,600.00	110,600.00	112,500.00	1,900.00

Fund: HIGHWAY Department: HIGHWAY	2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
70030306 RADIO EXPENSE								
526100 RADIO EXPENSE	1,093.79	2,368.80	278.00	300.00	2,500.00	2,500.00	2,500.00	0.00
TOTAL RADIO EXPENSE	1,093.79	2,368.80	278.00	300.00	2,500.00	2,500.00	2,500.00	0.00
70030307 GENERAL PUBLIC LIABILITY								
551700 INSURANCE-UMBRELLA	25,351.00	27,165.00	23,251.00	0.00	29,080.00	29,080.00	30,000.00	920.00
TOTAL GENERAL PUBLIC LIABILITY	25,351.00	27,165.00	23,251.00	0.00	29,080.00	29,080.00	30,000.00	920.00
70030308 EMPLOYEE TAXES AND BENEFITS								
513000 EMPLOYEE BENEFITS	-40,530.66	-60,320.00	20,497.42	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMPLOYEE TAXES AND BENEFITS	-40,530.66	-60,320.00	20,497.42	0.00	0.00	0.00	0.00	0.00
70030310 HWY SHOP OPERATIONS								
526100 SHOP OPERATIONS	-2,039.85	-2,012.62	-626.37	0.00	-3,391.00	-3,391.00	-3,824.00	-433.00
531800 MIS DEPARTMENT CHARGEBACKS	2,039.85	2,012.62	626.37	0.00	3,391.00	3,391.00	3,824.00	433.00
TOTAL HWY SHOP OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70030312 MACHINERY/EQUIPMENT OPERATIONS								
535900 EQUIPMENT AND MAINTENANCE	-314,311.87	-342,655.87	-271,786.84	-529,906.13	0.00	0.00	0.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	122,489.73	150,762.29	125,817.37	0.00	0.00	0.00	0.00	0.00
551300 INSURANCE-CONTRACTORS EQUIP/IN	7,150.26	7,465.86	7,296.84	0.00	0.00	0.00	0.00	0.00
TOTAL MACHINERY/EQUIPMENT OPERATIONS	-184,671.88	-184,427.72	-138,672.63	-529,906.13	0.00	0.00	0.00	0.00
70030315 INSURANCE RECOVERY EXPENSE								
526100 INSURANCE RECOVERY EXPENSE	3,951.59	4,681.03	6,432.89	2,674.86	0.00	0.00	0.00	0.00
TOTAL INSURANCE RECOVERY EXPENSE	3,951.59	4,681.03	6,432.89	2,674.86	0.00	0.00	0.00	0.00
70030316 CAPITAL ASSET ACQUISITION								
581000 CAPITAL EQUIPMENT >\$500	0.00	0.00	0.00	0.00	700,000.00	0.00	700,000.00	0.00
TOTAL CAPITAL ASSET ACQUISITION	0.00	0.00	0.00	0.00	700,000.00	0.00	700,000.00	0.00
70030317 MATERIAL HANDLING								
534700 FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MATERIAL HANDLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: HIGHWAY Department: HIGHWAY		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
70030318 HIGHWAY PAYROLL DEFAULT									
511100	SALARIES PERMANENT REGULAR	2,525,082.98	2,483,842.04	2,585,641.27	1,216,805.91	2,670,001.00	2,670,001.00	2,779,495.00	109,494.00
511200	SALARIES-PERMANENT-OVERTIME	199,475.18	170,093.68	114,117.64	75,515.11	196,253.00	196,253.00	204,459.00	8,206.00
511900	LONGEVITY-FULL TIME	19,941.17	17,326.88	18,116.06	595.17	19,382.00	19,382.00	17,983.00	-1,399.00
512100	WAGES-PART TIME	0.00	2,613.00	12,214.80	1,881.60	0.00	0.00	0.00	0.00
512200	WAGES-PART TIME-OVERTIME	0.00	0.00	0.00	39.20	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	202,310.88	197,077.52	201,222.43	95,494.55	220,751.00	220,751.00	229,648.00	8,897.00
514200	RETIREMENT-COUNTY SHARE	179,723.80	186,843.21	183,695.70	84,260.65	189,141.00	189,141.00	203,012.00	13,871.00
514400	HEALTH INSURANCE COUNTY SHARE	753,450.17	765,880.42	714,945.73	361,510.12	749,744.00	749,744.00	815,660.00	65,916.00
514500	LIFE INSURANCE COUNTY SHARE	1,335.86	1,204.97	1,325.78	532.79	1,381.00	1,381.00	1,467.00	86.00
514600	WORKERS COMPENSATION	57,268.59	47,697.86	43,916.59	18,956.89	41,909.00	41,909.00	43,772.00	1,863.00
519600	PAYROLL DEFAULT OFFSET	-3,943,732.72	-3,877,581.63	-3,880,840.05	-1,857,312.79	-4,088,562.00	-4,088,562.00	-4,295,496.00	-206,934.00
524000	MISCELLANEOUS EXPENSES	4,985.35	4,723.72	5,439.50	1,699.62	0.00	0.00	0.00	0.00
533200	MILEAGE	0.00	154.72	157.32	0.00	0.00	0.00	0.00	0.00
533500	MEALS AND LODGING	158.74	123.61	47.23	21.18	0.00	0.00	0.00	0.00
TOTAL HIGHWAY PAYROLL DEFAULT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70030320 CTHS ROUTINE MAINTENANCE									
526100	CTHS ROUTINE MAINTENANCE	2,111,463.31	2,003,668.14	2,321,308.46	791,222.71	2,078,259.00	2,076,259.00	2,061,351.00	-16,908.00
TOTAL CTHS ROUTINE MAINTENANCE		2,111,463.31	2,003,668.14	2,321,308.46	791,222.71	2,078,259.00	2,076,259.00	2,061,351.00	-16,908.00
70030321 CTHS SNOW/ICE CONTROL									
526100	CTHS SNOW/ICE CONTROL	1,411,482.10	1,009,279.63	725,542.25	611,638.06	1,097,238.00	1,097,238.00	1,145,425.00	48,187.00
TOTAL CTHS SNOW/ICE CONTROL		1,411,482.10	1,009,279.63	725,542.25	611,638.06	1,097,238.00	1,097,238.00	1,145,425.00	48,187.00
70030322 CTHS ROAD CONSTRUCTION									
526100	CTHS ROAD CONSTRUCTION	2,152,528.36	1,900,751.99	776,518.82	2,597.24	1,890,913.00	1,890,913.00	1,916,432.00	25,519.00
TOTAL CTHS ROAD CONSTRUCTION		2,152,528.36	1,900,751.99	776,518.82	2,597.24	1,890,913.00	1,890,913.00	1,916,432.00	25,519.00
70030323 CTHS BRIDGE CONSTRUCTION									
526100	CTHS BRIDGE CONSTRUCTION	83,329.04	251,871.29	556,509.47	35,849.62	140,000.00	140,000.00	151,750.00	11,750.00
TOTAL CTHS BRIDGE CONSTRUCTION		83,329.04	251,871.29	556,509.47	35,849.62	140,000.00	140,000.00	151,750.00	11,750.00
70030325 STHS MAINTENANCE									
526100	STHS MAINTENANCE	1,709,951.53	1,798,134.91	1,947,608.32	981,947.10	2,124,036.00	2,121,895.00	2,125,000.00	964.00
TOTAL STHS MAINTENANCE		1,709,951.53	1,798,134.91	1,947,608.32	981,947.10	2,124,036.00	2,121,895.00	2,125,000.00	964.00

Fund: HIGHWAY Department: HIGHWAY	2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
70030326 STHS ROAD/BRIDGE CONSTRUCTION								
526100 STHS ROAD/BRIDGE CONSTRUCTION	123,729.40	152,375.87	76,951.61	67,964.90	200,000.00	200,000.00	195,000.00	-5,000.00
TOTAL STHS ROAD/BRIDGE CONSTRUCTION	123,729.40	152,375.87	76,951.61	67,964.90	200,000.00	200,000.00	195,000.00	-5,000.00
70030327 STHS OTHER SERVICES								
526100 STHS OTHER SERVICES	89,431.20	99,107.92	115,981.45	24,588.25	93,051.00	93,051.00	99,400.00	6,349.00
TOTAL STHS OTHER SERVICES	89,431.20	99,107.92	115,981.45	24,588.25	93,051.00	93,051.00	99,400.00	6,349.00
70030329 STATE PERF BASED MAINT EXPENSE								
526100 APPROPRIATION	0.00	107,186.31	152,090.42	132,431.74	0.00	0.00	0.00	0.00
TOTAL STATE PERF BASED MAINT EXPENSE	0.00	107,186.31	152,090.42	132,431.74	0.00	0.00	0.00	0.00
70030330 OTHER LOCAL GOVERNMENT ROADS								
526100 OTHER LOCAL GOVERNMENT ROADS	1,163,872.73	1,095,793.75	947,205.20	492,186.08	1,040,938.00	1,040,938.00	1,010,615.00	-30,323.00
TOTAL OTHER LOCAL GOVERNMENT ROADS	1,163,872.73	1,095,793.75	947,205.20	492,186.08	1,040,938.00	1,040,938.00	1,010,615.00	-30,323.00
70030331 LOCAL DEPARTMENTS								
526100 LOCAL DEPARTMENTS	135,040.38	94,789.97	69,380.71	30,875.72	115,242.00	115,242.00	90,592.00	-24,650.00
TOTAL LOCAL DEPARTMENTS	135,040.38	94,789.97	69,380.71	30,875.72	115,242.00	115,242.00	90,592.00	-24,650.00
70030332 NON-GOVERNMENTAL CUSTOMERS								
524000 MISCELLANEOUS EXPENSES	0.00	-12.63	0.20	-0.30	0.00	0.00	0.00	0.00
526100 NON-GOVERNMENT CUSTOMERS	160,380.31	145,780.69	604,742.18	45,349.05	127,663.00	127,663.00	116,354.00	-11,309.00
TOTAL NON-GOVERNMENTAL CUSTOMERS	160,380.31	145,768.06	604,742.38	45,348.75	127,663.00	127,663.00	116,354.00	-11,309.00
70030900 TRANSFERS TO OTHER FUNDS								
591000 TRANSFER TO GENERAL FUND	4,666.27	3,702.63	5,064.81	2,500.02	5,000.00	5,000.00	8,000.00	3,000.00
TOTAL TRANSFERS TO OTHER FUNDS	4,666.27	3,702.63	5,064.81	2,500.02	5,000.00	5,000.00	8,000.00	3,000.00
TOTAL DEPARTMENT REVENUE	-9,473,096.66	-9,095,831.65	-9,924,280.30	-4,512,536.97	-10,209,558.00	-9,505,417.00	-10,257,102.00	47,544.00
TOTAL DEPARTMENT EXPENSE	9,546,396.30	9,063,563.58	8,757,620.55	2,988,536.49	10,209,558.00	9,505,417.00	10,257,102.00	47,544.00
ADDITION TO (-)/USE OF FUND BALANCE	73,299.64	-32,268.07	-1,166,659.75	-1,524,000.48	0.00	0.00	0.00	

Landfill Remediation

Department Vision - Where the department would ideally like to be

Manage and maintain the resources and responsibilities for the long-term care, restoration and management of the areas degraded by former landfill operations.

Department Mission - Major reasons for the department's existence and purpose in County government

Assure facilities and grounds are properly maintained, that appropriate testing and management continues, maintain the methane management system in good working order and manage expensed to minimize potential future impact of the long term care of the site on the tax levy.

Elements of Countywide Mission Fulfilled

Promote safe community
Stewardship of natural resources

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain compliance with required Federal and State monitoring.	No notices of noncompliance are received	Monitor site, monitor flare operations, completion of required testing and filing of reports.	12/31/2017
Provide adequate funding for perpetual care of the landfill sites.	Need for tax levy is minimal or none	Complete and maintain detailed interest earned on investments and expenditure projections.	12/31/2017
Assure that residents in the area of the former landfill operations have a safe drinking water supply.	Water samples from neighboring wells are within safe limits	Request delisting from the Environmental Protection Agency National Priority List, the "Superfund" list.	3/31/2017

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Old Landfill	Maintenance of the landfill site closed in 1983. Includes methane gas extraction, care of the landfill cover to prevent erosion, and groundwater testing.	Wis Stats 289 Admin Code NR 520	Misc./Interest	\$1,800	-	
			Use of Fund Balance	\$46,090		
			Grants	\$0		
			TOTAL REVENUES	\$47,890		
			Wages & Benefits	\$0		
			Operating Expenses	\$47,890		
			TOTAL EXPENSES	\$47,890		
COUNTY LEVY	\$0					
New Landfill	Maintenance of the landfill site closed in 2005. Includes methane gas extraction, leachate (water) extraction and treatment, care of the landfill cover to prevent erosion, and groundwater testing.	Wis Stats 289 Admin Code NR 520	Misc./Interest	\$12,500	-	
			Use of Fund Balance	\$55,275		
			Grants	\$0		
			TOTAL REVENUES	\$67,775		
			Wages & Benefits	\$0		
			Operating Expenses	\$67,775		
			TOTAL EXPENSES	\$67,775		
COUNTY LEVY	\$0					
Totals			TOTAL REVENUES	\$115,665	-	
			TOTAL EXPENSES	\$115,665		
			COUNTY LEVY	\$0		

Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Gallons of leachate removed from landfill	204,014	200,000	215,000
Methane management system running at peak performance with minimal down time	Flare monitored remotely, runtime approximately 85%	Flare monitored remotely, runtime approximately 85%	Flare monitored remotely, runtime approximately 90%
Annual Inspections are completed by DNR and staff	No violations or issues	No violations or issues	No violations or issues

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Leachate volume remains consistent with facility history as well as weather conditions	Low leachate levels indicate the landfill cap remains in safe condition	Levels appear to be consistent with all conditions	Levels appear to be consistent with all conditions	Levels appear to be consistent with all conditions
Methane system running	Methane levels are safe since the methane is being processed correctly	85% Runtime	85% Runtime	80% Runtime
Positive Inspection report - issues with cover are addressed	Landfill is safe	Positive Report	Anticipate Positive report	Anticipate Positive report

LANDFILL REMEDIATION FUND

Revenues

User Fees	488	0	0	0	0	0
Interest	13,496	16,998	22,582	14,300	14,300	14,300
Use of Fund Balance	149,123	79,322	89,861	97,965	103,365	101,365

Total Revenues	163,107	96,320	112,443	112,265	117,665	115,665
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Expenses

Supplies & Services	163,107	96,320	112,443	112,265	117,665	115,665
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Total Expenses	163,107	96,320	112,443	112,265	117,665	115,665
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Beginning of Year Fund Balance	5,239,123	5,090,000	5,010,678	4,920,817		4,822,852
End of Year Fund Balance	5,090,000	5,010,678	4,920,817	4,822,852		4,721,487

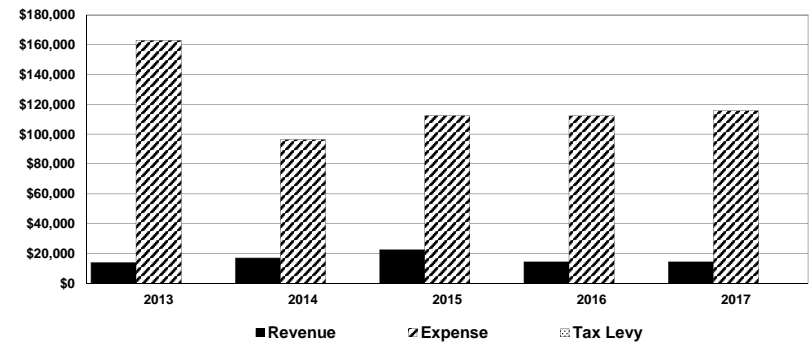
\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
0	0.00%	None	0	0
0	0.00%			
(2,000)	-1.93%	2017 Total	0	0
(2,000)	-1.70%			
		2018	0	0
(2,000)	-1.70%	2019	0	0
		2020	0	0
(2,000)	-1.70%	2021	0	0

2017 Highlights & Issues on the Horizon

Interest rates and revenues continue to be at low rates.

Long Term Care Funds were intended to cover the management cost of the closed landfill for 40 years, however, the extremely low interest on the Long Term Care funds may create the need to levy taxes prior to the originally anticipated 40 years of coverage.

Revenue, Expense and Tax Levy



Fund: LANDFILL REMEDIATION	2013	2014	2015	2016	2016	2016		Dollar
Department: SOLID WASTE SITE	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
25060 LANDFILL REMEDIATION REVENUE								
464500 WASTE TO ENERGY REVENUES	-487.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00
481160 INTEREST LANDFILL REMEDIATION	-11,262.84	-15,155.29	-20,098.79	-13,647.29	-12,500.00	-12,500.00	-12,500.00	0.00
481400 INTEREST ON LNG TRM CR INVEST	-2,233.16	-1,842.36	-2,483.10	0.00	-1,800.00	-1,800.00	-1,800.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-103,365.00	0.00	-101,365.00	-2,000.00
TOTAL LANDFILL REMEDIATION REVENUE	-13,983.89	-16,997.65	-22,581.89	-13,647.29	-117,665.00	-14,300.00	-115,665.00	-2,000.00
25060372 LANDFILL REMEDIATION OLD								
520100 CONSULTANT AND CONTRACTUAL	5,713.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	36,261.92	19,809.86	31,074.76	4,795.73	30,000.00	25,000.00	28,000.00	-2,000.00
522500 TELEPHONE & DAIN LINE	278.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522900 UTILITIES	2,065.81	3,140.58	2,525.96	767.37	3,200.00	3,000.00	3,200.00	0.00
523100 GROUNDWATER MONITORING	12,547.68	15,091.95	11,415.08	5,509.50	14,000.00	14,000.00	14,000.00	0.00
530500 LICENSES AND PERMITS	0.00	115.00	115.00	0.00	115.00	115.00	115.00	0.00
535000 REPAIRS AND MAINTENANCE	11,261.98	321.47	2,581.53	0.00	2,500.00	2,500.00	2,500.00	0.00
551000 INSURANCE	37.86	49.35	46.60	0.00	75.00	75.00	75.00	0.00
TOTAL LANDFILL REMEDIATION OLD	68,166.52	38,528.21	47,758.93	11,072.60	49,890.00	44,690.00	47,890.00	-2,000.00
25060373 LANDFILL REMEDIATION NEW								
520100 CONSULTANT AND CONTRACTUAL	3,481.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	45,029.00	32,895.98	39,727.91	11,239.02	40,000.00	40,000.00	40,000.00	0.00
522100 WATER TREATMENT/TESTING	1,761.33	1,901.53	1,500.25	610.37	2,000.00	2,000.00	2,000.00	0.00
522500 TELEPHONE & DAIN LINE	278.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522900 UTILITIES	2,070.96	3,140.95	2,526.12	767.36	3,200.00	3,000.00	3,200.00	0.00
523100 GROUNDWATER MONITORING	31,018.61	19,482.54	17,533.71	8,741.09	20,000.00	20,000.00	20,000.00	0.00
535000 REPAIRS AND MAINTENANCE	11,263.14	321.51	3,349.50	180.48	2,500.00	2,500.00	2,500.00	0.00
551000 INSURANCE	37.85	49.34	46.60	0.00	75.00	75.00	75.00	0.00
TOTAL LANDFILL REMEDIATION NEW	94,940.28	57,791.85	64,684.09	21,538.32	67,775.00	67,575.00	67,775.00	0.00
TOTAL DEPARTMENT REVENUE	-13,983.89	-16,997.65	-22,581.89	-13,647.29	-117,665.00	-14,300.00	-115,665.00	-2,000.00
TOTAL DEPARTMENT EXPENSE	163,106.80	96,320.06	112,443.02	32,610.92	117,665.00	112,265.00	115,665.00	-2,000.00
ADDITION TO (-)/USE OF FUND BALANCE	149,122.91	79,322.41	89,861.13	18,963.63	0.00	97,965.00	0.00	

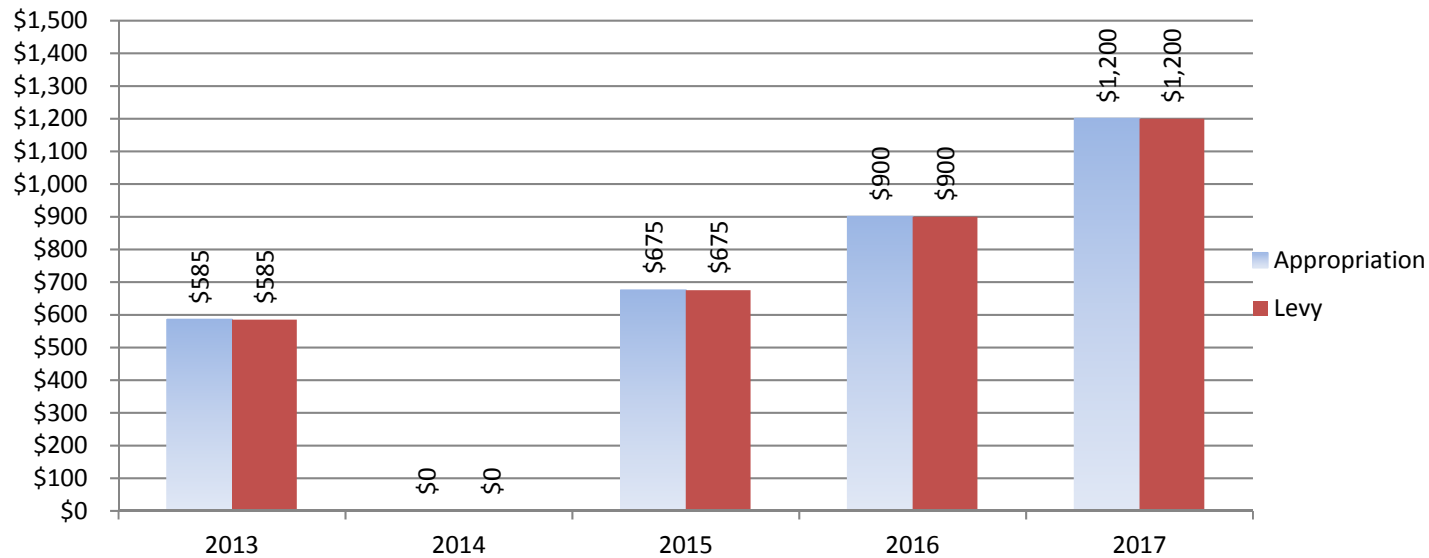
Pink Lady Rail Transit Commission (PLRTC)

Organization Purpose: The Pink Lady Rail Transit Commission (PLRTC) was formed in 1988 to fight proposed rail abandonment. Since 1988, the Commission has had as its main goal to foster communication between the main stakeholder of rail service to Sauk County. It also has continued efforts to encourage continued and improved rail service to the County. The rail is critical to 15 local employers who collectively employ over 3,000 citizens.

Programs Provided to Sauk County Residents: Continued rail service to local industries. Communication meeting with key rail stakeholders (cities, Sauk County, shippers, Wisconsin Department of Transportation (DOT), and Wisconsin & Southern Railroad Company.

Major Goals for Organization for 2017 and Beyond: Monitor the progress of the rebuilding of the Merrimac bridge. Work on a trail plan for Devils Lake State Park. Work to ensure adequate funding for the DOT state Freight Rail Assistance Program (FRAP) funding program for rail repairs.

Fund Department	General Fund 10 General Non-Departmental 999	2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated 2	2017
10999361-526100	Appropriation	\$585	\$0	\$675	\$900	\$900	\$900	\$1,200



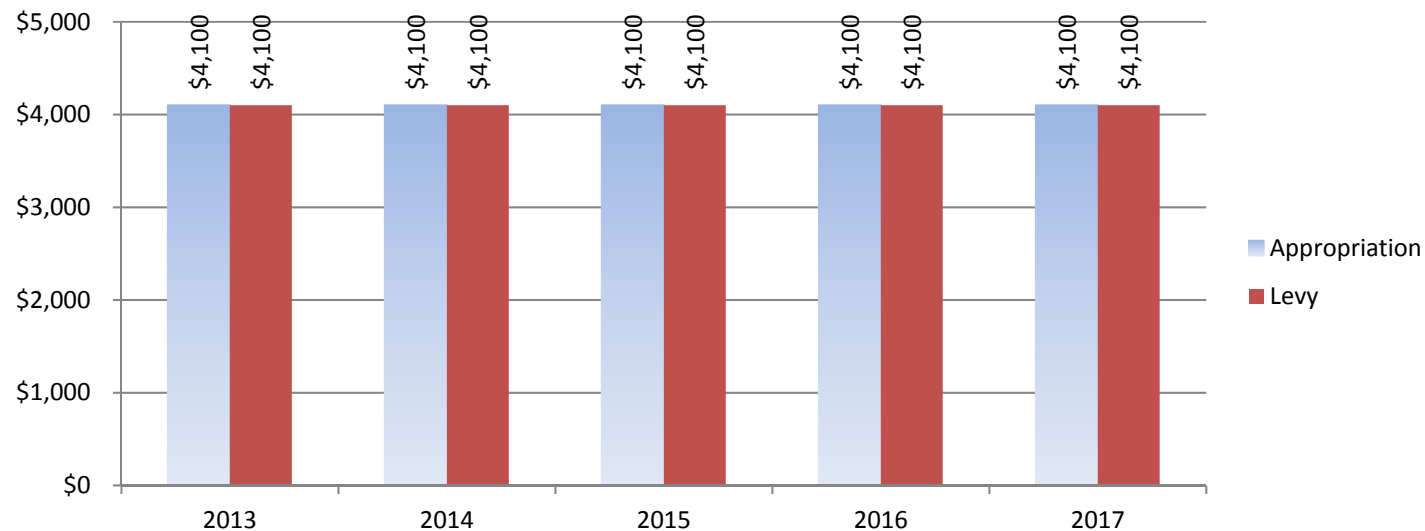
Reedsburg Airport

Organization Purpose: To serve the citizens of Reedsburg and the entire surrounding area with a safe and modern general aviation facility.

Programs Provided to Sauk County Residents: Fly-in Drive-in breakfast, flight training and airplane rides. Fixed Base Operator (FBO) – fuel. Instruction. Supplies. Aircraft storage/rental. Airport management. Aircraft maintenance. EWP interior aircraft services. Aircraft paint. Euroair Aviation.

Major Goals for Organization for 2017 and Beyond: Continue to promote use of the airport. Land use and layout planning for future use and development around the airport. Reedsburg has recently been approved for a new terminal building to replace the old facility (40 years old). The new building will allow the airport to move operations away from a street intersection and give the City of Reedsburg more flexibility for future access to the Industrial Park.

Fund Department	General Fund 10 General Non-Departmental 999	2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated 2	2017
10999350-526100	99002 Appropriation	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100



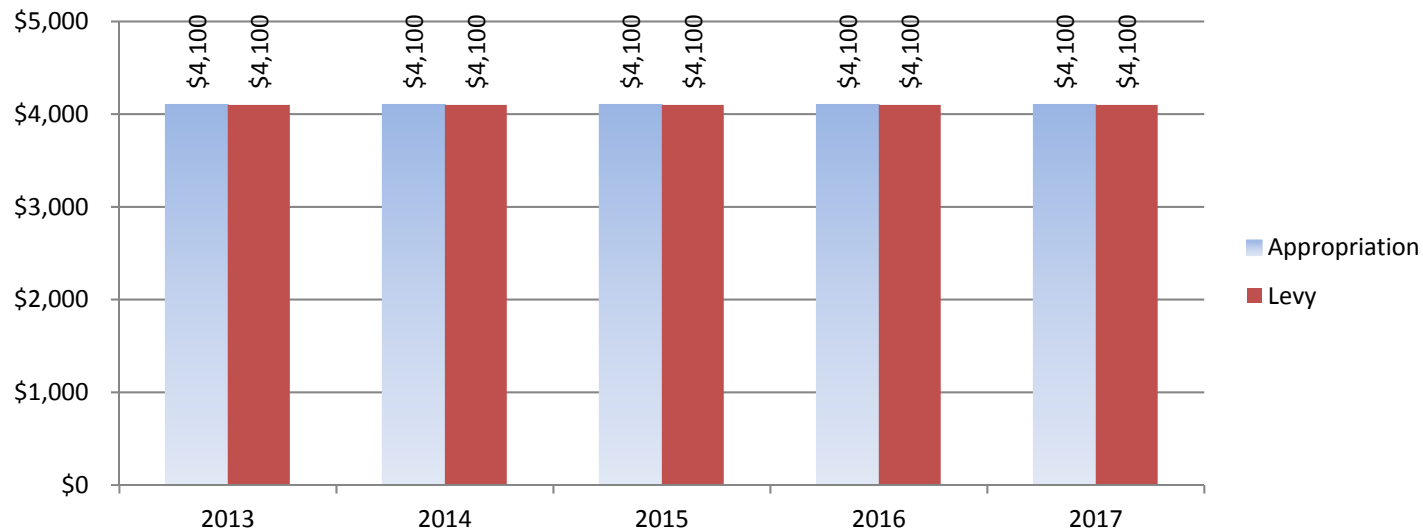
Sauk-Prairie Airport, Inc.

Organization Purpose: Manage the Sauk Prairie Airport on behalf of the Town of Prairie du Sac.

Programs Provided to Sauk County Residents: Provide a safe, well-maintained public use airport facility for transient and based aircraft conducting business, personal, medical and military flight operations. Promote general aviation, business partnerships, and community involvement by sponsoring airport fly-in events.

Major Goals for Organization for 2017 and Beyond: Construct a terminal building for transient and based pilots and passengers. Construct a fueling station utilizing a fixed base operator (FBO). Provide flight instruction (FBO). Provide air charter service (FBO). Obtain crew car for transient visitors (FBO). Attract and support corporate flight operations for local businesses.

Fund Department	General Fund 10 General Non-Departmental 999	2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated 2	2017 017
10999350-526100	99003 Appropriation	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100



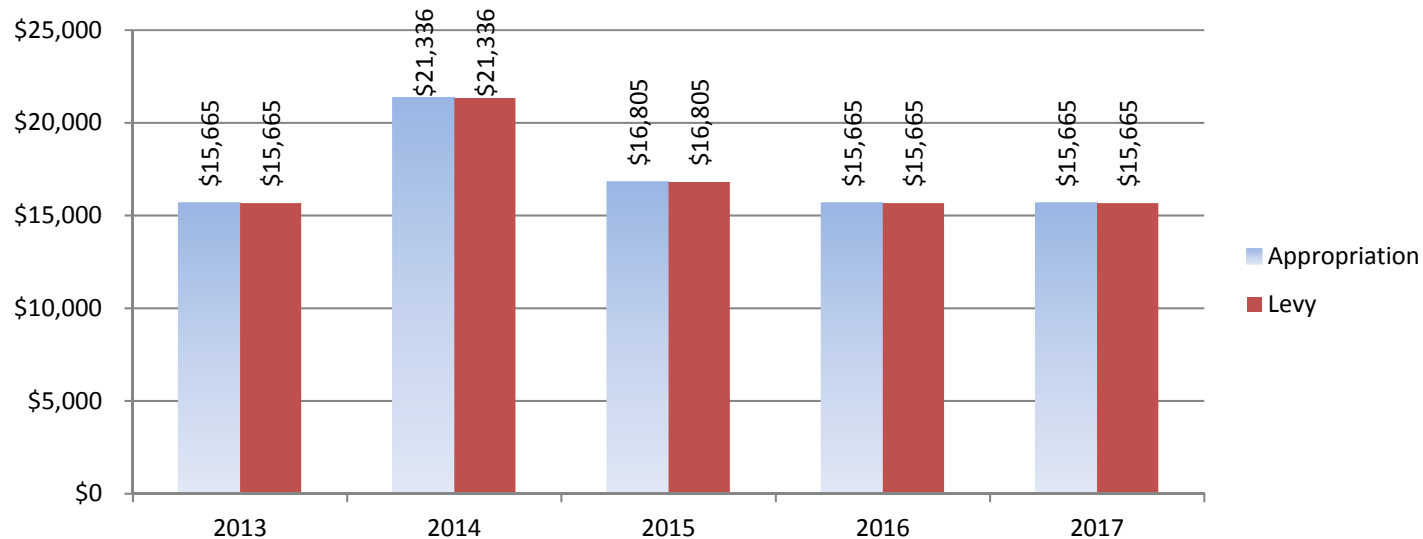
Tri-County Airport

Organization Purpose: Owned jointly by Sauk, Iowa and Richland Counties, the Tri-County Airport is a general utility public airport providing hangar storage, a 5,000 foot runway, and a restaurant operated by a leased contractor. Provide a quality airport to the river valley area. Maintain the Counties' investment in the airport infrastructure. Provide the maximum possible safety in air transportation. Utilize State and Federal aid to limit the financial burden on the Counties.

Programs Provided to Sauk County Residents: Access to the air transportation system. Weather data recording for the Spring Green area. All weather destination for Med Flight and aviation departments of law enforcement, military, and federal, state and local agencies. Provide access to the local business community for national and international companies. Base of operation for 38 aircraft.

Major Goals for Organization for 2017 and Beyond: The Tri-County Airport Commission hopes to increase the basing of corporate jet aircraft on the airport. There are several companies currently expressing an interest in building new hangars. Also, continued maintenance of the airport pavements is planned.

Fund Department	General Fund 10 General Non-Departmental 999	2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated 2	2017
10999350-526100	99004 Appropriation	\$15,665	\$21,336	\$16,805	\$15,665	\$15,665	\$15,665	\$15,665



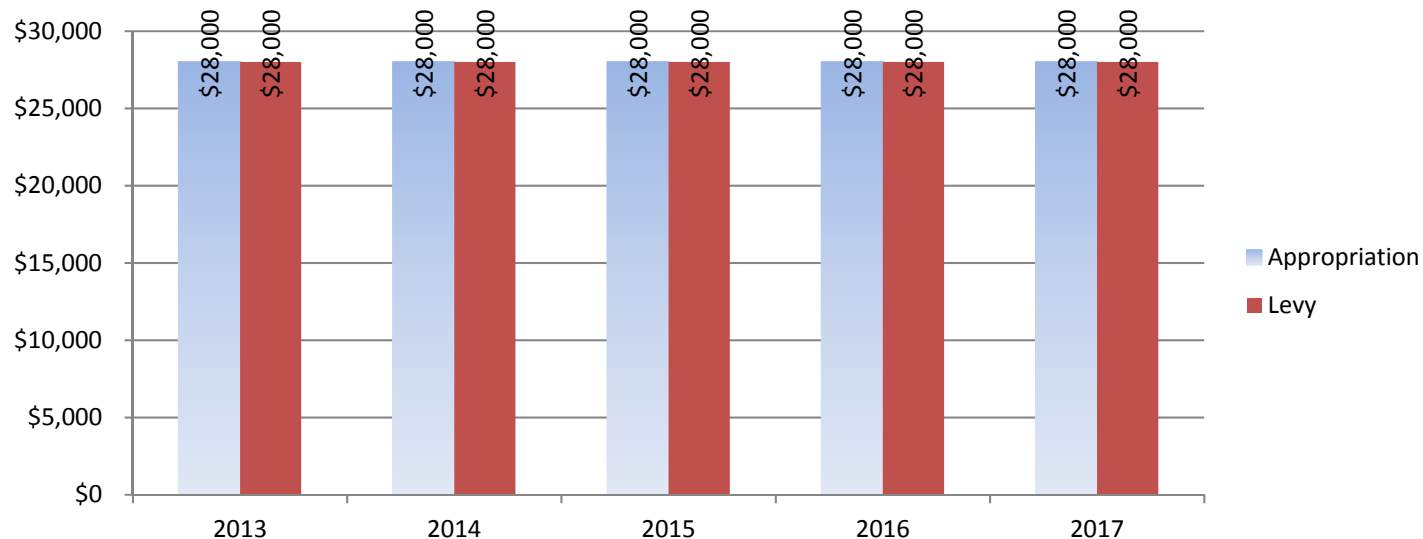
Wisconsin River Rail Transit Commission

Organization Purpose: Wisconsin River Rail Transit Commission exists to preserve and maintain the rail corridor through Crawford, Dane, Grant, Iowa, Jefferson, Rock, Sauk, Walworth and Waukesha Counties. The RTC works with the State, local governments, the local rail operator [Wisconsin & Southern Railroad Co. (WSOR)] and land owners to assure high-quality freight rail is available through the region. The WRRTC helps pay for rail improvements by providing matching funds necessary to leverage state funds for rail improvement projects.

Programs Provided to Sauk County Residents: The WRRTC helps preserve rail service to the County, which is a valuable economic support system for a number of local businesses and communities. In 2013 the WRRTC funded a UW-Extension service study analyzing the economic impact of freight rail which showed that publicly owned rail in southern Wisconsin generates a total economic impact of 10,160 jobs, \$614 million in wages, \$1.03 billion in total income, \$1.8 billion in industrial sales, and \$91.9 million in state and local tax revenues. In late 2014 the WRRTC acquired significant track in Sauk County (the Reedsburg sub). This sub has been in constant use for years. However, it is now under the purview of the WRRTC. The acquisition was important for long-term preservation of the line and service to all existing customers and communities. The acquisition was also important to expanding the recreational opportunities in southern Sauk County. Log commodities originate in Reedsburg; and scrap steel, lumber, and dry fertilizer commodities terminate in Reedsburg. WSOR typically expends \$12,000 to \$15,000 per mile for maintenance each year replacing broken ties, rail, upgrade public crossings, routine maintenance and emergency repairs to bridges in need.

Major Goals for Organization for 2017 and Beyond: WRRTC continues to preserve and maintain the rail corridor through its counties. While not all of the projects occur in Sauk County, because the rail line is contiguous, Sauk benefits from all improvements along the line. Phase 1 of Spring Green bridge rehab, 30,000 tie replacement on Prairie sub, continuous welded rail on Markesan and Waukesha subs, completed bridge work on Fox Lake sub, and 10,000 tie project on Watertown sub.

Fund Department	General Fund 10 General Non-Departmental 999	2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated 2	2017 017
10999360-526100	Appropriation	\$28,000.00	\$28,000.00	\$28,000.00	\$28,000.00	\$28,000.00	\$28,000.00	\$28,000.00



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Health & Human Services

This category includes general health, mental health, consumer protection services, health inspections, animal and insect control, social service programs, income maintenance programs, elderly programs, nursing homes, and health clinics.

FUNCTIONAL AREA MISSION STATEMENT

To improve and enhance service delivery provided ensuring collaborative, cost effective service. The supportive services functional group will act as the driving force to empower each department to look at routine processes and identify opportunities for improvement within the individual departments and across the five departments.

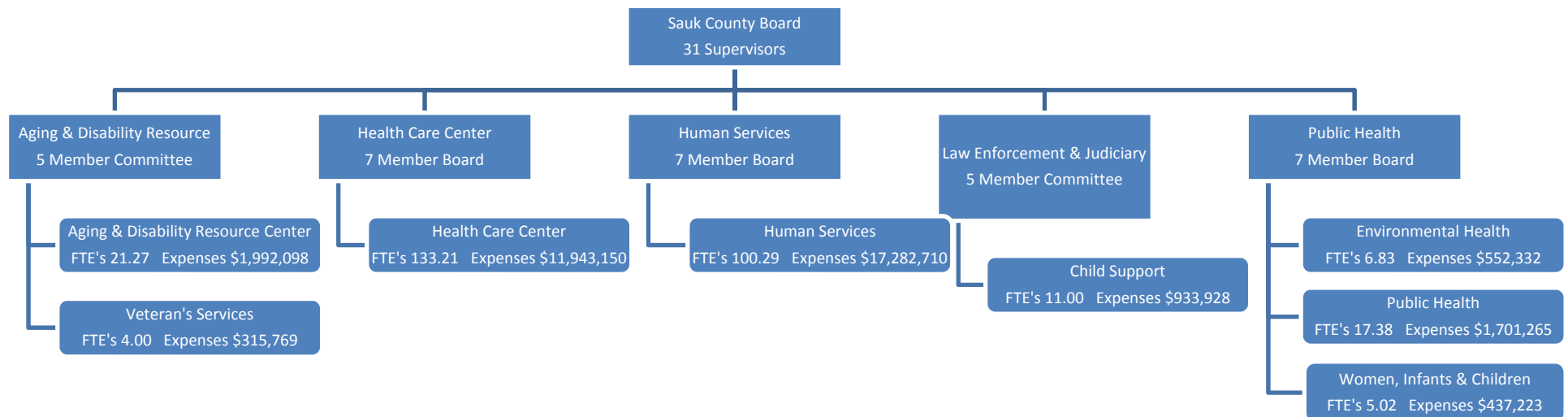
FUNCTIONAL AREA VISION STATEMENT

The ability to move clients effortlessly through the continuum of care, while providing quality services in a cost efficient manner with adequate funding. Create a collaborative internal culture that builds trust, encourages positive energy, shows compassion, creates stability and expresses hope for the future to enhance productivity.

FUNCTIONAL AREA GOALS & OBJECTIVES

Address components of the Sauk County Comprehensive Plan and 2015 Sauk County Needs Assessment: Develop three ways to for the HHS Functional Group to collectively address issues of quality of life and transportation, an adequate supply of health care workers, and promote healthier lifestyles as related in the Sauk County Comprehensive Plan. Develop three ways for the HHS Functional Group to collectively address issues of mental health/alcohol and other drug abuse, obesity and access to dental care as related in the 2015 Sauk County Needs Assessment by June 30, 2017.

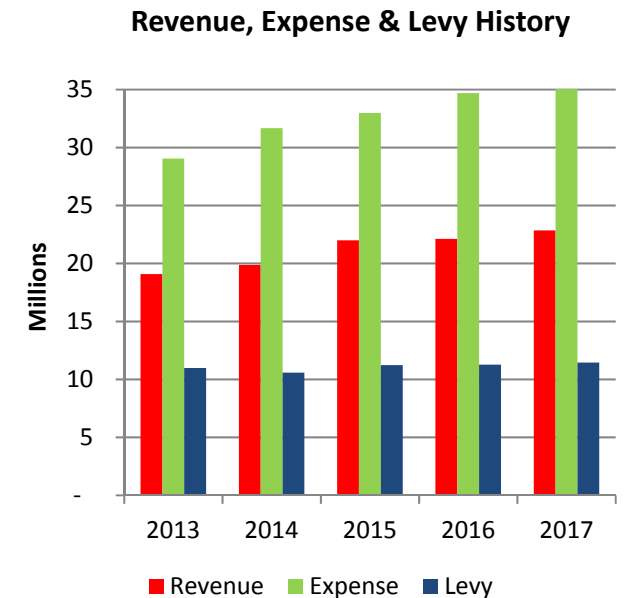
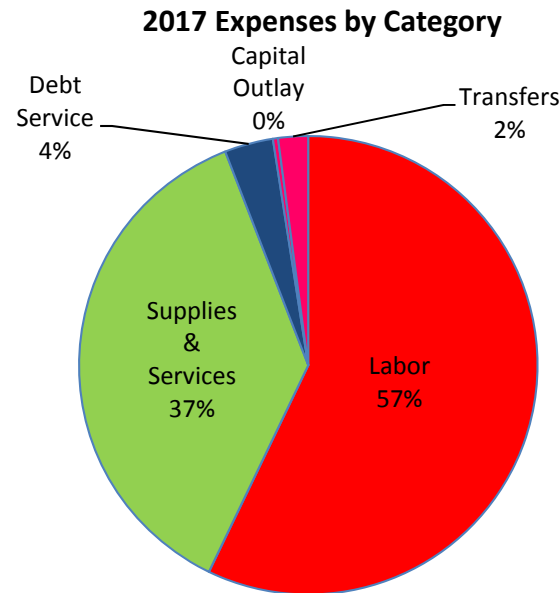
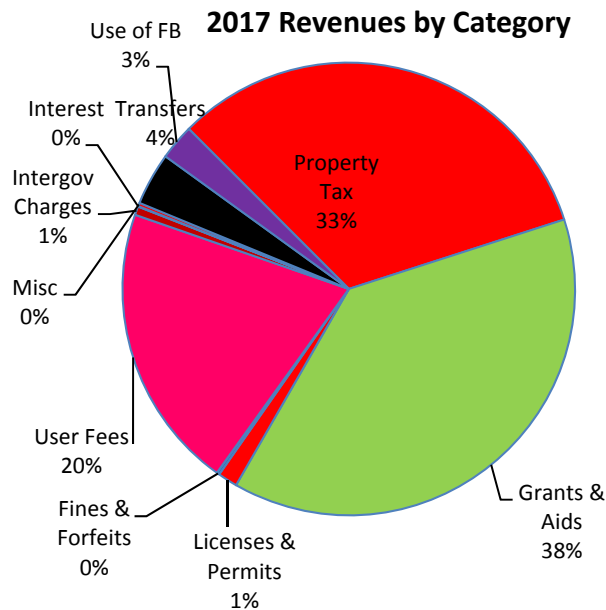
Develop optimal, effective and cost-efficient services to the citizens of Sauk County by working collaboratively across the Health & Human Services Functional Group department and with community partners: Identify programs within participating HHS Functional department and other community organizations that may indicate potential duplicative efforts, redundancies and possible programmatic and service delivery improvement opportunities by March 31, 2017. Develop plan to address assessment finding as part of Sauk County budget cycles. Implement three components of the plan by April 1, 2017.



Health & Human Services

Significant Changes in the Health & Human Services Function for 2017

- An increase in home delivered meals of 15% is expected, coupled with a per meal cost increase of 2-2.5%. This generates additional program cost \$70,000, of which \$30,000 is property tax levy.
- Expansion of a Nurse Family Partnership program to intensively educate and support first-time mothers from pregnancy through the first two years of their child's life. An additional 20 families served for approximately \$100,000 increase in grant-funded costs.
- Sauk County is expanding its services due to the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) merger with the Wisconsin Department of Health Services (DHS). Sauk County was already a full agent for DATCP, but will now be becoming a full agent for DHS. This means adding approximately 1,014 inspections of high complexity restaurants, pools, and water attractions. This necessitated an increase in staff by one new Sanitarian Position (\$81,000), one new Environmental Health Technician (\$60,000), and additional administrative assistance (\$13,000). Further, existing staff were reallocated and promoted to better suit the program's needs (\$26,000).
- Discontinuance of the Home Care program based on declining revenues combined with the relatively small number of clients served.
- Reduced funding from Medicare for the Health Care Center of \$250,000 is being supplanted by additional property tax levy.



Aging & Disability Resource Center

Department Vision - Where the department would ideally like to be

All older adults and adults with disabilities will live in and be part of a caring community that values lifelong contributions, maximum independence and individual dignity.

Department Mission - Major reasons for the department's existence and purpose in County government

To empower and support older adults and adults with disabilities and their families by providing easily accessible, quality information and assistance. The Aging and Disability Resource Center will provide services, resources, advocacy and opportunities to support each individual's choices for independence and enhanced quality of life.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Encourage economic development
Development of cultural, social, and community values

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Increase the number of unduplicated clients served by the ADRC I&A specialists by 5% during 2017.	Assess monthly numbers and report monthly	1) Utilizing Regional monthly dashboard which assesses progress 2) Ensure I&A Specialists attend all ADRC Information and Assistance meetings	12/31/2017
85% of all clients returning transportation surveys will report very good to excellent services	Review and report client responses quarterly.	1) Clients will have access to surveys on buses, and volunteer escort riders will have surveys mailed to them annually.	12/31/2017
Provide survey questionnaires to all clients served by Elder Benefit Specialists and Disability Benefit specialists. 85% of all surveys returned will report excellent service provided by the EBS and DBS staff member	Review and report client responses quarterly.	1) Surveys will be designed and staff will provide at end of client session for client to complete and leave in the comment box in Reedsburg, or hand to the Receptionist in Baraboo.	12/31/2017
Provide 60,000 meals to home delivered and congregate eligible clients in 2017	Assess monthly numbers and report monthly	1) Have I&A Specialists conduct new client intakes within 10 business days of receiving the referral 2) Ensure I&A Specialists utilize the GWAAR assessment form	12/31/2017
In order to create a dementia friendly community, ADRC staff will train 15 business in Baraboo on becoming dementia friendly.	Report quarterly on businesses who have been trained.	1) Director will meet with businesses the first quarter of 2017 2) trainings will be held throughout the last three quarters of the year.	12/31/2017
Provide a total of 4 evidence based courses in 2017 - Two Powerful tools for Caregivers and two Stepping On courses.	One of each class will be offered in spring, and fall.	1) Community partners and members will be contacted to help build support base during the first quarter of the year.	12/31/2017

Aging & Disability Resource Center

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Aging & Disability Specialist	<p>This program supports older adults and adults with disabilities in facing the complicated array of challenges, choices and decisions by assessing their needs, identifying the most appropriate services to meet their needs, and acting as a vital link between the consumer and service providers to ensure their needs are met. The services provided include 1) short-term care coordination (less than 30 days), 2) transitional and planning services for young adults with disabilities as they leave the school and children's long-term support systems and enter the adult long-term care system, 3) public education and outreach to older adults and adults with disabilities who are isolated, 4) community agencies and services providers in order to promote the use of the ADRC, 5) long-term care options counseling, 6) consultation to individuals seeking admission to substitute care settings and 7) screening for and assistance with enrollment in the adult long-term care system.</p> <p>AddLIFE Today! Newsmagazine: The bimonthly publication features event announcements, educational material, benefit program updates, information about available services and other topics of interest to older adults, adults with disabilities, veterans and their families. Circulation: 5,800 printed and mailed, 800 sent electronically.</p>	ADRC Contract	User Fees / Misc	\$0	7.17	
			Grants	\$631,937		
			TOTAL REVENUES	\$631,937		
			Wages & Benefits	\$575,978		
			Operating Expenses	\$55,826		
			TOTAL EXPENSES	\$631,804		
			COUNTY LEVY	(\$133)		
Transportation	Coordinated, multi-modal transportation services are provided to individuals with driving limitations due to disability or infirmity of age for medical appointments, business errands, shopping, socialization and enrichment.	Wis Dept of Transportation/Family Care Contracts	User Fees / Misc	\$106,711	3.91	
			Grants	\$198,700		
			TOTAL REVENUES	\$305,411		
			Wages & Benefits	\$192,236		
			Operating Expenses	\$146,047		
			TOTAL EXPENSES	\$338,283		
COUNTY LEVY	\$32,872					
Congregate Meals	Guests are provided a minimum of one-third of the established recommended dietary allowances, as well as a range of related services such as screening, assessment, education and counseling to improve the participant's health through proper diet. Individualized counseling by a dietitian is offered for those found to be at high risk. Dining centers also act as a conduit for positive social contacts. Older adults are provided this service on a payment-by-donation basis, while all others pay the full cost of the meal and associated services.	Older Americans Act	User Fees / Misc	\$22,200	2.52	
			Grants	\$97,598		
			TOTAL REVENUES	\$119,798		
			Wages & Benefits	\$86,772		
			Operating Expenses	\$104,049		
			TOTAL EXPENSES	\$190,821		
COUNTY LEVY	\$71,023					
Home Delivered Meals	Participants who qualify for home-delivered meals are those who are essentially homebound and unable to prepare meals for themselves. These participants are provided a minimum of one-third of the established recommended dietary allowances, as well as a range of related services such as screening, assessment, education and counseling to improve the participant's health through proper diet. Individualized counseling by a dietitian is offered for those found to be at high risk. Older adults are provided this service on a payment-by-donation basis while all others pay the full cost of the meal and associated services.	Older Americans Act	User Fees / Misc	\$91,700	2.52	
			Grants	\$135,010		
			TOTAL REVENUES	\$226,710		
			Wages & Benefits	\$102,173		
			Operating Expenses	\$218,399		
			TOTAL EXPENSES	\$320,572		
COUNTY LEVY	\$93,862					

Aging & Disability Resource Center

Home & Community Based Services	Emergency Preparedness: Information is disseminated to older adults and adults with disabilities through a variety of means to educate them about how to prepare for a variety of emergency scenarios.	GWAAR Contract	User Fees / Misc	\$0	0.35	
	Helping Hand at Home: Information is disseminated to older adults and adults with disabilities about available chore services within Sauk County communities.		Grants	\$30,031		
			TOTAL REVENUES	\$30,031		
			Wages & Benefits	\$23,040		
			Operating Expenses	\$6,915		
			TOTAL EXPENSES	\$29,955		
			COUNTY LEVY	(\$76)		
Elder Benefits Specialist	Free advocacy and assistance are provided to senior adults age 60 or older who live in Sauk County. Elder Benefit Specialists assist with issues related to public and private benefits to which they are entitled due to age, disability, or financial factors. Elder Benefit Specialists provide information and assistance on a broad range of public benefit programs, including Medicare, Medicaid, Social Security retirement, Supplemental Security Income, FoodShare, and SeniorCare. They provide information on program eligibility criteria, assistance applying for benefits, and appealing benefit denials or incorrect benefit amounts. Elder Benefit Specialists may offer assistance and advocacy to senior adults age 60 or over in the areas of consumer debt, landlord/tenant law, and private insurance. Elder Benefit Specialists receive in-depth, ongoing training. Program attorneys provide legal supervision and support to Elder Benefit Specialists and work closely with them to ensure high-quality advocacy and representation of senior adult clients in the program.	Wis Statutes 46.81	User Fees / Misc	\$0	2.15	
			Grants	\$142,408		
			TOTAL REVENUES	\$142,408		
			Wages & Benefits	\$190,737		
			Operating Expenses	\$9,654		
			TOTAL EXPENSES	\$200,391		
			COUNTY LEVY	\$57,983		
Disability Benefits Specialist	This program provides adults with disabilities advocacy, benefits counseling and representation related to identified issues in the practice area of disability benefits, public benefits, insurance, rights and access to supportive services.	ADRC Contract	Grants	\$198,319	2.10	
			TOTAL REVENUES	\$198,319		
			Wages & Benefits	\$190,564		
			Operating Expenses	\$8,000		
			TOTAL EXPENSES	\$198,564		
COUNTY LEVY	\$245					
National Family Caregiver Support Program	This program provides a continuum of services designed to meet the unique needs of the caregiver and help reduce or eliminate the occurrence of caregiver stress and burnout. Services include a support group, education and respite care.	GWAAR Contract	Grants	\$25,705	0.45	
			TOTAL REVENUES	\$25,705		
			Wages & Benefits	\$26,543		
			Operating Expenses	\$10,398		
			TOTAL EXPENSES	\$36,941		
COUNTY LEVY	\$11,236					
Prevention	Individuals are assessed to identify risk factors and opportunities for prevention and early intervention and make appropriate referrals to agencies that may assist with early intervention activities. Through evidence-based health promotion and disease prevention programs, participants learn to make lifestyle changes that are proven to prevent the onset of or manage existing chronic conditions and their symptoms, thus reducing the need for more expensive long-term care. Programs include "Living Well with Chronic Conditions", "Stepping On" (fall prevention) and "Healthy Eating for Successful Living in Older Adults."	Older Americans Act	User Fees / Misc	0	0.10	
			Grants	\$4,199		
			TOTAL REVENUES	\$4,199		
			Wages & Benefits	\$5,078		
			Operating Expenses	\$4,690		
			TOTAL EXPENSES	\$9,768		
COUNTY LEVY	\$5,569					
Outlay	Vehicle	\$35,000	User Fees / Misc	\$35,000	-	
			Grants	\$0		
			TOTAL REVENUES	\$35,000		
			Wages & Benefits	\$0		
			Operating Expenses	\$35,000		
			TOTAL EXPENSES	\$35,000		
COUNTY LEVY	\$0					
Totals			TOTAL REVENUES	\$1,719,518	21.27	
			TOTAL EXPENSES	\$1,992,099		
			COUNTY LEVY	\$272,581		

Aging & Disability Resource Center

Output Measures - How much are we doing?				
Description	2015 actual	2016 Estimate	2017 Budget	
AddLIFE Today! Newsmagazine - Total Circulation (Mailed/Emailed) will reduce from every other month circulation to quarterly	7,086	7,200	7,200	
Disability Benefit Specialist Program - Total Cases Served	443	625	650	
Elderly Benefit Specialist Program - Total Individuals Served* database	1091			
Information & Assistance Program - Total Contacts/unduplicated clients	6,501/9,202	7,400/12,500	7,600/13,000	
National Family Caregiver Support Program - Total Unduplicated Respite Scholarship Recipients / Support Group Participants	14	14	10	
Nutrition Programs - Total Congregate Unduplicated Eligible Individuals	409	415	425	
Nutrition Programs - Total Home Delivery Unduplicated Eligible Individuals	359	375	395	
Prevention Program - Total Classes Held / Unduplicated Participants	3/30	2/20	4/40	
Transportation Programs - Total Rides (All Services)	14,504	17,461	17,825	
Volunteer hours	18,000	19,231	20,237	

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 actual	2016 Estimate	2017 Budget
ADRC Unit: Disability Benefit Specialist Monetary Impact to Sauk County	These are federal and state funds to individuals residing in Sauk County. Long Term Care enrollments are less than 10% of clients. This means that medicaid paid Long Term Care costs are contained.	\$2,367,584	\$2,500,000	\$2,600,000
Older Americans Act Unit: Elder Benefit Specialist Program Monetary Impact to Sauk County		\$1,378,932	\$4,608,210	\$4,800,000
Volunteer hours/value of hours		\$418,135	\$443,648.00	\$475,570.00

Aging & Disability Resource Center

Oversight Committee: **Aging & Disability Resource Center**

**Aging & Disability Resource
Center Director**
 1.00 FTE

Program Coordinator
 1.00 FTE

Aging & Disability Specialist
 5.77 FTE

Nutrition & Prevention Specialist
 1.00 FTE

Transportation Coordinator
 1.00 FTE

Aging Program Specialist
 1.00 FTE

Aging Benefits Paraprofessional
 2.00 FTE

Meals Coordinator
 0.52 FTE

Van Driver / Admin Coord
 1.00 FTE

Program Specialist
 1.00 FTE

Disability Benefits Specialist
 2.00 FTE

Dining Center Coordinator
 2.12 FTE

Van Driver
 1.86 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	4.77	0.00	-5.85	3.12	2.36
FTE Balance	21.64	21.64	15.79	18.91	21.27

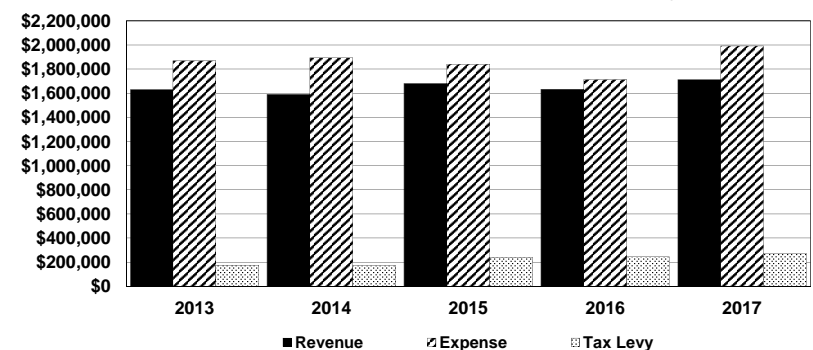
	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
AGING & DISABILITY RESOURCE CENTER											
<u>Revenues</u>											
Tax Levy	174,608	171,138	241,939	242,704	242,704	272,581	29,877	12.31%	Vehicle	35,000	0
Grants & Aids	1,473,049	1,416,172	1,514,124	1,438,990	1,439,901	1,491,907	52,006	3.61%			
User Fees	74,635	87,661	79,804	129,850	88,097	143,710	55,613	63.13%	2017 Total	35,000	0
Intergovernmental	3,795	4,210	5,880	2,000	2,500	6,700	4,200	168.00%			
Donations	77,178	74,822	81,366	61,317	74,000	70,000	(4,000)	-5.41%			
Interest	0	0	7	3	0	0	0	0.00%	2018	0	0
Miscellaneous	806	7,052	363	175	0	200	200	0.00%	2019	0	0
Use of Fund Balance	64,531	131,912	0	0	0	7,000	7,000	0.00%	2020	0	0
									2021	0	0
Total Revenues	1,868,602	1,892,967	1,923,482	1,875,039	1,847,202	1,992,098	144,896	7.84%			
<u>Expenses</u>											
Labor	863,039	860,218	768,847	935,286	938,042	1,053,428	115,386	12.30%			
Labor Benefits	345,987	350,967	299,958	302,338	329,559	339,692	10,133	3.07%			
Supplies & Services	659,576	681,782	744,930	476,507	579,601	563,978	(15,623)	-2.70%			
Capital Outlay	0	0	26,014	0	0	35,000	35,000	0.00%			
Addition to Fund Balance	0	0	83,733	160,908	0	0	0	0.00%			
Total Expenses	1,868,602	1,892,967	1,923,482	1,875,039	1,847,202	1,992,098	144,896	7.84%			
Beginning of Year Fund Balance	455,752	391,221	259,309	343,042		503,950					
End of Year Fund Balance	391,221	259,309	343,042	503,950		496,950					

2017 Highlights & Issues on the Horizon

Provision of congregate meals has remained steady, but the number of home delivered meals has increased. Additionally, the cost of meals is expected to increase around 2%.

Through 2016, the Regional ADRC paid for approximately 35-40% of the Elder Benefit Specialists. This is not required of the Regional ADRC since it is a state mandated program and is not part of the ADRC's targeted programming. In 2017, the Regional ADRC will move its state funding to the ADRC to cover an additional I&A, but will continue to bill for Federal revenues.

Revenue, Expense and Tax Levy



Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURCE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
20054 AGING & DISABILITY RESRCE REV									
411100	GENERAL PROPERTY TAXES	-174,608.00	-171,138.00	-241,939.00	-121,351.98	-242,704.00	-242,704.00	-272,581.00	29,877.00
424502	AGING & DISABIL RESOURCE CENTE	-714,260.00	-711,599.00	-853,315.00	-262,461.00	-815,862.00	-815,862.00	-868,071.00	52,209.00
424503	ADRC REGIONAL LIVING WELL GRNT	-3,963.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00
425500	WIHA GRANT	-1,361.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00
425590	IIIB REVENUE CONTROL	-62,292.00	-59,271.00	-59,414.00	0.00	-59,271.00	-59,271.00	-59,377.00	106.00
425630	IIID SUPP HOME CARE	-4,875.00	-4,192.00	-4,193.00	0.00	-4,192.00	0.00	-4,199.00	7.00
425650	STATE BENEFIT SPECIALIST	-28,215.00	-28,215.00	-28,215.00	0.00	-28,215.00	-28,215.00	-28,215.00	0.00
425651	STATE BENEFIT SPEC-FED MTCH	-28,215.00	-28,215.00	-28,215.00	0.00	-28,215.00	-28,215.00	-28,215.00	0.00
425655	STATE HLTH INS ASST PROGRAM	-5,000.00	-5,000.00	-7,549.00	0.00	-5,000.00	-5,000.00	-5,259.00	259.00
425700	IIIC-1 CONGREGATE NUTRITION	-153,805.00	-142,794.00	-85,103.00	0.00	-142,794.00	-85,103.00	-97,598.00	-45,196.00
425750	NSIP CONG NUTRITION	-11,213.00	-9,706.00	-11,174.00	-9,099.00	-16,512.00	-16,512.00	0.00	-16,512.00
425760	STATE PHARM ASST PROG	-6,779.00	-6,779.00	-10,000.00	-3,558.00	-6,779.00	-6,779.00	-6,779.00	0.00
425762	STATE PHARM ASST-FED MTCH	-6,779.00	-6,779.00	-7,096.00	-6,462.00	-6,779.00	-6,779.00	-6,779.00	0.00
425820	IIIC-2 HOME DELIVERED MEALS	-43,644.00	-42,800.00	-99,679.00	0.00	-42,800.00	-99,679.00	-91,348.00	48,548.00
425850	NSIP HOME DEL MEALS	-12,891.00	-23,557.00	-32,904.00	-9,342.00	-16,513.00	-16,513.00	-36,075.00	19,562.00
425860	SCSP HOME DEL TRANSPORT	-7,587.00	-7,587.00	-7,587.00	0.00	-7,587.00	-7,587.00	-7,587.00	0.00
425880	III-E PROGRAM REVENUES	-31,547.00	-25,705.00	-24,220.00	0.00	-25,705.00	-25,568.00	-25,705.00	0.00
425950	TRANSPORTATION GRANT	-149,607.00	-150,451.00	-157,977.00	-148,907.00	-157,977.00	-148,907.00	-148,000.00	-9,977.00
425953	VETS TRANSPORTATION GRANT	-778.66	-1,182.67	0.00	0.00	-700.00	0.00	-700.00	0.00
425955	53.10 TRANSPORTATION GRANT	0.00	0.00	-93,825.00	0.00	-75,000.00	-89,000.00	-78,000.00	3,000.00
425956	53.11 TRANSPORTATION GRANT	-200,236.00	-162,339.00	-3,658.00	0.00	0.00	0.00	0.00	0.00
455640	FAMILY CARE NUTRITION	-12,577.96	-11,333.28	-13,202.96	-12,876.48	-4,000.00	-26,000.00	-37,000.00	33,000.00
455641	FAMILY CARE TRANSPORTATION	-39,420.21	-39,463.41	-13,929.99	-30,252.72	-29,497.00	-50,000.00	-56,510.00	27,013.00
466150	AGING-PROGRAM INCOME	0.00	0.00	-130.00	0.00	0.00	0.00	0.00	0.00
466155	AddLIFE TODAY PUBLICATION FEES	-2,600.00	-1,230.00	-600.00	-2,850.00	-1,600.00	-2,850.00	0.00	-1,600.00
466210	CAFE CONNECTIONS REVENUE	-283.78	-167.78	-232.70	-155.00	0.00	-175.00	-200.00	200.00
466300	HOME DELIVERED REVENUE	0.00	-21.00	-614.00	0.00	0.00	0.00	0.00	0.00
466310	BUS FARES-SHOPPING/GROCERY	0.00	-497.93	-2,295.40	-491.00	-3,000.00	-1,000.00	-1,000.00	-2,000.00
466320	FUN DAY TRAVELS	0.00	-1,989.50	-2,051.50	-585.00	-2,000.00	-1,200.00	-1,200.00	-800.00
466330	TAXI SUBSIDY FEES	0.00	-12,005.90	-24,628.90	-13,108.25	-24,000.00	-26,000.00	-24,000.00	0.00
466340	THE BUS PROGRAM FARES	-6,885.10	-5,155.60	0.00	0.00	0.00	0.00	0.00	0.00
466350	VOLUNTEER DRIVER REVENUE	-9,725.03	-11,474.18	-20,488.61	-10,542.00	-22,000.00	-22,000.00	-24,000.00	2,000.00
466351	VOLUNTEER DRIVER REV VETERANS	-3,427.08	-4,003.50	-1,992.20	-387.00	-2,000.00	-800.00	0.00	-2,000.00
466352	DVR TRANSPORTATION	0.00	-486.50	0.00	0.00	0.00	0.00	0.00	0.00
474700	HUMAN SERVICE-COP HOME DELIVER	-3,795.09	-4,209.73	-5,879.61	-2,545.63	-2,500.00	-2,000.00	-6,700.00	4,200.00
481100	INTEREST ON INVESTMENTS	0.00	0.00	-6.73	-3.43	0.00	-3.00	0.00	0.00
483600	SALE OF COUNTY OWNED PROPERTY	0.00	-6,885.00	0.00	0.00	0.00	0.00	0.00	0.00
485090	DONATIONS - TAX PREP	-449.00	-410.00	-282.00	-201.00	0.00	-200.00	0.00	0.00
485120	DONATIONS ADDLIFE TODAY!	0.00	-465.00	-170.00	-217.00	0.00	-217.00	0.00	0.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURCE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
20054 AGING & DISABILITY RESRCE REV									
485140	DONATIONS ELDER BENEFIT SPEC	-282.50	-321.00	-272.00	-23.23	0.00	-50.00	0.00	0.00
485200	DONATIONS CONGREGATE PROGRAM	-32,186.05	-27,990.26	-26,220.74	-10,161.84	-24,000.00	-20,500.00	-22,000.00	-2,000.00
485300	DONATIONS HOME DELIVERED PROG	-44,038.99	-45,065.30	-53,398.16	-18,234.40	-50,000.00	-40,000.00	-48,000.00	-2,000.00
485400	DONATIONS - PREVENTION	-150.00	-130.00	-823.00	-270.00	0.00	-300.00	0.00	0.00
485500	DONATIONS - ADRC	-66.12	-395.00	-200.00	-25.00	0.00	-50.00	0.00	0.00
485600	DONATIONS - CAREGIVER	-5.00	-45.00	0.00	0.00	0.00	0.00	0.00	0.00
486300	INSURANCE RECOVERIES	-522.45	0.00	0.00	-59.95	0.00	0.00	0.00	0.00
493520	USE OF VAN TRUST	0.00	0.00	0.00	0.00	0.00	0.00	-7,000.00	7,000.00
TOTAL AGING & DISABILITY RESRCE REV		-1,804,071.35	-1,761,054.54	-1,923,481.50	-664,169.91	-1,847,202.00	-1,875,039.00	-1,992,098.00	144,896.00
20054459 AGING DISABILITY RESOURCE CNTR									
511100	SALARIES PERMANENT REGULAR	278,133.76	326,233.15	344,267.83	168,260.51	351,855.00	351,855.00	386,535.00	34,680.00
511900	LONGEVITY-FULL TIME	1,441.88	1,284.16	932.20	0.00	1,048.00	1,048.00	732.00	-316.00
512100	WAGES-PART TIME	0.00	0.00	0.00	205.08	13,027.00	205.00	46,616.00	33,589.00
514100	FICA & MEDICARE TAX	20,311.30	23,836.27	25,256.46	12,417.31	28,108.00	27,265.00	33,307.00	5,199.00
514200	RETIREMENT-COUNTY SHARE	18,768.65	21,557.91	23,409.30	10,679.13	24,151.00	22,943.00	29,504.00	5,353.00
514400	HEALTH INSURANCE COUNTY SHARE	83,894.13	90,884.41	78,769.55	31,688.97	82,029.00	64,000.00	72,296.00	-9,733.00
514500	LIFE INSURANCE COUNTY SHARE	105.15	68.96	65.59	33.08	80.00	80.00	105.00	25.00
514600	WORKERS COMPENSATION	3,801.93	3,581.54	3,777.12	1,923.02	4,392.00	4,000.00	5,381.00	989.00
514800	UNEMPLOYMENT	0.00	0.00	3,543.05	0.00	0.00	0.00	0.00	0.00
515800	PER DIEM COMMITTEE	850.00	800.00	835.50	350.00	1,500.00	1,000.00	1,500.00	0.00
521800	PURCHASED SERVICES	200.00	366.50	220.00	941.46	350.00	1,200.00	1,000.00	650.00
522500	TELEPHONE & DAIN LINE	415.14	327.19	1,329.17	851.89	1,500.00	1,500.00	1,500.00	0.00
531100	POSTAGE AND BOX RENT	3,761.33	10,835.55	15,113.93	4,931.44	16,000.00	13,000.00	15,000.00	-1,000.00
531200	OFFICE SUPPLIES AND EXPENSE	1,661.29	2,002.43	2,183.64	1,050.66	2,000.00	2,000.00	2,000.00	0.00
531300	PHOTO COPIES	137.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531400	SMALL EQUIPMENT	5,760.89	144.53	467.18	0.00	300.00	0.00	0.00	-300.00
531800	MIS DEPARTMENT CHARGEBACKS	11,648.77	10,714.21	13,471.98	7,283.02	8,019.00	13,821.00	9,060.00	1,041.00
532200	SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532400	MEMBERSHIP DUES	94.00	0.00	75.00	75.00	650.00	150.00	1,000.00	350.00
532600	ADVERTISING	924.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	1,408.97	561.00	1,581.08	687.50	2,000.00	1,500.00	2,000.00	0.00
532900	OTHER PUBLICATIONS	4,297.47	4,693.36	6,510.53	3,524.67	6,500.00	6,500.00	5,466.00	-1,034.00
533200	MILEAGE	8,315.44	10,206.00	12,917.83	6,164.69	16,000.00	16,000.00	15,000.00	-1,000.00
533500	MEALS AND LODGING	799.85	219.21	698.55	414.21	1,500.00	1,500.00	1,000.00	-500.00
534000	OPERATING/MEETING SUPPLIES	104.91	391.14	1,312.22	37.24	2,000.00	500.00	500.00	-1,500.00
534900	PROJECT SUPPLIES	511.12	1,506.75	0.00	335.24	0.00	700.00	500.00	500.00
537900	LICENSE/CERTIFICATION RENEWALS	0.00	260.00	0.00	0.00	0.00	0.00	0.00	0.00
551900	INSURANCE-GENERAL LIABILITY	1,451.30	1,516.27	2,008.47	0.00	1,708.00	1,708.00	1,800.00	92.00

