

# Sauk County, Wisconsin 2013 Budget



## **Sauk County Board of Supervisors November 2012**

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The cover photographs were taken by entrants in the 2012 Sauk County photography contest celebrating Wisconsin Historic Preservation Month, May, 2012. The photo contest encourages County residents to learn more about the County's rich historic heritage as depicted in natural, architectural and archaeological sites by capturing the essence of that historic heritage through the art of photography. The contest is run by the Sauk County UW-Extension, Arts and Culture Committee, in collaboration with the Sauk County Historical Society. The theme of the 2012 contest was "Preserving the Past for the Future."

First Prize	John Laukant	Reedsburg	"Church"
Second Prize	Diane Thomas	Baraboo	"Primetime"
Third Prize	Tammy Leidig	Prairie du Sac	"Waiting for the Wind"

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**To the People of Sauk County:**

I am pleased to present the adopted 2013 Sauk County Budget.

The budget process is far more than an opportunity to assign dollar values for services provided. It is an opportunity to take stock of the community and the role that Sauk County government assumes in defining the community. The budget is a planning tool for financial and operational resources, and reflects the County's determination to allocate resources responsibly. It was prepared with the goal of preserving the highest possible level of services provided to the residents, visitors, and businesses of the County, while keeping taxation and other charges for services at a minimum. It reflects a balancing of priorities and compromise between competing needs for limited funding.

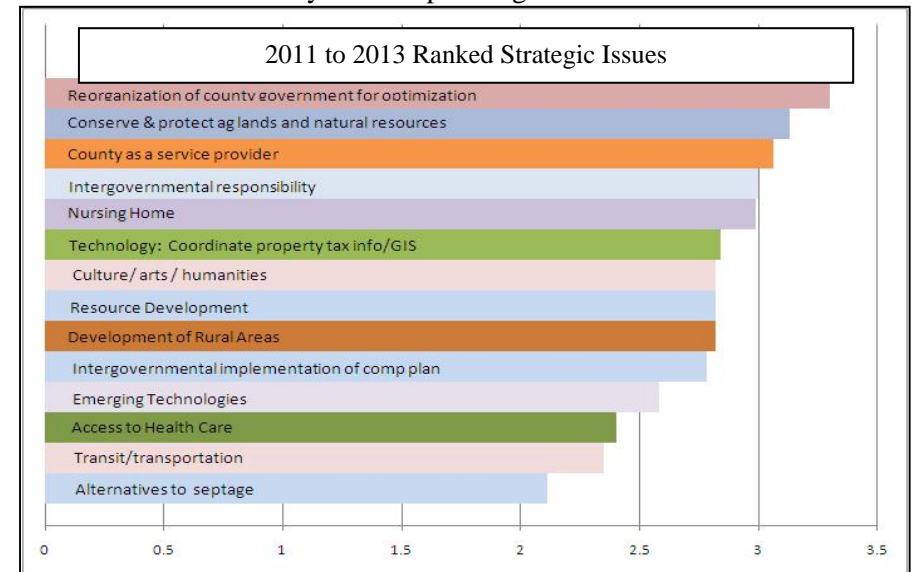
***Budget Overview***

The goal of any budget is to create a work plan for the upcoming year and a blue print for success in subsequent years. This allows for the alignment of resources and programs around constituency needs by informing the process, allowing the Board to balance conflicting priorities.

The focus of the County Board was to build on work begun at the oversight committee level. The goal of the Board was to develop a budget that is responsive to the needs of the constituency, while maintaining fiscal responsibility. The 2013 budget continues the adjustment of County services and sets the stage for additional work in future years. There was significant discussion on the changes in funding streams, and the ever increasing reliance on property tax as a primary revenue source. The interplay of budget policies was highlighted as the Board debated the merits

of continued levels of Health and Human Services funding for programs in spite of declining funding from the state. The continued recognition of social need is balanced against the costs to the taxpayer.

The biennial strategic planning process is a key component in budget construction. A summary of the top strategic issues and their rank follows:



Rank of 0=Issue has no influence on mission, 4=Issue is essential to achieving mission

### ***2013 Budget Highlights***

The dual requirements of fiscal prudence and continued high quality public service are at the heart of this budget. County-wide highlights for 2013:

- Plan design changes for health insurance adjusted the co-pay for emergency room visits, as well as tiered co-pays for pharmaceuticals limiting the health insurance cost increase to 3.7%.
- Revenue estimates were increased by \$240,001 for rental space in the jail from the Wisconsin Department of Corrections and Federal U.S. Marshals at the recommendation of the Law Enforcement and Judiciary Committee.
- Sales tax projections were held flat at \$6,852,601 based on the volatility of this revenue source.
- The choice was made to retain service levels in the Highway department, as well as for the highly regarded Clean Sweep program, even with declining state and federal aids.
- Savings from the Family Partnership Initiative were reinvested to Income Maintenance and Comprehensive Community Services programs, to offset reductions in state aid that have affected the ability to provide service. Caseloads as high as 800 per worker make it difficult to manage. Funds from discontinuing the W-2 program and the reduction in the Family Care contribution of \$127,229 were also re-allocated to other program areas.
- Implementation of electronic health records continues in Public Health, as part of an overall plan to become a nationally accredited health department.
- The transition to electronic document management continues across county operations, with projects budgeted to further the use of electronic resources for communication and information dissemination.
- Fund balance has been allocated for one time only capital projects including the remediation of the abandoned Officers Range at the closed solid waste site, West Square Building remodel, narrow-banding, a classification and compensation analysis, and implementation of energy efficiency measures in county buildings.

All of the aforementioned projects maintain vital county infrastructure and ensure appropriate resource management.

- The budget includes a new expense to cover the cost of providing 911 services. Existing land line surcharges are inadequate to cover the cost, resulting in a \$93,000 increase to the property tax levy.
- An additional \$22,850, \$17,350 of which is for yearly maintenance, for software to provide video recordings of County Board meetings and meeting management software.
- An additional \$33,354 is budgeted to continue a \$100,000 County match for implementation of conservation practices.
- A number of Ordinance re-writes are contemplated to be completed in 2013, specifically the comprehensive zoning code.
- An analysis of the county classification and compensation system is slated for 2013 for \$60,000. Its goals are creation of a standardized pay plan and review of pay equity with the market. This is being done in conjunction with the expiration of labor contracts as of December 31, 2013.
- Efforts to regionalize the Community Development Block Grant: Revolving Loan Funds continue in 2013.

### ***Challenges of the 2013 Budget***

A challenging financial environment has become the norm. The County continues to adjust to changing economic conditions, resulting in the ability to maintain services without the use of fund balance to supplement diminishing revenue streams. The biggest challenges are stagnant or falling property valuations, revenue limitations imposed by the state coupled with declines in traditional funding streams from both the state and federal governments, and a high demand for services in a “down” economy.

**Stagnant or Falling Property Valuations:** Overall equalized valuations in the County were down by \$167,620,600, or -2.66%, the fourth year of declining values. The loss is primarily in commercial property, but residential properties also saw declines. This trend is anticipated to begin changing as the Federal Housing Finance Agency House Price Index for the



Madison, Wisconsin region has a rolling average of -0.31% for a year ended September of 2012.

**Revenue Limitations:** Property tax limitations, dwindling federal and state funding, and reductions in interest income compound the issues that arise with increasing costs to continue.

- The intense legislative and public scrutiny of local government budgets continues in 2013, as the overall impact of property taxes paid on homes, businesses, and industries continues to be of concern. Wisconsin Statute §66.0602 limits property tax levy dollar growth by the percent of new construction (0.533%) or 0%, whichever is greater. Adjustments are available and have been taken for debt service, libraries and bridge aids. A levy rate limit also exists of \$5.13 (1992 paid 1993 levy rate).
- As the federal and state governments contend with economic and political issues, grant funding is becoming a smaller and smaller portion of Sauk County's revenues – while mandates remain in force.
- An added pressure potentially looms as the federal government seeks to address its ever increasing debt.
- Cash reserves continue to be generally stable, in spite of interest earned on investments plummeting by 93.25% over the last five years.

**Demand for County Services:** Difficult economic times increase a variety of calls for county services. Need for economic support strains Human Services. Law enforcement and courts systems are stressed with additional proceedings related to debts and the emotional tolls of that debt. Lower incomes make payment for services more difficult, increasing the County's cost of collections and decreasing revenues available to provide services. The continued recognition of social need is balanced against the costs to the taxpayer.

### ***Opportunities and Initiatives of the 2013 Budget***

Rather than simply reacting, this period of economic duress has been viewed as an opportunity to implement program review and restructuring measures. The County Board has also continued to focus on strategic planning as a key to fulfilling its mission.

**Strategic Planning:** The Board will holistically evaluate through the committee process, strategic issues to address within the next two year time frame. Strategic issues describe the key issues that the organization chooses to address to close the gap between the idealism expressed in the vision and reality. By definition they are broad and inclusive. The strategic issues form the basis for operational goals and objectives at the departmental level.

**Program Review:** Functional teams and oversight committees continue to examine programs and look at opportunities for efficiencies, particularly across departmental lines.

- Identification of programs that are of marginal benefit to citizens and fail to produce the desired outcome.
- Evaluation of the type and level of service provided in mandated programs. Are we going beyond the mandate in providing service? What are the consequences and long term effects of change?
- Identifying areas where redundancy can be eliminated; or programmatic consolidation geared at leveraging resources appropriately.
- Streamlining internal processes to expedite decisions and make processes more efficient.
- Ensuring that fees and revenue systems are adequate to cover specific services.

**Restructuring:** Review of the governance and operational structures throughout the County continues in order to streamline operations and continue to proactively address changing service structures. Regionalization and intergovernmental service platforms continue to be explored and expanded.

Position vacancies anywhere in County operations trigger a challenge to department managers to examine allocation of job duties, potential for combination with other positions, funding sources, and long-range strategic plans.

### *Outlook for 2013 and the Future*

Economic recovery in Sauk County has been slow, but indicators such as housing and employment show a subtle shift toward improvement. A six month trend indicates that the number of foreclosures is slowing. Sauk County tracks with the nation, slightly below the average for Wisconsin in overall foreclosures at 1 in every 632. Housing in general is showing positive movement. Across the state general improvement is seen in housing starts. The City of Baraboo (the largest municipality in Sauk County) is the city with the highest increase in quarterly average home sale prices in the state, based on the last two calendar quarters, with an average home price of \$136,379, and quarterly percent change of 20.02%.

As noted in the revenue projections much uncertainty remains as the federal government deals with sequestration, and the State of Wisconsin while beginning the 2013 – 2015 biennial budget without a structural deficit, still has a \$2.21 billion dollar GAAP (generally accepted accounting principles) deficit. The largest portion of funding for critical social service programming is funding through state and federal funding sources.

The slow recovery from recent recession, combined with looming uncertainty at the state and federal level are reasons for caution regarding future years. The incentive for county government to look for efficiencies in existing programs, and focusing on core programming will be an ever-present endeavor. It is anticipated that systematic reviews for adding

efficiency will continue as the County makes decisions about how that service will continue.

Ideas must be incorporated that meet the challenge with creative solutions and openness about the true impacts of scaling back services. When is a delay in service acceptable? When is it not? Can a position be shared between departments? Will a change in process allow for greater efficiency and negate the need for an extra position? These questions are part of the planning that is used to develop creative solutions to implementing the policy direction desired by the Board.

Sauk County is also preparing for the impacts of the aging population. Being a primarily rural county, needs of and service provision to baby-boomers will become increasingly complex. Many departments are already adjusting their programming to accommodate this demographic, and these adjustments will continue in upcoming years. This change, coupled with the flattening work force will compel not only governments but all sectors to compete for scarce human resources.

The realities of changes at the federal and state level with health care provision and interactions with bargaining units will certainly provide ongoing impacts to the largest portion of the County's budget, its labor. Changes in legislation have significantly changed the relationship of County government to the workforce. A class and compensation analysis in 2013 will be instrumental in forming the basis for a new methodology for compensation that is across all county operations, and bringing parity and uniformity. The 2014 budget will likely be responsive to the outcome of that analysis, showing changes in employee pay.

The expiration of existing union contracts at the end of 2013 will also have an impact on the 2014 budget. Bargaining units representing about 325.90 full-time equivalents have not received cost of living adjustments for a number of years. Based on current provisions of the Statutes, these units could be eligible to bargain for an increase in wages up to an amount determined by the Wisconsin Department of Revenue, as mandated by the Wisconsin Employee Relations Commission. This amount is currently

2.96% for contracts commencing January 1, 2013, which for Sauk County would have a \$341,500 levy impact.

It is unknown precisely how the Affordable Care Act will affect the County as an employer, or as a provider of health related services.

Capital projects for maintenance of existing County facilities and infrastructure are anticipated to remain attainable without the use of debt issuance.

Balancing taxpayer ability to pay for the services provided is a key component of the Board's budget deliberation. Maintaining a stable taxation rate that is not subject to erratic swings, keeping any increases to a minimum and decreasing costs when possible, while ensuring that the services are provided as efficiently as possible are key considerations in the adopted budget. The Board opted for a budget that took advantage of a number of cost saving initiatives in 2013 to lessen the impact to taxpayers who were dealing with the fourth year of loss in valuation. Levy limits are based on the prior year's actual levy, not based on the prior year's allowable levy. The adopted 2013 levy of \$28,531,297 is \$409,507 below the allowable maximum. Consideration was given to the above impending expenses when setting the levy for the 2013 budget.

### ***Awards & Acknowledgements***

The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Distinguished Budget Presentation Award to Sauk County for its budget for the fiscal year ended December 31, 2012. The Distinguished Budget Presentation Award is a prestigious national award recognizing presentation in accordance with the highest standards in state and local government financial reporting. This is the tenth consecutive year of receiving this award.

The award symbolizes the extremely hard work of County Board members, department managers, and all County staff.

### ***Conclusion***

The key message embodied within the 2013 budget is service sustainability; building on the prior years' focus of structural alignment, capacity, and future financial flexibility. The ability of County government to meet needs, address issues and provide vital infrastructure must continue even as the County experiences an erosion of typical funding mechanisms for local government.

This budget is:

1. A Policy Document – reflective of constituencies' desired type and level of service that encompasses the unique flavor of Sauk County.
2. An Operations Guide – providing direction on policy implementation in a detailed form.
3. A Planning Document – embodying the mission, vision and goals of Sauk County government, incorporating the strategic plan.
4. A Communications Device – providing transparency, accountability and information.

County government serves two purposes. It provides certain services at the local level for the state, and it is also a unit of local self-government. Counties engage in activities specifically authorized by statute, and have a great deal of latitude in the way in which services are actually provided.





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Sauk County  
Wisconsin**

For the Fiscal Year Beginning

**January 1, 2012**

*Christopher P. Mouill*

President

*Jeffrey R. Egan*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Sauk County, Wisconsin for its annual budget for the fiscal year beginning January 1, 2012. In order to receive this award, a governmental unit must publish budget documents that meet program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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## **BUDGET MESSAGE - 2013**

Counties have always played an important role in Wisconsin local government. Although the form has not changed significantly since their inception, the services and programs have greatly expanded. County government has a dual role of providing state services at the local level as well as being a unit of local self-government. Within this construct, counties offer programming and services in General Government Services; Justice and Public Safety; Public Works; Health and Human Services; and Conservation, Development, Recreation, Culture and Education. Counties service a diverse constituency, providing services that are integral to and enhance the quality of life for constituents.

It is in considering this role through a strategic planning process that the Sauk County Board of Supervisors developed the following mission statement which defines priorities and core county services:

### **Sauk County Mission Statement**

To provide **essential services** to the residents of Sauk County in a **fiscally responsible manner** that promotes **safety, economic development, and stewardship of natural resources** while encouraging the development of **cultural, social, and community values** that enhance human dignity.

The County has determined that for 2013, this overarching mission should guide two specific budget priorities. While many factors, such as mandated activities and stability of a variety of revenue streams influence the County's budget process, the broad priority statements were developed to drive the decision making process for the 2013 budget. In terms of the services the County provides and the specific objectives of the 2013 budget process, the Board believes:

## **Sauk County Budget Priorities**

### **Budget Priority 1**

**High quality services in specific programmatic areas are being provided, but the County should increase its emphasis on cross sectional coordination, as well as more detailed fiscal analysis and longer term planning.**

Like many similar organizations, Sauk County's organizational structure is the product of evolution rather than conscious effort. This process has produced an oversight mechanism more suited to managing programs than to assessing the overall effectiveness of the County's effort. To some extent the fourteen standing committees of the Board and over fifty special committees, commissions and auxiliary boards in which Board members participate have created silos which impede collective and collaborative efforts to improve outcomes. This budget includes the following actions in this regard:

- ✓ Comprehensive structural analysis of County governmental operations continues. The County acknowledges the need for “reinvention” as the dynamics of services required from counties changes. The analysis is geared toward aligning governmental functions and maximizing Board efficiency. This process is essential to establish a clearer and more concrete framework in which the departments function; and foster countywide goals and objectives that address cross-departmental, countywide issues.

- ✓ Significant study will need to be undertaken to examine the entire spectrum of services provided by the County and / or the private sector to ensure that adequate and appropriate services are available to our residents in the most cost effective manner. An increased focus in Board strategic planning for future years is key. 2013 includes the development of Strategic Issues by the Board for the following two years.
- ✓ Continued emphasis on five year budget projections, and projections by functional area.
- ✓ Programmatic review and prioritization of existing programs. This includes analysis of outcomes that result from service reductions, and thorough discussions regarding what programs and services provide. The use of performance measures continues as a necessary component of this effort.
- ✓ The Administrative Functional Group continues to look for ways to develop the information sharing and knowledge bases of the County, as well as countywide workflow processes, through the use of technology tools.
- ✓ The Sauk County Board of Trustees has begun to address the issues of programming for the aging population by exploring options to skilled nursing care (ie: assisted living) that maximize revenue streams and resources.
- ✓ An integrated approach at the beginning of the budget process that utilizes the structure of committees of the Board to develop strategic issues that are then aligned by the Board to resources.

### **Budget Priority 2**

**The County must become more proactive in its relationship with other governmental entities, including the state legislature, if it is to retain the financial flexibility necessary to carry out its responsibilities.**

A significant portion of Sauk County's funding flows from or through the State of Wisconsin. The State continues to face significant revenue and budgetary issues which are likely to impact County operations. The long term impacts of the State's initiatives in expenditure restraint will have far reaching effects on all levels of local government. This budget seeks to address these concerns as such:

- ✓ Diversify Revenue Streams. As traditional revenue streams continue to decline or stagnate it is imperative to identify appropriate revenue sources to ensure continuity. The County continues to research the applicability of enhanced revenue streams through the generation of appropriate user fees and use of existing resources.
  - Exploration of leasing of the fiber optic loop as a potential source of revenue.
  - The County is developing a comprehensive study of county assets to ascertain appropriate uses and function based on future need.
  - User fees are being assessed to ascertain that appropriate levels are in place to sustain operations.
  - The county continues to be cognizant of changes in funding from both the state and federal level.

- ✓ Coordinated Regional and Statewide Activities. The 2013 budget includes resources for continued participation in a variety of organizations such as the Inter-County Coordinating Committee and the Wisconsin Counties Association, in addition to discipline specific professional organizations. In addition, the County must utilize its relationship with its legislative delegation to ensure that its priorities are known as new legislation is considered. The Board anticipates opening a dialogue with the other governmental bodies regarding funding streams and tax policy issues related to Wisconsin County government. Inter-governmental meetings with overlapping taxing jurisdictions have been an integral component of County government operations for many years.
- ✓ Intergovernmental agreements. The County continues to explore opportunities with overlapping taxing jurisdictions for shared services and coordination of service efforts.
  - Management Information Services has been providing technical support in a cooperative agreement with the City of Baraboo.
  - The 2013 budget includes planning dollars to begin expansion and renovation of the jointly owned University of Wisconsin Baraboo / Sauk County campus to upgrade the science facilities.
  - Planning is also underway to construct residential facilities on campus.
  - The County is developing a plan for dealing with tax deeded properties that will benefit the County and local municipalities, as well as the citizenry.

## **2013 Budget Issues Policy Implementation**

Priorities are derived from the broader, countywide planning process, while policies deal more specifically with budget issues. Policies and priorities both serve a distinct function in directing the decision making for the budget.

### **Budget Policy 1**

**Sauk County will provide necessary services to those most in need within the limits established by the availability of resources and statutory authority. Balancing of dollar costs with social costs shall be a conscious effort. To that end, preventative programs and services are encouraged whenever possible.**

The intent of this policy is to direct County departments to organize their activities around the needs of their customers so that as resources become more restricted, the most vulnerable are the first served. While this process is certainly not a science and requires careful judgments by managers and staff, it provides necessary guidance as to the intent of the Board of Supervisors. Several areas were affected by this policy in the preparation of the 2013 budget. This budget will result in the following impacts:

- ✓ Funding for core services of safety, maintained highways, and vital human services has continued.
- ✓ The Board has allocated tax levy to funding programs in Human Services where State funding is inadequate to meet local needs (Economic Support).
- ✓ The Aging and Disability Resources Center has conducted needs assessments and designed programs that allow the elderly to live and thrive in our Sauk County communities.
- ✓ Public Health, along with private partners, has also developed programming to target at-risk populations with essential care (i.e. dental care). A needs assessment being conducted by

Public Health will further define areas for preventative programming.

### **Budget Policy 2**

**Sauk County will protect, maintain, and enhance its financial reserves and provide the oversight necessary to assure its citizens and creditors of financial and institutional stability. Revenue enhancements to offset operational costs and improve financial health will be pursued.**

Sauk County maintains sufficient fund balances to meet its long- and short-term business needs. It is essential that these reserves be protected and maintained for day-to-day business uses (cash flow), long-term projects (the planning and sometimes construction costs of capital projects), and unanticipated emergencies. This policy also reflects a financial policy that the County will not offset the cost of operations through the use of fund balance.

Conservative budget practices and sound financial policies have allowed Sauk County to accumulate a General Fund balance in excess of the twenty percent required by the County's working capital policy. As of January 1, 2012, the amount calculated by policy for working capital was \$11,545,479, and the unassigned balance (after working capital removed) was \$8,675,514. The sum of the working capital and the unassigned is fifty – seven percent of the 2012 budgeted general fund expenses, well above the ten to twenty percent considered as sound reserves by bond

rating agencies. A significant budgetary practice having an impact on this amount during the year is:

- ✓ Vacancy Factor. With around 700 employees, Sauk County experiences a certain degree of staff turnover. Each department's budget, however, assumes that 100 percent of the positions will be filled 100 percent of the time. Since time is likely to elapse between an employee's termination and the hire of their replacement, an average of about three percent (3%) of all positions are likely to be vacant at any given time. This percentage of the total wages and benefits is funded from fund balance rather than from the tax levy. The budget reflects this as a \$700,000 use of fund balance, but in reality this use is unlikely to occur.

### **Budget Policy 3**

**The most costly programs funded by Sauk County property tax dollars are those that respond to social need. Social need tends to be greatest when economic growth, which provides key County funding through the property tax and sales tax, is least. This inverse relationship relative to state limitations will be recognized.**

In past years, Sauk County has voluntarily limited levy growth to corresponding inflationary measures. This was accomplished as Sauk County's population, equalized value, and personal income, grew at a rate higher than that of the state as a whole. This is also consistent with 2011 Act 32 (Wisconsin's 2011 - 2013 budget), which includes a levy freeze limiting growth to the percent of new construction or zero percent, whichever is greater. Although there are formulaic exemptions for bridge, library, and debt levies, the County Board chose to be responsive to the impact of current

economic conditions on taxpayers, and adopted no change in levy dollars from 2011 to 2013.

Tax levy stabilization has been a long standing County goal. This goal has been accomplished by monitoring replacement cycles for equipment and careful planning for large expenditures. Examples of this type of planning are:

- ✓ The Management Information Systems Plan which governs the development and maintenance of computer hardware and software and provides a mechanism for managing expenditures. Copier maintenance and replacement have been incorporated into the county-wide plan for equipment expenditures.
- ✓ Judicious use of fund balance is to fund large, one-time only expenditures.
- ✓ Planning programs which feed directly into the annual budget cycle: the capital improvement ten-year plan, the five-year capital outlay plan, and five-year staffing projections allow for the planned use of resources.
- ✓ Continuity of operations planning continues.
- ✓ Five-year revenue and expenditure projections are being expanded.



#### **Budget Policy 4**

**Sauk County will consciously consider reducing the level of services provided when reductions in departmental revenue can be directly related to reductions in state or federal aid.**

The County is an arm of State government by definition, the ongoing partnership that inextricably intertwines County and State priorities. In its various forms and functions the State of Wisconsin influences county priorities. The relationship with the State is one that requires further discussion as the relationship is evolving to provide for greater collaboration and as a reformed tax structure is contemplated.

There has been much discussion in recent years concerning the deterioration of the partnership between the State and local governments. Unfunded or under-funded State mandates negate local elected officials' ability to develop policy consistent with local needs and desires. Conflicting priorities and decreased funding are a function of the democratic process and the global, national, and state economies. However, if the County Board wishes to retain the ability to focus County resources on County priorities, it cannot supplant state aid with levy dollars for the implementation of State mandates.

The State of Wisconsin continues to have significant budget issues. In making revenue projections for various forms of aid, the County utilizes guidance provided by the corresponding State agency. When specific allocations or projections are not available, historic funding patterns are used to estimate anticipated funding. While this policy remains a valid response, some discretion is necessary in the case of temporary loss of funding.

- ✓ Even non-grant funded, property tax levy funded, operations have been scaled back as demand for services declines (Register of Deeds and Conservation, Planning & Zoning).
- ✓ The County has continued to utilize attrition as a means of controlling expenditure growth. This, coupled with the implementation of strategic resource alignment discussions across functional groups, allows for appropriate downsizing.
- ✓ The Board made a conscious decision in 2013 to continue funding to various Human Services programs to address a rising caseload. Continued efforts at cross-departmental coordination are expected to minimize the impact to clients.

#### **Budget Policy 5**

**Even if not mandated, programs and services should be encouraged if they hold down costs elsewhere. The "elsewhere" could be within a department, within the County's operations, and even within other local units of government.**

Sauk County is careful to remember that the programs the County administers have an impact on other units of government within the County and with our neighboring counties. We further recognize that the County's buying power and economies of scale can benefit other units of government within the County.

- ✓ Sauk County will continue to provide voter registration services for many municipalities for a fee. Other municipalities would have to spend more to obtain the training and equipment necessary to perform the function themselves rather than paying the County to provide the service. The Management Information Systems department continues to

investigate potential partnerships with other governmental units, as does Highway.

- ✓ Consolidated and shared purchasing have been extended to town, village and city governments.
- ✓ The County continues to investigate opportunities for shared services and joint ventures with other governmental units through regular bi-annual intergovernmental meetings.
- ✓ Central service departments provide services to other County operations with centralized accounting, personnel management, legal advice, and technical expertise regarding the information infrastructure.

#### **Budget Policy 6**

**The impact of decisions on the future should always be strongly considered - not just the impact on the next budget year or five years in the future, but generations in the future. The transition to future budgets should be smooth, honest, and within long-term plans.**

This policy recognizes the responsibility to the economic and cultural health of the community. It also recognizes that there are real limits to the County's ability to meet that responsibility. The 2013 budget includes support for County economic development; funding for library services; support of education through the partnership with the University of Wisconsin (UW) Extension and the UW-Baraboo/Sauk County campus; and direct and supplemental support for the arts, history and humanities.

- ✓ Sauk County's contribution to municipal libraries remains well in excess of minimums required by statute.

- ✓ Continued partnerships with the University of Wisconsin and the Sauk County Development Corporation have provided for the development of educational and economic development.
- ✓ Support continues for the National Association of Counties award-winning Arts, Humanities & Historic Preservation efforts. Partnership models and strong collaborations have made the program successful.
- ✓ The Economic Development Committee has begun to strategically address county owned assets and the use of the assets in furthering the economic objectives of the region.

#### **Budget Policy 7**

**The County's physical assets shall be properly and timely maintained. Deferring maintenance so that other programs can be provided is strongly discouraged.**

Even with recognition of the current economic climate and levy limits, Sauk County's Five-Year Capital Plan and Ten-Year Capital Improvement Plan are realistic about impending major repairs and expenditures. Future projects include projections of ongoing operational costs, cost savings and revenues.

- ✓ Highway road, infrastructure and equipment maintenance continues on schedule, and Sauk County has determined that debt issuance for these expenditures will not occur.
- ✓ Favorable additions to fund balance have been appropriated for high cost and infrequently occurring capital maintenance projects, such as carpet replacement or roof repairs.

## 2013 Strategic Planning

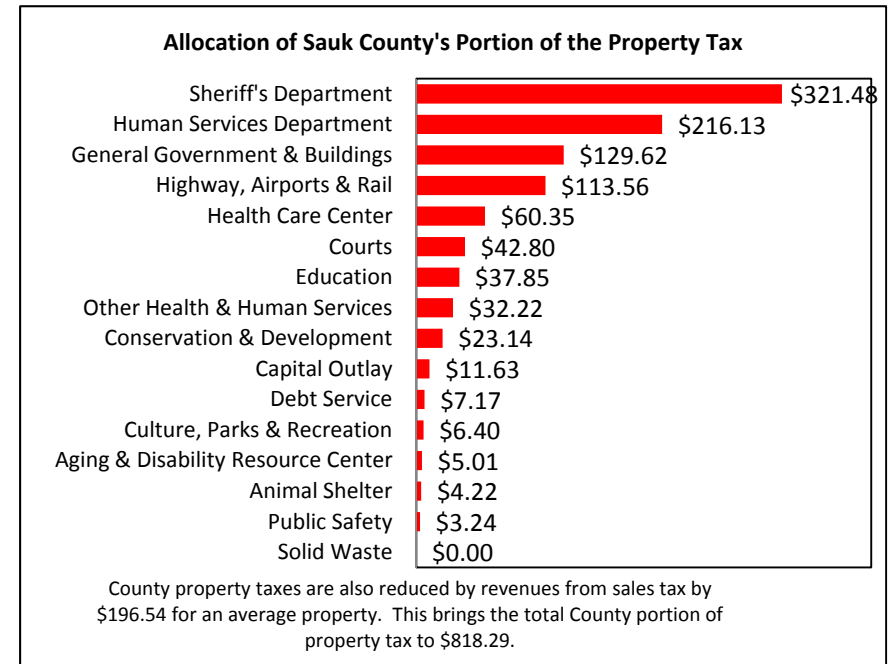
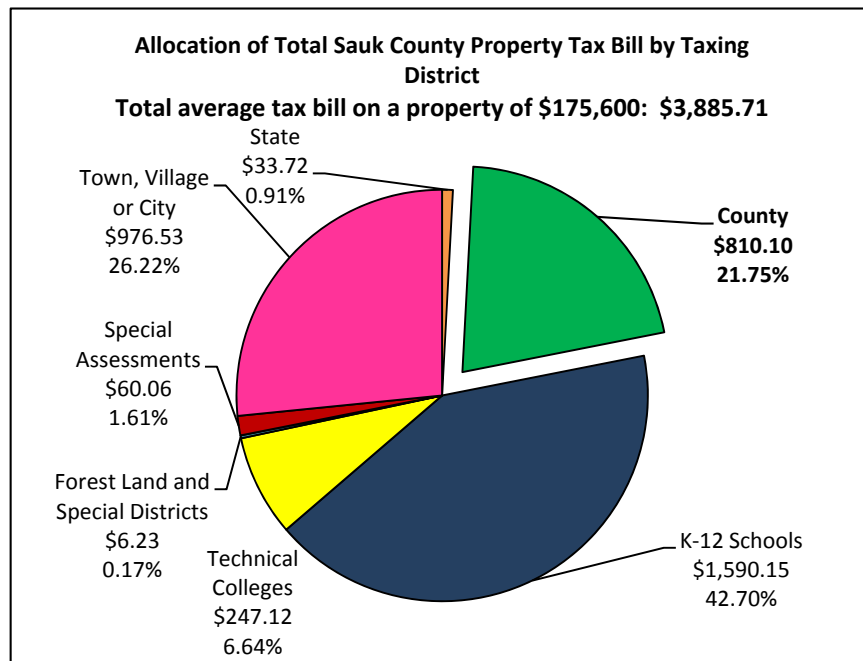
Sauk County is continuing to develop and implement strategic planning initiatives to proactively address budget issues. These initiatives will address opportunities for streamlining governmental processes and improving the deliberative process which will ultimately enhance service to the constituency. A systematic programmatic review ascertaining service level needs, and addressing whether a program is essential, core or simply desirable is part of the policy formation of the budget process.

Evaluation includes assessing consistency with the Board's five key strategic initiatives:

1. Fiscally responsible / essential services
2. Safe community

3. Encourages economic development
4. Stewardship of natural resources
5. Development of cultural, social, and community values.

Counties engage in activities specifically authorized by statute, and have a great deal of latitude in the way in which services are actually provided. There are a multitude of good things that government does, and even more that could be done. Local elected representatives balance the needs of the communities we live in against costs to the property taxpayer. They set the policy direction and strategic course for governmental operations through the budgeting of resources. The charts below demonstrate the impact to the taxpayer for services supported by the property tax levy – the final outcome of the strategic planning and resource allocation processes.



## **Environmental Analysis**

The mission, strategic objectives, and budget policies must all be considered within the context of those demographic and economic trends which form the environment within which this budget was developed. The following statements summarize that environment:

### **Location**

Sauk County is comprised of 538,432 acres, (a total of 830.9 square miles), including 22 towns, 14 villages, and 3 cities and is located in South Central Wisconsin, approximately 40 miles northwest of Madison and 100 miles northwest of Milwaukee. In addition, Sauk County is less than 250 miles from the Chicago and Minneapolis-St. Paul metropolitan areas. There are 300 miles of state highways, 298 miles of County trunk highways, and 1,100 miles of town, village and city roads. Interstate Highway 90/94 runs diagonally through the County and provides easy access to many major Midwestern cities.



Location of Sauk County, Wisconsin

The geographic profile comparing Sauk County to the State of Wisconsin shows that Sauk County is more densely populated than other regions of the state.

Land area in square miles, 2010	831	54,158
Persons per square mile	74.6	105.0

### **History**

In the spring of 1838, three men staked out claims at the present site of Sauk City. By 1840, settlements had been established at what are now Prairie du Sac and Baraboo. Sauk County was formed in 1840 and was surveyed between 1840 and 1845.

In the years 1840 through 1860, Sauk County was in a pioneering phase. The population increased from a few hundred residents to almost 19,000 during that 20-year time frame. Principal activities included wheat farming and the raising of hops. The 1860's and 1870's saw another economic boom stimulated by the expansion of railroads through the County. Villages and cities were chartered and the number of farms in the county peaked at 3,886. By the turn of the century, the county population had exceeded 33,000 and the production of dairy products and row crops became more predominant in agriculture.

Population growth slowed during the early part of the twentieth century. Industrial development and tourism stimulated growth again in the decade immediately following World War II and most recently during the last 25 years.

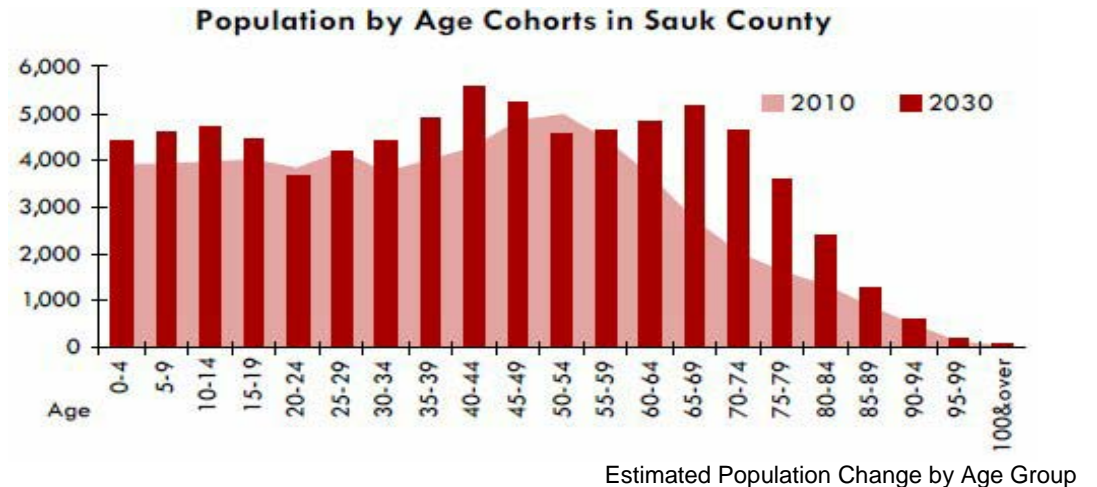
## Demography

The 2010 United States Census Bureau reports Sauk County's population at 61,976 people. Since 2000 the population has increased by 12.2%. This rate of growth is significantly higher than that of the state as a whole, ranking Sauk County as 7th among the 72 counties. The median age of County residents is 37.3 years (also higher than the state's median age).

The population is not diverse, and the largest minority groups are American Indian (1.4%) and Hispanic/Latino (4.4%). The 25,505 family households in the County with an average family size of 2.42 persons are comparable to that of the state as a whole.

More significant is the growth in non-resident population. There has been an 87% increase in the non-resident population in the Wisconsin Dells area alone since 1994. The average per day non-resident population is 15,000 from June through August. The largest increase in non-resident population is seen in the months September through May, demonstrating the change from a purely seasonal tourist destination.

There are 29,848 housing units in the County. Seasonal or recreational housing units comprise 6.5% of the available housing. Seventy-three percent of the occupied dwellings are occupied by the owners, which is a significantly higher rate than that of the state as a whole. The Housing Affordability Index for Sauk County is 162 (a 100 or above means the median family can afford a median home).



A slightly lower percentage of residents have high school as well as bachelor's or graduate degrees as compared to the state as a whole. A smaller percentage of individuals (9.7%) fall below the federal poverty standards.

The population of the County has grown at a rate that outpaces both the state and the nation (0.5% increase annualized). The rate of net in-migration will increase, due in part to a comparatively strong local economy, affordable housing and in part to an improved transportation corridor to Madison. These factors will increase the demand for additional housing units, particularly in the low to moderate affordability range. The increasing number of people will also increase the demand for a wide variety of public services in areas like education and law enforcement.

<b>Population Profile</b> <sup>(1)</sup>	<u>Sauk County</u>	<u>Wisconsin</u>
Population, percent change from 2011	0%	0.3%
Population, 2012 estimate	61,994	5,703,525
White persons, 2011 <sup>(3)</sup>	96.1%	88.4%
Black persons	0.7%	6.5%
American Indian	1.4%	1.1%
Asian	0.6%	2.4%
Other	1.1%	1.6%
Hispanic or Latino <sup>(3b)</sup>	4.4%	6.1%
Less than 18 years old, 2011 <sup>(3)</sup>	23.8%	23.2%
18 - 64 years old	60.9%	62.9%
Persons 65 and older	15.3%	13.9%
<b>Highest Educational Attainment - 2011</b> <sup>(3)</sup>		
Bachelors degree or higher, pct>25 yrs of age	20.2%	26.0%
High school graduates, pct >25 yrs of age	88.4%	89.8%
Less than high school	11.6%	10.2%
<b>Geographic Profile</b>		
Land area in square miles, 2010	831	54,158
Persons per square mile	74.6	105.0
<b>Housing</b>		
Housing Units, 2011 <sup>(3)</sup>	29,848	2,634,781
Home ownership rate, 2011 <sup>(3)</sup>	72.2%	69.1%
Households, 2011 <sup>(3)</sup>	25,504	2,279,738
Projected persons per household, 2011 <sup>(3)</sup>	2.38	2.42
Median sales price, 2012 <sup>(4)</sup>	\$134,900	\$150,000*
Average sales price, 2012 <sup>(4)</sup>	\$154,082	\$174,837*
<b>Earnings</b>		
Median household income, 2011 <sup>(3)</sup>	\$51,121	\$52,374
Per capita total personal income, 2011 <sup>(8)</sup>	\$36,782	\$39,575
Persons below poverty level, 2011 <sup>(3)</sup>	9.7%	12.0%
<b>Unemployment Rate - Not seasonally adjusted</b> <sup>(5)</sup>		
December 2012	6.8%	6.5%

<b>Occupational Composition</b> <sup>(2)</sup>	Sauk County	Wisconsin
Manufacturing	16.3%	16.6%
Trade, transportation, utilities	25.3%	23.4%
Professional, financial, information	18.7%	23.1%
Education, health	15.9%	22.7%
Leisure, hospitality	19.8%	9.5%
All other	3.9%	4.7%

<b>Largest Employers</b> <sup>(6)</sup>	
Ho-Chunk Casino, Hotel, Convention Center	1,000+ employees
Kalahari Resort and Convention Center	1,000+ employees
Land's End	500-999 employees
Cardinal Glass Industries Inc	500-999 employees
Wilderness Hotel & Resort Inc	500-999 employees
County of Sauk	500-999 employees
Wal-Mart Associates Inc	500-999 employees
SSM Health Care of WI St Clare Hospital	500-999 employees
RR Donnelly & Sons Co.	500-999 employees
Grede Foundries LLC	500-999 employees

<b>Sauk County Equalized Land Values-2011</b> <sup>(7)</sup>	\$Value	% of Value
Residential	4,018,697,100	63.2%
Agricultural	51,584,200	.8%
Manufacturing / Commercial	1,783,249,800	28.1%
Forest / Undeveloped / Other	503,169,800	7.9%

(1) - Source: Wis. Dept. of Administration, Demographic Services Center

(2) - Source: Wis. Dept. of Workforce Development, Office of Economic Advisors, Census of Employment & Wages (ES202)

(3) - Source: United States Census Bureau

(3b) Hispanics maybe of any race, so also are included in applicable race categories

(4) - Source: South Central Wisconsin Multiple Listing Service (\*South Central WI-Columbia, Dane, Dodge, Green, Rock and Sauk Counties)

(5) - Source: Wis. Dept. of Workforce Development

(6) - Source: Source: Wis. Dept. of Workforce Development, Office of Economic Advisors-Largest Employers

(7) - Source: Wis. Dept. of Revenue

(8) - Source: Bureau of Economic Analysis-Regional Economic Accounts

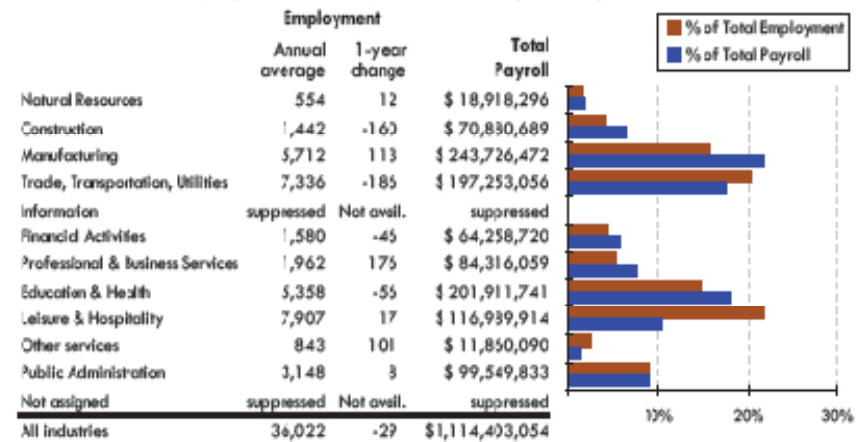


## Economy

Although heavily influenced by the tourism (leisure and hospitality) industry, Sauk County has been able to maintain a robust and diversified economy. The most recent estimates from the Wisconsin Department of Workforce Development (WDWD) indicate that while the leisure and hospitality sector accounts for approximately 20.9% of the total employment in the County (10.1% of local wages) it is followed closely by trade (wholesale and retail) at 19.8% and manufacturing, at 19.1%.

When looked at in terms of percent of total payroll, manufacturing pulls far ahead of other sectors at 24.2%. An anomaly in the data also occurs because the County's largest employer, the Ho Chunk Casino, is a tribal enterprise, and its employees are grouped under "governmental or public administration" categories.

2010 Employment and Wage Distribution by Industry in Sauk County



Source: WI DWD, Bureau of Workforce Training, Quarterly Census Employment and Wages, June 2011

The information below uses the sectoral composition of the U.S. economy as a benchmark for economic diversity and compares the local sector breakout to that of the nation. Communities that are heavily reliant on only a few industries may be economically vulnerable to disruptions. This information quantitatively measures the extent to which the sectoral breakout of the local economy mirrors that of the US, and if they are different, illustrates the major factors that are contributing to the differences. Sauk County, Wisconsin is diverse, with a specialization score of 77. By comparison, a county that is structured identically to the US would have a score of 0 (very diverse). The largest observed score in the U.S. is 3,441 (very specialized).

The sectors that most diverge from the US norm for Sauk County are:

- Over reliance on manufacturing (19.1% compared to 14.1% in the US)
- Over reliance on agriculture, forestry, fishing and hunting (5.3% compared to 1.5% in the US)
  - Over reliance on accommodation and food services (8.7% compared to 6.1% in the US)
- Under reliance on professional, scientific, and technical services (3.6% compared to 5.9% in the US)

Source: A SocioEconomic Profile Sauk County, Wisconsin, February 16, 2009, available at:  
[http://www.headwaterseconomics.org/profiles/p\\_Sauk\\_County\\_Wisconsin.pdf](http://www.headwaterseconomics.org/profiles/p_Sauk_County_Wisconsin.pdf)

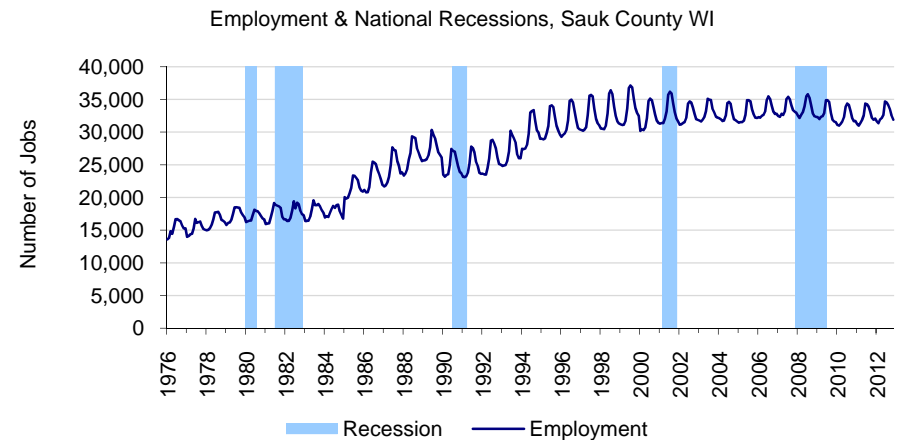
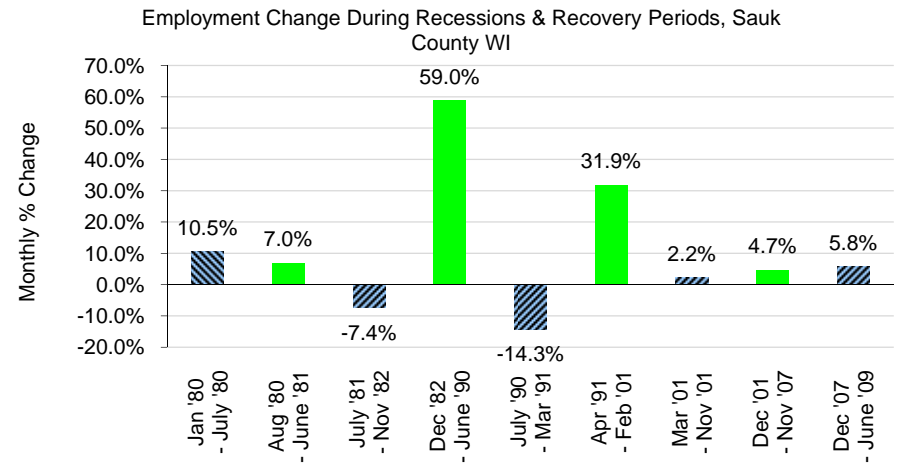
Economic Diversity Analysis

The County's total labor force was estimated to be 35,515 in September of 2012. Approximately 5.7% of these people were considered to be unemployed.

Unemployment rates for January of 2012 began with an unemployment rate of 8.0. From that time forward the rate declined to a low in August, September, and October of 6.5. Sauk County typically has lower rates of unemployment than both the state and nation, and is quicker to recover during recessions. An analysis of recovery during recession is highlighted in the charts on the following page.

Per capita money income for the County in 2011 was \$25,734. Sauk County ranks 21st in the state for per capita income, and is lower than that of the state as a whole, due in part to employment in the lowest paying wage sector of leisure and hospitality.

A discussion about the economy is not complete without the acknowledgment that we live within a rapidly changing global economy. Technologies such as the internet have opened opportunities to “any person in any corner of the globe with a good education, a good idea and a good internet connection”. The ability of the County to adapt, change, and innovate are essential for continued viability economically for the region. Innovation and new avenues in public-private partnerships and serious consideration to strategic direction in government are increasingly important.



Employment and Recession Employment Sectors and Wages

Blue vertical bars in the figures above represent the last five recession periods: January 1980 to July 1980; July 1981 to November 1982; July 1990 to March 1991; March 2001 to November 2001; and December 2007 to June 2009. The green columns in the figure above represent the intervening recovery periods. From 1976 to 2012, employment grew from 13,591 to 31,898 jobs, a 135% increase.

Data Sources: U.S. Department of Labor. 2012. Bureau of Labor Statistics, Local Area Unemployment Statistics, Washington, D.C.; National Bureau of Economic Research. 2009. U.S. Business Cyc

## Governmental Structure

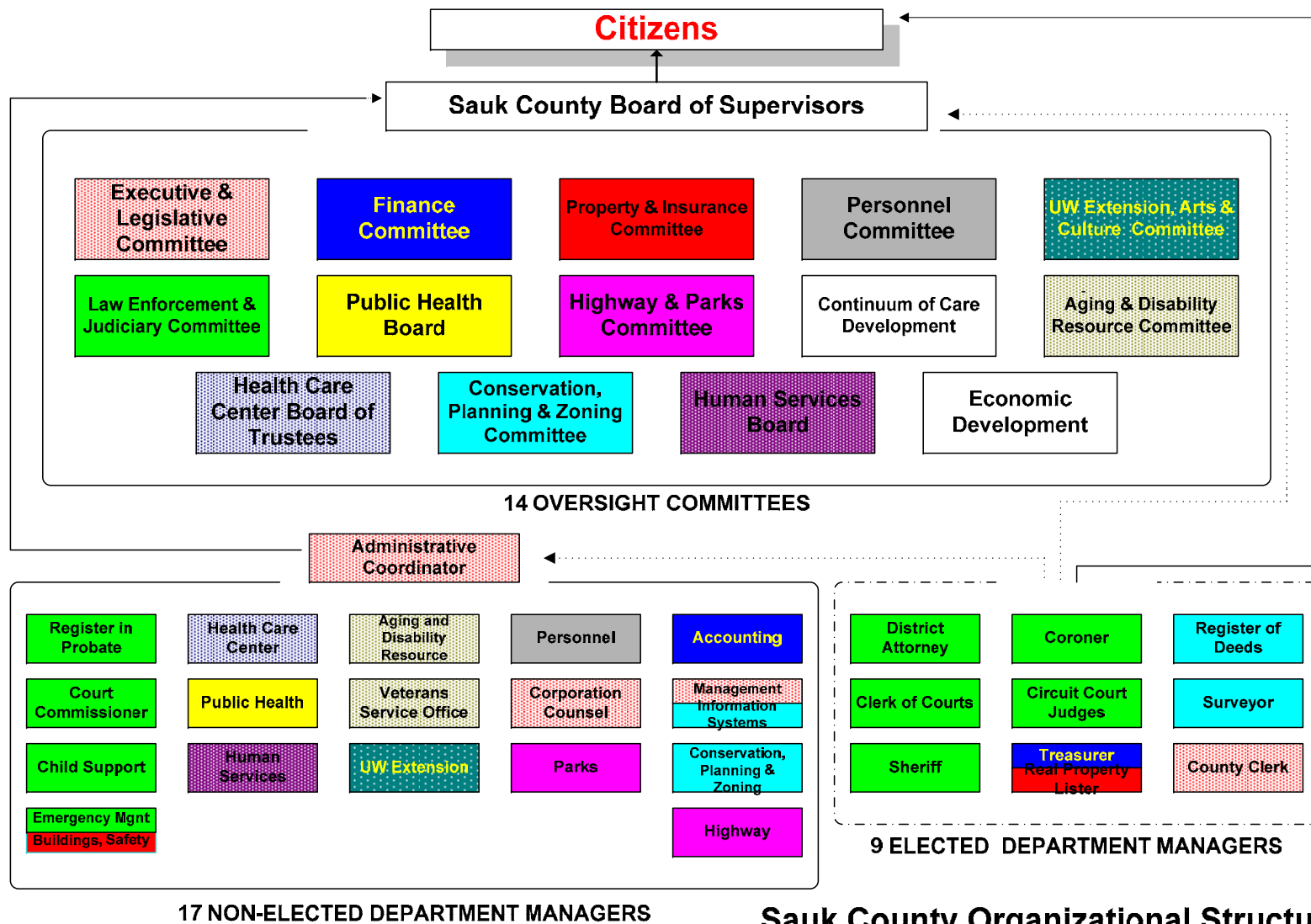
Sauk County is one of 72 units of county government in the State of Wisconsin and is a municipal corporation existing pursuant to the authority of Chapter 59 of the Wisconsin Statutes. The County is governed by a 31 member County Board whose total membership is elected every two years. There are 14 standing committees and over 40 special committees, boards and commissions. Many of the committees, boards and commissions also have citizen members.

The Sauk County Board of Supervisors is a governmental, leadership body which makes policy determinations with regard to the mission of the County; the services and programs the County provides (the range of services currently provided includes programs that foster economic opportunity, public safety, transportation, health, recreation, education and environmental protection); resource allocation; levying property taxes, and approving borrowings adequate to fund capital expenditures. Individual Board members contribute to the policy making through information gathering and analysis, constituent contacts, public hearings, public debate and voting on policy issues.

The membership of the County Board elects a Chairperson, whose duties include representing the County Board, presiding over and conducting the County Board sessions, and naming committee membership.

The County Board further appoints an Administrative Coordinator as an employee of the County to supervise and manage the daily operations of County government, and act as chief administrative officer of the County. The Administrative Coordinator's duties include striving to ensure that all County ordinances and state and federal laws are observed and enforced, and representing the County Board's will and commands. The Administrative Coordinator also appoints and supervises 17 department heads. In addition to the 17 departments with appointed department heads, there are 9 departments supervised by elected officials or state employees.

County operations are dual in nature, providing both governance and administration. The delineation occurs through the creation of oversight committees that provide policy direction and programmatic oversight to departments. Daily operations and administrative management are performed by professional departmental managers, both elected and appointed. The following organizational chart, Figure 6, shows the relational nature of Sauk County government. It should be noted that the organization chart varies significantly from typical hierarchical organizational charts. Cross-functionality is added in functional work groups comprised of County Departments which address issues that impact multiple departments. The chart shows the relationship between oversight committees of the County Board and the departments that they oversee.



## Sauk County Organizational Structure

Note: Colors designate oversight responsibility.  
Some departments have dual reporting.

## **Factors Affecting Budget Implementation**

The 2013 Sauk County Budget maintains the quality and quantity of services provided in 2012. Along with budget priorities, policies and environmental conditions, there are many related factors which shape the budget. They include financial management policies; and non-fiscal policies, plans and ordinances.

### **Financial Management Policies**

The development of the Sauk County budget is also governed by many financial policies. These policies not only provide a framework on which the budget is developed, the policies guide our day-to-day operations and provide the County with financial integrity. The financial policies assist the County Board and Administrative Coordinator in the financial management of the County, and provide continuity as County Board and staff members change. The policies most pertinent to the budget process are summarized below:

#### **Budget Development and Monitoring Policies:**

*Wisconsin Statutory Requirements* - Sauk County shall comply with all applicable Wisconsin Statutes, including subsection 65.90, Municipal Budgets. This subsection requires that annually the County shall formulate a budget and hold public hearings thereon. Further, this subsection requires the listing of all existing indebtedness, all anticipated revenue from all sources, and all proposed appropriations for each department, activity and reserve account during the ensuing year. The budget shall also show actual revenues and expenditures for the preceding year, actual revenues and expenditures for the first six months of the current year and estimated revenues and expenditures for the balance of the current year. Finally, the budget shall show by fund all anticipated unexpended or unappropriated balances and surpluses. This budget meets these requirements.

*Property Tax Levy Rate Limit* – As part of 2011 Act 32, the Wisconsin 2011-2013 budget, the levy rate limit was suspended for the County's 2012 and 2013 budgets. However, this budget remains cognizant of the impact of this limit, when the limit's

suspension is expired, particularly in a period of declining equalized values.

Separate limits for the operating levy (excluding certain special purpose levies such as library and bridge aids) and the debt service levy have been imposed on Wisconsin counties through Wis. Stats. 59.605 and Administrative Code Chapter Tax 21. The baseline for the limits is the actual 1992 tax rate adopted for the 1993 budget; however the operating and debt levy rates can exceed the baseline rates if a county qualifies for certain exceptions allowed under the statute. The penalties for failure to meet the "freeze" requirements can include reductions in state shared revenues and transportation aids.

*Operating Levy* - The operating levy rate cap can be exceeded only if responsibility for services is transferred to a county from another governmental unit (conversely, a county's operating levy rate can be further restricted if a county transfers services to another government). The operating levy rate cap

can also be exceeded if an increase in the maximum rate is approved by referendum. Sauk County's operating rate limit is \$5.13 per \$1,000 of valuation. Sauk County's actual 2012 payable 2013 tax rate for the 2013 budget is \$4.62, well within the limit.

*Debt Levy* - The debt levy rate cap can be exceeded to the extent necessary to pay debt service on obligations authorized or issued prior to the effective date of the State's 1993-1995 budget (August 12, 1993). Additional general obligation bonds or notes can be issued only if one of the following conditions is met: a) the bonds or notes are approved by referendum, b) a county board adopts a resolution that sets forth its reasonable expectation that the issuance will not cause the county to exceed its debt levy rate limit, c) the debt is issued for regional projects, d) the debt is issued to refund existing debt or e) the resolution authorizing the debt is approved by a vote of at least  $\frac{3}{4}$  of the members-elect of the county board. In addition, counties are prohibited from using the proceeds of general obligation bonds or notes to fund the operating expenses of the general fund of the county or to fund the operating expenses of any special revenue fund of the county that is supported by property taxes. Sauk County's debt rate limit is \$0.21 per \$1,000 of valuation. Sauk County's actual 2012 payable 2013 tax rate for the 2013 budget is less than \$0.04, well within the limit.

*Property Tax Dollar Levy Limit* - In addition to the levy rate limits described above, Wisconsin counties are also subject to dollar levy limits updated with 2011 Act 32, the 2011-2013 Wisconsin budget. Under Wis. Stats. 66.0602, counties may not increase their levy by a percentage equal to the greater of 1) 2011 net new construction divided by 2011 equalized value (0.533 percent for Sauk County) or 2) zero percent. This limit may be adjusted by transfers or consolidations of services between the county and other units of government, specific debt service changes, and referendum. The penalties for exceeding this limit are reductions in state shared revenues and transportation aids. Sauk County's actual 2012 payable 2013 levy for the 2013 budget is \$28,531,297, which is within the limit.

*Balanced Budget* - A balanced budget shall be adopted and maintained throughout the entirety of the budget year. A balanced budget is defined as a financial plan in which operating (ongoing) expenditures or expenses do not exceed operating (ongoing) revenues over the long term. This means that fund balance may temporarily fund operating expenditures or expenses *only if* there is the *certainty* that subsequently received revenues will replenish the fund balance. It is extremely rare that fund balances will fund operations. This budget meets the definition of a balanced budget. (Financial Policy 2-96, Annual Budget Process)

Any increase in expenditures or expenses, decrease in revenues, or combination of the two that would result in a budget imbalance may require budget revision. Budget revisions are accomplished by the full County Board. (Financial Policy 15-95, Appropriations)

Each budget shall be prepared in accordance with Generally Accepted Accounting Principles (GAAP).



*Use of / Addition to Fund Balance.* The use of fund balances is governed by a fund balance policy designed to protect the interests of the County. This policy prevents the arbitrary application of unassigned funds to offset the tax levies of various funds. The policy further specifies that twenty percent of the total expenditures budgeted in the General, special revenue and fiduciary funds shall be considered separate from General Fund balance. A similar consideration of retained earnings shall be made in each proprietary fund. This allows for the maintenance of the highest possible bond rating while providing for sufficient cash flows for County operations under normal conditions and most unusual conditions without reliance on short-term borrowing.

All unspent appropriations shall lapse to fund balance at the end of each budget year. To avoid taxing citizens more than once for the same purpose, re-appropriation of lapsed funds may be allowed by specific County Board action if a) the funds support a project that spans more than one year, b) the funds arise from a source that designates their use to a specific purpose, and c) the funds support a project that was not completed in the year budgeted but the original purpose still needs to be accomplished in the next year. (Financial Policy 5-94, Fund Balance / Retained Earnings and Contingent Funds Policy)

*Revenue* - Revenue streams outside the property tax levy and fund balances will be pursued to the greatest extent possible. The acceptance of outside funding that obligates the County to additional expense, either cash or efforts, will be scrutinized. Further, discretionary user fees will be reviewed on an annual basis to determine a) if the fee is still needed, b) if the fee is carrying out the public policy for which it was created, c) if the fee is comparable to other municipalities in the County or to other

counties in the state, and d) if there are any services that are being provided without charge for which we should be charging a fee. The County will seek to diversify its revenues so as not to limit the dependence on one or only a few sources. (Financial Policy 1-06, Revenues and Accounts Receivable)

#### Debt and Capital Acquisitions Policies:

*Debt Requirements* - Sauk County shall comply with all statutory debt requirements, currently Chapter 67 of the Wisconsin Statutes. Subsection 67.03(1)(a) requires that the County's aggregate debt not exceed five percent of the value of the taxable property in the County as equalized for state purposes. Sauk County is currently utilizing only 8.67 percent of this maximum. Further, the County shall issue debt only to the extent that the project funded by this debt fulfills a public purpose. Debt shall never be issued to fund ongoing, operational expenses. Debt shall only be issued to the extent that the County is able to fund principal and interest repayments within County levy limitations. The duration of debt should not exceed the life of the assets for which the debt was issued. Bond proceeds shall be invested in County-approved designated depositories, and shall strive to earn the maximum interest possible on these invested funds. Notwithstanding, all Internal Revenue Service arbitrage rules shall be followed.

A variety of debt instruments shall be allowed, including sale of bonds in the open market, notes or commercial paper issued by local financial institutions, both capital and operating leases, bond anticipation notes, and lines or letters of credit. The County's tax exempt status shall be used to the extent allowable. A variety of methods of sale shall be considered and the most advantageous to the County shall be used. These methods may include competitive sale, negotiated sale or private placement. The

County shall strive to maintain the highest credit rating possible. When proven cost-effective, credit enhancement in the form of letters of credit, bond insurance or surety bonds may be used. All ongoing disclosure requirements shall be honored.

Existing debt may be refunded only if the present value of the refunding instruments' payments demonstrates a savings to the County of at least 2.5 percent. Debt should not be refunded solely for the purpose of improving the County's cash flows.

*Capital outlay* - Capital outlay shall be defined as expenditure of \$5,000 or greater for an item having a useful life of not less than three years. This includes real property and equipment acquisition or construction. The funding source does not have any bearing on whether an expenditure is for a capital asset. Major repairs or additions to existing assets may be capitalized if these expenditures increase the useful life of the asset, increase the output of the asset or enhance the quality of the output. A group of items whose value in aggregate is greater than \$5,000 but whose individual values are less than \$5,000 shall not be capitalized. (Financial Policy 1-95, Outlay Expenditures)

*Capital improvements* - A capital improvement shall be defined as expenditure of \$25,000 or greater for an item having a useful life of not less than seven years. A capital improvement plan (CIP) is developed and updated every year with anticipated capital improvement projects over the successive ten years. A team consisting of County Board members and staff reviews all projects, as developed by department managers and their oversight committees. Projects are prioritized based on need, initial cost, future annual costs, economic impacts, social impacts and relationship to County-wide goals. This CIP is then incorporated into the County's budget. (Financial Policy 1-96, Capitalized /

Fixed Asset Accounting, and Financial Policy 4-96, Capital Improvements)

Overall Financial Management Policies:

*Accounting practices* - Sauk County shall establish and maintain a high standard of accounting practices. All accounting practices will conform to Generally Accepted Accounting Practices as promulgated by the Governmental Accounting Standards Board. The basis of budgeting and financial reporting for each fund is included in the Tables and Charts section of this budget. The County shall comply with all State and Federal laws and regulations. Once accepted by the appropriate oversight body, all grant requirements will be adhered to and any instances of noncompliance will be rectified as soon as possible. (Financial Policy 7-95, Accounting Practices)

*Audit* - An annual independent audit of the County's financial records by a competent certified public accountant shall be performed. In addition, the audit shall meet the requirements of the federal Single Audit Act of 1984 and related Office of Management and Budget Circulars. A system of internal controls will be maintained to provide reasonable, but not absolute, assurance regarding a) the safeguarding of assets against loss from unauthorized use or disposition, and b) the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that a) the cost of control should not exceed the benefits likely to be derived, and b) the evaluation of costs and benefits requires estimates and judgments by management. (Financial Policy 8-95, Independent Audit)

*Investments* - Sauk County shall invest its funds under the “prudent person rule.” The objective of these investments, in order of importance, shall be a) preservation of principal, b) liquidity of investments, and c) rate of return. Only investments outlined in Wisconsin Statutes 66.0603 will be entered into, and the County will diversify its portfolio by investing in a variety of instruments. All invested funds must be either insured or collateralized to their full value. Derivatives shall not be used, and the County will not leverage its investments (borrow monies for the purpose of investing). (Financial Policy 10-95, Investments)

*Fiscal Notes* - All Sauk County resolutions and ordinances will have a fiscal note attached that shall contain a) the amount of receipt or disbursement, even if County funds are not being utilized, b) from (to) whom the funds are being received (paid), c) the titles of general ledger accounts being used, d) a description of timing of receipts or payments, and e) an indication of whether or not funds are included in the budget. (Financial Policy 14-95, Fiscal Notes)

*Cash Handling* - Sauk County departments shall use responsible cash handling procedures that keep County funds secure. Cash received by County departments shall be deposited with the Treasurer not less than weekly, preferably daily; remote offices shall be subject to the same rule with deposits going to a

authorized bank instead of the Treasurer. Cash shall be kept in a secure place, pre-numbered receipts shall be used, and a journal of receipts kept. Change funds should be reconciled daily to the receipts journal. Change funds should not be commingled with petty cash funds. Petty cash funds shall be kept in a secure place and reconciled at least monthly. All bank accounts must be first authorized by the Finance Committee. Each bank account’s custodian shall safeguard all checks or other information containing account data, record all transactions, and perform a monthly reconciliation. Whenever possible, the duties of cash handling and reconciliation should be segregated and performed by separate staff. (Financial Policy 2-94, Petty Cash; 5-95, Miscellaneous Bank Accounts; and 3-97, Cash Handling)

*Purchasing* - Sauk County shall have a standard manner by which to purchase items for county use. Purchases and contracts for less than \$10,000 require at least three documented price quotes (informal, written or verbal, responses by vendors). Purchases and contracts over \$10,000 require bids/proposals (formal, written documentation from vendors in response to a County’s request for specific information), and approval by the County Board. Purchases and contracts over \$25,000 have the same requirements as those over \$10,000, and additionally must be included in the capital improvement plan. Full life-cycle cost comparisons, including maintenance, insurance and present value calculations are required. (Financial Policy 4-94, Purchasing Policy)

### **Additional Non-Fiscal Policies, Plans and Ordinances**

Sauk County has set forward a wide variety of planning documents, analyses, policies, and ordinances which are intended to guide and direct the County Board's actions and appropriations. These planning processes occur on a variety of timelines, some annually, some as infrequently as every five years. Regardless of when reviewed, they all inform the annual budget process, and often the annual budget informs these processes, as well. Taken in total, this body of work establishes the operational priorities of the County. Administrative staff and the Finance Committee made specific recommendations relative to the appropriate funding at the departmental and/or programmatic level. The following table identifies the significant impacts of these funding recommendations on ongoing projects and priorities:

<b>Additional Non-Fiscal Policies, Plans and Ordinances</b>		
<b>Plan / Policy</b>	<b>Function</b>	<b>Impacts in 2013 and Beyond</b>
Personnel Ordinance (Chapter 13, Sauk County Code of Ordinances)	Sauk County has codified its personnel policies into ordinance form. This ordinance establishes the policies and procedures used in the administration of its human resources functions for non-represented employees and for represented employees when collective bargaining agreements are silent.	<p>No specific immediate impact, other than the impact on ongoing relations with represented and non-represented employees.</p> <p>Recent legislative changes pertaining to collective bargaining, the employee share of retirement and health insurance changes have required an update to the Personnel Ordinance to be consistent with statutory language and enact appropriate changes in grievance procedures.</p> <p>It is anticipated that the classification and compensation system will be reworked in 2013 as union contracts expire as of December 31, 2013.</p>
Capital Improvement Plan	Forecast major expenditures in excess of \$25,000.	<p>The Capital Improvement Projects Plan anticipates various ongoing activities required to maintain a healthy infrastructure. Road and building maintenance being the priorities.</p> <p>Future investment includes improvements to the co-owned University of Wisconsin - Baraboo / Sauk County campus science labs. The University is also exploring the creation of on-campus housing as an added service.</p>

<b>Additional Non-Fiscal Policies, Plans and Ordinances</b>		
<b>Plan / Policy</b>	<b>Function</b>	<b>Impacts in 2013 and Beyond</b>
Succession Planning / Continuity Planning	Forecasting future need in skill sets and capabilities for essential county operations. Development of strategy to address increased competition for workforce talent.	Creates an operational plan for continuity of operations as transition and change occur.  Includes details on areas where restructuring can occur as warranted, by keying on essential tasks within programmatic areas. This is tied to five year plans that anticipate revenues and expenditures in order to maintain ongoing levels of service.
Land Records Modernization Plan	This plan directs the County's efforts in the transition from paper to a comprehensive geographic information system and allocates resources to specific projects in: Mapping, Register of Deeds, Treasurer, Real Property Lister, and Conservation, Planning and Zoning Departments.	Efforts continue within the confines of ongoing yearly operational expenses to develop the comprehensive geographic information system. The GIS Technician position has been restructured to allow for countywide development of GIS as an informational tool.
Land and Water Conservation Plan	The functions of this plan are to identify the County's priorities in the preservation of its soil and water resources, to identify appropriate remedial measures, and to allocate necessary resources.	Cross plan coordination will ensure that the conservation plan is consistent with the Comprehensive Outdoor Recreation Plan and the Comprehensive County plan. It is anticipated that this will allow for maximization of resources.
Community Long Term Support Plan	This plan addresses the palette of services available to individuals maintained in the community as an alternative to long term institutional care.	Minor impacts directed at a limited number of extremely high cost cases. These impacts may, however, increase the County's risk that individuals will require higher cost residential treatment.
Public Health Plan	This plan identifies significant community health issues beyond those mandated by law and establishes priorities necessary to direct the allocation of resources.	No immediate impact. Pandemic preparedness (emergency response) planning continues as a priority in 2012 and 2013, particularly for vulnerable populations.

<b>Additional Non-Fiscal Policies, Plans and Ordinances</b>		
<b>Plan / Policy</b>	<b>Function</b>	<b>Impacts in 2013 and Beyond</b>
Comprehensive Land Use Planning	The plan will continue to inform strategic planning processes for County operations. Working in concert with the County Comprehensive Plan, the County will continue to assist other local units of government as needed.	The County has assisted in developing Comprehensive Land Use Plans for the majority of its towns and villages. These plans will soon be in need of review and update, and the County may play a role in again assisting these other units of government. Potential financial impacts are yet to be identified.
Highway Improvement Plan	This plan is a subset of the Capital Improvements Plan regarding highway construction and reconstruction projects.	The County has pursued additional funding through the State to fund local highway improvement projects. Funding for this program is included in the Capital Improvements Plan and is adopted as part of the yearly budget process.
Management Information Systems Plan	The Management Information Systems (MIS) Plan governs the development and maintenance of both the hardware associated with the County's computer systems, and the software which operates on them.	Four year computer replacement cycle continues. Ongoing savings are estimated at \$40,000 per year compared to a three year replacement cycle.  Copiers and other electronic office equipment were added to the MIS plan to maximize resource allocation while reducing ongoing maintenance costs.
Sauk County Aging Plan	This plan governs the interaction of state and federal programs directed specifically at older Americans.	The County aging plan will speak directly to services offered at the county level for the aging. Community Asset mapping done in conjunction with this plan will allow for greater use of county resources.
Emergency Management / SARA Planning	This set of planning materials governs the County's disaster preparedness.	The County will continue to use other public and private entities to respond to the release of hazardous materials into the environment.
Continuity of Operations Plan / Continuity of Government	This plan outlines procedures if primary County facilities become unusable.	No immediate impact.

<b>Additional Non-Fiscal Policies, Plans and Ordinances</b>		
<b>Plan / Policy</b>	<b>Function</b>	<b>Impacts in 2013 and Beyond</b>
Solid Waste Transition and Long Range Usage Plan	The Long Range Usage plan delineates the future plan for the usage of the closed Solid Waste site.	The County will continue ongoing environmental monitoring and establish a plan to minimize potential future tax levy impact.
Comprehensive Outdoor Recreational Plan	The recreation plan is evolving from a plan that iterated county services and associated projects, to a plan that incorporates recreational activities across the county (such as bike trails and the National Parks Ice Age trail) and will work to identify recreational assets regardless of ownership. The plan will investigate the development of additional recreational opportunities on county owned property.	Will identify areas for growth and improvement in the Parks system. The 2013 budget includes funding to develop access to and use of an 80 acre parcel of land donated to the County in 1976.
Comprehensive Plan	Informs goals and objectives regarding stakeholder views on and about county government and partnership opportunities.	The comprehensive plan goals and objectives have provided a base of information for the development of yearly goals and objectives in departmental areas.  The plan is also utilized as a resource when researching public policy decisions.



## BUDGET SUMMARY

### 2013 Budget Process

Development of a budget for an organization with as many distinct facets as Sauk County is a highly interactive process between multiple stakeholders. The budget is far more than just numbers on a page. It is the primary method by which the County Board sets policy, implements long-term plans and directs the operations of its government. With such broad reaching and crucial purposes, it is vital that adequate time is given to gather input from the various stakeholders, thoroughly examine the ramifications of changes, and thoughtfully assure that the good of the whole is being maintained.

The following graph shows the interaction between these stakeholders.

#### Primary Stakeholders in Budget Development

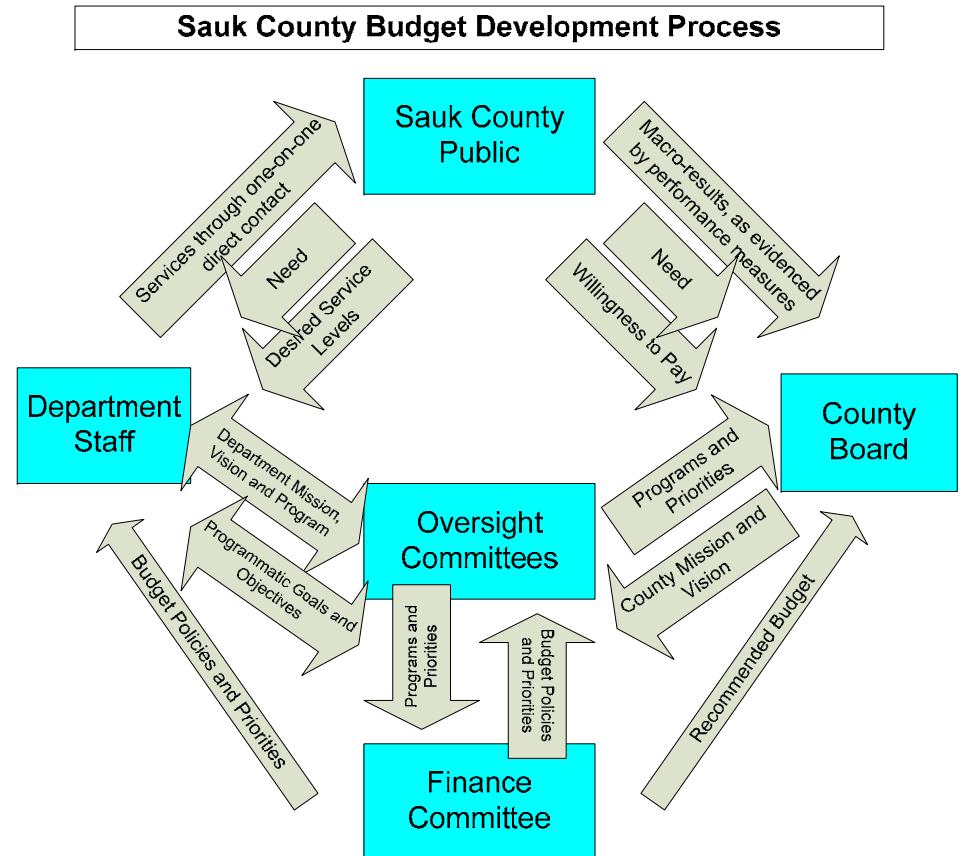
**Public (P):** The electorate in need of services.

**County Board (CB):** The 31-member body corporate which adopts the budget and sets the property tax levy.

**Oversight Committees (OS):** Committees of the County Board, tasked with conducting more in-depth review of alternatives in program priorities and service provision.

**Finance Committee (Fin):** Committee charged with developing a framework to manage the budget process and making a budget recommendation to the County Board which allocates available resources to conflicting priorities.

**Department Heads (DH):** Professionals with detailed knowledge of mandate requirements and capacity to provide given programs.



Theoretical budget development translates into a number of specific actions taken by the primary stakeholders. A summary budget calendar shows that a single year's budget development is a year-long endeavor. Although the budget is in effect for only one year, it is built on prior history and sets the stage for multiple upcoming years. The process starts with a review of previous

year outcomes and performance measures through the annual report. Then, current knowledge is applied to develop the budget year's plans and amounts. Whenever uncertainties are encountered, the guidance is to forecast using the most logical and likely outcome while remaining conservative. No decisions are made without consideration of sustainability into the future.

<b>Summary Budget Development Calendar</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Annual report of prior year results compiled		DH										
Finance Committee review of budget policies & priorities, timeline		Fin										
Meeting with overlapping units of government to discuss intergovernmental concerns			Fin									
County Board Mid-Term Assessment to develop and prioritize strategic issues for upcoming two years (held in odd-numbered years)				CB								
Oversight committee and departmental program review; development of mission, vision, goals, objectives, and performance measures					OS, DH							
Capital improvement projects developed						DH						
Oversight committee and departmental budget development						OS, DH						
Administrative Coordinator issues budget guidance							DH					
Capital improvements team reviews and ranks major projects for upcoming ten year period								OS				
Technical administrative review of budget submissions								DH				
On-line budget survey conducted								P				
Finance Committee review of budget submissions									Fin			
Finance Committee proposed budget presented to County Board and public										Fin		
Proposed amendments to Finance Committee recommendation reviewed										Fin		
Public hearing on proposed budget											CB	
Budget adoption											CB	
Information gathering about public need	P, CB											
Budget monitoring	OS, DH											

CB-County Board

DH-Department Heads

Fin-Finance Committee

OS-Oversight Committees

P-Public

### Amendments

Every effort is made to abide by the budget adopted in November; however, new situations can arise that merit an amendment to the budget. The Sauk County budget process is governed by Wisconsin State Statutes §65.90, as well as the Rules of the Sauk County Board of Supervisors, which states that any expenditure change which deviates from the original purpose of the adopted appropriations constitutes a “budget change” and must be approved by a two-thirds vote of the entire County Board. Each proposed change is considered on a case-by-case basis as the need arises.

This amendment process includes transfers requested from the Contingency Fund, as well as additional funds requested to supplement budgeted funds as the result of additional revenues received. A resolution is required to modify the budget.

State law also allows for county boards to delegate specific budgetary fund transfer authority powers to its Finance Committee. The Sauk County Finance Committee is empowered to authorize transfers between budgeted items within an individual office, agency, or department. However, the Finance Committee defers exercising this authority through the Rules of the Board.

Ultimately, the budgetary level of control is the net of revenues and expenses by department. Undue focus on specific line items creates an environment that stifles ingenuity. Focus on specific line items also encourages over-budgeting in each line to guard against potential punishment if that line’s budget is exceeded. Monitoring within categories (such as labor or supplies and services) is considered, but department managers have latitude to alter expenditures that would affect category total budgets.

### **2013 Summary Data**

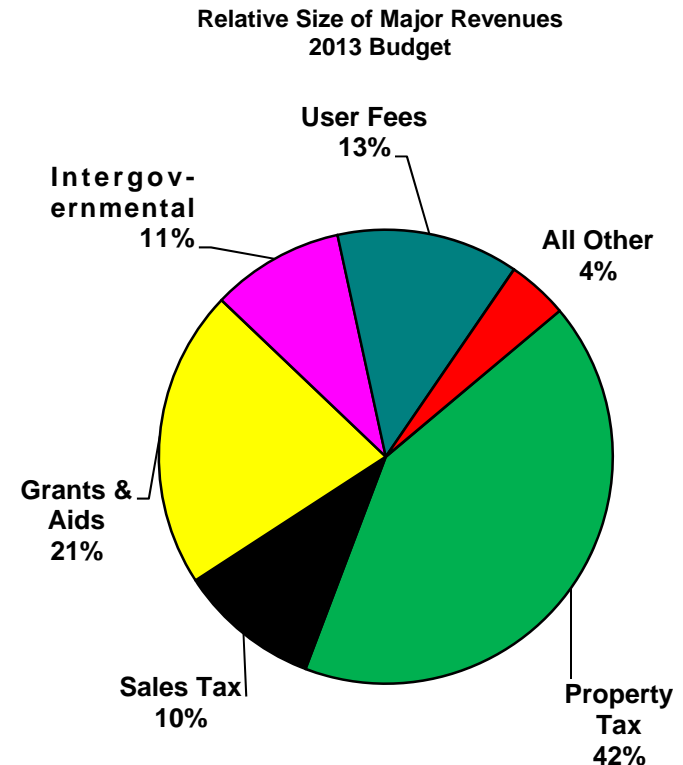
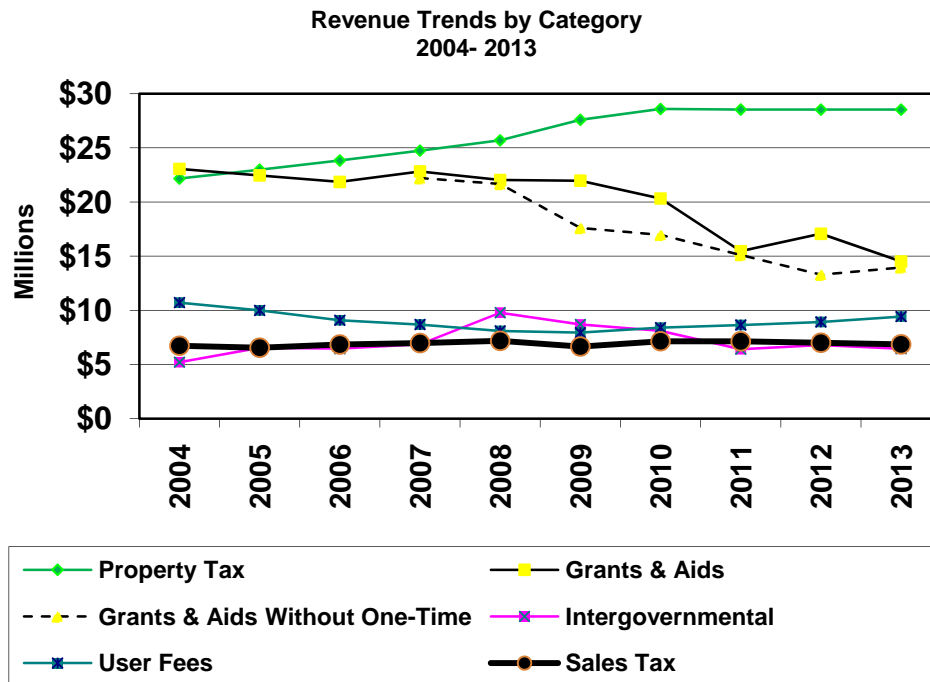
Much of the annual Sauk County budget presentation is directed at department specific detail. This level of detail is intended to provide relatively concise guidance to individual departments and functions in terms of the resources available to fulfill the visions they set forth. It is also appropriate to look at summary data across the entire spectrum of County services to identify trends and impacts which may not be easily identifiable at the more detailed level.

### 2013 Adopted Budget by Fund Type

	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Debt Service</u>	<u>Enterprise</u>	<u>Internal Service</u>	<u>Totals</u>
<b>Revenues</b>							
Property Taxes	\$14,516,302	\$7,710,542		\$250,000	\$6,054,453	\$0	\$28,531,297
Other Taxes	767,930	0			0	0	767,930
Sales Tax	6,852,601	0			0	0	6,852,601
Grants & Aids	4,159,819	7,952,655			2,398,884	0	14,511,358
Licenses & Permits	276,952	28,000			0	0	304,952
Fines, Forfeitures & Penalties	442,000	219,000			0	0	661,000
User Fees	2,032,824	797,413			6,588,150	0	9,418,387
Intergovernmental Charges	2,404,109	10,000			3,624,943	412,828	6,451,880
Donations	3,500	87,000			4,000	0	94,500
Interest	95,145	37,518		3,000	5	1,290	136,958
Rent	273,722	0			0	0	273,722
Miscellaneous	62,820	67,089			1,306	0	131,215
Transfers from Other Funds	550,000	41,000		2,194,628	502,759	0	3,288,387
Use of Fund Balance	<u>2,500,005</u>	<u>973,350</u>			<u>1,015,600</u>	<u>0</u>	<u>4,488,955</u>
<b>Total Revenues</b>	<b>34,937,729</b>	<b>17,923,567</b>	<b>0</b>	<b>2,447,628</b>	<b>20,190,100</b>	<b>414,118</b>	<b>75,913,142</b>
<b>Expenses / Expenditures</b>							
Wages & Salaries	14,386,688	5,537,152			7,505,761	0	27,429,601
Labor Benefits	5,907,407	2,283,502			3,488,344	0	11,679,253
Supplies & Services	9,863,015	9,855,613			7,427,636	371,607	27,517,871
Debt Service - Principal	0	0		1,840,000	0	0	1,840,000
Debt Service - Interest & Charges	0	0		607,628	502,759	0	1,110,387
Capital Outlay	2,183,232	106,300			715,600	0	3,005,132
Transfers to Other Funds	2,597,387	141,000			550,000	0	3,288,387
Addition to Fund Balance	<u>0</u>	<u>0</u>			<u>0</u>	<u>42,511</u>	<u>42,511</u>
<b>Total Expenditures</b>	<b>34,937,729</b>	<b>17,923,567</b>	<b>0</b>	<b>2,447,628</b>	<b>20,190,100</b>	<b>414,118</b>	<b>75,913,142</b>
<b>Net Change in Fund Balances</b>	<b>(2,500,005)</b>	<b>(973,350)</b>	<b>0</b>	<b>0</b>	<b>(1,015,600)</b>	<b>42,511</b>	<b>(4,446,444)</b>
 Estimated January 1 Fund Balances	 <u>26,544,052</u>	 <u>9,589,811</u>	 <u>0</u>	 <u>261</u>	 <u>12,670,548</u>	 <u>999,003</u>	 <u>49,803,675</u>
Estimated December 31 Fund Balances	<u>\$24,044,047</u>	<u>\$8,616,461</u>	<u>\$0</u>	<u>\$261</u>	<u>\$11,654,948</u>	<u>\$1,041,514</u>	<u>\$45,357,231</u>

## Revenues

Revenue streams outside the property tax levy and fund balances are pursued to the greatest extent possible. The acceptance of outside funding that obligates the County to additional expense, either cash or efforts, is scrutinized. The County seeks to diversify its revenues so as not to limit the dependence on one or only a few sources.



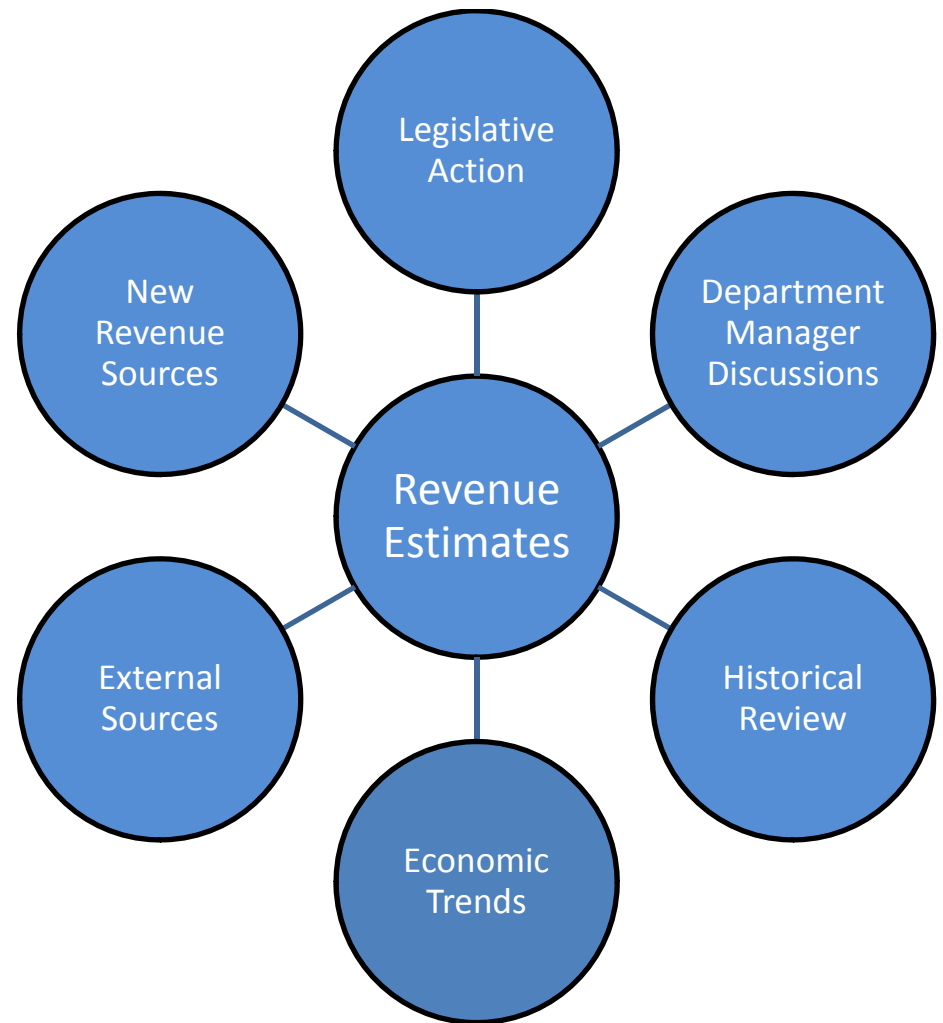
The Revenue Trends chart shows by category how Countywide major revenue sources have changed over time; as well as provides a pictorial view of the revenue relationships. **Of greatest note is the divergence of grants and aids, particularly when excluding one-time grants and aids, from property tax levels.**

Categories not included are: Miscellaneous Revenues, Licenses and Permits, Fines and Forfeitures, Transfers, Interest, Other Taxes, Rent, Bond Note Proceeds, Proceeds from Capital Leases, Use of Fund Balance and Donations. These revenues are not included because of minimal overall budgetary impact or they are volatile by nature.

## Estimated Revenue Assumptions

Several factors are considered when making the revenue estimates included in the budget. The general assumptions follow, but every revenue line is scrutinized as the budget is drafted.

1. **Legislative Action:** Monitoring the state legislature is a key factor in considering the amount of assistance the State of Wisconsin will provide local governments.
2. **Department Manager Discussions:** Discussions with department heads during the budget process provide vital information to the expectation of revenue streams related directly to their areas of expertise.
3. **Historical Review:** A review of previous years' revenue to assist in the prediction of trends or cyclical flows of revenue streams are considered in making revenue projections.
4. **Economic Trends:** The local economic condition is considered when making projections.
5. **External Sources:** Information from surrounding communities, financial advisors, key vendors and other reliable third-parties is considered in making revenue projections.
6. **New Revenue Sources:** Research and analysis of new and existing cost and fee structures for continued feasibility is employed.



## Overview of Major Revenues

### Introduction

Revenue estimation is a key component in constructing the annual budget, as well as considering the future budget beyond the one-year timeframe. The overall approach is to make realistic yet conservative projections based on the best information available at the time. The approach is to consider total fund revenues as a “basket” of individual revenues, each with its own history of predictability, stability, or volatility. The actual collection of individual revenue sources is expected to vary from the estimate.

The methods used are a combination of trend analyses, statistical techniques, forecasting from outside experts, and common sense.

Where appropriate, computer models have been developed and information is tracked to provide updated projections.

Although Sauk County is very stable, macroeconomic trends such as inflation, unemployment, and the real estate market do affect the County’s financial condition. Other independent variables such as weather and the business community’s workforce also affect collections. Special attention is focused on the major revenue sources which comprise the County’s budget.

<b>Fund (In order of expenditure magnitude)</b>	<b>Property Tax</b>	<b>Sales Tax</b>	<b>Grants &amp; Aids</b>	<b>Intergovern- mental</b>	<b>User Fees</b>	<b>Use of Fund Balance &amp; Transfers</b>	<b>All Other</b>
General	\$\$\$\$\$	\$\$\$	\$\$	\$	\$	\$\$	\$
Human Services	\$\$\$\$		\$\$\$		\$		\$
Highway	\$\$		\$	\$\$	\$	\$	
Health Care Center	\$		\$		\$\$\$	\$	\$
Debt Service	\$					\$	\$
ADRC	\$		\$	\$	\$		\$
CDBG-EAP			\$			\$	
CDBG-RLF						\$	\$
Workers Compensation				\$			
Land Records					\$	\$	
Landfill Remediation					\$	\$	\$
Jail Assessment							\$
Insurance				\$			\$
CDBG-FRSB							\$
Dog License						\$	\$
Drug Seizures						\$	\$

### **Magnitude of Revenues by Fund**

\$	\$0 to \$2.5 million
\$\$	\$2.5 to \$5.0 million
\$\$\$	\$5.0 to \$7.5 million
\$\$\$\$	\$7.5 to \$10.0 million
\$\$\$\$\$	\$10.0 to \$12.5 million
\$\$\$\$\$\$	\$12.5 to \$15.0 million

### Property Tax Levy

<b>Description</b>	A levy on real and certain personal property owners within Sauk County based on equalized valuation. The property tax dollars include general purpose levy dollars, as well as special purpose levies such as bridge and library aids that may not be levied equally over all municipalities. Exemptions from the levy may apply to eligible governmental and not-for-profit entities. The property tax levy is the revenue source most under the control of the Board of Supervisors. In its simplest form, the amount of the levy is determined by estimating the amount of anticipated cost of providing services and subtracting the anticipated revenues from other sources.																																														
<b>Authorizations</b>	Wis. Stats. §65.90 – Municipal budgets. Wis. Stats. §66.0602 – Local levy limits. Wis. Stats. §59.605 – Tax levy rate limit. Wis. Stats. §74.47(1) – Interest on delinquent taxes of 1.0 percent per month. Sauk County Code of Ordinances §30.05 – Penalty on delinquent taxes of 0.5 percent per month.																																														
<b>Source</b>	Real and certain personal property owners in Sauk County.																																														
<b>Use</b>	Generally expendable at the County’s discretion. Special purpose levies for bridge aid, libraries, and veterans service may only be used for those specific purposes.																																														
<b>Payment</b>	Property taxes are levied in December on the assessed value as of the prior January 1. In addition to property taxes for the County, taxes are collected for and remitted to the State and municipal governments, as well as the local school districts and technical colleges. The first half installment is due by January 31 and is paid to the municipal (town, village or city) treasurers. These treasurers retain their municipalities’ share and remit the remainder to the county for further distribution. All property taxes after January 31 are paid to the County, with the second and final installment due July 31. Tax collections become the responsibility of the County, and all other taxing jurisdictions receive the full amount of their taxation. The County may charge interest and penalty totaling 1.5% per month. After three years delinquency, the County may acquire ownership of properties.																																														
<b>Expiration</b>	None. The levy rate limit is suspended for the County’s 2012 and 2013 budgets.																																														
<b>History</b>  (2012 and 2013 are budgeted numbers)	<table><thead><tr><th><u>Year</u></th><th><u>Amount</u></th></tr></thead><tbody><tr><td>2004</td><td>22,163,608</td></tr><tr><td>2005</td><td>22,984,361</td></tr><tr><td>2006</td><td>23,833,255</td></tr><tr><td>2007</td><td>24,746,228</td></tr><tr><td>2008</td><td>25,697,469</td></tr><tr><td>2009</td><td>27,594,579</td></tr><tr><td>2010</td><td>28,592,971</td></tr><tr><td>2011</td><td>28,538,084</td></tr><tr><td>2012</td><td>28,531,297</td></tr><tr><td>2013</td><td>28,531,297</td></tr></tbody></table>	<u>Year</u>	<u>Amount</u>	2004	22,163,608	2005	22,984,361	2006	23,833,255	2007	24,746,228	2008	25,697,469	2009	27,594,579	2010	28,592,971	2011	28,538,084	2012	28,531,297	2013	28,531,297	<table><thead><tr><th>Year</th><th>Amount</th></tr></thead><tbody><tr><td>2004</td><td>\$22.16</td></tr><tr><td>2005</td><td>\$22.98</td></tr><tr><td>2006</td><td>\$23.83</td></tr><tr><td>2007</td><td>\$24.75</td></tr><tr><td>2008</td><td>\$25.70</td></tr><tr><td>2009</td><td>\$27.59</td></tr><tr><td>2010</td><td>\$28.59</td></tr><tr><td>2011</td><td>\$28.54</td></tr><tr><td>2012</td><td>\$28.53</td></tr><tr><td>2013</td><td>\$28.53</td></tr></tbody></table>		Year	Amount	2004	\$22.16	2005	\$22.98	2006	\$23.83	2007	\$24.75	2008	\$25.70	2009	\$27.59	2010	\$28.59	2011	\$28.54	2012	\$28.53	2013	\$28.53
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<b>Assumptions &amp; Future Expectations</b>	2005 was the first year that property taxes exceeded grants and aids as a revenue source, a trend which has continued with a widening gap each year. Levy limits imposed at the State level are expected to continue indefinitely.																																														



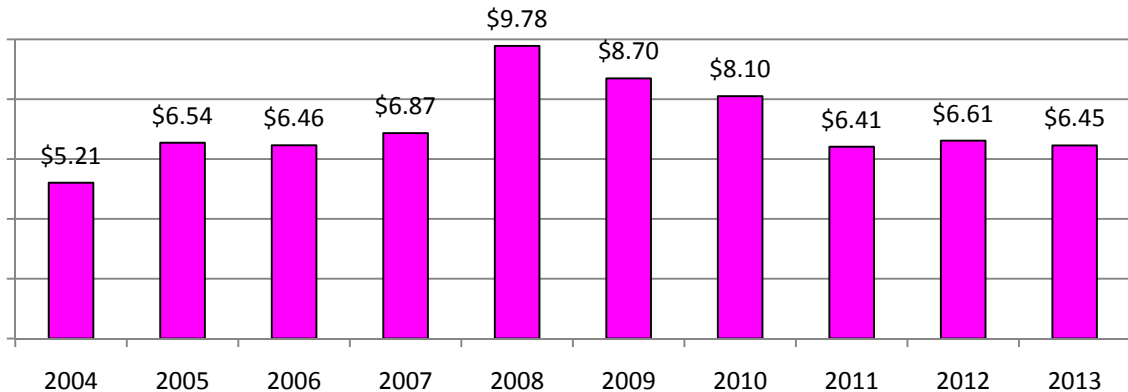
### Sales Tax

Description	County option sales tax of 0.5% “piggy-backed” on the Wisconsin sales tax of 5.0%. Enacted by Sauk County April 1, 1992.																																														
Authorizations	Wis. Stats. Chapter 77, Subchapter V. Sauk County Code of Ordinances §30.04.																																														
Source	Purchases (as defined by the State of Wisconsin) within Sauk County. Exemptions from the tax may apply to eligible governmental and not-for-profit entities.																																														
Use	For the purpose of reducing the property tax levy by 1) paying the debt service on any bond or note issuance, 2) paying for designated capital projects, and 3) any remainder revenues to further offset the levy.																																														
Payment	The State of Wisconsin collects and administers the sales tax on the County’s behalf. After retaining an administration fee of 1.75%, the State forwards the County’s portion of sales tax collections monthly.																																														
Expiration	None.																																														
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Assumptions & Future Expectations	With its strong tourism base in the Wisconsin Dells and Lake Delton vacation area, Sauk County maintains large sales tax collections considering it is primarily rural. Recent economic conditions softened collections in 2009, but 2010 and 2011 collections and 2012 estimates are strong. Due to this line item’s volatility and general economic conditions, the County favors a conservative budget approach. The 2013 estimate includes a no change from 2012.																																														

### Grants & Aids

Description	Dollars received from the State, Federal or other local governments, whether from aid formulas or applied for programs. Rarely, private grantors extend funds as well.																																														
Authorizations	Multiple variations by agency and type of grant.																																														
Source	There are around 40 Federal programs and around 60 State programs. Many State programs are in tandem with Federal programs, and basically all Federal programs are administered by the State.																																														
Use	Nearly all grants and aids are segregated for the provision of specific services, with the largest receipts funding public health, child support, human services, and highway activities. Shared revenues of \$748,653 from the State are discretionary grants and aids.																																														
Payment	Varies by grant. Most grants are received after expenditure has been made and reports have been filed. Some provide for an advance of funds early in the year which are taken back late in the year. A very few grants are received in equal monthly or quarterly installments.																																														
Expiration	None.																																														
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Assumptions & Future Expectations	<p>Each grant is examined based on its particular set of facts and assumptions in light of pending changes from the Federal and State levels. Great emphasis is placed on reviewing the degree to which the service provided is mandated and the amount of matching funds or time are needed.</p> <p>The continued erosion of grant funding and governmental aids puts extreme pressure on local governments to maintain essential services. One-time revenues in the 2013 budget include Community Development Block Grants for flood recovery of \$300,000 and \$250,000 for conservation programs. Excluding this \$550,000 of one-time funds further illustrates the erosion of funding for ongoing programs. The discretionary shared revenue aid increased by \$36,000, but future reductions are expected.</p>																																														

### Intergovernmental

<b>Description</b>	Charges between Sauk County departments for services, and in some cases between the County and other governments. With the exception of the Highway, Workers Compensation and Insurance Funds, the County does not extensively use internal service funds. A number of administrative or overhead costs are, however, "charged back" to operating departments.																															
<b>Authorizations</b>	Payments from various Federal, State and other governmental agencies.																															
<b>Source</b>	The four largest are charges for Highway maintenance and repairs; Management Information System (MIS) operation, maintenance and replacement of the components of the County's computer network; court security provided by the Sheriff's Department to the Courthouse; and self-insured workers compensation charges based on State insurance rates.																															
<b>Use</b>	By allocating expenses between departments, the user departments are often able to claim additional costs against grants, gaining more funds for the County.																															
<b>Payment</b>	Most charges are calculated by the Accounting Department and charged via the payroll system or through journal entries.																															
<b>Expiration</b>	None.																															
<b>History</b>	<div><div>(2012 and 2013 are budgeted numbers)</div><table><thead><tr><th><u>Year</u></th><th><u>Amount</u></th></tr></thead><tbody><tr><td>2004</td><td>5,207,599</td></tr><tr><td>2005</td><td>6,542,546</td></tr><tr><td>2006</td><td>6,460,221</td></tr><tr><td>2007</td><td>6,865,979</td></tr><tr><td>2008</td><td>9,780,494</td></tr><tr><td>2009</td><td>8,696,291</td></tr><tr><td>2010</td><td>8,101,536</td></tr><tr><td>2011</td><td>6,409,031</td></tr><tr><td>2012</td><td>6,612,802</td></tr><tr><td>2013</td><td>6,451,880</td></tr></tbody></table></div>										<u>Year</u>	<u>Amount</u>	2004	5,207,599	2005	6,542,546	2006	6,460,221	2007	6,865,979	2008	9,780,494	2009	8,696,291	2010	8,101,536	2011	6,409,031	2012	6,612,802	2013	6,451,880
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<b>Assumptions &amp; Future Expectations</b>	Highway charges are based on scheduled highway projects and projected costs for materials. MIS charges are based on review of specific equipment or programming projects detailed by department, a decline of \$491,000. Court security charges are based on the actual anticipated costs of staff assigned to those tasks. Sauk County is self-insured for workers compensation, and there have been favorable losses allowing for low, stable rates charged to departments. The years 2008 through 2010 included operation of Unit A, a 94 bed portion of the County jail. These revenues at their height were \$1.7 million, but decreased significantly with the Unit's closure and recent trends in lower inmate populations. In 2013, the revenue is increased by \$241,000 to \$350,000. The remaining intergovernmental charges are based on historical averages.																															

### User Fees

Description	This category represents a wide range of sources, typically payments received for direct service provision.																																														
Authorizations	Some, such as fees received by the Register of Deeds, are set by state statute and changes reflect the anticipation of changes in volume of activity. Others, such as outpatient services provided by the Human Services Department and charges for care at the County's nursing home, have no direct statutory limit, but are in reality limited by the Medicaid reimbursement rate.																																														
Source	Two-thirds of the revenues in this category come from fees charged at the County's nursing home.																																														
Use	User fees offset the costs of providing specific services.																																														
Payment	Fees are generally collected at the time a service is provided.																																														
Expiration	None.																																														
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Assumptions & Future Expectations	<p>Projections are based on expectations of patients served at the nursing home, as well as the type of services they receive and their payer source. Clerk of Courts fee projections are based on past trends, taking into account increased use of municipal courts which decrease the County's fee collections. Register of Deeds filing fees are based on past trends as well, while considering economic conditions. Finally, Sheriff's Department fees for civil process are based on historical service use, while fees projected from charges for electronic monitoring remain static given that the program has reached maximum capacity without adding more staff for monitoring. However, projected charges to Huber inmates have shown a significant decrease due to the economy and lack of employment for Huber inmates.</p> <p>Discretionary user fees are reviewed on an annual basis to determine a) if the fee is still needed, b) if the fee is carrying out the public policy for which it was created, c) if the fee is comparable to other municipalities in the County or to other counties in the state, and d) if there are any services that are being provided without charge for which we should be charging a fee. Reliance on user fees is expected to continue, if not increase slightly as grants and aids decrease.</p>																																														

### All Other

<b>Description</b>	This category represents a wide range of sources, including Other Taxes, Licenses & Permits, Fines & Forfeitures, Donations, Interest, Rent, and Miscellaneous. It excludes Transfers Between Funds and Uses of Fund Balance.																								
<b>Authorizations</b>	Other taxes, licenses and permits, and fines and forfeitures are generally authorized by multiple Wisconsin statutes and the Sauk County Code of Ordinances.																								
<b>Source</b>  (Primary listed)	Other taxes: Interest and penalties on delinquent property taxes and real estate transfer taxes. Licenses & Permits: Conservation, Planning & Zoning land use and sanitary permits; and Environmental Health retail food inspections. Fines & Forfeitures: Clerk of Courts fines for traffic and other violations. Donations: ADRC home delivered and congregate meal programs and health department services. Interest: Interest earned on around \$33 million of invested funds. Also interest repayment on Community Development Block Grants. Rent: Revenues from communication tower and fiber optic contracts. Miscellaneous: Principal repayment on Community Development Block Grants. Interest on delinquent fines.																								
<b>Use</b>	Offsets the costs of overall County management and statutory obligations.																								
<b>Payment</b>	Varies by category.																								
<b>Expiration</b>	None.																								
<b>History</b>  (2012 and 2013 are budgeted numbers)	<table><thead><tr><th><u>Year</u></th><th><u>Amount</u></th></tr></thead><tbody><tr><td>2004</td><td>3,204,129</td></tr><tr><td>2005</td><td>3,890,146</td></tr><tr><td>2006</td><td>4,249,604</td></tr><tr><td>2007</td><td>4,892,910</td></tr><tr><td>2008</td><td>4,704,137</td></tr><tr><td>2009</td><td>2,652,534</td></tr><tr><td>2010</td><td>3,431,841</td></tr><tr><td>2011</td><td>3,501,289</td></tr><tr><td>2012</td><td>2,373,864</td></tr><tr><td>2013</td><td>2,370,277</td></tr></tbody></table>	<u>Year</u>	<u>Amount</u>	2004	3,204,129	2005	3,890,146	2006	4,249,604	2007	4,892,910	2008	4,704,137	2009	2,652,534	2010	3,431,841	2011	3,501,289	2012	2,373,864	2013	2,370,277	<p>(1)</p>	
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<b>Assumptions &amp; Future Expectations</b>	<p>The economy plays a major role in many of the revenues of this category. A flattened housing market has forced conservative estimates of real estate transfer taxes, land use and sanitary system permits. The economy further negatively impacts collection of fines and forfeitures by the Clerk of Courts, so these amounts have also been held low. Interest on investments has decreased significantly over the last six years from \$2 million to only \$137,000, even with cash balances remaining steady. This has lead to increased efforts to seek higher return on investments, while retaining tolerable risk levels. Although a minor part of the budget, donations have languished with the economy.</p> <p>(The negative amount of miscellaneous in 2009 was impairment and writeoff of the vacated Health Care Center facility when the new facility was occupied in November 2009.)</p>																								

**Transfers from Other Funds** - Like most local governments, Sauk County uses a variety of funds and fund types to receive, expend, and account for the moneys entrusted to it. It is both appropriate and necessary to make transfers from one fund to another based on the specific purposes of both the donor and recipient fund. Projections in this category are based on specific, known events, which vary from year to year. With each transfer in of funds, there is a corresponding transfer out in another fund.

Donor Fund	Recipient Fund	Purpose	Amount
Health Care Center	General Fund	Reimbursement of intergovernmental transfer payment	\$550,000
Jail Assessment	Debt Service	Transfer of assessments to be used for jail debt reduction	\$100,000
CDBG-FRSB	CDBG-ED	Transfer of loan repayments to capitalize additional loans	\$41,000
General Fund	Health Care Center	Transfer of sales tax for payment of existing debt service	\$502,759
General Fund	Debt Service	Transfer of sales tax for payment of existing debt service	\$2,094,628
<b>Total</b>			\$3,288,387

**Use of Fund Balance** - Sauk County maintains balances necessary for the County's business purposes in many of its funds. The financial policies of the County permit expenditures from fund balance for certain costs which will not reoccur, such as major capital outlays or program terminations. It is also occasionally necessary to allow funds levied or grants received in one year to lapse into fund balances and be expended in the next to assure completion of the purpose for which the funds were received. Finally, potential expenditures that are unlikely to occur, such as for a contingency fund or based on historical vacancy and turnover, do not need to be levied for. The 2013 use of fund balance is anticipated to be \$4,488,955, detail of which can be found in the Tables and Charts section at the rear of this budget book. Projected uses of fund balance are for specific items as noted, and are never for operations.

Fund	Nonrecurring Capital Outlay	Termination of Programs	Continuing Programs	Contingency Fund	Vacancy & Turnover	Totals
General	1,210,532		239,473	350,000	700,000	<b>2,500,005</b>
Land Records Modernization			124,900			<b>124,900</b>
Landfill Remediation			149,460			<b>149,460</b>
Drug Seizures			11,000			<b>11,000</b>
CDBG-ED Revolving Loans			370,060			<b>370,060</b>
CDBG-Emergency Assistance Program			317,875			<b>317,875</b>
Health Care Center	65,600				300,000	<b>365,600</b>
Highway	650,000					<b>650,000</b>
Dog License			55			<b>55</b>
<b>Total</b>	<b>1,926,132</b>	<b>0</b>	<b>1,212,823</b>	<b>350,000</b>	<b>1,000,000</b>	<b>4,488,955</b>

## Revenues by Fund

Fund	2008	2009	2010	2011	2012	2013	2013 Change from 2012	
	Actual	Actual	Actual	Actual	Budget	Adopted	Budget	
							\$	%
<b><u>General Fund</u></b>								
General	\$ 33,387,705	\$ 33,463,205	\$ 34,888,042	\$ 33,717,646	\$ 32,135,260	\$ 32,437,724	\$ 302,464	0.94%
<b><u>Special Revenue Funds</u></b>								
Aging & Disability Resource Center	\$ 1,220,673	\$ 1,420,617	\$ 1,558,124	\$ 1,858,644	\$ 1,623,418	\$ 1,871,542	\$ 248,124	15.28%
Alice in Dairyland	141	26	14	0	0	0	0	--
Baraboo Range	196,238	339,197	104,486	0	0	0	0	--
CDBG-Emergency Assistance Program	0	3,605,803	3,249,062	30,000	1,998,158	300,000	(1,698,158)	-84.99%
CDBG-Flood Relief Small Business	24,750	389,350	0	202,048	31,788	41,000	9,212	28.98%
CDBG-Housing Rehabilitation	0	0	0	191,740	577,000	0	(577,000)	-100.00%
CDBG-Revolving Loans	74,870	90,981	78,349	293,598	68,436	91,642	23,206	33.91%
Dog License	31,431	30,999	29,230	28,376	30,965	28,000	(2,965)	-9.58%
Drug Seizures	10,726	1,933	23,347	9,005	1,500	1,000	(500)	-33.33%
Human Services	21,015,355	16,362,184	17,033,805	15,503,424	15,109,135	14,352,933	(756,202)	-5.00%
Jail Assessment	139,315	130,006	121,794	114,322	145,000	100,000	(45,000)	-31.03%
Land Records Modernization	278,324	128,774	207,307	278,372	150,000	150,000	0	0.00%
Landfill Remediation	171,380	104,605	45,087	32,412	25,200	14,100	(11,100)	-44.05%
Rental Properties	22,458	13,313	0	0	0	0	0	--
Subtotal Special Revenue Funds	\$ 23,185,661	\$ 22,617,788	\$ 22,450,605	\$ 18,541,941	\$ 19,760,600	\$ 16,950,217	\$ (2,810,383)	-14.22%
<b><u>Capital Projects Fund</u></b>								
Building Projects	0	\$ -	\$ 98,311	\$ 267,937	\$ 688,468	\$ -	\$ (688,468)	-100.00%
<b><u>Debt Service Fund</u></b>								
Debt Service	2,353,746	\$ 2,421,217	\$ 2,478,013	\$ 2,417,556	\$ 2,445,899	\$ 2,447,628	\$ 1,729	0.07%
<b><u>Proprietary Funds</u></b>								
Health Care Center	9,887,029	\$ 8,896,426	\$ 9,608,712	\$ 9,612,180	\$ 9,554,473	\$ 9,620,849	\$ 66,376	0.69%
Highway	10,783,160	10,329,263	9,676,702	9,093,462	9,083,506	9,553,651	470,145	5.18%
Subtotal Proprietary Funds	20,670,189	\$ 19,225,689	\$ 19,285,414	\$ 18,705,642	\$ 18,637,979	\$ 19,174,500	\$ 536,521	2.88%
<b><u>Internal Service Funds</u></b>								
Insurance	55,682	\$ 88,315	\$ 27,902	\$ 62,688	\$ 127,923	\$ 88,561	\$ (39,362)	-30.77%
Workers Compensation	1,047,994	738,288	-40,690	263,769	279,964	325,557	45,593	16.29%
Subtotal Internal Service Funds	1,103,676	\$ 826,603	\$ (12,788)	\$ 326,457	\$ 407,887	\$ 414,118	\$ 6,231	1.53%
GRAND TOTAL	80,700,977	\$ 78,554,502	\$ 79,187,597	\$ 73,977,179	\$ 74,076,093	\$ 71,424,187	\$ (2,651,906)	-3.58%

## Expenses by Fund

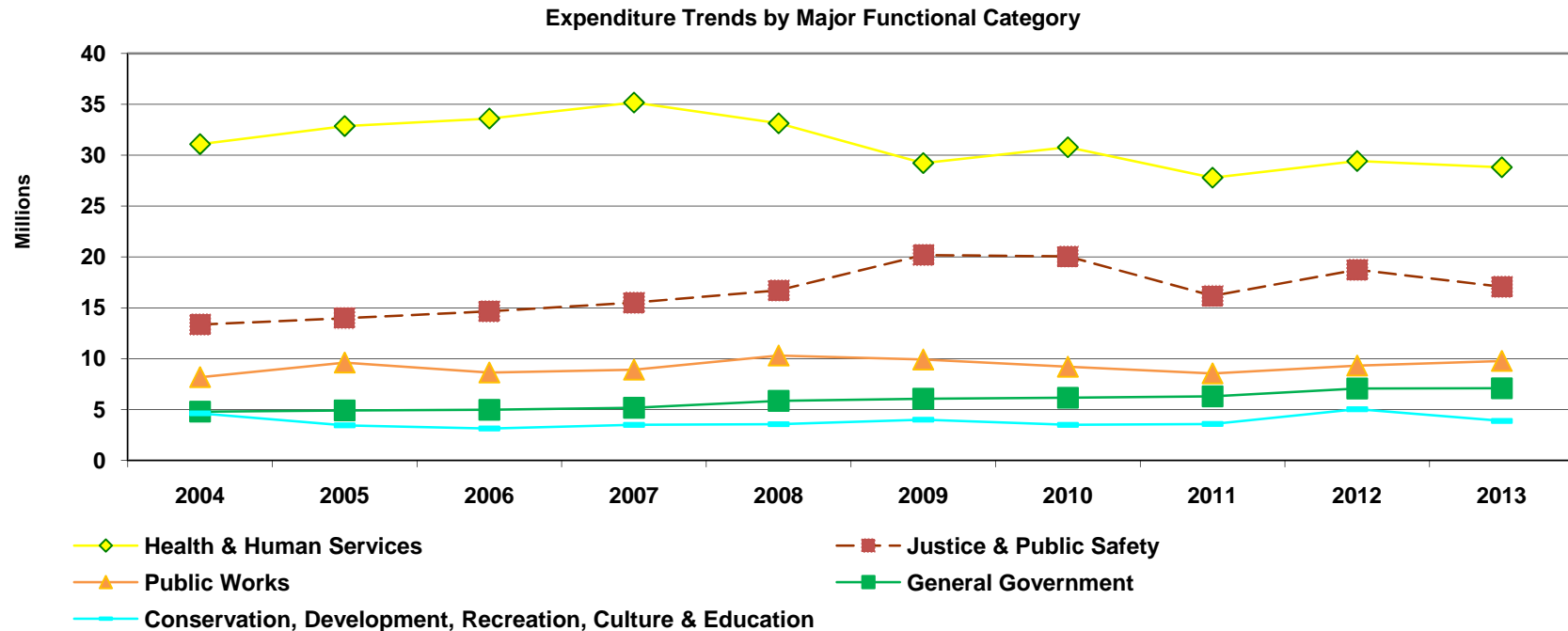
Fund							2013 Change from 2012	
	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Budget	Budget \$	%
<b><u>General Fund</u></b>								
General	\$ 31,678,285	\$ 32,398,717	\$ 33,405,988	\$ 31,716,834	\$ 35,453,145	\$ 34,937,729	\$ (515,416)	-1.45%
<b><u>Special Revenue Funds</u></b>								
Aging & Disability Resource Center	\$ 1,307,912	\$ 1,514,304	\$ 1,548,806	\$ 1,644,484	\$ 1,743,288	\$ 1,871,542	\$ 128,254	7.36%
Alice in Dairyland	500	250	9,199	0	0	0	0	--
Baraboo Range	470,336	420,643	16,176	0	0	0	0	--
CDBG-Emergency Assistance Program	0	3,014,669	2,726,886	573,339	2,451,651	617,875	(1,833,776)	-74.80%
CDBG-Flood Relief Small Business	180	413,863	0	202,048	31,788	41,000	9,212	28.98%
CDBG-Housing Rehabilitation	0	0	0	190,469	577,000	0	(577,000)	-100.00%
CDBG-Revolving Loans	49	28,278	15	131,671	592,198	461,702	(130,496)	-22.04%
Dog License	32,988	36,290	26,977	27,780	25,554	28,055	2,501	9.79%
Drug Seizures	23,034	21,095	11,237	10,873	18,500	12,000	(6,500)	-35.14%
Forest Management	5,550	10,000	72,895	0	0	0	0	--
Human Services	20,557,878	16,209,401	16,627,278	14,890,782	15,404,235	14,352,933	(1,051,302)	-6.82%
Jail Assessment	136,000	169,000	140,000	118,485	145,000	100,000	(45,000)	-31.03%
Land Records Modernization	134,557	56,501	200,132	166,059	316,041	274,900	(41,141)	-13.02%
Landfill Remediation	175,400	192,172	168,092	107,394	179,900	163,560	(16,340)	-9.08%
Rental Properties	21,264	37,440	0	0	0	0	0	--
<b>Subtotal Special Revenue Funds</b>	<b>\$ 22,880,668</b>	<b>\$ 22,123,906</b>	<b>\$ 21,547,693</b>	<b>\$ 18,063,384</b>	<b>\$ 21,485,155</b>	<b>\$ 17,923,567</b>	<b>\$ (3,561,588)</b>	<b>-16.58%</b>
<b><u>Capital Projects Fund</u></b>								
Building Projects	\$ 169,281	\$ 256,773	\$ 258,224	\$ 271,292	\$ 929,704	\$ -	\$ (929,704)	-100.00%
<b><u>Debt Service Fund</u></b>								
Debt Service	\$ 2,438,014	\$ 2,443,327	\$ 2,443,514	\$ 2,446,841	\$ 2,445,899	\$ 2,447,628	\$ 1,729	0.07%
<b><u>Proprietary Funds</u></b>								
Health Care Center	\$ 9,248,114	\$ 9,150,810	\$ 10,570,520	\$ 9,793,140	\$ 9,930,324	\$ 9,986,449	\$ 56,125	0.57%
Highway	\$ 10,080,464	\$ 9,670,548	\$ 8,984,093	\$ 8,397,807	\$ 9,733,506	\$ 10,203,651	470,145	4.83%
<b>Subtotal Proprietary Funds</b>	<b>\$ 19,328,578</b>	<b>\$ 18,821,358</b>	<b>\$ 19,554,613</b>	<b>\$ 18,190,947</b>	<b>\$ 19,663,830</b>	<b>\$ 20,190,100</b>	<b>\$ 526,270</b>	<b>2.68%</b>
<b><u>Internal Service Funds</u></b>								
Insurance	\$ 114,599	\$ 46,117	\$ 66,164	\$ 63,439	\$ 72,050	\$ 46,050	\$ (26,000)	-36.09%
Workers Compensation	\$ 319,402	\$ 387,764	\$ 282,450	\$ 452,689	\$ 279,964	\$ 325,557	45,593	16.29%
<b>Subtotal Internal Service Funds</b>	<b>\$ 434,001</b>	<b>\$ 433,881</b>	<b>\$ 348,614</b>	<b>\$ 516,128</b>	<b>\$ 352,014</b>	<b>\$ 371,607</b>	<b>\$ 19,593</b>	<b>5.57%</b>
<b>GRAND TOTAL</b>	<b>\$ 76,928,827</b>	<b>\$ 76,477,962</b>	<b>\$ 77,558,646</b>	<b>\$ 71,205,426</b>	<b>\$ 80,329,747</b>	<b>\$ 75,870,631</b>	<b>\$ (4,459,116)</b>	<b>-5.55%</b>



## Expenses

Expenses tend to be far more predictable than revenues. Expenses are also more controllable than revenues. Many expenses also follow the existence of grants and aids revenues. The most useful analysis of changes in expenditure patterns over time is by functional grouping of ongoing expenditures. While function-specific and department-specific data are presented in the more detailed section of the budget, changes in expenditures over time are helpful in isolating expenditure patterns. (Functional detail and detailed descriptions are included on the division tabs by functional area). The data for 2004 to 2011 represent actual expenditures, and 2012 and 2013 represent budgeted expenditures. Tabular summaries of each expenditure function and category are included in the Tables and Charts section at the rear of this budget document.

### Expenditures by Functional Area



### **Gross Expenditures by Functional Area**

**Health and human services** continue to lead the expenditures made by the County. However, regional implementation of a managed care model for serving disabled and elderly clients has lessened costs (and related revenues) in this area significantly. The work of the Continuum of Care Committee is hoped to generate recommendations that will mitigate costs in this area, as well as better serve residents.

**Justice and public safety** expenditures increased in 2008 with additional staffing and support for the opening of County Jail Unit A for additional rental housing space for State jail inmates. The 2009 and 2010 increases, continued through 2013 to varying degrees, relate to expenditures for community redevelopment after the floods of 2008. The 2011 decrease in this category relates to the closure of County Jail Unit A.

**Public works** expenditures had shown a decrease in recent years due to decreases in state and federal funding, excluding a peak in 2008 and 2009 for flood repairs. However 2012 and 2013 show increases due to additional funding for the State Highway maintenance program. The County remains committed to not deferring maintenance on its roads.

**General government** budgeted expenditures increased in 2011 and 2012 with MIS departmental charge backs for major systems and/or hardware replacements in the Treasurer's office, Accounting, and Public Health, and with voice over internet protocol technology implementation. These large expenses are largely complete in 2013, but ongoing operational costs for labor and benefits are increasing.

**Conservation, development, recreation, culture and education** expenditures have stayed generally stable, except for the expansion of revolving loan fund programs to rehabilitate housing and promote businesses.

**Debt service** is only issued for specific major capital projects. Care is taken in the structure of the repayment schedules to keep annual principal and interest totals stable to aid in a level tax. Outstanding bond issues relate to construction of the law enforcement center (repayment complete in 2021), a major upgrade to the County's communications systems (repayment complete in 2013), and construction of the Health Care Center (repayment complete in 2027). Debt is not issued for routine capital expenditures or highway maintenance.

**Capital outlay** expenditures include routine replacements such as computers and vehicles, as well as large projects such as roof repairs or carpet replacement. Emphasis is placed on analysis of future operating costs related to capital acquisitions. However, as budgets have tightened, most expenditures have been for maintenance or replacement, not expansion or growth.

### **Expenditures of Property Tax Levy by Functional Area**

Expenditures by function should be considered concurrently with property tax levy by function. Although considerably more is spent on health and human services, increasingly more property tax levy is allocated to justice and public safety. Also note that the general government function contains significant revenues that are not directly related to other functions, such as the approximately \$6.85 million in sales tax collections. This forces the general government function to have a net reduction of the property tax levy.

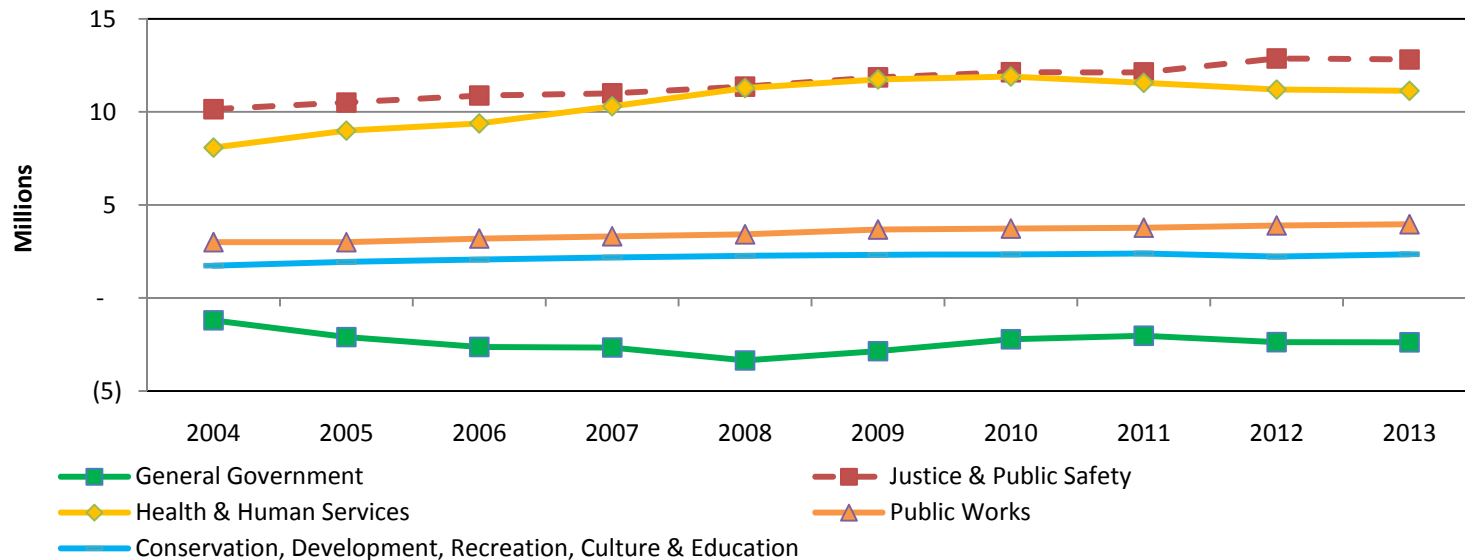
Further, comparing the property tax levy as a percentage of expenditures by function indicates the County's willingness to

support those functions and programs. The impact of the loss of Federal and State funding becomes more apparent in the following chart.

<b>Property Tax Levy as a Percentage of Expenditures</b>	<b>2004</b>	<b>2013</b>
Health & Human Services	25.98%	38.65%
Justice & Public Safety	75.96%	75.08%*
Public Works	36.62%	40.51%
General Government	-25.07%	-33.56%
Conservation, Development, Recreation, Culture & Education	37.55%	60.46%

\* 77.90% if CDBG-EAP excluded

**Property Tax Levy Trends by Function**

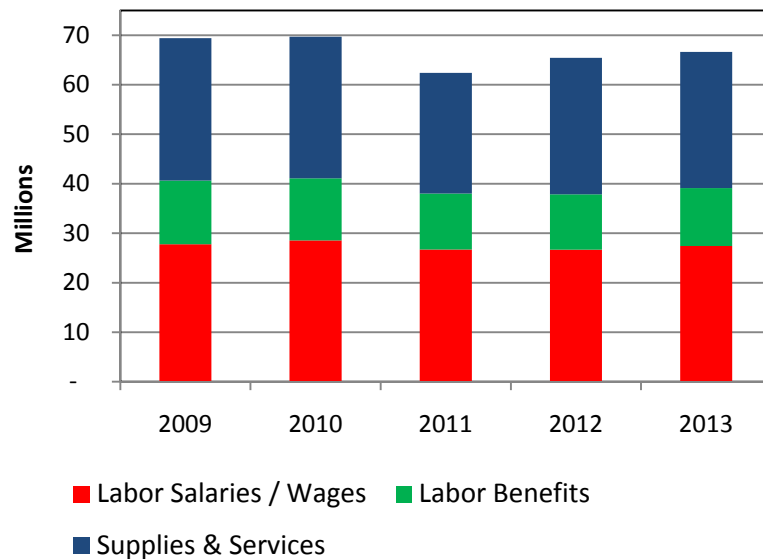


### Expenditures by Category

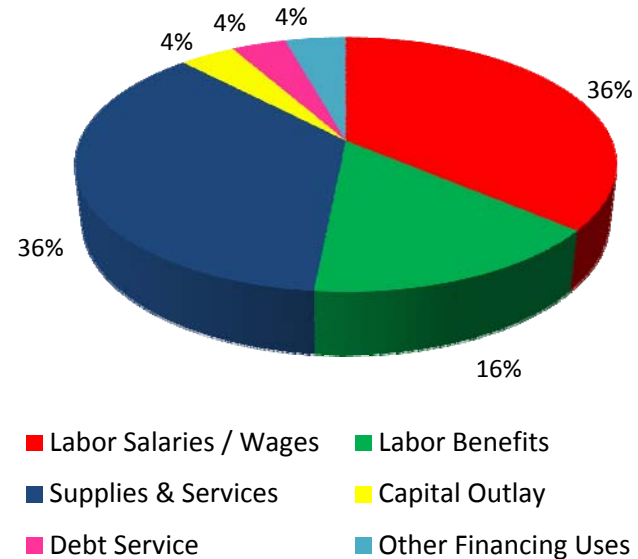
It is also prudent to review expenditures by categorical uses. The following bar graph on the left shows the change over time for costs associated with labor salaries / wages, labor benefits, and supplies and services. The corresponding pie chart highlights for 2013 how expenses are allocated.

Detailed expenditure information by category, function, and department, including trend charts is included on the division tabs for each functional area.

**Expenses by Category**

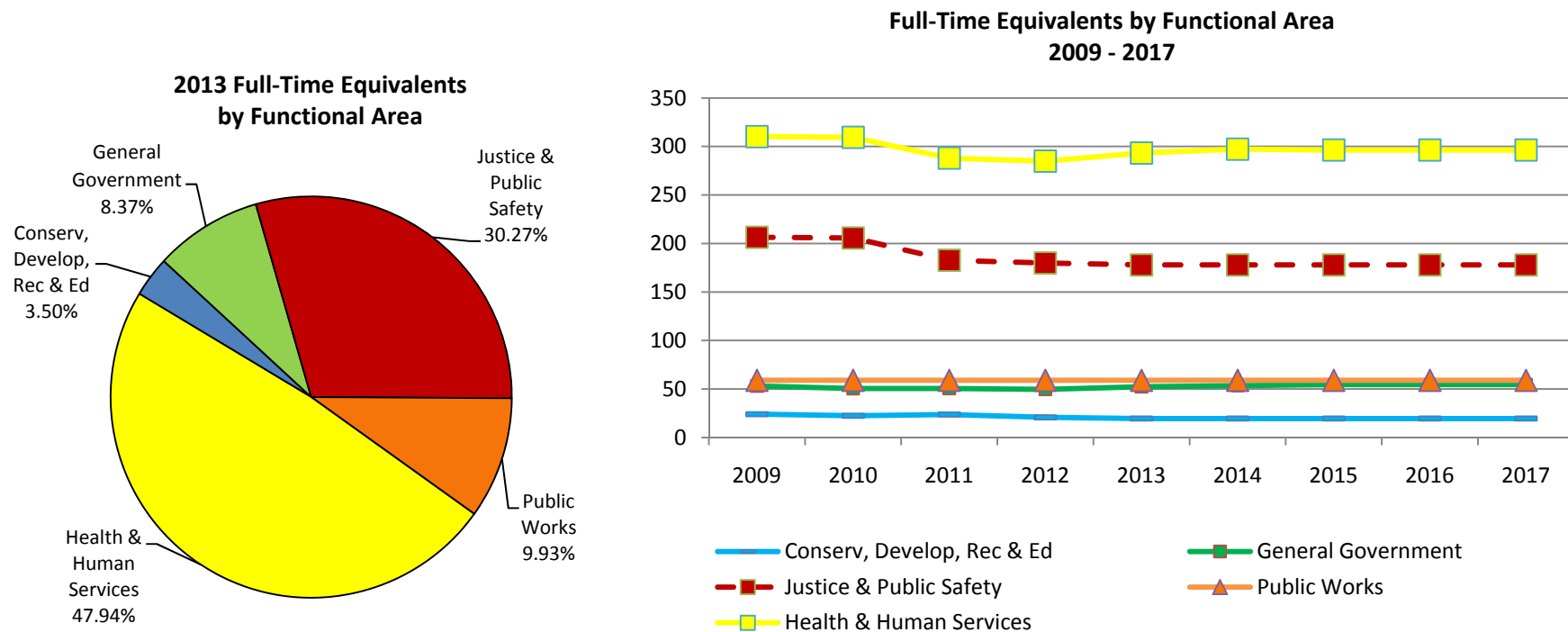


**2013 Expenses by Category**



## Labor and Personnel

As with most governments, Sauk County's biggest investment is in its staff. The labor and benefits portion of the expense pie comprises 52 percent of the total expenses for 602.04 full-time equivalents (FTE's) in 2013. The most employees provide health and human services functions, with justice and public safety being the next largest area. Since personnel is the largest expenditure of the County, projections of future staffing needs and their funding sources are extremely important. Since many positions rely on state funding, future projections are difficult as the state tightens its belt.



At the end of 2010, two staff-intensive programs came to an end, resulting in layoffs: Unit A of the jail was closed (14.77 FTE's) and provision of Family Care services by the Sauk County Human Services Department was regionalized (22.21 FTE). Departments continue to react to outside funding changes and explore implementation of technological and workflow efficiencies. 2013 sees an increase in staff of 7.76 FTE's, most of which are in the Aging & Disability Resource Center.

	2009	2010	2011	2012	2013	2013	2014	2015	2016	2017	2017
	Staffing	Change	Change	Change	Change	Staffing	Est'd Change	Est'd Change	Est'd Change	Est'd Change	Est'd Staffing
<u>General Government</u>											
Accounting	4.50	-0.50				4.00	1.00				5.00
Administrative Coordinator	1.50	-0.50		0.50		1.50					1.50
Building Services	9.77					9.77					9.77
Corporation Counsel	6.50	-0.50			0.29	6.29					6.29
County Clerk / Elections	4.00			-0.92		3.08					3.08
Land Records Modernization (to Gen Govt)					1.20	1.20					1.20
Management Information Systems	9.00		1.50		0.80	11.30					11.30
Mapping	2.00	0.50	-2.50			0.00					0.00
Personnel	5.30	-1.30	0.25	-0.45	0.29	4.09	0.25	1.00			5.34
Register of Deeds	3.50	-0.34	-0.16			3.00					3.00
Surveyor	1.00					1.00					1.00
Treasurer	6.07		1.00			7.07					7.07
Total General Government	53.14	-2.64	0.09	-0.87	2.58	52.30	1.25	1.00	0.00	0.00	54.55
<u>Justice &amp; Public Safety</u>											
Circuit Courts	3.79		-0.20	-0.19		3.40					3.40
Clerk of Court	14.00					14.00					14.00
Coroner	1.00					1.00					1.00
Court Commissioner/Family Court Counseling	1.94		0.06			2.00					2.00
District Attorney / Victim Witness	9.00	-0.40	-0.60	-0.77	0.37	7.60					7.60
Emergency Management	2.00					2.00					2.00
Family Court Counseling	0.06		-0.06			0.00					0.00
Register in Probate	2.00					2.00					2.00
Sheriff's Department	172.63	-0.33	-22.12	-1.93	-2.37	145.88					145.88
Total Justice & Public Safety	206.42	-0.73	-22.92	-2.89	-2.00	177.88	0.00	0.00	0.00	0.00	177.88
<u>Public Works</u>											
Highway	59.00					59.00					59.00
Total Public Works	59.00	0.00	0.00	0.00	0.00	59.00	0.00	0.00	0.00	0.00	59.00
<u>Health &amp; Human Services</u>											
Aging and Disability Resource Center	16.00	2.81	-0.92	-1.02	4.77	21.64					21.64
Bioterrorism	0.50	-0.50				0.00					0.00
Child Support	11.00	0.96	-0.96			11.00					11.00
Environmental Health	3.50		1.02	-0.92	0.15	3.75	5.00	4.00			12.75
Health Care Center	127.87	0.47	5.68	0.51	0.04	134.57	-1.00	-5.00			128.57
Home Care	9.51		-0.39	-1.52	-0.15	7.45					7.45
Human Services	126.07	-4.80	-26.58	-0.20	2.18	96.67					96.67
Public Health	8.75	0.24	0.81		0.75	10.55	0.00				10.55
Veterans' Services	3.00					3.00					3.00
Women, Infants and Children	3.98				0.68	4.66					4.66
Total Health & Human Services	310.18	-0.82	-21.34	-3.15	8.42	293.29	4.00	-1.00	0.00	0.00	296.29
<u>Conservation, Development, Recreation, Culture &amp; Education</u>											
Baraboo Range	0.55	-0.55				0.00					0.00
Board of Adjustment	0.85			-0.85		0.00					0.00
Conservation, Planning & Zoning				13.15		13.15					13.15
Land Conservation	8.80	-1.25	1.00	-8.55		0.00					0.00
Land Records Modernization (to Gen Govt)	0.50	0.49	0.25		-1.24	0.00					0.00
Parks	3.78					3.78					3.78
Planning & Zoning	7.10	-0.35		-6.75		0.00					0.00
UW-Extension	2.51			0.13		2.64					2.64
Total Cons, Devel, Rec, Culture & Ed	24.09	-1.66	1.25	-2.87	-1.24	19.57	0.00	0.00	0.00	0.00	19.57
COUNTY TOTAL FTE's	652.83	-5.85	-42.92	-9.78	7.76	602.04	5.25	0.00	0.00	0.00	607.29
COUNTY RUNNING TOTAL FTE's		646.98	604.06	594.28	602.04		607.29	607.29	607.29	607.29	

Note: Excludes any funding source information.

2013 Changes to Budgeted Positions				
Functional Area	Department	Position	Change in FTE's	Reason
General Government	Corporation Counsel	Law Clerk	0.29	Additional attorney assistance
General Government	Land Records Modernization	GIS Coordinator Land Records Project	-0.50 0.46	Reallocation of staff time from Land Records Modernization to MIS. Addition of project staff.
General Government	Management Information Systems	GIS Coordinator	0.50	Reallocation of staff time from Land Records Modernization to MIS
General Government	Management Information Systems	MIS Intern	0.30	Assistance with projects
General Government	Personnel	Human Resources Intern	0.29	Assistance with projects
Justice & Public Safety	District Attorney	Victim Witness Specialist	0.37	Restoration of hours to address demand for service
Justice & Public Safety	Sheriff's Department	Field Services-Domestic Violence Liaison	-0.16	Completion of funding for Domestic Violence Liaison
Justice & Public Safety	Sheriff's Department	Communications Telecommunicator Limited Term Employee	0.29	Additional of hours for a flexible position in dispatch
Justice & Public Safety	Sheriff's Department	Jail Facility Health Supervisor Jail Nurse	-1.00 -1.50	Elimination of positions with contracting of jail health services
Health & Human Services	Aging & Disability Resource Center	Elder Benefit Specialist	1.37	Addition of hours and a position to address call for service
Health & Human Services	Aging & Disability Resource Center	Program Assistant	2.48	Additional assistance needed in documentation and office work
Health & Human Services	Aging & Disability Resource Center	Van Driver	0.92	Provide for more staff to provide better flexibility in scheduling
Health & Human Services	Environmental Health	Program Assistant PT Project Environmental Health Technician Registered Sanitarian	0.15 -1.00 1.00	Increase in support and reclassification of position to meet a higher degree of certification
Health & Human Services	Health Care Center	Billing Clerk PT Casual Certified Nursing Assistant Licensed Practical Nurse PT Registered Nurse PT Dining Assistant FT and PT Environmental Services Supervisor Housekeeper PT Laundry Supervisor	-0.87 -0.43 0.80 0.10 -0.16 1.00 0.60 -1.00	Reallocations of staff to better accommodate workflow and needs in the facility (Total increase 0.04 FTE)
Health & Human Services	Home Care	Accounting Assistant	-0.15	Reallocate staff to Public Health from Home Care

2013 Changes to Budgeted Positions				
Functional Area	Department	Position	Change in FTE's	Reason
Health & Human Services	Human Services	Program Support	-1.00	Reclassify positions for agency consistency and add preventative service provision (Total increase 2.18 FTE)
		Youth Services Social Worker FT and PT	-0.82	
		Economic Support Technician	1.00	
		Economic Support Resource Specialist	1.00	
		Child Protective Services Social Worker	1.00	
		Outpatient Assessment/Early Intervention Therapist	1.00	
Health & Human Services	Public Health	Accounting Assistant	0.15	Reallocate staff to more closely show actual time spent in programs. Add grant-funded nurse.
		Public Health Nurse-Project	0.75	
		Program Assistant PT	-0.15	
Health & Human Services	Women, Infants & Children	Registered Dietician PT	0.20	Expansion of services provided using grant funds
		Dietetic Technician PT	0.48	
Total Change in Full-Time Equivalents			7.76	

In response to budget pressures, the County Board chose to suspend merit pay increases for non-represented employees for 2011, 2012 and again in 2013, an estimated savings of \$70,000 to the property tax levy each year. Also in 2013, the County Board has committed to conducting a classification and compensation analysis of nearly all County positions. This analysis will help address implementation issues with 2011 Wisconsin Act 10 and related laws and administrative code, as well as evaluate Sauk County wages compared to the market. The 2013 budget includes \$60,000 for a consultant.

The prior years were unprecedented with regard to the collective bargaining process and changes to Wisconsin law. Four of the collective bargaining agreements are settled through December 31, 2013. We expect significant challenges in future budget years with regard to employee compensation and benefit issues based on ongoing litigation affiliated with Wisconsin 2011 Acts 10 and 32.



County employees are represented by five unions, in addition to the non-represented employees and elected officials.

Union / Employee Group	Group Represented	2013 Number of Full-Time Equivalents	Contract Expiration	Known Wage Adjustments			
				2013	2014	2015	2016
AFSCME, AFL-CIO Local #360	Highway Department Employees	51.00	December 31, 2013	0.00%			
AFSCME, AFL-CIO Local #3148	Sauk County Health Care Center	93.95	December 31, 2013	0.00%			
Wisconsin Professional Police Association (WPPA/LEER - Clerical)	Non-Professional Clerical Employees of the Administrative Building, Courthouse, Human Services & Highway	121.28	December 31, 2013	0.00%			
SEIU Healthcare District 1199 Wisconsin United Professionals for Quality Healthcare	Health Professionals within the Public Health and Human Services Departments	59.67	December 31, 2013	0.00%			
AFSCME, AFL-CIO Local #252	Sauk County Sheriff's Department Sworn Employees	91.00	December 31, 2011*	*			
Non-Represented – Exempt	Exempt from Overtime	89.24	Not Applicable	0.00%			
Non-Represented – Hourly	Not Exempt from Overtime	88.90	Not Applicable	0.00%			
Elected – Law Enforcement & Judiciary focus	Clerk of Courts, Coroner, Sheriff	3.00	Term of office 2011 through 2014	0.00%	0.00%		
Elected – General Administration focus	County Clerk, Register of Deeds, Surveyor, Treasurer	4.00	Term of office 2013 through 2016	0.00%	0.00%	1.00%	1.00%

\*Interest arbitration currently in progress.

Further, employee benefits continue to be a large portion of staff costs. The County seeks ways to minimize this cost by actively negotiating rates and coverage with health insurance companies. The 2013 budget includes contribution by sworn law enforcement employees to the retirement system. Also, beginning in 2008, workers compensation became self insured (with the inclusion of stop-loss policies) resulting in significant cost savings. The 2013 budget continues use of this money-saving program.

	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Budget
Wages & Salaries	\$27,789,056	\$28,560,250	\$26,697,176	\$27,005,303	\$27,429,601
Benefits	\$12,856,499	\$12,544,958	\$11,330,879	\$11,234,366	\$11,679,253
Total Personnel Costs	\$40,645,555	\$41,105,208	\$38,028,055	\$38,239,669	\$39,108,854
Benefits as a % of Total Personnel Costs	31.60%	30.52%	29.80%	29.38%	29.86%

Health insurance plan design is reconsidered and health insurance providers are bid annually. The following table lists the percentage change in health insurance premium costs to Sauk County over the last five years. These increases are a product of both aggressive bidding, plan design changes, and increasing emphasis on wellness programs.

	2009	2010	2011	2012	2013
Sauk County Health Insurance Premium Rate Changes	7.90%	2.94%	-7.00%	6.40%	3.70%

### **Changes in Fund Balance and Retained Earnings**

Fund balance (also called retained earnings for proprietary funds) is defined as the difference between fund assets and fund liabilities of governmental and similar trust funds. Fund balances are comprised of the following components:

Category	Description
Nonspendable	Amounts cannot be spent because they are a) not in spendable form or b) legally or contractually required to be maintained intact.
Restricted	Amounts are restricted by external parties (i.e. creditors, grantors, contributors) or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation, such as an ordinance.
Committed	Amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision making authority. The formal action must occur prior to the end of the reporting period. The amount, which will be subject to the constraint, may be determined in the subsequent period.
Assigned	Amounts constrained by the government's intent to be used for specific purposes that are neither restricted nor committed.
Unassigned	A residual classification for the General Fund. The total fund balance less amounts categorized as nonspendable, restricted, committed and assigned equals unassigned fund balance.

Some funds' balances are anticipated to undergo fairly significant changes during 2013. The following table summarizes the anticipated changes to total fund balances, inclusive of restrictions, commitments and assignments. Details of uses of fund balance can be found in the Tables and Charts section at the rear of this budget document.

<b>2013 Estimated Beginning and Ending Fund Balances</b>					
<b>Fund</b>	<b>January 1 Fund Balance</b>	<b>December 31 Fund Balance</b>	<b>Dollar Change</b>	<b>Percent Change</b>	<b>Detail of Fund Balances Changing More Than 10 %</b>
Aging & Disability Resource Center	348,217	348,217	0	0.00%	
CDBG-ED Revolving Loans	370,060	0	-370,060	100.00%	As loans made from Community Development Block Grants for Economic Development are repaid, the repayment and interest are recognized as revenues. These revenues have accumulated with sufficient fund balance to re-loan the funds to other participants.
CDBG-Emergency Assistance	930,170	612,295	-317,875	-34.17%	Planned forgiveness of 2008 flood assistance loans.
CDBG-Flood Recovery Small Business	57	57	0	0.00%	
Debt Service	261	261	0	0.00%	
Dog License	1,216	1,161	-55	-4.52%	
Drug Seizures	84,386	73,386	-11,000	-13.04%	Use of accumulated forfeited funds for drug enforcement activities.
General	26,544,052	24,044,047	-2,500,005	-9.42%	
Health Care Center	2,859,902	2,494,302	-365,600	-12.78%	Regular capital outlay acquisitions are initially funded by fund balance. This fund balance is "reimbursed" through depreciation charges allocated over the useful life of the assets acquired and charged to outside funding sources, when available, and the tax levy. Further, the property tax levy has been offset by \$300,000 using fund balance to fund wage and benefit costs estimated as unneeded due to position vacancy and turnover.
Highway	9,810,646	9,160,646	-650,000	-6.63%	
Human Services	2,039,394	2,039,394	0	0.00%	
Insurance	457,489	500,000	42,511	9.29%	
Jail Assessment	0	0	0	0.00%	
Land Records Modernization	609,619	484,719	-124,900	-20.49%	Use of accumulated program funds for remonumentation project.
Landfill Remediation	5,206,692	5,057,232	-149,460	-2.87%	
Workers Compensation	541,514	541,514	0	0.00%	
<b>Totals</b>	<b>\$49,803,675</b>	<b>\$45,357,231</b>	<b>-\$4,446,444</b>	<b>-8.93%</b>	

## **Conclusion**

The 2013 budget **preserves necessary services** and **complies with state imposed levy limitations**. **Significant planning and program review** was undertaken to ensure that the resource needs for 2013 and beyond are met. It is anticipated that county services will continue to provide for the health, safety, and well being of constituents who expect and demand a responsive and responsible government. As the County continues to grow and develop, the County is well poised to meet future demand. The 2013 budget through its prudent use of resources, **allows for program sustainability** for years to come.

A \$75.9 million budget is complex by its very nature. As such, this document is weighty, and yet cannot be all-inclusive. It is

intended to provide a reasonably sophisticated user with a general picture of Sauk County's plans for 2013 and beyond, based on the best information available at the time of adoption. **No blanket assumptions** have been used to develop the numbers, such as 'increase all expenses by x percent'. All services that the County provides have been reviewed in detail for their appropriateness within the constraints of funding and congruence with County goals by staff, oversight bodies, and the full County Board. Some services have been cut or scaled back. Other services have had greater emphasis placed on them.

**This budget represents compromises** - compromises that are necessary to maintain appropriate levels of service with declining revenue streams.

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## **Capital Projects**

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary or trust funds.

Sauk County annually prepares a capital outlay plan that spans the upcoming five years. Items included in this plan are capital acquisitions with a cost expected to be \$5,000 or greater and a useful life exceeding two years. This plan allows the County to find comm onalties to take advantage of volume pricing and plan for funding needs. The detailed items to be purchased in this budget year can be found on each department's summary information. Totals for the County follow with one table of total anticipated expenditures, and another table with the property tax levy needed for these expenditures.

Further, Sauk County annually prepares a capital im provements plan for the upcoming ten years. Items included in this plan are capital acquisitions with a cost expected to be \$25,000 or greater and a useful life exceeding six years. This plan is described in more detail on the following pages.

## Capital Projects

### Significant Changes in the Capital Projects Function for 2013

- The 2013 budget includes no major capital projects. The most recent major capital project, expansion of the fiber optics communications network funded primarily with Federal Economic Development Authority funds for around \$1 million, is complete in 2012.



## BUILDING PROJECTS

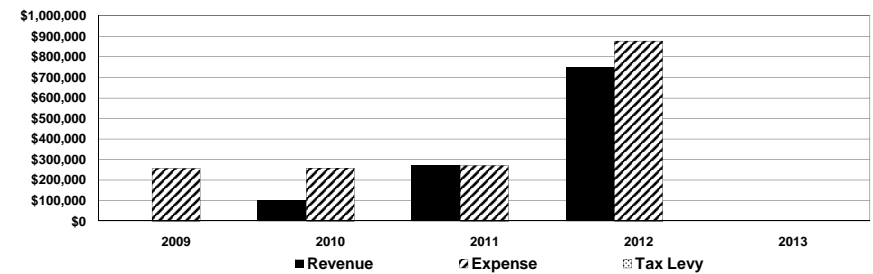
### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Grants & Aids	0	0	0	695,657	636,857	0	(636,857)	-100.00%	None	0	0
Transfer from other Funds	0	98,311	267,937	51,611	51,611	0	(51,611)	-100.00%	2013 Total	0	0
Use of Fund Balance	256,773	159,913	3,355	130,515	241,236	0	(241,236)	-100.00%			
<b>Total Revenues</b>	<b>256,773</b>	<b>258,224</b>	<b>271,292</b>	<b>877,783</b>	<b>929,704</b>	<b>0</b>	<b>(929,704)</b>	<b>-100.00%</b>	2014	0	0
									2015	300,000	300,000
									2016	2,000,000	2,000,000
									2017	0	0
<b>Expenses</b>											
Capital Outlay	249,352	258,224	271,292	877,783	929,704	0	(929,704)	-100.00%			
Transfer to Other Funds	7,421	0	0	0	0	0	0	0.00%			
<b>Total Expenses</b>	<b>256,773</b>	<b>258,224</b>	<b>271,292</b>	<b>877,783</b>	<b>929,704</b>	<b>0</b>	<b>(929,704)</b>	<b>-100.00%</b>			
Beginning of Year Fund Balance	550,556	293,783	133,870	130,515		0					
End of Year Fund Balance	293,783	133,870	130,515	0		0					

### 2013 Highlights and Issues on the Horizon

2012 Budget includes completion of fiber optic extensions only. No immediate projects are planned.

Revenue, Expense and Tax Levy





<b>CAPITAL OUTLAY PLAN - FIVE-YEAR</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2012-2017 TOTALS</b>
Accounting	0	0	0	0	0	0	0
Administrative Coordinator	0	0	0	0	0	0	0
Aging and Disability Resource Center	0	0	0	0	0	0	0
Building Projects Fund	929,704	0	0	300,000	2,000,000	0	3,229,704
Building Services	608,786	1,001,800	765,000	410,000	340,000	240,000	3,365,586
Child Support	0	0	0	0	0	0	0
Circuit Courts	0	0	0	0	0	0	0
Clerk of Courts	0	0	0	0	0	0	0
Conservation, Planning & Zoning	471,732	471,732	25,000	25,000	25,000	0	1,018,464
Coroner	0	0	28,000	28,000	0	0	56,000
Corporation Counsel	0	0	0	0	0	0	0
County Board	0	0	30,000	0	0	0	30,000
County Clerk / Elections	0	0	0	800,000	0	0	800,000
Court Commissioner	0	0	0	0	0	0	0
District Attorney/Victim Witness	0	0	0	0	0	0	0
Emergency Management	0	0	0	0	0	0	0
Environmental Health	0	0	0	19,000	0	0	19,000
General Accounts	0	65,000	65,000	2,176,000	0	29,500	2,335,500
Health Care Center	65,880	65,600	41,000	61,000	560,000	3,560,000	4,353,480
Highway	650,000	650,000	700,000	700,000	750,000	750,000	4,200,000
Home Care / Home Nursing	0	0	0	0	0	0	0
Human Services	0	0	0	0	0	0	0
Jail Assessment Fund	0	0	0	0	0	0	0
Land Records Modernization	106,300	106,300	130,000	125,000	75,000	25,000	567,600
Landfill Remediation	0	0	0	0	0	0	0
MIS	1,332,276	367,200	608,500	628,000	658,000	607,000	4,200,976
Parks	7,000	24,000	20,000	138,000	22,000	18,000	229,000
Personnel	0	0	0	0	0	0	0
Public Health	0	0	0	0	0	0	0
Register in Probate	0	0	0	0	0	0	0
Register of Deeds	0	0	0	0	0	0	0
Sheriff's Department	220,000	253,500	316,500	253,500	306,000	229,500	1,579,000
Surveyor	0	0	0	0	0	0	0
Treasurer	0	0	0	0	0	0	0
UW Extension	0	0	0	0	0	0	0
Veterans Service	0	0	0	0	0	0	0
Women, Infants & Children (WIC)	0	0	0	0	0	0	0
<b>COUNTY GRAND TOTAL</b>	<b>4,391,678</b>	<b>3,005,132</b>	<b>2,729,000</b>	<b>5,663,500</b>	<b>4,736,000</b>	<b>5,459,000</b>	<b>25,984,310</b>

This summary represents the total of all outlay requests, as currently estimated, regardless of funding source.

Outlay items are defined as those whose original costs are greater than \$5,000, including any additional costs that are necessary to make the items ready for use, and whose lives are not less than three years.

Detail of each department's outlay for 2013 can be found with the departmental budgets.

<b>CAPITAL OUTLAY PLAN - LEVY-FUNDED</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2012-2017 TOTALS</b>
Accounting	0	0	0	0	0	0	0
Administrative Coordinator	0	0	0	0	0	0	0
Aging and Disability Resource Center	0	0	0	0	0	0	0
Building Projects Fund	0	0	0	300,000	2,000,000	0	2,300,000
Building Services	225,000	65,000	765,000	410,000	340,000	240,000	2,045,000
Child Support	0	0	0	0	0	0	0
Circuit Courts	0	0	0	0	0	0	0
Clerk of Courts	0	0	0	0	0	0	0
Conservation, Planning & Zoning	22,000	22,000	25,000	25,000	25,000	0	119,000
Coroner	0	0	28,000	28,000	0	0	56,000
Corporation Counsel	0	0	0	0	0	0	0
County Board	0	0	30,000	0	0	0	30,000
County Clerk / Elections	0	0	0	800,000	0	0	800,000
Court Commissioner	0	0	0	0	0	0	0
District Attorney/Victim Witness	0	0	0	0	0	0	0
Emergency Management	0	0	0	0	0	0	0
Environmental Health	0	0	0	6,333	0	0	6,333
General Accounts	0	65,000	65,000	2,176,000	0	29,500	2,335,500
Health Care Center	0	0	0	0	0	0	0
Highway	0	0	0	0	0	0	0
Home Care / Home Nursing	0	0	0	0	0	0	0
Human Services	0	0	0	0	0	0	0
Jail Assessment Fund	0	0	0	0	0	0	0
Land Records Modernization	0	0	0	0	0	0	0
Landfill Remediation	0	0	0	0	0	0	0
MIS	615,562	367,200	608,500	628,000	658,000	607,000	3,484,262
Parks	0	0	20,000	8,000	22,000	18,000	68,000
Personnel	0	0	0	0	0	0	0
Public Health	0	0	0	0	0	0	0
Register in Probate	0	0	0	0	0	0	0
Register of Deeds	0	0	0	0	0	0	0
Sheriff's Department	220,000	253,500	308,900	253,500	306,000	229,500	1,571,400
Surveyor	0	0	0	0	0	0	0
Treasurer	0	0	0	0	0	0	0
UW Extension	0	0	0	0	0	0	0
Veterans Service	0	0	0	0	0	0	0
Women, Infants & Children (WIC)	0	0	0	0	0	0	0
<b>TOTAL LEVY IMPACT</b>	<b>1,082,562</b>	<b>772,700</b>	<b>1,850,400</b>	<b>4,634,833</b>	<b>3,351,000</b>	<b>1,124,000</b>	<b>12,815,495</b>

This summary represents the outlay requests that have no alternate funding sources and must be borne by the property tax levy or other as yet unspecified funds. Alternate funding sources include State or Federal grants, available fund balances, or debt issuance. MIS outlay is actually charged back to departments and the levy is recorded in the departments. Gross MIS outlay is shown here where the original purchases are made.

Most departments are part of the General Fund, Special Revenue Funds or Capital Project Funds. After applying grant revenues, other outside funds and fund balance for items whose purchases are nonrecurring, the tax levy is the remaining funding source. These funds by their definition do not depreciate asset acquisitions. The General Fund, Special Revenue Funds and Capital Project Funds are those that are not Proprietary Funds as discussed below.

The proprietary funds fund their outlay at time of purchase with grant or other revenues, then available fund balance. The assets are capitalized and depreciated over their useful lives. The proprietary funds are the Health Care Center and Highway.

<b>Fund: BUILDING PROJECTS</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>44999 BUILDING PROJECTS REVENUE</b>								
424314 ECONOMIC DEVELOPMENT GRANT	0.00	0.00	0.00	0.00	-636,857.00	-695,657.00	0.00	-636,857.00
492100 TRANSFER FROM GENERAL FUND	0.00	-98,310.74	-267,937.47	-201.81	-51,611.00	-51,611.00	0.00	-51,611.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-241,236.00	0.00	0.00	-241,236.00
<b>TOTAL BUILDING PROJECTS REVENUE</b>	<b>0.00</b>	<b>-98,310.74</b>	<b>-267,937.47</b>	<b>-201.81</b>	<b>-929,704.00</b>	<b>-747,268.00</b>	<b>0.00</b>	<b>-929,704.00</b>
<b>44999122 CLERK OF COURT/PROBATE</b>								
582900 OTHER CAPITAL IMPROVEMENT	15,280.19	3,079.87	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CLERK OF COURT/PROBATE</b>	<b>15,280.19</b>	<b>3,079.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>44999184 COUNTY PHONE / COMMUNICATION</b>								
580100 PROJECT ADMINISTRATION	0.00	220.00	0.00	61.81	0.00	0.00	0.00	0.00
581500 INELIGIBLE GRANT EXPENSES	0.00	3,166.93	0.00	0.00	0.00	0.00	0.00	0.00
582100 ARCHITECT/ENGINEER	0.00	94,923.81	69,687.47	140.00	56,193.00	1,000.00	0.00	-56,193.00
582200 CONTRACTOR COSTS	0.00	0.00	0.00	0.00	873,511.00	726,783.00	0.00	-873,511.00
582500 INSPECTIONS	0.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00
582700 ACQUISITION/RELOCATION	0.00	0.00	750.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL COUNTY PHONE / COMMUNICATION</b>	<b>0.00</b>	<b>98,310.74</b>	<b>70,437.47</b>	<b>201.81</b>	<b>929,704.00</b>	<b>877,783.00</b>	<b>0.00</b>	<b>-929,704.00</b>
<b>44999250 OFFICERS RANGE ASSOCIATION</b>								
581900 CAPITAL OUTLAY	232,947.99	156,832.90	3,354.37	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OFFICERS RANGE ASSOCIATION</b>	<b>232,947.99</b>	<b>156,832.90</b>	<b>3,354.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>44999562 UW CENTER OPERATING</b>								
581900 CAPITAL OUTLAY	1,124.28	0.00	197,500.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL UW CENTER OPERATING</b>	<b>1,124.28</b>	<b>0.00</b>	<b>197,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>44999900 TRANSFERS TO OTHER FUNDS</b>								
591000 TRANSFER TO GENERAL FUND	7,421.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>7,421.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0.00</b>	<b>-98,310.74</b>	<b>-267,937.47</b>	<b>-201.81</b>	<b>-929,704.00</b>	<b>-747,268.00</b>	<b>0.00</b>	<b>-929,704.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>256,773.46</b>	<b>258,223.51</b>	<b>271,291.84</b>	<b>201.81</b>	<b>929,704.00</b>	<b>877,783.00</b>	<b>0.00</b>	<b>-929,704.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>256,773.46</b>	<b>159,912.77</b>	<b>3,354.37</b>	<b>0.00</b>	<b>0.00</b>	<b>130,515.00</b>	<b>0.00</b>	

## CAPITAL IMPROVEMENT PLAN

### Ten-Year Capital Improvement Plan (CIP)

A Capital Improvement Plan (CIP) is a long-term plan to assist County leaders in allocating limited financial and personnel resources for major future capital expenditures. Creation of a CIP provides continuity in financial decisions by linking planning, programming and budgeting of major capital intensive projects. A CIP further allows for stabilization of tax rates and management of General and other fund balances by relating the timing of expenditures to financial capacity.

