



2021  
Sauk County, Wisconsin  
Requested Budget

**Sauk County Finance Committee  
2021 Budget Presentations  
West Square Building**

Times are approximate and may change, and individual department budgets may not be presented in the order listed below.  
The tentative schedule is as follows:

<b>Page</b>	<b>Monday, September 28, 2020 - County Board Room 326</b>	<b>Page</b>	<b>Tuesday, September 29, 2020 - Room 213</b>
	<b>9:00 am Call to order and opening comments</b>		<b>9:00 am Call to order and opening comments</b>
20	<b><u>9:05 am Wisconsin River Rail Transit Commission</u></b>	173	<b><u>9:15 am Public Works - Highway</u></b>
24	<b><u>9:15 am UW-Platteville Baraboo Sauk County</u></b>		<b><u>9:30 am Health and Human Services Functional Group</u></b>
	<b><u>9:30 am Administrative / General Government Functional Group</u></b>	183	Aging & Disability Resource Center (ADRC)
34	Accounting	198	Health Care Center
39	Administrator	220	Health Departments - Environmental Health
47	Building Services	228	Health Departments - Justice, Diversion, & Support
57	Corporation Counsel	237	Health Departments - Public Health
64	County Clerk	251	Health Departments - Women, Infants & Children (WIC)
71	Dog License	257	Human Services
74	Insurance	273	Veterans Service
77	Land Records Modernization		<b><u>11:30 am Additional Land Resources</u></b>
83	Landfill Remediation	279	Arts, Humanities & Historic Preservation
87	Management Information Systems (MIS)	284	Extension Education
95	Personnel		<b>--Recess / Break--</b>
103	Treasurer		
109	Workers Compensation		
	<b>--Recess / Break--</b>		
112	<b><u>1:00 pm Libraries</u></b>		<b><u>1:00 pm Justice Functional Group</u></b>
	<b><u>1:30 pm Land Resources Functional Group</u></b>	294	Circuit Courts
279	Arts, Humanities & Historic Preservation (9-29-2020 11:30 am)	300	Clerk of Courts
132	Land Resources & Environment	306	Court Commissioner / Family Court Counseling
77	Land Records Modernization (9-28-2020 9:30 am)	312	Register in Probate
145	Register of Deeds		<b><u>2:00 pm Law Enforcement &amp; Safety Functional Group</u></b>
149	Surveyor	318	Child Support
284	Extension Education (9-29-2020 11:30 am)	322	Coroner
	<b><u>Non-Departmental Accounts and General Discussion</u></b>	326	District Attorney / Victim Witness
154	County Board	332	Drug Seizures
158	CDBG-Economic Development / Revolving Loans	335	Emergency Management
161	CDBG-Housing Rehabilitation	341	Jail Assessment
164	Debt Service	344	Sheriff's Department
167	General / Non-Departmental		
171	Outside Agency Summary	356	<b><u>3:30 pm Tri-County Airport</u></b>

# SAUK COUNTY BOARD OF SUPERVISORS MEETING NOTICE/AGENDA

**COMMITTEE:** FINANCE COMMITTEE - 2021 BUDGET  
**DATE:** Monday, September 28, 2020  
**TIME:** 9:00 a.m.  
**PLACE:** County Board Room, West Square Building, 505 Broadway, Baraboo, WI

This meeting is open to the public. However, in light of the COVID-19 pandemic, members of the public may wish to watch the meeting on streaming video which can be found on the County's webpage at <https://www.co.sauk.wi.us/meetings>. No one should attend the meeting if they are experiencing COVID- or flu-like symptoms, have a fever, sore throat or recently experienced a loss of taste or smell. Masks are encouraged but not required. Social distancing of 6 feet is required.

**REASON FOR MEETING:** **SPECIAL**  
**SUBJECTS FOR DISCUSSION:**

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Public Comment.
4. Discussion and consideration of the 2021 County Budget. Times are approximate and may change, and individual department budgets may not be presented in the order listed below. Budget discussions may include examination of programs offered, revenues and expenditures, capital purchases, and staffing levels. The tentative schedule is as follows:

9:00 am Call to order and opening comments

9:05 am Wisconsin River Rail Transit Commission

9:15 am UW-Platteville Baraboo Sauk County

9:30 am Administrative / General Government departments

Accounting	Insurance
Administrator	Land Records Modernization
Building Services	Landfill Remediation
Corporation Counsel	Management Information Systems
County Clerk	Personnel
Dog License	Treasurer
	Workers Compensation

Recess for break

1:00 pm Libraries

1:30 pm Land Resources departments  
Land Resources & Environment  
Register of Deeds  
Surveyor

Non-departmental accounts and general discussion

County Board  
Community Development Block Grant (CDBG) - Economic Development / Revolving Loans  
Community Development Block Grant (CDBG) - Revolving Loan Fund – Housing  
Debt Service  
General Non-Departmental  
Outside Agencies

5. Adjournment.

DATE NOTICE MAILED: September 16, 2020  
PREPARED BY: Accounting Department

**Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.**

# SAUK COUNTY BOARD OF SUPERVISORS MEETING NOTICE/AGENDA

**COMMITTEE:** FINANCE COMMITTEE – 2021 BUDGET  
**DATE:** Tuesday, September 29, 2020  
**TIME:** 9:00 a.m.  
**PLACE:** Room 213, West Square Building, 505 Broadway, Baraboo, WI

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**REASON FOR MEETING:** SPECIAL

## **SUBJECTS FOR DISCUSSION:**

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Public Comment.
4. Discussion and consideration of the 2021 County Budget. Times are approximate and may change, and individual department budgets may not be presented in the order listed below. Budget discussions may include examination of programs offered, revenues and expenditures, capital purchases, and staffing levels. The tentative schedule is as follows:

9:00 am Call to order and opening comments

9:15 am Highway

9:30 am Health & Human Services departments  
Aging & Disability Resource Center  
Health Care Center  
Health Departments - Environmental Health  
Health Departments - Justice, Diversion, & Support  
Health Departments - Public Health  
Health Departments - Women, Infants & Children  
Human Services  
Veterans Service

11:30 am Arts, Humanities & Historic Preservation  
UW-Extension

Recess for break

1:00 pm Justice departments  
Circuit Courts  
Clerk of Courts  
Court Commissioner / Family Court Counseling Service  
Register in Probate

2:00 pm Law Enforcement & Safety departments  
Child Support  
Coroner  
District Attorney / Victim Witness  
Drug Seizures  
Emergency Management  
Jail Assessment  
Sheriff

3:30 pm Tri-County Airport

5. Adjournment.

DATE NOTICE MAILED: September 16, 2020  
PREPARED BY: Accounting Department

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**Property Tax Levy By Function**

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2021 Change from 2020 Amended Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	\$	%
General Government	(2,393,441)	(2,153,183)	(1,552,455)	(1,946,585)	(1,850,825)	(2,609,808)	(3,377,533)	(2,877,514)	(3,304,047)	74,898	3,378,945	-102.27%
Justice & Public Safety	12,867,604	12,814,500	12,660,218	12,870,027	13,169,471	13,452,254	13,775,863	14,060,233	14,472,981	15,153,026	680,045	4.70%
Public Works	3,894,712	3,959,494	3,995,100	4,014,583	4,122,355	4,184,727	4,174,876	4,280,679	4,613,201	4,752,711	139,510	3.02%
Health & Human Services	11,198,771	11,132,627	10,640,054	11,331,521	11,323,136	11,542,491	12,144,651	11,858,832	11,778,598	12,309,974	531,376	4.51%
Culture	63,751	63,762	63,762	64,762	64,762	68,762	68,762	92,422	69,745	53,245	(16,500)	-23.66%
Recreation	151,918	159,323	158,240	165,582	228,787	229,529	248,861	249,373	0	0	0	--
Education	1,334,179	1,319,878	1,317,915	1,440,179	1,452,131	1,515,136	1,532,270	1,568,194	1,650,057	1,671,185	21,128	1.28%
Development	67,528	67,528	67,528	72,528	10,000	30,000	50,000	50,000	215,070	0	(215,070)	-100.00%
Conservation	611,756	739,201	738,916	925,714	1,019,324	1,042,834	1,047,017	1,128,574	1,443,601	1,566,295	122,694	8.50%
Capital Outlay	467,000	405,500	509,600	1,024,000	688,500	894,500	1,285,000	736,900	791,670	677,500	(114,170)	-14.42%
Debt Service	250,000	250,000	250,000	0	0	0	0	0	0	0	0	--
<b>All Funds Total</b>	<b>28,513,778</b>	<b>28,758,630</b>	<b>28,848,878</b>	<b>29,962,311</b>	<b>30,227,641</b>	<b>30,350,425</b>	<b>30,949,767</b>	<b>31,147,693</b>	<b>31,730,876</b>	<b>36,258,834</b>	<b>4,527,958</b>	<b>14.27%</b>

The general government function contains significant revenues that are not directly related to other functions, such as \$6.922 million in sales tax collections. This forces the general government function to have a net reduction of the property tax levy.

The general government function also includes costs related to general building services, such as utilities and maintenance staff, for the Law Enforcement Center and Human Services in Reedsburg.

Building Services Budget - Law Enforcement Center Operations	710,203	688,587	644,981	672,412	685,614	686,370	694,711	702,377	710,729	743,842	33,113	4.66%
Building Services Budget - Law Enforcement Center Capital	89,000	0	0	0	0	230,000	360,000	0	0	0	0	--
Building Services Budget - Human Services Reedsburg Operations	54,157	49,302	47,506	47,110	46,468	44,712	43,870	67,403	64,734	50,050	(14,684)	-22.68%

*The total levy recorded in the historical actuals of this summary may differ from the dollars levied due to delinquent taxes.*

<i>Property tax as levied</i>	<i>28,531,297</i>	<i>28,531,297</i>	<i>28,854,774</i>	<i>29,878,110</i>	<i>30,183,042</i>	<i>30,351,664</i>	<i>30,969,018</i>	<i>31,162,356</i>	<i>33,586,229</i>	<i>36,258,834</i>		
<i>Adjustment for delinquent taxes</i>	<i>(17,519)</i>	<i>227,333</i>	<i>(5,896)</i>	<i>84,201</i>	<i>44,599</i>	<i>(1,239)</i>	<i>(19,251)</i>	<i>(14,663)</i>	<i>TBD</i>	<i>TBD</i>		
<i>Property tax recognized</i>	<i>28,513,778</i>	<i>28,758,630</i>	<i>28,848,878</i>	<i>29,962,311</i>	<i>30,227,641</i>	<i>30,350,425</i>	<i>30,949,767</i>	<i>31,147,693</i>	<i>33,586,229</i>	<i>36,258,834</i>		

TBD - To be determined



**REVENUE SUMMARY**

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2020	2021	2021 Change from 2020	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Amended Budget	Est'd Actual	Budget	Amended Budget	\$
Property Tax	28,513,778	28,758,630	28,848,878	29,962,311	30,227,641	30,350,425	30,949,767	31,147,693	31,730,876	31,730,876	36,258,834	4,527,958	14.27%
Sales Tax	7,323,695	7,519,870	8,000,256	8,483,880	8,764,687	9,172,923	9,383,467	9,460,672	9,889,000	7,855,636	6,922,300	(2,966,700)	-30.00%
Other Taxes	1,216,591	1,499,732	1,081,741	1,038,274	864,559	781,677	782,564	950,879	685,195	653,195	628,195	(57,000)	-8.32%
Grants and Aids	17,812,002	15,493,175	15,092,600	16,686,932	19,706,116	20,788,413	23,198,037	25,077,757	25,336,367	26,668,080	26,542,165	1,205,798	4.76%
Intergovernmental	6,349,543	6,720,854	6,856,581	8,050,984	7,799,672	9,328,064	9,399,637	9,076,657	8,716,372	8,542,922	8,470,609	(245,763)	-2.82%
Licenses & Permits	307,027	357,252	362,804	436,630	448,179	913,003	968,298	931,951	876,836	873,536	898,120	21,284	2.43%
User Fees	8,766,447	8,767,573	8,640,799	8,903,794	8,878,578	9,258,828	9,232,464	9,272,215	9,831,548	6,671,875	9,820,051	(11,497)	-0.12%
Fines & Forfeitures	630,711	653,695	509,814	488,298	444,222	488,169	506,515	531,738	489,500	487,789	490,100	600	0.12%
Donations	108,368	94,224	105,471	117,837	103,676	291,401	608,515	122,134	120,650	90,300	101,200	(19,450)	-16.12%
Interest	159,865	154,963	152,037	200,646	301,354	546,073	1,175,677	1,536,049	901,045	814,759	682,341	(218,704)	-24.27%
Rent	258,997	304,984	343,047	398,678	427,163	481,675	549,625	560,367	471,374	521,500	619,500	148,126	31.42%
Bond / Note Proceeds	0	0	2,683,009	0	7,392,309	0	0	0	0	0	0	0	--
Use of Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	16,578,770	Budget Only	12,296,947	(4,281,823)	-25.83%
Transfers from Other Funds	4,427,389	4,469,580	8,272,329	5,569,275	5,062,704	3,883,476	6,006,280	5,419,185	2,800,899	3,863,815	2,884,947	84,048	3.00%
Other	268,027	270,659	436,232	482,810	445,029	300,305	344,000	596,074	443,034	325,511	283,304	(159,730)	-36.05%
<b>Total Revenues</b>	<b>76,142,440</b>	<b>75,065,191</b>	<b>81,385,598</b>	<b>80,820,349</b>	<b>90,865,889</b>	<b>86,584,432</b>	<b>93,104,846</b>	<b>94,683,371</b>	<b>108,871,466</b>	<b>89,099,794</b>	<b>106,898,613</b>	<b>(1,972,853)</b>	<b>-1.81%</b>

*The total levy recorded in the historical actuals of this summary may differ from the dollars levied due to delinquent taxes.*

<i>Property tax as levied</i>	28,531,297	28,531,297	28,854,774	29,878,110	30,183,042	30,351,664	30,969,018	31,162,356	31,730,876	31,730,876	36,258,834
<i>Adjustment for delinquent taxes</i>	(17,519)	227,333	(5,896)	84,201	44,599	(1,239)	(19,251)	(14,663)	TBD	TBD	TBD
<i>Property tax recognized</i>	<u>28,513,778</u>	<u>28,758,630</u>	<u>28,848,878</u>	<u>29,962,311</u>	<u>30,227,641</u>	<u>30,350,425</u>	<u>30,949,767</u>	<u>31,147,693</u>	<u>31,730,876</u>	<u>31,730,876</u>	<u>36,258,834</u>

TBD - To be determined

The 2020 Budget figures represent the 2020 budget as modified by County Board action through June 2020.

**EXPENSE SUMMARY**

Functional Area	2012	2013	2014	2015	2016	2017	2018	2019	2020	2020	2021	2021 Change from 2020 Amended Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Amended Budget *	Estimated Actual	Budget	\$	%
General Government	6,021,743	5,880,544	6,509,131	6,820,291	7,475,013	7,547,023	8,530,986	8,817,645	10,320,381	9,358,542	10,118,511	(201,870)	-1.96%
Public Works/Transportation	9,072,072	9,761,387	9,217,817	8,922,779	9,051,009	9,333,816	9,902,660	11,906,662	10,797,549	10,824,794	11,634,879	837,330	7.75%
Culture	75,395	70,447	111,109	67,191	67,477	77,832	153,784	219,299	97,495	92,993	60,995	(36,500)	-37.44%
Recreation	324,642	332,244	348,429	633,694	460,427	1,635,194	1,472,990	680,433	25,000	25,000	0	(25,000)	-100.00%
Education	1,300,442	1,297,236	1,323,324	1,405,734	1,416,264	1,418,888	1,422,033	1,542,587	1,665,990	1,616,024	1,687,498	21,508	1.29%
Justice & Public Safety	17,216,621	16,434,762	16,338,309	16,437,077	16,859,883	17,161,275	17,714,882	18,595,414	19,110,147	18,479,285	19,550,321	440,174	2.30%
Health & Human Services	27,375,464	26,874,023	28,115,218	30,120,369	33,004,148	34,083,521	37,084,303	39,450,956	42,248,738	40,794,890	43,105,389	856,651	2.03%
Conservation	1,257,720	1,274,336	1,496,054	1,681,472	1,682,301	1,818,003	1,750,857	1,679,726	4,332,211	3,398,133	3,607,991	(724,220)	-16.72%
Economic Development	709,951	68,340	458,603	138,281	118,008	360,409	406,396	1,030,653	583,989	343,821	149,216	(434,773)	-74.45%
Debt Service	2,958,762	3,038,919	7,130,108	1,603,055	8,879,729	1,470,016	2,175,141	2,210,441	2,896,585	2,076,585	2,924,548	27,963	0.97%
Capital Outlay	2,666,859	2,041,883	1,758,744	4,526,639	1,524,784	2,075,900	3,617,266	2,089,220	13,980,965	3,813,416	11,115,054	(2,865,911)	-20.50%
Transfer to Other Funds	4,427,389	4,469,580	8,305,333	5,569,275	5,155,565	3,883,476	6,006,279	5,419,185	2,800,899	3,863,815	2,884,947	84,048	3.00%
Addition to Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	0	11,517	Budget Only	59,264	47,747	414.58%
<b>Total Gross Expenditures</b>	<b>73,407,061</b>	<b>71,543,701</b>	<b>81,112,179</b>	<b>77,925,857</b>	<b>85,694,608</b>	<b>80,865,353</b>	<b>90,237,577</b>	<b>93,642,221</b>	<b>108,871,466</b>	<b>94,687,298</b>	<b>106,898,613</b>	<b>(1,972,853)</b>	<b>-1.81%</b>

Expenditure Category	2012	2013	2014	2015	2016	2017	2018	2019	2020	2020	2021	2021 Change from 2020 Amended Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Amended Budget *	Estimated Actual	Budget	\$	%
Wages & Salaries	26,476,342	26,969,999	27,647,942	29,521,669	30,454,787	31,189,947	32,587,168	34,335,359	36,966,392	35,547,398	38,422,178	1,455,786	3.94%
Labor Benefits	10,792,482	11,189,831	11,393,077	10,982,993	11,713,154	12,223,996	12,184,237	13,110,922	14,360,014	13,815,223	15,004,674	644,660	4.49%
Supplies & Services	26,085,227	23,833,489	24,876,975	25,722,226	27,966,589	30,022,018	33,667,486	36,477,094	37,855,094	35,570,861	36,487,948	(1,367,146)	-3.61%
Debt Service	2,958,762	3,038,920	7,130,109	1,603,055	8,879,729	1,470,016	2,175,141	2,210,441	2,896,585	2,076,585	2,924,548	27,963	0.97%
Capital Outlay	2,666,859	2,041,883	1,758,744	4,526,639	1,524,784	2,075,900	3,617,266	2,089,220	13,980,965	3,813,416	11,115,054	(2,865,911)	-20.50%
Transfer to Other Funds	4,427,389	4,469,579	8,305,333	5,569,275	5,155,565	3,883,476	6,006,279	5,419,185	2,800,899	3,863,815	2,884,947	84,048	3.00%
Addition to Fund Balance	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	Budget Only	0	11,517	Budget Only	59,264	47,747	414.58%
<b>Total Gross Expenditures</b>	<b>73,407,061</b>	<b>71,543,701</b>	<b>81,112,180</b>	<b>77,925,857</b>	<b>85,694,608</b>	<b>80,865,353</b>	<b>90,237,577</b>	<b>93,642,221</b>	<b>108,871,466</b>	<b>94,687,298</b>	<b>106,898,613</b>	<b>(1,972,853)</b>	<b>-1.81%</b>

\* The 2020 Budget figures represent the 2020 budget as modified by County Board action through June 2020.

The general government function also includes costs related to general building services, such as utilities and maintenance staff, for the Law Enforcement Center and Human Services in Reedsburg.

Building Services Budget - Law Enforcement Center	589,474	637,241	697,819	646,418	655,464	640,077	685,724	770,320	710,729	715,529	693,842	(16,887)	-2.38%
Building Services Budget - Human Services Reedsburg	38,323	34,903	40,020	33,125	43,289	36,832	50,694	57,323	64,734	64,734	50,050	(14,684)	-22.68%

### Sauk County 2021 Requested Budget (Alphabetical Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
		Tax Levy	Other Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2020 Tax Levy (as amended)	2019 Tax Levy (as amended)	\$ Change 2020 Amended to 2021 Requested	% Change 2020 Amended to 2021 Requested	Fund Balance Beginning 2021	Fund Balance End 2021
34	Accounting	755,175	3,998	0	759,173	759,173	0	0	759,173	723,103	708,695	32,072	4.44%	In General Fund Total	
39	Administrator	247,245	93,415	0	340,660	340,660	0	0	340,660	521,115	261,027	(273,870)	-52.55%	In General Fund Total	
183	Aging & Disability Resource Center	628,295	1,922,775	95,000	2,646,070	2,585,070	61,000	0	2,646,070	579,109	581,970	49,186	8.49%	1,096,527	1,001,527
279	Arts, Humanities, Historic Preservation	53,245	7,750	0	60,995	60,995	0	0	60,995	69,745	92,422	(16,500)	-23.66%	In General Fund Total	
171	Baraboo Dells Airport (to Outside Agencies)	0	0	0	0	0	0	0	0	0	4,100	0	--	In General Fund Total	
47	Building Services	1,952,869	675,471	5,903,963	8,532,303	2,325,840	6,206,463	0	8,532,303	2,022,312	2,165,603	(69,443)	-3.43%	In General Fund Total	
158	CDBG-ED Revolving Loans	0	695,000	0	695,000	0	695,000	0	695,000	0	0	0	--	0	0
161	CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	--	49,232	49,232
169	Charitable / Penal Fines	660	0	0	660	660	0	0	660	174	253	486	279.31%	In General Fund Total	
318	Child Support	198,545	837,996	0	1,036,541	1,036,541	0	0	1,036,541	186,576	189,303	11,969	6.42%	In General Fund Total	
294	Circuit Courts	518,821	220,012	0	738,833	738,833	0	0	738,833	499,550	469,957	19,271	3.86%	In General Fund Total	
300	Clerk of Courts	355,558	971,130	0	1,326,688	1,326,688	0	0	1,326,688	321,363	339,268	34,195	10.64%	In General Fund Total	
168	Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--	In General Fund Total	
322	Coroner	158,745	34,000	0	192,745	192,745	0	0	192,745	158,202	175,604	543	0.34%	In General Fund Total	
57	Corporation Counsel	505,173	242,895	0	748,068	748,068	0	0	748,068	499,370	451,267	5,803	1.16%	In General Fund Total	
154	County Board	213,948	0	0	213,948	213,948	0	0	213,948	193,583	160,260	20,365	10.52%	In General Fund Total	
64	County Clerk / Elections	316,661	115,042	0	431,703	431,703	0	0	431,703	282,554	222,446	34,107	12.07%	In General Fund Total	
306	Court Commissioner	188,980	51,943	48,878	289,801	289,801	0	0	289,801	184,745	178,907	4,235	2.29%	In General Fund Total	
164	Debt Service	0	1,475,399	386,601	1,862,000	1,862,000	0	0	1,862,000	0	0	0	--	386,601	0
326	District Attorney / Victim Witness	603,968	164,064	0	768,032	768,032	0	0	768,032	526,640	500,259	77,328	14.68%	In General Fund Total	
71	Dog License Fund	0	24,000	0	24,000	21,806	0	2,194	24,000	0	0	0	--	-2,242	-48
332	Drug Seizures Fund	0	6,580	4,520	11,100	11,100	0	0	11,100	0	0	0	--	62,496	57,976
335	Emergency Management	159,546	125,474	7,500	292,520	292,520	0	0	292,520	163,224	145,720	(3,678)	-2.25%	In General Fund Total	
220	Environmental Health	78,424	623,850	19,778	722,052	722,052	0	0	722,052	75,435	47,903	2,989	3.96%	In General Fund Total	
167	General Non-Departmental	(8,523,014)	8,523,514	0	500	500	0	0	500	(11,666,008)	(10,731,491)	3,142,994	26.94%	41,222,239	33,719,758
198	Health Care Center	1,214,507	9,440,436	1,383,600	12,038,543	11,559,943	478,600	0	12,038,543	1,321,211	1,386,614	(106,704)	-8.08%	4,758,232	3,374,632
173	Highway	4,670,977	6,774,613	2,791,600	14,237,190	11,646,190	2,591,000	0	14,237,190	4,540,457	4,221,207	130,520	2.87%	15,228,262	12,436,662
257	Human Services	8,000,698	16,587,206	0	24,587,904	24,587,904	0	0	24,587,904	7,820,648	7,983,506	180,050	2.30%	2,468,026	2,468,026
74	Insurance	0	123,070	0	123,070	66,000	0	57,070	123,070	0	0	0	--	442,930	500,000
341	Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	0	0
228	Justice, Diversion, & Support	332,082	317,644	0	649,726	649,726	0	0	649,726	395,494	397,461	(63,412)	-16.03%	In General Fund Total	
77	Land Records Modernization	264,011	195,000	51,190	510,201	460,201	50,000	0	510,201	251,126	217,762	12,885	5.13%	199,952	148,762
132	Land Resources & Environment (LRE)	1,621,295	1,022,084	1,147,612	3,790,991	3,607,991	183,000	0	3,790,991	1,482,101	1,128,574	139,194	9.39%	In General Fund Total	
83	Landfill Remediation	0	25,000	81,955	106,955	106,955	0	0	106,955	0	0	0	--	4,830,138	4,748,183
112	Library Board	1,214,062	0	0	1,214,062	1,214,062	0	0	1,214,062	1,173,754	1,074,904	40,308	3.43%	In General Fund Total	
87	Management Information Systems	1,514,295	1,387,773	0	2,902,068	2,372,077	529,991	0	2,902,068	1,658,854	1,454,203	(144,559)	-8.71%	In General Fund Total	
171	Outside Agencies	269,950	0	0	269,950	269,950	0	0	269,950	0	0	269,950	--	In General Fund Total	



### Sauk County 2021 Requested Budget (Alphabetical Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated	Estimated
		Tax Levy	Other Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2020 Tax Levy (as amended)	2019 Tax Levy (as amended)	\$ Change 2020 Amended to 2021 Requested	% Change 2020 Amended to 2021 Requested	Fund Balance Beginning 2021	Fund Balance End 2021
132	Parks (combined into LRE 2020)	0	0	0	0	0	0	0	0	0	303,373	0	--		In General Fund Total
95	Personnel	580,716	4,075	24,750	609,541	609,541	0	0	609,541	809,215	574,504	(228,499)	-28.24%		In General Fund Total
172	Pink Lady Rail Transit Commission (to Outside Agencies)	0	0	0	0	0	0	0	0	0	750	0	--		In General Fund Total
237	Public Health	1,473,040	1,197,436	0	2,670,476	2,670,476	0	0	2,670,476	1,310,121	1,162,065	162,919	12.44%		In General Fund Total
171	Reedsburg Airport (to Outside Agencies)	0	0	0	0	0	0	0	0	0	4,100	0	--		In General Fund Total
312	Register in Probate	172,880	25,300	0	198,180	198,180	0	0	198,180	157,486	154,613	15,394	9.77%		In General Fund Total
145	Register of Deeds	(297,394)	554,000	0	256,606	256,606	0	0	256,606	(303,469)	(319,818)	6,075	2.00%		In General Fund Total
171	Sauk County Development Corporation (to Outside Agencies)	0	0	0	0	0	0	0	0	0	50,000	0	--		In General Fund Total
171	Sauk Prairie Airport, Inc. (to Outside Agencies)	0	0	0	0	0	0	0	0	0	4,100	0	--		In General Fund Total
344	Sheriff	13,515,528	2,037,102	0	15,552,630	15,232,630	320,000	0	15,552,630	13,014,771	12,650,905	500,757	3.85%		In General Fund Total
149	Surveyor	81,047	0	0	81,047	81,047	0	0	81,047	79,141	81,026	1,906	2.41%		In General Fund Total
169	Transfer Sales Tax to Debt Service	1,367,399	0	0	1,367,399	1,367,399	0	0	1,367,399	1,361,089	1,396,456	6,310	0.46%		In General Fund Total
169	Transfer Sales Tax to HCC for Debt Pmt	1,062,548	0	0	1,062,548	1,062,548	0	0	1,062,548	1,033,810	1,134,741	28,738	2.78%		In General Fund Total
103	Treasurer	(265,973)	856,365	0	590,392	590,392	0	0	590,392	(577,626)	(747,246)	311,653	53.95%		In General Fund Total
356	Tri-County Airport	51,734	0	0	51,734	51,734	0	0	51,734	0	16,422	51,734	--		In General Fund Total
24	UW-Platteville Baraboo Sauk County	60,000	0	0	60,000	60,000	0	0	60,000	60,000	102,500	0	0.00%		In General Fund Total
284	(UW) Extension Education	397,123	16,313	0	413,436	413,436	0	0	413,436	416,303	390,790	(19,180)	-4.61%		In General Fund Total
273	Veterans Service	515,465	11,500	0	526,965	526,965	0	0	526,965	385,598	345,371	129,867	33.68%		In General Fund Total
20	Wisconsin River Rail Transit	30,000	0	0	30,000	30,000	0	0	30,000	0	30,000	30,000	--		In General Fund Total
251	Women, Infants & Children	0	411,180	0	411,180	411,180	0	0	411,180	0	0	0	--		In General Fund Total
109	Workers Compensation	0	422,427	0	422,427	422,427	0	0	422,427	0	0	0	--		In General Fund Total
<b>ALL FUNDS TOTAL</b>		<b>36,258,834</b>	<b>58,342,832</b>	<b>12,296,947</b>	<b>106,898,613</b>	<b>95,724,295</b>	<b>11,115,054</b>	<b>59,264</b>	<b>106,898,613</b>	<b>31,730,876</b>	<b>31,162,356</b>	<b>4,527,958</b>	<b>14.27%</b>	<b>71,230,926</b>	<b>58,993,243</b>

	2020 Amended	2021 Requested	\$ Change	% Change
Equalized Value (without tax incremental districts)	7,141,653,900	7,457,984,600	316,330,700	4.43%
Total Levy Rate	\$4.44	\$4.86	\$0.42	9.42%
Total Levy Amount	31,730,876	36,258,834	4,527,958	14.27%
Impact of a one penny increase to the mil rate	\$71,417	\$74,580	\$3,163	4.43%
Impact of a one penny increase to the mil rate on an average residential property	\$1.89	\$1.96	\$0.07	3.70%
Average residential property value	\$188,600	\$196,100	\$7,500	3.98%
Average County tax on an average residential property	\$837.96	\$953.39	\$115.43	13.77%

### Sauk County 2021 Requested Budget (Levy Use Order)

See Page	Department Name	Sources of Funds				Uses of Funds				2020 Tax Levy (as amended)	2019 Tax Levy (as amended)	\$ Change 2020 Amended to 2021 Requested	% Change 2020 Amended to 2021 Requested	Estimated Fund Balance Beginning 2021	Estimated Fund Balance End 2021
		Tax Levy	Other Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses						
	<b>ALL FUNDS TOTAL</b>	<b>36,258,834</b>	<b>58,342,832</b>	<b>12,296,947</b>	<b>106,898,613</b>	<b>95,724,295</b>	<b>11,115,054</b>	<b>59,264</b>	<b>106,898,613</b>	<b>31,730,876</b>	<b>31,162,356</b>	<b>4,527,958</b>	<b>14.27%</b>	<b>71,230,926</b>	<b>58,993,243</b>
344	Sheriff	13,515,528	2,037,102	0	15,552,630	15,232,630	320,000	0	15,552,630	13,014,771	12,650,905	500,757	3.85%		In General Fund Total
257	Human Services	8,000,698	16,587,206	0	24,587,904	24,587,904	0	0	24,587,904	7,820,648	7,983,506	180,050	2.30%	2,468,026	2,468,026
173	Highway	4,670,977	6,774,613	2,791,600	14,237,190	11,646,190	2,591,000	0	14,237,190	4,540,457	4,221,207	130,520	2.87%	15,228,262	12,436,662
47	Building Services	1,952,869	675,471	5,903,963	8,532,303	2,325,840	6,206,463	0	8,532,303	2,022,312	2,165,603	(69,443)	-3.43%		In General Fund Total
132	Land Resources & Environment (LRE)	1,621,295	1,022,084	1,147,612	3,790,991	3,607,991	183,000	0	3,790,991	1,482,101	1,128,574	139,194	9.39%		In General Fund Total
87	Management Information Systems	1,514,295	1,387,773	0	2,902,068	2,372,077	529,991	0	2,902,068	1,658,854	1,454,203	(144,559)	-8.71%		In General Fund Total
237	Public Health	1,473,040	1,197,436	0	2,670,476	2,670,476	0	0	2,670,476	1,310,121	1,162,065	162,919	12.44%		In General Fund Total
169	Transfer Sales Tax to Debt Service	1,367,399	0	0	1,367,399	1,367,399	0	0	1,367,399	1,361,089	1,396,456	6,310	0.46%		In General Fund Total
198	Health Care Center	1,214,507	9,440,436	1,383,600	12,038,543	11,559,943	478,600	0	12,038,543	1,321,211	1,386,614	(106,704)	-8.08%	4,758,232	3,374,632
112	Library Board	1,214,062	0	0	1,214,062	1,214,062	0	0	1,214,062	1,173,754	1,074,904	40,308	3.43%		In General Fund Total
169	Transfer Sales Tax to HCC for Debt Pmt	1,062,548	0	0	1,062,548	1,062,548	0	0	1,062,548	1,033,810	1,134,741	28,738	2.78%		In General Fund Total
34	Accounting	755,175	3,998	0	759,173	759,173	0	0	759,173	723,103	708,695	32,072	4.44%		In General Fund Total
183	Aging & Disability Resource Center	628,295	1,922,775	95,000	2,646,070	2,585,070	61,000	0	2,646,070	579,109	581,970	49,186	8.49%	1,096,527	1,001,527
326	District Attorney / Victim Witness	603,968	164,064	0	768,032	768,032	0	0	768,032	526,640	500,259	77,328	14.68%		In General Fund Total
95	Personnel	580,716	4,075	24,750	609,541	609,541	0	0	609,541	809,215	574,504	(228,499)	-28.24%		In General Fund Total
294	Circuit Courts	518,821	220,012	0	738,833	738,833	0	0	738,833	499,550	469,957	19,271	3.86%		In General Fund Total
273	Veterans Service	515,465	11,500	0	526,965	526,965	0	0	526,965	385,598	345,371	129,867	33.68%		In General Fund Total
57	Corporation Counsel	505,173	242,895	0	748,068	748,068	0	0	748,068	499,370	451,267	5,803	1.16%		In General Fund Total
284	(UW) Extension Education	397,123	16,313	0	413,436	413,436	0	0	413,436	416,303	390,790	(19,180)	-4.61%		In General Fund Total
300	Clerk of Courts	355,558	971,130	0	1,326,688	1,326,688	0	0	1,326,688	321,363	339,268	34,195	10.64%		In General Fund Total
228	Justice, Diversion, & Support	332,082	317,644	0	649,726	649,726	0	0	649,726	395,494	397,461	(63,412)	-16.03%		In General Fund Total
64	County Clerk / Elections	316,661	115,042	0	431,703	431,703	0	0	431,703	282,554	222,446	34,107	12.07%		In General Fund Total
171	Outside Agencies	269,950	0	0	269,950	269,950	0	0	269,950	0	0	269,950	--		In General Fund Total
77	Land Records Modernization	264,011	195,000	51,190	510,201	460,201	50,000	0	510,201	251,126	217,762	12,885	5.13%	199,952	148,762
39	Administrator	247,245	93,415	0	340,660	340,660	0	0	340,660	521,115	261,027	(273,870)	-52.55%		In General Fund Total
154	County Board	213,948	0	0	213,948	213,948	0	0	213,948	193,583	160,260	20,365	10.52%		In General Fund Total
318	Child Support	198,545	837,996	0	1,036,541	1,036,541	0	0	1,036,541	186,576	189,303	11,969	6.42%		In General Fund Total
306	Court Commissioner	188,980	51,943	48,878	289,801	289,801	0	0	289,801	184,745	178,907	4,235	2.29%		In General Fund Total
312	Register in Probate	172,880	25,300	0	198,180	198,180	0	0	198,180	157,486	154,613	15,394	9.77%		In General Fund Total
335	Emergency Management	159,546	125,474	7,500	292,520	292,520	0	0	292,520	163,224	145,720	(3,678)	-2.25%		In General Fund Total
322	Coroner	158,745	34,000	0	192,745	192,745	0	0	192,745	158,202	175,604	543	0.34%		In General Fund Total
149	Surveyor	81,047	0	0	81,047	81,047	0	0	81,047	79,141	81,026	1,906	2.41%		In General Fund Total
220	Environmental Health	78,424	623,850	19,778	722,052	722,052	0	0	722,052	75,435	47,903	2,989	3.96%		In General Fund Total
24	UW-Platteville Baraboo Sauk County	60,000	0	0	60,000	60,000	0	0	60,000	60,000	102,500	0	0.00%		In General Fund Total
279	Arts, Humanities, Historic Preservation	53,245	7,750	0	60,995	60,995	0	0	60,995	69,745	92,422	(16,500)	-23.66%		In General Fund Total
356	Tri-County Airport	51,734	0	0	51,734	51,734	0	0	51,734	0	16,422	51,734	--		In General Fund Total
20	Wisconsin River Rail Transit	30,000	0	0	30,000	30,000	0	0	30,000	0	30,000	30,000	--		In General Fund Total
169	Charitable / Penal Fines	660	0	0	660	660	0	0	660	174	253	486	279.31%		In General Fund Total
164	Debt Service	0	1,475,399	386,601	1,862,000	1,862,000	0	0	1,862,000	0	0	0	--	386,601	0
158	CDBG-ED Revolving Loans	0	695,000	0	695,000	0	695,000	0	695,000	0	0	0	--	0	0
109	Workers Compensation	0	422,427	0	422,427	422,427	0	0	422,427	0	0	0	--	488,533	488,533
251	Women, Infants & Children	0	411,180	0	411,180	411,180	0	0	411,180	0	0	0	--		In General Fund Total
168	Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--		In General Fund Total
83	Landfill Remediation	0	25,000	81,955	106,955	106,955	0	0	106,955	0	0	0	--	4,830,138	4,748,183
341	Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	0	0
137	Transfer to Special Revenue Funds HS	0	0	0	0	0	0	0	0	0	0	0	--		In General Fund Total
74	Insurance	0	123,070	0	123,070	66,000	0	57,070	123,070	0	0	0	--	442,930	500,000
161	CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	--	49,232	49,232
71	Dog License Fund	0	24,000	0	24,000	21,806	0	2,194	24,000	0	0	0	--	-2,242	-48
332	Drug Seizures Fund	0	6,580	4,520	11,100	11,100	0	0	11,100	0	0	0	--	62,496	57,976

### Sauk County 2021 Requested Budget (Levy Use Order)

See Page	Department Name	Sources of Funds				Uses of Funds				2020 Tax Levy (as amended)	2019 Tax Levy (as amended)	\$ Change 2020 Amended to 2021 Requested	% Change 2020 Amended to 2021 Requested	Estimated Fund Balance Beginning 2021	Estimated Fund Balance End 2021
		Tax Levy	Other Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses						
		171	Baraboo Dells Airport (to Outside Agencies)	0	0	0	0	0	0						
132	Parks (combined into LRE 2020)	0	0	0	0	0	0	0	0	0	303,373	0	--	In General Fund Total	
172	Pink Lady Rail Transit Commission (to Outside Agencies)	0	0	0	0	0	0	0	0	0	750	0	--	In General Fund Total	
171	Reedsburg Airport (to Outside Agencies)	0	0	0	0	0	0	0	0	0	4,100	0	--	In General Fund Total	
171	Sauk County Development Corporation (to Outside Agencies)	0	0	0	0	0	0	0	0	0	50,000	0	--	In General Fund Total	
171	Sauk Prairie Airport, Inc. (to Outside Agencies)	0	0	0	0	0	0	0	0	0	4,100	0	--	In General Fund Total	
103	Treasurer	(265,973)	856,365	0	590,392	590,392	0	0	590,392	(577,626)	(747,246)	311,653	53.95%	In General Fund Total	
145	Register of Deeds	(297,394)	554,000	0	256,606	256,606	0	0	256,606	(303,469)	(319,818)	6,075	2.00%	In General Fund Total	
167	General Non-Departmental	(8,523,014)	8,523,514	0	500	500	0	0	500	(11,666,008)	(10,731,491)	3,142,994	26.94%	41,222,239	33,719,758

	2020 Amended	2021 Requested	\$ Change	% Change
Equalized Value (without tax incremental districts)	7,141,653,900	7,457,984,600	316,330,700	4.43%
Total Levy Rate	\$4.44	\$4.86	\$0.42	9.42%
Total Levy Amount	31,730,876	36,258,834	4,527,958	14.27%
Impact of a one penny increase to the mil rate	\$71,417	\$74,580	\$3,163	4.43%
Impact of a one penny increase to the mil rate on an average residential property	\$1.89	\$1.96	\$0.07	3.70%
Average residential property value	\$188,600	\$196,100	\$7,500	3.98%
Average County tax on an average residential property	\$837.96	\$953.39	\$115.43	13.77%

## Sauk County 2021 Requested Budget (Expense Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated Fund Balance Beginning 2021	Estimated Fund Balance End 2021
		Tax Levy	Other Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2020 Tax Levy (as amended)	2019 Tax Levy (as amended)	\$ Change 2020 Amended to 2021 Requested	% Change 2020 Amended to 2021 Requested		
	<b>ALL FUNDS TOTAL</b>	<b>36,258,834</b>	<b>58,342,832</b>	<b>12,296,947</b>	<b>106,898,613</b>	<b>95,724,295</b>	<b>11,115,054</b>	<b>59,264</b>	<b>106,898,613</b>	<b>31,730,876</b>	<b>31,162,356</b>	<b>4,527,958</b>	<b>14.27%</b>	<b>71,230,926</b>	<b>58,993,243</b>
257	Human Services	8,000,698	16,587,206	0	24,587,904	24,587,904	0	0	24,587,904	7,820,648	7,983,506	180,050	2.30%	2,468,026	2,468,026
344	Sheriff	13,515,528	2,037,102	0	15,552,630	15,232,630	320,000	0	15,552,630	13,014,771	12,650,905	500,757	3.85%	In General Fund Total	
173	Highway	4,670,977	6,774,613	2,791,600	14,237,190	11,646,190	2,591,000	0	14,237,190	4,540,457	4,221,207	130,520	2.87%	15,228,262	12,436,662
198	Health Care Center	1,214,507	9,440,436	1,383,600	12,038,543	11,559,943	478,600	0	12,038,543	1,321,211	1,386,614	(106,704)	-8.08%	4,758,232	3,374,632
47	Building Services	1,952,869	675,471	5,903,963	8,532,303	2,325,840	6,206,463	0	8,532,303	2,022,312	2,165,603	(69,443)	-3.43%	In General Fund Total	
132	Land Resources & Environment (LRE)	1,621,295	1,022,084	1,147,612	3,790,991	3,607,991	183,000	0	3,790,991	1,482,101	1,128,574	139,194	9.39%	In General Fund Total	
87	Management Information Systems	1,514,295	1,387,773	0	2,902,068	2,372,077	529,991	0	2,902,068	1,658,854	1,454,203	(144,559)	-8.71%	In General Fund Total	
237	Public Health	1,473,040	1,197,436	0	2,670,476	2,670,476	0	0	2,670,476	1,310,121	1,162,065	162,919	12.44%	In General Fund Total	
183	Aging & Disability Resource Center	628,295	1,922,775	95,000	2,646,070	2,585,070	61,000	0	2,646,070	579,109	581,970	49,186	8.49%	1,096,527	1,001,527
164	Debt Service	0	1,475,399	386,601	1,862,000	1,862,000	0	0	1,862,000	0	0	0	--	386,601	0
169	Transfer Sales Tax to Debt Service	1,367,399	0	0	1,367,399	1,367,399	0	0	1,367,399	1,361,089	1,396,456	6,310	0.46%	In General Fund Total	
300	Clerk of Courts	355,558	971,130	0	1,326,688	1,326,688	0	0	1,326,688	321,363	339,268	34,195	10.64%	In General Fund Total	
112	Library Board	1,214,062	0	0	1,214,062	1,214,062	0	0	1,214,062	1,173,754	1,074,904	40,308	3.43%	In General Fund Total	
169	Transfer Sales Tax to HCC for Debt Pmt	1,062,548	0	0	1,062,548	1,062,548	0	0	1,062,548	1,033,810	1,134,741	28,738	2.78%	In General Fund Total	
318	Child Support	198,545	837,996	0	1,036,541	1,036,541	0	0	1,036,541	186,576	189,303	11,969	6.42%	In General Fund Total	
326	District Attorney / Victim Witness	603,968	164,064	0	768,032	768,032	0	0	768,032	526,640	500,259	77,328	14.68%	In General Fund Total	
34	Accounting	755,175	3,998	0	759,173	759,173	0	0	759,173	723,103	708,695	32,072	4.44%	In General Fund Total	
57	Corporation Counsel	505,173	242,895	0	748,068	748,068	0	0	748,068	499,370	451,267	5,803	1.16%	In General Fund Total	
294	Circuit Courts	518,821	220,012	0	738,833	738,833	0	0	738,833	499,550	469,957	19,271	3.86%	In General Fund Total	
220	Environmental Health	78,424	623,850	19,778	722,052	722,052	0	0	722,052	75,435	47,903	2,989	3.96%	In General Fund Total	
158	CDBG-ED Revolving Loans	0	695,000	0	695,000	0	695,000	0	695,000	0	0	0	--	0	0
228	Justice, Diversion, & Support	332,082	317,644	0	649,726	649,726	0	0	649,726	395,494	397,461	(63,412)	-16.03%	In General Fund Total	
95	Personnel	580,716	4,075	24,750	609,541	609,541	0	0	609,541	809,215	574,504	(228,499)	-28.24%	In General Fund Total	
103	Treasurer	(265,973)	856,365	0	590,392	590,392	0	0	590,392	(577,626)	(747,246)	311,653	53.95%	In General Fund Total	
273	Veterans Service	515,465	11,500	0	526,965	526,965	0	0	526,965	385,598	345,371	129,867	33.68%	In General Fund Total	
77	Land Records Modernization	264,011	195,000	51,190	510,201	460,201	50,000	0	510,201	251,126	217,762	12,885	5.13%	199,952	148,762
64	County Clerk / Elections	316,661	115,042	0	431,703	431,703	0	0	431,703	282,554	222,446	34,107	12.07%	In General Fund Total	
109	Workers Compensation	0	422,427	0	422,427	422,427	0	0	422,427	0	0	0	--	488,533	488,533
284	(UW) Extension Education	397,123	16,313	0	413,436	413,436	0	0	413,436	416,303	390,790	(19,180)	-4.61%	In General Fund Total	
251	Women, Infants & Children	0	411,180	0	411,180	411,180	0	0	411,180	0	0	0	--	In General Fund Total	
168	Contingency	0	0	350,000	350,000	350,000	0	0	350,000	0	0	0	--	In General Fund Total	
39	Administrator	247,245	93,415	0	340,660	340,660	0	0	340,660	521,115	261,027	(273,870)	-52.55%	In General Fund Total	
335	Emergency Management	159,546	125,474	7,500	292,520	292,520	0	0	292,520	163,224	145,720	(3,678)	-2.25%	In General Fund Total	
306	Court Commissioner	188,980	51,943	48,878	289,801	289,801	0	0	289,801	184,745	178,907	4,235	2.29%	In General Fund Total	
171	Outside Agencies	269,950	0	0	269,950	269,950	0	0	269,950	0	0	269,950	--	In General Fund Total	
145	Register of Deeds	(297,394)	554,000	0	256,606	256,606	0	0	256,606	(303,469)	(319,818)	6,075	2.00%	In General Fund Total	
154	County Board	213,948	0	0	213,948	213,948	0	0	213,948	193,583	160,260	20,365	10.52%	In General Fund Total	
312	Register in Probate	172,880	25,300	0	198,180	198,180	0	0	198,180	157,486	154,613	15,394	9.77%	In General Fund Total	
322	Coroner	158,745	34,000	0	192,745	192,745	0	0	192,745	158,202	175,604	543	0.34%	In General Fund Total	
83	Landfill Remediation	0	25,000	81,955	106,955	106,955	0	0	106,955	0	0	0	--	4,830,138	4,748,183
341	Jail Assessment	0	100,000	0	100,000	100,000	0	0	100,000	0	0	0	--	0	0
279	Arts, Humanities, Historic Preservation	53,245	7,750	0	60,995	60,995	0	0	60,995	69,745	92,422	(16,500)	-23.66%	In General Fund Total	
149	Surveyor	81,047	0	0	81,047	81,047	0	0	81,047	79,141	81,026	1,906	2.41%	In General Fund Total	

## Sauk County 2021 Requested Budget (Expense Order)

See Page	Department Name	Sources of Funds				Uses of Funds				Comparison to Previous Budgets				Estimated Fund Balance Beginning 2021	Estimated Fund Balance End 2021
		Tax Levy	Other Revenue	Use of Fund Balance	Total Sources	Non-Capital Expenditure	Capital Outlay	Addition to Fund Balance	Total Uses	2020 Tax Levy (as amended)	2019 Tax Levy (as amended)	\$ Change 2020 Amended to 2021 Requested	% Change 2020 Amended to 2021 Requested		
74	Insurance	0	123,070	0	123,070	66,000	0	57,070	123,070	0	0	0	--	442,930	500,000
24	UW-Platteville Baraboo Sauk County	60,000	0	0	60,000	60,000	0	0	60,000	60,000	102,500	0	0.00%	In General Fund Total	
356	Tri-County Airport	51,734	0	0	51,734	51,734	0	0	51,734	0	16,422	51,734	--	In General Fund Total	
20	Wisconsin River Rail Transit	30,000	0	0	30,000	30,000	0	0	30,000	0	30,000	30,000	--	In General Fund Total	
71	Dog License Fund	0	24,000	0	24,000	21,806	0	2,194	24,000	0	0	0	--	-2,242	-48
161	CDBG-RLF Housing Rehab	0	20,000	0	20,000	20,000	0	0	20,000	0	0	0	0.00%	49,232	49,232
332	Drug Seizures Fund	0	6,580	4,520	11,100	11,100	0	0	11,100	0	0	0	--	62,496	57,976
169	Charitable / Penal Fines	660	0	0	660	660	0	0	660	174	253	486	279.31%	In General Fund Total	
167	General Non-Departmental	(8,523,014)	8,523,514	0	500	500	0	0	500	(11,666,008)	(10,731,491)	3,142,994	26.94%	41,222,239	33,719,758
171	Baraboo Dells Airport (to Outside Agencies)	0	0	0	0	0	0	0	0	0	4,100	0	--	In General Fund Total	
132	Parks (combined into LRE 2020)	0	0	0	0	0	0	0	0	0	303,373	0	--	In General Fund Total	
172	Pink Lady Rail Transit Commission (to Outs)	0	0	0	0	0	0	0	0	0	750	0	--	In General Fund Total	
171	Reedsburg Airport (to Outside Agencies)	0	0	0	0	0	0	0	0	0	4,100	0	--	In General Fund Total	
171	Sauk County Development Corporation (to C	0	0	0	0	0	0	0	0	0	50,000	0	--	In General Fund Total	
171	Sauk Prairie Airport, Inc. (to Outside Agenci	0	0	0	0	0	0	0	0	0	4,100	0	--	In General Fund Total	

	<u>2020 Amended</u>	<u>2021 Requested</u>	<u>\$ Change</u>	<u>% Change</u>
Equalized Value (without tax incremental districts)	7,141,653,900	7,457,984,600	316,330,700	4.43%
Total Levy Rate	\$4.44	\$4.86	\$0.42	9.42%
Total Levy Amount	31,730,876	36,258,834	4,527,958	14.27%
Impact of a one penny increase to the mil rate	\$71,417	\$74,580	\$3,163	4.43%
Impact of a one penny increase to the mil rate on an average residential property	\$1.89	\$1.96		
Average residential property value	\$188,600	\$196,100	\$7,500	3.98%
Average County tax on an average residential property	\$837.96	\$953.39	\$115.43	13.77%

FUND BALANCES ANTICIPATED AT YEAREND

	Actual* Year-End 2017	Actual Year-End 2018	Actual Year-End 2019	Estimated Fund Balance 1/1/2021	2021 Budgeted Revenues	2021 Property Tax Levy	2021 Budgeted Expenditures	Addition to (Use of) Fund Balance	Estimated Fund Balance 12/31/2021
Nonspendable for Prepaid Items	46,690	81,420	44,553	44,553					44,553
Nonspendable for Long-Term Delinquent Taxes Receivable	1,252,457	1,402,144	1,299,339	1,299,339					1,299,339
Nonspendable for Long-Term Loan to Tri-County Airport Receivable	1,349	0	0	0					0
Nonspendable for Inventories	23,959	32,038	15,932	15,932					15,932
Nonspendable for Interfund Receivable	97,945	131,470	45,346	45,346					45,346
Assigned for Encumbrances	285,130	326,094	727,024	0					0
Assigned for Carryforward Funds	3,206,036	1,967,539	3,104,006	1,500,000					1,500,000
Unreserved, Designated for Future Projects (HCC)				0					0
Assigned for Budgeted Use of Fund Balance	4,803,264	5,353,077	7,270,302	7,502,481				-6,652,481	850,000
Unassigned (Working Capital)	15,410,375	16,787,792	17,961,377	19,485,555				533,243	20,018,798
Unassigned	15,736,935	17,207,792	13,873,529	11,329,033	20,531,326	21,480,346	49,514,153	-1,383,243	9,945,791
Total General Fund	40,864,140	43,289,366	44,341,408	41,222,239	20,531,326	21,480,346	49,514,153	-7,502,481	33,719,758
Aging & Disability Resource Center	520,522	686,787	939,380	1,096,527	1,922,775	628,295	2,646,070	-95,000	1,001,527
Human Services	3,758,571	2,902,449	2,916,455	2,468,026	16,587,206	8,000,698	24,587,904	0	2,468,026
Jail Assessment	5,790	16,562	0	0	100,000	0	100,000	0	0
Land Records Modernization	591,359	508,352	451,845	199,952	195,000	264,011	510,201	-51,190	148,762
Landfill Remediation	4,853,234	4,872,748	4,894,989	4,830,138	25,000	0	106,955	-81,955	4,748,183
Drug Seizures	88,674	61,811	67,018	62,496	6,580	0	11,100	-4,520	57,976
CDBG-ED Revolving Loans	264,478	42,466	0	0	695,000	0	695,000	0	0
CDBG-Revolving Loan Fund Housing Rehabilitation	20,559	2,886	22,075	49,232	20,000	0	20,000	0	49,232
Dog License	-264	-3,328	-449	-2,242	24,000	0	21,806	2,194	-48
Total Special Revenue Funds	10,102,923	9,090,733	9,291,313	8,704,129	19,575,561	8,893,004	28,699,036	-230,471	8,473,658
Debt Service	1,353,234	1,043,232	767,287	386,601	1,475,399	0	1,862,000	-386,601	0
Health Care Center	4,722,731	5,331,282	6,549,867	4,758,232	9,440,436	1,214,507	12,038,543	-1,383,600	3,374,632
Highway	15,060,815	16,376,108	15,261,444	15,228,262	6,774,613	4,670,977	14,237,190	-2,791,600	12,436,662
Total Enterprise Funds	20,209,002	21,707,390	21,811,311	19,986,494	16,215,049	5,885,484	26,275,733	-4,175,200	15,811,294
Insurance	472,401	450,775	445,267	442,930	123,070	0	66,000	57,070	500,000
Workers Compensation	709,529	571,541	537,604	488,533	422,427	0	422,427	0	488,533
Total Internal Service Funds	1,181,930	1,022,316	982,871	931,463	545,497	0	488,427	57,070	988,533
<b>GRAND TOTAL - ALL FUNDS</b>	<b>73,711,229</b>	<b>76,153,037</b>	<b>77,194,190</b>	<b>71,230,926</b>	<b>58,342,832</b>	<b>36,258,834</b>	<b>106,839,349</b>	<b>-12,237,683</b>	<b>58,993,243</b>

\*As restated, when applicable.

Fund balances are segregated into five classifications.

1. Nonspendable - Amounts cannot be spent because they are a) not in spendable form or b) legally or contractually required to be maintained intact.
2. Restricted - Amounts are restricted by external parties (i.e. creditors, grantors, contributors) or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation, such as an ordinance.
3. Committed - Amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision making authority. The formal action must occur prior to the end of the reporting period. The amount, which will be subject to the constraint, may be determined in the subsequent period.
4. Assigned - Amounts constrained by the government's intent to be used for specific purposes that are neither restricted nor committed.
5. Unassigned - A residual classification for the General Fund. The total fund balance less amounts categorized as nonspendable, restricted, committed and assigned equals unassigned fund balance.



**Fund Balance - Budgeted Usage**

General Fund		
<b>Personnel</b>		
Use of carryforward for training	Continuing Programs	18,500
Use of carryforward for Wellness programming and employee recognition	Continuing Programs	6,250
		<u>24,750</u>
<b>Court Commissioner / Family Court Counseling</b>		
Use of fund balance long time staff retirement and new staff training overlap expense	Non-Recurring/Capital	47,789
Use of carryforward program funds	Continuing Programs	1,089
		<u>48,878</u>
<b>Building Services</b>		
Use of fund balance for energy cost saving measures	Non-Recurring/Capital	225,000
Use of carryforward fund balance for elevator upgrades	Non-Recurring/Capital	110,000
Use of carryforward for space needs implementation / renovation and building security	Non-Recurring/Capital	4,283,902
Use of carryforward for tuck-pointing / caulking of facilities	Non-Recurring/Capital	9,614
Use of carryforward for roof replacement	Non-Recurring/Capital	360,145
Use of fund balance Spring Green fiber expansion	Non-Recurring/Capital	250,000
Use of carryforward communications upgrades	Non-Recurring/Capital	208,637
Use of carryforward dispatch & emergency operations center radio console	Non-Recurring/Capital	120,000
Use of fund balance for LEC video camera upgrades	Non-Recurring/Capital	205,000
Use of carryforward Law Enforcement Center (LEC) carpet replacement	Non-Recurring/Capital	87,665
Use of carryforward LEC kitchen equipment replacement	Non-Recurring/Capital	44,000
		<u>5,903,963</u>
<b>Emergency Management</b>		
Use of fund balance for 2080 flood study match	Non-Recurring/Capital	7,500
		<u>7,500</u>
<b>Environmental Health</b>		
Use of carryforward of previously collected fees for sanitarian position	Continuing Programs	19,778
		<u>19,778</u>
<b>Land Resources and Environment</b>		
Use of carryforward Great Sauk State Trail continuation	Non-Recurring/Capital	655,896
Use of fund balance Great Sauk State Trail - United Coop property for parking	Non-Recurring/Capital	25,000
Use of fund balance replacement tractor/purchase mower	Non-Recurring/Capital	75,000
Use of fund balance for county-wide lake management projects	Non-Recurring/Capital	50,000
Use of carryforward Multi Discharge Variance (MDV) program	Continuing Programs	40,000
Use of carryforward Ho-Chunk funding for water testing	Continuing Programs	20,855
Use of carryforward comprehensive planning	Continuing Programs	15,000
Use of carryforward Baraboo Range monitoring funds	Continuing Programs	5,123
Use of carryforward Firehouse maintenance	Continuing Programs	50
Use of carryforward Ho-Chunk funding for Yellow Thunder & Man Mound master planning	Continuing Programs	7,017
Use of fund balance park American with Disabilities Act (ADA) compliance plan	Non-Recurring/Capital	30,000
Use of fund balance White Mound bridge replacement	Non-Recurring/Capital	28,000
Use of carryforward White Mound Park construction furniture/equipment	Non-Recurring/Capital	14,898
Use of carryforward White Mound Park master plan	Non-Recurring/Capital	25,000
Use of carryforward Hemlock Dam repair/replacement	Non-Recurring/Capital	155,773
		<u>1,147,612</u>
<b>General</b>		
Fund contingency fund with fund balance	Contingency Fund	350,000
		<u>350,000</u>
	<b>General Fund Total</b>	<u><u>7,502,481</u></u>

Other Funds		
<b>Aging &amp; Disability Resource Center</b>		
Use of program funds for transportation program van	Non-Recurring/Capital	61,000
Use of program funds for transportation vehicle maintenance	Continuing Programs	6,000
Use of carryforward prevention grant	Continuing Programs	2,000
Use of carryforward congregate meal program	Continuing Programs	1,000
Use of carryforward home delivered meals program	Continuing Programs	25,000
		<u>95,000</u>
<b>Debt Service</b>		
Use of accumulated funds for debt service	Continuing Programs	386,601
		<u>386,601</u>
<b>Drug Seizures</b>		
Use of program funds for drug enforcement equipment	Continuing Programs	4,520
		<u>4,520</u>
<b>Health Care Center</b>		
Fund depreciation with fund balance	Non-Recurring/Capital	475,000
Use of fund balance for staff training	Non-Recurring/Capital	30,000
Use of carry forward for outlay	Non-Recurring/Capital	478,600
Fund vacancy factor with fund balance	Vacancy & Turnover	400,000
		<u>1,383,600</u>
<b>Highway</b>		
Use of fund balance for radio replacement	Non-Recurring/Capital	200,600
Use of fund balance for outlay	Non-Recurring/Capital	2,591,000
		<u>2,791,600</u>
<b>Land Records Modernization</b>		
Use of accumulated program funds for monumentation and capital	Continuing Programs	51,190
		<u>51,190</u>
<b>Landfill Remediation</b>		
Use of program funds for long term care	Continuing Programs	81,955
		<u>81,955</u>
	<b>Other Funds Total</b>	<u>4,794,466</u>
	<b>Grand Total Use of Fund Balances</b>	<u><u>12,296,947</u></u>

	<u>General Fund</u>	<u>Other Funds</u>	<u>Grand Total</u>
Non-Recurring/Capital	7,018,819	3,836,200	10,855,019
Start Up of Programs	0	0	0
Contingency Fund	350,000	0	350,000
Vacancy & Turnover	0	400,000	400,000
Continuing Programs	<u>133,662</u>	<u>558,266</u>	<u>691,928</u>
	<u>7,502,481</u>	<u>4,794,466</u>	<u>12,296,947</u>

Sauk County maintains balances in many of its funds. Financial policy 5-94, Fund Balance / Retained Earnings and Contingent Funds Policy, defines appropriate uses of fund balances and retained earnings.

**Nonrecurring or rarely recurring capital** outlays to reduce reliance on borrowed funds and future debt service costs.

Nonrecurring **startup** costs of projects or programs that are expected to provide savings or increase efficiencies in the future.

**Prepayment of outstanding debt** to generate greater rates of return than refinancing.

**Termination** costs of ineffective or inefficient programs.

All or part of the **contingency fund** since its expenditure is unlikely to occur.

**Vacancy and turnover** factor. Departmental budgets are developed as if all staff positions will be filled for the entirety of the year. Recognizing that there is always vacancy and turnover, the County analyzes previous years' turnover to reduce the property tax levy.

**Continuing programs.** Allows funds levied or grants received in one year to be expended in the next year to assure completion of the purpose for which the funds were received.

<b>CAPITAL OUTLAY PLAN - FIVE-YEAR</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2020-2025 TOTALS</b>
Accounting	0	0	0	0	0	0	0
Administrator	0	0	0	0	0	0	0
Aging and Disability Resource Center	28,000	61,000	30,000	70,000	30,000	35,000	254,000
Building Projects Fund	0	0	0	0	0	0	0
Building Services	6,678,105	6,206,463	3,165,000	3,170,000	600,000	0	19,819,568
CDBG-Close Grant	578,793	695,000	0	0	0	0	1,273,793
Child Support	0	0	0	0	0	0	0
Circuit Courts	0	0	0	0	0	0	0
Clerk of Courts	0	0	0	0	0	0	0
Coroner	0	0	35,000	0	0	0	35,000
Corporation Counsel	0	0	0	0	0	0	0
County Board	0	0	0	0	0	0	0
County Clerk / Elections	0	0	0	0	0	0	0
Court Commissioner	0	0	0	0	0	0	0
District Attorney/Victim Witness	0	0	0	0	0	0	0
Emergency Management	0	0	0	30,000	0	0	30,000
Environmental Health	0	0	0	0	0	0	0
General Accounts	0	0	400,000	0	0	0	400,000
Health Care Center	1,229,138	478,600	399,300	77,500	72,000	35,000	2,291,538
Highway	2,500,000	2,591,000	880,000	27,897,000	870,000	875,000	35,613,000
Human Services	0	0	22,000	22,000	0	0	44,000
Jail Assessment Fund	0	0	0	0	0	0	0
Land Records Modernization	313,437	50,000	125,000	80,000	70,000	295,000	933,437
Land Resources & Environment	470,053	183,000	103,000	85,000	25,000	25,000	891,053
Landfill Remediation	0	0	0	0	0	0	0
MIS	1,806,439	529,991	498,000	541,000	516,000	606,000	4,497,430
Personnel	0	0	0	0	0	0	0
Public Health	25,000	0	25,000	0	0	0	50,000
Register in Probate	0	0	0	0	0	0	0
Register of Deeds	0	0	0	0	0	0	0
Sheriff's Department	352,000	320,000	425,000	391,000	379,000	379,000	2,246,000
Surveyor	0	0	0	0	0	0	0
Treasurer	0	0	0	0	0	0	0
Extension Education	0	0	0	0	0	0	0
Veterans Service	0	0	0	0	0	0	0
Women, Infants & Children (WIC)	0	0	0	0	0	0	0
<b>COUNTY GRAND TOTAL</b>	<b>13,980,965</b>	<b>11,115,054</b>	<b>6,107,300</b>	<b>32,363,500</b>	<b>2,562,000</b>	<b>2,250,000</b>	<b>68,378,819</b>

This summary represents the total of all outlay requests, as currently estimated, regardless of funding source.

Outlay items are defined as those whose original costs are greater than \$5,000, including any additional costs that are necessary to make the items ready for use, and whose lives are not less than three years.

Detail of each department's outlay for 2021 can be found with the departmental budgets.

CAPITAL OUTLAY PLAN - LEVY-FUNDED							2020-2025
	2020	2021	2022	2023	2024	2025	TOTALS
Accounting	0	0	0	0	0	0	0
Administrator	0	0	0	0	0	0	0
Aging and Disability Resource Center	0	0	0	0	0	0	0
Building Projects Fund	0	0	0	0	0	0	0
Building Services	300,070	302,500	860,000	770,000	600,000	0	2,832,570
CDBG-Close Grant	0	0	0	0	0	0	0
Child Support	0	0	0	0	0	0	0
Circuit Courts	0	0	0	0	0	0	0
Clerk of Courts	0	0	0	0	0	0	0
Coroner	0	0	35,000	0	0	0	35,000
Corporation Counsel	0	0	0	0	0	0	0
County Board	0	0	0	0	0	0	0
County Clerk / Elections	0	0	0	0	0	0	0
Court Commissioner	0	0	0	0	0	0	0
District Attorney/Victim Witness	0	0	0	0	0	0	0
Emergency Management	0	0	0	30,000	0	0	30,000
Environmental Health	0	0	0	0	0	0	0
General Accounts	0	0	400,000	0	0	0	400,000
Health Care Center	101,100	0	105,800	35,000	41,000	35,000	317,900
Highway	0	0	0	0	0	0	0
Human Services	0	0	22,000	22,000	0	0	44,000
Jail Assessment Fund	0	0	0	0	0	0	0
Land Records Modernization	0	0	0	0	0	0	0
Land Resources & Environment	38,500	55,000	103,000	25,000	25,000	25,000	271,500
Landfill Remediation	0	0	0	0	0	0	0
MIS	986,315	529,991	498,000	541,000	516,000	606,000	3,677,306
Personnel	0	0	0	0	0	0	0
Public Health	0	0	0	0	0	0	0
Register in Probate	0	0	0	0	0	0	0
Register of Deeds	0	0	0	0	0	0	0
Sheriff's Department	352,000	320,000	379,000	346,000	379,000	379,000	2,155,000
Surveyor	0	0	0	0	0	0	0
Treasurer	0	0	0	0	0	0	0
Extension Education	0	0	0	0	0	0	0
Veterans Service	0	0	0	0	0	0	0
Women, Infants & Children (WIC)	0	0	0	0	0	0	0
<b>TOTAL LEVY IMPACT</b>	<u>1,777,985</u>	<u>1,207,491</u>	<u>2,402,800</u>	<u>1,769,000</u>	<u>1,561,000</u>	<u>1,045,000</u>	<u>9,763,276</u>

This summary represents the outlay requests that have no alternate funding sources and must be borne by the property tax levy or other as yet unspecified funds. Alternate funding sources include State or Federal grants, available fund balances, or debt issuance. MIS outlay is actually charged back to departments and the levy is recorded in the departments. Gross MIS outlay is shown here where the original purchases are made.

Most departments are part of the General Fund, Special Revenue Funds or Capital Project Funds. After applying grant revenues, other outside funds and fund balance for items whose purchases are nonrecurring, the tax levy is the remaining funding source. These funds by their definition do not depreciate asset acquisitions. The General Fund, Special Revenue Funds and Capital Project Funds are those that are not Proprietary Funds as discussed below.

The proprietary funds fund their outlay at time of purchase with grant or other revenues, then available fund balance. The assets are capitalized and depreciated over their useful lives. The proprietary funds are the Health Care Center and Highway.

## Adopted Sauk County 2021 to 2030 Capital Improvement Plan

Department - Item	Funding Source	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2021 to 2030
<b>Health Care Center</b>												
HCC - Property Improvements (building repainting, flooring, roof, LED lighting, hand rails, washer & drivers, RTU's)	HCC Fund Balance		31,000	55,000	55,000	60,000	65,000	55,000	55,000			
(Use Certified Public Expenditure (CPE) Medicaid funding until exhausted, then fund balance)	Certified public Expenditure (CPE) carryforward funds	304,000	34,500									714,500
Infection Control Robotic Devices (share with Sheriff's Department)	General Fund Balance	100,000										100,000
<b>Highway</b>												
Equipment Replacement	Hwy Fund Balance	891,000	880,000	897,000	870,000	875,000	875,000	900,000	900,000	900,000	900,000	8,888,000
New Highway Shop	Hwy Fund Balance/Bonding	1,500,000			27,000,000							28,500,000
County Highway A - CTH T to US Highway 12 (6 miles) / County Highway W - STH 11	Tax Levy/Hwy Fund Balance	3,150,000										3,150,000
County Highway G - STH 58 to Juneau County Line (13 miles)	Tax Levy/Hwy Fund Balance		3,132,000									3,132,000
County Highway DL to CTH G (8 miles)	Tax Levy/Hwy Fund Balance			2,576,000								2,576,000
County Highway O - CTH DD - CTH PF (12 miles)	Tax Levy/Hwy Fund Balance				2,561,000							2,561,000
County Highway JJ to CTH Z to CTH H (7 miles)	Tax Levy/Hwy Fund Balance					2,700,000						2,700,000
Road Construction	Tax Levy/Hwy Fund Balance						3,000,000	3,000,000				6,000,000
Roof Repairs	Hwy Fund Balance	TBD		20,000								20,000
Shop Yard Paving	Hwy Fund Balance		25,000			40,000						65,000
<b>Tri-County Airport</b>												
Runway 09-27 Rehabilitation	General Fund Balance	20,740		80,579								101,319
	Federal Funds	746,617		2,900,844								3,647,461
	State Funds	41,479		161,158								202,637
	Richland County	20,739		80,579								101,318
<b>Circuit Courts</b>												
Fourth Jury Courtroom	Undetermined										2,000,000	2,000,000
<b>UW-Platteville Baraboo Sauk County</b>												
Master Plan Development & Campus Renovations 2021: Phase 3, Theater and Arts Renovation (\$800,000)	Undetermined		400,000									400,000
	City of Baraboo		400,000									400,000
<b>Building Services</b>												
Communications System Upgrades (every year)	Tax Levy	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Tactical Channels Upgrade to new IP Based System (2020)	Carryover from 2020	155,070										
	Tax Levy	100,000										
Replacement of Tower Road Tower site (2021)	General Fund Balance		750,000									3,414,444
Radio Upgrade for departments over a three year period	Tax Levy		325,750	325,750	325,750							
Upgrade Radio Equipment due to Manufacture end of life	Tax Levy					332,124						
Additional (new) site development at Bug Tussel Tower Sites (2026 and 2028)	Undetermined						300,000		300,000			
Tuckpointing / Caulking of Facilities	Tax Levy	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Communications Center - Radio Console replacement (replacement about every 10 years, next in 2025)	Tax Levy	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000
Courtroom Video Arraignment Upgrade	Carryover from 2020	50,000										50,000
	General Fund Balance	225,000	1,100,000	225,000								1,550,000
Energy Measures - Courthouse, West Square, Law Enforcement	Focus on Energy/Alliant Energy											
Law Enforcement Center (LEC) Video Upgrade	General Fund Balance	205,000										205,000
Replace Roofs: West Square 2020, LEC/Huber 2023	General Fund Balance			360,000								360,000
Elevators - Courthouse Annex and Court Holding	Carryover from 2020	110,000										110,000
LEC Sally Port Concrete Replacement	General Fund Balance		55,000									55,000
Carpet Replacement - Law Enforcement Center (Administrative & Jail)	Tax Levy	50,000										50,000
Re-Gasket, Check Bearings on Chillers	Tax Levy				190,000							395,000
West Square/Courthouse 2024, Law Enforcement Center 2026.							100,000		105,000			
Remodel and Building Security-West Entrance Redesign Construction (excluding space modification for scanners and including ADA compliance)	General Fund Balance	3,000,000	1,000,000	2,400,000								6,400,000
Building Security-2021/2022 Continued Recommended Implementations												
Spring Green Area Fiber Expansion	General Fund Balance	250,000	100,000									350,000
<b>Management Information Systems (MIS)</b>												
Phone System Upgrades	Tax Levy	25,000	25,000	25,000	25,000	25,000	25,000	150,000	25,000	25,000	25,000	375,000
9-1-1 Phone System Replacement (replacement about every 7 years, next in 2021)	Tax Levy							250,000				250,000
Network Infrastructure - Switches, routers, Uninterruptible power supplies, etc.	Tax Levy	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
Firewall Upgrades for HCH, LEC and LE outside agency connections	Tax Levy		7,000		7,000	7,000	7,000	7,000	7,000	7,000	7,000	502,000
Network Infrastructure - Core Switch Replacement at LEC & HCH Data Center	Tax Levy					105,000		105,000				
Virtual Infrastructure	Tax Levy	50,000	25,000	55,000	50,000	25,000	50,000	25,000	55,000	50,000	25,000	410,000
<b>Land Resources &amp; Environment</b>												
Parking area for Great Sauk State Trail	General Fund Balance	25,000										25,000
Tractor with Mower	General Fund Balance	75,000										75,000
White Mound Bridge Replacement	General Fund Balance	28,000										28,000

<b>Total Expenditure</b>	11,257,645	8,425,250	10,296,910	31,218,750	4,304,124	4,550,000	4,627,000	1,575,000	1,117,000	3,092,000	80,463,679
<b>Portion Funded by Grant Revenues or Fund Balances</b>	7,747,645	4,375,500	7,180,160	27,925,000	975,000	1,340,000	955,000	1,360,000	900,000	900,000	53,658,305
<b>Portion Funded in Part by Tax Levy or Undetermined Funding Source</b>	3,510,000	4,049,750	3,116,750	4,293,750	3,329,124	3,210,000	3,672,000	215,000	217,000	2,192,000	26,805,374

### Full-Time Equivalents (FTE's) Allocated by Department in the Adopted Budgets

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2021	FTE Change
	Balance	Change	Change	Change	Change	Change	Change	Change	Change	Change	Balance	from 2012 to 2021
<b>General Government</b>												
Accounting	4.00				0.50		0.50				5.00	1.00
Administrator (eff 2021; FKA Administrative Coordinator)	1.50			1.00	-1.00		1.30	0.20			3.00	1.50
Building Services	9.77			1.00	-0.44	-0.83		0.50	-0.50	3.00	12.50	2.73
Corporation Counsel	6.00	0.29					0.21		0.50		7.00	1.00
County Clerk / Elections	3.08					0.92					4.00	0.92
Justice, Diversion, & Support (eff 2021; FKA Criminal Justice C	0.00				1.00	2.25	0.45	1.30	1.75	-1.00	5.75	5.75
Land Records Modernization (from Cons, Dev, Rec, Cul, Ed)	0.00	1.20		0.29	3.00	-0.49	-0.01		-0.50		3.49	3.49
Management Information Systems (MIS)	10.50	0.80		1.00	-1.67	-0.26		-1.00			9.37	-1.13
Personnel	3.80	0.29		0.21	0.01	0.85	-0.16		0.30		5.30	1.50
Register of Deeds	3.00										3.00	0.00
Surveyor	1.00										1.00	0.00
Treasurer	7.07			-0.75	-1.32	0.50			0.50		6.00	-1.07
<b>Total General Government</b>	<b>49.72</b>	<b>2.58</b>	<b>0.00</b>	<b>2.75</b>	<b>0.08</b>	<b>2.94</b>	<b>2.29</b>	<b>1.00</b>	<b>2.05</b>	<b>2.00</b>	<b>65.41</b>	<b>15.69</b>
<b>Justice &amp; Public Safety</b>												
Circuit Courts	3.40								-0.01	0.01	3.40	0.00
Clerk of Court	14.00		-1.00		-1.00						12.00	-2.00
Coroner	1.00										1.00	0.00
Court Commissioner/Family Court Counseling	2.00										2.00	0.00
District Attorney / Victim Witness	7.23	0.37	0.20								7.80	0.57
Emergency Management	2.00				-0.66	0.41		0.50	-0.50		1.75	-0.25
Register in Probate	2.00										2.00	0.00
Sheriff's Department	148.25	-2.37	1.29	-0.05	2.00	0.52	0.48	0.50	-0.51	0.01	150.12	1.87
<b>Total Justice &amp; Public Safety</b>	<b>179.88</b>	<b>-2.00</b>	<b>0.49</b>	<b>-0.05</b>	<b>0.34</b>	<b>0.93</b>	<b>0.48</b>	<b>1.00</b>	<b>-1.02</b>	<b>0.02</b>	<b>180.07</b>	<b>0.19</b>
<b>Public Works</b>												
Highway	59.00			0.50		3.00	-0.50		1.50	0.50	64.00	5.00
<b>Total Public Works</b>	<b>59.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.50</b>	<b>0.00</b>	<b>3.00</b>	<b>-0.50</b>	<b>0.00</b>	<b>1.50</b>	<b>0.50</b>	<b>64.00</b>	<b>5.00</b>
<b>Health &amp; Human Services</b>												
Aging & Disability Resource Center	16.87	4.77		-5.85	3.12	2.36	-0.21	2.49	-0.08	0.34	23.81	6.94
Child Support	11.00										11.00	0.00
Environmental Health	3.60	0.15		0.65	0.17	2.26	0.65	-0.35	0.50	-0.15	7.48	3.88
Health Care Center	134.53	0.04	-0.47	8.89	-1.62	-8.16	-0.24	-2.63	-0.70	-4.67	124.97	-9.56
Home Care (to Health Care Center)	7.60	-0.15	-1.55	-5.90							0.00	-7.60
Human Services	94.49	2.18	1.30	1.98	-0.96	1.30	4.00	6.00	4.00		114.29	19.80
Public Health	9.80	0.75	1.53	0.70	0.83	3.77	0.59	3.06	0.77	0.89	22.69	12.89
Veterans' Services	3.00			1.06	-0.06		0.50	0.19	0.31	1.00	6.00	3.00
Women, Infants and Children	3.98	0.68		2.50	-1.93	-0.21	-0.90		-0.42	0.12	3.82	-0.16
<b>Total Health &amp; Human Services</b>	<b>284.87</b>	<b>8.42</b>	<b>0.81</b>	<b>4.03</b>	<b>-0.45</b>	<b>1.32</b>	<b>4.39</b>	<b>8.76</b>	<b>4.38</b>	<b>-2.47</b>	<b>314.06</b>	<b>29.19</b>
<b>Conservation, Development, Recreation, Culture &amp; Education</b>												
Land Resources & Environment (LRE)	13.15		0.41	0.63					7.05	-2.09	19.15	6.00
Land Records Modernization (to Gen Govt)	1.24	-1.24									0.00	-1.24
Parks (to LRE)	3.78				1.00			0.29	-5.07		0.00	-3.78
Extension Education	2.64			0.07						-0.41	2.30	-0.34
<b>Total Cons, Devel, Rec, Culture &amp; Ed</b>	<b>20.81</b>	<b>-1.24</b>	<b>0.41</b>	<b>0.70</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.29</b>	<b>1.98</b>	<b>-2.50</b>	<b>21.45</b>	<b>0.64</b>
<b>TOTAL COUNTY FTE's - CHANGE</b>												
TOTAL COUNTY FTE's	594.28	7.76	1.71	7.93	0.97	8.19	6.66	11.05	8.89	-2.45	644.99	50.71
<b>TOTAL PERSONS EMPLOYED - CHANGE</b>												
TOTAL PERSONS EMPLOYED	667	10	-3	5	-1	7	9	14	9	-2	715	48

Note: This summary excludes any funding source information.

## Outside Agency Funding Request Application

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 Agency Type:

Organization	Wisconsin River Rail Transit Commission (WRRTC)
Prepared by:	Matthew Honer
Phone #	608-342-1637
E-Mail	m.honer@swwrpc.org

1. Request for Sauk County Funds for the year beginning January 1, 2021:

\$ 30,000

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

Municipal Government/ Multi-County Commission

3. Attach Bylaws and Articles of Organization. 1980 Charter
4. Provide Proof of who can sign for the organization. Staff Services Agreement
5. Are you a Not-for-Profit Organization?
6. No - Gov. org.
7. Organization Mission and Vision:  
*The Commission is created for the purpose of providing for the continuation of rail service on this branch line including any of the spurs referred to or the preservation of the facilities of continuing such service. Included in this purpose is the acquisition of the entire branch line or any portions thereof by purchase or otherwise, and to operator or contract for its use by any operator, or to maintain and improve it for future use.*
8. What is the primary purpose of the use of these funds (feel free to attach more information)?  
 The primary purpose of the funds contributed to the Wisconsin River Rail Transit Commission by its member counties is to undertake capital improvement projects to the rail system of southern Wisconsin. Capital projects are meant to bring the entire system into a Class 2 standard of



Provide **revenue and expense figures** for the project for which you are requesting Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2019	ESTIMATED 2020	REQUEST 2021
REVENUES:			
SAUK COUNTY REQUEST	\$30,000	\$30,000	\$30,000
USER FEES	\$50,000	\$50,000	\$50,000
ALL OTHER REVENUE	\$302,305	\$365,605	\$304,405
TOTAL REVENUES	\$382,305	\$445,605	\$384,405
EXPENSES:			
SALARIES, WAGES & FRINGES	\$147,900	\$178,950	\$122,400
SUPPLIES & SERVICES			
CAPITAL OUTLAY	\$235,100	\$265,100	\$262,000
TOTAL EXPENSES	\$383,000	\$444,050	\$384,400

- List the programs provided to Sauk County residents (not just the program requesting funds for):

The WRRTC works to preserve rail service to industry in Sauk County and the rest of southern Wisconsin. Rail service is a valuable asset to industry and agriculture in the region and creates a diversified transportation system that keeps heavy equipment and materials off of local roads and highways. A 2013 study by UW Extension found that publicly owned rail in southern Wisconsin generated a total economic impact of 10,160 jobs, \$612 million in wages, \$1.03 billion in total income, \$1.8 billion in industrial sales, and \$91.9 million in state and local tax revenues.

In 2014, the WRRTC acquired track improvements in Sauk County, terminating in Reedsburg. This subdivision has been in constant use for numerous years. Now under the purview of WRRTC, the line is being maintained and preserved for existing customers and communities. During recent flood events, the track has been maintained and continues to provide services for customers in the county. In addition, the WRRTC recently completed a reconstruction of the Spring Green Bridge over the Wisconsin River, this bridge will continue to provide service along the Prairie subdivision.

WRRTC and WSOR serve fifteen customers in Sauk County, a majority of them are on the Reedsburg line. Commodities being shipped include: Polypropylene, Paper, Tin Plate, Plastic Resins, Potassium Chloride, Ammonium Sulfate, Corn, Wheat, Soybeans, Scrap Metal, Coke, Lumber, Plywood, Oriented Strand Board, Logs, and Ballast Rock.

In 2017 and 2018, WRRTC undertook the removal of the damaged Sauk City Railroad Bridge and proceeded with abandoning trackage between the Wisconsin River and the north end of the former Badger Army Ammunition Plant to facilitate the creation of the Great Sauk Trail. WRRTC continues to work with Sauk and Dane counties to expand this recreational trail across the Wisconsin River into Dane County to connect with other regional trail systems.

WSOR, the rail operator under lease by the WRRTC, conducts routine rail maintenance and capital upgrades throughout the entire rail system, including Sauk County. WSOR replaces broken ties, rail, upgrades public crossings, and does emergency repairs to bridges in need.

10. List the goals of your organization for the program requesting funds for 2021 and beyond and the output measures used to define success of those goals:

The WRRTC continues to preserve and maintain the rail corridor through member county contributions. While not all projects occur within or adjacent to Sauk County, Sauk County benefits from the regional system created by a well maintained and operated contiguous line. Sauk County benefits from all system improvements including:

- the ongoing Merrimac Bridge rehabilitation.
- Rehabilitation of the Waukesha and Watertown Subdivision.
- Bridge upgrades on the Prairie du Chien and Reedsburg Subdivisions.
- WSOR's marketing of rail service to industry along the line and in proximity to the line.
- WSOR's business development in southern Wisconsin.
- Substantial upgrades to tracks that provide access to and from the Chicago area and Class 1 rail system. The recent construction of a siding along WRRTC owned Fox Lake Subdivision, by WSOR, has increased the capacity of rail traffic from Southern Wisconsin into Chicago by 30%.



11. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

WRRTC is made up of 30 commissioners from 10 counties in southern Wisconsin. Commissioners generally are county board members or other members of the community that are able to communicate community issues to the commission and to the rail operator. WRRTC commissioners, including those from Sauk County, are able to directly communicate to the rail operator about issues such as road crossings that are in severe disrepair, unsafe conditions in their communities related to the rail, and potential railroad customers. Additionally, WRRTC has worked closely with the Sauk County Highway Department in the removal of the rail infrastructure in Sauk County for the Great Sauk Trail, participated in committee discussions related to the construction of a recreational bridge across the Wisconsin River.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided by Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2022 on how the money has positively affected Sauk County citizens.



Signature

Matthew Horner, Administrator

Printed name and authority to sign

7/17/2020

Date

**SAUK COUNTY, WISCONSIN  
2021 BUDGET**  
Agency Type: *Ownership Agency*

<b>Organization</b>	<b>UW-Platteville Baraboo Sauk County</b>
<b>Prepared by:</b>	<b>Cynthia Haggard; City Finance Director</b>
<b>Phone #</b>	<b>608-355-7338</b>
<b>E-Mail</b>	<a href="mailto:chaggard@cityofbaraboo.com"><b>chaggard@cityofbaraboo.com</b></a>

- Request for Sauk County Funds for the year beginning January 1, 2021:  
**\$60,000**
- Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.  
**State of Wisconsin 2-year University**
- Attach Bylaws and Articles of Organization.  
**The Bylaws are attached.**
- Provide Proof of who can sign for the organization.  
**Resolution 2017-130 is attached.**
- Are you a Not-for-Profit Organization?  
**Tax Exempt**
- Organization Mission and Vision:  
**Founded in 1866 as the first teacher preparatory institution in the state of Wisconsin, the University of Wisconsin-Platteville Baraboo Sauk County has a legacy of academic excellence that has helped thousands of students find their direct path to success. Today, UW-Platteville Baraboo Sauk County offers 40+ academic programs designed to help every student succeed professionally and personally.**
- What is the primary purpose of the use of these funds (feel free to attach more information)?  
**Support operations which include maintaining buildings, facilities and grounds.**

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

<i>REVENUES AND EXPENSES</i>	<i>ACTUAL 2019</i>	<i>ESTIMATED 2020</i>	<i>REQUEST 2021</i>
<b>REVENUES:</b>			
<b>SAUK COUNTY REQUEST</b>	<b>\$102,500</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>USER FEES</b>			
<b>ALL OTHER REVENUE</b>	<b>\$106,151.72</b>	<b>\$ 60,653</b>	<b>\$ 60,651</b>
<b>TOTAL REVENUES</b>	<b>\$208,651.72</b>	<b>\$120,653</b>	<b>\$120,651</b>
<b>EXPENSES:</b>			
<b>SALARIES, WAGES &amp; FRINGES</b>	<b>\$ 1,302.56</b>	<b>\$ 1,630</b>	<b>\$ 1,680</b>
<b>SUPPLIES &amp; SERVICES</b>	<b>\$108,386.66</b>	<b>\$115,395</b>	<b>\$118,971</b>
<b>CAPITAL OUTLAY</b>	<b>\$ 81,650</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$191,339.22</b>	<b>\$117,025</b>	<b>\$120,651</b>

8. List the programs provided to Sauk County residents (not just the program requesting funds for):  
***Programs are offered through three colleges: College of Business, Industry, Life Science and Agriculture (BILSA), College of Engineering, Mathematics and Science (EMS), and College of Liberal Arts and Education (LAE).***
9. List the goals of your organization for the program requesting funds for 2021 and beyond and the output measures used to define success of those goals:  
***UW-Platteville Baraboo Sauk County serves an important role in our greater Sauk community. From opportunities for arts and entertainment to enriching community classes and great spaces to host your events, we are dedicated to serving the local community and surrounding region.***
10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?  
***To afford an opportunity for community residents to take advantage of a viable and sustainable campus for public use.***

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided by Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2022 on how the money has positively affected Sauk County citizens.



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Cynthia Haggard, UW-Baraboo/Sauk County Campus Commission Treasurer

July 15, 2020

Date

## BYLAWS

for the

University of Wisconsin Baraboo/Sauk County Campus Commission

### ARTICLE I

#### Establishment of the Commission

Resolution of August 12, 1969, of the Common Council of the City of Baraboo as amended September 9, 1969, and identical resolution of July 22, 1969, of the Sauk County Board of Supervisors, as amended September 16, provide the established framework under which the University of Wisconsin Baraboo/Sauk County Campus Commission shall function.

### ARTICLE II

#### Business of the Commission

##### Section 1 - Budget.

Until such time as the City of Baraboo and Sauk County shall be relieved of responsibility of sharing campus custodial and maintenance costs with the University of Wisconsin, the Commission, in consultation with the Campus Dean or with the Dean's authorized representative, shall prepare annually by September 1 of each year a budget for the operation and maintenance of the Campus and such budget shall be presented to the Common Council of the City of Baraboo and the Sauk County Board of Supervisors for final approval. The Commission shall prepare its budget in the format required by the City Common Council and County Board of Supervisors. The Commission's account shall be audited annually by the certified public accounting firm that audits the municipal books and records of the City of Baraboo and the cost of such audit shall be charged to the Commission. The Commission shall conduct its accounting and bookkeeping procedures in accordance with the auditing standards utilized by the City of Baraboo and generally accepted accounting principles. Budgeted funds of the Commission shall be kept in a segregated account by the Treasurer. Only investments outlined in Section 66.04(2) Wisconsin Statutes shall be entered into by the Commission. The principal and earned interest of any investments outside the Local Government Investment Pool must be either insured or collateralized to their full value. The Commission will not leverage its investments nor will the Commission invest in derivatives.

##### Section 2 - Campus Expansion.

Until such time as the City of Baraboo and Sauk County shall be relieved of providing construction costs for campus expansion or building modifications, the Commission in consultation with the Campus Dean or the Dean's authorized representative shall, as



circumstances require, develop campus building plans for joint City/County approval and funding. If approved in the Commission's budget, the Commission may designate an expansion/capital improvement non-lapsing account and add to and carry over fund balances in that account from year to year and the Commission may expend funds from this account as needed for capital improvement projects approved by the City of Baraboo and Sauk County.

### Section 3 - Campus Liaison.

In all matters pertaining to the operation, maintenance or expansion of the buildings and grounds of the campus, the Commission shall serve as the liaison between the campus administration and the respective governing units of the City of Baraboo and Sauk County.

### Section 4 - Personnel.

The Campus Dean is recognized as the official custodian of the campus, responsible for this function to the Commission. Such problems relating to custodial personnel as the Dean may wish to present to the Commission for advice and counsel or for final decision shall be part of the continuing business of the Commission.

### Section 5 - Insurance.

The Commission shall procure and maintain adequate liability, hazard and property insurance reasonably necessary to protect the interests of the City of Baraboo and Sauk County and for the acts and/or omissions of the Commission, and its agents, and from loss and damage to the property owned by the City of Baraboo and Sauk County. Policies of insurance shall be filed in the office of the Finance Director of the City of Baraboo. The Commission shall further cause all officers having fiscal responsibility to be bonded where appropriate.

### Section 6 - Legal Counsel.

The Sauk County Corporation Counsel shall be appointed to act as legal counsel for the Commission to advise it on all matters concerning the Commission and its business. If authorized in the Commission's budget, the Commission may retain special Counsel to advise and represent the Commission on matters where the Corporation Counsel cannot or will not act on the Commission's behalf.

## ARTICLE III

### Membership

#### Section 1 - Voting Members.

The voting members of the Campus Commission shall consist of two members of the Common Council of the City of Baraboo named by the Mayor, two members of the Sauk County Board of Supervisors named by the Board Chairperson, the Finance Director or City Administrator of the City of Baraboo at the discretion of the Common Council, the Clerk of Sauk County or the County Administrative Coordinator at the discretion of the County Board, and one public member resident in Sauk County outside the City of Baraboo named jointly by the Mayor and the Board Chairperson. The term of office of appointed members of the Commission shall be established by the Sauk County Board of Supervisors or by the Common Council of the City of Baraboo respectively for their appointed members to the Commission.

#### Section 2 - Ex-Officio Members.

The Mayor of the City of Baraboo, the Chairperson of the Sauk County Board of Supervisors, the Dean of the Campus and the Campus Superintendent of Buildings and Grounds shall be ex-officio non-voting advisory members of the Commission. At all regular/special meetings, the Mayor or the Mayor's representative may vote for an absent member of the City Council, and the Chairperson of the Sauk County Board of Supervisors or the Chairperson's representative may vote for an absent member of the County Board.

#### Section 3 - Vacancies in Membership.

Vacancies in the regular voting membership shall be filled as soon as feasible by the Mayor of the City of Baraboo or the Chairperson of the Sauk County Board of Supervisors, or both, as the case may require.

#### Section 4 - Sub-Committees.

Membership on such sub-committees of the Commission as may be established is non-restricted to regular voting members of the Commission but may, at the discretion of the majority of the voting members of the Commission, include other citizens of Sauk County, these to be appointed ad hoc by the Chairperson of the Commission. All committee memberships shall terminate at the time the regular April meeting is called to order unless such memberships are renewed.

## ARTICLE IV

### Meetings

#### Section 1 - Meeting Dates and Times.

Meetings of the Commission to conduct its normal business shall be called by the Chairperson, Vice Chairperson, or by the Mayor of the City or the Chairperson of the County Board of Supervisors. All meeting notices and agendas shall be prepared and published in accordance with the Wisconsin Open Meeting laws.

#### Section 2 - Legal Holidays.

If the regular meeting time shall fall on a legal holiday, that meeting shall be re-scheduled by the Commission Chairperson on a day and at a time agreeable to a majority of the Commission members.

#### Section 3 - Special Meetings.

Special meetings of the Commission may be called by any one of the four officers on a day and at a time agreeable to a majority of the voting members.

#### Section 4 - Place of Meeting.

The administrative conference room of the campus is designated as the place for regular and special Commission meetings unless changed by vote of the Commission.

#### Section 5 - Quorum.

Four of the seven regular Commission members shall constitute a quorum. If a quorum is present, the majority vote of the regular members' present shall be sufficient to transact business. Without a quorum present no meeting for the transaction of business may be called to order.

## ARTICLE V

### Officers

#### Section 1 - Principal Officers.

The principal officers shall be a Chairperson, one Vice Chairperson, a Secretary and a Treasurer. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the Commission.

Section 2 - Election of Officers.

The officers of the Commission shall be elected annually at the regular May meeting of the Commission or as soon thereafter as may be convenient, except that the Finance Director or City Administrator of the City of Baraboo and the Clerk or Administrative Coordinator of Sauk County shall automatically assume the duties of Treasurer and Secretary respectively.

Section 3 - Chairperson.

The Chairperson shall be the principle executive officer and shall in general supervise and control all the business affairs of the Commission and appoint committees thereof subject to Commission approval. The Chairperson shall, when present, preside at all meetings of the Commission, countersign checks and sign options, contracts, and other instruments which the Commission has authorized to be executed and in general shall perform all duties incident to the office of Chairperson and such other duties as may be prescribed by the Commission from time to time including the development of meeting agendas in consultation with the Campus Dean.

Section 4 – Vice Chairperson.

In the absence of the Chairperson or in the event of the Chairperson's death, inability or refusal to act, the Vice Chairperson shall perform the duties of the Chairperson and when so acting shall have all the powers of and be subject to all the restrictions upon the Chairperson; and shall perform such other duties as from time to time may be assigned to the Vice Chairperson by the Chairperson or the Commission.

Section 5 - Secretary.

The Secretary shall be the record custodian for the Commission, keep the minutes of the Commission meetings, see that all notices are given in accordance with the provisions of these bylaws, be custodian of contracts and correspondence, sign documents as directed by the Commission, provide all Commission members and other designated individuals with notice of meetings and copies of the Commission minutes, maintain a file of the original minutes, and perform such other duties as may from time to time be assigned to the Secretary by the Chairperson of the Commission.

Section 6 - Treasurer.

The Treasurer shall be responsible for maintaining books of accounts to reflect revenue and expenditure of the Commission, for depositing monies received by the Commission, for drawing checks to cover expenditures approved in advance by the Commission, for billing the University of Wisconsin for its share of approved campus expenditures, for billing Sauk County for its share of approved campus expenditures, and for billing the City of Baraboo for its share of approved campus expenditures. All disbursements and receipts shall be substantiated by invoices, statements or accounting entries kept in the voucher file to be available for detailed audit.

Section 7 - Resignation and Removal.

Any officer may be removed from office with or without cause, at any time, by a majority vote of the members of the Commission. Any officer may resign at any time by giving notice to the Commission. Such resignation shall take effect no later than the first Commission meeting following receipt of such notice. Any vacancy in office may be filled by appointment or election by the Commission. The officer appointed or elected shall serve for the remainder of the term of the officer replaced.

ARTICLE VI

Amendments

Section 1 - Procedure for Amendment.

The Commission may from time to time recommend amendment of these bylaws by majority vote of its voting members. The proposed amendment must then be approved by both the Common Council of the City of Baraboo and the Board of Supervisors of Sauk County.

Section 2 - Amendment of Article I.

Article I shall be amended or repealed only by joint resolution of the Common Council of the City of Baraboo and the County Board of Sauk County, Wisconsin.

ARTICLE VII

Miscellaneous Provisions

Section 1 – Naming and Dedication of Facilities.

From time to time, there may be a desire to name or dedicate facilities, portions of buildings, or portions of grounds after an individual or individuals based upon exemplary service, contribution, or other reason. Requests for the naming or dedication of facilities shall be processed as follows:

(a) Any proposal for naming or dedicating facilities, portions of buildings, or portions of grounds shall be brought before the Campus Commission for consideration. Recommendations shall be considered at a meeting of the Campus Commission and may be considered in closed session if authorized by the Wisconsin Statutes.

(b) If the request involves a living individual who has been formally associated with the University of Wisconsin Baraboo - Sauk County College, or has held a paid public office, a waiting period after the period of association or departure from public office is required. Normally, at least five years must have elapsed from the time a person has terminated such association or office to the time of naming or dedication of a facility or portion of property. Exceptions to the waiting period can be made if a gift stipulates that it is contingent upon the naming or dedication of facilities, and the acceptance of the gift was properly approved.

(c) A request to name or dedicate an entire building after an individual or individuals shall require the approval of the City of Baraboo Common Council and the Sauk County Board of Supervisors.

(d) The Campus Commission is authorized to approve the naming of facilities when the naming or dedication involves less than an entire building, such as rooms, wings, athletic fields, or exterior amenities. This authority is subject to the same limitations regarding waiting periods as those pertaining to entire buildings.

Approved by the University of Wisconsin Baraboo/Sauk County Campus Commission on June 14, 1995.

Last Amendment: February 22, 2018.

*CL:\UW Campus Establishment Docs\Bylaws\2018 Bylaws – 02.22.18 by Res. No. 21-2018  
s:\corp\counsel\92\_Bylaws\92bylaws2018.doc*



The City of Baraboo, Wisconsin

**Background:** In 1966, Sauk County and the City of Baraboo jointly purchased certain real property which was improved and developed on a 50/50 basis to become the University of Wisconsin Baraboo/Sauk County, and in 1969, the University of Wisconsin Baraboo/Sauk County Campus Commission was created and comprised of County and City representatives. The University of Wisconsin Baraboo/Sauk County Campus Commission has been governed by bylaws since its establishment, and a change is recommended.

Article III, Section 1 of the UW-Baraboo/Sauk County Campus Commission Bylaws states who shall be voting members, one of which is Clerk of the City of Baraboo. Upon the retirement of City of Baraboo City Clerk/Finance Director, the City of Baraboo has separated these positions. It is proposed to change the Campus Commission Bylaws by substituting Finance Director in place of City Clerk. Article VI, Section 1 of the Bylaws states that the bylaws may be amended by majority vote of its voting members, and that the proposed amendment must then be approved by both the Common Council of the City of Baraboo and the Board of Supervisors of Sauk County.

**Fiscal Note:**  Not Required  Budgeted Expenditure  Not Budgeted

**Comments:** This resolution has no fiscal impact on the City.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

**NOW, THEREFORE, BE IT RESOLVED,** the Sauk County Board of Supervisors, met in regular session, approves the amendment to the UW-Baraboo/Sauk County Campus Commission Bylaws, substituting Finance Director in place of City Clerk as a voting member in Article III, Section 1, subject to approval by the City of Baraboo Common Council.

Offered by: Campus Commission Approved by Mayor: \_\_\_\_\_

Motion: Sloan

Second: Kolb

Certified by City Clerk: \_\_\_\_\_

*[Handwritten signatures]*

# Accounting Department

## Department Vision - Where the department would ideally like to be

The Accounting Department should be a data warehouse of historical financial information for the County's governmental operations. The Accounting Department should provide interested parties summaries of this data, either by analyzing the data within the Accounting Department or by teaching others to retrieve the data to analyze themselves. Having a strong base of historical information, the Accounting Department should develop models to make financial projections, thereby assisting decision-makers in determining current policies or actions. The Department should also focus on research and development of recommended policies, as well as implementation of accounting best practices.

## Department Mission - Major reasons for the department's existence and purpose in County government

To facilitate the effective and efficient use of County resources and to provide a record and accountability for those resources. The Sauk County Accounting Department provides financial expertise and leadership, maintains financial records, satisfies the County's financial obligations, and prepares managerial, financial and agency reports. To serve County Board Supervisors, managers, citizens, other governmental units, and funding agencies through consultation and information dissemination, maintenance of an accounting system according to established accounting principles, and coordination of budget preparation and implementation.

## Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

## Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Placemaking and economic development

General Government - Cooperation

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
The County is in compliance with financial reporting requirements	Number of audit findings issued	Number of new and recurring audit findings is less than three	7/31/2021
More efficient and transparent recording and processing of timekeeping for employees	Timekeeping system implemented	Implementation of a timekeeping system for employee time that is accessible by all employees, easily exported to the payroll system, and provides accurate centralized reporting of time worked.	12/31/2021
The budget document represents the results of critical analysis of internal and external factors, as well as the County's goals and mission	Award received	The budget document receives the Government Finance Officers Association Distinguished Budget Presentation Award	12/31/2021
Provide clear guidance to County Board members and Department Managers regarding the County's financial policies	Policies adopted or updated	One to two new or revised financial policies are adopted based on nationally recognized recommended practices	12/31/2021
Provide more comprehensive historical financial and community information	Award received	The Comprehensive Annual Financial Report (CAFR) receives the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting	12/31/2021
Provide decision-makers and public with quality planning documents of anticipated capital expenditures	Award received	Award of Special Capital Recognition by Government Finance Officers Association for budget document	12/31/2022
Provide decision-makers and public with quality measures of all departments' performance	Award received	Award of Special Performance Measure Recognition by Government Finance Officers Association for budget document	12/31/2023

## Program Evaluation

Program Title	Program Description	Mandates and References	2021 Budget	FTE's	Key Outcome Indicator(s)	
Finance	Financial and Accounting Expertise: Provide consultation services and professional direction for County staff and elected officials on accounting and financial matters. Recommend new or updated County financial policies to the Finance Committee and County Board. Review and update accounting processes.		User Fees	\$0	0.30	
			Use of Fund Balance			
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$40,285		
			Operating Expenses	\$9,374		
			<b>TOTAL EXPENSES</b>	<b>\$49,659</b>		
<b>COUNTY LEVY</b>	<b>\$49,659</b>					

## Accounting Department

Service Area	Description	Wis Stats	User Fees	TOTAL REVENUES	TOTAL EXPENSES	COUNTY LEVY	Notes
Accounting Services	Accounting Services: Maintain a County accounting and financial management system for the day-to-day processing of payroll, accounts payable and general ledger transactions. Prepare tax and regulatory submissions as necessary, and maintain associated records and files.	Wis Stats 59.61, 59.22(3), 59.52(10), 59.61	\$750	\$750	\$325,243	\$324,493	Quantity and negative dollar impact of filing deadlines missed (payroll taxes, sales tax, real estate transfer tax)
			\$0				
			\$201,116		\$124,127		
			\$3,248	\$3,248	\$89,671	\$17,836	
Reporting	Financial Reporting & Analysis: Produce periodic financial and payroll reports for funding agencies, department managers and elected officials. Review and reconciliation of reports to granting agencies as needed. Review of fiscal notes on proposed County Board actions. Special studies or analysis as required.	Wis Stats 59.61, 59.65	\$0	\$0	\$107,507	\$104,259	
			\$87,940		\$8,211		
			\$96,151	\$96,151	\$96,151	\$96,151	Government Finance Officers Association Distinguished Budget Award received with "proficient" or "outstanding" ratings
Budget	Budgeting and Strategic Planning: Compile, analyze, maintain and monitor the annual County budget. Participate in the development of the Capital Improvement Plan. Incorporate strategic planning in the budgeting process and implement financial and operational performance measurement as a management tool for all County departments.	Wis Stats 65.90	\$0	\$0	\$112,563	\$180,612	
			\$0		\$68,049		
			\$180,612	\$180,612	\$180,612	\$180,612	New audit findings reported in the management letter prepared by the County's external auditors
Audit	Audit: Safeguard County assets and protect the integrity of the County's accounting system through performance of internal audits as needed. Perform operational reviews of County functions to enhance overall efficiency and effectiveness. Serve as the County contact for financial audits performed by outside agencies. Contract for an annual audit of the County's financial statements by an independent public accounting firm. Review County financial records for compliance with regulatory requirements and generally accepted accounting principals as promulgated by the Governmental Accounting Standards Board.	Wis Stats 59.47, 46.036; Federal OMB Circular A-133 "Audits of States, Local Governments and Nonprofit Organizations"; State Single Audit Guidelines	\$0	\$0	\$180,612	\$180,612	Quantity of auditor-generated adjustments to financial statements
			\$3,998	\$3,998	\$759,173	\$755,175	
Totals							

### Output Measures - How much are we doing?

Description	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Accounts payable checks – Number issued, and checks as a percent of checks and direct deposits issued	8,976 100%	8,956 100%	9,500 100%	9,500 94%
Accounts payable direct deposits – Number issued, and direct deposits as a percent of checks and direct deposits issued	0 0%	0 0%	0 0%	660 6%
Payroll checks - Number issued, and checks as a percent of checks and direct deposits issued	355 2%	260 1%	250 1%	250 1%
Direct deposit advices - Number issued, and direct deposits as a percent of checks and direct deposits issued	17,377 98%	17,806 99%	19,000 99%	19,000 99%
W2's issued to employees	896	873	900	900

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2018 Actual	2019 Actual	2020 Estimate	2021 Budget
Government Finance Officers Association Distinguished Budget Award received with "proficient" or "outstanding" ratings	The County develops its budget thoughtfully using best practices.	Yes, for 2018 budget 79 of 81, or 98%	Yes, for 2019 budget 79 of 81, or 98%	Yes, for 2020 budget 80 of 81, or 99%	Yes, for 2021 budget 80 of 81, or 99%
New audit findings reported in the management letter prepared by the County's external auditors	Transactions are processed and grant funded programs are administered according to accepted standards.	0 Findings for 2017 audit	0 Findings for 2018 audit	0 Findings for 2019 audit	0 Findings for 2020 audit
Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting received with "proficient" or "outstanding" ratings for Comprehensive Annual Financial Report (CAFR)	Financial statements are presented in the format required by the Governmental Accounting Standards Board, and additional data is gathered to demonstrate the County's position.	Yes, for 2018 CAFR	Yes, for 2019 CAFR	Yes, for 2020 CAFR	Yes, for 2021 CAFR
Preserve and enhance the County's bond rating as issued by Moody's	Demonstrates the County's supervisors and management are using sound fiscal and operational judgement, and proactively planning and acting.	No debt issued or refunded in 2018. Maintain Aa1 rating.	Rating affirmed July, 2019 at Aa1	No debt issued or refunded in 2020. Maintain Aa1 rating.	No debt issued or refunded in 2021. Maintain Aa1 rating.
Quantity and negative dollar impact of filing deadlines missed (payroll taxes, sales tax, real estate transfer tax)	Department is meeting deadlines	0, and \$0	0, and \$0	0, and \$0	0, and \$0
Quantity of auditor-generated material adjustments to financial statements	Few auditor adjustments indicates management is trained in accounting practices.	0 for 2017 audit	0 for 2018 audit	0 for 2019 audit	0 for 2020 audit

**Changes and Highlights to the Department's Budget:**

Change 1: Reclassification of Payroll/Accounting Technician position to better match comparable positions in the County and the market.

Change 2: Centralized timekeeping and human resources systems have been budgeted and researched to varying degrees since 2015. A plan is nearly in place for implementation starting in late 2020. 2021 will be the first year of ongoing costs.

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	Change 4	2021 Budget Request
<b>Description of Change</b>			<b>Payroll/Acctg Tech Reclassification</b>	<b>Addition of Timekeeping System</b>			
Tax Levy	723,103	(4,592)	6,664	30,000			755,175
Use of Fund Balance or Carryforward Funds	0	0					0
All Other Revenues	3,623	375					3,998
<b>Total Funding</b>	<b>726,726</b>	<b>(4,217)</b>	<b>6,664</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>759,173</b>
Labor Costs	530,116	(5,205)	6,664				531,575
Supplies & Services	196,610	988		30,000			227,598
Capital Outlay	0	0					0
<b>Total Expenses</b>	<b>726,726</b>	<b>(4,217)</b>	<b>6,664</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>759,173</b>

**Issues on the Horizon for the Department:**

Major national accounting scandals have directed focus on strengthening accountability, increasing transparency, and enhancing understandability. With that, the Governmental Accounting Standards Board (GASB, an independent, private-sector, not-for-profit organization that establishes recognized authoritative guidance) has promulgated numerous new or revised standards in accounting.

Statements of auditing standards (SAS's) continue to require more detailed documentation of accounting procedures. Upcoming SAS's will require closer review of supplementary information and any other documents that incorporate audited financial data.

Locally, tighter economic times have placed more of a burden on the County's administrative staff, including Accounting, to more closely study County programs and how they are being offered. This additional effort is coupled with an expectation that administrative overhead needs to be decreased.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Accounting

Program # -->	1	2	3	4	5		Dept
Short Program Name -->	Finance	Acctg Srvc	Reporting	Budget	Audit	Outlay	Total \$

Is the Program Mandated?	No	Yes	Yes	Yes	Yes		
Statutory Reference		59.61		65.90	OMB A-133		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)		750	3,248				\$3,998
2. Grants (List)							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
3. Use of Carryfwd / Fund Balance							\$0
4. Other Revenues							\$0
5. TOTAL REVENUES	\$0	\$750	\$3,248	\$0	\$0	\$0	\$3,998

EXPENSES

6. Wages, Salaries, Benefits	40,285	201,116	89,671	87,940	112,563	N/A	\$531,575
7. Other Expenses	9,374	124,127	17,836	8,211	68,049	0	\$227,598
8. TOTAL EXPENSES	\$49,659	\$325,243	\$107,507	\$96,151	\$180,612	\$0	\$759,173

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$49,659	\$324,493	\$104,259	\$96,151	\$180,612	\$0	\$755,175
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2020 To 2021</b>
<b>10007 ACCOUNTING REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-584,562	-700,404	-708,695	-361,552	-723,103	-723,103	-723,103	-755,175	32,072
451100 ADMINISTRATIVE FEES	-960	-923	-1,448	-828	-500	-500	-1,200	-750	250
474610 CSA CONTRACT	-2,724	-1,418	-2,336	-904	-3,123	-3,123	-3,123	-3,248	125
<b>TOTAL ACCOUNTING REVENUE</b>	<b>-588,246</b>	<b>-702,745</b>	<b>-712,479</b>	<b>-363,284</b>	<b>-726,726</b>	<b>-726,726</b>	<b>-727,426</b>	<b>-759,173</b>	<b>32,447</b>
<b>10007150 ACCOUNTING</b>									
511100 SALARIES PERMANENT REGULAR	281,420	339,374	363,515	156,718	383,218	383,218	327,144	381,813	-1,405
511200 SALARIES-PERMANENT-OVERTIME	0	0	184	0	181	181	181	210	29
511900 LONGEVITY-FULL TIME	1,360	1,420	1,540	0	1,620	1,620	1,080	1,200	-420
514100 FICA & MEDICARE TAX	20,329	24,498	26,138	11,279	29,454	29,454	25,097	29,316	-138
514200 RETIREMENT-COUNTY SHARE	19,161	22,811	23,958	10,578	25,989	25,989	21,962	25,867	-122
514400 HEALTH INSURANCE COUNTY SHARE	56,317	75,849	81,881	35,009	89,310	89,310	70,110	92,793	3,483
514500 LIFE INSURANCE COUNTY SHARE	91	107	112	50	113	113	99	108	-5
514600 WORKERS COMPENSATION	159	203	203	94	231	231	197	268	37
514800 UNEMPLOYMENT	0	3,885	0	0	0	0	0	0	0
520100 CONSULTANT AND CONTRACTUAL	3,459	0	0	0	0	0	0	0	0
520900 CONTRACTED SERVICES	77,415	65,445	66,785	29,849	68,185	68,185	71,874	69,265	1,080
522500 TELEPHONE	122	128	127	71	150	150	150	150	0
531100 POSTAGE AND BOX RENT	575	624	521	527	1,000	1,000	1,000	750	-250
531200 OFFICE SUPPLIES AND EXPENSE	3,984	4,310	2,252	1,805	4,600	4,600	4,300	4,300	-300
531300 PHOTO COPIES	200	307	333	107	400	400	400	400	0
531500 FORMS AND PRINTING	406	484	608	0	500	500	800	800	300
531800 MIS DEPARTMENT CHARGEBACKS	78,462	108,821	140,952	115,949	119,850	119,850	133,039	149,778	29,928
532200 SUBSCRIPTIONS	237	237	260	260	250	250	260	280	30
532400 MEMBERSHIP DUES	447	447	447	472	475	475	472	475	0
532500 SEMINARS AND REGISTRATIONS	0	690	280	0	500	500	500	750	250
532600 ADVERTISING	144	95	160	0	200	200	175	200	0
533200 MILEAGE	216	391	422	107	450	450	150	400	-50
533500 MEALS AND LODGING	15	266	16	0	50	50	0	50	0
<b>TOTAL ACCOUNTING</b>	<b>544,517</b>	<b>650,392</b>	<b>710,691</b>	<b>362,874</b>	<b>726,726</b>	<b>726,726</b>	<b>658,990</b>	<b>759,173</b>	<b>32,447</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-588,246</b>	<b>-702,745</b>	<b>-712,479</b>	<b>-363,284</b>	<b>-726,726</b>	<b>-726,726</b>	<b>-727,426</b>	<b>-759,173</b>	<b>32,447</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>544,517</b>	<b>650,392</b>	<b>710,691</b>	<b>362,874</b>	<b>726,726</b>	<b>726,726</b>	<b>658,990</b>	<b>759,173</b>	<b>32,447</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-43,729</b>	<b>-52,354</b>	<b>-1,788</b>	<b>-410</b>	<b>0</b>	<b>0</b>	<b>-68,436</b>	<b>0</b>	

# Administrator

## Department Vision - Where the department would ideally like to be

Administrative Offices, Departments, Oversight Committees, and County Board will function as a cohesive team to develop and implement planned strategies for improving the delivery of services. To protect, preserve, and improve the financial position, real property, and human resources that Sauk County has available in order to provide a stable and proactive government and governmental services.

## Department Mission - Major reasons for the department's existence and purpose in County government

Provide effective leadership to all county departments and functions and serve as a knowledgeable resource to the Board of Supervisors in compliance with §35 of the Sauk County Code of Ordinances

## Elements of Countywide Mission Fulfilled

- Provide fiscally responsible / essential services
- Promote safe community
- Encourage economic development
- Stewardship of natural resources
- Development of cultural, social, and community values

## Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Placemaking and economic development

General Government - Broadband

General Government - Criminal Justice Coordinating Council and stepping up initiative

General Government - Energy savings and lower carbon footprint

General Government - Cooperation

Conservation, Development, Recreation, Culture, and Education - Groundwater study

Conservation, Development, Recreation, Culture, and Education - Comprehensive Plan Update

Conservation, Development, Recreation, Culture, and Education - Great Sauk State Trail completion

Conservation, Development, Recreation, Culture, and Education - Protect air, water, and land

Conservation, Development, Recreation, Culture, and Education - Comprehensive Outdoor Recreation Plan

Conservation, Development, Recreation, Culture, and Education - Solar Sauk County / more solar initiatives

Health and Human Services - Commitment to Health Care Center

Health and Human Services - Peer learning groups

Health and Human Services - Visiting nurses / home health care / isolated individuals

Health and Human Services - Medical assisted treatment program

Health and Human Services - Comprehensive community services

Public Works - Highway building

Public Works - Tri County Airport

Public Works - Improve highways/road maintenance

Public Works - Wi-Fi access (broadband)

Public Works - Great Sauk State Trail (bridge and trail)

Justice & Public Safety - Coroner's Office and budget

Justice & Public Safety - Emergency response and preparedness

Justice & Public Safety - Security for county buildings / employees

Justice & Public Safety - Diversion programs / alternatives to incarceration

Justice & Public Safety - Criminal Justice Coordinating Council release planning and re-entry

Outside Issues - Affordable/low income housing

Outside Issues - Workforce development

Outside Issues - Transportation

Outside Issues - Communication - into and with the community

Outside Issues - Homelessness

## Administrator

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Implement strategies for improving communications interdepartmentally, between the board and departments, and between the County and its constituency.	1. Develop a communication strategy and provide regular updates. 2. Progress made on updating policies and procedures. 3. Programmatic review that leads to measurable outcomes. 4. Better understanding of policies and procedures by County Board and employees.	1. Standardize processes and practices to improve communication between departments, oversight committees and the full board; Improve reports given to the board to better anticipate questions and concerns. 2. Facilitate conversations regarding personnel policies and practices. 3. Build and maintain an atmosphere of trust and respect for staff and board members by identifying behaviors and practices that lead to distrust and feelings of disrespect; model appropriate behaviors. 4. Encourage innovation and creativity to improve services and increase efficiencies in the delivery of programming. 5. Clarify and distinguish roles and expectations and serve as mentor and advocate for department heads and other county employees.	12/31/21 and beyond
Development of performance measurements as a vital part of County operations	1. program review process piloted; 2. revised and updated goals and outcome measures to inform 2020 budget.	1. Develop a program review process for county programs, services, and functions. 2. Process improvement, including measuring outcomes.	12/31/21 and beyond

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
Administration	<p>1) Budget Process / Financial Management: Continue process of incorporating quantifiable performance measures in budget process and annual report. By encouraging the development of outcome based measures for analysis of programmatic success that adequately assess effectiveness. Facilitate budget process, by working with oversight committees to define priorities, services to be maintained.</p> <p>2) Administrative Practices: a. Continue to develop applications of technology to improve workflow and interdepartmental communications including a centralized policy manual. Review current practices in regard to changes in technology, policy, and emerging best practices. b. Functional groups; c. Project specific work groups.</p> <p>3) Provide Effective Leadership to all Departments: Serve as a liaison between board and departments. Advise board on issues related to state and local government actions. Training, and development opportunities for Department Heads.</p> <p>4) Coordinate and direct all administrative and management functions.</p> <p>5) Assist/Advise County Board and represent and stand for County Board: Provide assistance as county board liaison in implementing strategic initiatives. Assist departments in evaluating programs and activities in terms of countywide mission and goals.</p> <p>6) Project Development and Oversight: Provide staff assistance to major county initiatives.</p>	Wis Stats 59.19	Grants	\$0	1.75	1. Budget process presents choices that are better and more clear.
			Misc Revenues	\$0		
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$199,670		
			Operating Expenses	\$11,774		
			<b>TOTAL EXPENSES</b>	<b>\$211,444</b>		
<b>COUNTY LEVY</b>	<b>\$211,444</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$0</b>	1.75	
			<b>TOTAL EXPENSES</b>	<b>\$211,444</b>		
			<b>COUNTY LEVY</b>	<b>\$211,444</b>		

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimate	2021 Budget
Number of Department Head Meetings Held	12	12	12
Number of RLF awards processed	5	0	0

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Ratio of dollars loaned to dollars available in RLF	The money needs to be spent in the community to be successful	1:6.4	1:1.9	1:1.1
Investment dollars leveraged through RLF (RLF investment : Private investment)	Community investment is important for a project to succeed	1:5	1:5	1:5



## Administrator - Economic Development

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Increase value of economic development programming through collaboration with business associations in Sauk County to better serve all industries.	1. Review how federal, state and local funds are used, ensuring best practices. 2. Amount of funds coming into the County from outside agencies. 3. Level of business engagement	1. Develop website with chambers of commerce, providing central location for business 2. Launch Sauk County Business Summit with local and State agencies 3. Establish quarterly industry specific round-table discussions 4. Recalibrate RLF program to best fit funding levels 5. Create Incubator program to attract new business	12/31/2021 and beyond
Expand community development and placemaking programming	1. Develop a communication strategy and provide regular updates. 2. Review progress made on pilot projects. 3. Review place plan strategies.	1. Complete Bluffview Community Park development using CDBG CLOSE funds 2. Continue providing support to other County departments for special projects 3. Develop key partnerships and grant program guidelines to help mitigate food insecurity. 4. Continue promoting the County using social media and other modes of communication.	12/31/2021 and beyond

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
Economic Development	Support county economic and community development initiatives. Help identify issues, study the issues, and recommend policies and programs that address the identified issues. Collaborate with local, regional and state business associations, providing greater level of service to our existing and future businesses and residents. Develop opportunities to encourage local knowledge sharing and strengthen/develop business relationships. 2021 Funding Request: \$17,500. Not in requested budget, to be reviewed by ED Committee.		Use of Fund Balance	\$0	1.25	Increase of State and Federal resources coming into the county Value added to local business associations Resources developed to support business community Businesses retained during pandemic
			Loan Repayment Principal & Interest	\$93,415		
			<b>TOTAL REVENUES</b>	<b>\$93,415</b>		
			Wages & Benefits	\$125,732		
			Operating Expenses	\$3,485		
			<b>TOTAL EXPENSES</b>	<b>\$129,217</b>		
			<b>COUNTY LEVY</b>	<b>\$35,802</b>		
Business Incubator Program	Program designed to attract new business into Sauk County, supporting business districts and job creation. The program will provide grant funds to offset costs associated with leasing commercial space. Sauk County will work with communities and appropriate organizations to develop resource materials related to starting new business within the County, and in particular communities. Additionally, the County will proactively identify potential businesses based on community need. 2021 Funding Request: \$30,000. Not in requested budget, to be reviewed by ED Committee.		Grants	\$0	-	Mitigate potential vacancies due to COVID Increase business diversity Promote Sauk County as a leader in business startup support
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Revolving Loan Fund	Support the Sauk County Revolving Loan Fund (RLF) program, a flexible source of supplemental financing for businesses expanding or locating to Sauk County. This fund was created to enable businesses to grow, create jobs, and improve the local economy. Current funding unknown		Grants	\$0	-	Promote RLF program Distribute 100% RLF funds
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Food Security	Increase opportunities for low to moderate income resident's access to fresh produce and mitigate any increase in food security as a result of COVID. Expand opportunities for education related to sustainable agriculture production and the use of whole food to promote public health and food resiliency. Promote opportunities that allow people to gain exposure to how food is produced and encourages them to learn about how to utilize whole food products. Promote the further development of a regional supply chain between producers and users.		Grants	\$0	-	Promote health living Connect local producers to consumers
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Sauk County Park's Events	Increase levels of visitors to White Mound County Park through the development of a summer concert series featuring local and regional performers. The initiative will build on the success of the Sauk County Parks Department in attracting tourists looking to explore the beauty of our parks system. 2021 Funding Request: \$5,000. Not in requested budget, to be reviewed by ED Committee..		Grants	\$0	-	Promote White Mound County Park Develop unique programming opportunities throughout the County Support the creation of opportunities for social interaction amongst young families.
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$93,415</b>	1.25	
			<b>TOTAL EXPENSES</b>	<b>\$129,217</b>		
			<b>COUNTY LEVY</b>	<b>\$35,802</b>		

## Administrator - Economic Development

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
Number of Community Development Grants approved	15	2	n/a
Dollars leveraged through Community Development Grants (County investment : Private investment)	1:37	1:1	n/a
Number of housing developments	8 units	0	n/a
Streetscaping/Public space projects	5 projects	0	n/a
Number of Revolving Loan Fund applications	0	0	10 Applications
Number of Revolving Loan Fund loans	0	0	3 Funded businesses
Number of CDBG housing rehab loans			24 Homes
Number of Business support events	n/a	n/a	10 Events
Number of Business Incubator Grants approved	n/a	n/a	5 Grantees
Number of business startups	n/a	n/a	10 Businesses
Number of raised gardens funded	n/a	n/a	75 Raised garden beds
Number of performances at Sauk County Parks	n/a	n/a	10 Concerts

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Leverage County grant funds with other sources	Requiring community financial support increases collaboration and probability of program success	\$4,340,000	5000	\$100,000
Support diverse range of community events	Increasing the frequency and diversity of community events will draw more tourists to Sauk County, resulting in more money spent locally	\$3,250,000	150000	\$250,000
Promote Revolving Loan Fund Program	Attracting a larger number of applicants will encourage competition, leading to higher quality projects	0	0	10 Applicants
Distribute 100% of revolving loan funds	Maximize the distribution of funds to support business expansion and living wages	\$296,000	0	\$60,000
Distribute 100% of CDBG housing rehabilitation funds	Maximize the distribution of regional housing funds to support the rehabilitation of housing units for LMI and Senior residents	\$35,000	\$368,600	\$500,000
Receive funding for workforce housing development	Receiving grant funds for workforce housing will help to offset development costs and result in increased number of available units	n/a	\$283,793	n/a

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: Administrator**

**Changes and Highlights to the Department's Budget:**

Change 1 - Fiscal austerity is an appropriate response to the budget challenges created by the County's sales tax loss due to COVID-19. Further, the transition from Administrative Coordinator to Administrator will require the new incumbent to focus their time on becoming acclimated to Sauk County throughout 2021. It is recommended the following tax levy-funded items be put on hold: community development grants \$40,000, organization-wide staff development \$10,000, community events \$10,000. Further, carried forward from 2019 funds could also be put on hold: placemaking \$20,000.

Change 2 - The 2020 budget included creation of a County-funded Revolving Loan Fund (RLF) Program. Loan expenditure of \$256,369 was funded by \$100,000 from fund balance, \$61,940 of loan repayments received in 2019, and \$94,429 of 2020 loan repayments. 2020 loan repayments were put on hiatus for 6 months to provide relief to those businesses, and general fund dollars were reallocated to chambers of commerce and other uses due to COVID-19. With 2021 budget constraints, it is recommended the program be put completely on hold and 2021 loan repayments be used to reduce the tax levy.

Change 3 - Transfer outside agencies from the Administrator budget to the General Non-Departmental accounts.

Change 4 - Completion of Ho-Chunk Intergovernmental Agreement-funded training and community events.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>Change 4</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>			<b>Misc Items Put on Hold</b>	<b>Local RLF Program Put on Hold</b>	<b>Transfer Outside Agencies from General Non-Departmental</b>	<b>Ho-Chunk Intergovernmental Agreement Projects Complete</b>	
Tax Levy	521,115	2,289	(60,000)	(93,415)	(122,744)		247,245
Use of Fund Balance or Carryforward Funds	184,551	0	(20,000)	(161,940)		(2,611)	0
All Other Revenues	110,429	0		(1,014)		(16,000)	93,415
<b>Total Funding</b>	<b>816,095</b>	<b>2,289</b>	<b>(80,000)</b>	<b>(256,369)</b>	<b>(122,744)</b>	<b>(18,611)</b>	<b>340,660</b>
Labor Costs	321,436	3,965					325,401
Supplies & Services	494,659	(1,676)	(80,000)	(256,369)	(122,744)	(18,611)	15,259
Capital Outlay	0	0					0
Transfers to Other Funds	0	0					0
Addition to Fund Balance	0	0					0
<b>Total Expenses</b>	<b>816,095</b>	<b>2,289</b>	<b>(80,000)</b>	<b>(256,369)</b>	<b>(122,744)</b>	<b>(18,611)</b>	<b>340,660</b>

**Issues on the Horizon for the Department:**

Programmatic review and process analysis will be a priority moving forward. The reality is that the cost of doing the County's business will continue to increase more than the increase in levy limits.