Fund: AGING & DISABILITY RESOURCE CE	2013	2014	2015	2016	2016	2016		Dollar
Department: AGING & DISABILITY RESOURCE	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
TOTAL AGING DISABILITY RESOURCE CNTR	448,799.65	511,990.54	538,746.18	251,854.12	564,717.00	532,475.00	631,802.00	67,085.00
20054460 IIIB BENEFIT SPECIALIST								
531100 POSTAGE AND BOX RENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL IIIB BENEFIT SPECIALIST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20054462 TRANSPORTATION								
511100 SALARIES PERMANENT REGULAR	104,205.99	80,298.98	82,176.76	34,913.94	88,898.00	80,000.00	79,841.00	-9,057.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	8.12	299.23	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	759.25	61.15	360.00	0.00	458.00	458.00	720.00	262.00
512100 WAGES-PART TIME	137,223.53	114,043.13	45,890.21	15,717.06	69,157.00	40,000.00	64,463.00	-4,694.00
514100 FICA & MEDICARE TAX	18,029.89	14,685.71	9,540.79	3,748.54	12,157.00	8,000.00	11,125.00	-1,032.00
514200 RETIREMENT-COUNTY SHARE	14,844.09	12,267.86	7,619.76	2,870.31	9,510.00	6,000.00	8,871.00	-639.00
514400 HEALTH INSURANCE COUNTY SHARE	31,925.93	31,069.22	21,636.64	6,899.49	25,292.00	14,000.00	24,924.00	-368.00
514500 LIFE INSURANCE COUNTY SHARE	120.25	44.91	48.53	30.87	66.00	66.00	92.00	26.00
514600 WORKERS COMPENSATION	2,586.44	1,584.84	758.72	318.96	1,902.00	1,000.00	1,799.00	-103.00
514800 UNEMPLOYMENT	3,051.05	5,501.64	4,608.38	680.96	0.00	1,000.00	0.00	0.00
515800 PER DIEM COMMITTEE	400.00	300.00	752.03	150.00	400.00	400.00	400.00	0.00
521800 PURCHASED SERVICES	1,181.47	1,256.45	2,604.21	368.22	780.00	700.00	700.00	-80.00
522500 TELEPHONE & DAIN LINE	1,511.27	1,241.82	788.95	444.54	1,000.00	1,200.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	1,267.25	1,065.05	1,156.82	1,148.04	800.00	1,500.00	1,000.00	200.00
531200 OFFICE SUPPLIES AND EXPENSE	526.33	531.73	516.64	429.30	550.00	700.00	700.00	150.00
531300 PHOTO COPIES	160.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	2,856.26	353.33	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	2,508.61	5,691.14	2,754.93	344.32	1,953.00	1,953.00	4,397.00	2,444.00
532100 PUBLICATION OF LEGAL NOTICES	229.16	142.79	0.00	0.00	25.00	25.00	50.00	25.00
532400 MEMBERSHIP DUES	35.00	35.00	0.00	0.00	50.00	50.00	50.00	0.00
532600 ADVERTISING	1,685.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	442.55	0.00	0.00	400.55	250.00	500.00	500.00	250.00
532900 OTHER PUBLICATIONS	1,035.43	1,700.41	1,851.78	837.05	1,700.00	1,700.00	1,700.00	0.00
533200 MILEAGE	1,212.40	1,068.48	214.78	1,621.87	400.00	400.00	500.00	100.00
533500 MEALS AND LODGING	443.13	5.00	190.73	81.00	200.00	200.00	200.00	0.00
533901 TRANSPORTATION - TAXI	0.00	40,700.00	45,300.00	27,350.00	45,000.00	45,000.00	45,000.00	0.00
533902 VOLUNTEER DRIVERS	35,492.17	38,076.44	49,947.08	24,668.00	45,000.00	50,000.00	50,000.00	5,000.00
533903 TRANSPORTATION - VETERANS	3,399.33	6,218.62	4,258.57	3,036.19	4,500.00	7,000.00	6,000.00	1,500.00
534000 OPERATING/MEETING SUPPLIES	6,307.06	52.53	67.82	897.05	0.00	1,000.00	200.00	200.00
534900 PROJECT SUPPLIES	3,769.17	438.29	544.70	173.03	300.00	300.00	1,000.00	700.00
535100 VEHICLE FUEL	52,161.83	32,729.50	6,133.48	1,710.44	14,000.00	6,000.00	8,000.00	-6,000.00
535200 VEHICLE MAINTENANCE AND REPAIR	15,316.58	19,725.22	10,285.27	1,603.33	17,500.00	5,000.00	17,500.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	5,968.61	7,193.09	5,931.28	0.00	4,500.00	4,500.00	6,000.00	1,500.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURCE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
20054462 TRANSPORTATION									
551900	INSURANCE-GENERAL LIABILITY	1,686.96	1,891.62	1,201.27	0.00	3,157.00	3,157.00	1,500.00	-1,657.00
552400	INSURANCE-VOLUNTEERS	31.25	31.25	31.25	160.00	50.00	50.00	50.00	0.00
581900	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	35,000.00	35,000.00
TOTAL TRANSPORTATION		452,374.13	420,013.32	307,470.61	130,603.06	349,555.00	281,859.00	373,282.00	23,727.00
20054464 CONGREGATE NUTRITION MEALS									
511100	SALARIES PERMANENT REGULAR	23,833.63	22,396.76	521.13	20,141.86	32,844.00	40,000.00	43,434.00	10,590.00
511900	LONGEVITY-FULL TIME	28.01	5.39	0.00	0.00	44.00	44.00	0.00	-44.00
512100	WAGES-PART TIME	0.00	0.00	0.00	16,351.38	31,150.00	31,150.00	30,628.00	-522.00
514100	FICA & MEDICARE TAX	1,752.74	1,637.03	37.21	2,658.99	4,899.00	5,200.00	5,666.00	767.00
514200	RETIREMENT-COUNTY SHARE	1,572.33	1,566.55	35.48	1,304.33	2,171.00	2,600.00	2,954.00	783.00
514400	HEALTH INSURANCE COUNTY SHARE	4,866.24	4,947.60	168.75	4,930.54	4,164.00	1,000.00	3,251.00	-913.00
514500	LIFE INSURANCE COUNTY SHARE	5.61	3.01	0.13	8.60	4.00	17.00	12.00	8.00
514600	WORKERS COMPENSATION	321.27	204.66	0.33	284.39	768.00	500.00	827.00	59.00
514800	UNEMPLOYMENT	0.00	0.00	90.42	0.00	0.00	0.00	0.00	0.00
520900	CONTRACTED SERVICES	0.00	9,557.83	160,800.02	22,427.64	90,250.00	47,500.00	70,200.00	-20,050.00
521800	PURCHASED SERVICES	89,895.29	89,208.81	312.09	716.31	1,000.00	500.00	1,000.00	0.00
522500	TELEPHONE & DAIN LINE	747.43	4,483.83	0.00	1,174.20	1,000.00	2,000.00	1,500.00	500.00
525200	EQUIPMENT REPAIR	13.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	385.99	0.00	0.00	455.63	0.00	1,000.00	1,000.00	1,000.00
531200	OFFICE SUPPLIES AND EXPENSE	315.60	361.09	223.18	371.73	750.00	750.00	750.00	0.00
531400	SMALL EQUIPMENT	5,637.77	1,021.78	451.20	625.31	1,000.00	200.00	500.00	-500.00
531800	MIS DEPARTMENT CHARGEBACKS	1,179.98	1,712.63	0.00	266.32	1,194.00	1,194.00	2,849.00	1,655.00
532100	PUBLICATION OF LEGAL NOTICES	329.77	0.00	0.00	56.92	0.00	60.00	0.00	0.00
532400	MEMBERSHIP DUES	75.00	75.00	0.00	0.00	150.00	150.00	150.00	0.00
532800	TRAINING AND INSERVICE	1,178.62	1,255.24	125.00	382.50	1,900.00	1,000.00	750.00	-1,150.00
532900	OTHER PUBLICATIONS	918.52	1,209.52	0.00	761.13	1,500.00	1,500.00	1,300.00	-200.00
533200	MILEAGE	2,310.60	2,330.16	0.00	1,902.76	1,500.00	1,500.00	3,000.00	1,500.00
533500	MEALS AND LODGING	474.89	139.47	0.00	7.50	750.00	100.00	750.00	0.00
534000	OPERATING/MEETING SUPPLIES	3,450.44	5,169.88	47.96	4,954.31	5,500.00	10,000.00	0.00	-5,500.00
534300	FOOD	1,879.46	0.00	0.00	2,365.11	0.00	5,000.00	6,000.00	6,000.00
534900	PROJECT SUPPLIES	4,087.76	142.30	70.56	313.61	4,400.00	1,000.00	0.00	-4,400.00
535100	VEHICLE FUEL / OIL	0.00	0.00	168.71	687.95	1,500.00	1,500.00	1,500.00	0.00
535200	VEHICLE MAINTENANCE AND REPAIR	0.00	0.00	21.90	105.10	1,500.00	250.00	1,000.00	-500.00
539800	EQUIPMENT LEASE	3,868.07	3,602.56	80.00	1,446.43	0.00	1,800.00	3,600.00	3,600.00
551900	INSURANCE-GENERAL LIABILITY	142.11	167.92	6.36	0.00	603.00	603.00	200.00	-403.00
552400	INSURANCE-VOLUNTEERS	31.25	31.25	0.00	0.00	0.00	0.00	0.00	0.00
553200	RENTS & UTILITIES	7,540.00	7,540.00	0.00	0.00	8,220.00	8,220.00	8,000.00	-220.00
581900	CAPITAL OUTLAY	0.00	0.00	13,950.47	558.92	0.00	0.00	0.00	0.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURCE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
TOTAL CONGREGATE NUTRITION MEALS		156,842.33	158,770.27	177,110.90	85,259.47	198,761.00	166,338.00	190,821.00	-7,940.00
20054465 HOME DELIVERED MEALS									
511100	SALARIES PERMANENT REGULAR	31,825.92	28,225.09	521.13	34,619.43	43,549.00	59,500.00	59,926.00	16,377.00
511900	LONGEVITY-FULL TIME	39.87	7.05	0.00	0.00	89.00	0.00	40.00	-49.00
512100	WAGES-PART TIME	0.00	0.00	0.00	3,804.10	10,518.00	6,500.00	22,568.00	12,050.00
514100	FICA & MEDICARE TAX	2,348.22	2,065.89	37.21	2,832.36	4,143.00	4,143.00	6,314.00	2,171.00
514200	RETIREMENT-COUNTY SHARE	2,099.32	1,974.26	35.48	2,112.74	2,880.00	4,000.00	4,078.00	1,198.00
514400	HEALTH INSURANCE COUNTY SHARE	6,651.18	6,058.08	168.61	8,141.35	7,848.00	16,000.00	8,343.00	495.00
514500	LIFE INSURANCE COUNTY SHARE	8.10	5.53	0.13	13.08	9.00	26.00	18.00	9.00
514600	WORKERS COMPENSATION	429.03	265.12	0.33	169.03	650.00	350.00	886.00	236.00
514800	UNEMPLOYMENT	0.00	0.00	90.42	0.00	0.00	0.00	0.00	0.00
520900	CONTRACTED SERVICES	0.00	2,031.78	267,960.61	49,625.06	90,250.00	90,250.00	131,000.00	40,750.00
521800	PURCHASED SERVICES	140,283.63	158,980.26	5,774.05	-328.06	1,700.00	1,000.00	3,200.00	1,500.00
522500	TELEPHONE & DAIN LINE	81.21	60.18	0.00	632.63	1,000.00	1,200.00	1,300.00	300.00
531100	POSTAGE AND BOX RENT	1,716.61	2,018.98	0.00	1,108.60	1,500.00	2,000.00	2,000.00	500.00
531200	OFFICE SUPPLIES AND EXPENSE	63.57	113.38	0.00	143.51	750.00	300.00	500.00	-250.00
531400	SMALL EQUIPMENT	4,331.70	597.80	0.00	1,174.62	1,000.00	1,500.00	1,500.00	500.00
531800	MIS DEPARTMENT CHARGEBACKS	974.01	645.30	0.00	650.32	1,962.00	1,962.00	2,849.00	887.00
532400	MEMBERSHIP DUES	0.00	0.00	150.00	0.00	150.00	150.00	150.00	0.00
532800	TRAINING AND INSERVICE	178.53	125.00	0.00	187.50	450.00	450.00	750.00	300.00
532900	OTHER PUBLICATIONS	721.42	865.15	0.00	151.83	1,500.00	1,500.00	500.00	-1,000.00
533200	MILEAGE	150.00	255.92	70.40	0.00	1,500.00	1,500.00	1,500.00	0.00
533500	MEALS AND LODGING	300.72	0.00	507.09	0.00	750.00	250.00	750.00	0.00
533902	VOLUNTEER DRIVERS	37,785.00	34,374.94	595.00	20,323.68	40,000.00	40,000.00	40,000.00	0.00
534000	OPERATING/MEETING SUPPLIES	17,483.02	14,385.26	6.66	7,739.85	26,000.00	12,000.00	18,000.00	-8,000.00
534300	FOOD	0.00	0.00	480.00	3,361.21	0.00	7,000.00	7,000.00	7,000.00
534900	PROJECT SUPPLIES	707.04	172.19	124.32	757.28	700.00	1,500.00	1,200.00	500.00
535100	VEHICLE FUEL / OIL	0.00	0.00	31.14	690.98	1,500.00	1,500.00	1,000.00	-500.00
535200	VEHICLE MAINTENANCE AND REPAIR	0.00	0.00	0.00	315.26	1,500.00	1,500.00	1,500.00	0.00
539800	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	0.00	0.00	3,600.00	3,600.00
551900	INSURANCE-GENERAL LIABILITY	191.70	219.78	6.36	0.00	390.00	390.00	100.00	-290.00
552400	INSURANCE-VOLUNTEERS	62.50	62.50	0.00	0.00	0.00	0.00	0.00	0.00
553200	RENTS & UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
581900	CAPITAL OUTLAY	0.00	0.00	12,063.97	558.92	0.00	0.00	0.00	0.00
TOTAL HOME DELIVERED MEALS		248,432.30	253,509.44	288,622.91	138,785.28	242,288.00	256,471.00	320,572.00	78,284.00
20054466 HOME & COMMUNITY BASED SRVCS									
511100	SALARIES PERMANENT REGULAR	2,302.07	4,281.81	15,391.70	8,743.64	11,726.00	18,000.00	16,554.00	4,828.00
511900	LONGEVITY-FULL TIME	7.86	1.15	0.00	0.00	26.00	26.00	40.00	14.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURCE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
20054466 HOME & COMMUNITY BASED SRVCS									
512100	WAGES-PART TIME	6,418.89	0.00	0.00	0.00	4,134.00	0.00	0.00	-4,134.00
514100	FICA & MEDICARE TAX	656.01	296.15	1,089.96	643.72	1,215.00	1,215.00	1,269.00	54.00
514200	RETIREMENT-COUNTY SHARE	151.87	299.41	1,040.42	470.70	1,049.00	1,049.00	1,128.00	79.00
514400	HEALTH INSURANCE COUNTY SHARE	696.94	1,560.60	5,143.61	1,212.94	3,233.00	3,233.00	3,880.00	647.00
514500	LIFE INSURANCE COUNTY SHARE	1.77	1.83	6.50	2.64	8.00	8.00	8.00	0.00
514600	WORKERS COMPENSATION	127.68	14.06	29.79	36.33	191.00	191.00	160.00	-31.00
514800	UNEMPLOYMENT	0.00	0.00	211.64	0.00	0.00	0.00	0.00	0.00
521800	PURCHASED SERVICES	185.94	200.46	1,145.05	1,010.00	200.00	1,500.00	2,500.00	2,300.00
522500	TELEPHONE & DAIN LINE	64.52	23.37	65.58	0.00	50.00	50.00	0.00	-50.00
531100	POSTAGE AND BOX RENT	4,118.96	1,514.02	814.48	539.21	1,500.00	1,500.00	1,000.00	-500.00
531200	OFFICE SUPPLIES AND EXPENSE	552.56	105.60	222.48	120.00	443.00	300.00	300.00	-143.00
531300	PHOTO COPIES	1.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531400	SMALL EQUIPMENT	1,078.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	690.79	45.98	314.58	96.00	268.00	268.00	395.00	127.00
532600	ADVERTISING	391.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	58.01	102.00	0.00	319.00	500.00	500.00	500.00	0.00
532900	OTHER PUBLICATIONS	684.65	58.50	3,338.16	83.38	0.00	0.00	0.00	0.00
533200	MILEAGE	250.60	38.08	1,048.52	784.08	500.00	1,500.00	1,000.00	500.00
533500	MEALS AND LODGING	102.71	0.00	0.00	0.00	500.00	500.00	200.00	-300.00
534000	OPERATING/MEETING SUPPLIES	347.10	0.00	0.00	329.20	200.00	600.00	700.00	500.00
534900	PROJECT SUPPLIES	18,041.03	211.23	351.51	0.00	500.00	0.00	200.00	-300.00
537120	RESPIRE CARE CAREGIVERS	480.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551900	INSURANCE-GENERAL LIABILITY	14.31	37.04	117.58	0.00	104.00	104.00	120.00	16.00
TOTAL HOME & COMMUNITY BASED SRVCS		37,425.68	8,791.29	30,331.56	14,390.84	26,347.00	30,544.00	29,954.00	3,607.00
20054469 STATE BENEFIT SPECIALIST									
511100	SALARIES PERMANENT REGULAR	88,077.01	76,723.60	139,842.59	60,277.76	137,755.00	137,755.00	136,779.00	-976.00
511900	LONGEVITY-FULL TIME	142.77	148.23	444.60	0.00	510.00	510.00	525.00	15.00
512100	WAGES-PART TIME	50,028.61	54,364.33	0.00	0.00	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	395.80	415.80	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	9,972.90	9,604.14	10,366.12	4,472.09	10,577.00	10,577.00	10,504.00	-73.00
514200	RETIREMENT-COUNTY SHARE	9,149.79	9,207.16	9,444.76	3,975.05	9,125.00	9,125.00	9,337.00	212.00
514400	HEALTH INSURANCE COUNTY SHARE	45,495.30	39,979.20	32,600.63	15,367.04	33,443.00	33,443.00	31,857.00	-1,586.00
514500	LIFE INSURANCE COUNTY SHARE	34.82	28.25	29.78	11.25	27.00	27.00	34.00	7.00
514600	WORKERS COMPENSATION	1,742.00	1,391.08	1,492.18	703.58	1,659.00	1,659.00	1,703.00	44.00
514800	UNEMPLOYMENT	695.85	0.00	1,425.69	0.00	0.00	0.00	0.00	0.00
521800	PURCHASED SERVICES	200.00	10.00	10.00	0.00	0.00	0.00	125.00	125.00
522500	TELEPHONE & DAIN LINE	236.79	201.32	388.10	221.52	800.00	450.00	500.00	-300.00
531100	POSTAGE AND BOX RENT	644.19	437.86	334.06	593.53	700.00	700.00	500.00	-200.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURCE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
20054469 STATE BENEFIT SPECIALIST									
531200	OFFICE SUPPLIES AND EXPENSE	597.34	698.79	627.25	297.27	1,200.00	400.00	600.00	-600.00
531400	SMALL EQUIPMENT	20,582.19	168.36	0.00	0.00	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	3,255.48	3,569.04	1,932.61	1,117.50	3,301.00	3,301.00	2,429.00	-872.00
532400	MEMBERSHIP DUES	70.00	70.00	70.00	185.00	75.00	200.00	200.00	125.00
532600	ADVERTISING	533.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	383.96	250.00	0.00	400.00	500.00	500.00	500.00	0.00
532900	OTHER PUBLICATIONS	1,200.82	1,848.67	1,515.78	761.13	3,000.00	0.00	750.00	-2,250.00
533200	MILEAGE	2,777.04	3,595.20	3,172.84	960.12	4,300.00	2,000.00	2,500.00	-1,800.00
533500	MEALS AND LODGING	42.54	324.49	92.31	41.58	500.00	150.00	500.00	0.00
534000	OPERATING/MEETING SUPPLIES	64.86	11.25	0.00	39.62	100.00	100.00	100.00	0.00
534900	PROJECT SUPPLIES	1,547.79	81.72	0.00	0.00	0.00	0.00	0.00	0.00
551900	INSURANCE-GENERAL LIABILITY	696.77	735.90	835.80	0.00	633.00	633.00	950.00	317.00
559400	INDIRECT COSTS	46,362.00	100,121.00	37,781.00	0.00	0.00	0.00	0.00	0.00
TOTAL STATE BENEFIT SPECIALIST		284,930.03	303,985.39	242,406.10	89,424.04	208,205.00	201,530.00	200,393.00	-7,812.00
20054471 DISABILITY BENEFITS									
511100	SALARIES PERMANENT REGULAR	95,408.09	120,106.92	136,136.14	59,225.35	131,116.00	131,116.00	137,829.00	6,713.00
511900	LONGEVITY-FULL TIME	140.53	282.79	277.20	0.00	301.00	301.00	377.00	76.00
512100	WAGES-PART TIME	6,418.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	7,173.45	8,726.38	9,978.10	4,313.42	10,053.00	10,053.00	10,573.00	520.00
514200	RETIREMENT-COUNTY SHARE	6,273.22	8,418.81	9,249.96	3,908.96	8,674.00	8,674.00	9,398.00	724.00
514400	HEALTH INSURANCE COUNTY SHARE	34,371.45	36,132.13	34,985.01	14,998.52	30,496.00	30,496.00	30,645.00	149.00
514500	LIFE INSURANCE COUNTY SHARE	19.89	21.59	25.82	8.96	20.00	20.00	27.00	7.00
514600	WORKERS COMPENSATION	1,096.69	1,238.93	1,446.30	702.58	1,577.00	1,577.00	1,714.00	137.00
514800	UNEMPLOYMENT	0.00	0.00	1,425.69	0.00	0.00	0.00	0.00	0.00
521800	PURCHASED SERVICES	0.00	300.00	0.00	9.30	0.00	20.00	125.00	125.00
522500	TELEPHONE & DAIN LINE	306.65	112.05	302.12	158.81	350.00	350.00	350.00	0.00
531100	POSTAGE AND BOX RENT	1,003.59	560.80	488.63	708.89	500.00	1,000.00	500.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	1,493.15	639.34	412.81	284.63	1,428.00	600.00	600.00	-828.00
531400	SMALL EQUIPMENT	19,950.65	84.18	0.00	0.00	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	3,824.49	2,183.10	1,932.61	1,017.82	2,112.00	2,112.00	2,375.00	263.00
532400	MEMBERSHIP DUES	70.00	70.00	70.00	70.00	100.00	100.00	100.00	0.00
532800	TRAINING AND INSERVICE	1,878.95	250.00	225.00	50.00	500.00	500.00	500.00	0.00
532900	OTHER PUBLICATIONS	911.34	1,188.09	1,514.87	761.13	2,000.00	1,500.00	750.00	-1,250.00
533200	MILEAGE	656.32	2,487.52	1,611.96	623.16	2,000.00	1,500.00	1,500.00	-500.00
533500	MEALS AND LODGING	294.21	382.08	0.00	0.00	500.00	500.00	200.00	-300.00
534000	OPERATING/MEETING SUPPLIES	220.91	37.13	0.00	0.00	0.00	0.00	0.00	0.00
551900	INSURANCE-GENERAL LIABILITY	754.53	548.22	835.80	0.00	578.00	578.00	1,000.00	422.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURCE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
TOTAL DISABILITY BENEFITS		182,267.00	183,770.06	200,918.02	86,841.53	192,305.00	190,997.00	198,563.00	6,258.00
20054476 FAMILY CAREGIVER SUPPORT PROGR									
511100	SALARIES PERMANENT REGULAR	9,299.23	6,814.18	99.22	14,408.80	5,778.00	29,000.00	19,976.00	14,198.00
511900	LONGEVITY-FULL TIME	31.68	142.61	0.00	0.00	9.00	9.00	20.00	11.00
514100	FICA & MEDICARE TAX	676.05	489.74	7.18	1,084.79	443.00	2,200.00	1,530.00	1,087.00
514200	RETIREMENT-COUNTY SHARE	614.34	486.60	6.77	606.83	382.00	1,200.00	1,360.00	978.00
514400	HEALTH INSURANCE COUNTY SHARE	1,904.55	2,271.20	29.09	1,691.13	1,022.00	3,400.00	3,543.00	2,521.00
514500	LIFE INSURANCE COUNTY SHARE	6.47	3.25	0.00	2.30	3.00	5.00	6.00	3.00
514600	WORKERS COMPENSATION	124.92	34.36	0.06	28.87	69.00	69.00	110.00	41.00
514800	UNEMPLOYMENT	0.00	0.00	90.42	0.00	0.00	0.00	0.00	0.00
520900	CONTRACTED SERVICES	0.00	1,716.18	37,615.52	0.00	36,345.00	0.00	0.00	-36,345.00
521800	PURCHASED SERVICES	0.00	0.00	0.00	20.00	0.00	40.00	125.00	125.00
522500	TELEPHONE & DAIN LINE	3.43	10.89	0.00	0.00	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	435.07	4.36	0.00	723.40	350.00	1,500.00	1,500.00	1,150.00
531200	OFFICE SUPPLIES AND EXPENSE	416.60	99.34	40.73	51.26	0.00	100.00	200.00	200.00
531400	SMALL EQUIPMENT	919.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	8.39	197.39	0.00	21.00	118.00	118.00	507.00	389.00
532800	TRAINING AND INSERVICE	30.00	30.00	0.00	30.00	300.00	700.00	500.00	200.00
532900	OTHER PUBLICATIONS	711.40	805.85	0.00	501.05	1,000.00	1,000.00	466.00	-534.00
533200	MILEAGE	212.24	0.00	0.00	0.00	800.00	800.00	1,500.00	700.00
533500	MEALS AND LODGING	70.00	0.00	0.00	178.00	0.00	300.00	500.00	500.00
534000	OPERATING/MEETING SUPPLIES	811.98	39.53	0.00	345.84	0.00	0.00	0.00	0.00
534900	PROJECT SUPPLIES	1,231.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
537120	RESPIRE CARE	1,440.00	5,968.00	143.00	2,033.00	8,000.00	5,000.00	5,000.00	-3,000.00
551900	INSURANCE-GENERAL LIABILITY	58.28	81.49	3.18	0.00	28.00	28.00	100.00	72.00
TOTAL FAMILY CAREGIVER SUPPORT PROGR		19,005.60	19,194.97	38,035.17	21,726.27	54,647.00	45,469.00	36,943.00	-17,704.00
20054479 PREVENTION & NUTRITION									
511100	SALARIES PERMANENT REGULAR	19,180.73	16,475.97	99.22	3,201.36	2,141.00	6,400.00	3,925.00	1,784.00
511900	LONGEVITY-FULL TIME	34.35	4.53	0.00	0.00	9.00	9.00	0.00	-9.00
512100	WAGES-PART TIME	6,410.81	6,792.89	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	1,897.16	1,718.88	7.18	238.58	164.00	500.00	300.00	136.00
514200	RETIREMENT-COUNTY SHARE	1,265.61	1,152.53	6.77	142.47	142.00	300.00	267.00	125.00
514400	HEALTH INSURANCE COUNTY SHARE	4,072.65	3,928.18	29.31	545.99	737.00	1,100.00	583.00	-154.00
514500	LIFE INSURANCE COUNTY SHARE	6.80	3.01	0.00	0.46	1.00	1.00	0.00	-1.00
514600	WORKERS COMPENSATION	266.29	148.11	0.06	2.28	26.00	26.00	3.00	-23.00
514800	UNEMPLOYMENT	0.00	0.00	90.42	0.00	0.00	0.00	0.00	0.00
520900	CONTRACTED SERVICES	0.00	852.56	15,662.91	0.00	7,157.00	0.00	0.00	-7,157.00
521800	PURCHASED SERVICES	45.00	0.00	0.00	0.00	0.00	0.00	125.00	125.00

Fund: AGING & DISABILITY RESOURCE CE Department: AGING & DISABILITY RESOURCE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
20054479 PREVENTION & NUTRITION									
522500	TELEPHONE & DAIN LINE	10.73	20.66	0.00	0.00	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	285.74	0.00	0.00	0.00	0.00	0.00	500.00	500.00
531200	OFFICE SUPPLIES AND EXPENSE	265.37	128.85	4.95	1,000.00	0.00	0.00	2,000.00	2,000.00
531800	MIS DEPARTMENT CHARGEBACKS	368.75	418.45	0.00	24.82	0.00	112.00	115.00	115.00
532800	TRAINING AND INSERVICE	225.00	175.00	125.00	0.00	0.00	0.00	400.00	400.00
532900	OTHER PUBLICATIONS	595.34	550.36	0.00	0.00	0.00	0.00	0.00	0.00
533200	MILEAGE	1,189.40	256.48	0.00	0.00	0.00	0.00	1,000.00	1,000.00
533500	MEALS AND LODGING	314.84	42.50	0.00	0.00	0.00	0.00	400.00	400.00
534000	OPERATING/MEETING SUPPLIES	1,452.69	120.05	78.27	0.00	0.00	0.00	0.00	0.00
534900	PROJECT SUPPLIES	72.41	11.37	0.00	0.00	0.00	0.00	0.00	0.00
551900	INSURANCE-GENERAL LIABILITY	116.04	140.76	3.18	0.00	0.00	0.00	150.00	150.00
553200	RENTS & UTILITIES	450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PREVENTION & NUTRITION		38,525.71	32,941.14	16,107.27	5,155.96	10,377.00	8,448.00	9,768.00	-609.00
TOTAL DEPARTMENT REVENUE		-1,804,071.35	-1,761,054.54	-1,923,481.50	-664,169.91	-1,847,202.00	-1,875,039.00	-1,992,098.00	144,896.00
TOTAL DEPARTMENT EXPENSE		1,868,602.43	1,892,966.42	1,839,748.72	824,040.57	1,847,202.00	1,714,131.00	1,992,098.00	144,896.00
ADDITION TO (-)/USE OF FUND BALANCE		64,531.08	131,911.88	-83,732.78	159,870.66	0.00	-160,908.00	0.00	

Child Support

Department Vision - Where the department would ideally like to be

Provide services so fewer children live in poverty and have support from both parents.

Department Mission - Major reasons for the department's existence and purpose in County government

Provide effective and quality services to the public with respect to establishment and enforcement of child support, medical support, establishment of paternity, and all other functions of the child support program.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Development of cultural, social, and community values

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain performance standards to realize maximum incentives.	Exceeded 90% and maximized incentive money	Receipt of performance money based on:	Ongoing
	Exceeded 80% and maximized incentive money	90% Paternity establishment rate	
	Exceeded 80% and maximized incentive money	80% Court order rate	
	Exceeded 80% and maximized incentive money	80% Current support collection rate	
	Exceeded 80% and maximized incentive money	80% Collection rate on Arrears	

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget	FTE's	Key Outcome Indicator(s)
Child Support	Responsibilities include: Establishing paternity on cases where no father is named on the child's birth certificate. Establishment and enforcement of court orders which include child support orders, health insurance provisions, and collections of birth related expenses. Modification of existing court orders to comply with the percentage guidelines contained in DCF 150. The agency receives referrals from the Department of Human Services for children receiving public assistance benefits or in substitute care (foster care, kinship care). We also accept applications for services to establish new orders, or to modify and enforce extension orders.	49.22	Grants	\$744,810	11.00
			User Fees	\$15,200	
			TOTAL REVENUES	\$760,010	
			Wages & Benefits	\$686,270	
			Operating Expenses	\$247,658	
			TOTAL EXPENSES	\$933,928	
			COUNTY LEVY	\$173,918	
Totals			TOTAL REVENUES	\$760,010	11.00
			TOTAL EXPENSES	\$933,928	
			COUNTY LEVY	\$173,918	

Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Number of active IV-D cases	3,531	3,500	3,530

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Paternity Establishment Rate (90%)	The agency exceeded the benchmarks set by the State (90%)	111.11%	112.00%	112.00%
Court Order Establishment Rate (80%)	The agency exceeded the benchmarks set by the State (80%).	91.36%	90.00%	90.00%
Collection of Current Support (80%)	The agency exceeded the benchmarks set by the State (80%).	81.46%	81.50%	81.50%
Collection of Arrears (80%)	The agency exceeded the benchmarks set by the State (80%).	80.53%	81.00%	81.00%

Child Support

Oversight Committee: Law Enforcement & Judiciary

Child Support Director 1.00 FTE

Assistant Corporation Counsel * 1.00 FTE
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Child Support Paraprofessional 4.00 FTE

Accounting Assistant 1.00 FTE

Program Assistant 4.00 FTE

Program Specialist 1.00 FTE

* The Assistant Corporation Counsel is in the Corporation Counsel's office, but performs primarily Child Support enforcement duties.

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.00	0.00	0.00
FTE Balance	11.00	11.00	11.00	11.00	11.00

CHILD SUPPORT

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	181,570	167,576	164,268	169,337	169,337	173,918	4,581	2.71%	None	0	0
Grants & Aids	703,502	702,941	711,663	738,257	738,257	744,810	6,553	0.89%			
User Fees	14,443	15,732	16,672	15,200	15,200	15,200	0	0.00%	2017 Total	0	0
Miscellaneous	0	645	510	0	0	0	0	0.00%			

Total Revenues

	899,515	886,894	893,113	922,794	922,794	933,928	11,134	1.21%	2018	0	0
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Expenses

Labor	429,824	419,862	455,384	469,998	469,998	483,818	13,820	2.94%	2019	0	0
Labor Benefits	211,494	205,131	199,181	205,966	205,966	202,452	(3,514)	-1.71%	2020	0	0
Supplies & Services	207,186	202,446	202,681	246,830	246,830	247,658	828	0.34%	2021	0	0
Addition to Fund Balance	51,011	59,455	35,868	0	0	0	0	0.00%			

Total Expenses

	899,515	886,894	893,113	922,794	922,794	933,928	11,134	1.21%			
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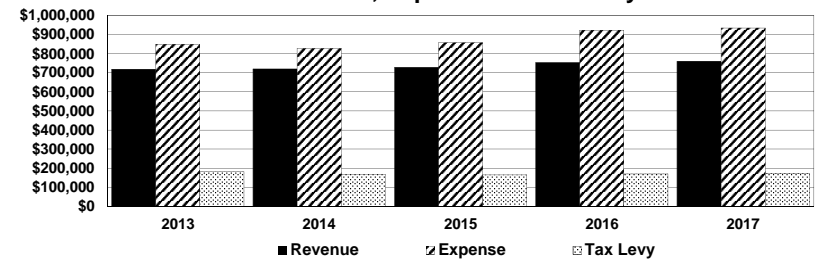
Beginning of Year Fund Balance

Included in General Fund Total

End of Year Fund Balance

2017 Highlights & Issues on the Horizon

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: CHILD SUPPORT		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10052 CHILD SUPPORT REVENUE									
411100	GENERAL PROPERTY TAXES	-181,570.00	-167,576.00	-164,268.00	-84,668.52	-169,337.00	-169,337.00	-173,918.00	4,581.00
424540	ACT IV-D AGENCY REVENUE	-703,501.75	-702,940.66	-711,663.06	-195,649.62	-738,257.00	-738,257.00	-744,810.00	6,553.00
441240	GUARDIAN AD LITEM FEES CO	-2.52	0.00	-132.00	0.00	0.00	0.00	0.00	0.00
441250	BLOOD TEST FEES	-4,084.54	-3,733.71	-3,274.79	-2,162.54	-3,000.00	-3,000.00	-3,000.00	0.00
441260	SERVICE FEES	-10,331.97	-11,890.90	-13,179.00	-6,358.26	-12,000.00	-12,000.00	-12,000.00	0.00
441270	VITAL STATISTICS FEES	-24.00	-42.00	-86.00	-50.00	-100.00	-100.00	-100.00	0.00
451650	COPIER/POSTAGE/MISC	0.00	-64.97	0.00	0.00	-100.00	-100.00	-100.00	0.00
484160	MISCELLANEOUS REVENUES	0.00	-645.00	-510.00	-560.00	0.00	0.00	0.00	0.00
TOTAL CHILD SUPPORT REVENUE		-899,514.78	-886,893.24	-893,112.85	-289,448.94	-922,794.00	-922,794.00	-933,928.00	11,134.00
10052451 IV-D AGENCY-CHILD SUPPORT									
511100	SALARIES PERMANENT REGULAR	426,209.34	416,547.61	451,868.83	216,345.50	466,283.00	466,283.00	480,243.00	13,960.00
511900	LONGEVITY-FULL TIME	3,614.80	3,314.80	3,514.80	31.67	3,715.00	3,715.00	3,575.00	-140.00
514100	FICA & MEDICARE TAX	30,831.07	30,087.54	32,923.97	15,739.82	35,955.00	35,955.00	37,012.00	1,057.00
514200	RETIREMENT-COUNTY SHARE	27,577.44	29,361.09	30,932.05	13,841.24	31,020.00	31,020.00	32,900.00	1,880.00
514400	HEALTH INSURANCE COUNTY SHARE	152,313.96	145,019.18	134,648.67	63,230.79	138,342.00	138,342.00	131,904.00	-6,438.00
514500	LIFE INSURANCE COUNTY SHARE	258.16	285.97	312.60	116.64	320.00	320.00	297.00	-23.00
514600	WORKERS COMPENSATION	513.41	376.98	363.38	151.46	329.00	329.00	339.00	10.00
520900	CONTRACTED SERVICES	131,938.42	133,785.72	136,355.82	66,901.81	160,834.00	160,834.00	152,742.00	-8,092.00
521100	MEDICAL EXAMINATIONS	3,649.00	4,010.50	2,827.50	1,231.25	7,500.00	7,500.00	7,500.00	0.00
521900	OTHER PROFESSIONAL SERVICES	15,890.64	16,220.50	15,402.93	8,173.82	20,000.00	20,000.00	20,000.00	0.00
522500	TELEPHONE & DAIN LINE	1,403.31	1,133.92	1,038.63	623.47	2,000.00	2,000.00	2,000.00	0.00
523900	INTERPRETER FEES	538.41	509.64	348.20	203.40	1,000.00	1,000.00	1,000.00	0.00
531100	POSTAGE AND BOX RENT	13,390.59	12,534.95	11,795.36	6,346.84	18,000.00	18,000.00	18,000.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	16,905.32	5,883.14	5,171.58	3,578.76	12,000.00	12,000.00	12,000.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	19,375.90	21,845.35	22,672.85	12,087.78	16,246.00	16,246.00	25,166.00	8,920.00
532400	MEMBERSHIP DUES	0.00	190.00	765.00	90.00	1,350.00	1,350.00	1,350.00	0.00
532800	TRAINING AND INSERVICE	985.00	1,793.00	2,245.00	2,011.00	2,500.00	2,500.00	2,500.00	0.00
533200	MILEAGE	1,663.20	1,598.32	1,053.36	803.55	1,500.00	1,500.00	1,500.00	0.00
533500	MEALS AND LODGING	665.22	2,070.01	2,113.60	531.20	2,500.00	2,500.00	2,500.00	0.00
537800	VITAL STATISTICS FEES	80.00	170.00	190.00	30.00	250.00	250.00	250.00	0.00
552100	OFFICIALS BONDS	701.08	701.08	701.08	701.08	1,150.00	1,150.00	1,150.00	0.00
TOTAL IV-D AGENCY-CHILD SUPPORT		848,504.27	827,439.30	857,245.21	412,771.08	922,794.00	922,794.00	933,928.00	11,134.00
TOTAL DEPARTMENT REVENUE		-899,514.78	-886,893.24	-893,112.85	-289,448.94	-922,794.00	-922,794.00	-933,928.00	11,134.00
TOTAL DEPARTMENT EXPENSE		848,504.27	827,439.30	857,245.21	412,771.08	922,794.00	922,794.00	933,928.00	11,134.00
ADDITION TO (-)/USE OF FUND BALANCE		-51,010.51	-59,453.94	-35,867.64	123,322.14	0.00	0.00	0.00	

DOG LICENSE FUND

Revenues

Licenses & Permits	27,446	27,108	27,314	28,000	28,000	28,000
Use of Fund Balance	595	164	0	0	0	0
Total Revenues	28,041	27,272	27,314	28,000	28,000	28,000

Expenses

Supplies & Services	28,041	27,272	27,187	28,000	28,000	28,000
Addition to Fund Balance	0	0	127	0	0	0
Total Expenses	28,041	27,272	27,314	28,000	28,000	28,000

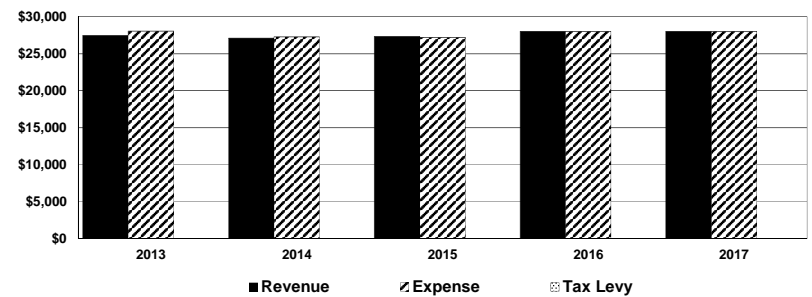
Beginning of Year Fund Balance	1,860	1,265	1,101	1,228		1,228
End of Year Fund Balance	1,265	1,101	1,228	1,228		1,228

\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
0	0.00%	None	0	0
0	0.00%	2017 Total	0	0
0	0.00%	2018	0	0
0	0.00%	2019	0	0
0	0.00%	2020	0	0
0	0.00%	2021	0	0

2017 Highlights & Issues on the Horizon

None

Revenue, Expense and Tax Levy



Fund: DOG LICENSE	2013	2014	2015	2016	2016	2016		Dollar
Department: COUNTY POUND	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
82026 DOG LICENSE REVENUE								
442100 DOG LICENSE FEES	-27,445.67	-27,108.03	-27,314.15	-17,669.10	-28,000.00	-28,000.00	-28,000.00	0.00
TOTAL DOG LICENSE REVENUE	-27,445.67	-27,108.03	-27,314.15	-17,669.10	-28,000.00	-28,000.00	-28,000.00	0.00
82026413 DOG FUND EXPENSES								
520100 CONSULTANT AND CONTRACTUAL	25,100.77	24,505.11	24,340.74	12,234.09	24,600.00	24,600.00	24,600.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	340.14	412.69	448.27	0.00	450.00	450.00	450.00	0.00
532100 PUBLICATION OF LEGAL NOTICES	150.92	139.60	139.70	96.81	150.00	150.00	150.00	0.00
559200 LOCAL OFFICIALS REIMBURSE	2,449.50	2,215.00	2,258.00	0.00	2,800.00	2,800.00	2,800.00	0.00
TOTAL DOG FUND EXPENSES	28,041.33	27,272.40	27,186.71	12,330.90	28,000.00	28,000.00	28,000.00	0.00
TOTAL DEPARTMENT REVENUE	-27,445.67	-27,108.03	-27,314.15	-17,669.10	-28,000.00	-28,000.00	-28,000.00	0.00
TOTAL DEPARTMENT EXPENSE	28,041.33	27,272.40	27,186.71	12,330.90	28,000.00	28,000.00	28,000.00	0.00
ADDITION TO (-)/USE OF FUND BALANCE	595.66	164.37	-127.44	-5,338.20	0.00	0.00	0.00	

Environmental Health

Department Vision - Where the department would ideally like to be
The Sauk County Health Department will be an independent, nationally accredited health department.

Department Mission - Major reasons for the department's existence and purpose in County government
The Sauk County Health Department protects Sauk County residents and visitors by taking action to promote health and safety and illness, injury and disease.

Elements of Countywide Mission Fulfilled
Provide fiscally responsible / essential services Promote safe community Encourage economic development Stewardship of natural resources Development of cultural, social, and community values

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Prevent food borne disease exposure in establishments in Sauk County.	Track completion rate of inspections.	Expand the Department of Agriculture, Trade and Consumer Protection (DATCP) agent program within Sauk County.	7/1/2017
Increase quality of services through the accreditation process.	Complete Quality Improvement (QI) projects in the inspection program. Adopt, adapt or abandon programs after review of QI project results.	Complete process mapping to identify areas of needed improvement. Standardization of programs. Develop and update policies and procedures that give guidance for new and established staff. Conduct quality improvement projects to increase efficiencies. Update ordinances for tattoo, and environmental health programs.	7/1/2017
Decrease contamination to ground water and assist residents in obtaining safe drinking water.	Complete well water testing and well inspections per DNR contract. All water testing and well inspection are tracked internally. Yearly program is audited by the DNR.	Provide education to individuals for well water testing and testing kits when appropriate. Complete all contractual requirements of the Wis Department of Natural Resources (DNR) Transient Non-Community (TNC) Program.	12/31/2017
Become a Level III Health Department.	Obtain Level III Health Department status.	Meet requirements to be a level III Health Department through the 140 review process. Full agent expansions allow the health department to be eligible to be a Level III health department.	1/1/2018

Program Evaluation					
Program Title	Program Description	Mandates and References	2017 Budget		FTE's Key Outcome Indicator(s)
Nuisances & Human Health Hazards	Assessments and abatement of environmental concerns, utilizing the Wisconsin State Statutes and County Ordinance, "Abating Public Nuisance Affecting the Public Health." Nuisances and health hazards can include the following: air quality, asbestos exposure, unsanitary housing conditions, exposure to raw sewage, improper solid waste disposal, insects exposure, vectors rodent harboring, and exotic animals licensing.	254.41, 254.59	User Fees / Misc.	\$0	0.49 57 problems were investigated and 255 contacts for Nuisances/Human Health Hazards in 2015. The mold policy was changed in 2015 so the amount of mold investigations decreased.
			Grants	\$9,140	
			Use of Carryforward	\$0	
			TOTAL REVENUES	\$9,140	
			Wages & Benefits	\$31,754	
			Operating Expenses	\$1,837	
			TOTAL EXPENSES	\$33,591	
Lead & Rabies	An environmental health assessment is conducted to evaluate the risk of lead exposure. Sample collection is possible to determine the sources of the lead contamination. Information and resources are given for clean-up and abatement. Rabies exposures are caused by warm blooded animal bites. Once a bite is reported an investigation is conducted along with client education and quarantine or testing of the animal, if available.	Ch. 245.13 CH 95.21	COUNTY LEVY	\$24,451	0.08 There were 20 contacts regarding lead, 6 problems investigated, and 2 home lead inspections completed in 2015. There were 203 total bites reports in 2015. 130 animals were quarantined, 45 tested, 17 animals not found for testing.
			User Fees / Misc.	\$0	
			Grants	\$2,496	
			Use of Carryforward	\$0	
			TOTAL REVENUES	\$2,496	
			Wages & Benefits	\$6,487	
			Operating Expenses	\$6,100	
			TOTAL EXPENSES	\$12,587	
			COUNTY LEVY	\$10,091	

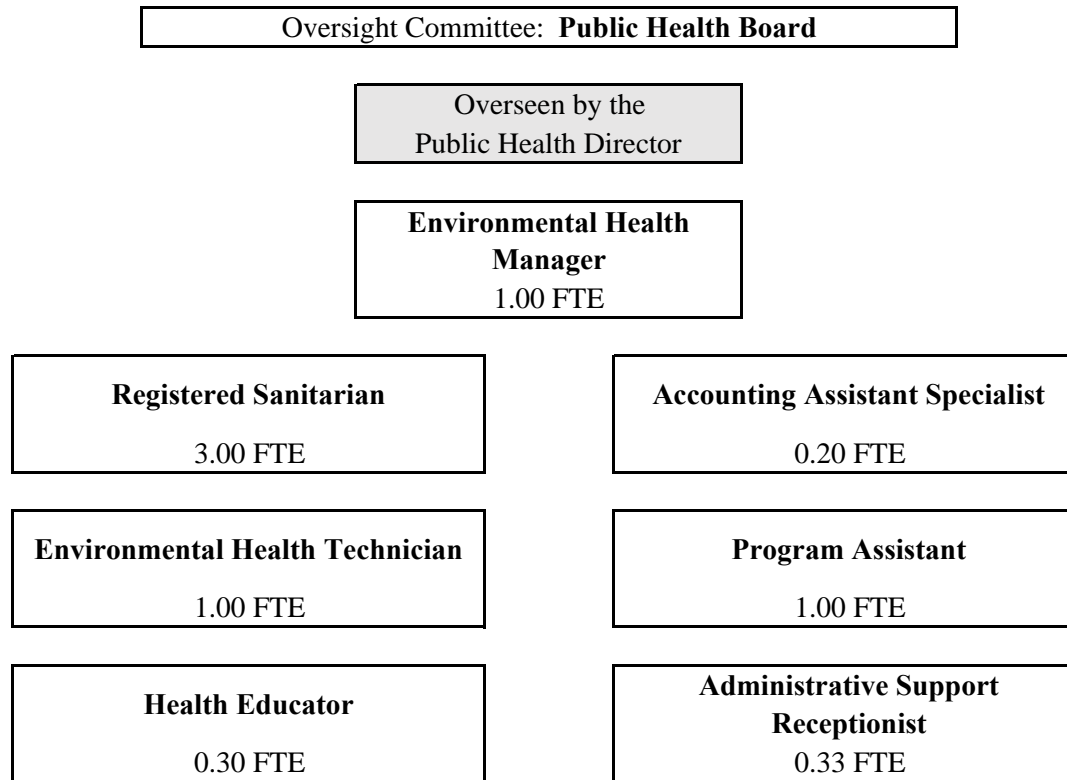
Environmental Health

Department of Safety and Professional Services Tattoo & Piercing Inspection contract	Tattooing and body piercing present a significant health hazard to the public due to the potential spread of blood borne pathogens. DHS 173 has been promulgated for the purpose of regulating tattooists and body piercing establishments in order to protect public health and safety. The Department of Safety and Professional Services will provide a contract for continued inspections.	DSPS CH 252.23 & 252.24	User Fees / Misc. Grants Use of Carryforward TOTAL REVENUES Wages & Benefits Operating Expenses TOTAL EXPENSES COUNTY LEVY	\$2,052 \$0 \$0 \$2,052 \$1,578 \$469 \$2,047 (\$5)	0.02	In 2015, 28 contacts and 0 issues were identified for tattoo and body piecing establishments. 14 tattoo/piercing inspections were completed as a result.
Radon	To advance public education and awareness of radon. To assist in evaluating the scope of our local radon problems by selling radon test kits and collecting information. To minimize the number of people who are exposed to radon which is a known cause of lung cancer. Sauk County Health Department is the Radon Information Center for Adams, Columbia, Juneau and Sauk Counties.		User Fees / Misc. Grants Use of Carryforward TOTAL REVENUES Wages & Benefits Operating Expenses TOTAL EXPENSES COUNTY LEVY	\$1,500 \$7,676 \$0 \$9,176 \$7,306 \$1,858 \$9,164 (\$12)	0.10	In 2015 - 113 radon kits were provided to the public. There were 3 problems addressed and 58 contacts and 10 homes mitigated.
DATCP Retail Food Safety & Licensing	Sauk County Health Department to expand the Food, Safety and Recreational Licensing as Full Agent of The Wisconsin Department of Agriculture, Trade and Consumer Protection for the purpose of establishing permit fees, issuing permits, routinely inspecting, and making investigations and collecting samples at retail food establishments if necessary. Enacting local regulation that governs these establishments helps reduce the public's risk of contracting a food borne disease. Expansion of the program would include all the facilities currently being inspected and add pools, water attractions, restaurants and campgrounds.	ATCP 75 ATCP 72 ATCP 73 ATCP 76 ATCP 78 ATCP 79 Wis Food Code Chapter 11	User Fees / Misc. Grants Use of Carryforward TOTAL REVENUES Wages & Benefits Operating Expenses TOTAL EXPENSES COUNTY LEVY	\$467,428 \$0 \$0 \$467,428 \$432,012 \$33,897 \$465,909 (\$1,519)	5.90	253 establishments were licensed in 2015. 272 total inspections were conducted. There were 6 issues addressed and 489 contacts made. There were 602 routine DHS inspections in 2015. Also 28 compliant inspections, 1805 contacts made and 39 issues addressed.
DNR - TNC Well Water	Potable well water systems deemed to meet the definition of a transient non-community system are tested for bacteria and nitrates annually. These systems also are given a sanitary survey once every 5 years to detect possible construction, location, maintenance or operational deficiencies within the public water system before unsafe conditions occur.		User Fees / Misc. Grants Use of Carryforward TOTAL REVENUES Wages & Benefits Operating Expenses TOTAL EXPENSES COUNTY LEVY	\$0 \$29,085 \$0 \$29,085 \$17,058 \$11,975 \$29,033 (\$52)	0.24	In 2015 - 423 wells were sampled. There were 1 issue addressed and 915 contacts made.
Totals			TOTAL REVENUES TOTAL EXPENSES COUNTY LEVY	\$519,377 \$552,331 \$32,954	6.83	

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimated	2017 Budget
Number of DHS Limited Agent facilities inspected	602	577	0
Number of DATCP facilities inspected	272	247	1,258
Number of DNR Well Inspections	423	420	145
Environmental Health Investigations and Follow Up (total of all contacts and issues)	708	1,000	325

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimated	2017 Budget
Percentage of establishments inspected through the Limited Agent contract.	Contract ended.	100%	100%	Contract ended
Percentage of establishments inspected through the DATCP program.	All facilities listed on the contract had an inspection.	100%	100%	100%
Percentage of wells tested through the DNR Well Water program.	All the wells listed in the contract had a water test completed.	100%	100%	100%

Environmental Health



	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.15	0.00	0.65	0.17	2.26
FTE Balance	3.75	3.75	4.40	4.57	6.83

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
ENVIRONMENTAL HEALTH											
<u>Revenues</u>											
Tax Levy	10,105	10,105	34,165	33,373	33,373	32,955	(418)	-1.25%	None	0	0
Grants & Aids	177,767	184,391	214,063	209,490	200,046	48,397	(151,649)	-75.81%			
Licenses & Permits	67,647	67,582	71,334	67,512	67,512	469,480	401,968	595.40%	2017 Total	0	0
User Fees	431	1,074	1,368	1,500	1,500	1,500	0	0.00%			
Intergovernmental	20,210	20,816	30,273	31,974	31,974	0	(31,974)	-100.00%			
Miscellaneous	10,401	5,593	7,108	10,778	0	0	0	0.00%	2018	0	0
Use of Fund Balance	0	0	0	47,422	106,341	0	(106,341)	-100.00%	2019	0	0
									2020	0	0
									2021	0	0
Total Revenues	286,561	289,561	358,311	402,049	440,746	552,332	111,586	25.32%			
<u>Expenses</u>											
Labor	163,587	159,609	196,763	224,199	224,184	353,631	129,447	57.74%			
Labor Benefits	63,671	58,556	71,395	80,904	78,330	142,565	64,235	82.01%			
Supplies & Services	54,974	37,105	41,741	96,946	138,232	56,136	(82,096)	-59.39%			
Addition to Fund Balance	4,329	34,291	48,412	0	0	0	0	0.00%			
Total Expenses	286,561	289,561	358,311	402,049	440,746	552,332	111,586	25.32%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

2017 Highlights & Issues on the Horizon

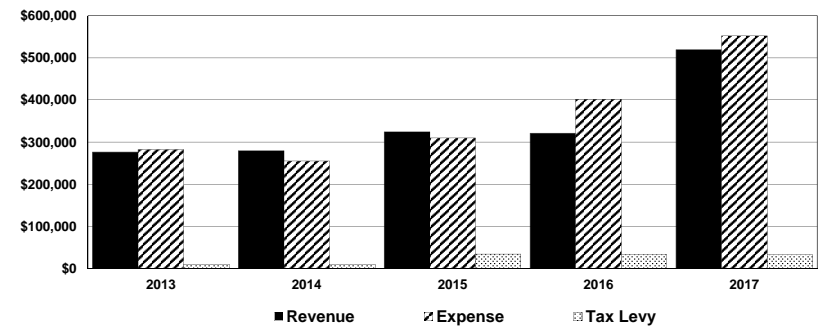
A number of interrelated events are affecting the 2017 Environmental Health budget.

The South Central Environmental Health Consortium (with Sauk, Adams and Juneau Counties) is dissolving effective December 31, 2016.

Sauk County is expanding its services to due to the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) merger with the Wisconsin Department of Health Services (DHS). Sauk County was already a full agent for DATCP, but will now be becoming a full agent for DHS. This means adding approximately 1,014 inspections of high complexity restaurants, pools, water attractions.

Both of these changes necessitated an increase in staff by one new Sanitarian Position (\$81,000), one new Environmental Health Technician (\$60,000), and additional administrative assistance (\$13,000). Further, existing staff were reallocated and promoted to better suit the program's needs (\$26,000).

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: ENVIRONMENTAL HEALTH		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10048 ENVIRONMENTAL HEALTH REVENUE									
411100	GENERAL PROPERTY TAXES	-10,105.00	-10,105.00	-34,165.00	-16,686.48	-33,373.00	-33,373.00	-32,955.00	-418.00
424160	PREVENTION GRANT	-12,410.00	-7,213.00	-15,492.00	-11,106.00	-9,500.00	-9,500.00	-9,140.00	-360.00
424170	LEAD GRANT	-7,092.00	-5,624.00	-5,621.00	-3,238.00	-6,400.00	-6,400.00	-2,496.00	-3,904.00
424201	RETAIL FOOD LICENSES	-65,406.90	-65,651.55	-69,524.75	-65,542.50	-65,824.00	-65,824.00	-467,428.00	401,604.00
424350	RADON TESTING GRANT	-12,187.00	-7,676.00	-4,227.00	-3,139.00	-7,676.00	-7,676.00	-7,676.00	0.00
424492	TRANSIENT WELL WATER	-81,175.00	-85,750.00	-86,055.00	-42,295.00	-79,350.00	-79,350.00	-29,085.00	-50,265.00
424493	SANITATION PROGRAM	-64,903.20	-78,128.00	-102,668.00	-30,848.00	-97,120.00	-97,120.00	0.00	-97,120.00
424495	TAKING ACTION DATA GRANT	0.00	0.00	0.00	-1,353.00	0.00	-9,444.00	0.00	0.00
441500	TATTOO LICENSES	-2,240.00	-1,930.50	-1,809.00	-1,003.50	-1,688.00	-1,688.00	-2,052.00	364.00
465110	RADON TESTING KIT SALES	-431.30	-1,073.50	-1,368.30	-685.25	-1,500.00	-1,500.00	-1,500.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	-20,210.00	-20,816.00	-30,273.00	-31,974.00	-31,974.00	-31,974.00	0.00	-31,974.00
484160	MISCELLANEOUS REVENUES	-10,401.11	-5,593.21	-7,108.25	-7,095.11	0.00	-7,379.00	0.00	0.00
486300	INSURANCE RECOVERIES	0.00	0.00	0.00	-3,399.15	0.00	-3,399.00	0.00	0.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-106,341.00	0.00	0.00	-106,341.00
TOTAL ENVIRONMENTAL HEALTH REVENUE		-286,561.51	-289,560.76	-358,311.30	-218,364.99	-440,746.00	-354,627.00	-552,332.00	111,586.00
10048410 ENVIRONMENTAL HEALTH PROGRAM									
511100	SALARIES PERMANENT REGULAR	137,566.90	134,422.27	150,405.83	82,122.71	175,812.00	175,812.00	300,443.00	124,631.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	49.17	0.00	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	80.00	100.00	120.00	0.00	140.00	140.00	232.00	92.00
512100	WAGES-PART TIME	25,802.37	24,880.63	46,059.69	34,802.30	48,035.00	48,035.00	52,739.00	4,704.00
512200	WAGES-PART TIME-OVERTIME	0.00	0.00	0.00	14.63	0.00	15.00	0.00	0.00
512900	LONGEVITY-PART TIME	137.40	157.40	177.40	0.00	197.00	197.00	217.00	20.00
514100	FICA & MEDICARE TAX	12,173.92	11,833.74	14,528.04	8,583.91	17,150.00	17,150.00	27,052.00	9,902.00
514200	RETIREMENT-COUNTY SHARE	10,877.99	9,784.46	13,365.99	7,487.29	14,796.00	14,796.00	24,047.00	9,251.00
514400	HEALTH INSURANCE COUNTY SHARE	38,511.48	35,330.07	41,619.00	26,670.96	44,153.00	44,153.00	87,660.00	43,507.00
514500	LIFE INSURANCE COUNTY SHARE	11.43	9.47	12.82	23.76	28.00	28.00	45.00	17.00
514600	WORKERS COMPENSATION	2,095.88	1,598.09	1,869.25	1,073.18	2,203.00	2,203.00	3,761.00	1,558.00
514800	UNEMPLOYMENT	0.00	0.00	0.00	2,348.64	0.00	2,574.00	0.00	0.00
520900	CONTRACTED SERVICES	4,321.98	4,116.93	4,530.34	3,928.36	5,000.00	5,000.00	5,000.00	0.00
522100	WATER TREATMENT	13,387.18	13,853.11	14,246.96	12,603.27	16,000.00	16,000.00	4,785.00	-11,215.00
522500	TELEPHONE & DAIN LINE	1,318.15	1,233.31	1,554.46	653.94	3,000.00	3,000.00	3,900.00	900.00
531100	POSTAGE AND BOX RENT	1,853.27	1,805.02	2,679.16	1,715.99	4,470.00	4,470.00	4,470.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	749.58	1,190.10	1,272.57	3,995.44	2,500.00	2,500.00	2,500.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	24,153.66	4,592.89	2,719.62	2,079.79	4,897.00	4,897.00	8,881.00	3,984.00
532800	TRAINING AND INSERVICE	815.00	1,650.00	2,250.00	1,025.00	5,000.00	5,000.00	5,000.00	0.00
533200	MILEAGE	705.28	430.64	2,694.09	1,183.68	2,000.00	2,000.00	4,000.00	2,000.00
533500	MEALS AND LODGING	993.72	96.22	686.52	617.83	500.00	500.00	750.00	250.00
534800	EDUCATIONAL SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: ENVIRONMENTAL HEALTH	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10048410 ENVIRONMENTAL HEALTH PROGRAM								
534900 PROJECT SUPPLIES	2,684.16	2,719.00	4,240.67	1,054.87	82,461.00	41,229.00	5,000.00	-77,461.00
535100 VEHICLE FUEL	3,081.83	2,751.78	1,978.24	781.90	5,500.00	5,500.00	5,500.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	283.28	1,361.99	2,258.31	4,481.80	4,000.00	4,000.00	4,000.00	0.00
537900 LICENSE/CERTIFICATION RENEWALS	0.00	540.00	0.00	0.00	1,250.00	1,250.00	750.00	-500.00
551000 INSURANCE	627.40	764.38	630.28	0.00	654.00	600.00	600.00	-54.00
TOTAL ENVIRONMENTAL HEALTH PROGRAM	282,231.86	255,270.67	309,899.24	197,249.25	440,746.00	402,049.00	552,332.00	111,586.00
TOTAL DEPARTMENT REVENUE	-286,561.51	-289,560.76	-358,311.30	-218,364.99	-440,746.00	-354,627.00	-552,332.00	111,586.00
TOTAL DEPARTMENT EXPENSE	282,231.86	255,270.67	309,899.24	197,249.25	440,746.00	402,049.00	552,332.00	111,586.00
ADDITION TO (-)/USE OF FUND BALANCE	-4,329.65	-34,290.09	-48,412.06	-21,115.74	0.00	47,422.00	0.00	

Health Care Center

Department Vision - Where the department would ideally like to be
To provide an innovative care delivery system that will ensure that Sauk County Health Care Center remain the leader in the area. We will continue to build upon our high quality care and services for the citizens of Sauk County and surrounding areas.

Department Mission - Major reasons for the department's existence and purpose in County government
Sauk County Health Care Center is dedicated to being a leader by providing high-quality care to Sauk County and surrounding area residents. We continue to strengthen our reputation by providing innovative, resident centered, rehabilitative and long-term care in a culturally diverse setting. Sauk County Health Care Center focuses on a team-oriented environment while remaining fiscally responsible and serving as a resource to the community.

Elements of Countywide Mission Fulfilled
<p style="text-align: center;">Provide fiscally responsible / essential services</p> <p style="text-align: center;">Promote safe community</p> <p style="text-align: center;">Development of cultural, social, and community values</p>

Specific Strategic Issues Addressed
Continuum of care; assisted living.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continue our strong presence in the community to maintain visibility of the Sauk County Health Care Center.	Question added to admission assessment form indicating how resident chose our facility.	Continue to hold 4 public relations events per year; at least 1 per quarter. The HCC management staff will review and add appropriate ways to enhance visibility through newspaper, community event involvement and radio.	12/31/2017
Improve staffing efficiencies throughout the facility.	Departments will remain within their budgeted dollars while improving options for internal advancement and overall employee satisfaction. Employee turnover rate will decrease by 2%	To improve staffing efficiencies by revising and redefining team members' roles and responsibilities throughout the facility. Continue to review current staffing systems and continue to research and recommend best practice staffing models. The staffing model recommendations shall take the following into consideration: Occupancy, resident centered high quality care, resident acuity, overtime reduction, and decreased employee turnover.	12/31/2017
Develop a strategic plan for the Sauk County Health Care Center.	Board of Trustees will begin meetings to further develop campus. At least three meetings will be held to further develop Assisted living project set for construction in 2019	Continue working with Board of Trustees, Functional Group and Sauk County Board of Supervisors to determine the feasibility and probability that recommended option for the Sauk County Health Care Campus an addition of an Assisted Living component to the campus by 2020.	ongoing
Continual review for additional revenue streams to offset costs of the Sauk County Health Care Center	Leading Choice Network Participation with expectation to increase referral options and increase occupancy rate overall	Contact and explore relationships/contracts with insurance companies, hospice, outpatient therapy and veterans administration to find alternative sources of funding.	ongoing
Work on alignment with local health providers as a preferred provider with focus on national health care reform act.	Rehospitalization rate tracked since 2014. 2015 rate 8.3% 2016 rate to date 8.1%. Maintain rate as this is well below state average of 18.8% and national average of 21.1%	Work on reducing readmission rates for SCHCC. Explore Accountable Care Organizations and determine where SCHCC will be best aligned for sustainability	12/31/2017

Health Care Center

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Business Office	Oversees all billing and revenue collections of the Sauk County Health Care Center. Responsible for cost reporting, accounts payable, accounts receivable, and resident trust accounts.	HFS 132	User Fees / Bad Debt / Misc	(\$35,000)	3.00	
			Grants	\$730,000		
			Sales Tax from Gen'l Fund for Debt Service	\$1,206,048		
			Other Revenues & Bed Tax	(\$158,880)		
			Use of Fund Balance	\$797,532		
			TOTAL REVENUES	\$2,539,700		
			Wages & Benefits	\$195,700		
			Operating Expenses	\$1,391,414		
			Debt Service	\$1,206,048		
			TOTAL EXPENSES	\$2,793,162		
COUNTY LEVY	\$253,462					
Human Resources	Responsible for assisting department heads with the resolution of employee issues, hiring and orienting new employees, and payroll and benefits tasks.	HFS 132	Wages & Benefits	\$74,446	1.00	
			Operating Expenses	\$15,375		
			TOTAL EXPENSES	\$89,821		
			COUNTY LEVY	\$89,821		
Skilled Nursing Facility	Provides skilled nursing for short and long term rehabilitative care to Sauk County and surrounding communities' residents.	HFS 132	User Fees / Misc	\$6,729,300	90.06	
			TOTAL REVENUES	\$6,729,300		
			Wages & Benefits	\$5,179,071		
			Operating Expenses	\$507,700		
			TOTAL EXPENSES	\$5,686,771		
COUNTY LEVY	(\$1,042,529)					
Occupational Therapy	Enhances the lives of residents by keeping them at their highest functional level by providing skilled therapy and restorative care.		Wages & Benefits	\$67,419	1.00	
			Operating Expenses	\$133,100		
			TOTAL EXPENSES	\$200,519		
			COUNTY LEVY	\$200,519		
Activity Therapy	Enhances the lives of residents by providing activities for residents and their families. Oversees the volunteer program and plays a vital role in the public relations of the Sauk County Health Care Center.	HFS 132	User Fees / Misc	\$3,100	4.00	
			TOTAL REVENUES	\$3,100		
			Wages & Benefits	\$276,047		
			Operating Expenses	\$14,600		
			TOTAL EXPENSES	\$290,647		
COUNTY LEVY	\$287,547					
Medical Doctor	Physician monitoring	HFS 132	Operating Expenses	\$18,500	-	
			TOTAL EXPENSES	\$18,500		
			COUNTY LEVY	\$18,500		
Medical Records	Medical records/privacy documentation	HFS 132	Wages & Benefits	\$126,258	2.00	
			Operating Expenses	\$2,900		
			TOTAL EXPENSES	\$129,158		
			COUNTY LEVY	\$129,158		
Social Work	Responsible for discharge planning and resource referrals, psychosocial assistance, and aiding residents with transitional placement issues.	HFS 132	Wages & Benefits	\$90,116	1.00	
			Operating Expenses	\$1,500		
			TOTAL EXPENSES	\$91,616		
			COUNTY LEVY	\$91,616		
Dietary	Prepare and distribute nutritious, good tasting meals while adhering to physician ordered diets.	HFS 132	User Fees / Misc	\$202,000	12.95	
			TOTAL REVENUES	\$202,000		
			Wages & Benefits	\$596,717		
			Operating Expenses	\$447,400		
			TOTAL EXPENSES	\$1,044,117		
			COUNTY LEVY	\$842,117		

Health Care Center

Maintenance	Maintain physical plant and grounds of the Sauk County Health Care Center.	life safety code	User Fees / Misc	\$0	4.00	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$273,363		
			Operating Expenses	\$277,500		
			TOTAL EXPENSES	\$550,863		
			COUNTY LEVY	\$550,863		
Environmental Services	Maintain housekeeping tasks for facility and residents. Launder clothes and linens for facility and residents.		Wages & Benefits	\$542,207	12.20	
			Operating Expenses	\$67,375		
			TOTAL EXPENSES	\$609,582		
			COUNTY LEVY	\$609,582		
Administration	Manage oversight of skilled nursing facility	HFS 132	Wages & Benefits	\$187,251	2.00	
			Operating Expenses	\$12,000		
			TOTAL EXPENSES	\$199,251		
			COUNTY LEVY	\$199,251		
Home Care	Service discontinued for 2017. Some expenditures remaining for 2017 closing costs		User Fees / Misc	\$0	-	
			Transfer from General Fund	\$115,440		
			TOTAL REVENUES	\$115,440		
			Wages & Benefits	\$115,440		
			Operating Expenses	\$30,703		
			TOTAL EXPENSES	\$146,143		
	COUNTY LEVY	\$30,703				
Foot Clinic	Service discontinued for 2017		User Fees / Misc	\$0	-	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$0		
	COUNTY LEVY	\$0				
Outlay	Nursing equipment Full Body /Stand Lift Scale Boiler replacement Carpet Mattresses Painting/Plastering Repave parking lots	\$5,000	Use of Fund Balance	\$40,000	-	
		\$7,000	Other Revenues & Bed Tax	\$0		
		\$40,000	TOTAL REVENUES	\$40,000		
		\$10,000	Operating Expenses	\$93,000		
		\$6,000	TOTAL EXPENSES	\$93,000		
		\$5,000				
		\$20,000	COUNTY LEVY	\$53,000		
Totals			TOTAL REVENUES	\$9,629,540	133.21	
			TOTAL EXPENSES	\$11,943,150		
			COUNTY LEVY	\$2,313,610		

Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Deficiency Free Survey	0	0	Deficiency free
Average Daily census as a % of licensed beds	94%	91%	94%
Reduce Complaint Surveys	1	1	0
Reduce number of life safety code citations	5	3	2

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Prevalence of acute pain to stay below 10%		10.2%	10.0%	8.0%
Increase rate of staff who receive influenza vaccine to 90%		93.0%	96.0%	96.0%
Reduce employee turnover rate by 1%		27.0%	27.0%	26.0%
Total overtime hours for facility by 1% in 2014		*6000	5,500	5,250
Prevalence of falls - stay below 14%		4.0%	4.2%	4.0%
Increase rate of residents who receive influenza vaccine to 90%		100.0%	100.0%	100.0%

Health Care Center

Oversight Committee: **Health Care Center**

Administrator
1.00 FTE

Environmental Services Supervisor 1.00 FTE	Chief Engineer 1.00 FTE	Director of Nursing - Registered Nurse (RN) 1.00 FTE	Activities Director 1.00 FTE	Social Worker 1.00 FTE	Business Manager 1.00 FTE
Environmental Services Staff 11.20 FTE	Maintenance / Security 3.00 FTE	Assistant Director of Nursing - RN 1.00 FTE	Activity Therapy Aide 3.00 FTE		Billing Specialist 2.00 FTE
		Staff Development Coordinator - RN 1.00 FTE			
Food Services Supervisor 1.00 FTE	Medical Records Supervisor 1.00 FTE	RN Supervisor 5.50 FTE			Personnel Clerk 1.00 FTE
Cook 4.90 FTE	Medical Records Clerk 1.00 FTE	Registered Nurse 6.44 FTE			
Dining Assistant 7.05 FTE		Licensed Practical Nurse (LPN) 7.40 FTE			Administrative Assistant Admissions 1.00 FTE
		Certified Nursing Assistant (CNA) 64.72 FTE			
		Certified Occupational Therapy Aide 1.00 FTE			
		Nursing Administrative Assistant 1.00 FTE			
		Health Unit Coordinator 2.00 FTE			

	2013	2014	2015	2016	2017
Health Care Center					
FTE Change	0.04	-0.47	8.89	-1.62	-8.16
FTE Balance	134.57	134.10	142.99	141.37	133.21
Home Care					
FTE Change	-0.15	-1.55	-5.90	Combined	Combined
FTE Balance	7.45	5.90	0.00	Into HCC	Into HCC
Combined					
FTE Change	0.04	-0.47	8.89	-1.62	-8.16
FTE Balance	134.57	134.10	142.99	141.37	133.21

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
HEALTH CARE CENTER											
<u>Revenues</u>											
Tax Levy	2,151,509	1,716,976	2,085,753	2,114,685	2,114,685	2,313,610	198,925	9.41%	Full Body or Stand to Lift Scale	7,000	7,000
Grants & Aids	641,564	662,848	938,846	742,984	985,000	730,000	(255,000)	-25.89%	Boiler replacement	40,000	0
User Fees	5,951,765	6,022,734	6,318,538	6,299,376	7,025,320	6,537,820	(487,500)	-6.94%	Nursing Equipment	5,000	5,000
Intergovernmental	0	0	272,356	179,045	179,000	195,000	16,000	8.94%	Carpet Replacement	10,000	10,000
Donations	2,716	2,187	2,576	3,000	32,000	2,500	(29,500)	-92.19%	Mattresses	6,000	6,000
Interest	2,841	2,137	2,556	4,600	4,608	4,600	(8)	-0.17%	Painting & Plastering	5,000	5,000
Miscellaneous	929	101	323	900	900	600	(300)	-33.33%	Repave Parking Lots	20,000	20,000
Transfer from other Funds	502,759	1,276,071	1,285,626	1,219,401	1,219,401	1,321,488	102,087	8.37%			
Use of Fund Balance	379,675	357,416	0	152,948	730,000	837,532	107,532	14.73%	2017 Total	93,000	53,000
Total Revenues	9,633,758	10,040,470	10,906,574	10,716,939	12,290,914	11,943,150	(347,764)	-2.83%			
<u>Expenses</u>											
Labor	4,571,565	4,844,842	5,220,738	5,294,531	5,621,879	5,312,876	(309,003)	-5.50%	2018	558,000	558,000
Labor Benefits	2,171,007	2,223,028	2,095,063	2,267,749	2,334,150	2,411,159	77,009	3.30%	2019	4,545,000	4,545,000
Supplies & Services	1,655,433	1,818,024	2,023,213	2,164,986	2,356,884	2,185,467	(171,417)	-7.27%	2020	45,000	45,000
Principal Redemption	0	0	0	0	839,328	856,208	16,880	2.01%	2021	45,000	45,000
Interest Payments	591,356	489,598	378,461	360,073	360,073	349,840	(10,233)	-2.84%			
Capital Outlay	0	0	0	0	149,000	93,000	(56,000)	-37.58%			
Transfer to General Fund	644,397	664,978	696,046	629,600	629,600	734,600	105,000	16.68%			
Addition to Fund Balance	0	0	493,054	0	0	0	0	0.00%			
Total Expenses	9,633,758	10,040,470	10,906,574	10,716,939	12,290,914	11,943,150	(347,764)	-2.83%			
Beginning of Year Fund Balance	4,772,282	4,392,607	4,035,191	4,528,245		4,375,297					
End of Year Fund Balance	4,392,607	4,035,191	4,528,245	4,375,297		3,537,765					

The Health Care Center is required by accounting standards to record outlay purchases as assets, not expenditures. The amounts shown for outlay expenditures are for budget purposes only.

Home C

2017 Highlights & Issues on the Horizon

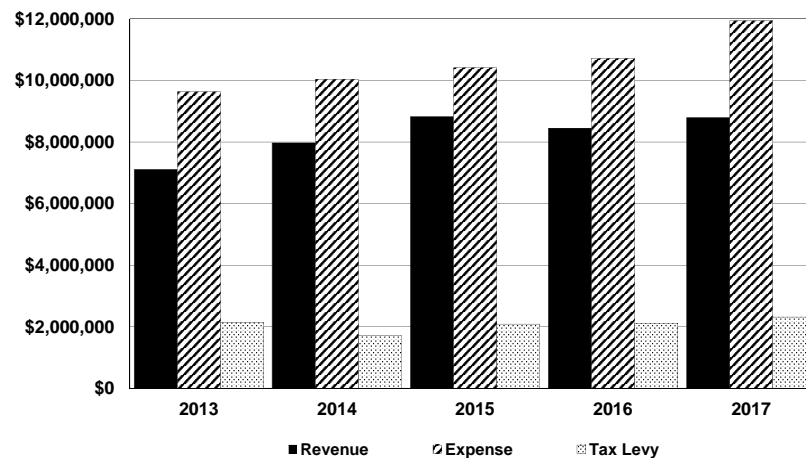
Eliminated Home Care Program. Revenue history and projected increases to the tax levy do not support sustaining the program. The impact to County residents served is very low. There are services in the private sector where these clients can receive care or they can be admitted to the Health Care Center and serviced as residents.

Decrease in projected revenues for HCC from 2016 due to nationwide reported decrease in overall admission to nursing homes resulting in lower Medicare revenues than projected. Realigned revenues to be more consistent with average census from 2016 with 2.4% increase projected for Medicare rates in 2017.

Law Enforcement Center and Health Care Center debt was refunded in September, 2014 to take advantage of lower interest rates. Additionally, \$2 million of General Fund balance was applied to reduce overall debt. HCC debt service payments are reduced by \$83,000 in 2015.

Sauk County is using existing Health Care Center staff and kitchen equipment to prepare home delivered meals rather than contracting for their preparation.

Revenue, Expense and Tax Levy



	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
HOME CARE											
<u>Revenues</u>											
Tax Levy	0	49,790	0	0	0	0	0	0.00%	None	0	0
Grants & Aids	417,426	327,983	0	0	0	0	0	0.00%			
User Fees	126,627	111,474	0	0	0	0	0	0.00%	2017 Total	0	0
Intergovernmental	4,780	16,415	0	0	0	0	0	0.00%			
Donations	0	0	0	0	0	0	0	0.00%			
Use of Fund Balance	57,668	51,183	0	0	0	0	0	0.00%	2018	0	0
									2019	0	0
Total Revenues	606,501	556,845	0	0	0	0	0	0.00%	2020	0	0
									2021	0	0
<u>Expenses</u>											
Labor	314,810	266,377	0	0	0	0	0	0.00%			
Labor Benefits	115,108	108,828	0	0	0	0	0	0.00%			
Supplies & Services	176,583	181,640	0	0	0	0	0	0.00%			
Total Expenses	606,501	556,845	0	0	0	0	0	0.00%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance	Home Care transferred to Health Care Center in 2015.										