Capital improvements are defined as major projects undertaken on a nonrecurring basis. These projects include such things as major improvements or repairs to existing structures, construction of new facilities, and purchases of large equipment. A capital improvement project or purchase has a cost of \$25,000 or greater and a useful life of greater than six years. All projects meeting these criteria are included in the CIP, regardless of funding source or which department is responsible.

### The Capital Improvement Plan Review Process

Requests are generally compiled by the department who will be responsible for completion of the project, with the guidance of that department's oversight committee. The project must be described in detail, including an analysis of need, alternatives considered, ongoing operating expenditures, previous pertinent actions and authorizations, total project budget and funding sources, and the timing of projected cash inflows and outflows.

A Capital Improvement Team consisting of County Board Supervisors from the Finance, Property & Insurance, and Executive & Legislative Committees; the Administrative Coordinator; the Controller; and the Emergency Management, Building & Safety Administrator reviews the projects anticipated over the next ten years. The Team prioritizes the projects based on a number of factors, including:

- Need - Is a public need being satisfied? Does the project provide either a benefit directly to the public or improve staff's ability to provide services to the public?

- Initial Costs - Will the initial capital costs reduce future capital costs, such as a rehabilitation project that averts a more expensive, subsequent replacement? What funding sources are available? Is there a greater cost in deferring or eliminating the project?
- Future Annual Costs - Will future operating costs be lessened or contained by completion of this project? Will future costs increase more than the benefit received by pursuing the project? Will future revenue streams be created or affected by the project?
- "Soft" Economic Impacts - What other impacts will be made on the community, such as a change in tax base, property values, job creation or loss, community aesthetics, and neighborhood stabilization and revitalization.
- Social Equities - Who will be affected by the project? Are specific social goals related to target groups being attained? Is there equity between who is paying for the project versus who is benefiting from the project?
- Relationship to Countywide Goals - Does the project forward the goals sought for our County?

All projects, whether newly presented or existing in the CIP, are reviewed each year. The relevance of the projects is examined, and cost and funding estimates are updated.

The CIP Team makes a recommendation that attempts to evenly distribute workloads and cash flows over the ten-year period. This recommendation is forwarded to the Finance Committee for incorporation into the budget presented to the full County Board.

As with all budgeted items, capital appropriations for projects in the CIP are made on an annual basis. Unspent appropriations lapse at the end of the fiscal year; however, they can be re-budgeted until the project is complete. Operating appropriations related to capital projects lapse at the end of the fiscal year.

The following pages summarize the projects included in the 2013 Capital Improvement Plan.

## Approved Sauk County 2013 to 2022 Capital Improvement Plan

Department - Item	Funding Source	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2013 to 2022
<b>Health Care Center</b>												
Assisted Living Facility	Undetermined				500,000	4,500,000						5,000,000
<b>Highway</b>												
Equipment Replacement	Tax Levy/Hwy Fund Balance	650,000	650,000	700,000	700,000	750,000	750,000	800,000	800,000	850,000	850,000	7,500,000
County Highway V - STH 33 to Reedsburg City Limits (7 miles)	Tax Levy/Hwy Fund Balance	1,800,000										1,800,000
County Highway PF - STH 136 to High Street (1.5 miles)	Tax Levy/Hwy Fund Balance	150,000										150,000
County Highway K - Alexander Ave to CTH G (9 miles)	Tax Levy/Hwy Fund Balance		2,000,000									2,000,000
County Highway H - Reedsburg City limits to IH 90/94 (12 miles) (total cost \$3,500,000)	Tax Levy/Hwy Fund Balance Federal			700,000 2,800,000								3,500,000
County Highway D - CTH W to STH 154 (8 miles)	Tax Levy/Hwy Fund Balance				2,500,000							2,500,000
County Highway A - Baraboo City Limits to USH 12 (9 miles)	Tax Levy/Hwy Fund Balance					3,500,000						3,500,000
County Highway P - STH 23 to CTH H (5.5 miles)	Tax Levy/Hwy Fund Balance						3,000,000					3,000,000
County Highway W - CTH PF to CTH D (5 miles)	Tax Levy/Hwy Fund Balance							3,000,000				3,000,000
<b>Emergency Management, Buildings &amp; Safety</b>												
Phone System Upgrades	Tax Levy	45,000	45,000	45,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	485,000
Communications System Upgrades (Narrowbanding 2013)	Tax Levy General Fund Balance		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	750,000
Remodel West Square Facility	General Fund Balance	300,000										411,800
Cost Saving Energy Measures Courthouse, West Square, Law Enforcement (total cost \$675,000)	General Fund Balance Focus on Energy/Alliant Energy	411,800 225,000	225,000	225,000								675,000
9-1-1 Phone System Replacement	Tax Levy	??	??	??								375,000
Refurbish Historic Courthouse Clock	Tax Levy		375,000									375,000
Elevator - Annex	Tax Levy		60,000									60,000
Replace roofs on West Square, Courthouse Annex & Human Services	Tax Levy			55,000								55,000
Emergency Services Driving Simulator	Tax Levy				240,000							240,000
Law Enforcement Center, Courthouse & West Square Caulk	Tax Levy/Self Insurance Fund					60,000						60,000
	Tax Levy					80,000						80,000
<b>County Clerk</b>												
Voting Equipment	Undetermined			800,000								800,000
<b>Circuit Courts</b>												
Fourth Jury Courtroom	Undetermined				2,000,000							2,000,000
<b>UW-Baraboo/Sauk County</b>												
Student Resident Housing - Project scope and timing to be determined	Private & Other Resources											0
Master Plan Development & Campus Renovations *	General Fund Balance/Debt Issue	65,000	65,000	2,176,000		29,500	29,500	527,000		98,000	98,000	3,088,000
2013-2015: Phase 2, Science Labs & Classroom Remodeling/Expansion (\$4,612,000)	City of Baraboo	65,000	65,000	2,176,000		29,500	29,500	527,000		98,000	98,000	3,088,000
2017-2019: Phase 3A, Theater and Arts Renovation (\$1,172,000)												
<b>Sheriff</b>												
Sheriff - Dispatch Center	Tax Levy			300,000								300,000
<b>Parks</b>												
Parks - Hemlock Dam Repairs	Previously allocated General Fund Balance for Other Dam Projects			130,000								130,000
<b>Total Expenditure</b>		3,711,800	3,535,000	10,157,000	6,040,000	9,049,000	3,909,000	4,954,000	900,000	1,146,000	1,146,000	44,547,800
<b>Portion Funded by Grant Revenues or Fund Balances</b>		365,000	65,000	5,106,000	0	29,500	29,500	527,000	0	98,000	98,000	6,318,000
<b>Portion Funded in Part by Tax Levy or Undetermined Funding Source</b>		3,346,800	3,470,000	5,051,000	6,040,000	9,019,500	3,879,500	4,427,000	900,000	1,048,000	1,048,000	38,229,800

\* UW-Baraboo/Sauk County Master plan development and campus renovations also include amounts for future phases in years beyond the scope of this summary. All amounts would be split equally between Sauk County and the City of Baraboo.  
2025-2027: Phase 4, Front Entrance and Administration Relocation for \$9,566,000  
2027-2029: Phase 5, Library and Classroom Expansions for \$6,172,000

Department: Health Care Center												
Project	Prior Years	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
1: Assisted Living Facility					500,000	4,500,000						5,000,000
<b>Project Description(s)</b>	<b>1 Assisted Living:</b> Construction of a 20- to 24-bed assisted living facility adjacent to the County's new nursing home on the continuum of care campus with a portion of the facility dedicated to dementia specific care.											
<b>Analysis of Need</b>	<b>1 Assisted Living:</b> Particularly with the implementation of the State's Family Care model of service provision for elderly and disabled, there is increasing emphasis on making sure people can remain in the community, instead of nursing homes. A lack of medium care facilities has been determined to be a gap in the existing service provision in Sauk County.											
<b>Previous Authorizations/ Actions</b>	<b>1 Assisted Living:</b> The Continuum of Care Committee has been reviewing community health care needs since 2004, and has recommended assisted living beds as another phase of the continuum of care planning. In December 2011, the Continuum of Care Committee asked that we perform market analysis for the need of an assisted living facility, specifically lower income CBRF or memory care specific CBRF. Based on results, there is a need for memory specific and potential need with increased population by 2017.											
<b>Funding Sources</b>	<b>1 Assisted Living:</b> The funding source is unknown at this time. The County is having initial conversations with entities who may be interested in forming a public-private partnership for construction and/or management.											
<b>Future Operating Budget Impacts</b>	<b>1 Assisted Living:</b> Efficiencies in operation can be gained by an assisted living facility sharing staff and infrastructure, such as meal preparation, with the new Health Care Center. Nonetheless, additional staff will be needed. Funding has historically been from private pay sources, but the Family Care model of service provision will likely open additional pay sources from the State or Federal governments. More detailed analysis will be completed closer to project time.											

Department: Highway												
Project	Prior Years	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
1: Equipment Replacement	650,000	650,000	650,000	700,000	700,000	750,000	750,000	800,000	800,000	850,000	850,000	7,500,000
2: CTH V		1,800,000										1,800,000
3: CTH PF		150,000										150,000
4: CTH K			2,000,000									2,000,000
5: CTH H				3,500,000								3,500,000
6: CTH D					2,500,000							2,500,000
7: CTH A						3,500,000						3,500,000
8: CTH P							3,000,000					3,000,000
9: CTH W								3,000,000				3,000,000
<b>Project Description(s)</b>	<p><b>1 Equipment Replacement:</b> Annual replacement of highway equipment, including patrol trucks, plows and wings, salt spreaders, tandem trucks, pickup trucks, dump trucks, loaders, tractors and mowers.</p> <p><b>2 CTH V:</b> Pulverize and pave 4" mat on County Highway V from State Highway 33 to Reedsburg City Limits (7 miles).</p> <p><b>3 CTH PF:</b> Pulverize and pave 4" mat on County Highway PF from State Highway 136 to High Street (1.5 miles).</p> <p><b>4 CTH K:</b> Pulverize and pave 4" mat on County Highway K from Alexander Ave to CTH G (9 miles).</p> <p><b>5 CTH H:</b> Pulverize and pave 4" mat on County Highway H from Reedsburg City Limits to IH 90/94 (12 miles).</p> <p><b>6 CTH D:</b> Pulverize and pave 4" mat on County Highway D from County Highway W to State Highway 154 (8 miles).</p> <p><b>7 CTH A:</b> Pulverize and pave 4" mat on County Highway A from Baraboo City Limits to US Highway 12 (9 miles).</p> <p><b>8 CTH P:</b> Pulverize and pave 4" mat on County Highway P from State Highway 23 to County Highway H (5.5 miles).</p> <p><b>9 CTH W:</b> Pulverize and pave 4" mat on County Highway W from County Highway PF to CTH D (5 miles).</p>											
<b>Analysis of Need</b>	<p><b>1 Equipment Replacement:</b> Annual replacement of highway equipment. Replacement is accomplished on a rotational basis. The actual replacement decisions are based on the condition of each piece of equipment at the end of their projected useful lives. By replacing equipment, operating costs are reduced and Department efficiency is increased.</p> <p><b>Projects 2 - 9:</b> Ongoing repair and maintenance of existing roadways to extend useful life.</p>											
<b>Previous Authorizations/ Actions</b>	<p><b>Projects 1 - 9:</b> Significant increases in the cost of fuel, asphalt, and salt have reduced the funding available for equipment outlay and highway maintenance projects. Continued reductions will result in problems with obsolete equipment and deteriorating road conditions.</p>											
<b>Funding Sources</b>	<p><b>1 Equipment Replacement:</b> Funded by Highway Dept fund balance.</p> <p><b>Projects 2 – 4, 6 - 9:</b> Funded by county tax levy dollars, General Transportation Aids and County Highway Improvement Project reimbursements provided by the State of Wisconsin.</p> <p><b>Project 5:</b> County Highway H estimated \$2.8 million of Federal funds and \$700,000 county tax levy.</p>											
<b>Future Operating Budget Impacts</b>	<p><b>Projects 1 - 9:</b> Because project costs reflect ongoing necessary maintenance, delaying these projects to subsequent years will increase maintenance costs above the increases already realized for fuel and asphalt products.</p>											

Department: Emergency Management, Buildings and Safety												
Project	Prior Years	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
1: Phone Systems Upgrades	45,000	45,000	45,000	45,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	530,000
2: Communication Systems Upgrades	50,000	300,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	800,000
3: Remodel West Square Facility		411,800										411,800
4: Energy Measures		225,000	225,000	225,000								675,000
5: 9-1-1 Phone System Replacement			375,000									375,000
6: Courthouse Clock			60,000									60,000
7: Elevator – Courthouse Annex				55,000								55,000
8: Replace Roofs					240,000							240,000
9: Emergency Driving System						60,000						60,000
10: LEC, Courthouse & West Sq. Caulking						80,000						80,000
<b>Project Description(s)</b>	<p><b>1 Phone:</b> Continued upgrades of phone systems at the Courthouse/West Square, Health Care Center, Human Services Reedsburg, Highway Department and Law Enforcement Center (LEC).</p> <p><b>2 Communications (includes Narrowbanding):</b> The 2013 project is upgrades for narrowbanding. In 2014 and later, continued upgrades to the communications systems as requested or dictated by emergency response agencies' needs.</p> <p><b>3 West Square:</b> Remodel sections of the West Square Administration facility.</p> <p><b>4 Energy Measures:</b> Implement cost saving measures identified within the Courthouse &amp; West Square (CH/WS) Feasibility study and Law Enforcement Center (LEC) Retrocommissioning reports.</p> <p><b>5 9-1-1:</b> 9-1-1 System and recording equipment replacement.</p> <p><b>6 Courthouse Clock:</b> Total refurbishing of the clock tower and clock atop the historic courthouse.</p> <p><b>7 Elevator-Annex:</b> Replacement of single-bottom underground hydraulic cylinder assembly on the Courthouse Annex elevator.</p> <p><b>8 Roofs:</b> Replace rubber roofs on West Square, Courthouse Annex, Courthouse Connector Addition, and Human Services in Reedsburg.</p> <p><b>9 Driving Simulator:</b> The Emergency Services driving simulator is computer based interactive training tool that can place our employees and</p>											



**Department: Emergency Management, Buildings and Safety**

emergency responders into different situations to improve their responses to adverse driving conditions and situations.

**10 Caulk:** Re-caulking exterior joints of Law Enforcement Center, Courthouse and West Square Buildings as part of regular maintenance.

**1 Phone:** Money is budgeted annually to complete upgrades as necessary. Budgeting an annual amount for necessary system upgrades will provide continuity to the budget.

**2 Communications (includes Narrowbanding):** All existing radio frequencies are being narrowbanded in 2012 per requirement of Federal Regulations. Some changes are anticipated to the overall coverage of radios once the narrowbanding is complete, but the County will need to operate on the narrowbanded frequencies for a period of time to evaluate and identify potential areas of concern and/or need. Once those areas are identified there may be need to add simulcasting to certain locations. This proposed project is based on a worst case scenario should we need to add simulcasting/transmitters to all areas. Evaluation will be done after narrowbanding is completed in August of 2012 through the end of the year 2012. Any issues identified would be addressed starting in February of 2013. For 2014 and later, money is budgeted annually to complete upgrades as necessary. Budgeting an annual amount for necessary system upgrades will provide continuity to the budget.

**3 West Square:** Due to a number of changes to the operations of several departments within the West Square Facility a space needs assessment and schematic design were completed. These processes have provided a number of changes within the West Square Facility to help with obtaining efficiencies within various departments that have either downsized or grown since the facility was initially constructed in 1994/1995. Additionally, the changes will allow for additional space that can be leased to help provide additional revenue to offset facility costs.

**4 Energy Measures:** There are a number of energy cost saving items that have been identified within the feasibility study completed for the CH/WS and within the LEC Retrocommissioning report. The majority of the costs noted (approximately \$400,000) would be for the replacement of existing building controls in the CH/WS from pneumatic to digital. There are nine projects in total being considered. It is anticipated that most, if not all, would be eligible for Focus On Energy grants under the existing rules, however that amount cannot be estimated until further review is complete.

**5 9-1-1:** In November of 2011 the County received notification that as of March 1<sup>st</sup>, 2010 manufacturing of our 9-1-1 system equipment was discontinued and the end of life on the equipment would be March 1<sup>st</sup>, 2015. This would be a complete replacement of the existing 9-1-1 system. Also included would be the replacement of the Dictaphone recording equipment which is long past its end of life. A large amount of used parts have been purchased to keep the recording equipment running, but the stock of used parts is being depleted. Some upgrades to the regular phone system may be required.

**6 Courthouse Clock:** The clock and tower atop the historic courthouse contain the original components that were installed in 1905. The motor and the components have been repaired numerous times and are at the point that replacement will be necessary in the near future. Additionally, over the past 100 years there have been numerous repairs completed to the four clock faces, tower and bell. Replacement parts are extremely difficult to find. Refurbishing will assure proper operation into the future.

**7 Elevator-Annex:** This is the original hydraulic cylinder assembly installed in 1963. Our Elevator Service provider has identified this as a high priority for replacement within the next couple years. Should this fail it would completely disable this elevator making it very difficult to access the 2<sup>nd</sup> floor of the Courthouse by elevator.

**Analysis of Need**

<b>Department: Emergency Management, Buildings and Safety</b>	
	<p><b>8 Roofs:</b> Rubber roofs on the West Square, Courthouse Annex and Human Services were all installed in 1996. These roofs come with a 10 year warranty and have a life expectancy of 20 years. It is anticipated that in 2016 the roofs on these three facilities will need to be replaced. The roof on the connector addition is the original roof installed in 1987. A full inspection is scheduled but it is anticipated that this will need to be replaced within the next couple of years as it reaches the 20 year mark.</p> <p><b>9 Driving Simulator:</b> Simulator is a training tool to develop better techniques and skill in defensive driving for all county employees who spend a majority of their working day driving as well as all the emergency services providers. By better preparing our employees and emergency responders we are protecting the public as well as our drivers from unnecessary accidents.</p> <p><b>10 Caulk:</b> Routine maintenance for numerous caulk joints to prevent failures that can result in water leaks which in turn will cause damage.</p>
<b>Previous Authorizations/ Actions</b>	<p><b>Projects 1-2, 5-10:</b> None.</p> <p><b>3 West Square:</b> Resolutions 46-12 and 76-12 authorized contracting with MSA Associates to complete schematic design, architectural and engineering. Further in December 2012, authorization was granted to lease space to three agencies whose missions are similar to that of Sauk County – Madison Area Technical College, the Wisconsin Department of Workforce Development, and the Workforce Development Board of South Central Wisconsin.</p> <p><b>4 Energy Measures:</b> As part of the Focus On Energy Grant for the retrocommissioning at the LEC several small projects have already been completed.</p>
<b>Funding Sources</b>	<p><b>Projects 1, 5–8, 10:</b> 2013 Projects are county tax levy funded. Future projects’ funding is unknown at this time, likely county tax levy or general fund balance.</p> <p><b>2 Communications (includes Narrowbanding):</b> General fund balance for narrowbanding. For the ongoing communications upgrades, the County pursues rent and lease contracts to offset levy costs.</p> <p><b>3 West Square:</b> Remodeling will be funded from General Fund balance. Some renters will also contribute to remodel costs.</p> <p><b>4 Energy Measures:</b> Most likely funded by tax levy or General Fund balance, but some Focus on Energy funding may be available.</p> <p><b>9 Driving Simulator:</b> Funded through the county self insurance fund the extent funds available, otherwise tax levy.</p>
<b>Future Operating Budget Impacts</b>	<p><b>1 Phone / 2 Communications (including Narrowbanding):</b> Annual budgeting for upgrades will provide for consistent budgeting. If an actual upgrade is not needed in a year, the funds will be carried forward to future years. Keeping the system on the most recent version and platform will allow for the most efficient use of the system, both for end users and administrators.</p> <p><b>3 West Square:</b> Costs for cleaning and general maintenance (light bulbs, etc.) are already included in the Building Services budget. Use of the County’s phone system and postage/mail will be billed back to renters.</p>

<b>Department: Emergency Management, Buildings and Safety</b>
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**4 Energy Measures:** With all these projects the focus would be implementing projects that would provide good energy savings in the future, generally a 10 to 20 year payback.

**5 9-1-1:** Although new components would likely be more energy efficient, no discernible operating budget impacts are anticipated.

**6 Courthouse Clock:** Normal maintenance, new components would likely be more energy efficient.

**7 Elevator-Annex:** All elevators are covered under our elevator maintenance contract.

**8 Roofs:** Once replaced roofs should be maintenance free for the most part.

**9 Driving Simulator:** Normal maintenance and software upgrades are \$7,000 per year, funded by tax levy.

**10 Caulk:** No operating budget impacts beyond regular maintenance costs. Joints are monitored for failure.

Department: County Clerk												
Project	Prior Years	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
1: Voting Equipment				800,000								800,000
<b>Project Description(s)</b>	<b>1 Voting Equipment:</b> Replacement of electronic ballot tabulation system, including handicapped accessible equipment for each polling place. The existing system includes Accuvote units, ballot boxes, memory cards and software. These units are deployed in the County Clerk's office and in municipalities throughout the County.											
<b>Analysis of Need</b>	<b>1 Voting Equipment:</b> The existing system was purchased in 1999 (handicapped accessible equipment in 2006) and is nearing the end of its useful life. The vendor currently has replacement parts, but their supply of old parts is diminishing. Increasing attention has been placed on vote tabulation since the existing system's purchase. Further, with frequently changing federal and state election laws, it is important to have a system that can respond quickly and accurately to these changes.											
<b>Previous Authorizations/ Actions</b>	<b>1 Voting Equipment:</b> When the original system was purchased, the units used by municipalities were provided to those municipalities at County cost. The subsequent handicapped accessible equipment was purchased by local municipalities, but with federal funding available.											
<b>Funding Sources</b>	<b>1 Voting Equipment:</b> General Fund balance or tax levy. There is the possibility of cost sharing with local municipalities.											
<b>Future Operating Budget Impacts</b>	<b>1 Voting Equipment:</b> Maintenance for municipal equipment is funded by local municipalities. Federal or state funding is not available at this time.											

Department: Circuit Courts Fourth Jury Courtroom												
Project	Prior Years	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
1: Courthouse Remodel					2,000,000							2,000,000
<b>Project Description(s)</b>	<b>1 Courthouse Remodel:</b> Circuit courtroom with jury facilities, chambers, conference room and support staff area.											
<b>Analysis of Need</b>	<b>1 Courthouse Remodel:</b> If fourth judgeship is created for the county, a fully functional courtroom will be needed. Construction of the fourth courtroom at the Law Enforcement Center is an alternative to consider. Construction cost estimates would need to acknowledge and address that all proceedings must be open to the public. The balance between this openness and potential security issues with the rest of the Law Enforcement Center must be considered. Continued operational cost estimates would also need to weigh the savings achieved in less transfer of defendants against additional costs for transferring court staff including the judge, court clerk, court reporter and prosecutor. Transfer of files via paper and electronics would also need to be addressed.											
<b>Previous Authorizations/ Actions</b>	<b>1 Courthouse Remodel:</b> None.											
<b>Funding Sources</b>	<b>1 Courthouse Remodel:</b> Unknown at this time.											
<b>Future Operating Budget Impacts</b>	<b>1 Courthouse Remodel:</b> A slight revenue increase in court support grant may occur. Potential additional expenses would include an increase in postage, telephone, office supplies (totaling around \$1,000) and jury costs (\$10,000 to \$15,000) for an additional branch. A fourth judge would likely require an additional judicial assistant, whose wages and benefits are estimated to be \$60,000 in 2016, court security officer for an estimated \$85,000, and bailiffs for an estimated \$6,000. An additional law clerk (student intern) may be required with wages and benefits of \$13,000. An additional legal secretary in the District Attorney's office may also be needed with wages and benefits of \$60,000. There would be little additional space to maintain, existing hired and contracted staff could clean and maintain the new courtroom.											

Department: University of Wisconsin - Baraboo/Sauk County (UW-BSC)												
Project	Prior Years	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
1: Student Resident Housing	Project scope and timing to be determined											
2: Master Plan Development & Campus Renovations (Sauk County's 50% portion shown)		65,000	65,000	2,176,000		29,500	29,500	527,000		98,000	98,000	See project description
<b>Project Description(s)</b>	<p><b>1 Student Resident Housing:</b> Options for the scope of this project are currently being explored, as is the timing of the project.</p> <p><b>2 Master Plan Development and Campus Renovations:</b> The campus master plan has identified five major phases of building projects over the next 10-15 years. Each phase has been developed around the most immediate needs of the campus, programming requirements and the campus strategic plan.</p> <p>Phase 1 (2011): Prepares the site for future building improvements, potential residence hall and conference center, and increasing campus enrollments. This phase is complete in the summer of 2011 with parking expansion and tennis court relocation.</p> <p>Phase 2 (2013-2015 \$4,612,000): Construction and renovation of a portion of the facilities which have not been updated since 1968. New construction provides modern science labs for the teaching of STEM subjects (science, technology, engineering, and math); current science labs will be remodeled and converted to general purpose classroom space; original faculty offices will be modernized. Additional construction will join the classroom and library buildings to accommodate an "integrated learning center".</p> <p>Phase 3A (2017-2019 \$1,172,000): Renovation of the upper and lower levels of the current Theater and Arts building.  Phase 3B (2021-2023 \$3,910,000): Expansion of the upper and lower levels of the Theater and Arts building.</p> <p>Phase 4 (2025-2027 \$9,566,000): Expansion of upper and lower levels of the Lange Center. Recognizes the need for a "front entrance" to the campus and the need to combine the administrative functions in one area. This phase will improve efficiencies within the administrative support departments and better serve students and the public.</p> <p>Phase 5 (2027-2029 \$6,172,000): Increases space for food service facilities management operations; expands and connects the academic and library buildings and provides for additional classrooms.</p>											

Department: University of Wisconsin - Baraboo/Sauk County (UW-BSC)	
<b>Analysis of Need</b>	<p><b>1 Student Resident Housing:</b> As surveyed, 60% of UW-BSC students would consider living in resident housing. More than 50% of UW-BSC students live more than 20 miles from campus. Resident housing would improve the student life experience at the campus and provide a learning laboratory for students of all ages.</p> <p><b>2 Master Plan Development and Campus Renovations:</b> The campus was originally designed for 300 full time equivalent (FTE) students. Current enrollment projections indicate that fall enrollment will be 450 FTE, over 600 head count. Although the campus facilities and physical plant have been expanded several times over the years, they have not kept pace with enrollments and changing methods of curriculum and instruction. A continued expansion of enrollment, faculty and degree offerings in support of residents of Sauk County and surrounding communities necessitate an expansion of facilities.</p>
<b>Previous Authorizations/ Actions</b>	<p><b>1 Student Resident Housing:</b> Resolution 35-06 created a building committee and Resolution 112-06 authorized a contract with Strang, Inc. for master planning and preliminary design of resident housing.</p> <p><b>2 Master Plan Development and Campus Renovations:</b> Phase 1 was completed in 2011. The master plan phasing was re-prioritized in 2010/11 to reflect more critical core education items being constructed first.</p>
<b>Funding Sources</b>	<p><b>1 Student Resident Housing:</b> It is hoped that all the construction cost will be obtained from alternate private and other public resources. The initial \$100,000 was funded by Sauk County General Fund balance. No additional County funding is expected.</p> <p><b>2 Master Plan Development and Campus Renovations:</b> Campus ownership is shared equally between the City of Baraboo and Sauk County. Renovations would similarly be funded by the two entities. The exact funding sources are currently unknown.</p>
<b>Future Operating Budget Impacts</b>	<p><b>1 Student Resident Housing:</b> The County is not currently considering participating in the operation of the LLC. The UW will cover the anticipated annual operating cost with revenues.</p> <p><b>2 Master Plan Development and Campus Renovations:</b> Currently, Sauk County splits most annual facilities maintenance costs with the City of Baraboo for a 63-acre campus with approximately 158,000 square feet in 5 buildings. The 2012 operating budget is \$160,000, which equates to approximately one dollar per square foot for buildings, not including grounds. These costs include maintenance and replacement expenses for items such as carpet, HVAC, fire inspections, window replacements, paint, etc. but do not include personnel, custodial expenses, groundskeeping expenses, etc. The UW System provides funding for these as well as all movable equipment, personnel, and most consumable supplies. Additional funding for maintenance and upkeep expenses may be requested from Sauk County as the total square footage of facilities increases and as current facilities continue to age.</p>

Department: Sheriff												
Project	Prior Years	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
1: Dispatch Center				300,000								300,000
<b>Project Description(s)</b>	<b>1 Dispatch Center:</b> Radio consoles for Police/Fire/EMS need to be upgraded. Replacement of seven consoles, five consoles in the Dispatch Center and two offsite consoles to work independently from the Sheriff's Office.											
<b>Analysis of Need</b>	<b>1 Dispatch Center:</b> The Sauk County Communication Center operated by the Sheriff's Office operates 24/7, 365 days a year. The Center is responsible for dispatching all emergency personnel within the County (minus Reedsburg Police). The current system is eight years old, with a life expectancy of 10-12 years of continuous operation.											
<b>Previous Authorizations/ Actions</b>	<b>1 Dispatch Center:</b> None.											
<b>Funding Sources</b>	<b>1 Dispatch Center:</b> No outside funding other than tax levy or General Fund balance are known.											
<b>Future Operating Budget Impacts</b>	<b>1 Dispatch Center:</b> Programming, maintenance and repairs performed by existing County communications personnel.											



Department: Parks												
Project	Prior Years	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
1: Hemlock Dam Repairs				130,000								130,000
<b>Project Description(s)</b>	<b>1 Hemlock Dam Repairs:</b> Repairs and maintenance to the Hemlock dam. Scope of repairs is unknown until after inspection in 2014.											
<b>Analysis of Need</b>	<b>1 Hemlock Dam Repairs:</b> Sauk County owns six dams. In the past few years, severe flood events and the subsequent emphasis by the Wisconsin Department of Natural Resources (WDNR) on inspection and repair have necessitated major repairs at the Redstone and Delton (Mirror Lake) dams. Hemlock is in need of inspection, and there are likely to be some repairs and maintenance required to keep the dam in peak condition.											
<b>Previous Authorizations/ Actions</b>	<b>1 Hemlock Dam Repairs:</b> None.											
<b>Funding Sources</b>	<b>1 Hemlock Dam Repairs:</b> No outside funding other than tax levy or General Fund balance are known. Occasionally, grant funds become available from the WDNR, but there is no certainty of availability for this project. Also, some lake associations participate in financial assistance for repairs. For Hemlock dam repairs, previously appropriated General Fund balance is being carried forward for repairs.											
<b>Future Operating Budget Impacts</b>	<p><b>1 Hemlock Dam Repairs:</b> Inspections by qualified engineers are required every two years for high hazard dams (Redstone) at an estimated cost of \$5,000. Inspections are required every ten years for low hazard dams (Hemlock and Delton (Mirror Lake)) at a combined cost of about \$2,000. The Federal Natural Resources Conservation Service (NRCS) has tentatively committed to inspecting the remaining three dams (White Mound, Shanahan and County N) with little to no County cost. If deficiencies are found at any of these dams, more costly repairs may be needed. However, with major maintenance being completed at White Mound in 2004, Redstone in 2010, and Delton in 2011, expenses should be minimal after maintenance on Hemlock expected in 2015.</p> <p>Annual maintenance and repair by County is needed on all dams, including mowing and debris removal. This work is part of the duties of existing Parks staff with the assistance of Highway Department staff and equipment.</p>											

## Debt Service

The Debt Service Fund is used to account for the accumulation of resources for, and payment of, general long-term debt principal, interest and related costs. Any debt service payments financed by proprietary funds are reported in those funds, not here in the debt service fund.

CUSIP #: Committee on Uniform Securities Identification Procedures number. A universally accepted industry standard for securities identification and descriptions. Sauk County's issuer base number CUSIP is 804328.

Sauk County initiated a one-half percent sales tax in 1992. Pursuant to Section 30.04(1) of the Sauk County Code of Ordinances, the sales tax was created "for the purpose of reducing the property tax levy by 1) paying the debt service on any bond or note issuance, 2) paying for designated capital projects, and 3) any remainder revenues to further offset the levy."

Sauk County shall comply with all statutory debt requirements, currently Chapter 67 of the Wisconsin Statutes. Subsection 67.03(1)(a) requires that the County's aggregate debt not exceed five percent of the value of the taxable property in the County as equalized for state purposes. Sauk County is currently utilizing well below this maximum. Further, the County shall issue debt only to the extent that the project funded by this debt fulfills a public purpose. Debt shall never be issued to fund ongoing, operational expenses. Debt shall only be issued to the extent that the County is able to fund principal and interest repayments within County levy limitations. The duration of debt should not exceed the life of the assets for which the debt was issued. Bond proceeds shall be invested in County-approved designated depositories, and shall strive to earn the maximum interest possible on these invested funds. Notwithstanding, all Internal Revenue Service arbitrage rules shall be followed.

A variety of debt instruments shall be allowed, including sale of bonds or notes in the open market, notes or commercial paper issued by local financial institutions, both capital and operating leases, bond anticipation notes, and lines or letters of credit. The County's tax exempt status shall be used to the extent allowable. A variety of methods of sale shall be considered and the most advantageous to the County shall be used. These methods may include competitive sale, negotiated sale or private placement. The County shall strive to maintain the highest credit rating possible. When proven cost-effective, credit enhancement in the form of letters of credit, bond insurance or surety bonds may be used. All ongoing disclosure requirements shall be honored.

Goals considered in development of financing plans include: maximization of investment earnings, issuance of bank qualified debt to minimize interest costs, maintaining or improving the County's bond rating, and maintenance of flexibility and fluidity. Existing debt may be refunded only if the present value of the refunding instruments' payments demonstrates a savings to the County. Debt should not be refunded solely for the purpose of improving the County's cash flows.

Investor services, such as Moody's and Standard & Poor's, do detailed in-depth analysis of an issuer's ability to remain a going concern and make bond payments. Based on this analysis, the service provides a rating for each issue. A rating can be enhanced with bond insurance, as is the case with all the issues except the 2007 \$5,000,000 and 2009 \$4,965,000 issues.

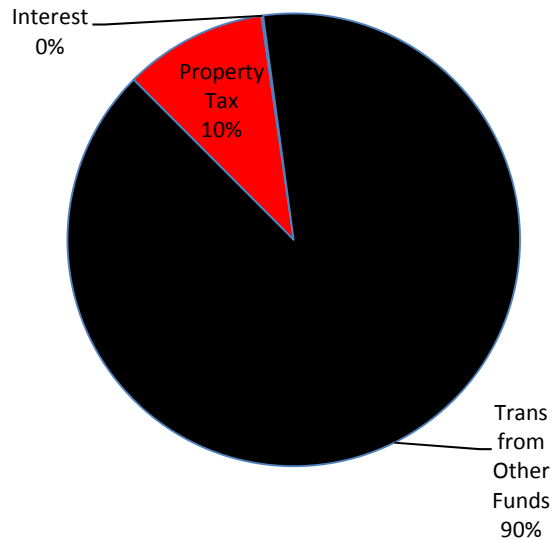
The rating system is similar for each investor service. Moody's, for example, provides ratings of Aaa, Aa, A, Baa, Ba, B, Caa, Ca and C, with Aaa being the highest rating. Each of these rating categories can be further modified with a 1, 2 or 3 to denote higher (1) or lower (3) rankings within that category. In August of 2001, Sauk County was successful in obtaining an increase in its rating from Moody's A1 to Aa3. These ratings were confirmed in 2002, 2004, 2005, 2007 and again in 2009. Moody's recalibrated its rating scale for governmental units in April 2010, and Sauk County's rating was changed favorably to Aa2. The Aa2 rating was affirmed later in 2010. No additional funding or refunding has been needed since then, so no updates to the rating have been sought or made.

## Debt Service

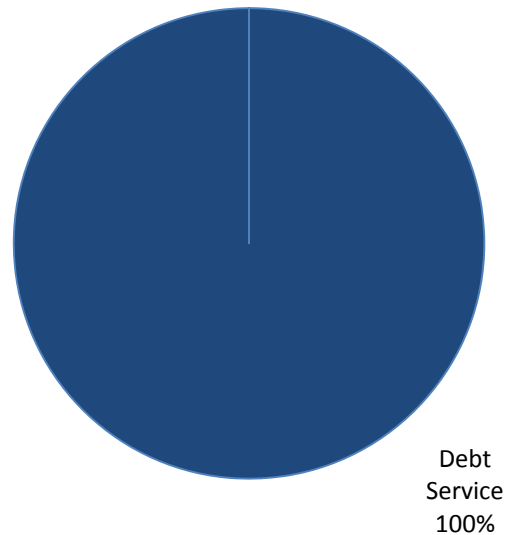
### Significant Changes in the Debt Service Function for 2013

- Debt service repayment starting in 2008 for the Health Care Center building project is recorded in the Health Care Center enterprise fund, not these general debt service accounts.

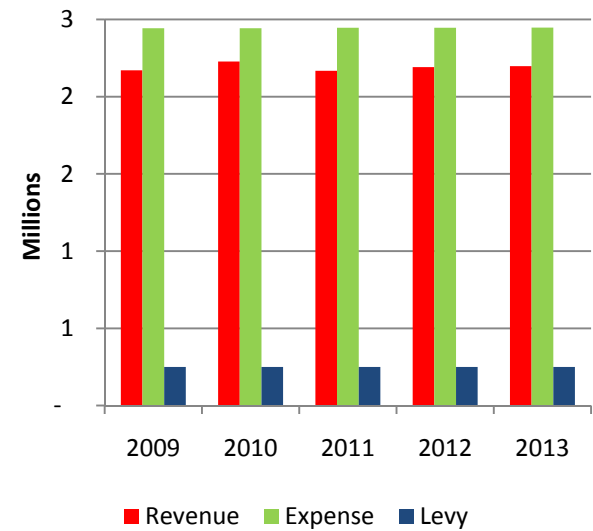
**2013 Revenues by Category**



**2013 Expenses by Category**



**Revenue, Expense & Levy History**

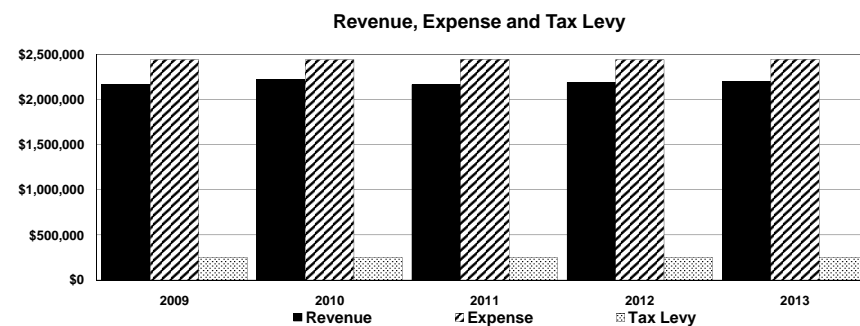


	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>DEBT SERVICE</b>											
<u>Revenues</u>											
Tax Levy	250,000	250,000	250,000	250,000	250,000	250,000	0	0.00%	None	0	0
Interest	8,853	6,644	2,271	3,100	3,000	3,000	0	0.00%			
Transfer from other Funds	2,162,364	2,221,369	2,165,285	2,187,899	2,192,899	2,194,628	1,729	0.08%	2013 Total	0	0
Use of Fund Balance	22,110	0	29,285	4,987	0	0	0	0.00%			
Total Revenues	2,443,327	2,478,013	2,446,841	2,445,986	2,445,899	2,447,628	1,729	0.07%	2014	0	0
									2015	0	0
									2016	0	0
									2017	0	0
<u>Expenses</u>											
Principal Redemption	1,580,000	1,640,000	1,705,000	1,770,000	1,770,000	1,840,000	70,000	3.95%			
Interest Payments	863,327	803,514	741,841	675,986	675,899	607,628	(68,271)	-10.10%			
Addition to Fund Balance	0	34,499	0	0	0	0	0	0.00%			
Total Expenses	2,443,327	2,478,013	2,446,841	2,445,986	2,445,899	2,447,628	1,729	0.07%			
Beginning of Year Fund Balance	22,146	36	34,535	5,250		263					
End of Year Fund Balance	36	34,535	5,250	263		263					

#### 2013 Highlights and Issues on the Horizon

Debt for the replacement Health Care Center is accounted for in the Health Care Center fund.

No changes are anticipated to the County's existing debt schedule.



<b>Fund: DEBT SERVICE Department: GENERAL</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 6 Months Actual</b>	<b>2012 Modified Budget</b>	<b>2012 Estimated</b>	<b>2013</b>	<b>Dollar Change</b>
<b>50999 DEBT SERVICE REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-250,000.00	-250,000.00	-250,000.00	-124,999.98	-250,000.00	-250,000.00	-250,000.00	0.00
481180 INTEREST DEBT SERVICE INVESTME	-8,852.63	-6,643.98	-2,270.68	-1,934.17	-3,000.00	-3,100.00	-3,000.00	0.00
492100 TRANSFER FROM GENERAL FUND	-1,993,364.00	-2,081,369.00	-2,046,800.00	-1,023,949.50	-2,047,899.00	-2,067,899.00	-2,094,628.00	46,729.00
492200 TRANSFER FROM SPECIAL REVENUE	-169,000.00	-140,000.00	-118,484.76	-72,499.98	-145,000.00	-120,000.00	-100,000.00	-45,000.00
<b>TOTAL DEBT SERVICE REVENUE</b>	<b>-2,421,216.63</b>	<b>-2,478,012.98</b>	<b>-2,417,555.44</b>	<b>-1,223,383.63</b>	<b>-2,445,899.00</b>	<b>-2,440,999.00</b>	<b>-2,447,628.00</b>	<b>1,729.00</b>
<b>50999800 DEBT SERVICE FUND</b>								
561000 PRINCIPAL REDEMPTION	1,580,000.00	1,640,000.00	1,705,000.00	0.00	1,770,000.00	1,770,000.00	1,840,000.00	70,000.00
562000 INTEREST EXPENSE	863,326.76	803,514.26	741,841.26	337,780.81	675,899.00	675,986.00	607,628.00	-68,271.00
<b>TOTAL DEBT SERVICE FUND</b>	<b>2,443,326.76</b>	<b>2,443,514.26</b>	<b>2,446,841.26</b>	<b>337,780.81</b>	<b>2,445,899.00</b>	<b>2,445,986.00</b>	<b>2,447,628.00</b>	<b>1,729.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-2,421,216.63</b>	<b>-2,478,012.98</b>	<b>-2,417,555.44</b>	<b>-1,223,383.63</b>	<b>-2,445,899.00</b>	<b>-2,440,999.00</b>	<b>-2,447,628.00</b>	<b>1,729.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>2,443,326.76</b>	<b>2,443,514.26</b>	<b>2,446,841.26</b>	<b>337,780.81</b>	<b>2,445,899.00</b>	<b>2,445,986.00</b>	<b>2,447,628.00</b>	<b>1,729.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>22,110.13</b>	<b>-34,498.72</b>	<b>29,285.82</b>	<b>-885,602.82</b>	<b>0.00</b>	<b>4,987.00</b>	<b>0.00</b>	

GENERAL OBLIGATION DEBT SCHEDULE  
General Debt Service and Health Care Center Funds Combined

Year of Payment	Principal	Interest	Total Payments	Year-End Outstanding Principal
2002	415,000	991,782	1,406,782	30,705,000
2003	765,000	1,222,531	1,987,531	28,790,000
2004	1,015,000	1,147,251	2,162,251	30,785,000
2005	2,530,000	1,255,520	3,785,520	28,710,000
2006	2,830,000	998,417	3,828,417	25,880,000
2007	2,350,000	1,000,539	3,350,539	28,530,000
2008	2,320,000	1,060,293	3,380,293	26,210,000
2009	1,630,000	1,513,035	3,143,035	29,545,000
2010	2,025,000	1,313,453	3,338,453	32,445,000
2011	1,965,000	1,326,521	3,291,521	30,480,000
2012	2,090,000	1,204,877	3,294,877	28,390,000
2013	2,170,000	1,126,157	3,296,157	26,220,000
2014	2,255,000	1,042,841	3,297,841	23,965,000
2015	2,345,000	955,091	3,300,091	21,620,000
2016	2,435,000	863,291	3,298,291	19,185,000
2017	2,530,000	766,341	3,296,341	16,655,000
2018	2,515,000	663,861	3,178,861	14,140,000
2019	2,615,000	563,261	3,178,261	11,525,000
2020	2,715,000	461,339	3,176,339	8,810,000
2021	2,825,000	354,594	3,179,594	5,985,000
2022	905,000	241,594	1,146,594	5,080,000
2023	935,000	205,394	1,140,394	4,145,000
2024	975,000	167,019	1,142,019	3,170,000
2025	1,015,000	126,800	1,141,800	2,155,000
2026	1,055,000	86,200	1,141,200	1,100,000
2027	1,100,000	44,000	1,144,000	0
2028	0	0	0	0

Includes interest, not principal, of bond anticipation notes.

The Health Care Center budget includes repayment of \$5 million of general obligation promissory notes issued in 2007, \$4.965 million of general obligation advance refunding bonds issued in 2009, and \$4.925 million of general obligation refunding bonds for construction of a replacement facility. The Health Care Center is accounted for as an enterprise fund, so debt issuance and repayment is recorded in that fund, not the Debt Service fund, with repayment starting in 2008.

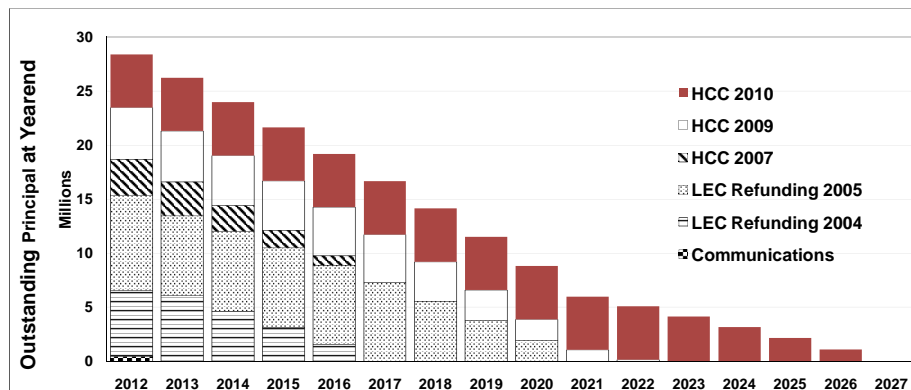
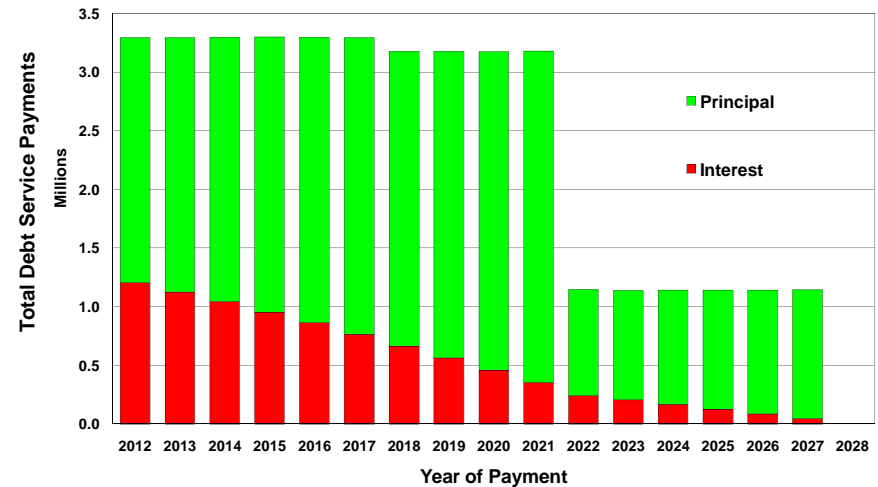
#### Future Debt Plans

There are no other known debt issuance needs planned at this time. However, whenever interest rates are such that opportunities arise to refinance debt and obtain savings, these opportunities will be explored. Consult the Capital Improvement Plan for possible future projects needing funding.

#### Legal Debt Limits

Section 67.03(1) of the Wisconsin Statutes restricts county general obligation debt to "5% of the value of the taxable property located (within the county) as equalized for state purposes." Values equalized for state purposes include tax incremental financing district increments, and do not necessarily equal value for computation of the levy rate.

2012 County Equalization Report as issued by the Wisconsin Department of Revenue		<u>\$6,547,185,600</u>
5% Debt Limitation	100.00%	\$327,359,280
Outstanding General Obligation Debt at 1/1/2013	8.67%	<u>\$28,390,000</u>
Remaining Debt Margin	91.33%	<u>\$298,969,280</u>



# GENERAL OBLIGATION DEBT SCHEDULE BY ISSUE

Issue Type:	General Obligation Refunding Bonds				General Obligation Refunding Bonds, Series 2004A				General Obligation Promissory Notes, Series 2004B				General Obligation Refunding Bonds			
Purpose:	Law Enforcement Center Construction - Includes Sheriff's offices, jail, and Coroner's offices				Advance Refunding of Law Enforcement Center Bonds - for maturities due 2014 through 2017				Communications Infrastructure Upgrades - Including fiber optics loops construction, communications towers and related equipment				Advance Refunding of Law Enforcement Center Bonds - for maturities due 2012 (partial), 2013, and 2018 through 2021			
Dated:	December 1, 2001				May 1, 2004				May 1, 2004				December 29, 2005			
Original Issue \$:	\$24,500,000				\$6,550,000				\$3,450,000				\$10,000,000			
Moody's Rating:	Aa3. Rating enhanced with bond insurance to Aaa				Aa3. Rating enhanced with bond insurance to Aaa				Aa3. Rating enhanced with bond insurance to Aaa				Aa3. Rating enhanced with bond insurance to Aaa			
Principal Due:	October 1				October 1				October 1				October 1			
Interest Due:	April 1 and October 1				April 1 and October 1				April 1 and October 1				April 1 and October 1			
Callable:	October 1, 2011 at par				October 1, 2014 at par				October 1, 2011 at par				October 1, 2015 at par			
CUSIP:	804328				804328				804328				804328			
Paying Agent:	Sauk County				Sauk County				Sauk County				Associated Bank			
Budgeted Fund:	Debt Service				Debt Service				Debt Service				Debt Service			
Year of Payment	Principal	Interest		Total	Principal	Interest		Total	Principal	Interest		Total	Principal	Interest		Total
	These Law Enforcement Center bonds refunded bond anticipation notes with principal of \$24,480,000 and interest of \$341,088, totaling \$24,821,088.															
2002	385,000	904,049	3.150% *	1,289,049												
2003	705,000	1,072,731	3.250%	1,777,731												
2004	750,000	891,172	3.250%	1,641,172		107,479		107,479								
2005	750,000	708,150	3.300%	1,458,150	45,000	257,950	2.000% *	302,950	305,000	148,107	2.000% *	453,107				
2006	775,000	249,975	3.500%	1,024,975	50,000	257,050	2.250%	307,050	355,000	98,446	2.250%	453,446	135,000	298,108	3.750%	433,108
2007	800,000	222,850	3.750%	1,022,850	50,000	255,925	2.500%	305,925	365,000	90,459	2.500%	455,459	20,000	389,493	3.500% *	409,493
2008	1,080,000	192,850	3.875%	1,272,850	50,000	254,675	3.000%	304,675	370,000	81,334	2.875%	451,334	20,000	388,793	3.500% *	408,793
2009	1,120,000	151,000	4.000%	1,271,000	50,000	253,175	3.250%	303,175	385,000	70,696	3.250%	455,696	25,000	388,093	3.500% *	413,093
2010	1,165,000	106,200	4.000%	1,271,200	55,000	251,550	3.500%	306,550	395,000	58,184	3.375%	453,184	25,000	387,218	3.500% *	412,218
2011	1,215,000	59,600	4.000%	1,274,600	55,000	249,625	3.750%	304,625	410,000	44,853	3.500%	454,853	25,000	386,343	3.500% *	411,343
2012	275,000	11,000	4.000% **	286,000	55,000	247,563	3.650%	302,563	425,000	30,503	3.450%	455,503	1,015,000	385,468	4.000% **	1,400,468
2013	Refunded 12-2005	0	4.125%	0	60,000	245,555	3.750%	305,555	440,000	15,840	3.600% **	455,840	1,340,000	344,868	4.000% **	1,684,868
2014	Refunded 5-2004	0	5.250%	0	1,430,000	243,305	4.000%	1,673,305	0	0		0	25,000	291,268	4.000% **	316,268
2015	Refunded 5-2004	0	5.375%	0	1,500,000	186,105	3.900%	1,686,105	0	0		0	25,000	290,268	4.000% **	315,268
2016	Refunded 5-2004	0	5.375%	0	1,545,000	127,605	4.000%	1,672,605	0	0		0	30,000	289,268	4.000% **	319,268
2017	Refunded 5-2004	0	5.375%	0	1,605,000	65,805	4.100% **	1,670,805	0	0		0	30,000	288,068	4.000% **	318,068
2018	Refunded 12-2005	0	4.625%	0	0	0		0	0	0		0	1,720,000	286,868	4.000% **	2,006,868
2019	Refunded 12-2005	0	4.625%	0	0	0		0	0	0		0	1,785,000	218,068	3.850%	2,003,068
2020	Refunded 12-2005	0	4.750%	0	0	0		0	0	0		0	1,855,000	149,345	3.900%	2,004,345
2021	Refunded 12-2005	0	4.750%	0	0	0		0	0	0		0	1,925,000	77,000	4.000% **	2,002,000
2022																
2023																
2024																
2025																
2026																
2027																
Totals	9,020,000	4,569,577	Average N/A	13,589,577	6,550,000	3,003,367	3.985%	9,553,367	3,450,000	638,421	3.265%	4,088,421	10,000,000	4,858,531	3.950%	14,858,531

In general, interest rates increase over the lives of bond issues due to uncertainty as to the issuer's ability to make bond payments farther in the future.

\* Indicates the lowest interest rate for each issue.

\*\* Indicates the highest (remaining if refunded) interest rate for each issue.

Callable maturities

# GENERAL OBLIGATION DEBT SCHEDULE BY ISSUE

Issue Type:	General Obligation Promissory Notes				Bond Anticipation Notes				General Obligation Advance Refunding Bonds				General Obligation Advance Refunding Bonds			
Purpose:	First Phase of Financing for Skilled Nursing Facility				Second Phase of Financing for Skilled Nursing Facility				Skilled Nursing Facility				Skilled Nursing Facility			
Dated:	December 31, 2007				April 8, 2008				October 13, 2009				July 6, 2010			
Original Issue \$:	\$5,000,000				\$10,000,000				\$4,965,000				\$4,925,000			
Moody's Rating:	Aa3				MIG 1				Aa3				Aa2			
Principal Due:	October 1				April 1, 2011				October 1				October 1			
Interest Due:	April 1 and October 1				April 1 and October 1				April 1 and October 1				April 1 and October 1			
Callable:	October 1, 2014 at par				October 1, 2010 at par				October 1, 2019 at par				October 1, 2020 at par			
CUSIP:	804328				804328				804328				804328			
Paying Agent:	Sauk County				Sauk County				Sauk County				Sauk County			
Budgeted Fund:	Health Care Center				Health Care Center				Health Care Center				Health Care Center			
Year of Payment	Principal	Interest		Total	Principal	Interest		Total	Principal	Interest		Total	Principal	Interest		Total
2002																
2003																
2004																
2005																
2006																
2007																
2008	800,000	142,642	3.500% *	942,642												
2009	50,000	161,488	3.500% *	211,488		488,583	3.300%	488,583				0				0
2010	275,000	159,738	3.500% *	434,738		165,000	3.300%	165,000	110,000	185,564	2.000% *	295,564				0
2011	235,000	150,113	3.500% *	385,113	Refunded 10-2009 and 7-2010				25,000	189,763	2.000% *	214,763		246,226		246,226
2012	245,000	141,888	3.500% *	386,888					75,000	189,263	2.500%	264,263		199,194		199,194
2013	255,000	133,313	3.750%	388,313					75,000	187,388	2.750%	262,388		199,194		199,194
2014	740,000	123,750	3.750%	863,750					60,000	185,325	3.000%	245,325		199,194		199,194
2015	770,000	96,000	4.000% **	866,000					50,000	183,525	3.000%	233,525		199,194		199,194
2016	800,000	65,200	4.000% **	865,200					60,000	182,025	3.250%	242,025		199,194		199,194
2017	830,000	33,200	4.000% **	863,200					65,000	180,075	3.500%	245,075		199,194		199,194
2018									795,000	177,800	4.000% **	972,800		199,194		199,194
2019									830,000	146,000	4.000% **	976,000		199,194		199,194
2020									860,000	112,800	4.000% **	972,800		199,194		199,194
2021									900,000	78,400	4.000% **	978,400		199,194		199,194
2022									905,000	42,400	4.000% **	947,400		199,194		199,194
2023									155,000	6,200	4.000% **	161,200	780,000	199,194	4.125% **	979,194
2024													975,000	167,019	4.125% **	1,142,019
2025													1,015,000	126,800	4.000% *	1,141,800
2026													1,055,000	86,200	4.000% *	1,141,200
2027													1,100,000	44,000	4.000% *	1,144,000
Totals	5,000,000	1,207,329	3.892%	6,207,329	0	653,583	3.300%	653,583	4,965,000	2,046,528	3.958%	7,011,528	4,925,000	3,060,569	4.010%	7,985,569

In general, interest rates increase over the lives of bond issues due to uncertainty as to the issuer's ability to make bond payments farther in the future.

\* Indicates the lowest interest rate for each issue.

\*\* Indicates the highest (remaining if refunded) interest rate for each issue.

Callable maturities



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## General Government

This function includes revenues received and expenditures incurred to carry out the statutory duties of running the County.

### FUNCTIONAL AREA MISSION STATEMENT

To support the mission of the departments comprising county government through the facilitation of a collaborative environment.

### FUNCTIONAL AREA VISION STATEMENT

An environment of cooperation, collaboration, and creativity in which all departments participate in the management of county government operations, to enhance government efficiency and responsiveness.

### FUNCTIONAL AREA GOALS & OBJECTIVES

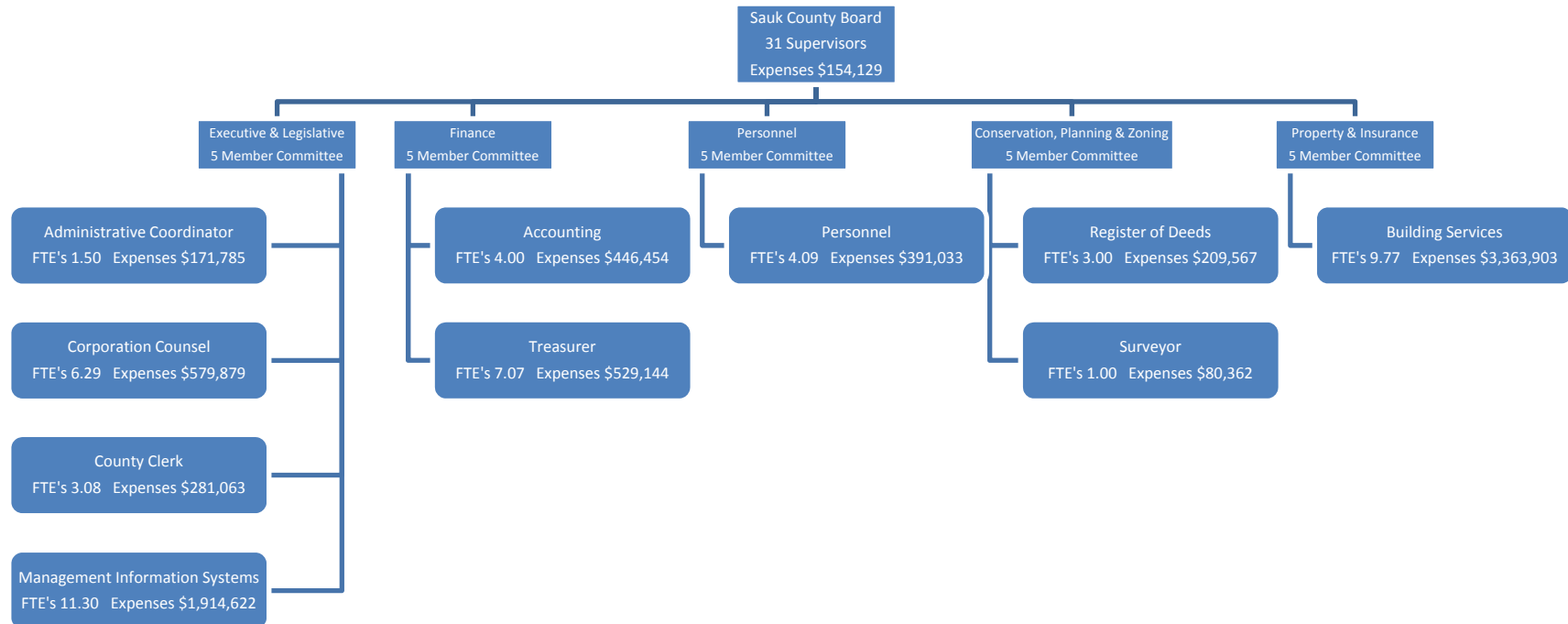
**Formalize the documentation of the County's organizational knowledge:** Complete the master planning of County-owned properties. Continue to improve the contract management system; pilot use of checklist. Enhance usage of a central storage of organizational information - written down and available.

**Enhance the processes and tools of County Government:** Improve routine processes through the application of existing tools (agenda routing, meeting scheduling, etc.). Standardized formats and processes for minutes, agendas, resolutions, etc. Encourage and facilitate electronic storage of records.

**Promote better communications throughout County Government:** Require departments to use existing tools (email, calendar, etc.). Promote, educate and maintain transparency regarding county government.

**Minimize the impact of departmental boundaries:** Reduce unnecessary redundancy. Encourage cross departmental cooperation through informal work groups at all levels of the organization. Create forums for peer learning / problem solving. Continue using department head meeting format to encourage collaborative problem solving - pick monthly topics for peer discussion and learning (maintain fluidity / spontaneity). Identify structural deficiencies created by funding streams. Improve role and function of functional groups within the organization.

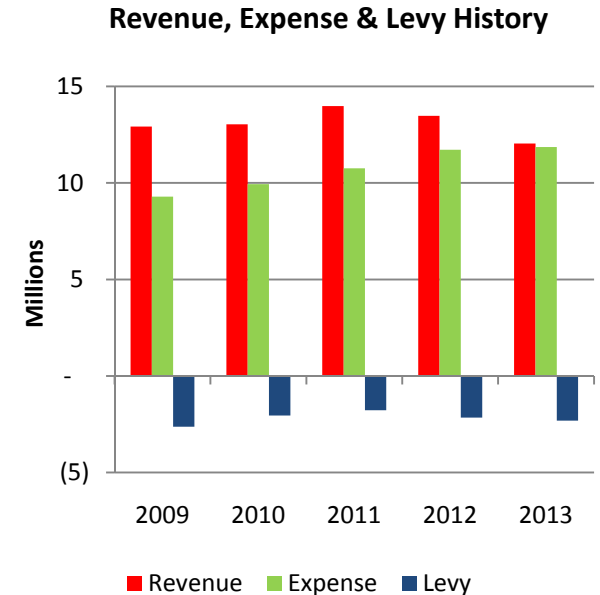
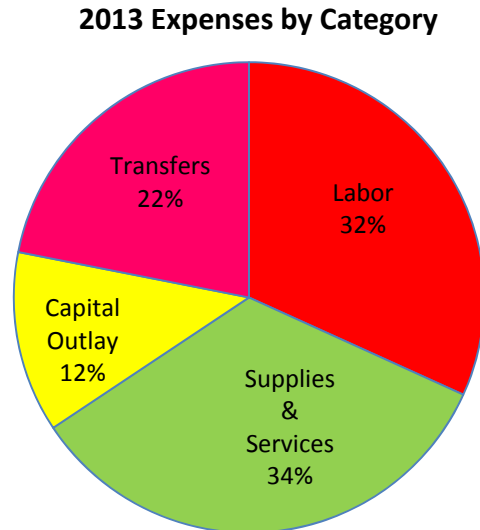
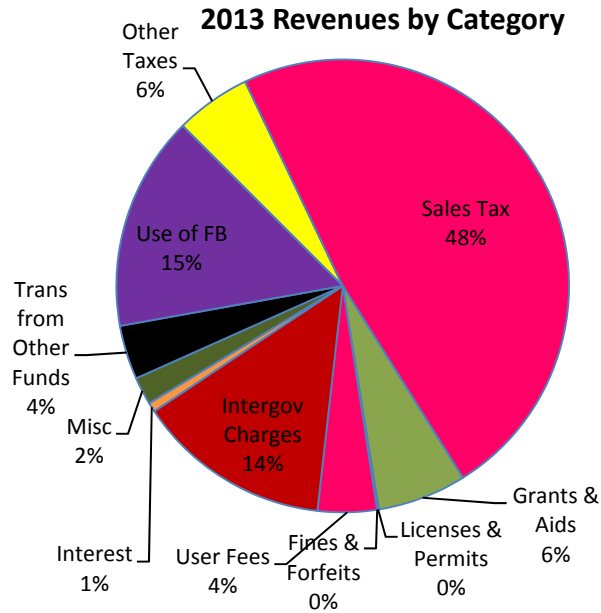
**Improve central services to departments:** Ascertain relevance of services via a survey on expectations.



# General Government

## Significant Changes in the General Government Function for 2013

- Strategic planning and budget forecasting by functional area improved the budget process and facilitated cross functional operational planning.
- Increased shared revenue aid from the State of Wisconsin of \$36,000.
- While collection of interest on delinquent taxes has been higher than budget for the last few years, potential legislation may significantly decrease collections. With that, the 2012 budget for this line remains lower than recent actual results.
- Increased use of temporary staff, such as interns and law clerks, for projects in Corporation Counsel, MIS and Personnel.
- Fewer elections are anticipated in 2013, reducing the County Clerk tax levy by \$72,000.
- After a nearly eight percent decline in sales tax revenue in 2009; equating to a reduction of \$527,000 in revenue, sales tax projections based on general economic trends appear steady or slightly optimistic. With that the 2013 sales tax budget was kept flat at \$6,852,601.
- Expansion and promotion of County-owned communications towers and the fiber optics network.
- Inclusion of \$23,000 for video recording of County Board meetings and meeting management software.
- Addition of \$93,000 to the property tax levy to provide 911 services due to inadequate surcharges on land phone lines.
- General Fund balance of \$60,000 applied for performance of a classification and compensation study of County employee wages.
- Use of General Fund balance for large capital projects, including clean up of the abandoned officers shooting range, West Square Building remodel, communications narrow-banding, and implementation of energy efficiency measures at County facilities.



## Accounting Department

### Department Vision - Where the department would ideally like to be

The Accounting Department should be a data warehouse of historical financial information for the County's governmental operations. The Accounting Department should provide interested parties summaries of this data, either by analyzing the data within the Accounting Department or by teaching others to retrieve the data to analyze themselves. Having a strong base of historical information, the Accounting Department should develop models to make financial projections, thereby assisting decision-makers in determining current policies or actions. The Department should also focus on research and development of recommended policies, as well as implementation of accounting best practices.

### Department Mission - Major reasons for the department's existence and purpose in County government

To facilitate the effective and efficient use of County resources and to provide a record and accountability for those resources. The Sauk County Accounting Department provides financial expertise and leadership, maintains financial records, satisfies the County's financial obligations, and prepares managerial, financial and agency reports. To serve County Board Supervisors, managers, citizens, other governmental units, and funding agencies through consultation and information dissemination, maintenance of an accounting system according to established accounting principles, and coordination of budget preparation and implementation.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
The County is in compliance with financial reporting requirements	Number of new and recurring audit findings is less than three	07/31/2013
The budget document represents the results of critical analysis of internal and external factors, as well as the County's goals and mission	The budget document receives the Government Finance Officers Association Distinguished Budget Presentation Award	12/31/2013
Provide clear guidance to County Board members and Department Managers regarding the County's financial policies	One to two new or revised financial policies are adopted based on nationally recognized recommended practices	12/31/2013
Provide more comprehensive historical financial information	Creation of a Comprehensive Annual Financial Report (CAFR) instead of basic financial statements	12/31/2013
Provide decision-makers and public with quality planning documents of anticipated capital expenditures	Award of Special Capital Recognition by Government Finance Officers Association for budget document	12/31/2013
Provide decision-makers and public with quality measures of all departments' performance	Award of Special Performance Measure Recognition by Government Finance Officers Association for budget document	12/31/2014
Provide more comprehensive historical financial information	Award to Sauk County of the Governmental Finance Officers Award for Excellence in Financial Reporting	12/31/2016

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Finance	Financial and Accounting Expertise: Provide consultation services and professional direction for County staff and elected officials on accounting and financial matters. Recommend new or updated County financial policies to the Finance Committee and County Board. Review and update accounting processes.		User Fees	\$0	0.45	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$43,670		
			Operating Expenses	\$5,430		
			TOTAL EXPENSES	\$49,100		
COUNTY LEVY	\$49,100					
Accounting Services	Accounting Services: Maintain a County accounting and financial management system for the day-to-day processing of payroll, accounts payable and general ledger transactions. Prepare tax and regulatory submissions as necessary, and maintain associated records and files.	Wis Stats 59.61, 59.22(3), 59.52(10), 59.61	User Fees	\$1,900	2.05	Quantity and negative dollar impact of filing deadlines missed (payroll taxes, sales tax, real estate transfer tax)
			Use of Carryforward	\$0		
			TOTAL REVENUES	\$1,900		
			Wages & Benefits	\$130,515		
			Operating Expenses	\$55,799		
			TOTAL EXPENSES	\$186,314		
			COUNTY LEVY	\$184,414		
Reporting	Financial Reporting & Analysis: Produce periodic financial and payroll reports for funding agencies, department managers and elected officials. Review and reconciliation of reports to granting agencies as needed. Review of fiscal notes on proposed County Board actions. Special studies or analysis as required.	Wis Stats 59.61, 59.65	User Fees	\$2,613	0.60	
			TOTAL REVENUES	\$2,613		
			Wages & Benefits	\$53,128		
			Operating Expenses	\$7,885		
			TOTAL EXPENSES	\$61,012		
			COUNTY LEVY	\$58,399		

## Accounting Department

Budget	Budgeting and Strategic Planning: Compile, analyze, maintain and monitor the annual County budget. Participate in the development of the Capital Improvement Plan. Incorporate strategic planning in the budgeting process and implement financial and operational performance measurement as a management tool for all County departments.	Wis Stats 65.90	User Fees	\$0	0.55	Government Finance Officers Association Distinguished Budget Award received with “proficient” or “outstanding” ratings
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$52,342		
			Operating Expenses	\$4,112		
			TOTAL EXPENSES	\$56,454		
COUNTY LEVY	\$56,454					
Audit	Audit: Safeguard County assets and protect the integrity of the County’s accounting system through performance of internal audits as needed. Perform operational reviews of County functions to enhance overall efficiency and effectiveness. Serve as the County contact for financial audits performed by outside agencies. Contract for an annual audit of the County’s financial statements by an independent public accounting firm. Review County financial records for compliance with regulatory requirements and generally accepted accounting principals as promulgated by the Governmental Accounting Standards Board.	Wis Stats 59.47, 46.036; Federal OMB Circular A-133 “Audits of States, Local Governments and Nonprofit Organizations”; State Single Audit Guidelines	User Fees	\$0	0.35	New audit findings reported in the management letter prepared by the County’s external auditors  Quantity of auditor-generated adjustments to financial statements
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$32,574		
			Operating Expenses	\$61,000		
			TOTAL EXPENSES	\$93,574		
			COUNTY LEVY	\$93,574		
Outlay	None	\$0.00	User Fees	\$0	-	
			TOTAL REVENUES	\$0		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$0		
			COUNTY LEVY	\$0		
Totals			TOTAL REVENUES	\$4,513	4.00	
			TOTAL EXPENSES	\$446,454		
			COUNTY LEVY	\$441,941		

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Accounts payable checks – Number issued, and checks as a percent of checks and direct deposits issued	10,032 100%	9,500 100%	8,500 89%
Accounts payable direct deposits – Number issued, and direct deposits as a percent of checks and direct deposits issued	0 0%	0 0%	1,000 11%
Payroll checks - Number issued, and checks as a percent of checks and direct deposits issued	4,719 26%	4,900 27%	4,900 27%
Direct deposit advices - Number issued, and direct deposits as a percent of checks and direct deposits issued	13,340 74%	13,000 73%	13,000 73%
W2's issued to employees	847	850	850

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Government Finance Officers Association Distinguished Budget Award received with "proficient" or "outstanding" ratings	Yes, for 2011 budget 80 of 81, or 99%	Yes, for 2012 budget 81 of 81, or 100%	Yes, for 2013 budget 81 of 81, or 100%
New audit findings reported in the management letter prepared by the County's external auditors	0 Findings, and material weakness for new auditing standards for 2010 audit	0 Findings, and no material weakness for new auditing standards for 2011 audit	0 Findings, and no material weakness for new auditing standards for 2012 audit
Preserve and enhance the County's bond rating as issued by Moody's	No new debt in 2011	No new debt anticipated in 2012	No new debt anticipated in 2013
Quantity and negative dollar impact of filing deadlines missed (payroll taxes, sales tax, real estate transfer tax)	0, and \$0	0, and \$0	0, and \$0
Quantity of auditor-generated material adjustments to financial statements	0 for 2010 audit	0 for 2011 audit	0 for 2012 audit

# Sauk County Accounting Department

Oversight Committee: **Finance**

**Controller**  
1.00 FTE

**Accounting Manager**  
1.00 FTE

**Payroll & Accounting  
Technician**  
2.00 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
4.50	(0.50)				4.00

## ACCOUNTING

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	515,170	480,947	488,641	440,944	440,944	441,941	997	0.23%	None	0	0
Intergovernmental	53,036	39,156	6,541	5,610	3,550	4,513	963	27.13%			
Use of Fund Balance	0	0	23,144	0	5,000	0	(5,000)	-100.00%	2013 Total	0	0

### Total Revenues

568,206	520,103	518,326	446,554	449,494	446,454	(3,040)	-0.68%
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### Expenses

Labor	224,976	225,291	230,586	233,743	233,743	233,823	80	0.03%	2014	0	0
Labor Benefits	79,671	77,536	76,914	75,007	75,007	78,405	3,398	4.53%	2015	0	0
Supplies & Services	158,874	154,377	210,826	136,849	140,744	134,226	(6,518)	-4.63%	2016	0	0
Addition to Fund Balance	104,685	62,899	0	955	0	0	0	0.00%	2017	0	0

### Total Expenses

568,206	520,103	518,326	446,554	449,494	446,454	(3,040)	-0.68%
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Beginning of Year Fund Balance  
End of Year Fund Balance

Included in General Fund Total

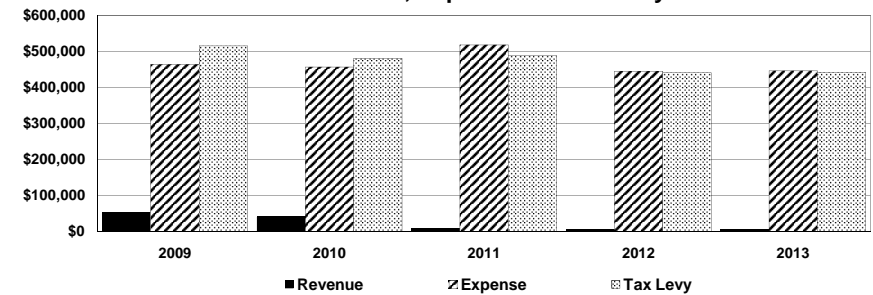
### 2013 Highlights and Issues on the Horizon

Realize greater efficiencies through expanded electronic storage/retrieval of documents, batch processing and bar coding.

New auditing standards require more detailed documentation of accounting procedures and changes in financial reporting.

Ongoing significant maintenance and redefining the basic elements of the financial statements require increased efforts and education. Calls for additional analysis and heightened external reporting. Additional accounting staff may be warranted in the next few years.

### Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10007 ACCOUNTING REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-515,170.00	-480,947.00	-488,641.00	-220,471.98	-440,944.00	-440,944.00	-441,941.00	997.00
451100 ADMINISTRATIVE FEES	-2,214.02	-2,277.46	-2,160.28	-1,098.00	-1,800.00	-2,100.00	-1,900.00	100.00
474200 CDBG ADMINISTRATION CHARGES	-47,880.00	-32,513.00	-423.00	-510.02	0.00	-510.00	0.00	0.00
474610 CSA CONTRACT	-2,942.21	-4,366.32	-3,957.60	-1,815.22	-1,750.00	-3,000.00	-2,613.00	863.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-5,000.00	0.00	0.00	-5,000.00
<b>TOTAL ACCOUNTING REVENUE</b>	<b>-568,206.23</b>	<b>-520,103.78</b>	<b>-495,181.88</b>	<b>-223,895.22</b>	<b>-449,494.00</b>	<b>-446,554.00</b>	<b>-446,454.00</b>	<b>-3,040.00</b>
<b>10007150 ACCOUNTING</b>								
511100 SALARIES PERMANENT REGULAR	222,641.44	223,353.73	228,504.20	110,486.17	230,695.00	230,695.00	230,695.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	694.27	217.39	281.83	0.00	1,168.00	1,168.00	1,168.00	0.00
511900 LONGEVITY-FULL TIME	1,640.00	1,720.00	1,800.00	0.00	1,880.00	1,880.00	1,960.00	80.00
514100 FICA & MEDICARE TAX	16,436.99	16,350.12	16,874.27	7,971.96	17,881.00	17,881.00	17,885.00	4.00
514200 RETIREMENT-COUNTY SHARE	10,070.24	10,826.75	12,423.71	6,518.63	13,791.00	13,791.00	15,549.00	1,758.00
514300 RETIREMENT-EMPLOYEES SHARE	13,199.66	13,980.97	10,679.50	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	34,609.70	35,802.81	36,587.54	17,078.52	42,973.00	42,973.00	44,562.00	1,589.00
514500 LIFE INSURANCE COUNTY SHARE	99.86	116.40	124.16	63.78	128.00	128.00	128.00	0.00
514600 WORKERS COMPENSATION	535.22	-31.79	225.28	110.49	234.00	234.00	281.00	47.00
514800 UNEMPLOYMENT	4,719.00	491.07	0.00	0.00	0.00	0.00	0.00	0.00
520100 CONSULTANT AND CONTRACTUAL	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	63,400.00	70,815.00	68,400.00	34,917.00	64,900.00	62,900.00	61,400.00	-3,500.00
522500 TELEPHONE & DAIN LINE	273.86	225.52	195.89	91.93	300.00	300.00	275.00	-25.00
531100 POSTAGE AND BOX RENT	560.05	653.09	633.70	370.63	800.00	800.00	750.00	-50.00
531200 OFFICE SUPPLIES AND EXPENSE	4,120.22	2,155.52	4,129.31	1,540.04	5,000.00	4,000.00	4,750.00	-250.00
531300 PHOTO COPIES	1,126.46	549.63	308.25	288.99	1,000.00	1,000.00	700.00	-300.00
531500 FORMS AND PRINTING	317.79	361.30	415.53	0.00	375.00	360.00	450.00	75.00
531800 MIS DEPARTMENT CHARGEBACKS	86,504.35	78,354.88	135,276.38	3,257.15	65,744.00	64,617.00	63,246.00	-2,498.00
532200 SUBSCRIPTIONS	195.00	205.00	215.00	225.00	225.00	225.00	230.00	5.00
532400 MEMBERSHIP DUES	50.00	446.66	446.67	446.66	475.00	447.00	475.00	0.00
532500 SEMINARS AND REGISTRATIONS	724.00	230.00	235.00	380.00	1,200.00	700.00	1,000.00	-200.00
532600 ADVERTISING	77.88	227.13	242.20	0.00	225.00	250.00	250.00	25.00
533200 MILEAGE	227.03	83.43	183.76	358.60	300.00	450.00	450.00	150.00
533500 MEALS AND LODGING	97.55	70.00	144.48	770.28	200.00	800.00	250.00	50.00
<b>TOTAL ACCOUNTING</b>	<b>463,520.57</b>	<b>457,204.61</b>	<b>518,326.66</b>	<b>184,875.83</b>	<b>449,494.00</b>	<b>445,599.00</b>	<b>446,454.00</b>	<b>-3,040.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-568,206.23</b>	<b>-520,103.78</b>	<b>-495,181.88</b>	<b>-223,895.22</b>	<b>-449,494.00</b>	<b>-446,554.00</b>	<b>-446,454.00</b>	<b>-3,040.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>463,520.57</b>	<b>457,204.61</b>	<b>518,326.66</b>	<b>184,875.83</b>	<b>449,494.00</b>	<b>445,599.00</b>	<b>446,454.00</b>	<b>-3,040.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-104,685.66</b>	<b>-62,899.17</b>	<b>23,144.78</b>	<b>-39,019.39</b>	<b>0.00</b>	<b>-955.00</b>	<b>0.00</b>	



## Administrative Coordinator

### Department Vision - Where the department would ideally like to be

Administrative Offices, Departments, Oversight Committees, and County Board will function as a cohesive team to develop and implement planned strategies for improving the delivery of services. To protect, preserve, and improve the financial, real and human resources Sauk County has available to provide a stable and proactive government and governmental services.

### Department Mission - Major reasons for the department's existence and purpose in County government

Provide effective leadership to all county departments and functions and a knowledgeable resource to the Board of Supervisors in compliance with §35 of the Sauk County Code of Ordinances

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Encourage economic development  
Stewardship of natural resources  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Assess communications identifying gaps in service and recommending changes to address those gaps.	Implement strategies for improving communications interdepartmentally, between the board and departments, and between the county and constituency. 1. Use of technology to create better processes (agenda and resolution creation / routing and vetting as needed) 2. Research, develop and implement strategies for improving communications interdepartmentally, between the board and departments, and between the county and constituency. Citizen engagement initiatives – research viable alternatives. 3. Work with functional groups to develop enhanced cross functional work group collaboration.	10/1/2013
Development of performance measurement as a vital part of County operations.	1. Follow-up with managers on use of performance measures in tracking programs and ensuring that they are an appropriate management tool, and policy indicator.	12/31/2013
Organizational capacity building.	1. Staff professional development initiatives. Develop long term plan to transition to a merit / performance based system. Ascertain relevant training needed for the shift in focus for managerial staff. 2. Work with Human Resources manager to develop specific training to accompany ordinance and process changes. 3. Develop organizational processes consistent with new flexibility with expiration of union contracts at the end of 2013.	12/31/2012 and 12/31/2013
Cross departmental coordination	1. Increase functionality of functional groups through development of strategic planning efforts. 2. Identify opportunities through functional groups for possible collaborative efforts - shared positions. 3. Identify cross departmental shared opportunities (flex scheduling).	12/31/2013
Coordination / research	1. Facilitation work with Economic Development Committee (asset research; grant implementation; rail facilitation) Finalize re-use white papers for major county assets.	12/31/2013
Revolving Loan Fund expansion / use of available funds	1. Develop marketing strategies and work with other agencies to create this as a resource for small business capital. 2. Identify potential partners in expanding the program by 04/01/13. Conduct meetings with bank managers to provide programmatic information by 07/01/2013. 3. Work through issues associated with the transition to regionalization of CDBG-ED funding.	12/31/2013
Completion of projects associated with 2008 Flood Community Development Block Grants funds.	1. Finalize all projects (Clark Creek, Western Basin, Baraboo River Clean-up, Lakeside Foods, Business Mitigation) and work with Commerce on close-out of programs.	12/31/2013

## Administrative Coordinator

Program Evaluation						
Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Administration	1) Budget Process / Financial Management: Continue process of incorporating quantifiable performance measures in budget process and annual report. By encouraging the development of outcome based measures for analysis of programmatic success that adequately assess effectiveness. Facilitate budget process, by working with oversight committees to define priorities, services to be maintained.	Wis Stats 59.19	User Fees	\$0	1.30	Percentage of Departments Utilizing Performance Measures in Planning and Budget Preparation Documents  Proficient or Outstanding rating on Budget Message, Transmittal Letter, and as planning document.
			Grants	\$0		
			Use of Fund Balance	\$7,300		
			<b>TOTAL REVENUES</b>	<b>\$7,300</b>		
			Wages & Benefits	\$144,288		
			Operating Expenses	\$13,197		
			<b>TOTAL EXPENSES</b>	<b>\$157,485</b>		
Administration	2) Interdepartmental Cooperation / Workflow: a. Continue to develop applications of technology to improve workflow and interdepartmental communications including a centralized policy manual. Review current practices in regard to changes in technology, policy, and emerging best practices. b. Functional groups; c. Project specific work groups.  3) Provide Effective Leadership to all Departments: Serve as a liaison between board and departments. Encouraging the development of ongoing board training; and advise board on issues related to state and local government actions. <u>Training and development opportunities for Department Heads.</u> 4) Regional Cooperation: Begin to explore options for regional cooperation and cooperative efforts with other governmental agencies 5) Assist/Advise County Board through Strategic Planning Process: Provide assistance as county board liaison in implementing strategic initiatives. Assist departments in evaluating programs and activities in terms of countywide mission and goals. 6) Project Development and Oversight: Provide staff assistance to major county initiatives.	Wis Stats 59.19	<b>COUNTY LEVY</b>	<b>\$150,185</b>		
CDBG	Community Development Block Grants (CDBG): Administration and coordination of revolving loan funds, including loan application processing, repayment and compliance monitoring, and reporting to the Wis Dept of Commerce		Wages & Benefits	\$14,300	0.20	Ratio of monies loaned to private funds leveraged. Ratio of monies loaned to dollar available.
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$14,300</b>		
			<b>COUNTY LEVY</b>	<b>\$14,300</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$7,300</b>	1.50	
			<b>TOTAL EXPENSES</b>	<b>\$171,785</b>		
			<b>COUNTY LEVY</b>	<b>\$164,485</b>		

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Number of Department Head Meetings Held	14	14	12
Number of Informational Postings (Current events)	15	15	20
Number of RLF awards processed	3	4	5

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Percentage of Departments Utilizing Performance Measures in Planning and Budget Preparation Documents	32 out of 36	36 out of 36	36 out of 36
Proficient or Outstanding rating on Budget Message, Transmittal Letter, and as planning document.	21 out of 21	21 out of 21	21 out of 21
Ratio of dollars loaned to dollars available in RLF	N/A	N/A	1:1
Investment dollars leveraged through RLF (RLF investment : Private investment)	N/A	1:5	1:6

# Sauk County Administrative Coordinator's Office

Oversight Committee: **Executive and Legislative**

**Sauk County  
Department Heads**

**Administrative Coordinator**  
1.00 FTE

**Administrative Analyst**  
0.50 FTE \*

\*Shared project position with the Personnel Department.

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
1.50	(0.50)		0.50		1.50

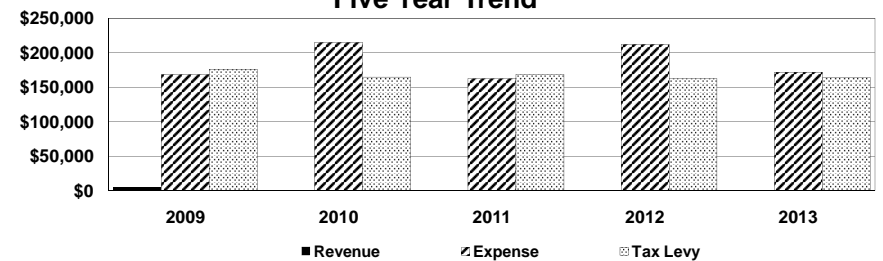
	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>ADMINISTRATIVE COORDINATOR</b>											
<u>Revenues</u>											
Tax Levy	176,044	164,935	168,703	162,380	162,380	164,485	2,105	1.30%	None	0	0
Intergovernmental	4,760	0	0	0	0	0	0	0.00%			
Use of Fund Balance	0	50,022	0	49,988	57,300	7,300	(50,000)	-87.26%	2013 Total	0	0
Total Revenues	180,804	214,957	168,703	212,368	219,680	171,785	(47,895)	-21.80%			
<u>Expenses</u>											
Labor	126,637	120,913	123,295	121,836	121,836	123,090	1,254	1.03%	2014	0	0
Labor Benefits	37,430	33,505	30,984	33,737	33,737	35,498	1,761	5.22%	2015	0	0
Supplies & Services	4,445	60,539	8,413	56,795	64,107	13,197	(50,910)	-79.41%	2016	0	0
Addition to Fund Balance	12,292	0	6,011	0	0	0	0	0.00%	2017	0	0
Total Expenses	180,804	214,957	168,703	212,368	219,680	171,785	(47,895)	-21.80%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

### 2013 Highlights and Issues on the Horizon

Emphasis on development of revolving loan fund programming regionally.

Working toward developing heightened awareness of services county government provides. Preparing for organizational development that proactively addresses changing governmental environment.

**Revenue, Expense and Tax Levy  
Five Year Trend**



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: ADMINISTRATIVE COORDINATOR</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10024 ADMINISTRATIVE COORDINATOR</b>								
411100 GENERAL PROPERTY TAXES	-176,044.00	-164,935.00	-168,703.00	-81,190.02	-162,380.00	-162,380.00	-164,485.00	2,105.00
474200 CDBG ADMINISTRATION CHARGES	-4,760.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-57,300.00	0.00	-7,300.00	-50,000.00
<b>TOTAL ADMINISTRATIVE COORDINATOR</b>	<b>-180,804.00</b>	<b>-164,935.00</b>	<b>-168,703.00</b>	<b>-81,190.02</b>	<b>-219,680.00</b>	<b>-162,380.00</b>	<b>-171,785.00</b>	<b>-47,895.00</b>
<b>10024142 ADMINISTRATIVE COORDINATOR</b>								
511100 SALARIES PERMANENT REGULAR	100,207.64	98,424.58	101,294.09	58,208.30	121,466.00	121,466.00	122,690.00	1,224.00
511900 LONGEVITY-FULL TIME	200.00	220.00	240.00	0.00	370.00	370.00	400.00	30.00
514100 FICA & MEDICARE TAX	7,487.87	7,412.38	7,634.42	4,354.79	9,320.00	9,320.00	9,416.00	96.00
514200 RETIREMENT-COUNTY SHARE	4,459.97	4,740.63	5,468.15	3,432.26	7,188.00	7,188.00	8,186.00	998.00
514300 RETIREMENT-EMPLOYEES SHARE	5,846.11	6,121.61	3,925.16	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	14,647.56	14,717.99	13,822.25	8,539.26	17,079.00	17,079.00	17,710.00	631.00
514500 LIFE INSURANCE COUNTY SHARE	30.29	34.65	34.61	18.84	38.00	38.00	38.00	0.00
514600 WORKERS COMPENSATION	238.80	-13.91	99.38	58.26	112.00	112.00	148.00	36.00
514800 UNEMPLOYMENT	4,719.00	491.08	0.00	0.00	0.00	0.00	0.00	0.00
515900 RELIEF WORKER CHARGES	26,229.00	22,268.75	21,761.04	0.00	0.00	0.00	0.00	0.00
520100 CONSULTANT AND CONTRACTUAL	0.00	54,072.72	2,700.00	15,000.00	57,300.00	50,000.00	7,300.00	-50,000.00
520900 CONTRACTED SERVICES	29.99	102.47	42.06	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	796.00	813.76	825.20	363.76	800.00	800.00	800.00	0.00
531100 POSTAGE AND BOX RENT	582.34	494.59	364.32	155.05	600.00	400.00	400.00	-200.00
531200 OFFICE SUPPLIES AND EXPENSE	588.45	363.45	192.88	37.72	500.00	400.00	400.00	-100.00
531800 MIS DEPARTMENT CHARGEBACKS	-478.38	1,831.56	1,382.07	476.78	1,157.00	1,900.00	602.00	-555.00
532200 SUBSCRIPTIONS	220.85	148.30	90.00	95.00	150.00	95.00	95.00	-55.00
532400 MEMBERSHIP DUES	1,041.95	1,278.98	1,269.95	1,431.95	1,400.00	1,400.00	1,400.00	0.00
532500 SEMINARS AND REGISTRATIONS	618.00	619.00	886.00	425.00	1,000.00	1,000.00	1,000.00	0.00
533200 MILEAGE	701.65	511.80	317.25	66.00	700.00	300.00	700.00	0.00
533500 MEALS AND LODGING	343.95	302.75	343.59	7.50	500.00	500.00	500.00	0.00
<b>TOTAL ADMINISTRATIVE COORDINATOR</b>	<b>168,511.04</b>	<b>214,957.14</b>	<b>162,692.42</b>	<b>92,670.47</b>	<b>219,680.00</b>	<b>212,368.00</b>	<b>171,785.00</b>	<b>-47,895.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-180,804.00</b>	<b>-164,935.00</b>	<b>-168,703.00</b>	<b>-81,190.02</b>	<b>-219,680.00</b>	<b>-162,380.00</b>	<b>-171,785.00</b>	<b>-47,895.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>168,511.04</b>	<b>214,957.14</b>	<b>162,692.42</b>	<b>92,670.47</b>	<b>219,680.00</b>	<b>212,368.00</b>	<b>171,785.00</b>	<b>-47,895.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-12,292.96</b>	<b>50,022.14</b>	<b>-6,010.58</b>	<b>11,480.45</b>	<b>0.00</b>	<b>49,988.00</b>	<b>0.00</b>	

## Building Services/Risk Management/Safety

### Department Vision - Where the department would ideally like to be

Facilities radiate a professional appearance both inside and out.

### Department Mission - Major reasons for the department's existence and purpose in County government

To assure that the facilities and grounds are properly maintained operationally, and that they project a professional and respected appearance both inside and out. Maintain the County Communication Systems current/updated and in good working condition. Establish a "Safety First" mindset for all employees and maintain a safe environment for all employees and visitors.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Clerical	Develop more cross training amongst staff at all facilities.	12/31/2013
Exterior Maintenance	Continuation of management plan developed in 2008. Continue maintenance at landfill sight to maximize use of methane gas for electricity.	9/30/2013
Fuel Tank compliance	Correct any maintenance or compliance issues.	12/31/2013
Interior Maintenance	Continuation of carpet replacement within the West Square. Implementation of the Space Needs and Schematic Design for the West Square. <u>Work on Feasibility (WS/CH) and Retro commissioning (LEC) studies.</u>	12/31/2013
Mail	Continue to implement any changes that will keep our usage at minimal levels.	12/31/2013
Communications	Update radio, fiber and phone systems as needed to keep current. Assess Narrowbanding and make necessary changes. Implement more VOIP technology.	12/31/2013
Utilities	Continue work on systems to save on utilities, possible implementation of Digital Controls over pneumatic.	12/31/2013
Vending	Evaluate the needs of the buildings to determine needed changes.	12/31/2013

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Clerical	Support operations of the Building Services and Risk Management Department through training.		Wages & Benefits	\$11,150	0.10	Staff able to work across multiple Building Service areas
			Operating Expenses	\$12,621		
			<b>TOTAL EXPENSES</b>	<b>\$23,771</b>		
			<b>COUNTY LEVY</b>	<b>\$23,771</b>		
Mail	Shipping, receiving and postal duties for the County facilities		User Fees	\$38,446	0.45	
			<b>TOTAL REVENUES</b>	<b>\$38,446</b>		
			Wages & Benefits	\$22,247		
			Operating Expenses	\$15,883		
			<b>TOTAL EXPENSES</b>	<b>\$38,130</b>		
			<b>COUNTY LEVY</b>	<b>(\$316)</b>		
Utilities	Oversight of approximately 424,280 square feet utilities		Wages & Benefits	\$0	-	Work orders and Maintenance cost per square foot
			Operating Expenses	\$671,500		
			<b>TOTAL EXPENSES</b>	<b>\$671,500</b>		
			<b>COUNTY LEVY</b>	<b>\$671,500</b>		

## Building Services/Risk Management/Safety

Exterior Maintenance	Oversight of maintenance and care of all county facilities and properties		User Fees	\$7,500	1.64	Work orders and Maintenance cost per square foot
			<b>TOTAL REVENUES</b>	<b>\$7,500</b>		
			Wages & Benefits	\$90,501		
			Operating Expenses	\$168,548		
			<b>TOTAL EXPENSES</b>	<b>\$259,049</b>		
			<b>COUNTY LEVY</b>	<b>\$251,549</b>		
Interior Maintenance	Oversight of maintenance and care of approximately 424,280 square feet		Rent	\$30,000	5.15	Work orders and Maintenance cost per square foot
			<b>TOTAL REVENUES</b>	<b>\$30,000</b>		
			Wages & Benefits	\$311,920		
			Operating Expenses	\$393,279		
			<b>TOTAL EXPENSES</b>	<b>\$705,198</b>		
			<b>COUNTY LEVY</b>	<b>\$675,198</b>		
Vending	Oversight of County vending machines		User Fees	\$12,000	0.03	
			<b>TOTAL REVENUES</b>	<b>\$12,000</b>		
			Wages & Benefits	\$1,483		
			Operating Expenses	\$11,000		
			<b>TOTAL EXPENSES</b>	<b>\$12,483</b>		
			<b>COUNTY LEVY</b>	<b>\$483</b>		
Communications	Maintain phone system network which includes Courthouse/West Square, Health Care Center, Human Services Reedsburg, Highway Shops, Parks and LEC, including 9-1-1 System as well as all phone/data wiring for all facilities. Maintain Fiber optic network, communications infrastructure and all associated equipment and towers.	Yes	User Fees	\$94,950	1.35	Communication systems (phones, radios, Fiber) run at peak efficiency, short or no outages on network.
			Rent	\$144,250		
			<b>TOTAL REVENUES</b>	<b>\$239,200</b>		
			Wages & Benefits	\$122,411		
			Operating Expenses	\$405,366		
			<b>TOTAL EXPENSES</b>	<b>\$527,777</b>		
			<b>COUNTY LEVY</b>	<b>\$288,577</b>		
Underground Storage	Oversight and compliance of all County owned fuel storage tanks.	Yes	Operating Expenses	\$5,000	-	No compliance issues
			<b>TOTAL EXPENSES</b>	<b>\$5,000</b>		
			<b>COUNTY LEVY</b>	<b>\$5,000</b>		
Risk Management	Administer, file and investigate all claims for Workers Compensation, Property Insurance and Liability Insurance including procuring Policies for such coverage. Assist with the return to work program Administer, training and enforcement for multiple hazardous and safety programs in accordance local, state and federal requirements Administer, training and enforcement for the Commercial Drivers License Program and Alcohol and Drug Testing. Provide a single point of reporting of all Safety Related incidents. Investigate all Safety Incidents for all Departments. Provide safety inspection for all county owned facilities.	Chapter 101, 102, 343	User Fees	\$0	1.05	
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$90,667		
			Operating Expenses	\$28,527		
			<b>TOTAL EXPENSES</b>	<b>\$119,194</b>		
			<b>COUNTY LEVY</b>	<b>\$119,194</b>		
Outlay	\$411,800 West Square Remodel \$20,000 Court Holding Elevator Upgrades \$225,000 Implement Energy Cost Savings \$300,000 Communication infrastructure upgrades - Narrowbanding \$45,000 Upgrades to Phone system		User of Fund Balance	\$936,800		
			<b>TOTAL REVENUES</b>	<b>\$936,800</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$1,001,800		
			<b>TOTAL EXPENSES</b>	<b>\$1,001,800</b>		
			<b>COUNTY LEVY</b>	<b>\$65,000</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$1,263,946</b>	9.77	
			<b>TOTAL EXPENSES</b>	<b>\$3,363,903</b>		
			<b>COUNTY LEVY</b>	<b>\$2,099,957</b>		

## Building Services/Risk Management/Safety

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Work Orders - Facilities in good working Order, issues address quickly and efficiently. No issue with compliance.	2400 Work Orders	2500 Work Orders	2500 Work Orders
Risk Management/Safety - Manage worker comp claims - monitor losses, lost work days, recordable workday and modification	65 claims	TBD	TBD
Communications - All systems (Radio, Phone, Fiber) are running at peak efficiency with little or no down time, handle specific communications work orders, manage tower co-locators/leases on 8 tower sites, Manage Dark Fiber leases on 147 miles of fiber optic cable.	700 Work orders, 4 Fiber Leases, 9 tower space leases, prep system for	600 work orders, 4 fiber lease, 10 tower space leases	600 work orders, 3 fiber lease, 10 tower space leases

### Key Outcome Indicators - How well are we doing?

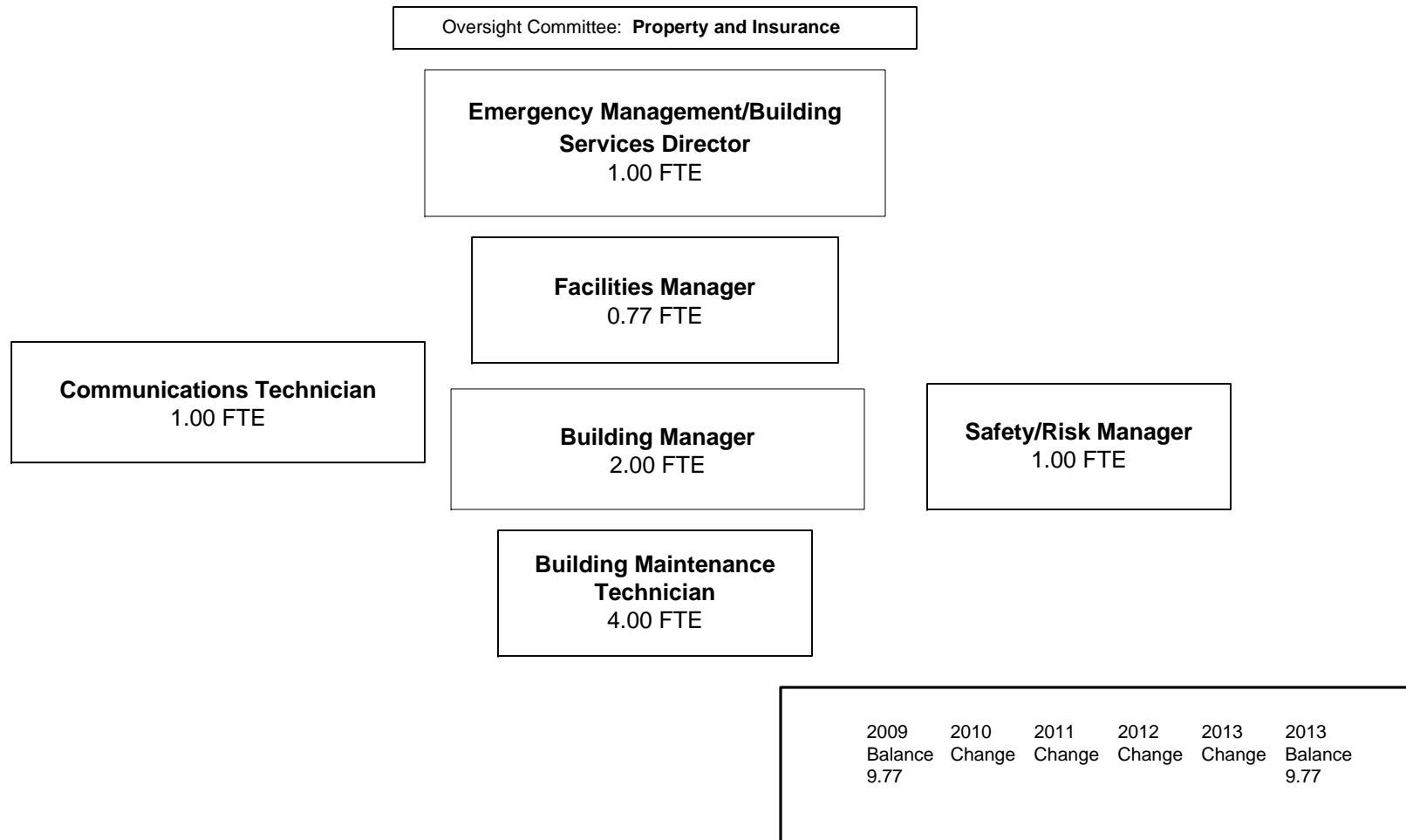
Description	2011 Actual	2012 Estimate	2013 Budget
Maintenance costs per square foot includes all tower sites (NOTE: based on final revised budget divided by square footage, 424,280, This cost does not include outlay / CIP projects)	\$4.47	\$5.10	5.10
Risk Management/Safety - Lost work days industry standard = 1.8, recordable workdays industry standard = 5.7, total losses average since 1995 = \$207,744, based line for modification rating = 1.00	Total Losses = \$67,099 with a reserve of \$87,739 Lost Work days = 1.3 Recordable workdays = 3.41 Mod rating = .69	TBD	TBD
Communications - All systems are running at peak efficiency with little or no down time, handle specific communications work orders, manage tower co-locators/leases on 8 tower sites, Manage Dark Fiber leases on 147 miles of fiber optic cable. All systems run 24/7/365 total runtime of 525,600 minutes.	No outages on Fiber, Less than 30 minutes of outage on phones and Radio systems due to lightning strike at LEC No issues with leases	Ideally no outages on systems one lease will expire and not be renewed at the end of 2012, adding at least one Tower space lease	Ideally no outages. Still have space to lease on both towers and fiber



# Sauk County Department of Emergency Management, Buildings & Safety

## Building Services

(A division of the Department of Emergency Management, Buildings & Safety.)



	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>BUILDING SERVICES</b>											
<u>Revenues</u>											
Tax Levy	2,413,588	2,413,318	2,330,307	2,264,282	2,264,282	2,099,957	(164,325)	-7.26%	West Square Remodel	411,800	0
Grants & Aids	43,612	0	0	0	0	0	0	0.00%	Implement Energy Cost Saving Measures	225,000	0
User Fees	62,524	52,599	46,117	47,000	62,000	47,000	(15,000)	-24.19%	Elevator Upgrades (Annex - Court Holding)	20,000	20,000
Intergovernmental	47,106	94,397	79,576	44,824	43,124	105,896	62,772	145.56%	Upgrade Communications Infrastructure	300,000	0
Rent	94,845	120,355	166,342	169,000	142,750	174,250	31,500	22.07%	Updates to Phone System	45,000	45,000
Miscellaneous	6,890	19,119	22,401	945	0	0	0	0.00%			
Transfer from Capital Projects	7,421	0	0	0	0	0	0	0.00%			
Use of Fund Balance	0	0	0	215,528	590,976	936,800	345,824	58.52%			
Total Revenues	2,675,986	2,699,788	2,644,743	2,741,579	3,103,132	3,363,903	260,771	8.40%	2013 Total	1,001,800	65,000
<u>Expenses</u>											
Labor	472,383	467,277	487,225	499,412	499,412	504,238	4,826	0.97%	2014	765,000	765,000
Labor Benefits	173,167	152,142	145,427	133,557	133,557	146,142	12,585	9.42%	2015	410,000	410,000
Supplies & Services	1,412,553	1,499,256	1,336,388	1,636,472	1,861,377	1,711,723	(149,654)	-8.04%	2016	340,000	340,000
Capital Outlay	118,957	351,266	262,360	472,138	608,786	1,001,800	393,014	64.56%	2017	240,000	240,000
Addition to Fund Balance	498,926	229,847	413,343	0	0	0	0	0.00%			
Total Expenses	2,675,986	2,699,788	2,644,743	2,741,579	3,103,132	3,363,903	260,771	8.40%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

### 2013 Highlights and Issues on the Horizon

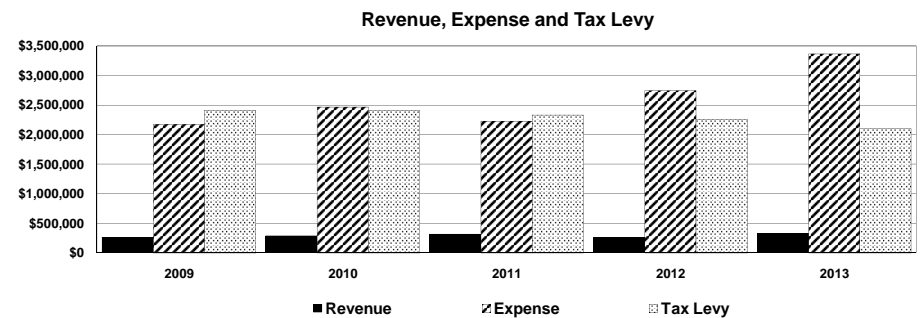
Continue to promote the towers/ fiber generating additional co-locators/lessees that have increased revenues.

The 2013 budget includes a new expense applicable to each wired phone line of the County related to providing 911 service. The amount is currently estimated to be \$93,000.

Remodel of the West Square Building is included at \$411,800 as use of fund balance.

Equipment and services to support communications narrowbanding at the County's tower sites is included at \$300,000 as use of fund balance.

Funding for implementation of cost and energy saving measures at County facilities is included at \$225,000 as use of General Fund balance.



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: BUILDING SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10017 BUILDING SERVICES REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-2,413,588.00	-2,413,318.00	-2,330,307.00	-1,132,141.02	-2,264,282.00	-2,264,282.00	-2,099,957.00	-164,325.00
424312 WIRELESS 911 GRANT	-43,612.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00
452050 TELEPHONE REBATES	-49,837.86	-40,456.78	-35,444.51	-17,447.34	-50,000.00	-35,000.00	-35,000.00	-15,000.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-1,043.85	-49,209.11	-33,169.20	-2,195.13	-500.00	-2,500.00	-59,950.00	59,450.00
474010 DEPARTMENTAL CHARGES	-35,449.33	-35,675.35	-39,019.61	-17,622.51	-34,824.00	-34,824.00	-38,446.00	3,622.00
474050 LANDFILL MONITORING CHARGES	-10,612.50	-9,512.50	-7,387.50	-3,575.00	-7,800.00	-7,500.00	-7,500.00	-300.00
482100 RENT OF COUNTY BUILDINGS	-27,282.34	-28,100.81	-28,943.84	-12,259.56	-29,500.00	-29,500.00	-30,000.00	500.00
482470 RENT/LEASE - TOWER SPACE	-53,631.54	-79,542.22	-100,754.44	-52,053.57	-80,250.00	-108,500.00	-111,250.00	31,000.00
482480 RENT/LEASE - FIBER OPTICS	-13,931.07	-12,712.22	-36,643.81	-18,693.71	-33,000.00	-31,000.00	-33,000.00	0.00
483700 VENDING MACHINE SALES	-12,685.39	-12,142.55	-10,672.75	-5,183.99	-12,000.00	-12,000.00	-12,000.00	0.00
484110 MISCELLANEOUS PUBLIC CHARGES	-0.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
484160 MISCELLANEOUS REVENUES	-6,680.00	-1,639.30	-1,442.54	-929.87	0.00	-945.00	0.00	0.00
484175 FOCUS ON ENERGY	0.00	-17,480.00	-12,500.00	0.00	0.00	0.00	0.00	0.00
486300 INSURANCE RECOVERIES	-210.00	0.00	-8,458.24	0.00	0.00	0.00	0.00	0.00
492400 TRANSFER FROM CAPITAL PROCEEDS	-7,421.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00	0.00	-936,800.00	936,800.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-589,974.00	0.00	0.00	-589,974.00
493400 CONTINUING APPROP SUNSHINE FND	0.00	0.00	0.00	0.00	-1,002.00	0.00	0.00	-1,002.00
<b>TOTAL BUILDING SERVICES REVENUE</b>	<b>-2,675,985.32</b>	<b>-2,699,788.84</b>	<b>-2,644,743.44</b>	<b>-1,262,101.70</b>	<b>-3,103,132.00</b>	<b>-2,526,051.00</b>	<b>-3,363,903.00</b>	<b>260,771.00</b>
<b>10017110 BLDG SRVCS ADMINISTRATION</b>								
511100 SALARIES PERMANENT REGULAR	122,684.20	123,694.92	125,796.49	60,847.27	127,049.00	127,049.00	127,838.00	789.00
511900 LONGEVITY-FULL TIME	759.80	799.80	839.80	0.00	1,499.00	880.00	920.00	-579.00
512100 WAGES-PART TIME	30,077.72	30,044.02	30,841.75	14,975.01	46,476.00	46,476.00	47,148.00	672.00
512900 LONGEVITY-PART TIME	0.00	0.00	606.00	0.00	0.00	619.00	626.00	626.00
514100 FICA & MEDICARE TAX	11,906.43	12,014.75	12,287.64	5,879.29	13,665.00	13,665.00	13,776.00	111.00
514200 RETIREMENT-COUNTY SHARE	5,560.60	5,982.87	6,822.27	3,589.99	7,760.00	7,760.00	8,802.00	1,042.00
514300 RETIREMENT-EMPLOYEES SHARE	7,288.86	7,725.81	4,874.59	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	19,962.14	20,378.73	19,128.57	9,916.56	19,834.00	19,834.00	20,567.00	733.00
514500 LIFE INSURANCE COUNTY SHARE	38.91	53.55	59.45	29.10	58.00	58.00	58.00	0.00
514600 WORKERS COMPENSATION	9,233.93	-585.57	4,136.69	2,101.43	4,627.00	4,627.00	4,769.00	142.00
519300 VEHICLE ALLOWANCE	3,600.22	3,600.22	3,600.22	1,800.11	3,600.00	3,600.00	3,600.00	0.00
522500 TELEPHONE & DAIN LINE	1,624.47	1,875.10	2,098.37	1,130.32	2,500.00	2,700.00	2,700.00	200.00
531100 POSTAGE AND BOX RENT	13.65	368.61	15.00	14.16	100.00	100.00	100.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	817.95	465.25	88.86	0.00	1,000.00	500.00	1,000.00	0.00
531300 PHOTO COPIES	280.26	16.50	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,609.47	2,160.58	6,226.93	1,603.30	4,306.00	4,306.00	4,920.00	614.00
532200 SUBSCRIPTIONS	28.40	31.65	31.65	31.65	200.00	200.00	200.00	0.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: BUILDING SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10017110 BLDG SRVCS ADMINISTRATION</b>								
532800 TRAINING AND INSERVICE	0.00	0.00	1,149.98	0.00	1,500.00	1,000.00	1,500.00	0.00
533200 MILEAGE	20.00	5.00	0.00	0.00	200.00	200.00	200.00	0.00
533500 MEALS AND LODGING	0.00	7.25	0.00	0.00	200.00	200.00	200.00	0.00
581900 CAPITAL OUTLAY	37,729.66	203,651.08	164,441.98	86,573.38	272,138.00	207,138.00	656,800.00	384,662.00
<b>TOTAL BLDG SRVCS ADMINISTRATION</b>	<b>253,236.67</b>	<b>412,290.12</b>	<b>383,046.24</b>	<b>188,491.57</b>	<b>506,812.00</b>	<b>441,012.00</b>	<b>895,824.00</b>	<b>389,012.00</b>
<b>10017152 RISK MANAGEMENT AND INSURANCE</b>								
511100 SALARIES PERMANENT REGULAR	58,821.57	58,821.57	59,704.48	28,878.50	60,318.00	60,318.00	60,298.00	-20.00
511900 LONGEVITY-FULL TIME	260.00	280.00	300.00	0.00	320.00	320.00	340.00	20.00
514100 FICA & MEDICARE TAX	4,392.32	4,431.06	4,501.70	2,146.88	4,639.00	4,639.00	4,639.00	0.00
514200 RETIREMENT-COUNTY SHARE	2,661.46	2,840.32	3,232.25	1,703.87	3,578.00	3,578.00	4,032.00	454.00
514300 RETIREMENT-EMPLOYEES SHARE	3,488.56	3,667.70	2,313.53	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	14,417.08	14,717.99	13,815.06	7,161.96	14,324.00	14,324.00	14,853.00	529.00
514500 LIFE INSURANCE COUNTY SHARE	8.68	10.09	12.19	6.72	13.00	13.00	13.00	0.00
514600 WORKERS COMPENSATION	2,281.54	-116.72	821.05	395.63	831.00	831.00	916.00	85.00
520900 CONTRACTED SERVICES	0.00	391.43	0.00	0.00	0.00	0.00	0.00	0.00
521100 MEDICAL EXAMINATIONS	6,096.67	5,767.66	8,521.41	4,396.47	9,000.00	9,000.00	9,000.00	0.00
522500 TELEPHONE & DAIN LINE	1,190.97	1,870.18	1,294.46	557.37	1,500.00	1,500.00	1,500.00	0.00
531100 POSTAGE AND BOX RENT	73.96	58.50	55.47	16.67	100.00	100.00	100.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	542.28	910.72	1,023.87	57.07	750.00	750.00	750.00	0.00
531300 PHOTO COPIES	224.40	26.75	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	684.25	1,264.54	632.01	281.15	1,812.00	1,812.00	752.00	-1,060.00
532200 SUBSCRIPTIONS	3,532.40	271.65	261.65	1,459.65	3,000.00	3,000.00	3,000.00	0.00
532400 MEMBERSHIP DUES	623.00	519.00	645.00	635.00	1,000.00	1,000.00	1,000.00	0.00
532800 TRAINING AND INSERVICE	1,058.18	5,739.84	12.99	1,203.96	3,000.00	2,500.00	10,000.00	7,000.00
533200 MILEAGE	0.00	0.00	0.00	0.00	200.00	200.00	200.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	200.00	200.00	200.00	0.00
535200 VEHICLE MAINTENACE AND REPAIR	440.00	940.00	20.00	20.00	1,000.00	1,000.00	1,000.00	0.00
539100 OTHER SUPPLIES & EXPENSES	6.00	880.91	166.75	91.74	1,500.00	500.00	1,000.00	-500.00
551000 INSURANCE	0.00	0.00	25.00	0.00	25.00	25.00	25.00	0.00
<b>TOTAL RISK MANAGEMENT AND INSURANCE</b>	<b>100,803.32</b>	<b>103,293.19</b>	<b>97,358.87</b>	<b>49,012.64</b>	<b>107,110.00</b>	<b>105,610.00</b>	<b>113,618.00</b>	<b>6,508.00</b>
<b>10017161 SHELTER CARE BLDG MNT</b>								
522900 UTILITIES	740.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00
523000 TRADE SERVICES	103.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551000 INSURANCE	26.61	8.38	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SHELTER CARE BLDG MNT</b>	<b>870.19</b>	<b>8.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: BUILDING SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10017162 HS SERV/RDBGS/6TH STR</b>								
520900 CONTRACTED SERVICES	6,001.97	11,410.03	9,047.19	4,064.52	9,000.00	9,000.00	9,000.00	0.00
522900 UTILITIES	26,879.56	24,435.58	22,149.45	10,678.38	33,000.00	26,000.00	27,000.00	-6,000.00
523000 TRADE SERVICES	1,557.88	0.00	440.00	150.00	3,500.00	2,000.00	3,500.00	0.00
531400 SMALL EQUIPMENT	658.93	0.00	0.00	0.00	250.00	250.00	250.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	334.81	1,555.90	301.46	203.64	407.00	407.00	552.00	145.00
533100 VEHICLE EXPENSES	402.91	1,503.03	2,511.51	829.82	2,000.00	2,000.00	2,500.00	500.00
534000 OPERATING/MEETING SUPPLIES	4,130.41	3,429.49	4,274.80	1,702.42	5,000.00	5,000.00	5,000.00	0.00
551000 INSURANCE	1,783.22	1,665.71	1,390.26	1,441.50	1,000.00	1,442.00	1,500.00	500.00
581900 CAPITAL OUTLAY	0.00	0.00	24,064.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL HS SERV/RDBGS/6TH STR</b>	<b>41,749.69</b>	<b>43,999.74</b>	<b>64,178.67</b>	<b>19,070.28</b>	<b>54,157.00</b>	<b>46,099.00</b>	<b>49,302.00</b>	<b>-4,855.00</b>
<b>10017163 HS-SHELTERED WORKSHOP</b>								
523000 TRADE SERVICES	3,494.00	4,325.00	1,410.77	0.00	2,000.00	2,000.00	2,000.00	0.00
551000 INSURANCE	598.35	196.37	527.23	652.39	600.00	655.00	700.00	100.00
<b>TOTAL HS-SHELTERED WORKSHOP</b>	<b>4,092.35</b>	<b>4,521.37</b>	<b>1,938.00</b>	<b>652.39</b>	<b>2,600.00</b>	<b>2,655.00</b>	<b>2,700.00</b>	<b>100.00</b>
<b>10017180 POSTAGE METERING</b>								
511100 SALARIES PERMANENT REGULAR	18,655.36	19,482.50	20,241.39	9,670.48	16,521.00	16,521.00	16,521.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	368.00	368.00	368.00	0.00
511900 LONGEVITY-FULL TIME	70.00	88.00	0.00	0.00	90.00	90.00	99.00	9.00
514100 FICA & MEDICARE TAX	1,430.61	1,497.29	1,546.96	718.14	1,299.00	1,299.00	1,299.00	0.00
514200 RETIREMENT-COUNTY SHARE	842.42	940.46	1,091.18	570.50	1,002.00	1,002.00	1,130.00	128.00
514300 RETIREMENT-EMPLOYEES SHARE	1,104.31	1,214.48	1,234.82	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	252.50	1,515.01	0.00	0.00	2,571.00	2,571.00
514500 LIFE INSURANCE COUNTY SHARE	2.78	6.03	3.94	2.16	4.00	4.00	4.00	0.00
514600 WORKERS COMPENSATION	723.10	-38.66	276.98	132.50	233.00	233.00	257.00	24.00
520900 CONTRACTED SERVICES	7,567.94	8,146.13	8,809.82	3,659.78	8,000.00	8,000.00	8,000.00	0.00
524800 MAINTENANCE AGREEMENT	832.50	561.50	300.00	271.00	3,500.00	1,000.00	1,000.00	-2,500.00
531100 POSTAGE AND BOX RENT	1,040.00	1,040.00	1,090.00	550.00	1,200.00	1,200.00	1,200.00	0.00
531400 SMALL EQUIPMENT	52.08	0.00	0.00	0.00	300.00	300.00	300.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	334.81	1,366.31	226.50	153.37	307.00	307.00	383.00	76.00
534000 OPERATING/MEETING SUPPLIES	5,104.08	4,592.46	6,035.41	405.13	2,000.00	5,000.00	5,000.00	3,000.00
<b>TOTAL POSTAGE METERING</b>	<b>37,759.99</b>	<b>38,896.50</b>	<b>41,109.50</b>	<b>17,648.07</b>	<b>34,824.00</b>	<b>35,324.00</b>	<b>38,132.00</b>	<b>3,308.00</b>
<b>10017182 GENERAL COUNTY BUILDINGS</b>								
511100 SALARIES PERMANENT REGULAR	91,648.72	81,193.38	91,778.88	42,150.92	91,071.00	91,071.00	92,216.00	1,145.00
511200 SALARIES-PERMANENT-OVERTIME	685.16	1,073.42	928.61	1,526.51	2,030.00	2,030.00	2,052.00	22.00
511900 LONGEVITY-FULL TIME	350.00	132.00	80.00	0.00	270.00	270.00	321.00	51.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: BUILDING SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10017182 GENERAL COUNTY BUILDINGS</b>								
514100 FICA & MEDICARE TAX	7,056.36	6,291.85	7,081.13	3,316.23	7,144.00	7,144.00	7,236.00	92.00
514200 RETIREMENT-COUNTY SHARE	3,490.78	3,959.98	5,026.10	2,577.06	5,509.00	5,509.00	6,290.00	781.00
514300 RETIREMENT-EMPLOYEES SHARE	4,575.33	5,113.48	5,606.55	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	3,226.72	0.00	206.60	1,239.59	0.00	0.00	3,143.00	3,143.00
514500 LIFE INSURANCE COUNTY SHARE	33.99	33.64	43.18	21.24	43.00	43.00	43.00	0.00
514600 WORKERS COMPENSATION	3,584.65	-162.75	1,269.35	598.42	1,279.00	1,279.00	1,428.00	149.00
520900 CONTRACTED SERVICES	187,500.51	227,670.79	197,661.93	134,193.79	317,338.00	318,000.00	275,000.00	-42,338.00
522900 UTILITIES	224,210.20	194,701.09	209,708.91	82,109.51	235,000.00	235,000.00	240,000.00	5,000.00
523000 TRADE SERVICES	22,620.09	33,227.55	3,635.60	3,992.00	12,000.00	9,000.00	12,000.00	0.00
525100 VENDING MACHINES	9,969.82	11,888.59	9,819.00	4,968.84	13,002.00	11,000.00	11,000.00	-2,002.00
531100 POSTAGE AND BOX RENT	0.00	0.00	109.53	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	405.92	2,106.16	0.00	0.00	2,000.00	1,000.00	2,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	334.81	264.07	1,108.24	153.37	307.00	307.00	383.00	76.00
533100 VEHICLE EXPENSES	1,587.84	1,100.30	9,900.11	1,646.70	4,000.00	4,000.00	5,000.00	1,000.00
534000 OPERATING/MEETING SUPPLIES	60,849.36	67,147.13	60,322.53	35,802.75	60,000.00	65,000.00	65,000.00	5,000.00
535100 VEHICLE FUEL / OIL	0.00	0.00	26.98	0.00	0.00	0.00	0.00	0.00
551000 INSURANCE	12,716.11	10,602.92	13,582.86	9,660.07	13,000.00	10,000.00	10,000.00	-3,000.00
581900 CAPITAL OUTLAY	5,840.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL GENERAL COUNTY BUILDINGS</b>	<b>640,687.33</b>	<b>646,343.60</b>	<b>617,896.09</b>	<b>323,957.00</b>	<b>763,993.00</b>	<b>760,653.00</b>	<b>733,112.00</b>	<b>-30,881.00</b>
<b>10017184 COUNTY PHONE/COMMUNICATIONS</b>								
511100 SALARIES PERMANENT REGULAR	62,537.62	63,900.78	65,386.88	31,629.75	66,043.00	66,043.00	66,869.00	826.00
511900 LONGEVITY-FULL TIME	120.00	140.00	160.00	0.00	180.00	180.00	200.00	20.00
514100 FICA & MEDICARE TAX	4,694.42	4,844.33	4,960.17	2,387.52	5,066.00	5,066.00	5,131.00	65.00
514200 RETIREMENT-COUNTY SHARE	2,822.43	3,077.59	3,530.10	1,866.13	3,907.00	3,907.00	4,460.00	553.00
514300 RETIREMENT-EMPLOYEES SHARE	3,699.75	3,974.27	2,533.78	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	5,545.06	5,660.74	5,313.51	2,754.60	5,510.00	5,510.00	5,713.00	203.00
514600 WORKERS COMPENSATION	2,419.51	-126.49	896.90	433.37	907.00	907.00	1,013.00	106.00
520900 CONTRACTED SERVICES	10,588.02	15,144.03	17,594.15	14,444.08	15,000.00	20,000.00	20,000.00	5,000.00
522500 TELEPHONE & DAIN LINE	74,438.19	76,973.94	73,216.26	34,279.97	82,300.00	82,300.00	82,300.00	0.00
522700 911 EMERGENCY NUMBER	17,581.44	17,581.44	17,581.44	17,581.44	35,000.00	25,000.00	25,000.00	-10,000.00
522720 911 SURCHARGE FEE	0.00	0.00	0.00	0.00	0.00	0.00	93,000.00	93,000.00
522900 UTILITIES	64,770.68	71,546.56	49,546.58	17,240.35	68,700.00	51,400.00	68,700.00	0.00
523000 TRADE SERVICES	7,090.85	316.50	0.00	0.00	15,000.00	5,000.00	10,000.00	-5,000.00
524800 MAINTENANCE AGREEMENT	23,661.20	25,551.00	29,256.14	29,895.00	30,000.00	30,000.00	31,000.00	1,000.00
531100 POSTAGE AND BOX RENT	967.34	321.33	1,235.80	565.56	1,500.00	1,500.00	1,500.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	269.06	178.38	62.46	57.07	500.00	500.00	500.00	0.00
531400 SMALL EQUIPMENT	38,070.66	122,341.86	50,104.92	18,448.02	60,000.00	60,000.00	60,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	491.16	9,985.51	2,558.50	1,133.19	174,412.00	30,000.00	707.00	-173,705.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: BUILDING SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10017184 COUNTY PHONE/COMMUNICATIONS</b>								
532800 TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	3,000.00	500.00	3,000.00	0.00
533100 VEHICLE EXPENSES	3,482.30	4,686.61	6,466.48	2,706.07	8,000.00	8,000.00	8,000.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	200.00	200.00	200.00	0.00
535000 REPAIRS AND MAINTENANCE	0.00	203.72	301.14	0.00	0.00	0.00	0.00	0.00
551000 INSURANCE	1,095.68	448.90	1,001.02	1,235.22	1,210.00	1,250.00	1,460.00	250.00
581900 CAPITAL OUTLAY	75,386.00	137,234.86	0.00	0.00	247,648.00	200,000.00	345,000.00	97,352.00
<b>TOTAL COUNTY PHONE/COMMUNICATIONS</b>	<b>399,731.37</b>	<b>563,985.86</b>	<b>331,706.23</b>	<b>176,657.34</b>	<b>824,083.00</b>	<b>597,263.00</b>	<b>833,753.00</b>	<b>9,670.00</b>
<b>10017265 WEST BARABOO GARAGE</b>								
522900 UTILITIES	4,387.12	4,079.95	4,268.01	1,668.24	6,000.00	4,200.00	4,500.00	-1,500.00
534000 OPERATING/MEETING SUPPLIES	554.05	3,012.59	1,232.46	439.12	2,000.00	1,000.00	2,000.00	0.00
551000 INSURANCE	0.00	0.00	0.00	0.00	250.00	250.00	250.00	0.00
<b>TOTAL WEST BARABOO GARAGE</b>	<b>4,941.17</b>	<b>7,092.54</b>	<b>5,500.47</b>	<b>2,107.36</b>	<b>8,250.00</b>	<b>5,450.00</b>	<b>6,750.00</b>	<b>-1,500.00</b>
<b>10017270 LAW ENFORCEMENT CENTER</b>								
511100 SALARIES PERMANENT REGULAR	81,396.53	83,287.87	86,462.18	39,496.05	82,468.00	82,468.00	83,674.00	1,206.00
511200 SALARIES-PERMANENT-OVERTIME	17.11	0.00	0.00	0.00	730.00	730.00	749.00	19.00
511900 LONGEVITY-FULL TIME	698.60	738.60	498.60	0.00	379.00	379.00	399.00	20.00
514100 FICA & MEDICARE TAX	6,072.71	6,153.53	6,498.42	2,911.49	6,394.00	6,394.00	6,489.00	95.00
514200 RETIREMENT-COUNTY SHARE	3,698.71	4,038.03	4,029.97	2,330.25	4,931.00	4,931.00	5,641.00	710.00
514300 RETIREMENT-EMPLOYEES SHARE	4,848.47	5,214.48	3,544.37	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	28,834.16	29,435.98	17,257.26	10,870.36	19,834.00	19,834.00	20,567.00	733.00
514500 LIFE INSURANCE COUNTY SHARE	47.95	59.78	35.50	10.68	21.00	21.00	21.00	0.00
514600 WORKERS COMPENSATION	3,172.75	-165.95	1,182.65	541.13	1,145.00	1,145.00	1,281.00	136.00
520900 CONTRACTED SERVICES	59,118.65	90,334.59	79,648.08	54,001.85	85,000.00	85,000.00	85,000.00	0.00
522900 UTILITIES	431,481.72	355,598.69	358,175.69	139,171.00	425,000.00	400,000.00	400,000.00	-25,000.00
523000 TRADE SERVICES	11,234.09	964.20	2,979.35	2,113.70	12,000.00	5,000.00	10,000.00	-2,000.00
531400 SMALL EQUIPMENT	0.00	0.00	75.00	0.00	2,000.00	1,000.00	2,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	677.19	1,630.37	-399.81	-98.59	801.00	801.00	766.00	-35.00
533100 VEHICLE EXPENSES	155.04	317.87	389.39	205.04	1,000.00	1,000.00	1,000.00	0.00
534000 OPERATING/MEETING SUPPLIES	51,425.94	56,151.50	44,911.84	23,488.25	60,000.00	60,000.00	60,000.00	0.00
551000 INSURANCE	9,296.62	4,907.76	9,061.48	9,659.16	8,500.00	9,700.00	11,000.00	2,500.00
581900 CAPITAL OUTLAY	0.00	10,380.08	73,854.00	0.00	89,000.00	65,000.00	0.00	-89,000.00
<b>TOTAL LAW ENFORCEMENT CENTER</b>	<b>692,176.24</b>	<b>649,047.38</b>	<b>688,203.97</b>	<b>284,700.37</b>	<b>799,203.00</b>	<b>743,403.00</b>	<b>688,587.00</b>	<b>-110,616.00</b>
<b>10017411 ANIMAL SHELTER</b>								
523000 TRADE SERVICES	912.83	432.04	376.26	3,884.16	2,000.00	4,000.00	2,000.00	0.00
551000 INSURANCE	98.34	30.94	86.16	108.49	100.00	110.00	125.00	25.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: BUILDING SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL ANIMAL SHELTER</b>	<b>1,011.17</b>	<b>462.98</b>	<b>462.42</b>	<b>3,992.65</b>	<b>2,100.00</b>	<b>4,110.00</b>	<b>2,125.00</b>	<b>25.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-2,675,985.32</b>	<b>-2,699,788.84</b>	<b>-2,644,743.44</b>	<b>-1,262,101.70</b>	<b>-3,103,132.00</b>	<b>-2,526,051.00</b>	<b>-3,363,903.00</b>	<b>260,771.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>2,177,059.49</b>	<b>2,469,941.66</b>	<b>2,231,400.46</b>	<b>1,066,289.67</b>	<b>3,103,132.00</b>	<b>2,741,579.00</b>	<b>3,363,903.00</b>	<b>260,771.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-498,925.83</b>	<b>-229,847.18</b>	<b>-413,342.98</b>	<b>-195,812.03</b>	<b>0.00</b>	<b>215,528.00</b>	<b>0.00</b>	



## CORPORATION COUNSEL

<b>Department Vision - Where the department would ideally like to be</b>
Provide legal advice and guidance to County officials to assist them in making policy decisions, and provide legal support to the organization to facilitate and carry out those decisions.
<b>Department Mission - Major reasons for the department's existence and purpose in County government</b>
Provide professional legal services to Sauk County government, including the Board of Supervisors, committees, departments, and connected boards and commissions, and provide legal representation of the public interest in statutorily and contractually defined areas.
<b>Elements of Countywide Mission Fulfilled</b>
Provide fiscally responsible / essential services Promote safe community Encourage economic development Stewardship of natural resources Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Protect the County as it transitions in harder budget times and respond effectively to external threats and opportunities created by changes in state and federal government and the need for regional and collaborative models and other cost saving measures.	Continue to work closely with county staff and decision makers in reviewing regionalization proposals and other challenges. Provide counsel on creative and cost effective implementation strategies. Coordinate with colleagues statewide.	12/31/2013 and ongoing
Provide support to the Conservation, Planning and Zoning Department on the amendment of ordinances and on enforcement strategies.	Complete all outstanding ordinance rewrites. Ensure that zoning cases referred for enforcement are addressed within two weeks of referral.	12/31/2013 and ongoing
Respond to the revenue and regulatory threats and challenges posed by the trust land applications of the Ho-Chunk Nation.	Coordinate and communicate with the E&L Committee in responding proactively and aggressively to challenge the trust land acquisition including pursuing administrative and legal remedies.	12/31/2013 and ongoing
Monitor, assist, and negotiate changes as mental health and guardianship law is changed in response to recent Wisconsin Supreme Court cases.	Advise and assist the Department of Human Services to negotiate its response at a multijurisdictional level including both governmental and private organizations. Assist in proactive policy changes to be communicated to the community as it responds to these changes.	12/31/2013 and ongoing
Provide legal support for implementation of the CDBG Program and disbursement of grant funds. This includes all activities related to Revolving Loan Fund transactions and acquisition of properties under the Emergency Assistance Program.	Work with the Administrative Coordinator on CDBG program and provide legal support to the program. Work with colleagues statewide on issues related to various consortia.	12/31/2013 and ongoing
Maintain a proactive approach to the implementation of cost effective technology to improve our operations and remain in the lead with other public sector law offices.	Coordinate with other public law offices to review automation and best practices in various areas.	12/31/2013 and ongoing

Program Evaluation					
Program Title	Program Description	Mandates and References	2013 Budget		Key Outcome Indicator(s)
General Government Legal Services	In this function, the Office serves as a general attorney to the county providing legal advice in all areas including tort claims, general government law, real estate, ordinance drafting, code enforcement and a myriad of other civil law areas.	Wis Stat 59.42(1)( c)	Other Revenues	\$20	2.99  Legal Opinions Rendered - % of opinions rendered/status given within 2 weeks. P&Z, Public Health & Parks Violations - % of cases where action is taken to gain compliance with ordinance within 2 weeks of request.
			<b>TOTAL REVENUES</b>	<b>\$20</b>	
			Wages & Benefits	\$243,365	
			Operating Expenses	\$17,403	
			<b>TOTAL EXPENSES</b>	<b>\$260,768</b>	
			<b>COUNTY LEVY</b>	<b>\$260,748</b>	
Human Services	In this function, the Office represents the Sauk County Department of Human Services in various types of actions that involve protection of individuals and the public. These kinds of matters include involuntary mental commitments, juvenile matters such as children in need of protection and services cases and termination of parental rights, guardianships and protective placements.	Wis Stat 48.09, 51.20, 55.02	User Fees	\$0	2.12  TPR/CHIPS hearings & filings - % of cases resolved within statutory deadlines.
			Other Revenues	\$100,475	
			<b>TOTAL REVENUES</b>	<b>\$100,475</b>	
			Wages & Benefits	\$185,709	
			Operating Expenses	\$13,358	
			<b>TOTAL EXPENSES</b>	<b>\$199,067</b>	
			<b>COUNTY LEVY</b>	<b>\$98,592</b>	

## CORPORATION COUNSEL

Labor Management Relations	This area involves advising the Personnel Director on personnel law, representing the County in labor negotiations and representing the County in all manner of administrative law matters including grievance arbitration and practice before the Wisconsin Employment Relations Commission.		Grants	\$0	0.16	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$14,678		
			Operating Expenses	\$2,567		
			TOTAL EXPENSES	\$17,245		
			COUNTY LEVY	\$17,245		
Child Support Enforcement	The Office is responsible for providing representation to the Sauk County Child Support Agency in all areas of their enforcement function.	IV-D of Federal Social Security Act	Other Revenues	\$100,621	1.02	
			TOTAL REVENUES	\$100,621		
			Wages & Benefits	\$102,798		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$102,798		
			COUNTY LEVY	\$2,177		
Totals			TOTAL REVENUES	\$201,116	6.29	
			TOTAL EXPENSES	\$579,879		
			COUNTY LEVY	\$378,763		

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget Estimate
Guardianship/Protective Placement Hearings & Reviews	142	145	137
Hearings on Mental Commitments	138	160	152
Other Court Appearances & Hearings	38	46	40
Child Support Hearings/Court Appearances	863	884	905
New Litigations/Subrogations	20	22	44
Claims Received	4	4	4
Meetings Attended	356	340	320
Bankruptcies	started keeping track in 2012	60	60

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget Estimate
Legal Opinions Rendered - % of opinions rendered/status given within 2 weeks	260 opinions, 99%	220 opinions, 98%	Estimate 220 opinions, 98%
TPR/CHIPS hearings & filings - % of cases resolved within statutory deadlines	194 matters, 100%	174 matters, 100%	Estimate 192 hearings and filings, 100%
P&Z, Public Health & Parks Violations -% of cases where action is taken to gain compliance with ordinance within two weeks of the request	19 violations, 100%	40 violations, 100%	Estimate 40 actions, 100%

# Sauk County Corporation Counsel's Office

Oversight Committee: **Executive and Legislative**

**Corporation Counsel**  
1.00 FTE

**Assistant  
Corporation Counsel**  
(Child Support Enforcement)  
1.00 FTE

**Assistant  
Corporation Counsel**  
(General Civil Law)  
1.00 FTE

**Assistant  
Corporation Counsel**  
(Termination of Parental Rights)  
1.00 FTE

**Lead Legal Secretary**  
1.00 FTE

**Paralegal**  
1.00 FTE

**Law Clerk**  
0.29 FTE

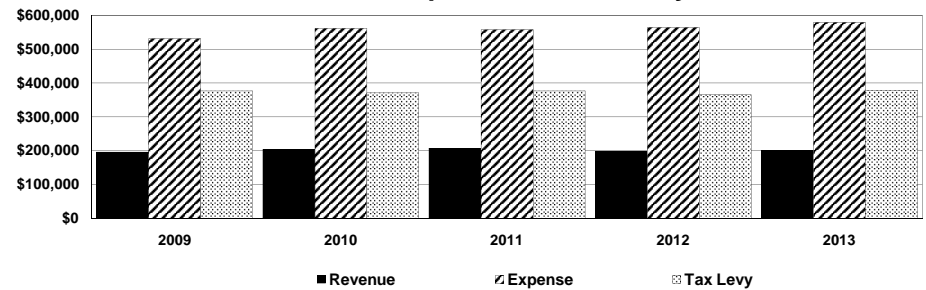
2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
6.50	(0.50)			0.29	6.29

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CORPORATION COUNSEL</b>											
<u>Revenues</u>											
Tax Levy	377,089	371,630	376,688	365,362	365,362	378,763	13,401	3.67%	None	0	0
Intergovernmental	195,829	202,822	207,338	198,880	198,880	201,096	2,216	1.11%			
Miscellaneous	20	20	29	20	20	20	0	0.00%	2013 Total	0	0
Total Revenues	572,938	574,472	584,055	564,262	564,262	579,879	15,617	2.77%			
<u>Expenses</u>											
Labor	366,149	385,288	394,615	398,926	398,926	408,154	9,228	2.31%	2014	0	0
Labor Benefits	141,486	152,185	140,202	131,662	131,662	138,397	6,735	5.12%	2015	0	0
Supplies & Services	23,818	23,834	23,302	33,674	33,674	33,328	(346)	-1.03%	2016	0	0
Addition to Fund Balance	41,485	13,165	25,936	0	0	0	0	0.00%	2017	0	0
Total Expenses	572,938	574,472	584,055	564,262	564,262	579,879	15,617	2.77%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

#### 2013 Highlights and Issues on the Horizon

The workload continues to increase as does the complexity of the issues handled.

**Revenue, Expense and Tax Levy**



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CORPORATION COUNSEL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10015 CORPORATION COUNSEL REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-377,089.00	-371,630.00	-376,688.00	-182,680.98	-365,362.00	-365,362.00	-378,763.00	13,401.00
474600 HUMAN SERVICES REVENUE	-98,375.39	-100,664.18	-100,209.16	-47,588.89	-99,365.00	-99,365.00	-100,475.00	1,110.00
474620 CSA SUPPORT ENFORCEMENT	-97,453.57	-102,157.50	-107,128.46	-49,829.59	-99,515.00	-99,515.00	-100,621.00	1,106.00
484160 MISCELLANEOUS REVENUES	-20.00	-20.00	-28.65	-20.00	-20.00	-20.00	-20.00	0.00
<b>TOTAL CORPORATION COUNSEL REVENUE</b>	<b>-572,937.96</b>	<b>-574,471.68</b>	<b>-584,054.27</b>	<b>-280,119.46</b>	<b>-564,262.00</b>	<b>-564,262.00</b>	<b>-579,879.00</b>	<b>15,617.00</b>
<b>10015132 CORPORATION COUNSEL</b>								
511100 SALARIES PERMANENT REGULAR	212,124.66	235,491.95	240,264.68	117,192.82	248,131.00	248,131.00	249,142.00	1,011.00
511900 LONGEVITY-FULL TIME	499.40	799.20	859.20	0.00	1,019.00	1,019.00	1,099.00	80.00
512100 WAGES-PART TIME	10,028.51	2,681.13	0.00	0.00	0.00	0.00	8,137.00	8,137.00
514100 FICA & MEDICARE TAX	16,574.13	17,781.21	17,745.45	8,619.36	19,060.00	19,060.00	19,768.00	708.00
514200 RETIREMENT-COUNTY SHARE	13,564.54	12,868.95	12,974.41	6,914.41	14,700.00	14,700.00	16,641.00	1,941.00
514300 RETIREMENT-EMPLOYEES SHARE	17,780.26	16,618.40	9,384.09	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	40,530.00	48,356.67	45,946.26	23,900.93	48,483.00	48,483.00	50,275.00	1,792.00
514500 LIFE INSURANCE COUNTY SHARE	65.47	87.36	69.05	34.24	66.00	66.00	84.00	18.00
514600 WORKERS COMPENSATION	528.43	-33.72	235.83	117.13	249.00	249.00	310.00	61.00
515900 RELIEF WORKER CHARGES	110.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521200 LEGAL SERVICES	400.00	0.00	0.00	0.00	1,800.00	1,800.00	1,800.00	0.00
521400 COURT REPORTER AND TRANSCRIBER	1,139.00	1,724.35	1,311.10	0.00	4,000.00	4,000.00	4,000.00	0.00
522500 TELEPHONE & DAIN LINE	425.17	656.84	640.32	314.17	800.00	800.00	800.00	0.00
524800 MAINTENANCE AGREEMENT	642.83	871.04	821.76	305.65	750.00	750.00	750.00	0.00
531100 POSTAGE AND BOX RENT	1,350.61	1,729.28	1,775.29	776.18	2,000.00	2,000.00	2,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	2,032.08	1,735.94	1,338.99	1,196.28	4,000.00	4,000.00	4,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	3,508.75	-20.00	3,859.14	-488.09	3,224.00	3,224.00	2,878.00	-346.00
532200 SUBSCRIPTIONS	8,296.60	9,159.71	8,566.33	3,777.17	10,000.00	10,000.00	10,000.00	0.00
532400 MEMBERSHIP DUES	2,472.25	2,105.25	2,025.25	1,983.50	2,500.00	2,500.00	2,500.00	0.00
532500 SEMINARS AND REGISTRATIONS	1,109.00	660.00	638.00	75.00	1,400.00	1,400.00	1,400.00	0.00
533200 MILEAGE	841.54	816.57	716.80	318.45	1,000.00	1,000.00	1,000.00	0.00
533500 MEALS AND LODGING	0.00	394.94	9.50	0.00	500.00	500.00	500.00	0.00
<b>TOTAL CORPORATION COUNSEL</b>	<b>334,023.48</b>	<b>354,485.07</b>	<b>349,181.45</b>	<b>165,037.20</b>	<b>363,682.00</b>	<b>363,682.00</b>	<b>377,084.00</b>	<b>13,402.00</b>
<b>10015146 NEGOTIATIONS AND LABOR</b>								
521200 LEGAL SERVICES	1,600.00	4,000.00	1,600.00	400.00	1,700.00	1,700.00	1,700.00	0.00
<b>TOTAL NEGOTIATIONS AND LABOR</b>	<b>1,600.00</b>	<b>4,000.00</b>	<b>1,600.00</b>	<b>400.00</b>	<b>1,700.00</b>	<b>1,700.00</b>	<b>1,700.00</b>	<b>0.00</b>
<b>10015442 TERMS OF PARENTAL RIGHTS</b>								
511100 SALARIES PERMANENT REGULAR	70,964.47	72,445.67	73,829.60	35,708.19	74,579.00	74,579.00	74,559.00	-20.00
511900 LONGEVITY-FULL TIME	177.60	197.60	217.60	0.00	238.00	238.00	258.00	20.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CORPORATION COUNSEL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10015442 TERMS OF PARENTAL RIGHTS</b>								
514100 FICA & MEDICARE TAX	5,263.57	5,333.27	5,413.00	2,588.28	5,723.00	5,723.00	5,723.00	0.00
514200 RETIREMENT-COUNTY SHARE	3,204.13	3,491.05	3,988.10	2,106.75	4,414.00	4,414.00	4,975.00	561.00
514300 RETIREMENT-EMPLOYEES SHARE	4,199.92	4,508.07	2,860.84	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	14,386.16	14,686.78	13,815.06	7,143.41	14,324.00	14,324.00	14,853.00	529.00
514500 LIFE INSURANCE COUNTY SHARE	10.27	12.00	12.48	6.51	12.00	12.00	16.00	4.00
514600 WORKERS COMPENSATION	169.27	-10.26	72.48	35.75	75.00	75.00	90.00	15.00
<b>TOTAL TERMS OF PARENTAL RIGHTS</b>	<b>98,375.39</b>	<b>100,664.18</b>	<b>100,209.16</b>	<b>47,588.89</b>	<b>99,365.00</b>	<b>99,365.00</b>	<b>100,474.00</b>	<b>1,109.00</b>
<b>10015451 CORP COUNSEL-CHILD SUPPORT</b>								
511100 SALARIES PERMANENT REGULAR	71,923.80	73,272.69	79,004.01	37,351.96	74,579.00	74,579.00	74,559.00	-20.00
511900 LONGEVITY-FULL TIME	320.00	400.00	440.00	0.00	380.00	380.00	400.00	20.00
514100 FICA & MEDICARE TAX	5,318.98	5,541.59	5,705.44	2,716.14	5,734.00	5,734.00	5,734.00	0.00
514200 RETIREMENT-COUNTY SHARE	3,254.31	3,540.44	4,288.34	2,203.72	4,423.00	4,423.00	4,985.00	562.00
514300 RETIREMENT-EMPLOYEES SHARE	4,265.72	4,571.93	2,984.75	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	12,198.93	14,841.36	14,627.49	7,520.06	14,324.00	14,324.00	14,853.00	529.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.11	0.77	0.33	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	171.83	-10.62	77.66	37.38	75.00	75.00	90.00	15.00
<b>TOTAL CORP COUNSEL-CHILD SUPPORT</b>	<b>97,453.57</b>	<b>102,157.50</b>	<b>107,128.46</b>	<b>49,829.59</b>	<b>99,515.00</b>	<b>99,515.00</b>	<b>100,621.00</b>	<b>1,106.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-572,937.96</b>	<b>-574,471.68</b>	<b>-584,054.27</b>	<b>-280,119.46</b>	<b>-564,262.00</b>	<b>-564,262.00</b>	<b>-579,879.00</b>	<b>15,617.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>531,452.44</b>	<b>561,306.75</b>	<b>558,119.07</b>	<b>262,855.68</b>	<b>564,262.00</b>	<b>564,262.00</b>	<b>579,879.00</b>	<b>15,617.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-41,485.52</b>	<b>-13,164.93</b>	<b>-25,935.20</b>	<b>-17,263.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## COUNTY BOARD

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	141,411	141,396	141,396	137,300	137,300	154,129	16,829	12.26%	None	0	0
Use of Fund Balance	2,120	0	0	0	0	0	0	0.00%		0	0
<b>Total Revenues</b>	<b>143,531</b>	<b>141,396</b>	<b>141,396</b>	<b>137,300</b>	<b>137,300</b>	<b>154,129</b>	<b>16,829</b>	<b>12.26%</b>	<b>2013 Total</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>											
Labor	83,840	80,060	77,750	82,080	82,080	80,830	(1,250)	-1.52%	2014	30,000	30,000
Labor Benefits	7,029	6,473	6,355	6,671	6,671	6,591	(80)	-1.20%	2015	0	0
Supplies & Services	52,662	50,997	45,453	48,494	48,549	66,708	18,159	37.40%	2016	0	0
Addition to Fund Balance	0	3,866	11,838	55	0	0	0	0.00%	2017	0	0
<b>Total Expenses</b>	<b>143,531</b>	<b>141,396</b>	<b>141,396</b>	<b>137,300</b>	<b>137,300</b>	<b>154,129</b>	<b>16,829</b>	<b>12.26%</b>			

Beginning of Year Fund Balance

End of Year Fund Balance

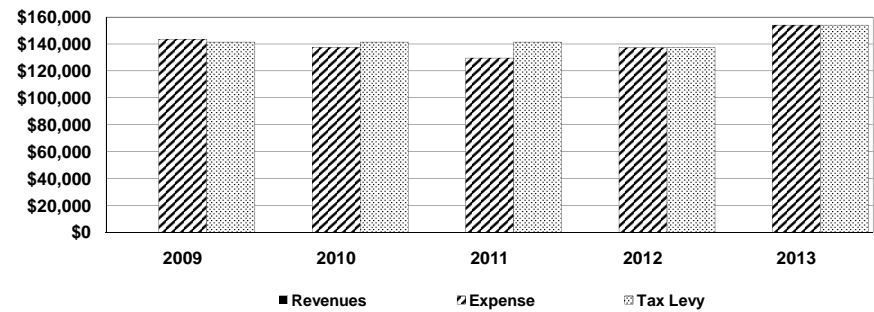
Included in General Fund Total

### 2013 Highlights and Issues on the Horizon

The voting system in the County Board room may need to be considered for replacement in the next few years. A rough estimate of the replacement cost is \$30,000.

Inclusion of \$17,350 for video taping of County Board meetings and meeting management software. (An additional \$5,500 is included in the MIS budget for infrastructure.)

### Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: COUNTY BOARD</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10001 COUNTY BOARD REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-141,411.00	-141,396.00	-141,396.00	-68,650.02	-137,300.00	-137,300.00	-154,129.00	16,829.00
<b>TOTAL COUNTY BOARD REVENUE</b>	<b>-141,411.00</b>	<b>-141,396.00</b>	<b>-141,396.00</b>	<b>-68,650.02</b>	<b>-137,300.00</b>	<b>-137,300.00</b>	<b>-154,129.00</b>	<b>16,829.00</b>
<b>10001111 COUNTY BOARD CHAIRMAN</b>								
511100 SALARIES PERMANENT REGULAR	4,800.00	4,800.00	4,800.00	2,402.75	4,800.00	4,800.00	4,800.00	0.00
514100 FICA & MEDICARE TAX	1,279.65	1,228.64	1,132.16	644.10	1,123.00	1,123.00	1,123.00	0.00
514600 WORKERS COMPENSATION	40.15	-2.27	14.46	8.42	15.00	15.00	18.00	3.00
515100 PER DIEM / COUNTY BOARD	780.00	720.00	780.00	420.00	780.00	780.00	780.00	0.00
515800 PER DIEM COMMITTEE	5,900.00	5,850.00	4,950.00	2,950.00	5,100.00	5,100.00	5,100.00	0.00
522500 TELEPHONE & DAIN LINE	460.62	736.60	866.18	376.23	800.00	825.00	825.00	25.00
531100 POSTAGE AND BOX RENT	61.65	111.91	304.54	82.08	200.00	175.00	200.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	66.63	197.76	53.25	0.00	500.00	400.00	475.00	-25.00
531800 MIS DEPARTMENT CHARGEBACKS	168.82	2,214.58	1,335.00	799.63	1,599.00	1,599.00	18,908.00	17,309.00
532400 MEMBERSHIP DUES	200.00	0.00	0.00	100.00	100.00	100.00	100.00	0.00
532500 SEMINARS AND REGISTRATIONS	330.00	410.00	390.00	150.00	500.00	400.00	400.00	-100.00
533200 MILEAGE	5,247.40	4,676.76	4,278.92	2,649.90	4,000.00	4,500.00	4,500.00	500.00
533500 MEALS AND LODGING	443.85	1,970.18	108.50	112.00	300.00	400.00	400.00	100.00
<b>TOTAL COUNTY BOARD CHAIRMAN</b>	<b>19,778.77</b>	<b>22,914.16</b>	<b>19,013.01</b>	<b>10,695.11</b>	<b>19,817.00</b>	<b>20,217.00</b>	<b>37,629.00</b>	<b>17,812.00</b>
<b>10001112 COMMITTEE &amp; COMMISSIONS</b>								
514100 FICA & MEDICARE TAX	5,537.00	5,256.56	5,143.14	2,646.53	5,462.00	5,462.00	5,366.00	-96.00
514600 WORKERS COMPENSATION	172.45	-9.64	65.72	34.59	71.00	71.00	84.00	13.00
515100 PER DIEM / COUNTY BOARD	21,960.00	20,640.00	22,270.00	11,940.00	23,400.00	23,400.00	23,400.00	0.00
515800 PER DIEM COMMITTEE	50,400.00	48,050.00	44,950.00	22,650.00	48,000.00	48,000.00	46,750.00	-1,250.00
521900 OTHER PROFESSIONAL SERVICES	0.00	180.00	0.00	100.00	0.00	100.00	0.00	0.00
531100 POSTAGE AND BOX RENT	2,035.10	1,376.11	1,514.93	614.12	1,500.00	1,300.00	1,500.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	1,209.73	1,332.82	818.50	702.81	1,200.00	1,200.00	1,200.00	0.00
531500 FORMS AND PRINTING	92.50	0.00	113.00	0.00	100.00	0.00	0.00	-100.00
532400 MEMBERSHIP DUES	10,690.00	10,690.00	10,710.00	10,690.00	11,000.00	10,690.00	11,000.00	0.00
532700 BOARD PROCEEDINGS	3,668.90	4,920.06	4,060.03	1,481.64	4,250.00	3,000.00	3,100.00	-1,150.00
532800 TRAINING AND INSERVICE	1,805.00	1,535.00	2,100.00	455.00	2,000.00	2,205.00	2,000.00	0.00
533200 MILEAGE	25,039.10	20,208.23	18,800.42	10,315.29	20,000.00	20,000.00	20,000.00	0.00
533500 MEALS AND LODGING	1,142.46	436.80	0.00	0.00	500.00	1,600.00	2,100.00	1,600.00
<b>TOTAL COMMITTEE &amp; COMMISSIONS</b>	<b>123,752.24</b>	<b>114,615.94</b>	<b>110,545.74</b>	<b>61,629.98</b>	<b>117,483.00</b>	<b>117,028.00</b>	<b>116,500.00</b>	<b>-983.00</b>



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: COUNTY BOARD</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-141,411.00</b>	<b>-141,396.00</b>	<b>-141,396.00</b>	<b>-68,650.02</b>	<b>-137,300.00</b>	<b>-137,300.00</b>	<b>-154,129.00</b>	<b>16,829.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>143,531.01</b>	<b>137,530.10</b>	<b>129,558.75</b>	<b>72,325.09</b>	<b>137,300.00</b>	<b>137,245.00</b>	<b>154,129.00</b>	<b>16,829.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>2,120.01</b>	<b>-3,865.90</b>	<b>-11,837.25</b>	<b>3,675.07</b>	<b>0.00</b>	<b>-55.00</b>	<b>0.00</b>	

## County Clerk

### Department Vision - Where the department would ideally like to be

To provide efficient and cost effective service in conjunction with other County government operations.

### Department Mission - Major reasons for the department's existence and purpose in County government

The County Clerk's Department performs election related and general, administrative functions for the public as well as county and municipal government, in accordance with WI Stat. 59.23, 19.81-19.98, 19.84 and all election statutes.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Statewide Voter Registration System (SVRS) compliance	Maintain and administer voter required services to 28 "Relier" municipalities. Complete necessary steps to process yearly elections, update voter registration lists, prepare required reports and do follow up work. Purge voters records after Presidential election.	Continue to monitor the cost of providing SVRS services and track revenue associated therewith.
Improve use and function of databases	1. Creation of resolution routing database. 2. Creation of committee database & local elected officials database.	Continue discussion & process with Functional Group & maintain committee & local elected officials database.
Electronic routing of agendas/minutes	Strive to advance a system to eliminate hand delivery of materials, streamline process of agenda preparation. (also incorporated in the resolution routing database)	Continue discussion & process with Functional Group
Election equipment	Purchase of software to print ballots in-house, saving ballot printing and freight costs.  Review and investigate new, state-certified voting systems; long term plans for County-wide replacement and/or update to the voting systems currently in use	Review with MIS & EMBS Departments for additional modem lines and software/printer - 2013

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
County Administration	1) Administer on behalf of the County multiple licenses and permits: Marriage licenses, domestic partnership agreements, dog license, open air assembly permits, County park stickers, timber notification filings & issuance thereof.  2) Central record keeper of multiple County documents and databases.  3) Certify compliance of Open Meeting Law.  4) Maintain file system for all County meeting agendas and minutes.  5) Advertise sale of County tax deed property and participate at sale of any County owned property closings.	Ch. 174 Dog Licenses, Ch. 765 Marriage Licenses, Ch. 770 Domestic Partnerships, Ch. 59 Zoning, Ch. 91 Farmland Preservation, Wi. Stats. 26.03 Timber Permits, Ch. 19 Oaths & Bonds & multiple additional statutes.	User Fees	\$16,525	1.13	Licenses and permits are processed
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$16,525</b>		
			Wages & Benefits	\$67,805		
			Operating Expenses	\$7,615		
			<b>TOTAL EXPENSES</b>	<b>\$75,420</b>		File, disburse copies of meeting agenda notices to media and post for public.
			<b>COUNTY LEVY</b>	<b>\$58,895</b>		

## County Clerk

County Board	<p>1) Attend all regular and special board meetings, maintain official records for Sauk County Board of Supervisors. Issue "Oath of Office" and "Certificate of Election" to Board members.</p> <p>2) Publish and certify official minutes of the Board of Supervisors, adopted resolutions and County ordinances.</p> <p>3) Serve as "Filing Officer" and source of information for individuals seeking to run for the office of County Board Supervisors.</p> <p>4) Receive document claims filed against County.</p> <p>5) Maintain record of rezoning petitions.</p>	Ch. 59, including 59.23(1), 59.23(b), 59.11	User Fees	\$0	0.45	<p>Resolutions and ordinances considered.</p> <p>County Board proceedings book maintained.</p>
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$31,484		
			Operating Expenses	\$7,615		
			<b>TOTAL EXPENSES</b>	<b>\$39,099</b>		
Elections	<p>1) Serve as provider for "Relier" municipalities under the Statewide Voter Registration System (SVRS). Draft and update SVRS Memorandum of Understanding. Coordinate and publish all election notices. Additional duties are now required as a provider, 4 year voter purge, Provisional Tracking Reporting, Cost of Elections (GAB 190).</p> <p>2) Draft, review, and receive nomination papers, Declaration of Candidacy and Campaign Registration Statements and maintain filing system for same. Issue Certificate of election and oath of office forms.</p> <p>3) Serve as collection point to coordinate candidate and referenda material for eventual placement on ballots.</p> <p>4) Draft, proof and distribute test, absentee and official ballots and election supplies for all County and school district elections. Coordinate testing of election tabulating equipment.</p> <p>5) Appoint Board of Canvassers.</p> <p>6) Maintain official record of all County election results and election financial reports and report final canvass results to GAB.</p> <p>7) Conduct County re-count proceedings and maintain official minutes.</p> <p>8) Continue updating voter records in SVRS.</p>	5.62, 5.66, 7.10, 7.60, 10.64, 59.11 & 59.14 and all election statutes	COUNTY LEVY	<b>\$39,099</b>	1.50	<p>Elections conducted.</p> <p>Create and print poll books, Enter statistical data in SVRS, Voter registration entry, correct voter information/address ranges; provide accurate ballot information.</p>
Totals			<b>TOTAL REVENUES</b>	<b>\$89,275</b>	3.08	
			<b>TOTAL EXPENSES</b>	<b>\$281,063</b>		
			<b>COUNTY LEVY</b>	<b>\$191,788</b>		

## County Clerk

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Marriage Licenses Issued	447	450	450
DNR Licenses Sold	650 est.	275	0
Dog/Kennel Licenses Sold	5359/10	5404/8	5404/8
Open Air Assembly Permits Issued	0	0	0
Resolutions & Ordinances Considered	142	129	130
Elections Conducted	4 (includes 2 special)	7 (includes 2 recalls, 1 recount and US Presidential)	2
Domestic Partnership Agreements Issued	8	2	4
Termination of Domestic Partnerships Issued	0	1	1
Number of Registered Voters		34,687	36,216
Number of SVRS Reliers	36	30	28

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Length of time to complete and mail County Board agenda	5-7 days	2-3 days	2 days
Length of time to complete County Board meeting minutes	100% completion by one employee/1-2 days. Average # pages: 6-8	100% completion by one employee/1-2 days.	Completion decreased to 1 - 1 1/2 days or less if utilizing e-mail/website distribution
Length of time to process a marriage license	10-15 minutes	20 minutes	20 minutes
Length of time to process a domestic partnership application	30-45 minutes	30-45 minutes	30-45 minutes
Length of time to sell each DNR license	10-15 minutes	7-10 minutes	Discontinued 2013
Length of time to enter one (GAB 131) voter registration form information into SVRS	7-10 minutes	5-7 minutes	5 minutes
Number of days to reconcile municipal clerks poll books against SVRS system entry, per election	10-15 days	15-20 days (due to redistricting in SVRS)	15-20 days

# Sauk County Clerk's Office

Oversite Committee: **Executive and Legislative**

## **County Clerk/Elections**

Elected  
1.00 FTE

**Relief Clerical**  
Limited Term  
0.08 FTE

**Deputy  
County Clerk**  
2.00 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
4.00			(0.92)		3.08

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>COUNTY CLERK / ELECTIONS</b>											
<u>Revenues</u>											
Tax Levy	305,007	298,132	250,418	263,583	263,583	191,788	(71,795)	-27.24%	None	0	0
Grants & Aids	3,400	0	0	0	0	0	0	0.00%			
Licenses & Permits	3,823	14,860	15,003	14,550	14,700	16,500	1,800	12.24%	2013 Total	0	0
User Fees	73	97	47	25	100	25	(75)	-75.00%			
Intergovernmental	35,266	82,338	73,356	82,200	68,500	72,750	4,250	6.20%			
Use of Fund Balance	0	0	0	30,752	3,400	0	(3,400)	-100.00%			
Total Revenues	347,569	395,427	338,824	391,110	350,283	281,063	(69,220)	-19.76%	2014	0	0
									2015	800,000	800,000
									2016	0	0
									2017	0	0
<u>Expenses</u>											
Labor	160,676	166,923	178,572	165,330	142,613	139,793	(2,820)	-1.98%			
Labor Benefits	78,350	80,981	67,682	60,821	53,358	55,340	1,982	3.71%			
Supplies & Services	74,449	111,551	82,829	164,959	154,312	85,930	(68,382)	-44.31%			
Addition to Fund Balance	34,094	35,972	9,741	0	0	0	0	0.00%			
Total Expenses	347,569	395,427	338,824	391,110	350,283	281,063	(69,220)	-19.76%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

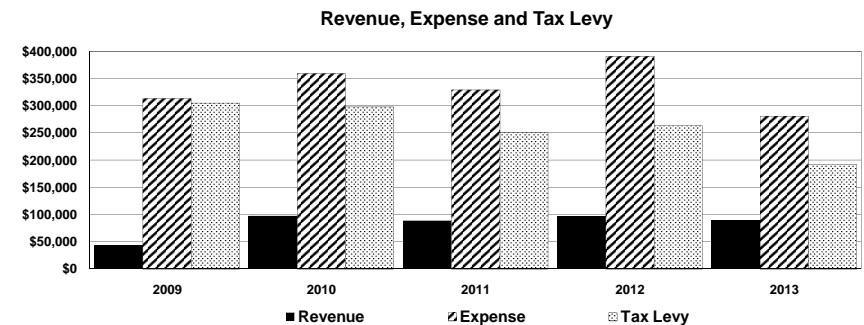
### 2013 Highlights and Issues on the Horizon

Two regularly scheduled elections in 2013, compared to four elections including a presidential election 2012.

