

## FINANCE COMMITTEE MINUTES

EMBS Meeting Room C128, Courthouse, Baraboo WI

Tuesday, November 4, 2014

Members present: Tommy Lee Bychinski, Wally Czuprynko, Joan Fordham, Marty Krueger, and Andrea Lombard  
Others present: Judy Ashford, Brent Bailey, Kerry Beghin, Liz Geoghegan, Lynn Horkan, Tom Kriegl, Lewis Lange, Jessica Machovec, Chip Meister, Brentt Michalek, David Moore, Steve Muchow, Eric Peterson, Kathy Schauf, Jeff Spencer, Bill Stehling, Donna Stehling, Cathy Warwick, and media.

The meeting was called to order by Chairperson Bychinski at 8:30 AM. Certification of open meeting compliance was given.

**Motion by Lombard, second by Fordham to adopt the agenda. Motion carried. Motion by Fordham, second by Czuprynko to adopt the minutes of previous meetings on October 14, 21, 30, 2014. Motion carried.**

Public Comment: None

Communications: None

### Update on possible 2014 budget overrun for Register of Deeds Department.

Bailey reviewed the possible budget overrun. He noted the final two months are difficult to estimate. Revenues for 2015 budget were reduced to meet this year's trends.

### Discussion and consideration of 2015 budget and proposed amendments.

Amendment #1 by Supervisor Kriegl – Increase jail bed rental. Kriegl commented on jail bed rental revenues. Meister commented current inmate trends and the unknown for 2015. Meister feels the current budget is a conservative budget that was approved by his oversight committee. Committee discussed the use of contingency, the determinant this could mean with levy limits and sustainability. **Motion by Fordham, second by Czuprynko that the Committee does not concur with the amendment. Motion carried.**

Amendment #2 by Supervisor Kriegl – Vacancy factor re-allocated between departments. Kriegl commented on the vacancy factor re-allocation between departments. **Motion by Lombard, second by Czuprynko that the Committee does not concur with the amendment. Motion carried.**

Amendment #3 by Supervisor Netzinger – Decrease CPZ staff by 1.00 FTE. Netzinger was not in attendance. Michalek commented on the effects the staff decrease would have on the department and reviewed the operations of the Board of Adjustments. He reviewed the staffing history and caseloads in the department. **Motion by Czuprynko, second by Fordham that the Committee does not concur with the amendment. Motion carried.**

Amendment #4 by Supervisor Netzinger – Remove Placemaking for 2015; study for another year. Netzinger was not in attendance. Krueger commented on the placemaking initiative and the benefits to the County communities. **Motion by Krueger, second by Czuprynko that the Committee does not concur with the amendment. Motion carried.**

Amendment #5 by Supervisor Peterson– Reduce funding for Arts and Humanities grants. Peterson commented that his goal is to find reductions to increasing tax levy. He commented he wished to withdraw the amendment and he realizes the grants' benefits communities. **Motion by Krueger, second by Fordham that the Committee does not concur with the amendment. Motion carried.**

Amendment #6 by Supervisor Peterson – Eliminate Sauk County Development Corporation, also reduce County Board per diem and mileage, space rent revenues, and CPZ administrative staff costs. Peterson commented he wished to withdraw the amendment. His desire is to reduce tax levy and combine responsibilities. Committee discussed the benefits of development for County communities and the processes in place to coordinate and bring efficiencies within services. **Motion by Czuprynko, second by Krueger that the Committee does not concur with the amendment. Motion carried.**

Amendment #7 by Supervisor Vedro – Allow per diem and mileage for intergovernmental meetings. Vedro was not in attendance. The Committee noted since the levy recommendation is already at the maximum allowable, this amendment would need a funding source or reduction elsewhere. **Motion by Czuprynko, second by Lombard that the Committee does not concur with the amendment. Motion carried.**

### Consider approval of travel in excess of 300 miles for two Public Health staff to attend the Nurse Family Partnership Unit 2 training at the National Education Center in Denver, Colorado in December, 2014 or January, 2015.

Warwick reviewed the Nurse Family Partnership expansion as part of the prenatal care program. She reviewed the travel request and the program's training requirement. Funding is in the budget. **Motion by Fordham, second by Czuprynko to approve travel in excess of 300 miles for two Public Health staff to attend the Nurse Family Partnership Unit 2 training at the National Education Center in Denver, Colorado in December, 2014 or January, 2015. Motion carried.**

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Consider approval of travel in excess of 300 miles for one Public Health staff to attend the Nurse Family Partnership Administrator Orientation at the National Education Center in Denver, Colorado in March, 2015.

Warwick commented on the required administrator training. Funding is in the 2015 budget. **Motion by Krueger, second by Lombard to approve travel in excess of 300 miles for one Public Health staff to attend the Nurse Family Partnership Administrator Orientation at the National Education Center in Denver, Colorado in March, 2015. Motion carried.**

Presentation of quarterly accounts receivable reports as of September 30, 2014.

Beghin noted none of the departments indicated any accounts receivable issues.

Consideration Resolution Establishing Taxes to be Levied in Sauk County for the Year 2015.

Beghin noted these numbers were the ones presented to the County Board in October maximizing the levy limits. **Motion by Fordham, second by Czuprynko to approve resolution establishing taxes to be levied in Sauk County for the Year 2015. Motion carried.**

Presentation of County Financial Report.

Beghin reviewed notable items, trends and third quarter reports. She commented on unpredictable sales tax.

Treasurer's Department Update.

Geoghegan highlighted departmental activities and properties. The interest and penalty on delinquent taxes was discussed. **Motion by Czuprynko, second by Lombard to accept the Treasurer's report and approve payment of Treasurer's Department invoices in the amount of \$1,891.97. Motion carried.**

Accounting Department Update.

Beghin highlighted departmental activities. **Motion by Fordham, second by Czuprynko to approve payment of Accounting Department invoices in the amount of \$4,422.30 and County invoices in the amount of \$3,327,814.85. Motion carried.**

Public Comment: None

Next regular Finance Committee meeting will be Tuesday, December 9, 2014, 8:30 AM.

**Motion by Lombard, second by Krueger to adjourn the meeting. Motion carried.**

Respectfully submitted,

Andrea Lombard  
Finance Committee Secretary