Fund: HEALTH CARE CENTER Department: ACCOUNTING		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
60007110 HCC ACCOUNTING ADMINISTRATIVE									
514100	FICA & MEDICARE TAX	279.42	244.98	195.16	141.59	321.00	376.00	321.00	0.00
514600	WORKERS COMPENSATION	4.38	3.00	2.04	1.36	2.00	2.00	3.00	1.00
515800	PER DIEM COMMITTEE	3,650.00	3,200.00	2,550.00	1,850.00	4,200.00	4,900.00	4,200.00	0.00
522500	TELEPHONE & DAIN LINE	15,471.02	18,489.94	18,832.63	9,463.05	21,000.00	18,716.00	21,000.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	40,594.75	55,834.64	54,662.50	42,054.73	65,391.00	83,541.00	70,455.00	5,064.00
532200	SUBSCRIPTIONS	8,950.38	8,711.93	7,912.06	13,386.16	9,000.00	13,500.00	15,000.00	6,000.00
533200	MILEAGE	1,438.62	1,123.36	1,132.28	630.51	1,400.00	1,728.00	1,800.00	400.00
537900	LICENSE RENEWALS	492.00	1,184.00	492.00	150.00	800.00	800.00	800.00	0.00
551100	INSURANCE-BLDGS/CONTENTS/EXTEN	3,691.47	6,005.58	6,512.05	577.62	6,750.00	6,750.00	6,750.00	0.00
551200	INSURANCE-VEHICLE LIABILITY	1,292.19	1,519.58	1,253.01	0.00	1,300.00	1,300.00	1,300.00	0.00
551600	INSURANCE-MONIES & SECURITIES	1,061.41	1,061.41	159.95	0.00	1,100.00	1,100.00	1,100.00	0.00
551900	INSURANCE-GENERAL LIABILITY	25,536.00	24,527.00	24,839.00	17,234.00	28,000.00	17,209.00	17,209.00	-10,791.00
552100	OFFICIALS BONDS	163.59	1,063.59	1,063.59	163.59	200.00	0.00	0.00	-200.00
552400	INSURANCE-VOLUNTEERS	125.00	125.00	125.00	160.00	200.00	200.00	200.00	0.00
554000	DEPRECIATION EXPENSE	470,274.98	468,329.31	466,084.86	240,000.00	480,000.00	480,000.00	480,000.00	0.00
581900	CAPITAL OUTLAY	0.00	0.00	0.00	5,475.00	149,000.00	0.00	93,000.00	-56,000.00
TOTAL HCC ACCOUNTING ADMINISTRATIVE		573,025.21	591,423.32	585,816.13	331,287.61	768,664.00	630,122.00	713,138.00	-55,526.00
60007420 ACCOUNTING LABOR									
511100	SALARIES PERMANENT REGULAR	95,122.78	95,323.56	114,228.60	52,241.00	131,368.00	112,641.00	134,550.00	3,182.00
511200	SALARIES-PERMANENT-OVERTIME	16.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511800	SALARIES-NONPRODUCTIVE	14,826.12	21,913.76	17,282.40	8,831.77	0.00	19,618.00	0.00	0.00
511900	LONGEVITY-FULL TIME	758.29	818.29	878.29	0.00	939.00	939.00	998.00	59.00
514100	FICA & MEDICARE TAX	8,092.49	8,564.92	9,397.20	4,414.28	10,122.00	9,578.00	10,369.00	247.00
514200	RETIREMENT-COUNTY SHARE	7,366.29	8,160.07	7,777.61	3,986.71	8,732.00	8,634.00	9,217.00	485.00
514400	HEALTH INSURANCE COUNTY SHARE	36,367.13	37,701.10	34,803.03	21,167.38	35,185.00	35,185.00	35,889.00	704.00
514500	LIFE INSURANCE COUNTY SHARE	26.08	32.40	36.16	21.78	37.00	37.00	57.00	20.00
514600	WORKERS COMPENSATION	131.37	105.01	102.46	42.67	93.00	93.00	95.00	2.00
TOTAL ACCOUNTING LABOR		162,706.94	172,619.11	184,505.75	90,705.59	186,476.00	186,725.00	191,175.00	4,699.00
60007425 ACCOUNTING OPERATIONS									
520900	CONTRACTED SERVICES	17,132.01	19,342.40	21,048.26	13,389.98	22,000.00	26,780.00	27,000.00	5,000.00
521300	ACCOUNTING AND AUDITING	0.00	385.00	143.42	0.00	150.00	0.00	0.00	-150.00
531100	POSTAGE AND BOX RENT	3,389.37	3,306.13	4,554.13	515.98	4,500.00	1,032.00	4,500.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	5,580.36	6,166.55	6,463.49	2,738.97	7,000.00	6,057.00	7,000.00	0.00
532200	SUBSCRIPTIONS	20.00	20.00	0.00	0.00	300.00	0.00	0.00	-300.00
532800	TRAINING AND INSERVICE	378.00	552.50	1,230.00	715.00	700.00	1,000.00	1,000.00	300.00
533200	MILEAGE	79.93	88.32	160.17	0.00	200.00	200.00	200.00	0.00

Fund: HEALTH CARE CENTER	2013	2014	2015	2016	2016	2016		Dollar
Department: ACCOUNTING	Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2017	Change
60007425 ACCOUNTING OPERATIONS								
539800 EQUIPMENT LEASE	1,298.57	1,476.00	1,360.96	529.99	1,500.00	1,060.00	1,500.00	0.00
561000 PRINCIPAL REDEMPTION	0.00	0.00	0.00	0.00	839,328.00	0.00	856,208.00	16,880.00
562000 INTEREST EXPENSE	518,076.48	493,431.28	429,221.78	207,790.56	410,834.00	410,834.00	392,782.00	-18,052.00
TOTAL ACCOUNTING OPERATIONS	545,954.72	524,768.18	464,182.21	225,680.48	1,286,512.00	446,963.00	1,290,190.00	3,678.00
TOTAL DEPARTMENT REVENUE								
TOTAL DEPARTMENT EXPENSE	1,281,686.87	1,288,810.61	1,234,504.09	647,673.68	2,241,652.00	1,263,810.00	2,194,503.00	-47,149.00
ADDITION TO (-)/USE OF FUND BALANCE	1,281,686.87	1,288,810.61	1,234,504.09	647,673.68	2,241,652.00	1,263,810.00	2,194,503.00	
60011420 PERSONNEL LABOR								
511100 SALARIES PERMANENT REGULAR	32,313.90	32,832.38	40,914.50	18,139.80	49,780.00	39,649.00	51,479.00	1,699.00
511800 SALARIES-NONPRODUCTIVE	8,332.30	10,446.60	9,944.61	4,726.80	0.00	9,828.00	0.00	0.00
511900 LONGEVITY-FULL TIME	280.00	300.00	320.00	0.00	340.00	340.00	360.00	20.00
514100 FICA & MEDICARE TAX	2,836.24	3,074.04	3,578.07	1,650.24	3,834.00	3,579.00	3,966.00	132.00
514200 RETIREMENT-COUNTY SHARE	2,721.63	3,063.70	2,974.83	1,509.18	3,308.00	3,265.00	3,525.00	217.00
514400 HEALTH INSURANCE COUNTY SHARE	15,042.89	15,564.96	14,455.25	8,596.42	14,737.00	14,737.00	15,031.00	294.00
514500 LIFE INSURANCE COUNTY SHARE	21.60	21.60	34.64	21.66	41.00	41.00	48.00	7.00
514600 WORKERS COMPENSATION	48.10	39.21	38.79	16.00	35.00	35.00	36.00	1.00
TOTAL PERSONNEL LABOR	61,596.66	65,342.49	72,260.69	34,660.10	72,075.00	71,474.00	74,445.00	2,370.00
60011425 PERSONNEL OPERATIONS								
519200 PHYSICALS / OTHER BENEFITS	12,185.94	5,858.84	8,816.76	342.13	0.00	342.00	0.00	0.00
520900 CONTRACTED SERVICES	0.00	0.00	0.00	1,095.00	7,000.00	4,050.00	7,000.00	0.00
532200 SUBSCRIPTIONS	750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532600 ADVERTISING	7,231.25	1,212.50	3,952.31	0.00	7,000.00	7,000.00	7,000.00	0.00
532800 TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	300.00	300.00	300.00	0.00
533200 MILEAGE	0.00	39.20	0.00	0.00	75.00	75.00	75.00	0.00
536100 REFERENCE CHECKS	861.00	759.75	1,440.24	50.00	1,000.00	140.00	1,000.00	0.00
TOTAL PERSONNEL OPERATIONS	21,028.19	7,870.29	14,209.31	1,487.13	15,375.00	11,907.00	15,375.00	0.00
TOTAL DEPARTMENT REVENUE								
TOTAL DEPARTMENT EXPENSE	82,624.85	73,212.78	86,470.00	36,147.23	87,450.00	83,381.00	89,820.00	2,370.00
ADDITION TO (-)/USE OF FUND BALANCE	82,624.85	73,212.78	86,470.00	36,147.23	87,450.00	83,381.00	89,820.00	
60041 HOME CARE								
411100 GENERAL PROPERTY TAXES	0.00	0.00	-130,177.00	-62,943.48	-125,887.00	-125,887.00	-30,703.00	-95,184.00

Fund: HEALTH CARE CENTER Department: HOME CARE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
60041 HOME CARE									
424500	MEDICARE	0.00	0.00	-230,942.43	-69,308.15	-350,000.00	-117,300.00	0.00	-350,000.00
424510	MEDICAL ASSISTANCE / MEDICAID	0.00	0.00	-14,405.54	-342.16	-10,000.00	-684.00	0.00	-10,000.00
455200	SAUK CO HOME CARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455600	HOME CARE INSURANCE	0.00	0.00	-43,754.33	-10,622.18	-30,000.00	-16,834.00	0.00	-30,000.00
455610	HOME CARE VETERANS ADMIN	0.00	0.00	-6,130.34	-817.60	-8,000.00	-987.00	0.00	-8,000.00
455620	HOME CARE PRIVATE PAY	0.00	0.00	-30.00	0.00	-1,000.00	0.00	0.00	-1,000.00
455645	HOME CARE PARTNERSHIP	0.00	0.00	-79,300.54	-42,090.64	-85,000.00	-75,352.00	0.00	-85,000.00
472490	LOCAL GOVT/AGENCY PAYMENTS	0.00	0.00	0.00	-1,900.09	-2,000.00	-2,045.00	0.00	-2,000.00
481100	INTEREST ON INVESTMENTS	0.00	0.00	-0.15	-0.11	0.00	0.00	0.00	0.00
492100	TRANSFER FROM GENERAL FUND	0.00	0.00	-91,902.00	0.00	0.00	0.00	-115,440.00	115,440.00
TOTAL HOME CARE		0.00	0.00	-596,642.33	-188,024.41	-611,887.00	-339,089.00	-146,143.00	-465,744.00
60041420 HCC LABOR COSTS									
511100	SALARIES PERMANENT REGULAR	0.00	0.00	88,014.54	43,412.88	104,464.00	94,032.00	0.00	-104,464.00
511800	FT WAGES NONPRODUCTIVE	0.00	0.00	6,896.72	3,962.41	0.00	8,725.00	0.00	0.00
511900	LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512100	WAGES-PART TIME	0.00	0.00	5,246.67	0.00	0.00	0.00	0.00	0.00
512800	WAGES PART TIME NONPRODUCTIVE	0.00	0.00	227.88	0.00	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	0.00	0.00	235.57	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	0.00	0.00	7,494.53	3,554.51	7,991.00	7,721.00	0.00	-7,991.00
514200	RETIREMENT-COUNTY SHARE	0.00	0.00	5,412.65	3,126.76	6,895.00	6,782.00	0.00	-6,895.00
514400	HEALTH INSURANCE COUNTY SHARE	0.00	0.00	13,702.27	10,700.29	20,449.00	21,401.00	0.00	-20,449.00
514500	LIFE INSURANCE COUNTY SHARE	0.00	0.00	62.77	19.84	66.00	66.00	0.00	-66.00
514600	WORKERS COMPENSATION	0.00	0.00	760.66	374.45	810.00	810.00	0.00	-810.00
514800	UNEMPLOYMENT	0.00	0.00	1,629.00	3,965.00	0.00	0.00	115,440.00	115,440.00
TOTAL HCC LABOR COSTS		0.00	0.00	129,683.26	69,116.14	140,675.00	139,537.00	115,440.00	-25,235.00
60041421 CERTIFIED NURSING ASSISTANTS									
512100	WAGES-PART TIME	0.00	0.00	20,467.44	6,833.37	62,449.00	15,060.00	0.00	-62,449.00
512200	WAGES-PART TIME-OVERTIME	0.00	0.00	118.65	32.34	0.00	64.00	0.00	0.00
512800	WAGES PART TIME NONPRODUCTIVE	0.00	0.00	11,116.57	6,365.82	0.00	13,182.00	0.00	0.00
512900	LONGEVITY-PART TIME	0.00	0.00	484.33	0.00	456.00	0.00	0.00	-456.00
514100	FICA & MEDICARE TAX	0.00	0.00	2,310.08	932.79	4,812.00	2,000.00	0.00	-4,812.00
514200	RETIREMENT-COUNTY SHARE	0.00	0.00	1,958.73	873.28	4,152.00	1,868.00	0.00	-4,152.00
514400	HEALTH INSURANCE COUNTY SHARE	0.00	0.00	2,184.86	1,587.52	4,855.00	4,855.00	0.00	-4,855.00
514500	LIFE INSURANCE COUNTY SHARE	0.00	0.00	24.99	13.11	37.00	37.00	0.00	-37.00
514600	WORKERS COMPENSATION	0.00	0.00	377.08	158.79	755.00	340.00	0.00	-755.00
TOTAL CERTIFIED NURSING ASSISTANTS		0.00	0.00	39,042.73	16,797.02	77,516.00	37,406.00	0.00	-77,516.00

Fund: HEALTH CARE CENTER Department: HOME CARE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
60041423 REGISTERED NURSES									
511100	SALARIES PERMANENT REGULAR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511800	FT WAGES NONPRODUCTIVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512100	WAGES-PART TIME	0.00	0.00	125,282.19	54,804.27	148,287.00	116,259.00	0.00	-148,287.00
512200	WAGES-PART TIME-OVERTIME	0.00	0.00	1,908.46	679.02	0.00	1,358.00	0.00	0.00
512800	WAGES PART TIME NONPRODUCTIVE	0.00	0.00	32,585.70	6,887.43	0.00	15,683.00	0.00	0.00
512900	LONGEVITY-PART TIME	0.00	0.00	593.04	10.68	604.00	604.00	0.00	-604.00
514100	FICA & MEDICARE TAX	0.00	0.00	11,248.25	4,369.31	11,390.00	9,336.00	0.00	-11,390.00
514200	RETIREMENT-COUNTY SHARE	0.00	0.00	9,760.48	3,717.95	9,827.00	8,001.00	0.00	-9,827.00
514400	HEALTH INSURANCE COUNTY SHARE	0.00	0.00	39,849.54	15,914.59	39,608.00	20,000.00	0.00	-39,608.00
514500	LIFE INSURANCE COUNTY SHARE	0.00	0.00	78.90	139.56	75.00	279.00	0.00	-75.00
514600	WORKERS COMPENSATION	0.00	0.00	1,880.03	748.76	1,787.00	1,600.00	0.00	-1,787.00
TOTAL REGISTERED NURSES		0.00	0.00	223,186.59	87,271.57	211,578.00	173,120.00	0.00	-211,578.00
60041483 HOME NURSING PROGRAM									
520700	PHYSICAL THERAPY	0.00	0.00	50,630.86	13,029.94	50,000.00	26,060.00	0.00	-50,000.00
520800	OCCUPATIONAL THERAPY	0.00	0.00	19,954.53	4,300.47	25,000.00	8,601.00	0.00	-25,000.00
520900	CONTRACTED SERVICES	0.00	0.00	41,503.10	6,014.52	30,000.00	10,000.00	0.00	-30,000.00
522500	TELEPHONE & DAIN LINE	0.00	0.00	3,727.23	1,510.91	4,500.00	3,012.00	0.00	-4,500.00
529300	SPEECH THERAPY	0.00	0.00	3,994.71	0.00	7,000.00	1,000.00	0.00	-7,000.00
531100	POSTAGE AND BOX RENT	0.00	0.00	911.71	30.58	900.00	61.00	0.00	-900.00
531200	OFFICE SUPPLIES AND EXPENSE	0.00	0.00	1,974.34	696.49	2,500.00	1,393.00	0.00	-2,500.00
531500	FORMS AND PRINTING	0.00	0.00	944.11	0.00	500.00	500.00	0.00	-500.00
531800	MIS DEPARTMENT CHARGEBACKS	0.00	682.50	39,359.54	14,090.46	29,618.00	31,013.00	30,703.00	1,085.00
532200	SUBSCRIPTIONS	0.00	0.00	66.00	101.50	200.00	1,252.00	0.00	-200.00
532400	MEMBERSHIP DUES	0.00	0.00	2,166.66	1,097.66	2,500.00	0.00	0.00	-2,500.00
532600	ADVERTISING	0.00	0.00	0.00	0.00	400.00	400.00	0.00	-400.00
532800	TRAINING AND INSERVICE	0.00	0.00	1,195.00	308.75	1,500.00	1,250.00	0.00	-1,500.00
533200	MILEAGE	0.00	0.00	15,496.92	5,520.33	15,000.00	11,788.00	0.00	-15,000.00
533500	MEALS AND LODGING	0.00	0.00	10.00	170.00	100.00	170.00	0.00	-100.00
534200	MEDICAL SUPPLIES	0.00	0.00	1,279.40	1,899.66	8,000.00	3,946.00	0.00	-8,000.00
534800	EDUCATIONAL SUPPLIES	0.00	0.00	0.00	0.00	200.00	200.00	0.00	-200.00
535100	VEHICLE FUEL / OIL	0.00	0.00	474.24	158.42	2,500.00	411.00	0.00	-2,500.00
551900	INSURANCE-GENERAL LIABILITY	0.00	0.00	1,635.00	0.00	1,700.00	1,700.00	0.00	-1,700.00
554000	DEPRECIATION EXPENSE-HM CARE	0.00	0.00	13,695.70	0.00	0.00	14,000.00	0.00	0.00
TOTAL HOME NURSING PROGRAM		0.00	682.50	199,019.05	48,929.69	182,118.00	116,757.00	30,703.00	-151,415.00

Fund: HEALTH CARE CENTER Department: HOME CARE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
TOTAL DEPARTMENT REVENUE		0.00	0.00	-596,642.33	-188,024.41	-611,887.00	-339,089.00	-146,143.00	-465,744.00
TOTAL DEPARTMENT EXPENSE		0.00	682.50	590,931.63	222,114.42	611,887.00	466,820.00	146,143.00	-465,744.00
ADDITION TO (-)/USE OF FUND BALANCE		0.00	682.50	-5,710.70	34,090.01	0.00	127,731.00	0.00	
60065421 NURSING CNA LABOR									
511100	SALARIES PERMANENT REGULAR	739,946.74	737,379.31	800,625.43	382,135.29	1,059,257.00	821,229.00	1,087,086.00	27,829.00
511200	SALARIES-PERMANENT-OVERTIME	67,924.71	52,420.69	74,241.51	29,525.69	42,423.00	62,747.00	42,457.00	34.00
511800	FT-WAGES NONPRODUCTIVE	113,993.16	148,293.32	146,607.69	71,240.82	0.00	160,706.00	0.00	0.00
511900	LONGEVITY-FULL TIME	7,039.61	7,281.68	5,840.12	0.00	6,213.00	6,213.00	6,968.00	755.00
512100	WAGES-PART TIME	561,199.40	593,937.91	532,335.99	242,311.22	918,562.00	528,739.00	922,051.00	3,489.00
512200	WAGES-PART TIME-OVERTIME	60,612.09	55,255.32	50,220.33	20,005.21	18,827.00	42,764.00	18,795.00	-32.00
512800	PT WAGES NONPRODUCTIVE	48,615.09	82,174.63	72,688.46	30,788.09	0.00	67,450.00	0.00	0.00
512900	LONGEVITY-PART TIME	1,231.88	1,312.69	1,599.18	0.00	1,772.00	1,772.00	2,059.00	287.00
514100	FICA & MEDICARE TAX	114,461.19	121,720.86	123,670.19	55,995.65	156,600.00	121,721.00	159,075.00	2,475.00
514200	RETIREMENT-COUNTY SHARE	99,180.46	110,933.21	96,466.41	46,805.35	121,881.00	101,392.00	127,689.00	5,808.00
514400	HEALTH INSURANCE COUNTY SHARE	604,540.21	604,620.38	498,599.61	307,528.41	575,168.00	614,862.00	650,175.00	75,007.00
514500	LIFE INSURANCE COUNTY SHARE	1,017.20	504.92	382.52	317.44	405.00	405.00	496.00	91.00
514600	WORKERS COMPENSATION	23,595.11	19,783.57	19,904.01	9,312.10	24,565.00	20,204.00	25,785.00	1,220.00
514800	UNEMPLOYMENT	4,179.69	2,610.95	558.26	1,953.83	7,000.00	4,799.00	7,000.00	0.00
TOTAL NURSING CNA LABOR		2,447,536.54	2,538,229.44	2,423,739.71	1,197,919.10	2,932,673.00	2,555,003.00	3,049,636.00	116,963.00
60065422 LICENSED PRACTICAL NURSE LABOR									
511100	SALARIES PERMANENT REGULAR	82,939.66	78,503.96	78,001.40	41,052.86	101,050.00	94,622.00	112,543.00	11,493.00
511200	SALARIES-PERMANENT-OVERTIME	4,512.60	3,760.98	2,865.12	589.04	1,109.00	1,183.00	1,217.00	108.00
511800	SALARIES-NONPRODUCTIVE	9,742.54	16,274.96	16,433.44	6,808.72	0.00	13,617.00	0.00	0.00
511900	LONGEVITY-FULL TIME	447.60	487.57	527.57	0.00	568.00	568.00	942.00	374.00
512100	WAGES-PART TIME	338,793.16	349,846.55	328,747.39	147,886.92	343,518.00	363,782.00	291,903.00	-51,615.00
512200	WAGES-PART TIME-OVERTIME	31,375.84	16,965.29	26,775.65	11,194.48	10,599.00	23,397.00	5,892.00	-4,707.00
512800	WAGES PART TIME NONPRODUCTIVE	58,248.60	60,597.70	58,886.31	25,330.14	0.00	57,549.00	0.00	0.00
512900	LONGEVITY-PART TIME	3,400.21	3,532.22	3,666.94	0.00	3,813.00	3,813.00	2,752.00	-1,061.00
514100	FICA & MEDICARE TAX	39,543.35	37,872.92	37,319.60	17,000.13	35,241.00	40,751.00	31,767.00	-3,474.00
514200	RETIREMENT-COUNTY SHARE	36,161.23	36,087.99	30,823.99	15,376.79	30,403.00	33,410.00	28,237.00	-2,166.00
514400	HEALTH INSURANCE COUNTY SHARE	120,579.29	126,679.07	104,769.06	62,019.99	96,531.00	96,531.00	92,636.00	-3,895.00
514500	LIFE INSURANCE COUNTY SHARE	334.08	390.04	337.50	179.58	337.00	337.00	345.00	8.00
514600	WORKERS COMPENSATION	8,038.22	6,045.14	5,955.79	2,795.78	5,528.00	6,663.00	5,149.00	-379.00
TOTAL LICENSED PRACTICAL NURSE LABOR		734,116.38	737,044.39	695,109.76	330,234.43	628,697.00	736,223.00	573,383.00	-55,314.00

Fund: HEALTH CARE CENTER Department: NURSING		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
60065423 REGISTERED NURSES LABOR									
511100	SALARIES PERMANENT REGULAR	258,557.89	282,615.47	353,920.27	162,547.38	347,159.00	345,658.00	425,417.00	78,258.00
511200	SALARIES-PERMANENT-OVERTIME	8,547.26	6,755.32	8,030.04	2,605.34	2,716.00	5,966.00	2,817.00	101.00
511800	SALARIES-NONPRODUCTIVE	37,731.13	45,645.17	41,161.05	16,578.28	0.00	38,442.00	0.00	0.00
511900	LONGEVITY-FULL TIME	1,054.80	1,194.73	289.58	0.00	335.00	335.00	530.00	195.00
512100	WAGES-PART TIME	415,177.28	478,167.23	453,516.65	232,306.60	632,262.00	505,352.00	584,606.00	-47,656.00
512200	WAGES-PART TIME-OVERTIME	38,474.52	29,417.55	18,846.51	6,452.77	8,196.00	13,283.00	7,893.00	-303.00
512800	WAGES PART TIME NONPRODUCTIVE	74,378.68	74,782.13	64,809.48	40,352.00	0.00	86,063.00	0.00	0.00
512900	LONGEVITY-PART TIME	2,087.12	1,837.08	2,568.33	0.00	2,720.00	2,720.00	2,796.00	76.00
514100	FICA & MEDICARE TAX	61,511.80	67,895.97	69,023.85	33,621.96	75,994.00	72,658.00	78,340.00	2,346.00
514200	RETIREMENT-COUNTY SHARE	55,530.10	61,163.94	56,499.11	30,310.45	65,564.00	65,449.00	69,636.00	4,072.00
514400	HEALTH INSURANCE COUNTY SHARE	194,253.98	199,465.02	175,406.68	110,924.10	208,713.00	208,713.00	212,887.00	4,174.00
514500	LIFE INSURANCE COUNTY SHARE	517.38	566.24	433.82	214.09	424.00	424.00	453.00	29.00
514600	WORKERS COMPENSATION	12,572.66	10,874.26	11,045.57	5,530.03	11,921.00	11,938.00	12,699.00	778.00
TOTAL REGISTERED NURSES LABOR		1,160,394.60	1,260,380.11	1,255,550.94	641,443.00	1,356,004.00	1,357,001.00	1,398,074.00	42,070.00
60065424 HEALTH UNIT COORDINATOR									
511100	SALARIES PERMANENT REGULAR	48,588.36	44,913.84	49,851.09	20,131.85	63,210.00	44,044.00	65,341.00	2,131.00
511200	SALARIES-PERMANENT-OVERTIME	1,239.00	1,064.67	249.39	0.00	227.00	227.00	236.00	9.00
511800	SALARIES-NONPRODUCTIVE	8,211.22	8,219.95	9,692.67	6,513.47	0.00	13,486.00	0.00	0.00
511900	LONGEVITY-FULL TIME	980.74	1,016.62	1,056.24	0.00	1,096.00	1,096.00	1,136.00	40.00
514100	FICA & MEDICARE TAX	4,118.80	3,958.54	4,362.38	1,853.80	4,937.00	4,022.00	5,104.00	167.00
514200	RETIREMENT-COUNTY SHARE	3,880.01	3,810.73	3,682.05	1,758.56	4,259.00	3,797.00	4,536.00	277.00
514400	HEALTH INSURANCE COUNTY SHARE	29,821.78	31,072.64	28,686.50	17,192.84	29,473.00	29,473.00	30,063.00	590.00
514500	LIFE INSURANCE COUNTY SHARE	21.16	24.05	21.44	10.76	21.00	21.00	22.00	1.00
514600	WORKERS COMPENSATION	864.30	638.30	708.42	319.73	774.00	690.00	827.00	53.00
TOTAL HEALTH UNIT COORDINATOR		97,725.37	94,719.34	98,310.18	47,781.01	103,997.00	96,856.00	107,265.00	3,268.00
60065425 NURSING OPERATIONS									
520900	CONTRACTED SERVICES	216.72	0.00	298.00	0.00	0.00	0.00	0.00	0.00
520930	CONTRACTED RN	505.68	184.00	380.00	0.00	0.00	0.00	0.00	0.00
529100	PHARMACY SERVICES	1,200.00	0.00	0.00	0.00	3,000.00	1,000.00	2,000.00	-1,000.00
529200	PHARMACY EQUIPMENT RENTAL	400.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
529300	SPEECH THERAPY	52,682.42	54,773.99	38,081.76	15,141.87	60,000.00	30,284.00	50,000.00	-10,000.00
529500	PHYSICAL THERAPY PURCHASE SVCS	124,416.07	134,860.50	108,522.73	68,321.80	150,000.00	136,644.00	140,000.00	-10,000.00
529550	PHYSICAL THERAPY SMALL EQUIP	849.18	260.17	188.51	21.96	2,500.00	2,000.00	2,000.00	-500.00
531400	SMALL EQUIPMENT	4,902.37	2,930.29	8,139.49	1,653.11	10,000.00	3,306.00	7,500.00	-2,500.00
532200	SUBSCRIPTIONS	88.00	311.00	249.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	1,751.00	5,750.67	6,554.11	2,752.00	8,000.00	8,000.00	8,000.00	0.00

Fund: HEALTH CARE CENTER Department: NURSING		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
60065425 NURSING OPERATIONS									
533200	MILEAGE	317.00	516.60	483.36	562.68	800.00	1,125.00	1,200.00	400.00
535900	EQUIPMENT AND MAINTENANCE	11,267.32	7,234.47	5,801.82	1,865.07	8,000.00	8,000.00	8,000.00	0.00
538100	NON-CHARGEABLE SUPPLIES	64,756.92	70,634.99	68,259.22	31,765.53	75,000.00	75,166.00	80,000.00	5,000.00
538101	NON-CHARGEABLE MEDICARE A	160.40	4,926.50	5,176.01	128.63	0.00	129.00	0.00	0.00
538200	INCONTINENT SUPPLIES	45,295.01	47,719.86	44,418.34	22,448.93	50,000.00	44,900.00	50,000.00	0.00
538300	OXYGEN EXPENSE	5,698.84	7,311.14	9,790.01	8,417.39	10,000.00	16,800.00	18,000.00	8,000.00
538500	LAB & X-RAY & ANALGESICS	29,084.67	30,848.24	39,104.64	9,371.81	35,000.00	30,000.00	35,000.00	0.00
538600	PHARMACY DRUGS	46,035.32	56,588.41	81,786.05	39,954.70	60,000.00	79,910.00	80,000.00	20,000.00
538700	OTC DRUGS	17,468.97	13,978.19	15,557.85	9,157.62	20,000.00	18,315.00	20,000.00	0.00
539800	EQUIPMENT LEASE	12,521.82	4,719.00	6,444.10	0.00	10,000.00	5,000.00	5,000.00	-5,000.00
TOTAL NURSING OPERATIONS		419,617.71	443,548.02	439,235.00	211,563.10	503,300.00	460,579.00	507,700.00	4,400.00
60065426 NURSING ADMINISTRATIVE									
511100	SALARIES PERMANENT REGULAR	27,573.16	28,293.34	29,795.09	14,022.26	37,199.00	30,296.00	38,472.00	1,273.00
511200	SALARIES-PERMANENT-OVERTIME	173.88	909.17	923.70	310.19	0.00	647.00	0.00	0.00
511800	FT WAGES NONPRODUCTIVE	4,550.10	6,401.04	6,799.63	3,012.31	0.00	6,500.00	0.00	0.00
511900	LONGEVITY-FULL TIME	230.00	250.00	270.00	0.00	290.00	290.00	310.00	20.00
514100	FICA & MEDICARE TAX	2,453.76	2,629.91	2,827.86	1,302.18	2,868.00	2,814.00	2,967.00	99.00
514200	RETIREMENT-COUNTY SHARE	2,180.53	2,444.88	2,288.05	1,144.79	2,474.00	2,471.00	2,637.00	163.00
514400	HEALTH INSURANCE COUNTY SHARE	5,694.52	5,987.54	5,559.42	3,331.93	5,712.00	5,712.00	5,826.00	114.00
514500	LIFE INSURANCE COUNTY SHARE	10.28	9.84	15.60	9.58	18.00	18.00	21.00	3.00
514600	WORKERS COMPENSATION	486.27	409.46	440.07	208.13	450.00	450.00	481.00	31.00
TOTAL NURSING ADMINISTRATIVE		43,352.50	47,335.18	48,919.42	23,341.37	49,011.00	49,198.00	50,714.00	1,703.00
TOTAL DEPARTMENT REVENUE		0.00	0.00						
TOTAL DEPARTMENT EXPENSE		4,902,743.10	5,121,256.48	4,960,865.01	2,452,282.01	5,573,682.00	5,254,860.00	5,686,772.00	113,090.00
ADDITION TO (-)/USE OF FUND BALANCE		4,902,743.10	5,121,256.48	4,960,865.01	2,452,282.01	5,573,682.00	5,254,860.00	5,686,772.00	
60080 HEALTH CARE CENTER REVENUE									
425010	RM BRD MEDICARE A	-823,344.25	-983,625.53	-878,710.16	-437,509.99	-1,175,000.00	-875,020.00	-925,000.00	-250,000.00
425020	RM BRD MEDICAID	-4,592,667.15	-4,741,854.55	-4,940,549.25	-2,415,251.60	-4,875,000.00	-4,830,503.00	-4,893,300.00	18,300.00
425030	RM BRD INSURANCE	-64,616.75	4,241.92	-17,112.08	-31,587.80	-36,000.00	-63,176.00	-60,000.00	24,000.00
425040	RM BRD SWFA	-102,377.35	-53,953.60	-28,400.61	-19,113.00	-40,000.00	-38,226.00	-40,000.00	0.00
425050	RM BRD RPLCMT A	-47,588.74	-43,507.91	-10,290.98	0.00	-36,000.00	0.00	0.00	-36,000.00
425200	CONTRACTUAL-MEDICARE A	220,689.11	156,538.14	86,690.45	76,660.73	100,000.00	153,320.00	120,000.00	-20,000.00
425220	CONTRACTUAL-RPLCMT A	14,243.99	4,813.16	0.00	0.00	0.00	0.00	0.00	0.00
425250	MC COST REPORT SETTLEMENT	0.00	-22.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: HEALTH CARE CENTER Department: HEALTH CARE CENTER		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
60080 HEALTH CARE CENTER REVENUE									
451650	COPIER/POSTAGE/MISC	-429.33	-238.32	-721.79	-125.98	-800.00	-227.00	-800.00	0.00
455200	SAUK CO HEALTH CARE CENTER	0.00	0.00	0.00	1,135.30	0.00	0.00	0.00	0.00
455401	OUTPT PHYSICAL THER-MEDICARE B	-1,662.37	-801.72	-1,038.97	-2,290.28	-1,000.00	-4,581.00	-4,500.00	3,500.00
455402	OUTPT PHYSICAL THER-SELF PAY	-1.13	0.00	0.00	0.00	-100.00	0.00	0.00	-100.00
455403	OUTPT PHYSICAL THER-MEDICAID	-1.91	14.60	0.00	0.00	-100.00	0.00	0.00	-100.00
455405	OUTPT PHYSICAL THER-INS	-2,561.32	227.54	-1.02	0.00	-1,000.00	0.00	0.00	-1,000.00
455406	OUTPT PHYSICAL THER-RPLC B	0.00	0.00	0.00	0.00	-100.00	0.00	0.00	-100.00
455407	OUTPT PHYSICAL THER-SWFA	0.00	0.00	0.00	0.00	-100.00	0.00	0.00	-100.00
455411	OUTPT OCCUP THER-MEDICARE B	0.00	0.00	0.00	0.00	-1,000.00	0.00	0.00	-1,000.00
455412	OUTPT OCCUP THER-SELF PAY	0.00	0.00	0.00	0.00	-100.00	0.00	0.00	-100.00
455415	OUTPT OCCUP THER-INS	0.00	0.00	0.00	0.00	-100.00	0.00	0.00	-100.00
455421	OUTPT SPEECH THER-MEDICARE B	0.00	0.00	0.00	0.00	-100.00	0.00	0.00	-100.00
455422	OUTPT SPEECH THER-SELF PAY	0.00	0.00	0.00	0.00	-100.00	0.00	0.00	-100.00
455425	OUTPT SPEECH THER-INS	0.00	0.00	0.00	0.00	-100.00	0.00	0.00	-100.00
465280	TRANSPORTATION REVENUE	0.00	-10.50	-2,481.75	-916.00	-1,000.00	-1,818.00	-2,000.00	1,000.00
465290	RM BRD SELF PAY	-1,445,477.43	-1,529,697.08	-1,668,590.46	-863,990.56	-1,750,000.00	-1,727,981.00	-1,750,000.00	0.00
465300	RADIOLOGY MEDICARE A	-6,672.28	-6,314.83	-2,880.88	-1,394.20	-8,500.00	-2,788.00	-5,000.00	-3,500.00
465310	PHARMACY MEDICARE A	-42,926.00	-49,621.00	-42,419.00	-20,475.00	-55,000.00	-40,950.00	-40,000.00	-15,000.00
465330	PHYSICAL THERAPY MEDICARE A	-291,573.22	-268,425.00	-249,345.00	-132,435.00	-275,000.00	-264,870.00	-275,000.00	0.00
465331	PHYSICAL THERAPY-MEDICARE B	-44,932.01	-73,634.18	-54,212.61	-33,860.31	-75,000.00	-67,721.00	-70,000.00	-5,000.00
465332	PHYSICAL THERAPY-SELF PAY	-3,146.00	0.00	-1,970.45	-257.60	-1,000.00	-516.00	-1,000.00	0.00
465333	PHYSICAL THERAPY-MEDICAID	137.11	-181.16	-88.74	-1,101.31	-100.00	-2,203.00	-2,000.00	1,900.00
465334	PHYSICAL THERAPY-RPLC A	-18,000.00	-13,995.00	0.00	0.00	-10,000.00	0.00	0.00	-10,000.00
465335	PHYSICAL THERAPY-INS	-21,524.92	1,878.02	-454.92	-2,228.80	-5,000.00	-4,457.00	-5,000.00	0.00
465336	PHYSICAL THERAPY-RPLC B	0.00	-675.00	-2,337.12	-1,433.43	0.00	-2,866.00	-3,000.00	3,000.00
465337	PHYSICAL THERAPY-SWFA	29.11	0.00	6.75	-1,980.00	-500.00	-3,960.00	-4,000.00	3,500.00
465350	PSYCHIATRIC BILLING	-9,581.00	-18,986.82	-17,436.98	-8,059.35	-13,000.00	-16,119.00	-16,000.00	3,000.00
465355	CONTRACTUAL-PSYCHIATRIC BILLIN	4,019.24	9,439.85	8,848.56	4,151.62	6,000.00	7,181.00	7,000.00	-1,000.00
465370	OCC THERAPY MEDICARE A	-291,375.00	-301,140.00	-256,320.00	-128,970.00	-275,000.00	-257,940.00	-275,000.00	0.00
465371	OCC THERAPY MEDICARE B	-31,697.71	-50,074.60	-37,868.69	-26,484.52	-40,000.00	-52,969.00	-50,000.00	10,000.00
465372	OCC THERAPY SELF PAY	-2,129.00	0.00	0.00	0.00	-500.00	0.00	0.00	-500.00
465373	OCC THERAPY MEDICAID	-62.51	23.83	-149.65	-132.37	0.00	-265.00	-250.00	250.00
465374	OCC THERAPY RPLCMT A	-20,565.00	-11,340.00	0.00	0.00	-10,000.00	0.00	0.00	-10,000.00
465375	OCC THERAPY INSURANCE	-25,888.08	1,289.99	-4.26	-2,377.28	-5,000.00	-4,754.00	-5,000.00	0.00
465376	OCC THERAPY RPLCMNT B	0.00	-935.00	-2,358.77	-620.00	-500.00	-1,240.00	-1,000.00	500.00
465377	OCC THERAPY SWFA	0.00	0.00	0.00	-1,851.29	0.00	-3,523.00	-2,000.00	2,000.00
465380	SPEECH THERAPY PART A	-72,579.00	-63,306.00	-67,473.00	-21,824.00	-72,000.00	-43,648.00	-45,000.00	-27,000.00
465381	SPEECH THERAPY MEDICARE B	-24,549.72	-31,209.53	-24,445.52	-13,308.81	-38,000.00	-26,618.00	-30,000.00	-8,000.00
465382	SPEECH THERAPY SELF PAY	-500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: HEALTH CARE CENTER Department: HEALTH CARE CENTER		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
60080 HEALTH CARE CENTER REVENUE									
465383	SPEECH THERAPY MEDICAID	20.22	-15.06	-41.70	-6.54	-100.00	-9.00	-100.00	0.00
465384	SPEECH THERAPY RPLCMT A	-4,317.00	-3,872.00	0.00	0.00	-2,500.00	0.00	0.00	-2,500.00
465385	SPEECH THERAPY INSURANCE	-842.81	29.27	-0.64	3.97	-1,500.00	-8.00	-100.00	-1,400.00
465386	SPEECH THERAPY RPLCMT B	0.00	-689.00	0.00	-625.00	0.00	-1,250.00	-1,250.00	1,250.00
465387	SPEECH THERAPY SWFA	23.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00
465400	BED TAX ASSESSMENT	167,280.00	167,280.00	167,280.00	83,640.00	167,280.00	167,280.00	167,280.00	0.00
465405	BAD DEBT OUTPT MEDICARE B	2,686.84	-1,528.71	0.00	0.00	0.00	0.00	0.00	0.00
465406	BAD DEBT OUTPT SELF PAY	0.00	0.00	528.73	0.00	0.00	0.00	0.00	0.00
465407	BAD DEBT OUTPT MEDICAID	94.77	237.90	0.00	0.00	0.00	0.00	0.00	0.00
465408	BAD DEBT OUTPT INS	197.15	122.46	0.00	0.00	0.00	0.00	0.00	0.00
465410	BAD DEBT SWFA	3,431.70	8,410.54	5,336.00	0.00	5,000.00	0.00	5,000.00	0.00
465411	BAD DEBT MEDICAID	7,863.46	11,003.67	1,136.70	2,749.13	10,000.00	5,324.00	7,500.00	2,500.00
465412	BAD DEBT MEDICARE A	472.06	29,760.00	-288.05	0.00	25,000.00	0.00	0.00	25,000.00
465413	BAD DEBT SELF PAY	-8,249.28	-1,334.43	12,183.89	1,077.37	10,000.00	2,155.00	10,000.00	0.00
465414	BAD DEBT INSURANCE	22,868.70	-1,260.96	4,231.16	467.36	10,000.00	5,000.00	5,000.00	5,000.00
465415	BAD DEBT MEDICARE B	2,596.39	3,766.81	348.56	759.08	2,500.00	1,518.00	2,500.00	0.00
465417	BAD DEBT MEDICARE RPLCMT	14,747.78	23,508.62	9,239.25	1,862.75	0.00	3,726.00	5,000.00	-5,000.00
465418	BAD DEBT PSYCH SERVICES	7,027.97	349.07	4,845.13	1,640.64	500.00	0.00	0.00	500.00
465420	LABORATORY	-13,414.06	-13,968.04	-10,512.35	-7,766.58	-15,000.00	-14,153.00	-15,000.00	0.00
465428	VACCINATIONS	-5,262.33	-4,962.06	-6,473.15	-13,857.76	-5,000.00	-25,000.00	-10,000.00	5,000.00
465430	PHYS THER CONTRACTUAL ADJUSTME	-198.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00
465467	CONTRACTUAL MED B MPPR	3,264.36	10,673.49	7,865.58	5,367.67	5,000.00	8,975.00	7,500.00	-2,500.00
465469	CONTRACTUAL OP MED B MPPR	61.99	66.64	103.55	232.64	100.00	242.00	200.00	-100.00
465470	CONTRACTUAL MEDICAID	1,542,764.57	1,741,345.67	1,828,980.80	894,725.04	1,600,000.00	1,789,450.00	1,600,000.00	0.00
465471	CONTRACTUAL SWFA	29,450.92	25,055.90	5,704.84	8,044.40	1,000.00	15,441.00	10,000.00	-9,000.00
465472	CONTRACTUAL MEDICARE B	36,175.62	56,400.04	41,483.84	25,937.55	40,000.00	44,477.00	40,000.00	0.00
465473	CONTRACTUAL-MED B RPLCMT	0.00	709.85	1,454.24	1,029.01	0.00	924.00	1,000.00	-1,000.00
465475	CONTRACTUAL OUTPT MECICARE B	692.72	344.12	397.88	858.92	0.00	953.00	500.00	-500.00
465510	LEVEL 1 SCREEN	-3,000.00	-2,640.00	-2,670.00	-1,590.00	-3,000.00	-3,180.00	-3,000.00	0.00
465520	NA TRAINING	0.00	-180.00	-802.20	0.00	-500.00	0.00	0.00	-500.00
465531	INSURANCE CONTRACT ADJ	-1,881.59	0.00	2,062.00	15,980.97	1,200.00	26,706.00	15,000.00	-13,800.00
465550	GUEST MEALS	-6,929.00	-6,225.25	-4,796.00	-3,341.50	-7,500.00	-6,683.00	-7,000.00	-500.00
474010	DEPARTMENTAL CHARGES	0.00	0.00	-9,935.60	-67,195.10	-177,000.00	-177,000.00	-195,000.00	18,000.00
481100	INTEREST ON INVESTMENTS	-8.51	-6.67	-7.61	-1.36	-8.00	0.00	0.00	-8.00
481250	INSURANCE INTEREST	-81.37	-100.53	0.00	0.00	0.00	0.00	0.00	0.00
483100	GAIN/LOSS FIXED ASSETS DIV	0.00	0.00	226.89	0.00	0.00	0.00	0.00	0.00
483310	BAKE SALES	-830.50	0.00	-500.00	0.00	-800.00	-800.00	-500.00	-300.00
483330	CRAFT SALES	-17.00	0.00	0.00	0.00	-100.00	-100.00	-100.00	0.00
484110	MISCELLANEOUS PUBLIC CHARGES	-80.00	-40.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: HEALTH CARE CENTER	2013	2014	2015	2016	2016	2016		Dollar
Department: HEALTH CARE CENTER	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
60080 HEALTH CARE CENTER REVENUE								
485010 DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	0.00	-30,000.00	0.00	0.00	-30,000.00
485020 GERIATRICS DONATIONS	-2,716.13	-2,186.99	-2,576.14	-2,438.51	-2,000.00	-3,000.00	-2,500.00	500.00
486300 INSURANCE RECOVERIES	0.00	0.00	-49.95	0.00	0.00	0.00	0.00	0.00
493160 USE OF RETAINED EARNINGS	0.00	0.00	0.00	0.00	-730,000.00	0.00	-837,532.00	107,532.00
TOTAL HEALTH CARE CENTER REVENUE	-5,955,418.42	-6,025,027.93	-6,157,361.25	-3,140,076.68	-7,793,228.00	-6,337,450.00	-7,573,452.00	-219,776.00
TOTAL DEPARTMENT REVENUE	-5,955,418.42	-6,025,027.93	-6,157,361.25	-3,140,076.68	-7,793,228.00	-6,337,450.00	-7,573,452.00	-219,776.00
TOTAL DEPARTMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADDITION TO (-)/USE OF FUND BALANCE	-5,955,418.42	-6,025,027.93	-6,157,361.25	-3,140,076.68	-7,793,228.00	-6,337,450.00	-7,573,452.00	
60084 FOOT CLINIC								
411100 GENERAL PROPERTY TAXES	0.00	0.00	15,992.00	2,548.98	5,098.00	5,098.00	0.00	5,098.00
455100 FOOT CLINIC	0.00	0.00	-44,804.00	-20,776.50	-48,000.00	-49,653.00	0.00	-48,000.00
481100 INTEREST ON INVESTMENTS	0.00	0.00	-0.07	-0.03	0.00	0.00	0.00	0.00
TOTAL FOOT CLINIC	0.00	0.00	-28,812.07	-18,227.55	-42,902.00	-44,555.00	0.00	-42,902.00
60084420 HCC LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	241.60	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	0.00	18.20	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	15.43	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	88.75	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.54	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	0.00	2.83	0.00	0.00	0.00	0.00	0.00
TOTAL HCC LABOR COSTS	0.00	0.00	367.35	0.00	0.00	0.00	0.00	0.00
60084421 CERTIFIED NURSING ASSISTANTS								
512100 WAGES-PART TIME	0.00	0.00	18,579.41	7,278.35	11,020.00	15,124.00	0.00	-11,020.00
512900 LONGEVITY-PART TIME	0.00	0.00	0.00	0.00	81.00	81.00	0.00	-81.00
514100 FICA & MEDICARE TAX	0.00	0.00	1,299.66	494.56	849.00	849.00	0.00	-849.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	1,130.95	480.36	733.00	0.00	0.00	-733.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	2,784.80	1,672.63	857.00	0.00	0.00	-857.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	18.20	8.79	7.00	0.00	0.00	-7.00
514600 WORKERS COMPENSATION	0.00	0.00	217.44	87.33	133.00	0.00	0.00	-133.00
TOTAL CERTIFIED NURSING ASSISTANTS	0.00	0.00	24,030.46	10,022.02	13,680.00	16,054.00	0.00	-13,680.00

Fund: HEALTH CARE CENTER Department: FOOT CLINIC		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
60084423 REGISTERED NURSES									
511100	SALARIES PERMANENT REGULAR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512100	WAGES-PART TIME	0.00	0.00	10,643.35	4,278.86	16,037.00	8,770.00	0.00	-16,037.00
512900	LONGEVITY-PART TIME	0.00	0.00	0.00	0.00	81.00	81.00	0.00	-81.00
514100	FICA & MEDICARE TAX	0.00	0.00	739.84	289.29	1,233.00	593.00	0.00	-1,233.00
514200	RETIREMENT-COUNTY SHARE	0.00	0.00	648.55	282.39	1,064.00	579.00	0.00	-1,064.00
514400	HEALTH INSURANCE COUNTY SHARE	0.00	0.00	3,220.57	1,278.25	4,602.00	4,602.00	0.00	-4,602.00
514500	LIFE INSURANCE COUNTY SHARE	0.00	0.00	8.27	0.84	12.00	12.00	0.00	-12.00
514600	WORKERS COMPENSATION	0.00	0.00	124.50	51.33	193.00	105.00	0.00	-193.00
TOTAL REGISTERED NURSES		0.00	0.00	15,385.08	6,180.96	23,222.00	14,742.00	0.00	-23,222.00
60084487 FOOT CLINIC									
531000	FOOT CLINIC EXPENSE	0.00	0.00	205.46	562.63	2,000.00	1,185.00	0.00	-2,000.00
533200	MILEAGE	0.00	0.00	4,784.66	1,420.98	4,000.00	3,324.00	0.00	-4,000.00
TOTAL FOOT CLINIC		0.00	0.00	4,990.12	1,983.61	6,000.00	4,509.00	0.00	-6,000.00
TOTAL DEPARTMENT REVENUE		0.00	0.00	-28,812.07	-18,227.55	-42,902.00	-44,555.00	0.00	-42,902.00
TOTAL DEPARTMENT EXPENSE		0.00	0.00	44,773.01	18,186.59	42,902.00	35,305.00	0.00	-42,902.00
ADDITION TO (-)/USE OF FUND BALANCE		0.00	0.00	15,960.94	-40.96	0.00	-9,250.00	0.00	
60085420 OCCUP THERAPY LABOR									
511100	SALARIES PERMANENT REGULAR	54,361.65	57,351.10	13,990.02	16,979.12	42,929.00	37,063.00	44,470.00	1,541.00
511200	SALARIES-PERMANENT-OVERTIME	616.47	136.98	0.00	0.00	0.00	0.00	0.00	0.00
511800	SALARIES-NONPRODUCTIVE	13,624.45	11,757.28	8,048.75	2,924.66	0.00	6,045.00	0.00	0.00
511900	LONGEVITY-FULL TIME	1,207.73	1,247.73	741.72	0.00	762.00	762.00	782.00	20.00
514100	FICA & MEDICARE TAX	4,987.79	4,982.11	2,604.63	1,331.17	3,342.00	2,891.00	3,462.00	120.00
514200	RETIREMENT-COUNTY SHARE	4,755.02	4,989.34	2,335.09	1,313.69	2,884.00	2,845.00	3,077.00	193.00
514400	HEALTH INSURANCE COUNTY SHARE	30,084.78	31,132.92	15,760.54	8,596.42	14,737.00	14,737.00	15,031.00	294.00
514500	LIFE INSURANCE COUNTY SHARE	53.24	52.68	18.96	12.24	19.00	19.00	36.00	17.00
514600	WORKERS COMPENSATION	1,060.63	835.53	449.35	238.87	524.00	517.00	561.00	37.00
TOTAL OCCUP THERAPY LABOR		110,751.76	112,485.67	43,949.06	31,396.17	65,197.00	64,879.00	67,419.00	2,222.00
60085425 OCCUP THERAPY OPERATIONS									
520900	CONTRACTED SERVICES	66,076.02	126,408.04	121,601.06	62,500.48	125,000.00	125,000.00	125,000.00	0.00
531400	SMALL EQUIPMENT	1,087.00	200.78	1,426.51	1,380.10	3,500.00	3,454.00	3,500.00	0.00
532800	TRAINING AND INSERVICE	179.00	1,134.99	638.99	280.99	1,500.00	1,500.00	1,500.00	0.00
533200	MILEAGE	0.00	59.36	72.96	0.00	100.00	100.00	100.00	0.00
535900	EQUIPMENT AND MAINTENANCE	2,996.60	5,118.25	2,309.98	120.22	4,000.00	240.00	3,000.00	-1,000.00

Fund: HEALTH CARE CENTER Department: OCCUPATIONAL THERAPY		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
TOTAL OCCUP THERAPY OPERATIONS		70,338.62	132,921.42	126,049.50	64,281.79	134,100.00	130,294.00	133,100.00	-1,000.00
TOTAL DEPARTMENT REVENUE		0.00	0.00					0.00	
TOTAL DEPARTMENT EXPENSE		181,090.38	245,407.09	169,998.56	95,677.96	199,297.00	195,173.00	200,519.00	1,222.00
ADDITION TO (-)/USE OF FUND BALANCE		181,090.38	245,407.09	169,998.56	95,677.96	199,297.00	195,173.00	200,519.00	
60086420 ACTIVITY THERAPY LABOR COSTS									
511100	SALARIES PERMANENT REGULAR	78,101.36	108,544.39	107,633.08	56,526.63	178,493.00	121,396.00	145,906.00	-32,587.00
511200	SALARIES-PERMANENT-OVERTIME	1,469.73	681.28	0.00	0.00	0.00	0.00	0.00	0.00
511800	SALARIES-NONPRODUCTIVE	18,663.68	19,377.19	28,649.07	8,596.99	0.00	19,693.00	0.00	0.00
511900	LONGEVITY-FULL TIME	1,361.67	1,421.67	1,481.67	0.00	1,874.00	1,874.00	1,602.00	-272.00
512100	WAGES-PART TIME	20,379.70	23,481.96	29,547.20	13,938.81	0.00	30,300.00	38,661.00	38,661.00
512200	WAGES-PART TIME-OVERTIME	413.61	37.97	0.00	0.00	0.00	81.00	0.00	0.00
512800	WAGES PART TIME NONPRODUCTIVE	2,905.56	4,049.72	6,604.45	3,221.24	0.00	6,913.00	0.00	0.00
512900	LONGEVITY-PART TIME	63.71	292.55	312.49	0.00	0.00	312.00	352.00	352.00
514100	FICA & MEDICARE TAX	9,542.26	10,775.37	12,673.94	5,896.17	13,798.00	12,807.00	14,269.00	471.00
514200	RETIREMENT-COUNTY SHARE	8,456.06	10,457.08	10,648.36	5,430.80	11,904.00	11,768.00	12,684.00	780.00
514400	HEALTH INSURANCE COUNTY SHARE	54,580.17	57,990.15	57,457.32	34,385.68	58,947.00	58,947.00	60,125.00	1,178.00
514500	LIFE INSURANCE COUNTY SHARE	51.31	78.80	88.13	52.46	90.00	90.00	135.00	45.00
514600	WORKERS COMPENSATION	1,964.48	1,751.93	2,052.57	987.47	2,165.00	2,140.00	2,313.00	148.00
TOTAL ACTIVITY THERAPY LABOR COSTS		197,953.30	238,940.06	257,148.28	129,036.25	267,271.00	266,321.00	276,047.00	8,776.00
60086425 ACTIVITY THERAPY OPERATIONS									
520900	CONTRACTED SERVICES	2,951.08	2,769.65	2,618.37	1,125.13	5,500.00	2,792.00	3,000.00	-2,500.00
531400	SMALL EQUIPMENT	167.83	0.00	2.49	131.40	300.00	263.00	300.00	0.00
532200	SUBSCRIPTIONS	1,207.23	1,429.81	1,555.26	1,099.44	1,500.00	2,199.00	2,500.00	1,000.00
532600	ADVERTISING	637.05	808.30	544.05	83.70	800.00	800.00	800.00	0.00
532800	TRAINING AND INSERVICE	1,072.99	640.00	1,444.99	175.00	1,500.00	950.00	1,500.00	0.00
533200	MILEAGE	0.00	0.00	0.00	0.00	100.00	0.00	0.00	-100.00
534000	OPERATING/MEETING SUPPLIES	3,846.63	4,975.87	3,859.41	2,458.98	12,075.00	5,239.00	6,000.00	-6,075.00
535900	EQUIPMENT AND MAINTENANCE	775.44	194.11	0.00	0.00	500.00	500.00	500.00	0.00
TOTAL ACTIVITY THERAPY OPERATIONS		10,658.25	10,817.74	10,024.57	5,073.65	22,275.00	12,743.00	14,600.00	-7,675.00
TOTAL DEPARTMENT REVENUE		0.00	0.00					0.00	
TOTAL DEPARTMENT EXPENSE		208,611.55	249,757.80	267,172.85	134,109.90	289,546.00	279,064.00	290,647.00	1,101.00
ADDITION TO (-)/USE OF FUND BALANCE		208,611.55	249,757.80	267,172.85	134,109.90	289,546.00	279,064.00	290,647.00	

Fund: HEALTH CARE CENTER	2013	2014	2015	2016	2016	2016		Dollar
Department: PHYSICIAN	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
60087425 PHYSICIAN								
528700 PHYSICIANS SERVICES	10,200.00	11,050.00	10,200.00	5,100.00	12,000.00	11,900.00	12,000.00	0.00
529700 PSYCHIATRIST	5,550.00	6,468.75	5,662.50	2,381.25	5,000.00	5,963.00	6,000.00	1,000.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00
TOTAL PHYSICIAN	15,750.00	17,518.75	15,862.50	7,481.25	17,500.00	18,363.00	18,500.00	1,000.00
TOTAL DEPARTMENT REVENUE	0.00	0.00					0.00	
TOTAL DEPARTMENT EXPENSE	15,750.00	17,518.75	15,862.50	7,481.25	17,500.00	18,363.00	18,500.00	1,000.00
ADDITION TO (-)/USE OF FUND BALANCE	15,750.00	17,518.75	15,862.50	7,481.25	17,500.00	18,363.00	18,500.00	
60088420 SOCIAL WORKERS LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	46,721.92	52,671.96	56,045.48	24,291.52	62,472.00	52,828.00	64,578.00	2,106.00
511800 SALARIES-NONPRODUCTIVE	6,621.12	7,061.44	6,942.00	4,245.12	0.00	8,962.00	0.00	0.00
511900 LONGEVITY-FULL TIME	180.00	200.00	220.00	0.00	240.00	240.00	260.00	20.00
514100 FICA & MEDICARE TAX	3,742.56	3,997.39	4,356.96	2,062.00	4,797.00	4,472.00	4,960.00	163.00
514200 RETIREMENT-COUNTY SHARE	3,506.42	3,898.80	3,673.40	1,883.37	4,139.00	4,078.00	4,409.00	270.00
514400 HEALTH INSURANCE COUNTY SHARE	15,018.89	15,508.96	14,400.25	8,596.42	14,737.00	14,737.00	15,031.00	294.00
514500 LIFE INSURANCE COUNTY SHARE	49.44	49.56	60.44	34.30	66.00	66.00	74.00	8.00
514600 WORKERS COMPENSATION	781.94	652.91	706.58	342.43	753.00	741.00	804.00	51.00
TOTAL SOCIAL WORKERS LABOR COSTS	76,622.29	84,041.02	86,405.11	41,455.16	87,204.00	86,124.00	90,116.00	2,912.00
60088425 SOCIAL WORKERS OPERATIONS								
532800 TRAINING AND INSERVICE	756.96	555.00	872.50	324.00	1,200.00	648.00	1,000.00	-200.00
533200 MILEAGE	341.60	107.07	510.72	0.00	500.00	500.00	500.00	0.00
TOTAL SOCIAL WORKERS OPERATIONS	1,098.56	662.07	1,383.22	324.00	1,700.00	1,148.00	1,500.00	-200.00
TOTAL DEPARTMENT REVENUE	0.00	0.00					0.00	
TOTAL DEPARTMENT EXPENSE	77,720.85	84,703.09	87,788.33	41,779.16	88,904.00	87,272.00	91,616.00	2,712.00
ADDITION TO (-)/USE OF FUND BALANCE	77,720.85	84,703.09	87,788.33	41,779.16	88,904.00	87,272.00	91,616.00	
60089420 MEDICAL RECORDS LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	70,090.38	74,329.09	76,569.54	35,564.28	90,719.00	76,953.00	92,296.00	1,577.00
511800 SALARIES-NONPRODUCTIVE	9,465.45	10,639.34	11,952.58	5,495.64	0.00	12,054.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,516.00	1,556.00	1,596.00	0.00	1,636.00	1,636.00	1,676.00	40.00
514100 FICA & MEDICARE TAX	5,934.97	6,199.28	6,622.17	3,060.93	7,065.00	6,646.00	7,189.00	124.00
514200 RETIREMENT-COUNTY SHARE	3,314.83	3,696.67	3,524.21	1,785.40	3,947.00	3,872.00	4,103.00	156.00
514400 HEALTH INSURANCE COUNTY SHARE	20,247.04	21,010.86	19,719.56	11,285.74	20,449.00	20,449.00	20,858.00	409.00

Fund: HEALTH CARE CENTER Department: MEDICAL RECORDS		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
60089420 MEDICAL RECORDS LABOR COSTS									
514500	LIFE INSURANCE COUNTY SHARE	47.28	46.80	48.64	28.28	50.00	50.00	71.00	21.00
514600	WORKERS COMPENSATION	94.37	74.49	70.85	28.75	65.00	62.00	66.00	1.00
TOTAL MEDICAL RECORDS LABOR COSTS		110,710.32	117,552.53	120,103.55	57,249.02	123,931.00	121,722.00	126,259.00	2,328.00
60089425 MEDICAL RECORDS OPERATIONS									
520900	CONTRACTED SERVICES	659.88	664.76	0.00	0.00	1,500.00	0.00	1,500.00	0.00
531400	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	250.00	250.00	250.00	0.00
532200	SUBSCRIPTIONS	0.00	81.95	82.42	0.00	500.00	250.00	250.00	-250.00
532800	TRAINING AND INSERVICE	350.00	350.00	135.00	431.95	750.00	864.00	750.00	0.00
533200	MILEAGE	24.00	57.12	99.18	0.00	150.00	0.00	150.00	0.00
TOTAL MEDICAL RECORDS OPERATIONS		1,033.88	1,153.83	316.60	431.95	3,150.00	1,364.00	2,900.00	-250.00
TOTAL DEPARTMENT REVENUE		0.00	0.00					0.00	
TOTAL DEPARTMENT EXPENSE		111,744.20	118,706.36	120,420.15	57,680.97	127,081.00	123,086.00	129,159.00	2,078.00
ADDITION TO (-)/USE OF FUND BALANCE		111,744.20	118,706.36	120,420.15	57,680.97	127,081.00	123,086.00	129,159.00	
60092420 KITCHEN LABOR COSTS									
511100	SALARIES PERMANENT REGULAR	158,084.87	141,029.33	170,414.19	87,636.14	178,947.00	188,053.00	183,430.00	4,483.00
511200	SALARIES-PERMANENT-OVERTIME	5,873.76	4,842.52	4,884.99	1,870.18	841.00	3,751.00	879.00	38.00
511800	SALARIES-NONPRODUCTIVE	31,668.79	33,360.60	26,758.05	6,922.43	0.00	16,874.00	0.00	0.00
511900	LONGEVITY-FULL TIME	3,006.74	2,932.89	1,043.90	0.00	639.00	639.00	679.00	40.00
512100	WAGES-PART TIME	146,118.86	177,185.36	180,744.18	88,730.33	205,870.00	193,207.00	221,706.00	15,836.00
512200	WAGES-PART TIME-OVERTIME	7,226.57	6,997.08	6,197.02	2,647.66	0.00	5,295.00	0.00	0.00
512800	WAGES PART TIME NONPRODUCTIVE	13,219.69	15,723.70	19,818.70	9,564.70	0.00	19,835.00	0.00	0.00
512900	LONGEVITY-PART TIME	341.32	265.82	577.94	0.00	658.00	658.00	858.00	200.00
514100	FICA & MEDICARE TAX	25,861.21	28,024.87	30,550.50	14,407.54	29,602.00	29,602.00	31,178.00	1,576.00
514200	RETIREMENT-COUNTY SHARE	23,345.62	26,598.06	24,507.73	12,981.74	25,539.00	25,539.00	27,713.00	2,174.00
514400	HEALTH INSURANCE COUNTY SHARE	109,529.68	122,471.98	109,173.88	68,140.95	116,980.00	116,980.00	125,145.00	8,165.00
514500	LIFE INSURANCE COUNTY SHARE	112.69	118.83	76.28	30.94	82.00	0.00	74.00	-8.00
514600	WORKERS COMPENSATION	5,336.45	4,545.46	4,882.24	2,368.29	4,643.00	4,643.00	5,054.00	411.00
514800	UNEMPLOYMENT	-646.17	0.00	0.00	-454.66	0.00	0.00	0.00	0.00
TOTAL KITCHEN LABOR COSTS		529,080.08	564,096.50	579,629.60	294,846.24	563,801.00	605,076.00	596,716.00	32,915.00
60092425 KITCHEN OPERATIONS									
520900	CONTRACTED SERVICES	14,374.36	24,285.36	16,610.31	828.00	22,000.00	17,280.00	20,000.00	-2,000.00
532800	TRAINING AND INSERVICE	767.00	690.00	1,535.00	355.00	2,000.00	1,020.00	1,500.00	-500.00
533200	MILEAGE	8.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund: HEALTH CARE CENTER	2013	2014	2015	2016	2016	2016		Dollar
Department: KITCHEN	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
60092425 KITCHEN OPERATIONS								
534300 FOOD	209,357.58	214,783.59	238,748.35	157,565.98	410,000.00	370,428.00	400,000.00	-10,000.00
535900 EQUIPMENT AND MAINTENANCE	3,621.10	7,490.65	21,043.47	4,172.04	4,000.00	8,344.00	5,900.00	1,900.00
539000 DIETARY SUPPLIES	12,973.95	13,372.99	343.54	9,420.41	16,000.00	20,861.00	20,000.00	4,000.00
TOTAL KITCHEN OPERATIONS	241,102.95	260,622.59	278,280.67	172,341.43	454,000.00	417,933.00	447,400.00	-6,600.00
TOTAL DEPARTMENT REVENUE	0.00	0.00					0.00	
TOTAL DEPARTMENT EXPENSE	770,183.03	824,719.09	857,910.27	467,187.67	1,017,801.00	1,023,009.00	1,044,116.00	26,315.00
ADDITION TO (-)/USE OF FUND BALANCE	770,183.03	824,719.09	857,910.27	467,187.67	1,017,801.00	1,023,009.00	1,044,116.00	
60093420 MAINTENANCE LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	135,382.88	142,771.26	145,436.94	73,080.69	183,897.00	156,416.00	151,271.00	-32,626.00
511200 SALARIES-PERMANENT-OVERTIME	2,518.23	1,748.90	1,264.02	46.19	268.00	92.00	278.00	10.00
511800 SALARIES-NONPRODUCTIVE	25,745.27	26,136.71	33,916.72	13,288.43	0.00	27,554.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,888.19	1,968.11	2,047.51	200.29	2,128.00	2,128.00	1,586.00	-542.00
512100 WAGES-PART TIME	28,505.97	29,229.44	30,744.53	14,848.28	37,493.00	32,183.00	38,777.00	1,284.00
512200 WAGES-PART TIME-OVERTIME	653.60	637.13	52.50	0.00	0.00	0.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	2,721.99	3,517.31	5,550.85	2,308.41	0.00	5,024.00	0.00	0.00
512900 LONGEVITY-PART TIME	115.00	135.00	155.00	0.00	175.00	175.00	195.00	20.00
514100 FICA & MEDICARE TAX	14,564.30	14,977.92	16,017.51	7,741.55	17,133.00	16,558.00	14,696.00	-2,437.00
514200 RETIREMENT-COUNTY SHARE	13,168.30	14,163.93	13,141.19	6,093.08	14,781.00	13,118.00	13,063.00	-1,718.00
514400 HEALTH INSURANCE COUNTY SHARE	72,650.53	77,698.80	71,508.80	31,577.31	73,684.00	73,684.00	50,921.00	-22,763.00
514500 LIFE INSURANCE COUNTY SHARE	207.12	205.56	233.32	95.05	220.00	220.00	194.00	-26.00
514600 WORKERS COMPENSATION	2,936.50	2,371.96	2,528.65	1,246.78	2,688.00	2,663.00	2,382.00	-306.00
514800 UNEMPLOYMENT	0.00	0.00	546.00	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE LABOR COSTS	301,057.88	315,562.03	323,143.54	150,526.06	332,467.00	329,815.00	273,363.00	-59,104.00
60093425 MAINTENANCE OPERATIONS								
520900 CONTRACTED SERVICES	21,073.14	41,088.70	29,304.99	15,659.46	28,000.00	34,497.00	30,000.00	2,000.00
522100 WATER TREATMENT	28,194.60	17,005.45	20,268.14	12,112.75	20,000.00	24,246.00	20,000.00	0.00
522200 ELECTRIC	107,348.83	105,440.63	133,350.85	53,646.46	125,000.00	107,293.00	120,000.00	-5,000.00
522400 GAS (HEATING)	51,144.80	54,286.14	41,722.12	21,726.84	65,000.00	43,454.00	55,000.00	-10,000.00
522600 FUEL OIL	8,707.59	12,891.76	2,215.29	526.15	15,000.00	15,000.00	15,000.00	0.00
525000 BLDG/PROPERTY MAINT AND REPAIR	20,435.98	21,331.82	20,982.87	9,728.11	22,000.00	21,223.00	22,000.00	0.00
531400 SMALL EQUIPMENT	1,214.77	2,091.04	1,728.69	485.82	3,000.00	1,248.00	3,000.00	0.00
532800 TRAINING AND INSERVICE	740.03	435.00	156.78	0.00	750.00	0.00	0.00	-750.00
534000 OPERATING/MEETING SUPPLIES	4,771.86	5,924.68	224.73	2,895.04	6,000.00	6,139.00	6,000.00	0.00
535200 VEHICLE MAINTENANCE AND REPAIR	543.57	474.82	472.04	235.23	2,400.00	1,500.00	2,000.00	-400.00

Fund: HEALTH CARE CENTER	2013	2014	2015	2016	2016	2016		Dollar
Department: MAINTENANCE	Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2017	Change
60093425 MAINTENANCE OPERATIONS								
535900 EQUIPMENT AND MAINTENANCE	2,504.86	2,757.15	3,491.28	246.38	4,750.00	4,500.00	4,500.00	-250.00
TOTAL MAINTENANCE OPERATIONS	246,680.03	263,727.19	253,917.78	117,262.24	291,900.00	259,100.00	277,500.00	-14,400.00
TOTAL DEPARTMENT REVENUE	0.00	0.00					0.00	
TOTAL DEPARTMENT EXPENSE	547,737.91	579,289.22	577,061.32	267,788.30	624,367.00	588,915.00	550,863.00	-73,504.00
ADDITION TO (-)/USE OF FUND BALANCE	547,737.91	579,289.22	577,061.32	267,788.30	624,367.00	588,915.00	550,863.00	
60094420 HOUSEKEEPING LABOR COSTS								
511100 SALARIES PERMANENT REGULAR	179,361.31	184,916.95	189,776.32	90,748.50	207,235.00	196,142.00	242,316.00	35,081.00
511200 SALARIES-PERMANENT-OVERTIME	4,594.95	6,472.43	5,136.79	2,363.84	1,544.00	4,728.00	1,604.00	60.00
511800 SALARIES-NONPRODUCTIVE	32,086.91	34,046.67	34,578.13	11,383.77	0.00	25,972.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,619.24	2,617.07	2,784.88	0.00	2,346.00	2,346.00	2,796.00	450.00
512100 WAGES-PART TIME	99,649.25	96,450.56	109,854.34	48,531.86	140,049.00	105,359.00	115,062.00	-24,987.00
512200 WAGES-PART TIME-OVERTIME	4,235.34	4,582.83	4,247.69	1,199.43	390.00	2,399.00	392.00	2.00
512800 WAGES PART TIME NONPRODUCTIVE	18,281.18	13,637.85	10,603.70	4,375.55	0.00	9,104.00	0.00	0.00
512900 LONGEVITY-PART TIME	365.76	201.07	135.99	0.00	471.00	471.00	321.00	-150.00
514100 FICA & MEDICARE TAX	24,383.02	24,869.12	25,421.10	11,208.33	26,931.00	24,354.00	27,731.00	800.00
514200 RETIREMENT-COUNTY SHARE	22,407.36	23,556.69	21,135.26	10,333.98	23,234.00	22,417.00	24,650.00	1,416.00
514400 HEALTH INSURANCE COUNTY SHARE	151,825.75	123,789.44	115,893.38	70,232.18	120,293.00	120,293.00	122,698.00	2,405.00
514500 LIFE INSURANCE COUNTY SHARE	198.07	148.50	155.55	68.41	139.00	139.00	142.00	3.00
514600 WORKERS COMPENSATION	5,075.31	4,056.20	4,151.70	1,903.24	4,225.00	4,124.00	4,495.00	270.00
514800 UNEMPLOYMENT	1,384.69	1,508.47	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HOUSEKEEPING LABOR COSTS	546,468.14	520,853.85	523,874.83	252,349.09	526,857.00	517,848.00	542,207.00	15,350.00
60094425 HOUSEKEEPING OPERATIONS								
520900 CONTRACTED SERVICES	1,008.00	1,074.00	1,024.40	569.98	1,500.00	1,321.00	1,500.00	0.00
531400 SMALL EQUIPMENT	2,100.00	813.72	0.00	0.00	2,100.00	0.00	1,500.00	-600.00
532800 TRAINING AND INSERVICE	0.00	433.00	0.00	0.00	500.00	500.00	500.00	0.00
533200 MILEAGE	0.00	199.92	0.00	0.00	75.00	0.00	75.00	0.00
534000 OPERATING/MEETING SUPPLIES	40,259.64	46,043.47	45,045.91	23,240.33	48,500.00	51,574.00	55,000.00	6,500.00
535000 REPAIRS AND MAINTENANCE	1,087.53	2,196.77	2,906.32	1,039.35	2,300.00	2,278.00	2,300.00	0.00
539700 LAUNDRY, LINENS & BEDDING	-8,318.39	8,273.19	4,841.19	2,142.30	7,000.00	4,285.00	6,500.00	-500.00
TOTAL HOUSEKEEPING OPERATIONS	36,136.78	59,034.07	53,817.82	26,991.96	61,975.00	59,958.00	67,375.00	5,400.00

Fund: HEALTH CARE CENTER	2013	2014	2015	2016	2016	2016		Dollar
Department: HOUSEKEEPING	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
TOTAL DEPARTMENT REVENUE	0.00	0.00					0.00	
TOTAL DEPARTMENT EXPENSE	582,604.92	579,887.92	577,692.65	279,341.05	588,832.00	577,806.00	609,582.00	20,750.00
ADDITION TO (-)/USE OF FUND BALANCE	582,604.92	579,887.92	577,692.65	279,341.05	588,832.00	577,806.00	609,582.00	
 60097 HEALTH CARE NON-OPER REVENUE								
411100 GENERAL PROPERTY TAXES	-2,151,509.00	-1,716,976.00	-1,971,568.00	-996,948.00	-1,993,896.00	-1,993,896.00	-2,282,907.00	289,011.00
424150 ITP REIMBURSEMENT	-641,564.00	-662,847.50	-693,498.49	-336,500.00	-625,000.00	-625,000.00	-730,000.00	105,000.00
481100 INTEREST ON INVESTMENTS	-2,832.59	-2,130.76	-2,547.99	-2,299.98	-4,600.00	-4,600.00	-4,600.00	0.00
489011 COUNTY CONTRIB CAPITAL REVENUE	0.00	0.00	-262,420.05	0.00	0.00	0.00	0.00	0.00
492100 TRANSFER FROM GENERAL FUND	-502,759.00	-1,276,071.00	-1,193,724.00	-609,700.50	-1,219,401.00	-1,219,401.00	-1,206,048.00	-13,353.00
TOTAL HEALTH CARE NON-OPER REVENUE	-3,298,664.59	-3,658,025.26	-4,123,758.53	-1,945,448.48	-3,842,897.00	-3,842,897.00	-4,223,555.00	380,658.00
 60097425 NON-OPERATING REV/EXP								
562000 INTEREST EXPENSE	0.00	-1,603.11	0.00	0.00	0.00	0.00	0.00	0.00
563000 DEBT ISSUANCE COSTS AMORTIZATI	99,178.85	29,884.69	0.00	0.00	0.00	0.00	0.00	0.00
564000 DEBT PREMIUM AMORTIZATION	-25,898.88	-32,114.43	-50,761.08	-25,380.54	-50,761.00	-50,761.00	-42,942.00	7,819.00
TOTAL NON-OPERATING REV/EXP	73,279.97	-3,832.85	-50,761.08	-25,380.54	-50,761.00	-50,761.00	-42,942.00	7,819.00
 60097900 TRANSFERS TO OTHER FUNDS								
591000 TRANSFER TO GENERAL FUND	644,396.59	664,978.26	696,046.48	338,799.98	629,600.00	629,600.00	734,600.00	105,000.00
TOTAL TRANSFERS TO OTHER FUNDS	644,396.59	664,978.26	696,046.48	338,799.98	629,600.00	629,600.00	734,600.00	105,000.00
TOTAL DEPARTMENT REVENUE	-3,298,664.59	-3,658,025.26	-4,123,758.53	-1,945,448.48	-3,842,897.00	-3,842,897.00	-4,223,555.00	380,658.00
TOTAL DEPARTMENT EXPENSE	717,676.56	661,145.41	645,285.40	313,419.44	578,839.00	578,839.00	691,658.00	112,819.00
ADDITION TO (-)/USE OF FUND BALANCE	-2,580,988.03	-2,996,879.85	-3,478,473.13	-1,632,029.04	-3,264,058.00	-3,264,058.00	-3,531,897.00	
 60098420 ADMINISTRATION - LABOR								
511100 SALARIES PERMANENT REGULAR	95,935.01	123,928.01	105,324.60	35,315.60	145,716.00	80,418.00	142,737.00	-2,979.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	231.36	0.00	0.00	0.00	0.00	0.00
511800 SALARIES-NONPRODUCTIVE	18,163.44	23,403.92	17,998.64	7,591.07	0.00	16,000.00	0.00	0.00
511900 LONGEVITY-FULL TIME	372.80	1,064.24	704.64	0.00	860.00	760.00	800.00	-60.00
514100 FICA & MEDICARE TAX	8,040.31	10,134.00	9,332.04	3,054.51	11,213.00	6,881.00	10,981.00	-232.00
514200 RETIREMENT-COUNTY SHARE	7,480.57	9,922.15	7,442.87	2,831.79	9,674.00	6,363.00	9,761.00	87.00
514400 HEALTH INSURANCE COUNTY SHARE	14,992.89	19,751.03	17,755.32	7,016.11	20,449.00	20,449.00	20,858.00	409.00
514500 LIFE INSURANCE COUNTY SHARE	18.00	36.64	42.02	17.17	47.00	47.00	57.00	10.00
514600 WORKERS COMPENSATION	1,376.11	1,121.86	1,059.10	266.23	1,215.00	618.00	1,196.00	-19.00
TOTAL ADMINISTRATION - LABOR	146,379.13	189,361.85	159,890.59	56,092.48	189,174.00	131,536.00	186,390.00	-2,784.00

Fund: HEALTH CARE CENTER	2013	2014	2015	2016	2016	2016		Dollar
Department: ADMINISTRATION	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
60098425 ADMINISTRATION-OPERATIONS								
520900 CONTRACTED SERVICES	773.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00
524000 MISCELLANEOUS EXPENSES	1,798.26	3,192.34	1,728.19	401.25	5,000.00	2,500.00	5,000.00	0.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	3,052.85	1,318.43	5,008.70	415.00	5,000.00	5,000.00	5,000.00	0.00
533200 MILEAGE	1,579.20	1,501.36	2,119.26	884.09	2,000.00	2,200.00	2,000.00	0.00
TOTAL ADMINISTRATION-OPERATIONS	7,204.05	6,012.13	8,856.15	1,700.34	12,000.00	9,700.00	12,000.00	0.00
60098427 HCC BUILDING PROJECT								
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	0.00	0.00	0.00	61.00	61.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
515800 PER DIEM COMMITTEE	0.00	0.00	0.00	0.00	0.00	0.00	800.00	800.00
TOTAL HCC BUILDING PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	862.00	862.00
60098428 ASSISTED LIVING								
520900 CONTRACTED SERVICES	0.00	0.00	8,037.68	0.00	0.00	0.00	0.00	0.00
TOTAL ASSISTED LIVING	0.00	0.00	8,037.68	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT REVENUE								
TOTAL DEPARTMENT EXPENSE	153,583.18	195,373.98	176,784.42	57,792.82	201,174.00	141,236.00	199,252.00	-1,922.00
ADDITION TO (-)/USE OF FUND BALANCE	153,583.18	195,373.98	176,784.42	57,792.82	201,174.00	141,236.00	199,252.00	
TOTAL FUND REVENUE	-9,254,083.01	-9,683,053.19	-10,906,574.18	-1,916,320.91	-12,290,914.00	-10,563,991.00	-11,943,150.00	-347,764.00
TOTAL FUND EXPENSE	9,633,757.40	10,040,471.08	10,413,520.19	1,808,754.91	12,290,914.00	10,716,939.00	11,943,150.00	-347,764.00
ADDITION TO (-)/USE OF FUND BALANCE	379,674.39	357,417.89	-493,053.99	-107,566.00	0.00	152,948.00	0.00	

Fund: GENERAL FUND Department: HOME CARE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10041 HOME CARE REVENUE									
411100	GENERAL PROPERTY TAXES	0.00	-49,790.00	0.00	0.00	0.00	0.00	0.00	0.00
424500	MEDICARE	-391,028.67	-270,328.12	0.00	0.00	0.00	0.00	0.00	0.00
424510	MEDICAL ASSISTANCE	-26,396.84	-57,654.46	0.00	0.00	0.00	0.00	0.00	0.00
455600	HOME CARE INSURANCE	-29,032.86	-36,229.95	0.00	0.00	0.00	0.00	0.00	0.00
455610	HOME CARE VETERANS ADMIN	-15,009.32	-6,284.20	0.00	0.00	0.00	0.00	0.00	0.00
455620	HOME CARE PRIVATE PAY	-111.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455640	HOME CARE FAMILY CARE	-82,472.72	-68,960.17	0.00	0.00	0.00	0.00	0.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	-4,780.00	-16,415.14	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HOME CARE REVENUE		-548,832.19	-505,662.04	0.00	0.00	0.00	0.00	0.00	0.00
10041483 HOME NURSING PROGRAM									
511100	SALARIES PERMANENT REGULAR	95,301.00	68,716.99	0.00	0.00	0.00	0.00	0.00	0.00
511200	SALARIES-PERMANENT-OVERTIME	319.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	616.20	539.77	0.00	0.00	0.00	0.00	0.00	0.00
512100	WAGES-PART TIME	197,588.96	179,557.88	0.00	0.00	0.00	0.00	0.00	0.00
512200	WAGES-PART TIME-OVERTIME	20,076.15	16,566.18	0.00	0.00	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	907.88	996.61	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	22,600.68	18,949.04	0.00	0.00	0.00	0.00	0.00	0.00
514200	RETIREMENT-COUNTY SHARE	20,654.37	18,627.39	0.00	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	67,665.04	68,540.48	0.00	0.00	0.00	0.00	0.00	0.00
514500	LIFE INSURANCE COUNTY SHARE	171.28	151.98	0.00	0.00	0.00	0.00	0.00	0.00
514600	WORKERS COMPENSATION	4,016.17	2,559.14	0.00	0.00	0.00	0.00	0.00	0.00
520700	PHYSICAL THERAPY	73,034.10	79,393.06	0.00	0.00	0.00	0.00	0.00	0.00
520800	OCCUPATIONAL THERAPY	26,087.94	1,283.25	0.00	0.00	0.00	0.00	0.00	0.00
520900	CONTRACTED SERVICES	1,130.00	1,154.00	0.00	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	4,207.00	2,637.04	0.00	0.00	0.00	0.00	0.00	0.00
524800	MAINTENANCE AGREEMENT	350.00	350.00	0.00	0.00	0.00	0.00	0.00	0.00
529300	SPEECH THERAPY	0.00	5,284.92	0.00	0.00	0.00	0.00	0.00	0.00
530300	COPY MACHINE AND SUPPLIES	7.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531000	FOOT CLINIC EXPENSE	115.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	466.88	497.37	0.00	0.00	0.00	0.00	0.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	2,916.33	2,694.88	0.00	0.00	0.00	0.00	0.00	0.00
531500	FORMS AND PRINTING	427.25	543.30	0.00	0.00	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	27,090.94	53,806.35	0.00	0.00	0.00	0.00	0.00	0.00
532200	SUBSCRIPTIONS	293.60	353.00	0.00	0.00	0.00	0.00	0.00	0.00
532400	MEMBERSHIP DUES	1,434.23	1,199.09	0.00	0.00	0.00	0.00	0.00	0.00
532600	ADVERTISING	1,871.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	455.00	380.00	0.00	0.00	0.00	0.00	0.00	0.00
533200	MILEAGE	27,001.15	22,306.97	0.00	0.00	0.00	0.00	0.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: HOME CARE	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10041483 HOME NURSING PROGRAM								
534200 MEDICAL SUPPLIES	7,413.80	7,065.10	0.00	0.00	0.00	0.00	0.00	0.00
535100 VEHICLE FUEL / OIL	0.00	293.61	0.00	0.00	0.00	0.00	0.00	0.00
551900 INSURANCE-GENERAL LIABILITY	2,280.00	2,398.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HOME NURSING PROGRAM	606,500.19	556,845.40	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT REVENUE	-548,832.19	-505,662.04	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENT EXPENSE	606,500.19	556,845.40	0.00	0.00	0.00	0.00	0.00	0.00
ADDITION TO (-)/USE OF FUND BALANCE	57,668.00	51,183.36	0.00	0.00	0.00	0.00	0.00	

Sauk County Department of Human Services

Department Vision - Where the department would ideally like to be

With the assistance of our community partners, a coordinated network of trauma informed, comprehensive human services will be available as needed, and easily accessed by county residents.

Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Department of Human Services is dedicated to providing high quality, caring, effective and efficient services for all county residents according to need and eligibility. Priorities include: treating everyone with dignity and respect, enhancing self reliance, protecting the vulnerable, and promoting healthy families, relationships and lifestyles.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Successful Income Maintenance Consortium Operation	Meets all performance standards as defined by the consortium	Performance standards are met	12/31/2017
Prudent fiscal management	Fiscal performance equal or less than budget.	Finish 2017 within budgeted tax levy through Manager's monthly monitoring of revenues and expenditures	12/31/2017
Maximize revenues	Increase in CCS and Crisis revenues by 30%.	Increase Crisis and Comprehensive Community Services revenues by 30% over 2016	12/31/2017
Manage Alternate Care placements	Alternate Care placement expenses will stay within budget or decrease.	Stay within budget through careful coordinated review of all proposed placements	12/31/2017
Respond to changing environment	Enhancement and Development of the initial system will take place.	Maintain Electronic Records implementation schedule	12/31/2017
Expand Integrated Services Programs	Increase caseload of integrated services by 20% all programs.	Expand CCS/FCF capacity and competence resulting in increased diversions from alternate care	12/31/2017
Increase Program Integration	Staff assigned to cases in CCS and CSP conduct monthly supervision sessions.	Strengthen operations of adult Comprehensive Community Services and Community Support Programs to increase efficacy and efficiency	12/31/2017

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
MENTAL HEALTH AND RECOVERY SERVICES (MHRS)	Provides mental health and substance abuse counseling.	51	User Fees/Other Revenues	\$1,100,887	11.08	50% substance use staff will locate and attend medication assisted treatment training.
			Grants	\$915,636		80% of mental health hospitalizations will have a face to face contact prior to authorization.
			TOTAL REVENUES	\$2,016,523		80% of potential mental health hospitalizations are diverted to alternative settings.
			Wages & Benefits	\$877,109		80% of Recovery Services Unit consumers will show progress in recovery.
			Operating Expenses	\$2,647,935		50% of mental health contacts will utilize an evidence-based suicide screening tool.
			TOTAL EXPENSES	\$3,525,044		100% CST employed/contracted staff will locate and attend service facilitating training.
			COUNTY LEVY	\$1,508,521		90% of Families Come First families will demonstrate progress on goals.

Sauk County Department of Human Services

CRISIS	Provides emergency services to mental health and AODA area	51	User Fees/Other Revenues	\$240,486	3.39	90% follow-up crisis outreach to consumers within 48 hours.
			Grants	\$0		
			TOTAL REVENUES	\$240,486		
			Wages & Benefits	\$272,042		
			Operating Expenses	\$209,178		
			TOTAL EXPENSES	\$481,220		
			COUNTY LEVY	\$240,734		
COMPREHENSIVE COMMUNITY SERVICES (CCS)	Recovery based community, mental health and substance abuse services		User Fees/Other Revenues	\$2,327,500	4.33	
			Grants	\$0		
			TOTAL REVENUES	\$2,327,500		
			Wages & Benefits	\$360,430		
			Operating Expenses	\$2,097,500		
			TOTAL EXPENSES	\$2,457,930		
			COUNTY LEVY	\$130,430		
ECONOMIC SUPPORT	Facilitates access to Medical Assistance, Food Stamps, Child Day Care and energy assistance for those who are eligible for these programs.	46/49	User Fees/Other Revenues	\$1,059,477	15.81	90% of Income Maintenance applications are processed timely.
			Grants	\$0		
			TOTAL REVENUES	\$1,059,477		
			Wages & Benefits	\$1,058,531		
			Operating Expenses	\$412,895		
			TOTAL EXPENSES	\$1,471,426		
			COUNTY LEVY	\$411,949		
BIRTH-TO-3 (B-3)	Therapy services for developmentally delayed children aged birth to three	46/51	User Fees/Other Revenues	\$330,848	4.62	Birth to Three staff will utilize the "Primary Coaching Model for Early Intervention" in a minimum of 50% of families participating in the Birth to Three Program
			Grants	\$0		
			TOTAL REVENUES	\$330,848		
			Wages & Benefits	\$351,401		
			Operating Expenses	\$348,604		
			TOTAL EXPENSES	\$700,005		
			COUNTY LEVY	\$369,157		
CHILDREN LONG TERM SUPPORT (CLTS)	Provides care management and support services for disabled children and their families.	46/51	User Fees/Other Revenues	\$325,140	5.22	CLTS children will have no more than one crisis stay in residential or hospital care.
			Grants	\$0		
			TOTAL REVENUES	\$325,140		
			Wages & Benefits	\$420,797		
			Operating Expenses	\$90,718		
			TOTAL EXPENSES	\$511,515		
			COUNTY LEVY	\$186,375		

Sauk County Department of Human Services

COMMUNITY SUPPORT PROGRAM (CSP)	Community based services for individuals with severe to persistent mental illness	51	User Fees/Other Revenues	\$1,353,413	24.66	80% of Community Support Program consumers will live independently in the community. 75% of Community Support Program consumers will have structured activity planned outside of the home, which could include employment, volunteering and/or social/recreational activities..
			Grants	\$0		
			TOTAL REVENUES	\$1,353,413		
			Wages & Benefits	\$1,917,609		
			Operating Expenses	\$852,428		
			TOTAL EXPENSES	\$2,770,037		
			COUNTY LEVY	\$1,416,624		
ADULT PROTECTIVE SERVICES	Provides adult protective services and care management and support services for vulnerable adults.	51/55	User Fees/Other Revenues	\$223,605	4.38	
			Grants	\$21,768		
			TOTAL REVENUES	\$245,373		
			Wages & Benefits	\$346,941		
			Operating Expenses	\$306,888		
			TOTAL EXPENSES	\$653,829		
JUVENILE JUSTICE	Assesses the circumstances of alleged juvenile offenders and makes recommendations to the juvenile court as to the most appropriate disposition.	938			8.86	Juvenile Justice Unit Restorative Justice Program begins to track initial participant numbers in 2016. 70% of Juvenile Justice Unit's assessments will be conducted using an evidenced based tool.
			User Fees/Other Revenues	\$801,402		
			Grants	\$0		
			TOTAL REVENUES	\$801,402		
			Wages & Benefits	\$687,797		
			Operating Expenses	\$680,941		
			TOTAL EXPENSES	\$1,368,738		
CHILD PROTECTIVE SERVICES (CPS)	Responsible for investigating alleged cases of child abuse and neglect, and when necessary placing youth in alternate care to provide them safety.	48/938			17.94	90% of initial assessments will be on time as defined by State benchmarks. 80% of children in alternate care placements are reunified within 12 months.
			User Fees/Other Revenues	\$1,049,814		
			Grants	\$0		
			TOTAL REVENUES	\$1,049,814		
			Wages & Benefits	\$1,400,356		
			Operating Expenses	\$1,430,559		
			TOTAL EXPENSES	\$2,830,915		
FAMILY CARE	Provides care management to frail elderly, developmentally disabled and physically disabled adults under contract with the Long Term Care District Care Management Organization				-	
			User Fees/Other Revenues	\$1,200		
			Grants	\$0		
			TOTAL REVENUES	\$1,200		
			Wages & Benefits	\$600		
			Operating Expenses	\$511,449		
Totals			TOTAL EXPENSES	\$512,049	100.29	
			COUNTY LEVY	\$510,849		
			TOTAL REVENUES	\$9,751,176		
			TOTAL EXPENSES	\$17,282,708		
			COUNTY LEVY	\$7,531,532		

Sauk County Department of Human Services

Output Measures - How much are we doing?				
Description	2015 Actual	2016 Estimate	2017 Budget	
Outpatient Clients Served	1446	1450	1450	
Youth Services Clients Served	149	155	155	
CPS, Kinship, Resource, CSSW, FCF, Investigation Clients Served	652	660	660	
Long Term Support Clients Served	362	370	370	
Developmentally Disabled & Birth-to-three Clients Served	310	315	315	
Community Support Clients Served	171	195	195	
Average Economic Support Caseload	6567	6570	6570	

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
80% of Community Support Program consumers will live independently in the community.	An increase on independent skills.	82%	80%	80%
75% of Community Support Program consumers will have structured activity planned outside of the home, which could include employment, volunteering and /or social/recreational activities.	Structured activity is correlated with independent health.	89%	75%	75%
96% of Income Maintenance applications are processed timely.	Timely Processing.	96%	96%	96%
80% of children in alternate care placements are reunified within 12 months	Reunified families decrease later life problems.	78%	80%	80%
90% of initial assessments will be on time as defined by State benchmarks.	Increase in child safety.	61%	90%	90%
Juvenile Justice Unit Restorative Justice Program begins to track initial participant numbers in 2016.	Increase in personal accountability and community enhancement.		Continuing	Continuing
Juvenile Justice Unit will utilize the Sauk County Quality Improvement process to evaluate any changes to the Sauk County Adolescent Needs position within the JJ Unit by 8/1/16.	Begin evaluation of assigned positions.	Continuing	Completed	
90% of Families Come First families will demonstrate progress on goals	Decrease in risk of placement and increase family stability.	90%	90%	90%
80% of mental health hospitalizations will have a face to face contact prior to authorization	Increase in accurate dispositions.	80%	80%	80%
80% of potential mental health hospitalizations are diverted to alternative settings	Increase in safe settings that are cost efficient/least restrictive.	80%	80%	80%
80% of Recovery Services Unit consumers will show progress in recovery.	Increase in independence and reductions of risk of hospitalizations.	75%	80%	80%
CLTS children will have no more than one crisis stay in residential or hospital care.	Increase in community based care that is stable.	not met - 2 children	< 1 stay	< 1 stay
Birth to Three staff will utilize the "Primary Coaching Model for Early Intervention" in minimum of 50% of families participating in the Birth to Three Program	Shift to an evidenced based proactive with enhanced outcomes.	100%	100%	100%
100% CST employed/contracted staff will locate and attend service facilitation training	Increase in staff knowledge in service facilitation.	100%	100%	100%
50% Substance Use staff will locate and attend medication assisted treatment training.	Increase in staff knowledge in opiate abuse/alcohol abuse care.	Deferred	50%	50%
90% follow-up crisis outreach to consumers within 48 hours.	Decrease risk of continued crisis.	90%	90%	90%
50% of Mental Health contacts will utilize and evidence-based suicide screening tool.	Decrease risk of suicide attempts/copulations.	Deferred	50%	50%
70% of Juvenile Justice Unit's Assessments will be conducted using an Evidenced Based Tool.	Increase match to more credible outcome based models.	100%	100%	100%

Human Services

Oversight Committee: **Human Services Board**

<div style="border: 1px solid black; padding: 5px; margin: 5px auto; width: 100%;"> Director 1.00 FTE </div> <div style="border: 1px solid black; padding: 5px; margin: 5px auto; width: 100%;"> Deputy Director 1.00 FTE </div>					
Business & Administrative Services Unit	Economic Support Unit	Community Support Unit	Mental Health & Recovery Services Unit	Child Protective Services Unit	Children & Families Unit
Business & Administrative Services Manager 1.00 FTE	Economic Support Supervisor 1.00 FTE	Community Support Administrative Supervisor 1.00 FTE	Mental Health Coordinator 1.00 FTE	Child Protective Services Supervisor 1.00 FTE	Children's Program Supervisor 1.00 FTE
Administrative Services Coordinator 1.00 FTE	Staff Accountant 1.00 FTE	Economic Support Assistant Supervisor 1.00 FTE	Community Support Program Clinical Coord 1.00 FTE	Psychotherapist 6.00 FTE	Social Worker - Child Protective Services 6.00 FTE
Data Systems Paraprofessional 1.00 FTE	Accounting Assistant Leadworker 1.00 FTE	Economic Support Leadworker 1.00 FTE	Social Worker - Community Support 3.52 FTE	Assessment/Early Intervention Therapist 1.00 FTE	Social Worker - Assessment 5.00 FTE
Data Systems Specialist 1.00 FTE	Accounting Assistant 2.00 FTE	Economic Support Technician 10.00 FTE	Psychotherapist 4.00 FTE	Psychiatric Nurse 1.00 FTE	Program Support Specialist 2.00 FTE
Data Systems Technician 1.00 FTE	Administration Support 4.00 FTE	Economic Support Resource Specialist 1.00 FTE	Psychiatric Nurse 3.77 FTE	Social Worker - Outpatient 1.00 FTE	Administration Support 1.00 FTE
Program Specialist 1.00 FTE	Program Support Specialist 4.00 FTE		Mental Health Technician 4.00 FTE	AODA Counselor II 1.00 FTE	
			Administration Support 1.00 FTE	Program Support Specialist 2.00 FTE	
Purchasing Specialist 1.00 FTE				Administration Support 1.00 FTE	
				Juvenile Justice Unit	
				Juvenile Justice Supervisor 1.00 FTE	Adult Protective Services Unit
				Social Worker - Juvenile Justice 5.00 FTE	Social Worker - Adult Protective Services 3.00 FTE
				Program Support Specialist 2.00 FTE	

	2013	2014	2015	2016	2017
FTE Change	2.18	1.30	1.98	-0.96	1.30
FTE Balance	96.67	97.97	99.95	98.99	100.29

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
HUMAN SERVICES											
<u>Revenues</u>											
Tax Levy	7,535,934	7,621,748	7,601,198	7,601,198	7,601,198	7,531,534	(69,664)	-0.92%	None	0	0
Grants & Aids	7,703,197	7,699,994	8,804,344	9,618,333	7,841,962	9,304,706	1,462,744	18.65%			
Fees, Fines & Forfeitures	90,063	72,511	67,108	72,000	61,000	68,000	7,000	11.48%	2017 Total	0	0
User Fees	332,359	382,422	327,872	342,894	368,511	357,370	(11,141)	-3.02%			
Donations	5,290	5,557	17,471	14,000	14,000	14,000	0	0.00%	2018	20,000	20,000
Interest	7,555	6,505	7,974	7,000	7,000	7,000	0	0.00%	2019	0	0
Miscellaneous	4,673	976	8,278	334	250	100	(150)	-60.00%	2020	0	0
Use of Fund Balance	0	722,575	488,154	1,270,420	220,399	0	(220,399)	-100.00%	2021	20,000	20,000
Total Revenues	15,679,071	16,512,288	17,322,397	18,926,179	16,114,320	17,282,710	1,168,390	7.25%			
<u>Expenses</u>											
Labor	4,606,316	4,788,908	5,238,760	5,377,490	5,446,713	5,635,143	188,430	3.46%			
Labor Benefits	1,843,282	1,899,004	1,881,713	1,972,558	1,982,357	2,058,471	76,114	3.84%			
Supplies & Services	6,721,854	7,278,290	8,297,834	10,172,170	8,656,415	9,582,096	925,681	10.69%			
Capital Outlay	17,244	330	17,169	0	21,835	0	(21,835)	-100.00%			
Transfer to General Fund	1,066,457	2,545,756	1,886,921	1,403,961	7,000	7,000	0	0.00%			
Addition to Fund Balance	1,423,918	0	0	0	0	0	0	0.00%			
Total Expenses	15,679,071	16,512,288	17,322,397	18,926,179	16,114,320	17,282,710	1,168,390	7.25%			
Beginning of Year Fund Balance	2,812,351	4,236,269	3,513,694	3,025,540		1,755,120					
End of Year Fund Balance	4,236,269	3,513,694	3,025,540	1,755,120		1,755,120					

2017 Highlights & Issues on the Horizon

Evaluation of major contracts for wrap around services (Family Partnership Initiative and Comprehensive Community Services).

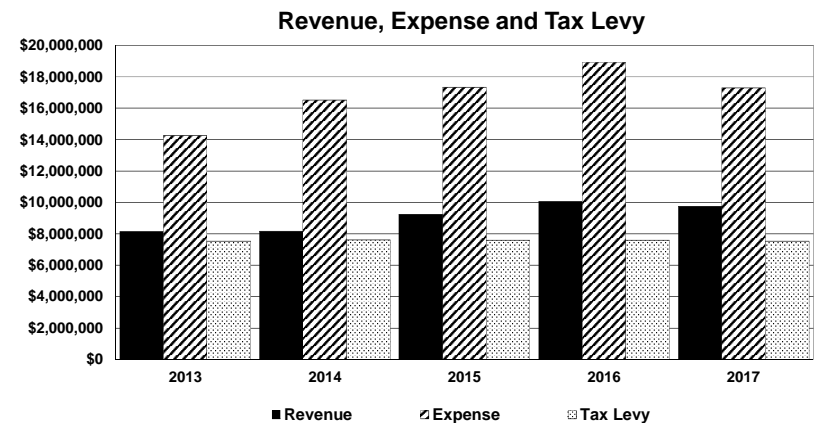
Community based placement alternatives for high risk children.

A Federal medication assisted treatment grant to combat and treat heroin use is included.

Includes Budgeted Outside Agency Requests:

Hope House \$25,000

Central Wisconsin Community Action \$7,500



Fund: HUMAN SERVICES Department: HUMAN SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
21051 HUMAN SERVICES REVENUE									
411100	GENERAL PROPERTY TAXES	-7,535,934.00	-7,621,748.00	-7,601,198.00	-3,800,599.02	-7,601,198.00	-7,601,198.00	-7,531,534.00	-69,664.00
422160	HO-CHUNK GAMING GRANT	-45,259.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424500	MEDICARE	-33,512.71	-46,150.11	-45,315.54	-11,976.85	-30,000.00	-45,000.00	-45,000.00	15,000.00
424510	MEDICAL ASSISTANCE / MEDICAID	-1,902,666.83	-2,638,591.76	-3,686,806.26	-282,166.35	-2,814,000.00	-3,604,880.00	-3,436,096.00	622,096.00
424592	DEPT HEALTH & FAMILY SERVICES	-3,720,312.07	-3,685,697.24	-3,536,200.04	-1,474,983.76	-3,457,529.00	-4,425,912.00	-4,293,696.00	836,167.00
424593	INCOME MAINTENANCE	-849,469.69	-747,736.57	-769,077.40	-230,481.75	-775,979.00	-785,162.00	-788,040.00	12,061.00
424597	OTHER CONTRACTS	-792,157.33	-700,225.15	-630,118.00	-55,159.12	-764,454.00	-757,379.00	-741,874.00	-22,580.00
441400	DRIVER IMPROVEMENT SURCHARGE	-90,062.77	-72,511.07	-67,107.65	-35,777.16	-61,000.00	-72,000.00	-68,000.00	7,000.00
455660	CLIENT LIABILITY COLLECTED	-93,580.15	-163,045.51	-137,129.18	-60,229.22	-110,100.00	-131,770.00	-129,000.00	18,900.00
465103	CLIENT SHARE ROOM & BOARD	-5,564.80	-143.68	-6,789.01	-2,747.01	-10,211.00	-9,400.00	-8,070.00	-2,141.00
465170	ALTERNATE CARE COLLECTIONS	-66,378.29	-34,072.51	-57,135.51	-31,078.93	-50,000.00	-74,000.00	-60,000.00	10,000.00
473601	MEDICAL RECORDS FEES	-3,183.80	-3,208.24	-3,352.65	-1,072.00	-3,000.00	-3,000.00	-3,000.00	0.00
481100	INTEREST ON INVESTMENTS	-7,555.30	-6,504.92	-7,973.54	-3,499.98	-7,000.00	-7,000.00	-7,000.00	0.00
484120	ADDL REVS FROM STATE PRIOR YR	-359,819.32	118,406.99	-136,826.93	-213,783.55	0.00	0.00	0.00	0.00
484160	MISCELLANEOUS REVENUES	-4,673.29	-975.60	-5,665.40	-321.38	-250.00	-334.00	-100.00	-150.00
484161	DAY CARE CERTIFICATION FEE	-300.00	-300.00	-375.00	-150.00	-300.00	-300.00	-300.00	0.00
484162	CRIMINAL BACKGROUND CHECK FEE	-930.00	-760.00	-1,120.00	-350.00	-1,000.00	-1,000.00	-1,000.00	0.00
485080	DONATIONS	-5,290.10	-5,556.97	-17,471.08	-5,050.88	-14,000.00	-14,000.00	-14,000.00	0.00
486300	INSURANCE RECOVERIES	0.00	0.00	-2,612.26	0.00	0.00	0.00	0.00	0.00
487100	THIRD PARTY COLLECTIONS	-162,422.02	-180,891.57	-121,970.18	-56,916.20	-193,900.00	-123,424.00	-156,000.00	-37,900.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-220,399.00	0.00	0.00	-220,399.00
TOTAL HUMAN SERVICES REVENUE		-15,679,071.47	-15,789,711.91	-16,834,243.63	-6,266,343.16	-16,114,320.00	-17,655,759.00	-17,282,710.00	1,168,390.00
21051110 HS ADMINISTRATION									
511100	SALARIES PERMANENT REGULAR	284,682.22	289,421.23	291,482.34	129,711.82	252,642.00	217,333.00	240,967.00	-11,675.00
511900	LONGEVITY-FULL TIME	1,437.00	1,517.00	1,207.00	80.00	877.00	877.00	977.00	100.00
514100	FICA & MEDICARE TAX	22,063.15	22,392.19	22,720.76	10,118.48	19,394.00	16,693.00	18,509.00	-885.00
514200	RETIREMENT-COUNTY SHARE	19,057.47	20,345.99	18,310.09	6,665.32	16,732.00	14,402.00	16,452.00	-280.00
514400	HEALTH INSURANCE COUNTY SHARE	35,560.53	24,027.44	19,902.67	9,548.40	20,449.00	19,021.00	20,858.00	409.00
514500	LIFE INSURANCE COUNTY SHARE	118.84	137.52	105.72	42.36	83.00	125.00	177.00	94.00
514600	WORKERS COMPENSATION	2,733.30	2,139.01	2,179.56	1,174.17	2,253.00	1,829.00	2,153.00	-100.00
515800	PER DIEM COMMITTEE	6,950.00	6,900.00	7,850.00	4,350.00	6,900.00	7,800.00	7,800.00	900.00
520100	CONSULTANT AND CONTRACTUAL	17,024.59	0.00	3,753.70	1,650.00	2,500.00	2,500.00	2,500.00	0.00
522500	TELEPHONE & DAIN LINE	1,199.23	980.88	1,651.00	576.73	1,000.00	1,400.00	1,400.00	400.00
532200	SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	1,107.00	1,925.00	1,773.00	592.00	2,000.00	2,000.00	2,000.00	0.00
533200	MILEAGE	8,127.70	7,659.11	6,638.73	2,222.34	8,200.00	6,900.00	6,900.00	-1,300.00
533500	MEALS AND LODGING	1,260.42	1,235.30	2,465.32	1,502.00	1,410.00	2,560.00	2,560.00	1,150.00
535200	VEHICLE MAINTENANCE AND REPAIR	8,336.50	9,302.70	9,577.73	3,303.00	8,000.00	9,500.00	9,500.00	1,500.00

Fund: HUMAN SERVICES Department: HUMAN SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
21051110 HS ADMINISTRATION									
538130	HOUSING ASSISTANCE	0.00	0.00	0.00	37,188.43	97,714.00	97,714.00	97,714.00	0.00
538480	PROGRAM ADMINISTRATION	38,861.00	27,161.00	10,160.00	10,296.50	47,500.00	42,500.00	42,500.00	-5,000.00
538510	TERMINATIONS OF PARENTAL RIGHT	100,184.68	101,883.10	103,868.26	49,782.62	100,000.00	100,000.00	99,706.00	-294.00
538520	CRIMINAL BACKGROUND CHECKS	1,120.00	1,167.00	1,300.00	670.00	1,200.00	1,200.00	1,200.00	0.00
551200	INSURANCE-VEHICLE LIABILITY	1,681.02	2,464.27	2,049.54	0.00	2,500.00	2,500.00	2,500.00	0.00
551600	INSURANCE-MONIES & SECURITIES	14.52	14.52	14.40	0.00	15.00	15.00	15.00	0.00
551900	INSURANCE-GENERAL LIABILITY	48,386.00	47,466.00	35,511.00	0.00	50,000.00	40,000.00	40,000.00	-10,000.00
552100	OFFICIALS BONDS	0.00	0.00	70.11	70.11	0.00	0.00	0.00	0.00
552200	EMPLOYEE BONDS	150.11	110.11	0.00	40.00	150.00	150.00	150.00	0.00
552400	INSURANCE-VOLUNTEERS	125.00	125.00	125.00	160.00	125.00	125.00	125.00	0.00
559400	INDIRECT COSTS	48,015.00	43,090.00	22,818.00	19,328.40	38,657.00	38,657.00	52,669.00	14,012.00
TOTAL HS ADMINISTRATION		648,195.28	611,464.37	565,533.93	289,072.68	680,301.00	625,801.00	669,332.00	-10,969.00
21051430 HS SUPPORT UNIT									
511100	SALARIES PERMANENT REGULAR	440,336.71	444,852.12	471,012.73	0.00	0.00	0.00	0.00	0.00
511200	SALARIES-PERMANENT-OVERTIME	3,558.80	7,070.54	2,324.96	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	4,076.00	4,296.00	4,515.99	0.00	0.00	0.00	0.00	0.00
512100	WAGES-PART TIME	0.00	146.51	0.00	0.00	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	0.00	0.00	58.08	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	32,093.39	32,692.32	34,172.06	0.00	0.00	0.00	0.00	0.00
514200	RETIREMENT-COUNTY SHARE	29,767.28	31,914.03	32,461.35	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	180,849.04	177,107.39	177,296.31	0.00	0.00	0.00	0.00	0.00
514500	LIFE INSURANCE COUNTY SHARE	186.10	198.50	229.36	0.00	0.00	0.00	0.00	0.00
514600	WORKERS COMPENSATION	534.18	410.01	380.28	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	19,768.39	17,612.62	15,516.34	0.00	0.00	0.00	0.00	0.00
524000	MISCELLANEOUS EXPENSES	0.00	34.30	127.04	0.00	0.00	0.00	0.00	0.00
524800	MAINTENANCE AGREEMENT	15,895.45	15,623.80	5,961.22	0.00	0.00	0.00	0.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	25,262.26	26,020.16	24,276.12	-62.70	34,200.00	0.00	0.00	-34,200.00
531400	SMALL EQUIPMENT	4,225.88	11,550.72	10,702.34	0.00	0.00	0.00	0.00	0.00
532200	SUBSCRIPTIONS	273.35	279.20	327.60	0.00	0.00	0.00	0.00	0.00
532400	MEMBERSHIP DUES	300.00	300.00	2,700.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	527.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533200	MILEAGE	783.01	906.81	1,683.44	0.00	0.00	0.00	0.00	0.00
533500	MEALS AND LODGING	15.00	0.00	29.45	0.00	0.00	0.00	0.00	0.00
581900	CAPITAL OUTLAY	17,244.00	329.95	17,169.00	0.00	21,835.00	0.00	0.00	-21,835.00
TOTAL HS SUPPORT UNIT		775,695.84	771,344.98	800,943.67	-62.70	56,035.00	0.00	0.00	-56,035.00

Fund: HUMAN SERVICES Department: HUMAN SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
21051431 HS FISCAL/DATA									
511100	SALARIES PERMANENT REGULAR	322,041.87	333,834.25	372,327.01	353,785.78	726,415.00	721,139.00	751,192.00	24,777.00
511200	SALARIES-PERMANENT-OVERTIME	1,686.56	3,120.01	6,169.83	70.11	8,830.00	70.00	0.00	-8,830.00
511900	LONGEVITY-FULL TIME	2,984.17	2,916.00	3,056.00	0.00	5,945.00	5,885.00	6,225.00	280.00
512100	WAGES-PART TIME	30,569.07	32,372.43	34,906.06	121.52	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	0.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	25,688.96	26,769.85	29,984.42	25,347.52	56,025.00	55,623.00	57,942.00	1,917.00
514200	RETIREMENT-COUNTY SHARE	23,641.21	26,031.39	28,292.13	23,351.19	48,336.00	47,988.00	51,504.00	3,168.00
514300	RETIREMENT-EMPLOYEES SHARE	98.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	129,526.89	135,593.84	125,864.84	138,742.18	247,211.00	237,986.00	242,950.00	-4,261.00
514500	LIFE INSURANCE COUNTY SHARE	172.97	137.38	145.56	138.68	298.00	336.00	330.00	32.00
514600	WORKERS COMPENSATION	426.34	334.21	332.04	475.17	513.00	509.00	530.00	17.00
520100	CONSULTANT AND CONTRACTUAL	83,204.99	8,674.28	7,636.66	0.00	30,000.00	0.00	0.00	-30,000.00
522500	TELEPHONE & DAIN LINE	0.00	0.00	0.00	6,762.67	20,050.00	16,000.00	16,000.00	-4,050.00
524000	MISCELLANEOUS EXPENSES	345.00	103.67	240.00	99.00	500.00	500.00	500.00	0.00
524800	MAINTENANCE AGREEMENT	0.00	0.00	0.00	9,158.08	10,000.00	10,000.00	10,000.00	0.00
531100	POSTAGE AND BOX RENT	13,389.06	13,745.72	14,494.26	7,367.30	14,000.00	14,000.00	14,000.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	14,079.40	29,500.00	26,500.00	29,500.00	0.00
531400	SMALL EQUIPMENT	0.00	0.00	0.00	1,638.35	5,000.00	5,000.00	5,000.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	85,379.93	273,764.39	268,459.73	80,821.93	357,028.00	270,000.00	261,303.00	-95,725.00
532400	MEMBERSHIP DUES	0.00	0.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00	0.00
532800	TRAINING AND INSERVICE	439.00	975.00	1,100.00	373.00	3,700.00	1,000.00	3,700.00	0.00
533200	MILEAGE	328.20	284.52	748.31	906.17	3,200.00	2,200.00	2,200.00	-1,000.00
533400	COURIER SERVICE	8,439.53	7,935.64	5,651.28	2,591.52	8,000.00	8,000.00	8,000.00	0.00
533500	MEALS AND LODGING	168.61	937.86	1,507.15	940.84	2,170.00	1,550.00	2,100.00	-70.00
537500	PROGRAM INCENTIVES	1,040.00	1,040.00	1,040.00	1,040.00	1,040.00	1,040.00	1,040.00	0.00
538140	CLIENT SHELTER AND CLOTHING	0.00	0.00	0.00	2,899.97	14,000.00	14,000.00	14,000.00	0.00
TOTAL HS FISCAL/DATA		729,571.14	868,570.44	902,015.28	673,710.38	1,594,761.00	1,442,326.00	1,481,016.00	-113,745.00
21051432 CHILDREN SERVICES UNIT									
511100	SALARIES PERMANENT REGULAR	314,218.28	334,113.52	347,301.65	224,036.76	453,928.00	443,513.00	459,795.00	5,867.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	592.83	0.00	565.00	0.00	0.00
511900	LONGEVITY-FULL TIME	2,373.00	2,493.00	2,501.85	0.00	3,571.00	2,806.00	2,566.00	-1,005.00
514100	FICA & MEDICARE TAX	22,887.67	24,367.20	25,528.68	16,336.85	34,999.00	34,187.00	35,371.00	372.00
514200	RETIREMENT-COUNTY SHARE	21,086.87	23,537.78	23,762.98	14,825.67	30,195.00	29,494.00	31,441.00	1,246.00
514400	HEALTH INSURANCE COUNTY SHARE	66,143.99	67,779.38	58,221.88	47,941.91	94,132.00	83,403.00	86,810.00	-7,322.00
514500	LIFE INSURANCE COUNTY SHARE	178.28	197.16	205.92	96.25	250.00	228.00	150.00	-100.00
514600	WORKERS COMPENSATION	4,751.85	3,942.34	4,097.69	2,260.76	5,490.00	5,363.00	5,733.00	243.00
522500	TELEPHONE & DAIN LINE	371.89	370.02	671.08	1,582.95	500.00	3,800.00	3,800.00	3,300.00
523900	INTERPRETER FEES	930.74	282.00	0.00	0.00	800.00	300.00	500.00	-300.00

Fund: HUMAN SERVICES Department: HUMAN SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
21051432 CHILDREN SERVICES UNIT									
524000	MISCELLANEOUS EXPENSES	5,500.09	554.13	1,345.43	25.51	1,000.00	1,000.00	1,000.00	0.00
532800	TRAINING AND INSERVICE	2,755.00	1,233.99	1,015.00	50.00	1,600.00	1,600.00	1,600.00	0.00
533200	MILEAGE	10,689.34	7,578.48	7,897.14	3,573.66	11,000.00	8,575.00	9,000.00	-2,000.00
533500	MEALS AND LODGING	207.65	100.21	70.73	29.00	200.00	100.00	200.00	0.00
537120	RESPIRE CARE	0.00	0.00	0.00	385.00	0.00	385.00	0.00	0.00
538210	SPECIALIZED TRANSPORTATION	8,282.93	11,713.61	17,902.55	3,241.54	12,000.00	10,000.00	12,000.00	0.00
538310	SHELTER CARE	0.00	0.00	0.00	9,674.80	20,000.00	25,000.00	25,000.00	5,000.00
538340	COUNSELING AND THERAPEUTIC	86,141.08	102,281.02	100,483.24	47,370.04	91,000.00	102,599.00	100,599.00	9,599.00
538360	ALTERNATIVE NEEDS SCHOOL	51,561.00	25,781.00	27,781.00	27,781.00	25,781.00	25,781.00	25,781.00	0.00
538370	JUVENILE PROBATION/SUPERVISION	47,092.34	51,892.16	55,266.84	13,171.06	52,000.00	52,000.00	52,000.00	0.00
538390	INTEGRATED SERVICES	186,787.50	330,143.70	389,500.50	169,274.81	288,000.00	406,260.00	288,000.00	0.00
538460	JUVENILE CORRECTIONAL INSTITUT	37,338.00	79,276.00	91,248.00	86,336.00	103,660.00	207,888.00	103,944.00	284.00
TOTAL CHILDREN SERVICES UNIT		869,297.50	1,067,636.70	1,154,802.16	668,586.40	1,230,106.00	1,444,847.00	1,245,290.00	15,184.00
21051433 HS LONG TERM SUPPORT									
511100	SALARIES PERMANENT REGULAR	103,099.77	109,578.92	120,664.71	93,304.54	187,711.00	187,711.00	194,718.00	7,007.00
511900	LONGEVITY-FULL TIME	1,019.80	1,059.80	1,099.80	0.00	1,564.00	1,564.00	1,624.00	60.00
512100	WAGES-PART TIME	45,315.87	54,053.20	61,006.14	0.00	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	364.40	384.40	404.40	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	11,181.21	12,317.11	13,732.48	6,983.63	14,480.00	14,480.00	15,020.00	540.00
514200	RETIREMENT-COUNTY SHARE	9,977.90	11,543.20	12,441.83	6,158.10	12,492.00	12,492.00	13,351.00	859.00
514400	HEALTH INSURANCE COUNTY SHARE	29,821.78	30,895.92	28,686.50	17,192.84	29,473.00	29,473.00	30,063.00	590.00
514500	LIFE INSURANCE COUNTY SHARE	26.88	40.80	50.24	26.82	51.00	58.00	58.00	7.00
514600	WORKERS COMPENSATION	2,246.29	1,931.69	2,145.93	1,119.86	2,271.00	2,271.00	2,435.00	164.00
515800	PER DIEM COMMITTEE	100.00	150.00	450.00	100.00	250.00	250.00	250.00	0.00
522500	TELEPHONE & DAIN LINE	1,557.06	2,035.69	3,448.28	1,377.62	2,000.00	3,500.00	3,500.00	1,500.00
523900	INTERPRETER FEES	0.00	2.41	0.00	0.00	100.00	0.00	100.00	0.00
524000	MISCELLANEOUS EXPENSES	0.00	99.79	0.00	13.00	500.00	150.00	500.00	0.00
528300	CBRF	131,845.89	140,330.99	56,857.56	15,450.68	110,850.00	46,388.00	75,850.00	-35,000.00
528400	INSTITUTIONS	131,377.95	156,839.31	189,657.60	63,612.00	130,000.00	153,000.00	105,000.00	-25,000.00
532200	SUBSCRIPTIONS	0.00	233.00	0.00	233.00	500.00	233.00	233.00	-267.00
532800	TRAINING AND INSERVICE	665.00	718.00	1,169.99	60.00	650.00	650.00	650.00	0.00
533200	MILEAGE	10,576.72	9,433.76	10,912.08	4,404.50	9,275.00	10,942.00	10,875.00	1,600.00
533500	MEALS AND LODGING	12.77	0.00	7.50	7.50	50.00	25.00	50.00	0.00
537120	RESPIRE CARE	6,612.00	5,405.40	7,888.94	797.50	5,197.00	2,500.00	6,197.00	1,000.00
538010	ADAPTIVE AIDS	2,476.87	660.33	1,489.43	377.06	4,200.00	2,000.00	2,200.00	-2,000.00
538030	COMMUNICATION AIDS	0.00	0.00	0.00	0.00	500.00	250.00	250.00	-250.00
538040	CLIENT EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00	6,125.00	8,550.00	8,550.00
538070	ADULT DAYCARE	0.00	0.00	0.00	414.00	0.00	0.00	0.00	0.00

Fund: HUMAN SERVICES Department: HUMAN SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
21051433 HS LONG TERM SUPPORT									
538110	GUARDIANSHIP & FIN MGNT SRVCS	9,414.08	4,889.18	6,165.00	2,540.00	6,700.00	0.00	0.00	-6,700.00
538130	HOUSING ASSISTANCE	7,099.45	3,708.44	4,926.55	0.00	4,500.00	2,250.00	4,000.00	-500.00
538150	PERSONAL EMERG RESPONSE SYSTEM	1,180.00	789.00	593.00	144.00	2,284.00	780.00	1,534.00	-750.00
538160	CLIENT PURCHASED MEALS	6,181.34	4,631.23	7,918.45	3,091.63	5,500.00	4,000.00	5,500.00	0.00
538170	ALTERNATIVE ACTIVITIES	800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538190	SPECIALIZED MEDICAL SUPPLIES	3,280.23	1,266.09	1,801.42	1,592.15	2,200.00	2,100.00	2,200.00	0.00
538210	SPECIALIZED TRANSPORTATION	8,203.96	3,524.38	2,199.16	2,202.69	8,970.00	3,235.00	5,720.00	-3,250.00
538230	SUPPORTIVE HOME CARE	34,371.28	18,980.36	32,397.95	9,812.69	38,568.00	25,200.00	37,561.00	-1,007.00
538260	ADULT FAMILY HOME	0.00	0.00	6,090.00	425.00	10,500.00	3,750.00	5,900.00	-4,600.00
538320	RESIDENTIAL CARE APARTMENT	0.00	0.00	0.00	1,350.00	0.00	0.00	0.00	0.00
538340	COUNSELING AND THERAPEUTIC	0.00	0.00	0.00	0.00	1,000.00	0.00	500.00	-500.00
538470	SKILLED NURSING	5,008.07	3,092.70	4,317.06	2,284.00	4,976.00	2,526.00	4,500.00	-476.00
TOTAL HS LONG TERM SUPPORT		563,816.57	578,595.10	578,522.00	235,074.81	597,312.00	517,903.00	538,889.00	-58,423.00
21051434 ECONOMIC SUPPORT UNIT									
511100	SALARIES PERMANENT REGULAR	501,144.22	492,728.08	570,425.84	293,660.33	634,288.00	629,759.00	659,640.00	25,352.00
511200	SALARIES-PERMANENT-OVERTIME	43.79	0.00	1,329.90	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	4,314.00	3,587.27	3,321.36	0.00	3,483.00	3,483.00	3,783.00	300.00
514100	FICA & MEDICARE TAX	36,288.83	35,444.34	41,497.37	21,128.74	48,789.00	48,443.00	50,752.00	1,963.00
514200	RETIREMENT-COUNTY SHARE	32,824.43	33,591.97	38,833.39	19,381.17	42,093.00	41,794.00	45,113.00	3,020.00
514400	HEALTH INSURANCE COUNTY SHARE	154,775.52	142,955.54	142,973.58	87,789.91	161,190.00	157,506.00	164,413.00	3,223.00
514500	LIFE INSURANCE COUNTY SHARE	188.32	185.66	206.57	115.53	206.00	266.00	266.00	60.00
514600	WORKERS COMPENSATION	603.77	445.39	458.46	205.75	446.00	443.00	464.00	18.00
524000	MISCELLANEOUS EXPENSES	0.00	0.00	375.00	0.00	100.00	100.00	100.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	0.00	0.00	1,174.58	0.00	0.00	0.00	0.00	0.00
531400	SMALL EQUIPMENT	0.00	4,874.35	854.26	0.00	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	0.00	0.00	3,380.77	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	500.00	150.00	500.00	0.00
533200	MILEAGE	1,129.51	1,031.69	1,834.32	680.68	1,000.00	1,700.00	1,700.00	700.00
533500	MEALS AND LODGING	29.75	58.82	156.85	28.29	280.00	280.00	280.00	0.00
538290	KINSHIP	85,604.70	80,639.46	86,090.39	38,400.52	87,870.00	81,423.00	81,423.00	-6,447.00
538420	INCOME MAINTENANCE	13,771.06	22,946.91	22,298.61	11,791.16	25,312.00	22,633.00	22,535.00	-2,777.00
538440	LOW INC HOUSING/ENERGY ASSISTA	128,429.72	134,299.33	171,429.22	65,061.35	217,413.00	197,714.00	197,714.00	-19,699.00
TOTAL ECONOMIC SUPPORT UNIT		959,147.62	952,788.81	1,086,640.47	538,243.43	1,222,970.00	1,185,694.00	1,228,683.00	5,713.00
21051436 HS PROGRAM DEVELOPMENT									
520100	CONSULTANT AND CONTRACTUAL	0.00	591.40	0.00	0.00	0.00	0.00	0.00	0.00
524000	MISCELLANEOUS EXPENSES	0.00	5,640.73	0.00	0.00	0.00	0.00	0.00	0.00

Fund: HUMAN SERVICES Department: HUMAN SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
21051436 HS PROGRAM DEVELOPMENT									
528400	INSTITUTIONS	114,979.90	596,205.00	651,452.00	160,467.00	0.00	0.00	0.00	0.00
531400	SMALL EQUIPMENT	0.00	2,200.00	0.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	0.00	3,636.48	4,850.80	0.00	0.00	0.00	0.00	0.00
533500	MEALS AND LODGING	0.00	0.00	948.06	0.00	0.00	0.00	0.00	0.00
538040	CLIENT EDUCATION AND TRAINING	0.00	29,918.00	42,701.04	0.00	0.00	0.00	0.00	0.00
538130	HOUSING ASSISTANCE	20,732.66	20,998.00	91,118.07	0.00	0.00	0.00	0.00	0.00
538350	CRISIS INTERVENTION	83,759.52	86,059.56	96,586.89	-4,697.00	0.00	0.00	0.00	0.00
538390	INTEGRATED SERVICES	59,435.96	52,339.95	71,175.75	0.00	0.00	0.00	0.00	0.00
538480	PROGRAM ADMINISTRATION	32,500.00	32,500.00	32,500.00	0.00	0.00	0.00	0.00	0.00
538490	FOSTER HOME LICENSE/RECRUITING	77,183.91	70,966.17	70,004.09	0.00	0.00	0.00	0.00	0.00
TOTAL HS PROGRAM DEVELOPMENT		388,591.95	901,055.29	1,061,336.70	155,770.00	0.00	0.00	0.00	0.00
21051437 COMMUNITY SUPPORT PROGRAM									
511100	SALARIES PERMANENT REGULAR	757,383.47	775,807.76	810,814.84	427,518.38	913,172.00	898,284.00	994,899.00	81,727.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	0.00	26.25	57.66	0.00	85.00	0.00	0.00
511900	LONGEVITY-FULL TIME	4,011.90	4,291.68	3,867.43	0.00	5,085.00	4,745.00	5,045.00	-40.00
512100	WAGES-PART TIME	101,637.51	99,047.64	96,046.62	58,557.67	78,390.00	78,131.00	81,128.00	2,738.00
512200	WAGES-PART TIME-OVERTIME	82.25	0.00	32.82	42.94	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	271.60	307.00	546.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	63,065.81	63,849.16	67,075.08	35,379.82	76,243.00	75,065.00	82,702.00	6,459.00
514200	RETIREMENT-COUNTY SHARE	57,492.69	61,503.35	60,648.49	32,086.74	65,779.00	64,762.00	73,513.00	7,734.00
514300	RETIREMENT-EMPLOYEES SHARE	21.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	209,638.90	231,167.62	198,196.89	134,382.10	222,119.00	232,474.00	252,155.00	30,036.00
514500	LIFE INSURANCE COUNTY SHARE	251.91	257.27	262.71	168.06	314.00	298.00	298.00	-16.00
514600	WORKERS COMPENSATION	12,952.84	10,298.17	10,676.74	5,624.02	11,531.00	11,346.00	12,947.00	1,416.00
520900	CONTRACTED SERVICES	79,970.36	83,792.92	91,672.10	45,351.45	85,000.00	92,000.00	96,000.00	11,000.00
522500	TELEPHONE & DAIN LINE	3,567.16	3,153.00	7,623.95	2,833.15	7,000.00	8,000.00	8,000.00	1,000.00
524000	MISCELLANEOUS EXPENSES	559.56	554.50	626.51	1,020.87	1,000.00	1,500.00	1,000.00	0.00
528300	CBRF	216,266.53	202,992.66	244,941.75	68,679.68	252,067.00	167,950.00	190,000.00	-62,067.00
528400	INSTITUTIONS	77,453.18	8,137.22	0.00	33,712.00	80,000.00	116,708.00	103,000.00	23,000.00
529900	PSYCHOLOGICAL SERVICES	0.00	0.00	375.00	0.00	0.00	0.00	0.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	0.00	0.00	3,112.22	385.35	0.00	200.00	200.00	200.00
531800	MIS OPERATING SUPPLIES	0.00	0.00	475.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	1,498.89	3,887.98	1,576.97	4,773.86	4,000.00	5,500.00	4,000.00	0.00
533200	MILEAGE	74,861.10	67,695.02	61,398.42	22,383.61	68,600.00	60,000.00	60,600.00	-8,000.00
533500	MEALS AND LODGING	69.37	241.48	264.65	45.00	100.00	100.00	100.00	0.00
535200	VEHICLE MAINTENANCE AND REPAIR	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538010	ADAPTIVE AIDS	0.00	0.00	0.00	24.61	0.00	0.00	0.00	0.00
538060	DAY SERVICES	0.00	944.78	8.55	0.00	0.00	0.00	0.00	0.00

Fund: HUMAN SERVICES Department: HUMAN SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
21051437 COMMUNITY SUPPORT PROGRAM									
538090	ENERGY ASSISTANCE	0.00	0.00	190.37	0.00	0.00	0.00	0.00	0.00
538110	GUARDIANSHIP & FIN MGNT SRVCS	0.00	1,775.00	2,900.00	1,875.00	1,500.00	3,600.00	3,680.00	2,180.00
538130	HOUSING ASSISTANCE	689.36	0.00	3,199.20	5,398.16	27,500.00	8,000.00	8,000.00	-19,500.00
538160	CLIENT PURCHASED MEALS	1,940.00	0.00	0.00	0.00	4,100.00	0.00	4,100.00	0.00
538170	ALTERNATIVE ACTIVITIES	6,774.22	7,645.40	5,600.34	3,140.00	7,500.00	7,000.00	7,000.00	-500.00
538180	SHELTERED WORK	11,951.46	8,852.04	8,084.22	4,063.28	15,000.00	8,000.00	8,000.00	-7,000.00
538190	SPECIALIZED MEDICAL SUPPLIES	6,922.18	5,707.22	3,078.46	2,763.22	5,500.00	5,500.00	5,500.00	0.00
538210	SPECIALIZED TRANSPORTATION	940.34	2,350.76	3,687.50	5,775.10	5,000.00	5,700.00	5,500.00	500.00
538230	SUPPORTIVE HOME CARE	22,658.24	17,654.85	14,491.98	5,324.87	20,000.00	12,000.00	15,000.00	-5,000.00
538260	ADULT FAMILY HOME	60,145.62	64,650.56	106,243.15	60,964.83	95,000.00	110,000.00	138,870.00	43,870.00
538320	RESIDENTIAL CARE APARTMENT	0.00	0.00	0.00	10,630.84	0.00	40,000.00	40,000.00	40,000.00
538340	COUNSELING AND THERAPEUTIC	415.00	0.00	0.00	339.00	0.00	500.00	500.00	500.00
TOTAL COMMUNITY SUPPORT PROGRAM		1,773,512.74	1,726,565.04	1,807,744.21	973,301.27	2,051,500.00	2,017,448.00	2,201,737.00	150,237.00
21051438 CHILD PROTECTIVE SERVICES									
511100	SALARIES PERMANENT REGULAR	541,782.39	623,250.24	746,540.66	405,035.05	780,916.00	811,659.00	857,380.00	76,464.00
511200	SALARIES-PERMANENT-OVERTIME	2,966.51	5,417.16	4,928.69	2,091.60	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	3,153.20	3,373.20	3,127.88	28.33	3,327.00	2,987.00	3,227.00	-100.00
512100	WAGES-PART TIME	38,990.21	190.81	0.00	0.00	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	280.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	42,604.29	46,160.22	55,395.44	29,850.44	59,995.00	62,789.00	65,836.00	5,841.00
514200	RETIREMENT-COUNTY SHARE	39,037.24	44,208.35	50,873.86	26,708.53	51,760.00	54,171.00	58,521.00	6,761.00
514400	HEALTH INSURANCE COUNTY SHARE	128,663.38	124,920.19	120,583.12	73,660.47	126,005.00	131,821.00	137,729.00	11,724.00
514500	LIFE INSURANCE COUNTY SHARE	267.06	289.85	309.37	155.31	304.00	386.00	336.00	32.00
514600	WORKERS COMPENSATION	8,807.54	7,400.00	8,471.72	4,666.92	9,411.00	9,849.00	10,672.00	1,261.00
514800	UNEMPLOYMENT	-942.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	3,705.32	4,621.82	6,265.57	4,372.82	5,700.00	10,000.00	10,000.00	4,300.00
523900	INTERPRETER FEES	1,608.94	4,832.59	10,673.14	2,201.05	5,000.00	5,000.00	5,000.00	0.00
524000	MISCELLANEOUS EXPENSES	2,866.26	2,050.73	41,016.77	7,037.05	13,000.00	23,000.00	25,000.00	12,000.00
532800	TRAINING AND INSERVICE	3,368.99	4,303.18	3,719.00	2,134.50	4,549.00	4,549.00	4,549.00	0.00
533200	MILEAGE	31,200.41	33,233.88	34,749.78	13,398.84	30,500.00	32,000.00	32,500.00	2,000.00
533500	MEALS AND LODGING	537.95	1,773.21	1,213.64	304.51	1,200.00	1,200.00	1,200.00	0.00
537120	RESPIRE CARE	1,125.00	840.00	140.00	0.00	2,000.00	1,000.00	2,000.00	0.00
538020	PURCHASED CASE MANAGEMENT	81,021.00	70,519.25	66,021.00	27,508.75	76,021.00	76,021.00	76,021.00	0.00
538040	CLIENT EDUCATION AND TRAINING	200.00	1,258.48	0.00	0.00	2,236.00	2,236.00	0.00	-2,236.00
538160	CLIENT PURCHASED MEALS	67.67	35.74	120.92	0.00	50.00	50.00	50.00	0.00
538170	ALTERNATIVE ACTIVITIES	12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538210	SPECIALIZED TRANSPORTATION	2,044.81	2,641.64	1,300.00	1,100.00	2,700.00	2,500.00	2,500.00	-200.00
538270	FOSTER HOME	127,607.68	200,605.82	190,220.55	174,103.37	226,500.00	429,725.00	235,000.00	8,500.00

Fund: HUMAN SERVICES Department: HUMAN SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
21051438 CHILD PROTECTIVE SERVICES									
538280	GROUP HOME	64,306.54	42,622.72	34,966.35	56,461.38	90,000.00	142,890.00	90,000.00	0.00
538310	SHELTER CARE	17,026.54	18,396.30	36,530.48	1,240.00	0.00	0.00	0.00	0.00
538340	COUNSELING AND THERAPEUTIC	0.00	2,000.00	4,337.15	16,989.93	1,500.00	20,000.00	1,500.00	0.00
538390	INTEGRATED SERVICES	17,868.84	17,868.84	19,357.91	5,956.28	20,451.00	20,451.00	0.00	-20,451.00
538450	CHILD CARING INSTITUTIONS	859,833.99	413,299.65	520,099.75	152,159.56	855,000.00	255,000.00	655,000.00	-200,000.00
538470	SKILLED NURSING	0.00	814.69	0.00	0.00	0.00	0.00	0.00	0.00
538490	FOSTER HOME LICENSE/RECRUITING	0.00	0.00	0.00	26,074.78	75,000.00	75,000.00	75,000.00	0.00
538520	CRIMINAL BACKGROUND CHECKS	138.00	448.50	498.25	163.75	500.00	500.00	500.00	0.00
TOTAL CHILD PROTECTIVE SERVICES		2,020,149.01	1,677,377.06	1,961,461.00	1,033,403.22	2,443,625.00	2,174,784.00	2,349,521.00	-94,104.00
21051439 CHILDREN & FAMILY SUPPORT UNIT									
511100	SALARIES PERMANENT REGULAR	206,677.61	256,483.88	309,996.54	227,500.03	459,501.00	459,501.00	476,367.00	16,866.00
511900	LONGEVITY-FULL TIME	1,349.20	1,429.20	1,509.20	0.00	2,569.00	2,569.00	2,769.00	200.00
512100	WAGES-PART TIME	49,800.25	53,770.53	60,534.01	0.00	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	160.20	180.20	200.20	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	18,555.29	22,471.45	27,118.06	16,488.31	35,348.00	35,348.00	36,654.00	1,306.00
514200	RETIREMENT-COUNTY SHARE	17,184.00	21,805.22	25,283.44	15,000.23	30,497.00	30,497.00	32,581.00	2,084.00
514400	HEALTH INSURANCE COUNTY SHARE	59,643.56	70,759.95	71,716.25	54,910.45	94,132.00	94,132.00	96,014.00	1,882.00
514500	LIFE INSURANCE COUNTY SHARE	99.16	110.55	125.28	96.82	182.00	216.00	216.00	34.00
514600	WORKERS COMPENSATION	3,870.09	3,649.33	4,360.32	2,299.86	4,672.00	4,672.00	5,008.00	336.00
515800	PER DIEM COMMITTEE	450.00	450.00	350.00	350.00	500.00	600.00	600.00	100.00
522500	TELEPHONE & DAIN LINE	1,851.81	2,488.30	4,736.34	2,555.08	4,350.00	6,800.00	6,800.00	2,450.00
523900	INTERPRETER FEES	1,939.92	1,578.35	1,749.94	370.04	2,300.00	1,700.00	2,000.00	-300.00
524000	MISCELLANEOUS EXPENSES	1,264.39	1,280.50	2,079.57	877.38	2,800.00	2,900.00	2,950.00	150.00
532800	TRAINING AND INSERVICE	370.00	1,519.00	1,249.00	567.00	2,300.00	2,300.00	2,300.00	0.00
533200	MILEAGE	16,048.16	15,814.00	16,015.78	6,815.91	16,200.00	17,000.00	17,000.00	800.00
533500	MEALS AND LODGING	29.03	1,187.20	803.13	0.00	270.00	270.00	270.00	0.00
537120	RESPIRE CARE	0.00	539.00	485.00	0.00	0.00	0.00	0.00	0.00
538010	ADAPTIVE AIDS	7,242.95	2,922.11	9,968.88	4,669.01	7,000.00	12,298.00	10,000.00	3,000.00
538030	COMMUNICATION AIDS	692.90	150.00	0.00	0.00	0.00	0.00	0.00	0.00
538040	CLIENT EDUCATION AND TRAINING	240.00	0.00	525.00	0.00	500.00	52.00	52.00	-448.00
538150	PERSONAL EMERG RESPONSE SYSTEM	0.00	900.00	600.00	690.00	0.00	300.00	300.00	300.00
538160	CLIENT PURCHASED MEALS	0.00	0.00	6.75	93.00	0.00	0.00	50.00	50.00
538170	ALTERNATIVE ACTIVITIES	500.00	1,075.00	1,281.99	500.00	500.00	500.00	500.00	0.00
538190	SPECIALIZED MEDICAL SUPPLIES	338.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538210	SPECIALIZED TRANSPORTATION	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538270	FOSTER HOME	0.00	0.00	8,386.03	16,633.40	8,500.00	33,192.00	33,192.00	24,692.00
538340	COUNSELING AND THERAPEUTIC	260,455.08	316,689.00	282,451.24	139,408.75	300,000.00	300,000.00	300,000.00	0.00
538480	PROGRAM ADMINISTRATION	410,295.22	313,663.44	288,659.92	0.00	0.00	0.00	0.00	0.00

Fund: HUMAN SERVICES Department: HUMAN SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
TOTAL CHILDREN & FAMILY SUPPORT UNIT		1,059,157.52	1,090,916.21	1,120,191.87	489,825.27	972,121.00	1,004,847.00	1,025,623.00	53,502.00
21051440 OUTPATIENT UNIT SERVICE									
511100	SALARIES PERMANENT REGULAR	594,114.72	610,361.12	654,364.39	441,004.51	861,520.00	839,135.00	877,093.00	15,573.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	403.38	0.00	403.00	0.00	0.00
511900	LONGEVITY-FULL TIME	2,816.00	2,976.00	3,193.36	240.50	5,316.00	5,797.00	5,198.00	-118.00
512100	WAGES-PART TIME	111,647.80	113,269.11	117,842.07	25,037.59	48,576.00	48,576.00	0.00	-48,576.00
512900	LONGEVITY-PART TIME	583.20	617.70	651.86	0.00	363.00	363.00	0.00	-363.00
514100	FICA & MEDICARE TAX	51,789.36	53,283.30	57,051.92	34,353.22	70,057.00	68,412.00	67,495.00	-2,562.00
514200	RETIREMENT-COUNTY SHARE	47,234.51	50,854.71	52,710.93	29,523.02	60,441.00	59,022.00	59,996.00	-445.00
514400	HEALTH INSURANCE COUNTY SHARE	115,403.88	126,098.34	117,081.01	93,503.87	164,503.00	171,947.00	161,966.00	-2,537.00
514500	LIFE INSURANCE COUNTY SHARE	500.66	512.08	530.88	305.88	623.00	632.00	501.00	-122.00
514600	WORKERS COMPENSATION	8,983.00	7,153.81	7,611.63	4,155.26	10,564.00	10,306.00	10,486.00	-78.00
515800	PER DIEM COMMITTEE	100.00	450.00	650.00	750.00	500.00	1,300.00	1,300.00	800.00
520900	CONTRACTED SERVICES	423,324.38	482,106.37	446,528.51	296,183.17	455,000.00	470,714.00	445,400.00	-9,600.00
522500	TELEPHONE & DAIN LINE	193.29	169.51	2,188.68	2,446.63	2,000.00	3,600.00	3,600.00	1,600.00
523900	INTERPRETER FEES	460.41	1,757.39	3,764.76	1,176.78	2,000.00	2,000.00	2,000.00	0.00
524000	MISCELLANEOUS EXPENSES	8,673.93	6,831.13	2,521.19	788.53	2,500.00	2,500.00	2,500.00	0.00
527500	INPATIENT	93,343.69	30,197.78	3,015.00	0.00	65,000.00	20,000.00	60,000.00	-5,000.00
527700	AODA-DETOX	97,589.18	41,319.32	40,898.86	7,684.00	80,000.00	30,000.00	45,000.00	-35,000.00
528300	CBRF	137,105.36	215,111.39	213,377.75	117,355.87	186,858.00	210,572.00	195,000.00	8,142.00
528400	INSTITUTIONS	0.00	0.00	0.00	125,974.00	836,269.00	1,200,000.00	756,381.00	-79,888.00
529900	PSYCHOLOGICAL SERVICES	55,515.56	58,091.50	67,948.50	17,342.50	60,000.00	60,000.00	60,000.00	0.00
531100	POSTAGE AND BOX RENT	0.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	2,180.14	2,074.71	15.39	1,187.92	0.00	0.00	0.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532200	SUBSCRIPTIONS	3,007.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532600	ADVERTISING	1,189.00	89.00	0.00	0.00	1,500.00	0.00	0.00	-1,500.00
532800	TRAINING AND INSERVICE	20,376.72	13,017.84	2,825.00	354.99	2,800.00	2,800.00	2,800.00	0.00
533200	MILEAGE	14,394.66	11,163.07	10,160.30	7,442.61	11,100.00	12,850.00	13,100.00	2,000.00
533500	MEALS AND LODGING	403.84	684.60	1,514.81	27.50	750.00	1,100.00	1,100.00	350.00
538020	PURCHASED CASE MANAGEMENT	0.00	0.00	0.00	89,294.00	1,100,000.00	0.00	0.00	-1,100,000.00
538035	COMMUNITY LIVING & SUPPORT SVC	530,080.82	875,319.52	1,619,292.10	755,969.68	10,000.00	2,033,633.00	1,805,000.00	1,795,000.00
538040	CLIENT EDUCATION AND TRAINING	0.00	0.00	0.00	20,000.00	60,000.00	60,000.00	60,000.00	0.00
538130	HOUSING ASSISTANCE	0.00	0.00	0.00	2,491.23	0.00	10,000.00	0.00	0.00
538140	CLIENT SHELTER AND CLOTHING	0.00	0.00	0.00	0.00	1,000.00	250.00	500.00	-500.00
538190	SPECIALIZED MEDICAL SUPPLIES	7,488.79	3,527.76	3,559.23	10,427.76	3,000.00	2,500.00	3,000.00	0.00
538210	SPECIALIZED TRANSPORTATION	17,226.50	10,726.39	17,600.18	5,529.41	17,500.00	17,064.00	17,500.00	0.00
538230	SUPPORTIVE HOME CARE	853.78	757.90	936.29	362.79	1,000.00	1,000.00	1,000.00	0.00
538260	ADULT FAMILY HOME	0.00	0.00	6,600.00	3,730.71	10,000.00	6,500.00	6,500.00	-3,500.00
538270	FOSTER HOME	725.00	2,546.40	1,015.00	878.12	1,500.00	1,500.00	1,500.00	0.00

Fund: HUMAN SERVICES Department: HUMAN SERVICES		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
21051440 OUTPATIENT UNIT SERVICE									
538330	DAY TREATMENT	1,956.00	1,564.80	0.00	2,738.40	312,000.00	207,000.00	207,000.00	-105,000.00
538340	COUNSELING AND THERAPEUTIC	316,954.60	259,392.21	205,984.93	55,876.36	120,500.00	15,250.00	15,500.00	-105,000.00
538350	CRISIS INTERVENTION	0.00	0.00	0.00	83,557.01	90,000.00	121,100.00	121,100.00	31,100.00
538390	INTEGRATED SERVICES	0.00	0.00	0.00	24,266.68	55,000.00	55,000.00	55,000.00	0.00
538410	INTAKE ASSESSMENT	24,383.10	21,813.56	6,955.40	142.50	30,000.00	7,000.00	20,000.00	-10,000.00
538480	PROGRAM ADMINISTRATION	7,126.37	3,422.70	6,681.48	123,747.56	7,000.00	820,275.00	922,636.00	915,636.00
538530	OUTREACH AND DEVELOPMENT	0.00	13,547.04	3,300.00	8,080.48	0.00	16,418.00	16,418.00	16,418.00
TOTAL OUTPATIENT UNIT SERVICE		2,697,726.89	3,020,808.06	3,678,371.41	2,394,334.42	4,746,740.00	6,596,519.00	6,023,570.00	1,276,830.00
21051441 HS RESOURCE UNIT									
511100	SALARIES PERMANENT REGULAR	114,022.55	110,731.21	117,891.59	0.00	0.00	0.00	0.00	0.00
511200	SALARIES-PERMANENT-OVERTIME	2,423.95	404.88	355.08	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	1,195.47	1,254.64	1,314.64	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	8,542.72	8,016.73	8,649.21	0.00	0.00	0.00	0.00	0.00
514200	RETIREMENT-COUNTY SHARE	7,835.47	7,859.42	8,121.16	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	45,494.35	46,395.17	42,978.45	0.00	0.00	0.00	0.00	0.00
514500	LIFE INSURANCE COUNTY SHARE	74.12	82.14	89.40	0.00	0.00	0.00	0.00	0.00
514600	WORKERS COMPENSATION	670.34	471.23	532.09	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	29.76	31.38	187.71	0.00	0.00	0.00	0.00	0.00
524000	MISCELLANEOUS EXPENSES	0.00	0.00	49.62	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	140.00	140.00	0.00	0.00	0.00	0.00	0.00	0.00
533200	MILEAGE	7,522.76	7,084.56	9,035.94	0.00	0.00	0.00	0.00	0.00
538140	CLIENT SHELTER AND CLOTHING	4,790.10	5,536.97	16,751.70	2,150.91	0.00	0.00	0.00	0.00
TOTAL HS RESOURCE UNIT		192,741.59	188,008.33	205,956.59	2,150.91	0.00	0.00	0.00	0.00
21051446 FAMILY CARE									
514100	FICA & MEDICARE TAX	38.24	19.12	38.25	42.09	25.00	0.00	0.00	-25.00
514600	WORKERS COMPENSATION	0.60	0.22	0.40	0.40	1.00	0.00	0.00	-1.00
515800	PER DIEM COMMITTEE	100.00	250.00	500.00	550.00	574.00	600.00	600.00	26.00
533200	MILEAGE	103.52	283.36	568.86	645.51	400.00	600.00	600.00	200.00
538480	PROGRAM ADMINISTRATION	510,849.32	510,849.00	510,849.00	0.00	510,849.00	510,849.00	510,849.00	0.00
TOTAL FAMILY CARE		511,091.68	511,401.70	511,956.51	1,238.00	511,849.00	512,049.00	512,049.00	200.00
21051900 TRANSFERS TO OTHER FUNDS									
591000	TRANSFER TO GENERAL FUND	1,066,456.69	2,545,755.76	1,886,921.44	1,400,460.67	7,000.00	1,403,961.00	7,000.00	0.00
TOTAL TRANSFERS TO OTHER FUNDS		1,066,456.69	2,545,755.76	1,886,921.44	1,400,460.67	7,000.00	1,403,961.00	7,000.00	0.00

Fund: HUMAN SERVICES	2013	2014	2015	2016	2016	2016		Dollar
Department: HUMAN SERVICES	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
TOTAL DEPARTMENT REVENUE	-15,679,071.47	-15,789,711.91	-16,834,243.63	-6,266,343.16	-16,114,320.00	-17,655,759.00	-17,282,710.00	1,168,390.00
TOTAL DEPARTMENT EXPENSE	14,255,152.02	16,512,287.85	17,322,397.24	8,855,108.76	16,114,320.00	18,926,179.00	17,282,710.00	1,168,390.00
ADDITION TO (-)/USE OF FUND BALANCE	-1,423,919.45	722,575.94	488,153.61	2,588,765.60	0.00	1,270,420.00	0.00	

Public Health

Department Vision - Where the department would ideally like to be			
The Sauk County Health Department will be an independent, nationally accredited health department.			
Department Mission - Major reasons for the department's existence and purpose in County government			
The Sauk County Health Department protects Sauk County residents and visitors by taking action to promote health, and safety and prevent illness, injury and disease.			
Elements of Countywide Mission Fulfilled			
Provide fiscally responsible / essential services Promote safe community Stewardship of natural resources Development of cultural, social, and community values Encourage economic development			
Specific Strategic Issues Addressed			
Nurse Family Partnership.			
Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Increase the number of people in all age groups who receive dental care.	Collect data to examine trends in the Seal-A-Smile program and compare to previous years. Evaluate the WIC fluoride varnish program with the change in staffing of a PHN/RDH vs LTE RDH position.	Secure a dental grant for sealants in schools. Investigate dental grants to meet the needs of diverse populations. Complete the Seal-a-Smile (SAS) program in 17 schools. Obtain MOU's with local dentists to meet the needs of children with acute dental needs. Approach service groups and private company foundations for funding opportunities through the Adopt-a-Smile program. Create a dental screening program for pregnant women who attend the WIC clinic.	12/31/2017
Meet public health emergency needs of Sauk County residents in the event of an outbreak or disaster.	All newly hired Public health employees will be trained to the ICS level outlined in the PH policy and procedure. Have preparedness coordinator attend local LEM meetings. Coordinate with EM to put out at least press releases regarding a local PH emergency.	Communicate information to the public, activate preparedness plans, educate through different communication methods, collaborate with partners to meet the needs of the public. Create a best practice procedure on the logistics of working with the schools similar to the SAS program. Adequately train staff to respond in an emergency. Complete table top and drills. Meet identified capability gaps. Work with community partners to create resiliency through out the county in response to natural disasters. Train first responders in mental health issues that were identified in the Building Resiliency Against Climate Effects (BRACE) program . Develop methods to educate the public on where to find information in a disaster.	12/31/2016
Assure the number of individuals in Sauk County are receiving the recommended immunization benchmarks.	Review Wisconsin Immunization registry to determine status of influenza vaccine rate from 30-37% for 19-64 years old. Review WIR data for HPV and infant vaccination rates.	Provide resources, education and expertise to community partners to ensure the citizens of the county are meeting immunization benchmarks developed by the Centers for Disease Control (CDC) and the State Department of Health. The immunization coalition in Sauk County will work to increase the 19-64 years old. influenza vaccination rate from 30 to 37%, and participate in the South Central immunization coalition initiatives to increase HPV vaccination rates in Sauk County. We will meet WI state immunization program objectives for 2017.	6/30/2017

Public Health

Promote health and prevent communicable disease.	Evaluate meeting attendance at legislative breakfasts, and Day at the Capital. Resolution passed by the county board.	Support legislative efforts to acquire funding for communicable disease outbreaks through attendance at legislative breakfasts and Day at the Capital and creation of a resolution by the BOH in support of these efforts. .	12/31/2016
Become a nationally accredited health department.	Complete action and submit to PHAB by March 2017	Complete action plan submitted to the Public Health Accreditation Board.	3/15/2017
Improve the birth outcomes of infants born to young mothers, decrease recidivism in the jail, improve parental involvement in care of infants, decrease demand on social services programs.	Evaluate programs numbers Assess data from other programs such as drug court and out patient mental health services and look for connections and gaps in programming between departments.	Evaluate trends in the PNCC and NFP program numbers, Standardize evidenced based parenting programs used by PNCC and CPS, coordinate with the CJCC drug court and human services programs.	12/31/2016
Develop a Community Health Improvement Plan with local community hospitals to meet state and federal requirements.	An annual report will be written outlining program progress.	The plan will address the top three priorities outlined in the 2015 Community Health Needs Assessment.	12/31/2017
Improve the Mental Health status of Sauk County residents	Individuals participating in the Medical Assistance Treatment program. Continues to track Narcan administration by Sauk County Law Enforcement and EMS. Assess the trend in Sauk County suicides.	Participate in Sauk County Community Activated Recovery Enhancement group. Participate in the task force that is creating dementia friendly communities. Participate in suicide prevention coalitions. Expand NFP program. Coordinate with the schools and hospitals to provide Questions, Persuade, Refer (QPR) suicide prevention training for groups throughout the county. Follow BRACE initiatives to provide mental health assistance during an emergency. Promote the Dementia Friendly Community initiative. Participate on CJCC and associate subcommittees- Adult Justice Systems and System Mapping.	12/31/2017

Public Health

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Employee Health	A public health nurse reviews the immunization record of any health care worker hired by the county (except the health care center) and provides immunizations as needed. Influenza immunizations are offered by the contracted health insurance company. Tuberculosis (TB) testing is also completed upon hire of all county health care workers. Annual review of symptoms are completed per the new TB policy. A PHN reviews the questionnaire for the human services employees who are required to have the testing.	OSHA Bloodborne Pathogens standard (29 CFR 1910.1030)	User Fees / Misc.	\$0	-	Influenza vaccines were provided by the contracted health insurance agency. A Public Health Nurse reviewed the counties blood borne pathogens policy for the safety risk officer.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$0		
Communicable Disease / STI / HIV	The health officer is statutorily required to investigate communicable disease and report to the state Department of Health. Sexually transmitted disease is reportable and partner investigation and follow up is mandatory. The department does provide confidential HIV testing. The individuals are referred to Dane County for HIV follow-up.	145.17 & 252.11			1.65	395 communicable diseases were reported in 2015. Of the 395, 172 were sexually transmitted diseases. The overall trend in communicable diseases has increased. The largest increase is in sexually transmitted infections. The largest communicable disease non-STI are in enteric diseases, cryptosporidium, and campylobacteriosis. Vector borne diseases remained stable over the past 2 years.
			User Fees / Misc.	\$0		
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$152,365		
			Operating Expenses	\$7,138		
TB Skin Tests	Infectious tuberculosis (TB) and suspect TB are subject to reporting. Screenings for potential cases are provided if an active case is discovered. Latent TB is investigated and individuals are provided drugs through the state TB program and followed for side effects by local health departments.	252.07	TOTAL EXPENSES	\$159,503	0.38	39 TB skin tests were provided to the general public in 2015
			User Fees / Misc.	\$5,000		
			Grants	\$0		
			TOTAL REVENUES	\$5,000		
			Wages & Benefits	\$32,020		
Consultation	Information on public health programs is provided to the public through various outlets such as web site, Facebook, press releases, public service announcements, community groups, parish nurses, and medical providers. Educational materials were developed and provided in the public health waiting room and the Aging and Disability Resource Center (ADRC). The communicable disease nurse consults with the health care center, infection control practitioners in the hospitals and Ho Chunk health department. The immunization nurse consults with school and clinic nurses. PNCC nurses consult with school nurses and clinic nurses etc. The Community Connections program was initiated with the jail in 2015.	140	Operating Expenses	\$3,192	1.17	Facebook is updated 5 days per week. The intake nurse provides resources to all clients who request a voucher. Phone calls are routed to the intake nurse to answer questions and assist individuals with resources. 9 referrals were made through the Community Connections program.
			TOTAL EXPENSES	\$35,212		
			COUNTY LEVY	\$30,212		
			User Fees / Misc.	\$0		
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$107,095		
			Operating Expenses	\$3,475		
			TOTAL EXPENSES	\$110,570		
			COUNTY LEVY	\$110,570		