This disconnect requires that we continually prioritize and be forward thinking. In addition, a positive work place with strong values will be needed to equip department managers to provide the needed services. Lastly, communication will continue to be key in moving the County's message forward in a positive way.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Administrator

Program # -->	1	2	3	4	5	6	7	8		Dept
Short Program Name -->	Admin	Economic Development	Local Housing RLF	Community Development Grants	Young Professionals	Tourism	Tri-County Airport	Non-Departmental Appropriations	Outlay	Total \$

Is the Program Mandated? Statutory Reference	\$59.19	No	No	No	No	No	No	No		
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)										\$0
2. Grants (List)										\$0
Ho Chunk Intergovernmental Agreement	0									\$0
										\$0
3. Use of Carryfwd / Fund Balance										\$0
										\$0
										\$0
										\$0
										\$0
										\$0
										\$0
4. Other Revenues		93,415								\$93,415
5. TOTAL REVENUES	\$0	\$93,415	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$93,415

EXPENSES

6. Wages, Salaries, Benefits	199,670	125,732	0	0	0	0	0	0	N/A	\$325,401
7. Other Expenses	11,774	3,485	0	0			0	0		\$15,259
8. TOTAL EXPENSES	\$211,444	\$129,217	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$340,660

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$211,444	\$35,802	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$247,245
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	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Fund: GENERAL FUND	Actual	Actual	Actual	6 Months	Originally	Amended	Estimated	2021	2020
Department: ADMINISTRATOR				Actual	Adopted	Budget		Amended To	2021
<b>10024 ADMINISTRATOR</b>									
411100 GENERAL PROPERTY TAXES	-242,588	-230,373	-261,027	-260,558	-521,115	-521,115	-521,115	-247,245	-273,870
422160 HO-CHUNK GAMING GRANT	0	0	-12,000	-16,000	-16,000	-16,000	-16,000	0	-16,000
472490 LOCAL GOVT/AGENCY PAYMENTS	0	-2,064	-1,032	0	0	0	0	0	0
481420 INTEREST ON LOAN PAYMENTS	0	0	0	-10,391	-39,945	-39,945	-20,265	-38,761	-1,184
481500 PRINCIPAL REPAYMENTS	0	0	0	-14,229	-54,484	-54,484	-25,950	-54,654	170
493010 FUND BALANCE APPLIED	0	0	0	0	-100,000	-100,000	0	0	-100,000
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	-62,953	-84,551	0	0	-84,551
<b>TOTAL ADMINISTRATOR</b>	<b>-242,588</b>	<b>-232,437</b>	<b>-274,059</b>	<b>-301,177</b>	<b>-794,497</b>	<b>-816,095</b>	<b>-583,330</b>	<b>-340,660</b>	<b>-475,435</b>
<b>10024142 ADMINISTRATOR</b>									
511100 SALARIES PERMANENT REGULAR	239,472	196,924	234,350	44,881	155,422	155,422	81,453	146,016	-9,406
511900 LONGEVITY-FULL TIME	0	0	0	0	198	198	0	0	-198
514100 FICA & MEDICARE TAX	17,883	14,304	17,086	3,414	11,905	11,905	6,270	11,170	-735
514200 RETIREMENT-COUNTY SHARE	8,410	13,181	15,372	2,675	10,504	10,504	4,976	9,856	-648
514400 HEALTH INSURANCE COUNTY SHARE	19,363	29,176	40,090	5,622	21,961	21,961	9,461	32,478	10,517
514500 LIFE INSURANCE COUNTY SHARE	19	33	44	4	35	35	41	48	13
514600 WORKERS COMPENSATION	67	623	962	28	93	93	50	102	9
514800 UNEMPLOYMENT	0	3,885	0	0	0	0	0	0	0
520100 CONSULTANT AND CONTRACTUAL	0	320	0	0	0	0	0	0	0
520900 CONTRACTED SERVICES	0	0	0	34,560	0	0	93,640	0	0
521313 ECONOMIC DEVELOPMENT	5,754	20,873	1,222	0	0	0	0	0	0
521314 COMMUNITY DEVELOPMENT GRANTS	0	0	50,250	0	0	0	0	0	0
521315 YOUNG PROFESSIONALS	0	0	5,000	0	0	0	0	0	0
521316 TOURISM	0	0	14,750	0	0	0	0	0	0
522500 TELEPHONE	521	965	1,365	242	750	750	590	750	0
531100 POSTAGE AND BOX RENT	82	145	133	4	75	75	75	75	0
531200 OFFICE SUPPLIES AND EXPENSE	876	1,048	487	257	1,000	1,000	557	500	-500
531800 MIS DEPARTMENT CHARGEBACKS	2,738	5,234	7,980	5,641	2,102	2,102	5,641	2,999	897
532200 SUBSCRIPTIONS	0	37	0	0	0	0	0	0	0
532400 MEMBERSHIP DUES	1,955	1,463	1,561	198	2,500	2,500	1,600	2,500	0
532500 SEMINARS AND REGISTRATIONS	2,054	4,540	8,399	165	4,500	7,104	2,789	2,500	-4,604
532801 STAFF DEVELOPMENT	0	0	0	0	15,000	15,000	5,000	0	-15,000
533030 COMMUNITY EVENTS	0	0	11,993	350	21,000	21,007	21,007	0	-21,007
533200 MILEAGE	1,072	1,571	2,453	278	1,450	1,450	778	1,450	0
533500 MEALS AND LODGING	0	289	919	0	1,000	1,000	500	1,000	0
<b>TOTAL ADMINISTRATOR</b>	<b>300,266</b>	<b>294,610</b>	<b>414,416</b>	<b>98,319</b>	<b>249,495</b>	<b>252,106</b>	<b>234,428</b>	<b>211,444</b>	<b>-40,662</b>
<b>10024684 ECONOMIC DEVELOPMENT</b>									
511100 SALARIES PERMANENT REGULAR	0	0	0	38,233	87,198	87,198	77,124	88,705	1,507

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ADMINISTRATOR</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>10024684 ECONOMIC DEVELOPMENT</b>									
511900 LONGEVITY-FULL TIME	0	0	0	0	22	22	0	60	38
514100 FICA & MEDICARE TAX	0	0	0	2,717	6,672	6,672	5,893	6,791	119
514200 RETIREMENT-COUNTY SHARE	0	0	0	2,581	5,887	5,887	5,206	5,992	105
514400 HEALTH INSURANCE COUNTY SHARE	0	0	0	10,492	20,686	20,686	19,137	23,198	2,512
514500 LIFE INSURANCE COUNTY SHARE	0	0	0	5	13	13	13	15	2
514600 WORKERS COMPENSATION	0	0	0	406	840	840	834	970	130
521313 ECONOMIC DEVELOPMENT	0	0	0	0	0	20,000	0	0	-20,000
521314 COMMUNITY DEVELOPMENT	0	0	0	90,000	40,000	40,000	90,000	0	-40,000
GRANTS 522500 TELEPHONE	0	0	0	11	750	750	50	200	-550
526100 NON-DEPARTMENT APPROPRIATION	0	0	0	122,744	122,744	122,744	122,744	0	-122,744
526300 LOANS ISSUED TO PARTICIPANTS	0	0	0	0	257,382	256,369	0	0	-256,369
531100 POSTAGE AND BOX RENT	0	0	0	0	25	25	25	25	0
531200 OFFICE SUPPLIES AND EXPENSE	0	0	0	234	200	200	95	200	0
531800 MIS DEPARTMENT CHARGEBACKS	0	0	0	0	1,658	1,658	1,658	2,135	477
532500 SEMINARS AND REGISTRATIONS	0	0	0	145	500	500	212	500	0
533200 MILEAGE	0	0	0	209	300	300	300	300	0
533500 MEALS AND LODGING	0	0	0	0	125	125	0	125	0
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>267,777</b>	<b>545,002</b>	<b>563,989</b>	<b>323,291</b>	<b>129,216</b>	<b>-434,773</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-242,588</b>	<b>-232,437</b>	<b>-274,059</b>	<b>-301,177</b>	<b>-794,497</b>	<b>-816,095</b>	<b>-583,330</b>	<b>-340,660</b>	<b>-475,435</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>300,266</b>	<b>294,610</b>	<b>414,416</b>	<b>366,097</b>	<b>794,497</b>	<b>816,095</b>	<b>557,719</b>	<b>340,660</b>	<b>-475,435</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>57,678</b>	<b>62,173</b>	<b>140,357</b>	<b>64,920</b>	<b>0</b>	<b>0</b>	<b>-25,611</b>	<b>0</b>	

## Building Services

<b>Department Vision - Where the department would ideally like to be</b>
Facilities radiate a professional appearance both inside and out.

<b>Department Mission - Major reasons for the department's existence and purpose in County government</b>
Assure facilities and grounds are properly maintained operationally, and they project a professional and respected appearance both inside and out. Maintain the County Communication Systems current/updated and in good working condition. Establish a "Safety First" mindset for all employees and maintain a safe environment for all employees and visitors.

<b>Elements of Countywide Mission Fulfilled</b>
Provide fiscally responsible / essential services

<b>Specific Strategic Issues Addressed</b>
Energy savings / lower carbon footprint
Broadband
Cooperation
Emergency response/preparedness
Security in buildings and for employees

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Fuel Tank Storage - Maintain compliance	Pass inspections permits are maintained	Correct any maintenance or compliance issues. Keep systems up to current standards.	12/31/2021
Upkeep of Facilities Interior Maintenance - Maintain clean and professional looking facilities	Complaints on services provided, work orders handle quickly, efficient and fiscally responsible	Continue work on major repair/refurbishment projects that have been identified.	12/31/2021
Mail - Maintain cost effective services	Monitoring overall costs of postal services.	Continue to implement any changes that will keep our usage at minimal levels.	12/31/2021
Communications - Maintain, upgrade, replace all communications systems	Monitoring outages, equipment failures and complaints of "coverage" issues by the various users of the systems	Update radio, fiber and phone systems as needed to keep current. Implementation of more voice over internet protocol (VOIP) technology to provide better redundant system.	12/31/2021
Utilities - Effectively manage facility usage	Implementation/Tracking of green projects (i.e.. Lighting, digital controls, implement alternate energy sources-solar) keep or reduce energy usage	Continue work on systems to save on utilities, implementation of digital controls and lighting changes.	12/31/2021
Utilities - Changes to Exterior lighting of Facility	All Exterior lighting at the facility will be changed from HID to LED	All parking lot and Exterior wall packs will be converted to LED from their current HID.	12/31/2021
Energy Efficiency- Install 6 electric car charging stations	Install (6) stations charging stations at facilities to be determined	Install the (6) charging stations near the facilities parking areas along with a pay for charging system.	12/31/2021
Vending - Maintain minimal vending	Maintain a zero impact on the levy, revenues equal or exceed expenses	Evaluate the needs of the buildings to determine needed changes.	12/31/2021
Utilities-Compare Kilowatt Hours (KWH) of electrical consumption where major energy efficient measures have been implemented Comparisons as a measurable goal	Compare KWH consumption of peak demand compared to previous years	Reduction of Peak demand KWH where major energy efficiencies have been implemented (LEC Solar, BAS demand controls)	12/31/2021

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget	FTE's	Key Outcome Indicator(s)	
Mail	Shipping, receiving and postal duties for the County facilities		User Fees	\$49,971	0.55	
			<b>TOTAL REVENUES</b>	<b>\$49,971</b>		
			Wages & Benefits	\$35,341		
			Operating Expenses	\$14,630		
			<b>TOTAL EXPENSES</b>	<b>\$49,971</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Utilities & Energy Efficiency	Oversight of approximately 425,030 square feet including utilities and energy efficiency measures		Operating Expenses	\$631,858	0.40	
			<b>TOTAL EXPENSES</b>	<b>\$631,858</b>		
			<b>COUNTY LEVY</b>	<b>\$631,858</b>		
Maintenance	Oversight of maintenance and care of all county facilities and properties, including approximately 425,030 square feet of building space		User Fees	\$150,500	10.40	Work orders and Maintenance cost per square foot
				\$0		
			<b>TOTAL REVENUES</b>	<b>\$150,500</b>		
			Wages & Benefits	\$780,093		
			Operating Expenses	\$556,977		
			<b>TOTAL EXPENSES</b>	<b>\$1,337,070</b>		
		<b>COUNTY LEVY</b>	<b>\$1,186,570</b>			

### Building Services

Communications	Maintain phone infrastructure including all phone/data wiring for all facilities and the 9-1-1 System. Maintain Fiber optic network, communications infrastructure and all associated equipment and towers.	Wis Stat § 59.28	User Fees	\$500	1.15	Communication systems (phones, radios, fiber) run at peak efficiency, short or no outages on network.
			Rent	\$474,500		
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$475,000</b>		
			Wages & Benefits	\$130,290		
Operating Expenses	\$176,651					
			<b>TOTAL EXPENSES</b>	<b>\$306,941</b>		
			<b>COUNTY LEVY</b>	<b>(\$168,059)</b>		
Outlay	Elevator Upgrades (Annex Elevator - Court holding) - Carryforward funds Tuck pointing / Caulking of Facilities - \$9,614 carryforward and \$30,000 levy Space Needs Implementation/Remodel - \$1,133,902 will be carryforward from 2019 budget, \$2,500,000 general fund balance Building Security Improvements - \$150,000 carryforward and \$500,000 general fund balance West Square Roof Replacement -Carryforward from 2020 Implement Energy Cost Saving Measures - \$225,000 general fund balance Facilities Director vehicle replacement- Levy Communications Infrastructure Upgrades - \$100,000 levy Communications Upgrades - \$500,000 levy and \$208,637 Spring Green Area Broadband expansion- Fund balance Dispatch Center Radio Console Replacement - \$120,000 carried forward and \$30,000 levy LEC Video Camera Upgrades - General Fund Balance LEC Kitchen Equipment Replacement (Carry forward) LEC Carpet Replacement - Carryforward funds	\$110,000 \$39,614 \$3,633,902 \$650,000 \$360,145 \$225,000 \$42,500 \$100,000 \$258,637 \$250,000 \$150,000 \$205,000 \$44,000 \$137,665	Grants	\$0	12.50	
			Use of Fund Balance	\$5,223,963		
			Use of Carryforward	\$680,000		
			<b>TOTAL REVENUES</b>	<b>\$5,903,963</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$6,206,463		
			<b>TOTAL EXPENSES</b>	<b>\$6,206,463</b>		
			<b>COUNTY LEVY</b>	<b>\$302,500</b>		
			<b>TOTAL REVENUES</b>	<b>\$6,579,434</b>		
			<b>TOTAL EXPENSES</b>	<b>\$8,532,303</b>		
			<b>COUNTY LEVY</b>	<b>\$1,952,869</b>		
Totals						

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimate	2021 Budget
Work Orders - Facilities in good working order, issues address quickly and efficiently. No issues with compliance.	1889 Work Orders	1910 Work Orders	1900 Work Orders
Number of pieces of mail processed	144,730	148,000	150,000
Square feet maintained	425,030	425,030	425,030
Energy efficiency projects completed	LEC, HSR, WS Exterior LED Lighting, HCC, LEC, WS EE upgrades, Huber Boiler upgrade & Controls, Solar @HCC &LEC	CH/HSR Metasys engine upgrade, Continue lighting upgrades in all facilities, LEC building control software upgrade, Huber controls retrofit, LEC Mini-split AC unit upgrades (4)	CH & HSR HVAC controls \$ equipment upgrade corresponding with Space Needs upgrades, LEC boiler upgrade, LEC Mini- split AC unit upgrades
Communications - All systems (Radio, Phone, Fiber) are running at peak efficiency with little or no down time, handle specific communications work orders, manage tower co-locators/leases on 8 tower sites, Manage Dark Fiber leases on 147 miles of fiber optic cable.	700 work orders, 5 fiber lease, 11 tower leases, complete narrow banding corrections	510 work orders, 5 fiber lease, 11 tower leases, Dept radio inventory & budget planning	550 work orders, 5 fiber lease, 11 tower leases, radio channel upgrade



### Building Services

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Maintenance costs per square foot includes all tower sites (NOTE: based on final revised budget divided by square footage, 425,030. This cost does not include outlay / capital projects)	Some fluctuation in this cost would be considered normal. Although we try to "spread out" our facility improvements within Capital Improvement Plan to keep this somewhat close from year to year, unforeseen failures may happen that could skew these costs which would require us to be even more diligent in our maintenance programs	\$4.75	\$4.45	\$3.83
Communications - All systems are running at peak efficiency with little or no down time, handle specific communications work orders, manage tower co-locators/leases on 8 tower sites, Manage Dark Fiber leases on 147 miles of fiber optic cable. All systems run 24/7/365 total runtime of 525,600 minutes.	Outages, equipment failures and coverage complaints would indicated that there are issues with the infrastructure requiring improvements or upgrades.	No outages on systems one fiber lease expired and not renewed	Minor outages for maintenance on fiber, one fiber lease added and Three tower lease added	Ideally no outages. Still have space to lease on both towers and fiber

**Changes and Highlights to the Department's Budget:**

The 2021 budget includes the following:

- Continuation of funding for communications system upgrades, fiber system upgrades and radio console replacement funds.
- Begin implementation of space needs assessment, and continue implementation all facility security upgrades.

Change 1 - Addition of 3 fulltime Custodial positions, \$163,461, elimination of outside custodial contract.

Change 2 - 2020 Budgeted capital outlay projects equal \$5.9 million, an decrease of \$474,000 compared to 2020.

Change 3- Updating the Facilities Director vehicle from a 2013 Explorer Police Interceptor to a pickup truck for hauling, the ability to pull trailers, and add another plow truck should it be needed.

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	Change 4	Change 5	2021 Budget Request
<b>Description of Change</b>			<b>Add (FTE 3) Custodial Positions to replace contracted Cleaning Services</b>	<b>Building Services Outlay Decrease</b>	<b>Facility Director vehicle replacement</b>			
Tax Levy	2,022,312	(56,225)	(15,648)	(40,070)	42,500	0		1,952,869
Use of Fund Balance or Carryforward Funds	4,962,780	1,415,255		(474,072)				5,903,963
All Other Revenues	1,975,804	(1,300,333)						675,471
<b>Total Funding</b>	<b>8,960,896</b>	<b>58,697</b>	<b>(15,648)</b>	<b>(514,142)</b>	<b>42,500</b>	<b>0</b>	<b>0</b>	<b>8,532,303</b>
Labor Costs	788,411	35,313	163,461					987,185
Supplies & Services	1,494,380	23,384	(179,109)					1,338,655
Capital Outlay	6,678,105	0		(514,142)	42,500			6,206,463
Transfers to Other Funds	0	0						0
Addition to Fund Balance	0	0						0
<b>Total Expenses</b>	<b>8,960,896</b>	<b>58,697</b>	<b>(15,648)</b>	<b>(514,142)</b>	<b>42,500</b>	<b>0</b>	<b>0</b>	<b>8,532,303</b>

**Issues on the Horizon for the Department:**

We continue to promote the towers and fiber and have had some additional co-locators/lessees that have increased revenues slightly.

Work on energy savings measures to reduce / maintain utility costs.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: BUILDING SERVICES

Program # -->	1	2	3	4		Dept
Short Program Name -->	MAIL	UTILS & ENERGY	MAINT	COMM	Outlay	Total \$

Is the Program Mandated? Statutory Reference						
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)						-
2. Grants (List)						-
3. Fund Balance						
3. Use of Carryfwd			-		5,223,963	5,223,963
					680,000	680,000
4. Other Revenues						
Local Govt Agencies				500		500
Department Charges-Postage	49,971					49,971
Rent - County Bldgs			145,000			145,000
Rent - Towers				314,500		314,500
Rent - Fiber				160,000		160,000
Vending Machine Revenue			5,000			5,000
Misc Revenues			500			500
5. TOTAL REVENUES	49,971	-	150,500	475,000	5,903,963	6,579,434

EXPENSES

6. Wages, Salaries, Benefits	35,341	41,461	780,093	130,290	N/A	\$987,185
7. Other Expenses	14,630	590,397	556,977	176,651	6,206,463	\$7,545,118
8. TOTAL EXPENSES	\$49,971	\$631,858	\$1,337,070	\$306,941	\$6,206,463	\$8,532,303

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$631,858	\$1,186,570	(\$168,059)	\$302,500	\$1,952,869
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: BUILDING SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2020</b>
									<b>2021</b>
<b>10017 BUILDING SERVICES REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-2,256,404	-2,626,213	-2,165,603	-1,011,156	-2,022,312	-2,022,312	-2,022,312	-1,952,869	-69,443
452050 TELEPHONE REBATES	-17,836	0	0	0	0	0	0	0	0
472490 LOCAL GOVT/AGENCY PAYMENTS	0	0	-323	-206	-500	-500	-500	-500	0
474010 DEPARTMENTAL CHARGES	-44,215	-44,378	-42,567	-23,122	-47,963	-47,963	-47,963	-49,971	2,008
482100 RENT OF COUNTY BUILDINGS	-68,889	-55,572	-2,577	-83,007	-203,874	-203,874	-140,000	-145,000	-58,874
482470 RENT/LEASE - TOWER SPACE	-151,052	-222,868	-273,016	-204,717	-175,500	-175,500	-289,500	-314,500	139,000
482480 RENT/LEASE - FIBER OPTICS	-124,755	-135,563	-165,755	-106,790	-92,000	-92,000	-92,000	-160,000	68,000
483700 VENDING MACHINE SALES	-7,928	-6,656	-6,425	-2,067	-9,000	-9,000	-5,000	-5,000	-4,000
484160 MISCELLANEOUS REVENUES	-914	-4,169	-1,146	-30	-500	-500	-500	-500	0
484175 FOCUS ON ENERGY	-8,610	-5,988	-94,602	0	0	0	0	0	0
484176 SOLAR UNDERPERFORMANCE REBATE	0	0	0	0	0	0	-1,724	0	0
486300 INSURANCE RECOVERIES	0	0	0	-79,402	0	0	0	0	0
493010 FUND BALANCE APPLIED	0	0	0	0	-3,715,000	-3,715,000	0	-680,000	-3,035,000
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	-1,247,780	-2,693,334	0	-5,223,963	2,530,629
493400 CONTINUING APPROP SUNSHINE FND	0	0	0	0	0	-913	0	0	-913
<b>TOTAL BUILDING SERVICES REVENUE</b>	<b>-2,680,603</b>	<b>-3,101,407</b>	<b>-2,752,014</b>	<b>-1,510,498</b>	<b>-7,514,429</b>	<b>-8,960,896</b>	<b>-2,599,499</b>	<b>-8,532,303</b>	<b>-428,593</b>
<b>10017110 BLDG SRVCS ADMINISTRATION</b>									
511100 SALARIES PERMANENT REGULAR	100,027	104,670	113,005	56,613	183,314	183,314	183,314	190,442	7,128
511900 LONGEVITY-FULL TIME	0	90	120	0	230	230	230	280	50
514100 FICA & MEDICARE TAX	7,146	7,402	8,033	4,012	14,041	14,041	14,041	14,590	549
514200 RETIREMENT-COUNTY SHARE	6,812	7,057	7,469	3,842	12,389	12,389	12,389	12,874	485
514400 HEALTH INSURANCE COUNTY SHARE	15,104	15,965	17,486	9,675	35,724	35,724	35,724	37,117	1,393
514500 LIFE INSURANCE COUNTY SHARE	16	17	18	10	24	24	24	29	5
514600 WORKERS COMPENSATION	1,004	1,205	1,518	700	2,258	2,258	2,258	2,613	355
519300 VEHICLE ALLOWANCE	1,389	724	0	0	0	0	0	0	0
520100 CONSULTANT AND CONTRACTUAL	0	0	45,242	0	0	0	0	0	0
522500 TELEPHONE	2,589	3,960	6,275	1,508	3,100	3,100	3,100	4,000	900
525010 RENOVATION/REFURBISHMENT	38,303	60,399	19,701	0	50,000	80,299	30,000	50,000	-30,299
525011 BUILDING SECURITY	8,136	10,005	24,008	5,998	25,000	25,000	15,000	15,000	-10,000
531100 POSTAGE AND BOX RENT	39	58	45	18	335	335	335	336	1
531200 OFFICE SUPPLIES AND EXPENSE	492	617	269	0	600	600	600	737	137
531800 MIS DEPARTMENT CHARGEBACKS	6,679	40,921	12,416	3,750	3,276	3,276	3,276	4,608	1,332
532200 SUBSCRIPTIONS	0	0	0	0	100	100	100	100	0
532400 MEMBERSHIP DUES	0	0	0	0	100	100	100	100	0
532800 TRAINING AND INSERVICE	1,450	1,515	390	132	2,000	2,000	2,000	2,000	0
533100 VEHICLE EXPENSES	460	1,951	1,668	81	3,000	3,000	3,000	3,000	0
533200 MILEAGE	232	0	0	0	200	200	200	200	0
533500 MEALS AND LODGING	53	0	0	0	200	200	200	200	0
581900 CAPITAL OUTLAY	246,213	303,086	318,160	201,685	4,428,000	5,464,380	530,696	5,061,161	-403,219

Fund: GENERAL FUND	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Department: BUILDING SERVICES	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	Amended To	2020 To 2021
<b>TOTAL BLDG SRVCS ADMINISTRATION</b>	<b>436,144</b>	<b>559,641</b>	<b>575,822</b>	<b>288,023</b>	<b>4,763,891</b>	<b>5,830,570</b>	<b>836,587</b>	<b>5,399,387</b>	<b>-431,183</b>
<b>10017162 HS SERV/RDBGS/6TH STR</b>									
520900 CONTRACTED SERVICES	7,614	13,640	27,926	8,271	30,000	30,000	30,000	16,000	-14,000
522900 UTILITIES	21,186	23,725	21,681	4,002	21,500	21,500	21,500	21,500	0
523000 TRADE SERVICES	0	0	0	0	1,500	1,500	1,500	1,500	0
531400 SMALL EQUIPMENT	0	184	280	0	250	250	250	250	0
531800 MIS DEPARTMENT CHARGEBACKS	762	800	-757	-163	1,424	1,424	1,424	580	-844
533100 VEHICLE EXPENSES	1,504	4,159	946	92	2,500	2,500	2,500	2,500	0
534000 OPERATING/MEETING SUPPLIES	4,415	6,701	5,728	2,601	6,000	6,000	6,000	6,000	0
551000 INSURANCE	1,351	1,486	1,519	108	1,560	1,560	1,560	1,720	160
<b>TOTAL HS SERV/RDBGS/6TH STR</b>	<b>36,832</b>	<b>50,694</b>	<b>57,323</b>	<b>14,909</b>	<b>64,734</b>	<b>64,734</b>	<b>64,734</b>	<b>50,050</b>	<b>-14,684</b>
<b>10017163 HS-SHELTERED WORKSHOP</b>									
523000 TRADE SERVICES	817	165	375	430	3,000	3,000	3,000	3,000	0
534000 OPERATING/MEETING SUPPLIES	296	1,748	84	43	500	500	500	500	0
551000 INSURANCE	2,801	3,085	3,146	197	3,255	3,255	3,255	3,581	326
<b>TOTAL HS-SHELTERED WORKSHOP</b>	<b>3,914</b>	<b>4,998</b>	<b>3,604</b>	<b>670</b>	<b>6,755</b>	<b>6,755</b>	<b>6,755</b>	<b>7,081</b>	<b>326</b>
<b>10017180 POSTAGE METERING</b>									
511100 SALARIES PERMANENT REGULAR	22,486	23,328	24,508	12,432	25,448	25,448	25,448	26,309	861
511200 SALARIES-PERMANENT-OVERTIME	0	0	0	0	564	564	564	585	21
511900 LONGEVITY-FULL TIME	165	176	187	0	198	198	198	209	11
514100 FICA & MEDICARE TAX	1,688	1,740	1,835	921	2,005	2,005	2,005	2,073	68
514200 RETIREMENT-COUNTY SHARE	1,539	1,573	1,620	839	1,769	1,769	1,769	1,830	61
514400 HEALTH INSURANCE COUNTY SHARE	3,228	3,404	3,579	2,063	3,807	3,807	3,807	3,956	149
514500 LIFE INSURANCE COUNTY SHARE	6	7	7	3	7	7	7	7	0
514600 WORKERS COMPENSATION	227	269	329	153	322	322	371	371	49
520900 CONTRACTED SERVICES	8,460	7,650	8,246	3,425	8,000	8,000	8,000	8,000	0
524800 MAINTENANCE AGREEMENT	243	324	324	0	1,000	1,000	800	800	-200
531100 POSTAGE AND BOX RENT	1,280	2,620	0	1,390	2,000	2,000	2,000	2,000	0
531800 MIS DEPARTMENT CHARGEBACKS	501	560	-351	283	566	566	566	580	14
534000 OPERATING/MEETING SUPPLIES	3,631	2,728	2,895	1,614	3,500	3,500	3,500	3,250	-250
<b>TOTAL POSTAGE METERING</b>	<b>43,454</b>	<b>44,378</b>	<b>43,179</b>	<b>23,122</b>	<b>49,186</b>	<b>49,186</b>	<b>49,035</b>	<b>49,970</b>	<b>784</b>
<b>10017182 GENERAL COUNTY BUILDINGS</b>									
511100 SALARIES PERMANENT REGULAR	186,060	200,634	214,933	113,386	166,172	166,172	166,172	259,420	93,248
511200 SALARIES-PERMANENT-OVERTIME	536	945	91	0	2,255	2,255	2,255	4,326	2,071
511900 LONGEVITY-FULL TIME	495	589	473	0	522	522	522	571	49
512100 WAGES-PART TIME	0	10,837	1,028	0	0	0	0	0	0

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: BUILDING SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>10017182 GENERAL COUNTY BUILDINGS</b>									
512200 WAGES-PART TIME-OVERTIME	0	218	0	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	13,790	15,488	15,625	7,999	12,925	12,925	12,925	20,220	7,295
514200 RETIREMENT-COUNTY SHARE	12,678	12,604	14,073	7,644	11,404	11,404	11,404	17,841	6,437
514400 HEALTH INSURANCE COUNTY SHARE	46,586	50,679	56,919	38,900	45,762	45,762	45,762	114,589	68,827
514500 LIFE INSURANCE COUNTY SHARE	36	43	51	32	48	48	48	121	73
514600 WORKERS COMPENSATION	1,873	2,437	2,886	1,393	2,078	2,078	2,078	3,621	1,543
520900 CONTRACTED SERVICES	175,338	165,531	220,298	93,287	198,000	198,000	198,000	98,000	-100,000
522900 UTILITIES	216,929	219,651	227,614	78,841	218,500	218,500	218,740	218,965	465
523000 TRADE SERVICES	3,625	1,575	1,200	2,400	6,500	6,500	6,500	6,250	-250
525100 VENDING MACHINES	6,022	6,788	6,076	3,118	8,500	9,413	8,500	8,500	-913
531100 POSTAGE AND BOX RENT	0	57	202	36	100	100	100	100	0
531400 SMALL EQUIPMENT	213	1,546	412	183	2,000	2,000	2,000	2,000	0
531800 MIS DEPARTMENT CHARGEBACKS	1,002	3,146	127	5,148	1,521	1,521	1,521	1,773	252
533100 VEHICLE EXPENSES	3,520	647	1,246	197	2,250	2,250	2,250	2,250	0
533500 MEALS AND LODGING	0	0	75	0	0	0	0	0	0
534000 OPERATING/MEETING SUPPLIES	63,198	49,845	92,411	35,607	80,000	80,000	80,000	95,000	15,000
551000 INSURANCE	24,422	26,398	28,092	2,196	29,000	29,000	29,000	31,900	2,900
<b>TOTAL GENERAL COUNTY BUILDINGS</b>	<b>756,322</b>	<b>769,658</b>	<b>883,833</b>	<b>390,366</b>	<b>787,537</b>	<b>788,450</b>	<b>787,777</b>	<b>885,447</b>	<b>96,997</b>
<b>10017184 COMMUNICATIONS SYSTEM</b>									
511100 SALARIES PERMANENT REGULAR	79,192	82,117	86,576	43,205	89,230	89,230	89,230	92,436	3,206
511900 LONGEVITY-FULL TIME	280	300	320	0	340	340	340	360	20
514100 FICA & MEDICARE TAX	5,955	6,187	6,527	3,239	6,852	6,852	6,852	7,099	247
514200 RETIREMENT-COUNTY SHARE	5,419	5,565	5,728	2,937	6,046	6,046	6,046	6,264	218
514400 HEALTH INSURANCE COUNTY SHARE	5,854	6,188	6,508	3,750	6,923	6,923	6,923	7,193	270
514600 WORKERS COMPENSATION	798	950	1,168	535	1,102	1,102	1,102	1,271	169
520900 CONTRACTED SERVICES	19,347	35,173	28,214	7,342	32,000	32,000	32,000	32,000	0
522500 TELEPHONE	6,905	4,659	4,720	2,108	5,400	5,400	5,400	5,400	0
522900 UTILITIES	61,770	65,176	58,192	18,201	62,100	62,100	62,100	61,900	-200
523000 TRADE SERVICES	5,274	571	377	511	8,500	8,500	8,500	8,500	0
524800 MAINTENANCE AGREEMENT	24,652	0	22,657	22,657	23,000	23,000	23,000	23,000	0
531100 POSTAGE AND BOX RENT	1,418	1,037	826	5	2,000	2,000	2,000	2,000	0
531200 OFFICE SUPPLIES AND EXPENSE	57	0	0	0	500	500	500	500	0
531400 SMALL EQUIPMENT	23,149	25,228	30,724	3,638	30,000	30,000	30,000	30,000	0
531800 MIS DEPARTMENT CHARGEBACKS	531	-545	473	572	1,144	1,144	1,144	1,649	505
532800 TRAINING AND INSERVICE	0	0	0	0	2,000	2,000	2,000	2,000	0
533100 VEHICLE EXPENSES	4,128	7,424	6,646	2,093	5,000	5,000	5,000	5,000	0
533200 MILEAGE	1,662	0	0	0	300	300	300	300	0
533500 MEALS AND LODGING	0	0	0	0	200	200	200	200	0
551000 INSURANCE	1,085	1,201	1,226	13	4,160	4,160	4,160	4,202	42

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: BUILDING SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>10017184 COMMUNICATIONS SYSTEM</b>									
581900 CAPITAL OUTLAY	333,812	239,568	265,642	14,604	514,350	798,601	75,000	758,637	-39,964
<b>TOTAL COMMUNICATIONS SYSTEM</b>	<b>581,288</b>	<b>480,801</b>	<b>526,524</b>	<b>125,410</b>	<b>801,147</b>	<b>1,085,398</b>	<b>361,797</b>	<b>1,049,911</b>	<b>-35,487</b>
<b>10017265 WEST BARABOO GARAGE</b>									
522900 UTILITIES	3,608	3,694	3,659	1,641	4,500	4,500	4,500	4,500	0
534000 OPERATING/MEETING SUPPLIES	254	499	0	401	2,000	2,000	2,000	2,000	0
551000 INSURANCE	0	0	0	0	450	450	450	450	0
<b>TOTAL WEST BARABOO GARAGE</b>	<b>3,862</b>	<b>4,193</b>	<b>3,659</b>	<b>2,042</b>	<b>6,950</b>	<b>6,950</b>	<b>6,950</b>	<b>6,950</b>	<b>0</b>
<b>10017270 LAW ENFORCEMENT CENTER</b>									
511100 SALARIES PERMANENT REGULAR	97,595	101,792	106,763	53,809	110,617	110,617	110,617	112,916	2,299
511200 SALARIES-PERMANENT-OVERTIME	0	0	120	140	938	938	938	975	37
511900 LONGEVITY-FULL TIME	599	639	679	0	719	719	719	759	40
514100 FICA & MEDICARE TAX	7,279	7,516	7,922	3,948	8,589	8,589	8,589	8,771	182
514200 RETIREMENT-COUNTY SHARE	6,663	6,856	7,055	3,636	7,578	7,578	7,578	7,739	161
514400 HEALTH INSURANCE COUNTY SHARE	20,958	22,153	23,299	13,425	24,785	24,785	24,785	25,752	967
514500 LIFE INSURANCE COUNTY SHARE	40	43	44	29	45	45	45	84	39
514600 WORKERS COMPENSATION	982	1,171	1,439	663	1,381	1,381	1,381	1,571	190
520900 CONTRACTED SERVICES	90,422	117,354	181,892	59,055	105,000	105,000	105,000	68,000	-37,000
522900 UTILITIES	334,690	345,400	303,370	107,462	300,000	300,000	300,000	300,000	0
522901 UTILITIES-SOLAR	0	0	39,307	14,573	44,500	44,500	44,500	45,324	824
523000 TRADE SERVICES	0	0	0	0	9,000	9,000	9,000	9,000	0
531400 SMALL EQUIPMENT	1,779	1,457	3,203	0	2,000	2,000	2,000	2,000	0
531800 MIS DEPARTMENT CHARGEBACKS	1,632	1,749	1,221	-162	1,577	1,577	1,577	1,451	-126
533100 VEHICLE EXPENSES	986	1,027	1,527	5,669	1,200	1,200	6,000	1,500	300
534000 OPERATING/MEETING SUPPLIES	50,611	50,655	63,840	25,827	60,000	60,000	60,000	75,000	15,000
551000 INSURANCE	25,841	27,913	28,640	2,030	32,800	32,800	32,800	33,000	200
581900 CAPITAL OUTLAY	174,729	630,175	47,114	73,580	320,500	415,124	223,459	386,665	-28,459
<b>TOTAL LAW ENFORCEMENT CENTER</b>	<b>814,806</b>	<b>1,315,899</b>	<b>817,434</b>	<b>363,687</b>	<b>1,031,229</b>	<b>1,125,853</b>	<b>938,988</b>	<b>1,080,507</b>	<b>-45,346</b>
<b>10017411 ANIMAL SHELTER</b>									
523000 TRADE SERVICES	9,435	44	195	0	2,500	2,500	2,500	2,500	0
551000 INSURANCE	336	370	377	0	500	500	500	500	0
<b>TOTAL ANIMAL SHELTER</b>	<b>9,771</b>	<b>414</b>	<b>572</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-2,680,603</b>	<b>-3,101,407</b>	<b>-2,752,014</b>	<b>-1,510,498</b>	<b>-7,514,429</b>	<b>-8,960,896</b>	<b>-2,599,499</b>	<b>-8,532,303</b>	<b>-428,593</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>2,686,394</b>	<b>3,230,676</b>	<b>2,911,951</b>	<b>1,208,230</b>	<b>7,514,429</b>	<b>8,960,896</b>	<b>3,055,623</b>	<b>8,532,303</b>	<b>-428,593</b>

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: BUILDING SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>5,791</b>	<b>129,269</b>	<b>159,936</b>	<b>-302,268</b>	<b>0</b>	<b>0</b>	<b>456,124</b>	<b>0</b>	<b>0</b>



## Corporation Counsel

### Department Vision - Where the department would ideally like to be

To facilitate high quality public services for Sauk County communities, residents and visitors through reliable, timely and helpful legal assistance for all units of Sauk County government.

### Department Mission - Major reasons for the department's existence and purpose in County government

Provide professional legal services to all units of Sauk County government and represent public interests in statutorily and contractually defined areas with commitment, integrity and skill.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Promote safe community

Encourage economic development

Promote stewardship of natural resources

Promote development of cultural, social and community values that enhance human dignity

### Specific Strategic Issues Addressed

General Government - Placemaking and economic development

General Government - Broadband

General Government - Criminal Justice Coordinating Council and stepping up initiative

Conservation, Development, Recreation, Culture and Education - Comprehensive Plan Update

Conservation, Development, Recreation, Culture and Education - Great Sauk Trail completion

Conservation, Development, Recreation, Culture and Education - Protect air, water and land

Conservation, Development, Recreation, Culture and Education - Comprehensive Outdoor Recreation Plan

Health & Human Services - Comprehensive Community Services

Public Works - Highway building

Public Works - Tri-County Airport

Public Works - Improve highways/road maintenance

Public Works - Wifi access (broadband)

Public Works - Great Sauk Trail (bridge and trail)

Outside Issues - Affordable/low income housing

Outside Issues - Affordable/low income housing

Outside Issues - Transportation

Outside Issues - Communication - into and with the community

Outside Issues - Homelessness

Partnerships with outside agencies (drugs, interoperability)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Provide effective legal support services for county government efforts to address strategic general government issues and challenges	Legal services for objectives/projects are consistent with professional standards and timeframes.	Legal services related to placemaking and economic development, broadband, CJCC stepping up initiative and cooperation strategies are provided in a timely manner	12/31/2021
Provide effective legal support services for county government efforts to address strategic conservation, development, recreation, culture and education issues and challenges.	Legal services for objectives/projects are consistent with professional standards and timeframes.	Legal services related to comprehensive plan update; Great Sauk Trail completion; air, water and land resource protection, and comprehensive outdoor recreation plan are provided in a timely manner	12/31/2021
Provide effective legal support services for county government efforts to address strategic health and human services issues and challenges.	Legal services for objectives/projects are consistent with professional standards and timeframes.	Legal services related to comprehensive community services are provided in a timely manner.	12/31/2021

## Corporation Counsel

Provide effective legal support services for county government efforts to address strategic public works issues and challenges.	Legal services for objectives/projects are consistent with professional standards and timeframes.	Legal services related to a new highway building, Tri-county airport, highway improvement/maintenance, broadband and Great Sauk Trail completion are provided in a timely manner.	12/31/2021
Provide effective legal support services for county government efforts to address outside issues and agency partnership issues and challenges.	Legal services for objectives/projects are consistent with professional standards and timeframes.	Legal services related to affordable housing, transportation, community communication, homelessness and outside agency partnerships is provided in a timely manner.	12/31/2021

### Program Evaluation

Program Title	Program Description	Mandates and References	2021 Budget	FTE's	Key Outcome Indicator(s)	
General Government Legal Services	The office serves as legal counsel for the county, provides legal guidance and advice to county officials and departments on all subjects related to county government and prosecutes or defends county interests in legal actions.	Wis Stat 59.42 Wis Stat 111.70	Other Revenues	\$0	2.45	Attorneys and staff provide consistently reliable, timely and helpful legal assistance or law related service for all units of Sauk County government.
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$251,868		
			Operating Expenses	\$21,260		
			<b>TOTAL EXPENSES</b>	<b>\$273,128</b>		
		<b>COUNTY LEVY</b>	<b>\$273,128</b>			
Human Services / Children in Needs of Protection & Services / Terminations of Parental Rights	The office represents the Sauk County Department of Human Services in various types of actions that involve protection of individuals and the public. These kinds of matters include involuntary mental commitments, juvenile matters such as children in need of protection and services cases and termination of parental rights, guardianships and protective placements.	Wis Stat 48.09, 51.20, 55.02	User Fees	\$0	3.54	Assigned attorney and staff actively works to meet SCDHS needs and address SCDHS issues with clear advice, open communication, accessibility and professionalism.
			Other Revenues	\$110,251		
			<b>TOTAL REVENUES</b>	<b>\$110,251</b>		
			Wages & Benefits	\$342,294		
			Operating Expenses	\$0		
		<b>TOTAL EXPENSES</b>	<b>\$342,294</b>			
		<b>COUNTY LEVY</b>	<b>\$232,043</b>			
Child Support Enforcement	The office represents the State of Wisconsin and the Sauk County Child Support Agency in all child support enforcement and paternity matters.	IV-D of Federal Social Security Act	Other Revenues	\$132,644	1.01	Child Support Agency improves its metrics due to proactive legal support.
			<b>TOTAL REVENUES</b>	<b>\$132,644</b>		
			Wages & Benefits	\$132,494		
			Operating Expenses	\$150		
			<b>TOTAL EXPENSES</b>	<b>\$132,644</b>		
		<b>COUNTY LEVY</b>	<b>\$0</b>			
Totals			<b>TOTAL REVENUES</b>	<b>\$242,895</b>	7.00	
			<b>TOTAL EXPENSES</b>	<b>\$748,066</b>		
			<b>COUNTY LEVY</b>	<b>\$505,171</b>		

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
Legal Inquiries	931	1500	1000
Legal Opinions	59	100	125
Document Reviews	120	250	100
Claim Reviews	25	300	50
Ordinance/Resolution/Policy/Rule Reviews	N/A	25	25
Enforcement/Litigation Reviews/Conferences/Actions	160	250	200
Guardianship/Protective Placement Reviews/Actions	127	150	130
Civil Commitment Actions	89	150	100
TPR/CHIPS Reviews/Actions	149	150	150
Paternity Child Support	603	700	650

## Corporation Counsel

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Legal Inquiries	Departments/officials receive advice/guidance on simple legal matters in accordance with CCO policies.	100%	100%	100%
Legal Opinions	Departments/officials receive in-depth guidance on complicated legal issues in accordance with CCO policies.	60%	100%	100%
Document Reviews	Departments/officials receive advice/guidance on draft legal documents in accordance with CCO policies.	60%	100%	100%
Claim Reviews	Actual/potential claims against county are reviewed in accordance with CCO policies.	100%	100%	100%
Ordinance/Resolution/Policy/Rule Reviews	Proposed ordinances/resolutions/policies/rules are reviewed for legal and best practice compliance per CCO policies.	50%	100%	100%
Enforcement/Litigation Reviews/Conferences/Actions	Enforcement advice/guidance is provided and actions/litigations are conducted in accordance with applicable law and CCO policies.	90%	100%	100%
Civil Commitment Actions	Actions are reviewed and processed in accordance with CCO/DHS policies	100%	100%	100%
TPRs/CHIPS Actions	Actions are reviewed and processed in accordance with CCO/DHS policies	100%	100%	100%
Guardianship/Protective Placement Reviews/Actions	Actions are reviewed and processed in accordance with CCO/DHS policies	100%	100%	100%
Paternity Child Support	Actions are reviewed and processed in accordance with CCO/DHS policies	100%	100%	100%

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: Corporation Counsel**

**Changes and Highlights to the Department's Budget:**

The 2021 budget includes reclassifying the Legal Assistant to Office Manager/Paralegal and the Legal Secretary to Paralegal. The Legal Assistant and Legal Secretary have been acting in the capacity of Paralegals for quite sometime, therefore the reclassification is appropriate.

	<b>2020 Revised Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>			<b>Reclass of Legal Secretary &amp; Legal Assistant</b>			
Tax Levy	499,370	(11,416)	17,219			505,173
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	255,320	(12,425)				242,895
<b>Total Funding</b>	<b>754,690</b>	<b>(23,841)</b>	<b>17,219</b>	<b>0</b>	<b>0</b>	<b>748,068</b>
Labor Costs	715,115	(5,676)	17,219			726,658
Supplies & Services	39,575	(18,165)				21,410
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>754,690</b>	<b>(23,841)</b>	<b>17,219</b>	<b>0</b>	<b>0</b>	<b>748,068</b>

**Issues on the Horizon for the Department:**

Restructuring the Corporation Counsel's office. Many unknowns at this time.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Corporation Counsel

Program # -->	1	2	3	4	5		Dept
Short Program Name -->	Gen Govt	DHS	TPR	CHIPS	CSA	Outlay	Total \$

Is the Program Mandated?							
Statutory Reference	59.42(1)(c) 111.7	51.2, 55.02		48.09	IV-D of Federal Social Security Act		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)							\$0
2. Grants (List)							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
3. Use of Carryfwd / Fund Balance							\$0
4. Other Revenues			36,064	74,187	132,644		\$242,895
5. TOTAL REVENUES	\$0	\$0	\$36,064	\$74,187	\$132,644	\$0	\$242,895

EXPENSES

6. Wages, Salaries, Benefits	251,868	199,110	47,140	96,044	132,494		\$726,656
7. Other Expenses	21,260	0	0	0	150		\$21,410
8. TOTAL EXPENSES	\$273,128	\$199,110	\$47,140	\$96,044	\$132,644	\$0	\$748,066

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$273,128	\$199,110	\$11,076	\$21,857	\$0	\$0	\$505,171
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: CORPORATION COUNSEL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021 Amended To 2021</b>	<b>2020 Amended To 2021</b>
<b>10015 CORPORATION COUNSEL REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-404,947	-433,529	-451,267	-249,685	-499,370	-499,370	-499,370	-505,173	5,803
474600 HUMAN SERVICES REVENUE	-102,665	-107,161	-106,992	-60,974	-130,814	-149,814	-192,710	-110,251	-39,563
474620 CSA SUPPORT ENFORCEMENT	-115,579	-116,967	-122,929	-62,962	-124,506	-124,506	-128,170	-132,644	8,138
484160 MISCELLANEOUS REVENUES	-373	-21	0	0	0	0	0	0	0
489020 XFER FROM CONTINGENCY/C&COMP	0	0	0	0	0	-155,000	0	0	-155,000
<b>TOTAL CORPORATION COUNSEL REVENUE</b>	<b>-623,565</b>	<b>-657,678</b>	<b>-681,188</b>	<b>-373,621</b>	<b>-754,690</b>	<b>-928,690</b>	<b>-820,250</b>	<b>-748,068</b>	<b>-180,622</b>
<b>10015132 CORPORATION COUNSEL</b>									
511100 SALARIES PERMANENT REGULAR	282,073	238,462	297,424	148,821	355,741	225,741	225,391	350,429	124,688
511200 SALARIES-PERMANENT-OVERTIME	343	43	0	0	0	0	0	0	0
511900 LONGEVITY-FULL TIME	1,145	859	899	0	939	939	939	1,039	100
512100 WAGES-PART TIME	5,050	52,879	20,633	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	21,531	21,610	23,262	10,774	27,286	17,166	17,114	26,887	9,721
514200 RETIREMENT-COUNTY SHARE	17,353	16,029	20,695	9,228	24,076	14,476	14,460	23,724	9,248
514400 HEALTH INSURANCE COUNTY SHARE	30,985	28,851	53,287	37,343	67,433	55,333	55,299	81,428	26,095
514500 LIFE INSURANCE COUNTY SHARE	141	164	249	160	252	152	252	160	8
514600 WORKERS COMPENSATION	163	174	177	89	214	134	136	246	112
520900 CONTRACTED SERVICES	0	0	0	131,752	0	316,395	320,846	0	-316,395
521200 LEGAL SERVICES	395	10,279	1,374	690	2,500	2,500	1,030	2,500	0
521400 COURT REPORTER AND TRANSCRIBER	698	23	85	238	1,000	1,000	688	1,000	0
522500 TELEPHONE	245	151	236	400	175	175	786	175	0
531100 POSTAGE AND BOX RENT	1,567	1,449	1,505	1,093	2,000	2,000	2,093	2,000	0
531200 OFFICE SUPPLIES AND EXPENSE	2,177	3,777	1,487	901	3,500	3,500	2,071	2,500	-1,000
531400 SMALL EQUIPMENT	0	0	0	0	100	100	0	0	-100
531800 MIS DEPARTMENT CHARGEBACKS	18,846	28,358	18,231	6,804	16,600	12,005	12,864	6,585	-5,420
532200 SUBSCRIPTIONS	4,369	2,858	2,888	833	4,000	1,700	1,733	2,500	800
532400 MEMBERSHIP DUES	2,449	1,098	140	0	4,500	0	0	2,000	2,000
532500 SEMINARS AND REGISTRATIONS	1,243	1,714	175	0	2,500	0	0	1,000	1,000
533200 MILEAGE	965	987	1,083	351	1,200	1,200	501	500	-700
533500 MEALS AND LODGING	170	435	686	0	1,500	0	0	500	500
<b>TOTAL CORPORATION COUNSEL</b>	<b>391,909</b>	<b>410,200</b>	<b>444,517</b>	<b>349,476</b>	<b>515,516</b>	<b>654,516</b>	<b>656,203</b>	<b>505,173</b>	<b>-149,343</b>
<b>10015442 TERMS OF PARENTAL RIGHTS</b>									
511100 SALARIES PERMANENT REGULAR	76,794	79,674	87,264	1,460	100,028	1,358	1,460	80,081	78,723
511900 LONGEVITY-FULL TIME	0	0	60	0	80	80	0	0	-80
514100 FICA & MEDICARE TAX	5,497	5,650	6,486	106	7,658	158	106	6,126	5,968
514200 RETIREMENT-COUNTY SHARE	5,219	5,333	5,729	51	6,757	57	51	5,405	5,348
514400 HEALTH INSURANCE COUNTY SHARE	15,097	15,957	6,956	0	0	0	0	18,559	18,559
514500 LIFE INSURANCE COUNTY SHARE	14	15	48	28	85	15	28	24	9

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: CORPORATION COUNSEL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>10015442 TERMS OF PARENTAL RIGHTS</b>									
514600 WORKERS COMPENSATION	43	48	49	1	60	0	1	56	56
520900 CONTRACTED SERVICES	0	0	0	59,327	0	148,000	191,064	0	-148,000
533200 MILEAGE	0	0	370	0	0	0	0	0	0
533500 MEALS AND LODGING	0	0	31	0	0	0	0	0	0
<b>TOTAL TERMS OF PARENTAL RIGHTS</b>	<b>102,665</b>	<b>106,676</b>	<b>106,992</b>	<b>60,974</b>	<b>114,668</b>	<b>149,668</b>	<b>192,710</b>	<b>110,251</b>	<b>-39,417</b>
<b>10015451 CORP COUNSEL-CHILD SUPPORT</b>									
511100 SALARIES PERMANENT REGULAR	87,507	87,545	92,166	46,634	92,631	92,631	95,454	98,973	6,342
511900 LONGEVITY-FULL TIME	480	500	520	0	540	540	540	560	20
514100 FICA & MEDICARE TAX	6,471	6,434	6,852	3,420	7,128	7,128	7,344	7,614	486
514200 RETIREMENT-COUNTY SHARE	5,968	5,893	6,079	3,148	6,289	6,289	6,480	6,718	429
514400 HEALTH INSURANCE COUNTY SHARE	15,104	15,965	16,791	9,675	17,862	17,862	17,862	18,559	697
514600 WORKERS COMPENSATION	49	52	52	28	56	56	58	70	14
533200 MILEAGE	0	430	383	48	0	0	348	100	100
533500 MEALS AND LODGING	0	147	87	9	0	0	84	50	50
<b>TOTAL CORP COUNSEL-CHILD SUPPORT</b>	<b>115,579</b>	<b>116,967</b>	<b>122,929</b>	<b>62,962</b>	<b>124,506</b>	<b>124,506</b>	<b>128,170</b>	<b>132,644</b>	<b>8,138</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-623,565</b>	<b>-657,678</b>	<b>-681,188</b>	<b>-373,621</b>	<b>-754,690</b>	<b>-928,690</b>	<b>-820,250</b>	<b>-748,068</b>	<b>-180,622</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>610,153</b>	<b>633,844</b>	<b>674,437</b>	<b>473,413</b>	<b>754,690</b>	<b>928,690</b>	<b>977,083</b>	<b>748,068</b>	<b>-180,622</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-13,411</b>	<b>-23,834</b>	<b>-6,750</b>	<b>99,791</b>	<b>0</b>	<b>0</b>	<b>156,833</b>	<b>0</b>	

## County Clerk

### Department Vision - Where the department would ideally like to be

To provide effective daily administrative duties and statutory functions to the public and all government agencies.

### Department Mission - Major reasons for the department's existence and purpose in County government

To provide efficient and cost effective services in conjunction with other county government operations and perform all election related and general, administrative functions for the public as well as county and municipal government, in accordance with Wisconsin State Statutes.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Cooperation

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Provide mandated & advanced services that are effective, to ensure the needs of the public are met while also providing a high level of customer service	<ol style="list-style-type: none"> <li>1. Ability to meet mandated deadlines</li> <li>2. Monitoring the outcome of the services we are providing</li> </ol>	<ol style="list-style-type: none"> <li>1. Meeting election deadlines that are mandated by the state: ballots, supplies, election notices, WisVote duties, etc.</li> <li>2. Provide informational handouts to public regarding documentation needed for services within the office.</li> </ol>	12/31/2021
Cross Training Staff	Ability to have staff perform all office responsibilities	Cross Train all staff	12/31/2021



**County Clerk**

**Program Evaluation**

<b>Program Title</b>	<b>Program Description</b>	<b>Mandates and References</b>	<b>2021 Budget</b>		<b>FTE's</b>	<b>Key Outcome Indicator(s)</b>
County Administration	1) Administer on behalf of the county multiple licenses and permits: marriage licenses, dissolution of domestic partnerships, dog license, open air assembly permits, county park stickers, timber notification filings & issuance thereof. 2) Central record keeper of multiple county documents and databases. 3) Certify compliance of Open Meeting Law. 4) Maintain file system for all county meeting agendas and minutes. 5) Apportionment of county and state taxes to municipalities. 6) Administer Care of Veterans Graves to Cemetery Associations.	Wis Stats Ch 174 Dog Licenses, 765 Marriage Licenses, 770 Domestic Partnerships, 59 Zoning, 91 Farmland Preservation, 26.03 Timber Permits, 19 Oaths & Bonds & multiple additional statutes. 70.63 Apportionment. 45.85 Vets Graves	User Fees \$10,525 Grants \$0 <b>TOTAL REVENUES \$10,525</b> Wages & Benefits \$66,351 Operating Expenses \$15,284 <b>TOTAL EXPENSES \$81,635</b> <b>COUNTY LEVY \$71,110</b>		0.83	1) Marriage License Corrections
County Board	1) Attend all regular and special board meetings, maintain official records for Sauk County Board of Supervisors. Issue "Oath of Office" and "Certificate of Election" to board members. 2) Publish and certify official minutes of the Board of Supervisors, adopted resolutions and county ordinances. 3) Serve as "Filing Officer" and source of information for individuals seeking to run for the office of County Board Supervisors. 4) Receive document claims filed against Sauk County. 5) Maintain record of rezoning petitions.	Wis Stats Ch 59, including 59.23(1), 59.23(b), 59.11	User Fees \$0 Use of Carryforward \$0 <b>TOTAL REVENUES \$0</b> Wages & Benefits \$63,968 Operating Expenses \$15,284 <b>TOTAL EXPENSES \$79,252</b> <b>COUNTY LEVY \$79,252</b>		0.68	1) Resolutions/Ordinances
Elections	1) Serve as provider for 24 "WisVote Relier" municipalities. Draft and update WisVote Memorandum of Understanding, all WisVote responsibilities required as a provider, four-year voter purge, provisional tracking and reporting, cost of elections (GAB 190), absentee tracking, etc. 2) Coordinate and publish all election notices. 3) Draft, review, and receive nomination papers, declaration of candidacy and campaign registration statements and maintain filing system for same. Issue certificate of election and oath of office forms. 4) Serve as collection point to coordinate candidate and referenda material for eventual placement on ballots. 5) Draft, proof and distribute test, absentee and official ballots and election supplies for all elections. Coordinate testing of election tabulating equipment. 6) Appoint "Board of Canvassers". 7) Maintain official record of all county election results and election financial reports and report final canvass results to GAB. 8) Conduct county re-count proceedings and maintain official minutes.	Wis Stats Ch 5.62, 5.66, 7.10, 7.60, 10.64, 59.11 & 59.14 and all election statutes	User Fees/MOU's \$80,517 Use of Fund Balance \$0 <b>TOTAL REVENUES \$80,517</b> Wages & Benefits \$163,923 Operating Expenses \$70,500 <b>TOTAL EXPENSES \$234,423</b> <b>COUNTY LEVY \$153,906</b>		2.00	1) Election Correspondence & Law Updates
Passports	1) Accept and compile application and documents for passports. 2) Collect fees on behalf of US Departments of State and County Clerk Department. 3) Provide photo services. 4) Forward all documentation to the US Department of State for processing.	Not mandated	User Fees \$24,000 Grants \$0 <b>TOTAL REVENUES \$24,000</b> Wages & Benefits \$35,394 Operating Expenses \$1,000 <b>TOTAL EXPENSES \$36,394</b> <b>COUNTY LEVY \$12,394</b>		0.50	1) Passport Corrections
Totals			<b>TOTAL REVENUES \$115,042</b> <b>TOTAL EXPENSES \$431,704</b> <b>COUNTY LEVY \$316,662</b>		4.00	

## County Clerk

Output Measures - How much are we doing?				
Description	2019 Actual	2020 Estimate	2021 Budget	
Marriage Licenses Issued	432	300	300	
Passport Applications	974	500	800	
Passport Photos	857	500	700	
Dog/Kennel Licenses Sold	5016	5016	5016	
Open Air Assembly Permits Issued	0	0	0	
Timber Notices Issued	80	80	80	
County Directory	5 printed/website	5 printed/website	5 printed/website	
County Board Proceedings Book	5 printed/website	5 printed/website	5 printed/website	
Resolutions & Ordinances Considered	170/29	179/30	179/30	
Elections Conducted	1	4	2	
Domestic Partnership Agreements Issued	0	Discontinued	Discontinued	
Termination of Domestic Partnerships Issued	0	0	0	
Number of WisVote Reliers	24	24	23	
WisVote Death Alerts	119	90	90	
WisVote Duplicate Voter Alerts	162	320	320	
WisVote Felon Alerts	5	7	7	
WisVote Boundary Exception Alerts	0	60	60	
WisVote Transfer Out Alerts	113	200	200	
WisVote Merged Voter Alerts	144	240	240	
WisVote DMV Check Alerts	70	190	190	
February 19, 2019 Spring Primary	No Election	-	-	
April 2, 2019 Spring Election	28% Voter Turnout	-	-	
February 18, 2020 Spring Primary Election	-	15% Voter Turnout		
April 7, 2020 Spring Election & Presidential Preference	-	40% Voter Turnout		
August 11, 2020 Partisan Primary Election	-	12% Voter Turnout Estimate		
November 3, 2020 General Election		66% Voter Turnout Estimate		
February 16, 2021 Spring Primary Election			9% Voter Turnout Estimate	
April 6, 2021 Spring Election	-		16% Voter Turnout Estimate	
Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Resolutions/Ordinances Routing System & Contract Database	Continue education on formatting and using resolution routing system & contract database. We anticipate most users to be able to conduct this workflow with minimal guidance after proper instruction.	5 Users still needing assistance	5 Users still needing assistance	5 Users still needing assistance
Election Correspondence & Law Updates	Number of Municipal Clerk errors we find when conducting the county canvass and election are minimal.	Spring 2019 Election = 10 mistakes	Spring 2020 Election = 10 mistakes; Fall 2020 Elections = 10 mistakes	Spring 2021 Election = 10 mistakes
Passport Corrections	How well we are processing applications.	Applications Returned - 5	Applications Returned - 5	Applications Returned - 5
Marriage License Corrections	Accuracy of information on marriage licenses	Corrections - 10	Corrections - 10	Corrections - 7

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: COUNTY CLERK**

**Changes and Highlights to the Department's Budget:**

Change 1: 2021 will be a 2 Year Election Cycle. 2020 was a 4 Year Election Cycle. This decreases expenses as well as revenues and levy.

Change 2: COVID-19 has disrupted travel, both nationally and internationally. The office has seen a decrease in passport applications and renewals.

Change 3: Increase in expenses due to reorganizing structure of the office.

Change 4: Addition of Municode update services for maintenance of Sauk County's Code of Ordinances.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>Change 4</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>			<b>4 Elections in 2020 to 2 Elections in 2021</b>	<b>Passport Decrease</b>	<b>Office Restructure</b>	<b>Code of Ordinances Update</b>	
Tax Levy	282,554	24,439	(27,919)	12,400	7,187	18,000	316,661
Use of Fund Balance or Carryforward Funds	13,675	0	(13,675)				0
All Other Revenues	138,733	(1,296)	(9,995)	(12,400)			115,042
<b>Total Funding</b>	<b>434,962</b>	<b>23,143</b>	<b>(51,589)</b>	<b>0</b>	<b>7,187</b>	<b>18,000</b>	<b>431,703</b>
Labor Costs	281,562	22,949	17,939		7,187		329,637
Supplies & Services	153,400	194	(69,528)	0		18,000	102,066
Capital Outlay	0	0					0
Transfers to Other Funds	0	0					0
Addition to Fund Balance	0	0					0
<b>Total Expenses</b>	<b>434,962</b>	<b>23,143</b>	<b>(51,589)</b>	<b>0</b>	<b>7,187</b>	<b>18,000</b>	<b>431,703</b>

**Issues on the Horizon for the Department:**

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: COUNTY CLERK

Program # -->	1	2	3	4		Dept
Short Program Name -->	Lic's/CoClk	Co Brd	Passports	Elections	Outlay	Total \$

Is the Program Mandated?	YES	YES	NO	YES		
Statutory Reference	59	59.52		CH. 5-12		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
Marriage License Fees	10,500					\$10,500
Open Air Assembly Permits	0					\$0
Election Processing Fees/Publ.Misc				21,000		\$21,000
Election MOU Fees				59,517		\$59,517
Passports			24,000			\$24,000
						\$0
2. Grants (List)						\$0
						\$0
3. Use of Carryfwd / Fund Balance				0		\$0
						\$0
4. Other Revenues	25					\$25
5. TOTAL REVENUES	\$10,525	\$0	\$24,000	\$80,517	\$0	\$115,042

EXPENSES

6. Wages, Salaries, Benefits	66,351	63,968	35,394	163,923	N/A	\$329,636
7. Other Expenses	15,284	15,284	1,000	70,500	0	\$102,068
8. TOTAL EXPENSES	\$81,635	\$79,252	\$36,394	\$234,423	\$0	\$431,704

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$71,110	\$79,252	\$12,394	\$153,906	\$0	\$316,662
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Fund: GENERAL FUND	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Department: COUNTY CLERK	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	2021 Amended To	2020 To 2021
<b>10010 COUNTY CLERK REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-250,887	-263,495	-222,446	-141,277	-282,554	-282,554	-282,554	-316,661	34,107
424290 FEMA DISASTER AIDS	0	0	-8,754	0	0	0	0	0	0
424296 ROUTES TO RECOVERY COVID	0	0	0	0	0	0	-16,000	0	0
442200 MARRIAGE LICENSE FEE CTY	-16,000	-15,805	-16,010	-5,070	-10,500	-10,500	-10,500	-10,500	0
451230 PASSPORT FEES-COUNTY	-30,921	-35,219	-44,485	-12,800	-36,400	-36,400	-24,000	-24,000	-12,400
451650 COPIER/POSTAGE/MISC	-294	-136	-65	-76	-25	-25	-76	-25	0
472490 LOCAL GOVT/AGENCY PMTS SVRS	-62,468	-62,570	-61,809	-61,809	-61,808	-61,808	-61,809	-59,517	-2,291
473400 ELECTION PROCESSING FEES	-35,141	-31,019	-22,017	-25,022	-30,000	-30,000	-30,000	-21,000	-9,000
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	0	-13,675	0	0	-13,675
<b>TOTAL COUNTY CLERK REVENUE</b>	<b>-395,711</b>	<b>-408,244</b>	<b>-375,586</b>	<b>-246,053</b>	<b>-421,287</b>	<b>-434,962</b>	<b>-424,939</b>	<b>-431,703</b>	<b>-3,259</b>
<b>10010140 COUNTY CLERK</b>									
511100 SALARIES PERMANENT REGULAR	93,860	90,577	93,384	47,739	95,813	95,813	97,813	107,738	11,925
511200 SALARIES-PERMANENT-OVERTIME	149	0	0	0	3,887	3,887	3,887	4,263	376
511900 LONGEVITY-FULL TIME	0	400	240	0	280	280	280	310	30
514100 FICA & MEDICARE TAX	6,885	6,586	6,747	3,419	7,649	7,649	7,649	8,592	943
514200 RETIREMENT-COUNTY SHARE	6,232	6,073	6,139	3,217	6,749	6,749	6,749	7,581	832
514400 HEALTH INSURANCE COUNTY SHARE	25,000	24,036	25,226	14,347	26,793	26,793	32,000	37,117	10,324
514500 LIFE INSURANCE COUNTY SHARE	22	23	29	16	33	33	33	34	1
514600 WORKERS COMPENSATION	53	54	52	28	60	60	60	79	19
520900 CONTRACTED SERVICES	0	0	0	0	0	0	0	18,000	18,000
522500 TELEPHONE	137	268	116	133	600	600	300	300	-300
531100 POSTAGE AND BOX RENT	2,610	2,339	2,884	1,014	2,000	2,000	2,000	2,500	500
531200 OFFICE SUPPLIES AND EXPENSE	1,489	1,481	1,487	731	1,000	1,000	2,500	2,500	1,500
531300 PHOTO COPIES	300	307	334	107	500	500	400	400	-100
531400 SMALL EQUIPMENT	2,272	0	0	0	500	500	0	0	-500
531500 FORMS AND PRINTING	0	0	49	0	0	0	0	0	0
531800 MIS DEPARTMENT CHARGEBACKS	5,849	4,434	5,192	4,993	5,216	5,216	6,850	5,056	-160
532100 PUBLICATION OF LEGAL NOTICES	533	554	69	0	560	560	9	250	-310
532200 SUBSCRIPTIONS	441	506	744	173	506	506	745	745	239
532400 MEMBERSHIP DUES	125	125	125	125	200	200	125	200	0
532500 SEMINARS AND REGISTRATIONS	175	465	250	75	600	600	250	600	0
533200 MILEAGE	428	787	340	177	1,000	1,000	300	700	-300
533500 MEALS AND LODGING	28	624	0	0	675	675	115	300	-375
552100 OFFICIALS BONDS	12	12	12	13	15	15	13	15	0
<b>TOTAL COUNTY CLERK</b>	<b>146,601</b>	<b>139,650</b>	<b>143,419</b>	<b>76,307</b>	<b>154,636</b>	<b>154,636</b>	<b>162,078</b>	<b>197,280</b>	<b>42,644</b>
<b>10010141 ELECTIONS</b>									
511100 SALARIES PERMANENT REGULAR	87,481	90,399	93,133	47,115	95,946	95,946	100,956	107,871	11,925

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: COUNTY CLERK</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>10010141 ELECTIONS</b>									
511200 SALARIES-PERMANENT-OVERTIME	0	0	0	2,204	1,790	1,790	5,790	2,009	219
511900 LONGEVITY-FULL TIME	0	0	240	0	280	280	280	310	30
512100 WAGES-PART TIME	0	866	0	56	0	0	5,000	0	0
514100 FICA & MEDICARE TAX	6,422	6,607	6,702	3,575	7,590	7,590	7,769	8,475	885
514200 RETIREMENT-COUNTY SHARE	5,945	6,040	6,125	3,329	6,607	6,607	6,827	7,429	822
514400 HEALTH INSURANCE COUNTY SHARE	23,747	23,858	25,147	14,679	26,792	26,792	32,639	37,117	10,325
514500 LIFE INSURANCE COUNTY SHARE	21	23	29	17	33	33	35	34	1
514600 WORKERS COMPENSATION	50	55	52	30	60	60	64	78	18
515300 BOARD OF CANVASSERS	200	600	100	400	1,200	1,200	1,120	600	-600
524800 MAINTENANCE AGREEMENT	8,545	8,545	8,545	0	8,600	8,600	8,600	8,600	0
526700 PROGRAMMING COSTS	25,516	26,653	29,458	23,864	53,000	66,675	53,000	30,000	-36,675
530600 BALLOTS CHARGES	16,937	45,343	12,133	23,496	50,000	50,000	61,741	25,000	-25,000
531100 POSTAGE AND BOX RENT	2,285	2,895	828	1,928	2,500	2,500	3,000	1,000	-1,500
531200 OFFICE SUPPLIES AND EXPENSE	950	888	569	6,667	3,043	3,043	7,497	1,300	-1,743
531500 FORMS AND PRINTING	1,286	1,117	839	3,212	2,000	2,000	4,171	2,000	0
532100 PUBLICATION OF LEGAL NOTICES	5,979	6,635	2,171	5,870	7,000	7,000	7,000	2,500	-4,500
532500 SEMINARS AND REGISTRATIONS	1,650	0	0	0	100	100	0	0	-100
533200 MILEAGE	27	87	16	803	100	100	803	100	0
533500 MEALS AND LODGING	0	0	0	0	10	10	40	0	-10
581900 CAPITAL OUTLAY	0	10,005	0	0	0	0	0	0	0
<b>TOTAL ELECTIONS</b>	<b>187,040</b>	<b>230,615</b>	<b>186,087</b>	<b>137,244</b>	<b>266,651</b>	<b>280,326</b>	<b>306,332</b>	<b>234,423</b>	<b>-45,903</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-395,711</b>	<b>-408,244</b>	<b>-375,586</b>	<b>-246,053</b>	<b>-421,287</b>	<b>-434,962</b>	<b>-424,939</b>	<b>-431,703</b>	<b>-3,259</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>333,641</b>	<b>370,265</b>	<b>329,505</b>	<b>213,551</b>	<b>421,287</b>	<b>434,962</b>	<b>468,410</b>	<b>431,703</b>	<b>-3,259</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-62,071</b>	<b>-37,979</b>	<b>-46,080</b>	<b>-32,503</b>	<b>0</b>	<b>0</b>	<b>43,471</b>	<b>0</b>	

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: DOG LICENSE**

**Changes and Highlights to the Department's Budget:**

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	2020 Revised Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	2021 Budget Request
<b>Description of Change</b>						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	20,500	3,500				24,000
<b>Total Funding</b>	<b>20,500</b>	<b>3,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,000</b>
Labor Costs	0	0				0
Supplies & Services	16,694	5,112				21,806
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	3,806	(1,612)				2,194
<b>Total Expenses</b>	<b>20,500</b>	<b>3,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,000</b>

**Issues on the Horizon for the Department:**

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SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: DOG LICENSE

Program # -->	1	2	3	4		Dept
Short Program Name -->	Dog License				Outlay	Total \$

Is the Program Mandated?	Yes					
Statutory Reference	174.09					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	24,000					\$24,000
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	0					\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$24,000	\$0	\$0	\$0	\$0	\$24,000

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses	21,806					\$21,806
Addition to Fund Balance	2,194					\$2,194
8. TOTAL EXPENSES	\$24,000	\$0	\$0	\$0	\$0	\$24,000

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: DOG LICENSE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: COUNTY POUND</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>82026 DOG LICENSE REVENUE</b>									
442100 DOG LICENSE FEES	-25,811	-22,578	-26,112	-18,282	-20,500	-20,500	-24,000	-24,000	3,500
<b>TOTAL DOG LICENSE REVENUE</b>	<b>-25,811</b>	<b>-22,578</b>	<b>-26,112</b>	<b>-18,282</b>	<b>-20,500</b>	<b>-20,500</b>	<b>-24,000</b>	<b>-24,000</b>	<b>3,500</b>
<b>82026413 DOG FUND EXPENSES</b>									
520100 CONSULTANT AND CONTRACTUAL	23,240	22,976	19,912	11,171	13,194	13,194	22,342	18,306	5,112
531200 OFFICE SUPPLIES AND EXPENSE	402	476	1,027	1,117	550	550	1,117	1,150	600
532100 PUBLICATION OF LEGAL NOTICES	135	145	140	134	150	150	134	150	0
559200 LOCAL OFFICIALS REIMBURSE	2,298	2,045	2,154	0	2,800	2,800	2,200	2,200	-600
<b>TOTAL DOG FUND EXPENSES</b>	<b>26,075</b>	<b>25,642</b>	<b>23,232</b>	<b>12,422</b>	<b>16,694</b>	<b>16,694</b>	<b>25,793</b>	<b>21,806</b>	<b>5,112</b>
<b>82026930 ADDITION TO FUND BALANCE</b>									
593000 ADDTN TO FUND BAL/RET EARNINGS	0	0	0	0	3,806	3,806	0	2,194	-1,612
<b>TOTAL ADDITION TO FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,806</b>	<b>3,806</b>	<b>0</b>	<b>2,194</b>	<b>-1,612</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-25,811</b>	<b>-22,578</b>	<b>-26,112</b>	<b>-18,282</b>	<b>-20,500</b>	<b>-20,500</b>	<b>-24,000</b>	<b>-24,000</b>	<b>3,500</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>26,075</b>	<b>25,642</b>	<b>23,232</b>	<b>12,422</b>	<b>20,500</b>	<b>20,500</b>	<b>25,793</b>	<b>24,000</b>	<b>3,500</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>264</b>	<b>3,065</b>	<b>-2,879</b>	<b>-5,861</b>	<b>0</b>	<b>0</b>	<b>1,793</b>	<b>0</b>	

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: Insurance Fund**

**Changes and Highlights to the Department's Budget:**

Change in charges to departments to bring the estimated 2020 year end fund balance back to its minimum of \$500,000, as well as meet 2021 expenses. Estimated premiums have increased for liability insurance. Interest earned on invested funds is expected to decrease.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	57,711	65,359				123,070
<b>Total Funding</b>	<b>57,711</b>	<b>65,359</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>123,070</b>
Labor Costs	0	0				0
Supplies & Services	50,000	16,000				66,000
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	7,711	49,359				57,070
<b>Total Expenses</b>	<b>57,711</b>	<b>65,359</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>123,070</b>

**Issues on the Horizon for the Department:**

Beginning Balance 01-01-2020 balance = \$445,267. Estimated ending balance on 12-31-2020 = \$442,930. Minimum required balance for the Self Insurance Fund is 500,000.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Insurance Fund

Program # -->	1	2	3	4		Dept
Short Program Name -->	INS				Outlay	Total \$

Is the Program Mandated?	No					
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
Department Charges	117,570					\$117,570
Interest on Investments	5,500					\$5,500
Deductible Fund Refunds	0					\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$123,070	\$0	\$0	\$0	\$0	\$123,070

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses	66,000					\$66,000
8. Addition to Fund Balance	57,070					\$57,070
9. TOTAL EXPENSES	\$123,070	\$0	\$0	\$0	\$0	\$123,070

COUNTY LEVY/COUNTY COST

10. Line 9 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: COUNTY INSURANCE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>73999 COUNTY INSURANCE REVENUE</b>									
474010 DEPARTMENTAL CHARGES	-35,365	-27,598	-49,225	0	-49,711	-49,711	-54,733	-117,570	67,859
481100 INTEREST ON INVESTMENTS	-6,395	-6,992	-10,879	-4,470	-8,000	-8,000	-7,000	-5,500	-2,500
486400 DEDUCTIBLE FUND REFUNDS/DIVIDE	-7,327	0	-15,535	0	0	0	0	0	0
<b>TOTAL COUNTY INSURANCE REVENUE</b>	<b>-49,087</b>	<b>-34,590</b>	<b>-75,639</b>	<b>-4,470</b>	<b>-57,711</b>	<b>-57,711</b>	<b>-61,733</b>	<b>-123,070</b>	<b>65,359</b>
<b>73999157 NON DEPARTMENT INSURANCE/BOND</b>									
551900 INSURANCE-GENERAL LIABILITY	46,664	49,959	41,435	0	45,000	45,000	58,302	60,000	15,000
552200 EMPLOYEE BONDS	6,257	6,257	4,712	5,768	5,000	5,000	5,768	6,000	1,000
574500 SETTLEMENTS	0	0	35,000	0	0	0	0	0	0
<b>TOTAL NON DEPARTMENT INSURANCE/BOND</b>	<b>52,921</b>	<b>56,216</b>	<b>81,147</b>	<b>5,768</b>	<b>50,000</b>	<b>50,000</b>	<b>64,070</b>	<b>66,000</b>	<b>16,000</b>
<b>73999930 ADDITION TO FUND BALANCE</b>									
593000 ADDTN TO FUND BAL/RET EARNINGS	0	0	0	0	7,711	7,711	0	57,070	49,359
<b>TOTAL ADDITION TO FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,711</b>	<b>7,711</b>	<b>0</b>	<b>57,070</b>	<b>49,359</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-49,087</b>	<b>-34,590</b>	<b>-75,639</b>	<b>-4,470</b>	<b>-57,711</b>	<b>-57,711</b>	<b>-61,733</b>	<b>-123,070</b>	<b>65,359</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>52,921</b>	<b>56,216</b>	<b>81,147</b>	<b>5,768</b>	<b>57,711</b>	<b>57,711</b>	<b>64,070</b>	<b>123,070</b>	<b>65,359</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>3,834</b>	<b>21,626</b>	<b>5,508</b>	<b>1,298</b>	<b>0</b>	<b>0</b>	<b>2,337</b>	<b>0</b>	

## Land Records Modernization

### Department Vision - Where the department would ideally like to be

Land Records Modernization will forward the goals set forth in the Land Records Modernization Plan, to improve access to Sauk County's land information through the application of cost effective technology solutions and modernized processes.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Mission of Land Records Modernization is to utilize retained funds from the recording of documents in the Register of Deeds Office for the purpose of improving the availability of Sauk County's land information to the public.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Encourage economic development  
 Stewardship of natural resources

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Placemaking and economic development

General Government - Cooperation

Conservation, Development, Recreation, Culture, and Education - Groundwater study

Conservation, Development, Recreation, Culture, and Education - Comprehensive Plan Update

Conservation, Development, Recreation, Culture, and Education - Great Sauk State Trail completion

Conservation, Development, Recreation, Culture, and Education - Protect air, water, and land

Conservation, Development, Recreation, Culture, and Education - Comprehensive Outdoor Recreation Plan

Conservation, Development, Recreation, Culture, and Education - Solar Sauk County / more solar initiatives

Public Works - Improve highways/road maintenance

Justice & Public Safety - Emergency response and preparedness

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Consolidation of GIS dataset	Fire number data up to date in E911 system	Maintain fire number addresses to keep E911 up to date. Obtain Maplex training to support E911 system (funding through Sheriff's Dept)	Ongoing
Maintain the Land Records Modernization Plan	We are able to continue to retain fees from document recording	Update the Plan as necessary Provide required reporting to the Wis Department of Administration	Ongoing
Utilization of remaining redaction funds for modernization and preservation of existing paper records in the Register of Deeds Office	Index created and updated	Develop and Maintain a Tract Index	Ongoing
Improved Integration of Land Information Systems with existing County systems	All section corners and centers updated with current coordinates from tie sheets	Complete Remonumentation of Section Corners countywide, including Center of Section Acquisition	2021-2022
	CPZ CSM upgrade & PZ systems modifications	Improved Coordination among land records departments and overall system upgrades to provide a more efficient streamlined workflow	Ongoing
Preserve, Scan & Index Paper Records	Historic Aerial Photos	Scanning and Indexing of Re-Survey Records	12/31/2024
	Treasurer Green Books & WPA records into GIS	Scanning and Indexing of Green Books & WPA records	12/31/2021
	County highway plans integrated into GIS		Ongoing
	Re-Survey Records integrated into GIS	Scanning and Indexing of Re-Survey Records	7/31/2021
Incorporate Remonumentation & PLSS Data to Base Layers Information	All data collected in remonumentation incorporated into GIS	Implementing PLSS data, adjust and modify with Tax Parcel Data	Ongoing

### Land Records Modernization

Deploy Applications to meet County needs	All applications exist within GIS	Elections Results Application	Ongoing
		Create Place-Making Tour Application to promote attractions in Sauk Co	On Hold
		Open Data Repository	Ongoing
		Imagery & LiDAR Data Download	Ongoing
		Surveyor Application	7/31/2020
Prepare for NG911	GIS data support NG911 data model & accuracy	Incorporate NG911 model into GIS infrastructure	7/31/2020
		Update GIS data to support NG911 specifications	7/31/2021
		Work with Sheriff Department to validate MSAG database to GIS data	7/31/2020
		Assist Sheriff Department in validating ALI (Automatic Location Information) database. Geocode ALI address against GIS data to ensure all addresses can be located.	7/31/2022
Maintain Base Map Data Layers	City data updated in GIS	Incorporate City of Baraboo & City of Reedsburg Zoning into County GIS	Ongoing
	Data provided to program	Provide County Data to Community Maps Program	Ongoing
	GIS maintained with edits	Maintain parcel transactions and history	Ongoing

## Land Records Modernization

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget	FTE's	Key Outcome Indicator(s)	
Land Records Modernization	State law allows for the retention of a portion of the recording fees received by the Register of Deeds Office, provided these fees are used for the modernization of land records information and the provision of the information on the internet.	Wis. Stats. 59.72	User Fees / Misc	\$94,000	1.00	Land Records Council met
			Grants	\$51,000		
			Use of Fund Balance	\$51,190		
			<b>TOTAL REVENUES</b>	<b>\$196,190</b>		
			Wages & Benefits	\$65,535		
			Operating Expenses	\$130,655		
			<b>TOTAL EXPENSES</b>	<b>\$196,190</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
GIS	Maintenance of tax parcel maps. Provides Land Records Information to the public and other government agencies.	Wis. Stats. 59.72	<b>TOTAL REVENUES</b>	<b>\$0</b>	2.50	Avg turn around time for parcel edits (# of working days)
			Wages & Benefits	\$259,321		
			Operating Expenses	\$4,690		
			<b>TOTAL EXPENSES</b>	<b>\$264,011</b>		
			<b>COUNTY LEVY</b>	<b>\$264,011</b>		
Outlay	Remonumentation	\$50,000	User Fees / Misc	\$50,000	-	Remonumentation backlog
			Grants	\$0		
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$50,000</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$50,000		
			<b>TOTAL EXPENSES</b>	<b>\$50,000</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$246,190</b>	3.50	
			<b>TOTAL EXPENSES</b>	<b>\$510,201</b>		
			<b>COUNTY LEVY</b>	<b>\$264,011</b>		

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimate	2021 Budget
Number of parcel edits completed annually	338	400	400
Hours spent on parcel edits	606	700	700
Number of Lan Records Council Meetings	3	3	3
GIS requests for service	366	175	200
GIS project hours	1366	2000	2000
Land Records Modernization Projects (Requests/Hours)	12/216	25/250	25/250

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Remonumentation Corners moved	Output of remonumentation activities	40	50	50
Remonumentation Corners acquired (SG Initiative)		50	100	100
Avg turn around time for parcel edits (# of working days)	Ability to manage workload for tax parcels	11.2	5	5.00
Land Records Council met, meeting requirement of Wisconsin Statute	Land Records Council is meeting per statute	Yes	Yes	Yes

**Changes and Highlights to the Department's Budget:**

LRM funds to pay for the addition of a text notification module for the ALRS Property Tax Management System

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	2021 Budget Request
<b>Description of Change</b>			<b>New LRM Project - Treas Text Notification</b>			
Tax Levy	251,126	12,885				264,011
Use of Fund Balance or Carryforward Funds	274,345	(235,655)	12,500			51,190
All Other Revenues	195,000	0				195,000
<b>Total Funding</b>	<b>720,471</b>	<b>(222,770)</b>	<b>12,500</b>	<b>0</b>	<b>0</b>	<b>510,201</b>
Labor Costs	310,414	14,442		0		324,856
Supplies & Services	96,620	26,225	12,500			135,345
Capital Outlay	313,437	(263,437)				50,000
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>720,471</b>	<b>(222,770)</b>	<b>12,500</b>	<b>0</b>	<b>0</b>	<b>510,201</b>

**Issues on the Horizon for the Department:**

Continued integration of GIS into many land information based processes requiring the application of Land Records funding



SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Land Records Modernization

Program # -->	1	2		Dept
Short Program Name -->	Land Rec Modern	GIS	Outlay	Total \$

Is the Program Mandated?	Yes	Yes		
Statutory Reference	Wis Stats 59.72(5)(b)3			

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	94,000		50,000	\$144,000
2. Grants (List)				\$0
Wisconsin Land Information Board	51,000			\$51,000
				\$0
				\$0
3. Use of Carryfwd / Fund Balance	51,190	0	0	\$51,190
				\$0
4. Other Revenues				\$0
				\$0
				\$0
5. TOTAL REVENUES	\$196,190	\$0	\$50,000	\$246,190

EXPENSES

6. Wages, Salaries, Benefits	65,535	259,321	N/A	\$324,856
7. Other Expenses	130,655	4,690	50,000	\$185,345
8. TOTAL EXPENSES	\$196,190	\$264,011	\$50,000	\$510,201

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$264,011	\$0	\$264,011
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<b>Fund: LAND RECORDS MODERNIZATION</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>23999 LAND RECORDS MODERN REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-198,128	-206,242	-217,762	-125,563	-251,126	-251,126	-251,126	-264,011	12,885
424360 S/A WIS LAND INFO BOARD	-51,000	-51,000	-51,000	-46,000	-51,000	-51,000	-51,000	-51,000	0
461700 RECORDING FEES/COUNTY SHARE	-135,768	-124,266	-131,248	-69,512	-144,000	-144,000	-144,000	-144,000	0
493010 FUND BALANCE APPLIED	0	0	0	0	-248,505	-248,505	0	-51,190	-197,315
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	0	-25,840	0	0	-25,840
<b>TOTAL LAND RECORDS MODERN REVENUE</b>	<b>-384,896</b>	<b>-381,508</b>	<b>-400,010</b>	<b>-241,075</b>	<b>-694,631</b>	<b>-720,471</b>	<b>-446,126</b>	<b>-510,201</b>	<b>-210,270</b>
<b>23999173 LAND RECORDS MODERNIZATION</b>									
511100 SALARIES PERMANENT REGULAR	218,974	228,567	239,235	104,315	209,869	209,869	209,869	220,279	10,410
511200 SALARIES-PERMANENT-OVERTIME	95	491	0	0	1,565	1,565	0	1,681	116
511900 LONGEVITY-FULL TIME	931	991	1,051	0	1,111	1,111	1,111	1,171	60
512100 WAGES-PART TIME	0	0	0	0	12,500	12,500	0	12,690	190
514100 FICA & MEDICARE TAX	16,075	16,578	17,184	7,415	17,216	17,216	16,500	18,041	825
514200 RETIREMENT-COUNTY SHARE	14,481	14,897	15,335	6,928	14,348	14,348	14,348	15,062	714
514400 HEALTH INSURANCE COUNTY SHARE	47,239	50,988	53,627	29,026	53,586	53,586	53,586	55,677	2,091
514500 LIFE INSURANCE COUNTY SHARE	51	73	86	44	87	87	87	90	3
514600 WORKERS COMPENSATION	124	137	134	63	132	132	125	165	33
520100 CONSULTANT AND CONTRACTUAL	0	0	0	0	20,000	20,000	20,000	40,000	20,000
524800 MAINTENANCE AGREEMENT	0	20,800	0	8,350	53,900	53,900	53,900	57,695	3,795
531100 POSTAGE AND BOX RENT	32	2	26	13	0	0	13	0	0
531200 OFFICE SUPPLIES AND EXPENSE	1,670	200	628	0	1,000	1,000	1,000	1,000	0
531800 MIS DEPARTMENT CHARGEBACKS	43,693	70,117	88,971	33,591	8,220	8,220	37,000	23,150	14,930
532500 SEMINARS AND REGISTRATIONS	2,420	1,065	1,671	1,250	2,000	2,000	1,250	2,000	0
532800 TRAINING AND INSERVICE	4,599	7,224	1,842	1,042	10,000	10,000	1,042	10,000	0
533200 MILEAGE	720	783	966	87	500	500	87	500	0
533500 MEALS AND LODGING	918	1,665	4,208	504	1,000	1,000	504	1,000	0
581900 CAPITAL OUTLAY	28,353	49,936	31,554	128,381	287,597	313,437	287,597	50,000	-263,437
<b>TOTAL LAND RECORDS MODERNIZATION</b>	<b>380,373</b>	<b>464,514</b>	<b>456,518</b>	<b>321,008</b>	<b>694,631</b>	<b>720,471</b>	<b>698,019</b>	<b>510,201</b>	<b>-210,270</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-384,896</b>	<b>-381,508</b>	<b>-400,010</b>	<b>-241,075</b>	<b>-694,631</b>	<b>-720,471</b>	<b>-446,126</b>	<b>-510,201</b>	<b>-210,270</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>380,373</b>	<b>464,514</b>	<b>456,518</b>	<b>321,008</b>	<b>694,631</b>	<b>720,471</b>	<b>698,019</b>	<b>510,201</b>	<b>-210,270</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-4,523</b>	<b>83,006</b>	<b>56,508</b>	<b>79,933</b>	<b>0</b>	<b>0</b>	<b>251,893</b>	<b>0</b>	

## Landfill Remediation

<b>Department Vision - Where the department would ideally like to be</b>
Manage and maintain the resources and responsibilities for the long-term care, restoration and management of the areas degraded by former landfill operations.

<b>Department Mission - Major reasons for the department's existence and purpose in County government</b>
Assure facilities and grounds are properly maintained, that appropriate testing and management continues, maintain the methane management system in good working order and manage expensed to minimize potential future impact of the long term care of the site on the tax levy.

<b>Elements of Countywide Mission Fulfilled</b>
Promote safe community Stewardship of natural resources

<b>Specific Strategic Issues Addressed</b>
Protect air, water, land

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain compliance with required Federal and State monitoring.	No notices of noncompliance are received	Monitor site, monitor flare operations, completion of required testing and filing of reports.	12/31/2021
Provide adequate funding for perpetual care of the landfill sites.	Need for tax levy is minimal or none	Complete and maintain detailed interest earned on investments and expenditure projections.	12/31/2021
Assure that residents in the area of the former landfill operations have a safe drinking water supply.	Water samples from neighboring wells are within safe limits	Request delisting from the Environmental Protection Agency National Priority List, the "Superfund" list.	3/31/2021

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
Old Landfill	Maintenance of the landfill site closed in 1983. Includes methane gas extraction, care of the landfill cover to prevent erosion, and groundwater testing.	Wis Stats 289 Admin Code NR 520	Misc./Interest	\$8,000	-	
			Use of Fund Balance	\$31,735		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$39,735</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$39,735		
			<b>TOTAL EXPENSES</b>	<b>\$39,735</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
New Landfill	Maintenance of the landfill site closed in 2005. Includes methane gas extraction, leachate (water) extraction and treatment, care of the landfill cover to prevent erosion, and groundwater testing.	Wis Stats 289 Admin Code NR 520	Misc./Interest	\$17,000	-	
			Use of Fund Balance	\$50,220		
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$67,220</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$67,220		
			<b>TOTAL EXPENSES</b>	<b>\$67,220</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$106,955</b>	-	
			<b>TOTAL EXPENSES</b>	<b>\$106,955</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimate	2021 Budget
Gallons of leachate removed from landfill	263,266	215,000	225,000
Methane management system running at peak performance with minimal down time	Flare monitored remotely, runtime approximately 85%	Flare monitored remotely, runtime approximately 80%	Flare monitored remotely, runtime approximately 80%
Annual Inspections are completed by DNR and staff	No violations or issues	No violations or issues	No violations or issues

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Leachate volume remains consistent with facility history as well as weather conditions	Low leachate levels indicate the landfill cap remains in safe condition	Levels appear to be consistent with all conditions	Levels appear to be consistent with all conditions	Levels appear to be consistent with all conditions
Methane system running	Methane levels are safe since the methane is being processed correctly	85% Runtime	85% Runtime	85% Runtime
Positive Inspection report - issues with cover are addressed	Landfill is safe	Positive Report	Anticipate Positive report	Anticipate Positive report

**Changes and Highlights to the Department's Budget:**

Interest on the Long Term Care Funds decreased in the second half of 2020 due to the pandemic.

There are two major investments to fund the landfill long-term care. As of December 31, 2019, these investments are:

1. Settlements from certain parties who contributed waste to the first landfill and from Sauk County's previous liability insurance company: \$3,135,632.
2. Funds held by the Wisconsin Department of Natural Resources for long-term care of the second landfill: \$1,836,684.

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	2021 Budget Request
<b>Description of Change</b>					
Tax Levy	0	0			0
Use of Fund Balance or Carryforward Funds	64,851	17,104			81,955
All Other Revenues	41,000	(16,000)			25,000
<b>Total Funding</b>	<b>105,851</b>	<b>1,104</b>	<b>0</b>	<b>0</b>	<b>106,955</b>
Labor Costs	0	0			0
Supplies & Services	105,851	1,104			106,955
Capital Outlay	0	0			0
Transfers to Other Funds	0	0			0
Addition to Fund Balance	0	0			0
<b>Total Expenses</b>	<b>105,851</b>	<b>1,104</b>	<b>0</b>	<b>0</b>	<b>106,955</b>

**Issues on the Horizon for the Department:**

Long Term Care Funds were intended to cover the management cost of the closed landfill for 40 years after its closure in 2007; however, the extremely low interest on the Long Term Care funds may create the need to levy taxes prior to the originally anticipated 40 years of coverage.

Sauk County is required to keep estimates of the newer landfill's long-term care cost. This was last reevaluated in 2014, and as of December 31, 2019 was estimated at \$1,917,551. This estimate must be updated in 2020.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 LANDFILL REMEDIATION

Program # -->	1	2	3	4		Dept.
Short Program Name -->	OLD	NEW			Outlay	Total \$

Is the Program Mandated?						
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
CLEAN SWEEP USER FEE						\$0
WASTE TO ENERGY						\$0
LANDFILL LABOR REIMBURSEMENT						\$0
INTEREST LANDFILL REMEDIATION	8,000	2,000				\$10,000
INTEREST ON LONG TERM CARE		15,000				\$15,000
						\$0
3. Use of Carryfwd / Fund Balance	31,735	50,220				\$81,955
4. Other Revenues						\$0
5. TOTAL REVENUES	\$39,735	\$67,220	\$0	\$0	\$0	\$106,955

EXPENSES

6. Wages, Salaries, Benefits						
7. Other Expenses	39,735	67,220				\$106,955
8. TOTAL EXPENSES	\$39,735	\$67,220	\$0	\$0	\$0	\$106,955

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: LANDFILL REMEDIATION</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: SOLID WASTE SITE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
					<b>Budget</b>				
<b>25060 LANDFILL REMEDIATION REVENUE</b>									
481160 INTEREST LANDFILL REMEDIATION	-30,786	-54,855	-72,789	-26,716	-50,000	-50,000	-29,000	-10,000	-40,000
481400 INTEREST ON LNG TRM CR INVEST	-17,395	-39,257	-43,318	-8,162	-38,000	-38,000	-12,000	-15,000	-23,000
493010 FUND BALANCE APPLIED	0	0	0	0	-18,654	-18,654	0	-81,955	63,301
<b>TOTAL LANDFILL REMEDIATION REVENUE</b>	<b>-48,181</b>	<b>-94,112</b>	<b>-116,108</b>	<b>-34,877</b>	<b>-106,654</b>	<b>-106,654</b>	<b>-41,000</b>	<b>-106,955</b>	<b>301</b>
<b>25060372 LANDFILL REMEDIATION OLD</b>									
520900 CONTRACTED SERVICES	14,563	11,970	14,209	4,734	23,000	23,000	23,000	23,000	0
522900 UTILITIES	1,694	1,309	1,306	623	2,800	2,800	2,500	2,500	-300
523100 GROUNDWATER MONITORING	5,885	10,054	10,929	2,871	12,000	12,000	12,000	12,000	0
530500 LICENSES AND PERMITS	115	115	115	0	118	118	115	115	-3
535000 REPAIRS AND MAINTENANCE	0	1	0	0	2,000	2,000	2,000	2,000	0
551000 INSURANCE	103	114	117	0	118	118	118	120	2
<b>TOTAL LANDFILL REMEDIATION OLD</b>	<b>22,360</b>	<b>23,563</b>	<b>26,675</b>	<b>8,228</b>	<b>40,036</b>	<b>40,036</b>	<b>39,733</b>	<b>39,735</b>	<b>-301</b>
<b>25060373 LANDFILL REMEDIATION NEW</b>									
520900 CONTRACTED SERVICES	31,546	31,374	41,294	10,332	40,000	40,000	40,000	40,000	0
522100 WATER TREATMENT/TESTING	1,692	3,572	2,037	719	2,000	2,000	2,000	2,100	100
522900 UTILITIES	4,244	1,309	1,304	623	3,000	3,000	2,500	2,500	-500
523100 GROUNDWATER MONITORING	10,929	14,394	20,297	12,100	19,000	19,000	19,000	20,000	1,000
535000 REPAIRS AND MAINTENANCE	1,888	272	2,142	236	2,500	2,500	2,500	2,500	0
551000 INSURANCE	103	114	117	0	118	118	118	120	2
<b>TOTAL LANDFILL REMEDIATION NEW</b>	<b>50,402</b>	<b>51,036</b>	<b>67,191</b>	<b>24,010</b>	<b>66,618</b>	<b>66,618</b>	<b>66,118</b>	<b>67,220</b>	<b>602</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-48,181</b>	<b>-94,112</b>	<b>-116,108</b>	<b>-34,877</b>	<b>-106,654</b>	<b>-106,654</b>	<b>-41,000</b>	<b>-106,955</b>	<b>301</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>72,762</b>	<b>74,598</b>	<b>93,866</b>	<b>32,238</b>	<b>106,654</b>	<b>106,654</b>	<b>105,851</b>	<b>106,955</b>	<b>301</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>24,581</b>	<b>-19,514</b>	<b>-22,241</b>	<b>-2,639</b>	<b>0</b>	<b>0</b>	<b>64,851</b>	<b>0</b>	

## 2021 Budget - Management Information Systems

Department Vision - Where the department would ideally like to be			
Through the provision of centralized, secure and effective technology solutions, MIS provides County agencies with the capability to improve the processes of County government.			
Department Mission - Major reasons for the department's existence and purpose in County government			
MIS provides the capability, through the application of information technology, to support the mission of Sauk County Government and related agencies. MIS provides an array of knowledge based solutions and services that are matched to the needs of the individual departments and programs that make up county government. These services and solutions are designed to enable departments and staff to make the fullest use of the technology possible, and are delivered in a people-focused, responsive manner.			
Elements of Countywide Mission Fulfilled			
Provide fiscally responsible / essential services			
Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific achievements	Completion Date
<p><b><u>Sustainability</u></b></p> <p>To proactively manage the maintenance and security of Sauk County's technology resources and infrastructure; to ensure the dependability, performance and usability of these systems; while implementing strategies to sustainably contain the ongoing cost of ownership.</p>	<p>System performance and availability</p> <p>All equip replaced per planned replacement schedules</p> <p>Reductions in the annual cost of systems ownership</p>	<p>Reduce the impact of security measures on end user productivity Maintain Critical down time at less than .001% All down time less than .02%</p> <ul style="list-style-type: none"> <li>• Workstation replacement cycles</li> <li>• Server replacement cycles</li> <li>• Print device replacement cycles</li> </ul> <p>Seek to reduce the ongoing cost of technology ownership by finding alternatives to current licensing and support models for key systems and infrastructure</p>	<p>Ongoing</p> <p>Ongoing</p> <p>December-21</p>
<p><b><u>Utilization</u></b></p> <p>To leverage the convergence of user knowledge with system capability, in a manner that seeks to derive the maximum benefit possible from Sauk County's technology resources, and prioritize the utilization of existing systems over the acquisition of new technology solutions.</p>	<p>Improved web content - improved use of calendaring and collaboration - better departmental reporting</p> <p>Improved visibility of network and devices</p>	<p>Improve overall utilization of technology through:</p> <ul style="list-style-type: none"> <li>• process improvement</li> <li>• training / training resources</li> </ul> <p>Update Security Technologies</p> <ul style="list-style-type: none"> <li>• Improve Security Monitoring Capabilities</li> <li>• Implement monitoring dashboards (systems)</li> <li>• Improve threat detection</li> <li>• Improve endpoint protection and management</li> </ul> <p>Expand remote work and remote access capabilities</p> <ul style="list-style-type: none"> <li>• Integration of remote participation tech into meeting rooms</li> <li>• Remote access to CB voting system</li> </ul>	<p>Ongoing</p> <p>March-21</p> <p>Ongoing</p>

## 2021 Budget - Management Information Systems

<p><b>Compliance</b></p> <p>To enforce appropriate user security and system policy, in a manner that seeks to ensure compliance with applicable rules and regulations, while reasonably mitigating risk.</p>	<p>Policies updated in timely fashion - security incidents managed in a timely fashion - training provided - completion of user assessments (audits)</p>	<p>Improve security and compliance</p> <ul style="list-style-type: none"> <li>• Policy Revisions as required</li> <li>• Dedicated staff and management training</li> <li>• Improve end user awareness and response</li> <li>• Conduct regular security risk assessments</li> </ul>	<p>December-21</p>
	<p>Risk prone percentage</p>	<p>Risk prone percentage lower than industry average per KnowBe4</p>	<p>Ongoing</p>
	<p>Implementation of redundant offsite data center for DR</p>	<p>Improve/Revise Disaster Recovery and Business Continuity</p> <ul style="list-style-type: none"> <li>• Implement system redundancy</li> <li>• Develop a continuity plan for key systems</li> <li>• Improve infrastructure at offsite facilities</li> <li>• Regularly test failover and recovery</li> </ul>	<p>December-21</p>
	<p>System Security incidents Reported and followed up on.</p>	<p>Document all incidents through the Incident Reporting Process</p>	<p>Ongoing</p>
	<p>Reductions in medium and high risk exposures identified in periodic Security Risk Assessments</p>	<ul style="list-style-type: none"> <li>• Items identified by SRA addressed in a timely fashion</li> <li>• SRA is updated bi annually or less</li> <li>• Continuous improvement in assessment results</li> </ul>	<p>December-21</p>
<p>Continuity between policy and system settings</p>	<ul style="list-style-type: none"> <li>• Improve desktop deployment strategy</li> <li>• Revise: Policy, Standards, Replacement Cycles</li> <li>• Development of a written systems DR plan</li> </ul>	<p>June-21</p>	
<p><b>Service</b></p> <p>To provide the array of knowledge based, technology services necessary to support the mission of the department and advance the strategic goals of Sauk County.</p>	<ul style="list-style-type: none"> <li>• Help call Statistics</li> <li>• User Satisfaction Survey</li> <li>• Outside agency hours</li> </ul>	<p>Enhance End User Support:</p> <ul style="list-style-type: none"> <li>• Enhance user support functions</li> <li>• Improve problem resolution times</li> <li>• Improve end user communication and feedback</li> <li>• Improve Helpdesk effectiveness</li> </ul>	<p>Ongoing</p>
	<p>End User / Department satisfaction survey</p>	<ul style="list-style-type: none"> <li>• Surveys conducted randomly following help calls</li> <li>• Annual DH survey at budget time</li> </ul>	<p>March-21</p>
	<p>Requests fulfilled to requesting departments and outside agency specifications</p>	<p>Departmental Requests</p>	<p>Ongoing</p>

### Program Evaluation

Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
Technical Support	Majority of MIS department work in this program. Encompasses all helpdesk activities, hardware replacement and upgrade, software upgrades and system administration.		Other Revenues	\$917,702	4.30	Average hours per help call  Project closed / projects in queue
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$917,702</b>		
			Wages & Benefits	\$400,058		
			Operating Expenses	\$1,114,480		
			<b>TOTAL EXPENSES</b>	<b>\$1,514,539</b>		
<b>COUNTY LEVY</b>	<b>\$596,837</b>					



## 2021 Budget - Management Information Systems

Research and Development	Work with County departments/agencies to find, evaluate new technology, purchase/or develop and implement that best meets their needs.  As technology changes, continuously assess the application of that technology, insure implemented solutions improve job efficiencies and meet regulatory requirements.		Other Revenues	\$13,560	2.84	
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$13,560</b>		
			Wages & Benefits	\$297,465		
			Operating Expenses	\$40,566		
			<b>TOTAL EXPENSES</b>	<b>\$338,031</b>		
<b>COUNTY LEVY</b>	<b>\$324,471</b>					
Training	As technology changes so do the skills required to support and use it. Provide for the ongoing skills training of MIS department employees and assist other department in providing end user training tailored to meet their staff needs.  Expand program to provide more MIS sponsored, in-house training on applications and systems specific to the County.		User Fees	\$0	0.62	
			Grants	\$0		
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$68,699		
			Operating Expenses	\$11,775		
<b>TOTAL EXPENSES</b>	<b>\$80,474</b>					
<b>COUNTY LEVY</b>	<b>\$80,474</b>					
Continuity and Security	Government's overall dependence on technology constitutes a substantial risk to the continuity of operations. A system failure could interrupt the provision of services. MIS continuously evaluates systems, seeking systemic weaknesses and applying necessary resources to lessen those weaknesses in an effort to mitigate risk.	45CFR 160 & 164	User Fees	\$0	0.95	Critical and non-critical unplanned downtime  Items identified in risk assessment addressed  Security incidents reported  Security breaches reported
			Grants	\$0		
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$95,469		
			Operating Expenses	\$23,137		
<b>TOTAL EXPENSES</b>	<b>\$118,606</b>					
<b>COUNTY LEVY</b>	<b>\$118,606</b>					
External Support	Assist other units of government, within Sauk County, with technology support. Develop cooperative agreements for sharing of resources.		Other Revenues	\$20,000	0.22	Revenues received cover costs
			<b>TOTAL REVENUES</b>	<b>\$20,000</b>		
			Wages & Benefits	\$20,470		
			Operating Expenses	\$856		
			<b>TOTAL EXPENSES</b>	<b>\$21,326</b>		
<b>COUNTY LEVY</b>	<b>\$1,326</b>					
Phones	Maintain phone system network which includes Courthouse/West Square, Health Care Center, Human Services Reedsburg, Highway Shops, Parks and LEC, including 9-1-1 System as well as all phone/data wiring for all facilities.		Other Revenues	\$22,000	0.44	Downtime in hours  Enhanced functions utilized
			<b>TOTAL REVENUES</b>	<b>\$22,000</b>		
			Wages & Benefits	\$40,599		
			Operating Expenses	\$258,502		
			<b>TOTAL EXPENSES</b>	<b>\$299,101</b>		
<b>COUNTY LEVY</b>	<b>\$277,101</b>					

## 2021 Budget - Management Information Systems

Outlay	Purchase technology items and products for County technology.	Other Revenues	\$414,511	
		<b>TOTAL REVENUES</b>	<b>\$414,511</b>	
		Operating Expenses	\$529,991	
		<b>TOTAL EXPENSES</b>	<b>\$529,991</b>	
		<b>COUNTY LEVY</b>	<b>\$115,480</b>	
Totals		<b>TOTAL REVENUES</b>	<b>\$1,387,773</b>	9.37
		<b>TOTAL EXPENSES</b>	<b>\$2,902,068</b>	
		<b>COUNTY LEVY</b>	<b>\$1,514,295</b>	

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
Help Call Volume	9,919	9,900	10,500
Help Call Hours	7,300	7,000	7,500
Projects Opened	1,807	1,800	1,800
Projects Closed	1,779	1,800	1,800
Project Hours Total	1,691	2,000	2,000
External Support Hours	183	360	350
Planned System Downtime Hours	29	70	70
Consulting Expenditures	91,511	150,000	140,000
Total Information Technology Expenditure	1,923,629	2,500,000	3,000,000
Number of Trainings Provided by MIS Staff	18	18	18
Number of Employees Attending Trainings Hosted by MIS Staff	82	20	80
Security Incidents Reported	14	20	25
Number of Incidents Determined to be Breaches	3	7	10

### Key Outcome Indicators - How well are we doing?

Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Critical Unplanned Downtime (in hours)	Downtime is an indirect measurement of the effectiveness of our system maintenance programs. Critical downtime is a system outage that results in lost productivity for system users. Preventing such outages is the first priority of our maintenance programs.	2.00	0.00	<8.75 hrs
Non-Critical Unplanned Downtime (in hours)		3.10	3.10	<60 hrs
Average hours per help call	This is a measure of the average amount of worked time expended in resolving issues brought to the helpdesk and is an indicator of the complexity of these requests and / or the effectiveness of this function	0.9 (54 minutes)	0.85 (51 minutes)	0.90 (54 minutes)
Project Closed / Projects in Queue	This is a measure of capacity vs workload and serves as a partial indicator of effectiveness	81.00%	50.00%	50.00%
Items Identified in Risk Assessment Addressed		1	3	5
Users to complete annual training	Percentage of employees that completed the annual security awareness training	68.00%	80.00%	90.00%
Risk Prone Percentage	Percentage of employees that exhibit risk prone behavior based upon periodic assessments by KnowBe4	14.00%	<14%	<13%

**Changes and Highlights to the Department's Budget:**

Tax levy spending is decreasing by \$145,000. The decrease is relative to a large increase in funding last year for two significant projects: the upgrade of the 911 system and hardware upgrades to the phone system. When considering the levy cost of the 2021 budget in light of these prior year's costs, the cost of operations is increasing for 2021 as compared to 2020. This increase is due to annual wage and benefit increases.

	<u>2020</u>			<u>2021</u>			
	Amended Budget	Less CF Funding	Operational Budget	911 System Upgrade	Phone System Upgrade	2021 Cost to Continue Operations	Budget Request
<b>Description of Change</b>							
Tax Levy	1,658,854		1,658,854	(125,000)	(50,000)	30,441	1,514,295
Use of Fund Balance or Carryforward Funds	0	0	0			0	0
Replacement Fund	164,504		164,504			66,684	231,188
All Other Revenues	2,172,307	(820,124)	1,352,183			(195,598)	1,156,585
<b>Total Funding</b>	<b>3,995,665</b>	<b>(820,124)</b>	<b>3,175,541</b>	<b>(125,000)</b>	<b>(50,000)</b>	<b>(98,473)</b>	<b>2,902,068</b>
Labor Costs	891,825		891,825			30,936	922,761
Unemployment Comp	0		0			0	0
Supplies & Services	1,297,401		1,297,401		0	151,915	1,449,316
Capital Outlay	1,806,439	(820,124)	986,315	(125,000)	(50,000)	(281,324)	529,991
<b>Total Expenses</b>	<b>3,995,665</b>	<b>(820,124)</b>	<b>3,175,541</b>	<b>(125,000)</b>	<b>(50,000)</b>	<b>(98,473)</b>	<b>2,902,068</b>

**Issues on the Horizon for the Department:**

The greatest challenge facing Sauk County, with regard to the technology budget, is the increasing cost of ownership for technology, due to the ever increasing cost of license and support agreements. MIS is continually looking for options, when purchasing equipment, to help manage these costs into the future.

SAUK COUNTY, WISCONSIN  
 BUDGET YEAR 2021  
 PROGRAM COST SCHEDULE  
 Department: Management Information Systems

Program # -->	1	2	3	4	5	6	7	Dept
Short Program Name -->	Tech Supp	R&D	Training	Security	Ex Support	Phone	Outlay	Total \$

REVENUES

1. User Fee Revenues (Attach Fee Schedules)								\$0
2. Grants (List)								\$0
Rebates						22,000		\$22,000
								\$0
								\$0
3. Use of Carryfwd / Fund Balance	0	0	0	0				\$0
4. Replacement Fund	36,867						194,320	\$231,188
5. Chargeback Funds	880,834	13,560				0	220,191	\$1,114,585
								\$0
6. Other Revenues				0	20,000			\$20,000
<b>7. TOTAL REVENUES</b>	<b>\$917,702</b>	<b>\$13,560</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$22,000</b>	<b>\$414,511</b>	<b>\$1,387,773</b>

EXPENSES

8. Wages, Salaries, Benefits	400,058	297,465	68,699	95,469	20,470	40,599	N/A	\$922,761
9. Replacement Equip Outlay							107,600	\$107,600
10. Replacement Copier Outlay							40,400	\$40,400
11. Copier Maintenance	45,000							\$45,000
12. Other Outlay							381,991	\$381,991
13. Other Expenses	1,069,480	40,566	11,775	23,137	856	258,502		\$1,404,316
<b>14. TOTAL EXPENSES</b>	<b>\$1,514,539</b>	<b>\$338,031</b>	<b>\$80,474</b>	<b>\$118,606</b>	<b>\$21,326</b>	<b>\$299,101</b>	<b>\$529,991</b>	<b>\$2,902,068</b>

COUNTY LEVY/COUNTY COST

15. Line 14 minus line 7	\$596,837	\$324,471	\$80,474	\$118,606	\$1,326	\$277,101	\$115,480	\$1,514,295
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: MANAGEMENT INFORMATION SYSTEMS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To 2021</b>	<b>2020 Amended To 2021</b>
<b>10025 MANAGEMENT INFORMATION REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-1,261,848	-1,307,955	-1,454,203	-829,427	-1,658,854	-1,658,854	-1,658,854	-1,514,295	-144,559
452050 TELEPHONE REBATES	-196	-17,761	-17,104	-10,200	-22,000	-22,000	-22,000	-22,000	0
472490 LOCAL GOVT/AGENCY PAYMENTS	-19,121	-12,067	-16,418	-6,106	-20,000	-20,000	-20,000	-20,000	0
474010 DEPARTMENTAL CHARGES	-948,224	-1,424,637	-1,403,940	-841,524	-1,310,183	-1,597,405	-1,597,405	-1,114,585	-482,820
474040 REPLACEMENT FUND CHARGES	-195,151	-122,208	-171,852	-82,252	-164,504	-164,504	-164,504	-231,188	66,684
483300 SALE OF MATERIAL AND SUPPLIES	-308	-256	-190	-15	0	0	0	0	0
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	0	-532,902	0	0	-532,902
<b>TOTAL MANAGEMENT INFORMATION REVENUE</b>	<b>-2,424,848</b>	<b>-2,884,885</b>	<b>-3,063,708</b>	<b>-1,769,523</b>	<b>-3,175,541</b>	<b>-3,995,665</b>	<b>-3,462,763</b>	<b>-2,902,068</b>	<b>-1,093,597</b>
<b>10025147 MANAGEMENT INFORMATION SYSTEMS</b>									
511100 SALARIES PERMANENT REGULAR	617,137	646,044	624,518	306,064	630,157	630,157	630,157	652,486	22,329
511200 SALARIES-PERMANENT-OVERTIME	4,058	9,812	13,919	8,634	8,702	8,702	12,000	9,046	344
511800 FT WAGES NONPRODUCTIVE	0	170	0	0	0	0	0	0	0
511900 LONGEVITY-FULL TIME	2,020	2,190	2,111	0	2,250	2,250	2,250	2,420	170
512100 WAGES-PART TIME	35,550	36,369	37,090	18,290	45,116	45,116	45,116	45,536	420
512900 LONGEVITY-PART TIME	273	284	296	0	307	307	0	336	29
514100 FICA & MEDICARE TAX	48,699	50,579	49,318	24,159	52,520	52,520	52,520	54,302	1,782
514200 RETIREMENT-COUNTY SHARE	44,788	46,502	43,710	22,477	45,855	45,855	45,855	47,427	1,572
514400 HEALTH INSURANCE COUNTY SHARE	114,877	112,642	99,567	57,373	105,919	105,919	105,919	110,050	4,131
514500 LIFE INSURANCE COUNTY SHARE	261	295	262	143	276	276	276	303	27
514600 WORKERS COMPENSATION	589	678	707	356	723	723	723	855	132
520100 CONSULTANT AND CONTRACTUAL	82,578	127,350	100,902	15,056	89,255	89,255	89,255	86,060	-3,195
522500 TELEPHONE	92,475	69,188	45,682	38,626	55,460	55,460	105,460	55,460	0
522700 911 EMERGENCY NUMBER	37,512	36,300	40,169	1,318	10,000	10,000	10,000	10,000	0
522720 911 SURCHARGE FEE	89,781	89,781	89,781	29,927	93,000	93,000	93,000	93,000	0
524100 COMPUTER SUPPORT / MNT	767,784	870,221	1,017,432	728,214	979,726	979,726	979,726	1,133,836	154,110
524800 MAINTENANCE AGREEMENT	1,218	2,604	0	0	0	0	0	0	0
531100 POSTAGE AND BOX RENT	18	77	122	74	250	250	250	250	0
531200 OFFICE SUPPLIES AND EXPENSE	297	388	0	0	2,000	2,000	2,000	3,000	1,000
531400 SMALL EQUIPMENT	3,216	0	0	0	0	0	0	0	0
532200 SUBSCRIPTIONS	0	0	0	0	1,200	1,200	1,200	1,200	0
532400 MEMBERSHIP DUES	425	425	425	0	1,000	1,000	1,000	1,000	0
532500 SEMINARS AND REGISTRATIONS	125	305	2,495	0	1,500	1,500	1,500	1,500	0
532600 ADVERTISING	0	0	0	0	250	250	250	250	0
532800 TRAINING AND INSERVICE	1,645	5,511	-69	350	10,000	10,000	10,000	10,000	0
533200 MILEAGE	274	368	455	607	1,500	1,500	1,500	1,500	0
533500 MEALS AND LODGING	0	143	2,262	0	1,200	1,200	1,200	1,200	0
534000 OPERATING/MEETING SUPPLIES	31,798	38,805	42,946	17,210	50,560	50,560	50,560	50,560	0
535400 COMPUTER SUPPLIES	75	0	0	0	500	500	0	500	0

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: MANAGEMENT INFORMATION SYSTEMS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>10025147 MANAGEMENT INFORMATION SYSTEMS</b>									
581900 CAPITAL OUTLAY	511,873	910,974	680,433	310,655	986,315	1,806,439	1,806,389	529,991	-1,276,448
<b>TOTAL MANAGEMENT INFORMATION SYSTEMS</b>	<b>2,489,344</b>	<b>3,058,005</b>	<b>2,894,534</b>	<b>1,579,533</b>	<b>3,175,541</b>	<b>3,995,665</b>	<b>4,048,106</b>	<b>2,902,068</b>	<b>-1,093,597</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-2,424,848</b>	<b>-2,884,885</b>	<b>-3,063,708</b>	<b>-1,769,523</b>	<b>-3,175,541</b>	<b>-3,995,665</b>	<b>-3,462,763</b>	<b>-2,902,068</b>	<b>-1,093,597</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>2,489,344</b>	<b>3,058,005</b>	<b>2,894,534</b>	<b>1,579,533</b>	<b>3,175,541</b>	<b>3,995,665</b>	<b>4,048,106</b>	<b>2,902,068</b>	<b>-1,093,597</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>64,496</b>	<b>173,120</b>	<b>-169,175</b>	<b>-189,990</b>	<b>0</b>	<b>0</b>	<b>585,343</b>	<b>0</b>	

## Personnel Department

### Department Vision - Where the department would ideally like to be

The mission of the Sauk County Personnel Department is to lead county government's innovative human resource system by recruiting and retaining a talented and diverse workforce to ensure the best service to the public, as well as provide guidance and information to all departments of the County.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Personnel Department as directed by the Sauk County Board of Supervisors will advocate for the fair and equitable treatment of applicants and employees through adherence to laws, statutes and policies and procedures pertaining to the administration of the County.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Cooperation

Justice & Public Safety - Security for county buildings / employees

Outside Issues - Communication - into and with the community

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Develop and maximize both timekeeping and human resources related technology.	Implementation of effective timekeeping and human resources information system.	Development of global timekeeping system and practices. Expansion of human resources related technology for both employees and department. Flexible, user-friendly, integrated technology for time reporting and human resources systems. Additional services provided for employees and managers.	June 2021
Settlement of WPPA (Sheriff's Department) collective bargaining agreement prior to contract expiration.	Collective bargaining agreement settled by July 2021.	Fair and equitable settlement of the collective bargaining agreement. Ensure collective bargaining agreements align with economic conditions and operational needs.	July 2021
Continued review of compensation structure for effectiveness and competitiveness with the market.	Employees compensated appropriately. Competitive with labor market and fewer reclassification requests.	Continued review of compensation philosophy and maintenance of the wage structure to avoid another compensation analysis, wage compression, pay employees fairly and equitably, competitive pay practices with applicable market.	December 2021'
Continued employee wellness initiatives with various assessments and/or biometric screening in collaboration with the health insurance provider and broker	Healthier employees and future lower health insurance premiums.	Promotion of a culture of wellness and health. Continued implementation of additional wellness programming for employees results in a healthier workforce. Evaluation of different wellness programs and systems. Anticipated overall reduction in claims experience will result in lower future premiums.	December 2021
Continued review of SCCO Chapter 13 and Policy Document(s).	Additional Personnel Ordinance, Employee Handbook Policy Document, and Safety Manual updated in 2021.	More frequent reviews and updates to ensure consistency with current practices and applicable employment laws, as well as improved responsiveness to employee requests. Implement supplemental documents to coincide with policy.	December 2021'
Evaluation of existing employment structures, benefits, and performance management system.	Continual evaluation of areas for effectiveness to ensure keeping up with changing demographic of the workforce.	Review of benefits related programming to ensure competitive with the market. Potentially add employee benefits when necessary. Determine best approach for employee performance management to retain employees. Implement stay interviews to reduce turnover, increase retention, and research Sauk County's strategic strengths and weaknesses.	December 2021
Continued focus on development of meaningful management and employee training programs.	Managers and employees provided adequate tools and training for execution of job duties.	Development of training programs for new and ongoing management related processes and procedures results in more effective management staff. Leaders are identified and more prepared to deal with related employee issues.	Ongoing
Exploration of additional options for health insurance (plan design, possible self-funding, collaboration with other entities).	Improved options and coverage for employees and future lower health insurance premiums.	Possible additional options for health insurance and additional wellness programming for employees. Overall reduction of rates, premiums and claims experience.	Ongoing
Leverage approaches to talent acquisition and retention.	Development of recruitment and employment branding, "work that matters."	Focus on the importance of working in the public sector by the branding efforts of, "work that matters" to attract, source, and recruit quality candidates. Fully leverage tools to recruit, retain, and develop a diverse and talented workforce. Implementation of a Careers Page with resources for applicants and candidates as they move through our process.	Ongoing

## Personnel Department

Promotion of employee engagement and improved culture.	Satisfaction surveys for both new and existing employees.	Survey employees to gauge satisfaction levels. Continue to change suggested areas related to human resources within purview of committee. Promotion of collaboration and commitment to goals of the county.	Ongoing
Management of complex employment laws related to human resources.	Compliance and training regarding emerging employment laws.	Continued proactiveness and responsiveness to employment issues by reviewing compliance related to current and evolving employment laws such as areas of harassment, Fair Labor Standards Act, Family Medical Leave Act, and Affordable Care Act.	Ongoing
Continue to review Increased efficiencies with Safety, Workers Compensation and Risk Management programs.	Fewer workers compensation claims; effective employee safety related training.	Development of more meaningful training programs and calendar for safety related processes and procedures results in safer work environment. Overall less risk and claims exposure.	Ongoing

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
Human Resources Administration	Employee Assistance Program, Employee Relations, Employee Development/Training, Unemployment (hearings and claims), wage/hour compliance, ADA/Civil Rights/EEO	Wis Stats 103 and 108	Other Revenues	\$75	1.43	Percentage of Departments with Complete Succession/Continuity Plans
			Use of Carryforward	\$11,250		
			<b>TOTAL REVENUES</b>	<b>\$11,325</b>		
			Wages & Benefits	\$125,040		
			Operating Expenses	\$43,715		
			<b>TOTAL EXPENSES</b>	<b>\$168,755</b>		
Labor Relations and Negotiations	Collective bargaining, contract interpretation, contract preparation, labor/management relations, grievance mediation/arbitration, conflict dispute/resolution	Wis Stats 111	<b>COUNTY LEVY</b>	<b>\$157,430</b>	0.10	Average Contract Settlement
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$10,809		
			Operating Expenses	\$2,025		
			<b>TOTAL EXPENSES</b>	<b>\$12,834</b>		
			<b>COUNTY LEVY</b>	<b>\$12,834</b>		
Recruitment and Selection	On-line application system, employment advertising, interviews, testing, selection, union position postings, shift bids	Wis Stats 103	Wages & Benefits	\$75,394	1.15	Improved talent acquisition, improved retention practices.
			Operating Expenses	\$26,358		
			<b>TOTAL EXPENSES</b>	<b>\$101,752</b>		
			<b>COUNTY LEVY</b>	<b>\$101,752</b>		
Classification and Compensation	FLSA, performance appraisals, position descriptions, vacant position audits (VPA), job description maintenance/development/compliance, market adjustments, reclassifications, benchmarking, new position requests.	Wis Stats 103	<b>TOTAL REVENUES</b>	<b>\$0</b>	0.15	Completion, implementation and maintenance of classification and compensation analysis.
			Wages & Benefits	\$16,214		
			Operating Expenses	\$5,668		
			<b>TOTAL EXPENSES</b>	<b>\$21,882</b>		
Benefits Administration	ACA implementation, Family Medical Leave Act (FMLA), COBRA, HIPAA, Deferred Compensation, WRS coordination, EAP, Health Insurance and Other Voluntary Benefits (short term disability, Section 125, dental, vision, life insurance, etc.), employee wellness initiatives.	Wis Stats 103 and 111	<b>COUNTY LEVY</b>	<b>\$21,882</b>	1.15	Low health insurance percentage increase over prior year and variety of options for voluntary benefits.
			Other Revenues	\$4,000		
			<b>TOTAL REVENUES</b>	<b>\$4,000</b>		
			Wages & Benefits	\$102,365		
Workers Compensation	Coordinate all aspects of Workers Compensation program, risk management, liability, safety and other related training.	Wis Stats 101, 102, 343	Operating Expenses	\$35,787	1.32	Reduced risk, liability and maintain lower modification rating for Workers Compensation.
			<b>TOTAL EXPENSES</b>	<b>\$138,152</b>		
			<b>COUNTY LEVY</b>	<b>\$134,152</b>		
			Use of Carryforward	\$13,500		
			<b>TOTAL REVENUES</b>	<b>\$13,500</b>		
			Wages & Benefits	\$131,271		
Operating Expenses	\$34,896					
Totals			<b>TOTAL EXPENSES</b>	<b>\$166,167</b>	5.30	
			<b>COUNTY LEVY</b>	<b>\$152,667</b>		
			<b>TOTAL REVENUES</b>	<b>\$28,825</b>		
			<b>TOTAL EXPENSES</b>	<b>\$609,540</b>		
			<b>COUNTY LEVY</b>	<b>\$580,715</b>		



## Personnel Department

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimate	2021 Budget
Benefits Administration - Leave of Absence Coordination	319 applications 177 COBRA docs	300 applications 125 COBRA docs	300 applications 150 COBRA docs
Benefits Administration - New Employee Benefits Orientation	77 orientation/10 trainings	60 orientation/10 trainings	50 orientations/10 trainings
Classification and Compensation - General Administration	600 performance appraisals 2 internal promotions 2 reclass vacant positions 10.55 new positions created 7 reclass budget process project position created LTE extension positions eliminated	600 performance appraisals 4 internal promotions 0 reclass vacant positions new positions created 20 reclass budget process 0 project position created 3 LTE extensions 2 positions eliminated	600 performance appraisals 5 internal promotions reclass vacant positions new positions created reclass budget process project position created LTE extensions positions eliminated
Employee Assistance Program (Utilization and Helpline Use)	75	90	100
Employee Benefits and Policies Orientation	77	80	75
Employee Onboarding Program (Admin, EM, HR, MIS, Safety)	11	4	12
Employee Retention and Turnover	20% Turnover 80% Retention	18% Turnover 82% Retention	17% Turnover 83% Retention
Health Insurance Participants (Employees)	505	515	520
Implementation of the Classification and Compensation Analysis (Job Description Management & Maintenance)	325 Job descriptions revised	325 Job descriptions revised	320 Job descriptions revised
Labor Relations (Grievances and Hearings)	0 Step Three Hearings 0 Grievance Arbitrations 0 Interest Arbitration Hearing 0 Side Letter 0 Contract Negotiation	0 Step Three Hearings 0 Grievance Arbitrations 0 Interest Arbitration Side Letters Contract Negotiation	0 Step Three Hearings 0 Grievance Arbitrations 0 Interest Arbitration Side Letters 1 Contract negotiation
Lighthouse Utilization (third party complaint system)	3	3	0
Recruitment and Selection - (All Departments)	1531 applications 92 recruitments 15 posting/shift bids	2000 applications 75 recruitments 15 posting/shift bids	2,100 applications 80 recruitments 18 posting/shift bids
Training Program - Management Series (Conflict, Documentation, Employment Law, Interview Techniques, Management Basics, Performance Management, Recruitment, Risk Management)	24 sessions	24 sessions	30 sessions
Wellness Fair for Employees	150 participants	0 participants	300 participants
Risk Management, Safety, Training, and Workers Compensation	7.15 WC Incident Rate 3 Lost workday cases 46 Trainings	7.00 WC Incident Rate 3 Lost workday cases 40 Trainings	7.00 WC Incident Rate 3 Lost workday cases 50 Trainings
Property/Liability Claims Management	23	20	20

## Personnel Department

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
<b>Description</b>	<b>What do the results mean?</b>	<b>2019 Actual</b>	<b>2020 Estimate</b>	<b>2021 Budget</b>
Benefits Administration - Health Insurance Percentage Increase Over Prior Year (Statewide average approximately 5% -11%)	Lower overall health insurance premiums results in reductions for employee and employer share of health insurance.	5.77%	6.00%	3.90%
Benefits Administration - Health Risk Assessment (HRA) Completion	Employee completion of the HRA/biometric screening results in healthier employees, as well as lower health insurance premiums.	76.00%	50.00%	60.00%
Continued Implementation of Affordable Care Act	Mandates have changed with the ACA for employers. Compliance with employer mandates of the ACA and other related reporting.	100.00%	100.00%	100.00%
Labor Relations (Average Contract Settlement - Sheriff's Department)	Internal parity between all departments while maintaining competitiveness for talent acquisition purposes.	1.50%	1.25%	1.25%
Succession/Continuity Planning (Percentage of Departments Completed)	Departments are more prepared when attrition occurs.	75.00%	75.00%	80.00%
Wellness Programming Activities, one per quarter	Wellness programming that has positive impacts on employees; more accountability.	100.00%	50.00%	100.00%
Incorporation of monthly new employee onboarding, HR and safety training.	Employees are more prepared for new roles and able to respond more appropriately to safety related issues.	100.00%	100.00%	100.00%

**Changes and Highlights to the Department's Budget:**

The Personnel Department is committed to developing and providing innovative human resources and safety services for employees that align with both county and departmental goals. The department is planning to address trends and challenges related to effective human resource management.