Elimination of Wisconsin Department of Natural Resources license sales. As more staff time is required to accomplish elections duties, non-essential tasks were reviewed. Since only \$400 is retained by the County from DNR license sales, it has been decided to discontinue sale of these licenses.

Update voting equipment with software that will allow office to print ballots on demand.

Continued SVRS training and related voter registration issues, voter ID laws, new absentee requirements and redistricting.



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: COUNTY CLERK</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10010 COUNTY CLERK REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-305,007.00	-298,132.00	-250,418.00	-131,791.50	-263,583.00	-263,583.00	-191,788.00	-71,795.00
424319 ELECTION INCENTIVE GRANT	-3,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
442200 MARRIAGE LICENSE FEE CTY	-3,355.00	-14,350.00	-14,640.00	-6,200.00	-14,300.00	-14,300.00	-16,500.00	2,200.00
442300 DNR LICENSE FEES	-367.85	-410.15	-363.05	-180.85	-400.00	-250.00	0.00	-400.00
444250 OPEN AIR ASSEMBLY PERMITS	-100.00	-100.00	0.00	0.00	0.00	0.00	0.00	0.00
451650 COPIER/POSTAGE/MISC	-73.16	-97.05	-47.40	0.00	-100.00	-25.00	-25.00	-75.00
472490 LOCAL GOVT/AGENCY PMTS SVRS	0.00	0.00	-54,739.72	0.00	-54,700.00	-54,700.00	-57,750.00	3,050.00
473400 ELECTION PROCESSING FEES	-35,159.66	-82,085.08	-18,573.13	0.00	-13,800.00	-27,500.00	-15,000.00	1,200.00
474010 DEPARTMENTAL CHARGES	-106.08	-253.30	-42.78	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-3,400.00	0.00	0.00	-3,400.00
<b>TOTAL COUNTY CLERK REVENUE</b>	<b>-347,568.75</b>	<b>-395,427.58</b>	<b>-338,824.08</b>	<b>-138,172.35</b>	<b>-350,283.00</b>	<b>-360,358.00</b>	<b>-281,063.00</b>	<b>-69,220.00</b>
<b>10010140 COUNTY CLERK</b>								
511100 SALARIES PERMANENT REGULAR	158,324.38	133,268.96	144,802.96	51,700.92	101,649.00	103,402.00	99,984.00	-1,665.00
511200 SALARIES-PERMANENT-OVERTIME	630.94	1,163.30	1,410.26	660.38	846.00	1,325.00	1,770.00	924.00
511900 LONGEVITY-FULL TIME	1,063.60	731.80	465.70	63.33	306.00	127.00	276.00	-30.00
512100 WAGES-PART TIME	0.00	0.00	328.21	331.78	2,212.00	332.00	2,212.00	0.00
514100 FICA & MEDICARE TAX	11,691.87	9,912.85	11,021.08	3,959.24	8,033.00	7,918.00	7,974.00	-59.00
514200 RETIREMENT-COUNTY SHARE	9,654.97	8,958.36	8,642.49	3,097.63	6,819.00	6,195.00	7,014.00	195.00
514300 RETIREMENT-EMPLOYEES SHARE	7,672.90	6,501.69	7,024.34	2,214.13	4,624.00	4,428.00	0.00	-4,624.00
514400 HEALTH INSURANCE COUNTY SHARE	48,610.81	40,371.83	26,179.31	8,005.81	14,324.00	16,010.00	20,250.00	5,926.00
514500 LIFE INSURANCE COUNTY SHARE	99.72	109.51	74.65	14.85	30.00	30.00	25.00	-5.00
514600 WORKERS COMPENSATION	380.70	-19.04	143.77	52.73	105.00	105.00	125.00	20.00
515900 RELIEF WORKER CHARGES	178.50	0.00	367.50	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	508.34	452.48	484.99	293.33	600.00	600.00	600.00	0.00
531100 POSTAGE AND BOX RENT	1,018.61	1,360.34	1,367.86	433.38	1,800.00	1,500.00	1,500.00	-300.00
531200 OFFICE SUPPLIES AND EXPENSE	1,569.78	652.02	1,279.32	284.61	1,000.00	1,000.00	1,000.00	0.00
531300 PHOTO COPIES	1,174.40	739.43	308.28	192.66	1,000.00	600.00	600.00	-400.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00
531500 FORMS AND PRINTING	39.98	31.02	0.00	0.00	500.00	0.00	0.00	-500.00
531800 MIS DEPARTMENT CHARGEBACKS	4,231.00	5,969.54	5,462.76	3,432.50	5,249.00	6,565.00	9,122.00	3,873.00
531900 DIRECTORIES	1,500.00	1,958.00	1,932.00	0.00	0.00	0.00	0.00	0.00
532100 PUBLICATION OF LEGAL NOTICES	215.29	112.63	78.89	60.88	300.00	300.00	300.00	0.00
532200 SUBSCRIPTIONS	208.60	268.60	233.60	111.00	241.00	238.00	238.00	-3.00
532400 MEMBERSHIP DUES	50.00	50.00	50.00	50.00	50.00	50.00	50.00	0.00
532500 SEMINARS AND REGISTRATIONS	175.00	155.00	145.00	224.00	225.00	225.00	225.00	0.00
532700 BOARD PROCEEDINGS	852.50	641.98	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	879.12	115.50	73.24	0.00	400.00	200.00	400.00	0.00
533500 MEALS AND LODGING	807.28	13.00	7.50	210.00	627.00	300.00	675.00	48.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: COUNTY CLERK</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10010140 COUNTY CLERK</b>								
552100 OFFICIALS BONDS	13.09	13.09	13.09	10.68	20.00	20.00	20.00	0.00
<b>TOTAL COUNTY CLERK</b>	<b>251,551.38</b>	<b>213,531.89</b>	<b>211,896.80</b>	<b>75,403.84</b>	<b>151,460.00</b>	<b>151,970.00</b>	<b>154,860.00</b>	<b>3,400.00</b>
<b>10010141 ELECTIONS</b>								
511100 SALARIES PERMANENT REGULAR	98.97	30,363.57	25,373.73	19,824.31	36,066.00	48,066.00	34,336.00	-1,730.00
511200 SALARIES-PERMANENT-OVERTIME	95.34	135.45	1,416.10	3,966.93	428.00	10,340.00	539.00	111.00
511900 LONGEVITY-FULL TIME	0.00	391.80	105.70	63.34	306.00	127.00	276.00	-30.00
512100 WAGES-PART TIME	0.00	0.00	2,373.69	761.34	0.00	761.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	0.00	0.00	128.43	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	31.85	2,361.95	2,339.52	1,880.58	2,876.00	4,589.00	2,720.00	-156.00
514200 RETIREMENT-COUNTY SHARE	8.75	1,484.78	1,446.87	1,407.43	2,171.00	3,454.00	2,329.00	158.00
514300 RETIREMENT-EMPLOYEES SHARE	11.45	1,917.20	1,695.13	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	185.49	9,379.14	9,077.80	7,188.32	14,325.00	18,034.00	14,853.00	528.00
514500 LIFE INSURANCE COUNTY SHARE	0.38	7.28	6.08	5.38	13.00	11.00	7.00	-6.00
514600 WORKERS COMPENSATION	1.06	-4.48	30.67	25.17	38.00	47.00	43.00	5.00
515300 BOARD OF CANVASSERS	200.00	700.00	1,800.00	550.00	800.00	850.00	400.00	-400.00
515900 RELIEF WORKER CHARGES	84.00	168.00	0.00	0.00	0.00	0.00	0.00	0.00
524800 MAINTENANCE AGREEMENT	7,322.40	5,443.20	5,472.52	469.91	6,500.00	7,905.00	8,000.00	1,500.00
526700 PROGRAMMING COSTS	27,670.83	18,804.41	20,791.69	28,810.87	23,000.00	38,071.00	17,000.00	-6,000.00
530600 BALLOTS CHARGES	2,285.54	50,453.78	34,775.12	49,965.83	87,400.00	80,512.00	30,000.00	-57,400.00
531100 POSTAGE AND BOX RENT	4,108.21	8,140.00	2,611.23	3,183.90	4,500.00	4,500.00	3,500.00	-1,000.00
531200 OFFICE SUPPLIES AND EXPENSE	313.71	814.73	1,688.73	3,297.62	1,200.00	3,339.00	1,000.00	-200.00
531500 FORMS AND PRINTING	13,827.28	1,578.40	1,431.21	3,853.60	2,000.00	4,479.00	2,000.00	0.00
532100 PUBLICATION OF LEGAL NOTICES	5,247.62	12,378.05	4,201.28	7,373.65	16,000.00	13,943.00	8,000.00	-8,000.00
532500 SEMINARS AND REGISTRATIONS	0.00	0.00	84.00	0.00	400.00	0.00	400.00	0.00
533200 MILEAGE	327.82	204.30	316.63	23.10	400.00	112.00	400.00	0.00
533500 MEALS AND LODGING	44.89	45.00	20.30	0.00	400.00	0.00	400.00	0.00
<b>TOTAL ELECTIONS</b>	<b>61,865.59</b>	<b>144,766.56</b>	<b>117,186.43</b>	<b>132,651.28</b>	<b>198,823.00</b>	<b>239,140.00</b>	<b>126,203.00</b>	<b>-72,620.00</b>
<b>10010149 PAPER/COPIES/FORMS</b>								
531200 OFFICE SUPPLIES AND EXPENSE	58.14	1,156.68	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PAPER/COPIES/FORMS</b>	<b>58.14</b>	<b>1,156.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-347,568.75</b>	<b>-395,427.58</b>	<b>-338,824.08</b>	<b>-138,172.35</b>	<b>-350,283.00</b>	<b>-360,358.00</b>	<b>-281,063.00</b>	<b>-69,220.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>313,475.11</b>	<b>359,455.13</b>	<b>329,083.23</b>	<b>208,055.12</b>	<b>350,283.00</b>	<b>391,110.00</b>	<b>281,063.00</b>	<b>-69,220.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-34,093.64</b>	<b>-35,972.45</b>	<b>-9,740.85</b>	<b>69,882.77</b>	<b>0.00</b>	<b>30,752.00</b>	<b>0.00</b>	



## General Non-Departmental

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

Fund Department	General Fund 10 General Non-Departmental 999	2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013	Dollar Change
<b>10999 GENERAL REVENUES</b>									
<b>411100 General Property Taxes</b>		5,907,298.71	5,434,520.69	5,185,173.77	2,680,015.98	5,360,032.00	5,360,032.00	5,176,407.00	183,625.00
<b>412100 Sales Tax Discount</b>	Retailer's Discount retained on taxable sales made by the County.	(265.88)	(138.26)	(142.74)	(81.31)	(130.00)	(130.00)	(130.00)	0.00
<b>412200 County Sales Tax Revenues</b>	One-half percent sales tax initiated in 1992. Pursuant to Section 30.04(1) of the Sauk County Code of Ordinances, the sales tax was created "for the purpose of reducing the property tax levy by 1) paying the debt service on any bond or note issuance, 2) paying for designated capital projects, and 3) any remainder revenues to further offset the levy."	(6,656,426.69)	(7,142,956.63)	(7,140,919.26)	(2,113,766.70)	(6,852,601.00)	(7,000,000.00)	(6,852,601.00)	0.00
<b>422100 Shared Revenue</b>	Payment from the State to local governments without restrictions on use. The program's goals are property tax relief, equalization of revenue raising ability among local governments, and compensation for utility property.	(934,376.63)	(863,323.30)	(875,857.53)	0.00	(712,578.00)	(755,151.00)	(748,653.00)	36,075.00
<b>422150 Computer Aid</b>	Payment from the State to offset the taxable value lost when business computers were exempted from personal property tax.	(83,412.00)	(86,905.00)	(77,662.00)	0.00	(70,000.00)	(93,658.00)	(80,000.00)	10,000.00
<b>424120 Indirect Cost Reimbursement</b>	Reimbursement from certain Federal and State programs for the cost of central services provided by County departments.	(116,971.08)	(113,652.00)	(147,722.00)	(64,085.46)	(128,171.00)	(128,171.00)	(153,711.00)	25,540.00
<b>424635 Arts &amp; Humanities Grants</b>	Advocate for and expand arts, humanities and historic resources in the County.	(10,000.00)	(10,000.00)	(10,000.00)	(7,010.00)	(10,000.00)	(10,000.00)	(7,010.00)	(2,990.00)
<b>481420 Interest on Loan Payments</b>	Interest on loan made to the Tri-County Airport for hanger construction.	(230.16)	(206.55)	(182.94)	(82.62)	(159.00)	(159.00)	(135.00)	(24.00)

## General Non-Departmental

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

<b>Fund</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Modified Budget</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
General Fund 10 General Non-Departmental 999								
<b>482100 Rent of County Buildings</b>	(36,073.00)	(36,109.00)	(73,108.70)	(40,772.32)	(75,364.00)	(75,364.00)	(99,472.00)	24,108.00
Rent of office space to the State Depart of Natural Resources Forester, Federal Farm Service Agency, the Humane Society, VARC, and Sauk Co. Development Corp. 2013 - Includes six months revenue for new renters: Workforce Development Board of South Central Wisconsin, Department of Workforce Development and Madison Area Technical College.								
<b>483600 Sale of County Owned Property</b>	(4,495.65)	(45,961.78)	(2,109.00)	(759.33)	0.00	(2,500.00)	(1,000.00)	1,000.00
Proceeds from sale of surplus property.								
<b>484110 Miscellaneous Public Charges</b>	15,524.60	(3,824.64)	(1,349.65)	(353.28)	(1,000.00)	(1,000.00)	(1,000.00)	0.00
Miscellaneous revenues.								
<b>492200 Transfer from Special Revenue Funds</b>	(18,443.59)	(137,368.60)	(480,988.19)	(917,328.86)	0.00	(917,329.00)	0.00	0.00
2009 - Transfer of Forest Management fund balance for Town of Spring Green water study. 2010 - Transfer of Human Services excess fund balance. 2011 - Transfer of Human Services excess fund balance \$471,928 and interfund investment income \$9,060. 2012 - Transfer of Human Services excess fund balance.								
<b>492600 Transfer from Enterprise Funds</b>	(813,160.00)	(643,124.00)	(624,193.00)	(158,800.00)	(600,000.00)	(600,000.00)	(550,000.00)	(50,000.00)
All years - Transfer of Supplemental Payment Program revenues from the Health Care Center. 2011- Includes interfund investment income \$4,224.								
<b>492700 Transfer from Highway Fund</b>	0.00	0.00	(5,401.00)	0.00	0.00	0.00	0.00	0.00
2011 - Transfer of interfund investment income.								
<b>493100 General Fund Applied</b>	0.00	0.00	0.00	0.00	(1,050,000.00)	0.00	(1,050,000.00)	0.00
Use of General Fund balance to fund selected non-recurring projects. A budget only account; no actual revenues are received. Vacancy factor of \$700,000, and contingency fund of \$350,000.								
<b>493200 Continuing Appropriations from Prior Year</b>	0.00	0.00	0.00	0.00	(51,611.00)	0.00	0.00	(51,611.00)
Re-appropriation of previously budgeted funds that were unspent due to projects not being completed in the year in which they were first budgeted. A budget only account; no actual revenues are received. 2012-Local match for EDA grant for fiber optics additions.								
<b>493455 Continuing Appropriations AHHP</b>	0.00	0.00	0.00	0.00	(4,395.00)	0.00	0.00	(4,395.00)
Re-appropriation of Arts, Humanities & Historic Preservation previously budgeted funds.								
<b>TOTAL GENERAL REVENUES</b>	<b>(2,751,031.37)</b>	<b>(3,649,049.07)</b>	<b>(4,254,462.24)</b>	<b>(623,023.90)</b>	<b>(4,195,977.00)</b>	<b>(4,223,430.00)</b>	<b>(4,367,305.00)</b>	<b>171,328.00</b>

## General Non-Departmental

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

<b>Fund</b>	<b>General Fund 10</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>	<b>Dollar</b>
<b>Department</b>	<b>General Non-Departmental 999</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Modified Budget</b>	<b>Estimated</b>	<b>Change</b>
<b>GENERAL EXPENSES</b>								
<b>10999148-524000</b>	<b>Miscellaneous Expenses</b>	0.00	0.00	13,926.30	0.00	200.00	5,112.00	1,800.00
	Miscellaneous expenses.							
<b>10999148-524700</b>	<b>Charitable and Penal Charges</b>	2,737.34	7,685.76	2,268.84	905.60	1,811.00	1,811.00	(1,514.00)
	A special charge from the State for the cost of proceedings of involuntary commitments of Sauk County residents in State or other County's mental facilities.							
<b>10999190-526100</b>	<b>Contingency Expense</b>	0.00	0.00	0.00	0.00	350,000.00	0.00	492,597.00
	One account aggregating contingent expenses from various departmental budgets, then reducing the total, since the likelihood that all contingent expenses will be spent is small.							
<b>10999192-526100</b>	<b>Merrimac Bridge Study</b>	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	Appropriation for Merrimac Bridge Study.							
<b>10999193-526100</b>	<b>Spring Green Water Study</b>	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	Appropriation for Town of Spring Green water study.							
<b>10999350</b>	<b>Airports</b>							
526100-99004	Tri-County Airport	17,768.00	16,135.00	15,844.00	15,665.00	15,655.00	15,665.00	10.00
526100-99003	Sauk-Prairie Airport	4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	0.00
526100-99002	Reedsburg Airport	4,100.00	4,100.00	4,100.00	0.00	4,100.00	4,100.00	0.00
526100-99001	Baraboo-Dells Airport	4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	4,100.00	0.00
<b>TOTAL AIRPORTS</b>		<b>30,068.00</b>	<b>28,435.00</b>	<b>28,144.00</b>	<b>23,865.00</b>	<b>27,955.00</b>	<b>27,965.00</b>	<b>10.00</b>
<b>10999360-526100</b>	<b>Wisconsin River Rail Transit</b>	26,520.00	26,520.00	24,923.21	26,520.00	26,520.00	26,520.00	1,480.00
	Eight-county consortium to maintain and manage existing railroad right-of-way.							
<b>10999361-526100</b>	<b>Pink Lady Rail Transit Commission</b>	750.00	0.00	585.00	0.00	0.00	0.00	585.00
	Commission to promote rail service along the line from Madison to Reedsburg, WI.							
<b>10999510</b>	<b>Sauk County Library Board</b>	851,661.00	914,336.51	911,056.08	951,171.97	951,893.00	951,893.00	(16,719.00)
	Provide library service for rural county residents.							
<b>10999513</b>	<b>Arts, Humanities Grant</b>	72,860.83	63,402.03	79,593.14	69,078.12	78,146.00	77,411.00	(7,374.00)
	Advocate for and expand arts, humanities and historic resources in the County.							
<b>10999562</b>	<b>UW-Baraboo/Sauk County Operating &amp; Outlay</b>	78,800.00	78,800.00	80,000.00	80,000.00	80,000.00	80,000.00	65,000.00
	50/50 Partnership between the City of Baraboo and Sauk County for UW-Baraboo/Sauk County campus maintenance of buildings and land.							

## General Non-Departmental

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<b>Fund</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
General Fund 10 General Non-Departmental 999				<b>Actual</b>	<b>Budget</b>			
<b>10999677-526100 Sauk County Development Corp</b>	67,528.00	67,528.00	67,528.00	67,528.00	67,528.00	67,528.00	67,528.00	0.00
Promote and retain diverse economic vitality for Sauk County and its communities.								
<b>10999900-594000 Transfer to Capital Projects Fund</b>	0.00	98,310.74	267,937.47	201.81	51,611.00	51,611.00	0.00	(51,611.00)
2010 - Local match for EDA grant for fiber optics additions. 2011 - Local match for EDA grant for fiber optics additions and UW-Baraboo/Sauk County parking project. 2012 - Local match for EDA grant for fiber optics additions.								
<b>10999900-595000 Transfer to Debt Service Fund</b>	1,993,364.00	2,081,369.00	2,046,800.00	1,023,949.50	2,047,899.00	2,067,899.00	2,094,628.00	46,729.00
Transfer of sales tax proceeds to fund debt service.								
<b>10999900-596000 Transfer to Enterprise Funds</b>	0.00	0.00	545,359.00	256,207.02	512,414.00	512,414.00	502,759.00	(9,655.00)
Transfer of sales tax to the Health Care Center for debt service.								
<b>TOTAL GENERAL EXPENSES</b>	<b>3,159,289.17</b>	<b>3,366,387.04</b>	<b>4,068,121.04</b>	<b>2,499,427.02</b>	<b>4,195,977.00</b>	<b>3,870,164.00</b>	<b>4,367,305.00</b>	<b>171,328.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>(2,751,031.37)</b>	<b>(3,649,049.07)</b>	<b>(4,254,462.24)</b>	<b>(623,023.90)</b>	<b>(4,195,977.00)</b>	<b>(4,223,430.00)</b>	<b>(4,367,305.00)</b>	<b>171,328.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>3,159,289.17</b>	<b>3,366,387.04</b>	<b>4,068,121.04</b>	<b>2,499,427.02</b>	<b>4,195,977.00</b>	<b>3,870,164.00</b>	<b>4,367,305.00</b>	<b>171,328.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>408,257.80</b>	<b>(282,662.03)</b>	<b>(186,341.20)</b>	<b>1,876,403.12</b>	<b>0.00</b>	<b>(353,266.00)</b>	<b>0.00</b>	

## INSURANCE FUND

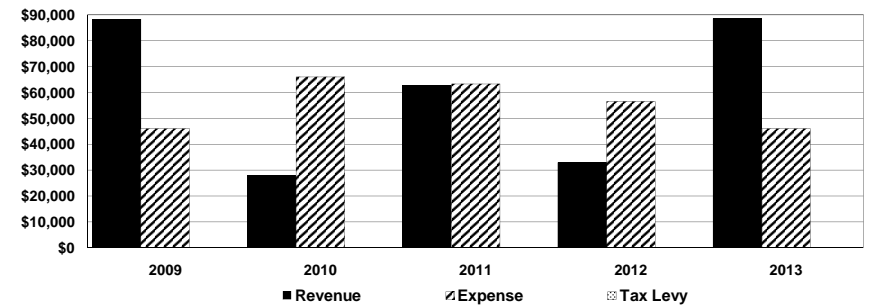
### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Intergovernmental	71,688	0	30,249	29,329	126,423	87,271	(39,152)	-30.97%	None	0	0
Interest	2,480	1,194	2,020	1,500	1,500	1,290	(210)	-14.00%			
Miscellaneous	14,147	26,708	30,419	2,048	0	0	0	0.00%	2013 Total	0	0
Use of Fund Balance	0	38,262	751	23,678	0	0	0	0.00%			
<b>Total Revenues</b>	<b>88,315</b>	<b>66,164</b>	<b>63,439</b>	<b>56,555</b>	<b>127,923</b>	<b>88,561</b>	<b>(39,362)</b>	<b>-30.77%</b>	2014	0	0
									2015	0	0
									2016	0	0
									2017	0	0
<b>Expenses</b>											
Supplies & Services	46,117	66,164	63,439	56,555	72,050	46,050	(26,000)	-36.09%			
Addition to Fund Balance	42,198	0	0	0	55,873	42,511	(13,362)	-23.91%			
<b>Total Expenses</b>	<b>88,315</b>	<b>66,164</b>	<b>63,439</b>	<b>56,555</b>	<b>127,923</b>	<b>88,561</b>	<b>(39,362)</b>	<b>-30.77%</b>			
Beginning of Year Fund Balance	477,981	520,179	481,917	481,166		457,488					
End of Year Fund Balance	520,179	481,917	481,166	457,488		499,999					

### 2013 Highlights and Issues on the Horizon

Change in charges to departments to bring the estimated 2012 year end fund balance back to its minimum of \$500,000, as well as meet 2013 expenses.

Revenue, Expense and Tax Levy



<b>Fund: COUNTY INSURANCE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>73999 COUNTY INSURANCE REVENUE</b>								
474010 DEPARTMENTAL CHARGES	-71,688.21	0.00	-30,248.91	-29,328.52	-126,423.00	-29,329.00	-87,271.00	-39,152.00
481100 INTEREST ON INVESTMENTS	-2,480.42	-1,193.79	-2,020.10	-2,748.63	-1,500.00	-1,500.00	-1,290.00	-210.00
486300 INSURANCE RECOVERIES	0.00	-3,884.85	0.00	0.00	0.00	0.00	0.00	0.00
486400 DEDUCTIBLE FUND REFUNDS/DIVIDE	-14,147.00	-22,823.00	-30,419.10	-2,047.70	0.00	-2,048.00	0.00	0.00
<b>TOTAL COUNTY INSURANCE REVENUE</b>	<b>-88,315.63</b>	<b>-27,901.64</b>	<b>-62,688.11</b>	<b>-34,124.85</b>	<b>-127,923.00</b>	<b>-32,877.00</b>	<b>-88,561.00</b>	<b>-39,362.00</b>
<b>73999157 NON DEPARTMENT INSURANCE/BOND</b>								
524800 MAINTENANCE AGREEMENT	5,000.00	5,000.00	7,000.00	7,000.00	7,000.00	7,000.00	0.00	-7,000.00
551400 COLLISION & COMPREHENSIVE	62.50	12,166.68	10,495.71	500.00	17,000.00	3,000.00	3,000.00	-14,000.00
551600 INSURANCE-MONIES & SECURITIES	807.03	397.87	807.02	807.03	807.00	807.00	807.00	0.00
551900 INSURANCE-GENERAL LIABILITY	34,966.00	43,356.00	39,893.00	40,505.00	42,000.00	40,505.00	37,000.00	-5,000.00
552200 EMPLOYEE BONDS	5,243.00	5,243.00	5,243.00	5,243.00	5,243.00	5,243.00	5,243.00	0.00
552400 INSURANCE-VOLUNTEERS	38.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON DEPARTMENT INSURANCE/BOND</b>	<b>46,116.78</b>	<b>66,163.55</b>	<b>63,438.73</b>	<b>54,055.03</b>	<b>72,050.00</b>	<b>56,555.00</b>	<b>46,050.00</b>	<b>-26,000.00</b>
<b>73999930 ADDITION TO FUND BALANCE</b>								
593000 ADDTN TO FUND BAL/RET EARNINGS	0.00	0.00	0.00	0.00	55,873.00	0.00	42,511.00	-13,362.00
<b>TOTAL ADDITION TO FUND BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,873.00</b>	<b>0.00</b>	<b>42,511.00</b>	<b>-13,362.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-88,315.63</b>	<b>-27,901.64</b>	<b>-62,688.11</b>	<b>-34,124.85</b>	<b>-127,923.00</b>	<b>-32,877.00</b>	<b>-88,561.00</b>	<b>-39,362.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>46,116.78</b>	<b>66,163.55</b>	<b>63,438.73</b>	<b>54,055.03</b>	<b>127,923.00</b>	<b>56,555.00</b>	<b>88,561.00</b>	<b>-39,362.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-42,198.85</b>	<b>38,261.91</b>	<b>750.62</b>	<b>19,930.18</b>	<b>0.00</b>	<b>23,678.00</b>	<b>0.00</b>	

## Land Records Modernization

### Department Vision - Where the department would ideally like to be

Land Records Modernization will forward the goals set forth in the Land Records Modernization Plan, to improve access to Sauk County's land information through the application of cost effective technology solutions and modernized processes.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Mission of Land Records Modernization is to utilize retained funds from the recording of documents in the Register of Deeds Office for the purpose of improving the availability of Sauk County's land information.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Encourage economic development  
Stewardship of natural resources  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Provide a complete portfolio of Sauk County Land Records on the Internet via the County Geographical Information System (GIS)	Deploy new web portal	12/31/2013
	Integrate available data into GIS layers (Census, Political Boundaries, etc)	12/31/2012
Consolidation of GIS dataset	Maintain fire number addresses to keep E911 up to date	Ongoing
	Consolidate Hydro layers to a single model to streamline the data maintenance.	07/01/2012
	Develop a method for updating City and Village address for E911 purposes	03/31/2012
Maintain the Land Records Modernization Plan	Update the Plan as necessary	Ongoing
	Provide required reporting to the Wis Department of Administration	Ongoing
Consolidation of GIS applications into a single software platform based on ESRI ArcGIS10	Centralize land record information into a single repository within a multi-user	12/31/2012
	Standardize data model design to improve data sharing with other agencies	12/31/2011
	Streamline parcel mapping workflow and reduce data maintenance overhead	3/1/2011
Provide for the redaction of Social Security Numbers from documents electronically recorded in the Register of Deeds Office	Implement system to redact information as required by state law	6/30/2012
Improved integration of land information systems with existing County systems to provide for spatial modeling of information when appropriate	Integration of Planning & Zoning Maps and Land Use Permitting Systems	12/31/2013
	Integrate Tax Management System with GIS to provide seamless access to maps and related tax information	10/31/2013
	Complete Remonumentation of Section Corners countywide	12/31/2015
	Complete the scanning of survey records and integrate that data into imaging/data systems.	6/30/2012

Program Evaluation						
Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Land Records Modernization	<p>State law allows for the retention of a portion of the recording fees received by the Register of Deeds Office, provided these fees are used for the modernization of land records information and the provision of the information on the internet. Through the guidance of the designated Land Information Office, the following duties are carried out:</p> <p>-Coordination of land information projects within the County, between the County and local government units, between the state and local government units and among governmental units and the private sector.</p> <p>-Creation, submission and maintenance of a Land Records Modernization Plan per state statute including any reporting required in the implementation of the Plan.</p> <p>-Review and recommendation of projects from local government for grants available under the State Land Information Program.</p> <p>-Submission of qualifying projects for grant funding.</p>	Wis Stats 59.72(5)(b)3	User Fees / Misc	\$150,000	1.21	
			Grants	\$0		
			Use of Fund Balance	\$18,600		
			<b>TOTAL REVENUES</b>	<b>\$168,600</b>		
			Wages & Benefits	\$34,015		
			Operating Expenses	\$134,585		
			<b>TOTAL EXPENSES</b>	<b>\$168,600</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Outlay	GIS Software Remonumentation	\$6,300 \$100,000	User Fees / Misc	\$0	-	
			Grants	\$0		
			Use of Carryforward	\$106,300		
			<b>TOTAL REVENUES</b>	<b>\$106,300</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$106,300		
			<b>TOTAL EXPENSES</b>	<b>\$106,300</b>		
Totals			<b>COUNTY LEVY</b>	<b>\$0</b>	1.21	
			<b>TOTAL REVENUES</b>	<b>\$274,900</b>		
			<b>TOTAL EXPENSES</b>	<b>\$274,900</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Number of Survey Monuments for which new coordinates have been established			
Hours for GIS reimplementation	600	1,250	1,000

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
GIS System Upgrade and Redeployment (percent complete)	20	50	80



# Sauk County Land Records Modernization

Oversight Committee: **Conservation, Planning & Zoning**

Overseen by the  
Management Information  
Systems Coordinator

**Geographic Information  
Systems Project Position**  
0.46 FTE

**Geographic Information  
Systems Interns**  
0.74 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
0.50	0.49	0.25		(0.04)	1.20

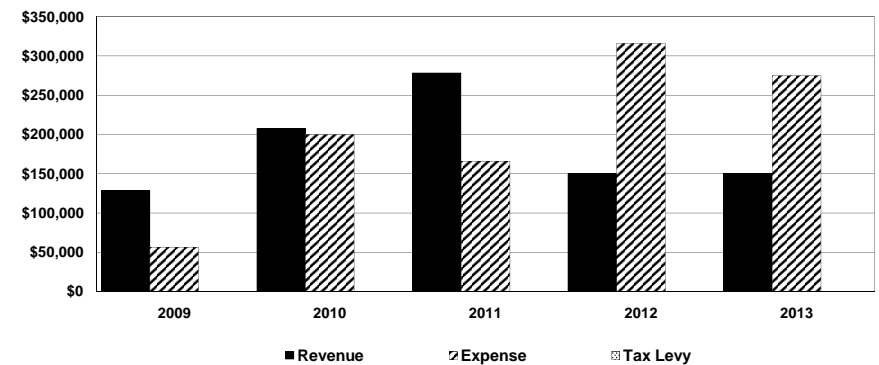
	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>LAND RECORDS MODERNIZATION</b>											
<u>Revenues</u>											
Grants & Aids	3,574	300	300	300	0	0	0	0.00%			
User Fees	125,200	207,007	278,072	149,700	150,000	150,000	0	0.00%	GIS Software	6,300	0
Use of Fund Balance	0	0	0	166,041	166,041	124,900	(41,141)	-24.78%	Remonumentation	100,000	0
<b>Total Revenues</b>	<b>128,774</b>	<b>207,307</b>	<b>278,372</b>	<b>316,041</b>	<b>316,041</b>	<b>274,900</b>	<b>(41,141)</b>	<b>-13.02%</b>	<b>2013 Total</b>	<b>106,300</b>	<b>0</b>
<u>Expenses</u>											
Labor	13,579	23,298	33,404	45,181	45,181	31,562	(13,619)	-30.14%	2014	130,000	0
Labor Benefits	1,071	9,771	11,916	12,510	12,510	2,453	(10,057)	-80.39%	2015	125,000	0
Supplies & Services	35,043	115,192	69,227	152,050	152,050	134,585	(17,465)	-11.49%	2016	75,000	0
Capital Outlay	6,808	51,871	51,513	106,300	106,300	106,300	0	0.00%	2017	25,000	0
Addition to Fund Balance	72,273	7,175	112,312	0	0	0	0	0.00%			
<b>Total Expenses</b>	<b>128,774</b>	<b>207,307</b>	<b>278,372</b>	<b>316,041</b>	<b>316,041</b>	<b>274,900</b>	<b>(41,141)</b>	<b>-13.02%</b>			
Beginning of Year Fund Balance	583,900	656,173	663,348	775,660		609,619					
End of Year Fund Balance	656,173	663,348	775,660	609,619		484,719					

### 2013 Highlights and Issues on the Horizon

Continued need for GIS development and improved coordination among departments creating and maintaining digital land information.

To better track and represent the actual labor required to carry out land records projects, the GIS Coordinator position was removed from this department and added into MIS with a corresponding chargeback amount based on actual hours allocated to LRM projects. For 2013 this amount is estimated to be \$50,000.

### Revenue, Expense and Tax Levy



2008: Revenue grants for wireless 911 implementation.  
Expenditures for large projects are made only after funds are accumulated.

<b>Fund: LAND RECORDS MODERNIZATION Department: GENERAL</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 6 Months Actual</b>	<b>2012 Modified Budget</b>	<b>2012 Estimated</b>	<b>2013</b>	<b>Dollar Change</b>
<b>23999 LAND RECORDS MODERN REVENUE</b>								
424312 WIRELESS 911 GRANT	-3,273.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424360 S/A WIS LAND INFO BOARD	-300.00	-300.00	-300.00	0.00	0.00	-300.00	0.00	0.00
461700 RECORDING FEES/COUNTY SHARE	-125,200.00	-147,967.00	-171,072.00	-75,120.00	-150,000.00	-148,975.00	-150,000.00	0.00
461800 REDACTION FEE	0.00	-59,040.00	-107,000.00	-725.00	0.00	-725.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-166,041.00	0.00	-124,900.00	-41,141.00
<b>TOTAL LAND RECORDS MODERN REVENUE</b>	<b>-128,773.51</b>	<b>-207,307.00</b>	<b>-278,372.00</b>	<b>-75,845.00</b>	<b>-316,041.00</b>	<b>-150,000.00</b>	<b>-274,900.00</b>	<b>-41,141.00</b>
<b>23999173 LAND RECORDS MODERNIZATION</b>								
511100 SALARIES PERMANENT REGULAR	10,957.50	18,375.41	33,404.30	17,033.20	24,587.00	24,587.00	31,562.00	6,975.00
511200 SALARIES-PERMANENT-OVERTIME	18.75	0.00	0.00	0.00	1,094.00	1,094.00	0.00	-1,094.00
512100 WAGES-PART TIME	2,602.50	4,922.50	0.00	0.00	19,500.00	19,500.00	0.00	-19,500.00
514100 FICA & MEDICARE TAX	1,038.85	1,712.36	2,450.11	1,236.16	3,456.00	3,456.00	2,415.00	-1,041.00
514200 RETIREMENT-COUNTY SHARE	0.00	883.39	1,278.34	639.17	1,515.00	1,515.00	0.00	-1,515.00
514300 RETIREMENT-EMPLOYEES SHARE	0.00	1,140.75	939.77	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	6,069.39	6,907.55	3,580.99	7,163.00	7,163.00	0.00	-7,163.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	1.98	4.71	2.58	5.00	5.00	0.00	-5.00
514600 WORKERS COMPENSATION	32.59	-37.01	335.05	154.70	371.00	371.00	38.00	-333.00
520100 CONSULTANT AND CONTRACTUAL	10,357.48	47,458.40	8,000.00	0.00	30,000.00	30,000.00	18,000.00	-12,000.00
520900 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00
524800 MAINTENANCE AGREEMENT	0.00	3,503.35	13,654.62	0.00	32,500.00	32,500.00	33,100.00	600.00
531100 POSTAGE AND BOX RENT	1.86	16.34	0.00	14.98	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	1,654.20	624.37	128.44	1,800.00	1,800.00	1,800.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	19,916.35	61,094.35	41,232.58	73,540.90	74,150.00	74,150.00	20,585.00	-53,565.00
532500 SEMINARS AND REGISTRATIONS	630.00	975.00	1,010.00	570.00	1,500.00	1,500.00	1,500.00	0.00
532800 TRAINING AND INSERVICE	4,137.16	0.00	4,410.00	0.00	10,000.00	10,000.00	7,500.00	-2,500.00
533200 MILEAGE	0.00	0.00	-171.15	107.25	600.00	600.00	600.00	0.00
533500 MEALS AND LODGING	0.00	490.00	466.26	280.00	1,500.00	1,500.00	1,500.00	0.00
581300 EQUIPMENT >\$500	0.00	1,926.00	0.00	0.00	0.00	0.00	0.00	0.00
581900 CAPITAL OUTLAY	6,808.00	49,945.53	51,512.60	29,951.83	106,300.00	106,300.00	106,300.00	0.00
<b>TOTAL LAND RECORDS MODERNIZATION</b>	<b>56,501.04</b>	<b>200,131.94</b>	<b>166,059.11</b>	<b>127,240.20</b>	<b>316,041.00</b>	<b>316,041.00</b>	<b>274,900.00</b>	<b>-41,141.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-128,773.51</b>	<b>-207,307.00</b>	<b>-278,372.00</b>	<b>-75,845.00</b>	<b>-316,041.00</b>	<b>-150,000.00</b>	<b>-274,900.00</b>	<b>-41,141.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>56,501.04</b>	<b>200,131.94</b>	<b>166,059.11</b>	<b>127,240.20</b>	<b>316,041.00</b>	<b>316,041.00</b>	<b>274,900.00</b>	<b>-41,141.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-72,272.47</b>	<b>-7,175.06</b>	<b>-112,312.89</b>	<b>51,395.20</b>	<b>0.00</b>	<b>166,041.00</b>	<b>0.00</b>	

## Management Information Systems

### Department Vision - Where the department would ideally like to be

To provide the capability to improve the processes of County government, through the provision of centralized, secure and effective technology solutions to the agencies that constitute local government and the consumers of the services provided by those agencies.

### Department Mission - Major reasons for the department's existence and purpose in County government

MIS provides the capability, through the application of information technology, to support the mission of Sauk County Government and related agencies. MIS provides an array of knowledge based solutions and services that are matched to the needs of the individual departments and programs that make up county government. These services and solutions are designed to enable departments and staff to make the fullest use of the technology possible, delivered in a people-focused and responsive manner.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
<b>System Maintenance</b>		
Maintain Replacement Cycles	<ul style="list-style-type: none"> <li>• Workstation replacement cycles</li> <li>• Server replacement cycles</li> <li>• Printer replacement cycles</li> </ul>	Ongoing
Update obsolete non-Cisco network hardware	<ul style="list-style-type: none"> <li>• Switches in WSB</li> <li>• Switches in HCH</li> <li>• Switches in HSR</li> </ul>	February-13
Department Requests	TBD	December-13
<b>Information Security and Compliance</b>		
Department Requests	TBD	December-13
System Redundancy	<ul style="list-style-type: none"> <li>• Continue migration to virtual servers</li> <li>• Replicate all virtual servers to offsite DC</li> <li>• Complete infrastructure at offsite facilities</li> </ul>	June-14
<b>Cost Reductions</b>		
Overall Government		
MIS Internal		
Departmental Requests		

## Management Information Systems

<b>Business Improvement</b>  Reduce dependence on printed materials  Integration of related systems and data  Improved meeting management  Technology Support  Improved public information solutions  Departmental Requests	<ul style="list-style-type: none"> <li>• Health records imaging system</li> <li>• Land Records systems with GIS</li> <li>• Tax System with parcel based systems</li> <li>• Develop automated agenda creation and routing system</li> <li>• Deploy resolution creation and routing system</li> <li>• Develop mobile device management facilities</li> <li>• Improve end user skills</li> <li>• Develop end user resources</li> <li>• Deploy desktop management tools / systems</li> <li>• Improve malware/virus protection</li> <li>• Audio /Video solution for Board meetings</li> </ul> TBD	December-13
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Program Evaluation						
Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Technical Support	Majority of MIS department work in this program. Encompasses all helpdesk activities, hardware replacement and upgrade, software upgrades and system administration.		Other Revenues	\$553,158	3.93	Average hours per help call
			TOTAL REVENUES	\$553,158		
			Wages & Benefits	\$292,934		
			Operating Expenses	\$627,225		
			TOTAL EXPENSES	\$920,158		
COUNTY LEVY	\$367,000					
Research and Development	Work with County departments/agencies to find, evaluate new technology, purchase/or develop and implement that best meets their needs.		Other Revenues	\$23,750	3.55	
			Use of Carryforward	\$0		
	TOTAL REVENUES		\$23,750			
	Wages & Benefits		\$280,934			
	Operating Expenses		\$42,519			
	TOTAL EXPENSES		\$323,453			
As Technology changes, continuously assess the application of that technology, insure implemented solutions improve job efficiencies and meet regulatory requirements.	COUNTY LEVY	\$299,703				
Training	As technology changes so do the skills required to support and use it. Provide for the ongoing skills training of MIS department employees and assist other department in providing end user training tailored to meet their staff needs.		User Fees	\$0	1.22	
	Expanding program to provide more MIS sponsored, in-house training on applications and systems specific to the County.		Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$89,025		
			Operating Expenses	\$9,100		
			TOTAL EXPENSES	\$98,125		
	COUNTY LEVY		\$98,125			
Continuity and Security	Governments overall dependence on technology constitutes a substantial risk to the continuity of operations. A system failure could interrupt the provision of services. MIS continuously evaluates systems, seeking out systemic weaknesses and applying necessary resources to improve those weaknesses in an effort to mitigate risk.	DHHS 45CFR 164.308	User Fees	\$0	0.83	Critical and non-critical unplanned downtime
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$65,554		
			Operating Expenses	\$9,887		
			TOTAL EXPENSES	\$75,441		
			COUNTY LEVY	\$75,441		

## Management Information Systems

Ext Support	Assist other units of government, within Sauk County, with technology support. Develop cooperative agreements for sharing of resources.		Other Revenues	\$20,000	0.27	
			<b>TOTAL REVENUES</b>	<b>\$20,000</b>		
			Wages & Benefits	\$19,575		
			Operating Expenses	\$434		
			<b>TOTAL EXPENSES</b>	<b>\$20,010</b>		
Geographic Information Systems (GIS)	Focus on provision of Land Records Information to the public and other government agencies. Through use of internet and other computer technologies, land information is made available and tailored to the needs of the consumers.		<b>COUNTY LEVY</b>	<b>\$10</b>	1.50	
			Other Revenues	\$50,000		
			User Fees	\$2,000		
			<b>TOTAL REVENUES</b>	<b>\$52,000</b>		
			Wages & Benefits	\$108,501		
Outlay	Purchase technology items and products for county technology		Operating Expenses	\$1,734	11.30	
			<b>TOTAL EXPENSES</b>	<b>\$110,235</b>		
			<b>COUNTY LEVY</b>	<b>\$58,235</b>		
			Other Revenues	\$362,177		
			<b>TOTAL REVENUES</b>	<b>\$362,177</b>		
Totals			Wages & Benefits	\$0		
			Operating Expenses	\$367,200		
			<b>TOTAL EXPENSES</b>	<b>\$367,200</b>		
			<b>COUNTY LEVY</b>	<b>\$5,023</b>		
			<b>TOTAL REVENUES</b>	<b>\$1,011,085</b>		
			<b>TOTAL EXPENSES</b>	<b>\$1,914,622</b>		
			<b>COUNTY LEVY</b>	<b>\$903,536</b>		

### Output Measures - How much are we doing?

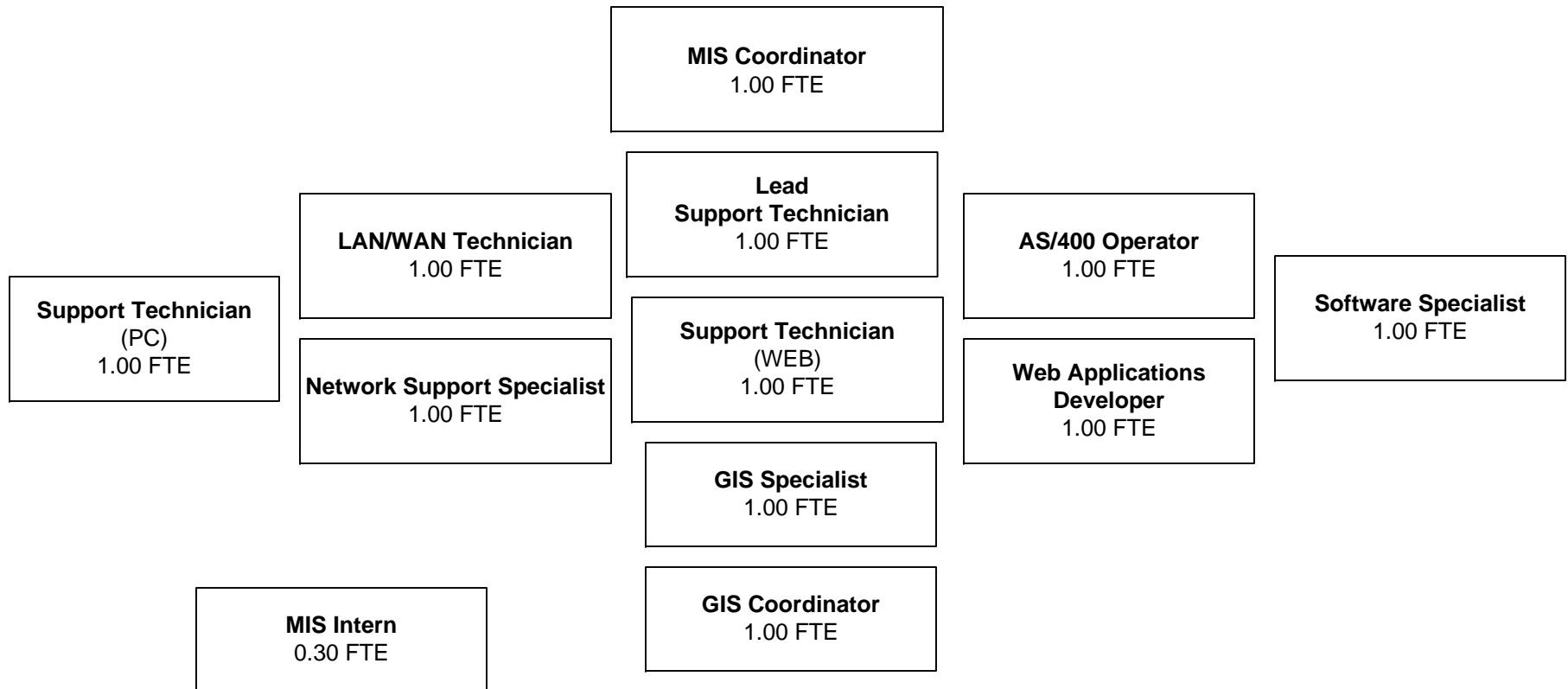
Description	2011 Actual	2012 Estimate	2013 Budget
Help Call Volume	5,912	5,500	5,500
Help Call Hours	4,278	4,125	4,400
Projects Opened	643	600	600
Projects Closed	653	600	600
Project Hours Total	3,636	3,500	3,500
GIS Requests for Service	748	600	700
GIS Project Hours	885	900	1,200
Planned System Downtime (hr)	181	200	200
Consulting Expenditures	45,508	55,000	75,000
Total IT Expenditure	835,074	1,236,716	

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Critical Unplanned Downtime (in hours)	12.96	<3	0.00
Non-Critical Unplanned Downtime (in hours)	35.00	<15	<10
Average hours per help call	0.70	0.75	0.80

# Sauk County Management Information Systems Department

Oversight Committee: **Executive and Legislative**



Mapping Department combined into MIS and Treasurer in 2011.

	2009	2010	2011	2012	2013	2013
	Balance	Change	Change	Change	Change	Balance
MIS	9.00		1.50		0.80	11.30
Mapping (MIS portion)	1.00	0.50	(1.50)			0.00
Combined Total	10.00	0.50	0.00	0.00	0.80	11.30

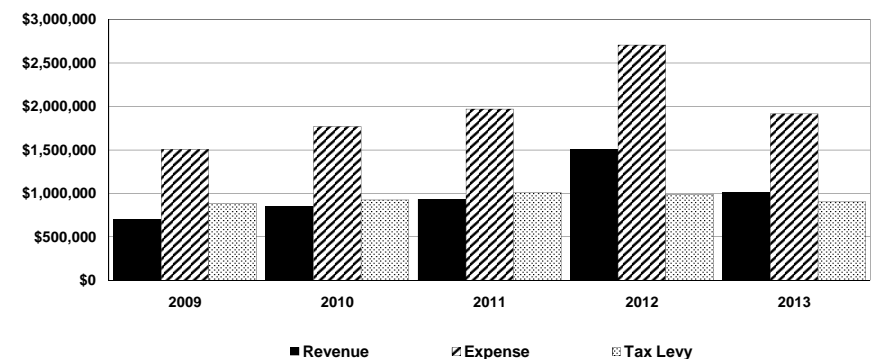
	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted		Total Expense Amount	Property Tax Levy Impact	
<b>MANAGEMENT INFORMATION SYSTEMS</b>												
<u>Revenues</u>												
Tax Levy	885,475	925,254	1,010,331	987,961	987,961	903,536	(84,425)	-8.55%	Replacement PC's	58,125	58,125	
User Fees	0	4	2,542	2,500	2,500	2,000	(500)	-20.00%	New PC's	2,975	2,975	
Intergovernmental	702,192	847,808	928,030	1,496,022	1,500,022	1,009,086	(490,936)	-32.73%	Replacement Printers and Peripherals	15,030	15,030	
Miscellaneous	27	0	0	0	0	0	0	0.00%	Replacement Copiers	19,650	19,650	
Use of Fund Balance	0	0	28,921	219,617	215,617	0	(215,617)	-100.00%	New Printers and Peripherals	22,310	22,310	
									Software	16,810	16,810	
									Replacement Network Hardware	24,000	24,000	
									New Network Hardware	20,500	20,500	
									Network Hardware Upgrades	40,700	40,700	
									Virtual Infrastructure	41,250	41,250	
									SaaS Applications	22,850	22,850	
									Systems Software Upgrades	3,000	3,000	
									New Systems	80,000	80,000	
Total Revenues	1,587,694	1,773,066	1,969,824	2,706,100	2,706,100	1,914,622	(791,478)	-29.25%	2013 Total	367,200	367,200	
<u>Expenses</u>												
Labor	495,790	503,930	587,929	605,925	605,925	642,291	36,366	6.00%				
Labor Benefits	178,442	183,845	204,920	192,931	192,931	214,232	21,301	11.04%				
Supplies & Services	453,550	533,587	513,661	574,968	574,968	690,899	115,931	20.16%				
Capital Outlay	381,524	548,269	663,314	1,332,276	1,332,276	367,200	(965,076)	-72.44%				
Addition to Fund Balance	78,388	3,435	0	0	0	0	0	0.00%				
Total Expenses	1,587,694	1,773,066	1,969,824	2,706,100	2,706,100	1,914,622	(791,478)	-29.25%				
Beginning of Year Fund Balance	Included in General Fund Total									2014	608,500	608,500
End of Year Fund Balance										2015	628,000	628,000
									2016	658,000	658,000	
<b>Mapping combined into Treasurer and MIS starting in 2011</b>									2017	607,000	607,000	

### 2013 Highlights and Issues on the Horizon

Maintaining a consistent level of service despite the increasing demand for services to be provided with the same resources.

In prior years, the GIS Coordinator's wages were split between the MIS Department (levy funded) and the Land Records Modernization fund. To better represent the actual time spent doing land records projects, the GIS Coordinators full wage will be appropriated in the MIS budget and the time spent performing Land Records Modernization tasks will be charged back to the LRM fund based on hours logged to these projects. For 2013, it is estimated that approx 66% of this position will be utilized for LRM projects.

### Revenue, Expense and Tax Levy





Fund: GENERAL FUND		2009	2010	2011	2012	2012	2012		Dollar
Department: MANAGEMENT INFORMATION SYSTEM		Actual	Actual	Actual	6 Months Actual	Modified Budget	Estimated	2013	Change
<b>10025 MANAGEMENT INFORMATION REVENUE</b>									
411100	GENERAL PROPERTY TAXES	-885,475.00	-925,254.00	-1,010,331.00	-493,980.48	-987,961.00	-987,961.00	-903,536.00	-84,425.00
451650	COPIER/POSTAGE/MISC	0.00	-4.27	0.00	0.00	0.00	0.00	0.00	0.00
472490	LOCAL GOVT/AGENCY PAYMENTS	0.00	-21,066.35	-19,411.25	-8,663.20	-20,000.00	-16,000.00	-20,000.00	0.00
474010	DEPARTMENTAL CHARGES	-648,270.95	-783,318.03	-881,289.52	-309,297.14	-1,385,307.00	-1,385,307.00	-793,933.00	-591,374.00
474040	REPLACEMENT FUND CHARGES	-52,471.36	-43,423.60	-27,329.41	-47,358.34	-94,715.00	-94,715.00	-145,153.00	50,438.00
474080	LAND RECORDS CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	-50,000.00	50,000.00
483300	SALE OF MATERIAL AND SUPPLIES	0.00	0.00	-2,542.27	-814.49	-2,500.00	-2,500.00	-2,000.00	-500.00
484165	RECYCLING REVENUES	-27.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
484180	EXTERNAL AGENCY CHARGES	-1,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
486300	INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-215,617.00	0.00	0.00	-215,617.00
<b>TOTAL MANAGEMENT INFORMATION REVENUE</b>		<b>1,587,694.31</b>	<b>-1,773,066.25</b>	<b>-1,940,903.45</b>	<b>-860,113.65</b>	<b>-2,706,100.00</b>	<b>-2,486,483.00</b>	<b>-1,914,622.00</b>	<b>-791,478.00</b>
<b>10025147 MANAGEMENT INFORMATION SYSTEMS</b>									
511100	SALARIES PERMANENT REGULAR	491,895.35	499,976.86	581,255.65	286,101.86	593,972.00	593,972.00	630,048.00	36,076.00
511200	SALARIES-PERMANENT-OVERTIME	2,315.22	2,194.17	4,478.04	2,037.01	9,558.00	9,558.00	9,588.00	30.00
511900	LONGEVITY-FULL TIME	1,579.40	1,759.40	2,195.20	0.00	2,395.00	2,395.00	2,655.00	260.00
514100	FICA & MEDICARE TAX	36,745.16	37,622.28	43,720.80	21,272.36	46,353.00	46,353.00	49,136.00	2,783.00
514200	RETIREMENT-COUNTY SHARE	22,333.33	24,218.08	31,673.11	16,895.84	35,750.00	35,750.00	42,234.00	6,484.00
514300	RETIREMENT-EMPLOYEES SHARE	29,274.71	31,273.23	22,641.72	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	88,720.58	90,572.17	105,738.40	54,816.53	109,637.00	109,637.00	121,116.00	11,479.00
514500	LIFE INSURANCE COUNTY SHARE	188.49	230.02	256.92	129.66	259.00	259.00	264.00	5.00
514600	WORKERS COMPENSATION	1,179.58	-71.15	889.41	450.75	932.00	932.00	1,482.00	550.00
520100	CONSULTANT AND CONTRACTUAL	43,508.80	33,540.48	27,995.06	17,933.41	39,000.00	39,000.00	125,950.00	86,950.00
522500	TELEPHONE & DAIN LINE	22,633.26	10,073.29	7,480.92	2,665.80	2,460.00	2,460.00	2,460.00	0.00
524100	COMPUTER SUPPORT / MNT	366,255.55	470,170.11	452,578.82	286,010.66	495,923.00	495,923.00	518,904.00	22,981.00
526000	COMPUTER TRAINING COSTS	0.00	385.44	0.00	0.00	0.00	0.00	0.00	0.00
531100	POSTAGE AND BOX RENT	10.43	18.07	150.30	35.03	250.00	250.00	250.00	0.00
531200	OFFICE SUPPLIES AND EXPENSE	1,057.14	566.05	562.16	36.24	2,000.00	2,000.00	2,000.00	0.00
532200	SUBSCRIPTIONS	137.00	669.35	496.85	550.00	1,200.00	1,200.00	1,200.00	0.00
532400	MEMBERSHIP DUES	350.00	0.00	50.00	0.00	1,000.00	1,000.00	1,000.00	0.00
532500	SEMINARS AND REGISTRATIONS	0.00	25.00	168.50	0.00	1,500.00	1,500.00	1,500.00	0.00
532600	ADVERTISING	0.00	0.00	0.00	0.00	250.00	250.00	250.00	0.00
532800	TRAINING AND INSERVICE	9,671.07	3,576.39	5,710.62	4,101.50	7,500.00	7,500.00	7,500.00	0.00
533200	MILEAGE	995.45	825.72	1,735.18	237.88	1,500.00	1,500.00	1,500.00	0.00
533500	MEALS AND LODGING	76.19	44.89	182.74	0.00	1,200.00	1,200.00	1,200.00	0.00
534000	OPERATING/MEETING SUPPLIES	8,578.95	13,350.09	15,883.31	11,369.00	20,685.00	20,685.00	26,685.00	6,000.00
535400	COMPUTER SUPPLIES	275.70	341.60	666.64	0.00	500.00	500.00	500.00	0.00
581900	CAPITAL OUTLAY	381,524.41	548,269.30	663,314.17	105,052.19	1,332,276.00	1,332,276.00	367,200.00	-965,076.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: MANAGEMENT INFORMATION SYSTEM</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL MANAGEMENT INFORMATION SYSTEMS</b>	<b>1,509,305.77</b>	<b>1,769,630.84</b>	<b>1,969,824.52</b>	<b>809,695.72</b>	<b>2,706,100.00</b>	<b>2,706,100.00</b>	<b>1,914,622.00</b>	<b>-791,478.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,587,694.31</b>	<b>-1,773,066.25</b>	<b>-1,940,903.45</b>	<b>-860,113.65</b>	<b>-2,706,100.00</b>	<b>-2,486,483.00</b>	<b>-1,914,622.00</b>	<b>-791,478.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,509,305.77</b>	<b>1,769,630.84</b>	<b>1,969,824.52</b>	<b>809,695.72</b>	<b>2,706,100.00</b>	<b>2,706,100.00</b>	<b>1,914,622.00</b>	<b>-791,478.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-78,388.54</b>	<b>-3,435.41</b>	<b>28,921.07</b>	<b>-50,417.93</b>	<b>0.00</b>	<b>219,617.00</b>	<b>0.00</b>	

## MAPPING

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	145,720	185,623	0	0	0	0	0	0.00%	None	0	0
User Fees	2,391	2,700	0	0	0	0	0	0.00%			
Use of Fund Balance	0	0	0	0	0	0	0	0.00%	2013 Total	0	0
Total Revenues	148,111	188,323	0	0	0	0	0	0.00%			

### Expenses

Labor	92,499	104,717	0	0	0	0	0	0.00%	2014	0	0
Labor Benefits	44,943	48,016	0	0	0	0	0	0.00%	2015	0	0
Supplies & Services	3,418	3,550	0	0	0	0	0	0.00%	2016	0	0
Addition to Fund Balance	7,251	32,040	0	0	0	0	0	0.00%	2017	0	0
Total Expenses	148,111	188,323	0	0	0	0	0	0.00%			

Beginning of Year Fund Balance

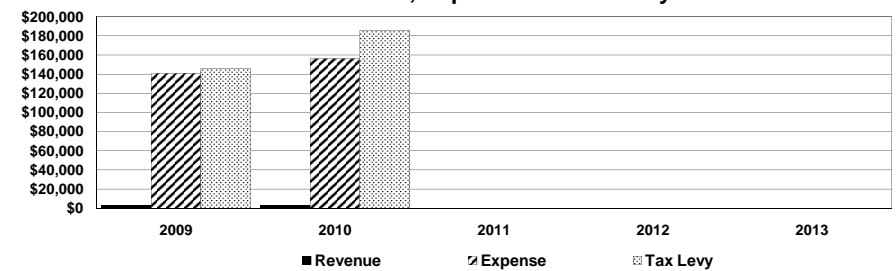
End of Year Fund Balance

Included in General Fund Total

Mapping combined into Treasurer and MIS starting in 2011

### 2013 Highlights and Issues on the Horizon

Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PROPERTY MAPPING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10019 PROPERTY MAPPING REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-145,720.00	-185,623.00	0.00	0.00	0.00	0.00	0.00	0.00
483300 SALE OF MATERIAL AND SUPPLIES	-2,390.77	-2,699.88	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PROPERTY MAPPING REVENUE</b>	<b>-148,110.77</b>	<b>-188,322.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10019172 PROPERTY MAPPING</b>								
511100 SALARIES PERMANENT REGULAR	92,026.18	104,150.67	0.00	0.00	0.00	0.00	0.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	53.35	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	472.80	512.80	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	6,756.29	7,661.31	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	3,944.29	4,694.33	0.00	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	5,170.07	6,062.12	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	28,834.16	29,629.52	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	18.13	17.50	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	219.92	-48.56	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	112.01	147.85	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	74.14	96.60	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	1,625.67	548.02	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,097.06	1,686.75	0.00	0.00	0.00	0.00	0.00	0.00
532500 SEMINARS AND REGISTRATIONS	85.00	590.00	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	284.20	460.50	0.00	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	140.00	20.02	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PROPERTY MAPPING</b>	<b>140,859.92</b>	<b>156,282.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-148,110.77</b>	<b>-188,322.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>140,859.92</b>	<b>156,282.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-7,250.85</b>	<b>-32,040.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## PERSONNEL DEPARTMENT

### Department Vision - Where the department would ideally like to be

The mission of the Sauk County Personnel Department is to lead county government's innovative human resource system by recruiting and retaining a talented and diverse workforce to ensure the best service to the public, as well as provide guidance and information to all departments of the County.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Personnel Department as directed by the Sauk County Board of Supervisors will advocate for the fair and equitable treatment of citizens, applicants and employees through adherence to laws, statutes and policies and procedures pertaining to the administration of the County.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Implement additional plan design changes for health insurance program.	Maintain health care costs at reasonable level while implementing potential plan design, or carrier change for overall fiscal responsibility.	September 2013
Minimal or zero grievance/arbitration hearings.	Process and respond to grievances in accordance with timelines established in existing collective bargaining agreements.	December 2013
Update SCCO Chapter 13 and Policy Document(s).	Continued updates to ensure consistent with practice and applicable employment laws, as well as implement changes due to Acts 10/32.	June 2013
Overall department expediency and efficiency.	Implement facets of the organizational analysis and reorganize department for maximum efficiency.	July 2013
Employee Wellness initiatives with possible health risk assessments (HRA)	Implement facets of the organizational analysis and reorganize department for maximum efficiency.	October 2013
Continued implementation of Neogov for recruitment and selection purposes.	All job applications and recruitment related materials processed on-line. Overall expeditiousness for applicants while also reducing budget for expenses directly related to recruitment.	Ongoing
Increased pharmaceutical/emergency room copays, plan design changes and possible change of carrier for health insurance.	Less reliance on tax payer dollars while maintaining adequate levels of health insurance coverage.	Ongoing
Effective development of management training program.	Development of training programs for ongoing management related processes and procedures results in more effective management staff.	Ongoing

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
General Human Resources	Employee Assistance Program, Employee Relations, Employee Development/Training, Unemployment (hearings and claims), wage/hour compliance, ADA/Civil Rights/EEO	Wis Stats 103 and 108	Other Revenues	\$100	1.34	Percentage of Departments with Complete Succession/Continuity Plans
			<b>TOTAL REVENUES</b>	<b>\$100</b>		
			Wages & Benefits	\$78,460		
			Operating Expenses	\$5,725		
			<b>TOTAL EXPENSES</b>	<b>\$84,185</b>		
			<b>COUNTY LEVY</b>	<b>\$84,085</b>		
Labor Relations and Negotiations	Collective bargaining, contract interpretation, contract preparation, labor/management relations, grievance mediation/arbitration, conflict dispute/resolution	Wis Stats 111	Other Revenues	\$200	0.25	Average Contract Settlement
			<b>TOTAL REVENUES</b>	<b>\$200</b>		
			Wages & Benefits	\$28,134		
			Operating Expenses	\$2,324		
			<b>TOTAL EXPENSES</b>	<b>\$30,458</b>		
			<b>COUNTY LEVY</b>	<b>\$30,258</b>		
Recruitment and Selection	On-line application system, employment advertising, interviews, testing, selection, union position postings, shift bids	Wis Stats 103	Wages & Benefits	\$46,677	1.00	
			Operating Expenses	\$19,300		
			<b>TOTAL EXPENSES</b>	<b>\$65,977</b>		
			<b>COUNTY LEVY</b>	<b>\$65,977</b>		

## PERSONNEL DEPARTMENT

Classification and Compensation	FLSA, performance appraisals, position descriptions, vacant position audits (VPA), job description maintenance/development/compliance, market adjustments, reclassifications, benchmarking, new position requests.	Wis Stats 103	Use of Fund Balance	\$60,000	0.25	
			<b>TOTAL REVENUES</b>	<b>\$60,000</b>		
			Wages & Benefits	\$28,134		
			Operating Expenses	\$70,562		
			<b>TOTAL EXPENSES</b>	<b>\$98,696</b>		
Sauk County Health Care Center	Overall human resources support to facility.	Wis Stats 103 and 111	<b>COUNTY LEVY</b>	<b>\$38,696</b>	0.25	
			Wages & Benefits	\$28,134		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$28,134</b>		
			<b>COUNTY LEVY</b>	<b>\$28,134</b>		
Benefits Administration	Family Medical Leave Act (FMLA), COBRA, HIPAA, Deferred Compensation, WRS coordination, EAP, Health Insurance and Other Voluntary Benefits (short term disability, Section 125, dental, vision, life insurance, etc.), employee wellness initiatives.	Wis Stats 103	User Fees	\$3,200	1.00	Low Health Insurance Percentage Increase Over Prior Year and Variety of Voluntary Benefits.
			<b>TOTAL REVENUES</b>	<b>\$3,200</b>		
			Wages & Benefits	\$60,084		
			Operating Expenses	\$23,500		
			<b>TOTAL EXPENSES</b>	<b>\$83,584</b>		
Totals			<b>COUNTY LEVY</b>	<b>\$80,384</b>	4.09	
			<b>TOTAL REVENUES</b>	<b>\$63,500</b>		
			<b>TOTAL EXPENSES</b>	<b>\$391,033</b>		
			<b>COUNTY LEVY</b>	<b>\$327,533</b>		

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Benefits Administration - Leave of Absence Coordination	120 applications 175 COBRA docs	145 applications 175 COBRA docs	1540 applications 175 COBRA docs
Benefits Administration - New Employee Orientation and Training	40 orientation/5 trainings	45 orientation/7 trainings	40 orientations/5 trainings
Classification and Compensation	315 performance appraisals 31.5 position eliminations 1 project position created 0 new positions created 2 reclassifications 4 project positions extended	310 performance appraisals 5 position eliminations 4 project position created 0 new positions created 3 reclassifications 4 project positions extended	325 performance appraisals 7 position eliminations 0 new positions created 15 market adjustments 5 reclassifications 7 project positions extended
Employee Assistance Program (Utilization and Helpline Use)	105	110	115
Labor Relations (Grievances and Hearings)	11 Step Three Hearings 3 Grievance Arbitrations 5 Mediation Hearings 6 Side Letters	10 Step Three Hearings 3 Grievance Arbitrations 0 Interest Arbitration	9 Step Three Hearings 4 Grievance Arbitrations 0 Interest Arbitration
Recruitment and Selection - General County	923 applications 31 recruitments 18 posting/shift bids	2,500 applications 50 recruitments 15 posting/shift bids	2,200 applications 45 recruitments 20 posting/shift bids
Recruitment and Selection – HCC	75 applications 6 recruitments 10 postings	120 applications 50 recruitments 40 postings	110 applications 40 recruitments 25 postings

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Benefits Administration - Health Insurance Percentage Increase Over Prior Year (Statewide average approximately 12%)	-7.00%	5.00%	8.00%
Labor Relations (Average Contract Settlement)	2.25%	1.0% - 0.0%	1.00%
Succession/Continuity Planning (Percentage of Departments Completed)	75.00%	90.00%	100.00%

# Sauk County Personnel Department

Oversight Committee: **Personnel**

**Personnel Director**  
1.00 FTE

**Administrative Analyst**  
0.50 FTE \*

**Personnel Specialist**  
2.00 FTE

**Human Resources  
Intern**  
0.59 FTE

\*Shared project position with the Administrative Coordinator.

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
5.30	(1.30)	0.25	(0.45)	0.29	4.09

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>PERSONNEL</b>											
<u>Revenues</u>											
Tax Levy	359,858	333,536	341,341	339,993	339,993	327,533	(12,460)	-3.66%	None	0	0
User Fees	796	683	1,039	800	800	800	0	0.00%			
Intergovernmental	36,477	40,806	51,270	0	0	0	0	0.00%	2013 Total	0	0
Miscellaneous	3,015	2,106	4,030	2,700	2,700	2,700	0	0.00%			
Use of Fund Balance	0	0	0	36,386	40,435	60,000	19,565	48.39%			
Total Revenues	400,146	377,131	397,680	379,879	383,928	391,033	7,105	1.85%			
<u>Expenses</u>											
Labor	233,195	221,993	231,205	204,438	204,438	203,445	(993)	-0.49%			
Labor Benefits	76,300	77,934	72,092	74,239	74,239	66,177	(8,062)	-10.86%			
Supplies & Services	63,894	57,860	61,710	101,202	105,251	121,411	16,160	15.35%			
Addition to Fund Balance	26,757	19,344	32,673	0	0	0	0	0.00%	2014	0	0
Total Expenses	400,146	377,131	397,680	379,879	383,928	391,033	7,105	1.85%	2015	0	0
									2016	0	0
									2017	0	0
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

### 2013 Highlights and Issues on the Horizon

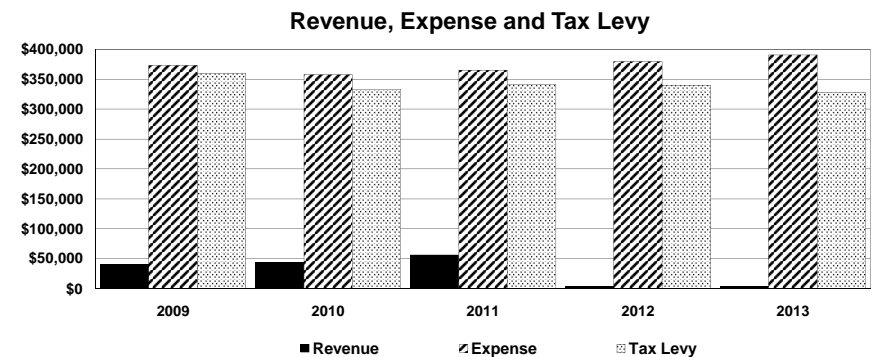
The Relief Worker position has been restructured so that it provides support to strictly the Personnel Department and Administrative Coordinator, each allocating .5 FTE (full time equivalent)

Continued review of health care provisions to minimize future cost to the County and employees.  
Outcome may be altered due to Federal Health Care Reform and the Affordable Care Act.

Address issues due to implementation of 2012 Acts 10 and 32 with regard to labor/employee relations. Continued efforts will be directed to staff restructuring/consolidation to effectively and efficiently meet the needs of County government.

\$60,000 is included in the budget to perform a countywide classification and compensation study.

The Federal Government continues to revise various employment laws including FMLA, HIPAA and ADA resulting in policy amendments and additional employee training.





<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PERSONNEL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10011 PERSONNEL REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-359,858.00	-333,536.00	-341,341.00	-169,996.50	-339,993.00	-339,993.00	-327,533.00	-12,460.00
451650 COPIER/POSTAGE/MISC	-74.37	-224.75	-19.00	0.00	-100.00	-100.00	-100.00	0.00
452160 SECTION 125 FORFEITURES	-3,014.82	-2,106.24	-4,030.11	-1,726.62	-2,500.00	-2,500.00	-2,500.00	0.00
461400 COBRA ADMINISTRATION FEES	-721.38	-458.50	-1,020.31	-501.30	-700.00	-700.00	-700.00	0.00
474010 DEPARTMENTAL CHARGES	-36,477.00	-40,805.78	-51,270.03	0.00	0.00	0.00	0.00	0.00
484160 MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	-200.00	-200.00	-200.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-40,435.00	0.00	-60,000.00	19,565.00
<b>TOTAL PERSONNEL REVENUE</b>	<b>-400,145.57</b>	<b>-377,131.27</b>	<b>-397,680.45</b>	<b>-172,224.42</b>	<b>-383,928.00</b>	<b>-343,493.00</b>	<b>-391,033.00</b>	<b>7,105.00</b>
<b>10011143 PERSONNEL</b>								
511100 SALARIES PERMANENT REGULAR	193,286.28	160,560.47	163,376.55	89,619.39	203,655.00	203,655.00	202,592.00	-1,063.00
511900 LONGEVITY-FULL TIME	492.60	552.60	612.60	0.00	783.00	783.00	853.00	70.00
512100 WAGES-PART TIME	0.00	4,628.13	2,213.32	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	14,109.42	12,132.10	12,044.79	6,485.10	15,639.00	15,639.00	15,564.00	-75.00
514200 RETIREMENT-COUNTY SHARE	8,494.79	7,965.49	8,832.73	5,213.13	12,062.00	12,062.00	12,332.00	270.00
514300 RETIREMENT-EMPLOYEES SHARE	11,135.26	10,286.28	6,330.67	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	27,841.08	28,150.00	27,635.60	15,701.22	38,566.00	38,566.00	32,565.00	-6,001.00
514500 LIFE INSURANCE COUNTY SHARE	32.28	20.95	22.45	13.26	33.00	33.00	27.00	-6.00
514600 WORKERS COMPENSATION	461.63	-23.37	162.48	89.51	195.00	195.00	244.00	49.00
514800 UNEMPLOYMENT	2,904.00	6,534.00	3,993.00	0.00	7,744.00	7,744.00	5,445.00	-2,299.00
515900 RELIEF WORKER CHARGES	7,082.25	17,158.72	18,915.75	0.00	0.00	0.00	0.00	0.00
520100 CONSULTANT AND CONTRACTUAL	0.00	0.00	0.00	0.00	20,000.00	20,000.00	60,000.00	40,000.00
521800 PURCHASED SERVICES	4,738.00	14,716.63	16,425.73	8,039.04	12,000.00	12,000.00	12,000.00	0.00
522500 TELEPHONE & DAIN LINE	832.67	784.59	667.30	351.67	1,000.00	1,000.00	1,000.00	0.00
524800 MAINTENANCE AGREEMENT	1,682.57	0.00	0.00	0.00	500.00	500.00	0.00	-500.00
531100 POSTAGE AND BOX RENT	1,641.42	1,204.28	784.21	560.20	1,000.00	1,000.00	1,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	433.26	1,524.87	743.24	203.81	1,025.00	1,000.00	1,000.00	-25.00
531300 PHOTO COPIES	0.00	0.00	0.00	0.00	200.00	150.00	200.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	4,474.10	11,822.29	10,021.89	8,264.13	26,008.00	23,537.00	10,561.00	-15,447.00
532200 SUBSCRIPTIONS	209.85	63.30	180.00	0.00	900.00	850.00	900.00	0.00
532400 MEMBERSHIP DUES	25.00	160.00	160.00	0.00	250.00	250.00	250.00	0.00
532600 ADVERTISING	15,903.20	12,435.53	16,001.66	8,888.40	17,000.00	17,000.00	19,000.00	2,000.00
532800 TRAINING AND INSERVICE	6,818.80	260.00	1,014.00	75.00	850.00	850.00	850.00	0.00
533200 MILEAGE	351.05	311.30	502.80	237.60	350.00	350.00	350.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	175.00	150.00	175.00	0.00
536100 REFERENCE CHECKS	2,381.00	330.00	190.00	110.00	300.00	300.00	300.00	0.00
536500 EMPLOYEE RECOGNITION	2,024.00	1,625.00	2,784.00	1,427.81	9,868.00	8,440.00	0.00	-9,868.00
537300 EMPLOYEE ASSISTANCE	12,974.00	12,274.00	11,400.00	11,400.00	11,500.00	11,400.00	11,500.00	0.00

<b>Fund: GENERAL FUND Department: PERSONNEL</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 6 Months Actual</b>	<b>2012 Modified Budget</b>	<b>2012 Estimated</b>	<b>2013</b>	<b>Dollar Change</b>
<b>TOTAL PERSONNEL</b>	<b>320,328.51</b>	<b>305,477.16</b>	<b>305,014.77</b>	<b>156,679.27</b>	<b>381,603.00</b>	<b>377,454.00</b>	<b>388,708.00</b>	<b>7,105.00</b>
<b>10011145 RELIEF WORKER</b>								
511100 SALARIES PERMANENT REGULAR	32,173.40	37,565.81	37,982.88	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	160.00	180.00	200.00	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	0.00	1,347.57	7,903.61	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	2,336.20	2,906.22	3,440.68	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	1,456.54	1,879.63	2,459.85	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	1,909.21	2,426.87	1,985.59	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	5,537.76	5,654.86	5,130.36	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	4.86	6.51	9.02	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	77.01	-5.50	45.06	0.00	0.00	0.00	0.00	0.00
<b>TOTAL RELIEF WORKER</b>	<b>43,654.98</b>	<b>51,961.97</b>	<b>59,157.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10011146 NEGOTIATIONS AND LABOR</b>								
521200 LEGAL SERVICES	8,695.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	0.00	32.03	0.00	0.00	0.00	0.00	0.00	0.00
532300 PROFESSIONAL SUBSCRIPTION	160.00	160.00	0.00	250.00	150.00	250.00	150.00	0.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	25.00	75.00	75.00	75.00	0.00
532800 TRAINING AND INSERVICE	549.00	149.00	797.00	575.00	1,700.00	1,700.00	1,700.00	0.00
533200 MILEAGE	0.00	0.00	37.70	0.00	150.00	150.00	150.00	0.00
533500 MEALS AND LODGING	0.00	7.50	0.00	0.00	250.00	250.00	250.00	0.00
<b>TOTAL NEGOTIATIONS AND LABOR</b>	<b>9,404.90</b>	<b>348.53</b>	<b>834.70</b>	<b>850.00</b>	<b>2,325.00</b>	<b>2,425.00</b>	<b>2,325.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-400,145.57</b>	<b>-377,131.27</b>	<b>-397,680.45</b>	<b>-172,224.42</b>	<b>-383,928.00</b>	<b>-343,493.00</b>	<b>-391,033.00</b>	<b>7,105.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>373,388.39</b>	<b>357,787.66</b>	<b>365,006.52</b>	<b>157,529.27</b>	<b>383,928.00</b>	<b>379,879.00</b>	<b>391,033.00</b>	<b>7,105.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-26,757.18</b>	<b>-19,343.61</b>	<b>-32,673.93</b>	<b>-14,695.15</b>	<b>0.00</b>	<b>36,386.00</b>	<b>0.00</b>	

## Register of Deeds

### Department Vision - Where the department would ideally like to be

The Register of Deeds will utilize the current technology available to provide the most up to date, accurate, and efficient method of recording documents and facilitating the subsequent search and retrieval of those documents, including, but not limited to the eventual incorporation of past recordings into the most current system.

### Department Mission - Major reasons for the department's existence and purpose in County government

The mission of the Register of Deeds Office is to record documents in a timely manner and issue copies of documents ,complying with Wisconsin State Statutes (59.43.) This office will file and issue copies of vital records, complying with Wisconsin State Statutes (69.07.) Military records and fixture-based U.C.C. Filings will be recorded in The Register of Deeds. The office will strive to maintain high standards of service and customer satisfaction.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Encourage economic development

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Maintain a grantor/grantee index and a tract index by recording all real estate documents that meet statutory recording requirements.	Facilitate location and retrieval of recorded real estate documents.	Ongoing
File all births, deaths, and marriages occurring in Sauk County. Issue, upon request by qualified applicants, certified copies of those records.	Allow for search, retrieval and issuance of copies of vital records.	Ongoing
Back scanning historic documents/redaction of social security numbers	Scan historic documents, then inspect entire data base of scanned images to identify and redact social security numbers	12/31/2012
Retro-recording	Incorporate historical records (currently on paper) into the computerized index and imaging system.	Ongoing

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Recordings	The Register of Deeds maintains real estate indexes (Grantor/Grantee and Tract) that allow title companies, attorneys, appraisers, Realtors, bankers and any other interested party to research title to a property, based upon documents pertaining to a parcel that have been submitted for recording. Deeds, mortgages, certified survey maps, and numerous other documents affecting title are all considered public record. The Register of Deeds makes these records available to all who request them; however, we do not make any determination as to the status of a parcel at any given time. Such determination is best done by a licensed title professional. Public computers are available at no cost for real estate research. There is a statutory fee for any copy of a real estate document issued by this office.	59	User Fees / Misc	\$499,000	2.75	Timeliness of recording  Counter Service (public customer)  Staff Service (Title companies, funeral directors, attorneys)
			Grants	\$0		
			TOTAL REVENUES	\$499,000		
			Wages & Benefits	\$173,836		
			Operating Expenses	\$19,345		
			TOTAL EXPENSES	\$193,181		
	COUNTY LEVY	(\$305,820)				
Vitals	The Register of Deeds maintains records of all births, deaths, and marriages that occur in Sauk County. Unlike real estate records, the public's access to vital records is quite limited. As a result, the Register of Deeds must determine "direct and tangible" interest before allowing research of vital records, or the issuance of copies of vital records. Copies, certified and/or uncertified are issued to qualified requesters, for a statutory fee.	69	User Fees / Misc	\$36,000	0.25	
			Grants	\$0		
			TOTAL REVENUES	\$36,000		
			Wages & Benefits	\$14,887		
			Operating Expenses	\$1,500		
			TOTAL EXPENSES	\$16,387		
	COUNTY LEVY	(\$19,614)				
Totals			TOTAL REVENUES	\$535,000	3.00	
			TOTAL EXPENSES	\$209,567		
			COUNTY LEVY	(\$325,433)		

## Register of Deeds

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Documents Recorded	22,180	20,000	18,000
Vital records filed	2,568	2,500	2,500
Copies of vital records issued	9,407	8,800	8,500

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Timeliness of recording	1 day to record	1 day to record	1 day to record
LandShark revenue	\$41,073	\$40,000	\$48,000
Entry of parcel numbers from documents	none	none	Enter parcel numbers for 21,000 documents

# Sauk County Register of Deeds Office

Oversite Committee: **Planning, Zoning and Land Records**

## **Register of Deeds**

Elected  
1.00 FTE

## **Deputy Register of Deeds**

2.00 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
3.50	(0.34)	(0.16)			3.00

## REGISTER OF DEEDS

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	(354,919)	(336,818)	(317,190)	(310,937)	(310,937)	(325,433)	(14,496)	-4.66%	None	0	0
Other Taxes	210,575	187,555	176,126	165,000	165,000	165,000	0	0.00%			
User Fees	337,743	378,155	445,155	364,000	363,500	370,000	6,500	1.79%	2013 Total	0	0
Use of Fund Balance	9,338	0	0	0	1,500	0	(1,500)	-100.00%			
<b>Total Revenues</b>	<b>202,737</b>	<b>228,892</b>	<b>304,091</b>	<b>218,063</b>	<b>219,063</b>	<b>209,567</b>	<b>(9,496)</b>	<b>-4.33%</b>			

### Expenses

Labor	120,660	123,862	126,775	123,773	128,591	126,496	(2,095)	-1.63%	2014	0	0
Labor Benefits	65,742	67,597	65,870	64,664	64,664	62,226	(2,438)	-3.77%	2015	0	0
Supplies & Services	16,335	15,168	17,395	22,688	25,808	20,845	(4,963)	-19.23%	2016	0	0
Addition to Fund Balance	0	22,265	94,051	6,938	0	0	0	0.00%	2017	0	0
<b>Total Expenses</b>	<b>202,737</b>	<b>228,892</b>	<b>304,091</b>	<b>218,063</b>	<b>219,063</b>	<b>209,567</b>	<b>(9,496)</b>	<b>-4.33%</b>			

Beginning of Year Fund Balance

Included in General Fund Total

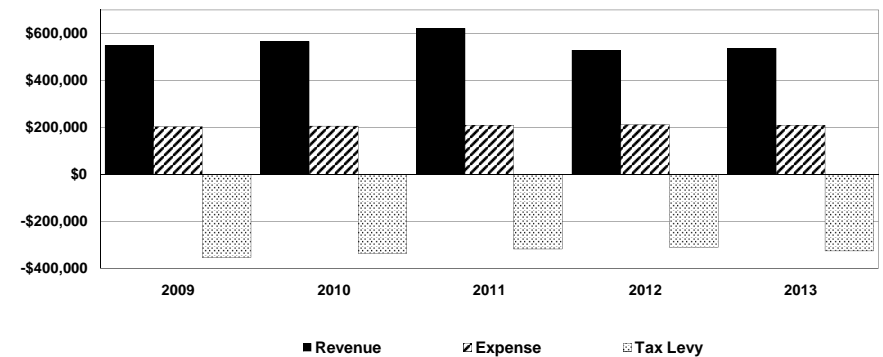
End of Year Fund Balance

### 2013 Highlights and Issues on the Horizon

Real estate continues to stagnate. Transfer fee revenues are anticipated to remain flat. This revenue is affected by the price of real estate sold, not the volume.

Continue to incorporate all older records into the new system. Scan old book documents, enter grantor/grantee information found in old indexes. There will be auditing/quality control required as part of the redaction process, this will most likely increase the work load on current staff.

### Revenue, Expense and Tax Levy



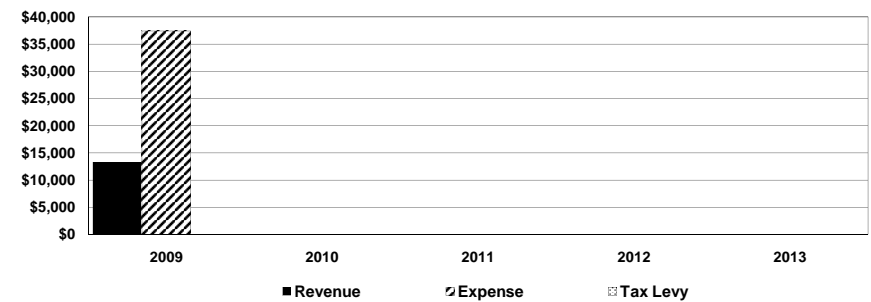
<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: REGISTER OF DEEDS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10013 REGISTER OF DEEDS REVENUE</b>								
411100 GENERAL PROPERTY TAXES	354,919.00	336,818.00	317,190.00	155,468.52	310,937.00	310,937.00	325,433.00	-14,496.00
419100 REAL ESTATE TRANSFER TAX	-210,575.24	-187,555.26	-176,126.49	-74,242.98	-165,000.00	-165,000.00	-165,000.00	0.00
451150 REGISTER OF DEEDS FEES	-287,829.30	-319,220.00	-371,726.00	-165,486.00	-315,000.00	-315,000.00	-315,000.00	0.00
451650 COPIER/POSTAGE/MISC	-49,913.26	-58,934.50	-73,429.42	-28,604.76	-48,500.00	-49,000.00	-55,000.00	6,500.00
484160 MISCELLANEOUS REVENUES	0.00	-0.90	0.00	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-1,500.00	0.00	0.00	-1,500.00
<b>TOTAL REGISTER OF DEEDS REVENUE</b>	<b>-193,398.80</b>	<b>-228,892.66</b>	<b>-304,091.91</b>	<b>-112,865.22</b>	<b>-219,063.00</b>	<b>-218,063.00</b>	<b>-209,567.00</b>	<b>-9,496.00</b>
<b>10013170 REGISTER OF DEEDS</b>								
511100 SALARIES PERMANENT REGULAR	119,854.50	123,169.28	126,041.14	55,027.49	127,818.00	123,000.00	125,893.00	-1,925.00
511900 LONGEVITY-FULL TIME	653.40	693.40	733.40	0.00	773.00	773.00	603.00	-170.00
514100 FICA & MEDICARE TAX	9,016.13	9,317.01	9,362.31	4,023.85	9,837.00	9,837.00	9,677.00	-160.00
514200 RETIREMENT-COUNTY SHARE	7,650.40	8,190.23	8,531.19	3,574.77	8,272.00	8,272.00	8,620.00	348.00
514300 RETIREMENT-EMPLOYEES SHARE	5,503.17	5,973.13	7,102.00	2,011.37	4,199.00	4,199.00	0.00	-4,199.00
514400 HEALTH INSURANCE COUNTY SHARE	43,251.24	44,090.23	40,703.35	18,257.59	42,178.00	42,178.00	43,736.00	1,558.00
514500 LIFE INSURANCE COUNTY SHARE	34.54	44.16	47.39	22.05	49.00	49.00	41.00	-8.00
514600 WORKERS COMPENSATION	286.83	-17.68	124.05	55.05	129.00	129.00	152.00	23.00
515900 RELIEF WORKER CHARGES	152.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	205.23	158.13	145.22	66.58	220.00	200.00	200.00	-20.00
524800 MAINTENANCE AGREEMENT	263.03	306.81	316.97	123.99	1,000.00	400.00	1,000.00	0.00
531100 POSTAGE AND BOX RENT	4,693.56	4,059.93	4,424.25	2,587.24	4,600.00	4,600.00	4,600.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	1,525.73	1,593.25	1,861.54	629.69	2,200.00	1,800.00	2,200.00	0.00
531500 FORMS AND PRINTING	1,215.25	1,101.87	465.00	778.00	1,100.00	1,100.00	1,100.00	0.00
531600 RECORD BOOKS AND BINDERS	697.45	730.78	344.46	0.00	700.00	700.00	700.00	0.00
531700 REBINDING	506.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	6,080.00	6,406.96	8,668.26	-1,033.13	14,423.00	12,923.00	9,480.00	-4,943.00
532400 MEMBERSHIP DUES	375.00	300.00	400.00	200.00	600.00	200.00	600.00	0.00
533200 MILEAGE	577.60	362.50	481.67	108.60	550.00	550.00	550.00	0.00
533500 MEALS AND LODGING	188.00	140.00	280.00	0.00	400.00	200.00	400.00	0.00
552100 OFFICIALS BONDS	7.85	7.85	7.85	6.41	15.00	15.00	15.00	0.00
<b>TOTAL REGISTER OF DEEDS</b>	<b>202,737.86</b>	<b>206,627.84</b>	<b>210,040.05</b>	<b>86,439.55</b>	<b>219,063.00</b>	<b>211,125.00</b>	<b>209,567.00</b>	<b>-9,496.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-193,398.80</b>	<b>-228,892.66</b>	<b>-304,091.91</b>	<b>-112,865.22</b>	<b>-219,063.00</b>	<b>-218,063.00</b>	<b>-209,567.00</b>	<b>-9,496.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>202,737.86</b>	<b>206,627.84</b>	<b>210,040.05</b>	<b>86,439.55</b>	<b>219,063.00</b>	<b>211,125.00</b>	<b>209,567.00</b>	<b>-9,496.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>9,339.06</b>	<b>-22,264.82</b>	<b>-94,051.86</b>	<b>-26,425.67</b>	<b>0.00</b>	<b>-6,938.00</b>	<b>0.00</b>	

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>RENTAL PROPERTY</b>											
<u>Revenues</u>											
Interest	61	0	0	0	0	0	0	0.00%	None	0	0
Rent	13,252	0	0	0	0	0	0	0.00%			
Use of Fund Balance	24,128	0	0	0	0	0	0	0.00%	2013 Total	0	0
Total Revenues	37,441	0	0	0	0	0	0	0.00%			
<u>Expenses</u>											
Supplies & Services	9,496	0	0	0	0	0	0	0.00%	2014	0	0
Transfer to General Fund	8,444	0	0	0	0	0	0	0.00%	2015	0	0
Transfer to HCC	19,501	0	0	0	0	0	0	0.00%	2016	0	0
Addition to Fund Balance	0	0	0	0	0	0	0	0.00%	2017	0	0
Total Expenses	37,441	0	0	0	0	0	0	0.00%			
Beginning of Year Fund Balance	24,128	0	0	0		0					
End of Year Fund Balance	0	0	0	0		0					

Rental Property rentals ended 2009

#### 2013 Highlights and Issues on the Horizon

Revenue, Expense and Tax Levy





<b>Fund: RENTAL PROPERTY</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>32999 RENTAL PROPERTY</b>								
481100 INTEREST ON INVESTMENTS	-60.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00
482100 RENT OF COUNTY BUILDINGS	-13,252.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL RENTAL PROPERTY</b>	<b>-13,312.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>32999191 RENTAL PROPERTIES</b>								
520900 CONTRACTED SERVICES	4,184.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522100 WATER TREATMENT	1,618.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522900 UTILITIES	1,777.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00
525000 BLDG/PROPERTY/LIGHT MAINT/REPA	1,804.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	111.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL RENTAL PROPERTIES</b>	<b>9,496.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>32999900 TRANSFERS TO OTHER FUNDS</b>								
591000 TRANSFER TO GENERAL FUND	8,443.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00
596000 TRANSFER TO ENTERPRISE FUNDS	19,500.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>27,944.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-13,312.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>37,440.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>24,127.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## Surveyor

### Department Vision - Where the department would ideally like to be

The County Surveyor's office is responsible for conducting and/or overseeing all activity with regards to remonumentation, maintenance and perpetuation of the corners of the PLSS. The physical office is the repository for records pertaining to the PLSS, real property boundaries and geodetic control information within the County. The County Surveyor is responsible for developing, maintaining, and providing access to these records by private Surveyors and other individuals as well as other Departments in County, State, and Federal Government. Additionally, by provisions of the new County Surveyor Ordinance, the County Surveyor will be responsible, starting in 2013, for critical review of Plats of Surveys, a responsibility which has never been provided for by State Statutes. This is a very positive advancement in the level of service that will be provided to the property owners in the county.

### Department Mission - Major reasons for the department's existence and purpose in County government

To provide for the remonumentation and maintenance of the Public Land Survey System (PLSS), being the Section Corners and Quarter Corners throughout Sauk County. It is also the responsibility of the County Surveyor to provide resolution for controversies, disputes, and questions with regards to the locations of those corners, and also, with the provisions of the new ordinance, with regards to any and all surveys conducted in the county. The County Surveyor is also responsible for filing survey maps and reports of remonumentation and perpetuation of the 2,912 original PLSS corners and providing copies of these documents as they are requested. The County Surveyor may also be responsible for providing or administering Surveying related support services to other departments in the County as requested and where sufficient funding is provided.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Encourage economic development  
Stewardship of natural resources

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Re monumentation Program	Reestablish one-third of missing PLSS corners.	Ongoing
Corner Maintenance Program	Perpetuate at least 5% of total corners in the County annually as per Statutes.	Ongoing
Records maintenance and modernization	Continue recording, maintaining, and updating survey records.	Ongoing
Provide availability of Survey Records via Internet	Establish and maintain Internet availability of Survey records.	Unknown
Establish G.P.S. Coordinates on all County PLSS Corners	Provide accurate locations for PLSS Corners, County-wide.	Unknown
Complete Tie Sheets Database Update	Finish Filling In Gaps From Past County Surveyors	Unknown

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Surveyor	Continue remonumentation, maintenance, and perpetuation of the PLSS corners. Respond to and resolve issues with regards to PLSS corners and Surveys. Coordinate with the Conservation, Planning & Zoning Department in reviewing Certified Survey Maps and Plats of Survey which have been submitted. Provide information and education to other units of Government and the general public. Coordination and cooperation with Mapping Department and Land Information Officer in scanning's, database creation and maintenance, and preparations in an ongoing effort to provide internet access to the public of all County survey records.	Wis. Stats. 59 Sauk County Code of Ordinances, Ch. 30.65	User Fees / Misc	\$0	1.00	G.P.S. Coordinates Map Production  Document scans
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$35,867		
			Operating Expenses	\$44,495		
			TOTAL EXPENSES	\$80,362		
			COUNTY LEVY	\$80,362		
Totals			TOTAL REVENUES	\$0	1.00	
			TOTAL EXPENSES	\$80,362		
			COUNTY LEVY	\$80,362		

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Corner Remonumentation	27	25	25
Corner Maintenance	277	250	250
G.P.S. Coordinates on corners	258	250	250
Review of Plats of Survey	N/A	N/A	150

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Document scans	474	358	350
G.P.S. Coordinates Map Production - Number of coordinate sets	258	250	250

# Sauk County Surveyor's Office

Oversight Committee: **Planning, Zoning and Land Records**

**Surveyor**  
Elected  
1.00 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
1.00					1.00

## SURVEYOR

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	74,105	76,581	81,824	80,448	80,448	80,362	(86)	-0.11%	None	0	0
Total Revenues	74,105	76,581	81,824	80,448	80,448	80,362	(86)	-0.11%	2013 Total	0	0

### Expenses

Labor	12,222	23,634	20,838	28,887	28,887	32,857	3,970	13.74%	2014	0	0
Labor Benefits	1,409	1,761	1,879	2,606	2,606	3,010	404	15.50%	2015	0	0
Supplies & Services	42,624	42,895	42,111	48,402	48,955	44,495	(4,460)	-9.11%	2016	0	0
Addition to Fund Balance	17,850	8,291	16,996	553	0	0	0	0.00%	2017	0	0
Total Expenses	74,105	76,581	81,824	80,448	80,448	80,362	(86)	-0.11%			

Beginning of Year Fund Balance

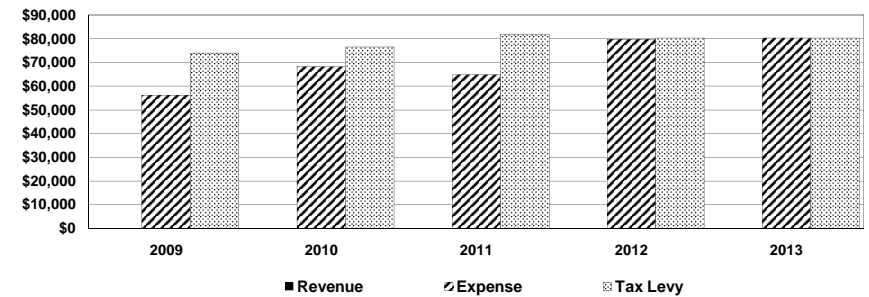
End of Year Fund Balance

Included in General Fund Total

### 2013 Highlights and Issues on the Horizon

Creation of a County Surveyor Ordinance effective in 2013 will help define the roles and responsibilities of the Surveyor, as well as the Surveyor's interactions with other County departments.

### Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: COUNTY SURVEYOR</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10016 COUNTY SURVEYOR</b>								
411100 GENERAL PROPERTY TAXES	-74,105.00	-76,581.00	-81,824.00	-40,224.00	-80,448.00	-80,448.00	-80,362.00	-86.00
<b>TOTAL COUNTY SURVEYOR</b>	<b>-74,105.00</b>	<b>-76,581.00</b>	<b>-81,824.00</b>	<b>-40,224.00</b>	<b>-80,448.00</b>	<b>-80,448.00</b>	<b>-80,362.00</b>	<b>-86.00</b>
<b>10016171 COUNTY SURVEYOR</b>								
511100 SALARIES PERMANENT REGULAR	8,291.27	8,536.01	8,725.08	4,252.87	8,887.00	8,887.00	8,887.00	0.00
512700 WAGES-PART TIME-NO BENEFITS	3,931.24	15,098.11	12,112.49	7,745.31	20,000.00	20,000.00	23,970.00	3,970.00
514100 FICA & MEDICARE TAX	935.07	1,808.02	1,594.22	917.82	2,210.00	2,210.00	2,514.00	304.00
514600 WORKERS COMPENSATION	473.45	-46.68	284.54	164.36	396.00	396.00	496.00	100.00
520300 MONUMENTATION (FIELD)	0.00	0.00	0.00	0.00	5,000.00	0.00	500.00	-4,500.00
520500 MONUMENTATION MAINT & PRES	41,395.00	38,200.00	38,200.00	21,770.00	40,000.00	44,000.00	40,000.00	0.00
522500 TELEPHONE & DAIN LINE	28.05	57.26	23.14	9.06	30.00	30.00	30.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	196.05	0.00	455.05	500.00	500.00	500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	684.25	3,883.00	3,874.66	1,156.11	2,312.00	2,312.00	2,352.00	40.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00
536300 MONUMENTS,SIGNS,POSTS,ETC	503.55	545.00	0.00	1,449.00	1,000.00	1,449.00	1,000.00	0.00
552100 OFFICIALS BONDS	13.09	13.09	13.09	10.68	13.00	11.00	13.00	0.00
<b>TOTAL COUNTY SURVEYOR</b>	<b>56,254.97</b>	<b>68,289.86</b>	<b>64,827.22</b>	<b>37,930.26</b>	<b>80,448.00</b>	<b>79,895.00</b>	<b>80,362.00</b>	<b>-86.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-74,105.00</b>	<b>-76,581.00</b>	<b>-81,824.00</b>	<b>-40,224.00</b>	<b>-80,448.00</b>	<b>-80,448.00</b>	<b>-80,362.00</b>	<b>-86.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>56,254.97</b>	<b>68,289.86</b>	<b>64,827.22</b>	<b>37,930.26</b>	<b>80,448.00</b>	<b>79,895.00</b>	<b>80,362.00</b>	<b>-86.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-17,850.03</b>	<b>-8,291.14</b>	<b>-16,996.78</b>	<b>-2,293.74</b>	<b>0.00</b>	<b>-553.00</b>	<b>0.00</b>	

## TREASURER/REAL PROPERTY LISTER

### Department Vision - Where the department would ideally like to be

To continue to maintain its level of excellent service to the public and other county offices. Learn to better utilize the existing tools we have and continually search for more efficient processes for all facets of our department. Provide information for the public via our web site. Continue to find ways to increase revenues and decrease expenses.

### Department Mission - Major reasons for the department's existence and purpose in County government

To administer and fulfill the duties as defined in the Wisconsin State Statutes. This includes property tax collection; receiving, disbursing and investing county funds; maintenance of assessment rolls and property descriptions, completion of tax rolls and tax bills; tax deed land acquisitions and sales; unclaimed funds; monitoring of converted agricultural land; Lottery & Gaming Credit maintenance; Land Records Council; and tax parcel maps.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Conversion to the new tax receipting/assessment software program	Conversion, implementation and training of the new system. Strive for <b>full</b> utilization of the new system's capabilities, including better efficiency in our daily tasks and improved exchange of information with other county departments. In some cases, this will require entry of additional information not stored in our current system	December 2013
Complete Documentation of All Processes & Procedures	To have a complete procedural manual for all the processes and procedures in our office. They will be tested and proven efficient, clear and concise. From that point forward only updates would be made as needed.	December 2013
Complete Documentation of Continuity of Operations Plan	To have a complete Continuity of Operations Plan for all aspects and situations in our department. This will help ensure the continuous performance of our essential functions and operations during an emergency. From that point forward only updates to the plan would be made as needed.	December 2013
Implementation of a Payment Plan & Tax Revenue Intercept Program (TRIP)	To establish payment plans and implement the TRIP Program. Results will be additional tax payer money and this helps to keep the County funded.	December 2013
Filed Surveys that have not been processed	Scanning, indexing and linking all of the backlogged information to the GIS System and the Property Tax System	December 2013

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Treasurer	Receive and Payout all County Monies, Complete Tax Roll and Tax Bills, Tax Deed Lands, Property Tax Collection, Unclaimed Funds, Investing of County Funds, Drainage District Treasurer, Bankruptcy Filings, Annual Departmental Budget, Land Records Council, Administrative Duties	26.03(2),34.05,59.25 etal,59.40,59.52,59.54,59.61, 59.63,59.64,70.39,77.24,77.8 9,174.08,174.09,814.6666.07 03,75,66.0139,59.69,59.66,25 .50,59.62,66.063,70.67,74 etal,990.88.18,59.72,59.20 etal,236.21	Other Revenues	\$809,127	2.37	-Average rate of investments. -Sale book value as a % of total taxes. -Tax deeds taken as a % of delinquency letters. -Time to process individual daily cash entries. -Average Percentage of Employees using Direct Deposit.
			<b>TOTAL REVENUES</b>	<b>\$809,127</b>		
			Wages & Benefits	\$148,045		
			Operating Expenses	\$53,325		
			<b>TOTAL EXPENSES</b>	<b>\$201,370</b>		
			<b>COUNTY LEVY</b>	<b>(\$607,757)</b>		
Real Property Listing	Real Property Lister, Property Assessments, Monitor Converted Agricultural Land, Map Maintenance, Land Records Council, Lottery & Gaming Credit Administration, Annual Departmental Budget, Administrative Duties	70.09(1)(2)(3), 70.323,70.43,70.44,70.46,70. 47,70.64,74.48,7910(5)thru 11),59.72(3m), 19,59.20(1),59.20(2),59.21,59 .25,59.25(1),59.52(4)	Other Revenues	\$8,173	4.70	-Time to search changes in assessment records for new construction and contact owners regarding eligibility for lottery credit certification.
			<b>TOTAL REVENUES</b>	<b>\$8,173</b>		
			Wages & Benefits	\$285,876		
			Operating Expenses	\$41,898		
			<b>TOTAL EXPENSES</b>	<b>\$327,774</b>		
			<b>COUNTY LEVY</b>	<b>\$319,601</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$817,300</b>	7.07	
			<b>TOTAL EXPENSES</b>	<b>\$529,144</b>		
			<b>COUNTY LEVY</b>	<b>(\$288,156)</b>		

## TREASURER/REAL PROPERTY LISTER

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
New Parcels	161	81 (a)	100
# Real Estate Parcels / Personal Property Parcels on the Tax Roll	49,734 / 3,810	49,765 / 3,790 (a)	49,800 / 3,800
New Certified Surveys	96	82 (a)	80
New Subdivisions / # Lots	4 / 56	None (a)	3 / 30
New Condos / # Units	4 / 28	3 / 12 (a)	4 / 12
New Annexations / # Parcels	6 / 9	3 / 4 (a)	n/a
New Highway Projects / # Parcels	2 / 34	9 / 29 (a)	10 / 30
New Managed Forest Law Orders / parcels	32 / 61	48 / 96 (a)	50 / 100
MFL Orders Withdrawn or Expired / #parcels	2 / 2	10 / 15 (a)	30 / 65
New Ag Use Penalty Conversion # Parcels / Revenue	13 / \$9,514	10 / \$4,000	5 / \$2,000
Parcels with informational changes (names/address/legal descriptions)	5,145	4,930 (a)	5,000
Notice of Change of Assessments Printed (some assessors print their own)	5,476	6,000	6,000
Tax Bills Printed	49,273	49,300	49,500
Real Estate Transfer Returns Processed	5,783	4,000	5,000
Tax Receipts Processed	23,281	23,500	24,000
Daily Cash Receipts processed for all County Departments	6,367	6,200	6,300
Accounts Payable Checks Printed and Processed	10,020	10,100	10,500
Direct Deposit Advices Printed, Processed and Delivered	13,328	13,500	14,000
Payroll Checks Printed, Processed and Delivered	4,657	4,600	4,000
Credit Card Transactions (each transaction may be paying on 1 or more parcels)	87	115	125
E-Check Transactions	16	75	75
# Tax Deed letters sent to delinquent tax payers / mtg. companies/state depts., etc.	258	226 (a)	275
# Tax Deeds taken by the County	12	15	20
\$\$ Sale Book (September 1st of each year)	\$3,480,061.00	\$4,000,000.00	\$4,200,000.00
		(a) = an actual known figure for 2012	n/a = none known of being contemplated at this time

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Average rate of investments	0.40%	0.40%	0.40%
Time to process individual daily cash entries	2 minutes/entry %	2 minutes/entry %	2 minutes/entry %
Sale book value as a % of total taxes	2.98%	4.00%	4.50%
Tax deeds taken as a % of delinquency letters	4.65%	7.00%	7.00%
Time to search changes in assessment records for new construction and contact owners regarding	1/2 hr/municipality %	1/2 hr/municipality %	1/2 hr/municipality %
Average Percentage of Employees using Direct Deposit	74%	76%	78%

# Sauk County Treasurer's Office

Oversight Committee: **Finance**

## **County Treasurer / Tax Lister**

Elected  
1.00 FTE

**Assistant Cartographer**  
1.00 FTE

**Real Property Specialist**  
2.00 FTE

**Deputy Treasurer/Real Property  
Listing Manager**  
1.00 FTE

**Accounting Assistant**  
2.00 FTE

**Seasonal Tax Collection  
Limited Term Employee**  
0.07 FTE

Mapping Department combined into MIS and Treasurer in 2011.

	2008 Balance	2009 Change	2010 Change	2011 Change	2012 Change	2012 Balance
Treasurer	6.07		1.00			7.07
Mapping (Treasurer portion)	1.00		(1.00)			0.00
Combined Total	7.07	0.00	0.00	0.00	0.00	7.07



	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>TREASURER</b>											
<u>Revenues</u>											
Tax Levy	(642,731)	(497,059)	(289,058)	(304,559)	(304,559)	(288,156)	16,403	5.39%	None	0	0
Other Taxes	892,056	1,284,091	1,295,557	602,800	607,520	602,800	(4,720)	-0.78%			
Grants & Aids	85,569	90,236	97,467	98,412	72,000	75,000	3,000	4.17%	2013 Total	0	0
Fees, Fines & Forfeitures	10,655	4,549	9,514	2,000	2,000	2,000	0	0.00%			
User Fees	23,641	27,197	27,399	15,700	24,700	27,500	2,800	11.34%			
Intergovernmental	31,242	12,775	12,494	12,000	12,000	12,000	0	0.00%	2014	0	0
Interest	375,862	248,105	171,874	100,000	100,000	95,000	(5,000)	-5.00%	2015	0	0
Miscellaneous	24,371	14,243	101,190	11,686	6,000	3,000	(3,000)	-50.00%	2016	0	0
Use of Fund Balance	0	0	0	616	80,000	0	(80,000)	-100.00%	2017	0	0
Total Revenues	800,665	1,184,137	1,426,437	538,655	599,661	529,144	(70,517)	-11.76%			
<u>Expenses</u>											
Labor	256,379	266,136	301,261	310,854	309,886	309,751	(135)	-0.04%			
Labor Benefits	93,841	104,086	115,789	109,792	109,792	124,170	14,378	13.10%			
Supplies & Services	304,803	72,136	245,108	118,009	179,983	95,223	(84,760)	-47.09%			
Addition to Fund Balance	145,642	741,779	764,279	0	0	0	0	0.00%			
Total Expenses	800,665	1,184,137	1,426,437	538,655	599,661	529,144	(70,517)	-11.76%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

#### Mapping combined into Treasurer and MIS starting in 2011

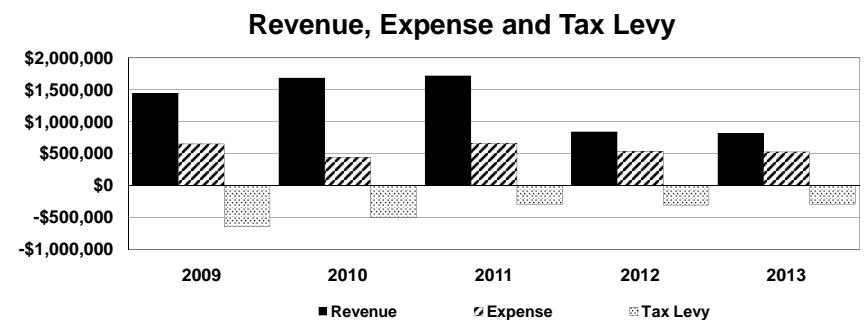
#### 2013 Highlights and Issues on the Horizon

Budgeted decrease of interest earnings due to economy.

Continue to see good revenue streams from the interest and penalty charged on delinquent taxes.

Increase in the number of and the complexity of tax deed properties eventually taken by the county. Careful analysis of these properties will need to be done.

Increase in taxpayer delinquencies. A payment plan has been started with a few taxpayers. It is hoped that the number of participants will increase due to more exposure of the program. Also, the department will be exploring all options available for tax delinquent collections (i.e. implementation of the Tax Refund Intercept Program [TRIP]).



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: TREASURER/REAL PROPERTY</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10012 TREASURER/REAL PROP REVENUE</b>								
411100 GENERAL PROPERTY TAXES	642,731.00	497,059.00	289,058.00	152,279.52	304,559.00	304,559.00	288,156.00	16,403.00
411400 FOREST CROP TAX	-215.21	-99.80	-3,673.38	0.00	-20.00	0.00	0.00	-20.00
411500 MANAGED FOREST LAND TAXES	-10,259.53	-25,575.67	-21,751.27	-1,306.52	-7,500.00	-2,800.00	-2,800.00	-4,700.00
411600 PAYMENT IN LIEU OF TAXES-PILT	-66,511.75	-71,274.83	-78,412.12	-98,412.22	-72,000.00	-98,412.00	-75,000.00	3,000.00
411700 FOREST LANDS AID	-19,057.52	-18,960.96	-19,054.49	0.00	0.00	0.00	0.00	0.00
419900 INTEREST ON TAXES	-881,581.35	-1,258,415.32	-1,270,132.40	-439,252.97	-600,000.00	-600,000.00	-600,000.00	0.00
443110 AG USE CONVERSION CHRG	-10,650.84	-4,545.00	-9,513.84	-634.68	-2,000.00	-2,000.00	-2,000.00	0.00
443120 LOTTERY CREDIT PENALTY	-4.14	-4.14	0.00	0.00	0.00	0.00	0.00	0.00
451650 COPIER/POSTAGE/MISC	-2,777.57	-3,593.68	-2,360.61	-839.34	-1,700.00	-1,700.00	-1,500.00	-200.00
451680 UNCLAIMED FUNDS FORFEITURE	0.72	-6,437.68	0.00	0.00	0.00	-5,686.00	0.00	0.00
461510 LETTER & SEARCH FEES	-17,845.01	-17,610.00	-18,000.00	-12,330.00	-19,000.00	-19,000.00	-21,000.00	2,000.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-11,739.20	-12,772.11	-12,493.54	-250.77	-12,000.00	-12,000.00	-12,000.00	0.00
473100 TIF DISTRICT OVERRUNS	-19,503.00	-3.00	0.00	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	-375,862.35	-248,105.00	-171,873.92	-67,702.51	-100,000.00	-100,000.00	-95,000.00	-5,000.00
483300 SALE OF MATERIAL AND SUPPLIES	-3,018.20	-5,993.24	-7,038.03	-3,981.33	-4,000.00	5,000.00	-5,000.00	1,000.00
483650 GAIN ON SALE OF TAX DEEDS	-24,371.97	-7,805.80	-101,189.73	-428.57	-6,000.00	-6,000.00	-3,000.00	-3,000.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-80,000.00	0.00	0.00	-80,000.00
<b>TOTAL TREASURER/REAL PROP REVENUE</b>	<b>-800,665.92</b>	<b>-1,184,137.23</b>	<b>-1,426,435.33</b>	<b>-472,859.39</b>	<b>-599,661.00</b>	<b>-538,039.00</b>	<b>-529,144.00</b>	<b>-70,517.00</b>
<b>10012153 TREASURER/REAL PROP TAX LISTER</b>								
511100 SALARIES PERMANENT REGULAR	252,111.63	260,004.44	297,692.11	144,394.90	304,816.00	304,816.00	304,816.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	1,998.41	3,802.83	965.91	2,662.61	2,132.00	3,100.00	2,132.00	0.00
511900 LONGEVITY-FULL TIME	1,216.28	1,296.28	1,673.28	0.00	1,773.00	1,773.00	1,873.00	100.00
512100 WAGES-PART TIME	1,053.00	1,032.00	930.00	0.00	1,165.00	1,165.00	930.00	-235.00
514100 FICA & MEDICARE TAX	18,902.11	19,691.84	22,233.30	10,730.04	23,706.00	23,706.00	23,696.00	-10.00
514200 RETIREMENT-COUNTY SHARE	13,162.41	15,201.28	18,052.52	9,037.07	18,968.00	18,968.00	20,766.00	1,798.00
514300 RETIREMENT-EMPLOYEES SHARE	12,259.41	14,569.31	15,194.34	2,210.75	4,617.00	4,617.00	0.00	-4,617.00
514400 HEALTH INSURANCE COUNTY SHARE	48,796.30	54,504.96	59,831.92	33,545.62	62,012.00	62,012.00	79,157.00	17,145.00
514500 LIFE INSURANCE COUNTY SHARE	109.88	156.81	182.60	89.70	179.00	179.00	179.00	0.00
514600 WORKERS COMPENSATION	610.79	-37.56	294.53	147.18	310.00	310.00	372.00	62.00
522500 TELEPHONE & DAIN LINE	454.13	830.60	434.20	181.42	400.00	400.00	400.00	0.00
524900 SUNDRY REPAIR AND MAINTENANCE	256.68	272.86	400.10	0.00	240.00	240.00	240.00	0.00
531100 POSTAGE AND BOX RENT	20,910.75	21,540.94	22,618.95	5,144.39	18,500.00	19,500.00	20,000.00	1,500.00
531200 OFFICE SUPPLIES AND EXPENSE	2,420.90	2,387.02	1,501.16	1,773.64	2,200.00	2,200.00	2,200.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	1,295.02	0.00	500.00	500.00	500.00	0.00
531500 FORMS AND PRINTING	9,003.04	7,959.07	7,057.55	1,887.34	7,500.00	7,500.00	6,500.00	-1,000.00
531600 RECORD BOOKS AND BINDERS	3,357.25	4,282.60	5,218.85	2,905.90	2,900.00	4,900.00	4,000.00	1,100.00
531800 MIS DEPARTMENT CHARGEBACKS	11,299.64	7,550.88	172,312.66	4,868.24	110,648.00	50,000.00	30,273.00	-80,375.00
532100 PUBLICATION OF LEGAL NOTICES	2,971.94	1,328.32	2,230.71	0.00	1,500.00	1,500.00	2,500.00	1,000.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: TREASURER/REAL PROPERTY</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Modified Budget</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
<b>10012153 TREASURER/REAL PROP TAX LISTER</b>								
532400 MEMBERSHIP DUES	160.00	160.00	160.00	160.00	160.00	160.00	160.00	0.00
532500 SEMINARS AND REGISTRATIONS	0.00	335.00	235.00	125.00	125.00	240.00	250.00	125.00
532800 TRAINING AND INSERVICE	75.00	25.00	0.00	79.00	100.00	100.00	100.00	0.00
533200 MILEAGE	1,051.54	330.00	957.39	193.05	600.00	600.00	600.00	0.00
533500 MEALS AND LODGING	884.05	535.74	494.74	76.02	750.00	750.00	750.00	0.00
552100 OFFICIALS BONDS	1,308.88	1,308.88	1,308.88	1,068.21	1,500.00	1,069.00	1,500.00	0.00
<b>TOTAL TREASURER/REAL PROP TAX LISTER</b>	<b>404,374.02</b>	<b>419,069.10</b>	<b>633,275.72</b>	<b>221,280.08</b>	<b>567,301.00</b>	<b>510,305.00</b>	<b>503,894.00</b>	<b>-63,407.00</b>
<b>10012154 ASSESSMENTS</b>								
526200 REAL ESTATE / PROPERTY TAX	890.95	88.00	107.25	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ASSESSMENTS</b>	<b>890.95</b>	<b>88.00</b>	<b>107.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10012155 TAX DEED EXPENSE</b>								
520900 CONTRACTED SERVICES	6,000.00	6,475.00	7,000.00	7,950.00	8,000.00	8,000.00	9,200.00	1,200.00
524600 FILING FEES	13.00	114.00	60.00	0.00	60.00	50.00	50.00	-10.00
531100 POSTAGE AND BOX RENT	1,730.00	1,783.80	2,158.30	489.10	2,300.00	2,300.00	2,500.00	200.00
532100 PUBLICATION OF LEGAL NOTICES	2,773.52	4,114.80	3,342.55	1,976.81	3,500.00	4,000.00	3,500.00	0.00
559100 TAXES ON DEEDS TAKEN-PRIOR YR	793.22	3,862.45	10,795.28	4,766.69	0.00	0.00	0.00	0.00
<b>TOTAL TAX DEED EXPENSE</b>	<b>11,309.74</b>	<b>16,350.05</b>	<b>23,356.13</b>	<b>15,182.60</b>	<b>13,860.00</b>	<b>14,350.00</b>	<b>15,250.00</b>	<b>1,390.00</b>
<b>10012159 TAX CHARGEBACKS</b>								
526200 REAL ESTATE / PROPERTY TAX	238,448.92	6,851.28	5,419.65	13,680.81	18,500.00	14,000.00	10,000.00	-8,500.00
<b>TOTAL TAX CHARGEBACKS</b>	<b>238,448.92</b>	<b>6,851.28</b>	<b>5,419.65</b>	<b>13,680.81</b>	<b>18,500.00</b>	<b>14,000.00</b>	<b>10,000.00</b>	<b>-8,500.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-800,665.92</b>	<b>-1,184,137.23</b>	<b>-1,426,435.33</b>	<b>-472,859.39</b>	<b>-599,661.00</b>	<b>-538,039.00</b>	<b>-529,144.00</b>	<b>-70,517.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>655,023.63</b>	<b>442,358.43</b>	<b>662,158.75</b>	<b>250,143.49</b>	<b>599,661.00</b>	<b>538,655.00</b>	<b>529,144.00</b>	<b>-70,517.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-145,642.29</b>	<b>-741,778.80</b>	<b>-764,276.58</b>	<b>-222,715.90</b>	<b>0.00</b>	<b>616.00</b>	<b>0.00</b>	

## WORKERS' COMPENSATION

### Revenues

Intergovernmental	738,288	(40,690)	263,769	276,255	279,964	325,557
Use of Fund Balance	0	323,140	188,920	25,542	0	0
<b>Total Revenues</b>	<b>738,288</b>	<b>282,450</b>	<b>452,689</b>	<b>301,797</b>	<b>279,964</b>	<b>325,557</b>

### Expenses

Supplies & Services	387,764	282,450	452,689	301,797	279,964	325,557
Addition to Fund Balance	350,524	0	0	0	0	0
<b>Total Expenses</b>	<b>738,288</b>	<b>282,450</b>	<b>452,689</b>	<b>301,797</b>	<b>279,964</b>	<b>325,557</b>

Beginning of Year Fund Balance	728,592	1,079,116	755,976	567,056		541,514
End of Year Fund Balance	1,079,116	755,976	567,056	541,514		541,514

\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted
45,593	16.29%
0	0.00%
45,593	16.29%

Outlay	Total Expense Amount	Property Tax Levy Impact
None	0	0
2013 Total	0	0
2014	0	0
2015	0	0
2016	0	0
2017	0	0

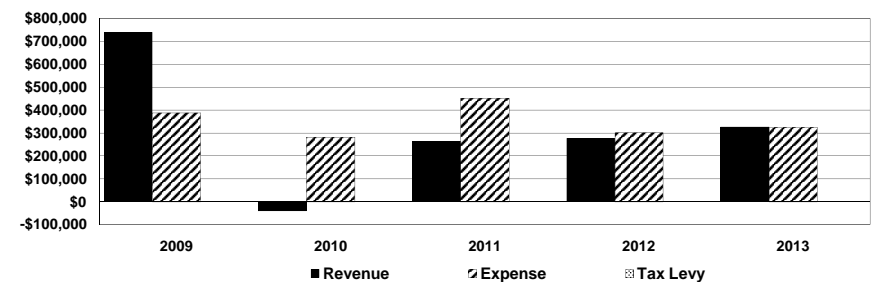
## 2013 Highlights and Issues on the Horizon

County began self insuring workers compensation in 2008. Workers compensation losses have been favorable since then, allowing for refund of premiums previously charged to departments.

Workers compensation rates to departments have decreased due to adequate accumulated reserves.

Maintenance of an effective loss control program will help keep our employees safe, keep workers compensation costs under control, and prevent lost work time.

## Revenue, Expense and Tax Levy



<b>Fund: WORKERS COMPENSATION Department: GENERAL</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 6 Months Actual</b>	<b>2012 Modified Budget</b>	<b>2012 Estimated</b>	<b>2013</b>	<b>Dollar Change</b>
<b>74999 WORKERS COMPENSATION</b>								
474070 WORKERS COMP CHARGES	-738,288.12	40,689.83	-263,768.69	-126,405.03	-279,964.00	-276,255.00	-325,557.00	45,593.00
484130 REFUNDS OF PRIOR YEARS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL WORKERS COMPENSATION</b>	<b>-738,288.12</b>	<b>40,689.83</b>	<b>-263,768.69</b>	<b>-126,405.03</b>	<b>-279,964.00</b>	<b>-276,255.00</b>	<b>-325,557.00</b>	<b>45,593.00</b>
<b>74999152 WORKERS COMPENSATION</b>								
520900 CONTRACTED SERVICES	107,022.00	107,059.00	102,244.00	104,219.00	104,289.00	104,219.00	104,400.00	111.00
535300 DAMAGE CLAIMS	137,330.46	164,256.94	174,295.08	66,865.44	175,675.00	197,578.00	221,157.00	45,482.00
535310 DAMAGE CLAIMS-PRIOR YEAR	143,412.00	11,134.00	176,150.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL WORKERS COMPENSATION</b>	<b>387,764.46</b>	<b>282,449.94</b>	<b>452,689.08</b>	<b>171,084.44</b>	<b>279,964.00</b>	<b>301,797.00</b>	<b>325,557.00</b>	<b>45,593.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-738,288.12</b>	<b>40,689.83</b>	<b>-263,768.69</b>	<b>-126,405.03</b>	<b>-279,964.00</b>	<b>-276,255.00</b>	<b>-325,557.00</b>	<b>45,593.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>387,764.46</b>	<b>282,449.94</b>	<b>452,689.08</b>	<b>171,084.44</b>	<b>279,964.00</b>	<b>301,797.00</b>	<b>325,557.00</b>	<b>45,593.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-350,523.66</b>	<b>323,139.77</b>	<b>188,920.39</b>	<b>44,679.41</b>	<b>0.00</b>	<b>25,542.00</b>	<b>0.00</b>	

## Justice & Public Safety

This function includes operations of law enforcement, prosecution, adjudication, correction, detention, and emergency management activities.

### FUNCTIONAL AREA MISSION STATEMENT

To continually improve the communication and interaction of Sauk County departments. To effectively and efficiently complete short term and long term agreements. Continue to search resources for innovative and collaborative programs.

### FUNCTIONAL AREA VISION STATEMENT

To continually increase and improve working relationships between all departments in order to effectively succeed in joint interactions, procedures and agreements.

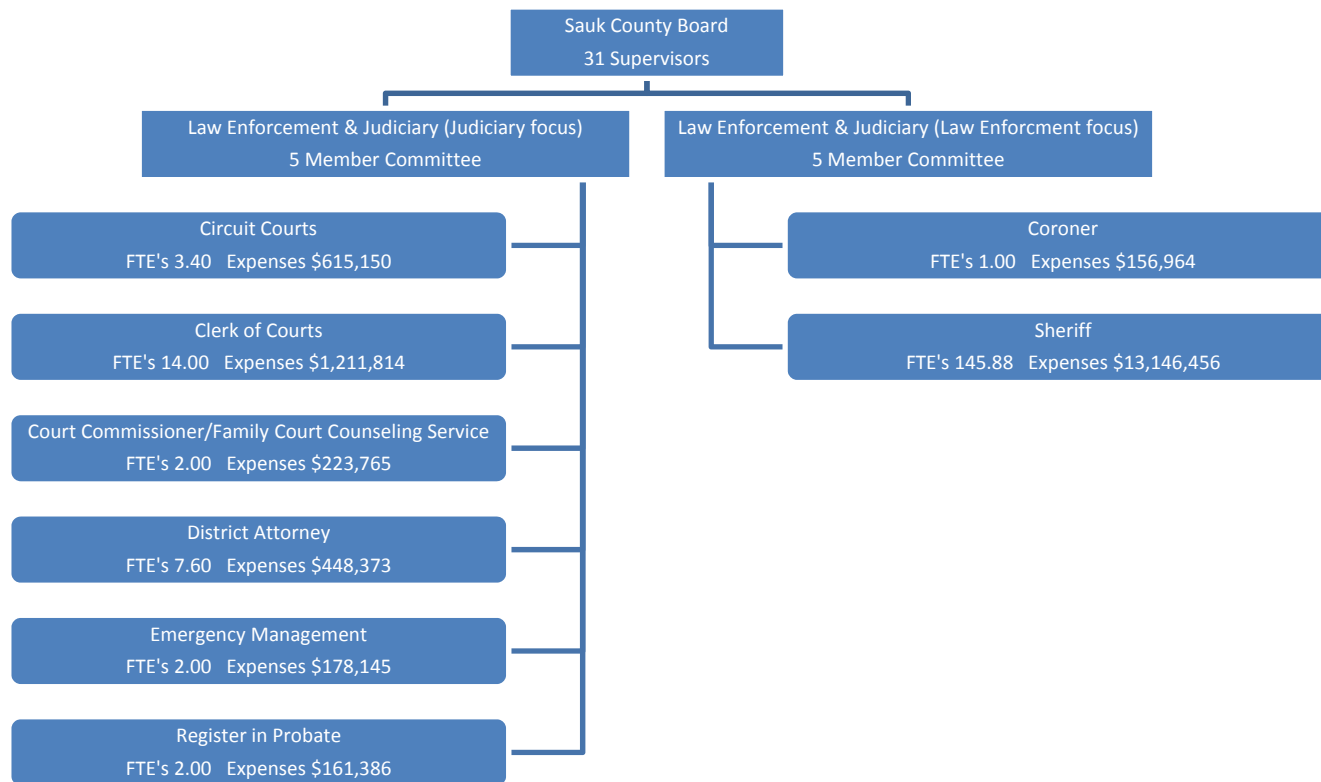
### FUNCTIONAL AREA GOALS & OBJECTIVES

**Implement the most efficient methods for transfer of paperwork/forms:** Requires constant communication to utilize the practice methods.

**Enhance effective working relationships between departments:** Have functional group meetings to establish common sense goals/needs for departments.

**Utilize video conferencing with other counties and facilities:** Meet with the agencies involved to initiate this process.

**Establish consistent communication and procedures between departments:** Identify the designated contact personnel for specific actions and create a protocol for follow-up.

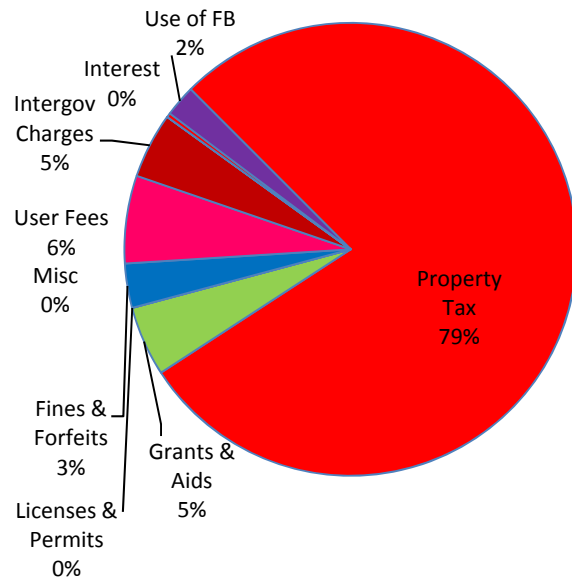


## Justice & Public Safety

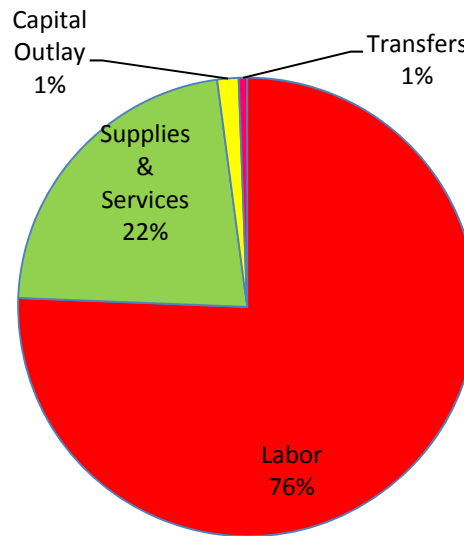
### Significant Changes in the Justice & Public Safety Function for 2013

- Pro se litigants continue to increase costs for Probate and the Court Commissioner's office as staff are needed to assist in properly filing actions.
- As the economy experiences guarded recovery, more Huber inmates are able to find work, generating increased Huber fees of \$50,000. Further, revenues from housing inmates from the Federal and State governments in generating an additional \$240,000.
- The Sheriff's Department 2013 budget includes sworn staff contributing for the first time toward their retirement, saving \$118,000.
- Expenditure of significant Community Development Block Grant funds for 2008 flood rehabilitation and future remediation continues, even into 2013. Total estimated expenditures for housing rehabilitation and business assistance will exceed \$9.5 million. 2013 should be the final year of these efforts, with completion of remediation of and property acquisition in the Clark Creek area.

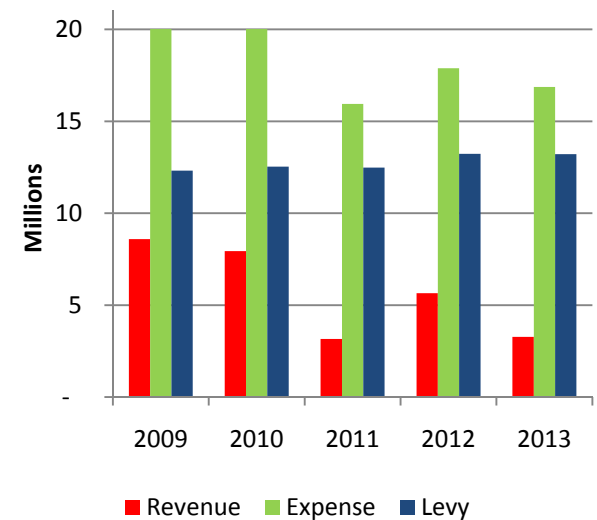
**2013 Revenues by Category**



**2013 Expenses by Category**



**Revenue, Expense & Levy History**



## **Community Development Block Grant - Emergency Assistance Program CDBG-EAP**

The State of Wisconsin has received **Supplemental Disaster Allocation** funds from the U.S. Department of Housing and Urban Development (HUD). Sauk County applied for and was allocated a portion of these funds which are being administered by the Wisconsin Department of Administration – Division of Housing as part of the Community Development Block Grant – Emergency Assistance Program (CDBG-EAP).

The money is to be used for repair and reconstruction of public infrastructure, remediation of the Clark Creek area, and assistance to businesses that sustained storm and flooding damage during the disaster period of June 5 through July 25, 2008. Sauk County took applications from businesses that sustained physical or economic damage directly related to the flooding that took place during this time period. The money was disbursed in the form of grants and zero-interest loans with negotiable terms for repayment. Each business application was evaluated on a case by case basis.

The money could be used for:

- Reimbursement of already completed reconstruction or repairs.
- New construction or repairs to reconstruct or repair buildings.
- Equipment.
- Damaged inventory.
- Working Capital - Loss of revenue that can be directly documented as having been caused by the flood.

The money ***could not*** be used for:

- Repairs or other costs covered by insurance or other federal or state assistance.
- Cleaning.
- Replacement of furniture, food, clothing or other personal items.
- Any repairs not directly related to the disaster.

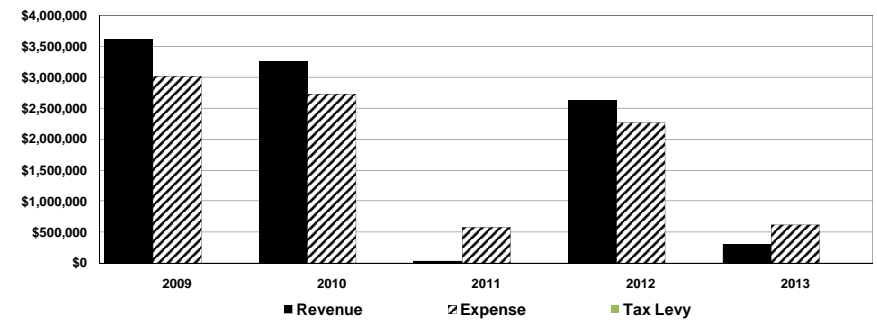


	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CDBG-EMERGENCY ASSISTANCE PROGRAM (EAP )</b>											
<u>Revenues</u>											
Grants & Aids	3,605,803	3,249,062	30,000	2,624,531	1,998,158	300,000	(1,698,158)	-84.99%	None	0	0
Use of Fund Balance	0	0	543,339	0	453,493	317,875	(135,618)	-29.91%		0	0
Total Revenues	3,605,803	3,249,062	573,339	2,624,531	2,451,651	617,875	(1,833,776)	-74.80%	2013 Total	0	0
<u>Expenses</u>											
Labor	0	0	15,584	15,000	0	0	0	0.00%	2014	0	0
Labor Benefits	0	0	1,405	1,390	0	0	0	0.00%	2015	0	0
Supplies & Services	3,014,669	2,726,886	556,350	1,944,771	2,451,651	617,875	(1,833,776)	-74.80%	2016	0	0
Capital Outlay	0	0	0	303,171	0	0	0	0.00%	2017	0	0
Addition to Fund Balance	591,134	522,176	0	360,199	0	0	0	0.00%			
Total Expenses	3,605,803	3,249,062	573,339	2,624,531	2,451,651	617,875	(1,833,776)	-74.80%			
Beginning of Year Fund Balance	0	591,134	1,113,310	569,971		930,170					
End of Year Fund Balance	591,134	1,113,310	569,971	930,170		612,295					

#### 2013 Highlights and Issues on the Horizon

Awarded funds will be exhausted in 2013, including the award for remediation for Clark Creek flood issues.

Revenue, Expense and Tax Levy



<b>Fund: CDBG-EMER ASSIST PROG</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>34999 CDBG-EMER ASSIST PROG</b>								
425660 FLOOD ASSISTANCE GRANT	-3,605,803.00	-3,249,062.00	-30,000.00	-657,828.00	-1,998,158.00	-2,624,531.00	-300,000.00	-1,698,158.00
481100 INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-453,493.00	0.00	-317,875.00	-135,618.00
<b>TOTAL CDBG-EMER ASSIST PROG</b>	<b>-3,605,803.00</b>	<b>-3,249,062.00</b>	<b>-30,000.00</b>	<b>-657,828.00</b>	<b>-2,451,651.00</b>	<b>-2,624,531.00</b>	<b>-617,875.00</b>	<b>-1,833,776.00</b>
<b>34999703 CDBG-EMER ASSIST PROGRAM</b>								
520900 CONTRACTED SERVICES	225,816.00	135,847.00	1,795.00	510.02	0.00	11,262.00	0.00	0.00
572000 GRANTS ISSUED	1,880,840.12	1,400,803.80	248,191.87	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CDBG-EMER ASSIST PROGRAM</b>	<b>2,106,656.12</b>	<b>1,536,650.80</b>	<b>249,986.87</b>	<b>510.02</b>	<b>0.00</b>	<b>11,262.00</b>	<b>0.00</b>	<b>0.00</b>
<b>34999704 CDBG-EAP SUPPLEMENTAL</b>								
512100 WAGES-PART TIME CLARK CREEK	0.00	0.00	15,583.75	8,093.75	0.00	15,000.00	0.00	0.00
514100 FICA CLARK CREEK	0.00	0.00	1,192.18	619.18	0.00	1,200.00	0.00	0.00
514600 WORKERS COMP CLARK CREEK	0.00	0.00	213.26	110.88	0.00	190.00	0.00	0.00
520900 CONTRACTED SERVICES	1,087.50	79,010.23	305,256.34	760,496.37	1,415,354.00	1,615,634.00	300,000.00	-1,115,354.00
533200 MILEAGE CLARK CREEK	0.00	0.00	275.00	0.00	0.00	0.00	0.00	0.00
538480 PROGRAM ADMINISTRATION	0.00	0.00	831.75	0.00	0.00	0.00	0.00	0.00
571100 OTHER JURISDICTIONS	0.00	341,432.78	0.00	0.00	0.00	0.00	0.00	0.00
572000 GRANTS ISSUED	906,925.00	769,792.62	0.00	0.00	1,036,297.00	317,875.00	317,875.00	-718,422.00
582700 CLARK CREEK ACQUISITION	0.00	0.00	0.00	303,171.23	0.00	303,171.00	0.00	0.00
<b>TOTAL CDBG-EAP SUPPLEMENTAL</b>	<b>908,012.50</b>	<b>1,190,235.63</b>	<b>323,352.28</b>	<b>1,072,491.41</b>	<b>2,451,651.00</b>	<b>2,253,070.00</b>	<b>617,875.00</b>	<b>-1,833,776.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-3,605,803.00</b>	<b>-3,249,062.00</b>	<b>-30,000.00</b>	<b>-657,828.00</b>	<b>-2,451,651.00</b>	<b>-2,624,531.00</b>	<b>-617,875.00</b>	<b>-1,833,776.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>3,014,668.62</b>	<b>2,726,886.43</b>	<b>573,339.15</b>	<b>1,073,001.43</b>	<b>2,451,651.00</b>	<b>2,264,332.00</b>	<b>617,875.00</b>	<b>-1,833,776.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-591,134.38</b>	<b>-522,175.57</b>	<b>543,339.15</b>	<b>415,173.43</b>	<b>0.00</b>	<b>-360,199.00</b>	<b>0.00</b>	

## CIRCUIT COURTS

### Department Vision - Where the department would ideally like to be

The vision for the court system for Sauk County is to provide a forum that is fair and accessible to all who seek or need the services of the court and to do so within reasonable periods of time consistent with the needs of litigants and requirements of law.

### Department Mission - Major reasons for the department's existence and purpose in County government

The mission of Wisconsin's Court system and the court system of Sauk County is to protect individual rights, privileges and liberties, to maintain the rule of law, and to provide a forum for the resolution of disputes that is fair, accessible, independent and effective.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Promote safe community

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Have case dispositions fall within State guidelines.	To provide for reasonable flow of cases through court system.	Ongoing
Fourth Judgeship Planning	Plan for fourth judgeship and develop facilities plan.	Ongoing

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Circuit Courts	The Courts are a separate and co-equal branch of government. The Courts are not a department of county government. The Courts, by constitution and statute, are the designated decision makers for those who choose to bring matters to them.		Other Revenues	\$198,016	3.40	
			<b>TOTAL REVENUES</b>	<b>\$198,016</b>		
			Wages & Benefits	\$196,447		
			Operating Expenses	\$418,703		
			<b>TOTAL EXPENSES</b>	<b>\$615,150</b>		
			<b>COUNTY LEVY</b>	<b>\$417,134</b>		
Outlay	None		Operating Expenses	\$0	-	
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$198,016</b>	3.40	
			<b>TOTAL EXPENSES</b>	<b>\$615,150</b>		
			<b>COUNTY LEVY</b>	<b>\$417,134</b>		

## CIRCUIT COURTS

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
<b>Number of cases disposed, by category:</b>			
Felony	337	412	330
Misdemeanor	822	784	740
Criminal Traffic	742	824	740
Forfeiture (contested traffic, forfeiture and juvenile ordinance)	2,404	2,500	2,500
Civil (contracts/real estate, personal injury/property damage, other civil)	1,268	988	900
Small Claims	377	400	400
Family (divorce, paternity, other family)	562	499	450
Probate (informal, estates, trusts)	154	132	150
Probate (commitments, guardianships, adoptions, other)	184	130	150
Juvenile (delinquency, other)	81	84	90
Juvenile (children in need of protective services (CHIPS), terminations of parental rights)	21	12	20
Total Cases Disposed	6,952	6,765	6,470

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
<b>Percentage of Cases Disposed of within Goals:</b>			
Felony (Goal of 85% within 180 days, 95% within 360 days)	65%, 94%	75%, 95%	80%, 95%
Misdemeanor (Goal of 90% within 180 days)	79%	85%	85%
Criminal Traffic (Goal of 90% within 180 days)	83%	85%	85%
Forfeiture (contested traffic, forfeiture and juvenile ordinance) (Goal of 95% within 180 days)	72%	80%	80%
Civil(Personal Injury/Prop. Damage) (Goal of 90% within 540 days)	57%	60%	65%
Civil (Contracts/Real Estate)	96%	95%	95%
Small Claims (Goal of 90% within 180 days)	83%	85%	90%
Family (Divorce)(Goal of 90% within 360 days)	73%	75%	90%
Family (Paternity)(Goal of 90% within 180 days)	77%	80%	90%
Probate (Estates)(Goal of 75% within 420 days. 90% within 540 days)	69%, 86%	75%, 90%	75%, 90%
Probate (Informal)(Goal of 75% within 420 days. 90% within 540 days)	49%, 70%	75%, 90%	75%,90%
Juvenile (Delinquency)(Goal of 95% within 90 days)	88%	90%	90%
Juvenile(Children in need of protective services (CHIPS)(Goal of 95% within 360 days)	100%	100%	100%

# Sauk County Circuit Courts

Oversight Committee: **Law Enforcement and Judiciary**

**Circuit Court  
Judges**  
3.00 FTE

**Judicial Assistant  
Leadworker**  
1.00 FTE

**Judicial Assistant**  
2.00 FTE

**Law Clerk**  
0.40 FTE

Circuit Court Judges are elected officials paid  
by the State of Wisconsin.

2009 Balance	2010 Change	2011 Change	2012 Change	2013 Change	2013 Balance
3.79		(0.20)	(0.19)		3.40

## CIRCUIT COURTS

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	375,002	403,160	411,336	413,351	413,351	417,134	3,783	0.92%	None	0	0
Grants & Aids	222,224	220,259	208,941	197,890	197,764	198,016	252	0.13%			
Total Revenues	597,226	623,419	620,277	611,241	611,115	615,150	4,035	0.66%	2013 Total	0	0

### Expenses

Labor	136,895	141,522	132,176	134,031	134,031	134,091	60	0.04%	2014	0	0
Labor Benefits	64,633	66,270	63,812	59,887	59,887	62,356	2,469	4.12%	2015	0	0
Supplies & Services	388,122	411,396	385,305	389,119	417,197	418,703	1,506	0.36%	2016	0	0
Addition to Fund Balance	7,576	4,231	38,984	28,204	0	0	0	0.00%	2017	0	0
Total Expenses	597,226	623,419	620,277	611,241	611,115	615,150	4,035	0.66%			

Beginning of Year Fund Balance

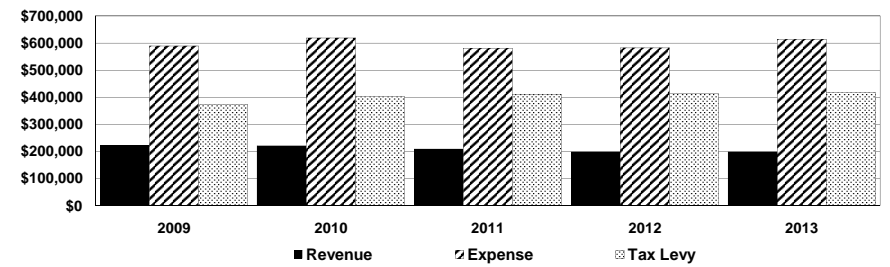
End of Year Fund Balance

Included in General Fund Total

### 2013 Highlights and Issues on the Horizon

The most significant issue on the horizon is the need for a fourth judgeship. The statistics used in the state for determining the need for judges shows that Sauk County has a judicial need of 4.5 judges. The actual need is reduced somewhat because of the contribution of the court commissioner, however, the number shows a growing need for judicial assistance and planning for a fourth judgeship should begin, at least in a preliminary way.

### Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CIRCUIT COURTS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10004 CIRCUIT COURTS REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-375,002.00	-403,160.00	-411,336.00	-206,675.52	-413,351.00	-413,351.00	-417,134.00	3,783.00
424000 STATE AID COURTS SYSTEM	-222,224.00	-220,259.00	-208,941.00	-98,882.00	-197,764.00	-197,890.00	-198,016.00	252.00
<b>TOTAL CIRCUIT COURTS REVENUE</b>	<b>-597,226.00</b>	<b>-623,419.00</b>	<b>-620,277.00</b>	<b>-305,557.52</b>	<b>-611,115.00</b>	<b>-611,241.00</b>	<b>-615,150.00</b>	<b>4,035.00</b>
<b>10004120 CIRCUIT COURTS</b>								
511100 SALARIES PERMANENT REGULAR	100,106.18	102,620.26	105,318.32	50,888.56	106,255.00	106,255.00	106,255.00	0.00
511900 LONGEVITY-FULL TIME	936.60	996.60	1,056.60	0.00	1,117.00	1,117.00	1,177.00	60.00
512100 WAGES-PART TIME	26,476.29	24,170.39	16,760.80	3,160.69	12,000.00	12,000.00	12,000.00	0.00
514100 FICA & MEDICARE TAX	10,183.99	10,726.38	9,859.32	4,312.91	10,254.00	10,254.00	10,258.00	4.00
514200 RETIREMENT-COUNTY SHARE	4,551.58	4,979.51	5,733.87	3,002.50	6,335.00	6,335.00	7,144.00	809.00
514300 RETIREMENT-EMPLOYEES SHARE	5,966.29	6,430.20	6,489.74	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	43,251.24	44,153.97	41,445.18	21,485.88	42,973.00	42,973.00	44,561.00	1,588.00
514500 LIFE INSURANCE COUNTY SHARE	22.89	24.83	33.09	19.62	39.00	39.00	39.00	0.00
514600 WORKERS COMPENSATION	657.19	-44.53	250.60	117.14	286.00	286.00	354.00	68.00
515800 PER DIEM COMMITTEE	9,375.80	13,734.88	9,040.00	4,408.80	14,659.00	14,659.00	14,659.00	0.00
520100 COURT SECURITY	300,576.25	307,073.28	313,075.67	144,304.33	324,834.00	307,116.00	329,403.00	4,569.00
522500 TELEPHONE & DAIN LINE	925.70	804.48	799.63	385.97	900.00	900.00	900.00	0.00
523300 PER DIEM JURY WITNESS	43,440.00	43,730.06	31,880.00	14,080.00	44,000.00	40,000.00	44,000.00	0.00
524800 MAINTENANCE AGREEMENT	776.25	570.00	180.00	120.00	600.00	240.00	240.00	-360.00
531100 POSTAGE AND BOX RENT	12,464.17	11,580.80	13,073.80	6,395.93	12,800.00	12,800.00	12,800.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	3,790.62	4,341.40	2,471.84	1,352.18	3,800.00	3,100.00	3,600.00	-200.00
531500 FORMS AND PRINTING	1,697.80	1,241.00	1,301.00	298.00	1,500.00	1,400.00	1,400.00	-100.00
531800 MIS DEPARTMENT CHARGEBACKS	1,398.00	4,405.39	4,597.72	185.36	4,363.00	4,363.00	5,660.00	1,297.00
532300 PROFESSIONAL SUBSCRIPTION	4,158.95	4,593.74	4,408.05	2,223.16	4,800.00	4,600.00	4,600.00	-200.00
533200 MILEAGE	522.00	641.00	446.24	168.85	600.00	600.00	600.00	0.00
533220 JURY MILEAGE	15,152.48	10,846.59	10,553.24	4,574.02	15,000.00	11,000.00	12,000.00	-3,000.00
533600 JURY MEALS AND LODGING	3,219.67	21,567.84	2,517.65	497.81	4,000.00	3,000.00	3,500.00	-500.00
<b>TOTAL CIRCUIT COURTS</b>	<b>589,649.94</b>	<b>619,188.07</b>	<b>581,292.36</b>	<b>261,981.71</b>	<b>611,115.00</b>	<b>583,037.00</b>	<b>615,150.00</b>	<b>4,035.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-597,226.00</b>	<b>-623,419.00</b>	<b>-620,277.00</b>	<b>-305,557.52</b>	<b>-611,115.00</b>	<b>-611,241.00</b>	<b>-615,150.00</b>	<b>4,035.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>589,649.94</b>	<b>619,188.07</b>	<b>581,292.36</b>	<b>261,981.71</b>	<b>611,115.00</b>	<b>583,037.00</b>	<b>615,150.00</b>	<b>4,035.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-7,576.06</b>	<b>-4,230.93</b>	<b>-38,984.64</b>	<b>-43,575.81</b>	<b>0.00</b>	<b>-28,204.00</b>	<b>0.00</b>	

## Clerk of Courts

### Department Vision - Where the department would ideally like to be

We want to provide and initiate new procedures that will enhance efficiency in the office and coordinate with state court operations. We will strive to improve the quality of the justice-related services to all participants and the general public in an easily accessible and respectful environment. Our ultimate goal is to develop and implement district and state recommended procedures which prove to have a positive impact on our overall operations of the courts and our customer relations. We look to maintain and increase the avenues of communications between the courts, the public and other agencies. This can be attained through positive interaction and respect.

### Department Mission - Major reasons for the department's existence and purpose in County government

To provide the administrative link between the judiciary and the public in a manner that is professional, courteous and efficient, representing Sauk County as an outstanding provider of services.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Enhance and streamline office procedures	Continue to work with staff to establish effective daily work flow processes	Ongoing
Streamline in-court processing procedures	Work with CCAP to change and enhance in-court appearance screen functions	Ongoing
Enhance online services to pro se represented litigants	Develop Sauk County website to include better procedures & information for the most common self represented litigants beginning with small claims and family	12/31/2015 Ongoing
Paperless court records	Research use of E-filing and E-signatures	Ongoing
Elevate collection revenues	Turnover of accounts receivable to Credit Management Control & HE Stark	Ongoing



## Clerk of Courts

Program Evaluation						
Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Court Support	This office collects and disburses all funds received for fines, fees and forfeitures ordered by the courts; files and records all documents received for all case types; executes judgments of unpaid fines, fees and forfeitures and implement all collection tools available to insure their collection. We clerk all court proceedings implementing new procedures such as in-court processing and generalist clerks to enhance efficiency; administer jury functions; provide interpreter services; provide access to public records and searches to the public both in person and also phone inquiry requests. The office monitors and maintains all court records and files.	Wis. Stats. 59	User Fees / Misc	\$794,050	13.40	Cases filed vs. cases disposed  Debts assessed vs. debts collected by individual year  Grand total of aged debts assessed vs. debts collected overall
			Grants	\$22,000		
			<b>TOTAL REVENUES</b>	<b>\$816,050</b>		
			Wages & Benefits	\$748,752		
			Operating Expenses	\$378,200		
			<b>TOTAL EXPENSES</b>	<b>\$1,126,952</b>		
			<b>COUNTY LEVY</b>	<b>\$310,902</b>		
Guardian ad Litem (GAL)	The court appoints a Guardian Ad Litem in appropriate cases and the appointed attorney acts on behalf of the incompetent or minor party. The attorneys are contracted annually for a monthly fee. Parties are billed when ordered unless the fee is waived and the state reimburses a prorated amount set by the state annually. Financial records are maintained, collected and disbursed for all fees and costs.	Wis. Stats. 59	User Fees / Misc	\$120,000	0.60	
			Grants	\$59,190		
			<b>TOTAL REVENUES</b>	<b>\$179,190</b>		
			Wages & Benefits	\$47,457		
			Operating Expenses	\$37,405		
			<b>TOTAL EXPENSES</b>	<b>\$84,862</b>		
			<b>COUNTY LEVY</b>	<b>(\$94,328)</b>		
Outlay	None	\$0	User Fees / Misc	\$0	-	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$995,240</b>	14.00	
			<b>TOTAL EXPENSES</b>	<b>\$1,211,814</b>		
			<b>COUNTY LEVY</b>	<b>\$216,574</b>		

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
New cases filed	20,678	22,697	22,697
Casework performed	219,979	226,558	226,558
Documents scanned	102,175	109,389	109,389
Gross money receipted	3,743,232	4,073,288	4,073,288
Money collected outstanding fines - Clerk of Courts	942,112	975,275	975,275
Money collected outstanding fines - Other County Departments	218,256	228,400	228,400
Collections via collection agency	230,634	273,569	273,569

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Cases filed vs. cases disposed	20,678 / 20,934 99%	22,967 / 23,654 97%	22,967 / 23,654 97%
Debts assessed vs. debts collected by individual year	\$4,462,385 vs. \$3,754,396 84% collection rate	\$4,072,483 vs. \$3,697,993 91% collection rate	\$4,072,483 vs. \$3,697,993 91% collection rate
Grand total of aged debts assessed vs. debts collected overall	\$91,010,152 vs. \$84,004,316 92% collection rate	\$95,082,635 vs. \$89,367,564 94% collection rate	\$95,082,635 vs. \$89,367,564 94% collection rate

# Sauk County Clerk of Courts Office

Oversight Committee: **Law Enforcement and Judiciary**

**Clerk of Courts**  
Elected  
1.00 FTE

**Office Manager**  
1.00 FTE

**Deputy Clerk of  
Courts**  
11.00 FTE

**Accounting  
Technician**  
1.00 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
14.00					14.00

## CLERK OF COURTS

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	246,442	254,332	243,070	237,138	237,138	216,574	(20,564)	-8.67%	None		
Grants & Aids	86,000	84,701	88,441	81,190	80,642	81,190	548	0.68%			
Licenses & Permits	140	100	140	200	100	100	0	0.00%	2013 Total	0	0
Fees, Fines & Forfeitures	417,260	407,027	393,322	442,000	411,000	427,000	16,000	3.89%			
User Fees	522,810	472,932	468,992	435,550	433,650	419,950	(13,700)	-3.16%			
Intergovernmental	22,363	23,912	27,467	28,000	20,500	27,000	6,500	31.71%	2014	0	0
Miscellaneous	20,502	21,840	51,050	70,000	52,500	40,000	(12,500)	-23.81%	2015	0	0
									2016	0	0
									2017	0	0
Total Revenues	1,315,517	1,264,844	1,272,482	1,294,078	1,235,530	1,211,814	(23,716)	-1.92%			

### Expenses

Labor	515,267	528,418	533,950	549,886	549,886	547,205	(2,681)	-0.49%
Labor Benefits	259,022	277,606	264,540	248,330	248,330	249,004	674	0.27%
Supplies & Services	446,891	443,161	381,308	339,214	437,314	415,605	(21,709)	-4.96%
Addition to Fund Balance	94,337	15,659	92,684	156,648	0	0	0	0.00%
Total Expenses	1,315,517	1,264,844	1,272,482	1,294,078	1,235,530	1,211,814	(23,716)	-1.92%

Beginning of Year Fund Balance

End of Year Fund Balance

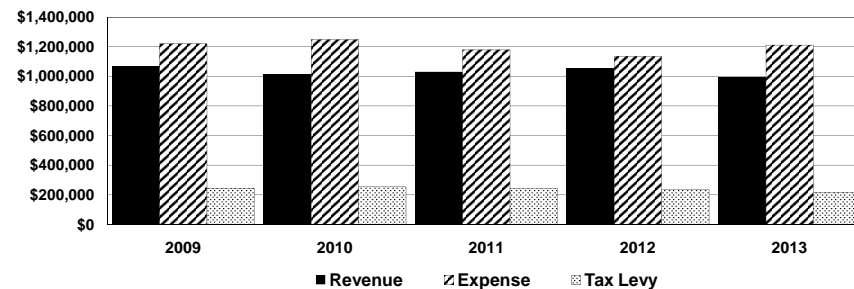
Included in General Fund Total

### 2013 Highlights and Issues on the Horizon

Considering scanning small claims files to save staff retrieval time.

Researching increased use of video conferencing in courts.

### Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CLERK OF COURTS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10002 CLERK OF COURTS REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-246,442.00	-254,332.00	-243,070.00	-118,569.00	-237,138.00	-237,138.00	-216,574.00	-20,564.00
424340 INTERPRETER FEE-COUNTY	-21,447.22	-20,465.05	-29,799.48	-8,100.57	-22,000.00	-22,000.00	-22,000.00	0.00
424370 GAL STATE AID	-64,553.00	-64,236.00	-58,642.00	0.00	-58,642.00	-59,190.00	-59,190.00	548.00
441100 P000-COUNTY ORDINANCES	-185,742.47	-204,071.87	-188,565.17	-115,166.50	-190,000.00	-215,000.00	-200,000.00	10,000.00
441200 PENAL FINE SF341/OTHER CO	-206,603.62	-189,657.52	-166,533.61	-92,682.96	-200,000.00	-200,000.00	-200,000.00	0.00
441210 BAIL FORFEITURES	-24,913.60	-12,500.52	-29,300.00	-5,100.00	-15,000.00	-15,000.00	-15,000.00	0.00
441240 GUARDIAN AD LITEM FEES CO	-186,099.92	-172,501.47	-161,894.06	-83,738.25	-113,500.00	-125,000.00	-120,000.00	6,500.00
441241 GAL - MA MEDICAID REIMB	-200.00	-200.00	0.00	0.00	0.00	0.00	0.00	0.00
441350 EXPERT WITNESS/PSYCH EVAL	0.00	-650.00	0.00	0.00	0.00	0.00	0.00	0.00
441700 IGNITION INTERLOCK DEVICE	0.00	-797.07	-8,923.45	-6,737.83	-6,000.00	-12,000.00	-12,000.00	6,000.00
451110 ODLF-OCCUP LICENSE CO	-140.00	-100.00	-140.00	-120.00	-100.00	-200.00	-100.00	0.00
451130 OTHER CLERK FEES-COUNTY	-26,929.01	-24,403.78	-26,624.48	-11,161.95	-26,000.00	-26,000.00	-26,000.00	0.00
451160 ATTORNEYS FEES DUE COUNTY	-100,265.22	-90,340.51	-109,283.23	-50,946.99	-105,000.00	-105,000.00	-105,000.00	0.00
451170 FAMILY FILING FEE COST	-1,490.00	-1,530.00	-1,410.00	-630.00	-1,900.00	-1,500.00	-1,900.00	0.00
451180 CIRCUIT COURT FEES	-133,830.43	-130,685.62	-116,864.59	-59,852.42	-130,000.00	-120,000.00	-110,000.00	-20,000.00
451190 COUNTY SHARE COURT COSTS	-190.00	-160.00	-170.00	-90.00	-200.00	-200.00	-200.00	0.00
451210 JURY FEES-COUNTY	-4,824.00	-4,572.00	-5,616.00	-2,628.00	-4,500.00	-4,500.00	-4,500.00	0.00
451220 MUNICIPAL FEES	-19,715.00	-21,790.00	-23,665.00	-12,570.00	-18,000.00	-24,000.00	-23,000.00	5,000.00
451230 PASSPORT FEES-COUNTY	-14,225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451231 PAYMENT PLAN FEES	-5,995.00	-6,470.00	-6,010.00	-3,000.00	-8,000.00	-6,000.00	-6,000.00	-2,000.00
451240 RESTITUTION SURCHARGE-CO	-6,472.90	-4,801.42	-6,709.90	-3,938.11	-5,000.00	-7,000.00	-6,000.00	1,000.00
451241 RESTITUTION ADMIN SURCHARGE 5%	-626.20	-666.68	-998.08	-554.93	-500.00	-700.00	-700.00	200.00
451260 SEARCH FEES COUNTY	-65.00	-50.00	-40.00	-20.00	-50.00	-50.00	-50.00	0.00
451270 SMALL CLAIMS	-26,608.20	-22,479.20	-20,579.40	-11,281.20	-25,000.00	-25,000.00	-25,000.00	0.00
451280 TRANSMITTAL FEES	-302.00	-225.00	-150.00	-120.00	-200.00	-200.00	-200.00	0.00
451410 JLF-JUVENILE LEGAL FEE-CO	-2,647.86	-2,121.89	-3,802.00	-2,392.19	-2,500.00	-4,000.00	-4,000.00	1,500.00
451650 COPIER/POSTAGE/MISC	-9,205.15	-8,304.20	-7,895.45	-4,573.72	-8,400.00	-9,000.00	-9,000.00	600.00
451660 FAX FEES COUNTY	-771.77	-469.82	-349.98	-248.40	-600.00	-600.00	-600.00	0.00
451670 MAIL FEES COUNTY	-4,166.00	-3,660.00	-3,658.00	-2,026.50	-4,500.00	-4,500.00	-4,500.00	0.00
481250 INTEREST ON A/R	-20,501.69	-19,668.01	-30,548.14	-31,641.83	-30,000.00	-45,000.00	-40,000.00	10,000.00
481260 INTEREST ON JUDGEMENTS	0.00	-2,172.01	-20,501.53	-14,567.08	-22,500.00	-25,000.00	0.00	-22,500.00
484010 NON-SUFFICIENT FUNDS FEES	-544.30	-762.15	-738.94	-231.00	-300.00	-300.00	-300.00	0.00
<b>TOTAL CLERK OF COURTS REVENUE</b>	<b>-1,315,516.56</b>	<b>-1,264,843.79</b>	<b>-1,272,482.49</b>	<b>-642,689.43</b>	<b>-1,235,530.00</b>	<b>-1,294,078.00</b>	<b>-1,211,814.00</b>	<b>-23,716.00</b>
<b>10002122 CLERK OF COURT</b>								
511100 SALARIES PERMANENT REGULAR	509,441.48	522,158.18	530,024.91	263,033.43	542,534.00	542,534.00	540,187.00	-2,347.00
511200 SALARIES-PERMANENT-OVERTIME	1,911.38	2,834.88	340.56	79.36	3,130.00	3,130.00	3,113.00	-17.00
511900 LONGEVITY-FULL TIME	3,205.00	3,425.00	3,584.80	106.67	4,222.00	4,222.00	3,905.00	-317.00
514100 FICA & MEDICARE TAX	37,307.35	38,631.71	38,890.73	19,255.77	42,066.00	42,066.00	41,861.00	-205.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CLERK OF COURTS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10002122 CLERK OF COURT</b>								
514200 RETIREMENT-COUNTY SHARE	25,403.62	27,538.34	30,571.21	15,442.33	33,167.00	33,167.00	36,609.00	3,442.00
514300 RETIREMENT-EMPLOYEES SHARE	28,323.69	30,500.60	30,669.32	2,125.38	4,438.00	4,438.00	4,406.00	-32.00
514400 HEALTH INSURANCE COUNTY SHARE	166,082.53	173,155.63	160,727.40	79,869.55	167,792.00	167,792.00	165,172.00	-2,620.00
514500 LIFE INSURANCE COUNTY SHARE	246.54	298.42	320.66	147.30	317.00	317.00	299.00	-18.00
514600 WORKERS COMPENSATION	1,248.18	-74.69	522.56	263.76	550.00	550.00	657.00	107.00
514800 UNEMPLOYMENT	410.00	7,555.59	2,837.74	0.00	0.00	0.00	0.00	0.00
515900 RELIEF WORKER CHARGES	708.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521200 LEGAL SERVICES	160,077.51	147,506.62	160,170.71	80,274.45	162,500.00	162,500.00	160,000.00	-2,500.00
521400 COURT REPORTER AND TRANSCRIBER	2,618.22	2,449.26	3,934.72	3,103.15	4,000.00	5,000.00	4,000.00	0.00
522500 TELEPHONE & DAIN LINE	2,733.38	2,248.15	2,182.18	1,079.18	2,500.00	2,500.00	2,500.00	0.00
523900 INTERPRETER FEES	15,753.60	17,785.50	17,095.54	8,853.50	17,223.00	17,223.00	17,223.00	0.00
523901 INTERPRETER FEES-TRAVEL	19,530.77	20,001.05	21,136.25	9,388.55	19,777.00	19,777.00	19,777.00	0.00
524800 MAINTENANCE AGREEMENT	2,164.04	2,267.69	2,049.86	737.66	1,500.00	1,500.00	1,500.00	0.00
525500 APPOINTED COUNSEL	164,496.56	158,695.43	116,802.92	25,093.75	160,000.00	60,000.00	139,000.00	-21,000.00
525600 EXPERT WITNESS FEES-PSYCH EVAL	10,085.20	27,117.72	6,736.33	14,138.62	9,800.00	18,000.00	14,800.00	5,000.00
525601 EXPERT WITNESS TRAVEL-PSYCH	0.00	527.97	342.97	0.00	200.00	200.00	200.00	0.00
525700 WITNESS FEES-DA	2,430.32	2,136.80	1,904.00	736.00	3,600.00	2,000.00	2,000.00	-1,600.00
525701 WITNESS FEES-DA-TRAVEL	5,097.07	3,150.08	1,498.88	487.92	2,400.00	2,000.00	2,000.00	-400.00
525800 WITNESS FEES-STATE PUB DEFEND	32.00	48.00	0.00	32.00	585.00	200.00	200.00	-385.00
525801 WITNESS FEES-ST PUB DEFEND TRA	8.80	34.00	0.00	19.20	415.00	0.00	0.00	-415.00
531100 POSTAGE AND BOX RENT	32,870.45	33,166.54	26,406.44	12,553.01	30,000.00	25,000.00	30,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	10,502.31	13,173.02	11,361.45	3,730.19	8,000.00	8,000.00	8,000.00	0.00
531400 SMALL EQUIPMENT	2,644.90	2,319.84	335.53	709.73	3,500.00	2,000.00	3,000.00	-500.00
531500 FORMS AND PRINTING	8,695.06	6,376.84	3,254.36	2,091.49	2,500.00	3,500.00	3,500.00	1,000.00
531800 MIS DEPARTMENT CHARGEBACKS	4,061.79	1,254.15	4,400.88	1,569.54	6,439.00	6,439.00	4,530.00	-1,909.00
532200 SUBSCRIPTIONS	591.85	1,290.75	640.05	868.10	600.00	1,600.00	1,600.00	1,000.00
532400 MEMBERSHIP DUES	175.00	175.00	175.00	175.00	175.00	175.00	175.00	0.00
532800 TRAINING AND INSERVICE	360.00	255.00	85.00	170.00	340.00	340.00	340.00	0.00
533200 MILEAGE	806.51	570.00	286.64	305.25	500.00	500.00	500.00	0.00
533500 MEALS AND LODGING	894.05	350.00	246.50	184.34	500.00	500.00	500.00	0.00
552100 OFFICIALS BONDS	261.78	261.78	261.78	213.64	260.00	260.00	260.00	0.00
<b>TOTAL CLERK OF COURT</b>	<b>1,221,179.69</b>	<b>1,249,184.85</b>	<b>1,179,797.88</b>	<b>546,837.82</b>	<b>1,235,530.00</b>	<b>1,137,430.00</b>	<b>1,211,814.00</b>	<b>-23,716.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,315,516.56</b>	<b>-1,264,843.79</b>	<b>-1,272,482.49</b>	<b>-642,689.43</b>	<b>-1,235,530.00</b>	<b>-1,294,078.00</b>	<b>-1,211,814.00</b>	<b>-23,716.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,221,179.69</b>	<b>1,249,184.85</b>	<b>1,179,797.88</b>	<b>546,837.82</b>	<b>1,235,530.00</b>	<b>1,137,430.00</b>	<b>1,211,814.00</b>	<b>-23,716.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-94,336.87</b>	<b>-15,658.94</b>	<b>-92,684.61</b>	<b>-95,851.61</b>	<b>0.00</b>	<b>-156,648.00</b>	<b>0.00</b>	

## Coroner

### Department Vision - Where the department would ideally like to be

The vision of the Coroner's Office is to provide the services of our Office to the public as mandated by State Statutes, within the limits of our appropriated budget.

### Department Mission - Major reasons for the department's existence and purpose in County government

The mission of the Coroners Office is to maintain the highest standard of professionalism and integrity in determining the cause and manner of death, while maintaining respect for the grieving families in their time of need. We want the people of the County to know that by our words and actions that we are sincere and loyal to them and give our highest regard to each and every death we investigate.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Continuity of Operations	Increase cross functions of all Deputies, continuing professionalism of the Office	12/31/2013
Training of Deputies	To provide better insight of deaths investigated	12/31/2013
Research valued services for our Department	Increase services to the citizens	12/31/2013

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget	FTE's	Key Outcome Indicator(s)
Coroner	Pronounces death as needed and also issue Cremation, Disinterment and Embalming permits. Involved in the notification of death to families in whom live in our County as needed. Work closely with the Hospice Program, Home Health Nurses and Local Doctors to assist in providing care for the families of terminal patients in our county. Work with the Sheriffs Department and all other local Law Enforcement Departments in our investigations of deaths, keeping the chain of evidence intact at all times. Support and assist in the Organ and Tissue donation Program, helping many others in our assistance of this program.	Wis Stats 59.34, 979	User Fees / Misc	\$0	1.00 Response time to calls
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			Wages & Benefits	\$94,739	
			Operating Expenses	\$62,225	
			<b>TOTAL EXPENSES</b>	<b>\$156,964</b>	
Outlay			<b>COUNTY LEVY</b>	<b>\$156,964</b>	
			\$0 User Fees / Misc	\$0	
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			Wages & Benefits	\$0	
			Operating Expenses	\$0	
Totals			<b>TOTAL EXPENSES</b>	<b>\$0</b>	1.00
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			<b>COUNTY LEVY</b>	<b>\$156,964</b>	

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Investigation of deaths	696	610	680
Number of autopsies	27	27	27
Number of cremation permits	260	260	260

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Response time to calls	30 minutes	20 minutes	10 minutes
Signature of Death Certificates, after investigation completed	3 days	2 days	2 days

# Sauk County Coroner's Office

Oversight Committee: **Law Enforcement and Judiciary**

## **Coroner**

Elected  
1.00 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
1.00					1.00

## CORONER

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted
Tax Levy	136,463	137,015	135,518	147,394	147,394	156,964
Licenses & Permits	0	0	0	0	0	0
Use of Fund Balance	0	6,190	9,185	7,700	0	0
<b>Total Revenues</b>	<b>136,463</b>	<b>143,205</b>	<b>144,703</b>	<b>155,094</b>	<b>147,394</b>	<b>156,964</b>

### Expenses

Labor	58,125	67,929	62,166	62,650	67,150	67,150
Labor Benefits	26,738	25,699	25,335	26,929	26,929	27,589
Supplies & Services	44,177	49,577	57,202	65,515	53,315	62,225
Addition to Fund Balance	7,423	0	0	0	0	0
<b>Total Expenses</b>	<b>136,463</b>	<b>143,205</b>	<b>144,703</b>	<b>155,094</b>	<b>147,394</b>	<b>156,964</b>

Beginning of Year Fund Balance

End of Year Fund Balance

Included in General Fund Total

\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted
9,570	6.49%
0	0.00%
0	0.00%
9,570	6.49%

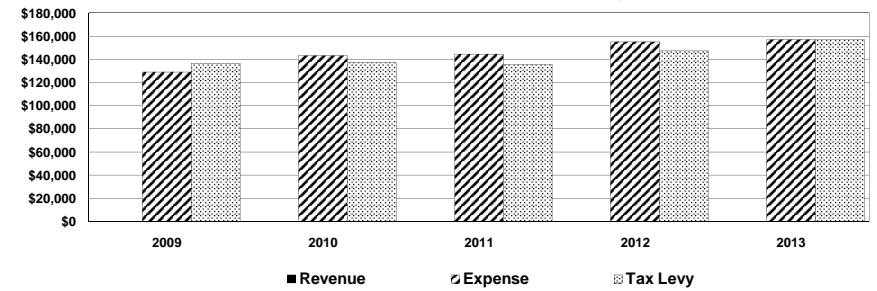
### Outlay

	Total Expense Amount	Property Tax Levy Impact
None	0	0
2013 Total	0	0
2014	28,000	28,000
2015	28,000	28,000
2016	0	0
2017	0	0

### 2013 Highlights and Issues on the Horizon

The 2013 Budget request is increased due to caseload increase, resulting in increased costs in autopsies, supplies and fuel.

Revenue, Expense and Tax Levy



2008: Purchase of a vehicle.



<b>Fund: GENERAL FUND Department: CORONER</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 6 Months Actual</b>	<b>2012 Modified Budget</b>	<b>2012 Estimated</b>	<b>2013</b>	<b>Dollar Change</b>
<b>10021 CORONER REVENUES</b>								
411100 GENERAL PROPERTY TAXES	-136,463.00	-137,015.00	-135,518.00	-73,696.98	-147,394.00	-147,394.00	-156,964.00	9,570.00
465420 LABORATORY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CORONER REVENUES</b>	<b>-136,463.00</b>	<b>-137,015.00</b>	<b>-135,518.00</b>	<b>-73,696.98</b>	<b>-147,394.00</b>	<b>-147,394.00</b>	<b>-156,964.00</b>	<b>9,570.00</b>
<b>10021126 CORONER</b>								
511100 SALARIES PERMANENT REGULAR	49,175.08	50,658.66	49,876.99	24,257.50	50,650.00	50,650.00	50,650.00	0.00
514100 FICA & MEDICARE TAX	4,356.14	5,126.32	4,640.31	2,158.39	5,137.00	5,137.00	5,137.00	0.00
514200 RETIREMENT-COUNTY SHARE	4,181.16	4,413.26	4,221.29	1,710.13	3,773.00	3,773.00	3,545.00	-228.00
514300 RETIREMENT-EMPLOYEES SHARE	1,476.68	1,627.60	2,549.79	1,710.13	3,571.00	3,571.00	3,545.00	-26.00
514400 HEALTH INSURANCE COUNTY SHARE	14,417.08	14,654.25	13,073.23	6,917.82	13,528.00	13,528.00	14,348.00	820.00
514500 LIFE INSURANCE COUNTY SHARE	62.40	11.52	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	2,244.20	-134.15	850.67	397.52	920.00	920.00	1,014.00	94.00
515800 PER DIEM	8,950.00	17,270.00	12,289.18	4,755.00	16,500.00	12,000.00	16,500.00	0.00
521900 OTHER PROFESSIONAL SERVICES	35,350.00	37,414.67	44,605.00	29,888.99	36,000.00	50,000.00	45,000.00	9,000.00
522500 TELEPHONE & DAIN LINE	322.37	345.93	151.11	69.53	500.00	200.00	400.00	-100.00
531200 OFFICE SUPPLIES AND EXPENSE	679.84	586.76	527.28	343.25	700.00	700.00	700.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,071.50	1,295.00	886.77	512.02	1,024.00	1,024.00	1,034.00	10.00
532400 MEMBERSHIP DUES	60.00	90.00	90.00	60.00	90.00	90.00	90.00	0.00
532800 TRAINING AND INSERVICE	0.00	675.00	0.00	0.00	500.00	0.00	500.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00
534700 FIELD SUPPLIES	2,001.31	2,097.82	897.93	1,520.00	2,500.00	2,500.00	2,500.00	0.00
535100 VEHICLE FUEL / OIL	2,870.87	4,728.50	7,609.25	3,424.80	8,000.00	8,000.00	8,000.00	0.00
535200 VEHICLE MAINTENACE AND REPAIR	178.28	1,304.84	1,273.65	554.52	2,000.00	1,500.00	2,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	1,641.52	1,037.36	1,159.65	1,100.01	1,500.00	1,500.00	1,500.00	0.00
552100 OFFICIALS BONDS	1.31	1.31	1.31	1.07	1.00	1.00	1.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CORONER</b>	<b>129,039.74</b>	<b>143,204.65</b>	<b>144,703.41</b>	<b>79,380.68</b>	<b>147,394.00</b>	<b>155,094.00</b>	<b>156,964.00</b>	<b>9,570.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-136,463.00</b>	<b>-137,015.00</b>	<b>-135,518.00</b>	<b>-73,696.98</b>	<b>-147,394.00</b>	<b>-147,394.00</b>	<b>-156,964.00</b>	<b>9,570.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>129,039.74</b>	<b>143,204.65</b>	<b>144,703.41</b>	<b>79,380.68</b>	<b>147,394.00</b>	<b>155,094.00</b>	<b>156,964.00</b>	<b>9,570.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-7,423.26</b>	<b>6,189.65</b>	<b>9,185.41</b>	<b>5,683.70</b>	<b>0.00</b>	<b>7,700.00</b>	<b>0.00</b>	

## Court Commissioner / Family Court Counseling

### Department Vision - Where the department would ideally like to be

To provide correct, timely legal decisions and information to litigants and to county departments and to provide professional assistance to county and state departments and offices to fill in "gaps" in the delivery of legal services. To provide a mechanism for the prompt, informal resolution of child custody and physical placement disputes.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Court Commissioner's office provides information regarding legal procedures for family court, domestic abuse, criminal, ordinance violations, traffic, small claims and probate matters, and conducts preliminary and final hearings in these matters. This department supervises the provision of mediation and legal custody and physical placement studies in divorce, legal separation, paternity and other actions affecting the family.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Expand remedies available to parties pursuing the entry of orders in family law (paternity/child support) child custody and physical placement actions	Coordinate remedies and forms available to (primarily) "pro se" litigants so that issues of this type can be resolved as quickly and efficiently as possible.	12/31/2013 and Ongoing
Allocate sufficient court time for all other matters	Provide sufficient time to hear/decide stipulated and contested cases within existing time constraints	12/31/2013 and Ongoing
Continue to monitor the referral of matters to mediation where domestic violence issues may or may not have been revealed initially	Terminate referrals (or not initially refer) any cases to mediation where the presence of domestic violence is identified, since this may lead to a party entering into an agreement that is not actually voluntary	12/31/2013 and Ongoing
Coordinate procedures for mediators, including referral and reporting timelines	Since the inception of the mediation program, each mediator has utilized his/her own procedures/reporting forms. Although these practices have all been substantially similar, there have been some differences. Coordinating all procedures and forms will make it easier to track referrals and provide easier instruction for new mediators replacing those who retire.	12/31/2013 and Ongoing
Expand remedies available to parties pursuing entry of orders in family law (paternity/child support) child custody and physical placement actions to include outside agencies/organizations	Create opportunities for parties ("pro se" or represented) filing actions for the entry of child custody and physical placement orders in these types of matters to receive further education on child care topics both before pursuing and during pursuit of these orders.	12/31/2013
Standardize "pro se" family law processes	Standardize forms and processes regarding the filing and prosecution of "pro se" family law actions to reduce the time that court personnel are required to spend per case.	12/31/2013

## Court Commissioner / Family Court Counseling

Program Evaluation						
Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Circuit Ct. Comm.	The Court Commissioner's office is a department of county government. However, it operates pursuant to authority granted to and under the supervision of the Circuit Courts, a separate and co-equal branch of government. By constitution and statute, the Courts, including the Court Commissioner's office, acts as the designated decision maker for those who choose to bring matters to them.	Chs. 340-350, 757, 767, 812, 813, Wis. Stats.	User Fees / Misc	\$31,807	1.97	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$31,807</b>		
			Wages & Benefits	\$199,892		
			Operating Expenses	\$9,616		
			<b>TOTAL EXPENSES</b>	<b>\$209,508</b>		
Mediation	Mediation of legal custody and physical placement disputes: In any "action affecting the family" (i.e., Ch. 767, Wis. Stats. - divorce, legal separation, paternity, child custody, etc.) in which child custody, physical placement rights or visitation rights are contested, or a party experiences difficulty in exercising those rights, the matter is referred to a mediator for assistance in resolving the problem.	Ch. 767.405 Wis. Stats.	<b>COUNTY LEVY</b>	<b>\$177,701</b>	0.03	Referrals completed
			User Fees / Misc	\$16,500		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$16,500</b>		
			Wages & Benefits	\$3,656		
			Operating Expenses	\$10,601		
Outlay	None	\$0	<b>TOTAL EXPENSES</b>	<b>\$14,257</b>		
			<b>COUNTY LEVY</b>	<b>(\$2,243)</b>		
			User Fees / Misc	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
Totals			<b>COUNTY LEVY</b>	<b>\$0</b>	2.00	
			<b>TOTAL REVENUES</b>	<b>\$48,307</b>		
			<b>TOTAL EXPENSES</b>	<b>\$223,765</b>		
			<b>COUNTY LEVY</b>	<b>\$175,458</b>		

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
"Intake" proceedings conducted (all)	6,400	6,500	6,500
"Family law" action hearings conducted (including divorce, child custody, child support, paternity and domestic abuse)(subset of above)	1,087	1,150	1,200
Mediation referrals made	153	160	160

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Contested cases scheduled for hearing/decided within desired or required time frame (generally, all matters are to be scheduled within 3-4 weeks, unless a later date is requested to allow time for service, etc.; all matters that come on for hearing must be decided within 30 days of hearing)	100%	100%	100%
Respond to correspondence/information requests within 3 working days (some inquiries require research and/or investigation before a written response can be completed, which may take longer than 3 working days)	95%	95%	95%
Referrals completed (includes referrals terminated after mandatory domestic violence screening)	100%	100%	100%

# Sauk County Court Commissioner/Family Court Counseling

Oversite Committee: **Law Enforcement and Judiciary**

**Court Commissioner/  
Family Court  
Commissioner**  
1.00 FTE

**Court Reporter**  
1.00 FTE

Departments combined with 2011 budget

	2009 Balance	2010 Change	2011 Change	2012 Change	2013 Change	2013 Balance
Court Commissioner	1.94		0.06			2.00
Family Court Counseling	0.06		(0.06)			0.00
Total Combined Department	2.00	0.00	0.00	0.00	0.00	2.00

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>COURT COMMISSIONER/FAMILY COURT COUNSELING SERVICE</b>											
<u>Revenues</u>											
Tax Levy	175,702	176,632	181,305	177,734	177,734	175,458	(2,276)	-1.28%	None	0	0
User Fees	0	0	17,045	16,500	16,500	16,500	0	0.00%			
Intergovernmental	29,421	29,828	28,841	29,541	29,541	31,807	2,266	7.67%	2013 Total	0	0
Use of Fund Balance	0	0	0	0	5,062	0	(5,062)	-100.00%			
<b>Total Revenues</b>	<b>205,123</b>	<b>206,460</b>	<b>227,191</b>	<b>223,775</b>	<b>228,837</b>	<b>223,765</b>	<b>(5,072)</b>	<b>-2.22%</b>			
<u>Expenses</u>											
Labor	143,145	142,905	149,882	150,971	151,991	152,030	39	0.03%	2014	0	0
Labor Benefits	53,508	54,476	52,476	49,303	49,303	51,518	2,215	4.49%	2015	0	0
Supplies & Services	5,288	6,373	16,813	20,425	27,543	20,217	(7,326)	-26.60%	2016	0	0
Addition to Fund Balance	3,182	2,706	8,020	3,076	0	0	0	0.00%	2017	0	0
<b>Total Expenses</b>	<b>205,123</b>	<b>206,460</b>	<b>227,191</b>	<b>223,775</b>	<b>228,837</b>	<b>223,765</b>	<b>(5,072)</b>	<b>-2.22%</b>			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

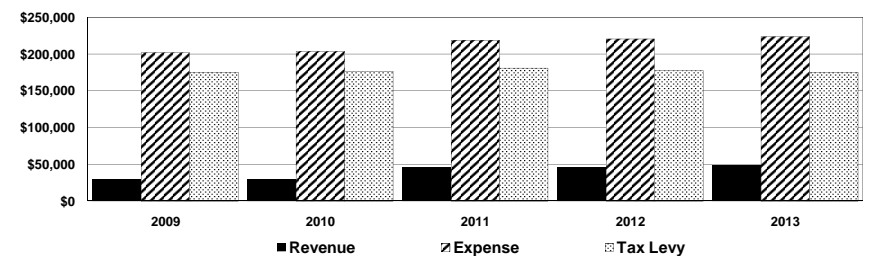
Family Court Counseling Service combined into Court Commissioner starting in 2011

### 2013 Highlights and Issues on the Horizon

The proliferation of "pro se" litigants continues to present an increasing strain on available time and resources.

So long as the Wisconsin Statutes are not modified to change the sources of funding for the mediation program (and no changes are anticipated), it will continue to operate in a self-funded fashion.

Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: COURT COMMISSIONER</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10005 COURT COMMISSIONER REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-175,702.00	-176,632.00	-181,305.00	-88,867.02	-177,734.00	-177,734.00	-175,458.00	-2,276.00
451200 FAMILY CT COUNSEL FEE MARRIAGE	0.00	0.00	-8,940.00	-3,880.00	-9,000.00	-9,000.00	-9,000.00	0.00
451250 FAMILY CT COUNSEL REV CLKCOURT	0.00	0.00	-8,105.00	-4,070.00	-7,500.00	-7,500.00	-7,500.00	0.00
474610 CSA CONTRACT	-29,420.57	-29,828.19	-28,841.27	-16,675.26	-29,541.00	-29,541.00	-31,807.00	2,266.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-5,062.00	0.00	0.00	-5,062.00
<b>TOTAL COURT COMMISSIONER REVENUE</b>	<b>-205,122.57</b>	<b>-206,460.19</b>	<b>-227,191.27</b>	<b>-113,492.28</b>	<b>-228,837.00</b>	<b>-223,775.00</b>	<b>-223,765.00</b>	<b>-5,072.00</b>
<b>10005124 COURT COMMISSIONER</b>								
511100 SALARIES PERMANENT REGULAR	137,521.54	137,521.56	142,531.73	68,839.80	143,737.00	143,737.00	143,737.00	0.00
511900 LONGEVITY-FULL TIME	863.45	903.45	504.45	0.00	970.00	970.00	1,009.00	39.00
512100 WAGES-PART TIME	80.00	480.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	10,620.98	10,631.12	10,956.38	5,243.60	11,416.00	11,416.00	11,419.00	3.00
514200 RETIREMENT-COUNTY SHARE	6,233.49	6,652.22	7,705.82	4,061.56	8,538.00	8,538.00	9,626.00	1,088.00
514300 RETIREMENT-EMPLOYEES SHARE	8,170.98	8,590.27	5,506.90	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	27,960.85	28,559.38	27,178.67	14,106.79	28,219.00	28,219.00	29,262.00	1,043.00
514500 LIFE INSURANCE COUNTY SHARE	58.06	70.18	74.08	38.58	79.00	79.00	79.00	0.00
514600 WORKERS COMPENSATION	463.84	-26.67	185.34	87.77	196.00	196.00	239.00	43.00
515800 PER DIEM COMMITTEE	4,680.00	4,000.00	4,120.00	1,600.00	4,520.00	3,500.00	4,520.00	0.00
521400 COURT REPORTER AND TRANSCRIBER	577.50	758.09	1,425.00	877.00	2,500.00	2,500.00	2,500.00	0.00
521500 COURT COMMISSIONERS	292.50	500.50	227.50	0.00	1,200.00	800.00	1,200.00	0.00
522500 TELEPHONE & DAIN LINE	193.18	211.91	146.77	62.60	250.00	150.00	250.00	0.00
524800 MAINTENANCE AGREEMENT	300.00	300.00	0.00	0.00	900.00	700.00	900.00	0.00
531100 POSTAGE AND BOX RENT	1,750.57	2,025.40	1,947.74	1,009.52	2,200.00	2,200.00	2,200.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	684.56	736.16	694.18	512.74	600.00	800.00	600.00	0.00
531500 FORMS AND PRINTING	0.00	81.66	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	186.00	409.50	411.50	212.22	425.00	425.00	416.00	-9.00
532400 MEMBERSHIP DUES	770.00	779.00	779.00	450.00	750.00	450.00	750.00	0.00
532800 TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	200.00	200.00	200.00	0.00
533200 MILEAGE	533.60	570.50	466.64	68.75	400.00	200.00	400.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	175.00	0.00	200.00	25.00
<b>TOTAL COURT COMMISSIONER</b>	<b>201,941.10</b>	<b>203,754.23</b>	<b>204,861.70</b>	<b>97,170.93</b>	<b>207,275.00</b>	<b>205,080.00</b>	<b>209,507.00</b>	<b>2,232.00</b>
<b>10005127 MEDIATION COUNSELING</b>								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	2,725.32	1,317.15	2,750.00	2,750.00	2,750.00	0.00
511900 LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	14.00	14.00	14.00	0.00
514100 FICA & MEDICARE TAX	0.00	0.00	202.61	97.44	211.00	211.00	212.00	1.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	146.79	77.75	163.00	163.00	184.00	21.00
514300 RETIREMENT-EMPLOYEES SHARE	0.00	0.00	104.87	0.00	0.00	0.00	0.00	0.00

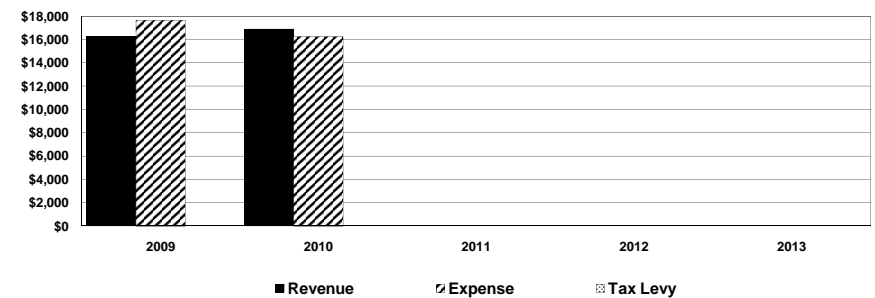
<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: COURT COMMISSIONER</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10005127 MEDIATION COUNSELING</b>								
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	410.99	214.86	429.00	429.00	445.00	16.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	1.48	0.72	49.00	49.00	49.00	0.00
514600 WORKERS COMPENSATION	0.00	0.00	2.54	1.37	3.00	3.00	3.00	0.00
521800 PURCHASED SERVICES	0.00	0.00	10,715.00	2,510.00	17,943.00	12,000.00	10,601.00	-7,342.00
<b>TOTAL MEDIATION COUNSELING</b>	<b>0.00</b>	<b>0.00</b>	<b>14,309.60</b>	<b>4,219.29</b>	<b>21,562.00</b>	<b>15,619.00</b>	<b>14,258.00</b>	<b>-7,304.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-205,122.57</b>	<b>-206,460.19</b>	<b>-227,191.27</b>	<b>-113,492.28</b>	<b>-228,837.00</b>	<b>-223,775.00</b>	<b>-223,765.00</b>	<b>-5,072.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>201,941.10</b>	<b>203,754.23</b>	<b>219,171.30</b>	<b>101,390.22</b>	<b>228,837.00</b>	<b>220,699.00</b>	<b>223,765.00</b>	<b>-5,072.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-3,181.47</b>	<b>-2,705.96</b>	<b>-8,019.97</b>	<b>-12,102.06</b>	<b>0.00</b>	<b>-3,076.00</b>	<b>0.00</b>	

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>FAMILY COURT COUNSELING SERVICE</b>											
<u>Revenues</u>											
User Fees	16,255	16,900	0	0	0	0	0	0.00%	None	0	0
Use of Fund Balance	1,389	0	0	0	0	0	0	0.00%			
Total Revenues	17,644	16,900	0	0	0	0	0	0.00%	2013 Total	0	0
<u>Expenses</u>											
Labor	5,366	5,366	0	0	0	0	0	0.00%	2014	0	0
Labor Benefits	1,833	1,869	0	0	0	0	0	0.00%	2015	0	0
Supplies & Services	10,445	9,033	0	0	0	0	0	0.00%	2016	0	0
Addition to Fund Balance	0	632	0	0	0	0	0	0.00%	2017	0	0
Total Expenses	17,644	16,900	0	0	0	0	0	0.00%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

Family Court Counseling Service combined into Court Commissioner starting in 2011

#### 2013 Highlights and Issues on the Horizon

Revenue, Expense and Tax Levy





<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: FAMILY COURT COUNSEL SERVICE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10008 FAMILY COURT COUNSEL REVENUE</b>								
451200 FAMILY COURT COUNSELING FEE	-8,640.00	-8,700.00	0.00	0.00	0.00	0.00	0.00	0.00
451250 FAMILY COURT COUNSELING REVENU	-7,615.00	-8,200.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL FAMILY COURT COUNSEL REVENUE</b>	<b>-16,255.00</b>	<b>-16,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10008127 MEDIATION COUNSELING</b>								
511100 SALARIES PERMANENT REGULAR	5,365.63	5,365.66	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	398.87	398.61	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	241.68	257.91	0.00	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	316.84	333.08	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	860.47	876.60	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	2.62	3.24	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	12.68	-0.77	0.00	0.00	0.00	0.00	0.00	0.00
521800 PURCHASED SERVICES	10,445.00	9,027.50	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	0.03	6.08	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MEDIATION COUNSELING</b>	<b>17,643.82</b>	<b>16,267.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-16,255.00</b>	<b>-16,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>17,643.82</b>	<b>16,267.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>1,388.82</b>	<b>-632.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

# District Attorney

## Department Vision - Where the department would ideally like to be

Swift prosecution will protect the community from violent offenders.  
Restitution collected and returned into the community will assist the economy  
Cases settled with fines and/or Court costs generate revenues for the County and State.

## Department Mission - Major reasons for the department's existence and purpose in County government

The Mission of the District Attorney' Office is to prosecute violations of the state law and county ordinances on behalf of the citizens of the County and in the name of the State of Wisconsin.

## Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Development of community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Prosecute all cases as scheduled by the Courts	Swift prosecution will protect the community	Ongoing
Recover restitution and out of pocket expenses during prosecution.	Return restitution to the community	Ongoing
Provide services to Sauk County crime victims and the Crime Victims' Constitutional Amendment.	Compliance with Chapter 950 of the Wisconsin Statutes	Ongoing
To conform all policies and procedures to the practices of the judicial system and the crime victims' enabling legislation. Maintain and improve upon all of the above.	Respond appropriately to all statutory changes	Ongoing
Continue to advocate for additional prosecutors for the District Attorney's Office from the State.	Understaffed	Ongoing
To develop new and innovative programs to assist crime victims	Successful implementation of crime victim services	Ongoing

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator (s)
Victim Witness	The program provides services to victims and witnesses of crime. Assisting victims and witnesses with Court hearings, providing information to victims and witnesses and collecting restitution information	Wisconsin Statutes Chapter 950 and the Wisconsin Crime Victims ' Constitutional Amendment	Other Revenues	\$41,123	1.74	Victim Services Provided (currently understaffed)  Attorneys are State Expense
			TOTAL REVENUES	\$41,123		
			Wages & Benefits	\$89,380		
			Operating Expenses	\$5,915		
			TOTAL EXPENSES	\$95,295		
COUNTY LEVY	\$54,172					
Delinquent	Criminal prosecution for juveniles between the age of 10 and 16 years of age.	Wisconsin Statutes Chapter 938	Grants	\$0	0.32	Number of Cases  Attorneys are State Expense
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$18,369		
			Operating Expenses	\$6,810		
			TOTAL EXPENSES	\$25,179		
COUNTY LEVY	\$25,179					
Adult Prosecution / Restitution	Criminal prosecution for adults and juveniles who have original adult Court jurisdiction and juveniles waived into adult Court. Collection of restitution information from victims to submit to the Court or to Probation and Parole, as well as actually collect restitution in our Department so that it may be returned to the community. Other restitution ordered by the Court could be Law Enforcement Transport	Wisconsin Statutes Chapters 939 - 980	Revenues	\$16,800	5.54	Number of Cases and Restitution dollars collected (currently understaffed)  Attorneys are State Expense
			TOTAL REVENUES	\$16,800		
			Wages & Benefits	\$307,470		
			Operating Expenses	\$20,229		
			TOTAL EXPENSES	\$327,699		
COUNTY LEVY	\$310,899					
Law Enforcement Assistance	The Sauk County District Attorney's Office assists law enforcement in the investigation of cases, through providing legal advice, assisting with subpoenas for documents, search warrants and legal research; Providing legal updates and training to Law Enforcement Agencies in Sauk County. Attorney Salaries are paid by the State of Wisconsin.	Wisconsin Statutes Chapters 48, 938, 939 top 976, Wis. Stats., Wisconsin Constitution Article VI section 4	User Fees	\$0	-	Law Enforcement Assistance & Training  Attorneys are State Expense
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$200		
			TOTAL EXPENSES	\$200		
COUNTY LEVY	\$200					

## District Attorney

Totals/Additional Comments (Staffing Needs)	We are 2.08 attorneys short according to the Preliminary DA Workload Analysis printed for 2008. The Sauk county District Attorney's Office must daily, decide not to prosecute certain cases due to lack of resources, impacting victims, collection of restitution and public perception of the efficacy of the criminal justice system. We have requested Personnel Committee to hold open the two department vacant positions Restitution Specialist & Victim Witness Specialist but not fill them for several years. DA County Staff along with the Victim Witness Unit County Staff are currently attempting to absorb those duties through 2012.	<b>TOTAL REVENUES</b>	<b>\$57,923</b>	7.60	
		<b>TOTAL EXPENSES</b>	<b>\$448,373</b>		
		<b>COUNTY LEVY</b>	<b>\$390,450</b>		

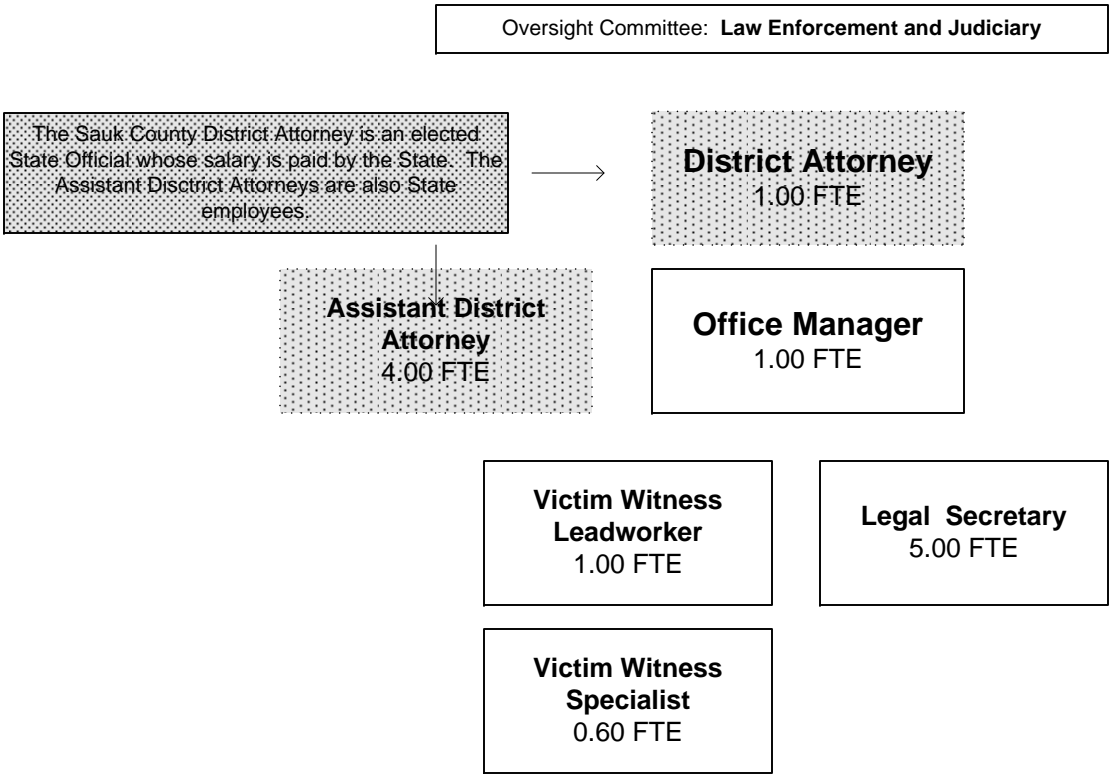
### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
All Cases Received	3,139	3,220	3,381
Adult Felony Referrals	423	496	521
Adult Felony Filed	338	414	435
Adult Misdemeanor Filed	738	774	813
Criminal Traffic Filed	740	774	813
Juvenile Delinquent	51	88	92
Civil Traffic/Forfeiture Cases	892	750	892

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Actual (as of 6/30/12)	2013 Budget
Closed Cases NOTE: closed = dismissed, not prosecuted and prosecuted to sentencing; deferred cases will be "closed" in succeeding years.	3,534	1,725	3,492
Outcome Indicators are mainly subjective: An appropriate disposition for 1 case may be completely inappropriate for a 2nd case depending on offense and individual circumstance.			
Deferred Prosecutions 5 year period	1,261		
Restitution Collected	\$30,157	\$28,402	

# Sauk County District Attorney's Office



2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
9.00	(0.40)	(0.60)	(0.77)	0.37	7.60

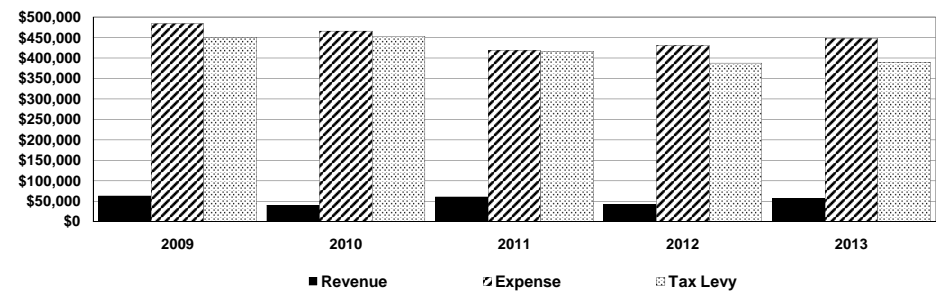
	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>DISTRICT ATTORNEY / VICTIM WITNESS</b>											
<u>Revenues</u>											
Tax Levy	450,523	453,418	416,882	388,235	388,235	390,450	2,215	0.57%	None	0	0
Grants & Aids	45,830	23,991	40,741	24,734	33,697	41,123	7,426	22.04%			
User Fees	17,031	16,624	19,660	17,900	15,000	16,800	1,800	12.00%	2013 Total	0	0
Total Revenues	513,384	494,033	477,283	430,869	436,932	448,373	11,441	2.62%			
<u>Expenses</u>											
Labor	305,668	294,145	267,853	272,621	273,988	272,517	(1,471)	-0.54%	2014	0	0
Labor Benefits	148,873	143,811	124,356	119,349	121,896	142,702	20,806	17.07%	2015	0	0
Supplies & Services	29,697	28,019	27,215	38,899	41,048	33,154	(7,894)	-19.23%	2016	0	0
Addition to Fund Balance	29,146	28,058	57,859	0	0	0	0	0.00%	2017	0	0
Total Expenses	513,384	494,033	477,283	430,869	436,932	448,373	11,441	2.62%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

### 2013 Highlights and Issues on the Horizon

A steady growth in population and tourism has resulted in increased caseloads in child sexual assaults, domestic cases, OWI, and thefts. This increase cannot be sustained into the future without additional staff.

Based on statistics, the need for an additional assistant district attorney has risen. The continued increasing workload has caused serious consideration of suspending/declining prosecution of certain crimes.

**Revenue, Expense and Tax Levy  
Five Year Trend**



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: DISTRICT ATTY/VICTIM WITNESS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10014 DISTRICT ATTY REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-450,523.00	-453,418.00	-416,882.00	-194,117.52	-388,235.00	-388,235.00	-390,450.00	2,215.00
424270 S/A:VICTIM WITNESS ASSIST	-45,830.33	-23,990.88	-40,740.99	-12,689.28	-33,697.00	-24,734.00	-41,123.00	7,426.00
451240 RESTITUTION SURCHARGE-CO	-7,309.81	-7,624.43	-8,599.17	-4,386.34	-7,000.00	-8,400.00	-7,800.00	800.00
452020 COPIES AND PHOTOS	-9,721.66	-8,999.61	-11,060.40	-6,878.67	-8,000.00	-9,500.00	-9,000.00	1,000.00
<b>TOTAL DISTRICT ATTY REVENUE</b>	<b>-513,384.80</b>	<b>-494,032.92</b>	<b>-477,282.56</b>	<b>-218,071.81</b>	<b>-436,932.00</b>	<b>-430,869.00</b>	<b>-448,373.00</b>	<b>11,441.00</b>
<b>10014130 DISTRICT ATTORNEY</b>								
511100 SALARIES PERMANENT REGULAR	213,967.25	218,021.97	223,178.38	116,854.94	225,233.00	223,773.00	213,075.00	-12,158.00
511900 LONGEVITY-FULL TIME	2,249.80	2,369.80	2,489.80	330.00	2,610.00	2,279.00	2,050.00	-560.00
512100 WAGES-PART TIME	0.00	0.00	1,128.10	424.01	0.00	424.00	0.00	0.00
514100 FICA & MEDICARE TAX	15,597.57	15,842.67	16,286.82	8,489.06	17,430.00	17,293.00	16,456.00	-974.00
514200 RETIREMENT-COUNTY SHARE	9,740.10	10,591.56	12,164.32	6,301.02	13,443.00	12,727.00	14,306.00	863.00
514300 RETIREMENT-EMPLOYEES SHARE	12,766.88	13,677.11	12,524.87	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	70,899.75	73,589.95	69,115.76	35,812.07	79,288.00	77,591.00	89,123.00	9,835.00
514500 LIFE INSURANCE COUNTY SHARE	93.49	110.44	107.47	55.00	105.00	111.00	90.00	-15.00
514600 WORKERS COMPENSATION	515.03	-31.34	221.67	117.72	228.00	226.00	258.00	30.00
515900 RELIEF WORKER CHARGES	0.00	78.75	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	2,500.00	2,500.00	2,500.00	0.00	2,500.00	1,851.00	0.00	-2,500.00
521400 COURT REPORTER AND TRANSCRIBER	2,245.75	1,925.76	2,390.00	2,864.39	2,500.00	2,500.00	3,500.00	1,000.00
521900 OTHER PROFESSIONAL SERVICES	2,790.31	5,377.73	1,322.25	496.39	3,750.00	2,750.00	3,750.00	0.00
522500 TELEPHONE & DAIN LINE	1,089.95	792.89	784.48	392.48	2,000.00	1,500.00	1,200.00	-800.00
524800 MAINTENANCE AGREEMENT	2,204.98	2,057.20	2,480.14	2,383.16	2,546.00	2,546.00	0.00	-2,546.00
531100 POSTAGE AND BOX RENT	4,283.70	3,205.92	3,376.06	2,023.60	5,000.00	5,000.00	5,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	4,066.38	4,495.81	5,005.31	2,209.38	5,500.00	5,500.00	5,500.00	0.00
531300 PHOTO COPIES	555.78	580.35	276.30	86.39	1,000.00	1,000.00	400.00	-600.00
531400 SMALL EQUIPMENT	161.00	310.88	312.00	223.97	600.00	600.00	600.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	2,246.62	-195.50	1,507.52	3,112.09	4,580.00	4,580.00	3,730.00	-850.00
532300 PROFESSIONAL SUBSCRIPTION	1,103.25	750.66	1,447.62	292.06	1,470.00	1,470.00	573.00	-897.00
532400 MEMBERSHIP DUES	305.00	900.00	380.00	270.00	480.00	480.00	355.00	-125.00
532500 SEMINARS AND REGISTRATIONS	335.00	305.00	980.00	305.00	955.00	955.00	1,245.00	290.00
533200 MILEAGE	448.04	342.00	432.85	0.00	660.00	660.00	330.00	-330.00
533500 MEALS AND LODGING	548.27	581.65	818.02	0.00	1,055.00	1,055.00	1,055.00	0.00
<b>TOTAL DISTRICT ATTORNEY</b>	<b>350,713.90</b>	<b>358,181.26</b>	<b>361,229.74</b>	<b>183,042.73</b>	<b>372,933.00</b>	<b>366,871.00</b>	<b>362,596.00</b>	<b>-10,337.00</b>
<b>10014131 VICTIM/WITNESS</b>								
511100 SALARIES PERMANENT REGULAR	88,472.25	72,871.82	37,671.93	18,202.81	38,007.00	38,007.00	38,008.00	1.00
511200 SALARIES-PERMANENT-OVERTIME	378.42	279.63	204.07	28.19	423.00	423.00	0.00	-423.00
511900 LONGEVITY-FULL TIME	600.00	523.33	460.00	0.00	480.00	480.00	500.00	20.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: DISTRICT ATTY/VICTIM WITNESS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10014131 VICTIM/WITNESS</b>								
512100 WAGES-PART TIME	0.00	0.00	2,720.26	353.99	7,235.00	7,235.00	18,884.00	11,649.00
514100 FICA & MEDICARE TAX	6,468.79	5,401.90	2,957.48	1,361.31	3,530.00	3,530.00	4,390.00	860.00
514200 RETIREMENT-COUNTY SHARE	4,024.25	3,341.18	2,066.35	1,075.65	2,296.00	2,296.00	3,817.00	1,521.00
514300 RETIREMENT-EMPLOYEES SHARE	5,275.00	4,315.13	2,339.17	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	23,247.60	15,322.21	5,313.51	2,754.60	5,510.00	5,509.00	14,153.00	8,643.00
514500 LIFE INSURANCE COUNTY SHARE	31.39	33.02	20.21	10.02	20.00	20.00	40.00	20.00
514600 WORKERS COMPENSATION	212.97	-10.40	40.15	18.63	46.00	46.00	69.00	23.00
514800 UNEMPLOYMENT	0.00	1,627.05	1,198.03	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	409.87	288.29	241.09	124.28	500.00	500.00	500.00	0.00
524800 MAINTENANCE AGREEMENT	462.12	506.52	414.58	727.72	492.00	492.00	0.00	-492.00
531100 POSTAGE AND BOX RENT	2,124.00	1,621.60	1,370.97	786.11	2,000.00	2,000.00	2,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	897.73	1,005.40	718.69	332.93	1,376.00	1,376.00	1,500.00	124.00
531300 PHOTO COPIES	162.72	138.15	82.95	0.00	189.00	189.00	0.00	-189.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	0.00	0.00	0.00	884.00	884.00	811.00	-73.00
532400 MEMBERSHIP DUES	180.00	160.00	130.00	35.00	185.00	185.00	165.00	-20.00
532500 SEMINARS AND REGISTRATIONS	180.00	90.00	90.00	80.00	93.00	93.00	173.00	80.00
533200 MILEAGE	367.40	96.00	139.57	319.00	495.00	495.00	450.00	-45.00
533500 MEALS AND LODGING	28.89	182.94	14.50	39.07	238.00	238.00	317.00	79.00
<b>TOTAL VICTIM/WITNESS</b>	<b>133,523.40</b>	<b>107,793.77</b>	<b>58,193.51</b>	<b>26,249.31</b>	<b>63,999.00</b>	<b>63,998.00</b>	<b>85,777.00</b>	<b>21,778.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-513,384.80</b>	<b>-494,032.92</b>	<b>-477,282.56</b>	<b>-218,071.81</b>	<b>-436,932.00</b>	<b>-430,869.00</b>	<b>-448,373.00</b>	<b>11,441.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>484,237.30</b>	<b>465,975.03</b>	<b>419,423.25</b>	<b>209,292.04</b>	<b>436,932.00</b>	<b>430,869.00</b>	<b>448,373.00</b>	<b>11,441.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-29,147.50</b>	<b>-28,057.89</b>	<b>-57,859.31</b>	<b>-8,779.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## DRUG SEIZURES

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted
Grants & Aids	0	3,297	1,997	0	0	0
Fees, Fines & Forfeitures	257	19,139	6,350	0	0	0
Interest	1,676	910	658	1,000	1,500	1,000
Use of Fund Balance	19,162	0	1,868	11,000	17,000	11,000
<b>Total Revenues</b>	<b>21,095</b>	<b>23,346</b>	<b>10,873</b>	<b>12,000</b>	<b>18,500</b>	<b>12,000</b>

### Expenses

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted
Supplies & Services	21,095	11,237	10,873	12,000	18,500	12,000
Transfer to General Fund	0	0	0	0	0	0
Addition to Fund Balance	0	12,109	0	0	0	0
<b>Total Expenses</b>	<b>21,095</b>	<b>23,346</b>	<b>10,873</b>	<b>12,000</b>	<b>18,500</b>	<b>12,000</b>

Beginning of Year Fund Balance	104,307	85,145	97,254	95,386		84,386
End of Year Fund Balance	85,145	97,254	95,386	84,386		73,386

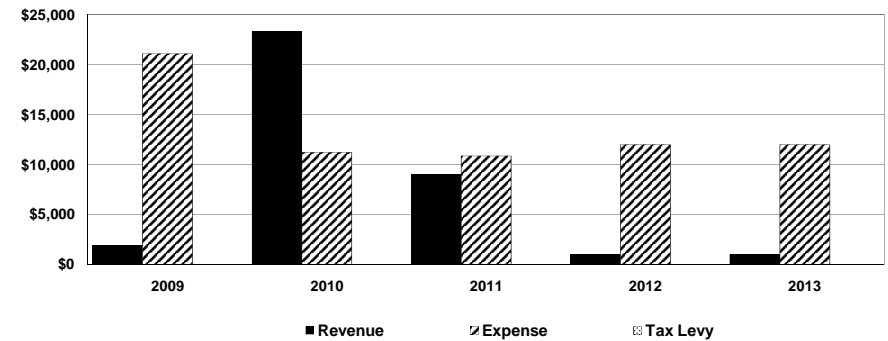
\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted
0	0.00%
0	0.00%
(500)	-33.33%
(6,000)	-35.29%

Outlay	Total Expense Amount	Property Tax Levy Impact
None	0	0
2013 Total	0	0
2014	0	0
2015	0	0
2016	0	0
2017	0	0

### 2013 Highlights and Issues on the Horizon

State and Federally authorized seizure of cash or properties can only be used for drug related activities. No specific items are planned for purchase in 2013.

### Revenue, Expense and Tax Levy



Sporadic receipt of funds from seizures made subsequent to drug convictions.



<b>Fund: DRUG SEIZURES</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>28020 DRUG SEIZURES REVENUE</b>								
424210 STATE DRUG GRANTS	0.00	-3,297.32	-1,997.43	0.00	0.00	0.00	0.00	0.00
441300 COURT ORDERED RESTITUTION	-107.52	-77.49	-461.29	0.00	0.00	0.00	0.00	0.00
452170 FED DRUG FORFEITURES	0.00	-19,062.06	-5,888.24	0.00	0.00	0.00	0.00	0.00
452180 STATE DRUG FORFEITURES	-149.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	-1,675.67	-909.99	-658.40	0.00	-1,500.00	-1,000.00	-1,000.00	-500.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-17,000.00	0.00	-11,000.00	-6,000.00
<b>TOTAL DRUG SEIZURES REVENUE</b>	<b>-1,932.48</b>	<b>-23,346.86</b>	<b>-9,005.36</b>	<b>0.00</b>	<b>-18,500.00</b>	<b>-1,000.00</b>	<b>-12,000.00</b>	<b>-6,500.00</b>
<b>28020110 DRUG SEIZURES ADMINISTRATION</b>								
520900 CONTRACTED SERVICES	5,333.30	10,888.97	10,137.43	0.00	2,000.00	2,000.00	2,000.00	0.00
524000 MISCELLANEOUS EXPENSES	15,761.38	348.50	735.89	3,212.00	16,500.00	10,000.00	10,000.00	-6,500.00
<b>TOTAL DRUG SEIZURES ADMINISTRATION</b>	<b>21,094.68</b>	<b>11,237.47</b>	<b>10,873.32</b>	<b>3,212.00</b>	<b>18,500.00</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>-6,500.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,932.48</b>	<b>-23,346.86</b>	<b>-9,005.36</b>	<b>0.00</b>	<b>-18,500.00</b>	<b>-1,000.00</b>	<b>-12,000.00</b>	<b>-6,500.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>21,094.68</b>	<b>11,237.47</b>	<b>10,873.32</b>	<b>3,212.00</b>	<b>18,500.00</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>-6,500.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>19,162.20</b>	<b>-12,109.39</b>	<b>1,867.96</b>	<b>3,212.00</b>	<b>0.00</b>	<b>11,000.00</b>	<b>0.00</b>	

# Emergency Management

## Department Vision - Where the department would ideally like to be

In conjunction with State Statute 323, maintain an effective emergency management program with the State Emergency Management Plan to protect and assist the citizens of Sauk county whenever a manmade, technological, to include terrorism, or natural disaster occurs. Sauk County Emergency Management coordinates effective disaster response and recovery efforts in support of local governments in the County. Through planning, training and exercising we prepare ourselves, our citizens and response personnel to minimize the loss of lives and property.

## Department Mission - Major reasons for the department's existence and purpose in County government

To effectively reduce the effects of natural, manmade and/or technological disasters including acts of terrorism, on all inhabitants of Sauk County by continuing to evolve to meet the changing emergency management needs of Sauk County citizens and communities.

## Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Maintain NIMS compliance by continuing to monitor and address changes	Continue to develop a training calendar for the next year	January/February 2012
Maintain decontamination and mass casualty trailer	One (1) each - Centrally locate decon and mass casualty trailer	March-12
Review LEPC Committee	Make changes to by-laws to ensure the EPCRA law is being met	June-12
Exercise	Continue with the 4 year exercise plan	October-12
Ongoing planning, education and awareness to newly developing issues	To quickly and effectively deal with any new threats or problems that may present	December-12
Assist all personnel involved with disaster response in obtaining required Incident Command System (ICS) & National Incident System (NIMS) training to assure compliance	A number of classes have been offered and will continue to be offered/scheduled	December-12
Homeland Security equipment purchase and training	Work with the Equipment Grant Committee to properly apply and distribute grant funding made available through the Homeland Security Grants	December-12

## Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Buildings	Assistance with Building Services Vouchers, payroll, clerical work		Other Revenues	\$0	0.50	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$27,891		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$27,891		
			COUNTY LEVY	\$27,891		
Emergency Management	Develop and administer all hazards emergency management, Homeland Security, and terrorism plans and programs	Chapter 166 & 323	Grants	\$48,500	1.00	Response effectiveness based on casualties and complaints
	Responding to disasters to assist the local response agencies and disaster recovery through assisting with damage assessment to maximize the possibility of financial assistance via Federal and/or State declaration		TOTAL REVENUES	\$48,500		
			Wages & Benefits	\$77,598		
			Operating Expenses	\$18,222		
			TOTAL EXPENSES	\$95,820		
			COUNTY LEVY	\$47,320		
SARA	Administer the SARA Title III (Emergency Planning and Community Right-To-Know) programs including the Local Emergency Planning Committee (LEPC)	Chapter 166 & 323	Grants	\$16,800	0.45	
	Develop SARA plans		TOTAL REVENUES	\$16,800		
			Wages & Benefits	\$32,374		
			Operating Expenses	\$17,272		
			TOTAL EXPENSES	\$49,646		
			COUNTY LEVY	\$32,846		

## Emergency Management

Risk Management	Risk management safety activities for the County	Chapter 102	User Fees	\$0	0.05	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$2,789		
			Operating Expenses	\$0		
			TOTAL EXPENSES	\$2,789		
	COUNTY LEVY	\$2,789				
Fire Suppression	Provide for unpaid cost of fire Response agencies to wild land fire	State Statute	User Fees	\$0	-	
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$0		
			Operating Expenses	\$2,000		
			TOTAL EXPENSES	\$2,000		
	COUNTY LEVY	\$2,000				
Totals			TOTAL REVENUES	\$65,300	2.00	
			TOTAL EXPENSES	\$178,145		
			COUNTY LEVY	\$112,845		

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Preparedness - Training (There are approximately 900 emergency response personnel in Sauk County: Fire, EMS, Law Enforcement and Public Works/Highway Departments plus the numerous public training course that is sponsored and taught)	NIIMS/ICS training (50) *Review Decon training W/FD's *Severe Weather Training (99) *Public Awareness talk/appearances (30) *Law enforcement in-service 4 sessions (145+)	*NIIMS/ICS training (35) **Severe Weather Training (85) *Public Awareness talk/appearances (12) *Law enforcement in-service 4 sessions (155+)	*NIIMS/ICS training *Review training W/FD's *Severe Weather Training *Public Awareness talk/appearances *Law enforcement in-service 4 sessions
Exercises	4 tabletops, 1 functional, 1 full scale	1 tabletops, 1 functional, 1 full scale	1 Table tops, 1 functional, 1 full scale

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
They way to consider the outcome or our training, response and mitigation is by the effectiveness of the response to an incident.	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints
Grant applied for and received	\$154,000	\$20,000	Unknown at this time

# Sauk County Emergency Management

(A division of the Department of Emergency Management, Buildings & Safety.)

Oversight Committee: **Law Enforcement and Judiciary**

**Emergency  
Management Director**  
1.00 FTE

**Program Specialist**  
1.00 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
2.00					2.00

## EMERGENCY MANAGEMENT

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	150,497	128,096	114,927	110,743	110,743	112,845	2,102	1.90%	None	0	0
Grants & Aids	159,493	139,849	69,233	64,800	63,800	64,800	1,000	1.57%			
User Fees	19,013	3,684	800	8,500	500	500	0	0.00%	2013 Total	0	0
Miscellaneous	0	691	519	0	0	0	0	0.00%			
Total Revenues	329,003	272,320	185,479	184,043	175,043	178,145	3,102	1.77%	2014	0	0
									2015	0	0
									2016	0	0
									2017	0	0

### Expenses

Labor	83,089	89,666	91,450	92,855	93,241	94,489	1,248	1.34%
Labor Benefits	48,932	45,751	46,393	44,214	44,139	46,162	2,023	4.58%
Supplies & Services	58,955	95,657	28,297	33,313	37,663	37,494	(169)	-0.45%
Capital Outlay	0	18,064	0	0	0	0	0	0.00%
Addition to Fund Balance	138,027	23,182	19,339	13,661	0	0	0	0.00%
Total Expenses	329,003	272,320	185,479	184,043	175,043	178,145	3,102	1.77%

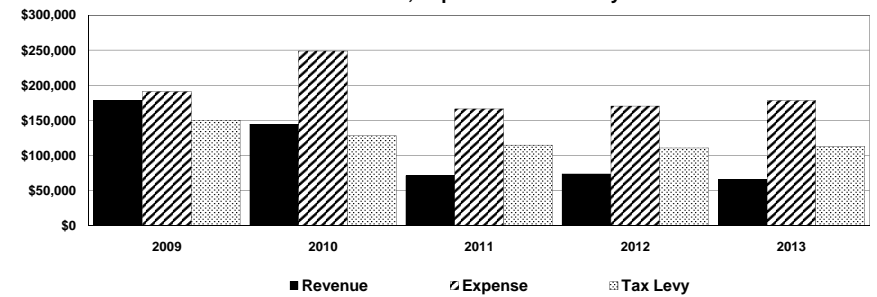
Beginning of Year Fund Balance

Included in General Fund Total

End of Year Fund Balance

## 2013 Highlights and Issues on the Horizon

Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: EMERGENCY MANAGEMENT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10022 EMERGENCY MANAGEMENT REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-150,497.00	-128,096.00	-114,927.00	-55,371.48	-110,743.00	-110,743.00	-112,845.00	2,102.00
424290 FEMA DISASTER AIDS	-65,067.86	-3,465.00	0.00	0.00	0.00	0.00	0.00	0.00
424300 EMERGENCY MGNT ASSISTANCE	-44,140.32	-42,764.53	-48,911.31	-143.71	-47,000.00	-48,000.00	-48,000.00	1,000.00
424310 SARA PROGRAM	-16,293.00	-16,985.00	-17,633.00	0.00	-16,800.00	-16,800.00	-16,800.00	0.00
424311 FLOOD MITIGATION PLANNING AID	0.00	0.00	-2,688.21	0.00	0.00	0.00	0.00	0.00
424610 ANTI-TERRORISM GRANT	-33,991.61	-67,573.26	0.00	0.00	0.00	0.00	0.00	0.00
424640 HAZARDOUS MATERIALS/MITIGATION	0.00	-9,061.20	0.00	0.00	0.00	0.00	0.00	0.00
452050 TELEPHONE REBATES	0.00	0.00	0.00	-22.81	0.00	0.00	0.00	0.00
452060 MISCELLANEOUS REVENUES	-19,013.40	-3,683.92	-800.00	-7,874.80	-500.00	-8,500.00	-500.00	0.00
486300 INSURANCE RECOVERIES	0.00	-691.00	-519.17	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EMERGENCY MANAGEMENT REVENUE</b>	<b>-329,003.19</b>	<b>-272,319.91</b>	<b>-185,478.69</b>	<b>-63,412.80</b>	<b>-175,043.00</b>	<b>-184,043.00</b>	<b>-178,145.00</b>	<b>3,102.00</b>
<b>10022110 EMERGENCY MGNT-ADMINISTRATION</b>								
511100 SALARIES PERMANENT REGULAR	82,848.52	89,345.51	91,089.71	44,049.08	91,955.00	91,955.00	93,163.00	1,208.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	886.00	500.00	886.00	0.00
511900 LONGEVITY-FULL TIME	240.00	320.00	360.00	0.00	400.00	400.00	440.00	40.00
514100 FICA & MEDICARE TAX	6,124.07	6,745.23	6,833.53	3,241.51	7,133.00	7,133.00	7,228.00	95.00
514200 RETIREMENT-COUNTY SHARE	3,700.61	4,329.97	4,961.56	2,598.88	5,501.00	5,501.00	6,283.00	782.00
514300 RETIREMENT-EMPLOYEES SHARE	4,850.85	5,591.36	4,299.89	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	28,844.50	29,435.98	27,630.12	14,323.92	28,649.00	28,649.00	29,707.00	1,058.00
514500 LIFE INSURANCE COUNTY SHARE	7.45	24.69	29.01	15.78	32.00	32.00	32.00	0.00
514600 WORKERS COMPENSATION	5,404.07	-375.92	2,639.16	1,343.25	2,824.00	2,899.00	2,912.00	88.00
533500 MEALS AND LODGING	0.00	93.00	47.30	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EMERGENCY MGNT-ADMINISTRATION</b>	<b>132,020.07</b>	<b>135,509.82</b>	<b>137,890.28</b>	<b>65,572.42</b>	<b>137,380.00</b>	<b>137,069.00</b>	<b>140,651.00</b>	<b>3,271.00</b>
<b>10022260 FIRE SUPPRESSION</b>								
535300 DAMAGE CLAIMS	1,259.01	0.00	602.85	0.00	2,000.00	2,000.00	2,000.00	0.00
<b>TOTAL FIRE SUPPRESSION</b>	<b>1,259.01</b>	<b>0.00</b>	<b>602.85</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>
<b>10022290 OFFICE OF EMERGENCY GOVERNMENT</b>								
520900 CONTRACTED SERVICES	1,768.41	7,726.75	2,875.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	1,048.40	693.42	255.21	744.56	1,500.00	1,500.00	1,500.00	0.00
531100 POSTAGE AND BOX RENT	1,510.91	524.51	662.16	234.68	1,000.00	500.00	500.00	-500.00
531200 OFFICE SUPPLIES AND EXPENSE	144.99	260.25	93.47	60.52	1,000.00	500.00	500.00	-500.00
531300 PHOTO COPIES	102.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	0.00	2,370.00	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	2,232.98	647.50	552.25	-34.14	482.00	482.00	622.00	140.00
532200 SUBSCRIPTIONS	28.40	31.65	31.65	31.65	200.00	100.00	100.00	-100.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: EMERGENCY MANAGEMENT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10022290 OFFICE OF EMERGENCY GOVERNMENT</b>								
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00
532800 TRAINING AND INSERVICE	185.80	12.10	175.00	497.25	2,000.00	1,000.00	2,000.00	0.00
533100 VEHICLE EXPENSES	2,106.05	1,154.40	4,705.52	2,335.57	2,000.00	3,000.00	3,000.00	1,000.00
533200 MILEAGE	0.00	0.00	141.90	0.00	200.00	200.00	200.00	0.00
533500 MEALS AND LODGING	0.00	0.00	43.86	0.00	200.00	100.00	200.00	0.00
535100 VEHICLE FUEL / OIL	0.00	15.58	0.00	0.00	0.00	0.00	0.00	0.00
539100 OTHER SUPPLIES & EXPENSES	21,984.73	24.30	2,310.60	9,515.59	4,000.00	9,550.00	5,000.00	1,000.00
551000 INSURANCE	5,983.66	3,675.11	4,097.64	3,886.18	5,000.00	4,000.00	4,500.00	-500.00
581900 CAPITAL OUTLAY	0.00	9,032.10	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OFFICE OF EMERGENCY GOVERNMENT</b>	<b>37,096.33</b>	<b>26,167.67</b>	<b>15,944.26</b>	<b>17,271.86</b>	<b>17,682.00</b>	<b>21,032.00</b>	<b>18,222.00</b>	<b>540.00</b>
<b>10022291 SARA PROGRAM</b>								
520900 CONTRACTED SERVICES	336.40	3,607.16	850.00	0.00	2,000.00	500.00	2,000.00	0.00
522500 TELEPHONE & DAIN LINE	1,584.69	2,288.67	2,244.42	0.00	1,500.00	1,500.00	1,500.00	0.00
531100 POSTAGE AND BOX RENT	2.72	46.67	150.64	0.00	750.00	250.00	500.00	-250.00
531200 OFFICE SUPPLIES AND EXPENSE	809.94	315.12	43.01	0.00	1,000.00	500.00	500.00	-500.00
531300 PHOTO COPIES	102.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	-56.60	647.50	552.25	-34.14	481.00	481.00	622.00	141.00
532100 PUBLICATION OF LEGAL NOTICES	0.00	21.46	0.00	0.00	50.00	50.00	50.00	0.00
532200 SUBSCRIPTIONS	28.40	31.65	31.65	31.65	200.00	100.00	100.00	-100.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00
532800 TRAINING AND INSERVICE	452.90	439.40	0.00	0.00	2,000.00	1,000.00	2,000.00	0.00
533100 VEHICLE EXPENSES	2,119.00	1,495.88	6,259.81	0.00	2,000.00	3,000.00	3,000.00	1,000.00
533200 MILEAGE	0.00	0.00	0.00	0.00	200.00	200.00	200.00	0.00
533500 MEALS AND LODGING	49.50	0.00	0.00	0.00	200.00	100.00	200.00	0.00
535100 VEHICLE FUEL / OIL	0.00	58.03	0.00	0.00	0.00	0.00	0.00	0.00
539100 OTHER SUPPLIES & EXPENSES	390.25	678.84	205.15	175.00	6,000.00	1,000.00	5,000.00	-1,000.00
551000 INSURANCE	1,994.59	1,225.03	1,365.88	1,295.40	1,500.00	1,500.00	1,500.00	0.00
581900 CAPITAL OUTLAY	0.00	9,032.09	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SARA PROGRAM</b>	<b>7,813.79</b>	<b>19,887.50</b>	<b>11,702.81</b>	<b>1,467.91</b>	<b>17,981.00</b>	<b>10,281.00</b>	<b>17,272.00</b>	<b>-709.00</b>
<b>10022292 ANTI-TERRORISM</b>								
539100 OTHER SUPPLIES & EXPENSES	12,785.53	67,573.30	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ANTI-TERRORISM</b>	<b>12,785.53</b>	<b>67,573.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

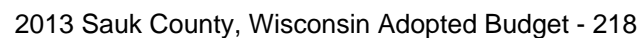
<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: EMERGENCY MANAGEMENT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Modified Budget</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-329,003.19</b>	<b>-272,319.91</b>	<b>-185,478.69</b>	<b>-63,412.80</b>	<b>-175,043.00</b>	<b>-184,043.00</b>	<b>-178,145.00</b>	<b>3,102.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>190,974.73</b>	<b>249,138.29</b>	<b>166,140.20</b>	<b>84,312.19</b>	<b>175,043.00</b>	<b>170,382.00</b>	<b>178,145.00</b>	<b>3,102.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-138,028.46</b>	<b>-23,181.62</b>	<b>-19,338.49</b>	<b>20,899.39</b>	<b>0.00</b>	<b>-13,661.00</b>	<b>0.00</b>	



## Revenues

## 2013 Highlights and Issues on the Horizon

### Revenue, Expense and Tax Levy



<b>Fund: COUNTY JAIL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>22020 COUNTY JAIL REVENUE</b>								
441220 JAIL ASSESSMENT	-130,006.23	-121,794.14	-114,322.10	-63,869.54	-145,000.00	-120,000.00	-100,000.00	-45,000.00
<b>TOTAL COUNTY JAIL REVENUE</b>	<b>-130,006.23</b>	<b>-121,794.14</b>	<b>-114,322.10</b>	<b>-63,869.54</b>	<b>-145,000.00</b>	<b>-120,000.00</b>	<b>-100,000.00</b>	<b>-45,000.00</b>
<b>22020900 TRANFERS TO OTHER FUNDS</b>								
595000 TRANSFER TO DEBT SERVICE FUND	169,000.00	140,000.00	118,484.76	72,499.98	145,000.00	120,000.00	100,000.00	-45,000.00
<b>TOTAL TRANFERS TO OTHER FUNDS</b>	<b>169,000.00</b>	<b>140,000.00</b>	<b>118,484.76</b>	<b>72,499.98</b>	<b>145,000.00</b>	<b>120,000.00</b>	<b>100,000.00</b>	<b>-45,000.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-130,006.23</b>	<b>-121,794.14</b>	<b>-114,322.10</b>	<b>-63,869.54</b>	<b>-145,000.00</b>	<b>-120,000.00</b>	<b>-100,000.00</b>	<b>-45,000.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>169,000.00</b>	<b>140,000.00</b>	<b>118,484.76</b>	<b>72,499.98</b>	<b>145,000.00</b>	<b>120,000.00</b>	<b>100,000.00</b>	<b>-45,000.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>38,993.77</b>	<b>18,205.86</b>	<b>4,162.66</b>	<b>8,630.44</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## REGISTER IN PROBATE / JUVENILE CLERK OF COURT

### Department Vision - Where the department would ideally like to be

Within the given parameters of the revised state statutes for guardianship and protective placement proceedings will continue to strategize to effectively manage pro-se filings in these cases with the goal of reducing time expended by departmental personnel and the assigned Guardian ad Litem and promote individuals filing these proceedings to independently complete all requirements or secure legal counsel familiar with process to assist them.

### Department Mission - Major reasons for the department's existence and purpose in County government

To maintain records and perform statutory functions pertaining to Formal and Informal Probate proceedings, Juvenile Termination of Parental Rights, Juvenile and Adult Adoptions, Juvenile and Adult Guardianships, Juvenile and Adult Mental Commitments, Children in Need of Protection and Services (CHIPS), Juveniles in Need of Protection and Services (JIPS), Juvenile Delinquencies. The office serves the general public, attorneys, court personnel, and justice partners by providing forms, assistance, and information relative to probate case types under Wisconsin State Statutes 814.851 through 879, Chapters 51, 54, 55; children and juvenile case types under Wisconsin State Statutes 48 and 938.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Effectively and efficiently manage the processing and destruction of juvenile and guardianship case files attaining the appropriate date of destruction.	Purge juvenile and guardianship hard files and maintain CCAP court records	12/31/2013
Decrease the allotted time expended for processing in-office filings, increase staff availability to work with customers.	Explore the financial feasibility and benefit of adding one part-time or one full time position within the department.	12/31/2013
Increase court staff accessibility to all case filings via CCAP for purposes of in-court processing and increase public/legal counsel accessibility to open records via CCAP.	Explore the feasibility of scanning new documents to facilitate this process. Addition of minimum part-time or maximum full time position required to expedite this process.	12/31/2013

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Register in Probate	Process all county related cases in a timely manner, given the extraneous circumstances arising from case types involving multiple parties, pre-death personal or property matters; severity of situations concerning guardianship or involuntary commitment proceedings. The ever-changing dynamics of statutory changes and form revisions presented for probate create a challenging environment within which the Probate staff need to continually adjust and adapt.	WSS 814.851 through 879, Ch. 51, 54, 55,	User Fees	\$23,500	1.35	Cases filed, Commitments filed
			<b>TOTAL REVENUES</b>	<b>\$23,500</b>		
			Wages & Benefits	\$80,912		
			Operating Expenses	\$14,483		
			<b>TOTAL EXPENSES</b>	<b>\$95,395</b>		
			<b>COUNTY LEVY</b>	<b>\$71,895</b>		
Juvenile Clerk of Court	Process all county related cases in a timely manner, given the extraneous circumstances arising from severity of charges filed against or on behalf of children and juveniles. The ever-changing dynamics of statutory changes and the cases presented for the juvenile court system create a challenging environment within which Juvenile Clerk of Court staff need to continually adjust and adapt.	Ch. 48, 51, 54, 938	User Fees	\$2,000	0.65	Cases filed, Commitments filed
			<b>TOTAL REVENUES</b>	<b>\$2,000</b>		
			Wages & Benefits	\$41,316		
			Operating Expenses	\$24,675		
			<b>TOTAL EXPENSES</b>	<b>\$65,991</b>		
			<b>COUNTY LEVY</b>	<b>\$63,991</b>		

## REGISTER IN PROBATE / JUVENILE CLERK OF COURT

Outlay			User Fees	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
Totals			<b>COUNTY LEVY</b>	<b>\$0</b>	2.00	
			<b>TOTAL REVENUES</b>	<b>\$25,500</b>		
			<b>TOTAL EXPENSES</b>	<b>\$161,386</b>		
			<b>COUNTY LEVY</b>	<b>\$135,886</b>		

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Probate cases filed / Wills for filing only	270	280	280
Juvenile / Adult Guardianships / Protective Placements filed	73	60	60
Juvenile / Adult Mental Commitments filed	132	175	175
Children in Need of Protection and Services (CHIPS) filed	22	20	20
Juvenile Delinquency / Juveniles in Need of Protection and Services (JIPS) filed	46	50	50
Juvenile Injunctions filed	4	10	10
Termination of Parental Rights / Adoption filed	16	50	50

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Walk-in inquiries / filings	20-25 minutes-dependent on nature of inquiry or filing	20%-15 mins 60%-15-45 mins 20%-45+ mins	20%-15 mins 60%-15-45 mins 20%-45+ mins
Mail inquiries / filings	1-2 day response/return	80% - 1 day processing 20% - 2+ days processing	80% - 1 day processing 20% - 2+ days processing
Formal Probate proceedings	12 month closure per statute	60% = 12 month closure	60% = 12 month closure
Informal Probate proceedings	12 month closure per statute	80% = 12 month closure	80% = 12 month closure
Ancillary Probate proceedings	6 month closure per statute	80% = 6 month closure	80% = 6 month closure
Juvenile Terminations and Adoptions	30 days from filing of petition	100% = 30 days	100% = 30 days
Juvenile Delinquencies and JIPS	30-60 days from filing of petition	70% = 30-60 days	70% = 30-60 days
CHIPS	45-60 days from filing of petition	90% = 45-60 days	90% = 45-60 days
Juvenile Injunctions	1.45hr-filing / 12 days to injunction hearing	1.45hr-filing / 12 days to injunction hearing	1.45hr-filing / 12 days to injunction hearing

# Sauk County Register in Probate / Juvenile Clerk

Oversight Committee: **Law Enforcement and Judiciary**

**Register in Probate / Juvenile  
Clerk of Court**  
1.00 FTE

**Deputy Juvenile Clerk**  
1.00 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
2.00					2.00

## REGISTER IN PROBATE

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted
Tax Levy	113,708	116,169	116,000	111,488	111,488	135,886
User Fees	25,634	33,230	33,310	24,500	47,000	25,500
Use of Fund Balance	2,112	0	0	23,050	0	0
<b>Total Revenues</b>	<b>141,454</b>	<b>149,399</b>	<b>149,310</b>	<b>159,038</b>	<b>158,488</b>	<b>161,386</b>

### Expenses

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted
Labor	83,323	85,237	87,604	87,696	87,696	88,850
Labor Benefits	35,182	36,219	34,740	31,805	31,805	33,378
Supplies & Services	22,949	22,802	16,469	39,537	38,987	39,158
Addition to Fund Balance	0	5,141	10,497	0	0	0
<b>Total Expenses</b>	<b>141,454</b>	<b>149,399</b>	<b>149,310</b>	<b>159,038</b>	<b>158,488</b>	<b>161,386</b>

Beginning of Year Fund Balance

End of Year Fund Balance

Included in General Fund Total

\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted
24,398	21.88%
(21,500)	-45.74%
0	0.00%
2,898	1.83%

### Outlay

	Total Expense Amount	Property Tax Levy Impact
None	0	0
2013 Total	0	0
2014	0	0
2015	0	0
2016	0	0
2017	0	0

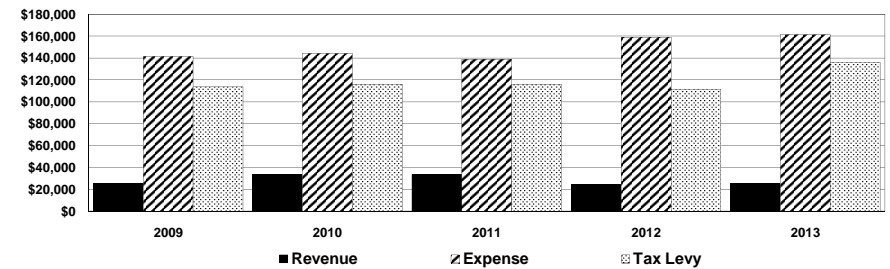
## 2013 Highlights and Issues on the Horizon

Economy's high unemployment rates and parents' inability to pay juvenile legal fees and court appointed counsel fees have increased need for tax intercept, judgments, and collection filings.

Housing market volatility has delayed probate proceedings and payment of filing fees over the past three years.

Budgeted Outside Agency requests:  
Court Appointed Special Advocates (CASA) \$5,000

Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CIRCUIT COURT PROBATE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10006 CIRCUIT COURT PROBATE REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-113,708.00	-116,169.00	-116,000.00	-55,744.02	-111,488.00	-111,488.00	-135,886.00	24,398.00
451140 REGISTER IN PROBATE	-24,093.00	-31,305.75	-26,941.24	-12,355.38	-39,000.00	-20,000.00	-20,000.00	-19,000.00
451400 JUV-GAL REVENUES	0.00	0.00	0.00	0.00	-1,000.00	0.00	0.00	-1,000.00
451450 JUV-FULL COUNSEL REVENUE	0.00	0.00	0.00	0.00	-2,000.00	-1,000.00	-2,000.00	0.00
451500 PROBATE-GAL REVENUES	0.00	0.00	0.00	0.00	-1,500.00	0.00	0.00	-1,500.00
451550 PROBATE-FULL COUNSEL REV	-1,540.87	-1,924.50	-6,369.24	-1,536.12	-3,500.00	-3,500.00	-3,500.00	0.00
<b>TOTAL CIRCUIT COURT PROBATE REVENUE</b>	<b>-139,341.87</b>	<b>-149,399.25</b>	<b>-149,310.48</b>	<b>-69,635.52</b>	<b>-158,488.00</b>	<b>-135,988.00</b>	<b>-161,386.00</b>	<b>2,898.00</b>
<b>10006121 JUVENILE COURT</b>								
520900 CONTRACTED SERVICES	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00
521200 LEGAL SERVICES	6,653.82	9,058.71	702.00	2,860.00	12,000.00	12,000.00	12,000.00	0.00
523300 PER DIEM JURY WITNESS	39.20	0.00	140.00	0.00	600.00	600.00	600.00	0.00
523900 INTERPRETER FEES	354.47	193.25	170.00	0.00	1,500.00	1,500.00	1,500.00	0.00
523901 INTERPRETER FEES - TRAVEL	0.00	0.00	131.25	0.00	500.00	500.00	500.00	0.00
529900 PSYCHOLOGICAL SERVICES	4,185.00	0.00	4,320.00	0.00	5,000.00	5,000.00	5,000.00	0.00
532200 SUBSCRIPTIONS	46.58	51.75	54.59	56.41	75.00	75.00	75.00	0.00
<b>TOTAL JUVENILE COURT</b>	<b>16,279.07</b>	<b>14,303.71</b>	<b>10,517.84</b>	<b>7,916.41</b>	<b>24,675.00</b>	<b>24,675.00</b>	<b>24,675.00</b>	<b>0.00</b>
<b>10006123 CIRCUIT COURT PROBATE</b>								
511100 SALARIES PERMANENT REGULAR	82,563.42	84,437.58	86,764.24	41,956.58	86,816.00	86,816.00	87,930.00	1,114.00
511900 LONGEVITY-FULL TIME	759.60	799.60	839.60	0.00	880.00	880.00	920.00	40.00
514100 FICA & MEDICARE TAX	6,348.67	6,466.01	6,647.53	3,177.57	6,709.00	6,709.00	6,796.00	87.00
514200 RETIREMENT-COUNTY SHARE	3,753.39	4,096.36	4,721.07	2,475.50	5,174.00	5,174.00	5,908.00	734.00
514300 RETIREMENT-EMPLOYEES SHARE	4,919.88	5,289.56	4,157.14	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	19,962.14	20,378.73	19,128.57	9,916.56	19,834.00	19,834.00	20,567.00	733.00
514600 WORKERS COMPENSATION	198.28	-12.04	85.71	41.99	88.00	88.00	107.00	19.00
521200 LEGAL SERVICES	3,525.05	4,806.07	3,883.71	2,352.64	3,000.00	4,500.00	4,500.00	1,500.00
522500 TELEPHONE & DAIN LINE	132.98	120.20	120.20	59.36	300.00	150.00	300.00	0.00
523300 PER DIEM JURY WITNESS	0.00	54.40	0.00	0.00	300.00	300.00	300.00	0.00
523900 INTERPRETER FEES	0.00	415.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
524800 MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	200.00	200.00	200.00	0.00
529900 PSYCHOLOGICAL SERVICES	800.00	262.50	0.00	0.00	3,000.00	3,000.00	3,000.00	0.00
531100 POSTAGE AND BOX RENT	878.82	1,148.89	608.52	526.57	1,500.00	1,500.00	1,500.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	794.22	853.59	691.91	376.02	1,350.00	900.00	1,350.00	0.00
531500 FORMS AND PRINTING	0.00	0.00	0.00	0.00	400.00	0.00	400.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	387.25	499.00	472.52	-247.96	1,762.00	1,762.00	433.00	-1,329.00
532200 SUBSCRIPTIONS	151.35	338.65	174.35	349.60	350.00	400.00	350.00	0.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	325.00	325.00	325.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>			
<b>Department: CIRCUIT COURT PROBATE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>2012</b>	<b>2013</b>	<b>Dollar</b>
				<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>		<b>Change</b>
<b>10006123 CIRCUIT COURT PROBATE</b>								
533200 MILEAGE	0.00	0.00	0.00	0.00	325.00	325.00	325.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00
<b>TOTAL CIRCUIT COURT PROBATE</b>	<b>125,175.05</b>	<b>129,954.10</b>	<b>128,295.07</b>	<b>60,984.43</b>	<b>133,813.00</b>	<b>134,363.00</b>	<b>136,711.00</b>	<b>2,898.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-139,341.87</b>	<b>-149,399.25</b>	<b>-149,310.48</b>	<b>-69,635.52</b>	<b>-158,488.00</b>	<b>-135,988.00</b>	<b>-161,386.00</b>	<b>2,898.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>141,454.12</b>	<b>144,257.81</b>	<b>138,812.91</b>	<b>68,900.84</b>	<b>158,488.00</b>	<b>159,038.00</b>	<b>161,386.00</b>	<b>2,898.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>2,112.25</b>	<b>-5,141.44</b>	<b>-10,497.57</b>	<b>-734.68</b>	<b>0.00</b>	<b>23,050.00</b>	<b>0.00</b>	



## Sheriff's Department

### Department Vision - Where the department would ideally like to be

To utilize the staff and resources of the Sauk County Sheriff's Office efficiently and effectively; to maintain the high level of training and equipment for staff; to continue to build crime prevention strategies and programs; to coordinate area-wide police, fire, and ambulance services during emergency situations; to insure the safety and humane treatment of inmates by providing medical care, religious observation opportunities, educational programs, social skills training, job skills training and other services.

### Department Mission - Major reasons for the department's existence and purpose in County government

To protect and serve the citizens and visitors of Sauk County with professional, responsible and timely law enforcement through the combined efforts of all divisions within the Office of the Sheriff.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Encourage economic development  
Stewardship of natural resources  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Combat increasing drug sales within the County	Additional officer for drug interdictions.	12/31/2013
Reduce paper cost and usage	Reduce paper usage in the Visions RMS system. Create committee with Management Information Systems to create a plan on future reduction of paper.	12/31/2013
To reduce violent crimes and property crimes	Continue to develop crime prevention programming throughout the County. Concentrated patrol and enforcement efforts such as Drug intervention activities.	Ongoing
Build partnerships and relationships with the youth of Sauk County	Implement a police explorer post within Sauk County.	12/31/2013
Proactive approach to vehicle maintenance	Maintain an electronic tracking of all services completed to allow data to show long term costs of each vehicle type. Continue working with Vehicle Maintenance committee that was created to continually review maintenance of County vehicles.	12/31/2013
Increase inmate programming	With our new monitoring software we could look for independent study-type programming that inmates could participate in via the internet. This may reduce programming costs while allowing us to monitor them to reduce security concerns.	12/31/2013

## Sheriff's Department

Program Evaluation						
Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Field Services	Patrol activities for crime detection, investigation and prevention. Response to citizen calls for assistance and complaint \ conflict resolution. Traffic patrol and enforcement. Accident crash investigations. Criminal investigations. Record and serve arrest warrants. Record and serve civil process papers. Range - Monthly weapons training and qualification for officer safety and proficiency. Special Events - Parades, house moves, crowd and traffic control for large public events and gatherings. Field Training Officer Program to train all new employees. Accident Reduction - Patrol and traffic enforcement efforts to reduce injury and fatal traffic crashes. Crime Reduction - Criminal investigations and arrests to deter criminal activities and bring to justice those who commit crimes. Humane Officer Program to investigate animal abuse complaints. Accident Reconstruction, Juvenile Delinquency Program - program to assist our schools, Human Services and the public with delinquency and prevention. Crime Stoppers Program - Reward system for citizens to report suspects of crime. Mobile Data Terminal program to provide officers with direct data information from the Time System, Records Management Systems and TRACS. Prisoner Transport-Court, Warrants, Human Services.		User Fees / Misc	\$170,359	39.00	Number of complaints about officers per number of calls / contacts  Warrant Served/Warrants Issued  Violent crime arrests to occurrences (murder, manslaughter, rape, robbery and aggravated assault)
			Grants	\$95,000		
			<b>TOTAL REVENUES</b>	<b>\$265,359</b>		
			Wages & Benefits	\$3,352,984		
			Operating Expenses	\$457,750		
			<b>TOTAL EXPENSES</b>	<b>\$3,810,734</b>		
			<b>COUNTY LEVY</b>	<b>\$3,545,375</b>		
Jail	Maintain a County Jail & Huber facility. Inmate Programs - Education programs to reduce recidivism. Electronic Monitoring Program - Jail Inmate bracelet program. Field Training Officer Program to train all new employees. Providing a Community Service program for Huber Inmates.	Wis. Admin. Code DOC 348/350	User Fees / Misc	\$775,386	74.00	GED Program Inmate participation (GED or HSED)  Anger Management Inmate participation/completion  Cognitive Intervention Inmate participation/completion  Employability participation / completion
			Grants	\$13,000		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$788,386</b>		
			Wages & Benefits	\$5,337,622		
			Operating Expenses	\$844,800		
			<b>TOTAL EXPENSES</b>	<b>\$6,182,422</b>		
Court Security	Courthouse Security for 4 courtrooms and building offices.	Wis. Stats. 59.27	User Fees / Misc	\$330,042	4.00	
			Grants			
			<b>TOTAL REVENUES</b>	<b>\$330,042</b>		
			Wages & Benefits	\$325,352		
			Operating Expenses	\$4,050		
			<b>TOTAL EXPENSES</b>	<b>\$329,402</b>		
			<b>COUNTY LEVY</b>	<b>(\$640)</b>		
Dispatch	911 PSAP (Public Service Answering Point) Dispatch Center and TIME System (Transaction of Information for Management of Enforcement) communications terminal for law enforcement, EMS (Emergency Medical Services) and fire. Field Training Officer Program to train all new employees. Power Phone Program - Emergency Medical First Aid program over the phone by 911 Dispatchers. MABAS (Mutual Aid Box Alarm System) Division 131 Dispatch Center.		User Fees / Misc	\$0	14.29	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$899,560		
			Operating Expenses	\$19,548		
			<b>TOTAL EXPENSES</b>	<b>\$919,108</b>		
			<b>COUNTY LEVY</b>	<b>\$919,108</b>		

## Sheriff's Department

Administration & Support	Fleet & Equipment Management - Maintaining and purchasing all Department vehicles and special equipment. Recruit\Test\Hiring - Replacing vacant positions with qualified personnel. Employee applicants background investigations program. Grants- Including armor vests for officers, alcohol & speed reduction patrol & enforcement, Ho-Chunk Tribal Grant and Drug Enforcement Grants. Internal Affairs Program - maintaining employee standards and discipline for liability, efficiency and public trust. Vehicle Registration - Motor vehicle license registration program to assist our citizens from having to drive to Madison. Public Open Records Requests including statistics and questionnaires. Uniform Crime Reports program - Mandated State and Federal government monthly reporting on reported crimes and arrests. Triad - Senior Citizens, Sheriff and Police Agencies cooperating to reduce victimization of the elderly. In-service Training - Mandated 24 hours per officer per Wis. Training and Standards Board Requirements. Special Training - Certifications and special training to improve the performance and efficiency of employees. Automated External Defibrillators - Training all Dept. employees on using Automated External Defibrillators and obtaining them for all squad cars to help save lives caused by heart attacks. Child Fingerprinting. Honor Guard. Continuous recruitment program. Budget preparation and Management. Policy and procedure development and management. Coordination of training for Departmental members.	Wis. Stats. 59.27	User Fees / Misc	\$102,480	11.00	Percent of overtime as compared to overall payroll
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$102,480</b>		
			Wages & Benefits	\$785,778		
			Operating Expenses	\$595,382		
			<b>TOTAL EXPENSES</b>	<b>\$1,381,160</b>		
			<b>COUNTY LEVY</b>	<b>\$1,278,680</b>		
Special Teams	Water safety patrol and rescue services. ERT. (Emergency Response Team) responds to high risk calls involving weapons or barricaded suspects. CIN (Critical Incident Negotiations Team) handles suicide and armed barricaded suspects. Dive Team - Water rescue, body and evidence recovery. K-9 Program - Drug enforcement and missing persons searches. Drug Unit - Special Drug Enforcement Unit (police departments and Sheriff's Department members). Honor Guard, Project	Wis. Stats. 59.27	User Fees / Misc	\$500	-	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$500</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$22,461		
			<b>TOTAL EXPENSES</b>	<b>\$22,461</b>		
Transport	Civilian employees hired as Limited Term Employees to transport non-violent inmates, juveniles, and mental health patients. Reduces the use of sworn officers on overtime.	Wis. Stats. 59.27	User Fees / Misc	\$50,000	3.59	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$50,000</b>		
			Wages & Benefits	\$88,199		
			Operating Expenses	\$11,270		
			<b>TOTAL EXPENSES</b>	<b>\$99,469</b>		
Outside Agency Appropriations	Animal Shelter and Sauk County Disabled Parking Enforcement Assistance Council		<b>COUNTY LEVY</b>	<b>\$49,469</b>	-	
			User Fees / Misc	\$0		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	148,200		
			<b>TOTAL EXPENSES</b>	<b>\$148,200</b>		
			<b>COUNTY LEVY</b>	<b>\$148,200</b>		

## Sheriff's Department

Outlay	Field Services squad cars - 7	\$204,000	User Fees / Misc	\$0	-	
	Field Services unmarked squad car	\$25,500	Grants	\$0		
	Prisoner transport van	\$24,000	<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$253,500		
			<b>TOTAL EXPENSES</b>	<b>\$253,500</b>		
			<b>COUNTY LEVY</b>	<b>\$253,500</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$1,536,767</b>	145.88	
			<b>TOTAL EXPENSES</b>	<b>\$13,146,456</b>		
			<b>COUNTY LEVY</b>	<b>\$11,609,689</b>		

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimated	2013 Budget
Field Services Division calls for Service	15,556	17,000	17,500
Arrests	7,172	8,000	8,250
Traffic Accidents	1,346	1,300	1,300
Civil Process	2,414	2,500	2,550
Transports	816	950	1,000
Bookings	3,405	3,696	3,800
Warrant Arrests	674	768	820
Illegal drug use related deaths	13	13	13

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimated	2013 Budget
Warrant Served/Warrants Issued	674/781	768/804	800/820
Percent of overtime as compared to overall payroll	3.52%	3.41%	3.20%
Criminal investigation cases/closed cases	1970/1509	2108/1542	2200/1550
GED Program Inmate completion (GED or HSED)	12	18	20
Anger Management Inmate participation/completion	19/22	15/20	20/22
Cognitive Intervention Inmate participation/completion	12/24	20/25	22/25
Employability participation/completion	37/45	40/52	40/50
Community Service hours by Inmates	11,429	10,500	10,000

# Sauk County Sheriff's Department

Oversight Committee: **Law Enforcement and Judiciary**

**Sheriff**  
1.00 FTE

**Chief Deputy**  
1.00 FTE

**Captain**  
1.00 FTE

**Lieutenant**  
3.00 FTE

**Communications  
Supervisor**  
1.00 FTE

**Sergeant**  
3.00 FTE

**Office Manager**  
1.00 FTE

**Security Sergeant**  
6.00 FTE

**Jail Programs  
Administrator**  
1.00 FTE

**Telecommunicator**  
13.29 FTE

**Detective**  
8.00 FTE

**Administrative  
Services  
Supervisor**  
1.00 FTE

**Electronic  
Monitoring  
Deputy**  
1.00 FTE

**Administrative  
Assistant**  
2.00 FTE

**Patrol Deputy**  
24.00 FTE

**Clerk**  
6.00 FTE

**Security Deputy**  
55.00 FTE

**Clerk**  
8.00 FTE

**Clerk  
Receptionist**  
2.00 FTE

**Prisoner Transport  
(Casual employees)**  
3.59 FTE

**Court Security  
Sergeant**  
1.00 FTE

**Court Security  
Officer**  
3.00 FTE

Court Security Officers are  
assigned to the Circuit Courts

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
172.63	(0.33)	(22.12)	(1.93)	(2.37)	145.88

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>SHERIFF</b>											
<u>Revenues</u>											
Tax Levy	10,666,579	10,862,457	10,862,457	11,644,521	11,644,521	11,609,689	(34,832)	-0.30%	Field Services Squad Cars - 8	204,000	204,000
Grants & Aids	101,546	207,179	190,698	129,867	142,234	159,430	17,196	12.09%	Field Services Unmarked Squad Cars - 1	25,500	25,500
Fees, Fines & Forfeitures	70	508	3,457	3,210	8,000	8,000	0	0.00%	Prisoner Transport Van	24,000	24,000
User Fees	582,268	566,511	499,050	565,228	537,000	577,509	40,509	7.54%			
Intergovernmental	2,552,321	2,262,511	858,212	753,321	484,759	730,328	245,569	50.66%	2013 Total	253,500	253,500
Donations	50	200	200	1,906	0	0	0	0.00%			
Miscellaneous	16,088	8,662	5,446	7,520	11,500	11,500	0	0.00%			
Use of Fund Balance	0	137,300	0	0	96,909	50,000	(46,909)	-48.41%	2014	316,500	308,900
Total Revenues	13,918,922	14,045,328	12,419,520	13,105,573	12,924,923	13,146,456	221,533	1.71%	2015	253,500	253,500
<u>Expenses</u>											
Labor	8,075,646	8,341,636	7,393,400	7,126,696	7,428,920	7,472,732	43,812	0.59%	2016	306,000	306,000
Labor Benefits	3,703,101	3,661,915	3,352,747	3,291,200	3,348,120	3,316,763	(31,357)	-0.94%	2017	229,500	229,500
Supplies & Services	1,828,082	1,735,006	1,518,137	1,995,258	1,927,883	2,103,461	175,578	9.11%			
Capital Outlay	229,917	306,771	128,170	219,999	220,000	253,500	33,500	15.23%			
Addition to Fund Balance	82,176	0	27,066	472,420	0	0	0	0.00%			
Total Expenses	13,918,922	14,045,328	12,419,520	13,105,573	12,924,923	13,146,456	221,533	1.71%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

### 2013 Highlights and Issues on the Horizon

The number of Huber inmates employed has significantly increased; therefore increasing Huber boarding fees for the 2013 budget year by \$50,000. Similarly, the number of rental inmates from the Federal and State governments has been increased, increasing that budget revenue by \$241,001.

In addition to the costs shown directly in the Sheriff's Department budget, the Debt Service fund contains principal and interest payments totaling \$1,989,030 in 2012 and \$1,990,423 in 2013 for debt service on construction of the law enforcement center.

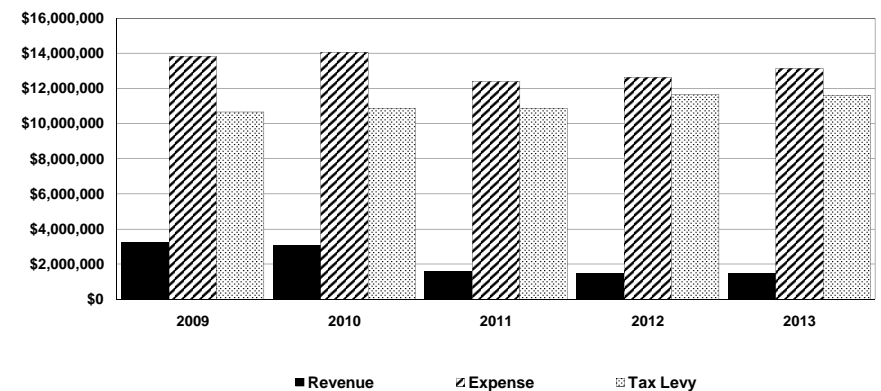
Further costs related to general building services, such as utilities and maintenance staff, are included in the Building Services budget. These costs total \$799,203 in 2012 and \$688,587 in 2013.

An operational analysis of the Department will be conducted in 2012, and the 2013 budget includes \$17,119 to study the recommendation of remodeling the facility.

Funding for clean-up of the vacated shooting range at the former landfill is included. Total estimated cost is \$130,000, with \$80,000 funded by the tax levy and \$50,000 funded by General Fund balance.

Budgeted Outside Agency requests:  
Sauk County Humane Society \$147,000  
Disabled Parking Enforcement \$1,200

### Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: SHERIFF		2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013	Dollar Change
<b>10020 SHERIFF REVENUE</b>									
411100	GENERAL PROPERTY TAXES	-10,666,579.00	-10,862,457.00	-10,862,457.00	-5,822,260.50	-11,644,521.00	-11,644,521.00	-11,609,689.00	-34,832.00
423200	PUBLIC/HIGHWAY SAFETY	-17,211.84	-51,420.63	-60,329.60	-14,112.00	-50,000.00	-50,000.00	-80,000.00	30,000.00
423220	FED CRIMINAL ALIEN ASSISTANCE	-13,095.42	-11,268.66	-14,882.40	0.00	-13,000.00	-12,000.00	-13,000.00	0.00
424080	DNA TEST REIMBURSEMENT	-1,340.00	-2,580.00	-1,440.00	0.00	-2,000.00	-1,500.00	-1,500.00	-500.00
424100	BULLETPROOF VEST GRANT	-13,277.50	-3,057.50	-3,058.00	0.00	-5,000.00	-3,500.00	-7,650.00	2,650.00
424230	S/A: LAW ENFORCEMENT TRAIN	-19,600.00	-25,340.00	-19,980.00	-17,280.00	-20,000.00	-17,280.00	-17,280.00	-2,720.00
424240	RECREATIONAL PATROL ENFORCEMEN	-9,939.18	-11,050.47	-16,575.06	-14,555.31	-15,000.00	-14,555.00	-15,000.00	0.00
424250	S/A: TRIBAL L/E PRO	-27,082.00	-27,627.96	-28,442.00	-24,824.00	-28,000.00	-24,824.00	-25,000.00	-3,000.00
424255	DOMESTIC VIOLENCE GRANT	0.00	-21,965.00	-32,616.55	-6,207.61	-9,234.00	-6,208.00	0.00	-9,234.00
424256	FIREARMS SURRENDER GRANT	0.00	-6,868.61	-12,704.89	0.00	0.00	0.00	0.00	0.00
424313	COMMUNICATIONS GRANT	0.00	-46,000.00	0.00	0.00	0.00	0.00	0.00	0.00
424390	DEPT OF JUSTICE REIMBURSEMENT	0.00	0.00	-669.20	0.00	0.00	0.00	0.00	0.00
441300	COURT ORDERED RESTITUTION	-70.21	-508.10	-37.47	0.00	-500.00	-100.00	-500.00	0.00
452010	CIVIL PROCESS FEES	-150,467.20	-140,136.94	-116,341.63	-49,435.97	-130,000.00	-97,792.00	-111,509.00	-18,491.00
452020	COPIES AND PHOTOS	-3,945.91	-2,210.56	-1,557.21	-729.54	-3,000.00	-1,487.00	-2,000.00	-1,000.00
452030	WITNESS FEES	-122.93	-297.53	-696.36	-99.00	-300.00	-198.00	-300.00	0.00
452040	PRISONER MEDICATION FEES	-17,476.52	-16,799.38	-18,503.01	-11,091.07	-17,000.00	-27,395.00	-20,000.00	3,000.00
452050	TELEPHONE REBATES	-92,210.91	-99,455.25	-53,855.19	-22,315.03	-67,000.00	-52,906.00	-63,000.00	-4,000.00
452060	MISCELLANEOUS REVENUES	-12,327.38	-17,432.65	-5,695.24	-2,338.69	-14,000.00	-5,054.00	-10,000.00	-4,000.00
452080	SPECIAL TEAMS FEES	0.00	-500.00	-16,907.35	0.00	-500.00	-250.00	-500.00	0.00
452100	SHERIFF FEES	-9,864.25	-14,523.31	-8,475.39	-3,774.60	-12,000.00	-7,549.00	-10,000.00	-2,000.00
452110	HUBER BOARD FEES	-127,822.63	-87,173.21	-120,000.06	-67,307.15	-100,000.00	-160,266.00	-150,000.00	50,000.00
452120	JUV-DETEN/MED/TRANS	-39,184.10	-41,906.27	-39,202.59	-17,454.67	-51,000.00	-35,110.00	-48,000.00	-3,000.00
452130	ELECTRONIC MONITORING CHG	-61,485.31	-68,797.81	-65,469.54	-38,212.88	-72,000.00	-92,576.00	-82,000.00	10,000.00
452131	VEHICLE LICENSE FEES	-10,680.45	-25,884.75	-26,698.10	0.00	-25,000.00	-33,073.00	-30,000.00	5,000.00
452132	PARKING VIOLATION FEES	0.00	0.00	-3,420.00	-1,555.00	-7,500.00	-3,110.00	-7,500.00	0.00
452140	LAUNDRY COMMISSIONS	-516.40	-462.00	-307.50	-203.00	-700.00	-406.00	-700.00	0.00
452141	TOWING RECOUPMENT	-1,850.15	-1,782.10	-429.88	-539.60	-1,500.00	-1,329.00	-1,500.00	0.00
472200	HOUSING PRISONERS-OTHER JURISD	-2,162,458.15	-1,894,268.78	-477,281.64	-206,930.79	-109,425.00	-400,000.00	-350,426.00	241,001.00
474010	DEPARTMENTAL CHARGES	-300,576.25	-307,073.28	-313,075.67	-144,304.33	-324,834.00	-307,116.00	-329,402.00	4,568.00
474030	PRISONER TRANSPORT	-89,286.60	-60,668.85	-50,947.78	-25,354.48	-50,000.00	-45,955.00	-50,000.00	0.00
474600	HS PROJECT LIFESAVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
483600	SALE OF COUNTY OWNED PROPERTY	0.00	0.00	0.00	-758.32	0.00	-800.00	0.00	0.00
483750	JAIL COMMISSARY	-56,164.20	-51,431.48	-42,248.51	-22,110.92	-45,000.00	-51,416.00	-50,000.00	5,000.00
485100	DONATIONS FROM INDIVIDUALS	-50.00	-200.00	-200.00	-1,905.87	0.00	-1,906.00	0.00	0.00
486200	INSURANCE RECOVERY-VEHICLES	-8,238.21	-6,879.88	-4,588.85	-2,695.68	-10,000.00	-5,391.00	-10,000.00	0.00
486300	INSURANCE RECOVERIES	-6,000.00	0.00	-427.37	0.00	0.00	0.00	0.00	0.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-51,909.00	0.00	-50,000.00	-1,909.00
493200	CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-45,000.00	0.00	0.00	-45,000.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL SHERIFF REVENUE</b>	<b>-13,918,922.70</b>	<b>-13,908,027.96</b>	<b>-12,419,521.04</b>	<b>-6,518,356.01</b>	<b>-12,924,923.00</b>	<b>-13,105,573.00</b>	<b>-13,146,456.00</b>	<b>221,533.00</b>
<b>10020110 SHERIFF ADMINISTRATION</b>								
511100 SALARIES PERMANENT REGULAR	648,174.57	647,636.85	586,322.36	259,549.48	587,730.00	550,895.00	550,701.00	-37,029.00
511200 SALARIES-PERMANENT-OVERTIME	13.50	265.70	264.31	0.00	2,853.00	0.00	1,652.00	-1,201.00
511900 LONGEVITY-FULL TIME	1,459.99	1,620.00	1,470.00	0.00	2,080.00	3,960.00	3,960.00	1,880.00
514100 FICA & MEDICARE TAX	48,637.39	48,762.17	43,853.01	19,247.34	45,377.00	40,818.00	42,599.00	-2,778.00
514200 RETIREMENT-COUNTY SHARE	44,852.61	48,119.34	42,478.89	20,655.58	46,310.00	43,837.00	48,447.00	2,137.00
514300 RETIREMENT-EMPLOYEES SHARE	34,958.79	38,124.54	25,816.05	6,271.58	13,350.00	13,311.00	11,056.00	-2,294.00
514400 HEALTH INSURANCE COUNTY SHARE	139,872.68	135,043.16	113,327.64	58,153.38	116,311.00	116,307.00	120,609.00	4,298.00
514500 LIFE INSURANCE COUNTY SHARE	318.53	352.52	257.53	91.50	325.00	202.00	319.00	-6.00
514600 WORKERS COMPENSATION	8,698.91	-503.01	3,143.07	1,365.65	2,946.00	2,898.00	3,683.00	737.00
514700 EDUCATION AND TRAINING	504.40	504.40	514.10	232.80	504.00	496.00	504.00	0.00
514800 UNEMPLOYMENT	0.00	0.00	15,038.00	470.00	4,719.00	859.00	0.00	-4,719.00
519100 UNIFORM ALLOWANCE	7,834.89	5,594.28	4,868.71	2,531.72	4,350.00	4,350.00	2,250.00	-2,100.00
520900 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	147,119.00	147,119.00
522500 TELEPHONE & DAIN LINE	33,109.07	33,052.57	35,433.66	22,745.43	50,000.00	45,978.00	50,000.00	0.00
522900 UTILITIES	7,549.87	7,975.59	5,967.69	3,095.47	8,000.00	6,191.00	8,000.00	0.00
531100 POSTAGE AND BOX RENT	5,663.74	5,594.14	7,041.08	2,422.76	6,500.00	4,846.00	5,000.00	-1,500.00
531200 OFFICE SUPPLIES AND EXPENSE	12,920.31	10,941.74	10,570.23	5,266.94	12,000.00	12,000.00	10,000.00	-2,000.00
531300 PHOTO COPIES	7,087.16	7,795.22	7,889.70	3,245.97	8,000.00	6,492.00	7,000.00	-1,000.00
531800 MIS DEPARTMENT CHARGEBACKS	199,000.12	211,977.66	195,277.33	154,793.14	367,579.00	367,579.00	281,170.00	-86,409.00
532200 SUBSCRIPTIONS	2,610.15	2,319.00	1,809.72	2,229.30	2,970.00	2,970.00	2,970.00	0.00
532800 TRAINING AND INSERVICE	6,006.79	3,135.13	2,680.02	1,100.15	8,000.00	7,500.00	6,000.00	-2,000.00
533500 MEALS AND LODGING	639.13	280.00	30.01	0.00	400.00	100.00	400.00	0.00
533800 EXTRADITIONS	7,917.96	6,873.62	3,992.00	494.04	8,000.00	4,000.00	6,000.00	-2,000.00
534700 FIELD SUPPLIES	8,050.09	3,679.75	7,531.84	4,068.32	7,500.00	7,500.00	6,375.00	-1,125.00
535100 VEHICLE FUEL / OIL	8,694.86	12,529.90	6,647.60	6,054.28	17,884.00	12,300.00	15,000.00	-2,884.00
535200 VEHICLE MAINTENACE AND REPAIR	5,194.82	1,110.59	3,469.84	2,563.39	6,305.00	5,127.00	6,500.00	195.00
535800 PHOTOGRAPHY SUPPLIES	2,687.44	1,565.45	623.90	20.93	3,500.00	2,500.00	2,500.00	-1,000.00
551100 INSURANCE-BLDGS/CONTENTS/EXTEN	127.93	107.27	220.47	268.00	200.00	268.00	200.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	627.16	185.53	268.11	0.00	1,000.00	1,000.00	1,000.00	0.00
551300 INSURANCE-CONTRACTORS EQUIP/IN	118.03	108.20	118.03	193.65	118.00	194.00	118.00	0.00
551900 INSURANCE-GENERAL LIABILITY	31,687.00	40,586.00	38,715.00	40,331.00	40,000.00	40,331.00	40,000.00	0.00
552100 OFFICIALS BONDS	26.18	26.18	26.18	21.36	30.00	21.00	30.00	0.00
581900 CAPITAL OUTLAY	22,184.50	0.00	0.00	26,069.50	26,000.00	25,999.00	0.00	-26,000.00
<b>TOTAL SHERIFF ADMINISTRATION</b>	<b>1,297,228.57</b>	<b>1,275,363.49</b>	<b>1,165,666.08</b>	<b>643,552.66</b>	<b>1,400,841.00</b>	<b>1,330,829.00</b>	<b>1,381,162.00</b>	<b>-19,679.00</b>
<b>10020220 SHERIFF-DISPATCH</b>								
511100 SALARIES PERMANENT REGULAR	528,577.34	553,894.12	553,185.07	264,434.18	598,797.00	558,971.00	592,955.00	-5,842.00



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10020220 SHERIFF-DISPATCH</b>								
511200 SALARIES-PERMANENT-OVERTIME	73,494.67	70,923.00	61,080.11	28,074.04	52,707.00	65,322.00	50,138.00	-2,569.00
511900 LONGEVITY-FULL TIME	340.00	360.00	380.00	0.00	400.00	2,720.00	2,720.00	2,320.00
512100 WAGES-PART TIME	0.00	0.00	0.00	570.58	0.00	3,381.00	10,681.00	10,681.00
514100 FICA & MEDICARE TAX	44,491.98	46,611.36	45,372.25	21,502.60	49,871.00	46,089.00	50,222.00	351.00
514200 RETIREMENT-COUNTY SHARE	25,515.89	28,333.33	31,242.32	16,088.08	35,794.00	34,385.00	40,668.00	4,874.00
514300 RETIREMENT-EMPLOYEES SHARE	33,408.91	36,494.80	21,693.28	61.82	0.00	126.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	147,148.49	153,146.09	146,565.78	70,729.88	159,773.00	141,358.00	150,824.00	-8,949.00
514500 LIFE INSURANCE COUNTY SHARE	89.26	111.60	131.18	51.05	114.00	112.00	114.00	0.00
514600 WORKERS COMPENSATION	1,438.75	-77.29	618.75	304.03	652.00	650.00	788.00	136.00
514800 UNEMPLOYMENT	9,290.06	4,473.77	9,461.32	0.00	0.00	0.00	0.00	0.00
519100 UNIFORM ALLOWANCE	3,529.78	4,151.82	4,451.20	0.00	450.00	450.00	450.00	0.00
522500 TELEPHONE & DAIN LINE	11,820.00	13,038.00	12,576.00	6,267.00	14,000.00	12,534.00	13,348.00	-652.00
523900 INTERPRETER FEES	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	2,640.99	1,869.13	1,189.65	209.02	2,500.00	2,000.00	2,000.00	-500.00
532800 TRAINING AND INSERVICE	3,654.38	1,717.88	0.00	18.92	3,500.00	2,000.00	2,000.00	-1,500.00
533500 MEALS AND LODGING	0.00	21.25	0.00	0.00	400.00	200.00	200.00	-200.00
534700 FIELD SUPPLIES	3,833.90	1,924.00	1,256.97	81.18	2,500.00	1,800.00	2,000.00	-500.00
<b>TOTAL SHERIFF-DISPATCH</b>	<b>889,309.40</b>	<b>916,992.86</b>	<b>889,203.88</b>	<b>408,392.38</b>	<b>921,458.00</b>	<b>872,098.00</b>	<b>919,108.00</b>	<b>-2,350.00</b>
<b>10020225 SHERIFF-FIELD SERVICES</b>								
511100 SALARIES PERMANENT REGULAR	2,126,149.23	2,229,490.32	2,053,305.10	964,525.99	2,017,801.00	2,049,287.00	2,147,894.00	130,093.00
511200 SALARIES-PERMANENT-OVERTIME	152,957.79	181,786.95	171,222.38	71,101.95	126,961.00	168,978.00	147,058.00	20,097.00
511900 LONGEVITY-FULL TIME	2,920.00	3,080.00	2,580.00	0.00	2,320.00	2,320.00	2,840.00	520.00
512100 WAGES-PART TIME	0.00	24,637.50	37,300.00	6,500.00	8,125.00	6,500.00	0.00	-8,125.00
514100 FICA & MEDICARE TAX	171,877.65	183,551.56	170,503.43	78,297.84	165,026.00	167,055.00	175,934.00	10,908.00
514200 RETIREMENT-COUNTY SHARE	231,990.78	255,265.71	242,982.15	114,155.98	234,728.00	243,943.00	267,925.00	33,197.00
514300 RETIREMENT-EMPLOYEES SHARE	116,118.36	134,701.08	130,908.92	61,583.50	126,795.00	131,835.00	83,942.00	-42,853.00
514400 HEALTH INSURANCE COUNTY SHARE	506,345.93	490,677.53	418,541.43	231,311.08	416,512.00	463,062.00	474,182.00	57,670.00
514500 LIFE INSURANCE COUNTY SHARE	514.62	620.01	642.99	249.13	577.00	552.00	601.00	24.00
514600 WORKERS COMPENSATION	61,382.68	-3,014.32	23,912.72	11,956.49	24,507.00	25,518.00	33,117.00	8,610.00
514700 EDUCATION AND TRAINING	2,245.62	2,245.62	2,079.79	920.04	1,992.00	1,962.00	1,992.00	0.00
514800 UNEMPLOYMENT	0.00	9,628.45	21,116.65	2,904.00	4,719.00	5,307.00	0.00	-4,719.00
519100 UNIFORM ALLOWANCE	17,872.38	18,234.26	16,728.05	8,274.95	17,050.00	17,050.00	17,500.00	450.00
523900 INTERPRETER FEES	502.01	35.00	217.50	0.00	500.00	100.00	500.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	4,918.00	5,535.44	3,907.27	1,491.62	6,500.00	3,500.00	5,000.00	-1,500.00
531800 MIS DEPARTMENT CHARGEBACKS	155.00	23,746.65	20,681.74	614.84	0.00	615.00	0.00	0.00
532800 TRAINING AND INSERVICE	27,458.62	20,828.06	23,757.97	15,431.48	32,000.00	32,000.00	32,000.00	0.00
533500 MEALS AND LODGING	1,151.52	432.10	942.44	0.00	1,300.00	0.00	1,000.00	-300.00
534700 FIELD SUPPLIES	107,823.46	87,997.83	75,163.67	33,494.11	115,000.00	115,627.00	97,750.00	-17,250.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10020225 SHERIFF-FIELD SERVICES</b>								
534750 TOWING	2,207.77	1,891.50	1,257.85	1,574.10	2,500.00	2,500.00	2,500.00	0.00
535100 VEHICLE FUEL / OIL	162,479.81	201,898.81	241,174.81	124,347.29	240,000.00	252,789.00	240,000.00	0.00
535200 VEHICLE MAINTENACE AND REPAIR	69,405.07	48,873.72	39,254.60	24,759.41	55,000.00	49,519.00	50,000.00	-5,000.00
539500 RADAR EXPENSE	201.86	194.37	452.26	0.00	1,500.00	1,500.00	1,500.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	35,124.94	23,591.16	26,454.48	22,399.33	30,000.00	22,399.00	25,000.00	-5,000.00
572200 CRIME PREVENTION	303.08	2,159.10	2,539.08	532.80	3,000.00	3,000.00	2,000.00	-1,000.00
572300 HIGHWAY SAFETY	16.00	0.00	356.17	142.47	500.00	500.00	500.00	0.00
581100 VEHICLE REPLACEMENT	201,732.50	172,320.30	128,169.99	176,682.27	194,000.00	194,000.00	229,500.00	35,500.00
581900 CAPITAL OUTLAY	6,000.00	90,797.56	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SHERIFF-FIELD SERVICES</b>	<b>4,009,854.68</b>	<b>4,211,206.27</b>	<b>3,856,153.44</b>	<b>1,953,250.67</b>	<b>3,828,913.00</b>	<b>3,961,418.00</b>	<b>4,040,235.00</b>	<b>211,322.00</b>
<b>10020235 SHERIFF-JAIL</b>								
511100 SALARIES PERMANENT REGULAR	3,841,081.23	3,977,483.13	3,366,400.00	1,537,544.47	3,543,127.00	3,265,211.00	3,497,814.00	-45,313.00
511200 SALARIES-PERMANENT-OVERTIME	293,271.25	231,376.24	144,224.99	52,003.30	107,339.00	113,602.00	106,064.00	-1,275.00
511900 LONGEVITY-FULL TIME	2,000.00	2,200.00	1,675.00	0.00	2,280.00	2,280.00	4,460.00	2,180.00
512100 WAGES-PART TIME	60,943.36	84,235.21	89,560.17	0.00	28,459.00	0.00	0.00	-28,459.00
512200 WAGES-PART TIME-OVERTIME	26.20	632.58	2,268.01	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	118.60	134.40	151.60	0.00	159.00	0.00	0.00	-159.00
514100 FICA & MEDICARE TAX	311,385.41	320,354.18	266,853.61	117,492.82	281,661.00	249,625.00	276,075.00	-5,586.00
514200 RETIREMENT-COUNTY SHARE	381,753.95	403,645.01	353,255.76	163,720.17	369,756.00	347,951.00	394,394.00	24,638.00
514300 RETIREMENT-EMPLOYEES SHARE	218,916.76	241,654.75	196,535.82	81,053.27	179,982.00	172,230.00	112,717.00	-67,265.00
514400 HEALTH INSURANCE COUNTY SHARE	939,456.81	960,998.88	827,739.13	420,212.20	863,693.00	897,265.00	879,806.00	16,113.00
514500 LIFE INSURANCE COUNTY SHARE	857.77	1,065.69	1,162.67	441.13	1,084.00	968.00	1,063.00	-21.00
514600 WORKERS COMPENSATION	99,767.32	-5,029.00	33,479.23	15,674.98	37,271.00	33,311.00	45,094.00	7,823.00
514700 EDUCATION AND TRAINING	484.12	484.12	502.74	223.44	484.00	476.00	484.00	0.00
514800 UNEMPLOYMENT	18,259.36	25,439.01	59,808.22	6,392.70	56,628.00	12,950.00	0.00	-56,628.00
519100 UNIFORM ALLOWANCE	25,846.45	26,531.28	26,767.60	11,766.29	23,850.00	23,850.00	19,650.00	-4,200.00
520900 CONTRACTED SERVICES	82,218.70	86,759.45	82,012.84	168,548.13	110,000.00	255,822.00	280,000.00	170,000.00
522500 TELEPHONE & DAIN LINE	121.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00
523200 HOUSING JUVENILES-SECURE DETEN	63,865.00	52,005.00	39,031.50	13,160.00	60,000.00	26,320.00	50,000.00	-10,000.00
523900 INTERPRETER FEES	2,957.50	2,266.25	706.86	250.00	1,791.00	500.00	1,000.00	-791.00
524800 MAINTENANCE AGREEMENT	6,494.15	5,011.52	4,278.76	2,060.93	5,000.00	4,122.00	4,500.00	-500.00
529400 PRISONER MEALS	452,376.62	404,877.75	293,454.97	153,666.74	302,000.00	307,333.00	308,000.00	6,000.00
531200 OFFICE SUPPLIES AND EXPENSE	12,021.87	15,668.78	9,066.89	5,956.69	11,000.00	11,913.00	11,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	2,137.19	187.06	1,250.00	584.00	0.00	1,168.00	0.00	0.00
532200 SUBSCRIPTIONS	616.85	994.85	524.65	437.95	1,000.00	876.00	1,000.00	0.00
532800 TRAINING AND INSERVICE	26,820.67	17,812.07	2,466.07	2,027.32	9,000.00	4,303.00	9,000.00	0.00
533500 MEALS AND LODGING	267.20	893.46	99.01	52.59	600.00	105.00	600.00	0.00
534700 FIELD SUPPLIES	45,611.86	25,339.35	13,481.18	9,755.86	20,000.00	19,760.00	20,000.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10020235 SHERIFF-JAIL</b>								
539200 JAIL EXPENSE	96,980.79	84,857.65	52,777.02	33,349.74	65,000.00	66,974.00	65,000.00	0.00
539220 PRISONER PROGRAMS	20,232.88	21,212.37	9,424.21	9,445.00	23,500.00	18,890.00	20,000.00	-3,500.00
539300 PRISONERS MEDICAL EXPENSE	44,754.68	42,361.54	34,394.46	18,725.16	39,000.00	37,450.00	39,000.00	0.00
539700 LAUNDRY, LINENS & BEDDING	15,312.27	3,719.31	11,104.83	3,880.16	9,000.00	7,760.00	9,000.00	0.00
539800 EQUIPMENT LEASE	20,801.45	21,035.61	21,115.20	11,709.69	26,000.00	23,419.00	26,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	1,962.06	582.17	840.21	354.58	0.00	709.00	0.00	0.00
551600 INSURANCE-MONIES & SECURITIES	201.76	99.47	201.76	201.76	700.00	404.00	700.00	0.00
552600 MEDICAL LIABILITY INSURANCE	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	-1,000.00
<b>TOTAL SHERIFF-JAIL</b>	<b>7,089,923.49</b>	<b>7,056,889.14</b>	<b>5,946,614.97</b>	<b>2,840,691.07</b>	<b>6,180,364.00</b>	<b>5,907,547.00</b>	<b>6,182,421.00</b>	<b>2,057.00</b>
<b>10020237 COURT SECURITY</b>								
511100 SALARIES PERMANENT REGULAR	201,849.64	208,217.50	210,635.95	100,609.46	211,410.00	213,529.00	222,894.00	11,484.00
511200 SALARIES-PERMANENT-OVERTIME	2,167.91	2,378.50	1,555.23	480.00	7,762.00	877.00	8,141.00	379.00
511900 LONGEVITY-FULL TIME	200.00	220.00	240.00	0.00	260.00	260.00	260.00	0.00
514100 FICA & MEDICARE TAX	15,024.51	15,671.20	15,749.54	7,498.92	16,806.00	15,888.00	17,713.00	907.00
514200 RETIREMENT-COUNTY SHARE	20,530.96	22,305.82	23,098.01	11,059.43	23,946.00	23,449.00	26,975.00	3,029.00
514300 RETIREMENT-EMPLOYEES SHARE	10,275.64	11,690.63	12,406.71	5,986.25	12,961.00	12,692.00	8,451.00	-4,510.00
514400 HEALTH INSURANCE COUNTY SHARE	42,135.68	44,153.97	41,499.44	16,713.66	42,973.00	33,596.00	35,420.00	-7,553.00
514500 LIFE INSURANCE COUNTY SHARE	76.62	99.01	136.21	56.60	110.00	124.00	110.00	0.00
514600 WORKERS COMPENSATION	5,473.33	-265.04	2,239.70	1,156.70	2,504.00	2,452.00	3,334.00	830.00
514700 EDUCATION AND TRAINING	252.20	252.20	261.90	116.40	252.00	248.00	252.00	0.00
519100 UNIFORM ALLOWANCE	857.01	1,278.88	1,443.60	402.36	1,800.00	1,800.00	1,800.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	37.05	0.00	189.00	0.00	500.00	500.00	500.00	0.00
532800 TRAINING AND INSERVICE	690.83	758.92	0.00	312.00	1,800.00	600.00	1,800.00	0.00
533500 MEALS AND LODGING	14.56	0.00	0.00	0.00	250.00	100.00	250.00	0.00
534700 FIELD SUPPLIES	990.31	311.69	2,893.75	73.59	1,500.00	1,000.00	1,500.00	0.00
<b>TOTAL COURT SECURITY</b>	<b>300,576.25</b>	<b>307,073.28</b>	<b>312,349.04</b>	<b>144,465.37</b>	<b>324,834.00</b>	<b>307,115.00</b>	<b>329,400.00</b>	<b>4,566.00</b>
<b>10020245 SHERIFF-SPECIAL TEAMS</b>								
532800 TRAINING AND INSERVICE	1,037.50	3,176.49	1,910.00	1,099.00	3,000.00	3,000.00	3,000.00	0.00
534700 FIELD SUPPLIES	6,849.97	14,438.41	7,183.66	1,041.88	17,011.00	15,000.00	14,461.00	-2,550.00
535100 VEHICLE FUEL / OIL	40.36	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
535200 VEHICLE MAINTENACE AND REPAIR	1,620.07	744.11	1,027.77	0.00	2,000.00	2,000.00	2,000.00	0.00
539600 BOAT/SNOWMOBILE SUPPLIES	2,293.08	379.18	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	293.57	87.56	813.02	2,541.18	1,000.00	2,541.00	1,000.00	0.00
581900 CAPITAL OUTLAY	0.00	43,653.38	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SHERIFF-SPECIAL TEAMS</b>	<b>12,134.55</b>	<b>62,479.13</b>	<b>10,934.45</b>	<b>4,682.06</b>	<b>25,011.00</b>	<b>24,541.00</b>	<b>22,461.00</b>	<b>-2,550.00</b>

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10020255 SHERIFF-PRISONER TRANSPORT</b>								
511100 SALARIES PERMANENT REGULAR	1,683.30	107.03	0.00	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	82,276.46	65,165.98	55,320.99	32,801.14	80,850.00	71,103.00	80,850.00	0.00
514100 FICA & MEDICARE TAX	6,458.21	5,004.55	4,250.41	2,523.47	6,185.00	5,465.00	6,185.00	0.00
514200 RETIREMENT-COUNTY SHARE	26.49	16.77	0.00	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	1.35	0.85	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	2,262.23	-99.49	581.72	376.05	922.00	814.00	1,164.00	242.00
514800 UNEMPLOYMENT	0.00	1,299.37	2,985.25	554.71	0.00	1,014.00	0.00	0.00
533500 MEALS AND LODGING	460.97	198.89	240.19	184.96	400.00	370.00	400.00	0.00
534700 FIELD SUPPLIES	472.31	260.78	819.04	109.39	500.00	219.00	425.00	-75.00
535100 VEHICLE FUEL / OIL	1,270.32	543.92	1,795.67	641.91	2,445.00	1,284.00	2,445.00	0.00
535200 VEHICLE MAINTENACE AND REPAIR	5,407.15	2,577.28	4,988.65	999.24	5,000.00	1,998.00	5,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	2,195.22	1,316.53	1,744.05	1,568.93	3,000.00	3,138.00	3,000.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	24,000.00	24,000.00
<b>TOTAL SHERIFF-PRISONER TRANSPORT</b>	<b>102,514.01</b>	<b>76,392.46</b>	<b>72,725.97</b>	<b>39,759.80</b>	<b>99,302.00</b>	<b>85,405.00</b>	<b>123,469.00</b>	<b>24,167.00</b>
<b>10020293 DISABLED PARKING ENFORCEMENT</b>								
526100 DISABLED PARKING ENFORCEMENT	205.08	931.16	807.35	186.98	1,200.00	1,200.00	1,200.00	0.00
<b>TOTAL DISABLED PARKING ENFORCEMENT</b>	<b>205.08</b>	<b>931.16</b>	<b>807.35</b>	<b>186.98</b>	<b>1,200.00</b>	<b>1,200.00</b>	<b>1,200.00</b>	<b>0.00</b>
<b>10020411 ANIMAL SHELTER</b>								
526100 ANIMAL SHELTER	135,000.00	138,000.00	138,000.00	71,500.00	143,000.00	143,000.00	147,000.00	4,000.00
<b>TOTAL ANIMAL SHELTER</b>	<b>135,000.00</b>	<b>138,000.00</b>	<b>138,000.00</b>	<b>71,500.00</b>	<b>143,000.00</b>	<b>143,000.00</b>	<b>147,000.00</b>	<b>4,000.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-13,918,922.70</b>	<b>-13,908,027.96</b>	<b>-12,419,521.04</b>	<b>-6,518,356.01</b>	<b>-12,924,923.00</b>	<b>-13,105,573.00</b>	<b>-13,146,456.00</b>	<b>221,533.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>13,836,746.03</b>	<b>14,045,327.79</b>	<b>12,392,455.18</b>	<b>6,106,480.99</b>	<b>12,924,923.00</b>	<b>12,633,153.00</b>	<b>13,146,456.00</b>	<b>221,533.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-82,176.67</b>	<b>137,299.83</b>	<b>-27,065.86</b>	<b>-411,875.02</b>	<b>0.00</b>	<b>-472,420.00</b>	<b>0.00</b>	

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## Public Works

This function includes revenues and expenditures for the provision of services that benefit the general public at large.

### FUNCTIONAL AREA MISSION STATEMENT

The continued enhancement of services and resources for efficient county public works operations.

### FUNCTIONAL AREA VISION STATEMENT

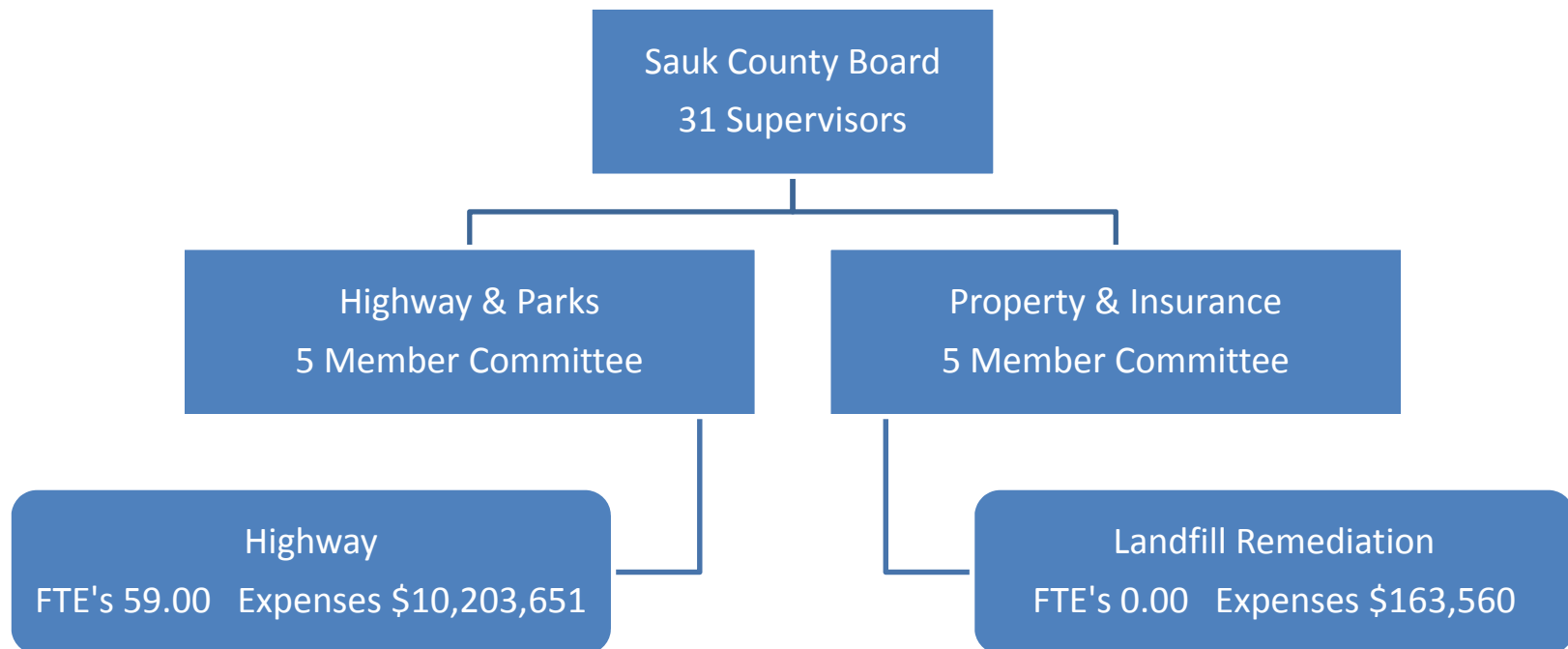
To promote interdepartmental and intergovernmental cooperation to provide safe, efficient and quality customer service.

### FUNCTIONAL AREA GOALS & OBJECTIVES

**Continued improvement and development of employee and public safety:** Continue to educate employees on policy/procedure changes and train crews on various safety, maintenance and construction techniques.

**Continue to share resources to improve operations:** Continue correspondence with other governments at the State, County, and local levels to ensure needs are met and compliance with policies, procedures, and mandates is maintained.

**Continue to share knowledge and expertise to enhance operations:** Improve Department efficiency by combining more efficient maintenance techniques and equipment with new material products to reduce the need for costly and redundant maintenance procedures.

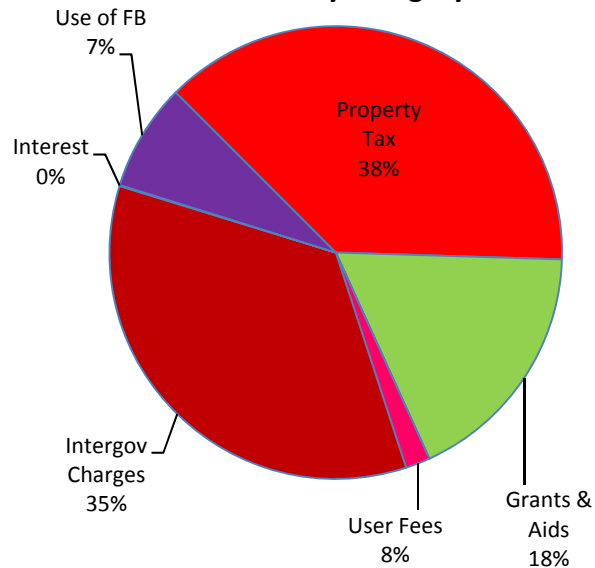


## Public Works

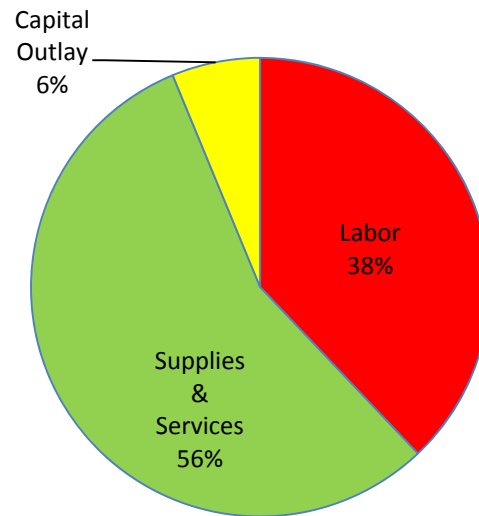
### Significant Changes in the Public Works Function for 2013

- Highway levy increase primarily due to increases in commodities costs (petroleum based products, salt, etc.).
- Continued planning regarding emergency preparedness will affect multiple functional areas as it relates to planning and recovery.
- Continued pursuit of having the older Sauk County landfill site removed from the federal Environmental Protection Agency Priority list, the “Superfund” list. Further, maintenance costs at the landfill sites are using accumulated funds at a high rate. The County is developing long-term projections to consider whether/when there is need to seek additional funding, such as the tax levy.

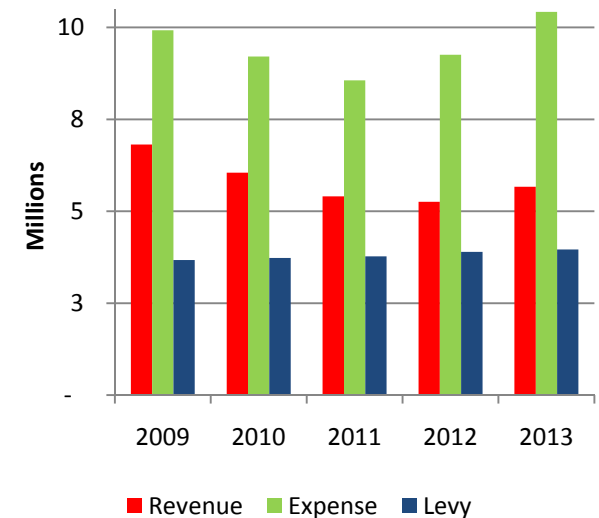
**2013 Revenues by Category**



**2013 Expenses by Category**



**Revenue, Expense & Levy History**



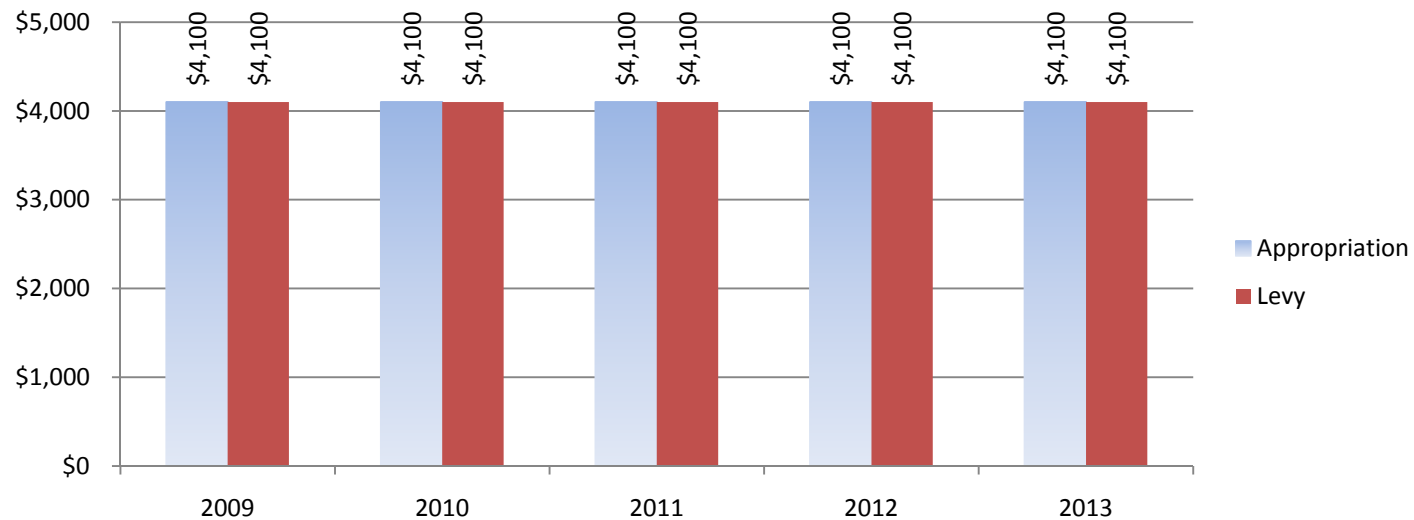
## Baraboo Dells Airport

**Organization Purpose:** Aviation access for Sauk County businesses, residents and the flying public.

**Programs Provided to Sauk County Residents:** Current airport services include airplane fueling, flight lessons, aircraft rentals. UPS overnight packages flown in on a daily basis. Airplane mechanical services.

**Major Goals for Organization for 2013 and Beyond:** Entrance sign reconstruction. Pavement reconstruction in 2013 and subsequent years. Required to initiate a wildlife study by Wisconsin Department of Transportation before 2015.

Fund Department	General Fund 10 General Non-Departmental 999	2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013
10999350-526100 99001	Appropriation	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100





## Highway

Department Vision - Where the department would ideally like to be
The Highway Department is committed to maintaining the current level of service it provides to the general public while reducing costs through improved efficiency and operating procedures.

Department Mission - Major reasons for the department's existence and purpose in County government
We are a department entrusted with the development, maintenance, and safe operation of Sauk County's transportation system. We strive to satisfy the diverse mobility needs of all citizens while retaining a responsible concern for public safety and the environment.

Elements of Countywide Mission Fulfilled
Promote safe community Encourage economic development

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Reduce equipment repair time and cost. Eliminate frequent and redundant repairs or extending the longevity of repairs that are made.	Improve Department efficiency by combining more efficient maintenance techniques and equipment with new material products to reduce the need for costly and redundant maintenance procedures.	12/31/2013
Improve safety with a well maintained fleet of operational equipment.	Continue to update the Department's equipment fleet with new, reliable, safe, and efficient units.	12/31/2013
Reduce employee injuries/accidents as well as general public liability claims and improve work quality and efficiency through knowledgeable work crews.	Continue to educate employees on policy/procedure changes and train crews on various safety, maintenance, and construction techniques through workshops and seminars.	4/30/2013
Maintain continuity of information sharing between government agencies, authorities, and the general public to reduce confusion and inefficiency.	Continue correspondence with other governments at the state, county, and local levels to ensure needs are met and compliance with policies, procedures, and mandates is maintained.	12/31/2013
Consider all roads/bridges on the CTH system for future needs to ensure that no single element falls below an acceptable level of safety.	Monitor and accurately determine future needs of the CTH system to adequately project budget values to cover needed costs.	8/31/2013
Maintain effective procedures used for winter maintenance operations to ensure the Department is current with statewide accepted levels of service.	Improve service of winter maintenance operations by incorporating new materials, equipment, and procedures to improve efficiency, response time, and general safety.	10/1/2013
Incorporate new technologies and alternative fuels into Department operations.	Monitor advancements in alternative fuel vehicles and other technologies which could improve Department efficiency.	12/31/2013
Improve signing and public information for businesses located on CTH BD and USH 12.	Continue to work with businesses on signing issues and future needs for improving business in areas affected by the USH 12 Bypass.	12/31/2013
Address ever changing needs of the Department and employees and act upon them to maintain Department efficiency, safety, and employee morale.	Review and update current procedures and administer improvements where needed to increase Department efficiency, moral, and safety.	12/31/2013

Program Evaluation					
Program Title	Program Description	Mandates and References	2013 Budget	FTE's	Key Outcome Indicator(s)
General Public Liability	Liability Insurance.	83.015(2)	Intergovernmental	\$12,902	0.01
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$12,902</b>	
			Wages & Benefits	\$892	
			Operating Expenses	\$28,093	
			<b>TOTAL EXPENSES</b>	<b>\$28,985</b>	
			<b>COUNTY LEVY</b>	<b>\$16,083</b>	
Bridge Aids	Reimbursement to local townships and villages for half of their costs associated with construction, repair, or replacement of eligible bridges and culverts.	82.08	User Fees / Misc	\$0	0.03
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			Wages & Benefits	\$1,785	
			Operating Expenses	\$107,684	
			<b>TOTAL EXPENSES</b>	<b>\$109,469</b>	
			<b>COUNTY LEVY</b>	<b>\$109,469</b>	

## Highway

Radio	Mobile communication equipment repair and replacement.		Intergovernmental	\$3,264	0.01	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$3,264</b>		
			Wages & Benefits	\$892		
			Operating Expenses	\$4,093		
			<b>TOTAL EXPENSES</b>	<b>\$4,985</b>		
County Highway(CTH) Maintenance	General maintenance of all County highways including patching, seal coating, brush cutting, mowing, litter cleanup, and road painting.	83-83.06	<b>COUNTY LEVY</b>	<b>\$1,721</b>	19.38	Total centerline miles of roadway rehabilitation and maintenance completed.  Fleet efficiency: Net equip revenues/operating costs
			User Fees / Misc	\$11,662		
			Grants	\$489,968		
			<b>TOTAL REVENUES</b>	<b>\$501,630</b>		
			Wages & Benefits	\$1,294,335		
			Operating Expenses	\$881,540		
CTH Snow	Maintenance activities to ensure safe winter driving conditions including plowing, sanding, salting, and drift control.	83-83.06	<b>TOTAL EXPENSES</b>	<b>\$2,175,875</b>	5.38	Total lane miles of roadway maintained during winter maintenance operations.
			<b>COUNTY LEVY</b>	<b>\$1,674,245</b>		
			Intergovernmental	\$0		
			Grants	\$278,748		
			<b>TOTAL REVENUES</b>	<b>\$278,748</b>		
			Wages & Benefits	\$359,974		
CTH Construction	County highway rehabilitation and reconstruction projects.	83-83.035	Operating Expenses	\$650,803	4.51	Total centerline miles of roadway rehabilitation and maintenance completed.  Fleet efficiency: Net equip revenues/operating costs.
			<b>TOTAL EXPENSES</b>	<b>\$1,010,777</b>		
			<b>COUNTY LEVY</b>	<b>\$732,029</b>		
			Intergovernmental	\$0		
			Grants	\$1,048,005		
			<b>TOTAL REVENUES</b>	<b>\$1,048,005</b>		
CTH Bridge	County bridge rehabilitation and reconstruction projects.	83-83.065	Wages & Benefits	\$300,736	0.58	
			Operating Expenses	\$2,068,791		
			<b>TOTAL EXPENSES</b>	<b>\$2,369,527</b>		
			<b>COUNTY LEVY</b>	<b>\$1,321,522</b>		
			User Fees / Misc	\$0		
			Grants	\$32,163		
State Highway (STH) Maintenance	General maintenance of all State highways.	84-84.07	<b>TOTAL REVENUES</b>	<b>\$32,163</b>	19.99	Total lane miles of roadway maintained during winter maintenance operations.  Fleet efficiency: Net equip revenues/operating costs.
			Wages & Benefits	\$38,733		
			Operating Expenses	\$84,452		
			<b>TOTAL EXPENSES</b>	<b>\$123,185</b>		
			<b>COUNTY LEVY</b>	<b>\$91,022</b>		
			Intergovernmental	\$2,134,935		
STH Construction	State highway and bridge rehabilitation and reconstruction projects and repair of damaged signs, guardrail, etc.	84-84.10	Grants	\$0	1.69	Total lane miles of roadway maintained during winter maintenance operations.  Fleet efficiency: Net equip revenues/operating costs.
			<b>TOTAL REVENUES</b>	<b>\$2,134,935</b>		
			Wages & Benefits	\$1,346,605		
			Operating Expenses	\$758,661		
			<b>TOTAL EXPENSES</b>	<b>\$2,105,266</b>		
			<b>COUNTY LEVY</b>	<b>(\$29,669)</b>		
			Intergovernmental	\$170,212		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$170,212</b>		
			Wages & Benefits	\$113,270		
			Operating Expenses	\$54,447		
			<b>TOTAL EXPENSES</b>	<b>\$167,717</b>		
			<b>COUNTY LEVY</b>	<b>(\$2,495)</b>		

## Highway

STH Other	State share of facility depreciation and maintenance costs to be reimbursed in subsequent years.	84-84.07	Intergovernmental	\$94,601	0.15	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$94,601</b>		
			Wages & Benefits	\$9,683		
			Operating Expenses	\$84,704		
			<b>TOTAL EXPENSES</b>	<b>\$94,387</b>		
Local Government	Local road maintenance and reconstruction projects as requested by local municipalities.		<b>COUNTY LEVY</b>	<b>(\$214)</b>	6.13	Total lane miles of roadway maintained during winter maintenance operations.  Fleet efficiency: Net equip revenues/operating costs.
			Intergovernmental	\$1,153,660		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$1,153,660</b>		
			Wages & Benefits	\$409,166		
			Operating Expenses	\$735,438		
County Department	Services provided to other Sauk County Departments.		<b>TOTAL EXPENSES</b>	<b>\$1,144,604</b>	0.58	
			<b>COUNTY LEVY</b>	<b>(\$9,056)</b>		
			Intergovernmental	\$103,464		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$103,464</b>		
			Wages & Benefits	\$38,733		
Non-Government	Services/materials provided to non-government customers.		Operating Expenses	\$63,874	0.58	
			<b>TOTAL EXPENSES</b>	<b>\$102,607</b>		
			<b>COUNTY LEVY</b>	<b>(\$857)</b>		
			User Fees / Misc	\$117,124		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$117,124</b>		
Outlay	1 Patrol Truck 2 Tandem Trucks 3 Snow Plows 3 Snow Wings 2 V-Box Spreaders 1 Tailgate Spreaders 2 Pickup Trucks 1 Motor Grader 1 Skidsteer Loader		Wages & Benefits	\$38,733	-	
			Operating Expenses	\$77,534		
			<b>TOTAL EXPENSES</b>	<b>\$116,267</b>		
			<b>COUNTY LEVY</b>	<b>(\$857)</b>		
			\$100,000	User Fees / Misc		
			\$210,000	Use of Fund Balance		
			\$21,000	<b>TOTAL REVENUES</b>		
			\$18,000	<b>\$650,000</b>		
			\$28,000	Wages & Benefits		
			\$5,000	Operating Expenses		
Totals			\$60,000	<b>TOTAL EXPENSES</b>	59.00	
			\$160,000	<b>\$650,000</b>		
			\$48,000	<b>COUNTY LEVY</b>		
				<b>\$0</b>		
			<b>TOTAL REVENUES</b>	<b>\$6,300,708</b>		
			<b>TOTAL EXPENSES</b>	<b>\$10,203,652</b>		
			<b>COUNTY LEVY</b>	<b>\$3,902,944</b>		

## Highway

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Total centerline miles of roadway rehabilitation completed.	16.12	10.54	9.41
Total lane miles of roadway maintained during winter maintenance operations (total)	1,557 miles	1,579 miles	1,579 miles
State of Wisconsin	412 miles	423 miles	423 miles
Sauk County	614 miles	625 miles	625 miles
Town of Greenfield	69.5 miles	69.5 miles	69.5 miles
Town of Fairfield	68.5 miles	68.5 miles	68.5 miles
Town of Excelsior	105.1 miles	105.1 miles	105.1 miles
Town of Merrimac	58.6 miles	58.6 miles	58.6 miles
Town of Sumpter	48.02 miles	48.02 miles	48.02 miles
Town of Dellona	98.28 miles	98.28 miles	98.28 miles
Town of Winfield	83.1 miles	41.55 miles	83.1 miles
Total centerline miles of County roads to maintain.	302.09	307.59	307.59
Cubic yards of sand used for winter maintenance on County Highways.	5,257 yds	7,589 yds	7,589 yds
Tons of salt used for winter maintenance on County Highways.	4,723 tn	4,403 tn	4,403 tn
Diesel fuel used annually.	139,815 gal	162,941 gal	162,941 gal
Highway Department Administrative costs as a percentage of total highway maintenance costs.	5.05%	4.60%	4.65%

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Percentage of road miles resurfaced as compared to the total road miles of the CTH system.	5.32%	3.42%	3.06%
Fleet efficiency: equipment revenues generated less operating costs.	\$143,824	\$0	\$0
Fleet efficiency: percentage of revenues generated in excess of operating costs.	106.49%	100.00%	100.00%
Average lane miles of roadway per patrolman to maintain during winter maintenance operations.	38.92	38.51	38.51
Maintenance dollars per centerline mile of county roads.	\$14,642	\$15,477	\$16,998
Statewide average administrative costs as a percentage of total highway maintenance costs. (71 counties)	4.81%	4.90%	4.95%

# Sauk County Highway Department

Oversight Committee: **Highway and Parks**

**Highway Commissioner**  
1.00 FTE

**Shop Supervisor**  
1.00 FTE

**Office Manager**  
1.00 FTE

**Patrol  
Superintendent**  
1.00 FTE

**Foreman**  
2.00 FTE

**Partsman**  
1.00 FTE

**Accounting  
Assistant**  
1.00 FTE

**Patrolman**  
20.00 FTE

**Skilled Laborer**  
3.00 FTE

**Janitor**  
1.00 FTE

**Account  
Clerk**  
1.00 FTE

**Sign Maker**  
1.00 FTE

**Tandem Driver**  
6.00 FTE

**Welder**  
1.00 FTE

**Recordkeeper**  
1.00 FTE

**Assistant Sign  
Maker**  
1.00 FTE

**Skilled Equipment  
Operator**  
11.00 FTE

**Mechanic**  
4.00 FTE

**Mechanic Helper**  
1.00 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
59.00					59.00

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>HIGHWAY</b>											
<u>Revenues</u>											
Tax Levy	3,617,530	3,673,792	3,719,001	3,840,237	3,840,237	3,902,944	62,707	1.63%	1 Patrol Truck	100,000	0
Grants & Aids	2,572,972	1,569,782	1,584,677	1,441,021	1,441,021	1,848,884	407,863	28.30%	2 Tandem Trucks	210,000	0
User Fees	143,306	182,412	176,002	156,158	156,158	176,880	20,722	13.27%	3 Snow Plows	21,000	0
Intergovernmental	3,986,951	4,223,695	3,606,503	3,646,090	3,646,090	3,624,943	(21,147)	-0.58%	3 Snow Wings	18,000	0
Interest	0	0	5,401	0	0	0	0	0.00%	2 V-Box Spreaders	28,000	0
Miscellaneous	8,505	27,021	1,878	0	0	0	0	0.00%	1 Tailgate Spreader	5,000	0
Use of Fund Balance	0	0	0	0	650,000	650,000	0	0.00%	2 Pickup Trucks	60,000	0
									1 Motor Grader	160,000	0
									1 Skidsteer Loader	48,000	0
Total Revenues	10,329,264	9,676,702	9,093,462	9,083,506	9,733,506	10,203,651	470,145	4.83%			
<u>Expenses</u>											
Labor	2,641,330	2,661,609	2,728,215	2,779,223	2,779,223	2,744,160	(35,063)	-1.26%	2013 Total	650,000	0
Labor Benefits	1,362,211	1,243,521	1,040,838	1,153,005	1,153,005	1,209,377	56,372	4.89%			
Supplies & Services	5,667,008	5,078,962	4,623,352	5,151,278	5,151,278	5,600,114	448,836	8.71%	2014	700,000	0
Capital Outlay	0	0	0	0	650,000	650,000	0	0.00%	2015	700,000	0
Transfer to General Fund	0	0	5,401	0	0	0	0	0.00%	2016	750,000	0
Addition to Fund Balance	658,715	692,610	695,656	0	0	0	0	0.00%	2017	750,000	0
Total Expenses	10,329,264	9,676,702	9,093,462	9,083,506	9,733,506	10,203,651	470,145	4.83%	The Highway Fund is required by accounting standards to record outlay purchases as assets, not expenditures. The amounts shown for outlay expenditures are funded by fund balance use, and are for budget purposes only.		
Beginning of Year Fund Balance	7,763,666	8,422,381	9,114,991	9,810,647		9,810,647					
End of Year Fund Balance	8,422,381	9,114,991	9,810,647	9,810,647		9,160,647					
The Highway Fund is required by accounting standards to record outlay purchases as assets, not expenditures. The amounts shown for outlay expenditures are funded by fund balance use, and are for budget purposes only.											

### 2013 Highlights and Issues on the Horizon

State budget cuts decreased the General Transportation Aids revenue by \$40,000.

USH12 Bypass completion and needed staffing increase has been gained through restructuring and maintaining current level of staff through 2013.

Increasing costs will continue to challenge the ability to maintain favorable levels of service.

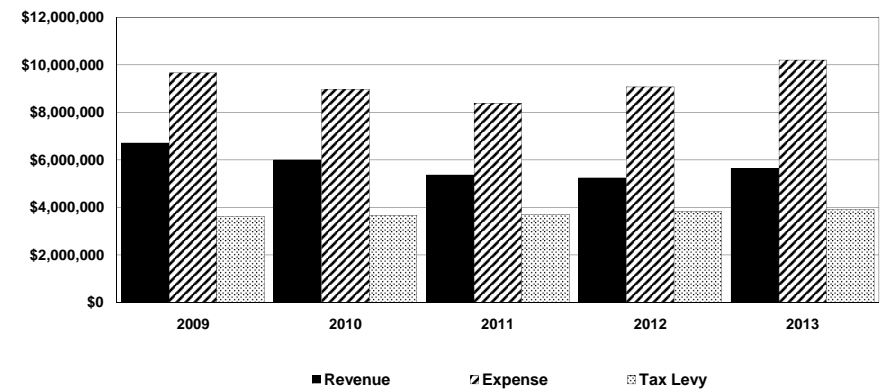
2013 County Highway projects:

Highway - County Highway PF - STH 136 to High Street (1.5 miles) for \$150,000

Highway - County Highway V - STH 33 to Reedsburg City Limits (7 miles) for \$1.8 million

The Department received additional CHIP-D funding from the State for CTH V in the amount of \$467,013.