Public Health

Immunization	A goal of the Affordable Care Act (ACA) was for individuals to have a medical home and receive health care from a medical home rather than from several places. Insurance companies that are part of the ACA starting in 2014 are required to provide immunizations at no cost and no deductible. The role of public health is becoming more of an assurance that individuals receive immunizations. An immunization coalition was started to identify best practice and to share through out the county with all health care providers. Data for the whole county is being evaluated and is being used to develop imitative to increase immunization rates in Sauk County. Currently the influenza immunization rate for 19-64 year olds is 30%. the goal is to increase this rate to 37% in one year.	144 & 145	<table><tr><td>User Fees / Misc.</td><td>\$22,159</td></tr><tr><td>Grants</td><td>\$300</td></tr><tr><td></td><td></td></tr><tr><td>TOTAL REVENUES</td><td>\$22,459</td></tr><tr><td>Wages & Benefits</td><td>\$122,757</td></tr><tr><td>Operating Expenses</td><td>\$16,992</td></tr><tr><td>TOTAL EXPENSES</td><td>\$139,749</td></tr><tr><td></td><td></td></tr><tr><td>COUNTY LEVY</td><td>\$117,290</td></tr></table>	User Fees / Misc.	\$22,159	Grants	\$300			TOTAL REVENUES	\$22,459	Wages & Benefits	\$122,757	Operating Expenses	\$16,992	TOTAL EXPENSES	\$139,749			COUNTY LEVY	\$117,290	1.52	The trend in 2015 continued with a decrease in immunizations provided.
User Fees / Misc.	\$22,159																						
Grants	\$300																						
TOTAL REVENUES	\$22,459																						
Wages & Benefits	\$122,757																						
Operating Expenses	\$16,992																						
TOTAL EXPENSES	\$139,749																						
COUNTY LEVY	\$117,290																						
Adult Case Management	Public health nurses make evaluation visits with human services workers to assess unsafe conditions, neglect and abuse. The nurses assist the individual in accessing medical care and provide education and resources to adults and families in need. Vouchers are written for individuals who are uninsured.	140	<table><tr><td>User Fees / Misc.</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages & Benefits</td><td>\$27,473</td></tr><tr><td>Operating Expenses</td><td>\$2,325</td></tr><tr><td>TOTAL EXPENSES</td><td>\$29,798</td></tr><tr><td>COUNTY LEVY</td><td>\$29,798</td></tr></table>	User Fees / Misc.	\$0	Grants	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$27,473	Operating Expenses	\$2,325	TOTAL EXPENSES	\$29,798	COUNTY LEVY	\$29,798	0.29	6 request for home visits were made by the adult protective services social worker in 2015.				
User Fees / Misc.	\$0																						
Grants	\$0																						
TOTAL REVENUES	\$0																						
Wages & Benefits	\$27,473																						
Operating Expenses	\$2,325																						
TOTAL EXPENSES	\$29,798																						
COUNTY LEVY	\$29,798																						
Prenatal Child Care / Nurse Family Partnership	The Prenatal Care Coordination (PNCC) Program is a service available at no cost to pregnant women who are eligible for Medical Assistance, Healthy Start or any pregnant teen. Services provided include: identification of needs and services, assistance with finding a physician, nutritional counseling and Women Infants & Children referrals, social support throughout pregnancy, breastfeeding advice, and education about care of newborns. High risk cases are referred to human services. Visits are made to the jail to help coordinate prenatal care for the inmates who are considered high risk. Sauk County Nurse Family Partnership (NFP) is continuing to expand this evidence based nurse home visiting program. NFP is a voluntary prevention program, that provides services to low-income, first time mothers. Outreach continues to increase the number of client referrals. A new 10 year grant has been secured through the Department of Children and Families to expand the program to 70 children and families residing in Sauk County in fiscal year 2016-2017.		<table><tr><td>User Fees / Misc.</td><td>\$383,703</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td></td><td></td></tr><tr><td>TOTAL REVENUES</td><td>\$383,703</td></tr><tr><td>Wages & Benefits</td><td>\$289,900</td></tr><tr><td>Operating Expenses</td><td>\$93,028</td></tr><tr><td>TOTAL EXPENSES</td><td>\$382,928</td></tr><tr><td></td><td></td></tr><tr><td>COUNTY LEVY</td><td>(\$775)</td></tr></table>	User Fees / Misc.	\$383,703	Grants	\$0			TOTAL REVENUES	\$383,703	Wages & Benefits	\$289,900	Operating Expenses	\$93,028	TOTAL EXPENSES	\$382,928			COUNTY LEVY	(\$775)	3.44	The prenatal care program admitted 21 women to the program in 2015. The goal is to admit 70 women/infants to the to Sauk County Nurse Family Partnership Program in 2016-2017.
User Fees / Misc.	\$383,703																						
Grants	\$0																						
TOTAL REVENUES	\$383,703																						
Wages & Benefits	\$289,900																						
Operating Expenses	\$93,028																						
TOTAL EXPENSES	\$382,928																						
COUNTY LEVY	(\$775)																						
School Nursing	The public health nurses work closely with the school nurses in providing services in the school. This includes dental services, coordination of school vaccination clinics, surveillance activities for potential disease out breaks, and reports of possible medical needs of children.		<table><tr><td>User Fees / Misc.</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td></td><td></td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages & Benefits</td><td>\$1,807</td></tr><tr><td>Operating Expenses</td><td>\$302</td></tr><tr><td>TOTAL EXPENSES</td><td>\$2,109</td></tr><tr><td>COUNTY LEVY</td><td>\$2,109</td></tr></table>	User Fees / Misc.	\$0	Grants	\$0			TOTAL REVENUES	\$0	Wages & Benefits	\$1,807	Operating Expenses	\$302	TOTAL EXPENSES	\$2,109	COUNTY LEVY	\$2,109	0.02	One public health nurse has been designated to attend monthly school nurse meetings. The presence of a public health nurse allows for questions regarding communicable disease, immunizations and education surrounding programs available to students. The SAS program works with the school nurses to assist with coordination of sealants and to find follow up for children with dental needs.		
User Fees / Misc.	\$0																						
Grants	\$0																						
TOTAL REVENUES	\$0																						
Wages & Benefits	\$1,807																						
Operating Expenses	\$302																						
TOTAL EXPENSES	\$2,109																						
COUNTY LEVY	\$2,109																						

Public Health

Keeping Kids Alive Initiative	The Keeping Kids Alive Initiative is a program that brings professionals together from across the county to create policies and procedures related to injuries and death to keep children and families healthy and safe. the CDR team consists of: local law enforcement, the Sauk County Health Department, child protective services, pediatricians, coroners, community mental health agencies, the district attorney/prosecutor, emergency medical services, a prevention specialist, Ho Chunk pediatricians, registered nurses, probate/parole and any ad hoc individuals vital to the case.	255 & 253	User Fees / Misc.	\$0	0.28	4 Child Death Review meetings were held in 2015 with 9 case reviews completed. Prevention recommendations from those meetings included, creating Safe Sleep Educational brochures that were distributed to midwives who work with the Amish community, working with the J1 Visa program to promote visiting student workers safety/injury prevention and the start of suicide prevention work/coalition building.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$24,717		
			Operating Expenses	\$1,483		
			TOTAL EXPENSES	\$26,200		
			COUNTY LEVY	\$26,200		
Targeted Case Management	High risk families have follow-up and case management by a nurse. Many of the children in the Maternal Child Health (MCH) program are referred through the PNCC program. Some are joint cases with high risk cases followed by Human Services. Home assessments are completed for safety. The MCH nurse completes physical, social and emotional testing on children to refer them for more intensive services if needed.	253	User Fees / Misc.	\$6,000	0.51	The trend in the Targeted Case Management program continues at the same rate with 10 high risk families being admitted.
			Grants	\$0		
			TOTAL REVENUES	\$6,000		
			Wages & Benefits	\$44,186		
			Operating Expenses	\$4,537		
			TOTAL EXPENSES	\$48,723		
			COUNTY LEVY	\$42,723		
Maternal Child Health Grant	The MCH grant provides funding to the health department for education and services to vulnerable mothers and children. The focus of the grant has changed to a systems approach and includes the keeping kids alive initiative and a parenting component. The MCH nurse is charged with creating a coalition of community groups together with the University of Wisconsin Extension to provide resources and classes to identified families in need. Some of the MCH objectives in 2016 are for mental health needs. A public health nurse represents the health department on the Community Activated Recovery Enhancement (CARE) group.	253	User Fees / Misc.	\$0	0.61	The following two objectives were met in 2015: 1).a plan for the Wisconsin Healthiest Families Initiative will be undertaken by the Sauk County Health Department in collaboration with community partners focusing on mental health. 2). a plan for the Wisconsin Healthiest Families Initiative will be undertaken by the Sauk County Health Department in collaboration with community partners focusing on safety/injury prevention.
			Grants	\$33,641		
			TOTAL REVENUES	\$33,641		
			Wages & Benefits	\$55,425		
			Operating Expenses	\$6,254		
			TOTAL EXPENSES	\$61,679		
			COUNTY LEVY	\$28,038		
Lead	Education is provided to parents of the effects of lead on the child's health with a high blood lead levels by a public health nurse. An environmental health assessment is conducted to collect samples to determine the sources of the lead contamination in and around a clients home. Information and resources are given for clean-up and abatement.	Chapter 254.166	User Fees / Misc.	\$0	0.32	368 individuals were tested 7 had a level of 5-9mcg/dl while 1 required a environmental assessment for a level > 10mcg/dl.
			Grants	\$10,455		
			TOTAL REVENUES	\$10,455		
			Wages & Benefits	\$29,158		
			Operating Expenses	\$4,813		
			TOTAL EXPENSES	\$33,971		
			COUNTY LEVY	\$23,516		
Web site /Facebook/twitter	The Health Department is providing information on the web site and through a Facebook account in an attempt to more cost efficiently provide information.		User Fees / Misc.	\$0	0.02	Items are posted 5 days a week on Facebook
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$1,605		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$1,605		
			COUNTY LEVY	\$1,605		

Public Health

Rural Safety	The Rural Safety Day Program is provided every spring for all third graders in Sauk County. The community partners include Reedsburg Hospital, St. Clare Hospital, the Sheriff's department, Baraboo Fire and Ambulance, Humane Society, Emergency Management, UW extension, Public Health. The program is funded through donations. The Health Educator is now managing this program.		User Fees / Misc.	\$0	0.03	803 third Grade Children participated in Rural Safety Days camp. An evaluation of the camp is sent yearly after the event to the participating teachers. This evaluation guides the program with topic changes.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$2,509		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$2,509		
			COUNTY LEVY	\$2,509		
Medical Assistant Match Grant	There are two goals in the Medical Assistance (MA) Match Grant. Public Health Nurses assist residents who present for intake at the health department in applying for Medical Assistance. This is usually for women who are determined to be pregnant. The public health nurse provides training and technical assistance to area health care contractors and partner agencies on access and the benefits of becoming a Community Access Point.		User Fees / Misc.	\$0	0.26	Clients assisted in 2015: 68 pregnancy tests were completed and 24 presumptive eligibility assessments 9 family planning waivers and 9 presumptive eligibility for children.
			Grants	\$21,158		
			TOTAL REVENUES	\$21,158		
			Wages & Benefits	\$22,330		
			Operating Expenses	\$2,375		
			TOTAL EXPENSES	\$24,705		
			COUNTY LEVY	\$3,547		
Preparedness	Administration of a response plan for public health emergencies. (e.g. influenza pandemics, biohazard release) A health educator has been assigned the responsible for meeting the grant objectives for the state and CDC. Public Health Departments are included in the Health Care Coalitions the goal of the creating the coalitions is to improve the communication between hospitals, EMS and public health in an emergency. Grant funding was obtained tin 2015 for Building Resiliency Against Climate Events (BRACE). Activities for this grant are scheduled in 2016.		User Fees / Misc.	\$0	1.05	The state held a regional table top exercise surrounding the response capabilities for Ebola.
			Grants	\$51,348		
			TOTAL REVENUES	\$51,348		
			Wages & Benefits	\$83,311		
			Operating Expenses	\$7,972		
			TOTAL EXPENSES	\$91,283		
			COUNTY LEVY	\$39,935		
Drug Testing	Drug testing is provided in collaboration with the human services alcohol and other drug abuse (AODA) and economic support divisions.		User Fees / Misc.	\$0	0.11	There were 17 completed drug tests in 2015.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$8,907		
			Operating Expenses	\$100		
			TOTAL EXPENSES	\$9,007		
			COUNTY LEVY	\$9,007		
INTAKE / Community Care	The community care program provides services to uninsured and under insured individuals with acute medical needs. A public health nurse triages individuals to ensure that they qualify for the program. The individuals are then referred to Reedsburg and Baraboo clinics for services.		User Fees / Misc.	\$2,000	0.85	192 vouchers were requested in 2015 and 136 were given in 2015.
			Grants	\$0		
			Use of Carryforward Funds	\$0		
			TOTAL REVENUES	\$2,000		
			Wages & Benefits	\$72,377		
			Operating Expenses	\$10,650		
			TOTAL EXPENSES	\$83,027		
COUNTY LEVY	\$81,027					
Fluoride	The fluoride program is provided to individuals who have private well systems or live in communities that do not fluoridate water. After the initial analysis of the fluoride content in the families' well water, oral supplementation of fluoride is provided for a minimal charge. Fluoride varnish is provided in the schools or at WIC clinics. Quality improvement projects are being conducted on these programs to increase numbers in 2015.The goal was 250 children and new initiatives will be developed in 2016 to improve this outcome.		User Fees / Misc.	\$15,000	0.09	Due to low utilization of the fluoride tablet program the program was discontinued. Families can receive prescriptions for fluoride tablets from their local providers. There were 127 children in the WIC program who received fluoride varnish.
			Grants	\$0		
			TOTAL REVENUES	\$15,000		
			Wages & Benefits	\$6,322		
			Operating Expenses	\$4,667		
			TOTAL EXPENSES	\$10,989		
			COUNTY LEVY	(\$4,011)		

Public Health

Dental	For the 2016-2017 school year, Sauk County Health Department will be expanding to include 4K, K and 1st grade for assessment and fluoride treatment. The number of school will not increase. Services are provided in public elementary schools based on the free/reduced lunch rates.		User Fees / Misc.	\$30,000	0.46	The number of children with urgent dental needs increased in 2015-2016 to 159 with dental needs. The trend in needs remains at 20% of children screened have dental needs. An MOU has been signed with a dental clinic to have these children's urgent needs met.
			Grants	\$24,355		
			TOTAL REVENUES	\$54,355		
			Wages & Benefits	\$31,233		
			Operating Expenses	\$15,550		
			TOTAL EXPENSES	\$46,783		
		COUNTY LEVY	(\$7,572)			
Tobacco	Sauk County is in a multijurisdictional coalition with Adams, Juneau, and Richland Counties. The health officer is on the executive committee for oversight of the program. The Wisconsin Wins program is part of the multijurisdictional coalition.		User Fees / Misc.	\$0	0.01	The tobacco sale rate to minors in the Wisconsin WINS program was at 27% in 2015. the rate was up from 15% in 2014 and a high of 39.07% in 2013
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$1,167		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$1,167		
		COUNTY LEVY	\$1,167			
Rabies	Rabies is a reportable communicable disease. A public health nurse provides educational information to victims of animal bites, coordinates with veterinary clinics and the Wisconsin State Lab of Hygiene for testing of specimens. Notifies Department of Health Services (DHS) and provides assurance that individuals are treated and have medical follow-up. The cost for testing specimens is Public Health's responsibility. Uninsured individuals are seen through the community care program.	252 & 254	User Fees / Misc.	\$0	0.15	In 2015 there were 203 reported animal bites with possible exposure to rabies. Compared to 199 in 2014
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$14,669		
			Operating Expenses	\$3,184		
			TOTAL EXPENSES	\$17,853		
		COUNTY LEVY	\$17,853			
Human Services Adult Protective Service PHN visits	A public health nurse provides medical assessments when requested by a long term care social worker.	140.04	User Fees / Misc.	\$0	0.07	In 2015, 6 joint home visits were completed by a public health nurse.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$6,651		
			Operating Expenses	\$2,563		
			TOTAL EXPENSES	\$9,214		
		COUNTY LEVY	\$9,214			
Community Health Improvement Plan / Community Health Assessment (CHIP/CHA)	The Health and Wellness Coalition` consists of Reedsburg Area Medical Center, St. Clare Hospital and Sauk Prairie Health and the Sauk County Health Department completed a Community Health Needs Assessment in 2015.	250.07	User Fees / Misc.	\$0	1.02	There were 17 completed drug tests in 2015.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$86,526		
			Operating Expenses	\$9,634		
			TOTAL EXPENSES	\$96,160		
		COUNTY LEVY	\$96,160			

Public Health

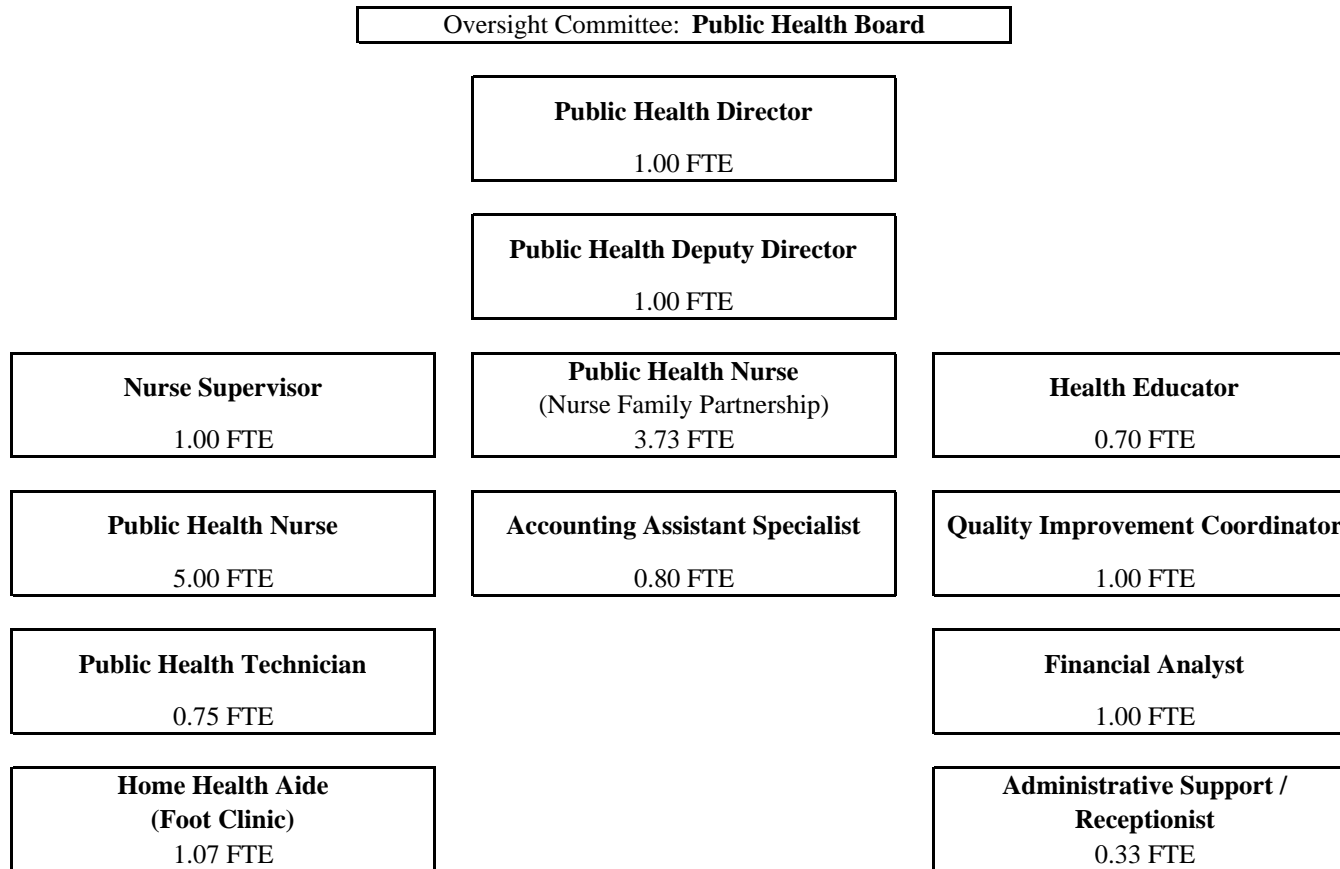
Foot Clinic	The foot clinics are provided to elderly and disabled individuals in 6 communities through out the county. The program is self sustaining and rates are adjusted based on cost. The clinics average approximately 145 per month. Certified nursing assistants and nurses provide this service.		User Fees / Misc.	\$51,000	0.81	The foot clinic have been moved back to the health department . Over 1700 foot clinic visits are completed every year.
			Grants	\$0		
			TOTAL REVENUES	\$51,000		
			Wages & Benefits	\$47,511		
			Operating Expenses	\$3,489		
			TOTAL EXPENSES	\$51,000		
			COUNTY LEVY	(\$0)		
PDO Grant (Narcan)	This is a public health problem affecting the health and safety of our community. The Health Director has agreed to accept funding and be part of the Wisconsin Prescription Drug/Opioid Overdose-Related Deaths Prevention Project (WI-PDO). The WI -PDO grant is nursing based, requiring drug education, training, and coalition building duties that are familiar to the Health Department staff. Naloxone (Narcan®) is a drug used to treat and prevent opioid overdose deaths.		User Fees / Misc.	\$0	2.26	This is a new initiative.
			Grants	\$225,522		
			TOTAL REVENUES	\$225,522		
			Wages & Benefits	\$184,850		
			Operating Expenses	\$40,672		
			TOTAL EXPENSES	\$225,522		
			COUNTY LEVY	\$0		
Outlay	None	\$0	User Fees / Misc.		-	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits			
			Operating Expenses			
			TOTAL EXPENSES	\$0		
			COUNTY LEVY	\$0		
Totals			TOTAL REVENUES	\$881,641	17.38	
			TOTAL EXPENSES	\$1,701,265		
			COUNTY LEVY	\$819,624		

Public Health

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimate	2017 Budget
Communicable Disease Follow Up	395	400	350
Medical Vouchers Written	136	125	125
Dental Vouchers Written	9	24	24
Immunizations Provided	1,239	500	600
WIC Fluoride Varnish applications	127	150	200
Tobacco Compliance Checks Made to Establishments	63	60	60
Number of Public Health Emergency Preparedness Exercises, Trainings and Community Meetings	4	5	5
At Least Quarterly Frequency of Updates to web site	18	24	24
Number of oral screenings in the Seal-a-Smile program	725	900	1,000
Enrolled in Sauk County Nurse Family Partnership Program	28	50	70
Number of children who received dental sealants through Seal-a-Smile	501	600	650

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Immunization Program Goal: 74% of Children served by the Health Department Immunization Program.	By December 31, 2016, 66% children residing in Sauk County Health jurisdiction who turn 24 months of age during the contract year will complete 4 DTaP, 3 Polio, 1 MMR, 3 Hib, 3 Hepatitis B, 1 Varicella and 4 Pneumococcal Conjugate (PCV) vaccination by their second birthday.	72%	66%	59%
Tobacco: % of Tobacco Compliance Checks that do not sell to minors	In 2015, 63 Sauk County tobacco retailers were investigated for tobacco sales to minors. These investigations were completed under the guidelines of the Wisconsin Wins Tobacco Retailer Compliance Program established through the WI DHS Tobacco Prevention and Control Program. The TPCP provides training, media, community outreach, and education to Wisconsin retailers.	73%	85%	85%
Rural Safety Days Participation % is: 99%	99% of schools third grand students will participate.	98%	99%	99%
The Department will update the social media sites 5 days per week.	The health educator updates the social media site 5 days per week.	100%	100%	100%
Sauk County Nurse Family Partnership Goals:				
SCNFP Moms will initiate breast feeding at birth	75% of NFP Mothers (53) will initiate breast feeding at birth.	NA	65%	75%
SCNFP Referrals to Enrollment Percentage will increase	45% of all NFP referrals will be admitted	NA	40%	45%
Infants will be up to date on immunizations at 6 months	90% of the infants in the program will receive the following immunizations by 6 month of age: 3 Hepatitis B, 3 DTaP, 3 PCV, 3 Hib, 3 RV, and 1 Influenza.	NA	85%	90%
SCNFP Moms will decrease smoking during pregnancy	Seven NFP Mothers (10%) will decrease smoking during pregnancy.	NA	5%	10%
Dental Health Program Goal: 75% of all second graders will have an oral screening	All 2nd graders in eligible schools will be eligible for screening. 75% will be screened.	95%	92%	95%

Public Health



	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.75	1.53	0.70	0.83	3.77
FTE Balance	10.55	12.08	12.78	13.61	17.38

PUBLIC HEALTH

Revenues

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget
Tax Levy	730,193	632,311	799,005	816,070	816,070	819,624
Grants & Aids	178,593	202,948	201,361	420,515	409,205	775,141
User Fees	75,537	79,424	57,456	44,500	44,500	104,500
Intergovernmental	12,481	17,943	89,910	19,000	80,281	2,000
Donations	4,000	12,000	5,889	1,500	0	0
Use of Fund Balance	0	0	0	0	44,640	0
Total Revenues	1,000,804	944,626	1,153,621	1,301,585	1,394,696	1,701,265

Expenses

Labor	545,767	616,082	727,749	760,301	814,066	1,079,195
Labor Benefits	177,449	212,747	236,710	258,825	281,520	377,675
Supplies & Services	228,452	109,902	130,270	228,137	274,110	244,395
Capital Outlay	0	0	0	23,500	25,000	0
Addition to Fund Balance	49,136	5,895	58,891	30,822	0	0
Total Expenses	1,000,804	944,626	1,153,621	1,301,585	1,394,696	1,701,265

Beginning of Year Fund Balance

End of Year Fund Balance

Included in General Fund Total

\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
3,554	0.44%	None	0	0
365,936	89.43%			
60,000	134.83%	2017 Total	0	0
(78,281)	-97.51%			
0	0.00%			
(44,640)	-100.00%	2018	0	0
		2019	0	0
		2020	0	0
		2021	0	0
306,569	21.98%			

2017 Highlights & Issues on the Horizon

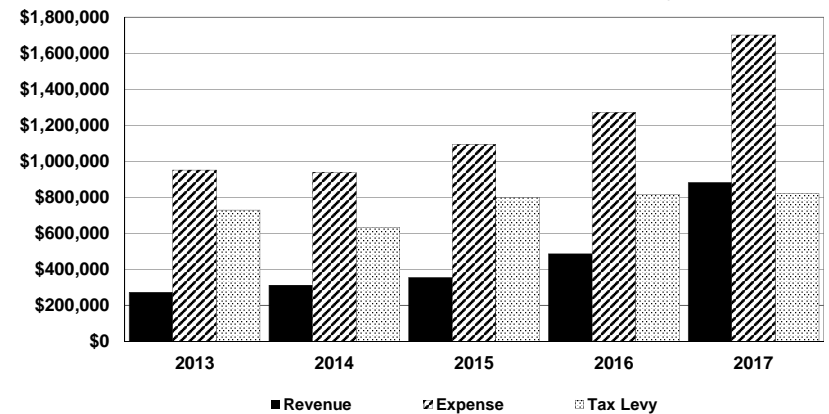
Expansion of Nurse Family Partnership (NFP). NFP is a preventative program whereby families receive intensive education throughout the first 2 1/2 years of their newborn children's lives. This is an evidence based program and an expansion of the Prenatal Care Coordination program serving first time pregnant women.

Addition of a \$225,552 grant Wisconsin Prescription Drug/Opioid Overdose-Related Deaths Prevention Project.

This 5-year (beginning September 2016) grant is designed to:

1. Conduct an annual needs assessment
2. Reduce the number of opioid overdose related deaths
3. Develop, implement and evaluate a comprehensive prevention program
4. Provide crisis workers to reach out to opioid users who have survived an overdose and connect them with the appropriate services and supports

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: PUBLIC HEALTH		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10040 PUBLIC HEALTH REVENUE									
411100	GENERAL PROPERTY TAXES	-730,193.00	-632,311.00	-799,005.00	-408,034.98	-816,070.00	-816,070.00	-819,624.00	3,554.00
422160	HO-CHUNK GAMING GRANT	-15,000.00	-45,000.00	-32,259.00	-25,000.00	-25,000.00	-25,000.00	0.00	-25,000.00
423900	BIOTERRORISM GRANT	-55,509.00	-47,192.00	-53,999.00	-61,400.00	-61,408.00	-61,408.00	-51,348.00	-10,060.00
424030	MICHV-NFP GRANT	0.00	0.00	0.00	-160,906.71	-190,769.00	-190,769.00	-335,703.00	144,934.00
424110	IMMUNIZATION GRANT	-18,358.24	-15,752.98	-16,571.74	-7,105.72	-15,514.00	-15,514.00	-18,659.00	3,145.00
424160	PREVENTION GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424170	LEAD GRANT	-6,554.00	-7,979.27	-8,217.00	-3,238.00	-8,600.00	-8,768.00	-10,455.00	1,855.00
424175	FORWARD HL MA MATCH GRANT	-5,987.00	-10,269.00	-10,685.00	-6,550.00	-29,141.00	-29,141.00	-21,158.00	-7,983.00
424203	DENTAL GRANTS	-28,231.21	-33,497.19	-28,986.90	-26,034.21	-16,150.00	-27,134.00	-24,355.00	8,205.00
424204	WI-PDO PRESCR DRUG OVERDOSE	0.00	0.00	0.00	0.00	0.00	0.00	-225,522.00	225,522.00
424420	HEALTH CHECK	-264.52	-727.26	-2,768.87	-999.74	-1,000.00	-1,000.00	-6,000.00	5,000.00
424440	MATERNAL CHILD HEALTH	-28,423.00	-28,785.00	-25,929.00	-19,638.59	-26,623.00	-26,623.00	-33,641.00	7,018.00
424510	MEDICAL ASSISTANCE	-83.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424511	MEDICAL ASSISTANCE DENTAL	-19,769.79	-12,692.68	-19,928.00	-15,061.52	-32,000.00	-32,000.00	-45,000.00	13,000.00
424512	MEDICAL ASSISTANCE IMMUNIZATIO	0.00	-114.41	-483.24	-157.16	0.00	-158.00	-300.00	300.00
424515	MEDICAL ASSISTANCE - TCM	-412.71	-938.22	-1,532.98	-646.29	-3,000.00	-3,000.00	-3,000.00	0.00
452060	MISCELLANEOUS REVENUES	-2,648.85	-7,549.03	-2,551.42	-387.39	-2,000.00	-2,000.00	-2,000.00	0.00
455100	PUBLIC HEALTH FOOT CLINIC	-42,107.90	-42,450.00	0.00	0.00	0.00	0.00	-51,000.00	51,000.00
455130	PRENATAL CARE	-23,965.89	-22,934.55	-49,624.24	-23,486.49	-36,000.00	-36,000.00	-48,000.00	12,000.00
455160	HEP B MEDICAL REIMBURSEMENT	-4,428.80	-4,577.58	-3,587.08	-631.10	-3,500.00	-3,500.00	-1,500.00	-2,000.00
455170	FLU & PNEUMONIA REIMBURSEMENT	-10,540.76	-16,620.04	-11,806.81	-1,875.00	-12,000.00	-12,000.00	-2,000.00	-10,000.00
455180	TB SKIN TESTS	-2,385.60	-1,912.60	-1,693.32	-738.59	-3,000.00	-3,000.00	-2,000.00	-1,000.00
474010	DEPARTMENTAL CHARGES	0.00	0.00	-78,102.73	-3,814.52	-68,281.00	-7,000.00	0.00	-68,281.00
474500	BIRTH TO THREE	-1,939.92	-1,323.42	0.00	0.00	0.00	0.00	0.00	0.00
485010	DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	-1,500.00	0.00	-1,500.00	0.00	0.00
485160	COMMUNITY CARE DONATIONS	0.00	0.00	-889.38	0.00	0.00	0.00	0.00	0.00
485161	BOO AREA UN FUND DENTAL VOUCHE	-4,000.00	-12,000.00	0.00	0.00	0.00	0.00	0.00	0.00
485162	BAUF DENTAL CHILDREN	0.00	0.00	-5,000.00	0.00	0.00	0.00	0.00	0.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-44,640.00	0.00	0.00	-44,640.00
TOTAL PUBLIC HEALTH REVENUE		-1,000,803.75	-944,626.23	-1,153,620.71	-767,206.01	-1,394,696.00	-1,301,585.00	-1,701,265.00	306,569.00
10040416 PUBLIC HEALTH NURSING									
511100	SALARIES PERMANENT REGULAR	453,194.28	503,411.61	622,527.44	297,225.18	703,765.00	650,000.00	916,723.00	212,958.00
511200	SALARIES-PERMANENT-OVERTIME	703.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	690.20	1,108.67	1,457.90	0.00	1,604.00	1,604.00	1,864.00	260.00
512100	WAGES-PART TIME	87,941.58	111,561.86	103,518.14	53,692.96	108,471.00	108,471.00	160,101.00	51,630.00
512200	WAGES-PART TIME-OVERTIME	3,236.95	0.00	42.77	0.00	0.00	0.00	0.00	0.00
512900	LONGEVITY-PART TIME	0.00	0.00	202.99	0.00	226.00	226.00	507.00	281.00
514100	FICA & MEDICARE TAX	39,891.10	45,180.94	53,761.51	25,931.25	62,276.00	55,000.00	82,558.00	20,282.00

Fund: GENERAL FUND Department: PUBLIC HEALTH		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10040416 PUBLIC HEALTH NURSING									
514200	RETIREMENT-COUNTY SHARE	33,296.24	41,715.26	48,302.40	22,288.84	52,717.00	48,000.00	73,385.00	20,668.00
514400	HEALTH INSURANCE COUNTY SHARE	97,266.49	119,476.67	127,288.22	71,790.86	158,105.00	148,000.00	210,056.00	51,951.00
514500	LIFE INSURANCE COUNTY SHARE	267.61	306.54	324.07	133.49	352.00	325.00	463.00	111.00
514600	WORKERS COMPENSATION	6,727.81	6,067.71	7,034.19	3,525.78	8,070.00	7,500.00	11,213.00	3,143.00
520100	CONSULTANT AND CONTRACTUAL	565.00	610.00	50.00	20.00	0.00	20.00	0.00	0.00
520900	CONTRACTED SERVICES	17,177.57	3,493.77	6,647.31	25,986.96	50,281.00	31,446.00	46,836.00	-3,445.00
522500	TELEPHONE & DAIN LINE	4,625.08	4,018.44	5,045.23	2,330.13	7,919.00	7,919.00	7,400.00	-519.00
526100	HO-CHUNK APPROPRIATION	13,466.66	28,001.41	20,913.97	0.00	0.00	0.00	0.00	0.00
530300	COPY MACHINE AND SUPPLIES	17.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531000	FOOT CLINIC EXPENSE	2,167.15	2,836.66	0.00	0.00	0.00	0.00	3,489.00	3,489.00
531100	POSTAGE AND BOX RENT	1,145.60	892.74	1,212.30	621.41	2,500.00	2,000.00	1,641.00	-859.00
531200	OFFICE SUPPLIES AND EXPENSE	2,216.26	3,636.13	2,732.26	2,634.27	3,000.00	3,000.00	6,950.00	3,950.00
531400	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	-1,000.00
531500	FORMS AND PRINTING	0.00	0.00	0.00	0.00	2,371.00	2,371.00	0.00	-2,371.00
531800	MIS DEPARTMENT CHARGEBACKS	140,289.43	12,101.00	31,103.08	10,132.29	30,735.00	30,735.00	34,763.00	4,028.00
532200	SUBSCRIPTIONS	126.60	126.60	139.60	264.00	1,000.00	1,000.00	500.00	-500.00
532400	MEMBERSHIP DUES	1,185.00	953.00	1,373.00	793.00	7,000.00	7,000.00	6,000.00	-1,000.00
532500	SEMINARS AND REGISTRATIONS	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	3,395.00	2,331.03	4,271.85	7,542.78	25,000.00	20,000.00	19,603.00	-5,397.00
533200	MILEAGE	9,163.46	10,947.83	13,745.87	9,859.92	31,000.00	25,000.00	23,550.00	-7,450.00
533500	MEALS AND LODGING	340.09	1,014.00	3,208.01	7,568.74	11,725.00	11,725.00	5,540.00	-6,185.00
534200	MEDICAL SUPPLIES	19,061.24	22,024.90	18,473.97	5,243.40	40,819.00	21,000.00	41,189.00	370.00
534201	COMMUNITY CARE VOUCHER EXPENSE	1,539.40	522.80	2,786.96	937.79	25,312.00	25,312.00	2,500.00	-22,812.00
534202	BOO AREA UN FUND DENTAL VOUCHE	0.00	4,673.00	317.80	612.80	11,009.00	11,009.00	2,000.00	-9,009.00
534203	BAUF DENTAL CHILDREN	0.00	0.00	0.00	174.40	5,000.00	5,000.00	2,000.00	-3,000.00
534800	EDUCATIONAL SUPPLIES	5,000.00	210.71	3,584.54	7,975.00	4,000.00	4,000.00	4,000.00	0.00
534900	PROJECT SUPPLIES	4,453.07	8,291.02	10,521.64	10,668.30	10,839.00	15,000.00	33,491.00	22,652.00
535100	VEHICLE FUEL / OIL	0.00	241.34	86.04	0.00	500.00	500.00	2,143.00	1,643.00
535200	VEHICLE MAINTENANCE AND REPAIR	0.00	0.00	1,501.75	0.00	500.00	500.00	500.00	0.00
551900	INSURANCE-GENERAL LIABILITY	2,483.00	2,976.00	2,555.00	0.00	2,600.00	2,600.00	300.00	-2,300.00
581900	CAPITAL OUTLAY	0.00	0.00	0.00	23,499.50	25,000.00	23,500.00	0.00	-25,000.00
TOTAL PUBLIC HEALTH NURSING		951,668.57	938,731.64	1,094,729.81	591,453.05	1,394,696.00	1,270,763.00	1,701,265.00	306,569.00
TOTAL DEPARTMENT REVENUE		-1,000,803.75	-944,626.23	-1,153,620.71	-767,206.01	-1,394,696.00	-1,301,585.00	-1,701,265.00	306,569.00
TOTAL DEPARTMENT EXPENSE		951,668.57	938,731.64	1,094,729.81	591,453.05	1,394,696.00	1,270,763.00	1,701,265.00	306,569.00
ADDITION TO (-)/USE OF FUND BALANCE		-49,135.18	-5,894.59	-58,890.90	-175,752.96	0.00	-30,822.00	0.00	

Sauk County Veterans Service Office

Department Vision - Where the department would ideally like to be

Sauk County Veterans will be treated with exceptional service by a staff of highly trained and knowledgeable advocates.

Department Mission - Major reasons for the department's existence and purpose in County government

In recognition of the special sacrifices that veterans and their families have made, the Sauk County Veterans Service Office is dedicated to providing the highest quality service to Sauk County veterans and their family members by utilizing all available resources including federal, state, county and civic. We strive to keep veterans and their family members informed of all pertinent information through the use of all available technologies and actively work for the protection of veterans benefits.

Elements of Countywide Mission Fulfilled

Promote safe community
Encourage economic development
Development of cultural, social, and community values

Specific Strategic Issues Addressed

Placemaking.
Employee wellness.
Continuum of care; assisted living.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Develop a plan to identify Sauk County businesses that support veterans through hiring preferences and discounts. Then and serve as a conduit to provide information and employment assistance to veterans.	Working with the businesses that we identify, track new the number of veterans we refer and veteran hires during the year.	When a veteran comes to us seeking assistance with finding work, we will have a list of area employers that have indicated to us they prefer to hire veterans. To inform veterans of area business's that appreciate their service and sacrifice.	12/31/2017
Develop and implement a system to reach out to disabled veterans whom have not initiated contact with the County Veterans Service Office since the beginning of 2010 to inform them of benefit changes and eligibility requirements. Such changes may include increases in disability rating or new conditions, and new ancillary benefits.	Track the results of the veterans we have appointments with.	Utilizing the Veteran Information Management System (VIMS) and VetraSpec, and hard copy files, the Veterans Service Office staff will identify the disabled veterans that have not been in contact with the Veterans Service Office since the beginning of 2010. We will mail letters to those veterans inviting them to contact the Veterans Service Office for a complete benefits review.	Ongoing
Develop a program to increase public awareness of the Sauk County Veterans Office through press releases, public service announcements, and use of social media.	Develop a survey and track how veterans became aware of this office and the services we provide.	Contact newspapers and other traditional media outlets and set up regular time and space for articles and announcements. Establish a relationship with a social media consultant to assist with the most effective use of that tool of communication.	7/31/2017

Sauk County Veterans Service Office

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Veterans Service	Provide information, education and individual benefits counseling to veterans and their families. When appropriate, assist them in making application for State & Federal Benefits: education, compensation, health care, pension and burial. Produce a newsletter to keep veterans informed of new and changing benefits, attend events and meetings as appropriate to promote the Veterans Service Office and veteran benefits.	Wisconsin Statute 45.80, 45.82	Use of Carryforward	\$0	4.00	25% of the Disabled Veterans Contacted by the Veterans Service Office Staff Will Complete a Full Benefits Review. 50 veterans will be referred for employment and services
			Grants	\$11,500		
			TOTAL REVENUES	\$11,500		
			Wages & Benefits	\$269,207		
			Operating Expenses	\$30,587		
			TOTAL EXPENSES	\$299,794		
			COUNTY LEVY	\$288,294		
Commission	Assist veterans in making application for relief funds. Act as the intermediary between the veterans and the commissioners to expedite the application process. If an application is approved, provide vouchers to the veteran or payment to the vendor.	Wisconsin Statute 45.86	Grants	\$0	-	25% of the Veterans That Received Financial Assistance Through the Veterans Relief Fund (VRF) and Basic Money Management Counseling Will Not Seek Additional VRF Through the End of 2015.
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$646		
			Operating Expenses	\$5,328		
			TOTAL EXPENSES	\$5,974		
			COUNTY LEVY	\$5,974		
Care of Graves	Purchase perpetual care and disperse flag holders for veteran graves.	Wisconsin Statute 45.85	User Fees / Misc	\$0	-	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$10,000		
			TOTAL EXPENSES	\$10,000		
			COUNTY LEVY	\$10,000		
Totals			TOTAL REVENUES	\$11,500	4.00	
			TOTAL EXPENSES	\$315,768		
			COUNTY LEVY	\$304,268		

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimated	2017 Budget
Number of Federal Applications for Veterans Benefits Processed	2,940	2,850	2,900
Number of State Applications for Veterans Benefits Processed	109	150	150
Number of Veteran Trips ADRC Transported	320	205	250
Number of Veteran Contacts	19,330	20,500	21,000

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimated	2017 Budget
Goal 1: Identify business's that are veteran friendly and encourage others to join them.	By putting our veterans in contact with business's that appreciate their service and sacrifice, the veterans will gain employment and value on services	N/A	N/A	50
Goal 2: 25% of the Disabled Veterans Contacted by the Veterans Service Office Staff Will Complete a Full Benefits Review.	Veterans are being sufficiently compensated for their disabilities and are aware of and using the ancillary benefits	N/A	25%	25
Goal 3: Increased awareness of the office as well as the services that we provide. Through tracking views on social media, we will know the info is being viewed .	Better quality of life for our veterans and their dependents through increased knowledge about and use of their benefits.	N/A	70%	70

Veterans' Services

Oversight Committee: **Aging & Disability Resource Center**

Veterans Service Officer

1.00 FTE

Assistant Veterans Service Officer

1.00 FTE

Veteran Benefit Specialist

2.00 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	1.06	-0.06	0.00
FTE Balance	3.00	3.00	4.06	4.00	4.00

Revenues

Beginning of Year Fund Balance	Included in General Fund Total
End of Year Fund Balance	

Providing required increases in services to veterans and their families while maintaining (3) veteran Benefit Specialist and (1) Veterans Service Officer positions.

* Changes, such as the national work queue (NWQ) at Federal Department of Veterans Affairs is significantly consuming the department case management time and resources. This we expect to continue to get worse before it gets better.

* Maintaining the desired level of service while dealing with an increasingly complex case load. The federal VA is in a period of major transition, the impact on this office is difficult to predict and quantify, while it will not affect funding, it is likely to result in an increased workload for staff and strain our ability to maintain our current level of service. The administrative challenges ahead for VA in coordinating a vast expansion of private sector care, monitoring outside care quality and integrating those medical records back into VA health care will be profound, this mess for many of our

The bar chart displays three financial metrics over a five-year period. The Y-axis represents dollar amounts from \$0 to \$350,000 in increments of \$50,000. The X-axis lists the years 2013 through 2017. For each year, three bars are shown: Revenue (solid black), Expense (diagonal stripes), and Tax Levy (cross-hatch). Revenue remains relatively flat and low, around \$10,000 per year. Expense and Tax Levy are much higher, starting around \$210,000 in 2013 and rising to approximately \$315,000 by 2017. Expense and Tax Levy are nearly identical in value for each year.

Year	Revenue	Expense	Tax Levy
2013	\$10,000	\$210,000	\$200,000
2014	\$10,000	\$225,000	\$205,000
2015	\$10,000	\$290,000	\$295,000
2016	\$10,000	\$305,000	\$295,000
2017	\$10,000	\$315,000	\$300,000

Fund: GENERAL FUND Department: VETERANS SERVICE		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10055 VETERANS SERVICE REVENUE									
411100	GENERAL PROPERTY TAXES	-201,708.00	-208,510.00	-296,193.00	-148,884.48	-297,769.00	-297,769.00	-304,269.00	6,500.00
424550	S/A:VETERANS SERVICE	-11,500.00	-11,500.00	-11,500.00	-8,092.05	0.00	-11,500.00	-11,500.00	11,500.00
493200	CONTINUING APPROPRIOR YEAR	0.00	0.00	0.00	0.00	-4,920.00	0.00	0.00	-4,920.00
TOTAL VETERANS SERVICE REVENUE		-213,208.00	-220,010.00	-307,693.00	-156,976.53	-302,689.00	-309,269.00	-315,769.00	13,080.00
10055470 VETERANS SERVICE									
511100	SALARIES PERMANENT REGULAR	126,048.28	133,757.47	182,789.45	88,960.67	189,327.00	189,327.00	201,789.00	12,462.00
511900	LONGEVITY-FULL TIME	854.80	914.80	974.80	0.00	1,035.00	1,035.00	1,095.00	60.00
514100	FICA & MEDICARE TAX	9,400.09	9,839.14	13,604.77	6,486.52	14,563.00	14,563.00	15,521.00	958.00
514200	RETIREMENT-COUNTY SHARE	8,454.10	9,417.44	12,483.22	5,761.85	12,564.00	12,564.00	13,796.00	1,232.00
514400	HEALTH INSURANCE COUNTY SHARE	26,388.39	37,677.12	34,432.94	17,592.66	35,185.00	35,185.00	35,889.00	704.00
514500	LIFE INSURANCE COUNTY SHARE	70.36	70.08	89.94	43.18	102.00	102.00	110.00	8.00
514600	WORKERS COMPENSATION	953.82	794.30	900.59	431.91	939.00	939.00	1,008.00	69.00
514800	UNEMPLOYMENT	0.00	0.00	577.20	0.00	0.00	0.00	0.00	0.00
520900	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00	7,000.00
522500	TELEPHONE & DAIN LINE	348.93	261.08	281.99	131.98	400.00	300.00	300.00	-100.00
524800	MAINTENANCE AGREEMENT	0.00	32.49	0.00	0.00	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	3,351.77	1,651.25	2,634.43	1,475.71	1,900.00	2,600.00	2,600.00	700.00
531200	OFFICE SUPPLIES AND EXPENSE	1,063.53	1,848.80	2,276.86	415.13	1,250.00	1,250.00	1,000.00	-250.00
531300	PHOTO COPIES	311.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531400	SMALL EQUIPMENT	0.00	0.00	250.00	0.00	250.00	250.00	250.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	10,529.72	7,051.58	9,980.92	4,434.02	8,333.00	8,333.00	7,110.00	-1,223.00
532200	SUBSCRIPTIONS	671.75	484.60	475.55	552.00	400.00	552.00	400.00	0.00
532400	MEMBERSHIP DUES	130.00	130.00	180.00	60.00	100.00	200.00	200.00	100.00
532800	TRAINING AND INSERVICE	962.60	430.00	700.00	810.00	2,400.00	2,000.00	2,450.00	50.00
532900	OTHER PUBLICATIONS	2,301.61	1,663.09	1,979.88	906.01	2,000.00	2,000.00	2,000.00	0.00
533200	MILEAGE	2,181.89	2,747.72	2,620.86	2,204.82	1,500.00	2,800.00	1,600.00	100.00
533500	MEALS AND LODGING	1,636.06	1,557.96	1,295.91	1,405.71	3,900.00	2,700.00	5,030.00	1,130.00
534900	PROJECT SUPPLIES	0.00	0.00	0.00	0.00	600.00	600.00	600.00	0.00
552100	OFFICIALS BONDS	46.74	46.74	46.74	46.74	47.00	47.00	47.00	0.00
TOTAL VETERANS SERVICE		195,706.38	210,375.66	268,576.05	131,718.91	276,795.00	277,347.00	299,795.00	23,000.00
10055472 VETERAN SERVICE COMMISSION									
514100	FICA & MEDICARE TAX	30.60	0.00	30.60	30.60	46.00	46.00	46.00	0.00
514600	WORKERS COMPENSATION	0.48	0.00	0.32	0.28	0.00	0.00	0.00	0.00
515500	COMMISSIONER FEES	400.00	0.00	400.00	400.00	600.00	600.00	600.00	0.00
533200	MILEAGE	0.00	28.00	0.00	0.00	300.00	300.00	300.00	0.00
552100	OFFICIALS BONDS	28.04	28.04	28.04	28.04	28.00	28.00	28.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: VETERANS SERVICE	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10055472 VETERAN SERVICE COMMISSION								
571800 VETERANS SERVICE AIDS	7,442.19	5,499.30	10,580.63	5,943.42	14,920.00	14,920.00	5,000.00	-9,920.00
TOTAL VETERAN SERVICE COMMISSION	7,901.31	5,555.34	11,039.59	6,402.34	15,894.00	15,894.00	5,974.00	-9,920.00
10055473 CARE OF VETERANS GRAVES								
521700 GRAVE CARE	7,398.00	7,464.00	7,500.00	0.00	7,500.00	7,500.00	7,500.00	0.00
534900 PROJECT SUPPLIES FLAG HOLDERS	2,427.25	2,486.37	2,339.97	2,477.18	2,500.00	2,500.00	2,500.00	0.00
TOTAL CARE OF VETERANS GRAVES	9,825.25	9,950.37	9,839.97	2,477.18	10,000.00	10,000.00	10,000.00	0.00
TOTAL DEPARTMENT REVENUE	-213,208.00	-220,010.00	-307,693.00	-156,976.53	-302,689.00	-309,269.00	-315,769.00	13,080.00
TOTAL DEPARTMENT EXPENSE	213,432.94	225,881.37	289,455.61	140,598.43	302,689.00	303,241.00	315,769.00	13,080.00
ADDITION TO (-)/USE OF FUND BALANCE	224.94	5,871.37	-18,237.39	-16,378.10	0.00	-6,028.00	0.00	

Women, Infants & Children

Department Vision - Where the department would ideally like to be
The Sauk County Health Department will be an independent, nationally accredited health department.

Department Mission - Major reasons for the department's existence and purpose in County government
The Sauk County Health Department protects Sauk County residents and visitors by taking action to promote health and safety and prevent illness, injury and disease.

Elements of Countywide Mission Fulfilled
Provide fiscally responsible / essential services Promote safe community Encourage economic development Stewardship of natural resources Development of cultural, social, and community values

Specific Strategic Issues Addressed
Nurse family partnership.
Employee wellness.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Improve nutritional status of all Sauk County residents	Sauk County will have an active Nutrition and Physical Activity Coalition that collaborates and expands on nutrition and physical activity resources to improve the health of Sauk County residents. The WIC program continues to participate in the Fit Families Grant.	Have an active nutrition and physical Activity Coalition for Sauk County (newly formed Coalition - specific objectives to be established by February 2017) The Coalition will focus on increased activity and eating more fruits and vegetables by decreasing the obesity rate. As a result the obesity rate should decrease. Continue with the Fit Family Grant for 2016-2017.	12/31/2017
Continue to provide medical nutrition therapy to high risk pregnant women	The number of education contacts increases as the PNCC caseload increases.	A registered dietician will provide medical nutrition therapy to individuals enrolled in the Prenatal Child Coordination (PNCC) program.	12/31/2017
Improve breastfeeding duration rates of Women, Infants & Children (WIC) mothers	The breastfeeding duration rates would increase from 2016 WIC reports.	The peer counselors will provide support to breast feeding mothers and will work with Sauk County Employers to improve breastfeeding support in the work place.	12/31/2017
Improve the redemption rates of Farmers Market checks for WIC participants	The redemption rates for Farmers Market checks would increase from 2016 from WIC reports.	The Sauk County WIC program will offer cooking demonstrations at the Sauk County Farmers Market's and increase advertisement of the area Farmers Markets.	12/31/2017
Improve rate of women enrolled in WIC during the 1st trimester of Pregnancy	The percentage of women enrolled in 1st trimester will increase from 2016 WIC reports.	The Sauk County WIC staff will work with community organizations and Sauk County medical providers to encourage women to enroll in the 1st trimester.	12/31/2017

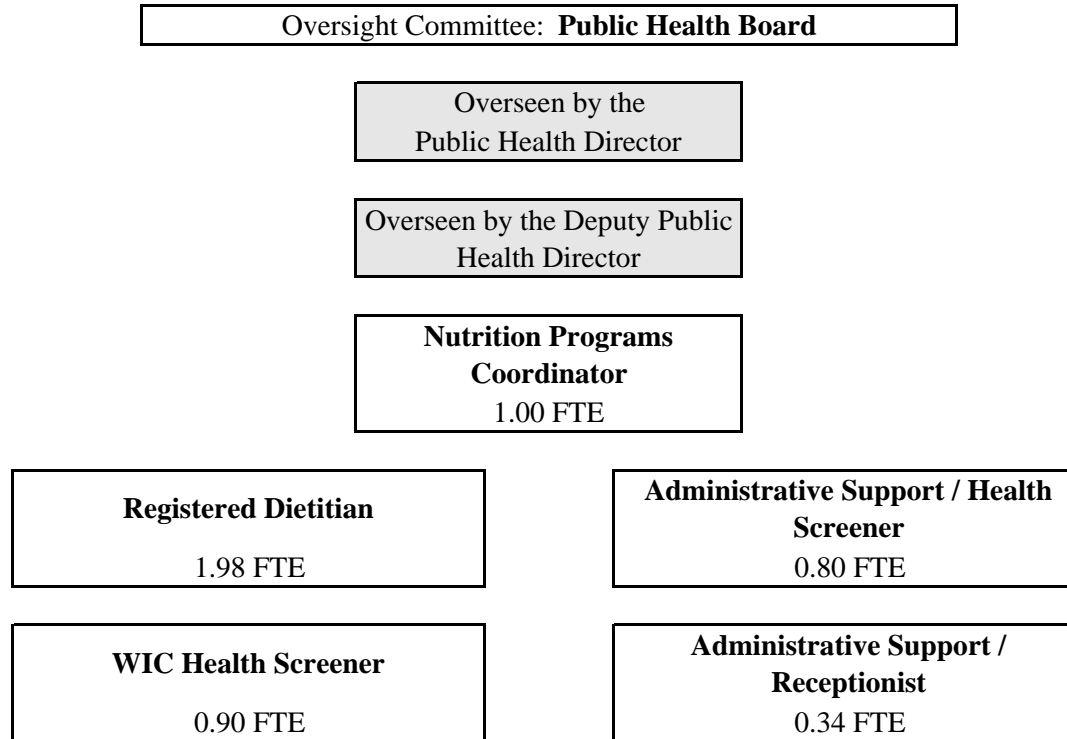
Program Evaluation						
Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Women, Infants & Children Grant	Provides nutritious food and nutrition counseling to help keep pregnant, postpartum, and breast feeding women, infants and children under five years of age healthy and strong. The WIC program provides checks to WIC families to shop at the local Farmers Market to improve the health of Sauk County residents.	253	User Fees / Misc	\$12,580	4.19	Case load was 1194 women, infants and children in 2015
			Grants	\$296,983		
			Use of Carryforward	\$47,505		
			TOTAL REVENUES	\$357,068		
			Wages & Benefits	\$322,898		
			Operating Expenses	\$32,898		
			TOTAL EXPENSES	\$355,796		
			COUNTY LEVY	(\$1,272)		
Peer Counseling	The Sauk County WIC Program continues to receive grant funding for Breastfeeding Peer Counselors. The program has 2 peer counselors who provide breastfeeding support through home visits, telephone contacts, and visits at clinic, along with bilingual peer counseling for the non-English speaking population.		User Fees / Misc	\$0	0.16	Sauk County's breastfeeding rate was 84.1% for 2015 the state average was 72.5%
			Grants	\$12,404		
			TOTAL REVENUES	\$12,404		
			Wages & Benefits	\$10,164		
			Operating Expenses	\$2,192		
			TOTAL EXPENSES	\$12,356		
			COUNTY LEVY	(\$48)		

Women, Infants & Children

CYSHCN (Children & Youth with Special Health Care Needs)	The focus of the grant is to implement strategies to collaborate with WIC partners to improve identification, treatment, and care coordination for nutrition related concerns of infants and children with birth defects or other special health care needs. In addition the WIC director will mentor other nutritional professionals to help develop expertise with providing nutrition services to CHYSHCN.	140.04 a.b.	User Fees / Misc	\$0	0.01	In 2015. mentoring and education was provided to other nutrition professionals per the grant requirements.
			Grants	\$1,700		
			TOTAL REVENUES	\$1,700		
			Wages & Benefits	\$1,003		
			Operating Expenses	\$694		
			TOTAL EXPENSES	\$1,697		
Lead	Sauk County WIC Program draws blood leads for Public and Environmental Health programs to complete follow-up on high lead values. Medicaid HMO's are billed for these services.		COUNTY LEVY	(\$3)	0.40	There were 371 lead tests completed in 2015. A 100% of all Sauk County WIC children are tested Reimbursement is obtained through billing MA/HMO's.
			User Fees / Misc	\$20,000		
			Grants	\$10,000		
			TOTAL REVENUES	\$30,000		
			Wages & Benefits	\$26,483		
			Operating Expenses	\$4,914		
Prenatal Child Coordination	This program requires a registered dietician to provide Medical Nutrition Therapy to pregnant women.		TOTAL EXPENSES	\$31,397	0.04	Funds are captured through billing Medical assistance.
			COUNTY LEVY	\$1,397		
			User Fees / Misc	\$5,000		
			Grants	\$0		
			TOTAL REVENUES	\$5,000		
			Wages & Benefits	\$3,695		
SNAP Education Grant	Continues to receive the grant in 2016-2017 for Fit families which is a successful behavior change program for families with children ages 2 to 4 year of age, which strives on preventing childhood obesity. The WIC director will provide mentoring and technical support to other grant recipients in the state of Wisconsin		Operating Expenses	\$1,292	0.21	Funds are captured through the SNAP grant.
			TOTAL EXPENSES	\$4,987		
			COUNTY LEVY	(\$13)		
			User Fees / Misc	\$0		
			Grants	\$31,051		
			TOTAL REVENUES	\$31,051		
Totals			Wages & Benefits	\$18,505	5.02	
			Operating Expenses	\$12,484		
			TOTAL EXPENSES	\$30,989		
			COUNTY LEVY	(\$62)		
			TOTAL REVENUES	\$437,223		
			TOTAL EXPENSES	\$437,223		
			COUNTY LEVY	\$0		

Output Measures - How much are we doing?				
Description		2015 Actual	2016 Estimate	2017 Budget
WIC Caseload of Clients		1,194	1,200	1,200
Fit Families Grant		50	50	50
Worksite Wellness Activities		2	2	2
Blood Lead Testing		371	375	375
Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Percentage of estimated eligible Sauk County WIC is currently serving	The percentage of income eligible, Sauk County residents that will enroll in the WIC Program.	65.20%	68.00%	70%
Actual food dollars spent at Sauk County WIC Approved Grocery Stores	The dollar amount of WIC approved foods that will be purchased at Sauk County grocery stores by WIC participants.	\$919,728	\$895,196	\$900,000
Breast Feeding Incidence - Indicates how many women breast feed.	The percentage of pregnant women, enrolled in WIC, that will start out breastfeeding their infant.	84.10%	86.00%	87.00%
Breast Feeding Incidence - Indicates how many women breast feed at 1 week/ 6 months.	The percentage of WIC infants that will be breastfed one (1) week after birth and the percentage of infants that will still be breastfed at 6 months.	77.1%/42.7%	81%/52%	85%/52%
Percentage of enrolled participants not participating in WIC	The percentage of WIC participants, currently enrolled in the program, that will not show up to get more food put on their account for their monthly WIC appointment.	7.00%	5.20%	5.00%

Women, Infants & Children



	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.68	0.00	2.50	-1.93	-0.21
FTE Balance	4.66	4.66	7.16	5.23	5.02

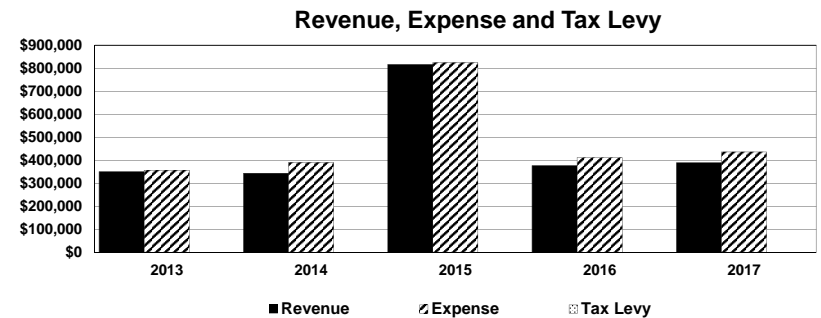
	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
WOMEN, INFANTS & CHILDREN											
<u>Revenues</u>											
Grants & Aids	337,811	329,605	351,521	349,605	349,605	357,138	7,533	2.15%	None	0	0
User Fees	12,977	14,571	18,961	15,100	15,100	20,100	5,000	33.11%			
Intergovernmental	0	0	444,993	12,480	17,328	12,480	(4,848)	-27.98%	2017 Total	0	0
Use of Fund Balance	7,798	47,538	8,324	35,025	47,505	47,505	0	0.00%			
Total Revenues	358,586	391,714	823,798	412,210	429,538	437,223	7,685	1.79%	2018	0	0
									2019	0	0
									2020	0	0
<u>Expenses</u>									2021	0	0
Labor	221,665	244,172	309,861	249,512	266,840	264,465	(2,375)	-0.89%			
Labor Benefits	75,461	98,052	117,384	114,307	114,307	118,284	3,977	3.48%			
Supplies & Services	61,460	49,490	396,553	48,391	48,391	54,474	6,083	12.57%			
Addition to Fund Balance	0	0	0	0	0	0	0	0.00%			
Total Expenses	358,586	391,714	823,798	412,210	429,538	437,223	7,685	1.79%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

2017 Highlights & Issues on the Horizon

A Nutrition and Physical Activity Coalition was created to help address the issue of obesity in Sauk County.

Additional SNAP FIT Families grant dollars were allocated to Sauk County to provide technical assistance and mentoring to other SNAP grant recipients

The 2015 budget included management of the County's nutrition programs in the WIC budget. Prior to and after 2015, these programs are in the Aging & Disability Resource Center budget.



Fund: GENERAL FUND Department: PUBLIC HEALTH-WIC		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10044 PUBLIC HEALTH-WIC REVENUE									
424410	WOMEN, INFANTS & CHILDREN	-315,730.00	-316,237.00	-342,100.00	-130,743.00	-326,605.00	-326,605.00	-342,138.00	15,533.00
424510	MEDICAL ASSISTANCE / MEDICAID	-22,080.75	-13,367.68	-9,420.82	-3,873.30	-23,000.00	-23,000.00	-15,000.00	-8,000.00
452060	MISCELLANEOUS REVENUES	-42.34	-233.15	-2,568.00	-89.76	-100.00	-100.00	-100.00	0.00
455600	WIC- INSURANCE	-12,935.02	-14,338.22	-16,392.51	-5,986.69	-15,000.00	-15,000.00	-20,000.00	5,000.00
474010	DEPARTMENTAL CHARGES	0.00	0.00	-444,993.03	-828.00	-17,328.00	-12,480.00	-12,480.00	-4,848.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-47,505.00	0.00	-47,505.00	0.00
TOTAL PUBLIC HEALTH-WIC REVENUE		-350,788.11	-344,176.05	-815,474.36	-141,520.75	-429,538.00	-377,185.00	-437,223.00	7,685.00
10044419 PUBLIC HEALTH WIC PROGRAM									
511100	SALARIES PERMANENT REGULAR	0.00	13,550.74	55,236.37	4,054.12	80,884.00	63,556.00	10,190.00	-70,694.00
511900	LONGEVITY-FULL TIME	0.00	0.00	59.46	0.00	0.00	0.00	0.00	0.00
512100	WAGES-PART TIME	220,691.00	229,534.07	253,852.29	116,052.71	185,173.00	185,173.00	253,416.00	68,243.00
512900	LONGEVITY-PART TIME	974.00	1,086.80	712.58	0.00	783.00	783.00	859.00	76.00
514100	FICA & MEDICARE TAX	15,599.37	17,205.47	22,183.88	8,667.60	20,413.00	20,413.00	20,232.00	-181.00
514200	RETIREMENT-COUNTY SHARE	14,761.64	16,364.42	20,792.45	7,799.77	17,611.00	17,611.00	17,984.00	373.00
514400	HEALTH INSURANCE COUNTY SHARE	42,234.37	61,977.42	70,708.92	38,159.90	73,392.00	73,392.00	77,138.00	3,746.00
514500	LIFE INSURANCE COUNTY SHARE	121.87	107.38	75.73	31.31	95.00	95.00	82.00	-13.00
514600	WORKERS COMPENSATION	2,743.45	2,397.78	3,623.14	1,398.63	2,796.00	2,796.00	2,848.00	52.00
520900	CONTRACTED SERVICES	20,362.51	17,474.27	19,484.30	4,197.86	25,290.00	25,290.00	16,000.00	-9,290.00
521800	PURCHASED SERVICES	0.00	30.00	233,248.40	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	1,440.24	1,217.12	5,818.38	1,053.01	3,400.00	3,400.00	2,000.00	-1,400.00
530300	COPY MACHINE AND SUPPLIES	34.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	1,559.80	1,667.50	4,027.86	892.11	1,400.00	1,400.00	2,000.00	600.00
531200	OFFICE SUPPLIES AND EXPENSE	1,048.48	1,838.00	3,363.51	1,860.14	2,400.00	2,400.00	2,400.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	13,739.31	5,632.28	7,207.38	2,317.50	4,635.00	4,635.00	4,548.00	-87.00
532200	SUBSCRIPTIONS	0.00	70.00	100.00	125.00	100.00	100.00	125.00	25.00
532800	TRAINING AND INSERVICE	1,152.70	1,989.35	4,173.43	1,080.00	2,240.00	2,240.00	2,250.00	10.00
533200	MILEAGE	3,476.20	2,746.97	8,277.85	915.84	3,000.00	3,000.00	2,200.00	-800.00
533500	MEALS AND LODGING	503.99	280.74	899.65	398.00	1,000.00	1,000.00	500.00	-500.00
533902	VOLUNTEER DRIVERS	0.00	0.00	38,367.40	0.00	0.00	0.00	0.00	0.00
534000	OPERATING/MEETING SUPPLIES	0.00	0.00	26,232.45	0.00	0.00	0.00	0.00	0.00
534200	MEDICAL SUPPLIES	1,565.33	814.64	3,571.59	46.04	2,500.00	2,500.00	3,913.00	1,413.00
534800	EDUCATIONAL SUPPLIES	13.00	285.08	247.00	1,597.64	750.00	750.00	763.00	13.00
534900	PROJECT SUPPLIES	16,563.72	15,444.12	23,332.33	6,169.80	1,676.00	1,676.00	17,775.00	16,099.00
535100	HDM VEHICLE FUEL / OIL	0.00	0.00	46.48	0.00	0.00	0.00	0.00	0.00
535200	VEHICLE MAINTENANCE AND REPAIR	0.00	0.00	934.51	0.00	0.00	0.00	0.00	0.00
537120	RESPIRE CARE	0.00	0.00	6,304.38	0.00	0.00	0.00	0.00	0.00
539800	EQUIPMENT LEASE	0.00	0.00	3,282.56	0.00	0.00	0.00	0.00	0.00
552400	INSURANCE-VOLUNTEERS	0.00	0.00	93.75	0.00	0.00	0.00	0.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: PUBLIC HEALTH-WIC	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10044419 PUBLIC HEALTH WIC PROGRAM								
553200 RENTS & UTILITIES	0.00	0.00	7,540.00	0.00	0.00	0.00	0.00	0.00
TOTAL PUBLIC HEALTH WIC PROGRAM	358,585.93	391,714.15	823,798.03	196,816.98	429,538.00	412,210.00	437,223.00	7,685.00
TOTAL DEPARTMENT REVENUE	-350,788.11	-344,176.05	-815,474.36	-141,520.75	-429,538.00	-377,185.00	-437,223.00	7,685.00
TOTAL DEPARTMENT EXPENSE	358,585.93	391,714.15	823,798.03	196,816.98	429,538.00	412,210.00	437,223.00	7,685.00
ADDITION TO (-)/USE OF FUND BALANCE	7,797.82	47,538.10	8,323.67	55,296.23	0.00	35,025.00	0.00	

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Conservation, Development, Recreation, Culture & Education

This function includes revenues and expenditures for conservation and development activities such as county forestry projects, conservation of natural resources, administration of county planning and zoning; as well as recreation as provided by county parks; and educational opportunities.

FUNCTIONAL AREA MISSION STATEMENT

To protect and enhance the health, safety, welfare, and quality of life, of the citizens of Sauk County, through the coordination of the various land related efforts; to improve the efficiency of these functions through collaboration and the modernization of land records systems, and to educate the public regarding the availability of these tools and services.

FUNCTIONAL AREA VISION STATEMENT

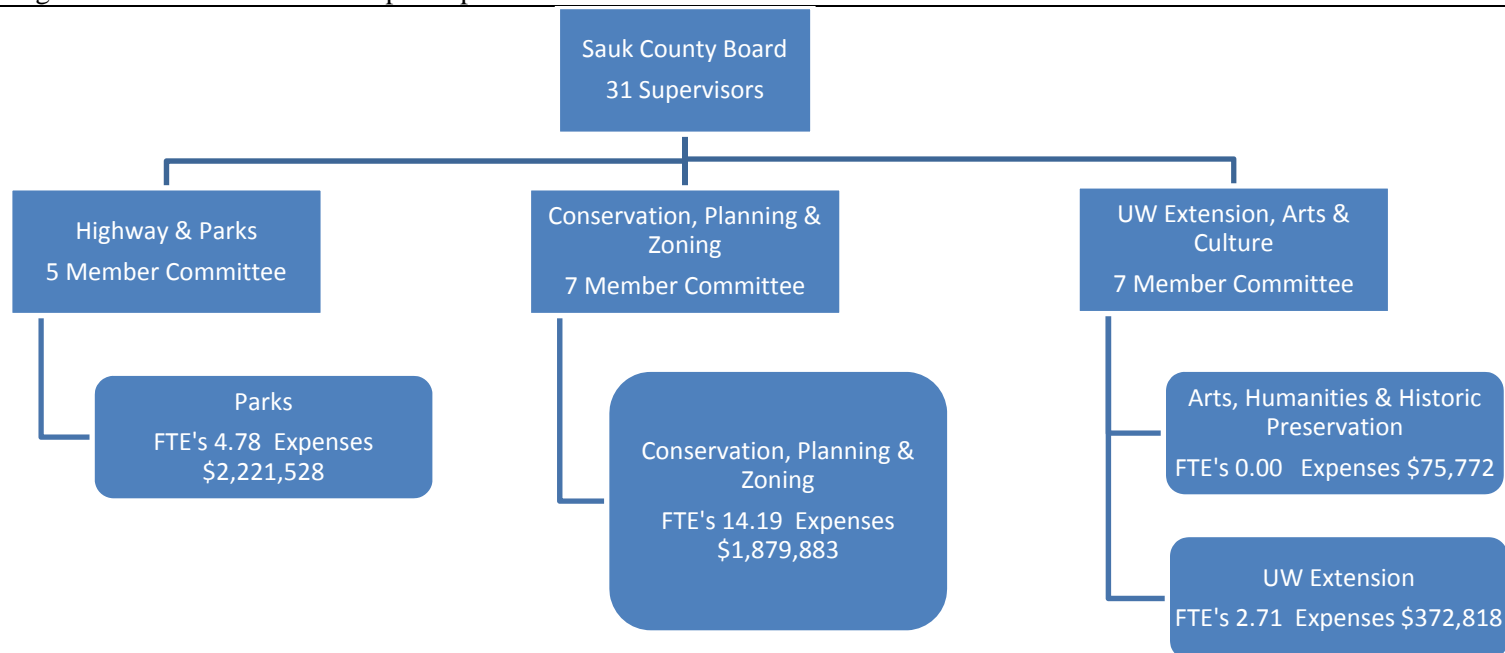
The coordinated operation of land resources functions, that provides information, education and services to the public in an efficient and effective manner.

FUNCTIONAL AREA GOALS & OBJECTIVES

Promote the responsible use and stewardship of land resources through conservation, preservation and education: Encourage stakeholder engagement and collaboration. Encourage the responsible use of land resources. Implementation of Sauk County's Comprehensive Plan and Outdoor Recreation Plan.

Reduce the impact of departmental barriers through the sharing of information and resources and the coordinated acquisition of resources for the modernization and maintenance of Land Records information: Continuous improvement of internal processes. Continue efforts to standardize land information resources. Develop web applications to enhance service delivery. Utilize and maintain the Land Records Modernization Plan. Collaborate regularly as a functional group and work cooperatively on issues.

Increase awareness of County services through public outreach and improved access to land information: Better utilize website by posting more information regarding land information issues. Improve public use of land information resources.

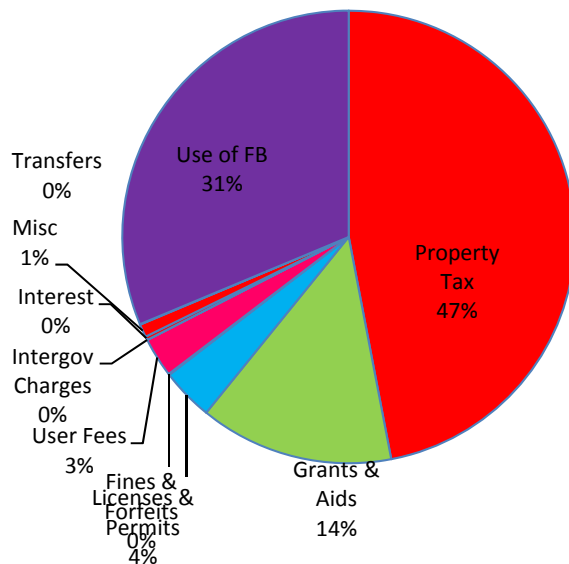


Conservation, Development, Recreation, Culture & Education

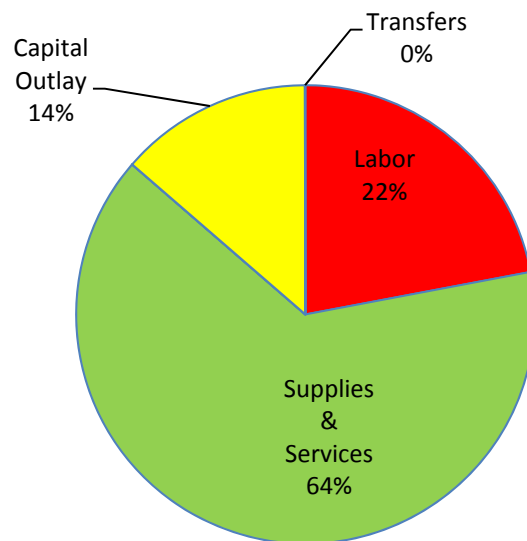
Significant Changes in the Conservation, Development, Recreation, Culture & Education Function for 2017

- The budget includes \$201,341 for a countywide placemaking initiative funded previously levied tax dollars and planning funds.
- The budget includes \$1,040,000 for development of the Great Sauk Trail, funded half by General Fund balance and half by anticipated grants.
- A 5-year regional federal grant for water quality improvement in the Baraboo River Watershed has been accepted. Management of the Regional Conservation Partnership Program will require an additional employee at \$80,000 per year, and will contribute \$2.25 million to the watershed over the five years.
- Monitoring of the Baraboo Range Protection Program (BRPP) easements will continue using \$5,400 of the \$95,000 carryforward. Monitoring of the BRPP easements is required indefinitely. The current funding will last approximately 15 years.
- The average cost of Clean Sweeps has ranged from \$56,000 to \$85,000 per year, which has removed over 39 tons of paint and hazardous waste per year. The 2017 budget accommodates two Clean Sweep events per year for \$94,000.
- The County continues to focus on extending economic development loans from its revolving loan for expansion purposes.