The allocation of \$166,993 for a global timekeeping and Human Resource Management (HRM) system was budgeted in 2020. The system is planned for implementation in 2020/2021.

Recruitments continue to increase due to turnover and retirements, while the number of applicants per recruitment continues to decrease. Trends within talent acquisition move away from traditional recruitment advertising, such as Monster or Zip Recruiter, and toward employment branding and individualized candidate experience. Traditional job boards are costly, and with the loss of one vendor we are capitalizing on the opportunity to switch to branding Sauk County as an employer of choice. Current branding costs are low, but time spent is high.

The Triple I System is used by all county departments to report an on the job injury, illness, or property incident. The current system does not allow for limited sharing of information and the flow for entering information and the types of information needed tend to confuse employees and managers while completing the form. The upgrade costs account for 100 hours of MIS staff time.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>			<b>Global timekeeping system implementation 2020</b>	<b>Recruitment Advertisements</b>	<b>Triple I System Upgrade</b>	
Tax Levy	809,215	(69,506)	(166,993)	(7,000)	15,000	580,716
Use of Fund Balance or Carryforward Funds	98,513	(15,756)	(58,007)			24,750
All Other Revenues	3,425	650				4,075
<b>Total Funding</b>	<b>911,153</b>	<b>(84,612)</b>	<b>(225,000)</b>	<b>(7,000)</b>	<b>15,000</b>	<b>609,541</b>
Labor Costs	469,038	(7,947)				461,091
Supplies & Services	442,115	(76,665)	(225,000)	(7,000)	15,000	148,450
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>911,153</b>	<b>(84,612)</b>	<b>(225,000)</b>	<b>(7,000)</b>	<b>15,000</b>	<b>609,541</b>

**Issues on the Horizon for the Department:**

The demand for strategic, consultative, and collaborative human resources related services continues to grow, and will into future years. A diverse set of challenges related to human resources may have global implications for the county including deploying new talent acquisition strategies, more flexible work structures, workforce diversity and inclusion, and management of complex employment laws.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Personnel

Program # -->	1	2	3	4	5	6		Dept
Short Program Name -->	Human Resources Admin	Labor/ Employee Relations	Recruitment	Classification & Compensation	Benefits	Work Comp / Risk Mgmt / Safety	Outlay	Total \$

Is the Program Mandated?	Yes	Yes	Yes	Yes	Yes	Yes		
Statutory Reference	Wis Stats 103 and 108	Wis Stats 111	Wis Stats 103	Wis Stats 103	Wis Stats 103 and 108	Wis Stats 102		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)								\$0
Section 125 Forfeitures					3,000			\$3,000
COBRA Admin					1,000			\$1,000
								\$0
2. Grants (List)								\$0
								\$0
3. Use of Carryfwd / Fund Balance	11,250					13,500		\$24,750
								\$0
4. Other Revenues								\$0
Copier Fees (Records)	75							\$75
Misc		0						\$0
								\$0
<b>5. TOTAL REVENUES</b>	<b>\$11,325</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$13,500</b>	<b>\$0</b>	<b>\$28,825</b>

EXPENSES

6. Wages, Salaries, Benefits	125,040	10,809	75,394	16,214	102,365	131,271	0	\$461,091
7. Other Expenses	43,715	2,025	26,358	5,668	35,787	34,896.2		\$148,449
<b>8. TOTAL EXPENSES</b>	<b>\$168,755</b>	<b>\$12,834</b>	<b>\$101,752</b>	<b>\$21,882</b>	<b>\$138,152</b>	<b>\$166,167</b>	<b>\$0</b>	<b>\$609,540</b>

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$157,430	\$12,834	\$101,752	\$21,882	\$134,152	\$152,667	\$0	\$580,715
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<b>Fund: GENERAL FUND</b>									<b>\$ Change</b>
<b>Department: PERSONNEL</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>		<b>Amended To</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>2021</b>
					<b>Budget</b>				<b>2021</b>
<b>10011 PERSONNEL REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-543,783	-557,405	-574,504	-404,608	-809,215	-809,215	-809,215	-580,716	-228,499
451650 COPIER/POSTAGE/MISC	0	-30	0	0	-75	-75	-75	-75	0
452160 SECTION 125 FORFEITURES	-10,364	-5,970	-4,064	-7,302	-2,500	-2,500	-7,302	-3,000	500
461400 COBRA ADMINISTRATION FEES	-2,122	-1,126	-1,471	-980	-750	-750	-1,800	-1,000	250
474010 DEPARTMENTAL CHARGES	0	0	-1,600	0	0	0	0	0	0
484160 MISCELLANEOUS REVENUES	-244	0	0	0	-100	-100	0	0	-100
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	0	-98,513	0	-24,750	-73,763
<b>TOTAL PERSONNEL REVENUE</b>	<b>-556,514</b>	<b>-564,531</b>	<b>-581,639</b>	<b>-412,890</b>	<b>-812,640</b>	<b>-911,153</b>	<b>-818,392</b>	<b>-609,541</b>	<b>-301,612</b>
<b>10011143 PERSONNEL</b>									
511100 SALARIES PERMANENT REGULAR	245,113	259,828	265,508	141,210	288,079	288,079	266,689	269,625	-18,454
511200 SALARIES-PERMANENT-OVERTIME	0	140	0	185	0	0	0	0	0
511900 LONGEVITY-FULL TIME	674	734	674	0	774	774	394	434	-340
512100 WAGES-PART TIME	0	0	4,042	674	0	0	0	0	0
514100 FICA & MEDICARE TAX	17,617	18,545	19,406	10,381	22,097	22,097	20,249	20,659	-1,438
514200 RETIREMENT-COUNTY SHARE	16,704	17,450	17,283	8,670	18,890	18,890	15,730	17,621	-1,269
514400 HEALTH INSURANCE COUNTY SHARE	48,780	47,894	35,573	17,118	35,725	35,725	25,305	44,311	8,586
514500 LIFE INSURANCE COUNTY SHARE	46	47	55	28	60	60	50	45	-15
514600 WORKERS COMPENSATION	139	156	150	85	173	173	160	189	16
514800 UNEMPLOYMENT	0	0	0	0	0	0	200	600	600
520100 CONSULTANT AND CONTRACTUAL	2,806	0	0	0	0	0	0	0	0
521800 PURCHASED SERVICES	28,315	30,435	20,565	12,536	25,674	31,674	27,174	27,500	-4,174
522500 TELEPHONE	601	644	692	233	1,000	1,000	1,000	1,800	800
531100 POSTAGE AND BOX RENT	422	364	358	164	400	400	400	400	0
531200 OFFICE SUPPLIES AND EXPENSE	1,209	1,061	1,291	618	1,000	1,200	1,200	1,200	0
531300 PHOTO COPIES	0	0	0	0	25	25	25	25	0
531800 MIS DEPARTMENT CHARGEBACKS	20,891	8,582	18,387	12,382	236,940	315,513	76,000	11,490	-304,023
532200 SUBSCRIPTIONS	199	617	289	800	1,300	1,300	1,000	1,000	-300
532400 MEMBERSHIP DUES	415	393	615	285	500	500	500	500	0
532600 ADVERTISING	16,496	16,042	16,221	1,217	23,000	23,000	1,000	16,000	-7,000
532800 TRAINING AND INSERVICE	1,667	2,962	1,079	999	5,000	8,000	3,000	7,500	-500
533200 MILEAGE	403	401	223	0	600	600	100	500	-100
533500 MEALS AND LODGING	21	18	21	0	200	200	50	200	0
536100 REFERENCE CHECKS	960	1,181	2,512	507	3,000	3,000	3,000	3,500	500
536500 EMPLOYEE RECOGNITION	2,312	7,300	2,549	3,990	0	5,740	3,990	4,750	-990
537300 EMPLOYEE ASSISTANCE	0	0	11,400	4,500	11,500	11,500	11,500	11,500	0
<b>TOTAL PERSONNEL</b>	<b>405,790</b>	<b>414,793</b>	<b>418,895</b>	<b>216,581</b>	<b>675,937</b>	<b>769,450</b>	<b>458,716</b>	<b>441,349</b>	<b>-328,101</b>

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: PERSONNEL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>10011146 NEGOTIATIONS AND LABOR</b>									
532300 PROFESSIONAL SUBSCRIPTION	0	80	75	0	0	0	0	0	0
532400 MEMBERSHIP DUES	75	25	0	25	125	125	125	125	0
532800 TRAINING AND INSERVICE	754	2,010	0	0	1,500	1,500	1,000	1,500	0
533200 MILEAGE	128	0	0	0	200	200	200	200	0
533500 MEALS AND LODGING	0	98	0	0	200	200	200	200	0
<b>TOTAL NEGOTIATIONS AND LABOR</b>	<b>957</b>	<b>2,213</b>	<b>75</b>	<b>25</b>	<b>2,025</b>	<b>2,025</b>	<b>1,525</b>	<b>2,025</b>	<b>0</b>
<b>10011152 RISK MANAGEMENT AND INSURANCE</b>									
511100 SALARIES PERMANENT REGULAR	54,670	67,515	71,097	35,759	73,761	73,761	73,761	76,786	3,025
511900 LONGEVITY-FULL TIME	0	0	60	0	60	60	60	100	40
514100 FICA & MEDICARE TAX	4,073	4,946	5,101	2,615	5,647	5,647	5,647	5,882	235
514200 RETIREMENT-COUNTY SHARE	3,438	4,519	4,667	2,414	4,983	4,983	4,983	5,190	207
514400 HEALTH INSURANCE COUNTY SHARE	11,635	15,965	16,791	9,675	17,861	17,861	17,862	18,559	698
514500 LIFE INSURANCE COUNTY SHARE	13	18	19	13	20	20	20	37	17
514600 WORKERS COMPENSATION	435	772	948	440	908	908	908	1,053	145
514800 UNEMPLOYMENT	1,806	0	0	0	0	0	0	0	0
521100 MEDICAL EXAMINATIONS	9,220	6,833	9,755	2,318	11,000	11,000	5,000	11,000	0
522500 TELEPHONE	0	35	13	0	250	250	250	250	0
531100 POSTAGE AND BOX RENT	10	14	4	3	50	50	50	50	0
531200 OFFICE SUPPLIES AND EXPENSE	2,119	167	0	62	560	560	560	560	0
531800 MIS DEPARTMENT CHARGEBACKS	812	0	268	139	278	278	278	15,300	15,022
532200 SUBSCRIPTIONS	1,372	1,455	1,580	1,455	2,000	2,000	2,000	2,000	0
532400 MEMBERSHIP DUES	1,075	150	650	650	1,000	1,000	1,000	10,000	9,000
532800 TRAINING AND INSERVICE	11,919	13,079	9,227	0	12,500	17,500	2,000	15,500	-2,000
533200 MILEAGE	0	50	382	38	200	200	200	200	0
533500 MEALS AND LODGING	207	0	0	0	0	0	100	100	100
535200 VEHICLE MAINTENANCE AND REPAIR	40	0	0	0	500	500	500	500	0
539100 OTHER SUPPLIES & EXPENSES	1,362	1,371	804	1,705	3,100	3,100	3,100	3,100	0
<b>TOTAL RISK MANAGEMENT AND INSURANCE</b>	<b>104,206</b>	<b>116,889</b>	<b>121,365</b>	<b>57,284</b>	<b>134,678</b>	<b>139,678</b>	<b>118,279</b>	<b>166,167</b>	<b>26,489</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-556,514</b>	<b>-564,531</b>	<b>-581,639</b>	<b>-412,890</b>	<b>-812,640</b>	<b>-911,153</b>	<b>-818,392</b>	<b>-609,541</b>	<b>-301,612</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>510,954</b>	<b>533,895</b>	<b>540,335</b>	<b>273,891</b>	<b>812,640</b>	<b>911,153</b>	<b>578,520</b>	<b>609,541</b>	<b>-301,612</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-45,560</b>	<b>-30,636</b>	<b>-41,304</b>	<b>-138,999</b>	<b>0</b>	<b>0</b>	<b>-239,872</b>	<b>0</b>	

## Treasurer / Real Property Lister

### Department Vision - Where the department would ideally like to be

To continue to maintain our level of excellent service to the public and other county offices. Learn to better utilize the existing tools we have and continually search for more efficient processes for all facets of our department. Provide information for the public via our web site. Continue to find ways to increase revenues and decrease expenses.

### Department Mission - Major reasons for the department's existence and purpose in County government

To administer and fulfill the duties as defined in the Wisconsin State Statutes. This includes property tax collection; receiving, disbursing and investing county funds; maintenance of assessment rolls, property descriptions and tax parcel maps; completion of tax rolls and tax bills; tax deed land acquisitions and sales; unclaimed funds; monitoring of converted agricultural land; Lottery & Gaming Credit maintenance and Land Records Council representation.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Cooperation

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Up-to-date, organized, properly identified Treasurer/Assessment records to comply with statutory record retention policies	Paper records past their retention time period will be destroyed. Items are easily accessed when needed.	Need to inventory current records, identify their retention period, organize for easy and understandable access. Scan and index some records. De-clutter current work and storage areas.	12/31/2021
County employee direct deposit advices will be e-mailed to them instead of printed	Faster payroll processing for our department. Less paper being used. Logistically, for some departments that have staff all over the county, this would be a more efficient method	Testing in the MUNIS Accounting system.	12/31/2021

### Program Evaluation

Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
Treasurer	Receive and Disburse all County Monies, Complete Tax Roll and Tax Bills, Tax Deed Lands, Property Tax Collection, Unclaimed Funds, Investing of County Funds, Drainage District Treasurer, Bankruptcy Filings, Land Information Council	Wis Stat §§ Chapters 26, 25, 34, 59, 60, 66, 69, 80, 74, 75, 77, 174, 236, 814, 990	Other Revenues	\$770,728	3.00	Average rate of investments  Percentage of current year taxes delinquent as of September 1
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$770,728</b>		
			Wages & Benefits	\$233,066		
			Operating Expenses	\$83,221		
			<b>TOTAL EXPENSES</b>	<b>\$316,287</b>		
<b>COUNTY LEVY</b>	<b>(\$454,441)</b>					
Real Property Listing	Real Property Lister, Property Assessments, Monitor Converted Agricultural Land, Map Maintenance, Land Information Council, Lottery & Gaming Credit Administration	Wis Stat §§ Chapters 19, 59, 70, 74, 79	Other Revenues	\$85,637	3.00	
			<b>TOTAL REVENUES</b>	<b>\$85,637</b>		
			Wages & Benefits	\$224,431		
			Operating Expenses	\$49,674		
			<b>TOTAL EXPENSES</b>	<b>\$274,105</b>		
			<b>COUNTY LEVY</b>	<b>\$188,468</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$856,365</b>	6.00	
			<b>TOTAL EXPENSES</b>	<b>\$590,392</b>		
			<b>COUNTY LEVY</b>	<b>(\$265,973)</b>		

## Treasurer / Real Property Lister

Output Measures - How much are we doing?				
Description		2019 Actual	2020 Estimate	2021 Budget
Tax Parcel Descriptions Changed		437	240	200
Surveys Reviewed		104	120	75
Acres of Ag Use Converted		71	35	20
Real Estate Documents Processed		5,245	4,500	4,000
Address Changes Processed		866	750	650
Lottery Credit Letters Sent		182	150	100
Tax Receipts Processed		11,164	12,500	12,000
County Department Receipts Processed		7,641	6,800	6,800
Payroll Checks/Advices Processed		18,070	17,800	17,800
Accounts Payable Checks Processed		8,927	9,000	9,000
Tax Certificates Issued for Delinquent Taxes (Current Year)		1,066	1,200	1,300
Amount Due for Tax Certificates Issued for Delinquent Taxes (Current Year)		\$1,474,739	\$1,700,000	\$1,800,000.00
Certified Mailings Sent to Owners/Interested Parties for Tax Foreclosure		192	200	250
Properties Taken by Tax Foreclosure		16	20	25
Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Weighted average rate of investments	The higher the rate, the more interest income earned	1.78%	0.30%	0.30%
Percentage of current year taxes delinquent as of September 1 (Sale Book as compared to % of taxes assessed)	Indication of how current tax year payments are being paid	1.15%	1.28%	1.35%
Time to check eligibility for Lottery Credit Certification	Indication of how long to administer the Lottery Credit Certification. Lottery Credits in general are a lot of work	5-15 minutes	5-15 minutes	5-15 minutes



**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: Treasurer/Real Property Lister**

**Changes and Highlights to the Department's Budget:**

1. Investment rates decreased significantly in 2020 due to the COVID pandemic. As investments mature, the new investment rates will reflect this economic uncertainty by producing less investment income offset by increased tax levy.
2. Interest/Penalty on property taxes revenues were budgeted to decrease. It is anticipated that due to economic difficulties property owner's will be delinquent with payment in 2021. Therefore not collecting interest and penalties on these delinquencies until 2022. In addition with Act 185 the interest and penalty begins October 9, 2020 at a rate of 1.5% instead of 13.5 % for taxes due and payable in 2020.
3. Restructure staffing and departmental organization.

	<b>2020 Revised Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>			<b>Investments</b>	<b>Interest/Penalty on Property Taxes</b>	<b>Staffing Restructure</b>	
Tax Levy	(577,626)	16,015	240,000	75,000	(19,362)	(265,973)
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	1,174,240	(2,875)	(240,000)	(75,000)		856,365
<b>Total Funding</b>	<b>596,614</b>	<b>13,140</b>	<b>0</b>	<b>0</b>	<b>(19,362)</b>	<b>590,392</b>
Labor Costs	458,199	18,658			(19,362)	457,495
Supplies & Services	138,415	(5,518)				132,897
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>596,614</b>	<b>13,140</b>	<b>0</b>	<b>0</b>	<b>(19,362)</b>	<b>590,392</b>

**Issues on the Horizon for the Department:**

Continue monitoring economic trends including interest rates and property tax payments and assessments.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Treasurer/Real Property Lister

Program # -->	1	2	3	4		Dept
Short Program Name -->	Treasurer	RPL			Outlay	Total \$

Is the Program Mandated?	Yes	Yes				
Statutory Reference	Wis Stat §§ 59,74,75,88	Wis Stat §§ 70,74,77,79				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues	770,728	85,637				\$856,365
5. TOTAL REVENUES	\$770,728	\$85,637	\$0	\$0	\$0	\$856,365

EXPENSES

6. Wages, Salaries, Benefits	233,066	224,431	0	0	N/A	\$457,497
7. Other Expenses	83,221	49,674				\$132,895
8. TOTAL EXPENSES	\$316,287	\$274,105	\$0	\$0	\$0	\$590,392

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	(\$454,441)	\$188,468	\$0	\$0	\$0	(\$265,973)
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Fund: GENERAL FUND Department: TREASURER/REAL PROPERTY	2017 Actual	2018 Actual	2019 Actual	2020 6 Months Actual	2020 Originally Adopted Budget	2020 Amended Budget	2020 Estimated	2021	\$ Change
									2020 Amended To 2021
<b>10012 TREASURER/REAL PROP REVENUE</b>									
411100 GENERAL PROPERTY TAXES	255,400	432,593	747,246	288,813	577,626	577,626	577,626	265,973	311,653
411400 FOREST CROP TAX	-65	-65	-65	0	-65	-65	-65	-65	0
411500 MANAGED FOREST LAND TAXES	-41,850	-61,428	-67,100	-8,612	-60,000	-60,000	-68,000	-68,000	8,000
411600 PAYMENT IN LIEU OF TAXES-PILT	-108,610	-110,114	-106,678	-100,512	-112,000	-112,000	-105,000	-105,000	-7,000
411700 FOREST LANDS AID	-20,357	-20,639	-20,699	0	-20,000	-20,000	-20,000	-20,000	0
419900 INTEREST/PENALTY ON TAXES	-502,980	-466,562	-632,981	-170,086	-425,000	-425,000	-350,000	-350,000	-75,000
443110 AG USE CONVERSION CHRG	-4,319	-9,834	-7,848	-69	-5,000	-5,000	-3,700	-3,500	-1,500
451650 COPIER/POSTAGE/MISC	-1,215	-1,501	-1,491	-660	-1,000	-1,000	-1,000	-1,000	0
451680 UNCLAIMED FUNDS FORFEITURE	0	-5,424	0	0	-5,000	-5,000	-5,000	0	-5,000
461510 LETTER & SEARCH FEES	-13,050	-10,150	-13,200	-5,450	-11,000	-11,000	-11,000	-13,500	2,500
472490 LOCAL GOVT/AGENCY PAYMENTS	-24,937	-29,309	-28,000	-825	-30,000	-30,000	-30,000	-30,000	0
473100 TIF DISTRICT OVERRUNS	0	0	-127,773	0	0	0	0	0	0
481100 INTEREST ON INVESTMENTS	-348,338	-728,611	-942,411	-334,911	-490,000	-490,000	-380,410	-250,000	-240,000
483300 SALE OF MATERIAL AND SUPPLIES	-2,173	-851	-493	-199	-175	-175	-300	-300	125
483600 SALE OF COUNTY OWNED PROPERTY	0	0	0	-138	0	0	0	0	0
483650 GAIN ON SALE OF TAX DEEDS	-31,110	-38,566	-44,689	-17,935	-15,000	-15,000	-28,000	-15,000	0
<b>TOTAL TREASURER/REAL PROP REVENUE</b>	<b>-843,604</b>	<b>-1,050,462</b>	<b>-1,246,182</b>	<b>-350,585</b>	<b>-596,614</b>	<b>-596,614</b>	<b>-424,849</b>	<b>-590,392</b>	<b>-6,222</b>
<b>10012153 TREASURER/REAL PROP TAX LISTER</b>									
511100 SALARIES PERMANENT REGULAR	274,715	283,348	294,745	162,894	334,184	334,184	334,184	331,162	-3,022
511200 SALARIES-PERMANENT-OVERTIME	0	0	24	0	504	504	504	303	-201
511900 LONGEVITY-FULL TIME	395	318	418	0	578	578	578	578	0
514100 FICA & MEDICARE TAX	19,967	20,234	21,079	11,720	25,648	25,648	25,648	25,401	-247
514200 RETIREMENT-COUNTY SHARE	18,440	18,988	19,362	10,995	22,630	22,630	22,630	22,413	-217
514400 HEALTH INSURANCE COUNTY SHARE	69,615	72,289	66,642	40,276	74,356	74,356	74,356	77,256	2,900
514500 LIFE INSURANCE COUNTY SHARE	86	85	95	58	98	98	98	150	52
514600 WORKERS COMPENSATION	155	169	164	98	201	201	201	232	31
522500 TELEPHONE	221	183	118	48	250	250	150	150	-100
531100 POSTAGE AND BOX RENT	38,393	35,849	40,928	7,672	39,000	39,000	39,026	40,000	1,000
531200 OFFICE SUPPLIES AND EXPENSE	1,628	3,388	579	582	2,000	2,000	1,365	1,000	-1,000
531400 SMALL EQUIPMENT	0	0	0	0	1,000	1,000	1,000	1,000	0
531500 FORMS AND PRINTING	10,415	13,870	9,933	2,579	13,000	13,000	13,000	13,000	0
531800 MIS DEPARTMENT CHARGEBACKS	39,057	39,262	16,752	38,452	45,070	45,070	45,070	43,247	-1,823
532100 PUBLICATION OF LEGAL NOTICES	126	0	294	0	0	0	0	300	300
532200 SUBSCRIPTIONS	0	50	0	0	0	0	0	0	0
532400 MEMBERSHIP DUES	160	160	160	170	175	175	170	180	5
532500 SEMINARS AND REGISTRATIONS	250	630	705	250	1,050	1,050	400	1,050	0
532800 TRAINING AND INSERVICE	100	85	0	0	100	100	100	100	0
533200 MILEAGE	1,085	1,129	1,299	142	1,500	1,500	200	1,500	0
533500 MEALS AND LODGING	187	1,249	1,332	191	1,500	1,500	450	1,500	0

Fund: GENERAL FUND	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Department: TREASURER/REAL PROPERTY	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	2021	2020 Amended To 2021
<b>10012153 TREASURER/REAL PROP TAX LISTER</b>									
552100 OFFICIALS BONDS	1,168	1,168	1,168	1,289	1,200	1,200	1,289	1,300	100
<b>TOTAL TREASURER/REAL PROP TAX LISTER</b>	<b>476,174</b>	<b>492,455</b>	<b>475,797</b>	<b>277,416</b>	<b>564,044</b>	<b>564,044</b>	<b>560,419</b>	<b>561,822</b>	<b>-2,222</b>
<b>10012154 ASSESSMENTS</b>									
526200 REAL ESTATE / PROPERTY TAX	0	0	0	0	20	20	20	20	0
<b>TOTAL ASSESSMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>0</b>
<b>10012155 TAX DEED EXPENSE</b>									
520900 CONTRACTED SERVICES	5,170	4,330	10,608	8,912	6,000	6,000	9,000	7,000	1,000
524600 FILING FEES	60	60	255	0	150	150	150	150	0
531100 POSTAGE AND BOX RENT	870	1,681	1,322	0	1,400	1,400	1,400	1,400	0
532100 PUBLICATION OF LEGAL NOTICES	2,925	5,442	4,433	0	5,000	5,000	5,000	5,000	0
556000 LOSS ON ASSET DISPOSALS	329	63	0	0	0	0	0	0	0
559100 TAXES ON DEEDS TAKEN-PRIOR YR	2,225	5,002	4,270	3,072	0	0	0	0	0
<b>TOTAL TAX DEED EXPENSE</b>	<b>11,579</b>	<b>16,577</b>	<b>20,889</b>	<b>11,984</b>	<b>12,550</b>	<b>12,550</b>	<b>15,550</b>	<b>13,550</b>	<b>1,000</b>
<b>10012159 TAX CHARGEBACKS</b>									
526200 REAL ESTATE / PROPERTY TAX	40,680	291,115	15,945	10,508	20,000	20,000	11,000	15,000	-5,000
<b>TOTAL TAX CHARGEBACKS</b>	<b>40,680</b>	<b>291,115</b>	<b>15,945</b>	<b>10,508</b>	<b>20,000</b>	<b>20,000</b>	<b>11,000</b>	<b>15,000</b>	<b>-5,000</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-843,604</b>	<b>-1,050,462</b>	<b>-1,246,182</b>	<b>-350,585</b>	<b>-596,614</b>	<b>-596,614</b>	<b>-424,849</b>	<b>-590,392</b>	<b>-6,222</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>528,434</b>	<b>800,148</b>	<b>512,632</b>	<b>299,908</b>	<b>596,614</b>	<b>596,614</b>	<b>586,989</b>	<b>590,392</b>	<b>-6,222</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-315,170</b>	<b>-250,314</b>	<b>-733,551</b>	<b>-50,677</b>	<b>0</b>	<b>0</b>	<b>162,140</b>	<b>0</b>	

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: Workers Compensation**

**Changes and Highlights to the Department's Budget:**

Sauk County began self insuring for workers compensation in 2008. Beginning in 2010, the workers compensation rates charged to departments were reduced by 61.86% due to adequate reserves being accumulated in 2008 and 2009. Rates for 2020 are increasing slightly to maintain reserves, but are still relatively stable. So long as the County maintains an adequate balance, the rates can remain low in future years.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	31,961	(31,961)				0
All Other Revenues	383,539	38,888				422,427
<b>Total Funding</b>	<b>415,500</b>	<b>6,927</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>422,427</b>
Labor Costs	0	0				0
Supplies & Services	415,500	6,927				422,427
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>415,500</b>	<b>6,927</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>422,427</b>

**Issues on the Horizon for the Department:**

Maintenance of an effective loss control program will help keep our employees safe, keep workers compensation costs under control, and prevent lost work time for Sauk County

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Workers Compensation

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Work Comp					

Is the Program Mandated?	Yes					
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						0
2. Grants (List)						0
						0
						0
3. Use of Carryfwd / Fund Balance	0					0
4. Other Revenues						0
Departmental Charges	422,427					422,427
						0
5. TOTAL REVENUES	422,427	0	0	0	0	422,427

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	0
7. Other Expenses	422,427					422,427
Addition to Fund Balance	0					0
8. TOTAL EXPENSES	422,427	0	0	0	0	422,427

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	0	0	0	0	0	0
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<b>Fund: WORKERS COMPENSATION</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>74999 WORKERS COMPENSATION</b>									
474070 WORKERS COMP CHARGES	-220,234	-260,584	-311,286	-147,308	-383,539	-383,539	-371,623	-422,427	38,888
493010 FUND BALANCE APPLIED	0	0	0	0	-31,961	-31,961	0	0	-31,961
<b>TOTAL WORKERS COMPENSATION</b>	<b>-220,234</b>	<b>-260,584</b>	<b>-311,286</b>	<b>-147,308</b>	<b>-415,500</b>	<b>-415,500</b>	<b>-371,623</b>	<b>-422,427</b>	<b>6,927</b>
<b>74999152 WORKERS COMPENSATION</b>									
520900 CONTRACTED SERVICES	103,753	128,248	135,045	130,893	135,500	135,500	131,393	135,500	0
535300 DAMAGE CLAIMS	208,577	270,324	210,179	111,065	280,000	280,000	289,301	286,927	6,927
<b>TOTAL WORKERS COMPENSATION</b>	<b>312,330</b>	<b>398,572</b>	<b>345,224</b>	<b>241,958</b>	<b>415,500</b>	<b>415,500</b>	<b>420,694</b>	<b>422,427</b>	<b>6,927</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-220,234</b>	<b>-260,584</b>	<b>-311,286</b>	<b>-147,308</b>	<b>-415,500</b>	<b>-415,500</b>	<b>-371,623</b>	<b>-422,427</b>	<b>6,927</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>312,330</b>	<b>398,572</b>	<b>345,224</b>	<b>241,958</b>	<b>415,500</b>	<b>415,500</b>	<b>420,694</b>	<b>422,427</b>	<b>6,927</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>92,096</b>	<b>137,988</b>	<b>33,938</b>	<b>94,650</b>	<b>0</b>	<b>0</b>	<b>49,071</b>	<b>0</b>	

## Outside Agency Funding Request Application

**SAUK COUNTY, WISCONSIN**  
**2021 BUDGET**  
 Agency Type:

<b>Organization</b>	<b>Sauk County Library Board</b>
<b>Prepared by:</b>	<b>Sue Ann Kucher</b>
<b>Phone #</b>	<b>608-768-7323</b>
<b>E-Mail</b>	<b>kuchers@reedsburglibrary.org</b>

1. Request for Sauk County Funds for the year beginning January 1, 2021:

\$ 1,214,062

2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.

Sauk County Library Board – Special Committee.

- 3. Attach Bylaws and Articles of Organization.
- 4. Provide Proof of who can sign for the organization.
- 5. Are you a Not-for-Profit Organization? Yes
- 6. Organization Mission and Vision:

The mission of the Sauk County Library Board is to provide library service to rural residents in the most accountable and efficient manner. The Board requests and distributes county funds for ten libraries within Sauk County and provides advocacy to ensure that our libraries meet the needs of residents of all ages and walks of life.

7. What is the primary purpose of the use of these funds (feel free to attach more information)?

The requested funds represent reimbursement for use of the Sauk County Libraries by rural residents as measured by circulation of library materials from January 1 - December 31, 2019, the last full year for which circulation statistics are available. These funds are utilized for operating costs including staffing, materials, programming, library system membership, Interlibrary catalog System (ILS), computer and network support services, statewide delivery services and technology.



Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2019	ESTIMATED 2020	REQUEST 2021
REVENUES:			
SAUK COUNTY REQUEST	\$1,074,904	\$1,173,754	\$1,214,062
USER FEES			
ALL OTHER REVENUE			
TOTAL REVENUES			
EXPENSES:			
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES			
CAPITAL OUTLAY			
TOTAL EXPENSES	\$1,074,904	\$1,173,754	\$1,214,062

8. List the programs provided to Sauk County residents (not just the program requesting funds for):

- 24/7 access to shared library catalog (LINKcat), shared databases and digital collections via computers and mobile devices.
- Leisure materials – Books in a variety of physical and digital formats, music, movies, periodicals and unique collections including tools, equipment kits and technology.
- Research Materials - Local history resources, databases, microfilm readers and skilled reference staff.
- Equipment - Audiovisual equipment, fax machines, flatbed scanners, photocopiers, typewriters.
- Internet access – High-speed bandwidth, computers for public use and wireless internet.
- Training - Computer assistance, youth and adult literacy programs, exam proctoring, resources for job searching and skills, language training and assistance with identifying and navigating available resources.
- Programming for all ages – Literacy programs, discussion groups, creative programs, cultural displays, summer reading programs.
- Community Outreach - Homebound delivery, community information, public meeting spaces, and collaboration with community organizations and resources.
- Safe, neutral community spaces for people of all backgrounds to meet, interact and exchange ideas.

9. List the goals of your organization for the program requesting funds for 2021 and beyond and the output measures used to define success of those goals:

Goals and implementation measures are listed in the Library Service Plan, included with this budget request, all with the goal of maintaining and enhancing quality library service for rural residents of Sauk County. Goals include ensuring a basic level of service for all county residents, obtaining equitable funding for public libraries serving rural Sauk County residents, funding for a county resource library, delivery service and meeting technology needs. Additional goals include encouraging libraries to seek and provide services to those who experience barriers to traditional library services and inform rural residents and the Sauk County Board of Supervisors about the wide range of services and needs of the libraries.

In addition to setting recommended standards for open hours, staffing, collection development and technology, the County Library Board reviews quantitative accomplishments of the individual libraries and the Sauk County Libraries as a whole to ensure equitable library service throughout the county. The 2019 Output Performance Measures are included with this budget request.

10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?

The Sauk County Libraries have a long-standing commitment to maximizing and sharing resources through participation in the South Central Library System and cooperation between the libraries in the development and promotion of services. Local collaborations extend to area school districts, emergency management, Aging and Disability Resources, Park Departments, County Extension offices, universities and technical colleges, community and regional job services and members of the local business and arts communities. This funding request ensures that the libraries can continue our existing partnerships and extend our services within the community to serve all residents.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided by Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2022 on how the money has positively affected Sauk County citizens.

Joan Fordham  
Signature

Joan Fordham, Vice Chair, Sauk County Library Board  
Printed name and authority to sign

July 27, 2020  
Date

**SAUK COUNTY LIBRARY BOARD 2021 BUDGET**  
**(for circulation costs incurred in 2019)**

NOTE: per Wisconsin Statute 66.0602(3)(e)(4), "the amount that a county levies in that year to make payments to public libraries under s. 43.12 is exempt from the levy limits."

	2019	2020	2021
County Library Support Services	\$ 2,086	\$2,086	\$2,086
Delivery Services	\$ 30,040	\$30,340	\$30,040
Technology	\$ 20,000	\$20,000	\$20,000
Board Mileage & Per Diem	\$ 1,968	\$2,875	\$2,875
<b>Total County Service Costs</b>	<b>\$ 54,094</b>	<b>\$55,301</b>	<b>\$55,001</b>
Payments to County Libraries for Rural Use			
Baraboo	\$269,619	\$289,166	\$304,998
LaValle	\$24,450	\$34,591	\$25,306
North Freedom	\$20,039	\$23,648	\$18,719
Plain	\$79,819	\$78,655	\$87,255
Prairie du Sac	\$88,861	\$104,870	\$109,878
Reedsburg	\$236,393	\$247,210	\$248,117
Rock Springs	\$12,773	\$21,680	\$25,012
Sauk City	\$98,278	\$115,370	\$108,863
Spring Green	\$81,582	\$84,697	\$97,619
Wisconsin Dells	\$48,710	\$54,239	\$55,706
<b>(Subtotal of Payments)</b>	<b>\$960,525</b>	<b>\$1,054,126</b>	<b>\$1,081,473</b>
Payments to Libraries in Adjacent Counties	\$ 60,285	\$64,327	\$77,588
<b>Grand Total</b>	<b>\$ 1,074,904</b>	<b>1,173,753.89</b>	<b>1,214,062.45</b>

smk 7/7/2020

Approved 7/14/2020

## 2021 SCLS Libraries - County Reimbursement Funding - SAUK COUNTY

Based on Wisconsin Statutes, s.43.12 (1) - Statistics taken from 2019 Wisconsin Public Library Annual Reports

*(full decimal numbers are "behind the scenes" for the "2019 Expenditures divided by Circulation" column)*

Library	2019 Operational Expenditures (excludes federal funds)	2019 Total Circulation	2019 Expenditures divided by Circulation	County Average 2019 (Expenditures Divided by Circulation)	2019 Circulation to Sauk County Residents w/o a library	Reimbursement to be paid in 2021 - Sauk Co. Libraries at 100% Level
Baraboo	\$952,123	224,565	\$4.24		71,936	\$304,998
LaValle	\$55,096	7,226	\$7.62		3,319	\$25,306
North Freedom	\$64,354	20,435	\$3.15		5,944	\$18,719
Plain	\$158,869	27,131	\$5.86		14,901	\$87,255
Prairie du Sac	\$527,526	125,729	\$4.20		26,188	\$109,878
Reedsburg	\$754,626	206,427	\$3.66		67,872	\$248,117
Rock Springs	\$46,345	4,723	\$9.81		2,549	\$25,012
Sauk City	\$408,674	107,117	\$3.82		28,534	\$108,863
Spring Green	\$277,142	73,340	\$3.78		25,833	\$97,619
Wisconsin Dells *	\$568,625	75,580	\$7.52		8,711	\$55,706
<b>TOTALS</b>	<b>\$3,813,380</b>	<b>872,273</b>	<b>\$4.37</b>	<b>\$5.37</b>	<b>255,787</b>	<b>\$1,081,474</b>
<i>Totals from 2020 Reimbursement Spreadsheet</i>	<i>\$3,736,188</i>	<i>919,356</i>	<i>\$4.06</i>	<i>\$5.05</i>	<i>269,695</i>	<i>\$1,054,126</i>

**NOTE:**

\* Wisconsin Dells has territory located in both Columbia & Sauk Counties; *reimbursed at 85%*

Calculations for Sauk County Library Funding:

- 1) Divide Operational Expenditures by Total Circulation (the resulting full decimal number is "behind the scenes" & used to calculate totals)
- 2) Multiply this "Expenditures divided by Circulation" by the Library's Circulation to Sauk County Residents without a Library

*Updated by Mark Ibach - South Central Library System - March 9, 2020*

*smk 9jul2020; Board Approved 7/14/2020*

## Adjacent County 2021 Budget

Library.	Total Reimbursement Requested
Dodgeville	\$51.43
Lone Rock	\$85.71
Mineral Point	\$125.65
Richland Center	\$2,800.67
Viola	\$100.85
Elroy	\$484.00
Hillsboro	\$8,294.00
Mauston	\$1,021.00
New Lisbon	
Readstown	\$55.00
Viroqua	\$40.00
Wonewoc	\$27,489.00
Belleville Public Library	\$139.77
Black Earth Public Library	\$685.44
Jane Morgan Memorial Library (Cambria)	\$16.59
Cambridge Community Library	\$66.64
Columbus Public Library	\$65.52
Rosemary Garfoot Public Library (Cross Plains)	\$3,691.45
Dane County Library Service (Bookmobile)	\$383.02
Deerfield Public Library	\$145.82
DeForest Area Public Library	\$1,125.61
Fitchburg Public Library	\$607.37
Lodi Woman's Club Public Library	\$625.78
Madison Public Library	\$12,286.32
Marshall Community Library	\$136.06
Mazomanie Free Library	\$758.42
E.D. Locke Library (McFarland)	\$504.90
Middleton Public Library	\$5,121.20
Monona Public Library	\$324.30
Mount Horeb Public Library	\$459.00
Oregon Public Library	\$125.20
Angie W. Cox Public Library (Pardeeville)	\$36.68
Portage Public Library	\$4,949.50
Poynette Public Library	\$50.15
Hutchinson Memorial Library (Randolph)	\$61.64
Rio Public Library	\$4.92
Stoughton Public Library	\$226.88
Sun Prairie Public Library	\$1,395.01
Verona Public Library	\$2,208.53
Waunakee Public Library	\$688.35
Wycocena Public Library	\$150.60

SCLS 7/7/2020	\$37,040.67
SWLS 7/7/2020	\$3,164.31
WRLS 7/7/2020	\$37,383
<b>TOTAL REQUESTED</b>	<b>\$77,587.98</b>



# Sauk County Libraries

## 2019 – Year at a Glance

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### VISITORS

The 10 Sauk County Libraries welcomed 568,124 people in 2019.

That's an average of 11,321 visitors each day!

### CIRCULATION

796,672 items were checked out at the 10 County Libraries in 2019.

Rural Sauk County residents checked out 247,076 of those items!

In addition to physical materials  
77,706 Electronic items were downloaded for use.

### PROGRAMS

2,743 **FREE** Programs. 64,744 Attendees of all ages!

### COLLECTIONS

Together the libraries own over 350,000 items.

308,556 Books - 60,370 DVDs - 17,916 Audio Items - 150+ magazine & newspaper titles

Residents can access over 3 million books, DVDs and other items through the South Central Library System. More than 200,000 digital books, audio books and videos are available through Overdrive.

### TECHNOLOGY

Libraries have computers available for use as well as printing, copying and a variety of other services, that may include computer assistance, faxing, scanning and more.

### SPACES & PLACES

The Libraries' meeting and study rooms were used over 2,500 times by organizations, businesses and individuals. That number doesn't include use of desks, tables, seating areas and other public gathering spaces within the libraries.

**Sauk County Libraries - Performance Output 2019  
PROGRAMMING**

Library	Meeting Room uses (Non-library use)	Children's Programs	Children's Program Attendance	Young Adult Programs	Young Adult Program Attendance	Other Programs	Other Program Attendance	Drop-In Programs	Drop-in participation	Total Programs	Total Program Attendance
Baraboo	35	572	16,639	94	1,640	99	1,778	15	633	780	20,690
Lavalle	25	1	17	0	0	1	9	1	21	3	47
North Freedom	0	24	994	21	229	4	134	32	470	81	1,827
Plain	191	58	1,242	3	0	38	1,029	3	87	102	2,358
Prairie du Sac	124	324	13,375	24	259	22	199	49	2,147	419	14,032
Reedsburg	1,399	405	8,545	51	1,000	130	1,544	12	109	586	11,089
Rock Springs	0	83	1,110	15	183	8	29	3	45	109	1,367
Sauk City	492	281	7,477	5	25	145	1,529	25	1,237	431	9,031
Spring Green	312	112	1,813	35	436	68	1,415	17	639	232	4,303
Wisconsin Dells	1,154	330	5,190	41	113	330	3,135	274	5,412	701	8,438
<b>COUNTY TOTAL</b>	<b>2,578.00</b>	<b>1,860</b>	<b>51,212</b>	<b>248</b>	<b>3,772</b>	<b>515</b>	<b>7,666</b>	<b>157</b>	<b>5,388</b>	<b>2,743</b>	<b>64,744</b>

**Sauk County Libraries - Performance Output 2019  
Service & Collections**

Library	FTE Staff	Winter Hours Open per week	Number of winter weeks	Summer Hours Open per week	Number of summer weeks	TOTAL HOURS	Book & Serial Volumes owned	Print Periodicals & Audio Newspapers	Material	Video Material	Other Materials / Formats	Total Items owned	Number of Library Visits	Average Visits per week
Baraboo	11.48	58	26	58	26	3,016	67,729	120	3,415	11,638	220	83,002	139,771	2,687
Lavalle	0.83	20	50	0	0	1,000	9,631	35	385	2,422	*212	12,473	1,750	34
North Freedom	1.03	34	26	34	26	1,768	9,843	20	933	5,219	269	16,284	10,010	193
Plain	1.90	42	26	42	26	2,184	16,561	44	848	2,925	138	20,516	27,891	931
Prairie du Sac	4.00	52	26	52	26	2,704	50,741	148	3,668	6,564	952	62,083	88,328	1,697
Reedsburg	10.20	68	38	59	14	3,410	86,855	134	5,226	16,012	311	108,538	169,228	3,255
Rock Springs	0.95	16	50	0	0	800	5,607	6	22	1,811	0	7,446	2,250	45
Sauk City	5.81	58	52	0	0	3,016	34,935	88	1,853	7,455	290	9,686	82,670	1,590
Spring Green	4.46	46	16	48	36	2,464	26,654	99	1,566	6,324	42	34,685	46,226	889
Wisconsin Dells	6.90	57	38	57	13	2,907	42,702	99	3,258	4,039	247	50,345	89,117	1,747
<b>COUNTY TOTAL</b>	<b>40.66</b>	<b>394</b>	<b>310</b>	<b>293</b>	<b>154</b>	<b>20,362</b>	<b>308,556</b>	<b>694</b>	<b>17,916</b>	<b>60,370</b>	<b>2,222</b>	<b>354,713</b>	<b>568,124</b>	<b>11,321</b>



**Sauk County Libraries - Performance Output 2019  
Circulation Data**

Library	Municipal Circ	Sauk Co Circ - With Library	Sauk Co Circ - NO Library	Other Circ	TOTAL CIRC	Prior Year Total	+/-	Electronic Resource Users (Databases)	Overdrive uses	Prior Year Total	+/-	ILL Items Borrowed	ILL Items Loaned
Baraboo	131,540	4,712	71,936	16,356	224,544	239,893	-6.4%	5,551	23,059	19,670	17.2%	77,973	71,548
Lavalle	2,896	141	3,319	870	7,226	7,649	-5.5%	0	1,386	1,263	9.7%	5,447	3,874
North Freedom	11,680	1,844	5,944	967	20,435	17,845	14.5%	73	921	679	35.6%	8,429	12,273
Plain	10,505	559	14,901	1,117	27,131	26,811	1.2%	212	2,017	1,653	22.0%	12,356	20,763
Prairie du Sac	48,368	19,491	26,188	31,682	125,729	125,389	0.3%	2,357	12,705	12,231	3.9%	47,102	43,372
Reedsburg	114,235	6,534	67,872	17,786	206,427	228,599	-9.7%	5,121	20,656	18,945	9.0%	60,586	77,856
Rock Springs	1,071	1,073	2,549	30	4,723	5,604	-15.7%	60	427	525	-18.7%	2,334	1,748
Sauk City	38,885	13,413	28,534	26,285	107,117	108,006	-0.8%	12,370	9,435	9,882	-4.5%	40,339	42,278
Spring Green	25,089	1,355	25,833	21,063	73,340	79,746	-8.0%	792	7,100	5,753	23.4%	30,735	29,188
Wisconsin Dells	36,574	1,943	8,711	28,352	75,580	79,814	-5.3%	331	7,489	6,927	8.1%	30,318	24,123
<b>COUNTY TOTAL</b>	<b>384,269.00</b>	<b>49,122</b>	<b>247,076</b>	<b>116,156</b>	<b>796,672</b>	<b>839,542</b>	<b>-3.6%</b>	<b>26,536</b>	<b>77,706</b>	<b>70,601</b>	<b>10.6%</b>	<b>285,301</b>	<b>302,900</b>

**Sauk County Libraries - Performance Output 2019  
Revenues & Expenditures**

Library	Municipal Funding	Sauk County Funding	Other Funding	Salaries and Wages	Staff Benefits	Library Materials	SCLS ILS / Technology	Delivery	Other Operating Expenditures	Total Expenditures	TOTAL CIRC	Avg Cost per Circulation	Circulation to Rural Sauk Co Residents
Baraboo	\$626,050	\$273,619	\$10,266	\$551,481	\$176,224	\$67,463	\$48,316	\$3,115	\$105,524	\$952,123	224,544	4.24	71,936
Lavalle	\$17,000	\$26,672	\$11,424	\$23,017	\$1,815	\$9,002	\$9,534	\$700	\$11,028	\$55,096	7,226	7.62	3,319
North Freedom	\$33,765	\$22,261	\$8,328	\$31,326	\$11,334	\$4,886	\$11,612	\$785	\$4,411	\$64,354	20,435	3.15	5,944
Plain	\$66,609	\$82,041	\$10,219	\$70,293	\$7,959	\$19,380	\$13,431	\$1,073	\$46,733	\$158,869	27,131	5.86	14,901
Prairie du Sac	\$332,742	\$88,861	\$72,053	\$258,259	\$66,182	\$60,352	\$34,471	\$2,328	\$105,934	\$527,526	125,729	2.08	26,188
Reedsburg	\$466,525	\$240,701	\$47,400	\$400,258	\$107,197	\$94,467	\$51,891	\$2,883	\$97,930	\$754,626	206,427	3.66	67,872
Rock Springs	\$25,000	\$14,995	\$6,350	\$23,310	\$2,363	\$2,927	\$8,664	\$580	\$8,501	\$46,345	4,723	9.81	2,549
Sauk City	\$208,000	\$100,500	\$117,026	\$185,983	\$59,856	\$46,343	\$26,005	\$2,305	\$88,182	\$408,674	107,117	3.82	28,534
Spring Green	\$98,942	\$81,582	\$44,924	\$133,920	\$38,948	\$32,250	\$21,455	\$1,707	\$48,862	\$277,142	73,340	3.78	25,833
Wisconsin Dells	\$571,669	\$48,710	\$53,787	\$286,788	\$105,073	\$48,641	\$32,182	\$6,729	\$89,212	\$568,625	75,580	7.52	8,711
<b>COUNTY TOTAL</b>	<b>\$1,820,252</b>	<b>\$706,323</b>	<b>\$371,511</b>	<b>\$1,413,154</b>	<b>\$400,727</b>	<b>\$318,248</b>	<b>\$209,245</b>	<b>\$19,090</b>	<b>\$500,793</b>	<b>\$2,861,257</b>	<b>647,708</b>	<b>\$5.26</b>	<b>183,851</b>

## **Bylaws of the Sauk County Library Board**

### **Article I – Name**

This organization shall be called the “Sauk County Library Board,” existing by virtue of the provisions of Chapter 43 of the laws of the State of Wisconsin and exercising the powers and authority and assuming the responsibilities delegated to it under the said statute.

### **Article II – Members**

Section 1. Members must be residents of Sauk County and are appointed by the Chair of the Sauk County Board of Supervisors with the approval of the Sauk County Board. The Library Board shall consist of seven (7) members, each of whom serve three-year terms. The term of office shall begin in the month of January. As set forth in ss. 43.57 (4) the board shall include at least one school district administrator of a school district located in whole or in part in the county, or that school district administrator's designee, and one or 2 county board supervisors. Board membership should reflect an equitable geographical distribution. In the case of resignation, the County Board Chair, with the approval of the Sauk County Board, shall appoint a new member to fill the unexpired term.

Section 2. The Sauk County Library Board shall recommend prospective members to the Sauk County Board Chair as the need arises.

Section 3. Any member who moves out of the county shall be responsible for notifying the Secretary of the Library Board. Upon receipt of such notification, the position shall be declared vacant. It shall be the duty of the Library Board Chair to notify the County Board Chair of the vacancy, and, by direction of the Library Board, suggest to the County Board Chair the names of persons who may qualify to fill the position.

Section 4. When any trustee fails to attend three consecutive meetings of the Board, the Chair of the Library Board may notify the appointing authority, request the disqualification of the trustee, and suggest other prospective persons qualified to fill the position.

### **Article III – Officers**

Section 1. The officers shall be the Chair, Vice-Chair, and Secretary. All officers shall be elected from among the appointed members at the first Board meeting of the calendar year. Vacancies shall be filled by election at the next regularly scheduled meeting after the vacancy occurs.

Section 2. Officers shall serve a term of one (1) year from the annual meeting at which they are elected and until their successors are duly elected. Elected officers may serve a maximum of three (3) consecutive terms in their respective office.

Section 3. The Chair shall preside at all meetings of the Board, authorize calls for special meetings, appoint all committees, execute all documents authorized by the Board, serve

as an ex officio voting member of all committees, and generally perform all duties associated with that office.

Section 4. The Vice-Chair shall, in the event of the absence or disability of the Chair, or of a vacancy in that office, shall assume and perform the duties and functions of the Chair.

Section 5. The Secretary shall keep a true and accurate record of all meetings of the Board, submit a copy of the minutes of each Board meeting to the Clerk of Sauk County as well as to a representative of the South Central Library System in a timely manner, preside over meetings in the absence of the Chair and Vice-Chair, and perform other duties generally associated with that office.

#### **Article IV – Duties**

Section 1. The Board shall prepare an annual budget for support of County Library services and present it to the Sauk County Board.

Section 2. The Board shall recommend to the Sauk County Board Chair prospective representatives to serve on the South Central Library System Board.

Section 3. The Board shall, in addition, have all the other powers and duties as set forth in ss. 43.57 (5) and (6) and 43.58, Wisconsin Statutes.

#### **Article V – Meetings**

Section 1. Regular meetings shall be held four (4) times a year or as deemed necessary by the Chair or as requested by another Board member.

Section 2. The meeting place of the Board shall consist of the participating libraries or a handicap accessible site in the community (Baraboo, LaValle, North Freedom, Plain, Prairie du Sac, Reedsburg, Rock Springs, Sauk City, Spring Green, Wisconsin Dells). Date and meeting time shall be determined by the Board at the previous meeting.

Section 3. The annual meeting shall be held at the time of the first regular meeting of the calendar year.

Section 4. The order of business for regular meetings shall include, but not be limited to, the following items, which shall be covered in the sequence shown whenever possible:

- a. Call to order and verification of compliance with Open Meetings Law
- b. Adoption of agenda
- c. Adoption of minutes
- d. Reports
- e. Unfinished business (itemize)
- f. New business (itemize)
- g. Next meeting and adjournment

Section 5. The presence of four (4) members of the Board constitutes a quorum for the transaction of business.

Section 6. Anyone who wishes to address the Board must notify the Board Chair twenty-four (24) hours prior to the meeting.

#### **Article VI – Committee**

Section 1. The Chair shall appoint ad hoc committees of one or more members each for such specific purpose as the business of the Board may require. The committees shall be considered discharged upon completion of the purpose for which they were appointed and after a final report is made to the Board.

Section 2. All committees shall make a progress report to the Board at each meeting.

Section 3. A committee shall have only advisory powers unless, by vote of the Board, it is granted specific power to act.

#### **Article VII – Mileage and Compensation**

Section 1. Board members shall be reimbursed for actual mileage to attend Library Board meetings and other meetings authorized by the County Library Board at the current rate approved by the Sauk County Board.

Section 2. Board members shall be compensated on a per diem basis for each Library Board meeting attended at the current rate approved by the Sauk County Board.

#### **Article VIII – General**

Section 1. An affirmative vote of the majority of all members of the Board present at the time shall be necessary to approve any action before the Board. The Chair may vote upon, and may move, or second a proposal before the Board.

Section 2. The bylaws may be amended by the majority vote of all members of the Board. Discussion of such change will take place at as many meetings as may be necessary. Final vote to ratify the change will be delayed to the subsequent meeting.

Section 3. Any rule or resolution of the Board, whether contained in these bylaws or otherwise, may be suspended temporarily in connection with business at hand. But such suspension, to be valid, may be taken only at a meeting at which two-thirds (5) of the members of the Board shall be present and two-thirds (4) of those members shall approve.

These bylaws will be in force upon adoption by the Sauk County Library Board on the 12th day of January, 2016.

**LIBRARY SERVICE PLAN  
OF THE SAUK COUNTY LIBRARY BOARD  
2020-2024**

**MISSION STATEMENT: The mission of the Sauk County Library Board is to provide high quality library service to rural residents in the most accountable and efficient manner.**

**INTRODUCTION**

Sauk County maintains a library service under the authority of Wisconsin Statutes 43.57:

43.57(3) A county board may establish and maintain a county library service to serve the residents of the county who do not live in municipalities that have established libraries under 43.52 or 43.53 or to improve the library service of municipal libraries established under 43.52 or 43.53. The county library service may operate a library or library service program or may contract with library organizations within this state or in adjacent states for services.

43.57(4)(b) In a county operating a library service under sub (3) the county board chairperson shall, with the approval of the county board, appoint a seven member library board.

(c) Boards appointed under paragraphs (a) and (b) shall include at least one school district administrator of a school district located in whole or in part in the county, or that school district administrator's designee, and one or two county board supervisors. Boards appointed under par. (b) shall include, in addition, representatives of existing library boards under s. 53.54 and persons residing in municipalities not served by libraries.

(d) Boards appointed under paragraphs (a) and (b) have the power of a library board under 43.58.

The Sauk County Library Board has operated a county library service since 1964. From 1964 to 1975, the county library service provided direct services to libraries including consultant services, materials, grant administration, and bookmobile service. In 1975, Sauk County joined the newly formed South Central Library System.

Since 1976, the Sauk County Library Board has contracted with the South Central Library System to administer county library funds. Actual library service to county residents, rural and urban, is provided by the libraries in Sauk County with assistance from county funds. Those public libraries are in the communities of Baraboo, LaValle, North Freedom, Plain, Prairie du Sac, Reedsburg, Rock Springs, Sauk City, and Spring Green. Since part of the city of Wisconsin Dells is within Sauk County, per statute 43.12 it receives funds based on its service to Sauk County residents.

The Sauk County Library Board meets at least quarterly. The Sauk County library directors also meet quarterly, or more often as the need arises. The Sauk County Library Board contracts with one library in the county to provide the administrative services required by the library board and to complete state reporting mandates.

Sauk County participates fully as a member of South Central Library System and receives the full range of system services. Sauk County supports the concept increasing the representation on the SCLS board, as provided in s. 43.19(1)(b)(2).

Sauk County library funds provide for countywide resource services and pay for a portion of the total cost to provide 5 days of delivery service to all libraries.

## **SERVICE PLAN GOALS**

Seven goals have been adopted by the Sauk County Library Board as being essential to maintain and enhance quality library service for all rural residents of Sauk County.

Goal 1: Ensure a basic level of service for all county residents.

Goal 2: Obtain equitable funding for public libraries serving rural Sauk County residents.

Goal 3: Continue funding for a designated library to provide administrative support to the Sauk County Library Board and to coordinate joint activities of the Sauk County library directors.

Goal 4: Maintain funding assistance from the county for delivery service.

Goal 5: Continue County funding to assist libraries in meeting technology needs.

GOAL 6: Encourage Sauk County libraries to seek and provide services to those who experience barriers to traditional library services.

GOAL 7: Inform rural residents and the Sauk County Board of Supervisors about the wide range of services and needs of the libraries.

GOAL 8: Review the goals set in the Library Service Plan of the Sauk County Library Board .

## **GOAL 1: Ensure a basic level of service for all county residents.**

### **BACKGROUND INFORMATION**

County libraries may provide the following materials and services to all library users, regardless of residence:

- 24/7 access to shared library catalog (LINKcat), shared databases and digital collections via computers and mobile devices.
- Leisure materials – Books in a variety of physical and digital formats, music, movies, periodicals and unique collections including tools, equipment kits and technology.
- Research Materials - Local history resources, databases, microfilm readers and skilled reference staff.
- Equipment - Audiovisual equipment, fax machines, flatbed scanners, photocopiers, typewriters.
- Internet access – High-speed bandwidth, computers for public use and wireless internet.
- Training - Computer assistance, youth and adult literacy programs, exam proctoring, resources for job searching and skills, language training and assistance with identifying and navigating available resources.
- Programming for all ages – Literacy programs, discussion groups, creative programs, cultural displays, summer reading programs.
- Community Outreach - Homebound delivery, community information, public meeting spaces, and collaboration with community organizations and resources.
- Safe, neutral community spaces for people of all backgrounds to meet, interact and exchange ideas.

### **RECOMMENDED BASIC STANDARDS OF SERVICE FOR LIBRARIES**

#### **Open Hours**

- All Sauk County libraries should be open a minimum of 20 hours per week.
- Libraries serving a municipal population of over 1,000 shall be open a minimum of 40 hours per week.
- Libraries serving a municipal population of over 3,000 shall be open a minimum of 55 hours per week.
- Those hours should be fixed and posted and include morning, afternoon, evening and weekend hours. The selected hours should strive to meet the needs and size of the community the library serves.

#### **Staffing**

- Sauk County library directors will attend at least 75% of scheduled Sauk County Library Board and Sauk County library directors' meetings.
- Sauk County libraries should maintain a staff size of at least of .75 FTE (30 hours).

- Sauk County libraries shall have a certified library director who is paid to perform municipal library board-designated duties. The director shall attend continuing education activities as required to achieve certification and re-certification (43.09(1) and PI 6.03).

### **Collection**

- Sauk County libraries should strive to strengthen their collections of materials on an ongoing basis to reflect the needs and interests of Sauk County residents.

### **Technology**

- Sauk County libraries shall provide access to the shared online catalog of the South Central Library System as well as access to the Internet, local and shared databases.

### **IMPLEMENTATION**

- 1.1 The Sauk County Library Board will encourage all county libraries to strive for at least a basic level of service based on service population, as established by the Department of Public Instruction's set of Wisconsin Public Library Standards.
- 1.2 The Sauk County Library Board will require regular reporting from municipal libraries to the Sauk County Library Board on use of county funds, service improvements, and needs. An annual report of performance measures derived from the DPI Annual Reports will be used in the evaluation of services provided by libraries to rural residents.

### **GOAL 2: Obtain equitable funding for public libraries serving rural Sauk County residents.**

#### **BACKGROUND INFORMATION**

Wisconsin State Statute 43.12 "County payment for library services." (1) By March 1 of each year, a county that does not maintain a consolidated public library for the county under s. 43.57 and that contains residents who are not residents of municipality that maintains a public library under s. 43.52 or 43.53 shall pay to each public library in the county an amount that is equal to at least 70% of the amount computed by multiplying the number of loans reported under sub. (2) by the amount that results from dividing the total operational expenditures of the library during the calendar year for which the number of loans are reported, not including capital expenditures or expenditures of federal funds, by the total number of loans of material made by the public library during the calendar year for which the loans are reported."

*S.43.12 (2) By July 1 of each year, each public library lying in whole or in part in a county shall provide a statement to the county clerk of that county and to the county clerk of each adjacent county, other than a county with a population of at least 500,000, that reports the number of loans of material made by that library during the*



*prior calendar year to residents of the county, or adjacent county, who are not residents of a municipality that maintains a public library under s. 43.52 or 43.53 and the total number of loans of material made by that library during the previous calendar year.*

*S.43.12 (3) A county may enter into an agreement with its participating municipalities or with a public library system to pay no less than the amounts determined under sub. (1) to the public library system for distribution to the public libraries that participate in that system.*

*S.42.12 (4) Upon request of a county clerk, a public library shall provide access to all books and records used to determine the amount computed under sub. (2).*

*S.42.12 (5m) Nothing in this section prohibits a county from providing funding for capital expenditures.*

*S.42.12 (6) The county library board or, if no county library board exists, the county itself, shall either distribute the aid provided by the county to the public libraries, as provided in the plan prepared under s.43.11, or shall transfer the aid for distribution to the public library system in which it participates.*

*S.42.12 (7) This section does not apply to a county having a population of 500,000 or more.*

## **IMPLEMENTATION**

- 2.1 Each library in its state annual report will provide a statement of the number of items loaned to residents of the county who are not residents of a municipality that maintains a public library.
- 2.2 Require Sauk County public libraries, including Wisconsin Dells, to provide annually the necessary information to determine their "unit cost" per circulation in order to receive a county payment for library service that is at least equal to 70% of the amount stated.
- 2.3 Sauk County public libraries are encouraged to prepare invoices for services provided to residents from adjacent counties.
- 2.4 The Sauk County Library Board will strive to be an active partner in determining alternative mechanisms for equitable funding.

**GOAL 3: Continue funding for a designated library to provide administrative support to the Sauk County Library Board and to coordinate joint activities of the Sauk County library directors.**

## **BACKGROUND INFORMATION**

The Sauk County Library Board has no access to county administrative services; instead, the Board designates one library in the county to provide needed administrative support and to compile annual report data.

The designated library also provides desired services to the rest of the libraries in Sauk County. These services include, but are not limited to, coordinating the distribution of excess South Central In-Demand (SCID) copies of books and DVDs, and representing the libraries at a variety of countywide outreach events.

## **IMPLEMENTATION**

- 3.1 The Sauk County Library Board will allocate county funds to a designated library to allow it to act as a resource library in the capacity required by the Sauk County Library Board and member libraries.
- 3.2 The Sauk County Library Board and library directors will annually review the services provided by the designated library for possible changes.

## **GOAL 4: Maintain funding assistance from the County for delivery service.**

### **BACKGROUND INFORMATION**

Of the delivery costs not paid by South Central Library System, the county funds a 2/3 share and the municipal libraries fund the remainder, with libraries receiving 5-day delivery.

### **IMPLEMENTATION**

- 4.1 The Sauk County Library Board will annually evaluate the county funding percentage for delivery service.

## **GOAL 5: Continue county funding to assist libraries in meeting technology needs.**

### **BACKGROUND INFORMATION**

Technology is increasingly important to maintaining the relevance of libraries. The county library board has provided a line item to assist libraries in updating existing technology and introducing new technology.

### **IMPLEMENTATION**

- 5.1 The Sauk County Library Board will advocate for appropriate funding for technology.
- 5.2 The Sauk County Library Board and Sauk County library directors will review technology spending on a yearly basis.

**GOAL 6: Encourage** Sauk County libraries to seek and provide services to those who experience barriers to traditional library services.

### **BACKGROUND INFORMATION**

Sauk County libraries serve diverse populations and strive to meet the needs of our communities by providing equitable access to residents from all backgrounds, interests and abilities.

### **IMPLEMENTATION**

- 6.1 Support libraries in actively engaging their communities to successfully identify community needs and barriers and develop services and programming in response.
- 6.2 Encourage libraries to collaborate with other libraries, agencies and organizations to offer programming and services to meet needs and eliminate barriers in our county.

**GOAL 7: Inform rural residents and the Sauk County Board of Supervisors about the wide range of services and needs of the libraries.**

### **IMPLEMENTATION**

- 7.1 Inform the Sauk County Board of Supervisors of the existing services and needs of the public libraries that serve rural Sauk County residents.
- 7.2 Share annual reporting of library services provided by Sauk County libraries to the County Board of Supervisors in recognition of National Library Week.
- 7.3 Utilize community connections, print and social media to publicize services, programs and opportunities and to invite input from county residents.

**GOAL 8: Review the goals set in the Library Service Plan of the Sauk County Library Board .**

### **IMPLEMENTATION**

- 8.1 Annually review progress toward the goals set forth in the Library Service Plan of the Sauk County Library Board.
- 8.2 Evaluate the goals set forth in the Library Service Plan of the Sauk County Library Board annually.

Revised 5/1/2019

**Land Resources & Environment**

**Department Vision - Where the department would ideally like to be**

The Land Resources and Environment Department strives to integrate economic, social, and environmental strategies to enhance, improve, and maintain Sauk County now and for future generations. Sauk County's citizens and visitors will enjoy a broad range of affordable and accessible recreational opportunities that reflect a diversity of outdoor interests and experiences, which are enhanced by a network of regional connections between natural, agricultural and cultural resources. Outdoor recreational opportunities will be characterized by robust public and private partnerships that embrace careful stewardship of parks, forests, open spaces, cultural features and natural areas to enhance Sauk County's position as a destination for eco-tourism in Wisconsin and beyond.

**Department Mission - Major reasons for the department's existence and purpose in County government**

To conserve natural, cultural, and community resources by promoting, planning, and implementing efficient and effective programs. To acquire, develop, preserve, protect, and maintain our parks and facilities for all citizens and to provide outdoor recreational opportunities that contribute to the well-being of individuals and families.

**Elements of Countywide Mission Fulfilled**

- Provide fiscally responsible / essential services
- Encourage economic development
- Stewardship of natural resources
- Development of cultural, social, and community values

**Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board**

- General Government - Placemaking and economic development
- General Government - Broadband
- General Government - Energy savings and lower carbon footprint
- General Government - Cooperation
- Conservation, Development, Recreation, Culture, and Education - Groundwater study
- Conservation, Development, Recreation, Culture, and Education - Comprehensive Plan Update
- Conservation, Development, Recreation, Culture, and Education - Great Sauk State Trail completion
- Conservation, Development, Recreation, Culture, and Education - Protect air, water, and land
- Conservation, Development, Recreation, Culture, and Education - Comprehensive Outdoor Recreation Plan
- Conservation, Development, Recreation, Culture, and Education - Solar Sauk County / more solar initiatives
- Public Works - Highway building
- Public Works - Tri County Airport
- Public Works - Great Sauk State Trail (bridge and trail)
- Outside Issues - Affordable/low income housing
- Outside Issues - Workforce development
- Outside Issues - Transportation
- Outside Issues - Communication - into and with the community
- Outside Issues - Homelessness

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Develop long and short range plans to guide growth and development in unincorporated areas and to promote healthy and sustainable communities as well as implement ordinances, policies, and programs consistent with proposed and adopted plans.	Outcomes are measured by meeting specific project or implementation objectives.	Complete a comprehensive revision of the County Land Division and Subdivision Regulations Ordinance (Chapter 22) .	6/30/2021
		Complete updates to Chapter 7 Zoning Ordinance.	7/31/2021
		Provide planning assistance to the Great Sauk Trail to Devils Lake, Baraboo-Reedsburg, and the bridge from Dane County to Sauk County to connect to the Walking Iron Trail.	12/31/2021
		Complete the Sauk County Comprehensive Planning Process.	12/31/2022
		Establish and implement a Land Resources and Environment Strategic Plan.	1/31/2021
		Provide planning assistance to the Baraboo River Corridor Plan and assist with implementation.	12/31/2021
		Implementation of the Sauk County Comprehensive Outdoor Recreation Plan.	12/31/2025
		Develop a White Mound Park Master Plan.	6/30/2021

**Land Resources & Environment**

Enhance and protect Sauk County's natural environment, open space areas, and agricultural lands.	Align County and Department ordinances, policies, and plans that encourage the protection of agricultural and environmental resources as well as environmental corridors and open spaces.  Management and mitigation of threats to agricultural and natural resources in the County.  Educate County youth and adults on the importance of maintaining our County's natural resources.	Assess the Agricultural Plastics Recycling Program and make appropriate changes to address the ending of the Revolution Plastics program in Sauk County.	12/31/2021
		Implement and assess proposed changes to County's Clean Sweep Program.	12/31/2021
		Implement parks and recreation programming and events.	12/31/2021
		Update and implement Chapter 10 County Parks.	3/31/2021
		Continue Nitrogen Use Efficiency Program in collaboration with Discovery Farms.	12/31/2021
Disseminate information through a variety of avenues in order to assist community leaders and the general public.	Increase the number of e-government services and transactions.  Increase opportunities for dialogue and information exchanges between elected/appointed officials, contractor's and other groups that work closely with the department.  Increase collaboration, coordination, and partnerships throughout the County.  Increase revenues to the park system.  Increase the number of participants in department events/programs and patrons.	Implement on-line tree sale program that includes raingarden plants and seeds as well as rain barrels and compost bins.	4/30/2021
		Work with the MIS Department to update and organize the department website.	12/31/2021
		Create promotional and marketing materials to encourage park usage and highlight historic, environmental and cultural significance.	7/31/2021
		Establish a better relationship with towns and coordinate planning and zoning efforts.	12/31/2021
		Implement a GovDelivery program to inform Sauk County residents of upcoming events, programs changes, ordinance amendments, planning processes, etc.	7/31/2021
		Monitor best practices and distribute information about Departmental resources, programs, and public educational activities through various media outlets, newsletters, workshops, and the internet.	12/31/2021
Improve department and program operational efficiency as well as improve maintenance efforts.	Outcomes are measured by meeting specific project objectives and statutory requirements.	Implement a capital improvement plan and maintenance schedule.	12/31/2021
		Prepare, update, and monitor EAP and IOM, as needed.	12/31/2021
		Process map department policies and procedures to identify inconsistencies and inefficiencies; address as needed.	12/31/2021
		Review department programs and operations to determine level of service requirements and potential future changes.	12/31/2021
Implement programs focused on water quality improvement.	Implementation of strategies and programs to ensure reliable water sources, both in quality and quantity.  Pursue funding mechanisms that may assist in implementation.	Implement Sauk County's Groundwater Initiative in cooperation with UWEX, Public Health, and UW-Stevens Point.	12/31/2024
		Expand water quality monitoring program in area rivers and streams to identify resource needs.	12/31/2021
		Provide technical assistance to lake associations with water quality issues.	12/31/2021
		Install water quality improvement projects through Land and Water Resource Management, Baraboo River RCPP and other grant programs.	12/31/2021

**Land Resources & Environment**

Program Evaluation							
Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)	
1	Planning & Zoning	Creation and implementation of local and countywide development or comprehensive plans. Administration of conditional use permits, zoning map amendments, subdivision plats, and certified survey map requests. Implement Solar/Wind Energy Systems, Tower Siting, Shoreland Zoning, Farmland Preservation, and Floodplain/wetland zoning.	Wis. Stats 59.69, 66.0401, 87.30, 91, 236, 281, 703, A-E 7; Admin Code ATCP 72, ATCP 79, NR 115, NR 116; Sauk County Ordinance 7, 8, 9, 12, 18, 22, 41	User Fees / Misc	\$29,800	2.29	Create and adopt ordinances that increase administrative efficiency, create opportunities for economic development, housing options, and joint land uses.  Consistency with current state regulations including certifications with State Statutes Ch. 91 Farmland Preservation.  Assist in related planning activities throughout the
				Grants	\$0		
				Use of Carryforward	\$15,000		
				<b>TOTAL REVENUES</b>	<b>\$44,800</b>		
				Wages & Benefits	\$200,205		
				Operating Expenses	\$63,531		
				<b>TOTAL EXPENSES</b>	<b>\$263,736</b>		
<b>COUNTY LEVY</b>	<b>\$218,936</b>						
2	Code Enforcement	Administration of the comprehensive zoning, flood plain, shoreland protection, subdivision, tower siting, rural identification, nonmetallic mining, private sewage, manure management, and Tri-County height regulation ordinances of Sauk County. Included are ordinance amendments, violation investigations, and inspections to determine compliance.	Wis. Stats 59.69, 66.0401, 87.30, 91, 145, 236, 281, 293, 295, 703, A-E 7; Admin Code ATCP 72, ATCP 79, DSPS 383, NR 115, NR 116, NR 135; Sauk County Ordinance 7, 8, 9, 12, 18, 20, 22, 24, 25, 41	User Fees / Misc	\$5,500	0.91	Properties in compliance with County ordinances.  Increased property values due to property maintenance enforcement.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$5,500</b>		
				Wages & Benefits	\$88,191		
				Operating Expenses	\$11,605		
				<b>TOTAL EXPENSES</b>	<b>\$99,796</b>		
<b>COUNTY LEVY</b>	<b>\$94,296</b>						
3	Permits	Review and issuance of land use and sanitary permits. Complete inspections as they relate to department programs and permit follow-up.	Wis. Stats 59.69, 66.0401, 87.30, 91, 145, 236, 281, 293, 295, 703, A-E 7; Admin Code COMM 55, ATCP 72, ATCP 79, DSPS 383, NR 115, NR 116, NR 135; Sauk County Ordinance 7, 8, 9, 12, 18, 20, 22, 24, 25, 41	User Fees / Misc	\$163,500	0.90	Verification of complete permits with ordinance required information provided to verify compliance with County ordinances.  Permit issuance in a timely manner; minimal permits held due to incomplete information.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$163,500</b>		
				Wages & Benefits	\$84,563		
				Operating Expenses	\$14,439		
				<b>TOTAL EXPENSES</b>	<b>\$99,002</b>		
<b>COUNTY LEVY</b>	<b>(\$64,498)</b>						
4	Septic Maintenance	Administration of the maintenance program / scheduled pumping and inspection of private sanitary systems. Wis. Fund private sewage system replacement grant for failing septic systems to conclude at the end of 2018.	Wis. Stats. 145; Admin Code DSPS 383-387; Sauk County Ordinance 25	User Fees / Misc	\$13,100	0.58	Verification of complete permits with ordinance required information provided to verify compliance with County ordinances.  Permit issuance in a timely manner; minimal permits held due to incomplete information.
				Grants	\$0		
				<b>TOTAL REVENUES</b>	<b>\$13,100</b>		
				Wages & Benefits	\$54,977		
				Operating Expenses	\$9,171		
				<b>TOTAL EXPENSES</b>	<b>\$64,148</b>		
				<b>COUNTY LEVY</b>	<b>\$51,048</b>		

**Land Resources & Environment**

5	Signs	Maintain a rural identification system in all the unincorporated areas of Sauk County. Assign, map, assemble, install and coordinate location with Land Records for GIS updates. Notification provided to fire protection districts, ambulance and post office locations. Notice letters mailed to all districts and towns of the new addresses.	Wis Stat 59.54	User Fees / Misc	\$6,000	0.05	Assign, create, and place fire signs in accordance with ordinance requirements and department policy.  Coordinate final information with appropriate departments and outside agencies.
				Grants	\$0		
				<b>TOTAL REVENUES</b>	<b>\$6,000</b>		
				Wages & Benefits	\$4,832		
				Operating Expenses	\$1,788		
				<b>TOTAL EXPENSES</b>	<b>\$6,620</b>		
<b>COUNTY LEVY</b>	<b>\$620</b>						
6	Non-Metallic Mining (NMM)	Administer permitting, reclamation plan review and inspection, financial assurance review, reporting requirements, public hearings, enforcement and fee for non-metallic mining program. Ensure accuracy of annual reporting to DNR.	Wis Stats. 295; Admin Code NR 135; Sauk County Ordinance 24	User Fees / Misc	\$32,500	0.62	Ensure process and procedures are in place which ensure that the County's program adheres to NR 135.  Set benchmarks for existing mines to assist in meeting annual reporting requirements.
				Grants	\$0		
				<b>TOTAL REVENUES</b>	<b>\$32,500</b>		
				Wages & Benefits	\$58,275		
				Operating Expenses	\$3,925		
				<b>TOTAL EXPENSES</b>	<b>\$62,200</b>		
<b>COUNTY LEVY</b>	<b>\$29,700</b>						
8	Baraboo Range Monitoring	Continued monitoring of easements purchased through the Baraboo Range Preservation Association program.	MOA Resolution 36-99	User Fees / Misc	\$0	0.03	Verify annual compliance with easements purchased through this program.
				Grants	\$0		
				Use of Carryforward	\$5,123		
				<b>TOTAL REVENUES</b>	<b>\$5,123</b>		
				Wages & Benefits	\$2,748		
				Operating Expenses	\$2,375		
<b>TOTAL EXPENSES</b>	<b>\$5,123</b>						
<b>COUNTY LEVY</b>	<b>\$0</b>						
9	Board of Adjustment	Enforcement and review authority for provisions of the county zoning ordinance, as related to special exception permits, variances, and challenges to administrative decisions through a quasi-judicial hearing process.	Wis. Stats 59.694; Admin Code NR 115, SPS 383; Sauk County Ordinance 7, 8, 24, 25	User Fees / Misc	\$6,000	0.38	Verification of complete applications with ordinance required information provided to verify compliance with County ordinances.  Provide for processes and policies that ensure a fair, effective, and efficient hearing.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$6,000</b>		
				Wages & Benefits	\$40,595		
				Operating Expenses	\$14,162		
<b>TOTAL EXPENSES</b>	<b>\$54,757</b>						
<b>COUNTY LEVY</b>	<b>\$48,757</b>						
10	Recycling / Hazardous Waste / Clean Sweep / Ag Plastics	Upon dissolution of the Environmental Resources Committee and the Solid Waste Department, the CPZ Department was assigned responsibility for recycling and hazardous waste disposal. These efforts involve advising and providing educational resources regarding recycling and the coordination of the county Clean Sweep initiative to properly dispose of household, agricultural and very small quantity generator waste. In 2014, the pilot program for agricultural plastics began and continues each year.	Wis Stat 93.57	User Fees / Misc	\$7,000	0.39	Provide for the Clean Sweep event twice a year, providing options for the proper disposal of electronics and hazardous waste.  Provide for the agricultural plastics recycling program, providing an option for the collection of plastic that would have otherwise been landfilled or burned.
				Grants	\$12,500		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$19,500</b>		
				Wages & Benefits	\$31,979		
				Operating Expenses	\$99,792		
<b>TOTAL EXPENSES</b>	<b>\$131,771</b>						
<b>COUNTY LEVY</b>	<b>\$112,271</b>						
11	Dam Maintenance	Oversees management and compliance with state safety standards for the dams owned by Sauk County. Workload varies with higher needs at times of repair and rehabilitation projects. Yearly inspections are completed each year, but are required as follows: Redstone - County responsible for inspection every 2 years Delton (Mirror Lake) - County every 10 years Hemlock - County every 10 years White Mound - NRCS every 10 years Shanahan - NRCS every 10 years County N - NRCS every 10 years	Wis. Stats. Ch. 31 NR 330, 333, 335 Mandated by the Wisconsin DNR to maintain and inspect all County owned Dams	User Fees / Misc	\$0	0.32	Inspection of dams on an annual basis for minor maintenance issues to ensure the dams are operating adequately and safely.  Responsible for implementation of EAP/OM Plans for Sauk County owned dams.
				Grants	\$82,009		
				Use of Carryforward	\$155,773		
				<b>TOTAL REVENUES</b>	<b>\$237,782</b>		
				Wages & Benefits	\$32,563		
				Operating Expenses	\$294,113		
<b>TOTAL EXPENSES</b>	<b>\$326,676</b>						
<b>COUNTY LEVY</b>	<b>\$88,894</b>						
12	Community Outreach, Education, and Monitoring	This is a combination of all educational programs within the department. This includes educational, sustainability, monitoring, storm water management, forestry, and invasive activities and efforts. Park program opportunities are also examined and initiated when feasible. These activities are necessary to complete many of the requirements and objectives in which to allow the department to gain or compete for grant funding.	Wis Admin ATCP 50	User Fees / Misc	\$17,500	1.89	Provide information on the benefits of soil and water conservation including improved soil health, fertility and productivity as well as clean streams and groundwater. All of these increase economic vitality and preserving the natural resources of Sauk
				Grants	\$25,509		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$43,009</b>		
				Wages & Benefits	\$159,750		
				Operating Expenses	\$90,115		
<b>TOTAL EXPENSES</b>	<b>\$249,865</b>						
<b>COUNTY LEVY</b>	<b>\$206,856</b>						

**Land Resources & Environment**

13	Farmland Preservation	A critical component of the department efforts, the program requires conservation compliance and farmland development protection in exchange for tax credits. The program provides roughly \$500,000 to \$950,000 per year in tax credits to landowners that does not show up in the county budget. The conversion to the Working Lands Initiative program will require considerable additional staff time but will also achieve considerably more conservation as well as provide considerably more in tax credits.	Wis Admin ATCP 50, NR 151	User Fees / Misc	\$0	1.37	Ensure compliance with state agricultural performance standards that aim to protect ground and surface water while keeping cropland productive and economically viable with tax credits.
				Grants	\$118,091		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$118,091</b>		
				Wages & Benefits	\$142,672		
				Operating Expenses	\$11,186		
				<b>TOTAL EXPENSES</b>	<b>\$153,858</b>		
<b>COUNTY LEVY</b>	<b>\$35,768</b>						
14	Land & Water Resource Mgmt (LWRM)	The County is mandated to operate under an LWRM Plan to be eligible for grants for staff and cost-sharing from the WI DATCP. Grants amounts are provided by the state for staff and cost-sharing with landowners for installation of conservation practices. The annual commitment is the time spent developing contracts, designing and inspecting the installation of cost-shared practices and issuing payments for projects implemented through these grants. The practices focus on achieving compliance with the non-point rules. Every five years considerable time is devoted to rewriting the plan for the next period. Such an update occurred in Fall 2017.	Wis Admin ATCP 50, NR 151	User Fees / Misc	\$0	1.52	Installation of practices that prevent soil erosion and agricultural runoff and protect ground and surface water. A review of countywide natural resources and a plan to make improvements for the economic vitality and the enjoyment of all our citizens.
				Grants	\$73,786		
				Use of Carryforward	\$20,855		
				<b>TOTAL REVENUES</b>	<b>\$94,641</b>		
				Wages & Benefits	\$131,923		
				Operating Expenses	\$129,738		
				<b>TOTAL EXPENSES</b>	<b>\$261,661</b>		
<b>COUNTY LEVY</b>	<b>\$167,020</b>						
15	Multi-Discharge Variance	The County is delegated some responsibility for enforcement of non-point pollution requirements for agricultural operations. The Multi-Discharge Variance program enables municipalities subject to WPDES permits to provide payment of \$50 per pound of phosphorus to Counties within the same HUC 8 watershed to exceed phosphorus discharge limits for a period of time. Such payment is to be used by the County to implement conservation practices on non-point source properties to balance phosphorus discharge levels.	Wis Stats 283.16, Admin Code NR 151	User Fees / Misc	\$20,881	0.07	Assist municipalities and property owners in meeting interim phosphorus requirements through implementation of conservation practices on on-point source locations.
				Grants	\$0		
				Use of Carryforward	\$40,000		
				<b>TOTAL REVENUES</b>	<b>\$60,881</b>		
				Wages & Benefits	\$6,944		
				Operating Expenses	\$60,881		
				<b>TOTAL EXPENSES</b>	<b>\$67,825</b>		
<b>COUNTY LEVY</b>	<b>\$6,944</b>						
16	Waste Ordinance / Nutrient Mgmt	County permits are required for the construction rehabilitation, expansion, and abandonment or transfer of ownership of any manure storage facility. The obligation to have an ordinance is required through previous grant agreements and enforcement of the ordinance. All farms are required to have a nutrient mgmt plan in place and responsibility for monitoring is with the LRE Department. Efforts include educational programming that allows farmers to develop their own plans and oversight of the plans provided for program compliance.	Wis Admin ATCP 50, NR 151	User Fees / Misc	\$1,000	0.73	Assist with the review process for the installation, alteration or abandonment of manure storage and transfer systems. Compliance with agricultural performance standards and a process for enforcing the ordinance.
				Grants	\$69,018		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$70,018</b>		
				Wages & Benefits	\$67,838		
				Operating Expenses	\$101,695		
				<b>TOTAL EXPENSES</b>	<b>\$169,533</b>		
<b>COUNTY LEVY</b>	<b>\$99,515</b>						
17	Grazing Assistance	Promotion of managed intensive grazing reduces erosion and runoff pollution from farm operations. Creation and implementation of grazing plans. Staff promote and advise on this transition with funds distributed through grants to the department to offset cost.	Wis Admin ATCP 50, NR 151	User Fees / Misc	\$0	0.30	Change in farmer grazing practices and conversion of cropland to grassland which reduces soil erosion, improves water quality, and maintains productivity of the land.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$0</b>		
				Wages & Benefits	\$28,912		
				Operating Expenses	\$12,194		
				<b>TOTAL EXPENSES</b>	<b>\$41,106</b>		
<b>COUNTY LEVY</b>	<b>\$41,106</b>						
18	Conservation Reserve Enhancement Program	Conservation Reserve Enhancement Program (CREP) Staff assist with the implementation of this cooperative federal/state program designed to protect water quality by buffering waters from runoff pollution. The payments made to owners are from state and federal funds and the County commitment consists of the staff time to qualify applicants and provide needed design and installation inspections of conservation practices. County landowners have received over \$1.1 million in payments for participation from the state through DATCP and \$3.2 Million for from federal Farm Service Agency (FSA) dollars.	Wis Admin NR 151	User Fees / Misc	\$0	0.18	The installation of CREP practices enhance wildlife habitat, protect surface water, create or enhance healthy wetlands, reduce soil loss, and increase water retention for flood protection.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$0</b>		
				Wages & Benefits	\$15,073		
				Operating Expenses	\$2,310		
				<b>TOTAL EXPENSES</b>	<b>\$17,383</b>		
<b>COUNTY LEVY</b>	<b>\$17,383</b>						
19	Wildlife Mgmt / Damage	Service provision is contracted to the federal Wildlife Damage Services agency. Minimal staff time is spent dealing with the occasional call, referral, approving claims and payments through committee and developing and submitting reimbursement requests.	Wis Stats 29.885-29.89; Admin Code NR 12.10	User Fees / Misc	\$0	0.03	Transfer of funds for assistance with wildlife damage.
				Grants	\$13,800		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$13,800</b>		
				Wages & Benefits	\$2,874		
				Operating Expenses	\$13,800		
				<b>TOTAL EXPENSES</b>	<b>\$16,674</b>		
<b>COUNTY LEVY</b>	<b>\$2,874</b>						



**Land Resources & Environment**

20	Health Care Center Farm Mgmt	The department is charged with responsibility to ensure the rental land located at the Health Care Center Farm is managed in an appropriate manner that will provide revenues to the County without harming productivity or other natural resources located on the property. Revenues from the rental of these lands amount to over \$30,000 per year. It is a showcase of land and farm practices for Sauk County.		User Fees / Misc	\$46,657	0.18	Maintain the County Farm as a productive and sustainable farm.  Utilize the farm to showcase innovative practices through farm tours, workshops, etc.
				Grants	\$3,505		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$50,162</b>		
				Wages & Benefits	\$18,782		
				Operating Expenses	\$16,885		
				<b>TOTAL EXPENSES</b>	<b>\$35,667</b>		
<b>COUNTY LEVY</b>	<b>(\$14,495)</b>						
21	USDA Assistance	Staff assist with federal program implementation to further the conservation benefits provided to the county and the cost share assistance provided to landowners. The practices installed help achieve resource protection goals. Federal Environmental Quality Incentives Program (EQIP) provides about \$150,000 in cost sharing each year. Maintaining eligibility for federal farm programs provides additional payments directly to farmers.	Wis Admin ATCP 50, NR 151	User Fees / Misc	\$0	0.15	Department assists USDA-NRCS with installing water quality practices ranging from barnyard runoff control, stream bank erosion, grazing plans, etc. Practices are focused on preventing soil erosion and reducing agricultural runoff.
				Grants	\$3,505		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$3,505</b>		
				Wages & Benefits	\$15,214		
				Operating Expenses	\$1,729		
				<b>TOTAL EXPENSES</b>	<b>\$16,943</b>		
<b>COUNTY LEVY</b>	<b>\$13,438</b>						
22	Targeted Runoff Management Grant	Focused on improving water quality in Otter Creek through the state funded Targeted Runoff Management Program. Otter Creek was listed on the 303D list as an impaired waters and removal of this designation is was a department priority as identified in the Land and Water Resource Management Plan (2007-2017). The program brought cost share and design assistance to people that install conservation practices. While the project was completed, the area experienced damage in 2018. Additional funds were obtained to make repairs to the area in 2019.	Wis Stats 281.65; Admin Code ATCP 50, NR 151, NR 153, NR 154	User Fees / Misc	\$0	-	Repair of areas along Otter Creek that received damage from the 2018 flood event.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$0</b>		
				Wages & Benefits	\$0		
				Operating Expenses	\$0		
				<b>TOTAL EXPENSES</b>	<b>\$0</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>						
23	Regional Conservation Partnership Program	The Regional Conservation Partnership Program (RCPP) promotes coordination between NRCS and its partners to deliver conservation assistance to producers and landowners. NRCS provides assistance to producers through partnership agreements and through program contracts or easement agreements. It combines the authorities of four former conservation programs in accordance with the rules of EQIP, CSP, ACEP and HFRP. \$1.6M Project for Sauk County with \$975K installed practices. The Baraboo River Watershed will be receiving \$2.25M.	2008 Farm Bill	User Fees / Misc	\$0	1.26	Installation of conservation practices that prevent soil erosion and prevent agricultural runoff to protect ground and surface water and improve farm productivity. Focus efforts in watersheds with the highest concentrations of soil erosion and runoff. Provide outreach and education to inform landowners of program.
				Grants	\$27,009		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$27,009</b>		
				Wages & Benefits	\$97,802		
				Operating Expenses	\$40,600		
				<b>TOTAL EXPENSES</b>	<b>\$138,402</b>		
<b>COUNTY LEVY</b>	<b>\$111,393</b>						
24	Snowmobile	Counties are responsible for the administration of such program; and receive aid from the state for snowmobile purposes as defined in Wis. Statute.	Wis. Stats. 23.09(26)	User Fees / Misc	\$0	0.08	Implementation of collaborative efforts to support snowmobile organizations in Sauk County.
				Grants	\$60,391		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$60,391</b>		
				Wages & Benefits	\$6,543		
				Operating Expenses	\$65,661		
				<b>TOTAL EXPENSES</b>	<b>\$72,204</b>		
<b>COUNTY LEVY</b>	<b>\$11,813</b>						
25	ATV / UTV	Counties are responsible for the administration of such program; and receive aid from the state for ATV purposes as defined in Wis. Statute.	Wis. Stats 23.33; NR 64	User Fees / Misc	\$0	0.02	Implementation of collaborative efforts to support ATV organizations in Sauk County.
				Grants	\$33,279		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$33,279</b>		
				Wages & Benefits	\$1,386		
				Operating Expenses	\$33,279		
				<b>TOTAL EXPENSES</b>	<b>\$34,665</b>		
<b>COUNTY LEVY</b>	<b>\$1,386</b>						
26	Camping	Maintenance and operation of a 66-unit campground at White Mound Park	Sauk County Ordinance Chapter 10; ATCP 79	User Fees / Misc	\$55,000	1.11	Improved and compliant campsites with access to park amenities and activities.
				Grants	\$0		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$55,000</b>		
				Wages & Benefits	\$67,525		
				Operating Expenses	\$28,592		
				<b>TOTAL EXPENSES</b>	<b>\$96,117</b>		
<b>COUNTY LEVY</b>	<b>\$41,117</b>						

**Land Resources & Environment**

27	Park Operations	Maintenance and operation of park properties, to include beaches, trails, structures, and associated amenities (tables, signage, benches, equipment, etc.) as well as management of forest resources at the following locations:  White Mound (1,088 acres), Redstone Beach (30 acres), Redstone Boat Landing (1 acre), Hemlock (80 acres), Man Mound (2 acres) Summer Oaks Boat Landing (6 acres), Yellow Thunder Wayside (.5 acres), Mirror Lake Dam (.5 acres), and Community Forest (690 acres). Weidman Woods (80 acres, but is not maintained)		User Fees / Misc	\$85,000	3.15	Available and enhanced facilities where the public can enjoy the County's natural resources and open spaces.
				Grants	\$0		
				Use of Carryforward	\$76,965		
				<b>TOTAL REVENUES</b>	<b>\$161,965</b>		
				Wages & Benefits	\$204,947		
				Operating Expenses	\$144,044		
				<b>TOTAL EXPENSES</b>	<b>\$348,991</b>		
<b>COUNTY LEVY</b>	<b>\$187,026</b>						
28	Lake Management	Management of water resources to determine general trends in water quality. Use secchi depth readings to measure the clarity and general health of area lakes.		User Fees / Misc	\$0	0.15	Increased Secchi Depth Readings to ensure clear water.
				Grants	\$0		
				Use of Carryforward	\$50,000		
				<b>TOTAL REVENUES</b>	<b>\$50,000</b>		
				Wages & Benefits	\$7,859		
				Operating Expenses	\$50,000		
				<b>TOTAL EXPENSES</b>	<b>\$57,859</b>		
<b>COUNTY LEVY</b>	<b>\$7,859</b>						
29	County Conservation Aids	Financial assistance provided to the County for fish and wildlife programs. Funds are allocated to each County in proportion to the ratio of the size of each County to the total area of the state. Such funds can be used toward development projects, habitat projects, stocking projects, maintenance projects or miscellaneous projects.	Wis. Stats. 23.09(12)	User Fees / Misc	\$0	0.01	Implementation of a project that meets one of the category requirements for the funds.
				Grants	\$2,245		
				Use of Carryforward	\$0		
				<b>TOTAL REVENUES</b>	<b>\$2,245</b>		
				Wages & Benefits	\$693		
				Operating Expenses	\$4,490		
				<b>TOTAL EXPENSES</b>	<b>\$5,183</b>		
<b>COUNTY LEVY</b>	<b>\$2,938</b>						
30	Great Sauk State Trail	Development, management, and maintenance of multi-use recreational trails.		User Fees / Misc	\$8,000	0.49	
				Grants	\$0		
				Use of Carryforward	\$655,896		
				<b>TOTAL REVENUES</b>	<b>\$663,896</b>		
				Wages & Benefits	\$42,330		
				Operating Expenses	\$667,896		
				<b>TOTAL EXPENSES</b>	<b>\$710,226</b>		
<b>COUNTY LEVY</b>	<b>\$ 46,330</b>						
	Outlay	Parking area for GSST - United Coop Property Replacement Tractor/Purchase Mower White Mound Bridge Replacement Extended cab - Compact Pick-up Truck (Levy) Chevy Colorado Truck (Levy)	\$25,000 \$75,000 \$28,000 \$30,000 \$25,000	User Fees / Misc	\$0	-	Implementation and completion of specific projects identified on the capital outlay document.
				Grants	\$0		
				Use of Carryforward	\$128,000		
				<b>TOTAL REVENUES</b>	<b>\$128,000</b>		
				Wages & Benefits	\$0		
				Operating Expenses	\$183,000		
				<b>TOTAL EXPENSES</b>	<b>\$183,000</b>		
<b>COUNTY LEVY</b>	<b>\$55,000</b>						
Totals				<b>TOTAL REVENUES</b>	<b>\$2,169,696</b>	19.18	
				<b>TOTAL EXPENSES</b>	<b>\$3,790,992</b>		
				<b>COUNTY LEVY</b>	<b>\$1,621,296</b>		

Land Resources & Environment			
Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimate	2021 Budget
<b>Conservation</b>			
Assist land owners and operators with nutrient management and conservation plans. (Acres installed)	9,508	7,000	5,000
Survey, design and installation of cost-shared water pollution control practices through various funding programs (Ex. Manure storage, barnyard runoff, waterway systems, contour and buffer strips)	76 practices	75 practices installed	100 practices installed
CREP Buffer strip program - Linear Feet in program	0	1,400	6,000
Agricultural Plastics Programs and participants	6 events / 84 participants 27.39 tons collected	6 events / 90 participants 20 tons collected	6 events / 100 participants 25 tons collected
Creation and implementation of grazing plans. Acres converted.	589	500	500
Programs and Participants at Clean Sweep Events	2 programs / 1,082 participants	1 programs / 1,500 participants	2 programs / 900 participants
Ordinance Rewrites and Revisions	0 rewrite / 0 revisions	0 rewrite / 0 revisions	0 rewrites / 1 revision
Inspect farms to determine compliance with state and local soil and water conservation standards for Farmland Preservation Program and Land and Water Resource Management participants and Sauk County Chapter 26 Ordinance.	118 FPP 7 LWRM 11 Chapter 26	75 FPP 10 LWRM 10 Chapter 26	100 FPP 25 LWRM 15 Chapter 26
<b>Planning and Zoning</b>			
Subdivision Plats and Certified Survey Maps (CSMs) approved	1 plat / 72 CSM	2 plats / 90 CSM	2 plats, 80 CSM
Number of county plans completed	0	2 - SCORP/Man Mound & Yellow Thunder	1 - White Mound
Board of Adjustment (BOA) Inspections	33	25	40
Shoreland Zoning Inspections	91	90	90
Code Enforcement Complaint/Follow up Inspections	211	100	100
Non Metallic Mining Reclamation Program - Total Sites/Total Acres	32 Sites 2,400 acres	32 Sites 2,400 acres	32 Sites 2,400 acres
Non Metallic Mining - Site Inspections	46 inspections	40 inspections	40 inspections
Non Metallic Mining - Blast Reports	Not measured in 2019	10 reports	10 reports
Ordinance Rewrites and Revisions	0 / 0	0 rewrite / 1 revisions	2 rewrites / 0 revision
Planned Rural Development (PRD) (Lots, agricultural acres converted, and acres protected)	22 Lots 649.22 participating acres 68.95 PRD lot acres	24 Lots 850 participating acres 90 PRD lot acres	14 Lots 400 participating acres 50 PRD lot acres
Conditional Use Permit (CUP) (Land Use)	23 CUP	20 CUP	15 CUP
Conditional Use Permit (Exclusive Agricultural (EA) Zoning Dwelling)	5 CUP	4 CUP	4 CUP
Land Use / Sanitary Permits Issued	358 Land Use 174 Sanitary	345 Land Use 140 Sanitary	350 Land Use 150 Sanitary
Code Enforcement Citations	189	50	50
Wisconsin Fund Grant Awards / Grant Amount	1 / \$6,585	4 / \$27,978	May not be available next year.
Septic System Maintenance Verifications	5,473 reported	4,500 reported	4,500
Soil Test / Septic Closing On-site Inspections	10 Soils On-Site 154 Closing Inspections	10 Soils On-Site 100 Closing Inspections	10 Soils On-Site 100 Closing Inspections
<b>Parks and Recreation</b>			
Miles of snowmobile trail maintained	213.4	211.9	211.9
Days snowmobile trail open	35	25	25
Online camping reservations	641	500	500
Direct camping reservations	751	600	600
Camping revenue	\$63,081	\$55,000	\$50,000
Entrance fee revenue	\$84,305	\$82,000	\$75,000
Parks/Properties maintained	13	13	13
Boat landings maintained	6	6	6
Acres of land maintained	2,011	2,011	2,011
Volunteers	20	13	13
Number of volunteer hours	Not measured in 2019	3	10
Prairie Smoke Terrace reservations	52	60	60
Other shelter reservations	18	18	20
Special event permits issued	3	3	3
Annual passes given to Sauk County Veterans	341	400	300
Paddle sport rental revenue	\$1,312	\$700	\$500
Acres of lake maintained	104	104	104
Projects funded by County Conservation Aids	1	1	1
Number of park programs offered / Number of participants	Not measured in 2019	0 / 0	2 / 100 participants
Dams - Number of inspections completed	Not measured in 2019	5	10
Dams - Staff time for dam inspections/repairs	Not measured in 2019	54 hours	100 hours
Emergency Action Plans updated	3	3	3
Emergency Action Plan meetings	0	1	1
Number of GSST trail users	49,870	50,000	50,000
GSST Revenue generated - Trail passes	\$10,042	\$11,000	\$11,000
GSST staff time (hours)	379	400	400
GSST expenses (maintenance, etc.)	\$7,362	\$8,000	\$8,000
Miles of hiking trails maintained at White Mound	7.85	7.85	7.85
Miles of biking trails maintained	11.92	11.92	11.92
Miles of horse trails maintained	9.46	9.46	9.46

**Land Resources & Environment**

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
<b>Conservation</b>				
Regional Conservation Partnership Program - Baraboo River Watershed: Practices installed in project area	Active participation within the project area will result reduced soil erosion.	26 landowners	15 landowners	15 landowners
Collection of stream water quality monitoring data by department staff	Trends in water quality can be quantified and areas of concern identified.	9 sites	15 sites	15 sites
Outreach and education: Presentations and programs offered by staff	The public will better understand the department's mission and topics of interest.	77 programs	20 programs	25 programs
Creation and Implementation of Grazing Plans	Conversion of cropland or enhancement of degraded pasture will result in reduced soil erosion.	588.7 acres	500 acres	500 acres
Producers assisted with developing and implementing nutrient management plans	Applying nutrients at the right rate, place, and time will result in reduced soil erosion and agricultural runoff.	9,508 acres	6,000 acres	4,000 acres
On-site farm visits completed by staff to determine compliance with state and local soil and water conservation standards	Active participation will result reduced soil erosion and agricultural runoff.	136 on-site farm visits	100 on-site farm visits	100 on-site farm visits
Installed conservation practices	Tons of soil saved, amount of phosphorus reduced, and gallons of water infiltrated.	1,914 tons of soil / 923 phosphorus reduction / 42,386,400 gallons infiltrated	2,500 tons of soil / 8,000 phosphorus reduction / 50,000,000 gallons of water infiltrated	3,000 tons of soil / 8,000 phosphorus reduction / 50,000,000 gallons of water infiltrated
Ag Plastics Collection	Participation in recycling efforts for agriculture plastics means less is discarded inappropriately or ending up in a landfill	27.39 tons collected	25 tons collected	25 tons collected
Clean Sweep Events - Waste Collection	Collection of waste and other items protects the natural resources of the County.	87,406 lbs waste 88,534 lbs electronics	90,000 lbs waste 92,000 lbs electronics	85,000 lbs waste 85,000 lbs electronics
<b>Planning and Zoning</b>				
CSM - Review and Approval	CSM review and approval assures compliance with Sauk County Chapter 22 and Wis Stat. 236.	72 / \$9,530	80 / \$11,700	80
Subdivision Plat/Development Plan - Review and Approval	Plat/Development Plan review and approval results in road connectivity, protection of water resources through erosion control and storm water management planning.	1 / \$680	2 / \$2,000	2
Land Use / Sanitary Permits	Permits issued by the department to ensure compliance with county and state codes.	358 Land Use / \$90,832 174 Sanitary / \$71,205	384 Land Use / \$98,000 156 Sanitary / \$75,000	350 / 150
Compliance with Septic Maintenance - # failing to report / # reported failing	The department's ability to notify and record compliance with Chapter 25 and Wis Admin Code NR 113 and Comm 83 for the maintenance and servicing of all POWTS in Sauk County that are due each year.	48 non-reporting 11 failing	45 non-reporting 10 failing	45 non-reporting 10 failing
Citations Issued	The department's ability achieve compliance on zoning violations and ensure that the provisions of the County ordinances are upheld.	189 citations / \$7,822	50 citations / \$3,500	50 citations / \$3,500
Wisconsin Fund Grant Program: Success rate of applicants versus grants awarded	Grant program aids low income property owners with the installation of septic systems for the replacement of failing septic systems. Grant aids in the public health and safety of the surrounding human habitation and	1 / \$27,978	4 applicants / \$27,978	Program will end.
Nonmetallic mining and reclamation administration, permitting and reporting - Approved plans / acres reclaimed	Ensures the effective reclamation of nonmetallic mining sites on which mining takes place in Sauk County.	Not measured in 2019		
Civic Engagement - # events / # participants	Ensure that a broad segment of the County is participating and planning for the future	Not measured in 2019	1 event / 30 participants	1 event / 50 participants
Plan Implementation - # projects or programs initiated	Implementation of plans ensure that the County is meeting identified goals and objectives.	Not measured in 2019	1 project	1 project
<b>Parks and Recreation</b>				
Secchi Depth Readings	White Mound Lake clarity	April - 8', May - 11', June - 15', July - 12', and August - 5'	April - 6', May - 10', June - 6.2', July - 6', and August 6'	April - 4', May - 10', June - 4.2', July - 4', and August - 4'
Acres of land acquired for park and recreation activities	Expansion of the County park system in accordance with approved plans.	Not measured in 2019	2,170 acres	0 acres
Funding awarded through Grant programs	County Conservation Aid grants, Stewardship Funds, and other grant opportunities to assist with implementation of park projects.	2 grants \$108,435	2 grants \$52,435	1 grant \$2,435
Park and recreation programs and activities provided.	The public is using the park system and learning to appreciate the natural amenities of the County. Number of program and activity participants.	Not measured in 2019	0 programs / 0 participants	2 programs / 100 participants
Lineal feet of trails developed or improved.	Expansion of the County trail system in accordance with approved plans.	Not measured in 2019	0 feet	0 feet
Dam compliance with the State of Wisconsin DNR	Safety for county residents and visitors	Yes	Yes	Yes

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: LAND RESOURCES &amp; ENVIRONMENT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2020 To 2021</b>
<b>10064 LAND RESOURCES &amp; ENVIRONMENT</b>									
411100 GENERAL PROPERTY TAXES	-1,067,834	-1,072,017	-1,128,574	-741,050	-1,482,101	-1,482,101	-1,482,101	-1,621,295	139,194
422160 HO-CHUNK GAMING GRANT	0	-16,000	-36,000	-15,000	-15,000	-15,000	0	0	-15,000
424630 SNOWMOBILE TRAILS	0	0	0	-105,169	-60,391	-60,391	-60,391	-60,391	0
424632 ATV/UTV TRAILS	0	0	0	0	0	0	0	-33,279	33,279
424720 WI FUND SEPTIC SYSTEM	-28,075	-7,505	-6,585	0	-12,000	-12,000	-12,251	0	-12,000
424730 CO CONSERVATION AID	0	0	0	0	-2,245	-2,245	-2,245	-2,245	0
424750 LAND/WATER RESOURCE	-90,728	-81,097	-93,437	0	-109,350	-109,350	-109,350	-153,750	44,400
424770 LAND CONSERVATION AID	-127,418	-129,164	-131,289	0	-142,660	-142,660	-142,600	-140,181	-2,479
424785 PRODUCER LED GROUP	0	0	0	-5,000	-40,000	-40,000	-40,000	-30,000	-10,000
424790 WILDLIFE DAMAGE PROGRAM	-7,440	-10,474	-10,319	0	-13,800	-13,800	-13,800	-13,800	0
424842 DNR DAM REHABILITATION REIMB	0	0	0	0	0	0	0	-75,000	75,000
424844 RIVER PLANNING	-1,515	0	0	0	0	0	0	0	0
424847 NUTRIENT MGNT FAM ED / MALWEG	-9,800	0	0	0	0	0	0	0	0
424848 OTTER CR COST SHARE TRM GRANT	0	0	0	0	-36,549	-36,549	-36,549	0	-36,549
424860 PLANNING GRANTS	-3,750	0	0	0	0	0	0	0	0
424863 EDUCATION GRANTS	0	0	-2,500	0	-3,500	-3,500	-3,500	-3,500	0
424880 CLEAN SWEEP	-12,550	-12,990	-12,500	0	-12,500	-12,500	-12,500	-12,500	0
441010 CONS COURT ORDERED FINES/FEES	-1,112	-2,449	-7,822	-2,285	-2,500	-2,500	2,600	-3,000	500
441110 NON-PERMIT CONSTRUCT FINE	-1,600	-5,700	-3,250	-1,935	-2,500	-2,500	-3,200	-2,500	0
442500 GREAT SAUK ST TRAIL PERMITS	0	0	0	-4,498	-8,000	-8,000	-7,500	-8,000	0
444100 LAND USE PERMITS	-100,246	-105,207	-91,632	-46,660	-90,000	-90,000	-85,000	-90,000	0
444130 SOIL TEST CERT FEES	-12,600	-13,800	-15,150	-6,300	-11,500	-11,500	-11,000	-11,500	0
444140 SANITARY PERMITS	-66,900	-81,400	-72,305	-36,025	-62,000	-62,000	-62,000	-62,000	0
444141 SANITARY SYSTEM REVIEW FEE	-11,450	-10,985	-10,790	-4,270	-8,000	-8,000	-8,000	-8,000	0
444150 SUBDIVISION PLAT REVIEW FEE	-1,620	-1,380	-1,825	0	-1,000	-1,000	-500	-1,000	0
444160 GROUNDWATER PERMITS	-7,775	-8,075	-6,675	-2,800	-5,000	-5,000	-5,000	-5,000	0
444170 MANURE STORAGE PERMIT	-1,200	-400	0	0	-1,000	-1,000	0	-1,000	0
444180 NONMETALIC MINING PERMITS	-32,440	-32,380	-31,890	0	-31,000	-31,000	-31,000	-31,000	0
444181 NONMETALLIC PLAN REVIEW	0	0	-1,400	-250	-1,500	-1,500	-500	-1,500	0
444185 CONDITIONAL USE PERMIT BUSINES	-10,000	-7,250	-10,000	-4,750	-10,000	-10,000	-8,000	-10,000	0
444186 CONDITIONAL USE EXCLUSIVE AG	-100	-300	-500	0	-600	-600	-300	-300	-300
444200 FIRE SIGN FEES	-12,520	-11,670	-7,550	-4,700	-5,000	-5,000	-7,500	-6,000	1,000
444210 MAINTENANCE TRACKING FEE	-70	0	0	0	-100	-100	0	-100	0
444220 CERTIFIED SURVEY FEES	-8,740	-11,410	-9,780	-6,775	-7,000	-7,000	-8,500	-7,000	0
444240 REZONING HEARING PETITION	-1,500	-1,500	-1,500	-1,750	-2,500	-2,500	-2,500	-2,500	0
444242 PRD DEVELOP PLAN REVIEWS	-7,000	-10,250	-7,000	-4,000	-8,000	-8,000	-7,000	-8,000	0
444260 BOARD OF ADJUSTMENT FILING	-11,500	-9,000	-5,000	-3,000	-6,000	-6,000	-4,500	-6,000	0
444270 EDUCATION PROGRAM FEES	0	0	0	0	-2,000	-2,000	0	-2,000	0
445100 APPLICATION FEES	-900	-300	0	-600	-750	-750	-250	0	-750
464350 CLEAN SWEEP FEES	-2,855	-2,484	-4,311	0	-7,000	-7,000	-4,000	-7,000	0

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: LAND RESOURCES &amp; ENVIRONMENT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>10064 LAND RESOURCES &amp; ENVIRONMENT</b>									
467200 COUNTY PARK REVENUE	0	0	0	-41,169	-55,000	-55,000	-60,000	-55,000	0
467250 PARKS ENTRANCE FEES	0	0	0	-86,833	-75,000	-75,000	-100,000	-80,000	5,000
468200 SALE CONSERVATION MATERIAL	-11,599	-12,490	-12,715	-13,953	-17,000	-17,000	-12,000	-13,500	-3,500
468205 BUILDING USE FEES	0	0	0	-3,998	0	0	-5,000	-5,000	5,000
468210 RENT OF TREE PLANTER	-190	-201	-628	-450	-500	-500	-500	-500	0
468270 PRODUCER LED FEES	0	0	0	-1,965	0	0	0	0	0
472495 MULTI-DISCHARGE VARIANCE PROG	0	0	-89,582	-129,134	-83,963	-123,507	-129,134	-20,881	-102,626
474010 DEPARTMENTAL CHARGES	0	0	0	0	-1,000	-1,000	-1,000	-1,000	0
474050 LANDFILL MONITORING CHARGES	0	0	0	-100	0	0	0	0	0
483600 SALE OF COUNTY OWNED PROPERTY	0	-7,300	0	0	0	0	0	0	0
484110 MISC PUBLIC CHARGES	-2,355	-2,079	-5,001	-1,856	-1,000	-1,000	-1,000	-1,000	0
484160 MISCELLANEOUS REVENUES	-1,115	-292	-512	0	0	0	0	0	0
484250 COUNTY FARM REVENUES	-59,210	-46,657	-45,693	-22,412	-46,657	-46,657	-46,657	-46,657	0
485010 DONATIONS & CONTRIBUTIONS	-500	-8,000	-500	-500	-500	-500	-500	-500	0
486300 INSURANCE RECOVERIES	-27,295	-13,074	0	0	0	0	0	0	0
493010 FUND BALANCE APPLIED	0	0	0	0	-695,000	-695,000	0	-208,000	-487,000
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	-567,350	-1,345,629	0	-939,612	-406,017
<b>TOTAL LAND RESOURCES &amp; ENVIRONMENT</b>	<b>-1,743,501</b>	<b>-1,735,280</b>	<b>-1,864,215</b>	<b>-1,299,188</b>	<b>-3,746,016</b>	<b>-4,563,839</b>	<b>-2,524,728</b>	<b>-3,790,991</b>	<b>-772,848</b>
<b>10064110 LRE ADMINISTRATION</b>									
511100 SALARIES PERMANENT REGULAR	794,232	879,940	851,376	514,138	1,149,929	1,149,929	1,049,929	1,117,422	-32,507
511200 SALARIES-PERMANENT-OVERTIME	0	0	0	0	1,432	1,432	0	1,490	58
511900 LONGEVITY-FULL TIME	2,670	3,030	2,523	0	2,985	2,985	2,985	3,425	440
512100 WAGES-PART TIME	21,023	4,091	18,546	18,692	93,424	93,424	90,000	90,705	-2,719
512200 WAGES-PART TIME-OVERTIME	63	0	27	94	0	0	0	0	0
514100 FICA & MEDICARE TAX	60,828	65,367	64,285	39,065	95,760	95,760	85,000	93,104	-2,656
514200 RETIREMENT-COUNTY SHARE	53,977	55,181	54,301	34,758	77,918	77,918	74,000	75,758	-2,160
514400 HEALTH INSURANCE COUNTY SHARE	148,524	146,333	133,619	94,422	207,963	207,963	200,000	213,988	6,025
514500 LIFE INSURANCE COUNTY SHARE	224	264	170	100	214	214	214	220	6
514600 WORKERS COMPENSATION	6,950	8,587	10,286	5,938	14,063	14,063	13,000	15,136	1,073
515800 PER DIEM COMMITTEE	1,600	1,800	1,350	375	4,000	4,000	4,000	4,000	0
519300 VEHICLE ALLOWANCE	-3	3	0	0	0	0	0	0	0
520100 CONSULTANT AND CONTRACTUAL	0	0	0	0	52,500	52,500	25,000	50,000	-2,500
520900 CONTRACTED SERVICES	1,886	0	0	17,583	52,500	52,517	20,000	125,287	72,770
521400 COURT REPORTER AND TRANSCRIBER	591	502	0	0	1,000	1,000	12,521	1,000	0
521900 OTHER PRO SRVCS-WISC FUND	28,075	7,505	6,585	0	12,000	12,000	0	0	-12,000
522100 WATER TESTING	0	0	8,719	7,128	42,244	42,244	40,000	42,244	0
522500 TELEPHONE	6,596	6,460	6,379	3,482	7,800	7,800	7,600	8,210	410
522800 TRASH/SNOW REMOVAL/MOWING	0	0	0	112	2,600	2,600	2,000	3,000	400
522900 UTILITIES	0	0	0	2,315	8,500	8,500	8,000	9,500	1,000

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: LAND RESOURCES &amp; ENVIRONMENT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>10064110 LRE ADMINISTRATION</b>									
523700 SNOWMOBILE TRAIL MAINTENANCE	0	0	0	47,682	60,391	60,391	60,391	65,661	5,270
523701 ATV/UTV TRAIL MAINTENANCE	0	0	0	0	0	0	0	33,279	33,279
523800 WEED HARVESTER EXPENSE	0	0	0	0	250	250	0	0	-250
524400 PARK MAINTENANCE	0	0	0	10,020	42,752	54,864	50,000	53,448	-1,416
524600 FILING FEES	60	30	90	90	250	250	250	250	0
525000 FARM BLDG/PROPERTY REPAIRS	18,796	29,000	1,256	7,440	15,000	15,000	9,000	15,000	0
525010 MAJOR REPAIRS	0	0	0	0	0	83,130	0	263,773	180,643
525200 EQUIPMENT REPAIR	0	0	0	987	2,500	2,500	2,500	3,250	750
526100 OUTSIDE AGENCIES	1,300	1,400	11,400	225,000	226,400	226,400	227,400	0	-226,400
530500 LICENSES AND PERMITS	0	0	0	520	520	520	700	520	0
531100 POSTAGE AND BOX RENT	8,511	9,994	9,006	6,673	10,500	10,500	10,500	10,500	0
531200 OFFICE SUPPLIES AND EXPENSE	4,620	4,396	6,750	2,630	10,500	10,500	9,000	10,500	0
531400 SMALL EQUIPMENT	0	355	0	0	1,100	1,100	0	1,100	0
531800 MIS DEPARTMENT CHARGEBACKS	37,596	54,338	92,210	29,756	66,134	92,977	92,977	47,621	-45,356
532100 PUBLICATION OF LEGAL NOTICES	2,028	1,540	2,288	1,324	2,800	2,800	2,800	2,800	0
532200 SUBSCRIPTIONS	916	983	554	745	1,050	1,050	1,050	1,050	0
532400 MEMBERSHIP DUES	6,663	7,680	6,777	4,028	7,500	7,500	7,500	7,500	0
532500 SEMINARS AND REGISTRATIONS	4,690	5,743	5,233	2,401	8,200	8,200	8,200	8,200	0
533000 PESTICIDE/CLEAN SWEEP EXPENSES	99,018	90,547	104,119	2,596	98,500	98,500	96,000	96,000	-2,500
533200 MILEAGE	930	1,226	1,056	213	2,250	2,250	800	2,250	0
533500 MEALS AND LODGING	1,497	1,940	1,861	768	3,800	3,800	1,000	3,800	0
534700 FIELD SUPPLIES	10,399	4,870	6,336	5,365	11,500	11,500	10,000	12,560	1,060
534800 EDUCATIONAL SUPPLIES	12,710	15,872	13,097	6,486	12,500	12,003	8,000	12,500	497
534900 PROJECT SUPPLIES	0	0	0	0	105,000	105,000	0	15,000	-90,000
535000 REPAIRS AND MAINTENANCE	0	0	0	9,790	10,000	29,525	9,800	30,000	475
535100 VEHICLE FUEL / OIL	8,237	7,508	6,543	6,467	21,000	21,000	15,000	21,000	0
535200 VEHICLE MAINTENANCE AND REPAIR	3,822	2,321	3,895	822	8,500	8,500	7,000	8,500	0
539100 OTHER SUPPLIES & EXPENSES	0	0	0	14,026	404,490	820,003	414,225	660,386	-159,617
551000 INSURANCE	72	79	0	62	0	0	0	0	0
551100 INSURANCE-BLDGS/CONTENTS/EXTEN	7	13	13	35	4,050	4,050	2,000	4,050	0
551200 INSURANCE-VEHICLE LIABILITY	3,096	3,428	4,376	0	4,000	4,000	2,000	4,000	0
551900 INSURANCE-GENERAL LIABILITY	0	0	0	0	1,200	1,200	1,200	1,200	0
573300 PRIZES AND AWARDS	0	100	468	0	750	750	250	750	0
579100 COST SHARING CONSERVATION	77,421	78,858	97,786	16,570	80,000	84,330	84,330	80,000	-4,330
579110 TARGETED RUNOFF MANAGEMENT	0	0	0	0	36,549	36,549	0	0	-36,549
579112 PRODUCER LED PRACTICES	0	0	0	5,557	40,000	40,000	40,000	30,000	-10,000
579150 MULTI DISCHARGE VARIANCE PROGR	0	0	0	14,220	89,595	129,126	178,716	60,881	-68,245
579600 LAND/WATER RESOURCE MGMNT	107,264	75,524	77,082	966	125,350	125,350	125,350	153,750	28,400
579800 NUTRIENT MANAGEMENT	9,746	0	0	0	0	0	0	0	0
581900 CAPITAL OUTLAY	22,285	22,050	0	184,144	368,500	470,053	230,000	183,000	-287,053

Fund: GENERAL FUND	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Department: LAND RESOURCES & ENVIRONMENT	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	2021	2020 Amended To 2021
<b>TOTAL LRE ADMINISTRATION</b>	<b>1,568,919</b>	<b>1,598,856</b>	<b>1,610,364</b>	<b>1,345,586</b>	<b>3,710,213</b>	<b>4,412,270</b>	<b>3,342,188</b>	<b>3,758,568</b>	<b>-653,702</b>
<b>10064674 BADGER ARMY AMMUNITION PLANT</b>									
520900 CONTRACTED SERVICES	0	0	0	0	0	15,217	15,217	0	-15,217
<b>TOTAL BADGER ARMY AMMUNITION PLANT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,217</b>	<b>15,217</b>	<b>0</b>	<b>-15,217</b>
<b>10064682 PLACEMAKING</b>									
520900 CONTRACTED SERVICES	24,593	0	0	0	0	0	0	0	0
526100 APPROPRIATION	2,500	0	0	0	0	0	0	0	0
<b>TOTAL PLACEMAKING</b>	<b>27,093</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>10064691 LAND/EASEMENT ACQUISITION</b>									
511100 SALARIES PERMANENT REGULAR	0	2,443	852	0	1,823	1,823	1,823	1,890	67
511900 LONGEVITY-FULL TIME	0	0	0	0	5	5	5	5	0
512100 WAGES-PART TIME	1,304	66	72	0	144	144	144	168	24
514100 FICA & MEDICARE TAX	100	183	68	0	151	151	151	158	7
514200 RETIREMENT-COUNTY SHARE	0	164	56	0	123	123	123	128	5
514400 HEALTH INSURANCE COUNTY SHARE	0	479	168	0	358	358	358	371	13
514600 WORKERS COMPENSATION	13	28	12	0	24	24	24	28	4
526100 APPROPRIATION	0	0	0	0	0	100,549	0	0	-100,549
535900 MAINTENANCE/MONITORING	0	0	0	0	2,375	2,375	2,375	2,375	0
<b>TOTAL LAND/EASEMENT ACQUISITION</b>	<b>1,417</b>	<b>3,363</b>	<b>1,227</b>	<b>0</b>	<b>5,003</b>	<b>105,552</b>	<b>5,003</b>	<b>5,123</b>	<b>-100,429</b>
<b>10064692 COUNTY TREE PROGRAM</b>									
534100 AG SUPPLIES	8,904	10,368	10,421	12,737	17,000	17,000	13,500	13,500	-3,500
<b>TOTAL COUNTY TREE PROGRAM</b>	<b>8,904</b>	<b>10,368</b>	<b>10,421</b>	<b>12,737</b>	<b>17,000</b>	<b>17,000</b>	<b>13,500</b>	<b>13,500</b>	<b>-3,500</b>
<b>10064696 WILDLIFE DAMAGE PROGRAM</b>									
520900 CONTRACTED SERVICES	10,474	10,319	13,463	579	13,800	13,800	13,800	13,800	0
<b>TOTAL WILDLIFE DAMAGE PROGRAM</b>	<b>10,474</b>	<b>10,319</b>	<b>13,463</b>	<b>579</b>	<b>13,800</b>	<b>13,800</b>	<b>13,800</b>	<b>13,800</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,743,501</b>	<b>-1,735,280</b>	<b>-1,864,215</b>	<b>-1,299,188</b>	<b>-3,746,016</b>	<b>-4,563,839</b>	<b>-2,524,728</b>	<b>-3,790,991</b>	<b>-772,848</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,616,807</b>	<b>1,622,906</b>	<b>1,635,475</b>	<b>1,358,902</b>	<b>3,746,016</b>	<b>4,563,839</b>	<b>3,389,708</b>	<b>3,790,991</b>	<b>-772,848</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-126,694</b>	<b>-112,375</b>	<b>-228,740</b>	<b>59,714</b>	<b>0</b>	<b>0</b>	<b>864,980</b>	<b>0</b>	



## Register of Deeds

### Department Vision - Where the department would ideally like to be

The Register of Deeds will utilize the current technology available to provide the most up to date, accurate, and efficient method of recording documents and facilitating the subsequent search and retrieval of those documents, including, but not limited to the eventual incorporation of past recordings into the most current system.

### Department Mission - Major reasons for the department's existence and purpose in County government

The mission of the Register of Deeds Office is to record documents in a timely manner and issue copies of documents ,complying with Wisconsin State Statutes (59.43.) This office will file and issue copies of vital records, complying with Wisconsin State Statutes (69.07.) Military records and fixture-based U.C.C. Filings will be recorded in The Register of Deeds. The office will strive to maintain high standards of service and customer satisfaction.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Encourage economic development

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Placemaking and economic development

General Government - Cooperation

Conservation, Development, Recreation, Culture, and Education - Comprehensive Plan Update

Justice & Public Safety - Coroner's Office and budget

Outside Issues - Affordable/low income housing

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain a grantor/grantee index and a tract index by recording all real estate documents that meet statutory recording requirements.	Yearly total of documents recorded	Facilitate location and retrieval of recorded real estate documents.	Ongoing
File all births, deaths, and marriages occurring in Sauk County. Issue, upon request by qualified applicants, certified copies of those records.	Yearly total of records filed/issued	Allow for search, retrieval and issuance of copies of vital records.	Ongoing
Retro-recording - Grantor/Grantee, legal descriptions and Parcel number	Yearly total of documents added to computerized index	Incorporate historical records (currently on paper) into the computerized index	Ongoing

### Program Evaluation

Program Title	Program Description	Mandates and References	2021 Budget	FTE's	Key Outcome Indicator(s)	
Recordings	The Register of Deeds maintains real estate indexes (Grantor/Grantee and Tract) that allow title companies, attorneys, appraisers, Realtors, bankers and any other interested party to research title to a property, based upon documents pertaining to a parcel that have been submitted for recording. Deeds, mortgages, certified survey maps, and numerous other documents affecting title are all considered public record. The Register of Deeds makes these records available to all who request them; however, we do not make any determination as to the status of a parcel at any given time. Such determination is best done by a licensed title professional. Public computers are available at no cost for real estate research. There is a statutory fee for any copy of a real estate document issued by this office.	Wis Stat 59.43 Chapter 706	User Fees / Misc.	\$509,000	2.75	Timeliness of recording  Counter Service (public customer)  Staff Service (Title companies, funeral directors, attorneys)
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$509,000</b>		
			Wages & Benefits	\$220,098		
			Operating Expenses	\$16,447		
			<b>TOTAL EXPENSES</b>	<b>\$236,545</b>		
<b>COUNTY LEVY</b>	<b>(\$272,455)</b>					
Vitals	The Register of Deeds maintains records of all births, deaths, and marriages that occur in Sauk County. Unlike real estate records, the public's access to vital records is quite limited. As a result, the Register of Deeds must determine "direct and tangible" interest before allowing research of vital records, or the issuance of copies of vital records. Copies, certified and/or uncertified are issued to qualified requesters, for a statutory fee.	Wis Stat 69.21	User Fees / Misc.	\$45,000	0.25	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$45,000</b>		
			Wages & Benefits	\$18,361		
			Operating Expenses	\$1,700		
			<b>TOTAL EXPENSES</b>	<b>\$20,061</b>		
<b>COUNTY LEVY</b>	<b>(\$24,939)</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$554,000</b>	3.00	
		<b>TOTAL EXPENSES</b>	<b>\$256,606</b>			
		<b>COUNTY LEVY</b>	<b>(\$297,394)</b>			

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
Documents recorded	16,408	17,500	16,400
Legacy documents entered into computerized index	13,575	1,000	5,000
Vital records filed	2,135	2,300	2,300
Copies of vital records issued	12,260	11,000	10,000

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Timeliness of recording	important processes are not delayed due to unrecorded transactions.	1 day to record	1 day to record	1 day to record
Number of days all documents were not recorded within one day	important processes are not delayed due to unrecorded transactions.	-	-	30
LandShark revenue	Business partners, as well as, the public are frequently viewing the records kept by the Register of Deeds.	\$55,000	\$57,800	\$56,000

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: Register of Deeds**

**Changes and Highlights to the Department's Budget:**

Despite the pandemic, real estate activity continued rather briskly in Sauk County. This budget reflects that activity continuing through 2021.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	(303,469)	6,075				(297,394)
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	540,000	14,000				554,000
<b>Total Funding</b>	<b>236,531</b>	<b>20,075</b>	<b>0</b>			<b>256,606</b>
Labor Costs	219,084	19,376				238,460
Supplies & Services	17,447	699				18,146
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>236,531</b>	<b>20,075</b>	<b>0</b>			<b>256,606</b>

**Issues on the Horizon for the Department:**

Continue to incorporate all older records into the new system and enter grantor/grantee information found in old indexes.

