

## FINANCE COMMITTEE MINUTES

EMBS Meeting Room C128, Courthouse, Baraboo WI

Tuesday, April 9, 2013

Members present: Tommy Lee Bychinski, Joan Fordham, Jason Lane, Andrea Lombard and William F. Wenzel  
Others present: Kerry Beghin, Cindy Bodendein, Elizabeth Geoghegan, Lynn Horkan, Kathy Schauf, Jim Scherneck, William Waser, and Cathy Warwick

The meeting was called to order by Chairperson Bychinski at 8:30 AM. Certification of open meeting compliance was given. **Motion by Fordham, second by Lombard to approve the agenda. Motion carried. Motion by Wenzel, second by Lombard to approve the minutes of March 12 and 19, 2013. Motion carried.**

Public Comment: None

Communications: NACo Marketplace Fairness Act

### Update on possible 2013 budget overrun for Home Care Department.

Bodendein commented Home Care is expected to be overbudget for 2013. She noted there is unfavorable case mix, and billing is behind due to system implementation. Department will keep a staff position vacant. Committee expressed concern for future budgets. Bodendein noted there has been discussion at their oversight committee concerning the funding and priority of the program. Bodendein noted they are not able to quantify and over budget amount at this time. She will update the Finance Committee again in three months. Bychinski noted a written report from Home Care was received by the Finance Committee.

### Discussion and possible resolution Assigning Funds as of December 31, 2012.

Beghin reviewed the purpose and background to re-appropriate dollars in the resolution. **Motion by Fordham, second by Wenzel to approve resolution Assigning Fund Balances as of December 31, 2012. Motion carried.**

### Discussion and possible approval of 2014 budget process, timeline, policies and priorities.

Beghin noted the comments from Committee, survey and focus group were used to make changes to the 2013 process. The biggest change will be replacing the on-line survey and night meetings with community focus groups. Schauf reviewed the budget construction documents. The Committee discussed and suggested adjustments to the budget assumptions. The Committee discussed the focus group objectives and ground rules. Schauf noted the compressed timeline. **Motion by Fordham, second by Wenzel to approve the 2014 budget process, timeline, policies and priorities and distribute to the County Board. Motion carried.**

### Presentation of County financial reports.

County financial information was reviewed and discussed. In total 2012 will end well. In May the resolution to transfer dollars for departments over budget will be brought forward. Krueger noted mid-term assessment will address key strategic issues and get meaningful feedback.

### Treasurer's Department Update.

Geoghegan highlighted departmental activities and properties. **Motion by Lombard, second by Wenzel to approve payment of Treasurer's Department invoices in the amount of \$1,390,485.35. Motion carried.**

### Accounting Department Update.

Beghin highlighted departmental activities. **Motion by Wenzel, second by Lane to approve payment of Accounting Department invoices in the amount of \$39,750.15 and County invoices in the amount of \$3,076,815.79. Motion carried.**

The next regular Finance Committee meeting is set for May 14, 2013.

**Motion by Lombard, second by Fordham to adjourn the meeting. Motion carried.**

Respectfully submitted,

Joan Fordham  
Finance Committee Secretary