

FINANCE COMMITTEE MINUTES

B30 Meeting Room, West Square Building, Baraboo WI

Wednesday, June 13, 2012

Members present: Tommy Lee Bychinski, Joan Fordham, Jason Lane, Andrea Lombard and William F. Wenzel
Others present: Kerry Beghin, John Dietz, Jessica Fry, Elizabeth Geoghegan, Tom Kriegl, Marty Krueger, Kathy Schauf, media

The meeting was called to order by Chairperson Bychinski at 4:30 PM. Certification of open meeting compliance was given. **Motion by Lombard, second by Fordham to approve the agenda. Motion carried. Motion by Lombard, second by Fordham to approve the minutes of May 8 and 15. Motion carried.** It was noted that Krueger would participate as a member until the final two regular members arrived.

Public Comment: None

Communications: Report from Coroner next month on possible 2012 budget overage.

Consider approval of travel in excess of 300 miles for Sheriff's Department staff to attend National Sex Offender Targeting Center Training in Arlington, Virginia. This training is at no cost to the County and is hosted and paid for by the US Marshals Service.

Motion by Krueger, second by Fordham to approve attendance. Motion carried.

Discussion and consideration of programs, services; and vision, mission and goals for 2013 - Treasurer.

Geoghegan discussed upcoming department goals and projects, as well as mandated services. There are essentially no non-mandated services provided.

Discussion and consideration of programs, services; and vision, mission and goals for 2013 - Accounting.

Beghin discussed upcoming department goals and projects, as well as mandated services. There are many non-mandated services provided, but these services are good business by providing data to direct service provision departments.

Consider transfer of Human Services prior year fund balance per Financial Policy 5-94.

Fordham noted her appreciation of the department's careful management and intervention to mitigate high cost cases. **Motion by Fordham, second by Lane to approve transfer of \$917,328.86 of excess Human Services fund balance to the General Fund. Motion carried.**

Consider bank account creation for ADRC nutrition programs.

Motion by Wenzel, second by Lombard to approve creation of a bank account to support the Merrimac area nutrition programs. Motion carried.

Selection of two delegates from the Finance Committee to the Capital Improvements Plan Committee.

It was the consensus of the Committee for Bychinski and Lane to be the Finance Committee delegates.

Presentation of County financial reports.

County financial information was reviewed and discussed. Sales tax receipts for March are very strong, as are receipts for housing prisoners from other jurisdictions. Other than the Coroner and County Clerk departments, other budgets are in line at this time.

Treasurer's Department Update.

System implementation is going well. Investment opportunities are being pursued. Tax deeded property disposition is progressing. **Motion by Lombard to approve payment of Treasurer's Department invoices in the amount of \$288,705.82, second by Lane. Motion carried.**

Accounting Department Update.

Beghin highlighted Accounting Department recent activity. Financial statements and schedule of awards are progressing. Responding to open records requests. **Motion by Wenzel to approve payment of Accounting Department invoices in the amount of \$20,539.17 and County invoices in the amount of \$2,443,744.20 second by Fordham. Motion carried.**

The next regular meeting is set for July 10, 2012.

Motion by Lombard to adjourn the meeting, second by Fordham. Motion carried.

Respectfully submitted,

Joan Fordham
Finance Committee Secretary