Enter parcel numbers of historic documents

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Register of Deeds

Program # -->	1	2	3	4		Dept
Short Program Name -->	Recordings	Vitals			Outlay	Total \$

Is the Program Mandated?	Yes	Yes				
Statutory Reference	59	69				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	509,000	45,000				\$554,000
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$509,000	\$45,000	\$0	\$0	\$0	\$554,000

EXPENSES

6. Wages, Salaries, Benefits	220,098	18,361	0	0	N/A	\$238,459
7. Other Expenses	16,447	1,700				\$18,147
8. TOTAL EXPENSES	\$236,545	\$20,061	\$0	\$0	\$0	\$256,606

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	(\$272,455)	(\$24,939)	\$0	\$0	\$0	(\$297,394)
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: REGISTER OF DEEDS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>10013 REGISTER OF DEEDS REVENUE</b>									
411100 GENERAL PROPERTY TAXES	321,800	320,434	319,818	151,735	303,469	303,469	303,469	297,394	6,075
419100 REAL ESTATE TRANSFER TAX	-236,646	-254,384	-250,602	-115,146	-200,000	-200,000	-235,000	-210,000	10,000
451150 REGISTER OF DEEDS FEES	-304,789	-287,000	-300,102	-153,105	-285,000	-285,000	-290,000	-285,000	0
451650 ELECTRONIC COPIES	-49,857	-63,433	-70,903	-37,844	-55,000	-55,000	-65,000	-59,000	4,000
<b>TOTAL REGISTER OF DEEDS REVENUE</b>	<b>-269,492</b>	<b>-284,382</b>	<b>-301,789</b>	<b>-154,360</b>	<b>-236,531</b>	<b>-236,531</b>	<b>-286,531</b>	<b>-256,606</b>	<b>20,075</b>
<b>10013170 REGISTER OF DEEDS</b>									
511100 SALARIES PERMANENT REGULAR	138,228	140,184	142,301	70,164	143,617	143,617	143,617	158,665	15,048
511900 LONGEVITY-FULL TIME	762	802	842	0	882	882	882	922	40
514100 FICA & MEDICARE TAX	10,038	9,977	10,055	4,907	11,054	11,054	11,054	12,208	1,154
514200 RETIREMENT-COUNTY SHARE	9,445	9,431	9,389	4,736	9,754	9,754	9,754	10,772	1,018
514400 HEALTH INSURANCE COUNTY SHARE	45,311	47,894	50,372	29,026	53,586	53,586	53,586	55,676	2,090
514500 LIFE INSURANCE COUNTY SHARE	73	76	95	52	104	104	104	105	1
514600 WORKERS COMPENSATION	78	84	79	42	87	87	87	112	25
522500 TELEPHONE	55	70	70	64	100	100	110	100	0
524800 MAINTENANCE AGREEMENT	15	18	27	6	300	300	50	300	0
531100 POSTAGE AND BOX RENT	4,166	4,157	3,946	1,474	4,000	4,000	4,000	4,200	200
531200 OFFICE SUPPLIES AND EXPENSE	993	1,363	1,086	362	2,000	2,000	1,500	2,500	500
531500 FORMS AND PRINTING	1,118	1,091	1,189	1,125	1,100	1,100	1,124	1,400	300
531600 RECORD BOOKS AND BINDERS	332	0	288	312	250	250	312	0	-250
531700 REBINDING	1,266	0	0	0	0	0	0	0	0
531800 MIS DEPARTMENT CHARGEBACKS	6,344	8,070	6,144	9,509	7,530	7,530	18,000	7,156	-374
532200 SUBSCRIPTIONS	0	0	79	0	60	60	79	80	20
532400 MEMBERSHIP DUES	365	425	470	200	750	750	200	750	0
533200 MILEAGE	484	623	767	103	750	750	103	850	100
533500 MEALS AND LODGING	196	246	408	19	600	600	19	800	200
552100 OFFICIALS BONDS	7	7	7	8	7	7	8	10	3
<b>TOTAL REGISTER OF DEEDS</b>	<b>219,275</b>	<b>224,517</b>	<b>227,614</b>	<b>122,108</b>	<b>236,531</b>	<b>236,531</b>	<b>244,589</b>	<b>256,606</b>	<b>20,075</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-269,492</b>	<b>-284,382</b>	<b>-301,789</b>	<b>-154,360</b>	<b>-236,531</b>	<b>-236,531</b>	<b>-286,531</b>	<b>-256,606</b>	<b>20,075</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>219,275</b>	<b>224,517</b>	<b>227,614</b>	<b>122,108</b>	<b>236,531</b>	<b>236,531</b>	<b>244,589</b>	<b>256,606</b>	<b>20,075</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-50,217</b>	<b>-59,865</b>	<b>-74,175</b>	<b>-32,251</b>	<b>0</b>	<b>0</b>	<b>-41,942</b>	<b>0</b>	

## Surveyor

### Department Vision - Where the department would ideally like to be

The County Surveyor's office is responsible for conducting and/or overseeing all activity with regards to remonumentation, maintenance and perpetuation of the physical corners of the Public Land Survey System (PLSS). The Surveyor's office is the repository for records pertaining to the PLSS, real property boundaries and geodetic control information within the County. The County Surveyor is responsible for developing, maintaining, and providing access to these records by Surveyors, other professionals and the general public as well as other Departments in County, State, and Federal Government. Additionally, by provisions of the Sauk County Ordinance 43.65, the County Surveyor is responsible for critical review of Certified Survey Maps and Plats of Surveys, an authority which has not been provided for by State Statutes. This is very positive advancement in the level of service that is being provided to the people of Sauk County.

### Department Mission - Major reasons for the department's existence and purpose in County government

To provide for the remonumentation and maintenance of the Public Land Survey System (PLSS), being the Section Corners and Quarter Corners throughout Sauk County. It is also the responsibility of the County Surveyor to provide mediation and resolution of controversies, disputes, and questions with regards to the locations of those corners, and also, through the provisions of the County Surveyor Ordinance, with regards to any and all surveys conducted in the county. The County Surveyor is also responsible for filing survey maps and reports of remonumentation and perpetuation of the 2,912 original PLSS corners, as well as the PLSS corners not originally monumented, or monumented by past County Surveyors, and providing copies of these documents as they are requested. The County Surveyor may also be responsible for providing or administering Surveying related support services to other departments in the County as requested and where sufficient funding is provided.

### Elements of Countywide Mission Fulfilled

- Provide fiscally responsible / essential services
- Encourage economic development
- Stewardship of natural resources
- Development of cultural, social, and community values

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Placemaking and economic development
General Government - Cooperation
Conservation, Development, Recreation, Culture, and Education - Comprehensive Plan Update
Conservation, Development, Recreation, Culture, and Education - Great Sauk State Trail completion
Conservation, Development, Recreation, Culture, and Education - Protect air, water, and land
Public Works - Highway building
Public Works - Tri County Airport
Public Works - Improve highways/road maintenance
Public Works - Great Sauk State Trail (bridge and trail)
Outside Issues - Affordable/low income housing
Outside Issues - Transportation
Outside Issues - Communication - into and with the community

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Complete Remonumentation of Lost Corners	Annual Reports	Reestablish at least 15 missing or lost PLSS corners.	Ongoing
Statutory Corner Maintenance Continued	Annual Reports	Perpetuate at least 5% of total corners in the County annually as per Statutes.	Ongoing annually
Establish Internet Availability of Old and New Records	Annual Reports	Continue recording, maintaining, and updating survey records.	Ongoing
Provide availability of Survey Records via Internet	Annual Reports	Establish and maintain Internet availability of Survey records.	Ongoing
Provide accurate locations for PLSS Corners, County-wide.	Annual Reports	Establish G.P.S. coordinates on all County PLSS corners.	12/31/2024
Finish Filling in Gaps From Past County Surveyors	Annual Reports	Complete tie sheets database updates	Ongoing annually

## Surveyor

### Program Evaluation

Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
Surveyor	Continue remonumentation, maintenance, and perpetuation of the PLSS corners. Respond to and help resolve issues with regards to PLSS corners and Surveys. Coordinate with Land Resources and Environment, Land Information, Treasurer, and other Departments as well as with other public and private parties in reviewing Certified Survey Maps, Condominium Plats, and Plats of Survey which have been submitted. Provide information and education to other units of Government and the general public. Coordination and cooperation with Mapping Department, Land Information Officer and Land Records Council in providing for scanning of new records, database maintenance, and preparations in an ongoing effort to provide internet access to the public of all County Survey Records.	Wis. Stats. 59.45 and 59.74 Sauk County Code of Ordinances, Ch. 43.65	User Fees / Misc	\$0	1.00	G.P.S. Coordinates Map Production Document scans
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$55,291		
			Operating Expenses	\$25,756		
			<b>TOTAL EXPENSES</b>	<b>\$81,047</b>		
<b>COUNTY LEVY</b>	<b>\$81,047</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$0</b>	1.00	
			<b>TOTAL EXPENSES</b>	<b>\$81,047</b>		
			<b>COUNTY LEVY</b>	<b>\$81,047</b>		

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
Corner Remonumentation	10	15	15
Corner Maintenance	228	200	200
G.P.S. Coordinates on corners	139	200	200
Review of Plats of Survey	228	200	200
Number of Standard Corners	2,912	2,912	2,912

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Document Scans Section Corner Tie Sheets and Section Summaries	Documents hyperlinked to GIS map to facilitate on-line research	228	200	200
G.P.S. Coordinates Map Production - Number of coordinate sets	G.P.S. maps show relationships between all corners to facilitate error corrections	139	200	200

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: SURVEYOR**

**Changes and Highlights to the Department's Budget:**

Storage facilities for paper copies of survey records (as mandated by State Statutes), have become overloaded and require expansion. These are relatively expensive, special order containments. Hence the increased request for Office Supplies And Expense funding. Special contracts are being funded by State Land Information Grants but they do not allow for any of the Grant Funding to be used to pay for the monuments, signs, and posts used in completing these projects. Hence the increased request for Monuments, Signs, and Posts funding. Grants also do not fund County Surveyor supervision of these projects, which is absolutely necessary to ensure proper performance by contractors. The State provides no supervision over the quality of performance. Also, reduced private Surveyor participation in Monumentation Maintenance and Preservation is increasing the County Surveyor workload to maintain Statutory compliance. These are the reasons for the request for increased funding for Wages Part Time No Benefits.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	79,141	1,906				81,047
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	0	0				0
<b>Total Funding</b>	<b>79,141</b>	<b>1,906</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>81,047</b>
Labor Costs	49,951	5,340				55,291
Supplies & Services	29,190	(3,434)				25,756
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>79,141</b>	<b>1,906</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>81,047</b>

**Issues on the Horizon for the Department:**

The County Surveyor continues to develop more cooperative relationships with Land Information personnel in creating better and more user friendly connections between County GIS and other online services and county survey records in order to simplify the work of researchers and overall accuracy and availability of information provided by the County through the internet. Efforts continue to be directed at using GPS derived coordinates to make adjustments in the online Mapping services, such that the visual accuracy will continually be improved. Some inaccuracies in coordinates and/or other mistakes on tie sheets and other documents continue to be discovered, which in many cases, require field investigation. Many of the remaining corners in the county that are still without GPS coordinates, or that have known or suspected associated inaccuracies or mistakes, are in extremely difficult locations and will require increased per corner bounty or contract payment incentives to private surveyors and/or increased County Surveyor field and office hours in order to be resolved. As bounty payments to private surveyors have not been increased since 2008, the current situation is an increasing work load for the County Surveyor.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: SURVEYOR

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Surveyor					

Is the Program Mandated?	Yes					
Statutory Reference	59.45 & 59.74					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0

EXPENSES

6. Wages, Salaries, Benefits	55,291	0	0	0	N/A	\$55,291
7. Other Expenses	25,756					\$25,756
8. TOTAL EXPENSES	\$81,047	\$0	\$0	\$0	\$0	\$81,047

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$81,047	\$0	\$0	\$0	\$0	\$81,047
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: COUNTY SURVEYOR</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>10016 COUNTY SURVEYOR</b>									
411100 GENERAL PROPERTY TAXES	-81,346	-81,346	-81,026	-39,571	-79,141	-79,141	-79,141	-81,047	1,906
472490 LOCAL GOVT/AGENCY PAYMENTS	-4,619	0	0	0	0	0	0	0	0
<b>TOTAL COUNTY SURVEYOR</b>	<b>-85,965</b>	<b>-81,346</b>	<b>-81,026</b>	<b>-39,571</b>	<b>-79,141</b>	<b>-79,141</b>	<b>-79,141</b>	<b>-81,047</b>	<b>1,906</b>
<b>10016171 COUNTY SURVEYOR</b>									
511100 SALARIES PERMANENT REGULAR	9,068	9,244	13,987	4,514	9,246	9,246	9,246	9,716	470
512700 WAGES-PART TIME-NO BENEFITS	23,498	16,269	27,642	16,652	36,631	36,631	41,000	41,000	4,369
514100 FICA & MEDICARE TAX	2,491	1,952	3,185	1,619	3,510	3,510	3,844	3,880	370
514600 WORKERS COMPENSATION	325	291	555	260	564	564	618	695	131
520300 MONUMENTATION (FIELD)	0	0	0	0	500	500	500	500	0
520400 CERTIFIED SURVEY REVIEW	0	90	0	0	150	150	150	150	0
520500 MONUMENTATION MAINT & PRES	7,200	12,750	8,500	4,850	23,000	23,000	16,000	18,000	-5,000
522500 TELEPHONE	17	9	196	393	500	500	519	519	19
531200 OFFICE SUPPLIES AND EXPENSE	0	0	0	0	1,000	1,000	2,000	1,500	500
531800 MIS DEPARTMENT CHARGEBACKS	4,070	4,690	3,786	1,463	2,927	2,927	2,927	2,974	47
532400 MEMBERSHIP DUES	100	100	100	100	100	100	100	100	0
536300 MONUMENTS,SIGNS,POSTS,ETC	0	196	0	0	1,000	1,000	2,000	2,000	1,000
552100 OFFICIALS BONDS	12	12	12	13	13	13	13	13	0
<b>TOTAL COUNTY SURVEYOR</b>	<b>46,780</b>	<b>45,603</b>	<b>57,963</b>	<b>29,864</b>	<b>79,141</b>	<b>79,141</b>	<b>78,917</b>	<b>81,047</b>	<b>1,906</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-85,965</b>	<b>-81,346</b>	<b>-81,026</b>	<b>-39,571</b>	<b>-79,141</b>	<b>-79,141</b>	<b>-79,141</b>	<b>-81,047</b>	<b>1,906</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>46,780</b>	<b>45,603</b>	<b>57,963</b>	<b>29,864</b>	<b>79,141</b>	<b>79,141</b>	<b>78,917</b>	<b>81,047</b>	<b>1,906</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-39,184</b>	<b>-35,743</b>	<b>-23,063</b>	<b>-9,707</b>	<b>0</b>	<b>0</b>	<b>-224</b>	<b>0</b>	

**Changes and Highlights to the Department's Budget:**

Change 1: 2020 included updates to the County Board Room voting system. This project will be complete in 2020 and not recurring in 2021. However, there is additional maintenance fees for the voting system.

Change 2: 2020 included \$10,000 to develop evaluation criteria for the Corporation Counsel and Administrative Coordinator, funded by general fund balance. This is not recurring.

Change 3: Effective with the term of office beginning April, 2020, per diem for County Board meetings increased from \$60 to \$90 and for committee meetings from \$50 to \$75.

Change 4: The Wisconsin Counties Association (WCA) conference was budgeted to be in Wisconsin Dells in 2020, compared to LaCrosse in 2021.

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	Change 4	2021 Budget Request
<b>Description of Change</b>			<b>Voting System Updates Complete</b>	<b>Corporation Counsel and Administrative Coordinator Evaluation</b>	<b>Increase in Per Diem Rates</b>	<b>WCA Conference in LaCrosse</b>	
Tax Levy	193,583	(2,324)	5,600		13,189	3,900	213,948
Use of Fund Balance or Carryforward Funds	17,213	0	(7,213)	(10,000)			0
All Other Revenues	0	0					0
<b>Total Funding</b>	<b>210,796</b>	<b>(2,324)</b>	<b>(1,613)</b>	<b>(10,000)</b>	<b>13,189</b>	<b>3,900</b>	<b>213,948</b>
Labor Costs	124,257	1,620			13,189		139,066
Supplies & Services	86,539	(3,944)	(1,613)	(10,000)		3,900	74,882
Capital Outlay	0	0					0
Transfers to Other Funds	0	0					0
Addition to Fund Balance	0	0					0
<b>Total Expenses</b>	<b>210,796</b>	<b>(2,324)</b>	<b>(1,613)</b>	<b>(10,000)</b>	<b>13,189</b>	<b>3,900</b>	<b>213,948</b>

**Issues on the Horizon for the Department:**

County Board members will continue to be encouraged to utilize technology for accessing meeting documentation. This should increase availability of information to all Board members regardless of Committee membership, save on printing and mailing costs, and expedite access to documentation.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: County Board

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Chair	Comm				

Is the Program Mandated? Statutory Reference	Yes Wis Stats 59.12	Yes Wis Stats 59.13				
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance		0				\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0

EXPENSES

6. Wages, Salaries, Benefits	19,383	119,682	0	0	N/A	\$139,065
7. Other Expenses	27,740	47,142				\$74,882
8. TOTAL EXPENSES	\$47,123	\$166,824	\$0	\$0	\$0	\$213,947

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$47,123	\$166,824	\$0	\$0	\$0	\$213,947
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Fund: GENERAL FUND Department: COUNTY BOARD	2017 Actual	2018 Actual	2019 Actual	2020 6 Months Actual	2020 Originally Adopted Budget	2020 Amended Budget	2020 Estimated	2021	\$ Change
									2020 Amended To 2021
<b>10001 COUNTY BOARD REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-152,026	-156,853	-160,260	-96,791	-193,583	-193,583	-193,583	-213,948	20,365
493010 FUND BALANCE APPLIED	0	0	0	0	-10,000	-10,000	0	0	-10,000
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	0	-7,213	0	0	-7,213
<b>TOTAL COUNTY BOARD REVENUE</b>	<b>-152,026</b>	<b>-156,853</b>	<b>-160,260</b>	<b>-96,791</b>	<b>-203,583</b>	<b>-210,796</b>	<b>-193,583</b>	<b>-213,948</b>	<b>3,152</b>
<b>10001111 COUNTY BOARD CHAIRMAN</b>									
511100 SALARIES PERMANENT REGULAR	9,600	9,626	9,600	4,650	9,600	9,600	8,550	7,800	-1,800
514100 FICA & MEDICARE TAX	1,636	1,266	1,117	507	1,390	1,390	1,296	1,504	114
514600 WORKERS COMPENSATION	12	10	8	4	11	11	10	14	3
515100 PER DIEM / COUNTY BOARD	840	660	840	630	1,238	1,238	1,260	1,440	202
515800 PER DIEM COMMITTEE	6,950	4,796	3,750	1,350	7,333	7,333	5,625	8,625	1,292
522500 TELEPHONE	495	786	1,003	334	1,002	1,002	1,002	1,002	0
531100 POSTAGE AND BOX RENT	270	1	2	14	100	100	100	100	0
531200 OFFICE SUPPLIES AND EXPENSE	206	94	49	0	150	150	100	100	-50
531800 MIS DEPARTMENT CHARGEBACKS	4,915	13,618	81,798	19,886	19,974	27,187	27,187	23,946	-3,241
532400 MEMBERSHIP DUES	0	100	0	0	100	100	0	100	0
532500 SEMINARS AND REGISTRATIONS	185	390	0	150	400	400	225	400	0
533200 MILEAGE	5,969	2,683	1,730	422	2,750	2,750	1,500	1,792	-958
533500 MEALS AND LODGING	92	242	0	0	300	300	0	300	0
581900 CAPITAL OUTLAY	0	0	17,221	0	0	0	0	0	0
<b>TOTAL COUNTY BOARD CHAIRMAN</b>	<b>31,169</b>	<b>34,272</b>	<b>117,118</b>	<b>27,947</b>	<b>44,348</b>	<b>51,561</b>	<b>46,855</b>	<b>47,123</b>	<b>-4,438</b>
<b>10001112 COMMITTEE &amp; COMMISSIONS</b>									
514100 FICA & MEDICARE TAX	5,064	4,985	5,277	2,714	7,435	7,435	7,018	8,500	1,065
514600 WORKERS COMPENSATION	38	41	38	22	58	58	55	78	20
515100 PER DIEM / COUNTY BOARD	23,940	20,220	23,220	15,900	36,506	36,506	34,710	42,480	5,974
515800 PER DIEM COMMITTEE	42,250	44,900	45,750	19,500	60,686	60,686	57,025	68,625	7,939
521900 OTHER PROFESSIONAL SERVICES	0	100	0	0	10,150	10,150	0	0	-10,150
531100 POSTAGE AND BOX RENT	1,470	1,544	2,048	994	2,500	2,500	1,988	2,250	-250
531200 OFFICE SUPPLIES AND EXPENSE	538	589	574	284	800	800	700	800	0
532400 MEMBERSHIP DUES	10,128	10,097	9,310	9,952	11,000	11,000	10,360	10,592	-408
532700 BOARD PROCEEDINGS	1,601	3,124	2,380	689	3,500	3,500	2,673	3,000	-500
532800 TRAINING AND INSERVICE	2,625	2,250	3,475	0	3,500	3,500	200	3,500	0
533200 MILEAGE	19,522	22,550	21,806	8,478	23,000	23,000	20,294	23,000	0
533500 MEALS AND LODGING	0	3,936	0	0	100	100	100	4,000	3,900

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: COUNTY BOARD</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>TOTAL COMMITTEE &amp; COMMISSIONS</b>	<b>107,176</b>	<b>114,336</b>	<b>113,877</b>	<b>58,533</b>	<b>159,235</b>	<b>159,235</b>	<b>135,123</b>	<b>166,825</b>	<b>7,590</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-152,026</b>	<b>-156,853</b>	<b>-160,260</b>	<b>-96,791</b>	<b>-203,583</b>	<b>-210,796</b>	<b>-193,583</b>	<b>-213,948</b>	<b>3,152</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>138,345</b>	<b>148,608</b>	<b>230,995</b>	<b>86,480</b>	<b>203,583</b>	<b>210,796</b>	<b>181,978</b>	<b>213,948</b>	<b>3,152</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-13,681</b>	<b>-8,245</b>	<b>70,735</b>	<b>-10,312</b>	<b>0</b>	<b>0</b>	<b>-11,605</b>	<b>0</b>	

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

Department: CDBG Economic Development

**Changes and Highlights to the Department's Budget:**

The Community Development Block Grant - Economic Development (ED) program will be complete in 2021 or 2022. The federal funds previously held by Sauk County of \$978,793 have been sent to the CDBG Close Program at the State. These funds are available to the County as grants that meet specific requirements related to low to moderate income (LMI) and/or slum and blight, and can include various public service and economic development projects.

Approved projects include:  
 \$283,792.71 City of Reedsburg South School Affordable Housing Redevelopment (est'd 2020)  
 \$325,000.00 Village of Rock Spring Community Center (est'd 2021)  
 \$370,000.00 Bluffview Community Park (est'd 2021)

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	2021 Budget Request
<b>Description of Change</b>						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	578,793	116,207				695,000
<b>Total Funding</b>	578,793	116,207	0	0	0	695,000
Labor Costs	0	0				0
Supplies & Services	578,793	116,207				695,000
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	578,793	116,207	0	0	0	695,000

**Issues on the Horizon for the Department:**

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: CDBG Economic Development

Program # -->	1 CDBG ED Close Prog	2	3	4	Outlay	Dept Total \$
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Is the Program Mandated? Statutory Reference	NO					
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)	695,000					\$695,000
						\$0
Interest on Investment	0					\$0
Principal Repayments	0					\$0
Interest Payments	0					\$0
Transfer from General Fund	0					\$0
						\$0
3. Use of Carryfwd / Fund Balance	0					\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$695,000	\$0	\$0	\$0	\$0	\$695,000

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses	695,000					\$695,000
Addition to Fund Balance						\$0
8. TOTAL EXPENSES	\$695,000	\$0	\$0	\$0	\$0	\$695,000

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: CDBG-ED REVOLVING LOANS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>31999 CDBG-ED REVOLVING LOANS REV</b>									
425662 CDBG CLOSE GRANT	0	0	0	0	-578,793	-578,793	-283,793	-695,000	116,207
481100 INTEREST ON INVESTMENTS	-2,387	-3,031	-590	0	0	0	0	0	0
481420 INTEREST ON LOAN PAYMENTS	-14,180	-28,601	-14,328	0	0	0	0	0	0
481500 PRINCIPAL REPAYMENTS	-58,219	-42,310	-17,148	0	0	0	0	0	0
492100 TRANSFER FROM GENERAL FUND	0	0	-904,338	0	0	0	0	0	0
<b>TOTAL CDBG-ED REVOLVING LOANS REV</b>	<b>-74,785</b>	<b>-73,943</b>	<b>-936,404</b>	<b>0</b>	<b>-578,793</b>	<b>-578,793</b>	<b>-283,793</b>	<b>-695,000</b>	<b>116,207</b>
<b>31999679 CDBG-ED REVOLVING LOANS</b>									
526300 LOANS ISSUED TO PARTICIPANTS	280,000	295,926	0	0	0	0	0	0	0
531200 OFFICE SUPPLIES AND EXPENSE	10	30	0	0	0	0	0	0	0
572000 GRANTS & DONATIONS-CDBG CLSE	0	0	978,870	0	0	0	0	0	0
581900 CAPITAL OUTLAY-CDBG CLOSE GR	0	0	0	0	578,793	578,793	283,793	695,000	116,207
<b>TOTAL CDBG-ED REVOLVING LOANS</b>	<b>280,010</b>	<b>295,956</b>	<b>978,870</b>	<b>0</b>	<b>578,793</b>	<b>578,793</b>	<b>283,793</b>	<b>695,000</b>	<b>116,207</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-74,785</b>	<b>-73,943</b>	<b>-936,404</b>	<b>0</b>	<b>-578,793</b>	<b>-578,793</b>	<b>-283,793</b>	<b>-695,000</b>	<b>116,207</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>280,010</b>	<b>295,956</b>	<b>978,870</b>	<b>0</b>	<b>578,793</b>	<b>578,793</b>	<b>283,793</b>	<b>695,000</b>	<b>116,207</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>205,225</b>	<b>222,013</b>	<b>42,466</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: CDBG HOUSING REHAB**

**Changes and Highlights to the Department's Budget:**

The Community Development Block Grant Housing Rehabilitation Program provides funding for housing rehabilitation to residents who qualify based on program income parameters. Repayments from Housing Rehabilitation loans are re-loaned as approved. This budget includes an average loan based on repayment dollars, assuming repayment dollars are available.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	20,000	0				20,000
<b>Total Funding</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
Labor Costs	0	0				0
Supplies & Services	20,000	0				20,000
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>

**Issues on the Horizon for the Department:**

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: CDBG HOUSING REHAB

Program # --> Short Program Name -->	1 Housing Rehab	2	3	4	Outlay	Dept Total \$
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Is the Program Mandated? Statutory Reference	NO	NO	NO			
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
Housing Grant						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues	20,000					\$20,000
5. TOTAL REVENUES	\$20,000	\$0	\$0	\$0	\$0	\$20,000

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Other Expenses						\$0
Project Costs	20,000					\$20,000
Administration						\$0
8. TOTAL EXPENSES	\$20,000	\$0	\$0	\$0	\$0	\$20,000

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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Fund: CDBG HOUSING REHAB Department: GENERAL	2017 Actual	2018 Actual	2019 Actual	2020 6 Months Actual	2020 Originally Adopted Budget	2020 Amended Budget	2020 Estimated	\$ Change	
								2021	2020 Amended To 2021
<b>35999 CDBG HOUSING REHAB</b>									
481100 INTEREST ON INVESTMENTS	-8	-5	-3	-4	0	0	-6	0	0
481500 PRINCIPAL REPAYMENTS	-4,810	-21,512	-20,969	-2,870	-20,000	-20,000	-47,681	-20,000	0
<b>TOTAL CDBG HOUSING REHAB</b>	<b>-4,818</b>	<b>-21,517</b>	<b>-20,972</b>	<b>-2,874</b>	<b>-20,000</b>	<b>-20,000</b>	<b>-47,687</b>	<b>-20,000</b>	<b>0</b>
<b>35999705 CDBG HOUSING REHAB</b>									
520900 CONTRACTED SERVICES	341	4,160	1,468	1,628	600	600	2,500	600	0
526300 LOANS ISSUED TO PARTICIPANTS	2,965	35,030	315	16,530	19,400	19,400	18,030	19,400	0
<b>TOTAL CDBG HOUSING REHAB</b>	<b>3,306</b>	<b>39,190</b>	<b>1,783</b>	<b>18,158</b>	<b>20,000</b>	<b>20,000</b>	<b>20,530</b>	<b>20,000</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-4,818</b>	<b>-21,517</b>	<b>-20,972</b>	<b>-2,874</b>	<b>-20,000</b>	<b>-20,000</b>	<b>-47,687</b>	<b>-20,000</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>3,306</b>	<b>39,190</b>	<b>1,783</b>	<b>18,158</b>	<b>20,000</b>	<b>20,000</b>	<b>20,530</b>	<b>20,000</b>	<b>0</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-1,512</b>	<b>17,673</b>	<b>-19,189</b>	<b>15,285</b>	<b>0</b>	<b>0</b>	<b>-27,157</b>	<b>0</b>	

**Changes and Highlights to the Department's Budget:**

This budget includes use of previously accumulated fund balance to smooth the levy impact of fluctuations in debt service due to refundings.

The Debt Service Fund accounts for debt service related to the Law Enforcement Center (LEC). The last payment of LEC debt will be in 2021.

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	2021 Budget Request
<b>Description of Change</b>						
Tax Levy	0					0
Use of Fund Balance or Carryforward Funds	376,686	9,915				386,601
All Other Revenues	1,486,089	(10,690)				1,475,399
<b>Total Funding</b>	<b>1,862,775</b>	<b>(775)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,862,000</b>
Labor Costs						0
Supplies & Services	1,862,775	(775)				1,862,000
Capital Outlay						0
Addition to Fund Balance						0
<b>Total Expenses</b>	<b>1,862,775</b>	<b>(775)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,862,000</b>

**Issues on the Horizon for the Department:**

Any issuance and payment of debt related to the Health Care Center is recorded in the Health Care Center fund. This accounting procedure allows the debt payments to be applied to Medicare and Medicaid rates.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Debt Service

Program # -->	1	2	3	Outlay	Dept Total \$
Short Program Name -->	LEC Debt				

Is the Program Mandated?	Yes				
Statutory Reference					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)					\$0
2. Grants (List)					\$0
					\$0
3. Use of Carryfwd / Fund Balance	386,601				\$386,601
					\$0
4. Other Revenues					\$0
Interest on Investments	8,000				\$8,000
Transfer of Sales Tax from General Fur	1,367,399				\$1,367,399
Transfer from Jail Assessment Fund	100,000				\$100,000
					\$0
5. TOTAL REVENUES	\$1,862,000	\$0	\$0	\$0	\$1,862,000

EXPENSES

6. Principal	1,825,000			N/A	\$1,825,000
7. Interest & Other Expenses	37,000				\$37,000
Addition to Fund Balance	0				\$0
8. TOTAL EXPENSES	\$1,862,000	\$0	\$0	\$0	\$1,862,000

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0
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<b>Fund: DEBT SERVICE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>50999 DEBT SERVICE REVENUE</b>									
481180 INTEREST DEBT SERVICE INVESTME	-11,204	-33,976	-55,338	-10,119	-25,000	-25,000	-11,000	-8,000	-17,000
492100 TRANSFER FROM GENERAL FUND	-1,425,334	-1,418,297	-1,396,456	-680,545	-1,361,089	-1,361,089	-1,361,089	-1,367,399	6,310
492200 TRANSFER FROM SPECIAL REVENUE	-97,000	-100,000	-135,136	-50,000	-100,000	-100,000	-110,000	-100,000	0
493010 FUND BALANCE APPLIED	0	0	0	0	-376,686	-376,686	0	-386,601	9,915
<b>TOTAL DEBT SERVICE REVENUE</b>	<b>-1,533,538</b>	<b>-1,552,273</b>	<b>-1,586,930</b>	<b>-740,664</b>	<b>-1,862,775</b>	<b>-1,862,775</b>	<b>-1,482,089</b>	<b>-1,862,000</b>	<b>-775</b>
<b>50999800 DEBT SERVICE FUND</b>									
561000 PRINCIPAL REDEMPTION	908,792	1,720,000	1,755,000	0	1,790,000	1,790,000	1,790,000	1,825,000	35,000
562000 INTEREST EXPENSE	169,457	142,275	107,875	36,150	72,775	72,775	72,775	37,000	-35,775
<b>TOTAL DEBT SERVICE FUND</b>	<b>1,078,249</b>	<b>1,862,275</b>	<b>1,862,875</b>	<b>36,150</b>	<b>1,862,775</b>	<b>1,862,775</b>	<b>1,862,775</b>	<b>1,862,000</b>	<b>-775</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,533,538</b>	<b>-1,552,273</b>	<b>-1,586,930</b>	<b>-740,664</b>	<b>-1,862,775</b>	<b>-1,862,775</b>	<b>-1,482,089</b>	<b>-1,862,000</b>	<b>-775</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,078,249</b>	<b>1,862,275</b>	<b>1,862,875</b>	<b>36,150</b>	<b>1,862,775</b>	<b>1,862,775</b>	<b>1,862,775</b>	<b>1,862,000</b>	<b>-775</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-455,289</b>	<b>310,002</b>	<b>275,945</b>	<b>-704,514</b>	<b>0</b>	<b>0</b>	<b>380,686</b>	<b>0</b>	

**General Non-Departmental**

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

<b>Fund</b>	<b>General Fund 10</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>\$ Change</b>	
<b>Department</b>	<b>General Non-Departmental 999</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended to 2021</b>
<b>412100 Sales Tax Discount</b>		(136)	(125)	(131)	(75)	(130)	(130)	(130)	(130)	0
Retailer's Discount retained on taxable sales made by the County.										
<b>412200 County Sales Tax Revenues</b>		(9,172,923)	(9,383,467)	(9,460,672)	(2,336,657)	(9,889,000)	(9,889,000)	(7,855,636)	(6,922,300)	(2,966,700)
One-half percent sales tax initiated in 1992. Pursuant to Chapter 2 Taxes, Collections, and Assessment, Subchapter III County Sales and Use Tax, 2.300(1) of the Sauk County Code of Ordinances, the sales tax was created "for the purpose of reducing the property tax levy by 1) paying the debt service on any bond or note issuance, 2) paying for designated capital projects, and 3) any remainder revenues to further offset the levy."										
<b>422100 Shared Revenue</b>		(709,855)	(749,374)	(758,160)	0	(750,202)	(750,202)	(780,329)	(771,223)	21,021
Payment from the State to local governments without restrictions on use. The program's goals are property tax relief, equalization of revenue raising ability among local governments, and compensation for utility property.										
<b>422150 Computer Aid</b>		(92,128)	(93,482)	(95,745)	0	(95,744)	(95,744)	(95,744)	(95,744)	0
Payment from the State to offset the taxable value lost when business computers were exempted from personal property tax.										
<b>422151 Personal Property Aid</b>		0	0	(266,019)	(215,541)	(215,540)	(215,540)	(215,540)	(165,062)	(50,478)
Payment from the State to offset the taxable value lost for machinery, tools, and patterns exempted from personal property tax (new in 2019).										
<b>424120 Indirect Cost Reimbursement</b>		(139,097)	(148,781)	(142,665)	(78,446)	(156,892)	(156,892)	(156,892)	(205,055)	48,163
Reimbursement from certain Federal and State programs for the cost of central services provided by County departments.										
<b>481420 Interest on Loan Payments</b>		(58)	(32)	(28,153)	0	0	0	-	0	0
Interest payments for de-Federalized CDBG-ED loans from CDBG Close program in 2019 (moving to Administrative Coordinator budget in 2020). Prior to 2019 interest was for Tri-County Airport hangar loan, complete 2018.										
<b>481500 Principal Loan Payments</b>		0	0	(34,210)	0	0	0	-	0	0
Principal payments for outstanding de-Federalized CDBG-ED loans from CDBG Close program (moving to Administrative Coordinator budget in 2020).										

**General Non-Departmental**

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

Fund	General Fund 10	2017	2018	2019	2020	2020	2020	2020	\$ Change	
					6 Months	Originally	Amended			2020
Department	General Non-Departmental 999	Actual	Actual	Actual	Actual	Adopted Budget	Budget	Estimated	2021	2021
<b>482100 Rent of County Buildings</b>		(136,979)	(135,624)	(119,019)	0	0	0	-	0	0
Rent of space to the Wis Dept of Natural Resources Forester, Federal Farm Service Agency, Humane Society, VARC, Workforce Development Board of South Central Wisconsin, and Department of Workforce Development. (DNR ended 2018.)										
					To Building	To Building	To Building	To Building	To Building	
					Services in 2020	Services in 2020	Services in 2020	Services in 2020	Services in 2020	
<b>483600 Sale of County Owned Property</b>		(8,104)	(13,566)	(7,937)	(5,581)	(8,000)	(8,000)	(8,000)	(8,000)	0
Proceeds from sale of surplus property.										
<b>484110 Miscellaneous Revenues</b>		(334)	(2,076)	(3,031)	(215)	(1,000)	(1,000)	(1,000)	(1,000)	0
Miscellaneous revenues.										
<b>492200 Transfer from Special Revenue Funds</b>		(344,182)	(1,953,641)	(1,127,521)	(992,916)	(90,000)	(90,000)	(1,037,916)	(90,000)	0
2017-2020 - Transfer of Human Services excess fund balance and interfund investment income.										
<b>492600 Transfer from Enterprise Funds</b>		(755,433)	(1,213,660)	(67,493)	(20,000)	(40,000)	(40,000)	(40,000)	(65,000)	25,000
Transfer of Supplemental Payment (SP) Program revenues from the Health Care Center (transfer of SP ended 2018) and interfund investment income.										
<b>492700 Transfer from Highway Fund</b>		(55,479)	(152,515)	(193,099)	(60,000)	(120,000)	(120,000)	(120,000)	(200,000)	80,000
Transfer of interfund investment income.										
<b>493100 General Fund Applied</b>		0	0	-	0	(706,000)	(706,000)	0	(350,000)	(356,000)
Use of General Fund balance to fund selected non-recurring projects. A budget only account; no actual revenues are received. Vacancy factor: \$600,000 2017; \$700,000 2018; \$525,000 2019; \$300,000 2020. Contingency fund of \$350,000 in 2017-2020.										
2017: Home Care unemployment \$115,440.										
2018: HCC Assisted Living study \$485,000.										
2018: Mid-Continent Railway Museum \$77,000.										
2018: ADRC Building Remodel \$186,215.										
2018: Sauk County Development Corp \$25,000.										
2019: UW-Baraboo/Sauk County Theater & Arts Renovations \$50,000.										
2019: HCC Grounds Equipment \$34,500										
2019: HCC HVAC Humidification/Legionella Control \$22,000.										
2019: Mid-Continent Railway Museum \$125,000										
2019: CDBG Close Program \$934,483										
<b>493200 Continuing Appropriations from Prior Year</b>		0	0	-	0	0	(238,425)	0	0	(238,425)
Re-appropriation of previously budgeted funds that were unspent due to projects not being completed in the year in which they were first budgeted. A budget only account; no actual revenues are received. 2017: ATC Environmental impact fees.										
<b>TOTAL GENERAL REVENUES</b>		<b>(11,414,708)</b>	<b>(13,846,342)</b>	<b>(12,303,855)</b>	<b>(3,709,432)</b>	<b>(12,072,508)</b>	<b>(12,310,933)</b>	<b>(10,311,187)</b>	<b>(8,873,514)</b>	<b>(3,437,419)</b>



**General Non-Departmental**

These General Fund accounts are general accounts whose transactions do not pertain to the mission or activities of any specific Sauk County department.

Fund	General Fund 10	2017	2018	2019	2020	2020	2020	2020	\$ Change	
Department	General Non-Departmental 999	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	2020 Amended to 2021	
<b>GENERAL EXPENSES</b>										
<b>10999148-524000</b>	<b>Miscellaneous Expenses</b>	0	4,195	3	2,423	500	500	2,750	500	0
Miscellaneous expenses.										
<b>10999148-524700</b>	<b>Charitable and Penal Charges</b>	242	212	253	174	174	174	174	660	(486)
A special charge from the State for the cost of proceedings of involuntary commitments of Sauk County residents in State or other County's mental facilities.										
<b>10999148-526100</b>	<b>Outside Agencies</b>	0	0	-	0	0	0	0	269,950	(269,950)
"Community Chest" of outside agencies										
<b>10999190-526100</b>	<b>Contingency Expense</b>	0	0	-	0	350,000	350,000	0	350,000	0
One account aggregating contingent expenses from various departmental budgets, then reducing the total, since the likelihood that all contingent expenses will be spent is small.										
<b>10999350</b>	<b>Airports</b>									
526100-99004	Tri-County Airport	15,665	16,422	16,422	0	0	0	0	51,734	(51,734)
<b>10999360-526100</b>	<b>Wisconsin River Rail Transit</b>	28,000	28,000	30,000	0	0	0	0	30,000	(30,000)
<b>10999683-526100</b>	<b>ATC Environmental Impact Fee Projects</b>	250,572	150,001	44,251	113,320	0	238,425	238,425	0	238,425
Badger Coulee transmission line environmental impact fee projects.										
<b>10999900-595000</b>	<b>Transfer to Debt Service Fund</b>	1,425,334	1,418,297	1,396,456	680,545	1,361,089	1,361,089	1,361,089	1,367,399	(6,310)
Transfer of sales tax proceeds to fund debt service.										
<b>10999900-596000</b>	<b>Transfer to Enterprise Funds</b>									
Transfer of sales tax proceeds to fund Health Care Center debt service.										
		1,206,048	1,132,167	1,141,440	516,905	1,033,810	1,033,810	1,033,810	1,062,548	(28,738)
Transfer to Health Care Center for capital items: 2018 - Assisted Living study 2019 - Grounds equipment, HVAC, Certified Public Expenditure Medicaid program										
		0	36,000	453,701	0	0	0	0	0	0
<b>TOTAL GENERAL EXPENSES</b>		<b>2,882,197</b>	<b>2,740,872</b>	<b>3,940,443</b>	<b>1,369,367</b>	<b>2,801,573</b>	<b>3,039,998</b>	<b>2,692,248</b>	<b>3,132,791</b>	<b>(11,059)</b>
<b>TOTAL DEPARTMENT REVENUE</b>		<b>(11,414,708)</b>	<b>(13,846,342)</b>	<b>(12,303,855)</b>	<b>(3,709,432)</b>	<b>(12,072,508)</b>	<b>(12,310,933)</b>	<b>(10,311,187)</b>	<b>(8,873,514)</b>	<b>(3,198,994)</b>
<b>TOTAL DEPARTMENT EXPENSE</b>		<b>2,882,197</b>	<b>2,740,872</b>	<b>3,940,443</b>	<b>1,369,367</b>	<b>2,801,573</b>	<b>3,039,998</b>	<b>2,692,248</b>	<b>3,132,791</b>	<b>331,218</b>
<b>ADDITION TO (-)/USE OF FUND BALANCE</b>		<b>(8,532,512)</b>	<b>(11,105,470)</b>	<b>(8,363,412)</b>	<b>(2,340,065)</b>	<b>(9,270,935)</b>	<b>(9,270,935)</b>	<b>(7,618,939)</b>	<b>(5,740,723)</b>	

**Sauk County Sales Tax**

2019 Actual \$9,460,672 -12.30% = \$8,297,236  
 2020 Budget = \$9,889,000  
 Difference = \$1,591,764

Payment Month	Sales Month	2015	2016	2017	2018	2019	2020	% Change from Prior Year	Cumulative % Change from Prior Year
March	January	513,922.40	525,300.25	601,458.52	583,942.67	572,392.20	595,656.00	4.06%	4.06%
April	February	723,897.32	640,270.58	576,910.42	454,734.31	554,971.31	679,215.95	22.39%	13.08%
May	March	643,104.33	614,213.68	708,391.09	849,720.61	806,945.35	544,023.93	-32.58%	-5.97%
June	April	572,371.61	780,604.53	792,838.40	732,945.80	671,736.65	517,761.61	-22.92%	-10.34%
July	May	744,908.83	752,232.51	705,028.12	690,119.90	800,086.92	787,081.53	-1.63%	-8.29%
August	June	873,543.69	882,536.83	930,000.95	1,151,529.28	1,172,155.21	891,529.03	-23.94%	-12.30%
September	July	947,389.99	1,011,133.99	1,092,529.46	1,025,166.15	881,358.55		-100.00%	-26.46%
October	August	976,099.73	865,618.18	907,830.64	900,578.78	1,088,730.48		-100.00%	-38.68%
November	September	634,826.87	736,732.53	840,633.07	950,737.41	889,288.97		-100.00%	-46.01%
December	October	701,190.80	739,248.21	689,891.81	588,679.45	584,825.84		-100.00%	-49.95%
January	November	649,276.21	502,924.87	545,826.68	691,162.38	752,037.86		-100.00%	-54.24%
February	December	503,348.20	713,871.10	781,583.61	764,150.14	686,142.30		-100.00%	-57.56%
<b>Total Collections</b>		8,483,879.98	8,764,687.26	9,172,922.77	9,383,466.88	9,460,671.64	4,015,268.05	-57.56%	
<b>Budget</b>		7,095,831.00	7,470,179.00	8,020,000.00	8,775,658.00	8,775,658.00	9,889,000.00	12.69%	
<b>% of Budget</b>		119.56%	117.33%	114.38%	106.93%	107.81%	40.60%		
<b>Under/(Over) Budget</b>		-1,388,048.98	-1,294,508.26	-1,152,922.77	-607,808.88	-685,013.64	5,873,731.95		
<b>% Difference from Prior Year</b>		5.70%	3.20%	4.45%	2.24%	0.82%	-135.62%		
<b>\$ Difference from Prior Year</b>		483,624.30	280,807.28	408,235.51	210,544.11	77,204.76	-5,445,403.59		

Seasonal Adjustment (Average of 2015 to 2019)	Amount (Below)/Above Seasonal Average	Cumulative Amount (Below)/Above Projected Based on Seasonal Average	Cumulative Seasonal Adjustment
6.18%	611,052.86	-15,396.86	6.18%
6.52%	644,645.91	34,570.04	12.70%
8.00%	791,365.73	-247,341.80	20.70%
7.84%	775,662.81	-257,901.20	28.54%
8.16%	806,658.61	-19,577.08	36.70%
11.07%	1,094,463.44	-202,934.41	47.77%
10.95%	1,083,062.18	0.00	58.72%
10.47%	1,035,279.23	0.00	69.19%
8.95%	885,271.97	0.00	78.14%
7.30%	721,775.80	0.00	85.44%
6.94%	686,251.46	0.00	92.38%
7.62%	753,510.00	0.00	100.00%
100.00%	9,889,000.00	-708,581.31	9,889,000.00

**Premier Resort Tax**

The premier resort tax started at 0.50% for the Lake Delton on April 1, 1998 and Wisconsin Dells on July 1, 1998.  
 The premier resort tax rate increased for Lake Delton and Wisconsin Dells from 0.50% to 1.00% effective January 1, 2010.  
 The premier resort tax rate increased for Lake Delton and Wisconsin Dells from 1.00% to 1.25% effective July 1, 2014.

Payment Month	Sales Month	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
Lake Delton - Tax Rate							
May	Jan-Mar	1,358,624.27	1,417,167.91	1,417,581.99	1,463,332.29	1,472,096.86	998,745.63
August	Apr-June	1,664,076.23	1,728,883.06	1,797,778.49	1,677,118.16	1,761,041.01	870,534.54
November	July-Sept	2,437,951.37	2,487,143.69	2,416,410.93	2,555,982.49	2,456,060.38	
February	Oct-Dec	1,161,274.70	1,191,729.99	1,246,578.01	1,103,062.13	1,257,273.62	
<b>Total Premier Resort Tax</b>		6,621,926.57	6,824,924.65	6,878,349.42	6,799,495.07	6,946,471.87	1,869,280.17

Payment Month	Sales Month	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
Wisconsin Dells - Tax Rate							
Total for Sauk, Columbia, Juneau and Adams Counties							
May	Jan-Mar	322,521.08	328,999.22	286,409.66	339,293.73	409,502.88	243,425.98
August	Apr-June	556,026.09	552,518.54	592,031.58	614,697.12	643,553.61	395,263.27
November	July-Sept	757,230.32	832,394.54	820,290.97	837,075.57	833,011.36	
February	Oct-Dec	308,639.02	289,833.04	326,617.56	249,381.91	317,064.03	
<b>Total Premier Resort Tax</b>		1,944,416.51	2,003,745.34	2,025,349.77	2,040,448.33	2,203,131.88	638,689.25

SAUK COUNTY, WISCONSIN  
 2021 BUDGET APPROPRIATION  
 OUTSIDE AGENCY SUMMARY

Outside Agency	Statutory Authority	2016 Budgeted Appropriation	2017 Budgeted Appropriation	2018 Budgeted Appropriation	2019 Budgeted Appropriation	2020 Budgeted Appropriation	2021 Request	2020 to 2021 Request	
								\$	%
Agricultural Society (Fair Board)	§ 59.56(14)	25,000	25,000	25,000	25,000	25,000	25,000	\$0	0.00%
Bar Buddies	§ 59.58(3)(c )	0	0	0	10,000	0	0	\$0	--
Bar Buddies - Reedsburg		0	0	0	0	5,000	0	(\$5,000)	--
Baraboo Acts Coalition		0	0	0	0	0	5,550	\$5,550	--
Baraboo Area Homeless Shelter		0	0	0	0	35,000 *	0	(\$35,000)	--
Baraboo Dells Airport	§ 114.11(4)	4,100	4,100	4,100	4,100	4,100	8,200	\$4,100	100.00%
Boys & Girls Clubs	§ 46.22(1)(c )& a.&b.	0	0	20,000	25,000	50,000	60,000	\$10,000	20.00%
Central Wisconsin Community Action Council	§ 59.53(3)	7,500	7,500	7,500	7,500	7,500	7,500	\$0	0.00%
Conservation Congress	§ 59.70(21)	1,300	1,300	1,400	1,400	1,400	0	(\$1,400)	--
Court Appointed Special Advocate (CASA)		50,000	50,000	50,000	0	0	0	\$0	--
Friends of Sauk Prairie Parks and Recreation							0	\$0	--
Friends of the Baraboo River		0	0	0	0	25,000 *	28,000	\$3,000	12.00%
Hope House	§ 59.53(3)	25,000	25,000	25,000	25,000	25,000	25,000	\$0	0.00%
Hope Through Christ Ministries Warming Shelter / Transitional	§ 46.22(1)(e )	0	0	5,000	0	0		\$0	--
Kid's Ranch		0	0	0	0	15,000 *	15,000	\$0	0.00%
Lake Redstone Protection District (General Fund Balance)		0	0	0	0	200,000 *		(\$200,000)	--
Mid-Continent Railway Museum (General Fund Balance)	§ 59.56(1)&(2)	0	0	77,000 *	125,000 *	0		\$0	--
Mirror Lake Management District (General Fund Balance)		0	0	0	10,000 *	0		\$0	--
Reedsburg Airport	§ 114.11(4)	4,100	4,100	4,100	4,100	4,100	4,100	\$0	0.00%
Reedsburg Area Historical Society		0	0	0	0	15,000 *		(\$15,000)	--
Safe Harbor Homeless Shelter		0	0	0	0	6,000 *	7,000	\$1,000	16.67%
Sauk County Development Corporation	§ 59.57(1)	10,000	50,000	50,000	50,000	50,000	50,000	\$0	0.00%
Sauk County Development Corporation Housing Study (General Fund Balance)	§ 59.57(1)	0	0	25,000 *	0	0	0	\$0	--
Sauk County Historical Society	§ 59.56(5)	11,000	15,000	15,000	15,000	17,000	25,000	\$8,000	47.06%
Sauk Prairie Airport, Inc.	§ 114.11(4)	4,100	4,100	4,100	4,100	4,100	4,100	\$0	0.00%
VETS		0	0	0	0	0	5,500	\$5,500	--
Wormfarm Institute		0	0	0	20,000	0		\$0	--
Total Outside Agencies		<u>\$142,100</u>	<u>\$186,100</u>	<u>\$313,200</u>	<u>\$326,200</u>	<u>\$489,200</u>	<u>\$269,950</u>	<u>(\$219,250)</u>	<u>-44.82%</u>
Total Outside Agencies - Tax Levy Funded		<u>\$142,100</u>	<u>\$186,100</u>	<u>\$211,200</u>	<u>\$191,200</u>	<u>\$193,200</u>	<u>\$269,950</u>	<u>\$76,750</u>	<u>39.73%</u>

SAUK COUNTY, WISCONSIN  
 2021 BUDGET APPROPRIATION  
 OUTSIDE AGENCY SUMMARY

								2020 to 2021 Request	
Outside Agency	Statutory Authority	2016 Budgeted Appropriation	2017 Budgeted Appropriation	2018 Budgeted Appropriation	2019 Budgeted Appropriation	2020 Budgeted Appropriation	2021 Request	\$	%
Tri-County Airport	\$ 114.11	15,665	15,665	16,422	16,422	29,694	70,905	\$41,211	--
Disabled Parking Enforcement Assistance Council	\$ 59.54(17)	1,300	1,300	1,300	1,100	1,100	1,100	\$0	--
UW-Platteville Baraboo Sauk County - Operating	\$ 59.56(4)	90,000	131,000	102,500	102,500	60,000	60,000	\$0	--
UW-Platteville Baraboo Sauk County - Theater & Arts Renovation (General Fund Balance)	\$ 59.56(4)	0	0	0	50,000 *	0	0	\$0	--
Total Ownership		<u>\$106,965</u>	<u>\$147,965</u>	<u>\$120,222</u>	<u>\$170,022</u>	<u>\$90,794</u>	<u>\$132,005</u>	<u>\$41,211</u>	<u>45.39%</u>
Total Ownership - Tax Levy Funded		<u>\$106,965</u>	<u>\$147,965</u>	<u>\$120,222</u>	<u>\$170,022</u>	<u>\$90,794</u>	<u>\$132,005</u>	<u>\$41,211</u>	<u>45.39%</u>
Sauk County Institute of Leadership		2,500	9,000	4,000	8,000	8,000	8,000	\$0	--
Library Board (Levy not subject to levy limits)	\$ 43.12(1)	1,001,008	1,027,131	1,044,698	1,074,904	1,173,754	1,214,062	\$40,308	--
Pink Lady Rail Transit Commission	\$ 59.58(2)	900	1,200	1,200	750	750	0	(\$750)	--
Wisconsin River Rail Transit	\$ 59.58	28,000	28,000	28,000	30,000	30,000	30,000	\$0	--
Animal Shelter	\$ 173.15	147,000	147,000	147,000	201,000	201,000	201,000	\$0	--
Total Contractual		<u>\$1,179,408</u>	<u>\$1,212,331</u>	<u>\$1,224,898</u>	<u>\$1,314,654</u>	<u>\$1,413,504</u>	<u>\$1,453,062</u>	<u>\$39,558</u>	<u>2.80%</u>
Total Contractual - Tax Levy Funded		<u>\$1,179,408</u>	<u>\$1,212,331</u>	<u>\$1,224,898</u>	<u>\$1,314,654</u>	<u>\$1,413,504</u>	<u>\$1,453,062</u>	<u>\$39,558</u>	<u>2.80%</u>
GRAND TOTAL		<u>\$1,428,473</u>	<u>\$1,546,396</u>	<u>\$1,658,320</u>	<u>\$1,810,876</u>	<u>\$1,993,498</u>	<u>\$1,855,017</u>	<u>(\$138,481)</u>	<u>-6.95%</u>
GRAND TOTAL - Tax Levy Funded		<u>\$1,428,473</u>	<u>\$1,546,396</u>	<u>\$1,556,320</u>	<u>\$1,625,876</u>	<u>\$1,697,498</u>	<u>\$1,855,017</u>	<u>\$157,519</u>	<u>9.28%</u>

\* Funded by General Fund balance.

## Highway

### Department Vision - Where the department would ideally like to be

The Highway Department is committed to maintaining the current level of service it provides to the general public while reducing costs through improved efficiency and operating procedures.

### Department Mission - Major reasons for the department's existence and purpose in County government

We are a department entrusted with the development, maintenance, and safe operation of Sauk County's transportation system. We strive to satisfy the diverse mobility needs of all citizens while retaining a responsible concern for public safety and the environment.

### Elements of Countywide Mission Fulfilled

Promote safe community  
Encourage economic development

### Specific Strategic Issues Addressed

Declining/unpredictable financial support (highways, medicaid, other)

Maintain transportation network and services (Baraboo highway shop, other transportation networks, broadband)

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Reduce equipment repair time and cost. Eliminate frequent and redundant repairs or extending the longevity of repairs that are made.	Thorough daily routine maintenance checks on equipment reduce repair time and costs therefore our production on projects will be maximized and increase productivity.	Improve Department efficiency by combining more efficient maintenance techniques and equipment with new material products to reduce the need for costly and redundant maintenance procedures.	12/31/2021
Improve safety with a well maintained fleet of operational equipment.	Thorough daily routine maintenance checks and knowledge of equipment reduces unexpected safety injury therefore reduces safety costs.	Continue to update the Department's equipment fleet with new, reliable, safe, and efficient units.	12/31/2021
Reduce employee injuries/accidents as well as general public liability claims and improve work quality and efficiency through knowledgeable work crews.	Employee injuries/accidents should be reduced/minimized if we improve our knowledge on the jobsite with equipment/surroundings.	Continue to educate employees on policy/procedure changes and train crews on various safety, maintenance, and construction techniques through workshops and seminars.	5/31/2021
Maintain continuity of information sharing between government agencies, authorities, and the general public to reduce confusion and inefficiency.	Collaboration and communication with other departments grows us as a department in obtaining information.	Continue correspondence with other governments at the state, county, and local levels to ensure needs are met and compliance with policies, procedures, and mandates is maintained.	12/31/2021
Consider all roads/bridges on the CTH system for future needs to ensure that no single element falls below an acceptable level of safety.	Highway department works within their yearly highway improvement plan and works with townships to make sure all necessary improvements are made.	Monitor and accurately determine future needs of the CTH system to adequately project budget values to cover needed costs.	8/31/2021
Maintain effective procedures used for winter maintenance operations to ensure the Department is current with statewide accepted levels of service.	Our level of service is proven with the maintenance we provide to the highways. New procedures, equipment and material are used each year.	Improve service of winter maintenance operations by incorporating new materials, equipment, and procedures to improve efficiency, response time, and general safety.	10/1/2021
Incorporate new technologies and alternative fuels into Department operations.	Improved fuel mileage improves longevity/efficiency of equipment.	Monitor advancements in alternative fuel vehicles and other technologies which could improve Department efficiency.	12/31/2021
Address ever changing needs of the Department and employees and act upon them to maintain Department efficiency, safety, and employee morale.	Employee turnover rate would decrease and employees would want to continue their employment in Sauk County.	Review and update current procedures and administer improvements where needed to increase Department efficiency, moral, and safety.	12/31/2021

## Highway

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget	FTE's	Key Outcome Indicator(s)	
Bridge Aids	Reimbursement to local townships and villages for half of their costs associated with construction, repair, or replacement of eligible bridges and culverts.	Wis Stat §82.08	User Fees / Misc	\$0	0.03	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$2,286		
			Operating Expenses	\$130,278		
			<b>TOTAL EXPENSES</b>	<b>\$132,564</b>		
<b>COUNTY LEVY</b>	<b>\$132,564</b>					
County Highway (CTH) Maintenance	General maintenance of all County highways including patching, seal coating, brush cutting, mowing, litter cleanup, and road painting.	Wis Stat §83.06	User Fees / Misc	\$200,000	22.85	Maintenance \$ per centerline mile Fleet efficiency PASER score
			Grants	\$742,875		
			Vacancy Factor	\$0		
			<b>TOTAL REVENUES</b>	<b>\$942,875</b>		
			Wages & Benefits	\$1,876,594		
			Operating Expenses	\$91,145		
			Transfer to General Fund	\$200,000		
			<b>TOTAL EXPENSES</b>	<b>\$2,167,739</b>		
<b>COUNTY LEVY</b>	<b>\$1,224,864</b>					
CTH Snow	Maintenance activities to ensure safe winter driving conditions including plowing, sanding, salting, and drift control.	Wis Stat §83.06	Intergovernmental	\$0	5.09	Cost of snow removal per centerline mile of road
			Grants	\$498,311		
			<b>TOTAL REVENUES</b>	<b>\$498,311</b>		
			Wages & Benefits	\$417,681		
			Operating Expenses	\$1,102,475		
			<b>TOTAL EXPENSES</b>	<b>\$1,520,156</b>		
<b>COUNTY LEVY</b>	<b>\$1,021,845</b>					
CTH Construction	County highway rehabilitation and reconstruction projects.	Wis Stat §83.04	Intergovernmental	\$0	2.45	Construction dollars per centerline mile of county roads Fleet efficiency
			Grants	\$1,104,653		
			<b>TOTAL REVENUES</b>	<b>\$1,104,653</b>		
			Wages & Benefits	\$200,322		
			Operating Expenses	\$2,981,442		
			<b>TOTAL EXPENSES</b>	<b>\$3,181,764</b>		
<b>COUNTY LEVY</b>	<b>\$2,077,111</b>					
CTH Bridge	County bridge rehabilitation and reconstruction projects.	Wis Stat §83.065	User Fees / Misc	\$0	1.19	
			Grants	\$169,705		
			<b>TOTAL REVENUES</b>	<b>\$169,705</b>		
			Wages & Benefits	\$96,637		
			Operating Expenses	\$287,661		
			<b>TOTAL EXPENSES</b>	<b>\$384,298</b>		
<b>COUNTY LEVY</b>	<b>\$214,593</b>					
State Highway (STH) Maintenance	General maintenance of all State and Federal highways. Includes all work billed through the Routine Maintenance Agreement (RMA)	Wis Stat §83.07	Intergovernmental	\$2,610,036	22.98	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$2,610,036</b>		
			Wages & Benefits	\$1,901,278		
			Operating Expenses	\$708,758		
			<b>TOTAL EXPENSES</b>	<b>\$2,610,036</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					

## Highway

STH Construction	State highway and bridge rehabilitation and reconstruction projects and repair of damaged signs, guardrail, etc.	Wis Stat §83.07	Intergovernmental	\$244,407	1.62
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$244,407</b>	
			Wages & Benefits	\$133,589	
			Operating Expenses	\$110,818	
			<b>TOTAL EXPENSES</b>	<b>\$244,407</b>	
			<b>COUNTY LEVY</b>	<b>(\$0)</b>	
STH Other	State share of facility depreciation and maintenance costs to be reimbursed in subsequent years.	Wis Stat §83.07	Intergovernmental	\$119,614	0.16
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$119,614</b>	
			Wages & Benefits	\$12,886	
			Operating Expenses	\$106,728	
			<b>TOTAL EXPENSES</b>	<b>\$119,614</b>	
			<b>COUNTY LEVY</b>	<b>\$0</b>	
Local Government	Local road maintenance and reconstruction projects as requested by local municipalities.	Wis Stat §83.035	Intergovernmental	\$1,117,862	5.67
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$1,117,862</b>	
			Wages & Benefits	\$463,469	
			Operating Expenses	\$654,393	
			<b>TOTAL EXPENSES</b>	<b>\$1,117,862</b>	
			<b>COUNTY LEVY</b>	<b>\$0</b>	
County Department	Services provided to other Sauk County Departments.		Intergovernmental	\$147,750	1.92
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$147,750</b>	
			Wages & Benefits	\$157,148	
			Operating Expenses	(\$9,398)	
			<b>TOTAL EXPENSES</b>	<b>\$147,750</b>	
			<b>COUNTY LEVY</b>	<b>(\$0)</b>	
Non-Government	Services/materials provided to non-government customers.		User Fees / Misc	\$20,000	0.06
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$20,000</b>	
			Wages & Benefits	\$4,725	
			Operating Expenses	\$15,275	
			<b>TOTAL EXPENSES</b>	<b>\$20,000</b>	
			<b>COUNTY LEVY</b>	<b>(\$0)</b>	
Outlay	New Shop Design	\$1,500,000	User Fees / Misc	\$0	-
	Paver	\$250,000	Use of Fund Balance	\$2,591,000	
	Lowboy Trailer	\$80,000	<b>TOTAL REVENUES</b>	<b>\$2,591,000</b>	
	3 Tracked Skidsteer Loaders	\$40,000	Wages & Benefits	\$0	
	6 Loaders	\$62,000	Operating Expenses	\$2,591,000	
	1 Excavator	\$19,000	<b>TOTAL EXPENSES</b>	<b>\$2,591,000</b>	
	1 Dozer	\$11,000	<b>COUNTY LEVY</b>	<b>\$0</b>	
	4 Quad Axle Trucks (Automatic)	\$57,000			
	1 Brush Head for 316	\$50,000			
	Truck Lifts	\$100,000			
	Parts Washer	\$15,000			
	Water Tank Insert	\$20,000			
	2 Pickups with Dump Body 2 crew/2regular	\$120,000			
	Skidsteer Broom with Pickup	\$5,000			
	Spare Plow	\$10,000			
Crackfiller	\$40,000				
2 Shoulder Machines - Back of Truck	\$12,000				
6 Crash Attenuators	\$200,000				
Totals			<b>TOTAL REVENUES</b>	<b>\$9,566,213</b>	64.00
			<b>TOTAL EXPENSES</b>	<b>\$14,237,190</b>	
			<b>COUNTY LEVY</b>	<b>\$4,670,977</b>	

## Highway

<b>Output Measures - How much are we doing?</b>			
Description	2019 Actual	2020 Estimate	2021 Budget
Total centerline miles completed of roadway resurfacing/pavement replacement/reconstruction (Defined by WisDOT FDM 3-5-2) .	27.00	24.00	24.00
Total lane miles of roadway maintained during winter maintenance operations (total)	1,641 miles	1,690 miles	1,690 miles
State of Wisconsin	618 miles	618 miles	618 miles
Sauk County	625 miles	616 miles	616 miles
Town of Greenfield	68.54 miles	68.54 miles	68.54 miles
Town of Fairfield	68.5 miles	68.5 miles	68.5 miles
Town of Excelsior	105.1 miles	105.1 miles	105.1 miles
Town of Merrimac	60.5 miles	60.5 miles	60.5 miles
Town of Sumpter	46.8 miles	46.8 miles	46.8 miles
Town of Winfield	83.1 miles	83.1 miles	83.1 miles
Total centerline miles of County roads to maintain.	307.30	307.30	307.30
Cubic yards of sand used for winter maintenance on County Highways.	4,432 tons	6,000 yds	6,000 yds
Tons of salt used for winter maintenance on County Highways.	4,453 tons	5,400 tn	5,400 tn
Number of winter / snow events.	16.00	30.00	23.00
Full-time equivalents funded by other entities.	26.00	26.00	27.00
Diesel fuel used annually.	130,276 gal	128,888 gal	128,888 gal
Sauk County Highway Department administrative costs as a percentage of total highway maintenance costs.	4.50%	4.50%	4.50%
Statewide average administrative costs as a percentage of total highway maintenance costs (71 counties)	4.56%	4.56%	4.56%

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Percentage of resurfacing/pavement replacement/reconstruction (Defined by WisDOT FDM 3-5-2)miles as compared to the total road miles of the CTH system	Shows the amount of the County Highway System having a Resurfacing, Pavement Replacement, or Reconstruction project.	8.11%	7.30%	7.80%
Fleet efficiency: equipment revenues generated less operating costs	>\$0 means equipment has been used productively, decreasing reliance on property taxes	\$79,909	\$100,000	\$100,000
Fleet efficiency: percentage of revenues generated in excess of operating costs	>100% means equipment has been used productively, decreasing reliance on property taxes	103.14%	100.00%	100.00%
Average lane miles of roadway per patrol section to maintain during winter maintenance operations of county roads	WisDOT Recommends 50-60 Lane Miles per section for a Category 5 Road (<5000 AADT)	38.54 miles	38.54 miles	38.54 miles
Maintenance dollars per centerline mile of county roads	Cost per mile for Maintenance to maintain existing level of service.	\$8,149	\$7,700	\$6,896
(Re)Construction dollars per centerline mile of county roads	Shows Dollars spent on Resurfacing, Pavement Replacement, or Reconstruction compared to total miles of County Highway.	\$6,667	\$8,116	\$9,465
Percentage of County Highway miles at or above Pavement Surface Evaluation and Rating (PASER) score 7 (Scoring done every other year)	PASER evaluates road surface condition. A rating of 1 means the road has failed and reconstruction is needed. A rating of 10 means the quality is excellent and no maintenance is required.	27.82%	27.82%	24.67%
Cost of snow removal per centerline mile of county roads	Cost per mile for snow removal to keep existing Level of Service.	\$4,527	\$3,605	\$3,362



**Changes and Highlights to the Department's Budget:**

Change 1: Bridge Aid funding has increased this year by \$40,005 from \$92,506 to \$132,511. This special purpose levy is exempt from levy limits.  
 Change 2: The County will receive additional County Highway Improvement Program/Multimodal Local Supplement (CHIP/MLS) funds in 2021.  
 Change 3: Radio Equipment is outdated and needs to be upgraded.  
 Change 4: One position is being eliminated, and various positions are being considered for reclassification.

		Expense Impact	Levy Impact
Accounting Assistant	Vacant position eliminated	(46,263)	(46,263)
Account Clerk	Reclassification due to taking on additional duties from Acctg Asst	1,982	1,982
Recordkeeper	Reclassification due to taking on additional duties from Acctg Asst	2,024	2,024
Shop Supervisor	Reclassification due to correcting issues with wage adjustments of subordinates	2,490	2,490
Asst Shop Supervisor	Reclassification due to correcting issues with wage adjustments of subordinates	2,895	2,895
Skilled Laborer	Shared position for with Land Resources for Parks now 100% in Hwy with chargeback to LRE. Equal reverse impact in LRE.	35,766	18,241
		(1,106)	(18,631)

Increases in the cost of road construction materials will directly impact the mileage of roadway maintained or rehabilitated annually. Funding reductions for maintenance/construction activities will result in deteriorating road conditions and increased road maintenance costs.

	2020 Revised Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	Change 4	2021 Budget Request
<b>Description of Change</b>			<b>Bridge Aid Funding</b>	<b>Additional CHIP/MLS Funding Matched with Tax Levy</b>	<b>Radio Expense</b>	<b>Position Changes</b>	
Tax Levy	4,540,457	109,146	40,005			(18,631)	4,670,977
Use of Fund Balance or Carryforward Funds	2,505,000	86,000			200,600		2,791,600
All Other Revenues	6,265,438	186,631		305,019		17,525	6,774,613
<b>Total Funding</b>	<b>13,310,895</b>	<b>381,777</b>	<b>40,005</b>	<b>305,019</b>	<b>200,600</b>	<b>(1,106)</b>	<b>14,237,190</b>
Labor Costs	5,040,128	227,593				(1,106)	5,266,615
Supplies & Services	5,650,767	(16,816)	40,005	305,019	200,600		6,179,575
Capital Outlay	2,500,000	91,000					2,591,000
Transfers to Other Funds	120,000	80,000					200,000
Addition to Fund Balance	0	0					0
<b>Total Expenses</b>	<b>13,310,895</b>	<b>381,777</b>	<b>40,005</b>	<b>305,019</b>	<b>200,600</b>	<b>(1,106)</b>	<b>14,237,190</b>

**Issues on the Horizon for the Department:**

The Sauk County Highway Department has garages located at 620 Linn Street in Baraboo and a satellite Garage located at 537 K Street in Reedsburg. Both of these Garages are no longer adequate for the current fleet storage, repair activities, parts storage and employee quarters. The existing facilities are too small, improperly laid out, in need of many architectural and mechanical repairs.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: HIGHWAY

Program # -->	1	2	3	4	5	6	7	8	9	10	11		Dept Total \$
Short Program Name -->	Bridge Aids	CTH Maint	CTH Snow	CTH Constr	CTH Bridge	STH Maint	STH Constr	STH Other	Local Govt	County Dept	Non-Gov't	Outlay	
Is the Program Mandated?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No		
Statutory Reference	82.08	83-83.06	83-83.06	83-83.035	83-83.065	84-84.07	84-84.10	84-84.07					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)													\$0
2. Grants & Aids (List)													
Ho Chunk Gaming Grant		0											\$0
State Transportation Aids		522,053	464,532	399,634	169,705								\$1,555,924
CHIP/LRIP Reimbursements				705,019									\$705,019
State GPL Reimbursement		16,212											\$16,212
State Radio Reimbursement		4,010											\$4,010
State Salt Storage Reimbursement			3,779										\$3,779
3. Use of Carryfwd / Fund Balance													\$0
Radio Replacement		200,600											\$200,600
Capital Outlay												2,591,000	\$2,591,000
Vacancy Factor		0											\$0
4. Other Revenues													
State Maint/Construction Revenue						2,524,036	226,890						\$2,750,926
State Supervision Reimbursement						86,000	17,517	5,091					\$108,608
State Equip Storage Reimbursement								114,523					\$114,523
Misc Revenue		0	30,000					0					\$30,000
Local Gov't Revenue									1,117,862				\$1,117,862
County Depts Revenue										147,750			\$147,750
Non-Govt Revenue											20,000		\$20,000
Interfund Interest		200,000											\$200,000
5. TOTAL REVENUES	\$0	\$942,875	\$498,311	\$1,104,653	\$169,705	\$2,610,036	\$244,407	\$119,614	\$1,117,862	\$147,750	\$20,000	\$2,591,000	\$9,566,213

EXPENSES

6. Wages, Salaries, Benefits	2,286	1,876,594	417,681	200,322	96,637	1,901,278	133,589	12,886	463,469	157,148	4,725	N/A	\$5,266,615
7. Other Expenses	130,278	91,145	1,102,475	2,981,442	287,661	708,758	110,818	106,728	654,393	(9,398)	15,275	2,591,000	\$8,770,575
Transfer to General Fund		200,000											\$200,000
8. TOTAL EXPENSES	\$132,564	\$2,167,739	\$1,520,156	\$3,181,764	\$384,298	\$2,610,036	\$244,407	\$119,614	\$1,117,862	\$147,750	\$20,000	\$2,591,000	\$14,237,190

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$132,564	\$1,224,864	\$1,021,845	\$2,077,111	\$214,593	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,670,977
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Fund: HIGHWAY	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Department: HIGHWAY	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	2021	2020 Amended To 2021
<b>70030 HIGHWAY REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-4,127,562	-4,116,954	-4,221,207	-2,270,228	-4,540,457	-4,540,457	-4,540,457	-4,670,977	130,520
422160 HO-CHUNK GAMING GRANT	-52,759	-45,259	-38,809	-24,259	-24,259	-24,259	-24,259	0	-24,259
424070 STATE FLOOD AIDS	0	0	0	-617,935	0	0	0	0	0
424850 PETROLEUM ENVIRONMENTL CLEANUP	-6,401	0	0	0	0	0	0	0	0
435300 TRANSPORTATION AIDS / STATE	-1,258,129	-1,417,448	-1,403,822	-388,981	-1,556,058	-1,556,058	-1,555,924	-1,555,924	-134
435310 LOCAL ROAD/CO HWY IMPROVEMENT	-6,418	-189,376	-192,869	-6,888	-400,000	-400,000	-400,000	-705,019	305,019
463100 HWY MAINT/CONST PRIVATE	-73,177	-20,805	-44,386	-15,503	-20,000	-20,000	-20,000	-20,000	0
472300 TRANSPORTATION-STHS MAINTENANC	-2,476,419	-2,805,445	-3,004,105	-1,367,384	-2,963,420	-2,963,420	-2,963,420	-2,998,058	34,638
472310 STATE PERF BASED MAINT REVENUE	0	-123,102	-54,643	0	0	0	0	0	0
473300 HWY MAINT/CONST-OTHER GOVERNME	-1,102,682	-1,095,145	-1,396,683	-521,100	-1,058,284	-1,058,284	-1,058,284	-1,117,862	59,578
474100 HWY MAINT/CONST-OTHER DEPT	-1,105,264	-1,144,161	-187,622	-66,563	-93,417	-93,417	-93,417	-147,750	54,333
481100 INTEREST ON INVESTMENTS	-55,479	-152,515	-193,099	-60,000	-120,000	-120,000	-200,000	-200,000	80,000
483300 SALE OF MATERIAL AND SUPPLIES	-105,578	-110,146	-60,570	-20,906	-30,000	-30,000	-30,000	-30,000	0
486300 INSURANCE RECOVERIES	-7,004	0	-28,310	0	0	0	0	0	0
489010 STATE CONTRIB CAPITAL REVENUE	-776,538	-17,592	0	0	0	0	0	0	0
489011 COUNTY CONTRIB CAPITAL REVENUE	0	0	-5,633	0	0	0	0	0	0
493010 FUND BALANCE APPLIED	0	0	0	0	-2,505,000	-2,505,000	0	-2,791,600	286,600
<b>TOTAL HIGHWAY REVENUE</b>	<b>-11,153,409</b>	<b>-11,237,948</b>	<b>-10,831,759</b>	<b>-5,359,748</b>	<b>-13,310,895</b>	<b>-13,310,895</b>	<b>-10,885,761</b>	<b>-14,237,190</b>	<b>926,295</b>
<b>70030110 HIGHWAY ADMINISTRATION</b>									
514100 FICA & MEDICARE TAX	310	256	264	163	402	402	402	402	0
514600 WORKERS COMPENSATION	2	2	2	1	3	3	3	4	1
515800 PER DIEM COMMITTEE	4,050	3,350	3,450	2,125	5,250	5,250	5,250	5,250	0
526100 ADMINISTRATION	421,386	464,664	398,235	232,731	518,559	518,559	518,559	457,435	-61,124
531800 MIS DEPARTMENT CHARGEBACKS	5,495	5,484	18,903	16,645	14,393	14,393	14,393	17,758	3,365
533200 MILEAGE	1,862	1,706	1,968	1,069	1,350	1,350	1,350	1,350	0
551600 INSURANCE-MONIES & SECURITIES	0	0	0	0	18	18	18	18	0
552100 OFFICIALS BONDS	23	23	23	26	25	25	25	25	0
<b>TOTAL HIGHWAY ADMINISTRATION</b>	<b>433,129</b>	<b>475,486</b>	<b>422,845</b>	<b>252,759</b>	<b>540,000</b>	<b>540,000</b>	<b>540,000</b>	<b>482,242</b>	<b>-57,758</b>
<b>70030303 LOCAL BRIDGE AIDS</b>									
526100 LOCAL BRIDGE AIDS	79,683	27,156	80,741	92,506	92,506	92,506	92,506	132,511	40,005
<b>TOTAL LOCAL BRIDGE AIDS</b>	<b>79,683</b>	<b>27,156</b>	<b>80,741</b>	<b>92,506</b>	<b>92,506</b>	<b>92,506</b>	<b>92,506</b>	<b>132,511</b>	<b>40,005</b>
<b>70030305 SUPERVISION</b>									
526100 SUPERVISION	105,205	114,986	106,799	53,505	115,000	115,000	115,000	110,000	-5,000
<b>TOTAL SUPERVISION</b>	<b>105,205</b>	<b>114,986</b>	<b>106,799</b>	<b>53,505</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>	<b>110,000</b>	<b>-5,000</b>

Fund: HIGHWAY	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Department: HIGHWAY	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	2021	2020 Amended To 2021
<b>70030306 RADIO EXPENSE</b>									
526100 RADIO EXPENSE	1,142	2,764	2,634	21,530	2,500	2,500	2,500	205,600	203,100
<b>TOTAL RADIO EXPENSE</b>	<b>1,142</b>	<b>2,764</b>	<b>2,634</b>	<b>21,530</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>205,600</b>	<b>203,100</b>
<b>70030307 GENERAL PUBLIC LIABILITY</b>									
551700 INSURANCE-UMBRELLA	26,036	26,717	15,473	0	27,000	27,000	27,000	20,000	-7,000
<b>TOTAL GENERAL PUBLIC LIABILITY</b>	<b>26,036</b>	<b>26,717</b>	<b>15,473</b>	<b>0</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>	<b>20,000</b>	<b>-7,000</b>
<b>70030308 EMPLOYEE TAXES AND BENEFITS</b>									
513000 EMPLOYEE BENEFITS	216,748	69,644	192,021	707	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	0	0	950	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	0	0	49	0	0	0	0	0	0
514800 UNEMPLOYMENT	465	131	259	0	0	0	0	0	0
<b>TOTAL EMPLOYEE TAXES AND BENEFITS</b>	<b>217,213</b>	<b>69,775</b>	<b>193,279</b>	<b>707</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>70030310 HWY SHOP OPERATIONS</b>									
526100 SHOP OPERATIONS	0	0	0	0	-14,393	-14,393	-14,393	-35,516	-21,123
531800 MIS DEPARTMENT CHARGEBACKS	0	0	0	0	14,393	14,393	14,393	17,758	3,365
<b>TOTAL HWY SHOP OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-17,758</b>	<b>-17,758</b>
<b>70030312 MACHINERY/EQUIPMENT OPERATIONS</b>									
535900 EQUIPMENT AND MAINTENANCE	-424,175	-252,499	-292,027	-426,172	0	0	0	0	0
551200 INSURANCE-VEHICLE LIABILITY	136,352	149,227	169,494	0	0	0	0	0	0
551300 INSURANCE-CONTRACTORS EQUIP/IN	0	2,878	3,128	0	0	0	0	0	0
<b>TOTAL MACHINERY/EQUIPMENT OPERATIONS</b>	<b>-287,823</b>	<b>-100,394</b>	<b>-119,404</b>	<b>-426,172</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>70030315 INSURANCE RECOVERY EXPENSE</b>									
526100 INSURANCE RECOVERY EXPENSE	12,922	23,406	14,584	0	0	0	0	0	0
<b>TOTAL INSURANCE RECOVERY EXPENSE</b>	<b>12,922</b>	<b>23,406</b>	<b>14,584</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>70030316 CAPITAL ASSET ACQUISITION</b>									
581000 CAPITAL EQUIPMENT	0	0	0	0	2,500,000	2,500,000	0	2,591,000	91,000
<b>TOTAL CAPITAL ASSET ACQUISITION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>0</b>	<b>2,591,000</b>	<b>91,000</b>
511100 SALARIES PERMANENT REGULAR	2,760,014	2,784,736	2,855,709	1,499,279	3,302,939	3,302,939	3,302,939	3,482,173	179,234
511200 SALARIES-PERMANENT-OVERTIME	145,630	273,811	313,290	111,509	206,466	206,466	206,466	277,770	71,304
511900 LONGEVITY-FULL TIME	16,808	16,951	14,746	115	13,868	13,868	13,868	14,714	846
512100 WAGES-PART TIME	6,609	1,129	3,860	8,871	0	0	0	0	0

<b>Fund: HIGHWAY</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: HIGHWAY</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
512200 WAGES-PART TIME-OVERTIME	0	0	550	891	0	0	0	0	0
514100 FICA & MEDICARE TAX	214,965	221,911	230,605	117,533	269,530	269,530	269,530	287,949	18,419
514200 RETIREMENT-COUNTY SHARE	196,500	204,100	202,955	109,276	237,821	237,821	237,821	254,073	16,252
514400 HEALTH INSURANCE COUNTY SHARE	799,813	792,924	787,415	432,344	949,386	949,386	949,386	879,018	-70,368
514500 LIFE INSURANCE COUNTY SHARE	1,271	1,293	1,177	609	1,284	1,284	1,284	1,360	76
514600 WORKERS COMPENSATION	34,798	43,093	50,537	25,970	53,179	53,179	53,179	63,903	10,724
519600 PAYROLL DEFAULT OFFSET	-4,182,595	-4,343,826	-4,463,297	-2,308,215	-5,034,473	-5,034,473	-5,034,473	-5,260,960	-226,487
524000 MISCELLANEOUS EXPENSES	6,012	3,784	2,343	1,697	0	0	0	0	0
533200 MILEAGE	108	2	0	22	0	0	0	0	0
533500 MEALS AND LODGING	67	92	111	97	0	0	0	0	0
<b>70030320 CTHS ROUTINE MAINTENANCE</b>									
526100 CTHS ROUTINE MAINTENANCE	1,571,500	2,050,399	2,509,869	1,175,779	2,373,823	2,373,823	2,373,823	2,124,000	-249,823
<b>TOTAL CTHS ROUTINE MAINTENANCE</b>	<b>1,571,500</b>	<b>2,050,399</b>	<b>2,509,869</b>	<b>1,175,779</b>	<b>2,373,823</b>	<b>2,373,823</b>	<b>2,373,823</b>	<b>2,124,000</b>	<b>-249,823</b>
<b>70030321 CTHS SNOW/ICE CONTROL</b>									
526100 CTHS SNOW/ICE CONTROL	856,844	1,063,565	1,394,446	591,573	1,193,902	1,193,902	1,000,000	1,035,516	-158,386
<b>TOTAL CTHS SNOW/ICE CONTROL</b>	<b>856,844</b>	<b>1,063,565</b>	<b>1,394,446</b>	<b>591,573</b>	<b>1,193,902</b>	<b>1,193,902</b>	<b>1,000,000</b>	<b>1,035,516</b>	<b>-158,386</b>
<b>70030322 CTHS ROAD CONSTRUCTION</b>									
526100 CTHS ROAD CONSTRUCTION	1,489,350	1,038,159	2,053,424	52,663	2,323,050	2,323,050	2,500,000	2,915,000	591,950
<b>TOTAL CTHS ROAD CONSTRUCTION</b>	<b>1,489,350</b>	<b>1,038,159</b>	<b>2,053,424</b>	<b>52,663</b>	<b>2,323,050</b>	<b>2,323,050</b>	<b>2,500,000</b>	<b>2,915,000</b>	<b>591,950</b>
<b>70030323 CTHS BRIDGE CONSTRUCTION</b>									
526100 CTHS BRIDGE CONSTRUCTION	146,030	60,798	598,063	83,457	80,000	80,000	125,000	349,730	269,730
<b>TOTAL CTHS BRIDGE CONSTRUCTION</b>	<b>146,030</b>	<b>60,798</b>	<b>598,063</b>	<b>83,457</b>	<b>80,000</b>	<b>80,000</b>	<b>125,000</b>	<b>349,730</b>	<b>269,730</b>
<b>70030325 STHS MAINTENANCE</b>									
526100 STHS MAINTENANCE	1,919,763	2,252,013	2,414,857	1,028,272	2,415,345	2,415,345	2,415,345	2,415,345	0
<b>TOTAL STHS MAINTENANCE</b>	<b>1,919,763</b>	<b>2,252,013</b>	<b>2,414,857</b>	<b>1,028,272</b>	<b>2,415,345</b>	<b>2,415,345</b>	<b>2,415,345</b>	<b>2,415,345</b>	<b>0</b>
<b>70030326 STHS ROAD/BRIDGE CONSTRUCTION</b>									
526100 STHS ROAD/BRIDGE CONSTRUCTION	231,460	217,120	261,128	74,512	217,120	217,120	217,120	217,120	0
<b>TOTAL STHS ROAD/BRIDGE CONSTRUCTION</b>	<b>231,460</b>	<b>217,120</b>	<b>261,128</b>	<b>74,512</b>	<b>217,120</b>	<b>217,120</b>	<b>217,120</b>	<b>217,120</b>	<b>0</b>
<b>70030327 STHS OTHER SERVICES</b>									
526100 STHS OTHER SERVICES	120,259	140,823	155,107	42,413	138,948	138,948	138,948	171,272	32,324
<b>TOTAL STHS OTHER SERVICES</b>	<b>120,259</b>	<b>140,823</b>	<b>155,107</b>	<b>42,413</b>	<b>138,948</b>	<b>138,948</b>	<b>138,948</b>	<b>171,272</b>	<b>32,324</b>

<b>Fund: HIGHWAY</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: HIGHWAY</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>70030329 STATE PERF BASED MAINT EXPENSE</b>									
526100 APPROPRIATION	0	47,250	20,806	0	0	0	0	0	0
<b>TOTAL STATE PERF BASED MAINT EXPENSE</b>	<b>0</b>	<b>47,250</b>	<b>20,806</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>70030330 OTHER LOCAL GOVERNMENT ROADS</b>									
526100 OTHER LOCAL GOVERNMENT ROADS	1,102,682	1,095,145	1,396,683	504,863	1,058,284	1,058,284	1,058,284	1,117,862	59,578
<b>TOTAL OTHER LOCAL GOVERNMENT ROADS</b>	<b>1,102,682</b>	<b>1,095,145</b>	<b>1,396,683</b>	<b>504,863</b>	<b>1,058,284</b>	<b>1,058,284</b>	<b>1,058,284</b>	<b>1,117,862</b>	<b>59,578</b>
<b>70030331 LOCAL DEPARTMENTS</b>									
526100 LOCAL DEPARTMENTS	1,105,264	1,144,161	187,622	65,515	93,417	93,417	93,417	147,750	54,333
<b>TOTAL LOCAL DEPARTMENTS</b>	<b>1,105,264</b>	<b>1,144,161</b>	<b>187,622</b>	<b>65,515</b>	<b>93,417</b>	<b>93,417</b>	<b>93,417</b>	<b>147,750</b>	<b>54,333</b>
<b>70030332 NON-GOVERNMENTAL CUSTOMERS</b>									
524000 MISCELLANEOUS EXPENSES	54	7	-18	0	0	0	0	0	0
526100 NON-GOVERNMENT CUSTOMERS	73,177	20,805	44,386	15,316	20,000	20,000	20,000	20,000	0
<b>TOTAL NON-GOVERNMENTAL CUSTOMERS</b>	<b>73,231</b>	<b>20,812</b>	<b>44,367</b>	<b>15,316</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>
<b>70030900 TRANSFERS TO OTHER FUNDS</b>									
591000 TRANSFER TO GENERAL FUND	55,479	152,515	193,099	60,000	120,000	120,000	200,000	200,000	80,000
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>55,479</b>	<b>152,515</b>	<b>193,099</b>	<b>60,000</b>	<b>120,000</b>	<b>120,000</b>	<b>200,000</b>	<b>200,000</b>	<b>80,000</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-11,153,409</b>	<b>-11,237,948</b>	<b>-10,831,759</b>	<b>-5,359,748</b>	<b>-13,310,895</b>	<b>-13,310,895</b>	<b>-10,885,761</b>	<b>-14,237,190</b>	<b>926,295</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>9,259,368</b>	<b>9,922,654</b>	<b>11,946,423</b>	<b>3,689,199</b>	<b>13,310,895</b>	<b>13,310,895</b>	<b>10,918,943</b>	<b>14,237,190</b>	<b>926,295</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-1,894,042</b>	<b>-1,315,293</b>	<b>1,114,664</b>	<b>-1,670,549</b>	<b>0</b>	<b>0</b>	<b>33,182</b>	<b>0</b>	

## Aging & Disability Resource Center

### Department Vision - Where the department would ideally like to be

All older adults and adults with disabilities will live in and be part of a caring community that values lifelong contributions, maximum independence and individual dignity.

### Department Mission - Major reasons for the department's existence and purpose in County government

To empower and support older adults and adults with disabilities and their families by providing easily accessible, quality information and assistance. The Aging and Disability Resource Center will provide services, resources, advocacy and opportunities to support each individual's choices for independence and enhanced quality of life.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Promote safe community

Encourage economic development

Development of cultural, social, and community values

Health and Human Services - Commitment to Health Care Center

Health and Human Services - Peer learning groups

Health and Human Services - Visiting nurses / home health care / isolated individuals

Health and Human Services - Comprehensive community services

Justice & Public Safety - Emergency response and preparedness

Outside Issues - Affordable/low income housing

Outside Issues - Transportation

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Outreach during Covid will be expanded to accommodate homebound individuals.	Review quarterly, report to Oversight Committee in July, 2021	1. Staff will begin a bingo game for home delivered meal recipients, beginning in January, 2021. Forty recipients will participate 2. A Pen Pal program will be established in Reedsburg between 20 middle schoolers and home bound individuals, beginning in February, 2021. 3. A program to deliver reading materials to home delivered meal recipients in Baraboo will be explored by June, 2021.	6/30/2021
The ADRC will increase its Facebook page readership by increasing its "likes" by 30%, to 475 likes.	Review quarterly data.	1. All staff will add to their signature line the ADRC Facebook link by 1/31/21. 2. To boost the number of likes, the ADRC will boost a post monthly.	12/31/2021
Increase outreach by providing information via mail and email in a small newsletter in-between quarterly newsletters	Review quarterly data.	1. The ADRC will send out 4-6 mini newsletters (6-8 pages) over 2021 to all newsletter recipients	12/31/2021
The ADRC will increase its online presence by offering programming virtually.	Review quarterly data.	1. A Zoom Caregiver support group meeting will be started by 2/1/2021 with 8 individuals. 2. A Zoom relatives as parents support group will be started by 2/1/21 with 6 individuals.	12/31/2021

## Aging & Disability Resource Center

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 BUDGET		FTE's	Key Outcome Indicator(s)
Aging & Disability Specialist	<p>This program supports older adults and adults with disabilities in facing the complicated array of challenges, choices and decisions by assessing their needs, identifying the most appropriate services to meet their needs, and acting as a vital link between the consumer and service providers to ensure their needs are met. The services provided include 1) short-term care coordination (less than 30 days), 2) transitional and planning services for young adults with disabilities as they leave the school and children's long-term support systems and enter the adult long-term care system, 3) public education and outreach to older adults and adults with disabilities who are isolated, 4) community agencies and services providers in order to promote the use of the ADRC, 5) long-term care options counseling, 6) consultation to individuals seeking admission to substitute care settings and 7) screening for and assistance with enrollment in the adult long-term care system.</p>	ADRC Contract	User Fees / Misc.	\$0	6.97	<p>Number served and satisfaction surveys.</p>
			Grants	\$685,465		
			<b>TOTAL REVENUES</b>	<b>\$685,465</b>		
			Wages & Benefits	\$690,981		
			Operating Expenses	\$78,922		
			<b>TOTAL EXPENSES</b>	<b>\$769,903</b>		
<b>COUNTY LEVY</b>	<b>\$84,438</b>					
Transportation	<p>Transportation services are provided to individuals with driving limitations due to disability or infirmity of age for medical appointments, business errands, shopping, socialization and enrichment.</p>	49 USC 53.10 Wis Stat 85.21 Family Care Contracts	User Fees / Misc.	\$219,000	5.95	<p>Number of people served and survey results</p>
			Grants	\$220,941		
			Use of Fund Balance	\$6,000		
			<b>TOTAL REVENUES</b>	<b>\$445,941</b>		
			Wages & Benefits	\$308,833		
			Operating Expenses	\$208,838		
<b>TOTAL EXPENSES</b>	<b>\$517,671</b>					
<b>COUNTY LEVY</b>	<b>\$71,730</b>					
Congregate Meals	<p>Guests are provided a minimum of one-third of the established recommended dietary allowances, as well as a range of related services such as screening, assessment, education and counseling to improve the participant's health through proper diet. Dining centers also act as a conduit for positive social contacts. Older adults are provided this service on a payment-by-donation basis, while all others pay the full cost of the meal and associated services.</p>	42 USC 3025 Wis Stat 46.82	User Fees / Misc.	\$25,000	2.66	<p>Satisfaction survey</p>
			Grants	\$108,112		
			Use of Carryforward	\$1,000		
			<b>TOTAL REVENUES</b>	<b>\$134,112</b>		
			Wages & Benefits	\$147,738		
			Operating Expenses	\$85,891		
<b>TOTAL EXPENSES</b>	<b>\$233,629</b>					
<b>COUNTY LEVY</b>	<b>\$99,517</b>					
Home Delivered Meals	<p>Participants who qualify for home-delivered meals are those who are essentially homebound and unable to prepare meals for themselves. These participants are provided a minimum of one-third of the established recommended dietary allowances for people over age 60, as well as a range of related services such as screening, assessment, education and counseling to improve the participant's health through proper diet. Older adults are provided this service on a payment-by-donation basis while all others pay the full cost of the meal and associated services.</p>	42 USC 3025 Wis Stat 46.82	User Fees / Misc.	\$137,000	2.78	<p>Satisfaction survey</p>
			Grants	\$137,681		
			Use of Carryforward	\$25,000		
			<b>TOTAL REVENUES</b>	<b>\$299,681</b>		
			Wages & Benefits	\$169,007		
			Operating Expenses	\$293,209		
<b>TOTAL EXPENSES</b>	<b>\$462,216</b>					
<b>COUNTY LEVY</b>	<b>\$162,535</b>					



## Aging & Disability Resource Center

Home & Community Based Services	<p>Increasing focus on the occurrence of dementia among Sauk County's aging population. Offer dementia capable services, information, support &amp; education. Referrals to the Regional Dementia Care Specialist. Add LIFE Today! Newsmagazine: The bimonthly publication features event announcements, educational material, benefit program updates, information about available services and other topics of interest to older adults, adults with disabilities, veterans and their families. Quarterly circulation: 2000 printed and mailed, 100 sent electronically.</p> <p>Helping Hand at Home: Information is disseminated to older adults and adults with disabilities about available chore services within Sauk County communities.</p> <p>Volunteer recruitment, training and retention for needed community services--especially volunteer escort drivers and home delivered meal drivers.</p> <p>Telephone Reassurance: Provides brief, regular telephone contact for persons who are homebound, live alone or are the family caregiver of an older adult.</p>	42 USC 3025 Wis Stat 46.82	<table border="1"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$63,424</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$63,424</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$58,362</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$10,500</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$68,862</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$5,438</b></td></tr> </table>	User Fees / Misc.	\$0	Grants	\$63,424	<b>TOTAL REVENUES</b>	<b>\$63,424</b>	Wages & Benefits	\$58,362	Operating Expenses	\$10,500	<b>TOTAL EXPENSES</b>	<b>\$68,862</b>	<b>COUNTY LEVY</b>	<b>\$5,438</b>	0.80	Goals of aging plan met		
User Fees / Misc.	\$0																				
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<b>TOTAL REVENUES</b>	<b>\$63,424</b>																				
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<b>TOTAL EXPENSES</b>	<b>\$68,862</b>																				
<b>COUNTY LEVY</b>	<b>\$5,438</b>																				
Elder Benefits Specialist	<p>Free advocacy and assistance are provided to senior adults age 60 or older who live in Sauk County. Elder Benefit Specialists assist with issues related to public and private benefits to which they are entitled due to age, disability, or financial factors. Elder Benefit Specialists provide information and assistance on a broad range of public benefit programs, including Medicare, Medicaid, Social Security retirement, Supplemental Security Income, Food Share, and Senior Care. They provide information on program eligibility criteria, assistance applying for benefits, and appealing benefit denials or incorrect benefit amounts. Elder Benefit Specialists may offer assistance and advocacy to senior adults age 60 or over in the areas of consumer debt, landlord/tenant law, and private insurance. Elder Benefit Specialists receive in-depth, ongoing training. Program attorneys provide legal supervision and support to Elder Benefit Specialists and work closely with them to ensure high-quality advocacy and representation of senior adult clients in the program.</p>	42 USC 3025 Wis Stat 46.81	<table border="1"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$0</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$83,045</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$83,045</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$218,134</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$17,840</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$235,974</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$152,929</b></td></tr> </table>	User Fees / Misc.	\$0	Grants	\$83,045	<b>TOTAL REVENUES</b>	<b>\$83,045</b>	Wages & Benefits	\$218,134	Operating Expenses	\$17,840	<b>TOTAL EXPENSES</b>	<b>\$235,974</b>	<b>COUNTY LEVY</b>	<b>\$152,929</b>	2.05	Survey results		
User Fees / Misc.	\$0																				
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Wages & Benefits	\$218,134																				
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<b>TOTAL EXPENSES</b>	<b>\$235,974</b>																				
<b>COUNTY LEVY</b>	<b>\$152,929</b>																				
Disability Benefits Specialist	<p>This program provides adults age 18-60 with disabilities advocacy, benefits counseling and representation related to identified issues in the practice area of disability benefits, public benefits, insurance, rights and access to supportive services.</p>	ADRC Contract	<table border="1"> <tr><td>Grants</td><td style="text-align: right;">\$207,952</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$207,952</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$227,247</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$16,666</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$243,913</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$35,961</b></td></tr> </table>	Grants	\$207,952	<b>TOTAL REVENUES</b>	<b>\$207,952</b>	Wages & Benefits	\$227,247	Operating Expenses	\$16,666	<b>TOTAL EXPENSES</b>	<b>\$243,913</b>	<b>COUNTY LEVY</b>	<b>\$35,961</b>	2.10	Survey results				
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<b>COUNTY LEVY</b>	<b>\$35,961</b>																				
National Family Caregiver Support Program	<p>This program provides a continuum of services designed to meet the unique needs of the caregiver and help reduce or eliminate the occurrence of caregiver stress and burnout. Services include a support group, education and respite care.</p>	42 USC 3025 Wis Stat 46.82	<table border="1"> <tr><td>Grants</td><td style="text-align: right;">\$30,605</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$30,605</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$33,738</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$9,241</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$42,979</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$12,374</b></td></tr> </table>	Grants	\$30,605	<b>TOTAL REVENUES</b>	<b>\$30,605</b>	Wages & Benefits	\$33,738	Operating Expenses	\$9,241	<b>TOTAL EXPENSES</b>	<b>\$42,979</b>	<b>COUNTY LEVY</b>	<b>\$12,374</b>	0.40	Survey results				
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<b>TOTAL EXPENSES</b>	<b>\$42,979</b>																				
<b>COUNTY LEVY</b>	<b>\$12,374</b>																				
Prevention	<p>Individuals are assessed to identify risk factors and opportunities for prevention and early intervention and make appropriate referrals to agencies that may assist with early intervention activities. Through evidence-based health promotion and disease prevention programs, participants learn to make lifestyle changes that are proven to prevent the onset of or manage existing chronic conditions and their symptoms, thus reducing the need for more expensive long-term care. Programs include "Stepping On" (fall prevention) and "Powerful Tools for Caregivers", and "Boost Your Brain and Memory".</p>	42 USC 3025 Wis Stat 46.82	<table border="1"> <tr><td>User Fees / Misc.</td><td style="text-align: right;">\$450</td></tr> <tr><td>Grants</td><td style="text-align: right;">\$4,100</td></tr> <tr><td>Use of Carryforward</td><td style="text-align: right;">\$2,000</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$6,550</b></td></tr> <tr><td>Wages &amp; Benefits</td><td style="text-align: right;">\$6,994</td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$2,930</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$9,924</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$3,374</b></td></tr> </table>	User Fees / Misc.	\$450	Grants	\$4,100	Use of Carryforward	\$2,000	<b>TOTAL REVENUES</b>	<b>\$6,550</b>	Wages & Benefits	\$6,994	Operating Expenses	\$2,930	<b>TOTAL EXPENSES</b>	<b>\$9,924</b>	<b>COUNTY LEVY</b>	<b>\$3,374</b>	0.10	Number of recipients of program and survey results
User Fees / Misc.	\$450																				
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<b>TOTAL EXPENSES</b>	<b>\$9,924</b>																				
<b>COUNTY LEVY</b>	<b>\$3,374</b>																				
Outlay	<p>Para-Transit large van. 7 ambulatory seats plus driver and one rear wheelchair space. This will replace bus 5 that is a 2010 Ford, with 152,076 miles. DOT recommends replacing bus every 5 years or 150,000 miles. This will be paid for by the departments DOT trust fund</p>	61,000	<table border="1"> <tr><td>Grants</td><td style="text-align: right;">\$0</td></tr> <tr><td>Transfer from General Fund</td><td style="text-align: right;">\$0</td></tr> <tr><td>Use of Fund Balance</td><td style="text-align: right;">\$61,000</td></tr> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$61,000</b></td></tr> <tr><td>Operating Expenses</td><td style="text-align: right;">\$61,000</td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$61,000</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$0</b></td></tr> </table>	Grants	\$0	Transfer from General Fund	\$0	Use of Fund Balance	\$61,000	<b>TOTAL REVENUES</b>	<b>\$61,000</b>	Operating Expenses	\$61,000	<b>TOTAL EXPENSES</b>	<b>\$61,000</b>	<b>COUNTY LEVY</b>	<b>\$0</b>		Number of riders and survey results		
Grants	\$0																				
Transfer from General Fund	\$0																				
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<b>TOTAL EXPENSES</b>	<b>\$61,000</b>																				
<b>COUNTY LEVY</b>	<b>\$0</b>																				
Totals			<table border="1"> <tr><td><b>TOTAL REVENUES</b></td><td style="text-align: right;"><b>\$2,017,775</b></td></tr> <tr><td><b>TOTAL EXPENSES</b></td><td style="text-align: right;"><b>\$2,646,070</b></td></tr> <tr><td><b>COUNTY LEVY</b></td><td style="text-align: right;"><b>\$628,295</b></td></tr> </table>	<b>TOTAL REVENUES</b>	<b>\$2,017,775</b>	<b>TOTAL EXPENSES</b>	<b>\$2,646,070</b>	<b>COUNTY LEVY</b>	<b>\$628,295</b>	23.81											
<b>TOTAL REVENUES</b>	<b>\$2,017,775</b>																				
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<b>COUNTY LEVY</b>	<b>\$628,295</b>																				

## Aging & Disability Resource Center

<b>Output Measures - How much are we doing?</b>			
Description	2019 Actual	2020 Estimate	2021 Budget
Add LIFE Today! Newsmagazine - Total Circulation (Mailed/Emailed) will reduce from every other month circulation to quarterly	11,507	12,180	17,500
Disability Benefit Specialist Program - Total Cases Served	641	550	650
Elderly Benefit Specialist Program - Total cases Served	3482	3200	3200
Information & Assistance Program - Total <b>Contacts/unduplicated clients</b>	11,810/7,614	10,000/6,500	12,000/7,000
National Family Caregiver Support Program - Total Unduplicated Respite Scholarship Recipients / Support Group Participants	48	50	55
Nutrition Programs - Total Congregate Unduplicated Eligible Individuals	417	620	620
Nutrition Programs - Total Home Delivery Unduplicated Eligible Individuals	360	400	425
Nutrition Programs - Total Congregate Meals	11,593	3221 YTD	6,400
Nutrition Programs - Total Home Delivery Meals	44,328	46,000	46,000
Nutrition Programs - Total Home Delivery Breakfast Meals	9,898	11,000	11,000
Prevention Program - Total Classes Held / Unduplicated Participants	6/66	2/15	3/25
Transportation Programs - Total Miles	27,441	127,000	100,000
Functional Screens completed	303	300	300
Volunteer hours	13,904	7,000	7,000

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
ADRC Unit: Disability Benefit Specialist Monetary Impact to Sauk County	These are federal and state funds to individuals residing in Sauk County. Long Term Care enrollments are less than 10% of clients. This means that Medicaid paid Long Term Care costs are contained.	\$3,041,935	\$2,000,000	\$2,600,000
Older Americans Act Unit: Elder Benefit Specialist Program Monetary Impact to Sauk County		\$10,831,589	\$8,000,000	\$9,600,000
Value of Volunteer hours	Value of volunteer hours to Sauk County ADRC	\$349,268	\$175,770	\$175,770
Transportation survey results	Clients are happy with our services and find services help them remain in their own home longer.	96.0%	98.0%	98.0%
Elder benefits specialist survey results		100.0%	99.5%	99.5%
Disability benefits specialist survey results		99.0%	97.0%	97.0%
Information & Assistance specialist survey results		100%	99.0%	99.0%

**Changes and Highlights to the Department's Budget:**

**Change 1:** The ADRC is no longer able to claim any cost from Elder Benefits Specialists (EBS) out of Home and Community Based Services. In 2021 we are seeing decrease of revenue of \$30,000.00 with needed offset of county levy to maintain the current staffing.

**Change 2:** The ADRC will see increase of \$43,142 tax levy in 2021 due to reduction of \$32,000.00 from 53.10 transportation grant; decrease of \$6,200.00 revenue from Vets Transportation Grant; staff cost net increase of \$10,942 due to hiring internal combined with reduced bus driver hours. ADRC will be able to transfer \$6,000.00 from the DOT trust fund for vehicle maintenance in 2021.

**Change 3:** The ADRC will see labor increase due to additional hours requiring health insurance and retirement benefits \$27,088.

**Change 4:** In 2020 ADRC received additional funds from CARES Act due to COVID-19 Pandemic that need to be used by end of September 2021. ADRC will be able to carryforward to 2021 - \$25,000.00 to help with increased demand in the Home Delivery Meal Program.

**Change 5:** The ADRC will replace one of the busses due to age, repair costs and increased mileage (current mileage 152,076). The anticipated cost for a new vehicle is \$61,000.00 funded through a transfer from the DOT trust fund.

	2020 Revised Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	Change 4	Change 5	2021 Budget Request
Description of Change			Elder Benefit Specialist	Transportation	Home Delivered Meals	CARES Act Funds for Home Delivered Meals	New bus for Transportation Program	
Tax Levy	579,109	(51,044)	30,000	43,142	27,088			628,295
Use of Fund Balance or Carryforward Funds	28,000	(53,000)		6,000		25,000	61,000	67,000
All Other Revenues	1,899,346	119,629	(30,000)	(38,200)				1,950,775
<b>Total Funding</b>	<b>2,506,455</b>	<b>15,585</b>	<b>0</b>	<b>10,942</b>	<b>27,088</b>		<b>61,000</b>	<b>2,646,070</b>
Labor Costs	1,725,299	97,704	0	10,942	27,088			1,861,033
Supplies & Services	753,156	(54,119)				25,000		724,037
Capital Outlay	28,000	(28,000)					61,000	61,000
Transfers to Other Funds	0	0						0
Addition to Fund Balance	0	0						0
<b>Total Expenses</b>	<b>2,506,455</b>	<b>15,585</b>	<b>0</b>	<b>10,942</b>	<b>27,088</b>	<b>25,000</b>	<b>61,000</b>	<b>2,646,070</b>

**Issues on the Horizon for the Department:**

Space for privacy and confidentiality continues to be an issue at the ADRC. Most of the aging and transportation staff have relocated to the basement level suite of offices to help accommodate these needs.

As the baby boomers become the "Silver Tsunami," the ADRC finds itself with more clients with significant needs. Since the ADRC's primary focus is to help reduce the cost of Long Term Care by keeping people in their homes with in-home services versus costly nursing home stays, the meal program and other supportive services will become even more important. As needs increase, state funding remains flat while federal funding decreases. Covid-19 will continue to affect the manner in which the ADRC delivers its services: for example the ADRC does not anticipate opening congregate dining sites until mid 2021.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 DEPARTMENT: AGING & DISABILITY RESOURCE CENT1xx

xx xx xx xx xx xx xx xx xx

Program # -->	1	2	3	4	465 Home Deliv Prgm Breakfast Bag	5	6	7	8	9	10	Dept
Short Program Name -->	459 ADRC Spec	462 Transportation	464 Congregate Prgm	465 Home Deliv Prgm	466 Home & Community Based Services	469 Elder BenSpec	471 Disability Spec	476 Caregiver Prgm	479 Prevention	489 Stepping On Mini Grant	Outlay	Total \$
Is the Program Mandated?	NO	NO	NO	NO		NO	YES	NO	NO	NO		
Statutory Reference						WI Stat 46.81						

REVENUES

1. In-program Client Donations		250										250	
Congregate Program			25,000									25,000	
Home Delivered Program				57,000								57,000	
AARP Tax Preparation Program						0						0	
Aging Programs - Stepping On									300			300	
Prevention Programs - Powerful Tools for Caregivers									150			150	
Caregiver Programs - Caregiver Meetings												0	
2. Grants (List)												0	
Title III B						63,424						63,424	
Title III C1			108,112									108,112	
Title III C2				95,181								95,181	
Title III D									4,100			4,100	
Title III E								30,605				30,605	
State Benefit Specialist							28,215					28,215	
State Benefit Specialist - Federal Match												0	
Senior Community Services Prgm				7,500								7,500	
Nutrition Services Incentive Prgm				35,000								35,000	
State Health Insurance Assistance Program (MIPPA)							4,330					4,330	
State Pharmaceutical Assistance Program							4,000					4,000	
State Pharmaceutical Assistance Program - Federal Match												0	
WI DOT 85.21 Grant		180,141										180,141	
WDVA Veterans Transportation Grant		800										800	
5310 New Freedom Grant		40,000										40,000	
GPR Funding [ADRC State Funding]	359,955							87,749				447,704	
FFP Funding [Federal Match]	325,510						46,500	120,203				492,213	
WIHAA Grant												0	
3. Fund Balance		6,000									61,000	67,000	
3. Use of Carryforward			1,000	25,000						2,000		28,000	
4. Other Revenues												0	
Café Connections Revenue												0	
Family Care Nutrition Revenue				80,000								80,000	
Family Care Transportation Revenue		160,000										160,000	
AddLIFE Today Publication Fee												0	
Shopping/Grocery Bus Fares		500										500	
Fun-day Travel Fees		750										750	
Taxi Subsidy Fares		27,500										27,500	
Volunteer Driver Fares		30,000										30,000	
Volunteer Driver - Veterans Fares												0	
Local Govt Pmts Lake Delton												0	
Human Services - Community Options Program (COP)												0	
Transfer from General Fund												0	
5. TOTAL REVENUES	\$685,465	\$445,941	\$134,112	\$299,681	\$0	\$63,424	\$83,045	\$207,952	\$30,605	\$6,550	\$0	\$61,000	\$2,017,775

EXPENSES

6. Wages, Salaries, Benefits	690,981	308,833	147,738	169,007	0	58,362	218,134	227,247	33,738	6,994	0	0	\$1,861,033
7. Other Expenses	78,922	208,838	85,891	277,509	15,700	10,500	17,840	16,666	9,241	2,930	0	61,000	785,037
8. TOTAL EXPENSES	\$769,903	\$517,671	\$233,629	\$446,516	\$15,700	\$68,862	\$235,974	\$243,913	\$42,979	\$9,924	\$0	\$61,000	\$2,646,070

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$84,438	\$71,730	\$99,517	\$146,835	\$15,700	\$5,438	\$152,929	\$35,961	\$12,374	\$3,374	\$0	\$0	\$628,295
Levy as of % of total program cost	10.97%	13.86%	42.60%	32.88%	100.00%	7.90%	64.81%	14.74%	28.79%	34.00%	#DIV/0!	0.00%	23.74%
Total Expenses - 2020	724,313	528,412	249,274	410,845	18,950	45,291	222,953	232,987	42,044	5,707	4,801	28,000	\$2,513,577
Expenses Increase / (Decrease) from 2019	\$45,590	(\$10,741)	(\$15,645)	\$35,671	(\$3,250)	\$23,571	\$13,021	\$10,926	\$935	\$4,217	(\$4,801)	\$33,000	\$132,493
County Levy - 2020	63,201	77,321	92,325	159,997	18,950	3,162	116,582	31,395	17,348	1,149	0	0	\$581,430
Levy Increase / (Decrease) from 2020	\$21,237	(\$5,591)	\$7,192	(\$13,162)	(\$3,250)	\$2,276	\$36,347	\$4,566	(\$4,974)	\$2,225	\$0	\$0	\$46,865
													8.06%

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To 2021</b>	<b>2020 Amended To 2021</b>
<b>20054 AGING &amp; DISABILITY RESRCE REV</b>									
411100 GENERAL PROPERTY TAXES	-272,581	-338,749	-581,970	-289,555	-579,109	-579,109	-579,109	-628,295	49,186
422160 HO-CHUNK GAMING GRANT	0	-7,000	0	0	0	0	0	0	0
424180 SPECIAL GRANT	0	0	0	-1,000	0	0	-1,000	0	0
424182 MIPPA	0	-6,201	-4,245	0	0	0	0	0	0
424502 AGING & DISABIL RESOURCE CENTE	-721,346	-681,158	-637,970	-226,203	-887,704	-887,704	-887,704	-939,917	52,213
424504 ADRC REGIONAL FUNDS DBS	-180,758	-197,719	-154,275	-65,162	0	0	0	0	0
425590 IIIB REVENUE CONTROL	-67,130	-66,572	-60,405	-5,372	-55,870	-55,870	-63,424	-63,424	7,554
425630 IIID SUPP HOME CARE	-4,169	-5,169	-5,130	-500	-4,108	-4,108	-1,797	-4,100	-8
425642 ELDERLY BENFIT SPEC-OCI REV	0	0	-2,351	0	0	0	0	0	0
425644 ELDERLY BNFT SPEC-MA REV	-6,779	-6,779	-1,694	0	0	0	0	0	0
425645 ADRC REGION ELDER BEN SPEC	-28,867	-56,884	-171,870	-41,272	0	0	0	0	0
425650 STATE BENEFIT SPECIALIST	-39,795	-34,994	-22,856	0	-28,215	-28,215	-28,015	-28,215	0
425651 STATE BENEFIT SPEC-FED MTCH	-28,314	-25,864	-18,811	0	-28,215	-28,215	0	0	-28,215
425655 STATE HLTH INS ASST PROGRAM	-4,308	-4,308	-3,829	0	-3,000	-3,000	-3,000	-4,330	1,330
425665 IIIC-1,IIIC-2 STIMULUS	0	0	-5,690	0	0	0	0	0	0
425700 IIIC-1 CONGREGATE NUTRITION	-106,442	-107,295	-112,570	-26,585	-96,749	-96,749	-43,275	-108,112	11,363
425750 NSIP CONG NUTRITION	-44	0	0	-22,649	-16,000	-16,000	0	-35,000	19,000
425760 STATE PHARM ASST PROG	0	0	0	0	-4,000	-4,000	-4,000	-4,000	0
425762 STATE PHARM ASST-FED MTCH	0	0	0	0	-4,000	-4,000	0	0	-4,000
425820 IIIC-2 HOME DELIVERED MEALS	-98,888	-103,623	-96,538	-10,130	-91,348	-91,348	-185,545	-95,181	3,833
425850 NSIP HOME DEL MEALS	-36,883	-35,615	-36,184	-10,000	-16,000	-16,000	-35,144	0	-16,000
425860 SCSP HOME DEL TRANSPORT	0	0	-1,897	0	-7,000	-7,000	-7,587	-7,500	500
425880 III-E PROGRAM REVENUES	-29,808	-32,087	-34,487	-3,170	-24,696	-24,696	-30,605	-30,605	5,909
425950 TRANSPORTATION GRANT	-159,097	-169,550	-169,686	-180,977	-180,141	-180,141	-180,977	-180,141	0
425953 VETS TRANSPORTATION GRANT	-742	0	0	0	-7,000	-7,000	-1,702	-800	-6,200
425955 53.10 TRANSPORTATION GRANT	-55,003	-85,215	-100,228	-15,579	-62,000	-62,000	-42,000	-40,000	-22,000
425958 STEPPING ON (W INST HEALTH AG)	0	-4,000	-4,315	-2,050	0	0	-2,050	0	0
455640 FAMILY CARE NUTRITION	-52,207	-75,937	-76,481	-30,490	-75,000	-75,000	-75,000	-80,000	5,000
455641 FAMILY CARE TRANSPORTATION	-86,885	-141,729	-170,005	-50,068	-127,500	-127,500	-127,500	-160,000	32,500
466155 AddLIFE TODAY PUBLICATION FEES	-1,025	-1,050	0	0	0	0	0	0	0
466210 CAFE CONNECTIONS REVENUE	-173	-123	-59	-33	-200	-200	-33	0	-200
466300 HOME DELIVERED REVENUE	0	-15	0	0	0	0	0	0	0
466310 BUS FARES-SHOPPING/GROCERY	-715	-840	-1,213	-267	-1,500	-1,500	-700	-500	-1,000
466320 FUN DAY TRAVELS	-2,235	-2,923	-2,938	-281	-2,700	-2,700	-281	-750	-1,950
466330 TAXI SUBSIDY FEES	-25,991	-29,870	-27,930	-9,043	-30,000	-30,000	-28,000	-27,500	-2,500
466340 THE BUS PROGRAM FARES	0	-78	0	0	0	0	0	0	0
466350 VOLUNTEER DRIVER REVENUE	-16,057	-37,440	-46,477	-14,046	-40,000	-40,000	-36,000	-30,000	-10,000
466351 VOLUNTEER DRIVER REV VETERANS	-140	-29	-72	0	0	0	0	0	0
472490 LOCAL GOVT/AGENCY PAYMENTS	0	-4,956	0	0	0	0	0	0	0
474700 HUMAN SERVICE-COP HOME DELIVER	-5,018	0	0	0	-4,500	-4,500	0	0	-4,500

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>20054 AGING &amp; DISABILITY RESRCE REV</b>									
481100 INTEREST ON INVESTMENTS	-35	-24	-90	-37	0	0	0	0	0
483600 SALE OF COUNTY OWNED PROPERTY	0	0	-18	0	0	0	0	0	0
485090 DONATIONS - TAX PREP	-205	-175	-276	0	-200	-200	0	0	-200
485120 DONATIONS ADDLIFE TODAY!	-114	-1,569	-240	0	0	0	0	0	0
485140 DONATIONS ELDER BENEFIT SPEC	0	-50	-175	0	0	0	0	0	0
485150 DONATIONS TRANSPORTATION	-51	-236	-561	-100	-250	-250	-200	-250	0
485200 DONATIONS CONGREGATE PROGRAM	-18,601	-25,759	-26,790	-12,273	-44,000	-44,000	-15,000	-25,000	-19,000
485210 DONATIONS - AGING PROGRAMS	-720	-1,711	-285	0	-300	-300	0	-300	0
485300 DONATIONS HOME DELIVERED PROG	-51,129	-52,605	-62,642	-22,794	-57,000	-57,000	-57,000	-57,000	0
485400 DONATIONS - PREVENTION	-90	-1,070	-320	0	-150	-150	0	-150	0
485500 DONATIONS - ADRC	-25	-50	-20	0	0	0	0	0	0
485600 DONATIONS - CAREGIVER	-200	0	-200	-100	0	0	-100	0	0
486300 INSURANCE RECOVERIES	0	-5,717	0	0	0	0	0	0	0
493010 FUND BALANCE APPLIED	0	0	0	0	0	0	0	-67,000	67,000
493590 CONT APPROP - ADRC	0	0	0	0	-28,000	-28,000	0	-28,000	0
<b>TOTAL AGING &amp; DISABILITY RESRCE REV</b>	<b>-2,102,566</b>	<b>-2,352,737</b>	<b>-2,643,793</b>	<b>-1,039,733</b>	<b>-2,506,455</b>	<b>-2,506,455</b>	<b>-2,436,748</b>	<b>-2,646,070</b>	<b>139,615</b>
<b>20054459 AGING DISABILITY RESOURCE CNTR</b>									
511100 SALARIES PERMANENT REGULAR	387,270	390,211	403,883	191,745	437,024	437,024	387,018	441,524	4,500
511900 LONGEVITY-FULL TIME	732	862	946	0	1,092	1,092	1,092	1,218	126
512100 WAGES-PART TIME	38,881	58,429	59,760	38,585	53,730	53,730	65,584	55,721	1,991
512900 LONGEVITY-PART TIME	0	0	0	0	60	60	60	80	20
514100 FICA & MEDICARE TAX	31,503	32,615	33,316	16,448	37,746	37,746	33,900	38,254	508
514200 RETIREMENT-COUNTY SHARE	28,817	28,320	29,802	14,690	33,203	33,203	29,000	33,652	449
514400 HEALTH INSURANCE COUNTY SHARE	71,039	73,923	100,217	56,755	93,423	93,423	102,000	112,028	18,605
514500 LIFE INSURANCE COUNTY SHARE	133	189	168	83	155	155	135	171	16
514600 WORKERS COMPENSATION	4,110	4,945	5,821	2,732	5,944	5,944	5,150	6,831	887
514800 UNEMPLOYMENT	0	0	0	0	0	0	5,000	0	0
515800 PER DIEM COMMITTEE	700	750	450	125	1,500	1,500	500	1,500	0
521800 PURCHASED SERVICES	3,232	1,089	5,462	51	1,500	1,500	1,500	2,500	1,000
522500 TELEPHONE	2,029	2,050	3,056	1,736	2,800	2,800	3,500	3,000	200
531100 POSTAGE AND BOX RENT	4,266	933	1,650	1,000	1,500	1,500	2,300	2,000	500
531200 OFFICE SUPPLIES AND EXPENSE	2,785	1,723	4,764	1,438	2,500	2,500	2,700	3,500	1,000
531400 SMALL EQUIPMENT	1,571	0	0	0	0	0	0	0	0
531800 MIS DEPARTMENT CHARGEBACKS	19,216	13,079	21,074	5,490	8,943	8,943	12,000	14,768	5,825
532200 SUBSCRIPTIONS	144	177	130	0	0	0	117	0	0
532400 MEMBERSHIP DUES	75	117	117	137	250	250	250	250	0
532800 TRAINING AND INSERVICE	1,560	2,982	1,693	963	3,500	3,500	2,000	3,000	-500
532900 OTHER PUBLICATIONS	4,999	5,153	2,031	1,429	1,500	1,500	3,100	1,500	0
533200 MILEAGE	12,943	13,092	13,063	2,508	14,000	14,000	3,000	10,000	-4,000

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2020 To 2021</b>
<b>20054459 AGING DISABILITY RESOURCE CNTR</b>									
533500 MEALS AND LODGING	209	456	573	145	500	500	200	500	0
534000 OPERATING/MEETING SUPPLIES	187	-80	692	851	500	500	2,500	700	200
537900 LICENSE/CERTIFICATION RENEWALS	0	0	604	25	0	0	0	0	0
551900 INSURANCE-GENERAL LIABILITY	2,020	2,053	1,606	0	2,100	2,100	2,100	1,700	-400
559400 INDIRECT COSTS	0	25,099	25,983	0	19,970	19,970	19,970	35,504	15,534
581900 CAPITAL OUTLAY	13,724	0	0	0	0	0	0	0	0
<b>TOTAL AGING DISABILITY RESOURCE CNTR</b>	<b>632,144</b>	<b>658,167</b>	<b>716,862</b>	<b>336,936</b>	<b>723,440</b>	<b>723,440</b>	<b>684,676</b>	<b>769,901</b>	<b>46,461</b>
<b>20054460 IIIB BENEFIT SPECIALIST</b>									
531100 POSTAGE AND BOX RENT	65	0	0	0	0	0	0	0	0
<b>TOTAL IIIB BENEFIT SPECIALIST</b>	<b>65</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>20054462 TRANSPORTATION</b>									
511100 SALARIES PERMANENT REGULAR	107,014	54,831	67,349	58,025	93,709	93,709	107,000	107,060	13,351
511200 SALARIES-PERMANENT-OVERTIME	0	0	143	0	0	0	0	0	0
511900 LONGEVITY-FULL TIME	610	34	133	0	24	24	24	237	213
512100 WAGES-PART TIME	53,306	94,827	93,422	42,969	141,999	141,999	95,000	134,202	-7,797
512200 WAGES-PART TIME-OVERTIME	17	389	1,357	89	0	0	100	0	0
514100 FICA & MEDICARE TAX	11,795	11,363	12,222	7,209	18,064	18,064	16,548	18,505	441
514200 RETIREMENT-COUNTY SHARE	8,194	5,918	7,955	6,794	11,759	11,759	12,659	12,752	993
514400 HEALTH INSURANCE COUNTY SHARE	20,757	10,724	12,309	18,201	29,070	29,070	32,500	32,363	3,293
514500 LIFE INSURANCE COUNTY SHARE	113	42	83	50	82	82	87	107	25
514600 WORKERS COMPENSATION	875	1,375	1,496	746	2,786	2,786	1,950	3,209	423
514800 UNEMPLOYMENT	0	2,847	1,420	8,560	0	0	10,000	0	0
515800 PER DIEM COMMITTEE	200	350	650	100	400	400	300	400	0
521800 PURCHASED SERVICES	1,395	954	761	20	1,000	1,000	800	700	-300
522500 TELEPHONE	917	912	2,591	1,166	2,000	2,000	2,500	2,000	0
531100 POSTAGE AND BOX RENT	2,882	2,618	2,783	1,236	1,500	1,500	2,600	1,500	0
531200 OFFICE SUPPLIES AND EXPENSE	1,478	2,240	973	364	1,500	1,500	850	1,500	0
531400 SMALL EQUIPMENT	116	0	0	0	0	0	0	0	0
531800 MIS DEPARTMENT CHARGEBACKS	3,668	7,056	2,266	553	9,070	9,070	2,000	5,388	-3,682
532100 PUBLICATION OF LEGAL NOTICES	12	39	31	0	25	25	0	50	25
532200 SUBSCRIPTIONS	57	91	71	0	0	0	64	0	0
532400 MEMBERSHIP DUES	0	42	0	34	50	50	86	50	0
532800 TRAINING AND INSERVICE	175	1,014	783	49	1,500	1,500	500	500	-1,000
532900 OTHER PUBLICATIONS	1,367	3,677	1,557	874	800	800	1,800	1,500	700
533200 MILEAGE	688	473	1,331	692	1,600	1,600	1,200	1,500	-100
533500 MEALS AND LODGING	277	837	1,287	212	1,200	1,200	750	0	-1,200
533901 TRANSPORTATION - TAXI	49,275	55,385	59,375	19,850	60,000	60,000	45,000	55,000	-5,000
533902 VOLUNTEER DRIVERS	58,300	106,468	140,595	28,443	120,000	120,000	100,000	110,000	-10,000