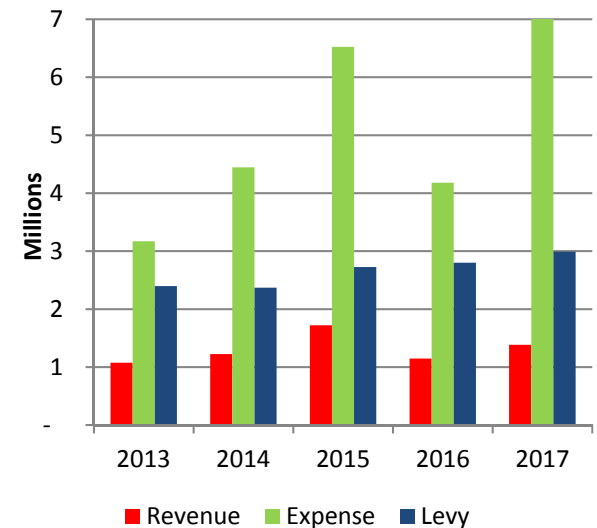
2017 Revenues by Category



2017 Expenses by Category



Revenue, Expense & Levy History



Arts and Culture

Department Vision - Where the department would ideally like to be

To ensure that all citizens have equal opportunities to participate in the arts, history, and cultural activities. To coordinate efforts among agencies to ensure that Sauk County protects and nurtures the unique cultural heritage of the County. To make Sauk County a community known for its diverse and wide array of art, history and cultural events, and activities. To create an environment conducive to a sustained artistic and cultural presence for generations to come.

Department Mission - Major reasons for the department's existence and purpose in County government

To advocate the creation, development, preservation, and presentation of activities to expand the presence of the arts, humanities, and historic resources in all parts of Sauk County.

Elements of Countywide Mission Fulfilled

Development of cultural, social, and community values

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Update and improve the annual Arts, Humanities and Historic Preservation (AHHP) and monthly Good Idea grant programs.	Track feedback from task force comprised of former grant applicants, arts and culture professionals and Sauk County Supervisors to ensure changes are effective.	Improve and streamline the AHHP and Good Idea grant application processes.	1/31/2017
Increase the number and variety of AHHP and Good Idea grant applicants by improving outreach efforts to new and diverse grant applicants.	Track the number of new grant applicants each year.	Improve the AHHP website and strengthen social media presence on the Sauk County Facebook page. Develop a network of Arts, Humanities and Historic Preservation contacts throughout the county to help promote the grant programs.	1/31/2017
The economic impact of the Sauk County Arts and Culture program is measured and shared publicly.	Track feedback from task force comprised of former grant applicants, arts and culture professionals and Sauk County Supervisors to ensure changes are effective.	Improve AHHP and Good Idea grant final report forms to ensure Sauk County is able to measure the impact of the grant programs.	3/1/2017
Ensure Sauk County is a desirable place to live and work in part due to a vibrant arts and culture scene.	Sauk County cultural assets are appreciated and recognized.	Ensure that Sauk County's cultural assets are included in the County's creative placemaking initiative.	12/31/2017

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Arts and Culture	<u>Landmarks Registry</u> : Per Wisconsin State Statutes the Landmarks Registry is designed to recognize areas of specific historical interest in the county. The registry raises awareness of the importance of preservation issues. <u>AHHP and Good Idea grant Programs</u> : Administer annual and monthly grant programs. <u>Information</u> : Through the use of Sauk County's website provide information relevant to the arts and cultural activities throughout Sauk County.	Chapter 38	Grants	\$7,010	Comm. Per Diem	
			User of Fund Balance	\$0		
			TOTAL REVENUES	\$7,010		
			Wages & Benefits	\$647		
			Operating Expenses	\$75,125		
			TOTAL EXPENSES	\$75,772		
			COUNTY LEVY	\$68,762		
Totals			TOTAL REVENUES	\$7,010	-	
			TOTAL EXPENSES	\$75,772		
			COUNTY LEVY	\$68,762		

Output Measures - How much are we doing?

Description	2015 Actual	2016 Estimate	2017 Budget
Number of Arts, Culture and Historic Preservation (AHHP) grants awarded	16	15	20
Number of Good Idea grants awarded	10	15	15

Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Dollars awarded through Arts, Culture and Historic Preservation grant process	This is the contribution Sauk County has made to the priority arts, culture and historic preservation programs through the AHHP grant program.	\$52,629	\$47,600	\$50,000
Dollars leveraged due to Arts, Culture and Historic Preservation grants being awarded (total cost of projects)	These are the dollars leveraged by Sauk County's annual contribution to arts, culture and historic preservation programs.	\$585,410	\$571,232	\$250,000
Dollars awarded through Arts, Culture and Historic Preservation Good Idea grant process	This is the contribution Sauk County has made to the priority arts, culture and historic preservation programs through the Good Idea Grant program.	\$4,880	\$6,000	\$6,000
Percent of grantees that indicate they could not offer the program without Sauk County grant funding.	Sauk County's contribution to Arts and Culture is critical to the success of arts, humanities and historic preservation programs throughout the County.	100%	100%	100%

Fund: GENERAL	2013	2014	2015	2016	2016			
Department: Arts, Humanities & Historic Preservation	Actual	Actual	Actual	6 Months Actual	Modified Budget	2016 Estimated	2017	Dollar Change
10999 GENERAL REVENUE								
411100 GENERAL PROPERTY TAXES	-63,751.00	-63,751.00	-64,762.00	-32,381.00	-64,762.00	-64,762.00	-68,762.00	4,000.00
424635 ARTS & HUMANITIES GRANTS	-7,010.00	-7,010.00	-7,010.00	-7,010.00	-7,010.00	-7,010.00	-7,010.00	0.00
493100 GENERAL FUND APPLIED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL REVENUE	-70,761.00	-70,761.00	-71,772.00	-39,391.00	-71,772.00	-71,772.00	-75,772.00	4,000.00
10999513 ARTS, HUMANITIES GRANT								
514100 FICA & MEDICARE TAX	45.93	34.45	26.79	19.15	46.00	46.00	46.00	0.00
514600 WORKERS COMPENSATION	0.72	0.43	0.28	0.20	1.00	1.00	1.00	0.00
515800 PER DIEM COMMITTEE	600.00	450.00	462.29	250.00	600.00	600.00	600.00	0.00
526100 SAUK CO HISTORICAL SOCIETY	10,000.00	10,000.00	11,000.00	11,000.00	11,000.00	11,000.00	15,000.00	4,000.00
531100 POSTAGE	64.01	93.34	89.34	65.90	200.00	200.00	200.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	259.89	280.14	39.90	0.00	300.00	300.00	300.00	0.00
532200 SUBSCRIPTIONS	190.00	190.00	115.00	0.00	100.00	100.00	100.00	0.00
532500 SEMINARS AND REGISTRATIONS	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00
533200 MILEAGE	26.88	20.16	15.96	10.92	25.00	25.00	25.00	0.00
534900 PROJECT SUPPLIES	0.00	0.00	0.00	0.00	200.00	200.00	200.00	0.00
572000 MAJOR GRANTS	53,512.00	55,815.00	49,944.00	43,361.00	50,000.00	50,000.00	50,000.00	0.00
572001 MINI GRANTS	2,641.42	4,000.00	4,880.00	3,300.00	6,000.00	6,000.00	6,000.00	0.00
572002 SPECIAL PROGRAMS / PROJECTS	3,105.96	40,225.00	617.20	576.00	3,200.00	3,200.00	3,200.00	0.00
TOTAL ARTS, HUMANITIES GRANT	70,446.81	111,108.52	67,190.76	58,583.17	71,772.00	71,772.00	75,772.00	4,000.00
TOTAL DEPARTMENT REVENUE	-70,761.00	-70,761.00	-71,772.00	-39,391.00	-71,772.00	-71,772.00	-75,772.00	4,000.00
TOTAL DEPARTMENT EXPENSE	70,446.81	111,108.52	67,190.76	58,583.17	71,772.00	71,772.00	75,772.00	4,000.00
ADDITION TO (--)/USE OF FUND BALANCE	-314.19	40,347.52	-4,581.24	19,192.17	0.00	0.00	0.00	

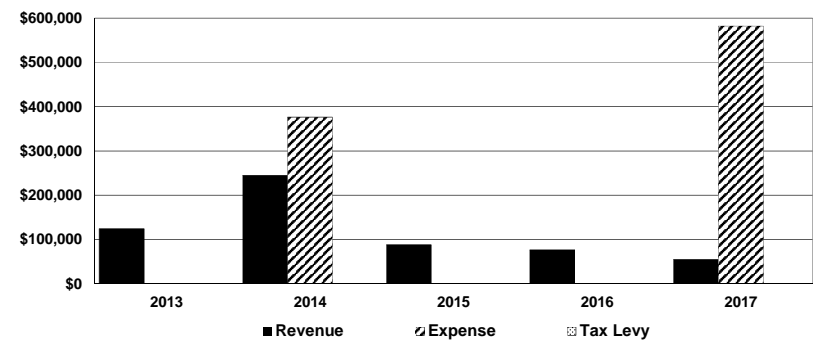
	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CDBG-ED REVOLVING LOANS											
<u>Revenues</u>											
Interest	30,535	8,431	18,216	16,431	14,971	14,937	(34)	-0.23%	None	0	0
Miscellaneous	37,748	193,232	41,291	36,329	36,329	37,814	1,485	4.09%			
Transfer from CDBG-FRSB	55,581	43,389	28,277	23,638	30,000	2,400	(27,600)	-92.00%	2017 Total	0	0
Use of Fund Balance	0	131,537	0	0	444,134	527,125	82,991	18.69%			
Total Revenues	123,864	376,589	87,784	76,398	525,434	582,276	56,842	10.82%	2018	0	0
									2019	0	0
									2020	0	0
									2021	0	0
<u>Expenses</u>											
Supplies & Services	10	376,589	0	0	525,434	582,276	56,842	10.82%			
Addition to Fund Balance	123,854	0	87,784	76,398	0	0	0	0.00%			
Total Expenses	123,864	376,589	87,784	76,398	525,434	582,276	56,842	10.82%			
Beginning of Year Fund Balance	370,626	494,480	362,943	450,727		527,125					
End of Year Fund Balance	494,480	362,943	450,727	527,125		(0)					

2017 Highlights & Issues on the Horizon

Continued development of revolving loan fund program. The 2017 budget includes loans and repayments equal to estimated fund balance.

Repayment of the CDBG-FRSB loans are transferred to this program to be reloaned as applications are approved.

Revenue, Expense and Tax Levy



Fund: CDBG-ED REVOLVING LOANS Department: GENERAL		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
31999 CDBG-ED REVOLVING LOANS REV									
481100	INTEREST ON INVESTMENTS	-395.00	-824.96	-554.68	-952.58	-540.00	-2,000.00	-2,000.00	1,460.00
481420	INTEREST ON LOAN PAYMENTS	-30,140.09	-7,606.45	-17,660.88	-8,206.16	-14,431.00	-14,431.00	-12,937.00	-1,494.00
481500	PRINCIPAL REPAYMENTS	-37,747.70	-193,231.88	-41,291.16	-21,269.86	-36,329.00	-36,329.00	-37,814.00	1,485.00
492200	TRANSFER FROM SPECIAL REVENUE	-55,581.18	-43,389.47	-28,277.18	-13,401.67	-30,000.00	-23,638.00	-2,400.00	-27,600.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-444,134.00	0.00	-527,125.00	82,991.00
TOTAL CDBG-ED REVOLVING LOANS REV		-123,863.97	-245,052.76	-87,783.90	-43,830.27	-525,434.00	-76,398.00	-582,276.00	56,842.00
31999679 CDBG-ED REVOLVING LOANS									
526300	LOANS ISSUED TO PARTICIPANTS	0.00	376,000.00	0.00	0.00	525,184.00	0.00	582,026.00	56,842.00
531200	OFFICE SUPPLIES AND EXPENSE	10.31	589.45	0.00	0.00	250.00	0.00	250.00	0.00
TOTAL CDBG-ED REVOLVING LOANS		10.31	376,589.45	0.00	0.00	525,434.00	0.00	582,276.00	56,842.00
TOTAL DEPARTMENT REVENUE		-123,863.97	-245,052.76	-87,783.90	-43,830.27	-525,434.00	-76,398.00	-582,276.00	56,842.00
TOTAL DEPARTMENT EXPENSE		10.31	376,589.45	0.00	0.00	525,434.00	0.00	582,276.00	56,842.00
ADDITION TO (-)/USE OF FUND BALANCE		-123,853.66	131,536.69	-87,783.90	-43,830.27	0.00	-76,398.00	0.00	

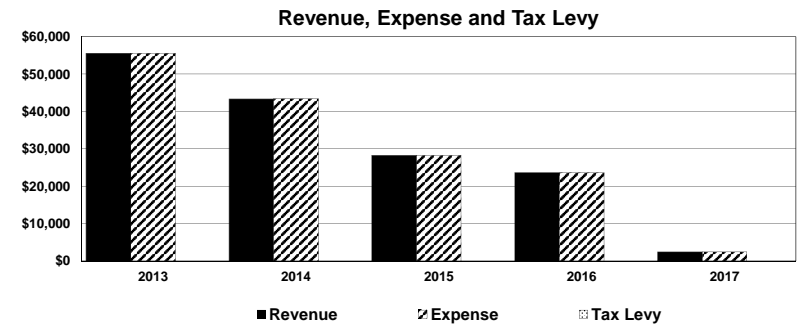
	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CDBG-FLOOD RECOVERY SMALL BUSINESS (FRSB)											
<u>Revenues</u>											
Interest	12,228	8,433	5,616	(22,031)	6,500	900	(5,600)	-86.15%	None	0	0
Miscellaneous	43,353	34,956	22,662	45,669	23,500	1,500	(22,000)	-93.62%			
Use of Fund Balance	0	57	0	0	0	0	0	0.00%	2017 Total	0	0
Total Revenues	55,581	43,446	28,277	23,638	30,000	2,400	(27,600)	-92.00%			
<u>Expenses</u>											
Supplies & Services	0	57	0	0	0	0	0	0.00%	2018	0	0
Transfer to Other Funds	55,581	43,389	28,277	23,638	30,000	2,400	(27,600)	-92.00%	2019	0	0
Total Expenses	55,581	43,446	28,277	23,638	30,000	2,400	(27,600)	-92.00%	2020	0	0
Beginning of Year Fund Balance	57	57	0	0		0					
End of Year Fund Balance	57	0	0	0		0					

2017 Highlights & Issues on the Horizon

The first loans were made in early 2009. Loans are noninterest bearing and were due in 2011.

Nine loans were paid in full; thirteen were re-negotiated to interest bearing loans.

Repaid funds are transferred to the CDBG-ED fund to supplement additional loans.



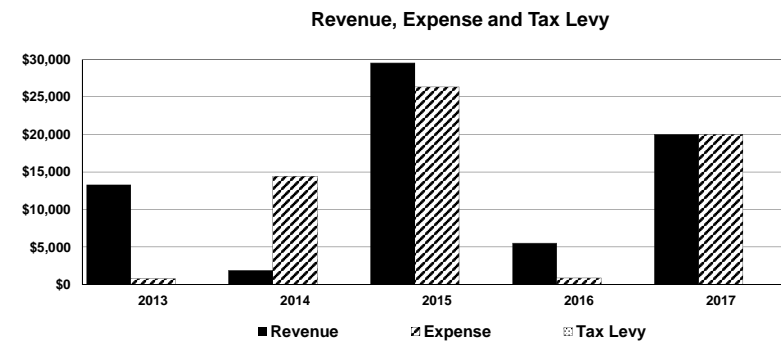
Fund: CDBG FLOOD RECOVERY SMALL BUS Department: GENERAL	2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
33999 CDBG FLOOD RECOVERY SMALL BUS								
481420 INTEREST ON LOAN PAYMENTS	-12,228.48	-8,433.27	-5,615.58	-1,626.57	-6,500.00	22,031.00	-900.00	-5,600.00
481500 PRINCIPAL REPAYMENTS	-43,352.70	-34,956.20	-22,661.60	-11,775.10	-23,500.00	-45,669.00	-1,500.00	-22,000.00
TOTAL CDBG FLOOD RECOVERY SMALL BUS	-55,581.18	-43,389.47	-28,277.18	-13,401.67	-30,000.00	-23,638.00	-2,400.00	-27,600.00
33999702 CDBG-FLOOD RECOVERY SMALL BUS								
531200 OFFICE SUPPLIES AND EXPENSE	0.00	56.90	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CDBG-FLOOD RECOVERY SMALL BUS	0.00	56.90	0.00	0.00	0.00	0.00	0.00	0.00
33999900 TRANSFERS TO OTHER FUNDS								
592000 TRANSFER TO SPECIAL REV FUNDS	55,581.18	43,389.47	28,277.18	13,401.67	30,000.00	23,638.00	2,400.00	-27,600.00
TOTAL TRANSFERS TO OTHER FUNDS	55,581.18	43,389.47	28,277.18	13,401.67	30,000.00	23,638.00	2,400.00	-27,600.00
TOTAL DEPARTMENT REVENUE	-55,581.18	-43,389.47	-28,277.18	-13,401.67	-30,000.00	-23,638.00	-2,400.00	-27,600.00
TOTAL DEPARTMENT EXPENSE	55,581.18	43,446.37	28,277.18	13,401.67	30,000.00	23,638.00	2,400.00	-27,600.00
ADDITION TO (-)/USE OF FUND BALANCE	0.00	56.90	0.00	0.00	0.00	0.00	0.00	

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CDBG-HOUSING REHABILITATION											
<u>Revenues</u>									None	0	0
Grants & Aids	0	0	0	0	0	0	0	0.00%			
Interest	0	4	2	2	0	0	0	0.00%	2017 Total	0	0
Miscellaneous	13,301	1,900	29,507	5,545	20,000	20,000	0	0.00%			
Use of Fund Balance	0	12,525	0	0	0	0	0	0.00%			
Total Revenues	13,301	14,429	29,508	5,547	20,000	20,000	0	0.00%	2018	0	0
									2019	0	0
									2020	0	0
									2021	0	0
<u>Expenses</u>											
Supplies & Services	801	14,429	26,313	892	20,000	20,000	0	0.00%			
Addition to Fund Balance	12,500	0	3,195	4,655	0	0	0	0.00%			
Total Expenses	13,301	14,429	29,508	5,547	20,000	20,000	0	0.00%			
Beginning of Year Fund Balance	0	12,500	(25)	3,170		7,825					
End of Year Fund Balance	12,500	(25)	3,170	7,825		7,825					

2017 Highlights & Issues on the Horizon

The program provides funding for housing rehabilitation to residents who qualify based on program parameters.

Initial funding from the State ended September 2012. Subsequent budgets will include issuance of new loans from repaid proceeds.



Fund: CDBG HOUSING REHAB	2013	2014	2015	2016	2016	2016		Dollar
Department: GENERAL	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
35999 CDBG HOUSING REHAB								
481100 INTEREST ON INVESTMENTS	-0.81	-3.78	-1.73	-1.12	0.00	-2.00	0.00	0.00
481500 PRINCIPAL REPAYMENTS	-13,270.00	-1,900.00	-29,506.62	-5,545.00	-20,000.00	-5,545.00	-20,000.00	0.00
484160 MISCELLANEOUS REVENUES	-30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CDBG HOUSING REHAB	-13,300.81	-1,903.78	-29,508.35	-5,546.12	-20,000.00	-5,547.00	-20,000.00	0.00
35999705 CDBG HOUSING REHAB								
520900 CONTRACTED SERVICES	771.48	3,146.08	1,758.47	388.24	0.00	862.00	0.00	0.00
524000 MISCELLANEOUS EXPENSES	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
526300 LOANS ISSUED TO PARTICIPANTS	0.00	11,283.00	24,555.00	0.00	20,000.00	30.00	20,000.00	0.00
TOTAL CDBG HOUSING REHAB	801.48	14,429.08	26,313.47	388.24	20,000.00	892.00	20,000.00	0.00
TOTAL DEPARTMENT REVENUE	-13,300.81	-1,903.78	-29,508.35	-5,546.12	-20,000.00	-5,547.00	-20,000.00	0.00
TOTAL DEPARTMENT EXPENSE	801.48	14,429.08	26,313.47	388.24	20,000.00	892.00	20,000.00	0.00
ADDITION TO (-)/USE OF FUND BALANCE	-12,499.33	12,525.30	-3,194.88	-5,157.88	0.00	-4,655.00	0.00	

Conservation, Planning, & Zoning

Department Vision - Where the department would ideally like to be
The Conservation, Planning, and Zoning Department strives to integrate economic, social, and environmental strategies to enhance, improve, and maintain Sauk County now and for future generations.

Department Mission - Major reasons for the department's existence and purpose in County government
To conserve natural, cultural, and community resources by promoting, planning, and implementing efficient and effective programs.

Elements of Countywide Mission Fulfilled
Provide fiscally responsible / essential services Encourage economic development Stewardship of natural resources Development of cultural, social, and community values

Specific Strategic Issues Addressed
Parks/trails development. Placemaking. Safe community Stewardship of Natural Resources

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Implement planning and zoning practices with stakeholder input to secure a sustainable local economy and protection of natural resources.		Annual monitoring of the farmland preservation plan to ensure DATCP compliance.	Yearly.
		Complete a comprehensive revision of the County Land Division and Subdivision Regulations Ordinance (Chapter 22) .	12/31/2017
		Implementation of the Placemaking Initiative	12/31/2018
		Monitor and update the Zoning Ordinance (Chapter 7) as needed	Ongoing and As Requested
		Update the Uniform Citation Ordinance as it relates to Chapter 7, Chapter 25 and Chapter 22.	12/31/2017
		Provide planning assistance to other county departments and committees.	Ongoing and As Requested
		Provide planning assistance to the Great Sauk Trail - Tier 1 Construction process	12/31/2017
		Complete process of entering/scanning planning and zoning related and BOA records into new computer tracking system.	12/31/2017
		Provide planning assistance to the Baraboo River Corridor Plan / Baraboo-Reedsburg implementation.	12/31/2018
		Complete the Land and Water Resource Management Plan	12/31/2017
		Assist in the development of special purpose planning processes and studies that further the goals and implementation efforts of local comprehensive plans.	Ongoing and As Requested

Conservation, Planning, & Zoning

Enhance and protect Sauk County's natural environment and working agricultural lands.		Organize and administer annual Clean Sweep event(s) to dispose of hazardous materials.	06/2017 and 10/2017
		Maintain and assess the Agricultural Plastics Recycling Program.	12/31/2017
		Continue intergovernmental cooperative efforts with local municipalities in order to apply shoreline and flood plain regulations.	Ongoing and As Requested
		Provide at least four school programs to educate youth and promote awareness of natural resources.	6/30/2017
		Implement the established complaint driven enforcement of the County's Manure Management Ordinance (Chapter 26)	12/31/2017
		Provide a minimum of two youth and adult environmental education activities in the county.	12/31/2017
		Promote and support initiatives to reduce and eliminate problematic populations of invasive species.	Ongoing and As Requested
Disseminate information through a variety of avenues in order to assist community leaders and the general public.		Work with the Mapping and MIS Departments to ensure that all pertinent Departmental information and resources are accessible via the County's web site, GIS system and Granicus.	Ongoing Evaluation
		Monitor best practices and distribute information about Departmental resources and public educational activities through various media outlets, newsletters, and the internet.	Ongoing Evaluation
Implement programs focused on water quality improvement.		Assist farmers with nutrient management plans and their applications.	12/31/2017
		Install Conservation Reserve Enhancement Program (CREP) buffers along streams/wetlands/ponds/lakes.	12/31/2017
		Complete conservation evaluations for program participants in the agricultural programs.	12/31/2017
		Continue the well abandonment program.	12/31/2017
		Monitor water quality to establish background information and identify resource needs.	10/31/2017
		Assist lake associations with water quality issues and report to committee	12/31/2017
		Install water quality improvement projects through Land and Water Resource Management, Baraboo River RCPP and other grant programs.	11/30/2017

Conservation, Planning, & Zoning

Program Evaluation							
	Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
1	Planning	Creation and implementation of local and countywide development or comprehensive plans. Administration of conditional use permits, rezoning petitions, subdivision plats, and certified survey map requests.	66.1001, 59.69, 91, 92, 93	User Fees / Misc	\$29,100	1.62	Create and adopt ordinances that increase administrative efficiency, opportunities for Consistency with current state regulations including certifications with State Statutes Ch. 91. Complete, update, and assist all planning efforts throughout the county.
				Grants	\$0		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$29,100		
				Wages & Benefits	\$136,450		
				Operating Expenses	\$16,510		
				TOTAL EXPENSES	\$152,960		
				COUNTY LEVY	\$123,860		
2	Badger Army Ammo Plant (BAAP)	Staff provides support to the Badger Oversight Management Commission (BOMC), attends and coordinates meetings, acts as the central location for documents, correspondence, etc.		User Fees / Misc	\$0	-	Staff time dedication to this program will need to be determined by the Conservation, Planning, and Zoning Committee. Historically the Planning Department has contributed staff time to the agendas and minutes.
				Grants	\$0		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$0		
				Wages & Benefits	\$0		
				Operating Expenses	\$0		
				TOTAL EXPENSES	\$0		
				COUNTY LEVY	\$0		
3	Code Enforcement	Administration of the comprehensive zoning, flood plain, shoreland protection, subdivision, tower siting, rural identification, nonmetallic mining, private sewage, manure management, and Tri-County height regulation ordinances of Sauk County. Included are ordinance amendments, violation investigations, and inspections to determine compliance.	59.69, 87.30, 91, 92, 145, 295, DSPS 383, NR 115, NR 116	User Fees / Misc	\$5,000	1.15	The goal of the County is to gain compliance of the County's Ordinances. In 2012 the department changed how violations are investigated to primarily a complaint driven system.
				Grants	\$0		
				TOTAL REVENUES	\$5,000		
				Wages & Benefits	\$109,945		
				Operating Expenses	\$10,351		
				TOTAL EXPENSES	\$120,296		
				COUNTY LEVY	\$115,296		
				4	Permits		
Grants	\$0						
TOTAL REVENUES	\$152,500						
Wages & Benefits	\$169,659						
Operating Expenses	\$6,505						
TOTAL EXPENSES	\$176,164						
COUNTY LEVY	\$23,664						
5	Septic Maintenance / Wis Fund	Administration of the maintenance program / scheduled pumping and inspection of private sanitary systems. Wis. Fund private sewage system replacement grant for failing septic systems was completed in 2016 and ended by the State for 2017. Over \$3.5 Million (through 2015) awarded to Sauk County.	145, DSPS 383			User Fees / Misc	\$13,100
				Grants	\$0		
				TOTAL REVENUES	\$13,100		
				Wages & Benefits	\$40,795		
				Operating Expenses	\$7,804		
				TOTAL EXPENSES	\$48,599		
				COUNTY LEVY	\$35,499		

Conservation, Planning, & Zoning

6	Signs	Maintain a rural identification system in all the unincorporated areas of Sauk County. Staff assigns, maps, assembles, installs and GPS fire numbers. Once this takes place staff assigns fire protection, ambulance and post office districts. Notice letters are mailed to all districts and towns of the new addresses.	59.54	<table><tr><td>User Fees / Misc</td><td>\$5,000</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$5,000</td></tr><tr><td>Wages & Benefits</td><td>\$25,544</td></tr><tr><td>Operating Expenses</td><td>\$1,365</td></tr><tr><td>TOTAL EXPENSES</td><td>\$26,909</td></tr><tr><td>COUNTY LEVY</td><td>\$21,909</td></tr></table>	User Fees / Misc	\$5,000	Grants	\$0	TOTAL REVENUES	\$5,000	Wages & Benefits	\$25,544	Operating Expenses	\$1,365	TOTAL EXPENSES	\$26,909	COUNTY LEVY	\$21,909	0.30	The ability of emergency response teams and the public being able to locate addresses in the County.		
User Fees / Misc	\$5,000																					
Grants	\$0																					
TOTAL REVENUES	\$5,000																					
Wages & Benefits	\$25,544																					
Operating Expenses	\$1,365																					
TOTAL EXPENSES	\$26,909																					
COUNTY LEVY	\$21,909																					
7	Non-Metallic Mining (NMM)	Staff handled permitting, reclamation plan review and inspection, financial assurance review, reporting requirements, public hearings, enforcement and fees retention are all associated with this program. Staff are also required to collect a fee amount for the State and then supply that reimbursement to them along with the annual report.	295, NR 135	<table><tr><td>User Fees / Misc</td><td>\$31,000</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$31,000</td></tr><tr><td>Wages & Benefits</td><td>\$30,878</td></tr><tr><td>Operating Expenses</td><td>\$3,445</td></tr><tr><td>TOTAL EXPENSES</td><td>\$34,323</td></tr><tr><td>COUNTY LEVY</td><td>\$3,323</td></tr></table>	User Fees / Misc	\$31,000	Grants	\$0	TOTAL REVENUES	\$31,000	Wages & Benefits	\$30,878	Operating Expenses	\$3,445	TOTAL EXPENSES	\$34,323	COUNTY LEVY	\$3,323	0.38	Mine compliance, reclamation, and fee collection, to ensure good lawful operation of active and inactive mining operations in the County.		
User Fees / Misc	\$31,000																					
Grants	\$0																					
TOTAL REVENUES	\$31,000																					
Wages & Benefits	\$30,878																					
Operating Expenses	\$3,445																					
TOTAL EXPENSES	\$34,323																					
COUNTY LEVY	\$3,323																					
8	Natural Beauty Council (NBC)	The Council assists with projects such as displays at local fairs, Earth Day activities, and prairie burns and plantings.		<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages & Benefits</td><td>\$0</td></tr><tr><td>Operating Expenses</td><td>\$0</td></tr><tr><td>TOTAL EXPENSES</td><td>\$0</td></tr><tr><td>COUNTY LEVY</td><td>\$0</td></tr></table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$0	Operating Expenses	\$0	TOTAL EXPENSES	\$0	COUNTY LEVY	\$0	-	Staff assumes a limited role in this council.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$0																					
Wages & Benefits	\$0																					
Operating Expenses	\$0																					
TOTAL EXPENSES	\$0																					
COUNTY LEVY	\$0																					
9	Baraboo Range Monitoring	Continued monitoring of easements purchased through the Baraboo Range Preservation Association program.	MOA Resolution 36-99	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$5,436</td></tr><tr><td>TOTAL REVENUES</td><td>\$5,436</td></tr><tr><td>Wages & Benefits</td><td>\$3,062</td></tr><tr><td>Operating Expenses</td><td>\$2,375</td></tr><tr><td>TOTAL EXPENSES</td><td>\$5,437</td></tr><tr><td>COUNTY LEVY</td><td>\$1</td></tr></table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$5,436	TOTAL REVENUES	\$5,436	Wages & Benefits	\$3,062	Operating Expenses	\$2,375	TOTAL EXPENSES	\$5,437	COUNTY LEVY	\$1	0.03	Annual compliance with easements purchased through this program.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$5,436																					
TOTAL REVENUES	\$5,436																					
Wages & Benefits	\$3,062																					
Operating Expenses	\$2,375																					
TOTAL EXPENSES	\$5,437																					
COUNTY LEVY	\$1																					
10	Board of Adjustment (BOA)/Special Exception Permits	Charged with enforcement of the county zoning ordinance, special exception permits, and any challenges to the administrative decisions. This is done through a Quasi-Judicial hearing process.	59.69, 59.694	<table><tr><td>User Fees / Misc</td><td>\$6,000</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$6,000</td></tr><tr><td>Wages & Benefits</td><td>\$35,008</td></tr><tr><td>Operating Expenses</td><td>\$6,815</td></tr><tr><td>TOTAL EXPENSES</td><td>\$41,824</td></tr><tr><td>COUNTY LEVY</td><td>\$35,824</td></tr></table>	User Fees / Misc	\$6,000	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$6,000	Wages & Benefits	\$35,008	Operating Expenses	\$6,815	TOTAL EXPENSES	\$41,824	COUNTY LEVY	\$35,824	0.36	Maintain effective, fair, and efficient hearing and assist the Quasi-Judicial in processing citizen requests and appeals.
User Fees / Misc	\$6,000																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$6,000																					
Wages & Benefits	\$35,008																					
Operating Expenses	\$6,815																					
TOTAL EXPENSES	\$41,824																					
COUNTY LEVY	\$35,824																					
11	Recycling / Hazardous Waste / Clean Sweep / Ag Plastics	Upon dissolution of the Environmental Resources Committee and the Solid Waste Department the CPZ Department was assigned responsibility for recycling and hazardous waste disposal. These efforts involve advising and providing educational resources regarding recycling and the coordination of the county Clean Sweep initiative to properly dispose of household, agricultural and very small quantity generator waste. In 2014 the County began a pilot program for agricultural plastics program.		<table><tr><td>User Fees / Misc</td><td>\$1,000</td></tr><tr><td>Grants</td><td>\$15,452</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$16,452</td></tr><tr><td>Wages & Benefits</td><td>\$13,822</td></tr><tr><td>Operating Expenses</td><td>\$96,810</td></tr><tr><td>TOTAL EXPENSES</td><td>\$110,632</td></tr><tr><td>COUNTY LEVY</td><td>\$94,181</td></tr></table>	User Fees / Misc	\$1,000	Grants	\$15,452	Use of Carryforward	\$0	TOTAL REVENUES	\$16,452	Wages & Benefits	\$13,822	Operating Expenses	\$96,810	TOTAL EXPENSES	\$110,632	COUNTY LEVY	\$94,181	0.17	There is continued interest and need for Clean Sweep and this is shown by the addition of an agricultural plastics recycling program.
User Fees / Misc	\$1,000																					
Grants	\$15,452																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$16,452																					
Wages & Benefits	\$13,822																					
Operating Expenses	\$96,810																					
TOTAL EXPENSES	\$110,632																					
COUNTY LEVY	\$94,181																					
12	Dam Maintenance	Department oversees management and compliance with state safety standards for the dams owned by Sauk County. Work is performed in conjunction with Parks staff responsible for similar obligations. Workload varies with higher needs at times of repair and rehabilitation projects. CPZ's Dams: Shanahan, White Mound, Hwy G; Park's Dams: Mirror Lake, Lake Redstone, Hemlock Dam	NR 333	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages & Benefits</td><td>\$22,569</td></tr><tr><td>Operating Expenses</td><td>\$370</td></tr><tr><td>TOTAL EXPENSES</td><td>\$22,939</td></tr><tr><td>COUNTY LEVY</td><td>\$22,939</td></tr></table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$22,569	Operating Expenses	\$370	TOTAL EXPENSES	\$22,939	COUNTY LEVY	\$22,939	0.24	Inspection of dams on an annual basis for minor maintenance issues.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$0																					
Wages & Benefits	\$22,569																					
Operating Expenses	\$370																					
TOTAL EXPENSES	\$22,939																					
COUNTY LEVY	\$22,939																					
13	Community Outreach, Education, and Monitoring	This is a combination of all educational program within the department. This includes educational, sustainability, monitoring, storm water management, forestry, and invasive activities and efforts. These activities are necessary to complete many of the requirements and objects in which allow the department to gain or complete grant funding.	ATCP 50	<table><tr><td>User Fees / Misc</td><td>\$21,400</td></tr><tr><td>Grants</td><td>\$17,659</td></tr><tr><td>Use of Carryforward</td><td>\$5,075</td></tr><tr><td>TOTAL REVENUES</td><td>\$44,134</td></tr><tr><td>Wages & Benefits</td><td>\$90,214</td></tr><tr><td>Operating Expenses</td><td>\$60,630</td></tr><tr><td>TOTAL EXPENSES</td><td>\$150,845</td></tr><tr><td>COUNTY LEVY</td><td>\$106,711</td></tr></table>	User Fees / Misc	\$21,400	Grants	\$17,659	Use of Carryforward	\$5,075	TOTAL REVENUES	\$44,134	Wages & Benefits	\$90,214	Operating Expenses	\$60,630	TOTAL EXPENSES	\$150,845	COUNTY LEVY	\$106,711	1.10	Soil stabilization for long-term productive and sustainable soils, and clean surface and ground water. This increases fertility, productivity, economic viability, and tax credits to land owners.
User Fees / Misc	\$21,400																					
Grants	\$17,659																					
Use of Carryforward	\$5,075																					
TOTAL REVENUES	\$44,134																					
Wages & Benefits	\$90,214																					
Operating Expenses	\$60,630																					
TOTAL EXPENSES	\$150,845																					
COUNTY LEVY	\$106,711																					

Conservation, Planning, & Zoning

14	Farmland Preservation	A critical component of the department efforts, the program requires conservation compliance and farmland development protection in exchange for tax credits. The program provides roughly \$500,000 to \$950,000 per year in tax credits to landowners that does not show up in the county budget. The conversion to the Working Lands Initiative program will require considerable additional staff time but will also achieve considerably more conservation as well as provide considerably more in tax credits.	ATCP 50, NR 151	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$63,113</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$63,113</td></tr><tr><td>Wages & Benefits</td><td>\$124,025</td></tr><tr><td>Operating Expenses</td><td>\$19,920</td></tr><tr><td>TOTAL EXPENSES</td><td>\$143,945</td></tr><tr><td>COUNTY LEVY</td><td>\$80,832</td></tr></table>	User Fees / Misc	\$0	Grants	\$63,113	Use of Carryforward	\$0	TOTAL REVENUES	\$63,113	Wages & Benefits	\$124,025	Operating Expenses	\$19,920	TOTAL EXPENSES	\$143,945	COUNTY LEVY	\$80,832	1.41	Clean surface and ground water, soil stabilization, and long term productive and sustainable soils. This increases fertility, productivity, economic viability, and tax credits to land owners.
User Fees / Misc	\$0																					
Grants	\$63,113																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$63,113																					
Wages & Benefits	\$124,025																					
Operating Expenses	\$19,920																					
TOTAL EXPENSES	\$143,945																					
COUNTY LEVY	\$80,832																					
15	Land & Water Resource Mgmt (LWRM)	The County is mandated to operate under an LWRM Plan to be eligible for grants for staff and cost-sharing from the WI DATCP. These grants amounts have historically amounted to \$180,000 per year for staff and \$90,000 for cost-sharing with landowners for installation of conservation practices. The annual commitment is the time spent developing contracts, designing and inspecting the installation of cost-shared practices and issuing payments for projects implemented through these grants. The practices focus on achieving compliance with the non-point rules. Every five years considerable time is devoted to rewriting the plan for the next period.	ATCP 50, NR 151	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$76,466</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$76,466</td></tr><tr><td>Wages & Benefits</td><td>\$102,825</td></tr><tr><td>Operating Expenses</td><td>\$98,980</td></tr><tr><td>TOTAL EXPENSES</td><td>\$201,805</td></tr><tr><td>COUNTY LEVY</td><td>\$125,339</td></tr></table>	User Fees / Misc	\$0	Grants	\$76,466	Use of Carryforward	\$0	TOTAL REVENUES	\$76,466	Wages & Benefits	\$102,825	Operating Expenses	\$98,980	TOTAL EXPENSES	\$201,805	COUNTY LEVY	\$125,339	1.39	An increase in the natural resource health of the County, for the economic vitality and the enjoyment of all our citizens.
User Fees / Misc	\$0																					
Grants	\$76,466																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$76,466																					
Wages & Benefits	\$102,825																					
Operating Expenses	\$98,980																					
TOTAL EXPENSES	\$201,805																					
COUNTY LEVY	\$125,339																					
16	Non-Point Rules	The County is delegated some responsibility for enforcement of non-point pollution requirements for agricultural operations in the County. The county staff reply to complaints and address cooperative resolution aspects of the program. This can involve providing design and installation assistance and management of efforts to obtain cost sharing. In cases where a landowner refuses to cooperate with the needed corrections the staff works with DNR staff to attain compliance.	NR 151	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages & Benefits</td><td>\$0</td></tr><tr><td>Operating Expenses</td><td>\$0</td></tr><tr><td>TOTAL EXPENSES</td><td>\$0</td></tr><tr><td>COUNTY LEVY</td><td>\$0</td></tr></table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$0	Operating Expenses	\$0	TOTAL EXPENSES	\$0	COUNTY LEVY	\$0	-	This is a program of enforcement for NR 151. The enforcement option includes a 70% cost sharing which must be offered once action is taken by the County.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$0																					
Wages & Benefits	\$0																					
Operating Expenses	\$0																					
TOTAL EXPENSES	\$0																					
COUNTY LEVY	\$0																					
17	Waste Ordinance / Nutrient Mgmt	County permits are required for the construction rehabilitation, expansion, and abandonment or transfer of ownership of any manure storage facility. The obligation to have an ordinance is required through previous grant agreements and enforcement of the ordinance. All farms are required to have a nutrient mgmt plan in place and responsibility for monitoring is with the CPZ. Efforts include educational programming that allows farmers to develop their own plans and oversight of the plans provided for program compliance.	ATCP 50, NR 151	<table><tr><td>User Fees / Misc</td><td>\$1,000</td></tr><tr><td>Grants</td><td>\$63,152</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$64,152</td></tr><tr><td>Wages & Benefits</td><td>\$52,001</td></tr><tr><td>Operating Expenses</td><td>\$86,865</td></tr><tr><td>TOTAL EXPENSES</td><td>\$138,866</td></tr><tr><td>COUNTY LEVY</td><td>\$74,714</td></tr></table>	User Fees / Misc	\$1,000	Grants	\$63,152	Use of Carryforward	\$0	TOTAL REVENUES	\$64,152	Wages & Benefits	\$52,001	Operating Expenses	\$86,865	TOTAL EXPENSES	\$138,866	COUNTY LEVY	\$74,714	0.70	Help farmers to attain modern and efficient manure handling systems and teach new practices to our farmers when needed.
User Fees / Misc	\$1,000																					
Grants	\$63,152																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$64,152																					
Wages & Benefits	\$52,001																					
Operating Expenses	\$86,865																					
TOTAL EXPENSES	\$138,866																					
COUNTY LEVY	\$74,714																					
18	Grazing Assistance	Promotion of managed intensive grazing reduces erosion and runoff pollution from farm operations. Creation and implementation of grazing plans. Staff promote and advise on this transition with funds distributed through grants to the department to offset cost.	ATCP 50, NR 151	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$5,000</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$5,000</td></tr><tr><td>Wages & Benefits</td><td>\$18,305</td></tr><tr><td>Operating Expenses</td><td>\$10,900</td></tr><tr><td>TOTAL EXPENSES</td><td>\$29,205</td></tr><tr><td>COUNTY LEVY</td><td>\$24,205</td></tr></table>	User Fees / Misc	\$0	Grants	\$5,000	Use of Carryforward	\$0	TOTAL REVENUES	\$5,000	Wages & Benefits	\$18,305	Operating Expenses	\$10,900	TOTAL EXPENSES	\$29,205	COUNTY LEVY	\$24,205	0.25	Change in farmer grazing practices and conversion of cropland to grassland which reduces soil erosion, improves water quality, and maintains productivity of the land.
User Fees / Misc	\$0																					
Grants	\$5,000																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$5,000																					
Wages & Benefits	\$18,305																					
Operating Expenses	\$10,900																					
TOTAL EXPENSES	\$29,205																					
COUNTY LEVY	\$24,205																					
19	Conservation Reserve Enhancement Program	Conservation Reserve Enhancement Program (CREP) Staff assist with the implementation of this cooperative federal/state program designed to protect water quality by buffering waters from runoff pollution. The payments made to owners are from state and federal funds and the County commitment consists of the staff time to qualify applicants and provide needed design and installation inspections of conservation practices. County landowners have received over \$1.1 million in payments for participation from the state through DATCP and \$3.2 Million for from federal Farm Service Agency (FSA) dollars.	NR 151	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$2,523</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$2,523</td></tr><tr><td>Wages & Benefits</td><td>\$13,348</td></tr><tr><td>Operating Expenses</td><td>\$1,920</td></tr><tr><td>TOTAL EXPENSES</td><td>\$15,268</td></tr><tr><td>COUNTY LEVY</td><td>\$12,746</td></tr></table>	User Fees / Misc	\$0	Grants	\$2,523	Use of Carryforward	\$0	TOTAL REVENUES	\$2,523	Wages & Benefits	\$13,348	Operating Expenses	\$1,920	TOTAL EXPENSES	\$15,268	COUNTY LEVY	\$12,746	0.20	Enhanced wildlife habitat, clean surface and ground water, healthy wetlands, reduced soil loss, and increase in flood protection.
User Fees / Misc	\$0																					
Grants	\$2,523																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$2,523																					
Wages & Benefits	\$13,348																					
Operating Expenses	\$1,920																					
TOTAL EXPENSES	\$15,268																					
COUNTY LEVY	\$12,746																					

Conservation, Planning, & Zoning

20	Wildlife Mgmt / Damage	Service provision is contracted to the federal Wildlife Damage Services agency. Minimal staff time is spent dealing with the occasional call, referral, approving claims and payments through committee and developing and submitting reimbursement requests.		User Fees / Misc	\$0	0.01	Transfer of funds for assistance with wildlife damage.
				Grants	\$15,000		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$15,000		
				Wages & Benefits	\$649		
				Operating Expenses	\$15,000		
				TOTAL EXPENSES	\$15,649		
				COUNTY LEVY	\$649		
21	Health Care Center Farm Mgmt	The department is charged with responsibility to ensure the rental land located at the Health Care Center Farm is managed in an appropriate manner that will provide revenues to the County without harming productivity or other natural resources located on the property. Revenues from the rental of these lands amount to over \$30,000 per year. It is a showcase of land and farm practices for Sauk County.		User Fees / Misc	\$59,210	0.09	Maintain the County Farm as a productive and sustainable farm.
				Grants	\$0		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$59,210		
				Wages & Benefits	\$7,398		
				Operating Expenses	\$20,600		
				TOTAL EXPENSES	\$27,998		
				COUNTY LEVY	(\$31,212)		
22	Farm Services Agency (FSA) Assistance	Staff assist with federal program implementation to further the conservation benefits provided to the county and the cost share assistance provided to landowners. The practices installed help achieve resource protection goals. Federal Environmental Quality Incentives Program (EQIP) provides about \$150,000 in cost sharing each year. Maintaining eligibility for federal farm programs provides additional payments directly to farmers.	ATCP 50, NR 151	User Fees / Misc	\$0	0.17	Department assists FSA and NRCS to install water quality practices ranging from barnyard runoff control, stream bank erosion, grazing plans, etc.
				Grants	\$0		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$0		
				Wages & Benefits	\$15,726		
				Operating Expenses	\$1,820		
				TOTAL EXPENSES	\$17,546		
				COUNTY LEVY	\$17,546		
23	SCDC Support	Provide receptionist and minor clerical duties as needed to the Sauk County Development Corporation.		User Fees / Misc	\$0	-	
				Grants	\$0		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$0		
				Wages & Benefits	\$0		
				Operating Expenses	\$0		
				TOTAL EXPENSES	\$0		
				COUNTY LEVY	\$0		
24	Targeted Runoff Management Grant	Focuses on improving water quality in Otter Creek through the state funded Targeted Runoff Management Program. Otter Creek is listed on the 303D list as an impaired waters and removal of this designation is a department priority as identified in the Land and Water Resource Management Plan. The program brings cost share and design assistance to people that install conservation practices.		User Fees / Misc	\$0	0.14	Sediment and floodwater reduction.
				Grants	\$2,523		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$2,523		
				Wages & Benefits	\$11,833		
				Operating Expenses	\$0		
				TOTAL EXPENSES	\$11,833		
				COUNTY LEVY	\$9,310		
25	Regional Conservation Partnership Program	The Regional Conservation Partnership Program (RCP) promotes coordination between NRCS and its partners to deliver conservation assistance to producers and landowners. NRCS provides assistance to producers through partnership agreements and through program contracts or easement agreements. It combines the authorities of four former conservation programs in accordance with the rules of EQIP, CSP, ACEP and HFRP. \$1.6M Project for Sauk County with \$975K installed practices. The Baraboo River Watershed will be receiving \$2.25M.		User Fees / Misc	\$0	2.02	Complete work for the 5 year program on time and within budget \$975,000 of installed practices in the Baraboo River watershed.
				Grants	\$15,000		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$15,000		
				Wages & Benefits	\$129,170		
				Operating Expenses	\$31,330		
				TOTAL EXPENSES	\$160,500		
				COUNTY LEVY	\$145,500		
26	Placemaking	Promoting the communities of Sauk County as ideal places to live and work by creating a person-centered community. Focusing on planning and gaining an understand of what people are looking for in a place to live, and leveraging the assets of the area to promote county communities.		User Fees / Misc	\$0	-	
				Grants	\$0		
				Use of Carryforward	\$201,341		
				TOTAL REVENUES	\$201,341		
				Wages & Benefits	\$0		
				Operating Expenses	\$201,341		
				TOTAL EXPENSES	\$201,341		
				COUNTY LEVY	\$0		
	Outlay	Vehicle	\$25,000	User Fees / Misc	\$0	-	
				Grants	\$0		
				Use of Carryforward	\$0		
				TOTAL REVENUES	\$0		
				Wages & Benefits	\$0		
				Operating Expenses	\$25,000		
				TOTAL EXPENSES	\$25,000		
				COUNTY LEVY	\$25,000		
	Totals			TOTAL REVENUES	\$812,049	14.19	
				TOTAL EXPENSES	\$1,879,884		
				COUNTY LEVY	\$1,067,835		

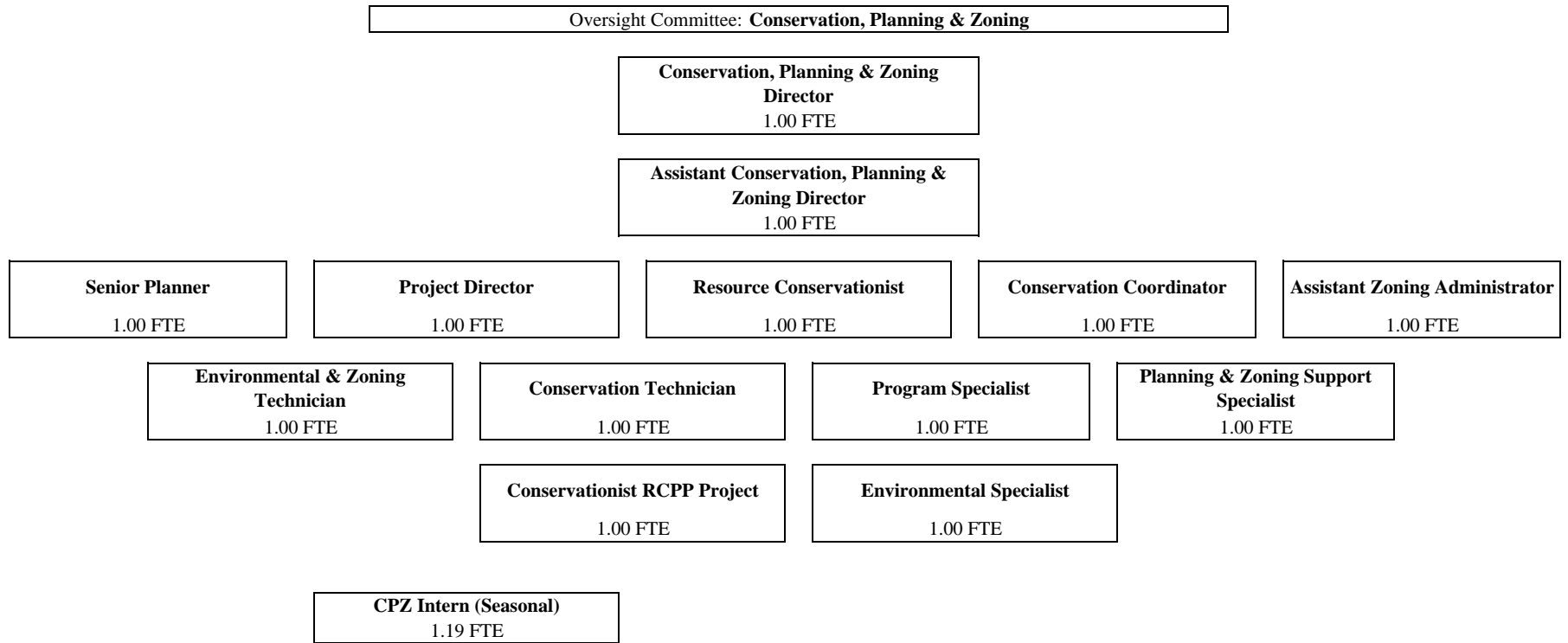
Conservation, Planning, & Zoning

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimate	2017 Budget
Subdivision Plats and Certified Survey Maps (CSMs) approved	2 plats, 74 CSM's	2 plats, 60 CSM's	2 plats, 60 CSM's
Planned Rural Development (PRD) (Lots, agricultural acres converted, and acres protected)	24 Lots on less than 40 acres with 1082.11 acres protected by easement (< 5% conversion)	10 Lots on less than 40 acres with 400 acres protected by easement (< 5% conversion)	14 Lots on less than 40 acres with 400 acres protected by easement (< 5% conversion)
Conditional Use Permit (CUP) (Land Use)	23 CUPs	15 CUPs	20 CUPs
Conditional Use Permit (Exclusive Agricultural (EA) Zoning Dwelling)	6 CUPs	16 CUPs	16 CUPs
Land Use / Sanitary Permits Issued	404 / 185	300 / 150	300 / 150
Code Enforcement Citations	20	40	40
Inspect farms to determine compliance with state soil and water conservation standards for Farmland Preservation Program and Land and Water Resource Management participants.	179	125	125
Wisconsin Fund Grant Awards / Grant Amount	12 / \$49,835	15 / \$60,000	0 / \$0
Septic System Maintenance Verifications	4,117	5,000	5,000
Soil Test / Septic Closing On-site Inspections	145 / 161	120 / 100	120 / 100
Board of Adjustment (BOA) Inspections	43	50	40
Shoreland Zoning Inspections	97	100	100
Quarry / Blast Inspections	38	25	25
Code Enforcement Complaint/Follow up Inspections	152	150	150
Non Metallic Mining Reclamation Program - Total Sites/Total Acres	32 / 2400 ac	32 / 2400 ac	32 / 2400 ac
Survey, design and installation of cost-shared water pollution control practices through various funding programs (Ex. Manure storage, barnyard runoff, waterway systems, contour and buffer strips)	70 Practices/ 2,005 Projected Tons of Soil Saved	50 Practices/ 2,000 Projected Tons of Soil Saved	50 Practices/ 2,000 Projected Tons of Soil Saved
CREP Buffer strip program - Landowners / Linear Feet in program	7 / 35,340	2 / 2,000	2 / 2,000
Assist land owners and operators with nutrient management and conservation plans.	63 plans	100 plans	100 plans
Creation and implementation of grazing plans. Plans/year	13 plans	4 plans	4 plans
Agricultural Plastics Programs and participants	6 programs / 149 participants	5 programs / 135 participants	5 programs / 135 participants
Programs and Participants at Clean Sweep Events	2 programs / 920 Participants	2 programs / 950 Participants	2 programs / 950 Participants
Participation, attendance, and organization of other educational events and programs	50 programs with 3,770 educational contacts	40 programs with 3,500 educational contacts	40 programs with 3,500 educational contacts

Conservation, Planning, & Zoning

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
CSM - Review and Approval	CSM review and approval assures compliance with Sauk County Chapter 22 and Wis Stat. 236.	74 / \$7,880	70 / \$7,000	70 / \$7,000
Subdivision Plat/Development Plan - Review and Approval	Plat/Development Plan review and approval results in road connectivity, protection of water resources through erosion control and stormwater management planning.	2 / \$1300	1 / \$1,000	1 / \$1,000
Land Use / Sanitary Permits	Permits issued by the department to ensure compliance with county and state codes.	404 / 185 \$103,667 / \$71,450	375 / 150 \$90,000 / \$62,000	375 / 150 \$78,000 / \$62,000
Septic System Maintenance Program:	The department's ability to notify and record compliance with Chapter 25 and Wis Admin Code NR 113 and Comm 83 for the maintenance and servicing of all POWTS in Sauk County that are due each year.	4,117 reported / \$70	4,225 reporting / \$100	4,400 reporting / \$100
Compliance success rate / Citations Issued	The department's ability achieve compliance on zoning violations and ensure that the provisions of the County ordinances are upheld.	20 Citations / \$2,458.31	61 citations / \$2,500.00	30 Citation / \$2,500
Wisconsin Fund Grant Program: Success rate of applicants versus grants awarded	Grant program aids low income property owners with the installation of septic systems for the replacement of failing septic systems. Grant aids in the public health and safety of the surrounding human habitation and groundwater. Since 1979, Sauk County land owners have gained over \$3,600,000 in state assistance for replacing failing septic systems	12 / \$49,834.97	Requested 12 / \$51,681.50. Program is being discontinued by State, so reduction in grant aid may be done in 2016.	Wisconsin Fund Program was cut by the State.
Ordinance Rewrites and Revisions	Maintains continued compliance with changing state regulations and responds to specific needs in Sauk County to ensure the continued protection of human health, safety and welfare in Sauk County, and promotion of Economic Development opportunities.	3 Revisions	1 Rewrite and 2 Revisions	1 Rewrite and 1 Revision
Nonmetallic mining and reclamation administration, permitting and reporting	Ensures the effective reclamation of nonmetallic mining sites on which mining takes place in Sauk County. Staff time includes permitting, reclamation plan review and inspection, financial assurance review, reporting requirements, public hearings, enforcement and fees associated with this program also include DNR reporting and fee submittal to the State.	38 sites / \$32,930	38 sites / \$31,000	38 sites / \$31,000
Regional Conservation Partnership Program - Baraboo River Watershed: Practices installed in project area	Active participation within the project area will result reduced soil erosion.	36 Projects	30 Projects	30 Projects
Collection of stream water quality monitoring data by department staff	Trends in water quality can be quantified and areas of concern identified.	15 Sites	10 Sites	10 Sites
Outreach and education: Presentations and programs offered by staff	The public will better understand the department's mission and topics of interest.	50 Programs	50 Programs	50 Programs
Creation and Implementation of Grazing Plans	Conversion of cropland or enhancement of degraded pasture will result in reduced soil erosion.	13 plans	10 plans	10 plans
Producers assisted with developing and implementing nutrient management plans	Applying nutrients at the right rate, place, and time will result in reduced soil erosion and agricultural runoff.	63 Plans	20 Plans	20 Plans
On-site farm visits completed by staff to determine compliance with state soil and water conservation standards	Active participation will result reduced soil erosion and agricultural runoff.	61 on-site farm visits	115 on-site farm visits	100 on-site farm visits

Conservation, Planning & Zoning



	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.41	0.63	0.00	0.00
FTE Balance	13.15	13.56	14.19	14.19	14.19

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
CONSERVATION, PLANNING & ZONING											
<u>Revenues</u>											
Tax Levy	761,201	760,916	950,714	1,044,324	1,044,324	1,067,834	23,510	2.25%	Truck 4 Wheel Drive	25,000	25,000
Grants & Aids	372,225	435,190	597,854	523,543	531,862	295,887	(235,975)	-44.37%			
Licenses & Permits	218,824	215,404	288,657	236,750	227,100	236,600	9,500	4.18%	2017 Total	25,000	25,000
Fees, Fines & Forfeitures	3,062	2,625	4,758	4,500	5,000	5,000	0	0.00%			
User Fees	61,798	61,642	65,385	61,710	61,710	61,710	0	0.00%			
Intergovernmental	18,156	16,830	16,068	9,800	1,000	1,000	0	0.00%	2018	25,000	25,000
Donations	2,325	2,550	3,000	800	0	0	0	0.00%	2019	0	0
Miscellaneous	647	2,685	376	223	0	0	0	0.00%	2020	25,000	25,000
Use of Fund Balance	0	145,656	0	0	362,268	211,852	(150,416)	-41.52%	2021	25,000	25,000
Total Revenues	1,438,238	1,643,498	1,926,812	1,881,650	2,233,264	1,879,883	(353,381)	-15.82%			
<u>Expenses</u>											
Labor	631,974	688,351	769,183	789,401	831,746	851,968	20,222	2.43%			
Labor Benefits	235,315	264,802	264,657	295,043	301,863	301,256	(607)	-0.20%			
Supplies & Services	407,048	542,902	647,632	763,225	1,074,655	701,659	(372,996)	-34.71%			
Capital Outlay	23,769	147,443	211,980	22,029	25,000	25,000	0	0.00%			
Addition to Fund Balance	140,132	0	33,360	11,952	0	0	0	0.00%			
Total Expenses	1,438,238	1,643,498	1,926,812	1,881,650	2,233,264	1,879,883	(353,381)	-15.82%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

2017 Highlights & Issues on the Horizon

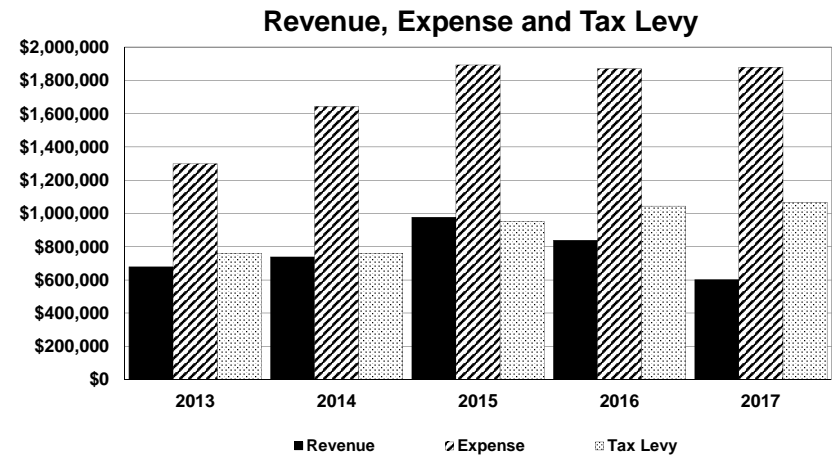
Budgeting for lead participation in the Regional Conservation Preservation Program, a 5-year federal program to enhance the Baraboo River watershed.

Monitoring of Baraboo Range easements began in 2012 and is required indefinitely. Current funding will last an estimated 15 years.

Continued expansion of the placemaking initiative to promote Sauk County communities as ideal places to live and work.

State funding is ending for Wisconsin Fund septic replacement (\$60,000) and Otter Creek Targeted Runoff Management (\$170,975).

Includes Budgeted Outside Agency Requests:
Conservation Congress \$1,300



Fund: GENERAL FUND Department: CONSERVATION, PLANNING, ZONING		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10064 CONSERV, PLANNING & ZONING REV									
411100	GENERAL PROPERTY TAXES	-761,201.00	-760,916.00	-950,714.00	-522,162.00	-1,044,324.00	-1,044,324.00	-1,067,834.00	23,510.00
422160	HO-CHUNK GAMING GRANT	-10,000.00	-10,000.00	-20,000.00	0.00	0.00	0.00	0.00	0.00
424720	WI FUND SEPTIC SYSTEM	-59,107.00	-49,544.00	-49,834.97	0.00	-60,000.00	-51,681.00	0.00	-60,000.00
424750	LAND/WATER RESOURCE MANAGEMENT	-31,216.85	-131,042.13	-135,199.87	0.00	-109,500.00	-109,500.00	-109,500.00	0.00
424770	LAND CONSERVATION AID	-121,270.00	-129,381.00	-125,793.00	0.00	-126,135.00	-126,135.00	-126,135.00	0.00
424790	WILDLIFE DAMAGE PROGRAM	-5,818.68	-6,457.20	-8,576.55	-8,373.94	-15,000.00	-15,000.00	-15,000.00	0.00
424843	GRAZING GRANT	-6,037.50	-682.50	0.00	0.00	0.00	0.00	0.00	0.00
424844	RIVER PLANNING	0.00	0.00	-7,500.00	0.00	0.00	0.00	0.00	0.00
424847	NUTRIENT MGNT FAM ED / MALWEG	-5,329.80	-11,376.96	-9,000.00	0.00	-9,800.00	-9,800.00	-9,800.00	0.00
424848	OTTER CR COST SHARE TRM GRANT	0.00	0.00	-94,815.82	-112,147.55	-170,975.00	-170,975.00	0.00	-170,975.00
424853	BEAR CREEK HABITAT IMPROVEMENT	0.00	0.00	0.00	-10,000.00	0.00	-10,000.00	0.00	0.00
424860	PLANNING GRANTS	-30,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424880	CLEAN SWEEP	0.00	-15,461.31	-16,765.00	0.00	-15,452.00	-15,452.00	-15,452.00	0.00
425950	TRANSPORTATION GRANT	-70,377.14	-68,918.43	-104,560.69	0.00	0.00	0.00	0.00	0.00
441010	CONS COURT ORDERED FINES/FEES	-1,489.50	-1,252.64	-2,458.31	-398.52	-2,500.00	-2,500.00	-2,500.00	0.00
441110	NON-PERMIT CONSTRUCT FINE	-1,572.50	-1,372.50	-2,300.00	0.00	-2,500.00	-2,000.00	-2,500.00	0.00
444100	LAND USE PERMITS	-60,284.00	-68,669.16	-103,667.31	-31,548.00	-68,000.00	-75,000.00	-78,000.00	10,000.00
444130	SOIL TEST CERT FEES	-12,790.00	-9,500.00	-13,100.00	-3,200.00	-11,500.00	-11,500.00	-11,500.00	0.00
444140	SANITARY PERMITS	-64,650.00	-58,550.00	-71,450.00	-14,650.00	-62,000.00	-62,000.00	-62,000.00	0.00
444141	SANITARY SYSTEM REVIEW FEE	-11,560.00	-8,375.00	-11,200.00	-1,835.00	-8,000.00	-8,000.00	-8,000.00	0.00
444150	SUBDIVISION PLAT REVIEW FEE	-1,080.00	-1,480.00	-1,360.00	0.00	-1,000.00	-1,000.00	-1,000.00	0.00
444160	GROUNDWATER PERMITS	-5,650.00	-5,350.00	-6,650.00	-1,300.00	-5,000.00	-5,000.00	-5,000.00	0.00
444170	MANURE STORAGE PERMIT	-800.00	-800.00	-900.00	-300.00	-1,000.00	-1,000.00	-1,000.00	0.00
444180	NONMETALIC MINING PERMITS	-31,030.00	-32,830.00	-32,930.00	0.00	-31,000.00	-31,000.00	-31,000.00	0.00
444185	CONDITIONAL USE PERMIT BUSINES	0.00	-3,250.00	-9,750.00	-6,500.00	-9,000.00	-9,500.00	-10,000.00	1,000.00
444186	CONDITIONAL USE EXCLUSIVE AG	0.00	-600.00	-500.00	-100.00	-600.00	-600.00	-600.00	0.00
444200	FIRE SIGN FEES	-6,600.00	-5,640.00	-8,520.00	-3,200.00	-5,000.00	-7,000.00	-5,000.00	0.00
444210	MAINTENANCE TRACKING FEE	-130.00	-70.00	-70.00	-30.00	-100.00	-100.00	-100.00	0.00
444220	CERTIFIED SURVEY FEES	-6,480.00	-6,360.00	-7,880.00	-2,860.00	-7,000.00	-7,000.00	-7,000.00	0.00
444240	REZONING HEARING PETITION	-2,500.00	-1,250.00	-1,500.00	0.00	-2,500.00	-1,500.00	-2,500.00	0.00
444241	PUD DEVELOPMENT PLAN REVIEWS	-3,900.00	-2,100.00	0.00	0.00	0.00	0.00	0.00	0.00
444242	PRD DEVELOP PLAN REVIEWS	0.00	-3,000.00	-8,950.00	-4,500.00	-8,000.00	-8,000.00	-8,000.00	0.00
444260	BOARD OF ADJUSTMENT FILING	-8,500.00	-6,000.00	-8,500.00	-6,000.00	-6,000.00	-7,000.00	-6,000.00	0.00
445100	APPLICATION FEES	-3,000.00	-1,650.00	-1,800.00	-1,650.00	-1,500.00	-1,650.00	0.00	-1,500.00
464350	CLEAN SWEEP FEES	-1,361.42	-1,119.00	-1,297.75	-978.00	-1,000.00	-1,000.00	-1,000.00	0.00
468200	SALE CONSERVATION MATERIAL	-33,068.36	-12,326.51	-25,807.94	-13,792.65	-25,000.00	-15,000.00	-20,000.00	-5,000.00
468210	RENT OF TREE PLANTER	-549.75	-497.63	-319.91	0.00	-400.00	-400.00	-400.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	-14,874.00	-14,936.00	-14,936.00	-3,734.00	0.00	-8,700.00	0.00	0.00
474010	DEPARTMENTAL CHARGES	-3,282.42	-1,894.40	-1,132.05	-1,047.40	-1,000.00	-1,100.00	-1,000.00	0.00

Fund: GENERAL FUND		2013	2014	2015	2016	2016	2016		Dollar
Department: CONSERVATION, PLANNING, ZONING		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2017	Change
10064 CONSERV, PLANNING & ZONING REV									
483400	BARABOO RANGE PDR REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
484110	MISC PUBLIC CHARGES	-408.82	-607.36	-837.58	-50.00	-1,000.00	-1,000.00	-1,000.00	0.00
484160	MISCELLANEOUS REVENUES	-425.79	-2,684.95	-375.52	-222.52	0.00	-223.00	0.00	0.00
484250	COUNTY FARM REVENUES	-59,348.36	-59,348.36	-62,860.00	-29,000.00	-59,210.00	-59,210.00	-59,210.00	0.00
485010	DONATIONS & CONTRIBUTIONS	-2,325.00	-2,550.00	-3,000.00	-800.00	0.00	-800.00	0.00	0.00
486300	INSURANCE RECOVERIES	-220.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00
493200	CONTINUING APPROPRIATE PRIOR YEAR	0.00	0.00	0.00	0.00	-362,268.00	0.00	-211,852.00	-150,416.00
TOTAL CONSERV, PLANNING & ZONING REV		-1,438,238.78	-1,497,843.04	-1,926,812.27	-780,379.58	-2,233,264.00	-1,881,650.00	-1,879,883.00	-353,381.00
10064110 CPZ ADMINISTRATION									
511100	SALARIES PERMANENT REGULAR	589,228.52	627,728.00	722,462.66	355,371.38	771,547.00	741,000.00	814,631.00	43,084.00
511200	SALARIES-PERMANENT-OVERTIME	4,818.66	7,044.85	3,854.68	205.50	3,658.00	3,658.00	1,303.00	-2,355.00
511900	LONGEVITY-FULL TIME	2,506.80	2,646.80	2,571.30	0.00	3,184.00	3,184.00	3,378.00	194.00
512100	WAGES-PART TIME	12,348.07	20,349.28	12,362.47	4,347.75	24,750.00	31,840.00	26,400.00	1,650.00
512200	WAGES-PART TIME-OVERTIME	433.15	291.41	0.00	0.00	0.00	0.00	0.00	0.00
514100	FICA & MEDICARE TAX	44,767.72	48,448.54	54,720.86	26,769.83	61,746.00	61,746.00	65,003.00	3,257.00
514200	RETIREMENT-COUNTY SHARE	39,347.99	44,578.15	48,186.62	23,442.92	51,374.00	51,374.00	55,713.00	4,339.00
514400	HEALTH INSURANCE COUNTY SHARE	135,049.37	153,653.24	144,958.26	77,563.79	172,125.00	172,125.00	170,722.00	-1,403.00
514500	LIFE INSURANCE COUNTY SHARE	182.01	206.81	193.89	80.94	190.00	190.00	243.00	53.00
514600	WORKERS COMPENSATION	7,518.35	6,279.85	7,178.52	3,868.69	8,018.00	8,018.00	8,770.00	752.00
515800	PER DIEM COMMITTEE	2,650.00	2,100.00	1,900.00	950.00	4,000.00	3,500.00	4,000.00	0.00
520900	CONTRACTED SERVICES	16,221.85	7,054.40	4,604.53	9,353.78	25,000.00	25,000.00	25,000.00	0.00
521400	COURT REPORTER AND TRANSCRIBER	0.00	0.00	2,690.75	0.00	0.00	0.00	0.00	0.00
521900	OTHER PRO SRVCS-WISC FUND	59,107.00	50,376.00	49,835.00	0.00	60,000.00	51,681.00	0.00	-60,000.00
522500	TELEPHONE & DRAIN LINE	4,515.74	4,605.92	6,156.12	3,456.90	5,800.00	5,800.00	5,800.00	0.00
524600	FILING FEES	0.00	90.00	1,405.00	30.00	500.00	500.00	500.00	0.00
525000	FARM BLDG/PROPERTY REPAIRS	13,958.72	11,988.70	7,861.22	3,647.75	12,000.00	12,000.00	19,000.00	7,000.00
526100	CONSERVATION CONGRESS	1,200.00	1,205.54	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	0.00
531100	POSTAGE AND BOX RENT	8,267.54	8,770.72	11,086.84	5,778.93	10,000.00	10,000.00	10,000.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	13,359.11	10,899.73	5,642.63	2,747.94	12,000.00	12,000.00	12,000.00	0.00
531400	SMALL EQUIPMENT	0.00	159.99	0.00	0.00	1,100.00	1,100.00	1,100.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	11,953.95	13,908.01	47,910.41	55,158.61	51,561.00	51,561.00	20,403.00	-31,158.00
532100	PUBLICATION OF LEGAL NOTICES	1,045.63	1,325.69	1,839.76	1,235.00	3,000.00	3,000.00	3,000.00	0.00
532200	SUBSCRIPTIONS	701.90	712.15	1,019.75	326.60	1,000.00	1,000.00	1,000.00	0.00
532400	MEMBERSHIP DUES	2,853.67	4,604.42	4,221.41	5,800.00	7,000.00	7,000.00	7,000.00	0.00
532500	SEMINARS AND REGISTRATIONS	3,820.00	4,896.00	4,780.60	4,425.07	7,000.00	7,000.00	7,000.00	0.00
532800	TRAINING AND INSERVICE	64.10	149.00	0.00	0.00	0.00	0.00	0.00	0.00
533000	PESTICIDE/CLEAN SWEEP EXPENSES	75,106.32	81,052.24	89,330.71	45,400.60	94,000.00	94,000.00	94,000.00	0.00
533200	MILEAGE	1,829.70	1,915.21	2,498.44	674.46	2,000.00	2,000.00	2,000.00	0.00

Fund: GENERAL FUND		2013	2014	2015	2016	2016	2016		Dollar
Department: CONSERVATION, PLANNING, ZONING		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2017	Change
10064110 CPZ ADMINISTRATION									
533500	MEALS AND LODGING	1,100.59	1,965.33	1,934.13	1,284.85	3,000.00	3,000.00	3,000.00	0.00
534700	FIELD SUPPLIES	7,517.38	8,758.13	17,698.40	5,106.88	10,000.00	10,000.00	10,000.00	0.00
534800	EDUCATIONAL SUPPLIES	16,089.41	10,428.42	8,663.92	17,686.03	16,953.00	17,828.00	17,000.00	47.00
534900	PROJECT SUPPLIES	18,429.20	0.00	11,769.60	3,209.00	0.00	3,209.00	0.00	0.00
535100	VEHICLE FUEL / OIL	8,729.74	9,009.05	6,906.84	2,716.78	9,000.00	9,000.00	9,000.00	0.00
535200	VEHICLE MAINTENANCE AND REPAIR	3,244.96	6,713.17	4,709.74	565.90	5,500.00	5,500.00	5,500.00	0.00
551100	INSURANCE-BLDGS/CONTENTS/EXTEN	43.67	54.88	51.86	6.66	40.00	40.00	40.00	0.00
551200	INSURANCE-VEHICLE LIABILITY	2,875.78	3,587.28	2,980.67	0.00	4,000.00	4,000.00	4,000.00	0.00
573300	PRIZES AND AWARDS	1,053.44	220.00	460.00	30.00	1,000.00	1,000.00	1,000.00	0.00
579100	COST SHARING CONSERVATION	34,181.82	70,955.65	66,763.76	1,733.25	250,975.00	80,000.00	80,000.00	-170,975.00
579110	TARGETED RUNOFF MANAGEMENT	0.00	94,521.82	123,553.81	6,252.75	0.00	170,975.00	0.00	0.00
579600	LAND/WATER RESOURCE MGMNT	76,492.56	96,423.98	123,340.19	11,704.00	109,500.00	109,500.00	109,500.00	0.00
579800	NUTRIENT MANAGEMENT	4,072.40	8,177.30	15,240.18	255.30	9,800.00	255.00	9,800.00	0.00
581900	CAPITAL OUTLAY	22,268.50	18,839.00	25,631.50	22,028.50	25,000.00	22,029.00	25,000.00	0.00
TOTAL CPZ ADMINISTRATION		1,248,955.32	1,446,694.66	1,650,277.03	704,516.34	1,838,621.00	1,797,913.00	1,633,106.00	-205,515.00
10064673 BEAUTIFICATION									
531100	POSTAGE AND BOX RENT	32.83	22.95	-22.26	11.88	394.00	12.00	0.00	-394.00
531200	OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	0.00	556.00	0.00	0.00	-556.00
533200	MILEAGE	0.00	0.00	0.00	0.00	350.00	0.00	0.00	-350.00
534900	PROJECT SUPPLIES	650.16	200.00	844.00	0.00	815.00	0.00	0.00	-815.00
572000	GRANTS AND DONATIONS	225.00	100.00	150.00	2,760.00	645.00	2,760.00	0.00	-645.00
TOTAL BEAUTIFICATION		907.99	322.95	971.74	2,771.88	2,760.00	2,772.00	0.00	-2,760.00
10064674 BADGER ARMY AMMUNITION PLANT									
511100	SALARIES PERMANENT REGULAR	2,455.36	4,225.24	0.00	0.00	1,428.00	0.00	0.00	-1,428.00
511900	LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	6.00	0.00	0.00	-6.00
514100	FICA & MEDICARE TAX	184.22	308.53	0.00	0.00	110.00	0.00	0.00	-110.00
514200	RETIREMENT-COUNTY SHARE	163.25	295.78	0.00	0.00	95.00	0.00	0.00	-95.00
514400	HEALTH INSURANCE COUNTY SHARE	826.98	1,332.30	6.40	0.00	295.00	0.00	0.00	-295.00
514500	LIFE INSURANCE COUNTY SHARE	0.00	0.82	0.00	0.00	0.00	0.00	0.00	0.00
514600	WORKERS COMPENSATION	36.05	49.07	0.00	0.00	17.00	0.00	0.00	-17.00
520900	CONTRACTED SERVICES	0.00	8,234.61	316.25	0.00	23,757.00	0.00	0.00	-23,757.00
531100	POSTAGE AND BOX RENT	0.62	0.00	0.00	0.00	26.00	0.00	0.00	-26.00
531200	OFFICE SUPPLIES AND EXPENSE	0.00	143.99	0.00	0.00	300.00	0.00	0.00	-300.00
533200	MILEAGE	0.00	0.00	0.00	0.00	300.00	0.00	0.00	-300.00
TOTAL BADGER ARMY AMMUNITION PLANT		3,666.48	14,590.34	322.65	0.00	26,334.00	0.00	0.00	-26,334.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: CONSERVATION, PLANNING, ZONING	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10064675 PLANNING PROJECT								
511100 SALARIES PERMANENT REGULAR	14,236.72	18,828.03	21,184.64	0.00	17,856.00	0.00	0.00	-17,856.00
511900 LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	80.00	0.00	0.00	-80.00
514100 FICA & MEDICARE TAX	1,089.15	1,440.35	1,620.76	0.00	1,372.00	0.00	0.00	-1,372.00
514200 RETIREMENT-COUNTY SHARE	948.08	1,316.71	1,439.09	0.00	1,184.00	0.00	0.00	-1,184.00
514400 HEALTH INSURANCE COUNTY SHARE	3,727.72	4,711.63	4,374.69	0.00	3,684.00	0.00	0.00	-3,684.00
514600 WORKERS COMPENSATION	213.68	220.29	248.09	0.00	215.00	0.00	0.00	-215.00
526100 APPROPRIATION	0.00	0.00	0.00	0.00	85,078.00	0.00	0.00	-85,078.00
TOTAL PLANNING PROJECT	20,215.35	26,517.01	28,867.27	0.00	109,469.00	0.00	0.00	-109,469.00
10064682 PLACEMAKING								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	0.00	435.46	0.00	435.00	0.00	0.00
512100 WAGES-PART TIME	0.00	0.00	0.00	546.64	0.00	547.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	75.13	0.00	75.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	64.83	0.00	65.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	11.79	0.00	12.00	0.00	0.00
520900 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	20,000.00	60,000.00	60,000.00
522500 TELEPHONE & DAIN LINE	0.00	0.00	0.00	53.77	0.00	54.00	0.00	0.00
526100 APPROPRIATION	0.00	0.00	0.00	0.00	113,060.00	0.00	141,341.00	28,281.00
TOTAL PLACEMAKING	0.00	0.00	0.00	1,187.62	113,060.00	21,188.00	201,341.00	88,281.00
10064691 LAND/EASEMENT ACQUISITION								
511100 SALARIES PERMANENT REGULAR	3,296.55	5,137.10	4,847.03	0.00	3,571.00	3,571.00	2,247.00	-1,324.00
511900 LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	16.00	16.00	9.00	-7.00
512100 WAGES-PART TIME	0.00	0.00	0.00	0.00	1,650.00	1,650.00	0.00	-1,650.00
514100 FICA & MEDICARE TAX	245.08	381.01	360.86	0.00	401.00	401.00	173.00	-228.00
514200 RETIREMENT-COUNTY SHARE	219.53	359.27	329.30	0.00	237.00	237.00	153.00	-84.00
514400 HEALTH INSURANCE COUNTY SHARE	745.54	1,158.60	982.72	0.00	737.00	737.00	451.00	-286.00
514500 LIFE INSURANCE COUNTY SHARE	0.29	0.45	0.33	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	49.50	60.12	56.77	0.00	63.00	63.00	28.00	-35.00
526100 APPROPRIATION	0.00	0.00	0.00	0.00	96,345.00	0.00	0.00	-96,345.00
535900 MAINTENANCE/MONITORING	0.00	0.00	1,150.00	0.00	0.00	1,150.00	2,375.00	2,375.00
582700 ACQUISITION/RELOCATION	1,500.00	128,604.00	186,348.80	0.00	0.00	0.00	0.00	0.00
TOTAL LAND/EASEMENT ACQUISITION	6,056.49	135,700.55	194,075.81	0.00	103,020.00	7,825.00	5,436.00	-97,584.00
10064692 COUNTY TREE PROGRAM								
534100 AG SUPPLIES	10,805.60	11,095.23	10,303.62	8,096.42	25,000.00	25,000.00	25,000.00	0.00
TOTAL COUNTY TREE PROGRAM	10,805.60	11,095.23	10,303.62	8,096.42	25,000.00	25,000.00	25,000.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: CONSERVATION, PLANNING, ZONING	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10064696 WILDLIFE DAMAGE PROGRAM								
520900 CONTRACTED SERVICES	7,497.20	8,576.55	8,633.84	1,164.15	15,000.00	15,000.00	15,000.00	0.00
TOTAL WILDLIFE DAMAGE PROGRAM	7,497.20	8,576.55	8,633.84	1,164.15	15,000.00	15,000.00	15,000.00	0.00
TOTAL DEPARTMENT REVENUE	-1,438,238.78	-1,497,843.04	-1,926,812.27	-780,379.58	-2,233,264.00	-1,881,650.00	-1,879,883.00	-353,381.00
TOTAL DEPARTMENT EXPENSE	1,298,104.43	1,643,497.29	1,893,451.96	717,736.41	2,233,264.00	1,869,698.00	1,879,883.00	-353,381.00
ADDITION TO (-)/USE OF FUND BALANCE	-140,134.35	145,654.25	-33,360.31	-62,643.17	0.00	-11,952.00	0.00	

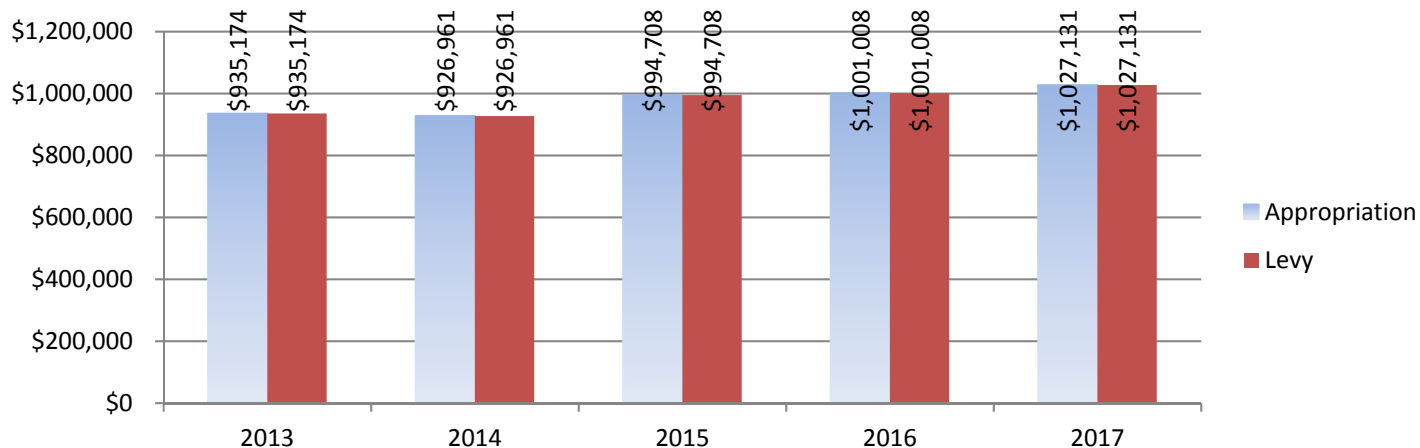
Library Board

Organization Purpose: The mission of the Sauk County Library Board is to provide library service for rural residents in the most accountable and efficient manner.