### Revenue, Expense and Tax Levy



<b>Fund: HIGHWAY</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HIGHWAY</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>70030 HIGHWAY REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-3,617,530.00	-3,673,792.00	-3,719,001.00	-1,920,118.50	-3,840,237.00	-3,840,237.00	-3,902,944.00	62,707.00
422160 HO-CHUNK GAMING GRANT	0.00	-20,000.00	-20,000.00	-20,000.00	-20,000.00	-20,000.00	0.00	-20,000.00
424070 STATE FLOOD AIDS	-538,372.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00
435300 TRANSPORTATION AIDS / STATE	-1,469,770.44	-1,452,060.15	-1,477,400.16	-332,415.03	-1,329,660.00	-1,329,660.00	-1,290,510.00	-39,150.00
435310 LOCAL ROAD/CO HWY IMPROVEMENT	-564,829.25	-97,722.10	-87,277.15	-6,334.23	-91,361.00	-91,361.00	-558,374.00	467,013.00
463100 HWY MAINT/CONST PRIVATE	-71,299.94	-111,288.75	-101,398.33	-69,810.56	-106,158.00	-106,158.00	-113,082.00	6,924.00
472300 TRANSPORTATION-STHS MAINTENANC	-2,768,936.72	-2,844,356.80	-2,598,676.86	-1,368,476.66	-2,397,457.00	-2,397,457.00	-2,409,717.00	12,260.00
473300 HWY MAINT/CONST-OTHER GOVERNME	-1,130,749.74	-1,098,819.71	-936,258.14	-477,273.23	-1,149,955.00	-1,149,955.00	-1,115,804.00	-34,151.00
474100 HWY MAINT/CONST-OTHER DEPT	-87,264.04	-192,628.66	-63,567.70	-34,640.26	-98,678.00	-98,678.00	-99,422.00	744.00
481100 INTEREST ON INVESTMENTS	0.00	0.00	-5,401.00	0.00	0.00	0.00	0.00	0.00
483300 SALE OF MATERIAL AND SUPPLIES	-72,006.01	-71,123.42	-74,604.00	-32,218.69	-50,000.00	-50,000.00	-63,798.00	13,798.00
486300 INSURANCE RECOVERIES	-8,505.15	-27,021.17	-1,877.97	0.00	0.00	0.00	0.00	0.00
489010 STATE CONTRIB CAPITAL REVENUE	0.00	0.00	-4,000.00	0.00	0.00	0.00	0.00	0.00
489011 COUNTY CONTRIB CAPITAL REVENUE	0.00	-87,890.00	-4,000.00	0.00	0.00	0.00	0.00	0.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-650,000.00	0.00	-650,000.00	0.00
<b>TOTAL HIGHWAY REVENUE</b>	<b>-10,329,263.91</b>	<b>-9,676,702.76</b>	<b>-9,093,462.31</b>	<b>-4,261,287.16</b>	<b>-9,733,506.00</b>	<b>-9,083,506.00</b>	<b>-10,203,651.00</b>	<b>470,145.00</b>
<b>70030110 HIGHWAY ADMINISTRATION</b>								
514100 FICA & MEDICARE TAX	351.97	348.16	290.79	122.46	410.00	410.00	300.00	-110.00
514600 WORKERS COMPENSATION	11.04	-0.64	3.72	1.60	12.00	12.00	5.00	-7.00
515800 PER DIEM COMMITTEE	4,600.00	4,550.00	3,800.00	1,600.00	4,800.00	4,800.00	4,050.00	-750.00
526100 ADMINISTRATION	364,678.39	378,579.27	394,596.07	195,220.97	381,449.00	381,449.00	395,675.00	14,226.00
531800 MIS DEPARTMENT CHARGEBACKS	3,562.16	3,906.31	1,738.33	818.50	2,187.00	2,187.00	2,766.00	579.00
533200 MILEAGE	1,819.70	1,568.26	1,373.04	711.70	1,600.00	1,600.00	1,300.00	-300.00
551600 INSURANCE-MONIES & SECURITIES	16.13	7.96	16.14	16.14	18.00	18.00	18.00	0.00
552100 OFFICIALS BONDS	26.18	26.18	26.18	21.36	28.00	28.00	25.00	-3.00
<b>TOTAL HIGHWAY ADMINISTRATION</b>	<b>375,065.57</b>	<b>388,985.50</b>	<b>401,844.27</b>	<b>198,512.73</b>	<b>390,504.00</b>	<b>390,504.00</b>	<b>404,139.00</b>	<b>13,635.00</b>
<b>70030303 LOCAL BRIDGE AIDS</b>								
526100 LOCAL BRIDGE AIDS	116,288.00	62,724.00	67,411.00	103,635.00	103,635.00	103,635.00	107,498.00	3,863.00
<b>TOTAL LOCAL BRIDGE AIDS</b>	<b>116,288.00</b>	<b>62,724.00</b>	<b>67,411.00</b>	<b>103,635.00</b>	<b>103,635.00</b>	<b>103,635.00</b>	<b>107,498.00</b>	<b>3,863.00</b>
<b>70030305 SUPERVISION</b>								
526100 SUPERVISION	118,950.33	114,448.21	115,863.86	53,205.55	107,026.00	107,026.00	111,750.00	4,724.00
<b>TOTAL SUPERVISION</b>	<b>118,950.33</b>	<b>114,448.21</b>	<b>115,863.86</b>	<b>53,205.55</b>	<b>107,026.00</b>	<b>107,026.00</b>	<b>111,750.00</b>	<b>4,724.00</b>

<b>Fund: HIGHWAY</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HIGHWAY</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>70030306 RADIO EXPENSE</b>								
526100 RADIO EXPENSE	9,657.21	3,396.77	2,649.41	633.45	4,000.00	4,000.00	4,000.00	0.00
<b>TOTAL RADIO EXPENSE</b>	<b>9,657.21</b>	<b>3,396.77</b>	<b>2,649.41</b>	<b>633.45</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>
<b>70030307 GENERAL PUBLIC LIABILITY</b>								
551700 INSURANCE-UMBRELLA	21,842.00	30,071.00	25,804.00	24,182.00	28,000.00	24,182.00	28,000.00	0.00
<b>TOTAL GENERAL PUBLIC LIABILITY</b>	<b>21,842.00</b>	<b>30,071.00</b>	<b>25,804.00</b>	<b>24,182.00</b>	<b>28,000.00</b>	<b>24,182.00</b>	<b>28,000.00</b>	<b>0.00</b>
<b>70030308 EMPLOYEE TAXES AND BENEFITS</b>								
513000 EMPLOYEE BENEFITS	54,777.00	34,765.06	-124,702.45	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.54	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EMPLOYEE TAXES AND BENEFITS</b>	<b>54,777.00</b>	<b>34,765.60</b>	<b>-124,702.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030310 HWY SHOP OPERATIONS</b>								
526100 SHOP OPERATIONS	-3,562.16	-3,572.46	-1,738.36	0.00	-2,187.00	-2,187.00	-2,766.00	-579.00
531800 MIS DEPARTMENT CHARGEBACKS	3,562.16	3,572.46	1,738.36	0.00	2,187.00	2,187.00	2,766.00	579.00
<b>TOTAL HWY SHOP OPERATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030312 MACHINERY/EQUIPMENT OPERATIONS</b>								
535900 EQUIPMENT AND MAINTENANCE	-667,413.92	-561,542.19	-292,380.87	-536,826.44	0.00	0.00	0.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	186,976.51	125,326.34	138,987.50	138,508.58	0.00	0.00	0.00	0.00
551300 INSURANCE-CONTRACTORS EQUIP/IN	9,787.80	4,592.12	9,568.89	9,049.50	0.00	0.00	0.00	0.00
<b>TOTAL MACHINERY/EQUIPMENT OPERATIONS</b>	<b>-470,649.61</b>	<b>-431,623.73</b>	<b>-143,824.48</b>	<b>-389,268.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030315 INSURANCE RECOVERY EXPENSE</b>								
526100 INSURANCE RECOVERY EXPENSE	8,770.77	26,177.64	3,552.70	0.00	0.00	0.00	0.00	0.00
<b>TOTAL INSURANCE RECOVERY EXPENSE</b>	<b>8,770.77</b>	<b>26,177.64</b>	<b>3,552.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030316 CAPITAL ASSET ACQUISITION</b>								
581000 CAPITAL EQUIPMENT >\$500	0.00	0.00	0.00	0.00	650,000.00	0.00	650,000.00	0.00
<b>TOTAL CAPITAL ASSET ACQUISITION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>650,000.00</b>	<b>0.00</b>	<b>650,000.00</b>	<b>0.00</b>
<b>70030318 HIGHWAY PAYROLL DEFAULT</b>								
511100 SALARIES PERMANENT REGULAR	2,420,888.35	2,463,962.42	2,540,939.94	1,168,764.79	2,496,737.00	2,496,737.00	2,495,190.00	-1,547.00
511200 SALARIES-PERMANENT-OVERTIME	192,476.57	170,046.83	160,963.05	86,324.81	253,148.00	253,148.00	224,007.00	-29,141.00
511900 LONGEVITY-FULL TIME	23,365.00	23,049.67	22,512.42	49.83	24,538.00	24,538.00	20,913.00	-3,625.00



<b>Fund: HIGHWAY</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HIGHWAY</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>70030318 HIGHWAY PAYROLL DEFAULT</b>								
514100 FICA & MEDICARE TAX	196,150.64	198,026.00	202,534.33	92,291.02	212,243.00	212,243.00	209,619.00	-2,624.00
514200 RETIREMENT-COUNTY SHARE	117,734.38	127,438.98	141,231.07	74,192.82	163,691.00	163,691.00	182,217.00	18,526.00
514300 RETIREMENT-EMPLOYEES SHARE	154,322.68	164,555.27	105,381.68	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	715,995.35	723,427.82	668,087.11	348,273.26	722,834.00	722,834.00	758,691.00	35,857.00
514500 LIFE INSURANCE COUNTY SHARE	1,322.87	1,541.31	1,479.92	633.67	1,512.00	1,512.00	1,349.00	-163.00
514600 WORKERS COMPENSATION	121,544.72	-6,580.92	46,531.80	23,814.05	52,303.00	52,303.00	57,196.00	4,893.00
519600 PAYROLL DEFAULT OFFSET	-3,950,190.39	-3,871,971.59	-3,895,765.79	-1,796,035.83	-3,927,006.00	-3,927,006.00	-3,949,182.00	-22,176.00
524000 MISCELLANEOUS EXPENSES	5,701.18	5,736.10	5,542.20	1,670.08	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	688.65	768.11	562.27	21.50	0.00	0.00	0.00	0.00
<b>TOTAL HIGHWAY PAYROLL DEFAULT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>70030320 CTHS ROUTINE MAINTENANCE</b>								
526100 CTHS ROUTINE MAINTENANCE	1,803,177.64	1,950,373.20	2,015,102.07	911,593.40	1,920,104.00	1,923,922.00	1,925,679.00	5,575.00
<b>TOTAL CTHS ROUTINE MAINTENANCE</b>	<b>1,803,177.64</b>	<b>1,950,373.20</b>	<b>2,015,102.07</b>	<b>911,593.40</b>	<b>1,920,104.00</b>	<b>1,923,922.00</b>	<b>1,925,679.00</b>	<b>5,575.00</b>
<b>70030321 CTHS SNOW/ICE CONTROL</b>								
526100 CTHS SNOW/ICE CONTROL	878,108.41	849,136.93	880,358.93	505,898.93	1,040,000.00	1,040,000.00	1,040,000.00	0.00
<b>TOTAL CTHS SNOW/ICE CONTROL</b>	<b>878,108.41</b>	<b>849,136.93</b>	<b>880,358.93</b>	<b>505,898.93</b>	<b>1,040,000.00</b>	<b>1,040,000.00</b>	<b>1,040,000.00</b>	<b>0.00</b>
<b>70030322 CTHS ROAD CONSTRUCTION</b>								
526100 CTHS ROAD CONSTRUCTION	2,713,810.72	1,877,414.29	1,535,296.77	246,174.71	1,826,799.00	1,826,799.00	2,293,812.00	467,013.00
<b>TOTAL CTHS ROAD CONSTRUCTION</b>	<b>2,713,810.72</b>	<b>1,877,414.29</b>	<b>1,535,296.77</b>	<b>246,174.71</b>	<b>1,826,799.00</b>	<b>1,826,799.00</b>	<b>2,293,812.00</b>	<b>467,013.00</b>
<b>70030323 CTHS BRIDGE CONSTRUCTION</b>								
526100 CTHS BRIDGE CONSTRUCTION	202,134.76	48,057.10	126,217.32	43,052.52	120,000.00	120,000.00	120,000.00	0.00
<b>TOTAL CTHS BRIDGE CONSTRUCTION</b>	<b>202,134.76</b>	<b>48,057.10</b>	<b>126,217.32</b>	<b>43,052.52</b>	<b>120,000.00</b>	<b>120,000.00</b>	<b>120,000.00</b>	<b>0.00</b>
<b>70030325 STHS MAINTENANCE</b>								
526100 STHS MAINTENANCE	2,281,078.31	2,053,913.63	1,928,836.18	1,101,455.57	1,946,874.00	1,946,874.00	1,946,874.00	0.00
<b>TOTAL STHS MAINTENANCE</b>	<b>2,281,078.31</b>	<b>2,053,913.63</b>	<b>1,928,836.18</b>	<b>1,101,455.57</b>	<b>1,946,874.00</b>	<b>1,946,874.00</b>	<b>1,946,874.00</b>	<b>0.00</b>
<b>70030326 STHS ROAD/BRIDGE CONSTRUCTION</b>								
526100 STHS ROAD/BRIDGE CONSTRUCTION	175,902.18	480,271.84	353,552.90	47,354.92	150,000.00	150,000.00	150,000.00	0.00
<b>TOTAL STHS ROAD/BRIDGE CONSTRUCTION</b>	<b>175,902.18</b>	<b>480,271.84</b>	<b>353,552.90</b>	<b>47,354.92</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>0.00</b>

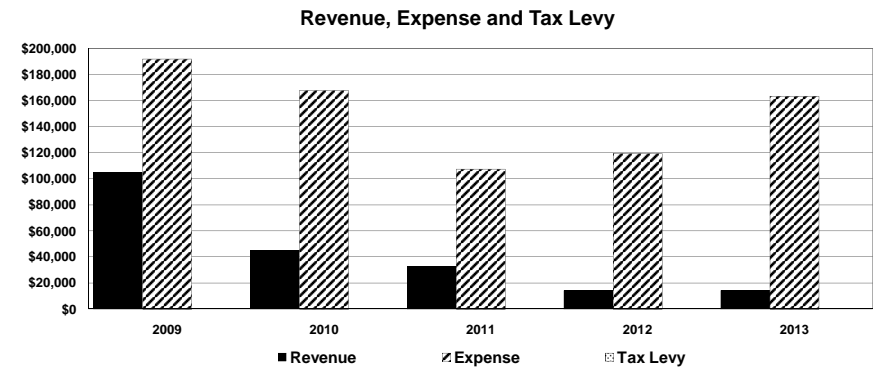
<b>Fund: HIGHWAY</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HIGHWAY</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>70030327 STHS OTHER SERVICES</b>								
526100 STHS OTHER SERVICES	92,361.86	93,245.85	103,210.89	27,603.71	91,773.00	91,773.00	93,591.00	1,818.00
<b>TOTAL STHS OTHER SERVICES</b>	<b>92,361.86</b>	<b>93,245.85</b>	<b>103,210.89</b>	<b>27,603.71</b>	<b>91,773.00</b>	<b>91,773.00</b>	<b>93,591.00</b>	<b>1,818.00</b>
<b>70030330 OTHER LOCAL GOVERNMENT ROADS</b>								
526100 OTHER LOCAL GOVERNMENT ROADS	1,130,749.74	1,098,819.71	936,258.14	476,015.42	1,149,955.00	1,149,955.00	1,115,804.00	-34,151.00
<b>TOTAL OTHER LOCAL GOVERNMENT ROADS</b>	<b>1,130,749.74</b>	<b>1,098,819.71</b>	<b>936,258.14</b>	<b>476,015.42</b>	<b>1,149,955.00</b>	<b>1,149,955.00</b>	<b>1,115,804.00</b>	<b>-34,151.00</b>
<b>70030331 LOCAL DEPARTMENTS</b>								
526100 LOCAL DEPARTMENTS	87,264.04	192,628.66	63,567.70	34,640.26	98,678.00	98,678.00	99,422.00	744.00
<b>TOTAL LOCAL DEPARTMENTS</b>	<b>87,264.04</b>	<b>192,628.66</b>	<b>63,567.70</b>	<b>34,640.26</b>	<b>98,678.00</b>	<b>98,678.00</b>	<b>99,422.00</b>	<b>744.00</b>
<b>70030332 NON-GOVERNMENTAL CUSTOMERS</b>								
524000 MISCELLANEOUS EXPENSES	-40.47	-1.71	8.00	-0.06	0.00	0.00	0.00	0.00
526100 NON-GOVERNMENT CUSTOMERS	71,299.94	111,288.75	101,398.33	69,810.56	106,158.00	106,158.00	113,082.00	6,924.00
<b>TOTAL NON-GOVERNMENTAL CUSTOMERS</b>	<b>71,259.47</b>	<b>111,287.04</b>	<b>101,406.33</b>	<b>69,810.50</b>	<b>106,158.00</b>	<b>106,158.00</b>	<b>113,082.00</b>	<b>6,924.00</b>
<b>70030900 TRANSFERS TO OTHER FUNDS</b>								
591000 TRANSFER TO GENERAL FUND	0.00	0.00	5,401.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>0.00</b>	<b>0.00</b>	<b>5,401.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-10,329,263.91</b>	<b>-9,676,702.76</b>	<b>-9,093,462.31</b>	<b>-4,261,287.16</b>	<b>-9,733,506.00</b>	<b>-9,083,506.00</b>	<b>-10,203,651.00</b>	<b>470,145.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>9,670,548.40</b>	<b>8,984,093.24</b>	<b>8,397,806.54</b>	<b>3,454,500.31</b>	<b>9,733,506.00</b>	<b>9,083,506.00</b>	<b>10,203,651.00</b>	<b>470,145.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-658,715.51</b>	<b>-692,609.52</b>	<b>-695,655.77</b>	<b>-806,786.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>LANDFILL REMEDIATION FUND</b>											
<u>Revenues</u>											
User Fees	10,077	8,522	7,251	5,100	7,200	5,100	(2,100)	-29.17%	None	0	0
Interest	94,528	36,565	25,161	9,000	18,000	9,000	(9,000)	-50.00%			
Use of Fund Balance	87,567	123,004	74,982	105,460	154,700	149,460	(5,240)	-3.39%	2013 Total	0	0
Total Revenues	192,172	168,091	107,394	119,560	179,900	163,560	(16,340)	-9.08%			
<u>Expenses</u>											
Supplies & Services	192,172	168,092	107,394	119,560	179,900	163,560	(16,340)	-9.08%	2014	0	0
Total Expenses	192,172	168,092	107,394	119,560	179,900	163,560	(16,340)	-9.08%	2015	0	0
									2016	0	0
									2017	0	0
Beginning of Year Fund Balance	5,597,706	5,510,139	5,387,135	5,312,153		5,206,693					
End of Year Fund Balance	5,510,139	5,387,135	5,312,153	5,206,693		5,057,233					

### 2013 Highlights and Issues on the Horizon

Interest rates and revenues continue to be significantly decreased.

Long Term Care Funds were intended to cover the management cost of the closed landfill for 40 years, however, the extremely low interest on the Long Term Care funds may create the need to levy taxes prior to the originally anticipated 40 years of coverage.



<b>Fund: LANDFILL REMEDIATION</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: SOLID WASTE SITE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>25060 LANDFILL REMEDIATION REVENUE</b>								
464500 WASTE TO ENERGY REVENUES	-8,327.28	-7,859.86	-6,088.20	-2,214.59	-6,000.00	-4,500.00	-4,500.00	-1,500.00
464600 LANDFILL LABOR REIMBURSEMENT	-1,750.00	-662.50	-1,162.50	0.00	-1,200.00	-600.00	-600.00	-600.00
481160 INTEREST LANDFILL REMEDIATION	-81,274.11	-31,054.09	-21,875.95	-5,507.51	-14,000.00	-6,000.00	-6,000.00	-8,000.00
481400 INTEREST ON LNG TRM CR INVEST	-13,253.96	-5,511.40	-3,285.18	-1,660.78	-4,000.00	-3,000.00	-3,000.00	-1,000.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-154,700.00	0.00	-149,460.00	-5,240.00
<b>TOTAL LANDFILL REMEDIATION REVENUE</b>	<b>-104,605.35</b>	<b>-45,087.85</b>	<b>-32,411.83</b>	<b>-9,382.88</b>	<b>-179,900.00</b>	<b>-14,100.00</b>	<b>-163,560.00</b>	<b>-16,340.00</b>
<b>25060372 LANDFILL REMEDIATION OLD</b>								
520100 CONSULTANT AND CONTRACTUAL	4,431.25	4,425.00	3,112.50	1,737.50	3,300.00	3,300.00	3,300.00	0.00
520101 WASTE TO ENERGY MONITORING	1,750.00	662.50	1,162.50	381.25	1,200.00	600.00	600.00	-600.00
520900 CONTRACTED SERVICES	33,397.44	46,358.43	19,830.48	6,337.30	42,000.00	20,000.00	40,000.00	-2,000.00
522100 WATER TREATMENT	2,674.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	482.32	834.47	479.71	235.94	650.00	600.00	600.00	-50.00
522900 UTILITIES	2,496.41	2,095.76	962.56	389.80	1,750.00	1,000.00	1,000.00	-750.00
523100 GROUNDWATER MONITORING	12,159.99	11,423.05	9,792.90	2,318.73	12,000.00	12,000.00	12,000.00	0.00
530500 LICENSES AND PERMITS	65.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00
535000 REPAIRS AND MAINTENANCE	0.00	0.00	44.94	0.00	2,500.00	500.00	2,500.00	0.00
551000 INSURANCE	1,243.65	10.92	22.25	26.94	100.00	30.00	30.00	-70.00
<b>TOTAL LANDFILL REMEDIATION OLD</b>	<b>58,700.76</b>	<b>65,810.13</b>	<b>35,407.84</b>	<b>11,427.46</b>	<b>63,600.00</b>	<b>38,130.00</b>	<b>60,130.00</b>	<b>-3,470.00</b>
<b>25060373 LANDFILL REMEDIATION NEW</b>								
520100 CONSULTANT AND CONTRACTUAL	4,431.25	4,425.00	3,112.50	1,456.25	3,300.00	3,300.00	3,300.00	0.00
520900 CONTRACTED SERVICES	67,746.08	60,673.28	36,284.66	11,352.45	70,000.00	40,000.00	60,000.00	-10,000.00
522100 WATER TREATMENT/TESTING	5,859.37	2,841.22	1,685.85	221.50	3,000.00	1,000.00	1,000.00	-2,000.00
522500 TELEPHONE & DAIN LINE	570.15	118.83	479.75	235.96	650.00	600.00	600.00	-50.00
522900 UTILITIES	2,496.30	2,011.05	962.59	389.78	1,750.00	1,000.00	1,000.00	-750.00
523100 GROUNDWATER MONITORING	28,498.41	29,552.06	29,373.76	12,065.70	35,000.00	35,000.00	35,000.00	0.00
530500 LICENSES AND PERMITS	0.00	65.00	65.00	0.00	0.00	0.00	0.00	0.00
535000 REPAIRS AND MAINTENANCE	126.39	2,584.51	0.00	0.00	2,500.00	500.00	2,500.00	0.00
551000 INSURANCE	1,243.65	10.92	22.25	26.94	100.00	30.00	30.00	-70.00
574500 SETTLEMENTS	22,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LANDFILL REMEDIATION NEW</b>	<b>133,471.60</b>	<b>102,281.87</b>	<b>71,986.36</b>	<b>25,748.58</b>	<b>116,300.00</b>	<b>81,430.00</b>	<b>103,430.00</b>	<b>-12,870.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-104,605.35</b>	<b>-45,087.85</b>	<b>-32,411.83</b>	<b>-9,382.88</b>	<b>-179,900.00</b>	<b>-14,100.00</b>	<b>-163,560.00</b>	<b>-16,340.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>192,172.36</b>	<b>168,092.00</b>	<b>107,394.20</b>	<b>37,176.04</b>	<b>179,900.00</b>	<b>119,560.00</b>	<b>163,560.00</b>	<b>-16,340.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>87,567.01</b>	<b>123,004.15</b>	<b>74,982.37</b>	<b>27,793.16</b>	<b>0.00</b>	<b>105,460.00</b>	<b>0.00</b>	

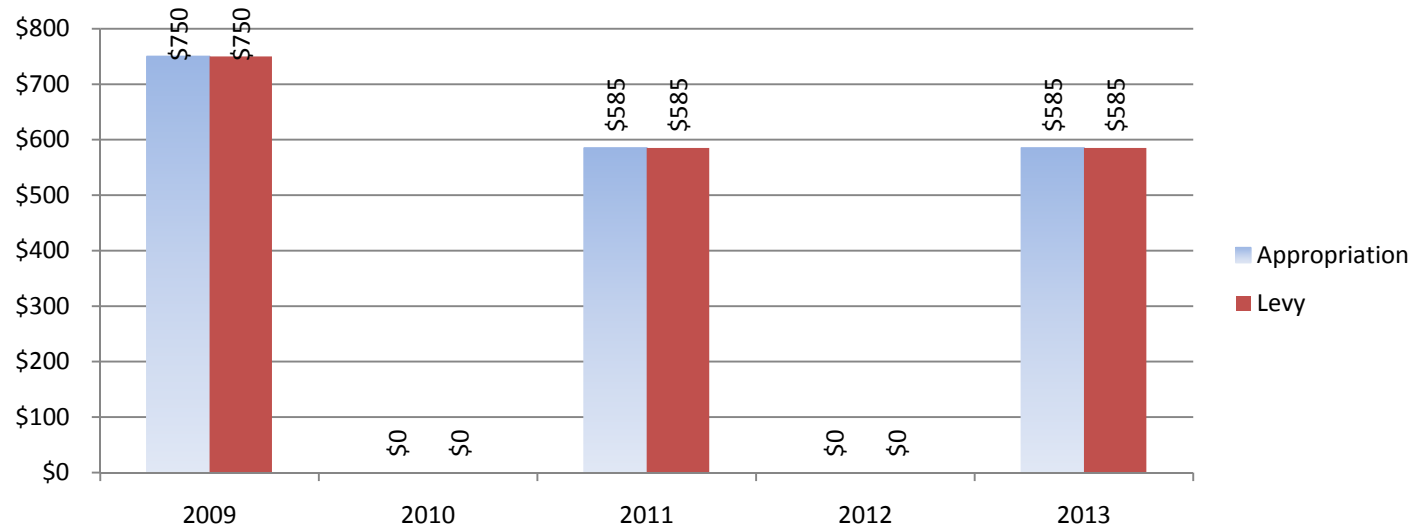
## Pink Lady Rail Transit Commission (PLRTC)

**Organization Purpose:** The organization's purpose is to continue and expand rail service to local industries in northern Sauk County. The Pink Lady Rail Transit Commission (PLRTC) was formed in 1988 to fight a proposed rail abandonment from Rock Springs to Reedsburg. PLRTC was successful in the effort and since has worked to keep communications between the communities on the line, the rail provider, the businesses that use the rail and the State of Wisconsin Department of Transportation (DOT). It has also worked to encourage more rail usage to keep the line healthy economically. Since 1988 rail usage has tripled and rail service is excellent.

**Programs Provided to Sauk County Residents:** Coordination of communications between local industries, local municipalities and the Wisconsin Southern Railroad.

**Major Goals for Organization for 2013 and Beyond:** To work toward finishing the State's purchase of the rail line from Madison to Reedsburg.

Fund Department	General Fund 10 General Non-Departmental 999	2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013
10999361-526100	Appropriation	\$750	\$0	\$585	\$0	\$0	\$0	\$585



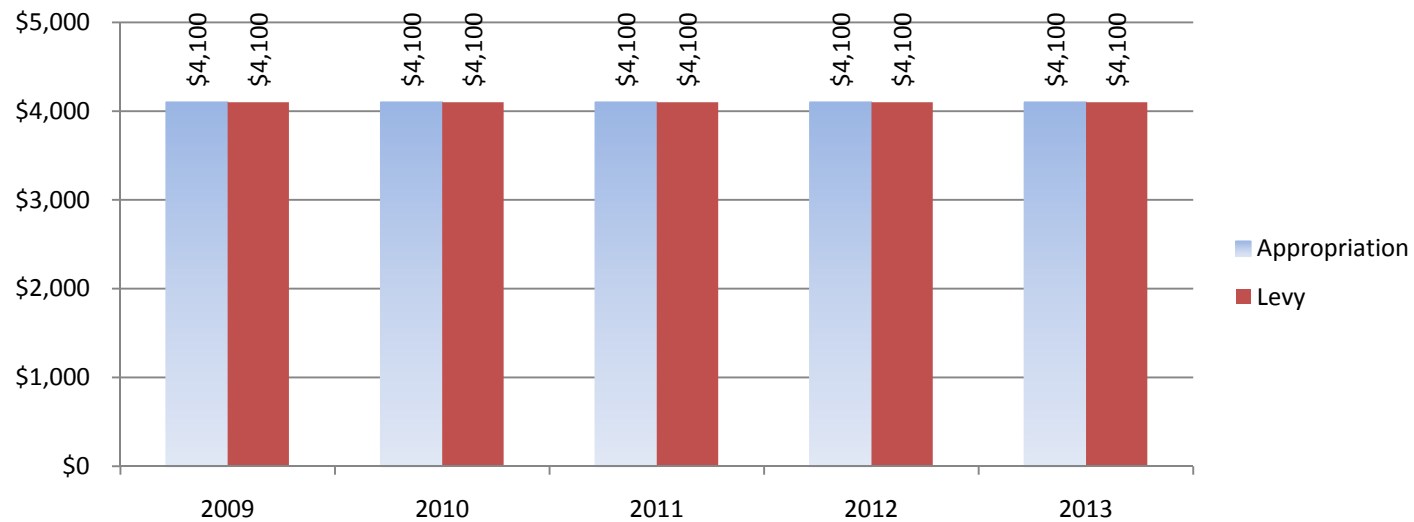
## Reedsburg Airport

**Organization Purpose:** To serve the citizens of Reedsburg and the entire surrounding area with a safe and modern general aviation facility.

**Programs Provided to Sauk County Residents:** Fixed Base Operator (FBO) – fuel. Instruction. Pilot services. Pilot supplies. Aircraft rental. Tie downs. Aircraft storage. Weather computer. Internet. Aircraft management. Aircraft maintenance, paint and interior.

**Major Goals for Organization for 2013 and Beyond:** Continue to maintain and promote use of the airport.

Fund Department	General Fund 10 General Non-Departmental 999	2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013
10999350-526100	99002 Appropriation	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100



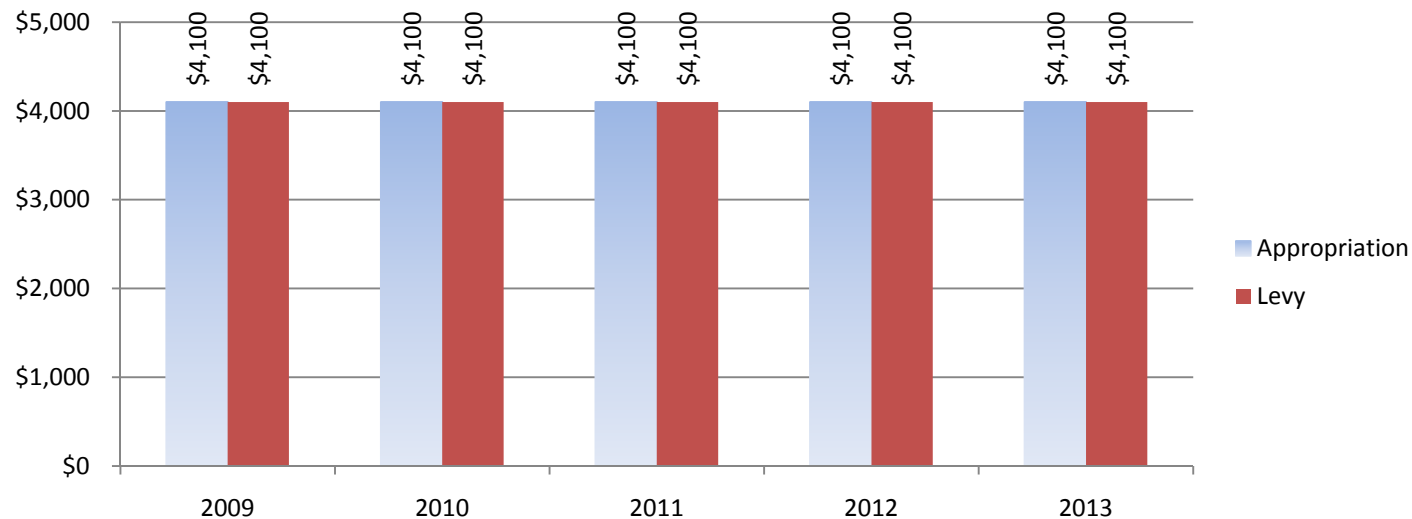
## Sauk-Prairie Airport, Inc.

**Organization Purpose:** Manage the Sauk Prairie Airport on behalf of the Town of Prairie du Sac.

**Programs Provided to Sauk County Residents:** Provide a safe, well-maintained public use airport facility for transient and based aircraft conducting business, personal and military flight operations.

**Major Goals for Organization for 2013 and Beyond:** Install precision approach path indicator lights (PAPI's) for runway 36. A new PAPI has been purchased and is awaiting installation. Underground wiring for the PAPI is installed and connected to our pilot controller lighting system. Construct terminal building for transient and based pilots and passengers. Construct a fueling station utilizing a fixed base operator (FBO). Provide flight instruction (FBO). Provide air charter service (FBO). Obtain crew car for transient visitors (FBO).

Fund Department	General Fund 10 General Non-Departmental 999	2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013
10999350-526100	99003 Appropriation	\$4,000	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100



## Tri-County Airport

**Organization Purpose:** Owned jointly by Sauk, Iowa and Richland Counties, the Tri-County Airport is a general utility public airport providing hangar storage, a 5,000 foot runway, and a restaurant operated by a leased contractor. Provide a quality airport to the river valley area. Maintain the Counties' investment in the airport infrastructure. Ensure the maximum possible safety in air transportation. Utilize State and Federal aid to limit the financial burden on the Counties.

**Programs Provided to Sauk County Residents:** Access to the air transportation system. Weather data recording for the Spring Green area. All weather destination for Med Flight and aviation departments of law enforcement, military, and state and local agencies. Provide access to the local business community for national and international companies. Base of operation for 32 aircraft.

**Major Goals for Organization for 2013 and Beyond:** Continue with ongoing pavement maintenance. Increase the number of aircraft based at the airport and aviation activity in general. Attempt to stay within the proposed budget during extremely difficult financial times while maintaining safe, quality airport operations.

Fund Department	General Fund 10 General Non-Departmental 999	2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013
10999350-526100	99004 Appropriation	\$17,768	\$16,135	\$15,844	\$15,665	\$15,655	\$15,665	\$15,665





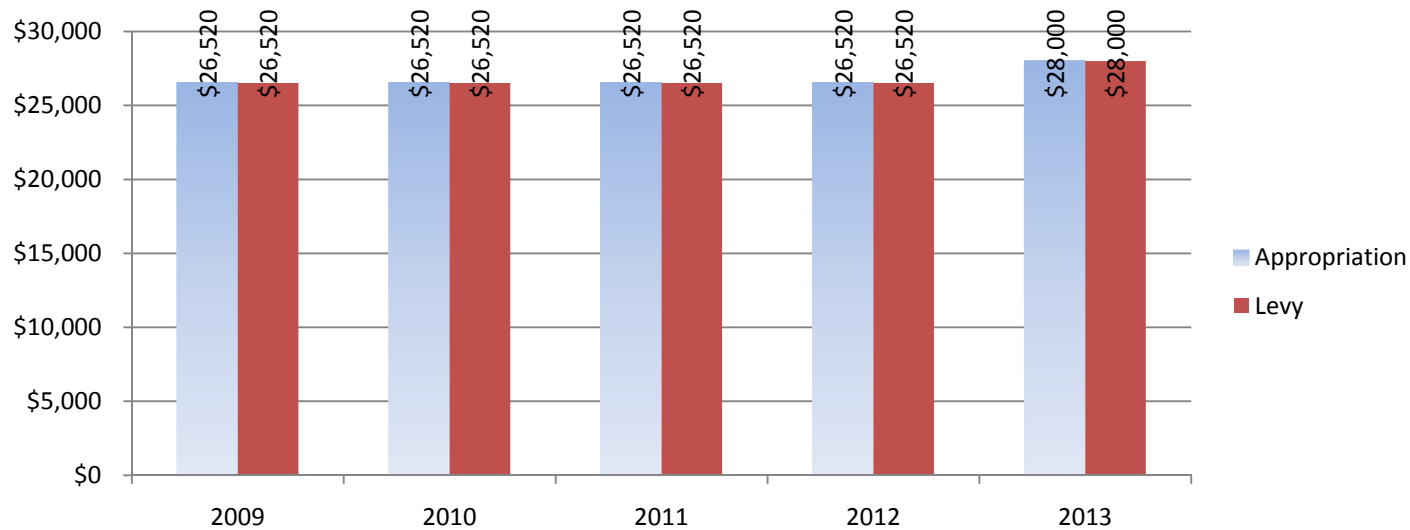
## Wisconsin River Rail Transit

**Organization Purpose:** Wisconsin River Rail Transit Commission exists to preserve and maintain the rail corridor through Crawford, Dane, Grant, Iowa, Rock, Sauk , Walworth and Waukesha Counties. The RTC works with the State, local governments, the local rail operator [Wisconsin & Southern Railroad Co. (WSOR)] and land owners to assure high-quality freight rail is available through the region. The WRRTC helps pay for rail improvements by providing matching funds necessary to leverage state funds for rail improvement projects.

**Programs Provided to Sauk County Residents:** The WRRTC helps preserve rail service to the County, which is a valuable economic support system for a number of local businesses and communities. The WRRTC is currently funding a UW-Extension service study analyzing the rail economic impact of freight rail. Results will include an economic impact assessment of the publicly owned rail lines in southwest Wisconsin and will be presented in summer 2013.

**Major Goals for Organization for 2013 and Beyond:** WRRTC intends to continue to preserve and maintain the rail corridor through each of its counties. While not all of the projects occur within Sauk County, because the rail line is contiguous, Sauk benefits from all improvements along the line. The major 2013 capital improvement projects for WRRTC are completion of welded rail from Madison to Milton (a three-year project) and Waukesha and Prairie Subdivisions for complete replacement (bridges, ties, rail, ballast, crossings, a three- to four-year project).

Fund Department	General Fund 10 General Non-Departmental 999	2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013
10999360-526100	Appropriation	\$26,520.00	\$26,520.00	\$24,923.21	\$26,520.00	\$26,520.00	\$26,520.00	\$28,000.00



## Health & Human Services

This category includes general health, mental health, consumer protection services, health inspections, animal and insect control, social service programs, income maintenance programs, elderly programs, nursing homes, and health clinics.

### FUNCTIONAL AREA MISSION STATEMENT

To improve and enhance service delivery provided ensuring collaborative, cost effective service. The supportive services functional group will act as the driving force to empower each department to look at routine processes and identify opportunities for improvement within the individual departments and across the five departments.

### FUNCTIONAL AREA VISION STATEMENT

The ability to move clients effortlessly through the continuum of care, while providing quality services in a cost efficient manner with adequate funding. Create a collaborative internal culture that builds trust, encourages positive energy, shows compassion towards employees, creates stability and expresses hope for the future to enhance productivity.

### FUNCTIONAL AREA GOALS & OBJECTIVES

**Investigate areas of unmet needs in the County:** Educate providers about services available from the County. Hold Community Health Fair for professionals.

**Develop strategies to address components of the Sauk County Comprehensive Plan:** Transportation. Mental health /Drug and Alcohol abuse (identified in the 2011 needs assessment). Health Care Center Campus. Community Health Improvement Plan. Comprehensive benefits counseling.

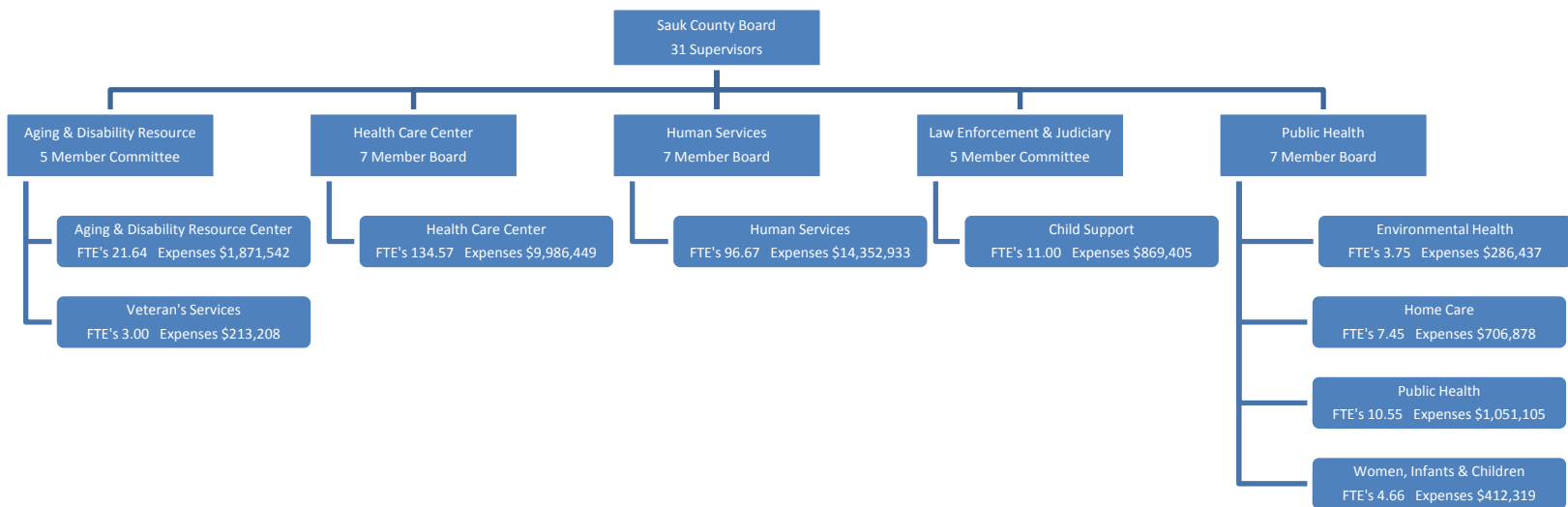
**Develop strategies to deliver optimal services within funding restrictions:** Create policies/procedures under which consumers will wait for services and under which prioritizing demands for service will occur. Establish a reasonable level of available services based on available funding. Work collaboratively across departments to take advantage of expertise – billing group, income maintenance group. Work collaboratively with partners in the community to help provide services to individuals in need. Accountable care organizations.

**Improve the overall health of the community to decrease overall healthcare costs:** Educate to promote positive health practices. Encourage personal responsibility to make healthy life choices. Be an active partner in developing health community plans.

**As service providers, work to achieve quality and continuity of care in the health care community:** Acquire electronic medical records to allow for real time documentation resulting in meaningful data exchange among providers. Be proactive in the patient centered care environment through data collection. Implement the Affordable Care Act.

**Seek solutions to address unmet needs of target populations:** Data available from Communication Needs Assessment/Communication Need Improvement Plan website.

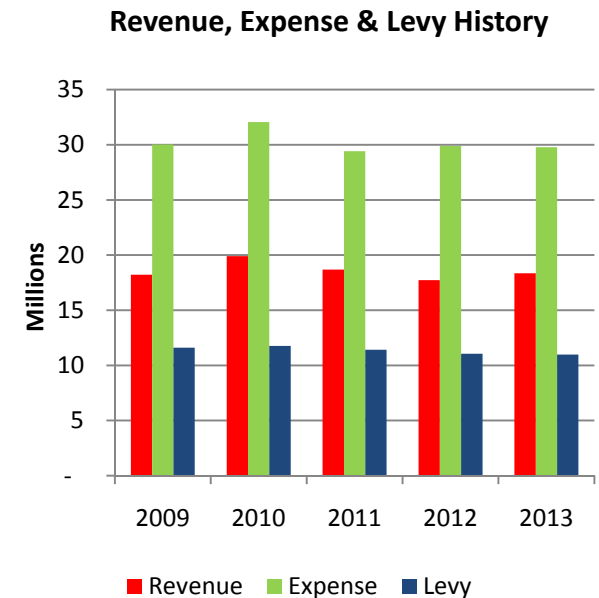
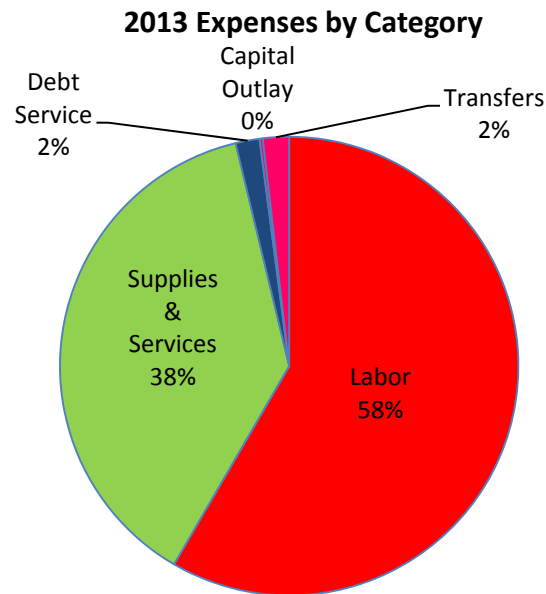
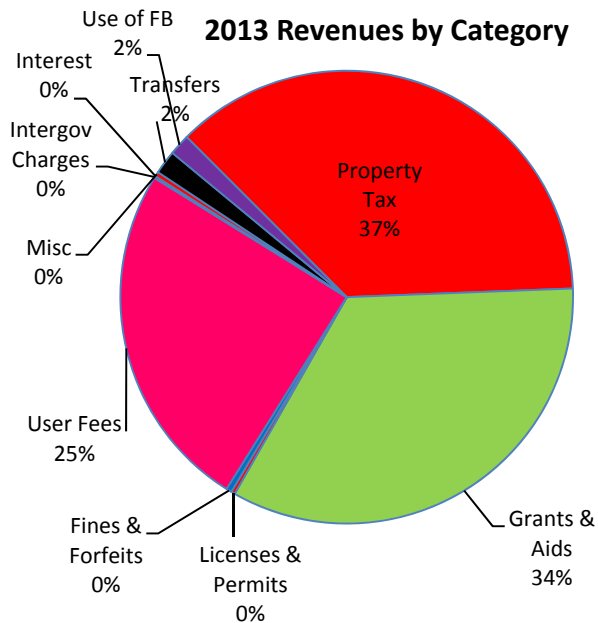
**Achieve and maintain a state of readiness to emergency and/or disaster events:** Develop the plans, educate community on the plans, communicate plans to the public and partners, and practice implementing plans via drills and tabletop exercise scenarios.



## Health & Human Services

### Significant Changes in the Health & Human Services Function for 2013

- Considerable decrease in Human Services funding, about \$860,000, in response to State budget issues challenges staff to balance risk and services. This loss is somewhat offset by increased property tax levy in the area of preventative care.
- 2011 was the first year without County-delivered managed care for the frail elderly, developmentally disabled, and physically disabled adults, called Family Care. This service has been moved to a regional level. This change continues to produce adjustments to staffing, including administrative staff, as processes are refined.
- Grant funded mobility management providing for coordinated transportation services for human services, aging, disabled and veterans.
- Focus on immunization efforts, particularly preparation for viruses that may become worldwide pandemics.
- County provision of Home Care continues to pose challenges as funding tightens and patient numbers fluctuate.
- Continued implementation of electronic health records in the Health Departments.



## Aging & Disability Resource Center

### Department Vision - Where the department would ideally like to be

All older adults and adults with disabilities will live in and be part of a caring community that values lifelong contributions, maximum independence and individual dignity.

### Department Mission - Major reasons for the department's existence and purpose in County government

To empower and support older adults and adults with disabilities and their families by providing easily accessible, quality information and assistance. The Aging and Disability Resource Center will provide services, resources, advocacy and opportunities to support each individual's choices for independence and enhanced quality of life.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Encourage economic development  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Engage local fire departments as partners in providing fire prevention education focused on older persons.	1. Partner with Sauk County Fire Chief's Association.	1/31/2013
	2. Develop a countywide or local plan.	3/1/2013
	3. Present a Resolution to the Sauk County Board proclaiming a fire prevention week observation in October.	9/1/2013
Increase the frequency of evidence-based health promotion activities held in Sauk County.	1. Using a Change Team for process improvement, undergo an intense examination of ways to improve participation in evidence-based programs.	2/28/2013
	2. Investigate an ADRC regional Wellness and Prevention Coordinator and the Nutrition & Prevention Coordinator.	7/31/2013
	3. Foster partnerships with local health partners; high schools pools/departments of park & recreation to encourage referrals to classes and additional location at which to hold classes.	4/1/2013
Partner with community agencies to develop a needed community service.	1. Use the Asset Based Community Development (ABCD) process in one County municipality via LTE project coordinator.	6/10/2013
Partner with other community agencies and transportation providers to coordinate caregiver assistance resources.	1. As informed and indicated by the ABCD process.	8/1/2013
Achieve at least one local focus area goal using information from community input and Advisory Committee as part of the Aging Unit Plan development.	1. As informed by community interviews and ABCD process.	12/31/2013
Partner with the Alzheimer's & Dementia Alliance to advance the Memory Café model in Sauk County.	1. Learn about the model and its logistics.	2/15/2013
	2. Find a location in Baraboo or Reedsburg area.	3/15/2013
	3. Determine ways to increase referrals to the Memory Café using a Change Team for process improvement.	4/30/2013
Resolve fleet storage needs.	1. Seek grant funding for remodel or building project as needed.	11/15/2013

## Aging & Disability Resource Center

Program Evaluation						
Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Aging & Disability Specialist	To support older adults and adults with disabilities in facing the complicated array of challenges, choices, and decisions by assessing their needs, identifying the most appropriate services to meet their needs, and acting as a vital link between the consumer and service providers to ensure their needs are met. The services provided include: short-term care coordination (less than 3 months) transitional and planning services for young adults with disabilities as they leave the school and children's long-term support systems and enter the adult long-term care system, public education and outreach to older adults and adults with disabilities who are isolated, community agencies and services providers in order to promote the use of the ADRC long-term care options counseling Pre-admission consultation to individuals seeking admission to substitute care settings Screening for and assistance with enrollment in the long-term care benefit.	ADRC	Grants	\$492,373	6.42	# of unduplicated people served to services provided  Enrollment statistics-meeting expectations for transition to managed long term care
			TOTAL REVENUES	\$492,373		
			Wages & Benefits	\$450,412		
			Operating Expenses	\$41,959		
			TOTAL EXPENSES	\$492,371		
			COUNTY LEVY	(\$2)		
Transportation	This program makes it possible for individuals with driving limitations due to disability or infirmity of age to obtain transportation for essential trips, such as medical appointments, business errands, shopping and senior activities. The program utilizes volunteers who drive their own vehicle as well as employees who drive county-owned vehicles.	Older Americans Act, Wis Dept of Transportation	User Fees / Misc	\$53,000	7.48	
			Grants	\$365,745		
			TOTAL REVENUES	\$418,745		
			Wages & Benefits	\$319,825		
			Operating Expenses	\$133,207		
			TOTAL EXPENSES	\$453,032		
			COUNTY LEVY	\$34,287		
Congregate Meals	Through congregate dining centers, guests are provided a minimum of 1/3 of the established recommended dietary allowances as well as a range of related services such as screening, assessment, education and counseling to improve the participant's health through proper diet. Individualized counseling by a dietitian is offered for those found to be at high risk. The dining centers also act as a conduit for positive social contacts proven to combat the problems associated with social isolation. Older adults are provided this service on a payment by donation basis while all others pay the full cost of the meal and associated services.	Older Americans Act			0.63	The length of time guests spend participating in activities at the dining centers is increased
			User Fees / Misc	\$32,200		
			Grants	\$127,299		
			TOTAL REVENUES	\$159,499		
			Wages & Benefits	\$32,748		
			Operating Expenses	\$161,660		
			TOTAL EXPENSES	\$194,408		
COUNTY LEVY	\$34,909					
Home Delivered Meals	Through home-delivery, guests are provided a minimum of 1/3 of the established recommended dietary allowances as well as a range of related services such as screening, assessment, education and counseling to improve the participant's health through proper diet. Individualized counseling by a dietitian is offered for those found to be at high risk. Older adults are provided this service on a payment by donation basis while all others pay the full cost of the meal and associated services.	Older Americans Act	User Fees / Misc	\$83,000	0.85	
			Grants	\$126,879		
			TOTAL REVENUES	\$209,879		
			Wages & Benefits	\$43,719		
			Operating Expenses	\$243,501		
			TOTAL EXPENSES	\$287,220		
			COUNTY LEVY	\$77,341		

## Aging & Disability Resource Center

Information & Assistance [Older Americans Act Programming]	<p><b>Home Safe &amp; Sound:</b> Grant funding provided to serve older adults with limited income by accomplishing minor home repairs or modifications which allow the resident to continue to live independently and more safely. Materials purchased by the homeowner and projects accomplished primarily by volunteers.</p> <p><b>AddLIFE Today! Newsmagazine:</b> Publication distributed 6 times per year and includes event announcements, educational material, benefit program updates, information about available services and other topics of interest to older adults, adults with disabilities, veterans and their caregivers.</p> <p><b>Telephone Reassurance:</b> Provides brief, regular telephone contact for persons who are homebound, live alone or are the family caregiver of an older adult. The goal is to check the daily well-being, identify needs of the individual as they occur and notify those who can help when appropriate. Older adults are provided this service on a payment by donation basis while all others pay the full cost of services.</p>	Older Americans Act	User Fees / Misc	\$3,000	0.06	<p># of volunteers in service to # service hours provided</p> <p># of total services provided to # of staff Full Time Equivalents (FTEs)</p> <p># of Functional Screenings completed to # of I&amp;A staff FTEs</p> <p>Those who received I&amp;A services received a follow up contact and reported that the service or benefit which they were seeking was accomplished or otherwise appropriately resolved to their satisfaction</p>
			Grants	\$7,476		
			<b>TOTAL REVENUES</b>	<b>\$10,476</b>		
			Wages & Benefits	\$3,113		
			Operating Expenses	\$10,757		
			<b>TOTAL EXPENSES</b>	<b>\$13,870</b>		
			<b>COUNTY LEVY</b>	<b>\$3,394</b>		
Elder Benefits Specialist	Benefits Counseling: This program includes staff which serve older adults in a legal assistance program which provides advocacy and representation related to approximately 102 identified issues in the practice area of public benefits, insurance, rights and access to supportive services.	Wisconsin Elder's Act	User Fees / Misc	\$0	3.08	
			Grants	\$206,377		
			<b>TOTAL REVENUES</b>	<b>\$206,377</b>		
			Wages & Benefits	\$206,297		
			Operating Expenses	\$10,100		
			<b>TOTAL EXPENSES</b>	<b>\$216,397</b>		
Disability Benefits Specialist	Benefits Counseling: This program will include Specialist staff which serve adults with disabilities. This legal assistance programs provide advocacy and representation related to identified issues in the practice area of disability benefits, public benefits, insurance, rights and access to supportive services.	ADRC	User Fees / Misc	\$0	2.34	
			Grants	\$155,539		
			<b>TOTAL REVENUES</b>	<b>\$155,539</b>		
			Wages & Benefits	\$145,740		
			Operating Expenses	\$9,800		
			<b>TOTAL EXPENSES</b>	<b>\$155,540</b>		
Family Caregiver Support Program	Family Caregiver Support Program: This funding is specifically allocated to provide a continuum of services designed to meet the unique needs of the caregiver. Services may include assistance with care-planning using existing programs, counseling, training and support, in-home support services and respite care all aimed at reducing or eliminating the occurrence of caregiver stress and burnout.	Older Americans Act	User Fees / Misc	0	0.26	
			Grants	\$23,439		
			<b>TOTAL REVENUES</b>	<b>\$23,439</b>		
			Wages & Benefits	\$12,580		
			Operating Expenses	\$13,307		
			<b>TOTAL EXPENSES</b>	<b>\$25,887</b>		
Prevention	<p>Assess individuals to identify risk factors and opportunities for prevention and early intervention and make appropriate referrals to agencies which can assist with early intervention activities. Through the ADRC's implementation of a variety of evidence-based health promotion and disease prevention programs, participants learn to take positive action to make lifestyle changes which are proven to prevent the onset of or to manage existing chronic conditions and their symptoms thus reducing the need for more expensive long-term care.</p> <p>Other Evidence-based programs: "Living Well with Chronic Conditions", "Stepping On" for falls prevention, "Eat Better, Move More", and "PACE-People with Arthritis Can Exercise".</p>	Older Americans Act	User Fees / Misc	0	0.51	
			Grants	\$20,607		
			<b>TOTAL REVENUES</b>	<b>\$20,607</b>		
			Wages & Benefits	\$26,046		
			Operating Expenses	\$6,771		
			<b>TOTAL EXPENSES</b>	<b>\$32,817</b>		
Totals			<b>COUNTY LEVY</b>	<b>\$12,210</b>	21.64	
			<b>TOTAL REVENUES</b>	<b>\$1,696,934</b>		
			<b>TOTAL EXPENSES</b>	<b>\$1,871,542</b>		
			<b>COUNTY LEVY</b>	<b>\$174,608</b>		

## Aging & Disability Resource Center

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
AddLIFE Today! - Hardcopies mailed	5450	5,500	5,550
AddLIFE Today! - Emailed	215	250	300
AddLIFE Today! - Pages	32	36	36
Disability Benefit Specialist Program - Total individuals served	186	300	300
Disability Benefit Specialist Program - Monetary impact	1,208,312	\$1.5M	\$1.5M
Elderly Benefit Specialist Program - Total clients served	356	400	450
Elderly Benefit Specialist Program - # of Units of service provided	929	1,040	1,170
Elderly Benefit Specialist Program - Monetary impact	664,740	700,000	750,000
Elderly Benefit Specialist Program - Community outreach program/visits held	12	15	15
Information & Assistance Program (Aging & Disability Specialists) - Contacts (without collaterals)	5,249	6,000	6,200
Information & Assistance Program (Aging & Disability Specialists) - Home visits		400	425
Information & Assistance Program (Aging & Disability Specialists) - MDS's completed		12	12
Information & Assistance Program (Aging & Disability Specialists) - Enrollments processed		120	120
Information & Assistance Program (Aging & Disability Specialists) - Assessments completed	114	255	265
Information & Assistance Program (Aging & Disability Specialists) - Option counseling sessions completed		284	300
Nat'l Family Caregiver Support Program - Care for Caregiver participants	15	10	15
Nat'l Family Caregiver Support Program - Caregiver referrals, I&A provided		10	30
Nutrition Programs - Total congregate lunches served	26,372	25,000	24,500
Nutrition Programs - Total home-delivered lunches served	35,597	30,000	32,700
Prevention Program - Living Well w/Chronic Conditions - classes held / # participants	none	2 / 20	14,702
Prevention Program - Stepping On - classes held / # participants	n/a	1 / 15	3 / 45
Transportation Programs - The Bus ridership	3,603	4,522	5,100
Transportation Programs - Escorted one-way trips arranged	3,741	2,745	2,800
Volunteer Coordination - Volunteer positions	282 (-2 Experience Works Positions and -2 HDM driver)	285	295
Volunteer Coordination - Total individual volunteers	driver, 4 newsletter ladies)	240	250
Volunteer Coordination - Volunteer hours	24 205	25,000	25,000

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
The length of time guests spend participating in activities at the dining centers is increased	60-90 minutes	60-90 minutes	60-90 minutes
The number of overall agency units of service per FTE falls within the reasonable range (range: something less than 1054 units of service per FTE)	N/A	1054	
Special projects are completed within projected timelines	N/A	50.00%	75.00%

# Sauk County Aging and Disability Resource Center

Oversight Committee: **Aging and Disability Resource Center**

**Aging & Disability  
Resource Center Director**  
1.00 FTE

**Fiscal Accounting  
Technician**  
1.00 FTE

**Lead Aging &  
Disability  
Specialist**  
1.00 FTE

**Mobility  
Operations  
Manager**  
1.00 FTE

**Volunteer & Family  
Caregiver Services  
Coordinator**  
1.00 FTE

**Program  
Assistant - ADRC**  
1.00 FTE

**Aging & Disability  
Specialist**  
4.00 FTE

**Program  
Specialist -  
Transportation**  
1.00 FTE

**Nutrition &  
Prevention  
Specialist**  
1.00 FTE

**Program  
Specialist –  
Benefit Programs**  
1.00 FTE

**Elder Benefit  
Specialist**  
2.00 FTE

**Program  
Assistant -  
Transportation**  
0.48 FTE

**Program  
Specialist**  
1.00 FTE

**Disability  
Benefit  
Specialist**  
1.00 FTE

**Van Driver**  
4.16 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
16.00	2.81	(0.92)	(1.02)	4.77	21.64



	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>AGING &amp; DISABILITY RESOURCE CENTER</b>											
<u>Revenues</u>											
Tax Levy	169,754	164,180	147,738	176,914	176,914	174,608	(2,306)	-1.30%	None	0	0
Grants & Aids	1,040,455	1,180,471	1,547,099	1,316,163	1,275,394	1,525,734	250,340	19.63%			
User Fees	65,603	74,616	46,339	81,014	58,000	84,000	26,000	44.83%	2013 Total	0	0
Intergovernmental	27,007	27,900	23,753	10,000	15,000	10,000	(5,000)	-33.33%			
Donations	114,467	110,743	92,165	77,635	98,000	77,000	(21,000)	-21.43%			
Interest	52	14	8	1	10	0	(10)	-100.00%	2014	0	0
Miscellaneous	3,279	199	1,542	1,200	100	200	100	100.00%	2015	0	0
Use of Fund Balance	93,687	0	0	0	119,870	0	(119,870)	-100.00%	2016	0	0
									2017	0	0
Total Revenues	1,514,304	1,558,123	1,858,644	1,662,927	1,743,288	1,871,542	128,254	7.36%			
<u>Expenses</u>											
Labor	640,559	656,575	662,899	721,953	685,627	865,905	180,278	26.29%			
Labor Benefits	269,372	289,540	283,288	305,873	291,808	374,575	82,767	28.36%			
Supplies & Services	604,373	602,690	599,316	635,101	765,853	631,062	(134,791)	-17.60%			
Capital Outlay	0	0	98,980	0	0	0	0	0.00%			
Addition to Fund Balance	0	9,318	214,161	0	0	0	0	0.00%			
Total Expenses	1,514,304	1,558,123	1,858,644	1,662,927	1,743,288	1,871,542	128,254	7.36%			
Beginning of Year Fund Balance	218,426	124,739	134,057	348,218		348,218					
End of Year Fund Balance	124,739	134,057	348,218	348,218		348,218					

### 2013 Highlights and Issues on the Horizon

Challenged to address the increased and changing demographic population of older adults and adults with disabilities by maintaining access to services commensurate with adequate capacity.

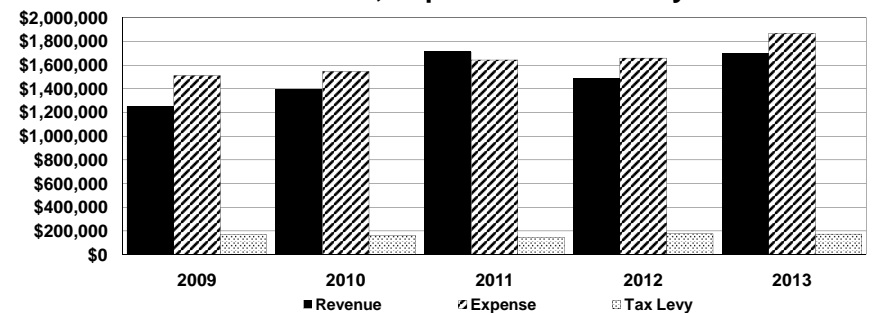
Investigate use of shared resources across County departments.

Develop strategic approaches to funding and budget constraints.

Increase in positions funded by Federal/State funds.

Reformulate the Nutrition and Prevention Programs to reflect the Aging Network Modernization.

### Revenue, Expense and Tax Levy



<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>20054 AGING &amp; DISABILITY RESOURCE</b>								
411100 GENERAL PROPERTY TAXES	-169,754.00	-164,180.00	-147,738.00	-88,456.98	-176,914.00	-176,914.00	-174,608.00	-2,306.00
424180 SPECIAL GRANT	-3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424182 MIPPA GRANT	-1,157.00	-17,594.00	-15,000.00	-4,362.00	0.00	-5,089.00	0.00	0.00
424502 AGING & DISABIL RESOURCE CENTE	-474,306.94	-504,594.29	-627,913.37	-306,177.00	-583,687.00	-581,879.00	-756,091.00	172,404.00
425590 IIIB REVENUE CONTROL	-60,723.91	-61,598.00	-61,496.00	-43,497.00	-61,495.00	-62,291.00	-60,798.00	-697.00
425630 IIID SUPP HOME CARE	-4,830.20	-4,856.00	-4,867.00	-2,229.00	-4,868.00	-4,875.00	-4,646.00	-222.00
425650 STATE BENEFIT SPECIALIST	-28,215.00	-25,843.00	-35,290.00	-17,440.00	-28,215.00	-28,215.00	-28,215.00	0.00
425651 STATE BENEFIT SPEC-FED MTCH	0.00	-23,492.00	-28,236.00	-10,387.00	0.00	-28,215.00	-28,215.00	28,215.00
425655 STATE HLTH INS ASST PROGRAM	-8,557.00	-10,000.00	-8,451.00	-1,549.00	-5,000.00	-5,000.00	-5,000.00	0.00
425665 IIIC-1,IIIC-2 STIMULUS	0.00	-21,041.00	0.00	0.00	0.00	0.00	0.00	0.00
425700 IIIC-1 CONGREGATE NUTRITION	-126,325.22	-176,766.00	-158,013.00	-112,632.00	-153,953.00	-153,805.00	-147,865.00	-6,088.00
425750 NSIP CONG NUTRITION	-12,478.01	-14,099.00	-18,126.00	-5,059.00	-18,000.00	-18,000.00	-18,000.00	0.00
425760 STATE PHARM ASST PROG	0.00	-7,870.00	-7,870.00	-6,779.00	-7,800.00	-7,800.00	-7,800.00	0.00
425762 STATE PHARM ASST-FED MTCH	0.00	-2,471.00	-7,870.00	-6,779.00	0.00	-7,800.00	-7,800.00	7,800.00
425820 IIIC-2 HOME DELIVERED MEALS	-43,524.58	-39,567.00	-47,623.00	-30,702.00	-43,579.00	-43,644.00	-42,443.00	-1,136.00
425850 NSIP HOME DEL MEALS	-29,165.60	-14,814.00	-33,878.00	-5,855.00	-18,000.00	-18,000.00	-18,000.00	0.00
425860 SCSF HOME DEL TRANSPORT	-7,977.38	-7,392.00	-7,587.00	-5,786.00	-7,587.00	-7,587.00	-7,587.00	0.00
425880 III-E PROGRAM REVENUES	-27,789.05	-26,218.00	-31,931.00	-16,907.00	-27,360.00	-28,310.00	-27,529.00	169.00
425950 TRANSPORTATION GRANT	-146,949.58	-150,434.00	-155,631.00	-155,803.00	-156,000.00	-155,803.00	-149,607.00	-6,393.00
425952 RURAL TRANSPORTATION GRANT	0.00	-63,707.61	0.00	0.00	0.00	0.00	0.00	0.00
425953 VETS TRANSPORTATION GRANT	-1,013.79	-1,592.39	0.00	0.00	-1,500.00	-1,500.00	-1,500.00	0.00
425954 NEW FREEDOM TRANSPORT GRANT	-64,441.66	-6,014.78	0.00	0.00	0.00	0.00	0.00	0.00
425955 53.10 TRANSPORTATION GRANT	0.00	0.00	-73,562.40	0.00	0.00	0.00	0.00	0.00
425956 53.11 TRANSPORTATION GRANT	0.00	0.00	-223,754.00	-81,760.00	-158,150.00	-158,150.00	-214,438.00	56,288.00
425957 RTAP STATE SCHOLARSHIPS	0.00	-506.88	0.00	0.00	-200.00	-200.00	-200.00	0.00
455640 FAMILY CARE NUTRITION	-30,949.32	-40,707.36	-23,450.70	-14,857.72	-28,000.00	-28,000.00	-28,000.00	0.00
455641 FAMILY CARE TRANSPORTATION	-1,142.24	-150.00	-603.02	-14,446.16	-5,000.00	-28,000.00	-28,000.00	23,000.00
466020 SUPP HOME CARE REVENUE	-129.00	-59.00	0.00	0.00	0.00	0.00	0.00	0.00
466150 AGING-PROGRAM INCOME	0.00	-46.55	-243.49	0.00	0.00	-1,000.00	0.00	0.00
466151 LIVING WELL EXPO FEES	-8,450.00	-8,375.00	0.00	0.00	0.00	0.00	0.00	0.00
466155 AddLIFE TODAY PUBLICATION FEES	-500.00	-2,596.00	-2,550.00	-2,810.00	0.00	-5,000.00	-3,000.00	3,000.00
466210 CAFE CONNECTIONS REVENUE	0.00	-93.62	-146.23	-120.85	-100.00	-200.00	-200.00	100.00
466300 HOME DELIVERED REVENUE	-3,150.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00
466340 THE BUS PROGRAM FARES	-1,133.94	-2,876.60	-2,713.63	-1,886.00	-3,000.00	-3,000.00	-5,000.00	2,000.00
466350 VOLUNTEER DRIVER REVENUE	-21,117.76	-15,242.36	-13,259.80	-5,351.95	-20,000.00	-12,000.00	-15,000.00	-5,000.00
466351 VOLUNTEER DRIVER REV VETERANS	-2,043.95	-4,361.61	-3,761.50	-2,694.35	-2,000.00	-5,000.00	-5,000.00	3,000.00
466352 DVR TRANSPORTATION	-265.40	-307.20	0.00	-14.00	0.00	-14.00	0.00	0.00
474650 HUMAN SERVICE-MA TRANSPORTATIO	-18,655.64	-16,265.41	-10,426.75	0.00	0.00	0.00	0.00	0.00
474700 HUMAN SERVICE-COP HOME DELIVER	-8,351.48	-11,635.11	-13,325.88	-5,322.32	-15,000.00	-10,000.00	-10,000.00	-5,000.00

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>20054 AGING &amp; DISABILITY RESOURCE</b>								
481100 INTEREST ON INVESTMENTS	-51.97	-14.03	-8.20	-1.12	-10.00	-1.00	0.00	-10.00
485090 DONATIONS - INFO & ASSISTANCE	-265.04	-610.00	-189.00	-396.50	0.00	-600.00	0.00	0.00
485120 DONATIONS ELDERLY BENEFIT SPEC	-10.00	0.00	0.00	0.00	0.00	-20.00	0.00	0.00
485130 DONATIONS HOMEMAKER PROGRAM	-6,937.70	-4,715.00	-661.50	0.00	0.00	0.00	0.00	0.00
485140 DONATIONS STATE BENEFIT SPECIA	-10.00	-101.00	-176.00	0.00	0.00	0.00	0.00	0.00
485200 DONATIONS CONGREGATE PROGRAM	-44,574.38	-48,602.61	-38,086.82	-8,629.79	-38,000.00	-32,000.00	-32,000.00	-6,000.00
485300 DONATIONS HOME DELIVERED PROG	-62,670.19	-56,714.26	-53,046.88	-13,409.78	-60,000.00	-45,000.00	-45,000.00	-15,000.00
485400 DONATIONS - PREVENTION	0.00	0.00	-5.00	-15.00	0.00	-15.00	0.00	0.00
485500 DONATIONS - ADRC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
486300 INSURANCE RECOVERIES	0.00	0.00	-1,151.97	0.00	0.00	0.00	0.00	0.00
493460 CONTINUING APPROP III B	0.00	0.00	0.00	0.00	-9,472.00	0.00	0.00	-9,472.00
493465 CONTINUING APPROP IIIIE	0.00	0.00	0.00	0.00	-5,857.00	0.00	0.00	-5,857.00
493565 CONT APPROP 5311 GRANT	0.00	0.00	0.00	0.00	-9,985.00	0.00	0.00	-9,985.00
493590 CONT APPROP - ADRC	0.00	0.00	0.00	0.00	-94,556.00	0.00	0.00	-94,556.00
<b>TOTAL AGING &amp; DISABILITY RESOURCE</b>	<b>-1,420,617.08</b>	<b>-1,558,123.67</b>	<b>-1,858,643.14</b>	<b>-972,115.52</b>	<b>-1,743,288.00</b>	<b>-1,662,927.00</b>	<b>-1,871,542.00</b>	<b>128,254.00</b>
<b>20054459 AGING DISABILITY RESOURCE CNTR</b>								
511100 SALARIES PERMANENT REGULAR	184,545.05	206,424.71	220,641.05	137,784.26	257,817.00	257,817.00	304,108.00	46,291.00
511900 LONGEVITY-FULL TIME	450.39	545.17	845.02	0.00	713.00	713.00	1,254.00	541.00
514100 FICA & MEDICARE TAX	13,748.68	15,395.66	16,464.50	10,073.45	19,892.00	19,892.00	23,476.00	3,584.00
514200 RETIREMENT-COUNTY SHARE	8,231.40	9,945.97	11,967.29	8,129.02	15,253.00	15,253.00	20,307.00	5,054.00
514300 RETIREMENT-EMPLOYEES SHARE	10,791.08	12,843.80	8,270.33	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	47,393.66	63,607.37	62,110.75	42,554.07	76,088.00	76,088.00	95,354.00	19,266.00
514500 LIFE INSURANCE COUNTY SHARE	25.04	32.39	42.72	39.69	45.00	60.00	98.00	53.00
514600 WORKERS COMPENSATION	7,034.70	-393.21	2,965.52	1,760.20	3,486.00	3,486.00	4,315.00	829.00
515800 PER DIEM COMMITTEE	750.00	1,100.00	600.00	450.00	1,500.00	1,500.00	1,500.00	0.00
520900 CONTRACTED SERVICES	213.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521800 PURCHASED SERVICES	0.00	213.95	10.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	191.82	409.03	793.10	403.39	1,000.00	1,000.00	2,000.00	1,000.00
531100 POSTAGE AND BOX RENT	521.14	2,320.09	2,968.80	4,489.77	8,000.00	9,000.00	9,000.00	1,000.00
531200 OFFICE SUPPLIES AND EXPENSE	1,206.56	1,979.51	3,290.57	1,062.55	3,000.00	3,000.00	3,000.00	0.00
531400 SMALL EQUIPMENT	906.10	9,837.25	925.01	58.00	1,600.00	1,600.00	500.00	-1,100.00
531800 MIS DEPARTMENT CHARGEBACKS	5,245.29	23,194.29	6,125.06	2,451.02	7,865.00	7,865.00	7,753.00	-112.00
532400 MEMBERSHIP DUES	500.00	50.00	80.00	50.00	400.00	50.00	200.00	-200.00
532600 ADVERTISING	932.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	750.00	1,366.71	1,723.30	1,623.20	3,000.00	3,000.00	3,000.00	0.00
532900 OTHER PUBLICATIONS	2,340.20	1,600.83	2,592.78	1,209.24	2,500.00	2,500.00	5,000.00	2,500.00
533200 MILEAGE	6,886.99	7,952.15	7,580.62	4,674.42	8,000.00	9,000.00	9,000.00	1,000.00
533500 MEALS AND LODGING	339.37	289.99	409.79	1,052.09	1,000.00	2,000.00	2,000.00	1,000.00

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>20054459 AGING DISABILITY RESOURCE CNTR</b>								
534000 OPERATING/MEETING SUPPLIES	13.78	11.95	984.54	129.08	22,951.00	500.00	500.00	-22,451.00
534900 PROJECT SUPPLIES	0.00	0.00	2,436.11	0.00	0.00	0.00	0.00	0.00
<b>TOTAL AGING DISABILITY RESOURCE CNTR</b>	<b>293,017.84</b>	<b>358,727.61</b>	<b>353,826.86</b>	<b>217,993.45</b>	<b>434,110.00</b>	<b>414,324.00</b>	<b>492,365.00</b>	<b>58,255.00</b>
<b>20054460 IIIB BENEFIT SPECIALIST</b>								
511100 SALARIES PERMANENT REGULAR	9,547.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	59.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	27,647.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	256.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	2,678.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	1,690.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	2,214.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	14,674.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	5.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	1,343.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	235.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	382.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	85.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	530.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532900 OTHER PUBLICATIONS	262.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	1,979.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	66.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00
534000 OPERATING/MEETING SUPPLIES	9.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL IIIB BENEFIT SPECIALIST</b>	<b>63,780.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>20054461 SUPP HOMECRE IIIB</b>								
511100 SALARIES PERMANENT REGULAR	14,114.82	16,011.31	8,476.13	-0.09	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	103.44	50.24	14.04	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	34,752.93	31,050.85	11,914.80	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	100.60	111.20	24.93	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	3,700.84	3,519.54	1,524.02	-0.45	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	2,058.03	2,035.38	680.83	0.01	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	2,697.40	2,628.39	832.39	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	3,788.47	5,537.45	2,299.63	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	3.75	6.52	3.74	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	1,766.01	-76.73	249.91	-0.05	0.00	0.00	0.00	0.00

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>20054461 SUPP HOMECRE IIIB</b>								
514800 UNEMPLOYMENT	15.44	0.00	484.00	0.00	0.00	0.00	0.00	0.00
521800 PURCHASED SERVICES	0.00	28.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	0.00	2.41	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	94.23	47.92	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	530.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	2,713.05	2,274.60	281.01	0.00	0.00	0.00	0.00	0.00
534000 OPERATING/MEETING SUPPLIES	562.85	384.10	153.85	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SUPP HOMECRE IIIB</b>	<b>67,002.50</b>	<b>63,651.18</b>	<b>26,939.28</b>	<b>-0.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>20054462 TRANSPORTATION</b>								
511100 SALARIES PERMANENT REGULAR	73,874.58	72,794.63	95,011.57	57,983.58	87,595.00	87,595.00	104,135.00	16,540.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	91.85	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	296.79	518.97	736.15	0.00	103.00	103.00	904.00	801.00
512100 WAGES-PART TIME	68,482.74	63,367.98	84,256.56	52,360.72	92,318.00	92,318.00	131,951.00	39,633.00
512200 WAGES-PART TIME-OVERTIME	456.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	10,554.15	10,568.39	13,644.67	8,125.17	13,801.00	13,801.00	18,160.00	4,359.00
514200 RETIREMENT-COUNTY SHARE	4,726.35	6,032.70	8,227.42	6,106.09	9,805.00	9,805.00	14,841.00	5,036.00
514300 RETIREMENT-EMPLOYEES SHARE	6,194.64	7,790.14	8,583.83	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	20,863.01	13,281.85	21,015.16	17,676.41	33,629.00	33,629.00	46,172.00	12,543.00
514500 LIFE INSURANCE COUNTY SHARE	26.60	35.62	20.68	29.61	15.00	100.00	120.00	105.00
514600 WORKERS COMPENSATION	4,786.95	-221.02	2,038.33	1,172.62	1,837.00	1,837.00	3,142.00	1,305.00
514800 UNEMPLOYMENT	0.00	4,852.81	1,362.21	406.00	0.00	1,900.00	0.00	0.00
515800 PER DIEM COMMITTEE	250.00	400.00	150.00	100.00	400.00	400.00	400.00	0.00
521800 PURCHASED SERVICES	921.95	1,754.31	1,122.66	790.47	2,000.00	2,000.00	1,800.00	-200.00
522500 TELEPHONE & DAIN LINE	1,885.15	2,273.31	1,927.28	866.12	2,500.00	2,500.00	2,000.00	-500.00
531100 POSTAGE AND BOX RENT	765.61	524.14	283.16	79.03	800.00	0.00	500.00	-300.00
531200 OFFICE SUPPLIES AND EXPENSE	612.23	416.31	375.53	188.72	800.00	800.00	800.00	0.00
531400 SMALL EQUIPMENT	146.61	70.00	0.00	0.00	1,000.00	500.00	1,000.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	8,374.16	4,420.82	2,790.68	629.10	4,290.00	3,000.00	3,300.00	-990.00
532100 PUBLICATION OF LEGAL NOTICES	585.64	267.89	256.01	29.72	250.00	250.00	200.00	-50.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	0.00	50.00	0.00	0.00	-50.00
532400 MEMBERSHIP DUES	0.00	50.00	25.00	100.00	100.00	100.00	200.00	100.00
532600 ADVERTISING	1,017.13	0.00	0.00	3,185.08	500.00	3,500.00	2,000.00	1,500.00
532800 TRAINING AND INSERVICE	170.00	254.59	20.00	94.00	600.00	500.00	600.00	0.00
532900 OTHER PUBLICATIONS	829.70	756.65	824.81	310.98	1,000.00	1,000.00	1,000.00	0.00
533200 MILEAGE	1,395.19	631.14	520.02	437.75	800.00	900.00	1,200.00	400.00
533500 MEALS AND LODGING	92.25	132.07	70.00	155.10	300.00	300.00	400.00	100.00
533901 TRANSPORTATION - TAXI	20,304.00	4,680.00	0.00	0.00	0.00	0.00	0.00	0.00

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>20054462 TRANSPORTATION</b>								
533902 VOLUNTEER DRIVERS	49,343.19	42,484.52	36,805.37	16,996.14	46,137.00	40,000.00	40,000.00	-6,137.00
533903 TRANSPORTATION - VETERANS	11,400.82	10,203.22	6,959.09	4,553.47	9,000.00	10,000.00	10,000.00	1,000.00
534000 OPERATING/MEETING SUPPLIES	37,109.95	36,240.37	57,439.15	23,797.19	74,985.00	55,000.00	53,607.00	-21,378.00
534900 PROJECT SUPPLIES	766.14	1,275.97	746.75	2,149.50	3,000.00	3,000.00	3,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	6,708.44	4,142.08	3,812.46	5,907.88	6,500.00	6,500.00	8,000.00	1,500.00
551900 INSURANCE-GENERAL LIABILITY	1,916.10	2,680.60	2,918.66	2,944.87	3,500.00	3,500.00	3,500.00	0.00
552400 INSURANCE-VOLUNTEERS	74.21	56.25	56.25	62.00	100.00	100.00	100.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	98,980.05	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TRANSPORTATION</b>	<b>334,930.66</b>	<b>292,736.31</b>	<b>451,071.36</b>	<b>207,237.32</b>	<b>397,715.00</b>	<b>374,938.00</b>	<b>453,032.00</b>	<b>55,317.00</b>
<b>20054464 CONGREGATE NUTRITION MEALS</b>								
511100 SALARIES PERMANENT REGULAR	32,191.25	31,158.28	23,562.57	8,613.02	29,082.00	29,082.00	24,095.00	-4,987.00
511900 LONGEVITY-FULL TIME	67.26	136.67	66.49	0.00	107.00	107.00	40.00	-67.00
514100 FICA & MEDICARE TAX	2,389.40	2,206.40	1,599.15	628.06	2,234.00	2,234.00	1,846.00	-388.00
514200 RETIREMENT-COUNTY SHARE	1,408.76	1,503.34	1,269.74	508.11	1,722.00	1,722.00	1,605.00	-117.00
514300 RETIREMENT-EMPLOYEES SHARE	1,846.19	1,941.25	1,308.51	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	4,079.94	13,087.68	6,896.09	1,518.23	9,209.00	9,209.00	4,889.00	-4,320.00
514500 LIFE INSURANCE COUNTY SHARE	4.80	7.03	5.59	1.83	6.00	6.00	6.00	0.00
514600 WORKERS COMPENSATION	1,052.54	-54.43	257.80	104.81	280.00	280.00	267.00	-13.00
521800 PURCHASED SERVICES	109,581.86	114,241.01	121,259.35	55,759.31	135,300.00	135,300.00	130,360.00	-4,940.00
522500 TELEPHONE & DAIN LINE	2,134.65	1,791.72	1,656.16	593.66	2,000.00	2,000.00	300.00	-1,700.00
525200 EQUIPMENT REPAIR	87.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	27.24	14.95	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	222.12	188.98	457.12	68.12	800.00	800.00	800.00	0.00
531400 SMALL EQUIPMENT	7,285.14	182.74	6,646.96	107.45	6,000.00	6,000.00	5,000.00	-1,000.00
531800 MIS DEPARTMENT CHARGEBACKS	73.33	0.00	0.00	889.59	0.00	1,000.00	800.00	800.00
532100 PUBLICATION OF LEGAL NOTICES	0.00	147.34	57.53	46.08	150.00	150.00	100.00	-50.00
532400 MEMBERSHIP DUES	100.00	85.00	85.00	75.00	150.00	75.00	200.00	50.00
532800 TRAINING AND INSERVICE	1,388.73	995.59	1,041.31	319.89	900.00	500.00	900.00	0.00
532900 OTHER PUBLICATIONS	568.90	501.66	621.73	310.98	700.00	700.00	700.00	0.00
533200 MILEAGE	2,896.08	1,168.50	862.53	112.20	1,100.00	500.00	500.00	-600.00
533500 MEALS AND LODGING	0.00	140.00	70.00	178.60	150.00	500.00	500.00	350.00
534000 OPERATING/MEETING SUPPLIES	2,574.94	2,295.09	3,435.00	993.00	4,500.00	3,000.00	4,500.00	0.00
534300 FOOD	957.47	561.09	1,339.63	523.52	2,400.00	2,500.00	2,500.00	100.00
534900 PROJECT SUPPLIES	2,866.73	392.88	174.25	505.70	700.00	700.00	900.00	200.00
539800 EQUIPMENT LEASE	3,697.55	5,979.44	2,812.50	1,256.87	3,750.00	3,000.00	3,500.00	-250.00
551900 INSURANCE-GENERAL LIABILITY	597.90	1,217.40	1,392.34	1,619.13	2,000.00	2,000.00	2,000.00	0.00
552400 INSURANCE-VOLUNTEERS	96.03	56.25	56.25	62.00	100.00	100.00	100.00	0.00
553200 RENTS & UTILITIES	11,540.00	7,040.00	9,840.00	3,968.33	9,840.00	9,000.00	8,000.00	-1,840.00

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL CONGREGATE NUTRITION MEALS</b>	<b>189,736.26</b>	<b>186,985.86</b>	<b>186,773.60</b>	<b>78,763.49</b>	<b>213,180.00</b>	<b>210,465.00</b>	<b>194,408.00</b>	<b>-18,772.00</b>
<b>20054465 HOME DELIVERED MEALS</b>								
511100 SALARIES PERMANENT REGULAR	19,499.63	24,882.55	23,202.34	11,530.25	34,359.00	34,359.00	32,148.00	-2,211.00
511900 LONGEVITY-FULL TIME	68.52	82.07	70.11	0.00	118.00	118.00	56.00	-62.00
514100 FICA & MEDICARE TAX	1,429.29	1,799.63	1,606.91	847.53	2,635.00	2,635.00	2,464.00	-171.00
514200 RETIREMENT-COUNTY SHARE	881.47	1,199.14	1,251.12	680.16	2,034.00	2,034.00	2,142.00	108.00
514300 RETIREMENT-EMPLOYEES SHARE	1,155.25	1,548.78	1,296.83	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	3,544.36	9,049.14	6,570.62	2,054.16	10,858.00	10,858.00	6,556.00	-4,302.00
514500 LIFE INSURANCE COUNTY SHARE	2.80	7.15	6.55	2.58	8.00	8.00	8.00	0.00
514600 WORKERS COMPENSATION	627.04	-38.34	253.25	141.19	324.00	324.00	347.00	23.00
521800 PURCHASED SERVICES	167,857.66	173,954.41	154,865.01	76,082.90	165,700.00	165,700.00	164,499.00	-1,201.00
522500 TELEPHONE & DAIN LINE	79.80	60.98	42.03	55.70	100.00	100.00	300.00	200.00
531100 POSTAGE AND BOX RENT	1,305.18	576.88	584.52	360.86	900.00	900.00	800.00	-100.00
531200 OFFICE SUPPLIES AND EXPENSE	86.30	123.72	36.41	31.13	200.00	200.00	200.00	0.00
531400 SMALL EQUIPMENT	0.00	884.40	504.00	0.00	1,000.00	1,000.00	500.00	-500.00
531800 MIS DEPARTMENT CHARGEBACKS	73.33	0.00	0.00	0.00	0.00	0.00	1,100.00	1,100.00
532800 TRAINING AND INSERVICE	0.00	26.33	0.00	21.00	0.00	100.00	100.00	100.00
532900 OTHER PUBLICATIONS	518.90	449.99	519.36	310.98	600.00	600.00	700.00	100.00
533200 MILEAGE	48,217.60	40,141.50	43,619.12	21,976.50	50,000.00	50,000.00	50,000.00	0.00
533500 MEALS AND LODGING	0.00	0.00	0.00	29.40	0.00	100.00	500.00	500.00
534000 OPERATING/MEETING SUPPLIES	18,477.56	23,881.43	19,070.58	9,949.54	25,000.00	25,000.00	23,000.00	-2,000.00
534900 PROJECT SUPPLIES	574.61	605.21	373.36	1,080.67	1,500.00	1,500.00	1,500.00	0.00
552400 INSURANCE-VOLUNTEERS	266.26	123.75	123.75	126.00	300.00	300.00	300.00	0.00
<b>TOTAL HOME DELIVERED MEALS</b>	<b>264,665.56</b>	<b>279,358.72</b>	<b>253,995.87</b>	<b>125,280.55</b>	<b>295,636.00</b>	<b>295,836.00</b>	<b>287,220.00</b>	<b>-8,416.00</b>
<b>20054466 INFORMATION AND ASSISTANCE</b>								
511100 SALARIES PERMANENT REGULAR	26,690.05	25,691.74	21,120.65	5,368.09	24,496.00	24,496.00	2,273.00	-22,223.00
511900 LONGEVITY-FULL TIME	107.46	95.35	85.49	0.00	109.00	109.00	9.00	-100.00
514100 FICA & MEDICARE TAX	1,906.41	1,856.37	1,508.84	401.60	1,878.00	1,878.00	175.00	-1,703.00
514200 RETIREMENT-COUNTY SHARE	1,207.12	1,248.97	1,144.30	316.80	1,452.00	1,452.00	152.00	-1,300.00
514300 RETIREMENT-EMPLOYEES SHARE	1,582.19	1,612.87	1,145.30	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	8,582.49	7,938.88	5,973.99	1,285.67	6,806.00	6,806.00	497.00	-6,309.00
514500 LIFE INSURANCE COUNTY SHARE	-0.90	9.85	7.48	2.53	9.00	9.00	1.00	-8.00
514600 WORKERS COMPENSATION	664.30	-34.20	179.94	63.24	170.00	170.00	7.00	-163.00
514800 UNEMPLOYMENT	7,158.07	3,143.52	0.00	0.00	0.00	0.00	0.00	0.00
521800 PURCHASED SERVICES	8,033.88	12,702.45	7,069.90	3,678.94	2,600.00	7,600.00	600.00	-2,000.00
522500 TELEPHONE & DAIN LINE	492.11	262.32	100.49	50.59	300.00	300.00	300.00	0.00
531100 POSTAGE AND BOX RENT	8,034.01	9,823.30	8,188.03	3,027.83	7,000.00	7,000.00	5,007.00	-1,993.00
531200 OFFICE SUPPLIES AND EXPENSE	322.84	484.46	364.16	423.26	400.00	800.00	500.00	100.00

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>20054466 INFORMATION AND ASSISTANCE</b>								
531400 SMALL EQUIPMENT	0.00	0.00	0.00	75.86	0.00	100.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	5,852.55	4,198.82	3,392.82	2,880.64	1,154.00	3,100.00	200.00	-954.00
532200 SUBSCRIPTIONS	214.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	25.00	25.00	0.00	0.00	50.00	0.00	50.00	0.00
532600 ADVERTISING	1,248.04	794.65	0.00	0.00	500.00	500.00	0.00	-500.00
532800 TRAINING AND INSERVICE	179.00	-153.75	330.00	55.00	400.00	400.00	200.00	-200.00
532900 OTHER PUBLICATIONS	964.30	1,249.91	-200.04	1,063.88	1,000.00	2,000.00	3,000.00	2,000.00
533200 MILEAGE	234.85	0.00	18.87	0.00	1,500.00	1,200.00	100.00	-1,400.00
533500 MEALS AND LODGING	99.00	99.00	0.00	35.00	300.00	100.00	100.00	-200.00
534000 OPERATING/MEETING SUPPLIES	405.16	74.91	407.12	137.77	2,107.00	1,250.00	200.00	-1,907.00
534900 PROJECT SUPPLIES	4,029.77	3,049.58	402.24	384.02	4,300.00	1,310.00	500.00	-3,800.00
537120 RESPITE CARE CAREGIVERS	7,772.75	7,142.50	2,615.37	865.00	8,000.00	1,500.00	0.00	-8,000.00
553200 RENTS & UTILITIES HEALTH AGING	663.62	743.62	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL INFORMATION AND ASSISTANCE</b>	<b>86,468.67</b>	<b>82,060.12</b>	<b>53,854.95</b>	<b>20,115.72</b>	<b>64,531.00</b>	<b>62,080.00</b>	<b>13,871.00</b>	<b>-50,660.00</b>
<b>20054469 STATE BENEFIT SPECIALIST</b>								
511100 SALARIES PERMANENT REGULAR	44,185.58	47,424.82	24,688.73	6,234.61	10,724.00	10,724.00	138,100.00	127,376.00
511200 SALARIES-PERMANENT-OVERTIME	13.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	55.39	50.35	50.89	0.00	60.00	60.00	594.00	534.00
512100 WAGES-PART TIME	0.00	41,391.67	46,535.40	23,850.73	31,374.00	59,200.00	0.00	-31,374.00
512900 LONGEVITY-PART TIME	0.00	337.20	355.80	0.00	377.00	377.00	0.00	-377.00
514100 FICA & MEDICARE TAX	3,240.78	6,451.80	5,169.20	2,169.38	3,253.00	5,200.00	10,610.00	7,357.00
514200 RETIREMENT-COUNTY SHARE	1,552.92	4,285.38	3,785.94	1,775.05	2,510.00	4,500.00	9,223.00	6,713.00
514300 RETIREMENT-EMPLOYEES SHARE	2,035.48	5,534.48	3,162.40	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	7,060.13	24,321.92	18,947.40	9,336.55	17,580.00	25,000.00	45,772.00	28,192.00
514500 LIFE INSURANCE COUNTY SHARE	2.34	14.31	15.75	8.90	17.00	30.00	46.00	29.00
514600 WORKERS COMPENSATION	1,585.53	-164.14	914.95	370.12	525.00	900.00	1,951.00	1,426.00
514800 UNEMPLOYMENT	0.00	0.00	6,534.00	0.00	0.00	0.00	0.00	0.00
521800 PURCHASED SERVICES	0.00	0.00	850.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	194.79	432.71	263.38	137.97	500.00	500.00	500.00	0.00
531100 POSTAGE AND BOX RENT	332.91	560.95	316.19	158.72	700.00	500.00	500.00	-200.00
531200 OFFICE SUPPLIES AND EXPENSE	301.09	262.32	171.73	62.26	400.00	400.00	400.00	0.00
531400 SMALL EQUIPMENT	0.00	1,052.36	0.00	0.00	500.00	0.00	0.00	-500.00
531800 MIS DEPARTMENT CHARGEBACKS	530.62	963.88	1,380.43	1,455.02	2,145.00	1,600.00	3,700.00	1,555.00
532100 PUBLICATION OF LEGAL NOTICES	0.00	0.00	203.85	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	0.00	70.00	70.00	70.00	160.00	150.00	200.00	40.00
532800 TRAINING AND INSERVICE	210.00	172.00	75.00	75.00	600.00	200.00	500.00	-100.00
532900 OTHER PUBLICATIONS	462.15	501.66	985.40	424.44	1,000.00	1,000.00	1,000.00	0.00
533200 MILEAGE	1,264.45	2,148.90	1,599.48	1,102.75	2,200.00	2,500.00	2,500.00	300.00



<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>20054469 STATE BENEFIT SPECIALIST</b>								
533500 MEALS AND LODGING	168.30	143.14	77.50	140.00	600.00	300.00	500.00	-100.00
534000 OPERATING/MEETING SUPPLIES	0.00	0.00	0.00	0.00	22,320.00	300.00	300.00	-22,020.00
<b>TOTAL STATE BENEFIT SPECIALIST</b>	<b>63,196.21</b>	<b>135,955.71</b>	<b>116,153.42</b>	<b>47,371.50</b>	<b>97,545.00</b>	<b>113,441.00</b>	<b>216,396.00</b>	<b>118,851.00</b>
<b>20054471 DISABILITY BENEFITS</b>								
511100 SALARIES PERMANENT REGULAR	55,216.01	59,575.27	78,321.03	30,976.66	88,597.00	88,597.00	95,755.00	7,158.00
511900 LONGEVITY-FULL TIME	31.10	60.08	187.47	0.00	215.00	215.00	206.00	-9.00
512100 WAGES-PART TIME	6,733.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	64.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	4,365.65	4,154.81	5,415.39	2,115.46	6,791.00	6,791.00	7,341.00	550.00
514200 RETIREMENT-COUNTY SHARE	2,794.96	2,866.11	4,245.43	1,827.68	5,240.00	5,240.00	6,381.00	1,141.00
514300 RETIREMENT-EMPLOYEES SHARE	3,663.49	3,700.99	3,592.07	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	20,351.19	19,749.78	25,278.08	9,830.14	30,191.00	30,191.00	34,729.00	4,538.00
514500 LIFE INSURANCE COUNTY SHARE	7.65	10.53	16.55	6.22	19.00	19.00	33.00	14.00
514600 WORKERS COMPENSATION	2,268.15	-104.38	762.63	372.73	1,159.00	1,159.00	1,294.00	135.00
522500 TELEPHONE & DAIN LINE	0.00	0.00	69.15	233.95	150.00	500.00	500.00	350.00
531100 POSTAGE AND BOX RENT	359.69	334.69	417.76	268.92	700.00	700.00	700.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	307.82	220.30	456.28	279.88	400.00	500.00	500.00	100.00
531400 SMALL EQUIPMENT	0.00	4,803.02	688.96	0.00	500.00	0.00	0.00	-500.00
531800 MIS DEPARTMENT CHARGEBACKS	457.29	963.88	2,704.61	1,168.93	1,091.00	1,300.00	4,000.00	2,909.00
532400 MEMBERSHIP DUES	0.00	0.00	100.00	85.00	200.00	100.00	200.00	0.00
532800 TRAINING AND INSERVICE	545.00	341.00	965.00	500.00	600.00	1,000.00	1,000.00	400.00
532900 OTHER PUBLICATIONS	518.90	549.32	724.70	310.98	1,000.00	1,000.00	1,000.00	0.00
533200 MILEAGE	64.60	-39.80	63.80	206.80	500.00	600.00	600.00	100.00
533500 MEALS AND LODGING	45.00	171.18	816.82	285.50	800.00	800.00	800.00	0.00
534000 OPERATING/MEETING SUPPLIES	15.40	27.01	87.47	214.94	50,285.00	500.00	500.00	-49,785.00
553200 RENTS & UTILITIES	0.00	0.00	180.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL DISABILITY BENEFITS</b>	<b>97,809.35</b>	<b>97,383.79</b>	<b>125,093.20</b>	<b>48,683.79</b>	<b>188,438.00</b>	<b>139,212.00</b>	<b>155,539.00</b>	<b>-32,899.00</b>
<b>20054476 FAMILY CAREGIVER SUPPORT PROGR</b>								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	0.00	0.00	0.00	0.00	9,181.00	9,181.00
511900 LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00	37.00	37.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	0.00	0.00	0.00	705.00	705.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	0.00	0.00	0.00	613.00	613.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.00	0.00	0.00	2,009.00	2,009.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.00	0.00	0.00	4.00	4.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	30.00	30.00
521800 PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>20054476 FAMILY CAREGIVER SUPPORT PROGR</b>								
522500 TELEPHONE & DAIN LINE	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
531100 POSTAGE AND BOX RENT	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00
532800 TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
532900 OTHER PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
533200 MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	400.00	400.00
533500 MEALS AND LODGING	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
534000 OPERATING/MEETING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	346.00	346.00
534900 PROJECT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	1,219.00	1,219.00
537120 RESPITE CARE CAREGIVER	0.00	0.00	0.00	0.00	0.00	0.00	7,200.00	7,200.00
<b>TOTAL FAMILY CAREGIVER SUPPORT PROGR</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,894.00</b>	<b>25,894.00</b>
<b>20054478 RURAL TRANSPORT GRANT</b>								
511100 SALARIES PERMANENT REGULAR	29,451.86	11,219.52	0.00	0.00	0.00	0.00	0.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	133.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	2,263.62	858.34	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	1,332.75	538.56	0.00	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	1,746.83	695.62	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	70.40	-1.58	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	503.25	143.00	0.00	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	73.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL RURAL TRANSPORT GRANT</b>	<b>35,575.05</b>	<b>13,453.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>20054479 PREVENTION &amp; NUTRITION</b>								
511100 SALARIES PERMANENT REGULAR	10,345.87	22,020.37	21,817.25	7,254.03	25,460.00	25,460.00	19,115.00	-6,345.00
511900 LONGEVITY-FULL TIME	15.67	74.10	73.14	0.00	103.00	103.00	44.00	-59.00
512100 WAGES-PART TIME	0.00	0.00	0.00	1,430.57	0.00	8,500.00	0.00	0.00
514100 FICA & MEDICARE TAX	745.72	1,574.94	1,502.09	634.33	1,958.00	2,258.00	1,466.00	-492.00
514200 RETIREMENT-COUNTY SHARE	466.60	973.66	1,179.09	428.06	1,508.00	1,508.00	1,274.00	-234.00
514300 RETIREMENT-EMPLOYEES SHARE	611.62	1,257.38	1,170.57	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	2,438.24	7,393.24	6,286.02	1,884.76	7,368.00	7,368.00	3,971.00	-3,397.00
514500 LIFE INSURANCE COUNTY SHARE	1.64	6.36	6.61	2.11	7.00	7.00	6.00	-1.00
514600 WORKERS COMPENSATION	230.64	-33.83	234.08	90.37	206.00	226.00	170.00	-36.00
521800 PURCHASED SERVICES	400.00	400.00	400.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	1,617.04	1,846.49	1,795.40	831.45	1,900.00	1,900.00	1,900.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	95.77	74.65	161.21	62.27	250.00	300.00	300.00	50.00

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>20054479 PREVENTION &amp; NUTRITION</b>								
531400 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	200.00	0.00	0.00	-200.00
531800 MIS DEPARTMENT CHARGEBACKS	457.29	481.94	948.66	538.26	1,001.00	1,001.00	500.00	-501.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00
532800 TRAINING AND INSERVICE	455.00	278.75	50.00	671.00	400.00	1,000.00	1,000.00	600.00
532900 OTHER PUBLICATIONS	150.80	409.98	729.50	254.09	700.00	700.00	1,000.00	300.00
533200 MILEAGE	72.60	1,407.95	1,609.54	383.90	900.00	1,100.00	1,000.00	100.00
533500 MEALS AND LODGING	0.00	70.00	155.00	317.28	100.00	700.00	700.00	600.00
534000 OPERATING/MEETING SUPPLIES	16.99	256.95	0.00	0.00	9,972.00	500.00	271.00	-9,701.00
559400 INDIRECT COSTS	0.00	0.00	38,657.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PREVENTION &amp; NUTRITION</b>	<b>18,121.49</b>	<b>38,492.93</b>	<b>76,775.16</b>	<b>14,782.48</b>	<b>52,133.00</b>	<b>52,631.00</b>	<b>32,817.00</b>	<b>-19,316.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,420,617.08</b>	<b>-1,558,123.67</b>	<b>-1,858,643.14</b>	<b>-972,115.52</b>	<b>-1,743,288.00</b>	<b>-1,662,927.00</b>	<b>-1,871,542.00</b>	<b>128,254.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,514,304.46</b>	<b>1,548,805.69</b>	<b>1,644,483.70</b>	<b>760,227.72</b>	<b>1,743,288.00</b>	<b>1,662,927.00</b>	<b>1,871,542.00</b>	<b>128,254.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>93,687.38</b>	<b>-9,317.98</b>	<b>-214,159.44</b>	<b>-211,887.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## BIOTERRORISM

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Grants & Aids	40,385	0	0	0	0	0	0	0.00%	None	0	0
User Fees	304	0	0	0	0	0	0	0.00%			
Use of Fund Balance	0	0	0	0	0	0	0	0.00%			
<b>Total Revenues</b>	<b>40,689</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>2013 Total</b>	<b>0</b>	<b>0</b>

### Expenses

Labor	19,232	0	0	0	0	0	0	0.00%	2014	0	0
Labor Benefits	9,812	0	0	0	0	0	0	0.00%	2015	0	0
Supplies & Services	6,049	0	0	0	0	0	0	0.00%	2016	0	0
Addition to Fund Balance	5,596	0	0	0	0	0	0	0.00%	2017	0	0
<b>Total Expenses</b>	<b>40,689</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>			

Beginning of Year Fund Balance

End of Year Fund Balance

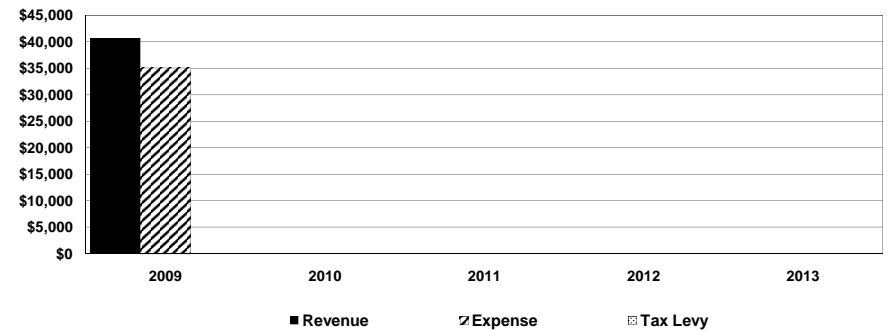
Included in General Fund Total

**Bioterrorism combined into Public Health 2010.**

## 2013 Highlights and Issues on the Horizon

Bioterrorism funding is decreasing. Remaining funding has been budgeted in Public Health Department.

## Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PUBLIC HEALTH - BIOTERRORISM</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10049 BIOTERRORISM</b>								
423900 BIOTERRORISM GRANT	-40,385.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
452060 MISCELLANEOUS REVENUES	-304.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL BIOTERRORISM</b>	<b>-40,689.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10049485 BIOTERRORISM GRANT</b>								
511100 SALARIES PERMANENT REGULAR	19,171.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	59.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	1,376.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	779.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	1,021.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	6,586.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	3.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	43.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	1,729.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00
530300 COPY MACHINE AND SUPPLIES	532.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	60.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	1,116.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	121.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00
534200 MEDICAL SUPPLIES	83.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00
534900 PROJECT SUPPLIES	1,429.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL BIOTERRORISM GRANT</b>	<b>35,092.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-40,689.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>35,092.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-5,596.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## Child Support

### Department Vision - Where the department would ideally like to be

Provide services so fewer children live in poverty and have support from both parents.

### Department Mission - Major reasons for the department's existence and purpose in County government

Provide effective and quality services to the public with respect to establishment and enforcement of child support, medical support, establishment of paternity, and all other functions of the child support program.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Maintain performance standards to realize maximum incentives.	Receipt of performance money based on:	Ongoing
	90% Paternity establishment rate	
	80% Court order rate	
	80% Current support collection rate	
	80% Collection rate on Arrears	

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Child Support	Responsibilities include: Establishing paternity on cases where no father is named on the child's birth certificate. Establishment and enforcement of court orders which include child support orders, health insurance provisions, and collections of birth related expenses. Modification of existing court orders to comply with the percentage guidelines contained in DCF 150. The agency receives referrals from the Department of Human Services for children receiving public assistance benefits or in substitute care (foster care, kinship care). We also accept applications for services to establish new orders, or to modify and enforce extension orders.	49.22	Grants	\$670,595	11.00	
			User Fees	\$17,240		
			<b>TOTAL REVENUES</b>	<b>\$687,835</b>		
			Wages & Benefits	\$633,190		
			Operating Expenses	\$236,215		
			<b>TOTAL EXPENSES</b>	<b>\$869,405</b>		
			<b>COUNTY LEVY</b>	<b>\$181,570</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$687,835</b>	11.00	
			<b>TOTAL EXPENSES</b>	<b>\$869,405</b>		
			<b>COUNTY LEVY</b>	<b>\$181,570</b>		

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Number of active IV-D cases	3,356	3,440	3,440

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Paternity Establishment Rate (90%)	112.69%	112.00%	90.00%+
Court Order Establishment Rate (80%)	90.17%	90.50%	80.00%+
Collection of Current Support (80%)	79.81%	79.70%	80.00%+
Collection of Arrears (80%)	N/A	80.00%	80.00%+

# Sauk County Child Support Agency

Oversight Committee: **Law Enforcement and Judiciary**

**Child Support Director**  
1.00 FTE

**Assistant  
Corporation  
Counsel**  
1.00 FTE

**Child Support  
Paraprofessional**  
4.00 FTE

**Accounting  
Assistant**  
1.00 FTE

**Program  
Assistant**  
4.00 FTE

**Program  
Specialist**  
1.00 FTE

This position is an employee of the Corporation Counsel's Office, but performs primarily Child Support enforcement duties.

2009 Balance	2010 Change	2011 Change	2012 Change	2013 Change	2013 Balance
11.00	0.96	(0.96)			11.00

## CHILD SUPPORT

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	187,211	187,877	190,365	188,567	188,567	181,570	(6,997)	-3.71%	None	0	0
Grants & Aids	658,158	787,502	636,649	643,307	643,307	670,595	27,288	4.24%			
Licenses & Permits	625	0	0	0	0	0	0	0.00%	2013 Total	0	0
User Fees	20,595	18,445	18,034	17,275	17,240	17,240	0	0.00%			
Total Revenues	866,589	993,824	845,048	849,149	849,114	869,405	20,291	2.39%	2014	0	0
									2015	0	0
									2016	0	0
									2017	0	0

### Expenses

Labor	385,967	431,110	414,080	417,918	417,918	418,366	448	0.11%			
Labor Benefits	210,408	226,125	215,273	197,186	197,186	214,824	17,638	8.94%			
Supplies & Services	215,813	273,947	208,139	233,715	234,010	236,215	2,205	0.94%			
Addition to Fund Balance	54,401	62,642	7,557	330	0	0	0	0.00%			
Total Expenses	866,589	993,824	845,049	849,149	849,114	869,405	20,291	2.39%			

Beginning of Year Fund Balance

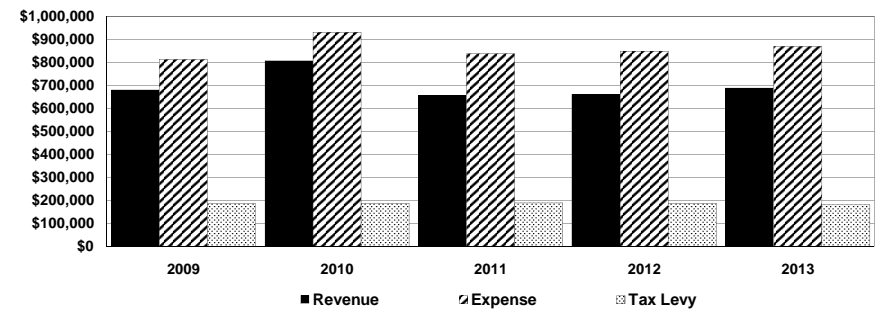
End of Year Fund Balance

Included in General Fund Total

### 2013 Highlights and Issues on the Horizon

Possible changes, likely decreases, to state funding in future years.

### Revenue, Expense and Tax Levy





<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CHILD SUPPORT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10052 CHILD SUPPORT REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-187,211.00	-187,877.00	-190,365.00	-94,283.52	-188,567.00	-188,567.00	-181,570.00	-6,997.00
424540 ACT IV-D AGENCY REVENUE	-658,157.50	-787,502.08	-636,648.57	-224,663.25	-643,307.00	-643,307.00	-670,595.00	27,288.00
441240 GUARDIAN AD LITEM FEES CO	-20.00	-2.48	0.00	0.00	0.00	0.00	0.00	0.00
441250 BLOOD TEST FEES	-5,858.30	-6,917.56	-6,777.73	-2,936.06	-5,000.00	-5,000.00	-5,000.00	0.00
441260 SERVICE FEES	-14,470.81	-11,450.05	-11,134.29	-7,896.76	-12,000.00	-12,000.00	-12,000.00	0.00
441270 VITAL STATISTICS FEES	-245.98	-75.02	-70.00	-10.00	-240.00	-240.00	-240.00	0.00
441280 NON-IVD FEES	0.00	0.00	0.00	-35.00	0.00	-35.00	0.00	0.00
445100 APPLICATION FEES	-625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
451650 COPIER/POSTAGE/MISC	0.00	0.00	-52.21	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CHILD SUPPORT REVENUE</b>	<b>-866,588.59</b>	<b>-993,824.19</b>	<b>-845,047.80</b>	<b>-329,824.59</b>	<b>-849,114.00</b>	<b>-849,149.00</b>	<b>-869,405.00</b>	<b>20,291.00</b>
<b>10052451 IV-D AGENCY-CHILD SUPPORT</b>								
511100 SALARIES PERMANENT REGULAR	383,252.26	428,195.11	410,904.56	198,581.05	414,603.00	414,603.00	414,751.00	148.00
511900 LONGEVITY-FULL TIME	2,715.20	2,915.00	3,175.00	0.00	3,315.00	3,315.00	3,615.00	300.00
514100 FICA & MEDICARE TAX	27,965.94	31,133.53	29,682.24	14,102.60	31,971.00	31,971.00	32,006.00	35.00
514200 RETIREMENT-COUNTY SHARE	17,191.28	20,017.70	22,315.02	11,716.02	24,657.00	24,657.00	27,821.00	3,164.00
514300 RETIREMENT-EMPLOYEES SHARE	22,534.84	25,850.19	23,841.59	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	140,898.79	143,703.10	134,962.56	69,966.84	139,939.00	139,939.00	154,251.00	14,312.00
514500 LIFE INSURANCE COUNTY SHARE	173.49	203.77	204.33	104.27	201.00	201.00	244.00	43.00
514600 WORKERS COMPENSATION	916.71	-61.03	405.37	198.89	418.00	418.00	502.00	84.00
514800 UNEMPLOYMENT	726.84	5,277.94	3,861.68	2,782.56	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	140,316.35	140,852.01	139,927.33	68,320.07	130,567.00	130,567.00	135,042.00	4,475.00
521100 MEDICAL EXAMINATIONS	8,299.00	5,807.00	6,042.00	2,058.00	10,000.00	10,000.00	10,000.00	0.00
521900 OTHER PROFESSIONAL SERVICES	18,612.75	18,912.81	16,643.87	7,807.82	30,000.00	30,000.00	30,200.00	200.00
522500 TELEPHONE & DAIN LINE	1,514.56	1,862.23	1,668.74	1,040.06	3,500.00	3,500.00	3,500.00	0.00
523900 INTERPRETER FEES	260.48	317.46	447.70	131.52	3,500.00	3,500.00	3,500.00	0.00
531100 POSTAGE AND BOX RENT	14,617.89	13,958.74	14,548.43	6,880.92	20,000.00	20,000.00	20,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	9,238.43	9,313.33	8,462.74	3,700.55	12,000.00	12,000.00	12,000.00	0.00
531400 SMALL EQUIPMENT	722.50	4,988.64	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	16,900.69	73,831.02	16,701.88	12,731.19	18,143.00	18,143.00	15,673.00	-2,470.00
532400 MEMBERSHIP DUES	756.00	672.00	632.00	600.00	650.00	650.00	650.00	0.00
532800 TRAINING AND INSERVICE	1,181.18	894.50	35.00	485.00	1,250.00	1,250.00	1,250.00	0.00
533200 MILEAGE	663.44	614.00	686.00	205.15	750.00	750.00	750.00	0.00
533500 MEALS AND LODGING	1,322.27	605.72	1,095.77	201.00	2,000.00	2,000.00	2,000.00	0.00
537800 VITAL STATISTICS FEES	360.00	270.00	200.00	70.00	500.00	500.00	500.00	0.00
552100 OFFICIALS BONDS	1,047.10	1,047.10	1,047.10	854.58	1,150.00	855.00	1,150.00	0.00
<b>TOTAL IV-D AGENCY-CHILD SUPPORT</b>	<b>812,187.99</b>	<b>931,181.87</b>	<b>837,490.91</b>	<b>402,538.09</b>	<b>849,114.00</b>	<b>848,819.00</b>	<b>869,405.00</b>	<b>20,291.00</b>

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CHILD SUPPORT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-866,588.59</b>	<b>-993,824.19</b>	<b>-845,047.80</b>	<b>-329,824.59</b>	<b>-849,114.00</b>	<b>-849,149.00</b>	<b>-869,405.00</b>	<b>20,291.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>812,187.99</b>	<b>931,181.87</b>	<b>837,490.91</b>	<b>402,538.09</b>	<b>849,114.00</b>	<b>848,819.00</b>	<b>869,405.00</b>	<b>20,291.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-54,400.60</b>	<b>-62,642.32</b>	<b>-7,556.89</b>	<b>72,713.50</b>	<b>0.00</b>	<b>-330.00</b>	<b>0.00</b>	

## DOG LICENSE FUND

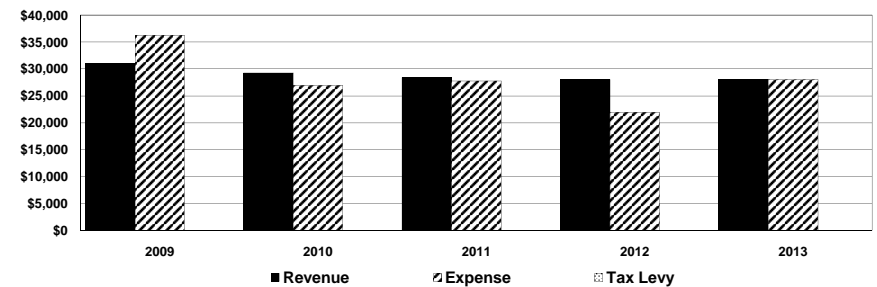
### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Licenses & Permits	30,999	29,230	28,376	28,000	30,965	28,000	(2,965)	-9.58%	None	0	0
Use of Fund Balance	5,291	0	0	0	0	55	55	0.00%			
Total Revenues	36,290	29,230	28,376	28,000	30,965	28,055	(2,910)	-9.40%	2013 Total	0	0
<b>Expenses</b>											
Supplies & Services	36,290	26,976	27,780	21,978	25,554	28,055	2,501	9.79%	2014	0	0
Addition to Fund Balance	0	2,252	596	6,022	5,411	0	(5,411)	-100.00%	2015	0	0
Total Expenses	36,290	29,228	28,376	28,000	30,965	28,055	(2,910)	-9.40%	2016	0	0
									2017	0	0
Beginning of Year Fund Balance	(2,362)	(7,653)	(5,401)	(4,805)		1,217					
End of Year Fund Balance	(7,653)	(5,401)	(4,805)	1,217		1,162					

### 2013 Highlights and Issues on the Horizon

None

Revenue, Expense and Tax Levy



<b>Fund: DOG LICENSE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: COUNTY POUND</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>82026 DOG LICENSE REVENUE</b>								
442100 DOG LICENSE FEES	-30,999.15	-29,229.85	-28,375.63	-19,453.00	-30,965.00	-28,000.00	-28,000.00	-2,965.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00	0.00	-55.00	55.00
<b>TOTAL DOG LICENSE REVENUE</b>	<b>-30,999.15</b>	<b>-29,229.85</b>	<b>-28,375.63</b>	<b>-19,453.00</b>	<b>-30,965.00</b>	<b>-28,000.00</b>	<b>-28,055.00</b>	<b>-2,910.00</b>
<b>82026413 DOG FUND EXPENSES</b>								
520100 CONSULTANT AND CONTRACTUAL	32,357.33	23,240.03	23,240.03	9,217.11	21,654.00	18,434.00	24,455.00	2,801.00
531200 OFFICE SUPPLIES AND EXPENSE	762.09	390.29	445.76	338.45	400.00	400.00	400.00	0.00
532100 PUBLICATION OF LEGAL NOTICES	468.71	467.14	1,370.66	343.88	500.00	344.00	400.00	-100.00
559200 LOCAL OFFICIALS REIMBURSE	2,702.00	2,880.00	2,724.00	0.00	3,000.00	2,800.00	2,800.00	-200.00
<b>TOTAL DOG FUND EXPENSES</b>	<b>36,290.13</b>	<b>26,977.46</b>	<b>27,780.45</b>	<b>9,899.44</b>	<b>25,554.00</b>	<b>21,978.00</b>	<b>28,055.00</b>	<b>2,501.00</b>
<b>82026930 ADDITION TO FUND BALANCE</b>								
593000 ADDTN TO FUND BAL/RET EARNINGS	0.00	0.00	0.00	0.00	5,411.00	0.00	0.00	-5,411.00
<b>TOTAL ADDITION TO FUND BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,411.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-5,411.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-30,999.15</b>	<b>-29,229.85</b>	<b>-28,375.63</b>	<b>-19,453.00</b>	<b>-30,965.00</b>	<b>-28,000.00</b>	<b>-28,055.00</b>	<b>-2,910.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>36,290.13</b>	<b>26,977.46</b>	<b>27,780.45</b>	<b>9,899.44</b>	<b>30,965.00</b>	<b>21,978.00</b>	<b>28,055.00</b>	<b>-2,910.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>5,290.98</b>	<b>-2,252.39</b>	<b>-595.18</b>	<b>-9,553.56</b>	<b>0.00</b>	<b>-6,022.00</b>	<b>0.00</b>	

## Environmental Health

<b>Department Vision - Where the department would ideally like to be</b>
The Sauk County Health Department will be an independent, nationally accredited health department.

<b>Department Mission - Major reasons for the department's existence and purpose in County government</b>
The Sauk County Health Department protects Sauk County residents and visitors by taking action to promote health and safety and illness, injury and disease.

<b>Elements of Countywide Mission Fulfilled</b>
Provide fiscally responsible / essential services Promote safe community Encourage economic development Stewardship of natural resources

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Prevent food borne outbreaks in establishments in Sauk County.	Improve the limited agent program and Agriculture, Trade and Consumer Protection (DATCP) programs to meet all state requirements for of retail food establishments.	12/31/2013
Increase quality of services through the accreditation process.	Update policies and procedures. Do process mapping to identify area's of improment Standardization of programs. Develop policies and procedures that give guidance and for new staff. Create efficiencies through tracking an usingthe quality improment	12/31/2013
Decrease contaminants to the surface water, ground water and drinking water.	Provide education to individuals on well water testing and testing kits when appropriate	12/31/2013
Become a Level III Health Department	Full Agent Status in Retail Food License	7/1/2014
Create an electronic medical record system/data base for the Public Health Department to serve all programs with in the Public Health Department.	To obtain a computer program compatible for Public Health and Home Care. System capable of communicating with outside vendors, and to enable partnership in the formation of Accountable Care Organizations.	6/30/2013

Program Evaluation						
Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Nuisance	Assessments and abatement of environmental concerns, utilizing the Wisconsin State Statutes and County Ordinance, "Abating Public Nuisance Affecting the Public Health" health hazards include air quality, asbestos, lead, radiation and water quality. Nuisance in housing, sewage, solid waste or insects, vectors rodents and other animals.		User Fees / Misc	\$6,710	0.55	331 contacts were made for health hazards and 96 problems were investigated. 500 contacts for nuisances were made and 166 problems investigated.
			Grants	\$6,410		
			Use of Carryforward	\$915		
			<b>TOTAL REVENUES</b>	<b>\$14,035</b>		
			Wages & Benefits	\$33,845		
			Operating Expenses	\$8,938		
			<b>TOTAL EXPENSES</b>	<b>\$42,783</b>		
Lead /RABIES/ Health Hazards	An environmental health assessment is conducted to collect samples to determine the sources of the lead contamination. Information and resources are given for clean-up and abatement.	Ch. 245.13	<b>COUNTY LEVY</b>	<b>\$28,748</b>	0.25	There were 41 contacts regarding lead and 8 problems investigated and 7 home lead inspections completed.
			User Fees / Misc	\$5,500		
			Grants	\$12,400		
			Use of Carryforward	\$915		
			<b>TOTAL REVENUES</b>	<b>\$18,815</b>		
			Wages & Benefits	\$15,541		
			Operating Expenses	\$6,848		
Water Issues	Environmental Health specialists are involved in water borne outbreaks. Well water kits are provided to individuals after flooding or with the report of disease. An inspection of the well is completed and education provided on proper sanitation.		<b>TOTAL EXPENSES</b>	<b>\$22,389</b>	-	In 2011 448 contacts were made and 24 inspections were completed.
			<b>COUNTY LEVY</b>	<b>\$3,574</b>		
			User Fees / Misc	\$600		
			Grants	\$0		
			Use of Carryforward	\$914		
			<b>TOTAL REVENUES</b>	<b>\$1,514</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$5,633		
			<b>TOTAL EXPENSES</b>	<b>\$5,633</b>		
			<b>COUNTY LEVY</b>	<b>\$4,119</b>		

## Environmental Health

Mold & Mildew	Inspection of home, schools and businesses are performed as part of health hazard investigation.		User Fees / Misc	\$2,500	0.03	Policy was created and forms are available on line for citizens to retrieve to report mold problems.
			Grants	\$0		
			Use of Carryforward	\$914		
			<b>TOTAL REVENUES</b>	<b>\$3,414</b>		
			Wages & Benefits	\$1,871		
			Operating Expenses	\$1,948		
			<b>TOTAL EXPENSES</b>	<b>\$3,819</b>		
			<b>COUNTY LEVY</b>	<b>\$405</b>		
Tattoo Inspections	Tattooing and body piercing present a significant health hazard to the public. HFS 173.01 has been promulgated for the purpose of regulating tattooists and body piercing establishments in order to protect public health and safety.		User Fees / Misc	\$1,700	0.16	Nine tattoo/piercing inspections were completed and 99 contacts.
			Grants	\$0		
			Use of Carryforward	\$914		
			<b>TOTAL REVENUES</b>	<b>\$2,614</b>		
			Wages & Benefits	\$9,351		
			Operating Expenses	\$434		
			<b>TOTAL EXPENSES</b>	<b>\$9,785</b>		
			<b>COUNTY LEVY</b>	<b>\$7,171</b>		
Radon	To advance public awareness of radon and evaluate the scope of our local radon problems. Decrease the amount of people who are exposed to radon which is a known cause of lung cancer.		User Fees / Misc	\$1,500	0.02	One hundred radon kits were provided to the public, 86 tests kits were returned. 69 were not dangerous, 16 were considered average 2 needed remediation.
			Grants	\$0		
			Use of Carryforward	\$914		
			<b>TOTAL REVENUES</b>	<b>\$2,414</b>		
			Wages & Benefits	\$1,172		
			Operating Expenses	\$2,699		
			<b>TOTAL EXPENSES</b>	<b>\$3,871</b>		
			<b>COUNTY LEVY</b>	<b>\$1,457</b>		
DATCP Inspections	Sauk County Health Department to become the designated agent of the State of Wisconsin Department of Agriculture, Trade and Consumer Protection for the purpose of establishing permit fees, issuing permits, collecting samples, and making investigations of retail food establishments and for the purpose of enacting local regulations governing these establishments.		User Fees / Misc	\$52,452	0.81	One hundred and sixty two facilities were inspected.
			Grants	\$0		
			Use of Carryforward	\$915		
			<b>TOTAL REVENUES</b>	<b>\$53,367</b>		
			Wages & Benefits	\$48,381		
			Operating Expenses	\$5,133		
			<b>TOTAL EXPENSES</b>	<b>\$53,514</b>		
			<b>COUNTY LEVY</b>	<b>\$147</b>		
DNR - Well Water Inspections	To detect construction, location, maintenance and operational deficiencies before unsafe conditions occur		User Fees / Misc	\$82,000	1.04	One hundred and forty nine wells were inspected.  20 wells had high bacteria levels all but one were cleared.
			Grants	\$0		
			Use of Carryforward	\$915		
			<b>TOTAL REVENUES</b>	<b>\$82,915</b>		
			Wages & Benefits	\$61,007		
			Operating Expenses	\$24,920		
			<b>TOTAL EXPENSES</b>	<b>\$85,927</b>		
			<b>COUNTY LEVY</b>	<b>\$3,012</b>		
Limited Agent	The Limited Agent Program inspects annually the following facilities designated by the Department of Health and Family Services by the authority of SS 254 and HFS 178,195,196 and 198 Wisconsin Administrative Code.		User Fees / Misc	\$0	0.84	There were 279 Sauk County Facilities inspected in 2011
			Grants	\$89,000		
			Use of Carryforward	\$915		
			<b>TOTAL REVENUES</b>	<b>\$89,915</b>		
			Wages & Benefits	\$50,543		
			Operating Expenses	\$2,635		
			<b>TOTAL EXPENSES</b>	<b>\$53,178</b>		
			<b>COUNTY LEVY</b>	<b>(\$36,737)</b>		
Housing	The EH program is contacted by the human services department, planning and zoning, corporation counsel or the sheriffs department to evaluate living condition for safety and may seemed home unsafe to live. This is one part of health hazard investigation.		User Fees / Misc	\$5,500	0.04	
			Grants	\$0		
			Use of Carryforward	\$915		
			<b>TOTAL REVENUES</b>	<b>\$6,415</b>		
			Wages & Benefits	\$2,392		
			Operating Expenses	\$1,490		
			<b>TOTAL EXPENSES</b>	<b>\$3,882</b>		
			<b>COUNTY LEVY</b>	<b>(\$2,533)</b>		

## Environmental Health

Preparedness	Administration of a response plan for public health emergencies. (e.g. Influenza pandemics, biohazard release) A public health nurse is responsible for meeting the grant objectives for the state and CDC. The competency level of all the staff is at 94% for completion of Incident Command Structure and National Incident Management training.		User Fees / Misc	\$0	0.02	All EH staff were trained in ICS and NIMS.
			Grants	\$0		
			Use of Carryforward	\$914		
			<b>TOTAL REVENUES</b>	<b>\$914</b>		
			Wages & Benefits	\$1,351		
			Operating Expenses	\$305		
			<b>TOTAL EXPENSES</b>	<b>\$1,656</b>		
			<b>COUNTY LEVY</b>	<b>\$742</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$276,332</b>	3.75	
			<b>TOTAL EXPENSES</b>	<b>\$286,437</b>		
			<b>COUNTY LEVY</b>	<b>\$10,105</b>		

### Output Measures - How much are we doing?

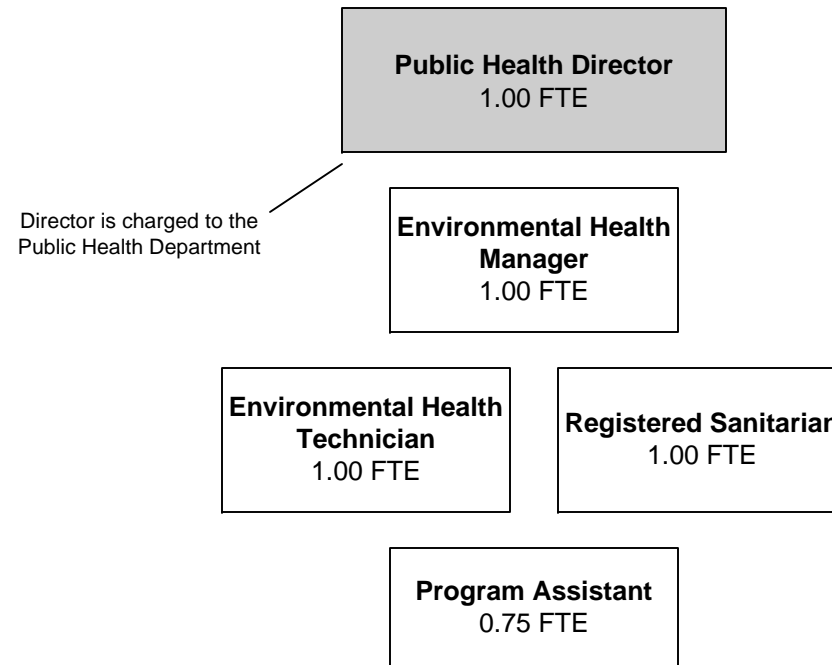
Description	2011 Actual	2012 Estimated	2013 Budget
Number of Establishments of Limited Agent Program that Have Been Inspected	279	285	290
Number of DATCP Inspections Sauk County	162	165	167
Number of DNR Well Inspections	146	147	150
Environmental Health Investigations and Follow Up	2,349	2,492	2,500

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
% of limited agent inspections completed	100%	100%	100%
%of DATCP inspections completed	100%	100%	100%
% of well water tests completed	100%	100%	100%

# Sauk County - Environmental Health Services

A Division of the Public Health Department



2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
3.50		1.02	(0.92)	0.15	3.75



	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>ENVIRONMENTAL HEALTH</b>											
<u>Revenues</u>											
Tax Levy	8,826	9,444	10,105	10,105	10,105	10,105	0	0.00%	None	0	0
Grants & Aids	202,921	216,213	197,169	181,666	184,076	189,810	5,734	3.12%			
Licenses & Permits	37,786	39,120	44,084	44,209	40,500	52,752	12,252	30.25%	2013 Total	0	0
User Fees	636	892	1,046	1,000	1,000	1,500	500	50.00%			
Intergovernmental	19,010	37,388	22,210	20,210	20,210	20,210	0	0.00%			
Miscellaneous	1,483	5,802	2,709	2,300	400	2,000	1,600	400.00%	2014	0	0
Use of Fund Balance	24,523	22,310	0	9,940	20,060	10,060	(10,000)	-49.85%	2015	19,000	6,333
									2016	0	0
									2017	0	0
Total Revenues	295,185	331,169	277,323	269,430	276,351	286,437	10,086	3.65%			
<u>Expenses</u>											
Labor	157,851	173,189	169,216	149,612	149,672	162,639	12,967	8.66%			
Labor Benefits	79,326	84,829	55,733	45,034	45,034	62,815	17,781	39.48%			
Supplies & Services	58,008	58,652	47,004	74,784	81,645	60,983	(20,662)	-25.31%			
Capital Outlay	0	14,499	0	0	0	0	0	0.00%			
Addition to Fund Balance	0	0	5,370	0	0	0	0	0.00%			
Total Expenses	295,185	331,169	277,323	269,430	276,351	286,437	10,086	3.65%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

### 2013 Highlights and Issues on the Horizon

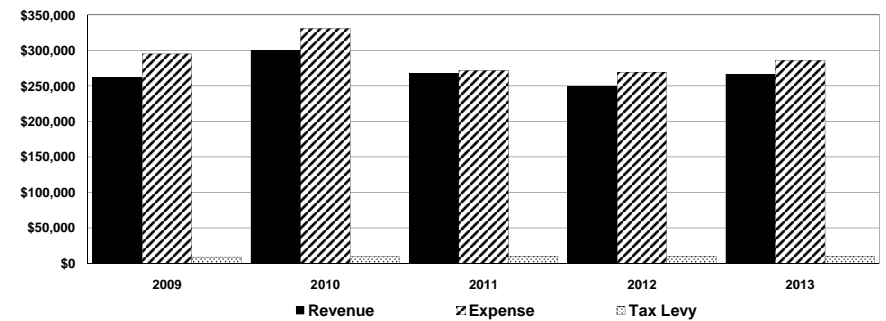
Funding has decreased, however through cost effective efficiencies the levy budget remains the same.

Staff participate in countywide clean sweep program.

Adding a Registered Sanitarian position will Increase the depth of program options.

Staff are investigating electronic payment for licensure to save administrative costs.

Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: ENVIRONMENTAL HEALTH</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10048 ENVIRONMENTAL HEALTH REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-8,826.00	-9,444.00	-10,105.00	-5,052.48	-10,105.00	-10,105.00	-10,105.00	0.00
423900 BIOTERRORISM GRANT	-12,000.00	-8,000.00	0.00	0.00	0.00	0.00	0.00	0.00
424160 PREVENTION GRANT	-19,359.00	-21,757.00	-11,790.00	0.00	0.00	0.00	-12,410.00	12,410.00
424170 LEAD GRANT	-15,546.00	-14,568.00	-11,257.00	0.00	-6,400.00	-6,400.00	-6,400.00	0.00
424200 ASBESTOS GRANT	-5,000.00	-5,000.00	-5,000.00	0.00	0.00	0.00	0.00	0.00
424201 RETAIL FOOD LICENSES	-35,795.60	-37,357.22	-41,447.00	-37,422.00	-38,500.00	-42,209.00	-51,052.00	12,552.00
424350 RADON TESTING GRANT	-8,315.00	-7,676.00	-6,397.00	-3,595.00	-7,676.00	-7,676.00	0.00	-7,676.00
424492 TRANSIENT WELL WATER	-61,358.00	-76,401.00	-81,905.00	-38,551.00	-78,000.00	-79,590.00	-82,000.00	4,000.00
424493 SANITATION PROGRAM	-81,329.00	-82,811.00	-80,820.00	-21,768.00	-92,000.00	-88,000.00	-89,000.00	-3,000.00
424510 MEDICAL ASSISTANCE	-14.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00
441500 TATTOO LICENSES	-1,990.00	-1,763.00	-2,637.00	-1,125.00	-2,000.00	-2,000.00	-1,700.00	-300.00
465110 RADON TESTING KIT SALES	-636.15	-892.00	-1,046.24	-712.84	-1,000.00	-1,000.00	-1,500.00	500.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-17,652.00	-37,388.00	-22,210.00	-20,210.00	-20,210.00	-20,210.00	-20,210.00	0.00
474800 URBAN REDEVELOPMENT PROJECTS	-1,357.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00
484160 MISCELLANEOUS REVENUES	-1,482.59	-2,336.02	-2,709.00	-3,141.00	-400.00	-2,300.00	-2,000.00	1,600.00
486300 INSURANCE RECOVERIES	0.00	-3,466.16	0.00	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-20,060.00	0.00	-10,060.00	-10,000.00
<b>TOTAL ENVIRONMENTAL HEALTH REVENUE</b>	<b>-270,661.69</b>	<b>-308,859.40</b>	<b>-277,323.24</b>	<b>-131,577.32</b>	<b>-276,351.00</b>	<b>-259,490.00</b>	<b>-286,437.00</b>	<b>10,086.00</b>
<b>10048410 ENVIRONMENTAL HEALTH PROGRAM</b>								
511100 SALARIES PERMANENT REGULAR	151,716.66	149,414.53	147,742.64	62,542.54	130,609.00	130,609.00	138,817.00	8,208.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	21.21	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	356.70	336.80	21.67	0.00	60.00	0.00	80.00	20.00
512100 WAGES-PART TIME	5,777.64	23,265.23	21,333.05	8,958.67	18,884.00	18,884.00	23,605.00	4,721.00
512200 WAGES-PART TIME-OVERTIME	0.00	94.50	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	0.00	78.60	97.40	0.00	119.00	119.00	137.00	18.00
514100 FICA & MEDICARE TAX	11,722.45	12,644.32	12,559.94	5,332.22	11,450.00	11,450.00	12,442.00	992.00
514200 RETIREMENT-COUNTY SHARE	6,812.14	8,001.75	7,247.64	4,218.60	8,831.00	8,831.00	10,816.00	1,985.00
514300 RETIREMENT-EMPLOYEES SHARE	8,929.35	10,332.71	5,248.47	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	43,360.64	54,048.34	28,572.65	17,961.22	22,920.00	22,920.00	37,420.00	14,500.00
514500 LIFE INSURANCE COUNTY SHARE	77.40	114.72	10.80	5.04	24.00	24.00	11.00	-13.00
514600 WORKERS COMPENSATION	5,589.59	-312.74	2,093.07	866.16	1,809.00	1,809.00	2,126.00	317.00
514800 UNEMPLOYMENT	2,834.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	11,088.72	8,583.10	12,517.46	2,041.07	14,000.00	14,000.00	7,962.00	-6,038.00
521800 PURCHASED SERVICES	960.69	470.00	407.08	0.00	600.00	600.00	1,000.00	400.00
522100 WATER TREATMENT	19,276.00	24,549.00	17,830.01	12,613.39	18,000.00	18,000.00	18,000.00	0.00
522500 TELEPHONE & DAIN LINE	1,896.35	2,283.61	2,347.20	868.89	2,000.00	2,000.00	2,000.00	0.00
530300 COPY MACHINE AND SUPPLIES	148.80	135.51	302.31	34.50	500.00	500.00	200.00	-300.00
531100 POSTAGE AND BOX RENT	1,108.88	1,300.48	1,737.57	1,018.46	4,000.00	4,000.00	3,000.00	-1,000.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: ENVIRONMENTAL HEALTH</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Modified Budget</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
<b>10048410 ENVIRONMENTAL HEALTH PROGRAM</b>								
531200 OFFICE SUPPLIES AND EXPENSE	1,291.80	605.03	1,254.51	349.74	1,700.00	2,000.00	2,000.00	300.00
531800 MIS DEPARTMENT CHARGEBACKS	1,964.75	1,687.02	1,830.35	1,442.15	2,885.00	12,885.00	7,941.00	5,056.00
532800 TRAINING AND INSERVICE	1,545.00	575.00	217.00	727.00	1,000.00	1,000.00	1,000.00	0.00
533200 MILEAGE	7,300.46	9,426.42	2,812.54	310.20	5,000.00	5,000.00	2,123.00	-2,877.00
533500 MEALS AND LODGING	494.74	322.95	482.83	15.00	500.00	500.00	275.00	-225.00
534800 EDUCATIONAL SUPPLIES	0.00	0.00	0.00	0.00	200.00	200.00	500.00	300.00
534900 PROJECT SUPPLIES	4,606.26	3,856.16	1,526.43	294.42	24,835.00	7,674.00	7,557.00	-17,278.00
535100 VEHICLE FUEL	3,517.96	2,928.61	3,020.48	1,294.11	4,000.00	4,000.00	4,000.00	0.00
535200 VEHICLE MAINTENACE AND REPAIR	2,242.84	1,034.56	345.38	50.60	1,500.00	1,500.00	2,500.00	1,000.00
537900 LICENSE/CERTIFICATION RENEWALS	0.00	550.00	0.00	0.00	525.00	525.00	525.00	0.00
551000 INSURANCE	564.75	344.18	372.93	349.82	400.00	400.00	400.00	0.00
581900 CAPITAL OUTLAY	0.00	14,499.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ENVIRONMENTAL HEALTH PROGRAM</b>	<b>295,184.73</b>	<b>331,169.39</b>	<b>271,952.62</b>	<b>121,293.80</b>	<b>276,351.00</b>	<b>269,430.00</b>	<b>286,437.00</b>	<b>10,086.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-270,661.69</b>	<b>-308,859.40</b>	<b>-277,323.24</b>	<b>-131,577.32</b>	<b>-276,351.00</b>	<b>-259,490.00</b>	<b>-286,437.00</b>	<b>10,086.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>295,184.73</b>	<b>331,169.39</b>	<b>271,952.62</b>	<b>121,293.80</b>	<b>276,351.00</b>	<b>269,430.00</b>	<b>286,437.00</b>	<b>10,086.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>24,523.04</b>	<b>22,309.99</b>	<b>-5,370.62</b>	<b>-10,283.52</b>	<b>0.00</b>	<b>9,940.00</b>	<b>0.00</b>	

## Health Care Center

### Department Vision - Where the department would ideally like to be

To provide an innovative care delivery system that will ensure that Sauk County Health Care Center remain the leader in the area. We will continue to build upon our high quality care and services for the citizens of Sauk County and surrounding areas.

### Department Mission - Major reasons for the department's existence and purpose in County government

Sauk County Health Care Center is dedicated to being a leader by providing high-quality care to Sauk County and surrounding area residents. We continue to strengthen our reputation by providing innovative, resident centered, rehabilitative and long-term care in a culturally diverse setting. Sauk County Health Care Center focuses on a team-oriented environment while remaining fiscally responsible and serving as a resource to the community.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Improve visibility of the Sauk County Health Care Center by increasing our presence in the community.	Establish a Marketing Work Group. The Work Group will be responsible for developing a Marketing Strategy with the end product being a Marketing Work plan. This Work Plan shall include at least 4 public relations events per year; at least 1 per quarter.	12/31/2013
Improve staffing efficiencies throughout the facility.	To improve staffing efficiencies by revising and redefining team members' roles and responsibilities throughout the facility. This will be accomplished by working with department managers to research and recommend best practice staffing models. The staffing model recommendations shall take the following into consideration: Occupancy, resident centered high quality care, resident acuity, overtime reduction, and decreased employee turnover.	ongoing
Develop a strategic plan for the Sauk County Health Care Center.	Continue working with Board of Trustees, Functional Group and Sauk County Board of Supervisors to determine the feasibility and probability that recommended options will be reviewed for addition to the Sauk County Health Care Center Campus. Some Continuum of Care options include : Hospice house, affordable assisted living, memory care community based residential facility (CBRF), and adult family home cottages.	12/31/2013
Continual review for additional revenue streams to offset costs of the Sauk County Health Care Center	Contact and explore relationships/contracts with insurance companies, hospice, outpatient therapy and veterans administration to find alternative sources of funding.	12/31/2013
Work on alignment with local health providers as a preferred provider with focus on national health care reform act.	Work on reducing readmission rates for SCHCC. Explore Accountable Care Organizations and determine where SCHCC will be best aligned for sustainability	12/31/2013

## Health Care Center

Program Evaluation					
Program Title	Program Description	Mandates and References	2013 Budget		FTE's
Business Office	Oversees all billing and revenue collections of the Sauk County Health Care Center. Responsible for cost reporting, accounts payable, accounts receivable, and resident trust accounts.		User Fees / Bad Debt / Misc	(\$162,000)	3.00
			Grants	\$550,000	
			Sales Tax from Gen'l Fund for Debt Service	\$502,759	
			Other Revenues & Bed Tax	(\$166,569)	
			Use of Fund Balance	\$300,000	
			<b>TOTAL REVENUES</b>	<b>\$1,024,190</b>	
			Wages & Benefits	\$166,363	
			Operating Expenses	\$1,167,917	
			Debt Service	\$502,759	
			<b>TOTAL EXPENSES</b>	<b>\$1,837,039</b>	
Human Resources	Responsible for assisting department heads with the resolution of employee issues, hiring and orienting new employees, and payroll and benefits tasks.		<b>COUNTY LEVY</b>	<b>\$812,849</b>	1.00
			Wages & Benefits	\$68,505	
			Operating Expenses	\$8,375	
			<b>TOTAL EXPENSES</b>	<b>\$76,880</b>	
Skilled Nursing Facility	Provides skilled nursing for short and long term rehabilitative care to Sauk County and surrounding communities' residents.		<b>COUNTY LEVY</b>	<b>\$76,880</b>	90.77
			User Fees / Misc	\$6,733,350	
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$6,733,350</b>	
			Wages & Benefits	\$4,772,128	
			Operating Expenses	\$510,600	
Occupational Therapy	Enhances the lives of residents by keeping them at their highest functional level by providing skilled therapy and restorative care.		<b>TOTAL EXPENSES</b>	<b>\$5,282,728</b>	2.00
			<b>COUNTY LEVY</b>	<b>(\$1,450,622)</b>	
			Wages & Benefits	\$111,716	
			Operating Expenses	\$55,500	
Activity Therapy	Enhances the lives of residents by providing activities for residents and their families. Oversees the volunteer program and plays a vital role in the public relations of the Sauk County Health Care Center.		<b>TOTAL EXPENSES</b>	<b>\$167,216</b>	3.90
			<b>COUNTY LEVY</b>	<b>\$167,216</b>	
			User Fees / Misc	\$5,300	
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$5,300</b>	
			Wages & Benefits	\$209,373	
Medical Doctor	Physician monitoring		Operating Expenses	\$11,850	-
			<b>TOTAL EXPENSES</b>	<b>\$221,223</b>	
			<b>COUNTY LEVY</b>	<b>\$215,923</b>	
			Operating Expenses	\$15,700	
Medical Records	Medical records/privacy documentation		<b>TOTAL EXPENSES</b>	<b>\$15,700</b>	2.00
			<b>COUNTY LEVY</b>	<b>\$15,700</b>	
			Wages & Benefits	\$110,590	
			Operating Expenses	\$2,910	
Social Work	Responsible for discharge planning and resource referrals, psychosocial assistance, and aiding residents with transitional placement issues.		<b>TOTAL EXPENSES</b>	<b>\$113,500</b>	1.00
			<b>COUNTY LEVY</b>	<b>\$113,500</b>	
			Wages & Benefits	\$78,347	
			Operating Expenses	\$1,000	
			<b>TOTAL EXPENSES</b>	<b>\$79,347</b>	
			<b>COUNTY LEVY</b>	<b>\$79,347</b>	

## Health Care Center

Dietary	Prepare and distribute nutritious, good tasting meals while adhering to physician ordered diets.		User Fees / Misc	\$6,500	11.50	
			<b>TOTAL REVENUES</b>	<b>\$6,500</b>		
			Wages & Benefits	\$500,654		
			Operating Expenses	\$272,875		
			<b>TOTAL EXPENSES</b>	<b>\$773,529</b>		
Maintenance	Maintain physical plant and grounds of the Sauk County Health Care Center.		<b>COUNTY LEVY</b>	<b>\$767,029</b>	4.90	
			Wages & Benefits	\$305,882		
			Operating Expenses	\$258,020		
			<b>TOTAL EXPENSES</b>	<b>\$563,902</b>		
			<b>COUNTY LEVY</b>	<b>\$563,902</b>		
Environmental Services	Maintain housekeeping tasks for facility and residents. Launder clothes and linens for facility and residents.		Wages & Benefits	\$534,473	12.50	
			Operating Expenses	\$59,975		
			<b>TOTAL EXPENSES</b>	<b>\$594,448</b>		
			<b>COUNTY LEVY</b>	<b>\$594,448</b>		
			Wages & Benefits	\$182,538	2.00	
Administration	Manage oversight of skilled nursing facility		Operating Expenses	\$12,800		
			<b>TOTAL EXPENSES</b>	<b>\$195,338</b>		
			<b>COUNTY LEVY</b>	<b>\$195,338</b>		
			Wages & Benefits	\$65,600	-	
Outlay	Hands Free Ice Machine Paving Full Body Life Scale Wheelchairs Nursing Equipment Mattresses Lift MIS Upgrades	\$5,000 22,000 5,500 4,000 5,000 4,000 8,000 12,100	Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$65,600</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$65,600		
			<b>TOTAL EXPENSES</b>	<b>\$65,600</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
			<b>TOTAL REVENUES</b>	<b>\$7,834,940</b>	134.57	
			<b>TOTAL EXPENSES</b>	<b>\$9,986,449</b>		
			<b>COUNTY LEVY</b>	<b>\$2,151,509</b>		
Totals						

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Deficiency Free Survey	4 minor citation		Deficiency free
Average Daily census as a % of licensed beds	94%	96%	97%
Reduce Complaint Surveys	1	1	0
Reduce number of life safety code citations	5	0	1

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Prevalence of acute pain to stay below 10%	9.0%	10.0%	10.0%
Increase rate of staff who receive influenza vaccine to 90%	92.0%	95.0%	95.0%
Reduce employee turnover rate by 3%	30.0%	27.0%	24.0%
Total overtime hours for facility by 5% in 2010	4,926	4,559	4,332
Prevalence of falls - stay below 14%	1.0%	1.0%	0.0%
Increase rate of residents who receive influenza vaccine to 90%	100.0%	90.0%	90.0%

# Sauk County Health Care Center

Oversight Committee: **Health Care Center Board of Trustees**

**Administrator**  
1.00 FTE

<b>Chief Engineer</b> 1.00 FTE	<b>Environ. Services Supervisor</b> 1.00 FTE	<b>Food Services Supervisor</b> 1.00 FTE	<b>Social Worker</b> 1.00 FTE	<b>RN Director of Nursing</b> 1.00 FTE	<b>Medical Records Supervisor</b> 1.00 FTE	<b>Business Manager</b> 1.00 FTE	<b>Administrative Secretary</b> 1.00 FTE	<b>Human Resources Clerk</b> 1.00 FTE
<b>Maintenance-Security</b> 3.90 FTE	<b>Housekeeper</b> 6.80 FTE	<b>Cook</b> 2.90 FTE	<b>Activities Director</b> 1.00 FTE	<b>RN Assist. Director of Nursing</b> 1.00 FTE	<b>Medical Records Clerk</b> 1.00 FTE	<b>Billing Clerk</b> 1.00 FTE		
	<b>Laundry Aide</b> 3.70 FTE	<b>Dining Assistant</b> 7.60 FTE	<b>Activity Therapy Aide</b> 2.90 FTE	<b>RN Supervisor</b> 1.90 FTE	<b>Receptionist</b> 1.00 FTE			
	<b>Custodian</b> 1.00 FTE		<b>Certified Occupational Therapy Aide</b> 2.00 FTE	<b>Registered Nurse</b> 10.80 FTE				
			<b>Ward Clerks</b> 2.00 FTE	<b>LPN</b> 10.00 FTE				
				<b>CNA</b> 63.07 FTE				
				<b>Nursing Admin Assistant</b> 1.00 FTE				

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
127.87	0.47	5.68	0.51	0.04	134.57

## HEALTH CARE CENTER

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted
Tax Levy	3,316,504	3,259,202	2,698,114	2,248,339	2,248,339	2,151,509
Grants & Aids	814,160	643,124	619,969	600,000	600,000	550,000
User Fees	5,221,420	5,576,275	5,742,278	6,024,770	6,188,520	6,411,270
Donations	15,534	10,342	3,828	4,000	4,000	4,000
Interest	122,529	2,292	4,229	5	200	5
Rent	1,750	0	0	0	0	0
Miscellaneous	(614,974)	117,475	(1,597)	1,010	1,000	1,306
Transfer from other Funds	19,501	0	545,359	512,414	512,414	502,759
Use of Fund Balance	254,385	961,809	180,961	485,864	375,851	365,600

### Total Revenues

9,150,809	10,570,519	9,793,141	9,876,402	9,930,324	9,986,449
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### Expenses

Labor	4,385,385	4,660,697	4,661,780	4,752,575	4,725,040	4,761,601
Labor Benefits	2,278,723	2,250,669	2,228,015	2,231,920	2,231,896	2,278,967
Supplies & Services	1,539,788	2,385,897	1,738,301	1,778,405	1,795,095	1,827,522
Interest Payments	133,753	630,132	540,852	513,502	512,413	502,759
Capital Outlay	0	0	0	0	65,880	65,600
Transfer to General Fund	813,160	643,124	624,193	600,000	600,000	550,000

### Total Expenses

9,150,809	10,570,519	9,793,141	9,876,402	9,930,324	9,986,449
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Beginning of Year Fund Balance

4,742,923	4,488,538	3,526,729	3,345,768		2,859,904
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End of Year Fund Balance

4,488,538	3,526,729	3,345,768	2,859,904		2,494,304
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The Health Care Center is required by accounting standards to record outlay purchases as assets, not expenditures. The amounts shown for outlay expenditures are funded by fund balance use, and are for budget purposes only.

\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted
(96,830)	-4.31%
(50,000)	-8.33%
222,750	3.60%
0	0.00%
(195)	-97.50%
0	0.00%
306	30.60%
(9,655)	-1.88%
(10,251)	-2.73%

Outlay	Total Expense Amount	Property Tax Levy Impact
Full Body or Stand to Lift Scale (up to 600 lbs)	5,500	0
Mattresses	4,000	0
Wheelchairs	4,000	0
Nursing Equipment	5,000	0
Hands Free Ice Machine	5,000	0
MIS Upgrade	12,100	0
Lift	8,000	0
Paving	22,000	0
2013 Total	65,600	0

2014	41,000	0
2015	61,000	0
2016	560,000	0
2017	3,560,000	0

The Health Care Center is required by accounting standards to record outlay purchases as assets, not expenditures. The amounts shown for purposes only.

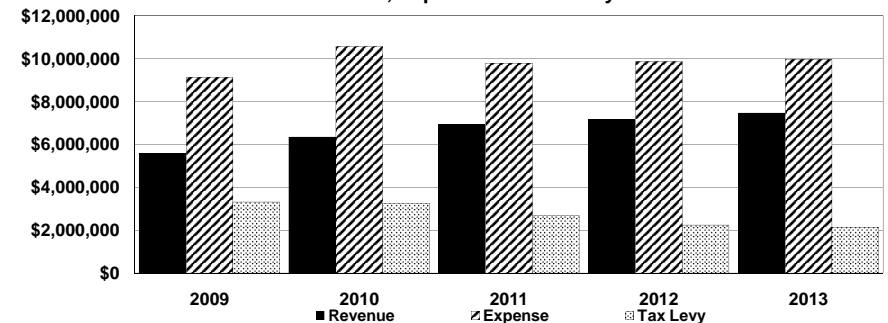
## 2013 Highlights and Issues on the Horizon

With the late-2011 change in Business Office staff, the vacancy that was created is not being refilled at this time, a savings of about \$45,000.

Continuous review of staffing levels to meet needs of residents and to focus on resident centered care.

Food costs are expected to increase in response to the 2012 drought, as well as fuel and transportation costs.