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>20054462 TRANSPORTATION</b>									
533903 TRANSPORTATION - VETERANS	3,394	5,664	2,609	828	5,000	5,000	2,000	5,000	0
533904 VOLUNTEER DRIVER MEALS	0	0	0	0	0	0	0	1,000	1,000
534000 OPERATING/MEETING SUPPLIES	160	954	498	232	1,500	1,500	650	1,000	-500
534900 PROJECT SUPPLIES	0	0	0	24	0	0	150	0	0
535100 VEHICLE FUEL	4,251	9,048	10,566	3,758	10,000	10,000	7,000	10,000	0
535200 VEHICLE MAINTENANCE AND REPAIR	15,272	14,433	10,131	1,661	8,000	8,000	3,000	6,000	-2,000
551200 INSURANCE-VEHICLE LIABILITY	2,190	3,822	4,405	0	4,000	4,000	4,000	4,500	500
551900 INSURANCE-GENERAL LIABILITY	1,102	1,148	1,424	0	1,300	1,300	1,300	1,500	200
552400 INSURANCE-VOLUNTEERS	161	168	105	105	200	200	105	150	-50
581900 CAPITAL OUTLAY	39,965	800	102,368	35,540	0	0	0	0	0
<b>TOTAL TRANSPORTATION</b>	<b>389,980</b>	<b>400,543</b>	<b>545,051</b>	<b>238,382</b>	<b>528,138</b>	<b>528,138</b>	<b>452,523</b>	<b>517,673</b>	<b>-10,465</b>
<b>20054464 CONGREGATE NUTRITION MEALS</b>									
511100 SALARIES PERMANENT REGULAR	39,260	45,686	55,178	36,132	48,570	48,570	75,570	52,405	3,835
511200 SALARIES-PERMANENT-OVERTIME	0	0	312	0	0	0	0	0	0
511900 LONGEVITY-FULL TIME	0	39	5	0	70	70	70	78	8
512100 WAGES-PART TIME	37,465	33,033	36,414	25,044	42,059	42,059	45,000	50,792	8,733
514100 FICA & MEDICARE TAX	5,756	5,800	6,783	4,421	6,938	6,938	11,600	7,901	963
514200 RETIREMENT-COUNTY SHARE	2,667	3,489	4,479	2,951	3,806	3,806	5,806	5,757	1,951
514400 HEALTH INSURANCE COUNTY SHARE	5,167	13,325	14,662	11,540	20,116	20,116	21,000	29,872	9,756
514500 LIFE INSURANCE COUNTY SHARE	11	20	25	25	15	15	38	40	25
514600 WORKERS COMPENSATION	469	482	603	364	682	682	672	893	211
514800 UNEMPLOYMENT	178	0	0	0	0	0	3,400	0	0
515800 PER DIEM COMMITTEE	0	50	0	0	0	0	0	0	0
520900 CONTRACTED SERVICES	62,240	83,228	74,716	36,005	82,225	82,225	72,000	55,000	-27,225
521800 PURCHASED SERVICES	1,243	2,980	5,355	50	1,200	1,200	750	1,000	-200
522500 TELEPHONE	804	519	359	131	700	700	313	250	-450
531100 POSTAGE AND BOX RENT	444	0	19	0	750	750	750	100	-650
531200 OFFICE SUPPLIES AND EXPENSE	1,429	1,423	726	710	1,500	1,500	1,600	300	-1,200
531400 SMALL EQUIPMENT	1,153	5,018	5,528	1,370	5,100	5,100	1,500	1,000	-4,100
531800 MIS DEPARTMENT CHARGEBACKS	2,365	1,708	1,540	779	3,945	3,945	1,600	2,991	-954
532200 SUBSCRIPTIONS	38	41	31	0	0	0	28	0	0
532400 MEMBERSHIP DUES	150	192	79	128	210	210	210	150	-60
532800 TRAINING AND INSERVICE	581	447	732	22	1,000	1,000	100	1,000	0
532900 OTHER PUBLICATIONS	798	1,634	692	389	800	800	1,000	800	0
533200 MILEAGE	5,833	10,045	16,867	7,377	9,000	9,000	12,000	10,000	1,000
533500 MEALS AND LODGING	266	58	21	0	1,500	1,500	0	100	-1,400
534000 OPERATING/MEETING SUPPLIES	5,305	4,485	5,597	1,611	4,000	4,000	4,700	3,000	-1,000
534300 FOOD	4,689	7,922	6,028	3,064	5,000	5,000	8,000	3,000	-2,000
534900 PROJECT SUPPLIES	0	0	0	0	0	0	100	0	0



<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>20054464 CONGREGATE NUTRITION MEALS</b>									
535100 VEHICLE FUEL / OIL	767	620	901	436	1,000	1,000	1,000	1,000	0
535200 VEHICLE MAINTENANCE AND REPAIR	367	2,211	345	0	2,500	2,500	1,000	500	-2,000
539800 EQUIPMENT LEASE	1,810	1,655	2,015	553	2,100	2,100	2,100	2,000	-100
551900 INSURANCE-GENERAL LIABILITY	710	560	544	0	1,300	1,300	1,300	1,200	-100
553200 RENTS & UTILITIES	3,165	4,665	4,415	791	3,000	3,000	3,000	2,500	-500
<b>TOTAL CONGREGATE NUTRITION MEALS</b>	<b>185,130</b>	<b>231,335</b>	<b>244,971</b>	<b>133,890</b>	<b>249,086</b>	<b>249,086</b>	<b>276,207</b>	<b>233,629</b>	<b>-15,457</b>
<b>20054465 HOME DELIVERED MEALS</b>									
511100 SALARIES PERMANENT REGULAR	54,343	56,602	58,604	22,805	63,347	63,347	42,078	62,988	-359
511900 LONGEVITY-FULL TIME	40	64	5	0	78	78	0	92	14
512100 WAGES-PART TIME	12,086	47,883	53,944	30,392	37,116	37,116	54,000	49,204	12,088
512200 PT OT BREAKFAST	0	0	290	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	4,955	7,827	8,494	3,930	7,691	7,691	7,821	8,590	899
514200 RETIREMENT-COUNTY SHARE	3,695	4,468	5,184	2,554	5,066	5,066	4,700	7,579	2,513
514400 HEALTH INSURANCE COUNTY SHARE	10,772	16,955	14,544	7,738	24,643	24,643	14,900	39,629	14,986
514500 LIFE INSURANCE COUNTY SHARE	21	28	29	23	18	18	35	45	27
514600 WORKERS COMPENSATION	229	680	843	407	630	630	735	879	249
514800 UNEMPLOYMENT	0	0	0	0	0	0	3,400	0	0
520900 CONTRACTED SERVICES	120,960	127,087	120,560	78,614	152,743	152,743	100,000	155,000	2,257
521800 PURCHASED SERVICES	692	772	2,511	907	1,200	1,200	3,400	3,500	2,300
522500 TELEPHONE	963	1,936	1,629	582	2,000	2,000	2,000	2,000	0
531100 POSTAGE AND BOX RENT	2,647	3,317	2,942	2,340	2,900	2,900	4,200	3,200	300
531200 OFFICE SUPPLIES AND EXPENSE	1,484	2,108	700	744	2,200	2,200	2,350	2,200	0
531400 SMALL EQUIPMENT	7,330	185	500	470	500	500	500	3,500	3,000
531800 MIS DEPARTMENT CHARGEBACKS	2,365	2,387	1,660	769	3,595	3,595	3,595	3,159	-436
532200 SUBSCRIPTIONS	38	81	63	0	0	0	57	0	0
532400 MEMBERSHIP DUES	150	192	79	143	210	210	210	150	-60
532800 TRAINING AND INSERVICE	552	741	476	43	1,000	1,000	100	1,000	0
532900 OTHER PUBLICATIONS	798	3,268	1,384	777	2,000	2,000	2,000	2,000	0
533200 MILEAGE	1,004	826	1,791	445	1,750	1,750	1,000	8,000	6,250
533500 MEALS AND LODGING	259	112	0	0	1,500	1,500	100	100	-1,400
533902 VOLUNTEER DRIVERS	50,676	43,591	35,396	8,310	45,000	45,000	25,000	36,000	-9,000
534000 OPERATING/MEETING SUPPLIES	20,467	29,752	25,099	14,183	30,500	30,500	36,100	28,500	-2,000
534300 FOOD	10,872	12,296	20,697	8,928	30,500	30,500	26,000	31,500	1,000
534900 PROJECT SUPPLIES	0	0	294	32	0	0	200	0	0
535100 VEHICLE FUEL / OIL	2,671	4,363	2,585	941	4,500	4,500	2,000	3,500	-1,000
535200 VEHICLE MAINTENANCE AND REPAIR	4,211	6,402	3,850	979	2,500	2,500	2,000	3,500	1,000
539800 EQUIPMENT LEASE	1,810	1,655	1,679	553	2,100	2,100	2,100	2,000	-100
551900 INSURANCE-GENERAL LIABILITY	710	780	575	0	480	480	480	900	420
553200 RENTS & UTILITIES	1,055	1,555	1,472	264	3,800	3,800	3,000	3,500	-300

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
									<b>2020</b>
									<b>2021</b>
<b>TOTAL HOME DELIVERED MEALS</b>	<b>317,852</b>	<b>377,913</b>	<b>367,877</b>	<b>187,871</b>	<b>429,567</b>	<b>429,567</b>	<b>344,061</b>	<b>462,215</b>	<b>32,648</b>
<b>20054466 HOME &amp; COMMUNITY BASED SRVCS</b>									
511100 SALARIES PERMANENT REGULAR	15,542	25,662	23,546	15,477	25,571	25,571	27,000	45,322	19,751
511900 LONGEVITY-FULL TIME	40	35	10	0	18	18	18	60	42
512100 WAGES-PART TIME	0	0	0	118	0	0	200	0	0
514100 FICA & MEDICARE TAX	1,121	1,883	1,730	1,108	1,958	1,958	2,050	3,472	1,514
514200 RETIREMENT-COUNTY SHARE	1,044	1,240	1,538	1,045	1,727	1,727	1,900	3,063	1,336
514400 HEALTH INSURANCE COUNTY SHARE	4,765	3,860	2,174	2,539	2,479	2,479	4,500	6,287	3,808
514500 LIFE INSURANCE COUNTY SHARE	9	5	11	4	10	10	8	11	1
514600 WORKERS COMPENSATION	33	76	110	48	115	115	125	146	31
521800 PURCHASED SERVICES	4,384	5,093	5,992	2,388	6,500	6,500	4,500	4,500	-2,000
531100 POSTAGE AND BOX RENT	1,638	1,167	862	203	1,500	1,500	500	700	-800
531200 OFFICE SUPPLIES AND EXPENSE	559	143	216	49	500	500	1,500	500	0
531400 SMALL EQUIPMENT	13	0	0	0	0	0	0	0	0
531800 MIS DEPARTMENT CHARGEBACKS	328	345	325	193	570	570	385	1,080	510
532200 SUBSCRIPTIONS	6	10	16	0	0	0	10	0	0
532400 MEMBERSHIP DUES	0	42	42	0	0	0	0	0	0
532800 TRAINING AND INSERVICE	650	872	612	124	1,000	1,000	250	750	-250
532900 OTHER PUBLICATIONS	684	409	173	97	300	300	300	300	0
533200 MILEAGE	1,814	2,033	1,126	139	2,000	2,000	500	1,500	-500
533500 MEALS AND LODGING	0	0	10	0	200	200	0	100	-100
534000 OPERATING/MEETING SUPPLIES	246	538	856	351	500	500	700	750	250
534900 PROJECT SUPPLIES	300	0	131	150	200	200	250	200	0
551900 INSURANCE-GENERAL LIABILITY	99	113	102	0	120	120	120	120	0
<b>TOTAL HOME &amp; COMMUNITY BASED SRVCS</b>	<b>33,274</b>	<b>43,525</b>	<b>39,582</b>	<b>24,033</b>	<b>45,268</b>	<b>45,268</b>	<b>44,816</b>	<b>68,861</b>	<b>23,593</b>
<b>20054469 STATE BENEFIT SPECIALIST</b>									
511100 SALARIES PERMANENT REGULAR	135,139	137,676	144,401	71,961	149,911	149,911	148,000	155,319	5,408
511900 LONGEVITY-FULL TIME	525	568	609	0	650	650	650	691	41
514100 FICA & MEDICARE TAX	10,006	10,064	10,558	5,197	11,518	11,518	12,018	11,935	417
514200 RETIREMENT-COUNTY SHARE	9,209	9,247	9,512	4,857	10,163	10,163	9,750	10,531	368
514400 HEALTH INSURANCE COUNTY SHARE	31,936	32,249	33,904	19,500	36,070	36,070	36,000	37,477	1,407
514500 LIFE INSURANCE COUNTY SHARE	40	41	43	22	43	43	36	45	2
514600 WORKERS COMPENSATION	1,326	1,580	1,934	885	1,852	1,852	1,750	2,137	285
521800 PURCHASED SERVICES	374	277	381	0	550	550	500	500	-50
522500 TELEPHONE	428	338	340	338	400	400	1,000	700	300
531100 POSTAGE AND BOX RENT	971	652	346	90	500	500	200	400	-100
531200 OFFICE SUPPLIES AND EXPENSE	923	903	960	219	1,000	1,000	550	1,100	100
531400 SMALL EQUIPMENT	64	0	0	0	0	0	0	0	0
531800 MIS DEPARTMENT CHARGEBACKS	2,019	640	1,729	877	2,449	2,449	1,755	6,084	3,635

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>20054469 STATE BENEFIT SPECIALIST</b>									
532200 SUBSCRIPTIONS	31	51	39	0	0	0	35	0	0
532400 MEMBERSHIP DUES	70	70	70	93	100	100	100	100	0
532800 TRAINING AND INSERVICE	520	534	723	252	750	750	500	800	50
532900 OTHER PUBLICATIONS	911	2,043	865	486	500	500	1,000	1,000	500
533200 MILEAGE	2,324	2,106	2,343	286	2,000	2,000	800	2,400	400
533500 MEALS AND LODGING	55	47	47	13	50	50	35	50	0
534000 OPERATING/MEETING SUPPLIES	14	44	39	166	0	0	1,025	0	0
551900 INSURANCE-GENERAL LIABILITY	606	580	463	0	600	600	600	500	-100
559400 INDIRECT COSTS	0	7,570	5,263	0	3,511	3,511	3,511	4,206	695
<b>TOTAL STATE BENEFIT SPECIALIST</b>	<b>197,491</b>	<b>207,278</b>	<b>214,567</b>	<b>105,241</b>	<b>222,617</b>	<b>222,617</b>	<b>219,815</b>	<b>235,975</b>	<b>13,358</b>
<b>20054471 DISABILITY BENEFITS</b>									
511100 SALARIES PERMANENT REGULAR	137,997	138,700	142,464	75,718	157,483	157,483	150,000	163,039	5,556
511900 LONGEVITY-FULL TIME	373	417	456	0	461	461	461	539	78
514100 FICA & MEDICARE TAX	10,027	9,933	10,172	5,390	12,082	12,082	10,300	12,514	432
514200 RETIREMENT-COUNTY SHARE	9,392	9,309	9,375	5,111	10,662	10,662	10,300	11,042	380
514400 HEALTH INSURANCE COUNTY SHARE	30,793	35,156	34,226	19,649	36,417	36,417	36,900	37,837	1,420
514500 LIFE INSURANCE COUNTY SHARE	30	33	35	17	35	35	27	36	1
514600 WORKERS COMPENSATION	1,385	1,590	1,906	931	1,943	1,943	1,945	2,241	298
521800 PURCHASED SERVICES	41	322	419	0	350	350	350	400	50
522500 TELEPHONE	304	255	351	378	400	400	1,000	1,000	600
531100 POSTAGE AND BOX RENT	467	288	386	187	350	350	350	400	50
531200 OFFICE SUPPLIES AND EXPENSE	88	551	512	256	600	600	750	650	50
531800 MIS DEPARTMENT CHARGEBACKS	1,971	683	1,740	899	2,544	2,544	1,797	2,539	-5
532200 SUBSCRIPTIONS	0	56	43	0	0	0	50	0	0
532400 MEMBERSHIP DUES	70	70	70	95	100	100	100	100	0
532800 TRAINING AND INSERVICE	150	403	215	480	500	500	700	500	0
532900 OTHER PUBLICATIONS	0	2,247	952	541	500	500	1,000	1,000	500
533200 MILEAGE	1,795	1,481	1,477	151	1,500	1,500	300	1,500	0
533500 MEALS AND LODGING	6	35	37	5	50	50	25	50	0
534000 OPERATING/MEETING SUPPLIES	0	48	91	209	0	0	1,030	0	0
551900 INSURANCE-GENERAL LIABILITY	592	594	474	0	600	600	600	600	0
559400 INDIRECT COSTS	0	7,173	9,455	0	6,071	6,071	6,071	7,927	1,856
<b>TOTAL DISABILITY BENEFITS</b>	<b>195,479</b>	<b>209,340</b>	<b>214,858</b>	<b>110,016</b>	<b>232,648</b>	<b>232,648</b>	<b>224,056</b>	<b>243,914</b>	<b>11,266</b>
<b>20054476 FAMILY CAREGIVER SUPPORT PROGR</b>									
511100 SALARIES PERMANENT REGULAR	18,602	23,589	21,783	7,779	25,601	25,601	15,000	24,208	-1,393
511900 LONGEVITY-FULL TIME	20	16	5	0	29	29	29	33	4
514100 FICA & MEDICARE TAX	1,360	1,724	1,585	545	1,961	1,961	1,500	1,854	-107
514200 RETIREMENT-COUNTY SHARE	1,265	1,580	1,429	525	1,730	1,730	1,000	1,636	-94

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>20054476 FAMILY CAREGIVER SUPPORT PROGR</b>									
514400 HEALTH INSURANCE COUNTY SHARE	6,133	5,794	4,910	1,719	5,705	5,705	3,200	5,927	222
514500 LIFE INSURANCE COUNTY SHARE	6	6	5	2	6	6	4	5	-1
514600 WORKERS COMPENSATION	35	112	61	24	65	65	45	74	9
521800 PURCHASED SERVICES	175	95	330	30	250	250	200	300	50
531100 POSTAGE AND BOX RENT	864	376	386	79	500	500	200	400	-100
531200 OFFICE SUPPLIES AND EXPENSE	65	87	34	56	200	200	170	200	0
531400 SMALL EQUIPMENT	13	0	0	0	0	0	0	0	0
531800 MIS DEPARTMENT CHARGEBACKS	422	389	356	193	570	570	385	416	-154
532400 MEMBERSHIP DUES	0	42	42	0	0	0	0	0	0
532800 TRAINING AND INSERVICE	30	32	0	45	250	250	100	200	-50
532900 OTHER PUBLICATIONS	911	409	173	90	200	200	200	200	0
533200 MILEAGE	0	133	0	0	250	250	0	150	-100
533500 MEALS AND LODGING	0	0	0	0	50	50	0	50	0
534000 OPERATING/MEETING SUPPLIES	524	373	149	0	500	500	300	0	-500
534900 PROJECT SUPPLIES	0	0	0	0	0	0	75	0	0
537120 RESPITE CARE	5,735	6,171	7,716	3,446	4,000	4,000	8,000	7,200	3,200
551900 INSURANCE-GENERAL LIABILITY	127	127	102	0	125	125	125	125	0
<b>TOTAL FAMILY CAREGIVER SUPPORT PROGR</b>	<b>36,288</b>	<b>41,057</b>	<b>39,066</b>	<b>14,531</b>	<b>41,992</b>	<b>41,992</b>	<b>30,533</b>	<b>42,978</b>	<b>986</b>
<b>20054479 PREVENTION &amp; NUTRITION</b>									
511100 SALARIES PERMANENT REGULAR	3,858	5,335	2,241	705	2,793	2,793	1,400	5,292	2,499
511900 LONGEVITY-FULL TIME	0	0	0	0	4	4	4	7	3
512100 WAGES-PART TIME	0	0	0	126	0	0	250	0	0
514100 FICA & MEDICARE TAX	285	385	161	56	214	214	127	405	191
514200 RETIREMENT-COUNTY SHARE	262	357	147	56	189	189	105	358	169
514400 HEALTH INSURANCE COUNTY SHARE	1,470	1,563	764	262	893	893	500	928	35
514500 LIFE INSURANCE COUNTY SHARE	0	0	0	0	0	0	0	0	0
514600 WORKERS COMPENSATION	2	22	1	2	2	2	4	4	2
521800 PURCHASED SERVICES	0	10	20	0	50	50	50	50	0
531100 POSTAGE AND BOX RENT	144	138	75	11	150	150	25	100	-50
531200 OFFICE SUPPLIES AND EXPENSE	20	156	366	0	200	200	100	250	50
531800 MIS DEPARTMENT CHARGEBACKS	96	86	94	22	154	154	43	130	-24
532400 MEMBERSHIP DUES	0	0	42	0	0	0	0	0	0
532800 TRAINING AND INSERVICE	0	0	0	0	200	200	0	2,100	1,900
533200 MILEAGE	0	65	0	0	100	100	0	100	0
533500 MEALS AND LODGING	0	196	0	0	200	200	0	150	-50
534000 OPERATING/MEETING SUPPLIES	444	377	387	21	500	500	50	0	-500
551900 INSURANCE-GENERAL LIABILITY	28	28	25	0	50	50	50	50	0
<b>TOTAL PREVENTION &amp; NUTRITION</b>	<b>6,609</b>	<b>8,718</b>	<b>4,324</b>	<b>1,260</b>	<b>5,699</b>	<b>5,699</b>	<b>2,708</b>	<b>9,924</b>	<b>4,225</b>

<b>Fund: AGING &amp; DISABILITY RESOURCE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: AGING &amp; DISABILITY RESOURCE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>20054488 AGING PROGRAMS CAPITAL</b>									
581900 CAPITAL OUTLAY	5,025	4,104	0	0	28,000	28,000	0	61,000	33,000
<b>TOTAL AGING PROGRAMS CAPITAL</b>	<b>5,025</b>	<b>4,104</b>	<b>0</b>	<b>0</b>	<b>28,000</b>	<b>28,000</b>	<b>0</b>	<b>61,000</b>	<b>33,000</b>
<b>20054489 STEPPING ON GRANT</b>									
511100 SALARIES PERMANENT REGULAR	0	0	708	0	0	0	0	0	0
511200 SALARIES-PERMANENT-OVERTIME	0	0	75	0	0	0	0	0	0
512100 WAGES-PART TIME	0	2,762	875	133	0	0	133	0	0
512200 WAGES-PART TIME-OVERTIME	0	0	33	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	0	203	129	10	0	0	10	0	0
514200 RETIREMENT-COUNTY SHARE	0	0	86	9	0	0	9	0	0
514600 WORKERS COMPENSATION	0	30	13	2	0	0	2	0	0
532800 TRAINING AND INSERVICE	0	325	1,863	0	0	0	0	0	0
533200 MILEAGE	0	589	97	0	0	0	0	0	0
533500 MEALS AND LODGING	0	268	59	0	0	0	0	0	0
534000 OPERATING/MEETING SUPPLIES	0	315	107	52	0	0	52	0	0
<b>TOTAL STEPPING ON GRANT</b>	<b>0</b>	<b>4,492</b>	<b>4,044</b>	<b>206</b>	<b>0</b>	<b>0</b>	<b>206</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-2,102,566</b>	<b>-2,352,737</b>	<b>-2,643,793</b>	<b>-1,039,733</b>	<b>-2,506,455</b>	<b>-2,506,455</b>	<b>-2,436,748</b>	<b>-2,646,070</b>	<b>139,615</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,999,337</b>	<b>2,186,472</b>	<b>2,391,201</b>	<b>1,152,366</b>	<b>2,506,455</b>	<b>2,506,455</b>	<b>2,279,601</b>	<b>2,646,070</b>	<b>139,615</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-103,230</b>	<b>-166,266</b>	<b>-252,592</b>	<b>112,634</b>	<b>0</b>	<b>0</b>	<b>-157,147</b>	<b>0</b>	

## Health Care Center

Department Vision - Where the department would ideally like to be			
To provide an innovative care delivery system that will ensure that Sauk County Health Care Center remain the leader in the area. We will continue to build upon our high quality care and services for the citizens of Sauk County and surrounding areas.			
Department Mission - Major reasons for the department's existence and purpose in County government			
Sauk County Health Care Center is dedicated to being a leader by providing high-quality care to Sauk County and surrounding area residents. We continue to strengthen our reputation by providing innovative, resident centered, rehabilitative and long-term care in a culturally diverse setting. We continue to look for options for campus expansion that will best serve the residents of Sauk County. Sauk County Health Care Center focuses on a team-oriented environment while remaining fiscally responsible and serving as a resource to the community.			
Elements of Countywide Mission Fulfilled			
Provide fiscally responsible / essential services Promote safe community Development of cultural, social, and community values			
Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board			
General Government - Energy savings and lower carbon footprint			
General Government - Cooperation			
Health and Human Services - Commitment to Health Care Center			
Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Develop a strategic plan for the Sauk County Health Care Center.	Needs assessment was completed. Recent developments from other senior living communities revealed need may not be imminent but board will continue to pursue campus development to ensure that the needs of the county residents are being met.	Continue working with Board of Trustees, Functional Group and Sauk County Board of Supervisors to determine the feasibility and probability of a campus expansion option for the Sauk County Health Care Campus that address the issue of affordable housing for Sauk County.	ongoing
Continual review for additional revenue streams to offset costs of the Sauk County Health Care Center	Leading Choice Network Participation with expectation to increase referral options and increase occupancy rate overall	Contact and explore relationships/contracts with insurance companies, hospice, outpatient therapy and other groups to find alternative sources of funding.	ongoing
Work on alignment with local health providers as a preferred provider with focus on national health care reform act.	Rehospitalization rate tracked since 2014. 2018 rate 13.5% 2019 rate YTD is 5.85% . Maintain rate as this is well below state average of 18.8% and national average of 21.1%	Work on reducing readmission rates for SCHCC. Explore Accountable Care Organizations and determine where SCHCC will be best aligned for sustainability	12/31/2021

Program Evaluation						
Program Title	Program Description	Mandates and References	2020 Budget	FTE's	Key Outcome Indicator(s)	
Business Office	Oversees all billing and revenue collections of the Sauk County Health Care Center. Responsible for cost reporting, accounts payable, accounts receivable, and resident trust accounts.	Wis Admin Code DHS 132	User Fees / Bad Debt / Misc	(\$31,500)	3.00	Accounts Receivable Aging
			Grants	\$800,000		
			Sales Tax from Gen'l Fund for Debt Service	\$1,062,548		
			Other Revenues & Bed Tax	(\$98,030)		
			Use of Fund Balance	\$905,000		
			<b>TOTAL REVENUES</b>	<b>\$2,638,018</b>		
			Wages & Benefits	\$211,165		
			Operating Expenses	\$762,375		
			Debt Service	\$1,062,548		
			<b>TOTAL EXPENSES</b>	<b>\$2,036,088</b>		
<b>COUNTY LEVY</b>	<b>(\$601,930)</b>					

### Health Care Center

Human Resources	Responsible for assisting department heads with the resolution of employee issues, hiring and orienting new employees, and payroll and benefits tasks.	Wis Admin Code DHS 132	User Fees / Misc	\$0	1.00	Employee turnover rate  Facility overtime hours
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$75,488		
			Operating Expenses	\$16,975		
			<b>TOTAL EXPENSES</b>	<b>\$92,463</b>		
			<b>COUNTY LEVY</b>	<b>\$92,463</b>		
Skilled Nursing Facility	Provides skilled nursing for short and long term rehabilitative care to Sauk County and surrounding communities' residents.	Wis Admin Code DHS 132	User Fees / Misc	\$7,500,768	83.58	Rehospitalization rate; quality metric measurements
			<b>TOTAL REVENUES</b>	<b>\$7,500,768</b>		
			Wages & Benefits	\$5,488,866		
			Operating Expenses	\$522,500		
			<b>TOTAL EXPENSES</b>	<b>\$6,011,366</b>		
			<b>COUNTY LEVY</b>	<b>(\$1,489,402)</b>		
Occupational Therapy	Enhances the lives of residents by keeping them at their highest functional level by providing skilled therapy and restorative care.		User Fees / Misc	\$0	1.00	% of short term residents who improve function prior to discharge
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$78,338		
			Operating Expenses	\$145,550		
			<b>TOTAL EXPENSES</b>	<b>\$223,888</b>		
			<b>COUNTY LEVY</b>	<b>\$223,888</b>		
Activity Therapy	Enhances the lives of residents by providing activities for residents and their families. Oversees the volunteer program and plays a vital role in the public relations of the Sauk County Health Care Center.	Wis Admin Code DHS 132	User Fees / Misc	\$3,500	3.90	% of short term residents who improve function prior to discharge
			<b>TOTAL REVENUES</b>	<b>\$3,500</b>		
			Wages & Benefits	\$305,521		
			Operating Expenses	\$11,250		
			<b>TOTAL EXPENSES</b>	<b>\$316,771</b>		
			<b>COUNTY LEVY</b>	<b>\$313,271</b>		
Medical Doctor	Physician monitoring	Wis Admin Code DHS 132	User Fees / Misc	\$0	-	
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$10,700		
			<b>TOTAL EXPENSES</b>	<b>\$10,700</b>		
			<b>COUNTY LEVY</b>	<b>\$10,700</b>		
Medical Records	Medical records/privacy documentation	Wis Admin Code DHS 132	User Fees / Misc	\$0	1.80	Remain compliant with HIPPA
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$135,223		
			Operating Expenses	\$2,100		
			<b>TOTAL EXPENSES</b>	<b>\$137,323</b>		
			<b>COUNTY LEVY</b>	<b>\$137,323</b>		
Social Work	Responsible for discharge planning and resource referrals, psychosocial assistance, and aiding residents with transitional placement issues.	Wis Admin Code DHS 132	User Fees / Misc	\$0	1.00	Successful discharges to community
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$106,589		
			Operating Expenses	\$1,200		
			<b>TOTAL EXPENSES</b>	<b>\$107,789</b>		
			<b>COUNTY LEVY</b>	<b>\$107,789</b>		
Dietary	Prepare and distribute nutritious, good tasting meals while adhering to physician ordered diets.	Wis Admin Code DHS 132	User Fees / Misc	\$203,000	12.95	Continued partnership with ADRC for meal programs
			<b>TOTAL REVENUES</b>	<b>\$203,000</b>		
			Wages & Benefits	\$681,530		
			Operating Expenses	\$440,250		
			<b>TOTAL EXPENSES</b>	<b>\$1,121,780</b>		
			<b>COUNTY LEVY</b>	<b>\$918,780</b>		
Maintenance	Maintain physical plant and grounds of the Sauk County Health Care Center.	Life safety code	User Fees / Misc	\$150	3.50	Reduce and stay below state wide average of life safety violations
			<b>TOTAL REVENUES</b>	<b>\$150</b>		
			Wages & Benefits	\$278,563		
			Operating Expenses	\$278,190		
			<b>TOTAL EXPENSES</b>	<b>\$556,753</b>		
			<b>COUNTY LEVY</b>	<b>\$556,603</b>		
Environmental Services	Maintain housekeeping tasks for facility and residents. Launder clothes and linens for facility and residents.		User Fees / Misc	\$0	11.24	
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$634,713		
			Operating Expenses	\$66,750		
			<b>TOTAL EXPENSES</b>	<b>\$701,463</b>		
			<b>COUNTY LEVY</b>	<b>\$701,463</b>		
Administration	Manage oversight of skilled nursing facility	Wis Admin Code DHS 132	User Fees / Misc	\$0	2.00	Occupancy rate  Resident survey results show satisfaction with facility  Operating tax levy per patient day to remain at lowest possible while maintaining quality facility
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$228,559		
			Operating Expenses	\$11,500		
			<b>TOTAL EXPENSES</b>	<b>\$240,059</b>		
			<b>COUNTY LEVY</b>	<b>\$240,059</b>		

### Health Care Center

Home Care	Service discontinued at the end of 2016. Some expenditures remaining for computer system access.		User Fees / Misc	\$0	-
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			Wages & Benefits	\$0	
			Operating Expenses	\$3,500	
			<b>TOTAL EXPENSES</b>	<b>\$3,500</b>	
			<b>COUNTY LEVY</b>	<b>\$3,500</b>	
Outlay	Nursing equipment Wheelchairs Hallway redecorating Hi/Low Beds Security system- Cameras Flooring Dining room chairs/furniture Painting Exterior Building Hand rail replacement interior building OT/PT equipment HVAC controls, Metasys-sequencer Washer/Dryer replacements AC compressor and coils for roof top units LED Lighting Blacktop/Sidewalk Repairs Mattresses Air Curtain for Receiving Area TVs for resident rooms CMMS/tablets Environmental Services Equipment Kitchen Equipment	\$6,000	Use of Fund Balance	\$110,000	-
		\$3,000	Other Revenues	\$0	
		\$5,500	Use of Fund Balance	\$368,600	
		\$11,000	Transfer from General Fund	0	
		\$22,000	<b>TOTAL REVENUES</b>	<b>\$478,600</b>	
		\$180,000	Wages & Benefits	\$0	
		\$6,000	Operating Expenses	\$478,600	
		\$12,000			
		\$10,000			
		\$5,000	<b>TOTAL EXPENSES</b>	<b>\$478,600</b>	
		\$20,000			
		\$110,000			
		\$22,000			
		\$5,000			
		\$13,000			
		\$7,000			
		\$5,100			
		\$6,000			
		\$5,000			
		\$10,000			
		\$15,000	<b>COUNTY LEVY</b>	<b>\$0</b>	
Totals			<b>TOTAL REVENUES</b>	<b>\$10,824,036</b>	124.97
			<b>TOTAL EXPENSES</b>	<b>\$12,038,543</b>	
			<b>COUNTY LEVY</b>	<b>\$1,214,507</b>	

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimate	2021 Budget
Deficiency free survey	1 citation	Deficiency free survey	Deficiency free
Average daily census as a % of licensed beds	87%	86%	90%
Complaint surveys	1	1	0
Reduce number of life safety code citations	4	3	2
Resident days served	25,496	24,000	26,000
Number of meals prepared for congregate and home delivery	56,701	45,000	60,000

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Rehospitalization rate	Lower hospitalization rates make SNFs more attractive to ACOs to ensure referrals for services continue to come in	19.2% State average is 20.9% National average 22.2%	19.2%	8.0% National average is 21.1%
Operating tax levy per patient day	This is the amount of tax levy needed to support the HCC per patient day served.	\$55.45	\$55.45	
Percent of patient days with Medicaid as a payer source	Increased number of residents served will show continued need for skilled nursing facility that provides for the indigent populations requiring nursing home placement	65.0%	66.0%	60.0%
Accounts receivable aging - Receivable balance as % of total non-operating revenues	Indicates effectiveness of admission data gathering and collections efforts	<1%	2.5%	<5.0%
Successful discharges to community	Discharge planning that is successful leads to less readmissions to ER/Hospital reducing overall burden to healthcare and county systems	48.9% State average is 51.7% National average is 48.6%	50.0%	62% National average is 56.1%



### Health Care Center

Employee turnover rate	Employees are engaged and satisfied in their work for the county	25% including retirements 17% not including retirements	25.0%	26.0%
% of short term residents who improve function prior to discharge	Successful rehabilitation services are being provided at the HCC	78.2% State average is 74.9% National average is 67.6%	84.0%	80% National average is 68%

**Changes and Highlights to the Department's Budget:**

Change 1: Continued review of positions allowed for further reduction in total FTEs (decrease in 5.57 for the HCC resulting in savings in wages and benefits despite increases in wages and health insurance costs. Reduced positions include: 4 full-time Certified Nursing Assistants at approximately \$60,000 each; a medical records position from 1.00 to 0.80 full-time equivalent for \$8,400; a maintenance position from 1.00 to 0.60 for \$19,000; and a environmental services staff from 0.90 to 0.50 for \$15,100.

Change 2: Receipt of more CPE (Certified Public Expenditure) dollars resulted in no levy ask for capital projects for 2021

Change 3: New revenue streams from contracts with hospice and other insurances through our Leading Choice Network affiliation.

Change 4: National nursing/care provider shortage has made filling positions at HCC difficult. Increased vacancy factor from \$300,000 to \$400,000 to align with trend over last 3 years.

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	Change 4	2021 Budget Request
Description of Change			Reduced Positions	Capital Outlay	New Contracts	Vacancy Factor	
Tax Levy	1,321,211	416,896	(282,500)	(101,100)	(40,000)	(100,000)	1,214,507
Use of Fund Balance or Carryforward Funds	1,921,538	11,500		(649,438)		100,000	1,383,600
All Other Revenues	8,356,888	(19,002)			40,000		8,377,886
Transfer from General Fund	1,033,810	28,738					1,062,548
<b>Total Funding</b>	<b>12,633,447</b>	<b>438,132</b>	<b>(282,500)</b>	<b>(750,538)</b>	<b>0</b>	<b>0</b>	<b>12,038,541</b>
Labor Costs	8,143,685	363,368	(282,500)				8,224,553
Supplies & Services	2,186,814	21,026					2,207,840
Capital Outlay	1,229,138	0		(750,538)			478,600
Transfers to Other Funds	40,000	25,000					65,000
Debt Service	1,033,810	28,738					1,062,548
<b>Total Expenses</b>	<b>12,633,447</b>	<b>438,132</b>	<b>(282,500)</b>	<b>(750,538)</b>	<b>0</b>	<b>0</b>	<b>12,038,541</b>

**Issues on the Horizon for the Department:**

COVID-19 situation has placed the HCC under tremendous changes that have required increased expenditures and decreased revenues in 2020. We are budgeting for a more return to status quo for 2021 with hopes of vaccine. Medicare has declared a 2.2% increase in funding. The state of Wisconsin has not yet released anything regarding Medicaid funding but we do anticipate changes at the state level of funding will occur due to the pandemic. Staffing shortages in caregivers has led to decreased ability to accept new admissions to the facility. Continuation of meal preparation for the nutrition sites and meals on wheels to continue our mission of providing care and services to the elderly of Sauk County. CPE funds have provided for decrease to tax levy needs for HCC capital projects however these funds are not to be anticipated in future years as the overall Medicaid reimbursement rate has increased significantly. This may result in increased needs for levy dollars in the near future after these funds are depleted.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Health Care Center

Program # -->	1	2	3	4	5	6	7	8	9	10	11	12	13		Dept
Short Program Name -->	Bus Office	HR	SNF	OT	AT	MD	MR	SW	Diet	Maint	ESS	Admin	Home Care	Outlay	Total \$

Is the Program Mandated?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Statutory Reference	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132	HSS 132			

REVENUES

1. User Fee Revenues															
Patient Room and Board			\$8,290,418										\$0		\$8,290,418
Therapies and Other charges			968,850												\$968,850
Contractual Adjustments			(1,758,500)												(\$1,758,500)
Bad Debt Allowance	(31,500)														(\$31,500)
2. Grants (List)															
Supplemental Payment (SP) Program	800,000														\$800,000
3. Use of Carryfwd/Fund Balance															\$0
Depreciation	475,000												0		\$475,000
Vacancy Factor	400,000														\$400,000
Carryover Unused Funds	30,000													368,600	\$398,600
HCC Retained Earnings														110,000	\$110,000
4. Other Revenues															
Sales Tax Revenue for Debt	1,062,548														\$1,062,548
Bed Tax	(167,280)														(\$167,280)
ADRC Meal Program									195,000						\$195,000
Food and Craft Sales					1,000				8,000						\$9,000
Donations					2,500										\$2,500
Sale of Old Property														0	\$0
Miscellaneous	4,250									150					\$4,400
Interest on Interfund Earnings	65,000														\$65,000
5. TOTAL REVENUES	\$2,638,018	\$0	\$7,500,768	\$0	\$3,500	\$0	\$0	\$0	\$203,000	\$150	\$0	\$0	\$0	\$478,600	\$10,824,036

EXPENSES

6. Wages, Salaries, Benefits	211,165	75,488	5,488,866	78,338	305,521	0	135,223	106,589	681,530	278,563	634,713	228,559	0	N/A	\$8,224,555
7. Other Expenses	697,375	16,975	522,500	145,550	11,250	10,700	2,100	1,200	440,250	278,190	66,750	11,500	3,500	478,600	\$2,686,440
Debt Service	1,062,548														\$1,062,548
Transfer Interest to General	65,000														\$65,000
8. TOTAL EXPENSES	\$2,036,088	\$92,463	\$6,011,366	\$223,888	\$316,771	\$10,700	\$137,323	\$107,789	\$1,121,780	\$556,753	\$701,463	\$240,059	\$3,500	\$478,600	\$12,038,543

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	(\$601,930)	\$92,463	(\$1,489,402)	\$223,888	\$313,271	\$10,700	\$137,323	\$107,789	\$918,780	\$556,603	\$701,463	\$240,059	\$3,500	\$0	\$1,214,507
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County Levy - 2020	(\$474,056)	\$90,742	(\$1,571,633)	\$223,275	\$291,003	\$11,500	\$152,140	\$103,951	\$896,576	\$552,683	\$707,770	\$231,460	\$4,700	\$101,100	\$1,321,211
Increase / (Decrease) from 2020	(\$127,874)	\$1,721	\$82,231	\$613	\$22,268	(\$800)	(\$14,817)	\$3,838	\$22,204	\$3,920	(\$6,307)	\$8,599	(\$1,200)	(\$101,100)	(\$106,704)

<b>Fund: HEALTH CARE CENTER</b>									<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>2021</b>
					<b>Budget</b>				<b>2021</b>
<b>60007110 HCC ACCOUNTING ADMINISTRATIVE</b>									
514100 FICA & MEDICARE TAX	253	304	276	105	482	482	482	482	0
514600 WORKERS COMPENSATION	2	2	2	1	4	4	4	4	0
515800 PER DIEM COMMITTEE	3,300	3,970	3,600	1,375	6,300	6,300	6,300	6,300	0
522500 TELEPHONE	16,186	19,346	20,207	9,219	18,000	18,000	20,000	18,000	0
531800 MIS DEPARTMENT CHARGEBACKS	72,274	60,568	85,218	28,638	87,906	87,906	87,906	91,945	4,039
532200 SUBSCRIPTIONS	11,953	11,255	12,004	0	13,000	13,000	13,000	13,000	0
533200 MILEAGE	1,462	1,451	1,341	542	1,500	1,500	1,000	1,500	0
537900 LICENSE RENEWALS	806	642	1,078	180	0	0	800	800	800
551100 INSURANCE-BLDGS/CONTENTS/EXTEN	8,429	9,814	10,253	874	9,720	9,720	9,720	10,700	980
551200 INSURANCE-VEHICLE LIABILITY	2,902	2,168	2,698	0	4,200	4,200	4,200	4,500	300
551600 INSURANCE-MONIES & SECURITIES	0	0	0	0	1,100	1,100	0	1,100	0
551900 INSURANCE-GENERAL LIABILITY	26,376	27,194	26,983	17,205	37,800	37,800	37,800	41,580	3,780
552100 OFFICIALS BONDS	1,064	1,064	1,064	181	0	0	0	0	0
552400 INSURANCE-VOLUNTEERS	75	47	47	39	200	200	45	200	0
554000 DEPRECIATION EXPENSE	461,610	463,029	469,237	232,500	465,000	465,000	470,000	475,000	10,000
581900 CAPITAL OUTLAY	0	0	19,311	15,988	315,100	1,229,138	0	478,600	-750,538
<b>TOTAL HCC ACCOUNTING ADMINISTRATIVE</b>	<b>606,693</b>	<b>600,855</b>	<b>653,320</b>	<b>306,847</b>	<b>960,312</b>	<b>1,874,350</b>	<b>651,257</b>	<b>1,143,711</b>	<b>-730,639</b>
<b>60007420 ACCOUNTING LABOR</b>									
511100 SALARIES PERMANENT REGULAR	118,384	114,430	125,880	62,964	150,473	150,473	150,473	155,087	4,614
511200 SALARIES-PERMANENT-OVERTIME	0	20	0	0	0	0	0	0	0
511800 SALARIES-NONPRODUCTIVE	21,944	18,933	19,405	6,564	0	0	0	0	0
511900 LONGEVITY-FULL TIME	998	775	815	0	795	795	795	895	100
514100 FICA & MEDICARE TAX	9,588	9,595	10,122	4,860	11,572	11,572	11,572	11,933	361
514200 RETIREMENT-COUNTY SHARE	19,144	11,580	9,280	4,650	10,211	10,211	10,211	10,529	318
514201 ACTUARIAL PENSION	0	0	13,596	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	46,071	39,144	41,157	19,379	42,647	42,647	40,000	25,752	-16,895
514401 ACTUARIAL OPEB HEALTH	0	0	-42	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	57	1,188	73	41	63	63	63	75	12
514501 ACTUARIAL OPEB LIFE	0	0	-1,625	0	0	0	0	0	0
514600 WORKERS COMPENSATION	76	81	79	41	91	91	91	109	18
<b>TOTAL ACCOUNTING LABOR</b>	<b>216,262</b>	<b>195,745</b>	<b>218,739</b>	<b>98,498</b>	<b>215,852</b>	<b>215,852</b>	<b>213,205</b>	<b>204,380</b>	<b>-11,472</b>
<b>60007425 ACCOUNTING OPERATIONS</b>									
520900 CONTRACTED SERVICES	19,826	19,890	20,531	6,178	25,000	25,000	22,000	25,000	0
531100 POSTAGE AND BOX RENT	2,546	6,854	-168	2,620	5,000	5,000	5,200	5,000	0
531200 OFFICE SUPPLIES AND EXPENSE	5,739	6,698	6,301	2,819	7,000	7,000	7,000	7,000	0
532800 TRAINING AND INSERVICE	521	120	413	0	1,000	1,000	250	500	-500
533200 MILEAGE	0	0	0	0	100	100	0	50	-50

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>60007425 ACCOUNTING OPERATIONS</b>									
539800 EQUIPMENT LEASE	929	1,267	2,281	190	1,250	1,250	1,500	1,500	250
561000 PRINCIPAL REDEMPTION	0	0	0	0	820,000	820,000	0	890,000	70,000
562000 INTEREST EXPENSE	374,134	356,272	343,861	150,805	290,186	290,186	290,186	248,924	-41,262
<b>TOTAL ACCOUNTING OPERATIONS</b>	<b>403,695</b>	<b>391,101</b>	<b>373,220</b>	<b>162,612</b>	<b>1,149,536</b>	<b>1,149,536</b>	<b>326,136</b>	<b>1,177,974</b>	<b>28,438</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,226,649</b>	<b>1,187,701</b>	<b>1,245,278</b>	<b>567,956</b>	<b>2,325,700</b>	<b>3,239,738</b>	<b>1,190,598</b>	<b>2,526,065</b>	<b>-713,673</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>1,226,649</b>	<b>1,187,701</b>	<b>1,245,278</b>	<b>567,956</b>	<b>13,954,200</b>	<b>3,239,738</b>	<b>1,190,598</b>	<b>2,526,065</b>	
<b>60011420 PERSONNEL LABOR</b>									
511100 SALARIES PERMANENT REGULAR	45,302	32,859	44,145	21,242	47,692	47,692	47,692	49,727	2,035
511200 SALARIES-PERMANENT-OVERTIME	0	0	322	0	0	0	0	0	0
511800 SALARIES-NONPRODUCTIVE	7,885	14,670	6,065	2,031	0	0	0	0	0
511900 LONGEVITY-FULL TIME	360	380	167	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	3,779	3,658	4,188	1,511	3,648	3,648	3,357	3,804	156
514200 RETIREMENT-COUNTY SHARE	7,515	4,561	3,360	1,571	3,219	3,219	3,219	3,357	138
514201 ACTUARIAL PENSION	0	0	4,923	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	15,243	16,511	16,791	9,675	17,862	17,862	17,862	18,559	697
514401 ACTUARIAL OPEB HEALTH	0	0	-14	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	48	962	18	4	8	8	8	8	0
514501 ACTUARIAL OPEB LIFE	0	0	-398	0	0	0	0	0	0
514600 WORKERS COMPENSATION	29	31	33	14	29	29	29	35	6
<b>TOTAL PERSONNEL LABOR</b>	<b>80,159</b>	<b>73,632</b>	<b>79,600</b>	<b>36,048</b>	<b>72,458</b>	<b>72,458</b>	<b>72,167</b>	<b>75,490</b>	<b>3,032</b>
<b>60011425 PERSONNEL OPERATIONS</b>									
519200 PHYSICALS / OTHER BENEFITS	657	2,424	0	0	0	0	0	0	0
520900 CONTRACTED SERVICES	5,900	5,765	5,729	1,545	6,000	6,000	6,000	6,000	0
532600 ADVERTISING	1,268	1,206	1,784	52	11,034	11,034	5,000	10,000	-1,034
532800 TRAINING AND INSERVICE	0	0	330	0	200	200	200	200	0
533200 MILEAGE	0	0	0	0	50	50	25	25	-25
536100 REFERENCE CHECKS	970	946	735	0	1,000	1,000	750	750	-250
<b>TOTAL PERSONNEL OPERATIONS</b>	<b>8,794</b>	<b>10,340</b>	<b>8,577</b>	<b>1,597</b>	<b>18,284</b>	<b>18,284</b>	<b>11,975</b>	<b>16,975</b>	<b>-1,309</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>88,954</b>	<b>83,972</b>	<b>88,177</b>	<b>37,645</b>	<b>90,742</b>	<b>90,742</b>	<b>84,142</b>	<b>92,465</b>	<b>1,723</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>88,954</b>	<b>83,972</b>	<b>88,177</b>	<b>37,645</b>	<b>544,452</b>	<b>90,742</b>	<b>84,142</b>	<b>92,465</b>	

Fund: HEALTH CARE CENTER	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Department: ACCOUNTING	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	2021	2020 Amended To 2021
<b>60041 HOME CARE</b>									
411100 GENERAL PROPERTY TAXES	-30,703	-4,700	-4,700	-2,350	-4,700	-4,700	-4,700	-3,500	-1,200
455610 HOME CARE VETERANS ADMIN	350	0	0	0	0	0	0	0	0
455645 HOME CARE PARTNERSHIP	-350	0	0	0	0	0	0	0	0
481100 INTEREST ON INVESTMENTS	0	0	0	0	0	0	0	0	0
<b>TOTAL HOME CARE</b>	<b>-30,703</b>	<b>-4,700</b>	<b>-4,700</b>	<b>-2,350</b>	<b>-4,700</b>	<b>-4,700</b>	<b>-4,700</b>	<b>-3,500</b>	<b>-1,200</b>
<b>60041420 HCC LABOR COSTS</b>									
511100 SALARIES PERMANENT REGULAR	-1,275	0	0	0	0	0	0	0	0
511800 FT WAGES NONPRODUCTIVE	152	0	0	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	23	0	0	0	0	0	0	0	0
514200 RETIREMENT-COUNTY SHARE	44	0	0	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	1,253	0	0	0	0	0	0	0	0
514600 WORKERS COMPENSATION	0	0	0	0	0	0	0	0	0
<b>TOTAL HCC LABOR COSTS</b>	<b>197</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>60041421 CERTIFIED NURSING ASSISTANTS</b>									
514400 HEALTH INSURANCE COUNTY SHARE	255	0	0	0	0	0	0	0	0
<b>TOTAL CERTIFIED NURSING ASSISTANTS</b>	<b>255</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>60041423 REGISTERED NURSES</b>									
514400 HEALTH INSURANCE COUNTY SHARE	1,127	0	0	0	0	0	0	0	0
<b>TOTAL REGISTERED NURSES</b>	<b>1,127</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>60041483 HOME NURSING PROGRAM</b>									
520900 CONTRACTED SERVICES	2,250	0	0	0	0	0	0	0	0
522500 TELEPHONE	1	0	0	0	0	0	0	0	0
531100 POSTAGE AND BOX RENT	18	0	0	0	0	0	0	0	0
531800 MIS DEPARTMENT CHARGEBACKS	29,637	4,772	4,237	1,644	4,700	4,700	4,700	3,500	-1,200
532600 ADVERTISING	9	0	0	0	0	0	0	0	0
534200 MEDICAL SUPPLIES	2,727	0	0	0	0	0	0	0	0
535100 VEHICLE FUEL / OIL	33	0	0	0	0	0	0	0	0
554000 DEPRECIATION EXPENSE-HM CARE	13,860	13,860	13,860	0	0	0	0	0	0
<b>TOTAL HOME NURSING PROGRAM</b>	<b>48,535</b>	<b>18,632</b>	<b>18,097</b>	<b>1,644</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>	<b>3,500</b>	<b>-1,200</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-30,703</b>	<b>-4,700</b>	<b>-4,700</b>	<b>-2,350</b>	<b>-4,700</b>	<b>-4,700</b>	<b>-4,700</b>	<b>-3,500</b>	<b>-1,200</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>50,114</b>	<b>18,632</b>	<b>18,097</b>	<b>1,644</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>	<b>3,500</b>	<b>-1,200</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>19,411</b>	<b>13,932</b>	<b>13,397</b>	<b>-706</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>60065421 NURSING CNA LABOR</b>									
511100 SALARIES PERMANENT REGULAR	785,632	746,883	664,209	316,733	1,203,245	1,203,245	1,000,000	1,096,966	-106,279
511200 SALARIES-PERMANENT-OVERTIME	65,738	114,587	164,822	73,917	58,855	58,855	155,000	133,620	74,765
511800 FT-WAGES NONPRODUCTIVE	161,237	134,732	142,172	47,303	0	0	105,365	0	0
511900 LONGEVITY-FULL TIME	5,680	4,920	3,834	0	3,759	3,759	3,759	4,127	368
512100 WAGES-PART TIME	526,480	499,830	377,424	152,265	921,327	949,827	350,000	953,613	3,786
512200 WAGES-PART TIME-OVERTIME	65,505	95,474	74,533	27,592	25,668	25,668	55,000	55,880	30,212
512800 PT WAGES NONPRODUCTIVE	70,262	67,367	58,781	12,123	0	0	26,280	0	0
512900 LONGEVITY-PART TIME	1,621	1,653	868	0	1,272	1,272	1,272	819	-453
514100 FICA & MEDICARE TAX	120,670	118,383	110,259	44,806	169,381	169,381	169,381	171,744	2,363
514200 RETIREMENT-COUNTY SHARE	222,790	138,989	92,667	40,609	136,591	136,591	136,591	135,152	-1,439
514201 ACTUARIAL PENSION	0	0	135,767	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	506,174	491,989	388,995	202,884	626,839	626,839	500,000	616,370	-10,469
514401 ACTUARIAL OPEB HEALTH	0	0	-445	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	409	9,441	370	204	406	406	406	721	315
514501 ACTUARIAL OPEB LIFE	0	0	-8,243	0	0	0	0	0	0
514600 WORKERS COMPENSATION	16,692	19,064	20,479	7,748	27,234	27,234	27,234	30,757	3,523
514800 UNEMPLOYMENT	3,739	3,931	5,148	626	7,000	7,000	7,000	7,000	0
<b>TOTAL NURSING CNA LABOR</b>	<b>2,552,630</b>	<b>2,447,243</b>	<b>2,231,639</b>	<b>926,812</b>	<b>3,181,577</b>	<b>3,210,077</b>	<b>2,537,288</b>	<b>3,206,769</b>	<b>-3,308</b>
<b>60065422 LICENSED PRACTICAL NURSE LABOR</b>									
511100 SALARIES PERMANENT REGULAR	90,553	88,461	99,943	32,753	109,892	109,892	65,146	95,965	-13,927
511200 SALARIES-PERMANENT-OVERTIME	3,781	4,863	7,024	2,372	1,226	1,226	5,500	7,274	6,048
511800 SALARIES-NONPRODUCTIVE	25,206	11,840	11,492	1,312	0	0	2,600	0	0
511900 LONGEVITY-FULL TIME	861	476	494	0	576	576	60	80	-496
512100 WAGES-PART TIME	240,630	172,987	170,600	81,159	202,053	202,053	165,000	191,924	-10,129
512200 WAGES-PART TIME-OVERTIME	14,999	20,461	28,468	8,913	3,790	3,790	17,825	12,474	8,684
512800 WAGES PART TIME NONPRODUCTIVE	62,487	27,889	36,533	20,069	0	0	40,000	0	0
512900 LONGEVITY-PART TIME	2,745	1,568	1,248	0	1,292	1,292	0	735	-557
514100 FICA & MEDICARE TAX	32,778	27,383	26,599	10,674	24,391	24,391	24,391	23,597	-794
514200 RETIREMENT-COUNTY SHARE	63,430	28,254	23,086	9,689	21,521	21,521	21,521	20,820	-701
514201 ACTUARIAL PENSION	0	0	33,824	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	97,265	54,031	53,847	29,651	49,571	49,571	49,571	47,331	-2,240
514500 LIFE INSURANCE COUNTY SHARE	350	3,807	147	54	169	169	169	130	-39
514501 ACTUARIAL OPEB LIFE	0	0	-3,274	0	0	0	0	0	0
514600 WORKERS COMPENSATION	4,464	4,265	4,848	1,803	3,922	3,922	3,922	4,225	303
<b>TOTAL LICENSED PRACTICAL NURSE LABOR</b>	<b>639,549</b>	<b>446,286</b>	<b>494,878</b>	<b>198,450</b>	<b>418,403</b>	<b>418,403</b>	<b>395,705</b>	<b>404,555</b>	<b>-13,848</b>
<b>60065423 REGISTERED NURSES LABOR</b>									
511100 SALARIES PERMANENT REGULAR	351,619	367,816	382,822	190,412	476,272	476,272	381,000	479,803	3,531
511200 SALARIES-PERMANENT-OVERTIME	11,944	17,572	22,517	12,143	3,119	3,119	25,000	22,193	19,074

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>60065423 REGISTERED NURSES LABOR</b>									
511800 SALARIES-NONPRODUCTIVE	79,487	60,238	74,120	28,904	0	0	57,810	0	0
511900 LONGEVITY-FULL TIME	799	959	1,046	0	1,199	1,199	900	942	-257
512100 WAGES-PART TIME	497,552	534,798	566,579	328,447	745,185	745,185	656,895	738,238	-6,947
512200 WAGES-PART TIME-OVERTIME	29,828	34,578	43,147	16,022	11,302	11,302	32,000	58,881	47,579
512800 WAGES PART TIME NONPRODUCTIVE	88,333	70,986	115,079	43,530	0	0	88,000	0	0
512900 LONGEVITY-PART TIME	1,763	1,488	1,349	169	1,512	1,512	1,512	1,131	-381
514100 FICA & MEDICARE TAX	77,256	79,522	87,901	45,144	94,752	94,752	94,572	99,541	4,789
514200 RETIREMENT-COUNTY SHARE	146,787	91,439	77,488	39,507	83,605	83,605	83,605	87,830	4,225
514201 ACTUARIAL PENSION	0	0	113,529	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	196,551	219,322	210,393	110,450	259,899	259,899	259,899	244,284	-15,615
514500 LIFE INSURANCE COUNTY SHARE	361	6,559	372	123	330	330	330	267	-63
514501 ACTUARIAL OPEB LIFE	0	0	-8,301	0	0	0	0	0	0
514600 WORKERS COMPENSATION	10,557	12,560	16,111	7,621	15,234	15,234	15,234	17,826	2,592
<b>TOTAL REGISTERED NURSES LABOR</b>	<b>1,491,906</b>	<b>1,497,837</b>	<b>1,704,151</b>	<b>822,472</b>	<b>1,692,409</b>	<b>1,692,409</b>	<b>1,696,757</b>	<b>1,750,936</b>	<b>58,527</b>
<b>60065424 HEALTH UNIT COORDINATOR</b>									
511100 SALARIES PERMANENT REGULAR	45,710	35,802	55,049	27,981	72,980	72,980	55,963	75,906	2,926
511200 SALARIES-PERMANENT-OVERTIME	0	0	1,431	2,021	261	261	4,000	1,091	830
511800 SALARIES-NONPRODUCTIVE	13,804	4,718	10,912	5,882	0	0	11,762	0	0
511900 LONGEVITY-FULL TIME	1,134	737	759	0	905	905	250	294	-611
514100 FICA & MEDICARE TAX	4,448	2,541	4,557	2,414	5,672	5,672	5,672	5,913	241
514200 RETIREMENT-COUNTY SHARE	9,086	3,365	4,256	2,422	5,005	5,005	5,005	5,217	212
514201 ACTUARIAL PENSION	0	0	6,236	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	30,207	22,069	29,263	18,602	35,724	35,724	35,724	37,117	1,393
514500 LIFE INSURANCE COUNTY SHARE	23	167	20	3	36	36	6	6	-30
514501 ACTUARIAL OPEB LIFE	0	0	-443	0	0	0	0	0	0
514600 WORKERS COMPENSATION	630	441	904	441	912	912	912	1,059	147
<b>TOTAL HEALTH UNIT COORDINATOR</b>	<b>105,041</b>	<b>69,840</b>	<b>112,943</b>	<b>59,766</b>	<b>121,495</b>	<b>121,495</b>	<b>119,294</b>	<b>126,603</b>	<b>5,108</b>
<b>60065425 NURSING OPERATIONS</b>									
520900 CONTRACTED SERVICES	421	0	15,166	6,916	0	0	10,000	10,000	10,000
529100 PHARMACY SERVICES	0	175	1,000	175	500	500	500	500	0
529200 PHARMACY EQUIPMENT RENTAL	0	100	825	100	500	500	500	500	0
529300 SPEECH THERAPY	52,162	60,875	72,052	22,805	55,000	55,000	55,000	55,000	0
529500 PHYSICAL THERAPY PURCHASE SVCS	164,227	161,396	137,339	39,952	150,000	150,000	100,000	150,000	0
529550 PHYSICAL THERAPY SMALL EQUIP	0	0	0	0	1,000	1,000	500	500	-500
531400 SMALL EQUIPMENT	3,692	6,241	4,983	14,924	5,000	5,000	25,000	5,000	0
532800 TRAINING AND INSERVICE	7,108	5,811	7,032	404	8,000	8,000	2,000	8,000	0
533200 MILEAGE	262	380	342	0	750	750	300	500	-250
533900 TRANSPORTATION	9,500	4,842	7,998	2,204	7,500	7,500	7,500	7,500	0



<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>60065425 NURSING OPERATIONS</b>									
535900 EQUIPMENT AND MAINTENANCE	5,868	4,905	5,472	3,672	5,000	5,000	8,000	5,000	0
538100 NON-CHARGEABLE SUPPLIES	67,139	65,457	62,005	29,667	80,000	80,000	130,000	80,000	0
538101 NON-CHARGEABLE MEDICARE A	0	2,953	0	0	0	0	0	0	0
538200 INCONTINENT SUPPLIES	45,417	46,185	44,679	18,013	50,000	50,000	45,000	50,000	0
538300 OXYGEN EXPENSE	8,426	0	4,377	1,226	12,000	12,000	5,500	10,000	-2,000
538500 LAB & X-RAY & ANALGESICS	24,470	13,856	20,108	8,325	30,000	30,000	18,670	30,000	0
538600 PHARMACY DRUGS	102,111	56,657	75,414	19,227	80,000	80,000	55,000	80,000	0
538700 OTC DRUGS	22,846	28,658	26,518	14,028	25,000	25,000	25,000	25,000	0
539800 EQUIPMENT LEASE	1,083	702	7,644	0	5,000	5,000	5,000	5,000	0
<b>TOTAL NURSING OPERATIONS</b>	<b>514,741</b>	<b>459,192</b>	<b>492,955</b>	<b>181,639</b>	<b>515,250</b>	<b>515,250</b>	<b>493,470</b>	<b>522,500</b>	<b>7,250</b>
<b>60065426 NURSING ADMINISTRATIVE</b>									
511100 SALARIES PERMANENT REGULAR	32,241	31,085	0	0	0	0	0	0	0
511200 SALARIES-PERMANENT-OVERTIME	227	28	0	0	0	0	0	0	0
511800 FT WAGES NONPRODUCTIVE	7,768	7,088	0	0	0	0	0	0	0
511900 LONGEVITY-FULL TIME	310	330	0	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	2,917	3,102	0	0	0	0	0	0	0
514200 RETIREMENT-COUNTY SHARE	5,642	3,535	0	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	6,665	15,965	696	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	21	411	-3	0	0	0	0	0	0
514501 ACTUARIAL OPEB LIFE	0	0	76	0	0	0	0	0	0
514600 WORKERS COMPENSATION	391	491	0	0	0	0	0	0	0
<b>TOTAL NURSING ADMINISTRATIVE</b>	<b>56,182</b>	<b>62,036</b>	<b>768</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>5,360,049</b>	<b>4,982,433</b>	<b>5,037,333</b>	<b>2,189,139</b>	<b>5,929,134</b>	<b>5,957,634</b>	<b>5,242,514</b>	<b>6,011,363</b>	<b>53,729</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>5,360,049</b>	<b>4,982,433</b>	<b>5,037,333</b>	<b>2,189,139</b>	<b>35,574,804</b>	<b>5,957,634</b>	<b>5,242,514</b>	<b>6,011,363</b>	
<b>60080 HEALTH CARE CENTER REVENUE</b>									
424295 COVID-19 RELIEF	0	0	0	-421,983	0	0	-500,000	0	0
425010 RM BRD MEDICARE A	-1,129,010	-862,869	-1,107,221	-338,851	-1,125,000	-1,125,000	-625,000	-1,125,000	0
425020 RM BRD MEDICAID	-4,348,715	-4,701,325	-4,740,950	-2,343,791	-5,030,418	-5,030,418	-3,897,000	-5,030,418	0
425030 RM BRD INSURANCE	-121,393	-32,627	-25,075	-15,463	-75,000	-75,000	-35,000	-75,000	0
425040 RM BRD SWFA	-348,797	-245,507	-356,336	-273,355	-250,000	-250,000	-300,000	-250,000	0
425050 RM BRD RPLCMT A	-33,930	-49,412	-19,520	-8,235	-20,000	-20,000	-17,000	-20,000	0
425200 CONTRACTUAL-MEDICARE A	73,705	44,029	56,823	-22,659	120,000	120,000	120,000	120,000	0
425220 CONTRACTUAL-RPLCMT A	1,400	11,650	-2,566	-2,019	0	0	0	0	0
425250 MC COST REPORT SETTLEMENT	0	-1	0	0	0	0	0	0	0
451650 COPIER/POSTAGE/MISC	-243	-223	-175	-77	-250	-250	-250	-250	0

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>60080 HEALTH CARE CENTER REVENUE</b>									
455200 SAUK CO HEALTH CARE CENTER	0	0	0	0	0	0	0	0	0
455401 OUTPT PHYSICAL THER-MEDICARE B	-4,466	-14,382	-8,896	-404	-5,000	-5,000	-1,200	-5,000	0
455405 OUTPT PHYSICAL THER-INS	-3	-1	0	0	0	0	0	0	0
455411 OUTPT OCCUP THER-MEDICARE B	-2,630	-1,820	-4,115	0	-3,000	-3,000	0	-3,000	0
455421 OUTPT SPEECH THER-MEDICARE B	0	0	-823	0	0	0	0	0	0
465191 HOSPICE MEDICAID REVENUE	0	0	-27,730	-53,375	0	0	-50,000	-25,000	25,000
465192 HOSPICE SELF PAY REVENUE	0	0	-19,175	-48,650	0	0	-39,500	-15,000	15,000
465280 TRANSPORTATION REVENUE	-7,507	-4,813	-5,490	-1,953	-7,000	-7,000	-4,000	-7,000	0
465290 RM BRD SELF PAY	-1,343,966	-1,363,658	-1,341,288	-420,942	-1,750,000	-1,750,000	-725,000	-1,750,000	0
465300 RADIOLOGY MEDICARE A	-4,208	-3,932	-4,015	-1,367	-5,000	-5,000	-5,000	-5,000	0
465310 PHARMACY MEDICARE A	-53,014	-40,963	-50,024	-14,794	-45,000	-45,000	-30,000	-45,000	0
465311 PHARMACY-PRIVATE PAY	-17,183	-130	0	0	0	0	0	0	0
465330 PHYSICAL THERAPY MEDICARE A	-365,496	-261,855	-301,410	-82,260	-300,000	-300,000	-155,000	-300,000	0
465331 PHYSICAL THERAPY-MEDICARE B	-98,265	-143,263	-90,885	-41,174	-90,000	-90,000	-55,000	-90,000	0
465332 PHYSICAL THERAPY-SELF PAY	-94	0	0	0	0	0	0	0	0
465333 PHYSICAL THERAPY-MEDICAID	-312	-262	0	0	0	0	0	0	0
465334 PHYSICAL THERAPY-RPLC A	-9,270	-13,050	-6,030	-1,890	-5,000	-5,000	-3,500	-5,000	0
465335 PHYSICAL THERAPY-INS	-2,376	-5,459	-5,355	-4,455	-2,500	-2,500	-5,000	-5,000	2,500
465336 PHYSICAL THERAPY-RPLC B	-5,131	-3,622	-1,800	-585	-5,000	-5,000	-2,500	-2,500	-2,500
465337 PHYSICAL THERAPY-SWFA	-5	643	0	0	-1,500	-1,500	-1,500	-1,500	0
465350 PSYCHIATRIC BILLING	-14,653	-12,929	4	0	0	0	0	0	0
465355 CONTRACTUAL-PSYCHIATRIC BILLIN	7,564	6,623	0	0	0	0	0	0	0
465370 OCC THERAPY MEDICARE A	-369,630	-267,885	-309,690	-84,735	-300,000	-300,000	-155,000	-300,000	0
465371 OCC THERAPY MEDICARE B	-84,643	-148,297	-118,592	-64,847	-75,000	-75,000	-91,750	-75,000	0
465373 OCC THERAPY MEDICAID	-312	-161	0	0	0	0	0	0	0
465374 OCC THERAPY RPLCMT A	-10,080	-13,455	-6,165	-2,070	-5,000	-5,000	-5,000	-5,000	0
465375 OCC THERAPY INSURANCE	-1,989	-8,577	-5,445	-4,590	-5,000	-5,000	-5,000	-5,000	0
465376 OCC THERAPY RPLCMNT B	-5,155	-2,395	0	-1,430	-3,000	-3,000	-1,500	-3,000	0
465377 OCC THERAPY SWFA	-5	-1,025	0	0	0	0	0	0	0
465380 SPEECH THERAPY PART A	-88,836	-71,471	-84,871	-57,787	-60,000	-60,000	-60,000	-60,000	0
465381 SPEECH THERAPY MEDICARE B	-29,845	-49,377	-36,304	-26,017	-30,000	-30,000	-35,000	-30,000	0
465383 SPEECH THERAPY MEDICAID	-114	0	0	0	-100	-100	0	-100	0
465384 SPEECH THERAPY RPLCMT A	-1,811	-470	-2,141	0	-1,000	-1,000	-1,000	-1,000	0
465385 SPEECH THERAPY INSURANCE	3	-731	-173	0	0	0	0	0	0
465386 SPEECH THERAPY RPLCMT B	-2,006	-1,025	-2,375	0	-1,250	-1,250	-1,250	-1,250	0
465387 SPEECH THERAPY SWFA	9	-27	0	0	0	0	0	0	0
465400 BED TAX ASSESSMENT	153,340	167,280	167,280	69,700	167,280	167,280	167,280	167,280	0
465405 BAD DEBT OUTPT MEDICARE B	-112	0	32	0	0	0	0	0	0
465406 BAD DEBT OUTPT SELF PAY	0	0	0	173	0	0	0	0	0
465408 BAD DEBT OUTPT INS	111	0	0	0	0	0	0	0	0
465410 BAD DEBT SWFA	12,557	7,131	7,609	0	6,000	6,000	6,000	6,000	0

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>60080 HEALTH CARE CENTER REVENUE</b>									
465411 BAD DEBT MEDICAID	190	376	4,845	0	5,000	5,000	5,000	5,000	0
465412 BAD DEBT MEDICARE A	1,788	-1,788	4,000	4,716	0	0	0	4,000	-4,000
465413 BAD DEBT SELF PAY	1,439	20,489	10,655	21,249	5,000	5,000	25,000	5,000	0
465414 BAD DEBT INSURANCE	4,244	-3,925	6,000	0	5,000	5,000	5,000	5,000	0
465415 BAD DEBT MEDICARE B	411	3,543	1,260	89	1,000	1,000	500	1,000	0
465417 BAD DEBT MEDICARE RPLCMT	-4,409	11,382	-7,514	5,193	5,000	5,000	5,200	5,000	0
465418 BAD DEBT PSYCH SERVICES	1,256	742	667	163	500	500	165	500	0
465420 LABORATORY	-12,866	-7,942	-13,074	-5,308	-12,000	-12,000	-12,000	-12,000	0
465428 VACCINATIONS	-8,152	-9,126	-2,848	-2,841	-7,500	-7,500	-7,500	-7,500	0
465467 CONTRACTUAL MED B MPPR	22,447	38,364	26,245	12,009	25,000	25,000	25,000	25,000	0
465469 CONTRACTUAL OP MED B MPPR	782	1,695	1,609	60	500	500	500	500	0
465470 CONTRACTUAL MEDICAID	1,434,597	1,571,400	1,655,984	734,012	1,500,000	1,500,000	1,500,000	1,500,000	0
465471 CONTRACTUAL SWFA	118,396	55,282	143,380	98,960	20,000	20,000	100,000	50,000	-30,000
465472 CONTRACTUAL MEDICARE B	67,165	101,118	75,842	41,849	40,000	40,000	65,000	40,000	0
465473 CONTRACTUAL-MED B RPLCMT	3,860	1,663	1,387	748	2,000	2,000	1,000	2,000	0
465475 CONTRACTUAL OUTPT MECICARE B	2,467	5,926	4,467	184	1,000	1,000	1,000	1,000	0
465482 CONTRACTUAL HOSPICE MEDICAID	0	0	9,968	15,776	0	0	16,000	10,000	-10,000
465510 LEVEL 1 SCREEN	-4,290	-3,960	-3,810	-930	-4,000	-4,000	-3,500	-4,000	0
465520 NA TRAINING	-401	-201	-201	0	0	0	0	0	0
465531 INSURANCE CONTRACT ADJ	41,771	-2,922	-1,859	-1,721	10,000	10,000	0	10,000	0
465550 GUEST MEALS	-8,306	-6,187	-7,896	-1,106	-8,000	-8,000	-2,500	-8,000	0
474010 DEPARTMENTAL CHARGES	-183,060	-198,465	-184,278	-75,426	-195,000	-195,000	-135,925	-195,000	0
481100 INTEREST ON INVESTMENTS	-4	-3	-4	-1	0	0	0	0	0
481250 INSURANCE INTEREST	-79	-13	-40	0	0	0	0	0	0
483100 GAIN/LOSS FIXED ASSETS DIV	763	1,441	-307	0	0	0	0	0	0
483310 BAKE SALES	-500	-557	-450	-100	-500	-500	-200	-500	0
483330 CRAFT SALES	-570	-10	-10	-50	-500	-500	-100	-500	0
483340 RECYCLING REVENUES	0	-174	-201	-41	-150	-150	-150	-150	0
483600 SALE OF COUNTY OWNED PROPERTY	0	0	-12,343	0	0	0	0	0	0
484110 MISCELLANEOUS PUBLIC CHARGES	77	0	0	0	0	0	0	0	0
484175 FOCUS ON ENERGY	0	0	-53,599	-685	0	0	-685	0	0
485010 DONATIONS & CONTRIBUTIONS	-1,056	-1,000	-1,000	0	0	0	0	0	0
485020 GERIATRICS DONATIONS	-3,917	-2,885	-1,821	-1,078	-2,500	-2,500	-2,500	-2,500	0
493160 USE OF RETAINED EARNINGS	0	0	0	0	-979,000	-1,921,538	0	-1,383,600	-537,938
<b>TOTAL HEALTH CARE CENTER REVENUE</b>	<b>-6,782,469</b>	<b>-6,529,639</b>	<b>-6,797,833</b>	<b>-3,424,161</b>	<b>-8,495,888</b>	<b>-9,438,426</b>	<b>-4,929,365</b>	<b>-8,896,488</b>	<b>-541,938</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-6,782,469</b>	<b>-6,529,639</b>	<b>-6,797,833</b>	<b>-3,424,161</b>	<b>-8,495,888</b>	<b>-9,438,426</b>	<b>-4,929,365</b>	<b>-8,896,488</b>	<b>-541,938</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-6,782,469</b>	<b>-6,529,639</b>	<b>-6,797,833</b>	<b>-3,424,161</b>	<b>-50,975,328</b>	<b>-9,438,426</b>	<b>-4,929,365</b>	<b>-8,896,488</b>	

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>60084487 FOOT CLINIC</b>									
531000 FOOT CLINIC EXPENSE	1,193	0	0	0	0	0	0	0	0
<b>TOTAL FOOT CLINIC</b>	<b>1,193</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>60085420 OCCUP THERAPY LABOR</b>									
511100 SALARIES PERMANENT REGULAR	35,995	41,024	40,574	21,367	50,849	50,849	42,735	50,734	-115
511200 SALARIES-PERMANENT-OVERTIME	0	0	9	0	0	0	0	0	0
511800 SALARIES-NONPRODUCTIVE	8,744	7,300	9,426	3,475	0	0	7,000	0	0
511900 LONGEVITY-FULL TIME	782	802	822	0	842	842	842	862	20
514100 FICA & MEDICARE TAX	3,069	3,183	3,336	1,642	3,954	3,954	3,954	3,947	-7
514200 RETIREMENT-COUNTY SHARE	6,628	4,174	3,291	1,677	3,489	3,489	3,489	3,483	-6
514201 ACTUARIAL PENSION	0	0	4,822	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	15,318	17,558	16,791	9,675	17,862	17,862	17,862	18,559	697
514401 ACTUARIAL OPEB HEALTH	0	0	-27	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	40	844	44	23	43	43	43	47	4
514501 ACTUARIAL OPEB LIFE	0	0	-987	0	0	0	0	0	0
514600 WORKERS COMPENSATION	460	547	670	306	636	636	636	707	71
<b>TOTAL OCCUP THERAPY LABOR</b>	<b>71,035</b>	<b>75,431</b>	<b>78,771</b>	<b>38,165</b>	<b>77,675</b>	<b>77,675</b>	<b>76,561</b>	<b>78,339</b>	<b>664</b>
<b>60085425 OCCUP THERAPY OPERATIONS</b>									
520900 CONTRACTED SERVICES	161,588	160,098	156,077	47,615	140,000	140,000	140,000	140,000	0
531400 SMALL EQUIPMENT	2,671	2,967	3,518	1,205	3,500	3,500	3,500	3,500	0
532800 TRAINING AND INSERVICE	81	79	0	0	500	500	500	500	0
533200 MILEAGE	0	0	0	0	100	100	50	50	-50
535900 EQUIPMENT AND MAINTENANCE	614	1,539	811	109	1,500	1,500	1,500	1,500	0
<b>TOTAL OCCUP THERAPY OPERATIONS</b>	<b>164,954</b>	<b>164,683</b>	<b>160,406</b>	<b>48,930</b>	<b>145,600</b>	<b>145,600</b>	<b>145,550</b>	<b>145,550</b>	<b>-50</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>235,988</b>	<b>240,114</b>	<b>239,178</b>	<b>87,094</b>	<b>223,275</b>	<b>223,275</b>	<b>222,111</b>	<b>223,889</b>	<b>614</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>235,988</b>	<b>240,114</b>	<b>239,178</b>	<b>87,094</b>	<b>1,339,650</b>	<b>223,275</b>	<b>222,111</b>	<b>223,889</b>	
<b>60086420 ACTIVITY THERAPY LABOR COSTS</b>									
511100 SALARIES PERMANENT REGULAR	127,652	124,795	115,448	65,929	153,959	153,959	153,959	160,932	6,973
511200 SALARIES-PERMANENT-OVERTIME	0	800	1,644	3,529	0	0	0	0	0
511800 SALARIES-NONPRODUCTIVE	23,075	22,774	27,955	8,445	0	0	16,890	0	0
511900 LONGEVITY-FULL TIME	1,602	1,694	1,527	0	1,587	1,587	1,587	1,647	60
512100 WAGES-PART TIME	15,097	28,565	32,907	9,448	35,652	35,652	18,897	37,033	1,381
512200 WAGES-PART TIME-OVERTIME	45	0	233	0	0	0	0	0	0
512800 WAGES PART TIME NONPRODUCTIVE	6,508	3,623	4,991	9,759	0	0	19,517	0	0
512900 LONGEVITY-PART TIME	20	80	100	0	0	120	120	140	20

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>60086420 ACTIVITY THERAPY LABOR COSTS</b>									
514100 FICA & MEDICARE TAX	12,282	14,051	13,511	7,073	14,636	14,636	14,636	15,281	645
514200 RETIREMENT-COUNTY SHARE	25,148	15,497	12,311	6,555	12,914	12,914	12,914	13,483	569
514201 ACTUARIAL PENSION	0	0	18,037	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	55,989	57,801	54,352	32,486	60,509	60,509	72,000	74,235	13,726
514401 ACTUARIAL OPEB HEALTH	0	0	-54	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	108	820	26	15	24	24	24	33	9
514501 ACTUARIAL OPEB LIFE	0	0	-572	0	0	0	0	0	0
514600 WORKERS COMPENSATION	1,708	2,239	2,502	1,194	2,353	2,353	2,353	2,736	383
<b>TOTAL ACTIVITY THERAPY LABOR COSTS</b>	<b>269,543</b>	<b>272,739</b>	<b>284,916</b>	<b>144,433</b>	<b>281,754</b>	<b>281,754</b>	<b>312,897</b>	<b>305,520</b>	<b>23,766</b>
<b>60086425 ACTIVITY THERAPY OPERATIONS</b>									
520900 CONTRACTED SERVICES	2,448	1,767	371	0	3,000	3,000	1,500	1,500	-1,500
531400 SMALL EQUIPMENT	213	70	64	0	250	250	250	250	0
532200 SUBSCRIPTIONS	1,337	2,492	1,888	247	2,500	2,500	2,000	2,500	0
532600 ADVERTISING	279	160	84	0	500	500	150	500	0
532800 TRAINING AND INSERVICE	260	0	973	0	1,000	1,000	500	1,000	0
534000 OPERATING/MEETING SUPPLIES	3,162	4,547	4,589	832	5,000	5,000	6,200	5,000	0
535900 EQUIPMENT AND MAINTENANCE	0	0	0	0	500	500	500	500	0
<b>TOTAL ACTIVITY THERAPY OPERATIONS</b>	<b>7,699</b>	<b>9,037</b>	<b>7,969</b>	<b>1,079</b>	<b>12,750</b>	<b>12,750</b>	<b>11,100</b>	<b>11,250</b>	<b>-1,500</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>277,242</b>	<b>281,776</b>	<b>292,885</b>	<b>145,512</b>	<b>294,504</b>	<b>294,504</b>	<b>323,997</b>	<b>316,770</b>	<b>22,266</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>277,242</b>	<b>281,776</b>	<b>292,885</b>	<b>145,512</b>	<b>1,767,024</b>	<b>294,504</b>	<b>323,997</b>	<b>316,770</b>	
<b>60087425 PHYSICIAN</b>									
528700 PHYSICIANS SERVICES	10,200	10,200	10,200	4,250	10,000	10,000	10,200	10,200	200
529700 PSYCHIATRIST	5,700	5,118	0	0	1,500	1,500	500	500	-1,000
<b>TOTAL PHYSICIAN</b>	<b>15,900</b>	<b>15,318</b>	<b>10,200</b>	<b>4,250</b>	<b>11,500</b>	<b>11,500</b>	<b>10,700</b>	<b>10,700</b>	<b>-800</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>15,900</b>	<b>15,318</b>	<b>10,200</b>	<b>4,250</b>	<b>11,500</b>	<b>11,500</b>	<b>10,700</b>	<b>10,700</b>	<b>-800</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>15,900</b>	<b>15,318</b>	<b>10,200</b>	<b>4,250</b>	<b>69,000</b>	<b>11,500</b>	<b>10,700</b>	<b>10,700</b>	
<b>60088420 SOCIAL WORKERS LABOR COSTS</b>									
511100 SALARIES PERMANENT REGULAR	57,797	57,056	61,988	31,611	72,985	72,985	63,222	75,615	2,630
511800 SALARIES-NONPRODUCTIVE	8,673	9,978	10,493	3,573	0	0	7,147	0	0
511900 LONGEVITY-FULL TIME	260	280	300	0	320	320	320	340	20
514100 FICA & MEDICARE TAX	4,660	4,783	5,090	2,507	5,608	5,608	5,608	5,811	203

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>60088420 SOCIAL WORKERS LABOR COSTS</b>									
514200 RETIREMENT-COUNTY SHARE	9,328	5,849	4,677	2,375	4,948	4,948	4,948	5,127	179
514201 ACTUARIAL PENSION	0	0	6,852	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	15,143	16,078	16,791	9,675	17,862	17,862	17,862	18,559	697
514401 ACTUARIAL OPEB HEALTH	0	0	-3	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	74	1,505	78	42	76	76	76	97	21
514501 ACTUARIAL OPEB LIFE	0	0	-1,740	0	0	0	0	0	0
514600 WORKERS COMPENSATION	646	765	950	433	902	902	902	1,041	139
<b>TOTAL SOCIAL WORKERS LABOR COSTS</b>	<b>96,581</b>	<b>96,294</b>	<b>105,475</b>	<b>50,218</b>	<b>102,701</b>	<b>102,701</b>	<b>100,085</b>	<b>106,590</b>	<b>3,889</b>
<b>60088425 SOCIAL WORKERS OPERATIONS</b>									
532800 TRAINING AND INSERVICE	564	1,104	659	0	1,000	1,000	750	1,000	0
533200 MILEAGE	0	70	305	0	250	250	200	200	-50
<b>TOTAL SOCIAL WORKERS OPERATIONS</b>	<b>564</b>	<b>1,174</b>	<b>964</b>	<b>0</b>	<b>1,250</b>	<b>1,250</b>	<b>950</b>	<b>1,200</b>	<b>-50</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>97,145</b>	<b>97,468</b>	<b>106,440</b>	<b>50,218</b>	<b>103,951</b>	<b>103,951</b>	<b>101,035</b>	<b>107,790</b>	<b>3,839</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>97,145</b>	<b>97,468</b>	<b>106,440</b>	<b>50,218</b>	<b>623,706</b>	<b>103,951</b>	<b>101,035</b>	<b>107,790</b>	
<b>60089420 MEDICAL RECORDS LABOR COSTS</b>									
511100 SALARIES PERMANENT REGULAR	83,185	83,498	89,554	36,888	100,964	100,964	75,000	66,829	-34,135
511800 SALARIES-NONPRODUCTIVE	6,862	10,615	9,390	6,523	0	0	13,046	0	0
511900 LONGEVITY-FULL TIME	968	936	976	0	1,016	1,016	1,016	160	-856
512100 WAGES-PART TIME	0	0	0	0	0	0	0	31,081	31,081
512900 LONGEVITY-PART TIME	0	0	0	0	0	0	0	896	896
514100 FICA & MEDICARE TAX	8,261	6,845	6,830	3,217	7,801	7,801	7,801	7,571	-230
514200 RETIREMENT-COUNTY SHARE	8,217	5,151	3,726	1,697	4,358	4,358	4,358	4,522	164
514201 ACTUARIAL PENSION	0	0	5,459	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	28,189	37,473	32,837	13,490	35,724	35,724	35,724	24,077	-11,647
514401 ACTUARIAL OPEB HEALTH	0	0	-50	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	8	264	15	7	16	16	16	18	2
514501 ACTUARIAL OPEB LIFE	0	0	-341	0	0	0	0	0	0
514600 WORKERS COMPENSATION	62	56	52	26	61	61	61	69	8
<b>TOTAL MEDICAL RECORDS LABOR COSTS</b>	<b>135,752</b>	<b>144,840</b>	<b>148,449</b>	<b>61,848</b>	<b>149,940</b>	<b>149,940</b>	<b>137,022</b>	<b>135,223</b>	<b>-14,717</b>
<b>60089425 MEDICAL RECORDS OPERATIONS</b>									

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>60089425 MEDICAL RECORDS OPERATIONS</b>									
520900 CONTRACTED SERVICES	0	0	0	0	1,000	1,000	1,000	1,000	0
531400 SMALL EQUIPMENT	0	63	88	0	250	250	250	250	0
532200 SUBSCRIPTIONS	0	0	0	0	100	100	0	0	-100
532800 TRAINING AND INSERVICE	574	539	323	0	750	750	500	750	0
533200 MILEAGE	106	54	0	0	100	100	50	100	0
<b>TOTAL MEDICAL RECORDS OPERATIONS</b>	<b>680</b>	<b>655</b>	<b>411</b>	<b>0</b>	<b>2,200</b>	<b>2,200</b>	<b>1,800</b>	<b>2,100</b>	<b>-100</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>136,432</b>	<b>145,495</b>	<b>148,859</b>	<b>61,848</b>	<b>152,140</b>	<b>152,140</b>	<b>138,822</b>	<b>137,323</b>	<b>-14,817</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>136,432</b>	<b>145,495</b>	<b>148,859</b>	<b>61,848</b>	<b>912,840</b>	<b>152,140</b>	<b>138,822</b>	<b>137,323</b>	
<b>60092420 KITCHEN LABOR COSTS</b>									
511100 SALARIES PERMANENT REGULAR	192,753	197,414	196,574	101,864	206,904	206,904	206,904	245,259	38,355
511200 SALARIES-PERMANENT-OVERTIME	7,248	8,317	7,837	2,387	908	908	6,101	0	-908
511800 SALARIES-NONPRODUCTIVE	24,450	24,584	32,728	14,224	0	0	30,000	0	0
511900 LONGEVITY-FULL TIME	861	777	647	0	647	647	647	847	200
512100 WAGES-PART TIME	181,178	178,287	188,072	92,732	243,892	243,892	197,624	220,732	-23,160
512200 WAGES-PART TIME-OVERTIME	6,219	7,095	9,422	3,842	0	0	9,500	0	0
512800 WAGES PART TIME NONPRODUCTIVE	22,718	17,486	24,220	11,707	0	0	25,000	0	0
512900 LONGEVITY-PART TIME	390	395	424	0	527	527	527	724	197
514100 FICA & MEDICARE TAX	31,494	31,601	32,967	16,115	34,645	34,645	34,645	35,768	1,123
514200 RETIREMENT-COUNTY SHARE	62,493	37,371	30,110	15,306	30,569	30,569	30,569	31,560	991
514201 ACTUARIAL PENSION	0	0	44,115	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	135,968	129,039	119,471	66,217	134,866	134,866	134,866	140,124	5,258
514401 ACTUARIAL OPEB HEALTH	0	0	-32	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	77	997	70	31	49	49	49	108	59
514501 ACTUARIAL OPEB LIFE	0	0	-1,567	0	0	0	0	0	0
514600 WORKERS COMPENSATION	4,334	5,114	6,144	2,789	5,570	5,570	5,570	6,406	836
514800 UNEMPLOYMENT	0	0	0	787	0	0	1,000	0	0
<b>TOTAL KITCHEN LABOR COSTS</b>	<b>670,183</b>	<b>638,477</b>	<b>691,202</b>	<b>328,001</b>	<b>658,577</b>	<b>658,577</b>	<b>683,002</b>	<b>681,528</b>	<b>22,951</b>
<b>60092425 KITCHEN OPERATIONS</b>									

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2020 To 2021</b>
<b>60092425 KITCHEN OPERATIONS</b>									
520900 CONTRACTED SERVICES	11,681	10,748	10,224	0	12,500	12,500	12,000	12,000	-500
532800 TRAINING AND INSERVICE	433	398	501	0	1,000	1,000	500	750	-250
534300 FOOD	326,753	330,496	354,633	140,280	400,000	400,000	400,000	400,000	0
535900 EQUIPMENT AND MAINTENANCE	4,759	8,280	9,629	1,237	7,500	7,500	7,500	7,500	0
539000 DIETARY SUPPLIES	14,563	21,594	20,817	11,076	20,000	20,000	23,500	20,000	0
<b>TOTAL KITCHEN OPERATIONS</b>	<b>358,190</b>	<b>371,516</b>	<b>395,804</b>	<b>152,593</b>	<b>441,000</b>	<b>441,000</b>	<b>443,500</b>	<b>440,250</b>	<b>-750</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,028,373</b>	<b>1,009,993</b>	<b>1,087,006</b>	<b>480,594</b>	<b>1,099,577</b>	<b>1,099,577</b>	<b>1,126,502</b>	<b>1,121,778</b>	<b>22,201</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>1,028,373</b>	<b>1,009,993</b>	<b>1,087,006</b>	<b>480,594</b>	<b>6,597,462</b>	<b>1,099,577</b>	<b>1,126,502</b>	<b>1,121,778</b>	
<b>60093420 MAINTENANCE LABOR COSTS</b>									
511100 SALARIES PERMANENT REGULAR	111,207	106,982	138,282	67,800	153,541	153,541	145,000	125,477	-28,064
511200 SALARIES-PERMANENT-OVERTIME	388	276	616	0	315	315	0	5,565	5,250
511800 SALARIES-NONPRODUCTIVE	26,287	11,093	17,286	16,252	0	0	25,000	0	0
511900 LONGEVITY-FULL TIME	1,535	1,003	1,153	591	1,013	1,013	240	280	-733
512100 WAGES-PART TIME	31,710	41,376	33,240	16,509	39,825	39,825	35,000	65,920	26,095
512800 WAGES PART TIME NONPRODUCTIVE	6,968	5,950	4,986	3,285	0	0	7,000	0	0
512900 LONGEVITY-PART TIME	195	215	233	0	255	255	255	273	18
514100 FICA & MEDICARE TAX	15,055	11,922	13,488	7,532	14,914	14,914	14,914	15,110	196
514200 RETIREMENT-COUNTY SHARE	25,653	13,491	12,146	6,637	13,159	13,159	13,159	13,332	173
514201 ACTUARIAL PENSION	0	0	17,795	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	48,828	41,267	47,096	31,287	49,571	49,571	49,571	49,828	257
514401 ACTUARIAL OPEB HEALTH	0	0	-74	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	184	1,602	91	42	87	87	87	71	-16
514501 ACTUARIAL OPEB LIFE	0	0	-2,022	0	0	0	0	0	0
514600 WORKERS COMPENSATION	2,023	1,855	2,477	1,284	2,398	2,398	2,398	2,706	308
<b>TOTAL MAINTENANCE LABOR COSTS</b>	<b>270,033</b>	<b>237,031</b>	<b>286,794</b>	<b>151,219</b>	<b>275,078</b>	<b>275,078</b>	<b>292,624</b>	<b>278,562</b>	<b>3,484</b>
<b>60093425 MAINTENANCE OPERATIONS</b>									
520900 CONTRACTED SERVICES	31,367	33,602	37,404	6,600	32,500	32,500	32,500	32,500	0
522100 WATER TREATMENT	22,514	19,666	21,571	8,770	23,000	23,000	23,000	23,000	0
522200 ELECTRIC	118,481	120,649	98,206	33,182	100,000	100,000	88,000	100,000	0
522400 GAS (HEATING)	39,401	45,608	45,483	21,007	55,000	55,000	46,000	55,000	0
522600 FUEL OIL	6,498	8,691	1,596	228	10,000	10,000	5,000	10,000	0



<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>60093425 MAINTENANCE OPERATIONS</b>									
522901 UTILITIES-SOLAR	0	0	72,959	9,093	21,754	21,754	21,754	22,190	436
525000 BLDG/PROPERTY MAINT AND REPAIR	17,184	14,639	18,399	11,634	22,000	22,000	22,000	22,000	0
531400 SMALL EQUIPMENT	1,420	1,288	2,804	539	3,000	3,000	3,000	3,000	0
532800 TRAINING AND INSERVICE	947	0	0	0	500	500	0	500	0
533200 MILEAGE	0	76	0	0	0	0	0	0	0
534000 OPERATING/MEETING SUPPLIES	5,137	6,257	8,827	1,961	4,500	4,500	4,500	4,500	0
535200 VEHICLE MAINTENANCE AND REPAIR	1,064	886	3,494	682	1,000	1,000	1,000	1,000	0
535900 EQUIPMENT AND MAINTENANCE	1,319	5,688	2,290	511	4,500	4,500	4,500	4,500	0
<b>TOTAL MAINTENANCE OPERATIONS</b>	<b>245,333</b>	<b>257,051</b>	<b>313,033</b>	<b>94,208</b>	<b>277,754</b>	<b>277,754</b>	<b>251,254</b>	<b>278,190</b>	<b>436</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>515,367</b>	<b>494,083</b>	<b>599,827</b>	<b>245,427</b>	<b>552,832</b>	<b>552,832</b>	<b>543,878</b>	<b>556,752</b>	<b>3,920</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>515,367</b>	<b>494,083</b>	<b>599,827</b>	<b>245,427</b>	<b>3,316,992</b>	<b>552,832</b>	<b>543,878</b>	<b>556,752</b>	
<b>60094420 HOUSEKEEPING LABOR COSTS</b>									
511100 SALARIES PERMANENT REGULAR	200,930	197,646	231,235	117,647	273,535	273,535	252,500	283,245	9,710
511200 SALARIES-PERMANENT-OVERTIME	4,993	5,695	8,036	2,987	1,827	1,827	7,890	4,482	2,655
511800 SALARIES-NONPRODUCTIVE	37,145	34,543	33,400	14,298	0	0	31,000	0	0
511900 LONGEVITY-FULL TIME	2,216	1,817	1,823	0	2,122	2,122	2,112	2,282	160
512100 WAGES-PART TIME	109,536	100,414	91,413	41,396	109,498	109,498	87,955	98,627	-10,871
512200 WAGES-PART TIME-OVERTIME	3,320	3,084	3,789	1,163	453	453	2,600	0	-453
512800 WAGES PART TIME NONPRODUCTIVE	15,661	11,941	13,147	9,442	0	0	18,000	0	0
512900 LONGEVITY-PART TIME	394	395	321	0	396	396	0	322	-74
514100 FICA & MEDICARE TAX	26,504	24,865	25,984	12,867	29,669	29,669	29,669	29,756	87
514200 RETIREMENT-COUNTY SHARE	54,074	31,435	24,698	12,618	26,178	26,178	26,178	26,255	77
514201 ACTUARIAL PENSION	0	0	36,185	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	165,117	160,640	166,848	97,579	192,467	192,467	192,467	184,284	-8,183
514401 ACTUARIAL OPEB HEALTH	0	0	-85	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	95	1,866	96	52	105	105	105	133	28
514501 ACTUARIAL OPEB LIFE	0	0	-2,132	0	0	0	0	0	0
514600 WORKERS COMPENSATION	3,775	4,131	5,043	2,299	4,770	4,770	4,770	5,329	559
<b>TOTAL HOUSEKEEPING LABOR COSTS</b>	<b>623,760</b>	<b>578,472</b>	<b>639,800</b>	<b>312,348</b>	<b>641,020</b>	<b>641,020</b>	<b>655,246</b>	<b>634,715</b>	<b>-6,305</b>
<b>60094425 HOUSEKEEPING OPERATIONS</b>									
520900 CONTRACTED SERVICES	1,120	1,159	1,200	505	1,500	1,500	1,500	1,500	0
531400 SMALL EQUIPMENT	-88	0	255	0	1,500	1,500	1,500	1,500	0
532800 TRAINING AND INSERVICE	0	0	298	0	250	250	250	250	0
533200 MILEAGE	0	0	85	0	0	0	0	0	0
534000 OPERATING/MEETING SUPPLIES	50,088	52,165	47,108	21,928	52,500	52,500	52,500	52,500	0

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>60094425 HOUSEKEEPING OPERATIONS</b>									
535000 REPAIRS AND MAINTENANCE	2,925	2,909	3,601	653	5,000	5,000	4,500	5,000	0
539700 LAUNDRY, LINENS & BEDDING	6,088	-7,285	10,245	5,384	6,000	6,000	6,000	6,000	0
<b>TOTAL HOUSEKEEPING OPERATIONS</b>	<b>60,133</b>	<b>48,948</b>	<b>62,792</b>	<b>28,470</b>	<b>66,750</b>	<b>66,750</b>	<b>66,250</b>	<b>66,750</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>683,893</b>	<b>627,421</b>	<b>702,592</b>	<b>340,818</b>	<b>707,770</b>	<b>707,770</b>	<b>721,496</b>	<b>701,465</b>	<b>-6,305</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>683,893</b>	<b>627,421</b>	<b>702,592</b>	<b>340,818</b>	<b>4,246,620</b>	<b>707,770</b>	<b>721,496</b>	<b>701,465</b>	
<b>60097 HEALTH CARE NON-OPER REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-2,282,907	-2,216,942	-1,381,914	-658,256	-1,316,511	-1,316,511	-1,316,511	-1,211,007	-105,504
424150 ITP REIMBURSEMENT	-740,166	-1,175,562	-1,252,803	-430,200	-800,000	-800,000	-800,000	-800,000	0
481100 INTEREST ON INVESTMENTS	-15,267	-38,098	-67,493	-20,000	-40,000	-40,000	-65,000	-65,000	25,000
489011 COUNTY CONTRIB CAPITAL REVENUE	-18,987	-85,852	0	0	0	0	0	0	0
489012 PRIVATE CONTRIB CAPITAL REVENUE	0	0	-8,687	0	0	0	0	0	0
492100 TRANSFER FROM GENERAL FUND	-1,206,048	-1,168,167	-1,595,141	-516,905	-1,033,810	-1,033,810	-1,033,810	-1,062,548	28,738
<b>TOTAL HEALTH CARE NON-OPER REVENUE</b>	<b>-4,263,375</b>	<b>-4,684,620</b>	<b>-4,306,039</b>	<b>-1,625,361</b>	<b>-3,190,321</b>	<b>-3,190,321</b>	<b>-3,215,321</b>	<b>-3,138,555</b>	<b>-51,766</b>
<b>60097425 NON-OPERATING REV/EXP</b>									
563000 DEBT ISSUANCE COSTS	78,516	0	60,849	0	0	0	0	0	0
564000 DEBT PREMIUM AMORTIZATION	-60,882	-43,406	-57,144	-38,188	-76,376	-76,376	-76,376	-76,376	0
<b>TOTAL NON-OPERATING REV/EXP</b>	<b>17,634</b>	<b>-43,406</b>	<b>3,705</b>	<b>-38,188</b>	<b>-76,376</b>	<b>-76,376</b>	<b>-76,376</b>	<b>-76,376</b>	<b>0</b>
<b>60097900 TRANSFERS TO OTHER FUNDS</b>									
591000 TRANSFER TO GENERAL FUND	755,433	1,213,660	67,493	20,000	40,000	40,000	65,000	65,000	25,000
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>755,433</b>	<b>1,213,660</b>	<b>67,493</b>	<b>20,000</b>	<b>40,000</b>	<b>40,000</b>	<b>65,000</b>	<b>65,000</b>	<b>25,000</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-4,263,375</b>	<b>-4,684,620</b>	<b>-4,306,039</b>	<b>-1,625,361</b>	<b>-3,190,321</b>	<b>-3,190,321</b>	<b>-3,215,321</b>	<b>-3,138,555</b>	<b>-51,766</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>773,067</b>	<b>1,170,254</b>	<b>71,199</b>	<b>-18,188</b>	<b>-36,376</b>	<b>-36,376</b>	<b>-11,376</b>	<b>-11,376</b>	<b>25,000</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-3,490,308</b>	<b>-3,514,366</b>	<b>-4,234,841</b>	<b>-1,643,549</b>	<b>-19,360,182</b>	<b>-3,226,697</b>	<b>-3,226,697</b>	<b>-3,149,931</b>	
<b>60098420 ADMINISTRATION - LABOR</b>									
511100 SALARIES PERMANENT REGULAR	134,209	128,731	136,832	67,913	158,798	158,798	145,240	165,280	6,482
511800 SALARIES-NONPRODUCTIVE	13,587	17,175	26,343	16,226	0	0	28,000	0	0

<b>Fund: HEALTH CARE CENTER</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ACCOUNTING</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>60098420 ADMINISTRATION - LABOR</b>									
511900 LONGEVITY-FULL TIME	829	866	598	0	618	618	618	678	60
514100 FICA & MEDICARE TAX	10,328	11,172	11,742	6,112	12,195	12,195	12,195	12,696	501
514200 RETIREMENT-COUNTY SHARE	20,762	12,529	10,591	5,679	10,761	10,761	10,761	11,202	441
514201 ACTUARIAL PENSION	0	0	15,517	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	21,297	44,319	34,326	22,021	35,724	35,724	35,724	37,117	1,393
514401 ACTUARIAL OPEB HEALTH	0	0	-157	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	61	650	27	15	24	24	24	30	6
514501 ACTUARIAL OPEB LIFE	0	0	-609	0	0	0	0	0	0
514600 WORKERS COMPENSATION	967	1,147	1,405	645	1,340	1,340	1,340	1,556	216
<b>TOTAL ADMINISTRATION - LABOR</b>	<b>202,040</b>	<b>216,590</b>	<b>236,615</b>	<b>118,610</b>	<b>219,460</b>	<b>219,460</b>	<b>233,902</b>	<b>228,559</b>	<b>9,099</b>
<b>60098425 ADMINISTRATION-OPERATIONS</b>									
524000 MISCELLANEOUS EXPENSES	934	410	2,532	1,870	5,000	5,000	5,000	5,000	0
532200 SUBSCRIPTIONS	0	0	185	0	0	0	0	0	0
532800 TRAINING AND INSERVICE	4,372	1,386	2,957	0	5,000	5,000	2,500	5,000	0
533200 MILEAGE	1,853	1,362	628	29	2,000	2,000	500	1,500	-500
<b>TOTAL ADMINISTRATION-OPERATIONS</b>	<b>7,159</b>	<b>3,159</b>	<b>6,302</b>	<b>1,899</b>	<b>12,000</b>	<b>12,000</b>	<b>8,000</b>	<b>11,500</b>	<b>-500</b>
<b>60098428 ASSISTED LIVING</b>									
581900 CAPITAL OUTLAY	0	36,000	0	0	0	0	0	0	0
<b>TOTAL ASSISTED LIVING</b>	<b>0</b>	<b>36,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>209,199</b>	<b>255,748</b>	<b>242,917</b>	<b>120,509</b>	<b>231,460</b>	<b>231,460</b>	<b>241,902</b>	<b>240,059</b>	<b>8,599</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>209,199</b>	<b>255,748</b>	<b>242,917</b>	<b>120,509</b>	<b>1,388,760</b>	<b>231,460</b>	<b>241,902</b>	<b>240,059</b>	
<b>TOTAL FUND REVENUE</b>	<b>-11,076,547</b>	<b>-11,218,959</b>	<b>-11,108,572</b>	<b>-5,051,871</b>	<b>-11,690,909</b>	<b>-12,633,447</b>	<b>-8,149,386</b>	<b>-12,038,543</b>	<b>-594,904</b>
<b>TOTAL FUND EXPENSE</b>	<b>10,699,565</b>	<b>10,610,408</b>	<b>9,889,987</b>	<b>4,314,466</b>	<b>11,690,909</b>	<b>12,633,447</b>	<b>9,941,021</b>	<b>12,038,543</b>	<b>-594,904</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-376,982</b>	<b>-608,551</b>	<b>-1,218,586</b>	<b>-737,405</b>	<b>0</b>	<b>0</b>	<b>1,791,635</b>	<b>0</b>	

## Environmental Health

### Department Vision - Where the department would ideally like to be

Everyone in Sauk County is able to lead their healthiest life possible.

### Department Mission - Major reasons for the department's existence and purpose in County government

Enhance the conditions that support optimal health and well-being for all people in Sauk County.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Encourage economic development  
 Stewardship of natural resources  
 Development of cultural, social, and community values

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

Conservation, Development, Recreation, Culture, and Education - Groundwater study

Conservation, Development, Recreation, Culture, and Education - Comprehensive Plan Update

Conservation, Development, Recreation, Culture, and Education - Protect air, water, and land

Conservation, Development, Recreation, Culture, and Education - Comprehensive Outdoor Recreation Plan

Justice & Public Safety - Emergency response and preparedness

Outside Issues - Affordable/low income housing

Outside Issues - Workforce development

Outside Issues - Communication - into and with the community

Outside Issues - Homelessness

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
1. Reduce foodborne illnesses and environmental health hazards.	1.1. Number of priority code violations in retail food establishments 1.2. Number of families enrolled in Lead Safe Housing Grant program to remediate childhood lead exposures. 1.3. Number of homes tested with REOSACC (Radon Educators of Sauk and Columbia Counties) test kits for radon 1.4. Number of comprehensive and best-practice water management plans in commercial lodging facilities in Sauk County. 1.5. Number of Lyme's Disease cases in Sauk County. 1.6. Number of damaged/missing screen violations in campground and rec-ed campground establishments. 1.7. Number of VGBA main drain and equalizer violations. 1.8. Number of professional development training classes	1.1. Decrease priority code violations in retail food establishments by 5% by December 31, 2021. 1.2. Reduce lead hazards by enrolling at least 10 families in the Lead Safe Housing Grant program to remediate childhood lead exposures by December 31, 2021. 1.3. Increase homes tested with REOSACC (Radon Educators of Sauk and Columbia Counties) test kits for radon from 175 to 200 by December 31, 2021. 1.4. Reduce Legionnaires Disease by achieving board approval of Water Management Plan requirement for 100% of commercial lodging facilities in Sauk County by December 31, 2021. 1.5. Reduce Lyme's Disease cases in Sauk County by 5% by December 31, 2021. 1.6. Reduce potential for rabies exposure in licensed campground facilities in Sauk County by decreasing damaged/missing screen violations in lodging, campground and rec-ed campground establishments by 10% by December 31, 2021. 1.7. Prevent drownings due to entrapment in licensed pool facilities in Sauk County by decreasing VGBA main drain and equalizer violations by 25% by December 31, 2021. 1.8. Attendance to at least 3 professional development training courses for 100% of EH staff.	12/31/2021
Assure a safe well-water drinking supply for Sauk County.	No illnesses from drinking well water; compliance with testing schedules.	Sample and test 100% of Transient Non-Community wells.	12/31/2020
Reduce blood borne pathogen transmission from tattoo and body art procedures	No illnesses relating to blood borne pathogen transmission from tattoo and body art procedures	Conduct 100% of routine inspections within licensing year	12/31/2020

## Environmental Health

Program Evaluation										
Program Title	Program Description	Mandates and References	2021 BUDGET	FTE's	Key Outcome Indicator(s)					
Human Health Hazards Vector Surveillance	To assess and abate possible human health hazards. Complaints can include, but are not limited to: discharge of toxic or hazardous substances, garbage not properly contained, pollution of a body of water, accumulation of carcasses, accumulation of decaying organic matter in which vermin can breed, dilapidated housing, a dangerous, unsanitary or otherwise unfit structure, and solid waste. Environmental Health (EH) staff collect, evaluate, investigate, and enforce complaint or concerns regarding these types of issues. The authority for the program is given by Wisconsin State Statutes and local county ordinance, "Abating Public Nuisance Affecting the Public Health" which enables Sauk County Health Department (SCHD) to take enforcement action. Funding is from County tax levy. Additionally, Environmental Health staff work in conjunction with DHS, DPH, Communicable Disease nurses, Conservation Planning and Zoning, and UW Extension on issues such as Blue Green Algae, nitrates in private drinking water, vector-borne surveillance and Legionella investigations.	Wis. Stat 254.59 Sauk Co. Ord. Ch. 28  DHS Ch.145.17 & Wis. Stat. 252.11	User Fees / Misc.	\$0	0.63	5% reduction in Lyme's Disease cases				
			Grants	\$0						
			Use of Carryforward	\$0						
			<b>TOTAL REVENUES</b>	<b>\$0</b>						
			Wages & Benefits	\$61,216						
			Operating Expenses	\$9,085						
			<b>TOTAL EXPENSES</b>	<b>\$70,301</b>						
			<b>COUNTY LEVY</b>	<b>\$70,301</b>						
			Legionnaires Disease Prevention	Legionnaires Disease is a serious type of pneumonia caused by the Legionella bacteria. After Legionella grows and multiplies in building water systems, water containing Legionella then has to spread in droplets small enough for people to breathe in. Environmental Health plays a key role in the remediation of Legionella in commercial lodging facilities by conducting investigations, enforcement action, sample collection and working in collaboration with state agencies such as DSPS and DHS.			Wis. Stat 254 Wis. Stat 252 Wis. Admin ATPC 76			County approval of requirement of water management plan for 100% of commercial lodging facilities
			Vector Surveillance	Many insects and arthropods in Sauk County have been known to transmit disease pathogens. Through the Vector Surveillance program, Environmental Health is able to gather data that can provide insight into the occurrence of Vector borne diseases.						Reduce Lyme's Disease cases
Lead poisoning prevention	Lead poisoning is an important health concern, especially for young children. Environmental Health plays a key role in preventing lead exposure, and in identifying and treating lead poisoning. Most children in Sauk County get lead poisoning from paint dust or chips from older homes. When a child is found to have elevated blood lead levels, there is a coordinated response from Sauk County Public Health Nurses and Environmental Health Sanitarians. If needed, a home inspection to collect samples and perform analysis on paint, soil and water sources is performed by the certified Lead Hazard Investigator on staff.	Wis. Stat 254.167	User Fees / Misc.	\$0	0.08	Enroll at least 10 families in the Lead Safe Housing Grant program to remediate childhood lead exposures				
		Grants	\$8,900							
		Use of Carryforward	\$0							
		<b>TOTAL REVENUES</b>	<b>\$8,900</b>							
		Wages & Benefits	\$8,374							
		Operating Expenses	\$526							
		<b>TOTAL EXPENSES</b>	<b>\$8,900</b>							
		<b>COUNTY LEVY</b>	<b>\$0</b>							
Rabies	Rabies is a reportable communicable disease caused by warm blooded animals. Environmental Health coordinates with veterinary clinics and the Wisconsin State Lab of Hygiene for testing of specimens. The cost for testing specimens is primarily the Health Department's responsibility. Environmental Health staff follows the animal by ensuring quarantine and verifying veterinary checks are completed. Environmental Health staff refer patient care and treatment issues to a Public Health Nurse for follow up.	Wis. Stat 95.21 Sauk Co Ord Ch. 27	User Fees / Misc.	\$0	0.05	10% reduction in damaged/missing screen violations in campground and rec-ed campground establishments				
		Grants	\$0							
		Use of Carryforward	\$0							
		<b>TOTAL REVENUES</b>	<b>\$0</b>							
		Wages & Benefits	\$5,088							
		Operating Expenses	\$3,035							
		<b>TOTAL EXPENSES</b>	<b>\$8,123</b>							
		<b>COUNTY LEVY</b>	<b>\$8,123</b>							

## Environmental Health

Body Art Inspections and Licensing	Tattooing, body piercing, and other body art present a significant potential health hazard to the public due to the potential spread of blood borne pathogens. DSPS 221 has been promulgated for the purpose of regulating tattoo artists and body piercing establishments in order to protect public health and safety. The program is in place to verify compliance with local and state regulation by all licensed tattoo and body piercing establishments.	Wis. Stat 252.23 & 252.24 Wis. Admin DSPS 221 Sauk Co Ord Ch. 30	User Fees / Misc.	\$2,870	0.02	100% of body art establishments will be inspected annually.
			Grants	\$0		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$2,870</b>		
			Wages & Benefits	\$2,004		
			Operating Expenses	\$866		
<b>TOTAL EXPENSES</b>	<b>\$2,870</b>					
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Radon	Radon Educators of Sauk and Columbia Counties (REOSACC) is Sauk and Columbia County's Radon Information Center (RIC) for Sauk and Columbia Counties. The goal is to advance public awareness of radon through education and outreach. This is done through the distribution of educational materials and radon testing kits. By evaluating radon measurement outcomes within our local residences, we can decrease the amount of people who are exposed to radon. Radon is the second leading cause of lung cancer.	Wis. Stat 254.34	User Fees / Misc.	\$1,500	0.04	1. 200 radon kits distributed 2. Completed at least 1 public education campaign in cooperation with regional Radon Information Center (RIC) about importance of testing homes, schools, and child care centers and mitigating at levels above 4 pCi/L.
			Grants	\$6,252		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$7,752</b>		
			Wages & Benefits	\$3,857		
			Operating Expenses	\$3,895		
<b>TOTAL EXPENSES</b>	<b>\$7,752</b>					
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Full Agent Inspection & Licensing	The Sauk County Health Department is a full agent of the Wisconsin Department of Agriculture, Trade and Consumer Protection for Food and Recreational Licensing (DATCP). Under this contract, Sauk County licenses, inspects, and investigates complaints and implements enforcement actions for retail food establishments, pools and water attractions, lodging facilities, and campgrounds.	Wis. Admin ATCP 72 Wis. Admin ATCP 73 Wis. Admin ATCP 75 Wis. Admin ATCP 76 Wis. Admin ATCP 78 Wis. Admin ATCP 79 Wis. Admin ATCP 75 Appendix Sauk Co Ord Ch. 29	User Fees / Misc.	\$569,470	6.35	1. Timely completion of 100% of licensed food establishment inspections 2. 100% of High Complexity licenses receive a second inspection
			Grants	\$0		
			Use of Carryforward	\$19,778		
			<b>TOTAL REVENUES</b>	<b>\$589,248</b>		
			Wages & Benefits	\$563,819		
			Operating Expenses	\$25,429		
<b>TOTAL EXPENSES</b>	<b>\$589,248</b>					
			<b>COUNTY LEVY</b>	<b>\$0</b>		
DNR Well Water	The Transient Non-Community (TNC) Well Water Program detects construction, location, maintenance, and operational deficiencies within the well water system to prevent unsafe conditions. Systems are required to meet the definition of a TNC potable water supply system to be included within the TNC program. Annual bacteria and nitrate water samples are collected to test systems for harmful levels. A sanitary survey, a detailed inspection of the entire system and distribution points, is conducted once every five years. Annual site visits, an inspection of the major components of the well system to detect defects, are conducted for water systems without a sanitary survey. The TNC Well Water Program is audited annually. The Department of Natural Resources and sampling fees fund the program.	Wis. Admin NR 812	User Fees / Misc.	\$0	0.30	Sample and test 100% of TNC wells to reduce rates of disease caused by unsafe drinking water.
			Grants	\$34,858		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$34,858</b>		
			Wages & Benefits	\$26,915		
			Operating Expenses	\$7,943		
<b>TOTAL EXPENSES</b>	<b>\$34,858</b>					
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$643,628</b>	7.48	
			<b>TOTAL EXPENSES</b>	<b>\$722,052</b>		
			<b>COUNTY LEVY</b>	<b>\$78,424</b>		

## Environmental Health

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimated	2021 Budget
Number of food service establishments inspected	1,237	1,275	1,300
Families enrolled in Lead Safe Housing Program	N/A	5	10
Number of Environmental Health Hazard investigations conducted	157	NA	NA
Number of radon educational visits	0	1	1
Number of Lyme's Disease cases	67	15	50
Number of radon kits distributed	145	175	200
Number of commercial lodging facilities with a water management plan	2	2	10
Number of screen violations at lodging facilities and campgrounds	7	20	18
Number of VGBA violations	18	15	11
Number of new commercial lodging facilities associated with a case(s) of Legionnaire's Disease	2	1	0
Number of trainings staff attended	105	30	50
Number of food service establishment violations issued	N/A	5,065	4,800
Professional Development - In order to provide the best customer service experience, EH staff must be supported and trained			100% of EH staff will have access to 3 or more trainings annually

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimated	2021 Budget
<b>Food Service inspections:</b> Maintain percentage of food service establishments inspected through the DATCP program on time.	Food safety is improved as a result of timely inspections	100%	100%	100%
<b>Drowning Pool Prevention:</b> In 2008, the Virginia Graeme Baker Pool and Spa Safety Act (VGBA) was enacted to require all pools and spa's have anti-entrapment drains. Environmental Health ensures all pools and spa drains in Sauk County are in compliance with this law.	Decrease VGBA main drain and equalizer violations unlicensed pool facilities by 20%	NA	NA	20%
<b>Transient, Non-Community Well Water:</b> Percentage of wells tested through the DNR Well Water program.	Testing TNC wells reduces rate of illness from drinking water	100%	100%	100%
<b>Human Health Hazards:</b> Percentage of Human Health Hazards (HHH) resolved within 14 days of a positive determination	Risk of disease is reduced with timely mitigation or elimination of human health hazards.	100%	100%	50%
<b>Lead:</b> Percentage of children with blood lead levels over 5 that have been investigated and abated, mitigated, or relocated.	Risk of developmental disability is reduced with reduction in exposure to lead	100%	100%	50%
<b>Body Art:</b> Percentage of body art inspections completed on time	Disease is reduced with safe body art practices	100%	100%	100%
<b>Radon:</b> Number of radon testing kits distributed	Lung disease from exposure to high levels of radon is reduced through testing and connection to mitigation services	145	175	200
<b>Food Service Inspections:</b> Reduce the number of violations in complex food establishments.	Regular inspection leads to improved food safety and therefore reduces food-borne illness	8%	25%	5%

**Changes and Highlights to the Department's Budget:**

New inspection software from the State may result in larger State reimbursement portion

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	2020 Budget Request
<b>Description of Change</b>						
Tax Levy	75,435	2,989				78,424
Use of Fund Balance or Carryforward Funds	417,702	(397,924)				19,778
All Other Revenues	593,578	30,272				623,850
<b>Total Funding</b>	<b>1,086,715</b>	<b>(364,663)</b>			0	<b>722,052</b>
Labor Costs	656,226	15,047				671,273
Supplies & Services	430,489	(379,710)				50,779
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>1,086,715</b>	<b>(364,663)</b>	0	0	0	<b>722,052</b>

**Issues on the Horizon for the Department:**

Increased reimbursement rates likely needed to offset cost of new inspection software  
 Change in Wisconsin Food Code resulting in change in license types and revenue  
 Fee changes based on time study – could lead to increase or decrease in revenue  
 Conversion in 2020 of most temporary food establishments to Mobile food establishments, which requires an additional service base license - will increase amount of facilities need to inspect.  
 Covid-19 may impact revenue for DATCP facilities and achievement of goals (Conducting onsite inspections and responding Covid-19 complaints and supporting community based testing.)  
 Ongoing clarification of Legal authority to issue orders  
 3<sup>rd</sup> lead certified staff member to help address lead poisoning in children  
 Expanding Vector surveillance will increase (Traps, Tick testing, Tick\Lyme's disease mapping/epidemiology)  
 Pest control applicator and equipment  
 Water Management Plan mandate through Sauk County Ordinance for all commercial lodging facilities in Sauk County to combat Legionnaires Disease.



SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Environmental Health

Program # -->	1		2	3	4	5	6		Dept
Short Program Name -->	Nuisance & Human Health Hazards	Lead Prevention	Rabies	Body Art Inspections and Licensing	Radon	Full Agent Inspection & Licensing	DNR Well Water Inspections	Outlay	Total \$

Is the Program Mandated?	Yes	Yes	Yes	Yes	No	Yes	No		
Statutory Reference	Wis Stat 254.59 Sauk Co. Ord. Ch 28	Wis Stat 254.167	Wis Stat 95.21	Wis Stat 252.23 & 252.24 Wis Admin DSPS 221 Sauk Co Ord Ch 30	Wis Stat 254.34	Wis Admin ATCP 72 Wis Admin ATCP 73 Wis Admin ATCP 75 Wis Admin ATCP 76 Wis Admin ATCP 78 Wis Admin ATCP 79 Wis Admin ATCP 75 Appendix Sauk Co Ord Ch 29 72,7375,76,78,79 Wis Food Code Chp 11	Wis Admin NR 812		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)									\$0
Dept of Ag.-Retail Food License						513,140			\$513,140
Dept of Ag.-Retail Food License Pre-Inspection						38,130			\$38,130
Dept of Ag.-Retail Food License Re-Inspection						13,500			\$13,500
Dept of Ag.-Retail Food License Plan Reviews						3,100			\$3,100
Dept of Ag.-Retail Food License Late Fees						1,600			\$1,600
Dept. of Natural Resources							34,858		\$34,858
Radon Testing (Kits)					1,500				\$1,500
2. Grants (List)									\$0
Preparedness									\$0
Prevention									\$0
Lead Fees		8,900							\$8,900
Radon					6,252				\$6,252
									\$0
Tattoo License				2,870					\$2,870
									\$0
3. Use of Carryfwd / Fund Balance							19,778		\$19,778
4. Other Revenues									\$0
5. TOTAL REVENUES	\$0	\$8,900	\$0	\$2,870	\$7,752	\$589,248	\$34,858	\$0	\$643,628

EXPENSES

6. Wages, Salaries, Benefits	61,216	8,374	5,088	2,004	3,857	563,819	26,915	0	\$671,273
7. Other Expenses	9,085	526	3,035	866	3,895	25,429	7,943	0	\$50,779
8. TOTAL EXPENSES	\$70,301	\$8,900	\$8,123	\$2,870	\$7,752	\$589,248	\$34,858	\$0	\$722,052

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$70,301	\$0	\$8,123	\$0	\$0	\$0	\$0	\$0	\$78,424
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ENVIRONMENTAL HEALTH</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To 2021</b>	<b>2020 Amended To 2021</b>
<b>10048 ENVIRONMENTAL HEALTH REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-32,955	-45,949	-47,903	-37,718	-75,435	-75,435	-75,435	-78,424	2,989
424170 LEAD GRANT	0	-1,808	0	-1,805	0	0	-1,805	-8,900	8,900
424201 RETAIL FOOD LICENSES	-484,643	-518,297	-516,983	-162,276	-494,887	-494,887	-494,887	-513,140	18,253
424350 RADON TESTING GRANT	-7,719	-7,719	-6,947	-2,566	-6,947	-6,947	-6,947	-6,252	-695
424492 TRANSIENT WELL WATER	-34,487	-32,591	-37,449	-14,075	-28,225	-28,225	-28,225	-34,858	6,633
424493 SANITATION PROGRAM	-15,596	0	0	0	0	0	0	0	0
441500 TATTOO LICENSES	-1,638	-1,172	-2,709	-485	-1,819	-1,819	-1,819	-2,870	1,051
441520 DATCP PLAN REVIEWS	-3,700	-4,000	-2,800	-1,000	-2,200	-2,200	-2,200	-3,100	900
441530 DATCP PRE-INSPECTIONS	-57,018	-45,390	-35,735	-15,540	-45,000	-45,000	-45,000	-38,130	-6,870
441540 DATCP RE-INSPECTIONS	-3,687	-19,300	-13,500	-5,100	-11,000	-11,000	-11,000	-13,500	2,500
441550 SCHOOL INSPECTION FEE	0	0	0	-12,750	0	0	0	0	0
442400 LATE FEES	-10	0	0	0	-2,000	-2,000	0	-1,600	-400
465110 RADON TESTING KIT SALES	-813	-1,425	-1,161	-735	-1,500	-1,500	-1,500	-1,500	0
484160 MISCELLANEOUS REVENUES	-10,006	-10,454	-8,023	-2,223	0	0	-3,189	0	0
486300 INSURANCE RECOVERIES	0	0	-1,890	0	0	0	0	0	0
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	-40,000	-417,702	0	-19,778	-397,924
<b>TOTAL ENVIRONMENTAL HEALTH REVENUE</b>	<b>-652,272</b>	<b>-688,105</b>	<b>-675,100</b>	<b>-256,271</b>	<b>-709,013</b>	<b>-1,086,715</b>	<b>-672,007</b>	<b>-722,052</b>	<b>-364,663</b>
<b>10048410 ENVIRONMENTAL HEALTH PROGRAM</b>									
511100 SALARIES PERMANENT REGULAR	303,625	317,302	331,003	184,834	414,008	414,008	414,008	467,171	53,163
511200 SALARIES-PERMANENT-OVERTIME	0	0	0	2,057	0	0	0	0	0
511900 LONGEVITY-FULL TIME	160	240	280	0	420	420	420	636	216
512100 WAGES-PART TIME	43,662	47,591	52,876	21,093	46,794	46,794	46,794	4,322	-42,472
512200 WAGES-PART TIME-OVERTIME	0	0	0	32	0	0	0	0	0
512900 LONGEVITY-PART TIME	217	237	257	0	277	277	277	0	-277
514100 FICA & MEDICARE TAX	25,614	26,276	28,034	15,186	35,305	35,305	35,305	36,118	813
514200 RETIREMENT-COUNTY SHARE	23,419	24,447	25,028	14,041	30,882	30,882	30,882	31,577	695
514400 HEALTH INSURANCE COUNTY SHARE	72,697	72,707	73,032	45,450	123,562	123,562	123,562	125,659	2,097
514500 LIFE INSURANCE COUNTY SHARE	54	43	53	29	65	65	65	65	0
514600 WORKERS COMPENSATION	2,931	3,513	4,322	2,238	4,913	4,913	4,913	5,725	812
514800 UNEMPLOYMENT	0	1,814	0	0	0	0	0	0	0
520900 CONTRACTED SERVICES	431	439	3,599	529	2,500	2,500	2,500	4,000	1,500
521800 PURCHASED SERVICES	0	40,585	0	22	0	0	0	0	0
522100 WATER TREATMENT	5,076	5,130	7,087	3,860	5,510	5,510	5,510	5,510	0
522500 TELEPHONE	2,404	2,372	2,528	1,447	3,500	3,500	3,500	3,500	0
531100 POSTAGE AND BOX RENT	2,028	2,238	2,189	1,357	3,000	3,000	3,000	3,000	0
531200 OFFICE SUPPLIES AND EXPENSE	7,179	3,209	1,915	1,973	6,000	6,000	2,500	2,500	-3,500
531800 MIS DEPARTMENT CHARGEBACKS	7,764	5,498	-373	4,312	10,757	10,757	10,757	8,807	-1,950
532800 TRAINING AND INSERVICE	4,733	4,170	3,845	1,438	5,000	5,000	5,000	5,000	0
533200 MILEAGE	1,753	1,565	1,414	248	2,000	2,000	2,000	2,000	0

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: ENVIRONMENTAL HEALTH</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>10048410 ENVIRONMENTAL HEALTH PROGRAM</b>									
533500 MEALS AND LODGING	3,506	3,095	3,158	785	2,462	2,462	2,462	2,462	0
534800 EDUCATIONAL SUPPLIES	0	0	0	0	2,500	2,500	2,500	2,500	0
534900 PROJECT SUPPLIES	2,042	4,068	6,944	3,646	3,058	380,760	5,000	5,000	-375,760
535100 VEHICLE FUEL	1,596	2,143	2,286	772	2,500	2,500	2,500	2,500	0
535200 VEHICLE MAINTENANCE AND REPAIR	1,961	178	947	2,287	2,500	2,500	2,500	2,500	0
537900 LICENSE/CERTIFICATION RENEWALS	0	450	0	0	500	500	500	500	0
551000 INSURANCE	659	631	742	0	1,000	1,000	1,000	1,000	0
581900 CAPITAL OUTLAY	0	45,236	0	0	0	0	0	0	0
<b>TOTAL ENVIRONMENTAL HEALTH PROGRAM</b>	<b>513,509</b>	<b>615,176</b>	<b>551,167</b>	<b>307,634</b>	<b>709,013</b>	<b>1,086,715</b>	<b>707,455</b>	<b>722,052</b>	<b>-364,663</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-652,272</b>	<b>-688,105</b>	<b>-675,100</b>	<b>-256,271</b>	<b>-709,013</b>	<b>-1,086,715</b>	<b>-672,007</b>	<b>-722,052</b>	<b>-364,663</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>513,509</b>	<b>615,176</b>	<b>551,167</b>	<b>307,634</b>	<b>709,013</b>	<b>1,086,715</b>	<b>707,455</b>	<b>722,052</b>	<b>-364,663</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-138,763</b>	<b>-72,929</b>	<b>-123,933</b>	<b>51,363</b>	<b>0</b>	<b>0</b>	<b>35,448</b>	<b>0</b>	

## Justice, Diversion, & Support

<b>Department Vision - Where the department would ideally like to be</b>
The Sauk County Criminal Justice Division seeks to ensure a criminal justice system that is fair and just: A system supporting a safe and healthy community for the residents of Sauk County; A system offering accessible opportunities for individuals to change the direction of their lives; A system making evidence based, data-driven choices to ensure that the public's resources are used responsibly.
<b>Department Mission - Major reasons for the department's existence and purpose in County government</b>
The Sauk County Criminal Justice Division will use data-driven, evidence-based practices to inform decision making and will examine and respond to the root causes of crime, in an effort to reduce crime, create a safer community, and provide effective treatment for individuals and families involved in the Sauk County Criminal Justice System. The Criminal Justice Department will improve communication between participating agencies and use a collaborative approach to respond to criminal conduct and to provide coordinated services.
<b>Elements of Countywide Mission Fulfilled</b>
Provide fiscally responsible / essential services Promote safe community Encourage economic development Development of cultural, social, and community values
<b>Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board</b>
General Government - Place making and economic development
General Government - Criminal Justice Coordinating Council and stepping up initiative
Health and Human Services - Commitment to Health Care Center
Health and Human Services - Peer learning groups
Health and Human Services - Visiting nurses / home health care / isolated individuals
Health and Human Services - Medical assisted treatment program
Health and Human Services - Comprehensive community services
Justice & Public Safety - Coroner's Office and budget
Justice & Public Safety - Emergency response and preparedness
Justice & Public Safety - Diversion programs / alternatives to incarceration
Justice & Public Safety - Criminal Justice Coordinating Council release planning and re-entry
Outside Issues - Affordable/low income housing
Outside Issues - Workforce development
Outside Issues - Transportation
Outside Issues - Communication - into and with the community
Outside Issues - Homelessness

## Justice, Diversion, & Support

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
<p>Increase opportunities for justice-involved individuals to become productive members of the community.</p>	<p>Referral/Enrollment/Admission to JDS Programs Increase Track Adult Treatment Court Graduations Track Substance Use Diversion and Support (SUDS) Program completions Track Learning Center GED passing test scores</p>	<ol style="list-style-type: none"> <li>1. Streamlined referral processes are in place to refer eligible participants to JDS programs</li> <li>2. Referrals are processed and participants enrolled in a timely manner</li> <li>3. 75% of Adult Treatment Court participants complete programming and graduate</li> <li>4. Refer 100% able bodied unemployed people enrolled in the PreBooking and Diversion (SUDS) program to Job Service/Work Force Development Programs</li> <li>5. 60% of accepted SUDS referrals will have a Compass Core Assessment completed to identify needs and risk.</li> <li>6. 100% of enrolled SUDS participants will complete an American Society of Addiction Medicine Assessment (ASAM) to determine the level of care.</li> <li>7. Learning Center will have 5 participants will test for GED/HSED every quarter</li> <li>8. 100% of the Learning Center participants complete a GED Orientation and are referred to the Job Service/Work Force Development Programs</li> <li>9. The Learning Center will conduct Pre and Post surveys on 100% of participants to identify barriers and improve economic self-sufficiency, tracking progress.</li> <li>10. Work with Jail staff through new technology equipment to implement inmate/Huber programming ( Drug and Alcohol Prevention groups, Anger and Stress Management, Parenting , Domestic Violence Prevention, Life skills, Budgeting and Fiscal Assistance)</li> </ol>	<p>12/31/2020</p>
<p>Increase community awareness of Justice, Diversion, and Support programs and how they add value to the community</p>	<p>Track when, where, and to whom marketing materials are distributed and restocked.</p>	<ol style="list-style-type: none"> <li>1. Increase referrals to all JDS programs by 25%</li> <li>2. Increase the number of outreach interactions and educational communications to community members by 20%</li> <li>3. Conduct comprehensive community education campaign to educate residents and policy makers about social determinants of health and criminal justice reform. Focus on historically marginalized justice involved individuals. ( Quarterly newspaper articles, and human interest stories, radio interviews, social media, etc.)</li> <li>4. Develop a ROI sheet to support cost saving with JDS programming and addressing Stepping Up Initiatives 4 major objectives: Decrease Jail Incarceration, Decrease Length of Stay, Decrease Recidivism, and Increase Referrals to Behavioral Health</li> <li>5. Provide Education to community groups/ partners/ stakeholders to reduce stigma of mental health/ substance use disorders, and inform about the Social Determinants of Health (Monthly Flyer?)</li> <li>6. Develop a Website presence with relevant information housed in a format readily navigated</li> </ol>	<p>12/31/2020</p>
<p>Improve public safety and health equity for JDS Program Participants</p>	<p>Recidivism Rates JDS Program Participants have a reduced recidivism rate compared to peers Social Determinants of Health Data: Employment, Job Training, Health Insurance, Education, housing stability, access to transportation, food security, behavioral health services Drug and Alcohol Relapse Prevention Safety Plans</p>	<ol style="list-style-type: none"> <li>1. Compare recidivism rates of referred and enrolled to referred and denied after 6, 12, 24, and 36 months (regardless of graduation).</li> <li>2. 100% of ATC and SUDS participants will have a developed Safety Plan</li> <li>3. Increase social connectivity by improving employment rates which improves health outcomes and decreases reliance on social programming</li> <li>4. Increase opportunities for all justice-involved individuals to become productive and thriving members of the community.</li> <li>5. Decrease or eliminate opioid use among participants who complete our programming by providing referrals to community treatment providers and in conjunction with Medical Assisted Therapy (MAT) services.</li> </ol>	<p>Ongoing</p>

## Justice, Diversion, & Support

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 BUDGET	FTE's	Key Outcome Indicator(s)	
Justice, Diversion, & Support	JDS works with the Sauk County Criminal Justice Coordinating Council to protect and enhance the health, welfare, and safety of it's residents in efficient and cost effective ways, and to create policy initiatives that address the complex issues associated with justice-involved individuals.		User Fees / Misc.	\$0	1.67	1. Conduct at least 6 community education/outreach events; 2. Identify 5 individuals with lived experience or professionals with relevant expertise to participate in at least 5 Criminal Justice Coordinating Committee (CJCC ) meetings. 3. Offer Crisis Intervention Team (CIT) training for 50% of law enforcement and parole officers.
			Grants	\$0		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$134,678		
			Operating Expenses	\$25,628		
			<b>TOTAL EXPENSES</b>	<b>\$160,306</b>		
<b>COUNTY LEVY</b>	<b>\$160,306</b>					
Adult Treatment Court - Treatment, Alternatives, and Diversion (TAD) Grant & Tax Levy	Connect participants with treatment and develop life skills to help prevent them returning in the criminal justice system. Completing the program and applying the knowledge can help rebuild a stable and healthy life.		User Fees / Misc.	\$4,000	2.33	1. Enroll 30 individuals in Adult Treatment Court for 2021. 2. 100% of newly enrolled participants will be referred and have an American Society of Addiction Medicine (ASAM) substance use assessment completed. 3. Connect 100% of participants with Behavioral Health/Treatment. 4. 100% of participants will participate in random drug testing. 5. 75% of ATC Graduates have no new criminal
			Grants	\$155,644		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$159,644</b>		
			Wages & Benefits	\$177,668		
			Operating Expenses	\$132,328		
			<b>TOTAL EXPENSES</b>	<b>\$309,996</b>		
<b>COUNTY LEVY</b>	<b>\$150,352</b>					
Substance Use Diversion and Support Program (SUDS) - Pre-Booking Diversion Grant	To divert low and medium risk individuals with substance use/abuse disorders from being processed into the criminal justice system. Connection is made with treatment and other supportive services to break the cycles of addiction and incarceration.		User Fees / Misc.	\$0	1.00	1. Enroll 50 individuals into the SUDS -Pre-Booking Diversion program in 2021. 2. 100% of accepted referrals will complete a American Society of Addiction Medicine (ASAM) substance use assessment. 3. 65% of enrolled participants complete the program.
			Grants	\$87,000		
			<b>TOTAL REVENUES</b>	<b>\$87,000</b>		
			Wages & Benefits	\$74,207		
			Operating Expenses	\$34,217		
			<b>TOTAL EXPENSES</b>	<b>\$108,424</b>		
			<b>COUNTY LEVY</b>	<b>\$21,424</b>		
Education Navigation-Learning Center - SSM Health Partnership	To help justice-involved individuals obtain their GED or High School Equivalency Diploma (HSED) through tutoring. Education is a proven way to increase employment, stability, and reduce recidivism.		User Fees / Misc.	\$0	0.75	1. Enroll 20 justice-involved individuals into the Educational Navigation Program. 2. 100% of enrolled participants attended a minimum of 5 tutoring sessions. 3. 50% of enrolled participants improve their employment status.
			Grants	\$71,000		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$71,000</b>		
			Wages & Benefits	\$47,026		
			Operating Expenses	\$23,974		
			<b>TOTAL EXPENSES</b>	<b>\$71,000</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					

## Justice, Diversion, & Support

Re-Entry Services	Funding reallocated to other County Projects. Identify and apply for grants and/or other funding opportunities to implement program.		User Fees / Misc.	\$0	-
			Grants	\$0	
			Use of Carryforward	\$0	
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			Wages & Benefits	\$0	
			Operating Expenses	\$0	
<b>TOTAL EXPENSES</b>	<b>\$0</b>				
			<b>COUNTY LEVY</b>	<b>\$0</b>	
Pre-Trial Monitoring	Program on hold till Re-Entry Position is filled. Pre- Trial Monitoring program would be put in place after bond has been determined. Individuals would be monitored for bond compliance including Automated Breathalyzer Kiosk testing. Program would look to provide individual accountability and increase compliance for individuals appearing at court date.		User Fees / Misc.	\$0	-
			Grants	\$0	
			Use of Carryforward	\$0	
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			Wages & Benefits	\$0	
			Operating Expenses	\$0	
<b>TOTAL EXPENSES</b>	<b>\$0</b>				
			<b>COUNTY LEVY</b>	<b>\$0</b>	
Outlay			User Fees / Misc.	\$0	-
			Grants	\$0	
			Use of Carryforward	\$0	
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			Wages & Benefits	\$0	
			Operating Expenses	\$0	
<b>TOTAL EXPENSES</b>	<b>\$0</b>				
			<b>COUNTY LEVY</b>	<b>\$0</b>	
Totals			<b>TOTAL REVENUES</b>	<b>\$317,644</b>	5.75
			<b>TOTAL EXPENSES</b>	<b>\$649,726</b>	
			<b>COUNTY LEVY</b>	<b>\$332,082</b>	

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimated	2021 Budget
Community Outreach events for JDS Programs	5	10	15
Highest Treatment Court Participant Enrollment	22	20	30
Adult Treatment Court Graduates	5	8	10
# of monthly CJCC meetings that meet quorum	Unknown	6	8
Percentage of enrolled SUDS participants will be referred for an American Society of addiction Medicine assessment (ASAM) to determine t	NA	100%	100%
Percentage of care management plans developed for SUDS enrollees	NA	75%	75%
Percentage of enrolled SUDS participants who complete program and are diverted from justice system.	6.75%	50%	55%
Highest number of participants in SUDS - Pre-booking Diversion Program - (snapshot of caseload at an average time)	8	24	30
Number of people referred to SUDS	85 (1.5 years)	60	75
Number of individuals enrolled in SUDS	27 (1.5 years)	40	50
Percentage of accepted SUDS referrals will have a Compass Core Assessment completed to identify needs and risk.	0	60%	60%
Percentage of law enforcement/parole officers trained in Crisis Intervention Team (CIT) Training in Sauk County ( 2018 trained 25, 2019	Unknown	Unknown	50%
Number of individuals provided GED/HSED tutoring	NA	10	20
Number of GED/HSED Tests successfully completed	NA	5	10

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimated	2021 Budget
Treatment Court - Recidivism Rates of Successful Graduates @ 0 - 6 mo. month post program completion	Drug Court is impacting sobriety and demonstrating no new criminal convictions six months post programming.	0%	0%	0%
Treatment Court - Recidivism Rates of Successful Graduates @ 7 - 12 month post program completion	Drug Court is impacting long sobriety and demonstrating no new criminal convictions one year post programming.	0%	0%	0%
Treatment Court - Recidivism Rates of Successful Graduates @ 13 - 24 month post program completion	Drug Court is impacting long term sobriety and demonstrating no new criminal convictions two years post programming. (National Average of Rearrests for Treatment Court Graduates is 27.5% with 2 years of graduation)	N/A	6%	<25%
Treatment Court - Recidivism Rates of Successful Graduates @ 25 - 36 month post program completion	Drug Court is impacting long term sobriety and demonstrating no new criminal convictions three years post programming.	N/A	11%	<25%
Pre-Booking Diversion - Rate of completion for individuals referred through law enforcement contact/criminal behavior	Pre-Booking Diversion is diverting individuals from being criminally charged for misdemeanor or ordinance offenses motivated by addiction	N/A	75%	75%
Pre-Booking Diversion - Rate of completion for individuals referred through social contact	Pre-Booking Diversion is connecting individuals with a known substance use disorder with treatment and intensive case management to prevent future criminal behavior	N/A	10%	30%
CJCC meetings - Obtain quorum for 9/12 monthly meetings (Meetings on hold from March - July due to COVID)	To demonstrate member commitment and avoid unnecessary delays in committee action	Unknown	60%	75%

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: Justice, Diversion, & Support**

**Changes and Highlights to the Department's Budget:**

Change 1: Re-Entry services program was included in 2020 budget, but is not included in 2021.  
Change 2: Pre-Trial diversion/monitoring is not included in 2021.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>			Re-Entry Services	Pre-Trial		
Tax Levy	395,494	(13,412)		(50,000)		332,082
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	515,233	2,411	(200,000)			317,644
<b>Total Funding</b>	<b>910,727</b>	<b>(11,001)</b>	<b>(200,000)</b>	<b>(50,000)</b>	<b>0</b>	<b>649,726</b>
Labor Costs	530,624	(16,347)	(80,698)			433,579
Supplies & Services	380,103	5,346	(119,302)	(50,000)		216,147
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>910,727</b>	<b>(11,001)</b>	<b>(200,000)</b>	<b>(50,000)</b>	<b>0</b>	<b>649,726</b>

**Issues on the Horizon for the Department:**

Identify and write grants to fund the Re-Entry program  
Treatment Alternatives Diversion (TAD) grant funding will end the end of 2021 – We will need to rewrite a competitive grant to get more funding.  
Pre-Booking & Diversion grant (SUDS) ends 3/31/2022. Will need to find another way to fund that program as well.  
Educational Navigator Funding will end 2021 (unless SSM Health decides to continue.)



SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Justice, Diversion, & Support

Program # -->	1	2	3	4	5	6	7	8	Dept
Short Program Name -->	JDS (Tx Levy)	Treatment Court TAD Grant	PreBooking Diversion Grant	SSM Health Education	Re-Entry Services	Pre-Trial Monitoring	OUTLAY	0	Total \$

Is the Program Mandated?	NO	NO	NO	NO	NO	0	0	0	
Statutory Reference									

REVENUES

1. User Fee Revenues (Attach Fee Schedules)									\$0
Operating After Revocation Fees									\$0
Treatment Court User Fees		4,000							\$4,000
									\$0
									\$0
2. Grants (List)									\$0
Treatment Alternatives & Diversion		155,644							\$155,644
Pre-Booking Diversion			87,000						\$87,000
SSM Health			0	71,000					\$71,000
CDBG					0				\$0
									\$0
									\$0
									\$0
3. Use of Carryfwd / Fund Balance									\$0
4. Other Revenues									\$0
5. TOTAL REVENUES	\$0	\$159,644	\$87,000	\$71,000	\$0	\$0	\$0	\$0	\$317,644

EXPENSES

6. Wages, Salaries, Benefits	134,678	177,668	74,207	47,026	0	0	0	0	\$433,579
7. Other Expenses	25,628	132,328	34,217	23,974	0	0	0	0	\$216,147
8. TOTAL EXPENSES	\$160,306	\$309,996	\$108,424	\$71,000	\$0	\$0	\$0	\$0	\$649,726

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$160,306	\$150,352	\$21,424	\$0	\$0	\$0	\$0	\$0	\$332,082
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Fund: GENERAL FUND Department: JUSTICE, DIVERSION, & SUPPORT	2017 Actual	2018 Actual	2019 Actual	2020 6 Months Actual	2020 Originally Adopted Budget	2020 Amended Budget	2020 Estimated	2021	\$ Change
									2020 Amended To 2021
<b>10027 JUSTICE, DIVERSION, &amp; SUPPORT</b>									
411100 GENERAL PROPERTY TAXES	-276,079	-363,042	-397,461	-197,747	-395,494	-395,494	-395,494	-332,082	-63,412
422160 HO-CHUNK GAMING GRANT	-7,000	0	0	0	0	0	0	0	0
424275 TREATMENT ALTERNATIVES & DIVER	-75,642	-157,824	-83,866	-41,557	-116,733	-116,733	-130,077	-155,644	38,911
424276 PRE-BOOKING DIVERSION	0	-45,295	-76,040	-67,603	-100,000	-100,000	-100,000	-87,000	-13,000
424496 SSM HEALTH GRANT	0	0	0	-94,500	-94,500	-94,500	-94,500	-71,000	-23,500
425662 CDBG CLOSE GRANT	0	0	0	0	-200,000	-200,000	0	0	-200,000
425971 NE WIS AREA HLTH ED CENTER	0	-150	0	0	0	0	0	0	0
451211 OP AFTER REVOCATION PROG FEES	-7,559	-7,110	-1,435	-185	0	0	0	0	0
451212 TREATMENT COURT USER FEES	-2,265	-4,062	-5,515	-1,696	-4,000	-4,000	-4,000	-4,000	0
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	0	-55,389	0	0	-55,389
<b>TOTAL JUSTICE, DIVERSION, &amp; SUPPORT</b>	<b>-368,545</b>	<b>-577,483</b>	<b>-564,317</b>	<b>-403,287</b>	<b>-910,727</b>	<b>-966,116</b>	<b>-724,071</b>	<b>-649,726</b>	<b>-316,390</b>
<b>10027133 JUSTICE, DIVERSION, &amp; SUPPORT</b>									
511100 SALARIES PERMANENT REGULAR	51,322	108,556	110,242	162,128	353,169	353,169	305,452	290,599	-62,570
511200 SALARIES-PERMANENT-OT SUDS	0	0	0	127	0	0	0	0	0
512100 WAGES-PART TIME	0	0	27,524	17,734	33,123	33,123	32,476	34,398	1,275
512200 WAGES-PART TIME-OVERTIME	0	0	0	506	0	0	506	0	0
514100 FICA & MEDICARE TAX	3,927	7,885	9,964	13,180	29,552	29,552	25,395	24,862	-4,690
514200 RETIREMENT-COUNTY SHARE	3,282	7,096	8,522	11,540	26,076	26,076	22,408	21,937	-4,139
514400 HEALTH INSURANCE COUNTY SHARE	0	17,618	23,433	29,803	85,293	85,293	67,431	58,697	-26,596
514500 LIFE INSURANCE COUNTY SHARE	3	15	21	83	114	114	147	125	11
514600 WORKERS COMPENSATION	29	421	677	1,515	3,296	3,296	2,628	2,961	-335
520900 CONTRACTED SERVICES	0	0	9,287	32,088	203,370	244,160	115,619	42,067	-202,093
520912 URINE ANALYSIS	0	0	292	16,178	37,982	37,982	24,904	31,000	-6,982
520913 TREATMENT	0	0	4,035	4,454	23,000	35,299	5,547	20,000	-15,299
520914 MONITORING	0	0	0	664	17,000	17,000	1,500	7,000	-10,000
520915 SCRAM	0	0	0	486	0	0	500	1,000	1,000
522500 TELEPHONE	1,184	679	1,108	1,364	2,055	2,055	2,400	3,840	1,785
528600 TRANSPORTATION	0	0	0	2,465	2,500	4,800	2,465	500	-4,300
531100 POSTAGE AND BOX RENT	48	25	43	43	120	120	300	400	280
531200 OFFICE SUPPLIES AND EXPENSE	1,776	782	1,874	4,707	15,041	15,041	7,404	6,400	-8,641
531800 MIS DEPARTMENT CHARGEBACKS	2,596	3,779	12,998	9,239	17,223	17,223	17,223	18,336	1,113
532500 SEMINARS AND REGISTRATIONS	360	5,230	1,488	17,096	8,880	8,880	7,225	0	-8,880
532800 TRAINING AND INSERVICE SUDS	0	0	0	0	0	0	0	9,500	9,500
533200 MILEAGE	112	245	47	166	9,785	9,785	800	3,000	-6,785
533500 MEALS AND LODGING	8	128	333	4,655	3,500	3,500	4,656	2,200	-1,300
534800 EDUCATIONAL SUPPLIES	0	0	0	1,042	0	0	1,300	7,564	7,564
534801 MARKETING	0	0	0	0	0	0	0	10,500	10,500
535100 VEHICLE FUEL / OIL	0	0	228	25	0	0	100	1,000	1,000
535200 VEHICLE MAINTENANCE AND REPAIR	0	0	998	151	0	0	300	500	500

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: JUSTICE, DIVERSION, &amp; SUPPORT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>10027133 JUSTICE, DIVERSION, &amp; SUPPORT</b>									
537500 PROGRAM INCENTIVES & EXPENSES	228	0	2,066	7,942	16,500	16,500	19,943	9,000	-7,500
538130 HOUSING ASSISTANCE	0	0	575	17,318	22,648	22,648	29,993	34,000	11,352
538140 CLIENT SHELTER AND CLOTHING	0	0	0	6,110	0	0	6,200	8,340	8,340
538530 OUTREACH AND DEVELOPMENT	0	400	0	0	500	500	0	0	-500
<b>TOTAL JUSTICE, DIVERSION, &amp; SUPPORT</b>	<b>64,874</b>	<b>152,860</b>	<b>215,758</b>	<b>362,810</b>	<b>910,727</b>	<b>966,116</b>	<b>704,822</b>	<b>649,726</b>	<b>-316,390</b>
<b>10027135 TREATMENT COURT</b>									
511100 SALARIES PERMANENT REGULAR	95,453	94,968	107,285	0	0	0	0	0	0
511200 SALARIES-PERMANENT-OVERTIME	850	0	14	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	6,986	7,005	7,911	0	0	0	0	0	0
514200 RETIREMENT-COUNTY SHARE	6,106	6,268	7,036	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	26,549	4,613	7,953	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	64	41	62	0	0	0	0	0	0
514600 WORKERS COMPENSATION	920	1,042	1,348	0	0	0	0	0	0
520900 CONTRACTED SERVICES	0	0	6,885	0	0	0	0	0	0
520912 URINE ANALYSIS	46,062	44,995	49,850	0	0	0	0	0	0
520913 TREATMENT	4,045	3,370	7,701	0	0	0	0	0	0
520914 MONITORING	5,079	5,354	4,336	0	0	0	0	0	0
522500 TELEPHONE	0	911	568	0	0	0	0	0	0
528600 TRANSPORTATION	13,200	4,000	2,700	0	0	0	0	0	0
531100 POSTAGE AND BOX RENT	0	46	46	0	0	0	0	0	0
531200 OFFICE SUPPLIES AND EXPENSE	646	3,495	5,593	0	0	0	0	0	0
531800 MIS DEPARTMENT CHARGEBACKS	0	2,970	6,037	0	0	0	0	0	0
532500 SEMINARS AND REGISTRATIONS	380	2,160	3,835	0	0	0	0	0	0
533200 MILEAGE	284	391	38	0	0	0	0	0	0
533500 MEALS AND LODGING	30	1,322	1,016	0	0	0	0	0	0
537500 PROGRAM INCENTIVES	1,752	1,925	2,935	0	0	0	0	0	0
538130 HOUSING ASSISTANCE	12,630	18,685	7,675	0	0	0	0	0	0
<b>TOTAL TREATMENT COURT</b>	<b>221,035</b>	<b>203,562</b>	<b>230,824</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>10027136 OPERATING AFTER REVOCATION</b>									
520911 OAR DIVERSION	46,064	45,539	7,190	0	0	0	0	0	0
<b>TOTAL OPERATING AFTER REVOCATION</b>	<b>46,064</b>	<b>45,539</b>	<b>7,190</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>10027137 PRE-BOOKING DIVERSION</b>									
511100 SALARIES PERMANENT REGULAR	0	22,476	57,072	0	0	0	0	0	0
511200 SALARIES-PERMANENT-OVERTIME	0	0	7	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	0	1,665	4,169	0	0	0	0	0	0
514200 RETIREMENT-COUNTY SHARE	0	1,502	3,739	0	0	0	0	0	0

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: JUSTICE, DIVERSION, &amp; SUPPORT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>10027137 PRE-BOOKING DIVERSION</b>									
514400 HEALTH INSURANCE COUNTY SHARE	0	2,080	7,283	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	0	7	15	0	0	0	0	0	0
514600 WORKERS COMPENSATION	0	258	714	0	0	0	0	0	0
520900 CONTRACTED SERVICES	0	2,875	0	0	0	0	0	0	0
520912 URINE ANALYSIS	0	73	491	0	0	0	0	0	0
520913 TREATMENT	0	175	553	0	0	0	0	0	0
522500 TELEPHONE	0	350	537	0	0	0	0	0	0
528600 TRANSPORTATION	0	0	2,950	0	0	0	0	0	0
531200 OFFICE SUPPLIES AND EXPENSE	0	6,170	2,801	0	0	0	0	0	0
531500 FORMS AND PRINTING	0	34	52	0	0	0	0	0	0
531800 MIS DEPARTMENT CHARGEBACKS	0	6,469	15,400	0	0	0	0	0	0
532500 SEMINARS AND REGISTRATIONS	0	654	294	0	0	0	0	0	0
532800 TRAINING	0	2,250	0	0	0	0	0	0	0
533100 VEHICLE EXPENSES	0	0	88	0	0	0	0	0	0
533200 MILEAGE	0	555	206	0	0	0	0	0	0
533500 MEALS AND LODGING	0	822	516	0	0	0	0	0	0
535100 VEHICLE FUEL / OIL	0	0	184	0	0	0	0	0	0
538130 HOUSING ASSISTANCE	0	0	1,827	0	0	0	0	0	0
538140 CLIENT SHELTER AND CLOTHING	0	0	1,650	0	0	0	0	0	0
<b>TOTAL PRE-BOOKING DIVERSION</b>	<b>0</b>	<b>48,415</b>	<b>100,549</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>10027138 PRE-TRIAL DIVERSION</b>									
520900 CONTRACTED SERVICES	0	0	9,210	0	0	0	0	0	0
<b>TOTAL PRE-TRIAL DIVERSION</b>	<b>0</b>	<b>0</b>	<b>9,210</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-368,545</b>	<b>-577,483</b>	<b>-564,317</b>	<b>-403,287</b>	<b>-910,727</b>	<b>-966,116</b>	<b>-724,071</b>	<b>-649,726</b>	<b>-316,390</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>331,974</b>	<b>450,375</b>	<b>563,531</b>	<b>362,810</b>	<b>910,727</b>	<b>966,116</b>	<b>704,822</b>	<b>649,726</b>	<b>-316,390</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-36,571</b>	<b>-127,108</b>	<b>-786</b>	<b>-40,477</b>	<b>0</b>	<b>0</b>	<b>-19,249</b>	<b>0</b>	

## Public Health

### Department Vision - Where the department would ideally like to be

Everyone in Sauk County lives the healthiest life possible.

### Department Mission - Major reasons for the department's existence and purpose in County government

Enhance the conditions that support optimal health and well-being for all people in Sauk County.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Stewardship of natural resources  
 Development of cultural, social, and community values  
 Encourage economic development

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Criminal Justice Coordinating Council and stepping up initiative

General Government - Cooperation

Conservation, Development, Recreation, Culture, and Education - Groundwater study

Conservation, Development, Recreation, Culture, and Education - Comprehensive Plan Update

Conservation, Development, Recreation, Culture, and Education - Protect air, water, and land

Health and Human Services - Commitment to Health Care Center

Health and Human Services - Peer learning groups

Health and Human Services - Visiting nurses / home health care / isolated individuals

Health and Human Services - Medical assisted treatment program

Health and Human Services - Comprehensive community services

Justice & Public Safety - Coroner's Office and budget

Justice & Public Safety - Emergency response and preparedness

Justice & Public Safety - Diversion programs / alternatives to incarceration

Justice & Public Safety - Criminal Justice Coordinating Council release planning and re-entry

Outside Issues - Affordable/low income housing

Outside Issues - Workforce development

Outside Issues - Transportation

Outside Issues - Communication - into and with the community

Outside Issues - Homelessness

## Public Health

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Improve dental health in school-aged children.	% of children in eligible schools who receive sealants, fluoride treatment, oral hygiene education and are connected to a dentist if urgent needs are present.	1. Sealants will be applied to 2,000 Sauk County children in 18 schools. 2. 100% of children with urgent dental needs will be connected with a dentist and receive care.	12/31/2021
Improve the opportunities for children and their caregivers to thrive.	<ol style="list-style-type: none"> <li>1. Number of children ages 0-5 receiving services.</li> <li>2. Number of behavioral health and/or social support referrals resulting in care.</li> <li>3. 19-35 month rates of Hib, MMR, polio immunizations.</li> <li>4. Kindergarten vaccination rates.</li> <li>5. Birth outcomes.</li> <li>6. Teen pregnancy rate.</li> <li>7. Preterm birth rate.</li> <li>8. Low birth weight rate.</li> <li>9. Overall birth rate.</li> <li>10. Infant mortality rate.</li> <li>11. Access to prenatal care.</li> <li>12. Incarceration rates of parents of children aged 0-17 years.</li> <li>13. WIC caseload.</li> <li>14. Breastfeeding rates.</li> <li>15. Social determinants of health data (parental employment, job training, education, housing stability, access to transportation, food access).</li> <li>16. Father involvement.</li> <li>17. Infant and child injury rates.</li> <li>18. Adolescent death rate.</li> <li>19. Household smoking rates.</li> <li>20. Teen suicide rates.</li> <li>21. Adolescent vaccination rates.</li> <li>22. Children (6 mos. - 17 years) influenza vaccination rates.</li> <li>23. Adult influenza vaccination rate.</li> <li>24. Percentage of private providers who have vaccination coverage levels measured annually.</li> </ol>	<ol style="list-style-type: none"> <li>1. Increase the number of children age 3-5 connected to public health interventions by 75% by December 31, 2021.</li> <li>2. Increase behavioral health and social support referrals for caregivers by 30% by December 31, 2021.</li> <li>3. Conduct on-site education with at least 10 private providers to normalize vaccinations and increase provider-specific vaccination rates to national standards.</li> <li>4. Educate 100% of school nurses and licensed day care facilities to normalize vaccinations, decrease waivers, and increase vaccination rates.</li> <li>5. Conduct comprehensive, multi-media, culturally-appropriate public awareness campaign to educate community on risks of influenza and safety of the influenza vaccine, with special focus on immunocompromised, very young, and elderly residents.</li> <li>6. Meet or exceed all State immunization goals for 2020.</li> <li>7. Increase access to vaccines by providing vaccines to any resident who arrives at the SCHD during business hours, regardless of posted immunization clinic.</li> <li>8. Provide Hep A vaccines in the jail on a monthly basis.</li> <li>9. Provide Hep A vaccines to uninsured and underinsured adults at community events, SCHD locations, and special outreach events.</li> <li>10. Hold at least 1 open community forum to discuss vaccine hesitancy and identify common ground.</li> <li>11. Collect and analyze birth data on a quarterly basis to identify trends.</li> <li>12. Identify poor birth outcomes (low birth weight, pre-term birth, infant mortality, maternal mortality) from available data.</li> <li>13. Implement at least 4 public awareness and/or education campaigns to address infant and child health issues, including safe sleep, early prenatal care, and childhood injuries.</li> <li>14. Increase the proportion of employers who have worksite lactation support programs across the county.</li> <li>15. Provide education and support to jail management and staff to improve maternal child interactions with incarcerated individuals on a case by case basis.</li> <li>16. Reduce unintended teen pregnancy by 10% through provider and community education and referral to LARCs and other family planning services.</li> <li>17. Decrease teen suicide rate by providing evidence-based trainings to at least 500 members of the community.</li> <li>18. Engage community coalition to support policy and systems changes designed to reduce youth and farmer suicide.</li> <li>19. Working with partners, distribute at least 200 gun locks to residents.</li> <li>20. Working with partners, distribute at least 1,000 medication lock boxes to residents.</li> </ol>	12/31/2021
Improve community resiliency to recover from an outbreak or disaster.	<ol style="list-style-type: none"> <li>1. Implementation progress on State Public Health Emergency Preparedness Plan (PHEP).</li> <li>2. Number of Emergency Management (EM) trainings provided.</li> <li>3. Number of emergency preparedness exercises conducted.</li> <li>4. Percentage of employees with completed ICS trainings.</li> <li>5. Number of declared public health emergencies.</li> <li>6. Percentage of staff responding to call-down within allocated timeframe.</li> <li>7. Revision of Pandemic Response Plan, accounting for improvements identified from COVID-19 after action report.</li> </ol>	<ol style="list-style-type: none"> <li>1. Implement at least 75% of the new state PHEP plan.</li> <li>2. Engage at least 15 community emergency preparedness stakeholders to participate in revision of Pandemic Response Plan.</li> <li>3. Distribute Pandemic Response Plan through website, email, and community meetings to all local institutions and facilities.</li> <li>4. Conduct at least 1 exercise with SCHD staff.</li> <li>6. Train 100% of new staff in required ICS training within 60 days of hire.</li> <li>7. Develop public messaging templates for flood safety and health, influenza/COVID protection, and 75% of other priorities identified in Emergency Preparedness Plan.</li> <li>8. Maintain at least 20 trained volunteers to participate in public health emergencies through WEAVR system.</li> <li>9. Have 95% of assigned staff respond to call-down drill within allocated timeframe.</li> </ol>	12/31/2021

## Public Health

<p>Reduce communicable disease outbreaks through education, surveillance, treatment, investigation, and case follow up.</p>	<ol style="list-style-type: none"> <li>1. Number of cases of reportable illnesses.</li> <li>2. Percentage change in number of reportable illnesses.</li> <li>3. Percentage of cases successfully followed up.</li> <li>4. Number of defined outbreaks.</li> </ol>	<ol style="list-style-type: none"> <li>1. Follow up with 95% of all cases of reportable illness within State guidelines.</li> <li>2. Avoid measles outbreak through community and provider education about importance of vaccinations.</li> <li>3. Reduce sexually transmitted illness by 5% over 2020.</li> <li>4. As a community, provide age-appropriate vaccinations to 75% of children aged 0-24 months.</li> <li>5. Conduct comprehensive, multi-media community education campaign to educate residents and policy makers about STI prevention.</li> <li>6. Maintain COVID-19 response at levels that reduce number of new cases, community spread, positivity rate, and outbreaks, focused on long-term care facilities, educational institutions, and workplaces.</li> </ol>	<p style="text-align: center;">12/31/2021</p>
<p>Create a quality-focused organization</p>	<ol style="list-style-type: none"> <li>1. QI Metrics.</li> <li>2. QI training rates.</li> <li>3. Percentage of QI plan complete.</li> <li>4. Percentage of Strategic Plan complete.</li> </ol>	<ol style="list-style-type: none"> <li>1. Review and regularly update the Quality Improvement Plan.</li> <li>2. Develop outcome-based performance metrics for 100% of programs and services.</li> <li>3. Review monthly performance metrics and systematically identify opportunities for improvement.</li> <li>4. Provide QI training to 100% of staff within 60 days of hire, and ensure that 95% of all staff have received QI training annually.</li> <li>5. Conduct at least 2 formal QI projects annually, determined by comprehensive review of performance indicators.</li> <li>6. Create a comprehensive, 3-year Strategic Plan, to incorporate the Community Health Improvement Plan.</li> </ol>	<p style="text-align: center;">12/31/2021</p>
<p>Ensure a competent public health workforce</p>	<ol style="list-style-type: none"> <li>1. Training rates.</li> <li>2. Percentage of workforce development plans complete.</li> <li>3. Percentage of employees with timely performance evaluation and employee development plans in place.</li> </ol>	<ol style="list-style-type: none"> <li>1. Create a formal Workforce Development Plan.</li> <li>2. Develop training plans, with lists of required trainings, for 100% of all position titles.</li> <li>3. Provide required trainings for 100% of staff.</li> <li>4. Identify public health core competencies for 100% of position titles.</li> <li>5. Revise 75% of position descriptions to include public health core competencies.</li> <li>6. Create Team Engagement Committee, to include at least 4 non-management staff, to develop opportunities for team development and engagement.</li> </ol>	<p style="text-align: center;">12/31/2021</p>
<p>Improve preconception health of women.</p>	<ol style="list-style-type: none"> <li>1. Birth outcomes.</li> <li>2. Teen pregnancy rate.</li> <li>3. Preterm birth rate.</li> <li>4. Prenatal care rates.</li> <li>5. Social determinants of health data (parental employment, job training, education, housing stability, access to transportation, food access).</li> <li>6. Insurance status of females aged 13-45.</li> <li>7. Physician visit rates of women aged 13-45.</li> <li>8. Maternal mortality rate.</li> <li>9. Smoking rates.</li> </ol>	<ol style="list-style-type: none"> <li>1. Implement healthy weight initiative focused on young women and girls.</li> <li>2. Conduct at least 4 public awareness and/or education campaigns focused on women's preconceptional health.</li> <li>3. Provide convening leadership for the Reproductive Health Coalition with broad-based community stakeholders to develop policy improvements designed to support reproductive health among women of Sauk County.</li> <li>4. Provide at least 4 healthy cooking demonstrations at local Farmer's Markets.</li> <li>5. Provide medical nutrition therapy to 95% of high risk pregnant women enrolled in PNCC and NFP.</li> </ol>	<p style="text-align: center;">12/31/2021</p>

## Public Health

<p>Increase data and informatics capacity to inform community health strategy; improve data collection, management, and reporting to inform best practice interventions and policy/systems improvements.</p>	<p>1. YRBS Data: youth alcohol current use rate. 2. YRBS Data: Youth tobacco current use rate. 3. DHS Data Dashboard and Coroner Data: Overdose death rate. 4. Community Health Assessment data on social determinants, community perceptions, and needs.</p>	<p>1. Decrease the percent of Sauk County students in grades 6-12 who report past 30 day alcohol use by 15%, according to YRBS data. 2. Decrease the percentage of local retailers who sell alcohol products to minors by 25%. 3. Decrease the percent of Sauk County students in grades 6-12 who report past 30 day electronic cigarette use by 20%, according to YRBS data. 4. Decrease the percentage of local retailers who sell tobacco products to minors to 15%. 5. Increase the number of Sauk County municipalities that have comprehensive clean air ordinances by 50%, from 2 in 2020 to 3 in 2021. 6. Decrease overdose death rate by 20%. 7. Determine the percent of Sauk County overdose survivors who are connected to support services via the coordination of Overdose Response Teams and the promotion of ED2Recovery services; increase this rate by 50%. 8. Secure policy action of at least 3 local healthcare organizations to adopt policy to educate patients on safe storage and disposal of medications. 9. Provide Narcan and training to at least 250 people in Sauk County annually. 9. Collaborate with Sauk County school districts to conduct the YRBS or similar survey and create an aggregate county-level data set. 10. Conduct comprehensive, equity-focused Community Health Assessment and subsequent Health Improvement Plan with Healthy Sauk 2030 and the Data Council. 11. Report progress on CHA data and CHIP initiatives at least quarterly via online dashboard.</p>	<p style="text-align: center;">12/31/2021</p>
<p>Enhance community engagement and community ownership over defining community health priorities and solutions.</p>	<p>1. Number of agencies and community members engaged in development of Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP); representation of populations experiencing health disparities documented. 2. Procedure for engaging community in decision making in CHA and CHIP planned, implemented, and evaluated. 3. Number of CHA/CHIPP: surveys completed; focus groups and listening sessions held; meetings conducted of Healthy Sauk 2030, Data Council, and Community CHIPP events.</p>	<p>Engage community members and agencies, particularly those representing populations in Sauk County experiencing health disparities, to plan, implement, evaluate and disseminate a Community Health Assessment and Community Health Improvement Plan. Facilitate community and interagency collaboration through coordinating 3 teams using best practices for fostering engagement: the Sauk County Partnership for Prevention (facilitate at least 10 meetings annually); the Sauk County Overdose Death Review Team (facilitate at least 5 meetings annually); the Overdose Response Team planning group (facilitate at least 6 meetings in 2021); Healthy Sauk 2030 (facilitate at least 6 meetings annually; Data Council (facilitate at least 6 meetings annually); Reproductive Health Coalition (facilitate at least 6 meetings annually); Sauk Coalition on Activity and Nutrition (facilitate at least 6 meetings annually).</p>	<p style="text-align: center;">12/31/2021</p>
<p>Increase and diversify investment in Sauk County Public Health, including non-traditional funding and cost-sharing partnerships.</p>	<p>Number of grants and other funding opportunities applied for and received.</p>	<p>Secure at least an additional \$100,000 in external funding to support policy and systems change activities.</p>	<p style="text-align: center;">12/31/2021</p>
<p>Increase data and informatics capacity to inform community health strategy.</p>	<p>1. Number of Data Council meetings held. 2. Number of community partners engaged in Data Council. 3. CHA and CHIPP planned, implemented, and evaluated in collaboration with the Data Council. 4. Dashboard developed to track CHIPP progress.</p>	<p>1. Continue to develop and coordinate the Sauk County Data Council to increase data and informatics capacity to inform community health strategy, CHA, and CHIPP; hold at least five (5) meetings of the Data Council. 2. Develop a dashboard to track CHIPP progress toward goals and objectives, to be updated at least quarterly.</p>	<p style="text-align: center;">12/31/2021</p>



## Public Health

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget	FTE's	Key Outcome Indicator(s)	
Communicable Disease	The Health Department is statutorily required to investigate and report communicable disease to the Wisconsin Department of Health Services. Staff monitors and tracks reportable communicable disease cases, outbreaks and provides educational resources and follow-up surveillance. In the early months of 2020, we were faced with the COVID-19 pandemic, additionally. The involvement of Public health in this process is vital for disease control.	DHS Ch.145.17 & Wis. Stat. 252.185-19	User Fees / Misc.	\$0	1.78	100% of reportable communicable disease cases are tracked, assessed for investigation needs, and prevention activities are designed if data support the need.
			Grants	\$5,300		
			<b>TOTAL REVENUES</b>	<b>\$5,300</b>		
			Wages & Benefits	\$195,607		
			Operating Expenses	\$9,420		
			<b>TOTAL EXPENSES</b>	<b>\$205,027</b>		
<b>COUNTY LEVY</b>	<b>\$199,727</b>					
Tuberculosis Program	All tuberculosis (TB) cases, active, latent, and suspect cases are subject to Public Health for investigation, disease management and oversight. This oversight by Public Health allows us to provide patient education, ensure medication compliance in order to help reduce the spread of TB.	Wis. Stat. 252.07 DHS Ch. 145.08	User Fees / Misc.	\$3,500	0.31	100% of TB cases are tracked; high risk populations are educated and connected to testing and treatment if appropriate.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$3,500</b>		
			Wages & Benefits	\$29,619		
			Operating Expenses	\$4,238		
			<b>TOTAL EXPENSES</b>	<b>\$33,857</b>		
<b>COUNTY LEVY</b>	<b>\$30,357</b>					
Public Information and Communication	Information on public health programs is provided to the public through various outlets such as web site, Facebook, Twitter, press releases, public service announcements, community campaigns, community groups, parish nurses, and medical providers. Educational materials are distributed in the Public Health waiting room, the Aging and Disability Resource Center (ADRC) and local agencies throughout Sauk County. The Public Health nurses consult with school and clinic nurses, the Sauk County Jail, the Health Care Center, infection control practitioners in the hospitals and Ho Chunk Health Department.	DHS Ch. 140	User Fees / Misc.	\$0	0.77	Maintain at least 50% of the COVID-19 monthly page hits.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$89,574		
			Operating Expenses	\$3,550		
			<b>TOTAL EXPENSES</b>	<b>\$93,124</b>		
<b>COUNTY LEVY</b>	<b>\$93,124</b>					
Immunization	A fundamental role of public health is to assure residents receive appropriate immunizations so as to reduce preventable disease. An immunization coalition was started to share best practices with all health care providers. County data is evaluated and used to develop initiatives to increase immunization rates in Sauk County.	DHS Ch. 144 & 145	User Fees / Misc.	\$2,000	1.20	Meet or exceed State immunization rate targets through provider and community education, resulting in provision of at least 750 immunizations. Create plans to vaccinate 80% of population with 2 doses of COVID-19 vaccine within 12 weeks of vaccine release.
			Grants	\$15,899		
			<b>TOTAL REVENUES</b>	<b>\$17,899</b>		
			Wages & Benefits	\$127,646		
			Operating Expenses	\$13,659		
			<b>TOTAL EXPENSES</b>	<b>\$141,305</b>		
<b>COUNTY LEVY</b>	<b>\$123,406</b>					
Prenatal Child Care / Nurse Family Partnership	The Prenatal Care Coordination (PNCC) Program is a service available at no cost to pregnant teens or pregnant women who are eligible for Medical Assistance. Services provided include: identification of needs and services, assistance with finding a physician, nutritional counseling and Women Infants & Children (WIC) referrals, social support throughout pregnancy, breastfeeding advice, and education about care of newborns. We also coordinate with internal programs, Human Services, and community partners to ensure that high risk cases are managed and receive the wrap around services necessary for a healthy birth. Nursing visits are also made to the jail to help coordinate prenatal care for pregnant inmates. Goal in 2021 is to expand the service group to age 5.  Sauk County Nurse Family Partnership (NFP) is continuing to expand this evidence-based nurse home visiting program. NFP is a voluntary prevention program, that provides services to low-income, first time mothers. Ongoing outreach continues to provide a consistent base of client referrals. A federal grant is allocated through the Wisconsin Department of Children and Families. The program services at least 90 children and families residing in Sauk County annually.	DHS Ch. 251.05	User Fees / Misc.	\$561,995	7.10	Improved birth outcomes, including decreased low birth weight, decreased infant mortality, and improved maternal and child health; stable and safe housing, employment, job training, transportation, appropriate child care, and connection to other supportive services, and improving economic self-sufficiency of engaged families. NFP - Reduce preterm birth rate to 10% or less. Reduce low birth weight to 10% or less. Reduce subsequent pregnancies within 1 year following birth to less than 25%. Turn 60% of NFP referrals into enrolled clients. Ensure 85% of NFP children are up to date with immunizations at 24 months. Ensure at least 90 families will served in NFP over the course of the year.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$561,995</b>		
			Wages & Benefits	\$730,328		
			Operating Expenses	\$96,654		
			<b>TOTAL EXPENSES</b>	<b>\$826,982</b>		
<b>COUNTY LEVY</b>	<b>\$264,987</b>					

## Public Health

Keeping Kids Alive (Child Death Review)	The Keeping Kids Alive Initiative is a program that brings professionals together from across the county to create policies and procedures related to injuries and death to keep children and families healthy and safe. The Child Death Review (CDR) team made up of representatives from various local agencies. The goal is to determine if there are physical or policy changes needed to prevent injuries and death in children.	Wis. Stat. 253	User Fees / Misc.	\$0	0.45	100% of child fatalities ruled accidental are reviewed by the Child Death Review Team. Develop 1 policy change or program intervention based on results of the CDRT.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$45,996		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$45,996</b>		
<b>COUNTY LEVY</b>	<b>\$45,996</b>					
Maternal Child Health Grant (MCH)	The Maternal Child Health Grant (MCH) grant provides funding to the health department for education and services to vulnerable mothers and children. The focus of the grant has changed to a systems approach and includes the Keeping Kids Alive initiative (car seats, cribs and Child Death Review Team) and adolescent suicide prevention. The Community Connections Program provides resources to the caregivers of children with incarcerated parent(s). A Public Health nurse completes physical, social and emotional screening on referred at-risk children to connect them to more intensive services as needed.	Wis. Stat. 253	User Fees / Misc.	\$0	1.13	100% of enrolled children will receive comprehensive screenings to identify risks and opportunities for connection to vital services. Reduce adolescent suicide rate by 12%. Provide and install 25 car seats for high risk families. Provide case management to 75% of caregivers of incarcerated parents who give permission.
			Grants	\$28,902		
			<b>TOTAL REVENUES</b>	<b>\$28,902</b>		
			Wages & Benefits	\$124,411		
			Operating Expenses	\$13,016		
			<b>TOTAL EXPENSES</b>	<b>\$137,427</b>		
<b>COUNTY LEVY</b>	<b>\$108,525</b>					
Lead	A public health nurse provides education and case management to parents of a child with elevated blood lead levels. An environmental health assessment may be conducted to collect samples to determine the sources of the lead contamination in and around a client's home. Information and resources are given for clean-up and abatement.	Wis. Stat. 254.166	User Fees / Misc.	\$0	0.39	Provide tests for elevated blood levels in 400 children. Conduct follow-up investigations on 100% of children with EBLL >= 5 mcg/dl
			Grants	\$7,157		
			<b>TOTAL REVENUES</b>	<b>\$7,157</b>		
			Wages & Benefits	\$42,876		
			Operating Expenses	\$3,571		
			<b>TOTAL EXPENSES</b>	<b>\$46,447</b>		
<b>COUNTY LEVY</b>	<b>\$39,290</b>					
Safe Kids Sauk County	Safe Kids Sauk County is led by the Sauk County Health Dept. focuses on injury prevention for children in Sauk County. This coalition is made up of many community partners.	DHS Ch. 251.05	User Fees / Misc.	\$0	0.14	98% of Sauk County 3rd graders in participating schools will attend the Rural Safety Day Event. A strategic plan will be developed to prioritize issue areas and interventions based on data and community input.
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$13,631		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$13,631</b>		
<b>COUNTY LEVY</b>	<b>\$13,631</b>					
Medical Assistance Match Grant	The Public Health Nurses assist residents who are seeking information on healthcare enrollment and referral information. This also includes enrollment in the Wisconsin Well Woman Program, Express Enrollment and Family Planning Waivers. The Dental Hygienist provides follow-up and access to care for those identified with acute dental needs.	DHS Ch. 251.05	User Fees / Misc.	\$0	0.62	100 residents will be connected to healthcare services, plus an additional 100 children will be connected to acute dental care.
			Grants	\$26,851		
			<b>TOTAL REVENUES</b>	<b>\$26,851</b>		
			Wages & Benefits	\$62,963		
			Operating Expenses	\$3,621		
			<b>TOTAL EXPENSES</b>	<b>\$66,584</b>		
<b>COUNTY LEVY</b>	<b>\$39,733</b>					
Preparedness	Administration and facilitation of response plans, procedures, policies, training, and equipment necessary at the local level to maximize the ability to prevent, respond to, and recover from major public health threats, emergencies, and disasters (e.g. influenza pandemics, Hep A outbreak, measles outbreak, biohazard release, flooding). Includes training internal staff and community partners on public health preparedness. Also coordinate efforts emergency preparedness efforts between hospitals, EMS and other health care resources during an emergency.	Wis. Stat 250.03 DHS Ch. 251.05	User Fees / Misc.	\$0	0.99	100% of staff will complete appropriate ICS trainings. Inclusive Risk Planning will engage individuals with functional and access needs such as barriers due to language or literacy, behavioral health needs and elderly persons.
			Grants	\$65,310		
			<b>TOTAL REVENUES</b>	<b>\$65,310</b>		
			Wages & Benefits	\$101,192		
			Operating Expenses	\$7,167		
			<b>TOTAL EXPENSES</b>	<b>\$108,359</b>		
<b>COUNTY LEVY</b>	<b>\$43,049</b>					
INTAKE / Community Care	The community care program provides services for urgent health and dental care for those with no health/dental insurance.	DHS Ch. 251.05	User Fees / Misc.	\$0	0.93	Provide 100 medical vouchers for high-risk clients in need of medical care.
			Grants	\$0		
			Use of Carryforward Funds	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$92,897		
			Operating Expenses	\$7,630		
<b>TOTAL EXPENSES</b>	<b>\$100,527</b>					
<b>COUNTY LEVY</b>	<b>\$100,527</b>					

## Public Health

Dental	Dental services are provided in public schools throughout Sauk County that have at least 35% of the student population on the free or reduced lunch program. For the 2020-20201 school year, Sauk County Health Department will be adding seventh and eighth grade to the Baraboo School District. We service 18 schools throughout Sauk County.	DHS Ch. 251.05	User Fees / Misc.	\$50,000	1.35	1. Sealants will be applied to 2,000 Sauk County children in 18 schools. 2. 100% of children with urgent dental needs will be connected with a dentist and receive care.
			Grants	\$35,000		
			<b>TOTAL REVENUES</b>	<b>\$85,000</b>		
			Wages & Benefits	\$90,943		
			Operating Expenses	\$28,362		
			<b>TOTAL EXPENSES</b>	<b>\$119,305</b>		
<b>COUNTY LEVY</b>	<b>\$34,305</b>					
Substance Use Prevention	To prevent the dangerous use of alcohol, tobacco, prescription drugs, and other substances, the Health Department facilitates the Sauk County Partnership for Prevention, a coalition that meets monthly. This work is funded by the Strategic Prevention Framework grant (SPF). The Health Department also collaborates closely with the South Central WI Tobacco Free Coalition (SCWTFC), a multijurisdictional effort of Sauk, Adams and Juneau Counties. SCWTFC conducts the Wisconsin WINS Tobacco Compliance Check program in partnership with local law enforcement, and provides technical assistance on tobacco-related policy and systems changes, with a focus on health equity	DHS Ch. 251.05, DHS Ch. 140, Wis. Stat. 250.04, 250.07	User Fees / Misc.	\$0	0.40	1. Decrease the percent of Sauk County students in grades 6-12 who report past 30 day alcohol use by 10%, according to YRBS data. 2. Decrease the percent of Sauk County students in grades 6-12 who report past 30 day electronic cigarette use by 20%, according to YRBS data. 3. Successfully work with at least 3 local healthcare organizations to adopt policy to educate patients on safe storage and disposal.
			Grants	\$50,000		
			<b>TOTAL REVENUES</b>	<b>\$50,000</b>		
			Wages & Benefits	\$37,109		
			Operating Expenses	\$13,324		
			<b>TOTAL EXPENSES</b>	<b>\$50,433</b>		
<b>COUNTY LEVY</b>	<b>\$433</b>					
Rabies	Rabies is a reportable communicable disease caused by warm blooded animals. The role of the Public Health Nurse with regards to rabies is to make sure the affected patient has the appropriate follow up care after an exposure or potential exposure to rabies. The Public Health nurses work collaboratively with Environmental Health staff on all rabies cases.	DHS Ch. 95.21	User Fees / Misc.	\$0	0.14	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$19,617		
			Operating Expenses	\$2,583		
			<b>TOTAL EXPENSES</b>	<b>\$22,200</b>		
<b>COUNTY LEVY</b>	<b>\$22,200</b>					
Community Health Improvement Process and Plan / Community Health Assessment (CHIP/CHA)	Through community partnerships, informed by data and inspired by innovation, we will improve policy and systems to create equitable change to reach Sauk County's healthiest potential. The Health Department collaborates closely with the 3 hospital systems in Sauk County and the Ho-Chunk Nation and engages the community to address health priorities and cross-cutting issues [such as social determinants of health, health equity, ACEs (Adverse Childhood Experiences), etc.].	Wis. Stat. 250.07 DHS Ch. 251.05, DHS Ch. 140	User Fees / Misc.	\$0	2.36	Collaboratively plan, implement, publish, disseminate, and evaluate 1) a comprehensive Sauk County Community Health Assessment; and 2) a Community Health Improvement Process and Plan. Focus areas of these documents to include social determinants of health and health equity.
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$249,531		
			Operating Expenses	\$64,232		
			<b>TOTAL EXPENSES</b>	<b>\$313,763</b>		
			<b>COUNTY LEVY</b>	<b>\$313,763</b>		
Overdose Death Prevention	To address Sauk County's high rate of overdose death, the Health Department manages 3 grants: 1) the Wisconsin Prescription Drug/Opioid Overdose-Related Deaths Prevention Project (PDO), which provides training and Narcan® to first responders and community members to prepare them to identify and effectively respond to an opioid overdose; 2) the Overdose Fatality Review Program (ODR) that funds the facilitation of the Sauk County Overdose Death Review Team, which meets every other month to confidentially review overdose deaths in Sauk County and identify recommendations for overdose death prevention; and 3) the Overdose Data to Action grant (OD2A), which funds the planning and implementation of Overdose Response Teams to better connect overdose survivors to treatment and other supports.	Wis. Stat. 250.04 DHS Ch. 251.05, DHS Ch. 140	User Fees / Misc.	\$0	2.61	1. Decrease Sauk County's overdose death rate by 20%.
			Grants	\$345,522		
			<b>TOTAL REVENUES</b>	<b>\$345,522</b>		
			Wages & Benefits	\$233,731		
			Operating Expenses	\$111,778		
			<b>TOTAL EXPENSES</b>	<b>\$345,509</b>		
<b>COUNTY LEVY</b>	<b>(\$13)</b>					
Outlay			User Fees / Misc.		-	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$1,197,436</b>	22.69	
			<b>TOTAL EXPENSES</b>	<b>\$2,670,476</b>		
			<b>COUNTY LEVY</b>	<b>\$1,473,040</b>		

## Public Health

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Actual	2021 Estimated
Communicable Disease Follow Up	535	TBD	5,000
Medical Vouchers Written	48	100	100
Immunizations Provided	659	700	45,000
Tobacco Compliance Checks Made to Establishments	58	67	64
Number of lock boxes dispensed to community members to safely store prescription drugs.	164	573	300
Number of people trained in Narcan and overdose death prevention	416	306	250
Number of overdose survivors receiving a home visit attempt from Overdose Response Team	n/a	n/a	30
Number of oral screenings in the Seal-a-Smile program	1,649	1,700	1,800
Number of families served in Sauk County Nurse Family Partnership Program	114	125	125
Number of residents trained in <i>Question, Persuade, Refer</i> (QPR)	225	240	250
Percent of accidental child fatalities reviewed by the Child Death Review Team	Unknown	Unknown	100%
Percent of children in MCH program who receive Resource Nurse screenings to identify risks	Unknown	Unknown	100%
Age-adjusted suicide rate	14.8/1,000	14.0/1,000	13.0/1,000
Number of children (0-5) screened for elevated blood lead levels	395	380	425
Number of residents connected to health services through MATCH	Unknown	Unknown	200
Number of CHA/CHIP meetings facilitated: Steering Committee, Data Council, Healthy Sauk 2030, Community Events	13	15	30

## Public Health

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
Description	What do the results mean?	2019 Actual	2020 Actual	2021 Estimated
<b>Immunization:</b> Increase vaccination rates for all residents, with a focus on children and older adults, including an emphasis on Hep A, measles, and influenza, and newly, COVID-19 vaccines.	The residents of Sauk County have been protected against vaccine-preventable diseases, which will improve the health of individuals, families, and the greater community. Rates for children 0-24 months are a good proxy of immunization success in a community, and are included here.	66%	68%	75%
<b>Reducing Youth Alcohol Use:</b> high school students	Youth alcohol use can lead to many problems, such as: addiction, problems with learning and memory, sexual assault, falls, vandalism, poisoning, and death.	43% (estimated)	n/a	37%
<b>Reducing Youth Vaping:</b> high school students	Youth vaping causes many problems, such as: addiction, problems with learning and memory, severe respiratory diseases, cancer, and death.	26% (estimated)	n/a	21%
<b>Lead prevention:</b> Decrease rates of children under 6 years with elevated blood lead levels.	Fewer children will be exposed to lead	1.9% EBLL of those that were tested	1.9% EBLL of those that were tested	1.9% EBLL of those that were tested
<b>Childhood Physical Activity:</b> Increase the rate of regular physical activity in children 5-17	Children will develop good health habits from a young age that will help them live healthy, long lives without debilitating chronic diseases by engaging in physical activity at least 5 days/week..	46.5%	Unknown	48.0%
<b>Communications and Public Education:</b> The department will update the website & regularly use social media at least weekly to include the latest opportunities to support healthy living and how to connect to resources, as measured by the SCHD website visits annually.	Community members will understand how the Health Department can help them raise healthy families, how to connect to health improvement resources, how to utilize the opportunities Sauk County has to live the healthiest lives possible, and how to become an advocate and net promoter of public health in Sauk County.	22,916	TBD	35,000
<b>Sexually Transmitted Infections (STIs):</b> reduce the rate of STIs in the community, with a focus on chlamydia.	Community members will understand STI risks and prevention, practice safe sex, and access treatment to decrease their likelihood of contracting and/or spreading STI's	375.1	TBD	325.0
<b>Suicide:</b> Reduce suicide rate.	Stigma around behavioral health treatment will be reduced and residents will access resources to treat mental health conditions which can result in suicide.	14.8	14.0	13.0
<b>Reduce opioid overdose deaths</b>	Our efforts will decrease opioid overdose deaths by: better connecting survivors of overdose to treatment and other supports; training first responders and community members to identify opioid overdose and respond effectively with Narcan provided via our program; encouraging safe storage and disposal of prescription drugs through the provision of free supplies to prevent diversion; providing education to prescribers on alternatives to opioids and safe tapering; and other death prevention measures as identified by the Sauk County Overdose Death Review Team and other collaborations.	17.5 per 100,000 population	n/a	14.0 per 100,000 population
<b>Nurse Family Partnership (NFP):</b> improve the opportunities for healthy futures of high risk families.	Families will plan subsequent births to maximize the potential of young children and high risk families, as measured by less than 25% of families with another pregnancy within 2 years of previous pregnancy.	44%	30%	25%

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

Department: Public Health (PH)

**Changes and Highlights to the Department's Budget:**

- Change 1** - Foot Clinic Aide Retirement -\$50,925 in salary and supplies - Foot Clinic non-continuation reduction of \$50,925 in Fee for service revenue)
- Change 2** - Reclassification of Community Health Strategist (was supposed to be at Grade C51 - was erroneously budgeted last year at C43)
- Change 3** - Reclassification of Financial Analyst to Business Operations Manager (From \$53,618 to \$74,337 = \$24,094- offset of tax levy by Maintenance of effort from PNCC cost report)
- Change 4** - Reclassification of Part Time NFP Nurse to Full Time (increase of .27 FTE - paid by NFP Grant)
- Change 5** - NEW Full Time Epidemiologist position \$96,761 (replacing Full time PH Nurse \$98,209)
- Change 6** - NEW Administrative Specialist \$64,029 (PDO grant \$32086 - that was paying for partial of retired HHA - \$31,943 -offset of tax levy by Maintenance of effort from PNCC cost report)
- Change 7** - NEW Overdose Response Coordinator \$69535 & Supplies -& NEW Overdose 2 Action Grant (2.5 yr. grant) = \$85,000

**Other Department Changes:**

1. Strategic Planning for 2020-21
2. Community Health Improvement Plan (CHIP) Action Plan & Community Health Needs Assessment (CHA)
3. Well Water Testing in partnership with UW Extension and Planning and Zoning (PH will provide Education) (4 more years)
4. Previously eradicated diseases resurfacing. (Hepatitis A, mumps and measles)
5. Vector borne tracking and eradication and identification. (Mosquitos testing and Tick dragging)
6. Acquired management of JDS June 16, 2019. JDS location yet to be determined.
7. Communicable Disease reporting requirements on the rise.
8. Covid-19 Pandemic response - Unknown fiscal impact

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	Change 4	Change 5	Change 6	Change 7	2021 Budget Request
<b>Description of Change</b>			Foot Clinic	Reclass Community Health Strategist	Reclass Fin Analyst to Operations Business Mgr.	PT NFP Nurse to FT NFP Nurse (.27 FTE)	Epidemiologist (replacing FT PH Nurse)	NEW FT Administrative Specialist	NEW Overdose Response Coordinator & OD2A Grant	
Tax Levy	1,310,121	164,367					(1,448)		-	1,473,040
Use of Fund Balance or Carryforward Funds	98,570	(98,570)								-
All Other Revenues	1,117,193	(72,245)	(50,925)	2,403	24,094	27,887	-	64,029	85,000	1,197,436
<b>Total Funding</b>	<b>2,525,884</b>	<b>(6,448)</b>	<b>(50,925)</b>	<b>2,403</b>	<b>24,094</b>	<b>27,887</b>	<b>(1,448)</b>	<b>64,029</b>	<b>85,000</b>	<b>2,670,476</b>
Labor Costs	2,069,595	78,762	(47,186)	2,403	24,094	27,887	(1,448)	64,029	69,535	2,287,671
Supplies & Services	431,289	(60,210)	(3,739)						15,465	382,805
Capital Outlay	25,000	(25,000)								-
<b>Total Expenses</b>	<b>2,525,884</b>	<b>(6,448)</b>	<b>(50,925)</b>	<b>2,403</b>	<b>24,094</b>	<b>27,887</b>	<b>(1,448)</b>	<b>64,029</b>	<b>85,000</b>	<b>2,670,476</b>

**Issues on the Horizon for the Department:**

1. Will write for Drug Free Communities Grant in 2021
2. 2021 Community Health Assessment & Expanded Data and Collection Reporting
3. ODR Grant - Overdose Death Review Grant sunset 2021 - 2 year extension
4. SPF Grant - Strategic Prevention Framework Grant sunsets 2021
5. WI-PDO: Prescription Drug/Opioid Overdose-Related Death Prevention Project sunsets August of 2021.
6. NFP Grant – Nurse Family Partnership grant sunsets 2024
7. Potential Re-Accreditation 2022
8. Wis. State Statute 140 Compliance Review 2022 - completed every 5 years which maintains our Level III Health Department Status
9. Department Transition to Public Health 3.0

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Public Health (PH)

Program # -->	2	3	4	5	7	9	11	12	14
Short Program Name -->	CD/STI/HIV	TB Skin Test	Public Information and Communication	Immuni- zation	PNCC/NFP	Child Death Review Keeping Kids Alive Initiative Prevention Grant	MCH Grant	Lead	Childhood Safety (RSD)

Is the Program Mandated? Statutory Reference	Yes 145.17 & 252.11	Yes 252.07	Yes 140	Yes 144 & 145	No	Yes 255 & 253	Yes 253	Yes 253.13	No
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)									
2. Grants (List)									
Dept of Health Services - CARS	5,300			15,899			28,902	\$7,157	
Medicaid					80,000				
State Grants									
Children's Health Alliance SAS									
Ho-Chunk Intergovernmental Agreement									
PDO Grant									
Federal Grant (MICHV- NFP)					481,995				
3. Use of Carryfwd / Fund Balance									
4. Other Revenues (NFP Donations) & Ho Chunk		3,500		2,000					
5. TOTAL REVENUES	\$5,300	\$3,500	\$0	\$17,899	\$561,995	\$0	\$28,902	\$7,157	\$0

EXPENSES

6. Wages, Salaries, Benefits	195,607	29,619	89,574	127,646	730,328	45,996	124,411	42,876	13,631
7. Other Expenses	9,420	4,238	3,550	13,659	96,654	-	13,016	3,571	-
8. TOTAL EXPENSES	\$205,027	\$33,857	\$93,124	\$141,305	\$826,982	\$45,996	\$137,427	\$46,447	\$13,631

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$199,727	\$30,357	\$93,124	\$123,406	\$264,987	\$45,996	\$108,525	\$39,290	\$13,631
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SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Public Health (PH)

Program # -->	15	16	18	20	21	22	24	26	27	Dept
					Substance Use Prevention (SPF & Tobacco)	Rabies	Community Health Improvement Plan / Community Health Assessment (CHIP/CHA)	PDO, SPF & ODR Grant (Narcan)	Outlay	Total \$
Short Program Name -->	MA Match Grant	Preparedness/PHEP	INTAKE / Community Care	Dental						

Is the Program Mandated? Statutory Reference	No	No	No	No	No	Yes 252 & 254	Yes			
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)										\$0
2. Grants (List)								85,000		\$85,000
Dept of Health Services - CARS	26,851	65,310			50,000			35,000		\$234,419
Medicaid				50,000						\$130,000
State Grants										\$0
Children's Health Alliance SAS				35,000						\$35,000
Ho-Chunk Intergovernmental Agreement										\$0
PDO Grant								225,522		\$225,522
Federal Grant (MICHV- NFP)										\$481,995
3. Use of Carryfwd / Fund Balance										\$0
4. Other Revenues (NFP Donations) & Ho Chunk										\$5,500
5. TOTAL REVENUES	\$26,851	\$65,310	\$0	\$85,000	\$50,000	\$0	\$0	\$345,522	\$0	\$1,197,436

EXPENSES

6. Wages, Salaries, Benefits	62,963	101,192	92,897	90,943	37,109	19,617	249,531	233,731	-	\$2,287,671
7. Other Expenses	3,621	7,167	7,630	28,362	13,324	2,583	64,232	111,778	-	\$382,805
8. TOTAL EXPENSES	\$66,584	\$108,359	\$100,527	\$119,305	\$50,433	\$22,200	\$313,763	\$345,509	\$0	\$2,670,476

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$39,733	\$43,049	\$100,527	\$34,305	\$433	\$22,200	\$313,763	-\$13	\$0	\$1,473,040
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Fund: GENERAL FUND	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Department: PUBLIC HEALTH	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	2021 Amended To	2020 2021
<b>10040 PUBLIC HEALTH REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-819,624	-973,004	-1,162,065	-655,061	-1,310,121	-1,310,121	-1,310,121	-1,473,040	162,919
422160 HO-CHUNK GAMING GRANT	-25,400	-20,000	-3,450	-35,000	-35,000	-35,000	-35,000	0	-35,000
423900 BIOTERRORISM GRANT	-67,214	-64,051	-65,187	-13,836	-61,169	-61,169	-61,169	-57,015	-4,154
424030 MICHV-NFP GRANT	-309,396	-368,196	-442,672	-230,841	-470,195	-470,195	-470,195	-481,995	11,800
424110 IMMUNIZATION GRANT	-19,936	-17,460	-16,904	-11,904	-15,952	-15,952	-15,952	-15,899	-53
424160 PREVENTION GRANT	-8,277	-16,907	-28,156	0	-14,561	-14,561	-9,795	-13,595	-966
424170 LEAD GRANT	-7,157	-7,157	-7,157	-3,579	-7,157	-7,157	-7,157	-7,157	0
424175 FORWARD HL MA MATCH GRANT	-21,007	-28,197	-21,417	-11,732	-27,978	-27,978	-27,978	-26,851	-1,127
424203 DENTAL GRANTS	-39,381	-38,570	-26,400	-59,075	-30,000	-30,000	-59,075	-35,000	5,000
424204 WI-PDO PRESCR DRUG OVERDOSE	-225,552	-260,136	-293,860	-73,576	-225,522	-225,522	-225,522	-225,522	0
424205 STRAT PREV FRAME PRESCRIP RX	0	-24,972	-53,594	-28,722	-30,000	-30,000	-48,658	-50,000	20,000
424206 OVERDOSE DEATH REVIEW ODR	0	-21,447	-26,976	-13,182	-25,000	-25,000	-25,000	-35,000	10,000
424440 MATERNAL CHILD HEALTH	-34,170	-27,128	-29,159	-9,362	-29,159	-29,159	-29,159	-28,902	-257
424481 TEST,STRATEGY,COORD	0	0	0	0	0	0	-106,400	0	0
424482 PHEP-COVID	0	0	0	0	0	0	-54,465	0	0
424483 EPIDEM LAB	0	0	0	0	0	0	-21,100	0	0
424484 QUARANTINE GRANTS	0	0	0	0	0	0	-103,999	0	0
424497 OVERDOSE 2 ACTION	0	0	0	0	0	0	-26,635	-85,000	85,000
424498 CONTACT TRACING	0	0	0	0	0	0	-262,699	0	0
424499 PANDEMIC PLANNING	0	0	0	0	0	0	-30,000	0	0
424510 MEDICAL ASSISTANCE	0	0	-1,587	0	0	0	0	0	0
424511 MEDICAL ASSISTANCE DENTAL	-37,156	-24,048	-50,171	-26,526	-47,000	-47,000	-26,526	-50,000	3,000
424512 MEDICAL ASSISTANCE IMMUNIZATIO	-105	-195	-220	0	-2,000	-2,000	0	0	-2,000
452060 MISCELLANEOUS REVENUES	-1,866	-9,155	-15,135	-14,601	-2,000	-2,000	-19,820	-3,000	1,000
455100 PUBLIC HEALTH FOOT CLINIC	-52,290	-55,220	-61,575	-13,370	-55,000	-55,000	-13,370	0	-55,000
455130 PRENATAL CARE	-32,923	-29,994	-40,726	-89,940	-37,000	-37,000	-89,939	-80,000	43,000
455160 HEP B MEDICAL REIMBURSEMENT	-1,240	-730	-605	-225	0	0	-230	0	0
455170 FLU & PNEUMONIA REIMBURSEMENT	-885	-3,715	-2,620	-1,365	0	0	0	0	0
455180 TB SKIN TESTS	-2,664	-869	-2,661	-2,655	-2,500	-2,500	-2,765	-2,500	0
485010 DONATIONS & CONTRIBUTIONS	-1,500	0	0	0	0	0	0	0	0
485160 COMMUNITY CARE DONATIONS	-445	0	0	0	0	0	0	0	0
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	0	-98,570	0	0	-98,570
<b>TOTAL PUBLIC HEALTH REVENUE</b>	<b>-1,708,188</b>	<b>-1,991,150</b>	<b>-2,352,297</b>	<b>-1,294,551</b>	<b>-2,427,314</b>	<b>-2,525,884</b>	<b>-3,082,729</b>	<b>-2,670,476</b>	<b>144,592</b>
<b>10040416 PUBLIC HEALTH</b>									
511100 SALARIES PERMANENT REGULAR	863,059	997,888	1,124,595	596,955	1,273,338	1,273,338	1,273,338	1,516,688	243,350
511200 SALARIES-PERMANENT-OVERTIME	4	0	0	38,199	0	0	0	0	0
511900 LONGEVITY-FULL TIME	2,332	2,378	1,979	140	2,312	2,312	2,312	2,326	14
512100 WAGES-PART TIME	193,569	209,999	233,859	153,014	251,179	251,179	251,179	123,102	-128,077
512200 WAGES-PART TIME-OVERTIME	0	0	0	9,707	0	0	0	0	0

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: PUBLIC HEALTH</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>10040416 PUBLIC HEALTH</b>									
512900 LONGEVITY-PART TIME	570	639	607	188	775	775	775	354	-421
514100 FICA & MEDICARE TAX	77,589	87,654	98,568	57,890	116,862	116,862	116,862	125,649	8,787
514200 RETIREMENT-COUNTY SHARE	70,520	76,395	85,113	50,134	99,552	99,552	99,552	107,665	8,113
514400 HEALTH INSURANCE COUNTY SHARE	202,460	212,220	253,474	158,156	308,884	308,884	308,884	390,633	81,749
514500 LIFE INSURANCE COUNTY SHARE	462	354	371	164	413	413	413	381	-32
514600 WORKERS COMPENSATION	9,232	12,240	15,983	8,815	16,280	16,280	16,280	20,873	4,593
514800 UNEMPLOYMENT	0	0	0	47	0	0	0	0	0
520100 CONSULTANT AND CONTRACTUAL	0	10	0	0	0	0	0	0	0
520900 CONTRACTED SERVICES	34,159	38,793	76,459	61,631	46,618	46,618	46,618	55,341	8,723
522500 TELEPHONE	7,702	8,375	9,225	5,968	11,021	11,021	11,021	12,211	1,190
526100 HO-CHUNK APPROPRIATION	5,398	0	2,426	439	10,000	11,024	11,024	0	-11,024
531000 FOOT CLINIC EXPENSE	4,002	7,149	3,777	1,358	3,739	11,516	1,358	0	-11,516
531100 POSTAGE AND BOX RENT	1,764	1,643	1,625	1,208	2,879	2,879	2,879	3,279	400
531200 OFFICE SUPPLIES AND EXPENSE	17,339	11,161	9,520	4,742	7,379	7,379	7,379	8,234	855
531500 FORMS AND PRINTING	0	0	0	0	3,073	3,073	3,073	3,073	0
531800 MIS DEPARTMENT CHARGEBACKS	31,924	70,693	78,637	37,387	39,493	39,493	67,831	44,792	5,299
532200 SUBSCRIPTIONS	210	400	384	86	400	400	400	400	0
532400 MEMBERSHIP DUES	1,920	2,100	1,585	225	1,500	1,500	1,500	1,500	0
532600 ADVERTISING	0	90	32	0	0	0	0	0	0
532800 TRAINING AND INSERVICE	6,733	29,828	71,282	8,808	40,357	40,357	40,357	67,809	27,452
533200 MILEAGE	13,703	12,286	12,687	3,790	36,710	36,710	15,000	32,454	-4,256
533500 MEALS AND LODGING	4,356	10,044	25,432	6,488	11,418	11,418	11,418	14,619	3,201
534200 MEDICAL SUPPLIES	76,199	120,219	68,049	14,247	37,779	98,760	98,760	41,660	-57,100
534201 COMMUNITY CARE VOUCHER EXPENSE	419	640	23	176	2,500	23,005	20,405	2,500	-20,505
534202 BOO AREA UN FUND DENTAL VOUCHE	569	465	1,149	579	5,421	9,006	3,585	5,421	-3,585
534203 BAUF DENTAL CHILDREN	0	128	0	0	4,826	9,524	4,698	4,826	-4,698
534300 FOOD COVID QUARANTINE	0	0	0	16,659	0	0	0	0	0
534800 EDUCATIONAL SUPPLIES	543	11,037	113	0	7,119	7,119	0	13,218	6,099
534900 PROJECT SUPPLIES	39,793	37,928	67,633	18,756	51,738	51,738	51,738	62,719	10,981
535100 VEHICLE FUEL / OIL	1,413	2,143	1,730	441	4,036	4,036	4,036	4,036	0
535200 VEHICLE MAINTENANCE AND REPAIR	1,083	174	349	196	2,339	2,339	2,339	2,339	0
551900 INSURANCE-GENERAL LIABILITY	3,358	5,972	7,062	0	2,374	2,374	2,374	2,374	0
581900 CAPITAL OUTLAY	22,233	23,227	0	0	25,000	25,000	25,000	0	-25,000
<b>TOTAL PUBLIC HEALTH</b>	<b>1,694,619</b>	<b>1,994,272</b>	<b>2,253,727</b>	<b>1,256,593</b>	<b>2,427,314</b>	<b>2,525,884</b>	<b>2,502,388</b>	<b>2,670,476</b>	<b>144,592</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,708,188</b>	<b>-1,991,150</b>	<b>-2,352,297</b>	<b>-1,294,551</b>	<b>-2,427,314</b>	<b>-2,525,884</b>	<b>-3,082,729</b>	<b>-2,670,476</b>	<b>144,592</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,694,619</b>	<b>1,994,272</b>	<b>2,253,727</b>	<b>1,256,593</b>	<b>2,427,314</b>	<b>2,525,884</b>	<b>2,502,388</b>	<b>2,670,476</b>	<b>144,592</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-13,569</b>	<b>3,122</b>	<b>-98,570</b>	<b>-37,959</b>	<b>0</b>	<b>0</b>	<b>-580,341</b>	<b>0</b>	

## Women, Infants & Children

### Department Vision - Where the department would ideally like to be

The Sauk County Health Department is an independent, nationally accredited, Level III health department that builds and sustains a healthy diverse community.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Health Department protects Sauk County residents and visitors by taking action through collaboration to promote health and safety and prevent illness, injury and disease.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

Promote safe community

Encourage economic development

Development of cultural, social, and community values

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

Conservation, Development, Recreation, Culture, and Education - Comprehensive Plan Update

Health and Human Services - Commitment to Health Care Center

Justice & Public Safety - Emergency response and preparedness

Justice & Public Safety - Criminal Justice Coordinating Council release planning and re-entry

Outside Issues - Affordable/low income housing

Outside Issues - Workforce development

Outside Issues - Transportation

Outside Issues - Communication - into and with the community

Outside Issues - Homelessness

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Increase awareness of Farmers Markets to Sauk County residents	Increase redemption rate of Farmer's Market checks to 66%	1. Provide at least 2 healthy cooking demonstrations at local Farmers Markets; 2. Keep WIC Farmer's Markets webpage updated with produce availability biweekly; 3. Promote healthy eating and physical activity with at least 10 posts on Social Media; 4. Send a minimum of 8 text message reminders to WIC participants throughout the season.	12/31/2021
Provide medical nutrition therapy to high-risk pregnant women in the Prenatal Care Coordination Program (PNCC).	The number of MNT education contacts increases as the PNCC caseload increases.	50% of pregnancy women enrolled in PNCC who are identified as being high-risk receive medical nutrition therapy by a registered dietician.	12/31/2021
Improve breastfeeding duration rates of Women, Infants & Children (WIC) mothers	The breastfeeding duration rates would increase	1. 57% of WIC mothers breastfeed until baby is 6 months old; 2. Provide breast feeding support, education, training, and promotion to at least 3 Sauk County employers;	12/31/2021
Maximize WIC services to WIC-eligible families	WIC participation rates would increase	1. Ensure 97% of the assigned WIC caseload participates in WIC services. 2. scheduled social media posts about the WIC program weekly; 3. Outreach on a monthly basis to organizations, churches, schools, medical providers and other agencies that work with low income families.	12/31/2021

## Women, Infants & Children

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 BUDGET	FTE's	Key Outcome Indicator(s)	
Women, Infants & Children Grant (WIC)	Provides nutritious food and nutrition counseling to help keep pregnant, postpartum, and breast feeding women, infants and children under five years of age healthy and strong. The WIC program provides food benefits to WIC families to shop at the local grocery stores and farmers markets to improve the health of Sauk County residents. The dollars received from this grant are based on client caseload and can change annually.	42 USC Section 1771-1793  Rag 7CFR Part 246	User Fees / Misc.	\$9,697	3.46	97% of WIC caseload will be maintained
			Grants	\$339,686		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$349,383</b>		
			Wages & Benefits	\$329,059		
			Operating Expenses	\$20,324		
			<b>TOTAL EXPENSES</b>	<b>\$349,383</b>		
<b>COUNTY LEVY</b>	<b>\$0</b>					
Peer Counseling	The Sauk County WIC Program continues to receive grant funding for Breastfeeding Peer Counselors. The program has 2 peer counselors who provide breastfeeding support through home visits, telephone contacts, and visits at clinic, along with bilingual peer counseling for the non-English speaking population.	42 USC Section 1771-1793  Reg 7CFR Part 246	User Fees / Misc.	\$0	0.02	Improve breast feeding rates at six (6) months to 57%.
			Grants	\$17,620		
			<b>TOTAL REVENUES</b>	<b>\$17,620</b>		
			Wages & Benefits	\$1,677		
			Operating Expenses	\$15,943		
			<b>TOTAL EXPENSES</b>	<b>\$17,620</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
CYSHCN (Children & Youth with Special Health Care Needs)	The focus of the grant is to implement strategies to collaborate with WIC partners to improve identification, treatment, and care coordination for nutrition related concerns of infants and children with birth defects or other special health care needs. In addition the WIC director mentors other nutritional professionals to help develop expertise with providing nutrition services to CYSHCN.	Wis Stat 253.12  Wis Admin Ch. DHS 116	User Fees / Misc.	\$0	0.01	Completion of monthly mentoring visits with mentee by WIC director
			Grants	\$1,700		
			<b>TOTAL REVENUES</b>	<b>\$1,700</b>		
			Wages & Benefits	\$1,186		
			Operating Expenses	\$514		
			<b>TOTAL EXPENSES</b>	<b>\$1,700</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Lead	Sauk County WIC Program tests for elevated blood lead levels (EBLL) for children with WIC		User Fees / Misc.	\$6,500	0.06	100% of Sauk County WIC children are screened for EBLL;
			Grants	\$2,000		
			<b>TOTAL REVENUES</b>	<b>\$8,500</b>		
			Wages & Benefits	\$4,997		
			Operating Expenses	\$3,503		
			<b>TOTAL EXPENSES</b>	<b>\$8,500</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Prenatal Child Coordination (PNCC)	This program requires a registered dietician to provide Medical Nutrition Therapy to pregnant women enrolled in the PNCC program.		User Fees / Misc.	\$1,672	0.02	Provide MNT to 50% of high-risk women enrolled in PNCC
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$1,672</b>		
			Wages & Benefits	\$1,672		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$1,672</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Supplemental Nutrition Assistance Program (SNAP) Education Grant	A grant for Fit Families to change behavior for families with children ages 2 to 4 years of age to prevent childhood obesity. The WIC Director provides mentoring and technical support to grant recipients in the State of Wisconsin.		User Fees / Misc.	\$0	0.26	Greater than 95% of enrolled families report at least one positive health change
			Grants	\$32,305		
			<b>TOTAL REVENUES</b>	<b>\$32,305</b>		
			Wages & Benefits	\$27,623		
			Operating Expenses	\$4,682		
			<b>TOTAL EXPENSES</b>	<b>\$32,305</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$411,180</b>	3.82	
			<b>TOTAL EXPENSES</b>	<b>\$411,180</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		

## Women, Infants & Children

Output Measures - How much are we doing?					
Description		2019 Actual	2020 Estimate	2021 Budget	
WIC Caseload of Clients		1,133	1,190	1,200	
Fit Families Grant enrollees		50	53	53	
Worksite Wellness Activities		4	3	4	
Blood Lead Testing		357	150	400	
Key Outcome Indicators / Selected Results - How well are we doing?					
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget	
<b>Participation:</b> 96% of enrolled participants are participating in WIC. The state average is 91.6%.	WIC participation rates indicate connection to nutritional services to improve maternal and child health.	97.0%	98.0%	98.0%	
<b>Breast Feeding:</b> Breast feeding duration rates at six (6) months were 56% in 2019.	50% of all breastfeeding women are still breastfeeding at six (6) months. The state average is 36.8%.	56.0%	57.0%	58.0%	
<b>Lead screening:</b> 100% of Sauk County WIC children are lead screened	All children at ages one and two have a lead test completed. Any child over age three, with no prior lead test, will have a lead test completed.	100.0%	80.0%	100.0%	
<b>Health Behavior:</b> Greater than 50% of families have positive health change	Fit Families (SNAP) set goals and work to meet those goals to improve healthy behaviors to reduce chronic health conditions and obesity. 100% percent of participants met the objective of 1 or less sweetened beverage per week. 98% of children completing the program engaged 60 minutes or more of physical activity each day.	85% 98%	90% 98%	91% 98%	

**Changes and Highlights to the Department's Budget:**

Future funding may change based on the federal budget.

1. In the summer of 2021, activities will take place at local farmers markets and on social media to promote the consumption of fresh produce to improve the nutritional status of all Sauk County residents.
2. All time record of 61% of all infants enrolled in Sauk county WIC are still breastfeeding at 6 months compared to the state rate of 35%.
3. Will have interns throughout the year to help with special projects for the WIC program.
4. The WIC Coordinator is part of the Sauk County Wellness Team, which promotes the Health & Wellness for all of Sauk County employees.

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	Change 4	2021 Budget Request
<b>Description of Change</b>							
Tax Levy	0	0					0
Carryforward Funds	27,118	(27,118)					0
All Other Revenues	386,342	24,838					411,180
<b>Total Funding</b>	<b>413,460</b>	<b>(2,280)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>411,180</b>
Labor Costs	347,468	18,746					366,214
Supplies & Services	65,992	(21,026)					44,966
Capital Outlay	0	0					0
Transfers to Other Funds	0	0					0
Addition to Fund Balance	0	0					0
<b>Total Expenses</b>	<b>413,460</b>	<b>(2,280)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>411,180</b>

**Issues on the Horizon for the Department:**

1. The rising staff wages and health insurance cost to be funded only with existing grant dollars.
2. Plans to co-write grant for Special Project from USDA with Juneau/Adams County WIC programs.
3. If COVID continues to limit physical presence of WIC appointments, Child lead testing will continue to be non-existent. Increase impact on children with lead poisoning and decrease in revenue if not billing for lead testing.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: WIC - Women Infant & Children

Program # -->	1	2	3	4	5	6		Dept
Short Program Name -->	WIC Grant	Peer Counseling	CYSHCN	Lead	PNCC	SNAP	Outlay	Total \$

Is the Program Mandated?	Yes	No	Yes	No	No	No		
Statutory Reference	Fed 42 USC Section 1771-1793, Reg 7CFR Part 246,		Wis Stat 253.12, Wis Admin Ch DHS 116,					

REVENUES

(Attach Fee Schedules)								\$0
Medicaid				2,000	1,672			\$3,672
Insurance				6,500				\$6,500
2. Grants (List)								\$0
WIC	336,947							\$336,947
Peer Counseling		17,620						\$17,620
CYSHCN			1,700					\$1,700
PNCC								\$0
Farmers Market	2,739							\$2,739
SNAP						32,305		\$32,305
3. Use of Carryfwd / Fund Balance								\$0
4. Other Revenues	625							\$625
Interdepartmental Charges to HCC	9,072							\$9,072
								\$0
5. TOTAL REVENUES	\$349,383	\$17,620	\$1,700	\$8,500	\$1,672	\$32,305	\$0	\$411,180

EXPENSES

6. Wages, Salaries, Benefits	329,059	1,677	1,186	4,997	1,672	27,623	N/A	\$366,214
7. Other Expenses	20,324	15,943	514	3,503	0	4,682	0	\$44,966
8. TOTAL EXPENSES	\$349,383	\$17,620	\$1,700	\$8,500	\$1,672	\$32,305	\$0	\$411,180

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Fund: GENERAL FUND	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Department: PUBLIC HEALTH-WIC	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	2021 Amended To	2020 Amended To 2021
<b>10044 PUBLIC HEALTH-WIC REVENUE</b>									
424410 WOMEN, INFANTS & CHILDREN	-349,946	-351,669	-361,652	-89,991	-358,697	-358,697	-360,322	-391,311	32,614
424510 MEDICAL ASSISTANCE / MEDICAID	-7,031	-4,540	-2,670	-717	-7,000	-7,000	-7,000	-3,672	-3,328
452060 MISCELLANEOUS REVENUES	-146	-72	-2,120	0	-625	-625	0	-625	0
455600 WIC- INSURANCE	-13,683	-6,515	-3,788	-445	-6,500	-6,500	-3,000	-6,500	0
474010 DEPARTMENTAL CHARGES	-11,304	-10,748	-10,140	0	-13,520	-13,520	-13,520	-9,072	-4,448
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	0	-27,118	0	0	-27,118
<b>TOTAL PUBLIC HEALTH-WIC REVENUE</b>	<b>-382,110</b>	<b>-373,544</b>	<b>-380,370</b>	<b>-91,154</b>	<b>-386,342</b>	<b>-413,460</b>	<b>-383,842</b>	<b>-411,180</b>	<b>-2,280</b>
<b>1004419 PUBLIC HEALTH WIC PROGRAM</b>									
511100 SALARIES PERMANENT REGULAR	6,711	10,342	9,916	3,685	12,167	12,167	12,167	12,766	599
511900 LONGEVITY-FULL TIME	0	0	0	0	40	40	40	40	0
512100 WAGES-PART TIME	212,561	209,837	220,115	111,282	220,773	220,773	220,773	233,538	12,765
512200 WAGES-PART TIME-OVERTIME	0	0	0	923	0	0	0	0	0
512900 LONGEVITY-PART TIME	627	710	779	0	862	862	862	862	0
514100 FICA & MEDICARE TAX	15,499	15,179	15,781	7,924	17,889	17,889	17,889	18,911	1,022
514200 RETIREMENT-COUNTY SHARE	14,461	14,786	15,138	7,823	15,784	15,784	15,784	16,686	902
514400 HEALTH INSURANCE COUNTY SHARE	65,075	68,214	72,127	40,311	77,521	77,521	77,521	80,606	3,085
514500 LIFE INSURANCE COUNTY SHARE	41	45	47	23	49	49	49	51	2
514600 WORKERS COMPENSATION	2,139	2,413	2,950	1,382	2,383	2,383	2,383	2,754	371
520900 CONTRACTED SERVICES	9,368	13,623	16,632	16,121	13,000	13,000	13,000	19,326	6,326
522500 TELEPHONE	2,459	2,610	2,771	1,717	2,500	2,500	3,000	3,200	700
531100 POSTAGE AND BOX RENT	1,489	1,284	1,569	1,119	1,300	1,300	2,500	1,300	0
531200 OFFICE SUPPLIES AND EXPENSE	1,938	3,271	2,743	1,147	1,200	1,200	1,500	2,000	800
531800 MIS DEPARTMENT CHARGEBACKS	4,812	1,587	2,679	3,462	6,615	6,615	6,615	6,500	-115
532200 SUBSCRIPTIONS	0	100	0	100	125	125	0	125	0
532400 MEMBERSHIP DUES	0	130	0	0	0	0	0	0	0
532800 TRAINING AND INSERVICE	541	836	1,165	0	1,000	1,000	1,000	1,000	0
533200 MILEAGE	2,256	1,772	1,711	315	1,900	1,900	500	1,200	-700
533500 MEALS AND LODGING	705	147	13	0	500	500	250	250	-250
534200 MEDICAL SUPPLIES	1,800	6,897	509	1,187	4,725	4,725	2,000	4,123	-602
534800 EDUCATIONAL SUPPLIES	5,642	0	6,750	0	1,142	1,142	1,142	1,514	372
534900 PROJECT SUPPLIES	25,001	19,293	6,877	1,694	4,867	31,985	31,985	4,428	-27,557
535100 VEHICLE FUEL / OIL	0	28	99	0	0	0	0	0	0
<b>TOTAL PUBLIC HEALTH WIC PROGRAM</b>	<b>373,125</b>	<b>373,103</b>	<b>380,370</b>	<b>200,214</b>	<b>386,342</b>	<b>413,460</b>	<b>410,960</b>	<b>411,180</b>	<b>-2,280</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-382,110</b>	<b>-373,544</b>	<b>-380,370</b>	<b>-91,154</b>	<b>-386,342</b>	<b>-413,460</b>	<b>-383,842</b>	<b>-411,180</b>	<b>-2,280</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>373,125</b>	<b>373,103</b>	<b>380,370</b>	<b>200,214</b>	<b>386,342</b>	<b>413,460</b>	<b>410,960</b>	<b>411,180</b>	<b>-2,280</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-8,985</b>	<b>-441</b>	<b>1</b>	<b>109,060</b>	<b>0</b>	<b>0</b>	<b>27,118</b>	<b>0</b>	



## Human Services

### Department Vision - Where the department would ideally like to be

With the assistance of our community partners, a coordinated network of trauma informed, comprehensive human services will be available as needed, and easily accessed by county residents.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Sauk County Department of Human Services is dedicated to providing high quality, caring, effective and efficient services for all county residents according to need and eligibility. Priorities include: treating everyone with dignity and respect, enhancing self reliance, protecting the vulnerable, and promoting healthy families, relationships and lifestyles.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services
Promote safe community
Encourage economic development
Development of cultural, social, and community values
Stewardship of natural resources

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Criminal Justice Coordinating Council and stepping up initiative
General Government - Cooperation
Health and Human Services - Commitment to Health Care Center
Health and Human Services - Peer learning groups
Health and Human Services - Visiting nurses / home health care / isolated individuals
Health and Human Services - Medical assisted treatment program
Health and Human Services - Comprehensive community services
Justice & Public Safety - Diversion programs / alternatives to incarceration
Justice & Public Safety - Criminal Justice Coordinating Council release planning and re-entry
Outside Issues - Affordable/low income housing
Outside Issues - Homelessness

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Successful Income Maintenance Consortium Operation	Meets all performance standards as defined by the consortium	Performance standards are met	Ongoing
Prudent fiscal management	Fiscal performance equal or less than budget.	Finish 2020 within budgeted tax levy through Manager's monthly monitoring of revenues and expenditures	Ongoing
Manage Alternate Care placements	Alternative Care placement expenses will stay within budget	Stay within budget through careful coordinated review of all proposed placements	Ongoing
Continued development of the electronic record	Maintain and enhance electronic record	Maintain Electronic Records implementation schedule	Ongoing
Provide Crisis Service to Sauk County Residents as required by Statues	Crisis diversion from hospitalization of 70% of cases	Maintain consistent crisis standards and coverage	Ongoing
Establish Comprehensive Community Services Unit within the Human Services Department	Increase service providers by three agencies in the consortium	Develop provider audit process	Ongoing

## Human Services

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
MENTAL HEALTH AND RECOVERY SERVICES (MHRS)	Provides mental health and substance abuse counseling.	Wis Stats 51  Admin Code Department of Health Services Chapters 34, 36, 75	User Fees/Other Revenues	\$483,876	9.76	Substance Use: Number of Medically Assisted Treatment and Substance Use consumers vs the number of residential placements.  Mental Health Outpatient: Psychiatry - number of consumers (both children and adults) served vs those not seen in six months.
			Grants	\$468,874		
			Transfer from General Fund	\$0		
			<b>TOTAL REVENUES</b>	<b>\$952,750</b>		
			Wages & Benefits	\$891,469		
			Operating Expenses	\$1,669,440		
			<b>TOTAL EXPENSES</b>	<b>\$2,560,909</b>		
<b>COUNTY LEVY</b>	<b>\$1,608,159</b>					
CRISIS	Provides emergency services to mental health and alcohol and other drug abuse (AODA) area	Wis Stats 51	User Fees/Other Revenues	\$381,424	12.43	Crisis: number of Crisis face to face contacts vs number of cases diverted from hospitalization.
			Grants	\$518,790		
			<b>TOTAL REVENUES</b>	<b>\$900,214</b>		
			Wages & Benefits	\$1,194,123		
			Operating Expenses	\$386,006		
			<b>TOTAL EXPENSES</b>	<b>\$1,580,129</b>		
<b>COUNTY LEVY</b>	<b>\$679,915</b>					
INTEGRATED SERVICES PROGRAM	Recovery based community, mental health and substance abuse services		User Fees/Other Revenues	\$8,236,737	13.82	Comprehensive Community Services: for children, the number enrolled in CCS vs the Institutional placement rate. For adults, the number enrolled in CCS vs the Institutional and CBRF rate.
			Grants	\$67,541		
			<b>TOTAL REVENUES</b>	<b>\$8,304,278</b>		
			Wages & Benefits	\$1,326,671		
			Operating Expenses	\$7,465,880		
			<b>TOTAL EXPENSES</b>	<b>\$8,792,551</b>		
<b>COUNTY LEVY</b>	<b>\$488,273</b>					
ECONOMIC SUPPORT	Facilitates access to Medical Assistance, Food Stamps, Child Day Care and energy assistance for those who are eligible for these programs.	46/49	User Fees/Other Revenues	\$14,581	14.67	
			Grants	\$1,105,821		
			<b>TOTAL REVENUES</b>	<b>\$1,120,402</b>		
			Wages & Benefits	\$1,054,949		
			Operating Expenses	\$330,701		
			<b>TOTAL EXPENSES</b>	<b>\$1,385,650</b>		
<b>COUNTY LEVY</b>	<b>\$265,248</b>					
BIRTH-TO-3 (B-3)	Therapy services for developmentally delayed children aged birth to three	46/51	User Fees/Other Revenues	\$134,347	4.71	
			Grants	\$247,757		
			<b>TOTAL REVENUES</b>	<b>\$382,104</b>		
			Wages & Benefits	\$435,135		
			Operating Expenses	\$402,124		
			<b>TOTAL EXPENSES</b>	<b>\$837,259</b>		
<b>COUNTY LEVY</b>	<b>\$455,155</b>					
CHILDREN LONG TERM SUPPORT (CLTS)	Provides care management and support services for disabled children and their families.	46/51	User Fees/Other Revenues	\$72,433	6.49	Children's Long Term Support: Number of open cases vs the Institutional placement rate.
			Grants	\$779,835		
			<b>TOTAL REVENUES</b>	<b>\$852,268</b>		
			Wages & Benefits	\$582,618		
			Operating Expenses	\$516,688		
			<b>TOTAL EXPENSES</b>	<b>\$1,099,306</b>		
<b>COUNTY LEVY</b>	<b>\$247,038</b>					

## Human Services

COMMUNITY SUPPORT PROGRAM (CSP)	Community based services for individuals with severe to persistent mental illness	51	User Fees/Other Revenues	\$875,326	18.37	Community Support Program: Number of cases in CSP vs the Institutional placement rate/CBRF placement rate.
			Grants	\$636,631		
			<b>TOTAL REVENUES</b>	<b>\$1,511,957</b>		
			Wages & Benefits	\$1,650,757		
			Operating Expenses	\$696,418		
			<b>TOTAL EXPENSES</b>	<b>\$2,347,175</b>		
<b>COUNTY LEVY</b>	<b>\$835,218</b>					
ADULT PROTECTIVE SERVICES (APS)	Provides adult protective services and care management and support services for vulnerable adults.	51/55	User Fees/Other Revenues	\$23,238	4.94	Adult Protective Services: Number of program admissions vs the Institutional placement rate.
			Grants	\$210,275		
			<b>TOTAL REVENUES</b>	<b>\$233,513</b>		
			Wages & Benefits	\$508,233		
			Operating Expenses	\$145,156		
			<b>TOTAL EXPENSES</b>	<b>\$653,389</b>		
<b>COUNTY LEVY</b>	<b>\$419,876</b>					
CHILD PROTECTIVE SERVICES (CPS)	Responsible for investigating alleged cases of child abuse and neglect, and when necessary placing youth in alternate care to provide them safety.	48/938	User Fees/Other Revenues	\$113,123	21.00	Child Protective Services: Number of cases screened in vs out of home care rate.
			Grants	\$1,260,454		
			Transfer from General Fund	\$0		
			<b>TOTAL REVENUES</b>	<b>\$1,373,577</b>		
			Wages & Benefits	\$1,881,979		
			Operating Expenses	\$1,425,690		
<b>TOTAL EXPENSES</b>	<b>\$3,307,669</b>					
<b>COUNTY LEVY</b>	<b>\$1,934,092</b>					
YOUTH JUSTICE	Assesses the circumstances of alleged juvenile offenders and makes recommendations to the juvenile court as to the most appropriate disposition.	938	User Fees/Other Revenues	\$10,551	8.10	Youth Justice: Number of cases screened in vs the out of home care placements.
			Grants	\$945,592		
			Transfer from General Fund	\$0		
			<b>TOTAL REVENUES</b>	<b>\$956,143</b>		
			Wages & Benefits	\$728,958		
			Operating Expenses	\$784,060		
<b>TOTAL EXPENSES</b>	<b>\$1,513,018</b>					
<b>COUNTY LEVY</b>	<b>\$556,875</b>					
FAMILY CARE	Provides care management to frail elderly, developmentally disabled and physically disabled adults under contract with the Long Term Care District Care Management Organization		User Fees/Other Revenues	\$0	-	
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$510,849		
			<b>TOTAL EXPENSES</b>	<b>\$510,849</b>		
			<b>COUNTY LEVY</b>	<b>\$510,849</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$16,587,206</b>	114.29	
			<b>TOTAL EXPENSES</b>	<b>\$24,587,904</b>		
			<b>COUNTY LEVY</b>	<b>\$8,000,698</b>		
<b>Costs Reflected in Other Department Budgets</b>						
Other Departments	*The Department of Human Services (DHS) budget reflects activities over which DHS has responsibility. Building service costs related to the DHS Reedsburg 6th Street location are recorded in other County budgets.		Operating Expenses	\$50,060		
			Capital Outlay	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$50,060</b>		
			<b>COUNTY LEVY</b>	<b>\$50,060</b>		
Total with Other Department Expenses			<b>TOTAL REVENUES</b>	<b>\$16,587,206</b>	114.29	
			<b>TOTAL EXPENSES</b>	<b>\$24,637,964</b>		
			<b>COUNTY LEVY</b>	<b>\$8,050,758</b>		

## Human Services

<b>Output Measures - How much are we doing?</b>			
Description	2019 Actual	2020 Estimate	2021 Budget
Mental Health and Recovery Services - # of call intakes	823	850	850
Mental Health and Recovery Service - # of admissions	430	440	440
Mental Health and Recovery Services - # of open cases	573	580	580
Integrated Services Program - # of open cases as of 12/31	313	325	325
Crisis Intervention - number of crisis contacts	975	1000	1000
MAT Grant Admissions (8/1/18-7/31/19) and (8/1/19-7/31/20)	116	120	120
Youth Justice Clients - # of referrals received	224	235	235
CPS clients - total screened in and screened out	728	800	800
Adult Protective Services - # of Admissions	271	300	300
Children's Long Term Support & Birth-to-three Clients Admissions	362	380	380
Community Support - # of open cases as of 12/31	110	125	125
Average Economic Support Caseload	6482	6827	6900

<b>Key Outcome Indicators / Selected Results - How well are we doing?</b>				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Child Protective Services (CPS): Number of cases screened in vs out of home care rate.	The goal for screened in cases is to keep the child in the home rather than removing and placing in out of home care. The more cases screened in, the more likely the out of home care rate will increase thus affecting our budget.	Cases screened in = 233 Out of home care rate = 96	Cases screened in = 260. Out of home care rate = 100	Cases screened in = 260 Out of home care rate = 90
Adult Protective Services (APS): Number of program admissions vs the # of Institutional placements.	Human Services continues to see a rise in APS cases due to dementia and the Opioid Crisis. Those more difficult cases can lead to high cost placements like Institutions.	271 Admissions Institutional placement rate = 2	285 Admissions. Institutional placements = 2	Cases screened in = 290. Institutional placements = 3
Youth Justice: Number of cases screened in vs the out of home care placements.	The more cases screened in the more likely of an out of home placement. If an out of home placement does occur, the goal of the staff is to place in the least restrictive if possible as the cost is less and to work to get the youth home.	Cases screened in = 151 Out of home care placements = 8	Cases screened in=175 Out of home placements= 7	Cases screened in = 160 Out of home placements = 8
Community Support Program (CSP): Number of cases in CSP vs # of institutional and CBRF placements.	The CSP program is continually seeing an increase in their CBRF placement rate. These are consumers who are not able to stay in the community. CSP works to get these consumers in less restrictive, meaning less costs placements like Adult Family Homes or Residential Care Apartments. If a CSP client is placed in a CBRF or Institution, County Levy picks up the majority of this cost.	CSP cases = 110 CBRF = 13 Institutional placements = 0	CSP cases = 125 CBRF = 11 Institutional placements = 2	CSP cases = 125 CBRF = 11 Institutional placements = 2
Children's Long Term Support (CLTS): Number of open cases vs number of institutional placements.	When a CLTS client is placed in an institution, the child is no longer funded with CLTS funds and the cost of the child is now put on County Levy. As more cases are admitted to this program, the likely hood of an Institutional placement grows.	Open Cases = 188 Institutional placement rate = 1	Open Cases = 195 Institutional placement rate = 1	Open Cases = 200 Institutional placement rate = 1
Comprehensive Community Services (CCS): for children, the number enrolled in CCS vs the Institutional placement rate. For adults, the number enrolled in CCS vs the Institutional and CBRF (Community Based Residential Facility) rate.	As the CCS program continues to grow for both adults and children, increasingly more difficult cases are likely. CCS is a model where a team is placed around the consumer to keep the child/adult in the home and community. CCS reimburses 100% unless a child/adult are placed in an institution. Diverting to a CBRF is a better option as CCS also reimburses the support and supervision costs related to that CBRF placement.	CCS enrolled children = 151 Institutional placement rate = 10  CCS enrolled adults = 134 Institutional/CBRF rate = 7	CCS enrolled children = 160 Institutional placement rate = 10  CCS enrolled adults = 145 Institutional/CBRF rate = 7	CCS enrolled children = 165 Institutional placement rate = 8  CCS enrolled adults = 150 Institutional/CBRF rate = 5
Substance Use: Number of Medically Assisted Treatment and Substance Use cases vs the number of residential placements.	As the number of Substance Use cases increases so does the probability for residential placements. The goal is to monitor this and get consumers into the appropriate treatment right away to avoid the high cost residential placement.	Cases = 107 Residential placements = 30	Cases = 115 Residential placements = 31	Cases = 115 Residential placements = 31
Mental Health Outpatient: Psychiatry - number of consumers (both children and adults) served vs those not seen in six months (6 mos).	Psychiatry is an essential aspect of mental health treatment and stabilization, with medication often being an essential component of care. Timeliness of access to a Psychiatrist and receiving medication can prevent crisis episodes and hospitalizations.	Psychiatry consumers = 386 Psychiatry consumers not seen in 6 mo = 125	Psychiatry consumers = 400 Psychiatry consumers not seen in 6 mo = 140	Psychiatry consumers = 425 Psychiatry consumers not seen in 6 mo = 145
Crisis: number of Crisis face to face contacts vs number of cases diverted from hospitalization.	Seeing a consumer in Crisis face to face vs just talking with them on the phone can help divert consumers from being hospitalized.	Face to Face Contacts = 764 Cases diverted from hospitalization = 705	Face to Face Contacts = 600 Cases diverted from hospitalization = 505	Face to Face Contacts = 700 Cases diverted from hospitalization = 600

**Changes and Highlights to the Department's Budget:**

**Change 1** Increase in Prior Year Revenue as we have been receiving additional money from our CCS WIMCR recon due to program growth.

**Change 2** Remove outside agency requests from Human Services budget.

**Change 3**

**Change 4**

	2020 Amended Budget	Cost to Continue Operations in 2020	Change 1	Change 2	Change 3	Change 4	2021 Budget Request
<b>Description of Change</b>			Prior Year Revenue	Remove Outside Agency Requests from Budget			
Tax Levy	7,820,648	502,550	(240,000)	(82,500)			8,000,698
Use of Fund Balance or Carryforward Funds	366,254	(366,254)					0
All Other Revenues	15,663,162	740,044	240,000	(56,000)			16,587,206
<b>Total Funding</b>	<b>23,850,064</b>	<b>876,340</b>	<b>0</b>	<b>(138,500)</b>	<b>0</b>	<b>0</b>	<b>24,587,904</b>
Labor Costs	9,973,961	280,931					10,254,892
Supplies & Services	13,786,103	595,409		(138,500)			14,243,012
Capital Outlay	0	0					0
Transfers to Other Funds	90,000	0					90,000
Addition to Fund Balance	0	0					0
<b>Total Expenses</b>	<b>23,850,064</b>	<b>876,340</b>	<b>0</b>	<b>(138,500)</b>	<b>0</b>	<b>0</b>	<b>24,587,904</b>

Costs Reflected in Other Department Budgets*	
Building Services	Total with Other Department Expenses
50,060	8,050,758
	0
	16,587,206
50,060	24,637,964
	10,254,892
50,060	14,293,072
	0
	90,000
	0
50,060	24,637,964

\*The Department of Human Services (DHS) budget reflects activities over which DHS has responsibility. Building service costs related to the DHS Reedsburg 6th Street location are recorded in other County budgets.

**Issues on the Horizon for the Department:**

Potential changes to Medicaid funding: Discussion at Federal level about changing to a block grant type of allocation. Could have a negative affect on our agency.  
Shortage of Psychiatrists.  
Increase in aging population.  
Increase in demand for AODA (alcohol and other drug abuse) services  
The Pandemic which started in 2019-2020 will continue to challenge crisis resources and child mental health as well as service delivery in all areas of the agency.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: HUMAN SERVICES

Program # -->	1	2	3	4	5	6	7	8	9	10	11	Dept
Short Program Name -->	MHRS	CRISIS	ISP	ES	B-3	CLTS	CSP	APS	CPS	YJ	FAM CARE	Total \$
Is the Program Mandated?	YES	YES	NO	YES	YES	YES	YES	YES	YES	YES	NO	
Statutory Reference	51	51		46/49	DHS 90	46/49	51	51/55	48 & 938	938		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)												\$0
2. Grants (List)												
Department of Health Services	386,785	268,790			220,152	779,835	626,631	188,507	352,796			\$2,823,496
Department of Children & Families									822,658	895,838		\$1,718,496
Income Maintenance				811,556								\$811,556
Child Care				96,545								\$96,545
Elder Abuse Grant								21,768				\$21,768
Community Intervention										49,754		\$49,754
Dept of Admin - Low Income Housing Energy Assistance Program (LIHEAP)				197,720								\$197,720
Mental Health Block Grant			7,541				10,000					\$17,541
Alcohol & Other Drug Abuse (AODA) Block Grant	82,089											\$82,089
Coordinated Service Team			60,000									\$60,000
RRSS MAT		250,000										\$250,000
Social Emotional Development Grant					27,605							\$27,605
Targeted Safety Services									85,000			\$85,000
3. Use of Carrywd / Fund Balance												\$0
Transfer from General Fund Balance												\$0
4. Other Revenues	483,876	381,424	8,236,737	14,581	134,347	72,433	875,326	23,238	113,123	10,551		\$10,345,636
5. TOTAL REVENUES	952,750	900,214	8,304,278	1,120,402	382,104	852,268	1,511,957	233,513	1,373,577	956,143	0	\$16,587,206

EXPENSES

6. Wages, Salaries, Benefits	891,469	1,194,123	1,326,671	1,054,949	435,135	582,618	1,650,757	508,233	1,881,979	728,958	0	\$10,254,892
7. Contracted Labor	490,000		35,624				65,000		99,841			\$690,465
8. Other Expenses	258,226	240,506	7,340,256	330,701	402,124	516,688	256,418	123,038	409,825	206,288		\$10,084,070
Shelter										25,000		\$25,000
Alternate Care (Foster Care, Group Home, CCI, Kinship)	55,000								916,024	335,722		\$1,306,746
Juvenile Corrections										116,250		\$116,250
Integrated Services (FPI, FCF)			65,000							100,800		\$165,800
Institutions	639,214											\$639,214
DD Center/Nursing Home	30,000											\$30,000
Adult Family Home	12,000	18,000	10,000				160,000	5,000				\$205,000
CBRF's	170,000	127,500	15,000				200,000	14,618				\$527,118
Residential Care Apartment							15,000	2,500				\$17,500
Inpatient	15,000											\$15,000
Juvenile Probation and Supervision												\$0
Family Care Contribution											510,849	\$510,849
9. TOTAL EXPENSES	2,560,909	1,580,129	8,792,551	1,385,650	837,259	1,099,306	2,347,175	653,389	3,307,669	1,513,018	510,849	\$24,587,904

COUNTY LEVY/COUNTY COST

10. Line 9 minus line 5	1,608,159	679,915	488,273	265,248	455,155	247,038	835,218	419,876	1,934,092	556,875	510,849	\$8,000,698
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COST REFLECTED IN OTHER DEPARTMENT BUDGETS\*

Full Time Equivalent (FTE) allocaton					4.71	6.49	18.37	4.94				34.51
					14%	19%	53%	14%				100%
Building Services					6,832	9,414	26,647	7,166				\$50,060
Costs Reflected in Other Department Budgets	0	0	0	0	6,832	9,414	26,647	7,166	0	0	0	\$50,060
TOTAL WITH OTHER DEPARTMENT EXPENSES	\$2,560,909	\$1,580,129	\$8,792,551	\$1,385,650	\$844,091	\$1,108,720	\$2,373,822	\$660,555	\$3,307,669	\$1,513,018	\$510,849	\$24,637,964
TOTAL WITH OTHER DEPARTMENT TAX LEVY	\$1,608,159	\$679,915	\$488,273	\$265,248	\$461,987	\$256,452	\$861,865	\$427,042	\$1,934,092	\$556,875	\$510,849	\$8,050,758

\*The Department of Human Services (DHS) budget reflects activities over which DHS has responsibility. Building service costs related to the DHS Reedsburg 6th Street location are recorded in other County budgets.

