

FINANCE COMMITTEE MINUTES

EMBS Meeting Room, Room C128, Courthouse, Baraboo WI

Tuesday, March 9, 2010

Members present: Steve Bach, Tommy Lee Bychinski, Joan Fordham, Marty Krueger, William F. Wenzel
Others present: Kerry Beghin, Jessica Fry, Elizabeth Geoghegan, Mike Hafemann, Lynn Horkan, Lee Roundy, Kathy Schauf, Trish Vandre, media

The meeting was called to order by Chairperson Bychinski at 8:30 AM. Certification of open meeting compliance was given. **Motion by Wenzel to adopt the agenda, second by Fordham. Motion carried. Motion by Bach to adopt the minutes of the previous meetings February 11 and 17, 2010, second by Fordham. Motion carried.**

Public Comment: None

Communications: None

Discussion of possible 2009 budget overrun for the Aging and Disability Resource Center.

Vandre discussed the ADRC programs and their 2009 budget status. She noted several funding sources have not yet been received to cover the anticipated 2009 deficit and disallowance of administration expenses for other funding sources. Fund balance is available to cover deficit and will be replenished when funding sources reimburse. Vandre stated she does not anticipate issues in 2010. ADRC takes steps to keep capacity within funding. This is the first year that they have reached capacity and they continue to see demand grow.

Presentation of jail state prisoners report

Fry reviewed the 2010 budget for Department of Corrections (DOC) Housing by Month report. Hafemann and Fry reviewed the other jurisdiction revenues for 2009 and 2010 to date. The types of inmate classifications were discussed, as well as the State's change from long-term to extended supervision housing. Hafemann stated that the State per diem rate is set and all counties receive the same rate. The Federal prisoner rate varies; the rate is set by the completion of an intensive financial report. The Federal rate will vary based on this rate calculation.

Discussion of 2011 budget process timeline, policies and priorities.

Schauf reviewed the budget calendar, timeline and policies. Schauf stressed discussion opportunities are not one-time only, it is an ongoing, value added process. The strategic plan is incorporated in the Form One. In order to discuss where we are going, we need to understand where we are. Many departments are at capacity for services and this may call for change in policy or priorities. There is still a lot of work to help all parties understand the tools and the benefits that are derived from them. The process of change was discussed. Providing support versus providing aid was discussed. Reviewed and discussed the 2011 Budget Guidance document; consensus was no changes.

Presentation of County financial report.

Beghin reviewed the finances and noted the sales tax. Overall, 2009 will end well. Beghin to check on deadline to commit the Health Care Center building fund surplus.

Approval of per diem and mileage paid to the County Board members per Rule VII. B. of the Rules of the Sauk County Board of Supervisors.

Motion to approve 2009 per diem and mileage paid to the County Board members per Rule VII. B. of the Rules of the Sauk County Board of Supervisors by Fordham, second by Bach. Motion carried.

Possible closed session pursuant to Wisc. Stats. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance evaluation of Controller.

Motion to enter closed session by Fordham, second by Bach. Krueger-Aye, Fordham-Aye, Bychinski-Aye, Wenzel-Aye, Bach-Aye. Motion carried.

Reconvene in open session.

Motion to reconvene in open session by Krueger, second by Bach. Krueger-Aye, Fordham-Aye, Bychinski-Aye, Wenzel-Aye, Bach-Aye. Motion carried.

Treasurer's Department Update

Geoghegan updated the Committee on Treasurer Department activity and reviewed the annual report. **Motion by Krueger to receive the Treasurer report and approve payment of invoices from the Treasurer's Department in the amount of \$3,985.45, second by Fordham. Motion carried.**

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Accounting Department Update.

Beghin pointed out the highlights of the Accounting Department's recent activity. The Annual report was discussed.

Noted no Municipalities chose to take advantage of the economic recovery zone bonds. **Motion by Krueger to receive the Accounting report and approve payment of the Accounting Department invoices in the amount of \$940,122.46 and the County invoices in the amount of \$1,880,546.91, second by Wenzel. Motion carried.**

Next Meeting

The next regular Finance meeting will be Tuesday, April 13, 2010 at 8:30 am.

Motion by Wenzel to adjourn the meeting, second by Bach. Motion carried.

Respectfully submitted,

Steven Bach
Finance Committee Secretary