

## CAPITAL IMPROVEMENTS PROJECTS (CIP) COMMITTEE MINUTES

Room 213, West Square Building, Baraboo WI

Monday, July 13, 2015

Members present: Kerry Beghin, Tommy Lee Bychinski, Marty Krueger, Andrea Lombard, Brentt Michalek, Tim Stieve, and Scott Von Asten  
Others present: Ian Crammond, Tut Grambling, William Hambrecht, Lynn Horkan, Tom Kriegl and Steve Muchow

The meeting was called to order by Bychinski at 9:00 AM. Certification of open meeting compliance was given. **Motion by Krueger, second by Von Asten to nominate Bychinski to act as Chair for the meeting, close nominations, and cast a unanimous ballot. Motion carried. Motion by Lombard, second by Krueger to adopt the agenda. Motion carried.**

Public Comment: None

### Review and Consideration of Capital Improvement Plan:

#### Health Care Center (HCC)

Assisted Living Facility: The Health Care Center Board of Trustees continues to look into assisted living. No dollars until 2018, exploration of need for alternate facilities continues by Board of Trustees.

#### Highway

Equipment Replacement: Reviewed replacing existing vehicles where equipment and life expectancy is worn out. By replacing equipment, operating costs are reduced and department efficiency is increased.

Various highway road projects: Planned highway construction projects were noted. Major road project each year of between 8-10 miles. Do other maintenance to other roads to lengthen their life.

#### Circuit Courts

Fourth Jury Courtroom: Intend to utilize old jail space in Courthouse for fourth jury courtroom. Sauk County numbers show the need for fourth judgeship. However, due to state budget, an additional judgeship continues to be unlikely in the near future. Additional operational costs would need to be considered.

#### UW-Baraboo/Sauk County

Phase 3A, Theater and Arts Renovation 2017-2019: Discussed the theater renovation, the combined use of the Al Ringling Theater and benefits to the community. The Commission is still investigating with the goal of not duplicating capabilities at the two locations.

Phase 3B, Theater and Arts Expansion 2021-2023:

Phase 4, Front Entrance and Administration Relocation 2025-2027: Krueger noted that after the science building project is complete the Commission will most likely re-look at the master plan before other projects are addressed.

Phase 5, Library and Classroom Expansions 2027-2029:

#### Emergency Management, Buildings & Safety

Phone System Upgrades: The phone system is a large computer system that needs ongoing upgrades. An amount is levied each year and spent as the upgrades occur. System is basically a wide area network, moving to voice over internet protocol technology. Unused dollars are carried forward.

Communications System Upgrades: Similar concept as the phone system needs ongoing maintenance and upgrades to maintain communication infrastructure. Unused dollars are carried forward.

9-1-1 Phone System Replacement (replace every 7 years, next in 2021): The 911 system was replaced in 2014. Future replacement funded by annual budgeting for estimated replacement cost.

Communications Center-Radio Console replacement (replacement every 10 years, next in 2025): Existing equipment was installed in 2003 and will be replaced in 2015. Life expectancy is 10-12 years.

Cost Saving Energy Measures Courthouse (CH), West Square (WS), and Law Enforcement Center (LEC): Implement cost saving measures identified within the Courthouse and West Square feasibility study and Law Enforcement Retro

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commissioning reports, as well as energy assessment by Hoffman Architect identifying cost savings related to lighting. With technology ever changing this is an ongoing effort. In July there will be a County Board resolution for WS digital controls. Courthouse will be next for digital and will probably cost as much as WS due to the age of the facility. Moving towards green technology and adjusting lighting. Stieve noted that energy costs are being captured for monitoring and analysis of cost savings. Discussed adding an additional year of funding for 2018 in anticipation of additional costs for projects.

Elevators – Annex: Replace hydraulic cylinders in courthouse annex, planned for 2015 and 2016. Costs estimates may change if there are more significant issues.

Replace Roofs on West Square, Courthouse & Human Services: All roofs will reach 20-year life expectancy in 2016. Spread dollars over three years to handle workload and smooth funding needs.

Re-Gasket, Check Bearings on Chillers: Maintenance scheduled for every 8 years. WSB handles WSB and CH and is due for a maintenance rebuild to tear down and replace all the gaskets. LEC chiller that was done 5 years ago is experiencing some issues and will be looked at once the cooling season is done.

Emergency Services Driving Simulator: Currently maintain maintenance contract. The driving simulator will most likely need an upgrade in 2017. Estimated cost is \$60,000. Funding could be from self-insurance fund if interest on the fund returns to adequate levels. If not tax levy or general fund balance would be requested.

Replacement of Carpet at LEC (Administrative & Jail): LEC carpet is showing wear, anticipate carpet replacement.

**Motion by Von Asten, second by Lombard to forward items in the Capital Improvements Plan to the Finance Committee for budget consideration, with noted changes:**

- Add \$225,000 to 2018 for energy saving measures.

**Motion carried.**

Public Comment: None

**Motion by Krueger, second Von Asten by to adjourn the meeting. Motion carried.**