Fund: HUMAN SERVICES Department: HUMAN SERVICES	2017 Actual	2018 Actual	2019 Actual	2020 6 Months Actual	2020 Originally Adopted Budget	2020 Amended Budget	2020 Estimated	2021	\$ Change
									2020 Amended To 2021
<b>21051 HUMAN SERVICES REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-7,531,534	-7,997,360	-7,983,506	-3,910,324	-7,820,648	-7,820,648	-7,820,648	-8,000,698	180,050
422160 HO-CHUNK GAMING GRANT	0	-2,000	0	0	0	0	0	0	0
424500 MEDICARE	-51,012	-46,233	-38,936	-12,498	-52,000	-52,000	-40,000	-52,000	0
424510 MEDICAL ASSISTANCE / MEDICAID	-5,587,086	-7,719,469	-8,786,020	-1,071,772	-8,613,675	-8,613,675	-8,862,793	-9,236,590	622,915
424592 DEPT HEALTH & FAMILY SERVICES	-4,171,774	-4,328,328	-4,211,012	-967,882	-4,754,309	-4,754,309	-5,007,930	-4,983,192	228,883
424593 INCOME MAINTENANCE	-1,083,367	-944,972	-990,849	-275,728	-938,003	-938,003	-917,032	-908,101	-29,902
424597 OTHER CONTRACTS	-723,461	-736,060	-708,518	-364,830	-792,207	-792,207	-975,597	-880,277	88,070
441400 DRIVER IMPROVEMENT SURCHARGE	-62,419	-69,760	-72,995	-35,192	-62,000	-62,000	-70,000	-70,500	8,500
455660 CLIENT LIABILITY COLLECTED	-178,317	-145,843	-150,454	-31,626	-150,900	-150,900	-116,910	-141,400	-9,500
465103 CLIENT SHARE ROOM & BOARD	-7,991	-7,998	-5,801	-744	-8,068	-8,068	-6,324	-10,046	1,978
465170 ALTERNATE CARE COLLECTIONS	-76,472	-83,373	-90,804	-60,447	-80,000	-80,000	-95,000	-90,000	10,000
473601 MEDICAL RECORDS FEES	-2,843	-2,660	-2,507	-1,376	-2,800	-2,800	-2,500	-2,500	-300
481100 INTEREST ON INVESTMENTS	-44,481	-89,604	-107,476	-45,000	-90,000	-90,000	-90,000	-90,000	0
484120 ADDL REVS FROM STATE PRIOR YR	-850,001	-373,802	-837,231	-33,490	0	0	0	0	0
484160 MISCELLANEOUS REVENUES	-12,137	-4,474	-37,975	-1,984	-3,200	-3,200	-3,136	-3,100	-100
484162 CRIMINAL BACKGROUND CHECK FEE	-680	-1,000	-1,200	-240	-1,000	-1,000	-1,000	-1,000	0
485080 DONATIONS	-14,349	-13,144	-18,246	-10,000	-14,000	-14,000	-14,000	-14,000	0
487100 THIRD PARTY COLLECTIONS	-112,773	-101,865	-112,852	-56,623	-101,000	-101,000	-99,600	-104,500	3,500
492100 TRANSFER FROM GENERAL FUND	0	0	0	-56,000	-56,000	-56,000	-56,000	0	-56,000
493010 FUND BALANCE APPLIED	0	0	0	0	-160,000	-310,254	0	0	-310,254
<b>TOTAL HUMAN SERVICES REVENUE</b>	<b>-20,510,695</b>	<b>-22,667,944</b>	<b>-24,156,382</b>	<b>-6,935,756</b>	<b>-23,699,810</b>	<b>-23,850,064</b>	<b>-24,178,470</b>	<b>-24,587,904</b>	<b>737,840</b>
<b>21051110 HS ADMINISTRATION</b>									
511100 SALARIES PERMANENT REGULAR	240,966	250,328	264,056	88,199	185,137	185,137	185,139	192,098	6,961
511900 LONGEVITY-FULL TIME	957	1,017	1,077	0	797	797	797	837	40
514100 FICA & MEDICARE TAX	18,764	19,340	20,371	6,682	14,844	14,844	14,844	15,580	736
514200 RETIREMENT-COUNTY SHARE	16,441	16,823	16,421	5,953	12,551	12,551	12,551	13,023	472
514400 HEALTH INSURANCE COUNTY SHARE	19,633	21,310	22,183	9,675	17,862	17,862	17,862	18,559	697
514500 LIFE INSURANCE COUNTY SHARE	181	228	201	62	119	119	123	123	4
514600 WORKERS COMPENSATION	1,753	2,075	2,547	612	1,391	1,391	1,391	1,609	218
515800 PER DIEM COMMITTEE	7,100	7,050	5,950	1,825	8,100	8,100	7,500	8,100	0
520100 CONSULTANT AND CONTRACTUAL	500	328	1,448	0	2,500	2,500	2,500	2,500	0
522500 TELEPHONE	617	570	484	231	650	650	500	500	-150
532200 SUBSCRIPTIONS	0	0	64	25	0	0	226	0	0
532600 ADVERTISING	0	0	29	0	0	0	0	0	0
532800 TRAINING AND INSERVICE	1,053	2,135	1,566	960	2,000	2,000	1,500	2,000	0
533200 MILEAGE	5,178	5,895	3,824	575	6,000	6,000	3,000	5,500	-500
533500 MEALS AND LODGING	1,637	3,130	768	-265	4,120	4,120	1,060	4,120	0
535200 VEHICLE MAINTENANCE AND REPAIR	7,181	7,600	12,699	2,564	8,000	8,000	8,000	8,000	0
538130 HOUSING ASSISTANCE	59,100	89,822	129,392	55,417	97,714	97,714	97,714	97,713	-1

<b>Fund: HUMAN SERVICES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021</b>	<b>2020 Amended To 2021</b>
<b>21051110 HS ADMINISTRATION</b>									
538480 PROGRAM ADMINISTRATION	36,569	68,742	66,411	114,021	218,500	218,500	150,000	15,000	-203,500
538510 TERMINATIONS OF PARENTAL RIGHT	102,665	107,161	106,992	60,974	99,841	99,841	99,841	99,841	0
538520 CRIMINAL BACKGROUND CHECKS	1,504	1,450	1,408	653	1,500	1,500	1,400	1,400	-100
551200 INSURANCE-VEHICLE LIABILITY	3,736	1,307	1,658	0	4,500	4,500	1,800	1,800	-2,700
551900 INSURANCE-GENERAL LIABILITY	51,281	60,662	51,304	0	55,000	55,000	55,000	55,000	0
552100 OFFICIALS BONDS	70	70	70	0	70	70	70	70	0
552200 EMPLOYEE BONDS	80	115	40	77	100	100	100	100	0
552400 INSURANCE-VOLUNTEERS	63	29	26	55	100	100	100	100	0
559400 INDIRECT COSTS	52,669	33,078	44,960	35,963	71,925	71,925	71,925	92,363	20,438
<b>TOTAL HS ADMINISTRATION</b>	<b>629,699</b>	<b>700,265</b>	<b>755,948</b>	<b>384,259</b>	<b>813,321</b>	<b>813,321</b>	<b>734,943</b>	<b>635,936</b>	<b>-177,385</b>
<b>21051431 HS FISCAL/DATA</b>									
511100 SALARIES PERMANENT REGULAR	717,221	698,749	758,713	346,138	758,276	758,276	735,717	777,689	19,413
511200 SALARIES-PERMANENT-OVERTIME	299	215	265	198	0	0	198	0	0
511900 LONGEVITY-FULL TIME	4,954	4,315	3,983	0	3,776	3,776	3,452	3,773	-3
514100 FICA & MEDICARE TAX	52,015	49,840	54,828	24,749	58,297	58,297	56,562	60,563	2,266
514200 RETIREMENT-COUNTY SHARE	48,980	45,481	48,382	23,378	51,438	51,438	49,907	52,749	1,311
514400 HEALTH INSURANCE COUNTY SHARE	218,584	214,677	228,276	121,930	242,037	242,037	235,506	251,477	9,440
514500 LIFE INSURANCE COUNTY SHARE	307	220	236	119	229	229	228	228	-1
514600 WORKERS COMPENSATION	692	391	536	208	457	457	444	547	90
514800 UNEMPLOYMENT	5,420	3,513	0	739	0	0	0	0	0
520100 CONSULTANT AND CONTRACTUAL	0	1,419	0	0	0	75,254	0	0	-75,254
522500 TELEPHONE	14,109	14,166	13,952	6,713	14,200	14,200	14,000	14,200	0
524000 MISCELLANEOUS EXPENSES	441	2,468	4,931	2,171	3,000	3,000	6,000	3,000	0
524800 MAINTENANCE AGREEMENT	9,361	155	0	0	0	0	0	0	0
531100 POSTAGE AND BOX RENT	16,147	14,260	12,554	7,376	16,200	16,200	15,000	16,200	0
531200 OFFICE SUPPLIES AND EXPENSE	17,996	23,419	18,311	10,360	22,305	22,305	23,805	22,305	0
531400 SMALL EQUIPMENT	23,708	3,107	9,760	2,842	5,000	5,000	5,000	5,000	0
531800 MIS DEPARTMENT CHARGEBACKS	330,428	391,578	327,881	287,469	340,244	415,244	340,244	375,291	-39,953
532200 SUBSCRIPTIONS	420	546	546	585	546	546	546	546	0
532400 MEMBERSHIP DUES	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	0
532800 TRAINING AND INSERVICE	601	1,472	715	750	3,200	3,200	1,500	3,200	0
533200 MILEAGE	3,929	2,850	835	616	3,700	3,700	750	3,700	0
533400 COURIER SERVICE	9,537	9,572	8,460	2,293	9,500	9,500	8,500	9,500	0
533500 MEALS AND LODGING	912	1,347	462	-144	2,200	2,200	600	2,200	0
537500 PROGRAM INCENTIVES	1,040	1,040	0	0	1,040	1,040	0	0	-1,040
538140 CLIENT SHELTER AND CLOTHING	13,531	11,479	16,395	3,163	14,000	14,000	14,000	14,000	0
581900 CAPITAL OUTLAY	0	46,383	0	0	0	0	0	0	0
<b>TOTAL HS FISCAL/DATA</b>	<b>1,493,631</b>	<b>1,545,662</b>	<b>1,513,018</b>	<b>844,651</b>	<b>1,552,645</b>	<b>1,702,899</b>	<b>1,514,959</b>	<b>1,619,168</b>	<b>-83,731</b>



<b>Fund: HUMAN SERVICES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>21051432 CHILDREN SERVICES UNIT</b>									
511100 SALARIES PERMANENT REGULAR	468,077	498,872	488,915	239,438	534,133	534,133	507,768	540,191	6,058
511200 SALARIES-PERMANENT-OVERTIME	1,094	564	1,075	0	600	600	600	600	0
511900 LONGEVITY-FULL TIME	2,626	2,346	2,526	0	2,666	2,666	2,546	2,666	0
514100 FICA & MEDICARE TAX	34,726	36,584	36,104	17,655	41,111	41,111	39,085	42,118	1,007
514200 RETIREMENT-COUNTY SHARE	32,062	32,332	32,313	16,162	36,274	36,274	34,487	36,683	409
514400 HEALTH INSURANCE COUNTY SHARE	81,543	82,700	76,279	38,056	96,234	96,234	73,906	81,428	-14,806
514500 LIFE INSURANCE COUNTY SHARE	167	168	162	87	170	170	160	156	-14
514600 WORKERS COMPENSATION	3,961	4,832	5,428	2,435	6,610	6,610	5,216	7,445	835
522500 TELEPHONE	3,649	4,471	3,967	1,814	4,500	4,500	4,000	4,000	-500
523900 INTERPRETER FEES	0	0	0	0	250	250	0	0	-250
524000 MISCELLANEOUS EXPENSES	59	0	7,558	169	2,000	2,000	2,000	1,000	-1,000
532800 TRAINING AND INSERVICE	1,422	1,300	1,450	110	1,600	1,600	1,600	1,600	0
533200 MILEAGE	9,364	8,779	9,083	2,179	9,000	9,000	8,300	9,000	0
533500 MEALS AND LODGING	298	335	209	152	500	500	500	500	0
537120 RESPITE CARE	0	0	1,747	0	0	0	0	0	0
538160 CLIENT PURCHASED MEALS	0	40	70	11	50	50	50	50	0
538210 SPECIALIZED TRANSPORTATION	17,463	9,643	6,710	1,081	12,000	12,000	4,300	10,000	-2,000
538270 FOSTER HOME	0	0	0	0	0	0	0	20,000	20,000
538280 GROUP HOME	0	0	0	0	115,722	115,722	20,000	115,722	0
538310 SHELTER CARE	27,941	22,128	21,163	8,745	25,000	25,000	21,163	25,000	0
538340 COUNSELING AND THERAPEUTIC	100,458	45,049	36,122	22,918	50,000	50,000	62,500	70,000	20,000
538360 ALTERNATIVE NEEDS SCHOOL	25,781	12,891	12,891	0	0	0	0	0	0
538370 JUVENILE PROBATION/SUPERVISION	50,924	46,122	21,907	174	40,000	40,000	5,000	20,000	-20,000
538390 INTEGRATED SERVICES	197,394	132,305	110,683	11,531	222,000	222,000	45,000	100,800	-121,200
538450 CHILD CARING INSTITUTIONS	0	0	0	66,247	200,000	200,000	125,250	200,000	0
538460 JUVENILE CORRECTIONAL INSTITUT	167,990	284,850	91,128	0	155,000	155,000	25,833	116,250	-38,750
538480 PROGRAM ADMINISTRATION	0	0	0	0	0	0	0	30,000	30,000
<b>TOTAL CHILDREN SERVICES UNIT</b>	<b>1,226,999</b>	<b>1,226,310</b>	<b>967,491</b>	<b>428,965</b>	<b>1,555,420</b>	<b>1,555,420</b>	<b>989,264</b>	<b>1,435,209</b>	<b>-120,211</b>
<b>21051433 HS LONG TERM SUPPORT</b>									
511100 SALARIES PERMANENT REGULAR	194,714	304,586	270,329	0	0	0	0	0	0
511900 LONGEVITY-FULL TIME	1,624	1,731	804	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	14,721	22,502	19,329	0	0	0	0	0	0
514200 RETIREMENT-COUNTY SHARE	13,343	17,622	17,875	0	0	0	0	0	0
514400 HEALTH INSURANCE COUNTY SHARE	30,207	51,586	63,489	0	0	0	0	0	0
514500 LIFE INSURANCE COUNTY SHARE	59	111	101	0	0	0	0	0	0
514600 WORKERS COMPENSATION	1,966	3,503	3,618	0	0	0	0	0	0
515800 PER DIEM COMMITTEE	150	0	0	0	0	0	0	0	0
522500 TELEPHONE	1,586	2,018	1,987	0	0	0	0	0	0
523900 INTERPRETER FEES	13	934	1,701	0	0	0	0	0	0

<b>Fund: HUMAN SERVICES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>21051433 HS LONG TERM SUPPORT</b>									
524000 MISCELLANEOUS EXPENSES	73	226	46	0	0	0	0	0	0
528300 CBRF	88,668	99,441	78,359	0	0	0	0	0	0
528400 INSTITUTIONS	0	74,878	59,145	0	0	0	0	0	0
532200 SUBSCRIPTIONS	0	466	0	0	0	0	0	0	0
532800 TRAINING AND INSERVICE	590	990	908	0	0	0	0	0	0
533200 MILEAGE	11,792	13,217	12,317	0	0	0	0	0	0
533500 MEALS AND LODGING	27	30	202	0	0	0	0	0	0
537120 RESPITE CARE	14,383	14,936	12,824	0	0	0	0	0	0
538010 ADAPTIVE AIDS	340	4,231	0	0	0	0	0	0	0
538070 ADULT DAYCARE	2,760	0	0	0	0	0	0	0	0
538110 GUARDIANSHIP & FIN MGNT SRVCS	8,365	5,955	11,010	0	0	0	0	0	0
538130 HOUSING ASSISTANCE	195	1,807	0	0	0	0	0	0	0
538150 PERSONAL EMERG RESPONSE SYSTEM	2,375	1,348	385	0	0	0	0	0	0
538160 CLIENT PURCHASED MEALS	6,621	4,087	2,630	0	0	0	0	0	0
538190 SPECIALIZED MEDICAL SUPPLIES	396	140	0	0	0	0	0	0	0
538210 SPECIALIZED TRANSPORTATION	4,748	2,000	3,662	0	0	0	0	0	0
538230 SUPPORTIVE HOME CARE	30,553	13,147	34,626	0	0	0	0	0	0
538260 ADULT FAMILY HOME	11,124	0	8,271	0	0	0	0	0	0
538320 RESIDENTIAL CARE APARTMENT	4,350	0	4,080	0	0	0	0	0	0
538470 SKILLED NURSING	1,084	13,019	10,800	0	0	0	0	0	0
<b>TOTAL HS LONG TERM SUPPORT</b>	<b>446,827</b>	<b>654,510</b>	<b>618,499</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>21051434 ECONOMIC SUPPORT UNIT</b>									
511100 SALARIES PERMANENT REGULAR	627,481	632,164	665,699	338,965	699,165	699,165	704,113	735,041	35,876
511200 SALARIES-PERMANENT-OVERTIME	0	193	0	0	200	200	200	200	0
511900 LONGEVITY-FULL TIME	2,608	2,685	2,499	0	2,707	2,707	2,707	3,027	320
514100 FICA & MEDICARE TAX	45,828	45,814	48,334	24,328	53,709	53,709	54,087	57,216	3,507
514200 RETIREMENT-COUNTY SHARE	41,101	42,260	43,770	22,880	47,390	47,390	47,724	49,833	2,443
514400 HEALTH INSURANCE COUNTY SHARE	135,609	147,068	136,019	81,129	159,650	159,650	148,711	154,511	-5,139
514500 LIFE INSURANCE COUNTY SHARE	202	209	203	116	186	186	226	226	40
514600 WORKERS COMPENSATION	355	379	372	204	421	421	424	517	96
514800 UNEMPLOYMENT	0	2,960	0	0	0	0	0	0	0
522500 TELEPHONE	0	0	0	1,161	0	0	3,000	6,010	6,010
524000 MISCELLANEOUS EXPENSES	383	835	524	100	1,000	1,000	1,000	1,000	0
532800 TRAINING AND INSERVICE	375	430	275	350	500	500	500	500	0
533200 MILEAGE	1,319	1,416	1,348	161	1,500	1,500	750	1,500	0
533500 MEALS AND LODGING	105	137	231	157	600	600	400	600	0
538290 KINSHIP	107,120	109,380	121,717	0	0	0	0	0	0
538420 INCOME MAINTENANCE	13,675	13,928	13,946	7,684	14,599	14,599	14,754	14,454	-145
538440 LOW INC HOUSING/ENERGY ASSISTA	157,699	160,902	136,474	58,680	207,289	207,289	265,607	197,720	-9,569

<b>Fund: HUMAN SERVICES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>2021</b>
					<b>Budget</b>				<b>2021</b>
<b>TOTAL ECONOMIC SUPPORT UNIT</b>	<b>1,133,862</b>	<b>1,160,760</b>	<b>1,171,410</b>	<b>535,916</b>	<b>1,188,916</b>	<b>1,188,916</b>	<b>1,244,203</b>	<b>1,222,355</b>	<b>33,439</b>
<b>21051437 COMMUNITY SUPPORT PROGRAM</b>									
511100 SALARIES PERMANENT REGULAR	933,798	1,032,373	1,050,705	419,269	902,779	902,779	884,505	928,877	26,098
511200 SALARIES-PERMANENT-OVERTIME	140	655	1,411	769	700	700	700	1,000	300
511900 LONGEVITY-FULL TIME	4,129	4,065	4,141	0	3,429	3,429	3,229	3,549	120
512100 WAGES-PART TIME	81,055	88,424	95,120	45,354	91,874	91,874	91,874	95,237	3,363
512900 LONGEVITY-PART TIME	32	88	115	0	143	143	155	195	52
514100 FICA & MEDICARE TAX	73,992	80,868	82,908	33,237	76,418	76,418	75,028	79,737	3,319
514200 RETIREMENT-COUNTY SHARE	67,809	73,584	75,132	31,402	67,427	67,427	66,201	69,448	2,021
514400 HEALTH INSURANCE COUNTY SHARE	236,832	258,157	258,235	129,895	239,129	239,129	236,695	244,284	5,155
514500 LIFE INSURANCE COUNTY SHARE	183	175	160	73	135	135	137	132	-3
514600 WORKERS COMPENSATION	9,835	12,428	14,789	5,468	11,751	11,751	11,528	13,478	1,727
514800 UNEMPLOYMENT	0	629	0	0	0	0	0	0	0
520900 CONTRACTED SERVICES	94,158	75,810	62,595	29,177	61,744	61,744	65,000	65,000	3,256
522500 TELEPHONE	8,242	8,209	8,516	3,356	6,800	6,800	6,800	6,800	0
524000 MISCELLANEOUS EXPENSES	1,090	15	583	976	1,000	1,000	1,000	1,000	0
528300 CBRF	280,819	271,567	172,112	65,552	200,000	200,000	155,000	200,000	0
528400 INSTITUTIONS	0	0	5,467	0	0	0	0	0	0
529900 PSYCHOLOGICAL SERVICES	0	0	0	0	0	0	0	5,000	5,000
531200 OFFICE SUPPLIES AND EXPENSE	72	36	762	128	200	200	200	200	0
532200 BOOKS & SUBSCRIPTIONS	0	58	0	0	0	0	0	0	0
532800 TRAINING AND INSERVICE	3,769	3,341	2,602	150	3,250	3,250	1,500	4,000	750
533200 MILEAGE	53,982	61,635	67,434	19,878	55,000	55,000	53,350	55,100	100
533500 MEALS AND LODGING	32	335	895	12	400	400	400	400	0
537120 RESPITE CARE	0	0	0	600	0	0	1,000	1,000	1,000
538010 ADAPTIVE AIDS	0	398	111	0	350	350	175	350	0
538090 ENERGY ASSISTANCE	16	0	0	0	0	0	0	0	0
538110 GUARDIANSHIP & FIN MGNT SRVCS	200	2,400	0	1,000	1,680	1,680	1,680	1,680	0
538130 HOUSING ASSISTANCE	6,985	2,814	0	773	11,000	11,000	5,500	10,000	-1,000
538160 CLIENT PURCHASED MEALS	3,105	2,834	2,465	595	3,000	3,000	2,500	3,000	0
538170 ALTERNATIVE ACTIVITIES	3,656	1,728	918	0	3,000	3,000	1,500	3,000	0
538180 SHELTERED WORK	9,675	7,582	11,133	1,413	14,400	14,400	9,000	12,000	-2,400
538190 SPECIALIZED MEDICAL SUPPLIES	3,827	5,107	3,950	4,486	6,000	6,000	7,500	7,000	1,000
538210 SPECIALIZED TRANSPORTATION	7,152	6,344	5,895	150	7,000	7,000	3,500	7,000	0
538230 SUPPORTIVE HOME CARE	10,278	2,575	918	0	7,000	7,000	2,500	2,500	-4,500
538260 ADULT FAMILY HOME	98,899	132,897	139,985	72,581	175,000	175,000	130,000	160,000	-15,000
538320 RESIDENTIAL CARE APARTMENT	59,414	39,191	11,539	0	30,000	30,000	10,000	15,000	-15,000
538340 COUNSELING AND THERAPEUTIC	75	52	0	0	750	750	375	0	-750
<b>TOTAL COMMUNITY SUPPORT PROGRAM</b>	<b>2,053,252</b>	<b>2,176,373</b>	<b>2,080,594</b>	<b>866,295</b>	<b>1,981,359</b>	<b>1,981,359</b>	<b>1,828,532</b>	<b>1,995,967</b>	<b>14,608</b>

<b>Fund: HUMAN SERVICES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>21051438 CHILD PROTECTIVE SERVICES</b>									
511100 SALARIES PERMANENT REGULAR	880,502	917,979	1,009,556	555,095	1,144,861	1,144,861	1,133,811	1,193,575	48,714
511200 SALARIES-PERMANENT-OVERTIME	1,222	854	569	0	1,000	1,000	1,000	1,000	0
511900 LONGEVITY-FULL TIME	2,281	1,549	2,195	99	1,789	1,789	1,481	1,960	171
512900 LONGEVITY-PART TIME	0	200	0	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	64,787	66,991	73,325	40,223	87,795	87,795	89,926	92,732	4,937
514200 RETIREMENT-COUNTY SHARE	56,024	61,117	66,275	36,536	77,466	77,466	76,700	80,766	3,300
514400 HEALTH INSURANCE COUNTY SHARE	142,084	144,435	161,385	104,042	184,435	184,435	197,832	210,187	25,752
514500 LIFE INSURANCE COUNTY SHARE	318	281	288	139	297	297	262	260	-37
514600 WORKERS COMPENSATION	8,322	9,665	12,404	6,333	14,116	14,116	12,941	16,393	2,277
514800 UNEMPLOYMENT	4,952	6,268	3,466	0	0	0	0	0	0
522500 TELEPHONE	8,564	8,303	7,966	3,971	9,500	9,500	8,500	8,500	-1,000
523900 INTERPRETER FEES	7,118	12,143	16,080	2,482	20,000	20,000	16,000	16,000	-4,000
524000 MISCELLANEOUS EXPENSES	28,071	69,549	44,160	55,489	22,000	22,000	70,100	62,000	40,000
531800 MIS DEPARTMENT CHARGEBACKS	0	0	0	20	0	0	0	0	0
532800 TRAINING AND INSERVICE	5,352	7,762	7,462	1,930	7,102	7,102	7,102	7,102	0
533200 MILEAGE	38,259	45,307	46,299	11,002	40,500	40,500	40,500	40,500	0
533500 MEALS AND LODGING	2,586	3,215	5,278	725	1,775	1,775	1,775	2,775	1,000
537120 RESPITE CARE	7,398	1,650	945	180	2,000	2,000	0	1,500	-500
538020 PURCHASED CASE MANAGEMENT	54,014	10,000	10,000	10,000	10,000	10,000	10,000	0	-10,000
538160 CLIENT PURCHASED MEALS	283	64	223	60	150	150	150	150	0
538210 SPECIALIZED TRANSPORTATION	820	174	4,411	5,787	500	500	5,000	5,000	4,500
538220 SUPERVISED VISITATION	22,128	12,246	1,794	0	10,000	10,000	5,000	24,000	14,000
538270 FOSTER HOME	364,171	386,887	414,790	205,062	365,000	365,000	575,000	325,000	-40,000
538280 GROUP HOME	35,858	76,111	73,831	0	0	0	0	0	0
538290 KINSHIP	0	0	0	50,975	81,423	81,423	121,024	121,024	39,601
538310 SHELTER CARE	0	1,749	0	0	0	0	0	0	0
538340 COUNSELING AND THERAPEUTIC	16,741	0	3,369	969	2,500	2,500	2,500	2,500	0
538450 CHILD CARING INSTITUTIONS	414,867	287,977	872,685	250,034	525,000	525,000	400,000	470,000	-55,000
538480 PROGRAM ADMINISTRATION	0	0	0	500	0	0	0	5,284	5,284
538490 FOSTER HOME LICENSE/RECRUITING	82,623	81,752	93,079	31,476	80,000	80,000	80,000	80,000	0
538520 CRIMINAL BACKGROUND CHECKS	78	2	0	31	0	0	50	100	100
<b>TOTAL CHILD PROTECTIVE SERVICES</b>	<b>2,249,426</b>	<b>2,214,232</b>	<b>2,931,836</b>	<b>1,373,159</b>	<b>2,689,209</b>	<b>2,689,209</b>	<b>2,856,654</b>	<b>2,768,308</b>	<b>79,099</b>
<b>21051439 CHILDREN &amp; FAMILY SUPPORT UNIT</b>									
511100 SALARIES PERMANENT REGULAR	478,211	514,417	569,652	308,006	661,979	661,979	670,500	691,604	29,625
511900 LONGEVITY-FULL TIME	2,829	2,479	1,958	0	2,078	2,078	2,198	1,958	-120
514100 FICA & MEDICARE TAX	35,004	37,057	41,101	22,156	50,862	50,862	51,523	53,813	2,951
514200 RETIREMENT-COUNTY SHARE	32,691	32,529	37,499	20,499	44,824	44,824	45,407	46,815	1,991
514400 HEALTH INSURANCE COUNTY SHARE	110,228	107,774	137,499	73,924	167,681	167,681	128,461	144,297	-23,384
514500 LIFE INSURANCE COUNTY SHARE	226	162	187	118	205	205	174	158	-47

<b>Fund: HUMAN SERVICES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>21051439 CHILDREN &amp; FAMILY SUPPORT UNIT</b>									
514600 WORKERS COMPENSATION	4,070	4,943	6,569	3,277	7,176	7,176	7,436	8,414	1,238
515800 PER DIEM COMMITTEE	200	250	600	50	800	800	800	800	0
522500 TELEPHONE	4,799	4,143	4,623	2,775	5,000	5,000	5,188	5,200	200
523900 INTERPRETER FEES	959	1,582	2,471	887	2,000	2,000	2,000	2,000	0
524000 MISCELLANEOUS EXPENSES	2,882	3,302	3,200	256	2,950	2,950	2,950	2,950	0
528400 INSTITUTIONS	42,020	0	0	0	0	0	0	0	0
532800 TRAINING AND INSERVICE	669	1,461	645	0	2,250	2,250	29,480	29,855	27,605
533200 MILEAGE	16,233	18,762	20,804	3,283	22,200	22,200	16,200	22,200	0
533500 MEALS AND LODGING	756	453	500	34	650	650	650	650	0
537120 RESPITE CARE	1,688	0	0	0	0	0	0	0	0
538010 ADAPTIVE AIDS	4,770	5,585	8,722	5,994	7,000	7,000	7,000	7,000	0
538030 COMMUNICATION AIDS	0	0	100	0	0	0	0	0	0
538040 CLIENT EDUCATION AND TRAINING	700	100	360	0	0	0	200	200	200
538080 CHILD DAYCARE	0	0	0	240	0	0	0	0	0
538120 HOME MODIFICATIONS	0	0	0	11,213	0	0	11,213	0	0
538150 PERSONAL EMERG RESPONSE SYSTEM	370	800	956	0	600	600	600	600	0
538160 CLIENT PURCHASED MEALS	0	0	9	0	25	25	25	25	0
538170 ALTERNATIVE ACTIVITIES	2,138	1,310	2,058	1,549	2,000	2,000	2,000	2,000	0
538190 SPECIALIZED MEDICAL SUPPLIES	0	0	0	27	0	0	0	0	0
538210 SPECIALIZED TRANSPORTATION	0	0	149	0	0	0	0	0	0
538270 FOSTER HOME	50,912	50,360	23,072	8,271	33,156	33,156	19,100	43,228	10,072
538340 COUNSELING AND THERAPEUTIC	287,528	329,916	321,128	135,199	330,000	330,000	320,000	320,000	-10,000
538480 PROGRAM ADMINISTRATION	258,625	452,105	389,449	0	450,000	450,000	400,000	400,000	-50,000
<b>TOTAL CHILDREN &amp; FAMILY SUPPORT UNIT</b>	<b>1,338,508</b>	<b>1,569,491</b>	<b>1,573,311</b>	<b>597,757</b>	<b>1,793,436</b>	<b>1,793,436</b>	<b>1,723,105</b>	<b>1,783,767</b>	<b>-9,669</b>
<b>21051440 OUTPATIENT UNIT SERVICE</b>									
511100 SALARIES PERMANENT REGULAR	793,245	1,094,877	1,407,564	723,925	1,687,949	1,687,949	1,499,252	1,713,316	25,367
511200 SALARIES-PERMANENT-OVERTIME	931	1,473	6,453	0	1,500	1,500	500	500	-1,000
511900 LONGEVITY-FULL TIME	3,932	4,187	3,540	240	3,312	3,312	3,498	2,979	-333
512100 WAGES-PART TIME	71,909	0	7,745	4,986	0	0	0	0	0
512900 LONGEVITY-PART TIME	373	0	0	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	63,450	79,142	102,206	52,904	129,496	129,496	114,999	133,052	3,556
514200 RETIREMENT-COUNTY SHARE	58,347	72,804	90,956	48,852	114,261	114,261	101,469	115,884	1,623
514400 HEALTH INSURANCE COUNTY SHARE	142,123	189,531	260,851	151,959	338,271	338,271	267,607	351,463	13,192
514500 LIFE INSURANCE COUNTY SHARE	491	553	492	211	473	473	395	454	-19
514600 WORKERS COMPENSATION	7,091	9,679	17,127	8,213	20,309	20,309	16,925	22,929	2,620
515800 PER DIEM COMMITTEE	500	1,850	2,000	300	0	0	0	0	0
520900 CONTRACTED SERVICES	485,293	444,850	499,271	289,309	470,000	470,000	496,000	490,000	20,000
522500 TELEPHONE	6,044	6,926	8,167	5,058	8,500	8,500	8,500	8,000	-500
523900 INTERPRETER FEES	2,750	5,761	4,271	2,695	4,500	4,500	4,000	4,500	0

<b>Fund: HUMAN SERVICES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>21051440 OUTPATIENT UNIT SERVICE</b>									
524000 MISCELLANEOUS EXPENSES	1,499	1,614	4,738	2,000	2,100	2,100	2,100	2,100	0
527500 INPATIENT	0	26,182	33,465	0	15,000	15,000	15,000	15,000	0
527700 AODA-DETOX	44,502	77,103	60,545	32,776	67,033	67,033	65,000	75,000	7,967
528300 CBRF	341,547	526,524	312,010	204,512	410,500	410,500	325,833	312,118	-98,382
528400 INSTITUTIONS	728,368	778,874	614,255	246,919	669,214	669,214	654,214	669,214	0
529900 PSYCHOLOGICAL SERVICES	65,260	72,718	72,430	49,750	65,000	65,000	72,000	72,000	7,000
531200 OFFICE SUPPLIES AND EXPENSE	0	2,389	12,294	0	2,000	2,000	2,000	2,000	0
532200 SUBSCRIPTIONS	0	0	70	0	0	0	0	0	0
532800 TRAINING AND INSERVICE	7,990	11,636	10,368	9,057	6,200	6,200	11,000	9,300	3,100
533200 MILEAGE	17,096	16,693	34,560	6,659	30,300	30,300	25,500	31,800	1,500
533500 MEALS AND LODGING	56	1,442	4,479	-200	1,750	1,750	1,750	1,750	0
537120 RESPITE CARE	0	950	982	6,414	15,000	15,000	17,399	15,500	500
538010 ADAPTIVE AIDS	0	0	0	0	250	250	0	250	0
538035 COMMUNITY LIVING & SUPPORT SVC	3,263,043	4,692,099	5,275,239	0	0	0	0	0	0
538040 CLIENT EDUCATION AND TRAINING	60,000	4,242	12,282	0	0	0	0	0	0
538070 ADULT DAYCARE	0	0	0	0	3,700	3,700	0	1,000	-2,700
538110 GUARDIANSHIP & FIN MGNT SRVCS	0	0	0	3,510	8,250	8,250	10,750	13,100	4,850
538130 HOUSING ASSISTANCE	8,211	17,823	13,542	9,780	6,000	6,000	8,500	8,500	2,500
538150 PERSONAL EMERG RESPONSE SYSTEM	0	0	0	0	1,850	1,850	250	1,100	-750
538160 CLIENT PURCHASED MEALS	0	0	0	377	12,000	12,000	3,000	4,000	-8,000
538190 SPECIALIZED MEDICAL SUPPLIES	27,319	11,512	43,947	7,054	23,650	23,650	24,500	13,150	-10,500
538210 SPECIALIZED TRANSPORTATION	20,007	12,586	13,063	9,399	19,750	19,750	15,250	17,750	-2,000
538230 SUPPORTIVE HOME CARE	1,301	0	0	11,799	32,162	32,162	28,000	25,111	-7,051
538260 ADULT FAMILY HOME	28,542	56,585	60,478	15,648	35,000	35,000	40,000	35,000	0
538320 RESIDENTIAL CARE APARTMENT	8,195	0	0	0	2,500	2,500	0	2,500	0
538330 DAY TREATMENT	1,239	5,528	0	0	7,603	7,603	0	4,000	-3,603
538340 COUNSELING AND THERAPEUTIC	701,584	1,016,577	1,544,429	0	5,500	5,500	1,000	2,500	-3,000
538350 CRISIS INTERVENTION	178,062	187,630	80,898	32,319	100,000	100,000	77,000	80,000	-20,000
538390 INTEGRATED SERVICES	55,000	104,400	81,474	0	0	0	0	0	0
538410 INTAKE ASSESSMENT	1,193	5,092	146,886	0	0	0	0	0	0
538450 CHILD CARING INSTITUTIONS	0	96,060	25,408	107,254	0	0	280,000	55,000	55,000
538470 SKILLED NURSING	0	0	0	3,600	10,000	10,000	6,500	9,000	-1,000
538480 PROGRAM ADMINISTRATION	382,931	174,084	23,418	1,376	1,000	1,000	13,750	1,000	0
538530 OUTREACH AND DEVELOPMENT	6,043	0	0	0	16,418	16,418	23,806	16,418	0
<b>TOTAL OUTPATIENT UNIT SERVICE</b>	<b>7,585,467</b>	<b>9,811,972</b>	<b>10,891,902</b>	<b>2,048,655</b>	<b>4,348,301</b>	<b>4,348,301</b>	<b>4,237,247</b>	<b>4,338,238</b>	<b>-10,063</b>
<b>21051446 FAMILY CARE</b>									
514100 FICA & MEDICARE TAX	8	0	0	0	0	0	0	0	0
514600 WORKERS COMPENSATION	0	0	0	0	0	0	0	0	0
515800 PER DIEM COMMITTEE	100	0	0	0	0	0	0	0	0

<b>Fund: HUMAN SERVICES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: HUMAN SERVICES</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
									<b>2020</b>
									<b>2021</b>
<b>21051446 FAMILY CARE</b>									
533200 MILEAGE	106	0	0	0	0	0	0	0	0
538480 PROGRAM ADMINISTRATION	510,849	510,849	510,849	0	510,849	510,849	510,849	510,849	0
<b>TOTAL FAMILY CARE</b>	<b>511,063</b>	<b>510,849</b>	<b>510,849</b>	<b>0</b>	<b>510,849</b>	<b>510,849</b>	<b>510,849</b>	<b>510,849</b>	<b>0</b>
<b>21051447 INTEGRATED SERVICES</b>									
511100 SALARIES PERMANENT REGULAR	0	0	0	311,845	573,922	573,922	565,740	589,013	15,091
511200 SALARIES-PERMANENT-OVERTIME	0	0	0	4	0	0	0	0	0
511900 LONGEVITY-FULL TIME	0	0	0	0	2,390	2,390	2,289	2,489	99
514100 FICA & MEDICARE TAX	0	0	0	22,530	44,241	44,241	43,607	45,996	1,755
514200 RETIREMENT-COUNTY SHARE	0	0	0	18,114	38,901	38,901	38,342	39,926	1,025
514400 HEALTH INSURANCE COUNTY SHARE	0	0	0	65,864	131,958	131,958	128,980	137,104	5,146
514500 LIFE INSURANCE COUNTY SHARE	0	0	0	86	180	180	168	174	-6
514600 WORKERS COMPENSATION	0	0	0	3,836	7,112	7,112	7,011	8,131	1,019
515800 PER DIEM COMMITTEE	0	0	0	0	2,000	2,000	2,000	2,000	0
520900 CONTRACTED SERVICES	0	0	0	0	0	0	19,296	35,624	35,624
522500 TELEPHONE	0	0	0	1,894	2,700	2,700	2,700	2,700	0
523900 INTERPRETER FEES	0	0	0	759	1,000	1,000	1,000	1,000	0
524000 MISCELLANEOUS EXPENSES	0	0	0	0	500	500	500	500	0
528300 CBRF	0	0	0	0	0	0	12,700	15,000	15,000
532800 TRAINING AND INSERVICE	0	0	0	15	2,250	2,250	2,750	2,250	0
533200 MILEAGE	0	0	0	4,696	10,500	10,500	10,500	10,500	0
533500 MEALS AND LODGING	0	0	0	83	200	200	200	200	0
538020 PURCHASED CASE MANAGEMENT	0	0	0	0	4,800,000	4,800,000	0	0	-4,800,000
538035 COMMUNITY LIVING & SUPPORT SVC	0	0	0	2,175,574	0	0	5,275,000	5,400,000	5,400,000
538040 CLIENT EDUCATION AND TRAINING	0	0	0	1,923	0	0	59,500	60,000	60,000
538130 HOUSING ASSISTANCE	0	0	0	2,158	3,500	3,500	5,500	8,500	5,000
538260 ADULT FAMILY HOME	0	0	0	5,444	0	0	5,444	10,000	10,000
538330 DAY TREATMENT	0	0	0	0	1,300,000	1,300,000	0	0	-1,300,000
538340 COUNSELING AND THERAPEUTIC	0	0	0	601,458	60,000	60,000	1,550,000	1,600,000	1,540,000
538390 INTEGRATED SERVICES	0	0	0	26,976	65,000	65,000	65,000	65,000	0
538410 INTAKE ASSESSMENT	0	0	0	113,503	125,000	125,000	146,000	147,000	22,000
538480 PROGRAM ADMINISTRATION	0	0	0	2,684	5,000	5,000	5,000	5,000	0
<b>TOTAL INTEGRATED SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,359,445</b>	<b>7,176,354</b>	<b>7,176,354</b>	<b>7,949,227</b>	<b>8,188,107</b>	<b>1,011,753</b>
<b>21051900 TRANSFERS TO OTHER FUNDS</b>									
591000 TRANSFER TO GENERAL FUND	344,182	1,953,641	1,127,521	992,916	90,000	90,000	1,037,916	90,000	0
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>344,182</b>	<b>1,953,641</b>	<b>1,127,521</b>	<b>992,916</b>	<b>90,000</b>	<b>90,000</b>	<b>1,037,916</b>	<b>90,000</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-20,510,695</b>	<b>-22,667,944</b>	<b>-24,156,382</b>	<b>-6,935,756</b>	<b>-23,699,810</b>	<b>-23,850,064</b>	<b>-24,178,470</b>	<b>-24,587,904</b>	<b>737,840</b>

	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
	Actual	Actual	Actual	6 Months	Originally	Amended	Estimated	2021	2020
				Actual	Adopted	Budget		Amended To	Amended To
					Budget			2021	2021
<b>Fund: HUMAN SERVICES</b>									
<b>Department: HUMAN SERVICES</b>									
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>19,012,915</b>	<b>23,524,064</b>	<b>24,142,378</b>	<b>11,432,018</b>	<b>23,699,810</b>	<b>23,850,064</b>	<b>24,626,899</b>	<b>24,587,904</b>	<b>737,840</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-1,497,781</b>	<b>856,119</b>	<b>-14,004</b>	<b>4,496,262</b>	<b>0</b>	<b>0</b>	<b>448,429</b>	<b>0</b>	



## Veterans Service Office

### Department Vision - Where the department would ideally like to be

Sauk County Veterans will be treated with exceptional service by a staff of highly trained and knowledgeable advocates.

### Department Mission - Major reasons for the department's existence and purpose in County government

In recognition of the special sacrifices that veterans and their families have made, the Sauk County Veterans Service Office is dedicated to providing the highest quality service to Sauk County veterans and their family members by utilizing all available resources including federal, state, county and civic. We strive to keep veterans and their family members informed of all pertinent information through the use of all available technologies and actively work for the protection of veterans benefits.

### Elements of Countywide Mission Fulfilled

Promote safe community  
Encourage economic development  
Development of cultural, social, and community values

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Placemaking and economic development

General Government - Criminal Justice Coordinating Council and stepping up initiative

General Government - Cooperation

Health and Human Services - Peer learning groups

Health and Human Services - Visiting nurses / home health care / isolated individuals

Health and Human Services - Comprehensive community services

Justice & Public Safety - Diversion programs / alternatives to incarceration

Justice & Public Safety - Criminal Justice Coordinating Council release planning and re-entry

Outside Issues - Affordable/low income housing

Outside Issues - Workforce development

Outside Issues - Transportation

Outside Issues - Communication - into and with the community

Outside Issues - Homelessness

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Develop a plan to expand outreach to include remote service. We will establish an occasional presence in different parts of Sauk County to facilitate a higher profile and to make it easier for veterans to meet with staff and learn about their benefits.	Track how many times we offered services remotely.	By being available in different locations we will make it easier for veterans outside of the Baraboo area to avail themselves of our services and access their benefits.	12/31/2021
Develop and implement a system to reach out to retired-disabled veterans who have not reached a 50% or higher VA disability rating.	Track the number of veterans contacted & appointments made.	Utilizing VetraSpec the Veterans Service Office staff will identify the retired-disabled veterans that are service-connected at less than 50%. We will contact these veterans by the most expeditious means, inviting them to meet with us to identify possible increase in rating percentage.	12/31/2021
Develop & implement a veterans benefits presentation series to increase public awareness of the benefits that veterans and their dependents have earned with their service.	Track the number of presentations.	Identify the topics and content of presentations. Identify locations for presentations in the different areas of the county. Promote through all available media outlets to include traditional and social media and public awareness of how military service affects mental health.	12/31/2021

## Veterans Service Office

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget	FTE's	Key Outcome Indicator(s)	
Veterans Service	Provide information, education and individual benefits counseling to veterans and their families. When appropriate, assist them in making application for State & Federal Benefits: education, compensation, health care, pension and burial. Produce a newsletter to keep veterans informed of new and changing benefits, attend events and meetings as appropriate to promote the Veterans Service Office and veteran benefits.	Wisconsin Statute 45.80, 45.82	Use of Carryforward	\$0	5.60	25% of the Disabled Veterans Contacted by the Veterans Service Office Staff Will Complete a Full Benefits Review.
			Grants	\$11,500		
			<b>TOTAL REVENUES</b>	<b>\$11,500</b>		
			Wages & Benefits	\$437,644		
			Operating Expenses	\$29,637		
			<b>TOTAL EXPENSES</b>	<b>\$467,281</b>		
<b>COUNTY LEVY</b>	<b>\$455,781</b>					
Commission	Assist veterans in making application for relief funds. Act as the intermediary between the veterans and the commissioners to expedite the application process. If an application is approved, provide vouchers to the veteran or payment to the vendor. Additionally liaison with partners to seek alternative and more appropriate options for our needy/homeless vets.	Wisconsin Statute 45.81	Grants	\$0	0.39	Veterans avoid homeless and dependence on other county services. Veterans benefit by having reduced stress about finances. Suicide prevention.
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$23,372		
			Operating Expenses	\$25,028		
			<b>TOTAL EXPENSES</b>	<b>\$48,400</b>		
<b>COUNTY LEVY</b>	<b>\$48,400</b>					
Care of Graves	Assist County Clerk by providing funds to pay for care of veteran graves and disperse flag holders for veteran graves.	Wisconsin Statute 45.85	User Fees / Misc.	\$0	0.01	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$483		
			Operating Expenses	\$10,800		
			<b>TOTAL EXPENSES</b>	<b>\$11,283</b>		
<b>COUNTY LEVY</b>	<b>\$11,283</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$11,500</b>	6.00	
			<b>TOTAL EXPENSES</b>	<b>\$526,964</b>		
			<b>COUNTY LEVY</b>	<b>\$515,464</b>		

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimated	2021 Budget
Number of Federal Applications for Veterans Benefits Processed	4,283	4,100	4,100
Homeless veterans assisted annually	89	70	65
Number of Veteran Contacts	25,019	22,000	23,000
Monetary Impact to Sauk County from Federal Sources - actual dollars and benefit value	41,027,000	42,000,000	42,000,000
Property tax refund to Sauk County Veterans from state	559,451	560,000	570,000
Number of Veterans who Received Relief and Subsequent Services	132	120	120
Number of times remote services offered	NA	NA	6
Number of veterans retired-disabled contacts/appointments	NA	NA	40/10
Number of veteran benefits presentations for public awareness of benefits	NA	NA	6

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimated	2021 Budget
25% of the Disabled Veterans Contacted by the Veterans Service Office Staff Will Complete a Full Benefits Review.	Veterans are being sufficiently compensated for their disabilities and are aware of and using the ancillary benefits	33%	20%	25%
Assist veterans in making application for relief funds. Act as the intermediary between the veterans and the commissioners to expedite the application process. If an application is approved, provide vouchers to the veteran or payment to the vendor. Additionally liaison with partners to seek alternative and more appropriate options for our needy/homeless vets.	Veterans avoid homeless and dependence on other county services. Veterans benefit by having reduced stress about finances. Suicide prevention. (homeless/at risk vets and vet relief apps)	51 (partial tracking)	108	120

**Changes and Highlights to the Department's Budget:**

2021 includes the addition of a Veterans Readjustment Counselor (Licensed Clinical Social Worker) position that is a veteran or has intimate knowledge of the military. 2021 goals include more outreach which will result in additional travel mileage. The new position will make it necessary to increase the training budget for 2021. The Veteran Service Commission requested an additional \$15,000 to Veterans Service Aid for Veterans Relief.

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	2021 Budget Request
<b>Description of Change</b>			New Position: Veterans readjustment counselor	Veterans Service Aid		
Tax Levy	385,598	14,354	100,513	15,000		515,465
Use of Fund Balance or Carryforward Funds	9,465	(9,465)				0
All Other Revenues	11,500	0				11,500
<b>Total Funding</b>	406,563	4,889	100,513	15,000	0	526,965
Labor Costs	349,710	15,854	95,935			461,499
Supplies & Services	56,853	(10,965)	4,578	15,000		65,466
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	406,563	4,889	100,513	15,000	0	526,965

**Issues on the Horizon for the Department:**

- \* Changes, such as the national work queue (NWQ) at the Federal Department of Veterans Affairs continues to significantly consume the department case management time and resources. We expect this to continue.
- \* The federal VA continues to be in a period of major transition, the impact on this office is significant. While the transitions will not affect funding, it has resulted in an increased workload for staff and is straining our ability to maintain our current level of service.
- \* Homelessness – We have seen a sharp rise in homelessness in Sauk County over the past few years, mental health is frequently a core reason. We expect this increase to continue into 2021 and beyond. Trying to get these vet’s connected to mental health services is a significant challenge when services are not available locally.
- \* As we get better at identifying mental health issues with the veterans we serve, we have noticed that accessibility and qualification issues are a significant obstacle for many of our veterans. Treatment & counseling of certain family members of our veterans is an unmet need. Two key reasons that many of our veterans do not seek the help and treatment they need is that there is no warm hand off – we are asking them to contact a complete stranger and often the stranger is not a fellow veteran, so they often choose to suffer silently. Having a counselor that is a veteran in this office is the only way to fill this huge gap. There is no outreach within Sauk County for veterans that are unable to travel to meet with a counselor in person.
- \* We dealt with 89 homeless/at-risk of homeless veterans in 2019. The vast majority of the financial assistance they received was Federal grant dollars that may not be available in 2021. Also, they are restricted to how often those funds can be used, therefore the commission believes the additional \$15,000 is necessary.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 DEPARTMENT: VETERANS SERVICE OFFICE

Program # --> Short Program Name -->	1 470 Service	2 472 Commission	3 473 Graves	4	Outlay	Dept Total \$
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Is the Program Mandated? Statutory Reference	Yes Wisc Stats. 45.80, 45.82	Yes Wisc Stats. 45.86	Yes Wisc Stats. 45.85			
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
424550 Veterans Service Grant	11,500					\$11,500
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$11,500	\$0	\$0	\$0	\$0	\$11,500

EXPENSES

6. Wages, Salaries, Benefits	\$437,644	\$23,372	\$483	\$0	N/A	\$461,499
7. Other Expenses	29,637	25,028	10,800	0	0	\$65,465
8. TOTAL EXPENSES	\$467,281	\$48,400	\$11,283	\$0	\$0	\$526,964

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$455,781	\$48,400	\$11,283	\$0	\$0	\$515,464
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: VETERANS SERVICE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To 2021</b>	<b>2020 Amended To 2021</b>
<b>10055 VETERANS SERVICE REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-304,269	-338,857	-345,371	-192,799	-385,598	-385,598	-385,598	-515,465	129,867
424550 S/A:VETERANS SERVICE	-6,804	-11,500	-11,500	-11,500	-11,500	-11,500	-11,500	-11,500	0
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	0	-9,465	0	0	-9,465
<b>TOTAL VETERANS SERVICE REVENUE</b>	<b>-311,073</b>	<b>-350,357</b>	<b>-356,871</b>	<b>-204,299</b>	<b>-397,098</b>	<b>-406,563</b>	<b>-397,098</b>	<b>-526,965</b>	<b>120,402</b>
<b>10055470 VETERANS SERVICE</b>									
511100 SALARIES PERMANENT REGULAR	201,797	211,817	212,319	140,821	280,932	289,391	280,932	361,470	72,079
511900 LONGEVITY-FULL TIME	1,095	1,215	1,307	225	1,375	1,375	1,375	1,333	-42
512100 WAGES-PART TIME	0	16,409	28,346	2,102	0	0	0	0	0
514100 FICA & MEDICARE TAX	15,107	17,067	18,096	10,655	21,596	21,596	21,596	27,754	6,158
514200 RETIREMENT-COUNTY SHARE	13,785	14,171	15,540	8,967	19,056	19,056	19,056	24,489	5,433
514400 HEALTH INSURANCE COUNTY SHARE	34,737	22,153	23,299	12,848	24,785	24,785	24,785	44,311	19,526
514500 LIFE INSURANCE COUNTY SHARE	124	152	158	66	173	173	173	118	-55
514600 WORKERS COMPENSATION	816	968	1,166	561	1,147	1,147	1,147	1,379	232
520900 CONTRACTED SERVICES	3,750	3,500	0	0	0	0	0	0	0
522500 TELEPHONE	252	367	460	340	600	600	600	600	0
531100 POSTAGE AND BOX RENT	1,786	1,451	990	558	2,000	2,000	1,500	2,000	0
531200 OFFICE SUPPLIES AND EXPENSE	1,506	2,107	4,334	1,205	1,300	1,300	2,000	2,000	700
531400 SMALL EQUIPMENT	0	3,159	0	92	250	250	530	250	0
531800 MIS DEPARTMENT CHARGEBACKS	10,558	8,645	14,486	7,356	10,268	10,268	10,268	12,580	2,312
532200 SUBSCRIPTIONS	419	409	174	0	100	100	0	100	0
532400 MEMBERSHIP DUES	160	180	130	100	350	350	350	350	0
532800 TRAINING AND INSERVICE	840	1,100	890	-90	2,760	2,760	450	1,110	-1,650
532900 OTHER PUBLICATIONS	926	861	824	174	1,000	1,000	0	1,000	0
533200 MILEAGE	2,742	2,302	1,702	573	2,435	2,435	2,000	3,300	865
533500 MEALS AND LODGING	4,357	3,961	3,519	618	5,450	5,450	3,450	6,300	850
552100 OFFICIALS BONDS	47	47	47	52	47	47	52	47	0
<b>TOTAL VETERANS SERVICE</b>	<b>294,802</b>	<b>312,040</b>	<b>327,785</b>	<b>187,222</b>	<b>375,624</b>	<b>384,083</b>	<b>370,264</b>	<b>490,491</b>	<b>106,408</b>
<b>10055472 VETERAN SERVICE COMMISSION</b>									
514100 FICA & MEDICARE TAX	15	0	0	0	46	46	0	46	0
514600 WORKERS COMPENSATION	0	0	0	0	0	0	0	0	0
515500 COMMISSIONER FEES	200	0	0	0	600	600	0	600	0
552100 OFFICIALS BONDS	28	28	28	31	28	28	31	28	0
571800 VETERANS SERVICE AIDS	7,271	9,302	10,260	4,763	10,000	11,006	10,000	25,000	13,994
<b>TOTAL VETERAN SERVICE COMMISSION</b>	<b>7,515</b>	<b>9,330</b>	<b>10,288</b>	<b>4,794</b>	<b>10,674</b>	<b>11,680</b>	<b>10,031</b>	<b>25,674</b>	<b>13,994</b>
<b>10055473 CARE OF VETERANS GRAVES</b>									
521700 GRAVE CARE	7,662	7,728	6,516	0	7,800	7,800	7,800	7,800	0

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: VETERANS SERVICE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>10055473 CARE OF VETERANS GRAVES</b>									
534900 PROJECT SUPPLIES FLAG HOLDERS	2,518	2,881	2,817	0	3,000	3,000	3,000	3,000	0
<b>TOTAL CARE OF VETERANS GRAVES</b>	<b>10,180</b>	<b>10,609</b>	<b>9,333</b>	<b>0</b>	<b>10,800</b>	<b>10,800</b>	<b>10,800</b>	<b>10,800</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-311,073</b>	<b>-350,357</b>	<b>-356,871</b>	<b>-204,299</b>	<b>-397,098</b>	<b>-406,563</b>	<b>-397,098</b>	<b>-526,965</b>	<b>120,402</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>312,496</b>	<b>331,978</b>	<b>347,406</b>	<b>192,016</b>	<b>397,098</b>	<b>406,563</b>	<b>391,095</b>	<b>526,965</b>	<b>120,402</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>1,423</b>	<b>-18,379</b>	<b>-9,465</b>	<b>-12,283</b>	<b>0</b>	<b>0</b>	<b>-6,003</b>	<b>0</b>	

## Arts, Humanities & Historic Preservation

### Department Vision - Where the department would ideally like to be

To ensure that all citizens have equal opportunities to participate in the arts, history, and cultural activities. To coordinate efforts among agencies to ensure that Sauk County protects and nurtures the unique cultural heritage of the County. To make Sauk County a community known for its diverse and wide array of art, history and cultural events, and activities. To create an environment conducive to a sustained artistic and cultural presence for generations to come.

### Department Mission - Major reasons for the department's existence and purpose in County government

To advocate the creation, development, preservation, and presentation of activities to expand the presence of the arts, humanities, and historic resources in all parts of Sauk County.

### Elements of Countywide Mission Fulfilled

Development of cultural, social, and community values

### Specific Strategic Issues Addressed

General Government - Placemaking and economic development

General Government - Cooperation

Outside Issues - Communication - into and with the community

Outside Issues - Workforce development

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Update and improve the annual Arts, Humanities and Historic Preservation (AHHP) and monthly Good Idea grant programs.	Track feedback from former grant applicants, arts and culture professionals and Sauk County supervisors to ensure changes are effective.	Complete grant policies and procedure project from 2019 in July. Provide grant writing workshops and assistance. Continue collaborating with Spring Green Arts Coalition and Wisconsin Arts Board to provide local opportunities for organizations to learn more about programs and processes.	2/1/2021
Increase the number and variety of AHHP and Good Idea grant applicants by improving outreach efforts to new and diverse grant applicants.	Track the number of new grant applicants each year through database. Use social media insights on posts specific to grant programs. Coordinate with local organizations	Improve the AHHP website and strengthen social media presence on the Sauk County Facebook page. Continue to improve on public outreach highlighting the grant program including testimonials from grant recipients. Offer Good Idea Grants in Spanish.	Ongoing
The economic impact of the Sauk County Arts and Culture program is measured and shared publicly.	Track feedback from former grant applicants, arts and culture professionals and Sauk County Supervisors to ensure changes are effective.	Improve AHHP and Good Idea grant final report forms to ensure Sauk County is able to measure the impact of the grant programs. Review program to see if we can combine grants with the Placemaking initiative.	Ongoing
Ensure Sauk County is a desirable place to live and work in part due to a vibrant arts and culture scene.	Sauk County cultural assets are appreciated and recognized.	Ensure that Sauk County's cultural assets are included in the County's creative placemaking initiative by working with the Community Liaison and Economic Development Committee.	Ongoing

### Program Evaluation

Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
Arts and Culture	<u>AHHP and Good Idea grant Programs:</u> Administer annual and monthly grant programs.  <u>Information:</u> Through the use of Sauk County's website provide information relevant to the arts and cultural activities	Chapter 38	Grants	\$7,750	Comm. Per Diem	
			User of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$7,750</b>		
			Wages & Benefits	\$969		
			Operating Expenses	\$60,026		
			<b>TOTAL EXPENSES</b>	<b>\$60,995</b>		
	<b>COUNTY LEVY</b>	<b>\$53,245</b>				
Outside Agencies	Sauk County Historical Society \$17,000		Grants	\$0		
			User of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$0		
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
	<b>COUNTY LEVY</b>	<b>\$0</b>				
Totals			<b>TOTAL REVENUES</b>	<b>\$7,750</b>		
			<b>TOTAL EXPENSES</b>	<b>\$60,995</b>		
			<b>COUNTY LEVY</b>	<b>\$53,245</b>		

## Arts, Humanities & Historic Preservation

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimate	2021 Budget
Number of Arts, Culture and Historic Preservation (AHHP) grants awarded	15	15	15
Number of Good Idea grants awarded	12	10	10

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2018 Actual	2019 Estimate	2020 Budget
Dollars awarded through Arts, Culture and Historic Preservation grant process	This is the contribution Sauk County has made to the priority arts, culture and historic preservation programs through the AHHP grant program.	\$55,725	\$52,378	\$50,000
Dollars leveraged due to Arts, Culture and Historic Preservation grants being awarded (total cost of projects-grants funds awarded)	These are the dollars leveraged by Sauk County's annual contribution to arts, culture and historic preservation programs.	\$378,020	\$350,000	\$350,000
Dollars awarded through Arts, Culture and Historic Preservation Good Idea grant process	This is the contribution Sauk County has made to the priority arts, culture and historic preservation programs through the Good Idea Grant program.	\$5,367	\$5,950	\$6,000
Percent of grantees that indicate they could not offer the program without Sauk County grant funding.	Sauk County's contribution to Arts and Culture is critical to the success of arts, humanities and historic preservation programs throughout the County.	100%	100%	100%



**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Dept: Arts, Humanities & Historic Preservation (AHHP)**

**Changes and Highlights to the Department's Budget:**

Eliminated art for buildings decreasing budget by \$4,500

Outside agency requests are no longer in the AHHP budget. With the 2021 budget, outside agency requests will be allocated centrally and not in departmental budgets.

	<b>2020 Revised Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>			<b>Art for buildings</b>	<b>Outside agency</b>		
Tax Levy	69,745	(12,100)	(4,400)			53,245
Use of Fund Balance or Carryforward Funds	20,000	12,000		(32,000)		0
All Other Revenues	7,750	0				7,750
<b>Total Funding</b>	<b>97,495</b>	<b>(100)</b>	<b>(4,400)</b>	<b>(32,000)</b>	<b>0</b>	<b>60,995</b>
Labor Costs	970	0				970
Supplies & Services	96,525	(100)	(4,400)	(32,000)		60,025
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>97,495</b>	<b>(100)</b>	<b>(4,400)</b>	<b>(32,000)</b>	<b>0</b>	<b>60,995</b>

**Issues on the Horizon for the Department:**

Future events may be cancelled in 2020 due to COVID-19 pandemic resulting in grant recipients returning funds.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Dept: Arts, Humanities & Historic Preservation (AHHP)

Program # -->	1	2	3	4		Dept
Short Program Name -->	Arts/Culture	Outside Agencies			Outlay	Total \$

Is the Program Mandated?						
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)	7,750					\$7,750
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance		0				\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$7,750	\$0	\$0	\$0	\$0	\$7,750

EXPENSES

6. Wages, Salaries, Benefits	969	0	0	0	N/A	\$969
7. Other Expenses	60,026	0				\$60,026
8. TOTAL EXPENSES	\$60,995	\$0	\$0	\$0	\$0	\$60,995

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$53,245	\$0	\$0	\$0	\$0	\$53,245
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Fund: GENERAL Department: Arts, Humanities & Historic Preservation	2017 Actual	2018 Actual	2019 Actual	2020 6 Months Actual	2020	2020	2020 Estimated	2021	\$ Change 2020 Adopted to 2021
					Originally Adopted Budget	Amended Budget			
<b>10999 GENERAL REVENUE</b>									
411100 GENERAL PROPERTY TAXES	(68,762)	(68,762)	(92,422)	(34,873)	(69,745)	(69,745)	(69,745)	(53,245)	(16,500)
424635 ARTS & HUMANITIES GRANTS	(7,010)	(7,010)	(7,750)	-	(7,750)	(7,750)	(7,750)	(7,750)	-
493455 CONTINUING APPROP AHHP	-	-	-	-	(15,000)	(20,000)	-	-	(20,000)
<b>TOTAL GENERAL REVENUE</b>	<b>(75,772)</b>	<b>(75,772)</b>	<b>(100,172)</b>	<b>(34,873)</b>	<b>(92,495)</b>	<b>(97,495)</b>	<b>(77,495)</b>	<b>(60,995)</b>	<b>(36,500)</b>
<b>10999513 ARTS, HUMANITIES GRANT</b>									
514100 FICA & MEDICARE TAX	50	19	19	15	69	69	69	69	-
514600 WORKERS COMPENSATION	0	0	0	0	1	1	1	1	-
515800 PER DIEM COMMITTEE	600	250	250	200	900	900	900	900	-
526100 SAUK CO HISTORICAL SOCIETY	15,000	15,000	15,000	17,000	17,000	17,000	17,000	-	(17,000)
526102 WORMFARM INSTITUTE	-	-	20,000	-	-	-	-	-	-
526103 REEDSBURG HISTORICAL SOCIETY	-	-	-	15,000	15,000	15,000	15,000	-	(15,000)
531100 POSTAGE	176	214	205	15	200	200	100	200	-
531200 OFFICE SUPPLIES AND EXPENSE	-	74	14	-	200	200	200	200	-
532200 SUBSCRIPTIONS	125	125	100	-	100	100	100	100	-
532500 SEMINARS AND REGISTRATIONS	-	-	30	-	100	100	100	100	-
533200 MILEAGE	95	11	269	220	125	125	223	125	-
534900 PROJECT SUPPLIES	-	-	83	189	200	200	200	200	-
572000 MAJOR GRANTS	57,910	55,725	52,379	28,272	52,600	52,600	52,600	52,600	-
572001 MINI GRANTS	3,876	5,367	5,950	2,800	6,000	6,000	6,000	6,000	-
572002 SPECIAL PROGRAMS / PROJECTS	-	-	-	-	-	5,000	500	500	(4,500)
<b>TOTAL ARTS, HUMANITIES GRANT</b>	<b>77,832</b>	<b>76,784</b>	<b>94,299</b>	<b>63,711</b>	<b>92,495</b>	<b>97,495</b>	<b>92,993</b>	<b>60,995</b>	<b>(36,500)</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>(75,772)</b>	<b>(75,772)</b>	<b>(100,172)</b>	<b>(34,873)</b>	<b>(92,495)</b>	<b>(97,495)</b>	<b>(77,495)</b>	<b>(60,995)</b>	<b>(36,500)</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>77,832</b>	<b>76,784</b>	<b>94,299</b>	<b>63,711</b>	<b>92,495</b>	<b>97,495</b>	<b>92,993</b>	<b>60,995</b>	<b>(36,500)</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>2,060</b>	<b>1,012</b>	<b>(5,873)</b>	<b>28,839</b>	<b>-</b>	<b>-</b>	<b>15,498</b>	<b>-</b>	

# Extension Sauk County 2021

## Department Vision - Where the department would ideally like to be

A thriving, well-known and sought-out educational resource that reflects the rich diversity of the state.

## Department Mission - Major reasons for the department's existence and purpose in County government

We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

## Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Encourage economic development  
Stewardship of natural resources  
Development of cultural, social, and community values

## Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Placemaking and economic development  
General Government - Broadband  
General Government - Criminal Justice Coordinating Council and stepping up initiative  
General Government - Energy savings and lower carbon footprint  
General Government - Cooperation  
Conservation, Development, Recreation, Culture, and Education - Groundwater study  
Conservation, Development, Recreation, Culture, and Education - Comprehensive Plan Update  
Conservation, Development, Recreation, Culture, and Education - Great Sauk State Trail completion  
Conservation, Development, Recreation, Culture, and Education - Protect air, water, and land  
Conservation, Development, Recreation, Culture, and Education - Solar Sauk County / more solar initiatives  
Outside Issues - Affordable/low income housing  
Outside Issues - Workforce development  
Outside Issues - Transportation  
Outside Issues - Communication - into and with the community  
Outside Issues - Homelessness

## Extension Sauk County 2021

Goals - Desired results for department	How to tell if goals are being met	Objectives - Specific projects	Completion Date
Support Sauk County's strong and competitive agriculture sector while conserving and protecting natural resources.	Evaluations are conducted to measure progress.	Ag educator will learn more about the different agricultural areas in Sauk County by connecting with farmers and agricultural businesses through visits and discussions.	6/30/2021
		Ag educator will work with producers to help them utilize resources and research based knowledge to make informed decisions on their farms and/or businesses. Topics may include animals, business management, crops, financial and farm transition.	12/31/2021
		Offer educational programming and training in agriculture related topics according to needs assessment results and emerging issues.	12/31/2021
		Respond to emerging issues affecting agriculture industry including droughts, floods, pest management and animal/plant diseases.	12/31/2021
		At least 50 participants will complete Pesticide Applicator Training that will certify them to handle and use pesticides per DATCP requirements.	5/1/2021
		Ag Educator with Human Development & Relationships Educator to provide agriculture professionals and farmers with farm stress mental health programming and farm stress resources.	12/31/2021
Support and enhance the art and science of ornamental plant, turf, vegetable, fruit and nut production for both utility and beauty.	Master Gardener volunteer hours are tracked and recorded.	At least 15 new Master Gardeners will become certified through an extensive training program. Master Gardeners are volunteers that educate the public about gardening and natural resources. Annually the Sauk County Master Gardener donate over 1000 hours of community service to Sauk County.	11/30/2021
	Evaluations are conducted to measure progress toward the learning objectives.	Develop and implement educational programs/resources related to horticulture including plant selection/cultivation, plant/insect identification and disease diagnostics.	12/31/2021
	Measure how many residents have grown their own food.	Develop and coordinate community gardens in Prairie du Sac and Reedsburg.	12/31/2021
Strengthen organizations, collaborations and teams by building their capacity to address priority issues and effectively create change.	Evaluations are conducted to measure progress toward the organizations' goals	Develop and facilitate organizational development processes (i.e. strategic planning) for organizations and local units of government as requested.	12/31/2021
Build strong communities through economic development, land use planning, and local government education.	Increase workforce diversity in Sauk County	Partner with MadREP and the Urban League to develop and strengthen diversity and inclusivity initiatives to bolster economic development throughout Sauk County and the region. This includes conducting an annual workforce diversity survey and developing best practices/tools to increase workforce diversity.	5/1/2021
	A world-class recreational trail is developed and utilized.	Support the Great Sauk State Trail development and expansion efforts. This could include outlining planning processes, developing processes to incorporate public input on trail decisions, and support for the Friend's group.	12/31/2021
	Evaluations are conducted to measure how well the goals were met.	Partner with local governments and economic development entities as needed to address community issues. Past initiatives have included retail market analyses, downtown revitalization, community marketing efforts, etc.	12/31/2021
	Sauk County's natural and cultural assets are valued and protected.	Promote Sauk County's natural and culture resources. Distribute Sauk County maps featuring natural and heritage tourism resources and Baraboo River recreational water trail maps.	12/31/2021
	Evaluations are conducted to measure progress.	Conduct economic impact assessments of key sectors (i.e. Sauk County rail line, Great Sauk State Trail, natural resource nonprofits) as needed. The purpose of the analyses is to provide objective information for decision makers.	12/31/2021
	Evaluations are conducted to measure progress.	Encourage more diversity on local elected boards and councils. Extension formed a team focused on this work and currently the team is developing a statewide Zoom on running for office and presenting at the WCA conference.	2/1/2021

## Extension Sauk County 2021

Goals - Desired results for department	How to tell if goals are being met	Objectives - Specific projects	Completion Date
Protect and preserve Sauk County's natural resources.	Groundwater trend data is collected and results are shared with county officials and residents.	Sauk County will participate in a groundwater quality trend study. Over 200 private wells will be tested annually for at least five years (2019-2024). Extension will help coordinate the project and lead education and outreach efforts.	12/31/2021
	Well owners test their water more frequently and have knowledge of the options to address water quality issues.	Partner to conduct an annual well water testing program. Participants will test their private well water and attend an educational program designed to help them interpret their results and options to address potential issues.	6/30/2021
	Sauk County residents install solar panels on their residences, farms and businesses to offset their fossil fuel energy use.	Partner with Midwest Renewable Energy Association and Sauk County Land Resource and Environment to offer the Solar Sauk County Program. Solar Sauk County provides education and incentives to encourage solar energy.	9/1/2021
	Residents can make informed decisions regarding issues impacting their soil and well water.	Provide private well water and soil (garden and lawn) test kits to Sauk County residents and offer resources to explain results.	12/31/2021
Build human capital through the education, development and support of leaders to serve their communities and the workforce of Sauk County.	Evaluation using THRIVE model for youth and adults will show 4-H Volunteers have the knowledge, skills, and abilities to create environments for positive youth development. Demonstrated through growth of 4-H clubs, project meetings, etc.	Positive Youth Development Educator will support, develop, coach and advise 4-H Volunteers. PYD Educator will conduct new adult volunteer orientations, best practices trainings, and project leader trainings in order to build human capital of 4-H volunteers. In addition the PYD educator will facilitate Countywide volunteer leadership, Senior Leaders Association and Countywide committee meetings to continue to coach and advise 4-H volunteer leaders. PYD educator provides one on one guidance, coaching and development as needed for all 4-H volunteer leaders.	12/31/2021
	Older youth will have the knowledge, skills and abilities to have equal voice in the leadership of the Sauk County 4-H Youth Development Program. Demonstrated through the growth of youth serving in leadership roles.	Older youth will participate in a variety of leadership development programs including Junior Leader Council, camp counselor training, club officer training, club and countywide committee work, presenting/teaching at leadership workshops and participating in community-wide youth leadership conferences.	12/31/2021
	Short and long term evaluations of the revised Sauk County Institute of Leadership (SCIL) program are conducted.	Due to COVID 19 the 2020-2021 SCIL program will not be held in person. Community Develop educators will develop and transition the program to an online format.	6/1/2021
Create an environment where families and youth have the information, skills and assets they need to improve their quality of life and contribute to their communities.	Parents will be offered resources and parenting classes to fulfill court ordered mandates.	Caregivers of children and youth will participate in age and development specific parenting classes that support healthy social emotional caregiving strategies in a multitude of venues; home, school and communities.	12/31/2021
	Educational programming will be created to respond to current family issues.	Two human lifespan conferences will be delivered within the county to build partnerships with community residents, local businesses and services to solve local challenges and improve local resources.	12/31/2021
	Evaluations of FoodWise educational events will be conducted.	Provide education and policy, systems and/or environmental support that will encourage Sauk County residents to consume less sugar sweetened beverages and increase consumption of fruit and vegetables.	10/1/2021
	Evaluations of FoodWise educational events will be conducted.	Sauk County residents will receive nutrition education at various locations such as elementary schools, food pantries, Head Start, and summer youth programs through the FoodWise program.	10/1/2021
	4-H Clubs and county-wide project groups complete annual Charter documentation.	At least 450 youth will participate in 4-H clubs and associated activities throughout Sauk County.	12/31/2021

## Extension Sauk County 2021

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 BUDGET		FTE's	Key Outcome Indicator(s)
Agriculture	Help farmers compete in an increasingly challenging, volatile marketplace. Backed by University research, Agriculture and Natural Resources Educators work to provide continuous educational resources and programs to assist with decision making. Extension educators work with individual farmers and farmer networks, home and community gardeners, commercial horticulture and nursery businesses, and consumers of agricultural products in urban as well as rural areas.	Wis Admin ATCP 29 (Pesticide Applicator Training)	User Fees / Misc.	2,180	0.30	Number of participants completing certification
			Grants	682		
			Use of Carry forward	-		
			<b>TOTAL REVENUES</b>	<b>2,862</b>		
			Wages & Benefits	20,122		
			Operating Expenses	34,826		
			<b>TOTAL EXPENSES</b>	<b>54,948</b>		
<b>COUNTY LEVY</b>	<b>52,086</b>					
Positive Youth Development	Provide young people opportunities to learn life skills such as decision making, responsibility, leadership, public speaking while contributing to their communities. Backed by the knowledge and research of the University, The Positive Youth Development Educators designs educational, leadership, and citizenship experiences for youth; as well as developing training and leadership development opportunities for youth and adults. Most 4-H Youth Development programs are delivered directly through local adult volunteers in 4-H clubs and by collaborating with other local organizations.		User Fees / Misc.	680	1.00	Number of volunteers and leaders trained
			Grants	683		
			<b>TOTAL REVENUES</b>	<b>1,363</b>		
			Wages & Benefits	54,145		
			Operating Expenses	57,689		
			<b>TOTAL EXPENSES</b>	<b>111,834</b>		
			<b>COUNTY LEVY</b>	<b>110,471</b>		
Human Development & Relationship	Help families thrive in a rapidly changing world. Backed by University research, Educators work with families to help them solve problems and improve their quality of life. This education meets family needs through building parental understanding of child development, improving parenting skills and guiding people through experiences throughout their lifespan, across health and developmental stages, through caregiving and intergenerational relationships. Financial education programming also helps individuals and families to achieve financial well-being through one to one coaching and a variety of classes. Programs target the unique needs of Sauk County by being both a resource and an agent for connecting partner agencies, services and community groups collaboratively for the best interests of county residents to build strong families that make even stronger communities.		User Fees / Misc.	680	0.30	Dollar value of education programs offered
			Grants	683		
			<b>TOTAL REVENUES</b>	<b>1,363</b>		
			Wages & Benefits	20,124		
			Operating Expenses	68,921		
			<b>TOTAL EXPENSES</b>	<b>89,045</b>		
			<b>COUNTY LEVY</b>	<b>87,682</b>		
Community Development	The Extension Institute of Community Development provides educational programming to assist leaders, communities, and organizations realize their fullest potential. We work with communities to build the vitality that enhances their quality of life and enriches the lives of their residents. We educate in leadership development, organizational development, food systems, community economic development, local government education and much more. In short, the Community Development Institute plants and cultivates the seeds for thriving communities and organizations.		User Fees / Misc.	8,680	0.30	
			Grants	683		
			<b>TOTAL REVENUES</b>	<b>9,363</b>		
			Wages & Benefits	20,124		
Horticulture	Consumer oriented services that are logically connected to the core mission of Extension education in the four key program areas. Examples of this work include: teaching through classes and seminars; soil samples for lawns and gardens; consultation on home, lawn, and garden pests; Integrated Pest Management (IPM); community involvement; hands-on workshops; administering the Master Gardener Training program biannually. Much time is spent identifying needs and problem solving with the general public. Specialists are frequently consulted to address citizen concerns.		User Fees / Misc.	680	0.15	Number of volunteers and hours volunteered. Hours of outreach to Sauk County residents.
			Grants	682		
			<b>TOTAL REVENUES</b>	<b>1,362</b>		
			Wages & Benefits	10,062		
			Operating Expenses	25,273		
			<b>TOTAL EXPENSES</b>	<b>35,335</b>		
<b>COUNTY LEVY</b>	<b>33,973</b>					

## Extension Sauk County 2021

Arts and Culture	Arts, Humanities, and Historic Preservation (AHHP) and Good Idea Grant Programs: administer annual and monthly grant programs; file Wisconsin Arts Board Final Report/Regranting Grant application annually; generate contracts for AHHP grants and process payments for all grant recipients; collect final reports on all projects and reconcile financial reports on same. SEE ARTS & CULTURE BUDGET FOR BUDGET FIGURES.		User Fees / Misc.	-	0.25	Administration of grants
			Grants	-		
			<b>TOTAL REVENUES</b>	<b>-</b>		
			Wages & Benefits	<b>16,771</b>		
			Operating Expenses	-		
			<b>TOTAL EXPENSES</b>	<b>16,771</b>		
	<b>COUNTY LEVY 16,771</b>					
Totals			<b>TOTAL REVENUES</b>	<b>16,313</b>	2.30	
			<b>TOTAL EXPENSES</b>	<b>413,437</b>		
			<b>COUNTY LEVY</b>	<b>397,124</b>		

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
Number of direct contacts through attending agricultural educational programming/trainings, general agricultural questions received and answered in the office.	172	450	300
Number of participants who attended Pesticide Applicator training to become state certified.	63	80	90
Number of local stakeholders that actively participate in the Sauk County Institute of Leadership each year.	95	150	100
Number of nonprofit organizations and local government participants (duplicated) involved in planning programs with the Community Development Educator. (best estimate)	350	326	150
Number of households that participated in the Sauk County well water testing program.	152	155	120
Number of individuals Master Gardener Volunteers reached with various outreach projects.	New measurement in 2019	5,296	5,500
Total volunteer service hours for Sauk County Master Gardeners	1,738	2,600	2,600
Number of direct client contacts made by the Sauk County FoodWise program. (unduplicated: # of unique individuals; duplicated: included meeting with the same unique individuals various times such as in lesson series where participants learn about new topics each lesson).	FY19 10/1/2018-09/30/2019 980 unduplicated; 3600 duplicated contacts	980 unduplicated contacts; 3600 duplicated contacts	980 unduplicated contacts; 3500 duplicated contacts
Number of indirect client contacts made by the Sauk County FoodWise Program (reached indirectly via newsletter).	1375 unduplicated	1300 unduplicated	1300 unduplicated
Number of client contacts made by the Sauk County 4-H program (best estimate).	5,500	5,500	6,000
Number of adults who served as certified Sauk County 4-H Volunteers.	128	139	145
Number of youth enrolled as members of Sauk County 4-H Clubs.	469	487	500
Number of participants engaged in parenting education.	170	200	230
Number of participants engaged in financial education.	New program in 2020	25	50



## Extension Sauk County 2021

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Percent of participants that gained knowledge through agricultural educational programming and resources. Topics based on countywide needs assessment results and emerging issues.	Participants were able to utilize and gain knowledge to effectively make informed decisions.	95%	95%	95%
Total dollar value of the strategic planning services provided through the Community Development Educator (estimate based on cost of a planning consultant).	Consultants hired to do organizational development/strategic planning for non-profits and local units of government may be cost prohibitive, but Extension can offer educational services that help these organizations be more effective.	\$60,000	\$30,000	\$40,000
Percent of Sauk County Institute of Leadership (SCIL) graduates that will take on substantial new leadership roles in their communities or places of work (based on 10 year program evaluation).	Community members are taking on new leadership roles in Sauk County, in part, as a result of the SCIL program.	95%	95%	Program not offered in same format
Percent of nonprofit organizations and local government entities that claim to make more decisions that are informed and take more effective actions based on Extension educational programming (based on evaluations).	Evaluations have indicated that the organizations that have worked with the Community Development Educator have been more strategic in their decision-making and have greater impacts as a result of working with Extension.	90%	98%	95%
Percent Sauk County well water testing program participants that are making more informed decisions and taking action where appropriate to improve their drinking water as a result of Extension educational programming.	According to program evaluations the vast majority of Sauk County well water testing program participants have learned more about their private well systems and have taken steps to improve their water quality as a result of the educational program.	96%	98%	95%
Number of children growing up in families with certified co-parents from the "Parents Forever" program.	Parents who attend the co-parenting class learn skills and resources to better manage co-parenting relationships and greater resiliency in their children.	128	144	150
Total dollar value of the nutrition education services provided by the FoodWise educator. (Value based on total grant allotment from Federal Funds used to support the Sauk County FoodWise program)	Nutrition education on making healthy food choices, stretching food dollars to help ensure adequate food availability in the home, food safety, feeding young children provided to income-eligible participants throughout Sauk County. FoodWise works with partners such as food pantries, schools and apartments to help make healthy choices the easy choice and the available choice in places where participants live, learn, work and play.	\$42,525	\$47,242	\$45,000
Total dollar value of Master Gardener volunteer (estimated value by Independent Sector).	Volunteers support the Master Gardener program and provide education and outreach to Sauk County residents.	\$41,718	\$40,000	\$45,000
Total dollar value of adult 4-H volunteers (based on 75 hours per year at a rate of \$24.14 per hour or \$1,810.50 per volunteer).	Volunteer leaders support the Sauk County 4-H program and provide guidance and leadership to youth members.	\$231,744	\$251,659	\$262,522

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: Extension Education**

**Changes and Highlights to the Department's Budget:**

**Changes and Highlights to the Department's Budget:**

- 1) Agricultural Society:** Removal of appropriation to the Agricultural Society (Fair Board) outside agency, funding is no longer recorded in departmental budgets. Requests will be allocated centrally.
- 2) Sauk County Extension programs transitioning to more remote teaching due to COVID-19 pandemic:** Programs being offered remotely resulted in decreased a.) Mileage by \$1,000 and b.) Office supplies & expense by \$1,500 resulting in a budget decrease of \$2,500.
- 3) Forms and Printing:** Maps will not be printed in 2021 resulting in a budget decrease of \$2,500.
- 4) Lifespan Conference Series:** Due to the pandemic Lifespan Conference has been canceled, carryforward funding will lapse.
- 5) Horticulture:** LTE vacant county position will be shifted to be part of the Educator Contract.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>Change 4</b>	<b>Change 5</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>			<b>Ag Society Outside Agency</b>	<b>More Remote Teaching</b>	<b>Maps Printed in 2020</b>	<b>Cancel Lifespan Conference Series canceled</b>	<b>Shift Horticulturnist to Educator contract</b>	
Tax Levy	416,303	10,820	(25,000)	(2,500)	(2,500)			397,123
Use of Fund Balance or Carry forward Funds	24,920	(8,921)				(15,999)		0
All Other Revenues	16,013	300						16,313
<b>Total Funding</b>	<b>457,236</b>	<b>2,199</b>	<b>(25,000)</b>	<b>(2,500)</b>	<b>(2,500)</b>	<b>(15,999)</b>	<b>0</b>	<b>413,436</b>
Labor Costs	154,409	5,069					(18,131)	141,347
Supplies & Services	302,827	(2,870)	(25,000)	(2,500)	(2,500)	(15,999)	18,131	272,089
Capital Outlay	0	0						0
Transfers to Other Funds	0	0						0
Addition to Fund Balance	0	0						0
<b>Total Expenses</b>	<b>457,236</b>	<b>2,199</b>	<b>(25,000)</b>	<b>(2,500)</b>	<b>(2,500)</b>	<b>(15,999)</b>	<b>0</b>	<b>413,436</b>

**Issues on the Horizon for the Department:**

Hire Educator Contract Horticulture position vacancy since July 2020. Position not filled in 2020 due to Sauk County hiring freeze.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Extension Education

Program # -->	1	2	3	4	5	6	7		Dept
Short Program Name -->	Ag	Positive Youth Devel	Human Devel & Relationship	Commun Devel	Horticulture	Arts/Culture	Ag Society	Outlay	Total \$

Is the Program Mandated? Statutory Reference	No	No	No	No	No	No	No		
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REVENUES

1. User Fee Revenues (Attach Fee Schedules)	2,180	680	680	8,680	680	0	0		\$12,900
2. Grants (List)									\$0
Postage Grant	682	683	683	683	682	0	0		\$3,413
									\$0
									\$0
									\$0
									\$0
3. Use of Carryfwd / Fund Balance	0								\$0
4. Other Revenues									\$0
5. TOTAL REVENUES	\$2,862	\$1,363	\$1,363	\$9,363	\$1,362	\$0	\$0	\$0	\$16,313

EXPENSES

6. Wages, Salaries, Benefits	20,122	54,145	20,124	20,124	10,062	16,771	0	N/A	\$141,348
7. Other Expenses	34,826	57,689	68,921	85,380	25,273	0	0		\$272,089
8. TOTAL EXPENSES	\$54,948	\$111,834	\$89,045	\$105,504	\$35,335	\$16,771	\$0	\$0	\$413,437

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$52,086	\$110,471	\$87,682	\$96,141	\$33,973	\$16,771	\$0	\$0	\$397,124
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: EXTENSION EDUCATION</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2020 To 2021</b>
<b>10070 EXTENSION EDUCATION REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-357,005	-385,072	-390,790	-208,151	-416,303	-416,303	-416,303	-397,123	-19,180
424381 UWEX POSTAGE GRANT	-3,413	-3,413	-3,413	-1,706	-3,413	-3,413	-3,413	-3,413	0
467000 UWX OFFICE SERVICES	-2,990	-5,242	-3,810	-2,002	-3,000	-3,000	-3,400	-3,400	400
467150 PESTICIDE TRAINING REVENUE	-1,020	-2,212	-1,900	-1,170	-1,600	-1,600	-1,170	-1,500	-100
467170 DRINKING WATER TEST ADMIN FEES	-8,450	-12,485	-15,426	-15,896	-8,000	-8,000	-15,896	-8,000	0
467180 MASTER GARDNER TRAINING	0	0	-721	0	0	0	0	0	0
483300 SALE OF MATERIAL AND SUPPLIES	-124	0	0	0	0	0	0	0	0
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	-5,500	-24,920	0	0	-24,920
<b>TOTAL EXTENSION EDUCATION REVENUE</b>	<b>-373,002</b>	<b>-408,425</b>	<b>-416,059</b>	<b>-228,925</b>	<b>-437,816</b>	<b>-457,236</b>	<b>-440,182</b>	<b>-413,436</b>	<b>-43,800</b>
<b>10070541 SAUK COUNTY FAIR BOARD</b>									
526100 AGRICULTURAL SOCIETY (FAIR)	25,000	25,000	25,000	25,000	25,000	25,000	25,000	0	-25,000
<b>TOTAL SAUK COUNTY FAIR BOARD</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>-25,000</b>
<b>10070560 EXTENSION EDUCATION OFFICE</b>									
511100 SALARIES PERMANENT REGULAR	83,055	81,170	92,263	47,518	97,046	97,046	97,046	100,572	3,526
511900 LONGEVITY-FULL TIME	200	220	297	0	340	340	340	380	40
512100 WAGES-PART TIME	6,577	0	589	0	0	0	0	0	0
512700 WAGES-PARTTIME-NO BENEFITS	15,816	28,421	22,263	8,131	23,182	23,182	14,891	6,600	-16,582
514100 FICA & MEDICARE TAX	7,825	8,147	8,423	4,060	9,223	9,223	8,589	8,228	-995
514200 RETIREMENT-COUNTY SHARE	5,657	5,448	6,107	3,207	6,574	6,574	6,574	6,814	240
514400 HEALTH INSURANCE COUNTY SHARE	19,633	9,185	18,036	9,675	17,862	17,862	17,862	18,559	697
514500 LIFE INSURANCE COUNTY SHARE	25	30	31	16	32	32	32	34	2
514600 WORKERS COMPENSATION	115	124	130	33	150	150	145	160	10
520600 CONTRACTS	40,430	79,510	134,387	78,614	166,509	166,509	166,509	187,130	20,621
522100 WATER TESTING	7,881	12,601	15,022	15,298	8,000	8,000	15,298	8,000	0
522500 TELEPHONE	1,436	1,681	2,320	1,147	3,000	3,000	3,000	3,000	0
526100 APPROPRIATION-SCIL	0	0	8,000	8,000	8,000	8,000	8,000	8,000	0
531100 POSTAGE AND BOX RENT	3,500	2,960	3,822	2,758	6,000	6,000	5,000	6,000	0
531200 OFFICE SUPPLIES AND EXPENSE	13,389	6,682	13,002	2,124	10,500	10,500	6,000	9,000	-1,500
531400 SMALL EQUIPMENT	573	578	563	97	1,200	1,200	500	1,200	0
531500 FORMS AND PRINTING	6,965	1,891	7,945	849	10,000	10,000	6,000	7,500	-2,500
531800 MIS DEPARTMENT CHARGEBACKS	15,317	12,331	12,350	4,818	11,239	11,239	11,239	14,000	2,761
532200 SUBSCRIPTIONS	633	409	515	381	500	500	0	0	-500
532400 MEMBERSHIP DUES	380	350	515	635	1,000	1,000	500	500	-500
532500 SEMINARS AND REGISTRATIONS	0	0	1,666	571	0	17,519	1,520	0	-17,519
532800 TRAINING AND INSERVICE	3,667	4,542	2,723	760	5,000	5,000	2,000	5,000	0
533000 PESTICIDE EXPENSES	1,941	1,041	1,946	373	5,500	7,401	2,000	1,800	-5,601
533200 MILEAGE	7,474	4,899	6,905	1,550	13,000	13,000	4,000	12,000	-1,000

<b>Fund: GENERAL FUND</b>									<b>\$ Change</b>
<b>Department: EXTENSION EDUCATION</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>		<b>Amended To</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>2021</b>
					<b>Budget</b>				<b>2021</b>
<b>10070560 EXTENSION OFFICE</b>									
533500 MEALS AND LODGING	928	451	354	39	600	600	400	600	0
534800 EDUCATIONAL SUPPLIES	13,920	9,139	2,043	1,179	5,500	5,500	3,000	5,500	0
534900 PROJECT SUPPLIES	2,500	2,500	2,500	0	2,500	2,500	2,500	2,500	0
551000 INSURANCE	319	359	334	0	359	359	359	359	0
<b>TOTAL EXTENSION EDUCATION OFFICE</b>	<b>260,158</b>	<b>274,667</b>	<b>365,050</b>	<b>191,835</b>	<b>412,816</b>	<b>432,236</b>	<b>383,304</b>	<b>413,436</b>	<b>-18,800</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-373,002</b>	<b>-408,425</b>	<b>-416,059</b>	<b>-228,925</b>	<b>-437,816</b>	<b>-457,236</b>	<b>-440,182</b>	<b>-413,436</b>	<b>-43,800</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>285,158</b>	<b>299,667</b>	<b>390,050</b>	<b>216,835</b>	<b>437,816</b>	<b>457,236</b>	<b>408,304</b>	<b>413,436</b>	<b>-43,800</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-87,844</b>	<b>-108,758</b>	<b>-26,009</b>	<b>-12,091</b>	<b>0</b>	<b>0</b>	<b>-31,878</b>	<b>0</b>	

## Circuit Courts

### Department Vision - Where the department would ideally like to be

The vision for the court system for Sauk County is to provide a forum that is fair and accessible to all who seek or need the services of the court and to do so within reasonable periods of time consistent with the needs of litigants and requirements of law.

### Department Mission - Major reasons for the department's existence and purpose in County government

The mission of Wisconsin's Court system and the court system of Sauk County is to protect individual rights, privileges and liberties, to maintain the rule of law, and to provide a forum for the resolution of disputes that is fair, accessible, independent and effective.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Cooperation  
Justice & Public Safety - Security for county buildings / employees

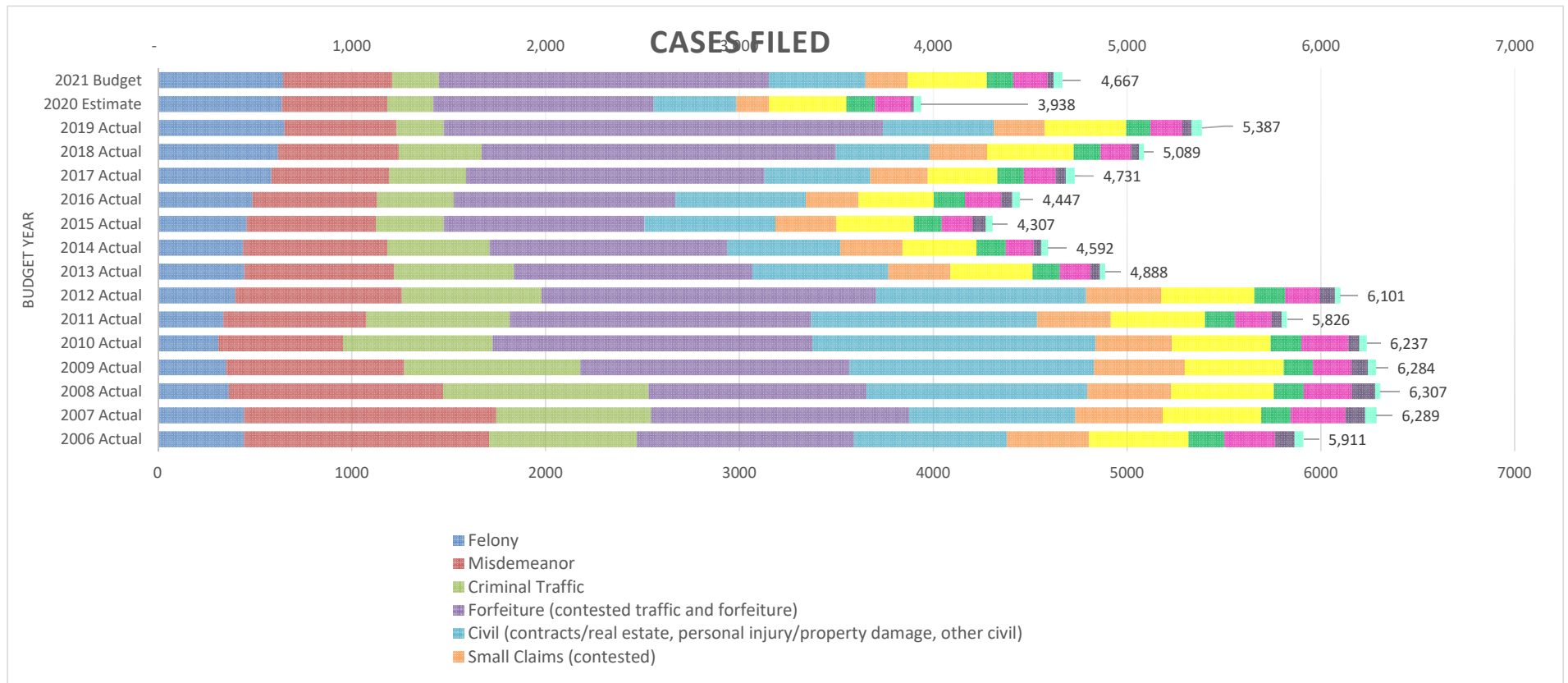
### Program Evaluation

Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
Circuit Courts	The Courts are a separate and co-equal branch of government. The Courts are not a department of county government. The Courts, by constitution and statute, are the designated decision makers for those who choose to bring matters to them.	Wisconsin Constitution Article VII Sections 2 & 8	Other Revenues	\$220,012	3.40	Cases are disposed within state guidelines
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$220,012</b>		
			Wages & Benefits	\$250,455		
			Operating Expenses	\$488,378		
			<b>TOTAL EXPENSES</b>	<b>\$738,833</b>		
<b>COUNTY LEVY</b>	<b>\$518,821</b>					
Outlay	None		Operating Expenses	\$0	-	
			<b>TOTAL EXPENSES</b>	<b>\$0</b>		
			<b>COUNTY LEVY</b>	<b>\$0</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$220,012</b>	3.40	
			<b>TOTAL EXPENSES</b>	<b>\$738,833</b>		
			<b>COUNTY LEVY</b>	<b>\$518,821</b>		

## Circuit Courts

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
<b>Number of cases filed, by category:</b>			
Felony	619	640	630
Misdemeanor	624	566	595
Criminal Traffic	427	258	343
Forfeiture (contested traffic, forfeiture and juvenile ordinance)	1,828	1,716	1,772
Civil (contracts/real estate, personal injury/property damage, other civil)	484	602	543
Small Claims	296	264	280
Family (divorce, paternity, other family)	448	438	443
Probate (informal, estates, trusts)	137	148	143
Probate (commitments, guardianships, adoptions, other)	157	208	183
Juvenile (delinquency, other)	43	52	48
Juvenile (children in need of protective services (CHIPS), terminations of parental rights)	26	12	19
<b>Total Cases Filed</b>	<b>5,089</b>	<b>4,904</b>	<b>4,999</b>



## Circuit Courts

Key Outcome Indicators / Selected Results - How well are we doing?				
Description				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Jury Costs	These figures demonstrate the potential impact of jury trials on the circuit court budget. In four of the past five years the court had less than one jury trial per month. If the number of actual jury trials would increase in any given year, the impact on actual expenditures would be significant.	\$ 25,470	\$ 5,320	\$ 34,200
Number of Jury Trials / Number of Trial Days		12/15	2/2	16 / 25

Jury History Costs						
Year	# of Trials	# of Days	Per Diem	Mileage	Meals/Lodging	Total
2012	18	26	\$ 30,920	\$ 10,646	\$ 1,321	\$ 42,887
2013	9	18	20,137	7,422	2,376	29,935
2014	15	37	30,602	10,560	2,720	43,882
2015	6	17	10,000	3,903	666	14,569
2016	9	27	29,953	10,548	2,828	43,329
2017	8	19	20,151	7,664	1,924	29,739
2018	18	32	29,040	10,383	2,819	42,242
2019	12	15	17,370	6,601	1,499	25,470
(6 months) 2020	1	1	1,760	568	132	2,460



**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

Department: Circuit Courts

**Changes and Highlights to the Department's Budget:**

No significant changes for 2021, all increases are due to ongoing operations. The court audio video upgrade should be completed in 2020, which accounts for the decreased use of carry forward funds and supplies/services expenses.

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1 Court Audio Video Upgrade	Change 2	Change 3	2021 Budget Request
<b>Description of Change</b>						
Tax Levy	499,550	19,271				518,821
Use of Fund Balance or Carryforward Funds	10,000	0	(10,000)			0
All Other Revenues	219,792	220				220,012
<b>Total Funding</b>	<b>729,342</b>	<b>19,491</b>	<b>(10,000)</b>	<b>0</b>	<b>0</b>	<b>738,833</b>
Labor Costs	242,383	8,072				250,455
Supplies & Services	486,959	11,419	(10,000)			488,378
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>729,342</b>	<b>19,491</b>	<b>(10,000)</b>	<b>0</b>	<b>0</b>	<b>738,833</b>

**Issues on the Horizon for the Department:**

An issue on the horizon is the need for a fourth judgeship. The statistics used in the state for determining the need for judges show that Sauk County has a judicial need of 4.0 judges; Sauk County currently has three circuit judges authorized by the state legislature. Sauk County is addressing this disparity through the use of the court commissioner. As the numbers show a growing need for judicial assistance, planning for a fourth judgeship should begin, at least in a preliminary way.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Circuit Courts

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Courts					

Is the Program Mandated?	Yes					
Statutory Reference	Wisconsin Constitution Article VII Sections 2 & 8					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
Court Support Grant	220,012					\$220,012
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	0					\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$220,012	\$0	\$0	\$0	\$0	\$220,012

EXPENSES

6. Wages, Salaries, Benefits	250,455		0	0	N/A	\$250,455
7. Other Expenses	488,378					\$488,378
8. TOTAL EXPENSES	\$738,833	\$0	\$0	\$0	\$0	\$738,833

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$518,821	\$0	\$0	\$0	\$0	\$518,821
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: CIRCUIT COURTS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021 Amended To 2021</b>	<b>2020 Amended To 2021</b>
<b>10004 CIRCUIT COURTS REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-444,315	-460,753	-469,957	-249,775	-499,550	-499,550	-499,550	-518,821	19,271
424000 STATE AID COURTS SYSTEM	-219,738	-219,507	-219,634	-109,896	-219,792	-219,792	-219,902	-220,012	220
493200 CONTINUING APPROPRIATION PRIOR YEAR	0	0	0	0	0	-10,000	0	0	-10,000
<b>TOTAL CIRCUIT COURTS REVENUE</b>	<b>-664,053</b>	<b>-680,260</b>	<b>-689,591</b>	<b>-359,671</b>	<b>-719,342</b>	<b>-729,342</b>	<b>-719,452</b>	<b>-738,833</b>	<b>9,491</b>
<b>10004120 CIRCUIT COURTS</b>									
511100 SALARIES PERMANENT REGULAR	125,782	129,098	130,642	61,534	138,552	138,552	138,552	143,703	5,151
511900 LONGEVITY-FULL TIME	1,417	1,079	1,119	0	1,159	1,159	1,159	1,199	40
512100 WAGES-PART TIME	15,094	15,773	4,013	975	12,000	12,000	5,537	12,000	0
514100 FICA & MEDICARE TAX	11,463	11,594	10,630	4,697	12,727	12,727	12,727	13,124	397
514200 RETIREMENT-COUNTY SHARE	8,645	8,714	8,544	4,154	9,430	9,430	9,430	9,781	351
514400 HEALTH INSURANCE COUNTY SHARE	45,311	39,144	47,613	28,484	53,587	53,587	53,587	55,676	2,089
514500 LIFE INSURANCE COUNTY SHARE	54	54	54	28	55	55	55	59	4
514600 WORKERS COMPENSATION	180	196	179	57	214	214	214	255	41
514800 UNEMPLOYMENT	0	0	0	142	0	0	0	0	0
515800 PER DIEM BAILIFF	11,213	11,769	10,660	2,244	14,659	14,659	4,488	14,659	0
520100 COURT SECURITY	357,699	388,193	384,423	193,848	406,874	406,874	400,505	419,488	12,614
522500 TELEPHONE	475	364	251	169	300	300	300	300	0
523300 PER DIEM JURY WITNESS	20,151	29,040	17,370	1,760	30,000	30,000	3,520	30,000	0
531100 POSTAGE AND BOX RENT	8,369	6,889	7,356	4,405	7,600	7,600	8,810	7,600	0
531200 OFFICE SUPPLIES AND EXPENSE	17,067	14,577	3,441	640	5,500	5,500	3,000	4,000	-1,500
531500 FORMS AND PRINTING	385	696	509	134	700	700	700	700	0
531800 MIS DEPARTMENT CHARGEBACKS	5,913	8,739	7,577	3,057	6,585	16,585	16,585	6,889	-9,696
532300 PROFESSIONAL SUBSCRIPTION	5,000	5,120	5,137	2,152	5,500	5,500	5,500	5,500	0
533200 MILEAGE	855	799	879	133	900	900	266	900	0
533220 JURY MILEAGE	7,664	10,383	6,601	568	10,000	10,000	1,200	10,000	0
533600 JURY MEALS AND LODGING	1,924	2,819	1,499	132	3,000	3,000	600	3,000	0
<b>TOTAL CIRCUIT COURTS</b>	<b>644,660</b>	<b>685,042</b>	<b>648,496</b>	<b>309,315</b>	<b>719,342</b>	<b>729,342</b>	<b>666,735</b>	<b>738,833</b>	<b>9,491</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-664,053</b>	<b>-680,260</b>	<b>-689,591</b>	<b>-359,671</b>	<b>-719,342</b>	<b>-729,342</b>	<b>-719,452</b>	<b>-738,833</b>	<b>9,491</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>644,660</b>	<b>685,042</b>	<b>648,496</b>	<b>309,315</b>	<b>719,342</b>	<b>729,342</b>	<b>666,735</b>	<b>738,833</b>	<b>9,491</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-19,393</b>	<b>4,782</b>	<b>-41,095</b>	<b>-50,356</b>	<b>0</b>	<b>0</b>	<b>-52,717</b>	<b>0</b>	

## Clerk of Courts

### Department Vision - Where the department would ideally like to be

We want to provide and initiate new procedures that will enhance efficiency in the office and coordinate with state court operations. We will strive to improve the quality of the justice-related services to all participants and the general public in an easily accessible and respectful environment. Our ultimate goal is to develop and implement district and state recommended procedures which prove to have a positive impact on our overall operations of the courts and our customer relations. We look to maintain and increase the avenues of communications between the courts, the public and other agencies. This can be attained through positive interaction and respect.

### Department Mission - Major reasons for the department's existence and purpose in County government

To provide the administrative link between the judiciary and the public in a manner that is professional, courteous and efficient, representing Sauk County as an outstanding provider of services.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

Justice & Public Safety - Emergency response and preparedness

Justice & Public Safety - Diversion programs / alternatives to incarceration

Justice & Public Safety - Criminal Justice Coordinating Council release planning and re-entry

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continued enhancements of the Sauk Co. Clerk of Courts web page	Positive response from users.	Update Sauk County website for ease of navigation for collection information, quick links and overall user friendliness.	Ongoing
Increase restitution collections for victims	Monthly payments to victims	Collections via payment plans, income assignments and referral to State Debt Collection	Ongoing
Increase revenues	Collection percentages rise	Utilize State Debt Collection services as well as private collection agencies to increase revenues	Ongoing

## Clerk of Courts

Program Evaluation						
Program Title	Program Description	Mandates and References	2020 Budget		FTE's	Key Outcome Indicator(s)
Court Support	The office files and records all documents received for all case types. We clerk all court proceedings implementing new procedures such as in-court processing and generalist clerks to enhance efficiency; administer jury functions; provide interpreter services; provide access to public records and searches to the public, both in person and also phone inquiry requests. The office monitors and maintains all court records and files.	Wis. Stats. 59.40	User Fees / Misc	\$227,150	7.55	New cases filed and cases disposed
			Grants	\$26,000		
			<b>TOTAL REVENUES</b>	<b>\$253,150</b>		
			Wages & Benefits	\$565,953		
			Operating Expenses	\$87,754		
			<b>TOTAL EXPENSES</b>	<b>\$653,707</b>		
<b>COUNTY LEVY</b>	<b>\$400,557</b>					
Collections	This office collects and disburses all funds received for fines, fees and forfeitures ordered by the courts; executes judgments and implements all tools available to ensure collections. A Guardian ad Litem and/or Court-Appointed Attorney is appointed in appropriate cases and the appointed attorney acts on behalf of the incompetent party, minor party or defendant. The GAL attorneys are contracted annually for a monthly fee. Parties are billed when ordered, unless the fee is waived and the state reimburses a prorated amount set by the state annually. Financial records are maintained, collected and disbursed for all fees and costs.	Wis. Admin. Code Chapters 48, 51, 54, 55, 767 and 938	User Fees / Misc	\$648,980	4.45	Debts assessed in year  Accounts turned over to private collection agencies  Accounts turned over to State Debt Collection
			Grants	\$69,000		
			<b>TOTAL REVENUES</b>	<b>\$717,980</b>		
			Wages & Benefits	\$319,981		
			Operating Expenses	\$353,000		
			<b>TOTAL EXPENSES</b>	<b>\$672,981</b>		
<b>COUNTY LEVY</b>	<b>(\$44,999)</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$971,130</b>	12.00	
			<b>TOTAL EXPENSES</b>	<b>\$1,326,688</b>		
			<b>COUNTY LEVY</b>	<b>\$355,558</b>		

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimate	2021 Budget
New cases filed	19,157	17,000	19,500
Total Receipts	\$2,939,572	\$2,600,000	\$3,000,000
Collections via Tax Intercept (DOR) and State Debt Collection (SDC)	\$627,184	\$715,000	\$800,000
Collections via private collection agencies (Stark and CMC)	\$210,294	\$220,000	\$250,000
Clerk of Courts Restitution Collections for Victims	\$108,169	\$100,000	\$110,000
Clerk of Court Revenue	\$814,970	\$840,000	\$870,000

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Debts assessed in individual year	Indicates a need for collection enforcement	\$4,155,448	\$3,100,000	\$3,700,000
Accounts turned over to private collection agencies	Efforts to collect unpaid court obligations	1,532	1,500	1,400
Accounts turned over to State Debt Collection	Efforts to collect unpaid court obligations	4,271	4,000	4,400

**Changes and Highlights to the Department's Budget:**

2020 Budget saw an increase in Guardian ad Litem (GAL) and Appointed Counsel expenses. 2021 will remain steady. Minimal changes were made to revenues and expenses based on trends.

	2020 Revised Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	2021 Budget Request
<b>Description of Change</b>						
Tax Levy	321,363	34,195				355,558
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	987,731	(16,601)				971,130
<b>Total Funding</b>	<b>1,309,094</b>	<b>17,594</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,326,688</b>
Labor Costs	857,182	(1,248)				855,934
Supplies & Services	451,912	18,842				470,754
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>1,309,094</b>	<b>17,594</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,326,688</b>

**Issues on the Horizon for the Department:**

Due to virtual courtroom changes, the Courts may see technology expenses, which are yet unknown.

SAUK COUNTY, WISCONSIN  
 2020 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Clerk of Courts

Program # -->	1	2	3	4		Dept Total \$
Short Program Name -->	Court Support	Collections			Outlay	

Is the Program Mandated?	Yes	Yes				
Statutory Reference	Wis Stats 59.40					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	225,950	648,980				\$874,930
2. Grants (List)						\$0
State Reimb GAL fees		69,000				\$69,000
State Reimb Interpreter fees	26,000					\$26,000
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
						\$0
4. Other Revenues						\$0
Child Support Contract	1,200					\$1,200
						\$0
5. TOTAL REVENUES	\$253,150	\$717,980	\$0	\$0	\$0	\$971,130

EXPENSES

6. Wages, Salaries, Benefits	565,953	319,981	0	0	N/A	\$885,934
7. Other Expenses	87,754	353,000				\$440,754
8. TOTAL EXPENSES	\$653,707	\$672,981	\$0	\$0	\$0	\$1,326,688

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$400,557	(\$44,999)	\$0	\$0	\$0	\$355,558
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Fund: GENERAL FUND Department: CLERK OF COURTS	2017 Actual	2018 Actual	2019 Actual	2020 6 Months Actual	2020 Originally Adopted Budget	2020 Amended Budget	2020 Estimated	2021	\$ Change
									2020 Amended To 2021
<b>10002 CLERK OF COURTS REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-311,757	-317,707	-339,268	-160,682	-321,363	-321,363	-321,363	-355,558	34,195
424340 INTERPRETER FEE-COUNTY	-27,037	-17,082	-26,230	-13,102	-26,000	-26,000	-17,656	-26,000	0
424370 GAL STATE AID	-60,862	-64,354	-69,419	0	-65,000	-65,000	-98,059	-69,000	4,000
441100 P000-COUNTY ORDINANCES	-150,288	-148,887	-158,860	-78,659	-155,000	-155,000	-153,659	-150,000	-5,000
441200 PENAL FINE SF341/OTHER CO	-114,168	-119,224	-120,246	-61,606	-128,000	-128,000	-121,606	-125,000	-3,000
441210 BAIL FORFEITURES	-19,275	-20,483	-15,900	-3,027	-15,000	-15,000	-7,027	-12,000	-3,000
441240 GUARDIAN AD LITEM FEES CO	-117,951	-111,326	-97,693	-68,030	-130,000	-130,000	-129,030	-125,000	-5,000
441350 EXPERT WITNESS/PSYCH EVAL	-886	0	0	0	0	0	0	0	0
441700 IGNITION INTERLOCK DEVICE	-9,568	-9,441	-10,165	-5,107	-10,000	-10,000	-10,107	-10,000	0
451110 ODLF-OCCUP LICENSE CO	-40	-80	-100	-20	-80	-80	-80	-80	0
451130 OTHER CLERK FEES-COUNTY	-23,190	-23,395	-22,641	-10,045	-24,000	-24,000	-20,045	-20,000	-4,000
451160 ATTORNEYS FEES DUE COUNTY	-61,504	-80,784	-103,386	-43,848	-108,000	-108,000	-88,848	-100,000	-8,000
451170 FAMILY FILING FEE COST	-1,110	-1,068	-1,190	-550	-1,200	-1,200	-1,200	-1,200	0
451180 CIRCUIT COURT FEES	-83,289	-85,155	-90,694	-41,078	-90,000	-90,000	-86,078	-90,000	0
451190 COUNTY SHARE COURT COSTS	-80	-120	-120	-30	-120	-120	-90	-120	0
451210 JURY FEES-COUNTY	-7,020	-5,184	-6,641	-2,700	-6,000	-6,000	-5,200	-6,000	0
451220 MUNICIPAL FEES	-21,160	-16,585	-21,100	-6,710	-16,000	-16,000	-13,410	-20,000	4,000
451231 PAYMENT PLAN FEES	-6,400	-5,880	-5,417	-2,580	-5,500	-5,500	-5,480	-6,000	500
451240 RESTITUTION SURCHARGE-CO	-5,081	-9,054	-8,703	-3,643	-8,000	-8,000	-7,943	-10,000	2,000
451241 RESTITUTION ADMIN SURCHARGE 5%	-946	-3,381	-4,942	-2,320	-2,500	-2,500	-3,820	-3,200	700
451260 SEARCH FEES COUNTY	-115	-50	-50	-5	-30	-30	-30	-30	0
451270 SMALL CLAIMS	-18,049	-20,336	-18,947	-6,793	-19,000	-19,000	-14,793	-19,000	0
451280 TRANSMITTAL FEES	-135	-210	-180	-105	-200	-200	-205	-200	0
451410 JLF-JUVENILE LEGAL FEE-CO	-1,137	-996	-638	-519	-1,300	-1,300	-1,019	-1,300	0
451650 COPIER/POSTAGE/MISC	-10,569	-9,590	-9,548	-3,117	-10,000	-10,000	-7,617	-10,000	0
451660 FAX FEES COUNTY	-190	-181	-261	-178	-200	-200	-378	-350	150
451670 MAIL FEES COUNTY	-112	-202	-310	-110	-200	-200	-210	-250	50
474610 CSA CONTRACT	-1,340	-1,371	-1,433	-418	-1,200	-1,200	-918	-1,200	0
481250 INTEREST ON A/R	-82,185	-152,879	-133,775	-96,461	-165,000	-165,000	-166,461	-165,000	0
484010 NON-SUFFICIENT FUNDS FEES	-30	-386	-146	-210	-200	-200	-300	-200	0
<b>TOTAL CLERK OF COURTS REVENUE</b>	<b>-1,135,474</b>	<b>-1,225,391</b>	<b>-1,268,001</b>	<b>-611,651</b>	<b>-1,309,093</b>	<b>-1,309,093</b>	<b>-1,282,632</b>	<b>-1,326,688</b>	<b>17,595</b>
<b>10002122 CLERK OF COURT</b>									
511100 SALARIES PERMANENT REGULAR	514,381	536,476	571,273	287,242	590,412	590,412	590,412	609,186	18,774
511200 SALARIES-PERMANENT-OVERTIME	0	0	76	43	2,281	2,281	2,281	2,374	93
511900 LONGEVITY-FULL TIME	2,807	2,987	3,287	0	3,507	3,507	3,507	3,727	220
514100 FICA & MEDICARE TAX	38,138	38,913	41,657	20,616	45,609	45,609	45,609	47,069	1,460
514200 RETIREMENT-COUNTY SHARE	35,148	36,110	37,694	19,392	40,243	40,243	40,243	41,532	1,289
514400 HEALTH INSURANCE COUNTY SHARE	147,642	156,059	164,134	94,577	174,604	174,604	174,604	181,414	6,810
514500 LIFE INSURANCE COUNTY SHARE	150	173	202	113	212	212	212	255	43



<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: CLERK OF COURTS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
					<b>Budget</b>				
<b>10002122 CLERK OF COURT</b>									
514600 WORKERS COMPENSATION	292	321	319	172	313	313	313	378	65
521200 LEGAL SERVICES (GAL)	167,263	175,659	192,871	103,421	208,000	208,000	201,185	208,000	0
521400 COURT REPORTER AND TRANSCRIBER	3,407	3,004	4,251	1,671	3,200	3,200	3,235	3,200	0
522500 TELEPHONE	1,001	894	965	860	1,000	1,000	1,049	1,000	0
523900 INTERPRETER FEES	11,104	11,304	12,857	4,676	16,000	16,000	11,751	16,000	0
523901 INTERPRETER FEES-TRAVEL	19,898	13,028	15,997	5,976	16,000	16,000	8,476	12,000	-4,000
525500 APPOINTED COUNSEL	88,722	92,587	127,559	26,627	150,000	150,000	110,940	145,000	-5,000
525600 EXPERT WITNESS FEES-PSYCH EVAL	24,407	19,527	14,880	12,435	18,000	18,000	17,435	18,000	0
525601 EXPERT WITNESS TRAVEL-PSYCH	364	668	67	0	0	0	0	0	0
525700 WITNESS FEES-DA	208	590	112	0	200	200	0	200	0
525701 WITNESS FEES-DA-TRAVEL	37	1,030	47	0	500	500	0	200	-300
531100 POSTAGE AND BOX RENT	29,640	26,476	26,384	10,730	24,500	24,500	22,184	24,500	0
531200 OFFICE SUPPLIES AND EXPENSE	8,505	8,946	7,511	774	5,000	5,000	3,580	4,000	-1,000
531400 SMALL EQUIPMENT	0	1,881	1,782	80	1,000	1,000	180	500	-500
531800 MIS DEPARTMENT CHARGEBACKS	6,625	8,572	8,538	2,816	6,522	6,522	6,522	6,543	21
532200 SUBSCRIPTIONS	116	254	149	67	200	200	201	200	0
532400 MEMBERSHIP DUES	0	125	125	125	150	150	125	150	0
532800 TRAINING AND INSERVICE	494	170	170	0	200	200	0	200	0
533200 MILEAGE	382	247	471	123	600	600	123	300	-300
533500 MEALS AND LODGING	288	183	367	243	600	600	243	500	-100
552100 OFFICIALS BONDS	234	234	234	258	240	240	258	260	20
<b>TOTAL CLERK OF COURT</b>	<b>1,101,252</b>	<b>1,136,415</b>	<b>1,233,978</b>	<b>593,037</b>	<b>1,309,093</b>	<b>1,309,093</b>	<b>1,244,668</b>	<b>1,326,688</b>	<b>17,595</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-1,135,474</b>	<b>-1,225,391</b>	<b>-1,268,001</b>	<b>-611,651</b>	<b>-1,309,093</b>	<b>-1,309,093</b>	<b>-1,282,632</b>	<b>-1,326,688</b>	<b>17,595</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>1,101,252</b>	<b>1,136,415</b>	<b>1,233,978</b>	<b>593,037</b>	<b>1,309,093</b>	<b>1,309,093</b>	<b>1,244,668</b>	<b>1,326,688</b>	<b>17,595</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-34,222</b>	<b>-88,976</b>	<b>-34,023</b>	<b>-18,615</b>	<b>0</b>	<b>0</b>	<b>-37,964</b>	<b>0</b>	

## Court Commissioner / Family Court Counseling

### Department Vision - Where the department would ideally like to be

To provide correct, timely legal decisions and information to litigants and to county departments and to provide professional assistance to county and state departments and offices to fill in "gaps" in the delivery of legal services. To provide a mechanism for the prompt, informal resolution of child custody and physical placement disputes.

### Department Mission - Major reasons for the department's existence and purpose in County government

The Court Commissioner's office provides information regarding legal procedures for family court, domestic abuse, criminal, ordinance violations, traffic, small claims and probate matters, and conducts preliminary and final hearings in these matters. This department supervises the provision of mediation and legal custody and physical placement studies in divorce, legal separation, paternity and other actions affecting the family.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Cooperation  
Justice & Public Safety - Security for county buildings / employees

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Coordinate procedures for mediators, including referral and reporting timelines	Survey mediators as to all cases referred which are pending beyond 45 days	Since the inception of the mediation program, each mediator has utilized his/her own procedures/reporting forms. Although these practices have all been substantially similar, there have been some differences. Coordinating all procedures and forms will make it easier to track referrals and provide easier instruction for new mediators replacing those who retire.	12/31/2021 and Ongoing
Expand remedies available to parties pursuing entry of orders in family law (paternity/child support) child custody and physical placement actions to include outside agencies/organizations	Conduct meeting(s) with organizations and/or parties involved	Create opportunities for parties ("pro se" or represented) filing actions for the entry of child custody and physical placement orders in these types of matters to receive further education on child care topics both before pursuing and during pursuit of these orders.	12/31/2021 and Ongoing
Standardize "pro se" family law processes	Conduct meeting(s) with organizations involved	Standardize forms and processes regarding the filing and prosecution of "pro se" family law actions to reduce the time that court personnel are required to spend per case. Continue to pursue the establishment of a "pro se" assistance center.	12/31/2021 and Ongoing

## Court Commissioner / Family Court Counseling

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget	FTE's	Key Outcome Indicator(s)	
Circuit Court Commissioner	The Court Commissioner's office is a department of county government. However, it operates pursuant to authority granted to and under the supervision of the Circuit Courts, a separate and co-equal branch of government. By constitution and statute, the Courts, including the Court Commissioner's office, acts as the designated decision maker for those who choose to bring matters to them.	Chs. 340-350, 757.68, 757.69, 767, 812, 813, Wis. Stats.	User Fees / Misc.	\$35,443	1.94	
			Grants	\$0		
			Use of Fund Balance	46,356		
			<b>TOTAL REVENUES</b>	<b>\$81,799</b>		
			Wages & Benefits	\$262,448		
			Operating Expenses	\$8,331		
			<b>TOTAL EXPENSES</b>	<b>\$270,779</b>		
<b>COUNTY LEVY</b>	<b>\$188,980</b>					
Mediation	Mediation of legal custody and physical placement disputes: In any "action affecting the family" (i.e., Ch. 767, Wis. Stats. divorce, legal separation, paternity, child custody, etc.) in which child custody, physical placement rights or visitation rights are contested, or a party experiences difficulty in exercising those rights, the matter is referred to a mediator for assistance in resolving the problem.	Ch. 767.405 Wis. Stats.	User Fees / Misc.	\$16,500	0.06	Referrals completed
			Grants	\$0		
			Use of Fund Balance	1,434		
			Use of Carryforward Funds	1,089		
			<b>TOTAL REVENUES</b>	<b>\$19,023</b>		
			Wages & Benefits	\$8,023		
			Operating Expenses	\$11,000		
<b>TOTAL EXPENSES</b>	<b>\$19,023</b>					
<b>COUNTY LEVY</b>	<b>\$0</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$100,822</b>	2.00	
			<b>TOTAL EXPENSES</b>	<b>\$289,802</b>		
			<b>COUNTY LEVY</b>	<b>\$188,980</b>		

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimate	2021 Budget
"Family law" cases			
Temporary (initial) hearings	291	300	300
Final divorce hearings	129	130	130
Child support-related hearings	459	400	420
"Civil Law" cases			
Domestic abuse hearings	64	65	65
Small claims initial appearances	390	100	200
"Watts" reviews	66	60	60
Other cases			
Criminal case appearances	1,044	1,000	1,100
Traffic / forfeitures initial appearances	1,234	300	1,000
Mediation referrals made	127	120	120

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Contested cases scheduled for hearing/decided within desired or required time frame (generally, all matters are to be scheduled within 3-4 weeks, unless a later date is requested to allow time for service, etc.; all matters that come on for hearing must be decided within 30 days of hearing)	Matters are decided timely under current facts or circumstances	100%	100%	100%
Respond to correspondence/information requests within 3 working days (some inquiries require research and/or investigation before a written response can be completed, which may take longer than 3 working days)	Parties advised of legal remedies available to address current circumstances	95%	95%	95%
Referrals completed (includes referrals terminated after mandatory domestic violence screening)	Issues addressed/resolved before situation out of control	100%	100%	100%

**Changes and Highlights to the Department's Budget:**

Change 1: The 2021 budget includes retirement payouts for the Court Commissioner and one month of overlap with his replacement for training. This is funded by general fund balance.

Other than that, the Court Commissioner's budget remains relatively static. No substantially new or different revenues are expected in the coming year. However, due to COVID-19, 2020 revenues are reduced.

So long as the Wisconsin Statutes are not modified to change the sources of funding for the mediation program (and no changes are anticipated), it will continue to operate in a self-funded fashion.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>			<b>Retirement</b>			
Tax Levy	184,745	4,235				188,980
Use of Fund Balance or Carryforward Funds	10,132	(9,043)	47,789			48,878
All Other Revenues	49,735	2,208				51,943
<b>Total Funding</b>	<b>244,612</b>	<b>(2,600)</b>	<b>47,789</b>	<b>0</b>	<b>0</b>	<b>289,801</b>
Labor Costs	225,875	(3,194)	47,789			270,470
Supplies & Services	18,737	594				19,331
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>244,612</b>	<b>(2,600)</b>	<b>47,789</b>	<b>0</b>	<b>0</b>	<b>289,801</b>

**Issues on the Horizon for the Department:**

The proliferation of "pro se" litigants continues to present an increasing strain on available time/resources.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Court Commissioner / Family Court Counseling

Program # -->	1	2	3	4		Dept
Short Program Name -->	Circuit Court Commissioner	Mediation			Outlay	Total \$

Is the Program Mandated?	YES	YES				
Statutory Reference	Chs.340-350, 757,767,812,813,Wis. Stats.					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)		16,500				\$16,500
2. Grants (List)						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
Fund balance for payouts and staff overlap		1,089				\$1,089
	46,356	1,434				\$47,790
4. Other Revenues	35,443					\$35,443
5. TOTAL REVENUES	\$81,799	\$19,023	\$0	\$0	\$0	\$100,822

EXPENSES

6. Wages, Salaries, Benefits	262,448	8,023	0	0	N/A	\$270,471
7. Other Expenses	8,331	11,000	0	0		\$19,331
8. TOTAL EXPENSES	\$270,779	\$19,023	\$0	\$0	\$0	\$289,802

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$188,980	\$0	\$0	\$0	\$0	\$188,980
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: COURT COMMISSIONER</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To 2021</b>	<b>2020 Amended To 2021</b>
<b>10005 COURT COMMISSIONER REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-186,193	-185,448	-178,907	-92,372	-184,745	-184,745	-184,745	-188,980	4,235
451200 FAMILY CT COUNSEL FEE MARRIAGE	-8,600	-8,500	-8,640	-2,760	-9,000	-9,000	-8,000	-9,000	0
451250 FAMILY CT COUNSEL REV CLKCOURT	-7,346	-7,911	-7,370	-3,005	-7,500	-7,500	-7,000	-7,500	0
474610 CSA CONTRACT	-27,379	-27,135	-27,739	-10,933	-33,235	-33,235	-27,000	-35,443	2,208
493010 FUND BALANCE APPLIED	0	0	0	0	0	0	0	-47,789	47,789
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	-8,431	-10,132	0	-1,089	-9,043
<b>TOTAL COURT COMMISSIONER REVENUE</b>	<b>-229,519</b>	<b>-228,994</b>	<b>-222,656</b>	<b>-109,070</b>	<b>-242,911</b>	<b>-244,612</b>	<b>-226,745</b>	<b>-289,801</b>	<b>45,189</b>
<b>10005124 COURT COMMISSIONER</b>									
511100 SALARIES PERMANENT REGULAR	157,404	155,608	149,957	75,108	152,502	152,502	152,502	194,553	42,051
511900 LONGEVITY-FULL TIME	1,167	1,170	955	0	1,056	1,056	1,056	1,064	8
514100 FICA & MEDICARE TAX	11,979	11,733	11,316	5,558	11,961	11,961	11,961	15,179	3,218
514200 RETIREMENT-COUNTY SHARE	10,776	9,688	9,899	5,070	10,365	10,365	10,365	11,084	719
514400 HEALTH INSURANCE COUNTY SHARE	29,754	28,271	31,575	18,189	33,580	33,580	33,580	37,504	3,924
514500 LIFE INSURANCE COUNTY SHARE	142	106	115	64	125	125	125	98	-27
514600 WORKERS COMPENSATION	112	116	109	50	116	116	116	165	49
515800 PER DIEM COMMITTEE	2,560	2,400	2,640	520	2,800	2,800	1,400	2,800	0
521400 COURT REPORTER AND TRANSCRIBER	360	130	0	0	0	0	0	0	0
521500 COURT COMMISSIONERS	0	0	715	0	1,000	1,000	400	1,000	0
522500 TELEPHONE	88	114	165	462	180	180	1,400	1,000	820
531100 POSTAGE AND BOX RENT	1,766	1,859	2,364	1,315	2,000	2,000	2,500	2,000	0
531200 OFFICE SUPPLIES AND EXPENSE	405	467	913	103	600	600	600	600	0
531400 SMALL EQUIPMENT	0	6,163	0	0	0	0	0	0	0
531800 MIS DEPARTMENT CHARGEBACKS	499	554	951	618	1,236	1,236	1,236	2,131	895
532400 MEMBERSHIP DUES	470	200	200	0	200	200	0	200	0
532800 TRAINING AND INSERVICE	0	0	200	0	200	200	0	400	200
533200 MILEAGE	515	480	543	41	400	400	120	600	200
533500 MEALS AND LODGING	0	0	0	0	200	200	0	400	200
<b>TOTAL COURT COMMISSIONER</b>	<b>217,996</b>	<b>219,061</b>	<b>212,619</b>	<b>107,097</b>	<b>218,521</b>	<b>218,521</b>	<b>217,361</b>	<b>270,778</b>	<b>52,257</b>
<b>10005127 MEDIATION COUNSELING</b>									
511100 SALARIES PERMANENT REGULAR	3,031	9,164	9,519	4,794	9,734	9,734	9,734	6,017	-3,717
511900 LONGEVITY-FULL TIME	17	75	61	0	67	67	67	33	-34
514100 FICA & MEDICARE TAX	225	677	704	352	750	750	750	463	-287
514200 RETIREMENT-COUNTY SHARE	207	618	628	324	662	662	662	343	-319
514400 HEALTH INSURANCE COUNTY SHARE	453	1,744	2,006	1,161	2,143	2,143	2,143	1,160	-983
514500 LIFE INSURANCE COUNTY SHARE	3	7	7	4	8	8	8	3	-5
514600 WORKERS COMPENSATION	2	5	5	3	6	6	6	4	-2

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: COURT COMMISSIONER</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>10005127 MEDIATION COUNSELING</b>									
521800 PURCHASED SERVICES	6,410	10,805	13,125	3,200	11,020	12,721	10,000	11,000	-1,721
<b>TOTAL MEDIATION COUNSELING</b>	<b>10,348</b>	<b>23,095</b>	<b>26,056</b>	<b>9,838</b>	<b>24,390</b>	<b>26,091</b>	<b>23,370</b>	<b>19,023</b>	<b>-7,068</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-229,519</b>	<b>-228,994</b>	<b>-222,656</b>	<b>-109,070</b>	<b>-242,911</b>	<b>-244,612</b>	<b>-226,745</b>	<b>-289,801</b>	<b>45,189</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>228,344</b>	<b>242,156</b>	<b>238,675</b>	<b>116,935</b>	<b>242,911</b>	<b>244,612</b>	<b>240,731</b>	<b>289,801</b>	<b>45,189</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-1,174</b>	<b>13,162</b>	<b>16,020</b>	<b>7,865</b>	<b>0</b>	<b>0</b>	<b>13,986</b>	<b>0</b>	

## Register in Probate / Juvenile Clerk of Court

### Department Vision - Where the department would ideally like to be

The department will work collectively with internal and external entities to process and complete electronic and paper filings, promote the use of available resources by pro se filers, and to administer the collection of departmental fees in collaboration with the Sauk County Clerk of Court.

### Department Mission - Major reasons for the department's existence and purpose in County government

The mission of the office of Register in Probate / Juvenile Clerk of Court is to maintain the records and perform statutory functions pertaining to Formal and Informal Probate; Juvenile and Adult Adoptions; Juvenile and Adult Guardianships; Juvenile and Adult Mental Commitments; Juvenile Termination of Parental Rights; Children in Need of Protection and Services; Juveniles in Need of Protection and Services; and Juvenile Delinquencies.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Promote safe community  
Development of cultural, social, and community values

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Cooperation  
Justice & Public Safety - Security for county buildings / employees

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Implement 08-2020 revision of Juvenile Guardianship (Ch. 48 WSS) statutes	Provide direction to appropriate forms and non-legal assistance in case filings.	Collaborate with Guardians ad Litem and courts in processing under new guidelines.	12/31/2021
Efficiently manage the filing of Annual Reports/Accountings for Juvenile and Adult Guardianships	Reduce the occurrence of delinquent report and account filings	Strategize with Sauk County Corporation Counsel/Human Services in developing standards for guardian reporting.	12/31/2021
Effectively utilize available resources through Clerk of Courts to assist departmental operations	Continue to provide informatino and cross training for Clerk of Courts staff	Continue collaboration with Sauk County Clerk of Court and staff regarding office coverage; in-court processing; financial operations.	12/31/2021

### Program Evaluation

Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
Register in Probate	Process all county related cases in a timely manner, given the extraneous circumstances arising from case types involving multiple parties, pre-death personal or property matters; severity of situations concerning guardianship or involuntary commitment proceedings. The ever-changing dynamics of statutory changes and form revisions presented for probate create a challenging environment within which the Probate staff need to continually adjust and adapt.	Wis Stat Chapters 814.66 through 879.69 Chapters 51, 54, 55,	User Fees	\$25,000	1.35	Time to closure Notices sent compared to responses received
			<b>TOTAL REVENUES</b>	<b>\$25,000</b>		
			Wages & Benefits	\$107,885		
			Operating Expenses	\$15,343		
			<b>TOTAL EXPENSES</b>	<b>\$123,228</b>		
<b>COUNTY LEVY</b>	<b>\$98,228</b>					



## Register in Probate / Juvenile Clerk of Court

Juvenile Clerk of Court	Process all county related cases in a timely manner, given the extraneous circumstances arising from severity of charges filed against or on behalf of children and juveniles. The ever-changing dynamics of statutory changes and the cases presented for the juvenile court system create a challenging environment within which Juvenile Clerk of Court staff need to continually adjust and adapt.	Wis Stat Chapter 48 Children's Code; Chapter 938 Juvenile Justice Code; Chapters 51, 54	User Fees	\$300	0.65	Time to closure
			Grants & Aids	\$0		
			<b>TOTAL REVENUES</b>	<b>\$300</b>		
			Wages & Benefits	\$54,267		
			Operating Expenses	\$20,685		
			<b>TOTAL EXPENSES</b>	<b>\$74,952</b>		
Totals			<b>COUNTY LEVY</b>	<b>\$74,652</b>	2.00	
			<b>TOTAL REVENUES</b>	<b>\$25,300</b>		
			<b>TOTAL EXPENSES</b>	<b>\$198,180</b>		
			<b>COUNTY LEVY</b>	<b>\$172,880</b>		

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
Probate cases filed / Wills for filing only	286	300	280
Juvenile / Adult Guardianships / Protective Placements filed	57	65	60
Juvenile / Adult Mental Commitments filed	130	110	120
Children in Need of Protection and Services (CHIPS) filed	27	36	30
Termination of Parental Rights / Adoption filed	56/7 (adult)	25/3	30/2
Juvenile Delinquency / Juveniles in Need of Protection and Services (JIPS) filed	47	18	30
Juvenile Injunctions filed	6	10	8
Pro se filings	127	30	25
Attorney filings	489	400	450
Electronic filings	489	400	450
Paper filings	127	30	25

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Formal Probate proceedings	Length of time from filing to closure.	12 month closure per statute benchmark	70% = 12 month closure	70% = 12 month closure
Informal Probate proceedings	Length of time from filing to closure.	12 month closure per statute	80% = 12 month closure	80% = 12 month closure
Ancillary Probate proceedings	Length of time from filing to closure.	6 month closure per statute	80% = 6 month closure	80% = 6 month closure
Probate Notices Sent compared to Notice Responses Received	Percentage of responses to notices mailed.	N/A	65%	70%
Juvenile Delinquencies and JIPS	Length of time from filing to case disposition	30-60 days from filing of petition	90% = 30-60 days	90% = 30-60 days
CHIPS	Length of time from filing to case disposition.	45-60 days from filing of petition	90% = 45-60 days	90% = 45-60 days
Juvenile Time to Closure	Length of time from filing to disposition.	45 days to 12 mos.	45 days to 6 mos.	45 days to 6 mos.

**Changes and Highlights to the Department's Budget:**

All Probate / Juvenile case types were converted to electronic filing in 2019. This has resulted in decreased office supply expenses. Efforts to reduce additional office expenditures are made on an ongoing basis.

The Probate / Juvenile Clerk of Courts department continued collaboration with the Clerk of Courts staff for reimbursement of Juvenile Legal Fee assessments, Advocacy Counsel reimbursement, and Court Appointed Counsel reimbursement through entry of assessments, judgments, tax intercept, and collections for unpaid legal fees incurred in JV, JC, TP, and GN cases. The department also continues to work with family, voluntary, and corporate guardians for reimbursement of Guardian ad Litem fees in annual WATTS proceedings. This process is being utilized with new cases filed and current cases with outstanding unpaid balances. Juvenile restitution is now received through the Clerk of Courts.

Sauk County Court System approved increased court appointed counsel / GAL fees to \$100 per hour per the Supreme Court ruling. The increase has resulted in greater than originally anticipated expenses for both adult and juvenile cases due to extended hours of representation required for a greater percentage of complex cases. It is anticipated that these costs will continue to be generated for the duration of 2020 and 2021. To date costs for psychological examinations have been maintained within budget, however, complex cases have increased which may impact current and future quantity of evaluations required for juvenile offenders and persons in need.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Requested</b>
<b>Description of Change</b>						
Tax Levy	157,486	15,394				172,880
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	25,800	(500)				25,300
<b>Total Funding</b>	<b>183,286</b>	<b>14,894</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>198,180</b>
Labor Costs	154,196	7,956				162,152
Supplies & Services	29,090	6,938				36,028
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>183,286</b>	<b>14,894</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>198,180</b>

**Issues on the Horizon for the Department:**

The COVID 19 pandemic has and will continue to have a financial effect on all areas of county government. Although at the present time the actual effect is still to be determined, it is evident there will be a reduction in county revenues. Within this department the effect that may be realized will include delayed inventory filings, delayed sales of real estate in probate and guardianship cases, delayed closure of probate cases. These delays could ultimately impact the amount of revenues received within the department, in particular for filing fees which represent the greater portion of the revenue base. Monthly reviews of case deadlines are conducted and will continue to be conducted in an effort to promote timely filings under statutory guidelines. The reviews enable the department to determine trends which may impact revenues.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Probate/Juvenile Clerk

Program # -->	1	2	3	4		Dept
Short Program Name -->	Probate	Juvenile Clerk	CASA		Outlay	Total \$

Is the Program Mandated?	Ch. 51-54-55	Wis Stat 48				
Statutory Reference	814.851-879	Wis Stat 948				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	25,000	300				\$25,300
2. Grants (List)						\$0
Interpreter fee		0				\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$25,000	\$300	\$0	\$0	\$0	\$25,300

EXPENSES

6. Wages, Salaries, Benefits	107,885	54,267				\$162,152
7. Other Expenses	15,343	20,685	0			\$36,028
8. TOTAL EXPENSES	\$123,228	\$74,952	\$0	\$0	\$0	\$198,180

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$98,228	\$74,652	\$0	\$0	\$0	\$172,880
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Fund: GENERAL FUND	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Department: CIRCUIT COURT PROBATE	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	Amended To	2020 To 2021
<b>10006 CIRCUIT COURT PROBATE REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-202,094	-199,053	-154,613	-78,743	-157,486	-157,486	-157,486	-172,880	15,394
424340 INTERPRETER FEE-COUNTY	0	0	0	0	-500	-500	-600	0	-500
451140 REGISTER IN PROBATE FILING	-33,120	-21,122	-36,109	-29,230	-22,500	-22,500	-26,000	-22,500	0
451450 JUV-FULL COUNSEL REVENUE	0	0	0	0	-300	-300	-1,400	-300	0
451550 PROBATE-FULL COUNSEL REV	-6,089	-5,544	-8,627	-3,596	-2,500	-2,500	-4,400	-2,500	0
<b>TOTAL CIRCUIT COURT PROBATE REVENUE</b>	<b>-241,303</b>	<b>-225,719</b>	<b>-199,350</b>	<b>-111,569</b>	<b>-183,286</b>	<b>-183,286</b>	<b>-189,886</b>	<b>-198,180</b>	<b>14,894</b>
<b>10006121 JUVENILE COURT</b>									
520900 CONTRACTED SERVICES	50,000	25,500	0	0	0	0	0	0	0
521200 LEGAL SERVICES	8,029	1,861	5,739	6,084	8,500	8,500	15,000	16,000	7,500
521900 OTHER PROFESSIONAL SERVICES	0	0	0	0	420	420	360	360	-60
523300 PER DIEM JURY WITNESS	0	0	0	0	250	250	200	200	-50
523900 INTERPRETER FEES	650	600	1,023	50	700	700	200	0	-700
523901 INTERPRETER FEES - TRAVEL	644	539	1,022	141	500	500	300	0	-500
529900 PSYCHOLOGICAL SERVICES	705	0	1,200	0	4,000	4,000	1,250	4,000	0
532200 SUBSCRIPTIONS	72	72	125	72	125	125	125	125	0
<b>TOTAL JUVENILE COURT</b>	<b>60,101</b>	<b>28,572</b>	<b>9,108</b>	<b>6,347</b>	<b>14,495</b>	<b>14,495</b>	<b>17,435</b>	<b>20,685</b>	<b>6,190</b>
<b>10006123 CIRCUIT COURT PROBATE</b>									
511100 SALARIES PERMANENT REGULAR	107,636	113,350	119,570	60,424	121,812	121,812	121,812	128,237	6,425
511900 LONGEVITY-FULL TIME	620	660	700	0	740	740	740	780	40
514100 FICA & MEDICARE TAX	8,074	8,484	8,954	4,496	9,375	9,375	9,375	9,870	495
514200 RETIREMENT-COUNTY SHARE	7,354	7,632	7,873	4,079	8,272	8,272	8,272	8,709	437
514400 HEALTH INSURANCE COUNTY SHARE	11,708	12,376	13,016	7,500	13,847	13,847	13,847	14,386	539
514500 LIFE INSURANCE COUNTY SHARE	55	66	75	39	76	76	76	80	4
514600 WORKERS COMPENSATION	61	68	67	36	74	74	74	90	16
521200 LEGAL SERVICES	8,355	9,767	7,201	4,050	6,500	6,500	9,000	8,000	1,500
522500 TELEPHONE	93	88	82	83	125	125	125	125	0
523300 PER DIEM JURY WITNESS	0	0	0	0	125	125	100	100	-25
523900 INTERPRETER FEES	0	105	140	0	300	300	150	0	-300
523901 INTERPRETER TRAVEL	0	31	286	0	300	300	150	0	-300
529900 PSYCHOLOGICAL SERVICES	1,313	0	1,690	0	2,500	2,500	2,500	2,500	0
531100 POSTAGE AND BOX RENT	1,135	1,128	969	580	1,200	1,200	1,000	1,000	-200
531200 OFFICE SUPPLIES AND EXPENSE	793	402	1,391	52	500	500	500	500	0
531800 MIS DEPARTMENT CHARGEBACKS	2,777	2,887	2,848	1,085	2,170	2,170	2,170	2,393	223
532200 SUBSCRIPTIONS	301	345	371	72	350	350	350	200	-150
532400 MEMBERSHIP DUES	75	115	115	40	125	125	125	125	0
533200 MILEAGE	0	0	0	0	200	200	200	200	0

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: CIRCUIT COURT PROBATE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>10006123 CIRCUIT COURT PROBATE</b>									
533500 MEALS AND LODGING	214	0	50	10	200	200	200	200	0
<b>TOTAL CIRCUIT COURT PROBATE</b>	<b>150,564</b>	<b>157,505</b>	<b>165,398</b>	<b>82,547</b>	<b>168,791</b>	<b>168,791</b>	<b>170,766</b>	<b>177,495</b>	<b>8,704</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-241,303</b>	<b>-225,719</b>	<b>-199,350</b>	<b>-111,569</b>	<b>-183,286</b>	<b>-183,286</b>	<b>-189,886</b>	<b>-198,180</b>	<b>14,894</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>210,665</b>	<b>186,077</b>	<b>174,506</b>	<b>88,894</b>	<b>183,286</b>	<b>183,286</b>	<b>188,201</b>	<b>198,180</b>	<b>14,894</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-30,638</b>	<b>-39,642</b>	<b>-24,843</b>	<b>-22,675</b>	<b>0</b>	<b>0</b>	<b>-1,685</b>	<b>0</b>	

## Child Support

### Department Vision - Where the department would ideally like to be

Provide services to lessen the number of children living in poverty and increase the number of children receiving support from both parents.

