

## FINANCE COMMITTEE MINUTES

Room 213, West Square Building, Baraboo WI

Thursday, October 8, 2015

Members present: Tommy Lee Bychinski, Wally Czuprynko, Joan Fordham, Marty Krueger and Andrea Lombard  
Others present: Kerry Beghin, Judge James Evenson, Liz Geoghegan, Carla Gogin, Lynn Horkan, Tom Kriegl, Brentt Michalek, Judge Guy Reynolds

The meeting was called to order by Chairperson Bychinski at 2:30 PM. Certification of open meeting compliance was given.

**Motion by Czuprynko, second by Lombard to adopt the agenda. Motion carried.**

Public Comment: None

### Discussion and consideration of the 2016 County Budget.

Czuprynko, J Krueger, and Brattset commented on the coordination between CJCC and HS to ensure that needs are being met for the Criminal Justice Coordinating Council. Discussed the outcome tracking that would be done through the drug court, with treatment and its financial impacts through Human Services.

Clarified a 0.5% increase to non-represented employee pay for 2016 approved by the County Board and employee access to merit increases.

Blodgett reviewed the nutrition program changes and purchase of a vehicle already in 2015.

**Motion by Lombard, second by Fordham to approve removal of \$26,000 from the 2016 budget since already to be purchased in 2015. Motion carried.**

The Committee discussed possible use of fund balance. Beghin reviewed appropriate use of fund balance. The Committee discussed computer aided dispatch for fire and EMS. \$131,000 is onetime purchase of 48 licenses, then there is an annual per license fee.

**Motion by Krueger, second by Bychinski, to fund the \$131,000 with general fund balance. Before purchased, memorandums of understanding should be entered into with participating agencies for their payment of recurring costs after initial implementation. Motion carried.**

**Motion by Czuprynko, second by Krueger, to fund the following Building Services capital items with general fund balance: \$225,000 implement cost saving measures, \$140,000 chiller maintenance, \$55,000 elevator upgrades, and \$25,000 building security. Motion carried.**

Czuprynko discussed vending machines and employee wellness and appreciation programs. Consensus of the Committee to ask Building Services to investigate raising vending prices or expand contracts with third party providers for this service.

**Motion by Fordham, second by Czuprynko to accept the CJCC oversight committee changes, reduce levy by \$71,484. Motion carried.**

**Motion by Krueger, second by Fordham to add \$30,000 of levy and \$43,791 use of Conservation, Planning & Zoning planning carryforward for placemaking. Motion carried.** The position and budget would be in the CPZ budget, but would report to the Economic Development Committee.

The two budgeted clean sweep events were discussed. **Motion by Fordham, second by Czuprynko, to make no change to the budget. Motion carried.**

**Motion by Fordham, second by Czuprynko to add \$45,000 to Land Records outlay funded by Land Records fund balance to make corrections. Motion carried.**

**Motion by Krueger, second by Lombard, to reduce levy use for Parks maintenance to \$14,000 (from \$27,000), and add \$25,000 to Parks maintenance funded by general fund balance. Motion carried.** M Stieve commented he and his committee are working on defining and prioritizing projects. **Motion by Krueger, second by Lombard, to not reduce the budget for a Parks intern. Motion carried.**

**Motion by Bychinski, second by Krueger, to add \$50,000 of levy for employee wellness incentives and related programming.** The Committee discussed amendment process, affirming a previous decision to keep the process the same.

Public Comment: None

Next regular Finance Committee meeting will be Tuesday, October 13, 2015 8:30 AM.

**Motion by Lombard, second by Fordham to adjourn the meeting. Motion carried.**

Respectfully submitted,  
Andrea Lombard, Finance Committee Secretary