Programs Provided to Sauk County Residents: Shared multicounty computer catalog to locate and request materials from other libraries. Reference assistance for individual research, using print, Internet and other electronic sources. Delivery service through South Central Library System to deliver materials requested from other libraries. Materials in many formats, including books, magazines, newspapers, audio recordings, compact discs, computer software, DVD's, downloadable eBooks and audio books, and portable mp3 audio and video books. Local history and genealogy collections. Education, recreational, and cultural programs year-round for babies through adults. Adult literacy program and language translation services. Job search and tax assistance programs, photocopying and fax services, audio visual equipment for loan. Internet access on computer workstations and free WiFi wireless access. Outreach programs to day care centers, nursing homes, community based resident facilities and schools. Meeting room spaces. Workstations with adaptive technologies for individuals with physical disabilities. Interlibrary loan service for borrowing materials not owned within South Central Library System member libraries.

Major Goals for Organization for 2017 and Beyond: Ensure quality level of service for all rural county residents. Obtain equitable funding for public libraries. Obtain funding assistance for the county resource library. Maintain funding from the County for delivery and technology. Encourage county libraries to address the needs of the County's special user populations. Inform the public and governing bodies of the wide range of library services available to rural residents.

Fund Department	General Fund 10 General Non-Departmental 999	2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017
10999510-514100	FICA and Medicare Tax	\$92	\$165	\$142	\$84	\$82	\$200	\$82
10999510-514600	Workers Compensation	1	2	1	1	2	2	2
10999510-515800	Per Diem Committee	1,200	2,150	1,850	1,100	1,384	2,000	1,384
10999510-533200	Mileage	892	1,350	1,442	774	500	1,400	500
10999510-571700	Direct Payments	933,206	924,993	992,740	999,040	999,040	999,040	1,025,163
	Total Appropriation	\$935,391	\$928,659	\$996,175	\$1,000,999	\$1,001,008	\$1,002,642	\$1,027,131



Parks

Department Vision - Where the department would ideally like to be

Sauk County's citizens and visitors will enjoy a broad range of affordable and accessible recreational opportunities that reflect a diversity of outdoor interests and experiences, which are enhanced by a network of regional connections between natural, agricultural and cultural resources. Outdoor recreational opportunities will be characterized by robust public and private partnerships that embrace careful stewardship of parks, forests, open spaces, cultural features and natural areas to enhance Sauk County's position as a destination for eco-tourism in Wisconsin and beyond.

Department Mission - Major reasons for the department's existence and purpose in County government

To acquire, develop, preserve, protect, and maintain our parks and facilities for all citizens and to provide outdoor recreational opportunities that contribute to the well-being of individuals and families.

Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Encourage economic development
Stewardship of natural resources
Development of cultural, social, and community values

Specific Strategic Issues Addressed

Parks/trails development. Placemaking.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Assure safety of county-owned dams by completing proper inspections, maintenance and improvements. As well as keeping the EAP and IOM updated and active with the personnel named within them.	By providing safe dams determined by the Wisconsin DNR	Inspection of all dams Continue to monitor Hemlock Dam's drawdown tube Test the sluice gate at the Lake Redstone Dam annually Mowing/spraying the dams to remove wood vegetation	12/31/2017
To promote Sauk County and increase park usage	Revenue increase	Build a new office building with community room Develop outdoor recreational infrastructure at White Mound. This infrastructure may include disc golf, fat tire bike trails and events such as triathlons.	12/31/2017
Make camping at White Mound more user friendly	More campsites reserved Revenue increase	Accepting credit cards for payment Provide an online reservation system	12/31/2017

Program Evaluation

Program Title	Program Description	Mandates and References	2017 Budget		FTE's	Key Outcome Indicator(s)
Snowmobile	Administration of the State of Wisconsin Trail Program (100% funded)		Grants	\$52,975	0.04	
			TOTAL REVENUES	\$52,975		
			Wages & Benefits	\$3,379		
			Operating Expenses	\$47,678		
			TOTAL EXPENSES	\$51,057		
			COUNTY LEVY	(\$1,918)		

Parks

Camping	Managing the 66 unit campground at White Mound Park		User Fees / Misc	\$40,000	1.25	Camping revenue Percentage of campsites occupied
			Use of Fund Balance	\$0		
			TOTAL REVENUES	\$40,000		
			Wages & Benefits	\$70,216		
			Operating Expenses	\$16,599		
			TOTAL EXPENSES	\$86,814		
			COUNTY LEVY	\$46,814		
Park/Forestry Operations	Upkeep of all park property Managing forest resources in the parks: White Mound (1,088 acres), Redstone Beach (30), Redstone Boat Landing (1), Hemlock (80), Man Mound (2) Summer Oaks Boat Landing (6), Yellow Thunder Wayside (.5), Mirror Lake Dam (.5), Community Forest (690), Weidman Woods (80 not maintained)		User Fees / Misc	\$66,000	3.32	
			Use of Fund Balance	\$7,232		
			TOTAL REVENUES	\$73,232		
			Wages & Benefits	\$187,349		
			Operating Expenses	\$49,796		
			TOTAL EXPENSES	\$237,145		
			COUNTY LEVY	\$163,913		
Lake Management	Managing water resources		User Fees / Misc	\$0	0.12	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$5,005		
			Operating Expenses	\$250		
			TOTAL EXPENSES	\$5,255		
			COUNTY LEVY	\$5,255		
Fish and Game	Administration of the State of Wisconsin program (50% funded)		Grants	\$2,245	-	
			TOTAL REVENUES	\$2,245		
			Wages & Benefits	\$0		
			Operating Expenses	\$2,245		
			TOTAL EXPENSES	\$2,245		
			COUNTY LEVY	\$0		
Dam Maintenance	Maintenance of County owned Dams Redstone - County responsible for inspection every 2 years Delton (Mirror Lake) - County every 10 years Hemlock - County every 10 years White Mound - NRCS every 10 years Shanahan - NRCS every 10 years County N - NRCS every 10 years	Mandated by the Wisconsin DNR to maintain and inspect all County owned Dams	Grants	\$0	0.06	
			Use of Fund Balance	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$5,464		
			Operating Expenses	\$10,000		
			TOTAL EXPENSES	\$15,464		
			COUNTY LEVY	\$15,464		
Trails	Development and maintenance of multi-use recreational trails		Grants	\$520,000	-	
			Use of Fund Balance	\$369,652		
			TOTAL REVENUES	\$889,652		
			Wages & Benefits	\$0		
			Operating Expenses	\$889,652		
			TOTAL EXPENSES	\$889,652		
			COUNTY LEVY	\$0		
Outlay	Park office building 4x4 Pickup Truck Mower Dam major repairs	\$875,395 \$30,000 \$8,500 \$20,000	Use of Fund Balance	\$875,395		
			TOTAL REVENUES	\$875,395		
			Operating Expenses	\$933,895		
			TOTAL EXPENSES	\$933,895		
			COUNTY LEVY	\$58,500		
Totals			TOTAL REVENUES	\$1,933,499	4.78	
			TOTAL EXPENSES	\$2,221,527		
			COUNTY LEVY	\$288,028		

Parks

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimate	2017 Budget
Entrance Fee Revenue	\$64,970	\$70,000	\$66,000
Number of miles of snowmobile trail maintained	211.9	211.9	211.9
Number of days snowmobile trails open	2014/2015 season 0 days	2015/2016 season 25 days	2016/2017 season 25 days
Number of volunteers serving the parks	20	20	20
Number of times shelters rented	28	15	15

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Camping Revenue	Indicates economic growth of the department	\$44,517	\$43,000	\$40,000

Parks

Oversight Committee: **Highway & Parks**

Parks Director

1.00 FTE

Assistant Parks Director

1.00 FTE

Program Specialist

1.00 FTE

Parks Seasonal

1.78 FTE

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.00	1.00	0.00
FTE Balance	3.78	3.78	3.78	4.78	4.78

	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
PARKS											
<u>Revenues</u>											
Tax Levy	159,323	158,240	165,582	228,787	228,787	288,029	59,242	25.89%	Office Building	650,000	0
Grants & Aids	66,023	60,591	304,936	57,975	577,975	575,220	(2,755)	-0.48%	Office Building-High Perf Enhancements	225,395	0
User Fees	105,053	102,200	109,486	113,000	95,000	106,000	11,000	11.58%	Mower	8,500	8,500
Donations	100	0	0	0	0	0	0	0.00%	Pickup 4x4	30,000	30,000
Miscellaneous	0	0	150,039	0	0	0	0	0.00%	Dam Major Repairs	20,000	20,000
Use of Fund Balance	3,615	2,398	0	364,539	879,135	1,252,279	373,144	42.44%			
Total Revenues	334,114	323,429	730,043	764,301	1,780,897	2,221,528	440,631	24.74%	2017 Total	933,895	58,500
<u>Expenses</u>											
Labor	151,362	153,860	196,305	207,901	207,901	218,976	11,075	5.33%	2018	34,000	34,000
Labor Benefits	36,767	37,632	39,445	59,200	59,200	52,438	(6,762)	-11.42%	2019	24,000	24,000
Supplies & Services	124,114	131,937	372,944	473,200	1,489,796	1,016,219	(473,577)	-31.79%	2020	32,500	32,500
Capital Outlay	21,871	0	15,003	24,000	24,000	933,895	909,895	3791.23%	2021	0	0
Addition to Fund Balance	0	0	106,345	0	0	0	0	0.00%			
Total Expenses	334,114	323,429	730,043	764,301	1,780,897	2,221,528	440,631	24.74%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

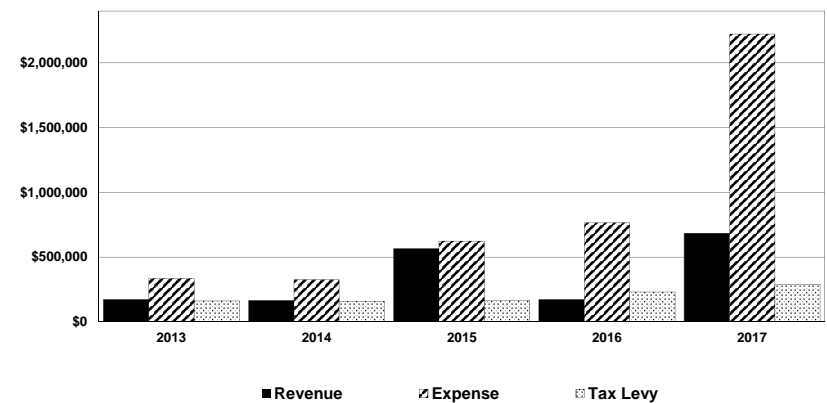
2017 Highlights & Issues on the Horizon

Capital outlay includes \$875,395 for planning, design and construction of a replacement office building (potentially also a community building) at White Mound Park. This is funded by general fund balance and an allocation of American Transmission Company environmental impact fees.

Installation of WI FI in the campground for \$15,000.

The proposed Great Sauk Trail will have an impact on future Parks budgets, but the scope is yet to be determined by the planning process. An estimated cost (if rails are removed) for the Prairie du Sac/Sauk City Unit is \$1.142 / 5.17 miles.

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: PARKS		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10062 PARKS REVENUE									
411100	GENERAL PROPERTY TAXES	-159,323.00	-158,240.00	-165,582.00	-114,393.48	-228,787.00	-228,787.00	-288,029.00	59,242.00
422160	HO-CHUNK GAMING GRANT	0.00	0.00	0.00	-5,000.00	-5,000.00	-5,000.00	0.00	-5,000.00
424630	SNOWMOBILE TRAILS	-52,975.00	-60,591.05	-304,935.92	-26,487.50	-52,975.00	-52,975.00	-52,975.00	0.00
424730	FISH & GAME	-7,446.00	0.00	0.00	0.00	0.00	0.00	-2,245.00	2,245.00
424842	DNR DAM REHABILITATION REIMB	-5,602.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424862	STEWARDSHIP FUNDS	0.00	0.00	0.00	0.00	-520,000.00	0.00	-520,000.00	0.00
467200	COUNTY PARK REVENUE	-41,831.12	-39,864.53	-44,516.61	-25,610.73	-40,000.00	-43,000.00	-40,000.00	0.00
467250	PARKS ENTRANCE FEES	-63,222.17	-61,335.01	-64,969.51	-58,174.23	-55,000.00	-70,000.00	-66,000.00	11,000.00
483610	SALE OF COUNTY TIMBER	0.00	0.00	-150,038.54	0.00	0.00	0.00	0.00	0.00
484110	MISCELLANEOUS PUBLIC CHARGES	0.00	-1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
485010	DONATIONS & CONTRIBUTIONS	-100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00	0.00	-650,000.00	650,000.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-876,199.00	0.00	-599,343.00	-276,856.00
493350	CONTINUING APPROP HOUSE MNTCE	0.00	0.00	0.00	0.00	-2,936.00	0.00	-2,936.00	0.00
TOTAL PARKS REVENUE		-330,499.51	-321,030.59	-730,042.58	-229,665.94	-1,780,897.00	-399,762.00	-2,221,528.00	440,631.00
10062164 WHITE MOUND HOUSE MAINTENANCE									
524300	WHITE MOUND HOUSE MAINTENANCE	2,143.99	1,074.69	5,061.40	0.00	2,936.00	0.00	2,936.00	0.00
TOTAL WHITE MOUND HOUSE MAINTENANCE		2,143.99	1,074.69	5,061.40	0.00	2,936.00	0.00	2,936.00	0.00
10062520 COUNTY PARKS									
511100	SALARIES PERMANENT REGULAR	118,958.14	123,091.62	160,354.58	78,275.03	170,662.00	170,662.00	177,225.00	6,563.00
511200	SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511900	LONGEVITY-FULL TIME	865.80	905.80	615.75	0.00	400.00	400.00	420.00	20.00
512100	WAGES-PART TIME	31,538.18	29,862.20	35,335.00	13,580.02	36,839.00	36,839.00	41,331.00	4,492.00
514100	FICA & MEDICARE TAX	11,536.89	11,650.52	14,955.61	6,905.94	15,904.00	15,904.00	16,752.00	848.00
514200	RETIREMENT-COUNTY SHARE	8,024.14	8,715.46	9,011.58	5,166.21	11,290.00	11,290.00	12,080.00	790.00
514400	HEALTH INSURANCE COUNTY SHARE	14,910.89	15,447.96	13,150.96	9,748.31	29,473.00	29,473.00	20,858.00	-8,615.00
514500	LIFE INSURANCE COUNTY SHARE	10.68	10.32	21.30	12.73	38.00	38.00	34.00	-4.00
514600	WORKERS COMPENSATION	2,284.42	1,807.59	2,305.95	922.69	2,495.00	2,495.00	2,714.00	219.00
520900	CONTRACTED SERVICES	2,000.00	2,000.00	2,000.00	0.00	2,500.00	2,500.00	2,500.00	0.00
522500	TELEPHONE & DAIN LINE	435.54	342.21	780.97	416.43	800.00	1,000.00	800.00	0.00
522800	TRASH/SNOW REMOVAL	1,227.00	1,583.00	2,494.00	0.00	1,600.00	2,600.00	2,600.00	1,000.00
522900	UTILITIES	5,045.58	5,203.98	5,686.97	1,810.00	6,500.00	5,800.00	6,500.00	0.00
524400	PARK MAINTENANCE/IMPROVEMENTS	14,719.03	11,472.70	9,576.87	12,259.22	48,296.00	44,000.00	19,296.00	-29,000.00
525200	EQUIPMENT REPAIR	1,263.65	2,866.39	1,279.05	70.99	2,000.00	2,000.00	2,000.00	0.00
530500	LICENSES AND PERMITS	305.00	305.00	305.00	305.00	310.00	310.00	310.00	0.00
531100	POSTAGE AND BOX RENT	320.47	649.40	649.39	205.65	675.00	675.00	675.00	0.00

Fund: GENERAL FUND Department: PARKS		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10062520 COUNTY PARKS									
531200	OFFICE SUPPLIES AND EXPENSE	240.61	794.50	386.82	91.26	400.00	500.00	500.00	100.00
531800	MIS DEPARTMENT CHARGEBACKS	1,987.14	7,831.30	1,877.83	1,696.71	27,943.00	27,943.00	7,929.00	-20,014.00
532200	SUBSCRIPTIONS	174.85	0.00	0.00	0.00	0.00	43.00	43.00	43.00
532400	MEMBERSHIP DUES	0.00	150.00	0.00	0.00	310.00	150.00	150.00	-160.00
532500	SEMINARS AND REGISTRATIONS	370.00	300.00	0.00	0.00	500.00	300.00	500.00	0.00
533500	MEALS AND LODGING	337.50	49.95	0.00	0.00	500.00	0.00	500.00	0.00
535100	VEHICLE FUEL / OIL	13,346.95	11,263.00	10,487.71	3,325.43	14,500.00	14,500.00	14,500.00	0.00
535200	VEHICLE MAINTENANCE AND REPAIR	1,419.48	3,400.71	3,146.66	1,338.85	2,500.00	2,500.00	2,500.00	0.00
539900	OTHER	6,089.55	7,601.30	29,415.00	0.00	91,301.00	91,301.00	0.00	-91,301.00
551000	INSURANCE	3,684.95	4,278.17	3,534.25	23.01	4,400.00	4,400.00	4,400.00	0.00
581900	CAPITAL OUTLAY	21,870.50	0.00	4,400.00	0.00	24,000.00	24,000.00	913,895.00	889,895.00
TOTAL COUNTY PARKS		262,966.94	251,583.08	311,771.25	136,153.48	496,136.00	491,623.00	1,251,012.00	754,876.00
10062526 WEED HARVESTER									
523800	WEED HARVESTER EXPENSE	8.43	51.48	228.20	0.00	250.00	0.00	250.00	0.00
TOTAL WEED HARVESTER		8.43	51.48	228.20	0.00	250.00	0.00	250.00	0.00
10062529 TRAILS									
539100	TRAILS OTHER SUPPLIES & EXPS	0.00	0.00	347.80	0.00	1,039,652.00	150,000.00	889,652.00	-150,000.00
TOTAL TRAILS		0.00	0.00	347.80	0.00	1,039,652.00	150,000.00	889,652.00	-150,000.00
10062540 SNOWMOBILE TRAILS									
523700	SNOWMOBILE TRAIL MAINTENANCE	35,454.77	68,719.67	295,685.64	48,668.30	47,678.00	47,678.00	47,678.00	0.00
TOTAL SNOWMOBILE TRAILS		35,454.77	68,719.67	295,685.64	48,668.30	47,678.00	47,678.00	47,678.00	0.00
10062694 COUNTY DAM MAINTENANCE									
520100	CONSULTANT AND CONTRACTUAL	0.00	2,000.00	0.00	0.00	2,040.00	0.00	0.00	-2,040.00
535000	REPAIRS AND MAINTENANCE	33,540.00	0.00	0.00	6,560.34	192,205.00	75,000.00	10,000.00	-182,205.00
581900	CAPITAL OUTLAY	0.00	0.00	10,603.00	1,937.21	0.00	0.00	20,000.00	20,000.00
TOTAL COUNTY DAM MAINTENANCE		33,540.00	2,000.00	10,603.00	8,497.55	194,245.00	75,000.00	30,000.00	-164,245.00
TOTAL DEPARTMENT REVENUE		-330,499.51	-321,030.59	-730,042.58	-229,665.94	-1,780,897.00	-399,762.00	-2,221,528.00	440,631.00
TOTAL DEPARTMENT EXPENSE		334,114.13	323,428.92	623,697.29	193,319.33	1,780,897.00	764,301.00	2,221,528.00	440,631.00
ADDITION TO (-)/USE OF FUND BALANCE		3,614.62	2,398.33	-106,345.29	-36,346.61	0.00	364,539.00	0.00	

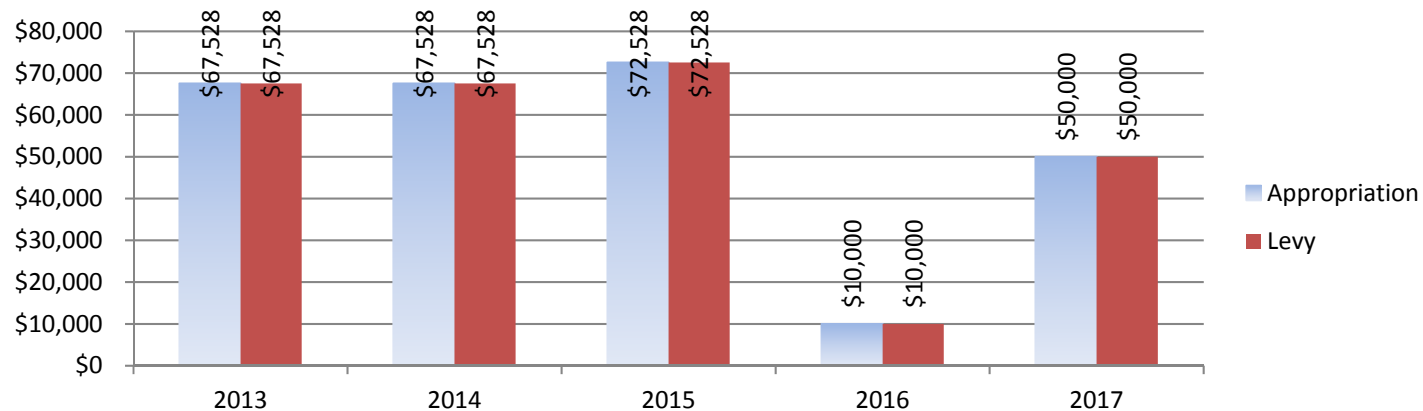
Sauk County Development Corporation

Organization Purpose: The mission of the Sauk County Development Corporation (SCDC) is to promote and retain the diverse economic vitality of Sauk County and its individual communities. The vision for the Sauk County Development Corporation is a collaborative, regional approach to economic development ensures that Sauk County continues to be a premier place to live, work, and conduct business. Sauk County has a respected, reliable workforce with valuable, diverse skills as well as a supportive, catalytic environment for entrepreneurs and business expansions.

Programs Provided to Sauk County Residents: The SCDC is in the process of transitioning from a quasi-governmental model to a private/public partnership. Funding is being sought from both the private and public sectors. The organization has also re-branded, including the development of a new logo and website. Sauk County Development Corporation co-hosted an educational event, called *A World of Possibilities: The New Global Economy and You*, with the Madison Region Economic Partnership for approximately 50 representatives of Sauk County professional services firms. SCDC also hosted its annual Fall Leadership Forum, moving the event to a private sector location and addressing the hot topic of attracting and retaining the next generation to live and work in Sauk County. The event, called *#nextgensaukcounty*, drew the financial support of 13 corporate sponsors and an audience of 200 private and public sector attendees.

Major Goals for Organization for 2017 and Beyond: *Business Retention and Expansion:* Publish a report on visitation program results and trends in the County, Memorandum of understanding with municipalities documenting program roles between partners. *Workforce Recruitment and Development:* Talent recruitment tool(s) to assist employer recruitment efforts, report of companies' skill challenges across sectors and resulting partnerships facilitated. *Housing:* Housing market analysis by community to document need and types of units, marketing materials focused on defined Sauk County housing opportunity, talent recruitment and cost of living comparisons showing quality of place. *Business Attraction, Financing and Loans:* Marketing materials for communities, marketing materials for financial programs.

Fund Department 10999677-526100	General Fund 10 General Non-Departmental 999 Appropriation	2013 Actual \$67,528	2014 Actual \$67,528	2015 Actual \$70,028	2016 6 Months Actual \$10,000	2016 Modified Budget \$10,000	2016 Estimated \$10,000	2017 \$50,000
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University of Wisconsin – Baraboo/Sauk County

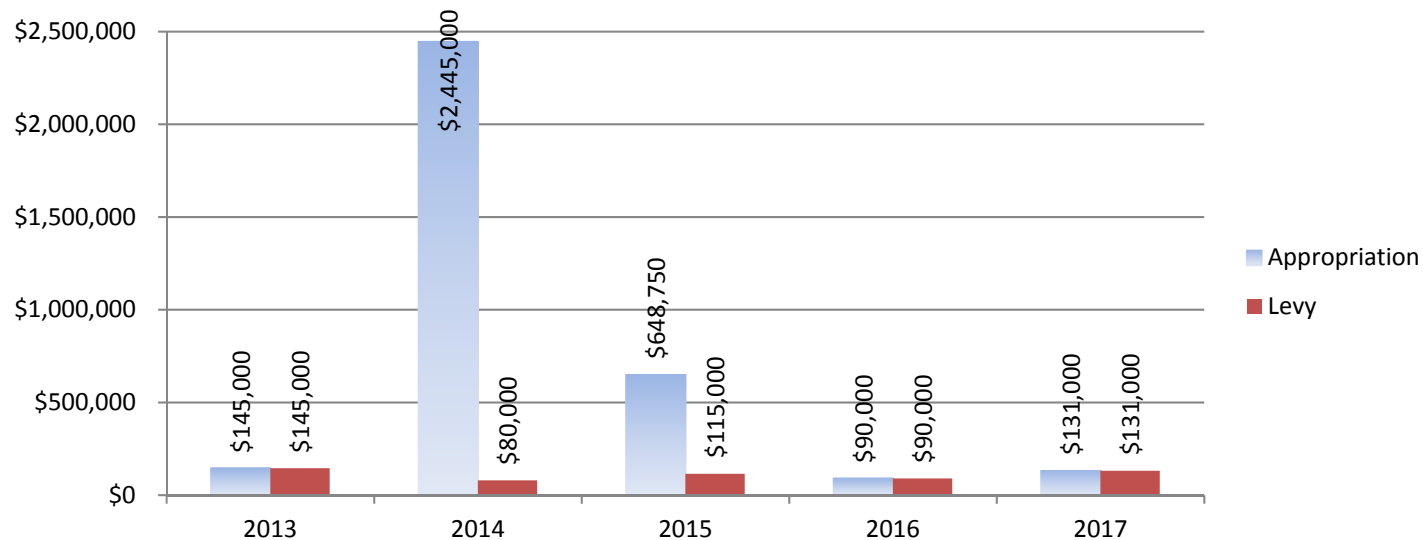
Organization Purpose: To provide University of Wisconsin education and resources to the citizens of Sauk County. The land and buildings at the Campus are owned equally by Sauk County and the City of Baraboo. The County and City are responsible for the maintenance of these 63 acres and five buildings with approximately 185,000 gross square feet, while the University System is responsible for other expenses.

Programs Provided to Sauk County Residents: UW Baraboo / Sauk County provides higher education services to approximately 450 FTE (full-time enrollment) and more than 600 head count. A continued expansion of enrollment, faculty and degree offerings in support of residents of Sauk County and surrounding communities necessitates ongoing maintenance, renovation and expansion of facilities.

Major Goals for Organization for 2017 and Beyond: Currently, Sauk County splits most annual facilities maintenance costs with the City of Baraboo for a 63-acre campus with approximately 185,000 GSF in 5 buildings. Costs include upkeep and replacement expenses for items such as: carpet / tile, HVAC, fire inspections, window replacements, paint, insurance, etc. but do not include personnel, custodial, consumables and chemicals, fuel and equipment for grounds keeping, etc. The UW System provides funding for all movable equipment, personnel and most consumable supplies. Additional funding for maintenance and upkeep expenses may be requested from Sauk County as the total square footage of facilities increases and as current facilities continue to age.

In addition to funding for ongoing operations, 2013 included \$65,000, 2014 included \$2,365,000, and 2015 included \$533,750 for planning and construction of the science labs and classroom remodeling and expansion.

Fund Department	General Fund 10 General Non-Departmental 999	2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017
10999562-526100	Appropriation	\$80,000	\$80,000	\$90,000	\$90,000	\$90,000	\$90,000	\$131,000
10999562-581900	Capital Outlay	24,263	514,682	2,339,946	10,585	84,859	10,585	0
	Totals	\$104,263	\$594,682	\$2,429,946	\$100,585	\$174,859	\$100,585	\$131,000



UW Extension

Department Vision - Where the department would ideally like to be
To be a thriving, well-known and sought-out educational resource that reflects the rich diversity of the state.

Department Mission - Major reasons for the department's existence and purpose in County government
We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

Elements of Countywide Mission Fulfilled
Provide fiscally responsible / essential services Promote safe community Encourage economic development Stewardship of natural resources Development of cultural, social, and community values

Specific Strategic Issues Addressed
Parks/trails development. Placemaking.

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Farmers will receive information about production and labor management practices that result in lower costs and/or increased productivity in their dairy and livestock enterprises.	Results are contingent on hiring of full time Sauk County Agriculture Agent	At least 15 farmers will be visited on-farm by UW-Extension agricultural engineers, receive technical assistance with construction projects, and/or attend a dairy or livestock facilities tour.	12/31/2017
Producers and agri-business professionals will learn about ways to improve herd health on their farm such as improving reproduction, nutrition, and animal handling.	Results are contingent on hiring of full time Sauk County Agriculture Agent	At least 50 farmers and agri-business professionals will attend pasture walks, artificial insemination training, on-farm meetings discussing herd health topics, and other educational programs offered by the Sauk County UW-Extension Agriculture Agent.	12/31/2017
Farm owners and/or managers will utilize the resources of Sauk County UW-Extension to analyze their farm finances.	Results are contingent on hiring of full time Sauk County Agriculture Agent	A farm financial meeting will be conducted annually and farms will receive individual financial assistance to evaluate their businesses from the Sauk County UW-Extension Agriculture Agent.	12/31/2017
Alternative agricultural businesses including specialty crops or livestock, rural landowners and beginning or small-scale farmers will gain information on production practices and marketing.	Results are contingent on hiring of full time Sauk County Agriculture Agent	One to two workshops will be held annually to provide information to farmers on diversified agricultural topics.	12/31/2017
Farmers will be trained in the safe handling of agricultural pesticides.	Farmers will become state certified.	At least 50 farmers will attend a Pesticide Applicator Training session and will successfully complete a written exam from DATCP to receive state certification.	4/1/2017
Provide the Master Gardener program to Sauk County residents.	Students will become certified Master Gardeners	Sauk County UW Extension will train 20 Master Gardeners who will give over 900 hours of community service to Sauk County.	11/30/2017
Provide Sauk County residents with a resource for horticultural issues.		500 Sauk County residents will benefit from articles, booklets, an informational table at the Baraboo Farmers' market and calls or visits to the Sauk County UW Extension office regarding horticultural issues.	12/31/2017
Provide Sauk County residents with a resource for horticultural information.	Local newspapers will print weekly column	300 Sauk County residents will increase their horticultural knowledge through the annual Garden Seminar, monthly educational programs and weekly press releases.	12/31/2017

UW Extension

Create a Million Pollinator Garden to teach Sauk County volunteers and community members about the importance of pollinators. Also, improve the pollination in the Sauk County area with the program.	Garden will be used for training purposes by volunteers and community members.	Hold regular workshops with Sauk County Master Gardener volunteers to prep and plant the land used for the Million Pollinator Garden. Host educational sessions at the land to teach Sauk County community members about the importance of pollinators. Use the information gathered from the garden for future educational events. Garden is located at the Reedsburg Area Pioneer Log Village.	12/17/2017
Sauk County Institute of Leadership (SCIL) members will strengthen their leadership skills, and better understand the critical, local issues facing Sauk County. SCIL alumni will either take on new leadership roles and/or become more effective in their current roles.	Both annual and long-term (10 year) evaluations are conducted to measure the impact of the Sauk County Institute of Leadership.	At least twenty (20) emerging county leaders will attend nine (9), day long educational sessions designed to enhance their leadership abilities. Each session will feature Sauk County leaders and will focus on local issues. The CNRED Agent will continue to work with the SCIL Board of Directors to improve programming content and delivery as well as measuring impacts. She will also work with the SCIL Board to transition the day-to-day coordination of the program to the new SCIL Coordinator.	5/30/2017
Strengthen Sauk County's economy and build community by utilizing research-based educational resources.	Sauk County's placemaking effort and progress will be evaluated by the Economic Development Committee.	The CNRED Agent will work with Sauk County leadership to develop and implement a placemaking/identity development initiative in Sauk County. This will include developing specific measurable goals for the effort.	12/31/2017
Strengthen Sauk County's economy and build community by utilizing research-based educational resources.	Surveys of workforce diversity and inclusion efforts are conducted annually in the MadREP region.	Partner with Madison Regional Economic Partnership and the Urban League of Dane County to develop and strengthen diversity and inclusivity initiatives to bolster economic development.	12/31/2017
Town residents that participate in the drinking water program will learn about their water quality and strategies to protect their drinking water.	Evaluations of the Sauk County well water testing program and its' impacts are conducted each year.	Partner with the Conservation, Planning and Zoning Department and UWEX specialists to develop a drinking water program. Participants will test their drinking water and attend an educational program on interpreting the results.	4/1/2017
Sauk County nonprofit organizations and local units of government have the skills and tools to identify and address their strategic issues.	Evaluations are conducted one year after an organization completes a planning process (i.e. strategic planning_ to measure the effectiveness of the program and Erickson as the facilitator.	The CNRED Agent will coordinate and facilitate organizational development processes (i.e. strategic planning) for organizations and local units of government as necessary. Erickson will be working with the UW-Baraboo/Sauk County on their campus strategic plan.	As needed
Build effective networks and opportunities to partner on regional economic development issues. (Sauk County Comprehensive Plan 5.2 obj 3: Develop collaborations with local and regional organizations to promote the Sauk County region.)	Evaluations of the programs developed will be conducted.	The CNRED Agent will develop and coordinate programs designed to help local chambers of commerce and economic development corporation's partner to address regional needs. This could include restarting the Sauk/Columbia Entrepreneurs Network.	3/31/2017
Promote Sauk County's natural and cultural resources.	Maps are valued and requested by area chambers of commerce, etc.	Distribute 5,000 Sauk County maps featuring natural and heritage tourism resources and 200 Baraboo River recreational water trail maps.	6/1/2017
The Natural Resources Educator designs, develops and delivers educational programs, training and materials on natural resources issues in Sauk, Richland, Dane, Iowa, Grant, Crawford and Vernon Counties.		Examples of programming areas include drinking water testing and education, storm water management, private forest management, invasive species control and agricultural runoff control.	12/31/2017
The Wisconsin Nutrition Education Program (WNEP) helps limited resource families and individuals choose healthful food, handle it safely and become more food secure by spending their food dollars wisely.	Evaluations of educational events will be conducted.	At least 1,200 Sauk County residents will receive education at various locations such as elementary schools, food pantries, Head Start and summer youth programs.	9/30/2017

UW Extension

Family Living will teach, learn, lead and serve through the educational service club Home and Community Education (HCE).	HCE raised \$5,000 per year to buy 8 brand new books for every Head Start child in Sauk County. They also read the books to the children. HCE raises approximately \$2,000 yearly to give out care bags to 60 Sauk County residents going through chemotherapy.	HCE benefits Sauk County residents through Wisconsin Bookworms, Lynn's Legacy, Scholarships, financial donations, educational offerings; the Family Living Educator serves as the HCE Advisor.	12/31/2017
Teach classes for child care providers, parents and Sauk County residents in need of financial education and educational credit to keep their state licenses.		Classes will be held in response to the need for Continuing Education for child care providers to keep their state license, options for court-ordered parenting classes, and education to help those struggling with their finances.	12/31/2017
Provide over 1,000 free and nutritious lunches to children in the Wisconsin Dells School District. Summer Lunch Bunch serves youth (Native American, Latino, and White) at two sites with lunches, education, and physical activities during the months of June, July and August.	Nagelkerk teaches good nutrition at this Summer Lunch Bunch (SLB) sites thorough out the summer. SLB has been evaluated several times (parent interviews) since its inception in 2009.	UW Cooperative Extension partners with Central Wisconsin Community Action and the Wisconsin Dells School District to provide these meals.	8/30/2017
Bring the research and resources of the Family Financial Security Team to the resident of Sauk County.	Nagelkerk asked for and received \$239.04 from the Baraboo National Bank to print over 500 copies of "saving for college" for parents of elementary school students.	Sauk County Family Living Educator will continue in her role of co-chair for the Dollars During Development workgroup and marketing/teacher for the Saving for College workgroup.	12/31/2017
Community Connections is a collaborative approach which aims to connect young children of incarcerated parents to Sauk County Services.	Nagelkerk has spent out 19 Community Connections educational packets to caregivers of children of incarcerated parents in the Sauk County Jail.	Research shows that the earlier programs start, the more effective they are. Good services for infants and toddlers are especially important because almost half of all children under the age of 3 now live in low-income families. Family Living provides the education material.	12/31/2017
Trauma is a force that shapes people's mental, emotional, spiritual and physical health. Trauma-ignored care is a new perspective that reduces blame and shame and builds an understand that the past impact the present.	The Trauma-Informed Kickoff Event has been schedules by Nagelkerk for October 6, 2016.	Family Living will organize a Trauma-Ignored Care Leadership Team that will train 100 people across Sauk County. Kick-off event will be held in the Fall of 2016.	12/31/2017
Youth will learn life skills and meet the Essential Elements of Youth Development through participation in 4-H clubs and associated 4-H sponsored activities.		At least 500 youth (K-12 and 1st year out of high school) will participate in 4-H clubs and associated activities throughout Sauk County. Activities will be lead by at least 120 certified 4-H volunteer leader, 4-H Summer intern and Sauk County UWEX staff members.	12/31/2017
An effective and comprehensive volunteer management system is in place to support the 120+ youth and adults certified 4-H leaders in Sauk County.		Sauk County UWEX will advise the Sauk County 4-H Sr. Leader Association eleven (11) times during the year, advise 4-H Project Committees, conduct new adult volunteer training and certification trainings at least four (4) times per year, conduct 4-H club leadership team trainings at least four (4) times per year, host 4-H club leader meetings at least four (4) times per year, and provide ongoing support, guidance, and management as needed for all 4-H volunteer leaders.	12/31/2017
Older youth will learn and practice effective leadership skills.		Programs for 4-H and non 4-H older youth (7 - 12 grades) will be organized and facilitated by Sauk County UWEX staff. At least 50 older youth will participate in a variety of programs including, but not limited to, Jr. Leader Council, camp counselor training, club officer training, committee work, and community wide youth leadership conferences.	12/31/2017
Community organizations and events will benefit from the resources and personnel available through the Sauk County UWEX 4-H Youth Development program.		Sauk County UWEX staff will provide presentations and/or displays at Youth Conservation Days, Rural Safety Days, and other events, to encourage cooperation within the Sauk County government departments, community programs, school districts, and various coalitions.	12/31/2017
Develop and implement relevant and timely educational programs based on research that fit the needs of the community, organization, family or individual.		To develop and implement relevant and timely educational programs, the Agents must remain flexible and adaptable. Therefore at least 25% of each Agent's time is left unplanned.	12/31/2017

UW Extension

Program Evaluation						
Program Title	Program Description	Mandates and References	2017 BUDGET		FTE's	Key Outcome Indicator(s)
Agriculture and Natural Resources	Help farmers compete in an increasingly challenging, volatile marketplace. Backed by University research, agriculture and natural resources educators balance farm profitability and production of high quality food with a continuing concern for the environment. Extension educators work with individual farmer and farmer networks, home and community gardeners, commercial horticulture and nursery businesses, and consumers of agricultural products in urban as well as rural areas.	ATCP 29 (Pesticide Applicator Training)	User Fees / Misc.	\$2,503	0.35	Dollar value of planning services
			Grants	\$0		
			TOTAL REVENUES	\$2,503		
			Wages & Benefits	\$18,758		
			Operating Expenses	\$58,356		
			TOTAL EXPENSES	\$77,114		
			COUNTY LEVY	\$74,611		
4-H Youth Development	Give young people opportunities to learn new skills such as decision making, responsibility, leadership, public speaking, and contribute to their communities. Backed by the knowledge and research of the University, 4-H and Youth Development Educators design educational, leadership, and citizenship experiences for youth; as well as develop training and leadership development opportunities for adults. These programs are delivered directly through local adult volunteers in 4-H clubs and by collaborating with other local organizations.		User Fees / Misc.	\$1,603	0.95	Dollar value of 4-H volunteers
			Grants	\$0		
			TOTAL REVENUES	\$1,603		
			Wages & Benefits	\$41,639		
			Operating Expenses	\$45,460		
			TOTAL EXPENSES	\$87,099		
			COUNTY LEVY	\$85,496		
Family Living Education	Help families thrive in a rapidly changing world. Backed by University research, Family Living Educators work with families to help them solve problems and improve their quality of life. This education meets family needs throughout the life span -- from improving prenatal nutrition and parenting skills to supporting family caregivers of older adults. Programs target the unique needs of Sauk County. Family Living Educators provide education and research and partner with community organizations and agencies to build strong families. The Wisconsin Nutrition Education Program provides nutritional education to Food Stamp and Food Stamp eligible families. Sauk County was one of only two counties in the State of Wisconsin to receive federal grant funding to study the Young Children of Jailed Parents. This two year grant will research the children of jailed parents to see if means can be determined to break the "cycle of incarceration" that seems to happen in families.		User Fees / Misc.	\$1,603	0.30	Dollar value of education programs offered
			Grants	\$0		
			TOTAL REVENUES	\$1,603		
			Wages & Benefits	\$14,375		
			Operating Expenses	\$56,311		
			TOTAL EXPENSES	\$70,686		
			COUNTY LEVY	\$69,083		

UW Extension

Community, Natural Resources & Economic Development	<p>Help Wisconsin communities deal with challenges including resource constraints, small business development, downtown revitalization, community growth and planning issues, environmental protection, and quality of life issues. CNRED educators also provide strategic planning, community leadership and nonprofit development programs. Priorities include:</p> <p>* Helping local governments meet the changing needs of their constituents.</p> <p>* Creating awareness about local government issues and opportunities throughout Sauk County by involving residents in decision-making processes.</p> <p>* Building stronger community leaders through the Sauk County Institute of Leadership (SCIL) program.</p> <p>* Helping communities effectively meet the challenges associated with growth management and land use planning.</p> <p>* Strengthening local nonprofit organizations.</p> <p>* Collaborate department-wide and through our UW Extension, Arts & Culture Committee to strengthen the offerings and economic impact of arts and culture in Sauk County.</p>		User Fees / Misc.	\$9,603	0.30	<p>Dollar value of strategic planning services</p> <p>Percent of Leadership graduates with substantial roles in community</p>
			Grants	\$0		
			TOTAL REVENUES	\$9,603		
			Wages & Benefits	\$14,375		
			Operating Expenses	\$61,222		
			TOTAL EXPENSES	\$75,597		
			COUNTY LEVY	\$65,994		
Tourism and Promotions	Responsible for the regular update, printing and distribution of the Sauk County promotional map, Paddle the Baraboo map and Sauk County Farm Connect Guide featuring local producers in Sauk County.		User Fees / Misc.	\$0	0.05	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$2,327		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$2,327		
Horticulture	Consumer oriented services that are logically connected to the core mission of Extension education in the four key program areas. Examples of this work include: teaching through classes and seminars; soil samples for lawn s and gardens; consultation on home, lawn and garden pests; Integrated Pest Management (IPM); community involvement; hands-on workshops; administering the Master Gardener Training program annually. Much time is spent identifying needs and problem solving with the general public. Specialists are frequently consulted to address citizen concerns.		User Fees / Misc.	\$500	0.56	
			Grants	\$0		
			TOTAL REVENUES	\$500		
			Wages & Benefits	\$24,430		
			Operating Expenses	\$1,256		
			TOTAL EXPENSES	\$25,686		
Arts and Culture	AHHP and Good Idea Grant Programs: Administer annual and monthly grant programs; file Wisconsin Arts Board Final Report/Regranting Grant Application annually; generate contracts for AHHP grants and process payments for all grant recipients; collect final reports on all projects and reconcile financial reports on same. SEE ARTS & CULTURE COMMITTEE FORM FOR BUDGET FIGURES		User Fees / Misc.	\$0	0.20	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$9,309		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$9,309		
Agriculture Society	Oversee annual appropriation request and process the request for payment.		User Fees / Misc.	\$0	-	
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$25,000		
			TOTAL EXPENSES	\$25,000		
Totals			COUNTY LEVY	\$25,000	2.71	
			TOTAL REVENUES	\$15,812		
			TOTAL EXPENSES	\$372,818		
			COUNTY LEVY	\$357,006		

UW Extension

Output Measures - How much are we doing?			
Description	2015 Actual	2016 Estimate	2017 Budget
Number of phone calls handled by Sauk County UW-Extension.	22,000	20,000	20,000
Number of counter visitors served by Sauk County UW-Extension staff (estimated. Includes program clientele, lawn and garden questions, water and soil sampling services, publication sales, etc.)	2,500	2,500	2,500
Number of visitor "sessions" on the Sauk County UW-Extension web site (A session is a series of hits to the web site over a specific period of time by one visitor)	25,000	25,000	25,000
Number of client contacts made by the Sauk County UWEX Agriculture/Natural Resources Program (best estimate)	1,700	600	600
Number of Sauk County farm families who received financial analysis and planning services from Sauk County UW-Extension.	10	7	7
Number of farmers who received advice and technical assistance with construction projects from UW-Extension agricultural engineers	15	8	8
Number of people who attended pasture walks coordinated by Sauk Co. UW-Extension	50	50	50
Number of community gardeners at the Prairie du Sac & Reedsburg Community Gardens	50	60	60
Number of client contacts made by the Sauk County UWEX Horticulture Program	600	600	600
Number of client contacts made by the Sauk County UWEX Community, Natural Resources, and Economic Development Program (best estimate)	3,000	3,000	3,000
Number of local stakeholders that actively participate in the Sauk County Institute of Leadership each year	165	160	160
Number of nonprofit organizations and local government participants involved in planning programs with the CNRED Agent. (Best estimate)	400	400	400
Number of Intercounty Coordinating Committee (ICC) members that participate in the Sauk County sessions	60	60	60
Number of Sauk County Drinking Water Program participants.	121	100	100
Number of client contacts made by the Sauk County UWEX Family Living Program (best estimate)	3,500	3,500	3,500
Number of direct client contacts made by the Sauk County WNEP Program.	2,543	3,000	3,000
Number of indirect client contacts made by the Sauk County WNEP Program (reached indirectly via newsletter)	2,594	3,000	3,000
Number of Head Start children who benefited from early literacy education through the Wisconsin Bookworms™ program (200 maximum enrollments in Sauk County Head Start.)	200	200	200
Number of children affected by child care programming developed by the Sauk County UW Extension Family Living Educator	900	800	800
Number of adults and youth reached by environmental activities through the 4-H Youth Development program.	600	600	600
Number of adults who served as certified Sauk County 4-H volunteers	115	130	135
Number of youth enrolled as members of Sauk County 4-H Clubs	470	475	500
Number of youth who participated in youth leadership programs	100	125	125
Number of client contacts made by the Sauk County UWEX 4-H Youth Development Program (best estimate)	4,700	5,200	5,200

UW Extension

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2015 Actual	2016 Estimate	2017 Budget
Estimated dollar value of the farm financial planning services provided to Sauk County farmers by the Sauk Co. Ag Agent	Results are contingent on hiring of full time Ag Agent position.	\$100,000	\$50,000	\$50,000
Approximate dollar value of new construction completed by farmers assisted with their financial plans by Sauk Co. UW-Extension	Results are contingent on hiring of full time Ag Agent position.	\$750,000	\$500,000	\$500,000
Dollar value of construction projects that resulted from visits by UW-Extension agricultural engineers	Results are contingent on hiring of full time Ag Agent position.	\$250,000	\$100,000	\$100,000
Number of pounds of food donated to the Sauk Prairie food pantry that was produced in the Prairie du Sac Community Garden.		700	700	700
Total dollar value of the strategic planning services provided through CNRED (Estimate based on cost of a planning consultant)	Consultants hired to do organizational development/strategic planning for non-profits and local units of government may be cost prohibitive, but UWEX can offer educational services that help these organizations be more effective.	\$20,000	\$20,000	\$40,000
Percent of Sauk County Institute of Leadership (SCIL) graduates that will take on substantial new leadership roles in their communities or places of work.	The purpose of SCIL is to develop community leaders willing to take on new roles in their communities. These results indicate the percent of participants that have taken on new leadership roles as a result of SCIL.	95%	95%	95%
Percent of nonprofit organizations and local government entities that claim to make more informed decisions and take more effective actions based on UW-Extension educational programming. (Based on annual evaluations)	Evaluations have indicated that the organizations that have worked with the CNRED agent have been more strategic in their decision making and have greater impacts as a result of working with UWEX.	95%	90%	90%
Percent Sauk County drinking water program participants that are making more informed decisions and taking action where appropriate to improve their drinking water as a result of UW-Extension educational programming.	According to program evaluations the vast majority of Sauk County well water testing program participants have learned more about their well systems and have taken steps to improve their water quality as a result of the educational program.	95%	95%	95%
Dollars brought to Sauk County through UW-Extension/Commission on Aging collaboration on WIC Senior Farmers Market Nutrition Program, a program benefiting farmers and older adults.		\$8,125	\$0	\$0
Total dollar value of money saved in future costs as a result of early literacy education through the Wisconsin Bookworms™ program ("Every dollar spent on high-quality education and child-care programs saves \$17 in future costs for intervention - about \$10 more than previously thought." ~ Elizabeth Burmaster, Wis. School Superintendent, December 4, 2004)		\$88,400	\$88,400	\$88,400
Total dollar value of HCE volunteers (based on 3 hours per month at a rate of \$10 per hour or \$360 per volunteer)		\$54,000	\$54,000	\$54,000
Total grant moneys secured for child care quality improvements in Sauk County		\$4,000	\$4,000	\$4,000
Grant dollars awarded through UW Extension and the Waismann Center to support jail research.		\$181,000	\$0	\$0
Total dollar value brought in to the Wisconsin Dells School District through the Dells Area Alliance for Young Children.		\$4,500	\$4,500	\$4,500
Total dollar value of free, confidential financial counseling for Sauk County families (1 hour at \$40 per hour)		\$750	\$750	\$750
Revenue brought to Sauk County UW Family Living via WNEP Coordinator's and Educator's salary and benefits		\$48,700	\$78,511	\$86,061
Total dollar value of adult 4-H volunteers (based on 7 hours per month at a rate of \$12 per hour or \$1,008 per volunteer)		\$80,640	\$115,920	\$126,000

University of Wisconsin - Extension

Oversight Committee: **UW-Extension, Arts & Culture**

4-H Youth Development Educator	Agriculture Educator	Family Living Educator	Community Resource Development Educator
Summer Agent 0.30 FTE	Horticulture Educator 0.41 FTE	Food Wise Coordinator*	Natural Resources Educator*
		Food Wise Educator*	
	Administrative Specialist 1.00 FTE	Program Specialist 1.00 FTE	

The UW-Extension educators are employees of the State of Wisconsin. Sauk County funds 40% of the cost of each educator.

*The County provides no funding for these three positions.

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
FTE Change	0.00	0.00	0.07	0.00	0.00
FTE Balance	2.64	2.64	2.71	2.71	2.71

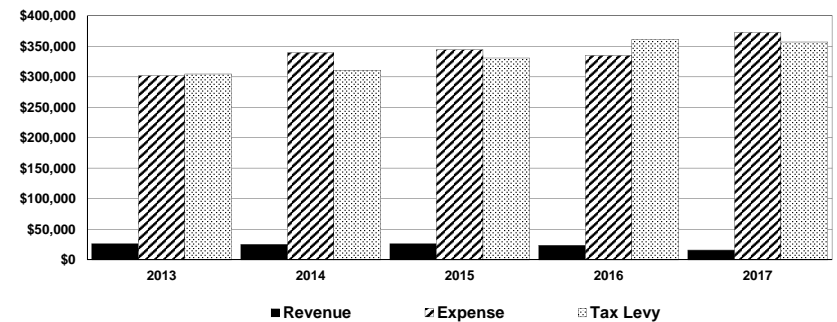
	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2016 Modified Budget	2017 Budget	\$ Change from 2016 Modified to 2017 Budget	% Change from 2016 Modified to 2017 Budget	Outlay	Total Expense Amount	Property Tax Levy Impact
UW-EXTENSION											
<u>Revenues</u>											
Tax Levy	304,704	310,954	330,471	361,123	361,123	357,005	(4,118)	-1.14%	None	0	0
Grants & Aids	3,413	9,441	7,030	5,012	3,413	3,413	0	0.00%			
User Fees	22,517	15,815	19,153	18,514	9,400	12,400	3,000	31.91%	2017 Total	0	0
Donations	0	0	0	0	0	0	0	0.00%			
Interest	6	3	0	0	0	0	0	0.00%			
Miscellaneous	324	(10)	0	0	0	0	0	0.00%	2018	0	0
Use of Fund Balance	0	3,461	0	0	12,360	0	(12,360)	-100.00%	2019	0	0
									2020	0	0
									2021	0	0
Total Revenues	330,964	339,664	356,654	384,649	386,296	372,818	(13,478)	-3.49%			
<u>Expenses</u>											
Labor	86,994	101,364	97,869	111,445	111,745	105,484	(6,261)	-5.60%			
Labor Benefits	25,869	28,095	23,731	15,169	29,292	19,730	(9,562)	-32.64%			
Supplies & Services	188,982	210,205	222,959	208,128	245,259	247,604	2,345	0.96%			
Addition to Fund Balance	29,119	0	12,095	49,907	0	0	0	0.00%			
Total Expenses	330,964	339,664	356,654	384,649	386,296	372,818	(13,478)	-3.49%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

2017 Highlights & Issues on the Horizon

Continue to react to significant State budget cuts from the University of Wisconsin System.

Includes Budgeted Outside Agency Requests:
Agricultural Society (Fair Board) \$25,000

Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: U W EXTENSION		2013 Actual	2014 Actual	2015 Actual	2016 6 Months Actual	2016 Modified Budget	2016 Estimated	2017	Dollar Change
10070 U W EXTENSION REVENUE									
411100	GENERAL PROPERTY TAXES	-304,704.00	-310,954.00	-330,471.00	-180,561.48	-361,123.00	-361,123.00	-357,005.00	-4,118.00
422160	HO-CHUNK GAMING GRANT	0.00	0.00	-1,500.00	0.00	0.00	0.00	0.00	0.00
424381	UWEX POSTAGE GRANT	-3,413.00	-3,413.00	-3,413.00	-1,706.50	-3,413.00	-3,413.00	-3,413.00	0.00
424382	STATE GRANT	0.00	-6,028.11	-2,117.00	-1,599.00	0.00	-1,599.00	0.00	0.00
467000	UWX OFFICE SERVICES	-2,374.15	-1,899.36	-2,986.90	-2,458.94	-2,000.00	-2,000.00	-2,000.00	0.00
467150	PESTICIDE TRAINING REVENUE	-2,760.00	-1,470.00	-1,350.00	-2,250.00	-1,400.00	-2,250.00	-1,400.00	0.00
467160	COMMUNITY GARDEN FEES	-30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
467170	DRINKING WATER TEST ADMIN FEES	-15,721.00	-10,968.00	-12,826.00	-13,263.85	-5,000.00	-13,264.00	-8,000.00	3,000.00
481100	INTEREST ON INVESTMENTS	-6.44	-3.15	-0.30	0.00	0.00	0.00	0.00	0.00
483300	SALE OF MATERIAL AND SUPPLIES	-1,631.39	-1,478.13	-1,989.65	-285.41	-1,000.00	-1,000.00	-1,000.00	0.00
484160	MISCELLANEOUS REVENUES	-324.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-12,360.00	0.00	0.00	-12,360.00
TOTAL U W EXTENSION REVENUE		-330,963.98	-336,203.75	-356,653.85	-202,125.18	-386,296.00	-384,649.00	-372,818.00	-13,478.00
10070541 SAUK COUNTY FAIR BOARD									
526100	AGRICULTURAL SOCIETY (FAIR)	20,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	0.00
TOTAL SAUK COUNTY FAIR BOARD		20,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	0.00
10070560 UW EXT OFFICE									
511100	SALARIES PERMANENT REGULAR	69,448.83	73,538.36	65,870.07	28,440.51	87,935.00	71,645.00	83,168.00	-4,767.00
511900	LONGEVITY-FULL TIME	516.60	556.60	591.25	0.00	637.00	160.00	200.00	-437.00
512100	WAGES-PART TIME	119.44	10,516.80	846.30	5,730.20	0.00	17,744.00	0.00	0.00
512700	WAGES-PARTTIME-NO BENEFITS	16,909.50	16,752.58	30,561.53	12,304.01	23,173.00	21,896.00	22,116.00	-1,057.00
514100	FICA & MEDICARE TAX	6,114.65	7,310.72	7,182.04	3,589.28	8,549.00	8,866.00	8,070.00	-479.00
514200	RETIREMENT-COUNTY SHARE	4,659.14	5,181.64	4,343.87	2,222.33	5,849.00	3,852.00	5,669.00	-180.00
514400	HEALTH INSURANCE COUNTY SHARE	14,910.89	15,447.96	12,053.06	-562.08	14,737.00	2,294.00	5,826.00	-8,911.00
514500	LIFE INSURANCE COUNTY SHARE	10.40	10.24	10.72	5.44	11.00	11.00	17.00	6.00
514600	WORKERS COMPENSATION	173.89	144.70	141.25	54.37	146.00	146.00	148.00	2.00
520600	CONTRACTS	104,170.00	115,613.00	126,754.00	52,889.00	141,514.00	112,000.00	147,797.00	6,283.00
522100	WATER TESTING	15,357.83	10,997.81	12,406.00	12,703.00	5,000.00	12,883.00	8,000.00	3,000.00
522180	MASTER GARDNER TRAINING EXP	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522500	TELEPHONE & DAIN LINE	513.64	1,036.49	2,674.63	1,194.67	3,000.00	3,000.00	3,000.00	0.00
531100	POSTAGE AND BOX RENT	4,999.52	5,950.25	5,156.87	2,051.17	6,200.00	4,000.00	6,000.00	-200.00
531200	OFFICE SUPPLIES AND EXPENSE	7,238.76	11,139.15	10,411.58	4,510.88	9,000.00	9,000.00	10,500.00	1,500.00
531400	SMALL EQUIPMENT	1,171.97	1,099.69	2,581.16	397.76	1,200.00	1,200.00	1,200.00	0.00
531500	FORMS AND PRINTING	991.12	559.75	671.09	1,557.24	2,000.00	500.00	2,000.00	0.00
531800	MIS DEPARTMENT CHARGEBACKS	11,252.21	11,069.48	10,106.02	7,567.41	9,760.00	9,760.00	10,982.00	1,222.00
532200	SUBSCRIPTIONS	400.80	490.29	342.05	292.60	600.00	600.00	600.00	0.00

Fund: GENERAL FUND	2013	2014	2015	2016	2016	2016		Dollar
Department: U W EXTENSION	Actual	Actual	Actual	6 Months	Modified	Estimated	2017	Change
				Actual	Budget			
10070560 UW EXT OFFICE								
532400 MEMBERSHIP DUES	790.00	570.00	1,018.00	453.00	1,000.00	1,000.00	1,000.00	0.00
532500 SEMINARS AND REGISTRATIONS	767.95	22.76	232.26	0.00	400.00	200.00	200.00	-200.00
532800 TRAINING AND INSERVICE	2,336.96	1,057.00	3,004.00	1,946.00	6,500.00	3,060.00	3,000.00	-3,500.00
533000 PESTICIDE EXPENSES	1,389.64	1,470.82	1,529.54	1,386.31	9,560.00	2,400.00	800.00	-8,760.00
533200 MILEAGE	10,684.92	10,908.42	10,947.35	5,497.65	13,000.00	12,000.00	15,000.00	2,000.00
533500 MEALS AND LODGING	199.82	206.71	482.10	193.84	400.00	400.00	400.00	0.00
534800 EDUCATIONAL SUPPLIES	4,807.52	7,167.79	8,317.39	5,344.04	8,500.00	8,500.00	9,500.00	1,000.00
534900 PROJECT SUPPLIES	214.70	1,970.60	1,200.00	0.00	2,500.00	2,500.00	2,500.00	0.00
551000 INSURANCE	125.00	125.00	125.00	185.00	125.00	125.00	125.00	0.00
573300 SCHOLARSHIPS/PRIZES/AWARDS	1,500.00	3,750.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UW EXT OFFICE	281,845.70	314,664.61	319,559.13	149,953.63	361,296.00	309,742.00	347,818.00	-13,478.00
TOTAL DEPARTMENT REVENUE	-330,963.98	-336,203.75	-356,653.85	-202,125.18	-386,296.00	-384,649.00	-372,818.00	-13,478.00
TOTAL DEPARTMENT EXPENSE	301,845.70	339,664.61	344,559.13	174,953.63	386,296.00	334,742.00	372,818.00	-13,478.00
ADDITION TO (-)/USE OF FUND BALANCE	-29,118.28	3,460.86	-12,094.72	-27,171.55	0.00	-49,907.00	0.00	

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FINANCIAL STRUCTURE

Fund Accounting

Sauk County organizes its finances on the basis of funds. Each fund is considered a separate accounting entity. Operations of individual funds are accounted for with a separate set of accounts that consists of its assets, liabilities, equity, revenue, and expenditure or expense, as appropriate. County resources are accounted for in each fund based on the purpose for which they are spent and by which spending activities are controlled. All funds included in this document are appropriated. The basis of budgeting is the same as the basis of accounting used in Sauk County's audited financial statements.

Measurement focus - Time frame of measurement of financial success:

- Current financial resources - This measurement focus is short-term in nature, and generally takes into account a single year's activity. The focus is on spending and spendable resources.
- Economic resources - This measurement focus is long-term in nature, and generally takes into account the entire life cycle of the fund.
- No measurement focus - Financial success is not measured.

Basis of accounting - Rules under which transactions must be recorded:

- Modified accrual - Revenues recorded when both measurable and available (collectible within the current year or soon enough thereafter to be used to pay liabilities of the current year, or 60 days). Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, judgments, and compensated absences, which are recorded as a fund liability when expected to be paid with expendable available financial resources.
- Accrual - Revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.
- Cash - Revenues and expenses are recorded only when cash is received or paid.

Governmental			Proprietary	
General	Special Revenue	Debt Service	Enterprise	Internal Service
General	Aging & Disability Resource Center	Debt Service	Health Care Center	Insurance
	CDBG-ED		Highway	Workers Compensation
	CDBG-EAP			
	CDBG-FRSB			
	CDBG-Housing Rehab			
	Dog License			
	Drug Seizures			
	Human Services			
	Jail Assessment			
	Land Records Modernization			
	Landfill Remediation			

FINANCIAL STRUCTURE

Fund Types

GOVERNMENTAL FUNDS are governed by standards developed specifically for government activities. This is a category of funds through which most governmental functions are financed. Measurement focus: Current financial resources. Basis of accounting: Modified accrual.

GENERAL FUND: The General Fund is the primary operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund. Major areas included are a) general County administration, b) the law enforcement, prosecutorial, adjudication and corrections function, c) public health, and d) planning, zoning and land conservation. This fund is considered a major fund for Governmental Accounting Standards Board Statement 34 (GASB 34) purposes.

SPECIAL REVENUE FUNDS: Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects or expendable trusts) that are restricted to expenditures for specified purposes. Sauk County Funds: Aging and Disability Resource Center, CDBG-ED, CDBG-EAP, CDBG-FRSB, CDBG-Housing Rehabilitation, Dog License, Drug Seizures, Human Services (This fund is considered a major fund for GASB 34 purposes), Jail Assessment, Land Records Modernization, Landfill Remediation.

DEBT SERVICE FUNDS: Debt Service Funds are used to accumulate resources for the payment of general long-term debt principal, interest and related costs. Sauk County Fund: Debt Service (This fund is considered a major fund for GASB 34 purposes).

PROPRIETARY FUNDS are governed by accounting standards similar to those found in the private sector. This means that all assets and all liabilities (current or noncurrent) associated with an activity are included on its balance sheets. The reported fund equity (net total assets) is segregated into contributed capital and retained earnings. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets. Measurement focus: Economic resources. Basis of accounting: Accrual.

ENTERPRISE FUNDS: Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Sauk County Funds: Health Care Center, Highway.

INTERNAL SERVICE FUNDS: Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments, agencies or governmental units on a cost-reimbursement basis. Sauk County Funds: Insurance, Workers Compensation.

Fund - Cross Reference Schedule

Department to Generally Accepted Accounting Principles (GAAP) Budget

<u>Department</u>	<u>Fund Classification</u>	<u>Basis of Budgeting & Accounting</u>	<u>Measurement Focus</u>	<u>Primary Means of Spending Control</u>	<u>Department</u>	<u>Fund Classification</u>	<u>Basis of Budgeting & Accounting</u>	<u>Measurement Focus</u>	<u>Primary Means of Spending Control</u>
<u>Debt Service</u>					<u>Public Works</u>				
Debt Service	Debt Service *	Modified Accrual	Spending	Bond Indentures	Highway	Enterprise	Accrual	Economic Resources	Annual Operating Budget
					Landfill Remediation	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
<u>General Government</u>					<u>Health & Human Services</u>				
Accounting	General	Modified Accrual	Spending	Annual Operating Budget	Aging & Disability Resource Center	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
Administrative Coordinator	General	Modified Accrual	Spending	Annual Operating Budget	Child Support	General	Modified Accrual	Spending	Annual Operating Budget
Building Services	General	Modified Accrual	Spending	Annual Operating Budget	Dog License Fund	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
Corporation Counsel	General	Modified Accrual	Spending	Annual Operating Budget	Environmental Health	General	Modified Accrual	Spending	Annual Operating Budget
County Board	General	Modified Accrual	Spending	Annual Operating Budget	Health Care Center	Enterprise	Accrual	Economic Resources	Annual Operating Budget
County Clerk / Elections	General	Modified Accrual	Spending	Annual Operating Budget	Human Services	Special Revenue *	Modified Accrual	Spending	Annual Operating Budget
Criminal Justice Coordinating	General	Modified Accrual	Spending	Annual Operating Budget	Public Health	General	Modified Accrual	Spending	Annual Operating Budget
Insurance Fund	Internal Service	Accrual	Economic Resources	Annual Operating Budget	Veteran's Service	General	Modified Accrual	Spending	Annual Operating Budget
Land Records Modernization	Special Revenue	Modified Accrual	Spending	Annual Operating Budget	Women, Infants, and Children	General	Modified Accrual	Spending	Annual Operating Budget
Management Information Systems	General	Modified Accrual	Spending	Annual Operating Budget					
Personnel	General	Modified Accrual	Spending	Annual Operating Budget	<u>Conservation, Development, Recreation & Education</u>				
Register of Deeds	General	Modified Accrual	Spending	Annual Operating Budget	Arts, Humanities, Historic Preserv	General	Modified Accrual	Spending	Annual Operating Budget
Surveyor	General	Modified Accrual	Spending	Annual Operating Budget	Baraboo Range Fund	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
Treasurer	General	Modified Accrual	Spending	Annual Operating Budget	CDBG-ED Revolving Loans	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
Workers Compensation	Internal Service	Accrual	Economic Resources	Annual Operating Budget	CDBG-FRSB	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
					CDBG-Housing Rehabilitation	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
<u>Justice & Public Safety</u>					Conservation, Planning & Zoning	General	Modified Accrual	Spending	Annual Operating Budget
CDBG-EAP	Special Revenue	Modified Accrual	Spending	Annual Operating Budget	Parks	General	Modified Accrual	Spending	Annual Operating Budget
Circuit Courts	General	Modified Accrual	Spending	Annual Operating Budget	UW Extension	General	Modified Accrual	Spending	Annual Operating Budget
Clerk of Courts	General	Modified Accrual	Spending	Annual Operating Budget					
Coroner	General	Modified Accrual	Spending	Annual Operating Budget					
Court Commissioner	General	Modified Accrual	Spending	Annual Operating Budget					
District Attorney / Victim Witness	General	Modified Accrual	Spending	Annual Operating Budget					
Drug Seizures	Special Revenue	Modified Accrual	Spending	Annual Operating Budget					
Emergency Management	General	Modified Accrual	Spending	Annual Operating Budget					
Jail Assessment	Special Revenue	Modified Accrual	Spending	Annual Operating Budget					
Register in Probate	General	Modified Accrual	Spending	Annual Operating Budget					
Sheriff	General	Modified Accrual	Spending	Annual Operating Budget					

* The General, Human Services and Debt Service Funds are considered major funds for Governmental Accounting Standards Board Statement 34 purposes.

Fund classification definitions can be found in the glossary. The basis of budgeting and accounting refers to the method by which revenues and expenses or expenditures are recognized. A measurement focus on current financial resources (or spending) means that current, available, spendable resources are primarily presented; while a measurement focus on economic resources means that net income and long-term financial position are primarily presented.

FUND BALANCES ANTICIPATED AT YEAREND

	Actual Year-End 2013	Actual* Year-End 2014	Actual Year-End 2015	Estimated Fund Balance 1/1/2017	2017 Budgeted Revenues	2017 Property Tax Levy	2017 Budgeted Expenditures	Addition to (Use of) Fund Balance	Estimated Fund Balance 12/31/2017
Nonspendable for Prepaid Items	41,146	170,853	98,684	98,684					98,684
Nonspendable for Long-Term Delinquent Taxes Receivable	1,797,662	1,550,764	1,312,995	1,312,995					1,312,995
Nonspendable for Long-Term Loan to Tri-County Airport Receivable	6,744	5,396	4,047	2,698				-1,349	1,349
Nonspendable for Inventories	15,070	14,972	18,516	18,516					18,516
Nonspendable for Interfund Receivable	0	0	82,769	82,769					82,769
Restricted Sales Taxes Collected but Unexpended	688,499	0	0	0					0
Assigned for Alice in Dairyland Trust	4,978	3,481	0	0					0
Assigned for Carryforward Funds	1,498,834	3,583,307	1,837,819	1,000,000					1,000,000
Assigned for Budgeted Use of Fund Balance	4,203,088	3,364,272	2,178,623	4,196,576				-3,246,576	950,000
Unassigned (Working Capital)	11,061,785	14,560,789	14,452,129	14,255,594				1,154,781	15,410,375
Unassigned	12,494,046	10,318,894	14,672,385	16,521,369	19,845,408	15,908,249	39,950,233	-2,103,432	14,417,936
Total General Fund	31,811,852	33,572,728	34,999,172	37,489,201	19,845,408	15,908,249	39,950,233	-4,196,576	33,292,625
Aging & Disability Resource Center	391,220	259,311	343,041	503,949	1,712,517	272,581	1,992,098	-7,000	496,949
Human Services	4,236,271	3,513,696	3,025,542	1,755,122	9,751,176	7,531,534	17,282,710	0	1,755,122
Jail Assessment	13,976	0	0	0	97,000	0	97,000	0	0
Land Records Modernization	739,447	709,135	588,692	498,685	201,800	198,128	481,958	-82,030	416,655
Landfill Remediation	5,090,000	5,010,678	4,920,817	4,822,852	14,300	0	115,665	-101,365	4,721,487
Drug Seizures	113,397	103,418	79,334	68,334	100	0	11,100	-11,000	57,334
CDBG-ED Revolving Loans	494,480	362,943	450,727	527,125	55,151	0	582,276	-527,125	0
CDBG-Flood Recovery Small Business	57	0	0	0	2,400	0	2,400	0	0
CDBG-Emergency Assistance Program	333,091	291,436	86,544	0	0	0	0	0	0
CDBG-Revolving Loan Fund Housing Rehabilitation	12,500	-25	3,170	7,825	20,000	0	20,000	0	7,825
Dog License	1,265	1,101	1,228	1,228	28,000	0	28,000	0	1,228
Total Special Revenue Funds	11,425,704	10,251,693	9,499,095	8,185,120	11,882,444	8,002,243	20,613,207	-728,520	7,456,600
Debt Service	0	0	444,582	900,353	1,523,084	0	1,078,060	445,024	1,345,377
Health Care Center	2,757,619	4,035,187	4,528,241	4,375,293	8,792,008	2,313,610	11,943,150	-837,532	3,537,761
Highway	9,846,414	10,824,620	11,991,281	11,991,281	5,429,540	4,127,562	10,257,102	-700,000	11,291,281
Total Enterprise Funds	12,604,033	14,859,807	16,519,522	16,366,574	14,221,548	6,441,172	22,200,252	-1,537,532	14,829,042
Insurance	468,176	489,616	485,931	452,876	96,624	0	49,500	47,124	500,000
Workers Compensation	712,280	702,544	822,571	619,086	284,779	0	284,779	0	619,086
Total Internal Service Funds	1,180,456	1,192,160	1,308,502	1,071,962	381,403	0	334,279	47,124	1,119,086
GRAND TOTAL - ALL FUNDS	57,022,045	59,876,388	62,770,873	64,013,210	47,853,887	30,351,664	84,176,031	-5,970,480	58,042,730

*As restated, when applicable.

