

## SAUK COUNTY 2022 BUDGET CALENDAR

<b>In 2021...</b>	
<b>April</b>	
1	Finance Committee approves budget policies and priorities
30	Deadline for departments to request new position and reclassification forms from Personnel
<b>May</b>	
1	MIS sends instructions to departments
1	Capital Improvements instructions sent to departments
25	Mid-Term Assessment: 1) Condition of the County Report 2) Introduce 2022 Budget process 3) Prioritize long-term County issues
<b>June</b>	
1	New position and reclassification forms due to Personnel Department
1	MIS requests due to MIS Department
1	Capital Improvements requests due to Accounting Department
June	Oversight committees rank capital improvement requests under their oversight
15	New position and reclassification requests approved with grades assigned or denied
June 28-July 2	CIP Committee reviews and ranks proposed projects to recommend to Administrator
<b>July</b>	
June 28-July 2	CIP Committee reviews and ranks proposed projects to recommend to Administrator
2	MIS Budget projections to departments
30	BUDGETS DUE TO ACCOUNTING
<b>August</b>	
2	Personnel & Insurance Committee reviews new and reclassified position requests
9-20	Staff review of budgets with departments
<b>September</b>	
September	Departments review with oversight committees
27	County Administrator's budget is finalized and distributed
<b>October</b>	
7	Finance Committee review of Administrator's budget and recommendation to the County Board
19	Presentation of Finance Committee budget to County Board
19	County Board consideration of new positions
<b>November</b>	
4	Review proposed budget amendments
9	Public hearing and County Board adoption

The County Administrator will review budgets in discussions with Department Heads. Initial meetings will occur in mid-August. Additional meetings with departments will be scheduled as needed.