Revenue, Expense and Tax Levy





<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>60007110 HCC ACCOUNTING ADMINISTRATIVE</b>								
514100 FICA & MEDICARE TAX	273.73	294.61	252.54	118.64	321.00	321.00	321.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	22.07	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.01	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	8.57	-0.54	3.23	1.55	4.00	4.00	5.00	1.00
515800 PER DIEM COMMITTEE	3,550.00	3,850.00	3,300.00	1,550.00	4,200.00	4,200.00	4,200.00	0.00
519200 PHYSICALS / OTHER BENEFITS	908.70	1,386.00	1,460.20	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	13,987.83	17,352.39	17,536.59	9,142.62	20,000.00	20,000.00	21,000.00	1,000.00
523400 COLLECTION AGENCY FEES	0.00	0.00	0.00	0.00	5,000.00	0.00	2,000.00	-3,000.00
531400 SMALL EQUIPMENT	461.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	58,009.21	32,519.37	47,531.54	22,905.34	43,639.00	43,639.00	33,867.00	-9,772.00
532200 SUBSCRIPTIONS	5,592.22	5,307.95	5,918.82	5,968.82	6,700.00	6,700.00	6,500.00	-200.00
533200 MILEAGE	1,419.62	1,264.00	1,263.97	779.90	1,200.00	1,800.00	1,800.00	600.00
537900 LICENSE RENEWALS	492.00	812.00	492.00	150.00	800.00	800.00	800.00	0.00
551100 INSURANCE-BLDGS/CONTENTS/EXTEN	4,639.55	1,536.66	2,126.38	2,644.87	3,000.00	2,645.00	3,000.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	2,233.11	1,397.43	1,562.71	1,482.32	2,000.00	1,482.00	1,550.00	-450.00
551500 INSURANCE-BOILER & MACHINERY	0.00	-244.05	1,158.00	1,151.25	0.00	1,151.00	1,200.00	1,200.00
551600 INSURANCE-MONIES & SECURITIES	1,061.41	979.58	1,061.41	1,061.41	1,200.00	1,061.00	1,100.00	-100.00
551900 INSURANCE-GENERAL LIABILITY	28,005.00	25,110.00	23,659.00	26,225.00	25,000.00	26,225.00	28,000.00	3,000.00
552100 OFFICIALS BONDS	183.24	183.24	183.24	149.55	200.00	200.00	200.00	0.00
552400 INSURANCE-VOLUNTEERS	54.00	225.00	225.00	162.50	250.00	163.00	200.00	-50.00
554000 DEPRECIATION EXPENSE	248,150.67	474,018.50	473,217.93	240,000.00	480,000.00	480,000.00	480,000.00	0.00
554002 DEPRECIATION - NON-MA	1,797.79	321.54	0.00	0.00	0.00	0.00	0.00	0.00
574500 SETTLEMENTS	0.00	4,561.75	0.00	0.00	0.00	0.00	0.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	22,142.96	65,880.00	0.00	65,600.00	-280.00
<b>TOTAL HCC ACCOUNTING ADMINISTRATIVE</b>	<b>370,828.21</b>	<b>570,875.43</b>	<b>580,952.56</b>	<b>335,658.81</b>	<b>659,394.00</b>	<b>590,391.00</b>	<b>651,343.00</b>	<b>-8,051.00</b>
<b>60007420 ACCOUNTING LABOR</b>								
511100 SALARIES PERMANENT REGULAR	96,844.94	95,422.61	96,803.02	41,189.98	112,077.00	112,077.00	109,495.00	-2,582.00
511200 SALARIES-PERMANENT-OVERTIME	570.30	581.21	332.52	136.10	219.00	219.00	208.00	-11.00
511800 SALARIES-NONPRODUCTIVE	11,438.62	14,601.22	12,974.03	4,834.96	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	183.77	289.77	275.77	0.00	422.00	422.00	759.00	337.00
512100 WAGES-PART TIME	24,715.14	23,561.93	25,234.71	5,966.88	26,467.00	6,000.00	0.00	-26,467.00
512200 WAGES-PART TIME-OVERTIME	2,404.53	432.07	968.08	0.00	437.00	437.00	0.00	-437.00
512800 WAGES PART TIME NONPRODUCTIVE	3,941.83	5,649.54	4,711.84	769.92	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	304.98	327.75	350.52	0.00	374.00	374.00	0.00	-374.00
514100 FICA & MEDICARE TAX	9,993.88	10,452.87	10,197.54	3,840.03	10,710.00	10,710.00	8,450.00	-2,260.00
514200 RETIREMENT-COUNTY SHARE	6,212.16	6,834.31	7,426.98	3,111.07	8,260.00	8,260.00	7,346.00	-914.00
514300 RETIREMENT-EMPLOYEES SHARE	8,138.35	8,821.25	5,499.63	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	50,795.77	50,033.39	46,298.14	20,018.09	48,483.00	48,483.00	35,422.00	-13,061.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Modified Budget</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
<b>60007420 ACCOUNTING LABOR</b>								
514500 LIFE INSURANCE COUNTY SHARE	26.56	28.80	30.16	11.99	33.00	33.00	24.00	-9.00
514600 WORKERS COMPENSATION	256.58	-20.07	135.92	52.87	140.00	140.00	133.00	-7.00
<b>TOTAL ACCOUNTING LABOR</b>	<b>215,827.41</b>	<b>217,016.65</b>	<b>211,238.86</b>	<b>79,931.89</b>	<b>207,622.00</b>	<b>187,155.00</b>	<b>161,837.00</b>	<b>-45,785.00</b>
<b>60007425 ACCOUNTING OPERATIONS</b>								
520900 CONTRACTED SERVICES	14,723.25	15,214.51	16,062.36	11,064.18	18,000.00	19,000.00	20,000.00	2,000.00
521300 ACCOUNTING AND AUDITING	0.00	530.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	4,770.95	4,664.88	4,481.01	1,883.92	5,000.00	5,000.00	5,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	11,296.31	10,879.83	7,844.21	2,088.76	9,000.00	9,000.00	9,000.00	0.00
532200 SUBSCRIPTIONS	30.00	210.50	377.00	143.00	150.00	500.00	500.00	350.00
532800 TRAINING AND INSERVICE	1,296.27	1,328.00	634.00	190.00	1,000.00	1,000.00	1,000.00	0.00
533200 MILEAGE	196.04	129.88	0.00	0.00	100.00	100.00	0.00	-100.00
539800 EQUIPMENT LEASE	1,068.71	572.04	1,016.04	622.19	1,200.00	1,200.00	1,200.00	0.00
562000 INTEREST EXPENSE	157,155.65	653,125.01	556,169.14	266,260.79	527,731.00	528,820.00	518,077.00	-9,654.00
<b>TOTAL ACCOUNTING OPERATIONS</b>	<b>190,537.18</b>	<b>686,654.65</b>	<b>586,583.76</b>	<b>282,252.84</b>	<b>562,181.00</b>	<b>564,620.00</b>	<b>554,777.00</b>	<b>-7,404.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>777,192.80</b>	<b>1,474,546.73</b>	<b>1,378,775.18</b>	<b>697,843.54</b>	<b>1,429,197.00</b>	<b>1,342,166.00</b>	<b>1,367,957.00</b>	<b>-61,240.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>777,192.80</b>	<b>1,474,546.73</b>	<b>1,378,775.18</b>	<b>697,843.54</b>	<b>1,429,197.00</b>	<b>1,342,166.00</b>	<b>1,367,957.00</b>	
<b>60011420 PERSONNEL LABOR</b>								
511100 SALARIES PERMANENT REGULAR	60,066.38	32,204.48	30,671.69	14,176.55	40,343.00	40,343.00	40,507.00	164.00
511200 SALARIES-PERMANENT-OVERTIME	709.17	1,599.28	86.45	0.00	145.00	0.00	0.00	-145.00
511800 SALARIES-NONPRODUCTIVE	14,776.45	7,463.08	8,798.23	5,223.45	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	329.00	220.00	240.00	0.00	260.00	260.00	280.00	20.00
514100 FICA & MEDICARE TAX	5,633.56	2,867.74	2,799.98	1,371.72	3,086.00	3,086.00	3,099.00	13.00
514200 RETIREMENT-COUNTY SHARE	3,403.74	1,977.77	2,171.40	1,144.62	2,380.00	2,380.00	2,694.00	314.00
514300 RETIREMENT-EMPLOYEES SHARE	4,458.83	2,552.66	1,553.92	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	19,838.50	14,855.78	13,917.06	8,355.62	14,324.00	14,324.00	14,854.00	530.00
514500 LIFE INSURANCE COUNTY SHARE	19.17	19.40	21.76	10.80	22.00	22.00	22.00	0.00
514600 WORKERS COMPENSATION	177.02	-5.79	39.46	19.38	41.00	41.00	49.00	8.00
514800 UNEMPLOYMENT	0.00	9,438.00	157.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONNEL LABOR</b>	<b>109,411.82</b>	<b>73,192.40</b>	<b>60,456.95</b>	<b>30,302.14</b>	<b>60,601.00</b>	<b>60,456.00</b>	<b>61,505.00</b>	<b>904.00</b>
<b>60011425 PERSONNEL OPERATIONS</b>								
515900 RELIEF WORKER CHARGES	126.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
519200 PHYSICALS / OTHER BENEFITS	3,968.28	6,260.25	2,764.71	2,398.84	7,000.00	7,000.00	7,000.00	0.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PERSONNEL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>60011425 PERSONNEL OPERATIONS</b>								
532600 ADVERTISING	10,784.09	2,442.55	5,149.46	2,097.39	10,000.00	7,000.00	7,000.00	-3,000.00
532800 TRAINING AND INSERVICE	280.00	0.00	60.00	0.00	300.00	300.00	300.00	0.00
533200 MILEAGE	377.87	16.50	88.33	0.00	75.00	75.00	75.00	0.00
536100 REFERENCE CHECKS	846.00	959.57	830.00	150.00	1,000.00	1,000.00	1,000.00	0.00
<b>TOTAL PERSONNEL OPERATIONS</b>	<b>16,382.24</b>	<b>9,678.87</b>	<b>8,892.50</b>	<b>4,646.23</b>	<b>18,375.00</b>	<b>15,375.00</b>	<b>15,375.00</b>	<b>-3,000.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>125,794.06</b>	<b>82,871.27</b>	<b>69,349.45</b>	<b>34,948.37</b>	<b>78,976.00</b>	<b>75,831.00</b>	<b>76,880.00</b>	<b>-2,096.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>125,794.06</b>	<b>82,871.27</b>	<b>69,349.45</b>	<b>34,948.37</b>	<b>78,976.00</b>	<b>75,831.00</b>	<b>76,880.00</b>	
<b>60065421 NURSING CNA LABOR</b>								
511100 SALARIES PERMANENT REGULAR	730,025.81	751,245.67	723,137.96	344,850.70	916,402.00	916,402.00	915,275.00	-1,127.00
511200 SALARIES-PERMANENT-OVERTIME	55,493.12	56,200.32	55,732.55	30,149.35	21,568.00	45,000.00	29,354.00	7,786.00
511800 FT-WAGES NONPRODUCTIVE	131,683.23	125,742.19	136,705.21	56,925.05	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	8,750.72	8,447.21	8,181.48	0.00	7,740.00	7,740.00	8,705.00	965.00
512100 WAGES-PART TIME	438,931.25	583,038.24	575,632.34	250,196.73	786,580.00	786,580.00	764,710.00	-21,870.00
512200 WAGES-PART TIME-OVERTIME	42,303.31	56,580.22	49,917.65	22,282.43	20,317.00	26,000.00	19,467.00	-850.00
512800 PT WAGES NONPRODUCTIVE	27,728.17	41,107.03	62,463.26	19,610.61	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	873.31	1,065.82	1,318.51	0.00	1,336.00	1,336.00	1,886.00	550.00
514100 FICA & MEDICARE TAX	104,447.92	119,648.18	120,142.05	52,438.96	134,177.00	134,177.00	133,064.00	-1,113.00
514200 RETIREMENT-COUNTY SHARE	61,716.99	73,317.87	82,373.47	39,615.59	103,483.00	103,483.00	115,677.00	12,194.00
514300 RETIREMENT-EMPLOYEES SHARE	80,847.83	94,625.28	60,496.67	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	557,543.15	562,497.28	562,289.51	313,084.29	639,309.00	639,309.00	624,751.00	-14,558.00
514500 LIFE INSURANCE COUNTY SHARE	592.21	652.94	647.67	214.44	567.00	567.00	556.00	-11.00
514600 WORKERS COMPENSATION	53,805.87	-3,199.34	22,378.65	9,918.88	24,029.00	24,029.00	26,265.00	2,236.00
514800 UNEMPLOYMENT	13,736.02	12,270.05	26,223.03	6,487.63	15,000.00	15,000.00	15,000.00	0.00
<b>TOTAL NURSING CNA LABOR</b>	<b>2,308,478.91</b>	<b>2,483,238.96</b>	<b>2,487,640.01</b>	<b>1,145,774.66</b>	<b>2,670,508.00</b>	<b>2,699,623.00</b>	<b>2,654,710.00</b>	<b>-15,798.00</b>
<b>60065422 LICENSED PRACTICAL NURSE LABOR</b>								
511100 SALARIES PERMANENT REGULAR	83,831.69	85,190.13	83,071.16	33,106.88	103,883.00	103,883.00	103,899.00	16.00
511200 SALARIES-PERMANENT-OVERTIME	5,450.45	4,467.60	5,907.03	2,922.21	2,985.00	3,000.00	1,493.00	-1,492.00
511800 SALARIES-NONPRODUCTIVE	15,678.36	14,001.86	16,526.75	8,265.88	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	748.79	788.79	828.79	0.00	869.00	869.00	909.00	40.00
512100 WAGES-PART TIME	333,547.98	310,758.68	301,036.06	150,263.61	365,117.00	365,117.00	402,784.00	37,667.00
512200 WAGES-PART TIME-OVERTIME	20,840.16	20,577.68	27,726.27	10,769.57	11,658.00	15,000.00	12,628.00	970.00
512800 WAGES PART TIME NONPRODUCTIVE	59,038.05	57,434.72	61,625.48	32,326.51	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	2,774.82	2,910.02	3,045.82	0.00	3,190.00	3,190.00	3,505.00	315.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: NURSING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>60065422 LICENSED PRACTICAL NURSE LABOR</b>								
514100 FICA & MEDICARE TAX	37,289.97	36,519.24	37,136.61	17,196.68	37,309.00	37,309.00	40,179.00	2,870.00
514200 RETIREMENT-COUNTY SHARE	22,999.64	23,750.40	27,118.70	14,021.63	28,774.00	28,774.00	34,927.00	6,153.00
514300 RETIREMENT-EMPLOYEES SHARE	30,131.48	30,653.59	19,341.95	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	123,474.93	118,434.31	109,087.03	68,425.34	116,799.00	116,799.00	123,374.00	6,575.00
514500 LIFE INSURANCE COUNTY SHARE	269.54	285.84	318.92	165.72	333.00	333.00	352.00	19.00
514600 WORKERS COMPENSATION	19,333.48	-976.11	6,879.55	3,255.84	6,682.00	6,682.00	7,931.00	1,249.00
514800 UNEMPLOYMENT	9,438.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LICENSED PRACTICAL NURSE LABOR</b>	<b>764,847.34</b>	<b>704,796.75</b>	<b>699,650.12</b>	<b>340,719.87</b>	<b>677,599.00</b>	<b>680,956.00</b>	<b>731,981.00</b>	<b>54,382.00</b>
<b>60065423 REGISTERED NURSES LABOR</b>								
511100 SALARIES PERMANENT REGULAR	235,416.86	249,308.40	254,616.59	128,059.85	303,194.00	303,194.00	309,504.00	6,310.00
511200 SALARIES-PERMANENT-OVERTIME	6,695.05	7,085.25	9,773.57	5,980.44	4,744.00	7,000.00	3,389.00	-1,355.00
511800 SALARIES-NONPRODUCTIVE	31,108.54	43,851.19	35,157.35	14,570.47	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	964.00	1,035.67	1,214.80	0.00	1,124.00	1,124.00	1,274.00	150.00
512100 WAGES-PART TIME	424,645.42	467,318.34	486,370.42	230,156.17	541,361.00	543,361.00	559,711.00	18,350.00
512200 WAGES-PART TIME-OVERTIME	35,883.76	48,560.33	43,881.56	19,819.31	20,411.00	25,000.00	23,595.00	3,184.00
512800 WAGES PART TIME NONPRODUCTIVE	57,312.51	74,468.45	78,882.40	34,469.40	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	1,984.25	1,982.25	2,144.94	0.00	2,422.00	2,422.00	2,800.00	378.00
514100 FICA & MEDICARE TAX	57,117.73	65,105.92	65,591.88	31,642.50	66,804.00	66,804.00	68,871.00	2,067.00
514200 RETIREMENT-COUNTY SHARE	35,027.35	42,295.18	47,523.03	25,504.28	51,522.00	51,522.00	59,868.00	8,346.00
514300 RETIREMENT-EMPLOYEES SHARE	45,883.19	54,584.68	34,607.95	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	166,459.85	197,601.50	191,246.76	110,676.66	195,558.00	195,558.00	200,665.00	5,107.00
514500 LIFE INSURANCE COUNTY SHARE	450.40	550.39	484.29	267.73	475.00	475.00	506.00	31.00
514600 WORKERS COMPENSATION	29,228.51	-1,748.13	12,140.09	5,932.82	11,964.00	11,964.00	13,594.00	1,630.00
<b>TOTAL REGISTERED NURSES LABOR</b>	<b>1,128,177.42</b>	<b>1,251,999.42</b>	<b>1,263,635.63</b>	<b>607,079.63</b>	<b>1,199,579.00</b>	<b>1,208,424.00</b>	<b>1,243,777.00</b>	<b>44,198.00</b>
<b>60065424 WARD CLERKS LABOR</b>								
511100 SALARIES PERMANENT REGULAR	47,234.06	41,863.14	46,649.58	22,076.82	57,921.00	57,921.00	57,921.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	1,935.87	1,633.35	790.99	317.38	416.00	416.00	208.00	-208.00
511800 SALARIES-NONPRODUCTIVE	7,767.36	9,366.99	9,863.57	5,178.51	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	800.65	843.43	889.43	0.00	935.00	935.00	972.00	37.00
514100 FICA & MEDICARE TAX	4,106.86	4,037.98	4,245.67	1,946.29	4,534.00	4,534.00	4,521.00	-13.00
514200 RETIREMENT-COUNTY SHARE	2,549.90	2,646.59	3,159.26	1,626.79	3,497.00	3,497.00	3,930.00	433.00
514300 RETIREMENT-EMPLOYEES SHARE	3,340.34	3,415.73	2,255.87	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	29,739.77	28,136.16	27,630.12	16,711.24	28,649.00	28,649.00	29,709.00	1,060.00
514500 LIFE INSURANCE COUNTY SHARE	14.08	14.39	14.52	8.34	15.00	15.00	21.00	6.00
514600 WORKERS COMPENSATION	2,134.78	-108.49	801.44	377.72	812.00	812.00	892.00	80.00
<b>TOTAL WARD CLERKS LABOR</b>	<b>99,623.67</b>	<b>91,849.27</b>	<b>96,300.45</b>	<b>48,243.09</b>	<b>96,779.00</b>	<b>96,779.00</b>	<b>98,174.00</b>	<b>1,395.00</b>

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: NURSING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>60065425 NURSING OPERATIONS</b>								
520900 CONTRACTED SERVICES	253.50	338.25	0.00	0.00	0.00	0.00	0.00	0.00
520920 CONTRACTED CNA	0.00	0.00	0.00	859.36	0.00	1,000.00	0.00	0.00
520930 CONTRACTED RN	0.00	0.00	5,684.04	3,169.18	0.00	5,000.00	5,000.00	5,000.00
523500 CNA TRAINING SUPPLIES	0.00	138.93	0.00	0.00	0.00	0.00	0.00	0.00
529000 PHARMACY CONSULT	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
529100 PHARMACY SERVICES	3,000.00	3,600.00	3,600.00	1,200.00	3,600.00	3,600.00	3,600.00	0.00
529200 PHARMACY EQUIPMENT RENTAL	1,200.00	1,200.00	1,200.00	400.00	1,200.00	1,200.00	1,200.00	0.00
529300 SPEECH THERAPY	48,191.48	44,487.10	74,899.60	31,091.02	60,000.00	62,000.00	70,000.00	10,000.00
529500 PHYSICAL THERAPY PURCHASE SVCS	174,633.06	125,816.32	142,497.70	55,979.80	162,000.00	150,000.00	150,000.00	-12,000.00
529550 PHYSICAL THERAPY SMALL EQUIP	0.00	0.00	1,579.08	0.00	2,000.00	2,000.00	2,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	224.20	293.00	195.00	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	15,078.85	13,227.62	14,186.53	1,597.81	10,000.00	10,000.00	10,000.00	0.00
532200 SUBSCRIPTIONS	-678.00	660.69	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	2,474.01	4,013.46	4,790.50	2,483.00	2,000.00	4,000.00	4,000.00	2,000.00
533200 MILEAGE	411.66	241.85	356.91	376.62	500.00	500.00	800.00	300.00
535900 EQUIPMENT AND MAINTENANCE	3,662.63	4,779.01	4,143.99	1,764.80	4,000.00	4,000.00	6,000.00	2,000.00
538100 NON-CHARGEABLE SUPPLIES	70,509.95	70,055.10	70,332.72	34,261.55	72,000.00	74,000.00	75,000.00	3,000.00
538101 NON-CHARGEABLE MEDICARE A	0.00	0.00	70.90	0.00	0.00	0.00	0.00	0.00
538200 INCONTINENT SUPPLIES	47,547.14	43,601.95	49,252.54	26,353.31	50,000.00	50,000.00	52,000.00	2,000.00
538300 OXYGEN EXPENSE	6,287.41	8,886.55	9,775.25	175.00	10,000.00	10,000.00	10,000.00	0.00
538500 LAB & X-RAY & ANALGESICS	21,767.12	37,025.69	28,744.95	14,208.33	23,000.00	28,000.00	30,000.00	7,000.00
538600 PHARMACY DRUGS	46,184.96	50,806.00	54,931.53	18,577.00	60,000.00	60,000.00	60,000.00	0.00
538700 OTC DRUGS	24,122.72	30,676.57	20,076.27	9,079.63	25,000.00	25,000.00	26,000.00	1,000.00
539800 EQUIPMENT LEASE	4,829.22	312.87	2,034.00	0.00	5,000.00	5,000.00	5,000.00	0.00
<b>TOTAL NURSING OPERATIONS</b>	<b>470,299.91</b>	<b>440,160.96</b>	<b>488,351.51</b>	<b>201,576.41</b>	<b>490,300.00</b>	<b>495,300.00</b>	<b>510,600.00</b>	<b>20,300.00</b>
<b>60065426 NURSING ADMINISTRATIVE</b>								
511100 SALARIES PERMANENT REGULAR	28,889.33	26,448.75	28,021.29	13,508.08	32,260.00	32,260.00	32,260.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	658.44	880.93	602.57	0.00	232.00	300.00	116.00	-116.00
511800 FT WAGES NONPRODUCTIVE	3,371.25	4,438.05	4,341.50	1,942.86	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	138.00	161.00	184.00	0.00	207.00	207.00	230.00	23.00
514100 FICA & MEDICARE TAX	2,512.24	2,504.74	2,471.46	1,163.56	2,501.00	2,501.00	2,494.00	-7.00
514200 RETIREMENT-COUNTY SHARE	1,451.35	1,612.27	1,762.52	911.55	1,929.00	1,929.00	2,168.00	239.00
514300 RETIREMENT-EMPLOYEES SHARE	1,901.43	2,081.31	1,262.86	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	6,694.25	3,198.87	5,510.00	5,510.00	5,713.00	203.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	12.69	5.67	11.00	11.00	11.00	0.00
514600 WORKERS COMPENSATION	1,265.07	-64.76	447.00	211.64	448.00	448.00	492.00	44.00
<b>TOTAL NURSING ADMINISTRATIVE</b>	<b>40,187.11</b>	<b>38,062.29</b>	<b>45,800.14</b>	<b>20,942.23</b>	<b>43,098.00</b>	<b>43,166.00</b>	<b>43,484.00</b>	<b>386.00</b>

<b>Fund: HEALTH CARE CENTER Department: NURSING</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 6 Months Actual</b>	<b>2012 Modified Budget</b>	<b>2012 Estimated</b>	<b>2013</b>	<b>Dollar Change</b>
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>4,811,614.36</b>	<b>5,010,107.65</b>	<b>5,081,377.86</b>	<b>2,364,335.89</b>	<b>5,177,863.00</b>	<b>5,224,248.00</b>	<b>5,282,726.00</b>	<b>104,863.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>4,811,614.36</b>	<b>5,010,107.65</b>	<b>5,081,377.86</b>	<b>2,364,335.89</b>	<b>5,177,863.00</b>	<b>5,224,248.00</b>	<b>5,282,726.00</b>	
<b>60080 HEALTH CARE CENTER REVENUE</b>								
425010 RM BRD MEDICARE A	-706,527.41	-809,211.54	-959,165.82	-391,886.96	-1,000,000.00	-800,000.00	-950,000.00	-50,000.00
425020 RM BRD MEDICAID	-3,752,114.22	-4,498,223.95	-4,325,699.02	-2,247,735.85	-4,500,000.00	-4,500,000.00	-4,500,000.00	0.00
425030 RM BRD INSURANCE	-18,277.69	-9,508.00	-1,513.71	-5,810.89	-5,000.00	-5,000.00	-10,000.00	5,000.00
425040 RM BRD SWFA	-53,013.41	-106,782.20	-144,121.89	-57,028.44	-175,000.00	-175,000.00	-150,000.00	-25,000.00
425050 RM BRD RPLCMT A	-94,334.06	-50,277.67	-53,859.27	-27,028.48	-60,000.00	-60,000.00	-60,000.00	0.00
425200 CONTRACTUAL-MEDICARE A	-27,873.44	27,997.77	-773.13	95,967.77	50,000.00	100,000.00	100,000.00	-50,000.00
425220 CONTRACTUAL-RPLCMT A	-16,992.90	-3,772.10	1,682.46	-163.44	-4,000.00	-4,000.00	-4,000.00	0.00
425250 MC COST REPORT SETTLEMENT	0.00	0.00	0.00	-15.02	0.00	0.00	0.00	0.00
451650 COPIER/POSTAGE/MISC	-864.19	-902.14	-554.52	-117.89	-600.00	-600.00	-600.00	0.00
455200 SAUK CO HEALTH CARE CENTER	0.00	0.00	0.00	4,651.82	0.00	0.00	0.00	0.00
455401 OUTPT PHYSICAL THER-MEDICARE B	0.00	0.00	0.00	-720.00	0.00	0.00	-1,000.00	1,000.00
455402 OUTPT PHYSICAL THER-SELF PAY	0.00	0.00	0.00	0.00	0.00	0.00	-100.00	100.00
455405 OUTPT PHYSICAL THER-INS	0.00	0.00	0.00	0.00	0.00	0.00	-100.00	100.00
455411 OUTPT OCCUP THER-MEDICARE B	0.00	0.00	0.00	0.00	0.00	0.00	-1,000.00	1,000.00
455412 OUTPT OCCUP THER-SELF PAY	0.00	0.00	0.00	0.00	0.00	0.00	-100.00	100.00
455415 OUTPT OCCUP THER-INS	0.00	0.00	0.00	0.00	0.00	0.00	-100.00	100.00
455421 OUTPT SPEECH THER-MEDICARE B	0.00	0.00	0.00	0.00	0.00	0.00	-1,000.00	1,000.00
455422 OUTPT SPEECH THER-SELF PAY	0.00	0.00	0.00	0.00	0.00	0.00	-100.00	100.00
455425 OUTPT SPEECH THER-INS	0.00	0.00	0.00	0.00	0.00	0.00	-100.00	100.00
465200 SNF PRIVATE PAY	0.00	0.00	-168.00	0.00	0.00	0.00	0.00	0.00
465280 TRANSPORTATION REVENUE	-3,141.80	-81.62	-177.00	6.00	-500.00	-250.00	-250.00	-250.00
465290 RM BRD SELF PAY	-794,212.34	-883,170.61	-1,200,148.00	-746,159.56	-1,073,100.00	-1,073,100.00	-1,400,000.00	326,900.00
465300 RADIOLOGYMDICARE A	-4,449.50	-10,690.11	-8,036.16	-4,295.82	-6,000.00	-6,000.00	-8,500.00	2,500.00
465310 PHARMACY MEDICARE A	-46,436.00	-48,503.00	-54,028.00	-21,658.00	-50,000.00	-50,000.00	-56,000.00	6,000.00
465330 PHYSICAL THERAPY MEDICARE A	-300,550.07	-274,978.07	-276,996.17	-105,096.37	-266,000.00	-266,000.00	-240,000.00	-26,000.00
465331 PHYSICAL THERAPY-MEDICARE B	-148,666.55	-112,686.73	-100,744.11	-32,750.86	-45,000.00	-55,000.00	-60,000.00	15,000.00
465332 PHYSICAL THERAPY-SELF PAY	-765.00	0.00	-2,115.00	0.00	-2,000.00	-2,000.00	-2,000.00	0.00
465333 PHYSICAL THERAPY-MEDICAID	-5,754.96	-1,564.20	-97.69	0.00	-4,500.00	-4,500.00	-1,000.00	-3,500.00
465334 PHYSICAL THERAPY-RPLC A	-51,660.00	-11,430.00	-18,270.00	-7,515.00	-10,000.00	-10,000.00	-15,000.00	5,000.00
465335 PHYSICAL THERAPY-INS	-3,780.00	0.00	-4,725.00	-2,385.00	-5,000.00	-5,000.00	-5,000.00	0.00
465336 PHYSICAL THERAPY-RPLC B	-3,947.30	-3,608.80	-1,425.00	0.00	-2,500.00	-2,500.00	-2,500.00	0.00
465337 PHYSCIAL THERAPY-SWFA	0.00	0.00	429.32	2.45	-1,000.00	-1,000.00	-500.00	-500.00
465350 PSYCHIATRIC BILLING	-3,897.91	-5,096.83	-8,648.37	-1,747.29	-2,500.00	-2,500.00	-2,500.00	0.00
465355 CONTRACTUAL-PSYCHIATRIC BILLIN	1,697.31	2,153.67	3,701.10	1,391.94	0.00	2,000.00	2,000.00	-2,000.00
465370 OCC THERAPY MEDICARE A	-269,910.00	-282,060.00	-274,680.00	-120,465.00	-210,000.00	-220,000.00	-250,000.00	40,000.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HEALTH CARE CENTER</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>60080 HEALTH CARE CENTER REVENUE</b>								
465371 OCC THERAPY MEDICARE B	-31,875.46	-56,840.58	-51,935.93	-27,852.04	-35,000.00	-50,000.00	-50,000.00	15,000.00
465372 OCC THERAPY SELF PAY	-225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
465373 OCC THERAPY MEDICAID	-221.47	-3,713.06	-1,027.33	0.00	-2,000.00	-2,000.00	-2,000.00	0.00
465374 OCC THERAPY RPLCMT A	-46,800.00	-16,020.00	-18,315.00	-8,415.00	-15,000.00	-15,000.00	-15,000.00	0.00
465375 OCC THERAPY INSURANCE	-1,600.06	-55.68	-4,245.22	-2,479.17	-1,000.00	-3,000.00	-3,000.00	2,000.00
465376 OCC THERAPY RPLCMNT B	0.00	0.00	-1,215.00	0.00	-2,000.00	-2,000.00	-2,000.00	0.00
465377 OCC THERAPY SWFA	0.00	0.00	0.00	0.00	-2,000.00	-2,000.00	-2,000.00	0.00
465380 SPEECH THERAPY PART A	-72,600.00	-60,550.00	-115,380.00	-41,804.00	-84,000.00	-84,000.00	-90,000.00	6,000.00
465381 SPEECH THERAPY MEDICARE B	-46,194.32	-64,085.22	-60,903.87	-18,702.72	-35,000.00	-35,000.00	-40,000.00	5,000.00
465382 SPEECH THERAPY SELF PAY	0.00	0.00	0.00	0.00	-1,000.00	-1,000.00	-1,000.00	0.00
465383 SPEECH THERAPY MEDICAID	-1,845.68	-1,406.77	-22.23	0.00	0.00	0.00	0.00	0.00
465384 SPEECH THERAPY RPLCMT A	-13,525.00	-9,075.00	-13,575.00	-1,067.00	-10,000.00	-5,000.00	-5,000.00	-5,000.00
465385 SPEECH THERAPY INSURANCE	13.01	19.29	-5,100.00	-1,672.54	-1,000.00	-2,000.00	-4,000.00	3,000.00
465386 SPEECH THERAPY RPLCMT B	0.00	0.00	-500.00	0.00	-1,000.00	-1,000.00	-500.00	-500.00
465400 BED TAX ASSESSMENT	133,950.00	132,840.00	167,280.00	97,580.00	167,280.00	167,280.00	167,280.00	0.00
465406 BAD DEBT OUTPT SELF PAY	0.00	0.00	1,055.30	0.00	0.00	0.00	0.00	0.00
465407 BAD DEBT OUTPT MEDICAID	0.00	0.00	2,890.02	0.00	0.00	0.00	0.00	0.00
465408 BAD DEBT OUTPT INS	0.00	0.00	550.00	0.00	0.00	0.00	0.00	0.00
465410 BAD DEBT SWFA	47,239.78	7,349.50	6,616.86	0.00	10,000.00	10,000.00	12,000.00	-2,000.00
465411 BAD DEBT MEDICAID	60,097.88	56,036.03	49,691.16	0.00	35,000.00	35,000.00	40,000.00	-5,000.00
465412 BAD DEBT MEDICARE A	657.78	24,473.18	11,556.40	0.00	8,000.00	8,000.00	10,000.00	-2,000.00
465413 BAD DEBT SELF PAY	-58,832.69	-18,206.24	99,040.04	0.00	5,000.00	55,000.00	50,000.00	-45,000.00
465414 BAD DEBT INSURANCE	11,217.23	29,551.40	60,255.89	8,250.00	15,000.00	15,000.00	20,000.00	-5,000.00
465415 BAD DEBT MEDICARE B	3,314.66	39,901.10	63,411.20	4,245.37	15,000.00	15,000.00	30,000.00	-15,000.00
465417 BAD DEBT MEDICARE RPLCMT	28,873.77	7,782.70	9,320.63	0.00	0.00	0.00	0.00	0.00
465418 BAD DEBT PSYCH SERVICES	1,347.63	598.92	600.00	0.00	0.00	0.00	0.00	0.00
465420 LABORATORY	-14,573.98	-12,554.55	-11,673.31	-7,407.14	-11,000.00	-11,000.00	-14,000.00	3,000.00
465428 VACCINATIONS	-2,860.75	-3,260.92	-4,313.85	-1,394.40	-3,000.00	-3,000.00	-3,000.00	0.00
465430 PHYS THER CONTRACTUAL ADJUSTME	0.00	0.00	-54.52	0.00	0.00	0.00	0.00	0.00
465470 CONTRACTUAL MEDICAID	985,062.68	1,323,723.26	1,372,890.11	757,192.60	1,000,000.00	1,000,000.00	1,000,000.00	0.00
465471 CONTRACTUAL SWFA	10,736.82	41,044.66	53,254.02	18,140.86	50,000.00	30,000.00	35,000.00	15,000.00
465472 CONTRACTUAL MEDICARE B	99,645.99	89,306.11	84,907.64	30,448.39	90,000.00	1,500.00	80,000.00	10,000.00
465473 CONTRACTUAL-MED B RPLCMT	1,633.02	1,431.70	1,192.20	0.00	1,500.00	0.00	500.00	1,000.00
465475 CONTRACTUAL OUTPT MECICARE B	0.00	0.00	0.00	362.97	0.00	0.00	0.00	0.00
465478 CONTRACTUAL OUTPT INSUR	0.00	0.00	1,415.00	0.00	0.00	0.00	0.00	0.00
465510 LEVEL 1 SCREEN	-1,560.00	-1,920.00	-2,730.00	-1,260.00	-2,500.00	-2,500.00	-2,500.00	0.00
465520 NA TRAINING	-458.40	-458.40	-658.20	573.00	-1,000.00	-1,000.00	-1,000.00	0.00
465531 INSURANCE CONTRACT ADJ	-60.06	6,900.00	-892.60	4,680.00	500.00	5,000.00	5,000.00	-4,500.00
465550 GUEST MEALS	-4,097.00	-6,123.50	-5,335.00	-3,071.50	-6,500.00	-6,500.00	-6,500.00	0.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HEALTH CARE CENTER</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>60080 HEALTH CARE CENTER REVENUE</b>								
481100 INTEREST ON INVESTMENTS	-18.27	-11.12	-4.75	-2.31	-200.00	-5.00	-5.00	-195.00
481250 INSURANCE INTEREST	-34.37	-3,885.07	-206.45	-6.32	0.00	-10.00	-6.00	6.00
483100 GAIN/LOSS FIXED ASSETS DIV	616,312.01	-111,130.65	3,452.52	0.00	0.00	0.00	0.00	0.00
483310 BAKE SALES	-245.75	-1,810.50	-1,306.00	-509.25	-1,000.00	-1,000.00	-1,300.00	300.00
483330 CRAFT SALES	-170.00	0.00	-8.00	0.00	0.00	0.00	0.00	0.00
483800 CANTEEN RECEIPTS	-888.17	-649.06	-334.78	0.00	0.00	0.00	0.00	0.00
484110 MISCELLANEOUS PUBLIC CHARGES	0.00	-567.00	-194.50	0.00	-100.00	-100.00	-100.00	0.00
485010 DONATIONS & CONTRIBUTIONS	-15,463.67	-6,124.07	-50.00	0.00	0.00	0.00	0.00	0.00
485020 GERIATRICS DONATIONS	-70.00	-4,218.51	-3,777.87	-1,880.96	-4,000.00	-4,000.00	-4,000.00	0.00
493160 USE OF RETAINED EARNINGS	0.00	0.00	0.00	0.00	-375,851.00	0.00	-365,600.00	-10,251.00
<b>TOTAL HEALTH CARE CENTER REVENUE</b>	<b>-4,619,589.28</b>	<b>-5,704,104.18</b>	<b>-5,744,513.40</b>	<b>-2,866,611.05</b>	<b>-6,569,571.00</b>	<b>-6,029,785.00</b>	<b>-6,782,181.00</b>	<b>212,610.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-4,619,589.28</b>	<b>-5,704,104.18</b>	<b>-5,744,513.40</b>	<b>-2,866,611.05</b>	<b>-6,569,571.00</b>	<b>-6,029,785.00</b>	<b>-6,782,181.00</b>	<b>212,610.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-4,619,589.28</b>	<b>-5,704,104.18</b>	<b>-5,744,513.40</b>	<b>-2,866,611.05</b>	<b>-6,569,571.00</b>	<b>-6,029,785.00</b>	<b>-6,782,181.00</b>	
<b>60085420 OCCUP THERAPY LABOR</b>								
511100 SALARIES PERMANENT REGULAR	74,016.25	58,410.80	57,103.15	29,763.80	69,322.00	69,322.00	69,322.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	732.30	298.87	174.36	118.30	249.00	250.00	249.00	0.00
511800 SALARIES-NONPRODUCTIVE	9,717.98	10,491.03	10,677.95	3,515.05	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,023.73	1,069.73	1,115.73	0.00	1,162.00	1,162.00	1,208.00	46.00
514100 FICA & MEDICARE TAX	5,057.35	4,988.59	4,879.81	2,255.45	5,411.00	5,411.00	5,415.00	4.00
514200 RETIREMENT-COUNTY SHARE	3,176.56	3,408.13	3,798.24	1,970.42	4,173.00	4,173.00	4,707.00	534.00
514300 RETIREMENT-EMPLOYEES SHARE	4,161.40	4,398.89	2,685.61	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	30,152.08	29,673.98	27,875.12	16,711.24	28,649.00	28,649.00	29,709.00	1,060.00
514500 LIFE INSURANCE COUNTY SHARE	34.32	33.36	36.24	21.70	38.00	38.00	38.00	0.00
514600 WORKERS COMPENSATION	2,662.28	-139.77	962.89	457.49	969.00	969.00	1,069.00	100.00
<b>TOTAL OCCUP THERAPY LABOR</b>	<b>130,734.25</b>	<b>112,633.61</b>	<b>109,309.10</b>	<b>54,813.45</b>	<b>109,973.00</b>	<b>109,974.00</b>	<b>111,717.00</b>	<b>1,744.00</b>
<b>60085425 OCCUP THERAPY OPERATIONS</b>								
520900 CONTRACTED SERVICES	71,799.50	54,313.32	43,038.03	7,078.20	70,000.00	50,000.00	50,000.00	-20,000.00
531400 SMALL EQUIPMENT	1,491.82	3,722.44	2,578.88	0.00	3,500.00	3,500.00	3,500.00	0.00
532800 TRAINING AND INSERVICE	701.00	374.00	547.00	0.00	0.00	2,000.00	2,000.00	2,000.00
535900 EQUIPMENT AND MAINTENANCE	1,561.19	2,029.95	3,484.47	1,361.28	2,000.00	0.00	0.00	-2,000.00
<b>TOTAL OCCUP THERAPY OPERATIONS</b>	<b>75,553.51</b>	<b>60,439.71</b>	<b>49,648.38</b>	<b>8,439.48</b>	<b>75,500.00</b>	<b>55,500.00</b>	<b>55,500.00</b>	<b>-20,000.00</b>



<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: OCCUPATIONAL THERAPY</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>206,287.76</b>	<b>173,073.32</b>	<b>158,957.48</b>	<b>63,252.93</b>	<b>185,473.00</b>	<b>165,474.00</b>	<b>167,217.00</b>	<b>-18,256.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>206,287.76</b>	<b>173,073.32</b>	<b>158,957.48</b>	<b>63,252.93</b>	<b>185,473.00</b>	<b>165,474.00</b>	<b>167,217.00</b>	
 <b>60086420 ACTIVITY THERAPY LABOR COSTS</b>								
511100 SALARIES PERMANENT REGULAR	89,170.08	92,172.91	104,699.23	44,303.94	107,560.00	107,560.00	109,098.00	1,538.00
511200 SALARIES-PERMANENT-OVERTIME	2,459.78	1,900.60	2,300.12	1,330.50	777.00	2,000.00	392.00	-385.00
511800 SALARIES-NONPRODUCTIVE	14,538.87	12,839.80	13,606.10	6,544.20	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	873.47	939.47	1,005.47	0.00	1,071.00	1,071.00	1,140.00	69.00
512100 WAGES-PART TIME	13,309.45	21,288.41	17,841.26	9,713.98	22,851.00	22,851.00	23,753.00	902.00
512200 WAGES-PART TIME-OVERTIME	421.92	343.23	165.44	42.87	182.00	182.00	190.00	8.00
512800 WAGES PART TIME NONPRODUCTIVE	470.89	2,643.76	3,232.42	1,118.57	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	8,547.24	9,478.57	9,503.93	4,580.01	10,132.00	10,132.00	10,295.00	163.00
514200 RETIREMENT-COUNTY SHARE	5,404.97	6,323.32	6,967.44	3,720.22	7,814.00	7,814.00	8,949.00	1,135.00
514300 RETIREMENT-EMPLOYEES SHARE	7,080.63	8,161.13	5,055.09	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	36,642.14	38,554.53	37,855.91	26,852.87	48,483.00	48,483.00	50,276.00	1,793.00
514500 LIFE INSURANCE COUNTY SHARE	22.45	30.97	34.75	16.04	35.00	35.00	32.00	-3.00
514600 WORKERS COMPENSATION	4,521.07	-259.25	1,778.74	863.85	5,165.00	5,165.00	5,248.00	83.00
<b>TOTAL ACTIVITY THERAPY LABOR COSTS</b>	<b>183,462.96</b>	<b>194,417.45</b>	<b>204,045.90</b>	<b>99,087.05</b>	<b>204,070.00</b>	<b>205,293.00</b>	<b>209,373.00</b>	<b>5,303.00</b>
 <b>60086425 ACTIVITY THERAPY OPERATIONS</b>								
520900 CONTRACTED SERVICES	1,022.87	2,677.77	2,504.37	1,503.30	3,000.00	3,000.00	3,000.00	0.00
531400 SMALL EQUIPMENT	65.97	185.94	272.86	176.73	300.00	300.00	300.00	0.00
532200 SUBSCRIPTIONS	219.90	89.95	621.38	777.36	800.00	800.00	800.00	0.00
532600 ADVERTISING	716.69	560.43	740.10	0.00	1,000.00	1,000.00	1,000.00	0.00
532800 TRAINING AND INSERVICE	305.00	270.13	115.00	60.00	500.00	500.00	500.00	0.00
533200 MILEAGE	25.52	0.00	0.00	0.00	100.00	100.00	100.00	0.00
534000 OPERATING/MEETING SUPPLIES	6,510.60	7,574.08	6,217.85	1,582.35	6,149.00	5,000.00	6,000.00	-149.00
535900 EQUIPMENT AND MAINTENANCE	33.40	187.99	44.40	41.68	150.00	150.00	150.00	0.00
538800 CANTEEN EXPENSE	817.25	596.02	92.54	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ACTIVITY THERAPY OPERATIONS</b>	<b>9,717.20</b>	<b>12,142.31</b>	<b>10,608.50</b>	<b>4,141.42</b>	<b>11,999.00</b>	<b>10,850.00</b>	<b>11,850.00</b>	<b>-149.00</b>
 <b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>193,180.16</b>	<b>206,559.76</b>	<b>214,654.40</b>	<b>103,228.47</b>	<b>216,069.00</b>	<b>216,143.00</b>	<b>221,223.00</b>	<b>5,154.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>193,180.16</b>	<b>206,559.76</b>	<b>214,654.40</b>	<b>103,228.47</b>	<b>216,069.00</b>	<b>216,143.00</b>	<b>221,223.00</b>	
 <b>60087425 PHYSICIAN</b>								
528700 PHYSICIANS SERVICES	9,000.00	12,987.37	9,171.10	5,650.00	9,000.00	10,200.00	10,200.00	1,200.00

<b>Fund: HEALTH CARE CENTER Department: PHYSICIAN</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 6 Months Actual</b>	<b>2012 Modified Budget</b>	<b>2012 Estimated</b>	<b>2013</b>	<b>Dollar Change</b>
<b>60087425 PHYSICIAN</b>								
529700 PSYCHIATRIST	2,851.00	4,264.25	5,081.50	2,007.00	5,000.00	5,000.00	5,000.00	0.00
529800 DENTAL SERVICES	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00
<b>TOTAL PHYSICIAN</b>	<b>12,851.00</b>	<b>17,251.62</b>	<b>14,252.60</b>	<b>7,657.00</b>	<b>14,500.00</b>	<b>15,700.00</b>	<b>15,700.00</b>	<b>1,200.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>12,851.00</b>	<b>17,251.62</b>	<b>14,252.60</b>	<b>7,657.00</b>	<b>14,500.00</b>	<b>15,700.00</b>	<b>15,700.00</b>	<b>1,200.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>12,851.00</b>	<b>17,251.62</b>	<b>14,252.60</b>	<b>7,657.00</b>	<b>14,500.00</b>	<b>15,700.00</b>	<b>15,700.00</b>	
<b>60088420 SOCIAL WORKERS LABOR COSTS</b>								
511100 SALARIES PERMANENT REGULAR	47,919.32	46,433.56	46,294.88	22,070.40	50,049.00	50,049.00	53,495.00	3,446.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	52.24	0.00	0.00	0.00	0.00	0.00
511800 SALARIES-NONPRODUCTIVE	4,367.28	5,752.80	6,569.28	3,009.60	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	100.00	120.00	140.00	0.00	160.00	160.00	180.00	20.00
514100 FICA & MEDICARE TAX	3,604.65	3,671.45	3,738.37	1,775.47	3,841.00	3,841.00	4,106.00	265.00
514200 RETIREMENT-COUNTY SHARE	2,241.87	2,416.65	2,819.67	1,479.75	2,962.00	2,962.00	3,569.00	607.00
514300 RETIREMENT-EMPLOYEES SHARE	2,936.80	3,119.09	2,031.89	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	14,780.08	14,842.99	13,945.06	8,355.62	14,324.00	14,324.00	14,854.00	530.00
514500 LIFE INSURANCE COUNTY SHARE	30.04	44.56	50.00	24.60	49.00	49.00	49.00	0.00
514600 WORKERS COMPENSATION	1,868.81	-99.10	715.73	343.62	1,958.00	1,958.00	2,093.00	135.00
<b>TOTAL SOCIAL WORKERS LABOR COSTS</b>	<b>77,848.85</b>	<b>76,302.00</b>	<b>76,357.12</b>	<b>37,059.06</b>	<b>73,343.00</b>	<b>73,343.00</b>	<b>78,346.00</b>	<b>5,003.00</b>
<b>60088425 SOCIAL WORKERS OPERATIONS</b>								
532800 TRAINING AND INSERVICE	339.00	881.00	436.09	209.00	700.00	700.00	700.00	0.00
533200 MILEAGE	174.00	265.00	233.64	0.00	300.00	300.00	300.00	0.00
<b>TOTAL SOCIAL WORKERS OPERATIONS</b>	<b>513.00</b>	<b>1,146.00</b>	<b>669.73</b>	<b>209.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>78,361.85</b>	<b>77,448.00</b>	<b>77,026.85</b>	<b>37,268.06</b>	<b>74,343.00</b>	<b>74,343.00</b>	<b>79,346.00</b>	<b>5,003.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>78,361.85</b>	<b>77,448.00</b>	<b>77,026.85</b>	<b>37,268.06</b>	<b>74,343.00</b>	<b>74,343.00</b>	<b>79,346.00</b>	
<b>60089420 MEDICAL RECORDS LABOR COSTS</b>								
511100 SALARIES PERMANENT REGULAR	65,478.92	69,821.82	67,036.45	32,918.37	78,425.00	78,425.00	78,906.00	481.00
511200 SALARIES-PERMANENT-OVERTIME	56.54	1.92	0.00	0.00	0.00	0.00	0.00	0.00
511800 SALARIES-NONPRODUCTIVE	8,856.78	9,431.43	10,394.89	4,702.81	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	700.00	1,387.00	1,430.00	0.00	1,473.00	1,473.00	1,516.00	43.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: MEDICAL RECORDS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>60089420 MEDICAL RECORDS LABOR COSTS</b>								
514100 FICA & MEDICARE TAX	5,561.47	5,926.57	5,939.13	2,794.94	6,112.00	6,112.00	6,152.00	40.00
514200 RETIREMENT-COUNTY SHARE	2,156.31	2,332.00	2,652.11	1,381.75	2,902.00	2,902.00	3,304.00	402.00
514300 RETIREMENT-EMPLOYEES SHARE	2,824.96	3,009.72	1,876.43	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	20,131.98	20,500.73	18,815.50	11,454.10	19,834.00	19,834.00	20,568.00	734.00
514500 LIFE INSURANCE COUNTY SHARE	30.24	28.16	41.16	24.12	48.00	48.00	48.00	0.00
514600 WORKERS COMPENSATION	172.58	-11.16	77.53	37.58	80.00	80.00	97.00	17.00
<b>TOTAL MEDICAL RECORDS LABOR COSTS</b>	<b>105,969.78</b>	<b>112,428.19</b>	<b>108,263.20</b>	<b>53,313.67</b>	<b>108,874.00</b>	<b>108,874.00</b>	<b>110,591.00</b>	<b>1,717.00</b>
<b>60089425 MEDICAL RECORDS OPERATIONS</b>								
520900 CONTRACTED SERVICES	1,665.90	1,417.17	1,317.03	661.40	1,500.00	1,500.00	1,500.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00
532200 SUBSCRIPTIONS	60.00	44.00	60.00	0.00	160.00	160.00	160.00	0.00
532800 TRAINING AND INSERVICE	0.00	255.00	0.00	0.00	600.00	600.00	600.00	0.00
533200 MILEAGE	34.80	125.00	0.00	0.00	150.00	150.00	150.00	0.00
<b>TOTAL MEDICAL RECORDS OPERATIONS</b>	<b>1,760.70</b>	<b>1,841.17</b>	<b>1,377.03</b>	<b>661.40</b>	<b>2,410.00</b>	<b>2,410.00</b>	<b>2,910.00</b>	<b>500.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>107,730.48</b>	<b>114,269.36</b>	<b>109,640.23</b>	<b>53,975.07</b>	<b>111,284.00</b>	<b>111,284.00</b>	<b>113,501.00</b>	<b>2,217.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>107,730.48</b>	<b>114,269.36</b>	<b>109,640.23</b>	<b>53,975.07</b>	<b>111,284.00</b>	<b>111,284.00</b>	<b>113,501.00</b>	
<b>60092420 KITCHEN LABOR COSTS</b>								
511100 SALARIES PERMANENT REGULAR	184,331.45	185,991.94	167,961.40	81,795.16	187,294.00	187,294.00	215,837.00	28,543.00
511200 SALARIES-PERMANENT-OVERTIME	13,271.47	6,909.74	8,183.38	2,462.93	2,723.00	3,000.00	3,480.00	757.00
511800 SALARIES-NONPRODUCTIVE	27,968.04	28,523.17	38,454.80	16,434.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,542.88	2,680.42	2,876.12	0.00	2,400.00	2,400.00	2,722.00	322.00
512100 WAGES-PART TIME	100,759.22	105,923.88	117,210.37	62,091.54	145,654.00	145,654.00	116,059.00	-29,595.00
512200 WAGES-PART TIME-OVERTIME	9,228.66	5,622.51	7,901.32	4,151.25	4,802.00	5,000.00	2,800.00	-2,002.00
512800 WAGES PART TIME NONPRODUCTIVE	9,608.17	10,049.86	10,248.95	5,723.70	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	47.15	53.36	123.74	0.00	775.00	775.00	598.00	-177.00
514100 FICA & MEDICARE TAX	25,342.06	25,324.92	26,025.75	12,506.16	26,289.00	26,289.00	26,124.00	-165.00
514200 RETIREMENT-COUNTY SHARE	15,369.81	15,631.55	19,001.22	9,597.56	20,275.00	20,275.00	22,709.00	2,434.00
514300 RETIREMENT-EMPLOYEES SHARE	20,136.11	20,175.38	13,671.50	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	97,189.08	88,798.64	98,418.61	59,470.15	103,364.00	103,364.00	105,059.00	1,695.00
514500 LIFE INSURANCE COUNTY SHARE	93.13	90.01	104.19	53.67	110.00	110.00	109.00	-1.00
514600 WORKERS COMPENSATION	13,020.38	-674.69	4,863.09	2,365.43	4,708.00	4,708.00	5,157.00	449.00
514800 UNEMPLOYMENT	6,567.85	6,682.87	492.04	-259.99	0.00	0.00	0.00	0.00
<b>TOTAL KITCHEN LABOR COSTS</b>	<b>525,475.46</b>	<b>501,783.56</b>	<b>515,536.48</b>	<b>256,391.56</b>	<b>498,394.00</b>	<b>498,869.00</b>	<b>500,654.00</b>	<b>2,260.00</b>

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: KITCHEN</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>60092425 KITCHEN OPERATIONS</b>								
520900 CONTRACTED SERVICES	9,303.75	8,021.25	7,830.00	3,453.75	9,375.00	9,375.00	9,375.00	0.00
531400 SMALL EQUIPMENT	769.95	50.57	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	620.95	454.95	310.00	0.00	1,500.00	1,500.00	1,500.00	0.00
534300 FOOD	204,382.53	221,102.25	215,055.13	99,699.79	200,000.00	215,000.00	245,000.00	45,000.00
535900 EQUIPMENT AND MAINTENANCE	5,249.46	1,371.42	1,302.08	513.32	2,000.00	2,000.00	2,000.00	0.00
538900 DISHES & UTENSILS	228.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00
539000 DIETARY SUPPLIES	16,385.96	14,736.77	14,012.84	7,229.66	15,000.00	15,000.00	15,000.00	0.00
<b>TOTAL KITCHEN OPERATIONS</b>	<b>236,941.04</b>	<b>245,737.21</b>	<b>238,510.05</b>	<b>110,896.52</b>	<b>227,875.00</b>	<b>242,875.00</b>	<b>272,875.00</b>	<b>45,000.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>762,416.50</b>	<b>747,520.77</b>	<b>754,046.53</b>	<b>367,288.08</b>	<b>726,269.00</b>	<b>741,744.00</b>	<b>773,529.00</b>	<b>47,260.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>762,416.50</b>	<b>747,520.77</b>	<b>754,046.53</b>	<b>367,288.08</b>	<b>726,269.00</b>	<b>741,744.00</b>	<b>773,529.00</b>	
<b>60093420 MAINTENANCE LABOR COSTS</b>								
511100 SALARIES PERMANENT REGULAR	125,790.81	121,811.47	115,623.43	66,740.57	161,487.00	161,487.00	169,608.00	8,121.00
511200 SALARIES-PERMANENT-OVERTIME	3,959.63	3,294.21	1,572.50	752.11	1,328.00	1,328.00	1,106.00	-222.00
511800 SALARIES-NONPRODUCTIVE	18,487.99	24,110.14	37,107.93	11,398.51	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,497.88	1,581.88	1,710.88	0.00	1,800.00	1,800.00	1,922.00	122.00
512100 WAGES-PART TIME	48,099.19	51,764.47	28,941.53	13,994.48	27,361.00	27,361.00	27,361.00	0.00
512200 WAGES-PART TIME-OVERTIME	2,556.64	1,380.52	513.61	220.50	437.00	500.00	874.00	437.00
512800 WAGES PART TIME NONPRODUCTIVE	2,729.26	7,338.92	4,005.52	1,881.88	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	0.00	0.00	69.00	0.00	69.00	69.00	92.00	23.00
514100 FICA & MEDICARE TAX	14,824.80	16,181.59	15,001.34	6,998.29	14,725.00	14,725.00	14,735.00	10.00
514200 RETIREMENT-COUNTY SHARE	9,033.90	10,272.08	10,880.28	5,604.37	11,356.00	11,356.00	12,809.00	1,453.00
514300 RETIREMENT-EMPLOYEES SHARE	11,834.17	13,258.61	7,755.32	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	62,166.47	75,417.68	69,933.48	41,645.81	71,623.00	71,623.00	74,273.00	2,650.00
514500 LIFE INSURANCE COUNTY SHARE	135.46	145.54	159.35	87.72	162.00	162.00	194.00	32.00
514600 WORKERS COMPENSATION	7,546.50	-428.53	2,758.87	1,301.28	2,637.00	2,637.00	2,908.00	271.00
514800 UNEMPLOYMENT	0.00	2,541.00	5,808.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MAINTENANCE LABOR COSTS</b>	<b>308,662.70</b>	<b>328,669.58</b>	<b>301,841.04</b>	<b>150,625.52</b>	<b>292,985.00</b>	<b>293,048.00</b>	<b>305,882.00</b>	<b>12,897.00</b>
<b>60093425 MAINTENANCE OPERATIONS</b>								
520900 CONTRACTED SERVICES	36,275.00	22,298.20	19,254.87	14,202.41	23,200.00	23,200.00	28,470.00	5,270.00
522100 WATER TREATMENT	4,983.67	20,641.76	18,881.18	8,854.34	18,700.00	18,700.00	18,700.00	0.00
522200 ELECTRIC	107,675.57	107,358.40	112,226.15	56,177.42	116,000.00	116,000.00	120,000.00	4,000.00
522400 GAS (HEATING)	78,319.88	79,191.13	61,785.88	25,053.04	67,000.00	67,000.00	63,000.00	-4,000.00
522600 FUEL OIL	3,984.49	7,428.15	3,178.45	1,239.88	19,822.00	11,000.00	11,000.00	-8,822.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: MAINTENANCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Modified Budget</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
<b>60093425 MAINTENANCE OPERATIONS</b>								
525000 BLDG/PROPERTY MAINT AND REPAIR	7,704.13	10,222.81	9,555.46	5,054.20	8,000.00	8,000.00	8,000.00	0.00
525010 MAJOR REPAIRS	6,950.00	651,143.54	42,416.00	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	1,992.47	2,572.93	895.52	760.90	1,500.00	1,500.00	1,500.00	0.00
532800 TRAINING AND INSERVICE	120.00	13.26	356.09	0.00	750.00	750.00	750.00	0.00
533200 MILEAGE	0.00	0.00	0.00	0.00	200.00	200.00	200.00	0.00
534000 OPERATING/MEETING SUPPLIES	21,390.32	22,537.04	6,683.31	1,049.86	4,000.00	4,000.00	4,000.00	0.00
535200 VEHICLE MAINTENACE AND REPAIR	1,764.57	3,533.53	492.22	303.52	2,400.00	2,400.00	2,400.00	0.00
535900 EQUIPMENT AND MAINTENANCE	3,733.36	2,874.79	3,907.42	515.15	4,750.00	0.00	0.00	-4,750.00
<b>TOTAL MAINTENANCE OPERATIONS</b>	<b>274,893.46</b>	<b>929,815.54</b>	<b>279,632.55</b>	<b>113,210.72</b>	<b>266,322.00</b>	<b>252,750.00</b>	<b>258,020.00</b>	<b>-8,302.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>583,556.16</b>	<b>1,258,485.12</b>	<b>581,473.59</b>	<b>263,836.24</b>	<b>559,307.00</b>	<b>545,798.00</b>	<b>563,902.00</b>	<b>4,595.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>583,556.16</b>	<b>1,258,485.12</b>	<b>581,473.59</b>	<b>263,836.24</b>	<b>559,307.00</b>	<b>545,798.00</b>	<b>563,902.00</b>	
<b>60094420 HOUSEKEEPING LABOR COSTS</b>								
511100 SALARIES PERMANENT REGULAR	126,632.06	122,753.38	105,267.21	80,181.07	202,658.00	202,658.00	189,235.00	-13,423.00
511200 SALARIES-PERMANENT-OVERTIME	3,295.70	2,727.04	3,239.85	2,103.45	0.00	2,000.00	0.00	0.00
511800 SALARIES-NONPRODUCTIVE	16,506.81	23,749.88	25,151.77	15,240.75	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,001.27	2,121.04	2,195.81	0.00	2,296.00	2,296.00	2,461.00	165.00
512100 WAGES-PART TIME	30,616.68	59,762.91	77,366.69	60,475.57	121,987.00	121,987.00	136,021.00	14,034.00
512200 WAGES-PART TIME-OVERTIME	919.84	2,775.69	2,907.90	2,533.39	0.00	2,700.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	3,326.48	4,679.17	8,520.66	4,470.14	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	93.15	115.92	138.46	0.00	383.00	383.00	506.00	123.00
514100 FICA & MEDICARE TAX	12,829.90	15,755.73	16,754.20	12,200.22	25,040.00	25,040.00	25,109.00	69.00
514200 RETIREMENT-COUNTY SHARE	8,121.91	10,004.96	11,573.09	8,742.24	19,312.00	19,312.00	21,827.00	2,515.00
514300 RETIREMENT-EMPLOYEES SHARE	10,639.65	12,912.77	8,202.63	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	80,561.59	85,315.32	79,696.77	70,001.50	148,754.00	148,754.00	154,258.00	5,504.00
514500 LIFE INSURANCE COUNTY SHARE	84.77	81.45	78.97	49.38	87.00	87.00	100.00	13.00
514600 WORKERS COMPENSATION	6,785.81	-423.87	3,098.97	2,260.43	4,484.00	4,484.00	4,956.00	472.00
514800 UNEMPLOYMENT	0.00	0.00	21.21	0.00	0.00	0.00	0.00	0.00
<b>TOTAL HOUSEKEEPING LABOR COSTS</b>	<b>302,415.62</b>	<b>342,331.39</b>	<b>344,214.19</b>	<b>258,258.14</b>	<b>525,001.00</b>	<b>529,701.00</b>	<b>534,473.00</b>	<b>9,472.00</b>
<b>60094425 HOUSEKEEPING OPERATIONS</b>								
520900 CONTRACTED SERVICES	3,155.82	1,088.00	1,458.00	504.00	2,000.00	2,000.00	2,000.00	0.00
531400 SMALL EQUIPMENT	15.29	1,956.44	474.40	394.96	2,100.00	2,100.00	2,100.00	0.00
532800 TRAINING AND INSERVICE	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00
533200 MILEAGE	0.00	0.00	0.00	0.00	75.00	75.00	75.00	0.00

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HOUSEKEEPING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>60094425 HOUSEKEEPING OPERATIONS</b>								
534000 OPERATING/MEETING SUPPLIES	30,398.17	30,170.89	23,393.80	24,700.23	48,500.00	48,500.00	48,500.00	0.00
535000 REPAIRS AND MAINTENANCE	0.00	485.93	1,026.28	715.24	2,300.00	2,300.00	2,300.00	0.00
538800 CANTEEN EXPENSE	258.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00
539700 LAUNDRY, LINENS & BEDDING	-21,791.73	760.01	1,544.92	1,393.68	3,500.00	3,500.00	4,500.00	1,000.00
<b>TOTAL HOUSEKEEPING OPERATIONS</b>	<b>12,036.28</b>	<b>34,461.27</b>	<b>27,897.40</b>	<b>27,708.11</b>	<b>58,975.00</b>	<b>58,975.00</b>	<b>59,975.00</b>	<b>1,000.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>314,451.90</b>	<b>376,792.66</b>	<b>372,111.59</b>	<b>285,966.25</b>	<b>583,976.00</b>	<b>588,676.00</b>	<b>594,448.00</b>	<b>10,472.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>314,451.90</b>	<b>376,792.66</b>	<b>372,111.59</b>	<b>285,966.25</b>	<b>583,976.00</b>	<b>588,676.00</b>	<b>594,448.00</b>	
<b>60095420 LAUNDRY LABOR</b>								
511100 SALARIES PERMANENT REGULAR	77,326.85	65,674.60	64,212.18	0.00	0.00	0.00	0.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	2,684.45	1,460.77	1,320.81	0.00	0.00	0.00	0.00	0.00
511800 SALARIES-NONPRODUCTIVE	30,665.96	25,093.29	28,009.50	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,202.14	1,417.86	986.28	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	12,658.99	29,265.04	18,080.96	0.00	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	695.70	1,266.72	728.13	0.00	0.00	0.00	0.00	0.00
512800 WAGES PART TIME NONPRODUCTIVE	-8.44	3,157.96	4,293.36	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	0.00	67.85	90.39	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	10,420.80	10,228.36	9,882.54	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	5,309.77	5,751.93	6,504.70	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	6,956.05	7,423.91	4,727.43	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	22,474.28	38,385.60	39,124.50	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	103.52	64.64	49.15	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	5,201.55	-273.44	1,846.58	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LAUNDRY LABOR</b>	<b>176,691.62</b>	<b>188,985.09</b>	<b>179,856.51</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>60095425 LAUNDRY OPERATIONS</b>								
531400 SMALL EQUIPMENT	218.60	406.58	588.34	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
534000 OPERATING/MEETING SUPPLIES	6,876.52	7,599.73	9,638.36	0.00	0.00	0.00	0.00	0.00
535000 REPAIRS AND MAINTENANCE	525.32	1,729.28	748.44	0.00	0.00	0.00	0.00	0.00
539700 LAUNDRY, LINEN & BEDDING	0.00	4,621.71	-5,558.68	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LAUNDRY OPERATIONS</b>	<b>7,695.44</b>	<b>14,357.30</b>	<b>5,416.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: LAUNDRY</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>184,387.06</b>	<b>203,342.39</b>	<b>185,272.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>184,387.06</b>	<b>203,342.39</b>	<b>185,272.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
 <b>60096420 VOLUNTEER COORD. LABOR COSTS</b>								
514800 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL VOLUNTEER COORD. LABOR COSTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
 <b>60097 HEALTH CARE NON-OPER REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-3,316,504.00	-3,259,202.00	-2,698,114.00	-1,124,169.48	-2,248,339.00	-2,248,339.00	-2,151,509.00	-96,830.00
424150 ITP REIMBURSEMENT	-814,160.00	-643,124.00	-619,969.00	-158,800.00	-600,000.00	-600,000.00	-550,000.00	-50,000.00
481100 INTEREST ON INVESTMENTS	0.00	0.00	-4,224.00	0.00	0.00	0.00	0.00	0.00
481140 INTEREST ON INVESTMENT-STP	-203.19	-78.39	0.00	0.00	0.00	0.00	0.00	0.00
481310 INTEREST \$5 MILLION DEBT	-70,421.88	-2,203.10	0.00	0.00	0.00	0.00	0.00	0.00
481320 INTEREST \$10 MILLION DEBT	-51,885.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
482420 RENTAL HOUSES	-1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
484110 MISCELLANEOUS PUBLIC CHARGES	-2,409.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
492100 TRANSFER FROM GENERAL FUND	0.00	0.00	-545,359.00	-256,207.02	-512,414.00	-512,414.00	-502,759.00	-9,655.00
492200 TRANSFER FROM SPECIAL REVENUE	-19,500.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL HEALTH CARE NON-OPER REVENUE</b>	<b>-4,276,833.99</b>	<b>-3,904,607.49</b>	<b>-3,867,666.00</b>	<b>-1,539,176.50</b>	<b>-3,360,753.00</b>	<b>-3,360,753.00</b>	<b>-3,204,268.00</b>	<b>-156,485.00</b>
 <b>60097425 NON-OPERATING REV/EXP</b>								
553000 RENTS & LEASES	936.27	447.93	0.00	0.00	0.00	0.00	0.00	0.00
563000 DEBT ISSUANCE COSTS AMORTIZATI	11,446.41	11,993.37	10,581.60	5,290.80	10,581.00	10,581.00	10,581.00	0.00
564000 DEBT PREMIUM AMORTIZATION	-34,848.57	-34,986.18	-25,898.88	-12,949.44	-25,899.00	-25,899.00	-25,899.00	0.00
<b>TOTAL NON-OPERATING REV/EXP</b>	<b>-22,465.89</b>	<b>-22,544.88</b>	<b>-15,317.28</b>	<b>-7,658.64</b>	<b>-15,318.00</b>	<b>-15,318.00</b>	<b>-15,318.00</b>	<b>0.00</b>
 <b>60097900 TRANFERS TO OTHER FUNDS</b>								
591000 TRANSFER TO GENERAL FUND	813,160.00	643,124.00	624,193.00	158,800.00	600,000.00	600,000.00	550,000.00	-50,000.00
<b>TOTAL TRANFERS TO OTHER FUNDS</b>	<b>813,160.00</b>	<b>643,124.00</b>	<b>624,193.00</b>	<b>158,800.00</b>	<b>600,000.00</b>	<b>600,000.00</b>	<b>550,000.00</b>	<b>-50,000.00</b>

<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: NON-OPERATING REV/EXP</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
	<b>Actual</b>			<b>Actual</b>	<b>Budget</b>			
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-4,276,833.99</b>	<b>-3,904,607.49</b>	<b>-3,867,666.00</b>	<b>-1,539,176.50</b>	<b>-3,360,753.00</b>	<b>-3,360,753.00</b>	<b>-3,204,268.00</b>	<b>-156,485.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>790,694.11</b>	<b>620,579.12</b>	<b>608,875.72</b>	<b>151,141.36</b>	<b>584,682.00</b>	<b>584,682.00</b>	<b>534,682.00</b>	<b>-50,000.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-3,486,139.88</b>	<b>-3,284,028.37</b>	<b>-3,258,790.28</b>	<b>-1,388,035.14</b>	<b>-2,776,071.00</b>	<b>-2,776,071.00</b>	<b>-2,669,586.00</b>	
<b>60098420 ADMINISTRATION - LABOR</b>								
511100 SALARIES PERMANENT REGULAR	104,392.88	111,112.86	108,195.63	54,672.13	129,169.00	129,169.00	132,066.00	2,897.00
511800 SALARIES-NONPRODUCTIVE	15,746.47	16,691.15	19,218.20	7,187.87	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	200.00	220.00	300.00	0.00	320.00	320.00	360.00	40.00
514100 FICA & MEDICARE TAX	8,773.91	9,060.45	9,273.79	4,446.82	9,906.00	9,906.00	10,131.00	225.00
514200 RETIREMENT-COUNTY SHARE	5,537.79	6,016.09	6,900.26	3,649.75	7,640.00	7,640.00	8,806.00	1,166.00
514300 RETIREMENT-EMPLOYEES SHARE	7,254.58	7,764.64	4,949.62	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	28,906.00	29,496.98	27,746.53	16,711.24	28,649.00	28,649.00	29,709.00	1,060.00
514500 LIFE INSURANCE COUNTY SHARE	16.56	18.36	18.84	9.48	19.00	19.00	19.00	0.00
514600 WORKERS COMPENSATION	3,329.82	-178.94	1,265.25	613.37	1,282.00	1,282.00	1,447.00	165.00
<b>TOTAL ADMINISTRATION - LABOR</b>	<b>174,158.01</b>	<b>180,201.59</b>	<b>177,868.12</b>	<b>87,290.66</b>	<b>176,985.00</b>	<b>176,985.00</b>	<b>182,538.00</b>	<b>5,553.00</b>
<b>60098425 ADMINISTRATION-OPERATIONS</b>								
520900 CONTRACTED SERVICES	0.00	0.00	0.00	37.00	0.00	0.00	0.00	0.00
524000 MISCELLANEOUS EXPENSES	12,300.68	2,035.41	3,569.79	948.60	5,000.00	5,000.00	5,000.00	0.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	170.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	859.85	2,355.45	4,371.41	648.00	4,000.00	4,000.00	5,000.00	1,000.00
533200 MILEAGE	1,794.56	1,351.50	1,516.09	919.15	2,400.00	2,400.00	2,800.00	400.00
<b>TOTAL ADMINISTRATION-OPERATIONS</b>	<b>14,955.09</b>	<b>5,742.36</b>	<b>9,457.29</b>	<b>2,722.75</b>	<b>11,400.00</b>	<b>11,400.00</b>	<b>12,800.00</b>	<b>1,400.00</b>
<b>60098427 HCC BUILDING PROJECT</b>								
511800 FT WAGES NON-PRODUCTIVE	43.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	236.06	19.13	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	1.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	2.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	58.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	7.69	-0.04	0.00	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	2,950.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00
524000 MISCELLANEOUS EXPENSES	8,819.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	745.03	91.24	0.00	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533900 MOVING - RESIDENTS	299.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL HCC BUILDING PROJECT</b>	<b>13,178.20</b>	<b>360.33</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



<b>Fund: HEALTH CARE CENTER</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: ADMINISTRATION</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Modified Budget</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
<b>60098428 ASSISTED LIVING</b>								
514100 FICA & MEDICARE TAX	0.00	99.50	0.00	22.96	0.00	23.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	-0.18	0.00	0.30	0.00	1.00	0.00	0.00
515800 PER DIEM COMMITTEE	0.00	1,300.00	0.00	300.00	0.00	300.00	0.00	0.00
520900 CONTRACTED SERVICES	0.00	19,590.85	0.00	1,500.00	0.00	1,500.00	0.00	0.00
533200 MILEAGE	0.00	378.00	0.00	103.95	0.00	104.00	0.00	0.00
<b>TOTAL ASSISTED LIVING</b>	<b>0.00</b>	<b>21,368.17</b>	<b>0.00</b>	<b>1,927.21</b>	<b>0.00</b>	<b>1,928.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>								
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>202,291.30</b>	<b>207,672.45</b>	<b>187,325.41</b>	<b>91,940.62</b>	<b>188,385.00</b>	<b>190,313.00</b>	<b>195,338.00</b>	<b>6,953.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>202,291.30</b>	<b>207,672.45</b>	<b>187,325.41</b>	<b>91,940.62</b>	<b>188,385.00</b>	<b>190,313.00</b>	<b>195,338.00</b>	
<b>TOTAL FUND REVENUE</b>	<b>-8,896,423.27</b>	<b>-9,608,711.67</b>	<b>-9,612,179.40</b>	<b>-1,382,693.12</b>	<b>-9,930,324.00</b>	<b>-9,390,538.00</b>	<b>-9,986,449.00</b>	<b>56,125.00</b>
<b>TOTAL FUND EXPENSE</b>	<b>9,150,809.50</b>	<b>10,570,520.22</b>	<b>9,793,139.86</b>	<b>1,725,623.16</b>	<b>9,930,324.00</b>	<b>9,876,402.00</b>	<b>9,986,449.00</b>	<b>56,125.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>254,386.23</b>	<b>961,808.55</b>	<b>180,960.46</b>	<b>342,930.04</b>	<b>0.00</b>	<b>485,864.00</b>	<b>0.00</b>	

## Home Care

Department Vision - Where the department would ideally like to be
The Sauk County Health Department will be an independent, nationally accredited health department.

Department Mission - Major reasons for the department's existence and purpose in County government
The Sauk County Health Department, protects Sauk County residents and visitors by taking action to promote health and safety and prevent illness, injury and disease.

Elements of Countywide Mission Fulfilled
Promote safe community
Development of cultural, social, and community values
Fiscally responsible
Encourage economic development
Stewardship of natural resources

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Provide quality home care services to all Sauk County residents in a cost efficient manner.	Maintain Medicare and Medicaid certification. Monitor monthly productivity numbers. Continues CAHPS (Consumer Assessment of Health Providers and Systems) monthly surveys and make changes based on associated input. Attend yearly coding workshops. Maintain active role in Wisconsin Home Care Association (WiHCA) Region 1 meetings. Investigate new technology to maximize efficiency. Deputy Director backup field/revisit/foot clinic RN. Will pass State and Federal Survey for Home Health Agencies.	7/30/2013
Support other county agencies in the care of residents who are unable to receive medical care due to financial limitations.	Investigate all potential resources for all Sauk County vulnerable populations with acute health care needs. Continue policy of access to all with safe medical Plan of Care regardless, of reimbursement. Continue sector marketing to off set cost of accepting all non-reimbursable patients. Actively pursue contracts with greater payment ratio. Accept referrals from Adult Protective Services, ADRC, SCHCC, etc...Develop Media marketing campaign.	6/30/2013
Through technical changes will develop a central data base/ electronic medical record that will allow home care to communicate with internal and external providers.	To obtain a computer program compatible for Public Health and Home Care. System capable of communicating with outside vendors, and to enable partnership in the formation of future Accountable Care Organizations formation.	6/30/2013
Deputy director will play an active role in the Quality Improvement team to assure that services provided meet all state and federal guidelines.	Attend quarterly QI meeting. Participated in State survey in 2012. Evaluate quality process report provided by Centers of Medicare and Medicaid. Complete quarterly chart audits. Review finding with home care staff to assure compliance. Develop policies and procedures to meet state and federal guidelines.	12/31/2013

## Home Care

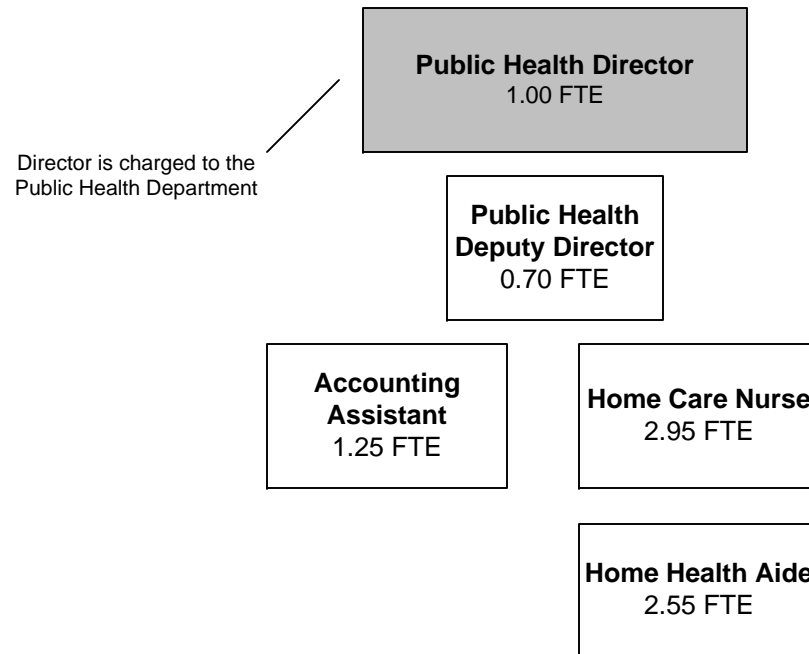
Program Evaluation						
Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Home Care	Certified Medicare and Medicaid home care agency that provides skilled nursing, home health aides, physical therapy, occupational therapy, speech therapy and foot clinics.	HS 133 and CMS 250	User Fees / Misc	\$211,500	7.45	Through the use of external survey company 98 individuals were surveyed ( 45% return rate) revealed that SCHC was above the state and federal rankings in overall care , likelihood of recommending, communications and specific care issues.
			Grants	\$495,378		
			<b>TOTAL REVENUES</b>	<b>\$706,878</b>		
			Wages & Benefits	\$497,651		
			Operating Expenses	\$209,227		
			<b>TOTAL EXPENSES</b>	<b>\$706,878</b>		
Totals			<b>COUNTY LEVY</b>	<b>\$0</b>	7.45	
			<b>TOTAL REVENUES</b>	<b>\$706,878</b>		
			<b>TOTAL EXPENSES</b>	<b>\$706,878</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Home Care Clients Served This Year (Duplicated)	646	575	650
Home Care Visits - Total Skilled Nursing, Home Health Aide, PT, OT, and Speech Visits	7,168	6,100	7,200

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Timely Initiation of Care - Stay above National Reference Of 87%	99%	100%	100%
Medication Issues Identified and Timely MD Contact at Start of Care - Stay above National Reference of 78%	100%	100%	100%
Pressure Ulcer Prevention Implemented During Short Term Episode of Care - Stay above Nat. Reference of 89%	90%	98%	98%
Diabetic Foot Care Education Implemented in Long Term Episodes of Care - Stay above National Ref. of 90%	100%	100%	100%
Depression Interventions Implemented During all Episodes of Care - Stay above National Reference of 82%	96%	98%	98%
Fall prevention steps implemented for all episodes of care(stay above national rate 98%)	100%	new	100%
Influenza immunization received for current flu season stay above national reference of 64%	82%	new	90%

# Sauk County Home Care

A Division of the Public Health Department



2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
9.51		(0.39)	(1.52)	(0.15)	7.45

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>HOME CARE</b>											
<u>Revenues</u>											
Grants & Aids	561,829	605,534	503,585	523,751	537,748	495,378	(42,370)	-7.88%	None	0	0
User Fees	123,610	128,609	150,507	187,000	159,100	207,000	47,900	30.11%			
Intergovernmental	6,765	14,968	2,418	7,000	10,000	4,500	(5,500)	-55.00%	2013 Total	0	0
Use of Fund Balance	63,800	0	21,876	2,170	2,170	0	(2,170)	-100.00%			
Total Revenues	756,004	749,111	678,386	719,921	709,018	706,878	(2,140)	-0.30%	2014	0	0
<u>Expenses</u>									2015	0	0
Labor	373,542	360,280	353,226	387,247	387,247	364,608	(22,639)	-5.85%	2016	0	0
Labor Benefits	159,812	140,215	137,680	131,946	131,946	133,043	1,097	0.83%	2017	0	0
Supplies & Services	222,650	224,570	187,480	200,728	189,825	209,227	19,402	10.22%			
Addition to Fund Balance	0	24,046	0	0	0	0	0	0.00%			
Total Expenses	756,004	749,111	678,386	719,921	709,018	706,878	(2,140)	-0.30%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

### 2013 Highlights and Issues on the Horizon

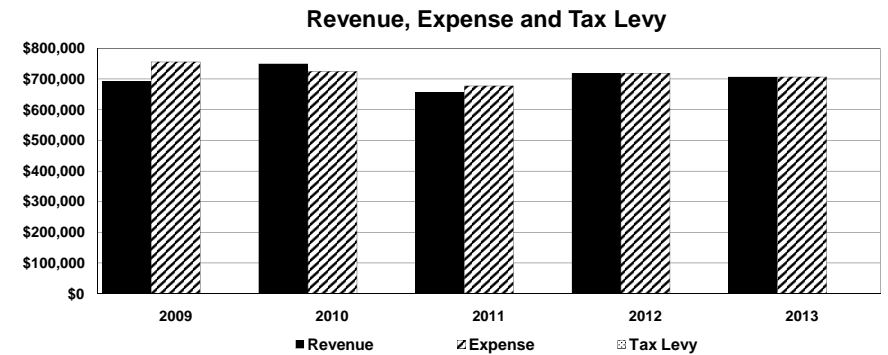
Economic conditions show increase in patient acuity, need for multiple therapies, and more rapid hospital discharges. Anticipate reimbursement challenges to continue to escalate from all sources.

Focus on financially sound staffing, productivity, geographic territories, referrals and cost effective marketing.

Implement technologies to be more efficient and communicate and share information with the local health care providers.

Collaborate with County Conservation, Planning & Zoning Department for use of vehicles on the weekends, to reduce mileage reimbursement costs.

Increase in referrals from Health Care Center (HCC). Satellite Reedsburg office creating local presence, while decreasing mileage costs. Working toward mutual benefit alliance with Home Care contracted therapists doing assessments to assist HCC, providing patient continuity upon discharge utilizing same staff to assist with home care follow-up if needed.



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HOME CARE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10041 HOME CARE REVENUE</b>								
424500 MEDICARE	-498,453.02	-570,873.19	-477,616.20	-162,993.28	-522,748.00	-498,751.00	-470,378.00	-52,370.00
424510 MEDICAL ASSISTANCE	-63,375.93	-34,660.43	-25,968.94	-8,146.82	-15,000.00	-25,000.00	-25,000.00	10,000.00
452060 MISCELLANEOUS REVENUES	-226.00	-54.00	0.00	0.00	-100.00	0.00	0.00	-100.00
455600 HOME CARE INSURANCE	-68,954.85	-69,129.20	-56,632.21	-32,149.14	-70,000.00	-100,000.00	-120,000.00	50,000.00
455610 HOME CARE VETERANS ADMIN	-3,201.92	186.12	-214.94	0.00	-1,000.00	-1,000.00	-1,000.00	0.00
455620 HOME CARE PRIVATE PAY	-156.88	-600.00	0.00	0.00	-1,000.00	-1,000.00	-1,000.00	0.00
455630 HOME NURSING REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455640 HOME CARE FAMILY CARE	-46,179.50	-57,666.78	-93,659.70	-29,428.84	-85,000.00	-85,000.00	-85,000.00	0.00
455645 HOME CARE PARTNERSHIP	-4,890.90	-1,345.35	0.00	0.00	-2,000.00	0.00	0.00	-2,000.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-6,764.52	-14,968.37	-2,417.75	-2,003.41	-10,000.00	-7,000.00	-4,500.00	-5,500.00
485010 DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-2,170.00	0.00	0.00	-2,170.00
<b>TOTAL HOME CARE REVENUE</b>	<b>-692,203.52</b>	<b>-749,111.20</b>	<b>-656,509.74</b>	<b>-234,721.49</b>	<b>-709,018.00</b>	<b>-717,751.00</b>	<b>-706,878.00</b>	<b>-2,140.00</b>
<b>10041483 HOME NURSING PROGRAM</b>								
511100 SALARIES PERMANENT REGULAR	106,428.69	117,981.89	116,894.77	48,709.26	97,469.00	97,469.00	92,990.00	-4,479.00
511200 SALARIES-PERMANENT-OVERTIME	205.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	340.00	436.20	496.20	0.00	556.00	556.00	398.00	-158.00
512100 WAGES-PART TIME	244,722.79	221,949.16	217,888.95	114,900.03	273,616.00	273,616.00	255,173.00	-18,443.00
512200 WAGES-PART TIME-OVERTIME	21,099.43	19,231.18	17,008.69	8,641.39	14,712.00	14,712.00	14,849.00	137.00
512900 LONGEVITY-PART TIME	745.51	682.00	937.88	0.00	894.00	894.00	1,198.00	304.00
514100 FICA & MEDICARE TAX	26,965.47	26,333.14	25,668.84	12,440.05	29,624.00	29,624.00	27,895.00	-1,729.00
514200 RETIREMENT-COUNTY SHARE	16,514.59	17,306.83	19,047.13	9,804.04	22,848.00	22,848.00	24,246.00	1,398.00
514300 RETIREMENT-EMPLOYEES SHARE	21,646.75	22,347.38	16,525.19	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	82,355.82	74,682.83	72,254.18	39,300.77	74,688.00	74,688.00	75,874.00	1,186.00
514500 LIFE INSURANCE COUNTY SHARE	133.07	138.94	136.86	66.27	122.00	122.00	158.00	36.00
514600 WORKERS COMPENSATION	12,196.44	-594.43	4,047.98	2,013.94	4,664.00	4,664.00	4,870.00	206.00
520700 PHYSICAL THERAPY	78,180.03	88,273.61	71,289.28	41,289.74	75,000.00	85,000.00	85,000.00	10,000.00
520800 OCCUPATIONAL THERAPY	37,062.85	46,831.99	43,098.91	21,672.83	35,000.00	40,000.00	40,000.00	5,000.00
520900 CONTRACTED SERVICES	2,020.34	410.00	3,424.12	99.00	500.00	300.00	300.00	-200.00
522500 TELEPHONE & DAIN LINE	6,473.60	5,476.18	4,981.67	2,562.01	5,000.00	5,000.00	5,000.00	0.00
524800 MAINTENANCE AGREEMENT	250.00	250.00	250.00	350.00	250.00	350.00	350.00	100.00
529300 SPEECH THERAPY	5,916.13	2,470.31	479.44	1,663.14	1,000.00	3,200.00	3,200.00	2,200.00
530300 COPY MACHINE AND SUPPLIES	439.63	1,011.51	366.13	34.49	1,000.00	200.00	150.00	-850.00
531100 POSTAGE AND BOX RENT	1,533.19	1,579.16	1,061.30	550.16	1,500.00	1,200.00	1,300.00	-200.00
531200 OFFICE SUPPLIES AND EXPENSE	4,763.07	5,172.76	3,402.10	782.31	2,004.00	2,700.00	2,877.00	873.00
531500 FORMS AND PRINTING	134.85	212.05	822.61	162.00	200.00	200.00	200.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	16,728.33	16,389.47	15,679.03	9,424.98	16,601.00	16,601.00	30,255.00	13,654.00
532200 SUBSCRIPTIONS	0.00	261.00	698.00	0.00	400.00	200.00	200.00	-200.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HOME CARE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10041483 HOME NURSING PROGRAM</b>								
532400 MEMBERSHIP DUES	2,226.14	2,908.79	0.00	1,313.02	3,000.00	1,500.00	1,800.00	-1,200.00
532600 ADVERTISING	3,251.35	3,027.44	1,941.67	566.89	3,000.00	1,300.00	1,800.00	-1,200.00
532800 TRAINING AND INSERVICE	1,154.00	280.00	280.00	344.00	500.00	400.00	500.00	0.00
533200 MILEAGE	49,851.42	40,716.35	33,464.75	18,338.34	35,000.00	35,000.00	28,650.00	-6,350.00
533500 MEALS AND LODGING	168.00	196.73	0.00	0.00	200.00	200.00	200.00	0.00
534200 MEDICAL SUPPLIES	10,239.86	6,166.60	3,869.67	1,631.19	5,000.00	5,000.00	5,000.00	0.00
534800 EDUCATIONAL SUPPLIES	58.66	169.00	169.00	0.00	200.00	200.00	200.00	0.00
551900 INSURANCE-GENERAL LIABILITY	2,199.00	2,767.00	2,202.00	2,177.00	2,300.00	2,177.00	2,245.00	-55.00
559500 MEDICARE RATE ADJUSTMENT	0.00	0.00	0.00	0.00	2,170.00	0.00	0.00	-2,170.00
<b>TOTAL HOME NURSING PROGRAM</b>	<b>756,004.57</b>	<b>725,065.07</b>	<b>678,386.35</b>	<b>338,836.85</b>	<b>709,018.00</b>	<b>719,921.00</b>	<b>706,878.00</b>	<b>-2,140.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-692,203.52</b>	<b>-749,111.20</b>	<b>-656,509.74</b>	<b>-234,721.49</b>	<b>-709,018.00</b>	<b>-717,751.00</b>	<b>-706,878.00</b>	<b>-2,140.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>756,004.57</b>	<b>725,065.07</b>	<b>678,386.35</b>	<b>338,836.85</b>	<b>709,018.00</b>	<b>719,921.00</b>	<b>706,878.00</b>	<b>-2,140.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>63,801.05</b>	<b>-24,046.13</b>	<b>21,876.61</b>	<b>104,115.36</b>	<b>0.00</b>	<b>2,170.00</b>	<b>0.00</b>	

# SAUK COUNTY DEPARTMENT OF HUMAN SERVICES

## Department Vision - Where the department would ideally like to be

With the assistance of our community partners, a coordinated network of comprehensive human services will be available and easily accessed by county residents as needed.

## Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Department of Human Services is dedicated to providing high quality, effective and efficient services for all county residents according to need and eligibility. Priorities include: treating everyone with dignity and respect, enhancing self reliance, protecting the vulnerable, and promoting healthy families, relationships and life styles.

## Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Encourage economic development  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Successful Income Maintenance Consortium Operation	Performance standards are met	12/31/2013
Prudent fiscal management	Finish 2012 within budgeted tax levy through Manager's monthly monitoring of revenues and expenditures	12/31/2013
Maximize revenues	Increase Crisis and Comprehensive Community Services revenues by 30% over 2012	12/31/2013
Manage Mental Health hospitalization	Successful Crisis Grant operation, stay within budget, develop diversion options	12/31/2013
Manage Alternate Care placements	Stay within budget through careful coordinated review of all proposed placements	12/31/2013
Respond to changing environment	Continue implementation of Organizational Analysis recommendations, TMG Ad Hoc Committee	12/31/2013
Redesign Integrated Services Programs	Reduce Family Partnership Initiative Utilization and expand CCS/FCF capacity and competence resulting in increased diversions from alternate care	12/31/2013
Develop Prevention Program	Develop funding to begin substance abuse and/or child abuse and neglect prevention programs	12/31/2014

## Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
ALCOHOL & OTHER DRUG (AODA)	Provides substance abuse counseling.	51	User Fees/Other Revenues	\$171,215	2.95	
			Grants	\$169,075		
			<b>TOTAL REVENUES</b>	<b>\$340,290</b>		
			Wages & Benefits	\$215,219		
			Operating Expenses	\$202,407		
			<b>TOTAL EXPENSES</b>	<b>\$417,626</b>		
			<b>COUNTY LEVY</b>	<b>\$77,336</b>		



## SAUK COUNTY DEPARTMENT OF HUMAN SERVICES

MENTAL HEALTH AND RECOVERY SERVICES (MHRS)	Provides mental health counseling	51	User Fees/Other Revenues	\$214,330	11.87	70% of Recovery Services Unit consumers report progress on their goals.
			Grants	\$437,324		
			TOTAL REVENUES	\$651,654		
			Wages & Benefits	\$852,722		
			Operating Expenses	\$1,610,615		
			TOTAL EXPENSES	\$2,463,338		
			COUNTY LEVY	\$1,811,684		
CRISIS	Provides emergency services to mental health and AODA area	51	User Fees/Other Revenues	\$83,630	3.25	50% of potential mental health hospitalizations are diverted to alternative settings. 75% of mental health hospitalizations will have a face to face contact prior to authorization.
			Grants	\$212,113		
			TOTAL REVENUES	\$295,743		
			Wages & Benefits	\$247,210		
			Operating Expenses	\$272,925		
			TOTAL EXPENSES	\$520,135		
			COUNTY LEVY	\$224,392		
COMPREHENSIVE COMMUNITY SERVICES (CCS)	Recovery based community, mental health and substance abuse services		User Fees/Other Revenues	\$475,000	3.90	70% of CCS consumers will report progress on recovery goals.
			Grants	\$0		
			TOTAL REVENUES	\$475,000		
			Wages & Benefits	\$276,702		
			Operating Expenses	\$401,242		
			TOTAL EXPENSES	\$677,944		
			COUNTY LEVY	\$202,944		
KINSHIP	Alternate care placement with relative	48/938	User Fees/Other Revenues	\$0	0.27	
			Grants	\$103,955		
			TOTAL REVENUES	\$103,955		
			Wages & Benefits	\$16,031		
			Operating Expenses	\$98,512		
			TOTAL EXPENSES	\$114,543		
			COUNTY LEVY	\$10,588		
LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP)	Facilitates access to assistance with State program for energy assistance for those eligible for program.	46/49	User Fees/Other Revenues	\$0	-	
			Grants	\$186,929		
			TOTAL REVENUES	\$186,929		
			Wages & Benefits	\$0		
			Operating Expenses	\$186,929		
			TOTAL EXPENSES	\$186,929		
			COUNTY LEVY	\$0		
WISCONSIN WORKS (W2)	Facilitates access to the Wisconsin Works Program (W-2) for those eligible for these program.	46/49	User Fees/Other Revenues	\$0	0.24	
			Grants	\$12,000		
			TOTAL REVENUES	\$12,000		
			Wages & Benefits	\$12,751		
			Operating Expenses	(\$751)		
			TOTAL EXPENSES	\$12,000		
			COUNTY LEVY	\$0		

## SAUK COUNTY DEPARTMENT OF HUMAN SERVICES

FOOD STAMP EMPLOYMENT & TRAINING (FSET)	Facilitates access to work assistance program for those eligible for program.	46/49	User Fees/Other Revenues	\$0	0.92	
			Grants	\$62,516		
			<b>TOTAL REVENUES</b>	<b>\$62,516</b>		
			Wages & Benefits	\$53,762		
			Operating Expenses	\$66,119		
			<b>TOTAL EXPENSES</b>	<b>\$119,882</b>		
			<b>COUNTY LEVY</b>	<b>\$57,366</b>		
CHILD CARE	Facilitates access to Child Day Care for those who are eligible for the program.	46/49	User Fees/Other Revenues	\$500	1.84	
			Grants	\$106,014		
			<b>TOTAL REVENUES</b>	<b>\$106,514</b>		
			Wages & Benefits	\$106,926		
			Operating Expenses	\$135,004		
			<b>TOTAL EXPENSES</b>	<b>\$241,930</b>		
			<b>COUNTY LEVY</b>	<b>\$135,416</b>		
INCOME MAINTENANCE	Facilitates access to Medical Assistance, Food Stamps, and child day care for those who are eligible for these programs.	46/49	User Fees/Other Revenues	\$0	13.25	90% of applications are processed timely.
			Grants	\$513,155		
			<b>TOTAL REVENUES</b>	<b>\$513,155</b>		
			Wages & Benefits	\$763,359		
			Operating Expenses	\$34,108		
			<b>TOTAL EXPENSES</b>	<b>\$797,467</b>		
			<b>COUNTY LEVY</b>	<b>\$284,312</b>		
BIRTH-TO-3 (B-3)	Therapy services for developmentally delayed children aged birth to three	46/51	User Fees/Other Revenues	\$138,800	4.22	Birth to Three staff will utilize the "Primary Coaching Model for Early Intervention" in a minimum of 80% of families participating in the Birth to Three Program
			Grants	\$135,767		
			<b>TOTAL REVENUES</b>	<b>\$274,567</b>		
			Wages & Benefits	\$284,957		
			Operating Expenses	\$338,077		
			<b>TOTAL EXPENSES</b>	<b>\$623,034</b>		
			<b>COUNTY LEVY</b>	<b>\$348,467</b>		
FAMILY SUPPORT	Support for families with disabled children	46/51	User Fees/Other Revenues	\$0	0.33	
			Grants	\$27,071		
			<b>TOTAL REVENUES</b>	<b>\$27,071</b>		
			Wages & Benefits	\$24,389		
			Operating Expenses	\$2,682		
			<b>TOTAL EXPENSES</b>	<b>\$27,071</b>		
			<b>COUNTY LEVY</b>	<b>(\$0)</b>		
CHILDREN LONG TERM SUPPORT (CLTS)	Provides care management and support services for disabled children and their families.	46/51	User Fees/Other Revenues	\$280,338	3.69	Of the children receiving interdisciplinary team based services each child will have no more than one stay of crisis precipitated services to psychiatric hospital or residential level of care
			Grants	\$38,590		
			<b>TOTAL REVENUES</b>	<b>\$318,928</b>		
			Wages & Benefits	\$246,644		
			Operating Expenses	\$108,159		
			<b>TOTAL EXPENSES</b>	<b>\$354,803</b>		
			<b>COUNTY LEVY</b>	<b>\$35,875</b>		

## SAUK COUNTY DEPARTMENT OF HUMAN SERVICES

COMMUNITY SUPPORT PROGRAM (CSP)	Community based services for individuals with severe to persistent mental illness	51	User Fees/Other Revenues	\$636,400	20.59	75% of Community Support Program consumers will live independently in the community.
			Grants	\$436,949		
			TOTAL REVENUES	\$1,073,349		
			Wages & Benefits	\$1,461,248		
			Operating Expenses	\$668,515		
			TOTAL EXPENSES	\$2,129,763		
			COUNTY LEVY	\$1,056,414		
ALTERNATE CARE	Children and adolescent placements outside the home	48/938	User Fees/Other Revenues	\$78,000	0.27	80% of children in alternate care placements are reunified within 12 months
			Grants	\$692,540		
			TOTAL REVENUES	\$770,540		
			Wages & Benefits	\$16,031		
			Operating Expenses	\$1,628,181		
			TOTAL EXPENSES	\$1,644,212		
			COUNTY LEVY	\$873,672		
FAMILY PARTNERSHIP INITIATIVE (FPI)	Comprehensive wrap around services for children and youth with severe behavioral disorders their families		User Fees/Other Revenues	\$0	-	80% of FPI participants will achieve permanence
			Grants	\$130,177		
			TOTAL REVENUES	\$130,177		
			Wages & Benefits	\$0		
			Operating Expenses	\$235,510		
			TOTAL EXPENSES	\$235,510		
			COUNTY LEVY	\$105,333		
RESOURCE/ACCESS	Receive requests of those needing service. Home based parenting and supervised visitation	48/938	User Fees/Other Revenues	\$15,150	2.16	
			Grants	\$49,155		
			TOTAL REVENUES	\$64,305		
			Wages & Benefits	\$132,973		
			Operating Expenses	\$67,199		
			TOTAL EXPENSES	\$200,172		
			COUNTY LEVY	\$135,866		
SUPPORTIVE HOME CARE	Home based services for adults with disabilities	51/55	User Fees/Other Revenues	\$0	-	
			Grants	\$75,676		
			TOTAL REVENUES	\$75,676		
			Wages & Benefits	\$0		
			Operating Expenses	\$75,676		
			TOTAL EXPENSES	\$75,676		
			COUNTY LEVY	\$0		
COMMUNITY OPTIONS PROGRAM (COP)	Funding source for services for individuals with disabilities	51/55	User Fees/Other Revenues	\$0	-	
			Grants	\$171,000		
			TOTAL REVENUES	\$171,000		
			Wages & Benefits	\$400		
			Operating Expenses	\$170,600		
			TOTAL EXPENSES	\$171,000		
			COUNTY LEVY	\$0		

## SAUK COUNTY DEPARTMENT OF HUMAN SERVICES

LONG TERM SUPPORT (LTS/APS)	Provides adult protective services and care management and support services for vulnerable adults.	51/55	User Fees/Other Revenues	\$14,000	5.16	
			Grants	\$116,924		
			<b>TOTAL REVENUES</b>	<b>\$130,924</b>		
			Wages & Benefits	\$337,432		
			Operating Expenses	\$187,453		
			<b>TOTAL EXPENSES</b>	<b>\$524,885</b>		
			<b>COUNTY LEVY</b>	<b>\$393,961</b>		
YOUTH SERVICES	Assesses the circumstances of alleged juvenile offenders and makes recommendations to the juvenile court as to the most appropriate disposition.	938	User Fees/Other Revenues	\$3,000	7.35	Youth Services Unit will serve as a pilot site for the "Compass Evidence Based Assessment Tool"
			Grants	\$553,282		
			<b>TOTAL REVENUES</b>	<b>\$556,282</b>		
			Wages & Benefits	\$521,915		
			Operating Expenses	\$205,292		
			<b>TOTAL EXPENSES</b>	<b>\$727,207</b>		
			<b>COUNTY LEVY</b>	<b>\$170,925</b>		
			Grants	\$210,970		
			<b>TOTAL REVENUES</b>	<b>\$210,970</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$210,970		
			<b>TOTAL EXPENSES</b>	<b>\$210,970</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
CHILD PROTECTIVE SERVICES (CPS)	Responsible for investigating alleged cases of child abuse and neglect, and when necessary placing youth in alternate care to provide them safety.	48/938	User Fees/Other Revenues	\$10,100	14.16	
			Grants	\$243,056		
			<b>TOTAL REVENUES</b>	<b>\$253,156</b>		
			Wages & Benefits	\$958,038		
			Operating Expenses	\$285,790		
			<b>TOTAL EXPENSES</b>	<b>\$1,243,828</b>		
			<b>COUNTY LEVY</b>	<b>\$990,672</b>		
FAMILIES COME FIRST (FCF)	Team based wrap-around services for children and adolescents with behavioral disorders and their families		User Fees/Other Revenues	\$7,500	0.27	90% of Families Come First families will demonstrate progress on goals
			Grants	\$2,182		
			<b>TOTAL REVENUES</b>	<b>\$9,682</b>		
			Wages & Benefits	\$16,031		
			Operating Expenses	\$103,512		
			<b>TOTAL EXPENSES</b>	<b>\$119,543</b>		
			<b>COUNTY LEVY</b>	<b>\$109,861</b>		
FAMILY CARE	Provides care management to frail elderly, developmentally disabled and physically disabled adults under contract with the Long Term Care District Care Management Organization		User Fees/Other Revenues	\$2,615	-	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$2,615</b>		
			Wages & Benefits	\$1,415		
			Operating Expenses	\$512,049		
			<b>TOTAL EXPENSES</b>	<b>\$513,464</b>		
			<b>COUNTY LEVY</b>	<b>\$510,849</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$6,817,000</b>	96.67	
			<b>TOTAL EXPENSES</b>	<b>\$14,352,934</b>		
			<b>COUNTY LEVY</b>	<b>\$7,535,934</b>		

## SAUK COUNTY DEPARTMENT OF HUMAN SERVICES

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Outpatient Clients Served	1442	1,465	1,465
Youth Services Clients Served	230	233	233
CPS, Kinship, Resource, CSSW, FCF, Investigation Clients Served	721	731	731
Long Term Support Clients Served	395	334	334
Developmentally Disabled & Birth-to-three Clients Served	289	263	263
Community Support Clients Served	213	197	197
Average W-2 Caseload	36	20	0
Average Economic Support Caseload	4874	6,000	6,500

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
75% of Community Support Program consumers will live independently in the community.	83%	75%	80%
90% of Income Maintenance applications are processed timely			90%
80% of children in alternate care placements are reunified within 12 months	80%	80%	80%
80% of FPI participants will achieve permanence			80%
90% of Families Come First families will demonstrate progress on goals	91%	90%	90%
75% of mental health hospitalizations will have a face to face contact prior to authorization	75%	75%	75%
50% of potential mental health hospitalizations are diverted to alternative settings		50%	50%
70% of Recovery Services Unit consumers report progress on their goals		70%	70%
50% of Youth Services Unit's assessments will be conducted using an evidenced based tool			50%
Of the children receiving interdisciplinary team based services each child will have no more than one stay of crisis precipitated services to psychiatric hospitals or residential level of care			< 1 stay
Birth to Three staff will utilize the "Primary Coaching Model for Early Intervention" in minimum of 50% of families participating in the Birth to Three Program			50%

# Sauk County Human Services Department

Oversight Committee: **Human Services Board**

**Director**  
1.00 FTE

**Deputy Director**  
1.00 FTE

**Resource Unit  
Supervisor**  
1.00 FTE

**Youth  
Services  
Supervisor**  
1.00 FTE

**Childrens  
Program  
Supervisor**  
1.00 FTE

**Business  
Manager**  
1.00 FTE

**Administrative  
Services  
Coordinator**  
1.00 FTE

**Economic  
Support  
Supervisor**  
1.00 FTE

**Staff  
Accountant**  
1.00 FTE

**Administrative  
Support**  
9.00 FTE

**Economic  
Support  
Leadworker**  
1.00 FTE

**Community  
Support  
Supervisor**  
1.00 FTE

**Outpatient  
Manager**  
1.00 FTE

**Social  
Worker  
CPS**  
5.00 FTE

**Social Worker  
Youth  
Services**  
5.00 FTE

**Social Worker  
Long Term  
Support**  
3.00 FTE

**Social  
Worker**  
3.00 FTE

**Accounting  
Assistant  
Leadworker**  
1.00 FTE

**Administrative  
Assistant IV**  
1.00 FTE

**Economic  
Support  
Technician**  
10.00 FTE

**Social Worker  
Community  
Support**  
3.51 FTE

**Psychotherapist**  
6.39 FTE

**Social  
Worker  
CPS/  
Access**  
4.00 FTE

**Early  
Intervention  
Specialist**  
1.00 FTE

**Data Systems  
Paraprofessional**  
1.00 FTE

**Accounting  
Specialist**  
1.00 FTE

**Economic  
Support  
Resource  
Specialist**  
1.00 FTE

**Psychotherapist**  
4.00 FTE

**Assessment/  
Early  
Intervention  
Therapist**  
1.00 FTE

**Program  
Support  
Specialist**  
2.00 FTE

**Data Systems  
Specialist**  
1.00 FTE

**Program  
Support**  
1.00 FTE

**Psychiatric  
Nurse**  
3.77 FTE

**Psychiatric  
Nurse**  
1.00 FTE

**Accounting  
Assistant**  
2.00 FTE

**Purchasing  
Specialist**  
1.00 FTE

**Mental Health  
Technician**  
4.00 FTE

**Social Worker  
Outpatient**  
1.00 FTE

**Administration  
Support**  
3.00 FTE

**AODA  
Counselor II**  
1.00 FTE

**Data Systems  
Technician**  
1.00 FTE

**Program Support  
Specialist**  
3.00 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
126.07	(4.80)	(26.58)	(0.20)	2.18	96.67

## HUMAN SERVICES

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted
Tax Levy	7,272,413	7,484,537	7,684,741	7,647,197	7,647,197	7,535,934
Grants & Aids	8,579,576	9,058,924	7,311,961	6,131,831	6,988,388	6,126,921
Fees, Fines & Forfeitures	121,200	114,674	100,521	134,100	118,500	119,000
User Fees	379,210	366,194	388,422	520,132	344,950	558,313
Donations	6,550	8,556	8,003	10,000	10,000	10,000
Interest	0	0	9,060	0	0	0
Miscellaneous	3,235	920	716	2,765	100	2,765
Use of Fund Balance	0	0	0	578,761	295,100	0
<b>Total Revenues</b>	<b>16,362,184</b>	<b>17,033,805</b>	<b>15,503,424</b>	<b>15,024,786</b>	<b>15,404,235</b>	<b>14,352,933</b>

### Expenses

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted
Labor	5,350,797	5,415,012	4,533,686	4,478,873	4,547,219	4,639,685
Labor Benefits	2,452,867	2,330,803	1,862,575	1,745,883	1,754,663	1,906,474
Supplies & Services	8,405,736	8,744,094	7,984,411	7,882,701	9,102,353	7,806,774
Capital Outlay	0	0	29,122	0	0	0
Transfer to General Fund	0	137,369	480,988	917,329	0	0
Addition to Fund Balance	152,784	406,527	612,642	0	0	0
<b>Total Expenses</b>	<b>16,362,184</b>	<b>17,033,805</b>	<b>15,503,424</b>	<b>15,024,786</b>	<b>15,404,235</b>	<b>14,352,933</b>

Beginning of Year Fund Balance	1,446,200	1,598,984	2,005,511	2,618,153		2,039,392
End of Year Fund Balance	1,598,984	2,005,511	2,618,153	2,039,392		2,039,392

\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted
(111,263)	-1.45%
(861,467)	-12.33%
500	0.42%
213,363	61.85%
0	0.00%
0	0.00%
2,665	2665.00%
(295,100)	-100.00%
(1,051,302)	-6.82%

### Outlay

	Total Expense Amount	Property Tax Levy Impact
None	0	0
2013 Total	0	0
2014	0	0
2015	0	0
2016	0	0
2017	0	0

## 2013 Highlights and Issues on the Horizon

Decrease in revenues due to State budget. Challenged to balance risk and services in the current fiscal and economic climate.

Human Services will not be operating the W-2 program in 2013, a reduction in expenses and state funding of \$25,500.

Family Care buy down will continue through 2013, reducing tax levy by \$127,229.

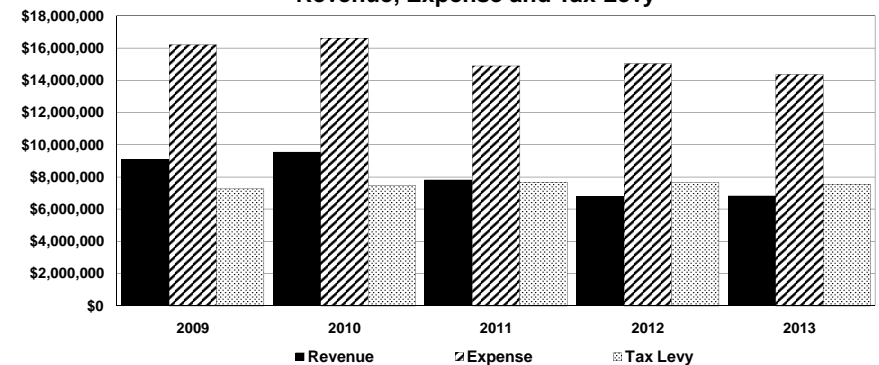
Human Services is exploring how to serve homeless families and the continued increased caseload for Income Maintenance.

Budgeted Outside Agency requests:

Hope House \$25,000

Central Wisconsin Community Action \$7,500

## Revenue, Expense and Tax Levy



Fund: HUMAN SERVICES Department: HUMAN SERVICES		2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013	Dollar Change
<b>21051 HUMAN SERVICES REVENUE</b>									
411100	GENERAL PROPERTY TAXES	-7,272,413.00	-7,484,537.00	-7,684,741.00	-3,823,598.52	-7,647,197.00	-7,647,197.00	-7,535,934.00	-111,263.00
422160	HO-CHUNK GAMING GRANT	0.00	-60,259.00	-60,259.00	-60,259.00	-60,259.00	-60,260.00	0.00	-60,259.00
424500	MEDICARE	-23,409.88	-27,097.01	-25,313.45	-11,741.74	-20,000.00	-20,000.00	-20,000.00	0.00
424510	MEDICAL ASSISTANCE / MEDICAID	-3,071,338.85	-3,065,170.37	-1,373,109.96	-271,043.79	-1,297,500.00	-1,304,855.00	-1,378,500.00	81,000.00
424592	DEPT HEALTH & FAMILY SERVICES	-3,832,557.00	-3,859,634.00	-3,758,311.00	-810,212.79	-3,966,651.00	-3,149,444.00	-3,171,667.00	-794,984.00
424593	INCOME MAINTENANCE	-943,735.69	-1,036,321.11	-1,001,185.92	-203,525.64	-697,480.00	-657,565.00	-681,685.00	-15,795.00
424594	W2 PROGRAMS	-88,621.00	-60,972.30	-104,176.00	-35,640.00	-52,482.00	-55,782.00	-12,000.00	-40,482.00
424597	OTHER CONTRACTS	-886,483.53	-932,490.80	-907,121.31	-278,020.78	-894,016.00	-883,925.00	-863,069.00	-30,947.00
441400	DRIVER IMPROVEMENT SURCHARGE	-121,199.58	-114,674.45	-100,521.11	-63,890.96	-118,500.00	-134,100.00	-119,000.00	500.00
455660	CLIENT LIABILITY COLLECTED	-68,802.87	-77,109.55	-111,064.31	-29,915.23	-62,200.00	-63,525.00	-63,475.00	1,275.00
465103	CLIENT SHARE ROOM & BOARD	-5,566.18	-4,099.88	-46,378.11	-70,127.95	-5,750.00	-218,857.00	-257,838.00	252,088.00
465170	ALTERNATE CARE COLLECTIONS	-143,173.69	-114,901.48	-90,040.52	-37,792.24	-100,000.00	-100,000.00	-75,000.00	-25,000.00
473601	MEDICAL RECORDS FEES	-2,935.50	-3,697.80	-2,633.44	-1,299.00	-3,000.00	-3,000.00	-3,000.00	0.00
481100	INTEREST ON INVESTMENTS	0.00	0.00	-9,060.00	0.00	0.00	0.00	0.00	0.00
484120	ADDL REVS FROM STATE PRIOR YR	266,569.59	-16,979.44	-82,484.51	-6,449.59	0.00	0.00	0.00	0.00
484160	MISCELLANEOUS REVENUES	-3,234.65	-701.18	-715.57	-82.74	-100.00	-2,765.00	-2,765.00	2,665.00
484161	DAY CARE CERTIFICATION FEE	-300.00	-75.00	-525.00	-150.00	-500.00	-500.00	-500.00	0.00
484162	CRIMINAL BACKGROUND CHECK FEE	-1,068.00	-1,531.97	-990.00	-440.00	-1,000.00	-1,000.00	-1,000.00	0.00
485080	DONATIONS	-6,550.01	-8,556.24	-8,002.77	-3,030.59	-10,000.00	-10,000.00	-10,000.00	0.00
486200	INSURANCE RECOVERY-VEHICLES	0.00	-219.00	0.00	0.00	0.00	0.00	0.00	0.00
487100	THIRD PARTY COLLECTIONS	-157,363.64	-164,778.11	-136,790.94	-94,728.66	-172,500.00	-133,250.00	-157,500.00	-15,000.00
493010	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-295,100.00	0.00	0.00	-295,100.00
<b>TOTAL HUMAN SERVICES REVENUE</b>		<b>-16,362,183.48</b>	<b>-17,033,805.69</b>	<b>-15,503,423.92</b>	<b>-5,801,949.22</b>	<b>-15,404,235.00</b>	<b>-14,446,025.00</b>	<b>-14,352,933.00</b>	<b>-1,051,302.00</b>
<b>21051110 HS ADMINISTRATION</b>									
511100	SALARIES PERMANENT REGULAR	274,643.72	277,094.12	281,858.37	135,251.30	285,772.00	284,682.00	285,404.00	-368.00
511900	LONGEVITY-FULL TIME	1,117.00	1,197.00	1,277.00	0.00	1,357.00	1,357.00	1,437.00	80.00
514100	FICA & MEDICARE TAX	21,279.54	21,552.99	21,835.80	10,455.03	21,965.00	21,882.00	21,942.00	-23.00
514200	RETIREMENT-COUNTY SHARE	12,425.30	13,377.12	15,259.63	7,979.78	16,941.00	16,876.00	19,075.00	2,134.00
514300	RETIREMENT-EMPLOYEES SHARE	16,285.58	17,273.27	10,851.61	0.00	0.00	0.00	0.00	0.00
514400	HEALTH INSURANCE COUNTY SHARE	43,251.24	44,153.97	41,502.14	14,506.08	42,973.00	34,157.00	35,421.00	-7,552.00
514500	LIFE INSURANCE COUNTY SHARE	80.35	85.70	89.07	33.95	83.00	81.00	81.00	-2.00
514600	WORKERS COMPENSATION	6,713.99	-349.01	2,454.27	1,178.88	2,484.00	2,474.00	2,740.00	256.00
515800	PER DIEM COMMITTEE	7,200.00	7,400.00	6,800.00	3,400.00	7,200.00	7,200.00	7,200.00	0.00
520100	CONSULTANT AND CONTRACTUAL	0.00	0.00	0.00	1,001.95	2,500.00	1,002.00	2,500.00	0.00
522500	TELEPHONE & DAIN LINE	2,870.09	2,005.83	2,264.61	672.17	1,700.00	2,300.00	2,300.00	600.00
524000	MISCELLANEOUS EXPENSES	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532800	TRAINING AND INSERVICE	870.00	986.00	720.00	511.39	1,000.00	1,000.00	1,000.00	0.00
533200	MILEAGE	9,292.87	9,117.10	8,018.80	3,490.29	7,000.00	8,040.00	7,900.00	900.00



<b>Fund: HUMAN SERVICES</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>21051110 HS ADMINISTRATION</b>								
533500 MEALS AND LODGING	568.93	1,358.26	1,385.70	645.33	550.00	1,400.00	1,400.00	850.00
535200 VEHICLE MAINTENACE AND REPAIR	1,671.42	2,444.37	3,753.43	3,396.13	2,500.00	7,000.00	7,000.00	4,500.00
538480 PROGRAM ADMINISTRATION	1,667.00	7,478.35	21,669.00	14,217.00	45,000.00	50,130.00	22,000.00	-23,000.00
538510 TERMINATIONS OF PARENTAL RIGHT	98,375.39	100,664.18	100,209.16	47,588.89	99,515.00	93,000.00	91,957.00	-7,558.00
538520 CRIMINAL BACKGROUND CHECKS	1,469.00	1,562.00	1,240.17	520.00	1,500.00	1,500.00	1,500.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	1,964.41	1,197.19	1,340.98	1,974.62	4,000.00	1,975.00	2,500.00	-1,500.00
551600 INSURANCE-MONIES & SECURITIES	14.53	7.16	14.53	14.52	50.00	15.00	15.00	-35.00
551900 INSURANCE-GENERAL LIABILITY	60,080.00	65,963.00	47,199.00	49,559.00	75,000.00	49,559.00	55,000.00	-20,000.00
552100 OFFICIALS BONDS	0.00	0.00	78.53	0.00	80.00	80.00	80.00	0.00
552200 EMPLOYEE BONDS	168.53	123.53	0.00	104.09	120.00	125.00	175.00	55.00
552400 INSURANCE-VOLUNTEERS	45.00	112.50	112.50	150.00	45.00	150.00	150.00	105.00
559400 INDIRECT COSTS	31,355.04	35,220.96	37,809.00	19,054.98	38,110.00	38,110.00	48,015.00	9,905.00
<b>TOTAL HS ADMINISTRATION</b>	<b>593,438.93</b>	<b>610,025.59</b>	<b>607,743.30</b>	<b>315,705.38</b>	<b>657,445.00</b>	<b>624,095.00</b>	<b>616,792.00</b>	<b>-40,653.00</b>
<b>21051430 HS SUPPORT UNIT</b>								
511100 SALARIES PERMANENT REGULAR	471,061.22	457,436.85	464,709.79	205,047.85	477,278.00	431,503.00	441,248.00	-36,030.00
511200 SALARIES-PERMANENT-OVERTIME	159.39	380.70	1,399.93	962.28	2,000.00	2,000.00	2,000.00	0.00
511900 LONGEVITY-FULL TIME	3,056.00	3,816.00	3,976.00	0.00	4,376.00	4,036.00	4,276.00	-100.00
512100 WAGES-PART TIME	0.00	0.00	399.29	817.42	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	34,055.51	33,387.60	33,799.26	14,950.28	37,000.00	33,472.00	34,236.00	-2,764.00
514200 RETIREMENT-COUNTY SHARE	21,370.40	22,190.27	25,354.12	12,154.78	28,536.00	25,815.00	29,760.00	1,224.00
514300 RETIREMENT-EMPLOYEES SHARE	28,009.78	28,653.42	28,628.28	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	185,293.57	187,937.36	175,214.08	83,610.15	182,912.00	170,877.00	183,960.00	1,048.00
514500 LIFE INSURANCE COUNTY SHARE	135.81	168.83	191.45	71.59	177.00	192.00	187.00	10.00
514600 WORKERS COMPENSATION	1,126.60	-65.42	459.88	207.12	465.00	418.00	537.00	72.00
515900 RELIEF WORKER CHARGES	0.00	0.00	792.75	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	25,616.09	22,173.50	19,969.42	9,915.04	20,500.00	20,000.00	20,000.00	-500.00
524000 MISCELLANEOUS EXPENSES	0.00	0.00	49.03	0.00	0.00	0.00	0.00	0.00
524800 MAINTENANCE AGREEMENT	22,395.10	18,523.44	17,010.99	3,688.77	18,700.00	16,000.00	18,500.00	-200.00
531200 OFFICE SUPPLIES AND EXPENSE	31,973.35	29,238.74	23,173.74	15,817.64	27,216.00	28,500.00	28,500.00	1,284.00
531400 SMALL EQUIPMENT	8,254.98	4,042.09	7,114.10	1,125.02	6,000.00	2,500.00	4,500.00	-1,500.00
532200 SUBSCRIPTIONS	225.40	0.00	493.75	31.90	250.00	250.00	250.00	0.00
532400 MEMBERSHIP DUES	806.00	756.00	806.00	0.00	806.00	806.00	806.00	0.00
532800 TRAINING AND INSERVICE	0.00	199.00	599.70	149.00	1,500.00	600.00	1,500.00	0.00
533200 MILEAGE	229.90	201.00	814.40	169.40	250.00	250.00	250.00	0.00
533500 MEALS AND LODGING	0.00	0.00	7.15	0.00	120.00	25.00	120.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	29,122.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL HS SUPPORT UNIT</b>	<b>833,769.10</b>	<b>809,039.38</b>	<b>834,085.11</b>	<b>348,718.24</b>	<b>808,086.00</b>	<b>737,244.00</b>	<b>770,630.00</b>	<b>-37,456.00</b>

<b>Fund: HUMAN SERVICES</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>21051431 HS FISCAL/DATA</b>								
511100 SALARIES PERMANENT REGULAR	345,331.41	339,991.77	321,723.66	153,359.95	322,837.00	323,130.00	322,747.00	-90.00
511200 SALARIES-PERMANENT-OVERTIME	1,414.59	24.32	173.43	335.70	2,000.00	2,000.00	2,000.00	0.00
511900 LONGEVITY-FULL TIME	2,635.60	2,775.60	2,975.60	0.00	3,196.00	3,196.00	3,362.00	166.00
512100 WAGES-PART TIME	19,985.17	22,578.70	29,873.78	11,151.55	31,737.00	28,041.00	30,568.00	-1,169.00
512900 LONGEVITY-PART TIME	0.00	0.00	49.80	0.00	66.00	0.00	0.00	-66.00
514100 FICA & MEDICARE TAX	26,251.40	26,222.53	25,546.23	11,795.97	27,527.00	27,262.00	27,439.00	-88.00
514200 RETIREMENT-COUNTY SHARE	16,460.48	17,562.79	19,053.56	9,726.07	21,230.00	21,026.00	23,852.00	2,622.00
514300 RETIREMENT-EMPLOYEES SHARE	21,575.54	22,678.43	20,557.74	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	131,220.72	125,165.94	121,543.10	62,804.88	125,615.00	124,416.00	130,257.00	4,642.00
514500 LIFE INSURANCE COUNTY SHARE	156.31	170.05	188.27	77.00	163.00	203.00	175.00	12.00
514600 WORKERS COMPENSATION	877.47	-51.57	347.38	165.10	360.00	356.00	430.00	70.00
514800 UNEMPLOYMENT	3,286.77	540.24	-23.22	0.00	0.00	0.00	0.00	0.00
520100 CONSULTANT AND CONTRACTUAL	0.00	0.00	0.00	0.00	100,000.00	0.00	0.00	-100,000.00
524000 MISCELLANEOUS EXPENSES	1,161.74	61.56	215.91	0.00	500.00	250.00	500.00	0.00
531100 POSTAGE AND BOX RENT	24,286.92	21,820.20	18,656.73	9,085.70	19,500.00	18,700.00	19,500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	120,848.43	127,595.99	122,712.31	25,376.21	341,236.00	441,236.00	128,780.00	-212,456.00
532800 TRAINING AND INSERVICE	240.00	219.00	1,120.00	1,190.00	1,500.00	1,200.00	1,500.00	0.00
533200 MILEAGE	458.85	280.60	1,161.00	924.33	1,000.00	1,000.00	1,200.00	200.00
533400 COURIER SERVICE	8,257.70	8,298.54	8,169.48	3,350.71	9,500.00	8,200.00	8,200.00	-1,300.00
533500 MEALS AND LODGING	573.27	144.26	1,490.70	814.02	550.00	825.00	1,050.00	500.00
537500 PROGRAM INCENTIVES	1,040.00	1,040.00	1,040.00	0.00	1,040.00	1,040.00	1,040.00	0.00
<b>TOTAL HS FISCAL/DATA</b>	<b>726,062.37</b>	<b>717,118.95</b>	<b>696,575.46</b>	<b>290,157.19</b>	<b>1,009,557.00</b>	<b>1,002,081.00</b>	<b>702,600.00</b>	<b>-306,957.00</b>
<b>21051432 CHILDREN SERVICES UNIT</b>								
511100 SALARIES PERMANENT REGULAR	348,654.12	358,865.03	362,748.50	173,707.26	363,587.00	363,344.00	314,291.00	-49,296.00
511900 LONGEVITY-FULL TIME	2,093.00	2,233.00	2,373.00	0.00	2,515.00	2,513.00	2,373.00	-142.00
514100 FICA & MEDICARE TAX	25,327.56	26,024.70	26,352.33	12,603.36	28,007.00	27,988.00	24,225.00	-3,782.00
514200 RETIREMENT-COUNTY SHARE	15,803.86	17,357.36	19,682.04	10,248.61	21,600.00	21,586.00	21,058.00	-542.00
514300 RETIREMENT-EMPLOYEES SHARE	20,714.34	22,413.26	13,962.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	77,300.43	80,095.00	65,887.26	39,439.38	68,317.00	77,129.00	74,270.00	5,953.00
514500 LIFE INSURANCE COUNTY SHARE	152.82	183.38	199.56	76.35	188.00	188.00	162.00	-26.00
514600 WORKERS COMPENSATION	13,520.91	-713.60	4,999.86	2,380.79	5,016.00	5,012.00	4,782.00	-234.00
522500 TELEPHONE & DAIN LINE	120.51	376.82	1,274.13	348.49	1,000.00	1,000.00	1,000.00	0.00
523900 INTERPRETER FEES	96.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
524000 MISCELLANEOUS EXPENSES	1,151.85	4,692.86	783.75	43.60	1,000.00	1,000.00	1,000.00	0.00
532800 TRAINING AND INSERVICE	1,058.00	1,145.00	745.00	299.98	1,050.00	800.00	800.00	-250.00
533200 MILEAGE	12,511.76	11,675.64	11,069.24	3,906.10	8,500.00	10,700.00	8,000.00	-500.00
533500 MEALS AND LODGING	108.06	241.93	154.08	65.72	100.00	150.00	150.00	50.00
538160 CLIENT PURCHASED MEALS	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

<b>Fund: HUMAN SERVICES</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>21051432 CHILDREN SERVICES UNIT</b>								
538210 SPECIALIZED TRANSPORTATION	15,421.81	7,945.94	11,000.47	8,115.77	10,000.00	16,000.00	12,000.00	2,000.00
538340 COUNSELING AND THERAPEUTIC	83,250.71	84,984.12	89,297.82	33,166.30	80,099.00	85,500.00	85,500.00	5,401.00
538360 ALTERNATIVE NEEDS SCHOOL	51,211.00	51,561.00	51,561.00	0.00	51,561.00	51,561.00	25,781.00	-25,780.00
538370 JUVENILE PROBATION/SUPERVISION	54,714.95	53,746.96	51,799.76	21,825.60	53,500.00	53,500.00	53,500.00	0.00
538390 INTEGRATED SERVICES	0.00	558,321.23	497,032.74	120,236.30	472,200.00	300,000.00	182,400.00	-289,800.00
538460 JUVENILE CORRECTIONAL INSTITUT	484,058.00	199,635.00	64,259.00	0.00	240,000.00	43,452.00	210,970.00	-29,030.00
<b>TOTAL CHILDREN SERVICES UNIT</b>	<b>1,207,299.94</b>	<b>1,480,784.63</b>	<b>1,275,181.54</b>	<b>426,463.61</b>	<b>1,408,240.00</b>	<b>1,061,423.00</b>	<b>1,022,262.00</b>	<b>-385,978.00</b>
<b>21051433 HS LONG TERM SUPPORT</b>								
511100 SALARIES PERMANENT REGULAR	319,924.34	114,813.45	102,704.68	48,982.22	103,100.00	103,100.00	103,100.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	69.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,058.93	947.80	939.80	0.00	980.00	980.00	1,020.00	40.00
512100 WAGES-PART TIME	157,004.29	44,327.15	41,353.62	19,717.96	41,367.00	41,367.00	50,286.00	8,919.00
512200 WAGES-PART TIME-OVERTIME	3,265.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	540.60	313.80	330.40	0.00	347.00	350.00	370.00	23.00
514100 FICA & MEDICARE TAX	34,322.55	11,964.64	10,870.94	5,116.78	11,153.00	11,153.00	11,840.00	687.00
514200 RETIREMENT-COUNTY SHARE	21,562.74	7,597.45	7,835.08	4,053.30	8,602.00	8,602.00	10,293.00	1,691.00
514300 RETIREMENT-EMPLOYEES SHARE	28,262.27	9,810.42	5,545.90	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	115,501.58	35,083.70	27,630.12	14,323.92	28,649.00	28,648.00	29,708.00	1,059.00
514500 LIFE INSURANCE COUNTY SHARE	133.32	37.72	29.67	11.20	28.00	27.00	27.00	-1.00
514600 WORKERS COMPENSATION	18,597.95	-317.14	1,988.57	941.31	1,997.00	1,997.00	2,337.00	340.00
514800 UNEMPLOYMENT	692.26	9,397.87	0.00	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	700.00	650.00	200.00	50.00	0.00	200.00	200.00	200.00
522500 TELEPHONE & DAIN LINE	5,036.45	2,354.52	1,850.64	614.95	2,400.00	2,000.00	2,000.00	-400.00
523900 INTERPRETER FEES	895.40	0.00	0.00	0.00	100.00	0.00	100.00	0.00
524000 MISCELLANEOUS EXPENSES	160.00	468.00	0.00	0.00	500.00	500.00	500.00	0.00
527500 INPATIENT	161.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00
528300 CBRF	118,738.34	158,606.18	1,631.42	0.00	23,000.00	8,500.00	18,000.00	-5,000.00
528400 INSTITUTIONS	99,925.20	70,815.00	84,759.00	34,479.36	76,500.00	83,000.00	83,000.00	6,500.00
532200 SUBSCRIPTIONS	827.23	0.00	460.00	0.00	100.00	500.00	500.00	400.00
532800 TRAINING AND INSERVICE	1,009.33	812.00	175.00	0.00	450.00	450.00	450.00	0.00
533200 MILEAGE	51,701.62	11,250.40	11,095.36	3,351.15	11,500.00	8,500.00	8,500.00	-3,000.00
533500 MEALS AND LODGING	63.92	12.11	7.50	0.00	200.00	120.00	120.00	-80.00
537120 RESPITE CARE	128,184.25	6,736.07	2,698.29	344.40	5,000.00	2,000.00	4,500.00	-500.00
538010 ADAPTIVE AIDS	8,200.10	860.00	1,792.54	81.48	1,700.00	1,700.00	1,700.00	0.00
538040 CLIENT EDUCATION AND TRAINING	2,047.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538050 DAILY LIVING SKILLS	960.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538110 GUARDIANSHIP & FIN MGNT SRVCS	10,360.04	5,540.04	6,208.38	2,046.70	5,200.00	6,150.00	6,150.00	950.00
538120 HOME MODIFICATIONS	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

<b>Fund: HUMAN SERVICES</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>21051433 HS LONG TERM SUPPORT</b>								
538130 HOUSING ASSISTANCE	0.00	600.00	0.00	0.00	500.00	0.00	0.00	-500.00
538150 PERSONAL EMERG RESPONSE SYSTEM	1,962.50	1,337.51	1,512.50	486.75	2,058.00	1,600.00	1,600.00	-458.00
538160 CLIENT PURCHASED MEALS	20,698.48	18,158.61	14,182.21	4,457.37	19,500.00	11,268.00	12,000.00	-7,500.00
538170 ALTERNATIVE ACTIVITIES	5,423.77	6,582.63	0.00	0.00	0.00	0.00	0.00	0.00
538180 SHELTERED WORK	6,880.15	5,518.47	0.00	0.00	0.00	0.00	0.00	0.00
538190 SPECIALIZED MEDICAL SUPPLIES	1,116.62	1,232.00	743.00	356.00	1,175.00	600.00	1,200.00	25.00
538210 SPECIALIZED TRANSPORTATION	13,565.87	5,111.28	3,869.94	2,284.91	5,500.00	4,600.00	4,800.00	-700.00
538230 SUPPORTIVE HOME CARE	142,380.91	64,545.88	78,794.51	28,361.84	80,500.00	68,000.00	67,414.00	-13,086.00
538260 ADULT FAMILY HOME	14,313.33	10,400.16	0.00	6,642.90	2,520.00	7,143.00	5,000.00	2,480.00
538270 FOSTER HOME	2,695.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538340 COUNSELING AND THERAPEUTIC	531,197.01	5,060.00	428.00	50.00	1,000.00	500.00	1,000.00	0.00
538470 SKILLED NURSING	2,385.00	7,150.00	5,835.00	1,337.50	7,150.00	5,000.00	5,500.00	-1,650.00
538490 FOSTER HOME LICENSE/RECRUITING	31,000.00	26,555.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL HS LONG TERM SUPPORT</b>	<b>1,912,025.03</b>	<b>644,332.72</b>	<b>415,472.07</b>	<b>178,092.00</b>	<b>442,776.00</b>	<b>408,555.00</b>	<b>433,215.00</b>	<b>-9,561.00</b>
<b>21051434 ECONOMIC SUPPORT UNIT</b>								
511100 SALARIES PERMANENT REGULAR	405,233.42	417,556.78	427,175.22	217,508.75	435,630.00	459,400.00	497,477.00	61,847.00
511200 SALARIES-PERMANENT-OVERTIME	6.64	0.00	3,936.19	0.00	2,100.00	2,100.00	2,100.00	0.00
511900 LONGEVITY-FULL TIME	5,170.67	5,390.67	4,644.20	0.00	5,831.00	4,864.00	4,489.00	-1,342.00
514100 FICA & MEDICARE TAX	29,794.95	30,860.73	31,602.64	15,806.49	33,932.00	35,677.00	38,561.00	4,629.00
514200 RETIREMENT-COUNTY SHARE	18,494.91	20,330.11	23,506.75	12,833.31	26,170.00	27,516.00	33,520.00	7,350.00
514300 RETIREMENT-EMPLOYEES SHARE	24,242.54	26,251.74	25,230.84	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	121,852.54	117,411.59	117,433.89	67,854.98	122,309.00	140,301.00	165,678.00	43,369.00
514500 LIFE INSURANCE COUNTY SHARE	195.21	229.00	262.31	97.31	235.00	220.00	193.00	-42.00
514600 WORKERS COMPENSATION	973.79	-59.67	426.36	217.96	444.00	460.00	605.00	161.00
522500 TELEPHONE & DAIN LINE	347.17	763.96	696.71	0.00	800.00	0.00	0.00	-800.00
524000 MISCELLANEOUS EXPENSES	0.00	26.99	39.72	0.00	50.00	50.00	50.00	0.00
532800 TRAINING AND INSERVICE	90.78	9.00	15.00	0.00	500.00	100.00	500.00	0.00
533200 MILEAGE	760.37	825.50	1,765.98	154.00	1,000.00	1,000.00	1,000.00	0.00
533500 MEALS AND LODGING	58.57	67.58	616.48	16.53	280.00	380.00	280.00	0.00
536900 WISCONSIN WORKS (W2)	21,978.17	25,591.99	42,337.39	11,878.57	17,100.00	25,700.00	-1,000.00	-18,100.00
538290 KINSHIP	104,515.11	108,047.27	84,173.61	31,749.95	97,581.00	85,000.00	95,000.00	-2,581.00
538420 INCOME MAINTENANCE	294,246.67	327,656.50	273,569.75	17,842.20	171,084.00	177,577.00	191,506.00	20,422.00
538440 LOW INC HOUSING/ENERGY ASSISTA	147,053.43	158,971.32	155,503.15	60,717.36	186,929.00	186,929.00	186,929.00	0.00
571900 MEDICAL/DENTAL GENERAL RELIEF	845.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ECONOMIC SUPPORT UNIT</b>	<b>1,175,860.09</b>	<b>1,239,931.06</b>	<b>1,192,936.19</b>	<b>436,677.41</b>	<b>1,101,975.00</b>	<b>1,147,274.00</b>	<b>1,216,888.00</b>	<b>114,913.00</b>

**21051436 HS PROGRAM DEVELOPMENT**

<b>Fund: HUMAN SERVICES</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>21051436 HS PROGRAM DEVELOPMENT</b>								
528400 INSTITUTIONS	280,448.23	1,114,540.91	867,014.25	322,006.53	1,065,994.00	1,065,994.00	1,036,269.00	-29,725.00
538130 HOUSING ASSISTANCE	20,000.00	18,539.28	20,000.00	5,871.66	20,000.00	20,000.00	20,000.00	0.00
538350 CRISIS INTERVENTION	73,690.44	73,690.44	78,590.48	33,287.70	74,000.00	79,891.00	79,891.00	5,891.00
538390 INTEGRATED SERVICES	210,509.26	130,661.86	78,079.75	28,943.95	100,000.00	67,000.00	153,110.00	53,110.00
538480 PROGRAM ADMINISTRATION	32,500.00	32,500.00	32,500.00	25,000.00	92,759.00	87,630.00	32,500.00	-60,259.00
538490 FOSTER HOME LICENSE/RECRUITING	56,147.75	56,451.70	58,365.41	21,721.12	56,400.00	51,563.00	56,400.00	0.00
<b>TOTAL HS PROGRAM DEVELOPMENT</b>	<b>673,295.68</b>	<b>1,426,384.19</b>	<b>1,134,549.89</b>	<b>436,830.96</b>	<b>1,409,153.00</b>	<b>1,372,078.00</b>	<b>1,378,170.00</b>	<b>-30,983.00</b>
<b>21051437 COMMUNITY SUPPORT PROGRAM</b>								
511100 SALARIES PERMANENT REGULAR	720,943.96	764,167.61	778,015.42	356,585.17	750,818.00	750,572.00	753,017.00	2,199.00
511200 SALARIES-PERMANENT-OVERTIME	23.84	0.00	132.85	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	3,846.58	6,893.88	3,816.72	0.00	3,853.00	3,852.00	4,132.00	279.00
512100 WAGES-PART TIME	53,508.71	59,106.62	87,420.55	43,021.49	102,675.00	93,591.00	100,679.00	-1,996.00
512200 WAGES-PART TIME-OVERTIME	81.97	227.02	25.05	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	131.00	151.00	241.20	7.52	281.00	191.00	201.00	-80.00
514100 FICA & MEDICARE TAX	56,547.17	60,681.31	63,643.56	29,169.94	65,609.00	64,888.00	65,639.00	30.00
514200 RETIREMENT-COUNTY SHARE	35,079.25	39,840.76	45,466.18	23,400.87	50,600.00	50,044.00	57,058.00	6,458.00
514300 RETIREMENT-EMPLOYEES SHARE	45,978.00	51,444.34	35,180.78	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	215,640.04	224,904.76	196,630.43	101,631.69	210,277.00	202,707.00	210,208.00	-69.00
514500 LIFE INSURANCE COUNTY SHARE	254.47	315.76	276.63	101.28	227.00	257.00	257.00	30.00
514600 WORKERS COMPENSATION	30,006.53	-1,640.91	11,900.16	5,475.63	11,749.00	11,620.00	12,957.00	1,208.00
514800 UNEMPLOYMENT	96.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	0.00	0.00	100.00	0.00	400.00	400.00	400.00	0.00
520900 CONTRACTED SERVICES	39,384.90	79,389.85	82,771.72	41,694.42	84,234.00	83,500.00	84,234.00	0.00
522500 TELEPHONE & DAIN LINE	5,051.09	5,326.50	5,890.37	2,038.96	5,700.00	6,120.00	6,200.00	500.00
524000 MISCELLANEOUS EXPENSES	1,455.79	399.99	642.10	634.00	1,000.00	1,000.00	1,000.00	0.00
527500 INPATIENT BASE	2,098.94	0.00	0.00	0.00	2,000.00	0.00	0.00	-2,000.00
528300 CBRF	159,220.85	263,316.43	348,445.84	135,072.83	325,000.00	329,000.00	335,000.00	10,000.00
528400 INSTITUTIONS	121,248.76	72,443.80	108,800.61	21,945.72	193,165.00	55,000.00	100,000.00	-93,165.00
532800 TRAINING AND INSERVICE	4,156.27	2,534.57	1,145.86	2,364.18	4,000.00	4,000.00	4,000.00	0.00
533200 MILEAGE	96,583.90	82,163.24	85,191.09	31,947.92	70,000.00	76,700.00	75,000.00	5,000.00
533500 MEALS AND LODGING	88.66	117.44	50.24	67.07	150.00	100.00	100.00	-50.00
535200 VEHICLE MAINTENACE AND REPAIR	20.00	7.00	0.00	0.00	0.00	0.00	0.00	0.00
537120 RESPITE CARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
537400 SUPPORTIVE EMPLOYMENT	0.00	283.77	0.00	0.00	0.00	0.00	0.00	0.00
538010 ADAPTIVE AIDS	13.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538060 DAY SERVICES	0.00	0.00	2,112.00	0.00	0.00	0.00	0.00	0.00
538130 HOUSING ASSISTANCE	1,480.00	9,550.00	16,517.23	7,274.44	7,500.00	17,500.00	17,000.00	9,500.00
538160 CLIENT PURCHASED MEALS	103.20	0.00	3,445.62	2,015.38	5,967.00	4,900.00	4,100.00	-1,867.00

<b>Fund: HUMAN SERVICES</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>21051437 COMMUNITY SUPPORT PROGRAM</b>								
538170 ALTERNATIVE ACTIVITIES	0.00	0.00	7,066.84	3,082.42	6,500.00	7,400.00	7,500.00	1,000.00
538180 SHELTERED WORK	16,302.20	9,974.24	17,206.89	8,164.62	15,000.00	19,600.00	18,600.00	3,600.00
538190 SPECIALIZED MEDICAL SUPPLIES	2,110.63	2,549.67	2,681.16	979.02	2,500.00	2,500.00	2,500.00	0.00
538210 SPECIALIZED TRANSPORTATION	217.80	0.00	1,233.68	402.50	1,100.00	1,100.00	1,100.00	0.00
538230 SUPPORTIVE HOME CARE	16,651.50	20,201.07	22,811.36	7,293.90	33,000.00	23,500.00	25,000.00	-8,000.00
538260 ADULT FAMILY HOME	140,087.71	114,130.83	95,916.77	41,409.37	105,000.00	87,000.00	100,000.00	-5,000.00
538340 COUNSELING AND THERAPEUTIC	0.00	0.00	300.00	137.00	1,200.00	300.00	500.00	-700.00
<b>TOTAL COMMUNITY SUPPORT PROGRAM</b>	<b>1,768,413.77</b>	<b>1,868,480.55</b>	<b>2,025,078.91</b>	<b>865,917.34</b>	<b>2,059,505.00</b>	<b>1,897,342.00</b>	<b>1,986,382.00</b>	<b>-73,123.00</b>
<b>21051438 CHILD PROTECTIVE SERVICES</b>								
511100 SALARIES PERMANENT REGULAR	398,343.23	405,646.25	418,921.01	199,090.47	465,173.00	464,930.00	591,590.00	126,417.00
511900 LONGEVITY-FULL TIME	1,172.20	1,465.80	1,665.80	0.00	2,199.00	2,199.00	3,826.00	1,627.00
512100 WAGES-PART TIME	72,617.59	42,368.84	50,093.08	23,890.53	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	158.00	0.00	352.20	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	34,356.43	33,095.36	34,446.08	16,209.31	35,754.00	35,735.00	45,549.00	9,795.00
514200 RETIREMENT-COUNTY SHARE	21,115.03	21,512.51	25,382.03	13,155.77	27,575.00	27,561.00	39,595.00	12,020.00
514300 RETIREMENT-EMPLOYEES SHARE	27,676.17	27,778.61	18,095.54	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	92,161.82	89,248.64	88,938.43	50,058.08	91,457.00	100,753.00	139,398.00	47,941.00
514500 LIFE INSURANCE COUNTY SHARE	105.49	108.21	123.55	49.13	114.00	134.00	238.00	124.00
514600 WORKERS COMPENSATION	18,214.37	-891.31	6,448.17	3,056.09	6,403.00	6,400.00	8,991.00	2,588.00
514800 UNEMPLOYMENT	0.00	9,287.00	0.00	942.75	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	2,883.25	4,105.11	3,891.12	1,576.92	3,000.00	3,000.00	4,000.00	1,000.00
523900 INTERPRETER FEES	161.34	375.70	1,096.55	0.00	200.00	500.00	500.00	300.00
524000 MISCELLANEOUS EXPENSES	172.67	905.20	340.40	131.26	500.00	0.00	500.00	0.00
532800 TRAINING AND INSERVICE	1,403.00	3,533.00	4,024.00	2,589.00	4,849.00	4,849.00	4,549.00	-300.00
533200 MILEAGE	25,339.56	24,769.65	21,122.87	7,619.76	15,000.00	15,400.00	25,500.00	10,500.00
533500 MEALS AND LODGING	347.99	793.70	1,231.30	466.50	600.00	700.00	1,150.00	550.00
537120 RESPITE CARE	0.00	0.00	0.00	2,892.08	0.00	3,500.00	3,500.00	3,500.00
538020 PURCHASED CASE MANAGEMENT	86,021.00	86,021.00	86,021.00	47,508.75	86,021.00	86,021.00	86,021.00	0.00
538040 CLIENT EDUCATION AND TRAINING	2,710.11	900.00	0.00	0.00	4,076.00	815.00	2,772.00	-1,304.00
538140 CLIENT SHELTER AND CLOTHING	0.00	0.00	0.00	0.00	250.00	0.00	0.00	-250.00
538160 CLIENT PURCHASED MEALS	0.00	7.50	0.00	24.50	50.00	50.00	50.00	0.00
538210 SPECIALIZED TRANSPORTATION	550.00	1,540.00	1,500.00	1,200.00	1,500.00	1,800.00	1,800.00	300.00
538270 FOSTER HOME	525,496.27	418,220.00	324,030.19	114,493.00	577,000.00	345,000.00	487,000.00	-90,000.00
538280 GROUP HOME	228,332.83	193,778.67	65,581.00	56,811.68	200,000.00	136,000.00	200,000.00	0.00
538310 SHELTER CARE	44,119.40	19,738.76	10,006.80	6,288.00	25,000.00	20,000.00	20,000.00	-5,000.00
538340 COUNSELING AND THERAPEUTIC	1,491.00	3,054.91	675.00	296.17	2,500.00	2,500.00	2,500.00	0.00
538390 INTEGRATED SERVICES	606,945.66	18,668.84	17,888.84	7,505.35	18,350.00	20,000.00	21,089.00	2,739.00
538450 CHILD CARING INSTITUTIONS	609,464.57	695,562.28	775,240.09	404,921.09	660,791.00	976,000.00	858,769.00	197,978.00

<b>Fund: HUMAN SERVICES</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>21051438 CHILD PROTECTIVE SERVICES</b>								
538520 CRIMINAL BACKGROUND CHECKS	186.25	260.75	335.25	135.00	708.00	500.00	807.00	99.00
<b>TOTAL CHILD PROTECTIVE SERVICES</b>	<b>2,801,545.23</b>	<b>2,101,854.98</b>	<b>1,957,450.30</b>	<b>960,911.19</b>	<b>2,229,070.00</b>	<b>2,254,347.00</b>	<b>2,549,694.00</b>	<b>320,624.00</b>
<b>21051439 CHILDREN &amp; FAMILY SUPPORT UNIT</b>								
511100 SALARIES PERMANENT REGULAR	0.00	200,496.37	206,682.89	98,652.60	207,637.00	207,418.00	208,887.00	1,250.00
511900 LONGEVITY-FULL TIME	0.00	1,109.20	929.20	0.00	1,269.00	1,269.00	1,349.00	80.00
512100 WAGES-PART TIME	0.00	48,492.83	50,076.04	24,269.70	50,675.00	50,675.00	50,675.00	0.00
512900 LONGEVITY-PART TIME	0.00	100.20	120.20	0.00	140.00	140.00	160.00	20.00
514100 FICA & MEDICARE TAX	0.00	18,116.22	18,720.32	8,850.29	19,869.00	19,852.00	19,972.00	103.00
514200 RETIREMENT-COUNTY SHARE	0.00	12,026.95	13,898.22	7,252.42	15,324.00	15,311.00	17,361.00	2,037.00
514300 RETIREMENT-EMPLOYEES SHARE	0.00	15,530.05	9,848.39	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	44,220.10	54,235.74	28,647.84	57,297.00	57,296.00	59,416.00	2,119.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	83.58	104.11	41.05	93.00	100.00	100.00	7.00
514600 WORKERS COMPENSATION	0.00	-494.27	3,528.44	1,684.87	3,558.00	3,555.00	3,942.00	384.00
515800 PER DIEM COMMITTEE	0.00	550.00	550.00	150.00	900.00	550.00	550.00	-350.00
522500 TELEPHONE & DAIN LINE	0.00	2,568.60	2,437.37	662.51	2,600.00	2,800.00	2,900.00	300.00
523900 INTERPRETER FEES	0.00	1,269.83	1,359.38	1,557.82	1,500.00	1,300.00	1,400.00	-100.00
524000 MISCELLANEOUS EXPENSES	0.00	4,250.18	3,015.41	460.17	1,500.00	1,000.00	1,500.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	1,454.93	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	3,423.36	5,561.97	0.00	0.00	0.00	0.00	0.00
532200 SUBSCRIPTIONS	0.00	654.54	1,414.30	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	0.00	678.00	971.97	0.00	1,800.00	1,200.00	1,200.00	-600.00
533200 MILEAGE	0.00	16,898.38	17,821.05	6,152.59	16,075.00	16,450.00	16,700.00	625.00
533500 MEALS AND LODGING	0.00	15.00	22.50	47.05	250.00	195.00	270.00	20.00
537120 RESPITE CARE	0.00	116,848.22	111,596.00	0.00	138,500.00	8,000.00	8,000.00	-130,500.00
538010 ADAPTIVE AIDS	0.00	23,408.00	31,238.00	3,213.61	28,900.00	4,149.00	4,850.00	-24,050.00
538040 CLIENT EDUCATION AND TRAINING	0.00	14,921.96	4,547.00	0.00	10,000.00	450.00	500.00	-9,500.00
538050 DAILY LIVING SKILLS	0.00	3,260.00	2,000.00	0.00	6,500.00	0.00	0.00	-6,500.00
538080 CHILD DAYCARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
538110 GUARDIANSHIP & FIN MGNT SRVCS	0.00	3,150.00	6,700.00	0.00	9,250.00	0.00	0.00	-9,250.00
538120 HOME MODIFICATIONS	0.00	17,240.03	0.00	0.00	16,000.00	0.00	0.00	-16,000.00
538150 PERSONAL EMERG RESPONSE SYSTEM	0.00	0.00	1,125.56	0.00	1,200.00	0.00	0.00	-1,200.00
538170 ALTERNATIVE ACTIVITIES	0.00	2,457.59	370.00	500.00	1,500.00	1,500.00	1,000.00	-500.00
538190 SPECIALIZED MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	200.00	0.00	0.00	-200.00
538210 SPECIALIZED TRANSPORTATION	0.00	1,644.22	6,754.96	320.00	8,500.00	500.00	500.00	-8,000.00
538230 SUPPORTIVE HOME CARE	0.00	56,345.51	48,539.75	0.00	94,500.00	0.00	0.00	-94,500.00
538270 FOSTER HOME	0.00	25,094.71	60,066.92	7,597.80	43,000.00	-19,402.00	21,000.00	-22,000.00
538340 COUNSELING AND THERAPEUTIC	0.00	506,426.79	502,967.88	125,565.00	623,356.00	280,000.00	301,356.00	-322,000.00
538390 INTEGRATED SERVICES	0.00	18,842.58	11,220.00	5,520.00	50,000.00	5,520.00	45,600.00	-4,400.00

<b>Fund: HUMAN SERVICES</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL CHILDREN &amp; FAMILY SUPPORT UNIT</b>	<b>0.00</b>	<b>1,159,628.73</b>	<b>1,179,878.50</b>	<b>321,145.32</b>	<b>1,411,893.00</b>	<b>659,828.00</b>	<b>769,188.00</b>	<b>-642,705.00</b>
<b>21051440 OUTPATIENT UNIT SERVICE</b>								
511100 SALARIES PERMANENT REGULAR	526,434.50	549,890.26	553,537.47	238,984.31	557,339.00	525,916.00	613,358.00	56,019.00
511900 LONGEVITY-FULL TIME	2,398.60	2,615.40	2,795.40	26.62	2,975.00	2,656.00	2,816.00	-159.00
512100 WAGES-PART TIME	105,671.44	110,559.37	110,361.11	58,288.16	109,005.00	109,005.00	109,005.00	0.00
512900 LONGEVITY-PART TIME	445.20	479.60	514.00	0.00	546.00	546.00	574.00	28.00
514100 FICA & MEDICARE TAX	46,870.44	49,172.77	49,469.04	22,042.48	51,245.00	48,816.00	55,520.00	4,275.00
514200 RETIREMENT-COUNTY SHARE	28,610.54	31,897.86	35,958.47	17,400.23	39,522.00	37,649.00	48,263.00	8,741.00
514300 RETIREMENT-EMPLOYEES SHARE	37,499.46	41,187.00	25,580.17	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	94,339.49	96,232.98	90,329.34	43,677.10	93,660.00	88,147.00	121,116.00	27,456.00
514500 LIFE INSURANCE COUNTY SHARE	414.49	446.53	597.02	178.22	510.00	511.00	500.00	-10.00
514600 WORKERS COMPENSATION	20,253.67	-1,095.11	7,620.57	3,354.26	7,653.00	7,222.00	9,295.00	1,642.00
515800 PER DIEM COMMITTEE	1,350.00	1,100.00	800.00	0.00	1,400.00	1,000.00	1,000.00	-400.00
520900 CONTRACTED SERVICES	416,144.17	425,492.27	382,937.26	204,090.82	470,511.00	408,985.00	473,511.00	3,000.00
522500 TELEPHONE & DAIN LINE	545.86	648.62	910.60	273.31	1,050.00	650.00	1,050.00	0.00
523900 INTERPRETER FEES	642.20	413.50	0.00	313.56	500.00	500.00	500.00	0.00
524000 MISCELLANEOUS EXPENSES	760.08	10,448.57	13,364.35	4,119.34	14,750.00	12,000.00	14,750.00	0.00
527500 INPATIENT	75,184.02	38,193.40	63,844.81	24,088.30	70,000.00	60,000.00	65,000.00	-5,000.00
527700 AODA-DETOX	60,776.76	49,012.55	81,092.31	40,521.28	50,000.00	98,700.00	80,000.00	30,000.00
528300 CBRF	114,425.41	61,077.85	103,169.63	40,950.96	95,000.00	113,900.00	110,000.00	15,000.00
529900 PSYCHOLOGICAL SERVICES	43,575.75	63,622.95	56,074.20	21,026.00	60,000.00	52,000.00	60,000.00	0.00
531100 POSTAGE AND BOX RENT	0.00	45.69	15.88	6.33	100.00	30.00	100.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	732.14	273.07	0.00	500.00	250.00	500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	1,636.15	7,952.00	4,305.00	0.00	0.00	250.00	500.00	500.00
532200 SUBSCRIPTIONS	0.00	0.00	10,107.04	0.00	0.00	0.00	0.00	0.00
532600 ADVERTISING	0.00	0.00	0.00	0.00	1,750.00	600.00	1,750.00	0.00
532800 TRAINING AND INSERVICE	2,119.00	10,461.97	34,190.18	5,619.00	35,794.00	16,000.00	35,794.00	0.00
533200 MILEAGE	11,803.45	14,048.44	16,440.30	5,993.00	16,400.00	14,900.00	17,500.00	1,100.00
533500 MEALS AND LODGING	123.98	201.71	374.97	368.09	450.00	750.00	550.00	100.00
534000 OPERATING/MEETING SUPPLIES	4,028.74	1,873.07	2,872.40	302.66	0.00	0.00	0.00	0.00
537120 RESPITE CARE	105.88	0.00	0.00	0.00	100.00	0.00	100.00	0.00
538035 COMMUNITY LIVING & SUPPORT SVC	3,744.00	71,427.55	156,934.80	87,749.90	115,000.00	210,600.00	200,000.00	85,000.00
538040 CLIENT EDUCATION AND TRAINING	285.00	74.53	0.00	0.00	0.00	0.00	0.00	0.00
538140 CLIENT SHELTER AND CLOTHING	0.00	1,515.00	45.00	418.00	100.00	1,000.00	1,000.00	900.00
538190 SPECIALIZED MEDICAL SUPPLIES	925.93	359.86	2,245.79	201.77	500.00	500.00	1,000.00	500.00
538210 SPECIALIZED TRANSPORTATION	14,481.77	16,363.37	14,254.51	7,912.97	14,000.00	16,250.00	15,000.00	1,000.00
538230 SUPPORTIVE HOME CARE	832.00	820.14	844.02	360.80	1,000.00	895.00	1,000.00	0.00
538260 ADULT FAMILY HOME	2,090.00	0.00	0.00	13,000.00	10,000.00	15,000.00	10,000.00	0.00
538270 FOSTER HOME	0.00	0.00	625.00	0.00	0.00	0.00	1,000.00	1,000.00
538330 DAY TREATMENT	4,762.04	191.76	8,107.00	1,246.44	48,000.00	101,900.00	101,000.00	53,000.00



<b>Fund: HUMAN SERVICES</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>21051440 OUTPATIENT UNIT SERVICE</b>								
538340 COUNSELING AND THERAPEUTIC	9,560.28	15,551.04	79,963.57	46,215.56	7,050.00	12,050.00	12,050.00	5,000.00
538410 INTAKE ASSESSMENT	780.00	10,891.20	27,534.02	8,036.05	35,000.00	20,000.00	25,000.00	-10,000.00
538480 PROGRAM ADMINISTRATION	0.00	0.00	1,873.59	2,083.00	0.00	5,000.00	5,000.00	5,000.00
<b>TOTAL OUTPATIENT UNIT SERVICE</b>	<b>1,633,620.30</b>	<b>1,683,905.84</b>	<b>1,939,961.89</b>	<b>898,848.52</b>	<b>1,911,410.00</b>	<b>1,984,178.00</b>	<b>2,195,102.00</b>	<b>283,692.00</b>
<b>21051441 HS RESOURCE UNIT</b>								
511100 SALARIES PERMANENT REGULAR	177,807.89	175,840.30	192,380.59	88,759.31	190,037.00	190,037.00	114,022.00	-76,015.00
511200 SALARIES-PERMANENT-OVERTIME	4,872.69	4,481.18	5,811.74	3,318.81	5,000.00	5,000.00	5,000.00	0.00
511900 LONGEVITY-FULL TIME	1,965.20	2,061.40	2,663.07	0.00	1,621.00	2,263.00	1,196.00	-425.00
512100 WAGES-PART TIME	0.00	0.00	2,715.73	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	13,339.57	13,309.67	14,989.07	6,705.03	15,044.00	15,093.00	9,197.00	-5,847.00
514200 RETIREMENT-COUNTY SHARE	8,319.18	8,767.23	10,266.21	5,505.33	11,603.00	11,641.00	7,995.00	-3,608.00
514300 RETIREMENT-EMPLOYEES SHARE	10,904.63	11,320.79	11,460.68	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	55,100.55	66,194.23	60,753.55	35,809.80	71,622.00	71,620.00	44,562.00	-27,060.00
514500 LIFE INSURANCE COUNTY SHARE	119.11	158.98	180.04	58.83	126.00	142.00	64.00	-62.00
514600 WORKERS COMPENSATION	5,804.76	-288.05	2,162.25	789.12	2,694.00	2,703.00	1,815.00	-879.00
522500 TELEPHONE & DAIN LINE	112.40	395.65	530.39	117.47	500.00	550.00	225.00	-275.00
524000 MISCELLANEOUS EXPENSES	9.44	8.43	0.00	0.00	100.00	0.00	100.00	0.00
532800 TRAINING AND INSERVICE	40.00	159.00	150.00	89.00	600.00	400.00	300.00	-300.00
533200 MILEAGE	6,025.80	7,485.50	8,650.65	3,712.23	8,000.00	8,800.00	4,000.00	-4,000.00
533500 MEALS AND LODGING	14.83	0.00	0.00	80.00	100.00	70.00	70.00	-30.00
538140 CLIENT SHELTER AND CLOTHING	6,461.27	8,655.69	7,950.88	3,030.59	10,000.00	10,000.00	10,000.00	0.00
538480 PROGRAM ADMINISTRATION	0.00	2,326.80	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL HS RESOURCE UNIT</b>	<b>290,897.32</b>	<b>300,876.80</b>	<b>320,664.85</b>	<b>147,975.52</b>	<b>317,047.00</b>	<b>318,319.00</b>	<b>198,546.00</b>	<b>-118,501.00</b>
<b>21051446 FAMILY CARE</b>								
511100 SALARIES PERMANENT REGULAR	834,391.78	899,130.03	0.00	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	1,607.47	1,658.33	0.00	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	71,026.25	77,925.26	0.00	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	573.40	603.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	66,927.75	73,028.43	42.05	42.07	0.00	115.00	115.00	115.00
514200 RETIREMENT-COUNTY SHARE	40,717.16	45,851.53	0.00	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	53,368.23	59,216.43	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	215,011.86	215,556.30	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	331.55	376.74	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	34,987.01	-1,935.99	0.55	0.55	0.00	0.00	0.00	0.00
514800 UNEMPLOYMENT	5,413.80	1,624.14	0.00	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	100.00	100.00	550.00	550.00	0.00	1,300.00	1,300.00	1,300.00

<b>Fund: HUMAN SERVICES</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>21051446 FAMILY CARE</b>								
522500 TELEPHONE & DAIN LINE	7,482.17	7,097.89	122.25	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	1,255.67	163.00	40.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	48,632.53	46,553.08	537.34	550.55	0.00	1,200.00	1,200.00	1,200.00
533500 MEALS AND LODGING	563.92	709.31	0.00	0.00	0.00	0.00	0.00	0.00
538190 SPECIALIZED MEDICAL SUPPLIES	70.87	121.35	0.00	0.00	0.00	0.00	0.00	0.00
538480 PROGRAM ADMINISTRATION	1,210,711.32	1,019,767.00	828,923.36	0.00	638,078.00	638,078.00	510,849.00	-127,229.00
<b>TOTAL FAMILY CARE</b>	<b>2,593,172.74</b>	<b>2,447,545.83</b>	<b>830,215.55</b>	<b>1,143.17</b>	<b>638,078.00</b>	<b>640,693.00</b>	<b>513,464.00</b>	<b>-124,614.00</b>
<b>21051900 TRANFERS TO OTHER FUNDS</b>								
591000 TRANSFER TO GENERAL FUND	0.00	137,368.60	480,988.19	917,328.86	0.00	917,329.00	0.00	0.00
<b>TOTAL TRANFERS TO OTHER FUNDS</b>	<b>0.00</b>	<b>137,368.60</b>	<b>480,988.19</b>	<b>917,328.86</b>	<b>0.00</b>	<b>917,329.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-16,362,183.48</b>	<b>-17,033,805.69</b>	<b>-15,503,423.92</b>	<b>-5,801,949.22</b>	<b>-15,404,235.00</b>	<b>-14,446,025.00</b>	<b>-14,352,933.00</b>	<b>-1,051,302.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>16,209,400.50</b>	<b>16,627,277.85</b>	<b>14,890,781.75</b>	<b>6,545,914.71</b>	<b>15,404,235.00</b>	<b>15,024,786.00</b>	<b>14,352,933.00</b>	<b>-1,051,302.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-152,782.98</b>	<b>-406,527.84</b>	<b>-612,642.17</b>	<b>743,965.49</b>	<b>0.00</b>	<b>578,761.00</b>	<b>0.00</b>	

## Public Health

### Department Vision - Where the department would ideally like to be

The Sauk County Health Department will be an independent, nationally accredited health department.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Health Department protects Sauk County residents and visitors by taking action to promote health and safety and illness, injury and disease.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Stewardship of natural resources  
Development of cultural, social, and community values  
Safe community

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Improve the nutrition of the citizens.	Promote educational activities and outreach to all individuals in the county. Participate in the fit and health families grant. Through the media outreach, Sauk county Web site and facebook and twitter educate the public about the WIC	06/30/2013
Increase the number of people of all ages who receive dental care.	Secure a dental grant for sealants in the school. Investigate dental grants to meet the needs of diverse populations. Complete the seal al smile program in 15 schools. Develop education video for education of parents at the WIC clinic through grant dollars. Participate in the good Neighbor Clinic needs assessment to identify and compile data for further grant writing.	12/31/2013
Meet the public health emergency needs of Sauk County residents in the event of a outbreak or disaster.	Communicate information to the public, activate preparedness plans, educate through different communication methods, collaborate with partners to meet the needs of the public, promote influenza immunization clinics. Adequately train staff respond in an emergency. Complete table top and drills.	06/30/2013
Improve outcome data in immunization program.	Work collaboratively with the state and private providers to get accurate and up to date information into the Wisconsin Immunization Registry. Participate in the Southern Region Immunization Coalition. Move WIC clinic on site in the department to provide a one stop shop .	12/31/2014
Prevent food borne and other diseases/accidents in recreational and rural areas.	Finance and support environmental health programs that inspect food retail, lodging and pools. Continue to support rural safety days program. Investigate and become agents of the state for DHS. Complete outbreak investigations, animal bite tracking, radon testing , lead testing, environmental investigation and education.	12/31/2014
Increase number of children and adults receiving immunizations.	Promote educational activities and outreach to all individuals in the county. Change immunization clinic program to meet the needs of more individuals and to be more cost effective. Be an active participant in the multi county immunization coalition. Through continuous quality improvement program will be evaluated.	12/31/2013
Promote health and prevent communicable disease.	Support and staff adequate number of nursing staff to meet the needs of the county as new diseases evolve. Support legislation of tobacco funding for education of youth. Continue to support tobacco compliance checks made to establishments.	12/31/2013
Become a Nationally Accredited Health Department.	National accreditation and standardization allow the department to use current evidence based practices in all areas which assures for the provision of quality care. In addition, being accredited will enhance the department to competitively vie for funding in all state and federal arenas. Submit letter of intent by December 2012.	12/01/2013

## Public Health

Improve birth outcomes and decrease the number of low birth weight infants.	Complete a quality improvement process of the prenatal care coordination by 6/2012. Use data collected to continue improvements. Evaluate the effect of moving WIC clinic to within the health department .Provide intensive nutritional education to PNCC mothers	12/31/2013
Create an electronic medical record system/data base for the Public Health Department to serve all programs with in the Public Health Department.	To obtain a computer program compatible for Public Health and Home Care. System capable of communicating with outside vendors, and to enable partnership in the formation of Accountable Care Organizations.	12/31/2013
Prevent accidents and death of children through the Keeping Kids Alive initiative.	Develop a child death review team consisting of law enforcement, social workers, public health nurses, physicians, hospital nurses, clergy, and coroner that will meet quarterly to review child deaths and in the county and report data to a federal database. The team will provide recommendations to improve safety.	12/01/2013

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Employee Immunizations	A public health nurse reviews the immunization record of any health care worker hired by the county (except the health care center) and provide immunizations as needed. Influenza immunizations are offered and provide to any county employee who requests such immunization. TB testing is also completed upon hire and followed up yearly.		User Fees / Misc	\$2,000	0.36	Influenza vaccine was provided to Sauk County Employees.  TB policy was updated for HCW to complete a questionnaire yearly . If individual does not meet all criteria a TB test is given.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$2,000</b>		
			Wages & Benefits	\$24,771		
			Operating Expenses	\$8,485		
			<b>TOTAL EXPENSES</b>	<b>\$33,256</b>		
Communicable Disease / STI /HIV	The health officer is statutorily required to investigate communicable disease and report to the the state Department of Health. Sexually transmitted disease is reportable and partner investigation and follow up is Mandatory. The department does provide confidential HIV testing and the individuals are referred to follow up in Dane County.	145.17 & 252.11	<b>COUNTY LEVY</b>	<b>\$31,256</b>	1.16	208 communicable diseases reported in 2010 of which 129 were sexually transmitted diseases.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$92,913		
			Operating Expenses	\$13,838		
			<b>TOTAL EXPENSES</b>	<b>\$106,751</b>		
TB Skin Tests	Infectious tuberculosis(TB) and suspect tuberculosis are subject to reporting. Screening for potential cases is provided if an active case is discovered. Latent TB is investigated and the individuals are provided drugs through the state TB program and followed for side effects by local health departments.	252.07	<b>COUNTY LEVY</b>	<b>\$106,751</b>	0.25	A total of 105 TB skin tests were provided to the general public in 2011
			User Fees / Misc	\$3,000		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$3,000</b>		
			Wages & Benefits	\$16,456		
			Operating Expenses	\$8,537		
Consultation	Information is updated on the WEB site at least quarterly. Press releases are sent out monthly. Educational materials are developed and provided in the public health waiting room and the ADRC. The communicable diseese nurse consults with the health care center, the infection control practioners in the hospitals, Ho Chunk health department. The immunization nurse consults with school nurse and clinic nurses. PNCC nurses consult with school nurses and clinic nurse etc.	140	<b>TOTAL EXPENSES</b>	<b>\$24,993</b>	0.45	The Sauk county Web site is updated at least monthly. Face book is updated 5 days per week.
			<b>COUNTY LEVY</b>	<b>\$21,993</b>		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$36,049		
			Operating Expenses	\$8,551		
Immunization	The immunization program is supported by the vaccine for Children program that provides free vaccine to uninsured or under insured 0-18 year olds. Clinics are held throughout the county during the year. The program will expand into the WIC clinics this year. The public health nurses go into the schools and provide vaccine to children who are not current with the vaccine requirements listed by the Centers Disease Control (CDC) and the State. Vaccination clinics for the influenza are held each fall for the general public. In addition appointments are made for individuals to receive vaccinations in the office. The immunization nurse work closely with the jail nurses to provide immunization for the jail population.	144 & 145	<b>TOTAL EXPENSES</b>	<b>\$44,600</b>	1.49	74% of Children served by the Health Dept Immunization Program, who will be 24-35 months of age by December 31 will complete their primary immunizations by the 35th month  2,454 immunizations were provided in 2011
			<b>COUNTY LEVY</b>	<b>\$44,600</b>		
			User Fees / Misc	\$8,500		
			Grants	\$25,500		
			<b>TOTAL REVENUES</b>	<b>\$34,000</b>		
			Wages & Benefits	\$102,037		
			Operating Expenses	\$18,330		
			<b>TOTAL EXPENSES</b>	<b>\$120,367</b>		
			<b>COUNTY LEVY</b>	<b>\$86,367</b>		

## Public Health

Adult Case Management (HS)	Public health nurses make evaluation visits with human services workers to assess unsafe condition, neglect and abuse. The nurses will assist in the individual in accesssing medical care and provide education and resources to adults in need and their families. Vouchers are written for individuals who do not have are uninsured.	140	User Fees / Misc	\$1,300	0.16	Approximately 19 individuals were seen in 2011
			Grants	\$0		
			TOTAL REVENUES	\$1,300		
			Wages & Benefits	\$12,577		
			Operating Expenses	\$8,464		
			TOTAL EXPENSES	\$21,041		
COUNTY LEVY		\$19,741				
Prenatal Child Care	The Prenatal Care Coordination Program is a service available at no cost to pregnant women who are eligible for Medical Assistance, Healthy Start or any pregnant teen. Services provided include: identification of needs and services, assistance with finding a physician, nutritional counseling and WIC referral, social support throughout pregnancy, breastfeeding advice, and education about care of newborns. High risk cases are referred to human services. Visits are made to the jail to help coordinate prenatal care for the inmates who are considered high risk.		User Fees / Misc	\$1,200	1.36	There were 107 admissions to the prenatal care coordination program ere made in 2011. In 2010 admission in the first trimester was 39% of total admissions this rate improved to 51.4% in 2011.
			Grants	\$81,030		
			TOTAL REVENUES	\$82,230		
			Wages & Benefits	\$100,878		
			Operating Expenses	\$19,916		
			TOTAL EXPENSES	\$120,794		
COUNTY LEVY		\$38,564				
School Nursing	The public health nurses work closely with the school nurses in providing services in the school. This includes dental services coordination of school vaccination clinics, disease out breaks, and reports of possible medical needs of children.		User Fees / Misc	\$0	0.08	One public health nurse has been designated to attend the monthly school nurse meeting. The presence of a public health nurse allows for questions regarding communicable disease and immunizations and education surrounding programs available to students. There were 15 schools that participated in the Seal a Smile grant program. 552 children had a dental screening, 376 had sealants and 968 child had fluoride varnish treatments.
			Grants	\$0		
			TOTAL REVENUES	\$0		
			Wages & Benefits	\$5,649		
			Operating Expenses	\$8,233		
			TOTAL EXPENSES	\$13,882		
COUNTY LEVY		\$13,882				
CDR Death Review	The department is required to provide informational materials relating to SIDS. The materials shall be directed toward concerns of parents of victims of SIDS send shall be distributed to maximize availability to the parents. In addition, the department shall make available upon request follow-up counseling by trained health care professionals.	255 & 253	Wages & Benefits	\$4,066	0.05	No children's deaths were reported to the health department.
			Operating Expenses	\$8,101		
			TOTAL EXPENSES	\$12,167		
			COUNTY LEVY	\$12,167		
Maternal Child Health Visits	High Risk Families have follow-up and case management by a nurse. Many of the children in the MCH program are referred through the PNCC program. Some are joint cases with high risk cases followed by Human Services. Home assessments are completed for safety. The MCH nurse completes physical and social and emotional testing on children to refer them for more intensive services if needed.	253	User Fees / Misc	\$500	0.18	The Children and Youth with Health Care Needs grant was discontinued. Fifteen MCH high risk children were followed.
			Grants	\$5,000		
			TOTAL REVENUES	\$5,500		
			Wages & Benefits	\$11,590		
			Operating Expenses	\$13,149		
			TOTAL EXPENSES	\$24,739		
COUNTY LEVY		\$19,239				
Maternal Child Health Grant	The MCH grant provides funding to the health department for education and services to vulnerable mothers and children. The focus in 2010 was to increase the number of women who breast feed by providing education to businesses on the importance of breast feeding and the benefits to the businesses if women are allowed the time to pump and to provide space for these activities.	253	User Fees / Misc	\$2,000	0.65	An educational program was developed for a day care regarding the benefits of breast feeding and the encouragement of cooperating with parents who breast feed.
			Grants	\$20,132		
			TOTAL REVENUES	\$22,132		
			Wages & Benefits	\$44,991		
			Operating Expenses	\$9,201		
			TOTAL EXPENSES	\$54,192		
COUNTY LEVY		\$32,060				
Lead	Education is provided to parents for children with high blood lead levels by a public health nurse. An environmental health assessment is conducted to collect samples to determine the sources of the lead contamination. Information and resources are given for clean-up and abatement.	253.13	User Fees / Misc	\$0	0.15	510 individuals received education regarding lead hazards, Nine environmental assessments were completed and 4 individuals were referred for follow up.
			Grants	\$7,531		
			TOTAL REVENUES	\$7,531		
			Wages & Benefits	\$9,176		
			Operating Expenses	\$8,946		
			TOTAL EXPENSES	\$18,122		
COUNTY LEVY		\$10,591				

## Public Health

Website /Facebook/Twitter	The health department is providing information on the WEB site and through a facebook account in an attempt to more cost efficiently provide information.		User Fees / Misc	\$0	0.10	Items are posted 5 days a week on facebook
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$7,611		
			Operating Expenses	\$8,121		
			<b>TOTAL EXPENSES</b>	<b>\$15,732</b>		
Rural Safety	The Rural safety Day Program is provided every spring for all 3rd graders in Sauk County. This year was unique because of cancelling the first day because of rain and rescheduled to bring everyone to the fair grounds on one day. The community partners include Reedsburg Hospital, St. Clare Hospital, the Sheriff's department, Baraboo fire and Ambulance, Humane Society, Emergency Management, UW extension, Public Health. The program is funded through donations.		Wages & Benefits	\$8,029	0.13	92% of Third Grade Children who Participate in Rural Safety Days
			Operating Expenses	\$9,133		
			<b>TOTAL EXPENSES</b>	<b>\$17,162</b>		
			<b>COUNTY LEVY</b>	<b>\$17,162</b>		
Paternity Testing	A public health nurse provides paternity testing for private individuals. Child support has taken over paternity testing because of lack of PHN time.		User Fees / Misc	\$1,700	0.07	65 paternity tests were completed in 2011
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$1,700</b>		
			Wages & Benefits	\$4,100		
			Operating Expenses	\$8,483		
			<b>TOTAL EXPENSES</b>	<b>\$12,583</b>		
Preparedness	Administration of a response plan for public health emergencies. (e.g. Influenza pandemics, biohazard release) A public health nurse is responsible for meeting the grant objectives for the state and CDC.		<b>COUNTY LEVY</b>	<b>\$10,883</b>	0.64	All objectives were met. The competency of all staff is at 94% for completion ICS and NIMS
			User Fees / Misc	\$0		
			Grants	\$54,319		
			<b>TOTAL REVENUES</b>	<b>\$54,319</b>		
			Wages & Benefits	\$45,467		
			Operating Expenses	\$11,657		
Drug Testing / UA's (HS)	Drug testing is provided in collaboration with the human services ADOA and economic support divisions.		<b>TOTAL EXPENSES</b>	<b>\$57,124</b>	0.25	28 drug tests were completed in 2010.
			<b>COUNTY LEVY</b>	<b>\$2,805</b>		
			User Fees / Misc	\$200		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$200</b>		
			Wages & Benefits	\$17,162		
Community Care	The community care program provides services to uninsured and under insured individuals with acute medical needs. A public health nurse triages individuals to ensure that they qualify for the program. The individuals are then sent to Reedsburg and Baraboo clinics for services.		Operating Expenses	\$8,277	1.14	528 individuals were served in 2011
			<b>TOTAL EXPENSES</b>	<b>\$25,439</b>		
			<b>COUNTY LEVY</b>	<b>\$25,239</b>		
			User Fees / Misc	\$3,500		
			Grants	\$0		
			Use of Carryforward Funds	\$20,000		
Fluoride	The fluoride program is provided to individuals who have private well systems or live in communities that do not fluoridate water. After the initial analysis of the fluoride content in the families' well water, oral supplementation of fluoride is provided for a minimal charge. Fluoride varnish is provided in the schools or at WIC clinics.		<b>TOTAL REVENUES</b>	<b>\$23,500</b>	0.12	Fifteen children were served
			Wages & Benefits	\$82,671		
			Operating Expenses	\$34,048		
			<b>TOTAL EXPENSES</b>	<b>\$116,719</b>		
			<b>COUNTY LEVY</b>	<b>\$93,219</b>		
			User Fees / Misc	\$0		
Dental	For the 2011-2012 school years Sauk County Health Department plans to offer free dental sealants and fluoride varnish to 15 public elementary schools as the number of eligible schools, based on the free/reduced lunch rates, has increased. In 2009, eight public elementary schools were serviced.		Grants	\$3,000	0.69	75% of all second graders will have an oral screening
			<b>TOTAL REVENUES</b>	<b>\$3,000</b>		
			Wages & Benefits	\$7,277		
			Operating Expenses	\$17,651		
			<b>TOTAL EXPENSES</b>	<b>\$24,928</b>		
			<b>COUNTY LEVY</b>	<b>\$21,928</b>		
			User Fees / Misc	\$8,000	0.69	
			Grants	\$32,000		
			<b>TOTAL REVENUES</b>	<b>\$40,000</b>		
			Wages & Benefits	\$42,905		
			Operating Expenses	\$45,849		
			<b>TOTAL EXPENSES</b>	<b>\$88,754</b>		
			<b>COUNTY LEVY</b>	<b>\$48,754</b>		

## Public Health

Tobacco	Sauk County is in a multijurisdictional coalition with Adams, Juneau, and Richland Counties. The health officer is on the executive committee for oversight of the program. The Wisconsin WINS program is part of the multijurisdictional.		User Fees / Misc	\$0	0.01	81.25% of Tobacco Compliance Checks that do not sell to minors  In 2011 Sauk County had a 18.75% noncompliance rate for sale to minors this is an improvement from 2010 when the rate was 37%.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$1,041		
			Operating Expenses	\$8,044		
			<b>TOTAL EXPENSES</b>	<b>\$9,085</b>		
Rabies	Rabies is a reportable disease. The PHN provides educational information to victims of animal bites, coordinates with veterinary clinics and the Wisconsin State lab of Hygiene for testing of specimens. Notifies DHS and provides assurance that individuals are treated and have medical follow-up. The cost of testing of specimens is PH responsibility. Uninsured individuals are seen through the community care program.	252 & 254	User Fees / Misc	\$0	0.18	In 2011 there were 173 reported animal bites with possible exposure to rabies.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$14,074		
			Operating Expenses	\$8,505		
			<b>TOTAL EXPENSES</b>	<b>\$22,579</b>		
Foot Clinic	The foot clinics are provided to elderly and disabled individuals in 7 communities through out the county. The program is self sustaining and rates are adjusted based on cost. The clinics average approximately 145 per month. The home care aides and nurses provide this service.		User Fees / Misc	\$40,500	0.87	Foot clinics are popular and regularly attended.  In 2011, 1653 individuals were served.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$40,500</b>		
			Wages & Benefits	\$47,601		
			Operating Expenses	\$18,495		
			<b>TOTAL EXPENSES</b>	<b>\$66,096</b>		
Totals			<b>COUNTY LEVY</b>	<b>\$25,596</b>	10.55	
			<b>TOTAL REVENUES</b>	<b>\$320,912</b>		
			<b>TOTAL EXPENSES</b>	<b>\$1,051,105</b>		
			<b>COUNTY LEVY</b>	<b>\$730,193</b>		

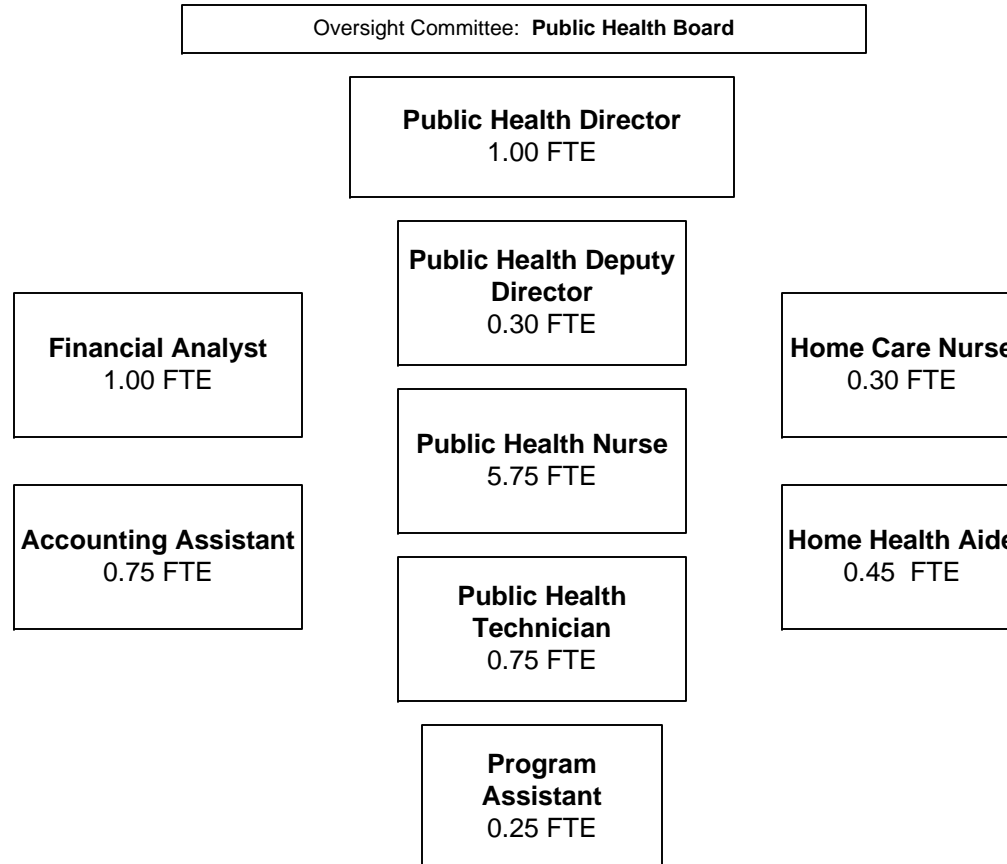
### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Communicable Disease Follow Up	437	335	450
Medical Vouchers Written	528	725	650
Dental Vouchers Written	30	52	52
Immunizations Provided (2009 includes H1N1 vaccine given)	2,454	4,600	3,000
Foot Care Clients Seen	1,653	1,735	1,700
Tobacco Compliance Checks Made to Establishments (2009 funding change)	80	75	75
Number of Public Health Emergency Preparedness Exercises, Training's and Community Meetings	14	5	5
At Least Quarterly Frequency of Updates to Web site	26	55	60
Number of oral screenings in the Seal-a-smile program	552	710	600
Number of children who received dental sealants through Seal-a-Smile	356	190	400

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
74% of Children served by the Health Department Immunization Program, who will be 24-35 months of age by December 31, 2010 will complete their primary immunizations by the 24th month.	69%	69%	70%
% of Tobacco Compliance Checks that do not sell to minors	81%	82%	80%
% of Third Grade Children who Participate in Rural Safety Days	98%	99%	99%
The Department will update the web site at least 75% of the time	100%	100%	100%
75% of all second graders will have an oral screening	92%	92%	95%

# Sauk County Public Health Department



Bioterrorism Department combined into Public Health in 2010						
	2009 Balance	2010 Change	2011 Change	2012 Change	2013 Change	2013 Balance
Public Health	8.75	0.24	0.81		0.75	9.80
Bioterrorism	0.50	(0.50)				0.00
Combined Total	9.25	(0.26)	0.81			10.55



## PUBLIC HEALTH

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	482,430	494,609	488,561	591,926	591,926	730,193	138,267	23.36%	None	0	0
Grants & Aids	181,125	181,216	145,200	161,023	147,229	164,012	16,783	11.40%			
User Fees	62,043	79,513	95,155	103,114	95,500	125,000	29,500	30.89%	2013 Total	0	0
Intergovernmental	10,098	85,337	8,036	8,200	11,200	8,400	(2,800)	-25.00%			
Donations	12,872	8,235	15,375	2,500	20,500	3,500	(17,000)	-82.93%			
Use of Fund Balance	0	0	0	21,394	41,394	20,000	(21,394)	-51.68%	2014	0	0
									2015	0	0
									2016	0	0
									2017	0	0
<b>Total Revenues</b>	<b>748,568</b>	<b>848,910</b>	<b>752,327</b>	<b>888,157</b>	<b>907,749</b>	<b>1,051,105</b>	<b>143,356</b>	<b>15.79%</b>			

### Expenses

Labor	421,345	492,942	461,723	504,615	504,615	543,213	38,598	7.65%
Labor Benefits	176,491	196,946	164,850	171,115	171,115	195,878	24,763	14.47%
Supplies & Services	124,603	88,071	113,612	212,427	232,019	312,014	79,995	34.48%
Addition to Fund Balance	26,129	70,951	12,142	0	0	0	0	0.00%
<b>Total Expenses</b>	<b>748,568</b>	<b>848,910</b>	<b>752,327</b>	<b>888,157</b>	<b>907,749</b>	<b>1,051,105</b>	<b>143,356</b>	<b>15.79%</b>

Beginning of Year Fund Balance  
End of Year Fund Balance

Included in General Fund Total

Bioterrorism combined into Public Health 2010.

