

FINANCE COMMITTEE MINUTES

EMBS Meeting Room C128, Courthouse, Baraboo WI

Tuesday, February 10, 2015

Members present: Wally Czuprynko, Joan Fordham, Marty Krueger, and Andrea Lombard
Members excused: Tommy Lee Bychinski
Others present: Kerry Beghin, Liz Geoghegan, Lynn Horkan, Steve Pate, Sylvia Kriegl and Kathy Schauf

The meeting was called to order by Vice-Chairperson Fordham at 8:30 AM. Certification of open meeting compliance was given.
Motion by Lombard, second by Krueger to adopt the agenda. Motion carried. Motion by Krueger, second by Lombard to adopt the minutes of previous meetings on January 13 and 20, 2015. Motion carried.

Public Comment: None
Communications: None

Consider approval of travel in excess of 300 miles for MIS Department staff to attend the national ESRI user conference in San Diego, California in July.

Pate reviewed the July ESRI conference and benefits. ESRI is mapping and GIS software used by the County. Total cost, with early registration, for three staff to attend is \$6,100. Motion by Lombard, second by Czuprynko to approve travel in excess of 300 miles for MIS Department staff to attend the national ESRI user conference in San Diego, California in July. Motion carried.

Consideration of resolution Amending the 2014 Budget to Appropriate \$90,259 Pursuant to an Intergovernmental Agreement Between Sauk County, Wisconsin and the Ho-Chunk Nation.

Motion by Krueger second Lombard to reconsider previous January 13, 2016 motion appropriating Ho-Chunk funding. Motion carried. The Committee noted there were concerns for the proposed art activity center and garden at the Law Enforcement Center. UW Extension staff and the Sheriff have a future meeting scheduled. Funding can be reallocated to another area. Schauf and Krueger shared data supporting the use for a Criminal Justice Coordinating Council program for offenders who operate after revocation (OAR). Motion by Czuprynko, second by Lombard to allocate \$7,000 to the CJCC OAR program and eliminate the proposed funding for the art activity center and garden at the Law Enforcement Center. Motion Married.

Table with 3 columns: Department/Category, Project/Item, and Amount. Rows include Conservation, Planning & Zoning (\$20,000), Criminal Justice Coordinating Council (\$4,500), Highway (\$25,000), Public Health (\$25,000), and UW Extension (\$1,500).

Presentation of quarterly accounts receivable reports as of December 31, 2014.

Beghin noted departments had nothing out of ordinary. Noted Highway does limited, small private sales if supplies available.

Discussion and consideration of strategic issues for Board Mid-term discussion.

Committee discussed and reviewed the strategic issues for the Board Mid-term discussion. Many on list are ongoing.

Discussion of budget process. Review 2016 budget priorities and timeline.

Schauf reviewed the trends of levy as % of expense in the County. The County continues to look for ways to manage resources, and possible need for stronger guidance to departments and committees. The Committee will take time to review and address at March meeting. Beghin noted the timeline is similar to previous years. Discussed how to get more participation in the community forums.

Presentation of County Financial Report.

Beghin reviewed notable items and trends. Non-departmental dollars were budgeted for the class and compensation implementation, if a department is going to be over budget due to the implementation they are not reporting to Finance. At year end the resolution will include a transfer for these departments.

Treasurer's Department Update.

Geoghegan highlighted departmental activities. Collections appear to be on target as compared to last year. New staff person has been hired and working with Ann Burton until she retires March 20. Motion by Krueger, second by Czuprynko to accept the Treasurer's report and approve payment of Treasurer's Department invoices in the amount of \$147,845.15. Motion carried.

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Accounting Department Update.

Beghin highlighted departmental activities focused mostly on year end activities. The Committee reviewed and discussed the annual report. Schauf noted pursuance of accreditations is beneficial to our processes for peer learning and education. **Motion by Krueger, second by Lombard to accept the monthly and annual report. Motion carried. Motion by Lombard, second by Czuprynko to approve payment of Accounting Department invoices in the amount of \$1,386,720.61 and County invoices in the amount of \$4,434,107.23. Motion carried.**

Public Comment: None

Next regular Finance Committee meeting will be Tuesday, March 10, 2015, 8:30 AM.

Motion by Lombard, second by Krueger to adjourn the meeting. Motion carried.

Respectfully submitted,

Andrea Lombard
Finance Committee Secretary