

SAUK COUNTY 2023 BUDGET CALENDAR

In 2022...	
April	
29	Deadline for departments to request new position forms from Personnel
May	
18	Capital Improvements instructions sent to departments
23	MIS sends instructions to departments
June	
1	New position forms due to Personnel Department
2	Finance Committee approves budget policies and priorities
8	Capital Improvements requests due to Accounting Department
10	MIS requests due to MIS Department
20	New position requests approved with grades assigned, or denied
June 27-July 1	CIP Committee reviews and ranks proposed projects to recommend to Administrator
July	
June 27-July 1	CIP Committee reviews and ranks proposed projects to recommend to Administrator
6	MIS Budget projections to departments
29	BUDGETS DUE TO ACCOUNTING
August	
1	Personnel & Insurance Committee reviews new position requests
1	Outside agency requests due to Accounting
8-19	Staff review of budgets with departments
September	
26	County Administrator's budget is finalized and distributed
October	
October	Departments review with oversight committees
3	Presentation of Administrator's budget to the Finance Committee
13	Finance Committee review of Administrator's budget and recommendation to the County Board
18	Presentation of Finance Committee budget to County Board
18	County Board consideration of new positions
November	
November	New position resolution to Personnel & Insurance Committee
3	Finance Committee reviews proposed budget amendments
15	County Board consideration of new positions
15	Public hearing and County Board adoption

The County Administrator will review budgets in discussions with Department Heads. Initial meetings will occur in mid-August. Additional meetings with departments will be scheduled as needed.