### 2013 Highlights and Issues on the Horizon

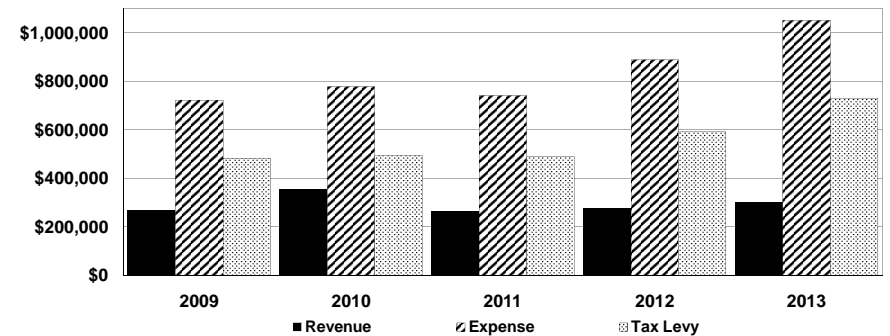
Prenatal Care Coordination (PNCC) program expansion allowing increased access for a number of high risk individuals. Increased services and revenues with an additional 0.75 Nurse position.

Piloting voice activated computers for greater nursing efficiencies.

2013 includes \$150,000 for computer system to aid in scheduling, documentation, electronic records and billing.

Progress towards national accreditation to enable competition for funding in all state and federal arenas.

### Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PUBLIC HEALTH</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10040 PUBLIC HEALTH REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-482,430.00	-494,609.00	-488,561.00	-295,963.02	-591,926.00	-591,926.00	-730,193.00	138,267.00
423900 BIOTERRORISM GRANT	-69,377.00	-98,624.00	-78,256.00	-11,348.00	-54,000.00	-54,000.00	-54,319.00	319.00
424110 IMMUNIZATION GRANT	-14,669.00	-26,196.46	-22,483.30	-12,940.67	-24,052.00	-24,000.00	-24,000.00	-52.00
424161 DIAGNOSTICS GRANT	-2,256.00	-2,068.00	0.00	0.00	0.00	0.00	0.00	0.00
424170 LEAD GRANT	0.00	0.00	0.00	-7,932.00	-4,376.00	-7,331.00	-7,531.00	3,155.00
424175 FORWARD HL MA MATCH GRANT	0.00	0.00	0.00	-1,871.00	0.00	-12,060.00	-6,030.00	6,030.00
424203 DENTAL GRANTS	-19,052.39	-10,517.28	-9,836.95	-9,614.46	-9,773.00	-11,000.00	-18,000.00	8,227.00
424430 PROJECT ASSIST	-53,212.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424440 MATERNAL CHILD HEALTH	-22,482.00	-30,778.00	-18,792.00	-14,066.00	-20,468.00	-25,132.00	-27,632.00	7,164.00
424494 HCR INFRASTRUCTURE & QI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424510 MEDICAL ASSISTANCE	-76.30	6.93	0.00	0.00	0.00	0.00	0.00	0.00
424511 MEDICAL ASSISTANCE DENTAL	0.00	-12,516.50	-15,831.78	-12,861.55	-32,060.00	-25,000.00	-25,000.00	-7,060.00
424512 MEDICAL ASSISTANCE IMMUNIZATIO	0.00	-523.15	0.00	0.00	-2,500.00	-2,500.00	-1,500.00	-1,000.00
452060 MISCELLANEOUS REVENUES	-3,269.93	-2,956.23	-1,674.27	-1,043.57	-1,500.00	-1,500.00	-3,500.00	2,000.00
455100 PUBLIC HEALTH FOOT CLINIC	-34,594.00	-38,929.10	-37,812.00	-22,148.00	-40,500.00	-40,500.00	-40,500.00	0.00
455130 PRENATAL CARE	-15,435.82	-30,299.76	-50,476.23	-14,706.69	-45,000.00	-56,114.00	-75,000.00	30,000.00
455160 HEP B MEDICAL REIMBURSEMENT	-6,136.76	-3,878.00	-2,400.00	-1,370.00	-3,000.00	-3,000.00	-3,000.00	0.00
455170 FLU & PNEUMONIA REIMBURSEMENT	-3,793.56	-12,264.03	-5,528.72	-2,769.39	-8,000.00	-5,500.00	-5,500.00	-2,500.00
455180 TB SKIN TESTS	-2,606.59	-3,449.83	-2,792.21	-692.62	-5,500.00	-2,000.00	-3,000.00	-2,500.00
465150 PATERNITY TESTING FEES	-5,130.00	-3,595.00	-2,105.00	-425.00	-1,700.00	-1,700.00	-1,700.00	0.00
472490 LOCAL GOVT/AGENCY PAYMENTS	0.00	-68,058.23	0.00	0.00	0.00	0.00	0.00	0.00
474060 ADRC ASSESSMENTS	-278.95	-263.95	0.00	0.00	-500.00	0.00	0.00	-500.00
474500 BIRTH TO THREE	-895.40	-1,155.87	-402.58	0.00	-1,000.00	-1,000.00	-1,200.00	200.00
485010 DONATIONS & CONTRIBUTIONS	-12,807.94	-8,005.00	-125.00	-500.00	-10,000.00	0.00	0.00	-10,000.00
485110 BOOK FAIR DONATIONS	-63.98	-229.79	-250.00	0.00	0.00	0.00	0.00	0.00
485160 COMMUNITY CARE DONATIONS	0.00	0.00	-15,000.00	-2,500.00	-10,500.00	-2,500.00	-3,500.00	-7,000.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-41,394.00	0.00	-20,000.00	-21,394.00
<b>TOTAL PUBLIC HEALTH REVENUE</b>	<b>-748,567.62</b>	<b>-848,910.25</b>	<b>-752,327.04</b>	<b>-412,751.97</b>	<b>-907,749.00</b>	<b>-866,763.00</b>	<b>-1,051,105.00</b>	<b>143,356.00</b>
<b>10040416 PUBLIC HEALTH NURSING</b>								
511100 SALARIES PERMANENT REGULAR	356,578.31	408,150.41	388,928.18	197,064.21	432,888.00	432,888.00	438,663.00	5,775.00
511900 LONGEVITY-FULL TIME	851.40	926.20	823.50	0.00	888.00	888.00	1,300.00	412.00
512100 WAGES-PART TIME	62,773.34	82,647.40	62,415.68	30,200.01	70,839.00	70,839.00	103,250.00	32,411.00
512200 WAGES-PART TIME-OVERTIME	168.96	6.42	122.31	0.00	0.00	0.00	0.00	0.00
512900 LONGEVITY-PART TIME	59.80	79.80	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	30,842.24	36,019.41	32,824.00	16,444.59	38,603.00	38,603.00	41,555.00	2,952.00
514200 RETIREMENT-COUNTY SHARE	18,363.79	23,059.70	23,851.99	13,310.24	29,773.00	29,773.00	36,124.00	6,351.00
514300 RETIREMENT-EMPLOYEES SHARE	24,070.68	29,778.87	17,532.03	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	83,517.76	99,242.95	84,963.22	46,940.91	96,292.00	96,292.00	110,591.00	14,299.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PUBLIC HEALTH</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10040416 PUBLIC HEALTH NURSING</b>								
514500 LIFE INSURANCE COUNTY SHARE	202.78	246.09	242.57	134.96	265.00	265.00	291.00	26.00
514600 WORKERS COMPENSATION	13,789.96	-838.96	5,435.79	2,728.58	6,182.00	6,182.00	7,317.00	1,135.00
514800 UNEMPLOYMENT	5,703.56	9,438.00	0.00	0.00	0.00	0.00	0.00	0.00
515900 RELIEF WORKER CHARGES	913.50	1,131.56	9,432.99	0.00	0.00	0.00	0.00	0.00
520100 CONSULTANT AND CONTRACTUAL	645.00	740.00	1,540.00	690.00	1,500.00	1,500.00	2,000.00	500.00
520900 CONTRACTED SERVICES	35,986.46	21,626.28	42,410.49	6,056.91	25,000.00	25,000.00	34,835.00	9,835.00
522500 TELEPHONE & DAIN LINE	3,411.15	6,759.15	5,400.63	2,475.66	6,000.00	6,000.00	6,000.00	0.00
524800 MAINTENANCE AGREEMENT	139.50	0.00	0.00	0.00	0.00	0.00	11,130.00	11,130.00
530300 COPY MACHINE AND SUPPLIES	1,410.90	1,342.11	660.39	98.98	1,000.00	500.00	500.00	-500.00
531000 FOOT CLININC EXPENSE	2,096.25	2,880.08	2,351.42	1,455.84	2,500.00	2,500.00	3,000.00	500.00
531010 BOOK FAIR EXPENSE	308.84	0.00	369.39	296.06	486.00	486.00	0.00	-486.00
531100 POSTAGE AND BOX RENT	1,566.77	1,846.45	1,419.76	906.09	1,500.00	1,500.00	1,500.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	7,152.12	9,011.65	2,634.26	1,885.02	5,000.00	5,000.00	5,000.00	0.00
531300 PHOTO COPIES	0.00	0.00	19.36	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	75.98	0.00	0.00	0.00	0.00	0.00
531500 FORMS AND PRINTING	0.00	154.95	212.75	0.00	200.00	100.00	200.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	25,615.34	15,242.77	9,616.17	4,489.41	86,025.00	86,025.00	167,298.00	81,273.00
532200 SUBSCRIPTIONS	163.60	126.60	126.60	126.60	400.00	400.00	400.00	0.00
532400 MEMBERSHIP DUES	985.00	625.00	965.00	715.00	1,000.00	1,000.00	1,500.00	500.00
532500 SEMINARS AND REGISTRATIONS	0.00	195.00	125.00	0.00	300.00	0.00	0.00	-300.00
532600 ADVERTISING	949.14	0.00	0.00	185.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	935.00	2,256.94	3,218.20	1,876.69	2,000.00	2,300.00	3,379.00	1,379.00
533200 MILEAGE	9,976.54	11,272.55	13,774.66	7,070.82	15,500.00	15,500.00	17,000.00	1,500.00
533500 MEALS AND LODGING	411.66	96.86	198.14	48.94	600.00	300.00	600.00	0.00
534200 MEDICAL SUPPLIES	28,729.70	30,055.42	16,093.60	4,028.36	21,625.00	15,000.00	20,000.00	-1,625.00
534201 COMMUNITY CARE VOUCHER EXPENSE	0.00	-28,844.82	4,562.02	11,929.42	51,283.00	21,283.00	25,000.00	-26,283.00
534800 EDUCATIONAL SUPPLIES	760.87	2,740.33	925.47	6,215.00	2,500.00	7,000.00	4,509.00	2,009.00
534900 PROJECT SUPPLIES	1,459.80	7,761.79	4,815.05	4,083.48	5,500.00	18,706.00	6,000.00	500.00
551100 INSURANCE-BLDGS/CONTENTS/EXTEN	0.00	0.00	0.00	0.00	2,100.00	0.00	0.00	-2,100.00
551900 INSURANCE-GENERAL LIABILITY	1,899.00	2,182.00	2,098.00	2,327.00	0.00	2,327.00	2,163.00	2,163.00
<b>TOTAL PUBLIC HEALTH NURSING</b>	<b>722,438.72</b>	<b>777,958.96</b>	<b>740,184.60</b>	<b>363,783.78</b>	<b>907,749.00</b>	<b>888,157.00</b>	<b>1,051,105.00</b>	<b>143,356.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-748,567.62</b>	<b>-848,910.25</b>	<b>-752,327.04</b>	<b>-412,751.97</b>	<b>-907,749.00</b>	<b>-866,763.00</b>	<b>-1,051,105.00</b>	<b>143,356.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>722,438.72</b>	<b>777,958.96</b>	<b>740,184.60</b>	<b>363,783.78</b>	<b>907,749.00</b>	<b>888,157.00</b>	<b>1,051,105.00</b>	<b>143,356.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-26,128.90</b>	<b>-70,951.29</b>	<b>-12,142.44</b>	<b>-48,968.19</b>	<b>0.00</b>	<b>21,394.00</b>	<b>0.00</b>	

## Veterans Service Office

### Department Vision - Where the department would ideally like to be

Sauk County Veterans will be treated with exceptional service by a staff of highly trained and knowledgeable advocates.

### Department Mission - Major reasons for the department's existence and purpose in County government

In recognition of the special sacrifices that veterans and their families have made, the Sauk County Veterans Service Office is dedicated to providing the highest quality service to Sauk County veterans and their family members by utilizing all available resources including federal, state, county and civic. We strive to keep veterans and their family members informed of all pertinent information through the use of all available technologies and actively work for the protection of veterans benefits.

### Elements of Countywide Mission Fulfilled

Promote safe community  
Encourage economic development  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Continue to increase USDVA disability compensation	Review files to identify veterans who may be eligible for disability compensation or compensation increases. Continue to work to increase the amount of disability compensation received by Sauk County Veterans and their family members.	12/31/2013
Continue to increase USDVA Non Service Connected Pension	Identify veterans in the County who will qualify for this benefit by outreach such as contacting assisted living facilities as well as nursing homes. Achieve the best possible understanding of this program along with gaining a better awareness of our veterans financial and medical situations.	12/31/2013
Visibility	Visit 50% of Service Organizations in Sauk County.	12/31/2013
Continue to update our VIMS Maintenance	Continue comparing "data cards" to the information in VIMS	Ongoing

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Veterans Service	Assist veterans and their families in making application for State & Federal Benefits, including education, loans, compensation, pension, burial and health care. Produce a newsletter to keep veterans informed of new and changing benefits, attend events and meetings as appropriate to promote this office and veterans benefits.	Wisconsin Statute 45.80, 45.82	Use of Carryforward	\$0	3.00	Percentage of Veterans that Felt Well-Served by This Office
			Grants	\$11,500		
			<b>TOTAL REVENUES</b>	<b>\$11,500</b>		
			Wages & Benefits	\$173,588		
			Operating Expenses	\$23,913		
			<b>TOTAL EXPENSES</b>	<b>\$197,501</b>		
			<b>COUNTY LEVY</b>	<b>\$186,001</b>		

## Veterans Service Office

Commission	Assist veterans in making application for relief funds. Act as the intermediary between the veterans and the commissioners to expedite the application process. If an application is approved, disperse the relief funds to the veteran.	Wisconsin Statute 45.86	Grants	\$0	-	
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$647		
			Operating Expenses	\$5,360		
			<b>TOTAL EXPENSES</b>	<b>\$6,007</b>		
Care of Graves	Purchase perpetual care and disperse flag holders for veteran graves.	Wisconsin Statute 45.85	<b>COUNTY LEVY</b>	<b>\$6,007</b>	-	
			User Fees / Misc	\$0		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$9,700		
Totals			<b>TOTAL EXPENSES</b>	<b>\$9,700</b>	3.00	
			<b>COUNTY LEVY</b>	<b>\$9,700</b>		
			<b>TOTAL REVENUES</b>	<b>\$11,500</b>		
			<b>TOTAL EXPENSES</b>	<b>\$213,208</b>		
			<b>COUNTY LEVY</b>	<b>\$201,708</b>		

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimated	2013 Budget
Number of Federal Applications for Veterans Benefits Processed	1,277	1,250	1,300
Numer of State Applications for Veterans Benefits Processed	154	200	250
Number of Veteran Trips ADRC Transported	449	400	450
Number of Veterans Provided In-Person Benefits	14,143	11,200	14,000

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimated	2013 Budget
Percentage of Veterans that Felt Well-Served by This Office	97.00%	98.00%	95.00%

# Sauk County Veteran's Service Office

Oversight Committee: **Aging and Disability Resource Center**

**Veterans Service Officer**  
1.00 FTE

**Veterans  
Benefit Specialist**  
1.00 FTE

**Program  
Assistant**  
1.00 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
3.00					3.00

## VETERANS SERVICE

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	201,685	203,035	200,222	192,723	192,723	201,708	8,985	4.66%	None	0	0
Grants & Aids	11,500	11,500	11,500	11,500	11,500	11,500	0	0.00%			
Use of Fund Balance	1,975	0	2,718	9,374	13,301	0	(13,301)	-100.00%	2013 Total	0	0

Total Revenues

	215,160	214,535	214,440	213,597	217,524	213,208	(4,316)	-1.98%			
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### Expenses

Labor	124,947	123,617	129,656	127,473	127,473	128,565	1,092	0.86%	2014	0	0
Labor Benefits	57,689	48,750	48,766	43,504	43,504	45,670	2,166	4.98%	2015	0	0
Supplies & Services	32,524	27,843	36,018	42,620	46,547	38,973	(7,574)	-16.27%	2016	0	0
Addition to Fund Balance	0	14,325	0	0	0	0	0	0.00%	2017	0	0

Total Expenses

	215,160	214,535	214,440	213,597	217,524	213,208	(4,316)	-1.98%			
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Beginning of Year Fund Balance

Included in General Fund Total

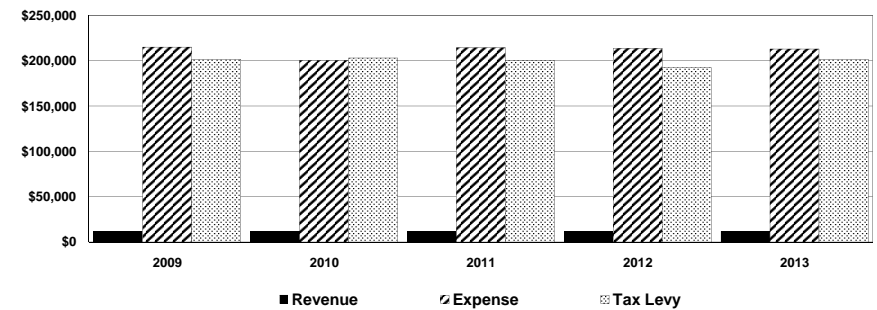
End of Year Fund Balance

### 2013 Highlights and Issues on the Horizon

Maintain current level of costs and staffing while finding partners to provide resources to meet target population's desired service level.

An increase in presumptive conditions for Vietnam Veterans will drastically increase the amount of time required for benefit counseling and claims processing.

Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: VETERANS SERVICE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10055 VETERANS SERVICE REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-201,685.00	-203,035.00	-200,222.00	-96,361.50	-192,723.00	-192,723.00	-201,708.00	8,985.00
424550 S/A:VETERANS SERVICE	-11,500.00	-11,500.00	-11,500.00	-11,500.00	-11,500.00	-11,500.00	-11,500.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-13,301.00	0.00	0.00	-13,301.00
<b>TOTAL VETERANS SERVICE REVENUE</b>	<b>-213,185.00</b>	<b>-214,535.00</b>	<b>-211,722.00</b>	<b>-107,861.50</b>	<b>-217,524.00</b>	<b>-204,223.00</b>	<b>-213,208.00</b>	<b>-4,316.00</b>
<b>10055470 VETERANS SERVICE</b>								
511100 SALARIES PERMANENT REGULAR	124,090.87	122,141.84	128,920.87	60,391.86	126,078.00	126,078.00	127,110.00	1,032.00
511900 LONGEVITY-FULL TIME	614.80	674.80	734.80	0.00	795.00	795.00	855.00	60.00
514100 FICA & MEDICARE TAX	9,242.77	9,192.10	9,622.17	4,447.66	9,707.00	9,707.00	9,788.00	81.00
514200 RETIREMENT-COUNTY SHARE	5,404.60	5,902.28	7,012.97	3,563.13	7,485.00	7,485.00	8,510.00	1,025.00
514300 RETIREMENT-EMPLOYEES SHARE	7,084.40	7,621.70	6,612.25	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	33,620.03	26,039.61	24,597.20	12,671.16	25,344.00	25,344.00	26,280.00	936.00
514500 LIFE INSURANCE COUNTY SHARE	40.13	54.32	59.64	30.26	58.00	58.00	71.00	13.00
514600 WORKERS COMPENSATION	2,297.54	-120.70	861.27	412.65	863.00	863.00	974.00	111.00
515900 RELIEF WORKER CHARGES	241.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	440.64	411.98	410.12	223.30	600.00	600.00	600.00	0.00
524800 MAINTENANCE AGREEMENT	883.32	972.62	273.57	718.05	650.00	1,450.00	0.00	-650.00
531100 POSTAGE AND BOX RENT	5,279.20	3,925.87	5,218.97	2,026.48	5,000.00	4,500.00	4,800.00	-200.00
531200 OFFICE SUPPLIES AND EXPENSE	1,764.19	1,397.96	2,472.74	622.15	4,000.00	1,500.00	2,500.00	-1,500.00
531300 PHOTO COPIES	260.10	0.00	-442.05	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	179.99	0.00	5,779.83	0.00	500.00	250.00	500.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	4,833.94	2,446.75	2,047.32	1,442.89	4,086.00	4,086.00	5,713.00	1,627.00
532200 SUBSCRIPTIONS	565.80	487.20	486.20	359.60	500.00	500.00	500.00	0.00
532400 MEMBERSHIP DUES	80.00	100.00	130.00	110.00	150.00	150.00	300.00	150.00
532800 TRAINING AND INSERVICE	130.00	125.00	100.00	703.20	900.00	900.00	1,350.00	450.00
532900 OTHER PUBLICATIONS	0.00	0.00	2,525.89	779.86	3,500.00	1,700.00	2,500.00	-1,000.00
533200 MILEAGE	2,467.34	1,705.00	2,191.90	1,634.65	2,300.00	2,300.00	2,700.00	400.00
533500 MEALS AND LODGING	686.57	1,074.21	680.59	1,145.61	1,827.00	2,100.00	2,100.00	273.00
534900 PROJECT SUPPLIES	0.00	0.00	0.00	37.00	200.00	100.00	200.00	0.00
552100 OFFICIALS BONDS	52.36	52.36	52.36	42.73	150.00	150.00	150.00	0.00
<b>TOTAL VETERANS SERVICE</b>	<b>200,260.09</b>	<b>184,204.90</b>	<b>200,348.61</b>	<b>91,362.24</b>	<b>194,693.00</b>	<b>190,616.00</b>	<b>197,501.00</b>	<b>2,808.00</b>
<b>10055472 VETERAN SERVICE COMMISSION</b>								
514100 FICA & MEDICARE TAX	0.00	61.20	0.00	30.60	46.00	46.00	46.00	0.00
514600 WORKERS COMPENSATION	0.00	-0.11	0.00	0.40	1.00	1.00	1.00	0.00
515500 COMMISSIONER FEES	0.00	800.00	0.00	400.00	600.00	600.00	600.00	0.00
533200 MILEAGE	0.00	32.00	0.00	113.30	100.00	250.00	300.00	200.00
552100 OFFICIALS BONDS	31.41	31.41	31.41	25.64	60.00	60.00	60.00	0.00



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: VETERANS SERVICE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10055472 VETERAN SERVICE COMMISSION</b>								
571800 VETERANS SERVICE AIDS	6,092.10	6,149.40	4,584.51	3,973.33	12,324.00	12,324.00	5,000.00	-7,324.00
<b>TOTAL VETERAN SERVICE COMMISSION</b>	<b>6,123.51</b>	<b>7,073.90</b>	<b>4,615.92</b>	<b>4,543.27</b>	<b>13,131.00</b>	<b>13,281.00</b>	<b>6,007.00</b>	<b>-7,124.00</b>
<b>10055473 CARE OF VETERANS GRAVES</b>								
521700 GRAVE CARE	6,840.00	6,942.00	7,020.00	0.00	7,200.00	7,200.00	7,200.00	0.00
534900 PROJECT SUPPLIES FLAG HOLDERS	0.00	1,988.92	2,454.39	2,173.35	2,500.00	2,500.00	2,500.00	0.00
<b>TOTAL CARE OF VETERANS GRAVES</b>	<b>6,840.00</b>	<b>8,930.92</b>	<b>9,474.39</b>	<b>2,173.35</b>	<b>9,700.00</b>	<b>9,700.00</b>	<b>9,700.00</b>	<b>0.00</b>
<b>10055474 VETERANS MONUMENTS</b>								
534900 PROJECT SUPPLIES	1,937.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL VETERANS MONUMENTS</b>	<b>1,937.19</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-213,185.00</b>	<b>-214,535.00</b>	<b>-211,722.00</b>	<b>-107,861.50</b>	<b>-217,524.00</b>	<b>-204,223.00</b>	<b>-213,208.00</b>	<b>-4,316.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>215,160.79</b>	<b>200,209.72</b>	<b>214,438.92</b>	<b>98,078.86</b>	<b>217,524.00</b>	<b>213,597.00</b>	<b>213,208.00</b>	<b>-4,316.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>1,975.79</b>	<b>-14,325.28</b>	<b>2,716.92</b>	<b>-9,782.64</b>	<b>0.00</b>	<b>9,374.00</b>	<b>0.00</b>	

## Women, Infants & Children

### Department Vision - Where the department would ideally like to be

The Sauk County Health Department will be an independent, nationally accredited health department.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Health Department protects Sauk County residents and visitors by taking action to promote health and safety and illness, injury and disease.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
• Improve nutritional status of all Sauk County Residents	Participated in the Sauk County Health Needs assessment. Obtained a Fit and Healthy Family Grant for 2011-2012	12/31/2013
• Continue to provide Medical Nutrition Therapy to high risk pregnant women	A registered dietician will follow individuals enrolled in the PNCC program.	12/31/2013
• Improve breastfeeding duration rates of WIC mothers.	The peer counselors will provide support to breast feeding mothers.	1/1/2013
Department remodeling.	2013 remodeling of WSB will allow dept to have a one stop shop for all services within Public Health.	2013
Create an electronic medical record system/data base for the Public Health Department to serve all programs with in the Public Health Department.	To obtain a computer program compatible for Public Health and Home Care. System capable of communicating with outside vendors, and to enable partnership in the formation of Accountable Care Organizations.	6/30/2013

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Women, Infants & Children Grant	Provides food and nutrition information to help keep pregnant and breast feeding women, infants and children, under five years of age healthy and strong.	253	User Fees / Misc	\$100	4.12	Case load was 1428 women, infants and children in 2011
			Grants	\$289,891		
			Use of Carryforward	\$51,556		
			TOTAL REVENUES	\$341,547		
			Wages & Benefits	\$249,810		
			Operating Expenses	\$79,928		
			TOTAL EXPENSES	\$329,738		
COUNTY LEVY	(\$11,809)					
Peer Counseling	The Sauk County WIC Program continues to receive grant funding for Breastfeeding Peer Counselors for 2010. The program has 3 peer counselors who provide breastfeeding support through home visits, telephone contacts, and visits at clinic. Bilingual peer counseling for the Hispanic population.		User Fees / Misc	\$0	0.05	Sauk County's breastfeeding rate was 82.78% for 2011 the state average was 70.5%
			Grants	\$15,972		
			TOTAL REVENUES	\$15,972		
			Wages & Benefits	\$3,601		
			Operating Expenses	\$13,575		
			TOTAL EXPENSES	\$17,176		
			COUNTY LEVY	\$1,204		

## Women, Infants & Children

CYSHCN	The focus of the grant is implement strategies to collaborate with WIC partners to improve identification, treatment, and care coordination for nutrition related concerns of infants and children with birth defects or other special health care needs. One of the main focuses of this grant this year was to mentor other WIC nutritionist and provide ongoing training statewide to all WIC nutritionist	140.04 a.b.	User Fees / Misc	\$0	0.05	
			Grants	\$2,800		
			TOTAL REVENUES	\$2,800		
			Wages & Benefits	\$3,383		
			Operating Expenses	\$1,520		
			TOTAL EXPENSES	\$4,903		
		COUNTY LEVY	\$2,103			
Lead	Sauk County WIC Program draws blood leads for Public Health Nurses and Environmental Health for them to complete follow-up on high lead values. Medicaid HMO's are billed for these services.		User Fees / Misc	\$15,000	0.21	There were 466 lead tests completed in 2011  Reimbursement is obtained through billing MA/HMO's.
			Grants	\$16,000		
			TOTAL REVENUES	\$31,000		
			Wages & Benefits	\$11,848		
			Operating Expenses	\$14,836		
			TOTAL EXPENSES	\$26,684		
		COUNTY LEVY	(\$4,316)			
Prenatal Child Coordination	This is a new program that started in 2010. It requires a registered dietician to complete intensive dietary assessment and education to pregnant women.		User Fees / Misc	\$2,000	0.17	Funds are captured through billing Medical assistance.
			Grants	\$4,000		
			TOTAL REVENUES	\$6,000		
			Wages & Benefits	\$12,252		
			Operating Expenses	\$3,485		
			TOTAL EXPENSES	\$15,737		
		COUNTY LEVY	\$9,737			
SNAP Education Grant	This is a new program that started in October of 2011. It requires a registered dietician to complete intensive dietary assessment and education to pregnant women. Provides incentives to purchase and prepare healthier meals.		User Fees / Misc	\$0	0.06	Funds are captured through the SNAP grant.
			Grants	\$15,000		
			TOTAL REVENUES	\$15,000		
			Wages & Benefits	\$4,555		
			Operating Expenses	\$13,526		
			TOTAL EXPENSES	\$18,081		
		COUNTY LEVY	\$3,081			
Outlay			TOTAL EXPENSES	\$0	-	
			COUNTY LEVY	\$0		
Totals			TOTAL REVENUES	\$412,319	4.66	
			TOTAL EXPENSES	\$412,319		
			COUNTY LEVY	(\$0)		

### Output Measures - How much are we doing?

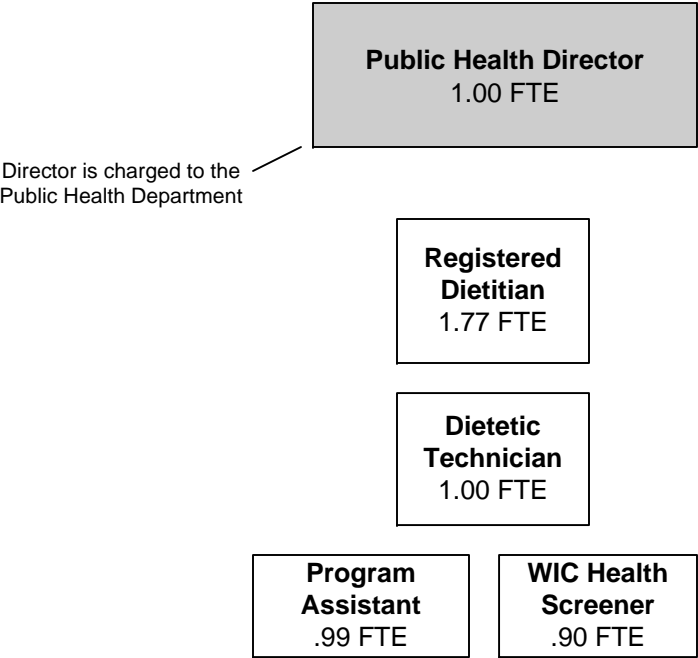
Description	2011 Actual	2012 Estimate	2013 Budget
WIC Caseload of Clients	1,427	1,435	1,450

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
%of eligible clients receiving WIC	92.20%	92.50%	95%
Actual food dollars spent at Sauk County WIC Approved Grocery Stores	\$981,463	981,900	982,500
Breast Feeding Incidence	83.80%	85.00%	87.00%
Breast Feeding Incidence at 1 week/ 6 months	75.8%/34.9%	77%/36%	78%/38%

# Sauk County Women, Infants and Children

A Division of The Public Health Department



2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
3.98				0.68	4.66

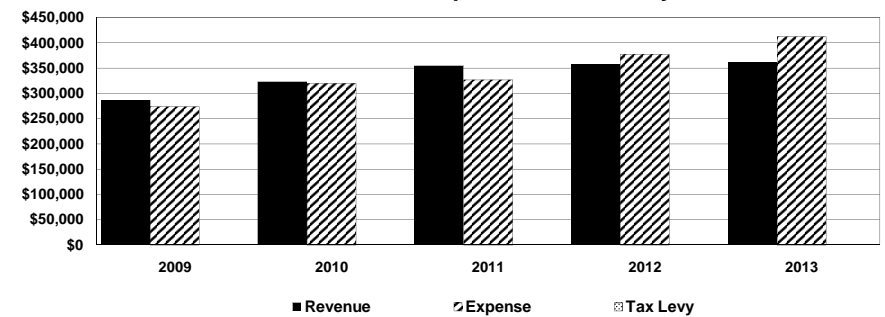
	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>WOMEN, INFANTS &amp; CHILDREN</b>											
<u>Revenues</u>											
Grants & Aids	268,272	305,772	337,178	342,609	309,342	345,663	36,321	11.74%	None	0	0
User Fees	17,744	16,622	16,708	14,560	14,700	15,100	400	2.72%			
Intergovernmental	0	212	0	0	0	0	0	0.00%	2013 Total	0	0
Use of Fund Balance	0	0	0	20,000	71,556	51,556	(20,000)	-27.95%			
Total Revenues	286,016	322,606	353,886	377,169	395,598	412,319	16,721	4.23%	2014	0	0
									2015	0	0
									2016	0	0
									2017	0	0
<u>Expenses</u>											
Labor	163,105	167,423	167,335	176,315	176,315	211,284	34,969	19.83%			
Labor Benefits	48,499	45,444	69,452	79,953	79,953	74,165	(5,788)	-7.24%			
Supplies & Services	61,652	106,722	89,736	120,901	139,330	126,870	(12,460)	-8.94%			
Addition to Fund Balance	12,760	3,017	27,363	0	0	0	0	0.00%			
Total Expenses	286,016	322,606	353,886	377,169	395,598	412,319	16,721	4.23%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

### 2013 Highlights and Issues on the Horizon

Funding for the WIC programs is based on caseload. The program has been very successful in maintaining caseload by using social media (texting) to confirm appointments and send out appointment verifications.

Increased Medicaid revenues through billing nutrition education to PNCC, hemoglobin, and fluoride varnish.

Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PUBLIC HEALTH-WIC</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10044 PUBLIC HEALTH-WIC REVENUE</b>								
424170 LEAD GRANT	0.00	-410.16	0.00	0.00	0.00	0.00	0.00	0.00
424410 WOMEN, INFANTS & CHILDREN	-251,887.00	-284,339.00	-324,059.00	-128,731.00	-301,342.00	-323,663.00	-327,663.00	26,321.00
424510 MEDICAL ASSISTANCE / MEDICAID	-331.54	-3,801.20	-13,119.08	-9,793.28	-8,000.00	-18,946.00	-18,000.00	10,000.00
424570 HUNGER PREVENTION/BREASTFEED	-16,053.00	-17,221.32	0.00	0.00	0.00	0.00	0.00	0.00
452060 MISCELLANEOUS REVENUES	-17,744.04	-456.79	-20.00	-30.00	-200.00	-60.00	-100.00	-100.00
455600 WIC- INSURANCE	0.00	-16,165.77	-16,687.91	-7,751.88	-14,500.00	-14,500.00	-15,000.00	500.00
473600 CONTRACT REVENUES	0.00	-212.80	0.00	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-71,556.00	0.00	-51,556.00	-20,000.00
<b>TOTAL PUBLIC HEALTH-WIC REVENUE</b>	<b>-286,015.58</b>	<b>-322,607.04</b>	<b>-353,885.99</b>	<b>-146,306.16</b>	<b>-395,598.00</b>	<b>-357,169.00</b>	<b>-412,319.00</b>	<b>16,721.00</b>
<b>10044419 PUBLIC HEALTH WIC PROGRAM</b>								
512100 WAGES-PART TIME	162,535.37	166,719.88	166,544.26	97,487.73	175,491.00	175,491.00	210,323.00	34,832.00
512900 LONGEVITY-PART TIME	570.00	703.20	791.00	0.00	824.00	824.00	961.00	137.00
514100 FICA & MEDICARE TAX	11,844.89	11,826.25	11,554.96	6,856.15	13,488.00	13,488.00	16,164.00	2,676.00
514200 RETIREMENT-COUNTY SHARE	7,336.60	8,045.13	9,031.24	5,751.78	10,403.00	10,403.00	14,050.00	3,647.00
514300 RETIREMENT-EMPLOYEES SHARE	9,616.77	10,389.12	7,720.62	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	14,393.04	15,383.70	39,169.16	12,655.50	53,961.00	53,961.00	41,101.00	-12,860.00
514500 LIFE INSURANCE COUNTY SHARE	59.15	75.56	79.77	42.10	85.00	85.00	97.00	12.00
514600 WORKERS COMPENSATION	5,237.98	-275.72	1,896.01	1,145.64	2,016.00	2,016.00	2,753.00	737.00
514800 UNEMPLOYMENT	10.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	22,738.73	51,766.58	58,420.16	12,072.42	62,000.00	59,855.00	58,000.00	-4,000.00
522500 TELEPHONE & DAIN LINE	908.86	1,456.31	1,449.68	874.98	1,200.00	1,400.00	1,400.00	200.00
524800 MAINTENANCE AGREEMENT	0.00	0.00	73.49	0.00	0.00	0.00	0.00	0.00
530300 COPY MACHINE AND SUPPLIES	229.16	294.39	303.26	115.04	450.00	450.00	500.00	50.00
531100 POSTAGE AND BOX RENT	3,484.76	4,103.58	3,032.93	772.17	3,000.00	3,000.00	2,000.00	-1,000.00
531200 OFFICE SUPPLIES AND EXPENSE	3,029.42	6,583.93	2,910.70	1,429.48	1,500.00	4,500.00	4,500.00	3,000.00
531800 MIS DEPARTMENT CHARGEBACKS	3,871.83	10,020.48	3,713.86	522.98	2,796.00	23,796.00	11,353.00	8,557.00
532200 SUBSCRIPTIONS	24.00	34.00	94.00	70.00	100.00	150.00	400.00	300.00
532500 SEMINARS AND REGISTRATIONS	0.00	0.00	200.00	845.00	0.00	0.00	0.00	0.00
532600 ADVERTISING	291.72	94.65	0.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	1,958.00	3,882.00	180.00	0.00	1,500.00	1,500.00	4,500.00	3,000.00
533200 MILEAGE	3,335.63	2,637.20	2,900.56	1,630.20	3,000.00	3,000.00	3,000.00	0.00
533500 MEALS AND LODGING	331.10	1,724.77	757.47	112.00	900.00	250.00	1,000.00	100.00
534200 MEDICAL SUPPLIES	3,778.25	1,688.73	3,370.60	1,414.14	7,826.00	8,000.00	14,630.00	6,804.00
534800 EDUCATIONAL SUPPLIES	1,468.80	1,240.77	930.57	28.14	1,200.00	5,000.00	6,100.00	4,900.00
534900 PROJECT SUPPLIES	16,201.27	21,195.08	11,398.76	2,058.10	53,858.00	10,000.00	19,487.00	-34,371.00
<b>TOTAL PUBLIC HEALTH WIC PROGRAM</b>	<b>273,256.20</b>	<b>319,589.59</b>	<b>326,523.06</b>	<b>145,883.55</b>	<b>395,598.00</b>	<b>377,169.00</b>	<b>412,319.00</b>	<b>16,721.00</b>

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PUBLIC HEALTH-WIC</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-286,015.58</b>	<b>-322,607.04</b>	<b>-353,885.99</b>	<b>-146,306.16</b>	<b>-395,598.00</b>	<b>-357,169.00</b>	<b>-412,319.00</b>	<b>16,721.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>273,256.20</b>	<b>319,589.59</b>	<b>326,523.06</b>	<b>145,883.55</b>	<b>395,598.00</b>	<b>377,169.00</b>	<b>412,319.00</b>	<b>16,721.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-12,759.38</b>	<b>-3,017.45</b>	<b>-27,362.93</b>	<b>-422.61</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	

## Conservation, Development, Recreation, Culture & Education

This function includes revenues received and expenditures for conservation and development activities such as county forestry projects, conservation of natural resources, administration of county planning and zoning; as well as recreation as provided by county parks; and educational opportunities.

### FUNCTIONAL AREA MISSION STATEMENT

To protect and enhance the health, safety, welfare, and quality of life, of the citizens of Sauk County, through the coordination of the various land related efforts; to improve the efficiency of these functions through collaboration and the modernization of land records systems, and to educate the public regarding the availability of these tools and services.

### FUNCTIONAL AREA VISION STATEMENT

The coordinated operation of land resources functions, that provides information, education and services to the public in a efficient and effective manner.

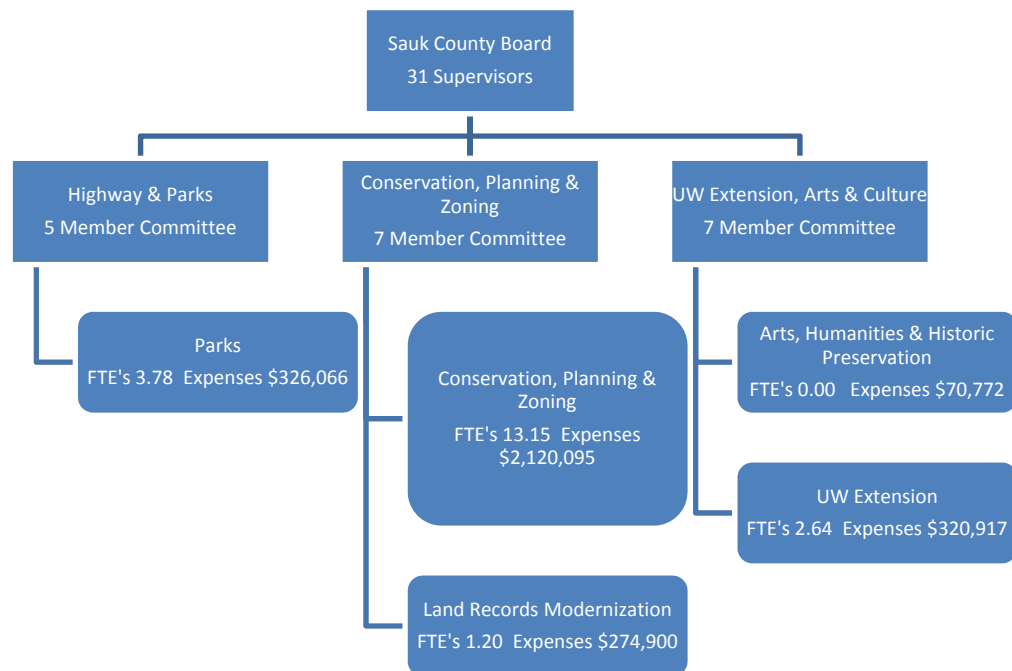
### FUNCTIONAL AREA GOALS & OBJECTIVES

**Improve the delivery of services related to land use, community development and natural resource management, through convenient and secure access to land records information for internal and external uses:** Better automate internal processes. Standardize land information resources. Develop web applications to enhance service delivery.

**Coordinated acquisition of resources for the modernization and maintenance of Land Records systems:** Utilize Land Records Modernization Plan. Utilization of Comprehensive Plan.

**Reduce the impact of departmental barriers through the sharing of information and the recognition of mutually beneficial opportunities:** Meet regularly as a functional group and work cooperatively on issues.

**Increase the public awareness of land related issues:** Improve website and post more information regarding land information issues.



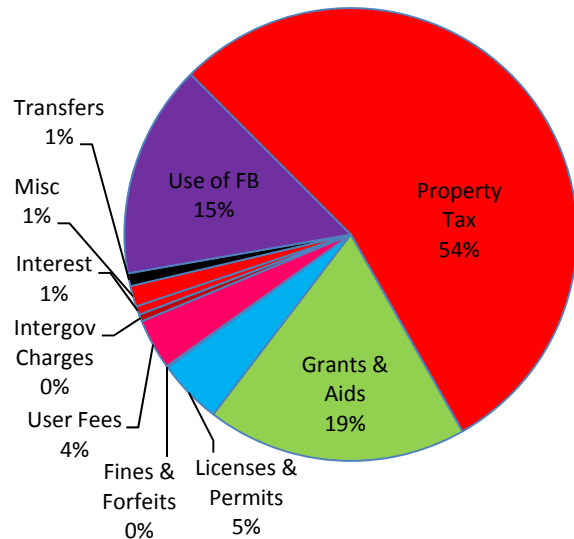


## Conservation, Development, Recreation, Culture & Education

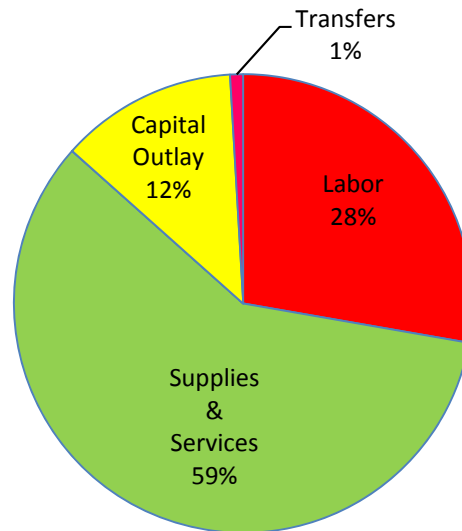
### Significant Changes in the Conservation, Development, Recreation, Culture & Education Function for 2013

- Fees that are indicators of the local economy, including Register of Deeds filings and zoning permits issued, have become more stable.
- Combination and refinement of the Conservation, Planning & Zoning functions continues.
- Continued change in focus from rural farmer assistance to “green” experts, with recycling, clean sweep, green building, and waste reduction. The budget includes nearly \$75,000 (up from \$27,000) of tax levy for clean sweep activities, and the hope that the program will become an ongoing rather than periodic offering. As funding from the State was lost, the decision was made that property tax levy should supplant that loss.
- Dam repairs to the major County-owned dam are essentially complete. Future routine inspections and repairs are included in Parks Department plans.
- The final amount of Community Development Block Grant funds for housing rehabilitation is expended in 2012, a total reduction of \$577,000.
- The County continues to focus on extending economic development loans from its revolving loan fund to start-up businesses and existing businesses eager to expand.
- Funding for planning for and remodeling of the UW-Baraboo/Sauk County campus of \$65,000 is included in the 2013 budget, with acknowledgement of addition needs in future years in the capital improvements plan.

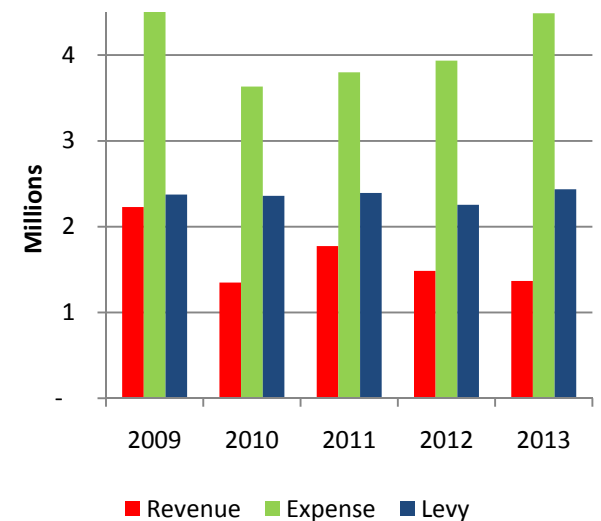
**2013 Revenues by Category**



**2013 Expenses by Category**



**Revenue, Expense & Levy History**



## Arts and Humanities

### Department Vision - Where the department would ideally like to be

To ensure that all citizens have equal opportunities to participate in the arts, history, and cultural activities. To coordinate efforts among agencies to ensure that Sauk County protects and nurtures the unique cultural heritage of the County. To make Sauk County a community known for its diverse and wide array of art, history and cultural events, and activities. To create an environment conducive to a sustained artistic and cultural presence for generations to come.

### Department Mission - Major reasons for the department's existence and purpose in County government

To advocate the creation, development, preservation, and presentation of activities to expand the presence of the arts, humanities, and historic resources in all parts of Sauk County.

### Elements of Countywide Mission Fulfilled

Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Development of Arts, History and Historic Preservation (AHHP) Grants Program Development of Good Idea Grant Program	Continue to promote the Sauk County Arts and Culture grant opportunities.	Ongoing
Enhance website for increased appeal and functionality.	Update and promote the County's Landmark Registry	Ongoing
Partnerships collaboration, resource development, including identification of funding sources.	Form a more comprehensive partnership with the Sauk County Historical Society. Place the Landmarks Registry on the Sauk County Historical Society website. Increase dedication to humanities activities by supporting literary and other events in the county.	Ongoing
Development of UW Extension resources and programs relevant to arts and culture.	Continue partnership with UW Extension, enhancing the value of arts and culture.	Ongoing
Information and referral services	In conjunction with website creation, create an information and referral service of area agencies involved in the furthering of art, history, or culturally significant events.	Ongoing
Private funding	Establish sources of additional funding through areas business for grants, scholarships, etc.	Ongoing
Operational Support	Identify concerns which would have the greatest impact on the county and consider creating a consistent form of ongoing support.	Ongoing
Publications	Create educational publications on a variety of cultural topics for distribution. Research publications available.	Ongoing
Arts & Tourism	UW Extension staff is working with Chambers of Commerce in Sauk and Columbia Counties to development a regional tourism website that will feature local arts, cultural resources and historic places.	Ongoing

## Arts and Humanities

Program Evaluation						
Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Arts and Culture	<u>Landmarks Registry</u> : Per Wisconsin State Statutes the Landmarks Registry is designed to recognize areas of specific historical interest in the county. The registry raises awareness of the importance of preservation issues. <u>AHHP and Good Idea Grant Programs</u> : Administer annual and monthly grant programs. <u>Cultural Maps</u> : The inclusion of cultural / historic information on the county map defines Sauk County as a cultural destination. <u>Information</u> : Through the use of the county website, information relevant to the arts and cultural activities are provided.  <u>Cultural Resources Directory</u> : Directory of cultural organizations within Sauk County, on the website at: <a href="http://www.co.sauk.wi.us/dept/arts/07_cultural_resources_directory.pdf">www.co.sauk.wi.us/dept/arts/07_cultural_resources_directory.pdf</a> .		Grants	\$7,010	Comm. Per Diem	
			<b>TOTAL REVENUES</b>	<b>\$7,010</b>		
			Wages & Benefits	\$647		
			Operating Expenses	\$70,125		
			<b>TOTAL EXPENSES</b>	<b>\$70,772</b>		
			<b>COUNTY LEVY</b>	<b>\$63,762</b>		
			<b>TOTAL REVENUES</b>	<b>\$7,010</b>		
Totals			<b>TOTAL EXPENSES</b>	<b>\$70,772</b>	-	
			<b>COUNTY LEVY</b>	<b>\$63,762</b>		

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Number of Arts, Culture and Historic Preservation grants awarded	19	20	20
Number of Good Idea grants awarded	25	15	15

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Dollars awarded through Arts, Culture and Historic Preservation grant process	\$44,605	\$41,750	\$50,000
Dollars leveraged due to Arts, Culture and Historic Preservation grants being awarded (total cost of projects)	\$204,102	\$198,959	\$250,000
Percent of grantees that indicate they could not offer the program with out Sauk County grant funding.	100%	100%	100%
Return on investment	63% increase in grant dollars available due to Wisconsin Arts Board \$10,000 regranting award and matching \$10,000 from Sauk County. Impact on arts community: allows minimum of four more \$5000 awards to be made.		
Development of partnerships	Sauk County Historical Society has joined with UW Extension to collaborate on the annual historical photo contest and the development of visual panels of local historical and cultural resources.		
Partnership with UW Extension	SCIL program has included a session on the value of arts and culture.		
Grants program	Applications have become more competitive and comprehensive, demonstrating innovation, collaboration and outreach/education components to the proposed projects.		

**Fund: General Non-Departmental**

**Department: Arts, Humanities & Historic Preservation**

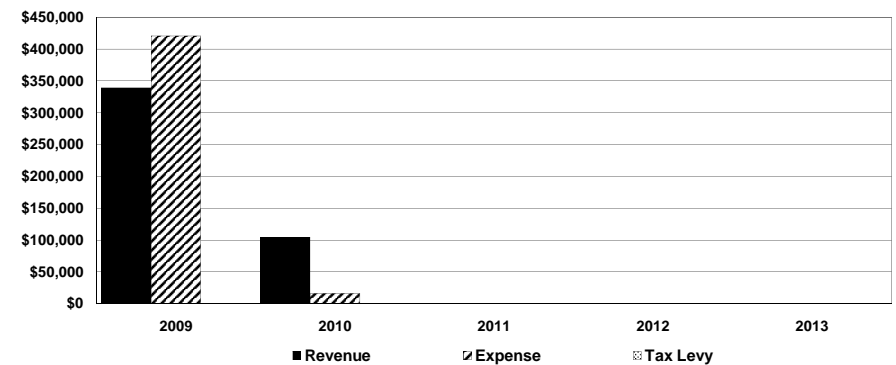
	2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013	Dollar Change
<b>10999 GENERAL REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-62,750.00	-63,750.00	-63,751.00	-31,875.50	-63,751.00	-63,751.00	-63,762.00	11.00
424635 ARTS & HUMANITIES GRANTS	-10,000.00	-10,000.00	-10,000.00	-7,010.00	-10,000.00	-10,000.00	-7,010.00	-2,990.00
493455 CONTINUING APPROP AHHP	0.00	0.00	0.00	0.00	-4,395.00	0.00	0.00	-4,395.00
<b>TOTAL GENERAL REVENUE</b>	<b>-72,750.00</b>	<b>-73,750.00</b>	<b>-73,751.00</b>	<b>-38,885.50</b>	<b>-78,146.00</b>	<b>-73,751.00</b>	<b>-70,772.00</b>	<b>-7,374.00</b>
<b>10999513 ARTS, HUMANITIES GRANT</b>								
514100 FICA & MEDICARE TAX	76.57	57.44	53.61	11.49	92.00	92.00	46.00	-46.00
514600 WORKERS COMPENSATION	2.40	-0.11	0.68	0.15	1.00	1.00	1.00	0.00
515800 PER DIEM COMMITTEE	1,000.00	750.00	700.00	150.00	1,200.00	1,200.00	600.00	-600.00
520900 CONTRACTED SERVICES	3,243.00	0.00	0.00	0.00	430.00	430.00	0.00	-430.00
526100 SAUK CO HISTORICAL SOCIETY	9,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	0.00
531100 POSTAGE	140.71	68.58	10.14	0.64	300.00	300.00	200.00	-100.00
531200 OFFICE SUPPLIES AND EXPENSE	711.94	1,008.07	298.10	42.74	500.00	500.00	300.00	-200.00
532200 SUBSCRIPTIONS	115.00	65.00	190.00	65.00	200.00	200.00	100.00	-100.00
532500 SEMINARS AND REGISTRATIONS	0.00	51.99	0.00	0.00	400.00	400.00	100.00	-300.00
533200 MILEAGE	17.20	16.32	63.44	6.60	128.00	128.00	25.00	-103.00
534900 PROJECT SUPPLIES	797.75	44.24	25.85	135.15	2,000.00	200.00	200.00	-1,800.00
572000 MAJOR GRANTS	57,756.26	44,830.00	44,975.00	46,706.00	52,000.00	52,000.00	50,000.00	-2,000.00
572001 MINI GRANTS	0.00	6,010.50	22,217.60	6,940.35	4,000.00	6,940.00	6,000.00	2,000.00
572002 SPECIAL PROGRAMS / PROJECTS	0.00	500.00	1,058.72	5,020.00	6,895.00	5,020.00	3,200.00	-3,695.00
<b>TOTAL ARTS, HUMANITIES GRANT</b>	<b>72,860.83</b>	<b>63,402.03</b>	<b>79,593.14</b>	<b>69,078.12</b>	<b>78,146.00</b>	<b>77,411.00</b>	<b>70,772.00</b>	<b>-7,374.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-72,750.00</b>	<b>-73,750.00</b>	<b>-73,751.00</b>	<b>-38,885.50</b>	<b>-78,146.00</b>	<b>-73,751.00</b>	<b>-70,772.00</b>	<b>-7,374.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>72,860.83</b>	<b>63,402.03</b>	<b>79,593.14</b>	<b>69,078.12</b>	<b>78,146.00</b>	<b>77,411.00</b>	<b>70,772.00</b>	<b>-7,374.00</b>
<b>ADDITION TO (--)/USE OF FUND BALANCE</b>	<b>110.83</b>	<b>-10,347.97</b>	<b>5,842.14</b>	<b>30,192.62</b>	<b>0.00</b>	<b>3,660.00</b>	<b>0.00</b>	

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>BARABOO RANGE FUND</b>											
<u>Revenues</u>											
Grants & Aids	337,507	104,485	0	0	0	0	0	0.00%	None	0	0
Interest	1,690	0	0	0	0	0	0	0.00%			
Use of Fund Balance	81,445	0	0	0	0	0	0	0.00%	2013 Total	0	0
<b>Total Revenues</b>	<b>420,642</b>	<b>104,485</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>			
<u>Expenses</u>											
Labor	17,317	0	0	0	0	0	0	0.00%	2014	0	0
Labor Benefits	7,322	0	0	0	0	0	0	0.00%	2015	0	0
Supplies & Services	381	0	0	0	0	0	0	0.00%	2016	0	0
Capital Outlay	395,622	0	0	0	0	0	0	0.00%	2017	0	0
Transfer to General Fund	0	16,176	0	0	0	0	0	0.00%			
Addition to Fund Balance	0	88,309	0	0	0	0	0	0.00%			
<b>Total Expenses</b>	<b>420,642</b>	<b>104,485</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>			
Beginning of Year Fund Balance	(6,864)	(88,309)	0	0		0					
End of Year Fund Balance	(88,309)	0	0	0		0					

Baraboo Range Program acquisitions complete 2010. Monitoring transferred to Conservation, Planning & Zoning.

#### 2013 Highlights and Issues on the Horizon

Revenue, Expense and Tax Levy



2010: Completion of program and transfer of remaining proceeds to General Fund

<b>Fund: BARABOO RANGE</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>27999 BARABOO RANGE REVENUE</b>								
425950 DOT GRANT	-337,507.00	-104,485.66	0.00	0.00	0.00	0.00	0.00	0.00
481100 INTEREST ON INVESTMENTS	-1,690.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL BARABOO RANGE REVENUE</b>	<b>-339,197.19</b>	<b>-104,485.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>27999691 LAND/EASEMENT ACQUISITION</b>								
511100 SALARIES PERMANENT REGULAR	15,567.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	1,262.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	700.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	918.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	3,813.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	14.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	611.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	39.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	65.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	277.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
582700 ACQUISITION/RELOCATION	395,622.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LAND/EASEMENT ACQUISITION</b>	<b>420,642.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>27999900 TRANSFERS TO OTHER FUNDS</b>								
591000 TRANSFER TO GENERAL FUND	0.00	16,176.16	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>0.00</b>	<b>16,176.16</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-339,197.19</b>	<b>-104,485.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>420,642.95</b>	<b>16,176.16</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>81,445.76</b>	<b>-88,309.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

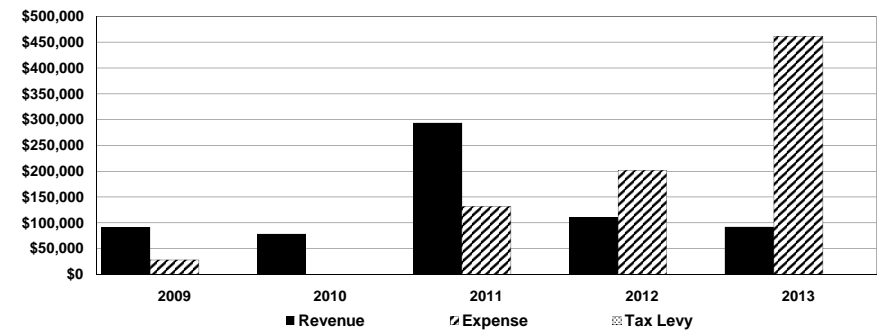
	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CDBG-ED REVOLVING LOANS</b>											
<u>Revenues</u>											
Interest	11,252	4,811	4,466	6,846	2,941	12,518	9,577	325.64%	None		
Miscellaneous	79,729	73,538	87,084	61,888	33,707	38,124	4,417	13.10%			
Transfer from CDBG-FRSB	0	0	202,048	41,975	31,788	41,000	9,212	28.98%	2013 Total	0	0
Use of Fund Balance	0	0	0	91,352	523,762	370,060	(153,702)	-29.35%			
Total Revenues	90,981	78,349	293,598	202,061	592,198	461,702	(130,496)	-22.04%	2014	0	0
									2015	0	0
									2016	0	0
									2017	0	0
<u>Expenses</u>											
Supplies & Services	8	15	131,671	202,061	592,198	461,702	(130,496)	-22.04%			
Transfer to Other Funds	28,270	0	0	0	0	0	0	0.00%			
Addition to Fund Balance	62,703	78,334	161,927	0	0	0	0	0.00%			
Total Expenses	90,981	78,349	293,598	202,061	592,198	461,702	(130,496)	-22.04%			
Beginning of Year Fund Balance	158,448	221,151	299,485	461,412		370,060					
End of Year Fund Balance	221,151	299,485	461,412	370,060		0					

#### 2013 Highlights and Issues on the Horizon

Continued development of revolving loan fund program. The 2013 budget includes loans and repayments equal to estimated fund balance.

Repayment of the CDBG-FRSB loans are transferred to this program to be reloaned as applications are approved.

Revenue, Expense and Tax Levy



<b>Fund: CDBG-ED REVOLVING LOANS</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>31999 CDBG-ED REVOLVING LOANS REV</b>								
481100 INTEREST ON INVESTMENTS	-665.83	-503.09	-577.79	-338.99	-600.00	-531.00	-600.00	0.00
481420 INTEREST ON LOAN PAYMENTS	-10,586.02	-4,308.22	-3,888.66	-2,432.73	-2,341.00	-6,315.00	-11,918.00	9,577.00
481500 PRINCIPAL REPAYMENTS	-79,728.89	-73,537.78	-87,084.10	-25,780.40	-33,707.00	-61,887.00	-38,124.00	4,417.00
492200 TRANSFER FROM SPECIAL REVENUE	0.00	0.00	-202,047.63	-20,841.42	-31,788.00	-41,975.00	-41,000.00	9,212.00
493010 FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	-523,762.00	0.00	-370,060.00	-153,702.00
<b>TOTAL CDBG-ED REVOLVING LOANS REV</b>	<b>-90,980.74</b>	<b>-78,349.09</b>	<b>-293,598.18</b>	<b>-49,393.54</b>	<b>-592,198.00</b>	<b>-110,708.00</b>	<b>-461,702.00</b>	<b>-130,496.00</b>
<b>31999679 CDBG-ED REVOLVING LOANS</b>								
520900 CONTRACTED SERVICES	0.00	0.00	1,646.00	0.00	0.00	0.00	0.00	0.00
526300 LOANS ISSUED TO PARTICIPANTS	0.00	0.00	130,000.00	0.00	592,198.00	202,050.00	461,702.00	-130,496.00
531200 OFFICE SUPPLIES AND EXPENSE	7.92	15.19	24.72	11.08	0.00	11.00	0.00	0.00
<b>TOTAL CDBG-ED REVOLVING LOANS</b>	<b>7.92</b>	<b>15.19</b>	<b>131,670.72</b>	<b>11.08</b>	<b>592,198.00</b>	<b>202,061.00</b>	<b>461,702.00</b>	<b>-130,496.00</b>
<b>31999900 TRANSFERS TO OTHER FUNDS</b>								
592000 TRANSFER TO SPECIAL REV FUNDS	28,269.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>28,269.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-90,980.74</b>	<b>-78,349.09</b>	<b>-293,598.18</b>	<b>-49,393.54</b>	<b>-592,198.00</b>	<b>-110,708.00</b>	<b>-461,702.00</b>	<b>-130,496.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>28,277.66</b>	<b>15.19</b>	<b>131,670.72</b>	<b>11.08</b>	<b>592,198.00</b>	<b>202,061.00</b>	<b>461,702.00</b>	<b>-130,496.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-62,703.08</b>	<b>-78,333.90</b>	<b>-161,927.46</b>	<b>-49,382.46</b>	<b>0.00</b>	<b>91,353.00</b>	<b>0.00</b>	



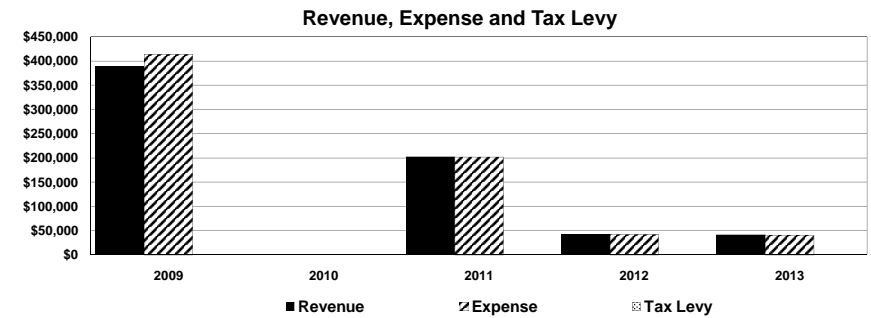
	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>CDBG-FLOOD RECOVERY SMALL BUSINESS (FRSB)</b>											
<u>Revenues</u>											
Grants & Aids	361,080	0	0	0	0	0	0	0.00%	None	0	0
Interest	0	0	10,352	16,000	11,000	15,000	4,000	36.36%			
Transfer from other Funds	28,270	0	0	0	0	0	0	0.00%			
Miscellaneous	0	0	191,696	25,975	20,788	26,000	5,212	25.07%	2013 Total	0	0
Use of Fund Balance	24,513	0	0	0	0	0	0	0.00%			
<b>Total Revenues</b>	<b>413,863</b>	<b>0</b>	<b>202,048</b>	<b>41,975</b>	<b>31,788</b>	<b>41,000</b>	<b>9,212</b>	<b>28.98%</b>	2014	0	0
									2015	0	0
									2016	0	0
									2017	0	0
<u>Expenses</u>											
Supplies & Services	413,863	0	0	0	0	0	0	0.00%			
Transfer to Other Funds	0	0	202,048	41,975	31,788	41,000	9,212	28.98%			
<b>Total Expenses</b>	<b>413,863</b>	<b>0</b>	<b>202,048</b>	<b>41,975</b>	<b>31,788</b>	<b>41,000</b>	<b>9,212</b>	<b>28.98%</b>			
Beginning of Year Fund Balance	24,570	57	57	57		57					
End of Year Fund Balance	57	57	57	57		57					

### 2013 Highlights and Issues on the Horizon

The first loans were made in early 2009. Loans are noninterest bearing and were due in 2011.

Nine loans were paid in full; thirteen were re-negotiated to interest bearing loans.

Repaid funds are transferred to the CDBG-ED fund to supplement additional loans.



<b>Fund: CDBG FLOOD RECOVERY SMALL Department: GENERAL</b>	<b>2009 Actual</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 6 Months Actual</b>	<b>2012 Modified Budget</b>	<b>2012 Estimated</b>	<b>2013</b>	<b>Dollar Change</b>
<b>33999 CDBG FLOOD RECOVERY SMALL BUS</b>								
425660 FLOOD ASSISTANCE GRANT	-326,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
425661 FLOOD ASSIST GRANT LOCAL GOVTS	-28,980.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00
425680 CDBG-ED ADMINISTRATION	-6,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
481420 INTEREST ON LOAN PAYMENTS	0.00	0.00	-10,352.05	-7,508.55	-11,000.00	-16,000.00	-15,000.00	4,000.00
481500 PRINCIPAL REPAYMENTS	0.00	0.00	-191,695.58	-13,332.87	-20,788.00	-25,975.00	-26,000.00	5,212.00
492200 TRANSFER FROM SPECIAL REVENUE	-28,269.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CDBG FLOOD RECOVERY SMALL BUS</b>	<b>-389,350.00</b>	<b>0.00</b>	<b>-202,047.63</b>	<b>-20,841.42</b>	<b>-31,788.00</b>	<b>-41,975.00</b>	<b>-41,000.00</b>	<b>9,212.00</b>
<b>33999702 CDBG-FLOOD RECOVERY SMALL BUS</b>								
520900 CONTRACTED SERVICES	5,441.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
526300 LOANS ISSUED TO PARTICIPANTS	408,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	321.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CDBG-FLOOD RECOVERY SMALL BUS</b>	<b>413,863.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>33999900 TRANSFERS TO OTHER FUNDS</b>								
592000 TRANSFER TO SPECIAL REV FUNDS	0.00	0.00	202,047.63	20,841.42	31,788.00	41,975.00	41,000.00	9,212.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>0.00</b>	<b>0.00</b>	<b>202,047.63</b>	<b>20,841.42</b>	<b>31,788.00</b>	<b>41,975.00</b>	<b>41,000.00</b>	<b>9,212.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-389,350.00</b>	<b>0.00</b>	<b>-202,047.63</b>	<b>-20,841.42</b>	<b>-31,788.00</b>	<b>-41,975.00</b>	<b>-41,000.00</b>	<b>9,212.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>413,863.43</b>	<b>0.00</b>	<b>202,047.63</b>	<b>20,841.42</b>	<b>31,788.00</b>	<b>41,975.00</b>	<b>41,000.00</b>	<b>9,212.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>24,513.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

### CDBG-HOUSING REHAB

#### Revenues

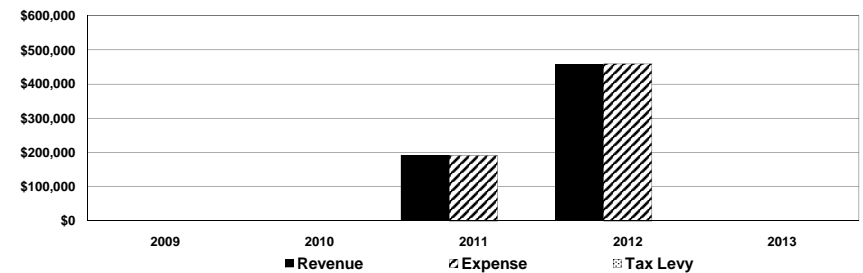
	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	0	0	0	0	0	0	0	0.00%	None	0	0
Grants & Aids	0	0	191,740	458,260	577,000	0	(577,000)	-100.00%			
Use of Fund Balance	0	0	0	1,271	0	0	0	0.00%	2013 Total	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>191,740</b>	<b>459,531</b>	<b>577,000</b>	<b>0</b>	<b>(577,000)</b>	<b>-100.00%</b>			
<b>Expenses</b>											
Supplies & Services	0	0	190,469	459,531	577,000	0	(577,000)	-100.00%	2014	0	0
Transfer to Other Funds	0	0	0	0	0	0	0	0.00%	2015	0	0
Addition to Fund Balance	0	0	1,271	0	0	0	0	0.00%	2016	0	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>191,740</b>	<b>459,531</b>	<b>577,000</b>	<b>0</b>	<b>(577,000)</b>	<b>-100.00%</b>	2017	0	0
Beginning of Year Fund Balance	0	0	0	1,271		0					
End of Year Fund Balance	0	0	1,271	0		0					

#### 2013 Highlights and Issues on the Horizon

The program provides funding for housing rehabilitation to residents who qualify based on program parameters.

Funding for contract ended September 2012.

Revenue, Expense and Tax Levy



<b>Fund: CDBG HOUSING REHAB</b> <b>Department: GENERAL</b>	<b>2009</b> <b>Actual</b>	<b>2010</b> <b>Actual</b>	<b>2011</b> <b>Actual</b>	<b>2012</b> <b>6 Months</b> <b>Actual</b>	<b>2012</b> <b>Modified</b> <b>Budget</b>	<b>2012</b> <b>Estimated</b>	<b>2013</b>	<b>Dollar</b> <b>Change</b>
<b>35999 CDBG HOUSING REHAB</b>								
425670 CDBG-ED LOAN FUND PROCEEDS	0.00	0.00	-191,740.00	-131,531.00	-577,000.00	-458,260.00	0.00	-577,000.00
481100 INTEREST ON INVESTMENTS	0.00	0.00	-0.11	-0.19	0.00	0.00	0.00	0.00
<b>TOTAL CDBG HOUSING REHAB</b>	<b>0.00</b>	<b>0.00</b>	<b>-191,740.11</b>	<b>-131,531.19</b>	<b>-577,000.00</b>	<b>-458,260.00</b>	<b>0.00</b>	<b>-577,000.00</b>
<b>35999705 CDBG HOUSING REHAB</b>								
520900 CONTRACTED SERVICES	0.00	0.00	45,079.22	21,371.00	29,700.00	31,538.00	0.00	-29,700.00
526300 LOANS ISSUED TO PARTICIPANTS	0.00	0.00	145,389.60	172,910.00	547,300.00	427,993.00	0.00	-547,300.00
<b>TOTAL CDBG HOUSING REHAB</b>	<b>0.00</b>	<b>0.00</b>	<b>190,468.82</b>	<b>194,281.00</b>	<b>577,000.00</b>	<b>459,531.00</b>	<b>0.00</b>	<b>-577,000.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>-191,740.11</b>	<b>-131,531.19</b>	<b>-577,000.00</b>	<b>-458,260.00</b>	<b>0.00</b>	<b>-577,000.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>190,468.82</b>	<b>194,281.00</b>	<b>577,000.00</b>	<b>459,531.00</b>	<b>0.00</b>	<b>-577,000.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,271.29</b>	<b>62,749.81</b>	<b>0.00</b>	<b>1,271.00</b>	<b>0.00</b>	

## Conservation, Planning & Zoning

### Department Vision - Where the department would ideally like to be

The Conservation, Planning, and Zoning Department strives to integrate economic, social, and environmental strategies to enhance, improve, and maintain Sauk County now and for future generations.

### Department Mission - Major reasons for the department's existence and purpose in County government

To conserve natural, cultural, and community resources by promoting, planning, and implementing efficient and effective programs.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Encourage economic development  
Stewardship of natural resources  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Promote and implement planning practices that utilize broad public, elected official and stakeholder input to uncover and catalyze new opportunities to secure a sustainable local economy, cohesive community development and protection of natural resources in a manner that emphasizes efficient, effective and measurable outcomes.	Develop and adopt a farmland preservation plan pursuant to Chapter 91 State Statutes.	06/30/2013
	Complete a comprehensive review of the County Land Division and Subdivision Regulations Ordinance (Chapter 22) .	06/30/2013
	Complete a comprehensive rewrite of the county zoning ordinance (Chapter 7) .	12/31/2012
	Develop and adopt a Sexually Oriented Business Ordinance.	12/31/2012
	Complete Shoreland Protection Ordinance (Chapter 8)	12/31/2012
	Complete the Floodplain Zoning Ordinance (Chapter 9)	12/31/2012
	Participate in the reuse process for lands within the Badger Army Ammunition Plant in accordance with the guiding principles of the Badger Reuse Plan.	09/30/2013
	Provide planning assistance to other county departments and committees.	Ongoing and As Requested
	Planning and zoning, BOA records in a computer tracking system.	06/30/2013
	Develop and implement a <i>transfer</i> of development rights program to preserve farmland, environmental sensitive areas, or historic places.	12/31/2012
	Assist in the development of special purpose planning processes and studies that further the goals and implementation efforts of local comprehensive plans.	Ongoing and As Requested

## Conservation, Planning & Zoning

Enhance and protect Sauk County's natural environment and working agricultural lands.	Organize and administer annual Clean Sweep event(s) to dispose of hazardous materials.	06/15/2012 and 10/15/2012
	Work with schools and private facilities to incorporate infiltration measures in new and existing developments. (e.g.. Rain Gardens)	10/31/2012
	Work with municipalities to improve implementation of stormwater runoff management, construction site erosion control standards, and flood prevention measures.	12/31/2012
	Continue intergovernmental cooperative efforts with local municipalities in order to apply shoreline and flood plain regulations.	Ongoing and As Requested
	Provide at least four school programs to educate youth and promote awareness of natural resources.	06/30/2012 Evaluate the previous school year
	Provide a minimum of two youth and adult environmental education activities in the county.	12/31/2012
	Promote and support initiatives to reduce and eliminate problematic populations of invasive species.	09/30/2012
	Work to implement the Sauk County Groundwater Study by developing additional local rules, inclusive of a wellhead protection ordinance, to help sustain a high quality drinking water into the future.	12/31/2014 Evaluate
Disseminate information through a variety of avenues in order to assist community leaders and the general public.	Work with the Mapping and MIS Departments to ensure that all pertinent Departmental information and resources are accessible via the County's web site and the GIS system.	12/31/2012
	Provide and distribute information about departmental resources and public educational activities through various media outlets, newsletters, and the internet.	12/31/2012
	Identify and provide electronically those departmental functions that lend themselves to efficient and effective internet services. (e.g. Septic Maintenance Records)	12/31/2012
Remove streams from DNR Impaired Waters List.	Monitor thermal conditions on Honey Creek for use in management of White Mound outflow (Shanahan) to address impaired waters listing.	10/31/2012
	Monitor conditions of the five waters identified on the Wisconsin impaired waters list.	10/31/2012
Implement programs focused on water quality improvement.	Prepare and apply nutrient management plans.	12/31/2012
	Install CREP buffers along streams/wetlands/ponds/lakes.	12/31/2012
	Complete conservation evaluations for program participants in the agricultural programs.	12/31/2012
	Monitor water quality to establish background information and identify resource needs.	10/31/2012
	Install water quality improvement projects through Land and Water Resource Management, Otter Creek TRM and other Targeted Runoff Management Grants.	11/30/2012

## Conservation, Planning & Zoning

Program Evaluation							
	Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
1	Planning	Creation and implementation of local and countywide development or comprehensive plans. Administration of rezoning petitions, subdivision plats and certified survey map requests.	66.1001, 59.69, 91, 92, 93	User Fees / Misc	\$13,100	1.39	Create and adopt ordinances that increase administrative efficiency, opportunities for economic development, and joint land uses.  Consistency with current state regulations including certifications with State Statutes Ch. 91.  Complete, update, and assist all planning efforts throughout the county.
				Grants	\$30,000		
				Use of Carryforward	\$24,770		
				TOTAL REVENUES	\$67,870		
				Wages & Benefits	\$95,990		
2	Badger Army Ammo Plant (BAAP)	Staff provides support to the BOMC, attends and coordinates meetings, acts as the central location for documents, correspondence, etc.	0	Operating Expenses	\$16,270	0.05	Staff time dedication to this program will need to be determined by the Planning Zoning, and Land Records Committee. Historically the Planning Department has contributed staff time to the agendas and minutes.
				TOTAL EXPENSES	\$112,260		
				COUNTY LEVY	\$44,390		
				User Fees / Misc	\$0		
				Grants	\$0		
				Use of Carryforward	\$4,604		
				TOTAL REVENUES	\$4,604		
3	Code Enforcement	Administration of the comprehensive zoning, flood plain, shoreland protection, subdivision, tower siting, rural identification, nonmetallic mining, private sewage, and Tri-County height regulation ordinances of Sauk County. Included are ordinance amendments, violation investigations, and inspections to determine compliance.	59.69, 87.30, 91, 92, 145, 295, DSPS 383, NR 115, NR 116	Wages & Benefits	\$4,003	1.24	The goal of the County is to gain compliance of the County's Ordinances. In 2012 the department changed how violations are investigated to primarily a complaint driven system.
				Operating Expenses	\$626		
				TOTAL EXPENSES	\$4,629		
				COUNTY LEVY	\$25		
				User Fees / Misc	\$5,000		
				Grants	\$0		
				TOTAL REVENUES	\$5,000		
4	Permits	Review and issuance of land use and sanitary permits, as well as soils work and inspections.	59.69, 59.692, 87.30, 145, DSPS 383, NR 115, NR 116	Wages & Benefits	\$93,119	1.63	An accurate and timely review of all permits.
				Operating Expenses	\$9,820		
				TOTAL EXPENSES	\$102,939		
				COUNTY LEVY	\$97,939		
				User Fees / Misc	\$132,500		
				Grants	\$0		
5	Septic Maintenance / Wis Fund	Administration of the scheduled pumping and inspection of private sanitary systems. / Wis. Fund private sewage system replacement grant for failing septic systems, over \$3.25 Million (by 2011) awarded to Sauk County.	145, DSPS 383	TOTAL REVENUES	\$115,600	0.78	Staff time dedicated to the maintenance program.  Gaining compliance and protecting the waters of the county.  Public internet access to pumping records to help the proactive public.  Success rate of applicants versus grants awarded.
				Wages & Benefits	\$60,082		
				Operating Expenses	\$107,550		
				TOTAL EXPENSES	\$167,632		
				COUNTY LEVY	\$52,032		

## Conservation, Planning & Zoning

6	Signs	Maintain a rural identification system in all the unincorporated areas of Sauk County. Staff assigns, maps, assembles, installs and GPS fire numbers. Once this takes place staff assigns fire protection, ambulance and post office districts. Notice letters are mailed to all districts and towns of the new addresses.	59.54	<table><tr><td>User Fees / Misc</td><td>\$4,000</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$4,000</td></tr><tr><td>Wages &amp; Benefits</td><td>\$13,681</td></tr><tr><td>Operating Expenses</td><td>\$1,390</td></tr><tr><td>TOTAL EXPENSES</td><td>\$15,071</td></tr><tr><td>COUNTY LEVY</td><td>\$11,071</td></tr></table>	User Fees / Misc	\$4,000	Grants	\$0	TOTAL REVENUES	\$4,000	Wages & Benefits	\$13,681	Operating Expenses	\$1,390	TOTAL EXPENSES	\$15,071	COUNTY LEVY	\$11,071	0.22	The ability of emergency response teams and the public being able to locate addresses in the County.		
User Fees / Misc	\$4,000																					
Grants	\$0																					
TOTAL REVENUES	\$4,000																					
Wages & Benefits	\$13,681																					
Operating Expenses	\$1,390																					
TOTAL EXPENSES	\$15,071																					
COUNTY LEVY	\$11,071																					
7	Non-Metallic Mining (NMM)	Staff handled permitting, reclamation plan review and inspection, financial assurance review, reporting requirements, public hearings, enforcement and fees retention are all associated with this program. Staff are also required to collect a fee amount for the State and then supply that reimbursement to them along with the annual report.	295, NR 135	<table><tr><td>User Fees / Misc</td><td>\$27,500</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$27,500</td></tr><tr><td>Wages &amp; Benefits</td><td>\$27,727</td></tr><tr><td>Operating Expenses</td><td>\$1,779</td></tr><tr><td>TOTAL EXPENSES</td><td>\$29,506</td></tr><tr><td>COUNTY LEVY</td><td>\$2,006</td></tr></table>	User Fees / Misc	\$27,500	Grants	\$0	TOTAL REVENUES	\$27,500	Wages & Benefits	\$27,727	Operating Expenses	\$1,779	TOTAL EXPENSES	\$29,506	COUNTY LEVY	\$2,006	0.40	Mine compliance, reclamation, and fee collection, to ensure good lawful operation of active and inactive mining operations in the County.		
User Fees / Misc	\$27,500																					
Grants	\$0																					
TOTAL REVENUES	\$27,500																					
Wages & Benefits	\$27,727																					
Operating Expenses	\$1,779																					
TOTAL EXPENSES	\$29,506																					
COUNTY LEVY	\$2,006																					
8	Natural Beauty Council (NBC)	The Council assists with projects such as displays at local fairs, Earth Day activities, and prairie burns and plantings.	0	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$5,223</td></tr><tr><td>TOTAL REVENUES</td><td>\$5,223</td></tr><tr><td>Wages &amp; Benefits</td><td>\$852</td></tr><tr><td>Operating Expenses</td><td>\$5,223</td></tr><tr><td>TOTAL EXPENSES</td><td>\$6,075</td></tr><tr><td>COUNTY LEVY</td><td>\$852</td></tr></table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$5,223	TOTAL REVENUES	\$5,223	Wages & Benefits	\$852	Operating Expenses	\$5,223	TOTAL EXPENSES	\$6,075	COUNTY LEVY	\$852	0.01	Staff assumes a limited role in this council.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$5,223																					
TOTAL REVENUES	\$5,223																					
Wages & Benefits	\$852																					
Operating Expenses	\$5,223																					
TOTAL EXPENSES	\$6,075																					
COUNTY LEVY	\$852																					
9	Baraboo Range Monitoring	Continued monitoring of easements purchased through the Baraboo Range Preservation Association program.	MOA Resolution 36-99	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$6,389</td></tr><tr><td>TOTAL REVENUES</td><td>\$6,389</td></tr><tr><td>Wages &amp; Benefits</td><td>\$4,547</td></tr><tr><td>Operating Expenses</td><td>\$1,964</td></tr><tr><td>TOTAL EXPENSES</td><td>\$6,511</td></tr><tr><td>COUNTY LEVY</td><td>\$122</td></tr></table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$6,389	TOTAL REVENUES	\$6,389	Wages & Benefits	\$4,547	Operating Expenses	\$1,964	TOTAL EXPENSES	\$6,511	COUNTY LEVY	\$122	0.13	Annual compliance with easements purchased through this program.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$6,389																					
TOTAL REVENUES	\$6,389																					
Wages & Benefits	\$4,547																					
Operating Expenses	\$1,964																					
TOTAL EXPENSES	\$6,511																					
COUNTY LEVY	\$122																					
10	Board of Adjustment (BOA)	Charged with enforcement of the county zoning ordinance, special exception permits, and any challenges to the administrative decisions. This is done through a Quasi-Judicial hearing process.	59.69, 59.694	<table><tr><td>User Fees / Misc</td><td>\$16,000</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$16,000</td></tr><tr><td>Wages &amp; Benefits</td><td>\$53,306</td></tr><tr><td>Operating Expenses</td><td>\$6,861</td></tr><tr><td>TOTAL EXPENSES</td><td>\$60,168</td></tr><tr><td>COUNTY LEVY</td><td>\$44,168</td></tr></table>	User Fees / Misc	\$16,000	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$16,000	Wages & Benefits	\$53,306	Operating Expenses	\$6,861	TOTAL EXPENSES	\$60,168	COUNTY LEVY	\$44,168	0.60	Maintain effective, fair, and efficient hearing and assist the Quasi-Judicial in processing citizen requests and appeals.
User Fees / Misc	\$16,000																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$16,000																					
Wages & Benefits	\$53,306																					
Operating Expenses	\$6,861																					
TOTAL EXPENSES	\$60,168																					
COUNTY LEVY	\$44,168																					
11	Recycling / Hazardous Waste / Clean Sweep	Upon dissolution of the Environmental Resources Committee and the Solid Waste Department the LCD was assigned responsibility for recycling and hazardous waste disposal. These efforts involve advising and providing educational resources regarding recycling and the coordination of the county Clean Sweep initiative to properly dispose of household, agricultural and very small quantity generator waste.	0	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages &amp; Benefits</td><td>\$11,577</td></tr><tr><td>Operating Expenses</td><td>\$77,519</td></tr><tr><td>TOTAL EXPENSES</td><td>\$89,096</td></tr><tr><td>COUNTY LEVY</td><td>\$89,096</td></tr></table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$11,577	Operating Expenses	\$77,519	TOTAL EXPENSES	\$89,096	COUNTY LEVY	\$89,096	0.17	Outcomes are observed in the tons of materials collected at each County event.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$0																					
Wages & Benefits	\$11,577																					
Operating Expenses	\$77,519																					
TOTAL EXPENSES	\$89,096																					
COUNTY LEVY	\$89,096																					
12	Dam Maintenance	Department oversees management and compliance with state safety standards for the dams owned by Sauk County. Work is performed in conjunction with Parks staff responsible for similar obligations. Workload varies with higher needs at times of repair and rehabilitation projects. CPZ's Dams: Shanahan, Whitemound, Hwy G; Park's Dams: Mirror Lake, Lake Redstone, Hemlock Dam	NR 333	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages &amp; Benefits</td><td>\$8,042</td></tr><tr><td>Operating Expenses</td><td>\$395</td></tr><tr><td>TOTAL EXPENSES</td><td>\$8,437</td></tr><tr><td>COUNTY LEVY</td><td>\$8,437</td></tr></table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$8,042	Operating Expenses	\$395	TOTAL EXPENSES	\$8,437	COUNTY LEVY	\$8,437	0.09	Inspection of dams on an annual basis for minor maintenance issues.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$0																					
Wages & Benefits	\$8,042																					
Operating Expenses	\$395																					
TOTAL EXPENSES	\$8,437																					
COUNTY LEVY	\$8,437																					
13	Community Outreach and Monitoring	This is a combination of all conservation practices within the department. This includes educational, sustainability, monitoring, stormwater management, forestry, and invasive activities and efforts. These activities are necessary to complete many of the requirements and objects in which allow the department to gain or complete grand funding.	ATCP 50	<table><tr><td>User Fees / Misc</td><td>\$25,400</td></tr><tr><td>Grants</td><td>\$15,900</td></tr><tr><td>Use of Carryforward</td><td>\$15,429</td></tr><tr><td>TOTAL REVENUES</td><td>\$56,729</td></tr><tr><td>Wages &amp; Benefits</td><td>\$123,907</td></tr><tr><td>Operating Expenses</td><td>\$77,603</td></tr><tr><td>TOTAL EXPENSES</td><td>\$201,510</td></tr><tr><td>COUNTY LEVY</td><td>\$144,781</td></tr></table>	User Fees / Misc	\$25,400	Grants	\$15,900	Use of Carryforward	\$15,429	TOTAL REVENUES	\$56,729	Wages & Benefits	\$123,907	Operating Expenses	\$77,603	TOTAL EXPENSES	\$201,510	COUNTY LEVY	\$144,781	1.78	Complete programs for 2,500 educational contacts.
User Fees / Misc	\$25,400																					
Grants	\$15,900																					
Use of Carryforward	\$15,429																					
TOTAL REVENUES	\$56,729																					
Wages & Benefits	\$123,907																					
Operating Expenses	\$77,603																					
TOTAL EXPENSES	\$201,510																					
COUNTY LEVY	\$144,781																					



## Conservation, Planning & Zoning

14	Working Lands (fka Farmland Preservation)	A critical component of the department efforts, the program requires conservation compliance and farmland development protection in exchange for tax credits. The program provides roughly \$500,000 to \$950,000 per year in tax credits to landowners that does not show up in the county budget. The conversion to the Working Lands Initiative program will require considerable additional staff time but will also achieve considerably more conservation as well as provide considerably more in tax credits.	ATCP 50	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$57,700</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$57,700</td></tr><tr><td>Wages &amp; Benefits</td><td>\$96,322</td></tr><tr><td>Operating Expenses</td><td>\$11,163</td></tr><tr><td>TOTAL EXPENSES</td><td>\$107,485</td></tr><tr><td>COUNTY LEVY</td><td>\$49,785</td></tr></table>	User Fees / Misc	\$0	Grants	\$57,700	Use of Carryforward	\$0	TOTAL REVENUES	\$57,700	Wages & Benefits	\$96,322	Operating Expenses	\$11,163	TOTAL EXPENSES	\$107,485	COUNTY LEVY	\$49,785	1.42	Clean surface and ground water, soil stabilization, and long term productive and sustainable soils. This increases fertility, productivity, economic viability, and tax credits to land owners.
User Fees / Misc	\$0																					
Grants	\$57,700																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$57,700																					
Wages & Benefits	\$96,322																					
Operating Expenses	\$11,163																					
TOTAL EXPENSES	\$107,485																					
COUNTY LEVY	\$49,785																					
15	Land & Water Resource Mgmt (LWRM)	The county is mandated to operate under an LWRM Plan to be eligible for grants for staff and cost-sharing from the WI DATCP. These grants amounts have historically amounted to \$180,000 per year for staff and \$90,000 for cost-sharing with landowners for installation of conservation practices. The annual commitment is the time spent developing contracts, designing and inspecting the installation of cost-shared practices and issuing payments for projects implemented through these grants. The practices focus on achieving compliance with the non-point rules. Every five years considerable time is devoted to rewriting the plan for the next period.	ATCP 50, NR 151	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$83,600</td></tr><tr><td>Use of Carryforward</td><td>\$6,997</td></tr><tr><td>TOTAL REVENUES</td><td>\$90,597</td></tr><tr><td>Wages &amp; Benefits</td><td>\$71,758</td></tr><tr><td>Operating Expenses</td><td>\$126,009</td></tr><tr><td>TOTAL EXPENSES</td><td>\$197,767</td></tr><tr><td>COUNTY LEVY</td><td>\$107,170</td></tr></table>	User Fees / Misc	\$0	Grants	\$83,600	Use of Carryforward	\$6,997	TOTAL REVENUES	\$90,597	Wages & Benefits	\$71,758	Operating Expenses	\$126,009	TOTAL EXPENSES	\$197,767	COUNTY LEVY	\$107,170	1.07	An increase in the natural resource health of the County, for the economic vitality and the enjoyment of all our citizens.
User Fees / Misc	\$0																					
Grants	\$83,600																					
Use of Carryforward	\$6,997																					
TOTAL REVENUES	\$90,597																					
Wages & Benefits	\$71,758																					
Operating Expenses	\$126,009																					
TOTAL EXPENSES	\$197,767																					
COUNTY LEVY	\$107,170																					
16	Non-Point Rules	The county is delegated some responsibility for enforcement of non point pollution requirements for agricultural operations in the county. The county staff reply to complaints and address cooperative resolution aspects of the program. This can involve providing design and installation assistance and management of efforts to obtain cost sharing. In cases where a landowner refuses to cooperate with the needed corrections the staff works with DNR staff to attain compliance.	NR 151	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages &amp; Benefits</td><td>\$0</td></tr><tr><td>Operating Expenses</td><td>\$0</td></tr><tr><td>TOTAL EXPENSES</td><td>\$0</td></tr><tr><td>COUNTY LEVY</td><td>\$0</td></tr></table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$0	Operating Expenses	\$0	TOTAL EXPENSES	\$0	COUNTY LEVY	\$0	-	This is a program of enforcement for NR 151. The enforcement option includes a 70% cost sharing which must be offered once action is taken by the County.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$0																					
Wages & Benefits	\$0																					
Operating Expenses	\$0																					
TOTAL EXPENSES	\$0																					
COUNTY LEVY	\$0																					
17	Waste Ordinance / Nutrient Mgmt	County permits are required for the construction rehabilitation, expansion, and abandonment or transfer of ownership of any manure storage facility. The obligation to have an ordinance is required through previous grant agreements and enforcement of the ordinance. All farms are required to have a nutrient mgt plan in place and responsibility for monitoring is with the CPZ. Efforts include educational programming that allows farmers to develop their own plans and oversight of the plans provided for program compliance.	ATCP 50, NR 151	<table><tr><td>User Fees / Misc</td><td>\$600</td></tr><tr><td>Grants</td><td>\$76,100</td></tr><tr><td>Use of Carryforward</td><td>\$25,655</td></tr><tr><td>TOTAL REVENUES</td><td>\$102,355</td></tr><tr><td>Wages &amp; Benefits</td><td>\$48,087</td></tr><tr><td>Operating Expenses</td><td>\$100,284</td></tr><tr><td>TOTAL EXPENSES</td><td>\$148,370</td></tr><tr><td>COUNTY LEVY</td><td>\$46,015</td></tr></table>	User Fees / Misc	\$600	Grants	\$76,100	Use of Carryforward	\$25,655	TOTAL REVENUES	\$102,355	Wages & Benefits	\$48,087	Operating Expenses	\$100,284	TOTAL EXPENSES	\$148,370	COUNTY LEVY	\$46,015	0.70	Clean surface and ground water and protection of our fisheries. Provide farmers with modern and efficient manure handling systems. Educating and changing the manure and fertilizer handling practices of our farmers.
User Fees / Misc	\$600																					
Grants	\$76,100																					
Use of Carryforward	\$25,655																					
TOTAL REVENUES	\$102,355																					
Wages & Benefits	\$48,087																					
Operating Expenses	\$100,284																					
TOTAL EXPENSES	\$148,370																					
COUNTY LEVY	\$46,015																					
18	Grazing Assistance	Promotion of managed intensive grazing reduces erosion and runoff pollution from farm operations. Creation and implementation of grazing plans. Staff promote and advise on this transition with funds distributed through grants to the department to offset cost.	ATCP 50, NR 151	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$8,500</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$8,500</td></tr><tr><td>Wages &amp; Benefits</td><td>\$12,813</td></tr><tr><td>Operating Expenses</td><td>\$2,749</td></tr><tr><td>TOTAL EXPENSES</td><td>\$15,561</td></tr><tr><td>COUNTY LEVY</td><td>\$7,061</td></tr></table>	User Fees / Misc	\$0	Grants	\$8,500	Use of Carryforward	\$0	TOTAL REVENUES	\$8,500	Wages & Benefits	\$12,813	Operating Expenses	\$2,749	TOTAL EXPENSES	\$15,561	COUNTY LEVY	\$7,061	0.22	Change in farmer grazing practices and conversion of cropland to grassland which reduces soil erosion, improves water quality, and maintains productivity of the land.
User Fees / Misc	\$0																					
Grants	\$8,500																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$8,500																					
Wages & Benefits	\$12,813																					
Operating Expenses	\$2,749																					
TOTAL EXPENSES	\$15,561																					
COUNTY LEVY	\$7,061																					
19	Conservation Reserve Enhancement Program	Conservation Reserve Enhancement Program (CREP) Staff assist with the implementation of this cooperative federal/state program designed to protect water quality by buffering waters from runoff pollution. The payments made to owners are from state and federal funds and the county commitment consists of the staff time to qualify applicants and provide needed design and installation inspections of conservation practices. County landowners have received over \$1.1 Million in payments for participation from the state through DATCP and \$3.2 Million for from federal FSA dollars.	NR 151	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$3,000</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$3,000</td></tr><tr><td>Wages &amp; Benefits</td><td>\$18,359</td></tr><tr><td>Operating Expenses</td><td>\$1,509</td></tr><tr><td>TOTAL EXPENSES</td><td>\$19,868</td></tr><tr><td>COUNTY LEVY</td><td>\$16,868</td></tr></table>	User Fees / Misc	\$0	Grants	\$3,000	Use of Carryforward	\$0	TOTAL REVENUES	\$3,000	Wages & Benefits	\$18,359	Operating Expenses	\$1,509	TOTAL EXPENSES	\$19,868	COUNTY LEVY	\$16,868	0.33	Enhanced wildlife habitat, clean surface and ground water, healthy wetlands, reduced soil loss, and increase in flood protection.
User Fees / Misc	\$0																					
Grants	\$3,000																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$3,000																					
Wages & Benefits	\$18,359																					
Operating Expenses	\$1,509																					
TOTAL EXPENSES	\$19,868																					
COUNTY LEVY	\$16,868																					

## Conservation, Planning & Zoning

20	Wildlife Mgmt / Damage	Service provision is contracted to the federal Wildlife Damage Services agency. Minimal staff time is spent dealing with the occasional call, referral, approving claims and payments through committee and developing and submitting reimbursement requests.	0	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$15,000</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$15,000</td></tr><tr><td>Wages &amp; Benefits</td><td>\$1,706</td></tr><tr><td>Operating Expenses</td><td>\$15,000</td></tr><tr><td>TOTAL EXPENSES</td><td>\$16,706</td></tr><tr><td>COUNTY LEVY</td><td>\$1,706</td></tr></table>	User Fees / Misc	\$0	Grants	\$15,000	Use of Carryforward	\$0	TOTAL REVENUES	\$15,000	Wages & Benefits	\$1,706	Operating Expenses	\$15,000	TOTAL EXPENSES	\$16,706	COUNTY LEVY	\$1,706	0.02	Transfer of funds for assistance with wildlife damage.
User Fees / Misc	\$0																					
Grants	\$15,000																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$15,000																					
Wages & Benefits	\$1,706																					
Operating Expenses	\$15,000																					
TOTAL EXPENSES	\$16,706																					
COUNTY LEVY	\$1,706																					
21	Health Care Center Farm Mgmt	The department is charged with responsibility to ensure the rental land located at the Health Care Center is managed in an appropriate manner that will provide revenues to the county without harming productivity or other natural resources located on the property. Revenues from the rental of these lands amount to over \$35,000 per year. It is a showcase of land and farm practices for Sauk County.	0	<table><tr><td>User Fees / Misc</td><td>\$59,100</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$59,100</td></tr><tr><td>Wages &amp; Benefits</td><td>\$6,736</td></tr><tr><td>Operating Expenses</td><td>\$26,159</td></tr><tr><td>TOTAL EXPENSES</td><td>\$32,894</td></tr><tr><td>COUNTY LEVY</td><td>(\$26,206)</td></tr></table>	User Fees / Misc	\$59,100	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$59,100	Wages & Benefits	\$6,736	Operating Expenses	\$26,159	TOTAL EXPENSES	\$32,894	COUNTY LEVY	(\$26,206)	0.08	Maintain the County Farm as a productive and sustainable farm.
User Fees / Misc	\$59,100																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$59,100																					
Wages & Benefits	\$6,736																					
Operating Expenses	\$26,159																					
TOTAL EXPENSES	\$32,894																					
COUNTY LEVY	(\$26,206)																					
22	Farm Services Agency (FSA) Assistance	Staff assist with federal program implementation to further the conservation benefits provided to the county and the cost share assistance provided to landowners. The practices installed help achieve resource protection goals. Federal EQIP provides about \$150,000 in cost sharing each year. Maintaining eligibility for federal farm programs provides additional payments directly to farmers.	ATCP 50, NR 151	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages &amp; Benefits</td><td>\$22,964</td></tr><tr><td>Operating Expenses</td><td>\$1,379</td></tr><tr><td>TOTAL EXPENSES</td><td>\$24,343</td></tr><tr><td>COUNTY LEVY</td><td>\$24,343</td></tr></table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$22,964	Operating Expenses	\$1,379	TOTAL EXPENSES	\$24,343	COUNTY LEVY	\$24,343	0.32	Department assists FSA and NRCS to install water quality practices ranging from barnyard runoff control, stream bank erosion, grazing plans, etc.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$0																					
Wages & Benefits	\$22,964																					
Operating Expenses	\$1,379																					
TOTAL EXPENSES	\$24,343																					
COUNTY LEVY	\$24,343																					
23	SCDC Support	Provide receptionist and minor clerical duties as needed to the Sauk County Development Corporation.	0	<table><tr><td>User Fees / Misc</td><td>\$14,812</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$14,812</td></tr><tr><td>Wages &amp; Benefits</td><td>\$14,457</td></tr><tr><td>Operating Expenses</td><td>\$0</td></tr><tr><td>TOTAL EXPENSES</td><td>\$14,457</td></tr><tr><td>COUNTY LEVY</td><td>(\$355)</td></tr></table>	User Fees / Misc	\$14,812	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$14,812	Wages & Benefits	\$14,457	Operating Expenses	\$0	TOTAL EXPENSES	\$14,457	COUNTY LEVY	(\$355)	0.25	
User Fees / Misc	\$14,812																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$14,812																					
Wages & Benefits	\$14,457																					
Operating Expenses	\$0																					
TOTAL EXPENSES	\$14,457																					
COUNTY LEVY	(\$355)																					
24	Otter Creek	Focuses on improving water quality in Otter Creek through the state funded Targeted Runoff Management Program. Otter Creek is listed on the 303D list as an impaired waters and removal of this designation is a department priority as identified in the Land and Water Resource Management Plan. The program brings cost share and design assistance to people that install conservation practices.	0	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$116,683</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$116,683</td></tr><tr><td>Wages &amp; Benefits</td><td>\$8,532</td></tr><tr><td>Operating Expenses</td><td>\$113,983</td></tr><tr><td>TOTAL EXPENSES</td><td>\$122,515</td></tr><tr><td>COUNTY LEVY</td><td>\$5,832</td></tr></table>	User Fees / Misc	\$0	Grants	\$116,683	Use of Carryforward	\$0	TOTAL REVENUES	\$116,683	Wages & Benefits	\$8,532	Operating Expenses	\$113,983	TOTAL EXPENSES	\$122,515	COUNTY LEVY	\$5,832	0.10	Sediment and floodwater reduction.
User Fees / Misc	\$0																					
Grants	\$116,683																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$116,683																					
Wages & Benefits	\$8,532																					
Operating Expenses	\$113,983																					
TOTAL EXPENSES	\$122,515																					
COUNTY LEVY	\$5,832																					
25	Clark Creek	Evaluation of flooding in the Clark Creek watershed and development of options that could be implemented to reduce future problems.	0	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$0</td></tr><tr><td>Use of Carryforward</td><td>\$0</td></tr><tr><td>TOTAL REVENUES</td><td>\$0</td></tr><tr><td>Wages &amp; Benefits</td><td>\$15,020</td></tr><tr><td>Operating Expenses</td><td>\$0</td></tr><tr><td>TOTAL EXPENSES</td><td>\$15,020</td></tr><tr><td>COUNTY LEVY</td><td>\$15,020</td></tr></table>	User Fees / Misc	\$0	Grants	\$0	Use of Carryforward	\$0	TOTAL REVENUES	\$0	Wages & Benefits	\$15,020	Operating Expenses	\$0	TOTAL EXPENSES	\$15,020	COUNTY LEVY	\$15,020	0.17	Sediment and floodwater reduction.
User Fees / Misc	\$0																					
Grants	\$0																					
Use of Carryforward	\$0																					
TOTAL REVENUES	\$0																					
Wages & Benefits	\$15,020																					
Operating Expenses	\$0																					
TOTAL EXPENSES	\$15,020																					
COUNTY LEVY	\$15,020																					
	Outlay	PDR Program Money Vehicle	\$449,732 \$22,000	<table><tr><td>User Fees / Misc</td><td>\$0</td></tr><tr><td>Grants</td><td>\$250,000</td></tr><tr><td>Use of Carryforward</td><td>\$199,732</td></tr><tr><td>TOTAL REVENUES</td><td>\$449,732</td></tr><tr><td>Wages &amp; Benefits</td><td>\$0</td></tr><tr><td>Operating Expenses</td><td>\$471,732</td></tr><tr><td>TOTAL EXPENSES</td><td>\$471,732</td></tr><tr><td>COUNTY LEVY</td><td>\$22,000</td></tr></table>	User Fees / Misc	\$0	Grants	\$250,000	Use of Carryforward	\$199,732	TOTAL REVENUES	\$449,732	Wages & Benefits	\$0	Operating Expenses	\$471,732	TOTAL EXPENSES	\$471,732	COUNTY LEVY	\$22,000	-	
User Fees / Misc	\$0																					
Grants	\$250,000																					
Use of Carryforward	\$199,732																					
TOTAL REVENUES	\$449,732																					
Wages & Benefits	\$0																					
Operating Expenses	\$471,732																					
TOTAL EXPENSES	\$471,732																					
COUNTY LEVY	\$22,000																					
	Totals			<table><tr><td>TOTAL REVENUES</td><td>\$1,358,894</td></tr><tr><td>TOTAL EXPENSES</td><td>\$2,120,095</td></tr><tr><td>COUNTY LEVY</td><td>\$761,201</td></tr></table>	TOTAL REVENUES	\$1,358,894	TOTAL EXPENSES	\$2,120,095	COUNTY LEVY	\$761,201	13.16											
TOTAL REVENUES	\$1,358,894																					
TOTAL EXPENSES	\$2,120,095																					
COUNTY LEVY	\$761,201																					

## Conservation, Planning & Zoning

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Projected
Subdivision Plats and CSM's approved	2 plats, 59 CSM's	2 plats, 59 CSM's	2 plats, 59 CSM's
Implementation of Sauk County's Planned Unit Development (PUD) program	4 lots on less than 20 acres with 120 acres protected by easement	4 lots on less than 20 acres with 120 acres protected by easement	4 lots on less than 20 acres with 120 acres protected by easement
Land Use / Sanitary Permits Issued	240 / 104	250 / 104	250 / 104
Code Enforcement Citations	48	48	48
Certificate of Compliance / Acreage (Ch. 91 State Statutes regarding farmland preservation and Working Lands Initiatives.)	100 / 15,000-20,000	100 / 15,000-20,000	100 / 15,000-20,000
Wisconsin Fund Grant Awards / Grant Amount	22 / \$82,462	17 / \$80,964	25 / \$85,000
Septic System Maintenance Verifications	3,500	3,500	3,500
Soil Test / Septic Closing On-site Inspections	139 / 113	120 / 100	120 / 100
Board of Adjustment (BOA) Inspections	61	60	60
Shoreland Zoning Inspections	163	165	165
Quarry Blast Inspections	9	12	12
Code Enforcement Complaint/Follow up Inspections	175	110	110
Non Metallic Mining Reclamation Program - Total Sites/Total Acres	32 / 2385.55 ac	32 / 2385.55 ac	32 / 2385.55 ac
Survey, design and installation of cost-shared water pollution control practices through various funding programs	65 practices installed	65 practices installed	65 practices installed
CREP Buffer strip program - Landowners / Linear Feet in program	5 / 4,000	10 / 8,000	10 / 8,000
Initiate a spot check process and develop a schedule of compliance for farms where needed	Schedule of compliance developed for 80 farms	Develop a schedule of compliance for 85 farms	Develop a schedule of compliance for 85 farms
New Farmland Preservation Signups		10	10
Develop nutrient management plans for cropland through various plan preparers for program compliance	4,000 acres of new plans developed	8,000 acres of new plans developed	10,000 acres of new plans developed
Creation and implementation of grazing plans. Plans/year	6 plans	6 plans	6 plans
Assistance with preparation and revision to conservation plans to address soil erosion concerns	100 conservation plans updated	100 conservation plans updated	100 conservation plans updated
Participation, attendance, and organization of other educational events and programs	2,500 educational contacts	2,800 educational contacts	2,800 educational contacts

## Conservation, Planning & Zoning

Key Outcome Indicators - How well are we doing?	
Description	Qualitative Measure
Create and adopt ordinances that increase administrative efficiency, opportunities for economic development, and joint land uses.	Completion of county ordinance review and updates.
Complete, update, and assist all planning efforts throughout the county.	Quick and accurate responses to local units of government that request any assistance from the department.
The goal of the County is to gain compliance of the County's Ordinances. In 2012 the department changed how violations are investigated to primarily a complaint driven system.	Effective enforcement efforts that gain compliance and the understanding of property owners.
Complete accurate and timely review of all permits.	It is the desire of the department to review and process all permits in a timely manner as to achieve NO complaints about the length of time it takes to process a permit.
Public internet access to pumping records to help the proactive public.	Reduction in residence pumping questions, helping the public to stay informed about their own records by giving them internet access to their own records.
Gaining Compliance and protecting the waters of the county.	Achieve healthy and clean waters of the County, and through monitoring and conservation seek to remove all waters from the states impaired waters list.
The ability of emergency response teams and the public being able to locate addresses in the County.	All homes and businesses are clearly marked for emergency response teams.
Mine compliance, reclamation, and fee collection, to ensure good lawful operation of active and inactive mining operations in the County.	Completion of the annual mining review in a timely fashion in order to ensure compliance and reclamation in all closed and active operations.
Clean surface and ground water, soil stabilization, and long term productive and sustainable soils. This increases fertility, productivity, economic viability, and tax credits to land owners.	Provide competent and qualified staff to assist land owners.
Continuance of Clean Sweep.	Outcomes are observed in the tons of materials collected at each County Clean Sweep event.
Clean surface and ground water, which provides protection of our fisheries. Provide farmers with modern and efficient manure handling systems. Educating and changing the manure and fertilizer handling practices of our farmers.	Promote education and awareness of manure and other fertilizers on farmland.
Maintain the county farm as a productive and sustainable farm.	Maintain the county farm as an active, functional, and productive farming operation for the county to help guide good farming practices by example.
Change in farmer grazing practices and conversion of cropland to grassland which reduces soil erosion, improves water quality, and maintains productivity of the land.	Healthy soils, clean water, and more grassland and bird habitat in Sauk County.

# Sauk County Conservation, Planning & Zoning Department

Oversight Committees: **Land Conservation** and **Planning, Zoning & Land Records**

**Conservation, Planning &  
Zoning Director**  
1.00 FTE

**Assistant Director**  
1.00 FTE

**Planner - Geographic  
Information Systems**  
1.00 FTE

**Project Director**  
1.00 FTE

**Conservation  
Technician /  
Planner**  
1.00 FTE

**Resource  
Conservationist**  
1.00 FTE

**Education  
Coordinator**  
1.00 FTE

**Assistant Zoning  
Administrator**  
1.00 FTE

**Environmental &  
Zoning Technician**  
1.00 FTE

**Soil Conservation  
Technician**  
1.00 FTE

**Conservation  
Assistant  
(Seasonal)**  
0.55 FTE

**Program  
Assistant**  
1.00 FTE

**Planning & Zoning  
Support Specialist**  
1.00 FTE

**Zoning Intern**  
.30 FTE

**Planning Intern**  
.30 FTE

Departments combined with 2012 budget

	2009 Balance	2010 Change	2011 Change	2012 Change	2013 Change	2013 Balance
Baraboo Range	0.55	(0.55)				0.00
Board of Adjustment	0.85			(0.85)		0.00
Land Conservation	8.80	(1.25)	1.00	(8.55)		0.00
Planning & Zoning	7.10	(0.35)		(6.75)		0.00
Total Conservation, Planning & Zoning	17.30	(2.15)	1.00	(3.00)		13.15

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted		Total Expense Amount	Property Tax Levy Impact
<b>CONSERVATION, PLANNING &amp; ZONING</b>											
<b>Revenues</b>											
Tax Levy	539,716	522,466	507,596	633,756	633,756	761,201	127,445	20.11%	Conservation Easements	449,732	0
Grants & Aids	676,531	463,204	432,413	423,405	690,500	771,483	80,983	11.73%	Extended Cab Truck-2 WD	22,000	22,000
Licenses & Permits	0	0	1,200	207,950	205,100	207,600	2,500	1.22%			
Fees, Fines & Forfeitures	0	0	0	5,000	5,000	5,000	0	0.00%	2013 Total	471,732	22,000
User Fees	18,517	7,098	44,730	60,445	42,608	60,600	17,992	42.23%			
Intergovernmental	0	718	9,448	14,868	14,868	22,812	7,944	53.43%			
Donations	0	7,405	1,939	2,100	0	0	0	0.00%	2014	25,000	25,000
Miscellaneous	7,446	7,723	2,384	2,000	2,600	2,600	0	0.00%	2015	25,000	25,000
Use of Fund Balance	0	0	0	62,763	674,729	288,799	(385,930)	-57.20%	2016	25,000	25,000
									2017	0	0
Total Revenues	1,242,210	1,008,614	999,710	1,412,287	2,269,161	2,120,095	(149,066)	-6.57%			
<b>Expenses</b>											
Labor	414,282	390,988	321,961	634,452	672,190	679,811	7,621	1.13%			
Labor Benefits	166,084	151,080	109,948	239,652	252,222	257,753	5,531	2.19%			
Supplies & Services	472,244	389,949	379,768	519,560	873,017	710,799	(162,218)	-18.58%			
Capital Outlay	21,079	0	0	18,623	471,732	471,732	0	0.00%			
Addition to Fund Balance	168,521	76,597	188,033	0	0	0	0	0.00%			
Total Expenses	1,242,210	1,008,614	999,710	1,412,287	2,269,161	2,120,095	(149,066)	-6.57%			

Beginning of Year Fund Balance  
End of Year Fund Balance

Included in General Fund Total

County Farm combined into Land Conservation starting in 2011  
Land Conservation, Board of Adjustment and Planning & Zoning combined into Conservation,  
Planning & Zoning starting in 2012. 2011 and prior history are totals for Land Conservation only.

### 2013 Highlights and Issues on the Horizon

2012 Combination of Land Conservation and Planning & Zoning departments resulting in merger of budgets, including the Board of Adjustment. This also includes realignment of duties and strategic review of priorities, which continues into 2013.

Monitoring of Baraboo Range easements will begin in 2012 and is required indefinitely. Current funding will last an estimated 16-18 years.

Budget includes increased tax levy funding for clean sweep. The department anticipates an annual program to offer landowners an opportunity to properly dispose of hazardous waste.

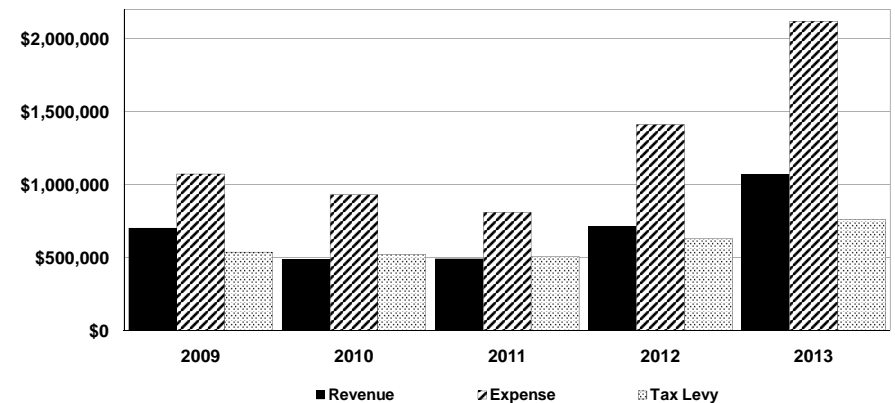
Ordinance reviews and rewrites will potentially change duties and number of hearings for Board of Adjustment.

Continued commitment to providing County funding to install conservation practices.

Reduced fee revenues and state funding continue to challenge departmental resources.

Budgeted Outside Agency requests:  
Conservation Congress \$1,200

### Revenue, Expense and Tax Levy



Fund: GENERAL FUND Department: CONSERVATION, PLANNING & ZONIN		2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013	Dollar Change
<b>10064 CONSERV, PLANNING &amp; ZONING REV</b>									
411100	GENERAL PROPERTY TAXES	-539,716.00	-522,466.00	-507,596.00	-316,878.00	-633,756.00	-633,756.00	-761,201.00	127,445.00
422160	HO-CHUNK GAMING GRANT	0.00	0.00	0.00	-10,000.00	-10,000.00	-10,000.00	0.00	-10,000.00
423300	FED CONSERVATION GRANTS	-11,700.00	-2,130.00	0.00	0.00	0.00	0.00	0.00	0.00
424720	WI FUND SEPTIC SYSTEM	0.00	0.00	0.00	0.00	-100,000.00	-100,000.00	-100,000.00	0.00
424750	LAND/WATER RESOURCE MANAGEMEN	-125,176.96	-64,293.25	-60,641.78	0.00	-81,000.00	-81,000.00	-81,000.00	0.00
424770	LAND CONSERVATION AID	-154,096.00	-176,811.00	-171,427.00	0.00	-126,000.00	-126,000.00	-110,000.00	-16,000.00
424790	WILDLIFE DAMAGE PROGRAM	-2,752.64	-17,911.90	0.00	-7,666.71	-15,000.00	-15,000.00	-15,000.00	0.00
424830	DELL CREEK LOCAL ASSIST	-30,078.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424840	DELL CREEK COST SHARE	-320,363.89	-168,499.96	0.00	0.00	0.00	0.00	0.00	0.00
424843	GRAZING GRANT	-7,822.14	-10,785.90	0.00	-8,400.00	-8,500.00	-8,400.00	-8,500.00	0.00
424844	RIVER PLANNING	-2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424846	TARGETED RUNOFF MANAGEMENT	0.00	0.00	-153,508.23	0.00	-46,000.00	-46,000.00	-46,000.00	0.00
424847	MALWEG MULTI AGENCY L&W ED	0.00	0.00	0.00	-8,455.45	0.00	-8,455.00	0.00	0.00
424848	OTTER CR COST SHARE TRM GRANT	0.00	0.00	0.00	0.00	0.00	0.00	-113,983.00	113,983.00
424860	PLANNING GRANTS	0.00	0.00	0.00	0.00	-15,000.00	0.00	-30,000.00	15,000.00
424880	CLEAN SWEEP	0.00	0.00	-29,000.00	0.00	-22,000.00	-16,000.00	0.00	-22,000.00
425950	TRANSPORTATION GRANT	0.00	0.00	0.00	0.00	-250,000.00	0.00	-250,000.00	0.00
441010	CONS COURT ORDERED FINES/FEES	0.00	0.00	0.00	-949.31	-2,500.00	-2,500.00	-2,500.00	0.00
441110	NON-PERMIT CONSTRUCT FINE	0.00	0.00	0.00	-1,200.00	-2,500.00	-2,500.00	-2,500.00	0.00
444100	LAND USE PERMITS	0.00	0.00	0.00	-33,754.00	-60,000.00	-60,000.00	-60,000.00	0.00
444130	SOIL TEST CERT FEES	0.00	0.00	0.00	-4,880.00	-11,500.00	-11,500.00	-11,500.00	0.00
444140	SANITARY PERMITS	0.00	0.00	0.00	-22,250.00	-60,000.00	-60,000.00	-60,000.00	0.00
444141	SANITARY SYSTEM REVIEW FEE	0.00	0.00	0.00	-2,500.00	-7,500.00	-7,500.00	-7,500.00	0.00
444150	SUBDIVISION PLAT REVIEW FEE	0.00	0.00	0.00	-360.00	-1,000.00	-750.00	-1,000.00	0.00
444160	GROUNDWATER PERMITS	0.00	0.00	0.00	-2,600.00	-5,000.00	-5,000.00	-5,000.00	0.00
444170	MANURE STORAGE PERMIT	0.00	0.00	-1,200.00	-400.00	0.00	-700.00	0.00	0.00
444180	NONMETALIC MINING PERMITS	0.00	0.00	0.00	0.00	-26,000.00	-27,500.00	-27,500.00	1,500.00
444200	FIRE SIGN FEES	0.00	0.00	0.00	-1,700.00	-4,000.00	-3,500.00	-4,000.00	0.00
444210	MAINTENANCE TRACKING FEE	0.00	0.00	0.00	-30.00	-100.00	-100.00	-100.00	0.00
444220	CERTIFIED SURVEY FEES	0.00	0.00	0.00	-2,700.00	-7,000.00	-6,500.00	-7,000.00	0.00
444240	REZONING HEARING PETITION	0.00	0.00	0.00	-3,500.00	-2,000.00	-4,500.00	-3,000.00	1,000.00
444241	DEVELOPMENT PLAN REVIEWS	0.00	0.00	0.00	-900.00	-2,100.00	-1,500.00	-2,100.00	0.00
444260	BOARD OF ADJUSTMENT FILING	0.00	0.00	0.00	-8,000.00	-16,000.00	-16,000.00	-16,000.00	0.00
445100	APPLICATION FEES	0.00	0.00	0.00	-2,700.00	-3,000.00	-3,000.00	-3,000.00	0.00
464350	CLEAN SWEEP FEES	0.00	0.00	0.00	-1,345.00	0.00	-1,345.00	0.00	0.00
468200	SALE CONSERVATION MATERIAL	-22,041.71	-22,772.63	-17,835.97	-12,504.95	-17,000.00	-12,550.00	-17,000.00	0.00
468210	RENT OF TREE PLANTER	-1,016.59	-535.55	-808.06	-649.29	-400.00	-700.00	-400.00	0.00
468250	NUTRIENT MGNT TRAINING REV	-17,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
468260	INVASIVE SPECIES USER FEES	0.00	-6,562.83	0.00	0.00	0.00	0.00	0.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CONSERVATION, PLANNING &amp; ZONIN</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10064 CONSERV, PLANNING &amp; ZONING REV</b>								
472490 LOCAL GOVT/AGENCY PAYMENTS	0.00	0.00	-8,881.72	-6,856.00	-14,368.00	-14,368.00	-14,812.00	444.00
474010 DEPARTMENTAL CHARGES	0.00	-717.87	-566.50	0.00	-500.00	-500.00	-8,000.00	7,500.00
483600 SALE OF COUNTY OWNED PROPERTY	-1,550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
484110 MISC PUBLIC CHARGES	0.00	0.00	0.00	-400.00	-1,000.00	-800.00	-1,000.00	0.00
484160 MISCELLANEOUS REVENUES	-5,895.87	-7,722.67	-1,111.62	-335.69	-2,600.00	-2,000.00	-2,600.00	0.00
484250 COUNTY FARM REVENUES	0.00	0.00	-43,921.65	-32,204.18	-41,108.00	-57,500.00	-59,100.00	17,992.00
485010 DONATIONS & CONTRIBUTIONS	0.00	-7,405.00	-1,939.00	-1,995.00	0.00	-2,100.00	0.00	0.00
486300 INSURANCE RECOVERIES	0.00	0.00	-1,272.81	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-674,729.00	0.00	-288,799.00	-385,930.00
<b>TOTAL CONSERV, PLANNING &amp; ZONING REV</b>	<b>-1,242,209.80</b>	<b>-1,008,614.56</b>	<b>-999,710.34</b>	<b>-496,113.58</b>	<b>-2,269,161.00</b>	<b>-1,349,524.00</b>	<b>-2,120,095.00</b>	<b>-149,066.00</b>
<b>10064110 ADMINISTRATION</b>								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	0.00	282,878.83	598,105.00	565,758.00	603,308.00	5,203.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	4,122.31	6,545.00	8,244.00	6,486.00	-59.00
511900 LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	3,056.00	3,056.00	3,281.00	225.00
512100 WAGES-PART TIME	0.00	0.00	0.00	10,275.89	23,760.00	20,552.00	22,260.00	-1,500.00
512200 WAGES-PART TIME-OVERTIME	0.00	0.00	0.00	9.23	630.00	20.00	630.00	0.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	21,844.69	48,661.00	43,690.00	48,954.00	293.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	17,299.66	35,855.00	34,600.00	40,770.00	4,915.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	71,351.20	134,650.00	142,702.00	145,797.00	11,147.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	85.56	204.00	172.00	192.00	-12.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	3,274.60	7,014.00	6,550.00	7,814.00	800.00
514800 UNEMPLOYMENT	0.00	0.00	0.00	238.92	12,000.00	2,000.00	0.00	-12,000.00
515800 PER DIEM COMMITTEE	0.00	0.00	0.00	1,350.00	4,000.00	3,500.00	4,000.00	0.00
520900 CONTRACTED SERVICES	0.00	0.00	0.00	1,432.38	50,000.00	15,000.00	25,000.00	-25,000.00
521900 OTHER PRO SRVCS-WISC FUND	0.00	0.00	0.00	0.00	100,000.00	100,000.00	100,000.00	0.00
522500 TELEPHONE & DAIN LINE	0.00	0.00	0.00	2,763.79	5,800.00	5,800.00	5,800.00	0.00
524600 FILING FEES	0.00	0.00	0.00	0.00	850.00	200.00	500.00	-350.00
524800 MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	500.00	300.00	500.00	0.00
525000 FARM BLDG/PROPERTY REPAIRS	0.00	0.00	0.00	1,394.70	8,500.00	25,000.00	25,000.00	16,500.00
526100 CONSERVATION CONGRESS	0.00	0.00	0.00	1,230.22	1,200.00	1,200.00	1,200.00	0.00
531100 POSTAGE AND BOX RENT	0.00	0.00	0.00	3,640.83	13,000.00	10,000.00	13,000.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	4,452.00	12,000.00	12,000.00	12,000.00	0.00
531400 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	1,100.00	1,100.00	1,100.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	0.00	0.00	0.00	3,227.33	11,159.00	11,159.00	11,077.00	-82.00
532100 PUBLICATION OF LEGAL NOTICES	0.00	0.00	0.00	1,851.88	1,250.00	3,500.00	3,500.00	2,250.00
532200 SUBSCRIPTIONS	0.00	0.00	0.00	488.30	1,000.00	1,000.00	1,000.00	0.00
532400 MEMBERSHIP DUES	0.00	0.00	0.00	3,363.91	6,750.00	6,750.00	6,750.00	0.00
532500 SEMINARS AND REGISTRATIONS	0.00	0.00	0.00	1,558.00	7,000.00	7,000.00	7,000.00	0.00



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CONSERVATION, PLANNING &amp; ZONIN</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10064110 ADMINISTRATION</b>								
533000 PESTICIDE/CLEAN SWEEP EXPENSES	0.00	0.00	0.00	39,575.45	52,875.00	72,332.00	75,000.00	22,125.00
533200 MILEAGE	0.00	0.00	0.00	806.65	1,500.00	1,500.00	2,000.00	500.00
533500 MEALS AND LODGING	0.00	0.00	0.00	1,039.11	3,000.00	3,000.00	3,000.00	0.00
534700 FIELD SUPPLIES	0.00	0.00	0.00	701.16	10,000.00	10,000.00	10,000.00	0.00
534800 EDUCATIONAL SUPPLIES	0.00	0.00	0.00	4,723.54	14,356.00	14,000.00	14,000.00	-356.00
535100 VEHICLE FUEL / OIL	0.00	0.00	0.00	3,194.30	7,500.00	7,500.00	9,000.00	1,500.00
535200 VEHICLE MAINTENACE AND REPAIR	0.00	0.00	0.00	1,202.94	5,500.00	5,500.00	5,500.00	0.00
551100 INSURANCE-BLDGS/CONTENTS/EXTEN	0.00	0.00	0.00	30.92	40.00	40.00	40.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	0.00	0.00	0.00	2,879.13	4,000.00	2,879.00	4,000.00	0.00
573300 PRIZES AND AWARDS	0.00	0.00	0.00	0.00	1,500.00	1,000.00	1,500.00	0.00
579100 COST SHARING CONSERVATION	0.00	0.00	0.00	14,471.03	96,646.00	50,000.00	213,983.00	117,337.00
579110 TARGETED RUNOFF MANAGEMENT	0.00	0.00	0.00	0.00	42,500.00	42,500.00	42,500.00	0.00
579600 LAND/WATER RESOURCE MGMNT	0.00	0.00	0.00	20,504.64	81,000.00	81,000.00	81,000.00	0.00
581900 CAPITAL OUTLAY	0.00	0.00	0.00	18,622.50	22,000.00	18,623.00	22,000.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>545,885.60</b>	<b>1,437,006.00</b>	<b>1,340,727.00</b>	<b>1,580,442.00</b>	<b>143,436.00</b>
<b>10064673 BEAUTIFICATION</b>								
531100 POSTAGE AND BOX RENT	0.00	0.00	0.00	4.43	146.00	15.00	146.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
533200 MILEAGE	0.00	0.00	0.00	0.00	408.00	0.00	408.00	0.00
534900 PROJECT SUPPLIES	0.00	0.00	0.00	100.00	1,969.00	200.00	1,669.00	-300.00
572000 GRANTS AND DONATIONS	0.00	0.00	0.00	100.00	2,000.00	85.00	2,000.00	0.00
<b>TOTAL BEAUTIFICATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>204.43</b>	<b>5,523.00</b>	<b>300.00</b>	<b>5,223.00</b>	<b>-300.00</b>
<b>10064674 BADGER ARMY AMMUNITION PLANT</b>								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	0.00	426.83	0.00	1,900.00	0.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	162.60	0.00	1,500.00	0.00	0.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	45.09	0.00	350.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	34.78	0.00	150.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	268.40	0.00	100.00	0.00	0.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	8.07	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	20,604.00	0.00	0.00	-20,604.00
531100 POSTAGE AND BOX RENT	0.00	0.00	0.00	0.00	26.00	0.00	26.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	0.00	0.00	0.00	0.00	2,000.00	0.00	300.00	-1,700.00
533200 MILEAGE	0.00	0.00	0.00	0.00	2,000.00	0.00	300.00	-1,700.00
<b>TOTAL BADGER ARMY AMMUNITION PLANT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>945.77</b>	<b>24,630.00</b>	<b>4,000.00</b>	<b>626.00</b>	<b>-24,004.00</b>
<b>10064675 PLANNING PROJECT</b>								

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CONSERVATION, PLANNING &amp; ZONIN</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10064675 PLANNING PROJECT</b>								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	0.00	0.00	27,408.00	17,014.00	30,149.00	2,741.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	0.00	0.00	610.00	335.00	671.00	61.00
511900 LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	120.00	50.00	143.00	23.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	0.00	2,306.00	1,270.00	2,759.00	453.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	0.00	1,660.00	920.00	2,059.00	399.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.00	7,163.00	3,940.00	8,170.00	1,007.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	387.00	212.00	474.00	87.00
515800 PER DIEM COMMITTEE	0.00	0.00	0.00	0.00	2,000.00	2,000.00	5,100.00	3,100.00
526100 APPROPRIATION	0.00	0.00	0.00	0.00	149,275.00	0.00	0.00	-149,275.00
<b>TOTAL PLANNING PROJECT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>190,929.00</b>	<b>25,741.00</b>	<b>49,525.00</b>	<b>-141,404.00</b>
<b>10064690 LAND CONSERVATION DEPARTMENT</b>								
511100 SALARIES PERMANENT REGULAR	391,603.82	360,498.49	296,315.85	0.00	0.00	0.00	0.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	5,448.91	5,828.93	5,997.41	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,386.20	2,166.40	1,753.07	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	14,162.88	21,826.70	17,046.82	0.00	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	129.97	117.76	248.10	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	30,739.76	29,100.57	24,073.07	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	17,973.53	17,537.62	15,289.68	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	23,559.65	22,647.44	11,496.18	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	80,406.75	82,225.78	55,284.87	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	176.56	195.57	105.98	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	13,227.41	-626.97	3,364.18	0.00	0.00	0.00	0.00	0.00
514800 UNEMPLOYMENT	0.00	0.00	334.52	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	550.00	550.00	600.00	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	955.69	988.99	1,173.55	0.00	0.00	0.00	0.00	0.00
524000 MISCELLANEOUS EXPENSES	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
524600 FILING FEES	195.00	231.00	0.00	0.00	0.00	0.00	0.00	0.00
525000 BLDG/PROPERTY/LIGHT MAINT/REPA	0.00	0.00	4,821.95	0.00	0.00	0.00	0.00	0.00
526100 CONSERVATION CONGRESS APPROP	1,200.00	1,200.00	1,200.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	5,277.27	3,037.24	4,041.58	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	3,841.35	4,419.08	3,005.81	0.00	0.00	0.00	0.00	0.00
531300 PHOTO COPIES	418.44	518.81	468.16	0.00	0.00	0.00	0.00	0.00
531400 SMALL EQUIPMENT	288.64	604.68	1,180.02	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	2,632.96	5,295.90	6,744.83	0.00	0.00	0.00	0.00	0.00
532200 SUBSCRIPTIONS	382.15	302.55	528.45	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	3,348.67	2,469.27	3,216.23	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	2,661.00	2,171.40	2,206.90	0.00	0.00	0.00	0.00	0.00
533000 CLEAN SWEEP EXPENSES	0.00	59,318.93	48,349.34	0.00	0.00	0.00	0.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CONSERVATION, PLANNING &amp; ZONIN</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10064690 LAND CONSERVATION DEPARTMENT</b>								
533200 MILEAGE	206.06	275.00	166.51	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	986.37	372.74	393.85	0.00	0.00	0.00	0.00	0.00
534100 AG SUPPLIES	3,864.50	7,672.28	4,515.50	0.00	0.00	0.00	0.00	0.00
534800 EDUCATIONAL SUPPLIES	12,628.40	8,718.85	8,512.14	0.00	0.00	0.00	0.00	0.00
534900 PROJECT SUPPLIES - COMPOST BIN	1,998.08	3,024.39	0.00	0.00	0.00	0.00	0.00	0.00
535100 VEHICLE FUEL / OIL	2,639.49	3,621.18	4,846.40	0.00	0.00	0.00	0.00	0.00
535200 VEHICLE MAINTENACE AND REPAIR	3,022.99	1,955.42	4,172.48	0.00	0.00	0.00	0.00	0.00
551100 INSURANCE-BLDGS/CONTENTS/EXTEN	0.00	0.00	25.57	0.00	0.00	0.00	0.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	3,227.26	1,966.81	1,928.88	0.00	0.00	0.00	0.00	0.00
573300 PRIZES AND AWARDS	1,402.60	1,465.00	960.00	0.00	0.00	0.00	0.00	0.00
579100 COST SHARING CONSERVATION	0.00	0.00	32,611.28	0.00	0.00	0.00	0.00	0.00
579110 TARGETED RUNOFF MANAGEMENT	0.00	0.00	156,613.98	0.00	0.00	0.00	0.00	0.00
579600 LAND/WATER RESOURCE MGMNT	123,575.55	64,293.25	60,641.78	0.00	0.00	0.00	0.00	0.00
579800 NUTRIENT MGNT REIMBURSEMENT	7,000.00	1,039.00	4,508.45	0.00	0.00	0.00	0.00	0.00
579900 INVASIVES CONTROL	0.00	6,388.31	0.00	0.00	0.00	0.00	0.00	0.00
581900 CAPITAL OUTLAY	21,078.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LAND CONSERVATION DEPARTMENT</b>	<b>783,196.41</b>	<b>723,418.37</b>	<b>789,743.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10064691 LAND/EASEMENT ACQUISITION</b>								
511100 SALARIES PERMANENT REGULAR	0.00	0.00	0.00	0.00	5,908.00	10,475.00	2,283.00	-3,625.00
511900 LONGEVITY-FULL TIME	0.00	0.00	0.00	0.00	48.00	48.00	0.00	-48.00
512100 WAGES-PART TIME	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00
514100 FICA & MEDICARE TAX	0.00	0.00	0.00	0.00	456.00	801.00	289.00	-167.00
514200 RETIREMENT-COUNTY SHARE	0.00	0.00	0.00	0.00	351.00	618.00	152.00	-199.00
514400 HEALTH INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.00	1,433.00	1,433.00	286.00	-1,147.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
514600 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	82.00	144.00	36.00	-46.00
526100 APPROPRIATION	0.00	0.00	0.00	0.00	123,063.00	0.00	0.00	-123,063.00
582700 ACQUISITION/RELOCATION	0.00	0.00	0.00	0.00	449,732.00	0.00	449,732.00	0.00
<b>TOTAL LAND/EASEMENT ACQUISITION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>581,073.00</b>	<b>13,519.00</b>	<b>454,279.00</b>	<b>-126,794.00</b>
<b>10064692 COUNTY TREE PROGRAM</b>								
534100 AG SUPPLIES	15,972.12	15,008.78	14,267.96	9,433.73	15,000.00	13,000.00	15,000.00	0.00
<b>TOTAL COUNTY TREE PROGRAM</b>	<b>15,972.12</b>	<b>15,008.78</b>	<b>14,267.96</b>	<b>9,433.73</b>	<b>15,000.00</b>	<b>13,000.00</b>	<b>15,000.00</b>	<b>0.00</b>
<b>10064696 WILDLIFE DAMAGE PROGRAM</b>								
520900 CONTRACTED SERVICES	11,859.45	8,805.09	7,666.71	556.83	15,000.00	15,000.00	15,000.00	0.00

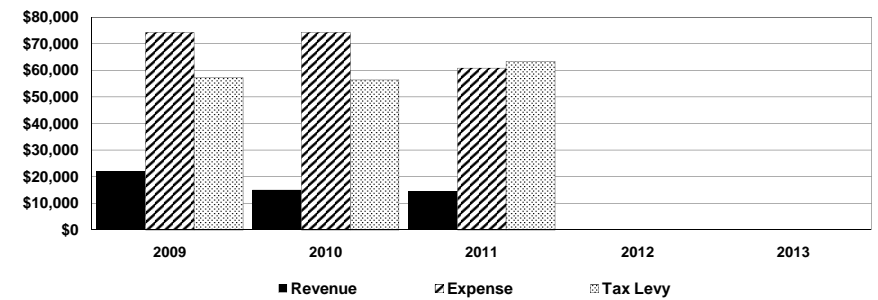
<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: CONSERVATION, PLANNING &amp; ZONIN</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL WILDLIFE DAMAGE PROGRAM</b>	<b>11,859.45</b>	<b>8,805.09</b>	<b>7,666.71</b>	<b>556.83</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>
<b>10064698 DELL CREEK PROJECT</b>								
531100 POSTAGE AND BOX RENT	1.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00
579100 COST SHARING CONSERVATION	9,269.92	21,410.50	0.00	0.00	0.00	0.00	0.00	0.00
579200 STATE COST SHARE GRANT	253,388.65	163,374.56	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL DELL CREEK PROJECT</b>	<b>262,659.75</b>	<b>184,785.06</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,242,209.80</b>	<b>-1,008,614.56</b>	<b>-999,710.34</b>	<b>-496,113.58</b>	<b>-2,269,161.00</b>	<b>-1,349,524.00</b>	<b>-2,120,095.00</b>	<b>-149,066.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,073,687.73</b>	<b>932,017.30</b>	<b>811,678.04</b>	<b>557,026.36</b>	<b>2,269,161.00</b>	<b>1,412,287.00</b>	<b>2,120,095.00</b>	<b>-149,066.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-168,522.07</b>	<b>-76,597.26</b>	<b>-188,032.30</b>	<b>60,912.78</b>	<b>0.00</b>	<b>62,763.00</b>	<b>0.00</b>	

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>BOARD OF ADJUSTMENT</b>											
<u>Revenues</u>											
Tax Levy	57,318	56,468	63,491	0	0	0	0	0.00%	None	0	0
Licenses & Permits	22,000	15,000	14,500	0	0	0	0	0.00%			
Use of Fund Balance	0	2,831	0	0	0	0	0	0.00%	2013 Total	0	0
Total Revenues	79,318	74,299	77,991	0	0	0	0	0.00%			
<u>Expenses</u>											
Labor	47,549	48,109	40,066	0	0	0	0	0.00%	2014	0	0
Labor Benefits	21,882	20,909	17,141	0	0	0	0	0.00%	2015	0	0
Supplies & Services	4,847	5,281	3,727	0	0	0	0	0.00%	2016	0	0
Addition to Fund Balance	5,040	0	17,057	0	0	0	0	0.00%	2017	0	0
Total Expenses	79,318	74,299	77,991	0	0	0	0	0.00%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance	Board of Adjustment combined into Conservation, Planning & Zoning starting in 2012										

#### 2013 Highlights and Issues on the Horizon

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Revenue, Expense and Tax Levy

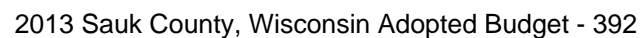


<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: BOARD OF ADJUSTMENT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10003 BOARD OF ADJUSTMENT REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-57,318.00	-56,468.00	-63,491.00	0.00	0.00	0.00	0.00	0.00
444260 BOARD OF ADJUSTMENT FILING	-22,000.00	-15,000.00	-14,500.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL BOARD OF ADJUSTMENT REVENUE</b>	<b>-79,318.00</b>	<b>-71,468.00</b>	<b>-77,991.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10003671 BOARD OF ADJUSTMENT</b>								
511100 SALARIES PERMANENT REGULAR	44,848.81	45,459.17	37,466.20	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	3,439.45	3,481.45	2,891.22	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	2,025.64	2,191.69	2,008.36	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	2,655.23	2,830.06	1,735.97	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	12,176.62	12,456.67	10,028.69	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	26.17	29.63	28.12	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	1,558.95	-80.65	448.26	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	2,700.00	2,650.00	2,600.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	789.56	1,564.79	352.09	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	589.26	792.52	498.51	0.00	0.00	0.00	0.00	0.00
532100 PUBLICATION OF LEGAL NOTICES	2,258.78	1,888.21	1,749.18	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	1,209.62	1,036.00	1,127.48	0.00	0.00	0.00	0.00	0.00
<b>TOTAL BOARD OF ADJUSTMENT</b>	<b>74,278.09</b>	<b>74,299.54</b>	<b>60,934.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-79,318.00</b>	<b>-71,468.00</b>	<b>-77,991.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>74,278.09</b>	<b>74,299.54</b>	<b>60,934.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-5,039.91</b>	<b>2,831.54</b>	<b>-17,056.92</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

Revenues

**County Farm combined into Land Conservation starting in 2011 (Conservation, Planning & Zoning in 2012)**

2013 Highlights and Issues on the Horizon



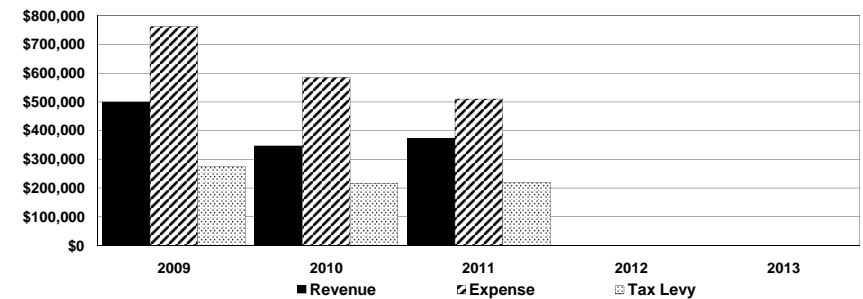
<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: SAUK COUNTY FARM</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10079 SAUK COUNTY FARM REVENUE</b>								
411100 GENERAL PROPERTY TAXES	28,550.00	33,843.00	0.00	0.00	0.00	0.00	0.00	0.00
484250 COUNTY FARM REVENUES	-37,549.23	-36,311.47	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SAUK COUNTY FARM REVENUE</b>	<b>-8,999.23</b>	<b>-2,468.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>10079490 COUNTY FARM</b>								
525000 BLDG/PROPERTY MAINT AND REPAIR	11,453.52	6,688.56	0.00	0.00	0.00	0.00	0.00	0.00
551100 INSURANCE-BLDGS/CONTENTS/EXTEN	35.71	15.82	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL COUNTY FARM</b>	<b>11,489.23</b>	<b>6,704.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-8,999.23</b>	<b>-2,468.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>11,489.23</b>	<b>6,704.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>2,490.00</b>	<b>4,235.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	



	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>PLANNING &amp; ZONING</b>											
<u>Revenues</u>											
Tax Levy	275,251	217,191	219,533	0	0	0	0	0.00%	None	0	0
Grants & Aids	214,692	112,462	186,265	0	0	0	0	0.00%			
Licenses & Permits	266,780	210,374	180,863	0	0	0	0	0.00%	2013 Total	0	0
Fees, Fines & Forfeitures	5,889	4,948	5,048	0	0	0	0	0.00%			
User Fees	1,206	1,573	677	0	0	0	0	0.00%			
Intergovernmental	9,500	0	917	0	0	0	0	0.00%	2014	0	0
Donations	1,350	1,425	0	0	0	0	0	0.00%	2015	0	0
Miscellaneous	0	0	223	0	0	0	0	0.00%	2016	0	0
Transfer from Baraboo Range Fund	0	16,176	0	0	0	0	0	0.00%	2017	0	0
Use of Fund Balance	0	20,474	0	0	0	0	0	0.00%			
Total Revenues	774,668	584,623	593,526	0	0	0	0	0.00%			
<u>Expenses</u>											
Labor	356,113	327,056	294,356	0	0	0	0	0.00%			
Labor Benefits	159,602	139,224	125,798	0	0	0	0	0.00%			
Supplies & Services	245,909	118,343	90,323	0	0	0	0	0.00%			
Addition to Fund Balance	13,044	0	83,049	0	0	0	0	0.00%			
Total Expenses	774,668	584,623	593,526	0	0	0	0	0.00%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance	Planning & Zoning combined into Conservation, Planning & Zoning starting in 2012										

#### 2013 Highlights and Issues on the Horizon

Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PLANNING &amp; ZONING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10063 PLANNING &amp; ZONING REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-275,251.00	-217,191.00	-219,533.00	0.00	0.00	0.00	0.00	0.00
422160 HO-CHUNK GAMING GRANT	0.00	-10,000.00	-10,000.00	0.00	0.00	0.00	0.00	0.00
424720 WI FUND SEPTIC SYSTEM	-95,585.00	-82,462.00	-55,036.00	0.00	0.00	0.00	0.00	0.00
424860 PLANNING GRANTS	0.00	-1,250.00	0.00	0.00	0.00	0.00	0.00	0.00
424861 DOA COMPREHENSIVE PLANNING	-119,107.33	-18,750.00	0.00	0.00	0.00	0.00	0.00	0.00
425951 DOT GRANT - ADMINISTRATION	0.00	0.00	-121,229.25	0.00	0.00	0.00	0.00	0.00
441010 P&Z COURT ORDERED FINES/FEES	-2,379.31	-1,231.70	-1,348.45	0.00	0.00	0.00	0.00	0.00
441110 NON-PERMIT CONSTRUCT FINE	-3,510.00	-3,716.00	-3,700.00	0.00	0.00	0.00	0.00	0.00
444100 LAND USE PERMITS	-79,530.00	-71,544.00	-51,508.33	0.00	0.00	0.00	0.00	0.00
444130 SOIL TEST CERT FEES	-17,800.00	-11,500.00	-14,800.00	0.00	0.00	0.00	0.00	0.00
444140 SANITARY PERMITS	-99,475.00	-61,010.00	-54,920.00	0.00	0.00	0.00	0.00	0.00
444141 SANITARY SYSTEM REVIEW FEE	-9,030.00	-7,560.00	-8,230.00	0.00	0.00	0.00	0.00	0.00
444150 SUBDIVISION PLAT REVIEW FEE	-1,120.00	-400.00	-300.00	0.00	0.00	0.00	0.00	0.00
444160 GROUNDWATER PERMITS	-7,375.00	-4,800.00	-4,925.00	0.00	0.00	0.00	0.00	0.00
444180 NONMETALIC MINING PERMITS	-28,900.00	-30,140.00	-29,430.00	0.00	0.00	0.00	0.00	0.00
444200 FIRE SIGN FEES	-5,725.00	-7,400.00	-3,000.00	0.00	0.00	0.00	0.00	0.00
444210 MAINTENANCE TRACKING FEE	-245.00	-210.00	-230.00	0.00	0.00	0.00	0.00	0.00
444220 CERTIFIED SURVEY FEES	-7,220.00	-7,520.00	-7,100.00	0.00	0.00	0.00	0.00	0.00
444240 REZONING HEARING PETITION	-7,000.00	-2,500.00	-2,000.00	0.00	0.00	0.00	0.00	0.00
444241 DEVELOPMENT PLAN REVIEWS	-605.00	-2,700.00	-1,800.00	0.00	0.00	0.00	0.00	0.00
445100 APPLICATION FEES	-3,000.00	-3,300.00	-2,850.00	0.00	0.00	0.00	0.00	0.00
472490 LOCAL GOVT/AGENCY PAYMENTS	-9,500.00	0.00	-917.38	0.00	0.00	0.00	0.00	0.00
484090 BEAUTIFICATION DONATION	-1,350.00	-1,425.00	0.00	0.00	0.00	0.00	0.00	0.00
484110 MISCELLANEOUS PUBLIC CHARGES	-960.73	-1,363.43	-446.72	0.00	0.00	0.00	0.00	0.00
486300 INSURANCE RECOVERIES	0.00	0.00	-222.90	0.00	0.00	0.00	0.00	0.00
492200 TRANSFER FROM SPECIAL REVENUE	0.00	-16,176.16	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PLANNING &amp; ZONING REVENUE</b>	<b>-774,668.37</b>	<b>-564,149.29</b>	<b>-593,527.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10063670 ZONING ADMINISTRATOR</b>								
511100 SALARIES PERMANENT REGULAR	334,097.74	317,614.55	274,274.78	0.00	0.00	0.00	0.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	4,565.17	1,640.61	3,367.90	0.00	0.00	0.00	0.00	0.00
511900 LONGEVITY-FULL TIME	2,040.00	2,148.98	1,377.20	0.00	0.00	0.00	0.00	0.00
512100 WAGES-PART TIME	6,010.48	5,501.52	14,280.00	0.00	0.00	0.00	0.00	0.00
512200 WAGES-PART TIME-OVERTIME	0.00	0.00	86.25	0.00	0.00	0.00	0.00	0.00
514100 FICA & MEDICARE TAX	25,446.70	23,974.67	21,639.46	0.00	0.00	0.00	0.00	0.00
514200 RETIREMENT-COUNTY SHARE	14,961.64	15,097.46	14,733.28	0.00	0.00	0.00	0.00	0.00
514300 RETIREMENT-EMPLOYEES SHARE	19,611.59	19,495.87	11,655.42	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	83,467.43	81,070.70	68,054.61	0.00	0.00	0.00	0.00	0.00
514500 LIFE INSURANCE COUNTY SHARE	95.75	80.39	44.51	0.00	0.00	0.00	0.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PLANNING &amp; ZONING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10063670 ZONING ADMINISTRATOR</b>								
514600 WORKERS COMPENSATION	10,961.19	-506.11	3,423.03	0.00	0.00	0.00	0.00	0.00
514800 UNEMPLOYMENT	4,308.00	0.00	5,822.40	0.00	0.00	0.00	0.00	0.00
522500 TELEPHONE & DAIN LINE	1,636.30	920.53	1,528.48	0.00	0.00	0.00	0.00	0.00
524000 MISCELLANEOUS EXPENSES	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
524800 MAINTENANCE AGREEMENT	2,030.00	349.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	5,363.02	4,847.87	4,900.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	3,467.11	2,030.19	2,673.34	0.00	0.00	0.00	0.00	0.00
531800 MIS DEPARTMENT CHARGEBACKS	3,102.43	7,716.57	8,907.57	0.00	0.00	0.00	0.00	0.00
532100 PUBLICATION OF LEGAL NOTICES	1,014.33	378.46	504.40	0.00	0.00	0.00	0.00	0.00
532200 SUBSCRIPTIONS	401.77	380.30	346.30	0.00	0.00	0.00	0.00	0.00
532300 PROFESSIONAL SUBSCRIPTION	795.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	1,393.00	1,493.50	710.00	0.00	0.00	0.00	0.00	0.00
532500 SEMINARS AND REGISTRATIONS	1,682.00	2,246.55	1,406.00	0.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	17.75	249.35	18.70	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	1,068.83	602.60	372.25	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	1,290.26	683.19	206.75	0.00	0.00	0.00	0.00	0.00
534700 FIELD SUPPLIES	2,476.67	2,179.90	1,823.49	0.00	0.00	0.00	0.00	0.00
535100 VEHICLE FUEL / OIL	2,886.04	2,798.92	3,283.42	0.00	0.00	0.00	0.00	0.00
535200 VEHICLE MAINTENACE AND REPAIR	382.55	1,043.72	2,088.67	0.00	0.00	0.00	0.00	0.00
551200 INSURANCE-VEHICLE LIABILITY	1,834.11	1,117.77	1,252.05	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ZONING ADMINISTRATOR</b>	<b>536,406.86</b>	<b>495,157.06</b>	<b>449,780.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10063673 BEAUTIFICATION</b>								
531100 POSTAGE AND BOX RENT	138.07	14.69	10.91	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	37.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
534900 PROJECT SUPPLIES	892.38	1,440.00	0.00	0.00	0.00	0.00	0.00	0.00
572000 GRANTS AND DONATIONS	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL BEAUTIFICATION</b>	<b>1,067.45</b>	<b>1,454.69</b>	<b>110.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10063674 BADGER ARMY AMMUNITION PLANT</b>								
511100 SALARIES BAAP	0.00	0.00	809.20	0.00	0.00	0.00	0.00	0.00
511200 SALARIES-PERMANENT-OVERTIME	0.00	0.00	160.98	0.00	0.00	0.00	0.00	0.00
514100 FICA BAAP	0.00	0.00	70.52	0.00	0.00	0.00	0.00	0.00
514200 RETIRE-CO BAAP	0.00	0.00	54.75	0.00	0.00	0.00	0.00	0.00
514300 RETIRE-EMPL BAAP	0.00	0.00	37.98	0.00	0.00	0.00	0.00	0.00
514400 HEALTH BAAP	0.00	0.00	254.28	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMP BAAP	0.00	0.00	8.04	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	35.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PLANNING &amp; ZONING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL BADGER ARMY AMMUNITION PLANT</b>	<b>35.87</b>	<b>0.00</b>	<b>1,395.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10063675 PLANNING PROJECT</b>								
514100 FICA & MEDICARE TAX	726.90	11.48	0.00	0.00	0.00	0.00	0.00	0.00
514600 WORKERS COMPENSATION	22.80	-0.08	0.00	0.00	0.00	0.00	0.00	0.00
515800 PER DIEM COMMITTEE	9,400.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00
520900 CONTRACTED SERVICES	19,617.56	0.00	2,774.95	0.00	0.00	0.00	0.00	0.00
521900 OTHER PROFESSIONAL SERVICES	1,518.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
526100 APPROPRIATION	82,570.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	464.66	464.29	0.00	0.00	0.00	0.00	0.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	10,327.60	3,212.35	451.08	0.00	0.00	0.00	0.00	0.00
532400 MEMBERSHIP DUES	382.00	515.00	800.00	0.00	0.00	0.00	0.00	0.00
532500 SEMINARS AND REGISTRATIONS	277.00	0.00	80.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	3,222.26	45.00	48.96	0.00	0.00	0.00	0.00	0.00
533500 MEALS AND LODGING	0.00	280.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PLANNING PROJECT</b>	<b>128,529.01</b>	<b>4,678.04</b>	<b>4,154.99</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10063680 PRIVATE SEWAGE SYSTEM</b>								
521900 OTHER PROFESSIONAL SERVICES	95,585.00	82,462.00	55,036.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PRIVATE SEWAGE SYSTEM</b>	<b>95,585.00</b>	<b>82,462.00</b>	<b>55,036.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10063691 LAND/EASEMENT ACQUISITION</b>								
535900 MAINTENANCE/MONITORING	0.00	871.50	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LAND/EASEMENT ACQUISITION</b>	<b>0.00</b>	<b>871.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-774,668.37</b>	<b>-564,149.29</b>	<b>-593,527.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>761,624.19</b>	<b>584,623.29</b>	<b>510,477.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-13,044.18</b>	<b>20,474.00</b>	<b>-83,049.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

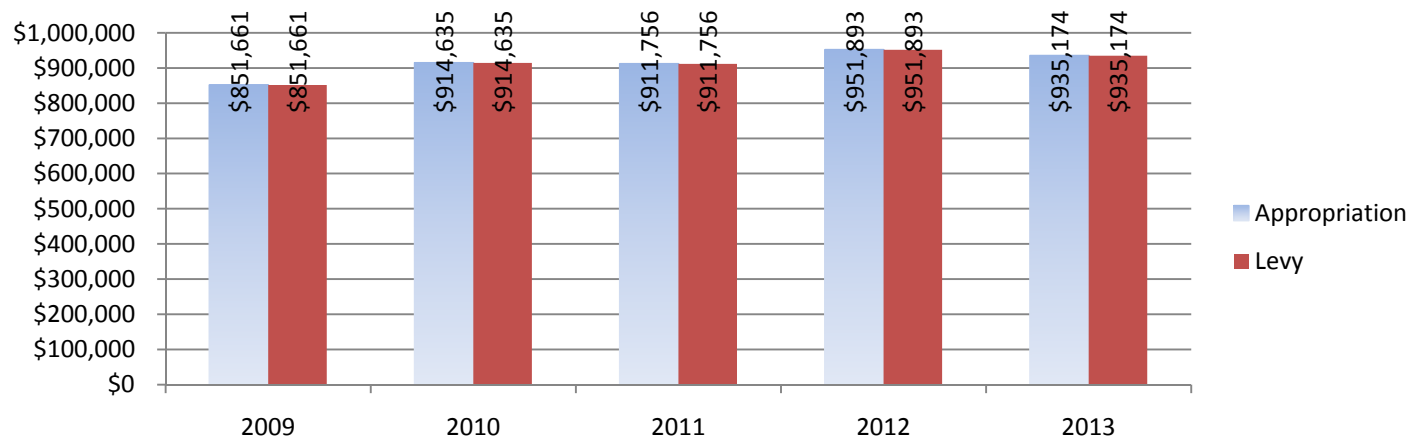
## Library Board

**Organization Purpose:** The mission of the Sauk County Library Board is to provide library service for rural residents in the most accountable and efficient manner.

