

FINANCE COMMITTEE MINUTES

EMBS Meeting Room C128, Courthouse, Baraboo WI

Tuesday, March 10, 2015

Members present: Tommy Lee Bychinski, Wally Czuprynko, Joan Fordham, Marty Krueger, and Andrea Lombard
Others present: Kerry Beghin, Liz Geoghegan, Lynn Horkan, Tom Kriegl, Chip Meister and Kathy Schauf

The meeting was called to order by Chairperson Bychinski at 8:30 AM. Certification of open meeting compliance was given.

Motion by Fordham, second by Lombard to adopt the agenda. Motion carried. Motion by Czuprynko, second by Fordham to adopt the minutes of previous meetings on February 10 and 17, 2015. Motion carried.

Public Comment: None

Communications: None

Consider approval of travel in excess of 300 miles for Sheriff's Department staff to attend K9 training in North Carolina.

Sheriff Meister requested approval for a deputy to attend training for the new K9. Current K9 Cooper is retiring. New K9 and training are paid for through donations and drug seizure dollars. **Motion by Czuprynko, second by Lombard to approve travel in excess of 300 miles for Sheriff's Department staff to attend K9 training in North Carolina. Motion carried.**

Discussion and consideration of strategic issues for Board Mid-term discussion.

Committee reviewed the strategic issues for 2013-2015.

Consider resolution Gratefully Accepting Donations and Gifts Presented to Sauk County in 2014.

Motion by Fordham, second by Lombard to gratefully accept donations and gifts presented to Sauk County in 2014. Motion carried.

Discussion of budget process, policies and priorities, timeline.

Discussed the benefits of the policies and priorities and that they remain in the forefront as budgets are formulated. Schauf noted it is still too early in the state budget process to have a clear picture of the effects to the County. Possible significant changes being proposed in Health and Human Services areas and Family Care program. The Committee discussed the need for effective analysis and outputs for departments. It is a work in process to develop at the department level meaningful outcomes. Discussed changes possible at the local level versus the State/Federal level. Noted the importance of the Board seeing value in the measurements and using them to make decisions so that departments don't feel that it is an exercise in futility. Benchmarks in different areas and disciplines were discussed. Schauf noted there are a number of metrics but the key is to limit it to the metrics that make sense.

Motion by Lombard, second by Fordham to adopt budget process, policies, priorities and timeline. Motion carried.

Approval of per diem and mileage paid to the County Board members per Rule VII. B. of the Rules of the Sauk County Board of Supervisors.

Motion by Fordham, second by Czuprynko to approve the per diem and mileage paid to the County Board members per Rule VII. B. of the Rules of the Sauk County Board of Supervisors. Motion carried.

Presentation of County financial reports.

Beghin reviewed notable items and trends. 2014 is not yet final. Where departments are over budget amounts are due in most part to the class and compensation implementation. January numbers are as expected.

Treasurer's Department Update.

Consider resolution Commending Ann Burton for Over 35 Years of Faithful Service.

Motion by Fordham, second by Czuprynko commending Ann Burton for over 35 years of faithful service. Motion carried.

Consider resolution Commending Lorraine Casson for Over 21 Years of Faithful Service.

Motion by Fordham, second by Czuprynko commending Lorraine Casson for over 21 years of faithful service. Motion carried.

Monthly report and 2014 Annual Report.

Highlighted and reviewed 2014. Sale book was down \$200,000 compared to prior year and delinquencies remain steady as compared to prior years.

Geoghegan highlighted departmental activities. Recruitment in process for retiring staff. County wide assessing as part of possible state budget was discussed. Krueger noted the Wisconsin Counties Association and town associations do not support county wide assessment. **Motion by Krueger, second by Czuprynko to accept the Treasurer's annual and monthly reports and approve payment of Treasurer's Department invoices in the amount of \$282,584.67. Motion carried.**

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Accounting Department Update.

Beghin highlighted departmental activities. Audit is scheduled for mid-April. **Motion by Czuprynko, second by Krueger to accept the annual and monthly reports and approve payment of Accounting Department invoices in the amount of \$3,438.09 and County invoices in the amount of \$2,404,430.84. Motion carried.**

Possible closed session pursuant to Wisc. Stats. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance evaluation of Controller.

Motion to enter closed session and include Administrative Coordinator by Krueger, second by Fordham. Bychinski-Aye, Czuprynko-Aye, Fordham-Aye, Krueger-Aye, Lombard-Aye. Motion carried.

Reconvene in open session.

Motion to reconvene in open session by Krueger, second by Czuprynko. Bychinski-Aye, Czuprynko-Aye, Fordham-Aye, Krueger-Aye, Lombard-Aye. Motion carried.

Public Comment: None

Next regular Finance Committee meeting will be Tuesday, April 14, 2015, 8:30 AM.

Motion by Lombard, second by Czuprynko to adjourn the meeting. Motion carried.

Respectfully submitted,

Andrea Lombard
Finance Committee Secretary