

## FINANCE COMMITTEE MINUTES

EMBS Meeting Room C128, Courthouse, Baraboo WI

Tuesday, July 9, 2013

Members present: Tommy Lee Bychinski, Joan Fordham, Jason Lane, Andrea Lombard and William F. Wenzel  
Others present: Kerry Beghin, Cindy Bodendein, John Dietz, Lynn Horkan, Tom Kriegl, Marty Krueger, John Miller, Steve Muchow, Kathy Schauf, and Trish Vandre

The meeting was called to order by Chairperson Bychinski at 8:30 AM. Certification of open meeting compliance was given. **Motion by Wenzel, second by Fordham to approve the amended agenda. Motion carried. Motion by Lombard, second by Fordham to approve the minutes of June 11, 14 and 18, 2013. Motion carried.**

Public Comment: None

Communications: Krueger distributed a letter from Bev Vaillancourt, Chair, Town of La Valle.

### Update on possible 2013 budget overrun for Home Care Department.

Bodendein reviewed the department's estimated 2013 budget overrun, \$61,000. She indicated the oversight committee is discussing adding budgeted levy in 2014. Collections are very good. Hospitals and discharge planning were discussed. Stagnant federal funding combined with increased costs continues to cause disparity. Miller commented in support of public health and their care provided.

### Consider resolution Authorizing the Sauk County Highway Department to Eliminate One, Full-Time (1.00 FTE) Commercial Truck Driver, and Create One, Full-Time (1.00 FTE) Skilled Laborer Position Outside the Budget Process.

Muchow noted a retirement enables the staff reclassification and helps diversify the department. **Motion by Lombard, second by Wenzel to authorize the Sauk County Highway Department to Eliminate One, Full-Time (1.00 FTE) Commercial Truck Driver, and Create One, Full-Time (1.00 FTE) Skilled Laborer Position Outside the Budget Process. Motion carried.**

### Consider approval of travel in excess of 300 miles for ADRC staff to attend the n4a Annual Conference in Louisville, Kentucky.

Vandre noted the national conference has cutting edge nationwide best practices. Funding for conference is available for volunteer attendance and the staff expense is in the budget. **Motion by Fordham, second by Lombard to approve of travel in excess of 300 miles for ADRC staff to attend the n4a Annual Conference in Louisville, Kentucky. Motion carried.**

### Discussion of 2014 budget process.

Beghin noted the state budget has been signed; for the most part the budget is favorable to counties. Departments should be continuing to work with oversight committees on policies and programs. The county wildcards are the class and compensation study and the Affordable Care Act (ACA). Beghin noted Posewitz is working with consultant for wage estimates for the budget; however these won't be available until later. The Committee discussed capital improvement contingency funding and facilities maintenance. Human Services has communicated they will be looking at a jail diversion program that would also involve courts, district attorney and law enforcement.

### Presentation of County financial reports.

County financial information was reviewed and discussed. Sales tax was disappointing compared to prior year.

### Treasurer's Department Update.

Highlighted departmental activities and properties. **Motion by Fordham, by Lane to approve payment of Treasurer's Department invoices in the amount of \$1,032.53. Motion carried.**

### Accounting Department Update.

Beghin highlighted departmental activities. **Motion by Lane, second by Lombard to approve payment of Accounting Department invoices in the amount of \$6,125.98 and County invoices in the amount of \$2,135,498.99. Motion carried.**

Public Comment: None

Next meeting, staff will coordinate a joint meeting with personnel for August. The next regular Finance Committee meeting will be after the joint meeting.

**Motion by Lombard, second by Wenzel to adjourn the meeting. Motion carried.**

Respectfully submitted,

Joan Fordham, Finance Committee Secretary