**Programs Provided to Sauk County Residents:** Shared multicounty computer catalog to locate and request materials from other libraries. Reference assistance for individual research, using print, Internet and other electronic sources. Delivery service through South Central Library System to deliver materials requested from other libraries. Materials in many formats, including books, magazines, newspapers, audio recordings, videos, compact discs, computer software, DVD's, downloadable audio and video, and self-contained audio and video books. Home schooling core collection. Local history and genealogy collections. Story times for young children. Summer library program. Adult literacy programs. Job search information. Internet access and training. Computer workstations and software. Educational and cultural programs for all ages. Outreach programs to day care centers, nursing homes, community based resident facilities and elementary schools. Language translation services. Audio-visual equipment. Photocopier/fax. Meeting rooms. Workstations with adaptive technologies for individuals with physical disabilities. Tax forms and tax assistance programs. Interlibrary loan service for materials not owned within South Central Library System.

**Major Goals for Organization for 2013 and Beyond:** Ensure quality level of service for all rural county residents. Obtain equitable funding for public libraries. Obtain funding assistance for the county resource library. Maintain funding from the County for delivery and technology costs. Encourage county libraries to address the needs of the County's special user populations. Inform the public and governing bodies of the wide range of library services available to rural residents.

Fund Department	General Fund 10 General Non-Departmental 999	2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013
10999510-514100	FICA and Medicare Tax	\$66	\$84	\$61	\$27	\$160	\$82	\$82
10999510-514600	Workers Compensation	2	0	1	0	6	2	2
10999510-515800	Per Diem Committee	850	1,100	800	436	1,384	1,384	1,384
10999510-531200	Office Supplies	638	0	0	0	0	0	0
10999510-533200	Mileage	412	486	406	220	418	500	500
10999510-571700	Direct Payments	849,693	912,667	909,788	949,925	949,925	949,925	933,206
	<b>Total Appropriation</b>	<b>\$851,661</b>	<b>\$914,337</b>	<b>\$911,056</b>	<b>\$950,608</b>	<b>\$951,893</b>	<b>\$951,893</b>	<b>\$935,174</b>



## Parks

### Department Vision - Where the department would ideally like to be

Sauk County's citizens and visitors will enjoy a broad range of affordable and accessible recreational opportunities that reflect a diversity of outdoor interests and experiences, which are enhanced by a network of regional connections between natural, agricultural and cultural resources. Outdoor recreational opportunities will be characterized by robust public and private partnerships that embrace careful stewardship of parks, forests, open spaces, cultural features and natural areas to enhance Sauk County's position as a destination for eco-tourism in Wisconsin and beyond.

### Department Mission - Major reasons for the department's existence and purpose in County government

To acquire, develop, preserve, protect, and maintain our parks and facilities for all citizens and to provide outdoor recreational opportunities that contribute to the well-being of individuals and families.

### Elements of Countywide Mission Fulfilled

Stewardship of natural resources

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Allow campers improved information for registration.	Improve camper reservation system to allow on-line checking of availability.	12/31/2013
Provide direction and planning for the next five years.	Complete the Comprehensive Outdoor Recreation Plan utilizing public input.	12/31/2013
Enhance presentation of parks.	Erect historical marker at former Health Care Center property.	12/31/2013
Assure safety of county-owned dams.	Inspection of Redstone dam. Inspection of Hemlock dam. Inspection of Redstone dam.	12/31/2014 12/31/2015 12/31/2016

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget	FTE's	Key Outcome Indicator(s)
Snowmobile	Administration of the State of Wisconsin Trail Program (100% funded)		Grants	\$50,475	0.06
			<b>TOTAL REVENUES</b>	<b>\$50,475</b>	
			Wages & Benefits	\$4,933	
			Operating Expenses	\$45,428	
			<b>TOTAL EXPENSES</b>	<b>\$50,361</b>	
			<b>COUNTY LEVY</b>	<b>(\$114)</b>	
Camping	Managing the 70 unit campground at White Mound Park		User Fees / Misc	\$38,000	0.95
			Use of Fund Balance	\$0	
			<b>TOTAL REVENUES</b>	<b>\$38,000</b>	
			Wages & Benefits	\$48,009	
			Operating Expenses	\$14,954	
			<b>TOTAL EXPENSES</b>	<b>\$62,963</b>	
			<b>COUNTY LEVY</b>	<b>\$24,963</b>	

## Parks

Park/Forestry Maintenance	Upkeep of all park property  Managing forest resources in the parks: White Mound (1,088 acres), Redstone Beach (30), Redstone Boat Landing (1), Hemlock (80), Man Mound (2) Summer Oaks Boat Landing (6), Yellow Thunder Wayside (.5), Mirror Lake Dam (.5), Community Forest (690), Weidman Woods (80 no maintained)		User Fees / Misc	\$52,000	2.62	
			<b>TOTAL REVENUES</b>	<b>\$52,000</b>		
			Wages & Benefits	\$131,378		
			Operating Expenses	\$44,863		
			<b>TOTAL EXPENSES</b>	<b>\$176,241</b>		
Lake Management	Managing water resources				0.15	
			<b>COUNTY LEVY</b>	<b>\$124,241</b>		
			User Fees / Misc	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$7,716		
Fish and Game	Administration of the State of Wisconsin program (50% funded)		Operating Expenses	\$250		
			<b>TOTAL EXPENSES</b>	<b>\$7,966</b>		
			<b>COUNTY LEVY</b>	<b>\$7,966</b>		
			Grants	\$2,268		
			<b>TOTAL REVENUES</b>	<b>\$2,268</b>		
Dam Maintenance	Maintenance of County owned Dams Redstone - County responsible for inspection every 2 years Delton (Mirror Lake) - County every 10 years Hemlock - County every 10 years White Mound - NRCS every 10 years Shanahan - NRCS every 10 years County N - NRCS every 10 years		Wages & Benefits	\$0		
			Operating Expenses	\$4,536		
			<b>TOTAL EXPENSES</b>	<b>\$4,536</b>		
			<b>COUNTY LEVY</b>	<b>\$2,268</b>		
			Grants	\$0		
Outlay	4 x 4 Truck	\$24,000	Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
Totals			<b>COUNTY LEVY</b>	<b>\$0</b>	3.78	
			<b>TOTAL REVENUES</b>	<b>\$166,743</b>		
			<b>TOTAL EXPENSES</b>	<b>\$326,066</b>		
			<b>COUNTY LEVY</b>	<b>\$159,323</b>		

### Output Measures - How much are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Camping Revenue	\$40,438	\$38,000	\$38,000
Entrance Fee Revenue	\$59,173	\$48,000	\$50,000
Number of miles of snowmobile trail maintained	211.9	211.9	211.9
Number of days snowmobile trails open	2010/2011 season 42 days	2011/2012 season 0 days	2012/2013 season 20 days
Number of volunteers serving the parks		150	150
Number of times shelters rented	16	13	12

### Key Outcome Indicators - How well are we doing?

Description	2011 Actual	2012 Estimate	2013 Budget
Percentage of campsites occupied - Summer season			

# Sauk County Parks Department

Oversight Committee: Highway and Parks

**Parks Director**  
1.00 FTE

**Assistant Parks  
Director**  
1.00 FTE

**Parks Seasonal**  
1.78 FTE

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
3.78					3.78



	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
<b>PARKS</b>											
<u>Revenues</u>											
Tax Levy	161,837	158,142	175,290	151,918	151,918	159,323	7,405	4.87%			
Grants & Aids	56,412	99,425	54,540	52,743	52,743	52,743	0	0.00%	4x4 Pickup Truck	24,000	0
User Fees	83,285	103,092	99,611	90,000	86,000	90,000	4,000	4.65%			
Intergovernmental	0	2,000	20,880	0	0	0	0	0.00%	2013 Total	24,000	0
Donations	325	0	10,702	0	0	0	0	0.00%			
Transfer from Forest Mgmt Fund	0	72,895	0	0	0	0	0	0.00%			
Use of Fund Balance	50,372	79,301	85,004	29,844	271,765	24,000	(247,765)	-91.17%	2014	20,000	20,000
Total Revenues	352,231	514,855	446,027	324,505	562,426	326,066	(236,360)	-42.03%	2015	138,000	8,000
									2016	22,000	22,000
									2017	18,000	18,000
<u>Expenses</u>											
Labor	144,521	147,072	149,383	153,745	153,745	154,944	1,199	0.78%			
Labor Benefits	43,125	38,502	38,197	35,258	35,258	37,091	1,833	5.20%			
Supplies & Services	143,543	322,950	243,686	128,902	366,423	110,031	(256,392)	-69.97%			
Capital Outlay	21,042	6,331	14,761	6,600	7,000	24,000	17,000	242.86%			
Total Expenses	352,231	514,855	446,027	324,505	562,426	326,066	(236,360)	-42.03%			
Beginning of Year Fund Balance	Included in General Fund Total										
End of Year Fund Balance											

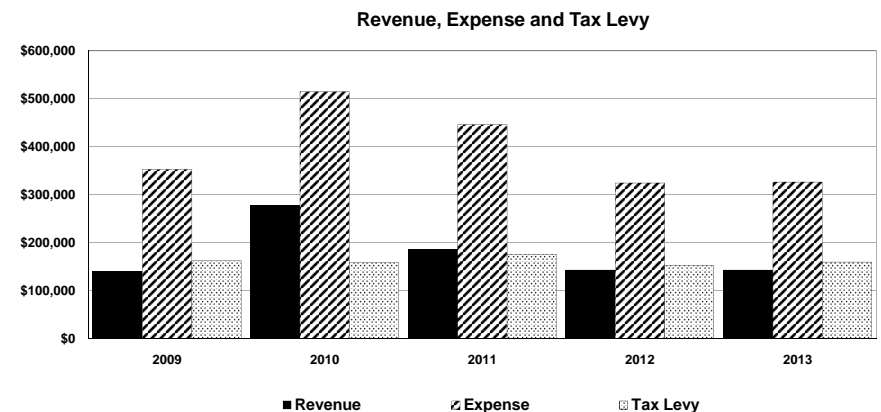
**Forest Management combined into Parks starting in 2011**

**2013 Highlights and Issues on the Horizon**

The Comprehensive Outdoor Recreation Plan is to be updated in 2013 but should be able to be completed with minimal expense.

The County will be responsible for providing dam inspections ongoing. Every two to five years the County will have to contract for County-owned dam inspections. The Hemlock Dam is scheduled to be inspected in 2015, repairs are expected to be required and funded by carryforward balance.

Initiatives to enhance the trail system in the County may impact department.



2010, 2011: Major repairs to Redstone and Delton dams

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PARKS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10062 PARKS REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-161,837.00	-158,142.00	-175,290.00	-75,958.98	-151,918.00	-151,918.00	-159,323.00	7,405.00
424290 FEMA DISASTER AIDS	-3,544.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00
424630 SNOWMOBILE TRAILS	-50,475.00	-50,475.00	-50,475.00	0.00	-50,475.00	-50,475.00	-50,475.00	0.00
424730 FISH & GAME	-2,392.50	-1,443.43	-1,151.50	0.00	-2,268.00	-2,268.00	-2,268.00	0.00
424842 DNR DAM REHABILITATION REIMB	0.00	-47,506.67	-2,913.30	0.00	0.00	0.00	0.00	0.00
467200 COUNTY PARK REVENUE	-37,631.88	-43,109.34	-40,438.31	-22,548.34	-38,000.00	-38,000.00	-38,000.00	0.00
467250 PARKS ENTRANCE FEES	-45,652.64	-59,982.96	-59,173.00	-47,248.31	-48,000.00	-52,000.00	-52,000.00	4,000.00
468220 WEED HARVESTER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
472490 LOCAL GOVT/AGENCY PAYMENTS	0.00	-2,000.00	-20,880.38	0.00	0.00	0.00	0.00	0.00
485010 DONATIONS & CONTRIBUTIONS	-325.00	0.00	-10,701.62	-50.00	0.00	0.00	0.00	0.00
492200 TRANSFER FROM SPECIAL REVENUE	0.00	-72,894.80	0.00	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-260,366.00	0.00	-24,000.00	-236,366.00
493350 CONTINUING APPROP HOUSE MNTCE	0.00	0.00	0.00	0.00	-11,399.00	0.00	0.00	-11,399.00
<b>TOTAL PARKS REVENUE</b>	<b>-301,858.79</b>	<b>-435,554.20</b>	<b>-361,023.11</b>	<b>-145,805.63</b>	<b>-562,426.00</b>	<b>-294,661.00</b>	<b>-326,066.00</b>	<b>-236,360.00</b>
<b>10062164 WHITE MOUND HOUSE MAINTENANCE</b>								
524300 WHITE MOUND HOUSE MAINTENANCE	459.98	312.39	82.84	131.92	11,399.00	200.00	0.00	-11,399.00
<b>TOTAL WHITE MOUND HOUSE MAINTENANCE</b>	<b>459.98</b>	<b>312.39</b>	<b>82.84</b>	<b>131.92</b>	<b>11,399.00</b>	<b>200.00</b>	<b>0.00</b>	<b>-11,399.00</b>
<b>10062520 COUNTY PARKS</b>								
511100 SALARIES PERMANENT REGULAR	114,596.07	115,793.79	117,595.48	56,972.25	118,776.00	118,776.00	119,935.00	1,159.00
511900 LONGEVITY-FULL TIME	705.80	745.80	785.80	0.00	826.00	826.00	866.00	40.00
512100 WAGES-PART TIME	29,218.75	30,531.94	31,001.41	11,023.70	34,143.00	34,143.00	34,143.00	0.00
514100 FICA & MEDICARE TAX	11,010.73	11,163.41	11,343.54	5,159.25	11,761.00	11,761.00	11,854.00	93.00
514200 RETIREMENT-COUNTY SHARE	5,223.36	5,631.22	6,416.49	3,361.36	7,056.00	7,056.00	8,033.00	977.00
514300 RETIREMENT-EMPLOYEES SHARE	6,846.62	7,271.58	4,556.84	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	14,417.08	14,717.99	13,815.06	7,161.96	14,324.00	14,324.00	14,853.00	529.00
514500 LIFE INSURANCE COUNTY SHARE	7.25	10.00	11.40	5.70	11.00	11.00	11.00	0.00
514600 WORKERS COMPENSATION	5,619.82	-291.80	2,053.28	931.51	2,106.00	2,106.00	2,340.00	234.00
520900 CONTRACTED SERVICES	2,000.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00	0.00
522500 TELEPHONE & DAIN LINE	1,756.14	1,590.23	481.65	210.50	500.00	500.00	500.00	0.00
522800 TRASH/SNOW REMOVAL	1,044.72	1,268.52	1,253.42	601.00	1,500.00	1,500.00	1,500.00	0.00
522900 UTILITIES	4,896.40	6,083.64	6,117.33	2,487.14	4,800.00	6,000.00	6,000.00	1,200.00
524400 PARK MAINTENANCE	10,134.64	9,899.47	8,696.15	5,466.75	18,677.00	8,120.00	19,057.00	380.00
525200 EQUIPMENT REPAIR	1,828.10	1,829.34	1,950.38	912.36	2,000.00	2,000.00	2,000.00	0.00
530500 LICENSES AND PERMITS	265.00	265.00	305.00	305.00	300.00	305.00	305.00	5.00
531100 POSTAGE AND BOX RENT	473.15	435.83	648.40	320.95	550.00	550.00	550.00	0.00
531200 OFFICE SUPPLIES AND EXPENSE	205.07	206.49	131.75	40.77	800.00	800.00	800.00	0.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PARKS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10062520 COUNTY PARKS</b>								
531800 MIS DEPARTMENT CHARGEBACKS	387.25	490.75	-344.92	226.76	20,454.00	20,454.00	1,685.00	-18,769.00
532200 SUBSCRIPTIONS	138.15	158.95	158.95	158.95	160.00	160.00	160.00	0.00
532400 MEMBERSHIP DUES	0.00	260.00	150.00	0.00	260.00	150.00	260.00	0.00
532500 SEMINARS AND REGISTRATIONS	655.00	300.00	150.00	0.00	500.00	500.00	500.00	0.00
533500 MEALS AND LODGING	0.00	297.00	105.00	0.00	500.00	500.00	500.00	0.00
535100 VEHICLE FUEL / OIL	7,442.69	9,749.39	12,241.10	4,666.79	10,000.00	10,000.00	12,000.00	2,000.00
535200 VEHICLE MAINTENACE AND REPAIR	1,713.98	2,606.81	1,947.76	59.19	2,000.00	2,000.00	2,000.00	0.00
539900 OTHER	2,814.52	3,796.44	5,745.08	0.00	64,134.00	6,000.00	6,000.00	-58,134.00
551000 INSURANCE	4,330.12	3,140.27	3,589.93	4,003.75	4,000.00	4,004.00	4,000.00	0.00
581900 CAPITAL OUTLAY	21,041.81	6,331.30	14,760.50	6,600.25	7,000.00	6,600.00	24,000.00	17,000.00
<b>TOTAL COUNTY PARKS</b>	<b>248,772.22</b>	<b>236,283.36</b>	<b>247,666.78</b>	<b>110,675.89</b>	<b>329,138.00</b>	<b>261,146.00</b>	<b>275,852.00</b>	<b>-53,286.00</b>
<b>10062523 FISH AND GAME</b>								
539100 OTHER SUPPLIES & EXPENSES	4,785.00	2,886.86	2,303.00	0.00	7,071.00	7,071.00	4,536.00	-2,535.00
<b>TOTAL FISH AND GAME</b>	<b>4,785.00</b>	<b>2,886.86</b>	<b>2,303.00</b>	<b>0.00</b>	<b>7,071.00</b>	<b>7,071.00</b>	<b>4,536.00</b>	<b>-2,535.00</b>
<b>10062526 WEED HARVESTER</b>								
523800 WEED HARVESTER EXPENSE	213.61	50.45	337.06	182.91	250.00	250.00	250.00	0.00
<b>TOTAL WEED HARVESTER</b>	<b>213.61</b>	<b>50.45</b>	<b>337.06</b>	<b>182.91</b>	<b>250.00</b>	<b>250.00</b>	<b>250.00</b>	<b>0.00</b>
<b>10062540 SNOWMOBILE TRAILS</b>								
523700 SNOWMOBILE TRAIL MAINTENANCE	51,517.04	50,617.43	45,088.80	2,762.92	45,428.00	45,428.00	45,428.00	0.00
<b>TOTAL SNOWMOBILE TRAILS</b>	<b>51,517.04</b>	<b>50,617.43</b>	<b>45,088.80</b>	<b>2,762.92</b>	<b>45,428.00</b>	<b>45,428.00</b>	<b>45,428.00</b>	<b>0.00</b>
<b>10062672 COUNTY MAP / PROMOTIONS</b>								
531500 FORMS AND PRINTING	700.00	166.45	375.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL COUNTY MAP / PROMOTIONS</b>	<b>700.00</b>	<b>166.45</b>	<b>375.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10062694 COUNTY DAM MAINTENANCE</b>								
520100 CONSULTANT AND CONTRACTUAL	45,626.31	22,453.69	9,594.52	910.50	163,782.00	910.00	0.00	-163,782.00
535000 REPAIRS AND MAINTENANCE	155.72	202,084.21	140,578.05	9,500.00	5,358.00	9,500.00	0.00	-5,358.00
<b>TOTAL COUNTY DAM MAINTENANCE</b>	<b>45,782.03</b>	<b>224,537.90</b>	<b>150,172.57</b>	<b>10,410.50</b>	<b>169,140.00</b>	<b>10,410.00</b>	<b>0.00</b>	<b>-169,140.00</b>

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PARKS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-301,858.79</b>	<b>-435,554.20</b>	<b>-361,023.11</b>	<b>-145,805.63</b>	<b>-562,426.00</b>	<b>-294,661.00</b>	<b>-326,066.00</b>	<b>-236,360.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>352,229.88</b>	<b>514,854.84</b>	<b>446,026.05</b>	<b>124,164.14</b>	<b>562,426.00</b>	<b>324,505.00</b>	<b>326,066.00</b>	<b>-236,360.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>50,371.09</b>	<b>79,300.64</b>	<b>85,002.94</b>	<b>-21,641.49</b>	<b>0.00</b>	<b>29,844.00</b>	<b>0.00</b>	

## FOREST MANAGEMENT

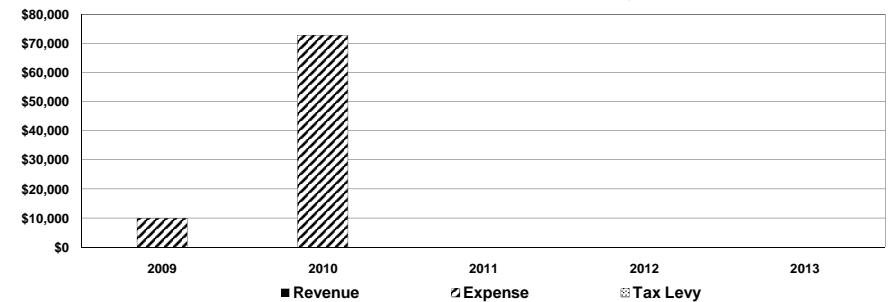
### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Use of Fund Balance	10,000	72,895	0	0	0	0	0	0.00%	None	0	0
Total Revenues	10,000	72,895	0	0	0	0	0	0.00%	2013 Total	0	0
<u>Expenses</u>											
Transfer to General Fund	10,000	72,895	0	0	0	0	0	0.00%	2014	0	0
Total Expenses	10,000	72,895	0	0	0	0	0	0.00%	2015	0	0
									2016	0	0
									2017	0	0
Beginning of Year Fund Balance	82,895	72,895	0	0		0					
End of Year Fund Balance	72,895	0	0	0		0					

Forest Management combined into Parks starting in 2011

### 2013 Highlights and Issues on the Horizon

Revenue, Expense and Tax Levy



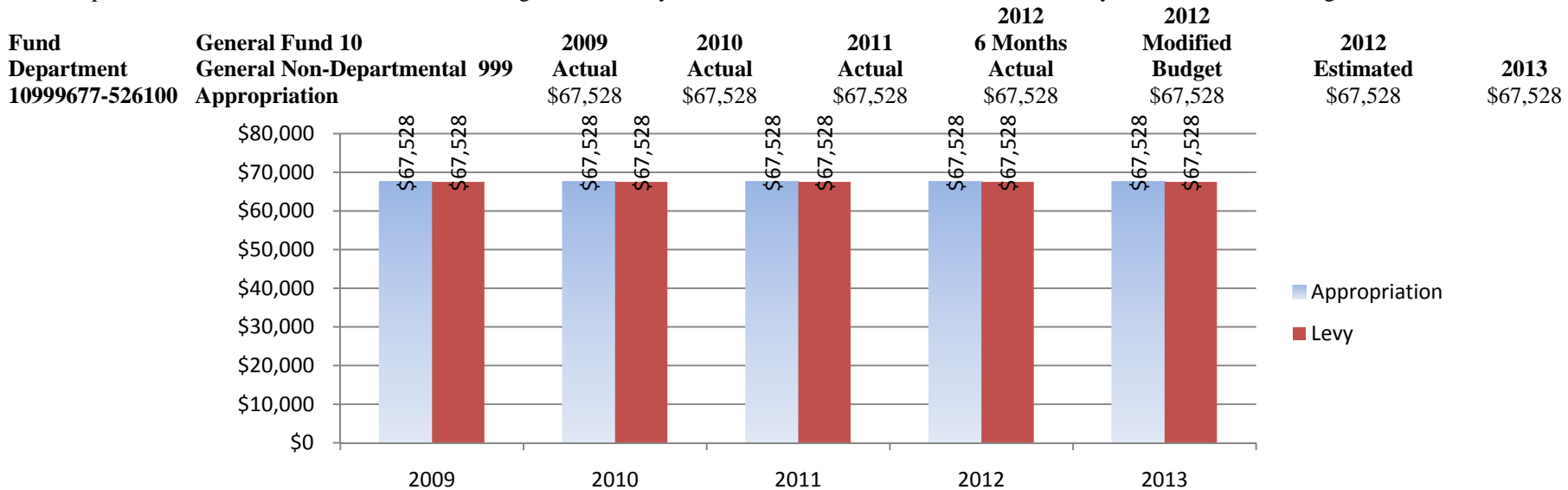
<b>Fund: FOREST MANAGEMENT</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: PARKS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>26062900 TRANSFERS TO OTHER FUNDS</b>								
591000 TRANSFER TO GENERAL FUND	10,000.00	72,894.80	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>10,000.00</b>	<b>72,894.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>10,000.00</b>	<b>72,894.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>10,000.00</b>	<b>72,894.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## Sauk County Development Corporation

**Organization Purpose:** The mission of the Sauk County Development Corporation (SCDC) is to promote and retain the diverse economic vitality of Sauk County and its individual communities. SCDC seeks to fulfill this responsibility by: Partnering with public bodies and private organizations to nurture a civic and economic climate that supports and encourages local businesses; facilitating the development and recruitment of a quality skilled workforce through public and private investment in employee development to meet the needs of Sauk County businesses; nurturing and soliciting the growth of diverse industry, tourism, agri-business and other businesses that are compatible with local goals to fill County employment needs; promoting stewardship of the County's natural resources and sensitive land development to promote sustainable development; enhancing the economic health of the County by identifying trends and responding to new issues and opportunities in this era of global competition and rapid change; impartially serving as a resource for all communities, businesses and competing interests within Sauk County recognizing that our ultimate customers are the citizens of Sauk County.

**Programs Provided to Sauk County Residents:** Active existing business assistance, retention, and expansion. New business formation, including start-up counseling and the Columbia & Sauk Entrepreneurs & Inventors' Club (under review), and partnership in the Wis Entrepreneurs' Network. Business attraction to fill needs, niches, and gaps in the business community. Coordination with educational institutions, workforce development professionals, and businesses to promote lifelong education and training to meet the needs of businesses. Partnership with Economic Gardening consultants to assist existing businesses to grow. Participatory resource on issues relative to economic development in community comprehensive and strategic planning, at SCDC board meetings, in community economic development commission meetings, and via media relations Liaison to Wis Economic Development Corporation, Wis Department of Workforce Development, & Wis Department of Transportation, Alliant Energy, WPPI, and WHEDA on matters pertaining to Sauk County economic development projects. Development and maintenance of the SCDC Web site that contains info on available commercial and industrial sites and buildings, community profiles; demographics, economic, and labor force profiles, employment, business assistance and financing, entrepreneurial assistance, business and workforce education resources and community links pertaining to Sauk County. SCDC Businesses of the Year competition and recognition banquet. Representation/Advisor/Resource on various local, regional and statewide taskforces/commissions and boards.

**Major Goals for Organization for 2013 and Beyond:** Grow existing businesses, nurture entrepreneurs, and recruit compatible new businesses. Promote innovative economy-driven changes to regional educational systems. Facilitate the retention and recruitment of a quality workforce. Foster regional economic development through countywide leadership, communication and collaboration. Encourage the necessary balance between critical resource sustainability and desired economic growth.



## University of Wisconsin – Baraboo/Sauk County

**Organization Purpose:** To provide University of Wisconsin education and resources to the citizens of Sauk County.

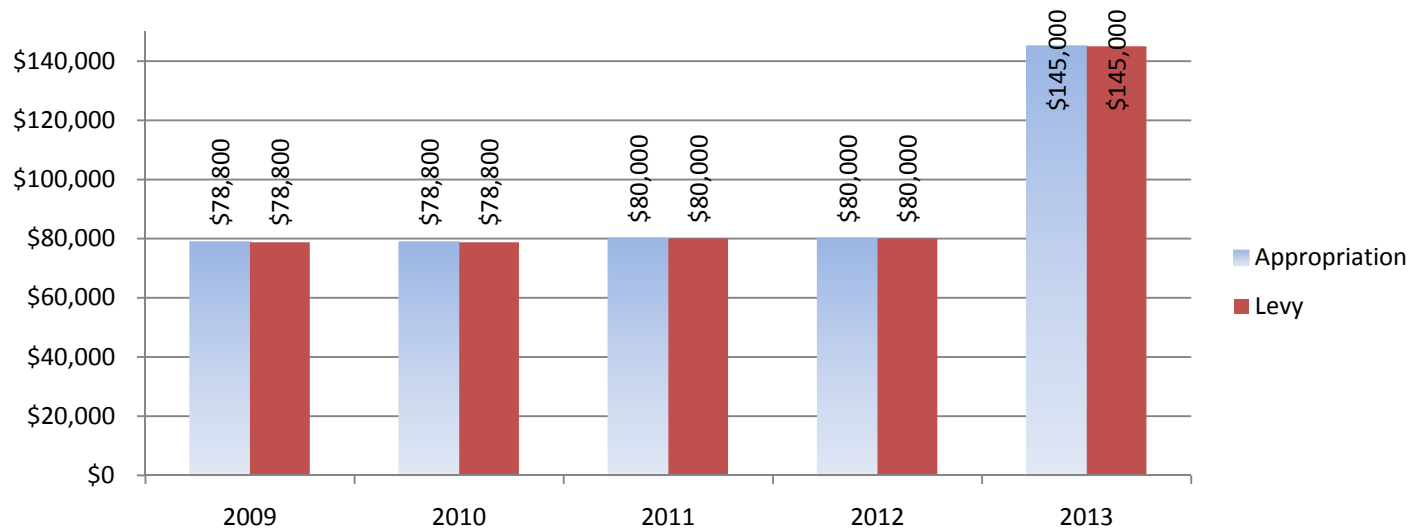
The land and buildings at the Campus are owned equally by Sauk County and the City of Baraboo. The County and City are responsible for the maintenance of these buildings, while the University System is responsible for other expenses.

**Programs Provided to Sauk County Residents:** Associate's Degree program granted by the University of Wisconsin Colleges. Bachelor of Applied Arts & Sciences (new 4-year degree) planned for Fall 2013. Continuing education programs for residents of all ages. Collaborative degree programs with UW-LaCrosse, UW-Oshkosh, and UW-Milwaukee. Arts, athletics, recreational, library and community programs.

**Major Goals for Organization for 2013 and Beyond:** Potential construction of student housing. Continue renovation of existing facilities. Increase in enrollment and retention of student scholars. Increase in education, recreation, and artistic programs offered to students and community. Improved energy conservation measures. Construct new science teaching and research facilities and renovate existing labs into general purpose classrooms.

In addition to \$80,000 for ongoing operations, 2013 includes \$65,000 for initial planning for the science labs and classroom remodeling and expansion.

Fund Department	General Fund 10 General Non-Departmental 999	2009 Actual	2010 Actual	2011 Actual	2012 6 Months Actual	2012 Modified Budget	2012 Estimated	2013
10999562-526100	Appropriation	\$48,800	\$48,800	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
10999562-581900	Capital Outlay	30,000	30,000	0	0	0	0	65,000
	<b>Totals</b>	<b>\$78,800</b>	<b>\$78,800</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$145,000</b>





## UW Extension

### Department Vision - Where the department would ideally like to be

To be a thriving, well-known and sought-out educational resource that reflects the rich diversity of the state.

### Department Mission - Major reasons for the department's existence and purpose in County government

We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Encourage economic development  
Stewardship of natural resources  
Development of cultural, social, and community values

Goals - Desired results for department	Objectives - Specific achievements	Completion Date
Farmers will explore, learn about, and adopt modernization options and production and labor management practices that result in lower costs and/or increased productivity in their dairy enterprises.	At least 100 farmers will be visited on-farm by UW-Extension agricultural engineers, receive technical assistance with construction projects, and/or attend a dairy facilities tour featuring low-cost, innovative housing and milking structures.	12/31/2013
Dairy producers and agri-business professionals will learn about ways to improve herd health on their farm such as improving reproduction, hoof health, and milk quality.	At least 100 farmers and agri-business professionals will attend pasture walks, artificial insemination training, on-farm meetings discussing herd health topics, and other educational programs offered by the Sauk County UW-Extension Agriculture Agent as well as utilize information from the UW-Extension Sauk Ag Updates Newsletter.	12/31/2013
Farm owners and/or managers will take advantage of the Sauk County UW-Extension Agriculture Agent and UW-Extension Specialists' expertise to learn to complete financial statements for their farm	At least ten (10) farm families will receive assistance from the Sauk County UW-Extension Agriculture Agent and specialists in completing financial statements for their farm.	12/31/2013
Farm owners and/or managers will use tools and current information provided by the Sauk County UW-Extension Agriculture Agent to analyze and monitor their business and marketing performance.	At least 50 farmers will attend programs such as Heart of the Farm (directed at farm women) and utilize information from the UW-Extension Sauk Ag Updates Newsletter.	12/31/2013
Farmers will be trained in the safe handling of agricultural pesticides.	At least 50 farmers will attend a Pesticide Applicator Training session and will successfully complete a written exam on what they learned.	3/31/2013
Provide the Master Gardener program to Sauk County residents.	Sauk County UW Extension will train 20 Master Gardeners who will give over 900 hours of community service to Sauk County.	11/30/2013
Provide Sauk County residents with a resource for horticultural issues.	100 Sauk County residents will benefit from articles, booklets, an informational table at the Baraboo Farmers' market and calls or visits to the Sauk County UW Extension office regarding horticultural issues.	12/31/2013
Provide Sauk County residents with a resource for horticultural information.	150 Sauk County residents will increase their horticultural knowledge through the annual Garden Seminar, monthly educational programs and weekly press releases.	12/31/2013
Sauk County Institute of Leadership (SCIL) members will strengthen their leadership skills, and better understand the critical, local issues facing Sauk County. SCIL alumni will either take on new leadership roles and/or become more effective in their current roles.	At least fifteen (15) emerging county leaders will attend nine (9), day long educational sessions designed to enhance their leadership abilities. Each session will feature Sauk County leaders and will focus on local issues. The CNRED Agent will continue to work with the SCIL Board of Directors to improve programming.	5/30/2013
Strengthen Sauk County's economy and build community by utilizing research-based educational resources. (Sauk County Comprehensive Plan 5.2 Obj 5: Research and identify the mix of businesses where Sauk County has a competitive advantage.)	The CNRED Agent will help facilitate a planning process designed to address issues associated with the highway 12 by-pass near Baraboo	1/30/2013

## UW Extension

Sauk County Comprehensive Plan 1.2 Agricultural Resources Goal: Maintain a diverse, economically viable, commercial agriculture base that enhances agriculture's economic contribution to Sauk County (Obj 3: Protect the viability of farm operations by minimizing fragmentation)	Partner with Conservation, Planning and Zoning Department to conduct public participation and outreach as part of the revised farmland preservation program	11/15/2013
Sauk County Comprehensive Plan 1.2 Agricultural Resources Goal: Maintain a diverse, economically viable, commercial agriculture base that enhances agriculture's economic contribution to Sauk County (Obj 3: Protect the viability of farm operations by minimizing fragmentation)	Partner with Conservation, Planning and Zoning as well as UWEX specialists to address Nitrate issues in private wells near Spring Green.	3/1/2013
Sauk County Comprehensive Plan 1.2 Agricultural Resources Goal: Maintain a diverse, economically viable, commercial agriculture base that enhances agriculture's economic contribution to Sauk County (Obj 6: Educate residents and visitors on the importance of agriculture.)	Partner with Wormfarm Institute to evaluate the National Endowment of the Arts (NEA) grant funded Fermentation Fest and Farm Detour designed to build on the agricultural and arts assets of Sauk County. The goals of the evaluation will be to assess economic impact and determine areas of improvement.	1/31/2013
Merrimac and Sumpter town residents that participate in the drinking water program will learn about their water quality and strategies to protect their drinking water.	The CNRED Agent will work with the Conservation, Planning and Zoning Department and UWEX specialists to develop a drinking water program for the towns of Merrimac and Sumpter. Participants will test their drinking water and attend an educational program on interpreting the results.	8/15/2013
Sauk County nonprofit organizations and local units of government have the skills and tools to identify and address their strategic issues.	The CNRED Agent will coordinate and facilitate organizational development processes (i.e. strategic planning) for organizations and local units of government as necessary	As needed
Build effective networks and opportunities to partner on regional economic development issues. (Sauk County Comprehensive Plan 5.2 obj 3: Develop collaborations with local and regional organizations to promote the Sauk County region.)	The CNRED Agent will develop and coordinate programs designed to help local chambers of commerce and economic development corporation's partner to address regional needs. The CNRED Agent will work with local chambers and businesses to develop and implement regional marketing tools for Sauk and Columbia County.	3/31/2013
Promote Sauk County's natural and cultural resources.	Distribute 10,000 Sauk County maps featuring natural and heritage tourism resources and 200 Baraboo River recreational water trail maps.	6/1/2013
Partner with key stakeholders to facilitate bike trail development from Sauk City to Devils Lake State Park	Assist as needed with trail development process.	12/31/2013
The Lower Wisconsin River Basin Educator designs, develops and delivers educational programs, training and materials on natural resources issues in Sauk, Richland, Dane, Iowa, Grant, Crawford and Vernon Counties.	Examples of programming areas include drinking water testing and education, storm water management, private forest management, invasive species control and agricultural runoff control.	12/31/2013
Sauk County UW-Extension will partner with the Aging and Disability Resource Center to administer the WIC Senior Farmers Market Nutrition Program in the county.	At least 300 senior citizens will each receive \$25 worth of vouchers redeemable for fresh produce from county farmers and at least three additional farmers will be trained and certified to accept the vouchers.	6/30/2013
Initiate a series of Family Impact Seminars based on the Sauk County Comprehensive Plan; Health, Aging	Sauk County Family Living and Community Resource Development will sponsor seminars to inform county decision-makers on the most relevant research and innovations regarding Sauk County Comprehensive Plan topics. The third Family Impact Seminar will refocus on a healthier Sauk County. It will be held in late summer or early at the Ho-Chunk Conference Center.	12/31/2013
Conduct a Family Impact Analysis at two (2) Sauk County Child Care Centers	Assess how supportive the centers are of families using the family impact analysis to identify ways to build even stronger partnerships with families. ON HOLD waiting for UW Madison Specialist	12/31/2013
Family Living will teach, learn, lead and serve through the educational service club HCE.	HCE benefits Sauk County residents through Wisconsin Bookworms, Lynn's Legacy, Scholarships, financial donations, educational offerings; the Family Living Educator serves as the HCE Advisor.	12/31/2013
Teach classes for child care providers, parents and Sauk County residents in need of financial education.	Classes will be held in response to the need for Continuing Education for child care providers to keep their state license, options for court-ordered parenting classes, and education to help those struggling with their finances.	12/31/2013

## UW Extension

Complete Year 2 of a research study in the Sauk County Jail, "Young Children of Jailed Parents"	Better understand and offer recommendations for child-friendly jail visits and to better understand the impact of parental incarceration on young children. A Research Specialist for Sauk County was hired in April 2012.	12/31/2013
To provide over 1,200 free and nutritious lunches to children in the Wisconsin Dells School District. Summer Lunch Bunch serves youth (Native American, Latino, and White) at three sites with lunches, education, and physical activities during the months of June, July and August.	UW Cooperative Extension partners with the Dells Area Alliance for Young Children (DAAYC), Central Wisconsin Community Action and the Adams School District to provide this. Summer Interns hired in April 2012.	8/30/2013
NEW: Partner with UW Baraboo/Sauk County to provide Spanish-speaking students who read aloud to Head Start students in Sauk County.	Sauk County Family Living and UW Baraboo/Sauk County received a Service Learning Grant from Sustainable UW Colleges & Extension Collaborative Service Learning Projects to fund Spanish UW Baraboo student read aloud experiences for Sauk County Head Start students.	6/1/2013
NEW: Five trained Master Food Preservers (MFP) will dedicate 20 hours per year to educating Sauk County residents about food safety.	Dr. Barbara Ingham, UW Extension State Food Safety Specialist, taught an intensive three-day MFP class for Sauk and Columbia Counties in the Summer of 2011.	12/31/2013
Youth will learn life skills and meet the Essential Elements of Youth Development through participation in 4-H community, afterschool 4-H clubs, and associated 4-H sponsored activities.	At least 450 youth (K-12 and 1st year out of high school) will participate in 4-H clubs and associated activities throughout Sauk County. Activities will be lead by at least 130 certified 4-H volunteer leader, 4-H Summer intern and Sauk County UWEX staff members.	12/31/2013
An effective and comprehensive volunteer management system is in place to support the 200+ youth and adults certified 4-H leaders in Sauk County.	Sauk County UWEX will advise the Sauk County 4-H Sr. Leader Association eleven (11) times during the year, advise 4-H Project Committee, conduct new adult volunteer training and certification trainings at least four (4) times per year, conduct 4-H club leadership team trainings at least three (3) times per year, host 4-H club leader meetings at least two (2) times per year, conduct afterschool leader trainings at least four (4) times per year, and provide ongoing support, guidance, and management as needed for all 4-H volunteer leaders.	12/31/2013
Older youth will learn and practice effective leadership skills.	Programs for 4-H and non 4-H older youth (7 - 12 grades) will be organized and facilitated by Sauk County UWEX staff. At least 50 older youth will participate in a variety of programs including, but not limited to, Jr. Leader Council, camp counselor training, club officer training, committee work, and community wide youth leadership conferences.	12/31/2013
A community coalition will facilitate youth environmental stewardship projects that will teach youth and their families about environmental topics, including human's impact on the environment. Youth will become engaged in environmental stewardship projects through a service-learning model.	Youth Environmental Projects of Sauk County (YEPS) will engage at least 200 youth and adults in environmental stewardship service-learning activities through community and school projects.	12/31/2013
Community organizations and events will benefit from the resources and personnel available through the Sauk County UWEX 4-H Youth Development program.	Sauk County UWEX staff will provide presentations and/or displays at the Earth Day Celebration, Baraboo Youth Opportunities Day, Youth Conservation Days, Rural Safety Days, and the Sauk Prairie Hooked on Fishing, Not on Drugs program to encourage cooperation within the Sauk County government departments, community programs, school districts, and various coalitions.	12/31/2013
Develop and implement relevant and timely educational programs based on research that fit the needs of the community, organization, family or individual.	To develop and implement relevant and timely educational programs, the Agents must remain flexible and adaptable. Therefore at least 25% of each Agent's time is left unplanned.	12/31/2013

## UW Extension

### Program Evaluation

Program Title	Program Description	Mandates and References	2013 Budget		FTE's	Key Outcome Indicator(s)
Agriculture and Natural Resources	Help farmers compete in an increasingly challenging, volatile marketplace. Backed by University research, agriculture and natural resources educators balance farm profitability and production of high quality food with a continuing concern for the environment. Extension educators work with individual farmer and farmer networks, home and community gardeners, commercial horticulture and nursery businesses, and consumers of agricultural products in urban as well as rural areas.	ATCP 29 (Pesticide Applicator Training)	User Fees / Misc.	\$3,253	0.30	Dollar value of planning services
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$3,253</b>		
			Wages & Benefits	\$16,430		
			Operating Expenses	\$43,118		
			<b>TOTAL EXPENSES</b>	<b>\$59,548</b>		
4-H Youth Development	Give young people opportunities to learn new skills, gain self-confidence, and contribute to their communities. Backed by the knowledge and research of the University, 4-H and youth Development educators design educational, leadership, and citizenship experiences for youth. These programs are delivered directly through local adult volunteers in urban and rural 4-H clubs and by collaborating with other local organizations.		User Fees / Misc.	\$1,354	0.92	Dollar value of 4-H volunteers  Grant dollars secured to fund Youth Leadership Conference
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$1,354</b>		
			Wages & Benefits	\$33,989		
			Operating Expenses	\$38,830		
			<b>TOTAL EXPENSES</b>	<b>\$72,819</b>		
Family Living Education	Help families thrive in a rapidly changing world. Backed by University research, Family Living Educators work with families to help them solve problems and improve their quality of life. This education meets family needs throughout the life span -- from improving prenatal nutrition and parenting skills to supporting family caregivers of older adults. Programs target the unique needs of Sauk County. Family Living Educators provide education and research and partner with community organizations and agencies to build strong families. The Wisconsin Nutrition Education Program provides nutritional education to Food Stamp and Food Stamp eligible families. Sauk County was one of only two counties in the State of Wisconsin to receive federal grant funding to study the Young Children of Jailed Parents. This two year grant will research the children of jailed parents to see if means can be determined to break the "cycle of incarceration" that seems to happen in families.		User Fees / Misc.	\$1,453	0.40	Dollar value of education programs offered
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$1,453</b>		
			Wages & Benefits	\$18,425		
			Operating Expenses	\$49,372		
			<b>TOTAL EXPENSES</b>	<b>\$67,797</b>		
			<b>COUNTY LEVY</b>	<b>\$66,344</b>		

## UW Extension

Community, Natural Resources & Economic Development	Help Wisconsin communities deal with challenges including resource constraints, small business development, downtown revitalization, community growth and planning issues, environmental protection, and quality of life issues. CNRED educators also provide strategic planning, community leadership and nonprofit development programs. Priorities include:  * Helping local governments meet the changing needs of their constituents.  * Creating awareness about local government issues and opportunities throughout Sauk County by involving residents in decision-making processes.  * Building stronger community leaders through the Sauk County Institute of Leadership (SCIL) program.  * Helping communities effectively meet the challenges associated with growth management and land use planning.  * Strengthening local nonprofit organizations.  * Collaborate department-wide and through our UW Extension, Arts & Culture Committee to strengthen the offerings and economic impact of arts and culture in Sauk County.		User Fees / Misc.	\$6,353	0.30	Dollar value of strategic planning services  Percent of Leadership graduates with substantial roles in community
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$6,353</b>		
			Wages & Benefits	\$16,430		
			Operating Expenses	\$51,303		
			<b>TOTAL EXPENSES</b>	<b>\$67,733</b>		
			<b>COUNTY LEVY</b>	<b>\$61,380</b>		
Tourism and Promotions	Responsible for the regular update, printing and distribution of the county's promotional map.		Wages & Benefits	\$2,967	0.06	
			<b>TOTAL EXPENSES</b>	<b>\$2,967</b>		
			<b>COUNTY LEVY</b>	<b>\$2,967</b>		
Horticulture	Consumer oriented services that are logically connected to the core mission of Extension education in the four key program areas. Examples of this work include: dispensing of water bottles for private well testing; soil samples for lawn s and gardens; consultation on home, lawn and garden pests; food and nutrition and other family life needs; resource management concerns and more. Much time is spent identifying needs and problem solving with the general public. Specialists are frequently consulted to address citizen concerns.		User Fees / Misc.	\$2,300	0.46	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$2,300</b>		
			Wages & Benefits	\$15,271		
			Operating Expenses	\$2,975		
			<b>TOTAL EXPENSES</b>	<b>\$18,246</b>		
			<b>COUNTY LEVY</b>	<b>\$15,946</b>		
Arts and Culture			Wages & Benefits	\$10,307	0.20	
			<b>TOTAL EXPENSES</b>	<b>\$10,307</b>		
			<b>COUNTY LEVY</b>	<b>\$10,307</b>		
Agriculture Society			Wages & Benefits	\$0	-	
			Operating Expenses	\$20,000		
			<b>TOTAL EXPENSES</b>	<b>\$20,000</b>		
Alice in Dairyland			<b>COUNTY LEVY</b>	<b>\$20,000</b>	-	
			Use of Carry forward	\$1,490		
			<b>TOTAL REVENUES</b>	<b>\$1,500</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$1,500		
Totals			<b>TOTAL EXPENSES</b>	<b>\$1,500</b>	2.64	
			<b>COUNTY LEVY</b>	<b>\$0</b>		
			<b>TOTAL REVENUES</b>	<b>\$16,213</b>		
			<b>TOTAL EXPENSES</b>	<b>\$320,917</b>		
			<b>COUNTY LEVY</b>	<b>\$304,704</b>		

## UW Extension

Output Measures - How much are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Number of phone calls handled by Sauk County UW-Extension	20,388	21,960	22,000
Number of counter visitors served by Sauk County UW-Extension staff (estimated. Includes program clientele, lawn and garden questions, water and soil sampling services, plat book sales, etc.)	2,475	2,500	2,500
Number of visitor "sessions" on the Sauk County UW-Extension web site (A session is a series of hits to the web site over a specific period of time by one visitor)	19,752	20,000	20,000
Number of client contacts made by the Sauk County UWEX Ag/Natural Resources Program (best estimate)	3,200	1,700	3,500
Number of Sauk County farm families who received financial analysis and planning services from Sauk County UW-Extension.	10	12	10
Number of farmers who attended a dairy facilities tour featuring low-cost, innovative housing and milking structures.	85	100	100
Number of farmers who received advice and technical assistance with construction projects from UW-Extension agricultural engineers	15	0	15
Number of people who attended pasture walks coordinated by Sauk Co. UW-Extension and MATC-Reedsburg	180	100	100
Number of community gardeners at the Prairie du Sac Community Garden	30	30	40
Number of client contacts made by the Sauk County UWEX Horticulture Program	550	575	600
Number of client contacts made by the Sauk County UWEX Community, Natural Resources, and Economic Development Program (best estimate)	2200 (14 weeks maternity leave)	3,000	3,000
Number of local government officials that attended UWEX training sessions (best estimate)	200	300	300
Number of local stakeholders that actively participate in the Sauk County Institute of Leadership each year	150	150	150
Number of nonprofit organizations and local government participants involved in planning programs with the CNRED Agent. (Best estimate)	200	300	400
Number of Intercounty Coordinating Committee (ICC) members that participate in the Sauk County sessions	90	60	60
Number of Sauk County Drinking Water Program participants.	150	120	150
Number of client contacts made by the Sauk County UWEX Family Living Program (best estimate)	3,800	3,500	3,500
Number of direct client contacts made by the Sauk County WNEP Program.	2,906	3,000	3,100
Number of indirect client contacts made by the Sauk County WNEP Program (reached indirectly via newsletter)	250	300	300
Number of Head Start children who benefited from early literacy education through the Wisconsin Bookworms™ program (200 maximum enrollments in Sauk County Head Start.)	200	200	200
Number of children affected by child care programming developed by the Sauk County UW Extension Family Living Educator	900	900	800
Number of adults and youth reached by environmental activities through the 4-H Youth Development program.	400	400	600
Number of adults who served as certified Sauk County 4-H volunteers	170	170	170
Number of youth enrolled as members of Sauk County 4-H Clubs	500	490	550
Number of youth who participated in youth leadership programs	75	75	85
Number of client contacts made by the Sauk County UWEX 4-H Youth Development Program (best estimate)	4,000	4,200	4,500

## UW Extension

Key Outcome Indicators - How well are we doing?			
Description	2011 Actual	2012 Estimate	2013 Budget
Estimated dollar value of the farm financial planning services provided to Sauk County farmers by the Sauk County Agricultural Agent	\$100,000		\$100,000
Approximate dollar value of new construction completed by farmers assisted with their financial plans by Sauk Co. UW-Extension	\$750,000		\$750,000
Total dollar value of the construction projects that participants in the annual dairy facilities tour said on a written survey that they intended to build	\$1,000,000		\$1,100,000
Dollar value of construction projects that resulted from visits by UW-Extension agricultural engineers	\$250,000		\$500,000
Number of pounds of food donated to the Sauk Prairie food pantry that was produced in the Prairie du Sac Community Garden.	400	700	700
Total dollar value of the strategic planning services provided through CNRED (Estimate based on cost of a planning consultant)	\$5,000 (14 wks maternity leave)	\$7,000	\$7,000
Total dollar value of local government education programs offered via teleconferences (estimate)	\$5,000	\$5,000	\$5,000
Percent of Sauk County Institute of Leadership graduates that will take on substantial new leadership roles in their communities or places of work.	86%	80%	85%
Percent of nonprofit organizations and local government entities that claim to make more informed decisions and take more effective actions based on UW-Extension educational programming. (Based on annual evaluations)	90%	90%	90%
Percent Sauk County drinking water program participants that are making more informed decisions and taking action where appropriate to improve their drinking water as a result of UW-Extension educational programming.	95%	95%	95%
Dollars brought to Sauk County through UW-Extension/Commission on Aging collaboration on WIC Senior Farmers Market Nutrition Program, a program benefiting farmers and older adults.	\$8,125	\$8,125	\$8,125
Total dollar value of money saved in future costs as a result of early literacy education through the Wisconsin Bookworms™ program ("Every dollar spent on high-quality education and child-care programs saves \$17 in future costs for intervention - about \$10 more than previously thought." ~ Elizabeth Burmaster, Wisconsin State School Superintendent, December 4, 2004)	\$88,400	\$88,400	\$88,400
Total dollar value of HCE volunteers (based on 3 hours per month at a rate of \$10 per hour or \$360 per volunteer)	\$57,600	\$54,000	\$54,000
Total grant moneys secured for child care quality improvements in Sauk County	\$4,000	\$4,000	\$4,000
Grant dollars awarded through UW Extension and the Waismann Center to support jail research.			\$181,000
Total dollar value brought in to the Wisconsin Dells School District through the Dells Area Alliance for Young	\$5,000	\$5,000	\$4,500
Total dollar value of free, confidential financial counseling for Sauk County families (1 hour at \$40 per hour)	\$1,000	\$1,000	\$750
Revenue brought to Sauk County UW Family Living via WNEP Coordinator's and Educator's salary and benefits	\$53,899	\$60,000	\$60,000
Grant dollars obtained from UW Cooperative Extension - Madison with assistance from Sauk Co. UW-Extension to support Rural Safety Days	\$500	\$500	\$0
Total dollar value of environmental stewardship service-learning projects completed through the YEPS program (\$12 per hour)	\$10,000	\$10,000	\$10,000
Total dollar value of adult 4-H volunteers (based on 7 hours per month at a rate of \$12 per hour or \$1,008 per volunteer)	\$170,000	\$170,000	\$170,000
Donations secured to fund Youth Environmental Projects of Sauk County	\$1,500	\$1,200	\$1,200
Total dollar amount of service brought to Sauk County from national 4-H/USDA Engaging Youth Serving Communities grant.	\$2,600	\$2,600	\$2,600

# Sauk County UW-Extension Department

Oversight Committee: **UW Extension, Arts and Culture**

**UW Extension Office Chair  
(Agricultural Agent)**

**Family Living  
Educator**

**Water Quality  
Educator**

**4-H / Youth  
Development  
Agent**

**Community  
Development  
Agent**

**Lower Wisconsin  
River Basin  
Educator**

**Summer Agent  
0.23 FTE**

**Horticulture Intern  
0.41 FTE**

**Administrative  
Support Specialist  
2.00 FTE**

*The UW-Extension Agents are employees of the State of Wisconsin. However, the County funds a portion of the costs for each agent.*

2009	2010	2011	2012	2013	2013
Balance	Change	Change	Change	Change	Balance
2.51			0.13		2.64



## UW-EXTENSION

### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Tax Levy	279,220	291,638	303,605	302,286	302,286	304,704	2,418	0.80%	None	0	0
Grants & Aids	3,413	3,413	3,413	3,413	3,413	3,413	0	0.00%			
User Fees	34,724	16,396	14,611	12,260	12,200	11,300	(900)	-7.38%	2013 Total	0	0
Donations	4,081	2,574	1,578	0	0	0	0	0.00%			
Interest	0	0	11	10	10	10	0	0.00%			
Miscellaneous	3,500	0	0	0	0	0	0	0.00%	2014	0	0
Transfer from Alice in Dairyland	0	8,199	0	0	0	0	0	0.00%	2015	0	0
Use of Fund Balance	0	0	0	236	20,705	1,490	(19,215)	-92.80%	2016	0	0
									2017	0	0
Total Revenues	324,938	322,220	323,218	318,205	338,614	320,917	(17,697)	-5.23%			

### Expenses

Labor	77,858	92,573	80,573	86,633	88,014	87,442	(572)	-0.65%
Labor Benefits	32,425	28,809	27,376	25,374	25,374	26,377	1,003	3.95%
Supplies & Services	198,523	182,873	199,839	206,198	225,226	207,098	(18,128)	-8.05%
Addition to Fund Balance	16,132	17,965	15,430	0	0	0	0	0.00%
Total Expenses	324,938	322,220	323,218	318,205	338,614	320,917	(17,697)	-5.23%

Beginning of Year Fund Balance  
End of Year Fund Balance

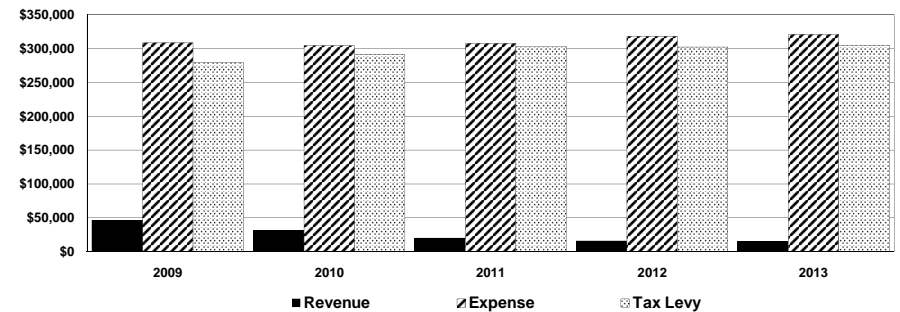
Included in General Fund Total

Alice in Dairyland combined into UW-Extension starting in 2011

### 2013 Highlights and Issues on the Horizon

Budgeted Outside Agency requests:  
Agricultural Society (Fair Board) \$20,000

Revenue, Expense and Tax Levy



<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: U W EXTENSION</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10070 U W EXTENSION REVENUE</b>								
411100 GENERAL PROPERTY TAXES	-279,220.00	-291,638.00	-303,605.00	-151,143.00	-302,286.00	-302,286.00	-304,704.00	2,418.00
424381 UWEX POSTAGE GRANT	-3,413.00	-3,413.00	-3,413.00	-1,706.50	-3,413.00	-3,413.00	-3,413.00	0.00
467000 UWX OFFICE SERVICES	-10,177.52	-4,123.75	-3,766.74	-2,574.65	-2,500.00	-2,740.00	-2,000.00	-500.00
467150 PESTICIDE TRAINING REVENUE	-1,800.00	-2,040.00	-2,915.00	-1,620.00	-1,800.00	-1,620.00	-1,800.00	0.00
467170 DRINKING WATER TEST ADMIN FEES	-7,985.00	-6,347.00	-5,404.00	-300.00	-5,000.00	-5,000.00	-5,000.00	0.00
467180 MASTER GARDNER TRAINING	0.00	-2,942.00	-1,750.00	0.00	-2,500.00	-2,500.00	-2,000.00	-500.00
481100 INTEREST ON INVESTMENTS	0.00	0.00	-11.24	-5.23	-10.00	-10.00	-10.00	0.00
483300 SALE OF MATERIAL AND SUPPLIES	-14,761.49	-943.23	-774.83	-294.44	-400.00	-400.00	-500.00	100.00
484160 MISCELLANEOUS REVENUES	-3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
485010 DONATIONS & CONTRIBUTIONS	-3,411.74	-2,574.40	-1,577.60	0.00	0.00	0.00	0.00	0.00
485080 FAMILY CAMP-DONATIONS	-669.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
492200 TRANSFER FROM SPECIAL REVENUE	0.00	-8,198.84	0.00	0.00	0.00	0.00	0.00	0.00
493200 CONTINUING APPROP PRIOR YEAR	0.00	0.00	0.00	0.00	-20,705.00	0.00	-1,490.00	-19,215.00
<b>TOTAL U W EXTENSION REVENUE</b>	<b>-324,938.25</b>	<b>-322,220.22</b>	<b>-323,217.41</b>	<b>-157,643.82</b>	<b>-338,614.00</b>	<b>-317,969.00</b>	<b>-320,917.00</b>	<b>-17,697.00</b>
<b>10070541 SAUK COUNTY FAIR BOARD</b>								
526100 AGRICULTURAL SOCIETY (FAIR)	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	0.00
<b>TOTAL SAUK COUNTY FAIR BOARD</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>
<b>10070560 UW EXT OFFICE</b>								
511100 SALARIES PERMANENT REGULAR	60,349.70	79,683.74	67,317.15	32,868.13	68,701.00	68,701.00	69,470.00	769.00
511200 SALARIES-PERMANENT-OVERTIME	296.64	392.35	18.82	0.00	1,381.00	0.00	0.00	-1,381.00
511900 LONGEVITY-FULL TIME	1,276.60	563.27	436.60	0.00	477.00	477.00	517.00	40.00
512100 WAGES-PART TIME	3,872.77	619.46	115.71	0.00	0.00	0.00	0.00	0.00
512700 WAGES-PARTTIME-NO BENEFITS	11,411.00	11,314.00	12,685.00	7,382.50	17,455.00	17,455.00	17,455.00	0.00
514100 FICA & MEDICARE TAX	5,588.52	6,770.94	5,630.57	2,805.34	6,733.00	6,733.00	6,689.00	-44.00
514200 RETIREMENT-COUNTY SHARE	2,789.52	3,201.41	3,652.14	1,939.29	4,163.00	4,163.00	4,654.00	491.00
514300 RETIREMENT-EMPLOYEES SHARE	3,656.41	4,134.14	4,135.25	0.00	0.00	0.00	0.00	0.00
514400 HEALTH INSURANCE COUNTY SHARE	20,042.40	14,717.99	13,815.06	7,161.96	14,324.00	14,324.00	14,853.00	529.00
514500 LIFE INSURANCE COUNTY SHARE	0.00	5.95	6.93	3.87	7.00	7.00	11.00	4.00
514600 WORKERS COMPENSATION	348.53	-21.60	135.85	62.98	147.00	147.00	170.00	23.00
515900 RELIEF WORKER CHARGES	651.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520600 CONTRACTS	106,865.00	106,434.00	117,658.00	34,414.00	124,583.00	124,583.00	122,657.00	-1,926.00
522100 WATER TESTING	7,758.32	6,165.25	5,511.89	665.75	5,000.00	5,000.00	5,000.00	0.00
522180 MASTER GARDNER TRAINING EXP	0.00	3,209.63	1,858.52	0.00	2,500.00	2,500.00	2,000.00	-500.00
522500 TELEPHONE & DAIN LINE	771.12	618.24	472.81	254.31	1,000.00	1,000.00	1,000.00	0.00
524800 MAINTENANCE AGREEMENT	2,116.46	872.49	0.00	0.00	0.00	0.00	0.00	0.00
531100 POSTAGE AND BOX RENT	7,254.20	6,472.35	5,557.06	2,871.47	7,250.00	7,250.00	7,850.00	600.00

<b>Fund: GENERAL FUND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: U W EXTENSION</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>10070560 UW EXT OFFICE</b>								
531200 OFFICE SUPPLIES AND EXPENSE	5,803.80	7,233.97	6,558.22	3,477.36	8,000.00	8,000.00	8,000.00	0.00
531400 SMALL EQUIPMENT	383.75	718.66	191.10	144.99	1,000.00	1,000.00	1,000.00	0.00
531500 FORMS AND PRINTING	921.62	2,076.36	8,498.75	563.32	2,000.00	2,000.00	2,500.00	500.00
531800 MIS DEPARTMENT CHARGEBACKS	7,249.34	9,490.20	12,504.79	1,982.00	8,528.00	8,528.00	10,266.00	1,738.00
532200 SUBSCRIPTIONS	505.09	504.04	396.17	373.88	700.00	700.00	700.00	0.00
532400 MEMBERSHIP DUES	645.00	923.00	428.00	300.00	1,100.00	1,100.00	1,100.00	0.00
532500 SEMINARS AND REGISTRATIONS	3,139.97	1,062.77	495.64	12.00	0.00	0.00	0.00	0.00
532800 TRAINING AND INSERVICE	1,696.50	2,024.05	1,263.00	824.30	6,500.00	3,000.00	3,000.00	-3,500.00
533000 PESTICIDE EXPENSES	1,663.55	1,115.11	2,012.00	1,320.54	10,889.00	1,321.00	1,800.00	-9,089.00
533010 COMMUNITY GARDEN	1,120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533020 FAMILY CAMP EXPENSE	1,016.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533200 MILEAGE	10,328.38	8,605.84	8,346.84	3,748.10	10,300.00	10,300.00	10,300.00	0.00
533500 MEALS AND LODGING	2,323.43	214.07	463.76	143.24	400.00	400.00	600.00	200.00
534800 EDUCATIONAL SUPPLIES	2,817.62	3,933.63	5,421.97	2,541.66	7,056.00	6,741.00	6,550.00	-506.00
534900 PROJECT SUPPLIES	14,143.80	1,200.00	1,200.00	200.15	1,200.00	1,200.00	1,200.00	0.00
551000 INSURANCE	0.00	0.00	0.00	75.00	0.00	75.00	75.00	75.00
573300 SCHOLARSHIPS/PRIZES/AWARDS	0.00	0.00	1,000.00	500.00	7,220.00	1,500.00	1,500.00	-5,720.00
<b>TOTAL UW EXT OFFICE</b>	<b>288,806.36</b>	<b>284,255.31</b>	<b>287,787.60</b>	<b>106,636.14</b>	<b>318,614.00</b>	<b>298,205.00</b>	<b>300,917.00</b>	<b>-17,697.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-324,938.25</b>	<b>-322,220.22</b>	<b>-323,217.41</b>	<b>-157,643.82</b>	<b>-338,614.00</b>	<b>-317,969.00</b>	<b>-320,917.00</b>	<b>-17,697.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>308,806.36</b>	<b>304,255.31</b>	<b>307,787.60</b>	<b>126,636.14</b>	<b>338,614.00</b>	<b>318,205.00</b>	<b>320,917.00</b>	<b>-17,697.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>-16,131.89</b>	<b>-17,964.91</b>	<b>-15,429.81</b>	<b>-31,007.68</b>	<b>0.00</b>	<b>236.00</b>	<b>0.00</b>	

## ALICE IN DAIRYLAND

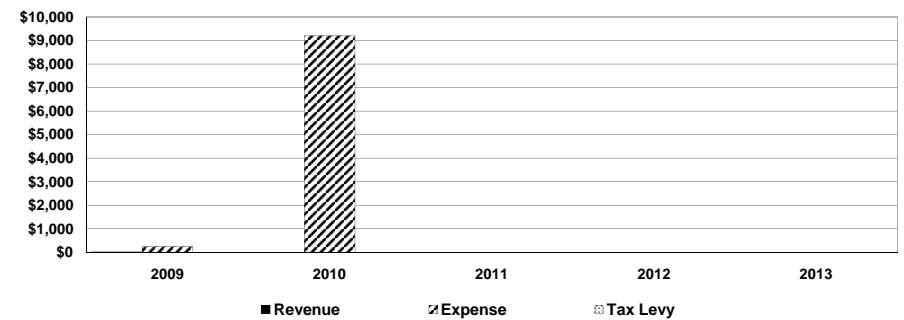
### Revenues

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2012 Modified Budget	2013 Adopted	\$ Change from 2012 Modified to 2013 Adopted	% Change from 2012 Modified to 2013 Adopted	Outlay	Total Expense Amount	Property Tax Levy Impact
Interest	26	14	0	0	0	0	0	0.00%	None	0	0
Use of Fund Balance	224	9,185	0	0	0	0	0	0.00%		0	0
<b>Total Revenues</b>	<b>250</b>	<b>9,199</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>2013 Total</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>											
Supplies & Services	250	1,000	0	0	0	0	0	0.00%	2014	0	0
Transfer to General Fund	0	8,199	0	0	0	0	0	0.00%	2015	0	0
									2016	0	0
									2017	0	0
<b>Total Expenses</b>	<b>250</b>	<b>9,199</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>			
Beginning of Year Fund Balance	9,409	9,185	0	0		0					
End of Year Fund Balance	9,185	0	0	0		0					

Alice in Dairyland combined into UW-Extension starting in 2011

### 2013 Highlights and Issues on the Horizon

### Revenue, Expense and Tax Levy



<b>Fund: ALICE IN DAIRYLAND</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2012</b>		<b>Dollar</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Modified</b>	<b>Estimated</b>	<b>2013</b>	<b>Change</b>
				<b>Actual</b>	<b>Budget</b>			
<b>81999 ALICE IN DAIRYLAND REVENUE</b>								
481100 INTEREST ON INVESTMENTS	-26.02	-13.73	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ALICE IN DAIRYLAND REVENUE</b>	<b>-26.02</b>	<b>-13.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>81999561 ALICE IN DAIRYLAND SCHOLARSHIP</b>								
526100 APPROPRIATION	250.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ALICE IN DAIRYLAND SCHOLARSHIP</b>	<b>250.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>81999900 TRANFERS TO OTHER FUNDS</b>								
591000 TRANSFER TO GENERAL FUND	0.00	8,198.84	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TRANFERS TO OTHER FUNDS</b>	<b>0.00</b>	<b>8,198.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-26.02</b>	<b>-13.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>250.00</b>	<b>9,198.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>	<b>223.98</b>	<b>9,185.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

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## FINANCIAL STRUCTURE

### Fund Accounting

Similar to most government entities, the County organizes its finances on the basis of funds. Each fund is considered a separate accounting entity. Operations of individual funds are accounted for with a separate set of accounts that consists of its assets, liabilities, equity, revenue, and expenditure or expense, as appropriate. County resources are accounted for in each fund based on the purpose for which they are spent and by which spending activities are controlled. All funds included in this document are appropriated. The basis of budgeting is the same as the basis of accounting used in Sauk County's audited financial statements.

**Measurement focus** - Time frame of measurement of a funds' financial success:

- Current financial resources - This measurement focus is short-term in nature, and generally takes into account a single year's activity. The focus is on spending and spendable resources.
- Economic resources - This measurement focus is long-term in nature, and generally takes into account the entire life cycle of the fund.
- No measurement focus - Financial success is not measured.

**Basis of accounting** - Rules under which transactions must be recorded:

- Modified accrual - Revenues recorded when both measurable and available (collectible within the current year or soon enough thereafter to be used to pay liabilities of the current year, or 60 days). Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, judgments, and compensated absences, which are recorded as a fund liability when expected to be paid with expendable available financial resources.
- Accrual - Revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.
- Cash - Revenues and expenses are recorded only when cash is received or paid.

Refer to the Department to Generally Accepted Accounting Principles (GAAP) Budget Cross Reference Schedule for the relationships of fund type to fund category, measurement focus, and the basis of accounting.

## FINANCIAL STRUCTURE

### Fund Types

**GOVERNMENTAL FUNDS** are governed by standards developed specifically for government activities. This is a category of funds through which most governmental functions are financed. Measurement focus: Current financial resources. Basis of accounting: Modified accrual.

GENERAL FUND: The General Fund is the primary operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund. Major areas included are a) general County administration, b) the law enforcement, prosecutorial, adjudication and corrections function, c) public health, and d) planning, zoning and land conservation. This fund is considered a major fund for Governmental Accounting Standards Board Statement 34 (GASB 34) purposes.

SPECIAL REVENUE FUNDS: Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects or expendable trusts) that are restricted to expenditures for specified purposes. Sauk County Funds: Aging and Disability Resource Center, CDBG-ED, CDBG-EAP, CDBG-FRSB, CDBG-Housing Rehabilitation, Dog License, Drug Seizures, Human Services (This fund is considered a major fund for GASB 34 purposes), Jail Assessment, Land Records Modernization, Landfill Remediation.

DEBT SERVICE FUNDS: Debt Service Funds are used to accumulate resources for the payment of general long-term debt principal, interest and related costs. Sauk County Fund: Debt Service.

CAPITAL PROJECTS FUNDS: Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary or trust funds). Sauk County Fund: Building Projects.

**PROPRIETARY FUNDS** are governed by accounting standards similar to those found in the private sector. This means that all assets and all liabilities (current or noncurrent) associated with an activity are included on its balance sheets. The reported fund equity (net total assets) is segregated into contributed capital and retained earnings. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets. Measurement focus: Economic resources. Basis of accounting: Accrual.

ENTERPRISE FUNDS: Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Sauk County Funds: Health Care Center, Highway.

INTERNAL SERVICE FUNDS: Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments, agencies or governmental units on a cost-reimbursement basis. Sauk County Funds: Insurance, Workers Compensation.



## Fund - Cross Reference Schedule

### Department to Generally Accepted Accounting Principles (GAAP) Budget

<u>Department</u>	<u>Fund Classification</u>	<u>Basis of Budgeting &amp; Accounting</u>	<u>Measurement Focus</u>	<u>Primary Means of Spending Control</u>	<u>Department</u>	<u>Fund Classification</u>	<u>Basis of Budgeting &amp; Accounting</u>	<u>Measurement Focus</u>	<u>Primary Means of Spending Control</u>
<b><u>Capital Projects</u></b>					<b><u>Public Works</u></b>				
Building Projects	Capital Projects	Modified Accrual	Spending	Bond Indentures and Project Authorizations	Highway	Enterprise	Accrual	Economic Resources	Annual Operating Budget
					Landfill Remediation	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
<b><u>Debt Service</u></b>					<b><u>Health &amp; Human Services</u></b>				
Debt Service	Debt Service	Modified Accrual	Spending	Bond Indentures	Aging & Disability Rsrc Cntr	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
					Child Support	General	Modified Accrual	Spending	Annual Operating Budget
<b><u>General Government</u></b>					Dog License Fund	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
Accounting	General	Modified Accrual	Spending	Annual Operating Budget	Environmental Health	General	Modified Accrual	Spending	Annual Operating Budget
Administrative Coordinator	General	Modified Accrual	Spending	Annual Operating Budget	Health Care Center	Enterprise	Accrual	Economic Resources	Annual Operating Budget
Building Services	General	Modified Accrual	Spending	Annual Operating Budget	Home Care	General	Modified Accrual	Spending	Annual Operating Budget
Corporation Counsel	General	Modified Accrual	Spending	Annual Operating Budget	Human Services	Special Revenue *	Modified Accrual	Spending	Annual Operating Budget
County Board	General	Modified Accrual	Spending	Annual Operating Budget	Public Health	General	Modified Accrual	Spending	Annual Operating Budget
County Clerk / Elections	General	Modified Accrual	Spending	Annual Operating Budget	Veteran's Service	General	Modified Accrual	Spending	Annual Operating Budget
Insurance Fund	Internal Service	Accrual	Economic Resources	Annual Operating Budget	Women, Infants, and Children	General	Modified Accrual	Spending	Annual Operating Budget
Land Records Modernization	Special Revenue	Modified Accrual	Spending	Annual Operating Budget					
Management Information Systems	General	Modified Accrual	Spending	Annual Operating Budget	<b><u>Conservation, Development, Recreation &amp; Education</u></b>				
Personnel	General	Modified Accrual	Spending	Annual Operating Budget	Arts, Humanities, Historic Pres	General	Modified Accrual	Spending	Annual Operating Budget
Register of Deeds	General	Modified Accrual	Spending	Annual Operating Budget	Baraboo Range Fund	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
Surveyor	General	Modified Accrual	Spending	Annual Operating Budget	CDBG-ED Revolving Loans	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
Treasurer	General	Modified Accrual	Spending	Annual Operating Budget	CDBG-FRSB	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
Workers Compensation	Internal Service	Accrual	Economic Resources	Annual Operating Budget	CDBG-Housing Rehabilitation	Special Revenue	Modified Accrual	Spending	Annual Operating Budget
					Conservation, Planning & Zoning	General	Modified Accrual	Spending	Annual Operating Budget
<b><u>Justice &amp; Public Safety</u></b>					Parks	General	Modified Accrual	Spending	Annual Operating Budget
CDBG-EAP	Special Revenue	Modified Accrual	Spending	Annual Operating Budget	UW Extension	General	Modified Accrual	Spending	Annual Operating Budget
Circuit Courts	General	Modified Accrual	Spending	Annual Operating Budget					
Clerk of Courts	General	Modified Accrual	Spending	Annual Operating Budget					
Coroner	General	Modified Accrual	Spending	Annual Operating Budget					
Court Commissioner	General	Modified Accrual	Spending	Annual Operating Budget					
District Attorney / Victim Witness	General	Modified Accrual	Spending	Annual Operating Budget					
Drug Seizures	Special Revenue	Modified Accrual	Spending	Annual Operating Budget					
Emergency Management	General	Modified Accrual	Spending	Annual Operating Budget					
Family Court Counseling Service	General	Modified Accrual	Spending	Annual Operating Budget					
Jail Assessment	Special Revenue	Modified Accrual	Spending	Annual Operating Budget					
Register in Probate	General	Modified Accrual	Spending	Annual Operating Budget					
Sheriff	General	Modified Accrual	Spending	Annual Operating Budget					

\* The General and Human Services Funds are considered major funds for Governmental Accounting Standards Board Statement 34 purposes.

Fund classification definitions can be found in the glossary. The basis of budgeting and accounting refers to the method by which revenues and expenses or expenditures are recognized. A measurement focus on current financial resources (or spending) means that current, available, spendable resources are primarily presented; while a measurement focus on economic resources means that net income and long-term financial position are primarily presented.

## FUND BALANCES ANTICIPATED AT YEAREND

	Actual Year-End 2009	Actual Year-End 2010	Actual Year-End 2011	Estimated Fund Balance 01/01/2013	2013 Budgeted Revenues	2013 Property Tax Levy	2013 Budgeted Expenditures	Addition to (Use of) Fund Balance	Estimated Fund Balance 12/31/2013
Nonspendable (Reserved) for Prepaid Items	21,614	191,697	180,366	180,366					180,366
Nonspendable (Reserved) for Long-Term (LT) Delinquent Taxes Receivable	2,375,117	2,576,054	2,489,745	2,489,745					2,489,745
Nonspendable (Reserved) for LT Loan to Tri-County Airport Receivable	12,140	10,791	9,442	8,093				-1,349	6,744
Nonspendable (Reserved) for Inventories	27,913	46,782	20,915	20,915					20,915
Restricted Sales Taxes Collected but Unexpended	0	0	379,956	147,399					147,399
Assigned (Reserved) for Alice in Dairyland Trust	0	8,949	7,960	6,470				-1,490	4,980
Assigned (Reserved) for Encumbrances	105,433	10,297	0	0					0
Assigned (Unreserved, Designated) for Carryforward Funds	2,158,627	1,765,080	1,257,077	600,000					600,000
Assigned (Unreserved, Designated) for Budgeted Use of Fund Balance	2,001,149	2,344,390	1,680,850	2,500,005				-1,450,005	1,050,000
Unassigned (Unreserved, Designated for Working Capital)	11,362,874	11,665,768	11,545,479	11,352,168				-290,383	11,061,785
Unassigned (Unreserved, Undesignated)	4,699,571	5,626,686	8,675,514	9,238,891	17,921,422	14,516,302	34,937,729	-756,778	8,482,113
Total General Fund	22,764,438	24,246,494	26,247,304	26,544,052	17,921,422	14,516,302	34,937,729	-2,500,005	24,044,047
Aging & Disability Resource Center	124,739	134,057	348,217	348,217	1,696,934	174,608	1,871,542	0	348,217
Human Services	1,598,984	2,005,511	2,618,155	2,039,394	6,816,999	7,535,934	14,352,933	0	2,039,394
Jail Assessment	22,369	4,162	0	0	100,000	0	100,000	0	0
Land Records Modernization	656,172	663,347	775,660	609,619	150,000	0	274,900	-124,900	484,719
Landfill Remediation	5,510,139	5,387,135	5,312,152	5,206,692	14,100	0	163,560	-149,460	5,057,232
Forest Management	72,895	0	0	0	0	0	0	0	0
Baraboo Range	-88,309	0	0	0	0	0	0	0	0
Drug Seizures	85,145	97,254	95,386	84,386	1,000	0	12,000	-11,000	73,386
CDBG-ED Revolving Loans	221,151	299,485	461,413	370,060	91,642	0	461,702	-370,060	0
CDBG-Flood Recovery Small Business	57	57	57	57	41,000	0	41,000	0	57
CDBG-Emergency Assistance Program	591,134	1,113,310	569,971	930,170	300,000	0	617,875	-317,875	612,295
CDBG-Revolving Loan Fund Housing Rehabilitation	0	0	1,271	0	0	0	0	0	0
Alice in Dairyland	9,185	0	0	0	0	0	0	0	0
Dog License	-7,653	-5,400	-4,806	1,216	28,000	0	28,055	-55	1,161
Total Special Revenue Funds	8,796,008	9,698,918	10,177,476	9,589,811	9,239,675	7,710,542	17,923,567	-973,350	8,616,461
Building Projects	293,782	133,871	130,515	0	0	0	0	0	0
Debt Service	35	34,534	5,248	261	2,197,628	250,000	2,447,628	0	261
Health Care Center	4,488,536	3,526,727	3,345,766	2,859,902	7,469,340	2,151,509	9,986,449	-365,600	2,494,302
Highway	8,422,381	9,114,991	9,810,646	9,810,646	5,650,707	3,902,944	10,203,651	-650,000	9,160,646
Total Enterprise Funds	12,910,917	12,641,718	13,156,412	12,670,548	13,120,047	6,054,453	20,190,100	-1,015,600	11,654,948
Insurance	520,179	481,917	481,167	457,489	88,561	0	46,050	42,511	500,000
Workers Compensation	1,079,116	755,976	567,056	541,514	325,557	0	325,557	0	541,514
Total Internal Service Funds	1,599,295	1,237,893	1,048,223	999,003	414,118	0	371,607	42,511	1,041,514
GRAND TOTAL - ALL FUNDS	46,364,475	47,993,428	50,765,178	49,803,675	42,892,890	28,531,297	75,870,631	-4,446,444	45,357,231

Beginning with 2011, fund balances are segregated into five new classifications. (For the General Fund, the previous classifications are noted in parenthesis.)

1. Nonspendable - Amounts cannot be spent because they are a) not in spendable form or b) legally or contractually required to be maintained intact.
2. Restricted - Amounts are restricted by external parties (i.e. creditors, grantors, contributors) or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation, such as an ordinance.
3. Committed - Amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision making authority. The formal action must occur prior to the end of the reporting period. The amount, which will be subject to the constraint, may be determined in the subsequent period.
4. Assigned - Amounts constrained by the government's intent to be used for specific purposes that are neither restricted nor committed.
5. Unassigned - A residual classification for the General Fund. The total fund balance less amounts categorized as nonspendable, restricted, committed and assigned equals unassigned fund balance.

### Fund Balance - Budgeted Usage

General Fund			Other Funds		
Personnel			Land Records Modernization		
Use of carryforward funds for compensation study	15,000		Use of accumulated program funds for monumentation and capital	124,900	124,900
Use of fund balance for compensation study	45,000	60,000			
Building Services			Landfill Remediation		
Use of fund balance for West Square remodel	411,800		Use of program funds for long term care	149,460	149,460
Use of fund balance for communications system to accommodate narrowbanding	300,000				
Use of fund balance for implementation of energy and cost saving measures	225,000	936,800	Drug Seizures		
			Use of program funds for drug enforcement equipment	11,000	11,000
Sheriff			CDBG-ED Revolving Loans		
Use of fund balance for cleanup of vacated shooting range at the former landfill	50,000	50,000	Use of carryforward program funds to issue development loans	370,060	370,060
Administrative Coordinator			CDBG-Emergency Assistance Program		
Use of carryforward for consultancy work	7,300	7,300	Use of carryforward program funds	317,875	317,875
Public Health			Health Care Center		
Use of carryforward donations for Community Care program	20,000	20,000	Use of fund balance for outlay	65,600	
			Fund vacancy factor with fund balance	300,000	365,600
Women, Infants & Children			Highway		
Use of carryforward program funds	51,556	51,556	Use of fund balance for outlay	650,000	650,000
Environmental Health			Dog License		
Use of carryforward program funds	10,060	10,060	Use of carryforward program funds	55	55
Parks					
Use of previously received timber sale funds for vehicle purchase	24,000	24,000			
			Non-General Fund Total		
			1,988,950		
Conservation, Planning & Zoning					
Use of carryforward Natural Beauty Council funds	5,223				
Use of carryforward funds for Badger Army Ammunition Plant	4,604				
Use of carryforward Baraboo Range monitoring funds	6,465				
Use of carryforward planning funds	24,694				
Use of carryforward general funds for purchases of development rights (PDR's)	199,732		Grand Total Use of Fund Balances and Carryforward Funds		
Use of carryforward conservation practices cost share funds	46,646		4,488,955		
Use of carryforward Youth Day donations	1,435	288,799			
UW-Extension			This summary lists the planned uses of available fund balances in the 2013 budget.		
Use of carryforward Alice in Dairyland funds	1,490	1,490	Some of the items listed are carryforwards - continuation of projects started in 2012 or earlier and expected to be continued in 2013, or expenditure of funds from a source that designated their use for a specific purpose.		
General			The remaining items are funded by fund balance due to conscious decisions by the County Board to use available funds for one-time projects or to keep certain funds' balances at a level deemed adequate as specified by County Board or Committee action.		
Fund vacancy factor with fund balance	700,000				
Fund part of contingency fund with fund balance (total contingency = \$492,597)	350,000	1,050,000			
General Fund Total			2,500,005		

### Property Tax Levy By Function

	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted	2013 Change from 2012 Budget	
											\$	%
General Government	(1,201,775)	(2,102,983)	(2,633,847)	(2,662,337)	(3,358,380)	(2,859,559)	(2,222,294)	(2,023,057)	(2,375,922)	(2,380,516)	(4,594)	-0.19%
Justice & Public Safety	10,142,513	10,501,562	10,878,052	10,994,388	11,353,195	11,855,971	12,130,334	12,121,165	12,867,604	12,814,500	(53,104)	-0.41%
Public Works	2,996,569	2,995,197	3,188,669	3,312,448	3,418,007	3,674,868	3,729,327	3,774,250	3,894,712	3,959,494	64,782	1.66%
Health & Human Services	8,075,901	8,990,091	9,379,671	10,294,937	11,281,842	11,745,273	11,901,374	11,562,676	11,198,771	11,132,627	(66,144)	-0.59%
Culture	50,000	52,000	64,120	57,750	62,750	62,750	63,750	63,751	63,751	63,762	11	0.02%
Recreation	154,571	158,564	160,989	168,156	172,930	156,837	158,142	175,290	151,918	159,323	7,405	4.87%
Education	874,855	964,782	1,045,282	1,094,947	1,122,444	1,179,681	1,255,073	1,295,361	1,334,179	1,319,878	(14,301)	-1.07%
Development	114,221	119,560	123,657	129,894	132,082	124,846	123,996	131,019	67,528	67,528	0	0.00%
Conservation	544,518	643,121	664,452	729,045	773,062	794,967	739,657	727,129	611,756	739,201	127,445	20.83%
Capital Outlay	162,235	412,467	712,210	377,000	489,537	608,945	463,612	460,500	467,000	405,500	(61,500)	-13.17%
Debt Service	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	0	0.00%
All Funds Total	22,163,608	22,984,361	23,833,255	24,746,228	25,697,469	27,594,579	28,592,971	28,538,084	28,531,297	28,531,297	0	0.00%

The general government function contains significant revenues that are not directly related to other functions, such as approximately \$6.85 million in sales tax collections. This forces the general government function to have a net reduction of the property tax levy.

The total levy recorded in the historical actuals of this summary may differ from the dollars levied due to delinquent tax collections.

# REVENUE SUMMARY

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2012	2013	2013 Change from 2012 Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget	Adopted	\$	%
Property Tax	22,163,608	22,984,361	23,833,255	24,746,228	25,697,469	27,594,579	28,592,971	28,538,084	28,531,297	28,531,297	28,531,297	0	0.00%
Sales Tax	6,728,796	6,544,503	6,842,639	6,975,488	7,183,473	6,656,427	7,142,957	7,140,919	7,000,000	6,852,601	6,852,601	0	0.00%
Other Taxes	992,731	995,766	934,742	1,072,895	1,064,858	1,102,897	1,471,784	1,471,826	767,930	772,650	767,930	(4,720)	-0.61%
Grants and Aids	23,057,713	22,453,684	21,855,930	22,823,960	22,036,948	21,965,828	20,322,130	15,454,695	17,066,882	17,479,391	14,511,358	(2,968,033)	-16.98%
Intergovernmental	5,207,599	6,542,546	6,460,221	6,865,979	9,780,494	8,696,291	8,101,536	6,409,031	6,790,521	6,612,802	6,451,880	(160,922)	-2.43%
Licenses & Permits	364,814	378,576	353,279	370,397	336,047	362,153	308,684	284,166	294,909	291,365	304,952	13,587	4.66%
User Fees	10,709,069	9,989,402	9,082,011	8,684,617	8,094,893	7,939,683	8,398,720	8,641,950	8,921,731	8,837,426	9,418,387	580,961	6.57%
Fines & Forfeitures	594,135	708,238	688,718	773,999	768,690	685,337	672,640	632,535	706,310	689,500	661,000	(28,500)	-4.13%
Donations	3,908	47,554	92,220	61,953	64,135	155,229	149,481	133,789	98,141	132,500	94,500	(38,000)	-28.68%
Interest	485,355	1,178,846	1,778,080	2,047,729	1,592,038	619,239	300,757	235,694	137,621	138,320	136,958	(1,362)	-0.98%
Rent	87,439	105,910	128,159	138,190	146,103	145,920	156,464	239,451	244,364	218,114	273,722	55,608	25.49%
Use of Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	6,314,938	4,488,955	(1,825,983)	-28.92%
Transfers from Other Funds	4,681,806	4,793,416	7,533,946	4,619,765	3,203,563	3,049,160	3,197,442	4,291,211	4,311,228	3,388,712	3,288,387	(100,325)	-2.96%
Other	675,747	475,256	274,406	427,747	732,266	(418,241)	372,031	503,828	194,556	131,415	131,215	(200)	-0.15%
Total Revenues	85,752,720	87,198,058	79,857,606	79,608,947	80,700,977	78,554,502	79,187,597	73,977,179	75,065,490	80,391,031	75,913,142	(4,477,889)	-5.57%

\* The 2012 Budget figures represent the 2012 budget as modified by County Board or Finance Committee action through July 2012.

# EXPENSE SUMMARY

Functional Area	2004	2005	2006	2007	2008	2009	2010	2011	2012	2012	2013	2013 Change from 2012 Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget *	Adopted	\$	%
General Government	4,794,505	4,913,308	4,979,262	5,178,512	5,854,328	6,068,330	6,160,637	6,302,382	6,494,566	7,067,602	7,092,705	25,103	0.36%
Public Works/Transportation	8,182,746	9,611,221	8,634,897	8,915,438	10,307,851	9,920,059	9,207,140	8,553,452	9,257,551	9,317,881	9,773,761	455,880	4.89%
Culture	54,162	56,730	61,344	60,340	70,933	72,861	63,402	79,593	77,411	78,146	70,772	(7,374)	-9.44%
Recreation	261,946	263,692	259,845	332,805	324,199	351,188	528,524	451,266	337,905	575,426	322,066	(253,360)	-44.03%
Education	877,657	977,446	1,067,096	1,115,467	1,139,744	1,189,517	1,248,392	1,278,844	1,330,098	1,350,507	1,316,091	(34,416)	-2.55%
Justice & Public Safety	13,352,116	13,975,958	14,647,860	15,505,829	16,718,093	20,180,830	20,057,347	16,179,689	17,783,717	18,743,866	17,066,765	(1,677,101)	-8.95%
Health & Human Services	31,082,323	32,859,492	33,598,876	35,169,860	33,129,614	29,219,706	30,778,337	27,789,027	28,015,355	29,423,462	28,806,972	(616,490)	-2.10%
Conservation	3,236,787	1,758,105	1,616,177	1,670,690	1,882,685	1,839,254	1,516,641	1,322,156	1,412,287	1,797,429	1,648,363	(149,066)	-8.29%
Economic Development	197,912	395,987	137,165	319,829	147,160	555,677	141,843	450,602	710,497	1,236,726	529,230	(707,496)	-57.21%
Debt Service	10,005,494	13,954,700	3,935,021	3,404,038	2,771,561	2,577,080	3,073,646	2,987,693	2,959,488	2,958,312	2,950,387	(7,925)	-0.27%
Capital Outlay	2,657,242	5,115,314	4,391,975	1,700,928	1,379,096	1,454,301	1,585,297	1,519,511	3,336,890	4,391,678	3,005,132	(1,386,546)	-31.57%
Transfer to Other Funds	4,681,806	4,793,416	7,533,946	4,619,765	3,203,563	3,049,159	3,197,442	4,291,211	4,311,228	3,388,712	3,288,387	(100,325)	-2.96%
Addition to Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	61,284	42,511	(18,773)	-30.63%
Total Gross Expenditures	79,384,696	88,675,369	80,863,464	77,993,501	76,928,827	76,477,962	77,558,648	71,205,426	76,026,993	80,391,031	75,913,142	(4,477,889)	-5.57%

Expenditure Category	2004	2005	2006	2007	2008	2009	2010	2011	2012	2012	2013	2013 Change from 2012 Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Budget *	Adopted	\$	%
Wages & Salaries	23,940,899	24,640,630	25,098,222	25,762,290	26,939,941	27,789,056	28,560,250	26,697,176	26,686,009	27,005,303	27,429,601	424,298	1.57%
Labor Benefits	9,128,657	9,959,862	10,661,726	11,419,031	12,133,345	12,856,499	12,544,958	11,330,879	11,176,484	11,234,366	11,679,253	444,887	3.96%
Supplies & Services	28,970,598	30,211,447	29,242,574	31,087,449	30,501,322	28,751,867	28,597,054	24,378,956	27,556,894	31,351,376	27,517,871	(3,833,505)	-12.23%
Debt Service	10,005,494	13,954,700	3,935,021	3,404,038	2,771,561	2,577,080	3,073,646	2,987,693	2,959,488	2,958,312	2,950,387	(7,925)	-0.27%
Capital Outlay	2,657,242	5,115,314	4,391,975	1,700,928	1,379,095	1,454,301	1,585,296	1,519,511	3,336,890	4,391,678	3,005,132	(1,386,546)	-31.57%
Transfer to Other Funds	4,681,806	4,793,416	7,533,946	4,619,765	3,203,563	3,049,159	3,197,442	4,291,211	4,311,228	3,388,712	3,288,387	(100,325)	-2.96%
Addition to Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	61,284	42,511	(18,773)	-30.63%
Total Gross Expenditures	79,384,696	88,675,369	80,863,464	77,993,501	76,928,827	76,477,962	77,558,646	71,205,426	76,026,993	80,391,031	75,913,142	(4,477,889)	-5.57%

\* The 2012 Budget figures represent the 2012 budget as modified by County Board or Finance Committee action through July 2012.

# Sauk County 2013 Adopted Budget (Alphabetical Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2012 Tax Levy (as amended)	2011 Tax Levy (as amended)	\$ Change 2012 Amended to 2013 Adopted	% Change 2012 Amended to 2013 Adopted	Fund Balance Beginning 2013	Fund Balance End 2013
Accounting	441,941	4,513	0	446,454	446,454	0	0	446,454	440,944	488,641	997	0.23%	In General Fund Total	
Administrative Coordinator	164,485	0	7,300	171,785	171,785	0	0	171,785	162,380	168,703	2,105	1.30%	In General Fund Total	
Aging & Disability Resource Center	174,608	1,696,934	0	1,871,542	1,871,542	0	0	1,871,542	176,914	147,738	(2,306)	-1.30%	348,217	348,217
Arts, Humanities, Historic Preservation	63,762	7,010	0	70,772	70,772	0	0	70,772	63,751	63,751	11	0.02%	In General Fund Total	
Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Board of Adjustment	0	0	0	0	0	0	To CPZ	0	0	63,491	0	--	In General Fund Total	
Building Projects	0	0	0	0	0	0	0	0	0	0	0	--	0	0
Building Services	2,099,957	327,146	936,800	3,363,903	2,362,103	1,001,800	0	3,363,903	2,264,282	2,330,307	(164,325)	-7.26%	In General Fund Total	
CDBG-EAP Emerg Assist Prog	0	300,000	317,875	617,875	617,875	0	0	617,875	0	0	0	--	930,170	612,295
CDBG-ED Revolving Loans	0	91,642	370,060	461,702	461,702	0	0	461,702	0	0	0	--	370,060	0
CDBG-FRSB Flood Recov Sm Bus	0	41,000	0	41,000	41,000	0	0	41,000	0	0	0	--	57	57
CDBG-RLF Housing Rehab	0	0	0	0	0	0	0	0	0	0	0	--	0	0
Charitable / Penal Fines	297	0	0	297	297	0	0	297	1,811	2,269	(1,514)	-83.60%	In General Fund Total	
Child Support	181,570	687,835	0	869,405	869,405	0	0	869,405	188,567	190,365	(6,997)	-3.71%	In General Fund Total	
Circuit Courts	417,134	198,016	0	615,150	615,150	0	0	615,150	413,351	411,336	3,783	0.92%	In General Fund Total	
Clerk of Courts	216,574	995,240	0	1,211,814	1,211,814	0	0	1,211,814	237,138	243,070	(20,564)	-8.67%	In General Fund Total	
Conservation, Planning & Zoning	761,201	1,070,095	288,799	2,120,095	1,648,363	471,732	0	2,120,095	633,756	507,596	127,445	20.11%	In General Fund Total	
Contingency	142,597	0	350,000	492,597	492,597	0	0	492,597	0	0	142,597	--	In General Fund Total	
Coroner	156,964	0	0	156,964	156,964	0	0	156,964	147,394	135,518	9,570	6.49%	In General Fund Total	
Corporation Counsel	378,763	201,116	0	579,879	579,879	0	0	579,879	365,362	376,688	13,401	3.67%	In General Fund Total	
County Board	154,129	0	0	154,129	154,129	0	0	154,129	137,300	141,396	16,829	12.26%	In General Fund Total	
County Clerk / Elections	191,788	89,275	0	281,063	281,063	0	0	281,063	263,583	250,418	(71,795)	-27.24%	In General Fund Total	
Court Commissioner	175,458	48,307	0	223,765	223,765	0	0	223,765	177,734	181,305	(2,276)	-1.28%	In General Fund Total	
Debt Service	250,000	2,197,628	0	2,447,628	2,447,628	0	0	2,447,628	250,000	250,000	0	0.00%	261	261
District Attorney / Victim Witness	390,450	57,923	0	448,373	448,373	0	0	448,373	388,235	416,882	2,215	0.57%	In General Fund Total	
Dog License Fund	0	28,000	55	28,055	28,055	0	0	28,055	0	0	0	--	1,216	1,161
Drug Seizures Fund	0	1,000	11,000	12,000	12,000	0	0	12,000	0	0	0	--	84,386	73,386
Emergency Management	112,845	65,300	0	178,145	178,145	0	0	178,145	110,743	114,927	2,102	1.90%	In General Fund Total	
Environmental Health	10,105	266,272	10,060	286,437	286,437	0	0	286,437	10,105	10,105	0	0.00%	In General Fund Total	
General Non-Departmental	(9,184,702)	8,486,702	700,000	2,000	2,000	0	0	2,000	(9,139,803)	(8,964,673)	(44,899)	-0.49%	26,544,052	24,044,047
Health Care Center	2,151,509	7,469,340	365,600	9,986,449	9,920,849	65,600	0	9,986,449	2,248,339	2,698,114	(96,830)	-4.31%	2,859,902	2,494,302
Highway	3,902,944	5,650,707	650,000	10,203,651	9,553,651	650,000	0	10,203,651	3,840,237	3,719,001	62,707	1.63%	9,810,646	9,160,646
Home Care	0	706,878	0	706,878	706,878	0	0	706,878	0	0	0	--	In General Fund Total	
Human Services	7,535,934	6,816,999	0	14,352,933	14,352,933	0	0	14,352,933	7,647,197	7,684,741	(111,263)	-1.45%	2,039,394	2,039,394
Insurance	0	88,561	0	88,561	46,050	0	42,511	88,561	0	0	0	--	457,489	500,000
Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	0	0
Land Records Modernization	0	150,000	124,900	274,900	168,600	106,300	0	274,900	0	0	0	--	609,619	484,719

## Sauk County 2013 Adopted Budget (Alphabetical Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2012 Tax Levy (as amended)	2011 Tax Levy (as amended)	\$ Change 2012 Amended to 2013 Adopted	% Change 2012 Amended to 2013 Adopted	Fund Balance Beginning 2013	Fund Balance End 2013
Landfill Remediation	0	14,100	149,460	163,560	163,560	0	0	163,560	0	0	0	--	5,206,692	5,057,232
Library Board	935,174	0	0	935,174	935,174	0	0	935,174	951,893	911,756	(16,719)	-1.76%	In General Fund Total	
Management Information Systems	903,536	1,011,086	0	1,914,622	1,547,422	367,200	0	1,914,622	987,961	1,010,331	(84,425)	-8.55%	In General Fund Total	
Parks	159,323	142,743	24,000	326,066	302,066	24,000	0	326,066	151,918	175,290	7,405	4.87%	In General Fund Total	
Personnel	327,533	3,500	60,000	391,033	391,033	0	0	391,033	339,993	341,341	(12,460)	-3.66%	In General Fund Total	
Pink Lady Rail Transit Commission	585	0	0	585	585	0	0	585	0	585	585	--	In General Fund Total	
Planning & Zoning	0	0	0	0	0	0	To CPZ	0	0	219,533	0	--	In General Fund Total	
Public Health	730,193	300,912	20,000	1,051,105	1,051,105	0	0	1,051,105	591,926	488,561	138,267	23.36%	In General Fund Total	
Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Register in Probate	135,886	25,500	0	161,386	161,386	0	0	161,386	111,488	116,000	24,398	21.88%	In General Fund Total	
Register of Deeds	(325,433)	535,000	0	209,567	209,567	0	0	209,567	(310,937)	(317,190)	(14,496)	-4.66%	In General Fund Total	
Sauk County Development Corporation	67,528	0	0	67,528	67,528	0	0	67,528	67,528	67,528	0	0.00%	In General Fund Total	
Sauk Prairie Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Sheriff	11,609,689	1,486,767	50,000	13,146,456	12,892,956	253,500	0	13,146,456	11,644,521	10,862,457	(34,832)	-0.30%	In General Fund Total	
Surveyor	80,362	0	0	80,362	80,362	0	0	80,362	80,448	81,824	(86)	-0.11%	In General Fund Total	
Transfer Sales Tax to Debt Service	2,094,628	0	0	2,094,628	2,094,628	0	0	2,094,628	2,047,899	2,046,800	46,729	2.28%	In General Fund Total	
Transfer Sales Tax to HCC	502,759	0	0	502,759	502,759	0	0	502,759	512,414	545,359	(9,655)	-1.88%	In General Fund Total	
Treasurer	(288,156)	817,300	0	529,144	529,144	0	0	529,144	(304,559)	(289,058)	16,403	5.39%	In General Fund Total	
Tri-County Airport	15,665	0	0	15,665	15,665	0	0	15,665	15,655	15,844	10	0.06%	In General Fund Total	
UW-Baraboo / Sauk County	145,000	0	0	145,000	80,000	65,000	0	145,000	80,000	80,000	65,000	81.25%	In General Fund Total	
UW Extension	304,704	14,723	1,490	320,917	320,917	0	0	320,917	302,286	303,605	2,418	0.80%	In General Fund Total	
Veterans Service	201,708	11,500	0	213,208	213,208	0	0	213,208	192,723	200,222	8,985	4.66%	In General Fund Total	
Wisconsin River Rail Transit	28,000	0	0	28,000	28,000	0	0	28,000	26,520	26,520	1,480	5.58%	In General Fund Total	
Women, Infants & Children	0	360,763	51,556	412,319	412,319	0	0	412,319	0	0	0	--	In General Fund Total	
Workers Compensation	0	325,557	0	325,557	325,557	0	0	325,557	0	0	0	--	541,514	541,514
<b>ALL FUNDS TOTAL</b>	<b>28,531,297</b>	<b>42,892,890</b>	<b>4,488,955</b>	<b>75,913,142</b>	<b>72,865,499</b>	<b>3,005,132</b>	<b>42,511</b>	<b>75,913,142</b>	<b>28,531,297</b>	<b>28,531,297</b>	<b>0</b>	<b>0.00%</b>	<b>49,803,675</b>	<b>45,357,231</b>

	2012 Amended	2013 Adopted	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,290,286,000	6,122,665,400	(167,620,600)	-2.66%
Total Levy Rate	\$4.54	\$4.66	\$0.12	2.74%
Total Levy Amount	28,531,297	28,531,297	0	0.00%
Impact of a one penny increase to the mil rate	\$62,903	\$61,227	(\$1,676)	-2.66%
Impact of a one penny increase to the mil rate on an average residential property	\$1.79	\$1.76		
Average residential property value	\$179,200	\$175,600	(\$3,600)	-2.01%
Average County tax on an average residential property	\$812.81	\$818.29	\$5.48	0.67%



## Sauk County 2013 Adopted Budget (Department # Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2012 Tax Levy (as amended)	2011 Tax Levy (as amended)	\$ Change 2012 Amended to 2013 Adopted	% Change 2012 Amended to 2013 Adopted	Fund Balance Beginning 2013	Fund Balance End 2013
County Board	154,129	0		154,129	154,129			154,129	137,300	141,396	16,829	12.26%	In General Fund Total	
Clerk of Courts	216,574	995,240		1,211,814	1,211,814			1,211,814	237,138	243,070	(20,564)	-8.67%	In General Fund Total	
Board of Adjustment	0	0		0	0		To CPZ	0	0	63,491	0	--	In General Fund Total	
Circuit Courts	417,134	198,016		615,150	615,150			615,150	413,351	411,336	3,783	0.92%	In General Fund Total	
Court Commissioner	175,458	48,307		223,765	223,765			223,765	177,734	181,305	(2,276)	-1.28%	In General Fund Total	
Register in Probate	135,886	25,500		161,386	161,386			161,386	111,488	116,000	24,398	21.88%	In General Fund Total	
Accounting	441,941	4,513		446,454	446,454			446,454	440,944	488,641	997	0.23%	In General Fund Total	
County Clerk / Elections	191,788	89,275		281,063	281,063			281,063	263,583	250,418	(71,795)	-27.24%	In General Fund Total	
Personnel	327,533	3,500	60,000	391,033	391,033			391,033	339,993	341,341	(12,460)	-3.66%	In General Fund Total	
Treasurer	(288,156)	817,300		529,144	529,144			529,144	(304,559)	(289,058)	16,403	5.39%	In General Fund Total	
Register of Deeds	(325,433)	535,000		209,567	209,567			209,567	(310,937)	(317,190)	(14,496)	-4.66%	In General Fund Total	
District Attorney / Victim Witness	390,450	57,923		448,373	448,373			448,373	388,235	416,882	2,215	0.57%	In General Fund Total	
Corporation Counsel	378,763	201,116		579,879	579,879			579,879	365,362	376,688	13,401	3.67%	In General Fund Total	
Surveyor	80,362	0		80,362	80,362			80,362	80,448	81,824	(86)	-0.11%	In General Fund Total	
Building Services	2,099,957	327,146	936,800	3,363,903	2,362,103	1,001,800		3,363,903	2,264,282	2,330,307	(164,325)	-7.26%	In General Fund Total	
Sheriff	11,609,689	1,486,767	50,000	13,146,456	12,892,956	253,500		13,146,456	11,644,521	10,862,457	(34,832)	-0.30%	In General Fund Total	
Coroner	156,964	0		156,964	156,964			156,964	147,394	135,518	9,570	6.49%	In General Fund Total	
Emergency Management	112,845	65,300		178,145	178,145			178,145	110,743	114,927	2,102	1.90%	In General Fund Total	
Administrative Coordinator	164,485	0	7,300	171,785	171,785			171,785	162,380	168,703	2,105	1.30%	In General Fund Total	
Management Information Systems	903,536	1,011,086		1,914,622	1,547,422	367,200		1,914,622	987,961	1,010,331	(84,425)	-8.55%	In General Fund Total	
Public Health	730,193	300,912	20,000	1,051,105	1,051,105			1,051,105	591,926	488,561	138,267	23.36%	In General Fund Total	
Home Care	0	706,878		706,878	706,878			706,878	0	0	0	--	In General Fund Total	
Women, Infants & Children	0	360,763	51,556	412,319	412,319			412,319	0	0	0	--	In General Fund Total	
Environmental Health	10,105	266,272	10,060	286,437	286,437			286,437	10,105	10,105	0	0.00%	In General Fund Total	
Child Support	181,570	687,835		869,405	869,405			869,405	188,567	190,365	(6,997)	-3.71%	In General Fund Total	
Veterans Service	201,708	11,500		213,208	213,208			213,208	192,723	200,222	8,985	4.66%	In General Fund Total	
Parks	159,323	142,743	24,000	326,066	302,066	24,000		326,066	151,918	175,290	7,405	4.87%	In General Fund Total	
Planning & Zoning	0	0		0	0		To CPZ	0	0	219,533	0	--	In General Fund Total	
Conservation, Planning & Zoning	761,201	1,070,095	288,799	2,120,095	1,648,363	471,732		2,120,095	633,756	507,596	127,445	20.11%	In General Fund Total	
UW Extension	304,704	14,723	1,490	320,917	320,917			320,917	302,286	303,605	2,418	0.80%	In General Fund Total	
General Non-Departmental	(9,184,702)	8,486,702	700,000	2,000	2,000			2,000	(9,139,803)	(8,964,673)	(44,899)	-0.49%	In General Fund Total	
Charitable / Penal Fines	297	0		297	297			297	1,811	2,269	(1,514)	-83.60%	In General Fund Total	
Contingency	142,597	0	350,000	492,597	492,597			492,597	0	0	142,597	--	In General Fund Total	
Baraboo Dells Airport	4,100	0		4,100	4,100			4,100	4,100	4,100	0	0.00%	In General Fund Total	
Reedsburg Airport	4,100	0		4,100	4,100			4,100	4,100	4,100	0	0.00%	In General Fund Total	
Tri-County Airport	15,665	0		15,665	15,665			15,665	15,655	15,844	10	0.06%	In General Fund Total	
Sauk Prairie Airport	4,100	0		4,100	4,100			4,100	4,100	4,100	0	0.00%	In General Fund Total	
Wisconsin River Rail Transit	28,000	0		28,000	28,000			28,000	26,520	26,520	1,480	5.58%	In General Fund Total	
Pink Lady Rail Transit Commission	585	0		585	585			585	0	585	585	--	In General Fund Total	

## Sauk County 2013 Adopted Budget (Department # Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated Fund Balance Beginning 2013	Estimated Fund Balance End 2013
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2012 Tax Levy (as amended)	2011 Tax Levy (as amended)	\$ Change 2012 Amended to 2013 Adopted	% Change 2012 Amended to 2013 Adopted		
Library Board	935,174	0		935,174	935,174			935,174	951,893	911,756	(16,719)	-1.76%	In General Fund Total	
Arts, Humanities, Historic Preservation	63,762	7,010		70,772	70,772			70,772	63,751	63,751	11	0.02%	In General Fund Total	
UW-Baraboo / Sauk County	145,000	0		145,000	80,000	65,000		145,000	80,000	80,000	65,000	81.25%	In General Fund Total	
Sauk County Development Corporation	67,528	0		67,528	67,528			67,528	67,528	67,528	0	0.00%	In General Fund Total	
Transfer Sales Tax to HCC	502,759	0		502,759	502,759			502,759	512,414	545,359	(9,655)	-1.88%	In General Fund Total	
Transfer Sales Tax to Debt Service	2,094,628	0		2,094,628	2,094,628			2,094,628	2,047,899	2,046,800	46,729	2.28%	In General Fund Total	
<b>GENERAL FUND TOTAL</b>	<b>14,516,302</b>	<b>17,921,422</b>	<b>2,500,005</b>	<b>34,937,729</b>	<b>32,754,497</b>	<b>2,183,232</b>	<b>0</b>	<b>34,937,729</b>	<b>14,368,610</b>	<b>14,031,703</b>	<b>147,692</b>	<b>1.03%</b>	<b>26,544,052</b>	<b>24,044,047</b>

Aging & Disability Resource Center	174,608	1,696,934		1,871,542	1,871,542			1,871,542	176,914	147,738	(2,306)	-1.30%	348,217	348,217
Human Services	7,535,934	6,816,999		14,352,933	14,352,933			14,352,933	7,647,197	7,684,741	(111,263)	-1.45%	2,039,394	2,039,394
Jail Assessment	0	100,000		100,000	100,000			100,000	0	0	0	--	0	0
Land Records Modernization	0	150,000	124,900	274,900	168,600	106,300		274,900	0	0	0	--	609,619	484,719
Landfill Remediation	0	14,100	149,460	163,560	163,560			163,560	0	0	0	--	5,206,692	5,057,232
Drug Seizures Fund	0	1,000	11,000	12,000	12,000			12,000	0	0	0	--	84,386	73,386
CDBG-ED Revolving Loans	0	91,642	370,060	461,702	461,702			461,702	0	0	0	--	370,060	0
CDBG-FRSB Flood Recov Sm Bus	0	41,000		41,000	41,000			41,000	0	0	0	--	57	57
CDBG-EAP Emerg Assist Prog	0	300,000	317,875	617,875	617,875			617,875	0	0	0	--	930,170	612,295
CDBG-RLF Housing Rehab	0	0		0	0			0	0	0	0	--	0	0
Building Projects	0	0		0	0			0	0	0	0	--	0	0
Debt Service	250,000	2,197,628		2,447,628	2,447,628			2,447,628	250,000	250,000	0	0.00%	261	261
Health Care Center	2,151,509	7,469,340	365,600	9,986,449	9,920,849	65,600		9,986,449	2,248,339	2,698,114	(96,830)	-4.31%	2,859,902	2,494,302
Highway	3,902,944	5,650,707	650,000	10,203,651	9,553,651	650,000		10,203,651	3,840,237	3,719,001	62,707	1.63%	9,810,646	9,160,646
Insurance	0	88,561		88,561	46,050		42,511	88,561	0	0	0	--	457,489	500,000
Workers Compensation	0	325,557		325,557	325,557			325,557	0	0	0	--	541,514	541,514
Dog License Fund	0	28,000	55	28,055	28,055			28,055	0	0	0	--	1,216	1,161
<b>ALL FUNDS TOTAL</b>	<b>28,531,297</b>	<b>42,892,890</b>	<b>4,488,955</b>	<b>75,913,142</b>	<b>72,865,499</b>	<b>3,005,132</b>	<b>42,511</b>	<b>75,913,142</b>	<b>28,531,297</b>	<b>28,531,297</b>	<b>0</b>	<b>0.00%</b>	<b>49,803,675</b>	<b>45,357,231</b>

	2012 Amended	2013 Adopted	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,290,286,000	6,122,665,400	(167,620,600)	-2.66%
Total Levy Rate	\$4.54	\$4.66	\$0.12	2.74%
Total Levy Amount	28,531,297	28,531,297	0	0.00%
Impact of a one penny increase to the mil rate	\$62,903	\$61,227	(\$1,676)	-2.66%
Impact of a one penny increase to the mil rate on an average residential property	\$1.79	\$1.76		
Average residential property value	\$179,200	\$175,600	(\$3,600)	-2.01%
Average County tax on an average residential property	\$812.81	\$818.29	\$5.48	0.67%

## Sauk County 2013 Adopted Budget (Expense Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2012 Tax Levy (as amended)	2011 Tax Levy (as amended)	\$ Change 2012 Amended to 2013 Adopted	% Change 2012 Amended to 2013 Adopted	Fund Balance Beginning 2013	Fund Balance End 2013
Board of Adjustment	0	0	0	0	0	0	To CPZ	0	0	63,491	0	--	In General Fund Total	
Planning & Zoning	0	0	0	0	0	0	To CPZ	0	0	219,533	0	--	In General Fund Total	
Building Projects	0	0	0	0	0	0	0	0	0	0	0	--	0	0
CDBG-RLF Housing Rehab	0	0	0	0	0	0	0	0	0	0	0	0.00%	0	0
Charitable / Penal Fines	297	0	0	297	297	0	0	297	1,811	2,269	(1,514)	-83.60%	In General Fund Total	
Pink Lady Rail Transit Commission	585	0	0	585	585	0	0	585	0	585	585	--	In General Fund Total	
General Non-Departmental	(9,184,702)	8,486,702	700,000	2,000	2,000	0	0	2,000	(9,139,803)	(8,964,673)	(44,899)	-0.49%	26,544,052	24,044,047
Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Sauk Prairie Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Drug Seizures Fund	0	1,000	11,000	12,000	12,000	0	0	12,000	0	0	0	--	84,386	73,386
Tri-County Airport	15,665	0	0	15,665	15,665	0	0	15,665	15,655	15,844	10	0.06%	In General Fund Total	
Wisconsin River Rail Transit	28,000	0	0	28,000	28,000	0	0	28,000	26,520	26,520	1,480	5.58%	In General Fund Total	
Dog License Fund	0	28,000	55	28,055	28,055	0	0	28,055	0	0	0	--	1,216	1,161
CDBG-FRSB Flood Recov Sm Bus	0	41,000	0	41,000	41,000	0	0	41,000	0	0	0	0.00%	57	57
Insurance	0	88,561	0	88,561	46,050	0	42,511	88,561	0	0	0	--	457,489	500,000
Sauk County Development Corporation	67,528	0	0	67,528	67,528	0	0	67,528	67,528	67,528	0	0.00%	In General Fund Total	
Arts, Humanities, Historic Preservation	63,762	7,010	0	70,772	70,772	0	0	70,772	63,751	63,751	11	0.02%	In General Fund Total	
Surveyor	80,362	0	0	80,362	80,362	0	0	80,362	80,448	81,824	(86)	-0.11%	In General Fund Total	
Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	0	0
UW-Baraboo / Sauk County	145,000	0	0	145,000	80,000	65,000	0	145,000	80,000	80,000	65,000	81.25%	In General Fund Total	
County Board	154,129	0	0	154,129	154,129	0	0	154,129	137,300	141,396	16,829	12.26%	In General Fund Total	
Coroner	156,964	0	0	156,964	156,964	0	0	156,964	147,394	135,518	9,570	6.49%	In General Fund Total	
Register in Probate	135,886	25,500	0	161,386	161,386	0	0	161,386	111,488	116,000	24,398	21.88%	In General Fund Total	
Landfill Remediation	0	14,100	149,460	163,560	163,560	0	0	163,560	0	0	0	--	5,206,692	5,057,232
Administrative Coordinator	164,485	0	7,300	171,785	171,785	0	0	171,785	162,380	168,703	2,105	1.30%	In General Fund Total	
Emergency Management	112,845	65,300	0	178,145	178,145	0	0	178,145	110,743	114,927	2,102	1.90%	In General Fund Total	
Register of Deeds	(325,433)	535,000	0	209,567	209,567	0	0	209,567	(310,937)	(317,190)	(14,496)	-4.66%	In General Fund Total	
Veterans Service	201,708	11,500	0	213,208	213,208	0	0	213,208	192,723	200,222	8,985	4.66%	In General Fund Total	
Court Commissioner	175,458	48,307	0	223,765	223,765	0	0	223,765	177,734	181,305	(2,276)	-1.28%	In General Fund Total	
Land Records Modernization	0	150,000	124,900	274,900	168,600	106,300	0	274,900	0	0	0	--	609,619	484,719
County Clerk / Elections	191,788	89,275	0	281,063	281,063	0	0	281,063	263,583	250,418	(71,795)	-27.24%	In General Fund Total	
Environmental Health	10,105	266,272	10,060	286,437	286,437	0	0	286,437	10,105	10,105	0	0.00%	In General Fund Total	
UW Extension	304,704	14,723	1,490	320,917	320,917	0	0	320,917	302,286	303,605	2,418	0.80%	In General Fund Total	
Workers Compensation	0	325,557	0	325,557	325,557	0	0	325,557	0	0	0	--	541,514	541,514

## Sauk County 2013 Adopted Budget (Expense Order)

Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated Fund Balance Beginning 2013	Estimated Fund Balance End 2013
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2012 Tax Levy (as amended)	2011 Tax Levy (as amended)	\$ Change 2012 Amended to 2013 Adopted	% Change 2012 Amended to 2013 Adopted		
Parks	159,323	142,743	24,000	326,066	302,066	24,000	0	326,066	151,918	175,290	7,405	4.87%	In General Fund Total	
Personnel	327,533	3,500	60,000	391,033	391,033	0	0	391,033	339,993	341,341	(12,460)	-3.66%	In General Fund Total	
Women, Infants & Children	0	360,763	51,556	412,319	412,319	0	0	412,319	0	0	0	--	In General Fund Total	
District Attorney / Victim Witness	390,450	57,923	0	448,373	448,373	0	0	448,373	388,235	416,882	2,215	0.57%	In General Fund Total	
Accounting	441,941	4,513	0	446,454	446,454	0	0	446,454	440,944	488,641	997	0.23%	In General Fund Total	
CDBG-ED Revolving Loans	0	91,642	370,060	461,702	461,702	0	0	461,702	0	0	0	--	370,060	0
Contingency	142,597	0	350,000	492,597	492,597	0	0	492,597	0	0	142,597	--	In General Fund Total	
Transfer Sales Tax to HCC	502,759	0	0	502,759	502,759	0	0	502,759	512,414	545,359	(9,655)	-1.88%	In General Fund Total	
Treasurer	(288,156)	817,300	0	529,144	529,144	0	0	529,144	(304,559)	(289,058)	16,403	5.39%	In General Fund Total	
Corporation Counsel	378,763	201,116	0	579,879	579,879	0	0	579,879	365,362	376,688	13,401	3.67%	In General Fund Total	
Circuit Courts	417,134	198,016	0	615,150	615,150	0	0	615,150	413,351	411,336	3,783	0.92%	In General Fund Total	
CDBG-EAP Emerg Assist Prog	0	300,000	317,875	617,875	617,875	0	0	617,875	0	0	0	0.00%	930,170	612,295
Home Care	0	706,878	0	706,878	706,878	0	0	706,878	0	0	0	--	In General Fund Total	
Child Support	181,570	687,835	0	869,405	869,405	0	0	869,405	188,567	190,365	(6,997)	-3.71%	In General Fund Total	
Library Board	935,174	0	0	935,174	935,174	0	0	935,174	951,893	911,756	(16,719)	-1.76%	In General Fund Total	
Public Health	730,193	300,912	20,000	1,051,105	1,051,105	0	0	1,051,105	591,926	488,561	138,267	23.36%	In General Fund Total	
Clerk of Courts	216,574	995,240	0	1,211,814	1,211,814	0	0	1,211,814	237,138	243,070	(20,564)	-8.67%	In General Fund Total	
Aging & Disability Resource Center	174,608	1,696,934	0	1,871,542	1,871,542	0	0	1,871,542	176,914	147,738	(2,306)	-1.30%	348,217	348,217
Management Information Systems	903,536	1,011,086	0	1,914,622	1,547,422	367,200	0	1,914,622	987,961	1,010,331	(84,425)	-8.55%	In General Fund Total	
Transfer Sales Tax to Debt Service	2,094,628	0	0	2,094,628	2,094,628	0	0	2,094,628	2,047,899	2,046,800	46,729	2.28%	In General Fund Total	
Conservation, Planning & Zoning	761,201	1,070,095	288,799	2,120,095	1,648,363	471,732	0	2,120,095	633,756	507,596	127,445	20.11%	In General Fund Total	
Debt Service	250,000	2,197,628	0	2,447,628	2,447,628	0	0	2,447,628	250,000	250,000	0	0.00%	261	261
Building Services	2,099,957	327,146	936,800	3,363,903	2,362,103	1,001,800	0	3,363,903	2,264,282	2,330,307	(164,325)	-7.26%	In General Fund Total	
Health Care Center	2,151,509	7,469,340	365,600	9,986,449	9,920,849	65,600	0	9,986,449	2,248,339	2,698,114	(96,830)	-4.31%	2,859,902	2,494,302
Highway	3,902,944	5,650,707	650,000	10,203,651	9,553,651	650,000	0	10,203,651	3,840,237	3,719,001	62,707	1.63%	9,810,646	9,160,646
Sheriff	11,609,689	1,486,767	50,000	13,146,456	12,892,956	253,500	0	13,146,456	11,644,521	10,862,457	(34,832)	-0.30%	In General Fund Total	
Human Services	7,535,934	6,816,999	0	14,352,933	14,352,933	0	0	14,352,933	7,647,197	7,684,741	(111,263)	-1.45%	2,039,394	2,039,394
<b>ALL FUNDS TOTAL</b>	<b>28,531,297</b>	<b>42,892,890</b>	<b>4,488,955</b>	<b>75,913,142</b>	<b>72,865,499</b>	<b>3,005,132</b>	<b>42,511</b>	<b>75,913,142</b>	<b>28,531,297</b>	<b>28,531,297</b>	<b>0</b>	<b>0.00%</b>	<b>49,803,675</b>	<b>45,357,231</b>

	2012 Amended	2013 Adopted	Dollar Change	Percent Change
Equalized Value (without tax incremental districts)	6,290,286,000	6,122,665,400	(167,620,600)	-2.66%
Total Levy Rate	\$4.54	\$4.66	\$0.12	2.74%
Total Levy Amount	28,531,297	28,531,297	-	0.00%
Impact of a one penny increase to the mil rate	\$62,903	\$61,227	(\$1,676)	-2.66%
Impact of a one penny increase to the mil rate on an average residential property	\$1.79	\$1.76		
Average residential property value	\$179,200	\$175,600	(\$3,600)	-2.01%
Average County tax on an average residential property	\$812.81	\$818.29	\$5.48	0.67%

## Sauk County 2013 Adopted Budget (Levy Use Order)

Department Name	Sources of Funds				Uses of Funds				2012	2011	\$ Change	% Change	Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	Tax Levy (as amended)	Tax Levy (as amended)	2012 Amended to 2013 Adopted	2012 Amended to 2013 Adopted	Fund Balance Beginning 2013	Fund Balance End 2013
General Non-Departmental	(9,184,702)	8,486,702	700,000	2,000	2,000	0	0	2,000	(9,139,803)	(8,964,673)	(44,899)	-0.49%	26,544,052	24,044,047
Register of Deeds	(325,433)	535,000	0	209,567	209,567	0	0	209,567	(310,937)	(317,190)	(14,496)	-4.66%	In General Fund Total	
Treasurer	(288,156)	817,300	0	529,144	529,144	0	0	529,144	(304,559)	(289,058)	16,403	5.39%	In General Fund Total	
Board of Adjustment	0	0	0	0	0	0	To CPZ	0	0	63,491	0	--	In General Fund Total	
Planning & Zoning	0	0	0	0	0	0	To CPZ	0	0	219,533	0	--	In General Fund Total	
CDBG-RLF Housing Rehab	0	0	0	0	0	0	0	0	0	0	0	--	0	0
Building Projects	0	0	0	0	0	0	0	0	0	0	0	--	0	0
Drug Seizures Fund	0	1,000	11,000	12,000	12,000	0	0	12,000	0	0	0	--	84,386	73,386
Dog License Fund	0	28,000	55	28,055	28,055	0	0	28,055	0	0	0	--	1,216	1,161
CDBG-FRSB Flood Recov Sm Bus	0	41,000	0	41,000	41,000	0	0	41,000	0	0	0	--	57	57
Insurance	0	88,561	0	88,561	46,050	0	42,511	88,561	0	0	0	--	457,489	500,000
Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	0	0
Landfill Remediation	0	14,100	149,460	163,560	163,560	0	0	163,560	0	0	0	--	5,206,692	5,057,232
Land Records Modernization	0	150,000	124,900	274,900	168,600	106,300	0	274,900	0	0	0	--	609,619	484,719
Workers Compensation	0	325,557	0	325,557	325,557	0	0	325,557	0	0	0	--	541,514	541,514
Women, Infants & Children	0	360,763	51,556	412,319	412,319	0	0	412,319	0	0	0	--	In General Fund Total	
CDBG-ED Revolving Loans	0	91,642	370,060	461,702	461,702	0	0	461,702	0	0	0	--	370,060	0
CDBG-EAP Emerg Assist Prog	0	300,000	317,875	617,875	617,875	0	0	617,875	0	0	0	--	930,170	612,295
Home Care	0	706,878	0	706,878	706,878	0	0	706,878	0	0	0	--	In General Fund Total	
Charitable / Penal Fines	297	0	0	297	297	0	0	297	1,811	2,269	(1,514)	-83.60%	In General Fund Total	
Pink Lady Rail Transit Commission	585	0	0	585	585	0	0	585	0	585	585	--	In General Fund Total	
Baraboo Dells Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Reedsburg Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Sauk Prairie Airport	4,100	0	0	4,100	4,100	0	0	4,100	4,100	4,100	0	0.00%	In General Fund Total	
Environmental Health	10,105	266,272	10,060	286,437	286,437	0	0	286,437	10,105	10,105	0	0.00%	In General Fund Total	
Tri-County Airport	15,665	0	0	15,665	15,665	0	0	15,665	15,655	15,844	10	0.06%	In General Fund Total	
Wisconsin River Rail Transit	28,000	0	0	28,000	28,000	0	0	28,000	26,520	26,520	1,480	5.58%	In General Fund Total	
Arts, Humanities, Historic Preservation	63,762	7,010	0	70,772	70,772	0	0	70,772	63,751	63,751	11	0.02%	In General Fund Total	
Sauk County Development Corporation	67,528	0	0	67,528	67,528	0	0	67,528	67,528	67,528	0	0.00%	In General Fund Total	
Surveyor	80,362	0	0	80,362	80,362	0	0	80,362	80,448	81,824	(86)	-0.11%	In General Fund Total	
Emergency Management	112,845	65,300	0	178,145	178,145	0	0	178,145	110,743	114,927	2,102	1.90%	In General Fund Total	
Register in Probate	135,886	25,500	0	161,386	161,386	0	0	161,386	111,488	116,000	24,398	21.88%	In General Fund Total	
Contingency	142,597	0	350,000	492,597	492,597	0	0	492,597	0	0	142,597	--	In General Fund Total	

## Sauk County 2013 Adopted Budget (Levy Use Order)

Department Name	Sources of Funds				Uses of Funds				2012	2011	\$ Change	% Change	Estimated	Estimated
	Tax Levy	Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	Tax Levy (as amended)	Tax Levy (as amended)	2012 Amended to 2013 Adopted	2012 Amended to 2013 Adopted	Fund Balance Beginning 2013	Fund Balance End 2013
UW-Baraboo / Sauk County	145,000	0	0	145,000	80,000	65,000	0	145,000	80,000	80,000	65,000	81.25%	In General Fund Total	
County Board	154,129	0	0	154,129	154,129	0	0	154,129	137,300	141,396	16,829	12.26%	In General Fund Total	
Coroner	156,964	0	0	156,964	156,964	0	0	156,964	147,394	135,518	9,570	6.49%	In General Fund Total	
Parks	159,323	142,743	24,000	326,066	302,066	24,000	0	326,066	151,918	175,290	7,405	4.87%	In General Fund Total	
Administrative Coordinator	164,485	0	7,300	171,785	171,785	0	0	171,785	162,380	168,703	2,105	1.30%	In General Fund Total	
Aging & Disability Resource Center	174,608	1,696,934	0	1,871,542	1,871,542	0	0	1,871,542	176,914	147,738	(2,306)	-1.30%	348,217	348,217
Court Commissioner	175,458	48,307	0	223,765	223,765	0	0	223,765	177,734	181,305	(2,276)	-1.28%	In General Fund Total	
Child Support	181,570	687,835	0	869,405	869,405	0	0	869,405	188,567	190,365	(6,997)	-3.71%	In General Fund Total	
County Clerk / Elections	191,788	89,275	0	281,063	281,063	0	0	281,063	263,583	250,418	(71,795)	-27.24%	In General Fund Total	
Veterans Service	201,708	11,500	0	213,208	213,208	0	0	213,208	192,723	200,222	8,985	4.66%	In General Fund Total	
Clerk of Courts	216,574	995,240	0	1,211,814	1,211,814	0	0	1,211,814	237,138	243,070	(20,564)	-8.67%	In General Fund Total	
Debt Service	250,000	2,197,628	0	2,447,628	2,447,628	0	0	2,447,628	250,000	250,000	0	0.00%	261	261
UW Extension	304,704	14,723	1,490	320,917	320,917	0	0	320,917	302,286	303,605	2,418	0.80%	In General Fund Total	
Personnel	327,533	3,500	60,000	391,033	391,033	0	0	391,033	339,993	341,341	(12,460)	-3.66%	In General Fund Total	
Corporation Counsel	378,763	201,116	0	579,879	579,879	0	0	579,879	365,362	376,688	13,401	3.67%	In General Fund Total	
District Attorney / Victim Witness	390,450	57,923	0	448,373	448,373	0	0	448,373	388,235	416,882	2,215	0.57%	In General Fund Total	
Circuit Courts	417,134	198,016	0	615,150	615,150	0	0	615,150	413,351	411,336	3,783	0.92%	In General Fund Total	
Accounting	441,941	4,513	0	446,454	446,454	0	0	446,454	440,944	488,641	997	0.23%	In General Fund Total	
Transfer Sales Tax to HCC	502,759	0	0	502,759	502,759	0	0	502,759	512,414	545,359	(9,655)	-1.88%	In General Fund Total	
Public Health	730,193	300,912	20,000	1,051,105	1,051,105	0	0	1,051,105	591,926	488,561	138,267	23.36%	In General Fund Total	
Conservation, Planning & Zoning	761,201	1,070,095	288,799	2,120,095	1,648,363	471,732	0	2,120,095	633,756	507,596	127,445	20.11%	In General Fund Total	
Management Information Systems	903,536	1,011,086	0	1,914,622	1,547,422	367,200	0	1,914,622	987,961	1,010,331	(84,425)	-8.55%	In General Fund Total	
Library Board	935,174	0	0	935,174	935,174	0	0	935,174	951,893	911,756	(16,719)	-1.76%	In General Fund Total	
Transfer Sales Tax to Debt Service	2,094,628	0	0	2,094,628	2,094,628	0	0	2,094,628	2,047,899	2,046,800	46,729	2.28%	In General Fund Total	
Building Services	2,099,957	327,146	936,800	3,363,903	2,362,103	1,001,800	0	3,363,903	2,264,282	2,330,307	(164,325)	-7.26%	In General Fund Total	
Health Care Center	2,151,509	7,469,340	365,600	9,986,449	9,920,849	65,600	0	9,986,449	2,248,339	2,698,114	(96,830)	-4.31%	2,859,902	2,494,302
Highway	3,902,944	5,650,707	650,000	10,203,651	9,553,651	650,000	0	10,203,651	3,840,237	3,719,001	62,707	1.63%	9,810,646	9,160,646
Human Services	7,535,934	6,816,999	0	14,352,933	14,352,933	0	0	14,352,933	7,647,197	7,684,741	(111,263)	-1.45%	2,039,394	2,039,394
Sheriff	11,609,689	1,486,767	50,000	13,146,456	12,892,956	253,500	0	13,146,456	11,644,521	10,862,457	(34,832)	-0.30%	In General Fund Total	
<b>ALL FUNDS TOTAL</b>	<b>28,531,297</b>	<b>42,892,890</b>	<b>4,488,955</b>	<b>75,913,142</b>	<b>72,865,499</b>	<b>3,005,132</b>	<b>42,511</b>	<b>75,913,142</b>	<b>28,531,297</b>	<b>28,531,297</b>	<b>0</b>	<b>0.00%</b>	<b>49,803,675</b>	<b>45,357,231</b>

	2012 <u>Amended</u>	2013 <u>Adopted</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Equalized Value (without tax incremental districts)	6,290,286,000	6,122,665,400	(167,620,600)	-2.66%
Total Levy Rate	\$4.54	\$4.66	\$0.12	2.74%
Total Levy Amount	28,531,297	28,531,297	0	0.00%
Impact of a one penny increase to the mil rate	\$62,903	\$61,227	(\$1,676)	-2.66%
Impact of a one penny increase to the mil rate on an average residential property	\$1.79	\$1.76		
Average residential property value	\$179,200	\$175,600	(\$3,600)	-2.01%
Average County tax on an average residential property	\$812.81	\$818.29	\$5.48	0.67%

## ACRONYMS

### - A -

ADA	Americans with Disabilities Act
ADL	Activities of Daily Living
ADRC	Aging and Disability Resource Center
AFC	Adult Family Care
AFDC	Aids to Families with Dependent Children
AFSCME	American Federation of State, County, Municipal Employees
AODA	Alcohol and Other Drug Addictions

### - B -

BAAP	Badger Army Ammunition Plant
BAN	Bond Anticipation Note
BRPP	Baraboo Range Protection Program

### - C -

CAFR	Consolidated Annual Financial Report
CBRF	Community Based Residential Facility
CCAP	Consolidated Courts Automation System
CDBG	Community Development Block Grant
CHIPS	Children in Need of Protective Services
CIP	Capital Improvement Plan
CIP	Community Integration Program
COG	Continuity of Government
COOP	Continuity of Operations
COP	Community Options Program
CMO	Care Management Organization
CMS	Centers for Medicare & Medicaid Services
CNA	Certified Nursing Assistant
CPZ	Conservation, Planning & Zoning
CRD	Community Resource Development
CUSIP	Committee on Uniform Securities Identification Procedures

### - D -

DHS	Department of Human Services
DOR	Department of Revenue
DOT	Department of Transportation
DTM	Digital Terrain Model

### - E -

EAP	Emergency Assistance Program
EM	Emergency Management
EMBS	Emergency Management, Building Services
EOC	Emergency Operations Center

### - F -

FACT	Farmers and Agriculture Together
FC	Family Care
FDD	Facility for the Developmentally Disabled
FEMA	Federal Emergency Management Association
FRSB	Flood Recovery Small Business
FTE	Full-Time Equivalent

### - G -

GAAP	Generally Accepted Accounting Principles
GAL	Guardian Ad Litem
GASB	Governmental Accounting Standards Board
GIS	Geographical Information System
GPS	Global Positioning System

### - H -

HARN	High Accuracy Reference Network
HAZMAT	Hazardous Materials
HCC	Health Care Center
HCE	Home, Community, Education
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources

### - I -

ICC	Intercounty Coordinating Committee
ICF/MR	Intermediate Care Facility for the Mentally Retarded
ICS	Incident Command System
IGT or ITP	Intergovernmental Transfer Program
IOWC	Issue of Worthless Checks
ISS	Intensive Supervision Services
IT	Information Technology

### - L -

LEC	Law Enforcement Center
LOMA	Letter of Map Amendments
LPN	Licensed Practical Nurse
LTE	Limited Term Employee

## ACRONYMS

### - M -

MA	Medical Assistance or Medicaid
MATC	Madison Area Technical College
MCO	Managed Care Organization
MDS	Minimum Data Set
MIRG	Management Intensive Rotational Grazing
MIS	Management Information Systems
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding

### - N -

NA	Not Applicable
NH	Nursing Home
NRCS	Natural Resources Conservation Service

### - O -

OMB	Office of Management and Budget (United States)
OT	Occupational Therapy

### - P -

P&Z	Planning and Zoning
PGW	Persian Gulf War
PLSS	Public Land Survey System
PT	Physical Therapy or Part-Time
PUD	Planned Unit Development

### - R -

RCAC	Residential Care Apartment Complex
RLF	Revolving Loan Fund
RN	Registered Nurse

### - S -

SARA	Superfund Amendment and Reauthorization Act
SCIL	Sauk County Institute of Leadership
SCPP	Sauk County Preservation Program
SNF	Skilled Nursing Facility
SNS	Strategic National Stockpile
ST	Speech Therapy
SWOT	Strengths, Weaknesses, Opportunities, Threats

### - T -

TBD	To Be Determined
TDD	Telecommunications Device for the Deaf
TID	Tax Incremental District
TIF	Tax Incremental Financing
TPR	Termination of Parental Rights
TRIAD	Combined Law Enforcement Agency for the Reduction of Crime
TRM	Targeted Runoff Management
TTY	Text Telephone

### - U -

UCC	Uniform Commercial Code
USDA	United States Department of Agriculture
USDVA	United States Department of Veterans Affairs
UW	University of Wisconsin
UWEX	University of Wisconsin-Extension

### - V -

VIMS	Veterans Information Messaging System
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### - W -

WILA	Wisconsin Land Information Association
WIC	Women, Infants and Children
WISDNR	Wisconsin Department of Natural Resources
WISDOT	Wisconsin Department of Transportation
WNEP	Wisconsin Nutrition Education Program
WPPA	Wisconsin Professional Police Association
WRS	Wisconsin Retirement System

### - Y -

YEPS	Youth Environmental Projects of Sauk County
YODA	Youth Opportunity Day



## GLOSSARY

(As these terms apply to Sauk County)

### ACCOUNTING BASIS

The basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

### ACCRUAL ACCOUNTING

Accounting basis whereby revenues are reported in the period in which they are earned and expenses reported in the period in which they are incurred. For instance, a revenue would be recorded when and in the amount of an invoice being issued, not when and to the extent a payment is made. Used by proprietary funds.

### ADA

Americans with Disabilities Act; federal legislation (P.L. 101-336) requiring equal opportunity for the disabled in the access to programs and services and in employment matters.

### AFDC

Aids to Families with Dependent Children; the former income maintenance program, now replaced by W-2, providing payments to low-income households with children.

### AGENCY FUNDS

Fund to account for dollars of which the County is a custodian. The County does not manage the funds or make decisions about their use.

### AODA

Alcohol and Other Drug Abuse; services to individuals experiencing alcohol and/or other drug abuse are available through the Human Services Department.

### APPROPRIATION

An authorization by the County Board which permits public officials to incur obligations against and make expenditures of resources for specific purposes. Appropriations are generally made for a fixed amount and are usually granted for a one-year period.

### ADOPTED BUDGET

The budget approved by the County Board in November for the following fiscal year beginning January 1.

### ASSESSED VALUATION

A valuation set upon real estate and certain personal property. By the municipal assessor, as a basis for levying property taxes. (See equalized property valuation). This amount may be above or below the current market value of the property. Taxes are not levied on assessed value.

### ASSETS

Property and resources owned or held which have monetary value.

### AUTHORIZED POSITIONS

Regular, full-time or regular part-time positions as authorized by County Board approval.

### BALANCE SHEET

A statement which discloses the financial condition of an entity by assets, liabilities, reserves, and equities of a fund or account group at a specific date to exhibit financial position.

### BOND ANTICIPATION NOTES (BANS)

Short-term (one year or less) debt issued to provide near term funding. This short-term debt is expected to be paid off by the issue of long-term bonds.

### BONDS

A written promise to pay (debt) a specific sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

## GLOSSARY

(As these terms apply to Sauk County)

### BUDGET

A plan of financial operation embodying an estimate of proposed expenditures and revenues for a given fiscal year. It specifies the type and level of county services to be provided, while limiting, through the appropriation process, the amount of money that can be spent. The adopted budget determines the property tax levy. Budgets are adopted for the following fiscal year but can be modified through County Board or Finance Committee action.

### BUDGET MESSAGE

The opening section of the budget, prepared by the Administrative Coordinator, provides the County Board of Supervisors and the public with a general summary of the most important aspects of budget policy, including changes from the current and previous fiscal years.

### BUDGETARY CONTROL

The control or management of a governmental unit in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorization.

### BUDGETED POSITIONS

Authorized positions that are funded in the current or ensuing budget year.

### CAFR

Comprehensive Annual Financial Report.

### CAPITAL IMPROVEMENT PLAN (CIP)

A projection of capital improvements anticipated over the following ten years. Reviewed and updated annually, the plan assists in budgeting and financing decisions.

### CAPITAL OUTLAY

The cost of acquisition of operating equipment items such as vehicles and office equipment. These items generally have a useful life of less than three years and are included in the operating budget.

### CAPITAL IMPROVEMENT

An active or proposed non recurrent expenditure in one or more specified plan years of an amount usually in excess of twenty five thousand dollars (\$25,000) for costs associated with a permanent fixed asset (e.g. Building, land, highway and technology improvements, equipment) which has a useful life or extends the useful life of an existing fixed asset, usually in excess of seven (7) years.

### CAPITAL PROJECTS FUND

Fund to account for the purchase or construction of major capital facilities which are not financed by proprietary funds.

### CARRY FORWARD FUNDS

Funds budgeted but unexpended during a budget year which are brought forward as additions to the subsequent year's budget. Carry forward funds can only be approved through County Board action.

### CASH ACCOUNTING

Accounting basis by which amounts are recorded on the day cash changes hands. For instance, a revenue would be recorded when and to the extent a payment is made, not when and in the amount of an invoice being issued.

### CDBG

Community Development Block Grant.

### CHIPS

Child in Need of Protective Services

### COMMITTEES AND BOARDS

Members consist of both County Board Supervisors and citizens. Most commission and board members are appointed by the Chairperson of the Board of Supervisors and approved by the full County Board. The Executive and Legislative Committee is the only committee elected by the full County Board. Responsibilities include making policy recommendations that affect county government services and operations.

## GLOSSARY

(As these terms apply to Sauk County)

### COMMUNITY INTEGRATION PROGRAM IA (CIP I A)

A Medical Assistance funded program to provide community services to persons who are relocated from the State Centers for the Developmentally Disabled. County participation was mandated effective January 1, 1996.

### COMMUNITY INTEGRATION PROGRAM IB (CIP I B)

A Medical Assistance funded program to provide community services to persons with developmental disabilities who are relocated or diverted from nursing homes and Intensive Care Facility's-Mental Retardation (other than the centers).

### COMMUNITY INTEGRATION PROGRAM II (CIP II)

A Medical Assistance funded program to provide community services to elderly and physically disabled persons after a nursing home bed is closed. County participation was mandated effective January 1, 1990.

### COMMUNITY OPTIONS PROGRAM WAIVER (COP-Waiver;COP-W)

Provides Medical Assistance funding for home and community-based care for elderly and physically disabled citizens who have long-term care needs and who would otherwise be eligible for Medical Assistance reimbursement in a nursing home. County participation was mandated effective January 1, 1990.

### COMMUNITY SUPPORTED LIVING ARRANGEMENTS (CSLA-

Waiver) A Medical Assistance funded home and community based waiver program serving the same target group as CIP IB. CSLA provides funds that enable individual to be supported in their own homes.

### CONTINGENCY FUNDS

Assets or other resources set aside to provide for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

### CUSIP

A universally accepted industry standard for securities identification and descriptions.

### DEBT RATE LIMIT

The maximum debt rate at which the County may levy a tax, imposed by the state legislature based on the 1992 paid 1993 debt rate.

### DEBT SERVICE

Payment of interest, principal, and related costs to holders of a government's debt instruments.

### DEBT SERVICE FUND

Fund for accumulation of and the payment of general long-term debt principal and interest.

### DEPRECIATION

That portion of the cost of a fixed asset which is charged as an expense during a particular period due to the expiration of the useful life to the asset resulting from wear and tear, deterioration or obsolescence.

### EFFECTIVENESS MEASURE

A type of performance measure that identifies results, accomplishments or quality of the item or service provided. Also outcome measure.

### EFFICIENCY MEASURE

A type of performance measure that reports the measure of how much output or outcome can be produced or provided by a given resource level or how much input it takes to produce a given level of outcome. Indicators that quantify the relationship between inputs and outputs which can be expressed as productivity ratios or a unit-cost ratios.

### ENCUMBRANCE

Amounts committed to be spent (i.e. a contract has been signed) but for which services have not yet been performed to make the County fully liable for payment.

## GLOSSARY

(As these terms apply to Sauk County)

### ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed primarily through user charges; or where the governing body has decided the periodic determination of revenues earned, expenses incurred, and /or net income is appropriate for capital maintenance, public policy management control, accountability, or other purposes.

### EQUALIZED PROPERTY VALUATION

The State of Wisconsin's estimate of the current market value of property. Equalized value is used to apportion property tax levies (county, school districts, vocational technical and adult education districts). Generally also called fair market value of full value.

### EQUITY

The excess of assets over liabilities. Also referred to as fund balance, or retained earnings.

### EXPENDITURE

The use of a financial resource for current operating expenses, debt service or a capital project.

### FIDUCIARY FUNDS

See Trust and Agency Funds.

### FINANCIAL STATEMENTS

Presentation of financial data which shows the financial position and the results of financial operations of a fund, a group of accounts, or an entire entity for a particular accounting period.

### FISCAL YEAR

Twelve month period to which the annual operating budget applies. Sauk County uses a January 1 to December 31 calendar year as its fiscal year.

### FRINGE BENEFITS

Compensation in addition to regular salary provided to an employee.

### FULL TIME EQUIVALENT (FTE)

A term used to compare the hours budgeted for regular full-time and regular part-time, temporary part-time and overtime based on 2,080 hours annually of a full time position.

### FUND

A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

### FUND BALANCE

The difference between fund assets and fund liabilities.

- Nonspendable-Amounts that cannot be spent because they are a) not in spendable form or b) legally or contractually required to be maintained intact.
- Restricted-Amounts are restricted by external parties or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation.
- Committed-Amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
- Assigned-Amounts constrained by the government's intent to be used for specific purposes that are neither restricted or committed.
- Unassigned-A residual classification for the General Fund. The total fund balance less amounts categorized as nonspendable, restricted, committed or assigned.

## GLOSSARY

(As these terms apply to Sauk County)

### GAAP

Generally Accepted Accounting Principles. Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity.

### GASB

Governmental Accounting Standard Board. A national organization that promulgates governmental GAAP.

### GENERAL FUND

The General Operating Fund of the County used to account for all financial transactions except those required to be accounted for in another fund.

### GENERAL FUND BALANCE APPLIED

Financing method which reduces both the General Fund balance and the tax levy required by applying general fund resources to offset expenses within a given budget year.

### GOALS

A statement of the ideal desired outcomes for a division, department, program or the County as a whole. Should reflect desired outcomes or results as identified in the vision.

### GOVERNMENTAL FUNDS

A category of funds through which most governmental functions are financed. The measurement focus is on spending, so typically only current assets and current liabilities are included on these funds' balance sheets. Includes the general, special revenue, capital projects, and debt service funds.

### GRANTS AND AIDS

A category of revenue that represents funds received from the state or federal government. The funds may have been given to the county for a specific purpose or for general county use.

### INDIRECT COST ALLOCATION PLAN

A methodology that allocates the allowable costs of central service departments to grantee departments or programs. Its purpose is to determine the full cost of a program to maximize federal reimbursements. Central services departments are those that generally provide services to other county departments such as the Administrative Coordinator or Accounting. Grantee departments are those that provide services directly to the public.

### INFORMATION SERVICES CHARGEBACKS

The cost of services and equipment provided by the Management Information Systems Department to other departments on a cost reimbursement basis.

### INPUT INDICATOR

A type of performance measure indicating the volume of resources used in delivering a program or service.

### INTERGOVERNMENTAL REVENUES

A category of revenue that represents funds received from other governmental units for services provided by the county.

### INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the county, or to other governmental units, on a cost-reimbursement basis. Internal service funds include the Highway Department and County Insurance Funds.

### MA

Medical Assistance. A state health care financing program.

### MILL RATE

(See TAX LEVY RATE)

## GLOSSARY

(As these terms apply to Sauk County)

### MISSION

A statement defining the major reasons for the existence of the agency, including its purpose in County government.

### MODIFIED ACCRUAL ACCOUNTING

A basis of accounting which recognizes revenues when they become measurable and available. Expenditures are generally recognized when the related liability is incurred. Major exceptions include accumulated vacation and sick accruals, pension expenditures, and interest on long-term debt.

### MODIFIED BUDGET

The amended budget in place as of the compilation of this budget book. The budget is amended throughout the year by Finance Committee or County Board action.

### MOU

Memorandum of Understanding.

### NON-DEPARTMENTAL

A grouping of revenues and expenditures that is not under the direction of any county department. Generally appropriations to outside agencies and miscellaneous revenues and expenditures.

### NOTES

A written promise to pay (debt) a specific sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Notes are typically for a term of less than 10 years.

### OBJECTIVES

Specific, measurable, achievable, realistic and time bound outcomes.

### OPERATING BUDGET

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. Essential for sound financial management.

### OPERATING TRANSFERS

All interfund transfers other than residual equity transfers.

### OTHER FINANCING SOURCES

Funds received from general long-term debt proceeds, operating transfers in, and material proceeds of fixed asset dispositions. Such amounts are classified separately from revenues.

### OTHER FINANCING USES

Funds used for operating transfers out. Such amounts are classified separately from expenditures.

### OUTCOME MEASURES

A type of performance measure that identifies results, accomplishments or quality of the item or service provided. Used to evaluate the quality and effectiveness of programs and services. Also effectiveness measure.

### OUTSIDE AGENCIES

Entities to whom the County provides funding, but who are not part of County government.

### OUTPUT MEASURES

A type of performance measure that reports the quantity or volume of products and services provided by the program.

### PERFORMANCE MEASURES

Indicators that allow the assessment of program accomplishments.

## GLOSSARY

(As these terms apply to Sauk County)

### POSITION SUMMARY

The list of budgeted full-time positions within each organizational unit. Positions are expressed in terms of full-time equivalents (FTE's).

### PROPERTY TAX

Taxes levied on both real and personal property according to the property's equalized valuation and the tax rate.

### PROPRIETARY FUNDS

The category of funds used to account for ongoing activities similar to those also found in the private sector. Includes of enterprise and internal service funds.

### RETAINED EARNINGS

The difference between assets and liabilities of proprietary funds.

### SINGLE AUDIT

A comprehensive financial and compliance audit pursuant to OMB Circular A-133 of an entity receiving federal funds.

### SHARED REVENUE

Distribution of state funds to municipalities and counties of unrestricted aid. It's policy goals are; property tax relief, equalization of revenue raising ability among local governments, and compensation for utility property.

### SPECIAL REVENUE FUND

Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

### STANDING COMMITTEES

Committees that are organized for an undetermined length of time. There are fifteen standing committees of the County Board.

### STRATEGIC PLAN

Formal long-range plan that defines and identifies organizational goals that will allow the organization to achieve its mission.

### STATUTE

A written law enacted by a duly organized and constituted legal body.

### TAX LEVY

The total amount to be raised by general property taxes, for the purposes stated in the budget, to support County activities. Property taxes are levied in the current year for subsequent year appropriations.

### TAX LEVY RATE (MILL RATE)

The amount of taxes levied for each \$1,000 (mill) of equalized property valuation. For example, a tax levy budget of \$2.5 million with a property tax base of \$1 billion (equalized value of all taxable property) would generate a levy rate of \$2.50 per \$1,000 of equalized value. On a house valued at \$100,000, the property tax would equal \$250 (\$100 x \$2.50).

### TAX RATE LIMIT

The maximum rate at which the County may levy a tax, imposed by the state legislature based on 1992 paid 1993 tax rate limit.

### TID

Tax Incremental District refers to a geographic area established by resolution of a local legislative body according the provisions of Chapter 66.86 of the Wisconsin Statutes. This section of the statutes, referred to as the "Tax Increment Law" provides a means for financing improvements through the increase in the equalized value of the district. Because taxes on this incremental increase in value are dedicated to paying improvements, general property taxes are not apportioned to the incremental increase.

### TPR

Termination of Parental Rights.

**GLOSSARY**  
(As these terms apply to Sauk County)

**TRANSFERS TO / FROM OTHER FUNDS**  
(See OPERATING TRANSFERS)

**TRUST FUNDS**

Funds used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. May be expendable or non-expendable.

**VISION**

Defines where the department would ideally like to be. It defines guiding principles, values, and the long range result of the work.

**VITAL RECORD**

A certificate of birth, death, divorce or annulment, a marriage document or a fetal death report, which Chapter 69 of the State Statutes requires to be prepared whenever one of these events occurs.

**W-2**

Wisconsin Works; a state initiative to replace the Aid for Families with Dependent Children program. It is a work based program the emphasizes individual responsibility.

**WIC**

Women, Infants, and Children Supplemental Nutrition Program.

**WRS**

Wisconsin Retirement System; a multiple-employer public employee retirement system.



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