Fund balances are segregated into five classifications.

1. Nonspendable - Amounts cannot be spent because they are a) not in spendable form or b) legally or contractually required to be maintained intact.
2. Restricted - Amounts are restricted by external parties (i.e. creditors, grantors, contributors) or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation, such as an ordinance.
3. Committed - Amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision making authority. The formal action must occur prior to the end of the reporting period. The amount, which will be subject to the constraint, may be determined in the subsequent period.
4. Assigned - Amounts constrained by the government's intent to be used for specific purposes that are neither restricted nor committed.
5. Unassigned - A residual classification for the General Fund. The total fund balance less amounts categorized as nonspendable, restricted, committed and assigned equals unassigned fund balance.

Fund Balance - Budgeted Usage

General Fund

Building Services			
Use of fund balance for energy cost saving measures	Non-Recurring/Capital	225,000	
Use of fund balance for communications infrastructure upgrades	Non-Recurring/Capital	375,000	
Use of fund balance for remodel of Courthouse annex 3rd floor	Non-Recurring/Capital	250,000	
		<u>850,000</u>	
Sheriff			
Use of fund balance for boat purchase	Non-Recurring/Capital	25,000	
		<u>25,000</u>	
Administrative Coordinator			
Use of fund balance for relocation expenses	Non-Recurring/Capital	5,000	
		<u>5,000</u>	
Management Information Systems			
Use of fund balance for phone system transition	Non-Recurring/Capital	11,250	
		<u>11,250</u>	
Criminal Justice Coordinating			
Startup cost for sober living, monitoring and transportation	Start up of Programs	45,000	
		<u>45,000</u>	
Conservation, Planning & Zoning			
Use of carryforward planning funds for placemaking initiative	Continuing Programs	201,341	
Use of carryforward Baraboo Range monitoring funds	Continuing Programs	5,436	
Use of carryforward Youth Day donations	Continuing Programs	5,075	
		<u>211,852</u>	
Parks			
Use of fund balance for Great Sauk Trail development	Non-Recurring/Capital	369,652	
Use of fund balance of White Mound office building	Non-Recurring/Capital	650,000	
Use of carryforward White Mound house maintenance funds	Continuing Programs	2,936	
Use of carryforward Health Care Center Firehouse funds	Continuing Programs	4,296	
Use of carryforward environmental impact fees	Continuing Programs	225,395	
		<u>1,252,279</u>	
Women, Infants & Children			
Use of carryforward program funds	Continuing Programs	47,505	
		<u>47,505</u>	
General			
Fund vacancy factor with fund balance	Vacancy & Turnover	600,000	
Fund contingency fund with fund balance	Contingency Fund	350,000	
Use of carryforward environmental impact fees	Continuing Programs	683,250	
Use of fund balance for Home Care unemployment	Termination of Programs	115,440	
		<u>1,748,690</u>	
	General Fund Total	<u>4,196,576</u>	

Other Funds

Aging & Disability Resource Center			
Use of accumulated program funds for vehicle purchase	Non-Recurring/Capital	7,000	
		<u>7,000</u>	
Land Records Modernization			
Use of accumulated program funds for monumentation and capital	Continuing Programs	82,030	
		<u>82,030</u>	
Landfill Remediation			
Use of program funds for long term care	Continuing Programs	101,365	
		<u>101,365</u>	
Drug Seizures			
Use of program funds for drug enforcement equipment	Continuing Programs	11,000	
		<u>11,000</u>	
CDBG-ED Revolving Loans			
Use of carryforward program funds to issue development loans	Continuing Programs	527,125	
		<u>527,125</u>	
Health Care Center			
Fund depreciation with fund balance	Non-Recurring/Capital	480,000	
Use of carryforward funds for boiler repairs	Non-Recurring/Capital	40,000	
Fund vacancy factor with fund balance	Vacancy & Turnover	317,532	
		<u>837,532</u>	
Highway			
Use of fund balance for outlay	Non-Recurring/Capital	700,000	
		<u>700,000</u>	
	Other Funds Total	<u>2,266,052</u>	
	Grand Total Use of Fund Balances	<u>6,462,628</u>	

Sauk County maintains balances in many of its funds. Financial policy 5-94, Fund Balance / Retained Earnings and Contingent Funds Policy, defines appropriate uses of fund balances and retained earnings.

Nonrecurring or rarely recurring capital outlays to reduce reliance on borrowed funds and future debt service costs.

Nonrecurring **startup** costs of projects or programs that are expected to provide savings or increase efficiencies in the future.

Prepayment of outstanding debt to generate greater rates of return than refinancing.

Termination costs of ineffective or inefficient programs.

All or part of the **contingency fund** since its expenditure is unlikely to occur.

Vacancy and turnover factor. Departmental budgets are developed as if all staff positions will be filled for the entirety of the year. Recognizing that there is always vacancy and turnover, the County analyzes previous years' turnover to reduce the property tax levy.

Continuing programs. Allows funds levied or grants received in one year to be expended in the next year to assure completion of the purpose for which the funds were received.

	<u>General Fund</u>	<u>Other Funds</u>	<u>Grand Total</u>
Non-Recurring/Capital	1,910,902	1,227,000	3,137,902
Start up of Programs	45,000	0	45,000
Termination of Programs	115,440	0	115,440
Contingency Fund	350,000	0	350,000
Vacancy & Turnover	600,000	317,532	917,532
Continuing Programs	<u>1,175,234</u>	<u>721,520</u>	<u>1,896,754</u>
	<u>4,196,576</u>	<u>2,266,052</u>	<u>6,462,628</u>

Property Tax Levy By Function

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	2017 Change from 2016 Budget	
											\$	%
General Government	(3,358,380)	(2,859,559)	(2,222,294)	(2,023,057)	(2,393,441)	(2,153,183)	(1,552,455)	(1,946,585)	(1,895,424)	(2,608,569)	(713,145)	-37.62%
Justice & Public Safety	11,353,195	11,855,971	12,130,334	12,121,165	12,867,604	12,814,500	12,660,218	12,870,027	13,169,471	13,452,254	282,783	2.15%
Public Works	3,418,007	3,674,868	3,729,327	3,774,250	3,894,712	3,959,494	3,995,100	4,014,583	4,122,355	4,184,727	62,372	1.51%
Health & Human Services	11,281,842	11,745,273	11,901,374	11,562,676	11,198,771	11,132,627	10,640,054	11,331,521	11,323,136	11,542,491	219,355	1.94%
Culture	62,750	62,750	63,750	63,751	63,751	63,762	63,762	64,762	64,762	68,762	4,000	6.18%
Recreation	172,930	156,837	158,142	175,290	151,918	159,323	158,240	165,582	228,787	229,529	742	0.32%
Education	1,122,444	1,179,681	1,255,073	1,295,361	1,334,179	1,319,878	1,317,915	1,440,179	1,452,131	1,515,136	63,005	4.34%
Development	132,082	124,846	123,996	131,019	67,528	67,528	67,528	72,528	10,000	30,000	20,000	200.00%
Conservation	773,062	794,967	739,657	727,129	611,756	739,201	738,916	925,714	1,019,324	1,042,834	23,510	2.31%
Capital Outlay	489,537	608,945	463,612	460,500	467,000	405,500	509,600	1,024,000	688,500	894,500	206,000	29.92%
Debt Service	250,000	250,000	250,000	250,000	250,000	250,000	250,000	0	0	0	0	--
All Funds Total	25,697,469	27,594,579	28,592,971	28,538,084	28,513,778	28,758,630	28,848,878	29,962,311	30,183,042	30,351,664	168,622	0.56%

The general government function contains significant revenues that are not directly related to other functions, such as approximately \$8.0 million in sales tax collections. This forces the general government function to have a net reduction of the property tax levy.

The total levy recorded in the historical actuals of this summary may differ from the dollars levied due to delinquent taxes.

Property tax as levied	25,805,357	27,714,671	28,659,120	28,531,297	28,531,297	28,531,297	28,854,774	29,878,110	30,183,042	30,351,664	168,622	0.56%
Adjustment for delinquent taxes	(107,888)	(120,092)	(66,149)	6,787	(17,519)	227,333	(5,896)	84,201	TBD	TBD		
Property tax recognized	25,697,469	27,594,579	28,592,971	28,538,084	28,513,778	28,758,630	28,848,878	29,962,311	30,183,042	30,351,664		
Diff should be zero	0	0	0	0	0	0	0	0	0	0		

TBD - To be determined

REVENUE SUMMARY

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2016	2017	2017 Change from 2016 Budget		
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget	Budget	\$	%	
Property Tax	25,697,469	27,594,579	28,592,971	28,538,084	28,513,778	28,758,630	28,848,878	29,962,311	30,183,042	30,183,042	30,351,664	168,622	0.56%	
Sales Tax	7,183,473	6,656,427	7,142,957	7,140,919	7,323,695	7,519,870	8,000,256	8,483,880	8,600,000	7,470,179	8,020,000	549,821	7.36%	
Other Taxes	1,064,858	1,102,897	1,471,784	1,471,826	1,216,591	1,499,732	1,081,741	1,038,274	709,718	692,150	645,150	(47,000)	-6.79%	
Grants and Aids	22,036,948	21,965,828	20,322,130	15,454,695	17,812,002	15,493,175	15,092,600	16,686,932	18,191,082	15,972,845	17,625,200	1,652,355	10.34%	
Intergovernmental	9,780,494	8,696,291	8,101,536	6,409,031	6,349,543	6,720,854	6,856,581	8,050,984	7,369,015	7,309,956	6,820,057	(489,899)	-6.70%	
Licenses & Permits	336,047	362,153	308,684	284,166	307,027	357,252	362,804	436,630	377,302	367,712	779,120	411,408	111.88%	
User Fees	8,094,893	7,939,683	8,398,720	8,641,950	8,766,447	8,767,573	8,640,799	8,903,794	8,659,198	9,451,951	9,055,279	(396,672)	-4.20%	
Fines & Forfeitures	768,690	685,337	672,640	632,535	630,711	653,695	509,814	488,298	445,602	468,800	469,800	1,000	0.21%	
Donations	64,135	155,229	149,481	133,789	108,368	94,224	105,471	117,837	85,617	125,000	91,500	(33,500)	-26.80%	
Interest	1,592,038	619,239	300,757	235,694	159,865	154,963	152,037	200,646	117,479	140,393	201,834	61,441	43.76%	
Rent	146,103	145,920	156,464	239,451	258,997	304,984	343,047	398,678	398,436	397,496	400,791	3,295	0.83%	
Bond / Note Proceeds	0	0	0	0	0	0	2,683,009	0	7,392,309	0	0	0	--	
Use of Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	6,805,996	6,462,628	(343,368)	-5.05%
Transfers from Other Funds	3,203,563	3,049,160	3,197,442	4,291,211	4,427,389	4,469,580	8,272,329	5,569,275	4,952,199	3,559,600	3,595,822	36,222	1.02%	
Other	732,266	(418,241)	372,031	503,828	268,027	270,659	436,232	482,810	255,030	497,123	149,334	(347,789)	-69.96%	
Total Revenues	80,700,977	78,554,502	79,187,597	73,977,179	76,142,440	75,065,191	81,385,598	80,820,349	87,736,029	83,442,243	84,668,179	1,225,936	1.47%	

The total levy recorded in the historical actuals of this summary may differ from the dollars levied due to delinquent taxes.

Property tax as levied	25,805,357	27,714,671	28,659,120	28,531,297	28,531,297	28,531,297	28,854,774	29,878,110	30,183,042	30,183,042	30,351,664		
Adjustment for delinquent taxes	(107,888)	(120,092)	(66,149)	6,787	(17,519)	227,333	(5,896)	84,201	TBD	TBD	TBD		
Property tax recognized	25,697,469	27,594,579	28,592,971	28,538,084	28,513,778	28,758,630	28,848,878	29,962,311	30,183,042	30,183,042	30,351,664		

TBD - To be determined

The 2016 Budget figures represent the 2016 budget as modified by County Board action through August 2016.

EXPENSE SUMMARY

Functional Area	2008	2009	2010	2011	2012	2013	2014	2015	2016	2016	2017	2017 Change from 2016 Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget *	Budget	\$	%
General Government	5,854,328	6,068,330	6,160,637	6,302,382	6,021,743	5,880,544	6,509,131	6,820,291	7,599,178	8,342,346	8,172,273	(170,073)	-2.04%
Public Works/Transportation	10,307,851	9,920,059	9,207,140	8,553,452	9,072,072	9,761,387	9,217,817	8,922,779	9,669,547	9,679,088	9,721,932	42,844	0.44%
Culture	70,933	72,861	63,402	79,593	75,395	70,447	111,109	67,191	71,772	71,772	75,772	4,000	5.57%
Recreation	324,199	351,188	528,524	451,266	324,642	332,244	348,429	633,694	765,301	1,781,897	1,312,633	(469,264)	-26.34%
Education	1,139,744	1,189,517	1,248,392	1,278,844	1,300,442	1,297,236	1,323,324	1,405,734	1,402,384	1,452,304	1,505,949	53,645	3.69%
Justice & Public Safety	16,718,093	20,180,830	20,057,347	16,179,689	17,216,621	16,434,762	16,338,309	16,437,077	16,596,254	16,811,621	17,190,164	378,543	2.25%
Health & Human Services	33,129,614	29,219,706	30,778,337	27,789,027	27,375,464	26,874,023	28,115,218	30,120,369	32,426,172	31,886,063	33,257,827	1,371,764	4.30%
Conservation	1,882,685	1,839,254	1,516,641	1,322,156	1,257,720	1,274,336	1,496,054	1,681,472	1,826,481	2,095,204	2,336,792	241,588	11.53%
Economic Development	147,160	555,677	141,843	450,602	709,951	68,340	458,603	138,281	32,080	668,494	853,617	185,123	27.69%
Debt Service	2,771,561	2,577,080	3,073,646	2,987,693	2,958,762	3,038,919	7,130,108	1,603,055	8,972,710	2,423,322	2,284,108	(139,214)	-5.74%
Capital Outlay	1,379,096	1,454,301	1,585,297	1,519,511	2,666,859	2,041,883	1,758,744	4,526,639	2,179,614	4,193,404	3,869,142	(324,262)	-7.73%
Transfer to Other Funds	3,203,563	3,049,159	3,197,442	4,291,211	4,427,389	4,469,580	8,305,333	5,569,275	4,952,199	3,559,600	3,595,822	36,222	1.02%
Addition to Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	477,128	492,148	15,020	3.15%
Total Gross Expenditures	76,928,827	76,477,962	77,558,648	71,205,426	73,407,061	71,543,701	81,112,179	77,925,857	86,493,692	83,442,243	84,668,179	1,225,936	1.47%

Expenditure Category	2008	2009	2010	2011	2012	2013	2014	2015	2016	2016	2017	2017 Change from 2016 Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget *	Budget	\$	%
Wages & Salaries	26,939,941	27,789,056	28,560,250	26,697,176	26,476,342	26,969,999	27,647,942	29,521,669	30,321,422	30,896,375	31,827,958	931,583	3.02%
Labor Benefits	12,133,345	12,856,499	12,544,958	11,330,879	10,792,482	11,189,831	11,393,077	10,982,993	11,481,444	11,716,426	12,350,000	633,574	5.41%
Supplies & Services	30,501,322	28,751,867	28,597,054	24,378,956	26,085,227	23,833,489	24,876,975	25,722,226	28,586,303	30,175,988	30,249,001	73,013	0.24%
Debt Service	2,771,561	2,577,080	3,073,646	2,987,693	2,958,762	3,038,920	7,130,109	1,603,055	8,972,710	2,423,322	2,284,108	(139,214)	-5.74%
Capital Outlay	1,379,095	1,454,301	1,585,296	1,519,511	2,666,859	2,041,883	1,758,744	4,526,639	2,179,614	4,193,404	3,869,142	(324,262)	-7.73%
Transfer to Other Funds	3,203,563	3,049,159	3,197,442	4,291,211	4,427,389	4,469,579	8,305,333	5,569,275	4,952,199	3,559,600	3,595,822	36,222	1.02%
Addition to Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	477,128	492,148	15,020	3.15%
Total Gross Expenditures	76,928,827	76,477,962	77,558,646	71,205,426	73,407,061	71,543,701	81,112,180	77,925,857	86,493,692	83,442,243	84,668,179	1,225,936	1.47%

* The 2016 Budget figures represent the 2016 budget as modified by County Board action through August 2016.

Sauk County 2017 Adopted Budget (Alphabetical Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2016 Tax Levy (as amended)	2015 Tax Levy (as amended)	\$ Change 2016 Amended to 2017 Adopted	% Change 2016 Amended to 2017 Adopted	Fund Balance Beginning 2017	Fund Balance End 2017
Accounting	584,562	3,657	0	588,219	588,219	0	0	588,219	542,884	512,323	41,678	7.68%	In General Fund Total	
Administrative Coordinator	242,588	0	5,000	247,588	247,588	0	0	247,588	195,864	216,585	46,724	23.86%	In General Fund Total	
Aging & Disability Resource Center	272,581	1,712,517	7,000	1,992,098	1,957,098	35,000	0	1,992,098	242,704	241,939	29,877	12.31%	503,949	496,949
Arts, Humanities, Historic Preservation	68,762	7,010	0	75,772	75,772	0	0	75,772	64,762	64,762	4,000	6.18%	In General Fund Total	
ATC Environmental Impact Fees	0	0	683,250	683,250	683,250	0	0	683,250	0	0	0	0.00%	In General Fund Total	
Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Building Services	2,256,404	320,345	850,000	3,426,749	2,086,749	1,340,000	0	3,426,749	2,500,508	2,820,085	(244,104)	-9.76%	In General Fund Total	
CDBG-EAP Emerg Assist Prog	0	0	0	0	0	0	0	0	0	0	0	--	0	0
CDBG-ED Revolving Loans	0	55,151	527,125	582,276	582,276	0	0	582,276	0	0	0	--	527,125	0
CDBG-FRSB Flood Recov Sm Bus	0	2,400	0	2,400	2,400	0	0	2,400	0	0	0	--	0	0
CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	--	7,825	7,825
Charitable / Penal Fines	242	0	0	242	242	0	0	242	2,020	5,313	(1,778)	-88.02%	In General Fund Total	
Child Support	173,918	760,010	0	933,928	933,928	0	0	933,928	169,337	164,268	4,581	2.71%	In General Fund Total	
Circuit Courts	444,315	219,938	0	664,253	664,253	0	0	664,253	429,784	440,397	14,531	3.38%	In General Fund Total	
Clerk of Courts	311,757	770,555	0	1,082,312	1,082,312	0	0	1,082,312	260,855	230,866	50,902	19.51%	In General Fund Total	
Conservation, Planning & Zoning	1,067,834	600,197	211,852	1,879,883	1,854,883	25,000	0	1,879,883	1,044,324	950,714	23,510	2.25%	In General Fund Total	
Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--	In General Fund Total	
Coroner	134,155	30,000	0	164,155	164,155	0	0	164,155	129,287	150,569	4,868	3.77%	In General Fund Total	
Corporation Counsel	404,947	216,032	0	620,979	620,979	0	0	620,979	402,578	384,970	2,369	0.59%	In General Fund Total	
County Board	152,026	0	0	152,026	152,026	0	0	152,026	142,044	142,198	9,982	7.03%	In General Fund Total	
County Clerk / Elections	250,887	98,117	0	349,004	349,004	0	0	349,004	221,431	192,664	29,456	13.30%	In General Fund Total	
Court Appointed Special Advocate CASA	0	0	0	0	0	0	To Probate	0	50,000	0	(50,000)	-100.00%	In General Fund Total	
Court Commissioner	186,193	50,521	0	236,714	236,714	0	0	236,714	183,411	178,075	2,782	1.52%	In General Fund Total	
Criminal Justice Coordinating	276,079	129,233	45,000	450,312	450,312	0	0	450,312	240,000	0	36,079	15.03%	In General Fund Total	
Debt Service	0	1,523,084	0	1,523,084	1,078,060	0	445,024	1,523,084	0	0	0	--	900,353	1,345,377
District Attorney / Victim Witness	461,118	273,554	0	734,672	734,672	0	0	734,672	434,544	407,566	26,574	6.12%	In General Fund Total	
Dog License Fund	0	28,000	0	28,000	28,000	0	0	28,000	0	0	0	--	1,228	1,228
Drug Seizures Fund	0	100	11,000	11,100	11,100	0	0	11,100	0	0	0	--	68,334	57,334
Emergency Management	123,902	68,250	0	192,152	192,152	0	0	192,152	93,698	124,140	30,204	32.24%	In General Fund Total	
Environmental Health	32,955	519,377	0	552,332	552,332	0	0	552,332	33,373	34,165	(418)	-1.25%	In General Fund Total	
General Non-Departmental	(10,445,591)	9,847,474	600,000	1,883	1,883	0	0	1,883	(9,848,239)	(9,454,719)	(597,352)	-6.07%	37,489,201	33,292,625
Health Care Center	2,313,610	8,792,008	837,532	11,943,150	11,850,150	93,000	0	11,943,150	2,114,685	2,085,753	198,925	9.41%	4,375,293	3,537,761
Highway	4,127,562	5,429,540	700,000	10,257,102	9,557,102	700,000	0	10,257,102	4,065,490	3,956,803	62,072	1.53%	11,991,281	11,291,281
Human Services	7,531,534	9,751,176	0	17,282,710	17,282,710	0	0	17,282,710	7,601,198	7,601,198	(69,664)	-0.92%	1,755,122	1,755,122
Insurance	0	96,624	0	96,624	49,500	0	47,124	96,624	0	0	0	--	452,876	500,000
Jail Assessment	0	97,000	0	97,000	97,000	0	0	97,000	0	0	0	--	0	0
Land Records Modernization	198,128	201,800	82,030	481,958	381,958	100,000	0	481,958	199,870	0	(1,742)	-0.87%	498,685	416,655
Landfill Remediation	0	14,300	101,365	115,665	115,665	0	0	115,665	0	0	0	--	4,822,852	4,721,487
Library Board	1,027,131	0	0	1,027,131	1,027,131	0	0	1,027,131	1,001,008	994,708	26,123	2.61%	In General Fund Total	
Management Information Systems	1,261,848	1,021,939	11,250	2,295,037	1,945,790	349,247	0	2,295,037	1,035,103	1,139,069	226,745	21.91%	In General Fund Total	

Sauk County 2017 Adopted Budget (Alphabetical Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2016 Tax Levy (as amended)	2015 Tax Levy (as amended)	\$ Change 2016 Amended to 2017 Adopted	% Change 2016 Amended to 2017 Adopted	Fund Balance Beginning 2017	Fund Balance End 2017
Parks	288,029	681,220	1,252,279	2,221,528	1,287,633	933,895	0	2,221,528	228,787	165,582	59,242	25.89%	In General Fund Total	
Personnel	543,783	1,900	0	545,683	545,683	0	0	545,683	482,547	389,489	61,236	12.69%	In General Fund Total	
Pink Lady Rail Transit Commission	1,200	0	0	1,200	1,200	0	0	1,200	900	675	300	33.33%	In General Fund Total	
Placemaking	0	0	0	0	0	0	0	0	0	30,000	0	--	In General Fund Total	
Public Health	819,624	881,641	0	1,701,265	1,701,265	0	0	1,701,265	816,070	799,005	3,554	0.44%	In General Fund Total	
Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Register in Probate	202,094	23,000	0	225,094	225,094	0	0	225,094	146,524	125,653	55,570	37.93%	In General Fund Total	
Register of Deeds	(321,800)	545,000	0	223,200	223,200	0	0	223,200	(327,204)	(328,697)	5,404	1.65%	In General Fund Total	
Sauk County Development Corporation	50,000	0	0	50,000	50,000	0	0	50,000	10,000	72,528	40,000	400.00%	In General Fund Total	
Sauk Prairie Airport, Inc.	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Sheriff	12,003,720	1,597,407	25,000	13,626,127	13,333,127	293,000	0	13,626,127	11,908,868	11,641,761	94,852	0.80%	In General Fund Total	
Surveyor	81,346	0	0	81,346	81,346	0	0	81,346	81,619	81,232	(273)	-0.33%	In General Fund Total	
Transfer Sales Tax to Debt Service	1,425,334	0	0	1,425,334	1,425,334	0	0	1,425,334	1,573,599	1,553,599	(148,265)	-9.42%	In General Fund Total	
Transfer to HCC	1,206,048	0	115,440	1,321,488	1,321,488	0	0	1,321,488	1,199,401	1,193,724	6,647	0.55%	In General Fund Total	
Treasurer	(255,400)	762,000	0	506,600	506,600	0	0	506,600	(295,449)	(369,621)	40,049	13.56%	In General Fund Total	
Tri-County Airport	15,665	0	0	15,665	15,665	0	0	15,665	15,665	16,805	0	0.00%	In General Fund Total	
UW-Baraboo / Sauk County	131,000	0	0	131,000	131,000	0	0	131,000	90,000	115,000	41,000	45.56%	In General Fund Total	
UW Extension	357,005	15,813	0	372,818	372,818	0	0	372,818	361,123	330,471	(4,118)	-1.14%	In General Fund Total	
Veterans Service	304,269	11,500	0	315,769	315,769	0	0	315,769	297,769	296,193	6,500	2.18%	In General Fund Total	
Wisconsin River Rail Transit	28,000	0	0	28,000	28,000	0	0	28,000	28,000	28,000	0	0.00%	In General Fund Total	
Women, Infants & Children	0	389,718	47,505	437,223	437,223	0	0	437,223	0	0	0	--	In General Fund Total	
Workers Compensation	0	284,779	0	284,779	284,779	0	0	284,779	0	0	0	--	619,086	619,086
ALL FUNDS TOTAL	30,351,664	47,853,887	6,462,628	84,668,179	80,306,889	3,869,142	492,148	84,668,179	30,183,042	29,878,110	168,622	0.56%	64,013,210	58,042,730

	2016 Amended	2017 Adopted	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,343,846,500	6,428,803,300	84,956,800	1.34%
Total Levy Rate	\$4.76	\$4.72	-\$0.04	-0.77%
Total Levy Amount	30,183,042	30,351,664	168,622	0.56%
Impact of a one penny increase to the mil rate	\$63,438	\$64,288	\$850	1.34%
Impact of a one penny increase to the mil rate on an average residential property	\$1.67	\$1.74		
Average residential property value	\$166,700	\$174,300	\$7,600	4.56%
Average County tax on an average residential property	\$793.13	\$822.91	\$29.77	3.75%

Sauk County 2017 Adopted Budget (Department # Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2016 Tax Levy (as amended)	2015 Tax Levy (as amended)	\$ Change 2016 Amended to 2017 Adopted	% Change 2016 Amended to 2017 Adopted	Fund Balance Beginning 2017	Fund Balance End 2017
County Board	152,026	0		152,026	152,026			152,026	142,044	142,198	9,982	7.03%	In General Fund Total	
Clerk of Courts	311,757	770,555		1,082,312	1,082,312			1,082,312	260,855	230,866	50,902	19.51%	In General Fund Total	
Circuit Courts	444,315	219,938		664,253	664,253			664,253	429,784	440,397	14,531	3.38%	In General Fund Total	
Court Commissioner	186,193	50,521		236,714	236,714			236,714	183,411	178,075	2,782	1.52%	In General Fund Total	
Register in Probate	202,094	23,000		225,094	225,094			225,094	146,524	125,653	55,570	37.93%	In General Fund Total	
Accounting	584,562	3,657		588,219	588,219			588,219	542,884	512,323	41,678	7.68%	In General Fund Total	
County Clerk / Elections	250,887	98,117		349,004	349,004			349,004	221,431	192,664	29,456	13.30%	In General Fund Total	
Personnel	543,783	1,900		545,683	545,683			545,683	482,547	389,489	61,236	12.69%	In General Fund Total	
Treasurer	(255,400)	762,000		506,600	506,600			506,600	(295,449)	(369,621)	40,049	13.56%	In General Fund Total	
Register of Deeds	(321,800)	545,000		223,200	223,200			223,200	(327,204)	(328,697)	5,404	1.65%	In General Fund Total	
District Attorney / Victim Witness	461,118	273,554		734,672	734,672			734,672	434,544	407,566	26,574	6.12%	In General Fund Total	
Corporation Counsel	404,947	216,032		620,979	620,979			620,979	402,578	384,970	2,369	0.59%	In General Fund Total	
Surveyor	81,346	0		81,346	81,346			81,346	81,619	81,232	(273)	-0.33%	In General Fund Total	
Building Services	2,256,404	320,345	850,000	3,426,749	2,086,749	1,340,000		3,426,749	2,500,508	2,820,085	(244,104)	-9.76%	In General Fund Total	
Sheriff	12,003,720	1,597,407	25,000	13,626,127	13,333,127	293,000		13,626,127	11,908,868	11,641,761	94,852	0.80%	In General Fund Total	
Coroner	134,155	30,000		164,155	164,155			164,155	129,287	150,569	4,868	3.77%	In General Fund Total	
Emergency Management	123,902	68,250		192,152	192,152			192,152	93,698	124,140	30,204	32.24%	In General Fund Total	
Administrative Coordinator	242,588	0	5,000	247,588	247,588			247,588	195,864	216,585	46,724	23.86%	In General Fund Total	
Management Information Systems	1,261,848	1,021,939	11,250	2,295,037	1,945,790	349,247		2,295,037	1,035,103	1,139,069	226,745	21.91%	In General Fund Total	
Criminal Justice Coordinating	276,079	129,233	45,000	450,312	450,312			450,312	240,000	0	36,079	15.03%	In General Fund Total	
Public Health	819,624	881,641		1,701,265	1,701,265			1,701,265	816,070	799,005	3,554	0.44%	In General Fund Total	
Women, Infants & Children	0	389,718	47,505	437,223	437,223			437,223	0	0	0	--	In General Fund Total	
Environmental Health	32,955	519,377		552,332	552,332			552,332	33,373	34,165	(418)	-1.25%	In General Fund Total	
Child Support	173,918	760,010		933,928	933,928			933,928	169,337	164,268	4,581	2.71%	In General Fund Total	
Veterans Service	304,269	11,500		315,769	315,769			315,769	297,769	296,193	6,500	2.18%	In General Fund Total	
Parks	288,029	681,220	1,252,279	2,221,528	1,287,633	933,895		2,221,528	228,787	165,582	59,242	25.89%	In General Fund Total	
Conservation, Planning & Zoning	1,067,834	600,197	211,852	1,879,883	1,854,883	25,000		1,879,883	1,044,324	950,714	23,510	2.25%	In General Fund Total	
UW Extension	357,005	15,813		372,818	372,818			372,818	361,123	330,471	(4,118)	-1.14%	In General Fund Total	
General Non-Departmental	(10,445,591)	9,847,474	600,000	1,883	1,883			1,883	(9,848,239)	(9,454,719)	(597,352)	-6.07%	In General Fund Total	
Class & Compensation Implementation	0	0		0	0			0	0	140,000	0	--	In General Fund Total	
Charitable / Penal Fines	242	0		242	242			242	2,020	5,313	(1,778)	-88.02%	In General Fund Total	
Contingency	0	0	350,000	350,000	350,000			350,000	0	0	0	--	In General Fund Total	
ATC Environmental Impact Fees	0	0	683,250	683,250	683,250			683,250	0	0	0	--	In General Fund Total	
Baraboo Dells Airport	4,100	0		4,100	4,100			4,100	4,100	4,100	0	0.00%	In General Fund Total	
Reedsburg Airport	4,100	0		4,100	4,100			4,100	4,100	4,100	0	0.00%	In General Fund Total	
Tri-County Airport	15,665	0		15,665	15,665			15,665	15,665	16,805	0	0.00%	In General Fund Total	
Sauk Prairie Airport, Inc.	4,100	0		4,100	4,100			4,100	4,100	4,100	0	0.00%	In General Fund Total	
Wisconsin River Rail Transit	28,000	0		28,000	28,000			28,000	28,000	28,000	0	0.00%	In General Fund Total	
Pink Lady Rail Transit Commission	1,200	0		1,200	1,200			1,200	900	675	300	33.33%	In General Fund Total	
Court Appointed Special Advocate CASA	0	0		0	0		To Probate	0	50,000	0	(50,000)	-100.00%	In General Fund Total	
Library Board	1,027,131	0		1,027,131	1,027,131			1,027,131	1,001,008	994,708	26,123	2.61%	In General Fund Total	

Sauk County 2017 Adopted Budget (Department # Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2016 Tax Levy (as amended)	2015 Tax Levy (as amended)	\$ Change 2016 Amended to 2017 Adopted	% Change 2016 Amended to 2017 Adopted	Fund Balance Beginning 2017	Fund Balance End 2017
Arts, Humanities, Historic Preservation	68,762	7,010		75,772	75,772			75,772	64,762	64,762	4,000	6.18%	In General Fund Total	
UW-Baraboo / Sauk County	131,000	0		131,000	131,000			131,000	90,000	115,000	41,000	45.56%	In General Fund Total	
Sauk County Development Corporation	50,000	0		50,000	50,000			50,000	10,000	72,528	40,000	400.00%	In General Fund Total	
Placemaking	0	0		0	0			0	0	30,000	0	--	In General Fund Total	
Transfer to HCC	1,206,048	0	115,440	1,321,488	1,321,488			1,321,488	1,199,401	1,193,724	6,647	0.55%	In General Fund Total	
Transfer Sales Tax to Debt Service	1,425,334	0		1,425,334	1,425,334			1,425,334	1,573,599	1,553,599	(148,265)	-9.42%	In General Fund Total	
GENERAL FUND TOTAL	15,908,249	19,845,408	4,196,576	39,950,233	37,009,091	2,941,142	0	39,950,233	15,959,095	15,992,417	(50,846)	-0.32%	37,489,201	33,292,625
Aging & Disability Resource Center	272,581	1,712,517	7,000	1,992,098	1,957,098	35,000		1,992,098	242,704	241,939	29,877	12.31%	503,949	496,949
Human Services	7,531,534	9,751,176		17,282,710	17,282,710			17,282,710	7,601,198	7,601,198	(69,664)	-0.92%	1,755,122	1,755,122
Jail Assessment	0	97,000		97,000	97,000			97,000	0	0	0	--	0	0
Land Records Modernization	198,128	201,800	82,030	481,958	381,958	100,000		481,958	199,870	0	(1,742)	-0.87%	498,685	416,655
Landfill Remediation	0	14,300	101,365	115,665	115,665			115,665	0	0	0	--	4,822,852	4,721,487
Drug Seizures Fund	0	100	11,000	11,100	11,100			11,100	0	0	0	--	68,334	57,334
CDBG-ED Revolving Loans	0	55,151	527,125	582,276	582,276			582,276	0	0	0	--	527,125	0
CDBG-FRSB Flood Recov Sm Bus	0	2,400		2,400	2,400			2,400	0	0	0	--	0	0
CDBG-EAP Emerg Assist Prog	0	0		0	0			0	0	0	0	--	0	0
CDBG-RLF Housing Rehab	0	20,000		20,000	20,000			20,000	0	0	0	--	7,825	7,825
Debt Service	0	1,523,084		1,523,084	1,078,060		445,024	1,523,084	0	0	0	--	900,353	1,345,377
Health Care Center	2,313,610	8,792,008	837,532	11,943,150	11,850,150	93,000		11,943,150	2,114,685	2,085,753	198,925	9.41%	4,375,293	3,537,761
Highway	4,127,562	5,429,540	700,000	10,257,102	9,557,102	700,000		10,257,102	4,065,490	3,956,803	62,072	1.53%	11,991,281	11,291,281
Insurance	0	96,624		96,624	49,500		47,124	96,624	0	0	0	--	452,876	500,000
Workers Compensation	0	284,779		284,779	284,779			284,779	0	0	0	--	619,086	619,086
Dog License Fund	0	28,000		28,000	28,000			28,000	0	0	0	--	1,228	1,228
ALL FUNDS TOTAL	30,351,664	47,853,887	6,462,628	84,668,179	80,306,889	3,869,142	492,148	84,668,179	30,183,042	29,878,110	168,622	0.56%	64,013,210	58,042,730
				2016 Amended	2017 Adopted	Dollar Change		Percent Change						
Equalized Value (without tax incremental districts)				6,343,846,500	6,428,803,300	84,956,800		1.34%						
Total Levy Rate				\$4.76	\$4.72	-\$0.04		-0.77%						
Total Levy Amount				30,183,042	30,351,664	168,622		0.56%						
Impact of a one penny increase to the mil rate				\$63,438	\$64,288	\$850		1.34%						
Impact of a one penny increase to the mil rate on an average residential property				\$1.67	\$1.74									
Average residential property value				\$166,700	\$174,300	\$7,600		4.56%						
Average County tax on an average residential property				\$793.13	\$822.91	\$29.77		3.75%						

Sauk County 2017 Adopted Budget (Expense Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2016 Tax Levy (as amended)	2015 Tax Levy (as amended)	\$ Change 2016 Amended to 2017 Adopted	% Change 2016 Amended to 2017 Adopted	Fund Balance Beginning 2017	Fund Balance End 2017
Class & Compensation Implementation	0	0	0	0	0	0	0	0	0	140,000	0	--	In General Fund Total	
CDBG-EAP Emerg Assist Prog	0	0	0	0	0	0	0	0	0	0	0	0.00%	0	0
Placemaking	0	0	0	0	0	0	0	0	0	30,000	0	--	In General Fund Total	
Court Appointed Special Advocate CASA	0	0	0	0	0	0	To Probate	0	50,000	0	(50,000)	-100.00%	In General Fund Total	
Charitable / Penal Fines	242	0	0	242	242	0	0	242	2,020	5,313	(1,778)	-88.02%	In General Fund Total	
Pink Lady Rail Transit Commission	1,200	0	0	1,200	1,200	0	0	1,200	900	675	300	33.33%	In General Fund Total	
General Non-Departmental	(10,445,591)	9,847,474	600,000	1,883	1,883	0	0	1,883	(9,848,239)	(9,454,719)	(597,352)	-6.07%	37,489,201	33,292,625
CDBG-FRSB Flood Recov Sm Bus	0	2,400	0	2,400	2,400	0	0	2,400	0	0	0	--	0	0
Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Sauk Prairie Airport, Inc.	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Drug Seizures Fund	0	100	11,000	11,100	11,100	0	0	11,100	0	0	0	--	68,334	57,334
Tri-County Airport	15,665	0	0	15,665	15,665	0	0	15,665	15,665	16,805	0	0.00%	In General Fund Total	
CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	0.00%	7,825	7,825
Dog License Fund	0	28,000	0	28,000	28,000	0	0	28,000	0	0	0	--	1,228	1,228
Wisconsin River Rail Transit	28,000	0	0	28,000	28,000	0	0	28,000	28,000	28,000	0	0.00%	In General Fund Total	
Insurance	0	96,624	0	96,624	49,500	0	47,124	96,624	0	0	0	--	452,876	500,000
Sauk County Development Corporation	50,000	0	0	50,000	50,000	0	0	50,000	10,000	72,528	40,000	400.00%	In General Fund Total	
Arts, Humanities, Historic Preservation	68,762	7,010	0	75,772	75,772	0	0	75,772	64,762	64,762	4,000	6.18%	In General Fund Total	
Surveyor	81,346	0	0	81,346	81,346	0	0	81,346	81,619	81,232	(273)	-0.33%	In General Fund Total	
Jail Assessment	0	97,000	0	97,000	97,000	0	0	97,000	0	0	0	--	0	0
Landfill Remediation	0	14,300	101,365	115,665	115,665	0	0	115,665	0	0	0	--	4,822,852	4,721,487
UW-Baraboo / Sauk County	131,000	0	0	131,000	131,000	0	0	131,000	90,000	115,000	41,000	45.56%	In General Fund Total	
County Board	152,026	0	0	152,026	152,026	0	0	152,026	142,044	142,198	9,982	7.03%	In General Fund Total	
Coroner	134,155	30,000	0	164,155	164,155	0	0	164,155	129,287	150,569	4,868	3.77%	In General Fund Total	
Emergency Management	123,902	68,250	0	192,152	192,152	0	0	192,152	93,698	124,140	30,204	32.24%	In General Fund Total	
Register of Deeds	(321,800)	545,000	0	223,200	223,200	0	0	223,200	(327,204)	(328,697)	5,404	1.65%	In General Fund Total	
Register in Probate	202,094	23,000	0	225,094	225,094	0	0	225,094	146,524	125,653	55,570	37.93%	In General Fund Total	
Court Commissioner	186,193	50,521	0	236,714	236,714	0	0	236,714	183,411	178,075	2,782	1.52%	In General Fund Total	
Administrative Coordinator	242,588	0	5,000	247,588	247,588	0	0	247,588	195,864	216,585	46,724	23.86%	In General Fund Total	
Workers Compensation	0	284,779	0	284,779	284,779	0	0	284,779	0	0	0	--	619,086	619,086
Veterans Service	304,269	11,500	0	315,769	315,769	0	0	315,769	297,769	296,193	6,500	2.18%	In General Fund Total	
County Clerk / Elections	250,887	98,117	0	349,004	349,004	0	0	349,004	221,431	192,664	29,456	13.30%	In General Fund Total	

Sauk County 2017 Adopted Budget (Expense Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2016 Tax Levy (as amended)	2015 Tax Levy (as amended)	\$ Change 2016 Amended to 2017 Adopted	% Change 2016 Amended to 2017 Adopted	Fund Balance Beginning 2017	Fund Balance End 2017
Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--	In General Fund Total	
UW Extension	357,005	15,813	0	372,818	372,818	0	0	372,818	361,123	330,471	(4,118)	-1.14%	In General Fund Total	
Women, Infants & Children	0	389,718	47,505	437,223	437,223	0	0	437,223	0	0	0	--	In General Fund Total	
Criminal Justice Coordinating	276,079	129,233	45,000	450,312	450,312	0	0	450,312	240,000	0	36,079	15.03%	In General Fund Total	
Land Records Modernization	198,128	201,800	82,030	481,958	381,958	100,000	0	481,958	199,870	0	(1,742)	-0.87%	498,685	416,655
Treasurer	(255,400)	762,000	0	506,600	506,600	0	0	506,600	(295,449)	(369,621)	40,049	13.56%	In General Fund Total	
Personnel	543,783	1,900	0	545,683	545,683	0	0	545,683	482,547	389,489	61,236	12.69%	In General Fund Total	
Environmental Health	32,955	519,377	0	552,332	552,332	0	0	552,332	33,373	34,165	(418)	-1.25%	In General Fund Total	
CDBG-ED Revolving Loans	0	55,151	527,125	582,276	582,276	0	0	582,276	0	0	0	--	527,125	0
Accounting	584,562	3,657	0	588,219	588,219	0	0	588,219	542,884	512,323	41,678	7.68%	In General Fund Total	
Corporation Counsel	404,947	216,032	0	620,979	620,979	0	0	620,979	402,578	384,970	2,369	0.59%	In General Fund Total	
Circuit Courts	444,315	219,938	0	664,253	664,253	0	0	664,253	429,784	440,397	14,531	3.38%	In General Fund Total	
ATC Environmental Impact Fees	0	0	683,250	683,250	683,250	0	0	683,250	0	0	0	0.00%	In General Fund Total	
District Attorney / Victim Witness	461,118	273,554	0	734,672	734,672	0	0	734,672	434,544	407,566	26,574	6.12%	In General Fund Total	
Child Support	173,918	760,010	0	933,928	933,928	0	0	933,928	169,337	164,268	4,581	2.71%	In General Fund Total	
Library Board	1,027,131	0	0	1,027,131	1,027,131	0	0	1,027,131	1,001,008	994,708	26,123	2.61%	In General Fund Total	
Debt Service	0	1,523,084	0	1,523,084	1,078,060	0	445,024	1,523,084	0	0	0	--	900,353	1,345,377
Clerk of Courts	311,757	770,555	0	1,082,312	1,082,312	0	0	1,082,312	260,855	230,866	50,902	19.51%	In General Fund Total	
Transfer to HCC	1,206,048	0	115,440	1,321,488	1,321,488	0	0	1,321,488	1,199,401	1,193,724	6,647	0.55%	In General Fund Total	
Transfer Sales Tax to Debt Service	1,425,334	0	0	1,425,334	1,425,334	0	0	1,425,334	1,573,599	1,553,599	(148,265)	-9.42%	In General Fund Total	
Public Health	819,624	881,641	0	1,701,265	1,701,265	0	0	1,701,265	816,070	799,005	3,554	0.44%	In General Fund Total	
Conservation, Planning & Zoning	1,067,834	600,197	211,852	1,879,883	1,854,883	25,000	0	1,879,883	1,044,324	950,714	23,510	2.25%	In General Fund Total	
Aging & Disability Resource Center	272,581	1,712,517	7,000	1,992,098	1,957,098	35,000	0	1,992,098	242,704	241,939	29,877	12.31%	503,949	496,949
Parks	288,029	681,220	1,252,279	2,221,528	1,287,633	933,895	0	2,221,528	228,787	165,582	59,242	25.89%	In General Fund Total	
Management Information Systems	1,261,848	1,021,939	11,250	2,295,037	1,945,790	349,247	0	2,295,037	1,035,103	1,139,069	226,745	21.91%	In General Fund Total	
Building Services	2,256,404	320,345	850,000	3,426,749	2,086,749	1,340,000	0	3,426,749	2,500,508	2,820,085	(244,104)	-9.76%	In General Fund Total	
Highway	4,127,562	5,429,540	700,000	10,257,102	9,557,102	700,000	0	10,257,102	4,065,490	3,956,803	62,072	1.53%	11,991,281	11,291,281
Health Care Center	2,313,610	8,792,008	837,532	11,943,150	11,850,150	93,000	0	11,943,150	2,114,685	2,085,753	198,925	9.41%	4,375,293	3,537,761
Sheriff	12,003,720	1,597,407	25,000	13,626,127	13,333,127	293,000	0	13,626,127	11,908,868	11,641,761	94,852	0.80%	In General Fund Total	
Human Services	7,531,534	9,751,176	0	17,282,710	17,282,710	0	0	17,282,710	7,601,198	7,601,198	(69,664)	-0.92%	1,755,122	1,755,122
ALL FUNDS TOTAL	30,351,664	47,853,887	6,462,628	84,668,179	80,306,889	3,869,142	492,148	84,668,179	30,183,042	29,878,110	168,622	0.56%	64,013,210	58,042,730

	2016 Amended	2017 Adopted	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,343,846,500	6,428,803,300	84,956,800	1.34%
Total Levy Rate	\$4.76	\$4.72	-\$0.04	-0.77%
Total Levy Amount	30,183,042	30,351,664	168,622	0.56%
Impact of a one penny increase to the mil rate	\$63,438	\$64,288	\$850	1.34%
Impact of a one penny increase to the mil rate on an average residential property	\$1.67	\$1.74		
Average residential property value	\$166,700	\$174,300	\$7,600	4.56%
Average County tax on an average residential property	\$793.13	\$822.91	\$29.77	3.75%

Sauk County 2017 Adopted Budget (Levy Use Order)

Department Name	Sources of Funds				Uses of Funds				2016	2015	\$ Change	% Change	Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	Tax Levy (as amended)	Tax Levy (as amended)	2016 Amended to 2017 Adopted	2016 Amended to 2017 Adopted	Fund Balance Beginning 2017	Fund Balance End 2017
General Non-Departmental	(10,445,591)	9,847,474	600,000	1,883	1,883	0	0	1,883	(9,848,239)	(9,454,719)	(597,352)	-6.07%	37,489,201	33,292,625
Register of Deeds	(321,800)	545,000	0	223,200	223,200	0	0	223,200	(327,204)	(328,697)	5,404	1.65%	In General Fund Total	
Treasurer	(255,400)	762,000	0	506,600	506,600	0	0	506,600	(295,449)	(369,621)	40,049	13.56%	In General Fund Total	
ATC Environmental Impact Fees	0	0	683,250	683,250	683,250	0	0	683,250	0	0	0	0.00%	In General Fund Total	
CDBG-EAP Emerg Assist Prog	0	0	0	0	0	0	0	0	0	0	0	--	0	0
Court Appointed Special Advocate CASA	0	0	0	0	0	0	To Probate	0	50,000	0	(50,000)	-100.00%	In General Fund Total	
Class & Compensation Implementation	0	0	0	0	0	0	0	0	0	140,000	0	--	In General Fund Total	
Placemaking	0	0	0	0	0	0	0	0	0	30,000	0	--	In General Fund Total	
Drug Seizures Fund	0	100	11,000	11,100	11,100	0	0	11,100	0	0	0	--	68,334	57,334
CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	--	7,825	7,825
Dog License Fund	0	28,000	0	28,000	28,000	0	0	28,000	0	0	0	--	1,228	1,228
CDBG-FRSB Flood Recov Sm Bus	0	2,400	0	2,400	2,400	0	0	2,400	0	0	0	--	0	0
Insurance	0	96,624	0	96,624	49,500	0	47,124	96,624	0	0	0	--	452,876	500,000
Jail Assessment	0	97,000	0	97,000	97,000	0	0	97,000	0	0	0	--	0	0
Landfill Remediation	0	14,300	101,365	115,665	115,665	0	0	115,665	0	0	0	--	4,822,852	4,721,487
Workers Compensation	0	284,779	0	284,779	284,779	0	0	284,779	0	0	0	--	619,086	619,086
Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--	In General Fund Total	
CDBG-ED Revolving Loans	0	55,151	527,125	582,276	582,276	0	0	582,276	0	0	0	--	527,125	0
Women, Infants & Children	0	389,718	47,505	437,223	437,223	0	0	437,223	0	0	0	--	In General Fund Total	
Debt Service	0	1,523,084	0	1,523,084	1,078,060	0	445,024	1,523,084	0	0	0	--	900,353	1,345,377
Charitable / Penal Fines	242	0	0	242	242	0	0	242	2,020	5,313	(1,778)	-88.02%	In General Fund Total	
Pink Lady Rail Transit Commission	1,200	0	0	1,200	1,200	0	0	1,200	900	675	300	33.33%	In General Fund Total	
Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Sauk Prairie Airport, Inc.	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Tri-County Airport	15,665	0	0	15,665	15,665	0	0	15,665	15,665	16,805	0	0.00%	In General Fund Total	
Wisconsin River Rail Transit	28,000	0	0	28,000	28,000	0	0	28,000	28,000	28,000	0	0.00%	In General Fund Total	
Environmental Health	32,955	519,377	0	552,332	552,332	0	0	552,332	33,373	34,165	(418)	-1.25%	In General Fund Total	
Sauk County Development Corporation	50,000	0	0	50,000	50,000	0	0	50,000	10,000	72,528	40,000	400.00%	In General Fund Total	
Arts, Humanities, Historic Preservation	68,762	7,010	0	75,772	75,772	0	0	75,772	64,762	64,762	4,000	6.18%	In General Fund Total	
Surveyor	81,346	0	0	81,346	81,346	0	0	81,346	81,619	81,232	(273)	-0.33%	In General Fund Total	
Emergency Management	123,902	68,250	0	192,152	192,152	0	0	192,152	93,698	124,140	30,204	32.24%	In General Fund Total	
UW-Baraboo / Sauk County	131,000	0	0	131,000	131,000	0	0	131,000	90,000	115,000	41,000	45.56%	In General Fund Total	
Coroner	134,155	30,000	0	164,155	164,155	0	0	164,155	129,287	150,569	4,868	3.77%	In General Fund Total	
County Board	152,026	0	0	152,026	152,026	0	0	152,026	142,044	142,198	9,982	7.03%	In General Fund Total	
Child Support	173,918	760,010	0	933,928	933,928	0	0	933,928	169,337	164,268	4,581	2.71%	In General Fund Total	
Court Commissioner	186,193	50,521	0	236,714	236,714	0	0	236,714	183,411	178,075	2,782	1.52%	In General Fund Total	
Land Records Modernization	198,128	201,800	82,030	481,958	381,958	100,000	0	481,958	199,870	0	(1,742)	-0.87%	498,685	416,655
Register in Probate	202,094	23,000	0	225,094	225,094	0	0	225,094	146,524	125,653	55,570	37.93%	In General Fund Total	
Administrative Coordinator	242,588	0	5,000	247,588	247,588	0	0	247,588	195,864	216,585	46,724	23.86%	In General Fund Total	
County Clerk / Elections	250,887	98,117	0	349,004	349,004	0	0	349,004	221,431	192,664	29,456	13.30%	In General Fund Total	
Aging & Disability Resource Center	272,581	1,712,517	7,000	1,992,098	1,957,098	35,000	0	1,992,098	242,704	241,939	29,877	12.31%	503,949	496,949
Criminal Justice Coordinating	276,079	129,233	45,000	450,312	450,312	0	0	450,312	240,000	0	36,079	15.03%	In General Fund Total	
Parks	288,029	681,220	1,252,279	2,221,528	1,287,633	933,895	0	2,221,528	228,787	165,582	59,242	25.89%	In General Fund Total	
Veterans Service	304,269	11,500	0	315,769	315,769	0	0	315,769	297,769	296,193	6,500	2.18%	In General Fund Total	

Sauk County 2017 Adopted Budget (Levy Use Order)

Department Name	Sources of Funds				Uses of Funds				2016	2015	\$ Change	% Change	Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2016 Tax Levy (as amended)	2015 Tax Levy (as amended)	2016 Amended to 2017 Adopted	2016 Amended to 2017 Adopted	Fund Balance Beginning 2017	Fund Balance End 2017
Clerk of Courts	311,757	770,555	0	1,082,312	1,082,312	0	0	1,082,312	260,855	230,866	50,902	19.51%	In General Fund Total	
UW Extension	357,005	15,813	0	372,818	372,818	0	0	372,818	361,123	330,471	(4,118)	-1.14%	In General Fund Total	
Corporation Counsel	404,947	216,032	0	620,979	620,979	0	0	620,979	402,578	384,970	2,369	0.59%	In General Fund Total	
Circuit Courts	444,315	219,938	0	664,253	664,253	0	0	664,253	429,784	440,397	14,531	3.38%	In General Fund Total	
District Attorney / Victim Witness	461,118	273,554	0	734,672	734,672	0	0	734,672	434,544	407,566	26,574	6.12%	In General Fund Total	
Personnel	543,783	1,900	0	545,683	545,683	0	0	545,683	482,547	389,489	61,236	12.69%	In General Fund Total	
Accounting	584,562	3,657	0	588,219	588,219	0	0	588,219	542,884	512,323	41,678	7.68%	In General Fund Total	
Public Health	819,624	881,641	0	1,701,265	1,701,265	0	0	1,701,265	816,070	799,005	3,554	0.44%	In General Fund Total	
Library Board	1,027,131	0	0	1,027,131	1,027,131	0	0	1,027,131	1,001,008	994,708	26,123	2.61%	In General Fund Total	
Conservation, Planning & Zoning	1,067,834	600,197	211,852	1,879,883	1,854,883	25,000	0	1,879,883	1,044,324	950,714	23,510	2.25%	In General Fund Total	
Transfer to HCC	1,206,048	0	115,440	1,321,488	1,321,488	0	0	1,321,488	1,199,401	1,193,724	6,647	0.55%	In General Fund Total	
Management Information Systems	1,261,848	1,021,939	11,250	2,295,037	1,945,790	349,247	0	2,295,037	1,035,103	1,139,069	226,745	21.91%	In General Fund Total	
Transfer Sales Tax to Debt Service	1,425,334	0	0	1,425,334	1,425,334	0	0	1,425,334	1,573,599	1,553,599	(148,265)	-9.42%	In General Fund Total	
Building Services	2,256,404	320,345	850,000	3,426,749	2,086,749	1,340,000	0	3,426,749	2,500,508	2,820,085	(244,104)	-9.76%	In General Fund Total	
Health Care Center	2,313,610	8,792,008	837,532	11,943,150	11,850,150	93,000	0	11,943,150	2,114,685	2,085,753	198,925	9.41%	4,375,293	3,537,761
Highway	4,127,562	5,429,540	700,000	10,257,102	9,557,102	700,000	0	10,257,102	4,065,490	3,956,803	62,072	1.53%	11,991,281	11,291,281
Human Services	7,531,534	9,751,176	0	17,282,710	17,282,710	0	0	17,282,710	7,601,198	7,601,198	(69,664)	-0.92%	1,755,122	1,755,122
Sheriff	12,003,720	1,597,407	25,000	13,626,127	13,333,127	293,000	0	13,626,127	11,908,868	11,641,761	94,852	0.80%	In General Fund Total	
ALL FUNDS TOTAL	30,351,664	47,853,887	6,462,628	84,668,179	80,306,889	3,869,142	492,148	84,668,179	30,183,042	29,878,110	168,622	0.56%	64,013,210	58,042,730

	2016 Amended	2017 Adopted	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,343,846,500	6,428,803,300	84,956,800	1.34%
Total Levy Rate	\$4.76	\$4.72	-\$0.04	-0.77%
Total Levy Amount	30,183,042	30,351,664	168,622	0.56%
Impact of a one penny increase to the mil rate	\$63,438	\$64,288	\$850	1.34%
Impact of a one penny increase to the mil rate on an average residential property	\$1.67	\$1.74		
Average residential property value	\$166,700	\$174,300	\$7,600	4.56%
Average County tax on an average residential property	\$793.13	\$822.91	\$29.77	3.75%

ACRONYMS

- A -

ADA	Americans with Disabilities Act
ADL	Activities of Daily Living
ADRC	Aging and Disability Resource Center
AFC	Adult Family Care
AFDC	Aids to Families with Dependent Children
AFSCME	American Federation of State, County, Municipal Employees
AODA	Alcohol and Other Drug Addictions

- B -

BAAP	Badger Army Ammunition Plant
BAN	Bond Anticipation Note
BRPP	Baraboo Range Protection Program

- C -

CAFR	Consolidated Annual Financial Report
CASA	Court Appointed Special Advocate
CBRF	Community Based Residential Facility
CCAP	Consolidated Courts Automation System
CDBG	Community Development Block Grant
CHIPS	Children in Need of Protective Services
CIP	Capital Improvement Plan
CIP	Community Integration Program
COG	Continuity of Government
COOP	Continuity of Operations
COP	Community Options Program
CMO	Care Management Organization
CMS	Centers for Medicare & Medicaid Services
CNA	Certified Nursing Assistant
CPZ	Conservation, Planning & Zoning
CRD	Community Resource Development
CUSIP	Committee on Uniform Securities Identification Procedures

- D -

DHS	Department of Human Services
DOR	Department of Revenue
DOT	Department of Transportation
DTM	Digital Terrain Model

- E -

EAP	Emergency Assistance Program
EM	Emergency Management
EMBS	Emergency Management, Building Services
EOC	Emergency Operations Center

- F -

FACT	Farmers and Agriculture Together
FC	Family Care
FDD	Facility for the Developmentally Disabled
FEMA	Federal Emergency Management Association
FRSB	Flood Recovery Small Business
FTE	Full-Time Equivalent

- G -

GAAP	Generally Accepted Accounting Principles
GAL	Guardian Ad Litem
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographical Information System
GPS	Global Positioning System

- H -

HARN	High Accuracy Reference Network
HAZMAT	Hazardous Materials
HCC	Health Care Center
HCE	Home, Community, Education
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources

- I -

ICC	Intercounty Coordinating Committee
ICF/MR	Intermediate Care Facility for the Mentally Retarded
ICS	Incident Command System
IGT or ITP	Intergovernmental Transfer Program
IOWC	Issue of Worthless Checks
ISS	Intensive Supervision Services
IT	Information Technology

- L -

LEC	Law Enforcement Center
LOMA	Letter of Map Amendments
LPN	Licensed Practical Nurse
LTE	Limited Term Employee

ACRONYMS

- M -

MA	Medical Assistance or Medicaid
MATC	Madison Area Technical College
MCO	Managed Care Organization
MDS	Minimum Data Set
MIRG	Management Intensive Rotational Grazing
MIS	Management Information Systems
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding

- N -

NA	Not Applicable
NFP	Nurse Family Partnership
NH	Nursing Home
NRCS	Natural Resources Conservation Service

- O -

OMB	Office of Management and Budget (United States)
OT	Occupational Therapy

- P -

P&Z	Planning and Zoning
PGW	Persian Gulf War
PLSS	Public Land Survey System
PT	Physical Therapy or Part-Time
PUD	Planned Unit Development

- R -

RCAC	Residential Care Apartment Complex
RCPP	Regional Conservation Partnership Program
RLF	Revolving Loan Fund
RN	Registered Nurse

- S -

SARA	Superfund Amendment and Reauthorization Act
SCIL	Sauk County Institute of Leadership
SCPP	Sauk County Preservation Program
SNF	Skilled Nursing Facility
SNS	Strategic National Stockpile
ST	Speech Therapy
SWOT	Strengths, Weaknesses, Opportunities, Threats

- T -

TBD	To Be Determined
TDD	Telecommunications Device for the Deaf
TID	Tax Incremental District
TIF	Tax Incremental Financing
TPR	Termination of Parental Rights
TRIAD	Combined Law Enforcement Agency for the Reduction of Crime
TRM	Targeted Runoff Management
TTY	Text Telephone

- U -

UCC	Uniform Commercial Code
USDA	United States Department of Agriculture
USDVA	United States Department of Veterans Affairs
UW	University of Wisconsin
UWEX	University of Wisconsin-Extension

- V -

VIMS	Veterans Information Messaging System
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- W -

WILA	Wisconsin Land Information Association
WIC	Women, Infants and Children
WISDNR	Wisconsin Department of Natural Resources
WISDOT	Wisconsin Department of Transportation
WNEP	Wisconsin Nutrition Education Program
WPPA	Wisconsin Professional Police Association
WRS	Wisconsin Retirement System

- Y -

YEPS	Youth Environmental Projects of Sauk County
YODA	Youth Opportunity Day

GLOSSARY

(As these terms apply to Sauk County)

ACCOUNTING BASIS

The basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

ACCRUAL ACCOUNTING

Accounting basis whereby revenues are reported in the period in which they are earned and expenses reported in the period in which they are incurred. For instance, a revenue would be recorded when and in the amount of an invoice being issued, not when and to the extent a payment is made. Used by proprietary funds.

ADA

Americans with Disabilities Act; federal legislation (P.L. 101-336) requiring equal opportunity for the disabled in the access to programs and services and in employment matters.

AFDC

Aids to Families with Dependent Children; the former income maintenance program, now replaced by W-2, providing payments to low-income households with children.

AGENCY FUNDS

Fund to account for dollars of which the County is a custodian. The County does not manage the funds or make decisions about their use.

AODA

Alcohol and Other Drug Abuse; services to individuals experiencing alcohol and/or other drug abuse are available through the Human Services Department.

APPROPRIATION

An authorization by the County Board which permits public officials to incur obligations against and make expenditures of resources for specific purposes. Appropriations are generally made for a fixed amount and are usually granted for a one-year period.

ADOPTED BUDGET

The budget approved by the County Board in November for the following fiscal year beginning January 1.

ASSESSED VALUATION

A valuation set upon real estate and certain personal property. By the municipal assessor, as a basis for levying property taxes. (See equalized property valuation). This amount may be above or below the current market value of the property. Taxes are not levied on assessed value.

ASSETS

Property and resources owned or held which have monetary value.

AUTHORIZED POSITIONS

Regular, full-time or regular part-time positions as authorized by County Board approval.

BALANCE SHEET

A statement which discloses the financial condition of an entity by assets, liabilities, reserves, and equities of a fund or account group at a specific date to exhibit financial position.

BALANCED BUDGET

A financial plan in which operating (ongoing) expenditures or expenses do not exceed operating (ongoing) revenues over the long term.

BOND ANTICIPATION NOTES (BANS)

Short-term (one year or less) debt issued to provide near term funding. This short-term debt is expected to be paid off by the issue of long-term bonds.

BONDS

A written promise to pay (debt) a specific sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

GLOSSARY

(As these terms apply to Sauk County)

BUDGET

A plan of financial operation embodying an estimate of proposed expenditures and revenues for a given fiscal year. It specifies the type and level of county services to be provided, while limiting, through the appropriation process, the amount of money that can be spent. The adopted budget determines the property tax levy. Budgets are adopted for the following fiscal year but can be modified through County Board or Finance Committee action.

BUDGET MESSAGE

The opening section of the budget, prepared by the Administrative Coordinator, provides the County Board of Supervisors and the public with a general summary of the most important aspects of budget policy, including changes from the current and previous fiscal years.

BUDGETARY CONTROL

The control or management of a governmental unit in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorization.

BUDGETED POSITIONS

Authorized positions that are funded in the current or ensuing budget year.

CAFR

Comprehensive Annual Financial Report.

CAPITAL IMPROVEMENT PLAN (CIP)

A projection of capital improvements anticipated over the following ten years. Reviewed and updated annually, the plan assists in budgeting and financing decisions.

CAPITAL OUTLAY

The cost of acquisition of operating equipment items such as vehicles and office equipment. These items generally have a useful life of less than three years and are included in the operating budget.

CAPITAL IMPROVEMENT

An active or proposed non recurrent expenditure in one or more specified plan years of an amount usually in excess of twenty five thousand dollars (\$25,000) for costs associated with a permanent fixed asset (e.g. Building, land, highway and technology improvements, equipment) which has a useful life or extends the useful life of an existing fixed asset, usually in excess of seven (7) years.

CAPITAL PROJECTS FUND

Fund to account for the purchase or construction of major capital facilities which are not financed by proprietary funds.

CARRY FORWARD FUNDS

Funds budgeted but unexpended during a budget year which are brought forward as additions to the subsequent year's budget. Carry forward funds can only be approved through County Board action.

CASH ACCOUNTING

Accounting basis by which amounts are recorded on the day cash changes hands. For instance, a revenue would be recorded when and to the extent a payment is made, not when and in the amount of an invoice being issued.

CDBG

Community Development Block Grant.

CHIPS

Child in Need of Protective Services

COMMITTEES AND BOARDS

Members consist of both County Board Supervisors and citizens. Most commission and board members are appointed by the Chairperson of the Board of Supervisors and approved by the full County Board. The Executive and Legislative Committee is the only committee elected by the full County Board. Responsibilities include making policy recommendations that affect county government services and operations.

GLOSSARY

(As these terms apply to Sauk County)

COMMUNITY INTEGRATION PROGRAM IA (CIP I A)

A Medical Assistance funded program to provide community services to persons who are relocated from the State Centers for the Developmentally Disabled. County participation was mandated effective January 1, 1996.

COMMUNITY INTEGRATION PROGRAM IB (CIP I B)

A Medical Assistance funded program to provide community services to persons with developmental disabilities who are relocated or diverted from nursing homes and Intensive Care Facility's-Mental Retardation (other than the centers).

COMMUNITY INTEGRATION PROGRAM II (CIP II)

A Medical Assistance funded program to provide community services to elderly and physically disabled persons after a nursing home bed is closed. County participation was mandated effective January 1, 1990.

COMMUNITY OPTIONS PROGRAM WAIVER (COP-Waiver;COP-W)

Provides Medical Assistance funding for home and community-based care for elderly and physically disabled citizens who have long-term care needs and who would otherwise be eligible for Medical Assistance reimbursement in a nursing home. County participation was mandated effective January 1, 1990.

COMMUNITY SUPPORTED LIVING ARRANGEMENTS (CSLA-

Waiver) A Medical Assistance funded home and community based waiver program serving the same target group as CIP IB. CSLA provides funds that enable individual to be supported in their own homes.

CONTINGENCY FUNDS

Assets or other resources set aside to provide for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

CUSIP

A universally accepted industry standard for securities identification and descriptions.

DEBT RATE LIMIT

The maximum debt rate at which the County may levy a tax, imposed by the state legislature based on the 1992 paid 1993 debt rate.

DEBT SERVICE

Payment of interest, principal, and related costs to holders of a government's debt instruments.

DEBT SERVICE FUND

Fund for accumulation of and the payment of general long-term debt principal and interest.

DEPRECIATION

That portion of the cost of a fixed asset which is charged as an expense during a particular period due to the expiration of the useful life to the asset resulting from wear and tear, deterioration or obsolescence.

EFFECTIVENESS MEASURE

A type of performance measure that identifies results, accomplishments or quality of the item or service provided. Also outcome measure.

EFFICIENCY MEASURE

A type of performance measure that reports the measure of how much output or outcome can be produced or provided by a given resource level or how much input it takes to produce a given level of outcome. Indicators that quantify the relationship between inputs and outputs which can be expressed as productivity ratios or a unit-cost ratios.

ENCUMBRANCE

Amounts committed to be spent (i.e. a contract has been signed) but for which services have not yet been performed to make the County fully liable for payment.

GLOSSARY

(As these terms apply to Sauk County)

ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed primarily through user charges; or where the governing body has decided the periodic determination of revenues earned, expenses incurred, and /or net income is appropriate for capital maintenance, public policy management control, accountability, or other purposes.

EQUALIZED PROPERTY VALUATION

The State of Wisconsin's estimate of the current market value of property. Equalized value is used to apportion property tax levies (county, school districts, vocational technical and adult education districts). Generally also called fair market value of full value.

EQUITY

The excess of assets over liabilities. Also referred to as fund balance, or retained earnings.

EXPENDITURE

The use of a financial resource for current operating expenses, debt service or a capital project.

FIDUCIARY FUNDS

See Trust and Agency Funds.

FINANCIAL STATEMENTS

Presentation of financial data which shows the financial position and the results of financial operations of a fund, a group of accounts, or an entire entity for a particular accounting period.

FISCAL YEAR

Twelve month period to which the annual operating budget applies. Sauk County uses a January 1 to December 31 calendar year as its fiscal year.

FRINGE BENEFITS

Compensation in addition to regular salary provided to an employee.

FULL TIME EQUIVALENT (FTE)

A term used to compare the hours budgeted for regular full-time and regular part-time, temporary part-time and overtime based on 2,080 hours annually of a full time position.

FUND

A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE

The difference between fund assets and fund liabilities.

- Nonspendable-Amounts that cannot be spent because they are a) not in spendable form or b) legally or contractually required to be maintained intact.
- Restricted-Amounts are restricted by external parties or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation.
- Committed-Amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
- Assigned-Amounts constrained by the government's intent to be used for specific purposes that are neither restricted or committed.
- Unassigned-A residual classification for the General Fund. The total fund balance less amounts categorized as nonspendable, restricted, committed or assigned.

GLOSSARY

(As these terms apply to Sauk County)

GAAP

Generally Accepted Accounting Principles. Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity.

GASB

Governmental Accounting Standard Board. A national organization that promulgates governmental GAAP.

GENERAL FUND

The General Operating Fund of the County used to account for all financial transactions except those required to be accounted for in another fund.

GENERAL FUND BALANCE APPLIED

Financing method which reduces both the General Fund balance and the tax levy required by applying general fund resources to offset expenses within a given budget year.

GOALS

A statement of the ideal desired outcomes for a division, department, program or the County as a whole. Should reflect desired outcomes or results as identified in the vision.

GOVERNMENTAL FUNDS

A category of funds through which most governmental functions are financed. The measurement focus is on spending, so typically only current assets and current liabilities are included on these funds' balance sheets. Includes the general, special revenue, capital projects, and debt service funds.

GRANTS AND AIDS

A category of revenue that represents funds received from the state or federal government. The funds may have been given to the county for a specific purpose or for general county use.

INDIRECT COST ALLOCATION PLAN

A methodology that allocates the allowable costs of central service departments to grantee departments or programs. Its purpose is to determine the full cost of a program to maximize federal reimbursements. Central services departments are those that generally provide services to other county departments such as the Administrative Coordinator or Accounting. Grantee departments are those that provide services directly to the public.

INFORMATION SERVICES CHARGEBACKS

The cost of services and equipment provided by the Management Information Systems Department to other departments on a cost reimbursement basis.

INPUT INDICATOR

A type of performance measure indicating the volume of resources used in delivering a program or service.

INTERGOVERNMENTAL REVENUES

A category of revenue that represents funds received from other governmental units for services provided by the county.

INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the county, or to other governmental units, on a cost-reimbursement basis. Internal service funds include the Highway Department and County Insurance Funds.

MA

Medical Assistance. A state health care financing program.

MILL RATE

(See TAX LEVY RATE)

GLOSSARY

(As these terms apply to Sauk County)

MISSION

A statement defining the major reasons for the existence of the agency, including its purpose in County government.

MODIFIED ACCRUAL ACCOUNTING

A basis of accounting which recognizes revenues when they become measurable and available. Expenditures are generally recognized when the related liability is incurred. Major exceptions include accumulated vacation and sick accruals, pension expenditures, and interest on long-term debt.

MODIFIED BUDGET

The amended budget in place as of the compilation of this budget book. The budget is amended throughout the year by Finance Committee or County Board action.

MOU

Memorandum of Understanding.

NON-DEPARTMENTAL

A grouping of revenues and expenditures that is not under the direction of any county department. Generally appropriations to outside agencies and miscellaneous revenues and expenditures.

NOTES

A written promise to pay (debt) a specific sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Notes are typically for a term of less than 10 years.

OBJECTIVES

Specific, measurable, achievable, realistic and time bound outcomes.

OPERATING BUDGET

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. Essential for sound financial management.

OPERATING TRANSFERS

All interfund transfers other than residual equity transfers.

OTHER FINANCING SOURCES

Funds received from general long-term debt proceeds, operating transfers in, and material proceeds of fixed asset dispositions. Such amounts are classified separately from revenues.

OTHER FINANCING USES

Funds used for operating transfers out. Such amounts are classified separately from expenditures.

OUTCOME MEASURES

A type of performance measure that identifies results, accomplishments or quality of the item or service provided. Used to evaluate the quality and effectiveness of programs and services. Also effectiveness measure.

OUTSIDE AGENCIES

Entities to whom the County provides funding, but who are not part of County government.

OUTPUT MEASURES

A type of performance measure that reports the quantity or volume of products and services provided by the program.

PERFORMANCE MEASURES

Indicators that allow the assessment of program accomplishments.

GLOSSARY

(As these terms apply to Sauk County)

POSITION SUMMARY

The list of budgeted full-time positions within each organizational unit. Positions are expressed in terms of full-time equivalents (FTE's).

PROPERTY TAX

Taxes levied on both real and personal property according to the property's equalized valuation and the tax rate.

PROPRIETARY FUNDS

The category of funds used to account for ongoing activities similar to those also found in the private sector. Includes of enterprise and internal service funds.

RETAINED EARNINGS

The difference between assets and liabilities of proprietary funds.

SINGLE AUDIT

A comprehensive financial and compliance audit pursuant to OMB Circular A-133 of an entity receiving federal funds.

SHARED REVENUE

Distribution of state funds to municipalities and counties of unrestricted aid. It's policy goals are; property tax relief, equalization of revenue raising ability among local governments, and compensation for utility property.

SPECIAL REVENUE FUND

Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

STANDING COMMITTEES

Committees that are organized for an undetermined length of time. There are fifteen standing committees of the County Board.

STRATEGIC PLAN

Formal long-range plan that defines and identifies organizational goals that will allow the organization to achieve its mission.

STATUTE

A written law enacted by a duly organized and constituted legal body.

TAX LEVY

The total amount to be raised by general property taxes, for the purposes stated in the budget, to support County activities. Property taxes are levied in the current year for subsequent year appropriations.

TAX LEVY RATE (MILL RATE)

The amount of taxes levied for each \$1,000 (mill) of equalized property valuation. For example, a tax levy budget of \$2.5 million with a property tax base of \$1 billion (equalized value of all taxable property) would generate a levy rate of \$2.50 per \$1,000 of equalized value. On a house valued at \$100,000, the property tax would equal \$250 (\$100 x \$2.50).

TAX RATE LIMIT

The maximum rate at which the County may levy a tax, imposed by the state legislature based on 1992 paid 1993 tax rate limit.

TID

Tax Incremental District refers to a geographic area established by resolution of a local legislative body according the provisions of Chapter 66.86 of the Wisconsin Statutes. This section of the statutes, referred to as the "Tax Increment Law" provides a means for financing improvements through the increase in the equalized value of the district. Because taxes on this incremental increase in value are dedicated to paying improvements, general property taxes are not apportioned to the incremental increase.

TPR

Termination of Parental Rights.

GLOSSARY

(As these terms apply to Sauk County)

TRANSFERS TO / FROM OTHER FUNDS
(See OPERATING TRANSFERS)

TRUST FUNDS

Funds used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. May be expendable or non-expendable.

VISION

Defines where the department would ideally like to be. It defines guiding principles, values, and the long range result of the work.

VITAL RECORD

A certificate of birth, death, divorce or annulment, a marriage document or a fetal death report, which Chapter 69 of the State Statutes requires to be prepared whenever one of these events occurs.

W-2

Wisconsin Works; a state initiative to replace the Aid for Families with Dependent Children program. It is a work based program the emphasizes individual responsibility.

WIC

Women, Infants, and Children Supplemental Nutrition Program.

WORKING CAPITAL

Minimum fund balance requirement.

WRS

Wisconsin Retirement System; a multiple-employer public employee retirement system.

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