### Department Mission - Major reasons for the department's existence and purpose in County government

Provide effective and quality services to the public with respect to establishment and enforcement of child support, medical support, establishment of paternity, and all other functions of the child support program.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
Development of cultural, social, and community values

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Cooperation

Outside Issues - Communication - into and with the community

Outside Issues - Homelessness

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain performance standards to realize maximum incentives.	Exceeded 90% and maximized incentive money	Receipt of performance money based on: 90% Paternity establishment rate	Ongoing
	Exceeded 80% and maximized incentive money	80% Court order rate	
	Exceeded 80% and maximized incentive money	80% Current support collection rate	
	Exceeded 80% and maximized incentive money	80% Collection rate on arrears	

### Program Evaluation

Program Title	Program Description	Mandates and References	2021 Budget	FTE's	Key Outcome Indicator(s)	
Child Support	The Agency receives referrals from the Department of Human Services when children are receiving public assistance benefits and/or when children are in substitute care (foster care or kinship care). The Agency also accepts applications for services from parents or guardians. Responsibilities of the Agency include: establishing paternity on cases where no father is named on the child's birth certificate; establishing and enforcing court orders, including child support orders, health insurance provisions, and collections of birth related expenses; and modifying existing court orders to comply with the percentage guidelines contained in DCF 150.	7 USC 2011-2029 42 USC 601-619, 651-670 Wis Stat §49.22	Grants	\$822,796	11.00	Paternity establishment Court order establishment Collection of current support Collection of arrears
			User Fees	\$15,200		
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$837,996</b>		
			Wages & Benefits	\$786,936		
			Operating Expenses	\$249,605		
			<b>TOTAL EXPENSES</b>	<b>\$1,036,541</b>		
<b>COUNTY LEVY</b>	<b>\$198,545</b>					
Totals			<b>TOTAL REVENUES</b>	<b>\$837,996</b>	11.00	
			<b>TOTAL EXPENSES</b>	<b>\$1,036,541</b>		
			<b>COUNTY LEVY</b>	<b>\$198,545</b>		

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
Number of active IV-D cases	3,444	3,496	3,470
Total Collections for IV-D Cases for Sauk County	\$10,556,414	N/A	N/A

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Paternity Establishment Rate (compared to prior year)	The agency exceeded the benchmarks set by the State (90%)	110.09%	103.90%	106.99%
Court Order Establishment Rate	The agency exceeded the benchmarks set by the State (80%)	92.62%	91.91%	92.26%
Collection of Current Support	The agency exceeded the benchmarks set by the State (80%)	81.99%	81.83%	81.91%
Collection of Arrears (past due payments)	The agency exceeded the benchmarks set by the State (80%)	83.63%	80.00%	80.00%

**Changes and Highlights to the Department's Budget:**

For 2021, there is no expected change in the 66% federal match on agency expenses with the exception of medical liability incentive funding. The Federal Office of Child Support Enforcement clarified in June 2019 that funding received by counties for medical liability incentives is Program Income and thus, not matchable by the federal government. The Bureau of Child Support covered the loss of funding to counties in 2020 and will do so again in 2021. Child Support Agencies in Wisconsin received an all-funds increase in the 2019-2021 state budget of \$750,000 in year one and \$1.5 million in year two. A new Administrative Rule passed July 2018 eliminated the funding collected through birth costs for intact families which decreased the Agency's revenues by approximately \$7,000-\$10,000.

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	2021 Budget Request
<b>Description of Change</b>						
Tax Levy	186,576	11,969				198,545
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	867,828	(29,832)				837,996
<b>Total Funding</b>	1,054,404	(17,863)		0	0	1,036,541
Labor Costs	815,172	(28,236)				786,936
Supplies & Services	239,232	10,373				249,605
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	1,054,404	(17,863)	0	0	0	1,036,541

**Issues on the Horizon for the Department:**

Previously, the Child Support Agency was working with the Ho Chunk Nation Child Support Agency on a Memorandum of Understanding for transferring cases, but that was halted by them for an undetermined time. If discussions should begin again and should the Memorandum of Understanding become finalized in the next year, the result would be a decrease in child support cases in Sauk County, which, depending on the size of the decrease, could potentially impact agency performance outcomes and funding. The full impact is unknown at this time.

The Federal Government has clarified that county funding received from birth cost collection will no longer receive a 66% federal match. The State of Wisconsin has agreed to provide funding to the counties for calendar years 2020 and 2021 to cover the lost anticipated federal match funding. For Sauk County, the federal match in 2018 was \$66,604.00.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Child Support

Program # 1052	1	2	3	4	Outlay	Dept Total \$
Short Program Name: Child Support						

Is the Program Mandated?	Y					
Statutory Reference	49.22					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	15,200					\$15,200
2. Grants (List)	822,796					\$822,796
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$837,996	\$0	\$0	\$0	\$0	\$837,996

EXPENSES

6. Wages, Salaries, Benefits	786,936	0	0	0	N/A	\$786,936
7. Other Expenses	249,605					\$249,605
8. TOTAL EXPENSES	\$1,036,541	\$0	\$0	\$0	\$0	\$1,036,541

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$198,545	\$0	\$0	\$0	\$0	\$198,545
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: CHILD SUPPORT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2020</b>
									<b>2021</b>
<b>10052 CHILD SUPPORT REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-173,918	-163,090	-189,303	-93,288	-186,576	-186,576	-186,576	-198,545	11,969
424540 ACT IV-D AGENCY REVENUE	-741,408	-760,496	-779,981	-168,526	-835,340	-835,340	-835,340	-822,796	-12,544
441250 GENETIC/BLOOD TEST FEES	-3,032	-3,231	-3,019	-1,350	-3,000	-3,000	-3,000	-3,000	0
441260 SERVICE FEES	-12,800	-12,948	-14,464	-8,018	-12,000	-12,000	-12,000	-12,000	0
441270 VITAL STATISTICS FEES	-31	-96	-64	-30	-100	-100	-100	-100	0
451650 COPIER/POSTAGE/MISC	-133	-40	-9	-5	-100	-100	-100	-100	0
493010 FUND BALANCE APPLIED	0	0	0	0	-17,288	-17,288	0	0	-17,288
<b>TOTAL CHILD SUPPORT REVENUE</b>	<b>-931,323</b>	<b>-939,901</b>	<b>-986,840</b>	<b>-271,216</b>	<b>-1,054,404</b>	<b>-1,054,404</b>	<b>-1,037,116</b>	<b>-1,036,541</b>	<b>-17,863</b>
<b>10052451 IV-D AGENCY-CHILD SUPPORT</b>									
511100 SALARIES PERMANENT REGULAR	466,038	500,950	494,945	250,007	555,657	555,657	555,657	532,783	-22,874
511200 SALARIES-PERMANENT-OVERTIME	0	6,393	1,930	0	0	0	0	0	0
511900 LONGEVITY-FULL TIME	3,173	2,934	2,749	0	2,613	2,613	2,613	2,229	-384
514100 FICA & MEDICARE TAX	34,195	36,724	35,049	17,478	42,708	42,708	42,708	40,928	-1,780
514200 RETIREMENT-COUNTY SHARE	30,896	33,037	31,928	16,876	37,683	37,683	37,683	36,113	-1,570
514400 HEALTH INSURANCE COUNTY SHARE	120,017	118,383	146,105	90,083	175,868	175,868	175,868	174,221	-1,647
514500 LIFE INSURANCE COUNTY SHARE	219	229	270	143	308	308	308	287	-21
514600 WORKERS COMPENSATION	264	304	277	150	335	335	335	375	40
520900 CONTRACTED SERVICES	147,023	146,891	154,436	75,217	163,167	163,167	163,167	172,360	9,193
521100 GENETIC/BLOOD TESTING	3,129	2,165	2,154	467	5,000	5,000	3,000	5,000	0
521900 OTHER PROFESSIONAL SERVICES	16,613	15,820	15,683	5,883	20,000	20,000	20,000	20,000	0
522500 TELEPHONE	1,018	1,215	1,250	978	2,000	2,000	2,000	2,000	0
523900 INTERPRETER FEES	173	640	876	363	1,000	1,000	1,000	1,200	200
531100 POSTAGE AND BOX RENT	13,477	14,487	13,371	6,211	16,000	16,000	16,000	16,000	0
531200 OFFICE SUPPLIES AND EXPENSE	8,830	9,087	7,173	2,813	10,000	10,000	10,000	10,000	0
531800 MIS DEPARTMENT CHARGEBACKS	27,601	18,462	22,084	6,982	13,965	13,965	13,965	15,445	1,480
532400 MEMBERSHIP DUES	779	779	826	801	1,350	1,350	1,350	1,350	0
532800 TRAINING AND INSERVICE	854	830	1,415	0	1,500	1,500	1,000	1,500	0
533200 MILEAGE	656	644	541	0	1,500	1,500	1,000	1,500	0
533500 MEALS AND LODGING	1,435	1,276	432	0	2,000	2,000	1,000	1,500	-500
537800 VITAL STATISTICS FEES	120	150	85	40	250	250	250	250	0
538520 CRIMINAL BACKGROUND CHECKS	0	0	468	36	0	0	0	0	0
552100 OFFICIALS BONDS	701	701	701	516	1,500	1,500	1,500	1,500	0
<b>TOTAL IV-D AGENCY-CHILD SUPPORT</b>	<b>877,212</b>	<b>912,102</b>	<b>934,748</b>	<b>475,045</b>	<b>1,054,404</b>	<b>1,054,404</b>	<b>1,050,404</b>	<b>1,036,541</b>	<b>-17,863</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-931,323</b>	<b>-939,901</b>	<b>-986,840</b>	<b>-271,216</b>	<b>-1,054,404</b>	<b>-1,054,404</b>	<b>-1,037,116</b>	<b>-1,036,541</b>	<b>-17,863</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>877,212</b>	<b>912,102</b>	<b>934,748</b>	<b>475,045</b>	<b>1,054,404</b>	<b>1,054,404</b>	<b>1,050,404</b>	<b>1,036,541</b>	<b>-17,863</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-54,111</b>	<b>-27,799</b>	<b>-52,093</b>	<b>203,828</b>	<b>0</b>	<b>0</b>	<b>13,288</b>	<b>0</b>	

## Coroner

### Department Vision - Where the department would ideally like to be

The vision of the Coroner's Office is to provide the services of our Office to the public as mandated by State Statutes, within the limits of our appropriated budget.

### Department Mission - Major reasons for the department's existence and purpose in County government

The mission of the Coroners Office is to maintain the highest standard of professionalism and integrity in determining the cause and manner of death, while maintaining respect for the grieving families in their time of need. We want the people of the County to know that by our words and actions that we are sincere and loyal to them and give our highest regard to each and every death we investigate.

### Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services

### Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Cooperation

Justice & Public Safety - Coroner's Office and budget

Justice & Public Safety - Emergency response and preparedness

Justice & Public Safety - Security for county buildings / employees

Outside Issues - Communication - into and with the community

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continuity of Operations	Timely operations with no complaints	Increase cross functions of all Deputies, continuing professionalism of the Office	ongoing
Research valued services for our Department. Assist in education of other medical professions through job shadowing.	At least twice per year educational event attended	Increase services to the citizens	ongoing

### Program Evaluation

Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
Coroner	Pronounces death as needed and also issue Cremation, Disinterment and Embalming permits. Involved in the notification of death to families, both residents of and visitors to our County, as needed. Work closely with the Hospice Program, Home Health Nurses and Local Doctors to assist in providing care for the families of terminal patients in our county. Work with the Sheriffs Department and all other local Law Enforcement Departments in our investigations of deaths, keeping the chain of evidence intact at all times. Support and assist in the Organ and Tissue Donation Program, helping many others in our assistance in this program.	Wis Stats 59.34, 979	User Fees / Misc	\$34,000	1.00	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$34,000</b>		
			Wages & Benefits	\$117,148		
			Operating Expenses	\$75,597		
			<b>TOTAL EXPENSES</b>	<b>\$192,745</b>		
	<b>COUNTY LEVY</b>	<b>\$158,745</b>				
Totals			<b>TOTAL REVENUES</b>	<b>\$34,000</b>	1.00	
			<b>TOTAL EXPENSES</b>	<b>\$192,745</b>		
			<b>COUNTY LEVY</b>	<b>\$158,745</b>		

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
Coroner cases - cremation and death investigations	941	992	95
Number of autopsies	32	34	31
Number of toxicologies	54	48	45
Number of cremation permits	377	414	365
Number of signed death certificates (signed by County Coroner)	199	164	200
Natural Deaths (signed by County Coroner or Medical Doctor)	494	538	440
Accidents	66	30	50
Suicide	10	10	10
Homicide	2	0	1
Undetermined	2	0	0

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Signature of Death Certificates, after investigation completed	Timely death certificates allow families to proceed	2 days	2 days	2 days

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: Coroner**

**Changes and Highlights to the Department's Budget:**

There is an increasing trend for people to choose cremation over a traditional funeral. Currently, 65% of all deaths are cremations.

The state budget includes a freeze on cremation fee rates for two years. Also, if a decedent is on assistance and qualifies, their funeral expenses will be assisted by the State. When this occurs, counties are expected to waive cremation fees. This has reduced Sauk County cremation fee revenue as more take advantage of this program. There is an increase in requests by law enforcement for autopsies and the blood test expenses.

Increase per diem calls by 25% due to trends over last several years.

The trend shows an increase in unclaimed bodies, resulting in increased expenses to the county. 2020 budget includes a new line item Interment/Cremation expense, \$2,000.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2020</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2020 Budget Request</b>
<b>Description of Change</b>			<b>Increase Per Diem</b>			
Tax Levy	158,202	(2,707)	3,250			158,745
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	32,000	2,000				34,000
<b>Total Funding</b>	<b>190,202</b>	<b>(707)</b>	<b>3,250</b>	<b>0</b>	<b>0</b>	<b>192,745</b>
Labor Costs	112,765	4,382				117,147
Supplies & Services	77,437	(5,089)	3,250			75,598
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>190,202</b>	<b>(707)</b>	<b>3,250</b>	<b>0</b>	<b>0</b>	<b>192,745</b>

**Issues on the Horizon for the Department:**

The increasing push for a higher level of training and professionalism equalizing all Coroner departments around the state continues.

Case loads increase slightly each year, less than 10%, with this there has been an increase in hospice care cases.

Planning for equipment and safe handling techniques for bariatric personnel is an increasing priority.

Evaluate staffing needs and options, increased caseload has resulted in increased administrative tasks.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Coroner

Program # -->	1	2	3	Outlay	Dept Total \$
Short Program Name -->	Coroner				

Is the Program Mandated?	Yes				
Statutory Reference	59.34, 979				

REVENUES

1. User Fee Revenues (Attach Fee Schedules)					\$0
Cremation Permits	34,000				\$34,000
					\$0
2. Grants (List)					\$0
					\$0
					\$0
					\$0
					\$0
3. Use of Carryfwd / Fund Balance					\$0
4. Other Revenues					\$0
5. TOTAL REVENUES	\$34,000	\$0	\$0	\$0	\$34,000

EXPENSES

6. Wages, Salaries, Benefits	117,148	0	0	N/A	\$117,148
7. Other Expenses	75,597			0	\$75,597
8. TOTAL EXPENSES	\$192,745	\$0	\$0	\$0	\$192,745

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$158,745	\$0	\$0	\$0	\$158,745
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: CORONER</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>2021 Amended To 2021</b>	<b>2020 Amended To 2021</b>
<b>10021 CORONER REVENUES</b>									
411100 GENERAL PROPERTY TAXES	-134,155	-127,012	-175,604	-79,101	-158,202	-158,202	-158,202	-158,745	543
441600 CREMATION PERMITS	-33,975	-32,250	-34,625	-21,750	-32,000	-32,000	-35,000	-34,000	2,000
<b>TOTAL CORONER REVENUES</b>	<b>-168,130</b>	<b>-159,262</b>	<b>-210,229</b>	<b>-100,851</b>	<b>-190,202</b>	<b>-190,202</b>	<b>-193,202</b>	<b>-192,745</b>	<b>2,543</b>
<b>10021126 CORONER</b>									
511100 SALARIES PERMANENT REGULAR	53,760	54,837	65,851	32,250	66,012	66,012	66,012	66,023	11
514100 FICA & MEDICARE TAX	5,412	5,440	6,268	3,088	6,350	6,350	6,350	6,351	1
514200 RETIREMENT-COUNTY SHARE	3,654	3,671	4,319	2,177	4,456	4,456	4,456	4,457	1
514400 HEALTH INSURANCE COUNTY SHARE	15,104	15,965	16,791	9,675	17,862	17,862	17,862	18,559	697
514500 LIFE INSURANCE COUNTY SHARE	62	63	64	35	65	65	65	78	13
514600 WORKERS COMPENSATION	721	837	1,123	511	1,021	1,021	1,021	1,137	116
515800 PER DIEM	18,250	18,455	18,375	9,330	17,000	17,000	19,930	20,250	3,250
521120 INTERNMENT/CREMATION	0	0	0	0	2,000	2,000	0	0	-2,000
521900 OTHER PROFESSIONAL SERVICES	49,368	60,405	57,749	9,074	55,000	55,000	55,000	55,000	0
522500 TELEPHONE	62	73	49	49	150	150	150	150	0
531200 OFFICE SUPPLIES AND EXPENSE	932	587	1,010	407	1,000	1,000	1,000	1,200	200
531800 MIS DEPARTMENT CHARGEBACKS	2,123	1,754	1,674	1,499	2,999	2,999	2,999	1,952	-1,047
532400 MEMBERSHIP DUES	370	120	120	0	120	120	120	120	0
532800 TRAINING AND INSERVICE	250	500	250	0	1,000	1,000	0	1,000	0
533500 MEALS AND LODGING	410	0	0	0	800	800	0	800	0
534700 FIELD SUPPLIES	3,934	1,453	2,686	1,436	3,000	3,000	3,000	3,300	300
535100 VEHICLE FUEL / OIL	5,089	5,408	5,032	1,534	6,866	6,866	4,400	6,866	0
535200 VEHICLE MAINTENANCE AND REPAIR	2,781	3,155	4,866	4,036	3,000	3,000	4,500	4,000	1,000
551200 INSURANCE-VEHICLE LIABILITY	973	1,373	1,597	0	1,500	1,500	0	1,500	0
552100 OFFICIALS BONDS	1	1	1	1	1	1	0	2	1
581900 CAPITAL OUTLAY	0	0	24,580	0	0	0	0	0	0
<b>TOTAL CORONER</b>	<b>163,255</b>	<b>174,096</b>	<b>212,405</b>	<b>75,103</b>	<b>190,202</b>	<b>190,202</b>	<b>186,865</b>	<b>192,745</b>	<b>2,543</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-168,130</b>	<b>-159,262</b>	<b>-210,229</b>	<b>-100,851</b>	<b>-190,202</b>	<b>-190,202</b>	<b>-193,202</b>	<b>-192,745</b>	<b>2,543</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>163,255</b>	<b>174,096</b>	<b>212,405</b>	<b>75,103</b>	<b>190,202</b>	<b>190,202</b>	<b>186,865</b>	<b>192,745</b>	<b>2,543</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-4,875</b>	<b>14,834</b>	<b>2,176</b>	<b>-25,748</b>	<b>0</b>	<b>0</b>	<b>-6,337</b>	<b>0</b>	

## District Attorney

<b>Department Vision - Where the department would ideally like to be</b>
"That guilt shall not escape or innocence suffer; that Justice be done in all cases."

<b>Department Mission - Major reasons for the department's existence and purpose in County government</b>
To discharge the duties assigned to the DA's office by Chapter 978 of the Wisconsin Statutes and to increase public safety by helping to remove dangerous criminals and by focusing on dispositions which address the root causes of crime.

<b>Elements of Countywide Mission Fulfilled</b>
Provide fiscally responsible / essential services Promote safe community

<b>Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board</b>
General Government - Criminal Justice Coordinating Council and stepping up initiative
General Government - Cooperation
Justice & Public Safety - Diversion programs / alternatives to incarceration
Justice & Public Safety - Criminal Justice Coordinating Council release planning and re-entry

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Continue to advocate for additional prosecutors for the District Attorney's Office from the State.	Request through State budget	Understaffed	Ongoing
To develop new and innovative programs to assist crime victims	Victim contact	Successful implementation of crime victim services	Ongoing
Assist in the development of Alternative Resolution Initiatives within the Criminal Justice System	CJCC involvement	Extensive involvement with Sauk County CJCC to more effectively and efficiently treat the underlying causes of crime and reduce recidivism	Ongoing
Use evidence based decision making principles, enhanced by professional judgment	CJCC involvement / ORAS (Risk Assessment Tool) training set for August 26-27, 2019	Once risk assessment information becomes available earlier in criminal justice process, begin using that information to inform (charging, diversion, disposition) decisions.	Ongoing

Program Title	Program Description	Mandates and References	2021 Budget		FTE's	Key Outcome Indicator(s)
			Revenue	Expenses		
Victim Witness	The program provides services to victims and witnesses of crime. Assisting victims and witnesses with Court hearings, providing information to victims and witnesses and collecting restitution information	Wisconsin Statutes Chapter 950 and the Wisconsin Crime Victims' Constitutional Amendment	Other Revenues	\$51,064	1.94	Attorneys are State Expense
			<b>TOTAL REVENUES</b>	<b>\$51,064</b>		
			Wages & Benefits	\$141,247		
			Operating Expenses	\$7,217		
			<b>TOTAL EXPENSES</b>	<b>\$148,464</b>		
<b>COUNTY LEVY</b>	<b>\$97,400</b>					
Delinquent	Criminal prosecution for juveniles between the age of 10 and 16 years of age.	Wisconsin Statutes Chapter 938	Grants	\$0	0.32	Number of Cases  Attorneys are State Expense
			Use of Fund Balance	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$26,364		
			Operating Expenses	\$18,140		
<b>TOTAL EXPENSES</b>	<b>\$44,504</b>					
<b>COUNTY LEVY</b>	<b>\$44,504</b>					

## District Attorney

Adult Prosecution / Restitution	Criminal prosecution for adults and juveniles who have original adult Court jurisdiction and juveniles waived into adult Court. Hold offenders accountable for criminal conduct, focusing on appropriate punishment and on rehabilitation. Collection of restitution information from victims to submit to the Court, so that victims may be made whole financially. Assist law enforcement in the investigation of cases by providing legal advice, assisting with subpoenas for documents, search warrants and legal research. Provide legal updates and training to law enforcement agencies in Sauk County.	Wisconsin Statutes Chapters 48, 938 - 980, Wisconsin Constitution Article VI Section 4	5.54	Number of Cases Restitution Dollars Collected  Attorneys are State Expense
Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant Program (ICJR)	The Sauk County District Attorney's Office received the ICJR grant through the Department of Justice's Office on Violence Against Women from October 1, 2017 through September 30, 2021. The grant is being funded to encourage partnerships among governments, courts, victim service providers, coalitions and rape crisis centers, to ensure that sexual assault, domestic violence, dating violence, and stalking are treated seriously.	CFDA 16.590	-	100% law enforcement-to-advocacy referral rate for all reported instances of sexual assault, domestic violence, stalking, and dating/teen violence
Totals/Additional Comments (Staffing Needs)	The department remains understaffed with Attorneys. The Sauk County District Attorney's Office must daily, decide not to prosecute certain cases due to lack of resources, impacting victims, collection of restitution and public perception of the efficacy of the criminal justice system. Increased efficiency by converting to an electronic files office and other technological advances, has resulted in current support staffing levels being sufficient.		7.80	
			Revenues \$23,000 Use of Fund Balance \$0 <b>TOTAL REVENUES \$23,000</b> Wages & Benefits \$430,644 Operating Expenses \$54,421 <b>TOTAL EXPENSES \$485,065</b> <b>COUNTY LEVY \$462,065</b>	
			Grants \$90,000 <b>TOTAL REVENUES \$90,000</b> Wages & Benefits \$0 Operating Expenses \$90,000 <b>TOTAL EXPENSES \$90,000</b> <b>COUNTY LEVY \$0</b>	
			<b>TOTAL REVENUES \$164,064</b> <b>TOTAL EXPENSES \$768,032</b> <b>COUNTY LEVY \$603,968</b>	

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
All Cases Received	3,112	2,199	2,656
Adult Felony Referrals	743	633	688
Adult Felony Filed	652	549	600
Adult Misdemeanor Filed	579	466	523
Criminal Traffic Filed	243	204	224
Juvenile Delinquent	47	12	30
Civil Traffic/Forfeiture Cases	1,202	718	960
Initial Contact Letters to Victims	1,172	979	1,075
No Prosecution Notification to Victims	203	75	139

### Key Outcome Indicators / Selected Results - How well are we doing?

Description	What do the results mean?
Closed Cases	Outcome Indicators are too subjective to answer the question "How well are we doing?"; Appropriate disposition for 1 case may be completely inappropriate for a 2nd case depending on offense and individual circumstances.

**Changes and Highlights to the Department's Budget:**

The Sauk County District Attorney's Office received the Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking (ICJR) grant through the Department of Justice's Office on Violence Against Women from October 1, 2017 through September 30, 2020. The grant was funded to encourage partnerships among governments, courts, victim providers, and crisis centers to ensure these cases are treated seriously, requiring the coordinated involvement of the entire criminal justice system and community-based victim service organizations. The total grant award amount is \$450,000. Grant funds were stretched into 2021 but funds are anticipated to run out July 2021.

Workload analysis performed by the State, utilizing case filing data from 2017-2019, puts the current prosecutorial need for the Sauk County DA's Office at 7.26 attorneys. When grant funding is exhausted in July, the number of attorneys will be reduced to 5 (the same level as 2001). At the same time that prosecutor staffing is at risk of decreasing, felony caseloads have continued to exponentially increase (a 109% increase between 2010-2019). Despite the efforts of law enforcement and the DA's Office to decrease overall case filings by diverting low level and first-time offenders, any caseload relief from diversion has been more than offset by the increase in serious crimes (namely felonies - which are more serious, complex, and time consuming).

Given Sauk County's unique location as a tourist destination with a close proximity to Madison, and as a stop on main artery between Minneapolis and Chicago, the county's prosecutorial needs far exceed that of its residential population. At a time when county attractions are receiving an "unprecedented" volume of visitors, a reduction in prosecutor staffing will result in serious ramifications to the administration of criminal justice in Sauk County. Operating at roughly two-thirds the needed prosecutorial staff level will result in significant delays, less attention to each case, and less time to invest in diversion and system-improving endeavors - none of which are in the interest of justice, victims, the accused, or the public. Because it is imperative that prosecutor staff at least remain at the current level, the Sauk County District Attorney's Office budget includes a request for \$45,000 for a full-time prosecutor starting in July 2021. If the State does not approve an appropriation for an additional attorney, County funding would be requested to continue as a stop-gap and the County's expense in 2022 would be approximately \$90,000.

Description of Change	2020 Amended Budget	Cost to Continue Operations in 2021	ICJR Grant Final Year	County Funded ADA	Decrease in Victim Witness Reimbursement	2021 Budget Request
Tax Levy	526,640	22,823		45,000	9,505	603,968
Use of Fund Balance or Carryforward Funds	0	0				0
All Other Revenues	236,569	(3,000)	(60,000)		(9,505)	164,064
<b>Total Funding</b>	<b>763,209</b>	<b>19,823</b>	<b>(60,000)</b>	<b>45,000</b>	<b>0</b>	<b>768,032</b>
Labor Costs	577,973	20,281				598,254
Supplies & Services	185,236	(458)	(60,000)	45,000		169,778
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>763,209</b>	<b>19,823</b>	<b>(60,000)</b>	<b>45,000</b>	<b>0</b>	<b>768,032</b>

**Issues on the Horizon for the Department:**

Trends for felony filings consistently show year-over-year increases. One rough metric for staff need is that one prosecutor is necessary for every 150 felony cases or every 400 misdemeanor cases. For reference, 488 felony cases were filed in 2016 and 652 were filed in 2019. This three-year felony caseload increase, by itself, necessitates the addition of prosecutor. Continued caseload increases cannot reasonably be handled by current, much less reduced, staff levels.

Continued changes to certain crimes (former misdemeanors that are now felonies with enhanced penalties) result in more complexity and time investment. As Wisconsin is the last State to have OWI first offenses as a civil offense as opposed to criminal, there is mounting pressure for Wisconsin to make OWI first offenses a crime. If that occurs, that additional workload would require significant increases in staff. The current OWI-1st caseload is split between the DA's Office and 5 municipal attorneys. If OWI-1st offenses become criminal, more litigation will result and that caseload would be solely the responsibility of DA's Office.



SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: District Attorney

Program # -->	1	2	3	4		Dept
Short Program Name -->	V/W	Juv	Adult/Rest	ICJR	Outlay	Total \$

Is the Program Mandated?	Y	Y	Y	N		
Statutory Reference	Chap 950	Chap 938	Chap 939-976	CFDA 16.590		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)	51,064					\$51,064
Improving Crim Justice Response				90,000		\$90,000
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues		5,750	17,250			\$23,000
5. TOTAL REVENUES	\$51,064	\$5,750	\$17,250	\$90,000	\$0	\$164,064

EXPENSES

6. Wages, Salaries, Benefits	141,247	26,364	430,644	0	0	\$598,254
7. Other Expenses	7,217	18,140	54,421	90,000	0	\$169,778
8. TOTAL EXPENSES	\$148,464	\$44,504	\$485,065	\$90,000	\$0	\$768,032

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$97,400	\$38,754	\$467,815	\$0	\$0	\$603,968
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<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: DISTRICT ATTY/VICTIM WITNESS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2020 To 2021</b>
<b>10014 DISTRICT ATTY REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-461,118	-474,970	-500,259	-263,320	-526,640	-526,640	-526,640	-603,968	77,328
424268 SAJI-DOJ GRANT	-201,924	-45,716	0	0	0	0	0	0	0
424269 ICJR-DOJ GRANT	0	-46,267	-116,431	-25,860	-150,000	-150,000	-120,000	-90,000	-60,000
424270 S/A:VICTIM WITNESS ASSIST	-58,419	-57,595	-67,314	-29,449	-60,569	-60,569	-55,923	-51,064	-9,505
451240 RESTITUTION SURCHARGE-CO	-4,958	-8,731	-8,555	-3,466	-9,000	-9,000	-7,000	-6,000	-3,000
452020 COPIES AND PHOTOS	-21,283	-18,710	-22,761	-8,971	-17,000	-17,000	-17,000	-17,000	0
<b>TOTAL DISTRICT ATTY REVENUE</b>	<b>-747,701</b>	<b>-651,990</b>	<b>-715,321</b>	<b>-331,066</b>	<b>-763,209</b>	<b>-763,209</b>	<b>-726,563</b>	<b>-768,032</b>	<b>4,823</b>
<b>10014130 DISTRICT ATTORNEY</b>									
511100 SALARIES PERMANENT REGULAR	246,619	272,139	287,928	147,232	300,786	300,786	300,786	311,704	10,918
511900 LONGEVITY-FULL TIME	2,223	2,090	2,190	0	2,290	2,290	2,290	2,390	100
514100 FICA & MEDICARE TAX	17,808	18,963	20,111	10,156	23,185	23,185	23,185	24,028	843
514200 RETIREMENT-COUNTY SHARE	16,348	18,356	19,030	9,934	20,458	20,458	20,458	21,201	743
514400 HEALTH INSURANCE COUNTY SHARE	81,782	95,126	100,745	58,052	107,172	107,172	107,172	111,352	4,180
514500 LIFE INSURANCE COUNTY SHARE	109	149	170	91	175	175	175	197	22
514600 WORKERS COMPENSATION	140	163	161	88	182	182	182	220	38
520900 CONTRACTED SERVICES	165,840	110,977	126,557	36,858	152,500	152,500	122,500	137,500	-15,000
521400 COURT REPORTER AND TRANSCRIBER	2,268	1,819	1,571	553	1,500	1,500	1,200	1,500	0
521900 OTHER PROFESSIONAL SERVICES	1,089	375	1,132	486	1,500	1,500	1,000	1,500	0
522500 TELEPHONE	343	338	319	243	400	400	500	400	0
531100 POSTAGE AND BOX RENT	2,496	2,822	2,903	2,340	3,000	3,000	4,600	3,000	0
531200 OFFICE SUPPLIES AND EXPENSE	7,619	4,953	5,460	1,610	3,000	3,000	3,200	8,000	5,000
531300 PHOTO COPIES	205	81	387	61	300	300	150	300	0
531400 SMALL EQUIPMENT	120	0	74	0	1,100	1,100	800	600	-500
531800 MIS DEPARTMENT CHARGEBACKS	4,826	3,986	2,931	6,223	7,168	7,168	7,168	2,853	-4,315
532300 PROFESSIONAL SUBSCRIPTION	366	551	245	55	400	400	400	400	0
532400 MEMBERSHIP DUES	405	380	300	1,690	3,575	3,575	3,575	3,515	-60
532500 SEMINARS AND REGISTRATIONS	5,183	520	1,645	0	1,170	1,170	0	1,160	-10
533200 MILEAGE	96	148	491	0	696	696	200	684	-12
533500 MEALS AND LODGING	9,177	2,583	442	0	1,149	1,149	300	1,149	0
<b>TOTAL DISTRICT ATTORNEY</b>	<b>565,061</b>	<b>536,519</b>	<b>574,791</b>	<b>275,672</b>	<b>631,706</b>	<b>631,706</b>	<b>599,841</b>	<b>633,653</b>	<b>1,947</b>
<b>10014131 VICTIM/WITNESS</b>									
511100 SALARIES PERMANENT REGULAR	44,997	56,464	52,525	26,583	54,501	54,501	54,501	56,387	1,886
511200 SALARIES-PERMANENT-OVERTIME	291	222	13	13	0	0	0	0	0
511900 LONGEVITY-FULL TIME	644	550	0	0	0	0	0	60	60
512100 WAGES-PART TIME	33,210	38,334	36,588	18,134	37,840	37,840	37,840	38,260	420
512900 LONGEVITY-PART TIME	0	80	97	0	120	120	120	137	17
514100 FICA & MEDICARE TAX	5,494	7,018	6,608	3,347	7,073	7,073	7,073	7,256	183

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: DISTRICT ATTY/VICTIM WITNESS</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>10014131 VICTIM/WITNESS</b>									
514200 RETIREMENT-COUNTY SHARE	5,379	5,485	5,852	3,019	6,241	6,241	6,241	6,402	161
514400 HEALTH INSURANCE COUNTY SHARE	17,439	23,169	16,791	9,675	17,862	17,862	17,862	18,559	697
514500 LIFE INSURANCE COUNTY SHARE	71	63	32	17	33	33	33	35	2
514600 WORKERS COMPENSATION	45	57	50	27	55	55	55	66	11
522500 TELEPHONE	215	175	215	153	250	250	300	250	0
523900 INTERPRETER FEES	0	0	0	51	0	0	400	500	500
531100 POSTAGE AND BOX RENT	1,652	1,560	1,938	993	2,000	2,000	2,000	2,200	200
531200 OFFICE SUPPLIES AND EXPENSE	1,459	278	672	106	1,500	1,500	700	1,200	-300
531400 SMALL EQUIPMENT	0	0	0	0	1,000	1,000	1,000	750	-250
531800 MIS DEPARTMENT CHARGEBACKS	846	846	772	276	1,251	1,251	1,251	551	-700
532400 MEMBERSHIP DUES	70	70	70	100	165	165	165	165	0
532500 SEMINARS AND REGISTRATIONS	255	255	387	0	390	390	0	390	0
533200 MILEAGE	217	335	709	0	638	638	200	627	-11
533500 MEALS AND LODGING	36	219	632	0	584	584	200	584	0
<b>TOTAL VICTIM/WITNESS</b>	<b>112,319</b>	<b>135,181</b>	<b>123,949</b>	<b>62,494</b>	<b>131,503</b>	<b>131,503</b>	<b>129,941</b>	<b>134,379</b>	<b>2,876</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-747,701</b>	<b>-651,990</b>	<b>-715,321</b>	<b>-331,066</b>	<b>-763,209</b>	<b>-763,209</b>	<b>-726,563</b>	<b>-768,032</b>	<b>4,823</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>677,379</b>	<b>671,700</b>	<b>698,740</b>	<b>338,166</b>	<b>763,209</b>	<b>763,209</b>	<b>729,782</b>	<b>768,032</b>	<b>4,823</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-70,322</b>	<b>19,710</b>	<b>-16,580</b>	<b>7,100</b>	<b>0</b>	<b>0</b>	<b>3,219</b>	<b>0</b>	

**SAUK COUNTY, WISCONSIN  
2021 Budget  
HIGHLIGHTS**

**Department: Drug Seizures**

**Changes and Highlights to the Department's Budget:**

No changes anticipated for the 2021 budget. State and Federally authorized seizure of cash or properties can only be used for further drug-related activities. No specific items are planned for purchase using these funds in 2021. Purchases from these funds cannot be used to supplant the regular budget.

	<b>2020 Revised Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	0	0				0
Use of Fund Balance or Carryforward Funds	11,000	(6,480)				4,520
All Other Revenues	100	6,480				6,580
<b>Total Funding</b>	<b>11,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,100</b>
Labor Costs	0	0				0
Supplies & Services	11,100	0				11,100
Capital Outlay	0	0				0
Transfer to Debt Service	0	0				0
<b>Total Expenses</b>	<b>11,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,100</b>

**Issues on the Horizon for the Department:**

SAUK COUNTY, WISCONSIN  
 2021 Budget  
 PROGRAM COST SCHEDULE  
 Department: Drug Seizures

Program # -->	1	2	3	4		Dept
Short Program Name -->	Drug Seizures				Outlay	Total \$

Is the Program Mandated?	Yes					
Statutory Reference						

REVENUES

1. User Fee Revenues (Attach Fee Schedules)						\$0
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance	4,520					\$4,520
4. Other Revenues	6,580					\$6,580
5. TOTAL REVENUES	\$11,100	\$0	\$0	\$0	\$0	\$11,100

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Supplies and Services	11,100					\$11,100
8. TOTAL EXPENSES	\$11,100	\$0	\$0	\$0	\$0	\$11,100

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: DRUG SEIZURES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
					<b>Budget</b>				
<b>28020 DRUG SEIZURES REVENUE</b>									
424210 STATE DRUG GRANTS	-4,549	-606	-2,096	0	0	0	-2,000	-2,000	2,000
441300 COURT ORDERED RESTITUTION	-7,241	-1,657	-1,404	0	0	0	-1,500	-1,500	1,500
452170 FED DRUG FORFEITURES	-9,716	1,056	-6,020	0	0	0	-3,000	-3,000	3,000
452180 STATE DRUG FORFEITURES	0	0	-310	0	0	0	0	0	0
481100 INTEREST ON INVESTMENTS	-56	-72	-76	0	-100	-100	-78	-80	-20
493010 FUND BALANCE APPLIED	0	0	0	0	-11,000	-11,000	0	-4,520	-6,480
<b>TOTAL DRUG SEIZURES REVENUE</b>	<b>-21,562</b>	<b>-1,279</b>	<b>-9,906</b>	<b>0</b>	<b>-11,100</b>	<b>-11,100</b>	<b>-6,578</b>	<b>-11,100</b>	<b>0</b>
<b>28020110 DRUG SEIZURES ADMINISTRATION</b>									
520900 CONTRACTED SERVICES	6,848	4,271	1,836	0	2,000	2,000	2,000	2,000	0
524000 MISCELLANEOUS EXPENSES	5,298	23,871	2,862	1,560	9,100	9,100	9,100	9,100	0
<b>TOTAL DRUG SEIZURES ADMINISTRATION</b>	<b>12,146</b>	<b>28,142</b>	<b>4,698</b>	<b>1,560</b>	<b>11,100</b>	<b>11,100</b>	<b>11,100</b>	<b>11,100</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-21,562</b>	<b>-1,279</b>	<b>-9,906</b>	<b>0</b>	<b>-11,100</b>	<b>-11,100</b>	<b>-6,578</b>	<b>-11,100</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>12,146</b>	<b>28,142</b>	<b>4,698</b>	<b>1,560</b>	<b>11,100</b>	<b>11,100</b>	<b>11,100</b>	<b>11,100</b>	<b>0</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-9,416</b>	<b>26,863</b>	<b>-5,208</b>	<b>1,560</b>	<b>0</b>	<b>0</b>	<b>4,522</b>	<b>0</b>	

# Emergency Management

## Department Vision - Where the department would ideally like to be

In conjunction with State Statute 323, maintain an effective emergency management program with the State Emergency Management Plan to protect and assist the citizens of Sauk county whenever a manmade, technological, to include terrorism, or natural disaster occurs. Sauk County Emergency Management coordinates effective disaster response and recovery efforts in support of local governments in the County. Through planning, training and exercising we prepare ourselves, our citizens and response personnel to minimize the loss of lives and property.

## Department Mission - Major reasons for the department's existence and purpose in County government

2021 Mission - To effectively reduce the effects of natural, manmade and/or technological disasters including acts of terrorism, on all inhabitants of Sauk County by continuing to evolve to meet the changing emergency management needs of Sauk County citizens and communities.

## Elements of Countywide Mission Fulfilled

Provide fiscally responsible / essential services  
 Promote safe community  
 Encourage economic development  
 Stewardship of natural resources  
 Development of cultural, social, and community values

## Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Cooperation

Building security

Conservation, Development, Recreation, Culture, and Education - Groundwater study

Conservation, Development, Recreation, Culture, and Education - Comprehensive Plan Update

Conservation, Development, Recreation, Culture, and Education - Protect air, water, and land

Health and Human Services - Commitment to Health Care Center

Health and Human Services - Peer learning groups

Justice & Public Safety - Emergency response and preparedness

Justice & Public Safety - Security for county buildings / employees

Outside Issues - Communication - into and with the community

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Maintain National Incident Management System (NIMS) compliance by continuing to monitor and address changes	NIMCAST will be completed to show training and exercises have been completed.	Continue to develop a training calendar for the next year	12/31/2021
Continued preparedness education to citizens	Provide training to citizens that meet current hazard analysis results.	Provide at least 2 training topics each year. One in Spring and on in Fall	12/31/2021
Review Local Emergency Planning Committee (LEPC)	Proper stocking of trailer and re-evaluation of supplies. Train staff as needed.	Make changes to by-laws to ensure the Emergency Planning and Community Right-to-Know Act (EPCRA) law is being met	12/31/2021
Continue with tabletop, functional, and full scale Exercise	Exercise reports completed. Follow 4 year training plan.	Continue with the 4 year exercise plan	12/31/2021
Ongoing planning, education and awareness to newly developing issues	Conduct yearly hazard analysis. Work with local first responders to identify threats and needs.	To quickly and effectively deal with any new threats or problems that may present themselves	12/31/2021
Assist all personnel involved with disaster response in obtaining required Incident Command System (ICS) & National Incident Management System (NIMS) training to assure compliance	Continue to be on-call 24/7 and offer assistance in training and incident response.	A number of classes have been offered and will continue to be offered/scheduled	12/31/2021
Homeland Security equipment purchase and training	Apply for grants and obtain life safety equipment.	Work with the Equipment Grant Committee to properly apply and distribute grant funding made available through the Homeland Security	12/31/2021
Conduct a flood study to determine how future heavy rains will impact Sauk County.	Applying for grant	Monitor grant process through FEMA and the state	12/31/2021
Coordinate FEMA reimbursement process related to COVID 19 pandemic	Applying for assistance for Sauk County	Continuing education to assure Grant procedures are implemented	12/31/2021
Coordinate long-term recovery efforts due to the COVID 19 pandemic	Monitoring availability of funds through Greater Sauk Foundation		12/31/2021
Continue work on the Sauk County Continuity Of Operations Plan (COOP)	departments to assure the plan is in place and continually updated throughout the year		12/31/2021

## Emergency Management

Program Evaluation						
Program Title	Program Description	Mandates and References	2021 Budget	FTE's	Key Outcome Indicator(s)	
Emergency Management	Develop and administer all hazards emergency management, Homeland Security, and terrorism plans and programs, Respond to disasters to assist the local response agencies and disaster recovery through assisting with damage assessment to maximize the possibility of financial assistance via Federal and/or State declaration	Wis. Statutes Ch. 323	Grants	\$106,300	1.13	Information sharing with residents is effective. Loss of life remains at zero.
			Use of Fund Balance	\$7,500		
			<b>TOTAL REVENUES</b>	<b>\$113,800</b>		
			Wages & Benefits	\$129,085		
			Operating Expenses	\$81,440		
			<b>TOTAL EXPENSES</b>	<b>\$210,525</b>		
<b>COUNTY LEVY</b>	<b>\$96,725</b>					
SARA	Administer the Superfund Amendments and Reauthorization Act (SARA) Title III (Emergency Planning and Community Right-To-Know) programs including the Local Emergency Planning Committee (LEPC), Develop SARA plans	Wis. Statutes Ch. 323	Grants	\$19,174	0.63	Response effectiveness based on casualties and complaints
			<b>TOTAL REVENUES</b>	<b>\$19,174</b>		
			Wages & Benefits	\$65,605		
			Operating Expenses	\$15,890		
			<b>TOTAL EXPENSES</b>	<b>\$81,495</b>		
			<b>COUNTY LEVY</b>	<b>\$62,321</b>		
Fire Suppression	Provide for unpaid cost of fire response agencies to wild land fire	Wis. Statutes 26.14(4)	Revenues	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$0		
			Operating Expenses	\$500		
			<b>TOTAL EXPENSES</b>	<b>\$500</b>		
			<b>COUNTY LEVY</b>	<b>\$500</b>		
Totals			<b>TOTAL REVENUES</b>	<b>\$132,974</b>	1.75	
			<b>TOTAL EXPENSES</b>	<b>\$292,520</b>		
			<b>COUNTY LEVY</b>	<b>\$159,546</b>		

Output Measures - How much are we doing?			
Description	2019 Actual	2020 Estimate	2021 Budget
Preparedness - Training (There are approximately 900 emergency response personnel in Sauk County: Fire, EMS, Law Enforcement and Public Works/Highway Departments plus the numerous public training courses that are sponsored and taught)	*NIIMS/ICS training 250 *Family Reunification 8 *Severe Weather Training 2 *Public Awareness 300 *Talks/appearances 125 *Command Post Training 52	*NIIMS/ICS training 35 *AED/Stop the bleed 110 *Severe Weather Training 2 *Public Awareness 135 *Talks/appearances 122 *Command Post Training 0	*NIIMS/ICS training *Family Reunification *Severe Weather Training *Public Awareness *Talks/appearances *Active shooter training *Flood preparedness *Command Post Training
Exercises	31 tabletops, 7 functional	22 tabletops, 4 functional	16 tabletops, 2 functional, 1 full scale

Key Outcome Indicators / Selected Results - How well are we doing?				
Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
The way to consider the outcome or our training, response and mitigation is by the effectiveness of the response to an incident.	ICS is being used more than ever. Responder safety and limited injury have been enhanced due to effective training.	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints	Minimal or no casualties from incidents, the response to the incidents ran smoothly with minimal or no complaints incidents have minimal casualties, including schools
Grant applied for and received	EMPG and SARA grants received.	\$62,582	\$70,174	\$70,174



**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: Emergency Management**

**Changes and Highlights to the Department's Budget:**

Change 1: With increasing significant rainfalls, a "2080 Flood Study" with UW Madison will identify areas of mitigation or areas that should remain undeveloped. This will be funded by grant dollars estimated at \$70,000 with local match of \$10,000. This project was budgeted to occur in 2020, but most work will likely be in 2021. This change reflects the decrease in revenue and expense from 2020 to 2021.

Change 2: The 2021 budget includes an increase of \$5,000 for purchase of personal protective equipment (PPE) related to the COVID-19 outbreak. Other departments will be purchasing their own PPE directly, but this amount is for currently unforeseen expenses that may occur.

	<b>2020 Amended Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1 2080 Flood Study</b>	<b>Change 2 PPE</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>						
Tax Levy	163,224	(8,678)		5,000		159,546
Use of Fund Balance or Carryforward Funds	20,000	0	(12,500)			7,500
All Other Revenues	131,250	1,724	(7,500)			125,474
<b>Total Funding</b>	<b>314,474</b>	<b>(6,954)</b>	<b>(20,000)</b>	<b>5,000</b>	<b>0</b>	<b>292,520</b>
Labor Costs	191,802	2,888				194,690
Supplies & Services	122,672	(9,842)	(20,000)	5,000		97,830
Capital Outlay	0	0				0
Transfers to Other Funds	0	0				0
Addition to Fund Balance	0	0				0
<b>Total Expenses</b>	<b>314,474</b>	<b>(6,954)</b>	<b>(20,000)</b>	<b>5,000</b>	<b>0</b>	<b>292,520</b>

**Issues on the Horizon for the Department:**

Results of the "2080 Flood Study" may have implications on zoning.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department: Emergency Management

Program # -->	1	2	3		Dept
Short Program Name -->	EM	SARA	FIRESUP	Outlay	Total \$

Is the Program Mandated?	Yes	Yes	Yes		
Statutory Reference	Wis Stats Ch 323	Wis Stats Ch 323	Wis Stats 26.14(4)		

REVENUES

1. User Fee Revenues (Attach Fee Schedules)					\$0
2. Grants (List)					\$0
EMPG	51,000				\$51,000
SARA		19,174			\$19,174
FLOOD MITIGATION GRANT	52,500				\$52,500
					\$0
					\$0
					\$0
3. Use of Carryfwd / Fund Balance	7,500				\$7,500
4. Other Revenues	2,800				\$2,800
5. TOTAL REVENUES	\$113,800	\$19,174	\$0	\$0	\$132,974

EXPENSES

6. Wages, Salaries, Benefits	129,085	65,605	0	N/A	\$194,690
7. Other Expenses	81,440	15,890	500		\$97,830
8. TOTAL EXPENSES	\$210,525	\$81,495	\$500	\$0	\$292,520

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$96,725	\$62,321	\$500	\$0	\$159,546
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Fund: GENERAL FUND	2017	2018	2019	2020	2020	2020	2020	2021	\$ Change
Department: EMERGENCY MANAGEMENT	Actual	Actual	Actual	6 Months Actual	Originally Adopted Budget	Amended Budget	Estimated	2021 Amended To	2020 To 2021
<b>10022 EMERGENCY MANAGEMENT REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-123,902	-158,755	-145,720	-81,612	-163,224	-163,224	-163,224	-159,546	-3,678
424290 FEMA DISASTER AIDS	0	0	-29,890	0	0	0	0	0	0
424296 ROUTES TO RECOVERY COVID	0	0	0	0	0	0	-50,341	0	0
424300 EMERGENCY MGNT ASSISTANCE	-51,993	-57,827	-62,582	0	-49,000	-49,000	-51,000	-51,000	2,000
424310 SARA PROGRAM	-19,657	-19,174	0	0	-19,000	-19,000	-19,174	-19,174	174
424311 FLOOD MITIGATION PLANNING AID	0	0	0	0	-60,000	-60,000	-17,500	-52,500	-7,500
424610 ANTI-TERRORISM GRANT	-7,519	0	0	0	0	0	0	0	0
452060 MISCELLANEOUS REVENUES	-1,275	-275	-350	-291	-400	-400	-291	-200	-200
472490 LOCAL GOVT/AGENCY PAYMENTS	-1,851	-6,843	-3,514	-10	-2,600	-2,600	-2,600	-2,600	0
485010 DONATIONS & CONTRIBUTIONS	0	-261	-246	0	-250	-250	0	0	-250
493010 FUND BALANCE APPLIED	0	0	0	0	-20,000	-20,000	0	-7,500	-12,500
<b>TOTAL EMERGENCY MANAGEMENT REVENUE</b>	<b>-206,197</b>	<b>-243,135</b>	<b>-242,302</b>	<b>-81,913</b>	<b>-314,474</b>	<b>-314,474</b>	<b>-304,130</b>	<b>-292,520</b>	<b>-21,954</b>
<b>10022110 EMERGENCY MGNT-ADMINISTRATION</b>									
511100 SALARIES PERMANENT REGULAR	79,875	90,174	158,948	43,028	90,072	90,072	90,072	93,267	3,195
511200 SALARIES-PERMANENT-OVERTIME	0	27	0	0	0	0	0	0	0
511900 LONGEVITY-FULL TIME	200	220	240	0	260	260	260	280	20
512100 WAGES-PART TIME	30,350	35,448	35,677	33,138	44,544	44,544	55,895	42,387	-2,157
512200 WAGES-PART TIME-OVERTIME	0	1,919	1,062	7,248	0	0	7,636	0	0
512900 LONGEVITY-PART TIME	0	0	0	0	60	60	60	80	20
514100 FICA & MEDICARE TAX	8,133	9,291	14,445	6,099	10,323	10,323	11,775	10,405	82
514200 RETIREMENT-COUNTY SHARE	7,543	7,989	8,047	4,789	9,108	9,108	9,391	9,181	73
514400 HEALTH INSURANCE COUNTY SHARE	29,054	31,930	33,582	19,351	35,724	35,724	35,724	37,117	1,393
514500 LIFE INSURANCE COUNTY SHARE	47	49	50	26	51	51	51	53	2
514600 WORKERS COMPENSATION	1,441	1,789	2,816	1,029	1,660	1,660	1,893	1,920	260
515900 RELIEF WORKER CHARGES	0	34	0	0	0	0	0	0	0
533200 MILEAGE	595	1,003	3,093	161	650	650	200	200	-450
533500 MEALS AND LODGING	12	26	49	0	100	100	100	100	0
<b>TOTAL EMERGENCY MGNT-ADMINISTRATION</b>	<b>157,251</b>	<b>179,898</b>	<b>258,008</b>	<b>114,869</b>	<b>192,552</b>	<b>192,552</b>	<b>213,057</b>	<b>194,990</b>	<b>2,438</b>
<b>10022260 FIRE SUPPRESSION</b>									
535300 DAMAGE CLAIMS	0	58	1,186	180	2,000	2,000	180	500	-1,500
<b>TOTAL FIRE SUPPRESSION</b>	<b>0</b>	<b>58</b>	<b>1,186</b>	<b>180</b>	<b>2,000</b>	<b>2,000</b>	<b>180</b>	<b>500</b>	<b>-1,500</b>
<b>10022290 OFFICE OF EMERGENCY GOVERNMENT</b>									
520900 CONTRACTED SERVICES	0	5,500	15,924	0	80,000	80,000	20,000	60,000	-20,000
522500 TELEPHONE	1,436	1,139	1,651	445	1,250	1,250	1,000	1,000	-250
531100 POSTAGE AND BOX RENT	35	68	163	59	150	150	100	100	-50
531200 OFFICE SUPPLIES AND EXPENSE	147	111	310	35	250	250	150	150	-100

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: EMERGENCY MANAGEMENT</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>10022290 OFFICE OF EMERGENCY GOVERNMENT</b>									
531800 MIS DEPARTMENT CHARGEBACKS	2,297	3,013	4,967	2,893	6,661	6,661	6,661	4,765	-1,896
532100 PUBLICATION OF LEGAL NOTICES	0	18	0	19	25	25	25	25	0
532400 MEMBERSHIP DUES	100	0	0	0	50	50	0	100	50
532800 TRAINING AND INSERVICE	2,198	839	1,377	75	1,500	1,500	200	1,000	-500
533100 VEHICLE EXPENSES	1,642	1,543	991	272	3,000	3,000	1,000	1,000	-2,000
533500 MEALS AND LODGING	46	628	0	0	0	0	0	0	0
533910 VOLUNTEER MANAGEMENT	0	8,727	0	0	0	0	0	0	0
533911 DISASTER RECOVERY CENTER	0	696	3	0	0	0	0	0	0
533912 PROTECTIVE MEAS FLOOD 2018	0	11,196	0	0	0	0	0	0	0
539100 OTHER SUPPLIES & EXPENSES	11,913	3,472	1,559	9,164	5,000	5,000	30,000	10,000	5,000
551000 INSURANCE	2,620	2,506	2,948	0	2,750	2,750	3,000	3,000	250
581900 CAPITAL OUTLAY	0	14,103	0	0	0	0	0	0	0
<b>TOTAL OFFICE OF EMERGENCY GOVERNMENT</b>	<b>22,435</b>	<b>53,559</b>	<b>29,893</b>	<b>12,961</b>	<b>100,636</b>	<b>100,636</b>	<b>62,136</b>	<b>81,140</b>	<b>-19,496</b>
<b>10022291 SARA PROGRAM</b>									
520900 CONTRACTED SERVICES	0	0	2,524	0	0	0	0	0	0
522500 TELEPHONE	1,389	1,139	1,651	445	1,250	1,250	1,000	1,000	-250
531200 OFFICE SUPPLIES AND EXPENSE	84	111	161	35	100	100	100	100	0
531800 MIS DEPARTMENT CHARGEBACKS	1,009	1,926	2,702	2,893	6,661	6,661	6,661	4,765	-1,896
532100 PUBLICATION OF LEGAL NOTICES	21	18	0	19	25	25	25	25	0
532800 TRAINING AND INSERVICE	2,195	728	696	0	1,500	1,500	0	1,000	-500
533100 VEHICLE EXPENSES	817	560	773	272	2,000	2,000	1,000	1,000	-1,000
533500 MEALS AND LODGING	46	0	0	0	0	0	0	0	0
539100 OTHER SUPPLIES & EXPENSES	5,743	3,030	1,263	99	5,000	5,000	5,000	5,000	0
551000 INSURANCE	1,965	1,879	2,211	0	2,750	2,750	3,000	3,000	250
581900 CAPITAL OUTLAY	0	14,103	0	0	0	0	0	0	0
<b>TOTAL SARA PROGRAM</b>	<b>13,269</b>	<b>23,494</b>	<b>11,981</b>	<b>3,762</b>	<b>19,286</b>	<b>19,286</b>	<b>16,786</b>	<b>15,890</b>	<b>-3,396</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-206,197</b>	<b>-243,135</b>	<b>-242,302</b>	<b>-81,913</b>	<b>-314,474</b>	<b>-314,474</b>	<b>-304,130</b>	<b>-292,520</b>	<b>-21,954</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>192,954</b>	<b>257,008</b>	<b>301,068</b>	<b>131,772</b>	<b>314,474</b>	<b>314,474</b>	<b>292,159</b>	<b>292,520</b>	<b>-21,954</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-13,243</b>	<b>13,872</b>	<b>58,766</b>	<b>49,858</b>	<b>0</b>	<b>0</b>	<b>-11,971</b>	<b>0</b>	

**SAUK COUNTY, WISCONSIN  
2021 Budget  
HIGHLIGHTS**

**Department: Jail Assessment**

**Changes and Highlights to the Department's Budget:**

Accounts for the portion of court imposed fines or forfeitures ordered under Wisconsin Statutes subsection 302.46 for use in "construction, remodeling, repair or improvement of county jails and for costs related to providing educational and medical services to inmates".

	<b>2020 Revised Budget</b>	<b>Cost to Continue Operations in 2021</b>	<b>Change 1</b>	<b>Change 2</b>	<b>Change 3</b>	<b>2021 Budget Request</b>
<b>Description of Change</b>						
Tax Levy						0
Use of Fund Balance or Carryforward Funds						0
All Other Revenues	100,000					100,000
<b>Total Funding</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
Labor Costs						0
Supplies & Services						0
Capital Outlay						0
Transfer to Debt Service	100,000					100,000
<b>Total Expenses</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>

**Issues on the Horizon for the Department:**

In 2021, the last of the debt service for the Law Enforcement Center will be paid off. After that, jail assessment revenues can be used to fund jail facility costs so long as these costs are within the statutory limits.

SAUK COUNTY, WISCONSIN  
 2021 Budget  
 PROGRAM COST SCHEDULE  
 Department: Jail Assessment

Program # -->	1	2	3	4	Outlay	Dept Total \$
Short Program Name -->	Jail Debt					

Is the Program Mandated?	Yes					
Statutory Reference	302.46					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)	100,000					\$100,000
2. Grants (List)						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
3. Use of Carryfwd / Fund Balance						\$0
4. Other Revenues						\$0
5. TOTAL REVENUES	\$100,000	\$0	\$0	\$0	\$0	\$100,000

EXPENSES

6. Wages, Salaries, Benefits	0	0	0	0	N/A	\$0
7. Transfer to Debt Service Fund	100,000					\$100,000
8. TOTAL EXPENSES	\$100,000	\$0	\$0	\$0	\$0	\$100,000

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$0	\$0	\$0	\$0	\$0	\$0
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<b>Fund: COUNTY JAIL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>22020 COUNTY JAIL REVENUE</b>									
441220 JAIL ASSESSMENT	-102,790	-110,771	-118,574	-52,524	-100,000	-100,000	-110,000	-100,000	0
<b>TOTAL COUNTY JAIL REVENUE</b>	<b>-102,790</b>	<b>-110,771</b>	<b>-118,574</b>	<b>-52,524</b>	<b>-100,000</b>	<b>-100,000</b>	<b>-110,000</b>	<b>-100,000</b>	<b>0</b>
<b>22020900 TRANSFERS TO OTHER FUNDS</b>									
595000 TRANSFER TO DEBT SERVICE FUND	97,000	100,000	135,136	50,000	100,000	100,000	110,000	100,000	0
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>97,000</b>	<b>100,000</b>	<b>135,136</b>	<b>50,000</b>	<b>100,000</b>	<b>100,000</b>	<b>110,000</b>	<b>100,000</b>	<b>0</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-102,790</b>	<b>-110,771</b>	<b>-118,574</b>	<b>-52,524</b>	<b>-100,000</b>	<b>-100,000</b>	<b>-110,000</b>	<b>-100,000</b>	<b>0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>97,000</b>	<b>100,000</b>	<b>135,136</b>	<b>50,000</b>	<b>100,000</b>	<b>100,000</b>	<b>110,000</b>	<b>100,000</b>	<b>0</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>-5,790</b>	<b>-10,771</b>	<b>16,562</b>	<b>-2,524</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# Sheriff's Department

## Department Vision - Where the department would ideally like to be

To utilize the staff and resources of the Sauk County Sheriff's Office efficiently and effectively; to maintain the high level of training and equipment for staff; to continue to build crime prevention strategies and programs; to coordinate area-wide police, fire, and ambulance services during emergency situations; to insure the safety and humane treatment of inmates by providing medical care, religious observation opportunities, educational programs, social skills training, job skills training and other services.

## Department Mission - Major reasons for the department's existence and purpose in County government

To protect and serve the citizens and visitors of Sauk County with professional, responsible and timely law enforcement through the combined efforts of all divisions within the Office of the Sheriff.

## Elements of Countywide Mission Fulfilled

- Provide fiscally responsible / essential services
- Promote safe community
- Encourage economic development
- Stewardship of natural resources
- Development of cultural, social, and community values

## Strategic Issues Addressed - Fundamental policy choices or critical challenges as defined by the Sauk County Board

General Government - Placemaking and economic development

General Government - Broadband

General Government - Criminal Justice Coordinating Council and stepping up initiative

General Government - Cooperation

Health and Human Services - Medical assisted treatment program

Justice & Public Safety - Coroner's Office and budget

Justice & Public Safety - Emergency response and preparedness

Justice & Public Safety - Security for county buildings / employees

Justice & Public Safety - Diversion programs / alternatives to incarceration

Justice & Public Safety - Criminal Justice Coordinating Council release planning and re-entry

Goals - Desired results for department	Measures - How to tell if goals are being met	Objectives - Specific projects	Completion Date
Improve tracking of programs completed by inmates, including drops due to discharge versus release.	Keep track monthly of programs offered, and participation/completion rates.	Establish baseline for program participation/completion and use data in future years to determine other programming options.	Ongoing
Attract and retain high quality individuals to work in law enforcement	Decrease Vacancies	Increase the amount of applicants with recruitment to avoid turnover costs	12/31/2021
Implementation of new software system.	Conversion of data to new system. Use total software package to reduce the various 3rd party software systems.	Eliminate third party software systems, decrease data entry duplication, improve tracking of replacement equipment on a more regular schedule. Maximize recorded data and reports for CJCC.	6/1/2021
Enhance communications with continued improvement of interoperability with the upgrade to radios throughout the County.	Create a plan for replacements	Creating a better cost savings for the County with bulk purchasing for radio projects.	12/31/2021



## Sheriff's Department

Program Evaluation						
Program Title	Program Description	Mandates and	2020 Budget		FTE's	Key Outcome Indicator(s)
Field Services	Patrol activities for crime detection, investigation and prevention. Response to citizen calls for assistance and complaint \ conflict resolution. Traffic patrol and enforcement. Accident crash investigations. Criminal investigations. Record and serve arrest warrants. Record and serve civil process papers. Range - Monthly weapons training and qualification for officer safety and proficiency. Special Events - Parades, house moves, crowd and traffic control for large public events and gatherings. Field Training Officer Program to train all new employees. Accident Reduction - Patrol and traffic enforcement efforts to reduce injury and fatal traffic crashes. Crime Reduction - Criminal investigations and arrests to deter criminal activities and bring to justice those who commit crimes. Humane Officer Program to investigate animal abuse complaints. Accident Reconstruction, Juvenile Delinquency Program - program to assist our schools, Human Services and the public with delinquency and prevention. Crime Stoppers Program - Reward system for citizens to report suspects of crime. Mobile Data Terminal program to provide officers with direct data information from the Time System, Records Management Systems and TRACS. Prisoner Transport- Court, Warrants, Human Services.	Wis. Stats. 59.27 Common Law Duties	User Fees / Misc	\$149,100	42.00	Warrant Served / Warrants Issued  Violent crime arrests to occurrences (murder, manslaughter, rape, robbery and aggravated assault)
			Grants	\$85,000		
			<b>TOTAL REVENUES</b>	<b>\$234,100</b>		
			Wages & Benefits	\$4,190,922		
			Operating Expenses	\$510,200		
			<b>TOTAL EXPENSES</b>	<b>\$4,701,122</b>		
			<b>COUNTY LEVY</b>	<b>\$4,467,022</b>		
Jail	Maintain a County Jail & Huber facility. Inmate Programs - Education programs to reduce recidivism. Electronic Monitoring Program - Jail Inmate bracelet program. Field Training Officer Program to train all new employees. Providing a Community Service program for Huber Inmates. Maintain PREA Compliance 28CFR115.111	Wis. Stats. 59.27 Wis. Admin. Code DOC 348/350	User Fees / Misc	\$1,280,693	75.00	GED Program Inmate participation (GED or HSED)  Anger Management Inmate participation/completion  Cognitive Intervention Inmate participation/completion  Employability participation / completion
			Grants	\$10,000		
			Use of Carryforward	\$0		
			<b>TOTAL REVENUES</b>	<b>\$1,290,693</b>		
			Wages & Benefits	\$6,243,821		
			Operating Expenses	\$944,900		
			<b>TOTAL EXPENSES</b>	<b>\$7,188,721</b>		
<b>COUNTY LEVY</b>	<b>\$5,898,028</b>					
Court Security	Courthouse Security for 4 courtrooms and building offices.	Wis. Stats. 59.27	User Fees / Misc	\$420,127	4.00	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$420,127</b>		
			Wages & Benefits	\$415,987		
			Operating Expenses	\$3,500		
			<b>TOTAL EXPENSES</b>	<b>\$419,487</b>		
<b>COUNTY LEVY</b>	<b>(\$640)</b>					
Dispatch	911 PSAP (Public Service Answering Point) Dispatch Center and TIME System (Transaction of Information for Management of Enforcement) communications terminal for law enforcement, EMS (Emergency Medical Services) and fire. Field Training Officer Program to train all new employees. Power Phone Program - Emergency Medical First Aid program over the phone by 911 Dispatchers. MABAS (Mutual Aid Box Alarm System) Division 131 Dispatch Center.	Federal Communications Commission	User Fees / Misc	\$0	14.58	
			Grants	\$0		
			<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Wages & Benefits	\$1,120,587		
			Operating Expenses	\$23,654		
			<b>TOTAL EXPENSES</b>	<b>\$1,144,241</b>		
<b>COUNTY LEVY</b>	<b>\$1,144,241</b>					

## Sheriff's Department

Administration & Support	Fleet & Equipment Management - Maintaining and purchasing all Department vehicles and special equipment. Recruit\Testing\Hiring - Replacing vacant positions with qualified personnel. Employee applicants background investigations program. Grants- Including armor vests for officers, alcohol & speed reduction patrol & enforcement, Ho-Chunk Tribal Grant and Drug Enforcement Grants. Internal Affairs Program - maintaining employee standards and discipline for liability, efficiency and public trust. Vehicle Registration - Motor vehicle license registration program to assist our citizens from having to drive to Madison. Public Open Records Requests including statistics and questionnaires. Uniform Crime Reports program - Mandated State and Federal government monthly reporting on reported crimes and arrests. Triad - Senior Citizens, Sheriff and Police Agencies cooperating to reduce victimization of the elderly. In-service Training - Mandated 24 hours per officer per Wis. Training and Standards Board Requirements. Special Training - Certifications and special training to improve the performance and efficiency of employees. Automated External Defibrillators - Training all Dept. employees on using Automated External Defibrillators and obtaining them for all squad cars to help save lives caused by heart attacks. Child Fingerprinting. Honor Guard. Continuous recruitment program. Budget preparation and Management. Policy and procedure development and management. Coordination of training for Departmental members.	Wis. Stats. 59.27	User Fees / Misc	\$35,780	11.00
			Grants	\$0	
			Use of Fund Balance	\$0	
			<b>TOTAL REVENUES</b>	<b>\$35,780</b>	
			Wages & Benefits	\$980,060	
			Operating Expenses	\$438,167	
			<b>TOTAL EXPENSES</b>	<b>\$1,418,226</b>	
			<b>COUNTY LEVY</b>	<b>\$1,382,446</b>	
Special Teams	Water safety patrol and rescue services. ERT. (Emergency Response Team) responds to high risk calls involving weapons or barricaded suspects. CIN (Critical Incident Negotiations Team) handles suicide and armed barricaded suspects. Dive Team - Water rescue, body and evidence recovery. K-9 Program - Drug enforcement and missing persons searches. Drug Unit - Special Drug Enforcement Unit (police departments and Sheriff's Department members). Honor Guard, Project Lifesaver.	Wis. Stats. 59.27	User Fees / Misc	\$12,500	-
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$12,500</b>	
			Wages & Benefits	\$0	
			Operating Expenses	\$30,900	
			<b>TOTAL EXPENSES</b>	<b>\$30,900</b>	
<b>COUNTY LEVY</b>	<b>\$18,400</b>				
Transport	Civilian employees hired as Limited Term Employees to transport non-violent inmates, juveniles, and mental health patients. Reduces the use of sworn officers on overtime.	Wis. Stats. 59.27	User Fees / Misc	\$43,902	3.54
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$43,902</b>	
			Wages & Benefits	\$120,701	
			Operating Expenses	\$7,126	
			<b>TOTAL EXPENSES</b>	<b>\$127,827</b>	
<b>COUNTY LEVY</b>	<b>\$83,925</b>				
Outside Agency Appropriations	Animal Shelter \$201,000 Sauk County Disabled Parking Enforcement Assistance Council \$1,100 Bar Buddies \$5,000		User Fees / Misc	\$0	-
			Grants	\$0	
			<b>TOTAL REVENUES</b>	<b>\$0</b>	
			Wages & Benefits	\$0	
			Operating Expenses	202,100	
			<b>TOTAL EXPENSES</b>	<b>\$202,100</b>	
<b>COUNTY LEVY</b>	<b>\$202,100</b>				

## Sheriff's Department

Outlay	Field Services Squad Cars - 8	\$264,000	Use of Fund Balance	\$0	-	
	Field Services Unmarked Squad	\$27,000	Grants	\$0		
	Admin Unmarked	\$29,000	<b>TOTAL REVENUES</b>	<b>\$0</b>		
			Operating Expenses	\$320,000		
			<b>TOTAL EXPENSES</b>	<b>\$320,000</b>		
			<b>COUNTY LEVY</b>	<b>\$320,000</b>		
Sheriff Totals			<b>TOTAL REVENUES</b>	<b>\$2,037,102</b>	150.12	
			<b>TOTAL EXPENSES</b>	<b>15,552,626</b>		
			<b>COUNTY LEVY</b>	<b>\$13,515,522</b>		

### Costs Reflected in Other Department Budgets

Other Departments	<p>The Sheriff's Department budget reflects activities over which the Sheriff has responsibility. Building and debt service costs related to the Law Enforcement Center that are recorded in other County budgets.</p> <p>*Debt Service is funded by sales tax. However, if sales tax did not fund debt service, the tax levy would be decreased elsewhere.</p>		Use of Fund Balance	\$336,665	2.00	
			<b>TOTAL REVENUES</b>	<b>\$336,665</b>		
			Wages & Benefits	\$158,567		
			Operating Expenses	\$535,275		
			Debt Service*	\$1,862,000		
			Capital Outlay	\$386,665		
			<b>TOTAL EXPENSES</b>	<b>\$2,942,507</b>		
	<b>COUNTY LEVY</b>	<b>\$2,605,842</b>				

Total with Other Department Expenses			<b>TOTAL REVENUES</b>	<b>\$2,373,767</b>	152.12	
			<b>TOTAL EXPENSES</b>	<b>\$18,495,133</b>		
			<b>COUNTY LEVY</b>	<b>\$16,121,364</b>		

### Output Measures - How much are we doing?

Description	2019 Actual	2020 Estimate	2021 Budget
Field Services Division calls for Service	15,967	16,800	17,000
Calls for Service Received by Dispatch	81,544	82,000	8,200
Arrests	6,023	5,000	5,300
Traffic Accidents	1,443	1,350	1,300
Civil Process	1,861	1,500	1,900
Bookings	2,922	2,700	2,500
Community Service hours by Inmates	4,970	3,200	3,500

Description	What do the results mean?	2019 Actual	2020 Estimate	2021 Budget
Warrant Served/Warrants Issued	The Deputies have been actively trying to check addresses for warrants	779/794=98%	650/800=81%	700/800=88%
Inmate Programs	Inmates are participating in the programs provided	85/126=67.5%	25/50=50%	25/50=50%

**SAUK COUNTY, WISCONSIN  
2021 BUDGET  
HIGHLIGHTS**

**Department: SHERIFF**

**Changes and Highlights to the Department's Budget:**

Change 1

Vacancy factor to be determined by Admin after budgets reviewed.

Change 2

Based on changes in the budget process we have removed \$5,000 from the Bar Buddies line items.

Change 3

Completed implementation of new software in 2020.

	2020 Amended Budget	Cost to Continue Operations in 2021	Change 1	Change 2	Change 3	2021 Budget	Costs Reflected in Other Department Budgets*		
Description of Change			Vacancy Factor	Bar Buddies	Complete Software Implementation		Debt Service**	Building Services	Total with Other Department Expenses
Tax Levy	13,014,771	445,757	60,000	(5,000)		13,515,528	1,862,000	743,842	16,121,370
Use of Fund Balance or Carryforward Funds	149,593	0	(60,000)		(89,593)	0		336,665	336,665
All Other Revenues	2,035,786	1,316				2,037,102			2,037,102
<b>Total Funding</b>	<b>15,200,150</b>	<b>447,073</b>	<b>0</b>	<b>(5,000)</b>	<b>(89,593)</b>	<b>15,552,630</b>	<b>1,862,000</b>	<b>1,080,507</b>	<b>18,495,137</b>
Labor Costs	12,614,225	457,858				13,072,083		158,567	13,230,650
Supplies & Services	2,233,925	21,215		(5,000)	(89,593)	2,160,547	1,862,000	535,275	4,557,822
Capital Outlay	352,000	(32,000)				320,000		386,665	706,665
Transfers to Other Funds	0	0				0			0
Addition to Fund Balance	0	0							
<b>Total Expenses</b>	<b>15,200,150</b>	<b>447,073</b>	<b>0</b>	<b>(5,000)</b>	<b>(89,593)</b>	<b>15,552,630</b>	<b>1,862,000</b>	<b>1,080,507</b>	<b>18,495,137</b>

\*The Sheriff's Department budget reflects activities over which the Sheriff has responsibility. Building and debt service costs related to the Law Enforcement Center are recorded in other County budgets.

\*\*Debt Service is funded by sales tax. However, if sales tax did not fund debt service, the tax levy would be decreased elsewhere.

**Issues on the Horizon for the Department:**

Housing revenue currently offsets about 7% of the property tax request; however, if we lose rentals in the future we would need to offset the loss in some way.

SAUK COUNTY, WISCONSIN  
 2021 BUDGET  
 PROGRAM COST SCHEDULE  
 Department:

SHERIFF

Program # -->	1	2	3	4	5	6	7	8	9	10		Dept
Short Program Name -->	Dispatch	Field Services	Jail	Teams	Transports	Courts	Support	Animal Shelter	Disabled Parking	Bar Buddies	Outlay	Total \$
Is the Program Mandated?	Yes	Yes	Yes	Yes	Yes	Yes	Yes					
Statutory Reference	147	979	348/350	59.27	59.27	59.27	59.27					

REVENUES

1. User Fee Revenues (Attach Fee Schedules)			25,405									\$25,405
2. Huber Board			145,000									\$145,000
3. Other County Inmates			924,348									\$924,348
4. Jail Commissary			43,189									\$43,189
5. Electronic Monitoring			77,500									\$77,500
6. Alien Assistance			10,000									\$10,000
7. Juvenile Detention			35,000									\$35,000
8. Inmate Medical			18,291									\$18,291
9. DNA Testing			1,500									\$1,500
10. Laundry Commissions			700									\$700
11. Hwy Safety Grant		85,000										\$85,000
12. Vest Grant		4,000										\$4,000
13. Training Reimbursment		6,400	9,760			640	480					\$17,280
14. Native American Grant		24,000										\$24,000
15. Court Ordered Restitution		4,500										\$4,500
16. Civil Process & Sheriff Fees		94,000										\$94,000
17. Witness Fees		300										\$300
18. Towing Reimbursement		2,500										\$2,500
19. Insurance Recoveries		10,400										\$10,400
20. Court Security						419,487						\$419,487
21. Parking Tickets		3,000										\$3,000
22. Use of Carryfwd/Fund Balance-Vacancy Factor												\$0
23. Other Revenues				12,500	43,902		35,300					\$91,702
<b>5. TOTAL REVENUES</b>	<b>\$0</b>	<b>\$234,100</b>	<b>\$1,290,693</b>	<b>\$12,500</b>	<b>\$43,902</b>	<b>\$420,127</b>	<b>\$35,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,037,102</b>

EXPENSES

6. Wages, Salaries, Benefits	1,120,587	4,190,922	6,243,821	-	120,701	415,987	980,060					13,072,078
7. Other Expenses	23,654	510,200	944,900	30,900	7,126	3,500	438,167	201,000	1,100	-	320,000	2,480,547
<b>8. TOTAL EXPENSES</b>	<b>\$1,144,241</b>	<b>4,701,122</b>	<b>\$7,188,721</b>	<b>\$30,900</b>	<b>\$127,827</b>	<b>\$419,487</b>	<b>\$1,418,227</b>	<b>\$201,000</b>	<b>\$1,100</b>	<b>\$0</b>	<b>\$320,000</b>	<b>\$15,552,625</b>

COUNTY LEVY/COUNTY COST

9. Line 8 minus line 5	\$1,144,241	\$4,467,022	\$5,898,028	\$18,400	\$83,925	(\$640)	\$1,382,447	\$201,000	\$1,100	\$0	\$320,000	\$13,515,523
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COST REFLECTED IN OTHER DEPARTMENT BUDGETS\*

Square Footage			122,094				88,302					210,396
			58%				42%					100%
Debt Service**			1,080,529				781,471					\$1,862,000
Building Services			627,024				453,483					\$1,080,507
Building Services - use of fund balance for capital outlay			-195,369				-141,296					-\$336,665
Net Costs Reflected in Other Department Budgets	0	0	1,512,185	0	0	0	1,093,657	0	0	0	0	\$2,605,842
<b>TOTAL WITH OTHER DEPARTMENT EXPENSES</b>	<b>\$1,144,241</b>	<b>\$4,701,122</b>	<b>\$8,896,275</b>	<b>\$30,900</b>	<b>\$127,827</b>	<b>\$419,487</b>	<b>\$2,653,180</b>	<b>\$201,000</b>	<b>\$1,100</b>	<b>\$0</b>	<b>\$320,000</b>	<b>\$18,495,132</b>
<b>TOTAL WITH OTHER DEPARTMENT TAX LEVY</b>	<b>\$1,144,241</b>	<b>\$4,467,022</b>	<b>\$7,410,213</b>	<b>\$18,400</b>	<b>\$83,925</b>	<b>-\$640</b>	<b>\$2,476,104</b>	<b>\$201,000</b>	<b>\$1,100</b>	<b>\$0</b>	<b>\$320,000</b>	<b>\$16,121,365</b>

\*The Sheriff's Department budget reflects activities over which the Sheriff has responsibility. Building and debt service costs related to the Law Enforcement Center are recorded in other County budgets.

\*\*Debt Service is funded by sales tax. However, if sales tax did not fund debt service, the tax levy would be decreased elsewhere.

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>		<b>Amended To</b>	<b>2021</b>
<b>10020 SHERIFF REVENUE</b>									
411100 GENERAL PROPERTY TAXES	-12,003,720	-12,318,165	-12,650,905	-6,507,386	-13,014,771	-13,014,771	-13,014,771	-13,515,528	500,757
423200 PUBLIC/HIGHWAY SAFETY	-134,372	-106,090	-165,855	-37,679	-70,000	-70,000	-80,000	-70,000	0
423220 FED CRIMINAL ALIEN ASSISTANCE	0	-14,196	-7,114	-8,901	-10,000	-10,000	-8,901	-10,000	0
424080 DNA TEST REIMBURSEMENT	-4,860	-3,940	-3,990	0	-1,500	-1,500	-2,540	-1,500	0
424100 BULLETPROOF VEST GRANT	0	-4,262	-3,005	0	-4,000	-4,000	-4,000	-4,000	0
424230 LAW ENFORCEMENT TRAINING	-21,678	-25,546	-21,558	0	-17,280	-17,280	-17,280	-17,280	0
424240 RECREATIONAL PATROL ENFORCEMEN	-7,971	-19,857	-12,516	-16,205	-15,000	-15,000	-16,205	-15,000	0
424250 TRIBAL LAW ENFORCEMENT PROTECT	-26,188	-27,097	-25,672	-23,684	-27,097	-27,097	-23,684	-24,000	-3,097
424390 DEPT OF JUSTICE GRANT	-24,889	0	-24,840	0	0	0	0	0	0
441300 COURT ORDERED RESTITUTION	-4,123	-7,805	-7,219	-3,096	-4,500	-4,500	-4,500	-4,500	0
452010 CIVIL PROCESS FEES	-106,787	-99,518	-95,238	-36,554	-90,000	-90,000	-73,000	-90,000	0
452020 COPIES AND PHOTOS	-2,797	-1,992	-1,307	-389	-2,500	-2,500	-1,300	-1,300	-1,200
452030 WITNESS FEES	-92	-107	-43	-33	-300	-300	-100	-300	0
452040 PRISONER MEDICATION FEES	-13,541	-16,024	-15,554	-7,121	-18,291	-18,291	-17,638	-18,291	0
452050 TELEPHONE REBATES	-19,433	-18,335	-24,991	-5,801	-25,405	-25,405	-11,602	-25,405	0
452060 MISCELLANEOUS REVENUES	-12,267	-18,735	-14,520	-5,605	-14,000	-14,000	-10,611	-14,000	0
452080 SPECIAL TEAMS FEES	-13,876	-16,236	-29,209	-7,845	-12,500	-12,500	-13,969	-12,500	0
452100 SHERIFF FEES	-4,190	-4,435	-2,972	-699	-4,000	-4,000	-1,398	-4,000	0
452110 HUBER BOARD FEES	-114,131	-138,152	-195,340	-36,487	-145,000	-145,000	-78,537	-145,000	0
452120 JUV-DETEN/MED/TRANS	-20,335	-22,487	-11,078	-11,120	-35,000	-35,000	-25,000	-35,000	0
452130 ELECTRONIC MONITORING CHG	-53,240	-58,262	-64,475	-37,979	-77,500	-77,500	-87,288	-77,500	0
452131 VEHICLE LICENSE FEES	-17,621	-14,267	-13,172	-2,673	-24,000	-24,000	-10,000	-17,000	-7,000
452132 PARKING VIOLATION FEES	-1,540	-1,560	-1,125	-1,045	-3,000	-3,000	-2,090	-3,000	0
452140 LAUNDRY COMMISSIONS	-524	-584	-596	0	-700	-700	-700	-700	0
452141 TOWING RECOUPMENT	-4,938	-1,148	-1,787	-808	-2,500	-2,500	-2,000	-2,500	0
472200 HOUSING PRISONERS-OTHER JURISD	-752,262	-1,016,271	-994,734	-304,559	-924,348	-924,348	-816,667	-924,348	0
474010 DEPARTMENTAL CHARGES	-357,699	-388,193	-384,423	-193,848	-406,874	-406,874	-400,507	-419,487	12,613
474030 PRISONER TRANSPORT	-55,588	-26,471	-22,983	-2,491	-43,902	-43,902	-10,000	-43,902	0
474600 HS PROJECT LIFESAVER	0	-3,509	-1,452	0	-1,500	-1,500	-1,500	-1,500	0
483600 SALE OF COUNTY OWNED PROPERTY	-16,400	0	0	0	0	0	0	0	0
483750 JAIL COMMISSARY	-37,325	-49,178	-60,364	-13,159	-43,189	-43,189	-31,025	-43,189	0
485100 DONATIONS FROM INDIVIDUALS	-1,000	0	0	0	-1,500	-1,500	-1,000	-1,500	0
486200 INSURANCE RECOVERY-VEHICLES	-8,290	-4,587	-51,334	0	-10,000	-10,000	-25,000	-10,000	0
486300 INSURANCE RECOVERIES	-301	-6,507	-24,065	-8,408	-400	-400	-400	-400	0
493010 FUND BALANCE APPLIED	0	0	0	0	-60,000	-60,000	0	0	-60,000
493200 CONTINUING APPROP PRIOR YEAR	0	0	0	0	0	-89,593	0	0	-89,593
<b>TOTAL SHERIFF REVENUE</b>	<b>-13,841,977</b>	<b>-14,433,517</b>	<b>-14,933,436</b>	<b>-7,273,576</b>	<b>-15,110,557</b>	<b>-15,200,150</b>	<b>-14,793,213</b>	<b>-15,552,630</b>	<b>352,480</b>
<b>10020110 SHERIFF ADMINISTRATION</b>									
511100 SALARIES PERMANENT REGULAR	617,824	673,949	755,503	337,456	697,628	697,628	684,554	709,154	11,526

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>10020110 SHERIFF ADMINISTRATION</b>									
511200 SALARIES-PERMANENT-OVERTIME	436	680	328	246	1,317	1,317	357	1,301	-16
511900 LONGEVITY-FULL TIME	3,760	3,960	4,480	198	3,640	3,640	3,560	3,880	240
514100 FICA & MEDICARE TAX	46,591	49,811	55,867	24,852	53,767	53,767	49,103	55,381	1,614
514200 RETIREMENT-COUNTY SHARE	52,715	56,611	59,489	29,556	62,117	62,117	58,341	63,562	1,445
514400 HEALTH INSURANCE COUNTY SHARE	148,894	153,525	150,427	71,943	134,865	134,865	127,252	140,125	5,260
514500 LIFE INSURANCE COUNTY SHARE	366	434	446	199	443	443	341	388	-55
514600 WORKERS COMPENSATION	2,326	2,528	3,129	1,308	2,716	2,716	2,578	3,271	555
514700 EDUCATION AND TRAINING	504	504	407	126	252	252	252	252	0
519100 UNIFORM ALLOWANCE	2,982	2,360	3,735	800	2,500	2,500	2,500	2,750	250
522500 TELEPHONE	65,832	52,120	51,361	20,867	53,000	53,000	53,000	58,800	5,800
531100 POSTAGE AND BOX RENT	4,800	4,295	4,428	1,784	3,000	3,000	3,000	3,000	0
531200 OFFICE SUPPLIES AND EXPENSE	10,214	9,673	9,778	3,505	10,000	10,000	10,000	10,250	250
531800 MIS DEPARTMENT CHARGEBACKS	228,545	452,136	401,418	240,259	288,393	377,986	377,986	296,099	-81,887
532200 SUBSCRIPTIONS	3,385	1,691	2,196	1,946	2,970	2,970	2,970	2,970	0
532800 TRAINING AND INSERVICE	4,770	2,666	2,379	831	4,400	4,400	4,400	4,400	0
533800 EXTRADITIONS	15,894	16,873	18,642	5,378	6,000	6,000	12,000	12,000	6,000
534700 FIELD SUPPLIES	7,095	9,262	9,394	3,421	9,300	9,300	10,243	9,300	0
535200 VEHICLE MAINTENANCE AND REPAIR	110	47	0	0	0	0	0	0	0
551100 INSURANCE-BLDGS/CONTENTS/EXTEN	356	391	399	27	200	200	200	200	0
551200 INSURANCE-VEHICLE LIABILITY	1,596	1,140	1,341	0	1,000	1,000	1,000	1,000	0
551300 INSURANCE-CONTRACTORS EQUIP/IN	56	228	232	0	118	118	118	118	0
551900 INSURANCE-GENERAL LIABILITY	41,266	42,487	35,720	0	40,000	40,000	40,000	40,000	0
552100 OFFICIALS BONDS	23	23	23	26	30	30	30	30	0
581900 CAPITAL OUTLAY	27,690	26,389	24,691	0	0	0	0	29,000	29,000
<b>TOTAL SHERIFF ADMINISTRATION</b>	<b>1,288,031</b>	<b>1,563,783</b>	<b>1,595,814</b>	<b>744,725</b>	<b>1,377,656</b>	<b>1,467,249</b>	<b>1,443,785</b>	<b>1,447,231</b>	<b>-20,018</b>
<b>10020220 SHERIFF-DISPATCH</b>									
511100 SALARIES PERMANENT REGULAR	601,920	617,443	653,908	312,040	733,500	733,500	636,543	750,902	17,402
511200 SALARIES-PERMANENT-OVERTIME	73,875	84,479	93,683	44,128	50,785	50,785	93,004	51,896	1,111
511900 LONGEVITY-FULL TIME	2,418	2,698	2,898	0	3,098	3,098	2,860	3,098	0
512100 WAGES-PART TIME	29,978	15,053	15,813	12,327	26,441	26,441	25,096	26,740	299
512200 WAGES-PART TIME-OVERTIME	250	0	0	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	52,494	52,899	56,276	26,789	62,258	62,258	54,181	64,529	2,271
514200 RETIREMENT-COUNTY SHARE	46,777	47,684	50,145	24,495	54,933	54,933	49,471	56,203	1,270
514400 HEALTH INSURANCE COUNTY SHARE	118,747	126,932	123,671	76,098	148,711	148,711	140,087	165,877	17,166
514500 LIFE INSURANCE COUNTY SHARE	137	160	173	103	183	183	180	210	27
514600 WORKERS COMPENSATION	399	429	427	221	488	488	446	583	95
519100 UNIFORM ALLOWANCE	500	500	606	0	500	500	500	550	50
522500 TELEPHONE	12,702	13,320	13,320	6,636	13,320	13,320	13,272	14,450	1,130
531200 OFFICE SUPPLIES AND EXPENSE	3,478	3,250	3,521	660	3,500	3,500	3,500	3,500	0

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
<b>10020220 SHERIFF-DISPATCH</b>									
532800 TRAINING AND INSERVICE	1,305	2,482	1,139	175	2,700	2,700	2,700	2,700	0
533500 MEALS AND LODGING	0	21	0	0	0	0	0	0	0
534700 FIELD SUPPLIES	4,241	3,527	3,933	1,267	3,004	3,004	3,000	3,004	0
<b>TOTAL SHERIFF-DISPATCH</b>	<b>949,222</b>	<b>970,877</b>	<b>1,019,513</b>	<b>504,939</b>	<b>1,103,421</b>	<b>1,103,421</b>	<b>1,024,840</b>	<b>1,144,242</b>	<b>40,821</b>
<b>10020225 SHERIFF-FIELD SERVICES</b>									
511100 SALARIES PERMANENT REGULAR	2,399,631	2,443,048	2,570,820	1,253,898	2,659,871	2,659,871	2,582,964	2,750,481	90,610
511200 SALARIES-PERMANENT-OVERTIME	198,391	174,804	187,494	90,419	196,185	196,185	196,760	203,884	7,699
511900 LONGEVITY-FULL TIME	2,888	2,699	2,280	0	2,660	2,660	2,660	2,660	0
514100 FICA & MEDICARE TAX	194,066	192,806	202,201	98,308	218,730	218,730	200,416	229,208	10,478
514200 RETIREMENT-COUNTY SHARE	280,497	279,618	297,056	157,721	335,672	335,672	320,487	350,171	14,499
514400 HEALTH INSURANCE COUNTY SHARE	481,985	451,049	509,666	297,948	566,461	566,461	546,092	599,919	33,458
514500 LIFE INSURANCE COUNTY SHARE	617	515	503	267	522	522	463	513	-9
514600 WORKERS COMPENSATION	21,415	22,764	24,682	11,321	24,017	24,017	22,995	29,280	5,263
514700 EDUCATION AND TRAINING	766	572	504	252	504	504	504	504	0
514800 UNEMPLOYMENT	0	1,117	0	0	0	0	0	0	0
519100 UNIFORM ALLOWANCE	22,690	24,310	23,790	9,296	22,600	22,600	22,100	24,300	1,700
520900 CONTRACTED SERVICES	69,694	66,585	110,033	28,157	35,000	35,000	56,315	35,000	0
523900 INTERPRETER FEES	4	33	0	0	50	50	50	50	0
531200 OFFICE SUPPLIES AND EXPENSE	5,345	4,602	5,066	3,292	5,000	5,000	5,000	5,000	0
532800 TRAINING AND INSERVICE	29,129	29,827	33,793	15,609	33,000	33,000	33,000	33,000	0
533500 MEALS AND LODGING	0	41	0	0	0	0	0	0	0
534700 FIELD SUPPLIES	117,689	121,160	130,734	62,031	136,550	136,550	150,829	138,150	1,600
534750 TOWING	5,287	4,334	5,528	1,363	3,000	3,000	3,000	3,000	0
535100 VEHICLE FUEL / OIL	175,671	183,502	204,381	50,479	215,500	215,500	185,000	200,500	-15,000
535200 VEHICLE MAINTENANCE AND REPAIR	72,266	61,376	78,149	24,753	53,000	53,000	65,000	68,000	15,000
539500 RADAR EXPENSE	1,570	1,573	1,580	0	1,600	1,600	1,600	0	-1,600
551200 INSURANCE-VEHICLE LIABILITY	35,515	26,892	31,788	0	25,000	25,000	25,000	25,000	0
572200 CRIME PREVENTION	1,995	1,953	2,000	567	2,000	2,000	2,000	2,000	0
572300 HIGHWAY SAFETY	160	102	0	0	500	500	500	500	0
581100 VEHICLE REPLACEMENT	208,055	258,549	330,943	67,029	326,000	326,000	326,000	291,000	-35,000
581900 CAPITAL OUTLAY	0	31,643	0	0	0	0	0	0	0
<b>TOTAL SHERIFF-FIELD SERVICES</b>	<b>4,325,325</b>	<b>4,385,475</b>	<b>4,752,992</b>	<b>2,172,711</b>	<b>4,863,422</b>	<b>4,863,422</b>	<b>4,748,735</b>	<b>4,992,120</b>	<b>128,698</b>
<b>10020235 SHERIFF-JAIL</b>									
511100 SALARIES PERMANENT REGULAR	3,743,381	3,711,084	3,872,831	1,859,930	4,103,699	4,103,699	3,841,490	4,212,444	108,745
511200 SALARIES-PERMANENT-OVERTIME	235,765	304,394	276,185	165,479	117,955	117,955	349,229	142,840	24,885
511900 LONGEVITY-FULL TIME	4,309	4,326	4,582	0	4,900	4,900	4,900	4,900	0
514100 FICA & MEDICARE TAX	294,144	293,243	302,612	147,258	323,331	323,331	300,501	337,914	14,583
514200 RETIREMENT-COUNTY SHARE	408,766	415,398	424,871	224,166	466,861	466,961	456,137	485,415	18,454



<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>10020235 SHERIFF-JAIL</b>									
514400 HEALTH INSURANCE COUNTY SHARE	808,102	832,231	887,848	495,268	949,178	949,178	921,435	993,391	44,213
514500 LIFE INSURANCE COUNTY SHARE	893	835	851	490	881	881	843	902	21
514600 WORKERS COMPENSATION	29,114	31,319	33,285	15,347	31,753	31,753	31,231	38,565	6,812
514700 EDUCATION AND TRAINING	27	0	0	0	0	0	0	0	0
514800 UNEMPLOYMENT	4,810	0	0	1,373	0	0	5,950	0	0
519100 UNIFORM ALLOWANCE	24,424	23,646	25,929	14,522	23,200	23,200	23,200	27,450	4,250
520900 CONTRACTED SERVICES	352,929	365,530	377,300	225,689	396,187	396,187	386,773	402,515	6,328
523200 HOUSING JUVENILES-SECURE DETEN	56,523	29,705	18,124	0	45,000	45,000	25,000	25,000	-20,000
523900 INTERPRETER FEES	1,058	486	706	348	1,000	1,000	1,000	1,000	0
529400 PRISONER MEALS	302,873	324,948	332,476	113,060	312,989	312,989	266,089	312,989	0
531200 OFFICE SUPPLIES AND EXPENSE	10,271	8,619	9,672	2,941	11,178	11,178	11,178	11,178	0
531800 MIS DEPARTMENT CHARGEBACKS	24,899	0	0	0	0	0	0	0	0
532200 SUBSCRIPTIONS	228	408	60	180	1,000	1,000	1,000	500	-500
532800 TRAINING AND INSERVICE	8,114	18,054	12,253	8,489	10,161	10,161	10,161	10,161	0
533500 MEALS AND LODGING	22	58	0	0	0	0	0	0	0
534700 FIELD SUPPLIES	29,115	31,003	26,243	30,056	30,485	30,485	50,445	35,485	5,000
539200 JAIL EXPENSE	47,367	57,310	67,492	29,240	55,891	55,891	58,702	55,891	0
539220 PRISONER PROGRAMS	16,272	14,203	13,150	3,301	20,324	20,324	20,622	20,324	0
539300 PRISONERS MEDICAL EXPENSE	28,274	38,507	39,910	13,125	32,011	32,011	34,592	37,011	5,000
539700 LAUNDRY, LINENS & BEDDING	8,699	8,525	9,652	941	9,146	9,146	9,146	10,146	1,000
539800 EQUIPMENT LEASE	18,337	26,961	29,302	16,192	20,000	20,000	21,440	22,000	2,000
551200 INSURANCE-VEHICLE LIABILITY	0	908	1,069	0	0	0	0	0	0
551600 INSURANCE-MONIES & SECURITIES	0	0	0	0	700	700	700	700	0
581900 CAPITAL OUTLAY	0	0	33,974	0	0	0	0	0	0
<b>TOTAL SHERIFF-JAIL</b>	<b>6,458,692</b>	<b>6,541,701</b>	<b>6,800,376</b>	<b>3,367,395</b>	<b>6,967,930</b>	<b>6,967,930</b>	<b>6,831,764</b>	<b>7,188,721</b>	<b>220,791</b>
<b>10020237 COURT SECURITY</b>									
511100 SALARIES PERMANENT REGULAR	242,213	263,888	254,574	126,098	264,348	264,348	259,374	271,106	6,758
511200 SALARIES-PERMANENT-OVERTIME	3,470	6,094	7,828	1,904	9,587	9,587	6,484	9,891	304
511900 LONGEVITY-FULL TIME	360	658	520	0	520	520	520	520	0
514100 FICA & MEDICARE TAX	18,015	19,542	18,809	9,131	20,996	20,996	18,727	21,818	822
514200 RETIREMENT-COUNTY SHARE	26,689	27,729	28,336	15,028	32,221	32,221	30,640	33,332	1,111
514400 HEALTH INSURANCE COUNTY SHARE	60,415	63,197	67,163	38,701	71,448	71,448	77,130	74,235	2,787
514500 LIFE INSURANCE COUNTY SHARE	131	103	99	51	100	100	89	99	-1
514600 WORKERS COMPENSATION	2,031	2,356	2,350	1,075	2,305	2,305	2,193	2,787	482
519100 UNIFORM ALLOWANCE	1,906	1,958	2,077	687	1,850	1,850	1,850	2,200	350
531200 OFFICE SUPPLIES AND EXPENSE	438	305	74	56	500	500	500	500	0
532800 TRAINING AND INSERVICE	1,214	1,129	2,396	1,098	1,500	1,500	1,500	1,500	0
534700 FIELD SUPPLIES	1,450	1,234	442	18	1,500	1,500	1,500	1,500	0

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months Actual</b>	<b>Originally Adopted Budget</b>	<b>Amended Budget</b>	<b>Estimated</b>	<b>Amended To</b>	<b>2021</b>
									<b>2020</b>
									<b>Amended To</b>
									<b>2021</b>
<b>TOTAL COURT SECURITY</b>	<b>358,333</b>	<b>388,193</b>	<b>384,669</b>	<b>193,848</b>	<b>406,875</b>	<b>406,875</b>	<b>400,507</b>	<b>419,488</b>	<b>12,613</b>
<b>10020245 SHERIFF-SPECIAL TEAMS</b>									
532800 TRAINING AND INSERVICE	2,988	3,998	5,781	2,910	5,000	5,000	5,000	5,000	0
534200 MEDICAL SUPPLIES	0	0	57	0	0	0	0	0	0
534700 FIELD SUPPLIES	19,805	19,955	36,321	4,750	20,000	20,000	20,000	21,500	1,500
535100 VEHICLE FUEL / OIL	0	1,000	236	0	0	0	0	0	0
535200 VEHICLE MAINTENANCE AND REPAIR	958	31	31	0	2,000	2,000	2,000	2,000	0
539600 BOAT/SNOWMOBILE SUPPLIES	0	531	770	774	1,000	1,000	1,000	1,000	0
551200 INSURANCE-VEHICLE LIABILITY	2,362	3,333	3,922	0	1,400	1,400	1,400	1,400	0
581900 CAPITAL OUTLAY	316,004	0	0	0	0	0	0	0	0
<b>TOTAL SHERIFF-SPECIAL TEAMS</b>	<b>342,118</b>	<b>28,847</b>	<b>47,118</b>	<b>8,434</b>	<b>29,400</b>	<b>29,400</b>	<b>29,400</b>	<b>30,900</b>	<b>1,500</b>
<b>10020255 SHERIFF-PRISONER TRANSPORT</b>									
511100 SALARIES PERMANENT REGULAR	0	158	0	0	0	0	0	0	0
512100 WAGES-PART TIME	94,479	93,015	93,480	15,559	112,110	112,110	28,895	111,000	-1,110
514100 FICA & MEDICARE TAX	7,313	7,272	7,270	1,220	8,576	8,576	2,265	8,603	27
514600 WORKERS COMPENSATION	784	827	886	134	942	942	249	1,099	157
514800 UNEMPLOYMENT	-27	0	0	0	0	0	0	0	0
533500 MEALS AND LODGING	1,109	1,893	1,549	385	1,700	1,700	1,200	1,700	0
534700 FIELD SUPPLIES	298	340	426	39	425	425	425	425	0
535100 VEHICLE FUEL / OIL	103	2,379	2,367	0	0	0	0	0	0
535200 VEHICLE MAINTENANCE AND REPAIR	9,619	2,488	3,888	748	3,500	3,500	3,500	3,501	1
551200 INSURANCE-VEHICLE LIABILITY	2,802	1,867	2,197	0	1,500	1,500	1,500	1,500	0
581900 CAPITAL OUTLAY	67,915	25,548	25,482	22,662	26,000	26,000	25,482	0	-26,000
<b>TOTAL SHERIFF-PRISONER TRANSPORT</b>	<b>184,395</b>	<b>135,785</b>	<b>137,545</b>	<b>40,746</b>	<b>154,753</b>	<b>154,753</b>	<b>63,516</b>	<b>127,828</b>	<b>-26,925</b>
<b>10020293 DISABLED PARKING ENFORCEMENT</b>									
526100 DISABLED PARKING ENFORCEMENT	224	0	509	0	1,100	1,100	500	1,100	0
<b>TOTAL DISABLED PARKING ENFORCEMENT</b>	<b>224</b>	<b>0</b>	<b>509</b>	<b>0</b>	<b>1,100</b>	<b>1,100</b>	<b>500</b>	<b>1,100</b>	<b>0</b>
<b>10020294 BAR BUDDIES</b>									
526100 BAR BUDDIES	0	0	10,000	5,000	5,000	5,000	5,000	0	-5,000
<b>TOTAL BAR BUDDIES</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>-5,000</b>
<b>10020411 ANIMAL SHELTER</b>									
526100 ANIMAL SHELTER	147,000	147,000	201,000	100,500	201,000	201,000	201,000	201,000	0
<b>TOTAL ANIMAL SHELTER</b>	<b>147,000</b>	<b>147,000</b>	<b>201,000</b>	<b>100,500</b>	<b>201,000</b>	<b>201,000</b>	<b>201,000</b>	<b>201,000</b>	<b>0</b>

<b>Fund: GENERAL FUND</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: SHERIFF</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-13,841,977</b>	<b>-14,433,517</b>	<b>-14,933,436</b>	<b>-7,273,576</b>	<b>-15,110,557</b>	<b>-15,200,150</b>	<b>-14,793,213</b>	<b>-15,552,630</b>	<b>352,480</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>14,053,340</b>	<b>14,161,662</b>	<b>14,949,537</b>	<b>7,138,299</b>	<b>15,110,557</b>	<b>15,200,150</b>	<b>14,749,047</b>	<b>15,552,630</b>	<b>352,480</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>211,364</b>	<b>-271,855</b>	<b>16,101</b>	<b>-135,277</b>	<b>0</b>	<b>0</b>	<b>-44,166</b>	<b>0</b>	

Fund: TRI-COUNTY AIRPORT Department: GENERAL	2017 Actual	2018 Actual	2019 Actual	2020 6 Months Actual	2020 Originally Adopted Budget	2020 Amended Budget	2020 Estimated	2021	\$ Change
									2020 Amended To 2021
<b>61999 AIRPORT REVENUE</b>									
412100 SALES TAX DISCOUNT	-40	-30	-40	-20	-40	-40	-40	-40	0
424020 BUREAU OF AERONAUTICS GRANT	0	0	0	0	-100,000	-100,000	-100,000	-788,097	688,097
463410 HANGER LEASE	-17,742	-19,312	-20,649	-8,445	-24,000	-24,000	-24,000	-24,000	0
463420 FUEL SALES	-104,898	-124,874	-73,365	-24,537	-144,458	-144,458	-144,458	-84,000	-60,458
472490 LOCAL GOVT/AGENCY PAYMENTS	-46,995	-47,413	-49,266	-60,598	-60,598	-60,598	-60,598	-107,805	47,207
482150 RENT OF FARMLAND	-10,105	-10,105	-8,185	-2,500	-9,580	-9,580	-9,580	-9,580	0
482440 RENTAL OF RESTAURANT	-2,400	-2,200	-1,600	-400	-2,400	-2,400	-2,400	-2,400	0
482450 RENTAL OF TERMINAL	-3,000	-2,950	-2,000	-1,000	-3,000	-3,000	-3,000	-3,000	0
482460 RENT OF GROUNDS	-12,275	-11,071	-13,709	-11,676	-12,200	-12,200	-12,200	-12,200	0
484160 MISCELLANEOUS REVENUES	0	-5	0	-37	0	0	0	0	0
486300 INSURANCE RECOVERIES	-126	0	-102,361	0	0	0	0	0	0
<b>TOTAL AIRPORT REVENUE</b>	<b>-197,581</b>	<b>-217,960</b>	<b>-271,175</b>	<b>-109,213</b>	<b>-356,276</b>	<b>-356,276</b>	<b>-356,276</b>	<b>-1,031,122</b>	<b>674,846</b>
<b>61999351 TRI-COUNTY AIRPORT</b>									
511100 SALARIES PERMANENT REGULAR	65,220	67,591	71,092	35,176	73,639	73,639	73,639	76,609	2,970
511900 LONGEVITY-FULL TIME	260	280	300	0	0	0	0	0	0
514100 FICA & MEDICARE TAX	5,009	5,103	5,356	2,587	5,658	5,658	5,658	5,861	203
514200 RETIREMENT-COUNTY SHARE	4,450	4,543	4,683	2,374	4,992	4,992	4,992	5,171	179
514400 HEALTH INSURANCE COUNTY SHARE	15,104	15,965	16,791	9,675	18,029	18,029	18,029	18,559	530
514500 LIFE INSURANCE COUNTY SHARE	81	89	92	47	93	93	93	97	4
514600 WORKERS COMPENSATION	666	787	965	433	910	910	910	1,050	140
515800 PER DIEM COMMITTEE	1,400	1,270	1,180	500	1,755	1,755	1,755	0	-1,755
520900 CONTRACTED SERVICES	2,093	2,080	1,920	560	2,000	2,000	2,000	2,000	0
522200 ELECTRIC	5,852	5,863	5,873	2,394	5,500	5,500	5,500	5,500	0
522400 GAS (HEATING)	660	1,137	1,278	834	1,000	1,000	1,000	1,000	0
522500 TELEPHONE	3,514	3,535	3,217	1,559	2,500	2,500	2,500	2,500	0
522600 AVIATION FUEL	68,768	114,398	40,356	22,942	112,000	112,000	112,000	60,000	-52,000
522800 SNOW REMOVAL	497	1,319	1,858	1,306	2,000	2,000	2,000	2,000	0
524000 MISCELLANEOUS EXPENSES	171	405	299	185	200	200	200	200	0
525000 BLDG/PROPERTY/LIGHT MAINT/REPA	4,865	5,011	25,286	12,796	4,000	4,000	4,000	4,000	0
526100 APPROPRIATION	0	0	0	0	5,000	5,000	5,000	41,478	36,478
532600 ADVERTISING	2,885	55	0	0	0	0	0	0	0
533200 MILEAGE	720	716	857	236	800	800	800	800	0
536800 FUEL ISLAND MAINTENANCE	4,396	2,956	2,572	1,808	3,000	3,000	3,000	3,000	0
536820 RUNWAY MAINTENANCE	0	0	521	0	0	0	0	0	0
551000 INSURANCE	10,746	10,868	12,232	3,811	13,200	13,200	13,200	13,200	0
554000 DEPRECIATION EXPENSE	121,375	109,375	147,154	0	0	0	0	0	0
562000 INTEREST EXPENSE	175	96	0	0	0	0	0	0	0

<b>Fund: TRI-COUNTY AIRPORT</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>\$ Change</b>
<b>Department: GENERAL</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>6 Months</b>	<b>Originally</b>	<b>Amended</b>	<b>Estimated</b>	<b>2021</b>	<b>2020</b>
				<b>Actual</b>	<b>Adopted</b>	<b>Budget</b>			<b>Amended To</b>
					<b>Budget</b>				<b>2021</b>
<b>61999351 TRI-COUNTY AIRPORT</b>									
581900 CAPITAL OUTLAY	0	0	0	0	100,000	100,000	100,000	788,097	688,097
<b>TOTAL TRI-COUNTY AIRPORT</b>	<b>318,906</b>	<b>353,444</b>	<b>343,881</b>	<b>99,224</b>	<b>356,276</b>	<b>356,276</b>	<b>356,276</b>	<b>1,031,122</b>	<b>674,846</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>-197,581</b>	<b>-217,960</b>	<b>-271,175</b>	<b>-109,213</b>	<b>-356,276</b>	<b>-356,276</b>	<b>-356,276</b>	<b>-1,031,122</b>	<b>674,846</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>318,906</b>	<b>353,444</b>	<b>343,881</b>	<b>99,224</b>	<b>356,276</b>	<b>356,276</b>	<b>356,276</b>	<b>1,031,122</b>	<b>674,846</b>
<b>-ADDITION TO / USE OF FUND BALANCE</b>	<b>121,325</b>	<b>135,484</b>	<b>72,706</b>	<b>-9,990</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



## ACRONYMS

### - L -

LEC Law Enforcement Center  
 LOMA Letter of Map Amendments  
 LPN Licensed Practical Nurse  
 LTE Limited Term Employee

### - M -

MA Medical Assistance or Medicaid  
 MATC Madison Area Technical College  
 MCO Managed Care Organization  
 MDS Minimum Data Set  
 MIRG Management Intensive Rotational Grazing  
 MIS Management Information Systems  
 MOA Memorandum of Agreement  
 MOU Memorandum of Understanding

### - N -

NA Not Applicable  
 NFP Nurse Family Partnership  
 NH Nursing Home  
 NRCS Natural Resources Conservation Service

### - O -

OMB Office of Management and Budget (United States)  
 OT Occupational Therapy

### - P -

P&Z Planning and Zoning  
 PGW Persian Gulf War  
 PLSS Public Land Survey System  
 PT Physical Therapy or Part-Time  
 PUD Planned Unit Development

### - R -

RCAC Residential Care Apartment Complex  
 RCPP Regional Conservation Partnership Program  
 RLF Revolving Loan Fund  
 RN Registered Nurse

### - S -

SARA Superfund Amendment and Reauthorization Act  
 SCIL Sauk County Institute of Leadership  
 SCPP Sauk County Preservation Program  
 SNF Skilled Nursing Facility  
 SNS Strategic National Stockpile  
 ST Speech Therapy  
 SWOT Strengths, Weaknesses, Opportunities, Threats

### - T -

TBD To Be Determined  
 TDD Telecommunications Device for the Deaf  
 TID Tax Incremental District  
 TIF Tax Incremental Financing  
 TPR Termination of Parental Rights  
 TRIAD Combined Law Enforcement Agency for the Reduction of Crime  
 TRM Targeted Runoff Management  
 TTY Text Telephone

### - U -

UCC Uniform Commercial Code  
 USDA United States Department of Agriculture  
 USDVA United States Department of Veterans Affairs  
 UW University of Wisconsin  
 UWEX University of Wisconsin-Extension

### - V -

VIMS Veterans Information Messaging System

### - W -

WILA Wisconsin Land Information Association  
 WIC Women, Infants and Children  
 WISDNR Wisconsin Department of Natural Resources  
 WISDOT Wisconsin Department of Transportation  
 WNEP Wisconsin Nutrition Education Program  
 WPPA Wisconsin Professional Police Association  
 WRS Wisconsin Retirement System

### - Y -

YEPS Youth Environmental Projects of Sauk County  
 YODA Youth Opportunity Day

## GLOSSARY

(As these terms apply to Sauk County)

### ACCOUNTING BASIS

The basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

### ACCRUAL ACCOUNTING

Accounting basis whereby revenues are reported in the period in which they are earned and expenses reported in the period in which they are incurred. For instance, a revenue would be recorded when and in the amount of an invoice being issued, not when and to the extent a payment is made. Used by proprietary funds.

### ADA

Americans with Disabilities Act; federal legislation (P.L. 101-336) requiring equal opportunity for the disabled in the access to programs and services and in employment matters.

### AFDC

Aids to Families with Dependent Children; the former income maintenance program, now replaced by W-2, providing payments to low-income households with children.

### AGENCY FUNDS

Fund to account for dollars of which the County is a custodian. The County does not manage the funds or make decisions about their use.

### AODA

Alcohol and Other Drug Abuse; services to individuals experiencing alcohol and/or other drug abuse.

### AMENDED BUDGET

The budget in place as of the compilation of the budget book. The budget is changed throughout the year by County Board action. (Amended, modified and revised are interchangeable for this purpose.)

### APPROPRIATION

An authorization by the County Board which permits public officials to incur obligations against and make expenditures of resources for specific purposes. Appropriations are generally made for a fixed amount and are usually granted for a one-year period.

### ADOPTED BUDGET

The budget approved by the County Board in November for the fiscal year beginning January 1.

### ASSESSED VALUATION

A valuation set upon real estate and certain personal property by the municipal assessor, as a basis for levying property taxes. This amount may be above or below the current market value of the property. Taxes are not levied on assessed value; they are levied on equalized value.

### ASSETS

Property and resources owned or held which have monetary value.

### AUDIT

An independent review of financial statements in accordance with generally accepted auditing standards in order to express an opinion on the financial statements.

### AUTHORIZED POSITIONS

Regular, full-time or regular part-time positions as authorized by County Board approval.

### BALANCE SHEET

A statement which discloses the financial condition of an entity by assets, liabilities, reserves, and equities of a fund or account group at a specific date to exhibit financial position.

### BALANCED BUDGET

A financial plan in which operating (ongoing) expenditures or expenses do not exceed operating (ongoing) revenues over the long term.



## GLOSSARY

(As these terms apply to Sauk County)

### BOND ANTICIPATION NOTES (BANs)

Short-term (one year or less) debt issued to provide funding. This short-term debt is expected to be paid off by the issue of long-term bonds.

### BONDS

A written promise to pay (debt) a specific sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

### BUDGET

A plan of financial operation embodying an estimate of proposed expenditures and revenues for a given fiscal year. It specifies the type and level of county services to be provided, while limiting, through the appropriation process, the amount of money that can be spent. The adopted budget determines the property tax levy. Budgets are adopted for the following fiscal year but can be modified through County Board action.

### BUDGET, ADOPTED

See Adopted Budget

### BUDGET, AMENDED

### BUDGET, MODIFIED

### BUDGET, REVISED

The budget in place as of the compilation of the budget book. The budget is changed throughout the year by County Board action. (Amended, modified and revised are interchangeable for this purpose.)

### BUDGET MESSAGE

The opening section of the budget, prepared by the Administrative Coordinator, provides the County Board of Supervisors and the public with a general summary of the most important aspects of budget policy, including changes from the current and previous fiscal years.

### BUDGETARY CONTROL

The control or management of a governmental unit in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorization.

### BUDGETED POSITIONS

Authorized positions that are funded in the current or ensuing budget year.

### CAFR

Comprehensive Annual Financial Report.

### CAPITAL IMPROVEMENT PLAN (CIP)

A projection of capital improvements anticipated over the following ten years. Reviewed and updated annually, the plan assists in budgeting and financing decisions.

### CAPITAL OUTLAY

The cost of acquisition of operating equipment items such as vehicles and office equipment. These items generally have a useful life of less than three years and are included in the operating budget.

### CAPITAL IMPROVEMENT

An active or proposed non recurrent expenditure in one or more specified plan years of an amount usually in excess of \$25,000 for costs associated with a permanent fixed asset (e.g. Building, land, highway and technology improvements, equipment) which has a useful life or extends the useful life of an existing fixed asset, usually in excess of seven (7) years.

### CAPITAL PROJECTS FUND

Fund to account for the purchase or construction of major capital facilities which are not financed by proprietary funds.

### CARRY FORWARD FUNDS

Funds budgeted but unexpended during a budget year which are brought forward as additions to the subsequent year's budget. Carry forward funds can only be approved through County Board action.

## GLOSSARY

(As these terms apply to Sauk County)

### CASH ACCOUNTING

Accounting basis by which amounts are recorded on the day cash changes hands. For instance, a revenue would be recorded when and to the extent a payment is made, not when and in the amount of an invoice being issued.

### CDBG

Community Development Block Grant.

### CHIPS

Child in Need of Protective Services

### COMMITTEES AND BOARDS

Members consist of both County Board Supervisors and citizens. Most commission and board members are appointed by the Chairperson of the Board of Supervisors and approved by the full County Board. The Executive and Legislative Committee is the only committee elected by the full County Board. Responsibilities include making policy recommendations that affect county government services and operations.

### COMMUNITY INTEGRATION PROGRAM IA (CIP I A)

A Medical Assistance funded program to provide community services to persons who are relocated from the State Centers for the Developmentally Disabled. County participation was mandated effective January 1, 1996.

### COMMUNITY INTEGRATION PROGRAM IB (CIP I B)

A Medical Assistance funded program to provide community services to persons with developmental disabilities who are relocated or diverted from nursing homes and Intensive Care Facility's-Mental Retardation (other than the centers).

### COMMUNITY INTEGRATION PROGRAM II (CIP II)

A Medical Assistance funded program to provide community services to elderly and physically disabled persons after a nursing home bed is closed. County participation was mandated effective January 1, 1990.

### COMMUNITY OPTIONS PROGRAM WAIVER (COP-Waiver;COP-W)

Provides Medical Assistance funding for home and community-based care for elderly and physically disabled citizens who have long-term care needs and who would otherwise be eligible for Medical Assistance reimbursement in a nursing home. County participation was mandated effective January 1, 1990.

### COMMUNITY SUPPORTED LIVING ARRANGEMENTS (CSLA-Waiver)

A Medical Assistance funded home and community based waiver program serving the same target group as CIP IB. CSLA provides funds that enable individual to be supported in their own homes.

### CONTINGENCY FUNDS

Assets or other resources set aside to provide for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

### CUSIP

A universally accepted industry standard for securities identification and descriptions.

### DEBT SERVICE

Payment of interest, principal, and related costs to holders of a government's debt instruments.

### DEBT SERVICE FUND

Fund for accumulation of and the payment of general long-term debt principal and interest.

### DEPRECIATION

That portion of the cost of a fixed asset which is charged as an expense during a particular period due to the expiration of the useful life to the asset resulting from wear and tear, deterioration or obsolescence.

**GLOSSARY**  
(As these terms apply to Sauk County)

**EFFECTIVENESS MEASURE**

A type of performance measure that identifies results, accomplishments or quality of the item or service provided. Also outcome measure.

**EFFICIENCY MEASURE**

A type of performance measure that reports the measure of how much output or outcome can be produced or provided by a given resource level or how much input it takes to produce a given level of outcome. Indicators that quantify the relationship between inputs and outputs which can be expressed as productivity ratios or a unit-cost ratios.

**ENCUMBRANCE**

Amounts committed to be spent (i.e. a contract has been signed) but for which services have not yet been performed to make the County fully liable for payment.

**ENTERPRISE FUNDS**

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed primarily through user charges; or where the governing body has decided the periodic determination of revenues earned, expenses incurred, and /or net income is appropriate for capital maintenance, public policy management control, accountability, or other purposes.

**EQUALIZED PROPERTY VALUATION**

The State of Wisconsin's estimate of the current market value of property. Equalized value is used to apportion property tax levies (county, school districts, vocational technical and adult education districts). Generally also called fair market value of full value.

**EQUITY**

The excess of assets over liabilities. Also referred to as fund balance, or retained earnings.

**EXPENDITURE**

The use of a financial resource for current operating expenses, debt service or a capital project.

**FIDUCIARY FUNDS**

See Trust and Agency Funds.

**FINANCIAL STATEMENTS**

Presentation of financial data which shows the financial position and the results of financial operations of a fund, a group of accounts, or an entire entity for a particular accounting period.

**FISCAL YEAR**

Twelve month period to which the annual operating budget applies. Sauk County uses a January 1 to December 31 calendar year as its fiscal year.

**FRINGE BENEFITS**

Compensation in addition to regular salary provided to an employee.

**FULL TIME EQUIVALENT (FTE)**

A term used to compare the hours budgeted for regular full-time and regular part-time, temporary part-time and overtime based on 2,080 hours annually of a full time position.

**FUND**

A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

## GLOSSARY

(As these terms apply to Sauk County)

### FUND BALANCE

The difference between fund assets and fund liabilities.

- Nonspendable-Amounts that cannot be spent because they are not in spendable form, or legally/contractually required to be remain intact.
- Restricted-Amounts are restricted by external parties or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation.
- Committed-Amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
- Assigned-Amounts constrained by the government's intent to be used for specific purposes that are neither restricted or committed.
- Unassigned-A residual classification for the General Fund. The total fund balance less amounts categorized as nonspendable, restricted, committed or assigned.

### GAAP

Generally Accepted Accounting Principles. Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity.

### GASB

Governmental Accounting Standard Board. A national organization that promulgates governmental GAAP.

### GENERAL FUND

The General Operating Fund of the County used to account for all financial transactions except those required to be accounted for in another fund.

### GENERAL FUND BALANCE APPLIED

Financing method which reduces both the General Fund balance and the tax levy required by applying general fund resources to offset expenses within a given budget year.

### GOALS

A statement of the ideal desired outcomes for a division, department, program or the County as a whole. Should reflect desired outcomes or results as identified in the vision.

### GOVERNMENTAL FUNDS

A category of funds through which most governmental functions are financed. The measurement focus is on spending, so typically only current assets and current liabilities are included on these funds' balance sheets. Includes the general, special revenue, capital projects, and debt service funds.

### GRANTS AND AIDS

A category of revenue that represents funds received from the state or federal government. The funds may have been given to the county for a specific purpose or for general county use.

### INDIRECT COST ALLOCATION PLAN

A methodology that allocates the allowable costs of central service departments to grantee departments or programs. Its purpose is to determine the full cost of a program to maximize federal reimbursements. Central services departments are those that generally provide services to other county departments such as the Administrative Coordinator or Accounting. Grantee departments are those that provide services directly to the public.

### INFORMATION SERVICES CHARGEBACKS

The cost of services and equipment provided by the Management Information Systems Department to other departments on a cost reimbursement basis.

### INPUT INDICATOR

A type of performance measure indicating the volume of resources used in delivering a program or service.

## GLOSSARY

(As these terms apply to Sauk County)

### INTERGOVERNMENTAL REVENUES

A category of revenue that represents funds received from other governmental units for services provided by the county.

### INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the county, or to other governmental units, on a cost-reimbursement basis. Internal service funds include the Highway Department and County Insurance Funds.

### MA

Medical Assistance. A state health care financing program.

### MAJOR FUND

A fund is considered major if it is the primary operating fund of the County, or meets the following criteria: (1) Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type. (2) The same element of the individual governmental fund or enterprise fund that met the 10 percent test is at least five percent of the corresponding total for all governmental and enterprise funds combined. In addition, any other governmental or proprietary fund that the County believes is particularly important to financial statement users may be reported as a major fund. The County has three major funds: General, Human Services, and Debt Service.

### MILL RATE

(See TAX LEVY RATE)

### MISSION

A statement defining the major reasons for the existence of the County and its departments, including the departments' purpose in County government.

### MODIFIED ACCRUAL ACCOUNTING

A basis of accounting which recognizes revenues when they become measurable and available. Expenditures are generally recognized when the related liability is incurred. Major exceptions include accumulated vacation and sick accruals, pension expenditures, and interest on long-term debt.

### MODIFIED BUDGET

The budget in place as of the compilation of the budget book. The budget is changed throughout the year by County Board action. (Amended, modified and revised are interchangeable for this purpose.)

### MOU

Memorandum of Understanding.

### NON-DEPARTMENTAL

A grouping of revenues and expenditures that is not under the direction of any county department. Generally appropriations to outside agencies and miscellaneous revenues and expenditures.

### NON-MAJOR FUND

A fund that is not considered a major fund.

### NOTES

A written promise to pay (debt) a specific sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Notes are typically for a term of less than 10 years.

### OBJECTIVES

Specific, measurable, achievable, realistic and time bound outcomes.

## GLOSSARY

(As these terms apply to Sauk County)

### OPERATING BUDGET

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. Essential for sound financial management.

### OPERATING TRANSFERS

All interfund transfers other than residual equity transfers.

### ORDINANCE

A rule, law, or regulation that is enacted by a municipality.

### OTHER FINANCING SOURCES

Funds received from general long-term debt proceeds, operating transfers in, and material proceeds of fixed asset dispositions. Such amounts are classified separately from revenues.

### OTHER FINANCING USES

Funds used for operating transfers out. Such amounts are classified separately from expenditures.

### OUTCOME MEASURES

A type of performance measure that identifies results, accomplishments or quality of the item or service provided. Used to evaluate the quality and effectiveness of programs and services. Also effectiveness measure.

### OUTSIDE AGENCIES

Entities to whom the County provides funding, but who are not part of County government.

### OUTPUT MEASURES

A type of performance measure that reports the quantity or volume of products and services provided by the program.

### PERFORMANCE MEASURES

Indicators that allow the assessment of program accomplishments.

### POLICIES, BUDGET

Overarching courses of action to prudently guide budget decisions.

### POSITION SUMMARY

The list of budgeted full-time positions within each organizational unit. Positions are expressed in terms of full-time equivalents (FTE's).

### PRIORITIES, BUDGET

Broad, overarching goals to promote accomplish Sauk County's mission.

### PROPERTY TAX

Taxes levied on both real and personal property according to the property's equalized valuation and the tax rate.

### PROPRIETARY FUNDS

The category of funds used to account for ongoing activities similar to those also found in the private sector. Includes enterprise and internal service funds.

### RETAINED EARNINGS

The difference between assets and liabilities of proprietary funds.

### REVISED BUDGET

The budget in place as of the compilation of the budget book. The budget is changed throughout the year by County Board action. (Amended, modified and revised are interchangeable for this purpose.)

### SINGLE AUDIT

A comprehensive financial and compliance audit pursuant to Federal and State Uniform Grant Guidance (formerly OMB Circular A-133) of an entity receiving federal funds.

### SHARED REVENUE

Distribution of state funds to municipalities/counties of unrestricted aid. It's policy goals are; property tax relief, equalization of revenue raising ability among local governments, and compensation for utility property.

## GLOSSARY

(As these terms apply to Sauk County)

### SPECIAL REVENUE FUND

Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

### STANDING COMMITTEES

Committees that are organized for an undetermined length of time. There are thirteen standing committees of the County Board.

### STRATEGIC ISSUES

Fundamental policy choices or critical challenges that must be addressed in order for Sauk County to achieve its vision and mission.

### STRATEGIC PLAN

Formal long-range plan that defines and identifies organizational goals that will allow the organization to achieve its mission.

### STATUTE

The body of written law enacted by the State or Federal Legislative body.

### TAX LEVY

The total amount to be raised by general property taxes, for the purposes stated in the budget, to support County activities. Property taxes are levied in the current year for subsequent year appropriations.

### TAX LEVY RATE (MILL RATE)

The amount of taxes levied for each \$1,000 (mill) of equalized property valuation. For example, a tax levy budget of \$2.5 million with a property tax base of \$1 billion (equalized value of all taxable property) would generate a levy rate of \$2.50 per \$1,000 of equalized value. On a house valued at \$100,000, the property tax would equal \$250 ( $\$100 \times \$2.50$ ).

### TID

Tax Incremental District refers to a geographic area established by resolution of a local legislative body according to the provisions of Chapter 66.86 of the Wisconsin Statutes. This section of the statutes, referred to as the "Tax Increment Law" provides a means for financing improvements through the increase in the equalized value of the district. Because taxes on this incremental increase in value are dedicated to paying improvements, general property taxes are not apportioned to the incremental increase.

### TRANSFERS TO / FROM OTHER FUNDS (See OPERATING TRANSFERS)

### TRUST FUNDS

Funds used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. May be expendable or non-expendable.

### VISION

Defines where the County and its departments would ideally like to be. It defines guiding principles, values, and the long range result of work.

### VITAL RECORD

A certificate of birth, death, divorce or annulment, a marriage document or a fetal death report, which Chapter 69 of the State Statutes requires to be prepared whenever one of these events occurs.

### WORKING CAPITAL

Minimum fund balance requirement. Set by Financial Policy 5-94, Fund Balance/Retained Earning and Contingent Funds Policy.

### WRS

Wisconsin Retirement System; a multiple-employer public employee retirement system.